



No. KUDP/ Purchase/ 104/2017

Dated: 25.10.2017

## **Quotation Notice**

1. Sealed competitive quotations are invited for the supply of 10000 no of Art Card (White) 220 gsm (size 56X 71).
2. Quotation should be send in sealed covers with the superscription 'Quotation for the supply of Art Card' together with the samples – quality and size specified so as to reach the Director, Department of Publications, University of Kerala, Palayam, Thiruvananthapuram-34 not later than 3.00 p.m on 13.11.2017. Quotations without samples will not be accepted.
3. The rate quoted should be inclusive of all taxes, duties etc and charges for delivery at the Department store.
4. Rebate or discounts offered should be stated in the Quotation.
5. The final acceptance of quotations rests entirely with the University which reserves the right not to accept the lowest quotation or any quotation or part thereof without assigning any reason. But the tenderers on their part should be prepared to carry out such portions of the supply included in their quotation as may be allowed to them.
6. The tenderers shall undertake to supply the articles in accordance with the sample furnished in the quotation.
7. No representation for enhancement of the rates quoted will be entertained.
8. Samples sent by V.P.P. or freight 'to pay' will not be accepted. The University will not be responsible if any sample is found missing at the opening of quotations. Samples received after the last date prescribed for the receipt of quotations will not be accepted.
9. The supply should be made at the Department office store within ten days from the date of the orders.
10. Payment will usually be made within one month after the entire quantity is supplied and taken to stock by the office.
11. Quotations will be opened at 3.00 pm on 13.11.2017

**Sd/-  
Director**