



UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)

No. Ad. B IV.CP.01.503/2014

Thiruvananthapuram
Dated: 24.12.2014

QUOTATION NOTICE

Competitive Quotations are invited for entering into rate contract for the supply of stationery items for use in the University Office. The list of items are appended herewith.

Conditions

1. The rate quoted should be inclusive of Tax, transportation charges and any other charges.
2. Complaints with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
3. Payment will be made only after the supply of the items at our own site.
4. The undersigned reserves the right to reject /accept any quotation without assigning any reason.

The sealed quotation should be addressed to the undersigned super scribing as Quotations for the supply of Stationery Items for use in the University Office. The last date of receipt of quotations is at 3.00 PM on 08.01.2015. The quotations will be opened at 3.30 PM on the same day in the presence of vendors then present.

Sd/-
REGISTRAR

List of Items

Sl. No.	Name of Item	Requirement for 2014-15		Total
		General Stores	Exam Stores	
1.	Gum 150 ml bottle	250	400	650
2.	Gum 700 ml bottle	200	300	500
3.	Paper weight	50	40	90
4.	Photocopier paper A3 Size	50 pkts	-	50 pkts
5.	Photocopier paper A4 size	4000 pkts	1500 pkts	5500 pkts
6.	Photocopier paper FS Size	100 pkts	-	100 pkts
7.	Punch Single	50	200	250
8.	Rubber band	15 kg	30 kg	45 kg
9.	Stampad ink (purple) 60 ml	150	200	350
10.	Stamp pad ink (red) 60 ml	20 nos	-	20
11.	Stamp pad (Medium)	100	200	300
12.	Stamp pad (small)	100	-	100
13.	Stapler pin No.10	2000 pkts	2500 pkts	4500 pkts
14.	Waste paper Basket	50	50	100
15.	Numbering Machine		50	50
16.	Numbering ink (100 ml)		100	100