

No.Ad.BII.3/846/11.

Thiruvananthapuram

Dated: 28/06/2011

**QUOTATION NOTICE**

Sealed quotations are invited for supply of stationery items to the Stores of the University of Kerala, Senate House Campus, Palayam, required for the year 2011 – 2012. The rates quoted shall be inclusive of all taxes and for delivery at our stores in SH Campus, Palayam.

The vendors shall submit a sum of c 5,000/- (Rupees Five thousand only) as Demand Draft drawn in favour of the Finance Officer, University of Kerala towards EMD for the same.

The quotations along with EMD shall reach the undersigned before 05:00 p.m. on 08/07/2011 and the same shall be opened at 12 noon on 11/07/2011 in the presence of the vendors then present.

Sd/-  
**Registrar**

## ANNUAL PURCHASE OF STATIONERY ARTICLES

Sl. No.	Item	Proposals for 2011 - 2012
1.	File Board (with printing)	7000 nos.
2.	Gum—150 ml	500 bottles
3.	Gum—700 ml	200 bottles
4.	Gem Clip—30 mm, Steel	1,100 packets
5.	Pin Sheet—30 mm, Steel	1,750 packets
6.	Stapler Pin—Kores No.10	2,500 packets
7.	Stapler Max HD—10	230 nos.
8.	Tag—100 Nos./bundle—Cotton	1,600 bundles
9.	Country Twine—100gm ball	6,500 balls
10.	White Twine—200 gm ball	1,500 balls
11.	Small Cover—23 x 10.5 cm (with printing)	200,000 nos.
12.	Medium Cover—28 x 13 cm (with printing)	140,000 nos.
13.	Large Cover—37 x 14 cm (with printing)	27,000 nos.
14.	Photocopier Paper—A4	5,000 packets
15.	Photocopier Paper—A3	50 packets
16.	Photocopier Paper—FS	100 packets
17.	Punch	300 nos.
18.	Brown Paper	2,500 sheets
19.	Stamp Pad—Small	200 nos.
20.	Stamp Pad—Medium	100 nos.
21.	Stamp Pad—Large	100 nos.
22.	Carbon Paper	100 packets
23.	Stamp Pad Ink—Purple	1,200 bottles
24.	Rubber Band	10 kgs
25.	Refil—All colours except Blue	1500 nos.
26.	Calculator—12 Digits	100 nos.
27.	Binding Needle	10 nos.
28.	Straw Board	2000 nos.
29.	Card Board	35,000 nos.

30.	Sealing wax	100kg
31.	Pin Cushion	50 nos.
32.	Paper weight	50 nos.
33.	Numbering Machine	40 nos.
34.	Numbering Ink	300
35.	Calico	250 mtrs
36.	Cambric cloth	3,000 mtrs
37.	Fevicol	20 kg
38.	Question paper cover (with printing)	75000 nos.
39.	Gummed Address Label stickers (for sending Degree Certificates)	53,000 nos.
40.	Gummed Address Label Stickers—Top & Bottom stickers	70,500 nos.