

# UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)  
(Re-accredited by NAAC with 'A++' Grade)

## Tender Notice

Competitive tenders are invited from interested vendors within Kerala for disposal of used answer scripts of various examinations conducted in the University of Kerala, for a period of one year.

### Terms and Conditions

- The tenders shall be accompanied with an EMD of ₹25,000/- (Rupees Twenty Five Thousand only) by Demand Draft drawn in favour of the Finance Officer, University of Kerala.
- The successful bidder shall remit an amount of ₹2,00,000/- (Rupees Two Lakh only) as Security Deposit to Kerala University Fund, thereafter and confirm the acceptance of the offer.
- The contractor shall ensure that the answer scripts along with the card boards covering each answer script bundles are removed from the place where it is kept at his own expenses.
- The contractor shall pay GST at the rate envisaged by the Government.
- The contractor shall weigh the quantity of disposed answer scripts in the presence of a Security Guard and remit the value amount + applicable GST to Kerala University Fund.
- The contractor shall submit the details showing empty weight of the vehicle, vehicle type and date, for availing gate pass.
- The contractor shall remit the payment to Kerala University Fund on the same day of issuance of gate pass and shall submit the chalan receipt in original to the section concerned, in the following format:

Date of issuance of gate pass	Empty Vehicle (Weight)	Loaded Vehicle (Weight)	Answer Scripts (Weight)	Amount remitted to KUF (Value amount + applicable GST)

- The contractor shall remove the items within two weeks of its intimation/every three months.
- If the contractor fails to remove items within the stipulated time period, the Security Deposit will be recovered as penalty and the contract will be cancelled without any intimation.
- The undersigned reserves the right to accept or reject any or all of the tenders without assigning any reason and his decision will be final with regard to any objections in this regard.

The sealed tenders should be addressed to the undersigned superscribing as "The Registrar, Quotations for disposal of answer scripts of various examinations conducted in the University of Kerala". The last date of receipt of quotations is at 3:00 p.m. on 03.06.2025. The tenders will be opened at 3:30 p.m. on the same day in the presence of the vendors then present. The details regarding the above shall be obtained from Registrar's office .



Prof. (Dr.) K S Anil Kumar

