

TERMS AND CONDITIONS GOVERNING THE AWARD OF CONTRACT FOR UNDERTAKING THE WORK OF CLEARING OF OVERGROWN SHRUBS AND BUSHES IN THE KARIAVATTOM CAMPS AS PER NOTIFICATION NO CAAdmn/08/450/2017 dtd. 13.11.2017

1. Clearing of overgrowth of bushes and shrubs in the Kariavattom Campus in general and in the premises of the offices / Departments, and in the intervening spaces between buildings in the Campus in particular shall be carried out regularly and meticulously at least three times in a year so that the Campus area is kept free of wild growth.
2. A minimum of 3 machines with 1.8 hp or above shall have to be used at a time for doing motorized de-weeding for which the payment will be made on hourly rate and the service of an additional manual helper also have to be arranged by the contractor.
3. The contractor should arrange the work as and when required by the University without fail.
4. The Contractor shall be liable for any loss to the University property while executing the work in the Campus.
5. The Garden Maistry attached to the Office of the Joint Registrar, Campus Administration, Kariavattom shall be in charge of the overall supervision of the work carried out by the contractor / firm.
6. Taxes, if any, payable to the Government or to any statutory body on account of the contract work shall be borne by the contractor / firm.
7. The University reserves the right to terminate the contract forthwith if the performance of the contractor / firm is found to be unsatisfactory during its currency by issuing a notice of termination of the contract to the contractor / firm.
8. A sum of Rs. 10, 000/- (Rupees Ten Thousand only) shall be remitted towards E.M.D in the form of Demand Draft drawn in favour of the Deputy Registrar, Campus Administration, payable at SBI, Kariavattom Branch and enclosed with the quotation in a sealed cover. The E.M.D of all bidders except that of the confirmed bidder will be refunded to them within a fortnight of the date of opening quotations. The contract period shall be for one year.

9. The bidder should attach experience certificate, license if any and other relevant records to provide his efficiency in the field.
- 10 The Contractor / firm shall sign a contract in the prescribed form on stamp paper worth Rs. 200/- purchased in his name and shall scrupulously adhere to the terms and conditions therein.

Kariavattom
13.11.2017

**JOINT REGISTRAR
CAMPUS ADMINISTRATION**