

## UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)  
(Re-accredited by NAAC with 'A++' Grade)

26555/Admn B IV/2025/UOK

16.06.2025

### QUOTATION NOTICE

Competitive Quotations are invited from interested vendors inside Kerala for the supply of one number of **Multi Function Printer** for use in the Planning Wing (Planning A, B, D and Ad F I Section).

#### Conditions

1. The rate quoted should be inclusive of Tax, transportation charges, installation charges and any other charges.
2. **Compliance Statement should be submitted that includes all parameters as in specification.**
3. Complaints with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
4. Payment will be made only after the supply of the items at our own site.
5. The undersigned reserves the right to reject /accept any quotation without assigning any reason.

The sealed Quotations should be addressed to the **Registrar, University of Kerala, Senate House Campus, Palayam, Trivandrum, Pin 695034**, superscribing: **"Quotations for the supply of 1 number of Multi Function Printer for the Planning Wing (Planning A, B, D and Ad F I Section)." (Specifications appended)**. The last date of receipt of the Quotations is at **3.00 PM on 27.06.2025**. The Quotations will be opened at 3.30 PM on the same day in the presence of vendors then present.

**REGISTRAR**



**Specification of 1 no. of Multi Function Printer for the Planning Wing.**

Description of stores	Multi function Printer with minimum 3 year onsite warranty , including Cartridge and Power Cord/Adaptor
Core Function	Print, Scan and Copy
Print Technology	Laser
Cartridge Technology	Composite Cartridge/Separate toner and drum
Type of Printing	Monochrome (Black)
Paper size	A4 and Legal
RAM Size (in MB)	256/512
Minimum speed per minute as per ISO/EIC 24734 in A4 Size- Monochrome black	31 to 35
Auto Duplexing Printing (2 side Feature)	Yes
Maximum Scan Area (Platen/Flatbed Size)	A4 and Legal
A4 Scan Speed -Mono(Image per Minute) @300 x 300 dpi	21 to 30
Original Document Feeder Type (for Scanning and Copying)	Automatic Document Feeders (ADF)
Feeder Capacity (Number of Sheets ) (For Scanning and Copying)	41 to 50
Number of main paper trays	1
Total paper tray combined capacity (number) at 75 GSM	201 to 300
Bypass tray capacity	Yes
If Yes, Bypass Tray Combined Capacity	100
Connectivity	USB Port, Ethernet Port
Yield of the cartridge	1000-1500
Duty cycle(No. of prints/month)	50,001 to 80,000
Warranty	3 years

