CIRCULAR

Sub: University of Kerala—Faculty Development Programme (FDP) of the UGC-Adherence to Procedure followed in respect of the Teacher Fellows’ Induction, Continuance in the Extended Period, Relieving on completion of Tenure, Reporting of at University Departments/Centres at the University and Relieving midway from University Library/Departments/Centres at the University due to re-allocation—reg.

Teachers, of the colleges affiliated under 2(f) & 12 B of UGC Act 1956, awarded with the UGC’s Faculty Development Programme (FDP) to pursue M.Phil/complete Ph.D. on full time basis, consequent to the permission granted by the University of Kerala, joins the respective Research Centres—at the teaching departments of the University, its Campus Library at Karyavattom, the Kerala University Library and Research Centre, Palayam at some of its Centres.

In order for the continuance in the extended duration of research and for relieving after the completion of the tenure period, sanction of permission again is mandated.

However, of late it has been noticed that there has been a laxity in observing the procedures from a few of the Heads of the Departments/Research Centres despite routine briefs.

The Pro Vice-Chancellor, University of Kerala has therefore directed to instruct the HoDs/Librarians in the University, to strictly adhere to the procedure.

In this connection, all the Heads of the Departments/University Centres/Library concerned, are hereby apprised to take greater care in permitting teacher follows continue their research beyond the initial permitted period and to direct them in time to apply for prior permission of the University and also in the case of relieving from the programme on the completion of tenure.

If ever, midway on the basis of re-allocation to new research centre and with supervising teachers to regular faculty, the reporting of the research scholars at their new centre of research, whether at the University Departments/Centres or vice-versa (after relieving from the University Departments/Library/Centre), as the case be, ought to be carried out only after obtaining authorization based on the relevant U.O. issued and with due recommendation, from the competent authority at the University.

The matter is informed for compliance.

(Dr. K. Madhukumar)
Controller of Examinations, i/c. of the Registrar

3rd
01. The Convener—Standing Committee on ‘Academics and Research’ for information
02. The Principals of Arts & Science colleges under 2(f) & 12B of UGC Act
03. The Heads of all Teaching Departments of the University/Head, University Centre concerned
04. The University Librarian (KULRC, Palayam) Deputy Librarian, Campus Library, Karyavattom, Campus
05. The Joint Secretary, University Grants Commission(SWRO), Bengaluru-9, with C/L
06. The Education Officer, University Grants Commission(SWRO), Bengaluru-9, with C/L
07. The Secretary, Department of Higher Education, Government of Kerala, Thiruvananthapuram -1 with C/L
08. The Director, Directorate of College Education, Government of Kerala, Thiruvananthapuram -33, with C/L
09. The Registrar, Mass Communicating & Thiruvananthapuram -33, with C/L
10. The UGC, Special Officer, Directorate of Collegiate Education, Thiruvananthapuram -33, with C/L
11. The Deputy Director, Web & Media Relations, JK (R&D), Government of Kerala, Thiruvananthapuram -1 for arranging web publicity with C/L
12. PS to the Vice-Chancellor/Pro-Vice-Chancellor
13. PA to Registrar/CE/OTPP/DD/DCS, etc. Sections
14. JR—Administration/JR—Academic/JR—Campus Administration
15. The Public Relations Officer—i/c— for arranging press release & web posting/Reception Officer
16. The Director, Research, University of Kerala for information
17. The Director, Kerala University Computer Centre for arranging posting of content at the Research Portal
18. The Director, Internal Quality Assurance Cell, University of Kerala for information
19. For the Department/University Centre/University Library/Palayam/Campus Library Karyavattom—Notice Board
20. FC/OUSP