

UNIVERSITY OF KERALA

NOTIFICATION

Ac.AIII/3/ICT-UG-S3/2018

Thiruvananthapuram, Dated: 13/07/2018

Sub: Inter-Collegiate & Inter University Transfer to III Semester of the First Degree Programme under Choice Based Credit and Semester System (CBCSS) for the academic year 2018-19 - reg.

Applications in the prescribed form are invited from Regular students under Merit and Management quota in Government/Government Aided and Self-financing colleges affiliated to this University for transfer to the III semester of the First Degree Programme under Choice Based Credit and Semester System during the Academic Year 2018-19. Candidates should have registered for the II semester examinations. Transfer will be effected only between institutions of identical category and fee structure within the University of Kerala. The Subject/Branch in both the colleges should be under the same scheme and syllabus. In the event of candidates applying for the same vacant seat at a college, the merit at the qualifying examination shall be insisted as criteria for allotment. Details of the norms for transfer of the CBCSS Degree Course can be had from the University website (www.keralauniversity.ac.in). Final allotment shall be made in conformity with the conditions stipulated in the norms.

The applications for transfer, duly filled in, along with the attested copies of the mark lists of the +2 or equivalent examination with the recommendation of the Principal of the college where the student is studying at present should be submitted to the college where the student intends to be transferred to, on or before **04.08.2018**. Late applications shall not be entertained by the Principal. The Principal should ensure that the category of vacant seat (merit/management) in the college where the transfer is sought is specified in the application form. The Principal of the college where the student intends to be transferred to, should rank the received applications based on merit as detailed below:-

- a). Total Grade/Marks secured by the students for optional subjects at the qualifying examination for admission to the Course.
- b). If the Grade/ Marks secured are equal, Grade points secured are to be considered and if the Grade points are equal, the number of appearances are to be considered.
- c). If the students come in equal merit, then preference shall be given to SC/ST candidates provided that 20% seats for the SC/ST students is not completely filled at the time of admission.

The Principal should forward the processed applications along with the rank list duly endorsed, to the office of the Registrar, University of Kerala on or before **14.08.2018**.

The student at the time of submitting application itself should remit Rs.1,000/- (Rupees thousand only) towards the fee for processing the application and if selected, a fee of Rs.1,500/- (Rupees one thousand five hundred only) should be remitted as fee for transfer. (In case of DD add Rs.10/- extra). The fee shall be paid to the KUF through University Cash Counter/Friends (Janasevana Kendram) or by DD drawn in favour of Finance Officer, University of Kerala, Thiruvananthapuram-695034. (DD should be drawn from SBI/District Co-operative Banks, payable at the Service Branch,

Thiruvananthapuram). In the case of students applying for Inter-University transfer, copy of the scheme and syllabus of the Programme/Course being pursued by them in the parent institution attested by the Registrar of the parent University shall be submitted along with the application. The student at the time of submitting application should remit Rs. 2,000/- (Rupees Two Thousand only) towards fee for processing the application and if selected, a fee of Rs. 2,500/- (Rupees Two Thousand Five Hundred only) should be remitted as fee for transfer.

Applications not recommended and forwarded by both the Principals will not be entertained.

Late, incomplete and defective applications will be summarily rejected without any further notice.

Sd/-
REGISTRAR

To

1. The Principals of all Affiliated Colleges offering CBCS Degree Programme.
2. The PRO /Cash section
3. Reception Officer/Enquiry
4. Stock file/File copy.