

## CIRCULAR

Sub: State Plan Funds 2025-26 Conduct of Webinars/Hybrid Programmes- Seminars/Conferences/Workshops- Proposals from Teaching Departments/Centres- Phase III- Inviting of – reg.

Ref: 1. G.O.(Rt)971/2025/Hedn dated 23/07/2025.

2.Minutes of the meeting of the Scrutiny Committee held on 09.01.2026

In respect of utilizing the State Plan Fund for Seminar and Conferences for the year 2025-26, the Head of the Departments/Directors of all Teaching Centres (other than UITs, UIMs, B.Ed. & Engg. Colleges) of the University are requested to submit proposals in the prescribed format which is available in the University Website. The duly filled in proforma and the soft copy shall reach the Director, Planning & Development, on or before the date prescribed below (e-mail - “dpd@keralauniversity.ac.in”).

Last date for submitting the proposal	Last date for the Conduct of Programme	Period for regularisation of Provisional Advance
24.01.2026	15.02.2026	90 days from the date of receipt of the payment

Guidelines for the conduct of Webinars /Hybrid Programmes- Seminars/ Conferences/ Symposiums/Workshops and the application proforma are available in the University Website. In the Guidelines, instead of PD account of the Department/Centre and KUF account, the PSTSB account of the Department/Centre and PSTSB account of the Finance Officer must be followed respectively. The guidelines shall strictly be adhered to.

Thiruvananthapuram

The Director (P&D)

To,

1. The P. R. O. (for publishing in the University of Kerala website)
2. All Heads of Departments/Directors of Centres(Other than UITs, UIMs, B.Ed. & Engg. Colleges)
3. Stock File/File Copy

