Ph: 0471-2305631
Email ID :registrar@keralauniversity.ac.in



UNIVERSITY OF KERALA
Thiruvananthapuram, Kerala, India – 695034
(Established as University of Travancore by the Travancore University Act in1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with A++ Grade)

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Ad.F1/Research Awards - 2024-25/UOK

APPLICATION FOR BEST RESEARCH PROJECT AWARD

Financial Years 2024–25 / 2025–26

Application for the award for the following financial year (Please tick (✓) the appropriate option):

☐ Best Research Project Award – 2024–25

☐ Best Research Project Award – 2025–26

Note: Applicants seeking consideration for projects eligible under both financial years shall submit separate applications for each project/year, subject to the prescribed eligibility conditions.

PART A – GENERAL DETAILS

Sl. No.	Particulars	Details
1.	Name of the Applicant (Principal Investigator)	
2.	Designation	
3.	Department	
4.	Title of the Research Project	
5.	Name of the Funding Agency	
6.	Duration of the Project	
	(a) Start Date	
	(b) End Date	
	(c) Total Duration	

PART B – PROJECT SANCTION AND COMPLETION DETAILS

7. Details of the Sanction Order issued by the Funding Agency:

Order Number	Date

8. Details of the University Order sanctioning the Project:

Order Number	Date

9. Details of Project Completion/Closure:

(a) Whether the project has been completed/formally closed during the respective financial year: Yes / No



(b) Date of completion/closure:

10. Details of Final Statement of Expenditure (SE) and Utilization Certificate (UC):

Particulars	**Statement of Expenditure (SE)**	**Utilization Certificate (UC)**
Submitted (Yes/No)		
Date of submission		
Approved by the Finance Officer (Yes/No)		
Approved by the Registrar (Yes/No)		

PART C – DETAILS OF ACHIEVEMENTS AND OUTCOMES OF THE PROJECT

11. Brief summary of the completed project and its outcomes:

The summary shall specifically include the following details, wherever applicable:

1. Patents: Details of patents secured arising out of the project.
2. Publications: Details of research publications in peer-reviewed journals having an Impact Factor.
3. Ph.D. Degrees: Details of Ph.D. degrees awarded under the supervision of the Principal Investigator in connection with the project.
4. Achievement of Objectives: Details of the objectives achieved and major outcomes of the project.
5. Conference Presentations: Details of papers/posters presented at National/International Conferences by the Principal Investigator.
6. Student Participation: Details of papers/posters presented by research scholars/students in connection with the project under the supervision of the Principal Investigator.
7. Infrastructure Development: Details of infrastructure facilities developed for the Department through the project, including books, equipment and laboratory facilities.

The applicant shall furnish the above details in a separate sheet, duly signed by the Principal Investigator and forwarded by the Head of the Department, along with relevant supporting documents.

DECLARATION

I hereby certify that the information furnished above and in the supporting documents is true and correct to the best of my knowledge and belief. I further certify that the project particulars and achievements furnished are related to the project for which the award is claimed.

Place:

Date:

Principal Investigator	**Head of the Department**
Name: Signature	Name: Signature Office seal

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Ad.F1/Research Awards - 2024-25/UOK

APPLICATION FOR HIGHEST RESEARCH GRANT AWARD

Financial Years 2024–25 / 2025–26

Application for the award for the following financial year (Please tick (✓) the appropriate option):

☐ Highest Research Grant Award – 2024–25

☐ Highest Research Grant Award – 2025–26

Note: Separate applications shall be submitted for each research project for which the award is claimed. Applicants seeking consideration for projects relating to both financial years shall submit separate applications for each year, subject to the prescribed eligibility conditions.

DETAILS OF THE APPLICANT AND RESEARCH PROJECT

Sl. No.	Particulars	Details
1.	Name of the Applicant (Principal Investigator)	
2.	Designation	
3.	Department	
4.	Title of the Research Project	
5.	Name of the External Funding Agency	
6.	Duration of the Project	
	(a) Start Date	
	(b) End Date	
	(c) Total Duration	

DETAILS OF RESEARCH GRANT

7. Details of the Sanction Order issued by the External Funding Agency:

Order Number	Date

8. Total Grant sanctioned by the External Funding Agency for the Project:

Total Amount Sanctioned	Date of Sanction

9. Amount released to the University during the respective financial year (2024–25 / 2025–26):

Amount Released	Date(s) of Release

10. Details of the University Order(s) sanctioning/releasing the grant:

Sl. No.	University Order Number	Date	Amount
1.			
2.			
3.			

11. Brief summary of the Research Project (within 300 words):

(Details of the objectives, major activities and expected/achieved outcomes of the project.)

DECLARATION

I hereby certify that the information furnished above and in the supporting documents is true and correct to the best of my knowledge and belief. I further certify that the details of the research grant furnished in this application relate to the project for which the award is claimed.

Place:

Date:

Principal Investigator	Head of the Department
Name:	Name:
Signature:	Signature:
	(Office Seal)

Documents to be enclosed:

1. Copy of the sanction order issued by the External Funding Agency.
2. Documentary evidence of the total grant sanctioned for the project.
3. Proof of the amount released to the University during the respective financial year.
4. Copies of the relevant University orders sanctioning/releasing the grant.
5. Brief project summary, duly signed by the Principal Investigator and forwarded by the Head of the Department.

Copies of all supporting documents/details shall be attached in separate sheets, duly signed by the Principal Investigator and forwarded by the Head of the Department.

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Ad.F1/Research Awards - 2024-25/UOK

APPLICATION FOR BEST RESEARCH DEPARTMENT AWARD

Financial Years 2024–25 / 2025–26

Application for the award for the following financial year (Please tick (✓) the appropriate option):

☐ Best Research Department Award – 2024–25

☐ Best Research Department Award – 2025–26

Note: Each eligible teaching Department shall submit a separate application for each financial year, subject to the prescribed eligibility conditions.

PART A – GENERAL DETAILS

Sl. No.	Particulars	Details
1.	Name of the Department	
2.	Name of the Head of the Department (HoD)	
3.	Faculty	

PART B – DETAILS OF EXTERNALLY FUNDED RESEARCH PROJECTS

Details of all research projects funded by external agencies and undertaken by the Department during the respective financial year shall be furnished below.

Sl. No.	Title of the Project	Name of the Principal Investigator	Funding Agency	Duration of the Project	Total Grant Sanctioned (₹)	Amount Released during the respective FY (₹)
1.						
2.						
3.						

Details of Sanction Orders issued by the Funding Agencies and corresponding University Orders:

A separate statement containing the following details shall be attached for each project:

1. Name of the Funding Agency.
2. Sanction Order Number and Date.
3. Total Grant Sanctioned.
4. Amount Released during the respective financial year.
5. Details of the University Order(s) sanctioning/releasing the grant.

PART C – DETAILS OF RESEARCH ACHIEVEMENTS OF THE DEPARTMENT

1. Research Grants

Details of research grants sanctioned by external funding agencies during the respective financial year.

2. Awards and Recognitions

Details of awards and recognitions received by the Department and its faculty members in connection with research activities.

3. Publications and Citations

Details of research publications in peer-reviewed journals and the corresponding citation details during the relevant period.

4. Ph.D. Degrees Produced

Details of Ph.D. degrees awarded under the supervision of faculty members of the Department during the respective financial year.

5. Patents and Consultancy

Details of patents secured and consultancy projects undertaken by the Department/faculty members during the respective financial year.

The details under each of the above parameters shall be furnished in separate statements, duly supported by relevant documentary evidence.

PART D – DECLARATION

I hereby certify that the information furnished in this application and the accompanying statements/documents is true and correct to the best of my knowledge and belief. I further certify that the details furnished relate to the respective financial year for which the award is claimed.

Place:

Date:

Name and Signature of the Head of the Department

(Office Seal)

DOCUMENTS TO BE ENCLOSED

1. Statement showing details of externally funded research projects undertaken by the Department during the respective financial year.
2. Copies of the sanction orders issued by the respective external funding agencies.
3. Copies/details of the corresponding University orders and details of grants released during the relevant financial year.
4. Statement showing awards and recognitions received by the Department/faculty members.
5. Statement showing research publications and citation details.
6. Statement showing Ph.D. degrees awarded under the supervision of faculty members.
7. Statement showing patents secured and consultancy projects undertaken.
8. Relevant supporting documents for all the above particulars.

All statements and supporting documents shall be duly authenticated by the Head of the Department and submitted along with this application.

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