



## UNIVERSITY OF KERALA

### Preliminary Minutes of the 15<sup>th</sup> Meeting of the Syndicate held on 05.11.2024 and 11.11.2024

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,  
Thiruvananthapuram  
Time : 10.00 AM

#### **Members Present:**

1. Dr. Mohanan Kunnumal (*In the Chair*)  
Vice-Chancellor

#### **Members Present: 05.11.2024 – 10.00 AM**

1. Adv.Muraleedharan Pillai G
2. Sri.R. Rajesh
3. Dr.K.G.Gopchandran
4. Dr.Manoj T.R
5. Dr.Shijukhan J.S.
6. Dr.M. Leninlal
7. Sri.Ahamad Fazil. Y
8. Dr.S.Jayan
9. Sri.Ajay D.N
10. Dr.Vinodkumar T.G.Nair
11. Sri.P.S.Gopakumar
12. Prof.(Dr.) Prakash K.C
13. Dr.K.Rahim.
14. Prof.Manoj V
15. Dr.Pramod N
16. Dr.S.Nazeeb
17. Adv.R.B.Rajeev Kumar
18. Dr.P.M. Radhamany
19. Sri.Rajesh Kumar M., Additional Secretary,  
Electronics and Information Technology Department

#### **Members Present: 11.11.2024 - 11.30 AM**

1. Adv.Muraleedharan Pillai G
2. Sri.R. Rajesh
3. Dr.K.G.Gopchandran
4. Dr.Manoj T.R
5. Sri.Ahamad Fazil. Y
6. Dr.S.Jayan
7. Sri.P.S.Gopakumar
8. Dr.Vinodkumar T.G.Nair
9. Prof.Manoj V
10. Dr.K.Rahim.
11. Dr.Pramod N
12. Dr.S.Nazeeb
13. Adv.R.B.Rajeev Kumar
14. Sri.Ajay D.N
15. Dr.Shijukhan J.S.
16. Dr.M. Leninlal
17. Dr.P.M. Radhamany

Confirmation of the Preliminary Minutes of the 15<sup>th</sup> Meeting of the Syndicate held on 05.11.2024 and 11.11.2024 is place before the Syndicate except Item Nos.15.144.05 and 15.161. Decision for the items (Item Nos.15.144.05 and 15.161) was not authenticated by the Vice-Chancellor. The resolution of the Syndicate is reported to the Hon'ble Chancellor exercising the powers under section 10(8),(11) and (16) of the Kerala University Act 1974.

**Item No. 15.01**                      **Confirmation of the Preliminary Minutes of the 13<sup>th</sup> Meeting of the Syndicate held on 31.08.2024-reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 13<sup>th</sup> Meeting of the Syndicate held on 31.08.2024 with the following modifications:

**Item No.13.20.06**                      Recommendation be corrected as *The Committee considered the matter and recommended to implement the directions of the Bar Council of India rendered vide circular dated 20.05.2024 in toto .*

(Ac.BII)

**Item No.13.77.21**                      Resolution be added **“FURTHER RESOLVED** to approve the revised proposal submitted by Dr.Nithya N.R., Hon. Director of Dr. VK Sukumaran Nayar Chair for Parliamentary Affairs for conducting two day national seminar, for an estimate of Rs.1,00,000/- (Rupees One Lakh only)”.  
(Ad.AVI/ Ac.EIII)

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**Item No. 15.02**                      **Confirmation of the Preliminary Minutes of the 14<sup>th</sup> Meeting of the Syndicate held on 09.09.2024-reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 14<sup>th</sup> Meeting of the Syndicate held on 09.09.2024 with the following modifications:

**Item No.14.03.D16**                      Resolution be corrected as RESOLVED to establish Science Policy Institute in the Department of Political Science as envisaged in the Budget Speech.

Further Resolved to nominate Head, Department of Political Science, Kariavattom as the Honorary Director, Science Policy Institute.

(Ac.EI/ Ac.D)

**Item No.14.04.B16**                      Name be corrected and read as ‘**Syam Kumar S.U**’ instead of ‘**Shyam Kumar S.U**’.

(Ac.FII)

**Item No.14.04.B46** Recommendation be corrected as The Committee considered the proposal regarding initial appointment of following Assistant Professors in the department of Malayalam at KSMDDB College, Sasthamcotta and recommended to approve the same.

1. Smt.Sangeetha E L, appointed as Assistant Professor in Malayalam (PWD category) at K.S.M.D.B. College, Sasthamcotta **w.e.f 01.06.2023 FN** in the retirement vacancy of Sri.Sudharsana Babu who retired on 31.05.2015.
2. Dr.Sunitha K, appointed as Assistant Professor in Malayalam at K.S.M.D.B. College, Sasthamcotta **w.e.f 01.06.2023 FN** in the retirement vacancy of Sri.Rajeev who retired on 31.05.2018.
3. Dr.Sumy Surendran, appointed as Assistant Professor in Malayalam at K.S.M.D.B. College, Sasthamcotta **w.e.f 05.12.2023 FN** in the retirement vacancy of Dr.C.Unnikrishna Pillai who retired on 30.04.2020 .

(Ac.FII)

**Item No.14.04.C11**                      Recommendation be corrected as *The Committee considered the proposal regarding the Placement/ Promotion of ‘Dr. Jyothi Kanchan A.S’, Department of Botany, Christian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 04.01.2020 FN as per UGC Regulations 2018 and recommended to approve the same.*

(Ac.FII/Ac.fIII)

**Item No.14.06.05**                      Recommendation be corrected as The Committee considered the matter and recommended to grant permission to the Director, Centre for Distance and Online Education for remitting the E-Grantz amount due to SC/ST/OBC(H)/OEC students, to KUF, as per the claim statements prepared for each academic year and to refund the e-grantz amount to the Students.

The Committee further recommended to obtain Administrative sanction to remit the E-Grants amount of those students who have discontinued and cancelled the programme during any semester of the respective academic year, to the Treasury.

(Ad.AVI/ Ad.Misc.)

**Item No.14.11.20** Resolution be corrected as 'The Syndicate considered the revised proposal with alternative title submitted by the Head, Department of Library and Information Science and **RESOLVED** to grant permission to the Head, Department of Library and Information Science to start new academic journal with a title 'Library Gateway' in the Department.

(Ad.AVII/ Ad.Misc.)

**Item No.14.26** Second resolution be corrected as **FURTHER RESOLVED** that the above recommendation of the meeting of the *Committee of the* Subcommittee of Standing Committee of the Syndicate on Academic and Research in connection uploading of credits in the students APAAR/ABC, IDs held on 16/08/2024, be approved.

(NAD Cell)

**Item No.14.56.10** Resolution be modified as "The Syndicate considered report submitted by the University engineer, regarding the fine calculation for the delay in completing the civil and electrical works for the renovation of the old Guest House Building at the SH campus and **RESOLVED** to impose fine after hearing the contractor by the Standing Committee of the Syndicate on Planning and Development.

(Pl.G/ Pl.C)

**Item No. 15.03**

**Appointments / Career Advancement Promotion, if any – reg.**

(Ad.AV/Ad.D.I/ Ad.D.III/Ad.FII/Ad.H)

**Resolution of the Syndicate**

**I. Career Advancement Promotion**

- Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.G.Suresh Singh from the post of Professor (Academic Level 14) to Senior Professor (Academic Level 15) in the Department of Mathematics, University of Kerala, Kariavattom under Career Advancement Scheme held on 08.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of Dr.G.Suresh Singh from the post of Professor (Academic Level 14) to Senior Professor (Academic Level 15) in the Department of Mathematics, University of Kerala, Kariavattom under Career Advancement Scheme with effect from 28.10.2023 held on 08.10.2024, be approved.

- Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.B. Hariharan from the post of Professor to Senior Professor in the Institute of English, University of Kerala, Kariavattom under Career Advancement Scheme held on 09.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.B. Hariharan** from the post of Professor to Senior Professor in the Institute of English, University of Kerala, Kariavattom under Career Advancement Scheme with effect from 15.11.2022 held on 09.10.2024, be approved.

- Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Meena T. Pillai from the post of Professor to Senior Professor in the Institute of English, University of Kerala, under Career Advancement Scheme held on 09.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of Dr.Meena T. Pillai from the post of Professor to Senior Professor in the Institute of English, University of Kerala, under Career Advancement Scheme with effect from 30.01.2024 held on 09.10.2024, be approved.

4. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.R.Jayachandran from the post of Professor to Senior Professor in the Department of Hindi, University of Kerala, Kariavattom under Career Advancement Scheme held on 09.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of Dr.R.Jayachandran from the post of Professor to Senior Professor in the Department of Hindi, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 05.03.2024 held on 09.10.2024, be approved.

5. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.A.Bijukumar from the post of Professor to Senior Professor in the Department of Aquatic Biology and Fisheries, University of Kerala, Kariavattom under Career Advancement Scheme held on 15.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.A.Bijukumar** from the post of Professor to Senior Professor in the Department of Aquatic Biology and Fisheries, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 30.06.2023 held on 15.10.2024, be approved.

6. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.C.R Prasad from the post of Professor to Senior Professor in the Department of Malayalam, University of Kerala, Kariavattom under Career Advancement Scheme held on 16.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.C.R Prasad** from the post of Professor to Senior Professor in the Department of Malayalam, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 19.12.2023 held on 16.10.2024, be approved.

7. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.I.Hubert Joe, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 15.10.204.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.I.Hubert Joe**, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 13.03.2020 held on 15.10.204, be approved.

8. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.R.Jayakrishnan, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 15.10.204.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.R.Jayakrishnan**, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 19.03.2023 held on 15.10.2024, be approved.

9. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Manoj Chacko, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Statistics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 15.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Manoj Chacko**, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Statistics, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 29.10.2022 held on 15.10.2024, be approved.

- 10. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.C.N.Vijayakumari, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Sanskrit, University of Kerala, Kariavattom, under Career Advancement Scheme held on 16.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.C.N.Vijayakumari**, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Sanskrit, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 11.06.2022 held on 16.10.2024, be approved.

- 11. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Usha Raja Varier, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Sanskrit, University of Kerala, Kariavattom, under Career Advancement Scheme held on 16.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Usha Raja Varier**, from the post of Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Sanskrit, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 16.03.2023 held on 16.10.2024, be approved.

- 12. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Lekshmi Sukumar, from the post of Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) in the Institute of English, University of Kerala, under Career Advancement Scheme held on 09.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.Lekshmi Sukumar**, from the post of Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) in the Institute of English, University of Kerala, under Career Advancement Scheme with effect from 01.07.2020 held on 09.10.2024, be approved.

- 13. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Rose Mary George, from the post of Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) in the Department of Political Science, University of Kerala, Kariavattom, under Career Advancement Scheme held on 14.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.Rose Mary George**, from the post of Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) in the Department of Political Science, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 18.07.2018 held on 14.10.2024, be approved.

- 14. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Krishna Kumar G., from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Mathematics, University of Kerala, Kariavattom under Career Advancement Scheme held on 08.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Krishna Kumar G.**, from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Mathematics, University of Kerala, Kariavattom under Career Advancement Scheme with effect from 12.08.2022 held on 08.10.2024, be approved.

- 15. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Deepak K.R., from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Hindi, University of Kerala, Kariavattom, under Career Advancement Scheme held on 09.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Deepak K.R.**, from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Hindi, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 28.05.2022 held on 09.10.2024, be approved.

- 16. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Thajudeen A.S, from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Arabic, University of Kerala, Kariavattom, under Career Advancement Scheme held on 14.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.Thajudeen A.S**, from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Arabic, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 19.12.2022 held on 14.10.2024, be approved.

- 17. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Subodh G, from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 15.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Subodh G**, from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme with effect from 15.02.2023 held on 15.10.2024, be approved.

- 18. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Sibi K.S, from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 15.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Sibi K.S**, from the post of Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme with effect from 11.10.2019 held on 15.10.2024, be approved.

- 19. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Chithra M.R., from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Mathematics, University of Kerala, Kariavattom under Career Advancement Scheme held on 08.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Chithra M.R.**, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Mathematics, University of Kerala, Kariavattom under Career Advancement Scheme with effect from 16.03.2024 held on 08.10.2024, be approved.

- 20. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Dilip Kumar., from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Mathematics, University of Kerala, Kariavattom under Career Advancement Scheme held on 08.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Dilip Kumar.**, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Mathematics, University of Kerala, Kariavattom under Career Advancement Scheme with effect from 08.06.2021 held on 08.10.2024, be approved.

- 21. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Sri.Vishnu Narayanan, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Institute of English, University of Kerala, under Career Advancement Scheme held on 09.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of Sri.Vishnu Narayanan, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Institute of English, University of Kerala, under Career Advancement Scheme with effect from 18.08.2018 held on 09.10.2024, be approved.

- 22. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Leena B.L, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Hindi, University of Kerala, Kariavattom, under Career Advancement Scheme held on 09.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Leena B.L**, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Hindi, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 13.03.2024 held on 09.10.2024, be approved.

- 23. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Deepa K.G, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 15.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Deepa K.G**, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme with effect from 16.03.2024 held on 15.10.2024, be approved.

- 24. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Jayalakshmi Thazhe Veettil, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Sanskrit, University of Kerala, Kariavattom, under Career Advancement Scheme held on 16.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Jayalakshmi Thazhe Veettil**, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Sanskrit, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 16.03.2024 held on 16.10.2024, be approved.

- 25. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Shamseer P.C, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Sanskrit, University of Kerala, Kariavattom, under Career Advancement Scheme held on 16.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Shamseer P.C**, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Department of Sanskrit, University of Kerala, Kariavattom, under Career Advancement Scheme with effect from 16.03.2024 held on 16.10.2024, be approved.



**26. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Jawahar I.N, from the post of Assistant Professor (Stage 2) to Assistant Professor (Stage 3) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme of UGC Regulations 2010 held on 15.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Jawahar I.N**, from the post of Assistant Professor (Stage 2) to Assistant Professor (Stage 3) in the Department of Physics, University of Kerala, Kariavattom, under Career Advancement Scheme of UGC Regulations 2010 with effect from 11.04.2018 held on 15.10.2024, be approved.

**27. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the Grade promotion (Stage 1 to Stage 2) of Dr.Beena S, Assistant Librarian under Career Advancement Scheme (UGC Regulations 2010) held on 08.10.2024.**

**RESOLVED** that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Beena S, Assistant Librarian under Career Advancement Scheme with effect from 01.02.2012 held on 08.10.2024, be approved.

**II. University of Kerala – Department of Aquatic Biology & Fisheries – Screening and Selection Committee for promotion of teachers under CAS – Addl. Panel of Experts – approval – reg.– reg.**

*(V.C.'s Sn.)*

As the panel of experts in Aquatic Biology & Fisheries for promotion of teachers under CAS which was approved by the Syndicate, did not suffice, additional panel obtained from the Dean, Faculty of Science, is approved by the Vice-Chancellor invoking the provision under Section 10 (13) of the Kerala University Act 1974.

The matter is reported.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, be noted.

**III University of Kerala– Department of Geology - Screening and Selection Committee meeting for promotion of teachers from the post of Professor to Senior Professor under CAS –Panel of Experts – approval – reg.**

*(V.C.'s Office)*

The panel of experts for the Screening and Selection Committee for promotion of teachers from the post of Professor to Senior Professor under CAS in the Department of Geology obtained from the Dean concerned is placed before the Syndicate, for approval.

***Resolution of the Syndicate***

**RESOLVED** to approve the panel of experts for the Screening and Selection Committee for promotion of teachers from the post of Professor to Senior Professor under CAS in the Department of Geology obtained from the Deans concerned.

**Item No.15.04**

***Meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.10.2024 - Minutes- Approval of-reg.***

**(Pl.G)**

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on **01.10.2024** at 11.00 a.m in the Syndicate Room, SH Campus, Palayam. (Minutes of the meeting is appended).

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **01.10.2024** is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE**  
**ON PLANNING AND DEVELOPMENT**

Date and Time : 01.10.2024; 11.00 a.m.

Venue : Syndicate Room, Senate House Campus, Palayam

**Members**

Dr. S. Nazeeb [Convener, SC on P&D]	-	Sd/-
Prof. (Dr.) K.G. Gopchandran, Member, Syndicate	-	Absent
Prof. (Dr.) P M Radhamany, Member, Syndicate	-	Absent
Dr. T. R Manoj, Member, Syndicate	-	Online
Dr. S Jayan, Member, Syndicate	-	Absent
Dr. Vinodkumar T.G.Nair, Member, Syndicate	-	Sd/-
Dr. Rahim K, Member, Syndicate	-	Sd/-
Dr.M.Lenin Lal, Member, Syndicate	-	Sd/-
Adv. Muralidharan Pillai G, Member, Syndicate	-	Online
Adv. R.B Rajeev Kumar, Member, Syndicate	-	Sd/-
Sri. R. Rajesh, Member, Syndicate	-	Absent
Sri. Ajay D.N, Member, Syndicate	-	Sd/-
Sri. Ahamed Fazil Y, Member, Syndicate	-	Online
Sri P.S Gopakumar, Member, Syndicate	-	Sd/-

The meeting began at 11.00 a.m.

***ITEM NO.15.04.01 State Plan Grant - 2024-25 - Release of Financial Assistance as Provisional Advance - Administrative decision and prioritising the Pending Projects –Consideration of - Reg.***

***[PLA1]***

The Annual Plan Proposals of the University, for which administrative sanction is sought from the Government for implementation each year, includes various Sub-components as detailed below:

1. Research Projects (Specific and Innovative Projects)
2. Infrastructure Development
3. Books and Journals
4. Seminars and Conferences
5. Continuing Activities of Centres & Strengthening of Centres
6. Civil Works

In addition to these, two more scheme-components has been added from 2020-21 onward, viz, 'Ongoing Activities' and 'Ongoing Civil Works', which includes the Continuing Activities (such as Research Projects, Activities of Centres, Purchases etc) and continuing Civil Works, which were sanctioned under State Plan Grant in the previous years but not completed owing to paucity of funds.

In the past two years (ie., 2023-24 & 2024-25), another two Scheme Components have been added as per the direction of Govt., viz, 'IT Enabled Academic Initiatives' and 'Setting up of Centres for Excellence'.

Out of these Scheme-components, the Provisional Advance is released for the implementation of the following, as detailed below:

- (1) Research Projects: Provisional advances are mainly released to the corresponding Principal Investigators for the implementation of various 'Research Projects' sanctioned under State Plan Grant.
- (2) Continuing Activities/Strengthening of Centres: Provisional advances are released to the corresponding Hon. Directors/Coordinators of various Centes and Inter University Centres, under the Scheme-component 'Continuing Activities/Strengthening of Centres', towards various sanctioned purposes such as implementation of projects, salaries/ HR expenses, purchase etc.
- (3) Seminars and Conferences: Provisional advances are released to the corresponding Principal Investigators for the conduct of various 'Seminars and Conferences' sanctioned under State Plan Grant.

- (4) Purchase of Equipment from Foreign Countries: Provisional advances are released to the Head of Departments/ Centres, in connection with the purchase of equipment from Foreign Countries, under the Scheme-Component 'Infrastructure Development', to insulate against fluctuations in currency exchange rate.

The Government have repeatedly directed to do away with the practice of releasing Provisional Advances and the funds shall be released to the end-beneficiary alone. The Govt. vide G.O (Rt) No. 1066/2023/HEDn dated 13.07.2023, has stipulated that 'the release of funds will be need basic ie., when actual expenditure falls due. Ad hoc/ Advance release of funds before expenditure becoming due will not be allowed'.

The Finance has also recently remarked that the Provisional Advance from State Plan Grant is not possible as per G.O (Rt) No. 1066/2023/HEDn dated 13.07.2023.

It may be noted that, the Syndicate vide Minutes of the Meeting dated 12.10.2023 (Item No. 05.52.52) had earlier considered the matter and resolved to constitute a Sub-committee comprising the Adv. G. Muralidharan, Convenor, Standing Committee of the Syndicate, Dr. K.G. Gopchandran, Member Syndicate and Dr.P.M. Radhamany, Member Syndicate, to examine the matter.

The Sub-committee vide Minutes of the Meeting dated 24.11.2023, recommended to continue with the practice of releasing financial assistance to the Principal Investigators/Faculties/Hon. Directors of Centres, as Provisional Advance, towards implementing various Projects and Seminars, and for the purchases of equipment from foreign firms, sanctioned under State Plan Grant, by transfer from the PSTSB Account of the University to the PSTSB Accounts of corresponding Departments/Centres, subject to the availability of plan funds.

The Syndicate, vide Minutes of the Meeting dated 28.12.2023 (Item No. 7.84.21), has resolved to approve the aforementioned Minutes of Sub-committee.

It may also be noted that, since 2016-17, the gap between the amount for which administrative sanction is granted and the amount actually released to the University is widening. Hence, many sanctioned projects are not receiving financial assistance due to paucity of funds. These projects/activities are included under the Components 'Ongoing Activities' and 'Ongoing Civil Works' and released financial assistance based on the availability of funds in subsequent years.

In 2022-23, out of total 72 research projects sanctioned under the State Plan Grant, only 24 were released financial assistance. Also, out of 12 Centres/Inter University Centres for which Plan Grant is sanctioned, only two were released financial assistance.

In the wake of financial constraints, the Syndicate, vide Minutes of the Meeting dated 14.08.2023 (Item No. 02.85) had resolved to:

- (1) give priority to the projects/activities sanctioned under 'Ongoing Activities' and 'Ongoing Civil Works' and
- (2) put on hold the proposals in connection with 'Seminars and Conferences' for year 2023-24.

Hence, no new financial assistance were released to Principal Investigators for Projects, Directors of Centres and for Purchases, which were sanctioned under the Annual Plan 2023-24.

Also, bills in connection with the release of provisional advances submitted by various Heads/Directors and Principal Investigators, under Plan Grant 2022-23 are currently put on hold in Cash II Section.

Now, the Govt., vide G.O. (Rt) No. 793/2024/HEDN dated 04.07.2024, has accorded administrative sanction for the Annual Plan Proposals of the University for the year 2024-25, for an outlay of Rs. 35.2 Crore, as detailed below:

SI No.	Scheme-Components	Component-wise Amount (Rs.)
1	Research Projects	2,00,00,000
2	Infrastructure Development	3,00,00,000
3	Books and Journals	2,50,00,000
4	Seminars and Conferences	1,00,00,000
5	Strengthening of Centres/ Inter University Centres & Continuing Activities of Centres/ Inter University Centres	5,00,00,000
6	Setting up of Centres for Excellence	2,00,00,000

7	IT Enabled Academic Initiatives	25,00,000
8	Ongoing Activities (Continuing Activities sanctioned under State Plan Grant 2018-19 onward)	12,80,10,000
9	Ongoing Civil Works (Continuing works sanctioned under State Plan Grant 2018-19 onward)	6,64,90,000
	<b>GRAND TOTAL</b>	<b>35,20,00,000</b>

It may be noted that, an amount of 2 Crore, 1 Crore, 2 Crore and 12.801 Crore has been earmarked for Research Projects, Seminars, Strengthening of Centres and Ongoing Activities respectively in the current financial year.

The Syndicate vide Minutes of the Meeting dated 09.05.2024 (Item No. 10.104) has already resolved to finalize the item-wise allocation of financial assistance under various Scheme-components of Annual Plan 2024-25.

Subsequently, the file was forwarded to Finance for remarks on the following:

- (1) Can financial assistance be released as Provisional Advance to various Principal Investigators, Heads of Departments and Directors of Centres, towards the conduct of corresponding Research Projects, Seminars, activities of Centres, and for effecting payments for purchase of equipment from foreign firms, from the State Plan Grant 2024-25.
- (2) If not, how financial assistance can be given to various Principal Investigators, Heads of Departments and Directors of Centres, towards the conduct of corresponding Research Projects, Seminars, activities of Centres, and for effecting payments for purchase of equipment from foreign firms, from now on.

The Finance has made the following remarks:

- (1) The G.O(Rt).793/2024/HEDN dated 04.07.2024 may be implemented.
- (2) Financial assistance may be released according to the requirement as decided by the Syndicate held on 28.12.2023.
- (3) Relating to the same the following matters may also be considered while implementing State Plan Proposals (2024-25):
  - (a) University is receiving State Plan grant allocation quarterly and steps are being initiated for realising the first Phase of State Plan Grant 2024-25.
  - (b) A decision may be taken at the administrative level in giving priority towards the completion of ongoing activities and ongoing civil works, since extensions in the timeline of approved projects may lead to cost escalation.
  - (c) In this regard G.O(P).No.27/2024/ Fin dated 17.07.2024 may also be noted. Even though permission has been granted Final approval of projects / preparation of contingent bills towards the payment may be initiated only after ascertaining the actual receipt of plan grant realised from first quarter of state plan grants.

It may be noted that the Finance has now proposed that Provisional Advance can be released to various Principal Investigators, Heads/Directors of Departments/Centres towards the implementation of various projects and activities sanctioned under State Plan Grant.

In this context, as per the orders of Hon'ble Vice-Chancellor, the following is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration:

- (1) Whether financial assistance be released as provisional advance to various Principal Investigators, Heads/Hon. Directors and the University Engineer, towards implementing the respective "Research Projects", "Strengthening/continuing activities of the respective Centres/ Inter University Centres" and "Ongoing Civil Works", which are envisaged under State Plan Grant for the year 2024-25, while keeping other sanctioned projects/activities in 2022-23 and 2023-24 at abeyance.**

**OR**

- (2) Whether financial assistance be released as provisional advance to various Principal Investigators, Heads/Hon. Directors towards implementing the respective "Research Projects", "Strengthening/continuing activities of the respective Centres/Inter University Centres", which are envisaged under State Plan Grant for the year 2022-23 and 2023-24, while keeping the sanctioned projects/activities in 2024-25 at abeyance.**

- (3) if para (2) is agreed to, priority be fixed for various Projects/Activities which are envisaged under State Plan Grant 2022-23 & 2023-24 and financial assistance be released as provisional advance to various Principal Investigators, Heads/Hon. Directors accordingly.

OR

- (4) Whether priority be fixed for the Projects/Activities which are envisaged under State Plan Grant 2022-23, 2023-24 and 2024-25 till date, and the financial assistance be released as provisional advance to various Principal Investigators, Heads/Hon. Directors accordingly.

(Encl: List of Pending Projects sanctioned under State Plan Grant 2022-23, 2023-24 & 2024-25)

The Committee noted the direction from the Government, vide letter no. K2/114/2024/HEdn Dept dated 26-09-2024 regarding cutting short of Plan Grant to 50% of the total sanctioned grant and made the following recommendations.

**Recommendation:**

- To enlist the pending bills for payment in the Cash section
- To hold a separate meeting of various Principal Investigators, Heads/Hon. Directors, and the University Engineer for prioritizing the utilization of plan grant under the scheme components.
- To send a delegation to the Government for speedy release of sanctioned amount of plan grant to the University.

**Further Recommendation :**

- To entrust the Convener (S/C on Finance), Convener (S/C on Planning & Development), and Convener (S/C on Academics & Research) to evaluate project outcomes and ongoing activities of various centres of the University through evaluation process

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.02    *SH Campus-Urgent work for renovation of toilets, repairs to plaster and exterior wall painting in the old IMK-IDE building- Estimate- Reg.***

[PLC]

The University Engineer, vide letter No.DB1/IDE/IMK-Renovation/2024-25 dated 04.07.2024, has informed that the vertical extension of the former IMK IDE building is nearing completion. Outside painting of the existing building is not included in the estimate of the on-going work. Also some repair works to the plastering is required. The conditions of the toilets are very pathetic due to leakage of floor, leakage in drainage water supply lines and discoloured tiles of sanitary fittings etc. Since the building is proposed as the examination facilitation centre, the repair of toilets and outside painting is to be completed along with the completion of ongoing work. The total estimate cost based on DSR 2018 with cost index 35.59 % for Trivandrum comes to **₹ 19,45,000/- (Rupees Nineteen Lakh Forty Five Thousand only)**, including GST @ 18 %. The University Engineer has also requested to debit the expenditure in this regard from the head of account "**Part I Non Plan J Works MH 65 Works 10/5341 New Buildings/Works**".

The University Engineer has further informed that the estimate aims for rectifying the floor leakages of toilet and the major items included in the estimate are dismantling sanitary fittings, steel ventilators, brickwork, tiles, cement concrete, old PVC pipe line removing, providing and laying APP, plastering, cement concreting, brickwork, providing and laying ceramic glass floor tiles, ceramic glazed wall tiles, fixing aluminium work for ventilators, PVC door, scrapping and finishing walls with acrylic smooth exterior paint, scaffolding system for painting works, sanitary installations, water supply and drainage works.

While considering the said estimate, the Finance has remarked that, "at first instance, administrative sanction may be obtained on the estimate submitted by the University Engineer for the proposed works in the old IMK/IDE building, and since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year".

As per the orders of the Vice-Chancellor, the estimate amounting to ₹ 19,45,000/- (Rupees Nineteen Lakh and Forty Five Thousand only) including GST @ 18 %, for the Urgent work for renovation of toilets, repairs to plaster and exterior wall painting in the old IMK-IDE building at SH Campus Palayam, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

**Recommendation:**

- To rename the old IMK - IDE building in the S.H. Campus as Examination Facilitation Centre.
- To approve the estimate of ₹ 19,45,000/- (Rupees Nineteen lakh and forty five thousand only) including GST @ 18 %, submitted by the University Engineer based on DSR 2018 with cost index 35.59% for Trivandrum towards the execution of urgent work for renovation of toilets, repairs to plaster and exterior wall painting in the above building.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.03**     *Kariavattom Campus- Renovation work in the Seminar Hall, Department of Hindi at ONV Memorial School of Indian Languages building- air conditioning works- single tender- Reg.*

*[Pl.C]*

An estimate amounting to **Rs.7,85,760/-** including GST has been sanctioned with the provision of **Rs.2,71,000/- (including GST @ 18 %)** for air conditioning works in connection with renovation work in the Seminar Hall, Department of Hindi at ONV Memorial School of Indian Languages building at Kariavattom Campus, vide U.O No. PLC (3)/ONV MAC/2019/01 dated 21.03.2023.

Now, the University Engineer, vide letter no.DB/E/Hindi Sem.hall-Ac/2024-25 dated 31.07.2024, has informed that e- tender was invited for the said work and in response to the work in the first call and second call, no bid has been received. On re-tendering(third time), two tenders were received and the L1 contractor has not qualified on the technical verification. The L2 contractor has quoted at 9.41% above the estimate and the firm was not willing to reduce their quoted rate on negotiation. Hence, the work was re-tendered for fourth time and in response single tender of the firm M/s Green Air at **Rs.2,27,149/- (Rupees Two Lakh Twenty Seven Thousand One Hundred and Forty Nine only ) excluding GST** was received. After negotiation, the firm had reduced their quoted rate into **Rs.2,25,124/- (Rupees Two Lakh Twenty Five Thousand One Hundred and Twenty Four only)**. The tendered PAC of the work is **Rs. 2,29,595/-**. The amount quoted is **1.95 % below the PAC amount is reasonable.**

The University Engineer, has also informed that, as per G.O (P) No. 324/2015/Fin dated 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a committee. The civil and Electrical works for the renovation work of seminar hall of Department of Hindi has already been completed. **The University Engineer has also recommended to accept the single tender of M/s Green Air @ Rs.2,25,124/- with the approval of the committee.** It may be noted that, the Syndicate held on 02.07.2024 vide item no.11.04.07 has resolved to constitute a committee comprising of Registrar, Finance Officer and University Engineer in accordance with G.O (P) No. 324/2015/Fin dated 30.07.2015, to examine the acceptance of single bid received on re tendering of various works in the University. And to place the single bid received on re tendering of works in the University along with the recommendation of the said committee, before the Standing Committee of the Syndicate on Planning and Development, henceforth. But the issuance of University Order for implementing the mentioned Government Order is under process in the Administrative wing.

As per the orders of the Vice-Chancellor, the single tender received from the firm M/s Green Air at the quoted rate **Rs. 2,25,124/-**, after negotiation for the said work, forwarded by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

**Recommendation:**

- **To approve the single tender quoted on re-tendering the work at the rate of Rs.2,25,124/- received from M/s Green Air after negotiation for air conditioning works as part of renovating the Seminar Hall, Department of Hindi in O.N.V. Memorial Building for School of Indian Languages at Kariavattom Campus.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.04      *Construction of “Dr.K.Ayyappa Paniker Memorial Foreign Language Building” at Kariavattom Campus - Plan-reg.***

**[P.L.C]**

The Syndicate at its meeting held on 07.11.2022, vide item no. 48.57.01 has resolved to entrust the construction work of "Dr. K. Ayyappa Paniker Memorial Foreign Language Building' at Kariavattom Campus to M/s. KPHCC with Centage Charges of 3.45% of the executed amount of the work and executed MoU on 25.03.2023. The Syndicate at its meeting held on 09.02.2023, vide item no. 51.80.08 had considered the sketch & site plan submitted by M/s. KPHCC, vide letter dated. 06.02.2023 and resolved to approve the sketch with a ground floor area of 1718m<sup>2</sup>, first floor-1255.5m<sup>2</sup>, second floor-1255.5m<sup>2</sup> and third floor-1255.5m<sup>2</sup> and site plan located between the building for Department of Arabic and building for performing Arts for the Construction of “Dr. K. Ayyappa Paniker Memorial Foreign Language Building” at Kariavattom Campus. Thereafter, M/s. KPHCC, vide letter dated. 25.05.2023 has submitted the detailed drawing (Option 2) for approval and the same was verified by the University Engineer and the Head & Dean, Institute of English. The Syndicate at its meeting held on 09.06.2023, vide item no. 58.85.03 has resolved to approve the same. Accordingly, the Registrar has signed the approved drawing (Option 2), subject to approval of the Syndicate.

Sanction was accorded by the Vice Chancellor to an amount of **Rs.24.50 Crore** for the construction of "Dr. K. Ayyappa Paniker Memorial Foreign Language Building" at Kariavattom Campus subject to the following conditions, vide UO No.2545/2024/UOK dated 18.03.2024.(as per the resolution of the Syndicate at its meeting held on 27.06.2023, vide item no.59.160.09)

1. The detailed estimate and drawings of Electro Mechanical items may be vetted through Sri.P.Mohan, Technical Committee Member and Sri. R.S Padmakumar, Assistant Executive Engineer (Electrical) of University, before issuance of Technical Sanction.
2. Since Lumpsum provision of Rs. 50,74,000/- has been given by M/s. KPHCC for furniture, it is suggested to procure furniture directly by University, after accessing the available furniture in the departments. This will be more beneficial to University considering the deduction of centage charge to M/s. KPHCC.
3. **The furniture layout plan (ground floor, first floor, second floor and third floor) prepared by M/s. KPHCC may be approved by the Registrar after the verification of Director, School of Foreign Languages in consultation with University Engineer before issuance of Technical Sanction.**
4. To provide false ceiling in stepped manner where ever the height seems to be low  
In the meantime, sanction was accorded by the Vice Chancellor to constitute of a Technical Committee with Registrar as Chairman, Chief Engineer, KPHCC as Convener, University Engineer, Sri. Baby Johns J, Retired Chief Engineer, PWD (Buildings), Sri. Mohan. P, Retired Spdt. Engineer, PWD, Electrical, Sri. Asharaf Khan. A, AEE, Municipal Engineer, LSGD and Instrumentation Engineer, University of Kerala as Members for issuing Technical Sanction for the work, vide U.O No. 7026/2023/UOK dated 14.08.2023 (as per the G.O (P)No. 67/2021/Fin dated. 28.04.2021.)

Now, the University Engineer, vide letter no. UE/DB2/Foreign/2024-25 dated. 06.08.2024 has forwarded the furniture layout plan prepared by M/s. KPHCC (as per the UO No. 2545/2024/UOK dated 18.03.2024) **after making slight variation in the room size so as to fulfil the requirements pointed out by the Director, School of Foreign Languages.**

**The details of revised area are as follows:**

Sl. No.	Floor	Previous Area (M2)	Revised Area (M2)
1.	Ground Floor	1718.00	1751.00
2.	First Floor	1255.50	1318.00
3.	Second Floor	1255.50	1318.00
4.	Third Floor	1255.50	1318.00
	<b>Total</b>	<b>5484.50</b>	<b>5705.00</b>

The University Engineer has informed that the furniture layout plan has been vetted by the Director, School of Foreign Languages and requested that the furniture layout of Ground Floor, First Floor, Second Floor and Third Floor may be approved by the Registrar.

It may also be noted that the total area as per the revised drawings is **5705.00 M2 which is 220.5 M2 more than the area as per the previous approved drawings. Accordingly, the estimate amount may also be over and above the current sanctioned amount of Rs. 24.5 Crore.**

As ordered by the Vice Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation:**

- **To approve the revised furniture layout plan and drawings verified and submitted by the University Engineer for a total area of 5705.00 m<sup>2</sup> (Ground Floor 1751 m<sup>2</sup>, First Floor 1318 m<sup>2</sup>, Second Floor 1318 m<sup>2</sup>, and the Third Floor 1318 m<sup>2</sup>) for the construction of Dr K.AyyappaPaniker Memorial Foreign Language building at Kariavattom.**
- **To direct KPHCC to execute the work limiting to the amount of Administrative Sanction.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.05** *Accessible India Campaign-Providing additional facilities and upgradation of existing facilities for differently abled in the Senate Hall building and Students' Amenity Centre building at SH Campus - Extension of Time of Completion- reg.*

**[P.L.C]**

The Director, Department of Social Justice, vide letter No. SJD/101073/2019-D5 dated. 28.11.2019 had informed to submit a proposal authenticated by the PWD to make the University Building accessible for persons with disabilities. Accordingly, the University Engineer, has submitted an estimate amounting to Rs. 1,06,25,000/- (Rupees One Core Six Lakh Twenty Five Thousand only) prepared in PRICE software with 35.59% cost index for Thiruvananthapuram for providing additional facilities and upgradation of existing facilities for differently abled in the SH Building and Student's Amenity Centre Building for submitting to the Executive Engineer, PWD for authentication and for onward transmission to the Social Justice Department for availing financial assistance for the aforesaid work. The estimate includes Rs. 70,00,000/- for Civil Modification Work, Rs.1,25,000/- for Electrical Modification Works and Rs. 35,00,000/- for Lift Modification Works.

The Syndicate at its meeting held on 17.11.2021, vide item no. 46.11 had resolved to approve the aforesaid estimate, after incorporating an additional amount of Rs. 2,00,000/- for availing the service of an Architect during the implementation stage of the project. Accordingly, the estimate was forwarded to the PWD and the Executive Engineer PWD buildings Division, vide letter dated. 23.12.2021 had forwarded the authenticated estimate of civil works amounting to Rs.70,00,000/- (Rupees Seventy Lakhs only), including 12% GST and Rs.1,00,000/- (Rupees One Lakh only) (LS) for miscellaneous fittings.



The Director, Department of Social Justice released an amount of Rs. 35,00,000/- (Rupees Thirty Five Lakh only) (50% of the total estimated cost of Rs.70,00,000/-, as per MoU) to the University in the PSTSB account no.799012700001388 for the work, vide Order No. SJD/101073/2019-D5 dated. 11.05.2023.

Accordingly, sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate to the estimate amounting to Rs.70,00,000/- (Rupees Seventy Lakh only) submitted by the University Engineer for providing additional facilities and upgradation of existing facilities for differently abled in the SH building and Student's Amenity Centre Building and to release an amount of Rs.35,00,000/- received from the Social Justice Department to the University Engineer as and when funds are required, as per norms of the sponsoring body, meeting the expenditure from the Head of Account "Part III-MH-80 D-Grants from other agencies- 9/9835-Accessible India Campaign" provided in the current year's Budget Estimates of the University, vide U. O No.PL.C (2) 801/027/2019/25 dated:14.09.2023.

Now, the University Engineer, vide letter no. UE/DB2/AIC/2024-25 dated. 08.08.2024 has informed that the above said work was awarded to the contractor Sri. V. Dileep Kumar and an agreement (No. 09/2023-24 dated. 30.01.2024) was executed by fixing the time of completion as 45 days from the date of handing over the site. **The site was handed over on 31.01.2024 and as per the agreement the time of completion expired on 15.03.2024. But the work was completed only on 03.04.2024 with delay of 19 days.** The University Engineer has also informed that **the delay is due to intermittent hindrance caused in executing the work in office hours and due to various meeting and functions in the SH building for which the work was stopped temporarily the work was delayed over the agreed time of completion.** The University Engineer has reported that the contractor has requested for the extension of time of completion upto 04.04.2024 without imposing fine. The University Engineer has also reported that **the fine amount of Rs. 57,755/- (Rupees Fifty Seven Thousand Seven Hundred and Fifty Five only) was kept in the PD account of the University Engineer for the time being** & will be remitted to KUF after getting decision from the Syndicate regarding the fine from 16.03.2024 to 04.04.2024, and a supplementary agreement is also executed for the extension of the time of completion upto 04.04.2024 for 20 days with a condition of the fine amount.

It may be noted that, an amount of Rs. 30,62,621/- was utilised out of Rs. 35 Lakhs received from the Department of Social Justice and the balance 50% will be released by the department on submitting the Utilisation Certificate by the University.

Regarding Extension of Time, In section 2112 of PWD Manual 2021 it is mentioned that " If it is found that contractor is not adhering to the approved programme fine shall be imposed/contract terminated as contemplated in the Standard Bidding Document. If however the failure of the contractor to complete the work on the stipulated date is due to any departmental delays or due to design and construction problems faced during execution, then he may apply for extension of time through the Assistant Engineer before the expiry of the period of completion. This shall follow the procedure of the Bidding Document. Every such application shall be properly enquired into by the Assistant Engineer/Assistant Executive Engineer under the control and a report with recommendation shall be submitted in proforma given in Appendix 2100F to the authority who executed agreement. The extension of time of completion that can be granted at a time shall not exceed 25% of the original time or six months whichever is less. The maximum extension that can be granted for a work shall be limited to half the original time of completion" **(Copy Appended)**

**The University Engineer has recommended that the extension of time of completion of the work may be extended upto 04.04.2024 without fine, since the delay occurred was not due to the default of the contractor.**

As per the orders of the Vice Chancellor, **the above said request of the University Engineer for extending the time of completion of the work of providing additional facilities and upgradation of existing facilities for differently abled in the Senate Hall building and Students' Amenity Centre building at SH Campus, as part of the Accessible India Campaign upto 04.04.2024 without fine,** is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**Recommendation:**

- To extend the time of completion of the work for providing additional facilities and upgradation of existing facilities for differently abled in the Senate Hall building and Students' Amenity Centre building at SH Campus as part of Accessible India Campaign up to 04-04-2024 without fine , based on the report of the University Engineer.
- To entrust the University Engineer to take measures to release the balance 50% of the total estimated cost by the Department of Social Justice.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.06      *Construction of new sub-road and maintenance work for existing bituminous road towards E and F type Quarters at Kariavattom Campus- Estimate-Reg.***

[Pl.C]

The University Engineer, vide letter no. UE/DB2/Qua E& F-Road/2023-24 dated. 27.02.2024 has forwarded an estimate amounting to Rs. 31,20,000/- (Rupees Thirty One Lakh Twenty Thousand only), including 18% GST prepared based on DSR 2018 with 35.59% cost index for Trivandrum for the construction of new sub road and maintenance work for existing bituminous road towards E and F type Quarters at Kariavattom Campus, as per the request of the General Secretary, Kerala University Campus Association.

The estimate includes provisions to upgrade the sub roads towards the E and F type quarters ie, for the maintenance & resurfacing of existing main bituminous road towards E and F type quarters which constitutes to an approximate area of 1200 sq.m. A total length of 371m proposed in this pattern with 0.3m width cement concrete shoulder on both sides, and retarring work for a length of 382.60m.

While considering the estimate, finance has remarked that administrative sanction may be obtained on the above said estimate, at the first instance. Also, "proposal for new civil works can be considered after ascertaining the existing liability on account of ongoing works and availability of funds. Availability of amount under each budget provision shall not be treated as availability of fund".

The University Engineer, vide letter dated. 10.07.2024 has suggested to debit the expenditure from the Head of Account "Part I-NP-MH-65-Works-10/5331-Maintenance of Roads" provided in the Budget Estimates of the University 2024-25 (amount of this HoA is Rs.1,00,00,000/-).

As ordered by the Vice-Chancellor, **the aforesaid estimate amounting to Rs. 31,20,000/- (Rupees Thirty One Lakh Twenty Thousand only), including 18% GST, submitted by the University Engineer prepared based on DSR 2018 with 35.59% cost index for Trivandrum for the construction of new sub roads and maintenance work for existing bituminous road towards E and F type Quarters at Kariavattom Campus and the remarks of the Finance are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations. ( Estimate report and proposed road works marked in the campus lay out plan are appended).**

**Recommendation :**

1. To keep the subject work in abeyance for the time being.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.07      *SH Campus- Concreting the front yard of Central Tapal Section to avoidwater logging-Estimate-consideration of-Reg.***

[Pl.C]

The University Engineer, vide letter no.DB1/CE-Tapal/Water logging/2024 dated 13.08.2024, has informed that the area in front of Central Tapal Section is at lower level than surroundings and water is getting collected and it is very difficult to enter into the Tapal Section

during rainy days. To make runoff, it is necessary to elevate the ground by providing cement concrete. After the site inspection, the University Engineer has submitted an estimate amounting to Rs.1,54,000/- (Rupees One Lakh Fifty Four Thousand only ) including GST @ 18 %, based on DSR 2018 with cost index 35.59 % for Trivandrum. The University Engineer, has also requested to accord sanction for debiting the expenditure from the head of account " Part I- Non Plan J : Works MH 65 Works 10/5301 Minor work and Maintenance ".

While considering the said estimate, the Finance has remarked that *administrative sanction may be obtained for the estimate submitted by the University Engineer for concreting the front yard of Central Tapal Section.*

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 1,54,000/- ( Rupees One Lakh Fifty Four Thousand only ) including GST @ 18 %, for the work Concreting the front yard of Central Tapal Section to avoid water logging, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

**Recommendation:**

- **To approve the estimate amounting to Rs.1,54,000/- (Rupees One lakh fifty four thousand only) including GST @ 18 %, submitted by the University Engineer based on DSR 2018 with cost index 35.59 % for Trivandrum for the work 'Concreting the front yard of Central Tapal Section' to avoid water logging.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.08      *Supply, Installation, Testing and Commissioning of 10 Passenger lift at former SDE building at SH Campus- Single tender- Consideration of- Reg. [Pl.C]***

An estimate amounting to Rs. 2,15,00,000/-(Rupees Two Crore and Fifteen Lakhs only) was sanctioned for the construction of 3rd floor of IMK-IDE building at SH Campus, vide U.O No Pl.G/4627/2013 dated 28.04.2017.

Also sanction was accorded to an estimate of Rs.37,32,000/-(Rupees Thirty Seven Lakh Thirty Two Thousand only) including GST @18% with provision of Rs.20,00,000/-(Rupees Twenty Lakh only) for supply and installation of 10 passenger lift with cost index 35.59% for Typm submitted by the University Engineer for the electrical works for Vertical Extension to the SDE building at SH Campus.

Now, the University Engineer, vide letter no. DB/E/SDE/Lift/SH/2024-25 dated 05.08.2024, has informed that e-tender was invited, for the supply and installation for 10 passenger lift and in response a single tender of Rs.17,20,000/- (Rupees Seventeen Lakh Twenty Thousand only) from the firm M/s Kone Elevator India Private Ltd., was received, **on re-tendering**. The details of the same is as follows:

Sl. No	Name of the contractor/ firm	Rank	Amount Quoted without CMC	Amount Quoted with CMC
1	M/s Kone Elevator India Private Ltd	L1	Rs. 17,20,000/-	Rs. 18,98,020/-

The tendered PAC of the work is Rs. 19,48,290/- . The amount quoted is 11.72 % below the PAC amount.

On verification of the quoted rates, it is observed that the rates quoted by the firm are lower than the estimate rate. Hence, the quoted amount of Rs. 17,20,000/- for the work is reasonable.

The University Engineer has reported that in connection with CMC, M/s Kone Elevators had quoted Rs. 86,000/- for 4th year such as the percentage is 5% of quoted amount of lift. The CMC charge for 5<sup>th</sup> year is Rs.92,020/-, i.e, 7% hike as from the fourth year rate. It is also reported that same company which installed 5 Nos. of lift at Kariavattom Campus have quoted the CMC charge for forth year is 3.76% and fifth year is 4.99% hike as compare with fourth year and **suggested to conduct a negotiation regarding the CMC charge.**

As per GO (P) No. 324/2015/Fin dated 30.07.2015, single bid during re-tender shall be accepted only with the approval of a committee.

The University Engineer has also informed that AMC of various equipments such as lifts, DG sets and Fire extinguishers etc. for which no specific head of account is provided in the University budget. Now a days, the expenditure is meeting from the head "Part I NP MH I (a) - General Direction- 4/3020- Maintenance of Equipment " for making payment for AMC charges. This is being delaying in many occasions due to extensive procedures to meet expenditure from the head of account. Hence, the University Engineer has suggested that a standing order may be issued to meet the expenditure towards AMC/CMC charges of Lifts, DG sets and Fire extinguishers under the non plan head "Part I Non Plan J Works MH :65 Works 10/5301 Minor Works and Maintenance.

While considering the the above request of the University Engineer, the Finance has remarked that **request of the University Engineer for meeting the expenditure towards AMC/CMC charges of Lifts, DG sets and Fire extinguishers under the non plan head "Part I Non Plan MH :65 Works 10/5301 Minor Works and Maintenance", cannot be considered.**

It may also be noted that, the Syndicate at it's meeting held on 02.07.2024 vide item no.11.05.07, has resolved to **entrust the Registrar to give an ultimatum to the contractor directing him to complete the work of vertical extension of former SDE building at SH Campus on or before 15.08.2024** and letter no. 65873/Planning C/2023/UOK dated 29.07.2024 was issued to the contractor accordingly. In the meantime, the University Engineer, vide letter no. DB1/IMK-IDE/2024 dated 16.08.2024, has reported that finishing wok is progressing at site and the following major works are still pending.

1. Plumbing and sanitary works.
2. wall and floor tiling in toilets.

As per the orders of the Vice-Chancellor, the single tender received from the firm M/s Kone Elevator India Private Ltd for the quoted amount of Rs.17,20,000/- (Rupees Seventeen Lakh Twenty Thousand only), for the Supply, Installation, Testing and Commissioning of 10 Passenger lift at former SDE building at SH Campus, submitted by the University Engineer along with the remarks of Finance and the work report for the civil work submitted by the University Engineer vide letter dated 16.08.2024 is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation :**

- **To direct the University Engineer to submit another proposal for re tendering the work 'Supply, Installation, Testing and Commissioning of lift at former SDE building at SH Campus'.**

***Resolution of the Syndicate***

**RESOLVED** to direct the University Engineer to submit another proposal for tendering the work of 'Supply, Installation, Testing and Commissioning of lift at former SDE building at SH Campus'.

***ITEM NO. 15.04.09 Construction of Modern Wash Room at SH Campus- Revised estimate- Consideration of – Reg.***

***(Pl.C)***

An amount of Rs.49,00,000/- (Rupees forty Nine Lakh only) for the construction of modern wash room at SH Campus was approved, vide U.O No. Ad. B1(1). Wash room/SHC/2020/17 dated. 17.02.2021. The University Engineer vide letter no.DB1/Modern wash room/SH/2023 dated 23.11.2023 has reported that, **the site was handed over to the contractor on 14.02.2022 with a time of completion of 90 days ie. 14.05.2022. But the work was delayed for total count of 558 days as on the date of the letter.** The work is at a stand still for the last 7 months. The Registrar has suggested that risk and cost method can be proposed, since the work has been badly delayed and the contractor has not satisfied the chance for completion of the work. The Syndicate at its meeting held on 28.12.2023, vide item no. 07.94.07 has considered the above matter and resolved to release an amount of Rs. 10,00,000/- (Rupees Ten Lakh only) as advance to the contractor based on the first part bill and to direct the contractor to complete the work of modern washroom on or before 31.01.2024. Further, the Syndicate resolved to entrust the University Engineer to obtain an undertaking from the contractor stating that he will complete the work on or before 31.01.2024.

Thereafter, the University Engineer vide letter No.UE/DB1/IMK-IDE/24 dated 05.02.2024 reported that, M/s Garden City Group was informed to complete the subject work on or before 31.01.2024 and to submit an undertaking regarding the same. Accordingly, vide letter dated 19.01.2024, the proprietor, M/s Garden City has informed that the work will be completed in 30 days from the date of receipt of fund against the bill. The University Engineer has also reported that the contractor has not yet resumed the work till date. On the above matter, the Registrar has observed that since the work has not been completed on or before 31.01.2024, as directed to the contractor based on the decision of the Syndicate, the work may be executed at the risk and cost of the contractor. The whole matter was placed before the Syndicate held on 15.03.2024 vide item no.09.110.06, and the Syndicate observed that the firm has not submitted an undertaking and not completed the work before 31.01.2024 and has not resumed the work till date. Considering the above, the Syndicate resolved to execute the work at the risk and cost of the contractor, and further resolved to seek explanation from the concerned regarding the delay occurred for not releasing the sanctioned amount of Rs.10,00,000/- (Rupees Ten Lakh only) as advance to the contractor based on the decision of the Syndicate held on 28.12.2023.

It may please be noted that in this case the implementation orders for the minutes of the meeting of the Syndicate held on 28.12.2023, vide item no.09.110.06 was received on 10.01.2024. Then the contractor was directed to complete the subject work on or before 31.01.2024 and also to submit an undertaking regarding the same to the University Engineer, vide letter dated 11.01.2024. The University Engineer was also informed the decision of the Syndicate to obtain an undertaking from the contractor stating that he will complete the subject work on or before 31.01.2024, vide letter dated 11.01.2024. Then the file was forwarded to Finance on the same day itself for endorsement for the release of Rs.10,00,000/- (Rupees Ten Lakh only) as advance to the contractor based on the first part bill. The endorsement from the Finance was received on 20.01.2024 and the same was forwarded for the approval of the Vice Chancellor on the same day. The administrative sanction for the endorsement was not received before 31.01.2024. Hence the section was not able to issue administrative order before 31.01.2024. While considering the above, the Syndicate held on 02.07.2024 vide item no.11.19, has resolved that the item be referred to the Standing Committee of the Syndicate on Planning & Development and the contractor be invited in the Standing Committee.

In the mean time, the University Engineer, vide letter no. DB1/ Modern Wash room/2024 dated 24.08.2024, informed that **a proceedings for cancelling the agreement of M/s Garden City Group Inc. has issued and to arrange the work at the risk and cost of the firm( as resolved by the Syndicate held on 15.03.2024 vide item no 09.110.06), and the same was intimated to M/s Garden City Group Inc. on 04.05.2024, but was returned stating as unclaimed.** Hence, the University Engineer has sent a copy of the same through e mail on 14.06.2024.

The University Engineer, has further reported that administrative sanction for the said work was accorded for an amount of Rs. 49,00,000/- which is inclusive of 12 % GST and a lumpsum provision of Rs. 3,00,000/- for electrification works. The original plan is to construct the ladies and gents toilet separately in two levels. The authorities of Institute of English has expressed their concern about ladies wash room near to their department. Also, more than 10 steps are required to reach down the ladies wash room at level 2. Considering these issues, a modified plan is prepared with ladies wash room at level 1 itself, at road level adjacent to Gents toilet with a partition wall in between . The modified plan is prepared with slight modifications in the original plan.

It may be noted that the Syndicate, at it's meeting held on 20.01.2022 vide item no.36.138, has resolved to approve the modified plan and accorded sanction for the execution of the same.

M/s Garden City Group Inc. had commenced the work on 14.02.2022. The total executed work as per part bill 1 comes around to Rs.18,57,774/- (excluding GST and Rs.21,92,174/- with GST @ 18 %). M/s Garden City Group Inc. has executed some extra items and excess items as per the approved plan. Also, the GST has increased to 18 % from 01.01.2022 onwards. The above said matters necessitated a revised estimate for this work amounting to Rs, 53,90,000/- with GST @ 18 % against sanctioned amount of Rs.49,00,000/- with GST @ 12%.

The two main reasons for revised estimate are hike of 6% in GST and increase in foundation works due to relocation of Ladies toilet. Hence, the University Engineer has requested to accord sanction to the revised estimate amounting to Rs.53,90,000/- debiting the expenditure from the head of account " Part I- NP-MH 63 Miscellaneous- 8/6028- New Development Programmes", for effecting the first part bill to the firm and for inviting the balance work at the risk and cost of the firm.

As per the orders of the Vice-Chancellor, the contractor M/s Garden City Group Inc, is invited to the Standing Committee of the Syndicate on Planning & Development for detailed discussion regarding the said work, the whole matter and the revised estimate amounting to Rs.53,90,000/- with GST @ 18 % for the work, submitted by the University Engineer are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation:**

1. To approve the revised estimate verified and submitted by the University Engineer amounting to Rs.53,90,000/- (Rupees Fifty three lakh and ninety thousand only) with GST @ 18 % for the construction of modern washroom at S.H. Campus.
2. To re tender and execute the balance work at the risk and cost of the firm M/s Garden City Group Inc.
3. To refer the matter of hearing of the contractor back to the Syndicate since the decision of the former Syndicate to execute the work at the risk and cost of the contractor still exists

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation at Sl.Nos. 1 & 2 of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.10 Kariavattom Campus-Enhancement of existing lightning protection system at SC Funded Girl's Hostel- Single Tender- Reg.**

**(P.L.C)**

An estimate amounting to Rs. 6,94,000/- (Rupees Six Lakh Ninety Four Thousand only), including 18% GST submitted by the University Engineer prepared based on market rate and DSOR 2018 with 35.59% cost index for the work of enhancing existing lightning protection system at SC Funded Girl's Hostel at Kariavattom Campus, considering the safety of the occupants, meeting the expenditure from the h/a "Part-I-NP-MH-65-Works-10/5302- Infrastructure support " of the current year's Budget Estimates of the University, was approved, subject reporting to the Syndicate, vide U.O No. 1516/2024/UOK dated. 18.02.2024.

The University Engineer, vide letter no. DB/E/SDE/Lift/SH/2024-25 dated. 02.09.2024 has informed that e-tender was invited for the above said work. In response to the work in first call, one bid has been received. Hence, the work was re-tendered and in response single tender of the contractor Sri. Ajesh K.K was received. **Since the rate for some of the schedule items are on higher side**, after negotiation, the contractor had expressed his unwillingness to reduce the quoted rates due to the hike in price of the material.

The details are as follows:

Sl No	Name of the contractor/firm	Tender PAC	Quoted Amount
1	Sri. Ajesh K.K	Rs. 5,87,725/-	Rs. 5,74,600/-

The tendered PAC of the work is Rs. 5,87,725/-. The amount quoted is Rs. 5,74,600/- ie. 2.23% below the PAC amount is reasonable. Hence, the University Engineer has recommended to accept the above said single tender of Sri. Ajesh K.K @ Rs. 5,74,600/-.

As per the G.O (P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a committee. The Syndicate held on 02.07.2024 vide item no.11.04.07 has resolved to constitute a Committee comprising of Registrar, Finance Officer and the University Engineer, in accordance with G.O (P)No. 324/2015/Fin dated. 30.07.2015, to examine the acceptance of single bid received on re-tendering of various works in the University, and to place the single bid received on re-tendering of works in the University along with the recommendation of the above committee, before the Standing Committee of the Syndicate on Planning and Development,

henceforth. For implementing the G.O (P)No. 324/2015/Fin dated. 30.07.2015, the file (DDFS File No. 11951/Planning C/2024/UOK) is under the consideration of the Vice Chancellor.

As ordered by the Vice Chancellor, **the aforesaid single tender of Sri. Ajesh K.K at Rs.5,74,600/-, submitted by the University Engineer for the work of enhancing existing lightning protection system at SC Funded Girl's Hostel at Kariavattom Campus**, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation:**

- **To approve the single tender on re tendering quoted by Sri. Ajesh K.K at Rs.5,74,600/- (Rupees Five lakh seventy four thousand and six hundred only), submitted by the University Engineer for the work of enhancing existing lightning protection system at SC Funded Girl's Hostel at Kariavattom Campus.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

***ITEM NO. 15.04.11 Construction - New Sump and Augmentation of Water Supply System at S.H. Campus - Extension of Time of Completion - Fine Amount Withheld-Release of -reg.***

***(Pl.G)***

The Government of Kerala, vide G.O. R(t) No.1420/2017/HEDN dated 29.07.2017, has accorded administrative sanction for an estimated cost amounting to **Rs.650 Lakhs**, towards Civil Works/ New buildings for the Financial Year 2017-18. Vide U.O. No. Pl.G/3614/Annual Plan 17-18/Civil Works/2017 dated 25.10.2017, administrative sanction was accorded for an estimate amounting to **Rs.50 Lakh/-** (Rupees Fifty Lakh Only) for the Construction of New Sump and Augmentation of water supply system at SH Campus, Palayam (CPWD 2014 DSR with cost index 46.67% ).

Thereafter, vide a revised U.O.No.Pl.G/3614/A.P17-18/Civil Works/17 dated 14.12.2018, sanction was accorded to the estimate submitted by M/s.KPHCC, prepared based on 2016 CPWD DSR with a cost index of 44.12% for TVPM amounting to **Rs. 56,87,977/-** (Rupees Fifty six lakh eighty seven thousand nine hundred and seventy seven only) (including 8% Centage Charge and 18% GST) for the Construction of New Sump and Augmentation of water supply system at SH campus . The expenditure over and above the budget allocation was meant to be met from the Non plan fund of the current year's Budget Estimates of the University.

The Syndicate at its meeting held on **28.04.2020**, vide item No.10.156.01, has resolved to entrust the Engineering Unit with the work of the Construction of New Sump and Augmentation of water supply system at SH Campus, limiting the amount for which Administrative sanction was issued and to complete the works in a time bound manner.

Accordingly, the work **“Construction of New Sump and Augmentation of water supply system at Senate House Campus ”** was awarded to the contractor Sri.N.Rajendran and an agreement was executed vide Agreement No:25/2021-22 dated 15/07/2021 by fixing the time of completion as 180 days from the date of handing over the site. The site was handed over on **24.07.2021** and as per agreement, the time of completion expired on **20.01.2022**. But the work was actually completed only on **20.08.2022** with delay of **213 days**. The Assistant Executive Engineer reported that the work could not be executed for a period of 94 days from 24/07/2021 to 25/10/2021 due to rain as the digging and other exterior works were not performed at that time. Further, it was recommended that **36 days grace period** can be granted due to quarry ban and water proofing arrangements and **83 days delay** was due to the default of the contractor. As Sri.N.Rajendran requested for extension of time of completion up to 20.08.2022 without imposing fine, it was **recommended by the Assistant Executive Engineer I to extend the time of completion up to 20.08.2022 (213 days) with fine for 83 days, since the delay occurred for that 83 days was due to the default of the contractor.**

As per the fine calculation statement , the fine for the extension of time for 177 days,ie exempting 36 days of grace period out of 213 days comes to **Rs.2,04,611/- (Rupees Two Lakh Four Thousand Six Hundred and Eleven Only)**. As the contractor requested for immediate payment of work, the CC First and final bill was processed and passed withholding fine amount of Rs.2,04,611/-

for delay for 177 days. It is reported that the fine amount of Rs. 2,04,611/- is kept in the PD account of the University Engineer for time being and will be remitted to KUF after getting decision from the Syndicate regarding the fine from 20.01.2022 to 20.08.2022. For passing the bill, a supplementary agreement for the extension of time of completion up to 20.08.2022 was executed with fine for 177 days.

Considering the genuineness of the facts reported by the Assistant Executive Engineer-I, the University Engineer, vide letter No.DB1/Augmentation-Sump/ SH/2024-25 dated 02.09.2024, requested to extend the time of completion up to 20.08.2022 (213 days) i.e., without fine for 130 days and with fine for 83 days. Sanction is requested for releasing an amount of Rs.1,47,430/- [ie 2,04,611-57,181/- (fine for 83 days)] to the contractor from the withheld amount of Rs.2,04,611/-.

As per the orders of the Vice-Chancellor, the request from the University Engineer for extension of time of completion of the work “Construction of New Sump and Augmentation of water supply system at Senate House Campus” up to 20.08.2022 (extension without fine for 130 days and with fine for 83 days) along with the calculation of fine amount to the contractor is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

**Recommendation :**

- To hear the contractor by the next Standing Committee of the Syndicate on Planning & Development.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

***ITEM NO. 15.04.12 Dept. of Physical Education- Installation of Coffee Vending Machine at University Stadium - Permission – reg.***

***(Ad.FII)***

The Director (i/c), Department of physical Education has forwarded a proposal for installing a Coffee vending machine at University Stadium, for the use of sports activists, Stadium membership holders and for the public/private institutions hiring the Stadium.

A group of sports lovers who frequently use the stadium, are willing to bear the cost of installation as sponsorship. It is also informed that, M/s Radiant consumer Appliances Pvt. Ltd. Secundrabad has come forward to install a 4 lane vending machine with QR code option requiring a commercial bank account. If permission is granted to open a commercial bank account, the Department can maintain the cost of products to be used in the machine from the revenue generated from the vending machine.

As per the orders of the Vice - Chancellor, the matter of granting permission to install a Coffee vending machine at University Stadium and to open a commercial bank account for facilitating the same, is placed before Standing committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation :**

- To direct the Director, Department of Physical Education to submit a detailed proposal for getting sponsorship for Installation of Coffee Vending Machine at University Stadium
- To place the proposal before the next Standing Committee of the Syndicate on Planning & Development

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

***ITEM NO. 15.04.13 Repair works in various building in SH Campus- Action taken report-submitting of- Reg.***

***(Pl.C)***



The General Secretary and the President, Kerala University Employees' Union (KUEU), vide letter dated 31.10.2023, had submitted (Annexure 'A') a letter to the Vice-Chancellor, addressing the various maintenance works in the SH Campus. Accordingly, direction was given to the University Engineer to rectify the issues addressed by the KUEU representatives. Now, the University Engineer, vide submission no. UE/DB2/KUEU/SHC/2023-24 dated 28.11.2023, has submitted an action taken report on the said representation.

As per the orders of the Vice-Chancellor, the action taken report submitted by the University Engineer (Annexure 'B') is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

**Recommendation :**

- **Noted the action taken report submitted by the University Engineer.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.14      *Reconstruction of collapsed compound wall in the boundary along with the main road from Bakery junction to Thycaud - Revised estimate - reg.***

***(PLC)***

An estimate amounting to Rs.3,90,000/- (Rupees Three Lakh Ninety Thousand only) (including GST & 18 %) was sanctioned for the re- construction of collapsed compound wall in the boundary along the main road from Bakery Junction to Thycaud, vide U.O No. 9087/2023/UOK dated 02.11.2023.

Now, the University Engineer vide letter No.DB1/WH-Comp wall/2024 dated 30.08.2024 and letter No.DB1/THY-CW/2024 dated 05.09.2024, has informed that, **the work was awarded to the contractor Sri. Rajesh Soman** at an agreed PAC Rs.2,78,798/- (ie. 15.839% below the tendered PAC of Rs.3,29,508/-). The work could not be materialized due to two way traffic in the adjacent road. The matter has been addressed to the Assistant Commissioner of Traffic South for providing required support to do work. Accordingly, the Traffic police have permitted to do the work by regulating the traffic through the road. Subsequently, the site was handed over to the contractor on 27/07/2024 with a time of completion of 20 days. The time of completion elapsed on 15.08.2024. Upon dismantling the collapsed portion and adjacent stretch of the wall, it came to notice that the rubble wall built with mud mortar on either side of the collapsed portion totaling an approximate length of 27 m was weak due to severe vertical cracks formed by penetration of roots of nearby trees. So it is essential to re-construct the entire stretch of the collapsed wall (approximately 27 m) so as to avoid potential threat of intrusion by anti social elements into the hostel compound.

Considering the above, **the University Engineer has submitted a revised estimate amounting to Rs.6,50,000/- (including GST @ 18 %) prepared based on DSR 2018 with cost index 35.59 % for Thiruvananthapuram, and requested to:**

1. **approve the revised estimate amounting to Rs. 6,50,000/- (including GST @ 18 %) for the said work.**
2. **to arrange the work through the present contractor Sri. Rajesh Soman at the same terms and conditions of the original contract and the total amount will comes to Rs. 5,60,072/- ( including GST @ 18 % ).**
3. **to allow additional time of 20 days from the date of issue of revised administrative sanction to complete the work.**

The University Engineer has further reported that the police authorities has also informed to complete the work immediately as the present traffic restrictions has to be withdrawn urgently to avoid traffic congestions in the city.

On the above matter, Finance has remarked that," At first instance administrative sanction may be obtained on the revised estimate submitted by the University Engineer for the reconstruction of collapsed compound wall of the Women's Hostel building at Thycaud. Since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year".

As ordered by the Vice Chancellor, the revised estimate amounting to Rs.6,50,000/- submitted by the University Engineer for the reconstruction of collapsed compound wall of the Women's Hostel building at Thycaud, the request of the University Engineer to arrange the work through the present contractor Sri. Rajesh Soman at the same terms and conditions of the original contract and to allow additional time of 20 days from the date of issue of revised administrative sanction to complete the work, along with the remarks of Finance, is placed before the Standing Committee of the Syndicate on Planning and Development for appropriate recommendation.

**Recommendation:**

- To approve the revised estimate amounting to Rs.6,50,000/- (Rupees Six lakh fifty thousand only) including GST @ 18 %, submitted by the University Engineer based on DSR 2018 with cost index 35.59% for Trivandrum for reconstruction of collapsed compound wall in the boundary along with the main road from Bakery Junction to Thycaud
- To direct the University Engineer for arranging the work through the present contractor Sri. Rajesh Soman at the same terms and conditions of the original contract.
- To grant additional time of 20 days from the date of issue of revised administrative sanction to complete the work, without fine.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

***ITEM NO. 15.04.15 Women's Hostel at Thycaud- light roofing to the old block and construction of new work area and other renovation works- Estimate- Reg. (Pl.C)***

The University Engineer, vide letter no. DB1/WH-THY/light roof & repair/2024 dated 05.08.2024, has submitted an estimate for light roofing to the old block and construction of new work area and other renovation works in the Women's Hostel at Thycaud, after site inspection. The estimate is prepared in two parts, ie. Part 1 for the light roofing works amounting to Rs. 50,90,000/- and Part 2 for the repair and renovation works amounting to Rs. 14,60,000/-. The total estimate amount comes to **Rs. 65,50,000/- (Rupees Sixty Five Lakh Fifty Thousand only) including GST @ 18%**, based on DSR 2018 with 35.59 % cost index for Thiruvananthapuram.

The major items included in the estimate-Part 1 for the light roofing works amounting to Rs.50,90,000/- are :-

1. Demolishing brick work
2. Steel work
3. Cement concrete work
4. Painting
5. Galvanized iron profile sheet

The major items included in the estimate-Part 2 for the repair and renovation works amounting to Rs. 14,60,000/- are :-

1. dismantling door at dining kitchen and providing 1 mm thick MS sheet door, painting,
2. dismantling existing concrete sink and RCC work for sink, water proofing, granite works for sink, painting works
3. dismantling tile work and laying vitrified floor tile, ceramic glazed floor tile.
4. Water supply and drainage works-pipes fittings, manhole civil works
5. Civil work for new work area near existing kitchen

The University Engineer has also requested to accord sanction for debiting the expenditure in connection with the said work, to the head of account " Part I Non Plan J Works MH 65 Works 10/5310 Construction and Maintenance of Hostel "

*While considering the above said estimate , the finance has remarked that, "at first instance administrative sanction may be obtained on the estimate submitted by the University Engineer for the said work. Finance has already given endorsement for an amount of 19,49,350/- and concurrence for getting administrative sanction for an amount of 1,69,57,000/- out of the 2 crore allocated under the h/a "Part I-NP-MH:65 Works-10/ 5310-Construction and Maintenance of Hostel " in the current*

financial year. Also, liability in respect of works bills relating to previous years is to be met from the current financial year's allocation. The same may be noted while obtaining administrative sanction for the above work amounting to Rs. 65,50,000/-".

As per the orders of the Vice-Chancellor, the estimate amounting to **Rs. 65,50,000/- (Rupees Sixty Five Lakh Fifty Thousand only ) including GST @ 18 %**, for the above mentioned work, submitted by the University Engineer along with the remarks of the Finance, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

**Recommendation :**

- **To approve the estimate amounting to Rs. 65,50,000/- ( Rupees Sixty five lakh fifty thousand only) including GST @ 18 %**, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Trivandrum for light roofing to the old block and construction of new work area and other renovation works in Women's Hostel at Thyaud.
- **To approach M.L.A.s, M.P.s, Local Self Government Bodies, and the Government, seeking prospects of fund mobilization for execution of the work, considering the risk factor posed by the old buildings.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.16      Phase II Work of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus (EMS Hall)-Fire Fighting Works-Extension of Time-Reg.**

**(Pl.C)**

An estimate amounting to Rs.2,85,00,000/- (Rupees Two Crore Eighty Five Lakh only), including GST prepared by M/s.Vasthusilpalaya, Consultancy Pvt. Ltd and submitted by the University Engineer for the Phase II works of EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus was sanctioned, which includes Rs.5,57,256/- (including 18% GST) for the Fire Fighting works, vide U.O No. 19375/Admn BI/2020/UOK/158 dated. 06.09.2022.

Accordingly, the University Engineer invited tender for the fire fighting works. Sanction has been accorded by the Vice Chancellor to the tender received from M/s. Indriya Engineering (P) LTD for the negotiated amount of Rs.5,12,081.61/- (Rupees Five Lakh Twelve Thousand and Eighty One and Sixty One Paise only), (ie. 8.43% above the estimate rate) excluding GST for the fire fightingworks, by meeting the expenditure from the Head of Account "Part I- NP- MH 63- Miscellaneous - 8/6028 -New Development Programmes", vide U.O No. 2339/2023/UOK dated. 10.03.2023.

Now, the University Engineer, vide letter no. DB-E/EMS/FIRE/KVTM/1/2024 dated. 03.09.2024 has informed that agreement (No. 62/2022-23 dated. 29.03.2023) was executed with M/s.Indriya Engineering (P) LTD for the fire fighting works towards the Phase II works of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus and **the site was handed over on 05.04.2023 with a time of completion of 45 days, ie. the work has to be completed on 19.05.2023.**

The University Engineer has also informed that the firm M/s. Indriya Engineering (P) Ltd has started the work, and in the mean time M/s. Vasthusilpalaya, Consultancy Pvt. Ltd, the consultant of the project has suggested to construct an OH water tank with 20,000 litre capacity as per norms of the fire fighting works and the location of water tank suggested by M/s. Vasthusilpalaya was changed due to the presence of air conditioning pipe. The structural consultants visited the site and identified new location of tank. The firm informed that the balance works like installation of booster pump, fire alarm point, manual call point, signage and wiring of the panel can be done only after completion of fire tanks works. The civil work of the water tank has been completed on 22.01.2024. The balance fire fighting work was executed by the firm M/s. Indriya Engineering (P) Ltd on time and **the work was virtually completed on 22.02.2024.** Due to change in the location of the over head water tank some additional electrical works are needed to charge the fire panel. The additional electrical work was completed on 30.03.2024.

As per the agreement condition, the firm has to obtain NOC from the Fire & Rescue Department after completion of the work. Subsequently after preparation of the documents and all drawings duly signed by the Registrar, the statutory payment for availing NOC from the Fire & Rescue Department was made on 23.04.2024 through Treasury. Hence, the firm requested for the extension of time of completion for the work up to the date of availing NOC from the Fire & Rescue Department without fine.

Regarding Extension of Time, In section 2112 of PWD Manual 2021 it is mentioned that "If it is found that contractor is not adhering to the approved programme, fine shall be imposed/contract terminated as contemplated in the Standard Bidding Document. If however the failure of the contractor to complete the work on the stipulated date is due to any departmental delays or due to design and construction problems faced during execution, then he may apply for extension of time through the Assistant Engineer before the expiry of the period of completion. This shall follow the procedure of the Bidding Document. Every such application shall be properly enquired into by the Assistant Engineer/Assistant Executive Engineer under the control and a report with recommendation shall be submitted in proforma given in Appendix 2100F to the authority who executed agreement. The extension of time of completion that can be granted at a time shall not exceed 25% of the original time or six months whichever is less. The maximum extension that can be granted for a work shall be limited to half the original time of completion".

Hence, the University Engineer has recommended to grant extension of time of completion of the work up to the date of obtaining certificate from the Fire & Rescue Department without fine, as the firm has occurred unexpected hindrance during execution of the work based on the fire fighting norms, and it is beyond the control of the firm.

It is also stated that the first part bill has already been passed for payment to the firm against the executed value of work by withholding the amount of Rs. 34,675/- to the PD account of the AEE (II) for TOC extension, based on the request received from the firm and also requested to the following matters.

1. To extent the TOC of the above said work from 20.05.2023 up to the date of availing certificate from Fire & Rescue Department without imposing fine as the work was virtually completed on 22.02.2024.
2. If approved (1) above, sanction may be accorded to release the amount with held in the PD Account of the AEE II to the firm after availing sanction order from the Fire & Rescue Department.

As ordered by the Vice Chancellor, the aforesaid request of the University Engineer for extending the time of completion of the fire fighting works to the firm M/s. Indriya Engineering (P) LTD, towards the Phase II works of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus from 20.05.2023 up to the date of availing certificate from Fire & Rescue Department without imposing fine, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation:**

- To obtain an explanation from the University Engineer on the delay in the work along with a detailed report on the matter to place before the next Syndicate

***Resolution of the Syndicate***

**RESOLVED** to approve the Report submitted by the University Engineer and take necessary action accordingly.

**ITEM NO. 15.04.17** *SH Campus- Civil, Electrical and Air Conditioning Works for Providing Air Conditioner to the Faculty Room (GER-02) in the Department of German-Estimate-Reg.*

**(Pl.C)**

The Head, Department of German, vide letter no.GER08/2023 dated. 13.12.2023 & GER/08/2024 dated. 24.01.2024 had requested for the installation of air conditioner in the room which is used by both Head of the Department and other faculty members in the department and to grant permission to utilize DDF (Department Development Fund). The University Engineer was directed to submit the specification of the Air Conditioner along with estimated cost of the same.

Accordingly, the University Engineer, vide letter no. UE/DB2/GER-AC/2023-24 dated. 01.04.2024 has forwarded the total estimate amounting to Rs. 2,18,000/- (Rupees Two Lakh Eighteen Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for the civil, electrical and air conditioning works for providing air conditioner to the faculty room (GER-02) in the Department of German at SH Campus.

**The estimate includes:**

1	Civil Works	Rs. 84,000/-
2	Electrical Works	Rs. 15,000/-
3	Air Conditioning Works	Rs. 1,19,000/-
	<b>Total</b>	<b>Rs. 2,18,000/-</b>

**The University Engineer has requested to the following,**

1. To approve the estimate for civil works amounting to Rs.84,000/- (Rupees Eighty Four Thousand only) and electrical works amounting to Rs.15,000/- (Rupees Fifteen Thousand Only) for arranging the works by inviting quotations.
2. To approve the estimate for air conditioning works amounting to Rs. 1,19,000/- (Rupees One Lakh Nineteen Thousand only) for arranging the work by inviting e-tender.

On the matter, Finance has remarked that administrative Sanction may be obtained to the following at the first instance,

- 1) To utilize an amount of Rs.2,18,000/- from DDF of the Department of German for meeting the expenditure of Air conditioning work ,as the limit of expenditure incurred at a time from the DDF without prior approval from the Hon'ble Vice Chancellor is only Rs.25,000/-.
- 2) The estimate submitted by the University Engineer, amounting to Rs.2,18,000/- (Rupees Two Lakh Eighteen Thousand only) for the civil, electrical and air conditioning works for providing air conditioner to the faculty room in the Department of German at SH Campus. **If approved, the purchase may be made in accordance with the rules stipulated in the Store Purchase Manual and Kerala Financial code.**

Accordingly, the Vice Chancellor has accorded sanction, subject to reporting to the Syndicate, for utilizing an amount of Rs.2,18,000/- from DDF of the Department of German for meeting the expenditure of Air conditioning work, as per the request of the Head, Department of German.

The Syndicate at its meeting held on 31.08.2024, vide item no. 13.21.06 has considered the above matter and resolved that the above said item be referred back to the Standing Committee of the Syndicate on Planning and Development.

As ordered by the Vice Chancellor, **the total estimate amounting to Rs.2,18,000/- (Rupees Two Lakh Eighteen Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for the civil, electrical and air conditioning works for providing air conditioner to the faculty room (GER-02) in the Department of German at SH Campus along with the above said request of the University Engineer for arranging the civil & electrical work by inviting quotations and the air conditioning works by inviting e-tender,** are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation:**

- To approve the estimate amounting to Rs.2,18,000/- (Rupees Two lakh eighteen thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for the civil, electrical and air conditioning works for providing air conditioner to the faculty room (GER-02) in the Department of German at SH Campus, meeting the expenditure from the Department Development Fund.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.18      *Urgent work for closing entrance and openings of passage of ground floor for preventing trespassing and animal entry along with minor repair work at Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies in building for Department of Arabic at Kariavattom Campus- Estimate-reg.***

**(Pl.C)**

The University Engineer, vide letter no. UE/DB2/MSICDCS/2023-24 dated. 26.03.2024 has forwarded an estimate amounting to Rs. 1,82,000/- (Rupees One Lakh Eighty Two Thousand only), including 18% GST prepared based on DSR 2018 with 35.59% cost index for Trivandrum towards urgent work for closing entrance and openings of passage of ground floor for preventing trespassing and animal entry along with minor repair work at Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies in building for Department of Arabic at Kariavattom Campus.

The University Engineer has informed that the estimate is prepared incorporating all necessary items for closing the main entrance and all openings towards outside in ground floor of the building for Department of Arabic. The Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies is also functioning in the second floor of the building and few minor maintenance works are proposed. The University Engineer has forwarded the above said estimate for sanction and arranging the work by inviting tenders.

The University Engineer, vide letter dated. 03.09.2024 has suggested to meet the expenditure for the above said work from the Head of Account "Part I-NP-MH-65- Works 10/5301-Minor Works and Maintenance" provided in the Budget Estimates of the University 2024-25.

**On the matter, finance has remarked that administrative sanction may be obtained on the above said estimate submitted by the University Engineer, at the first instance. Since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year.**

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs. 1,82,000/- (Rupees One Lakh Eighty Two Thousand only), including 18% GST prepared and submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Trivandrum towards urgent work for closing entrance and openings of passage of ground floor for preventing trespassing and animal entry along with minor repair work at Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies in building for Department of Arabic at Kariavattom Campus and the remarks of the Finance (Estimate Report Appended), are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**Recommendation:**

- **To entrust the University Engineer to install grill door on the stair case of the ground floor at Department of Arabic at Kariavattom Campus, limiting the expenditure within the delegated powers of the University Engineer.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.19      *Construction of Turf at Kariavattom Campus-reg.***

**(Pl.C)**

An estimate amounting to Rs.89,00,000/- (Rupees Eighty Nine Lakh only), including provision of Rs.7,50,000/- (Rupees Seven Lakh Fifty Thousand only) for electrification and 18% GST, submitted by the University Engineer for the construction of Turf at Kariavattom Campus was approved, vide U.O No. 2887/2023/UOK dated. 25.03.2023.

The University Engineer, vide letter dated. 01.09.2023 had informed that the civil work for the construction of turf was tendered on 20.05.2023 and in response to the first call, two bids have been received, but only one bid was technically qualified. Hence, the work was re-tendered on 09.06.2023 and in response, a single tender of Mr. Ahamad Mashood. K, was received. The same was considered by the Syndicate held on 04.10.2023, vide item no. 04.45.03 and as per the resolution of the Syndicate, a negotiation meeting was conducted on 10.11.2023 with the contractor by Sri.R.Rajesh, Member Syndicate, Registrar, Finance Officer and University Engineer. The Syndicate

held on 28.12.2023, vide item no. 07.94.14 has resolved to accept the report of the negotiation meeting held on 10.11.2023.

Accordingly, the single tender of Mr.AhamadMashood.K at Rs.65,89,139.40/-(Rupees Sixty Five Lakh Eighty Nine Thousand One Hundred and Thirty Nine and Forty Paise only) (excluding GST) for the construction of turf at Kariavattom Campus, by extending the free Annual Maintenance Contract (AMC) period from 5 year to 7 year and with AMC @ Rs. 2,00,000/-(Rupees Two Lakh only) per year, from 8th year onwards, was approved, vide U.O No. 3614/2024/UOK dated. 27.04.2024.

Now, the University Engineer, vide letter no. DB2/Turf-Kvtm/22-23 dated. 11.09.2024 has informed that selection notice of the above said work was issued to the contractor on 01.08.2024 after the withdrawal of Model Code of Conduct. But the contractor was not willing to execute the agreement and requested to increase 10% in his quoted rates. It is mentioned in clause 2(a) of form 83, clause 4 of conditions of form 83 and condition 5 of selection notice, that the rate once fixed will not be increased on any account and the same was informed to the contractor. It is stated that the contractor has informed that due to the hike of materials he cannot execute the work at quoted amount and also requested to release the EMD, since the work order was issued after the firm period. As per clause 2011 of PWD manual revised 2012, " if the department for any reason fails to issue selection notice to a bidder before the expiry of the firm period, or extended firm period mutually agreed to, his tender will stand nullified automatically unless revived by mutual consent".

**Hence, the University Engineer has requested the following,**

1. **To cancel the selection notice issued to Sri. Ahamad Mashood. K.**
2. **To release the EMD of the contractor.**
3. **To re-tender the work.**

As ordered by the Vice Chancellor, the aforesaid request of the University Engineer in connection with the construction of Turf at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation:**

- **To cancel the selection notice issued to the contractor Sri. Ahamad Mashood. K.**
- **To release the EMD to the contractor.**
- **To direct the University Engineer to take appropriate steps for urgent re-tendering of the work as the firm period stands expired**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**FURTHER RESOLVED** to seek the remarks of the Legal Advisor and Finance Officer regarding the release of the EMD to the Contractor.

**ITEM NO. 15.04.20 PLEASE Scheme- Request for Utilization of Remaining Balance for "Establishment of Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology"- Detailed Proposal - reg.**

**(PL.F)**

An amount of ₹4,44,00,000/- (Rupees Four Crore and forty four lakh only) was released to Dr.Sreejith P., Assistant Professor, Department of Zoology as Provisional Advance, for "Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology" at Kariavattom Campus, vide U.O. No. 2318/2022/UOK dated 23/03/2022 under the implementation of Performance Linked Encouragement for Academic Studies and Endeavour (PLEASE) scheme

Sl. No.	Name of the Project	Principal Investigator and Department	Estimated Amount (in ₹)	Break up of the Project
1.	'Establishing the Advanced Centre for Regenerative Medicine and Stem	Dr. Sreejith P., Assistant Professor, Department of	4,44,00,000/-	Lab Infrastructure: ₹3,27,00,000/- Lab Equipment: ₹1,07,00,000/- Chemicals/ Consumables: ₹3,00,000

Cell Research in Cutaneous Biology'	Zoology		Analytical Charges: NIL Travel/ Contingency: ₹1,00,000/- Internship: ₹6,00,000/-
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The estimate totalling ₹3.22 crore for civil, electrical and electronic works for the phase I, ground floor work for the Establishment of Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology (AcREM-STEM) at Kariavattom Campus with foundation for G+2 building as suggested by the Hon. Director, AcREM- STEM was then approved vide U.O. No. 7201/2023/UOK dated 21/08/2023.

A sum of ₹20,00,000/- had been earmarked from the above provision of ₹3.22 crore, for the procurement of lab furniture. Accordingly, the Assistant Executive Engineer, had invited e-tenders for an amount of ₹14,00,000/- (Rupees Fourteen lakh only) for the purchase of lab furniture and an amount of ₹6,00,000/- (Rupees Six lakh only) was allocated as balance amount in the lumpsum provision.

Subsequently, sanction was accorded by the Vice Chancellor, to entrust the Hon. Director, AcREM- STEM for the purchase of furniture in the AcREM -STEM, without inviting tenders, from the agencies approved by the Government of Kerala, for the utilization of the balance amount of ₹ 6,00,000/- (Rupees Six lakh only). Accordingly, Supply Order had been placed with 'M/s. Meenachil Rubber wood Limited Poonjar, Kottayam', vide Letter No. 15112/Planning F/2024 dated 16/03/2024, towards the purchase of furniture in the AcREM- STEM amounting to ₹5,96,550/- (Rupees Five lakh ninety six thousand five hundred and fifty only) including GST @18%.

The Hon. Director, vide Letter No. Nil dated 10/06/2024 had requested to utilize the remaining balance amount from the total amount of ₹3.27 crore allocated for the "Establishment of the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology".

The Hon Director, had also forwarded the following summary of the current expenditure incurred under the head "Lab Infrastructure".

Sl. No	Head of Account	Amount Allocated (In ₹)	Amount Utilized (in ₹)	Balance Amount
1.	Construction of AcREM building at Kariavattom Campus	3,27,00,000/-	2,98,59,803/-	₹8,40,197/-
2	Purchase of Furniture		20,00,000/-	

The Hon. Director, had requested to utilize the remaining balance amount of **₹8,40,197/- (Rupees Eight lakh forty thousand one hundred and ninety seven only)** for the following purposes:

- (i) Installation of CCTV Cameras.
- (ii) Landscaping and Beautification of the building and premises.
- (iii) Development of an Eco-friendly Open Air auditorium and seating space.
- (iv) Lighting and Water supply for the Landscaped Areas.

The request of the Honorary Director was placed before the Standing Committee of the Syndicate on Finance. The Committee recommended to refer the matter to the Syndicate along with the following:

1. A declaration from Dr P Sreejith, The Honorary Director, AcREM-Stem that the works detailed in the request dated 10.06.2024 are within the scope of the Original Project Proposal.
2. A detailed proposal for utilizing the balance amount of Rs.8,40,197/- for the following purposes
  - (i) Installation of CCTV Cameras.
  - (ii) Landscaping and Beautification of the building and premises.
  - (iii) Development of an Eco-friendly Open Air auditorium and seating space.
  - (iv) Lighting and Water supply for the Landscaped Areas

The above recommendation of the Standing Committee was approved by the 13th meeting of the Syndicate held on 31.08.2024 vide item no: 13.77.35. The Honorary Director, AcREM-STEM vide letter dated 29.08.2024 has furnished the declaration as recommended by the Standing Committee and has also forwarded the detailed proposal in this regard including the detailed estimates in respect of the works proposed.

Split Up of Estimate as detailed in the proposal is as follows



Sl.No	Work	Estimated Amount	Estimate Submitted by
1.	Open Air Auditorium–Civil Works	Rs. 5,25,000/-	University Engineer
2.	Electrical Works	Rs.2,14,000/-	University Engineer
3.	Installation of CCTV Cameras	Rs.1,26,000/-	Instrumentation Engineer (i/c) CLIF
	<b>TOTAL</b>	<b>Rs.8,65,000/- (Eight Lakh Sixty Five Thousand Only)</b>	

The Honorary Director, AcREM STEM has also proposed to mobilise the excess amount of ₹24,803/- from Other sources.

In this context, as per the Orders of the Honourable Vice Chancellor, the proposal is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation on the following:

- 1) To consider the Estimate for Civil Works for construction of Open Air Auditorium amounting to Rs.5,25,000/- submitted by the University Engineer for approval and to accord administrative sanction for the same
- 2) To consider the Estimate for Electrical Works amounting to Rs.2,14,000/- submitted by the University Engineer for approval and to accord administrative sanction for the same.
- 3) To consider the Estimate submitted by the Instrumentation Engineer (i/c), CLIF amounting to Rs.1,26,000/- for installation of CCTV Cameras for approval and to accord administrative sanction for the same.
- 4) For considering the request of the Honorary Director, AcREM STEM to mobilise the excess amount of Rs.24,803/- from other Sources.

**Recommendation:**

1. To approve the proposals listed from (1) to (4) above.
2. To direct the University Engineer for urgent completion of the work before 20-10-2024.
3. To grant extension of time of completion of the work up to 20-10-2024.
4. To place the matter of consideration of revised estimate along with the report of the University Engineer for exemption of fine before the forthcoming Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation at Sl. Nos. 1 & 2 of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**FURTHER RESOLVED** to grant extension of two months time for the completion of the work.

**ITEM NO. 15.04.21 Construction - New Hostel for Men & ICCR Students at Kariavattom Campus-reg.**

**(Pl.G)**

An amount of Rs. 27 crore had been allocated in the State Budget of the Government for the year 2018-19 for the University under the scheme 'State Plan Grant' and an amount of Rs. 1.8 crore was sanctioned for the construction of new Hostel building for Men & ICCR Students at Kariavattom, vide the G.O R(t) No. 995/2018/H.Edn dated 22.05.2018. However, only Rs.12.04 Crore was released by the Government in the year against the sanctioned Plan Grant of Rs.27 Crore.

As per U.O no. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020, sanction was accorded to the verified estimate of KSHB submitted by the University Engineer for Rs. 3,18,77,791/- (Rupees Three crore eighteen lakh seventy seven thousand seven hundred and ninety one only), including 4.5% centage charge, 18% GST on centage charge and GST @12% on works for construction of New Hostel for Men & ICCR Students on Kariavattom Campus. Accordingly, a Memorandum of Understanding was executed between the University and Kerala State Housing Board (the PMC) on 22.12.2020 for the construction of New Hostel for Men & ICCR Students on Kariavattom Campus.

The site earmarked for the construction of the above said hostel at Kariavattom was changed twice due to some hindrances. Finally, the Syndicate held on 12.04.2022 had resolved to approve the proposal of new site, i.e., 'the vacant land in the north block adjacent to the west side of the entrance to the Green Field Stadium' for construction of Hostel building for men and ICCR students at Kariavattom.

In the meeting of the Advisory Committee entrusted with monitoring the Construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Library Science at Kariavattom held on 05.04.2023, the representatives of M/s KSHB reported that levelling work alone in the new site had been completed and hence requested to grant an extension for a period of 10 months for the work. Considering the report of the University Engineer, the meeting of the Advisory Committee held on 05.04.2023 made the following recommendations:

1. To fix the ground level of the building at a reduced level of 10.8 m as suggested by M/s.KSHB.
2. To accept the deviation in the earth cutting quantity in the approved estimate to 1667.771 m<sup>3</sup> with an additional expenditure of around Rs.2,50,000/- (Rupees Two lakh and fifty thousand only).
3. To approve the remarks of the University Engineer on granting time of completion (ToC) to the contractor for the work as 10 months from the date of fixing the ground level of the building at the reduced level of 10.8 m.
4. To direct M/s.KSHB to submit a supplemental MoU in connection with the retention amount, incorporating the clause regarding the quoted and accepted amount for the civil work package which is 3.9% above the tendered PAC, immediately. The Syndicate, vide item no.55.22, of the meeting held on 13.04.2023, has considered the above minutes of the meeting of the Advisory Committee and resolved to approve the same. But the issuance of University order in this regard was kept in abeyance as the meeting of the Advisory Committee held on 29.05.2023 for monitoring the progress of the project **recommended to drop the project**. The Syndicate at its meeting held on 09.06.2023 (item no. 58.84) considered the above recommendation of the Advisory Committee and resolved to approve the same.

Further, as per the orders of the Registrar to seek specific rationale for dropping the project and review the same by the Legal Adviser before issuing termination order, the University Engineer was requested to provide specific rationale for dropping the project. The University Engineer, vide letter dated 25.07.2023 reported that payment of Rs.4,87,122/- had already been made and payment of Rs.7,79,156/- was expected. The estimate for the work was prepared by KSHB by using Price Software in DSR 2016 with cost index 37.93% for Thiruvananthapuram. The work was tendered on the above DSR and awarded to the Contractor, Mr. Sreekumar K.S @ 3.90% above the estimate.

Later, the schedule was revised to DSR 2018 with cost index 35.59% for Thiruvananthapuram. As per the remarks of the University Engineer, there is a possibility of upgradation of applicable DSR in near future, which may increase the project cost further. Hence it is desirable to proceed with the work 'Construction of New Hostel for Men and ICCR Students at Kariavattom' through the contractor already engaged by KSHB, by requesting Plan Fund from Government. Remarks of the Legal Adviser was also sought on the legality of withdrawing the MoU executed with an outside agency (M/s KSHB) for the construction work after handing over the site and to drop the project, if agreeable. Accordingly, the Legal Adviser, vide letter dated 13.09.2023, remarked to abstain from dropping the project and to proceed with the work, if possible. On the other hand, if the decision is to abandon the project, the University should try for an amicable settlement with the party concerned by executing another MoU for getting exonerated from any liability. Meanwhile, as per the letter dated 02.09.2023, received via e-mail on 04.09.2023, from the Regional Engineer, KSHB, the following were noted.

- The first site was handed over to KSHB on 26.10.2021 and the stipulated time for the completion of work was 10 months from the date of handing over of hindrance free site as per MoU. Site clearance and earth work for footing were started, but soil structure was changed and KSHB couldn't continue the work as per the approved structural drawing. As informed by the University, the work was stopped and the new site was taken over by KSHB on 08.12.2022, for the project. But the construction has not yet been started in the new site.
- As per the date of handing over of first site, the ToC expired on 25.08.2022 and draft Supplemental MoU for extension of ToC was submitted for approval and KSHB has not got the same till date.

- The tax invoice in B2B format and duly filled Hand Receipt claiming the centage charge of the work was submitted to the University. (Rs.6,67,773.19/- towards the 1st instalment of centage charge)
- KSHB has taken over the work as per the schedule based on DSR 2016 with cost index 37.93% and the same is to be revised with current cost index as the work has yet not been started.
- The University Engineer has informed KSHB that due to paucity of funds decision will be taken to stop the work temporarily. But KSHB has not received any official intimation regarding the stoppage of work.
- If the work is to be dropped, further actions are to be taken by the University, for releasing the consultancy charge/ payments to KSHB for the works already taken up by them.

In view of the above, the Regional Engineer requested to communicate the decision regarding the execution of work.

As ordered by the Registrar, urgent report was sought from the University Engineer on the letter received from KSHB. As per the remarks of the University Engineer, vide letter dated 29.09.2023, the decision of the Syndicate is necessary to recast the estimate with current DSoR, that only if the University is to go ahead with the project" and the matter may be placed before the Syndicate with request to order a meeting with the Regional Engineer, M/s KSHB so as to discuss the project, centage charge etc.

**The Syndicate held on 28.12.2023 considered the above remarks and resolved to entrust the University Engineer to recast the estimate with current DSoR, for the construction of New hostel for Men & ICCR Students at Kariavattom and place the same before the Standing Committee of the Syndicate on Planning & Development. The Syndicate also resolved to have a discussion with M/s KSHB regarding the consultancy charges payments already taken by the firm for the works.**

Based on the above decision, the University Engineer, vide letter dated 11.01.2024, was directed to recast and submit the estimate with current DSoR for the construction of New Hostel for Men & ICCR Students on Kariavattom Campus.

Instead of recasting the estimate, the University Engineer, vide letter dated 17.02.2024, suggested to conduct a meeting with KSHB to finalize the following matters:

1. Extension of period of MoU, if they are willing to execute the work as per the present contract.
2. Revision of estimate as per current DSoR, if they are not willing to do the work as per the present contract. If so, revised Administrative Sanction and revision of MoU is required.
3. Cancellation of MoU is also required, if M/s KSHB is not willing to proceed with the work.

**Accordingly, a meeting with the Kerala State Housing Board was held on 22.06.2024 at 11.30 a.m in the Registrar's Chamber.**

As directed in the meeting, the Chief Engineer, KSHB conducted a discussion with Sri.Sreekumar K.S. (the contractor) on 25.06.2024 and it is informed that the contractor has put forward the following conditions to resume the work.

1. The work was taken over by Sri. Sreekumar K.S, the Contractor, as per the estimate prepared based on DSR 2016 and in the current situation price escalation is needed for the execution of work.
2. The work can be proceeded only if the University is ready to effect the payment of bills within 15 -30 days from the date of submission of bills.

If unsatisfied with the above conditions, he has requested to effect the payment of bills submitted for the work already executed in connection with the Construction of New Hostel for Men and ICCR Students on Kariavattom campus and to refund/ return the Security deposit/Bank Guarantee to him.

Based on the above, KSHB requested the University for the Speedy Release of the pending Centage Charges to them and the arrears to the contractor.

The University Engineer was requested for remarks on the conditions put forth by the contractor in connection with resuming the work. In the meantime pending remarks of the University Engineer on the above, **as per the orders of the Vice-Chancellor, the following were placed before the Syndicate for consideration.**

1. **The minutes of the meeting with the Kerala State Housing Board held on 22.06.2024 under the chairmanship of the Registrar.**
2. **If the University decides to proceed with the project "Construction of New Hostel for Men & ICCR Students at Kariavattom",**
  - a. Price escalation and bill payment condition put forward by the contractor.
  - b. The matter of granting extension of ToC of the work and executing supplementary agreement with KSHB.
  - c. Raising fund for the project.
3. **If the University decides not to proceed with the project,**
  - a. Payment of bills submitted for the work already executed at the site and refund/ return of the Security Deposit/Bank Guarantee to the contractor.
  - b. Consultancy charge/ payments to KSHB for the works already taken up by them.
  - c. Cancellation of MoU.

Meanwhile, the University Engineer, vide e-mail dated 02.07.2024, remarked the following on the conditions of the contractor :

- (1) **price escalation cannot be admitted in any circumstances as per the agreement conditions which is invariably stated in the work order itself**
- (2) **The bill payment duration depends upon the correctness of the bills, usual time required for checking of measurements, processing time of bills and availability of funds.**

The Syndicate held on **31.08.2024**, considered the matter of construction of **New Hostel for Men & ICCR Students at Kariavattom** based on the minutes of the meeting with KSHB held on **22.06.2024** along with the conditions of the contractor informed by KSHB and resolved to refer the item to the **Standing Committee of the Syndicate on Planning and Development.**

Moreover, the Syndicate held on 12.07.2024, vide item no. 12.05 resolved to reconsider its earlier decision on 15.02.2014 to defer the request of the Director, Centre for Global Academics for prioritising and expediting construction of international hostel that can house a minimum of 100 international students equipped with world class facilities, for the time being. The Vice Chancellor has accorded sanction for implementation of the resolution. On the basis of the above, necessary action may be taken to reconsider the matter of construction of Hostel for International Students at Kariavattom.

As per the orders of the Vice- Chancellor, the whole matter regarding the construction of **New Hostel for Men and ICCR Students at Kariavattom, as referred by the Syndicate**, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Copy of the minutes of the meeting with KSHB held on 22.06.2024 and the letter dated 28.06.2024 from KSHB are appended herewith for perusal.

**Recommendation:**

- **To entrust the Registrar to take appropriate action for termination of contract with KSHB for the construction of New Hostel for Men and ICCR Students at Kariavattom.**
- **To entrust the Registrar to examine the scope for new consultancies and external sponsors to take up the project afresh.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**ITEM NO. 15.04.22      *Construction of Coffee Shops with FM Radio facilities at Kariavattom Campus and SH Campus-reg.***

***(Pl.C)***

An estimate amounting to Rs.20,00,000/- (Rupees Twenty Lakh Only) for arranging/constructing the coffee shops with FM Radio facility at SH Campus and Kariavattom Camps by debiting the expenditure from the Head of Account "Part I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" was approved, vide U.O No. Ad.B1(1)Coffee Shop/2020/04 dated. 13.01.2021. **The estimate was prepared by the University Engineer based on DSR 2016 with 37.93% cost index, and 12% GST.**

Now, the University Engineer, vide letter no. DB2/CW-Coffee Counter/1024/2020 dated. 23.09.2024 has informed that **the above said work was not tendered due to the following reasons.**

1. There is a proposal for Students waiting area and coffee shop at SH Campus near Students Amenity Centre and the College of Engineering, Thiruvananthapuram has been entrusted to design the same without affecting the architecture of SH Campus.
2. There was many discussion with higher ups regarding the site for new coffee shop at Kariavattom. It was suggested to convert the shed in the Chola Park as coffee shop. Meantime the Indian Coffee house has started functioning at Kariavattom. Hence the demand for another coffee shop is less.
3. The DSR 2018 has came into force. Since the estimate was based on DSR 2016, the estimate revision is necessary which might incur additional expense

It is stated that, **in the present scenario and considering the availability of above facilities/upcoming facilities, the need of the above work may be reviewed with higher ups and if not necessary the University Order issued sanctioning the work may be cancelled.**

As ordered by the Vice Chancellor, the above said matter in connection with the construction of Coffee Shops with FM Radio facilities at Kariavattom Campus and SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**Recommendation:**

1. **To cancel the administrative sanction granted earlier for the construction of Coffee Shops with FM Radio facilities at Kariavattom Campus and SH Campus.**
2. **To entrust the Campus Director and the Syndicate Members at Kariavattom to locate two suitable locations for establishing coffee shops.**
3. **To entrust the University Engineer to submit fresh proposals for the work**
4. **To entrust the University Engineer to make necessary arrangements if any outside agency is willing to take up the project.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation at Sl. Nos. 1, 2 & 3 of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**FURTHER RESOVLED** to entrust the University Engineer to make necessary arrangements, if any outside agency, especially Co-operative Societies or Government Agency, is willing to take up the project.

**ITEM NO. 15.04.23** *Seed Money for New Research-Item no:148 of University Budget Speech 2022-23-Project sanctioned to Dr.Biju A.V, Assistant Professor, Department of Commerce-₹1,85,000/(Rupees One lakh Eighty Five thousand only)-Request for the extension of project-considering-reg.*

**(PLA)**

An amount of ₹1,85,000/- (Rupees One lakh Eighty Five thousand only) had been released as provisional advance to Dr.Biju A.V, Assistant Professor, Department of Commerce vide U.O no: 2447/2023/UOK dated 15.03.2023 towards the implementation of the project titled 'Examining the Factors Determining Issuance of Green or Conventional Bonds in the Indian Capital Market' under the scheme 'Seed Money for New Research vide item no:148 of the Budget Speech 2022-23'. The project was sanctioned for a period of one year with effect from the date of release of fund.

The split-up of the budget is detailed herewith:

Sl.No	Expenditure head	Amount (₹)
1.	Field work and travel	50,000/-
2.	Publication	70,000/-

3.	Equipment	50,000/-
4.	Contingency	15,000/-
	<b>TOTAL</b>	<b>1,85,000/-</b>

Considering the request dated 13.03.2024 of Dr.Biju A.V, the Principal Investigator of the project, sanction was accorded by the Vice Chancellor vide U.O no:3502/2024/UOK dated 23.04.2024 to extend the period of his sanctioned project upto 31st August 2024, for completing the procedures of the publication.

Now, the Principal Investigator of the project, vide letter no: nil dated 14.08.2024 has requested for a further extension of the above project for utilising the amount of ₹70,000/- (Rupees Seventy thousand only) allotted to the component 'Publications'; which was still unspent owing to the delay in the reviewing process. Dr.Biju A.V, the Principal Investigator has stated that, the amount of ₹70,000/- (Rupees Seventy thousand only) being kept for publishing the paper in a top-tier journal using open access route mode. However, it takes long time for the reviewing process. As it took long time, **he requested further extension up to December 2024 for completing the process by utilising the unspent portion.** All other components like fieldwork and travel, equipment and contingency have already been over.

As per the orders of the Vice Chancellor, the request submitted by Dr.Biju A.V, Associate Professor, Department of Commerce for extending the tenure of project upto December 2024 to complete the process in connection with the component 'Publication' by utilising the unspent amount of ₹70,000/- is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

**Recommendation:**

- To approve further extension of tenure of the project up to December 2024, considering the request of Dr Biju A.V., Associate Professor, Department of Commerce

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

***ITEM NO. 15.04.24 Proposal for Setting up an Artificial Intelligence Laboratory for Existing and Additional Batches at University College of Engineering - Reg.***

***[Ad C]***

The Principal, University College of Engineering, Kariavattom, has forwarded a proposal for an Artificial Intelligence laboratory for existing and additional batches of Computer Science & Engineering.

The proposal includes a detailed breakdown of costs amounting to Rs. 49,23,625/-, certified by the Instrumentation Engineer, along with the suggested location for the lab.

The University Engineer was entrusted to assess the suitability of the proposed site (a room adjacent to the E-library in the building, which is at the first floor and is presently unused) as suggested by the principal, as per letter No. 9656/Ad C/2024/UOK dated 22.07.2024. After evaluation, the University Engineer determined that the proposed room was unsuitable. Instead, the Engineer has recommended Room No. H1 on the first floor, which can accommodate 40 students and hence can benefit future batches also. The room is presently being used as classroom which can be shifted to the room for E-Library.

In obedience to the orders of the Vice-Chancellor, the proposal submitted by the Principal, University College of Engineering, Kariavattom, for setting up an Artificial Intelligence laboratory for the existing and additional batches of the Computer Science and Engineering branch, at an approximate cost of Rs. 49, 23,625/-, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

**Recommendation:**

- To defer the item to the next Standing Committee of the Syndicate on Planning & Development.

*The meeting came to an end at 01.00 pm.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024, be approved.

**Item No.15.05**      ***Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024 – for approval – reg.***

***(M&CI)***

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024 is placed before the Syndicate for approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time : 05.10.2024, 10.00 A.M  
Venue : Syndicate Room

**Members Present**

1. Dr.Rahim.K	Convener, SC on Exams	Sd/-
2. Adv.Muralidharan Pillai G	Member,Syndicate	Sd/-
3. Prof.(Dr.) K.G.Gopchandran	Member,Syndicate	Sd/-
4. Dr.S.Nazeeb	Member,Syndicate	Sd/-
5. Dr.T.R.Manoj	Member,Syndicate	Sd/-
6. Sri. R. Rajesh	Member,Syndicate	Sd/-
7. Dr.Pramod.N	Member,Syndicate	Sd/-
8. Sri.P.S. Gopakumar	Member,Syndicate	Sd/-
9. Sri.Ahamed Fazil Y	Member,Syndicate	Sd/-
10. Prof.(Dr.)Prakash.K.C	Member,Syndicate	Sd/-

**Members Absent**

1. Prof.(Dr.) P. M. Radhamany	Member Syndicate
2. Dr.S.Jayan	Member Syndicate
3. Prof.(Dr.) Manoj V	Member Syndicate
4. Dr.Vinodkumar.T.G.Nair	Member Syndicate

**Item no. 15.05.01**      ***Tenth Semester Integrated Five Year BA LL.B Degree Examinations, April 2024- Submission of CA Marks after the publication of the results reg.***  
***(EG1.(b))***

*Ref: No. PRL/2024/GLC dated 02.07.2024*

Sri. Aaquib Khan S, a former candidate of Five Year Integrated BA LL.B with candidate code of 47318550001 (2018-2023 batch) , Government Law College, Trivandrum was not appeared for his internal paper – Moot Court Exercise, Observance of Trial, Interviewing Techniques and Pre – trial Preparations ( Paper IV) in his regular chance in tenth semester Integrated BA LL.B Degree Examinations, April 2023.

The candidate had registered and appeared for that paper on his next immediate chance, S10 April 2024. The result of the said examination published on 26.06.2024.

The Principal vide letter ref(1) submitted the hard copy of the CA marks statement for the subject ‘Moot Court Exercise, Observance of Trial , Interviewing Techniques and Pre-trial Preparations’ examination on 02.07.2024, ie. after the publication of the said result. The Principal further stated that they failed to submit internal marks manually due to an inadvertent error as the candidate’s name was not included in the online portal of Internal Marks.

As per the orders of the Hon’ble Vice Chancellor, the matter is placed before the Standing Committee on Examinations for consideration and appropriate recommendations.

***Recommendations :***      ***The Committee considered the above matter and recommended that the then Principal and the then Tutor Government Law College, Thiruvananthapuram be summoned before the sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and***

**Dr.T.R. Manoj (Members, Syndicate) for a hearing. Further recommended to permit the candidate to appear for the examination in the next available chance.**

**Resolution of the Syndicate**

**RESOLVED** that the then Principal and the then Tutor Government Law College, Thiruvananthapuram be called before the sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing.

**FURTHER RESOLVED** to permit the candidate to appear for the examination in the next available chance.

**Item No. 15.05.02 Fourth Semester BACBCS Degree Examinations July 2023-Revised CE marks submitted by College authorities after the publication of results reg:- (CBCS BA I)**

Ref: LrNo.B4/795/2021/UCTdtd07.02.2024

The result of Fourth Semester BA CBCS Degree Examinations July 2023 was published on 20.01.2024 and the Principal, University College, Thiruvananthapuram vide letter dtd 07/02/2024 has requested to correct the CE Marks of the following candidates for the paper "HY1431.1 - History of Contemporary India after 1948" which was entered erroneously as the marks secured by the candidates for assignment were not added to the total marks. The details of the candidates are listed below:

Sl. No.	Name of the Candidate	Candidate Code	Present CE S4 July 2023	CE to be revised S4 July 2023
1	Adithyan.M.R	141/21144010	0	8
2	Ameen Muhammad Fasil	141/21144016	5	13
3	Muhammed Arif.F	141/21144033	7	15
4	Ansi Salim	141/21144003	0	8

The Principal, University College has forwarded the explanation from Sri. Joy B, Assistant Professor, Department of History stating that the CE marks for the paper HY 1431.1 - 'History of Contemporary India After 1948' in S4 July 2023 was uploaded by the then tutor, Dr. Zakhariya T, who was later transferred to Maharajas College, Ernakulam and the mistake (marks for assignment were not added to the total marks) was noted only after the publication of the result of S4 July 2023 examination, when the candidates pointed out that the CE marks were wrongly uploaded and then submitted the corrected marks through proper channel.

As per the UO No.M&C.1.2/1782/2017 dtd 27/05/2017 the internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations.

Accordingly, the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of Syndicate on Examinations.

Subsequently, vide letter B4/795/2021/UCT dtd 29.06.2024 the Principal, University College, Thiruvananthapuram has submitted the CE reappearance mark sheet of two of the above four candidates for the said subject HY1431.1 - 'History of Contemporary India After 1948', after their CE reappearance in S4 July 2024. Details are listed below.

Sl. No	Name of Candidate	Candidate Code	CE marks		
			Regular (S4 July 2023)	Chance (S4 July 2023)	After reappearance (S4 July 2024)
1	Adithyan. M . R	141/21144010	0		16
2	Ameen Muhammad Fasil	141/21144016	5		13

Since the results of S4 July 2024 have not yet been released, the reappeared CE marks that have been provided in respect of candidates Adithyan M.R. (141/21144010) and Ameen Muhammad Fasil (141/21144016) may be taken into consideration which will reflect in S4 July 2023 (regular chance) as the reappeared chance at July 2024 is their improvement chance.

As per the orders of Hon'ble Vice Chancellor to place the matter before Standing Committee on Examinations, the following are submitted for consideration,



- A) the revised CE marks submitted by the Principal, University College, Thiruvananthapuram in respect of the four candidates (Adithyan M.R, Ameen Muhammad Fasil, Muhammed Arif F & Ansi Salim) for S4 BA CBCS Degree exam, July 2023 after publication of results and
- B) the reappeared CE marks submitted by the Principal University College, Thiruvananthapuram in respect of the two candidates (Adithyan M.R & Ameen Muhammad Fasil) among the four after the reappearance in the S4 July 2024.

***Recommendations:*** *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor University College, Thiruvananthapuram be summoned before the sub-committee consisting of Dr.Rahim.K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing. Further recommended to permit the candidates to appear for the examination in the next available chance.*

***Resolution of the Syndicate***

**RESOLVED** that the then Principal, the then HoD and the then Tutor University College, Thiruvananthapuram be called before the sub-committee consisting of Dr.Rahim.K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing.

**FURTHER RESOLVED** to permit the candidates to appear for the examination in the next available chance

***Item no. 15.05.03 First Degree Programmes - Allotment of Grace marks to the NCC Cadets - reg.***

***(Ac.AV)***

NCC Cadets of First Degree Programme under CBCS System had forwarded representations pointing out anomalies in the University Order granting grace marks to the NCC Cadets (U.O No. AcAV/4157/NCC/2019 dated 10.11.2020) mentioned below and requested to rectify the same.

1. As per the U.O No. AcAV/4157/NCC/2019 dated 13.06.2019, 6% grace marks had been allotted for the NCC Cadets who attended TSC/VSC/NSC/AIYR camps, whereas, in the U.O AcAV/4157/NCC/2019 dated 10.11.2020, 5% grace mark is allotted for TSC and 3% allotted for VSC and NSC.
2. No Grace marks have been allotted for Ship attachment Camp, Scuba Diving Camp and AIYR Camp.
3. No Grace marks have been allotted for Inter Group Competition.

The Cadets requested to give equal weightage to the camps offered by the different forces and to allot grace marks for Ship attachment Camp, Scuba Diving Camp and AIYR Camp. Also, requested to award 2% grace marks to Inter Group Competition (IGC).

The Syndicate at its meeting held on 02.07.2024, vide item no. 11.163.02, considered the matter and resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations held on 29.06.2024, to place the matter before the next meeting of the Standing Committee of the Syndicate on examinations along with the remarks of the Director General, NCC

Accordingly, remarks from the Director General, NCC was sought and a proposal for allotting grace marks to the NCC cadets was forwarded by the Additional Director General, NCC. (Appended).

As per the orders of the Vice-Chancellor, the matter along with the proposal from Additional Director, NCC are placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

***Recommendations:*** *The Committee considered the above matter and recommended that the sub-committee consisting of Dr. Rahim K. (Convener, Standing Committee of the Syndicate on Examinations), Dr.S.Nazeeb, Sri.R. Rajesh, Dr.Pramod N, and Dr.T.R. Manoj (Members, Syndicate) be entrusted for a detailed study and to place a report before the Standing Committee of the Syndicate on Examinations.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

**Item no. 15.05.04      Correction in CA Marks after the publication of the result of S2 M.Sc.Geography Degree Examination, November 2023 - request - reg:**

**(EG XI C)**

The HOD, Department of Geography, Sree Narayana Guru College of Advanced Studies, Nangiyarkulangara has forwarded a request dated 12.08.2024 duly attested by the Principal stating that the CA Marks for the Practical I - Physical Geography of the Second Semester M.Sc. Geography Degree Examination, November 2023, in r/o Smt. Mymoona Illiyas (candidate code: 60522161001) were not uploaded in the SLCM portal by the college within the stipulated time, whereas the CA marks for all other papers were duly uploaded. The result of S2 M.Sc.Geography Degree Examination, November 2023 was published on 05.06.2024.

On verification of the split up of CA Marks forwarded from the college, the CA Marks for the said paper (i.e. column no.10) is entered as 'NA' instead of 24 marks secured by the candidate as stated in the Continuous Evaluation Report and both the same was seen endorsed by the candidate and the principal. As a result of this, the total marks of the semester has been affected.

As per the guidelines Sl.No.6 vide order No.M&C.1.2/1782/2017 dated 27.05.2017, "The internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after the publication of results shall be reported to the Standing Committee of the Syndicate on Examinations and Students Discipline."The copy is appended for the reference.

Hence, as ordered by the Vice Chancellor, the matter is hereby placed before the Standing Committee of the Syndicate on Examinations.

**Recommendations :***The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, SNGCAS, Nangiarkulangara be summoned before the sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing. Further recommended to entrust the Controller of Examinations and the Chairman, BoS to examine the matter in detail and submit a report before the Standing Committee of the Syndicate on Examinations.*

***Resolution of the Syndicate***

**RESOLVED** that the then Principal, the then HoD and the then Tutor, SNGCAS, Nangiarkulangara be called before the sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing.

**FURTHER RESOLVED** to entrust the Controller of Examinations and the Chairman, Board of Studies examine the matter in detail and submit a report before the Standing Committee of the Syndicate on Examinations.

**Item no. 15.05.05      First Semester M.Ed Degree Examinations, July 2023- anomalies in Question Paper distribution-reg:-**

**(EG VI)**

The Principal New B.Ed College, Nellimoodu vide mail dated 07.08.2023 informed that First Semester M.Ed students of New B.Ed College registered for the regular examination attended TEC1: Trends and Practices in Teacher Education (02/08/2023) with question for supplementary candidates as the downloaded Question was of the same. The students completed writing the exam being unaware of this mistake. The Principal has requested to evaluate the answer sheets along with that of regular students as per the answer key of the supplementary Question Paper. Remarks of the Chairperson, Board of Studies in Education (PG) were sought in this regard. The Chairperson vide mail dated 18.09.2023 had remarked that, 'as per the existing University norms, students studying under one scheme cannot appear examination in another scheme. Both the Question Paper issued has been analysed and found that Question Papers for the 2022 Scheme covers application level and higher questions and the question paper for supplementary examinations include majority of understanding level questions. As the questions are different, evaluation of both answer papers together cannot be recommended'.

Meanwhile as per the orders of the Controller of Examinations, the remarks from Principals of all M.Ed Colleges were sought regarding distribution of QP's to regular candidates for the examination held on 02.08.2023.

As per the remark obtained, four Colleges (Govt. College of Teacher Education, Thycaud, Mar Theophilus Training College Nalanchira, Baselios Marthoma Mathews II Training College, Kottarakkara, & CSI College of Education, Parassala) had distributed the correct QP's for regular (QP Code: R-7642 and Supplementary (QP Code R-7638) candidates. Five M.Ed Colleges (New B.Ed College Nellimoodu, Fathima Memorial Training College, Pallimukku, Buddha College of Teacher Education, Muthukulam, NSS Training College Pandalam & Peet Memorial Training College, Mavelikkara) had received QP's for 2018 Scheme ie with QP code R - 7638 alone and they distributed the same for all candidates.

The remarks of KUCC were sought regarding distribution of question papers through the software. They have remarked that 'on verification it has been observed that QP Code R - 7642 was defined for examination held on 02.08.2023. As per the definition available in the database this QP was assigned for Govt. College of Teacher Education, Thycaud, Mar Theophilus Training College Nalanchira, Baselios Marthoma Mathews II Training College, Kottarakkara, & CSI College of Education, Parassala. The reason for why other Colleges was not assigned could not be traced and so an additional modification may be introduced in software to display list of colleges for which QP was assigned when a definition is saved from front end so that any missing mapping can be traced. The issue might have happened due to some technical issues but the reason could not be traced so far as this problem is not happening constantly and might be occurring in some specific reason. So an additional report may be introduced in software to display list of colleges for which QP is assigned when a definition saved front end so that section can then verify the mapping already defined in system in case any reference is required.

As per the orders of Hon'ble Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation on whether a re-examination may be conducted for the First Semester M.Ed Regular candidates (2022 Scheme) who have attended Question Paper for 2018 Scheme Supplementary. The meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, vide Item No: 2 considered the above matter and recommended the following:

- 1) to conduct re-examination for the affected candidates.
- 2) to hear the Chief Superintendent concerned of the five M.Ed Colleges, where the erroneous distribution of question papers occurred and
- 3) entrusted the Controller of Examinations to examine the matter in detail and submit a report before the Standing Committee of the Syndicate on Examinations.

The above recommendations of the Standing Committee of the Syndicate on Examinations were approved by the Honourable Vice Chancellor subject to reporting to the Syndicate and the Meeting of the Syndicate held on 15.03.2024 noted the same.

The re examination for the affected candidates was conducted on 04/04/2024 and the results were published on 31/05/2024. The Controller of Examinations discussed regarding the wrong distribution of Question Paper with the Director, KUCC and a detailed report has been prepared. In compliance with the resolution of the Syndicate the hearing note and the report has been prepared and appended.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

***Recommendations:*** *The Committee heard the Chief Superintendent of the above five M.Ed. Colleges and written statements regarding the matter were obtained. The Committee observed that there was a serious lapse on the part of the Chief Superintendents concerned in the scheme wise distribution of question papers among students. However, by accepting the explanation submitted, the Committee recommended that an amount of ₹.5,000/- (Rs. Five Thousand only) each be recovered from the Chief Superintendents towards penalty.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

**Item no. 15.05.06      *Revising the format of answer booklet used for Engineering Graphics Examination - UCEK - reg***

**(M&C I)**

The Principal of UCEK, in letter No. UCE/Admn/390/2023 dated 16/11/2023, has requested a modification to the answer sheet format used for the Engineering Graphics Examination to align it with the format used by KTU. This request is made because UCEK has been following the KTU syllabus for candidates under the 2020 scheme. The A4-sized answer booklet used by KTU aids students in creating 2D orthographic projections and 3D sketches. These booklets feature grids that assist students in maintaining straight lines and correct spacing. By adopting these booklets, equipment such as mini drafters, conventional drawing boards, and drawing sheets would no longer be required, making the examination process more convenient and effective.

It is also requested that necessary arrangements be made to implement these booklets for conducting the Engineering Graphics examinations for the 2024 batch students onwards.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration.

**Recommendations:**    *The Committee considered the above matter and recommended to place the matter before the Standing Committee of the Syndicate on Finance along with the remarks of the Dean, Faculty of Engineering and Technology.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

**Item no. 15.05.07      *Request for Mercy chance-P.G Diploma in Child Adolescent and Family Counselling (PGDCAFC) Programme offered through SDE- reg.***

**(Ac. A II)**

A candidate who registered for the P.G. Diploma in Child, Adolescent, and Family Counselling (PGDCAFC) programme offered through SDE during the academic year 2014-15, but failed to secure a passing mark in Paper II – Principles and Process of Counselling – in the April 2015 exam, has now requested a mercy chance to reattempt the paper.

As per the scheme and syllabus of P.G Diploma in Child Adolescent and Family Counselling (PGDCAFC) Programme offered through SDE, the duration of the programme is one year. The candidate registered for the programme in 2014; hence the uniform span period is not applicable in this case. It may be noted that the Syndicate while considering the number of supplementary chances to the PG courses under annual pattern and PG Diploma courses offered through SDE, resolved that additional chances shall be considered in accordance with the course duration specified in the Regulations.

The candidate Eswaran N K, failed to secure pass mark in **Paper -II Principles and Process of Counselling** of P.G Diploma in Child Adolescent and Family Counselling (PGDCAFC) Programme offered through SDE in the exam conducted in April 2015. The candidate has now requested a mercy chance to reattempt the paper. In a similar case, the tabulation section previously clarified that no mercy chance has been granted for PG Diploma courses.

As per orders of the Vice-Chancellor, the request for granting a mercy/ supplementary chance to the candidate for the paper **Principles and Process of Counselling** in the P.G Diploma in Child Adolescent and Family Counselling (PGDCAFC) Programme is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

**Recommendations:**    *The Committee considered the above matter and recommended that one Mercy Chance be granted, subject to reporting to the Academic Council.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

**Item no. 15.05.08**      ***Wrong opening of Question Paper covers – Cases Reported in 2020 – Non remittance of the expenses incurred due to the wrong opening of question paper covers and the re-conduct of examinations subsequently– Conduct of hearing -reg:-***

**(M&C I)**

The Syndicate at its meeting held on 17.07.2020 vide Item No. 14.13.13 considered the matter of wrong opening of question papers by some colleges and resolved to entrust the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations to assess the quantum of financial loss to the University and place the report before the Standing Committee of the Syndicate on Examinations.

The Syndicate at its meeting held on 07.07.2022 (Item No. 44.52.02) approved the proposal resubmitted by the Convener, Standing Committee of the Syndicate on Examinations regarding the expenses to be levied from the Chief Superintendent/Custodian of question paper covers incurred due to the wrong opening of question paper covers and the re-conduct of examinations subsequently. The Vice Chancellor has ordered to implement the above resolution of the Syndicate. Accordingly, U.O No. M&C.1.1/2061/2022 dated 16/08/2022 was issued.

As per the proposal, the expenses to be levied from the Chief Superintendent/Custodian of question paper covers had been calculated and letters were forwarded to the Colleges concerned for remitting the expenses. The current status of payment of expenses by the colleges is as shown below:

Sl No.	College	Examination	Date of Examination	Expense to be levied (in Rs.)	Current Status
1	MG College, TVM	S6 CBCSS/CR Examinations	08.06.2020	1,50,000/-	Not remitted
2	MG College, TVM	S5 B.Sc CBCSS Examinations	09.12.2019	55,000/-	Not remitted
3	BJM College Chavara	S5 B.Sc CBCSS Examinations	09.12.2019	55,000/-	Not remitted
4	BJM College, Chavara	S3 B.Com (Annual) Part III Examinations	09.06.2020	55,000/-	Not remitted
5	SN College, Kollam	S5 B.Sc CBCSS Examinations	09.12.2019	55,000/-	Not remitted
6	NSS College, Nilamel	S6 CBCSS Examinations	15.06.2020	45,000/-	<b>Remitted on 22.11.2022</b>
7	VKCET College of Engineering, Paripally	S1S2 B.Tech Degree Examinations	10.04.2019	40,000/-	<b>Remitted on 09.11.2022</b>
8	Muslim Association College of Engineering, Venjaramoodu	S1S2 B.Tech Degree Examinations	10.04.2019	40,000/-	<b>Remitted on 07.12.2023</b>
9	KR Gouri Amma College of Engineering for Woman, Cherthala	S1S2 B.Tech Degree Examinations	10.04.2019	40,000/-	<b>Remitted on 11.04.2023</b>

It may be noted that MG College TVM, BJM College Chavara and SN College Kollam have not remitted the expense even after repeated reminders.

As per the orders of the Vice Chancellor, the current status of payment of expenses by the colleges was placed before the Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 09.05.2024, Item No.10.97.6 had resolved that the Principals and the then Chief Superintendents concerned, who have not remitted the expenses till date be heard by the Standing Committee of the Syndicate on Examinations.

The hearing note is submitted before the Standing Committee of the Syndicate on Examinations for consideration.



***Recommendations:*** The Committee heard the then Chief Superintendents of MG College, Thiruvananthapuram and BJM Government College, Chavara and written statement was obtained from the Chief Superintendent, BJM Government College Chavara. The Committee expressed displeasure over the non furnishing of written explanation from the Chief Superintendents, MG College, Thiruvananthapuram and recommended that an ultimate reminder be issued to the above colleges directing them to remit the expense within 30 days, failing of which the University shall proceed with measures to make the loss good.

The Committee noted the remittance of penalty by the Chief Superintendent, SN College, Kollam.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

***Item no. 15.05.09*** ***Wrong opening of Question Paper covers of 2<sup>nd</sup> Semester SDE Degree Examinations, April 2022 – Non remittance of the expenses incurred due to the wrong opening of question paper covers and the re-conduct of examinations subsequently – Conduct of hearing - reg:-***

**(M&C I)**

It was informed by the Principals, Santhom Malankara Arts & Science College, Edanji & Christian College, Kattakada that the Question Papers of Second Semester SDE Degree Examinations, 2022 were wrongly opened on 26.04.2022 unaware of the postponement of University examinations to 05.05.2022 from 26.04.2022. The Vice Chancellor has ordered to cancel the above examinations and to recall the question papers of the above mentioned SDE examinations distributed to other Examination centers. Also to conduct the above examinations on a convenient date suggested by the Controller of Examinations with fresh set of question paper and to postpone the Second Semester examinations of SDE scheduled on 05/05/2022 to 10.05.2022. Further ordered to issue a press release in this regard and to levy actual expense incurred for re-conducting the examination from the Chief Superintendent, Santhom Malankara Arts & Science College, Edanji and Christian College, Kattakada.

On 05.05.2022, the Principal, White Memorial College of Arts & Science for Women, Vellarada informed that the Question Papers of Second Semester PG SDE Degree Examinations were wrongly opened on 05.05.2022, unaware of the postponement of University examinations to 10.05.2022. Accordingly, the Second Semester SDE Degree Examinations, 2022 initially scheduled on 26.04.2022 were finally rescheduled to 17.05.2022. The Vice Chancellor has ordered to levy actual expense incurred for re-conducting the examinations with fresh set of question papers from the Principal/Chief Superintendent, White Memorial College of Arts & Science for Women, Vellarada also, subject to reporting to the Syndicate.

Later the QPR Section on 16.05.2022 informed that the following colleges also wrongly opened the question papers of Second Semester PG SDE (MA/M.Sc/M.Com) Degree Examinations, 2022. The wrong opening of question paper covers was noticed by the QPR Section while recalling the question papers and the colleges have not reported directly to the QPR regarding wrong opening.

1. Loyola College of Social Science, Sreekariyam
2. Muslim Association College of Arts & Science, Panavoor
3. UIT, Neyyattinkara
4. St. Johns College, Anchal.

The Vice Chancellor has ordered to levy actual expense incurred for re-conducting the above examinations with fresh set of question papers from the Principal/Chief Superintendent, of the above 4 colleges also, and to report the matter to the Syndicate. Accordingly the matter was reported to the Syndicate.

It may be noted that the Syndicate at its meeting held on 07.07.2022 (Item No. 44.52.02) approved the proposal submitted by the Convener, Standing Committee of the Syndicate on Examinations regarding the expenses to be levied from the Chief Superintendent/Custodian of question paper covers incurred due to the wrong opening of question paper covers and the re-conduct of examinations subsequently. The Vice Chancellor has ordered to implement the above resolution of the Syndicate. Accordingly, U.O No. M&C.1.1/2061/2022 dated 16/08/2022 was issued.

As per the proposal, the expenses to be levied from the Chief Superintendent/Custodian of question paper covers had been calculated and the Controller of Examinations had ordered to levy the expenses as per the proposal, from the Colleges.

The current status of payment of expenses by the colleges is as shown below:

College	Expenses to be levied	Current Status
Santhom Malankara Arts & Science College, Edanji.	Rs. 1,50,000/-	Remitted on 21.10.2022
White Memorial College of Arts & Science for Women, Vellarada.	Rs. 75,000/-	Remitted on 31.10.2022
Christian College, Kattakada.	Rs. 1,50,000/-	Not remitted
Loyola College of Social Sciences, Sreekariam.	Rs. 1,50,000/-	Not remitted
Muslim Association College of Arts & Science, Panavoor.	Rs. 1,50,000/-	Not remitted
UIT, Neyyattinkara.	Rs. 1,50,000/-	Not remitted
St. John's College, Anchal.	Rs. 75,000/-	Not remitted

It may be noted that the five colleges have not remitted the expenses even after repeated reminders.

As per the orders of the Vice Chancellor, the current status of payment of expenses by the colleges was placed before the Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 09.05.2024, Item No.10.97.5 had resolved that the Principals and the then Chief Superintendents concerned, who have not remitted the expenses till date be heard by the Standing Committee of the Syndicate on Examinations.

The hearing note is submitted before the Standing Committee of the Syndicate on Examinations for consideration.

***Recommendations :*** *The Committee heard the Principals and the then Chief Superintendents of the colleges and written statements were obtained. The Committee recommended that an ultimate reminder be issued directing them to remit the expense within 30 days, failing of which University shall proceed with measures to make the loss good.*

*On the request of Principal, St.John's College, Anchal informing inconvenience to attend the hearing, the Committee further recommended that the persons related be summoned before the next Standing Committee of the Syndicate on Examinations.*

***Resolution of the Syndicate***

**RESOLVED** that an ultimate reminder be issued directing them to remit the expense within 30 days, failing of which University shall proceed with measures to make the loss good.

On the request of Principal, St.John's College, Anchal informing inconvenience to attend the hearing, the Committee **FURTHER RESOLVED** that the persons related be called before the next Standing Committee of the Syndicate on Examinations.

***Item no. 15.05.10      Non-remittance of penalty by Smt.Raji.T, Assistant Professor, Government KNM Arts & Science College, Kanjiramkulam related to the discrepancy in entry of marks/valuation of the answer books -Conduct of hearing-reg. (M&C I)***

As per the U.O No. M&C I.2/1696/2014 dated 16.08.2014 & U.O No. M&C I.2/2080/2023 dated 01.03.2023, a penalty of Rs.2500/- (Rupees Two Thousand Five Hundred only) is to be imposed on teachers at the first instance, Rs.5000/- (Rupees Five thousand only) at the second instance and Rs.10,000/- (Rupees Ten thousand only) at the third instance, Rs.20000/- (Twenty Thousand only) & Rs.25000/- (Twenty Five Thousand only) on the examiners for the discrepancies in valuation reported for the fourth and fifth time respectively and after fifth time the matter shall be reported to the Manager in the case of examiners of Self Financing Colleges, to the Manager and the Director, Collegiate Education/Director, Technical Education in the case of examiners of Aided Colleges and to the Director, Collegiate Education in the case of examiners of Government Colleges for the mistakes they have committed during the valuation of answerbooks of University examinations.

Accordingly letter No:M&C I/2/2023 dated 19.08.2023 was sent to the examiners Smt.Raji.T, Assistant Professor, Government KNM Arts & Science College,Kanjiramkulam. &Smt.Arsha.S.S, Assistant Professor, S.N. College, Punalur for remittance of penalty of Rs.2500/-each towards discrepancy in entry of marks/valuation of the answer books bearing false no: 600414 of the paper 'Methodology & Perspectives of Humanities' of Sixth Semester B.A English & Communicative English Degree Examination, April 2023. (The total marks entered in the answerscript is 31, whereas in the markbook it is 13 only). Smt.Arsha.S.S, Assistant Professor, S.N. College, Punalur had already remitted the penalty. In spite of repeated reminders Smt.Raji.T, Assistant Professor, Government KNM Arts & Science College, Kanjiramkulam had not remitted the penalty till date

As per the orders of the Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Examinations held on 04.05.2024 and the committee recommended that Smt. Raji T., Asst. Professor. Govt. KNM Arts and Science College, Kanjiramkulam be heard by the Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 09.05.2024 vide Item No: 10.97.4 resolved to approve the above recommendations of the the Standing Committee of the Syndicate on Examinations and the said resolution was implemented by the Hon'ble Vice-Chancellor.

As per the orders of the Vice-Chancellor, the hearing note is prepared and placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

***Recommendations:*** *The Committee considered the above matter and recommended that no action is needed as the examiner had already remitted the penalty.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

***Item no. 15.05.11 First Semester CBCS BA Degree Examination, June 2022 - Lapse in forwarding of written Answer Scripts of candidates by Govt. Sanskrit College, Tvpm- reg:-***

***(CBCS BA VI)***

The candidates Sachin Krishna J (Reg No.112/20109018) and Monica Raju (Reg No.112/20109030) BA Sanskrit Special-Vedanda of Govt. Sanskrit College, Tvpm submitted a complaint regarding non publication of their result of First Semester examination, June 2022 for the subject EN 1111.1 "Language Skills" which was conducted on 01/07/2022. On verification it is found that both the candidates had not registered the examination on time as per the notification dated 03/06/2022.

The Principal Govt. Sanskrit College, Tvpm provisionally admitted these candidates for the aforesaid exam without hall ticket. Later they obtained registration by remitting penalty with the sanction of Controller of Examination. Even though the Principal provisionally admitted the candidates for the exam, the answer scripts of the above candidates were not forwarded to the University even after regularization of the examination.

The Principal vide Letter No. B.2/Misc/2023/GSCT dated 04/05/2023 has reported that the answer scripts of above said candidates (Sub: EN 1111.1) along with three more candidates namely Nazeem M (Reg No.112/20109016, Sub- EN 1111.1), Sandra M.S Nair (Reg No.112/20109019, Sub- EN 1111.1) and Anoop.J.A (Reg No.114/21109017, Sub- SY 1131, Date of Exam 15/07/2022, BA Sanskrit Special Vyakarana) are with the college custody and requested to forward the same for valuation.

The matter was reported on 04/05/2023 which was almost 10 months after the exam date.

It may be noted that only two of the candidates Sachin Krishna J and Monica Raju have submitted a request to publish their result and only Sachin Krishna J has registered for the next available chance (S1 - March 2023 exam).

The candidates Sachin Krishna J and Monica Raju who have given request for publication of S1 June,2022 exam has registered for supplementary chance S1 January 2024 exam. The other three candidates have not registered for any improvement / supplementary chances after S1 June ,2022 exam till date even though two more exam notifications (S1 March 2023, S1 January 2024) have been issued for 1<sup>st</sup> Semester.



The candidate Anoop.J.A has registered till S1 January 2023 only.

The Syndicate, at its meetings held on 09/05/2024, (Vide item no 10.97.7) considered and resolved to approve the recommendation of the Standing committee of the syndicate on examinations held on 04.05.2024 i.e, the then Chief Superintendent, Govt. Sanskrit College, Tvpm and the affected candidates be heard by the Standing Committee of Syndicate on Examinations.

Accordingly the matter of non forwarding of answer script of First Semester CBCS BA Degree Examination, June 2022 by Govt. Sanskrit College, Tvpm is placed before the Standing Committee of Syndicate on Examinations for the conduct of hearing of the then Chief Superintendent, Govt. Sanskrit College, Tvpm and the affected candidates.

***Recommendations:*** *The Committee heard the then Chief Superintendent of Govt. Sanskrit College, Thiruvananthapuram and the candidates concerned and written statements were obtained. The Committee observed the lapse on the part of the Chief Superintendent in forwarding the answer scripts to the University on time. As the candidates passed the examination in subsequent chance, the Committee recommended that no further action is needed.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

***Item no. 15.05.12 Request for exemption from valuation of answer scripts in r/o Dr.Bindukala P.N, Assistant Professor, SN College, Kollam-reg.***

***(EB V)***

A request was forwarded by Dr.Bindukala P.N, Assistant Professor, SN College, Kollam for exemption from valuation of answer scripts due to ill health. She has stated in her request letter that she is under treatment for Seronegative Rheumatoid Arthritis, Cervical Spondylosis and Vestibular Migraine. (Medical Certificates are also attached herewith). As per the records, the examiner had given the request for exemption citing the above mentioned reasons from the valuation of Sixth Semester BA/B.Sc/BBA/BSW/B.Com Degree Examinations, March 2021 (conducted on July 2021) onwards. After being appointed as Additional Examiner on 2023 for the valuation of First Semester BA/B.Sc/B.Com CBCSS/Career Related Degree Examinations, March 2023, she requested for exemption from valuation duties permanently.

It is to be noted that there is no general rule in Examination Manual which allows to exempt an examiner from valuation permanently.

As ordered by the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations. The Committee considered the matter and recommended that Dr.Bindukala P.N, be heard by the Standing Committee. Accordingly the Hearing note is submitted before the Standing Committee of the Syndicate on Examinations.

***Recommendations:*** *Considering the willingness of the Examiner concerned to participate in the valuation process, the Committee recommended that no further action is needed.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

***Item no. 15.05.13 Non-remittance of penalty by Sri.Viji S, Assistant Professor, Government Law College, Thiruvananthapuram related to the discrepancy in entry of marks/valuation of the answer books- reg.***

***(M&C I)***

A fine, as stipulated in the standing order No. M&C I.2/1696/2014 dated 16.08.2014 & No. M&C I.2/2080/2023 dated 01.03.2023, is to be levied from the Additional/Chief Examiners for the discrepancy made during the entry of marks in the markbook from the answersheet. Accordingly, a fine of Rs.2500 has been imposed on both the Additional and Chief Examiners for the discrepancy related to the entry of marks in the markbook from the answersheet bearing false no: 241210 of the paper 'Banking Law' of Eighth Semester Integrated LLB Degree Examination, July 2023. The total marks entered in the answerscript is 49, whereas the mark recorded in the markbook was 30 only. Consequently, letters were issued to the examiners, instructing them to remit the fine. While the Chief Examiner has complied with the remittance, the Additional examiner, Sri.Viji S, Assistant Professor,

Government Law College, Thiruvananthapuram has failed to do so despite his receiving three reminder letters.

As per the orders of the Vice-Chancellor, the matter regarding the Non-remittance of penalty by Sri.Viji S, Assistant Professor, Government Law College, Thiruvananthapuram related to the discrepancy in entry of marks/valuation of the answer books is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

**Recommendations:** *The Committee considered the above matter and recommended that Sri.Viji.S, Asst.Professor, Govt. Law College, Thiruvananthapuram be summoned before the sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing.*

**Resolution of the Syndicate**

**RESOLVED** that Sri.Viji.S, Asst.Professor, Govt. Law College, Thiruvananthapuram be called before the sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing.

**Item no. 15.05.14** ഡോ. ബൈജുഎസ് (റിട്ട. പ്രൊഫസർ, മാത്തമാറ്റിക്സ്, എസ്.എൻ. കോളേജ്, പുനലൂർ) 2018-2021 കാലയളവിൽ ഉത്തരക്കടലാസുകളുടെ മൂല്യ നിർണ്ണയത്തിനുള്ള പ്രതിഫലം ലഭിക്കാത്തതിനെത്തുടർന്ന് മാർച്ച് 2022-ൽ ബഹുമാനപ്പെട്ട ഹൈക്കോടതിയെ സമീപിച്ചതിനാൽ - ശ്രീ. വിനോദി (Late) അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറുടെ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ (S4 CBCSS/CR July/Aug 2018) പങ്കെടുത്ത അധ്യാപകരുടെ വേതന ബില്ലുകൾ ലഭിക്കാത്ത സംഭവം.

(M&C II)

സൂചന:- 1.WP (C) No.29945 OF 2021

2. 14.10.2022 കൂടിയസിൻഡിക്കേറ്റാഗത്തിലെ ഐറ്റം. 47.46.4

3. 09.02.2023 കൂടിയസിൻഡിക്കേറ്റാഗത്തിൽ ഐറ്റം.51.06.06

ഡോ.ബൈജുഎസ് (റിട്ട. പ്രൊഫസർ, മാത്തമാറ്റിക്സ്, എസ്.എൻ. കോളേജ്, പുനലൂർ) എന്ന അധ്യാപകൻ 2018-2021 കാലയളവിൽ ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയത്തിനുള്ള പ്രതിഫലം ലഭിക്കാത്തതിനെത്തുടർന്ന് ബഹുമാനപ്പെട്ട ഹൈക്കോടതിയെ സമീപിച്ചിരുന്നു. WP (C) No.29945 of 2021 തീയതി: 07.03.2022 വിധിപ്രകാരം വിധിയുടെ പകർപ്പ് കൈപ്പറ്റുന്ന തീയതി മുതൽ മൂന്ന് മാസത്തിനുള്ളിൽ ടി അധ്യാപകൻ ലഭിക്കേണ്ട മുഴുവൻ തുകയും നൽകിയിരിക്കണമെന്ന് ഉത്തരവായിട്ടുണ്ട്. എന്നാൽ 14.07.2022 - ടി അധ്യാപകനിൽ നിന്നും കത്തു ലഭിച്ചതിൽ വിധിവന്ന് 4 മാസം കഴിഞ്ഞിട്ടും 1,70,000/- രൂപയോളം ഇനിയും ലഭിച്ചിട്ടില്ലെന്നും, മാത്രമല്ല S4 UG 2018 ക്യാമ്പിലെ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ ആയ ശ്രീ.വിനോദി മരണപ്പെട്ടതിനാൽ ടി ക്യാമ്പിലെ ബില്ലുകൾ കണ്ടെത്തുവാൻ കഴിയാത്ത സാഹചര്യത്തിൽ ഒരു പുതിയ ബില്ലു (23350/- രൂപ) കൂടികത്തിനോടൊപ്പം സമർപ്പിച്ചിരുന്നു.

30/09/2022-ന് കൂടിയ സിൻഡിക്കേറ്റിന്റെ പരീക്ഷണിരം സമിതിയുടെ ശുപാർശ ശ്രദ്ധിച്ചാലും :- "The Committee considered the above matter and recommended that the pending remuneration for the valuation of answerscripts in respect of Dr.Baiju.S be paid to him within 15 days. The Committee further recommended to entrust the Controller of Examinations for the following:

1. To submit a report regarding the details of whole remuneration bills in respect of Dr.Baiju.S from 2017 onwards incorporating the date of receipt of bills and the date of payment.
2. To submit the details of pending remuneration bills during the period from 2018 onwards to the examiners for the valuation of answerscripts of various UG/PG Examinations before the meeting of the Standing Committee of the Syndicate on examinations”.

മേൽശുപാർശ14.10.2022 കൂടിയസിൻഡിക്കറ്റോഗത്തിൽ (ഐറ്റംനം: 47.46.4) അംഗീകരിച്ചു.

ഡോ. ബൈജുഎസ് പങ്കെടുത്ത മൂല്യനിർണ്ണയ ക്യാമ്പിനെ സംബന്ധിച്ചവിവരങ്ങളും (ട്രിയാളുടെ കത്ത് പ്രകാരം), 2018 മുതലുള്ള UG/PG പരീക്ഷകളുടെ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ അധ്യാപകർക്ക് പ്രതിഫലം നൽകുന്നതിനാലും നേരിടുന്നതിനെ സംബന്ധിച്ചുള്ള വിവരങ്ങളും (ECV വിഭാഗത്തിൽ നിന്നുള്ള വിവരങ്ങൾ പ്രകാരം) തയ്യാറാക്കി സമർപ്പിക്കുകയുണ്ടായി. എന്നാൽ റിപ്പോർട്ടുകളിൽ അന്തരിച്ച വിനോദി അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായ S4 CBCSS 2018 മൂല്യനിർണ്ണയക്യാമ്പിലെ ബില്ലുകൾ, ഇഷ്യൂറജിസ്റ്റർ എന്നിവ ലഭ്യമല്ലാത്തതിനാൽ ടി അധ്യാപകൻ സമർപ്പിച്ചിരിക്കുന്ന ബില്ലിന് (23350/-രൂപ) ശരിയാണോ എന്ന് പരിശോധിക്കാൻ നിർവ്വാഹമില്ലാത്ത സാഹചര്യത്തിൽ 23.01.2023 കൂടിയ സിൻഡിക്കറ്റിന്റെ പരീക്ഷസ്ഥിരം സമിതി ഇപ്രകാരം ശുപാർശ ചെയ്തു:- "The Committee considered the above matter and recommended to entrust the Controller of Examinations to examine the feasibility of releasing the payment due in respect of Dr.Baiju.S for the valuation of answerscripts of S4 UG Degree Examinations 2018 in which Sri.Vinod.V was appointed as the Camp Administrative Officer, by verifying the available records. മേൽശുപാർശ 09.02.2023-ന് കൂടിയ സിൻഡിക്കറ്റോഗത്തിൽ (ഐറ്റംനം. 51.06.06) ആയി പരിഗണിക്കുകയും അംഗീകരിക്കുകയും ചെയ്തു.

തുടർന്ന് ശ്രീ. വിനോദി അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായിരുന്ന S4 CBCSS/CR July/August 2018 പരീക്ഷയുമായി ബന്ധപ്പെട്ട ക്യാമ്പിലെ ബണ്ടിൽ സ്റ്റേറ്റ് മെന്റ് ലഭിച്ചു. എന്നാൽ CBCSS സെക്ഷനുകൾ പുതിയ കെട്ടിടത്തിലേക്ക് മാറിയ സാഹചര്യത്തിൽ പ്രസ്തുത ക്യാമ്പിലെ മാർക്ക്ഷീറ്റുകൾ ലഭ്യമല്ലായെന്നും 2019 മുതലുള്ള മാർക്ക്ഷീറ്റുകൾ മാത്രമേ CBCSS വിഭാഗത്തിൽ സൂക്ഷിച്ചിട്ടുള്ളൂയെന്ന് അറിയിച്ചിരിക്കുന്നു. ES വിഭാഗത്തിൽ tampering case -മായി ബന്ധപ്പെട്ട സെക്ഷനിൽ സൂക്ഷിച്ചിരുന്ന മാർക്ക്ഷീറ്റുകൾ നൽകിയതിൽ പരാതി നൽകിയ ഡോ. ബൈജു എസ്. മൂല്യനിർണ്ണയം നടത്തിയ മാതൃകാ റിപ്പോർട്ട്-ന്റെ മാർക്ക്ഷീറ്റുകൾ ലഭ്യമല്ലെന്നും കണ്ടെത്തിയിരിക്കുന്നു. NAAC visit -ന്റെ ഭാഗമായി നടത്തിയ beautification -ൽ 2018 -ലെ മാർക്ക്ഷീറ്റുകൾ misplace ചെയ്തതായി ES വിഭാഗം അറിയിച്ചിട്ടുണ്ട്. തുടർന്ന് പരീക്ഷകൾ ട്രോളറുടെ ഉത്തരവ് പ്രകാരം DR (EB & M&C) ശ്രീ. വിനോദ് .വി അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായിരുന്ന S4 CBCSS/CR July/August 2018 മൂല്യനിർണ്ണയ ക്യാമ്പിലെ അഡ്മിനിസ്ട്രേറ്റീവ് അസ്സിസ്റ്റന്റുമായായി 20.03.2024 നടത്തിയ ചർച്ചയിൽ issue register, അധ്യാപകരുടെ വേതന ബില്ലുകൾ എന്നിവ ക്യാമ്പ് പൂർത്തിയായതിനുശേഷം അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായ ശ്രീ.വിനോദിന്റെ കൈവശം തന്നെയാണ് സൂക്ഷിച്ചിരുന്നത് എന്നാണ് അറിയാൻ സാധിച്ചത്. എന്നാൽ list of examiners, mark sheet സെക്ഷനിലേക്ക് കൈമാറുന്ന local delivery book എന്നിവ എം&സി II വിഭാഗത്തിന് കൈമാറിയിട്ടുണ്ട്.

പ്രസ്തുതരേഖകളിൽനിന്നും ഡോ. ബൈജുഎസ് മൂല്യ നിർണ്ണയം നടത്തിയ ഉത്തരക്കടലാസുകളുടെ എണ്ണം നിർണ്ണയിക്കാൻ സാധിക്കുകയില്ല.

ഡോ. ബൈജുഎസ് നൽകിയ ക്യാമ്പുകളുടെ പട്ടികപ്രകാരം ലഭിക്കാനുള്ള പ്രതിഫലത്തിന്റെ Cash III - യിൽ നിന്നും ലഭിച്ചതൽ സ്ഥിതിചുവടെ ചേർക്കുന്നു.

Report on the Payment Details of Dr.Baiju.S					
Sl No.	Name & year of exam	Camp Administrative officer	Present Status	Classification Number (Eno.& Date)	Amount Disbursed to Dr.Baiju.S- Cash III
1	S4 & S5 UG 2017	Renjini	Payment Disbursed	E323/16.07.2022	12809
2.	S2 UG 2018	Naveen S L	Payment Disbursed	E321/16.07.2022	29280
3	S3 UG 2019	Remya P J	Payment Disbursed	E154/11.01.2022	1750
4	S4 UG 2019	Sajan Sasidharan	Payment Disbursed	E128/04.01.2021	4330
5	S2 UG (CR) 2020	Anil Kumar D	Payment Disbursed	E82/19.08.2022	3850
6	S1 PG Kollam 2019	Sajan Sasidharan	Payment Disbursed	E510/26.07.2022	3225
7	S4 PG Kollam 2020	Jayalekshmi.B	Payment Disbursed	E150/11.01.2022	1317
8	S4 PG TVM 2020	Raji.S	Payment Disbursed	E188/18.01.2022	3261
9	S2 PG TVM 2020	Maya .K. Nair	Payment Disbursed	E305/19.09.2022	3225
10	S2 PG Pandalam 2020	Maya P.R	Payment Disbursed	E19/04.07.2022	525
11	S3 PG TVM 2020	Sudherma.S	Payment Disbursed	E292/19.02.2021	669
12	S3 PG Pandalam 2021	Minimol.J	Payment Disbursed	E18/04.07.2022	1245
13	S1 PG 2019	Belraj.R	Payment Disbursed	E451/21.10.2022	3945
14	S1 UG (Kollam Camp) Dec 2019	Beenakumari	Payment Disbursed	E18/03.06.2023	11800
15	S5 UG 2021	Shijo Thomas I	Payment Disbursed	E1033/23.03.2023	11093
16	S2 PG 2018	Rajanikanth	Payment Disbursed	E77/13.12.2022	5025
17	S3 PG 2019	AjinaA Muhammad	Payment Disbursed	E70/12.03.24	1425
18	S2 PG 2019	AjinaA Muhammad	Payment Disbursed	E72/12.03.24	3621
19	S1 UG 2018/2019	Gayathri	Payment Disbursed	E31/03.02.2024	21368
20	S1 UG (TVM Camp 2020)	Asha Kiran	Submitted to EC V Section		Currently Payment delayed dueto TDS issue
21	S4 PG 2019	Deepa Sreekandan	Payment Disbursed	E230/26.03.2024	1965
22	S4 UG 2018	Vinod	Not Submitted		

			to EC V Section		
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2022 ലെ ഹൈക്കോടതി ഉത്തരവിൽ മൂല്യനിർണ്ണയം ജോലിയുടെ ഭാഗമാണെന്നും ആയതിനാൽ അതിനുപ്രതിഫലം അനുവദിക്കുവാൻ സാധ്യമല്ല എന്നും പരാമർശിച്ചിരിക്കുന്നു. മേൽപരാമർശത്തിൻ മേൽ സർവകലാശാലയിലെ ഉന്നതാധികാര സമിതിതീരുമാനം കൈക്കൊള്ളുന്ന മുറക്ക് മാത്രമേ പരീക്ഷമൂല്യനിർണ്ണയം നടത്തിയ അധ്യാപകരുടെ പ്രതിഫലം തുടർന്നുനൽകുവാൻ സാധിക്കുകയുള്ളൂ എന്ന് ധനകാര്യവിഭാഗം അറിയിച്ചിട്ടുണ്ട്. ഇതിന്മേലുള്ള തുടർനടപടികൾ കൈക്കൊള്ളുവാൻ നിയമോപദേശം തേടേണ്ടതുണ്ട്.

ഡോ. ബൈജു എസ് എന്ന അധ്യാപകൻ S4 CBCSS/CR July/August 2018- മൂല്യനിർണ്ണയ ക്യാമ്പിന്റെ (ശ്രീ.വിനോദ് .വി (Late) അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായ) issue register, അധ്യാപകരുടെ വേതനബില്ലുകൾ, stock register, mark sheets എന്നിവ ലഭ്യമല്ല. 06.07.2024-ൽ പരീക്ഷകൾ ട്രോളറുടെ ഉത്തരവ് പ്രകാരം S4 B.Sc CBCSS July 2018-ന്റെ

മാർക്ക്ഷീറ്റുകൾ വീണ്ടെടുക്കുന്നതിനുള്ള സാധ്യത വീണ്ടും പരിശോധിക്കാൻ AR B.Sc CBCSS -നെ ചുമതലപ്പെടുത്തിയിരുന്നു. AR B.Sc CBCSS-ന്റെ നിർദ്ദേശ പ്രകാരം

B.Sc സെക്ഷനിലും തിരച്ചിൽ നടത്തിയെങ്കിലും ബന്ധപ്പെട്ട മാർക്ക്ഷീറ്റുകൾ കണ്ടെത്താൻ കഴിഞ്ഞിട്ടില്ലെന്നു വാമുഖ്യം അറിയിച്ചിട്ടുണ്ട്.

2021-ൽ CBCSS -വിഭാഗം പുതിയ building -ലേക്ക് മാറ്റിയതിനാൽ മുൻപ് സെക്ഷൻ പ്രവർത്തിച്ചിരുന്ന സ്ഥലങ്ങളിൽ ഉപേക്ഷിച്ചു പോന്ന സാധനങ്ങളിൽ DR M&C, SO M&CII എന്നിവരുടെ പിന്തുണയോടെ അസിസ്റ്റന്റ് ജിസ്ട്രാർ നടത്തിയ തിരച്ചിലിൽ ശ്രീ.വിനോദ്.വി (Late) അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായ S4 CBCSS/CR July/August 2018 മൂല്യനിർണ്ണയ ക്യാമ്പിലെ ഏകദേശം 3500 മാർക്കുകളുടെ മാർക്ക്ഷീറ്റുകളെക്കുറയുണ്ടായി എന്നാൽ ഇവയിലൊന്നും പരാതിനൽകിയ ഡോ. ബൈജു എസ് മൂല്യനിർണ്ണയം നടത്തിയ Mathematics - ന്റെ മാർക്ക്ഷീറ്റുകൾ ലഭ്യമല്ല.

ശ്രീ.വിനോദ്.വി (Late) അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായ S4 CBCSS/CR July/August 2018 മൂല്യനിർണ്ണയ ക്യാമ്പിൽ ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയം നടത്തിയതിന്റെ issue register, അധ്യാപകരുടെ വേതനബില്ലുകൾ, stock register, mark sheets ലഭ്യമല്ലാത്തതിനാൽ ഡോ.ബൈജു.എസ് പ്രതിഫലമായി ആവശ്യപ്പെട്ടിരിക്കുന്ന തുക Rs.23350/- (ഇരുപത്തി മൂവായിരത്തി മൂന്നു നൂറമ്പതുപ മാത്രം) ശരിയാണോ എന്ന് പരിശോധിക്കാൻ നിർവാഹമില്ലാത്ത സാഹചര്യമാണുള്ളത്. പ്രസ്തുത ക്യാമ്പിൽ മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുത്ത മറ്റ് അധ്യാപകർക്കും വേതനം നൽകിയിട്ടില്ല.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ടിവിഷയത്തിന്റെ തൽസ്ഥിതിവിവരവും തുടർ നടപടിക്കുള്ള ഉത്തരവിനുമായി വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിക്ഷാസ്ഥിരം സമിതിക്ക് മുൻപാകെ സമർപ്പിക്കുന്നു.

**Recommendations :** The Committee considered the above matter and recommended that the item be referred to the Syndicate after obtaining legal opinion of the Standing Counsel.

**Resolution of the Syndicate**



**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

**Item no. 15.05.15**      ***Non-remittance of penalty related to the discrepancy in entry of marks/valuation of answer books by Sri.Bimal Edwin, former Assistant Professor, Government College, Attingal, Thiruvananthapuram- reg.***

**(M&C I )**

A fine, as stipulated in the standing order No. M&C I.2/1696/2014 dated 16.08.2014& No. M&C I.2/2080/2023 dated 01.03.2023, is to be levied from the Additional/Chief Examiners for the discrepancy made during the entry of marks in the markbook from the answersheet. Accordingly, a fine of Rs.2500 has been imposed on Sri.Bimal Edwin, former Assistant Professor, Government College, Attingal, Thiruvananthapuram towards penalty of discrepancy in entry of marks/valuation of answer book bearing false no:307715 of the paper “Language Skills” of First Semester CBCSS B.Sc Degree Examination(2018 Scheme), August 2021. The total marks entered in the answerscript is 52, whereas the mark recorded in the markbook was 17 only which caused result modification and the candidate passed the examination. Consequently, letter was issued to the examiners instructing him to remit the fine. Inspite of repeated reminders the examiner has failed to remit the fine. The matter was placed before the Standing Committee of the Syndicate on Examinations held on 16.12.2023 and the Committee recommended to entrust the Principal of the College concerned to recover the fine amount from the Examiner and remit the same to the University within 15 days on receipt of intimation from the University. The Syndicate at its meeting held on 28.12.2023, Item No:07.80.12 resolved to approve the above recommendations. Accordingly letter was sent to the Principal, Government College, Attingal directing him to collect and remit the fine amount of Rs.2500/- from the examiner. The Principal, Government College, Attingal vide letter No:B2/443/2024/GCA dated 23.05.2024 replied that Sri.Bimal Edwin was relieved from that college and he joined Government Polytechnic College, Nedumangadu thereafter. Hence as per the orders of the Controller of Examinations, the Principal, Government Polytechnic college, Nedumangadu was informed to recover the fine amount from Sri.Bimal Edwin. However, the examiner not currently working under any affiliated college of the University, the matter regarding the measures to be taken for effecting recovery was submitted for orders for placing before the Standing Committee of the Syndicate on Examinations. Meanwhile the Principal has informed that Sri.Bimal Edwin has requested not to recover the amount as per any directions from the institutions other than the Directorate of Collegiate Education.

As per the orders of the Vice-Chancellor, the matter regarding the Non-remittance of penalty related to the discrepancy in entry of marks/valuation of answer books by Sri.Bimal Edwin, former Assistant Professor, Government College, Attingal, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Examinations for consideration.

**Recommendations:**      ***Considering non remittance of penalty by the examiner the Committee recommended that the matter be reported to the Directorate of Collegiate Education for remedy .***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

**Item no. 15.05.16**      ***Tenth Semester Integrated Five Year BBA LL.B Degree Examinations, April 2024- Late submission of CA Marks after the publication of the results reg.***

**( EGI.(b))**

*Ref: Letter No. CSI/ILS/KU/115/2024 dtd 05/07/2024 received from the Principal, CSI Institute of Legal Studies, Cheruvarakkonam.*

Smt. Varsha P V, a former (2016-2021 batch) a BBA LL.B candidate with candidate code 47516555060 of CSI Institute of Legal Studies Cheruvarakkonam had registered and appeared for the Tenth Semester (regular) Integrated Five Year BBA LL.B Examination April 2021. She had done all her internal Paper except ‘Moot Court Exercise Observances of Trial, Interviewing Techniques and Pre-trial Preparations’ for her regular (April 2021) and two consecutive supplementary chances (April 2022& April 2023).

The candidate registered and appeared for that paper on her fourth chance i.e, April 2024. The result of said examination published on 26.06.2024

Vide reference adhered above, the Principal CSI Institute of Legal Studies, Cheruvarakkonam has forwarded the internal marks of the paper 'Moot Court Exercise, Observances of Trial, Interviewing Techniques and Pre-trial Preparations' in April 2024 BBA LL.B Examination which is duly signed and admitted by the candidate. She has secured a total mark of 96(87 marks for record & 9 marks for viva).

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

***Recommendations:*** *The Committee considered the above matter and recommended that the then Principal and the then Tutor, CSI Institute of Legal Studies, Cheruvarakkonam be summoned before the sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing. Further recommended to permit the candidate to appear for the examination in the next available chance.*

***Resolution of the Syndicate***

**RESOLVED** that the then Principal and the then Tutor, CSI Institute of Legal Studies, Cheruvarakkonam be called before the sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Sri. Ahamed Fazil Y and Dr.T.R. Manoj (Members, Syndicate) for a hearing.

**FURTHER RESOLVED** to permit the candidate to appear for the examination in the next available chance.

***Item No. 15.05. Additional Item No.01***

***Application for BA Degree Provisional Certificate in respect of Sivaprasad S – Part II Tabulation register and Tabulation Sheet couldn't find out after several thorough searches by Examination wing - reg.***

***(ED II)***

An application for BA Degree Provisional Certificate in respect of Sri Sivaprasad S was received in section on 17/04/2024. He has undergone BA (Annual Scheme) Part I English, Part II Additional Language (Hindi), Part III English Language and Literature main with History of England and World History Subsidiaries. He had passed Part I English with Reg No.62879 in September 1985 in Third Class and Part III English Language and Literature main with History of England and World History Subsidiaries with Reg No.2071 in April 2023 in Third Class as per available tabulation records, but there is no records in the tabulation wing of Part II Additional Language (Hindi) with Reg No.60337 in September 1984 by securing 105 marks and passed in Third Class, as per the original marklist of the Part II Additional Language (Hindi) with the candidate.

On processing the file, the Controller of Examinations ordered to seek opinion from the Legal Adviser. The Legal Adviser advised to the following :

1. It is important to note that the University is entrusted with the responsibility of maintaining and preserving the academic records of its students, including Tabulation Sheets. This responsibility is not only a part of its administrative function, but also a fiduciary duty towards the students. Loss of original records is inexcusable and students should not be penalized for the shortcomings of the University. Moreover the file indicates that there are currently no existing guidelines to address this issue.
2. The University should issue certificates based on the documents provided by the applicants. Additionally, it is imperative for the University to formulate guidelines for the issuance of certificates in cases where the originals are unavailable. This would not only streamline the process but also ensure that the students are not left in a lurch due to the University's lapses.

As per the orders of the Hon'ble Vice Chancellor, the matter of issuing Provisional Certificate to Sri.Sivaprasad.S based on the available records and original marklists provided by the candidate along with the matter of formulating general guidelines in such cases is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

**Recommendations:** *The Committee considered the above matter and recommended that the Controller of Examinations be entrusted to examine the matter in detail and submit a report before the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.10.2024, be approved.

**Item No: 15.05 Additional Item No.02**

***Christ Nagar College, Maranalloor - S2 BBA Examinations August 2024-Shortage of attendance beyond condonable limit - Judgement in WP(C) No.30375 of 2024 – reg.***

**(EF V)**

Sri Binoy V, on behalf of his son Arvind Binoy, Second Semester BBA, Christ Nagar College had submitted a request to the Principal of the college seeking assistance in forwarding application of his ward to the University of Kerala to permit him to appear for the second semester BBA Examination despite of attendance shortage. The Principal, Christ Nagar College had forwarded the request to Controller of Examinations along with the request of the candidate and copies of Medical Certificates.

In this connection, it may be noted that an application in the prescribed format duly recommended by the Principal of the College was not furnished and hence vide Letter No: EFV/2024 dated 23.08.2024, he was directed to submit an application in the prescribed form, recommended and forwarded by the Principal at the earliest.

Sri. Arvind Binoy had filed the Writ Petition(C) (No.30375 of 2024) before Hon'ble High Court, in which the Hon'ble Court directed the respondents to permit the petitioner provisionally to appear for the 2<sup>nd</sup> semester examination commencing from 30.08.2024.

Subsequently, an application for condonation dated 30.08.2024 without fees/recommendation was forwarded by the Principal on 03.09.2024.

Clause 7.1.1 of the CBCS Regulations reads "Students who secure a minimum of 75% attendance in the aggregate for all courses of a Semester taken together alone will be allowed to register for End Semester Examinations. Others have to repeat the Semester along with the next batch, unless they could makeup the shortage of attendance through Condonation. However the award of grade for attendance in CE shall be made coursewise. Condonation of shortage of attendance to a maximum of 10 days in a Semester subject to a maximum of two times during the whole period of a Degree Programme may be granted by the University on valid grounds"(enclosed). In the instant case the candidate secured only 42% of attendance (only 30 days class attended out of 71 working days), having a shortage of 22 days, Which is well above the condonable limit of 10 days.

While the application was under processing the Hon'ble High Court on 05.09.2024 directed the petitioner to prefer an application before the University in proper format for condoning the delay of more than 10 days along with sufficient materials to prove the reason for such shortage of attendance. If the petitioner produces such application before the first respondent College Authority, they shall forward the same along with necessary documents to the second petitioner University and the University shall consider the same and pass appropriate orders as expeditiously as possible.

The order of the Hon'ble High Court was communicated through e-mail to the College. Accordingly an application dated 11.09.2024 along with the requisite fee was forwarded by the Principal to the University without recommendation.

In obedience to the order of the Hon'ble Vice-Chancellor, the matter of condonation of shortage of attendance beyond condonable limit in respect of Sri.Arvind Binoy is placed before the Standing Committee on Examinations.

**Recommendations:** *The Committee considered the above matter and recommended that the item be referred to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** to await the final decision of the Hon'ble High Court of Kerala, if any.

**Item No. 15.05 Additional Item No.03**

***Requests for Award of Grace Mark –reg-***

**(EG XI A)**



Sri Jebin Bosco ,M.Sc Statistics with Specialization in Data Analytics candidate of academic year 2021-2023 with Candidate code 62621144010 at University College, Thiruvananthapuram had submitted the request for distribution of Grace Mark on 06/06/2024.

The Director i/c, Department of Physical Education had forwarded the statement of Grace Marks to be awarded vide Letter No DPE/A10/Grace Marks/June 2024 dtd 13/06/2024 for the Academic year 2022-23 for Third and Fourth Semester

The file containing the request of the candidate for award of Grace Mark was submitted for orders with appropriate provisions in the regulations.

It may be noted that as per existing regulation a candidate has to claim his Grace Marks within one year after the completion of the course. The candidate being a 2021 admission candidate his course should have been completed as on 31/05/2023. As per the provisions of regulations stated earlier the candidate has to claim his grace Marks on or before 31/05/2024. But the candidate submitted his request dtd 06/06/2024. The delay in submission resulted in the origination of file for approval and necessary orders

It may be further noted that, in having modified clause (5) of the UO No: Ad.D1.1.1276/Sports/ Grace Marks/2007 dated 07/09/2007, the Syndicate held on 30/07/2009, vide Special item no :13 resolved that “ Grace Marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year. The student shall claim the Grace Marks within one year after the end of the academic year and UO of even number dated 12/08/2009 was issued accordingly.

Further, the Syndicate held on 09.05.2024, vide item no :10.01 resolved to fix the last date for claiming Grace Mark as 31<sup>st</sup> December of the year of next immediate supplementary examination of final semester and UO No: Ac A V.4253/2024/UOK dated 20.05.2024 was issued accordingly. However this benefit was extended only for CBCS Candidates.

Here it is clear that a candidate of CBCS programme can apply for claiming Grace Mark until December 31 of the next immediate supplementary exam of final year but the same is not granted for other programmes.

The benefit of award of Grace Mark can be extended to candidates other than those registered for the First Degree Programme under CBCSS. The extended time limit for claiming grace mark as that of CBCS programme can be made available to the rest of the programmes also.

In obedience to the orders of Vice Chancellor, the matter of extending the time limit for claiming grace mark until December 31 as envisaged in the UO No: Ac A V.4253/2024/UOK dated 20.05.2024 is placed before the Standing Committee of the Syndicate on Examinations for consideration.

***Recommendations:*** *The Committee considered the above matter and recommended that the item be referred to the Syndicate.*

#### ***Resolution of the Syndicate***

The Syndicate observed that as per UO No: Ac A V.4253/2024/UOK dated 20.05.2024, candidates of the CBCSS Programme can apply for claiming grace marks until December, 31<sup>st</sup> of the next immediate supplementary examination following their final year.

Based on this, the Syndicate **RESOLVED** that the same be made applicable to all other programmes.

***Item No.15.06***

***Minutes of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024 - approval – reg.***

***(Ac.EI)***

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on **08.10.2024** is placed before the Syndicate for consideration and approval. (Minutes appended).

#### **MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH**

Date	:	08 <sup>th</sup> October, 2024
Time	:	02.00 p.m.
Venue	:	Syndicate Room

#### **Members Present**

1. Dr. Gopchandran. K.G. (Convenor)
2. Dr. P. M. Radhamany
3. Dr. S. Nazeeb
4. Adv. Muralidharan Pillai G. ( Online )
5. Dr. T. R. Manoj
6. Dr. Pramod N
7. Dr. S. Jayan
8. Dr. Rahim K
9. Dr. Vinodkumar T. G. Nair
10. Dr. M. Lenin Lal
11. Sri. Ahamed Fazil Y

#### **Members Absent**

1. Dr. Shijukhan J. S.
2. Dr. Prakash K C
3. Dr. Manoj V

#### ***Item No: 15.06.A1 Continuation of Ph.Dprogrammes under retired guide after the expiry of permissible grace time -requesting permission to submit an affidavit in r/o Ms.Karbagaselvi.C-reg:-***

Request has been received from Ms. Karbagaselvi.C, Part-time research scholar in Education, to permit her to submit an affidavit for the continuation of her Ph.Dprogramme procedures, under her present supervisor, Dr.Suma K.O, who is a retired faculty with expired permissible grace time for research guidance,

The Date of superannuation of the supervisor was on 30.06.2023. As per existing rules, the research scholar is permitted to continue her research under her present supervisor only upto one year from the date of superannuation, i.e. 29.06.2024.

The effective date of registration of the Research Scholar is on 07.12.2021. The minimum period of research of the scholar will complete only on 06.12.2024.

As per UO.No.Ac.EV/1/19816/23 dtd.26/06/2023 as the research scholars regarding submission of thesis,under retired supervisor whose grace time expired,and resolved to direct the candidates to submit an affidavit in the prescribed format appended to this University Order, if they desires to submit their thesis under the retired supervisor.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting permission to submit an affidavit for continuation of Ph.Dprogramme procedures in r/o Ms.Karbagaselvi C., Part-time research scholar in Education, under the retired research supervisor, whose permissible grace time had already expired, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

***Recommendation: The Committee considered the above matter and recommended to reject the request. Also recommended to direct the Research Scholar to submit the application for change of the Research Supervisor through proper channel.***

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

#### ***Item No: 15.06.A2 Ph.D Research – Seeking permission to change the Department – Request submitted by Mr. Abdullah Yahra Sagheer Mutahar – Islamic History-reg:-***

Mr. Abdullah Yahya Sagheer Mutahar (a foreign scholar) has been granted full-time Ph.D. registration in Islamic History at Department of Islamic and West Asian Studies, University of Kerala, Kariavattom under the guidance of Dr. Manu T, w.e.f 15.02.2023, vide UO. No.Ac.B1/FS/Ph D/11/2022 dated 10.04.2023.

Now, the research scholar has submitted request to transfer him to the Department of Arabic, without changing the Ph.D. topic. In his request, it is stated that all the books and studies related to his topic are written in Arabic language and it is extremely difficult to transfer and translate all of these into English language. Dr. Manu T, the present supervisor has given the No Objection Certificate for joining the Dept. of Arabic and Dr. Noushad V, Assistant Professor & Head, Dept. of Arabic has given the consent for doing his research work in this Department.

Dr. Manu T, the present supervisor ( himself as the Chairman Doctoral Committee) in his consent stated that, there is no denying that it is very difficult to him for translating the sources, all of which are in Arabic, into English. The supervisor also stated that it would be better if the research scholar has a guide who knows Arabic.

The ICCR awarded the scholarship to Mr. Abdullah Yahya Sagheer Mutahar, from Yemen to pursue the Ph.D. research in the subject Islamic Studies with the consent of all the Departments concerned, in this regard.

It may also be noted that the CGA section has remarked that the General Guidelines for International Students under ICCR scholarships, it is clearly mentioned that the Medium of Instruction is English in all the Universities in India. Applicants should therefore have good knowledge of English to the extent that they are able to speak fluently in English and comprehend lessons in English without any difficulty. Also subsequent change of University/Institute or course after ICCR Scholarship has been awarded will not be entertained by ICCR.

If the research scholar transfer his research centre from Dept. of Islamic and West Asian Studies to Dept. of Arabic, without changing the subject and the topic of research, either;

- (i) the proposed supervisor should have the guideship in the subject Islamic History with Dept. of Arabic as his/her facility centre.

or

- (ii) The Dept. of Arabic should have the recognition as approved research centre in the subject Islamic History

The possibilities of including a co-supervisor from the subject Arabic, by retaining the main supervisor and the centre allotted to the research scholar may also be considered in this regard, as it required clarification from all the Departments concerned, including ICCR, who already gave him permission and consents for doing Ph.D. research in Islamic History in the University of Kerala.

The Syndicate at its meeting held on 12.10.2023, vide item no. 05.51.A22, considered the matter, along with the recommendation of the Standing Committee of the Syndicate and resolved to refer the matter to the Standing Committee of the Academic Council. The Hon'ble Vice-Chancellor has ordered to place the matter before the ensuing Academic Council to be held on 21.11.2023.

The Academic Council at its meeting held on 21.11.2023, vide item no.50, considered the matter and resolved to seek concurrence from ICCR regarding the change in the medium of instruction to Arabic. Accordingly, letter dated 01.02.2024 has been sent to the Zonal Head, ICCR. Reply from the Zonal Head has been received through email dated 01.07.2024 (Appended).

As per the orders of Hon'ble Vice-Chancellor, the request submitted by Mr. Abdullah Yahya Sagheer Mutahar, full-time foreign research scholar in Islamic History along with the concurrence from ICCR regarding change in the medium of instruction from English to Arabic is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate decision.

#### (APPENDIX)

**Recommendation:** *The Committee recommended to place the matter before the Academic Council for further necessary action.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06. A3** *Recognition as approved Research Centre – Department of Commerce, T.K.M. College of Arts & Science, Kollam -reg*

An application has been forwarded by the Principal, T.K.M. College of Arts & Science, Kollam, for recognising the Department of Commerce of that institution as an approved research

centre of University of Kerala. Institution profile, bio data of faculties, details of research publications are also enclosed. The required fee for Centre Recognition ₹11025/-, Inspection Commission fee ₹2100/- has been remitted.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees. As per the application submitted, following teachers working at the Dept. of Commerce, T.K.M. College of Arts & Science, Kollam are approved research supervisors of the University of Kerala.

- Dr. Shehnaz S.R, Assistant Professor, Dept. of Commerce, T.K.M. College of Arts & Science, Kollam with facility centre at Dept. of Commerce, Govt. Arts College, Thiruvananthapuram. (U.O No. Ac.EVII/52353/2018 dated 13.03.2019)
- Dr. Sulfiya Samad, Assistant Professor, Dept. of Commerce, T.K.M. College of Arts & Science, Kollam with facility centre at Dept. of Commerce, St. Michael's College, Cherthala. (UO.No.AcEVII/955/2024/UOK dated 30.01.2024)

The above two research supervisors conveyed their willingness to change facility centre to Dept. of Commerce, T.K.M. College of Arts & Science, Kollam, if granted recognition. Head of the present centres of all these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Dept. of Commerce, T.K.M. College of Arts & Science, Kollam and have sufficient research supervisors (7 research supervisors in St. Michael's College, Cherthala & 12 research supervisors in Govt. Arts College, Thiruvananthapuram) to run their research centres.

As per the procedure for the recognition as Research Centre, an inspection committee has to be constituted with two members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Department of Commerce, T.K.M. College of Arts & Science, Kollam as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to constitute the inspection committee comprising of Adv. Muraleedharan Pillai G, Dr.Nazeeb S., Dr. Pramod N., Members Syndicate and Dr. Biju A V, Assistant Professor, Dept.of Commerce, University of Kerala, Kariavattom as subject expert to conduct an inspection in Dept. of Commerce, T.K.M College of Arts and Science, Kollam and submit the report.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06.A4**      **Ph.D Research – Extension of University JRF – Third Year – Ms.Sinu Kunjumon – Political Science- reg.**

Name : Sinu Kunjumon  
 Subject : Political Science (Full-time)  
 Research Supervisor : Dr.Josukutty C A  
 Research Centre : Dept.of Political Science, University of Kerala, Karyavattom, Thiruvananthapuram  
 Request : Third year University fellowship @ Rs. 13,000/ per month, for the period from 13.12.2023 to 12.12.2024 by considering one of the presentation conducted in first year of research.

**Recommendation:** *The Committee recommended to direct the candidate to submit the application for availing in extension of third year University JRF after satisfying the conditions as per the norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.A5      *Application for availing Second year University Junior Research Fellowship Ms. Artham Sajeev- Political Science-reg***

Name : Artham Sajeev  
 Subject : Political Science (Full Time)  
 Research Supervisor : Dr. Preetha G S  
 Research Centre : Dept.of Political Science Sree Narayana College, Kollam  
 Request : Second year University Fellowship @ Rs. 13,000/ per month, for the period from 04.01.2023 to 03.01.2024 by condoning the delay occurred in paper Presentation.

**Recommendation:** *The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in paper presentation.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.A6      *Ph.D Research – Change of Research Supervisor, Change of Research Centre and Extension of grace time – Application submitted by Ms.Reeja.R.N – Full-time Research Scholar in Public Administration -reg.***

Name : Reeja R N  
 Subject : Public Administration ( Full-time)  
 Research Supervisor : Dr.Varghese Thomas (Retired Faculty)  
 Research Centre : Dept.of Kerala Studies, University of Kerala, Kariavattom,  
 Requests : 1. Change of Research Supervisor to Dr.Preetha G S Assistant Professor  
 Dept.of Political Science, S N College, Kollam  
 2. Change of Research Centre to P.G. & Research Dept.of Political Science, S N College, Kollam  
 3. Extension of grace time for submitting thesis

**Recommendation:** *The Committee considered the matter and recommended to reallocate the research scholar under Dr. Preetha G S, as first supernumerary candidate, on condition that the allotment shall be regularised against the first regular vacancy that will arise to the new supervisor. Also recommended to agree with the change of research centre as requested. Further recommended to grant extension of three months, for submitting the Ph.D. thesis from the date of issuance of Memo.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.A7      *Recognition as approved Research Centre – Dept of Zoology, Christian College, Chengannur – reg***

An application has been forwarded by the Principal, Christian College, Chengannur for recognising Dept of Zoology of that institution as an approved research centre of University of Kerala. Institution profile, biodata of faculties, details of research publications are also enclosed. The required fee for Centre Recognition Rs. 11,025/- has been remitted.

As per the application submitted, following teachers working at the Dept of Zoology, Christian College, Chengannur are approved research supervisors of the University of Kerala.

- Dr. Johnson Baby, Principal, Christian College, Chengannur with facility centre at PG and Research Dept of Zoology, St Stephens College, Pathanapuram (U.O No. Ac.EVI(3)/8760/2019 dated 30/05/2019)
- Dr. Abhilash R, Assistant Professor with facility centre at PG and Research Dept of Zoology, St Stephens College, Pathanapuram (U.O No. Ac.EVI(3)/50324/2017 dated 29/03/2017)

Both of the Research supervisors conveyed their willingness to change research centre from PG and Research Dept of Zoology, St Stephens College, Pathanapuram to Dept of Zoology, Christian College, Chengannur, if granted recognition. The Principal, St Stephens College, Pathanapuram has certified that they have no objection in allowing the above research supervisors to change their facility centre to Christian College, Chengannur (Please see No Objection Certificate from St Stephens College, Pathanapuram) From the status of research supervisors furnished by the Principal, St Stephens College, Pathanapuram is already have 2 other research supervisors.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

The Syndicate at its meeting held on 23.09.2021 vide item No.32.98.A18 considered the request for Research Centre to Department of Zoology, Christian College, Chengannur along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an inspection committee comprising of Dr.S.Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Prof. K Lalitha, Sri. Arun Kumar R (Members of the Syndicate) and Dr. G. Prasad, Professor & Head, Dept of Zoology, University of Kerala as subject expert to conduct an inspection at the Institution and submit a report in this regard.

Accordingly a letter dated 13.10.2021 was forwarded to Dr.S.Nazeeb, the then Convenor, Standing Committee of the Syndicate on Academics and Research to fix a convenient date and time for inspection. But no reply has been received yet.

Now the Principal of Christian College, Chengannur has formally submitted a request dated July 30, 2024, seeking the prompt completion of the recognition process for the Department of Zoology as an approved research center of the University of Kerala.

It is important to note that the terms of Dr. S. Nazeeb, Prof. K.Lalitha, and Sri.Arun Kumar R as members of the Syndicate have expired. Consequently, new members must be appointed to the sub-committee to carry out an inspection of the Department of Zoology at Christian College, Chengannur.

As per the orders of Hon'ble Vice-Chancellor, the matter of **nominating new members to the sub-committee** constituted for the conduct of inspection at Dept of Zoology, Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to re-constitute the inspection committee comprising of Dr.M.Lenin Lal, Dr.Rahim K , Prof. Manoj.V,Members Syndicate and Dr. F G Benno Pereira, Assistant Professor, Dept.of Zoology, University of Kerala, Kariavattom as subject expert to conduct an inspection in Dept. of Zoology, Christian College, Chengannur and submit the report.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.A8      Recognition as Research Centres- Nomination of new Members to the Inspection Committee due to expiration of term as Member Syndicate - reg**

Application has been submitted for granting recognition as Research Centres across various disciplines from the following affiliated Colleges.As per existing Norms, Inspection teams were constituted by the Syndicate at its different meetings; however, the inspection cannot proceed due to the expiration of the terms of the selected Members of the then Syndicate.. Details of the pending colleges were listed below.

Sl. No	College	Subject	Item No & Date of	Members of the Inspection Team
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			<b>Syndicate</b>	
1	Peet Memorial training College, Mavelikkara	Education	Item No:21.78.A31 Syndicate held on 29.12.2020	Dr.S.Nazeeb, Adv.K.H. Babujan, Adv. A. Ajikumar (Members of the Syndicate) and Dr.Sameer Babu M, Asst. Professor, dept of Education University of Kerala, as subject expert
2	University College Trivandrum	Dept of Geology	Item No.25.16.A13 Syndicate held on 05.03.2021	Dr.S.Nazeeb, Prof.K.Lalitha, Sri.Jairaj.J (Members of the Syndicate) and Dr.R.b Binoj Kumar, Professor, Dept of Geology, University of kerala
3	Govt College Ambalapuzha	Dept of Commerce	Item No.25.16.A12 Syndicate held on 05.03.2021	Dr.S.Nazeeb, Adv.K.H. Babujan, Adv.A. Ajikumar (Members of the Syndicate) and Dr.Biju T, Assistant Professor, Dept of Commerce, University of Kerala as subject expert
4	Sree Narayana College, Punalur	P G Dept. of Mathematics	Item No. 26.80.A5 Syndicate held on 13/04/2021	Dr. S. Nazeeb, Dr. Vijayan Pillai M, Sri. Arun Kumar R (Members of the Syndicate) and Dr.P Ramesh Kumar, HoD, Dept of Mathematics, University of Kerala as subject expert
5	St Gregorios College, Kottarakara	Dept. of Chemistry	Item No. 32.98.A14 Syndicate held on 23/09/2021	Dr. S. Nazeeb, Dr. Vijayan Pillai M, Adv. Muralidharan Pillai G (Members of the Syndicate) and Dr. Jayasree E G, Assistant Professor & Head, Dept of Chemistry, University of Kerala as subject expert
6	Iqbal College, Peringammala	Dept of Botany	Item No. 33.10.A16 Syndicate held on 28/10/2021	Dr. S Nazeeb, Dr. Vijayan Pillai M, Dr.Gopchandran K.G (Members of the Syndicate) and Dr.AGangaprasad, Professor, Dept of Botany, University of Kerala as subject expert
7	Bishop Moore College, Mavelikara	Dept.of English	Item No. 42.75.A8 Syndicate held on 25.05.2022	Dr. S. Nazeeb, Adv. A. Ajikumar, Adv. Muralidharan Pillai G., (Members of the Syndicate) and Dr. Lal C.A, Professor in English and the Director, School of Distance Education as subject Expert
8	MSM College, Kayamkulam	Department of English	Item No.56.45.A32 Syndicate held on 26.04.2023	Dr.S.Nazeeb, Adv.K.H. Babujan, Adv. A. Ajikumar, Members Syndicate and Dr. Lakshmi Priya N, Assistant Professor, Institute of English, University of Kerala as the subject expert,

It is important to note that the terms of aforementioned Members of the Syndicate have already been expired. Consequently, new members must be appointed to the sub-committee to carry out the inspection of these Colleges.

As per the orders of the Hon'ble Vice-Chancellor, the matter of nominating new members to the sub-committee constituted for the conduct of the above inspections, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to re-constitute the inspection committees with the members as detailed below:*

<b>Sl. No</b>	<b>College</b>	<b>Subject</b>	<b>Members of the Inspection Team</b>
1	Peet Memorial Training College, Mavelikkara	Education	Dr.Nazeeb S, Adv. Muraleedharan Pillai G, Dr.Shijukhan J S (Members of the Syndicate) and Dr.Bindu R L, Professor, Dept.of Education, Kariavattom, University of Kerala, as Subject expert.
2	University College, Trivandrum	Dept. of Geology	Dr.Gopchandran K.G., Dr.Pramod N, Dr.Rahim K. (Members of the Syndicate) and Dr.EShaji, Professor, Dept.of Geology, Kariavattom, University of Kerala, as Subject expert.
3	Govt. College, Ambalappuzha	Dept. of Commerce	Dr.Shijukhan J S, Dr.Rahim.K, Sri.Ahamed Fazil. Y (Members of the Syndicate) and Dr.Biju A V, Assistant Professor, Dept.of Commerce, Kariavattom, University of Kerala, as Subject expert.
4	Sree Narayana College, Punalur	PG Dept. of Mathematics	Adv. Muraleedharan Pillai G., Dr. Shijukhan J.S., Dr.Pramod N, (Members of the Syndicate) and



			<i>Dr.Krishnakumar G., Assistant Professor, Dept. of Mathematics, Kariavattom, University of Kerala, as Subject expert.</i>
5	<i>St. Gregorios College, Kottarakara</i>	<i>Dept. of Chemistry</i>	<i>Dr. Nazeeb S, Sri. R. Rajesh, Dr. S. Jayan (Members of the Syndicate) and Dr. Sony George, Associate Professor, Dept. of Chemistry, Kariavattom, University of Kerala, as Subject expert.</i>
6	<i>Iqbal College, Peringammala</i>	<i>Dept. of Botany</i>	<i>Sri. R. Rajesh, Dr. Radhamany P. M, Dr. Vinodkumar T.G Nair (Members of the Syndicate) and Dr. Shiburaj S, Professor, Dept. of Botany, Kariavattom, University of Kerala, as Subject expert.</i>
7	<i>Bishop Moore College, Mavelikkara</i>	<i>Dept. of English</i>	<i>Sri. Ahamed Fazil Y., Dr. T.R. Manoj, Dr. Shijukhan J S (Members of the Syndicate) and Dr. Lal C A, Professor, Institute of English, Senate House Campus, University of Kerala, as Subject expert.</i>
8	<i>MSM College, Kayamkulam</i>	<i>Dept. of English</i>	<i>Adv. Muraleedharan Pillai G., Dr. Nazeeb S, Sri. Ahamed Fazil Y., Members of the Syndicate) and Dr. Lakshmi Priya N, Assistant Professor, Institute of English, Senate House Campus, University of Kerala, as Subject expert.</i>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

***Item No.15.06.A9      Permission to utilize the Research grant allotted on 2018-19 - request received from the Principal, Government Sanskrit College, Thiruvananthapuram- reg***

The Principal, Govt. Sanskrit College, Tvpm has forwarded a letter seeking permission to utilize the amount of Rs.50,000/- (Rupees Fifty thousand Only) granted to the research centre as a Research Grant for the year 2018-19.

It may be noted that Government Sanskrit College, Thiruvananthapuram, has been granted a research grant of Rs.50,000/- for the year 2018-2019, vide University Order No. Ac.E1/A3/25174/2018 dated 18.03.2019, for the promotion of various research activities in accordance with the rules and conditions of the agreement.

The Syndicate at its meeting held on 15.03.2024, [vide item No.09.106.A19](#) considered the above request received from Principal, Govt Sanskrit College, Thiruvananthapuram, along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to obtain remarks from Finance Officer in this regard.

Accordingly Finance Officer has remarked the following:

"The agreement signed between Registrar, University of Kerala and Principal, Government Sanskrit College, it is stated that the ' The period of one year fixed by the Utilization of Grant shall not be extended any account( Clause 6) and The grant received from the University, if not utilized from the purpose for which it is granted within the time limit prescribed shall be refunded to the University (Clause 7). Hence directions may be given to the Principal , Government Sanskrit College to refund the amount to KUF.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting permission to utilize the amount of Rs.50,000/- (Rupees Fifty thousand Only) granted to Govt. Sanskrit College, Tvpm as Research Grant for the year 2018-19, along with the remarks of the Finance Officer, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

***Recommendation:      The Committee recommended to place the matter before the combined meeting of Standing Committees of the Syndicate on Finance and Academics & Research.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.



**Item No.15.06.A10      Recognition as approved Research Centre – Department of Chemistry, Sree Narayana College, Sivagiri, Varkala-reg**

An application has been forwarded by the Principal, Sree Narayana College, Sivagiri, Varkala, for recognising the Department of Chemistry of that institution as an approved research centre of University of Kerala. Institution profile, bio data of faculties, details of research publications are also enclosed. The required fee for Centre Recognition ₹11025/-, Inspection Commission fee ₹2100/- has been remitted.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the application submitted, following teachers working at the Dept. of Chemistry, Sree Narayana College, Sivagiri, Varkala, are approved research supervisors of the University of Kerala.

1. **Dr. Archana S.R**, Assistant Professor, Dept. of Chemistry, Sree Narayana College, Sivagiri, Varkala with facility centre at Dept. of Chemistry, S N College for Women, Kollam. (U.O No. Ac.EVI/2829/2020/UOK dated 10.09.2020 )
2. **Dr. Reshma R**, Assistant Professor, Dept. of Chemistry, Sree Narayana College, Sivagiri, Varkala with facility centre at Dept. of Chemistry, SN College, Kollam. (UO.No. AcEVI/9007/2023/UOK dated 31.10.2023)

The above two research supervisors conveyed their willingness to change facility centre to Dept. of Chemistry, Sree Narayana College, Sivagiri, Varkala, if granted recognition. Head of the present centres of the two supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Dept. of Chemistry, Sree Narayana College, Sivagiri, Varkala and have sufficient research supervisors (6 research supervisors in Sree Narayana College for Women, Kollam & 14 research supervisors in Sree Narayana College, Kollam) to run their research centres

As per the procedure for the recognition as Research Centre, an inspection committee has to be constituted with two members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Department of Chemistry, Sree Narayana College, Sivagiri, Varkala as an approved Research Centre in Chemistry, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to constitute the inspection committee comprising of Dr. K.G.Gopchandran, Dr. P.S Gopakumar, Dr. Shijukhan J S, Members Syndicate and Dr.S.M.A Shibli, Professor, Dept. of Chemistry, University of Kerala, Kariavattom as subject expert to conduct an inspection in Dept. of Chemistry, Sree Narayana College, Sivagiri, Varkala and submit the report.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**FURTHER RESOLVED** to include Sri.Rajesh R., Member Syndicate in the above sub-committee.

**Item No.15.06.A11      Recognition as approved Research Centre – Department of Commerce, All Saints' College, Thiruvananthapuram -reg**

An application has been forwarded by the Principal, All Saints' College, Thiruvananthapuram, for recognising the Department of Commerce of that institution as an approved research centre of University of Kerala. Institution profile, bio data of faculties, details of research publications are also enclosed. The required fee for Centre Recognition ₹11025/-, Inspection Commission fee ₹2100/- has been remitted.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the application submitted, following teachers working at the Dept. of Commerce, All Saints' College, Thiruvananthapuram are approved research supervisors of the University of Kerala.

1. **Dr. Sangeetha S**, Assistant Professor, Dept. of Commerce, All Saints' College, Thiruvananthapuram with facility centre at Dept. of Commerce, Govt. College for Women, Thiruvananthapuram. (U.O No. Ac.EVII/3437/2022/UOK dated 06.05.2022)
2. **Dr. Lissy Bennet**, Assistant Professor, Dept. of Commerce, All Saints' College, Thiruvananthapuram with facility centre at Dept. of Commerce, Govt. College for Women, Thiruvananthapuram. (UO.No.AcEVII/5912/2022/UOK dated 29.07.2022)

The above two research supervisors conveyed their willingness to change facility centre to Dept. of Commerce, All Saints' College, Thiruvananthapuram, if granted recognition. Head of the present centres of the two supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Dept. of Commerce, All Saints' College, Thiruvananthapuram and have sufficient research supervisors (4 research supervisors in Govt. College for Women, Thiruvananthapuram) to run their research centres.

As per the procedure for the recognition as Research Centre, an inspection committee has to be constituted with two members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of **Department of Commerce, All Saints' college, Thiruvananthapuram** as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to constitute the inspection committee comprising of Dr. K.GGopchandran, Dr. Nazeeb S, Dr. Pramod N., Members Syndicate and Dr. Biju A.V., Associate Professor, Dept.of Commerce, University of Kerala, Kariavattom as subject expert to conduct an inspection in Dept. of Commerce, All Saint's College, Thiruvananthapuram and submit the report.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

#### **Item No.15.06.A12      Reallocation of the research scholars under the supervision of Dr.Achuthsankar S Nair and Dr.E V Soniya - Computational Biology & Bioinformatics-reg**

Dr.Achuthsankar S Nair, Professor (Rtd), Dept. of Computational Biology & Bioinformatics, University of Kerala and Dr. E.V Soniya, Scientist G (Rtd), Rajiv Gandhi Centre for Biotechnology have submitted requests for reallocation of the research scholars under their supervision.

The details of the research scholars currently doing their Ph.D. under their supervision are as follows:

#### **Dr. Achuthsankar S Nair**

Name of the scholars	Effective date of registration	Basic qualification	Eligibility Criteria
Chinchu E R	10/07/2021	M.Sc. Bio-Informatics	M.Phil. Computational Biology & Bioinformatics
Vinod M P	11/07/2022	M.Sc. Bio-Informatics	Ph.D. Entrance(Computational Biology & Bioinformatics)
Swathy K	04/01/2023	M.Sc. Microbial Biotechnology	CSIR UGC NET
Neenu Mohan	18/04/2023	M.Sc. Computational Biology	Ph.D. Entrance(Computational Biology & Bioinformatics)

Arya V V	18/04/2023	M.Sc. Computational Biology	Ph.D. Entrance(Computational Biology & Bioinformatics)
Delphin R D	29/11/2023	M.Sc. Bio-Informatics	M.Phil. in Bioinformatics

As per the records available, Mr.Rajesh P R has been granted full-time Ph.D. registration under the supervision of Dr.Achuthsankar S Nair in July 2013 session and has not submitted the thesis yet.

Rajesh P R	09/09/2013	M.Sc. Genetics & Plant Breeding	M.Phil Bioinformatics
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Dr. E V Soniya

Name of the scholar	Effective date of registration	Basic qualification	Eligibility Criteria
Anu Sasi	27/12/2023	M.Tech. Bio-Informatics	Ph.D. Entrance(Computational Biology & Bioinformatics)

As per the records available, Smt. Karthika R V has been granted full-time Ph.D. registration w.e.f. 18.12.2012 under the supervision of Dr. E V Soniya in July 2012 session and has not submitted the thesis yet.

It may be noted that there are currently no available seats with the approved research guide in Computational Biology & Bioinformatics. Under the faculty of Applied Sciences & Technology, at present, Dr. Vinod Chandra S S, Professor, Dept. of Computer Science, University of Kerala, is the only faculty member with guideship in the subject of Computational Biology & Bioinformatics (UO. No.AcE1.A1/042329/2012 dated 30.03.2012)

As per the orders of the Hon'ble Vice-Chancellor, the matter of reallocation of the research scholars under the supervision of Dr. Achuthsankar S Nair and Dr. E V Soniya, retired faculties in the subject Computational Biology & Bioinformatics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee, by considering the shortage of supervisors in the subject concerned, recommended to inform Dr.Achuthsankar S Nair and Dr. E V Soniya to continue their supervision to the existing Research Scholars upto one year from their date of superannuation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.A13 Research scholars transferred from Iqbal College, Peringammala -reg:-**

The Syndicate at its meeting held on 02.07.2024, vide Item No: 11.12.A34, considered the application submitted by Ms. Krishnapriya K., research scholar in History, for change of research supervisor from Dr. Sanitha Beevi A. to Dr. Deepu J.S. and change of research centre from Iqbal College, Peringammala to University College, Tvpm, and **further resolved to seek the details of research scholars transferred from Iqbal College, Peringammala in the last two years, to other research centres.** Accordingly, letter dated 17.07.2024 has been forwarded to the Principal, Iqbal College, Peringammala, Thiruvananthapuram seeking the details of the research scholars transferred from Iqbal College, Peringammala in the last two years, to other research centres.

Now the Principal, Iqbal College, Peringammala has forwarded the details of the the research scholars transferred from Iqbal College in the last two years.

The details of the research scholars are as follows:

Sl. No	Name of the Scholar	Name of the supervising Teacher	Date of Joining	Remarks
1	Aryan Bose (FT)	Dr. Vijaya Kumari K	30/06/2022	Centre Change
2	Amala M A (FT)	Dr.Rahumath S	30/06/2022	Centre Change
3	Aswathy Babu (FT)	Dr.Adabiya H	30/06/2022	Centre Change
4	Athira H S (FT)	Dr.Rahumath S	30/06/2022	Centre Change
5	Gouri Parvathi J (FT)	Dr. Sanitha Beevi A	30/06/2022	Centre Change
6	Lekshmi C V (FT)	Dr.Rahumath S	30/06/2022	Centre Change
7	Sunny S (FT)	Dr. Dhanya B Nair	30/06/2022	Centre Change
8	Mary Manjusha E (FT)	Dr.Adabiya H	30/06/2022	Centre Change

9	Krishnapriya K (FT)	Dr. Sanitha Beevi A	16/07/2022	Centre Change
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It is also reported that, as per their records the above said research scholars were joined in the research centre in **Department of History** on the above mentioned dates. Due to their request they were transferred from this centre to other research centres and change of research supervisors.

As per the orders of the Hon'ble Vice-Chancellor the details of the research scholars who were changed their research centre from Iqbal College, Peringammala, in the last two years, sought from the Principal is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to hear the Principal, Iqbal College, Peringammala, the Head, Dept.of History, Iqbal College, Peringammala and a representative from the Management of Iqbal College before the Standing Committee of the Syndicate on Academics and Research. Also recommended to keep the application for granting recognition as approved research centre in Botany of the college, in abeyance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.A14      Ph.D. Research - Extension of University JRF to third Year - Ms. B.Greeshma Nair – Biotechnology - reg**

Name : B Greeshma Nair  
 Subject : Biotechnology ( Full Time )  
 Research Supervisor : Dr. V Gayathri  
 Co-Supervisor : Dr.B. Sabulal  
 Research Centre : KSCSTE-JNTBGRI, Thiruvananthapuram  
 Request : Granting third year University fellowship @ Rs.11,000/ per month, for the period from 04.11.2022 to 03.11.2023 by condoning the delay occurred in the presentation of research oriented paper

**Recommendation:** *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06.A15      Recognition as Research Supervisor in History –Application submitted by Dr.Prathibha P R- reg:**

Name : Dr.Prathibha P R., Assistant Professor of History, SN College, Chempazhanthy, Thiruvananthapuram  
 Subject : History  
 Faculty : Social Science  
 Facility Centre : S N College Chempazhanthy  
 Request : Recognition as Research Supervisor in History

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06. A16      Ph.D Research – Change of Research Supervisor & Centre– Application submitted by Ms.Sumi SS - reg.**

Name : Sumi S S  
 Subject : Education (Full -time)

Research Supervisor : Dr. Geetha Janet Vitus  
 Research Centre : Dept.of Education, University of Kerala, Kariavattom, Tvpm  
 Requests : 1. Change of Research Supervisor to Dr. George Varghese, Assistant Professor, Mount Tabor Training College, Pathanapuram.  
 2. Change of Research Centre from Dept.of Education, Kariavattom, Tvpm to Mar Theophilus Training College, Nalanchira, Tvpm  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

***Item No.15.06.A17 Request to grant permission to set-up a research centre in Management and Allied areas at Kerala Institute of Cooperative Management (KICMA) B School, Neyyardam –reg:-***

A Request has been received from the Director, Kerala Institute of Co-operative Management (KICMA) to grant recognition to KICMA B School, Neyyardam as research centre of University of Kerala, in Management & Allied areas.

Kerala Institute of Co-operative Management (KICMA), Neyyardam is an institute owned by State Cooperative Union, Government of Kerala, offering two-year MBA Programme. The institute is affiliated to University of Kerala and approved by AICTE, New Delhi.

As per the request, the Director KICMA stated the following points:

- A survey conducted by Competition Success Review (CSR) in association with Global Human Resource Development Centre (GHRDC), New Delhi among 138 B Schools in the country, ranked KICMA B School as No 1 in Government Sector in Kerala and No. 6 in Government Sector, All India, with a faculty research and consultancy score of 233.22. out of 455 with a total score of 908.88 out of 1400.
- All faculty members possess good number of publications in reputed journal and also presented Research papers in national and international conferences. The institute is regularly conducting training programmes to different sectors, especially in co-operative sector and also organizes regular training and offer consultancy programmesto various central, state and cooperative organizations.
- The Director and other faculty members have immense experience and expertise in teaching , research, consultancy and publication. Out of 6 full time faculty members, 4 holds Ph.D from reputed Universities with research teaching experience. One of their faculty member is awaiting for Open Defense viva from University of Kerala.
- The institute has 4300 volumes of books, 4 international and 24 national journals. It also have a language lab with latest software.

It may be noted that, as per Clause 5 of the norms for granting recognition as Research centre there should be at least two approved research guides working as regular faculty in the centre.

As per the provisions contained in Chapter 33 (Recognised Institutions) of Kerala University First Statutes 1978, recognition as research centres may be granted to (1) Departments in affiliated Colleges having postgraduate programme in the subject concerned, and (2) Institutions devoted to research and specialist studies, not run on commercial lines.

As per Clause 10.1 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016 Post-graduate Departments of affiliated Colleges and Research laboratories of Central/State Government “ with at least two Ph.D. qualified teachers/ scientists in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities as per these Regulations, stipulated under sub-clause 10.2, shall be considered eligible to offer Ph.D. programmes, provided the other conditions specified by the University are fulfilled”.

It may be noted that Kerala Institute of Co-operative Management (KICMA) is the one of the Self Financing Colleges and it offers two year full-time MBA course.

As per the orders of Hon’ble Vice-Chancellor, the request of granting recognition to Kerala Institute of Co-operative Management (KICMA), owned by State Cooperative Union , Government

of Kerala, as an approved Research Centre in the subject Management & allied areas, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee recommended to defer the matter for the time being.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06.A18**      **University Junior Research Fellowship-Extension of tenure third Year - Ms. Revathi U-reg.:-**

Name : Revathi U  
 Subject : Economics ( Full time )  
 Research Supervisor : Dr. Sheeja S R  
 Research Centre : Dept.of Economics, University of Kerala, Kariavattom, Thiruvananthapuram  
 Request : Granting third year University fellowship @ Rs. 13,000/ per month, for the period from 30.06.2023 to 29.06.2024 by condoning the delay occurred in the journal publication .

**Recommendation:** *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.A19**      **Recognition as approved Research Centre in Psychology – Dept. of Psychology, Fatima Mata National College (Autonomous) Kollam – reg.**

An application has been submitted by the Principal, Fatima Mata National College (Autonomous), Kollam to recognize the Dept.of Psychology, Fatima Mata National College (Autonomous) Kollam, as an approved research centre of University of Kerala. The Syndicate held on 12.10.2023 vide Item No. 05.51.A3 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising of Adv. Muralidharan Pillai G., Convenor, Standing Committee of the Syndicate, Dr. P.M. Radhamany, Dr.S. Jayan, Members Syndicate and Dr. Bindu P., Professor, Dept. of Psychology, University of Kerala as the subject expert and the said inspection was conducted at Dept.of Psychology, Fatima Mata National College (Autonomous) Kollam on 17/08/2024.

The following are the major findings in the inspection report furnished by the Inspection Committee.

- The proposed Centre has its own building for library, reference section etc
- The Centre has provided separate working facilities to individual scholars.
- There are two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising of research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

As per the Norms, the Library of the Centre should have a minimum of 12 Journals in the subject and a collection of at least 3000 books. The inspection Committee has submitted, along with the Inspection Report, an Affidavit of the Principal, Fatima Mata National College, Kollam, ensuring that the required Journals and the Books will be made available in the Library within six months.

In the above circumstances, the inspection team recommended to approve the Dept.of Psychology, Fatima Mata National College (Autonomous) Kollam as a recognized Research Centre of University of Kerala in the subject Psychology.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to Dept.of Psychology, Fatima Mata National College(Autonomus), Kollam as an approved Research Centre in the subject Psychology, along with the details of Inspection Report, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to approve the Inspection report and place the matter before the Academic Council.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.A20** *Application for granting recognition to Kerala Institute of Tourism and Travel Studies (KITTS) as approved Research Centre of the University of Kerala in the subjects Tourism Management and Management Studies –reg:-*

An application has been forwarded by the Director, Kerala Institute of Tourism and Travel Studies (KITTS), Thiruvananthapuram as an approved research centre of University of Kerala in the subjects Tourism Management and Management Studies. The required fee for Centre Inspection Rs.2100/- and fee for Centre Recognition Rs.11,025/- have been remitted.

Along with the application form the Director has also submitted a letter dated 31.03.2023 in which it is stated that the Kerala Institute of Tourism & Travel Studies (KITTS), under Dept.of Tourism, Govt. of Kerala, established in 1988 impart quality education and training in the field of tourism, travel and hospitality. For more than thirty years the Institute has dedicated itself to catering to the human resource requirements of the industry as well as offering orientation/refresher programmes for the personnel of the industry.

It is also stated that as per the Govt. order TOUR-B3/183/2022- TOUR dated 05/01/2023, Government has given permission to establish research centre and to seek permission from University of Kerala for recognition to undertake Ph.D programme. The Executive committee meeting chaired by the Hon'ble Minister for Tourism and Public Works also took a decision to establish research centre for Tourism in KITTS.

As per the application submitted, two teachers of the Management Studies are approved research supervisors of the University of Kerala. Dr. Dileep M.R ( U.O.No.Ac.EVII/2773/2023/UOK dated 22.03.2023) and Dr. Rajendran B ( U.O.No.Ac.EVII/9880/2020 dated 16.11.2021), with facility centre of both supervisors as IMK, University of Kerala.

The Research Supervisors conveyed their willingness to change facility to Kerala Institute of Tourism & Travel Studies (KITTS), Thiruvananthapuram, if granted recognition. The Director, IMK has certified that they have no objection in allowing the above research supervisors to change their facility centre to Kerala Institute of Tourism & Travel Studies (KITTS), Thiruvananthapuram and they have Eighteen (18) Research Guides even if the above mentioned two (02) guides are shifted from IMK, University of Kerala.

An undertaking has also been submitted by the Director, KITTS, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the provisions contained in Chapter 33 (Recognised Institutions) of Kerala University First Statutes 1978, recognition as research centres may be granted to (1) Departments in affiliated Colleges having postgraduate programme in the subject concerned, and (2) Institutions devoted to research and specialist studies, not run on commercial lines.

As per Clause 10.1 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016, Post - graduate Departments of affiliated Colleges and Research laboratories of Central/State Government "with at least two Ph.D. qualified teachers/ scientists in the Department concerned



*along with required infrastructure, supporting administrative and research promotion facilities as per these Regulations, stipulated under sub-clause 10.2, shall be considered eligible to offer Ph.D. programmes, provided the other conditions specified by the University are fulfilled”.*

It may be noted that Kerala Institute of Tourism and Travel Studies (KITTS) is the one of the **Self Financing Colleges** and it offers core Academic Programmes are MBA (Travel & Tourism), BBA (Tourism Management), and B.Com (Travel & Tourism).

Here, the Director Kerala Institute of Tourism & Travel Studies (KITTS) submitted the application to recognise the institute as an approved research centre of University of Kerala in the subjects "**Tourism Management**" and "**Management Studies**".

It may also be noted that the name of the subject granted recognition as research supervisors to Dr.Dileep M R mentioned as **Management Studies** and Dr. Rajendran B as **Management** under the Faculty of Management Studies. Clarification in this regard was sought from the section concerned in which the U.O granting recognition as research supervisor is issued. The section has clarified that the name of the subject of Ph.D Degree under the Faculty of Management Studies is "**Management Studies**".

The Syndicate at its meeting held on 20.05.2023, vide item No: 57.81.A13, considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and **resolved to defer the matter**. The matter was again placed before the Syndicate held on 27.06.2023, vide item no. 59.130.A28, and it was **resolved to defer the matter** again.

Now the Director, KITTS has submitted another request for reconsidering the above application. It is also mentioned in the request that Government has given permission to establish research centre and to seek permission from University of Kerala for recognition to undertake Ph.D. programme. It is also mentioned that the research scholars at KITTS, if granted recognition, will not be entitled to claim any fellowships from the University of Kerala.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition to Kerala Institute of Tourism and Travel Studies (KITTS), under Dept.of Tourism, Government of Kerala, as an approved Research Centre in the subjects "Tourism Management" and "Management Studies", is again placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommended.

**Recommendation:** *The Committee considered the above matter and recommended to invite the Director, Kerala Institute of Tourism and Travel Studies (KITTS) to discuss the matter before the Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.A21**      **Ph.D Research – Cancellation of Ph.D. Registration - Ms.Gayathri. S Nair - Economics - reg:-**

Name : Gayathri S Nair  
Subject : Economics (Full -time)  
Research Supervisor : Dr. Manju S Nair  
Research Centre :Dept.of Economics, University of Kerala, Kariavattom, Thiruvananthapuram  
Request : Cancellation of Ph.D registration

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.A22**      **Conversion of mode of Ph.D Research from full time to part time – Application submitted by Ms. D Sarada Devi., Research Scholar in Economics - reg.**

Name : D Sarada Devi



Subject : Economics ( Full time )  
 Research Supervisor : Dr. Anilkumar P  
 Research Centre : University College, Thiruvananthapuram  
 Request : Conversion to Part time w.e.f. 01.08.2024  
**Recommendation** : *The Committee considered the above matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. A23      *Recognition as Research Centre in Chemistry- Dept.of Polymer Chemistry, Government College, Attingal - reg.***

An Application has been forwarded by the Principal, Government College, Attingal as research centre to recognize the Department of Polymer Chemistry of the institution as an approved research centre, in the subject Chemistry of University of Kerala. As per the resolution of the Syndicate meeting held on 15.02.2024, vide Item No. 08.100.A6, the Inspection team comprising the following members have visited Department of Polymer Chemistry, Government College, Attingal on 08.08.2024.

- Dr.K.G.Gopchandran Convenor, Standing Committee of Syndicate on Academics & Research
  - Dr. P.M.Radhamany (Member Syndicate)
  - Dr. Suneesh C V, Head, Dept.of Chemistry, University of Kerala, Kariavattom, (Subject Expert)
- Following are the major findings of the Inspection team.
- The proposed Centre is having a separate own building for library and reference section.
  - The library of the Centre has subscription of 6 print & 55 e-journals and 4052 books in chemistry related topics
  - The Centre has provided separate working facilities for individual scholars.
  - There are two approved research supervisors working as regular faculty in the Centre.
  - A research Committee has been constituted comprising of research guides.
  - The Head of institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the Centre, Scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects will be undertaken as part of the centres functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

The inspection team has recommended for granting recognition to Dept.of Polymer Chemistry, Government College, Attingal as approved Research Centre in the subject Chemistry, of this University.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept.of Polymer Chemistry, Government College, Attingal as approved Research Centre in the subject Chemistry, of this University along with the details of the inspection report submitted by the Inspection team is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:**      *The Committee considered the above matter and recommended to approve the Inspection report and place the matter before the Academic Council.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. A24      *Ph.D Research – Conversion of mode of Ph.D Research from Full time to Part time – Application submitted by Mr.Kiran Raj V- Research Scholar in Political Science- reg.***

Name : Kiran Raj V  
 Subject : Political Science (Full-Time)  
 Research Supervisor : Dr. K.M.Sajad Ibrahim  
 Research Centre : Dept.of Political Science, University of Kerala, Kariavattom  
 Requests : Conversion to Part- time w.e.f 07.08.2024 FN.  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06.A25** *Ph.D Research – Request for Modification of Title and four months extension for submission of thesis under retired Research Supervisor – Application submitted by Swami Gurunand Jnana Thapaswi- reg.*

Application has been submitted by Swami Gurunand Jnana Thapaswi, full-time Research Scholar in Education under the Faculty of Education, at Mar Theophilus Training College, Nalanchira, Thiruvananthapuram requesting permission to modify title of the thesis and four months extension for submission of thesis under the present Research Supervisor, whose date of superannuation was on 30.04.2023.

The details of the Research Scholar is as follows:

Name of Research Scholar, subject (FT/PT) & U.O. No. Granting Registration	Name of Research Supervisor & Research Centre	Requests	Remarks
Swami Gurunand Jnana Thapaswi  Full-Time Education  U.O.No.Ac.E1/A4/118/EDN/16669/2018/UOK dated 04.08.2018 w.e.f 05.07.2018	<u>Research Supervisor:</u> Dr. K.Y. Benedict (Retd.) <u>Centre:</u> Mar Theophilus Training College, Nalanchira, Thiruvananthapuram <u>Present Title</u> "Development of a Model of Peace Education based on the Teachings of Navajyothi Srikarunakara Guru for Enhancing the Capabilities of Personal Peacefulness in Secondary School Students"	1. Modification of Title as "DEVELOPMENT OF A PEACE EDUCATION MODEL BASED ON THE TEACHINGS OF NAVAJYOTHISREE KARUNAKARA GURU FOR ENHANCING THE PERSONAL PEACEFULNESS CAPABILITIES IN SECONDARY SCHOOL STUDENTS" 2. Four months extension for submission of Thesis under retired Research Supervisor.	1. Date of superannuation of supervisor was on 30.04.2023 2. Conducted pre-submission seminar on 22.04.2024. 3. Requested for granting permission to submit his thesis along with the affidavit for continuation of Ph.D programmes under retired guide.

As per the regulations, the following are the requisites for considering the application for Modification of Title.

- The application is to be recommended and forwarded by the Research Supervisor, HoD and Doctoral Committee Chairman .
- The fee of Rs.340/- for Change of Title . (Original Chalan)
- The Research supervisor has to certify that there is no change in the topic of Research.

Moreover, the research scholar has already granted request for Modification of Title vide UO.No.2382/2024/UOK Dated 15.03.2024.

An e-mail received from the above Research Scholar dated 23/09/2024, in which it is stated that his research period has already expired and be granted four months extension for submission of thesis.

Swami Gurunand Jnana Thapaswi has joined as a full-time Research Scholar vide U.O. No. Ac.E1/A4/118/ EDN/16669 /2018/UOK dated 04.08.2018 w.e.f 05.07.2018 under the supervision of Dr.K.Y.Benedict at Mar Theophilus Training College, Nalanchira, Thiruvananthapuram as research Centre and the guide whose superannuation is on 30.04.2023. The grace period allowed to the research scholar to submit the thesis under the Supervisor was valid upto 30.04.2024. The Research period of the Research Scholar has also expired on 04.07.2024. But the pre-submission seminar was conducted on 22.04.2024, which is within the grace time allotted to him.

As per U.O. No. Ac.EV/1/19816/23 dated 26.06.2023, the research scholars who were willing to submit their thesis under retired supervisors shall submit an affidavit in the prescribed format. Accordingly, Swami Gurunand Jnana Thapaswi, has submitted a [request](#) to permit him to submit an affidavit for continuation of Ph.D programmes under retired guide as he had conducted the Pre-submission seminar within the grace time applicable to the Supervisor.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Modification of title of the Thesis and a four months extension for submitting thesis under the current Supervisor, whose date of superannuation was on 30.04.2023, by submitting an affidavit as per U.O. No. Ac. E V/1/19816/23 dated 26.06.2023 in r/o Swami Gurunand Jnana Thapaswi., Research Scholar in Education, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to grant permission to submit the affidavit for thesis submission procedure, since the pre-submission seminar has already been conducted within the stipulated time period. Alsorecommended to grant extension of three months, for submitting the Ph.D. thesis from the date of issuance of Memo. Further recommended to agree with the request of modifying the title of the thesis.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.A26      Remittance of Annual Affiliation fee for Research Centres other than University Teaching Departments - Details seeking of -reg:**

As per the Norms for granting recognition as research centre, in force, "The Institution shall pay Rs.1000/- (Rupees One Thousand and Fifty only) annually as Affiliation fee to the University". Later the same has been revised to an amount of Rs.1050/- (Rupees One Thousand and Fifty only) [w.e.f. 01.04.2019](#), based on the directions from the Govt. with regard to the increasement of all the fee levied, given under G.O.(Publication) No.28/2019/Fin. Dated 08.03.2019.

The institutions are presently remitting the Affiliation fee as Research Centres, annually, and the details of remittance and the receipts/ chalan are kept with them. The details of the above remittance thus done by each research centres, from the date of granting recognition to them, may be verified for ascertaining whether any pending fee is to be remitted by any of the Research Centres. The list of the approved Research Centres, other than University teaching Departments, which are enrolled in the Research Portal is appended.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the verification of the Affiliation Fee which are to be remitted annually by the approved Research Centres of the University, other than University Teaching Departments, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.A27**      ***Ph.D. Research – Change of Research Supervisor, inclusion of co-supervisor and exclusion of co-supervisor – Application submitted by Mr.Ali Saadi Jasim Albaer - Foreign scholar - Biotechnology -***

Name : Ali Saadi Jasim Albaer  
 Subject : Biotechnology (Full- Time)  
 Research Supervisor : Dr. A Gangaprasad (Retired Faculty)  
 Co-supervisor : Dr. Viji Vijayan  
 Research Centre : Department of Biotechnology, University of Kerala, Kariavattom  
 Requests : 1. Change of Research Supervisor to Dr. Viji Vijayan, Assistant Professor, Dept. of Biochemistry, University of Kerala, Kariavattom, Thiruvananthapuram.  
                   2.Exclusion of present Co-Supervisor Dr. Viji Vijayan  
                   3. Inclusion of present Supervisor Dr. A Gangaprasad as Co-Supervisor.

**Recommendation:**      ***The Committee considered the above matter and recommended to agree with the requests.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.A28**      ***Recognition as Research Supervisor in Computational Biology & Bioinformatics – Application submitted by Dr. T S Swapna, Professor, Dept. of Botany, University of Kerala, Thiruvananthapuram- reg:***

Name : Dr. T S Swapna, Professor, Dept. of Botany, University of Kerala, Thiruvananthapuram  
 Subject : Computational Biology & Bioinformatics  
 Faculty : Applied Sciences & Technology  
 Facility Centre : Department of Computational Biology & Bioinformatics, University of Kerala, Kariavattom, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Computational Biology & Bioinformatics

**Recommendation:**      ***The Committee considered the above matter and recommended to agree with the request***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.A29**      ***Ph.D.Research-ExtensionofUniversityJRFtothirdYear-Ms.Mumthaz BeegumM-Computer Science - reg.***

Name : MumthazBeegumM  
 Subject : Computer Science ( Full Time )  
 Research Supervisor : Dr. Aji S  
 Research Centre : Dept. of Computer Science, Universityof Kerala, Kariavattom, Tvm.  
 Request : Grantingthird year University fellowship@ Rs.11,000/ per month,forthe periodfrom 15.03.2023to17.01.2024and@ Rs.13,000/ per month for the period from 18.01.2024 to 14.03.2024, by condoningthedelayoccurredin the presentations of research oriented paper

**Recommendation:**      ***The Committee considered the above matter and recommended to agree with the request.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B1**      **Ph. D. Research - Extension of grace time for submitting thesis - Requests received from research scholars whose maximum research period expired – Clarification- reg:**

The following research scholars whose research period is already expired, has submitted application for granting extension to conduct pre-submission seminar and to submit thesis.

The details of requests received are as follows:

Sl No.	Name, Subject, Mode of Research	Application submitted on	Session	Period of Research	Period of Request	Appln. for Pre-submission
1	Arya B Physics Part-time	15/06/2024	2014 January	25/07/2014 to 20/06/2023 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 21/03/2023)	upto 31/10/2024	Yes
2	Sreejaya T S Physics Part-time	15/06/2024	2015 July	11/08/2016 to 10/08/2024	upto 31/10/2024	No
3	Praveen K H Physics Part-time	04/06/2024	2017 July	01/01/2018 to 08/07/2024 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 09/04/2024)	6 months	No
4	Manju V Physics Part-time	26/07/2024	2018 January	30/06/2018 to 29/06/2024	-----	Yes
5	Pradeep Kumar G Physics Part-time	25/06/2024	2017 July	03/01/2018 to 08/07/2024 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 09/04/2024)	-----	Yes
6	Akhil Nair R Zoology Full-time	05/07/2024	2017 July	01/06/2018 to 31/05/2024	6 months	No
7	Dilraj C P Zoology Full-time	05/07/2018	2018 January	01/06/2018 to 31/05/2024	6 months	No
8	Shalaj R Botany Part-time	04/06/2024	2018 January	06/07/2018 to 05/07/2024	1 year	No
9	Divya M Home-Science Part-time	28/06/2024	2014 July	22/12/2014 to 21/06/2024 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 22/03/2024) <b>Extension granted - 3 times</b>	3 months	No
10	Sonia G M Law Part-time	29/06/2024	2011 January	30/06/2021 to 21/06/2024 (granted extension, vide memo	3 months	No

				<u>AcEVI(4)/8323/2023/UOK</u> dated 22/03/2024) <b>Extension granted - 3 times</b>		
11	Safi Mohan M R Law Part-time	30/07/2024	2014 January	07/04/2014 to 21/06/2024 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 22/03/2024) <b>Extension granted - 3 times</b>	3 months	No
12	Stancilaus S English Full-time	21/06/2024	2008 July	01/04/2009 to 21/06/2024 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 22/03/2024) <b>Extension granted - 2 times</b>	3 months	No
13	Aswathy S English Full-time	14/06/2024	2014 July	12/03/2015 to 08/07/2024 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 09/04/2024)	-----	No
14	Vinod Jacob Physical Education	14/06/2024	2015 January	09/07/2015 to 08/07/2023	-----	Yes
15	Akhil Ignus Full-time Aquatic Biology & Fisheries	28/06/2024	2018 July	07/07/2018 to 06/07/2024	3 months	Yes
16	Renu Anna Boban English Part-time	20/06/2024	2016 January	03/11/2015 to 21/06/2024 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 22/03/2024) <b>Extension granted - 2 times</b>	4 months	No
17	Divya Balachandran English Full-time	08/07/2024	2015 July	01/09/2016 to 08/07/2024 (granted extension, vide memo <u>AcEVI(4)/8323/2023/UOK</u> dated 09/07/2024) <b>Extension granted - 2 times</b>	6 months	No
18	Mijo V Abraham Full-time	21/06/2024	2017 July	30/06/2017 to 21/06/2024 (granted extension, vide memo	6 months	No

Aquatic Biology & Fisheries			AcEVI(4)/8323/ 2023/UOK dated 22/06/2024) <b>Extension granted - 2 times</b>		
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As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to grant grace time of three months for submitting their thesis from the date of issuance of memo.*

*Further recommended to refer the matter of levying fine for the extension of grace time for submitting the thesis to the combined meeting of Standing Committees of the Syndicate on Finance and Academics & Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B2**      **Ph.D. Research – Change of Research centre - Ms. Ajeena R, Part-time research scholar in Physics- reg:**

Name : Ajeena R  
Subject : Physics (Part-time)  
Research Supervisor : Dr. Jyothi G., Assistant Professor, Dept. of Physics, M S M College, Kayamkulam  
Research Centre : S D College, Alappuzha  
Request : Change of research centre to M S M College, Kayamkulam

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B3**      **Ph. D. Research – Change of Research centre - Ms. Sefeena A, Part-time research scholar in Physics- reg:**

Name : Sefeena A  
Subject : Physics (Part-time)  
Research Supervisor : Dr. Anil Kumar K M, Assistant Professor, Dept.of Physics, M S M College, Kayamkulam  
Research Centre : S D College, Alappuzha  
Request : Change of research centre to M S M College, Kayamkulam

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.B4**      **Ph.D Research - Change of Research Supervisor & Inclusion of Co-supervisor - Ms. Ramsujithra R S- Mathematics - reg:**

Name : Ramsujithra R S  
Subject : Mathematics ( Part-Time )  
Research Supervisor : Dr. N. Suresh Babu (Retd.)  
Research Centre : University College, Tvpam.  
Requests : 1. Change of Research Supervisor to Dr. Preenu C S, Assistant Professor, Dept. of Mathematics, University College, Thiruvananthapuram.  
2. Inclusion of Present Supervisor Dr. N Suresh Babu as Co- Supervisor.

**Recommendation:** *The Committee considered the matter and recommended to reallocate the research scholar under Dr. Preenu C S, as the first supernumerary candidate, on condition that the allotment shall be regularised against the regular vacancy that will arise to the new supervisor. Also recommended for inclusion of co-supervisor as requested.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06.B5      Ph. D Research - Change of Research Supervisor - Ms. Lekshmi S-Mathematics -reg:**

Ms. Lekshmi S, a Part-time Research Scholar in Mathematics has submitted application for Change of research supervisor from Dr. N Suresh Babu, Associate Professor (Retd.), Dept. of Mathematics, University College, Tvpm to Dr. Preenu C.S, Assistant Professor, Dept. of Mathematics, University College, Tvpm.

The application has been verified. The candidate has remitted the requisite fees and the details of the candidate is shown below.

Name of the candidate	<b>Lekshmi S</b>
Subject/Full-time or Part-time	Mathematics, Part-Time
Registration details	UO. No. AcEVI(1)/6011/2022/UOK dated: 01/08/2022, w.e.f. 13/07/2022
Research Supervisor	Dr. N. Suresh Babu, Associate Professor (Retd.), Dept. of Mathematics, University College, Tvpm.
Research Centre	University College, Thiruvananthapuram.
Request	Change of Research Supervisor to <b>Dr. Preenu C S</b> , Assistant Professor, Dept. of Mathematics, University College, Thiruvananthapuram. <b>Dos-31/05/2040</b>
Remarks	<ul style="list-style-type: none"> <li>The application is recommended and forwarded by the Supervisor, Centre Head &amp; Chairman DC</li> <li>Submitted <u>NOC from Present Supervisor</u></li> <li><u>Consent</u> and <u>Proforma</u> of the proposed Supervisor</li> <li><u>Fee of Rs 315/-</u> for guide change</li> <li><u>Detailed Fee Statement</u>. It has been verified and found that there is no defaulted payment of research fee.</li> </ul>
Reason for guide change	The present supervisor <b>retired from the service on 30/04/2023.</b>

As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. As per UO. No.Ac.E1/2018 dated. 31/05/2018 ceiling on the number of supernumerary seats is lifted for accommodating the existing research scholars on re-allocation without affecting the regular strength permissible to the research supervisors. The proposed guide **Dr. Preenu C S** is working as Assistant Professor, Dept. of Mathematics, University College, Tvpm and has **four regular scholars** currently doing research under his guidance. **Ms. Lekshmi S is to be registered as second re-allocated candidate under the guide, if she granted change of Research Supervisor.**

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Change of Research Supervisor in r/o Ms. Lekshmi S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee noted the reallocation of excess number of research scholars, as supernumerary, to the proposed supervisor and recommended to direct the Chairman Doctoral Committee to reallocate the Research Scholar to another supervisor.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.



**Item No.15.06.B6      *Ph.D Research - Change of Research Supervisor, change of Research Centre & inclusion of Co-supervisor - Ms. Sangeetha V- English -reg:***

Name : Sangeetha V  
 Subject : English (Full-Time)  
 Research Supervisor : Dr. Cherian John (Retd.)  
 Research Centre : Mar Ivanios College, Tvpm.  
 Request : 1. Change of Research Supervisor to Dr. Suja Kurup P L, Professor, Institute of English, University of Kerala, Tvpm.  
 2. Change of Research Centre to Institute of English, University of Kerala, Tvpm.  
 3. Inclusion of Present Supervisor Dr. Cherian John as Co- Supervisor.

**Recommendation:** *The Committee considered the matter and recommended to reallocate the research scholar under Dr. Suja Kurup P L, as the first supernumerary candidate, on condition that the allotment shall be regularised against the regular vacancy that will arise to the new supervisor. Also recommended to change the Research Centre and inclusion of co-supervisor as requested.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B7      *Conversion of Ph.D Registration-Full-time to part time - Vidhu Krishna.U.J - Zoology- reg:***

Name : Vidhu Krishna U J  
 Subject : Zoology (Full Time)  
 Research Supervisor : Dr. Anisha G S  
 Research Centre : Govt College for Women  
 Request : Conversion of mode of registration to part-time w.e.f 04.12.2023 FN

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B8      *Change of Facility Centre from S D College, Alappuzha to St.Stephen's College, Pathanapuram - Dr. Roy John - Research Supervisor in Botany – reg:***

Name : Dr. Roy John  
 Subject : Botany  
 Faculty : Science  
 Facility Centre : S D College, Alappuzha  
 Request : Change of Facility Centre to St.Stephen's College, Pathanapuram

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B9      *Application for approval as research supervisor in Botany – Dr.A K Anil Kumar - reg.***

Name : Dr.A K Anil Kumar, Associate Professor, Department of Botany, Govt.College for Women, Thiruvananthapuram  
 Subject : Botany

Faculty : Science  
 Facility Centre : Govt.College for Women,Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Botany  
**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.B10** *Approval as Research Supervisor in Chemistry - Dr. Jijo Johnson - reg:-*

Name : Dr. Jijo Johnson, Asst: Professor, Department of Chemistry, Santhom Malankara Arts and Science College Edanji, TVPM

Subject : Chemistry

Faculty : Science

Facility Centre : Mar Ivanios College, TVPM

Request : Recognition as Research Supervisor in Chemistry

**Recommendation:** *The Committee recommended to defer the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B11** *Application for approval as Research Supervisor in Mathematics – Dr.Indu R.S- reg:*

Name : Dr. Indu R S., Associate Professor, Dept. of Mathematics, University College, Thiruvananthapuram

Subject : Mathematics

Faculty : Science

Facility Centre : University College, Thiruvananthapuram

Request : Recognition as Research Supervisor in Mathematics

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B12** *Request for extending the period of PhD guideship - Dr.M C Subhash Peter-Former UGC BSR Faculty Fellow - Dept of Zoology - reg.*

Dr. M.C Subhash Peter, Former UGC-BSR Faculty Fellow in the Dept of Zoology has submitted [request](#) for extension of research guidance period, in which states that he was completed his UGC- BSR Faculty Fellowship award in the Dept of Zoology of the University of Kerala on 31.05.2024 after his superannuation on 31.05.2021. At present six PhD scholars are doing research under him. All these students have done their research work and are waiting to get their papers published in International Journals. All of them have almost finished their thesis writing. Hence he requested to consider extending his research supervision for one year from 31.05.2024.

The details of the six candidates is as follows:

Sl No	Name	Joining date	Order no.	Minimum period of research completed on	Period of research valid upto	Date of issuance of Presubmission order
1	Jemma Pius	01/08/2018	AcEVI/118/ZOO/16684/2018 dated 01/09/2018	31.07.2021	31.07.2024	29.11.2022
2	Rekha S	26.09.2018	AcEVI/118/ZOO/16894/2018 dated 17/11/2018	25.09.2021	11.04.2025	19.07.2023
3	Arathy	03.08.2019	AcEVI/119/ZOO/18933/2019	02.08.2022	02.08.2025	02.12.2022

	Sudhakaran		dated 26/09/2019			
4	Ushas P U	07.08.2019	AcEVI/119/ZOO/19451/2019 dated 03/09/2019,	06.08.2022	06.08.2025	06.07.2023
5	Meenu Viswanath	19.08.2019	AcEVI/119/ZOO/19365/2019 dated 28/10/2019	18.08.2022	18.08.2025	06.07.2023
6	Shilpa Antony	19.08.2019	AcEVI/119/ZOO/19247/2019 dated 31/10/2019	18.08.2022	18.08.2025	06.07.2023

It may be noted that Dr.M C Subhash Peter had retired on 31.05.2021 from Dept of Zoology, University of Kerala, Kariavattom and has worked as a UGC BSR Faculty Fellow. He has been appointed as a UGC BSR Faculty Fellow under the UGC BSR Faculty Fellowship scheme 2020 in the Dept of Zoology, University of Kerala, Kariavattom w.e.f 01.06.2021 F N and the service conditions is governed by the terms and conditions of the UGC scheme of BSR fellowship vide UONo.PL B/ 12536/2020 dtd 29/09/21. The Syndicate which was held on 25/03/2022, vide item no.39.05.B4 , had been resolved to extending the period of research guidship in r/o Dr M C Subash Peter up to 31.05.2024 Now his period of UGC BSR Faculty scheme expired on 31.05.2024.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting permission for extending the period of research supervision for one year from 31.05.2024 in r/o Dr.M C Subhash Peter, Former UGC BSR Faculty Fellow, Dept of Zoology, University of Kerala, Kariavattom, TvpM is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee recommended not to consider the request submitted by Dr.M C Subhash Peter.*

*Further recommended to consider the individual requests, if any, received from the Research Scholars doing their Ph.D. research under the supervision of Dr. M C Subhash Peter, before the Standing Committee of the Syndicate on Academics & Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B13      Application for availing second year JRF - submitted by Haifa S Ashraf- Botany reg:**

Name : Haifa S Ashraf  
Subject : Botany (Full-time)  
Research Supervisor : Dr.Cinthy Christopher  
Research Centre : Christan College Kattakada, Thiruvananthapuram  
Request : Second year University fellowship @ Rs. 11,000/ per month, for the period from 27.06.2023 to 26.06.2024 by condoning the delay occurred in the paper Presentation.

**Recommendation:** *The Committee considered the matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B14      Application for availing second year JRF - submitted by Athira J M – Botany reg:**

Name : Athira J M  
Subject : Botany (Full-time)  
Research Supervisor : Dr.Cinthy Christopher  
Research Centre : Christan College Kattakada, Thiruvananthapuram  
Request : Second year University fellowship @ Rs.11,000/- per month, for the period from 24.06.2023 to 23.06.2024 by condoning the delay occurred in the paper Presentation.

**Recommendation:** *The Committee considered the matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B15**      **Ph.D research - Second year University JRF - Abhila Levi S - Chemistry - reg:-**

Name : Abhila Levi S  
 Subject : Chemistry (Full Time)  
 Research Supervisor : Dr.Radhakrishnan P G  
 Research Centre : University College TVPM  
 Request : Second year University fellowship @ Rs. 11,000/ per month, for the period from 20.06.2023 to 19.06.2024 by condoning the delay occurred in the paper Presentation.

**Recommendation:** *The Committee considered the matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B16**      **Ph. D Research - Second Year University Junior Research Fellowship - Ms. Pravitha S - Physics -reg.**

Name : Pravitha S  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr.Dedhila Devadathan  
 Research Centre : Sree Narayana College Kollam  
 Request : Second year University fellowship @ Rs. 11,000/ per month, for the period from 26.11.2023 to 25.11.2024 by condoning the delay occurred in the paper Presentation.

**Recommendation:** *The Committee considered the matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B17**      **Ph. D Research - Second Year University Junior Research Fellowship- Ms. Drisya M - Physics -reg.**

Name : Drisya M  
 Subject : Physics ( Full-time )  
 Research Supervisor : Dr. Deepthi N Rajendran  
 Research Centre : Govt. College for Women Thiruvananthapuram  
 Request : Second year University fellowship @ Rs.11,000/ per month, for the period from 20.06.2023 to 19.06.2024 by condoning the delay occurred in the paper Presentation.

**Recommendation:** *The Committee considered the matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B18      Ph. D Research - Change of Research Supervisor, Change of Research Centre & Inclusion of Co-supervisor - Ms. Rajalekshmi G R- English - reg:**

Name : Rajalekshmi G R  
 Subject : English (Full-Time)  
 Research Supervisor : Dr. Cherian John (Retd.)  
 Research Centre : Mar Ivanios College, Tvpm.  
 Request : 1. Change of Research Supervisor to Dr. Sanchita J, Professor, Dept. of English, Govt. College for Women, Thiruvananthapuram  
 2. Change of Research Centre to University College, Thiruvananthapuram.  
 3. Inclusion of Present Supervisor Dr. Cherian John as Co- Supervisor.

**Recommendation:**      *The Committee considered the matter and recommended to agree with the requests.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B19      Third Year University Junior Research Fellowship - Ms. Deepthi S Nair - English- reg:-**

Name : Deepthi S Nair  
 Subject : English (Full-time)  
 Research Supervisor : Dr. Dhanya Johnson  
 Research Centre : Mar Ivanios College, Thiruvananthapuram  
 Request : Third year University fellowship @ Rs.13,000/ per month, for the period from 01.12.2023 to 30.11.2024 by condoning the delay occurred in the publication of research oriented paper.

**Recommendation:**      *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B20      University Level Ethics Committee for Research involving human Subjects –Reconstitution - reg:**

The University Level Ethics Committee for Research involving human Subjects needs to be reconstituted as its term will expire on 26.10.2024. As per the ICMR guidelines 4.4.3, generally the term of Ethics Committee membership may be 2-3 years. A defined percentage of EC members could be changed on regular basis. The Present Ethics Committee was constituted on 27.10.2021 vide UO No. 5724/2021/UOK dated 27/10/2021 and the details of the existing members are as follows:

Sl.No	Name& Designation	Position on ULEC
1	Dr.Srikantan. S (Chairman) Professor of Medicine, Medical College, Tvpm. Mob: 9446373737	Chair Person Clinician (Dual Role)
2	Dr. S Mini (Member Secretary), Professor, Dept.of Biochemistry, University of Kerala, Kariavattom. Mob: 9495276631	Member Secretary Basic Medical Scientist (Dual Role)
3	Dr. G Prasad, Professor & HoD, Dept. of Zoology, University of Kerala, Kariavattom Mob: 9497254158	Scientific Member
4	Dr. Jeena Badhar,	Clinician

	Resident Medical Officer, University Health Care Centre Mob: 9746288475	
5	Dr. Sindhu Thulaseedharan, Professor & Head, Dept.of Law, University of Kerala, Kariavattom. Mob: 9495719860	Legal Expert
6	Dr. R Lekshmi, Professor, Dept.of Philosophy, University of Kerala, Kariavattom. Mob: 9495473899	Social Scientist
7	Prof.Dr. J. Rajan, Director, Social Science, Academy of Social Science. Mob: 9447097116	Member
8	Dr. Bushra Beegom R K, Assistant Professor, Dept. of Sociology, University of Kerala, Kariavattom. Mob: 9995446165	Social Scientist
9	Sri. Sasidharan Nair, Law Secretary(Rtd) & District Judge, Krishna, TC No. 85/46, MKK Nair Road, Pettah . P.O, Tvpm. Mob. No. 9447016157	Legal Expert
10	Sri K. Harischandran Nair, Gowrikrishna, Chetavilakom, Kusavarkal, Mukkola P.O, Tvpm. Mob: 9744864732	Lay Person

The University of Kerala has got provisional registration of University Level Ethics Committee, on 06.10.2022, for a maximum period of two years or rejection of provisional registration, from Ministry of Health and Family Welfare Department of Health Research, Government of India, which will also expire on 05.10.2024.

According to the [ICMR guidelines 4.1](#), the following are the Composition, affiliations and qualifications an Ethics Committee.

1. Chairperson/ Vice Chairperson (optional) Non-affiliated  
Qualifications - A well-respected person from any background with prior experience of having served/ serving in an EC
2. Member Secretary/ Alternate Member Secretary (optional)  
Qualifications - • Should be a staff member of the institution • Should have knowledge and experience in clinical research and ethics, be motivated and have good communication skills • Should be able to devote adequate time to this activity which should be protected by the institution
3. Basic Medical Scientist(s) Affiliated/ non-affiliated  
Qualifications - • Non-medical or medical person with qualifications in basic medical sciences • In case of EC reviewing clinical trials with drugs, the basic medical scientist should preferably be a pharmacologist
4. Clinician(s) Affiliated/ non-affiliated  
Qualifications - • Should be individual/s with recognized medical qualification, expertise and training
5. Legal expert/s Affiliated/ non-affiliated  
Qualifications - • Should have a basic degree in Law from a recognized university, with experience • Desirable: Training in medical law.
6. Social scientist/ philosopher/ ethicist/theologian Affiliated/ non-affiliated

Qualifications - • Should be an individual with social/ behavioural science/ philosophy/ religious qualification and training and/or expertise and be sensitive to local cultural and moral values. Can be from an NGO involved in health-related activities

7. Lay person(s) Non-affiliated

Qualifications - • Literate person from the public or community • Has not pursued a medical science/ healthrelated career in the last 5 years • May be a representative of the community from which the participants are to be drawn • Is aware of the local language, cultural and moral values of the community • Desirable: involved in social and community welfare activities

A panel of new members has to be suggested for the purpose of reconstituting the University Level Ethics Committee, in accordance with the guidelines set forth by the ICMR.

As per the orders of the Vice Chancellor, the matter of reconstitution of University Level Ethics Committee is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate

**Recommendation:** *The Committee considered the matter and recommended to entrust the Convenor, Standing Committee of the Syndicate on Academics & Research to submit the proposal before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to entrust the convenor, Standing Committee of the Syndicate on Academics and Research to submit a revised panel to the Vice-Chancellor for approval.

**Item No.15.06.B21      Ph.D Research - Cancellation of Ph.D Registration – Ms. Reshma R - Physics–July 2018 Session - Reg:-**

Name : Reshma R  
Subject : Physics (Full-time)  
Research Supervisor : Dr. Ananda Kumar V M  
Research Centre : M G College Thiruvananthapuram  
Request : Cancellation of Ph.D registration in July 2018 session

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B22      Ph.D Research - Cancellation of Ph.D registration - Ms. Nisha V.S. - Zoology- reg:-**

Name : Nisha V. S.  
Subject : Zoology (Part time)  
Research Supervisor : Dr. Sreeja J (Rtd)  
Research Centre : S.N. College, Kollam  
Request : Cancellation of Ph.D registration

**Recommendation:** *The Committee considered the matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B23      Request for extending the period of guideship - Dr. Annie Abraham - Former UGC BSR Faculty Fellow, Dept of Zoology – reg.**

Prof.(Dr) Annie Abraham retired on 31.03.2020 from Dept.of Biochemistry, University of Kerala, Kariavattom and joined as UGC BSR faculty fellow under the UGC BSR Faculty fellowship 2019 scheme in Dept. of Biochemistry, University of Kerala w.e.f 22.06.2020 vide UO No.Pl B/1563/2019 dated 14.08.2020. Her period of BSR Faculty scheme ended on 21.06.2023. As per

the proforma of Dr. Annie Abraham currently three PhD scholars are pursuing research under her guidance.

The details of the candidates are as follows:

Sl No.	Name	Joining date	Order no.	Period of research valid upto	Date of Presubmission order issued
1	Jithu V S	19/07/2022	UO No.AcEVI/6225/2022/UOK dated 04/08/2022	18.07.2028	only 2 years of Research completed
2	Neethu L	11.04.2019	AcEVI/718/ZOO/18089/2018 dated 24/05/2019	10.04.2025	23.12.2023
3	Aswathy J	09.11.2018	AcEVI(4)/718/BCY/17467/2018 dated 15/11/2018	08.11.2024	11.12.2023

Now, Dr. Annie Abraham vide letter dated 22.07.2024 has informed that her tenure under the UGC- BSR Faculty scheme has completed and has requested to grant permission to continue guiding her Ph D student Mr. Jithu V S, Research scholar in Biochemistry to complete his research work under her supervision.

It may be noted that, Prof.(Dr.) T S Anirudhan, after completing the UGC- BSR Faculty fellowship programme on 31.03.2022, he joined as an Emeritus Professor in the Dept.of Chemistry on 01.04.2022 FN. The Syndicate at its meeting held on 04.10.2023 vide item no. 04.11.B47 considered the request of Dr. T S Anirudhan, for granting permission to continue and supervise the research scholars working under his guidance and has resolved to grant permission to research scholars to conduct their presubmission seminar and to submit their PhD Thesis, as a special case, on the condition that they can complete their research work within the period of time stipulated in the University regulations for Ph. D programme.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting permission to continue guiding Mr. Jithu V S, Research scholar in Biochemistry to complete his research work under her supervision is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended not to consider the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B24** *Change of Facility Centre from Mahatma Gandhi College, Thiruvananthapuram to St. Stephen's College, Pathanapuram - Dr. Praveen Dhar T. - Research Supervisor in Botany - reg.*

Name : Dr. Praveen Dhar T., Assistant Professor, Department of Botany, St. Stephen's College, Pathanapuram

Subject : Botany

Faculty : Science

Facility Centre : Mahatma Gandhi College, Thiruvananthapuram

Request : Change of facility centre to St. Stephen's College, Pathanapuram.

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B25** *Change of Facility Centre from University College, Tyvm to BJM Govt. College, Chavara- Dr.Sunil Kumar R - Research Supervisor in Mathematics - Reg*

Name : Dr. Sunil Kumar R., Associate Professor, Department of Mathematics, BJM Govt. College, Chavara

Subject : Mathematics

Faculty : Science



Facility Centre : University College, Thiruvananthapuram.  
 Request : Change of facility centre to BJM Government College, Chavara.  
**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B26** *Approval as Research Supervisor in Chemistry - Dr. Divya V. - reg.*  
 Name : Dr. Divya V., Asst. Professor, Department of Chemistry, MSM College, Kayamkulam  
 Subject : Chemistry  
 Faculty : Science  
 Facility Centre : S D College, Alappuzha  
 Request : Recognition as Research Supervisor in Chemistry  
**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B27** *Application for approval as Research Supervisor in Mathematics – Dr.Dileepkumar R- reg:*  
 Name : Dr. Dileepkumar R., Assistant Professor, Dept. of Mathematics, KSMDDB College, Sasthamcotta, Kollam  
 Subject : Mathematics  
 Faculty : Science  
 Facility Centre : Sanatana Dharma College, Alappuzha  
 Request : Recognition as Research Supervisor in Mathematics  
**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B28** *Application for approval as Research Supervisor in Mathematics – Dr. Dhanya Shajin- reg:*  
 Name : Dr. Dhanya Shajin, Assistant Professor, Dept. of Mathematics, T. K. Madhava Memorial College, Nangiarkulangara, Alappuzha  
 Subject : Mathematics  
 Faculty : Science  
 Facility Centre : Sanatana Dharma College, Alappuzha  
 Request : Recognition as Research Supervisor in Mathematics  
**Recommendation:** *The Committee recommended to defer the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.B29** *Application for approval as Research Supervisor in Mathematics – Dr. Neeradha C. K. - reg.*  
 Name : Dr. Neeradha C. K. Assistant Professor, Dept. of Mathematics, Mar Ivanios College, Thiruvananthapuram  
 Subject : Mathematics  
 Faculty : Science

Facility Centre : Mar Ivanios College, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Mathematics  
**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B30**      **Application for approval as Research Supervisor in Physics – Dr. Sreeja Sreedharan R- reg.**

Name : Dr.Sreeja Sreedharan R., Assistant Professor, Dept. of Physics, S.D. College, Alappuzha  
 Subject : Physics  
 Faculty : Science  
 Facility Centre : S D College, Alappuzha  
 Request : Recognition as Research Supervisor in Physics  
**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B31**      **Application for approval as Research Supervisor in Zoology–Dr. Anupriya Samuel- reg.**

Name : Dr. Anupriya Samuel, Assistant Professor, Dept of Zoology, Mar Ivanios College, Nalanchira  
 Subject : Zoology  
 Faculty : Science  
 Facility Centre : Mar Ivanios College, Tvp  
 Request : Recognition as Research Supervisor in Zoology  
**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B32**      **Application for approval as Research Supervisor in Zoology–Dr.Volga S S- reg.**

Name : Dr. Volga S S, Assistant Professor ,Dept of Zoology, Govt College for Women, Tvp  
 Subject : Zoology  
 Faculty : Science  
 Facility Centre : Govt College for Women, Tvp  
 Request : Recognition as Research Supervisor in Zoology  
**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.B33**      **Research leading to Ph.D Degree in Music - Modification of title - Ms.Aswathi K.B., Part-time Research Scholar in Music - reg.**

Ms. Aswathi K.B., a Part-time Research Scholar in Music, whose details are given below, has applied for modification of title of her Thesis. Application has been recommended by the Guide, the Centre Head and the Chairman Doctoral Committee.

Name of the Research Scholar	<b>Aswathi K. B.</b>
Subject, full time/part-time	Music, Part-time
Details of Registration	Joined as a Full-time Scholar vide <u>U.O. No. AcEVI/116/MUS/13870/2017</u> dated 20/02/2017, w.e.f. 16/01/2017. Granted <u>conversion</u> of mode registration to part-time w.e.f. 16/02/2019 AN vide UO. No. AcEVI(1)/2079/2021/UOK dated 16/04/2021.
Name of Research Supervisor	Dr. Bindu K, Professor & Head, Dept. of Music, University of Kerala, Thiruvananthapuram.
Name of Research Centre	Department of Music, University of Kerala, Thiruvananthapuram.
Present Title	Evolution of Concerts from the period of Ariyakudi Ramanuja Iyengar
<u>Proposed Title</u>	Concerts from the period of Ariyakudi Ramanuja Iyengar to the modern period
Remarks	The Guide, the Head of the research centre and the Chairman DC have recommended for modification of title of the thesis The Research Supervisor has certified that there is no change in the topic of research ( <u>certificate</u> ) Paid the requisite <u>fee of Rs.315/-</u> No break in payment of research fee ( <u>fee statement</u> )

As per clause 16 of the Regulations relating to Registration for and Award of Ph.D degree “Modification of the title of Thesis may be effected on the recommendations of the supervising teacher and Head of the department, with the approval of the Vice- chancellor any time before the submission of thesis”.

Ac.E V (A) Section has confirmed that Ms.Aswathi K.B submitted her Ph.D thesis on 01/07/2023 and the evaluation process is currently in progress. Following a recommendation from one of the adjudicators, the Research Scholar has been informed of the suggested title modification vide letter Ac.EV(A)/2/40648/23 dated 05/07/2024. Accordingly, the candidate submitted application for modification of title with all relevant documents.

As per the orders of the Vice-Chancellor, the matter of granting **modification of title in respect of Ms.Aswathi K.B.** is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

**Recommendation:** *The Committee recommended to refer the matter to the Syndicate.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> to grant permission to Ms.Aswathi K.B. to complete the adjudication process without modifying the title of the thesis.	

**Item No.15.06.B34**      **Application for Conversion of mode of research from Full-time to Part time - Ms. Christina Mary Georgy - English - reg:**

Name : Christina Mary Georgy  
Subject : English (Full- time)  
Research Supervisor : Dr. Lal C A  
Research Centre : Institute of English, University of Kerala, Tvm  
Request : Conversion of mode of research to part-time w.e.f. **15.07.2024 AN**

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.	

**Item No.15.06.B35**      **Application for Re-registration and Conversion of Ph.D Registration - Full-time to Part-time - Lekshmy O - Chemistry - reg:**

Name : Lekshmy O  
Subject : Chemistry (Full – Time)

Research Supervisor : Dr.Beena Kumari K.S.  
 Co – Supervisor : Dr.Sudha Devi R  
 Research Centre : M.G College, TVPM  
 Request : 1.Conversion of mode of research to part-time w.e.f. 29.09.2023 AN.  
 2. Re- registration due to default payment of fee w.e.f 01.01.2024

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B36** *Ph.D Research – Change of Research Supervisor – Mr. Emmanuel Biju – Zoology - reg.*

Name : Mr. Emmanuel Biju  
 Subject : Zoology ( Full time )  
 Research Supervisor : Dr. Manju K G (Rtd)  
 Research Centre : Mar Ivanios College, Tvpm  
 Request : Change of Research Supervisor to Dr.SubojBabykutty, Associate Professor, Dept.of Zoology, Mar Ivanios College Tvpm

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B37** *Ph. D Research – Change of Research Supervisor and inclusion of Co-Supervisor – Ms. Silpa Suresh - Mathematics - reg.*

Name : Silpa Suresh  
 Subject : Mathematics (Part-Time)  
 Research Supervisor : Dr. Gigi Thomas (Rtd),  
 Research Centre : Mar Ivanios College, Tvpm  
 Request : 1.Change of Research Supervisor to Dr. Linda J.P., Assistant Professor, Dept. of Mathematics, Mar Ivanios College, Thiruvananthapuram  
 2.Inclusion of present supervisor Dr. Gigi Thomas as co-supervisor.

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B38** *Application for Inclusion of co-supervisor - Divya Omanakuttan- Zoology-reg:*

Name : Divya Omanakuttan  
 Subject : Zoology (Full-Time)  
 Research Supervisor : Dr. Biju A, Associate Professor, Dept of Zoology, St. Stephen's College, Pathanapuram  
 Research Centre : St. Stephen's College, Pathanapuram  
 Request : Inclusion of Dr.Sreejamole K L., Associate Professor, Dept of Zoology, SN College, Cherthala as co-supervisor .

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Academics and Research held on 08.10.2024, be approved.
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**Item No: 15.06.B39      *Ph. D Research - Second Year University Junior Research Fellowship - Mr. Rejo Mathew Joseph - Physics - reg.***

Name : Rejo Mathew Joseph  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr. Anoop Chandran  
 Research Centre : St. Cyrils College Adoor  
 Request : Second year University fellowship @ Rs. 11,000/ per month, for the period from 03.01.2024 to 02.01.2025 by condoning the delay occurred in paper Presentation.

**Recommendation:**      *The Committee considered the matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

***Resolution of the Syndicate***

<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.
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**Item No. 15.06. B40      *Ph.D Research - Second Year University Junior Research Fellowship- Ms.Manju S John - Physics - reg.***

Name : Manju S John  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr. Fergy John  
 Research Centre : St. Gregorios College Kottarakkara  
 Request : Second year University fellowship @ Rs. 11,000/ per month, for the period from 18.01.2024 to 17.01.2025 by condoning the delay occurred in paper Presentation.

**Recommendation:**      *The Committee considered the matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

***Resolution of the Syndicate***

<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.
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**Item No.15.06.B41      *Ph. D Research - Second Year University Junior Research Fellowship - Ms. Darsana M G - Physics - reg.***

Name : Darsana M G  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr. Bijini B R  
 Research Centre : Mahatma Gandhi College Thiruvananthapuram  
 Request : Second year University fellowship @ Rs.11,000/- per month, for the period from 28.11.2023 to 27.11.2024 by condoning the delay occurred in paper Presentation.

**Recommendation:**      *The Committee considered the matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

***Resolution of the Syndicate***

<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.
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**Item No. 15.06.B42      *Third Year University Junior Research Fellowship - Ms. Cynthia Elizabeth Thomas - English- reg:-***

Name : Cynthia Elizabeth Thomas  
 Subject : English (Full-time)

Research Supervisor : Dr. Appu Jacob John  
 Research Centre : Institute of English, University of Kerala, Tvp  
 Request : Third year University fellowship @ Rs. 13,000/ per month, for the period from 02.12.2023 to 01.12.2024 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.B43** *Third Year University Junior Research Fellowship - Ms. Aparna I Joy - English - reg:-*

Name : Aparna I Joy  
 Subject : English (Full-time)  
 Research Supervisor : Dr. Divya Johnson  
 Research Centre : Mar Ivanios College, Thiruvananthapuram  
 Request : Third year University fellowship @ Rs. 13,000/ per month, for the period from 29.11.2023 to 28.11.2024 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B44** *Ph. D Research- Third Year University Junior Research Fellowship - Ms. Saleena Vahid N. - Geology - reg.*

Name : Saleena Vahid N  
 Subject : Geology (Full-time)  
 Research Supervisor : Dr. R.B. Binoj Kumar  
 Research Centre : Dept. of Geology, University of Kerala, Kariavattom  
 Request : Third year University fellowship @ Rs. 11,000/ per month, for the period from 06.07.2022 to 05.07.2023 by condoning the delay occurred in paper Presentations.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the paper presentations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B45** *Ph. D Research - Third Year University Junior Research Fellowship - Ms. Binju Raichel Baby - Physics -reg.*

Name : Binju Raichel Baby  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr. Santhosh G  
 Research Centre : University College, Thiruvananthapuram  
 Request : Third year University fellowship @ Rs.11,000/- per month, for the period from 20.04.2023 to 19.04.2024 by condoning the delay occurred in paper Presentations.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the paper presentations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B46      Ph. D Research- Third Year University Junior Research Fellowship-  
Mr. Sankaran Nampoothiri V - Physics**

The following full-time Research scholar who was granted registration to do research leading to Ph. D degree has requested for granting University Junior Research Fellowship for the Third Year. He has submitted application in the prescribed format with relevant documents .

Name and Subject	Name of Supervising Teacher/Centre	Date of Award	Date of Expiry	Extension w.e.f	Value of Rs.
Sankaran Nampoothiri V Physics Full-time UO.No. 3366/2021/UOK dated 12/07/2021 w.e.f 17/06/2021	<u>Research Supervisor:</u> Dr. Lynnette Joseph Assistant Professor Dept. of Physics Bishop Moore College Mavelikara <u>Centre:</u> Bishop Moore College Mavelikara	17/06/2021	16/06/2023	17/06/2023  To  16/06/2024	11,000/-

Verified the fee statement and there is no break in remittance in research fee.

Clause (1) of UO No. Ac.E1.A4/2020 dated 11/09/2020 states that " Research scholars who have joined for research on or after 01.01.2020 shall follow the norms for University JRF/SRF as applicable to the Candidate who have registered for Ph.D Programme from January 2020 session onwards"

As per UO No. Ac.E1.A4/5772/2024/UOK dated 10/07/2024, the candidate submitted the following documents for availing third year University JRF.

- The proof of the presentation of research oriented papers in a minimum of two National/International conferences duly endorsed by the Chairman and counter signed by the Research Director.
- Assessment Report of research work of second year certified by the Research supervisor countersigned by the Head of the Research centre and duly endorsed by the Chairman, Doctoral Committee with due verification and recommendation.

It may be noted that the candidate submitted the application for the University JRF for the third year on 10/11/2023. After issuing the modified Norms dated 10/07/2024 for granting extension of third year JRF, submitted the relevant documents accordingly.

As per the clause II (d) of UO No. Ac. E1/A2/17871/2019 dated 24/04/2020 'Exemption for conditions on genuine groundsshall be granted by the Syndicate on the request of the Research scholar.'

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting extension of University JRF for the third year from 17.06.2023 to 16.04.2024 in r/o Mr.SankaranNampoothiri V is placed before the Standing Committee of the Syndicate for consideration and recommendation.

**Recommendation:**      *The Committee considered the matter and recommended to grant Third year University fellowship as per U.O. dated 10.07.2024.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B47      Ph. D Research -Third Year University Junior Research Fellowship -  
Ms. Nayana Nirmal S.- Physics -reg.**

Name : Nayana Nirmal S.  
Subject : Physics (Full-time)  
Research Supervisor : Dr. Rajesh S.

Co-Supervisor : Dr. Jijimon K Thomas, (Retd.)  
 Research Centre : Mar Ivanios College, Thiruvananthapuram  
 Request : Third year University fellowship @ Rs. 11,000/ per month, for the period from 18.02.2023 to 17.02.2024 by condoning the delay occurred in paper Presentations.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the paper presentations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. B48** *Ph.D Research- Third Year University Junior Research Fellowship- Ms.Monisha M S - Physics -reg.*

Name : Monisha M S  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr. Sreeja R  
 Research Centre : Mar Ivanios College, Thiruvananthapuram  
 Request : Third year University fellowship @ Rs. 11,000/ per month, for the period from 10.02.2022 to 09.02.2023 by condoning the delay occurred in paper Presentations.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the paper presentations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B49** *Third Year - University Junior Research Fellowship - Ms. Jyothylakshmi K - Zoology - reg.*

Name : Jyothylakshmi K  
 Subject : Zoology (Full Time)  
 Research Supervisor : Dr. S. Nandakumar  
 Research Centre : NSS College, Pandalam  
 Request : Third year University fellowship @ Rs. 11,000/ per month, for the period from 08.07.2023 to 04.07.2024 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B50** *Third Year - University Junior Research Fellowship - Neena Narayanan - reg.*

Name : Neena Narayanan  
 Subject : Zoology (Full Time)  
 Research Supervisor : Dr.Latha C  
 Research Centre : FMN College, Kollam  
 Request : Third year University fellowship @ Rs. 11,000/ per month, for the period from 27.01.2023 to 26.01.2024 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper.*



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.B51** *Fourth year University SRF - Application submitted by Mr. Vishnu Pradeep P. -Philosophy - reg.*

Name : Vishnu Pradeep P  
Subject : Philosophy (Full-time)  
Research Supervisor : Dr.Binu G. Bheemnath  
Research Centre : Dept of Philosophy, University of Kerala, Kariavattom  
Request : Fourth year University fellowship @ Rs. 11,000/ per month, for the period from 22.05.2023 to 21.05.2024 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:** *The Committee considered the matter and recommended to grant fourth year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C1** *Ph.D Research – Malayalam - Change of Research Supervisor - Ms. Asha Gopalakrishnan V - reg:-*

Name : Asha Gopalakrishnan V  
Subject : Malayalam (Full-time)  
Research Supervisor : Dr. Sunil Kumar R  
Research Centre : S N College, Kollam.  
Request : Change of Research Supervisor to **Dr.Smitha Prakash**, Assistant Professor,  
S N College Sivagiri,Varkala

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C2** *Ph.D Research - Malayalam - Modification of title of thesis after submission of thesis - Smt. Anju Gopal V S -reg:-*

Name : Anju Gopal V S  
Subject : Malayalam (Part – time)  
Research Supervisor : Dr. M.A Siddeek  
Research Centre : Department of Malayalam, University of Kerala, Kariavattom  
Request : Modification of Title to പാരിസ്ഥിതികനാടോടിവിജ്ഞാനീയം -

തിരഞ്ഞെടുത്തുകൃതികളുടെപഠനം

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C3** *Ph.D Research - Extension of grace time for submitting thesis – Requests received from Research Scholars whose maximum research period expired- reg:*

The Syndicate at its meeting held on 17.01.2023, vide item.No. 46 resolved that the Research Scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

The details of requests received for extension of grace period are as follows:

Sl. No	Name of the Research Scholar & Subject	Date of expiry of maximum research period	Period of extension requested	Remarks
1.	<u>Mr. Sumesh Krishnan N S</u> Malayalam Full-time	26.03.2018	Six months	Not submitted application for Pre Submission
2.	<u>Ms. Vishnu Priya S</u> Hindi Part-time	05/09/2018	Three months	Application for Pre Submission submitted
3.	<u>Mr. Irshad V</u> Commerce Part-time	10.06.2024	Three months	Application for Pre Submission submitted
4.	<u>Mr. Anup Arjunan Bahuleyan</u> Commerce Part-Time	11.02.2024	Two months	* Application for Pre Submission submitted * Already availed three months extension from 16.04.2024
5.	<u>Ms. Nisha V P</u> Library & Information Science Part-time	16.02.2024	Two months	* Application for Pre Submission submitted * Already availed three months extension from 25.04.2024 * <u>Medical Certificate</u> submitted
6.	<u>Binitha R</u> Commerce Part-time	10.09.2019	Three months	* Application for Pre Submission submitted * Already availed three months extension from 27.04.2024
7.	<u>Mr. Breeze M S Raj</u> Malayalam Part-time	13.09.2023	Six months	* Application for Pre-submission submitted * Already availed six months extension from 03.02.2024 * Medical Certificate submitted
8.	<u>Girish G</u> Commerce Part-time	02.02.2024	Three months	Application for Pre Submission submitted
9.	<u>Aparna Sasikumar</u> Malayalam Full-time	03.07.2024	Five months	Application for Pre Submission submitted

As per the orders of the Vice-Chancellor, the request of the above mentioned nine Research Scholars for granting grace time for submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

**Recommendation:** *The Committee considered the matter and recommended to grant two months of grace time to Mr. Anup Arjunan Bahuleyan and Ms. Nisha V P and three months each to other research scholars mentioned above, for submitting their thesis from the date of issuance of Memo.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C4 Recognition as Research Supervisor – Faculty of Commerce - Dr. Rakesh S - reg.**

Name : Dr. Rakesh S., Assistant Professor, Dept. of Commerce, M G College, Thiruvananthapuram

Subject : Commerce

Faculty : Commerce

Facility Centre : M G College, Thiruvananthapuram

Request : Recognition as Research Supervisor in Commerce

**Recommendation:** *The Committee considered the above matter and recommended to entrust the Chairman, Board of Studies (PG) and Research Director to verify whether the Publications submitted along with the application are in tune with the UGC Regulations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C5**      **Recognition as Research Supervisor– Faculty of Commerce- Dr.Sumitha R - reg.**

Name : Dr.Sumitha R., Assistant Professor, Dept. of Commerce, M G College , Tvm

Subject : Commerce

Faculty : Commerce

Facility Centre : M G College, Thiruvananthapuram

Request : Recognition as Research Supervisor in Commerce

**Recommendation** : *The Committee considered the above matter and recommended to entrust the Chairman, Board of Studies (PG) and Research Director to verify whether the Publications submitted along with the application are in tune with the UGC Regulations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C6**      **Ph.D registration- Request for conversion of registration to Part-time and back to Full-time in respect of Mr. Abin P Jose-reg.**

Name : Mr. Abin P Jose

Subject : Commerce (Full-Time)

Research Supervisor : Dr. Satheesh Babu A T

Research Centre : Govt. Arts College, Tvm

Request : 1. Conversion of mode of Ph.D. Research to Part-time w.e.f. 22.07.2023 FN  
2. Conversion of mode of Ph.D. Research to Full-time w.e.f. 27.03.2024 AN

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

*Also recommended that the Research Scholar will be eligible to claim the University fellowship for the remaining eligible period of his full-time research, with effect from the actual date of joining at the Research Centre, i.e. 01.04.2024, as the days from 28.03.2024 to 31.03.2024 are being holidays.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C7**      **Ph.D Research – Change of Research Supervisor – Application submitted by Smt. Christalda. T - Tamil (Full-Time)-reg.**

Name : Smt.Christalda T.

Subject : Tamil (full-time)

Research Supervisor : Dr.A.Joseph Sorna Raj

Research Centre : Dept. of Tamil, University College, Tvpm

Requests : 1. Change of Research Guide to Dr. K.Manickaraj Associate Professor Head, Dept. of Tamil, Govt. College for Women, Tvpm  
2. Extension of six months of grace time to submit thesis.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request for change of Research Supervisor. Further recommended to grant three months of grace time for submitting thesis from the date of issuance of Memo.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C8      Ph.D Research- Commerce- Change of Research Centre- reg.**

Applications from the following four Research Scholars had been received for change of Research Centre from SD College, Alappuzha to St. Michael's College, Cherthala.

- 1.Mr.BadushaMuhammed
- 2.Ms.SandraNoronha
- 3.Ms.RevathyPR
4. Ms. Veena S Kumar

They had applied for change of Research Centre as the Facility Centre of their Supervisor has been changed to St. Michael's College, Cherthala.

While preparing the note to the Standing Committee of the Syndicate on Academics and Research, the name of candidate at Sl. No.(3) Revathy P R was wrongly mentioned as Parvathy P R. The Standing Committee at its meeting held on 11.03.2024 (Item C15) recommended to grant change of Research Centre to the four scholars. The Syndicate at its meeting held on 15.03.2024 resolved to approve recommendation of the Standing Committee of the Syndicate on Academics and Research. Thus, the name of the aforesaid Research Scholar was mentioned as Parvathy P R in the minutes of the Syndicate. The error that occurred due to oversight may be condoned.

The details of the Research Scholar Ms. Revathy P R are as follows:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Guide & Centre	Request with Details	Remarks
Revathy P R Commerce, Part-time UO No. 1966/2022/UOK dated 12.03.2022 w.e.f 07.03.2022	<b>Guide:</b> Dr. Sreedhar P Nair <b>Centre:</b> S D College Alappuzha	1. Change of Research Centre to St. Michael's College, Cherthala	As per UO No. AcEVII/1056/2024/UOK dated 31.01.2024, Facility Centre of Dr. Sreedhar P Nair has been changed from S D College Alappuzha to St. Michael's College, Cherthala

As per the orders of the Vice-Chancellor, the matter of granting change of Research Centre in r/o Ms. Revathy P R is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to change the name of the candidate mentioned under Item No. 09.106.C15 of the Minutes of the Syndicate held on 15.03.2024 as Ms.Revathy P R.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C9      Ph.D - Commerce - Change of Research Centre - Applications submitted by Ms. Rajina A R, Hemalatha Baissil Morris and Rajilekshmi A- reg.**

Name : Ms. Rajina A R  
Subject : Commerce (Part-time)  
Research Supervisor : Dr. Binu R.  
Research Centre : Govt. College, Attingal  
Request : Change of Research Centre to Govt. College for Women, Thiruvananthapuram.

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Name : Ms. Hemalatha Baissil Morris  
Subject : Commerce (Part-time)

Research Supervisor : Dr. Binu R.  
 Research Centre : Govt. College, Attingal  
 Request : Change of Research Centre to Govt. College for Women,  
 Thiruvananthapuram.

Name : Ms. Rajilekshmi A.  
 Subject : Commerce (Full-time)  
 Research Supervisor : Dr. Binu R.  
 Research Centre : Govt. College, Attingal  
 Request : Change of Research Centre to Govt. College for Women,  
 Thiruvananthapuram.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests submitted by Ms.Rajina A.R., Ms. Hemalatha BaissilMorris and Ms.Rajilekshmi.A.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C10** *Ph.D Research – Malayalam - Change of Research Supervisor - Mr. Sreejith S P- reg:-*

Name : Sreejith S P  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. M.Vijayan Pillai (Rtd)  
 Research Centre : NSS College, Nilamel  
 Request : Change of Research Supervisor to Dr. R.Rajesh Associate Professor,  
 NSS College, Nilamel

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C11** *Extension of tenure of Fellowship -SRF- Fourth year - Hindi - Anjana A S- Request to condone the delay in publication of Research Oriented paper - reg:-*

Name : Ms. Anjana A S  
 Subject : Hindi (Full-Time)  
 Research Supervisor : Dr. Anoop Krishnan  
 Research Centre : M G College Thiruvananthapuram  
 Request : Fourth year University fellowship @ Rs.11,000/- for the period from 01.01.2023 to 31.12.2023 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:** *The Committee considered the matter and recommended to grant fourth year University Fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06.C12** *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Surabhi S - Hindi- reg:-*

Name : Ms Surabhi S  
 Subject : Hindi (Full Time)  
 Research Supervisor : Dr. Jyothi N

Research Centre : Govt. College for Women, Vazhuthacaud, Tvpm.  
 Request : Conversion to Part time w.e.f 02.01.2024 FN  
**Recommendation** : *The Committee considered the above matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C13**      **Ph.D Research – Commerce - Change of Research Supervisor and Centre –Application submitted by Ms. Sreelakshmi M- reg.**

Name : Ms. Sreelakshmi M  
 Subject : Commerce (Full-time)  
 Research Supervisor : Dr. Rita Latha D'Couto (Rtd)  
 Research Centre : S D College, Alappuzha  
 Requests of : 1. Change of Research Supervisor to Dr. Harikumar P N, Professor, Dept. Commerce, University of Kerala, Kariavattom  
 2. Change of Research Centre to Department of Commerce, University of Kerala, Kariavattom.

**Recommendation:**      *The Committee considered the above matter and recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C14**      **Recognition as Research Supervisor–Faculty of Commerce-Dr. Mumthas S – reg.**

Name : Dr. Mumthas S., Assistant Professor, Dept. of Commerce, Mannaniya College of Arts and Science Pangode.  
 Subject : Commerce  
 Faculty : Commerce  
 Facility Centre : Govt. College, Nedumangad  
 Request : Recognition as Research Supervisor in Commerce

**Recommendation:**      *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C15**      **University Junior Research Fellowship-Commerce - Ms. Janu U - Extension of tenure - Second Year - reg.**

Name : Ms. Janu U  
 Subject : Commerce (Full-Time)  
 Research Supervisor : Dr. Silpa Sasankan  
 Research Centre : S N College, Kollam.  
 Request : Second year University fellowship @ Rs. 13,000/ per month, for the period from 11.07.2023 to 10.07.2024 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:**      *The Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in Publication of research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C16      *Ph.D Research - Extension of grace time for submitting thesis – Request received from Mr. Stalin K- reg:-***

Name : Stalin K  
Subject : Malayalam (Part - time)  
Research Supervisor : Dr. C R Prasad  
Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom  
Request : Three months of extension of grace time for submitting thesis.

**Recommendation:** *The Committee considered the matter and recommended to grant three months of grace time to the Research Scholar for submitting thesis from the date of issuance of Memo.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C17      *Ph.D Research in Malayalam - Change of Research Supervisor and Centre in respect of Ms. Devika V S - reg :-***

Name : Ms. Devika V S  
Subject : Malayalam (Full – Time)  
Research Supervisor : Dr. Sabu H  
Research Centre : University College, Tvpm  
Requests : 1. Change of Research Supervisor to Dr. S. Nazeeb, Assistant Professor, Dept. of Kerala Studies, University of Kerala. Kariavattom  
2. Change of Centre to Department of Kerala Studies, University of Kerala. Kariavattom

**Recommendation:** *The Committee considered the matter and recommended to reallocate the research scholar, under Dr. S. Nazeeb, as the first supernumerary candidate, on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C18      *Conversion of Ph.D registration from Full - time to Part - time in respect of Ms. Sreejarani S N- Malayalam-reg:-***

Name : Ms. Sreejarani S N  
Subject : Malayalam (Full Time)  
Research Supervisor : Dr. Rajesh R  
Research Centre : NSS College, Nilamel  
Request : Conversion to Part time w.e.f. 28.01.2024

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C19      *Post Doctoral Fellowship - Zoology - Request for issuance of PDF Certificate by condoning the delay in submission of PDF report in r/o Dr. Sujitha P C - reg:-***

An application for PDF Certificate, has been submitted by Dr. Sujitha P C, Post Doctoral Fellow in Zoology, duly recommended and forwarded by the Head, Dept. of Zoology, University of Kerala. She was granted Regular PDF in Zoology for the period 2019-'20 w.e.f. 18/10/2021 to 17/10/2022 under the supervision of Dr. G. Prasad vide U.ONo.AcEVII/2019-'20 dtd 11/11/2021.

Later she was granted extension to second year vide U.O No.2436/2023/UOK dtd 14/03/2023 wef 18/10/2022 to 17/10/2023.

She has submitted completion certificate from the Head, Dept of Zoology, University of Kerala, stating that she has submitted her PDF report only on 24/06/2024.i.e, after the expiry of extension period of PDF. It may be noted that the awarded extension PDF period of the candidate had expired on 17/10/2023, but the candidate submitted her PDF Report only on 24/06/2024.

Since there are precedents of PDF certificates being issued to Post Doctoral Fellows, as resolved by the Syndicate, condoning the delay in submission of thesis on the basis of remarks from the HOD concerned, that they have neither marked their attendance at the Centre nor claimed any Fellowship after completion of PDF period.

The Head, Department of Zoology has reported that Dr. Sujitha P C has not signed the attendance Register from 18/10/2023 onwards and not claimed any Fellowship after the expiry of PDF period.

As per the orders of the Vice-Chancellor, the matter of issuing PDF certificate to Dr.Sujitha.P C, Post Doctoral Fellow in Zoology, who had submitted the PDF Report after the expiry of PDF period, by condoning the delay in submission of the PDF Report, is placed before the Standing Committee of the Syndicate on Academics and Research for recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to issue PDF Certificate to Dr.Sujitha P C, by condoning the delay in submission of PDF Report.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C20**      ***Extension of tenure of Fellowship-SRF-Fourth year- Hindi- Divya M S – Request to condone the delay in publication of Research Oriented paper-reg:-***

Name : Ms. Divya M S  
Subject : Hindi ( Full-time )  
Research Supervisor : Dr. Manju Ramachandran  
Research Centre : University College , Thiruvananthapuram  
Request : Fourth year University fellowship @ Rs.11,000/ per month, for the period from 03.03.2024 to 02.03.2025 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:** *The Committee considered the matter and recommended to grant fourth year University Fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C21**      ***Conversion of Ph.D registration from Full - time to Part - time in respect of Ms. Saranya V S- Malayalam-reg:-***

Name : Ms. Saranya V S  
Subject : Malayalam (Full Time)  
Research Supervisor : Dr. Nithya P Viswam  
Research Centre : S N College, Kollam.  
Request : Conversion to Part-time w.e.f 31.01.2024

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.



**Item No. 15.06.C22      *Ph.D Registration - Commerce - Request for conversion to Part time in respect of Mr. Navaneeth Antony - reg.***

Name : Mr. Navaneeth Antony  
 Subject : Commerce (Full-time)  
 Research Supervisor : Dr. T Rajesh  
 Research Centre : Govt. College, Attingal  
 Request : Conversion to Part-time w.e.f. 03.06.2024 FN

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No: 15.06.C23      *Recognition as Research Supervisor– Faculty of Commerce -Dr. Jasmin J-reg.***

Name : Dr. Jasmin J., Assistant Professor, Dept. of Commerce, Mannaniya College of Arts and Science, Pangode  
 Subject : Commerce  
 Faculty : Commerce  
 Facility Centre : Govt. College, Nedumangad  
 Request : Recognition as Research Supervisor in Commerce

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C24      *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Jiji Chandran J.V- Sanskrit - July 2017 Session- reg.-***

Name : Ms. Jiji Chandran J.V  
 Subject : Sanskrit (Full-time)  
 Research Supervisor : Dr. Jayakrishnan Nampoothiri N D  
 Research Centre : Govt. Sanskrit College, Thiruvananthapuram  
 Request : Conversion to Part time w.e.f 05.07.2024

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C25      *Extension of tenure of Fellowship - SRF- Fourth year - Hindi - Divya G R- Request to condone the delay in publication of Research Oriented Paper-reg:-***

Name : Ms. Divya G R  
 Subject : Hindi (Full-Time)  
 Research Supervisor : Dr. Jyothi N  
 Research Centre : Govt. College for Women, Vazhuthacaud, Tvpm.  
 Request : Fourth year University fellowship @ Rs. 11,000/ per month, for the period from 17.02.2024 to 16.02.2025 or upto the date of submission of thesis, whichever is earlier, by condoning the delay occurred in publication of research oriented paper.



**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C29**      **Recognition as Research Supervisor – Faculty of Commerce - Dr. Misha V-reg.**

Name : Dr. Misha V., Assistant Professor, Dept. of Commerce, Sree Narayana College, Kollam

Subject : Commerce

Faculty : Commerce

Facility Centre : Sree Narayana College, Kollam

Request : Recognition as Research Supervisor in Commerce

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C30**      **University Junior Research Fellowship - Extension of tenure Third Year – Condoning the delay in publishing the research oriented Paper - Request from Ms. Shamini N S- reg.**

Name : Ms. Shamini N S

Subject : Commerce(Full-Time)

Research Supervisor : Dr. Shanimon S

Research Centre : Govt. College, Attingal

Request : Third year University fellowship @ Rs.11,000/- per month, for the period from 07.03.2024 to 06.03.2025 by condoning the delay occurred in publication of research oriented paper.

**Recommendation:** *The Committee considered the matter and recommended to grant third year University Fellowship to the candidate by condoning the delay occurred in publishing the research oriented paper.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C31**      **Ph.D registration in Commerce- Conversion of Registration to Part-time in respect of Ms. Reshma Roy-reg.**

Name : Ms. Reshma Roy

Subject : Commerce (Full-time)

Research Supervisor : Dr. Satheesh Babu A T

Research Centre : Govt. Arts College, Tvm

Request : Conversion of Registration to Part-time w.e.f.13.02.2024.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C32**      **Ph.D Research – Commerce- Change of Research Centre - reg.**

Name : Ms. Aleena Maria Zacharia

Subject : Commerce (Full-time)

Research Supervisor : Dr. Biju S K

Research Centre : Govt. Arts College, Tvm  
Request : Change of Research Centre to Govt. College for Women,  
Thiruvananthapuram

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Name : Mr. Kunjummen T Tharian  
Subject : Commerce (Full-time)  
Research Supervisor : Dr. Biju S K  
Research Centre : Govt. Arts College, Tvm  
Request : Change of Research Centre to Govt. College for Women,  
Thiruvananthapuram

**Recommendation** : *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C33**      **Ph.D research – Commerce - Cancellation of Ph.D registration - Request from Ms. Arya A R - reg.**

Name : Arya A R  
Subject : Commerce (Full-Time)  
Research Supervisor : Dr. Ansi Rahila  
Research Centre : Govt. College Attingal  
Request : Cancellation of Ph.D registration

**Recommendation:**      *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C34**      **Ph.D Research – Malayalam - Change of Research Supervisor - Ms. Rakhi R- reg.**

Name : Rakhi R  
Subject : Malayalam (Part-time)  
Research Supervisor : Dr. Biju M S  
Research Centre : S. N. College, Kollam.  
Request : Change of Research Supervisor to Dr. S.Jayan,AssistantProfessor,S N College, Kollam.

**Recommendation:**      *The Committee considered the above matter and recommended to agree with the request as the proposed supervisor promoted to Associate Professor.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C35**      **Recognition as Research Supervisor- Dr. Ajimon C S, Assistant Professor, Dept. of Sanskrit Nyaya, Govt. Sanskrit College, Tvpm - Request - reg.**

Name : Dr. Ajimon C S., Assistant Professor, Dept. of Sanskrit Nyaya, Govt. Sanskrit College, Tvpm  
Subject : Sanskrit  
Faculty : Oriental Studies  
Facility Centre : Govt. Sanskrit College, Tvpm  
Request : Recognition as Research Supervisor in Sanskrit

**Recommendation:**      *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C36 Recognition as Research Supervisor- Dr. Anandaraj G, Assistant Professor, Dept. of Sanskrit, N.S.S College, Pandalam- Request -reg.**

Name : Dr. Anandaraj G, Assistant Professor, Dept. of Sanskrit, N.S.S College, Pandalam  
 Subject : Sanskrit  
 Faculty : Oriental Studies  
 Facility Centre : Govt. Sanskrit College, Tvpm  
 Request : Recognition as Research Supervisor in Sanskrit  
**Recommendation:** *The Committee recommended to defer the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C37 Ph.D Research - Sanskrit - Change of Topic of Research - Ms. Anuja Khamar - Request - reg.**

Ms. Anuja Khamar, full-time Ph.D Research Scholar in Sanskrit under the guidance of Dr. P. Rajesh Kumar, (Registrar, Kerala Kalamandalam, on deputation) had submitted an application duly recommended by the Research Supervisor, the Head of the Research Centre and the Chairman, Doctoral Committee for change of topic of research.

The details of the application is as shown below:

Name of the Research Scholar & UO No granting registration	Name of the Research Supervisor & Research Centre	Request	Remarks
Ms. Anuja Khamar  Sanskrit Full-Time  UO No. Ac E VII/ 5843/2021/UOK dated 01.11.2021 w.e.f 20.09.2021	<u>Research supervisor:</u>  Dr. P. Rajesh Kumar [Registrar , Kerala Kalamandalam (on deputation)] <u>Centre:</u>  Govt. Sanskrit College, Thiruvananthapuram	Change of Topic of Research from <b>MAHARSHI GĀRGYĀYAṆA PRAṆĪTE PRAṆAVAVĀDE BRAHMA TATVA VICHARAH</b> To <b>SUCCESSION OF YĀJÑAVALKYASMṚTIS MITĀKṢARĀ COMMENTARY OF VIJÑĀNEŚVARA AND ISLAMIC LAW OF SUCCESSION: A COMPARATIVE STUDY AND ANALYSIS.</b>	1.The Research Supervisor, Head of the Research Centre and Doctoral Committee has recommended for change of Topic.  2.Remitted requisite fee.

As per norms, change of topic of Research can be done only within one year of granting Ph.D registration. The effective date of registration of the research scholar is 20.09.2021. She submitted application for topic change on 19.12.2023 i.e. after one year from the date of registration/date of granting U.O. The Doctoral Committee has recommended for the same stating valid reasons. As per the minutes of the Doctoral Committee, two books related to the present topic of research were obtained from Government Sanskrit College, Thiruvananthapuram while starting the research. Upon closer examination, they were found to be not the original text, but only a commentary. Due to this, the research could not be proceeded, and another topic has to be found.

The application submitted by the Research Scholar was placed before the Standing Committee of the Syndicate on Academics and Research and it was recommended to hear the Research Scholar.

The Standing Committee of the Syndicate on Academics and Research held on 06.06.2024, vide item No.11.12.C27, heard the Research Scholar and recommended to seek remarks from the Dean, Faculty of Oriental Studies on the matter. The Syndicate at its meeting held on 02.07.2024 resolved to approve the recommendation of the Standing Committee.

Accordingly, remarks of the Dean was sought. The Dean, Faculty of Oriental Studies has remarked that the request for change of topic of research in r/o Ms. Anuja Khamar need not be considered, as it is against Rules.

As per the orders of the Vice-Chancellor, the remarks of the Dean, Faculty of Oriental Studies on the matter of change of topic of research in r/o Ms. Anuja Khamar, Research Scholar in Sanskrit, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation: The Committee recommended to refer the matter to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the matter of change of research topic of Ms. Anuja Khamar, be referred to the Doctoral Committee.

**Item No. 15.06.C38**      **Conversion of Ph.D registration from Full - time to Part - time in respect of Ms. Shifsy K S - Malayalam - reg:-**

Name : MsShifsy K S  
Subject : Malayalam (Full Time)  
Research Supervisor : Dr. Seema Jerome  
Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom  
Request : Conversion to Part time w.e.f **02.01.2024**

**Recommendation: The Committee considered the above matter and recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C39**      **Conversion of Ph.D registration from Full - time to Part - time in respect of Mr. Christy Thomas K- Malayalam-reg:-**

Name : Mr. Christy Thomas K  
Subject : Malayalam (Full Time)  
Research Supervisor : Dr. S. Shifa  
Research Centre : Dept. of Malayalam. University of Kerala, Kariavattom.  
Request : Conversion to Part-time w.e.f 04.11.2023

**Recommendation : The Committee considered the above matter and recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C40**      **Conversion of Ph.D registration from Full time to Part-time in respect of Mr. Rejoy M Rajan - Malayalam- reg:-**

Name : Rejoy M Rajan  
Subject : Malayalam (Full Time)  
Research Supervisor : Dr. Devi K Varma  
Research Centre : Dept.of Kerala Studies, Kariavattom  
Request : Conversion to Part time w.e.f **17.01.2024.**

**Recommendation : The Committee considered the above matter and recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C41      *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Sithara R- Malayalam-reg:-***

Name : Ms. Sithara R  
Subject : Malayalam (Full Time)  
Research Supervisor : Dr. Sushama Kumary K S  
Research Centre : University College, Tvpm.  
Request : Conversion to Part time w.e.f 06.01.2024

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C42      *Ph.D Research – Malayalam - Change of Research Supervisor - Ms.Renchu G- reg:-***

Name : Renchu G  
Subject : Malayalam (Full-time)  
Research Supervisor : Dr. M.Vijayan Pillai. (Rtd)  
Research Centre : NSS College, Nilamel.  
Request : Change of Research Supervisor to Dr. R.Rajesh, Associate Professor, N.S.S College Nilamel

**Recommendation:** *The Committee considered the matter and recommended to reallocate the research scholar, under Dr.R.Rajesh, as the first supernumerary candidate, on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C43      *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Asha Devi J. - Management Studies - January 2020 Session- reg.-***

Name : Ms. Asha Devi J.  
Subject : Management (Full-time)  
Research Supervisor : Dr.K.S.Chandrasekar  
Research Centre : IMK, Kariavattom.  
Request : Conversion to Part-time w.e.f. 03.08.2024

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. C44      *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Akhila A- Malayalam- reg.***

Name : Ms. Akhila A  
Subject : Malayalam (Full Time)  
Research Supervisor : Dr. Devi K Varma  
Research Centre : Dept.of Kerala Studies, University of Kerala, Kariavattom.  
Request : Conversion to Part – time w.e.f 01.06.2023

**Recommendation** : *The Committee considered the above matter and recommended to agree with the request.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C45      Education - Change of Mentor - Request from Dr. Bismi Sainudeen, Post Doctoral Fellow – reg.**

Dr.BismiSainudeen, Post Doctoral Fellow in Education under the guidance of Dr.Bindu.T.V, Associate Professor and Head, Dept of Education has submitted a request for change of her Mentor. She has been granted University Regular PDF in Education for the year 2022-2023 vide UO No. 3505/2024/UOK dated 24.04.2024 for a period from 18/03/2024 to 17/03/2025.

It is stated that she has undergone much humiliation from a PhD scholar of Dr. Bindu T V on several occasions, with the support of her mentor. Also the alleged person has made some disparaging comments against her community humiliating the sentiments of the community, giving her a lot of mental stress and strain. It is also stated that her mentor showed scant regard for the complaint when it was reported, instead of addressing the issue, making it difficult to pursue the PDF under her supervision and hence requests a change of mentor.

Remarks on the matter has been sought from Dr. Bindu T.V. In response, she has forwarded a letter dated 29/08/2024 stating that without citing any reason, Dr. Bismi Sainudeen had given a request informing that she wants to discontinue her PDF, that has been forwarded to the University and she has no objection in allowing change of mentor of Dr. Bismi Sainudeen. The said request of the Post Doctoral Fellow to discontinue the PDF has not been received in the University. Dr. Bindu T V has not mentioned anything about the allegations raised against one of her research scholars, by the Post Doctoral Fellow Dr. Bismi Sainudeen.

As per the Regulations of PDF, University of Kerala 2016, the Post Doctoral Fellowship shall be awarded for a period of one year in the first instance and may be extended for a period of one more year, based on the record of research work.

As per the orders of the Vice-Chancellor, the matter of granting change of mentor of Dr.BismiSainudeen, Post Doctoral Fellow in Education, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:**      *The Committee considered the above matter and recommended to obtain remarks from the Dean, Faculty of Education.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.C46      Post Doctoral Fellowship - Library and Information Science - 2022-2023 – Dr. Femin V T - Request to continue PDF after break in Post Doctoral Research - reg.**

Dr. Femin V. T. was selected for Regular Post Doctoral Fellowship 2022-'23 in the subject Library and Information Science under the guidance of Dr. Prakasan P. M., Asst. Professor, Dept. of Library and Information Science, University of Kerala. She joined the Department for PDF w.e.f. 23.04.2024. She had requested to exclude her from claiming the Fellowship.

As per the Regulations for the award of PDF 2016, the minimum period of Post Doctoral research work is six months and the Post Doctoral Fellow shall not engage in any employment, either Full-time or Part-time.

Dr. Femin V. T. has been working as Librarian (UGC) at MES College, Ponnani. She has availed of Eligible leave to pursue PDF. NOC from the Employer has also been submitted. She has submitted the Eligible leave sanctioned only for 115 days (from 22/04/2024 to 14/08/2024), instead of six months which is the minimum period for Post Doctoral Research. She was therefore directed to submit the Eligible leave sanctioned up to six months, the minimum period for doing Post Doctoral Research.

She has later submitted a request, recommended and forwarded by the Head, Dept. of Library and Information Science, stating that the eligible leave for six months for completion of PDF was not sanctioned due to technical issues, as the LWA availed earlier for pursuing Ph.D has not been regularised and still pending with the Government and hence unable to apply for eligible leave for six



months. She has further stated that as she works in an Aided College, the Management can sanction leave only up to 120 days.

She has also requested permission to relieve from the Centre on 14.08.2024 to join her parent Institution for applying leave for the remaining period of PDF. The Head, Dept. of Library and Information Science has forwarded the Relieving Order issued on 14.08.2024. She has not claimed any fellowship so far.

She has further requested to permit her to rejoin the Department for completion of PDF w.e.f 19/08/2024 as eligible leave for the period from 19.08.2024 to 13.12.2024 has been sanctioned by the Employer (Corporate Manager, MES).

As per the orders of the Vice-Chancellor, the request of Dr. Femin V.T., Post Doctoral Fellow in Library and Information Science, to continue the Post Doctoral Research work at the Dept. of Library and Information Science, after a break for the period from 15.08.2024 to 18.08.2024 (for sanctioning eligible leave for PDF) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the break occurred being four days, recommended to condone it as eligible leave.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.C47      Conversion of Ph.D Registration from Full-time to Part-time and back to Full –time - Sri. Prem Raj R - Sanskrit - July 2016 Session - reg.**

Sri. Prem Raj R, Research scholar in Sanskrit had submitted a request for conversion of his research from Full-time to Part-time and back to Full-time and enable him to continue his research.

Sri. Prem Raj R joined as Full-Time Research Scholar in Sanskrit at the University College, Thiruvananthapuram under the guidance of Dr. G. Ushakumary (Usha Raja Varier) w.e.f 07.02.2018 as per U.O No.Ac.EVII/716/SKT/47965/2017 dated 05/05/2018.

He was relieved from the Research Centre on 16.11.2019 AN (Saturday) for joining as Guest Lecturer in Sanskrit at Govt. Sanskrit College, Tvpm, as per the Relieving Order No. B5/418/2019/UCT dated 20.11.2019.

As per the Joining Order No.B1/187/2019/GSCT Thiruvananthapuram dated 20.11.2019, he joined as Guest Lecturer at Govt. Sanskrit College w.e.f 18.11.2019 FN (Monday).

As per the Relieving Order No.B.1/61/2019/GSC dated 08.01.2021, he was relieved from the post w.e.f 31.03.2020 AN from Government Sanskrit College, Tvpm.

He had requested for conversion of registration from Full-Time to Part-time w.e.f 18.11.2019 to 31.03.2020, Part-time to Full-time w.e.f 01.04.2020. Details are given in the table below.

Name, Subject and U.O. granting Registration of Research Scholar	Name of Research Supervisor and Centre	Details of request	Remarks
Sri. Prem Raj R. Sanskrit (Full Time) U.O No. Ac.EVII/716/SKT/47965 /2017 dated 05/05/2018 w.e.f 07.02.2018.	<u>Research Supervisor:</u> Dr.G.Usha Raja Varier <u>Centre:</u> Dept of Sanskrit, University College Thiruvananthapuram	1.From Full-Time to Part-Time w.e.f 17.11.2019 FN to 31.03.2020 2.From Part-Time to Full-Time w.e.f 01.04.2020 FN	1.Relieved from the Research Centre on 16.11.2019 AN. 2.Joined as Guest Lecturer, Govt. Sanskrit College, Thiruvananthapuram w.e.f 18.11.2019 FN 3.Relieved from the Post of Guest Lecturer w.e.f 31.03.2020 AN.

He had submitted the required documents for conversion of FT Ph D registration to Part-time and back to Full-time except Re-Joining Order/Report.

He was directed to submit the above-mentioned document. In response, he submitted a request stating that at the time of relieving from the Research Centre to join as Guest Lecturer in Govt. Sanskrit College, his Research Supervisor had advised him not to apply for conversion of Ph.D registration to Part-time and to relinquish his second year Fellowship at a later date.

Remarks from the Chairman, Doctoral Committee in Sanskrit was sought on the above matter. It was reported that the Research Supervisor informed that Sri. Prem Raj R. had shown disinterest in his research activities and in making timely official communication with the University. The present Supervisor also expressed willingness to provide NOC for change of Supervisor. it was further stated that Dr. Sudheesh, Assistant Professor, Govt. Sanskrit College is willing to give consent to Sri. Premraj R. On verifying the proforma of Dr. Sudheesh, it is seen that four Research Scholars are currently doing Ph D under his guidance. It was not stated in the report whether the research scholar had rejoined the Research Centre after being relieved from Govt. Sanskrit College, Tvpm on 31/03/2020.

The report of the Principal, University College, Tvpm, was also sought on the matter. The Principal informed that Sri. Premraj R, Research Scholar in Sanskrit, who was relieved from the Centre to join as Guest Lecturer in Govt. Sanskrit College has not yet rejoined the University College as per the office records.

As he has not rejoined the Research Centre after being relieved from Govt. Sanskrit College, a break in research has occurred. Hence, he has to be granted Re-registration after break in Research, as per Regulations. Sri. Premraj R. was informed to submit formal application for Re-registration after break in Research, with all supporting documents as per memo dated 06.02.2024.

In his reply to the memo, he had stated that when he went back to rejoin the Centre on 01.04.2020, the Centre was closed due to Covid outbreak. It is alleged that he was not allowed to rejoin even after re-opening the Centre. Since he has not rejoined, he was unable to sign in the official Attendance Register. But, for evidence, he kept a Personal attendance register and library issue register after informing the then HoD, Dr. Vasanthakumari. He has forwarded the copies of both the Registers. it is seen that the copy of Attendance Register is not endorsed by the HoD.

As per the orders of the Vice-Chancellor, the request of Sri. Premraj R, Full-Time Research Scholar in Sanskrit at the Dept. of Sanskrit, University of College, Thiruvananthapuram, for conversion of registration from Full-Time to Part-time w.e.f 18.11.2019 to 31.03.2020, Part-time to Full-time w.e.f 01.04.2020 was placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendations.

The Standing Committee of the Syndicate on A&R held on 04.05.2024 considered the matter and recommended to hear both the Research Scholar and the Supervisor before the S/C of the Syndicate on A&R. The meeting of the Syndicate held on 02.07.2024 vide item No.11.11.C2 resolved to approve the above recommendation.

The Standing Committee of the Syndicate on A&R held on 13.08.2024 heard both the Research Scholar and the Supervisor and recommended to hear the then Head, Dept. of Sanskrit, University College, Tvpm, before the Standing Committee of the Syndicate on A & R. The meeting of the Syndicate held on 09.09.2024 vide Item No.14.03.C35 resolved to approve the above recommendation.

The Hearing Note on the matter of conversion of Ph.D registration from Full-time to Part-time and back to Full-time in respect of Sri. Prem Raj R , Research scholar in Sanskrit, and also to hear the then HoD, Dept. of Sanskrit, University College, Tvpm, approved by the Vice-Chancellor is submitted before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation:** *The Committee considered the above matter and recommended to entrust Chairman, Doctoral Committee to suggest a supervisor to reallocate the Research Scholar, based on the hearing, in order to complete the Ph.D Program.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D1**      **MGNCRE Minor Action Research Project by Dr.SameerBabu.M - release of funds - reg.**

(Ad F I)

The Mahatma Gandhi National Council of Rural Education (MGNCRE) has selected the proposal submitted by Dr. Sameer Babu M, Former Assistant Professor, Department of Education, University of Kerala, for the Minor Action Research project titled "*A Study on the Potential Impact of Shyama Prasad Mukherji Rurban Mission (SPMRM) in the Progressive Socio-Economic Development of Rural Life of Kerala*" and sanctioned an amount of Rs. 2 Lakhs for the project.

Dr. Sameer Babu has informed that MGNCRE has released an amount of Rs.50,000/- (Rupees Fifty thousand only) and Rs. 90,000/- (Rupees Ninety thousand only) as the first and second installments of grant-in-aid, respectively, and has requested the release of the installments sanctioned to him. The Cash IV Section has verified and reported that the amounts have been credited to the KUF(B) A/C No. 57002315676 on 09/11/2021 and 03/08/2022, respectively. It may be noted that Dr. Sameer Babu was relieved from his duties at the University of Kerala w.e.f. 20.01.2022 (U.O No.1136/2022/UOK dated 11.02.2022) to join Jamia Millia Central University, New Delhi.

Since Dr. Sameer Babu has been relieved from the University of Kerala, the Hon'ble Vice-Chancellor has ordered to explore the feasibility of sanctioning payment to some other project. The Finance has remarked that since Dr. Sameer Babu is no longer an employee of the University of Kerala, the consent of the funding agency (MGNCRE) may be obtained to reallocate the funds to some other related projects. Subsequently, a letter was forwarded to the funding agency stating that since the principal investigator, Dr. Sameer Babu M, is no longer a part of this institution, necessary steps may be taken to reallocate the funds to some other related project in this University, and so far, no reply has been received from them. Also, Dr. Sameer Babu was informed that his request to release funds cannot be considered as he is no longer part of this institution.

Meanwhile, Dr. Sameer Babu, by his various emails, intimated that the agency released the amount a little late, and by the time he was relieved from the University. The funding agency directed him to complete the project from the University of Kerala itself. Further, he had stated that he completed the project and made the final presentation and hence, he is not in a position to reallocate the funds to his new employer (JMI, New Delhi). He had requested to allow him to complete the formalities of the project for the University of Kerala and release the credited amount in order to submit the SE & UC to the Funding Agency so as to settle the account and enable the closure of the Project.

The funding agency sanctioned the project in September 2021 and released the first installment of Rs. 50,000 in November 2021 when he was a faculty member of this institution. As per the guidelines of MGNCRE, the duration of the project is for 5 months from the release of the first installment and can be extended only in exceptional cases to a maximum of 1 month. As per the email from Dr. Sameer Babu, the draft project was submitted to the funding agency in May 2022 itself. The second installment of Rs. 90,000 was received from the funding agency in August 2022, i.e., after the relieving of Dr. Sameer Babu in January 2022.

As per the orders of the Hon'ble Vice-Chancellor, the matter concerning the request of Dr. Sameer Babu M, Former Assistant Professor, Department of Education, University of Kerala, for releasing the first and second installments deposited by the funding agency - Mahatma Gandhi National Council of Rural Education (MGNCRE) in connection with his Minor Action Research project which has been completed, is therefore placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to place the matter before Standing Committee of the Syndicate on Finance.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D2** *Smt. Vani Prasad Research Scholar in Malayalam - Request for extension of grace time for submitting PhD thesis -consideration of - reg:-*

*(Ac.E V)*

Smt. Vani Prasad., Full-Time Research Scholar in Malayalam, under the guidance of Dr.S.Shifa, Professor, Department of Malayalam, University of Kerala has requested for extension of Grace time for submitting Ph D thesis.

As per the request (letter dated:08/07/2024) submitted by the candidate with the recommendation of the Supervising Teacher mentioning that the candidate was granted extension of 3 months time period for conducting pre submission seminar and for submitting PhD thesis vide memo dated 09.04.2024. Her Pre-submission seminar was conducted on 04/07/2024. But she could not submit her PhD thesis within the grace time granted due to some health issues. Because of the existing health issues she is unable to incorporate the suggestions put forth by the external expert at the time of Pre submission Seminar. Hence she requested to grant 3 month time period for submitting her PhD thesis.

Following facts as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate was on 25.07.2016.
- Since the registration and research work undertaken by the candidate is as per the Regulation for and award of Ph D degree, University of Kerala 2009, on full time basis, the maximum period of research is 5 years. Hence her research period expired on 24/07/2021.
- As per the U.O. Memo No. Ac.EVII/4/MAL/11740/2023 dated 09.04.2024. she was granted Grace time of maximum period of three months for submitting her PhD thesis, applicable from date of issue of the memo.
- The pre-submission of the candidate was conducted on 04/07/2024
- It may be noted that extensions were granted only for submitting Ph D thesis to research scholars whose grace time has already been expired which continued upto 31.12.2022 vide various U.O.s issued in this regard.
- The candidate has not submitted the thesis till date, instead she has requested extension of grace time for submitting the thesis,
- According to the clause (2) of the U.ONo.Ac.EI/A1/22 dated 04.01.2023, requests for extending the grace time for thesis submission received on or after 01.01.2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, vide the Item No. 46, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

As per the orders of the Hon'ble Vice Chancellor and in view of the above facts, the request submitted by Smt.Vani Prasad seeking extension for grace time for submitting PhD thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

**Recommendation:** *The Committee considered the above matter and recommended to grant three months of grace time for submitting the thesis from the date of issuance of Memo.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D3**      **Department of Futures Studies - Updation of the list of Guest faculty for engaging classes for M.Tech.in Technology Management, PGDKM, M.Sc. in Data Science B.Sc. Data Science(Minors) - reg.**

**(Ad.D1)**

The Head, Department of Futures Studies, vide letter dated 26.06.2024, has forwarded the details of additional guest faculties for updating the list of Guest faculties for engaging classes for M.Tech.in Technology Management, PGDKM, M.Sc. in Data Science B.Sc. Data Science(Minors) as detailed below:

Sl. No.	Name and Address	Educational Qualifications	Remarks
1.	Dr. Arun A Anilalayam, Edakkad P.O., Kollam Dist., Kerala, India-691552	Ph.D. in Mathematics M.Phil in Futures Studies M.Sc. Mathematics	Post-Doctoral Fellow in Mathematics, Department of Futures Studies (May 2023-May 24, applied for

	Email- <a href="mailto:arunanil93@gmail.com">arunanil93@gmail.com</a> Mob: 9567902347	JRF (NET)-UGC	extension for PDF)
2.	Dr. Mallika M C Gogulam, TC 14/579(2) Philips Hill, Medical College P.O., Thiruvananthapuram PIN: 695011 Email - <a href="mailto:mallikasasi@gmail.com">mallikasasi@gmail.com</a> Mob: 9847273843,	Ph.D. in Technology Management M.Tech Technology Management	Guest Faculty University College of Engineering Karyavattom, University of Kerala
3.	Dr. Rakhi Mohan Angebhagam, Chakkuvilakam, Near SBI Valiyakada, Chirayinkeezhu PO, PIN-695304 <a href="mailto:Email-rakhiammalu@gmail.com">Email-rakhiammalu@gmail.com</a> Mob: 8547498100	Ph.D. in Statistics M.Phil in Statistics M.Sc. Statistics B.Ed. in Mathematical Science, SET	-
4.	Dr. Johnson Y KLRA 106, TC 29/2699, Kukkiliya Lane, Thycadu P O, Trivandrum – 695014 <a href="mailto:Email.mrjohnsony12@gmail.com">Email.mrjohnsony12@gmail.com</a> Mob: 9847590214	PHD, M.TECH, MCP, CCNA, DIM, MIE	Post-Doctoral Fellow in Mathematics, Department of Futures Studies (May 2023-May 24, applied for extension for PDF)
5.	Lekshmi Kamal K S Santhi Bhavan, Kattumurakkal, Mudapuram P O, Chirayinkil Kerala, India, 695304 <a href="mailto:Email-lekshmisanthoshgr@gmail.com">Email-lekshmisanthoshgr@gmail.com</a> Mob: 9995327826	M.Phil in Mathematics M.Sc. Mathematics CSIR – JRF(NET)	Ph.D. Thesis submitted
6.	Dr Shyam Sankar S. 50/1287, Arasumoodu, Thaliyal Road, Karamana, Thiruvananthapuram – 695002 E-mail: <a href="mailto:shyam.sankar@hotmail.com">shyam.sankar@hotmail.com</a> Mob: 98472 47878	Ph.D. in Futures Studies M. Phil – Futures Studies MBA – HRM M. Tech - Technology Management	-

#### Present Staff Strength at Department of Futures Studies

Course	Sanctioned Strength	Permanent Faculty	Vacancy	Contract Faculty
1.M.Tech in Technology Management (approved by AICTE) 2.M.Sc.Data Science 3.B.Sc.Data Science (Minors) 4.Post Graduate Diploma in Knowledge Management	Assistant Professor - 4 Associate Professor - 1 Professor - 1	<b>Assistant Professor - 1</b>	Assistant Professor - 3 Associate Professor - 1 Professor - 1	<b>Assistant Professors - 2</b>

The HoD has informed that, the Post Doctoral Fellows would not claim any remuneration. Also, Dr. Mallika M. C. is already a Guest faculty of UCE)

As per the orders of the Vice - Chancellor, the matter of including the above guest faculties, for updating the list of Guest faculty for engaging classes for M.Tech.in Technology Management, PGDKM, M.Sc. in Data Science B.Sc. Data Science(Minors) in the Department of Futures Studies, is

placed before the Standing Committee of the Syndicate on Academics and Research, for consideration & appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to approve the panel.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. D4      Dept. of Aquatic Biology & Fisheries - Updating the Panel of Guest Lecturers - Request- reg.**

(Ad DI)

The Head, Department of Aquatic Biology & Fisheries, has forwarded the minutes of the meeting of the Department Council held on 24.06.2024 and the Bio-data of following three retired teachers and requested to include them in the panel of Guest Lecturers in the Department, for the smooth conduct of the 4 minor courses of the FYUG Programmes & 2 M.Sc. programmes.

Sl.No.	Name & Designation	Professional Experience
1	Prof. V. Jayaprakas Sivam, T.C.13/731/1, Tharapatham lane - Kunnukuzhi, Vanchiyoor P.O. Tvp. jayaprakasvasu@yahoo.in 8075522065	Former Professor Department of Aquatic Biology & Fisheries & Former Pro Vice Chancellor University of Kerala
2	Prof. K. Padmakumar Hon. Director Centre for Marine Biodiversity, Department of Aquatic Biology & Fisheries University of Kerala	Former Professor Department of Aquatic Biology & Fisheries University of Kerala & Pro Vice Chancellor Kerala University of Fisheries & Ocean Studies (KUFOS), Cochin
3	Dr. Manju K. G. Controller of Examinations, Mar Ivanios College, Thiruvananthapuram	Former Associate Professor Dept. of Zoology Mar Ivanios College, Thiruvananthapuram

The details of Teaching faculty working currently in the Dept. is as follows:

No.	Designation	Sanctioned Strength	Permanent Faculty	Vacancy	Contract Faculty	Adjunct/ Emeritus/ Honorary Faculty	Guest Faculty	Courses offered
1.	Assistant Professor	6	4	2	1	2	9 (panel)	<b>*FYUG</b> 4 minor courses <b>*PG</b> 1. Aquatic Biology & Fisheries 2. Applied Aquaculture <b>*Ph.D</b>
2.	Associate Professor	3	1	2				
3.	Professor	1	0	1				

As per the orders of the Vice - Chancellor, the matter of updating the panel of Guest faculties in the Department of Aquatic Biology & Fisheries, by including the above mentioned faculties, is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to approve the panel.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D5      KUBIHC-facilitating Faculty Startups in the existing Startup Policy Guidelines of the University- consideration-reg:-**

(PLA)

Kerala University Business Innovation and Incubation Centre (KUBIIC) has an existing Startup policy document approved by the Syndicate held on 28.10.2021 (Item no:33.88), by incorporating the suggestions from the experts of NISP (National Innovation and Startup Policy) formulation committee. National Innovation and Startup Policy (NISP) is being implemented by the Ministry of Education (MoE), Govt of India for Higher Educational Institutions in India to enable our academic institutions to promote and support Innovations and Entrepreneurs.

Dr. Manoj Changat, former Director, KUBIIC was requested an amendment of the existing Startup Policy of the University by facilitating Faculty Startups. The Director stated that as of now in the existing Policy document, only Students and Alumni can initiate Startup under KUBIIC. Faculty of the University can act only as mentors. The NISP 2019 envisages that faculty can also initiate Startups in the University. Initiation of Faculty Startups is required for the functioning of TRIC-KU. CUSAT and MG Universities have amended the University Policy to suit the faculty startups. MG University in association with Kerala Startup Mission (KSUM) have announced Rs.5 lakh for Student and Faculty Startups. The faculty be primed for these activities. In this regard, a need to conduct workshops to motivate the faculty members for the cause. The Director proposed the amendments taken from the NISP -2019 (**Appendix I**) for faculty to be made in the Startup Policy of University of Kerala.

Further, a meeting was convened by the office of the TRIC-KU on 31.07.2024 at CLIF, Kariavattom for formulating a policy document on 'Micro Plastics in Kerala Coast', wherein one of the agenda was 'Initiation of Faculty Startups for launching products useful for removal of plastic debris from water sources'.

Dr. Shiburaj S, Professor in Department of Botany has been nominated as new Director of KUBIIC vide U.O dated 31.07.2024. He has also asserted to modify the guidelines and policy document of KUBIIC for the Faculty Startup and requested to conduct a brainstorming session for the same.

As per the orders of the Hon'ble Vice Chancellor, the proposed amendments taken from the NISP-2019 (Appendix I) submitted by the Director of KUBIIC to be made in the existing Startup Policy for incorporating the Faculty Startups is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

#### (APPENDIX)

**Recommendation:** *The Committee considered the above matter and resolved to constitute a sub-committee comprising of Dr.K.G Gopchandran, Convener Standing Committee of the Syndicate on Academics and Research, Dr. Shiburaj.S, Professor, Department of Botany, University of Kerala (as Convener), Director IQAC, Director Research and Joint Director TRIC-KU to study the matter and submit a report before the Standing committee of the Syndicate on Academics and Research.*

#### *Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**FURTHER RESOLVED** to include Dr.S.Nazeeb, Member Syndicate in above Sub-Committee.

**Item No: 15.06.D6** *Department of Arabic-Request for approving the Panel of Teachers for engaging classes for FYUG courses & PG Diploma in Arabic Translation - reg.*

*(Ad.FII)*

The Head, Department of Arabic vide letter dated 31/07/2024 has informed that Department of Arabic offers Ability Enhancement Courses for the students of the FYUG Programme. Hence, the Department desires to hire the service of the Guest faculty for the same. and for the newly sanctioned PG Diploma in Arabic translation as well. The HOD has forwarded the Panel of Guest faculties for approval, along-with their Bio-data.

SL.No.	Name & Address	Educational Qualifications
1.	Muhammadali T K, Thattarakkattil House, Puthanangadi P O Angadippuram, Malappuram -679 321	MA, PhD (Thesis Submitted), UGC- NET
2.	Dr. Umarul Faruk K	MA, M Phil, PhD

	Kunnath Padam House, Kairady Post, Nenmarar Via, Palakkad -678 510	
3.	Hafna Amna H TC 67/117, MNKHAR, KERA 6, Kamaleswaram, Manacaud P O, TVM-695 009	MA, UGC -NET
4.	Yoosuf Sahib E Unisseril House, Memana, Oachira -690526, Alappuzha	MA, M.Phil
5.	Shabana N Al- mina,TC-573017, Thiruvallom P O, TVM- 695027	MA, M Phil, PhD

As per the orders of the Vice - Chancellor, the Panel of Guest faculties, as forwarded by the Head, Department of Arabic, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and approval.

**Recommendation:** *The Committee considered the above matter and recommended to approve the panel by excluding Mr. Yoosuf Sahib E., mentioned under Sl.No 4, as he qualified neither UGC-NET nor PhD Degree.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.	

**Item No. 15.06.D7** *UGC Amendment Regulations 2021- Amendment regarding the implementation of the Ph. D qualification being made mandatory for the direct appointment of Assistant Professors in Universities and affiliated Colleges –reg.*

*(Ac F II)*

In pursuance of the Govt of India Gazette Notification No.F.1/2017(EC/PS) dated 18.07.2018, promulgating UGC Regulations 2018, the Academic Council of University of Kerala considered the implementation of the said Regulations. The UGC Regulations on Minimum Qualifications for appointment of teachers and other Academic Staff in Universities and Colleges, 2018 were approved by the Academic Council and the same was implemented w.e.f 18/07/2018. Accordingly UO No.Ac.F II/General/UGC-R-2018/2019 dated 20.03.2020 was issued.

According to the UGC Regulations 2018 Clause 3.10 ‘The Ph.D. Degree shall be a mandatory qualification for direct recruitment to the post of Assistant Professor in Universities with effect from 01.07.2021.’ This clause was amended by UGC, vide Amendment Regulations 2021, as per which the implementation of the mandatory requirement of PhD qualification for direct recruitment of Assistant Professors in the Departments of the Universities has been deferred till 01.07.2023

Meanwhile the following amendment had also been made in the Kerala University First Statutes, 1977 :

In the Statute 3 ‘Appointment of Teachers’ in Chapter 3 (Teachers of the University) of Kerala University First Statutes, 1977 shall be amended to add “The minimum qualifications for the appointment of teachers and other academic staff in Universities and Colleges and measures for the maintenance of standards in Higher Education promulgated by the University Grants Commission from time to time shall apply to the University from the date of promulgation of such Regulations”.

As per the above amendment any change brought about by UGC from time to time shall be applicable to University from the date of promulgation of such standards.

The above said amendment proposal in the KUFS , 1977 was approved by the Senate and has been forwarded to Hon'ble Chancellor for his assent. If the above amendment gets assent from the Chancellor no further amendments need not be made in the statutes to incorporate the UGC Amendment Regulations 2021.

The Amendment Regulations 2021, which has deferred the mandatory requirement of PhD qualification for direct recruitment of Assistant Professors in the Departments of the Universities till 01.07.2023 was placed before the Standing Committee of the Syndicate on Academic & Research held on 02.12.2022 and the Committee recommended to defer the matter. The Syndicate at its meeting held on 08.12.2022 considered the above said matter and resolved to defer the matter.



Hence as per orders of the Vice-Chancellor, the Amendment Regulations 2021, which has deferred the mandatory requirement of PhD qualification for direct recruitment of Assistant Professors in the Departments of the Universities till 01.07.2023, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to entrust the Convener, Standing committee of the Syndicate on Academics and Research to study the fourth and present amendments and submit a report before the next Standing committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D8**      ***Submission of Ph.D. thesis after the expiry of grace time- Request for condoning the delay and accepting the thesis in r/o Sri. Akhil R, Research Scholar in Botany- Reg.***

(Ac E II)

Sri. Akhil R., Full time Research Scholar in Botany under the Faculty of Science registered in the January 2018 session, under the guidance of Dr. A.K. Sreekala, Principal Scientist (Retired), Conservation Biology Division, JNTBGRI, Palode, Thiruvananthapuram has submitted a request dated 05/08/2024. The candidate has informed that his six year tenure was over on 21/06/2024. He was unable to conduct the field trips sometimes due to COVID19 lockdowns and natural calamities in the forest areas of Thamarassery and Kakkayam and that caused a bit delay in his work. However his Pre-submission seminar was conducted on 19/06/2024 before his tenure and has submitted his thesis on 30/07/2024. He has requested to give permission to accept his thesis for further process which has been recommended and forwarded by the Supervising teacher.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 21/06/2018.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2016, on full- time basis, the maximum period of research is 6 years, which has already been expired on 20/06/2024.
- The Pre-Submission seminar of the candidate was conducted on 19/06/2024.
- The candidate submitted the thesis on 30.07.2024.

In the case of Sri.Akhil R., the research period of the candidate expired on 20.06.2024, the Pre-Submission seminar was on 19.06.2024 and submitted the PhD thesis on 30.07.2024.

As per the clause (2) of the UO No. Ac EI/A1/22 dated 04/01/2023 the requests for extending the grace time for thesis submission received on or after 01/01/2023 from the Research scholars whose maximum research period expired are to be considered individually.

As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

Hence as per the orders of the Hon'ble Vice Chancellor, the matter of acceptance of the thesis submitted by Sri. Akhil R., after the grace time, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to accept the thesis submitted by Sri.Akhil.R, Research Scholar in Botany.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. D9**      ***Submission of PhD thesis after the expiry of grace time- Request for condoning the delay and accepting the thesis in r/o Sri. Praveen Raj R.S., Research Scholar in Electrical and Electronics Engineering- Reg.-***

(Ac E II)

Sri. Praveen Raj R.S., a part- time Research Scholar in Electrical and Electronics Engineering under the Faculty of Engineering and Technology registered in the January 2015 session, under the guidance of Dr. Savier J.S., Principal, College of Engineering Trivandrum, Thiruvananthapuram has submitted his thesis titled “A ROBUST HYBRID ANTI-ISLANDING METHOD FOR MICRO GRIDS” for the award of the Ph.D. Degree in the Faculty of *Engineering and Technology* on 05/08/2024. It is informed that there was a delay in thesis submission, to incorporate the changes suggested by the external expert and requested to accept the submitted thesis, which has been recommended and forwarded by the Supervising teacher.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate was on 01/10/2015.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on part- time basis, the maximum period of research is 8 years, which has already expired on 31/09/2023.
- As per UO No. AcE1/A3/7325/2021 dtd. 24/03/2021 the candidate was granted Re registration from the date of expiry of previous registration ie, 01/10/2015.
- As per UO No. 5354/2024/UOK dtd. 01/07/2024, the candidate was again granted Re registration from the date of expiry of previous registration ie, 01/10/2022.
- As per Memo No.AcE1/A4/EXN/2024/UOK dtd. 09.04.2024 the candidate was granted extension of three months from the date of its issuance.
- As per UO No. 5355/2024/UOK, dtd. 01/07/2024 the candidate was permitted to conduct his pre submission Seminar, subject to the condition that he shall submit the thesis within three months from the date of issuance of the memo mentioned above.
- The candidate failed to submit the thesis within the permitted grace time ie, on or before 08.07.2024 and submitted the thesis only on 05/08/2024.
- His pre submission seminar was conducted on 08/07/2024

As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023 the requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.

As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

In the case of Sri. Praveen Raj R. S., the research period of the candidate expired and was granted grace time for submission of thesis on or before 08/07/2024, but he submitted thesis only on 05/08/2024.

As per the orders of the Hon'ble Vice- Chancellor, the matter of acceptance of the thesis submitted by Sri. Praveen Raj R. S., Research Scholar in Electrical and Electronics Engineering who submitted his thesis after the grace time allotted for him is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to accept the thesis submitted by Sri.Praveen Raj R.S, Research Scholar in Electrical and Electronics Engineering.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D10**      ***Manonmaniyam Sundaranar International Centre for Dravidian Cultural Studies (MSICDCS) - Online Certificate Course in Functional Tamil - Panel of Guest faculty & Experts - Approval sought for - reg.***

**(Ad DI)**

The Hon. Director, Manonmaniyam Sundaranar International Centre for Dravidian Cultural Studies (MSICDCS) has forwarded a list of applicants to be included in the panel of Guest lecturers

and a list of experts, with their resumes, for handling the online classes of Certificate Course in Functional Tamil. The details are as follows:

Sl. no	Name & Address	Qualification
1	Dr. Ramamoorthy V Sathiya Bhavan, Laksham Colony, Munnar-685612 mob:9446130230	M.A Tamil M.Phil. UGC NET
2	Dr. Siva Venkatesh 2/1 Mullai nagar, Near District Court sivakasi road, Viruthunagar District, Srivilliputhur pin:626125 mob:9495777857	M.A M.Phil. Ph.D.
3	Dr. S Kamaraj Athukad Division, Pullivasal Estate, Munnar P.O, Idukki District mob:0949648759	M.A M.Phil. Ph.D.
4	D Mano Nandancode, Thiruvananthapuram Mob:8547315714	M.A M.Phil. UGC NET
5	T Monikandan Malavika, KPRA-16, Mission Junction, Attingal P.O mob:9447253542	M.A M.Phil. UGC NET
6	P. Jeen Rose 11/13 Kokkavilai, Palliyadi(p.o), Kanyakumari Dist., Pin:629169, mob:8056951667	M.A M.Phil.
7	M Vijithra Nagamangalam, Pacode (p.o), Kanyakumari, Pin:629168 mob:9486166241	M.A M.Phil. Ph.D.
8	Dr. Nisha Raffi Nishan, Tc 32/54(1), KRWA-105 A, Vattiyurkkavu, Tvpm, Pin:695013 mob:9847856717	M.A M.Phil. Ph.D.
9	M. A. Guruvuthai. W/O Saravanakumar 10/1475 MG colony, Munnar-685612 mob:9446649718	M.A M.Phil.
10	Santhosh Kumar S V Santhosh Bhavan, Kalluvettankuzhi, Adaikkakuzhip.o Kanyakumari., Pin:629153 mob:9524560424	M.A M.Phil. Ph.D UGC NET
11	Dr. M. Jaya Prakash TC 20/1516, Cherucodu lane, Karamana(p.o) Tvpm mob:7907659350	M.A M.Phil. Ph.D.

#### **Experts**

- Dr. Manickaraj, Associate Professor, Department of Tamil, Govt. Women's College, Thiruvananthapuram
- Dr. Hepsy Rose Mary, Associate Professor, Department of Tamil, University of Kerala
- Dr. Shanthi S, Associate Professor, University of College, Thiruvananthapuram
- Dr. Arul Selvi, Associate Professor, Govt.College Munnar, Idukki District
- Dr. S. P. Srinivasan, Associate Professor, University College, Thiruvananthapuram
- Dr. Syam S K, Assistant Professor, Department of Linguistics, University of Kerala

As per the orders of the Vice - Chancellor, the matter of creating a Panel of guest faculty & experts for handling the Online classes of Certificate Course in Functional Tamil in Manonmaniyam Sundaranar International Centre for Dravidian Cultural Studies (MSICDCS), is placed before the Standing Committee of the Syndicate on Academics & Research, for approval.

**Recommendation:** *The Committee considered the above matter and recommended to approve the panel by excluding P. Jeen Rose and M.A.Guruvuthai, mentioned under Sl.No 6 and 9 respectively, as they qualified neither UGC-NET nor PhD Degree. Also recommended to approve the Panel of experts.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. D11 Department of Statistics - Panel of Guest Faculties for handling Classes of FYUGP - Approval - reg.**

**(Ad DI)**

The Head, Department of Statistics, vide letter no.13/Stat/24 dated 06.06.2024, has submitted a Panel of Guest Faculties, for handling classes of the Four Year Undergraduate Programme (FYUGP) in the Department, along with their biodata & minutes of the Department Council held on 03.06.2024, recommending the matter. The panel submitted by the HOD is as follows:

Sl.No.	Name of the Faculty & Address	Previous Service details	Educational Qualification
1.	Dr. S. H. S. Dharmaja Samadharmasadan TARA-12, Thaliyal, Karamana P.O. Thiruvananthapuram	Associate Professor & Head (Retd.), Govt. College for Women, Vazhuthakaddu, Thiruvananthapuram	M.Sc. Statistics Ph. D
2.	Shri. Somasekharan Pillai M TC -19/607(7), South Road Mudavanmugal, Poojappura Thiruvananthapuram	Associate Professor & Head (Retd.), University College, Thiruvananthapuram	M.Sc. Statistics
3.	Dr. Philip Samuel, Bethel, Behind SIMS Sankar Hospital Jn., Kollam	Associate Professor & Head (Retd.), University College, Thiruvananthapuram	M.Sc. Statistics M.Phil Ph.D

It may be noted that, an amount of Rs. 2,00,000/- was allotted towards the wages of Guest Lecturers in the current year's Budget Estimates of the University, under "Part - I NP - MH: 24 Department of Statistics - 4/1218 - Wages of Contingent Employees/Guest Lectures".

The present staff strength in the Department of Statistics is as follows:

Sl.No.	Post	Sanctioned Strength	Present Strength	No: of contract staff
1.	Assistant Professor	5	4	2
2.	Associate Professor	3	Nil	Nil
3.	Professor	Nil	Nil	Nil

As per the orders of the Vice - Chancellor, the Panel of guest faculties, for handling the classes of Four Year Under Graduate Programme (FYUGP) in the Department of Statistics, is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration & approval.

**Recommendation:** *The Committee considered the above matter and recommended to approve the panel.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D12 Joint CSIR-UGC JRF –Request for sanction of Leave Under Intermittent Break category-Smt. Renjini R J, Research Scholar in Mathematics-reg.**

**(Ac.EIV)**

Smt. Renjini R J, Research Scholar in Mathematics, Department of Mathematics, University of Kerala, Kariavattom has requested for Leave under the Intermittent Break Category.

Smt. Renjini R J, Research Scholar in Mathematics, had joined for research on 06.01.2021 and was granted registration for Ph.D vide U.O No. AcEVI/2127/2021/UOK, dated 22.04.2021. She was awarded UGC JRF with effect from 06.01.2021 onwards. She has requested for Leave under the Intermittent Break Category on Medical grounds for a period of 92 days w.e.f 01.10.2023 to 31.12.2023 along with supporting documents. Her Supervising Teacher, Dr.Krishna Kumar G, Assistant Professor, Department of Mathematics, University of Kerala, Kariavattom and The Head, Department of Mathematics, University of Kerala, Kariavattom have duly recommended it.

As per UGC XIIth plan guidelines (Revised), women candidates are eligible for Intermittent Break for a maximum period of one year. This leave can be availed 3 times during the entire period of

fellowship. The period of Intermittent Break should not be counted towards the tenure of the fellowship and thus effectively the total period of fellowship will remain the same.

As per the order of the Hon'ble Vice-Chancellor, the request received from Smt.Renjini R.J, Research Scholar in Mathematics for sanction of Leave under Intermittent Break Category on Medical grounds for a period of 92 days w.e.f 01.10.2023 to 31.12.2023 is placed before the Standing Committee of the Syndicate on Academics and Research for appropriate consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request submitted by Smt.Renjini R J, Research Scholar in Mathematics.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D13 സർക്കാർസംസ്കൃതം**

**കൃതകോളേജ്സാഹിത്യവിഭാഗംഅധ്യക്ഷയോ.ലീന.സി.പി.**

**സമർപ്പിച്ചിരിക്കുന്നകത്ത് -ഡീനിന്റെഅഭിപ്രായം -**

**സംബന്ധിച്ച്**

(Ac.AII)

ഗവൺമെന്റ്സംസ്കൃതം കോളേജ്സാഹിത്യവിഭാഗം അധ്യക്ഷയോ.ലീന.സി.പി സമർപ്പിച്ചിരിക്കുന്ന പരാതിയിലെ വിഷയങ്ങളിൽ, 2024 അധ്യയന വർഷത്തേക്കുള്ള എംഎ സംസ്കൃതം സിലബസ്വർക്ക്ഷോപ്പിൽ പരിചയ സമ്പന്നരായ ബോർഡ്ഓഫ്സ്റ്റഡീസ്അംഗങ്ങളെത്തന്നെ സാഹിത്യ സിലബസ്ചെയ്യുവാൻ നിയോഗിക്കുവാൻ ബോർഡ്ചെയർമാനോട്അഭ്യർത്ഥിച്ചതായും സിലബസ്രൂപീകരണം സംബന്ധിച്ച ചർച്ചകളിൽ സജീവമായി പങ്കെടുത്തതായും എന്നാൽ ടിയാൻറെ കോളേജിൽ വച്ചുനടന്ന പ്രസ്തുത സിലബസ്പരിഷ്കരണ വർക്ക്ഷോപ്പിൽ ആരോഗ്യപരമായ കാരണങ്ങളാലും ഔദ്യോഗികപരമായ കാരണങ്ങളാലും ടിയാൻറെ വകുപ്പിൽ ഉള്ള മൂന്ന് അധ്യാപകരും പങ്കെടുത്തില്ലെന്നും, അവയിലെടുക്കുന്നതായി ബോർഡ് ഓഫ്സ്റ്റഡീസ്ചെയർമാനെ അറിയിച്ചതായുംപറഞ്ഞിരിക്കുന്നു. ഈവർക്ക്ഷോപ്പിൽ വെച്ച്ഇവരുടെ അസാന്നിധ്യത്തിൽ സാഹിത്യ വിഭാഗത്തെക്കുറിച്ചു വളരെയധികം മോശമായി വിമർശിക്കപ്പെട്ടതായി അറിയുവാൻ കഴിഞ്ഞെന്നും ഭാവിയിൽഇത്തരം പ്രശ്നങ്ങൾ ഉണ്ടാകുന്നതിനു പരിഹാരമായി സാഹിത്യ വിഭാഗത്തിന്പ്രത്യേകം ബോർഡ്ഓഫ്സ്റ്റഡീസ്രൂപീകരിക്കുവാൻ നടപടിയെടുക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു കൂടാതെ സംസ്കൃതത്തിലെ ഓരോവിഭാഗത്തിനും പ്രത്യേകം ബോർഡ്ഓഫ്സ്റ്റഡീസ്പേണമെന്ന് ആവശ്യപ്പെട്ടിരിക്കുന്നു.

യോ.ലീന.സി.പി.യുടെ പരാതി ലഭിച്ചതിനെ തുടർന്നജിസ്ട്രാറുടെ ഉത്തരവ്പ്രകാരം 1.4.2024-നു സംസ്കൃതം (പി.ജി) ബോർഡ്ഓഫ്സ്റ്റഡീസിന്റെ പ്രത്യേക യോഗംചേരുകയും യോഗത്തിന്റെ ചുവടെചേർത്തിരിക്കുന്ന അഭിപ്രായങ്ങൾ ഫാക്കൽറ്റി ഓഫ്ഓറിയന്റൽ സ്റ്റഡീസ്ഡീൻ സാക്ഷ്യപ്പെടുത്തുകയും ചെയ്തിട്ടുണ്ട് :

- സിലബസ്പരിഷ്കരണത്തിനായി പരിചയസമ്പന്നരായ ബോർഡ്ഓഫ്സ്റ്റഡീസ്അംഗങ്ങളെ സിലബസ്ചെയ്യുവാൻ നിയോഗിക്കണമെന്ന അഭ്യർത്ഥന ചെയ്തതായി പറയുന്നത്സത്യസന്ധമായ കാര്യം അല്ല. വർക്ക്ഷോപ്പിൽ സാഹിത്യ വിഭാഗത്തിന്റെ നിസ്സഹകരണം അന്തന്നെ സർവകലാശാലാ

രജിസ്ട്രാറുടെ സമക്ഷം അറിയിച്ചതാണ്. അവസാനദിവസം സമാപന സെക്ഷനിൽ മാത്രം ഡോ.ലീന.സി.പി. പങ്കെടുക്കുകയും എല്ലാ പ്രവൃത്തികളും ചെയ്യാമെന്ന് പരസ്യമായി പറയുകയും ചെയ്തു.

- സാഹിത്യവിഭാഗത്തെ പ്രതിനിധീകരിച്ചു തുടക്കം മുതൽ വർഷോപ്പിൽ സഹകരിക്കാതെ വന്നതിനാൽ രാവിലെ നടക്കുന്ന റിവ്യൂമീറ്റിംഗിൽ സാഹിത്യം വിഭാഗത്തിന്റെ അസാന്നിധ്യം ശ്രദ്ധയിൽപ്പെടുത്തിയതിനെയാണ് അപമാനിച്ചതായി ഉന്നയിച്ചിരിക്കുന്നത്. ബോർഡ് ഓഫ് സ്റ്റഡീസ് അംഗമല്ലാത്തതിനാൽ സിലബസ് പ്രവൃത്തികൾ ചെയ്യില്ല എന്നാക്കലോ, രേഖാമൂലമോ ഡോ.ലീന.സി.പി. അറിയിച്ചിട്ടില്ല.
- വർഷോപ്പിന്റെ നടത്തിപ്പിൽ എക്സ്പെർട്ട്, ബോർഡ് ഓഫ് സ്റ്റഡീസ് അംഗങ്ങൾ, ഫാക്കൽറ്റി അംഗങ്ങൾ എന്നിവരിൽ ഡോ.ലീന.സി.പി. ഒഴികെ മറ്റാരും തന്നെ ഒരു തരത്തിലുള്ള പ്രയാസങ്ങളോ പരാതികളോ ഉന്നയിച്ചിട്ടില്ല എന്നതും ശ്രദ്ധേയമാണ്.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം സർവകലാശാലാ സിന്ററി കോളിന്റന്റെ അക്കാദമിക്സ് ആൻഡ് റിസേർച്ച് സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ 13.6.2024-നു ചേർന്ന യോഗം പരിഗണിക്കുകയും ഫാക്കൽറ്റി ഓഫ് ഓറിയന്റൽ സ്റ്റഡീസ് ഡീനിന്റെ അഭിപ്രായം തേടുവാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു. 02.07.2024-നു ചെന്ന സർവകലാശാലാ സിന്ററി കോളിന്റന്റെ ടിശിപാർശ അംഗീകരിച്ചതിനെ തുടർന്നെ വൈസ് ചാൻസലറുടെ അനുമതിയോടുകൂടി ഫാക്കൽറ്റി ഓഫ് ഓറിയന്റൽ സ്റ്റഡീസ് ഡീനിന്റെ അഭിപ്രായം തേടുകയും ചെയ്തു.

ഡീനിന്റെ അഭിപ്രായം ചുവടെ ചേർക്കുന്നു :

“സിലബസ് തയ്യാറാക്കുന്ന ജോലി കൂടുതൽ വാദിത്വമുള്ളതും ഗൗരവാവഹവുമാണ്. നിലവിലെ രീതിയിൽ അത് ഏറ്റെടുക്കുന്ന കുറ്റമറ്റ വിധത്തിൽ നടന്നു വരുന്നു. ഒരു സംവിധാനത്തിന്റെ ഭാഗമായിരുന്നു കൊണ്ട് അതിനെ കുറ്റപ്പെടുത്തുന്നത് ആശാസ്യമല്ല. പിഴവുകൾ വിദ്യാർത്ഥികൾക്ക് പ്രയാസവും സ്ഥാപനത്തിന് ക്ഷീണവും ഉണ്ടാക്കിയിട്ടുണ്ട് എന്ന് മറന്നുകൂടാ. അതിനാൽ അവ ആവർത്തിക്കാതിരിക്കാൻ ബന്ധപ്പെട്ടവരെല്ലാം ശ്രദ്ധിക്കണം. സംവിധാനം മെച്ചപ്പെടുത്തുന്നതിന് ഉൾപ്പെടുത്തിയും പരിഷ്കരിച്ചുകൊണ്ടുള്ള നടപടികൾ സ്വീകരിക്കാവുന്നതാണ്.”

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം സർവകലാശാലാ സിന്ററി കോളിന്റന്റെ അക്കാദമിക്സ് ആൻഡ് റിസേർച്ച് സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയായി സമർപ്പിക്കുന്നു.

**Recommendation:** *The Committee considered the above matter and recommended to dispose the matter by accepting the report of the Dean, Faculty of Oriental Studies.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D14** *Reconstitution of Board of Studies in Applied Arts and Board of Studies in Engineering (Pass III)- reg.*

**(Ac.D)**

The Board of Studies in Engineering (Pass III) expired on 17.08.2023 and the Board of Studies in Applied Arts expired on 29.09.2023.

It may be noted that the matter regarding the reconstitution of Board of Studies in 49 subjects including the Board of Studies in Applied Arts and Board of Studies in Engineering(Pass III) is placed before the Syndicate held on 15.02.2024 and the Syndicate resolved to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research, Dr.P.MRadhamany, Member Syndicate and the Registrar to finalize the list for the reconstitution of the Board of Studies (49 Boards) by considering the list received from the Affiliated Colleges. Since the quorum /panel of faculties for the reconstitution of Board of Studies in Applied Arts and Board of Studies in Engineering (Pass III) as per the statute was insufficient, the above boards were not reconstituted.

Ac.AIII section vide note dated 15.03.2024 has informed that the faculties of B.Tech Degree courses like Information Technology, Computer Science & Engineering and Electronics & Communication are not included in Engineering (Pass I and Pass II) board and for smooth academic activities, Board of Studies in Engineering(Pass III) has to be reconstituted at the earliest with faculties of the above said branches of B.Tech Degree courses.

Ac.AIV section vide note dated 19.03.2024 informed that the Board of Studies in Applied Arts was not reconstituted after expiration of its term on 29.09.2023. Various academic activities dealing with these faculties including requests from students are halted temporarily due to above said matter.

The statutory provisions with respect to the constitution of Board of Studies are detailed below. As per the statute 1, 4(c) (i), (ii), (iii) and 5 in chapter 11 of Kerala University first statute 1977-

Constitution: - (1)There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:

Provided however that post graduate studies, in each subject may have separate Board of Studies-

(2) The Board of Studies shall be constituted by the Syndicate.

(3) The members of the Board of Studies shall be appointed by the Syndicate.

4 c (i)- The Board of Studies of undergraduate courses in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.

(ii) The Board of Studies for post-graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Departments if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized institution outside the University.

(iii) A teacher should have, not less than fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.

5. Reconstitution of the Board of Studies:- The Board of Studies shall be reconstituted by the Syndicate once in three years.

The Syndicate held on 02.07.2024 vide Item No.11.22 considered the matter regarding the reconstitution of Board of Studies in Applied Arts and Board of Studies in Engineering(Pass III) and resolved to refer the matter before the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the reconstitution of Board of Studies in Applied Arts and Board of Studies in Engineering(Pass III) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to entrust the Convenor, Standing committee of the Syndicate on Academics and Research to submit a proposal before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Academics and Research held on 08.10.2024, be approved.
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**Item No. 15.06.D15      *Publication of Ph.D. thesis in respect of Dr. Abhilash V.S. in Management Studies –reg.***

(Ac.EV(A))

Dr. Abhilash, V.S. who was awarded Ph.D. Degree in Management Studies (Reg. No. 15100) on 02/07/2024 has requested to grant permission to publish his Ph.D. thesis titled “CREDIT RISK MANAGEMENT OF LISTED COMPANIES IN INDIA”

As per the Statute 3(XV) of Chapter 23-B Faculty of Management Studies of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

- The University will not take any financial liability on its part for publication of the thesis.
- Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
- The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As ordered by the Vice Chancellor, matter regarding the granting of permission for the publication of the Ph.D. thesis of Dr. Abhilash, V.S. is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:**      *The Committee considered the above matter and recommended to agree with the request as per norms.*

***Resolution of the Syndicate***

<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.
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**Item No. 15.06.D16      *Ph.D. Thesis submission- Request for granting additional time for rectifying the defect- Research Publication- in r/o Smt.Meera V., Research Scholar in Biotechnology-reg.***

(Ac E II)

Smt. Meera V., a full-time Research Scholar for the PhD Degree in Biotechnology working under the Guidance of Dr. Jackson James, Scientist G, Neuro-Stem Cell Biology Lab, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram has submitted her thesis titled “Role of Notch and related regulatory pathways in the maintenance and fate specification of adult neural progenitors” for the award of the PhD Degree in the Faculty of Applied Sciences and Technology on 08.07.2024. The registration and the research work undertaken by the candidate is as per the Regulations for award of Ph.D Degrees, University of Kerala, 2016. After verification of the application, Defect Memo was issued on 10.07.2024

Out of the defects pointed out in the Defect Memo, the candidate has submitted all the documents except the mandatory Research Publication on 20.07.2024. Also the candidate has submitted a request on 15.07.2024, on 23.07.2024 seeking extension of 2 months time to submit the Research Publication, which has been forwarded by the Supervising Teacher.

In this regard, it may please be noted that, in the case of defective applications, in which memo had already been sent, a final memo shall be sent to the applicants providing a period of fifteen (15) days to rectify the defects. The application for valuation of thesis submitted by those candidates who failed to rectify the defects within the prescribed time limit, as mentioned in the Memo, shall be treated as invalid and will be removed from active submission (U.O.No.Ac.EII/2021 Dated: 15.12.2021)

Moreover, as per Clause 8.5 of U.O.No.Ac.EI/10685/(1)/2016 dated: 12/08/2016, regarding Regulations for award of Ph.D. Degrees, University of Kerala, 2016, *Ph.D. scholars shall publish at least one research paper in refereed journal, duly approved by the UGC/ University, and make two paper presentations in conferences/seminars, recognized by the Department Council concerned, before the submission of the thesis for adjudication and produce evidence for the same in the form of presentation certificates and reprints.*

As per the orders of the Hon’ble Vice-Chancellor, the request from Smt. Meera V., Research Scholar seeking 2 months time to submit the documents regarding the Research Publication and to



clear the defects in the submitted application for thesis submission is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the matter and recommended to grant two months of grace time for submitting the documents regarding the Research Publication and to clear the defects in the submitted application for thesis submission.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.D17** *Request for extension of time for submission of Ph.D thesis and acceptance of the submitted thesis - Smt. Reena Raveendran, Full Time Research Scholar in Computational Linguistics – Reg.*

*(Ac E II)*

Smt. Reena Raveendran, a full-time Research Scholar in Computational Linguistics under the Faculty of Applied Sciences and Technology registered in the July 2013 session, under the guidance of Dr.S.Kunjamma, Professor & Head (Rtd), Department of Linguistics, University of Kerala, Kariavattom, Thiruvananthapuram and co-guidance of Dr.D. Muhammad Noorul Mubarak, Associate Professor & Head, Department of Computer Science, University of Kerala, Kariavattom, Thiruvananthapuram has submitted a request on 27.07.2024. The candidate has requested to condone the delay in submitting the thesis within specified period by giving an extension and to accept the thesis submitted on 29.06.2024 after the grace time allotted, which has been recommended and forwarded by the Research Supervisors. She has informed that, even though the pre-submission seminar was conducted on 30.05.2023; she couldn't submit the thesis on or before 06.04.2024 which was the time extension granted for submission of thesis, as she has to modify the title of the thesis as per the suggestion given by the external expert during the Pre-submission seminar, which required to do some additional work in her thesis. Hence the candidate has requested to condone the delay and accept her thesis for evaluation.

It may be noted that, on the basis of the request from the candidate, she was granted grace time of one month from the date of issuance of Memo.No.Ac.E.II/4/39457/23 dated: 07/03/2024, as per the resolution of the Syndicate held on 15.02.2024. Earlier also she has availed 2 months grace time for submitting the thesis as per the Syndicate resolution dated 04.10.2023.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 27/07/2015.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on full- time basis, the maximum period of research is 5 years, which has already expired on 26/07/2020.
- Vide U.O. No. Ac.E1/2022/UOK dated: 31.10.2022, grace time for submitting the thesis to the research scholars whose maximum research period expired was extended upto 31.12.2022.
- Vide U.O. No. 325/2021/UOK dated 22.01.2021, Re-registration has been granted to the candidate from the date of expiry of previous registration ie, 27.07.2019.
- Vide U.O.No.3859/2023/UOK dated: 04.05.2023, sanction has been accorded by the Vice-Chancellor to conduct the pre-submission seminar subject to the condition that the scholar shall submit the thesis within three months, from date of issuance of the memo No.Ac.E1/A2/4214/2023/UOK dated: 27.03.2023. Thus the candidate has to submit the thesis on or before **26.06.2023**. The pre-submission seminar was conducted on **30.05.2023**.

It may please be noted that the superannuation of **Dr. S. Kunjamma** was on **30.06.2023**. As per clause 9.2 of U.O No. Ac. E1/2016 dtd. 01.02.2016,

- ‘The Research Supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars and as per U.O No. Ac.E1/2018 dtd. 31.05.2018,

- ‘Research Scholars who have conducted their Pre- Submission Seminar under Research Supervisors mentioned under Clause 9.2 of the above said U.O will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of Pre- Submission Seminar which is the permissible period between the conduct of Pre- Submission Seminar and submission of thesis’.
- As per the clause (2) of the **U.O. No. Ac EI/A1/22 dated 04/01/2023**, requests for extending the grace time for thesis submission received on or after **01/01/2023** from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on **17/01/2023**, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay **a fine of Rs. 2000/- for every 30 days or part thereof** after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the research period of the candidate expired on 26.07.2020. Eventhough the pre-submission seminar was conducted on 30.05.2023, the grace time allotted for submission of thesis expired on 26.06.2023. The research supervisor retired on 30.06.2023. Also the candidate has already availed one month extension for submission of thesis as per the resolution of the Syndicate dated 15.02.2024, which expired on 06/04/2024. Earlier also she has availed 2 months grace time for submitting the thesis as per the Syndicate resolution dated 04.10.2023.

The candidate has submitted the thesis with a delay of 305 days after the stipulated time period of three months from the date of conduct of pre-submission seminar. The candidate has requested to condone the delay in submission of Ph.D thesis and to accept her thesis submitted on 29.06.2024 and she has remitted Rs. 22,000/- (Remittance No. 24072575 dated 09.08.2024) as late fee towards submission of thesis.

As per the orders of the Hon’ble Vice Chancellor, the matter of acceptance of the thesis submitted by Smt. Reena Raveendran, after the expiry of allotted grace time by remitting required fine, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to accept the thesis submitted by Smt.Reena Raveendran, Research Scholar in Computational Linguistics.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.D18**      **National Education Policy 2020 - Professor of Practice - appointment – reg.**

(IQAC)

National Education Policy 2020 recommends integrating vocational education with general education and strengthening industry-academia collaboration in every Higher Education Institution (HEI). Towards this, the UGC has taken a new initiative to bring the industry and other professional expertise into the academic institutions through a new category of positions called “**Professor of Practice**”.

UGC has launched UTSAH (Undertaking Transformative Strategies and Actions in Higher Education) portal, to track the status of HEIs on various thrust areas of implementing NEP- 2020 and the details of the persons appointed as the Professor of Practice, have also to be furnished in the said portal.

The general guidelines to be followed on appointment of Professor of Practice as stipulated in NEP 2020 are detailed below:

**Eligibility:**

- Distinguished experts who have made remarkable contributions in their professions from various fields such as engineering, science, technology, entrepreneurship, commerce, social sciences, media, literature, fine arts, civil services, armed forces, legal profession, community development, panchayati raj, rural development, watershed development, water-harvesting,

organic farming, small green energy systems, municipal planning, community participation, gender budgeting/planning, inclusive development of tribals and public administration among others. *Those who have proven expertise in their specific profession or role with at least 15 years of service/ experience, preferably at a senior level, will be eligible for Professor of Practice.*

- A formal academic qualification is not considered essential for this position if they have exemplary professional practice in lieu. These experts will also be exempted from the requirement of publications and other eligibility criteria stipulated for the recruitment of faculty members at the Professor level. However, they should possess the skills to carry out the duties and responsibilities specified in the following section.
- The number of Professors of Practice in a HEI, at any point in time, should not exceed 10% of the sanctioned posts in a HEI.

**(It may be noted that the current sanctioned strength of faculty in University of Kerala is 298. Therefore the maximum number of Professors of Practice to be appointed shall not exceed 29)**

**General Conditions:**

- The engagement of Professor of Practice will be for a fixed term.
- The engagement of Professor of Practice will be exclusive of the sanctioned posts of a university/college. It will not affect the number of sanctioned posts and the recruitment of regular faculty members.
- Professor of Practice is *not open for those in teaching profession- serving or retired.*

**Categories of Engagement:**

It is envisioned that Professor of Practice can be engaged in one of the following categories:

- Professor of Practice funded by Industries
- Professor of Practice funded by HEIs from their own resources
- Professor of Practice on Honorary basis

**Procedure for selecting Professor of Practice**

- The **Vice-Chancellors/Directors may invite nominations** from eminent experts for Professor of Practice positions.
- The experts willing to serve may also be nominated or they can send their nomination to the Vice-Chancellor/ Director with a detailed bio data and a brief write-up about their potential contribution to the HEI.
- Such nominations will be considered by a selection committee consisting of two senior Professors from the HEI and one eminent external member. Based on the recommendations of this committee, the Academic Council and the Executive Council or statutory bodies of the HEI will decide on the engagement.

- **Tenure:**

The engagement may be initially for up to one year, which may be extendable based on the assessment criteria devised by the HEI. The maximum duration of service of Professor of Practice at a given institution should not exceed three years and is extendable by one year in exceptional cases and the total service should not exceed four years under any circumstance.

As per the orders of the Hon'ble Vice Chancellor, the proposal of appointing Professor of Practice in the University of Kerala based on the guidelines stipulated in NEP- 2020 was placed before Syndicate for consideration. The Syndicate held on 31.08.2024 (Item No. 13.09) resolved to place the matter before the Standing Committee of the Syndicate on Academics and Research. Accordingly, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**(APPENDIX)**

***Recommendation: The Committee recommended to forward the matter before Standing Committee of the Syndicate on Staff, Equipment and Buildings.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D19 Department of Economics - Panel of Guest Teachers for FYUG Programme - Approval of - reg.**

**(Ad. DIII)**

The Head, Dept. of Economics has forwarded a Panel of guest lecturers, for engaging classes of FYUG programme in the Department, for approval. It is stated that, the Department Council held on 09.08.2024, has recommended to include them in the panel for handling FYUG programmes. The details of the faculties in the Guest panel are as follows:

Sl.No	Name	Qualifications
1	Dr. V. Nagarajan Naidu Associate Professor & Head (Rtd) Department of Economics University College, Thiruvananthapuram.	Degree in Economics MA. in Economics Master of Regional Planning (M.R.P) UGC JRF Ph. D PGDCA MBA
2	Dr. R. Pushpakumari Associate Professor & Head (Rtd) Department of Economics University College, Thiruvananthapuram.	MA in Economics M. Phil Economics Ph. D Economics
3	Dr. Arunjilal G L Associate Professor & Head (Rtd) Department of Economics University College, Thiruvananthapuram.	MA in Economics B. Ed. Social Science M. Ed. Advanced methodology of Teaching Social Science & Economics of Education. M. Phil Economics Ph. D Economics
4	Dr. Jayasankar B Associate Professor (Rtd) Govt. Arts College Thiruvananthapuram.	MA in Economics UGC NET M.Phil MBA Bachelors Degree in Law

\* The current faculty position in the Department of Economics, is as follows:

Sl. No	Name of the Post	Sanctioned Strength	Filled	Vacancy	Courses Offered
1	Professor	2	1	1	M.A (Financial Economics), M. A (Economics), Ph.D, PDF, FYUG Programme
2	Associate Professor	3	2	1	
3	Assistant professor	3	3	0	

As per the orders of the Vice - Chancellor, the matter of approving the above Panel of Guest Teachers, for engaging classes of FYUGP, as requested by the Head, Department of Economics, is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to approve the panel by excluding Dr. Arunjilal G.L., mentioned under Sl.No. 3*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D20 Mass representation from the students of M.Com Rural Management Programme at University of Kerala Study and Research Centre (UKSRC), Alappuzha- reg.**

**(Admn A VI)**

The students of M.Com Rural Management programme offered at University of Kerala Study and Research Centre, Alappuzha in their representation to the Hon. Vice Chancellor, University of Kerala, submitted various complaints about the lack of facilities at the Centre. Some of their

complaints include the inability to select Elective Courses of their choice and lack of reference books for the existing Elective Courses. They had raised complaints about the lack of infrastructure (Hostel, Canteen, Rest room, Toilet & Wi-Fi etc) and sufficient staff (Section Officer, Assistant & Casual Labourer) for the Course. They had pointed out difficulties in participating programmes conducted at the Kariavattom campus, lack of National Service Scheme at the Centre. They had also allege that even though it is known as a Research Centre there is no Research Guide appointed at the Centre. The students of M.Com Rural Management Programme had requested to shift the M.Com Rural Management course to the Department of Commerce, Kariavattom campus.

It may be noted that the M.Com Rural Management course was started in UKSRC, Alappuzha, as an extension of Department of Commerce, University of Kerala, Kariavattom, as envisaged in the Budget Speech 2017-18. One Honorary Director-in -Charge and three Assistant Professors (on contract basis) have been posted for handling the Course at the Centre. In spite of the basic facilities provided for the functioning of the M.Com Course, necessary steps have been taken by the University for the developmental activities in the Centre. On the basis of the various meetings conducted with the Syndicate Members, Hon. Director, other staffs and students of M.Com Rural Management and previous mass representations received from the students of M.Com Rural Management course various measures have been taken to provide more facilities to the Students.

The Syndicate at its meeting held on 14.08.2023, vide item no. 02.05 resolved to constitute a sub-committee consisting of Adv. G.Muraleedharan Pillai, Sri. R.Rajesh and Dr. K.G. Gopchandran, Members Syndicate to examine whether to continue the ongoing developmental activities at the University of Kerala Study and Research Centre (UKSRC), Alappuzha or to shift the M.Com Rural Management course to the Department of Commerce, Kariavattom campus and submit a detailed report before the Standing Committee of the Syndicate.

However, during this period further representations were received from the students of M.Com Rural Management programme and a request has been received from Sri. V.D. Satheesan, Leader of Opposition for Shifting the M.Com Rural Management course from UKSRC, Alappuzha to the Department of Commerce, Kariavattom. These requests were also considered by the sub-committee. Now the sub-committee has submitted its report.

As per the orders of the Vice-Chancellor, the report (copy appended) submitted by the Sub-Committee constituted to examine whether to continue the ongoing developmental activities at the University of Kerala Study and Research Centre, Alappuzha or to shift the M.Com Rural Management course to the Department of Commerce, Kariavattom campus is placed before the Standing committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

#### (APPENDIX)

**Recommendation:** *The Committee recommended to place the matter before Standing Committee of the Syndicate on Departments and Other Institutions of the University.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06. D21** *Request for extension of time for submission of Ph.D thesis and acceptance of the submitted thesis - Smt. Veena R.K, Full time Research Scholar in Physics- reg.*

**(Ac E II)**

Smt. Veena R.K, a full time Research Scholar in Physics under the guidance of Dr. Sagar S., Associate Professor of Physics, Central Polytechnic College, Thiruvananthapuram within the Faculty of Science registered in the January 2016 session has submitted a request on 12.08.2024. The candidate has requested to condone the delay in submitting the thesis within specified period by giving an extension and to accept the thesis submitted on 12.08.2024 after the grace time allotted, which has been forwarded by the Supervising teacher. She has informed that, even though the pre-submission seminar was conducted on 13.05.2024; she couldn't submit the thesis on or before 08.07.2024 which was the time extension granted for submission of thesis, due to the delay occurred in taking the measurements for thesis work as per the suggestions from the Pre-Submission Seminar

and due to pregnancy related health issues. Hence the candidate has requested to condone the delay in submitting her thesis and accept her thesis for evaluation.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 20/09/2016.
- The registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on full-time basis, the maximum period of research is 5 years, which has already expired on 19/09/2021.
- As per the U.O. No. Ac. EI/2022 dated 31/10/2022, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to 31/12/2022.
- Vide Memo No. Ac EVI(4)/8323/2023/UOK dated 09/04/2024, the grace time for submitting the thesis of Smt. Veena R.K was extended upto three months from the date of issuance of the memo, consequent to Syndicate resolution dated 15.03.2024.
- As per the U.O. No.3273/2024/UOK dated 14/04/2024 the candidate was permitted to conduct the Pre-submission Seminar subject to the condition that the scholar can avail the grace time of three months from the date of issuance of the memo No.Ac EVI(4)/8323/2023/UOK dated 09/04/2024, as per the resolution of the Syndicate held on 15.03.2024 for the submission of the thesis.
- The Pre-Submission seminar of the candidate was conducted on 13/05/2024 and she was supposed to submit the thesis on or before 08/07/2024.
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

In this case, the research period of the candidate expired on 19/09/2021. The general extension of grace time allotted for submission of thesis expired on 31/12/2022. Even though the pre-submission seminar was conducted on 13/05/2024, the grace time allotted for submission of thesis was expired on 08/07/2024.

Now, the candidate has requested to condone the delay in submission of Ph.D thesis and to accept her thesis submitted on 12.08.2024.

As per the orders of the Hon'ble Vice Chancellor, the matter of acceptance of the thesis submitted by Smt. Veena R.K, after the expiry of allotted grace time, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to accept the thesis submitted by Smt. Veena R.K, Research Scholar in Physics.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D22** *Request for extension of time for submission of thesis- Smt. Lekshmi R. Nair, Part- Time Research Scholar in ECE- Reg.*

*(Ac E II)*

Please see the request received on 09.08.2024 from Smt. Lekshmi R. Nair, a part- time Research Scholar in Electronics and Communication Engineering under the Faculty of Engineering and Technology registered in the January 2014 session, under the guidance of Dr. Shiny G., Principal, Govt. Engineering College, Barton Hill, Thiruvananthapuram and the co-guidance of Late Dr. Sakunthala S. Pillai, Professor (Rtd.), Dept. of ECE, Mar Baselios College of Engineering and Technology, Thiruvananthapuram. The candidate has requested to grant an extension of three months to submit her thesis, which has been recommended and forwarded by the supervising teacher.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration is 25/03/2015
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on part- time basis, the maximum period of research is 8 years, which has already expired on 24/03/2023.
- As per Memo No. AcE1/A4/EXN/2024/UOK dtd. 09.04.2024 the candidate was granted extension of three months from the date of its issuance, vide Syndicate Resolution dtd. 15/03/2024.
- As per UO No. 5353/2024/UOK, dtd. 01/07/2024 the candidate was permitted to conduct her pre submission Seminar, subject to the condition that she shall submit the thesis within three months from the date of issuance of the memo mentioned as the above.
- The candidate failed to submit the thesis within the permitted grace time ie, on or before 08.07.2024
- Her pre submission seminar was conducted on 31/07/2024

As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.

As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a fine of Rs. 2000/- for every 30 days or part thereof after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the Pre submission seminar was conducted on 31/07/2024 and the grace time allotted to submit the thesis was upto 08/07/2024. Now the candidate has submitted a request to grant her an extension of three months for submitting the thesis.

As per the orders of the Hon'ble Vice- Chancellor, the request of Smt. Lekshmi R. Nair seeking extension of three months time for submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the matter and recommended to grant three months of grace time for submitting the thesis from the date of issuance of Memo provided the scholar remits the fine for late submission of thesis as stipulated in the UO dated 27.11.2020.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D23** *Submission of PhD thesis after the expiry of Research period- Request for condoning the delay and accepting the thesis in r/o Sri. Vishnu D., Research Scholar in Electronics and Communication Engineering - Reg. (Ac E II)*

Sri. Vishnu D., a part- time Research Scholar in Electronics and Communication Engineering under the Faculty of Engineering and Technology registered in the July 2015 session, under the guidance of Dr. Shahul Hameed T. A., Principal (Rtd.), TKM College of Engineering, Kollam and the coguidance of Dr. Sheeba O., Professor (Rtd.), Department of ECE, TKM College of Engineering, Kollam has submitted his thesis titled "DESIGN AND PERFORMANCE ANALYSIS OF COMPOUND RECONFIGURABLE ANTENNA USING METASURFACE" for the award of the Ph.D. Degree in the Faculty of Engineering and Technology on 23/08/2024. It is informed that due to some personal issues he was unable to submit his thesis by the original deadline of 16/06/2024 and also informed that now the thesis was ready to submit for evaluation. He also apologized for the delay and requested to accept the submitted thesis, which has been recommended and forwarded by the Supervising teachers.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate was on **16/06/2016**.
- Since the registration and the research work undertaken by the candidate is as per the **Regulation for award of Ph.D. Degrees, University of Kerala, 2009**, on **part- time basis**, the maximum period of research is **8 years**, which has already expired on **15/06/2024**.
- As per UO No. 2076/2020/UOK dtd. 01/07/2020, the candidate was granted Re registration from the date of expiry of previous registration ie, 16/06/2016.
- As per UO No. 3332/2024/UOK, dtd. 16/04/2024 the candidate was permitted to conduct his pre submission Seminar, **and the same was conducted on 29/05/2024**.
- The superannuation of the supervisor Dr. Shahul Hameed T. A. was on 31/05/2024. As per Clause 9.2 of U. O. No. AcEI/2016 dated 01.02.2016, the research supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of the then existing research scholars.

As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023 the requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.

As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

In the case of Sri. Vishnu D., the research period of the candidate expired on 15/06/2024, and he submitted thesis on 23/08/2024.

As per the orders of the Hon'ble Vice- Chancellor, the matter of acceptance of the thesis submitted by Sri. Vishnu D., Research Scholar in Electronics and Communication Engineering who submitted his thesis after the expiry of research period is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to accept the thesis submitted by Sri.VishnuD.,Research Scholar in Electronics and Communication Engineering*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D24** *Centre for Vedanta Studies - Request for conduct of Lecture Series and approval of panel of Experts - reg.*

**(Ad D III)**

The Hon. Director, Centre for Vedanta Studies has requested permission for the conduct of Lecture Series in the Centre and approval of a panel of experts for the same. It is also stated that an amount has been allocated for the expense of lecture series under the Sub-head 4/1218 of the Centre.

The panel of Experts is as follows:

Sl.No	Name and Designation of Expert	Department
1	Dr.Muthulekshmi, HoD	Dept of Vedanta, SSUS, Kalady
2	Dr.V.R.Muraleedharan, HoD	Dept of Sahitya, SSUS, Kalady
3	Dr.E.Sreedharan,Campus Director	SSUS (RC), Payyannoor, Kannur
4	Dr.M.V.Natesan, (Rtd) Professor	Dept of Vyakarna, SSUS, Kalady
5	Dr.G.Gangadharan, former Campus Director & HoD	Vyakarna, SSUS, Kalady
6	Dr.Jyolsna, Assistant Professor	Dept of Vyakarna, Govt Sanskrit College, Trippunithura
7	Dr.Alexander Jacob,(Rtd) Jail Superintendent	Kerala Police
8	Sri.C.Paulose, Professor	Dept of Vedanta, SSUS, Vanchiyoore,Tvm
9	Dr.Jayamony, former Finance Officer	University of Kerala
10	Dr.Anil, Professor	SSUS, Kalady
11	Dr.Chandrika, (Rtd) HoD	Vedanta, SSUS, Kalady
12	Dr.Lekshmi, Assistant Professor	Sree Krishna College, Guruvayoor



13	Dr.Girijavallabhan, (Rtd) Principal	NSS College, Vazhoor
14	Dr.P.Indira, (Rtd) Professor	Central Sanskrit University, Sringeri
15	Dr.Samitha, (Rtd) Professor	Central Sanskrit University, Sringeri
16	Dr.Sangesan, Professor	Sahitya, SSUS, Kalady
17	Dr.K.Unnikrishnan, Professor	Vivekananda University, Kolkatha
18	Dr.V.Vasudevan, (Rtd) Professor	Dept of Nyaya, SSUS, Vanchiyoar,Tvm
19	Dr.Sasikumar, (Rtd) Professor	Sahitya, SSUS, Vanchiyoar,Tvm
20	Dr.Ramamoorthy, (Rtd) Professor	Dept of Nyaya, SSUS, Vanchiyoar,Tvm
21	Dr.Sobhana, (Rtd)Professor	Dept of Vedanta, SSUS, Vanchiyoar,Tvm

It may be noted that an amount of Rs.2,50,000/- has been allocated under the Head, 'MH(49)(d-4/1218) Wages of Contingent Employees/Guest Lectures' in the current year's Budget Estimates. Earlier, on a similar request, the Finance had remarked that, the expenses for the conduct of conferences / seminars cannot be met from the said h/a.

As per the orders of the Vice - Chancellor, the following matter is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and recommendation:

- granting permission to the Hon. Director, Centre for Vedanta Studies for the conduct of Lecture series,
- approval of the panel of Experts
- permission to expend the necessary amount for conduct of Lecture series from the Head 'MH(49)(d-4/1218) Wages of Contingent Employees/Guest Lectures' of the current year's Budget Estimates.

**Recommendation:** *The Committee recommended to place a detailed proposal on granting permission to the Hon. Director, Centre for Vedanta Studies for the conduct of Lecture series before the Standing committee of the Syndicate on Academics and Research .*

*Further recommended to place the matter of granting permission to spend the necessary amount for conduct of Lecture series from the Head 'MH(49)(d-4/1218) Wages of Contingent Employees/Guest Lectures' of the current year's Budget Estimates, before the Standing committee of the Syndicate on Finance .*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D25 Publication of Ph.D. thesis in respect of Dr.Jisha Abraham in Political Science—reg:-**

(Ac.EV(A))

Dr. Jisha Abraham who was awarded Ph.D. Degree in Political Science (Reg. No. 15091) on 09/05/2024 has requested to grant permission to publish her Ph.D. thesis titled “Inclusive Development and the Scheduled Caste Women : A Study of Kollam District”

As per the Statute 9(11) of Chapter 13 Faculty of Social Sciences of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

- The University will not take any financial liability on its part for publication of the thesis.
- Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
- The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As ordered by the Vice Chancellor, matter regarding the granting of permission for the publication of the Ph.D. thesis of Dr. Jisha Abraham is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D26      Submission of PhD thesis under PhD Regulations Prior to 2009 - Request to accept the thesis in r/o Sri. Santhosh A.S. - Reg.**

**(Ac E II)**

Sri. Santhosh A.S., Full time Research Scholar in Zoology under the Faculty of Science registered in the January 1997 session, under the guidance of Dr. Mano Mohan Antony, Associate Professor, Department of Zoology, University College, Thiruvananthapuram has submitted a request dated 07.09.2024. The candidate has informed that revival and re-registration of his PhD course has been sanctioned by the University vide UO No. Ac EVI(3)/6710/ZOO/2023/UOK dated 11.07.2024 and has requested to accept his thesis submitted on 29/08/2024, which has been recommended and forwarded by the Supervising teacher.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate was on 26/05/1997.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of PhD Degrees, University of Kerala, prior to 2009, on full- time basis, the maximum period of research is 5 years, which has already expired on 25/05/2002.
- Vide UO No. AcEVI(3)/6710/ZOO/2023/UOK dated 11.07.2024, Re-registration and revival of PhD Registration were granted to the candidate. Also guide change from Dr.M.Balakrishnan to Dr. Mano Mohan Antony and centre change from Department of Zoology, University of Kerala, Kariavattom to University College, TVPM was granted vide the same University Order, consequent to Resolution of the Syndicate dtd. 02.07.2024.
- The candidate has submitted the thesis on 29.08.2024.

It may please be noted that the time period for submitting the PhD Thesis was not specified in the above said UO dtd.11.07.2024.

As per the clause (2) of the UO No. Ac EI/A1/22 dated 04/01/2023 the requests for extending the grace time for thesis submission received on or after 01/01/2023 from the Research scholars whose maximum research period expired are to be considered individually.

As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per UO No. Ac.EV(A)/1/2023 dtd. 23/11/2023, the candidates who had registered for PhD programme prior to UGC regulations 2009 and failed to submit thesis within the prescribed research period are permitted to submit thesis with the prior permission of University, after levying a fine @ Rs.2000/- (Rupees Twenty Thousand only) for every 30 days or part thereof with effect from 27/11/2020. Here the candidate has submitted the thesis after 1372 days from 27/11/2020 and hence has to pay a fine of Rs.92,000/-(Rupees Ninety Two thousand only). The candidate has remitted Rs. 96000/- (Rupees Ninety Six Thousand) as late fee towards submission of thesis (Receipts Number: 24434517 dated:24/08/2024 for Rs.50000/- and 24585065 dated 27/08/2024 for Rs. 46000/-).

In the case of Sri. Santhosh A. S., the research period of the candidate expired on **25.05.2002**, taken Re-registration and revival of PhD registration vide UO No. **AcEVI(3)/6710/ZOO/2023/UOK** dated **11.07.2024** and submitted the PhD thesis on **29.08.2024** after remitting the required fine.

As per the orders of the Hon'ble Vice Chancellor, the matter of acceptance of the thesis submitted by **Sri. Santhosh A. S.**, Research Scholar in Zoology, who has registered for PhD as per Regulations Prior to 2009 with remittance of Rs. 96,000/- as fine for thesis submission, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:**      **The Committee considered the above matter and recommended to accept the thesis submitted by Sri.Santhosh A.S, Research Scholar in Zoology.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D27      Request from Mrs. Shamna H.S., Research Scholar in History to grant relaxation in Fine for Late Submission of Ph.D Thesis- reg.**

**(Ac.EV(A))**

Mrs. Shamna H.S., full time Research Scholar in History under the guidance of Dr. L. Santhosh Kumar, Assistant Professor, P.G. Department of History, Government College for Women has requested to condone the delay in submission of her Ph.D. thesis and grant relaxation in the fine for late submission of Ph.D. thesis.

Following details as may be noted in this context:

- The effective date of registration is 12/04/2018 on full time basis
- The registration and research work undertaken by the candidate is as per the Regulations for Award of Ph.D. Degrees, University of Kerala 2016.
- As per the clause 4.1 and 4.2 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016,
- Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years.
- Women candidates and candidates with disability of more than 40 per cent may be allowed a relaxation of two years for Ph.D. in the maximum duration.
- Hence, the research period of Mrs. Shamna H.S. is valid up to 11/04/2026.
- The pre-submission seminar was conducted on 09/05/2023. So, she was supposed to submit her Ph.D. thesis within three months, i.e., on or before 08/08/2023.

But, the Research Scholar submitted the Ph.D. thesis only on 06/09/2024 with a delay of 395 days (13 months and 5 days) from the stipulated period of three months from the date of conduct of Pre-submission Seminar.

As per U.O. No. Ac EII/3/2020 dated 27/11/2020, there is a fine for late submission of thesis at the rate of Rs. 2000/- for every 30 days or part thereof. Hence the candidate is liable to remit an amount of Rs. 28,000/- towards fine for delayed submission.

Now, Mrs. Shamna H.S. has submitted a request for relaxation of the late fee for thesis submission, citing health complications arising from her 35-week pregnancy. (Medical Certificate dated 16/08/2024 appended). Due to these health issues, she was unable to meet the original deadline. Mrs. Shamna apologizes for the delay and requests a waiver of the late fee for the period from 24/12/2023 to 06/09/2024. Her Research Supervisor has recommended and forwarded the request.

It may be noted that the period from 24/12/2023 to 06/09/2024, spans 258 days (8 months and 18 days). Consequently, the Research Scholar has requested an exemption of Rs. 18,000/-, equivalent to the late fee for the aforementioned period.

As per the orders of the Hon'ble Vice Chancellor, the following matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Mrs. Shamna H.S. may be granted an exemption of Rs.18,000/- from the total fine of Rs.28,000/-, and the balance amount of Rs.10,000/- may be levied as fine for delayed submission of her Ph.D. thesis.

OR

Mrs. Shamna H.S. may be levied an amount of Rs. 28,000/- as the fine for late submission of Ph.D. thesis as per the U.O. No. Ac EII/3/2020 dated 27/11/2020

**(APPENDIX)**

**Recommendation:      The Committee recommended to refer the matter to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the fee for the duration specified in the Medical Certificate (due to health complications of 35-week pregnancy) be exempted. Accordingly, Mrs. Shamna H.S. be granted an exemption of Rs. 18,000/- from the total fine of Rs. 28,000/-, and the remaining balance of Rs. 10,000/- be levied as a fine for the delayed submission of her Ph.D. thesis.

**Item No. 15.06.D28      Department of Computational Biology & Bioinformatics- Panel of Guest Faculties - Approval of - reg.**

**(Ad DI)**

The Head (i/c), Department of Computational Biology & Bioinformatics, has informed that the Department runs three M.Sc. Programmes with specialization in Machine Learning, Next Generation Data Analytics and Computer Aided Drug Design. It is also informed that in the syllabus of the MSc Computational Biology & Bioinformatics, there is a core course, Applied Mathematics (BIN -CC- 512). As there is a shortage of staff to teach the particular course additional Lecturers are essential to complement the routine lectures. Hence, the Head (i/c), Department of Computational Biology & Bioinformatics, vide [letter dated 25.07.2024](#), has forwarded a panel of Guest Faculties, as detailed below:

Sl. No.	Name	Qualifications	Address	Experience
1.	Dr.Sreekumar K.G	Mphil, (Mathematics) Ph.D, (Mathematics)	Cheppallil, Edavanassery, Mynagappally. P.O, Kollam, Kerala, India	23 years of teaching experience
2.	Dr.Akhila M S	Mphil, (Mathematics) Ph.D, (Mathematics)	M S Bhavan Chempakamangalam Korani P O-695104 Thiruvananthapuram, Kerala, India	worked as Assistant Professor on contract basis at Mar Ivanious College & University of Kerala

The present Staff strength in the Department of Computational Biology & Bioinformatics, is as follows:

Course	Sanctioned Strength	Permanent faculty	Vacancy	Contract faculty	Guest faculty
M.Sc Computational Biology (Three Specialisation)	Assistant Professor -4 Associate Professor-2 Professor - 1	NIL	Assistant Professor -4 Associate Professor-2 Professor - 1	2	4 (panel)

As ordered by the Vice - Chancellor, the matter of approving the Panel of guest faculty proposed by the Head (i/c), Department of Computational Biology & Bioinformatics, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the matter and recommended to approve the panel.*

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D29** *Ph.D. Thesis submission- Request for accepting the submitted documents after the expiry of allotted time period for rectifying the defects- Research Publication- in r/o Smt.Neethu Krishnan, Research Scholar in Biotechnology - reg.*

*(Ac E II)*

Smt. Neethu Krishnan, a full-time Research Scholar for the PhD Degree in Biotechnology working under the Guidance of Dr. Priya Srinivas, Scientist G & Dean, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram has submitted her thesis titled "Understanding the Transcriptional Regulation of  $\beta$ -hCG by BRCA1 and its Clinical Implications" for the award of the PhD Degree in the Faculty of Applied Sciences and Technology on 10.11.2023. The registration and the research work undertaken by the candidate is as per the Regulations for award of Ph.D Degrees, University of Kerala, 2016. After verification of the application, Defect Memo was issued on 13.11.2023.

Out of the defects pointed out in the Defect Memo, the candidate has submitted all the documents except the mandatory **Research Publication** on 24.11.2023. On the basis of the request from the candidate, forwarded by the Supervising Teacher, she was granted 3 months time from the date of issuance of Memo.No.Ac.E.II/2/67137/23 dated: 25/01/2024, as per the resolution of the Syndicate held on 28/12/2023. Thus the time period allotted ended on 24.04.2024. But the candidate

has submitted the documents on 04.09.2024 and submitted a request to accept the same and sent her thesis for evaluation, which has been forwarded by the Supervising Teacher.

As per the orders of the Hon'ble Vice -Chancellor, the matter of acceptance of the documents regarding Research Publication submitted by Smt. Neethu Krishnan, research scholar in Biotechnology after the time period allotted by the Syndicate is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to accept the documents regarding Research Publication submitted by Smt. Neethu Krishnan, Research Scholar in Biotechnology.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D30** *Complaint submitted by Research Scholar, Bishop Moore College, Mavelikkara against Dr. Arun Aravind, Assistant Professor & Research Guide, Bishop Moore College, Mavelikkara – Report of Director, Research-reg.*

(Ad.Misc)

The Syndicate at its meeting held on 09.05.2024 vide item no. 10.15, considered the minutes of the meeting of the ICC regarding the complaint submitted by the Research scholar, Bishop Moore College, Mavelikkara against Dr. Arun Aravind, Research Guide, Assistant Professor, Bishop Moore College, Mavelikkara and resolved to seek the report of the Research Director on the matter regarding allotment of Guides and place the same before the Standing Committee of the Syndicate on Academics and Research. The Hon'ble Vice-Chancellor has ordered to implement the same.

The report submitted by Director, Research was placed before the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024 which recommended to defer the matter. The Syndicate at its meeting held on 09.09.2024 vide item no 14.03.D29 resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024.

As per the orders of the Vice-Chancellor, the minutes of the ICC held on 21.12.2023 and 30.01.2024 together with the report of the Research Director are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(APPENDIX)

**Recommendation:** *The Committee noted the Minutes of the Internal Complaints Committee (ICC) and recommended to entrust the Registrar for taking further action in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.D31** *Complaint submitted by Research Scholar, Bishop Moore College, Mavelikkara against Dr. D Sajan, Assistant Professor & Research Guide, Bishop Moore College, Mavelikkara – Report of Director, Research-reg.*

(Ad.Misc)

The Syndicate at its meeting held on 09.05.2024 vide item no. 10.15, considered the minutes of the meeting of the ICC regarding the complaint submitted by the Research scholar, Bishop Moore College, Mavelikkara against Dr. D Sajan, Research Guide, Assistant Professor, Bishop Moore College, Mavelikkara and resolved to seek the report of the Research Director on the matter regarding allotment of Guides and place the same before the Standing Committee of the Syndicate on Academics and Research. The Hon'ble Vice-Chancellor has ordered to implement the same.

The report submitted by Director, Research was placed before the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024 which recommended to defer the matter. The Syndicate at its meeting held on 09.09.2024 vide item no 14.03.D30 resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024.

As per the orders of the Vice-Chancellor, the minutes of the ICC held on 21.12.2023 and 30.01.2024 together with the report of the Research Director are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**(APPENDIX)**

**Recommendation:** *The Committee noted the Minutes of the Internal Complaints Committee and recommended to entrust the Registrar for taking further action in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No.15.06.D32      Department of Optoelectronics- Sanction for starting new Certificate programmes-reg.**

**(Ac.D)**

Ref: Letter No.KU/OPTO/208/2024-25 dated 21.08.2024

The Head, Department of Optoelectronics, has requested to grant sanction for starting the following Certificate Programmes in the Department.

- Embedded Systems Design and Programming,
- Internet of Things (IoT) for Industries,
- Full- Stack Development for IoT and Web of Things
- AI- Powered Data Analytics for IoT

The CSS Academic Committee, at its meeting held on 18.01.2024, vide item no.6 , subject to reporting to the Academic Council, has recommended to approve the syllabi of the Certificate courses and the Academic Council held on 10.05.2024 vide item no.(1). 18 has noted the matter.

The Syndicate, at its meeting held on 09.05.2024, vide item no. 10.73.06 has resolved to approve the fee structure for the programmes as per the recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 30.04.2024.

The aim of the programmes is to master the basic and advanced skills in the various tools and technologies involved in the field of Data Science, Machine Learning, Deep Learning, and Artificial Intelligence of the modern era. The certificate courses provide students with hands-on training in practical and in-demand areas such as Embedded Systems Design and Programming, Industrial IoT, AI-powered Data Analytics, Full Stack Development, and cutting-edge Data Science and AI techniques. The certificate courses provide employability based on their skill sets. Also, the course aims to cultivate an environment of innovation and design thinking among the students to initiate start-up programs.

The approved fee structure of the courses is detailed as follows:

Sl. No.	Name of Certificate Courses	Fee Category	Amount	Total
1.	Embedded Systems Design and Programming	Registration Fee	1000/-	30,000/-
		Department Development Fee	2000/-	
		Examination Fee	1000/-	
		Tuition Fee	26000/-	
2.	Internet of Things (IoT) for Industries	Registration Fee	1000/-	20,000/-
		Department Development Fee	2000/-	
		Examination Fee	1000/-	
		Tuition Fee	16000/-	
3.	Full Stack Development for IoT and Web of Things	Registration Fee	1000/-	20,000/-
		Department Development Fee	2000/-	
		Examination Fee	1000/-	
		Tuition Fee	16000/-	
4.	AI – Powered Data Analytics for IoT	Registration Fee	1000/-	20,000/-
		Department Development Fee	2000/-	
		Examination Fee	1000/-	
		Tuition Fee	16000/-	

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the Head, Department of Optoelectronics for granting sanction for starting four new certificate programmes in the Department is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to place the matter before the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024, be approved.

**Item No. 15.06.D33**      ***Complaint submitted by Research Scholars, University of Kerala about the conduct of Pre-Submission Seminar of Sri.Muhammed Shafi M., Research Scholar in Computational Linguistics – Hearing- Reg-***

**(Ac EII)**

A complaint was received from Research Scholars, University of Kerala about the conduct of Pre-Submission Seminar of Sri. Muhammed Shafi M., Research Scholar in Computational Linguistics under the supervision of Dr. S.A. Shanavas, Professor, Department of Linguistics, University of Kerala, Kariavattom and co-supervision of Dr. D. Muhammad Noorul Mubarak, Associate Professor & Head, Department of Computer Science, University of Kerala, Kariavattom.

The major allegations and points raised in the complaint are as follows:

- Dr. Madhu S. Nair, co-guide of Sri. Muhammed Shafi M. has not attended his Pre-Submission Seminar which was held on 13.06.2019.
- As per Rules, a Research Scholar requires Research Guide from Linguistics and Co-guide from Computer Science (or vice-versa) for doing PhD work in Computational Linguistics, since the subject is interdisciplinary in nature and the Pre-Submission Seminar and the Open Defence should also be conducted in the presence of both guides.
- As the Pre-Submission Seminar violated the rules of the University, it is requested to cancel the Pre-Submission Seminar which was conducted in the absence of the co-guide and also requested to re-conduct the same in the presence of new guides before permitting the thesis submission.

Dr. S.A. Shanavas, Professor & Head, Department of Linguistics, University of Kerala, Kariavattom (The Chairman, Doctoral Committee of Linguistics) has submitted his remarks on the above matter on 30.05.2024 as per the orders of the Registrar. It is stated that the points raised in the complaints are false and vindictive. Also added that the pre-submission was held as per the University Orders and there was no violation or intervention from any parts. Further stated that as the pre-submission was held as per rule, the final submission of the thesis is over, the issue raised is baseless. Hence remarked that the same may be dismissed.

The following may be noted in this regard:

- Sri. Muhammed Shafi M. has submitted his thesis for the award of the PhD Degree, in Computational Linguistics under the Faculty of Applied Sciences and Technology on 14.05.2024.
- Sri. Muhammed Shafi M., was registered as a Full time PhD candidate in Computational Linguistics under the guidance of Dr. Rose Mary A., Assistant Professor, Department of Linguistics, University of Kerala, Thiruvananthapuram and co-guidance of Dr. Madhu S. Nair, Assistant Professor, Department of Computer Science, University of Kerala, Thiruvananthapuram, with effective date of registration 28/03/2014.
- As per the U.O. No. AcE1/A2/15538/2019 dated 29.05.2019, Re-registration was granted to the candidate from the date of expiry of previous registration ie, from 28.11.2014 and vide the above U.O the candidate was permitted to conduct the Pre-submission Seminar subject to the conditions mentioned under Clause (ii) of the U.O. No. AcEI/2018 dated 31.05.2018.
- The Pre-Submission seminar of the candidate was conducted five years ago, ie, on 13.06.2019
- The Pre-Submission seminar was conducted without the participation of co-guide. The Minutes and Attendance of the Pre-Submission seminar of the candidate has been received in

the University on the same day of Pre-Submission seminar and it does not have the signature of the co-guide.

- The Pre-Submission seminar and Open Defence shall be conducted in the presence of both guides.
- The subject Computational Linguistics is interdisciplinary in nature. Hence a Research Scholar needs a Guide from Linguistics and Co-guide from Computer Science (or vice-versa) for doing Ph.D work in Computational Linguistics. (UO No. Ac. E I.C/2014 dtd. 24.07.14).
- Eventhough the Pre-Submission seminar was conducted on 13.06.2019, vide U.O. No. 7352/2022/UOK dated 21.09.2022, Change of Research Supervisor to Dr. S.A. Shanavas, Professor, Department of Linguistics, University of Kerala, Kariavattom, Inclusion of Co-supervisor as Dr. D. Muhammad Noorul Mubarak, Associate Professor, & Head, Department of Computer Science, University of Kerala, Kariavattom and Exclusion of Co-supervisor Dr. Madhu S. Nair, Associate Professor, Department of Computer Science, CUSAT, Kochi has been granted to the candidate since the subject Computational Linguistics is interdisciplinary in nature. Modification of title of the thesis has also been granted as per the above U.O.
- The minutes of the Pre-Submission seminar does not specify the suggestions/modifications given by the external expert and now after 5 years lapse the newly allotted guide, Dr. S.A. Shanavas and Co-guide, Dr.D.Muhammad Noorul Mubarak has certified that the suggestions/ modifications given by the external expert at the time of Pre-Submission seminar of Muhammed Shafi M. were incorporated in the thesis.
- The main allegation raised by the complainants are with regard to the non-participation of co-guide in the Pre-Submission seminar in Computational Linguistics which is a subject of interdisciplinary in nature. But it is not properly addressed by Dr. S.A. Shanavas, Chairman, Doctoral Committee of Linguistics in his remarks submitted on 30.05.2024.

As per the orders of the Hon'ble Vice Chancellor, the Research Director has enquired the matter and submitted a report for consideration on 15.06.2024. Based on the two points, which are:

- The absence of the Co-guide in the Pre-submission seminar
  - The Pre-submission seminar was conducted 5 years back
- The report ended with the following recommendations:
- It would be appropriate to ask the candidate to re-conduct the Pre-submission seminar after obtaining a revised order from the University with the participation of both the newly allotted Supervising Teacher and Co-supervising teacher.
  - The matter may be placed in the appropriate academic body for a final decision, since the thesis is already been submitted.

As per the orders of the Hon'ble Vice Chancellor, the whole matter was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

The meeting of the Syndicate held on 09/09/2024 vide item no.14.03.D24, resolved to hear the Research Scholar, the Supervisor and the Co-Supervisor before the Standing Committee of the Syndicate on Academics and Research, as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13/08/2024. The Honourable Vice-Chancellor has ordered to implement the above resolution of the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, the complaint submitted by Research Scholars, University of Kerala about the conduct of Pre-Submission Seminar of Sri.Muhammed Shafi.M., Research Scholar in Computational Linguistics (submitted PhD thesis on 14.05.2024), along with the enquiry report submitted by the Research Director on 15.06.2024 (Appended) and the specific remarks submitted by the Chairman, Doctoral Committee of Linguistics on 30.05.2024 (Appended) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

#### (APPENDIX)

**Recommendation:** *The Committee recommended to refer the matter to the Syndicate*

#### **Resolution of the Syndicate**

**RESOLVED** to direct the candidate to repeat the pre-submission seminar and submit the thesis for evaluation.



**Item No. 15.06.D34      Guidelines for the appointment of Emeritus Professor, Adjunct faculty and Professor of practice-reg.**

**(Ad DIII)**

While confirmation of the Preliminary minutes of the 11th meeting, the Syndicate held on 31.08.2024, vide item No.13.01, resolved to entrust the Standing Committee of the Syndicate on Academics and Research to prepare the guidelines for the appointment of Emeritus Professor, Adjunct Faculty and Professor of practice in various teaching Departments.

Accordingly, the Convener, SC of the Syndicate on Academics and Research was informed about the matter on 08.09.2024. The Convener, has forwarded the draft guidelines on 08.10.2024, for Appointments of Adjunct Faculty, Emeritus Professor and Guest Faculty in the University of Kerala as follows:

• **Adjunct faculty**

Eligibility: Open to eminent retired Professors/Associate Professors from recognized Institutes/ Universities/Colleges.

Role: To bring external expertise to the University's teaching and research programmes, engaging classes, enhance academic collaboration, and contribute to specialized courses and research projects.

Tenure: Initially appointed for one year, with the possibility of renewal up to a maximum period of three years based on the recommendation of the Department Council.

Remuneration: Fixed at ₹30,000 per month.

Attendance: Required on all normal working days applicable to regular teachers. Entitled to 15 days of casual leave, with Duty Leave/Special Casual Leave on par with regular teachers, sanctioned by the Head of the Department, with records maintained in the respective departments.

• **Emeritus Professor**

Eligibility: Retired Professors from University of Kerala with a distinguished academic record and significant contributions to their field of study.

Role: To maintain their association with the University by contributing to research, mentoring younger faculty, and engaging in scholarly activities and guidance.

Tenure: Appointed for a period of maximum three years.

Remuneration: Fixed at ₹30,000 per month.

Attendance: Required on all normal working days applicable to regular teachers. Entitled to 20 days of casual leave, with Duty Leave/Special Casual Leave on par with regular teachers, sanctioned by the Head of the Department, with records maintained in the respective departments.

• **Guest Faculty**

Eligibility: Individuals possessing qualifications as prescribed by the University Grants Commission (UGC) for the post of Assistant Professor and professionals working in Industries and similar fields.

Role: To deliver lectures, conduct workshops, and contribute to specific courses or projects where their expertise is required.

Tenure Initially engaged for one year, with the possibility of renewal based on contributions and departmental needs.

Remuneration: Paid on an hourly basis, according to the existing Guest Faculty remuneration rates on hourly basis.

Attendance: No regular attendance is required except recording classroom/practical teaching hours.

**Selection Process**

- Recommendations for ad-hoc faculty appointments (Adjunct Faculty /Emeritus Professor/ Guest Faculty) must originate from the recommendation of respective Departmental Councils of the University
- The recommendation should include a detailed justification, the specific role envisioned, and the expected contributions of the candidate.

- All appointments are made by the Syndicate with the recommendation of the concerned department council for a specified term.
- The Syndicate will review recommendations to ensure alignment with the University's strategic academic objectives and needs.
- The final decision on appointment, tenure, and renewal rests with the Syndicate.
- The performance and contributions of ad-hoc faculty will be periodically reviewed by the concerned
- Departmental Council.

These guidelines are designed to ensure that the University of Kerala benefits from the expertise of distinguished scholars while maintaining high academic standards and providing appropriate compensation for their contributions.

Note: 1. Ad-hoc appointments for Assistant Professors (contract basis) will continue as per existing rules.

Note: 2 Appointment of Professor of practice will be finalized separately.

As per the orders of the Vice Chancellor, the draft Guidelines for the appointment of Adjunct Faculty, Emeritus Professor, and Guest Faculty in various Teaching Departments in the University of Kerala, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to approve the guidelines for the appointment of Adjunct Faculty, Emeritus Professor, and Guest Faculty in various Teaching Departments in the University.*

Meeting came to an end at 05.00 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Combined Standing Committees of the Syndicate on Staff, Equipment and Buildings, Finance & Academics and Research.

**Item No.15.07 Meeting of the Executive Committee of the Centre for Global Academics held on 08.10.2024 –Minutes for approval - reg.**

(CGA)

A meeting of the Executive Committee of the Centre for Global Academics was convened at 3.15 PM on 08.10.2024 in the Vice-Chancellor's Chamber (Minutes Appended).

Considering the urgency, the Vice-Chancellor has approved the recommendation on Item No.02,03 and 04 of the minutes of the meeting, exercising the powers vested on him under section 10(13) of KU Act 1974, as recommended by the Executive Committee.

The action taken by the Vice-Chancellor in having approved the recommendation on Item No.02,03 and 04 of the minutes of the meeting of the Executive Committee of the Centre for Global Academics held on 08.10.2024 is reported to the Syndicate and the recommendation on the remaining item in the said minutes is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE CENTRE FOR GLOBAL ACADEMICS**

Date	:	08.10.2024
Time	:	3.15 PM
Venue	:	Vice-Chancellor's chamber

**Members Present**

1.Dr.Mohanan Kunnumal, Vice-Chancellor (in the Chair)	Sd/-
2.Dr.Sabu Joseph, Director,CGA (Convener)	Sd/-
3.Dr.BijuKumar A. Professor (Dept.of Aquatic Biology & Fisheries)	Sd/-
4.Dr.BijuV.Professor (Dept. of Physics)	Sd/-
5.Dr.ChristabellP.J.Assistant Professor, (Dept. of Economics)	Online

The meeting began at 3.15 PM

**Item No. 15.07.01:- Minutes of the Hearing of the Principal, KTCT College of Arts & Science, Kallambalam held on 02.09.2024 regarding the Irregular Admission of International Student Mr.Abdul Rahman from Afghanistan to BBA**

***Programme – for approval******[CGA]***

A hearing with the Principal, KTCT College of Arts & Science was convened at 12.30 pm on 02.09.2024 at CLIF Kariavattom to address the irregular admission of the Foreign National Mr.ABDUL RAHMAN from Afghanistan, in the KTCT College of Arts and Science, Kallambalam. The issue at hand involves the non-compliance with official admission procedures and violation of the regulations for admission of International Students and International Cooperation's of University of Kerala.

The matter came to notice of the University while obtaining details of foreign students studying in all affiliated colleges, as per the requirement made by the FRRO. On verifying the details received from colleges, it was noticed that Mr Abdul Rahman from Afghanistan who is studying in the KTCT College of Arts and Science, Kallambalam was not admitted through the official admission procedures of University of Kerala. Accordingly, report was sought from the Principal of the college. The report received was considered by the Registrar and ordered to hear the Principal by the Registrar in the presence of the Director, Centre for Global Academics.

Accordingly, the hearing was conducted on 02.09.2024. (Minutes Appended)

As per the orders of the Vice-Chancellor, the Minutes of the Hearing of the Principal, KTCT College of Arts & Science, Kallambalam with the Registrar held on 02.09.2024 regarding the Irregular Admission of International Student Mr.Abdul Rahman from Afghanistan to BBA Programme, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation

**RECOMMENDATION:**

***To approve the recommendations in the minutes of the Hearing of the Principal, KTCT College of Arts & Science, Kallambalam with the Registrar held on 02.09.2024, on the matter pertaining to the irregular admission of an International Student Mr. Abdul Rahman from Afghanistan to BBA Programme in the College.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 08.10.2024, be approved.

***Item No. 15.07.02 Admission of Foreign Student to BBA Programme under University of Kerala - 2024-25 – Application received from Mr. CHRISTIAN MARK R. DADES– Philippines – Self Financing mode – for approval – reg.***

***[CGA]***

An application has been received from Mr. CHRISTIAN MARK R. DADES, Philippines National with Passport No.P0137969B for seeking admission to pursue BBA programme under University of Kerala, in Self Financing Mode.

In this regard, the approval from the office of the FRRO and the remarks of the Head, IMK for ascertaining the eligibility of the candidate to the course applied for were obtained.

**The office of the FRRO, Thiruvananthapuram vide email dated 13.09.2024 has remarked there is nothing adverse against Mr. Christian Mark R. Dades in their records. Hence they have no objection in granting him admission to pursue BBA programme under University of Kerala, in Self Financing Mode.**

**Further remarked that Christian Mark R Dades is currently in India on the strength of Employment (E-3) Visa and doing Voluntary service in an NGO called Helping Hands. He cannot study on Employment Visa, hence he may be advised to return to his country of Origin and come back on a new Student Visa to pursue the above said course under Kerala University.**

**Also, the Head, IMK, vide letter dated 26.09.2024, has remarked that Mr. CHRISTIAN MARK R. DADES is eligible for seeking admission to pursue FYUG programme in BBA under University of Kerala.**

The Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration.

**As per the orders of the Vice-Chancellor, the application submitted by Mr. CHRISTIAN MARK R. DADES from Philippines seeking admission to pursue BBA**

programme under University of Kerala, for the academic year 2024-2025, in Self – Financing mode, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

**RECOMMENDATION:**

*To approve the application submitted by Mr. CHRISTIAN MARK R. DADES from Philippines seeking admission to pursue FYUG programme in BBA under University of Kerala, for the academic year 2024-2025, in Self-financing mode.*

Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 08.10.2024, be noted.

**Item No. 15.07.03**      *Admission of Foreign Student to MSW Programme under Loyola College, of Social Sciences (Autonomous) - 2024-25 – Application received from Ms.ANN AJITH – USA – Self Financing mode – for approval–reg.*

[CGA]

An application has been received from Ms. ANN AJITH, an Overseas Citizen of India and USA National with **Passport No.565859076 (OCI card No.A3678204)** seeking admission to pursue **MSW programme under Loyola College of Social Sciences (Autonomous)**, in Self Financing Mode.

In this regard, the approval from the office of the FRRO and the remarks of the Head, Department of Sociology for ascertaining the eligibility of the candidate to the course applied for were obtained.

The FRRO, Thiruvananthapuram vide email dated 13.09.2024 has remarked that they have no objection in granting Ms. ANN AJITH admission to pursue MSW, under University of Kerala.

Also, the Head, Department of Sociology, vide letter dated 01.10.2024, has remarked that Ms. ANN AJITH is eligible for admission to the MSW programme.

The Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration.

As per the orders of the Vice-Chancellor, the application submitted by Ms. ANN AJITH, an Overseas Citizen of India and USA National for admission to the MSW programme under Loyola College of Social Sciences (Autonomous) for the academic year 2024-2025, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

**RECOMMENDATION:**

*To approve the application submitted by Ms. ANN AJITH, an Overseas Citizen of India and USA National for admission to the MSW programme under Loyola College of Social Sciences (Autonomous) for the academic year 2024-2025, in Self-financing mode.*

Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 08.10.2024, be noted.

**Item No. 15.07.04**      *ICCR sponsored International Student - Ms. LEIDY PAOLA DEPAZ CABALLERO – Peru – Change of Research area from Social work to Environmental Sciences.– for approval – reg.*

[CGA]

Based on the eligibility assessments conducted by the Head of the Department of Sociology and subsequent recommendations from the Executive Committee of Centre for Global Academics held on 29.06.2024 and approval from the Syndicate held on 12.07.2024, Ms.LEIDY PAOLA DEPAZ CABALLERO, an ICCR sponsored International Student from Peru with Passport No. 123304061, has been provisionally selected to do Research leading to Ph.D. Degree in Social Work,

in this University, subject to the positive recommendation of the Doctoral Committee and availability of guide.

The Head, Department of Sociology, vide letter dated 20.09.2024 has reported that the Department of Sociology convened the Doctoral Committee for the provisionally selected PhD applicant Ms. LEIDY PAOLA DEPAZ CABALLERO from Peru on 11.09.2024 at 12.30 pm and the Committee found that she has not much background knowledge in Social Work and based on her PG qualification and project work experience, she is more suitable for Ph.D. programme in Environmental Science. Hence the committee resolved to reassign and recommend her proposal to Department of Environmental Science for further procedures.

In this regard the Director, CGA and HoD, Environmental Science vide email dated 25.09.2024 has reported that initially, based on Ms.Caballero's request and the University's preliminary screening, she was granted provisional admission to the Ph.D. program in Social Work under Department of Sociology. However, following the completion of all formalities, the Doctoral Committee held in the Department of Sociology found that her academic qualifications and experience are better aligned with a Ph.D. in Environmental Science. Subsequently, the Head of the Dept. of Environmental Science reviewed her documents and confirmed her eligibility for a Ph.D. in Environmental Science. The candidate has also expressed her willingness to make this change. The Director of CGA has reported that the Indian Embassy in Peru, and ICCR, New Delhi, has granted approval for the subject change from Social Work to Environmental Science. Therefore, the Director, CGA has requested to change the Ph.D. subject for Ms. Leidy Paola Depaz Caballero from Social Work to Environmental Science.

As per the orders of the Vice-Chancellor, the above matter is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

#### **RECOMMENDATION:**

The committee considered the matter and recommended to agree to the request for changing the Ph.D. subject in respect of LEIDY PAOLA DEPAZ CABALLERO, an ICCR sponsored International Student, from Social Work to Environmental Science.

**Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.**

The meeting came to an end at 4.30 PM.

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 08.10.2024, be noted.

#### ***Item No.15.08***

#### ***Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024– Consideration of - Reg.***

***(Ac.FII)***

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.10.2024, 02.00 PM at the IQAC Board Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

#### **Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date : Wednesday, 9<sup>th</sup> October, 2024  
Time : 2.00 P.M.  
Venue : IQAC Board Room, University Buildings.

#### **Members Present**

- |   |      |
|---|------|
| 1. Dr. T.R. Manoj, Convenor & Member Syndicate.   | Sd/- |
| 2.Prof. (Dr.) P. M. Radhamany, Member Syndicate.  | Sd/- |
| 3.Prof.(Dr). K. G. Gopchandran, Member Syndicate. | Sd/- |
| 4.Prof. (Dr.) Prakash K.C, Member Syndicate.      | Sd/- |

5. Dr. S. Jayan, Member Syndicate.	Sd/-
6. Dr. Pramod N, Member Syndicate.	Sd/-
7. Dr.Rahim K, Member Syndicate.	Sd/-
8. Dr.M.Lenin Lal, Member Syndicate.	Sd/-
9. Sri. Ajay D.N, Member Syndicate.	Sd/-
10. Sri. P. S Gopakumar, Member Syndicate.	Sd/-
11.Sri. Ahamed Fazil. Y, Member Syndicate.	Sd/-

**Members Absent**

1.Prof.(Dr.) Manoj.V, Member Syndicate.	Absent
2.Dr. Shjukhan J. S., Member Syndicate.	Absent

The meeting started at 2.00 P.M.

**Item No.15.08.A1**      ***T.K.M College of Arts & Science, Kollam - Placement/Promotion of Dr.Latha B, Assistant Professor Academic Level 12, Department of Biochemistry as Associate Professor Academic Level 13A, w.e.f. 01.08.2023 F.N – reg.***

**(43069/2019/UOK)**

The D.D.O, T.K.M College of Arts & Science, Kollam has forwarded a proposal for the approval of the Placement/Promotion of Dr. Latha B, Assistant Professor Academic Level 12, Department of Biochemistry as Associate Professor Academic Level 13 A, w.e.f. 01.08.2023 F.N

The Service details of Dr. Latha B, are as follows:

Qualifications	1.M.Sc (Biochemistry) from University of Kerala in 1992. 2.M.Phil (Biochemistry) from University of Kerala in 1993. 3. Ph.D (Biochemistry) from M.G University on 01.08.2015.
Date of Birth	21.12.1969
Date of Retirement	31.03.2026
Date of first entry in to Service	02.06.2011 FN
L.W.A availed	Nil
Details of relaxation availed of	Already availed during the promotion from Stage I to Stage II
Date of Placement to Assistant Professor Academic Level 11 (Stage II)	01.08.2015 F.N
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	01.08.2020 F.N
Date of completion of 3 years of service as Assistant Professor Academic Level 12	31.07.2023
Due date of Placement to Associate Professor Academic Level 13A	01.08.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	UGC Sponsored Live Online Refresher Course in Life Sciences (Interdisciplinary) conducted by UGC HRDC, University of Kerala, Kariavattom from 13.09.2022 to 26.09.2022.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)
Remarks	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer in Biochemistry at TKM College of Arts & Science, Kollam w.e.f 02.06.2011 F.N and it was approved by University of Kerala vide U.O No. Ac.FIII/1/49100/2011 dated 03.04.2012. The teacher was promoted to Assistant Professor with AGP 7000/- w.e.f 01.08.2015 (on

account of Ph.D). She was promoted to Assistant Professor with AGP 8000/ w.e.f 01.08.2020 and has completed the next 3 years of service on 31.07.2023. Hence the due date of promotion to Associate Professor Academic Level 13A falls on 01.08.2023.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*"One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period."*

On verification, it is seen that, Dr. Latha B, has completed one Refreshment Course of two week duration with in the assessment period. The teacher acquired Ph.D from M.G University on 01.08.2015. She has completed three years of service as Assistant Professor Academic Level 12 on 31.07.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 18.07.2024 and based on the assessment of the documents submitted, the committee found that Dr. Latha B is eligible for placement as Associate Professor Academic Level 13 A w.e.f 01.08.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of the **Placement/Promotion of Dr.Latha B, Assistant Professor Academic Level 12, Department of Biochemistry, T.K.M College of Arts & Science, Kollam as Associate Professor Academic Level 13 A, w.e.f. 01.08.2023 F.N**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Latha B, Assistant Professor Academic Level 12, Department of Biochemistry, T.K.M College of Arts & Science, Kollam as Associate Professor Academic Level 13 A, w.e.f. 01.08.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A2 MSM College, Kayamkulam- Placement/Promotion of Dr.Asha Balachandran, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N.- reg.**

**(44683/Ac F I/2024/UOK)**

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Asha Balachandran, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N.

The Service details of Dr.Asha Balachandran, are as follows.

Qualifications	1.M.A (English) from M.G University in 2007.
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	2.Qualified UGC NET (English)held on 28.06.2009 3. Ph.D (English) from University of Kerala on 28.02.2023.
Date of Birth	15.07.1984
Date of Retirement	31.03.2041
Date of first entry in to Service	03.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor with AGP 7000/- (Academic Level 11).	03.10.2017
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	02.10.2022
Proposed date of Placement to Assistant Professor Academic Level 12.	03.10.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC Sponsored Online Refresher Course in English Language and Literature,Batch XXIV, conducted by UGC HRDC University of Madras, Chennai from 28.10.2020 to 10.11.2020. 2.UGC Sponsored Live Online Short Term Course in Disaster Management, conducted by UGC HRDC University of Kerala, Kariavattom from 19.02.2021 to 25.02.2021. 3.UGC Sponsored Live Online Short Term Course in Gender Sensitization conducted by UGC HRDC University of Kerala,Kariavattom from 11.08.2021 to 17.08.2021.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer in English at MSM College, Kayamkulam on 03.10.2011 F.N and it was approved by University of Kerala vide U.O No. Ac FI/47673/2012 dated 02.06.2012. The teacher was promoted to Assistant Professor with AGP 7000/- w.e.f 03.10.2017 and has completed the next 5 years of service on 02.10.2022. Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 03.10.2022.

It may be noted that for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*"Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period"*

Here the Assistant Professor has completed one Refresher course of two-week duration and two Short-Term courses of one week duration each with in the assessment period and hence she is eligible for promotion on the due date itself.

The Principal, MSM College,Kayamkulam has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the



incumbent.

As per the minutes of the Screening Committee held on 20.07.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12. The Screening Committee recommends the Placement/Promotion of Dr.Asha Balachandran as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the **proposal for the Placement/Promotion of Dr.Asha Balachandran, Assistant Professor Academic Level 11, Department of English, MSM College, Kayamkulam as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N** as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Asha Balachandran, Assistant Professor Academic Level 11, Department of English, MSM College, Kayamkulam as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No. 15.08.A3      *All Saints' College, Thiruvananthapuram - Placement/Promotion of Dr.Lissy Bennet, Assistant Professor Academic Level 11 Department of Commerce as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N.- reg.***

***(AcF1/23307/2021)***

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr.LissyBennet,Assistant Professor Academic Level 11 Department of Commerce as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N.

The Service details of Dr.Lissy Bennet are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•M.Com from University of Kerala in May 2008.</li> <li>•Qualified UGC-NET (Commerce) held on 26.12.2010</li> <li>•Ph.D (Commerce) from University of Kerala on 23.10.2020.</li> </ul>
Date of first entry in to Service	01.08.2012 F.N
Date of Birth	15.11.1985
Date of Retirement	31.03.2042
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11.	01.08.2018 F.N
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	31.07.2023
Proposed date of Placement to Assistant Professor Academic Level 12.	01.08.2023 F.N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC Sponsored Short-Term Course in Research Methodology conducted by UGC HRDC, University of Kerala, Kariavattom, from 17.02.2020 to 23.12.2020. 2.UGC Sponsored Online Inter Disciplinary Refresher course in Cognitive Economics, Commerce &Business Management

	conducted by UGC HRDC, Kannur University from 20.01.2021 to 02.02.2021. 3.UGC Sponsored Short-Term Course in Student Counselling and Mentoring conducted by UGC HRDC, University of Kerala, Kariavattom, from 31.01.2023 to 06.02.2023.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in Commerce at All Saints' College, Trivandrum w.e.f 01.08.2012 and it was approved by University of Kerala vide U.O No.AcFIII/2/47340/2012 dated 05.01.2013. The teacher was promoted to Assistant Professor Academic Level 11 on 01.08.2018 and had completed the next 5 years of service on 31.07.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 01.08.2023.

Here the Assistant Professor has completed two Short Term Courses of one week duration each and one Refresher Course of two-week duration within the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, All Saints' College, Trivandrum has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 20.06.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, **the proposal regarding the Placement/Promotion of Dr.Lissy Bennet, Assistant Professor Academic Level 11, Department of Commerce, All Saints' College, Thiruvananthapuram, as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N** as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Lissy Bennet, Assistant Professor Academic Level 11, Department of Commerce, All Saints' College, Thiruvananthapuram, as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A4      All Saints' College, Thiruvananthapuram - Placement/Promotion of Dr.Veena Suresh Babu, Assistant Professor Academic Level 11, Department of Physics, as Assistant Professor Academic Level 12, w.e.f 03.10.2022 F.N.- reg.**

**(21033/Ac F I/2021/UOK)**

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr.Veena Suresh Babu, Assistant Professor Academic Level 11 Department of Physics as Assistant Professor Academic Level 12, w.e.f 03.10.2022 F.N.

The Service details of Dr.Veena Suresh Babu are as follows.

Qualifications	•M.Sc (Physics) from University of Kerala in May 200
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	<ul style="list-style-type: none"> <li>•M.Phil (Physics)from University of Kerala in Aug 2007.</li> <li>•Ph.D (Physics) from University of Kerala on 29.06.20</li> </ul>
Date of first entry in to Service	03.10.2013.F.N
Date of Birth	20.05.1983
Date of Retirement	31.05.2039
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11.	03.10.2017. F.N
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	02.10.2022
Proposed date of Placement to Assistant Professor Academic Level 12.	03.10.2022 F.N
Number of refresher Courses or Orientation Courses attended, duration and name of University	<p>1. Refresher course on Astronomy and Astrophysics 2020 organized by Teaching Learning Centre (TLC) of IUCAA from 11.05.2020 to 12.06. 2020.The TLC is supported by the PMMMNMTT scheme of MHRD,Government of India.</p> <p>2. Online Two Week Refresher Course in Physics conducted by Teaching Learning Centre,Ramanujan College, University of Delhi in collaboration with Dept. of Physics, Harish Chandra Post Graduate College,Varanasi,U.P and Dept.of Physics Hemvati Nandan Bahuguna Garhwal University,Srinagar Uttarakhand under aegis of PMMMNMTT of MHRD from 27.10.2021 to 10.11.2021.</p>
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in Physics at All Saints' College, Trivandrum w.e.f 03.10.2013 and it was approved by University of Kerala vide U.O No.AcFIII/1/45788/2013 Dated 02.07.2014.The teacher was promoted to Assistant Professor Academic Level 11 on 03.10.2017 and had completed the next 5 years of service on 02.10.2022 Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 03.10.2022 F.N.

It may be noted that for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*"Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period."*

Here the Assistant Professor has completed two Refresher Courses with in the assessment period. One of the Refresher Course is organised by the Teaching Learning Centre of Inter-University Centre for Astronomy and Astrophysics (The TLC is supported by the PMMMNMTT scheme of the Ministry of Education). As per the U.ONo.Ac F III /24522/2020 dated 19.01.2022, the Refresher/ Orientation/ short term courses run by the Centre of Excellence and research-oriented institutions has considered for the CAS Promotion of teachers. More over the above Refresher Course was organised

by the Teaching Learning Centre under the scheme of PMMMNMTT. Hence the teacher is eligible for promotion on the due date itself.

The Principal, All Saints' College, Trivandrum has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 17.11.2023 the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the **proposal regarding the Placement/Promotion of Dr.Veena Suresh Babu, Assistant Professor Academic Level 11 Department of Physics, All Saints' College, Thiruvananthapuram as Assistant Professor Academic Level 12, w.e.f 03.10.2022 FN** as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Veena Suresh Babu, Assistant Professor Academic Level 11 Department of Physics, All Saints' College, Thiruvananthapuram as Assistant Professor Academic Level 12, w.e.f 03.10.2022 F.N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A5** ***MSM College, Kayamkulam- Placement/Promotion of Dr.Deepa R, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N.- reg.***

**(44678/Ac F I/2024/UOK)**

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Deepa R, Assistant Professor, Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N.

The Service details of Dr.Deepa R, are as follows.

Qualifications	1.M.A (English) from University of Kerala in 2004. 2.Qualified UGC NET (English) held on 26.12.2010. 3. Ph.D (English) from University of Kerala on 01.02.2019.
Date of Birth	09.09.1981
Date of Retirement	31.03.2038
Date of first entry in to Service	03.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor with AGP 7000/- (Academic Level 11).	03.10.2017
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	02.10.2022
Proposed date of Placement to Assistant Professor Academic Level 12.	03.10.2022
Number of refresher Courses or	1.UGC Sponsored Online Refresher Course in Women

Orientation Courses attended, duration and name of University	Studies (Open to all) conducted by UGC HRDC Aligarh Muslim University, Aligarh from 03.09.2020 to 18.09.2020. 2.UGC Sponsored Online Refresher Course in English conducted by UGC HRDC Aligarh Muslim University, Aligarh from 12.01.2021 to 25.01.2021
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer in English at MSM College, Kayamkulam on 03.10.2011 F.N and it was approved by University of Kerala vide U.O No. Ac FI/47673/2012 dated 02.06.2012. The teacher was promoted to Assistant Professor with AGP 7000/- w.e.f 03.10.2017 and has completed the next 5 years of service on 02.10.2022. Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 03.10.2022.

It may be noted that for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*"Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period"*

Here the Assistant Professor has completed two Refresher courses of two-week duration each with in the assessment period and hence she is eligible for promotion on the due date itself.

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 20.07.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12. The Screening Committee recommends the Placement/Promotion of Dr. Deepa R as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the **proposal for the Placement/Promotion of Dr. Deepa R, Assistant Professor Academic Level 11, Department of English, MSM College, Kayamkulam as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N** as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr. Deepa R, Assistant Professor Academic Level 11, Department of English, MSM College, Kayamkulam as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A6      *All Saints' College, Thiruvananthapuram - Placement/Promotion of Dr.Jiji Vijayan, Assistant Professor Academic Level 11, Department of Economics, as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N.- reg.***

**(27651/Ac F I/2021/UOK)**

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr.Jiji Vijayan, Assistant Professor Academic Level 11 Department of Economics as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N.

The Service details of Dr.Jiji Vijayan are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•M.A (Economics) from University of Kerala in 2007.</li> <li>•Qualified UGC-NET (Economics) held on 17.12.2006</li> <li>•Ph.D (Economics) from University of Kerala on 28.10.2021.</li> </ul>
Date of first entry in to Service	01.08.2012 F.N
Date of Birth	01.06.1985
Date of Retirement	31.05.2041
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11.	01.08.2018 F.N
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	31.07.2023
Proposed date of Placement to Assistant Professor Academic Level 12.	01.08.2023 F.N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC Sponsored Refresher course in Social Sciences (Interdisciplinary) conducted by UGC HRDC, University of Kerala, Kariavattom from 05.02.2021 to 18.02.2021. 2. UGC Sponsored Refresher course in Human Rights (Multidisciplinary) conducted by UGC HRDC, University of Kerala, Kariavattom from 09.09.2021 to 22.09.2021.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in Economics at All Saints' College, Trivandrum w.e.f 01.08.2012 and it was approved by University of Kerala vide U.O No.AcFIII/2/47340/2012 dated 05.01.2013. The teacher was promoted to Assistant Professor Academic Level 11 on 01.08.2018 and had completed the next 5 years of service on 31.07.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 01.08.2023.

Here the Assistant Professor has completed two Refresher Courses of two week duration each with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, All Saints' College, Trivandrum has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 16.05.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring

the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the **proposal regarding the Placement/Promotion of Dr.Jiji Vijayan, Assistant Professor Academic Level 11 Department of Economics, All Saints' College, Thiruvananthapuram, as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N** as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr.Jiji Vijayan, Assistant Professor Academic Level 11 Department of Economics, All Saints' College, Thiruvananthapuram, as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N, as per UGC Regulations 2018, and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A7** **MSM College, Kayamkulam- Placement/Promotion of Smt. Sreelekshmy B, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N.- reg. (44675/Ac F I/2024/UOK)**

The Principal, MSM College, Kayamkulam, vide letter dated 12.08.2024, has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sreelekshmy B, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N.

The Service details of Smt.Sreelekshmy B, are as follows.

Qualifications	1.M.A (English) from University of Kerala in 2008. 2.Qualified UGC NET (English) held on 26.12.2010
Date of Birth	14.05.1985
Date of Retirement	31.05.2041
Date of first entry in to Service	03.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor with AGP 7000/- (Academic Level 11).	03.10.2017
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	02.10.2022
Proposed date of Placement to Assistant Professor Academic Level 12.	03.10.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC Sponsored one week Short Term Course in Research Methodology conducted by UGC HRDC University of Kerala, Kariavattom from 22.02.2018 to 28.02.2018. 2.UGC Sponsored online Refresher Course in English conducted by UGC HRDC Aligarh Muslim University, Aligarh from 12.01.2021 to 25.01.2021. 3.UGC Sponsored Online Short Term Course on Soft Skills and Presentation Skills conducted by

	UGC HRDC Aligarh Muslim University, Aligarh from 23.09.2021 to 30.09.2021.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer in English at MSM College, Kayamkulam on 03.10.2011 F.N and it was approved by University of Kerala vide U.O No. Ac FI/47673/2012 dated 02.06.2012. The teacher was promoted to Assistant Professor with AGP 7000/- w.e.f 03.10.2017 and has completed the next 5 years of service on 02.10.2022. Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 03.10.2022.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*"Two Refresher Course/Research Methodology/ Workshop/ Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period"*

Here, the Assistant Professor has completed one Refresher course of two week duration and two Short-Term courses of one week duration each with in the assessment period, and hence she is eligible for promotion on the due date itself.

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 20.07.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12. The Screening Committee recommends her Placement/Promotion w.e.f 03.10.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal for the Placement/Promotion of Smt. Sreelekshmy B, Assistant Professor Academic Level 11, Department of English, MSM College, Kayamkulam as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Smt. Sreelekshmy B, Assistant Professor Academic Level 11, Department of English, MSM College, Kayamkulam as Assistant Professor Academic Level 12 w.e.f 03.10.2022 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A8**

**MSM College, Kayamkulam- Placement/Promotion of Smt. Asha K Nair, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 31.10.2022 F.N.- reg.**

**(44676/Ac F I/2024/UOK)**



The Principal, MSM College, Kayamkulam, vide letter dated 12.08.2024, has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Asha K Nair, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 31.10.2022 F.N.

The Service details of Smt.Asha K Nair, are as follows:

Qualifications	1.M.A (English) from University of Kerala in 2010. 2.Qualified UGC NET (English) held on 26.12.2010
Date of Birth	19.12.1986
Date of Retirement	31.03.2043
Date of first entry in to Service	03.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor with AGP 7000/- (Academic Level 11).	31.10.2017
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	30.10.2022
Proposed date of Placement to Assistant Professor Academic Level 12.	31.10.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC Sponsored Online Refresher Course in English conducted by UGC HRDC Aligarh Muslim University, Aligarh from 12.01.2021 to 25.01.2021. 2.UGC Sponsored Online Refresher Course in English conducted by UGC HRDC university of Mumbai from 05.10.2020 to 17.10.2020
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer in English at MSM College, Kayamkulam on 03.10.2011 F.N and it was approved by University of Kerala vide U.O No. Ac FI/19248/2012 dated 04.06.2012. The teacher was promoted to Assistant Professor with AGP 7000/- w.e.f 31.10.2017 vide U.O No.AcF1/12277/2019 dated 31.08.2019. She has completed the next 5 years of service on 30.10.2022 and hence the due date of promotion to Assistant Professor Academic Level 12 falls on 31.10.2022.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*"Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period"*

Here, the Assistant Professor has completed two Refresher courses of two week duration each with in the assessment period, and hence she is eligible for promotion on the due date itself.

The Principal, MSM College,Kayamkulam has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 20.07.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee

found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12. The Screening Committee recommends the Placement/Promotion of Smt.Asha K Nair as Assistant Professor Academic Level 12 w.e.f 31.10.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal for the Placement/Promotion of Smt.Asha K Nair, Assistant Professor Academic Level 11, Department of English, MSM College, Kayamkulam as Assistant Professor Academic Level 12 w.e.f 31.10.2022 F.N, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Smt.Asha K Nair, Assistant Professor Academic Level 11, Department of English, MSM College, Kayamkulam as Assistant Professor Academic Level 12 w.e.f 31.10.2022 F.N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A9**      ***All Saints' College, Thiruvananthapuram - Placement/Promotion of Dr.Carvalho Faustina Cicila Assistant Professor Academic Level 11 Department of Commerce as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N.- reg.***

***(AcF1/23299/2021)***

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr.Carvalho Faustina Cicila, Assistant Professor Academic Level 11 Department of Commerce as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N.

The Service details of Dr.Carvalho Faustina Cicila are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•M.Com from University of Kerala in August 2010.</li> <li>•Qualified UGC-NET (Commerce) held on 27.06.2010.</li> <li>•Ph.D (Commerce) from University of Kerala on 10.11.2020.</li> </ul>
Date of first entry in to Service	01.08.2012 F.N
Date of Birth	20.09.1981
Date of Retirement	31.03.2038
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11.	01.08.2018 F.N
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	31.07.2023
Proposed date of Placement to Assistant Professor Academic Level 12.	01.08.2023 F.N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RUSA Sponsored Refresher course in Commerce and Management conducted by UGC HRDC, University of Mumbai, from 03.02.2021 to 16.02.2021. 2. UGC Sponsored Short-Term Course on MOOCS, E-Content Development and open

	Educational Resources (Online) conducted by UGC HRDC, Goa University, from 11.08.2022 to 18.08.2022. 3. UGC Sponsored Short-Term Course on Ecotourism (Online) conducted by UGC HRDC, Goa University, from 17.01.2023 to 23.01.2023.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in Commerce at All Saints' College, Trivandrum w.e.f 01.08.2012 and it was approved by University of Kerala vide U.O No.AcFIII/2/47340/2012 dated 05.01.2013. The teacher was promoted to Assistant Professor Academic Level 11 on 01.08.2018 and had completed the next 5 years of service on 31.07.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 01.08.2023.

Here the Assistant Professor has completed two Short Term Courses of one week duration each and one Refresher Course of two week duration with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, All Saints' College, Trivandrum has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 20.06.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of **Dr.Carvalho Faustina Cicila, Assistant Professor Academic Level 11 Department of Commerce, All Saints' College, Thiruvananthapuram, as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Carvalho Faustina Cicila, Assistant Professor Academic Level 11 Department of Commerce, All Saints' College, Thiruvananthapuram, as Assistant Professor Academic Level 12, w.e.f 01.08.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08.A10 All Saints' College, Thiruvananthapuram - Placement/Promotion of Dr.Kukku Xavier, Assistant Professor Academic Level 12 in the Department of English as Associate Professor Academic Level 13 A, w.e.f 14.10.2023 F.N- Approval- reg.***

***(23295/Ac F I/2021/UOK)***

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr.Kukku Xavier, Assistant Professor Academic Level 12 in the Department of English as Associate Professor Academic Level 13 A, w.e.f 14.10.2023 F.N.

The Service details of Dr.Kukku Xavier are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•M.A (English) from University of Hyderabad in 2009.</li> <li>•Qualified UGC-NET (English) held on December 2008.</li> <li>•Ph.D in English from University of Kerala on 09.02.2023.</li> </ul>
Date of Birth	10.11.1986
Date of Retirement	31.03.2043
Date of first entry in to Service	14.10.2009 F.N
Date of entry into continuous service	14.10.2009 F.N
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	14.10.2015 F.N
Date of Placement to Assistant Professor Academic Level 12 (Stage III)	14.10.2020 F.N
Date of completion of 3 years as Assistant Professor Academic Level 12	13.10.2023
Proposed date of promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A	14.10.2023 F N
L.W.A availed (Without Medical Certificate)	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1)UGC sponsored Refresher Course in English Literature & Language conducted by UGC HRDC Jamia Millia Islamia, New Delhi from 26.11.2020 to 10.12.2020.
Remarks	Nil
Regulation Applicable	UGC Regulation 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in English w.e.f 14.10.2009 F.N at All Saints' College, Thiruvananthapuram and it was approved by University of Kerala vide No.Ac.FIII/2/41398/2009 dated 31.03.2010. The teacher was promoted to Assistant Professor with AGP 7000(Stage II) w.e.f 14.10.2015 vide U.O No.AcF1/9387(d)/2019 dated 23.07.2019. She was promoted to Assistant Professor Academic Level 12 (Stage III) w.e.f 14.10.2020 vide U.O No.7129/2021/UOK dated 09.12.2021. She has completed fourteen years of service on 13.10.2023, and hence the due date of promotion falls on 14.10.2023 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*"One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week.*

OR

*05 days duration in lieu of every single course/programme of at least two week or ten days duration).*

OR

*Completed one MOOCs Course (With e-certification) during assessment period.*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period."*

On verification, it is seen that, Dr.Kukku Xavier has completed one Refresher Course of two week duration with in the assessment period. She has completed three years of service as Assistant Professor Academic Level 12 on 13.10.2023. The teacher acquired Ph.D from University of Kerala on 09.02.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 02.05.2024 and based on the assessment of the documents submitted, the Committee found that Dr.Kukku Xavier is eligible for placement as Associate Professor Academic Level 13 A w.e.f 14.10.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the **proposal regarding the approval of Placement/Promotion of Dr.Kukku Xavier Assistant Professor Academic Level 12 in the Department of English, All Saints' College, Thiruvananthapuram as Associate Professor Academic Level 13 A, w.e.f 14.10.2023 F.N,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Kukku Xavier Assistant Professor Academic Level 12 in the Department of English, All Saints' College, Thiruvananthapuram as Associate Professor Academic Level 13 A, w.e.f 14.10.2023 F.N, as per UGC Regulations 2018, and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A11** ***Bishop Moore College, Mavelikara- Proposal for Placement/ Promotion of Dr. Lynnette Joseph, Assistant Professor Academic Level 12, Department of Physics as Associate Professor Academic Level 13A w.e.f03.06.2023 F.N - Approval – reg.***

***(15572/Ac F I/2022/UOK)***

The DDO,Bishop Moore College,Mavelikara, vide letter dated 19.06.2024,had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Lynnette Joseph, Assistant Professor Academic Level 12, Department of Physics as Associate Professor Academic Level 13A w.e.f 03.06.2023 F.N and later the Principal Bishop Moore College,Mavelikara, vide letter dated 14.08.2024, has forwarded the service book of the said incumbent.

The service details of Dr. Lynnette Joseph, are as follows:

Qualifications	1.M.Sc Physics from University of Kerala in April 2003. 2.Qualified Joint CSIR-UGC Test for JRF and NET held on 21.12.2008. 3.Awarded Ph.D in Physics from Mahatma Gandhi University on 16.07.2016.
Date of Birth	31.12.1980
Date of Retirement	31.03.2037
Date of first entry into service	03.06.2009
Date of entry into continuous service	03.06.2009
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of promotion as Assistant Professor with AGP 7000/- (Stage II)	03.06.2015
Date of promotion as Assistant Professor Academic Level 12	03.06.2020 F N
Date of completion of 3 years of service as Assistant Professor Academic Level 12	02.06.2023

Proposed date of promotion as Associate Professor Academic Level 13 A	03.06.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	Two week Faculty Development Programme on "Managing Online Classes And Co-Creating MOOCS 3.0 "conducted by the Teaching Learning Centre, Ramanujan College University of Delhi under the aegis of Ministry of Human Resource Development PMMMNMTT from 25.07.2020 to 10.08.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations, 2018 Option A

On verification of Service Book it is seen that the teacher had entered into service as Assistant Professor on 03.06.2009 and it was approved by the University vide U.O No.Ac.FI/1/27677/2009 dated 24.11.2009. The teacher was promoted to the posts of Assistant Professor with AGP 7000/-(Stage II) and Assistant Professor Academic Level 12 with effect from 03.06.2015 and 03.06.2020 respectively.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulations, 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration).

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor had undergone two week Faculty Development Programme in Teaching Learning Centre under PMMMNMTT scheme.

As per UGC Regulations, 2018 clause 18.0(ix), all short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres(FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

On verification of the proposal, the following points are noted:

- The Assistant Professor completed 3 years of service as Assistant Professor Academic Level 12 on 02.06.2023.
- The Assistant Professor acquired Ph.D on 16.07.2016.
- The Assistant Professor had completed two week Faculty Development Programme in Teaching Learning Centre under PMMMNMTT scheme with in the assessment period.

Hence the Assistant Professor Academic Level 12 is eligible for promotion to the post of Associate Professor Academic Level 13A on 03.06.2023 FN.

The DDO Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations, 2018.

The Selection Committee was conducted on 07.06.2024. Based on the assessment of the documents submitted, the committee found that Dr. Lynnette Joseph is eligible for placement as Associate Professor Academic Level 13 A w.e.f 03.06.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Hon'ble Vice Chancellor the proposal regarding the approval of **Placement/Promotion of Dr. Lynnette Joseph, Assistant Professor Academic Level 12, Department of Physics as Associate Professor Academic Level 13A w.e.f 03.06.2023 F.N** based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr. Lynnette Joseph, Assistant Professor Academic Level 12, Department of Physics, Bishop Moore College, Mavelikara as Associate Professor Academic Level 13A w.e.f 03.06.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A12** *Bishop Moore College Mavelikara - Proposal for the approval of the Placement/Promotion of Dr. Abha.K, Assistant Professor Academic Level 11, Department of Chemistry as Assistant Professor Academic Level 12 w.e.f 04.01.2023 F N- Reg.*

**(34545/Ac F I/2020/UOK)**

The Drawing and Disbursing Officer, Bishop Moore College, Mavelikara has forwarded a proposal for approval of the Placement/Promotion of Dr. Abha.K, Assistant Professor Academic Level 11, Department of Chemistry as Assistant Professor Academic Level 12 w.e.f 04.01.2023 FN.

The Service details of Dr. Abha.K, are as follows.

Qualifications	1) M.Sc in Chemistry from University of Kerala in 2008. 2) Qualified Joint CSIR-UGC Test for JRF & NET held on 20.06.2010. 3) Awarded Ph.D in Chemistry from University of Kerala on 25.05.2019.
Date of Birth	17.07.1985
Date of Retirement	31.03.2042
Date of first entry in to Service	04.01.2012 FN
L.W.A availed	Availed. On the ground of Medical Certificate from 06.03.2019 to 28.03.2019 (23 days).
Details of relaxation availed of	Nil
Date of Placement as Assistant Professor Academic level 11	04.01.2018 FN
Date of completion of 5 years of service as Assistant Professor Academic level 11	03.01.2023
Proposed date of Placement to Assistant Professor Academic Level 12	04.01.2023 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC sponsored Refresher Course (Online) in "Physical Sciences & Nano Sciences" from UGC-HRDC Jawaharlal Nehru University from 11.07.2022 to 23.07.2022. 2) National Online Refresher Course/Two Week Faculty Development Programme

	(Interdisciplinary) jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi and St.John's College, Agra, Bishop Moore College, Mavelikara, Catholicate College, Pathanamthitta, Sacred Heart College, Chalakudy&Christ College, Irinjalakuda under the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT) of Ministry of Education from 29.09.2021 to 13.10.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations, 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 04.01.2012 FN at Bishop Moore College, Mavelikara. The teacher was promoted as Assistant Professor Academic Level 11 on 04.01.2018 and had completed 5 years of service as Assistant Professor Academic Level 11 on 03.01.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 04.01.2023 F N.

For being promoted to Assistant Professor Academic Level 12, the incumbent has to complete the following Courses within the assessment period:

*"Any two of the following: Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration).*

OR

*Completed one MOOCs Course (With e-certification) during assessment period.*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment. "*

As per UGC Regulations, 2018 clause 18.0, All short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

Here the Assistant Professor had completed two online Refresher Courses within the assessment period, hence eligible for promotion on the due date itself as per UGC Regulations 2018, Option A.

The DDO of Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 04.01.2018 to 03.01.2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations, 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 03.04.2024 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 04.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Hon'ble Vice-Chancellor, the **proposal for the approval of the Placement/ Promotion of Dr.Abha.K, Assistant Professor Academic Level 11, Department of Chemistry, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 04.01.2023 F N**, as per the UGC Regulations 2018, is placed before the



Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr.Abha.K, Assistant Professor Academic Level 11,Department of Chemistry, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 04.01.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A13**      ***S.D College, Alappuzha- Placement/Promotion in respect of Sri. Jacob Chandy, Assistant Professor with AGP 6000, Department of Economics, as Assistant Professor with AGP 7000 (Stage I to Stage II) w.e.f 20.02.2012 FN -Approval- reg.***

***(42269/Ac F I/2024/UOK)***

The Principal,S.D College, Alappuzha has forwarded a proposal for the approval of the Placement/Promotion in respect of Sri. Jacob Chandy, Assistant Professor with AGP 6000, Department of Economics, as Assistant Professor with AGP 7000 (Stage I to Stage II) w.e.f 20.02.2012 F N.

On verification of the service book, the following details of the incumbent are noted.

Qualifications	1. M.A in Economics from University of Kerala in 1992. 2. Qualified NET (Economics) for Lectureship held in June 1998.
Date of Birth	01.04.1970
Date of Retirement	30.04.2026
Date of first entry into service	20.02.2006 FN
Date of continuous service	20.02.2006 FN
Relaxation of period availed, if any, on account	Nil
Details of LWA availed other than on medical grounds (without MC)	Nil
Date of completion of 6 years of service as Assistant Professor with AGP 6000 (Stage I)	19.02.2012
Proposed date of Placement/Promotion to Assistant Professor with AGP 7000 (Stage II)	20.02.2012 F N
Details of Refresher and Orientation Courses Attended	1.UGC Sponsored Orientation Programme in "IT Oriented "conducted by UGC Academic Staff College, University of Kerala from 01.04.2008 to 28.04.2008. 2.UGC Sponsored Refresher Course in "Research Methodology in Social Sciences (Multidisciplinary)" conducted by UGC-Academic Staff College University of Calicut from 14.07.2014 to 05.08.2014.
Whether any OC/RC due:	One Refresher Course due within the assessment period
Regulation Applicable	UGC Regulations 1998.
Remarks	UGC Public Notice dated 16.10.2018 applicable.

It may be noted that Sri.Jacob Chandy has joined as Lecturer in Economics at S.D College, Alappuzha on 20.02.2006.On completion of 6 years of qualifying service as Assistant Professor with

AGP 6000, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000 with effect from 20.02.2012 FN.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due up to 23-02-2016.

The promotion date of Sri.Jacob Chandy is covered under UGC Regulations 1998, since the promotion date falls on 20.02.2012.

For being promoted to Assistant Professor AGP 7000 (Stage II) under UGC Regulations 1998, the incumbent has to undergo the following:

- completed six years of service after regular appointment.
- participated one orientation course and one refresher course of approved duration.
- consistently satisfactory performance appraisal report.

Here the teacher had completed six years of service in Assistant Professor with AGP 6000 and completed one Orientation course within the assessment period but completed the mandatory refresher course (RC) only on 05.08.2014 ie; after the assessment period (2006-2012)

But the University Grant Commission vide its Public Notice dated 16.10.2018 had extended the date for completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Accordingly, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000 w.e.f 20.02.2012 FN.

The Principal, S.D College, Alappuzha has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Sri. Jacob Chandy as Assistant Professor with A.G.P 7000 (Stage II).

In the light of the above facts, the **proposal for the approval of Placement / Promotion in respect of Sri. Jacob Chandy, Assistant Professor with AGP 6000 (Stage I), Department of Economics, S.D College, Alappuzha as Assistant Professor with AGP 7000 (Stage II) w.e.f 20.02.2012 F N as per UGC Regulations 1998**, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Sri. Jacob Chandy, Assistant Professor with AGP 6000 (Stage I), Department of Economics, S.D College, Alappuzha as Assistant Professor with AGP 7000 (Stage II) w.e.f 20.02.2012 F N , as per UGC Regulations 1998, and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A14      T.K.M College of Arts & Science, Kollam - Placement/Promotion of Dr.Shajitha S, Assistant Professor Academic Level 12, Department of Islamic History as Associate Professor Academic Level 13 A, w.e.f. 15.08.2023 F.N- reg.**

**(28201/Ac F I/2020/UOK)**

The D.D.O, T.K.M College of Arts & Science, Kollam has forwarded a proposal for the approval of the Placement/Promotion of Dr.Shajitha S, Assistant Professor Academic Level 12, Department of Islamic History as Associate Professor Academic Level 13 A, w.e.f. 15.08.2023 F.N.

The Service details of Dr.Shajitha S, are as follows.

Qualifications	1. M A (Islamic History) from University of Kerala in 1994 2.UGC NET held on December 1999 3.M.Phil from University of Kerala in 1998
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	3. Ph.D from University of Kerala on 14.08.2023.
Date of Birth	10.05.1971
Date of Retirement	31.05.2027
Date of first entry in to Service	10.10.2008
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil already availed during the promotion from Stage I-II.
Date of Placement to Assistant Professor Academic Level 11 (Stage II)	10.10.2013
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	10.10.2018
Date of completion of 3 years of service as Assistant Professor Academic Level 12	09.10.2021
Proposed date of Placement to Associate Professor Academic Level 13A	15.08.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC Sponsored Live Online Short-Term Course in Gender Sensitization conducted by the UGC-HRDC, University of Kerala, Kariavattom from 23.06.2022 to 29.06.2022. 2) Seven Days FDP on "Outcome Based Education" organized by IQAC of TKM College of Arts and Science, Kollam in collaboration with Kerala State Higher Education Council from 03.08.2021 to 09.08.2021.
Refresher/Orientation Course due	Nil
Regulation applicable available	UGC Regulation 2018 (Option A)
Remarks	<ul style="list-style-type: none"> <li>•The teacher is eligible to get promotion w.e.f 14.08.2023 on completion of Ph.D. But the proposal submitted for granting promotion w.e.f 15.08.2023. The incumbent teacher has given consent to consider her promotion date as 15.08.2023 by submitting an undertaking dated 23.09.2024 duly forwarded through proper channel.</li> <li>•UGC 3rd Amendment Regulations, 2023 is applicable</li> </ul>

On verification of the Service Book, it is found that Dr.Shajitha S had entered into service as Lecturer in Islamic History at T.K.M College of Arts & Science, Kollam w.e.f 10.10.2008 and it was approved by the university vide U.O No. Ac.F III/2/28/2009 dated 17.06.2009. She was promoted as Assistant professor with AGP 7000 (Stage II) w.e.f 10.10.2013 vide U.O No. Ac.F1/37249/2015 dated 26.03.2019. The teacher was promoted as Assistant professor Stage III w.e.f 10.10.2018 vide U.O No. AcF1/4022/2021/UOK dated 30.07.2021.

The teacher has completed thirteen years of service on 09.10.2021 for being promoted as Associate Professor Academic Level 13 A (on account of M.Phil). But the teacher acquired Ph.D on 14.08.2023 only. Hence Dr.Shajitha S is eligible to get promotion w.e.f 14.08.2023. But the proposal is submitted to approve placement/promotion w.e.f 15.08.2023, with the recommendation of the Selection Committee duly constituted as per UGC Regulation, 2018. The anomaly noticed in the due date of promotion was informed to the Educational Agency and in response to which, the incumbent teacher, Dr.Shajitha S submitted an undertaking duly forwarded through proper channel, giving consent to consider her due date of promotion as 15.08.2023.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses*

*of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.*

On verification, it is seen that, Dr.Shajitha S, has completed one Short Term Course and one Faculty Development Programme of one week duration each. The FDP has been completed with in the assessment period but the Short Term course is seen completed after her due date of Promotion.

In this context, it may be noted that, UGC vide its notification dated 31/07/2023 amended the UGC Regulations 2018 (UGC 3rd Amendment Regulations, 2023) and the clause 6.3 VIII has been amended as follows,

*"Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time"*

Here, Dr.Shajitha S has completed the Short Term Course before the date, 31.12.2023 and hence it can be considered for her promotion.

The teacher has fulfilled all the following requirements for her promotion as Associate Professor Academic Level 13 A.

- Completed Refresher Course/Orientation Course.
- Completed three years of service as Assistant Professor Academic Level 12.
- Qualified Ph.D.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 18.07.2024 and based on the assessment of the documents submitted, the committee found that Dr.Shajitha S is eligible for placement as Associate Professor Academic Level 13 A w.e.f 15.08.2023 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the **proposal for the approval of the Placement/Promotion of Dr.Shajitha S, Assistant Professor Academic Level 12, Department of Islamic History, T.K.M College of Arts & Science, Kollam, as Associate Professor Academic Level 13 A, w.e.f. 15.08.2023 F.N as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/Promotion of Dr.Shajitha.S, Assistant Professor Academic Level 12, Department of Islamic History, T.K.M College of Arts & Science, Kollam, as Associate Professor Academic Level 13 A, w.e.f. 15.08.2023 F.N, as per UGC Regulations 2018, and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No. 15.08.A15** **MSM College, Kayamkulam- Placement/Promotion in respect of Sri.SathishSoman Assistant Professor with A.G.P 6000/- in the department of Economics as Assistant Professor with A.G.P 7000/- (Stage I to II) w.e.f. 28.07.2015 as per UGC Regulation 1998- Approval- reg.**

**(19408/Ac F I/2022/UOK)**

The Principal, MSM College, Kayamkulam had forwarded a proposal on 25.04.2022 for the approval of the placement / Promotion in respect of Sri.Sathish Soman Assistant Professor with A.G.P 6000/- in the Department of Economics as Assistant Professor with A.G.P 7000/- (Stage I to II) w.e.f. 28.07.2015 F.N, as per UGC Regulation 2018. Since the due date of Promotion is w.e.f. 28.07.2015, the Educational Agency was informed via letter dated 23.06.2022, to resubmit the proposal in accordance with the UGC Regulation in force at the time of Promotion. After a long period of time, the Educational Agency has resubmitted the proposal on 12.07.2024, for the approval of the placement / Promotion in respect of Sri.Sathish Soman Assistant Professor with A.G.P 6000/- as Assistant Professor with A.G.P 7000/- (Stage I to II) in the Department of Economics w.e.f. 28.07.2015 as per UGC Regulations 1998.

The following are the details of the incumbent on verification of the service book.

Qualifications	<ul style="list-style-type: none"> <li>•M.A (Economics) from Kerala University in 2004</li> <li>•M.Phil (Economics) Kerala University in 2006</li> <li>•Qualified UGC-NET (Economics) held on 30.12.2007</li> </ul>
Date of Birth	12.11.1980
Date of Retirement	31.03.2037
Date of first entry into service	28.07.2010
Date of continuous service	28.07.2010
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	One year on account of M.Phil.
Details of LWA availed other than on medical grounds (without MC)	Nil
Details of Refresher and Orientation Courses Attended	1)UGC sponsored Refresher Course in Economics conducted by UGC-HRDC University of Kerala- from 27.10.2015 to 16.11.2015.
Whether any OC/RC due:	One Orientation Course due
Date of completion of required years of service for promotion to Stage II	27.07.2015 (5 years)
Proposed date of Placement/Promotion to Stage II	28.07.2015
Regulation Applicable	UGC Regulation 1998
Remarks	Mandatory OC not completed till date.

The Principal, MSM College, Kayamkulam has forwarded documents for the approval of the placement/Promotion in respect of Sri.Sathish Soman as Assistant Professor with A.G.P 7000 (Stage II).

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

**As the due date of promotion is on 28.07.2015 he can opt either UGC Regulations 1998 or UGC Regulations 2010.**

As per both the Regulations, one RC & one OC are mandatory for the CAS promotion of teachers (without PhD degree) as Asst.Prof, Stage II within the assessment period.

The promotion of Sri.Sathish Soman is submitted under 1998 Regulation since the promotion date falls on 28.07.2015. On completion of 5 years of qualifying service as Assistant Professor With AGP 6000, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000/- on the due date itself provided the teacher has fulfilled one Orientation course of 03 weeks duration and one Refresher Course/Research Methodology of 2 weeks duration (10 days) within the assessment period for being promoted from Stage I to Stage II as per UGC Regulation 1998.

On verification of the proposal, it is seen that, **Sri.Sathish Soman had completed one Refresher Course (RC) on 16.11.2015 and not attended the mandatory Orientation Course (OC) till date.**

**The UGC vide public notice 16.10.2018 had extended the date for completing Orientation Course/ Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.**

**Hence the RC taken on 16.11.2015 can be claimed for the promotion eventhough it was taken after the assessment period.**

Regarding the pending OC, the Educational Agency vide letter dated 16.04.2024, has requested to approve the proposal, which is submitted as per UGC Regulations 1998, on the strength of Clause 6.3 VIII of UGC Regulation 2018, which stated that the requirement of Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31<sup>st</sup> December 2018.

**The Special Syndicate at its meeting held on 12.01.2021 vide item No:44.46 had resolved to extend the applicability of clause 6.3 VIII of UGC Regulation 2018, to teachers whose RC/OC is due and are otherwise eligible to be promoted under UGC Regulation 1998.**

University already approved several proposals in accordance with the mentioned resolution.

Hence the Educational Agency has requested to grant the same benefit of UGC Regulations 2018 for approving the proposal, submitted in accordance with UGC regulations 1998, for the placement/ Promotion in respect of Sri.Sathish Soman.

**But the the UGC vide its UGC (3rd amendment) Regulations 2023, has amended the said clause stating that "wherever the requirement of the Orientation Course (OC)/Refresher Course(RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023."**

That is promotion can be granted on the due date itself provided the pending courses, if any shall be taken within 31.12.2023. But Sri.Sathish Soman has not attended/ completed the pending Orientation course till date.

Even though this clause is applicable for those who opted 2018 Regulations, the Educational Agency has requested to approve the proposal on the strength of the Clause 6.3 VIII of UGC Regulation 2018, which was made applicable to the teachers who opt UGC Regulations 1998 (as per the resolution of the Special Syndicate held on 12.01.2021).

In the light of the above facts, **the proposal for the approval of placement/ Promotion of Sri.Sathish Soman Assistant Professor with A.G.P 6000/- in the department of Economics, MSM College, Kayamkulam as Assistant Professor with A.G.P 7000/- (Stage I to II) w.e.f. 28.07.2015 F.N, as per UGC Regulation 1998, without completing the mandatory Orientation course, along with the request of the Educational Agency to approve the proposal on the strength of the Clause 6.3 VIII of UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Sri.Sathish Soman Assistant Professor with A.G.P 6000/- in the department of Economics, MSM College, Kayamkulam as Assistant Professor with A.G.P 7000/- (Stage I to II) w.e.f. 28.07.2015 F.N, as per UGC Regulations 1998 recommended to refer the matter to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.15.08.A16** ***Mar Ivanios College, Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Dr. Lini N, Assistant Professor Academic Level 11, Department of Biotechnology as Assistant Professor Academic Level 12 w.e.f 06.06.2024 F N.***

**(22076/Ac F I/2020/UOK)**

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr. Lini N, Assistant Professor Academic Level 11, Department of Biotechnology as Assistant Professor Academic Level 12 w.e.f 06.06.2024 F N.

The Service details of Dr. Lini N are as follows.

Qualifications	1. M.Sc Biotechnology from M.G University in November 2001. 2. Qualified Ph.D in Biotechnology on 28.05.2009 (from Madurai Kamaraj University). 3. Qualified CSIR-UGC-NET exam held in 2001.
Date of Birth	03.05.1978
Date of Retirement	31.05.2034
Date of first entry in to Service	06-06-2012 F N
Date of entry into continuous service	06-06-2012 F N
L.W.A availed	3 years of LWA already availed during the promotion to Assistant Professor with AGP 7000
Details of relaxation availed of	Two years on account of Ph.D Degree already availed during the promotion to Assistant Professor with AGP 7000
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	06.06.2019 FN
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Assistant Professor Academic Level 11)	05.06.2024
Proposed date of Placement to Assistant Professor Academic Level 12	06.06.2024 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Live online Refresher Course from UGC-HRDC, University of Kerala from 10.02.2021 to 23.02.2021. 2. One week Faculty Development Programme conducted by Kerala State Higher Education Council (KSHEC) from 13.07.2020 to 17.07.2020. 3. Short Term Course from UGC- HRDC, University of Kerala from 22.03.2023 to 28.03.2023.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Biotechnology on 06.06.2012 F N in Mar Ivanios College, Thiruvananthapuram. The teacher was promoted as Assistant Professor with AGP 7000 on 06.06.2019 F N. The teacher had completed 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11) on 05.06.2024. Hence the due date of promotion as Assistant Professor Academic Level 12 is on 06.06.2024 F N.

For being promoted as Assistant Professor Academic Level 12, the incumbent has to complete 5 years of service as Assistant Professor Academic Level 11 and has to complete any one of the following Course within the assessment period.

*"Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week OR 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment."*

As per the U.O No. Ac F III /24522/2020 dated 19.01.2022, the refresher / orientation /short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments has considered for the CAS Promotion of teachers.

Here the teacher has completed the above mandatory requirements with in the assessment period and hence eligible for promotion on the due date itself.

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2019 to 2024, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the meeting of the Screening Committee held on 27.08.2024, constituted as detailed above, verified the API grades for the period and found that the teacher is eligible for placement as Assistant Professor Academic Level 12 w.e.f 06.06.2024 F N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion of Dr. Lini N, Assistant Professor Academic Level 11, Department of Biotechnology, Mar Ivanios College, Thiruvananthapuram, as Assistant Professor Academic Level 12 w.e.f 06.06.2024 F N as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr.Lini.N, Assistant Professor Academic Level 11, Department of Biotechnology, Mar Ivanios College, Thiruvananthapuram, as Assistant Professor Academic Level 12 w.e.f 06.06.2024 F N , as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A17** *Mar Ivanios College, Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Dr.Joma Joseph, Assistant Professor Academic Level 11, Department of Commerce as Assistant Professor Academic Level 12 w.e.f 01.10.2023 F N- reg.*

**(34832/Ac F I/2020/UOK)**

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr. Joma Joseph, Assistant Professor Academic Level 11, Department of Commerce as Assistant Professor Academic Level 12 w.e.f 01.10.2023 F N.

The Service details of Dr. Joma Joseph are as follows.

Qualifications	1) M.Com from University of Kerala in May 2006. 2) Qualified UGC - NET (Commerce) exam held on 26.12.2010. 3) Qualified Ph.D (Commerce) from University of Kerala on 25.08.2022.
Date of Birth	15.06.1982
Date of Retirement	30.06.2038
Date of first entry in to Service	01.10.2012 F N
L.W.A availed	Nil



Details of relaxation availed of	Nil
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	01.10.2018 F N
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	30.09.2023
Proposed date of Placement to Asst Professor Academic Level 12	01.10.2023 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Live Online Refresher Course from UGC-HRDC, University of Kerala from 13.07.2022 to 26.07.2022. 2. Refresher Course from UGC-HRDC, University of Kerala from 14.07.2023 to 27.07.2023.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.10.2012 F N in St. John's College, Anchal. The teacher was promoted as Assistant Professor with AGP 7000 on 01.10.2018 F N and had completed 5 years of service as Assistant Professor Academic Level 11 on 30.09.2023. Hence the due date of promotion as Assistant Professor Academic Level 12 is on 01.10.2023 F N. It may be noted that, the teacher was transferred to Mar Ivanios College, Trivandrum during the assessment period.

For being promoted as Assistant Professor Academic Level 12, the incumbent has to complete 5 years of service as Asst. Professor Academic Level 11 and has to complete any one of the following Course within the assessment period.

*"Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week*

*OR*

*05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

*OR*

*Completed one MOOCs Course (With e-certification) during assessment period*

*OR*

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment."*

**Here the teacher has completed the mandatory requirements with in the Assessment Period. Hence the teacher is eligible for promotion as Assistant Professor Academic Level 12 on the due date itself.**

The DDO of Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 04.09.2024 verified the API grades for the period and found that the teacher is eligible for placement as Assistant Professor Academic Level 12 w.e.f 01.10.2023 F N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above facts, as per the orders of the Vice-chancellor, the **proposal for the approval of the Placement/Promotion of Dr. Joma Joseph, Assistant Professor Academic Level 11, Department of Commerce, Mar Ivanios College, Thiruvananthapuram, as Assistant Professor Academic Level 12 w.e.f 01.10.2023 F N as per the UGC Regulations 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr. Joma Joseph, Assistant Professor Academic Level 11, Department of Commerce, Mar Ivanios College, Thiruvananthapuram, as Assistant Professor Academic Level 12 w.e.f 01.10.2023 F N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A18      *Endorsement of Teaching Staff consisting of 11 teachers (including 2 newly appointed teachers) of B.Ed Degree Programme in Sree Narayana Training College, Poochakkal, Alappuzha- reg.***

**(44126/2019/UOK)**

The Principal, Sree Narayana Training College, Poochakkal, Alappuzha has requested to endorse the Staff List consisting of 11 teachers (including 2 newly appointed teachers) of B.Ed Degree Programme in the college.

It may be noted that University had already endorsed the following teaching staffs including Principal. The details are below.

Sl No	Name	Designation	Subject of Teaching	Qualifications	Date of Appointment
1	Smt.Bibby Thomas	Principal	General Education	M.Sc Mathematics, M.Ed& NET in Education	02.02.2005
2	Sri. Ajai Gopinath	Assistant Professor	Mathematics Education	M.Sc Mathematics, M.Ed&NET in Education	23.08.2005
3	Smt.Chandrika A	Assistant Professor	English Education	M.A English Language and Literature, M.Ed	02.02.2005
4	Smt.LinimolK.S	Assistant Professor	Physical Science Education	M.Sc Chemistry, M.Ed& NET in Education	01.08.2005
5	Smt.SangeethaK.S	Assistant Professor	General Education	M.Sc Zoology, M.Ed&NET in Education	12.02.2013
6	Smt. Soya P	Assistant Professor	Natural Science in Natural Science	M.Sc Zoology & M.Ed	05.05.2010
7	Smt.Susan P.S	Assistant Professor	Malayalam Education	M.A Malayalam & M.Ed	02.12.2013
8	Smt. Anitha S	Assistant Professor	Social Science Education	M.A Economics & M.Ed	12.10.2015
9	Smt. Sijo T.F	Lecturer	Physical Education	M.PEd&NET in Physical Education	04.04.2020
10	Smt. Meera S	Lecturer	Art Education	MA in Music - Vocal & M.Phil	04.04.2020
<b>Endorsed staff list During the Academic Year 2021-22</b>					
1.	Sri. Akhil Mohan	Assistant Professor	Fine Arts	MFA	01.07.2021
2.	Smt. Diji K Das	Assistant Professor	Physical Education	M.PEd	07.04.2015
3.	Smt.Sethulekshmi V.M	Assistant Professor	General Education	MA Economics & History, M.Ed& NET in Education	01.09.2021

The Educational Agency has now informed that they have appointed two new teachers in the vacancies arisen due to the relieving of two teachers from the subjects of Physical Education and Fine Arts. It is also informed vide letter no. nil dated 30.09.2024 that, they also have appointed a guest faculty in Malayalam against the relieving vacancy of Smt.Susan P.S since the Smt.Susan P.S got Government Job.

As per NCTE Regulations 2014,

- the number of Teaching Staffs for a basic unit of 50 student strength is 8.
- the faculty positions under different subject categories may teach courses in the teacher education programmes across curricular areas specified and can cater to both foundation & pedagogy courses.
- a faculty can be utilised for teaching in flexible manner so as to optimize academic expertise available.

On verification of the Staff list submitted by the Manager, Sree Narayana Training College, Poochakkal, Alappuzha, the following are noted.

- The sanctioned student strength of B.Ed Students at Sree Narayana Training College, Poochakkal, Alappuzha is 50 and hence the required number of Teaching Staffs as per NCTE Regulation is 8.
- The college offers the optional subjects viz; Mathematics, English, Malayalam, Physical Science, Natural Science, and Social Science (6 optional subjects).
- The Educational Agency has appointed 5 teachers in Mathematics, English, Physical Science, Natural Science, and Social Science and 2 teachers in General Education in addition to Principal and teachers in Physical Education, Fine Arts & Art Education. For effective curriculum transaction, they appointed a guest faculty in Malayalam. However, they met the minimum requirement of faculty Strength of 8 teachers even without appointing a permanent teacher in Malayalam. As per NCTE Regulation 2014, one permanent faculty is enough for languages.
- **The Staff list submitted by the Educational Agency satisfies the distribution of faculties across different curricular areas as per NCTE Regulation 2014 and is in order.**
- The details are given below.

Sl No	Name	Designation	Subject of Teaching	Qualifications	Date of Appointment
1	Smt. Bibby Thomas	Principal	General Education	M.Sc Mathematics, M.Ed&NET in Education	02.02.2005
2	Sri. Ajai Gopinath	Assistant Professor	Mathematics Education	M.Sc Mathematics, M.Ed&NET in Education	23.08.2005
3	Smt.Chandrika A	Assistant Professor	English Education	M.A English Language and Literature &M.Ed	02.02.2005
4	Smt.LinimolK.S	Assistant Professor	Physical Science Education	M.Sc Chemistry, M.Ed&NET in Education	01.08.2005
5	Smt.SangeethaK.S	Assistant Professor	General Education	M.Sc Zoology, M.Ed&NET in Education	12.02.2013
6	Smt. Soya P	Assistant Professor	Natural Science Education	M.Sc Zoology &M.Ed	05.05.2010
7	Smt. Anitha S	Assistant Professor	Social Science Education	M.A (Economics) &M.Ed	12.10.2015
8.	Smt. Meera S	Assistant Professor	Art Education	MA in Music - Vocal &M.Phil	04.04.2020
9.	Smt.Sethulekshmi V.M	Assistant Professor	General Education	MA Economics &History, M.Ed&NET in Education	01.09.2021
10	Smt.RenjithaKrish nappan	Assistant Professor	Physical Education	Master of Physical Education &Sports	01.06.2024
11.	Sri.AyyappadasI.R	Assistant	Fine Arts	M.F.A	01.06.2024

		Professor			
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The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts pertaining to the payment made in the University cash counter for verification of documents in respect of the two newly appointed teachers (Rs.525/- per teacher).

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate “Conditions of Service of Teachers in Unaided Colleges.”

- For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.
- Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.
- Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:

- All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.
- Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

The Syndicate at its meeting held on 27.08.2016, vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 500/- may be levied for endorsement per teacher and Rs 1000/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A).

#### **NCTE Norms 2014 stipulate that**

##### **5.2 Qualifications**

The faculty shall possess the following qualifications:

#### **A. Principal/HoD**

- (a) Post Graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks; and
- (b) M. Ed with minimum 55% marks; and
- (c) Ph. D in Education or in any pedagogic subject offered in the institution; and
- (d) Eight years teaching experience in a secondary Teacher Education Institution.

#### **B. Perspectives in Education or Foundation Courses**

- (a) Postgraduate degree in Social Sciences with minimum 55% marks; and
- (b) M.Ed degree from a recognized university with minimum 55% marks.

OR

- (a) Postgraduate (MA) degree in Education with minimum 55% marks; and
- (b) B.Ed/B.El.Ed. Degree with minimum 55% marks.

#### **C. Curriculum and Pedagogic Courses**

- (a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.
- (b) M.Ed degree with minimum 55% marks.

#### **D. Specialised Courses Physical Education**

- (i) Master of Physical Education (M P Ed) with minimum 55% marks (Training/qualification in yoga education shall be desirable)

#### **Visual Arts**

- (i) Post Graduate degree in Fine Arts (MFA) with minimum 55% marks

#### **Performing Arts**

- (i) Post graduate degree in Music/Dance/Theatre Arts with minimum 55% marks  
Desirable: Ph.D degree in Education with subject specialisations.

(Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/ Psychology/ Philosophy with 55% marks and B.Ed. BEIED with 55% marks and three years of teaching experience in a secondary shall be considered).

The attested copies of the qualifying certificates attached along with the proforma has been verified with the original documents and it is found that all the teaching staff including the Principal possessed the required qualification as stipulated in the NCTE Regulation 2014.

In the light of the above, the proposal for the endorsement of the Staff List of 11 teachers of B.Ed Degree Programme, including two newly appointed teachers, at Sree Narayana Training College, Poochakkal, Alappuzha, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the proposal for the endorsement of the Staff List of 11 teachers of B.Ed Degree Programme, including two newly appointed teachers, at Sree Narayana Training College, Poochakkal, Alappuzha as detailed below and recommended to approve the same.*

Sl No	Name	Designation	Subject Teaching of	Qualifications	Date of Appointment
1	Smt. Bibby Thomas	Principal	General Education	M.Sc Mathematics, M.Ed&NET in Education	02.02.2005
2	Sri. Ajai Gopinath	Assistant Professor	Mathematics Education	M.Sc Mathematics, M.Ed&NET in Education	23.08.2005
3	Smt. Chandrika A	Assistant Professor	English Education	M.A English Language and Literature & M.Ed	02.02.2005
4	Smt. Linimol K.S	Assistant Professor	Physical Science Education	M.Sc Chemistry, M.Ed&NET in Education	01.08.2005
5	Smt. Sangeetha K.S	Assistant Professor	General Education	M.Sc Zoology, M.Ed& NET in Education	12.02.2013
6	Smt. Soya P	Assistant Professor	Natural Science Education	M.Sc Zoology & M.Ed	05.05.2010
7	Smt. Anitha S	Assistant Professor	Social Science Education	M.A (Economics) & M.Ed	12.10.2015
8.	Smt. Meera S	Assistant Professor	Art Education	MA in Music - Vocal & M.Phil	04.04.2020
9.	Smt. Sethulekshmi V.M	Assistant Professor	General Education	MA Economics & History, M.Ed& NET in Education	01.09.2021
10	Smt. Renjitha Krish nappan	Assistant Professor	Physical Education	Master of Physical Education & Sports	01.06.2024
11.	Sri. Ayyappadas I.R	Assistant Professor	Fine Arts	M.F.A	01.06.2024

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A19 Bishop Moore College Mavelikara - Proposal for the approval of the Placement/Promotion of Dr. Deepa Thomas, Assistant Professor Academic Level 11, Department of Chemistry, as Assistant Professor Academic Level 12 w.e.f 04.01.2023 F N- Reg.**

**(34440/Ac F I/2020/UOK)**

The Drawing and Disbursing Officer, Bishop Moore College, Mavelikara has forwarded a proposal for approval of the Placement/Promotion of Dr. Deepa Thomas, Assistant Professor Academic Level 11, Department of Chemistry as Assistant Professor Academic Level 12 w.e.f 04.01.2023 FN.

The Service details of Dr. Deepa Thomas are as follows.

Qualifications	1) M.Sc in Analytical Chemistry from Mahatma Gandhi University in June 2003. 2) Qualified Joint CSIR-UGC Test for JRF & NET held on 19.12.2010. 3) Awarded Ph.D in Chemistry from University of Kerala on 24.02.2020.
Date of Birth	13.01.1981
Date of Retirement	31.03.2037
Date of first entry in to Service	04.01.2012 FN
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement as Assistant Professor Academic level 11	04.01.2018 FN
Date of completion of 5 years of service as Assistant Professor Academic level 11	03.01.2023
Proposed date of Placement to Assistant Professor Academic Level 12	04.01.2023 FN "The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion."
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC sponsored Refresher Course (Online) in "Physical Sciences & Nano Sciences" from UGC-HRDC Jawaharlal Nehru University from 10.01.2022 to 22.01.2022. 2) National Online Refresher Course/ Two Week Faculty Development Programme (Interdisciplinary) jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi and St. John's

	College, Agra, Bishop Moore College, Mavelikara, Catholicate College, Pathanamthitta, Sacred Heart College, Chalakudy & Christ College, Irinjalakuda under the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT) of Ministry of Education from 29.09.2021 to 13.10.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 04.01.2012 FN at Bishop Moore College, Mavelikara. The teacher was promoted as Assistant Professor Academic Level 11 on 04.01.2018 and had completed 5 years of service as Assistant Professor Academic Level 11 on 03.01.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 04.01.2023 FN.

For being promoted to Assistant Professor Academic Level 12, the incumbent has to complete the following Courses within the assessment period:

*"Any two of the following: Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration).*

OR

*Completed one MOOCs Course (With e-certification) during assessment period.*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment. "*

As per UGC Regulations, 2018 clause 18.0, all short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

Here the Assistant Professor had completed two online Refresher Courses within the assessment period, hence eligible for promotion on the due date itself as per UGC Regulations 2018, Option A.

The DDO of Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 04.01.2018 to 03.01.2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations, 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 03.04.2024 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 04.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Hon'ble Vice-Chancellor, the **proposal for the approval of the Placement / Promotion of Dr. Deepa Thomas, Assistant Professor Academic Level 11, Department of Chemistry, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 04.01.2023 FN**, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr. Deepa Thomas, Assistant Professor Academic Level 11, Department of Chemistry, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 04.01.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A20**      **Placement/Promotion Proposal of Dr. Nisha Rani D, Assistant Professor in Botany Academic Level 12, Department of Botany & Biotechnology, St. Xavier's College, Thumpas as Associate Professor Academic Level 13A w.e.f 20.07.2023 F.N - Approval – reg.**

**(49168/Ac F I/2022/UOK)**

The Manager, St. Xavier's College, Thumpas has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Nisha Rani D, Assistant Professor in Botany Academic Level 12, Department of Botany & Biotechnology as Associate Professor Academic Level 13 A w.e.f 20.07.2023 F.N.

The service details of Dr. Nisha Rani D are as follows:

Qualifications	1. M.Sc Botany from University of Kerala in 1996. 2. M.Phil from University of Kerala in 1999. 3. Qualified UGC - NET held on 25.06.2000. 4. Qualified JOINT CSIR UGC Test for - NET & JRF held on 31.12.2000. 5. <b>Ph.D in Bio technology from University of Kerala on 08.03.2007.</b>
Date of Birth	22.05.1974
Date of Retirement	31.05.2030
Date of first entry into service	20.07.2011 F N
Date of entry into continuous service	20.07.2011 F N
L.W.A. availed	Nil
Details of relaxation availed of	Two years on account of Ph.D already availed during the promotion to Lecturer Senior Scale
Date of promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000)	20.07.2015 F N
Date of promotion as Assistant Professor Academic Level 12	20.07.2020 F.N
Date of completion of 3 years of service as Assistant Professor Academic Level 12	19.07.2023
Proposed date of promotion as Associate Professor Academic Level 13 A	20.07.2023 F N
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Online Inter Disciplinary Refresher Course from UGC-HRDC, Kannur University from 05.01.2021 to 18.01.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Botany on 20.07.2011 F N in St. Xavier's College, Thumpas and it was approved by University of Kerala vide U.O No. Ac FIII/2/38071/2011 dated 13.03.2012. The teacher was promoted to the posts of Lecturer Senior Grade (Re-designated as Assistant Professor AGP 7000) and Assistant Professor Academic Level 12 with effect from 20.07.2015 F N and 20.07.2020 F.N



respectively. It may be noted that Dr. Nisha Rani D has been appointed as Principal in Charge of St. Xavier's College, Thumpa vide U.O No.6272/2024/UOK dated 25.07.2024.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A is as detailed below.

- 1) Assistant Professor who has completed three years of service in Academic Level 12.
- 2) A Ph.D degree in subject relevant /allied/relevant discipline.
- 3) Any one of the following during the last three years:

completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/ programme of at least two weeks (ten days) duration);

or

completed one MOOCs course (with e- certification);

or

contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.

On verification of the proposal, the following points are noted The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 19.07.2023 and hence eligible for promotion to Associate Professor Academic Level 13 A on 20.07.2023 FN. **The teacher acquired Ph.D on 08.03.2007 in Biotechnology. It may be noted that the incumbent teacher was appointed as Lecturer in Botany. As per Clause 6.4.B.IV of U.G.C Regulations 2018, Ph.D degree in subject relevant/allied/relevant discipline is a mandatory requirement for the promotion to the post of Associate Professor. Here the Ph.D degree acquired is in Biotechnology but not in the relevant subject/discipline ie in Botany. The teacher has not submitted any document/ Eligibility Certificate to prove that both Botany and Biotechnology are allied subjects and the section is not in position to ascertain the same.** The teacher has completed the required Refresher Course with in the Assessment Period.

The DDO has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 26.06.2024. Based on the assessment of the documents submitted, the committee found that Dr.Nisha Rani D is eligible for placement as Associate Professor Academic Level 13 A w.e.f 20.07.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Nisha Rani D, Assistant Professor in Botany Academic Level 12, Department of Botany & Biotechnology as Associate Professor Academic Level 13 A w.e.f 20.07.2023 F.N at St. Xavier's College, Thumpa based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr. Nisha Rani D, Assistant Professor in Botany Academic Level 12, Department of Botany & Biotechnology as Associate Professor Academic Level 13 A w.e.f 20.07.2023 F.N at St. Xavier's College, Thumpa based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A21 Bishop Moore College, Mavelikara - Placement/Promotion of Smt. Ann Mary Jose, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of Physics, w.e.f 21.12.2023 F.N-Approval-Reg.**

**(38108/Ac F I/2024/UOK)**

The DDO, Bishop Moore College, Mavelikara vide letter dated 12.07.2024 had forwarded a proposal for the approval of Placement/Promotion in respect of Smt. Ann Mary Jose, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of Physics, w.e.f 21.12.2023 FN and later Principal, Bishop Moore College vide letter dated 14.08.2024 has forwarded the service book of the above said incumbent.

The Service details of Smt. Ann Mary Jose are as follows.

Qualifications	1.M.Sc in Physics from Cochin University of Science and Technology in April 2012. 2.Qualified Joint CSIR-UGC Test for JRF and NET held on 20.12.2015.
Date of Birth	06.11.1988
Date of retirement	31.03.2049
Date of first entry in to Service	21.12.2017 FN
L.W.A availed	Availed. On the ground of Medical Certificate from 07.06.2019 to 28.06.2019 (22 days).
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	20.12.2023.
Date of Placement to Assistant Professor Academic Level 11	21.12.2023 FN
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Four Week Induction/Orientation Programme for "Faculty in Universities/ Colleges/Institutes of Higher Education" conducted by the Teaching Learning Centre, Ramanujan College University of Delhi under the aegis of Ministry of Human Resource Development PMMMNMTT from 04.06.2020 to 01.07.2020 2.Two week Faculty Development Programme on "Managing Online Classes and Co-Creating MOOCS 3.0" conducted by the Teaching Learning Centre, Ramanujan College University of Delhi under the aegis of Ministry of Human Resource Development PMMMNMTT from 25.07.2020 to 10.08.2020.
Refresher/ Orientation Course due	Nil
Regulation Applicable	UGC Regulations, 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in the Department of Physics on 21.12.2017 FN at Bishop Moore College, Mavelikara, and it was approved by the University of Kerala vide U.O No. Ac.F I/1/016214 (c)/2018 dated 18.06.2018. The teacher had completed 6 years of service as Assistant Professor Academic Level 10 on 20.12.2023. Hence the due date of promotion to Assistant Professor Academic Level 11 is on 21.12.2023 FN.

It may be noted that the teacher had availed LWA on the support of Medical Certificate from 07.06.2019 to 28.06.2019 (22 days).

As per UGC Regulations, 2018 clause 18.0, all short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as

Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

Here the Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 and completed the mandatory requirements for UGC Regulations, 2018 Option A with in the assessment period. **Hence the Assistant Professor is eligible for promotion on the due date itself.**

The DDO, Bishop Moore College, Mavelikara has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 21.12.2017 to 20.12.2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations, 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 19.06.2024, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 21.12.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, **the proposal regarding the approval of Placement/ Promotion of Smt. Ann Mary Jose, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of Physics, Bishop Moore College Mavelikaraw.e.f 21.12.2023 FN**, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Smt. Ann Mary Jose, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of Physics, Bishop Moore College Mavelikaraw.e.f 21.12.2023 FN, as per the UGC Regulations 2018, and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.A22**      ***Request received from Smt. Saumya Reghunath, former teaching staff at Sabarigiri College of Education, Anchal and Rama Vilasom Training College, Valakom, to grant permission to work in another B.Ed Training College- Without satisfying the mandatory requirements stipulated by NCTE regulation 2014 and its Amendment Regulation 2017- reg. (36191/Academic./2024/UOK)***

Smt.Saumya Reghunath, former teaching staff at Sabarigiri College of Education, Anchal and Rama Vilasom Training College, Valakom has submitted a request to give permission to all teachers who were appointed in B.Ed Training Colleges before 2014 in accordance with NCTE Regulation 2009, to join another training college on the strength of their previous teaching experience, even though they do not satisfy the requirements stipulated by NCTE Regulation 2014 and its Amendment Regulation, 2017.

**The following are submitted in this regard:**Smt.SaumyaReghunath worked as Lecturer in English at Sabarigiri College of Education from 15.06.2009 to 01.11.2010.The Regulation in force at the time of her appointment was NCTE regulation 2009. As per NCTE regulation 2009, the qualification for Methodology Courses are as follows;

- (i) Master's degree in a school subject with fifty percent marks
- (ii) M.Ed. degree with at least fifty five percent marks or its equivalent grade and

(iii) Any other stipulation prescribed by the UGC / affiliating body /State Govt. from time to time for the positions of principal and lecturers shall be mandatory. Smt. Saumya Reghunath had all the required qualification for being appointed as Lecturer in English at Sabarigiri College of Education, Anchal. Smt Saumya Reghunath joined as Lecturer in English at Rama Vilasom Training College, Valakom on 01.07.2011. NCTE notified NCTE Regulation 2014 on 28.11.2014. As per the regulation, the qualification for the post of Assistant Professors in Curriculum and Pedagogic Courses are as follows,

(a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages **with minimum 55% marks.**

(b) M.Ed degree with minimum 55% marks.

Desirable: PhD Degree in Education with subject specialization.

- It may be noted that, Smt. Saumya Reghunath has **only 53.7% mark** for her post graduate degree course.
- NCTE, vide its notification dated 29.05.2017, amended the regulation and added the following:  
**“the candidate shall cleared the National Eligibility Test (NET) conducted by UGC. Provided candidates, who are or have been awarded PhD Degree in accordance with the UGC (Minimum standard and Procedure for award of PhD Degree) Regulation 2009, shall be exempted from the requirement of the clearing of NET for appointment as Assistant Professor or equivalent position in Universities or College or institutions”.**
- Smt. Saumya Reghunath does not have NET/Ph.D in Education.
- University endorses the teachers who were appointed in B.Ed Training Colleges as per NCTE Regulation 2009 and still working in there, even though they do not qualify the mandatory requirements stipulated by NCTE Regulation 2014 and its Amendment Regulation 2017.
- The Staff List of Rama Vilasom Training College, Valakom including Smt Saumya Reghunath was endorsed by the University in October 2020.
- She resigned duty on 13.08.2023 from the Rama Vilasom Training College, Valakom, after completing 13 years’ service due to some health issues.

Now, Smt. Saumya Reghunath informed that she is in search of a new job and complains that Educational Agencies refuse to appoint her as Assistant Professor as she does not qualify NET/PhD in Education, even though she has 13 years of teaching experience. She also tries to explain her situation that she is an unmarried woman of 43 years old and having some health issues and those difficulties made it very hard for her to qualify NET examination.

She has requested to give permission to all teachers, who were appointed in B.Ed Training Colleges before 2014 in accordance with NCTE Regulation 2009 and endorsed by the University, to join another training college on the strength of their previous teaching experience, even though they do not satisfy the requirements comes under NCTE Regulation 2014 and its Amendment Regulation, 2017.

In this context, it may also be noted that, the Syndicate at its meeting held on 28.12.2013 vide item no.07.89.A7 considered a proposal of similar nature, the proposal for the Endorsement of staff list of Rama Vilasom Training College, Valakom, in which an Assistant Professor, Sri.Suresh G, who does not have NET/PhD was also included. He worked in various training colleges for 11 years before joining Rama Vilasom Training College. University had endorsed him while he was working at Sabarigiri College of Education, Anchal, as per the then existing NCTE norms. The Syndicate resolved to endorse the Staff list of Rama Vilasom Training College, Valakom, considering his previous teaching experience of 11 years at various Training Colleges as well as the precedence in granting endorsement in Similar cases.

In the light of the above mentioned facts, as per the orders of the Vice Chancellor, the request of Smt.Saumya Reghunath, former teaching staff at Sabarigiri College of Education, Anchal and Rama Vilasom Training College, Valakom, to grant permission to all teachers who were appointed in B.Ed Training Colleges before 2014 in accordance with NCTE Regulation 2009 and endorsed by the University, to join another training college on the strength of their previous teaching experience, even though they do not satisfy the mandatory requirements stipulated by NCTE Regulation 2014 and its

Amendment Regulation, 2017, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of Private colleges, for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the request of Smt.SaumyaReghunath, former teaching staff at Sabarigiri College of Education, Anchal and Rama Vilasom Training College, Valakom and recommended to constitute a subcommittee comprising of Dr.T.R.Manoj (Convenor), Dr.Pramod.N, Dr.Rahim K, Sri.Ajay D.N, Sri.P.SGopakumar, Members, Syndicate to study the matter.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No. 15.08.B1** *St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Mr.Shalaj R, Assistant Professor in Botany from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 16.07.2023 FN – Reg;*

**(31083/Ac F II/2024/UOK)**

The Principal in Charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Mr.Shalaj R, Assistant Professor, Department of Botany, St. Gregorios College, Kottarakkara, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 F.N.

The service details of Mr.Shalaj R, are as follows:

Qualifications	1.M.Sc.Botany from University of Kerala in May 2005 2.UGC NET on December 2011
Date of first entry in to Collegiate Service	16.07.2012 F.N
Date of Placement to Assistant Professor Stage 2(with AGP 7000/-)	16.07.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	15.07.2023
Proposed date of Placement as Assistant Professor Academic Level 12	16.07.2023 F.N.
L.W.A availed during assessment period	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
Short Term Course attended, duration and name of the University.	1. Refresher Course in Environmental Sciences-conducted by UGC-HRDC - University of Kerala from 02.12.2022 to 15.12.2022. 2.Refresher Course in Women's studies and Women Empowerment - conducted by UGC-HRDC - University of Kerala from 11.07.2023 to 24.07.2023.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor of Botany in St. Gregorios College, Kottarakkara w.e.f 16.07.2012 F.N.The incumbent has completed five years of service in Assistant Professor -Academic Level 11 on 15.07.2023 for being promoted as Assistant Professor – Academic Level 11 w.e.f 16.07.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one refresher course of two weeks duration within the assessment period and one refresher course was completed in 24.07.2023 which was after the due date of promotion(16.07.2023).

*It is mentioned in the U.O. No.9899/2023/UOK dated 06.12.2023(3rd amendment to UGC Regulations 2018) that "Wherever the requirement of the Orientation Course(OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time."*The incumbent has completed the RC on 24.07.2023 (before 31.12.2023) and the Screening cum evaluation committee was held on 22.03.2024 and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening cum evaluation committee held on 22.03.2024, 10.30 A.M in the Principal's Chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized PBAS Records of the work done by the teacher and her service records and the screening committee found that the teacher has sufficient grades/scores in the PBAS. It has further been stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 16.07.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Mr. Shalaj R, Assistant Professor, Department of Botany, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 F.N. at St. Gregorios College, Kottarakkara is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/Promotion of Mr. Shalaj.R., Assistant Professor, Department of Botany, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 F.N. at St. Gregorios College, Kottarakkara, as per the UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No. 15.08.B2**

***St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Ms. Asha G, Assistant Professor in Physics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 03.06.2023 FN – Reg;***

(36477/Ac F II/2024/UOK)

The Principal in Charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Ms. Asha G, Assistant Professor, Department of Physics, St. Gregorios College, Kottarakkara, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 03.06.2023 F.N.

The service details of Ms. Asha G, are as follows:

Qualifications	1.M.Sc.Physics from University of Kerala in May 2006 2.M.Phil from University of Kerala in March 2011.
Date of first entry in to Service	03.06.2013 F.N
Date of Placement to Assistant Professor Stage II(with AGP 7000)	03.06.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	02.06.2023 AN
Proposed date of Placement as Assistant Professor Academic Level 12	03.06.2023 F N
L.W.A availed during assessment period	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Stage I-Stage II (One Year on account of M.Phil)
Short Term Course attended, duration and name of the University.	1.Refresher Course - conducted by TLC,Ramanujan College - University of Delhi under the aegis of ministry of education, PMMMNMTT from 20.02.2022 to 06.03.2022. 2. Refresher Course - conducted by TLC, Ramanujan College - University of Delhi under the aegis of ministry of education, PMMMNMTT from 28.07.2022 to 11.08.2022
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor of Physics in St. Gregorios College, Kottarakkara w.e.f 03.06.2013 F.N .The incumbent has completed five years of service in Assistant Professor -Academic Level 11 on 02.06.2023 AN for being promoted as Assistant Professor – Academic Level 11 w.e.f 03.06.2023 FN. The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening cum evaluation committee held on 22.03.2024, 10.30 A.M in the Principal's Chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized PBAS Records of the work done by the teacher and her service records and the screening committee found that the teacher has sufficient grades/scores in the PBAS.It has further been stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala , the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 03.06.2023 F N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts, and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Ms.Asha G , Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 03.06.2023 FN at St. Gregorios College, Kottarakkara is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Ms.Asha G, Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 03.06.2023 FN at St. Gregorios College, Kottarakkara as per the UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B3** *St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr.Krishnakumar V, Assistant Professor in Physics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN – Reg;*

*(31085/Ac F II/2024/UOK)*

The Principal in Charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Krishnakumar V, Assistant Professor, Department of Physics, St. Gregorios College, Kottarakkara, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 F.N .

The service details of Dr.Krishnakumar V, are as follows:

Qualifications	1.M.Sc.Physics from MG University in May 2002 2.M.Phil from University of Kerala in 2005. 3.Ph.D in Optoelectronics from University of Kerala in 29.06.2013
Date of first entry in to Collegiate Service	17.09.2014 F.N
Date of Placement to Assistant Professor Stage 2 (with AGP 7000/-)	17.09.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.09.2023
Proposed date of Placement as Assistant Professor Academic Level 12	17.09.2023 F.N.
L.W.A availed during assessment period	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Stage I-Stage II(Two Years on account of Ph.D)
Short Term Courses attended, duration and name of the University.	1.Online Two week Refresher Course in Physics-conducted by TLC, Ramanujan College - University of Delhi under the aegis of ministry of education, PMMMNMTT from 28.07.2022 to 11.08.2022. 2.One week Faculty Development Programme on Mathematical Modeling organised by FDC of the Kerala State Educational Council (KSHEC) and Department of Physics, University of Kerala from 05.06.2023 to 09.06.2023. 3.One week Faculty Development Programme for IQAC coordinators conducted by UGC-HRDC in Collaboration with C-APT,University of Kerala from 26.06.2023 to .03.07.2023.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor of Physics in St. Gregorios College, Kottarakkara w.e.f 17.09.2014 F.N.The incumbent has completed five years of service in Assistant Professor -Academic Level 11 on 16.09.2023 AN for being promoted as Assistant Professor – Academic Level 11 w.e.f 17.09.2023 F.N.



It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one refresher course of 14 days duration, 2 one week Faculty Development Programme within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening cum evaluation committee held on 22.03.2024, 10.30 A.M in the Principal's Chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized PBAS Records of the work done by the teacher and her service records and the screening committee found that the teacher has sufficient grades/scores in the PBAS. It has further been stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 17.09.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr. Krishnakumar V, Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 F.N. at St. Gregorios College, Kottarakkara is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr. Krishnakumar V, Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 F.N. at St. Gregorios College, Kottarakkara as per the UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B4**

***St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr. Indulal C R, Assistant Professor in Physics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN – Reg;***

***(31079/Ac F II/2024/UOK)***

The Principal in Charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Indulal C R, Assistant Professor, Department of Physics, St. Gregorios College, Kottarakkara, from Assistant Professor – Academic Level 11 to

Assistant Professor -Academic Level 12 w.e.f 17.09.2023 F.N.

The service details of Dr.Indulal C R, are as follows:

Qualifications	1.M.Sc. Physics from MG University in May 2001 2.Ph.D in Physics from University of Kerala in 27/07/2013
Date of first entry in to Collegiate Service	17.09.2014 F.N
Date of Placement to Assistant Professor Stage 2(with AGP 7000/-)	17.09.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.09.2023
Proposed date of Placement as Assistant Professor Academic Level 12	17.09.2023 F.N.
L.W.A availed during assessment period	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for promotion from Assistant Professor Stage I to Stage II(Two years on account of Ph.D).
Short Term Course attended, duration and name of the University.	1. Refresher Course in Education and Teaching Methods- conducted by UGC-HRDC - University of Kerala from 08.03.2023 to 31.03.2023. 2.Two weeks Faculty Development Programme conducted by TLC,RamanujanCollege,University of Delhi under PMMMNMTT from 15.09.2020 to 29.09.2020.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into collegiate service as Assistant Professor of Physics in St. Gregorios College, Kottarakkara w.e.f 17.09.2014 F.N.The incumbent has completed five years of service in Assistant Professor -Academic Level 11 on 16.09.2023 for being promoted as Assistant Professor – Academic Level 11 w.e.f 17.09.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one refresher course and one faculty development programme of two weeks duration within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening cum evaluation committee held on 22.03.2024, 10.30 A.M in the Principal's Chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized PBAS Records of the work done by the teacher and her service records and the screening committee found that the teacher has sufficient grades/scores in the PBAS.It has further been stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala , the Committee recommends the teacher for promotion to the post of Assistant Professor Academic

Level 12 w.e.f 17.09.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Indulal C R , Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 F.N at St. Gregorios College, Kottarakkara as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Indulal.C.R, Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 F.N at St. Gregorios College, Kottarakkara as per the UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B5** ***NSS College,Nilamel - Placement/Promotion proposal of Dr. Lekshmi M R, Assistant Professor, Department of Commerce from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 13.04.2023 FN– Approval-Reg.***

***(38283/Ac F II/2024/UOK)***

The Principal, NSS College,Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Lekshmi M R, Assistant Professor, Department of Commerce, NSS College,Nilamel from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 13.04.2023 FN.

The Service details of Dr. Lekshmi M R, are as follows:

Qualifications	1.M.Com from University of Kerala in July 2012 2. UGC Net in June 2012 3. Ph.D in Commerce from University of Kerala in 13.04.2023
Date of first entry into Continuous Service	18.06.2018 FN
Date of completion of 4 years of service as Assistant Professor Academic Level 10	17.06.2022
Date of Awarding Ph.D	13.04.2023
Proposed date of Placement as Assistant Professor Academic Level 11	13.04.2023 FN.
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Online two -week interdisciplinary Refresher Course conducted by TLC, Ramanujan College, University of Delhi under the aegis of ministry of education PMMMNMTT from 17.06.2021 to 01.07.2021. 2. Orientation Programme Conducted by TLC, Ramanujan College,University of Delhi under the aegis of ministry of education PMMMNMTT from 04.06.2020 to 01.07.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Commerce at NSS College,Nilamelw.e.f 18.06.2018 FN. She

has completed four years of service in Assistant Professor -Academic Level 10 on 17.06.2022. Since she was awarded with Ph.d Degree in relevant discipline on 13.04.2023, the teacher is eligible for being promoted as Assistant Professor -Academic level 12 w.e.f 13.04.2023 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2017 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 03.04.2024, 09.30 AM, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic level 11 w.e.f 13.04.2023.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Lekshmi M R, Assistant Professor, Department of Commerce, NSS College, Nilamel from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 13.04.2023 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/Promotion of Dr.Lekshmi.M.R, Assistant Professor, Department of Commerce, NSS College, Nilamel from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 13.04.2023 FN as per the UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B6**      ***M.M.N.S.S, College Kottiyam – Placement/Promotion proposal in respect of Dr.Ratheesh Kumar V, Assistant Professor in Physics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 06.12.2022 FN. – Reg;***

**(41838/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, M.M.N.S.S College, Kottiyam, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Ratheesh Kumar V, Assistant Professor in Physics, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 06.12.2022 FN.

The service details of Dr.Ratheesh Kumar V, are as follows:

Qualifications	1.M.Sc.Physics from University of Kerala in May 2005. 2.M.Phil in Physics from University of Kerala in October 2007. 3.Ph.D in Physics from University of Kerala in 29.03.2012.
Date of first entry in to Service	06.12.2013 F.N
Date of Placement to Assistant Professor Academic Level 11	06.12.2017 F.N.
Date of completion of 5 years of service as	05.12.2022

Assistant Professor Academic Level 11	
Proposed date of Placement as Assistant Professor Academic Level 12	06.12.2022 FN.
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Academic Level 10 to 11 (Two Years on account of Ph.D)
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Online refresher course on Environmental Studies organized by the Dept. of Environmental Science, Central University of Kerala and PMMMNMTT, Ministry of Education, Govt. of India from 09.03.2021 to 22.03.2021. 2. One week faculty development programme organized under UGC-STRIDE, MG University in association with IQAC, St. Xavier's College for Women, Aluva from 01.07.2021 to 07.07.2021. 3. One week online short term faculty development programme organized by Sree Narayana Mangalam College, Maliankara, Ernakulam in collaboration with Kerala State Higher Education Council from 05.08.2021 to 11.08.2021.
Regulations Applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Physics at N.S.S College, Cherthala w.e.f 06.12.2023 F.N. Later the teacher was transferred to M.M.N.S.S College, Kottiyam. He has completed five years of service in Assistant Professor - Academic Level 11 on 05.12.2022 for being promoted as Assistant Professor – Academic Level 12 w.e.f 06.12.2022 FN.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one refresher course and two faculty development programmes each having one week duration within the assessment period.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 26.03.2024, 09.30 AM at Principal's chamber, M.M.N.S.S College, Kottiyam it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores for various categories have been verified and the committee found that the faculty has sufficient scores in each category. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 06.12.2022.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Ratheesh Kumar V, Assistant Professor, Department of Physics, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 06.12.2022 FN as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Ratheesh Kumar V, Assistant Professor, Department of Physics, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 06.12.2022 FN as per the UGC Regulations 2018 , and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B7**      ***MG College, Thiruvananthapuram – Placement/Promotion proposal in respect of Dr. Lini G R, Assistant Professor in Economics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 11.09.2022 FN. – Reg:***

***(43857/Ac F II/2024/UOK)***

The Drawing and Disbursing Officer, MG College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Lini G.R, Assistant Professor in Economics, MG College, Thiruvananthapuram from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 11.09.2022 FN.

The service details of Dr.Lini G R ,are as follows:

Qualifications	1.MA Economics from University of Kerala in 1995. 2.Ph.D in Women's Studies from Sree Padmavati Mahila Visvavidyalayam (Women's University) in September 2012.
Date of first entry in to Collegiate Service	11.09.2013 F.N
Date of Placement to Assistant Professor Stage II (with AGP 7000/-)	11.09.2017 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	10.09.2022
Proposed date of Placement as Assistant Professor Academic Level 12	11.09.2022 FN
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Stage I to II (Two Years on account of Ph.D)
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1.Two weeks faculty development programme organized by TLC,RamanujanCollege,University of Delhi under PMMMNMTT from 10.08.2020 to 23.08.2020. 2. Two weeks refresher course organized by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 21.12.2020 to 03.01.2021.
Regulations Applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Economics at N.S.S College, Pandalamw.e.f 11.09.2013 F.N. She was transferred to N.S.S College, Nilamel w.e.f. 02.06.2016 .Later she was transferred to MG College, Thiruvananthapuram w.e.f. 07.06.2019. She has completed five years of service in Assistant Professor -Academic Level 11 on 10.09.2022 for being promoted as Assistant Professor – Academic Level 12 w.e.f 11.09.2022 FN.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.*

Here the Assistant Professor has completed one refresher course and one faculty development programme each having two weeks duration within the assessment period.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10.07.2024, 11.00 AM at Principal's chamber, MG College, Thiruvananthapuram it is stated that, all the documents with pertaining to age, qualifications and service details of the candidate such as service book, qualifying certificates and PBAS Report prepared on the basis of UGC Regulations 2018, were produced for verification and scrutiny. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 11.09.2022 FN.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Lini G R, Assistant Professor, Department of Economics, MG College, Thiruvananthapuram from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 11.09.2022 FN as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.LiniG.R, Assistant Professor, Department of Economics, MG College, Thiruvananthapuram from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 11.09.2022 FN as per the UGC Regulations 2018 , and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B8**

***N.S.S College, Nilamel - Placement/Promotion of Smt.Vineetha Krishnan, Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. - Approval of- Reg.***

(45285/Ac F II/2024/UOK)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Vineetha Krishnan, Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12-w.e.f. 04.06.2023FN.

The Service details of Smt.Vineetha Krishnan, are as follows:

Qualifications	M.A. English Language and Literature from University of Kerala in May 2010. UGC NET (English) in 13.06.2011
Date of first entry into Collegiate Service/Date of entry into continuous service	04.06.2012 F.N.
Date of Promotion as Assistant Professor Academic Level 11	04.06.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	03.06.2023 A.N
Proposed date of Promotion as Assistant Professor Academic Level 12	04.06.2023 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1.Two week faculty development program organized by Guru Angad Dev TLC, SGTB Khalsa College, University of Delhi under the PMMMNMTT from 12.01.2021 to 25.01.2021. 2.Short term course organized by UGC HRDC, University of Kerala from 23.03.2022 to 29.03.2022. 3.Short term course organized by UGC HRDC, University of Kerala from 31.01.2023 to 06.02.2023.
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018(option A)
Remarks	Nil

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in English at NSS College, Pandalam w.e.f. 04.06.2012 F.N. Later she was transferred to NSS College, Nilamel w.e.f.01.07.2022 A.N. She had completed five years of service in Academic Level 11 on 03.06.2023, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 04.06.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed two short term courses of one week duration each and one faculty development programme of two weeks duration within the assessment period.



The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 11.06.2024, 10.30 am in the Principal's Chamber, NSS College Nilamel, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Smt.Vineetha Krishnan, was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 04.06.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In light of the above mentioned facts and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Smt.Vineetha Krishnan ,Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. based on UGC Regulations, 2018(option A), is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Smt.Vineetha Krishnan, Assistant Professor, Department of English, NSS College Nilamel from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. as per the UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B9** ***KSMDB College Sasthamcotta-Placement/Promotion proposal in respect of Mr.Aathman A.V, Assistant Professor in Malayalam from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 02.08.2022 FN – Reg:***

***(48539/Ac F II/2024/UOK)***

The Principal, KSMDB College,Sasthamcotta, has forwarded a proposal regarding the Placement/Promotion in respect of Mr.Aathman A V, Assistant Professor, Department of Malayalam, KSMDB College,Sasthamcotta , from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 02.08.2022 F.N.

The Service details of Mr.Aathman A V, are as follows:

Qualifications	1.MA from Sree Sankaracharya University of Sanskrit in 2003. 2.UGC NET in 2003. 3.M.Phil from MG University in 2005.
Date of first entry into Collegiate Service	01.08.2012 A.N.
Date of Placement to Assistant Professor Academic Level 11	02.08.2017 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	01.08.2022
Proposed date of Placement as Assistant Professor Academic Level 11	02.08.2022 F.N.
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for promotion from Assistant Professor Academic Level 10 to 11(One year on account of

	M.Phil)
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Refresher course in Malayalam Language and Literature conducted by the UGC -HRDC, University of Kerala from 05.01.2022 to 18.01.2022. 2. One week online short term faculty development programme organized by UGC-HRDC, University of Kerala in collaboration with KSMDDB College, Sasthamcotta from 12.08.2020 to 18.08.2020. 3. One week faculty development programme organized by TLC Ramanujan College, University of Delhi in collaboration with SN College, Nattika under PMMMNMTT from 22.07.2021 to 28.07.2021.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in Malayalam on 01.08.2012 A.N . The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 02.08.2017 F.N. and completed the 5 years of service as Assistant Professor Academic Level 11 on 01.08.2022 . Hence the due date of promotion to Assistant Professor Academic Level 12 is 02.08.2022 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one Faculty Development Programme, one short term course each having 1 week duration and one refresher course of two weeks duration within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal, KSMDDB College, Sasthamcotta has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the meeting of the Screening Committee held on 24.06.2024 at KSMDDB College, Sasthamcotta, the committee unanimously recommended that Mr. Aathman A V, Assistant Professor, Department of Malayalam be granted placement to Assistant Professor Academic Level 12 w.e.f. 02.08.2022 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion in respect of Mr. Aathman A V, Assistant Professor, Department of Malayalam, KSMDDB College, Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 02.08.2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Mr.Aathman A V, Assistant Professor, Department of Malayalam, KSMDDB College,Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 02.08.2022 F N as per the UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B10** *KSMDDB College,Sasthamcotta-Placement/Promotion proposal in respect of Mrs.Sunrima K V, Assistant Professor in English from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 04.06.2023 FN – Reg:*

**(48538/Ac F II/2024/UOK)**

The Principal, KSMDDB College,Sasthamcotta, has forwarded a proposal regarding the Placement/Promotion in respect of Mrs.Sunrima K V, Assistant Professor, Department of English, KSMDDB College,Sasthamcotta , from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level

The service details of Mrs.Sunrima K V, are as follows:

Qualifications	1.MA English Language and Literature from University of Kerala in June 2009. 2.UGC NET (English) in 13.06.2011.
Date of first entry into Collegiate Service	04.06.2012 F.N.(MG University)
Date of Placement to Assistant Professor Academic Level 11	04.06.2018 F.N.(MG University)
Date of completion of 5 years of service as Assistant Professor Academic Level 11	03.06.2023 A.N.
Proposed date of Placement as Assistant Professor Academic Level 12	04.06.2023 F N
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Faculty Development Programmeorganised by UGC HRDC University of Kerala in collaboration with KSMDDB College, Sasthamcotta from 12.08.2020 to 18.08.2020. 2. One week short term course (online)organised by UGC -HRDC Dev Ahilya Vishwavidyalaya, Indore from 31.10.2022 to 05.11.2022. 3.Two week online refresher course organised by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 18.06.2023 to 02.07.2023.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in English on 04.06.2012 F N in Devaswom Board Pamba College,Parumala(MG University). The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 04.06.2018 F.N.(MG University) and later transferred to KSMDDB College,Sasthamcotta and completed the 5 years of service as Assistant Professor Academic Level 11 on 03.06.2023 . Hence the due date of promotion to Assistant Professor Academic Level 12 is 04.06.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one Faculty Development Programme and one short term course each having 1 week duration within the assessment period and completed one refresher course of two weeks duration on 02.07.2023, which was after the due date of promotion (04.06.2023).

*It is mentioned in the U.O. No.9899/2023/UOK dated 06.12.2023(3<sup>rd</sup> amendment to UGC Regulations 2018) that "Wherever the requirement of the Orientation Course(OC)/Refresher Course (RC) has remained incomplete,the promotions would not be held up,but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time. "The incumbent has completed the RC on 02.07.2023 (before 31.12.2023) and the Screening cum evaluation committee was held on 21.06.2024 and hence the Assistant Professor is eligible for the promotion on the due date itself.*

The Principal, KSMDDB College,Sasthamcottta has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the meeting of the Screening Committee held on 21.06.2024 in the IQAC room, KSMDDB College,Sasthamcottta, the committee unanimously recommended that Mrs.Sunrima K V,AssistantProfessor,Department of English be granted placement to Assistant Professor Academic Level 12 w.e.f. 04.06.2023 F N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion in respect of Mrs.Sunrima K V, Assistant Professor, Department of English, KSMDDB College,Sasthamcottta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 04.06.2023 F N. is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Mrs.Sunrima K V, Assistant Professor, Department of English, KSMDDB College,Sasthamcottta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 04.06.2023 F N. as per the UGC Regulations 2018 , and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B11**      ***N.S.S College Nilamel – Placement/Promotion proposal in respect of Dr.Geetha R Nair, Assistant Professor, Department of Botany from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 28.11.2023 FN -Reg;***

**(35057/Ac F II/2024/UOK)**

The Principal, N.S.S College Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Geetha R Nair, Assistant Professor, Department of Botany, N.S.S College Nilamel from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 28.11.2023 F.N.

The service details of Dr.Geetha R Nair are as follows:

Qualifications	1. M.Sc Botany from University of Kerala in 1991 2. Ph.D in Botany from University of Kerala in 28.11.2023.
Date of first entry in to Collegiate Service	18.01.2005 F.N
Date of Placement to Assistant Professor Stage 2 (with AGP Rs.7000/-)	18.01.2011 F.N.
Date of Placement to Assistant Professor Academic Level 12	18.01.2016 F.N.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	17.01.2019
Date of Awarding Ph.D	28.11.2023
Proposed date of Placement as Associate Professor Academic Level 13A	28.11.2023 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	Refresher Course – UGC HRDC– University of Kerala - from 02.12.2016 to 22.12.2016.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)
Remarks	Nil

On verification of the Service Book of Dr.Geetha R Nair , it is found that the teacher had entered into service as Lecturer in Botany on 18.01.2005 F.N. at NSS College,Nemmara(Calicut University).She was transferred to MG College,Thiruvananthapuram w.e.f. 02.06.2010. Later she was transferred to NSS College,Nilamel. She was promoted as Assistant Professor Stage 2 (with AGP Rs.7000/-) w.e.f. 18.01.2011 FN . Further she was promoted as Assistant Professor Academic Level 12 w.e.f. 18.01.2016 F.N. She had completed three years of service on Assistant Professor Academic Level 12 on 17.01.2019. Since she was awarded with Ph.d Degree in relevant discipline(Botany) on 28.11.2023 she becomes eligible for being promoted as Associate Professor -Academic level 13A w.e.f 28.11.2023 FN.

The Educational agency has forwarded the placement order, minutes of the selection committee and API Score sheet is attached on the PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 18.04.2024, 10.30 AM in the Principal's Chamber, N.S.S College Nilamel, it is stated that, the Committee had scrutinized and verified all the documents and found the candidate to be placed from Assistant Professor Academic Level 12 to Associate Professor -Academic level 13A w.e.f 28.11.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee.*

In the light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr.Geetha R Nair, Assistant Professor, Department of Botany, N.S.S College Nilamel from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 28.11.2023 F.N. as per UGC Regulation 2018 , is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr. Geetha R. Nair, Assistant Professor, Department of Botany, N.S.S College Nilamel from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 28.11.2023 F.N. as per the UGC Regulations 2018, and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B12**      ***Christian College, Kattakada - Placement/Promotion of Sri. Vinod V. Anand., Assistant Professor, Department of Mathematics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 02.02.2023 F.N. - Approval- Reg.***

***(24223/Ac F II/2024/UOK)***

The Drawing & Disbursing Officer, Christian College, Kattakada has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Vinod V. Anand., Assistant Professor, Department of Mathematics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 02.02.2023 F.N.

The Service details of Sri. Vinod V. Anand., are as follows.

Qualifications	M.Sc Mathematics – University of Kerala – 1999. M.Phil– University of Kerala – 2003. CSIR UGC NET - Exam Held in 2011.
Date of first entry into Collegiate Service	01.02.2013 A.N.
Date of entry into continuous service	01.02.2013 A.N.
Date of Promotion as Assistant Professor Academic Level 11	02.02.2018 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Refresher Course – UGC HRDC – University of Kerala - from 09.12.2021 – 22.12.2021. 2. Refresher Course – UGC HRDC – University of Kerala - from 02.12.2022 – 15.12.2022.
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	02.02.2023 F.N.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Mathematics at Christian College, Kattakada w.e.f. 01.02.2013 A.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 02.02.2018 F.N.. He had completed five years of service in Academic Level 11 on 01.02.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 02.02.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 13.03.2024 at 11.00 A.M. in Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Sri. Vinod V. Anand., was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 02.02.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Sri. Vinod V. Anand., Assistant Professor, Department of Mathematics, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 02.02.2023 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/Promotion of Sri. Vinod V. Anand., Assistant Professor, Department of Mathematics, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 02.02.2023 F.N. as per the UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B13** ***H.H.M.S.P.B. N.S.S. College for Women, Neeramankara - Placement/ Promotion proposal of Dr. Saritha K. R., Assistant Professor in the Department of Commerce - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 01.06.2022 F.N. - Approval – Reg.***

***(35050/Ac F II/2024/UOK)***

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Saritha K. R., Assistant Professor in the Department of Commerce - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 01.06.2022 F.N.

The Service details of Dr. Saritha K. R., are as follows.

Qualifications	M.Com – University of Kerala - April 2003. UGC NET - June 2006. Ph.D. in Commerce - University of Kerala - 2022.
Date of first entry into service	01.06.2011 F.N.
Date of placement/promotion as Assistant Professor Academic Level 11	01.06.2017 F.N.
Required years of service for Proposed Promotion	5 years
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Teaching Learning Centre, Ramanujan College, University of Delhi - Sponsored by Ministry of HRD, PMMMNMTT - Two Weeks Faculty Development Programme on Managing Online Classes and Co-creating Moocs - From 20 <sup>th</sup> April to 6 <sup>th</sup> May 2020. 2. Participated in the UGC-Sponsored Short -Term Course in MOOC, E-CONTENT DEVELOPMENT AND OPEN EDUCATIONAL RESOURCES conducted by the UGC-HRDC, University of Kerala from 23.09.2020 to 29.09.2020. 3. Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT - from 14.04.2022 – 20.04.2022.
Refresher / Orientation Course due	Nil

Proposed date of Placement/ Promotion as Assistant Professor Academic level 12.	01.06.2022 F.N.
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The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A for the Placement / Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2017 to 2022 with the recommendation of the Screening Committee duly constituted as per U.G.C Regulations 2018.

On verification of the Service Book of the incumbent teacher, it is seen that the teacher had entered into collegiate service as Lecturer in Commerce at M.M N.S.S College, Kottiyam w.e.f. 01.06.2011 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 01.06.2017 F.N. She had completed five years of service in Academic Level 11 on 31.05.2022 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 01.06.2022 F.N.

As per UGC Regulation 2018, Option A, a teacher has to attend Two Refresher Course/ Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) for promotion to Assistant Professor Academic Level 12 within the assessment period. The teacher in reference has completed the required Courses within the assessment period.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 03.04.2024 at 02.00 P.M. in the Principal's chamber at H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Saritha K.R. was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 01.06.2022 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement / Promotion of Dr. Saritha K. R., Assistant Professor, Department of Commerce, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 01.06.2022 F.N. based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Saritha.K.R., Assistant Professor, Department of Commerce, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 01.06.2022 F.N. as per the UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B14      St. Cyril's College, Adoor - Placement/Promotion of Dr. Seraphi John., Assistant Professor, Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2022 F.N. - Approval- Reg.**

**(28413/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, St. Cyril's College, Adoor had forwarded a proposal regarding the Placement/Promotion of Dr. Seraphi John., Assistant Professor, Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 03.06.2022 F.N.

The Service details of Dr. Seraphi John. are as follows:



Qualifications	M A Malayalam - Mahatma Gandhi University – May 1988. Ph.D Malayalam – Mahatma Gandhi University – 1995.
Date of first entry into service	03.06.2013 F.N.
Date of Promotion as Assistant Professor Academic Level 11	03.06.2017 F.N.
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. One Week Faculty Development Programme - The Kerala State Higher Education Council - from 08.07.2021 to 14.07.2021. 2. One Week Online National Faculty Development Programme jointly organized by the IQAC and The Department of Psychology of Rajagiri College of Social Sciences and Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT - from 26.10.2021 to 01.11.2021. 3. Participated in the UGC-Sponsored Refresher Course in Malayalam Language and Literature - conducted by the UGC-HRDC, University of Kerala from 05.01.2022 to 18.01.2022.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor, Academic level 12	03.06.2022 F.N.
Regulation applicable/available	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Malayalam at St. Cyril's College, Adoor w.e.f. 03.06.2013 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 03.06.2017 F.N. She had completed five years of service in Assistant Professor Academic Level 11 on 02.06.2022 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 03.06.2022 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 11.04.2024 at 02.30 P.M. in the Principal's chamber at St. Cyril's College, Adoor. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Seraphi John was found qualified for placement / promotion as Assistant Professor Academic Level 12 w.e.f. 03.06.2022 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Seraphi John., Assistant Professor, Department of Malayalam, St. Cyril's College, Adoor from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 03.06.2022 F.N. as per UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/Promotion of Dr. Seraphi John., Assistant Professor, Department of Malayalam, St. Cyril's College, Adoor from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 03.06.2022 F.N. as per the UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B15**      ***St. Cyril's College, Adoor - Placement/Promotion of Sri. Sajin Philip., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. - Approval- Reg.***

**(28417/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, St. Cyril's College, Adoor had forwarded a proposal regarding the Placement/Promotion of Sri.Sajin Philip., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N.

The Service details of Sri. Sajin Philip are as follows:

Qualifications	MA Economics - University of Kerala – 2006. UGC NET - Held on 25.06.2006.
Date of first entry into service	04.06.2012 F.N.
Date of Promotion as Assistant Professor Stage II	04.06.2018 F.N.
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Participated in the UGC-Sponsored Refresher Course - conducted by the UGC-HRDC, University of Kerala from 01-11-2019 to 14-11-2019. 2. Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Human Resource Development, PMMMNMTT - from 25.07.2020 – 10.08.2020. 3. Participated in the UGC-Sponsored Refresher Course - conducted by the UGC-HRDC, University of Kerala from 07.12.2021 to 20.12.2021.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor, Academic level 12	04.06.2023 F.N.
Regulation applicable/available	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Economics at St. Cyril's College, Adoor w.e.f. 04.06.2012 F.N. and promoted as Assistant Professor Stage II w.e.f. 04.06.2018 F.N. He had completed five years of service in Assistant Professor Academic Level 11 on 03.06.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 04.06.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 09.04.2024 at 10.30 A.M. in the Principal's chamber at St. Cyril's College, Adoor. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Sri. Sajin Philip was found qualified for placement / promotion as Assistant Professor Academic Level 12 w.e.f. 04.06.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Sri. Sajin Philip., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. at St. Cyril's College, Adoor based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Sri. Sajin Philip., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. at St. Cyril's College, Adoor as per the UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B16** ***H.H.M.S.P.B. N.S.S. College for Women, Neeramankara - Placement/ Promotion proposal in respect of Dr. Reeja Ravindran, Department of Malayalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 01.06.2021 F.N. – Reg. (35052/Ac F II/2024)***

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Reeja Ravindran, Department of Malayalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 01.06.2021 F.N.

The service details of Dr. Reeja Ravindran, are as follows:

Qualifications	M A Malayalam - University of Kerala - 1997. UGC NET - 1999. Ph.D. in Malayalam - University of Kerala - 2008.
Date of first entry in to Collegiate Service	01.06.2009 F.N.
Date of Placement to Assistant Professor with AGP 7000/-	01.06.2013 F.N.
Date of Placement to Assistant Professor Academic Level 12	01.06.2018 F.N.
Proposed Date of placement to Associate Professor Academic Level 13A	01.06.2021 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	Refresher Course - UGC HRDC, University of Kerala - Participated in the UGC-Sponsored Live Online Refresher Course in Malayalam Language & Literature - from 09.03.2021 to 22.03.2021.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Malayalam on 01.06.2009 F.N. The incumbent teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 01.06.2013 F.N. and 01.06.2018 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D on 25.10.2008.
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 31.05.2021 and hence eligible for promotion to Associate Professor Academic Level 13 A on 01.06.2021 F.N.
- The teacher had undergone two Short Term Courses with in the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

It is stated in the Minutes of the Selection Committee that the committee was constituted on 28.05.2024 at 10 A.M. in the Principal's chamber at H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Reeja Ravindran. was found qualified for placement / promotion as Associate Professor Academic Level 13A w.e.f. 01.06.2021 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement / Promotion of Dr. Reeja Ravindran., Assistant Professor, Department of Malayalam, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A - w.e.f. 01.06.2021 F.N. based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/Promotion of Dr. Reeja Ravindran., Assistant Professor, Department of Malayalam, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A - w.e.f. 01.06.2021 F.N. as per the UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08.B17 Implementation of 4<sup>th</sup> Amendment to the UGC Regulation 2018 in the University- Clarifications - Regarding.***

***(37667/Ac F II/2024/UOK)***

The UGC Regulations 2018 was implemented in the University with effect from 18.07.2018, vide UO No.Ac.FII/General/UGC-R-2018/2019 dated 02.09.2019. The University Grants Commission, vide Notification No. F.9-1/2010(PS/MISC)Pt.Vol II Dated 06.06.2024, issued a notification introducing the 4<sup>th</sup> Amendment to the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education) Regulations 2018.

As per the 4<sup>th</sup> Amendment, the proviso prescribed under Clause 6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education) (3rd Amendment) Regulations 2023 shall be substituted with the following:

**“The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion.”**

The Syndicate, vide Item No. 14.04.B50 of the Minutes of the Meeting of the Syndicate held on 09.09.2024., considered the matter regarding the implementation of the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education) (4<sup>th</sup> Amendment) Regulations 2024 and resolved to implement the same in the University with effect from 6th June 2024, subject to reporting to the Academic Council.

However, situations may arise regarding teachers who were promoted under the 2010/2018 UGC Regulations prior to the notification of the 4<sup>th</sup> Amendment. Some of these teachers may benefit from the 4<sup>th</sup> Amendment, i.e., they may receive an earlier date of promotion. In such cases, teachers may request reconsideration of their promotion under the 2010 Regulations (using 4<sup>th</sup> Amendment). This raises the need for clear guidelines on how such requests shall be handled. It may also be noted that as per the notification, the amendment shall come into force on the date of its publication in the Official Gazette, i.e., 6th June 2024.

Furthermore, the University has also received proposals from teachers for promotion after the Selection/ Screening cum Evaluation Committee using the 4<sup>th</sup> Amendment. In these cases, the Selection/ Screening cum Evaluation Committee convened after the notification of the 4<sup>th</sup> Amendment but before its implementation in the University. Clarification is also needed on whether these proposals shall be considered or not.

As per the orders of the Vice-Chancellor, the following matters regarding the 4<sup>th</sup> Amendment to the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education) Regulations 2018 are placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation:

- **Whether to reopen the files of teachers who have already granted promotions be allowed to apply as per 4<sup>th</sup> Amendment, upon request.**
- **Whether to consider the proposals of teachers for promotion after the Selection/Screening cum Evaluation Committee, which convened after the notification of the 4<sup>th</sup> Amendment but before its implementation in the University.**

**Recommendation: -**

*The Committee considered the matter regarding the clarifications of 4th Amendment to the UGC Regulation 2018 and recommended the following,*

1. *Teachers who have already been promoted under UGC Regulation 2010 or UGC Regulation 2018 may benefit from the 4th Amendment to UGC Regulation 2018. In such cases, they shall submit a proposal through proper channel for constituting the Screening-cum-Evaluation /Selection Committee to revise the promotion date.*
2. *The members of the Screening-cum-Evaluation /Selection Committee shall be the same as those constituted earlier for the respective promotion.*
3. *If a member of the Screening-cum-Evaluation/ Selection Committee is unable to attend the meeting, the Principal/Manager shall submit the relinquishment letter of the respective member.*

4. *In the case of minority educational institutions, if a member of the Selection Committee is unable to attend the meeting, the Principal or Manager shall submit a panel for selecting an alternate member, along with the relinquishment letter of the respective member, as outlined in Clause 5.0 of the UGC Regulation 2018.*
5. *Retired Associate Professors or Professors are not eligible for revising the date of placement/promotion, as per Clause 6.3.V of the UGC Regulation 2018.*
6. *Proposals submitted in accordance with the 4<sup>th</sup> Amendment of the UGC Regulation 2018, for the placement/promotion of teachers, recommended by the Screening-cum-Evaluation/Selection Committee convened after the notification of 4<sup>th</sup> amendment by the UGC (6<sup>th</sup> June 2024) and before the issuance of University's implementation order, shall be regularized for processing and approval.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B18**      *Applicability of 3<sup>rd</sup> Amendment of UGC Regulation 2018 to the teachers who have already completed promotion procedures before its implementation - Request from Dr. Pramod N, Member Syndicate-Regarding.*

(45383/Ac F II/2024/UOK)

University Grant Commission has made third amendment to UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations 2018 vide UGC notification F. No. 9-1/2010(PS/MISC)Pt.Vol.II. Dated 31.07.2023.

The Regulations in the University Grants Commission Regulations, 2018, 6.3(VII) shall stand amended and be read as follows:

Provision Before Third Amendment	Amended Provision
The requirement for the Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory up to 31st December 2018.	Wherever the requirement of the Orientation Course/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31 <sup>st</sup> December 2023 or as notified by the Commission from time to time.

The meeting of the Academic Council held on 21.11.2023 vide Item No. (I) 83, considered the matter and resolved to implement the Third Amendment to the UGC Regulations 2018 with effect from 31.07.2023 in the University. Accordingly, University Order No. 9899/2023/UOK dated 06.12.2023 was issued with the orders of the Vice-Chancellor.

Dr. Promod N, Member, Syndicate, vide letter dated 24.08.2024, has informed that, before the implementation of the 3<sup>rd</sup> Amendment to the UGC Regulation 2018, many teachers had met all the promotion criteria except for completing the required RC/OC on time. These teachers were only promoted after fulfilling the RC/OC requirements. However, with the implementation of the 3<sup>rd</sup> Amendment to the UGC Regulation 2018, effective from 31.07.2024, the UGC directed that "wherever the requirement of the Orientation Course/Refresher Course (RC) has remained incomplete, promotions should not be held up, but these requirements must be fulfilled by 31<sup>st</sup> December 2023." As a result, the aforementioned teachers who had already completed the promotion procedures missed the opportunity for earlier promotion. Dr. Promod N, Member, Syndicate has requested that the cases of these teachers be reconsidered and that the relaxation incorporated in the 3<sup>rd</sup> Amendment be extended to them as well.

It may be noted that the University has received many requests from the aforementioned teachers to revise their placement/promotion orders, claiming benefits under Clause 6.3 VIII of the 3<sup>rd</sup> Amendment to the UGC Regulation 2018.

Additionally, several proposals from educational agencies have been received, also claiming benefits under Clause 6.3 VIII of the 3<sup>rd</sup> Amendment. These proposals pertain to cases where the selection committee meetings were conducted before the notification of the 3<sup>rd</sup> Amendment, and the

committee recommended the placement/promotion of teachers effective from the next day after completing the RC/OC. However, the placement orders were issued by the educational agencies after the notification of the 3<sup>rd</sup> Amendment, thereby affecting an earlier promotion date based on the amendment.

The above proposals/requests were placed before the Syndicate at its meeting held on 12.07.2024 and the Syndicate resolved to "inform the respective educational agencies to submit a proposal for reconstituting the Screening/Selection Cum Evaluation Committee" for the respective files.

Since resolutions have been made on each individual case and no general decision has been taken, similar requests from teachers may arise in the future. A general decision on this matter may avoid delay in file flow procedures.

As per the orders of the Vice-Chancellor, the matter regarding the Applicability of 3<sup>rd</sup> Amendment of UGC Regulation 2018 to the teachers who have already completed promotion procedures before its implementation is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the matter regarding Applicability of 3<sup>rd</sup> Amendment of UGC Regulation 2018 to the teachers who have already completed promotion procedures before its implementation and recommended the following,*

1. *Teachers who have already been promoted under UGC Regulation 2018 may benefit from the revised promotion date under the clause 6.3 VIII in the 3<sup>rd</sup> Amendment to UGC Regulation 2018. In such cases, they shall submit a proposal through proper channel for constituting the Screening-cum-Evaluation/ Selection Committee to revise the promotion date.*
2. *Teachers who attended the Screening-cum-Evaluation/Selection Committee for CAS placement/ promotion before the notification of the 3<sup>rd</sup> Amendment to the UGC Regulation 2018, and were recommended for promotion without applying the amendment, but whose proposals were later forwarded by the Management with a revised date of promotion based on the 3<sup>rd</sup> Amendment, shall also submit a proposal through proper channel to constitute the Screening-cum-Evaluation/Selection Committee for revising the promotion date.*
3. *The members of the Screening-cum-Evaluation Committee/Selection Committee shall be the same as those constituted earlier for the respective promotion.*
4. *If a member of the Screening-cum-Evaluation/ Selection Committee Committee is unable to attend the meeting, the Principal/Manager shall submit the relinquishment letter of the respective member.*
5. *In the case of minority educational institutions, if a member of the Selection Committee is unable to attend the meeting, the Principal or Manager shall submit a panel for selecting an alternate member, along with the relinquishment letter of the respective member, as outlined in Clause 5.0 of the UGC Regulation 2018.*
6. *Retired Associate Professors/Professors are not eligible for revising the date of placement/ promotion, as per Clause 6.3.V of the UGC Regulation 2018.*
7. *Proposals submitted in accordance with the clause 6.3 VIII in the 3<sup>rd</sup> Amendment of UGC Regulation 2018, for the placement/promotion of a teacher, recommended by the Screening-cum-Evaluation/ Selection Committee convened after the notification of 3<sup>rd</sup> Amendment by the UGC (31<sup>st</sup> July 2023) and before the issuance of the University's Implementation Order (06.12.2023), shall be regularized for processing and approval.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B19**

***M.M.N.S.S, College Kottiyam – Placement/Promotion proposal in respect of Dr.Anu Vijayan, Assistant Professor in Physics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 05.09.2021 FN. – Reg;***

***( 41848/Ac F II/2024/UOK)***

The Drawing and Disbursing Officer, M.M.N.S.S College, Kottiyam, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Anu Vijayan, Assistant Professor in Physics, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.09.2021 FN.

The service details of Dr.Anu Vijayan ,are as follows:

Qualifications	1.M.Sc.Physics from University of Pune in May 2001. 2.M.Phil from University of Pune in April 2005. 3.Ph.D in Physics from University of Pune in 2nd January 2010.
Date of first entry in to Service	05.09.2012 F.N
Date of Placement to Assistant Professor Stage 2	05.09.2016 F.N
Date of completion of 5 years of service as Assistant Professor Academic Level 11	04.09.2021
Proposed date of Placement as Assistant Professor Academic Level 12	05.09.2021 F.N
L.W.A availed during assessment period	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Stage I-Stage II (Two Years on account of Ph.D)
Short Term Course attended, duration and name of the University.	1.One week faculty development programme organized by Guru Angad Dev TLC, SGTB Khalsa College, University of Delhi under PMMMNMTT and Bishop Moore College, Mavelikkara from 09.09.2020 to 15.09.2020. 2.Online refresher course in Material Science conducted by UGC HRDC,University of Kerala from 15.10.2020 to 28.10.2020. 3. One week faculty development programme organized by SN College for Women in collaboration with KSHEC from 13.06.2021 to 19.06.2021.
Regulations Applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Physics at M.M.N.S.S College, Kottiyam w.e.f 05.09.2012 F.N. The teacher was transferred to NSS College, Pandalam in June 2021. She has completed five years of service in Assistant Professor -Academic Level 11 on 04.09.2021 for being promoted as Assistant Professor – Academic Level 12 w.e.f 05.09.2021 F.N while she was working in NSS College, Pandalam.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one refresher course and two faculty development programmes each having one week duration within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.



The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 21.06.2024, 11.00 AM at Principal's chamber, NSS College, Pandalam it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores for various categories have been verified and the committee found that the faculty has sufficient scores in each category. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 05.09.2021 F.N

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Anu Vijayan, Assistant Professor, Department of Physics, NSS College, Pandalam currently working at M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.09.2021 F.N as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Anu Vijayan, Assistant Professor, Department of Physics, NSS College, Pandalam currently working at M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.09.2021 F.N as per the UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B20      *St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr.AswathyAromal S, Assistant Professor in Physics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN – Reg;***

***(31076/Ac F II/2024/UOK)***

The Principal in Charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.AswathyAromal S, Assistant Professor, Department of Physics, St. Gregorios College, Kottarakkara, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 F.N.

The service details of Dr.AswathyAromal S, are as follows:

Qualifications	1.M.Sc.Physics from University of Kerala in 2007 2.M.Phil in Nano Science and Technology from University of Kerala in May 2010. 3.Ph.D in Physics from University of Kerala in 12.02.2014.
Date of first entry in to Collegiate Service	17.09.2014 F.N
Date of Placement to Assistant Professor Stage 2 (with AGP 7000/-)	17.09.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.09.2023

Proposed date of Placement as Assistant Professor Academic Level 12	17.09.2023 F.N.
L.W.A availed during assessment period	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Stage I-Stage II(Two Years on account of Ph.D)
Short Term Course attended, duration and name of the University.	1.Online Two week Refresher Course on Research Methodology- conducted by TLC, Ramanujan College - University of Delhi under the aegis of ministry of education, PMMMNMTT from 20.02.2022 to 06.03.2022. 2.Online Two week Refresher Course in Physics-conducted by TLC,Ramanujan College - University of Delhi under the aegis of ministry of education, PMMMNMTT from 28.07.2022 to 11.08.2022.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor of Physics in St. Gregorios College, Kottarakkara w.e.f 17.09.2014 F.N.The incumbent has completed five years of service in Assistant Professor -Academic Level 11 on 16.09.2023 AN for being promoted as Assistant Professor – Academic Level 11 w.e.f 17.09.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed two refresher course of two weeks duration duration within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening cum evaluation committee held on 22.03.2024, 10.30 A.M in the Principal's Chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized PBAS Records of the work done by the teacher and her service records and the screening committee found that the teacher has sufficient grades/scores in the PBAS.It has further been stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala , the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 17.09.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.AswathyAromal S, Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 11 to Assistant Professor -

Academic Level 12 w.e.f 17.09.2023 F.N. at St. Gregorios College, Kottarakkara is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr.AswathyAromal S, Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 F.N. at St. Gregorios College, Kottarakkara as per the UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B21**      ***K.S.M.D.B. College, Sasthamcotta - Placement/Promotion proposal of Dr.Jayasree S T, Assistant Professor, Department of Hindi from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 03.07.2022 FN – Approval-Reg.***

**(48485/Ac F I/2024/UOK)**

The Principal, K.S.M.D.B. College, Sasthamcotta has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Jayasree S T, Assistant Professor, Department of Hindi, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 03.07.2022 FN.

The Service details of Dr. Jayasree S T, are as follows:

Qualifications	1. MA Hindi from Sree Sankaracharya University of Sanskrit in April 2008. 2. Ph.D in Hindi from University of Kerala in 26.09.2015.
Date of first entry into Continuous Service	03.07.2018 FN
Date of completion of 4 years of service as Assistant Professor Academic Level 10	02.07.2022
Proposed date of Placement as Assistant Professor Academic Level 11	03.07.2022 FN
L.W.A availed	Nil
Number of refresher Courses/ Orientation Courses attended, duration and name of University	1.Orientation Programme organized by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2.Faculty Development Programme organized by UGC HRDC University of Kerala in collaboration with KSMDDB College from 12.08.2020 to 18.08.2020. 3. Faculty Development Programme organized by TLC, Ramanujan College,University of Delhi under PMMMNMTT from 18.05.2020 to 03.06.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Hindi at K.S.M.D.B. College, Sasthamcottaw.e.f 03.07.2018 FN. She has completed four years of service in Assistant Professor -Academic Level 10 on 02.07.2022 (Since two year exemption as she has been awarded Ph. D). So the teacher is eligible for promotion as Assistant Professor – Academic Level 11 w.e.f 03.07.2022 FN.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 11, the teacher has to undergo the following as stipulated in the UGC Regulation 2018:

i. Attended one Orientation course of 21 days' duration on teaching methodology;

AND

ii. Any one of the following: Completed one Refresher / Research Methodology Course

OR

Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration,

OR

Completed one MOOCs course (with e-certification) or development of e-content in four-quadrants/ MOOC's course during the assessment period.

Here the incumbent has attended two Faculty Development Programmes and one Orientation programme within the assessment period and hence eligible to be placed as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held at 10.00 AM on 08.02.2024 in the IQAC room, K.S.M.D.B. College, Sasthamcotta, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic level 11 w.e.f 03.07.2022.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Jayasree S T, Assistant Professor, Department of Hindi, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 03.07.2022 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr.Jayasree.S T, Assistant Professor, Department of Hindi, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 03.07.2022 FN as per the UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B22**      ***NSS College,Nilamel – Placement/Promotion proposal in respect of Dr.Rani K Pillai, Assistant Professor, Department of Physics from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 14.12.2023 FN -Reg;***

***(48545/Ac FII/2024/UOK)***

The Principal, NSS College,Nilamel has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Rani K Pillai, Assistant Professor, Department of Physics , NSS College,Nilamel from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 14.12.2023 F.N.

The service details of Dr. Rani K Pillai are as follows:

Qualifications	1. M.Sc.Physics from University of Kerala in 2003. 2.CSIR - NET in Physical Sciences in 2009. 3.M.Phil in Physics University of Kerala in March 2006 4.Ph.D in Physics from University of Kerala in 11.08.2017.
Date of first entry in to Collegiate Service	14.12.2010 F.N
Date of Placement to Assistant Professor Stage II	14.12.2015 F.N.
Date of Placement to Assistant Professor Academic Level 12	14.12.2020 F.N.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	13.12.2023
Proposed date of Placement as Associate Professor Academic Level 13A	14.12.2023 F.N.
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for promotion from Stage 1 to 2 (One year on account of M.Phil)
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. Refresher Course in Environmental sciences conducted by UGC HRDC, University of Kerala from 02.12.2022 to 15.12.2022

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Lecturer at NSS College,Karamana w.e.f.14.12.2010 F.N. Later she was transferred to NSS College,Nilamel.She was promoted as Assistant Professor with AGP 7000/- (Stage 2) w.e.f. 14.12.2015 F.N . Further she was promoted as Assistant Professor Academic Level 12 w.e.f. 14.12.2020 F .N. The incumbent had completed three years of service on Assistant Professor Academic Level 12 on 13.12.2023 for being promoted as Associate Professor -Academic level 13A w.e.f 14.12.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 13 A, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration);*

OR

*Completed one MOOCs course (with ecertification);*

OR

*Contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.*

Here the Assistant Professor completed one refresher course of 2 weeks duration within the assessment period and hence eligible for the promotion on the due date itself.

The Principal,NSSCollege,Nilamel has forwarded the placement order, minutes of the selection committee and API Score sheet is attached on the PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 06.06.2024,11.00 AM at NSS College,Nilamel, it is stated that, the Committee scrutinized and verified all the documents and went through all the claims and recommend for promotion since they found that the teacher satisfactorily fulfilled all the requirements for the promotion from Assistant Professor Academic Level 12 to Associate Professor -Academic level 13A in Physics w.e.f 14.12.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee.*

In the light of the above mentioned facts and as per orders of Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Rani K Pillai, Assistant Professor, Department of Physics, NSS College Nilamel from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 14.12.2023 F.N. as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Rani K Pillai, Assistant Professor, Department of Physics, NSS College Nilamel from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 14.12.2023 F.N. as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B23      V.T.M. N.S.S. College, Dhanuvachapuram - Placement/ Promotion proposal in respect of Dr. Remesh Kumar S., Department of Botany from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 29.12.2021 F.N. – Reg.**

**(32181/Ac F II/2024/UOK)**

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Remesh Kumar S., Department of Botany from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 29.12.2021 F.N.

The service details of Dr. Remesh Kumar S., are as follows.

Qualifications	M.Sc in Botany - University of Kerala- April 1994. Ph.D in Botany - March 2004 – University of Kerala.
Date of first entry into Service	29.12.2009 F.N.
Date of Placement/Promotion to Assistant Professor with AGP 7000/-	29.12.2013 F.N.
Date of Placement/Promotion to Assistant Professor Academic Level 12	29.12.2018 F.N.
Proposed Date of Placement/Promotion to Associate Professor Academic Level 13A	29.12.2021 F.N.
L.W.A availed during the assessment period	Nil
Short Term Course attended, duration and name of the University.	Participated in the UGC Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) - Conducted by the UGC - HRDC University of Kerala from 11.09.2020 to 24.09.2020.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Botany on 29.12.2009 F.N. and it was approved by University vide U.O No. Ac. F.V/18852/2010 dated 08.06.2010. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 29.12.2013 F.N. and 29.12.2018 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D in 2004.
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 28.12.2021 and hence eligible for promotion to Associate Professor Academic Level 13 A on 29.12.2021 F.N.
- The teacher had undergone one Online Refresher Course within the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 22.05.2024. Based on the assessment of the documents submitted, the committee found that Dr. Remesh Kumar S., is eligible for placement/promotion as Associate Professor in Botany Academic Level 13 A w.e.f. 29.12.2021 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr. Remesh Kumar S., Assistant Professor in Botany Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 29.12.2021 F.N at V.T.M N.S.S College, Dhanuvachapuram, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Remesh Kumar S., Assistant Professor in Botany Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 29.12.2021 F.N at V.T.M N.S.S College, Dhanuvachapuram, based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08.B24 V.T.M. N.S.S. College, Dhanuvachapuram - Placement/Promotion proposal in respect of Dr. Indu M. Kutty., Department of Zoology from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 01.06.2023 F.N. – Reg.***

***(40438/Ac F II/2024/UOK)***

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Indu M. Kutty., Department of Zoology from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 01.06.2023 F.N.

The service details of Dr. Indu M. Kutty., are as follows.

Qualifications	M.Sc in Zoology - Punjab Agricultural University, Ludhiana - 2001 Ph.D. in Zoology - Punjab Agricultural University, Ludhiana - 2006 (EC Submitted).
Date of first entry in to Collegiate Service	01.06.2011 F.N.

L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	01.06.2015 F.N.
Date of Placement to Assistant Professor Academic Level 12	01.06.2020 F.N.
Proposed Date of placement to Associate Professor Academic Level 13A	01.06.2023F.N.
Short Term Course attended, duration and name of the University.	Participated in the UGC - HRDC - Sponsored Short-Term Course in Soft Skill Development Programme - Conducted by the UGC - HRDC University of Kerala from 23.03.2021 to 29.03.2021. Participated in the UGC - HRDC - Sponsored Short-Term Course in Disaster Management - Conducted by the UGC - HRDC University of Kerala from 04.11.2022 to 10.11.2022.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Zoology on 01.06.2011 F.N. and it was approved by University vide U.O No. Ac. F V /4757/2011 dated 29.08.2011. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 01.06.2015 F.N. and 01.06.2020 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D in 2006.
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 31.05.2023 and hence eligible for promotion to Associate Professor Academic Level 13 A on 01.06.2023 F.N.
- The teacher had undergone two Short Term Courses with in the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 29.06.2024. Based on the assessment of the documents submitted, the committee found that Dr. Indu M. Kutty., is eligible for placement/promotion as Associate Professor in Zoology Academic Level 13 A w.e.f. 01.06.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr. Indu M. Kutty., Assistant Professor in Zoology Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 01.06.2023 F.N at V.T.M N.S.S College, Dhanuvachapuram, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.



**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Indu M. Kutty., Assistant Professor in Zoology Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 01.06.2023 F.N at V.T.M N.S.S College, Dhanuvachapuram, based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B25** *H.H.M.S.P.B N.S.S College for Women, Neeramankara - Placement/ Promotion proposal in respect of Dr. Jayasudha S., Department of Physics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 19.11.2022 F.N. – Reg.*

**(35063/Ac F II/2024/UOK)**

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Jayasudha S., Department of Physics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 19.11.2022 F.N.

The service details of Dr. Jayasudha S., are as follows.

Qualifications	M.Sc in Physics - University of Kerala - 2004. UGC NET - Passed in 2004. Ph.D. in Physics - University of Kerala - 2018.
Date of first entry in to Collegiate Service	19.11.2008 F.N.
Date of Placement to Assistant Professor with AGP 7000/-	19.11.2014 F.N.
Date of Placement to Assistant Professor Academic Level 12	19.11.2019 F.N.
L.W.A availed during the assessment period	Nil
Proposed Date of placement to Associate Professor Academic Level 13A	19.11.2022 F.N.
Short Term Course attended, duration and name of the University.	Participated in the UGC-Sponsored Live online Short-term Course in Advanced group theory conducted by the UGC - HRDC, University of Kerala from 16.12.2020 to 22.12.2020. Participated in the UGC-Sponsored Live online Short term course in Disaster Management conducted by the UGC - HRDC, University of Kerala from 22.02.2022 to 28.02.2022.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Physics on 19.11.2008 F.N. and it was approved by University vide U.O No. Ac. F.V/1/43291/2008 dated 08.01.2010. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 19.11.2014 F.N. and 19.11.2019 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D in 2018.
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 18.11.2022 and hence eligible for promotion to Associate Professor Academic Level 13 A on 19.11.2022 F.N.
- The teacher had undergone short term courses within the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 24.05.2024. Based on the assessment of the documents submitted, the committee found that Dr. Jayasudha S., is eligible for placement/ promotion as Associate Professor in Physics Academic Level 13 A w.e.f. 19.11.2022 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement Promotion of Dr. Jayasudha S., Assistant Professor in Physics Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 19.11.2022 F.N at H.H.M.S.P.B N.S.S College for Women, Neeramankara, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Jayasudha S., Assistant Professor in Physics Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 19.11.2022 F.N at H.H.M.S.P.B N.S.S College for Women, Neeramankara, based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B26      St. Cyril's College, Adoor- Placement/Promotion of Dr.Soorya Anand., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N. - Approval- Reg.**

**(28411/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, St. Cyril's College, Adoor had forwarded a proposal regarding the Placement/Promotion of Dr. Soorya Anand., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N.

The Service details of Dr. Soorya Anand. are as follows:

Qualifications	M A Economics - University of Madras – April 2009. UGC NET - Held on 27.06.2010 Ph.D. Economics – University of Kerala – 2020.
Date of first entry into service	06.06.2012 F.N.
Date of Promotion as Assistant Professor Stage II	06.06.2018 F.N.
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Participated in the UGC-Sponsored Refresher Course- conducted by the UGC-HRDC, University of Kerala from 05-12-2019 to 18.12.2019.

	2. Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Human Resource Development, PMMMNMTT - from 02.07.2020 – 17.07.2020. 3. Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Human Resource Development, PMMMNMTT - from 25.07.2020 – 10.08.2020. 4. Participated in the UGC-Sponsored Short Term Course in Soft Skill Development Programme - conducted by the UGC-HRDC, University of Kerala from 23.03.2021 to 29.03.2021.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12	06.06.2023 F.N.
Regulation applicable/available	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Economics at St. Cyril's College, Adoor w.e.f. 06.06.2012 F.N. and promoted as Assistant Professor Stage II w.e.f. 06.06.2018 F.N. She had completed five years of service in Assistant Professor Academic Level 11 on 05.06.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 06.06.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 09.04.2024 at 11.00 A.M. in the Principal's chamber at St. Cyril's College, Adoor. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Soorya Anand was found qualified for placement / promotion as Assistant Professor Academic Level 12 w.e.f. 06.06.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Soorya Anand., Assistant Professor, Department of Economics, from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 06.06.2023 F.N. at St. Cyril's College, Adoor based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Soorya Anand., Assistant Professor, Department of Economics, from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 06.06.2023 F.N. at St. Cyril's College, Adoor based on UGC Regulations, 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B27**      **N.S.S. College, Cherthala - Placement/ Promotion of Dr.Indu P. Nair., Assistant Professor, Department of Physical Education from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. - Approval of – Reg.**

**(38121/Ac F II/2024/UOK)**

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement/ Promotion of Dr. Indu P. Nair., Assistant Professor, Department of Physical Education from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N.

The Service details of Dr. Indu P. Nair., are as follows:

Qualifications	M.P.Ed. - University of Kerala – 2006 UGC NET qualified - 24.06.2007 Ph.D. in Physical Education - Mahatma Gandhi University – 18.03.2021(EC Submitted).
Date of first entry into service	04.06.2012 F.N.
Date of Promotion as Assistant Professor Academic Level 11	04.06.2018 F.N.
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Participated in the UGC - HRDC - Sponsored Refresher Course in Human Rights (Multidisciplinary) - Conducted by the UGC - HRDC University of Kerala from 08.10.2018 to 29.10.2018. 2. Participated in the UGC - HRDC - Sponsored Refresher Course in Physical Education - Conducted by the UGC - HRDC University of Kerala from 21.02.2023 to 06.03.2023.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor, Academic level 12	04.06.2023 F.N.
Regulation applicable/available	UGC Regulation 2018, Option A

On verification of the Service Book, it is noticed that, Dr. Indu P. Nair., had entered into service as Assistant Professor in Physical Education w.e.f. 04.06.2012 F.N. at N.S.S. College, Ottapalam and the University of Calicut approved the appointment vide U.O.No. GA II/F2/2768/2012 dated 26.11.2012. The teacher was promoted as Assistant Professor Stage 2 w.e.f. 04.06.2018 F.N. vide U.O.No. 12601/2022/Admn dated 27.06.2022 of University of Calicut. Dr. Indu P. Nair has been transferred to N.S.S College Cherthala w.e.f. 29.12.2020 F.N. under the scheme of Inter-University-Transfer of Teachers. The teacher has completed five years of service on 03.06.2023 A.N. for being promoted as Assistant Professor Academic Level 12 and hence the due date of promotion falls on 04.06.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed the short term courses within the assessment period.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per U.G.C Regulations 2018 Option A, for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.06.2024 at 10.30 A.M. in the Principal's chamber, N.S.S. College, Cherthala, it is stated that, all the documents with pertaining to age, qualifications and service details of the candidate such as service book, qualifying certificates and PBAS Report prepared on the basis of U.G.C Regulations 2018, were produced for verification and scrutiny. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 04.06.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement /promotion in respect of Dr. Indu P. Nair., Assistant Professor, Department of Physical Education, N.S.S. College, Cherthala from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 04.06.2023 F.N. as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Indu P. Nair., Assistant Professor, Department of Physical Education, N.S.S. College, Cherthala from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 04.06.2023 F.N. as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B28      *St. Stephen's College, Pathanapuram - Placement / Promotion proposal of Dr. Sheeba K. John., Assistant Professor in Malayalam - from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 06.06.2023 F.N. - Approval – Reg.***

**(38939/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, St. Stephen's College, Pathanapuram has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Sheeba K. John., Assistant Professor in Malayalam - from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 06.06.2023 F.N.

The service details of Dr. Sheeba K. John., are as follows:

Qualifications	M A Malayalam – University of Kerala – May 2006. Ph.D. in Malayalam - Mahatma Gandhi University – 05.11.2016.
Date of first entry into service	06.06.2019 F.N.
Proposed Date of Placement/ Promotion to Assistant Professor Academic Level 11	06.06.2023 F.N.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Participated in 4-week Induction/Orientation Programme conducted by the Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Human Resource Development, PMMMNMTT from 04.06.2020 – 01.07.2020.

	Participated in UGC Sponsored Refresher Course conducted by the UGC HRDC, University of Calicut - from 30.10.2020 – 12.11.2020. Participated in the One-week Faculty Development Programme, conducted by the Faculty Development Centre of the Kerala State Higher Education Council (KSHEC), Tvpm - from 09.08.2021 – 13.08.2021.
Details of relaxation availed of	2 years on the account of Ph.D Degree
L.W.A. availed	Nil
Regulation applied	Option A, UGC Regulations 2018

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the Placement/ Promotion to Assistant Professor (Academic Level-11), for the assessment period from 2019 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Sheeba K. John, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 06.06.2019 F.N. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 05.06.2023 A.N. and is now eligible for promotion to Assistant Professor (Academic Level-11) w.e.f. 06.06.2023 F.N.

In the Minutes of the Screening Committee held on 25.06.2024 at 11.00 a.m. in the Principals Office at St. Stephen's College, Pathanapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for placement/ promotion to the post of Assistant Professor Academic Level 11 w.e.f. 06.06.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Sheeba K. John., Assistant Professor in Malayalam, St. Stephen's College, Pathanapuram from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 06.06.2023 F.N. as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Sheeba K. John., Assistant Professor in Malayalam, St. Stephen's College, Pathanapuram from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 06.06.2023 F.N. as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08.B29 N.S.S. College, Pandalam - Approval of the appointment of Dr.Sanalkumar M.G., Professor in Zoology as Principal- in -Charge - Reg. (19246/Ac F II/2024/UOK)***

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry has forwarded a proposal for the approval of the appointment of Dr. Sanalkumar M. G., Professor in the department of Zoology as Principal-in-Charge with powers of Drawing and Disbursing Officer at N.S.S. College, Pandalam w.e.f. 26.03.2024 F.N. against the vacancy of Dr. S. Gopalakrishna Pillai, Principal, transferred to P.R. N.S.S. College, Mattannur.

It may be noted that University vide circular No.11803/Ac.FII/2024/UOK dated 28.02.2024 had directed the Educational Agencies of Private Aided Colleges to appoint a Principal on regular basis where Principal post is lying vacant. In the absence of a regular Principal, the Educational Agency shall appoint the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both professor and Associate Professor both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977".

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977, "in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal". The Educational agency has certified that Smt. Mini Mathew, Associate Professor of History is the senior most member of the teaching staff eligible to be appointed as Principal in Charge of the college.

It may be noted that, University had given approval to the appointment of Dr. Sanalkumar M.G., Professor in the department of Zoology as the Drawing and Disbursing Officer at N.S.S. College, Pandalam for 3 consecutive terms. The third term expired on 25.09.2024. The Educational Agency has also submitted seniority list of teachers in the college. As per the seniority list submitted by the management, Dr. Sanalkumar M. G., is the senior most teacher in the college and hence eligible to be appointed as Principal -in – charge.

It may be noted that, Dr. Kishore Ram, Professor in the department of English had submitted a complaint claiming that, he is the seniormost Professor of the college and hence he is eligible to be appointed as Principal in charge of the college. In the seniority list submitted by the college Dr. Kishore Ram occupied the last position in the seniority list. In response to the letter forwarded by University, the Management had stated that Dr. Sanalkumar M. G., Professor in the department of Zoology is the only candidate who had passed Account Test for the appointment as DDO. Since the post Principal in charge is inclusive of the powers of DDO, Dr. Sanalkumar is the eligible candidate for the post.

Now, it is been informed by the college authorities that Dr. Kishore Ram has been transferred to M.M. N.S.S. College, Kottiyam.

In the light of the above facts, the proposal for the approval of the appointment of Dr. Sanalkumar M.G., Professor in the department of Zoology as Principal-in-Charge of N.S.S. College, Pandalam w.e.f. 26.03.2024 F.N. against the vacancy of Dr. S.Gopalakrishna Pillai, Principal, transferred to P. R. N.S.S. College, Mattannur, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal for the approval of the appointment of Dr. Sanalkumar M.G., Professor in the department of Zoology as Principal-in-Charge of N.S.S. College, Pandalam w.e.f. 26.03.2024 F.N. and recommended to refer the matter to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**FURTHER RESOLVED** to appoint Dr. Sanalkumar M.G., Professor in the Department of Zoology, N.S.S. College, Pandalam as DDO.

**ALSO RESOLVED** to seek explanation from the concerned Section regarding the error occurred in the Agenda Note.

**Item No.15.08.B30**

***H.H.M.S.P.B. N.S.S. College for Women, Neeramankara - Placement/ Promotion proposal of Dr. Vandana B., Assistant Professor in the Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 20.12.2022 F.N. - Approval of – Reg.***

***(35056/Ac F II/2024/UOK)***

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Vandana B., Assistant Professor in the Department of Malayalam - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 20.12.2022 F.N.

The Service details of Dr. Vandana B., are as follows.

Qualifications	M A Malayalam – Mahatma Gandhi University - May 2005. UGC NET - held on 26.12.2004 Ph.D. in Malayalam - Sree Sankaracharya University of Sanskrit - 2016.
Date of first entry into service	02.12.2013 F.N.
Date of placement/promotion as Assistant Professor Stage II	20.12.2017 F.N.
Required years of service for Proposed Promotion	5 years
L.W.A. availed during the assessment period	Nil
No.of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Participated in the UGC-Sponsored Refresher Course in Malayalam Language and Literature conducted by the UGC-HRDC, University of Kerala from 07.12.2019 to 20.12.2019. 2.Participated in the UGC-Sponsored Live Online Refresher Course in Malayalam Language and Literature conducted by the UGC-HRDC, University of Kerala from 09.03.2021 to 22.03.2021.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor Academic level 12.	20.12.2022 F.N.
Regulation Applicable	UGC Regulations 2018, Option A

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A for the Placement/ Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2017 to 2022 with the recommendation of the Screening Committee duly constituted as per U.G.C Regulations 2018.

On verification of the Service Book of the incumbent teacher, it is seen that the teacher had entered into collegiate service as Assistant Professor in Malayalam at N.S.S. College for Women, Thiruvananthapuram w.e.f. 02.12.2013 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 20.12.2017 F.N. She had completed five years of service in Academic Level 11 on 19.12.2022 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 20.12.2022 F.N.

As per UGC Regulation 2018, Option A, a teacher has to attend Two Refresher Course/ Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) for promotion to Assistant Professor Academic Level 12 within the assessment period. The teacher in reference has completed the required Courses within the assessment period.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 23.03.2024 at 10.00 A.M. in the Principal's chamber at H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Vandana B., was found qualified for placement / promotion as Assistant Professor Academic Level 12 w.e.f. 20.12.2022 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.*



In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of placement/ promotion of Dr. Vandana B., Assistant Professor in Malayalam Academic Level 11 as Assistant Professor Academic Level 12 w.e.f. 20.12.2022 F.N. at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Vandana B., Assistant Professor in Malayalam Academic Level 11 as Assistant Professor Academic Level 12 w.e.f. 20.12.2022 F.N. at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B31** *H.H.M.S.P.B. N.S.S. College for Women, Neeramankara– Placement/ Promotion proposal of Dr. Gayathry C. P., Assistant Professor in Home Science - from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 04.09.2022 F.N. - Approval – Reg.*

**(35058/Ac F II/2024/UOK)**

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Gayathry C. P., Assistant Professor in Home Science - from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 04.09.2022 F.N.

The service details of Dr. Gayathry C. P., are as follows.

Qualifications	M.Sc in Food Service Management and Dietetics – Avinashilingam Institute for Home Science and Higher Education for Women-Deemed University – May 2003. UGC NET - held on 20.06.2004. UGC NET - JRF - Year of Passing 2012. Ph.D. in Home Science - University of Kerala – Date of Award 13.03.2020.
Date of first entry into service	04.09.2018 F.N.
L.W.A. availed during the assessment period	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.Teaching Learning Centre- Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT - completed a 4- week induction/orientation programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education"from 04.06.2020 – 01.07.2020 2.Participated in the UGC-Sponsored Refresher Course in Life Sciences (Interdisciplinary) conducted by the UGC - HRDC, University of Kerala from 17.11.2021 to 30.11.2021.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 11	04.09.2022 F.N.
Regulation applicable/available	UGC Regulations 2018, Option A

On verification of the Service Book of the incumbent, it is seen that she was entered in service as Assistant Professor in Home Science at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, w.e.f. 04.09.2018 F.N. vide U.O. No. Ac F II/47109/2018 dated 07.03.2019. She had completed 4 years of service (Since two years of exemption as she had Ph.D.) in Assistant Professor

Academic Level 10 on 03.09.2022 A.N.. Hence the incumbent is eligible for being promoted as Assistant Professor Academic level 11 w.e.f. 04.09.2022 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 10 to Academic level 11) from the assessment periods 2018 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018 – option.A.

In the Minutes of the Screening Committee held on 16.03.2024 at 10.30 a.m. in the Principal's chamber at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f. 04.09.2022 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of placement/ promotion of Dr. Gayathry C. P., Assistant Professor in Home Science Academic Level 10 as Assistant Professor Academic Level 11 w.e.f. 04.09.2022 F.N. at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Gayathry C. P., Assistant Professor in Home Science Academic Level 10 as Assistant Professor Academic Level 11 w.e.f. 04.09.2022 F.N. at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B32**      ***N.S.S. College, Cherthala - Placement/ Promotion of Dr. Sindhuja M., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 11.09.2023 F.N. - Approval of – Reg.***

**(37104/Ac F II/2024/UOK)**

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement / Promotion of Dr. Sindhuja M., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 11.09.2023 F.N.

The Service details of Dr. Sindhuja M., are as follows:

Qualifications	M A Economics - University of Kerala – 2010 UGC NET qualified- 24.12.2011 M.Phil in Economics - University of Kerala – Feb 2013 Ph.D. in Economics - University of Kerala – 25.05.2022
Date of first entry into service	11.09.2013 F.N.
Date of Promotion as Assistant Professor Academic Level 11	11.09.2018 F.N.
L.W.A. availed	Nil

No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Participated in the UGC - HRDC - Sponsored Refresher Course on Research Methodology for Faculty of Social Sciences - University of Hyderabad from 20.07.2020 to 01.08.2020. 2. Ministry of Human Resource Development Teaching Learning Centre (TLC) - Under PMMMNMTT, Department of Education, University of Calicut - from 23.03.2022 – 29.03.2022. 3. Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT - from 16.01.2023 – 22.01.2023.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12	11.09.2023 F.N.
Regulation applicable/available	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Economics at N.S.S College, Cherthala w.e.f. 11.09.2013 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 11.09.2018 F.N. She had completed five years of service in Assistant Professor Academic Level 11 on 10.09.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 11.09.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed the short term courses within the assessment period.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per U.G.C Regulations 2018 Option A, for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 06.03.2024 at 01.30 P.M. in the Principal's chamber, N.S.S. College, Cherthala, it is stated that, all the documents with pertaining to age, qualifications and service details of the candidate such as service book, qualifying certificates and PBAS Report prepared on the basis of U.G.C Regulations 2018, were produced for verification and scrutiny. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 11.09.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Sindhuja M., Assistant Professor, Department of Economics, N.S.S. College, Cherthala from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 11.09.2023 F.N. as per UGC Regulations 2018 is

placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sindhuja M., Assistant Professor, Department of Economics, N.S.S. College, Cherthala from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 11.09.2023 F.N. as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B33**      ***N.S.S. College, Cherthala - Placement/ Promotion of Dr.Monikandhan N., Assistant Professor, Department of Sanskrit from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 10.10.2021 F.N. - Approval of – Reg.***

***(32807/Ac F II/2024/UOK)***

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement/ Promotion of Dr. Monikandhan N., Assistant Professor, Department of Sanskrit from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 10.10.2021 F.N.

The Service details of Dr. Monikandhan N., are as follows:

Qualifications	M A in Sanskrit - Sree Sankaracharya University of Sanskrit - June 2002. M.Phil in Sanskrit - Sree Sankaracharya University of Sanskrit - Sep 2004. Ph.D. in Sanskrit - Sree Sankaracharya University of Sanskrit - 2009.
Date of first entry into service	10.10.2012 F.N.
Date of Placement/ Promotion to Assistant Professor Academic Level 11	10.10.2016 F.N.
Proposed date of Placement/ Promotion as Assistant Professor, Academic level 12	10.10.2021 F.N.
L.W.A. availed during the assessment period	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT - from 02.06.2021 – 16.06.2021. 2.UGC HRDC - Aligarh Muslim University, Aligarh - Participated in the Online Subject Refresher Course in Teacher Education - from 21.08.2021 – 04.09.2021.
Regulation applicable/available	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Sanskrit at N.S.S College, Cherthala w.e.f. 10.10.2012 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 10.10.2016 F.N. He had completed five years of service in Assistant Professor Academic Level 11 on 09.10.2021 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 10.10.2021 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed the short term courses within the assessment period.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per U.G.C Regulations 2018 Option A, for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 11.03.2024 at 11.00 A.M. in the Principal's chamber, N.S.S. College, Cherthala, it is stated that, all the documents with pertaining to age, qualifications and service details of the candidate such as service book, qualifying certificates and PBAS Report prepared on the basis of U.G.C Regulations 2018, were produced for verification and scrutiny. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 10.10.2021 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of placement / promotion of Dr. Monikandhan N., Assistant Professor in Sanskrit Academic Level 11 as Assistant Professor Academic Level 12 w.e.f. 10.10.2021 F.N. at N.S.S. College, Cherthala based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Monikandhan N., Assistant Professor in Sanskrit Academic Level 11 as Assistant Professor Academic Level 12 w.e.f. 10.10.2021 F.N. at N.S.S. College, Cherthala based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B34** ***MG College,Thiruvananthapuram - Placement/ Promotion proposal of Dr.Sikha T.S., Assistant Professor in Chemistry from Assistant Professor Stage II (with AGP 7000/-) to Assistant Professor Stage III (with AGP 8000/-) w.e.f. 28.06.2015. - Approval of – Reg:***

***(10065/Ac F II/2024/UOK)***

The Principal, MG College,Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Sikha T.S., Assistant Professor in Chemistry from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) w.e.f. 28.06.2015.

The service details of Dr.Sikha T.S., are as follows:

Qualifications	1. M.Sc. Chemistry from University of Kerala in 1995. 2. M.Phil in Chemistry from University of Kerala in March 1998. 3.Ph.D in Chemistry from University of Kerala in 25.10.2002.
Date of first entry into Collegiate service	28.06.2006 F.N. (University of Calicut,NSS College of Engineering, Palakkad)

Date of placement as Assistant Professor Stage II with AGP 7000/-(Lect)	28.06.2010 F.N.(University of Calicut)
Date of appointment at MG College, Thiruvananthapuram	18.10.2012 F.N.
Required years of service for the Proposed Promotion	5 years
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	28.06.2015 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Refresher Course – UGC – HRDC – University of Kerala – 29.10.2015 to 18.11.2015. 2. Refresher Course – MMTTC(Formerly known as UGC HRDC) – Kannur University – 06.12.2023 to 19.12.2023.
Relaxation availed, if any, on account of Ph.D/M.Phil	Availed for promotion from Stage I to II (Two years on account of Ph.D)
L.W.A. availed other than on medical grounds (without MC) during the assessment period.	Nil
Regulation applicable/available	UGC Regulation 1998

On verification of the Service Book of Dr.Sikha T S, it is found that the teacher had entered into service as Lecturer in Chemistry at NSS College of Enineering, Palakkad w.e.f 28.06.2006 F.N.The promotion of the teacher from Assistant Professor Stage I(Lecturer) to Assistant Professor Stage II with AGP 7000/- (Lecturer Senior Scale) w.e.f 28.06.2010 F.N.was approved by University of Calicut. Later she was appointed as Assistant Profesoor in Department of Chemistry at MG College, Thiruvananthapuram w.e.f 18.10.2012 relieving from NSS College of Enineering, Palakkad on 17.10.2012. She has completed five years of service after being promoted as Assistant Professor Stage II with AGP 7000/- (Lecturer Senior Scale) on 27.06.2015.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regualtion 1998 since the promotion date falls on 28.06.2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in Colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

**As the due date of promotion is on 28.06.2015 she can opt either UGC Regulations 1998 or UGC Regulations 2010.**

As per clause 7.7.0 (ii) of UGC Regulations 1998, the incumbent has to undergo two Refresher Courses during the assessment period for being promoted as Lecturer (Selection Grade).

Here the teacher completed the refresher courses on 18.11.2015 and 19.12.2023 which is after the due date of promotion.

Clause 6.3.VIII of UGC Regulation 2018 reads as "**The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31st December, 2018.**"

The Special Syndicate at its meeting held on 12.01.2021 vide item No:44.46 had resolved to extend the applicability of clause 6.3 VIII of UGC Regulation 2018, to teachers whose RC/OC is due and are otherwise eligible to be promoted under UGC Regulation 1998.Several teachers have granted promotion in accordance with the above resolution.

The third amendment to UGC Regulations 2018 was implemented in the University vide U.O.No. 9899/2023/UOK dated 06.12.2023.

As per the third amendment of Amended clause 6.3.VIII of UGC Regulation 2018 reads as "**Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time**".

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the Placement/ Promotion in respect of Dr.Sikha T S, Assistant Professor in Chemistry from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) w.e.f. 28.06.2015 as per UGC Regulations 1998 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sikha.T.S, Assistant Professor in Chemistry from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) w.e.f. 28.06.2015 as per UGC Regulations 1998 and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the item be referred back to Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.15.08.B35**      ***Christian College, Kattakada - Proposal for the approval of appointment of Dr. A. S. Rubin Jose, Associate Professor in Botany as Principal and Professor – Approval of – Reg.***

**35627/Ac F II/2024/UOK**

The Manager, Christian College, Kattakada has forwarded the proposal for the approval of appointment of Dr. A.S. Rubin Jose, Associate Professor (Academic Level 13A), Department of Botany, Fathima Matha National College, Kollam as the Principal of the Christian College, Kattakada w.e.f. 05.08.2024 F.N.

The service details of Dr. A. S. Rubin Jose, are as follows:

Qualifications	M.Sc Botany - University of Kerala - 1995. M.Phil Botany - University of Kerala - 1998. Ph.D. in Botany - University of Kerala - 2004. NET - Examination held June, 2004.
Date of Birth	01.05.1972
Date of Retirement	31.05.2028
Date of appointment as Lecturer	27.01.2005 F.N.
Date of placement/promotion as Lecturer Senior Scale	27.01.2009 F.N.
Date of placement/promotion as Assistant Professor (AGP 8000)	27.01.2014 F.N.
Date of placement/promotion as Associate Professor Academic Level 13A)	27.01.2017 F.N.
Date of Joining Christian College, Kattakada as Principal and Professor	05.08.2024 F.N.
UGC Regulations applied	UGC Regulations 2018

The Manager, Christian College, Kattakada has forwarded the appointment order, joining report of the incumbent, minutes of the Selection Committee, other relevant documents and PBAS proforma for Placement/ Promotion as Principal and Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a Committee appointed by the University, constituted as per these regulations.

ii) After the completion of his/her term as Principal, the incumbent shall join back his/her parent organization with the designation as Professor and in the grade of the Professor.

The Educational Agency had advertised the notification regarding the appointment to the post of Principal of the college in 4 daily newspapers viz. Deepika, Kerala Kaumudhi, The Hindu and The Times of India dated 22.05.2024.

Clause 4.1.V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal and Professor which reads as :

- i) Ph.D. Degree.
- ii) Professor/ Associate Professor with a total service/ experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification of the records submitted, it is seen that Dr. A.S. Rubin Jose, has qualified Ph.D. in Botany in 2004. He is promoted to Associate Professor Academic Level 13A w.e.f. 27.01.2017 F.N. and has more than 15(fifteen) years teaching experience. As per the duly constituted Selection Committee report, the teacher has sufficient grades in PBAS and attained a score of 254.9, for which the minimum required is 110 and he has the required number of publications on his credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee held on 03.08.2024 at the college for the appointment of Principal, it was stated that in response to the advertisement in Deepika, Kerala Kaumudi, The Hindu and The Times of India dated 22.05.2024, two candidates had applied for the said post and both of them were called for the interview. Two candidates appeared before the Selection Committee for interview. The candidates' research publications and other academic achievements were evaluated as per the format provided as Annexure II in the UGC Regulations 2018.

The candidates were interviewed by the Selection Committee. After making detailed evaluation regarding the performance of the teachers in the interview and their academic credentials with reference to the existing UGC Norms, Orders and Statutes of the Government and of the University of Kerala, the committee recommended to offer the post of Principal and Professor of Christian College, Kattakada to Dr. A.S. Rubin Jose, Associate Professor and Head, Department of Botany, Fathima Matha National College, Kollam. Dr. A.S. Rubin Jose joined the duty on 05.08.2024 F.N.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above mentioned facts, the proposal regarding the approval of the appointment of Dr. A.S. Rubin Jose, Associate Professor (Academic Level 13A), Department of Botany, Fathima Matha National College, Kollam as the Principal and Professor of Christian College, Kattakada w.e.f. 05.08.2024 F.N. based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges, for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the appointment of Dr. A. S. Rubin Jose, Associate Professor (Academic Level 13A), Department of Botany, Fathima Matha National College, Kollam as the Principal and Professor of Christian College, Kattakada, w.e.f. 05.08.2024 F.N, through direct recruitment, based on UGC Regulations 2018 and recommended to approve the same.*

*The approval of Dr. A.S. Rubin Jose shall be for a period of five years or until the date of his superannuation, whichever comes earlier.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B36      *St. Stephen's College, Pathanapuram - Approval of the appointment of Dr.Biju A., Associate Professor in Zoology as Principal- in -Charge - Reg. (54638/Ac F II/2024/UOK)***

The Manager, St. Stephen's College, Pathanapuram has forwarded a proposal for the approval of the appointment of Dr. Biju A., Associate Professor in the department of Zoology as Principal-in-Charge with powers of Drawing and Disbursing Officer at St. Stephen's College, Pathanapuram w.e.f. 02.09.2024 F.N. against the retirement vacancy of Dr. Koshy P. M., Principal.



It may be noted that University vide circular No.11803/Ac.FII/2024/UOK dated 28.02.2024 had directed the Educational Agencies of Private Aided Colleges to appoint a Principal on regular basis where Principal post is lying vacant. In the absence of a regular Principal, the Educational Agency shall appoint the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both professor and Associate Professor both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977".

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977, "in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal". As per the seniority list submitted by the management, the senior most teacher of the college is Sri Roy John. As Dr Biju A was promoted as Associate Professor w.e.f 01.10.2022, he becomes eligible to be appointed as Principal in charge of the college.

It may be noted that, University had given approval to the appointment of Dr. Biju A., as Drawing and Disbursing Officer (First term) for a period of three months w.e.f. 02.09.2024 F.N.

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal for the approval of the appointment of Dr. Biju A., Associate Professor in the department of Zoology as Principal-in-Charge of St. Stephen's College, Pathanapuram w.e.f. 02.09.2024 F.N. against the retirement vacancy of Dr. Koshy P.M., Principal., is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal for the approval of the appointment of Dr. Biju A., Associate Professor in the department of Zoology as Principal-in-Charge with powers of Drawing and Disbursing Officer of St. Stephen's College, Pathanapuram w.e.f. 02.09.2024 F.N. against the retirement vacancy of Dr. Koshy P.M. and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.*

*The committee further recommended to direct Manager, St. Stephen's College, Pathanapuram to initiate steps within 6 months to appoint a regular Principal in the college.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B37** *V.T.M. N.S.S. College, Dhanuvachapuram - Placement/ Promotion proposal in respect of Dr. Gayathri Elayidam U., Department of Zoology from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 14.06.2022 F.N. – Reg.*

**(42119/Ac F II/2024/UOK)**

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Gayathri Elayidam U., Department of Zoology from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 14.06.2022 F.N.

The service details of Dr. Gayathri Elayidam U., are as follows:

Qualifications	M.Sc Zoology - University of Kerala - 1997. Ph.D. in Zoology - University of Kerala - 2005.
Date of first entry into Service	14.06.2010 F.N.
Date of Placement/Promotion to Assistant Professor with AGP 7000/-	14.06.2014 F.N.
Date of Placement/Promotion to Assistant Professor Academic Level 12	14.06.2019 F.N.
Proposed Date of	14.06.2022 F.N.

Placement/Promotion to Associate Professor Academic Level 13A	
L.W.A availed during the assessment period	Nil
Short Term Course attended, duration and name of the University.	Participated in the UGC Sponsored one week Short-Term Course in Research Methodology - Conducted by the UGC, HRDC, University of Kerala from 19.02.2020 to 25.02.2020. Participated in Refresher Course on Teacher and Teaching in Higher Education - Organised by Swayam Arpit Online Course Certification, GoI, Ministry of HRD - Examination held on 16.02.2020.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Assistant Professor in Zoology on 14.06.2010 F.N. and it was approved by University of Calicut vide U.O. No. GAII/F2/2705 (A)/2010 dated 04.04.2011. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 14.06.2014 F.N. and 14.06.2019 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D in 2005.
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 13.06.2022 and hence eligible for promotion to Associate Professor Academic Level 13 A on 14.06.2022 F.N.
- The teacher had undergone one week Short-Term Course in Research Methodology and a Refresher Course on Teacher and Teaching in Higher Education, Organised by Swayam Arpit within the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 29.06.2024. Based on the assessment of the documents submitted, the committee found that Dr. Gayathri Elayidam U., is eligible for placement/promotion as Associate Professor in Zoology Academic Level 13 A w.e.f. 14.06.2022 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr. Gayathri Elayidam U., Assistant Professor in Zoology Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 14.06.2022 F.N. at V.T.M. N.S.S. College, Dhanuvachapuram, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.GayathriElayidam U., Assistant Professor in Zoology Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 14.06.2022 F.N. at V.T.M. N.S.S. College, Dhanuvachapuram, based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B38** *V.T.M. N.S.S. College, Dhanuvachapuram - Placement/ Promotion proposal in respect of Dr. Manjula K. G., Department of Commerce from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 22.11.2023 F.N. – Reg.*

**(42118/Ac F II/2024/UOK)**

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Manjula K.G., Department of Commerce from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 22.11.2023 F.N.

The service details of Dr. Manjula K. G., are as follows:

Qualifications	M.Com - University of Kerala - March 1998. M.Phil - University of Kerala - Dec 2000. UGC NET - Examination held on 28.12.2008 Ph.D. in Commerce - University of Kerala - 2018.
Date of first entry into Service	22.11.2010 F.N.
Date of Placement/Promotion to Assistant Professor with AGP 7000/-	22.11.2015 F.N.
Date of Placement/Promotion to Assistant Professor with AGP 8000/-	22.11.2020 F.N.
Proposed Date of Placement/ Promotion to Associate Professor Academic Level 13A	22.11.2023 F.N.
L.W.A availed during the assessment period	Nil
Short Term Course attended, duration and name of the University.	Participated in the UGC Sponsored Online Refresher Course in Research Methodology in Social Sciences - Conducted by the UGC, HRDC Utkal University,Bhubaneswar from 11.12.2021 to 24.12.2021.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Commerce on 22.11.2010 F.N. and it was approved by University vide U.O. No.Ac.F V/56686/2011 dated 27.05.2011. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Stage III with effect from 22.11.2015 F.N. and 22.11.2020 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D in 2018.

- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 21.11.2023 and hence eligible for promotion to Associate Professor Academic Level 13 A on 22.11.2023 F.N.
- The teacher had undergone one Online Refresher Course within the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 29.06.2024. Based on the assessment of the documents submitted, the committee found that Dr. Manjula K. G., is eligible for placement / promotion as Associate Professor in Commerce Academic Level 13 A w.e.f. 22.11.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr.Manjula K.G., Assistant Professor in Commerce Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 22.11.2023 F.N. at V.T.M. N.S.S. College, Dhanuvachapuram, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Manjula.K.G., Assistant Professor in Commerce Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 22.11.2023 F.N. at V.T.M. N.S.S. College, Dhanuvachapuram, based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B39      N.S.S. College, Nilamel - Placement/ Promotion proposal of Smt. Mydhili Kurup I., Assistant Professor in Economics from Assistant Professor Stage II to Assistant Professor Stage III w.e.f. 18.10.2015- Approval of – Reg. (69337/Ac F II/2023/UOK)**

The Principal, N.S.S. College, Nilamel has again forwarded the proposal regarding the Placement/ Promotion in respect of Smt. Mydhili Kurup I., Assistant Professor in Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 18.10.2015 as per UGC Regulations 1998.

The service details of Smt. Mydhili Kurup I., are as follows

Qualifications	1. MA Economics – August, 2002 – University of Kerala 2. UGC NET - 2001
Date of first entry into service	18.10.2004
L.W.A. availed	Nil
Date of placement as Assistant Professor Stage II with AGP 7000/-	18.10.2010
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Refresher Course–UGC– HRDC – University of Kerala – 05.12.2019 to 18.12.2019. 2. Refresher Course– UGC–HRDC – University of Kerala – 04.01.2023 to 17.01.2023.

Proposed date of Placement/ Promotion as Assistant Professor with AGP 8000/-	18.10.2015
Regulation applicable/available	UGC Regulation 1998

On verification of the Service Book of Smt. Mydhili Kurup I., it is found that the teacher had entered into service as Lecturer in Economics at NSS College, Ottappalamw.e.f 18.10.2004 vide U.O No: GAI/F2/3155/04 dtd 20.12.2005 of Registrar, University of Calicut. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 by Deputy DCE, Kollam. She was promoted as Assistant Professor Stage II w.e.f 18.10.2010 vide U.O No: AcFII/20864/2019 dtd 18.06.2020. She has completed five years of service in Assistant Professor Stage II w.e.f 17.10.2015.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998 since the promotion date falls on 18.10.2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

As per clause 7.7.0 (ii) of UGC Regulations 1998, the incumbent has to undergo two Refresher Course during the assessment period for being promoted as Lecturer (Selection Grade). Here the teacher completed the refresher courses on 18.12.2019 and 17.01.2023 which is after due date of promotion.

Clause 6.3.VIII of UGC Regulation 2018 reads as "**The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31<sup>st</sup>December, 2018.**"

**The Special Syndicate at its meeting held on 12.01.2021 vide item No:44.46** had resolved to extend the applicability of clause 6.3 VIII of UGC Regulation 2018, to teachers whose RC/OC is due and are otherwise eligible to be promoted under UGC Regulation 1998.

Several teachers have granted promotion in accordance with the above resolution.

**The third amendment to UGC Regulations 2018 was implemented in the University vide U.O.No. 9899/2023/UOK dated 06.12.2023.**

As per the third amendment of Amended clause 6.3.VIII of UGC Regulation 2018 reads as "**Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31<sup>st</sup>December 2023 or as notified by the Commission from time to time**".

The Syndicate at its meeting held on 15.02.2024 vide item No: 08.107.B1 considered the proposal regarding the Placement/ Promotion in respect of Smt. Mydhili Kurup I., Assistant Professor in Economics, N.S.S. College, Nilamel from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) w.e.f. 18.10.2015, as per UGC Regulations 1998 and resolved to reject the proposal. Further resolved to submit the proposal as per the UGC Regulations in force.

Now the teacher vide her letter dated 27/09/2024, forwarded by the Principal, NSS College, Nilamel has requested to reconsider her proposal .

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the Placement/ Promotion in respect of Smt. Mydhili Kurup I., Assistant Professor in Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic level 12 w.e.f. 18.10.2015 FN as per UGC Regulations 1998 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt. Mydhili Kurup I., Assistant Professor in Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic level 12 w.e.f. 18.10.2015 FN as per UGC Regulations 1998 and recommended to refer the matter to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.15.08.B40 NSS College, Nilamel – Placement/Promotion of Dr.Anila L, Associate Professor Academic level 13A , Department of Biochemistry as Professor Academic Level 14, w.e.f 12.12.2023 F N - Approval of- reg:- (48547/Ac F II/2024/UOK)**

The Principal, NSS College, Nilamel has forwarded a proposal for the approval of Placement/Promotion of Dr.Anila L, Associate Professor Academic level 13A, Department of Biochemistry as Professor Academic Level 14, w.e.f 12.12.2023 F. N.

The Service details of Dr.Anila L are as follows:

Qualifications	1)MSc Biochemistry from University of Kerala in 1996. 2)M.Phil in Biochemistry from University of Kerala in 1998 3)PhD in Biochemistry from University of Kerala on 16.08.2003.
Date of first entry into Service	12.12.2005
Date of Birth	01.02.1974
Date of Retirement	31.03.2030
Date of placement to Lecturer Senior Scale	12.12.2009 FN
Date of promotion to Assistant Professor Stage III(with AGP 8000)	12.12.2014 FN
Date of placement to Associate Professor Academic Level 13A	12.12.2017 FN
Proposed date of promotion from Associate Professor Academic Level 13A to Professor Academic Level 14	12.12.2023 FN
L.W.A availed during the assessment period	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Lecturer to Lecturer Senior Scale(Two Years on account of Ph.D)
U G C Regulation applicable	UGC Regulation 2018 Option A

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Anila L as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below:

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Anila L has completed three years of service as Associate Professor in Academic Level 13A on 11.12.2020. She acquired PhD in Biochemistry from University of Kerala on 16.08.2003.

As per the Minutes of the meeting of the Selection committee held on 06.06.2024, 11.00 a.m in the Principal's Chamber, NSS College, Nilamel, the Associate Professor attained a verified score of 496.7, for which minimum required is 110 and is having required number of Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded). The Selection Committee recommends the placement/promotion of Dr.Anila L as Professor w.e.f 12.12.2023.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr.Anila L, Associate Professor Academic level 13A, Department of Biochemistry, NSS College, Nilamel as Professor Academic Level 14, w.e.f

12.12.2023 F N at NSS College, Nilamel as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Anila L, Associate Professor Academic level 13A, Department of Biochemistry, NSS College, Nilamel as Professor Academic Level 14, w.e.f 12.12.2023 FN at NSS College, Nilamel as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.B41      N.S.S.College, Pandalam–Placement/ Promotion proposal of Dr.Anjana.J., Associate Professor, Department of English from Associate Professor Academic Level 13A to Professor Academic Level 14 - w.e.f. 15.12.2020 F.N. - Approval of – Reg.**

**(39172/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of Placement/ Promotion of Dr. Anjana J., Associate Professor, Department of English from Associate Professor Academic Level 13A to Professor Academic Level 14 - w.e.f. 15.12.2020 F.N.

The Service details of Dr. Anjana J., are as follows:

Qualifications	MA in English - University of Kerala – 1995 UGC NET - held on Dec 1996. Ph.D. in English - Mahatma Gandhii University - 2008
Date of first appointment as Lecturer	15.12.2005 F.N.
Date of Placement/ Promotion as Lecturer Senior Scale	15.12.2009 F.N.
Date of Placement/ Promotion as Assistant Professor Stage III	15.12.2014 F.N.
Date of Placement/ Promotion as Associate Professor with AGP 9000(Stage IV)	15.12.2017 F.N.
Proposed date of Placement/ Promotion as Professor	15.12.2020 F.N.
L.W.A availed during the assessment period	Nil
U.G.C Regulation applicable	U.G.C Regulation 2018 Option A

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for the CAS Placement/ Promotion from Associate Professor (Academic Level-13A) to Professor (Academic Level-14) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS Placement /Promotion from Associate Professor to Professor are as follows:

- Three years of service as Associate Professor (Academic Level-13A).
- A Ph.D. degree in subject relevant/allied/relevant discipline.
- A minimum of 10 Research publications in peer-reviewed or UGC- listed journals out of which three research papers shall be published during the assessment period.
- A minimum of 110 Research score as per Appendix II, Table 2.

On verification of the Service Book of the incumbent, it is seen that Dr. Anjana J., has entered into service on 15.12.2005 F.N. She was promoted to Lecturer Senior Scale, Assistant Professor Stage III and Associate Professor Stage IV on 15.12.2009 F.N., 15.12.2014 F.N., 15.12.2017 F.N., respectively. She had completed 3 years of service as Associate Professor as on

14.12.2020 A.N. She had qualified Ph.D. in Nov 2008. As per the duly constituted Selection Committee report, the teacher has attained a Research score of 347.5, for which the minimum required is 110. She owes the required number of publications in her credit. Supporting evidences of them have also been forwarded.

In the Minutes of the Selection Committee held on 16.05.2024 it is stated that, the Committee carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Anjana J., is found qualified for placement/ promotion to the post of Professor (Academic Level-14) with effect from 15.12.2020 F.N. and hence, the Committee recommends the teacher for promotion to the post of Professor (Academic Level-14) with effect from 15.12.2020 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/ Promotion of Dr. Anjana J., Associate Professor in English Academic Level 13A as Professor Academic Level 14 w.e.f. 15.12.2020 F.N. at N.S.S. College, Pandalam, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Anjana J., Associate Professor in English Academic Level 13A as Professor Academic Level 14 w.e.f. 15.12.2020 F.N. at N.S.S. College, Pandalam, based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08. C1 Christian College, Chengannur- Proposal for the approval of the CAS Placement/ Promotion of Smt. Fancy D R, Assistant Professor, Department of English - Academic Level-11 to Academic Level-12 - w.e.f 03.03.2021 FN –reg.***

***(19442/Ac F III/2024/UOK)***

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Smt. Fancy D R, Assistant Professor, Department of English of the said College from Academic Level-11 to Academic Level-12, w.e.f 03.03.2021 FN.

The Service details of Smt. Fancy D R are as follows:

Qualifications	1.MA English Language and Literature from University of Calicut in April 2001 (First Class). 2. Qualified UGC-NET in the examination held on December 2000.
Date of Birth	19.01.1979
Date of Retirement	31.03.2035
Date of first entry in to Service	03.03.2010 FN
Date of entry into continuous service	03.03.2010 FN
Date of Placement to Assistant Professor (Academic Level-11)	03.03.2016 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	03.03.2021 FN
Details of refresher Courses or Orientation	1.Participated in UGC Sponsored two weeks



Courses attended, duration and name of the University	Refresher Course in Comparative Indian Literature conducted by the UGC-HRDC, University of Kerala from 13.07.2017 to 02.08.2017. 2. Participated in University of Kerala Sponsored one week Short Term Course in AECC-Environmental Studies (CBCS) conducted by the UGC-HRDC, University of Kerala from 05.03.2018 to 12.03.2018. 3. Participated in UGC Sponsored one week Short Term Course in Student Counselling and Mentoring conducted by the UGC-HRDC, University of Calicut from 04.07.2019 to 10.07.2019.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Fancy D R, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 03.03.2010 FN. She has promoted to Assistant Professor (Academic Level-11) on 03.03.2016 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 02.03.2021 AN.

As per UGC Regulation 2018, Option A, a teacher has to attend two Refresher Courses (two weeks duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses within the assessment period itself. Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 03.03.2021 FN.

In the Minutes of the Screening Committee held on 23.03.2024, it has been reported that, the Committee scrutinised and verified all the relevant documents, PBAS Proforma and scores along with the supporting documents for proof of age, academic qualifications and details of qualifying service and course requirements submitted by the candidate. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. Based on the performance before the committee and in tune with the existing UGC Norms, Government Orders and Statutes of University of Kerala, Smt. Fancy D R is found eligible for placement as Assistant Professor (Academic Level-12) and the Committee unanimously recommends the CAS promotion of Smt. Fancy D R, w.e.f 03.03.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts and as per the orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of the CAS Placement/ Promotion of Smt. Fancy D R, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 03.03.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt.Fancy.D.R, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 03.03.2021 FN, based on UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C2: Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Smt. Leena Liz Mathew, Assistant Professor, Department of English - Academic Level-11 to Academic Level-12 - w.e.f 25.02.2021 FN - reg.**

**(19443/Ac F III/2024/UOK)**

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Smt. Leena Liz Mathew, Assistant Professor, Department of English of the said College from Academic Level-11 to Academic Level-12, w.e.f 25.02.2021 FN.

The Service details of Smt. Leena Liz Mathew are as follows:

Qualifications	1. MA English Language and Literature from Mahatma Gandhi University in June 2007 (First Class). 2. Qualified UGC-NET exam held on 29.06.2008.
Date of Birth	16.07.1983
Date of Retirement	31.03.2040
Date of first entry in to Service	25.02.2010 FN
Date of entry into continuous service	25.02.2010 FN
Date of Placement to Assistant Professor (Academic Level-11)	25.02.2016 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	25.02.2021 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in one-week UGC Sponsored Short Term Course in Student Counselling and Mentoring conducted by the UGC-HRDC, University of Kerala from 04.07.2019 to 10.07.2019. 2. Participated in two weeks UGC Sponsored Live Online Refresher Course in English Language and Literature conducted by the UGC-HRDC, University of Kerala from 03.11.2020 to 16.11.2020. 3. Participated in one-week UGC Sponsored Live Online Short-Term Course in Leadership Development Programme conducted by the UGC-HRDC, University of Kerala from 29.01.2021 to 04.02.2021.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Leena Liz Mathew, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 25.02.2010 FN. She was promoted to Assistant Professor (Academic Level-11) on 25.02.2016 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 24.02.2021 AN.

As per UGC Regulation 2018, Option A, a teacher has to attend two Refresher Courses (two weeks duration) for the promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses within the assessment period itself. Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 25.02.2021 FN.

In the Minutes of the Screening Committee held on 23.03.2024, it has been reported that, the Committee scrutinised and verified all the relevant documents, PBAS Proforma and scores along with the supporting documents for proof of age, academic qualifications and details of qualifying service and course requirements submitted by the candidate. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. Based on the performance before the committee and in tune with the existing UGC Norms, Government Orders and Statutes of University of Kerala, Smt. Leena Liz Mathew is found eligible for placement as Assistant Professor (Academic Level-12) and the Committee unanimously recommends the CAS promotion of Smt. Leena Liz Mathew w.e.f 25.02.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above, as per the orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of the CAS Placement / Promotion of Smt. Leena Liz Mathew, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 25.02.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt. Leena Liz Mathew, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 25.02.2021 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08.C3 SN College, Chempazhanchy - Proposal for the approval of the CAS Placement/ Promotion - Dr. Usha S S, Department of Botany - Associate Professor (Academic Level-13A) to Professor (Academic Level-14)- w.e.f. 09.06.2023 FN –reg.***

***(32355/Ac F III/2024/UOK)***

The Principal, SN College, Chempazhanchy has forwarded a proposal for the approval of CAS Placement/ Promotion in respect of Dr. Usha S S, Department of Botany of the College from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 09.06.2023 FN.

The service details of Dr. Usha S S are as follows:

Qualifications	1) M.Sc in Botany from University of Kerala in 1991 (First Class) 3) Ph.D in Botany from University of Kerala awarded on 22.08.2001.
Date of Birth	31.05.1969
Date of Retirement	31.05.2025
Date of first appointment	09.06.2008 FN
Date of entry into continuous service	09.06.2008 FN
Date of Placement to Senior Scale (Academic Level-11)	09.06.2012 F N
Date of Promotion to Selection Grade (Academic Level-12)	09.06.2017 F N
Date of promotion to Associate Professor (Academic Level-13A)	09.06.2020 FN

Proposed date of placement to Professor	09.06.2023 FN
Details of Relaxation availed of	Two years on the ground of Ph.D Degree
L.W.A availed	Nil
UGC Regulations applied	UGC Regulations 2018
Remarks	Nil

The Principal, SN College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for CAS Placement / Promotion of the teacher from Associate Professor (Academic Level-13A) to Professor (Academic Level-14) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Completed three years of service as Associate Professor (Academic Level-13A).
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC- listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification of records, it is seen that Dr. Usha S S, was promoted to Associate Professor on 09.06.2018 FN. She is a Ph.D holder in Botany and as per the duly constituted Selection Committee report, the teacher has attained a research score of 186.1, for which the minimum required is 110. Supporting evidences of the same have also been forwarded.

In the minutes of the Selection Committee held on 08.05.2024, it is stated that the Committee verified the API scores for various categories have been verified and found that the teacher has satisfied all the requirements as per UGC Regulation 2018 for promotion from Associate Professor (Academic Level-13A) to Professor (Academic Level-14). After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Usha S S is found eligible for Promotion/ Placement as Professor (Academic Level-14) in the scale of pay Rs. 144200-218200 w.e.f 09.06.2023 FN and hence, the Committee recommends the teacher for promotion to the post of Professor (Academic Level-14) w.e.f 09.06.2023 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In light of above facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement / Promotion in respect of Dr. Usha S S, Department of Botany, SN College, Chempazhanthy from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 09.06.2023 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Usha.S.S, Department of Botany, SN College, Chempazhanthy from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 09.06.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C4**

***Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Suby Elizabeth Oommen, Department of Economics - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - 02.01.2021 FN - approval – reg.  
(20490/Ac F III/2024/UOK)***

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Suby Elizabeth Oommen, Department of Economics from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 02.01.2021 FN.

The service details of Dr. Suby Elizabeth Oommen are as follows;

Qualifications	1. MA in Economics from Mahatma Gandhi University in May 2000 (Second Class, 55.07%). 2. M Phil in Economics from Mahatma Gandhi University in October 2005. 3. Qualified UGC NET in Examination held on 17.12.2006. 4. Ph. D in Economics from Mahatma Gandhi University awarded on 30.06.2018.
Date of Birth	19.01.1978
Date of Retirement	31.03.2034
Date of first entry in to Service	02.01.2008 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	02.01.2013 FN
Date of Promotion to Assistant Professor (Academic Level-12)	02.01.2018 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A) on completion of 3 years of service in Assistant Professor (Academic Level-12)	02.01.2021 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	Participated in the UGC Sponsored two weeks Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by UGC - HRDC, University of Kerala from 11.09.2020 to 24.09.2020.
L.W.A availed	Nil
Details of relaxation availed	One year of relaxation availed on account of M Phil Degree for the Promotion to Senior Scale (Assistant Professor with AGP 7000)
Regulation applied	UGC Regulations 2018, Option A

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Associate Professor (Academic Level-13A), for the assessment period from 2018 to 2021 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Suby Elizabeth Oommen, it is seen that the teacher has entered into service as Lecturer on 02.01.2008 FN. She was promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 02.01.2013 FN and to Assistant Professor (Academic Level-12) on 02.01.2018 FN. After completing 3 years of service as Assistant professor (Academic Level-12) the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13 A) w.e.f 02.01.2021 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks / 10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

The said teacher is a Ph.D holder in Economics and has completed required Course/ Programme within the assessment period itself. Hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 02.01.2021 FN.

In the minutes of the Selection Committee held on 29.02.2024, it has been reported that the number of activities claimed by Dr. Suby Elizabeth Oommen in Table-1 (Activity I and Activity II) of PBAS for the academic years are verified against the documents produced, and the Selection Committee found that the teacher has fulfilled all the requirements of promotion from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A). Based on the assessment of documents submitted, and in tune with the existing UGC Norms, Government Orders and Statutes of University of Kerala, Dr. Suby Elizabeth Oommen is found eligible for placement as Associate Professor (Academic Level-13 A) w.e.f 02.01.2021 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the CAS Placement/ Promotion in respect of Dr. Suby Elizabeth Oommen, Department of Economics, Christian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A), w.e.f. 02.01.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Suby Elizabeth Oommen, Department of Economics, Christian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A), w.e.f. 02.01.2021 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C5**      ***Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Jolly Alex, Assistant Professor, Department of English - Academic Level-11 to Academic Level-12 - w.e.f 19.10.2022 FN – reg.***

***(22887/Ac F III/2022/UOK)***

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Jolly Alex, Assistant Professor, Department of English of the said College from Academic Level-11 to Academic Level-12, w.e.f 19.10.2022 FN.

The Service details of Dr. Jolly Alex are as follows:

Qualifications	1. MA English Literature from Barkatullah Viswavidyalaya, Bhopal in June 2002 (First Class). 2. Qualified UGC-NET exam held on 31.12.2005 3. Ph.D in English from Mahatma Gandhi University awarded on 15.06.2021.
Date of Birth	18.04.1979
Date of Retirement	30.04.2035
Date of first entry in to Service	19.10.2011 FN
Date of entry into continuous service	19.10.2011 FN
Date of Placement to Assistant Professor (Academic Level-11)	19.10.2017 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	19.10.2022 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in the one-week Faculty Development Program on Online Education in Higher Education Institutions conducted by the Faculty Development Centre of KSHEC, Thiruvananthapuram through online mode from 03.08.2020 to 07.08.2020.

	2. Participated in the UGC Sponsored Live Online one-week Short Term Course in Student Counselling and Mentoring conducted by the UGC-HRDC, University of Kerala from 20.08.2020 to 26.08.2020. 3. Participated in two weeks UGC Sponsored Live Online Refresher Course in English Language and Literature conducted by the UGC-HRDC, University of Kerala from 03.11.2020 to 16.11.2020.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Jolly Alex, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 19.10.2011 FN. She has promoted to Assistant Professor (Academic Level-11) on 19.10.2017 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 18.10.2022 AN.

As per UGC Regulation 2018, Option A, a teacher has to attend two Refresher Courses (two weeks duration) for the promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses within the assessment period itself.

It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges. Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 19.10.2022 FN.

In the Minutes of the Screening Committee held on 23.03.2024, it has been reported that, the Committee scrutinised and verified all the relevant documents, PBAS Proforma and scores along with the supporting documents for proof of age, academic qualifications and details of qualifying service and course requirements submitted by the candidate. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. Based on the performance before the committee and in tune with the existing UGC Norms, Government Orders and Statutes of University of Kerala, Dr. Jolly Alex is found eligible for placement as Assistant Professor (Academic Level-12) and the Committee unanimously recommends the CAS promotion of Dr. Jolly Alex w.e.f 19.10.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above, as per the orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of the CAS Placement / Promotion of Dr. Jolly Alex, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 19.10.2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Jolly Alex, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 19.10.2022 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C6**      **Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Sri.Basil Thomas, Assistant Professor, Department of English - Academic Level-11 to Academic Level-12 - w.e.f 11.03.2020 FN –reg.**

**(19441/Ac F III/2022/UOK)**

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Sri. Basil Thomas, Assistant Professor, Department of English of the said College from Academic Level-11 to Academic Level-12, w.e.f 11.03.2020 FN.

The Service details of Sri. Basil Thomas are as follows:

Qualifications	1. MA English Language and Literature from Mahatma Gandhi University in May 2006 (First Class). 2. Qualified UGC-NET exam held on 28.12.2008. 3. M Phil in English from Annamalai University in July 2010.
Date of Birth	01.01.1983
Date of Retirement	31.03.2039
Date of first entry in to Service	11.03.2010 FN
Date of entry into continuous service	11.03.2010 FN
Date of Placement to Assistant Professor (Academic Level-11)	11.03.2015 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	11.03.2020 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1.Participated in two weeks UGC Sponsored Refresher Course in Women Studies and Women Empowerment (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala from 01.11.2019 to 14.11.2019 . 2.Participated in two weeks Refresher Course in Media Studies (Interdisciplinary) conducted by the UGC-HRDC, University of Calicut from 23.01.2020 to 05.02.2020.
Details of relaxation availed of	One year of relaxation has availed for the promotion Senior Scale (Assistant Professor with AGP 7000/-) on the ground of M Phil Degree.
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Sri. Basil Thomas, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 11.03.2010 FN. He has promoted to Assistant Professor (Academic Level-11) on 11.03.2015 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 10.03.2020 AN.

As per UGC Regulation 2018, Option A, a teacher has to attend two Refresher Courses (two weeks duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses within the assessment period itself. Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 11.03.2020 FN.

In the Minutes of the Screening Committee held on 23.03.2024, it has been reported that, the Committee scrutinised and verified all the relevant documents, PBAS Proforma and scores along with the supporting documents for proof of age, academic qualifications and details of qualifying



service and course requirements submitted by the candidate. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. Based on the performance before the committee and in tune with the existing UGC Norms, Government Orders and Statutes of University of Kerala, Sri. Basil Thomas is found eligible for placement as Assistant Professor (Academic Level-12) and the Committee unanimously recommends the CAS promotion of Sri. Basil Thomas w.e.f 11.03.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above facts and as per the orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of the CAS Placement/ Promotion of Sri. Basil Thomas, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 11.03.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Sri. Basil Thomas, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 11.03.2020 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C7**      ***Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Annies Joseph, Department of Zoology – Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - w.e.f. 03.01.2020 FN – Approval - reg.***

**(19614/Ac F III/2022/UOK)**

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Annies Joseph, Department of Zoology from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 03.01.2020 FN.

The service details of Dr. Annies Joseph are as follows:

Qualifications	1. MSc in Zoology from Mahatma Gandhi University in May 2000 (First Class with Distinction). 2. Qualified NET in Examination held on 01.07.2001. 3. Ph.D under the Faculty of Marine Sciences from CUSAT awarded on 04.08.2009.
Date of Birth	01.09.1977
Date of Retirement	31.03.2034
Date of first entry in to Service	03.01.2008 FN
Date of Placement to Assistant Professor Stage II (AGP 7000)	03.01.2012 FN
Date of Promotion to Assistant Professor (Academic Level-12)	03.01.2017 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A) on completion of 3 years of service in Assistant Professor (Academic Level-12)	03.01.2020 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	Participated in the UGC Sponsored Special Winter School (Multidisciplinary Refresher Course) conducted by UGC - HRDC, University of Kerala from 16.02.2017 to 08.03.2017.

L.W.A availed	Nil
Details of relaxation availed	Availed two years of relaxation on the ground of Ph.D Degree for the promotion to Senior Scale (Assistant Professor with AGP 7000/-)
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Associate Professor (Academic Level-13A), for the assessment period from 2017 to 2020 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Annies Joseph, it is seen that the teacher has entered into service as Lecturer on 03-01-2008 FN. She was Promoted to Assistant Professor Stage II (AGP 7000) on 03.01.2012 FN and to Assistant Professor (Academic Level-12) on 03.01.2017 FN. After completing 3 years of service in Assistant professor (Academic Level-12) the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) on 03.01.2020 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

The teacher is a Ph.D holder in Zoology and has completed required Course / Programme within the assessment period itself. Hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 03.01.2020 FN.

In the minutes of the Selection Committee held on 20.03.2024, it has been reported that the Selection Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr. Annies Joseph, Assistant Professor & Head, Department of Zoology. The copy of certificates of Academic qualifications and the activities details in the PBAS Proforma as per UGC Regulations 2018 were scrutinised and verified in detail by the Committee with the originals produced before the Selection Committee and the Committee found that the teacher has fulfilled all the requirements of promotion from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A). The Committee unanimously recommends the CAS Promotion of Dr. Annies Joseph, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f 03.01.2020 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the CAS Placement / Promotion in respect of Dr. Annies Joseph, Department of Zoology, Christian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 03.01.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Annies Joseph, Department of Zoology, Christian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 03.01.2020 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No. 15.08.C8 SN College, Kollam – CAS Placement / Promotion of Smt. Gayathri Salim, Assistant Professor, Department of English - Academic Level-10 to Academic Level-11 – w.e.f 22.01.2021 FN - Approval – reg. (46949/Ac F III/2022/UOK)**

The Principal, SN College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Smt. Gayathri Salim, Assistant Professor, Department of English of the College, from Academic Level-10 to Academic Level-11, w.e.f 22.01.2021 FN.

The service details of Smt. Gayathri Salim are as follows;

Qualifications	1) MA English Language and Literature from University of Kerala, in 2014 (First Class) 2) M.Phil in English from Sree Sankaracharya University of Sanskrit, Kalady, awarded in the examination held in January 2016 3) UGC-NET in English qualified on 10.11.2014
Date of Birth	18.06.1990
Date of Retirement	30.06.2050
Date of first entry into service	22.01.2016 FN
Date of entry into continuous service	22.01.2016 FN
Proposed Date of Placement/ Promotion to Assistant Professor (Academic Level-11)	22.01.2021 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed Four-week Induction/ Orientation Programme for “Faculty in Universities/ Colleges/ Institutes of Higher Education” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2. Participated in the UGC sponsored Live Online Refresher Course in English Language and Literature conducted by UGC-HRDC, University of Kerala from 03.11.2020 to 16.11.2020.
L.W.A availed	NIL
Details of relaxation availed of	One year on account of M.Phil for Placement / Promotion to Academic Level-11
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Smt. Gayathri Salim, Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor (Academic Level-10) on 22.01.2016 FN. She has completed 5 (five) years of service as Assistant Professor (Academic Level-10) on 21.01.2021 AN and is eligible for Placement/ Promotion to Academic Level -11 w.e.f 22.01.2021 FN availing relaxation of one year on account of M.Phil Degree.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Course/ Programme of two weeks (10 days) duration within the Assessment period.

Further, as per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher - Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for

Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

Accordingly, the teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 29.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the candidate and service records. The Grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the candidate is found qualified for Promotion/ Placement to Assistant Professor (Academic Level-11) with effect from 22.01.2021 FN and hence, the committee recommends the Promotion/ Placement of Smt. Gayathri Salim to Assistant Professor (Academic Level-11) with effect from 22.01.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement / Promotion of Smt. Gayathri Salim, Assistant Professor, Department of English, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 22.01.2021 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt. Gayathri Salim, Assistant Professor, Department of English, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 22.01.2021 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C9      Sree Narayana College, Punalur – CAS Placement/ Promotion of Smt. Ganga M R, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 – w.e.f 01.10.2023 FN - Approval – reg.**

**(59488/Ac F III/2023/UOK)**

The Principal, Sree Narayana College, Punalur, has forwarded a proposal regarding the CAS Placement/Promotion in respect of Smt. Ganga M R, Assistant Professor, Department of Commerce of the College, from Academic Level-11 to Academic Level-12, w.e.f 01.10.2023 FN.

The service details of Smt. Ganga M R are as follows;

Qualifications	1.M.Com from University of Kerala in August 2010 (First Class). 2.Qualified UGC-NET on 08.10.2010.
Date of Birth	10.05.1988
Date of Retirement	31.05.2044
Date of first entry into service	01.10.2012 FN
Date of entry into continuous service	01.10.2012 FN
Date of Placement to Assistant Professor (Academic Level-11)	01.10.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	01.10.2023 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed Two-Week Faculty Development Programme on "Advanced Concepts

	<p>for Developing MOOCS” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.07.2020 to 17.07.2020.</p> <p>2. Successfully completed the SWAYAM ARPIT course in “Financial Markets and Emerging Business Models” for Career Advancement Scheme (CAS) promotion from 01.12.2020 to 31.03.2021 with Grade B in the proctored examination held on 21.08.2021, University of Kerala.</p> <p>3. Successfully completed one-week Online Faculty Development Programme on “Data Analysis Using SPSS” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.05.2021 to 31.05.2021.</p> <p>4. Successfully completed one-week Online Faculty Development Programme on “Commerce and Management” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.06.2021 to 08.07.2021.</p> <p>5. Participated in the Online Short Term Course in Gender Studies conducted by UGC-HRDC, Kannur University from 28.01.2022 to 03.02.2022.</p>
L.W.A availed	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	NIL

The Principal, Sree Narayana College, Punalur has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 01.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 01.10.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 30.09.2023 AN.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period.

It may be noted that the UGC, vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had resolved to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations”.*

Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 04.04.2024, it is stated that the committee examined the application and proposal for placement submitted by Smt. Ganga M R, Assistant Professor in Commerce, Academic Level-11 for placing her as Assistant Professor in Commerce, Academic Level-12 w.e.f 01.10.2023. After verifying the necessary forms and documents produced before the Committee, it is found that as per UGC Regulation, 2018 Option A passed by the Syndicate of the University of Kerala, the applicant is eligible to be placed to Assistant Professor, Academic Level-12 and hence, the committee recommended that Smt. Ganga M R, Assistant Professor in Commerce be granted placement to Assistant Professor (Academic Level-12) w.e.f 01.10.2023.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement / Promotion of Smt. Ganga M R, Assistant Professor, Department of Commerce, SN College, Punalur from Academic Level-11 to Academic Level-12, w.e.f 01.10.2023 FN, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt.Ganga M.R, Assistant Professor, Department of Commerce, SN College, Punalur from Academic Level-11 to Academic Level-12, w.e.f 01.10.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08.C10 S.N College, Punalur – CAS Placement/Promotion of Dr. Kavitha K S, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 – w.e.f 17.09.2023 FN - Approval – reg.***  
**(30722/Ac F III/2020/UOK)**

The Principal, Sree Narayana College, Punalur, has forwarded a proposal regarding the CAS Placement/Promotion in respect of Dr. Kavitha K S, Assistant Professor, Department of Commerce of the College, from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN.

The service details of Dr. Kavitha K S are as follows:

Qualifications	1.M.Com from University of Kerala in April 2003 (First Class). 2.Qualified UGC-NET on 08.10.2010. 3. Ph.D in Commerce from University of Kerala, awarded on 08.10.2021
Date of Birth	20.05.1980
Date of Retirement	31.05.2036
Date of first entry into service	17.09.2012 FN
Date of entry into continuous service	17.09.2012 FN
Date of Promotion to Assistant Professor (Academic Level-11)	17.09.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	17.09.2023 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed Two-week Faculty Development Programme on “Managing Online Classes and Co-creating MOOCS” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 20.04.2020 to 06.05.2020.

	2. Participated in the Online Inter Disciplinary Refresher Course in Cognitive Economics, Commerce and Business Management conducted by the UGC-HRDC, Kanur University from 20.01.2021 to 02.02.2021.
L.W.A availed	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	NIL

The Principal, Sree Narayana College, Punalur has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Kavitha K S, Assistant Professor from Academic Level-11 to Academic Level-12 with the recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 17.09.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 17.09.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 16.09.2023 AN.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses/ Programmes of two weeks (10 days) duration within the Assessment period.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 04.04.2024, it is stated that the committee examined the application and proposal for placement submitted by Dr. Kavitha K S, Assistant Professor in Commerce, Academic Level-11, S.N College, Punalur for placing her as Assistant Professor, Academic Level-12 w.e.f 17.09.2023. After verifying the necessary forms and documents produced before the Committee, it is found that as per UGC Regulation, 2018 Option A passed by the Syndicate of the University of Kerala, the applicant is eligible to be placed to Assistant Professor, Academic Level-12 and hence, the committee recommended that Dr. Kavitha K S, Assistant Professor in Commerce may be granted placement to Assistant Professor (Academic Level-12) w.e.f 17.09.2023.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement/Promotion of Dr. Kavitha K.S, Assistant Professor, Department of Commerce, S.N College, Punalur from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Kavitha.K.S, Assistant Professor, Department of Commerce, S.N College, Punalur from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C11      St. Michael's College, Cherthala – CAS Placement/ Promotion of Dr.Sreedhar P Nair, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 – w.e.f 30.09.2019 FN- Approval – reg.**

**(33550/Ac F III/2021/UOK)**

The Principal, St. Michael's College, Cherthala, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Sreedhar P Nair, Assistant Professor, Department of Commerce of the College, from Academic Level-11 to Academic Level-12, w.e.f 30.09.2019 FN.

The service details of Dr. Sreedhar P Nair are as follows;

Qualifications	1.M.Com - Finance from Mahatma Gandhi University in May 1998 (First Class). 2.Ph.D in Commerce awarded in 2005 from Mahatma Gandhi University
Date of Birth	25.05.1976
Date of Retirement	31.05.2032
Date of first entry into service	30.09.2010 FN
Date of entry into continuous service	30.09.2010 FN
Date of Promotion to Assistant Professor (Academic Level-11)	30.09.2014 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	30.09.2019 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed two weeks Refresher Course on Research Methodology for Faculty of Social Sciences organized by the UGC-HRDC, University of Hyderabad from 05.08.2020 to 19.08.2020. 2. Participated in the 1st Online Refresher course in Commerce & Management (Commerce) (2 weeks) organised by the UGC-HRDC, Gujarat University, Ahmedabad from 07.09.2020 to 20.09.2020.
L.W.A availed	NIL
Details of relaxation availed of	2 years for Promotion to Academic Level-11 on account of Ph.D Degree
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Availed relaxation for the completion of RC / OC within the assessment period in tune with 3rd Amendment of UGC Regulation 2018.

The Principal, St. Michael's College, Cherthala has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Dr. Sreedhar P Nair, Assistant Professor from Academic Level-11 to Academic Level-12 with the recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 30.09.2010 FN. He was promoted to Assistant Professor (Academic Level-11) on 30.09.2014 FN availing relaxation of two years on account of Ph.D and has completed 5 years of service as Assistant Professor (Academic Level-11) on 29.09.2019 AN.



As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level-12), a teacher has to undergo two Refresher Courses/ Programmes of two weeks (10 days) duration or two courses of one week duration each. The teacher in reference has completed the required refresher courses only on 20.09.2020. As per U.ONo.Ac.F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Hence, the teacher is eligible for promotion to Assistant Professor (Academic Level-12), w.e.f 30.09.2019 FN itself.

In the Minutes of the Screening Committee held on 27.01.2024, it is stated that the committee examined the application and proposal for placement submitted by Dr. Sreedhar P Nair, Assistant Professor in Commerce, Academic Level-11, St. Michael's College, Cherthala, for placing him to Assistant Professor, Academic Level-12 w.e.f 30.09.2019. After verifying the necessary forms and documents produced before the Committee, it is found that as per UGC Regulation, 2018 passed by the Syndicate of the University of Kerala, the applicant is eligible to be placed as Assistant Professor (Academic Level-12) and hence, the committee recommended that Dr. Sreedhar P Nair, Assistant Professor in Commerce may be granted placement to Assistant Professor (Academic Level-12) w.e.f 30.09.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement / Promotion of Dr. Sreedhar P Nair, Assistant Professor, Department of Commerce, St. Michael's College, Cherthala from Academic Level-11 to Academic Level-12, w.e.f 30.09.2019 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sreedhar P Nair, Assistant Professor, Department of Commerce, St. Michael's College, Cherthala from Academic Level-11 to Academic Level-12, w.e.f 30.09.2019 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08.C12 St. Michael's College, Cherthala–CAS Placement/Promotion of Sri.Hari.U, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 – w.e.f 01.11.2021 FN- Approval – reg.***

**33557/Ac F III/2021/UOK**

The Principal, St. Michael's College, Cherthala, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Sri. Hari U, Assistant Professor, Department of Commerce of the College, from Academic Level-11 to Academic Level-12, w.e.f 01.11.2021 FN.

The service details of Sri. Hari U are as follows;

Qualifications	1.M.Com Finance from Mahatma Gandhi University in May 2005 (First Class). 2.Qualified UGC-NET in the Examination held on 25.06.2006.
Date of Birth	28.11.1980
Date of Retirement	31.03.2037
Date of first entry into service	01.11.2010 FN
Date of entry into continuous service	01.11.2010 FN
Date of Promotion to Assistant Professor ( Academic Level-11)	01.11.2016 FN

Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	01.11.2021 FN
Details of Refresher Courses/ Orientation Courses attended	<p>1. Participated in two weeks Refresher Course in Media Studies (Interdisciplinary) conducted by the UGC-HRDC, University of Calicut from 23.01.2020 to 05.02.2020.</p> <p>2. Participated and successfully completed One-Week Online Short-term Faculty Development Programme on “Pedagogical and E-Learning Tools for Teaching” delivered in asynchronous mode as MOOC with four quadrants, organised by S.D College, Alappuzha, in collaboration with the Kerala State Higher Education Council from 04.08.2020 to 10.08.2020.</p> <p>3. Participated and successfully completed One-Week Online Short-term Faculty Development Programme (Interdisciplinary) on “Towards a Digital Era of Teaching and Learning” delivered as MOOC with four quadrants, organised by UGC-HRDC, University of Kerala in collaboration with KSMDDB College, Sasthamcottah from 12.08.2020 to 18.08.2020.</p>
L.W.A availed	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, St. Michael’s College, Cherthala has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Sri. Hari U, Assistant Professor from Academic Level-11 to Academic Level-12 with the recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 01.11.2010 FN. He was promoted to Assistant Professor (Academic Level-11) on 01.11.2016 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 31.10.2021 AN.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses/ Programmes of two weeks (10 days) duration or completed MOOCs course in the relevant subject (with e-certification) or Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conducting of a MOOCs course within the Assessment period.

Further, as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/ short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 27.01.2024, it is stated that the committee examined the application and proposal for placement submitted by Sri. Hari U, Assistant Professor in Commerce, Academic Level-11, St. Michael’s College, Cherthala, for placing him as Assistant Professor, Academic Level-12 w.e.f 01.11.2021. After verifying the necessary forms and documents produced before the Committee, it is found that as per UGC Regulation, 2018 passed by the Syndicate of the University of Kerala, the applicant is eligible to be placed to Assistant Professor

(Academic Level-12) and hence, the committee recommended that Sri. Hari U, Assistant Professor in Commerce may be granted placement to Assistant Professor (Academic Level-12) w.e.f 01.11.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above-mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement/ Promotion of Sri. Hari U, Assistant Professor, Department of Commerce, St. Michael's College, Cherthala from Academic Level-11 to Academic Level-12, w.e.f 01.11.2021 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Sri. Hari U, Assistant Professor, Department of Commerce, St. Michael's College, Cherthala from Academic Level-11 to Academic Level-12, w.e.f 01.11.2021 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C13      SN College, Kollam – CAS Placement / Promotion of Dr. N Ratheesh, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level- 13A), Department of Botany – w.e.f 05.01.2023 FN - Approval – reg. (38869/Ac F III/2021/UOK)**

The Principal, Sree Narayana College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. N Ratheesh, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), Department of Botany of the College, w.e.f 05.01.2023 FN.

The service details of Dr. N Ratheesh are as follows;

Qualifications	1) M.Sc Botany from Mahatma Gandhi University in May 1998 (First Class) 2) Ph.D in Forestry from Forest Research Institute, Dehradun (Deemed University), awarded in November 2007
Date of Birth	25.05.1976
Date of Retirement	31.05.2032
Date of first entry into service	05.01.2011 FN
Date of entry into continuous service	05.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor, Stage II with AGP 7000)	05.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	05.01.2020 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	05.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	Participated in Two-week Online Refresher Course in 'Natural Sciences' organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 28.06.2022 to 12.06.2022.
L.W.A availed	NIL
Details of relaxation availed of	2 years of relaxation availed for promotion to Assistant Professor, Stage II (with AGP 7000) on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018

Remarks	-
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The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of *Dr. N Ratheesh*, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

The name of the teacher in reference is entered as '**Retheesh N**' in the SSLC Book as well as in the Service Book. In the academic records viz; Pre-Degree, UG, PG, and in the orders sanctioning initial appointment issued by the University of Calicut and promotion to Lecturer, Senior Scale (with AGP 7000) issued by University of Kerala, his name is seen as '**Ratheesh N**' whereas in the certificates for Ph.D and RC/OC and in the order sanctioning promotion to Assistant Professor (Academic Level-12), it is entered as '**N Ratheesh**'.

The teacher has submitted an undertaking stating that he would take necessary steps to officially correct his name as '**N Ratheesh**' and hence requested to update his name as '**N Ratheesh**' in his promotion documents from this University. In the submission, the teacher has assured that this change would be final and would not be altered in future.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 05.01.2011 FN. He was promoted to Assistant Professor Stage II (with AGP 7000/-) on 05.01.2015 FN availing relaxation of 2 years on account of Ph.D and to Assistant Professor (Academic Level-12) on 05.01.2020 FN. After completing 3 years of service in Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 05.01.2023 FN.

*As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration within the assessment period. The applicant must be a Ph.D Degree holder.*

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

Accordingly, the teacher in reference is a Ph.D Degree holder in Botany and has completed the required Refresher Course within the assessment period itself.

In the Minutes of the Selection Committee held on 08.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The API grades for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. N Ratheesh is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 05.01.2023 FN and hence, the selection committee recommends Dr. N Ratheesh for promotion to the post of Associate Professor (Academic Level-13A) with effect from 05.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement / Promotion of Dr. N Ratheesh, Department of Botany, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.N.Ratheesh, Department of Botany, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C14** *Sree Narayana College, Kollam – CAS Placement / Promotion of Dr.Preetha P S, Assistant Professor (Academic Level-12) to Associate professor (Academic Level-13A) - Department of Botany – w.e.f 03.01.2023 FN - Approval – reg.*

**(38875/Ac F III/2021/UOK)**

The Principal, Sree Narayana College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Preetha P S, Assistant Professor (Academic Level-12) to Associate professor (Academic Level-13A), Department of Botany of the College, w.e.f 03.01.2023 FN.

The service details of Dr. Preetha P S are as follows;

Qualifications	1) M.Sc Botany from University of Kerala in 1998 (First Class) 2) Ph.D in Botany from University of Kerala, awarded in September 2008
Date of Birth	06.05.1976
Date of Retirement	31.05.2032
Date of first entry into service	03.01.2011 FN
Date of entry into continuous service	03.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor Stage II with AGP 7000)	03.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12 )	03.01.2020 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level 13A)	03.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	Participated in the UGC-sponsored Refresher Course in Environmental Sciences (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala from 11.01.2020 to 24.01.2020.
L.W.A availed	NIL
Details of relaxation availed of	2 years of relaxation availed on account of Ph.D for promotion to Assistant Professor, Stage II (with AGP 7000).
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	

The Principal, Sree Narayana College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Dr. Preetha P S from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 03.01.2011 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 03.01.2015 FN availing relaxation of two years on account of Ph.D and to Assistant Professor (Academic Level-12) on 03.01.2020 FN. After completing 3 years of service in Assistant

professor (Academic Level-12), the teacher become eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 03.01.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration within the Assessment period. The applicant must be a Ph.D Degree holder.

Accordingly, the teacher in reference is a Ph.D Degree holder in Botany and has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Selection Committee held on 08.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Preetha P S is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 03.01.2023 FN and hence, the Selection Committee recommends Dr. Preetha P S for promotion to the post of Associate Professor (Academic Level-13A) with effect from 03.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement / Promotion of Dr. Preetha P S, Department of Botany, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 03.01.2023 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Preetha.P.S, Department of Botany, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 03.01.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C15**      ***SN College, Kollam – CAS Placement/ Promotion of Dr.Vinod B.S, Department of Biochemistry - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 05.01.2023 FN - Approval –reg.***

***(32183/Ac F III/2024/UOK)***

The Principal, SN College, Kollam, has forwarded a proposal regarding the CAS Placement / Promotion in respect of Dr. Vinod B S, Department of Biochemistry of the College, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN.

The service details of Dr. Vinod B S are as follows;

Qualifications	1) Master of Applied Science in Medical Biochemistry from Mahatma Gandhi University in June 2003 (First Class) 2) Qualified UGC-NET in Life Sciences in the examination held on 27.06.2004 3) Ph.D in Biochemistry from University of Kerala, awarded in February 2014
Date of Birth	25.05.1979
Date of Retirement	31.05.2035

Date of first entry into service	05.01.2011 FN
Date of entry into continuous service	05.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	05.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12 )	05.01.2020 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	05.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	Successfully completed Two Week Inter-Disciplinary Online Refresher Course / Faculty Development Programme on "Managing Online Classes &Co-creating MOOCS 7.0"organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 05.08.2021 to 19.08.2021.
L.W.A availed	NIL
Details of relaxation availed of	2 years of relaxation availed for promotion to Assistant Professor, Stage II (with AGP 7000) on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Vinod B S, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 05.01.2011 FN. He was promoted to Assistant Professor Stage II (with AGP 7000/-) on 05.01.2015 FN availing relaxation of 2 years on account of Ph.D and to Assistant Professor (Academic Level-12) on 05.01.2020 FN. He has completed 3 years of service in Assistant professor (Academic Level-12), and is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 05.01.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration within the assessment period. The applicant must be a Ph.D Degree holder.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

Accordingly, the teacher in reference is a Ph.D Degree holder in Biochemistry and has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Selection Committee held on 08.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The API grades for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the committee found that Dr.Vinod B S was found qualified for promotion to the post of Associate Professor (Academic Level-

13A) with effect from 05.01.2023 FN and hence, the selection committee recommended Dr. Vinod B S for promotion to the post of Associate Professor (Academic Level-13A) with effect from 05.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the **CAS Placement / Promotion of Dr. Vinod B S, Department of Biochemistry, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Vinod.B.S, Department of Biochemistry, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

***Item No.15.08.C16 SN College for Women, Kollam – Placement/ Promotion of Dr.Dhanya.D.S, Assistant Professor, Department of Botany - Academic Level-11 to Academic Level-12 - w.e.f 18.10.2022 FN - Approval-reg (21194/Ac F III/2024/UOK)***

The Principal, SN College for Women, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Dhanya D S, Assistant Professor, Department of Botany of the College, from Academic Level-11 to Academic Level-12, w.e.f 18.10.2022 FN.

The service details of Dr. Dhanya D S are as follows;

Qualifications	MSc in Genetics and Plant Breeding from University of Kerala in 2009 (First Class). M.Phil. in Botany from University of Kerala, in April 2011. Qualified JRF with NET in the Examination held on 19.06.2011.
Date of Birth	15.05.1987
Date of Retirement	31.05.2043
Date of first entry into service	18.10.2012 FN
Date of entry into continuous service	18.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	18.10.2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	18.10.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Successfully completed Online Two Week Refresher Course in “Life Sciences” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 01.09.2021 to 15.09.2021. 2. Successfully completed Online Two Week Refresher Course in “Natural Sciences” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 28.06.2022 to 12.07.2022.



L.W.A availed	Nil
Details of relaxation availed of	1 year on the account of M.Phil for Placement / Promotion to Academic Level-11
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the Placement/ Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 18.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 18.10.2017 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 17.10.2022 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 15.03.2024, it is stated that, the grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion the post of Assistant Professor Stage III (Academic Level-12) with effect from 18.10.2022FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12 with effective from 18.10.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Dhanya D S, Assistant Professor, Department of Botany, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 18.10.2022 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Dhanya.D S, Assistant Professor, Department of Botany, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 18.10.2022 FN based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C17 Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Abhilash R, Department of Zoology- Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) –w.e.f. 14.09.2021 - approval - reg.**

**(19601/Ac F III/2024/UOK)**

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Abhilash R, Department of Zoology of the College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 14.09.2021 FN.

The service details of Dr. Abhilash R are as follows;

Qualifications	1. Msc in Zoology from University of Kerala in 2000 (First Class). 2. Ph.D in Environmental Sciences from University of Kerala awarded on 26.07.2007.
Date of Birth	22.05.1977
Date of Retirement	31.05.2033
Date of first entry in to Service	14.09.2009 FN
Date of first entry in to Continuous Service	14.09.2009 FN
Date of Placement to Senior Scale (Stage II with AGP 7000/-)	14.09.2013 FN
Date of Promotion to Assistant Professor (Academic Level-12)	14.09.2018 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A)	14.09.2021 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	1. Participated in the one week Online National Level Short Term Course in E-Content Development organized by the IQAC, MSM College, Kayamkulam in collaboration with the UGC-HRDC, University of Kerala from 24.09.2020 to 30.09.2020. 2. Participated in Online One week Faculty Development Programme on "Psychological Skills for Effective Teaching and Learning" from Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 14.08.2021 to 20.08.2021.
L.W.A availed	Nil
Details of relaxation availed	Availed two years of relaxation has availed for the promotion Senior Scale (Assistant Professor with AGP 7000/-) on the ground of Ph.D Degree.
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Associate Professor Academic Level-13A, for the assessment period from 2018 to 2021 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Abhilash R, it is seen that the teacher has entered into service as Lecturer on 14.09.2009 FN. He was promoted to Lecturer Senior Scale (Stage II with AGP 7000/-) on 14.09.2013 and to Assistant Professor (Academic Level-12) on 14.09.2018. After completing 3 years of service in Assistant professor (Academic Level-12) the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13 A) on 14.09.2021 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder in the relevant subject.

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

The said teacher is a Ph.D holder in Environmental Sciences and has completed required Course/ Programme within the assessment period itself. Hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 14.09.2021 FN.

In the minutes of the Selection Committee held on 20.03.2024, it has been reported that the the Selection Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and the details of qualifying service submitted by Dr.Abhilash.R, Assistant Professor, department of Zoology. The copy of certificates of Academic qualifications and the activities details in the PBAS Proforma as per UGC Regulations 2018 were scrutinised and verified in detail by the Committee with the originals produced before the Selection Committee and the Committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A). The Committee unanimously recommends the CAS Promotion of Dr. Abhilash R, Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 14.09.2021 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion** in respect of **Dr.Abhilash R, Department of Zoology, Chtristian College, Chengannur** from **Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A)**, w.e.f. **14.09.2021 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion Dr.Abhilash.R, Department of Zoology, Chtristian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A), w.e.f. 14.09.2021 FN based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C18**      **TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion - Sri. Saneesh Kumar N, Assistant Professor, Department of Chemistry - Academic Level-11 to Academic Level-12 - w.e.f 10.10.2023 FN – reg.**

**(31567/Ac F III/2024/UOK)**

The Principal, TKMM College, Nangiarkulangara has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Sri. Saneesh Kumar N, Assistant Professor, Department of Chemistry of the College from Academic Level-11 to Academic Level -12, w.e.f 10.10.2023 FN.

The Service details of Sri. Saneesh Kumar N are as follows:

Qualifications	1. MSc Chemistry from University of Kerala in May 2006 (First Class). 2. Qualified UGC NET in Examination held on 19.06.2011.
Date of Birth	20.05.1984
Date of Retirement	31.05.2040
Date of first entry in to Service	10.10.2012 FN
Date of entry into continuous service	10.10.2012 FN
Date of Placement to Assistant Professor (Academic Level-11)	10.10.2018 FN
Proposed date of Placement to Assistant Professor (Academic Level-12)	10.10.2023 FN
Details of Refresher Courses or Orientation attended, duration and name of the University in the assessment period.	1.Participated in UGC Sponsored Two Week Refresher Course - Summer School (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 09.07.2019 to 22.07.2019. 2. Successfully Completed the ARPIT Course for CAS promotion Online Refresher Course in Chemistry For Higher Education with "A" Grade, in the proctored examination held on 16.02.2020 conducted by Sri Guru Bahadur Khalsa College, University of Delhi.
Details of relaxation availed of	Nil
LWA availed	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for CAS Placement / Promotion of the teacher to Assistant Professor (Academic Level-12) for the assessment period from 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Sri. Saneesh Kumar N, it is seen that he entered into service as Assistant Professor on 10.10.2012 FN. He was promoted to Assistant Professor (Academic Level-11) on 10.10.2018 FN. On completion of 5 years of service as Assistant Professor (Academic Level-11), the teacher is now promoted to Assistant Professor (Academic Level-12) w.e.f 10.10.2023 FN.

As per UGC Regulation 2018 Option A, a teacher has to attend two Refresher Courses (duration of two weeks) for the promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses within the assessment period itself. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level-12). w.e.f 10.10.2023 FN.

*It may be noted that the teacher in reference has completed the SWAYAM ARPIT Online Refresher Course within the assessment period. UGC vide letter no. F.2-16/2002(PS) Pt.F1. FII dated 03.12.2018, resolved to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.*

In the Minutes of the Screening Committee held on 19.03.2024, it has been reported that, after verifying the necessary forms and documents produced before the Committee, found that as per the UGC regulation 2018 Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed as Assistant Professor (Academic Level-12). Hence the Committee unanimously recommended that Sri. Saneesh Kumar N, Assistant Professor, Department of Chemistry, TKMM College, Nangiarkulangara may be granted Promotion / Placement to Assistant Professor (Academic Level-12), with Scale of Pay 79,800 – 2,11,500 w.e.f 10.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/ Promotion of Sri. Saneesh Kumar N, Assistant Professor, Department of Chemistry, TKMM College, Nangiarkulangara** from *Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN*, is placed before the Standing Committee of the Syndicate for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Saneesh Kumar N, Assistant Professor, Department of Chemistry, TKMM College, Nangiarkulangara from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C19** *TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion - Smt. Divya P Bhadrn, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 - w.e.f 02.10.2023 FN - reg.*

***(44930/Ac F III/2024/UOK)***

The Principal, TKMM College, Nangiarkulangara has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Smt. Divya P Bhadrn, Assistant Professor, Department of Commerce of the College from Academic Level-11 to Academic Level -12, w.e.f 02.10.2023 FN.

The Service details of Smt. Divya P Bhadrn are as follows:

Qualifications	1. M.Com from University of Kerala in August 2010 (First Class). 2. Qualified UGC NET in Examination held on 26.12.2010.
Date of Birth	20.05.1986
Date of Retirement	31.05.2042
Date of first entry in to Service	01.10.2012 AN
Date of entry into continuous service	01.10.2012 AN
Date of Placement to Assistant Professor (Academic Level-11)	02.10.2018 FN
Proposed date of Placement to Assistant Professor (Academic Level-12)	02.10.2023 FN
Details of Refresher Courses or Orientation attended, duration and name of the University in the assessment period.	1.Participated in UGC Sponsored Two Week Refresher Course in Commerce and Management conducted by UGC-HRDC, University of Kerala from 01.08.2019 to 14.08.2019. 2. Participated in UGC Sponsored Live Online Two Week Refresher Course in Commerce and Management conducted by UGC-HRDC, University of Kerala from 24.09.2021 to 07.10.2021.
Details of relaxation availed of	Nil
LWA availed	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for CAS Placement / Promotion of the teacher to Assistant Professor (Academic Level-12) for the assessment period from 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Divya P Bhadran, it is seen that he entered in to service as Assistant Professor on 01.10.2012 AN. She was promoted to Assistant Professor (Academic Level-11) on 02.10.2018 FN. On completion of 5 years of service as Assistant Professor (Academic Level-11), the teacher is now promoted to Assistant Professor (Academic Level-12) w.e.f 02.10.2023 FN.

As per UGC Regulation 2018 Option A, a teacher has to attend two Refresher Courses (duration of two weeks) for the promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses with in the assessment period itself. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level -12). w.e.f 02.10.2023 FN.

In the Minutes of the Screening Committee held on 04.03.2024, it has been reported that, after verifying the necessary forms and documents, found that as per UGC Regulations 2018 Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed as Assistant Professor (Academic Level-12). Hence the Committee unanimously recommended that Smt. Divya P Bhadran, Assistant Professor, Department of Mathematics, Sree Narayana College, Kollam may be granted Placement to Assistant Professor (Academic Level-12), with Scale of Pay 79,800 - 2,11,500 w.e.f 02.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of the above and as per the orders of the **Hon'ble Vice Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Smt. Divya P Bhadran, Assistant Professor, Department of Commerce, TKMM College, Nangiarkulangara** from *Academic Level-11 to Academic Level-12, w.e.f 02.10.2023 FN*, is placed before the Standing Committee of the Syndicate for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of of Smt.Divya. P Bhadran, Assistant Professor, Department of Commerce, TKMM College, Nangiarkulangara from Academic Level-11 to Academic Level-12, w.e.f 02.10.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C20**      **SN College, Kollam – CAS Placement/ Promotion of Dr. Rahi T.B, Assistant Professor, Department of Economics– Academic Level-10 to Academic Level- 11 – w.e.f 20.12.2022 FN - Approval – reg.**

**(32184/Ac F III/2024/UOK)**

The Principal, SN College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Dr. Rahi T B, Assistant Professor, Department of Economics** of the College, from **Academic Level-10 to Academic Level-11**, w.e.f **20.12.2022 FN**.

The service details of **Dr. Rahi T B** are as follows;

Qualifications	1) M.A in Economics from University of Kerala, in June 2004 (First Class) 2) M.Phil in Economics from University of Kerala, in the examination held in November 2008. 3) Ph.D in Economics from University of Kerala, awarded in December 2016
Date of Birth	28.05.1982
Date of Retirement	31.05.2042
Date of first entry into service	20.12.2018 FN
Date of entry into continuous service	20.12.2018 FN
Proposed Date of Placement / Promotion to Assistant Professor (Academic Level-11)	20.12.2022 FN

Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed four weeks Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2. Participated in the four weeks UGC sponsored Live Online Induction Programme conducted by the UGC-HRDC, University of Kerala from 06.09.2021 to 05.10.2021. 3. Participated in the two weeks UGC sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala from 08.06.2022 to 21.06.2022.
Details of L.W.A availed of	NIL
Details of relaxation availed of	2 years of relaxation for promotion to Assistant Professor (Academic Level-11), on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Rahi T B, Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor, Academic Level-10 on 20.12.2018 FN. She has completed 4 (four) years of service as Assistant professor (Academic Level-10) on 19.12.2022 AN. Availing relaxation of two years, on account of Ph.D Degree, she is eligible to be promoted to Assistant Professor (Academic Level-11) w.e.f 20.12.2022 FN.

*As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Course/ Programme of two weeks (10 days) duration within the Assessment period.*

*Accordingly, the teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.*

In the Minutes of the Screening Committee held on 12.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades / scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Rahi T B is found qualified for promotion/ placement to the next stage with effect from **20.12.2022 FN** and therefore, the committee recommends the **Promotion/ Placement of Dr. Rahi T B** to the post of **Assistant Professor (Academic Level-11)** with effect from **20.12.2022 FN**.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement / Promotion of Dr. Rahi T B, Assistant Professor, Department of Economics, SN College, Kollam** from **Academic Level-10 to Academic Level-11**, w.e.f **20.12.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Rahi.T.B, Assistant Professor, Department of Economics, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C21**      **SN College, Kollam – CAS Placement/ Promotion of Dr. Rema Devi B, Department of Chemistry - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 03.01.2023 FN - Approval –reg.**

**(33166/Ac F III/2022/UOK)**

The Principal, SN College, Kollam, has forwarded a proposal regarding the CAS Placement / Promotion in respect of **Dr. Rema Devi B**, Department of Chemistry of the College, from **Assistant Professor (Academic Level-12)** to **Associate Professor (Academic Level-13A)**, w.e.f **03.01.2023 FN**.

The service details of **Dr. Rema Devi B** are as follows;

Qualifications	1. M.Sc in Chemistry from University of Kerala in 2001 (First Class) 2. Qualified UGC-NET in the Examination held on 22.12.2002 3. Ph.D in Chemistry from University of Kerala, awarded on 29.05.2008
Date of Birth	30.05.1978
Date of Retirement	31.05.2034
Date of first entry into service	03.01.2011 FN
Date of entry into continuous service	03.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	03.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12 )	03.01.2020 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	03.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	Participated in the UGC sponsored two weeks Refresher Course in Environmental Sciences (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala from 02.12.2022 to 15.12.2022.
L.W.A availed	NIL
Details of relaxation availed of	2 years of relaxation availed for promotion to Assistant Professor, Stage II (with AGP 7000) on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of *Dr. Rema Devi B*, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.



On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 03.01.2011 FN. She was promoted to Assistant Professor Stage II (with AGP 7000/-) on 03.01.2015 FN, availing relaxation of 2 years on account of Ph.D and to Assistant Professor (Academic Level-12) on 03.01.2020 FN. She has completed 3 years of service in Assistant professor (Academic Level-12), and is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 03.01.2023 FN.

*As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course/ programme of at least two weeks (ten days) duration, within the Assessment period. The applicant must be a Ph.D Degree holder.*

*Accordingly, the teacher in reference is a Ph.D Degree holder in Chemistry and has completed the required Refresher Course within the assessment period itself.*

In the Minutes of the Selection Committee held on 23.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API grades for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Rema Devi B is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 03.01.2023 FN and hence, the **selection committee recommends Dr. Rema Devi B for promotion to the post of Associate Professor (Academic Level-13A)** with effect from **03.01.2023FN**.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement / Promotion of Dr. Rema Devi B, Department of Chemistry, SN College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)**, w.e.f **03.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Rema Devi B, Department of Chemistry, SN College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 03.01.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No. 15.08.C22: FMN College, Kollam - Proposal for the approval of the CAS Placement/ Promotion - Dr. Shelly M R, Department of Malayalam - Associate Professor (Academic Level-13A) to Professor (Academic Level-14)- w.e.f. 23.07.2022 FN -reg.**

**(9959/Ac F III/2024/UOK)**

The Principal, FMN College, Kollam has forwarded a proposal for the approval of the CAS Placement/ Promotion in respect of Dr. Shelly M R, Department of Malayalam of the College from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 23.07.2022 FN.

The service details of Dr. Shelly M R are as follows:

Qualifications	1) MA in Malayalam Language and Literature from University of Kerala in 1998 (First Class) 2) Qualified UGC-NET in the Examination held in June 1999.
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	3) Ph.D in Malayalam from University of Kerala awarded on 26.09.2011.
Date of Birth	31.05.1976
Date of Retirement	31.05.2032
Date of first appointment	17.01.2005 FN
Date of entry into continuous service	17.01.2005 FN
Date of Placement to Senior Scale (Academic Level-11)	17.01.2011 F N
Date of Promotion to Selection Grade (Academic Level-12)	17.01.2016 FN
Date of promotion to Associate Professor (Academic Level-13A)	23.07.2019 FN
Proposed date of placement to Professor	23.07.2022 FN
Details of Relaxation availed of	Nil
L.W.A availed without on medical ground	Nil
UGC Regulations applied	UGC Regulations 2018
Remarks	Nil

The Principal, FMN College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for the CAS Placement / Promotion of the teacher from Associate Professor (Academic Level-13A) to Professor (Academic Level-14) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follow;

- i) Completed three years of service as Associate Professor (Academic Level- 13A).
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC- listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification of records, it is seen that Dr. Shelly M R, was promoted to Associate Professor on 23.07.2019 FN. He is a Ph.D holder in Malayalam, and as per the duly constituted Selection Committee report, the teacher has attained a research score of 679, for which the minimum required is 110. Supporting evidences of the same have also been forwarded.

In the minutes of the Selection Committee held on 28.02.2024, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service record of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala and based on the Selection Committee interview, Dr. Shelly M R is found qualified for Post of Professor Stage V (AGP 10000) (Academic Level-14) w.e.f 23.07.2022 FN and hence, the Committee recommends the teacher for promotion to the post of Professor Stage V (AGP 10000) (Academic Level-14) w.e.f 23.07.2022 FN

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/ Promotion** in respect of **Dr. Shelly M R, Department of Malayalam, FMN College, Kollam** from **Associate Professor (Academic Level-13A) to Professor (Academic Level-14)**, w.e.f **23.07.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Shelly.M.R, Department of Malayalam, FMN College, Kollam from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 23.07.2022 FN based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C23**      ***SN College for Women, Kollam - Proposal for the approval of the CAS Placement/ Promotion of Dr. Asha Bhanu A V, , Department of Chemistry – Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - w.e.f 10.01.2023 FN – Approval – reg. (32587/Ac. F.III/2024/UOK)***

The Principal, SN College for Women, Kollam has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Asha Bhanu A.V, Department of Chemistry of the said College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 10.01.2023 FN.

The service details of Dr. Asha Bhanu A V are as follows;

Qualifications	1). MSc. Chemistry from University of Kerala in 1997 (First Class) 2). M.Phil. in Chemistry from University of Kerala in December 1999. 3). Ph.D in Chemistry from University of Kerala, awarded on 25.06.2008.
Date of Birth	06.10.1974
Date of Retirement	31.03.2031
Date of first entry in to Service as Lecturer	10.01.2011 FN
Date of entry into continuous service	10.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	10.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	10.01.2020 FN
Proposed Date of placement to Associate Professor (Academic Level-13A)	10.01.2023 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	Participated in 2 weeks UGC-Sponsored Refresher Course in Education and Teaching Methods (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala from 08.03.2022 to 21.03.2022.
Details of relaxation availed	2 year on the account of Ph.D for the Placement / Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000)
LWA availed	Nil
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 10.01.2011 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 10.01.2015 FN and to Assistant Professor (Academic Level-12) on 10.01.2020. After completing 3 years of service as Assistant professor (Academic Level-12), the

teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 10.01.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder in the relevant/allied subject.

It may be noted that, the teacher in reference is a Ph.D. holder in Chemistry and has completed the mandatory Refresher Course within the assessment period.

In the minutes of the Selection Committee held on 23.05.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Asha Bhanu A V is found qualified for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 10.01.2023 FN and hence, the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level-13A), w.e.f 10.01.2023 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Asha Bhanu A V, Department of Chemistry, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 10.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Asha Bhanu A V, Department of Chemistry, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 10.01.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C24      SN College for Women, Kollam - Proposal for the approval of the CAS Placement/ Promotion of Dr. Prabhavathy C, Department of Economics – Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - w.e.f 01.03.2023 FN – Approval – reg.**

**(37715/Ac. F.III/2024/UOK)**

The Principal, SN College for Women, Kollam has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Prabhavathy C, Department of Economics of the said College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 01.03.2023 FN.

The service details of Dr. Prabhavathy C are as follows;

Qualifications	1). MA Economics from University of Kerala in 1993 (First Class) 2). M.Phil. in Economics from University of Kerala in September 1996. 3). Qualified NET in Economics in the Examination held in July 2000. 4) Ph.D in Economics from University of Kerala, awarded on 23.10.2020.
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Date of Birth	25.05.1971
Date of Retirement	31.05.2027
Date of first entry in to Service as Assistant Professor	01.03.2010 FN
Date of entry into continuous service	01.03.2010 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	01.03.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	01.03.2020 FN
Proposed Date of Placement to Associate Professor (Academic Level-13A)	01.03.2023 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in 2 Weeks UGC-Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala from 11.09.2020 to 24.09.2020. 2. Participated in 2 Weeks UGC-Sponsored Live Online Refresher Course in Social Sciences (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala from 05.02.2021 to 18.02.2021.
Details of relaxation availed	1 year on the account of M.Phil. for the Placement / Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000)
LWA availed	Nil
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 01.03.2010 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 01.03.2015 FN and to Assistant Professor (Academic Level-12) on 01.03.2020. After completing 3 years of service as Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 01.03.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder in the relevant/allied subject.

It may be noted that, the teacher in reference is a Ph.D. holder in Economics and has completed the mandatory Refresher Course within the assessment period.

In the minutes of the Selection Committee held on 13.06.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Prabhavathy C is found qualified for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 01.03.2023 FN and hence, the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level-13A), w.e.f 01.03.2023 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of **CAS Placement / Promotion of Dr. Prabhavathy C, Department of Economics, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to**

*Associate Professor (Academic Level-13A), w.e.f 01.03.2023 FN*, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Prabhavathy C, Department of Economics, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 01.03.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C25**      *SN College for Women, Kollam - Proposal for the approval of the CAS Placement/ Promotion of Dr.Aparna P, Department of Economics- Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - w.e.f 02.03.2023 FN – Approval – reg.*

**37719/Ac. F.III/2024/UOK**

The Principal, SN College for Women, Kollam has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Aparna P, Department of Economics of the said College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 02.03.2023 FN.

The service details of Dr. Aparna P are as follows;

Qualifications	1) MA Economics from University of Kerala in 2005 (SFirst Class). 2). Qualified NET in the Examination held on 30.12.2007. 3). M.Phil. in Economics from University of Kerala in November 2008. 4) Ph.D under the Faculty of Social Sciences from CUSAT, awarded on 04.07.2019.
Date of Birth	07.08.1982
Date of Retirement	31.03.2039
Date of first entry in to Service as Assistant Professor	02.03.2010 FN
Date of entry into continuous service	02.03.2010 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	02.03.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	02.03.2020 FN
Proposed Date of Placement to Associate Professor (Academic Level-13 A)	02.03.2023 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	Successfully Completed Online Two-Week Interdisciplinary Refresher Course/ Faculty Development Programme on 'Research Methodology' conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 20.09.2021 to 05.10.2021.
Details of relaxation availed	1 year on the account of M.Phil. for Placement / Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000)
LWA availed	3 days LWA with Medical Certificate from 24.11.2010 to 26.11.2010.

Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 02.03.2010 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 02.03.2015 FN and to Assistant Professor (Academic Level-12) on 02.03.2020 FN. After completing 3 years of service as Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 02.03.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks/ 10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder in the relevant/allied subject.

*It may be noted that, the teacher has completed the mandatory Refresher Course within the assessment period. The teacher has acquired Ph.D under Faculty of Social Sciences from CUSAT. The subject in which the Ph.D Degree has been awarded is not mentioned in the Ph.D Certificate and the Eligibility Certificate for the same is also not produced. UO No.Ac E1/5436/2021/UOK dated 16.10.2021 granting recognition as Research Supervisor in Economics is seen attached.*

Further, as per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Chemistry (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations”.

In the minutes of the Selection Committee held on 13.06.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Aparna P is found qualified for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 02.03.2023 FN and hence, the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 02.03.2023 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Aparna P, Department of Economics, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 02.03.2023 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Aparna.P, Department of Economics, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 02.03.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C26      SN College, Cherthala - Proposal for the approval of the CAS Placement / Promotion – Dr. Nitheesh Kumar P K, Assistant Professor, Department of Economics - Academic Level-11 to Academic Level-12 - w.e.f 17.10.2022 FN –Approval - reg.**

**(23281/Ac. F.III/2024/UOK)**

The Principal, SN College, Cherthala has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Nitheesh Kumar P K, Assistant Professor, Department of Economics of the College from Academic Level-11 to Academic Level-12, w.e.f 17.10.2022 FN.

The Service details of Dr. Nitheesh Kumar P K are as follows;

Qualifications	1. MA Economics from University of Kerala in May 2008 (56.11%). 2. Qualified UGC NET in the Examination held on 26.06.2011. 3. M Phil in Economics from University of Madras in August 2012. 4. Ph D in Economics from Mahatma Gandhi University awarded on 20.01.2021.
Date of Birth	25.05.1984
Date of Retirement	31.05.2040
Date of first entry in to Service	17.10.2012 FN
Date of entry into continuous service	17.10.2012 FN
Date of Placement to Assistant Professor (Academic Level-11)	17.10.2017 FN
Proposed date of Placement to Assistant Professor (Academic Level-12)	17.10.2022 FN
Details of Refresher Courses or Orientation attended, duration and name of the University in the assessment period.	1.Participated in UGC Sponsored Live Online Two Week Refresher Course in Human Rights (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 09.09.2021to 22.09.2021. 2. Participated in UGC Sponsored Live Online Two Week Refresher Course in Human Rights (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 08.06.2022to 21.06.2022.
Details of relaxation availed of	One year of relaxation availed for the CAS Promotion to Assistant Professor (Academic Level-11) on ground of M Phil Degree
LWA availed	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for CAS Placement / Promotion of the teacher to Assistant Professor (Academic Level-12) for the assessment period from 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Nitheesh Kumar P K, it is seen that he entered in to service as Assistant Professor on 17.10.2012 FN. He was promoted to Assistant Professor (Academic Level-11) on 17.10.2017 FN. On completion of 5 years of service as Assistant Professor (Academic Level-11), the teacher is now promoted to Assistant Professor (Academic Level-12) w.e.f 17.10.2022 FN.



As per UGC Regulation 2018 Option A, a teacher has to attend two Refresher Courses (duration of two weeks) for the promotion to Assistant Professor (Academic Level -12). The teacher in reference has attended the required Refresher Courses with in the assessment period itself. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level-12). w.e.f 17.10.2022 FN.

In the Minutes of the Screening Committee held on 06.03.2024, it is stated that, the Committee examined the application and proposal for Placement submitted by Dr.Nitheesh Kumar.P.K, Assistant Professor in Economics, SN College, Cherthala for placing him to Assistant Professor (Academic Level-12) in the Scale of pay Rs.79800-211500. After verifying necessary forms and Documents produced before the Committee, the SEC found that as per the UGC Regulations 2018 passed by the Syndicate of the University of Kerala, the applicant is eligible to be placed to Assistant Professor (Academic Level-12) in the Scale of pay Rs.79800-211500 and hence the Committee unanimously recommended that Dr. Nitheesh Kumar P K, Assistant Professor, Department of Economics, Sree Narayana College, Cherthala may be granted Placement to Assistant Professor (Academic Level-12) in the Scale of Pay 79,800 – 2,11,500 w.e.f 17.10.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of the above and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement / Promotion of Dr. Nitheesh Kumar P K, Assistant Professor, Department of Economics, SN College, Cherthala from Academic Level-11 to Academic Level-12, w.e.f 17.10.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.*

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Nitheesh Kumar P K, Assistant Professor, Department of Economics, SN College, Cherthala from Academic Level-11 to Academic Level-12, w.e.f 17.10.2022 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C27      SN College for Women, Kollam – Placement / Promotion of Smt. Jisha S, Assistant Professor, Department of Zoology- Academic Level-11 to Academic Level-12 - w.e.f 10.10.2023 FN - Approval - reg.**  
(21197/Ac. F.III/2024/UOK)

The Principal, SN College for Women, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Jisha S, Assistant Professor, Department of Zoology of the College, from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN.

The service details of Smt. Jisha S are as follows;

Qualifications	MSc Zoology from University of Kerala in May 2008 (First Class). Qualified JRF with NET in the Examination held on 19.06.2011.
Date of Birth	28.05.1986
Date of Retirement	31.05.2042
Date of first entry into service	10.10.2012 FN
Date of entry into continuous service	10.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	10.10.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	10.10.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of	1. Successfully completed Two Week Faculty Development Programme on “Research

University	<p>Methodology” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 01.10.2020 to 15.10.2020.</p> <p>2. Successfully completed Online Two Week Inter-Disciplinary Refresher Course/ Faculty Development Programme on “Research Methodology and Data Analysis” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 17.05.2021 to 31.05.2021.</p> <p>3. Successfully completed the One Week Short-Time Faculty Development Programme (Interdisciplinary) on "Digital Content Management on E-Learning" delivered as MOOC with four Quadrants organised by SN College for Women, Kollam in association with Kerala State Higher Education Council from 13.06.2021 to 19.06.2021.</p> <p>4. Successfully completed the one week DBT STAR Funded Faculty Development Programme on "Research Methodology and Publication Ethics" delivered as MOOC with four Quadrants organised by the PG and Research Department of Physics, SN College, Kollam in association with Kerala State Higher Education Council from 25.02.2022 to 03.03.2022.</p>
L.W.A Availed	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 10.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 10.10.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 09.10.2023 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations”.

It may be noted that, as per University Order Ac.FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

In the Minutes of the Screening Committee held on 18.03.2024, it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (AGP 8000) with effect from 10.10.2023 FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12, w.e.f 10.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Smt. Jisha S, Assistant Professor, Department of Zoology, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Jisha.S, Assistant Professor, Department of Zoology, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C28** ***SN College, Chathannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Rani Rajeevan, Assistant Professor, Department of Mathematics - Academic Level-11 to Academic Level-12 - w.e.f 01.11.2022 FN – Approval -reg.***

***(27674/Ac. F.III/2024/UOK)***

The Principal, S.N. College, Chathannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Rani Rajeevan, Assistant Professor, Department of Mathematics of the College from Academic Level-11 to Academic Level-12, w.e.f 01.11.2022 FN.

The Service details of Dr. Rani Rajeevan are as follows;

Qualifications	1. M.Sc in Mathematics from University of Kerala in June 2004 (First Class) 2. M.Phil Mathematics from University of Kerala in February 2008. 3. Qualified Joint CSIR-UGC NET in Mathematical Sciences in the examination held on 21.06.2009. 4. Ph.D in Mathematics from University of Kerala, awarded on 28.12.2019.
Date of Birth	20.04.1982
Date of Retirement	30.04.2038
Date of first entry into Service	01.11.2012 FN
Date of entry into continuous service	01.11.2012 FN
Date of Placement to Assistant Professor with	01.11.2017 FN

AGP 7000/- (Stage II)	
Proposed Date of Placement to Assistant Professor (Academic Level-12)	01.11.2022 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	<p>1. Participated in One week UGC sponsored Online Short-Term Faculty Development Programme on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organised by KSMD College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020.</p> <p>2. Participated in One week Short Term Course on Continuous Professional Development jointly organised by Aligarh Muslim University Centre, Malappuram and MES's Pillai College of Education and Research, Chembur, Mumbai in collaboration with by UGC-HRDC, University of Kerala from 21.09.2020 to 27.09.2020.</p> <p>3. Completed One Week National Online Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre SGTB Khalsa College, University of Delhi under PMMMNMTT and Providence Women's College, Calicut from 23.11.2020 to 27.11.2020.</p> <p>4. Participated in One week Online Short-Term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning" which was delivered as MOOC with four quadrants, organised by SN College for Women, Kollam in academic collaboration with KSHEC from 13.06.2021 to 19.06.2021.</p> <p>5. Completed the Refresher Course on E-Content Development &amp; Moodle'organized under UGC-STRIDE, MG University in association with IQAC, Al Ameen College, Edathala from 13.09.2021 to 27.09.2021.</p>
Details of relaxation availed of	1 Year on the account of M.Phil for the Placement /Promotion to Assistant Professor (Academic Level-11)
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2017 to 2022 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Rani Rajeevan, it is seen that the teacher has entered into service as Assistant Professor with AGP 6000/- (Stage I) on 01.11.2012 FN. She was promoted to Assistant Professor with AGP 7000/- (Stage II) on 01.11.2017 FN. She has completed 5 years of service as Assistant Professor with AGP 7000/- (Stage II) on 30.10.2022 AN and is now eligible for promotion to Assistant Professor (Academic Level-12) w.e.f 01.11.2022 FN.

As per UGC Regulation 2018, Option A, a teacher has to complete two Refresher Courses (two weeks/ ten days duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has completed the required Refresher Courses within the assessment period itself.

Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 01.11.2022 FN.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

In the Minutes of the Screening Committee held on 15.03.2024, it is stated that, after verifying the necessary forms and documents produced, the Committee found that as per UGC Regulations 2018 Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Stage-III with AGP 8000(Academic Level-12). Hence the Committee unanimously recommended that Dr. Rani Rajeevan, Assistant Professor in Mathematics may be granted Placement to Assistant Professor, Stage-III with AGP 8000(Academic Level-12) with scale of pay Rs. 79,800 - 2,11,500, w.e.f 01.11.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement / Promotion of Dr. Rani Rajeevan, Assistant Professor, Department of Mathematics, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 01.11.2022 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Rani Rajeevan, Assistant Professor, Department of Mathematics, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 01.11.2022 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C29** ***SN College, Chathannur - Proposal for the approval of the CAS Placement/ Promotion of Dr.Parvathy Nand, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 - w.e.f 17.09.2023 FN –Approval -reg.***

***(35755/Ac. F.III/2024/UOK)***

The Principal, S.N. College, Chathannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Parvathy Nand, Assistant Professor, Department of Commerce of the College from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN.

The Service details of Dr. Parvathy Nand are as follows;

Qualifications	1. M.Com from University of Kerala in May 2008 (First Class) 2. Qualified NET in Commerce in the Examination held on 27.06.2010. 4. Ph.D in Commerce from University of Kerala, awarded on 23.10.2020.
Date of Birth	02.07.1985

Date of Retirement	31.03.2042
Date of first entry into Service	17.09.2012 FN
Date of entry into continuous service	17.09.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage II)	17.09.2018 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	17.09.2023 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1. Participated in One Week Faculty Development Programme on "Emerging Trends in Commerce & Management Teaching and Research" organised by Faculty Training Centre, KSHEC from 18.11.2019 to 22.11.2019. 2. Completed Two Weeks Online Workshop on "Comprehensive e-Learning to e-Training Guide for Administrative Work" organised by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.05.2020 to 05.06.2020. 3. Participated in One Week UGC-Sponsored Live Online Short-Term Course in Research Methodology conducted by UGC-HRDC, University of Kerala from 17.12.2020 to 23.12.2020.
Details of relaxation availed of	Nil
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2018 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Parvathy Nand, it is seen that the teacher has entered into service as Assistant Professor with AGP 6000/- (Stage I) on 17.09.2012 FN. She was promoted to Assistant Professor with AGP 7000/- (Stage II) on 17.09.2018 FN. She has completed 5 years of service as Assistant Professor with AGP 7000/- (Stage II) on 16.09.2023 AN and is now eligible for promotion to Assistant Professor (Academic Level-12) w.e.f 17.09.2023 FN.

As per UGC Regulation 2018, Option A, a teacher has to complete two Refresher Courses (two weeks/ ten days duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has completed the required Refresher Courses within the assessment period itself. *Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 17.09.2023 FN.*

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that as per University Order Ac.F.III/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

In the Minutes of the Screening Committee held on 27.03.2024, it is stated that, after verifying the necessary forms and documents produced, the Committee, found that as per UGC Regulations 2018 Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12). Hence the Committee unanimously recommended that Dr. Parvathy Nand, Assistant Professor in Commerce may be granted Placement to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12) with scale of pay Rs.79,800 - 2,11,500, w.e.f 17.09.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor** the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Parvathy Nand, Assistant Professor, Department of Commerce, SN College, Chathannur** from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN is placed before the *Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Parvathy Nand, Assistant Professor, Department of Commerce, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C30**      ***SN College, Chathannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Kiran Mohan M, Assistant Professor, Department of Malayalam - Academic Level-11 to Academic Level-12 - w.e.f 10.10.2023 –Approval -reg.***

***(32605/Ac. F.III/2024/UOK)***

The Principal, S.N. College, Chathannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Kiran Mohan M, Assistant Professor, Department of Malayalam of the College from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN.

The Service details of Dr. Kiran Mohan M are as follows;

Qualifications	1. MA Malayalam Language and Literature from University of Kerala in 2002 (First Class) 2. Qualified NET in Malayalam & Education in the Examinations held on 17.12.2006 & 28.06.2009 respectively. 3. Ph.D in Malayalam from University of Kerala, awarded on 17.11.2021.
Date of Birth	25.04.1980
Date of Retirement	30.04.2036
Date of first entry into Service	10.10.2012 FN
Date of entry into continuous service	10.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage II)	10.10.2018 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	10.10.2023 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1. Participated in Two Weeks UGC-Sponsored Live Online Refresher Course in Malayalam Language & Literature conducted by UGC-HRDC, University of Kerala from 09.03.2021 to 22.03.2021.

	2. Participated in One Week UGC-Sponsored Live Online Short-Term Course in Gender Sensitization conducted by UGC-HRDC, University of Kerala from 11.08.2021 to 17.08.2021. 3. Participated in One Week UGC-Sponsored Live Online Short-Term Course in MOOCS MOODLE conducted by UGC-HRDC, University of Kerala from 04.03.2022 to 10.03.2022.
Details of relaxation availed of	Nil
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2018 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Kiran Mohan M, it is seen that the teacher has entered into service as Assistant Professor with AGP 6000/- (Stage I) on 10.10.2012 FN. He was promoted to Assistant Professor with AGP 7000/- (Stage II) on 10.10.2018 FN. He has completed 5 years of service as Assistant Professor with AGP 7000/- (Stage II) on 09.10.2023 AN and is now eligible for promotion to Assistant Professor (Academic Level-12) w.e.f 10.10.2023 FN.

As per UGC Regulation 2018, Option A, a teacher has to complete two Refresher Courses (two weeks/ ten days duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has completed the required Refresher Courses within the assessment period itself. *Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 10.10.2023 FN.*

In the Minutes of the Screening Committee held on 16.04.2024, it is stated that, after verifying the necessary forms and documents produced before the Committee, found that as per UGC Regulations 2018 Option A (for the A.Y. 2018-2023) passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12). Hence the Committee unanimously recommended that Dr. Kiran Mohan M, Assistant Professor in Malayalam may be granted Placement to Assistant Professor, Stage-III with AGP 8000(Academic Level-12) with scale of pay Rs. 79,800 - 2,11,500, w.e.f 10.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor** the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Kiran Mohan M, Assistant Professor, Department of Malayalam, SN College, Chathannur** from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN is placed before the *Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Kiran Mohan M, Assistant Professor, Department of Malayalam, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C31**

***SN College, Chathannur-Proposal for the approval of the CAS Placement/ Promotion of Smt. Biji B, Assistant Professor, Department of Commerce – Academic Level-11 to Academic Level-12 - w.e.f 24.09.2023 FN- Approval – reg.***

(35754/Ac. F.III/2024/UOK)



The Principal, S.N. College, Chathannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Smt. Biji B, Assistant Professor, Department of Commerce of the College from Academic Level-11 to Academic Level-12, w.e.f 24.09.2023 FN.

The Service details of Dr.Biji B are as follows;

Qualifications	1. M.Com from University of Kerala in May 2008 (First Class) 2. Qualified NET in Commerce in the Examination held on 26.06.2011.
Date of Birth	24.05.1986
Date of Retirement	31.05.2042
Date of first entry into Service	24.09.2012 FN
Date of entry into continuous service	24.09.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage II)	24.09.2018 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	24.09.2023 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1.Participated in One Week Faculty Development Programme on "Emerging Trends in Commerce &Management Teaching and Research" organised by Faculty Training Centre, KSHEC from 18.11.2019 to 22.11.2019. 2. Completed One Week National Online Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT, Centre for European Studies, Jawaharlal Nehru University Delhi and Vimala College (Autonomous), Thrissur from 01.12.2020 to 07.12.2020. 3. Completed Two Week Inter-Disciplinary Refresher Course/Faculty Development Programme on "Research Methodology and Data Analysis"organised by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 17.05.2021 to 31.05.2021.
Details of relaxation availed of	Nil
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2018 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Biji B, it is seen that the teacher has entered into service as Assistant Professor with AGP 6000/- (Stage I) on 24.09.2012 FN. She was promoted to Assistant Professor with AGP 7000/- (Stage II) on 24.09.2018 FN. She has completed 5 years of service as Assistant Professor with AGP 7000/- (Stage II) on 23.09.2023 AN and is now eligible for promotion to Assistant Professor (Academic Level-12) w.e.f 24.09.2023 FN.

As per UGC Regulation 2018, Option A, a teacher has to complete two Refresher Courses (two weeks/ ten days duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has completed the required Refresher Courses within the assessment period itself. *Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 24.09.2023 FN.*

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that as per University Order Ac.F.III/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHCE, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

In the Minutes of the Screening Committee held on 27.03.2024, it is stated that, after verifying the necessary forms and documents produced, Committee found that as per UGC Regulations 2018 Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Stage-III with AGP 8000(Academic Level-12). Hence the Committee unanimously recommended that Smt. Biji B, Assistant Professor in Commerce may be granted Placement to Assistant Professor, Stage-III with AGP 8000(Academic Level-12) with scale of pay Rs.79,800 - 2,11,500, w.e.f 24.09.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor** the proposal regarding the approval of **CAS Placement/ Promotion of Smt. Biji B, Assistant Professor, Department of Commerce, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 24.09.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt. Biji B, Assistant Professor, Department of Commerce, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 24.09.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C32**      ***SN College, Chathannur - Proposal for the approval of the CAS Placement/ Promotion of Smt. Jiji P, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 - w.e.f 01.10.2022 FN- Approval -reg.***

***(35753/Ac F III/2024/UOK)***

The Principal, S.N. College, Chathannur has forwarded a proposal for the approval of the CAS Placement/ Promotion of Smt. Jiji P, Assistant Professor, Department of Commerce of the College from Academic Level-11 to Academic Level-12, w.e.f 01.10.2022 FN.

The Service details of Smt. Jiji P are as follows;

Qualifications	1. M.Com from University of Kerala in May 2005 (First Class) 2. M.Phil in Commerce from University of Kerala, in November 2008. 3. Qualified NET in Commerce w.e.f 08.10.2010.
Date of Birth	04.05.1983
Date of Retirement	31.05.2039
Date of first entry into Service	01.10.2012 FN
Date of entry into continuous service	01.10.2012 FN

Date of Placement to Assistant Professor with AGP 7000/- (Stage II)	01.10.2017 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	01.10.2022 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	<p><b><u>Required</u></b></p> <p>1. Completed Two Weeks Faculty Development Programme on "Managing Online Classes &amp; Co-creating MOOCS" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 20.04.2020 to 06.05.2020.</p> <p>2. Completed Two Weeks Online Workshop on "Comprehensive e-Learning to e-Training Guide for Administrative Work" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.05.2020 to 05.06.2020.</p> <p><b><u>Additional</u></b></p> <p>3. Completed One Week Online Short-term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" conducted by KSMD College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020.</p> <p>4. Completed One Week Faculty Development Programme on "Academic Writing" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 18.02.2021 to 24.02.2021.</p> <p>5. Completed Online Two Weeks Inter-Disciplinary Refresher Course/ Faculty Development Programme on "Research Methodology and Data Analysis" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 17.05.2021 to 31.05.2021.</p> <p>6. Completed Online Two Weeks Refresher Course in "Commerce and Management" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.06.2021 to 08.07.2021.</p>
Details of relaxation availed of	1 year relaxation on the Placement / Promotion to Assistant Professor (AL-11) on the account of M.Phil.
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2017 to 2022 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Jiji P, it is seen that the teacher has entered into service as Assistant Professor with AGP 6000/- (Stage I) on 01.10.2012 FN. She was promoted to Assistant Professor with AGP 7000/- (Stage II) on 01.10.2017 FN, availing one year relaxation on account of M.Phil Degree. She has completed 5 years of service as Assistant Professor with AGP 7000/- (Stage II) on 30.09.2022 AN.

As per UGC Regulation 2018, Option A, a teacher has to complete two Refresher Courses (two weeks / ten days duration) for promotion to Assistant Professor (Academic Level-12).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that as per University Order Ac.F.III/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

The teacher in reference has completed the required Refresher Courses within the assessment period itself. *Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 01.10.2022 FN.*

In the Minutes of the Screening Committee held on 27.03.2024, it is stated that, after verifying the necessary forms and documents produced, the Committee found that as per UGC Regulations 2018 Option A (for the A.Y. 2017-2022) passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12). Hence the Committee unanimously recommended that Smt. Jiji P, Assistant Professor in Commerce may be granted Placement to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12) with scale of pay Rs. 79,800 - 2,11,500, w.e.f 01.10.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

*In light of the above facts and as per the orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of CAS Placement/ Promotion of Smt. Jiji P, Assistant Professor, Department of Commerce, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 01.10.2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Jiji P, Assistant Professor, Department of Commerce, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 01.10.2022 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C33**      ***SN College, Chathannur - Proposal for the approval of the CAS Placement/ Promotion of Smt. Divya B, Assistant Professor, Department of Commerce –Academic Level-11 to Academic Level-12 - w.e.f 24.09.2023 FN- Approval -reg.***

***(35756/Ac F III/2024/UOK)***

The Principal, S.N. College, Chathannur has forwarded a proposal for the approval of the CAS Placement/ Promotion in respect of Smt. Divya B, Assistant Professor, Department of Commerce of the College from Academic Level-11 to Academic Level-12, w.e.f 24.09.2023 FN.

The Service details of Dr. Divya B are as follows;

Qualifications	1. M.Com from University of Kerala in April 2000 (57.5 %) 2. Qualified NET in Commerce w.e.f 13.06.2011.
Date of Birth	31.05.1978
Date of Retirement	31.05.2034
Date of first entry into Service	24.09.2012 FN
Date of entry into continuous service	24.09.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage II)	24.09.2018 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	24.09.2023 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	<p><b><u>Required</u></b></p> <p>1. Completed Two Weeks Faculty Development Programme on "Managing Online Classes and Co-Creating MOOCS"organised by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 20.04.2020 to 06.05.2020.</p> <p>2. Completed Two Weeks Faculty Development Programme on "Innovations in Mangement Education and Research"organised by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 17.08.2020 to 30.08.2020.</p> <p><b><u>Additional</u></b></p> <p>3. Completed One Week Faculty Development Programme on "Entrepreneurship, Incubation and Innovation"organised by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 23.06.2020 to 29.06.2020.</p> <p>4. Completed the ARPIT Course for Career Advancement Scheme (CAS) Promotion in Financial Markets and Emerging Business Models from 01.12.2020 to 31.03.2021, with 'C'grade in the proctored examination held on 21.08.2021</p> <p>5. Participated in One Week Live Online Short-term Course in Leadership Development Programme conducted by UGC-HRDC, University of Kerala from 29.01.2021 to 04.02.2021.</p> <p>6. Completed One Week Faculty Development Programme on "Academic Writing"organised by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 18.02.2021 to 24.02.2021.</p>
Details of relaxation availed of	Nil
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2018 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Divya B, it is seen that the teacher has entered into service as Assistant Professor with AGP 6000/- (Stage I) on 24.09.2012 FN. She was promoted to Assistant Professor with AGP 7000/- (Stage II) on 24.09.2018 FN. She has completed 5 years of service as Assistant Professor with AGP 7000/- (Stage II) on 23.09.2023 AN.

As per UGC Regulation 2018, Option A, a teacher has to complete two Refresher Courses (two weeks/ ten days duration) for promotion to Assistant Professor (Academic Level-12).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that the teacher in reference has completed the SWAYAM ARPIT Online Refresher Course within the assessment period. UGC vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.

Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself. Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 24.09.2023 FN.

In the Minutes of the Screening Committee held on 27.03.2024, it is stated that, after verifying the necessary forms and documents produced, the Committee found that as per UGC Regulations 2018 Option A (for the A.Y. 2018-2023) passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12). Hence the Committee unanimously recommended that Smt. Divya B, Assistant Professor in Commerce may be granted Placement to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12) with scale of pay Rs. 79,800 - 2,11,500, w.e.f 24.09.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor** the proposal regarding the approval of **CAS Placement/ Promotion of Smt. Divya B, Assistant Professor, Department of Commerce, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 24.09.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Divya.B, Assistant Professor, Department of Commerce, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 24.09.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No. 15.08.C34      SN College, Chathannur - Proposal for the approval of the CAS Placement/ Promotion of Sri Binoy S, Assistant Professor, Department of Commerce-Academic Level-11 to Academic Level-12 - w.e.f 01.10.2023 FN- Approval –reg.**

**(32598/Ac F III/2024/UOK)**

The Principal, S.N. College, Chathannur has forwarded a proposal for the approval of the CAS Placement/ Promotion of Sri.Binoy S, Assistant Professor, Department of Commerce of the College from Academic Level-11 to Academic Level-12, w.e.f 01.10.2023 FN.

The Service details of Sri. Binoy S are as follows;

Qualifications	1. M.Com from University of Kerala in April 2003 (First Class) 2. Qualified NET in Commerce 13.06.2011.
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Date of Birth	20.05.1981
Date of Retirement	31.05.2037
Date of first entry into Service	01.10.2012 FN
Date of entry into continuous service	01.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage II)	01.10.2018 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	01.10.2023 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1. Participated in Two Weeks UGC-Sponsored Refresher Course in Human Rights (Multidisciplinary) conducted by UGC-HRDC, University of Calicut from 25.10.2021 to 06.11.2021. 2. Participated in One Week UGC-Sponsored Short-Term Course in Human Rights & RTI Act conducted by UGC-HRDC, Kannur University from 28.10.2022 to 03.11.2022. 3. Participated in One Week UGC-Sponsored Short-Term Course in Computational Research Methods conducted by UGC-Malavya Mission Training Centre, University of Calicut from 14.09.2023 to 20.09.2023.
Details of relaxation availed of	Nil
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement/Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2018 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Sri. Binoy S, it is seen that the teacher has entered into service as Assistant Professor with AGP 6000/- (Stage I) on 01.10.2012 FN. He was promoted to Assistant Professor with AGP 7000/- (Stage II) on 01.10.2018 FN. He has completed 5 years of service as Assistant Professor with AGP 7000/- (Stage II) on 30.09.2023 AN.

As per UGC Regulation 2018, Option A, a teacher has to complete two Refresher Courses (two weeks/ ten days duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has completed the required Refresher Courses within the assessment period itself. *Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 01.10.2023 FN.*

In the Minutes of the Screening Committee held on 27.03.2024, it is stated that, after verifying the necessary forms and documents produced, the Committee found that as per UGC Regulations 2018 Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12). Hence the Committee unanimously recommended that Sri. Binoy S, Assistant Professor in Commerce may be granted Placement to Assistant Professor, Stage-III with AGP 8000 (Academic Level-12) with scale of pay Rs. 79,800 - 2,11,500, w.e.f 01.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement / Promotion of Sri. Binoy S, Assistant Professor, Department of Commerce, SN College, Chathannur** from Academic Level-11 to Academic Level-12, w.e.f/01.10.2023 FN is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Binoy.S, Assistant Professor, Department of Commerce, SN College, Chathannur from Academic Level-11 to Academic Level-12, w.e.f 01.10.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C35**      ***SN College, Sivagiri, Varkala - Proposal for the approval of the CAS Placement/ Promotion of Dr. Swapna S - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - w.e.f 25.02.2022 FN - Approval –reg.***

***(45234/Ac F III/2022/UOK)***

The Principal, SN College, Sivagiri, Varkala has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Swapna S, Department of Zoology of the said College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 25.02.2022 FN. *The teacher was previously working at SN College, Chempazhanthy, where the Selection Committee was conducted and she has since been transferred and is now working at SN College, Sivagiri, Varkala.*

The service details of Dr. Swapna S are as follows;

Qualifications	1). MSc. Zoology from MG University in May 2000 (First Class) 2). M.Phil in Zoology from Bharathiar University in April 2003. 3). Ph.D in Aquatic Biology and Fisheries from University of Kerala, awarded on 27.09.2008.
Date of Birth	18.05.1978
Date of Retirement	31.05.2034
Date of first entry into Service as Lecturer	25.02.2010 FN
Date of entry into continuous service	25.02.2010 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	25.02.2014 FN
Date of Promotion to Assistant Professor (Academic Level-12)	25.02.2019 FN
Proposed Date of Placement to Associate Professor (Academic Level-13A)	25.02.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in One week UGC-Sponsored Live Online Short-Term Course in Soft Skill Development Programme conducted by the UGC-HRDC, University of Kerala from 23.03.2021 to 29.03.2021. 2. Participated in 2 weeks UGC-Sponsored Short-Term Course in Leadership Development Programme conducted by the UGC-HRDC, University of Kerala from 01.12.2021 to 07.12.2021.
Details of relaxation availed	2 years relaxation for the Placement / Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000) on the account of Ph.D degree.
LWA availed	Nil
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil



The Principal, SN College, Sivagiri, Varkala has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 25.02.2010 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 25.02.2014 FN and to Assistant Professor (Academic Level-12) on 25.02.2019 FN. After completing 3 years of service as Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 25.02.2022 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks/10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder in the relevant/allied subject.

It may be noted that, the teacher has completed the mandatory Refresher Course within the assessment period. The teacher is a Ph.D. holder in the subject Aquatic Biology and Fisheries which is recognized as an eligible qualification for the purpose of employment to the post of Assistant Professor in Zoology by University of Kerala.

In the minutes of the Selection Committee held on 03.06.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Swapna S is found qualified for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 25.02.2022 FN and hence, the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 25.02.2022 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Swapna S, Department of Zoology, SN College, Sivagiri, Varkala** from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 25.02.2022 FN, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Swapna.S, Department of Zoology, SN College, Sivagiri, Varkala from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 25.02.2022 FN based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C36      SN College for Women, Kollam - Placement/ Promotion of Dr.Devipriya D, Assistant Professor, Department of Botany - Academic Level-11 to AcademicLevel-12 - w.e.f 22.10.2022 FN - Approval – reg.**

**(21193/Ac F III/2024/UOK)**

The Principal, SN College for Women, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Devipriya D, Assistant Professor, Department of Botany of the College, from Academic Level-11 to Academic Level-12, w.e.f 22.10.2022 FN.

The service details of Dr. Devipriya D are as follows;

Qualifications	1. MSc in Genetics and Plant Breeding from University of Kerala in 2001 (First Class).
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	2. M.Phil in Botany from University of Kerala, in November 2003. 3. Qualified NET in the Examination held in June 2004 4. Ph.D in Botany from University of Kerala, awarded on 11.08.2023.
Date of Birth	06.11.1978
Date of Retirement	31.03.2035
Date of first entry into service	22.10.2012 FN
Date of entry into continuous service	22.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	22.10.2017 FN
Proposed date of Placement / Promotion to Assistant Professor (Academic Level-12)	22.10.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Participated in the One Week Faculty Development Programme in Science (Philosophy of Science) organized by the Faculty Training Centre of the Kerala State Higher Education Council from 23.11.2019 to 27.11.2019. 2. Participated in the One Week Faculty Development Programme on Moodle Learning Management System organized by SN College, Chengannur offered by the Spoken Tutorial Project, IIT Bombay from 25.05.2020 to 29.05.2020. 3. Completed in the Two Weeks Faculty Development Programme on "Managing Online Classes and Co-Creating MOOCS 3.0" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.07.2020 to 10.08.2020. 4. Participated in the Two Weeks Workshop on Research Methodology organised by School of Life Sciences, University of Kerala from 01.11.2020 to 13.11.2020.
L.W.A without medical certificate	Nil
Details of relaxation availed of	1 year relaxation for Placement / Promotion to Academic Level-11 on the account of M.Phil.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

It may be noted that, as per the academic certificates viz. Pre-Degree, Degree, PG, MPhil and Ph.D the name of the teacher is 'Devi Priya D' (space between first two words ie, Devi and Priya). However, in the SSLC Book, NET qualifying certificate, Appointment order, Service Book entries, RC/OC certificates and Placement UO to Academic Level-11, the name is as 'Devipriya D' (no space between Devi and Priya - Oneword). Hence, a clarification was sought from the teacher, and it has been requested in writing, to accept the documents submitted, and to proceed with the name as in Service Book i.e. Devipriya D (one word) and it is also ensured that, she will proceed with necessary correction in her name, as one word, in all other documents. Accordingly, the name of the teacher is considered as 'Devipriya D'.

On verification of the Service Book of Dr. Devipriya D, it is seen that the teacher had entered into service as Assistant Professor on 22.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 22.10.2017 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 21.10.2022 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period.

It may be noted that, as per University Order Ac.FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building Programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

*The teacher in reference has completed the required Refresher Courses within the assessment period itself. Hence the teacher is eligible to be promoted as Assistant Professor (Academic Level-12) w.e.f 22.10.2022 FN.*

In the Minutes of the Screening Committee held on 15.03.2024, it is stated that, the grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion the post of Assistant Professor Stage III (Academic Level-12) with effect from 22.10.2022 FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12 w.e.f 22.10.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement / Promotion of Dr. Devipriya D** (as requested by the teacher), **Assistant Professor, Department of Botany, SN College for Women, Kollam** from **Academic Level-11 to Academic Level-12**, w.e.f 22.10.2022 FN is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.DevipriyaD, Assistant Professor, Department of Botany, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 22.10.2022 FN based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C37**      **SN College, Kollam – CAS Placement / Promotion of Sri. Vincent Vijayan, Assistant Professor, Department of Economics - Academic Level-10 to Academic Level-11 – w.e.f 13.08.2018 FN - Approval – reg.**

**(32178/AcFIII/2024/UOK)**

The Principal, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of *Sri. Vincent Vijayan*, Assistant Professor, Department of *Economics* of the College, from Academic Level-10 to Academic Level-11, w.e.f 13.08.2018 FN.

The service details of *Sri. Vincent Vijayan* are as follows;

Qualifications	1. MA Economics from University of Kerala, in May 2006 (First Class) 2. Qualified UGC-NET in Economics on 08.10.2010
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	3.M.Phil in General Social Sciences (Economics) from Mahatma Gandhi University, in September 2014
Date of Birth	27.05.1984
Date of Retirement	31.05.2044
Date of first entry into service	13.08.2013 FN
Date of entry into continuous service	13.08.2013 FN
Proposed Date of Placement / Promotion to Assistant Professor (Academic Level-11)	13.08.2018 FN
Details of Refresher Courses / Orientation Courses attended	1.Participated in the 38th Orientation Programme conducted by UGC-HRDC, Maulana Azad National Urdu University, from 08.11.2018 to 05.12.2018(3 weeks). 2.Participated in 3-weeks Refresher Course in Winter School in Social Sciences (ID) conducted by UGC-HRDC, Guru Nanak Dev University, Amritsar, from 11.12.2018 to 31.12.2018.
L.W.A availed	Nil
Details of relaxation availed of	-
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Sri. Vincent Vijayan, Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

*As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Course / Programme of two weeks (10 days) duration within the Assessment period.*

The teacher in reference has completed the required Orientation / Refresher courses after the completion of assessment period. However, *as per UGC Notification F No. 9-1/2010(PS/MISC) Pt.Vol.II dated 31.07.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time.*

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor (Academic Level-10) on 13.08.2013 FN. He has completed 5(five) years of service as Assistant Professor (Academic Level-10) on 12.08.2018 AN and is eligible for Placement/ Promotion to Academic Level -11 w.e.f 13.08.2018 FN availing relaxation of one year on account of M.Phil Degree.

In the Minutes of the Screening Committee held on 12.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the candidate and service records. The Grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Sri. Vincent Vijayan is found qualified for Promotion/ Placement to Assistant Professor (Academic Level-11) with effect from 13.08.2018 FN and hence, the committee recommends the Promotion / Placement of Sri. Vincent Vijayan to Assistant Professor (Academic Level-11) with effect from 13.08.2018 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/ Promotion of Sri.Vincent Vijayan, Assistant Professor, Department of Economics, SN College, Kollam** from *Academic Level-10 to*

*Academic Level-11, w.e.f 13.08.2018 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Vincent Vijayan, Assistant Professor, Department of Economics, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 13.08.2018 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C38**      ***SN College, Kollam – CAS Placement/ Promotion of Dr. A Rajasekaran, Department of Commerce- Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 10.01.2023 FN - Approval –reg.***

***(41283/Ac F III/2021/UOK)***

The Principal, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr. A Rajasekaran*, Department of Commerce of the College, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 10.01.2023 FN.

The service details of *Dr. A Rajasekaran* are as follows;

Qualifications	1.M.Com from Madurai Kamaraj University in April 1999 with Second Class (59.19% marks) 2..M.Phil from Madurai Kamaraj University in April 2000 (First Class) 3.Ph.D in Commerce from Madurai Kamaraj University, awarded on 16.12.2009
Date of Birth	06.02.1975
Date of Retirement	31.05.2031
Date of first entry into service	10.01.2011 FN
Date of entry into continuous service	10.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	10.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	10.01.2020 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	10.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	Participated in two-weeks UGC-Sponsored Multidisciplinary Refresher Course in 'Education and Teaching Methods'scheduled by UGC-HRDC, University of Kerala from 04.03.2020 to 17.03.2020.
L.W.A availed	NIL
Details of relaxation availed of	2 years of relaxation availed for promotion to Assistant Professor, Stage II (with AGP 7000) on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of *Dr. A Rajasekaran*, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 10.01.2011 FN. He was promoted to Assistant Professor Stage II (with AGP 7000/-) on 10.01.2015 FN availing relaxation of 2 years on account of Ph.D and to Assistant Professor (Academic Level-12) on 10.01.2020 FN. He has completed 3 years of service in Assistant professor (Academic Level-12) on 09.01.2023.

*As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration within the assessment period. The applicant must be a Ph.D Degree holder.*

*Accordingly, the teacher in reference is a Ph.D Degree holder in Commerce and has completed the required Refresher Course within the assessment period itself. Hence, the teacher is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 10.01.2023 FN.*

In the Minutes of the Selection Committee held on 08.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The API grades for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. A Rajasekaranis found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 10.01.2023 FN and hence, the Selection Committee recommends Dr. A Rajasekaran for promotion to the post of Associate Professor (Academic Level-13A) with effect from 10.01.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above-mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement / Promotion of Dr. A Rajasekaran, Department of Commerce, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)**, w.e.f **10.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.A.Rajasekaran, Department of Commerce, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 10.01.2023 FN based on UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C39**      **SN College, Kollam – CAS Placement/ Promotion of Dr.Sankar S, Department of Physics - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 07.01.2023 FN - Approval – reg.**

**(35492/Ac F III/2020/UOK)**

The Principal, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of **Dr. Sankar S**, Department of Physics of the College, from **Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)**, w.e.f **07.01.2023 FN**.

The service details of **Dr. Sankar S** are as follows;

Qualifications	1.M.Sc in Physics from Mahatma Gandhi University in June 2003 (First Class) 2.M.Phil in Photonics from University of Kerala in April 2006
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	3. Qualified CSIR-UGC-NET in Physical Sciences in the Examination held on 21.12.2008 4. Ph.D in Optoelectronics from University of Kerala, awarded in September 2012.
Date of Birth	28.05.1981
Date of Retirement	31.05.2037
Date of first entry into service	07.01.2011 FN
Date of entry into continuous service	07.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	07.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12 )	07.01.2020 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	07.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed the SWAYAM ARPIT online course for CAS Promotion in "Leadership and Governance in Higher Education. Level 2" from 01.12.2020 to 31.03.2021 with a Grade "C" in the proctored examination held on 21.08.2021 by Savitribai Phule Pune University, Pune. 2. Successfully completed one week Faculty Development Programme on "Systematic Literature Review and Meta-Analysis" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 10.08.2021 to 16.08.2021. 3. Successfully completed Online Two Weeks Refresher Course in Physics organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 10.04.2022 to 24.04.2022.
L.W.A availed	NIL
Details of relaxation availed of	2 years of relaxation availed for promotion to Assistant Professor, Stage II (with AGP 7000) on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of *Dr. Sankar S*, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 07.01.2011 FN. He was promoted to Assistant Professor Stage II (with AGP 7000/-) on 07.01.2015 FN availing relaxation of 2 years on account of Ph.D and to Assistant Professor (Academic Level-12) on 07.01.2020 FN. He has completed 3 years of service in Assistant professor (Academic Level-12).

*As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration within the assessment period. The applicant must be a Ph.D Degree holder.*

*It may be noted that the UGC vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had resolved to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.*

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

*Accordingly, the teacher in reference is a Ph.D Degree holder in Optoelectronics from University of Kerala which has been recognized as equivalent to Ph.D Degree in Physics. He has completed the required Refresher Courses within the assessment period itself. Hence, the teacher is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 07.01.2023 FN.*

*In the Minutes of the Selection Committee held on 30.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found that Dr.Sankar S is qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 07.01.2023 FN and hence, the **Selection Committee recommends Dr. Sankar S for promotion to the post of Associate Professor (Academic Level-13A) with effect from 07.01.2023 FN.***

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

*In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/ Promotion of Dr. Sankar S, Department of Physics, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 07.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sankar.S, Department of Physics, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 07.01.2023 FN, based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C40**      **Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Smt. Solomon Asha Joseph, Assistant Professor, Department of English - Academic Level-11 to Academic Level-12 - w.e.f 10.03.2021 FN - reg.**

**(26779/Ac F III/2024/UOK)**

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Smt. Solomon Asha Joseph, Assistant Professor, Department of English of the said College from Academic Level-11 to Academic Level-12, w.e.f 10.03.2021 FN.

The Service details of Smt. Solomon Asha Joseph are as follows:



Qualifications	1. MA English Language and Literature from University of Kerala in 1999 (Second Class, 55.70%). 2. Qualified UGC-NET in the Examination held in December 2000.
Date of Birth	09.09.1973
Date of Retirement	31.03.2030
Date of first entry in to Service	10.03.2010 FN
Date of entry into continuous service	10.03.2010 FN
Date of Placement to Assistant Professor (Academic Level-11)	10.03.2016 FN
Proposed Date of Placement to Assistant Professor (Academic Level-12)	10.03.2021 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated and successfully one week Online Short Term Faculty Development Programme in "Digital Learning - New Normal Mode" which was delivered as MOOC with four quadrants, organised by Devaswom Board College, Thalayolaparambu, in collaboration with UGC-HRDC, University of Kerala from 04.09.2020 to 10.09.2020. 2. Participated in two weeks UGC Sponsored Live Online Refresher Course in English Language and Literature conducted by the UGC-HRDC, University of Kerala from 03.11.2020 to 16.11.2020. 3. Participated in one week UGC Sponsored Live Online Short Term Course in Leadership Development Programme conducted by UGC-HRDC, University of Kerala from 29.01.2021 to 04.02.2021.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Solomon Asha Joseph, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 10.03.2010 FN. She has promoted to Assistant Professor (Academic Level-11) on 10.03.2016 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 09.03.2021 AN.

As per UGC Regulation 2018, Option A, a teacher has to attend two Refresher Courses (two weeks duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses within the assessment period itself. Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-12), w.e.f 10.03.2021 FN.

In the Minutes of the Screening Committee held on 23.03.2024, it has been reported that, the Committee scrutinised and verified all the relevant documents, PBAS Proforma and scores along with the supporting documents for proof of age, academic qualifications and details of qualifying service and course requirements submitted by the candidate. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. Based on the performance before the committee and in tune with the existing UGC Norms, Government Orders and Statutes of University of Kerala, Smt. Solomon Asha Joseph is found eligible for placement as Assistant Professor (Academic Level-12) and the Committee unanimously recommends the CAS promotion of Smt. Solomon Asha Joseph w.e.f 10.03.2021 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

*In the light of the above facts and as per the orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of the CAS Placement/ Promotion of Smt. Solomon Asha Joseph, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 10.03.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Solomon Asha Joseph, Assistant Professor, Department of English, Christian College, Chengannur from Academic Level-11 to Academic Level-12, w.e.f 10.03.2021 FN based on UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C41** *SNCollege, Chempazhanthy - Proposal for the approval of the CAS Placement/ Promotion of Dr. Ambili Raj D B, Department of Chemistry - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) –w.e.f. 05.01.2023 FN - approval - reg.*

**(32481/Ac F III/2024/UOK)**

The Principal, SN College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Ambili Raj D B, Department of Chemistry of the College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023FN.

The service details of Dr. Ambili Raj D B are as follows

Qualifications	1. Msc in Chemistry from University of Kerala in April 2003 (First Class) . 2. Qualified in UGC Examination held on 27.06.2004. 3. Ph.D in Chemistry from University of Kerala awarded on 26.09.2011.
Date of Birth	13.05.1981
Date of Retirement	31.05.2037
Date of first entry in to Service	05.01.2011 FN
Date of continuous entry in to Service	05.01.2011 FN
Date of Placement to Assistant Professor (Stage II AGP 7000)	05.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	05.01.2020 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A)	05.01.2023 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	1.Successfully completed two weeks MOOC course (with e- certification) on Online Learning and Content Development conducted by FLAIR Kerala, Directorate of Collegiate Education, Kerala from 18.04.2020 to 02.05.2020.
L.W.A availed	Nil
Details of relaxation availed	Availed two years of relaxation for the Promotion to Assistant Professor (Stage II AGP 7000) on account of Ph.D Degree.
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Associate Professor (Academic Level-13A), for the assessment period from 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Ambili Raj D B, it is seen that the teacher has entered into service as Lecturer on 05.01.2011 FN. She was Promoted to Lecturer Senior Scale (Stage II with AGP 7000/-) on 05.01.2015 availing two years relaxation on account of Ph. D Degree. The teacher has completed 3 years of service as Assistant professor (Academic Level-12) as on 04.01.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks (10 Days )/ Completed one MOOCs Course (With e-certification) or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

*It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.*

The teacher is a Ph.D holder in Chemistry and has completed required Course / Programme within the assessment period itself. Hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN.

In the minutes of the Selection Committee held on 23.05.2024, it has been reported that all the documents with data pertaining to age, qualification and service details of the candidate such as qualifying certificates and PBAS Reports for the period 2020-2023 were produced for verification and scrutiny. The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulation 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Ambili Raj D B is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 05.01.2023 FN and hence the Selection Committee recommends the teacher for promotion to the post of Associate Professor Stage 13A with effect from 05.01.2023 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of the above facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the CAS Placement/ Promotion in respect of Dr. Ambili Raj D B, Department of Chemistry, SN College, Chempazhhanthy from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 05.01.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Ambili Raj D.B, Department of Chemistry, SN College, Chempazhhanthy from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 05.01.2023 FN based on UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.08.C42      SN College, Chempazhanchy - Proposal for the approval of the CAS Placement/ Promotion of Dr. Biju R, Department of Chemistry - Assistant Professor(Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f. 06.06.2023 FN - approval – reg.**

**(32488/Ac F III/2024/UOK)**

The Principal, SN College, Chempazhanchy has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Biju R, Department of Chemistry of the College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 06.06.2023 FN.

The service details of Dr. Biju R are as follows;

Qualifications	1. Msc in Chemistry from University of Kerala in May 2006 (First Class). 2. Qualified in CSIR-UGC NET Examinations in Chemical Sciences held on 24.12.2006 and 17.06.2007. 3. Ph.D in Chemistry from University of Kerala awarded on 18.12.2013
Date of Birth	19.09.1982
Date of Retirement	31.03.2039
Date of first entry in to Service	06.06.2011 FN
Date of continuous entry in to Service	06.06.2011 FN
Date of Placement to Assistant Professor (Stage II AGP 7000)	06.06.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	06.06.2020 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A)	06.06.2023FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	1.Participated in one-week UGC Sponsored Short-Term Course in Group Theory conducted by UGC-HRDC, University of Kerala from 22.02.2023 to 28.02.2023. 2. Participated in one-week UGC Sponsored Short-Term Course in Disaster Management conducted by UGC-HRDC, University of Kerala from 04.11.2023 to 10.11.2022.
L.W.A availed	Nil
Details of relaxation availed	Availed two years of relaxation for Promotion to Assistant Professor (Stage II AGP 7000), on account of Ph.D Degree.
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Associate Professor (Academic Level-13A), for the assessment period from 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Biju R, it is seen that the teacher has entered into service as Lecturer on 06.06.2011 FN. He was Promoted to Lecturer Senior Scale (Stage II with AGP 7000/-) on 06.06.2015 availing two years of relaxation on account of Ph.D Degree and to Assistant Professor (Academic Level-12) on 06.06.2020. The teacher has completed 3 years of service in Assistant professor (Academic Level-12) as on 05.06.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks (10 Days) or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, *"All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SOEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations"*.

The teacher has completed required Course / Programme within the assessment period itself and is a Ph D Degree holder in Chemistry. Hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 06.06.2023 FN.

In the minutes of the Selection Committee held on 23.05.2024, it has been reported that all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Reports for the period 2020-2023 were produced for verification and scrutiny. The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Biju R is found qualified for promotion to the post of Associate Professor (Academic Level 13A with effect from 06.06.2023 FN and hence the Selection Committee recommends the teacher for promotion to the post of Associate Professor Stage 13A with effect from 06.06.2023 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion** in respect of **Dr. Biju R, Department of Chemistry, SN College, Chempazhhanthy** from **Assistant Professor (Academic Level-12)** to **Associate Professor (Academic Level-13A)**, w.e.f. **06.06.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Biju R, Department of Chemistry, SN College, Chempazhhanthy from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 06.06.2023 FN based on UGC Regulations 2018 and recommended to approve the same***

The meeting came to an end at 04.30 PM.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.10.2024, be approved.

**Item No.15.09**

***Minutes of the Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024 - Consideration of- reg.***

***(Ad.AVII)***

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 10.10.2024 at 11 AM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice-Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 10.10.2024  
Time : 11 AM  
Venue : Syndicate Room

**Members**

- |   |         |
|---|---------|
| 1. Adv.R.B Rajeev Kumar, Convener & Member, Syndicate | :Sd/-   |
| 2. Sri. R Rajesh, Member, Syndicate                   | :Sd/-   |
| 3. Adv. G Muraleedharan Pillai, Member, Syndicate     | :Sd/-   |
| 4. Dr.Pramod N, Member, Syndicate                     | :Sd/-   |
| 5. Dr.Vinodkumar T.G Nair, Member, Syndicate          | :Sd/-   |
| 6. Dr.Shijukhan J S, Member, Syndicate                | :Absent |
| 7. Dr. M Lenin Lal, Member, Syndicate                 | :Sd/-   |
| 8. Sri.P S Gopakumar, Member, Syndicate               | :Sd/-   |
| 9. Sri.Ahamed Fazil Y, Member, Syndicate              | :Sd/-   |

***Item No.15.09.01 UIM -Kundara - Engagement of staff on casual basis- Sheela M G for the period from 03.01.2024 to 31.03.2024 - ratification- reg.***

Smt. Sheela M.G. was engaged as Casual Labourer at UIM, Kundara for a period of 31 days, from 01.12.2023 to 31.12.2023, at a rate of Rs.675/- per day, subject to a maximum of Rs.18,225/- (Rupees Eighteen Thousand Two Hundred and Twenty-Five only), as per U.O. No. 3109/2024/UOK dated 08.04.2024. Her tenure expired on 31.12.2023.

The Syndicate, at its meeting held on 15.02.2024, resolved to extend the date of closure to the end of the 2023-24 financial year. Although the Principal had submitted a proposal to extend Smt. Sheela M.G.'s services, it was not acted upon since the extension of the center came up for consideration by the Syndicate only in February 2024. Consequently, no formal communication was issued to continue her engagement. Orders regarding the final closure of UIM, Kundara were issued only on 23.03.2024 (Letter No. 70090/Ad c/2023/UOK dated 23.03.2024).

The Principal of UIM, Kundara has now reported that Smt. Sheela M.G. was permitted to work beyond 31.12.2023 and has forwarded a request to renew her contract from 03.01.2024 to 31.03.2024 (89 days). The Vice-Chancellor has ordered that this matter be placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The action taken by the Principal, UIM, Kundara in permitting Smt. Sheela M.G, casual labourer of the centre to work for the period from 03.01.2024 to 31.03.2024 is placed before Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and ratification.

***The Committee recommended that the action taken by the Principal, UIM, Kundara in permitting Smt. Sheela M.G, casual labourer of the centre to work for the period from 03.01.2024 to 31.03.2024 be ratified.***

***Further recommended that the wages of Smt. Sheela M G, Casual labourer be released at a rate of Rs.675/- per day, subject to a maximum of Rs.18,225/- (Rupees Eighteen Thousand Two Hundred and Twenty Five Only) as per U.O.No.Ad AV.12762/2021/UOK dated 30.11.2021.***

*(AdC Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

***Item No.15.09.02 University Institute of Management, Punalur - Renewal of Rent Agreement - Reg.:***

The Principal (in-charge) of the University Institute of Management (UIM), Punalur, has forwarded a request from the Secretary of the Punalur Primary Co-operative Agricultural and Rural Development Bank Ltd., No. Q.1644, Tholicode, Punalur, to renew the rent agreement for the building housing UIM, Punalur. The request is to extend the agreement for an additional period of eleven months, from **16.05.2024 to 15.04.2025**, at the existing rate of Rs.20,000/- (Rupees Twenty Thousand only) per month.

The current rent agreement for the building was executed for a period of eleven months, commencing on 16.06.2023, as per U.O. No. 6390/2024/UOK dated 29.07.2024. Consequently, this agreement expired on 15.05.2024.

The Vice-Chancellor has ordered that the matter of renewing the rent agreement be placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In compliance with the orders of the Vice-Chancellor, the proposal to renew the rent agreement for the building that houses UIM, Punalur (Punalur Primary Co-operative Agricultural and Rural Development Bank Ltd., No. Q.1644) for a period of eleven months, from **16.05.2024 to 15.04.2025**, at the existing rate of Rs. 20,000/- per month, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

***Recommended to renew the rent agreement for the building that houses UIM, Punalur (Punalur Primary Co-operative Agricultural and Rural Development Bank Ltd., No. Q.1644) for a period of eleven months, from 16.05.2024 to 15.04.2025, at the existing rate of Rs.20,000/- plus 18% GST per month.***

***(Ad.C Section)***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

***Item No.15.09.03      Printing and supply of text books as per the syllabus of 1<sup>st</sup> Semester FYUGP Malayalam – reg***

The Director (I/C), Department of Publications has requested to issue sanction to print and supply the following text books at Kerala University press as requested by the Chairperson, Board of Studies in Malayalam.

<b><i>Book Name</i></b>	<b><i>Semester</i></b>	<b><i>No. of copies needed</i></b>
1.നവസാങ്കേതികതയുംഭാഷയും	1 <sup>st</sup> Semester FYUGP Malayalam (AEC)	10000
2.ഭാഷാകേളിപഠനം	"	10000
3.സിനിമയുംഭാഷയും	"	10000
4.ഭാഷയുംഭാവനയും	"	10000
5.കാവ്യഭാഷയുംസംവേദനവും	"	10000
6.കഥാലോകം	"	10000
7.മലയാളകവിത	Ist Semester FYUGP Malayalam (DSC)	5000

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and appropriate recommendation.

***Recommended that the printing of 1000 copies ofenlisted books be sanctioned and 500 copies of enlisted books be printed at the initial phase.***

***(AcAIVSection)***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

***Item No.15.09.04      University Institute of Technology, Kottarakara- Remuneration of Guest Lecturers for the period from 21.02.2022 to 20.04.2022- Anomaly- Request from Contract Lecturers in Computer Science- reg***

The Principal, University Institute of Technology, Kottarakara forwarded the work statement of the Guest Lecturers for the period from 21.02.2022 to 20.04.2022 for the payment of remuneration

for an amount of Rs.3,95,600/- (Rupees Three Lakhs Ninety Five Thousand Six Hundred only). The remuneration claimed by the Principal was found to be high on verifying the workload of the faculties for the above said period.

The Syndicate, at its meeting held on 25.08.2022, vide item no. 45.39.04 considered the matter regarding the anomaly in the claim for remuneration of guest lecturers for the above said period and resolved to hear the then Principal and incumbent Principal by the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

The Standing Committee of the Syndicate on Departments and Other Institution of the University, at its meeting held on 06.10.2022, heard the Principal, UIT Kottarakkara. The Minutes of the Committee was considered by the Syndicate at its meeting held on 14.10.2022, vide item no.47.32.07 and resolved to entrust the Registrar and the Finance Officer to constitute audit team to audit the remuneration of Guest Lecturers for the period from 21.02.2022 to 20.04.2022 and to issue urgent notice to the then Principal, to recover the amount if claimed. The Audit team thus constituted has submitted the report on the anomaly on the remuneration of Guest Lecturers for the above said period.

The Syndicate at its meeting held on 15.03.2024, vide item no.09.120.5 considered the Audit report and resolved that the excess amount claimed towards the remuneration of guest lecturers in Computer Science and Business Management for the period from 21.02.2022 to 20.04.2022 be recovered from the Lecturers on contract in Computer Science and Business Management respectively and the same be released to the guest lecturers concerned and further resolved that the remuneration of guest lecturers in Computer Science, Business Management, Commerce, English and Mathematics for the period from 21.02.2022 to 20.04.2022 be released as per rules. Accordingly orders were issued vide, UO No.Ad AVII6848/2024/UOK dated 08.08.2024.

It may be noted that a note dated 12.08.2024 has been forwarded to the AR (Audit ) for the recovery of an amount of ₹16,000 equally from the remuneration of four Contract lecturers in Computer Science and an amount of ₹19,150 equally from the remuneration of three Contract lecturers in Business Management. It may also noted that the contract tenure of the Principal who is in charge during the above said period has ended on 31.05.2022 as he reached the age of 62.

The Contract lecturers in Computer Science, Sri.Harikumar K, Smt.Shijimol S, Smt.Manju.G.S and Smt.Thankam S has submitted a request to exclude them from the recovery considering the following points.

1. They fulfilled all workload for the assigned BCA courses as per the syllabus. There were no gaps in the teaching schedule that necessitated hiring guest lecturers. The detailed breakdown of their workload and the corresponding timetable are attached herewith for perusal.
2. While they were aware a guest lecturer was planned for B Com papers, the principal assigned a computer science faculty member instead of a relevant commerce specialist. It's important to emphasize that such departmental placements fall outside our control and are the responsibility of the administration. This unexpected thing has happened in the said matter.
3. This order was issued without any prior communication with them, the directly affected individuals. They believe transparency and communication are essential in such matters. They are not aware of the inquiry held on 06.10.2023 and therefore deprived of the opportunity to present situation.
4. Neither the present nor the former principal has informed us of any inquiry related to this situation.
5. The issue pertains solely to the Commerce department and not the Computer Science department. Instead of assigning a Commerce teacher, the Principal incorrectly posted a computer science teacher
6. No opportunity was afforded to them to present their case or provide a defence prior to the issuance of this order. Imposing this order without a prior hearing denies their right to due process. Such action is contrary to the principles of natural justice.
7. This order imposes an undue financial hardship on them, despite their diligent fulfilment of contractual obligations. Their already meagre salaries, coupled with existing financial constraints and familial burdens, render this additional financial burden unsustainable.
8. The guest lecturers are engaged and their workload is decided by the Principal. And also they are not intimated about the 16 instructional hour they should be taken per week by the



Principal and the matter regarding the discrepancy in the remuneration of guest lecturers by the then Principal or the present Principal.

9. They might be excluded from the recovery considering the Principal has the sole responsibility in the anomaly in the workload of guest lecturers and the University order No.27880/Ad A VII A/2021/UOK dated 12.10.2022.

As ordered by the Vice-Chancellor the request of Contract lecturers in Computer Science is placed before the Standing Committee of the Syndicate on Department and other Institutions of the University for consideration and recommendation.

***Recommended that the former Principal UIT Kottarakara, Contract lecturers in Computer Science, Sri. Harikumar K, Smt. Shijamol S, Smt. Manju G S and Smt.Thankam S beheard by Adv.R.B Rajeev Kumar, Convenor, Standing Committee of the Syndicate on Departments and other Institutions of the University, Sri.Rajesh and Adv.Muraleedharan Pillai, Members Syndicate. ( Ad A VIISection)***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

***Item No.15.09.05                      University Institute of Technology, Kottarakara- Remuneration of Guest Lecturers for the period from 21.02.2022 to 20.04.2022- Anomaly- Request from Contract Lecturers in Business Management- reg.***

The Principal, University Institute of Technology, Kottarakara forwarded the work statement of the Guest Lecturers for the period from 21.02.2022 to 20.04.2022 for the payment of remuneration for an amount of Rs.3,95,600/- (Rupees Three Lakhs Ninety Five Thousand Six Hundred only). The remuneration claimed by the Principal was found to be high on verifying the workload of the faculties for the above said period.

The Syndicate, at its meeting held on 25.08.2022, vide item no. 45.39.04 considered the matter regarding the anomaly in the claim for remuneration of guest lecturers for the above said period and resolved to hear the then Principal and incumbent Principal by the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

The Standing Committee of the Syndicate on Departments and Other Institution of the University, at its meeting held on 06.10.2022, heard the Principal, UIT Kottarakara. The Minutes of the Committee was considered by the Syndicate at its meeting held on 14.10.2022, vide item no. 47.32.07 and resolved to entrust the Registrar and the Finance Officer to constitute audit team to audit the remuneration of Guest Lecturers for the period from 21.02.2022 to 20.04.2022 and to issue urgent notice to the then Principal, to recover the amount if claimed. The Audit team thus constituted has submitted the report on the anomaly on the remuneration of Guest Lecturers for the above said period.

The Syndicate at its meeting held on 15.03.2024, vide item no.09.120.5 considered the Audit report and resolved that the excess amount claimed towards the remuneration of guest lecturers in Computer Science and Business Management for the period from 21.02.2022 to 20.04.2022 be recovered from the Lecturers on contract in Computer Science and Business Management respectively and the same be released to the guest lecturers concerned and further resolved that the remuneration of guest lecturers in Computer Science, Business Management, Commerce, English and Mathematics for the period from 21.02.2022 to 20.04.2022 be released as per rules. Accordingly orders were issued vide, UO No.Ad AVII6848/2024/UOK dated 08.08.2024.

It may be noted that a note dated 12.08.2024 has been forwarded to the AR (Audit ) for the recovery of an amount of ₹16,000 equally from the remuneration of four Contract lecturers in Computer Science and an amount of ₹19,150 equally from the remuneration of three Contract lecturers in Business Management. It may also noted that the contract tenure of the Principal who is in charge during the above said period has ended on 31.05.2022 as he reached the age of 62.

The Contract lecturers in Business Management, Sri. Vishnukumar N, Sri. Deepak V and Smt. Syama V has requested to exclude them from the recovery considering the following points.

- They have fulfilled all the assigned academic works of BBA courses as per the Scheme & Syllabus during the period of 2021 to 2022, without any fail. In addition to their core teaching

responsibilities, they had undertaken a diverse range of duties such as Chief Superintendent of University Examination, NSS Programme Officer, Admission Coordinator, Post Metric Scholarships in Charge, HOD, and Sports Coordinator etc, during the said period.

- The matter pertaining to the discrepancies in the workload of the two Guest Lecturers engaged in Business Management Department at UIT Kottarakara, was not informed to them in any form by then Principal or the incumbent Principal. The above said order was issued without any prior communication to them. They believe transparency and communication are essential in such matters, which was not followed in the meeting with the then Principal or the incumbent Principal with the authorities at the University.
- No opportunity was afforded to them to present their situation prior to the issuance of the above order. It is respectfully submitted that this order is directly in conflict with the provisions detailed in order No.27880/Ad A VII A/2021/UOK dated 12.10.2022.
- It has come to their notice that there is a mismatch between the actual workload of the Guest Lecturers in Business Management (two guest lecturers) and the one provided in the claim of guest lecturer's remuneration bill during the period 21.02.2022 to 20.04.2022. Also during the said period University Examinations were held at the college for which the services of the guest lecturers were used, but there is a mismatch regarding the signing in workload of guest faculty of all departments and university invigilation duty carried out by guest lecturers during the said period (21.02.2022 to 20.04.2022), which could be verified with the Chief Superintendent at the said period.
- They request to give them an opportunity to present the genuine information to the authorities to rectify this situation and clear their names in this baseless claim.
- It is requested that the concerned authorities mandate that all Principals to diligently collect and document information regarding the workload from the HODs in the event of any such discrepancies in the workload. Subsequently, these records should be promptly submitted to the authorities before any such action is taken.
- This order imposes an undue financial hardship on them, despite their diligent fulfilment of contractual obligations. Their already meagre salaries, coupled with existing financial constraints and familial burdens, render this additional financial burden unsustainable.

As ordered by the Vice-Chancellor the request of Contract lecturers in Business Management is placed before the Standing Committee of the Syndicate on Department and other Institutions of the University for consideration and recommendation.

***Recommended that the former Principal UIT Kottarakara, Contract lecturers in Business Management, Sri. Vishnukumar N, Sri. Deepak V and Smt. Syama V be heard by Adv.R.B Rajeev Kumar, Convenor, Standing Committee of the Syndicate on Departments and other Institutions of the University, Sri.Rajesh and Adv.Muraleedharan Pillai, Members Syndicate .***

*(Ad A VII Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

***Item No.15.09.06      University Institute of Technology- Proposal for the revision of procedure for the selection of Guest Lecturers- reg.***

Sri. Rajesh R, Member, Syndicate, vide letter dated 14.08.2024, submitted a draft proposal for the revision of selection of guest lecturers in UITs.

The following points are proposed for the selection of guest lecturers in UITs.

- Invitation of application for the guest lecturers in the UITs and the interview must be done in the UITs (Principal, Subject expert from the Institution and Subject expert from other institution should be in the Interview panel)
- Rank list must be prepared by the Principal UIT concerned as per the criteria suggested by the University (Criteria for preparing rank list is appended)
- An Approval Committee shall be constituted for verification of rank list prepared by the UITs and documents of the candidates

- The documents of the candidates forwarded to the University must contain the full details, failure to which the application will be rejected.
- The rank list recommended by the Approval Committee shall be placed before the SC on D & OI for consideration and recommendation and final rank list will be approved by the Syndicate.
- The guest lecturers must only be engaged from the rank list approved by the Syndicate.

Mark distribution for the preparation of rank list of Guest Lecturers (Criteria)

Sl.No.	Qualification	Mark	Max Mark
i	PG	40	40
ii	NET	5	10
	NET & M Phil	7	
	Pd D	10	
iii	Experience	2 marks per year (every completed 12 months)	10
iv	Paper presentation	2 marks for International 1 mark for National	10
v	Paper's published in journals (approved by the University/ Peer reviewed)	2 marks per paper	10
vi	Interview	20	20
	Total		100

It may be noted that currently the selection of guest lecturers at UITs are carried out by following the procedure detailed as follows:

- The requirement of guest lecturers was notified locally by the Principals concerned and the applications thus received are forwarded to the University.
- The applications are scrutinised by the Committee constituted for the purpose.
- The scrutinised/recommended list approved by the Vice-Chancellor is forwarded to the UITs for the engagement of guest lecturers as and when required.

As ordered by the Vice-Chancellor, the proposal submitted by Sri.Rajesh R, Member, Syndicate for the revision of procedure for the preparation of panel of Guest Lecturers is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

**Recommended that the item be referred to the Standing Committee of the Syndicate on Academics and Research.**

(Ad A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

**Item No.15.09.07 യൂണിവേഴ്സി കാഞ്ഞിരംകുളം - 2024-25 അക്കാദമിക വർഷത്തെ അഡ്മിഷൻ ആരംഭിക്കാനുള്ള യൂണിവേഴ്സി പ്രിൻസിപ്പലിന്റെ അപേക്ഷ പരിഗണിക്കുന്നത്-സംബന്ധിച്ച്**

കാഞ്ഞിരംകുളം യൂണിവേഴ്സിയിൽ പുതിയ കെട്ടിടം നിർമ്മിക്കുന്നതിന് കോവളം നിയോജകമണ്ഡലം ആസ്തി വികസന ഫണ്ടിൽനിന്നും ഒരു കോടി രൂപ അനുവദിച്ചുകൊണ്ടുവന്നുകൊണ്ടിരിക്കുന്നതിനും ഞ്ഞരവായിരിക്കുന്ന സാഹചര്യത്തിൽ അക്കാദമിക വർഷത്തെ അഡ്മിഷൻ ആരംഭിക്കാനുള്ള നടപടികൾ സ്വീകരിക്കണമെന്ന് പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു. (ഞ്ഞരവനം സ.ഉ.(സാധാ)നം.5461/2024/ധന തീയതി. 11/7/2024) ബഹു.എം.എൽ.എ ശ്രീ.എം.വിൻസെന്റ് അവർകളുടെ ഓഫീസിലുമാത്തരം പ്രിൻസിപ്പൽ അപേക്ഷ അയച്ചു തന്നിരിക്കുന്നു.

താഴെ പറയുന്നവ ശ്രദ്ധിച്ചാലും.

- മികച്ച സൗകര്യങ്ങളുള്ള മറ്റൊരിടത്തേക്ക് സെന്റർ മാറ്റുന്നതിന്

അനുയോജ്യമായ സ്ഥലവും കെട്ടിടവും  
കണ്ടെത്തുന്നതിന് പ്രിൻസിപ്പലിന് സർവകലാശാല നിർദ്ദേശം  
നൽകിയിരുന്നു.

- തുടർന്നു കാഞ്ഞിരംകുളം ഗ്രാമപഞ്ചായത്തിന്റെ ഉടമസ്ഥതയിലുള്ള നെല്ലിക്കാക്കുഴിയിലെ 17 സെന്റ് സ്ഥലം സർവകലാശാലയ്ക്കു കൈമാറുന്നതിന് പഞ്ചായത്തു തീരുമാനമെടുത്തിട്ടുള്ളതായി പ്രിൻസിപ്പൽ അറിയിക്കുകയും ടി.വസ്തുവസ്തുവകുപ്പിൽ പുനർ നിക്ഷിപ്തമാക്കുന്നതിനുള്ള സാക്ഷ്യപത്രം തദ്ദേശസ്വയം ഭരണവകുപ്പ്, അഡിഷണൽ ചീഫ് സെക്രട്ടറിക്കു സർവകലാശാല നൽകുകയും ചെയ്തിരുന്നു.

- എന്നാൽ നാളിതുവരെ അതിന്മേൽ ഒരു തുടർനടപടികളും പഞ്ചായത്തിന്റെ ഭാഗത്തുനിന്നും സ്വീകരിച്ചതായി സർവകലാശാലയ്ക്കു ഒരു വിവരവും ലഭിച്ചിട്ടില്ല.

സ്ഥലം ഏറ്റെടുക്കുന്ന കാര്യം അനിശ്ചിതത്വത്തിൽ ആയിരിക്കുകയും അക്കാദമിക വർഷത്തെ അഡ്മിഷൻ

നടപടികൾ ഏകദേശം പൂർത്തിയാക്കിയിട്ടുള്ളതുമായ

സാഹചര്യമാണ് നിലവിലുള്ളത്.

ബഹു.വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയ്ക്കു മുമ്പാകെ സമർപ്പിക്കുന്നു.

*Recommended that the matter be considered after development of infrastructure facility for the centre at the proposed site.*

*(Ad A VII Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

**Item No.15.09.08 University Institute of Technology (UIT), Muthukulam – Further Functioning of UIT - reg.**

University Institute of Technology, Muthukulam is functioning in the Vocational Higher Secondary School building, Muthukulam since 2017 with BSc Computer Science and B Com Computer Application courses.

The Industries Department, Government of Kerala vide G.O dated 05.05.2024 has been sanctioned 23.5 Cents of land which is registered in the name of Chairman, Khadi Board by way of liquidation procedures from Muthukulam Khadi Utpadaka Cooperative Sangham Ltd No.C.I.N.D(A) No.61, for construction of a new building for UIT at Muthukulam. The Chairman of the Khadi Board has sought for remittance of balance amount due to it from the Sangham, liquidation and registration expenses, by the University of Kerala for effecting transfer of above said land to Registrar, University of Kerala. The details of amount are as follows:

Total loan arrear : Rs.1,23,166/-

Charges of liquidation and registration : Rs.2,38,607/-

Total : Rs.3,61,773/-

The 4.03 arcs(23.5 cent) land is situated at Resurvey block 16 of Resurvey No.826/13 in Muthukulam Village, Karthikappally Taluk, Alappuzha District and the MLA Ramesh Chennithala vide letters dated 15.06.2022 and 19.03.2023 has assured that a fund will be given from MLA fund for the construction of new building for UIT Muthukulam. Adv.A.Ajikumar and Sri.Arunkumar.R, the syndicate members have also informed that MLA Sri.Ramesh Chennithala has assured to provide 1 crore from MLA fund.

As ordered by the Vice Chancellor the matter is placed before the Standing Committee of



Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

*Recommended that the item be referred to the Syndicate.*

*(Ad A VII Section)*

**Resolution of the Syndicate**

**RESOLVED** not to consider the proposal for the purchase of Land for the construction of new building for UIT Muthukulam.

*Item No.15.09.09*

യൂണൈറ്റഡ് ചങ്ങനാശ്ശി-  
ഗസ്റ്റ് അഡ്യാപകനായിരുന്ന ശ്രീവിമൽ വിഗോപാൽ  
സമർപ്പിച്ചപരാതി-സംബന്ധിച്ച്

ചങ്ങനാശ്ശി യൂണൈറ്റഡിൽ കൊമേഴ്സ് ഗസ്റ്റ് അഡ്യാപകനായി ജോലി ചെയ്തിരുന്ന ശ്രീവിമൽ വിഗോപാൽ, സമർപ്പിച്ച അപേക്ഷ ശ്രദ്ധിച്ചാലും.

യൂണൈറ്റഡിൽ വിവിധ വിഷയങ്ങളിൽ ഗസ്റ്റ് ലക്ചറർമാരുടെ പാനൽ തയ്യാറാക്കുമ്പോൾ അനുഭവ പരിചയം പരിഗണിക്കുന്നില്ലെന്നും പിജി മാർക്കിന്റെ അടിസ്ഥാനത്തിലാണ് പാനൽ തയ്യാറാക്കുന്നതെന്നും ശ്രീവിമൽ വിഗോപാൽ ആരോപിച്ചിരിക്കുന്നു. അതനുസരിച്ചു താൻ പാനലിൽ പുറകിൽ വരുകയും ജോലി നഷ്ടപ്പെടുകയും ചെയ്തെന്നു അറിയിച്ചിരിക്കുന്നു. പ്രസ്തുത വിഷയത്തിന് മേൽ പ്രിൻസിപ്പാലിൽ നിന്നും റിപ്പോർട്ട് തേടിയിരുന്നു. അപ്രകാരം പ്രിൻസിപ്പൽ സമർപ്പിച്ച റിപ്പോർട്ട് ശ്രദ്ധിച്ചാലും.

2024 ജൂലൈ മാസം കേരള സർവകലാശാല അംഗീകരിച്ചു നൽകിയ ഗസ്റ്റ് അഡ്യാപക പാനലിൽ, ചങ്ങനാശ്ശി യൂണൈറ്റഡിൽ ലെ മാനേജ്മെന്റ് വിഭാഗത്തിൽ യു ജി സി നിഷ്കർഷിക്കുന്ന അടിസ്ഥാന യോഗ്യതയുള്ള ഒരു വ്യക്തിമാത്രമേ ഉണ്ടായിരുന്നുള്ളൂവെന്നും ബാക്കിയുള്ള 5 പേരെ അടിസ്ഥാന യോഗ്യതയില്ലാത്തതിനാൽ പിജി മാർക്കിന്റെ അടിസ്ഥാനത്തിലാണ് ക്രമീകരിച്ചിരിക്കുന്നതെന്നും, യോഗ്യതയുള്ള വ്യക്തി ജോലിയിൽ തുടരുന്നതിനു വിസമ്മതം അറിയിച്ചതിനെ തുടർന്ന് പാനലിൽ താഴെയായി ക്രമീകരിച്ചിരിക്കുന്ന 4 പേരുടെ സേവനം ജോലിഭാരം അനുസരിച്ചു ഉപയോഗപ്പെടുത്തിയെന്നും, അക്കാരണത്താലാണ് 6-ആം സ്ഥാനത്തുള്ള വിമൽ വിഗോപാലിനെ നിയമിക്കാൻ കഴിയാതെ വന്നതെന്നും, നിയമനത്തിൽ യാതൊരു വീഴ്ചയും വരുത്തിയിട്ടില്ലെന്നും പ്രിൻസിപ്പൽ അറിയിച്ചിരിക്കുന്നു. ഈ സാഹചര്യത്തിൽ താഴെ സൂചിപ്പിക്കുന്ന കാര്യങ്ങൾ ശ്രദ്ധിച്ചാലും.

- നിലവിൽ, വിവിധ യൂണൈറ്റഡുകളിൽ ഗസ്റ്റ് അഡ്യാപക നിയമനവുമായി ബന്ധപ്പെട്ടു ആദ്യ പടിയെന്ന നിലയിൽ നോട്ടീഫിക്കേഷൻ ക്ഷണിച്ചു അപേക്ഷകരുടെ ബിയോഡേറ്റ യൂണിവേഴ്സിറ്റിയിലേക്ക് അയക്കുന്നതിനു പ്രിൻസിപ്പൽമാർക്കു നിർദ്ദേശം നൽകുന്നു. അപ്രകാരം പ്രിൻസിപ്പൽമാർ നൽകുന്ന ബയോഡാറ്റകളും സർട്ടിഫിക്കറ്റുകളും സ്ക്രൂട്ടിനി കമ്മിറ്റി മുൻപാകെ സൂക്ഷ്മ പരിശോധനയ്ക്കു സമർപ്പിക്കുന്നു. പ്രസ്തുത കമ്മിറ്റിയുടെ ശുപാർശകൾ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ അംഗീകരിക്കുന്നു. ഇപ്രകാരം അംഗീകരിച്ച പാനൽ അതാതു യൂണൈറ്റഡുകളിൽ നൽകുന്നു.
- ഗസ്റ്റ് അഡ്യാപക നിയമനം യു ജി സി മാനദണ്ഡം അനുസരിച്ചു നടപ്പാക്കുന്നതിനെ ഭാഗമായി സർവകലാശാല, ഓരോ ഗസ്റ്റ് പാനൽ അംഗീകരിച്ചു നൽകുമ്പോഴും യു ജി സി നിഷ്കർഷിക്കുന്ന അടിസ്ഥാന

യോഗ്യതയുള്ളവരെ അധ്യാപന സേവനത്തിനായി ഉപയോഗിക്കുന്നതിനും, യോഗ്യതയുള്ള വരുടെ അഭാവത്തിൽ അതത് അക്കാദമിക വർഷത്തിലേക്കു യോഗ്യതയില്ലാത്തവരുടെ സേവനം ഉറപ്പാക്കുന്നതിനും പ്രിൻസിപ്പൽമാർക്കു പൊതുവിൽ നിർദ്ദേശം നൽകിവരുന്നു.

- പ്രിൻസിപ്പൽമാർ നൽകുന്ന ബിയോഡേറ്റയും സർട്ടിഫിക്കറ്റുകളും പരിശോധിച്ച് അടിസ്ഥാന യോഗ്യതയ്ക്കനുസരിച്ചു ഉദ്യോഗാർത്ഥികളെ ക്രമ നമ്പർ പ്രകാരം പട്ടികപ്പെടുത്തുകയാണ് ചെയ്തുവരുന്നത്. മാർക്കിന്റേയോ മറ്റു മാനദണ്ഡങ്ങളുടെയോ അടിസ്ഥാനത്തിൽ നിലവിൽ റാങ്ക് നൽകുന്നില്ല. ആയതിനാൽ തന്നെ ഭാവിയിലും ഇതിന്മേൽ പരാതികളുന്നയിക്കപ്പെടാൻ സാധ്യതയുണ്ട്. ഗവണ്മെൻ്റ് കോളേജുകളുടെയോ എയ്ഡഡ് കോളേജുകളുടെയോ ഗസ്റ്റ് അധ്യാപക നിയമനത്തിനുള്ള മാനദണ്ഡങ്ങൾ യു ഐ ടി കളിലെ ഗസ്റ്റ് അധ്യാപക പാനൽ രൂപീകരണത്തിനും സ്വീകരിക്കാവുന്നതാണ്.
- സമാനരീതിയിൽ ആലപ്പുഴ യൂ ഐ ടി യിൽ ഗസ്റ്റ് അധ്യാപകരായിരുന്ന ശ്രീമതി ഫർസാന ഫസിലും ശ്രീമതി ചൈത്ര ശേഖറും സമർപ്പിച്ച പരാതിയിന്മേൽ, പ്രസ്തുത പാനലിൽ മതിയായ യോഗ്യതയുള്ള വരുടെ സാന്നിധ്യത്താലും പരാതിക്കാർക്കു മതിയായ യോഗ്യത ഇല്ലാത്തതിനാലും പരിഗണിക്കാൻ കഴിയില്ലെന്ന് സർവകലാശാല അറിയിച്ചിട്ടുള്ളതാകുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ശ്രീവിമൽ വിഗോപാലിന്റേ പരാതിയും അതിന്മേൽ പ്രസ്തുത കോളേജ് പ്രിൻസിപ്പൽ നൽകിയ റിപ്പോർട്ടും സർവകലാശാലയുടെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് സിണ്ടിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെൻ്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രിക്യൂഷൻസ്മുൻപാകെ പരിഗണനയ്ക്കും ശുപാർശകൾക്കുമായി സമർപ്പിക്കുന്നു.

*Recommended that the request be rejected.*

*(Ad A VIIA Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

*Item No.15.09.10*

ആലപ്പുഴ യൂണിവേഴ്സിറ്റി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ടെക്നോളജി താൽക്കാലിക സ്വീപ്പർ നിയമനത്തിന് അനുമതി ആവശ്യപ്പെട്ടുകൊണ്ടുള്ള പ്രിൻസിപ്പലിന്റേ കത്ത് സംബന്ധിച്ച്:-

1995- 1996 അധ്യയന വർഷം മുതൽ കേരള സർവകലാശാല നേരിട്ട് നടത്തിവരുന്ന സ്വാശ്രയ സ്ഥാപനമായ ആലപ്പുഴ യു ഐ ടി യിൽ നിലവിൽ അഞ്ചു യൂജികോഴ്സുകളും 1 പിജി കോഴ്സുമാണുള്ളതെന്നും, ഇതിന്റേ സുഗമമായ നടത്തിപ്പിനായി, 17 ക്ലാസ്സ് മുറികളും 20 ടോയ് ലെറ്റുകളും രണ്ടു സ്റ്റാഫ് റൂമുകളും കൂടാതെ പ്രിൻസിപ്പൽ റൂം ഓഫീസിൽ റൂം, സെമിനാർ ഹാൾ, ലൈബ്രറി എന്നിവ

വൃത്തിയാക്കേണ്ടതുണ്ടെന്നും, നിലവിൽ ഒരുകാഴ്ചൽ സ്വീപ്പർ മാത്രം ജോലിനോക്കിവരുന്ന ഈസ്ഥാപനത്തിൽ അവരുടെ സേവനം മതിയാകുന്നില്ലെന്നും പ്രിൻസിപ്പൽ അറിയിച്ചിരിക്കുന്നു.

ആയതിനാൽ, താത്കാലികമായി പിടിഎഫ്സിൽ നിന്നും തുക ചിലവാക്കി ഒരു സ്വീപ്പറിന്റെ സേവനം ഉറപ്പാക്കുന്നതിനുള്ള അനുമതിയായി ആവശ്യപ്പെട്ടിരിക്കുന്നു. പ്രസ്തുത ആവശ്യം മുൻപും ഉന്നയിച്ചിട്ടുള്ളതാകുന്നു. തത്കാലം നടപ്പാക്കാൻ കഴിയില്ലെന്നാണ് സർവകലാശാല അറിയിച്ചിട്ടുള്ളത്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ആലപ്പുഴ യൂണിവേഴ്സിറ്റിയിൽ പിടിഎഫ്സിൽ നിന്നും തുക വിനിയോഗിച്ചുകൊണ്ട് താത്കാലികമായി ഒരു സ്വീപ്പറിനെ നിയമിക്കുന്നതുമായി ബന്ധപ്പെട്ട പ്രിൻസിപ്പലിന്റെ അപേക്ഷ സർവകലാശാലയുടെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് ട്രിസിണ്ടിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് മുൻപാകെ പരിഗണയ്ക്കും ശുപാർശകൾക്കുമായി സമർപ്പിക്കുന്നു.

*Recommended that the request be rejected.*

*(Ad A VIIA Section).*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

**Item No.15.09.11 KUCTE, Kumarapuram- Request from Locally engaged Library Assistant to revoke work arrangement at KUCTE Kariavattom- reg.**

Smt. LathaDeviS, Locally engaged Library Assistant at KUCTE, Kumarapuram submitted a request, vide letter dated 12.07.2024 to cancel her duty on work arrangement (for two days per week) at KUCTE, Kariavattom and to retain her duty on full-time basis at KUCTE, Kumarapuram.

It may be noted that Smt.LathaDevi S, Locally engaged Library Assistant at KUCTE, Kumarapuram is given duty on work arrangement basis at KUCTE, Kariavattom for two days per week, vide Office Order No.Ad AVII(A)/10121/2021 dated 30.07.2021.

In earlier requests for the same purpose from the Principal, KUCTE, Kumarapuram and Smt. Latha Devi S, it was decided to maintain the status quo and the Principal and Smt. Lathadevi S were informed to continue the existing work arrangement, vide letters no.43628/Ad.A.VII A/2023/UOK dated 06.10.2023 and 06.04.2024.

Smt. Latha Devi S has now informed that she is struggling too much to attend duty at two centres due to health issues and that her mother is bed-ridden. Hence she has requested to revoke her work arrangement at KUCTE Kariavattom and retain her service as Library Assistant to KUCTE Kumarapuram on full-time basis.

As per orders of the Hon'ble Vice-Chancellor, the request of Smt. Lathadevi, S., Locally engaged Library Assistant, KUCTE, Kumarapuram, to revoke her work arrangement at KUCTE, Kariavattom, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

*Recommended that the request be rejected and status- quo be maintained.*

*(Ad A VIIA Section).*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

**Item No.15.09.12 UIT, Pathanapuram- Smt Santhakumari Amma K, Peon on contract-wages for the period from 04.04.2024 to 29.04.2024 - Request reg:-**

The Principal, UIT, Pathanapuram has informed that the contract of Smt. Santhakumari Amma K, Peon was renewed for another period w.e.f 30.04.2024 to 03.03.2025, vide Memo No. 19867/AmnAVII/2021/UOK dated 06.07.2024. Subsequently, the Principal has forwarded employment contract w.e.f 30.04.2024 and also requested to provide wages to Smt. Santhakumari Amma K for the period from 04.04.2024 to 29.04.2024 on daily wage basis, as she had worked during the period. The previous tenure of contract in respect of her was 10.05.2023 to 02.04.2024.

It may be noted that the performance appraisal of Smt, Santhakumari Amma K Peon on contract at UIT, Pathanapuram was conducted in online mode on 30.04.2024 and the Performance Appraisal Committee recommended to renew her contract for another period from 30.04.2024 to 03.03.2025. The Syndicate at its meeting held on 02.07.2024, vide item no. 11.26 resolved to approve the recommendation of the Committee.

In a similar situation, where the appraisal was conducted at a later date, and where the contract employee(s) continued to work in the institution, the Syndicate, at its meeting held on 02.09.2022, vide item no. 46.37, resolved that the period from 02.06.2022 to 07.06.2022 be considered as engagement of casual basis and wages tantamount to contract staff shall be dispensed to the persons on the basis of actual performance of duty, duly certified by the Principal, concerned. U.O No. 6038/Ad.AVII/2022/UOK dated 24.11.2022 issued to that effect.

As per orders of the Vice -Chancellor the proposal of the Principal with regard to releasing of wages to Smt.Santhakumari Amma K.,Peon on contract at UIT, Pathanapuram, considering the period of her work from 04.04.2024 to 27.04.2024 (with a break on 03-04-2024 and 29-04-2024) as engagement on casual basis, is placed before the Standing Committee of the Syndicate on Departments and other institutions of the University for consideration and appropriate recommendation.

***The Committee considered the proposal of the Principal, UIT Pathanapuram and recommended to release the wages of Smt.Santhakumari Amma K.,Peon on contract at UIT, Pathanapuram, for the days she attended duty from 04.04.2024 to 27.04.2024 @675 per day.***

***(Ad A VIIA Section).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

***Item No.15.09.13      University Institute of Technology, Adoor - Online classes conducted at the centre during the period from 15.04.2024 to 30.04.2024-Report from the Principal-reg:-***

Sri. R. Rajesh, Convenor, Standing Committee of the Syndicate on Departments & Other Institutions of the University has vide letter dated 01.07.2024, proposed to seek report from the principal, UIT, Adoor regarding Online classes conducted at the centre from 15.04.2024 to 30.04.2024 as per the directions issued, vide circular no. 45468/Ad C/2023/UOK dated 09.04.2024.

The Principal, UIT, Adoor has submitted report, vide letter no, UIT/ADR/4125/2024 dated 10.07.2024. The Principal, in his report has stated that online classes were conducted from 15.04.2024 to 30.04.2024 and that all teaching and non teaching staff were present in the college and also forwarded the attendance statement of teaching/non teaching staff & the students who attended online classes.

As per orders of the Vice Chancellor, the report obtained from the Principal, UIT, Adoor is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and recommendation

***Recommended that the report submitted by the principal UIT Adoor be accepted.***

***(Ad A VIIA Section).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.



**Item No.15.09.14 University Institute of Technology, Karuvatta- Construction of two toilets for girl students- Using PTA/Development fund-reg:-**

The Principal, UIT, Karuvatta has informed that the girl students can't use the toilets at the centre because of its pathetic condition. Therefore, the Principal, UIT, Karuvatta requested to grant permission for constructing two toilets for girls at the centre from PTA/ Development Fund.

The Principal has also submitted the quotations received for the same and are detailed below:

**DETAILS OF QUOTATION**

Sl. No	Name & Address	Quoted Amount (₹)	Remarks
1	Pramod R Thundiparambil, Cheruthana P O Cheruthana, Alappuzha	1,00,000/- (Rupees One Lakh Only)	
2	Ajayan Aadhi Welding Work, Karuvatta	1,06,000/- (Rupees One Lakh Six Thousand Only)	
3	Binu P B K Enterprises, Karuvatta	<b>83,760/- (Rupees Eighty Three Thousand Seven Hundred and Sixty Only)</b>	Lowest quoted amount

**The available amount in PTA account and Development/Amenity Account of UIT, Karuvatta is ₹1,72,463 /- and ₹ 2,42,889/- respectively.**

As per orders of the Hon'ble Vice Chancellor, the proposal for the construction of two toilets for the use of girl students of UIT, Karuvatta, by admitting the lowest quotations and by meeting the expenses from PTA/ Development fund is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and recommendation.

**The Committee considered the proposal of the Principal, UIT Karuvatta and recommended to meet the the expenses from PTA fund for the construction of two toilets for the use of girl students of UIT, Karuvatta, by admitting the lowest quotations.**

**Further recommended to find out resources other than PTA fund in future forinfrastructural development.**

**(Ad A VIIA Section).**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

**Item No.15.09.15 കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ, കുന്നം പ്രിൻസിപ്പാളി നെതിരെ മേൽ കോളേജിലെ ദിവസവേതനാടിസ്ഥാനത്തിൽ പ്രാദേശികമായി ഏർപ്പെട്ടിരിക്കുന്ന പ്യൂൺ ആൻഡ് ബാച്ചമാൻസമർപ്പിച്ച പരാതി സംബന്ധിച്ച്.**

കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ, കുന്നം പ്രിൻസിപ്പൽ ഡോ. രശ്മി എസിനെ സംബന്ധിച്ച് മേൽ കോളേജിലെ ദിവസവേതനാടിസ്ഥാനത്തിൽ പ്രാദേശികമായി ഏർപ്പെട്ടിരിക്കുന്ന പ്യൂൺ ആൻഡ് ബാച്ചമാനായ ശ്രീ. രാമചന്ദ്രൻപി 09/02/2024 തീയതി പരാതി നൽകിയിരുന്നു. മേൽപരാതിയിൽ ടിയാൻ 29 വർഷമായി മേൽകോളേജിൽ ജോലി ചെയ്തു വരുകയാണെന്നും ടിയാനെ ഏൽപ്പിക്കുന്ന ഏതൊരു ജോലിയും വളരെ ഉത്തരവാദിത്വത്തോടും സത്യസന്ധതയോടും ചേർന്നായിരിക്കണമെന്നും എന്നും ക്യാഷ് ബുക്ക്, ബില്ലുകൾ എന്നിവ എഴുതുന്നതും ബാങ്കിൽ പോകുന്നതും ഉൾപ്പെടെയുള്ള ജോലികൾ ടിയാനാണ് ചെയ്തുവരുന്നത് എന്നും അറിയിച്ചിരിക്കുന്നു.

മേൽ കോളേജ് പ്രിൻസിപ്പലിന്റെ കോളേജുമായി ബന്ധപ്പെട്ട സാമ്പത്തിക

ഇടപാടുകൾ സുതാര്യമല്ല എന്നും ടിയാൻ അതിനെചോദ്യം ചെയ്യാറുണ്ടെന്നും ആയതിന്റെ വിരോധത്തിൽ ടിയാനെ ഒറ്റപ്പെടുത്തി മാനസികമായി തകർത്തു എന്നും വിദ്യാർത്ഥികളുടെ മുന്നിൽ വെച്ചുകാരണമില്ലാതെ പ്രിൻസിപ്പൽ ആക്രോശിച്ചു എന്നും 06.01.2023-തിയതി വിദ്യാർത്ഥികളുടെ മുന്നിൽവെച്ച് പ്രിൻസിപ്പൽ മോശമായി സംസാരിച്ചു എന്നും ഇറങ്ങിപ്പോകുവാൻ പറഞ്ഞു എന്നും ടിയാനെ അരമണിക്കൂറോളം കതക് അടച്ചിട്ടുമാനസികമായി തകർത്തു എന്നും അറിയിച്ചിരിക്കുന്നു (പരാതി ഇതിനോടപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു).

ആയതിനെ തുടർന്ന് മേൽ കോളേജ് പ്രിൻസിപ്പാളിൽ നിന്നും വിശദീകരണം തേടിയിട്ടുള്ളതാണ്. പ്രിൻസിപ്പാളിന്റെ റിപ്പോർട്ട് പ്രകാരം രാമചന്ദ്രൻ പി യൂണിവേഴ്സിറ്റിയിൽ നൽകിയിരിക്കുന്ന പരാതിയിൽ പറയുന്ന കാര്യങ്ങൾ വസ്തുതാവിരുദ്ധമാണെന്നും സാമ്പത്തിക ആരോപണങ്ങൾ തെറ്റായതും പ്രിൻസിപ്പാളിനെയും ജീവനക്കാരെയും മോശമായി ചിത്രീകരിക്കാൻ വേണ്ടിമാത്രം ഉള്ളതാണെന്നും അറിയിച്ചിരിക്കുന്നു. (പ്രിൻസിപ്പാളിന്റെ റിപ്പോർട്ട് ഇതിനോടപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു)

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവനുസരിച്ചു തുടർ നടപടികൾക്കായി സർവകലാശാല യുടെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസി ലേക്കു പരിഗണനയ്ക്കായി സമർപ്പിച്ചിരുന്നു.

15.07.2024 ന് നടന്ന സർവകലാശാലയുടെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് പ്രസ്തുത പരാതി പരിഗണിക്കുകയും കെ.യു.സി.ടി.ഇ, കുന്നം പ്രിൻസിപ്പാലി നെയും പ്യൂൺ/ ഡേ വാച്ച്മാനയാ ശ്രീ. രാമചന്ദ്രൻപിയെയും സർവകലാശാലയുടെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ അടുത്ത യോഗത്തിൽ ഹിയർ ചെയ്യാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു. 09.09.2024-ന് നടന്ന സിൻഡിക്കേറ്റോഗം പ്രസ്തുത വിഷയം ഐറ്റം നമ്പർ 14.11.06 ആയി പരിഗണിക്കുകയും മേൽ പ്രസ്താവിച്ച ശുപാർശ അംഗീകരിക്കുകയും ബഹു. വൈസ് ചാൻസലർ അത് നടപ്പിൽ വരുത്തുവാൻ ഉത്തരവുകയും ചെയ്തു.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം കെ.യു.സി.ടി.ഇ, കുന്നം പ്രിൻസിപ്പൽ ഡോ. രശ്മി എസി നെയും പ്യൂൺ/ ഡേ വാച്ച്മാനയാ ശ്രീ. രാമചന്ദ്രൻപിയെയും ഹിയർ ചെയ്യുന്നതിനായി ഫയൽ സർവകലാശാല യുടെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് മുൻപാകെ സമർപ്പിക്കുന്നു.

*Recommended that the written explanation submitted by the Peon/Day Watchman KUCTE Kunnam ,be accepted and the complaint be disposed.*

*(Ad A VIIA Section).*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

**Item No.15.09.16**

**University Institute of Technology, Muhamma - Complaint lodged by Smt. Ashitha S, Smt. Rizana V N & Smt. Preethimol T, Guest Lecturers at UIT,**

***Muhamma against Sri. Sangeeth S, Guest Lecturer in Commerce & Smt. Elsamma Joseph Arackal, former Principal, UIT, Muhamma- Report submitted by the Principal -in -charge, UIT, Muhamma-reg.***

Three Guest Lecturers at UIT, Muhamma viz. Smt. Ashitha S, Smt. Rizana V N & Smt. Preethimol T has lodged a complaint against Sri. Sangeeth S, Guest Lecturer in Commerce, UIT, Muhamma & Smt. Elsamma Joseph Arackal, former Principal, UIT, Muhamma, in tampering and manipulating the work statement. They allege that the classes actually engaged by them are shown as classes engaged by Sri. Sangeeth for claiming extra remuneration, thereby denying wages due to them. They have further alleged that the then Principal, Smt. Elsamma Joseph Arackal have supported Sri. Sangeeth S. and have drawn extra remuneration for work on public holidays, Saturdays and even on days of leave. It has also been supposed to have prepared duplicate attendance register to support the said activities.

A report from the Principal-in-charge, UIT, Muhamma was called for, and accordingly the Principal-in-charge has reported the following in this regard.

1. A log book (Duty Register) is maintained w.e.f. 29-11-2023 which records the classes taken by the teachers and salary bills are prepared on its basis to avoid omission of work done by the Guest faculty during preparation of salary bills.
2. The running time table was considered final and modification is not allowed.
3. The records of previous bills are verified and are found to be as per documents.
4. Some senior teachers were found to have obtained salary irrespective of leave, camp duty and holidays, which may be due to manipulation in the work statement.
5. With the introduction of log book, there is reduction of claims.
6. The then Principal could have avoided excess claims by senior teachers, by ensuring that the classes are taken as per time table and claims are made for classes taken only.

The Syndicate at its meeting held on 09.09.2024 (Item No. 14.11.09) resolved to hear the former Principal of UIT, Muhamma, the present Principal of UIT, Muhamma and Smt. Ashitha S, Smt. Rizana V N & Smt. Preethimol T, Guest lecturers at the next meeting of the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

As per orders of the Vice-Chancellor, the complaint lodged by Smt. Ashitha S, Smt. Rizana V N & Smt. Preethimol T, Guest Lecturers at UIT, Muhamma against Sri. Sangeeth S, Guest Lecturer, UIT, Muhamma & Smt. Elsamma Joseph Arackal, former Principal, UIT, Muhamma is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for hearing.

***Recommended to entrust Adv.R.B Rajeev Kumar, Convenor, Standing Committee of the Syndicate on Departments and other Institutions of the University, Dr.Promod N, Member Syndicate and audit party to study the matter by visiting UIT Muhamma and place the report before the Standing Committee of the Syndicate on Departments and other Institutions of the University.***

***(Ad A VIIA Section).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

***Item No.15.09.17      University Institute of Management (UIM), Varkala - Renewal of Rent Agreement for a period of 11 months w.e.f 15.04.2024 - reg:-***

The principal, UIM, Varkala has forwarded the letter from Sri. Santheep Sathyan.S (Power of Attorney Holder of Sri. Suresh Lal, owner of Gurudev Buildings, Sivagiri, Varkala, the building that houses, UIM, Varkala) requesting for the **renewal of rent agreement for a further period of 11 months from 15.04.2024 to 14.03.2025 in an enhanced rate, of Rs.45,000/- per month plus 18 % GST.**

The building that houses UIM, Varkala was occupied w.e.f 15.06.2008. The former Rent Agreement was executed for a period of 11 months w.e.f from 15.05.2023 to 14.04.2024 with a rent

of **Rs.35,000/-** (Rupees Thirty five thousand only) per month vide U.O.No. 6010/2024/UOK dated 20.07.2024 and expired on 14.04.2024.

*It may be noted that the rent amount for the building that houses UIM, Varkala was not enhanced since 15.06.2016. As per the government order G.O(Rt) No.269/2016/PWD dated 05.02.2016, the revision of rent will be permissible only after the expiry of a period of three years from the date of agreement or date of occupation whichever is earlier. The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and other Institutions of the University.*

In obedience to the orders of Vice-Chancellor the proposal for renewal of rent agreement of UIM, Varkala for a period of 11 months from **15.04.2024 to 14.03.2025** in an enhanced rate of Rs.45,000/- per month plus 18 % GST, is placed before Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and recommendation.

***Recommended that negotiation with the owner of the building housing UIM, Varkala be conducted in the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.***

***(Ad CSection).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

***Item No.15.09.18 University Institute of Management (UIM), Kundara – Shifting of Stocks and settling of Rental Dues – Reg.***

The Syndicate, vide Item No. 08.93 of the Minutes of the Meeting held on 15.02.2024, resolved that the closure of UIM, Kundara and subsequent renewal of rent agreement be extended till 31.03.2024.

In this connection the Finance Officer was requested to instruct the OAD Section to conduct audit of financial transaction /Physical stock of UIM, Kundara on 16.12.2023 itself. The internal audit report was furnished on **30.04.2024**. The report was subsequently sent to the Principal of UIM, Kundara on 14.05.2024 for further action.

As per letter No. 49374/Ad c/2022/UOK dated 07.05.2024, the Principal of UIM, Kundara, was authorized to make necessary arrangements to shift the movables of UIM, Kundara, to nearby centers based on requirements, under proper receipt by the recipients. The Principal was also directed to shift any remaining items and office records to the University. On 25.05.2024, the Principal requested clarification regarding the expenses for the shifting process. In response, the Principal was directed (Letter No. 49374/Ad c/2022/UOK dated 08.06.2024) to submit a detailed report regarding the shifting of the movables, including a statement of the items being shifted, the centers to which they were shifted, the balance stock at UIM, Kundara, and the anticipated expenses incurred.

Citing the need to complete third semester internship programme and to avoid the disruption of academic activities/to protect the academic interests of the students, it was informed by the Principal as per letter dated 18.09.2024 that the centre was remained operational until 13.09.2024.

Further, Dr.Arunjilal G.L., Principal, UIM, Varkala (Former Principal, UIM, Kundara), vide UO No. 8186/2024/UOK dated 27.09.2024, was directed to complete the shifting procedure of UIM, Kundara, within one week and inform the University authorities immediately about the actions taken.

In an email dated 04.10.2024, Dr.Arunjilal G.L., informed that the movables from UIM, Kundara, has been transferred to nearby centers of the University under proper receipt. He had submitted the detailed report via email dated 06.10.2024. The key of the building was handed over to Sri. Rajasenan B, the owner of the building.

In compliance with the order of the Vice-Chancellor, the proposal for approval of the winding up of the centre, upon completion of the closure procedure, and the settling of rental dues to Sri. Rajasenan B, the owner of the building that housed UIM, Kundara, for the period from 01.04.2024 to 30.09.2024 at the existing rate of Rs.36,745/- plus 18 % GST per month, is placed before the Standing Committee of the Syndicate on Departments and other institutions of the University for consideration.



*Recommended that the proposal for the winding up of UIM, Kundara, upon completion of the closure procedure, and release of rental dues to Sri.Rajasenan B, the owner of the building that housed UIM Kundara, for the period from 01.04.2024 to 30.09.2024 at the existing rate of Rs.36,745/- plus 18% GST per month, be approved.*

*Further recommended to place a report of movables shifted to nearby centres in the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.*

*(Ad CSection).*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

Item

No.15.09.19

**യൂണൈറ്റി പരവൂർ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി സുവിദ്യ,  
കരാർ**

**അധ്യാപകനായ മുഹമ്മദ് അൻഷാദിനെതിരെ നൽകിയ പരാതി  
ഹിയറിംഗ്-**

**സംബന്ധിച്ച്:**

യൂ.പെ. ടി.പരവൂർ സെന്ററിലെ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി .സുവിദ്യ എസ് യു.പെ. ടി.പരവൂർ സെന്ററിയിലെ മാനേജ്മെന്റിനോട് അധ്യാപകനായ ശ്രീ. മുഹമ്മദ് അൻഷാദിനെതിരെ താഴെ പറയും പ്രകാരം പരാതി നൽകിയിരുന്നു:

09/05/2024 ന്യൂ.പെ. ടി. പരവൂർ സെന്ററിയിലെ മാനേജ്മെന്റിനോട് അധ്യാപകനായ ശ്രീ. മുഹമ്മദ് അൻഷാദ് ഉച്ചകഴിഞ്ഞു 3.0 മണിയോടുകൂടി യൂ.പെ. ടി. സെന്ററിൽ എത്തി ചേരുകയും അറ്റൻഡൻസ് രജിസ്റ്റർ ഇൽ ഒപ്പിടണം എന്ന് ആവശ്യപ്പെട്ടതായി പറയുന്നു എന്നാൽ 3 മണി ആയതിനാൽ casual ലീവ് മാർക്ക് ചെയ്തെന്നും ഒപ്പിടാൻ സാധിക്കുകയല്ല എന്നും പ്രിൻസിപ്പൽ അറിയിച്ചു.

ഇത്തരത്തിൽ casual ലീവ് മാർക്ക് ചെയ്തതിനാൽ ശ്രീ. മുഹമ്മദ് അൻഷാദ് പ്രകോപിതനാകുകയും പ്രിൻസിപ്പൽ നോട്ടീസുള്ള മോശമായി സംസാരിക്കുകയും ചെയ്തുവെന്നും സംസാരത്തിനിടയിൽ തന്നെ അടിക്കാൻ കയ്യ് ഉയർത്തിയതായും പ്രിൻസിപ്പൽ അറിയിച്ചിട്ടുണ്ട്. കൂടാതെ ശ്രീ. മുഹമ്മദ് അൻഷാദ് കൃത്യ സമയത്തു സെന്ററിൽ എത്തുന്നില്ലെന്നും ക്ലാസ് എടുക്കുന്നതിൽ വീഴ്ചയുണ്ടെന്നും ഇപ്രവണത സ്ഥിരമായി ചെയ്യുന്നുണ്ടെന്നും പ്രിൻസിപ്പൽ പറയുന്നു.

പ്രസ്തുത സമയത്തു Distant Education പരീക്ഷ നടക്കുകയായിരുന്നുവെന്നും ടിയാൻ അന്പരീക്ഷ എഴുതുവാൻ വന്നവിദ്യാർത്ഥികളുടേയും സഹപ്രവർത്തകരുടേയും മുനിൽവെച്ചുതന്നെ അപമാനിച്ചതായും പ്രസ്തുത പരാതിയിൽ പറയുന്നു. കൃത്യനിർവഹണം തടസപ്പെടുത്തിയ അധ്യാപകനെതിരെ സത്വരമായ നടപടി കൈക്കൊള്ളണം എന്നും പ്രിൻസിപ്പൽ അഭ്യർത്ഥിച്ചിട്ടുണ്ട്.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിനനുസൃതമായി മേൽവിഷയം 15.07.2024നു നടന്ന സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ

പരിഗണനയ്ക്കുവിടുകയും കമ്മിറ്റി, പ്രിൻസിപ്പൽ, യു.എ.ടി. പരവൂർ, ശ്രീ.മുഹമ്മദ് അൻഷാദ്, മാനേജ്മെന്റ് ലെക്ചറർ (കരാർ) എന്നിവരെ സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ അടുത്ത യോഗത്തിൽ ഹിയറിങ്ങായി ഹാജരാകുവാനായി ശുപാർശ ചെയ്യുകയും ചെയ്തു. സിൻഡിക്കേറ്റ്, ഐറ്റംമ്പർ; 14.11.17, തീയതി; 09.09.24 പ്രകാരം മേൽശുപാർശ അംഗീകരിക്കുകയും ചെയ്തു.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം യു. എ. ടി. പരവൂർ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി സുവിദ്യ എസ് നെയ്യം കരാർ അധ്യാപകനായ മുഹമ്മദ് അൻഷാദിനെയും മേൽപറഞ്ഞ വിഷയത്തിൽ ഹിയർ ചെയ്യുന്നതിനായി സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റിക്കു മുമ്പാകെ സമർപ്പിക്കുന്നു.

*Recommended that Sri.MuhammedAnshad,Contract Lecturer in Business Management be warned not to repeat such behaviour in future and the Principal be directed to be more vigilant in administrative matters of the centre.*

(Ad A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

Item No.15.09.20

**തമിഴ് മലയാളം നിഘണ്ടു അച്ചടിക്കുന്നതു-**

**പുസ്തകത്തിന്റെ ശീർഷകം- സ്വപ്നാഭിമുഖം സംബന്ധിച്ച്.**

തമിഴ് വിഭാഗം അസോസിയേറ്റ് പ്രൊഫസറായ ഡോ.

ടി.

വിജയലക്ഷ്മി അവർകൾ,

തമിഴ്-

മലയാളം നിഘണ്ടു നിലവിൽ വിപണിയിൽ ലഭ്യമല്ലാത്തതിനാൽ ഈ വിഭാഗത്തിൽ താൻ സമർപ്പിച്ച ഹാർഡ് കോപ്പി അനുസരിച്ചു തമിഴ്-

മലയാളം നിഘണ്ടു സർവകലാശാല പ്രസിദ്ധീകരിക്കണമെന്നു കത്തിലൂടെ അപേക്ഷിക്കുകയുണ്ടായി.

പ്രസ്തുത തമിഴ് മലയാളം നിഘണ്ടുവിന്റെ 500

പ്രതികൾ അച്ചടിക്കുന്നതിന് 2,30,000/- രൂപ (പ്രതിഒന്നിന് 1110/-

രൂപയും 500

കോപ്പികൾ CT

പ്ലേറ്റ് ഉപയോഗിച്ച് പ്രിന്റിംഗ് നടത്തുന്നതിന് 2,00,000/-

രൂപയും ബൈൻഡിംഗ് ഓട്സോഴ്സ് ചെയ്യുന്നതിന് 30,000/-

രൂപയും ചേർത്ത് 2,30,000/-

രൂപ പ്രതീക്ഷിത ചെലവു മെമ്പർഷിപ്പിനോടൊത്ത് വിഭാഗം മുഖേന യൂണിവേഴ്സിറ്റി പ്രിൻസിപ്പൽ പുസ്തകങ്ങൾ പ്രിന്റ് ചെയ്തു ലഭ്യമാക്കാവുന്നതാണെന്നും പബ്ലിക്കേഷൻ വിഭാഗം അറിയിച്ചിരുന്നു.

പ്രസ്തുത വിഷയം പരിശോധിച്ച ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ,

പ്രകാശന വിഭാഗം മുഖേന യൂണിവേഴ്സിറ്റി പ്രിൻസിപ്പൽ തമിഴ്-

മലയാളം നിഘണ്ടു അച്ചടിക്കുന്നതിനും, നിഘണ്ടുവിന്റെ ഹാർഡ് കോപ്പി പ്രസിദ്ധീകരണ നടപടിക്രമങ്ങൾ പൂർത്തിയാക്കിയ ശേഷം യൂണിവേഴ്സിറ്റി ലൈബ്രറിയിൽ സൂക്ഷിക്കുന്നതിനും ഉള്ള ഭരണാനുമതി നൽകിക്കൊണ്ട് ഉത്തരവായിരിക്കുന്നു. അതിൻ പ്രകാരം സെക്ഷനിൽ നിന്നും ഉത്തരവ് പുറപ്പെടുവിക്കുകയുണ്ടായി.

കേരള സർവകലാശാല പ്രകാശന വിഭാഗം ഡയറക്ടർ (ഇൻ ചാർജ്)

(48264/Publicatio/2024/UOK

തീയതി 04.10.2024)

എന്ന കത്തിലൂടെ പ്രസ്തുത നിഘണ്ടു അച്ചടിക്കുന്നതിനായി ഹാർഡ് കോപ്പി പരി

ശോധിച്ചതിൽശീർഷകം KERALA UNIVERSITY TAMIL MALAYALAM DICTIONARY എന്നാണുവെച്ചുത്തീർത്തിയിട്ടുള്ളതെന്നും, സാധാരണപ്രകാശനവിഭാഗം പ്രസിദ്ധപ്പെടുത്തുന്ന പുസ്തകങ്ങൾക്ക് Published by, Director, Department of Publications, University of Kerala എന്ന് ടൈറ്റിൽ വേർസോപേജിലാണ് ചേർക്കാറുള്ളതെന്നും, പുസ്തകത്തിന്റെ ശീർഷകത്തിൽ കേരള യൂണിവേഴ്സിറ്റി എന്ന പദം ഉപയോഗപ്പെടുത്തി KERALA UNIVERSITY TAMIL MALAYALAM DICTIONARY എന്ന അച്ചടിക്കാവുന്നതാണോ, അതോ TAMIL MALAYALAM DICTIONARY എന്ന് ശീർഷകമാറ്റി അച്ചടിക്കേണ്ടതുണ്ടോ എന്ന കാര്യത്തിൽ സ്പഷ്ടീകരണം ലഭ്യമാക്കണമെന്നും കത്തിലൂടെ അഭ്യർത്ഥിച്ചിരുന്നു.

(പ്രകാശനവിഭാഗം ഡയറക്ടർ (ഇൻ ചാർജ്))

കത്തിന്റെ അടിസ്ഥാനത്തിൽ പ്രസ്തുത പുസ്തകത്തിന്റെ ശീർഷകത്തിൽ കേരള യൂണിവേഴ്സിറ്റി എന്ന പദം ഉപയോഗപ്പെടുത്തി KERALA UNIVERSITY TAMIL MALAYALAM DICTIONARY എന്ന അച്ചടിക്കണോ, അതോ TAMIL MALAYALAM DICTIONARY

എന്ന് ശീർഷകമാറ്റി അച്ചടിക്കേണ്ടതുണ്ടോ എന്ന വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായ ഡിപ്പാർട്ട്മെന്റ് സ്ട്രാൻഡ് അദർ ഇൻസ്റ്റിട്യൂഷൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommended that the item be referred to the Standing Committee of the Syndicate on Academics and Research.**

(Ad Misc. Section).

The meeting concluded at 12.30 AM

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024, be approved.

**Item No.15.10**

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance- Approval of-reg.**

(Ad.AVI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 24.09.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE HELD ON 24-09-2024**

Date & Time : 24-09-2024, 12.00 p.m

Venue : Syndicate Room, University Buildings

**Members Present**

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Prof. (Dr.) K G Gopchandran (Member, Syndicate)
3. Dr. S Nazeeb (Member, Syndicate)
4. Dr. T R Manoj (Member, Syndicate)
5. Adv. R B Rajeev Kumar (Member, Syndicate)
6. Sri. R Rajesh (Member, Syndicate)
7. Sri. Ajay D N (Member, Syndicate)

**Members Absent**

1. Prof. (Dr.) P M Radhamany (Member, Syndicate)
2. Dr. Shijukhan J S (Member, Syndicate)
3. Dr. S Jayan (Member, Syndicate)

**Item No. 15.10.01      *Fixing of Remuneration to faculties – Residential Workshop and Training Programme – FYUGP – reg:-***

***(Ad. Misc.)***

An amount of Rs.40,00,000/- (Rupees Forty Lakh only) was sanctioned for meeting the expenditure in connection with the conduct of FYUGP Residential Workshop and Training Programmes vide U.O No. Ad.Misc/2776/2024/UOK dated 25.03.2024. It may be noted that although the Syndicate resolved to release an amount of Rs.40,000/- (Rupees Forty Thousand only) as provisional advance to the concerned Chairmen, Boards of Studies for meeting the expenses in connection with the conduct of workshop and the same has been incorporated in the said U.O, it could not be implemented as the said workshop was conducted from 19.03.2024 to 23.03.2024, much before the date of issuance of the U.O.

The Chairmen of various Boards of studies have now submitted bills/ vouchers, TA/ DA bills pertaining to the conduct of workshop from March 19 to March 23, 2024 and scrutiny from April 16 to April 18, 2024. Also the Principals of colleges who had hosted the residential workshop have submitted bills pertaining to food, accommodation and stationeries and requested to reimburse the amount.

Certain discrepancies have been noted on verification of the bills/ vouchers submitted by the Chairmen/ faculties as detailed below:

1. Several faculties who took part in the workshop are ineligible for getting TA/ DA as the distance between their headquarters and destination is less than 8 km. (As per KSR guidelines, if an employee travels 8 km around the headquarters, it is usually not accompanied by fare or any other remuneration or allowance, ie, he is not eligible for TA. Also DA may not be drawn for any day on which a Govt. servant does not reach a point outside a radius of 8 Km from the duty point (ie, the place or office of employment)).
2. As Guest faculties/Contract staff/Faculties of Private colleges are not appointed on scale of pay, they too are not eligible for getting TA/ DA as TA/ DA rates are calculated on the basis of scale of pay of the officers.
3. As the bills pertaining to food, accommodation and stationeries submitted by the hosted colleges are to be processed, the question of payment of DA to the faculties may be looked into.

The Standing Committee of the Syndicate on Finance held on 22/08/2024 considered the following in connection with the processing of bills/vouchers of FYUGP workshop which recommended to invite the Co-ordinator and three Joint Co-ordinators of FYUGP, in this Committee for detailed discussion on the expenditure to be met from the amount sanctioned for the conduct of FYUGP Residential Workshop and Training Programmes, vide U.ONo.Ad.Misc/2776/2024/UOK dated 25.03.2024.

1. To fix the remuneration as Rs.1000/- (Rupees One Thousand only) per day to all the permanent faculties of government and aided colleges who participated in the workshop irrespective of their scale of pay and distance travelled.
2. To fix Rs.3000/- (Rupees Three Thousand only) as honorarium to the Chairmen, Trainers/ Co-ordinators/ Subject Experts.
3. To fix the remuneration of Guest faculties/ Contract Staff/ Private college teachers as Rs.750/- (Rupees Seven Hundred and Fifty only) per day.

The Syndicate at its meeting held on 09/09/2024 vide item No.14.06.04 resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22/08/2024. The Vice Chancellor has accorded sanction to implement the above said resolution of the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding fixing of Remuneration to faculties who attended the Residential Workshop and Training programme of FYUGP is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee held a detailed discussion with the Co-ordinator and Joint Co-ordinators of FYUGP and observed the following:***

- ***Some of the faculties who took part in the training programme are ineligible for getting TA/ DA as the distance between their headquarters and destination is less than 8 km***



- *Subject Coordinators in consultation with the Chairman, Board of Studies had included subject experts / external experts other than the members of the Board of Studies in the 5 day's Residential Workshop for the identification of courses and preparation of syllabus for Four Year UG Programme, on the basis of the resolution of the Syndicate held on 28.11.2023, vide Item no. 06.82 (U.O no. Ac.AV/9967/2023/UOK, dated 11.12.2023)*

*Considering the remarkable outcome achieved by the University and State level appreciation received in the implementation of Four Year UG Programmes in its true spirit through conducting region-wise Workshops and Training programmes, the Committee recommended the following:*

- *to fix the remuneration/ TA/ DA to the faculties who were deputed as Coordinators/ Trainers for the College level Training programme conducted in connection with Four Year UG Programme , as detailed below, based on the distance travelled by the Trainers.*

<i>Distance Travelled</i>	<i>Rate</i>
<i>&lt; 8 kms</i>	<i>Rs.1000/- per day</i>
<i>&gt; 8 kms</i>	<i>Eligible TA/DA as per the rules in KSSSR</i>

- *to fix a consolidated amount assitting fee to the members who have participated in the 5 day's Residential Workshop conducted, as detailed below, irrespective of their scale of pay and distance travelled.*

Category		Rate
Chairmen, BoS		Rs.1000/- per day
Members in the BoS		Rs.1000/- per day
External Experts	For Offline participants	Rs.3000/- per day
	For Online participants	Rs.1000/- per day
Other Subject Experts	Permanent faculties	Rs.1000/- per day
	Guest faculties/ Contract staff/ Private college teachers	Rs.750/- per day

*The Committee further recommended to obtain the Category-wise list of participants in the Workshop from the concerned Chairmen, Board of Studies and place before the Syndicate.*

The meeting came to an end at 1.30 p m.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 24.09.2024, be approved.

**Item No.15.11**      ***Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024 - Consideration of – reg***  
(Ac.BII)

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024 may be seen appended.

In view of the exigency, the committee recommended that the Vice Chancellor permit implementation of the recommendation on item no.A01 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, in exercise of the powers conferred under 10(13) of the Kerala University Act, 1974, & subject to reporting to Syndicate.

The Vice Chancellor, therefore, in exercise of the powers conferred under 10(13) of the Kerala University Act, 1974, & subject to reporting to Syndicate has approved the recommendation in item No: A01 of the Minutes of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024.

As per the orders of the Vice Chancellor, the action taken by the Vice Chancellor in permitting to implement the recommendation in item no: A01 of the Minutes of the Standing Committee of the Syndicate on affiliation of colleges is reported to the Syndicate and the rest of the recommendations made in all items are placed before the Syndicate for consideration and decision.

#### **MINUTES OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES**

Date : 15/10 /2024  
Time : 10.00 a.m.

Venue : PVC's Chamber, University of Kerala

**Members Present**

Sri. R. Rajesh	Member, Syndicate (Convener)	Sd/-
Adv. Muralidharan Pillai G.	Member, Syndicate	Sd/-
Dr. Nazeeb S.	Member, Syndicate	Sd/-
Dr. Shijukhan J. S.	Member, Syndicate	Sd/-
Prof. Manoj V	Member, Syndicate	Sd/-
Dr. Rahim K	Member, Syndicate	Sd/-
Dr. Pramod N	Member, Syndicate	Sd/-
Adv. R. B. Rajeev Kumar	Member, Syndicate	Sd/-
Sri. Ajay D N	Member, Syndicate	Sd/-
Sri. Ahamed Fazil Y.	Member, Syndicate	Sd/-

***Item No.15.11.01 Mar Ivanios College (Autonomous), Thiruvananthapuram - Kerala State Sports Council Admissions under College Sports Academy Scheme – Seeking permission - reg:***

[Ac. D]

The Principal, Mar Ivanios College (Autonomous), Thiruvananthapuram has submitted a request for admitting candidates from the Kerala State Sports Council by creating additional seats (over & above the sanctioned strength) in Four Year Under Graduate Programme for the academic year 2024 – '25.

The Kerala State Sports Council has allotted four basketball players for admission to Four Year Under Graduate Programme under B.Com (Aided Stream) in Mar Ivanios College (Autonomous) for the academic year 2024-2025. Since all the Sports Quota seats have been filled from the sports quota applicants according to the University/College norms, the Principal has requested to admit four candidates from the Kerala State Sports Council by creating additional seats(over &above the sanctioned strength).

The marginal increase in seats for the Programme BCom (Aided) to the institution for the Academic Year 2024-2025 was sanctioned as 10, vide UO No.Ac.D/04/115/2024 dated 17.07.2024 and the sanctioned strength of the Programme is 60.

As per orders of the Vice Chancellor, the request submitted by the Principal, Mar Ivanios College for admitting the four candidates allotted from the Kerala State Sports Council by creating additional seats(over &above the sanctioned strength) to FYUG Programmes is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

***The Committee considered the matter and recommended to permit the college to admit four candidates allotted from the Kerala State Sports Council to FYUGP B. Com.(Aided), by creating supernumerary seats for the academic year 2024-'25.***

***Resolution of the Syndicate***

**RESOLVED**theabove recommendation of the meeting of the Standing Committee of the Syndicate on affiliation of colleges held on 15.10.2024, be approved.

***Item No. 15.11.02 Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala (Un aided) - Request of the Principal for refund of Rs.50,000/- (Fifty thousand rupees only) remitted as administrative fee of B.Sc Physics programme for the academic year 2024-'25 -consideration of- reg***

[ Ac. BII ]

The Principal, Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala vide letter no.SNGCAS/314/2023-24 dated 26.03.2024 and the Secretary, Sree Narayana Trusts vide letter no.2/SNT/3623 dated 22.03.2024 requested for cancellation of B.Sc Physics programme in Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala(Unaided) from the academic year 2024-'25 due to lack of students.

The Syndicate at its meeting held on 09.05.2024 vide item no. 10.92.04 resolved to permit closure of B.Sc Physics programme in Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala from the academic year 2024-'25, as per norms.

Accordingly, the Principal, Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala vide letter no. SNGCAS/410/2024-25 dated 07.08.2024 had remitted the fee of Rs.21,000/- for closure of course and U.O no.7023/2024/UOK dated 16.08.2024 had been issued regarding the closure of B.Sc Physics programme.

Now, the Principal, Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala vide letter no.SNGCAS/411/2024-25 dated 07.08.2024 has requested for refund of Rs.50,000/- (Fifty thousand rupees only) remitted as administrative fee of B.Sc Physics for the academic year 2024-'25.

On verifying the records, it is found that Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala had remitted Rs.4,00,000/- (OP 231053040 dated 12.03.2024) as administrative fee for the academic year 2024-'25 for eight courses including B.Sc Physics (Rs.50,000/- per course) vide letter dated 13.03.2024 .

The learned advise of the Finance Officer had been sought upon the request submitted by the Principal and it is suggested that suitable administrative decision may be taken with regard to adjusting the said amount remitted against the ensuing year's annual administration fees due from the college.

As per the orders of the Vice Chancellor, the request of the Principal, Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala (Unaided) for refund of Rs.50,000/- (Fifty thousand rupees only) remitted as administrative fee of B.Sc Physics programme for the academic year 2024-'25 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

*The Committee considered the matter and recommended to refund the Annual Administration Fee of Rs. 50,000/- remitted by Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala (Unaided) for B.Sc Physics programme for the academic year 2024-'25, as the programme has been discontinued.*

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

***Item No. 15.11.03 Christ Nagar College, Maranalloor – Change of Management & appointment of manager- Consideration of- reg.***

***[ Ac. BII ]***

Fr. Paul Managad CMI, President, Christ Nagar Educational and Charitable Trust vide letter no.CNECT/MC/01/2023 dated 18.12.2023 submitted a request for permitting the management change of Christ Nagar College, Maranalloor from Christ Nagar Educational and Charitable Trust to Christ Nagar Chavara Educational and Charitable Trust.

He had informed that the management of Christ Nagar College is separated from “Christ Nagar Educational and Charitable Trust” and to take over the management of College, a new trust “Christ Nagar Chavara Educational and Charitable Trust” had been formed at Christ Nagar Residence, Maranalloor with registration no.4/2021.

Fr. Paul Mangad CMI submitted copy of the resolution of the meeting of board of members of Christ Nagar Educational and Charitable Trust, Kaudiar dated 01.12.2023 resolved that “the management of Christ Nagar College, Maranalloor be separated from said trust and to be handed over to Christ Nagar Chavara Educational and Charitable Trust, Christ Nagar Residence, Maranalloor which was formed for the purpose of taking over the management of Christ Nagar College, Maranalloor and that the following are board members of the Christ Nagar Chavara Educational and Charitable Trust, Christ Nagar Residence, Maranalloor.

Br. Sojan Cyriac Antony CMI President  
Fr. Bino Xavier CMI Secretary  
Fr. Mathew Puthenpurackal Joseph CMI Treasurer  
Fr. Joseph Vattaprambil CMI Member  
Fr. Xavier Sebastian Ampatt CMI Member  
Fr. Joseph Paul CMI Member  
Fr. Robin Thomas CMI Member

And further resolved that the said members are entitled to act upon the any matters relating to Christ Nagar College, Maranalloor with University of Kerala, Thiruvananthapuram”.

Christ Nagar Chavara Educational and Charitable Trust, Christ Nagar Residence, Maranalloor had also submitted the copy of the resolution of the meeting of board of members the trust dated 04.12.2023 resolved that” Fr.Sojan Cyriac Antony CMI is appointed as the manager of Christ Nagar College, Maranalloor, Thiruvananthapuram. And further resolved that he is hereby authorized to do all such acts and to sign all documents as are necessary relating to Christ Nagar College, Maranalloor with University of Kerala, Thiruvananthapuram”.

Following may be noted in this context:

As per Statute 19(2) chapter 24, “all changes in the membership of the Governibody or the Managing Council, shall forth with be reported to the Syndicate”.

Provisional affiliation was granted to Christ Nagar College, Maranalloor under the management of Christ Nagar Educational and Charitable Trust, Kaudiar during the academic year 2012-'13.

The Government had accorded administrative sanction for the change of management of 'Christ Nagar College, Maranalloor' from 'Christ Nagar Educational and Charitable Trust' to 'Christ Nagar Chavara Educational and Charitable Trust' from the academic year 2024-'25 onwards vide G.O (Rt)No.849/2024/HEDN dated 12.07.2024.

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee of Rs.3,00,000/- +5% as additional resource mobilization towards the change of ownership/management. The educational agency has not remitted the said fee.

Fr.Sojan Cyriac Antony CMI, President, Christ Nagar Chavara Educational & Charitable Trust vide letter no.CNECT/MC/01/2023 dated 07.08.2024 had submitted the documents such as Registration number & details of Christ Nagar Chavara Educational and Charitable Trust, Constitution of new trust & Bye- Law, Possession Certificate and copies of the title deed of the land, Governing Council of Christ Nagar College, Maranalloor and Undertaking from the new Manger that fresh Financial Guarantee will be submitted and new Land Agreement will be executed.

As per the orders of the Vice Chancellor , the matter regarding the change of Management of Christ Nagar College, Maranalloor from Christ Nagar Educational and Charitable Trust to Christ Nagar Chavara Educational and Charitable Trust and appointment of Fr.Sojan Cyriac Antony CMI as the manager of the college is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

*The Committee considered the matter and recommended to permit the change of Management of Christ Nagar College, Maranalloor, from Christ Nagar Educational and Charitable Trust to Christ Nagar Chavara Educational and Charitable Trust and the appointment of Fr. Sojan Cyriac Antony CMI, as the new Manager of the college be reported to the Syndicate.*

*Further, recommended to direct the educational agency concerned to remit the prescribed fees for change of Management, execute new land agreement and submit Financial Guarantee.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No. 15.11.04      Mater Dei CMI College, Enathu, Adoor(Unaided) -Request for closure of College and courses – Consideration of – Reg.**

**[Ac. BII]**

The Manager, Mater Dei CMI College of Arts & Science, Enathu vide letter no. MDC/2.006/2024-25 dated 27.08.2024 requested,

- i) to close the college for the academic year 2024-'25.
- ii) to remove the college from admission portal for the academic year 2024-'25.
- iii) to cancel the existing courses - B.Com Commerce with Computer Application, B.Com Commerce & Tax Procedure & Practice, B.Com Accounting with Finance and B.Sc Psychology
- iv) to adjust the remitted administrative fee of Rs.2,00,000/- (OP 231061056 dated 26.03.2024) for the academic year 2024-'25 towards the college closure fee.

The Manager, Mater Dei CMI College of Arts & Science, Enathu has informed that “due to

insufficient student strength, the college has decided to close its operations. Despite our best efforts, we only have 54 students enrolled in the second and third years across three departments.

Given this situation, the management has decided that after the completion of the courses for the 2023 admission batch in March 2026, the college will be permanently closed.

We are committed to providing the necessary support to our current students to ensure a smooth transition and completion of their courses by March 2026.”

Mater Dei CMI College of Arts & Science, Enathu had been affiliated to University of Kerala from the year 2014, offering the following courses.

B.Com- Commerce with Computer Application  
B.Com Commerce & Tax Procedure & Practice  
BA English Language and Literature  
BBA  
B.Com Accounting with Finance  
B.Sc Psychology.

It may be noted that BBA programme was discontinued from the academic year 2022-'23 vide U.O no.8853/2023/UOK dated 26.10.2023 and BA English Language and Literature programme was discontinued from the academic year 2023-'24 vide U.O No.408/2024/UOK dated 11.01.2024.

Now, the college has been offering the following courses.

B.Com Commerce with Computer Application  
B.Com Commerce & Tax Procedure & Practice  
B.Com Accounting with Finance and  
B.Sc Psychology

According to Statute 15 (b), Chapter 24 of Kerala University First Statute, 1977, 'No course of study shall be abolished in any College without the prior approval of the Syndicate.'

Also, an amount of Rs 2,00,000/- has to be remitted by the educational agency towards closure of college as prescribed by the University vide U.ONo.Ac.B/03/2014-15 dated 31.12.2015 along with 5% of the said fee towards Resource Mobilization as prescribed vide U.O No.Ad.A5.03/9871/2019 dated 01.04.2019, amounting to Rs 2,10,000/-(Rupees Two lakhs Ten Thousand only).

The Manager, Mater Dei CMI College of Arts & Science, Enathu has also requested to adjust the remitted administrative fee of Rs.2,00,000/- (OP 231061056 dated 26.03.2024) for the academic year 2024-'25 towards the college closure fee.

On verifying the records, it is found that Mater Dei CMI College of Arts & Science, Enathu had remitted Rs.2,00,000/- (OP 231061056 dated 26.03.2024) as administrative fee for the academic year 2024-'25.

As per the orders of the Vice-Chancellor, the request of the Manager, Mater Dei CMI College of Arts & Science, Enathu for the progressive closure of the college is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

***The Committee considered the matter and recommended to permit the closure of the college from 2026-'27 academic year, i.e., after the passing out of students admitted to the various programmes in the college during the academic year 2023-'24.***

***Further recommended to reject the request to adjust the fee prescribed for closure of the college from the Annual Administration Fee remitted for the academic year 2024-25.***

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

***Item No. 15.11.05 Applications for Affiliation of new Courses for the Academic Year 2025- '26 in Affiliated Government Colleges -reg.***

***[Ac. BII]***

The University had invited applications for starting New Colleges, New UG Courses, New PG Courses and for Permanent Enhancement of Seats in existing programmes /Additional Batches of existing programmes vide notification dated 06.08.2023. Accordingly, applications for affiliation of new courses in affiliated Government colleges for the academic year 2025-'26 were submitted by the Educational Agencies of **five government colleges** within the statutorily prescribed date of 31<sup>st</sup>



August, 2024.

The details of applications is as follows:

<b>GOVERNMENT ARTS AND SCIENCE COLLEGES</b>					
<b>Sl. No.</b>	<b>Application Numbers</b>	<b>College</b>	<b>Subjects Opted</b>	<b>Electives/ Subsidiary Combination Papers opted</b>	
1	U2417	Government Arts & Science College, Ambalapuzha, Alappuzha	UG	BSc - Computer Science (Honors/Research)	COMPUTER SCIENCE, MATHEMATICS
2	U2436	Govt. College for Women, Thiruvananthapuram	UG	• BSc - Microbiology (Honors/ Research)	
	<b>P2418</b>		PG	• MSc Bio Chemistry	• biochemistry
3	U2435	Govt. College, Attingal, Thiruvananthapuram	UG	BSc - Physics (Honors/ Research)	• Chemistry & Mathematics
4	U2431	MalayinkeezuMadhavakaviSmaraka	UG	• BSc Artificial Intelligence with Physics	• MACHINE LEARNING
	<b>P2419</b>	Government Arts and Science College, Thiruvananthapuram	PG	• MA New Media and literary studies. • MSc MATHEMATICS WITH SPECIALISATION IN FINANCE AND COMPUTATION	• new media and literary studies • computational finance
5	U2424	Govt. College, Nedumangad, Thiruvananthapuram	UG	• BSc - Computer Science (Honours/ Research) • BSc-Geology (Honours/ Research)	• machine learning/data science • mathematics

With regard to affiliation of New Courses, the following Statutory provisions may be noted.

- Statute 6(1) in Chapter 24 of KUFS 1977 provides that, “all applications seeking affiliation shall be considered by the Syndicate not later than the 31st December preceding the academic year during which the colleges or courses are proposed to be started”.
- Statute 7 in Chapter 24 of KUFS 1977 provides that “the Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.”
- Statute 8 in Chapter 24 of KUFS 1977 provides that “If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.”

Accordingly as per Statute 6(1) in Chapter 24 of KUFS 1977 and as per the orders of the Vice Chancellor, the applications for affiliation of new programmes in Affiliated Government Colleges received for the year 2025-26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

*The Committee considered the applications and recommended to entrust Sri. R. Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute teams for Local Enquiry in the applicant colleges as per Statute 8 in Chapter 24 of the Kerala University First Statutes, 1977.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**FURTHER RESOLVED** to approve the inspection team for the Local Enquiry in the applicant colleges, (List appended) submitted by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No. 15.11.06 Applications for Affiliation of New Courses for the Academic Year 2025 - '26 in Affiliated Aided Colleges -reg.**

**[Ac.BII]**

The University had invited applications for starting New Colleges, New UG Courses, New PG Courses and for Permanent Enhancement of Seats in existing programmes /Additional Batches of existing programmes vide notification dated 06.08.2024. Accordingly, applications for affiliation of new programmes in affiliated Aided colleges for the academic year 2025-'26 were submitted by the Educational Agencies of **fifteen** affiliated aided colleges within the statutorily prescribed date of 31<sup>st</sup> August, 2024.

The details of applications are as follows:

<b>AIDED ARTS AND SCIENCE COLLEGES</b>					
<b>Sl. No.</b>	<b>Application Numbers</b>	<b>College</b>	<b>Subjects Opted</b>		<b>Electives/Subsidiary Combination Papers opted</b>
1	U2412	All Saints' College, Thiruvananthapuram		<b>BSc -Psychology (Honours/Research)</b> <b>BSc - Computer Science (Honours/Research)</b>	
2	U2429	Mannaniya College of Arts & Science, Thiruvananthapuram		<b>BA - English (Honours/Research)</b> <b>BCA</b>	<b>Economics, Political science, mathematics, statistics</b>
3	U2430	Sri Sathya Sai Arts & Science College, Thiruvananthapuram	UG	<b>BA - Hindi (Honours/Research)</b> <b>BSc - Psychology (Honours/Research)</b> <b>BSW - Bachelor of Social Work (Honours/Research)</b> <b>BBA - (Honours/Research)</b>	<b>INDIAN CULTURE AND CORRESPONDENCE</b> <b>ZOOLOGY AND STATISTICS</b> <b>PSYCHOLOGY AND SOCIOLOGY</b> <b>BUSINESS REGULATORY FRAMEWORK AND BUSINESS STATISTICS</b>
	<b>P2416</b>		PG	<b>MA MALAYALAM WITH MEDIA STUDIES</b> <b>MA English</b> <b>MCom</b>	
4	<b>P2415</b>	St.Xavier's College, Thiruvananthapuram	PG	<b>MA English</b>	
5	U2415	<b>Mar Theophilus Training College, Thiruvananthapuram</b>	UG	<b>Integrated B.Ed</b>	<b>ADVANCED EDUCATIONAL PHILOSOPHY,</b> <b>ADVANCED EDUCATIONAL PSYCHOLOGY,</b> <b>ADVANCED EDUCATIONAL TECHNOLOGY AND GUIDANCE AND COUNSELLING AND</b>

					EDUCATIONAL ADMINISTRATION AS ELECTIVES
6	U2427	Ayyankali Memorial Arts and Science College, Kollam	UG	<b>BA - Sociology (Honours/ Research)</b>	
	<b>P2414</b>		PG	<b>MCom Finance &amp; Accounting</b>	
7	U2428	St. John's College, Kollam	UG	<b>BCom - Logistics and Supply Chain Management (Honours/ Research)</b>	
	<b>P2411</b>		PG	<b>M.Com</b>	
8	<b>P2408</b>	SN College, Chathanur, Kollam	PG	<b>MA History</b>	<b>First Sem- Elective Hy 214 B -Ancient Greece and Rome; second Sem- Hy 224A- Gender History Special Reference to India; third Sem HY 234 A-Modern Revolution English America French; Fourth Sem Hy 244 A - Environmental History of India</b>
9	U2421	St. Cyril's College, Pathanamthitta	UG	<b>BSc - Physics (Honours/ Research)</b>	<b>CHEMISTRY</b>
10	U2422	Christian College,Chengannur, Alappuzha		<b>BSc - Botany and Biotechnology (Honours/ Research) BSc - Organic and Pharmaceutical Chemistry</b>	<b>BOTANY ANDBIOTECHNOLOGY (Major)biochemistry (minor) GY -</b>
	<b>P2420</b>			<b>MA History</b>	<b>Archeology and Museology</b>
11	U2418	MSM (Milad – E - Sherief Memorial) College, Alappuzha	UG	<b>BA - Sanskrit (Honours/ Research)</b>	<b>Sanskrit</b>
	<b>P2407</b>		PG	<b>MA Economics (Behavioral Economics and Data Science)</b>	
12	U2420	St. Joseph's College for Women, Alappuzha		<b>BSc - Psychology (Honours/ Research) BA - Economics (Honours/ Research) BCom - Business Information Systems (Honours/ Research)</b>	<b>Major courses PSYCHOLOGY, minor i and minor ii courses Major courses ECONOMICS, minor i and minor ii courses Major courses business information system, minor i and minor ii courses</b>
13	<b>P2401</b>	Bishop Moore College, Alappuzha	PG	<b>M. Com</b>	<b>Elective: finance</b>
14	<b>P2405</b>	SN College, Cheriyannad, Neduvaramcode P.O, Alappuzha	PG	<b>MCom Finance &amp; Accounting</b>	<b>ELECTIVE - FINANCE</b>
15	<b>P2413</b>	SN College, S.N. Puram P.O, Alappuzha	PG	<b>MCom Finance &amp; Accounting MA Political Science</b>	

With regard to application for affiliation of New Courses, the following Statutory provisions may be noted.

Statute 1 in Chapter 24 of KUFS 1977 provides that “applications for affiliation of a College



or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31st of August preceding the academic year in which the courses are proposed to be started.”(ie. Before 31.08.2018 in the case of applications for the year 2019-20).

Statute 6(1) in Chapter 24 of KUFS 1977 provides that, “all applications seeking affiliation shall be considered by the Syndicate not later than the 31st December preceding the academic year during which the colleges or courses are proposed to be started”.

Statute 7 in Chapter 24 of KUFS 1977 provides that “the Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.”

Statute 8 in Chapter 24 of KUFS 1977 provides that “If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.”

Accordingly as per Statute 6(1) in Chapter 24 of KUFS 1977 and as per the orders of the Vice Chancellor, the applications for affiliation of new programmes in Affiliated Aided Colleges received for the year 2025-26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

***The Committee considered the applications and recommended to entrust Sri. R. Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute teams for Local Enquiry in the applicant colleges as per Statute 8 in Chapter 24 of the Kerala University First Statutes, 1977.***

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**FURTHER RESOLVED** to approve the inspection team for the Local Enquiry in the applicant colleges (List appended), submitted by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges.

***Item No. 15.11.07 Applications for Affiliation of New Courses/permanent enhancement for the Academic Year 2025- '26 in Affiliated Autonomous Colleges -reg.***

**[ Ac. BII ]**

The University had invited applications for starting New Colleges, New UG Courses, New PG Courses and for Permanent Enhancement of Seats in existing programmes/Additional Batches of existing programmes vide notification dated 06.08.2023. Accordingly applications for affiliation of new courses// permanent enhancement of seats in autonomous colleges for the academic year 2025-26 were submitted by the Educational Agencies of **two autonomous colleges** within the statutorily prescribed date of 31st August, 2024.

The details of applications is as follows:

<b>AUTONOMOUS ARTS &amp; SCIENCE COLLEGES – NEW COURSE</b>				
<b>Sl. No</b>	<b>Application Numbers</b>	<b>College</b>	<b>Subjects Opted</b>	<b>Electives/Subsidiary Combination Papers opted</b>
1	U2419	Mar Ivanios College, Nalanchira, Thiruvananthapuram	BSc Nutrition and Dietetics	
	<b>P2410</b>		MA Mass Communication (Digital and Visual Media)	
<b>AUTONOMOUS ARTS &amp; SCIENCE COLLEGES – SEAT ENHANCEMENT</b>				
<b>Sl. No</b>	<b>Application Numbers</b>	<b>College</b>	<b>Subjects Opted</b>	

2	I2406	Loyola College of Social Sciences, Thiruvananthapuram	M.Sc. Counseling Psychology	From 12 seats to 20
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With regard to affiliation of New Courses, the following Statutory provisions may be noted.

Statute 6(1) in Chapter 24 of KUFS 1977 provides that, “all applications seeking affiliation shall be considered by the Syndicate not later than the 31st December preceding the academic year during which the colleges or courses are proposed to be started”.

Statute 7 in Chapter 24 of KUFS 1977 provides that “the Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.”

Statute 8 in Chapter 24 of KUFS 1977 provides that “If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.”

Accordingly as per Statute 6(1) in chapter 24 of KUFS 1977 and as per the orders of the Vice Chancellor, the applications for affiliation of new programmes /permanent enhancement of seats in Affiliated Autonomous Colleges received for the year 2025-26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

*The Committee considered the applications and recommended to entrust Sri. R. Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute teams for Local Enquiry in the applicant colleges as per Statute 8 in Chapter 24 of the Kerala University First Statutes, 1977.*

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**FURTHER RESOLVED** to approve the inspection team for the Local Enquiry in the applicant colleges (List appended), submitted by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges.

***Item No. 15.11.08 Applications for Affiliation of New Courses/Permanent Enhancement of seats for the Academic Year 2025- '26 in Affiliated Unaided Colleges - reg. [Ac. BII]***

The University had invited applications for starting New Colleges, New UG Courses, New PG Courses and for Permanent Enhancement of Seats in existing programmes /Additional Batches of existing programmes vide notification dated 06.08.2023. Accordingly, applications for affiliation of new courses/additional batch/ permanent enhancement of seats in affiliated Unaided colleges for the academic year 2025-'26 were submitted by the Educational Agencies of **twenty three affiliated unaided colleges** within the statutorily prescribed date of 31st August, 2024.

The details of applications is as follows:

UNAIDED ARTS AND SCIENCE COLLEGES – NEW COURSES					
Sl. No.	Application Numbers	College	Subjects Opted		Electives/Subsidiary Combination Papers opted
1	U2401	Christ Nagar College, Thiruvananthapuram.	UG	BSW - Bachelor of Social Work (Honours/Research)	PSYCHOLOGY AND SOCIOLOGY
2	U2414	Gregorian College of Advanced Studies, Thiruvananthapuram.	UG	BBA – (Honours/ Research) BCA - Computer Applications (Honours/	HR HR

				Research)	
3	U2405	KTCT College of Arts & Science, Thiruvananthapuram.	UG	BCA	
4	U2408	MGM College of Arts & Science, Thiruvananthapuram	UG	BCom - Finance (Honours/Research)	income tax /strategic management
5	U2425	Najeeth Royal College of Arts and Science, Thiruvananthapuram		BCom - Accounts and Data Science (Honours/Research) BSW BSc - Psychology (Honours/ Research)	artificial intelligence medical and psychiatry mental health
6	<b>P2409</b>	R. Parameswaran Pillai Memorial Arts and Science College, Thiruvananthapuram		MSc Computer Science MCom Finance & Accounting	
7	<b>P2406</b>	Saraswathi College of Arts and Science, Thiruvananthapuram		MBA	
	<b>I2405</b>			BSc - Psychology (Honours/Research)	Additional Batch
8	U2410	Member Sree Narayana Pillai Institute of Management & Technology, Kollam		BCA - Computer Applications (Honours/Research) Integrated B.Ed	ENGLISH
9	U2402	NSS Arts and Science College, Kollam		BSW - Bachelor of Social Work (Honours/Research)	
10	U2409	Sree Narayana Guru College of Advanced Studies, Punalur, Kollam		BCA - Computer Applications (Honours/Research)	
11	<b>I2404</b>	Mar Thoma College of Science & Technology, Kollam		BCA - Computer Applications (Honours/Research)	Seat increase
				BBA - (Honours/Research)	Seat increase
12	U2416	College of Applied Science, Kalanjoor, Pathanamthitta		BBA - (Honours/Research)	Statistics for business decision, business regulatory framework
13	U2413	Mar Chrysostom College, Adoor, Pathanamthitta.		BCom - Accounts and Data Science (Honours/Research)	As per the existing syllabus of the University
14	U2426	KVM College of Arts & Science, Alappuzha		BCom - Accounts and Data Science (Honours/Research) Integrated B.Ed	
	<b>P2417</b>			Integrated MBA Programme (5 Year)	
15	U2407	Michaels Institute of Management and Technology, Cherthala, Alappuzha		BBA - (Honours/Research)	Operations and logistics
16	U2404	Naipunnya School of Management, Cherthala, Alappuzha.		BSW - Bachelor of Social Work (Honours/Research) Bachelor of Tourism and Travel Management (BTM)	
17	U2403	SDV College of Arts & Applied Science, Alappuzha		BCA - Computer Applications (Honours/Research)	Data science fundamentals, introduction to artificial intelligence ,

					python for data analytics, knowledge representation and intelligent agency, data mining concepts and techniques, artificial neural networks, data analytics with r, deep learning
18	<b>P2404</b>	College of Applied Science, Mavelikkara, Alappuzha		MBA MCA	security analysis and portfolio management, talent management, consumer behavior software testing, cloud computing, functional programming
19	<b>P2402</b>	Mar Gregorios College of Arts & Science, Punnappra, Alappuzha		M.Sc. Counselling Psychology	SEMESTER 1 CP 511 TO CP 515, SEMESTER 2 CP 521 TO CP 526 SEMSTER 3 CP 531 TO CP 536 SEMESTER 4 CP 541 TO CP 546
	<b>I2403</b>			BSc – Psychology (Honours/Research) BCom - Logistics and Supply Chain Management (Honours/Research)	Additional Batch  Additional Batch
20	<b>I2409</b>	Sree Narayana Guru Memorial Arts & Science College, Alappuzha		BCA - Computer Applications (Honours/Research)	Additional Batch

<b>UNAIDED LAW COLLEGES</b>				
21	U2434	Divine Law College, Pathanapuram, Kollam	Unitary 3 Year Degree Course in Law BSc IT LLB (Integrated 5 Years)	
22	U2423	Guru Nithya Chaithanya Yathi College of Law, Alappuzha	Unitary 3 Year Degree Course in Law	
<b>UNAIDED MBA COLLEGE</b>				
23	U2406	G.Karunakaran Memorial Co-Operative College of Management	BBA (Honours/Research)  BCA	HR, MARKETING, FINANCE, OPERATIONS, TOURISM, LOGISTICS COMPUTER APPLICATION

With regard to affiliation of New Courses, the following Statutory provisions may be noted.

Statute 6(1) in Chapter 24 of KUFS 1977 provides that, “all applications seeking affiliation shall be considered by the Syndicate not later than the 31st December preceding the academic year during which the colleges or courses are proposed to be started”.

Statute 7 in Chapter 24 of KUFS 1977 provides that “the Syndicate may call for any further

information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.”

Statute 8 in Chapter 24 of KUFS 1977 provides that “If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.”

Accordingly as per Statute 6(1) in Chapter 24 of KUFS 1977 and as per the orders of the Vice Chancellor, the applications for affiliation of new courses/permanent enhancement of seats/additional batches in Affiliated Unaided Colleges received for the year 2025-26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

***The Committee considered the applications and recommended to entrust Sri. R. Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute teams for Local Enquiry in the applicant colleges as per Statute 8 in Chapter 24 of the Kerala University First Statutes, 1977.***

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**FURTHER RESOLVED** to approve the inspection team for the Local Enquiry in the applicant colleges (List appended), submitted by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges.

***Item No. 15.11.09      Application for affiliation of new Aided arts & science college for the academic year 2025-26 – Proposed BSD Arts and Science College (application no.C2414)-Consideration of – reg.***

***[Ac. BII]***

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2025–26 vide notification no.29536/Ac.B II/2024/UOK dated 06.08.2024. Accordingly, the Chairman, BSD Educational Society, Avikuzhi, Olathanni, Neyyatinkara, Thiruvananthapuram had submitted application no.C2414 for affiliation of the new Aided Arts & Science College for the academic year 2025-26 viz., Proposed BSD Arts and Science College, Thiruvananthapuram (aided).

It may be noted that for the starting of new colleges, the Educational agencies shall have undisputed ownership and possession of land [dry land] as a single plot. The extend land required for the establishment of new Arts and science Colleges is 202.34 Ares (5 acres).

The applicant has to submit required land documents and copy of the title deeds along with the application. The same has to be verified by the Estate Officer. Then as per the Syndicate resolution taken at its meeting held on 17/07/2020 all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny by Legal Adviser.

On preliminary verification it is found that the applicant has not submitted any of the requisite documents along with the application, Applicant has stated that he will produce all the documents as and when instructed.

Hence the Estate Officer cannot verify the title/ownership, nature of land. Also whether any encumbrance is existing on the land cannot be found. The applicant has been intimated that the processing of the application cannot be done without submitting the requisite land documents and to produce all the document at the earliest.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31<sup>st</sup>December, preceding the academic year during which the courses are proposed to be started”.

The Vice Chancellor has ordered to place the application to the Syndicate through the Standing Committee of the Syndicate on Affiliation of Colleges.



Accordingly, the application for affiliation of new aided arts & science college for the academic year 2025-'26 (application no.C2414) submitted by the Chairman, BSD Educational Society, Avikuzhi, Olathanni, Neyyatinkara, Thiruvananthapuram viz., Proposed BSD Arts And Science College, Thiruvananthapuram (Aided) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation on considering the application.

*The Committee considered the matter and recommended to summarily reject the application submitted by the Chairman, BSD Educational Society, Avikuzhi, Olathanni, Neyyatinkara, Thiruvananthapuram, as the applicant has not submitted any of the requested land documents prescribed in the guidelines 29536/Ac. BII/2024/UOK/Guidelines dated 06.08.2024.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No. 15.11.10**      *Application for affiliation of new unaided Arts & Science college for the academic year 2025-26 – proposed Concordia College of Arts & Science, Peroorkada (Application No.C2401)- consideration of – reg.*

**[Ac. BII]**

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2025-'26 vide notification no.29536/Ac.B II/2024/UOK dated 06.08.2024. Accordingly Prof.Dr.Laladhas K.P., Corporate Manager, Lutheran Schools has submitted application no.C2401 for affiliation of new unaided arts & science college for the academic year 2025-'26 on behalf of India Evangelical Lutheran Church (IELC) viz., Concordia College of Arts & Science (UNAIDED), Peroorkada.

It may be noted that for the starting of new colleges, the Educational agencies shall have undisputed ownership and possession of land [dry land] as a single plot. The extend land required for the establishment of new Arts and science Colleges is 202.34 Ares (5 acres).

On preliminary verification the applicant has submitted the required land documents and copies of title deeds along with the application. The same has to be verified in detail by the Estate Officer. Also the Syndicate at its meeting held on 17/07/2020 resolved that all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny. Hence the next procedure for processing the application is verification by the Estate Officer and Legal Scrutiny by the Legal Adviser.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

The Vice Chancellor has ordered to place the application to the Syndicate through the Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly, the application for affiliation of new unaided arts & science college for the academic year 2025-'26 (application no.C2401) submitted by Prof.Dr.Laladhas K.P. on behalf of India Evangelical Lutheran Church (IELC) viz., Proposed Concordia College of Arts & Science (UNAIDED), Peroorkada is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation on considering the application.

*The Committee considered the application and recommended to forward the land documents submitted along with the application to the Estate Officer for furnishing the land verification report and then to the Legal Adviser for legal scrutiny.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No. 15.11.11**      *Application for affiliation of new aided Arts & Science college for the academic year 2025-26 – Proposed KVVS College of Arts and Science, Paruthiyara, Veliyam (AIDED)(Application No.C2409)- consideration of – reg.*

**[Ac.BII]**

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2025-'26 vide notification no.29536/Ac.B II/2024/UOK dated 06.08.2024. Accordingly, S.Kuttappan Chettiar, Secretary, Vanika Vaisya Educational and Employment Trust had submitted application no.C2409 for affiliation of the new Aided Arts & Science College for the academic year 2025-26 viz., Proposed KVVVS College of Arts and Science, Paruthiyara, Veliyam (AIDED).

It may be noted that for the starting of new colleges, the Educational agencies shall have undisputed ownership and possession of land [dry land] as a single plot. The extend of land required for the establishment of new Arts and science Colleges is 202.34 Ares (5 acres).

The applicant has submitted the required land documents and copies of title deeds along with the application. The same has to be verified in detail by the Estate Officer. Also the Syndicate at its meeting held on 17/07/2020 resolved that all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny. Hence the next procedure for processing the application is verification by the Estate Officer and Legal Scrutiny by the Legal Adviser.

On preliminary verification it is found that the land ear marked for the proposed new college is same as their previous applications. It may be noted that there is a excess land recovery case is pending before the Taluk Land Board in respect of the land. The previous application was rejected by the Syndicate held on 14.08.2023 due non submission of final orders in the land ceiling case pending before the Taluk Land Board. Even now the applicant didn't submit any orders finalizing the proceedings of the land ceiling case pending before the Taluk Land Board.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

The Vice Chancellor has ordered to place the application to the Syndicate through the Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly the application for affiliation of new aided arts & science college for the academic year 2025-'26 (application no.C2409) submitted by S.Kuttappan Chettiar, Secretary, Vanika Vaisya Educational and Employment Trust viz., Proposed KVVVS College of Arts and Science, Paruthiyara, Veliyam (AIDED) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation on considering the application.

***The Committee considered the application and recommended to forward the land documents submitted along with the application to the Estate Officer for furnishing the land verification report and then to the Legal Adviser for legal scrutiny.***

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

***Item No. 15.11.12      Application for affiliation of new unaided Arts & Science college for the academic year 2025-26 – proposed KNMS Arts and Science College, Vellarada (Application No.C2405)-Consideration of – reg.***

***[ Ac. BIII]***

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2025-'26 vide notification no.29536/Ac.B.II/2024/UOK dated 06.08.2024.

Accordingly J.Lawrence, President, Kerala Nadar Mahajana Sangham 5/64 has submitted application no.C2405 for affiliation of new unaided arts & science college for the academic year 2025-'26 viz., Proposed KNMS Arts and Science College, Vellarada(UNAIDED).

It may be noted that for the starting of new colleges, the Educational agencies shall have undisputed ownership and possession of land [dry land] as a single plot. The extend land required for the establishment of new Arts and science Colleges is 202.34 Ares (5 acres).

On preliminary verification the applicant has submitted the required land documents and copies of title deeds along with the application. The same has to be verified in detail by the Estate Officer. Also the Syndicate at its meeting held on 17/07/2020 resolved that all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be

subject to Legal scrutiny. Hence the next procedure for processing the application is verification by the Estate Officer and Legal Scrutiny by the Legal Adviser.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.

The Vice Chancellor has ordered to place the application to the Syndicate through the Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly, the application for affiliation of new unaided arts & science college for the academic year 2025-'26 (application no.C2405) submitted by J.Lawrence, President, Kerala Nadar Mahajana Sangham 5/64 viz., KNMS Arts and Science College, Vellarada (UNAIDED) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation on considering the application.

*The Committee considered the application and recommended to forward the land documents submitted along with the application to the Estate Officer for furnishing the land verification report and then to the Legal Adviser for legal scrutiny.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No. 15.11.13      *Application for affiliation of new unaided law college for the academic year 2025-26 – proposed Mount Carmel Law College and Research Institute, Kazhakootam (Application No.C2413)- consideration of – reg.***

**[Ac. BII]**

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2025-'26 vide notification no.29536/Ac.B.II/2024/UOK dated 06.08.2024. Accordingly, Fr.TonyMuthappan, Provincial, South Kerala Province OCD has submitted application no. C2413 for affiliation of new unaided law college for the academic year 2025-'26 viz., Proposed Mount Carmel Law College and Research Institute (UNAIDED), Kazhakootam.

It may be noted that for the starting of new colleges, the Educational agencies shall have undisputed ownership and possession of land [dry land] as a single plot. The extend of land required for the establishment of new law Colleges on rural area is 202.34 Ares (5 acres).

The applicant has to submit required land documents and copy of the title deeds along with the application. The same has to be verified by the Estate Officer. Then as per the Syndicate resolution taken at its meeting held on 17/07/2020 all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny by Legal Adviser.

On preliminary verification it is found that the applicant has not submitted the following documents along with the application,

- 1) The Combined Sketch of the area earmarked for new college,
- 2) Certified Copy of Basic Tax Register,
- 3) Site plan
- 4) Bank statements not submitted along with the application.

5) Also there is discrepancy in the survey number mentioned in the non-encumbrance certificate submitted.

With out above documents the Estate Officer cannot verify whether the land is situated jointly or whether the earmarked area is dry land. Also whether any encumbrance is existing on the land. The applicant has been intimated that the processing of the application cannot be done without submitting the requisite land documents.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.

The Vice Chancellor has ordered to place the application to the Syndicate through the



Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly, the application for affiliation of new unaided law college for the academic year 2025-'26 (application no.C2413) submitted by Fr.TonyMuthappan Provincial, South Kerala Province OCD viz., Proposed Mount Carmel Law College and Research Institute (UNAIDED), Kazhakootam is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation on considering the application.

*The Committee considered the application and recommended to forward the land documents submitted along with the application to the Estate Officer for furnishing the land verification report and then to the Legal Adviser for legal scrutiny.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No. 15.11.14**      *Application for affiliation of new aided Arts & Science college for the academic year 2025-26 – proposed Veerasaiva Institute of Arts & Science (Application No.C2408)- Consideration of – reg.*

[Ac. BII]

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2025-'26 vide notification no.29536/Ac.B II/2024/UOK dated 06.08.2024. Accordingly T.P.Kunjumon, Chairman, Veerasaiva Educational & Empowerment Trust has submitted application no.C2408 for affiliation of new aided arts & science college for the academic year 2025-'26 viz., Proposed Veerasaiva Institute of Arts & Science.

It may be noted that for the starting of new colleges, the Educational agencies shall have undisputed ownership and possession of land [dry land] as a single plot. The extend land required for the establishment of new Arts and science Colleges is 202.34 Ares (5 acres).

On preliminary verification the applicant has submitted the required land documents and copies of title deeds along with the application. The same has to be verified in detail by the Estate Officer. Also the Syndicate at its meeting held on 17/07/2020 resolved that all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny. Hence the next procedure for processing the application is verification by the Estate Officer and Legal Scrutiny by the Legal Adviser.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

The Vice Chancellor has ordered to place the application to the Syndicate through the Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly the application for affiliation of new aided arts & science college for the academic year 2025-'26 (application no.C2408) submitted by T.P.Kunjumon, Chairman, Veerasaiva Educational & Empowerment Trust viz., Proposed Veerasaiva Institute of Arts & Science, Kaithaparambu P.O., Enathu is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation on considering the application.

*The Committee considered the application and recommended to forward the land documents submitted along with the application to the Estate Officer for furnishing the land verification report and then to the Legal Adviser for legal scrutiny.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No. 15.11.15**      *Application for affiliation of new unaided Performing Arts college for the academic year 2025-26 – Proposed Visva Bharati College, Kottarakkara (Application No.C2415)- consideration of – reg.*

[Ac. BII]

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2025-'26 vide notification no.29536/Ac.B II/2024/UOK dated 06.08.2024.

Accordingly Juno Sadasivan, Chairman, Rabindranath Tagore Education Trust, Kollam has submitted application no.C2415 for affiliation of new unaided performing arts college for the academic year 2025-'26 viz., Visva Bharati College, Eruthanamkadu, Kaithacde, Pavithrsweswaram, Kottarakkara.

It may be noted that for the starting of new colleges, the Educational agencies shall have undisputed ownership and possession of land [dry land] as a single plot. The extend land required for the establishment of new Arts and Science Colleges is 202.34 Ares (5 acres).

On preliminary verification the applicant has submitted the required land documents and copies of title deeds along with the application. The same has to be verified in detail by the Estate Officer. Also the Syndicate at its meeting held on 17/07/2020 resolved that all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny. Hence the next procedure for processing the application is verification by the Estate Officer and Legal Scrutiny by the Legal Adviser.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

The Vice Chancellor has ordered to place the application to the Syndicate through the Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly, the application for affiliation of new unaided performing arts college for the academic year 2025-'26 (application no.C2415) submitted by Juno Sadasivan, Chairman, Rabindranath Tagore Education Trust viz., Proposed Visva Bharati College, Eruthanamkadu, Kaithacde, Pavithrsweswaram, Kottarakkara is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation on considering the application.

***The Committee considered the application and recommended to forward the land documents submitted along with the application to the Estate Officer for furnishing the land verification report and then to the Legal Adviser for legal scrutiny.***

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

***Item No.15.11.16      Application for affiliation of new unaided MBA college for the academic year 2025-26 – proposed Wellspring Institute of Management, Punalur (Application No.C2404)- Consideration of – reg.***

***[Ac. BII]***

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2025-'26 vide notification no.29536/Ac.B II/2024/UOK dated 06.08.2024. Accordingly Dr.Saifudeen T., Chairman, Bharath Group of Hospitals & Institutions has submitted application no.C2404 for affiliation of new unaided MBA college for the academic year 2025-'26 viz., Wellspring Institute of Management (UNAIDED), Nellipally, Punalur.

It may be noted that for the starting of new colleges, the Educational agencies shall have undisputed ownership and possession of land [dry land] as a single plot. The extend of land required for the establishment of new MBA Colleges on rural area is 40.46 Ares (1 acres).

The applicant has to submit required land documents and copy of the title deeds along with the application. The same has to be verified by the Estate Officer. Then as per the Syndicate resolution taken at its meeting held on 17/07/2020 all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny by Legal Adviser.

On preliminary verification it is found that the applicant has not submitted any of the requisite documents along with the application.

Hence the Estate Officer cannot verify the title, ownership, nature of land. Also whether any encumbrance is existing on the land cannot be found. The applicant has been intimated that the processing of the application cannot be done without submitting the requisite land documents.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

The Vice Chancellor has ordered to place the application to the Syndicate through the

Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly, the application for affiliation of new unaided MBA college for the academic year 2025-'26 (application no.C2404) submitted by Dr. Saifudeen T., Chairman, Bharath Group of Hospitals & Institutions viz., Proposed Wellspring Institute of Management (UNAIDED), Nellipally, Punalur is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation on considering the application.

*The Committee considered the matter and recommended to summarily reject the application submitted by the Dr. Saifudeen T., Chairman, Bharath Group of Hospitals & Institutions, as the applicant has not submitted any of the requested land documents prescribed in the guidelines 29536/Ac. BII/2024/UOK/Guidelines dated 06.08.2024.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**ItemNo. 15.11.17 Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram – waiver of Administration Fee against M.Tech Mechanical Engineering (Machine Design) programme for the year 2014-'15- for consideration-reg.**

**[Ac. BII]**

The Principal, Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram vide letter No. MEC/QR-73/C-3/24/A2-057 dated 05.01.2024, has requested waiver of Administration Fee, payable annually, against M.Tech Mechanical Engineering (Machine Design) programme, for the year 2014-'15.

In the letter, forwarded to the Registrar in reply to the email requisition from the section requesting to remit the previously pending fee for M.Tech Mechanical Engineering (Machine Design) programme, it is informed by the Principal that there were no records of admission made to the said programme during the academic year 2014-'15, and hence has requested waiver of the Administrative Fee of Rs.1,00,000/- for the above course during the period 2014-'15. The Principal had also forwarded copy of the admission register for reference.

The following may be noted with regard to Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram.

Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram, a self financing Engineering College, provisionally affiliated to the University in 2004-'05 has been conducting the following programmes.

Affiliated in	Course	Sanctioned strength	Seat Enhancement
2001-'02	B.Tech Electronics & Communication Engineering	60	120 (2014-'15) UONo.Ac.B1/2/40796/2013 dated 12.08.2014
	B.Tech Computer Science and Engineering	60	90 (2009-'10) UO No.Ac.BI/35139/2008 dated 06.01.2011
	B.Tech Information Technology	60	
2004-'05	B.Tech Mechanical Engineering	60	90 (2009-'10) UO No.Ac.BI/35139/2008 dated 06.01.2011
	B.Tech Applied Electronics & Instrumentation Engineering	60	120 (2013-'14) UO No.Ac. BI/2/43043/12 dated 07.06.2013
2006-'07	B.Tech Civil Engineering	60	120 (2014-'15) UONo.Ac.B1/2/40796/2013 dated 12.08.2014
2012-'13	M.Tech Computer Science & Engineering	18	24 (2013-'14) UO NO.Ac.BI/2/43042/12 dated 22.06.2013

2012-'13	M.Tech Electronics & Communication (Signal Processing)	18	24 (2014-'15) UONo.Ac.B1/2/40796/2013 dated 12.08.2014
	M.Tech –Mechanical Engineering(Machine Design)	18	
	M.Tech –Mechanical Engineering (Thermal Science)	18	
2013-'14	B.Tech – Electrical & Electronics Engineering	60	
	M.Tech - Civil Engineering (Geo-Technical Engineering)	18	24 (2014-'15) UONo.Ac.B1/2/40796/2013 dated 12.08.2014

**From 2015 admission onwards the affiliation of the College was mandatorily shifted to APJ Abdul Kalam Technological University by the State Govt. vide G.O.(Ms.) No: 93/2015/H.Edn. dated 11.03.2015.**

Even after the shifting of affiliation of the college to APJ Abdul Kalam Technological University from 2015-'16 admission onwards, the students of previous batches were allowed to continue and complete their studies with affiliation to University of Kerala. As per the above, the last batch of Students under the University, completed their course in 2017-'18 Academic year. The college has remitted an amount of Rs. 3,75,000/- towards the pending Annual Administration Fee for the period 2016-'17 & 2017-'18, thereby clearing the pending Annual Administration Fees for the period post shifting of affiliation to KTU.

**The amount of Annual Administrative Fee payable by Engineering colleges was fixed @ Rs.5,00,000 vide U.O.No.Ac.B/2009 dated 18.03.2009, and @ Rs.1,00,000/- per programme of M.Tech, being conducted in a college. The Annual Administration Fees in respect of the continuing batches were informed to be levied at proportionate rates by the Govt. Accordingly, the college remitted the balance amount of fee payable till the period of course completion of the last batch of students affiliated to University of Kerala.**

While processing the request for release of the Fixed Deposit furnished by the Educational Agency as financial guarantee in respect of the college, it was found that vide Minutes of the meeting of the Syndicate held on 27.04.2013, Item no. 19.41, sub item no. 15, the University considered the request from the Manager, Marian Engineering College, Kazhakoottam, Thiruvananthapuram, to adjust the Annual Administration fee remitted for the M.Tech Mechanical Engineering (Machine Design) for the academic year 2012-13 to the academic year 2013-14, in view of the fact that the course was not conducted during 2012-13, for want of students and decided to agree to the request. However, the college was seen not to have remitted the fee for M.Tech Mechanical Engineering (Machine Design ) during the academic Year 2014-2015, and 2015-2016. Accordingly, the matter was intimated to the college and in reply to which the Principal has requested waiver of the Annual Administrative Fee payable for M.Tech Mechanical Engineering (Machine Design) during the academic Year 2014-2015.

**In response to the above letter from the Principal, Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram, the concerned tabulation section was requested to furnish report on whether students were registered to the examination of the said programme in the college and EE II A section has informed that there were no candidates registered for M.Tech Mechanical Engineering (Machine Design) during the academic Year 2014-2015.**

**Further, in connection with the request for release of the Receipt of FD, in the context of shifting of affiliation, a Note was forwarded to the PA to the Controller of Examinations and PA to the Finance Officer seeking, credit verification, and details of dues/liabilities, financial or non financial pertaining to the college. In response to the Note, the following were informed:**

**The Revenue Audit section has informed that Marian Engineering College, Kazhakkootam has no special fee dues from the academic year 2001-02 to 2017-18 for B.Tech and M.Tech Programmes. and the concerned sections under Controller of Examinations have informed that there are no dues pending clearance in respect of Marian Engineering College.**



The file was further forwarded to Cash R sections for ascertaining credit of the payments made towards Annual Administration Fee. The credit of DD payments made were verified by Cash R DD section and it was informed that the remittances made by any other means towards Annual Administration fee prior to 01.04.2015 cannot be verified due to server crash . However, the Finance Officer, in a similar file seeking credit verification has informed that since the payment details are available in the file, the same may be accepted as proof of remittance.

The request from the Principal was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.05.2024, and it was recommended to waive off the Annual Administration Fee for M.Tech Mechanical Engineering (Machine Design) programme payable during 2014-15 by the Marian Engineering College, Kazhakoottam, Thiruvananthapuram as no students were admitted during that year for the programme and to return the FD Receipt kept as financial guarantee if there is no pending dues against the college.

The Syndicate held on 09.05.2024, vide item No.10.92.16, considered the above matter and resolved to refer the matter to the following Syndicate. Accordingly, the matter which was placed before the Syndicate held on 12.07.2024 was considered and it was resolved to refer the matter to the Standing Committee of the Syndicate on Finance for consideration. The Syndicate held on 09.09.2024, vide item No.14.06.26, considered the recommendation of the Standing Committee of the Syndicate on Finance to waive off the Annual Administration fee for M.Tech Mechanical Engineering (Machine Design) payable for the year 2014-15, as no students were admitted to the programme during the academic year and to return the FD Receipt kept as financial guarantee if there are no dues, and resolved to refer the item to the Standing Committee of the Syndicate on Affiliation of Colleges.

As per the orders of the Vice Chancellor, the request from the Principal, Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram, for waiver of Administration Fee, payable annually, against M.Tech Mechanical Engineering (Machine Design) programme, for the year 2014-'15, in the light of the above facts, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

*The Committee considered the matter and recommended to entrust the Registrar to study the matter regarding the dues and place a report before the Standing Committee of the Syndicate on Affiliation of Colleges.*

***Resolution of the Syndicate***

**RESOLVED** to waive the Annual Administration Fee for the course M.Tech Mechanical Engineering (Machine Design) programme, for the year 2014-'15, after deducting any outstanding dues, and to return the FD Receipt kept as financial guarantee.

**Item No.15.11.18**      ***Jamia Training College, Chithara- Syndicate resolution on Inspection report- placing before the Standing Committee of the Syndicate on Affiliation of Colleges- reg.***

***[ Ac. BII /Ac.F I]***

In connection with the complaints received from the teachers about Jamia Training College, Chithara, the Vice Chancellor had ordered an urgent enquiry about the current performance of the college and to arrange a surprise inspection by the University officials and teachers.

Accordingly, the team constituted for the purpose conducted inspection in the college and submitted a report which was considered in the meeting of the Syndicate held on 12.07.2024 vide item No. 12.06.A 77. The Syndicate thereby resolved to the following in the matter.

To submit the Inspection Report before the Standing Committee of the Syndicate on Affiliation of Colleges

To entrust the Standing Committee of the Syndicate on Affiliation of Colleges to frame general guidelines for the B.Ed Colleges

To issue strict warning to Jamia Training College, Chithara, based on the inspection report submitted by the University Officials and Teachers.

To inform the Educational Agency to disburse the remuneration pending to the Principal and Faculties immediately.

As per the orders of the Vice Chancellor, the resolution (1) & (2) of the Syndicate taken in consideration of the report of inspection conducted in Jamia Training College, Chithara, on 17.01.2024 is informed to the Standing Committee of the Syndicate on Affiliation of Colleges and the inspection report placed before the committee for consideration and further necessary action, as resolved in the Minutes of the meeting of the Syndicate held on 12.07.2024, vide item No.12.06.A 77.

***The Committee noted the Inspection Report and recommended to close the matter as strict directions from the University has already been issued to the Principal and Manager of Jamia Training College pursuant to the inspection conducted by the sub-committee of the Syndicate.***

***Further recommended to constitute a sub-committee consisting of the following members to frame general guidelines for B.Ed. Colleges.***

- 1) ***Sri. R. Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges,***
- 2) ***Adv. G. Muraleedharan Pillai, Member, Syndicate***
- 3) ***Dr. S. Nazeeb, Member, Syndicate***
- 4) ***Dr. Shijukhan J. S., Member, Syndicate***
- 5) ***Adv. R. B. Rajeev Kumar, Member, Syndicate***

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

***Item No. 15.11.19 Iqbal College, Peringammala- Complaint Petition of Dr Saleena A.S, Assistant Professor Department of Commerce - Counter Complaints – reg.***

**[Ac.FIII]**

Dr. Saleena A.S, Assistant Professor, Department of Commerce, Iqbal College, Peringammala had forwarded a complaint petition to the Hon'ble Vice-Chancellor in which she had raised various tortures being faced by her, including that from the HOD, Department of Commerce in the College. It has been stated that, to her belief, the tortures being faced are on account of her inter-caste marriage with a Hindu. The Hon'ble Vice-Chancellor has ordered to place the complaint before the Internal Complaints Committee (ICC).

Accordingly the file was forwarded to place before the ICC and on receipt of the same, the Presiding Officer, ICC has remarked that the complaint does not come under the rules and regulations of ICC and accordingly the file was returned.

Meanwhile a similar complaint was again forwarded by Dr. Saleena A S to the Hon'ble Vice-Chancellor, through proper channel and accordingly a detailed report on the same was sought from the Principal, Iqbal College, Peringammala.

In the detailed report furnished by the College Authorities, which included the remarks from the HoD of Commerce Department (the Department in which the complainant is working) it has been stated that, the allegations raised by the complainant, ie Dr. Saleena A S, are baseless and misleading and liable to be withdrawn, considering the reputation of the College. The Report has been accepted by the Registrar.

In between, a copy of the complaint petition, addressed to the Hon'ble Minister of Higher Education against Dr. Saleena A S, Assistant Professor, Department of Commerce, Iqbal College, Peringammala submitted by a group of teachers of the said College represented by Smt. Babitha A. Dr. Sanitha Beevi (who are the leaders of two Service Organisations) was also received in the University. In the complaint, various allegations against Dr. Saleena A S, have been pointed out and the same have also been endorsed by the Principal of the College.

The Syndicate at its meeting held on 02.07.2024 vide Item No. 11.184.C26, considered the following along with the recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.06.2024, vide item C26, and resolved to refer to the next Syndicate.

- (1) the Complaint Petition of Dr. Saleena A S, Assistant Professor, Department of Commerce, Iqbal College, Peringammala raising various tortures being faced by her, including that from the HOD, Department of Commerce, of the College (Appendix I).
- (2) The report of the College authorities denying the allegations raised by Dr. Saleena A S, stating that the allegations are baseless and misleading and liable to be withdrawn,

considering the reputation of the College.(Appendix II).

- (3) the complaint petition submitted by a group of teachers of the said College represented by Smt. Babitha A, Dr. Sanitha Beevi (who are the leaders of two Service Organisations) endorsed by the Principal of the College, addressed to the Hon'ble Minister of Higher Education against Dr. Saleena A S, Assistant Professor, Department of Commerce, Iqbal College, Peringammala (Appendix III).

Further, the Syndicate at its meeting held on 12.07.2024 vide Item No. 12.06.C26, considered the same and resolved that the item be referred to the Standing Committee of the the Syndicate on Affiliation of Colleges.

In the light of the above facts and as per the orders of the Hon'ble Vice Chancellor, the Complaint/ Report mentioned in 1, 2 & 3 above, are placed before the Standing Committee of the the Syndicate on Affiliation of Colleges for consideration and recommendation.

*The Committee considered the matter and recommended to constitute a sub-committee consisting of the following members to submit a detailed report regarding the matter.*

- *Prof.(Dr.) P.M.Radhamany, Member, Syndicate (Convener of the sub-committee)*
- *Prof. (Dr.) H. Sylaja, Department of Psychology, University of Kerala*
- *Dr. Bushra Beegom R. K., Ho. Director(i/c), Centre from Women's Studies*

***Resolution of the Syndicate***

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

***Item No.15.11.20      Complaint received from five students of KVVS College of Science and Technology, Kaithaparambu, Adoor –reg.***

***[Ac.BI]***

As per the complaints of the students of KVVS College of Science and Technology, it is stated that their caution deposit amount was Rs.2000. But upon withdrawal from the institution they have received only Rs. 1700 leaving Rs. 300 unaccounted. The students ascertain that they have not violated any college rules/ regulations which would warrant them for withholding of a portion of the casual deposit.

Report of the Principal was sought in this regard. As per the report the following has been stated:

The College has not accepted or demanded even a single rupee towards donation, capitation fee or PTA fund from the students at the admission time under merit or Management seats and they collect only the semester fees as approved by the University and the Government. Moreover fee concession to SC/ST and other eligible students are also extended for their upliftment.

From the meagre amount that is fetched from the semester fee, the college has to meet the day to day needs of the institution. (Infrastructure, its development and salary for teachers and staffs, employers' contribution to ESI/PF, Festival Allowance and other statutory payments).

Moreover, every year due to student agitations a lot of repair and maintenance cost is incurred by the College.

Further the Management has to spent a lot of money for the extra curricular activities of the students, study tour,Sports and arts day etc, which is almost three times of the admission fee by the University.

To compensate a small share against these expenditures incurred by the Management, after due discussion with the students Union, it has been decided to deduct an amount of Rs.300 from all the students at the time of refund of their caution deposit and was agreed by the Students Union and the practice was continuing from earlier years.

The complainants have not even mentioned or questioned the deduction of Rs.300 from the Caution Deposit at the College.

Therefore the College has requested to consider this request as a baseless which is initiated only to tarnish the reputation of the College.

But it may be noted here that, as per the UGC Notification issued on October, 2018 " Caution

Deposit and security deposit, which are not part of the fees chargeable, shall be refunded in full".

Also on enquiry with the students it is known that, no such student Union is prevalent there.

As per the orders of the Vice Chancellor, whether the complaint of the students regarding the non payment of Caution deposit as in full amount and the report of the Principal, KVVS College of Science and Technology is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

*The Committee considered the matter and recommended to issue direction to the college to refund the complete amount of caution deposit collected from the students.*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No. 15.11.21** *Complaint submitted by Sri. Akash Rathod , student of SAI- LNCPE –reg.*

**[Ac.BI]**

Sri. Akash Rathod, a student of SAI- LNCPE, was admitted to BPED course in 2023-24. He studied CBSE Board till his 11<sup>th</sup> standard in the State of Madhya Pradesh and due to the Financial issues aroused due to the Covid pandemic he appeared the Higher Secondary Examination through the State Board as a private candidate. He took admission at SAI -LNCPE for the BPED course in 2023 and completed his first semester here paying the annual fees. Only at the end of the year he was informed that his Higher Secondary Certificate is not valid for acquiring the Eligibility Certificate and hence his admission procedure cannot be completed . If he was informed this earlier during the first semester this could have been dealt properly. It is submitted that, during document verification , this was not informed.

All the supporting documents have been produced.

A report from the Principal, SAI LNCPE was sought in this regard. As per the report, Sri.Akash Rathod was provisionally admitted in BPED course and it was informed that he had applied for an Eligibility Certificate at the University of Kerala. But later on 25/03/2024 he again submitted a letter at the College requesting to guide him for the next step to take as the University guided him to collect equivalency certificate from Higher Secondary Education Board.

On the basis of the letter submitted by Sri.Akash Rathod, the College vide letter dated 03.04.2024 requested the University to issue an official communication regarding his eligibility to study in BPED course at SAI- LNCPE. In response Ac.Csection, vide letter dated 16.04.2024 informed the College that the University of Kerala has not recognised the Higher Secondary Education conducted by Board of Secondary Education, Madhya Pradesh through Private mode. Therefore the application for Eligibility certificate in r/o Sri. Akash Rathod cannot be considered. But by that time he had attended his first semester examinations, results of the same is with held. On 23/04/2024 the candidate was informed that he shall discontinue the course.

As per the remarks from Ac.C section, no application for Eligibility Certificate has been received from Sri. Akash Rathod. More over, in reply to the clarification sought from the Principal, LNCPE, it has been informed that the University of Kerala has not recognised the Higher Secondary Examination conducted by Board of Secondary Education, Madhya Pradesh through Private mode. Hence the statement, of the Principal, LNCPE that the candidate Sri. Akash Rathod applied for eligibility certificate at the University and the subsequent delay as submitted does not stand.

On verification with the tabulation software, it is found that the candidate Sri. Akash Rathod, candidate code: 46023500010 was registered and appeared for the First Semester B.P.Ed. (4 year innovative course) Degree Examination which was conducted during December 2023. However, the result of the candidate was withheld due to pending of matriculation and recognition details. The candidate has not registered for the Second Semester B.P.Ed. Degree Examination which was conducted during June 2024.

As per the orders of the Vice Chancellor, the complaint of the candidate and the report from the Principal has been placed before the standing Committee of the Syndicate on Affiliation of Colleges for consideration.

*The Committee considered the matter and recommended to seek a detailed report from the Principal, LNCPE, regarding the admission of Sri. Akash Rathod to B.P.Ed. (4 year innovative course) Degree programme, without satisfying the eligibility criteria.*

**Resolution of the Syndicate**



**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No. 15.11.21.A01**

***FYUGP Admission 2024-25 –FYUGP Admission 2024- Intake of Various courses increased in accordance with AICTE regulations-reg.***

***[Ac. H]***

Request has been received from the Principal, Sree Narayana College of Technology, Vadakkevila, stating that 11 additional candidates had been taken for BCA course and the college is unable to admit the candidates in the admission portal since the University had not sanctioned the increase of seats as recommended by the AICTE. It may be noted that the admissions to FYUGP concluded on 12/09/2024.

Also Several requests have been received from the Principals, for sanctioning the AICTE recommendations for the increase of seats in BBA & BCA Courses.

The matter was discussed with the Registrar and Registrar recommended to place the matters before the Standing committee of the Syndicate on Affiliation of Colleges.

The Vice Chancellor has ordered, to place the requests from the Principals for implementing AICTE recommendations and the matter regarding regularising the admission of 11 students in management quota at Sree Narayana College of Technology, Vadakkevila, before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

***The Committee considered the matter and recommended to entrust the Registrar to submit an urgent report regarding the eleven excess admissions made to BCA programme in Sree Narayana College of Technology, Vadakkevila, for the academic year 2024-'25, before the Syndicate for taking further actions.***

*Considering the urgency of the matter, the committee further recommended that the Vice-Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.*

#### **REPORT**

***Sub: Eleven excess Admissions made to BCA programme in Sree Narayana College of Technology, Vadakkevila, Kollam, under Management quota for the academic year 2024-'25 - report reg.***

***Ref: Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, item number A01.***

The Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, vide item number A01 had considered the matter of increase in intake to various courses in accordance with AICTE Regulations, and recommended to entrust the Registrar to submit an urgent report regarding the eleven excess admission made to BCA programme in Sree Narayana College of Technology, Vadakkevila, Kollam, for the academic year 2024-'25, before the Syndicate for further actions. Further the committee had recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act, 1974. The Vice Chancellor, thereby permitted the same.

In accordance with the above, the following facts may be noted:

- The Principal, Sree Narayana College of Technology, Vadakkevila, Kollam, in a letter dated 21.05.2024, quoting their AICTE Letter of Approval dated 09.05.2024, had requested permission to admit 60 students for BCA programme as per AICTE order.
- In reply vide a letter dated 19.06.2024, the University informed the college **that admissions can only be made to the seats sanctioned by the University.** However, in the light of the Letter of Approval from AICTE, the college can forward an application for enhancement of seats in the following academic year, as and when the applications are invited by the University.
- Later, vide Notification dated 06.08.2024, applications were invited from the educational agencies of affiliated colleges for permanent enhancement of seats for the academic year 2025-'26. Accordingly applications were received from the educational agencies of following colleges for permanent enhancement & additional batch respectively of BBA/BCA seats,

- Mar Thoma College of Science & Technology, Kollam and
- Sree Narayana Guru Memorial Arts & Science College, Alappuzha.  
But no application was received from Sree Narayana Educational Society, the educational agency of Sree Narayana College of Technology, Vadakkevila, Kollam.
- Also, CHMM college had obtained sanction for permanent enhancement of seats for BBA/BCA programmes for the AY 2024-'25 by making application for permanent enhancement through proper channel.
- At the same time, a few affiliated colleges expressed their grievance that in the existing circumstances the dual payment, i.e., affiliation fee to the University and approval fees to AICTE would put high burden on the financial side of the colleges. Further, the Kerala Private Colleges Managements' Association forwarded the copies of representations submitted before the Government requesting to review the said decision as it permits Engineering and MBA Colleges to start BBA/BCA programmes which are conducted by Arts and Science Colleges.
- The Vice Chancellor considered the requests and ordered to place the matters in the Standing Committee of the Syndicate on Affiliation of the colleges, wherein the Committee recommended to reject the request from the Kerala Private Colleges Managements' Association, as the matter does not come under the purview of the University.
- *The Syndicate in consideration of the above recommendation, vide item No.11.132.19 of the Minutes of the meeting held on 02.07.2024 approved the above recommendation. The Syndicate further resolved that the intake of students for BBA, BCA, BMS programmes in affiliated colleges shall be limited to 60 students per programme in accordance with AICTE regulations.*
- Previously the maximum permissible intake for BBA/BCA programmes prescribed vide U.O No.Ac.BII/03/39514/2015-16 dated 25.07.2016 was 40. This University order was issued pursuant to decision of the Syndicate held on 20.06.2016 to standardize the number of seats for various programmes.
- However, there was a lack of clarity in the new resolution as to whether permanent enhancement of seats can be given to *BBA, BCA, BMS programmes in affiliated colleges in accordance with Letter of Approval received from AICTE.*
- Therefore, there was practical difficulty in considering the request from Sree Narayana College of Technology, Vadakkevila, Kollam, for permanent enhancement of seats in BCA programme. In this context, the file was put on hold until a clarification in the Syndicate resolution was made.
- The Syndicate held on 31.08.2024, while considering the confirmation of the resolution in item no. 11.132.19 of 02.07.2024, corrected the second resolution as ***Further resolved that the intake of students for BBA, BMS and BCA programmes in affiliated colleges 'be increased in accordance with AICTE regulations'.***
- The Vice Chancellor approved the minutes and ordered to implement the same on 10.09.2024 and the same was received in the section on 11.09.2024.
- On receipt of the minutes of the meeting of the Syndicate held on 02.07.2024, the same was forwarded to Ac H section on 11.09.2024 itself, for further course of action. It may be noted that the admission for UG programmes closed on 12.09.2024.
- Further, in obedience to the resolution of the Syndicate vide item 11.132.19 of 02.07.2024 the colleges were requested to forward the Letter of Approval received from AICTE.
- Out of 43 colleges conducting BBA & BCA programmes, only 14 colleges as noted below forwarded the Letter of Approval:

<i>Colleges</i>	<i>Course</i>	<i>No. of seats approved by the University</i>	<i>No. of seats approved by the AICTE</i>
KTCT COLLEGE OF ARTS & SCIENCE	BBA	30	50
<b>SREE NARAYANA COLLEGE OF TECHNOLOGY</b>	<b>BCA</b>	<b>30</b>	<b>60</b>
A J COLLEGE OF SCIENCE AND TECHNOLOGY	BBA	35	45
	BMS	30	30

KERALA INSTITUTE OF TOURISM AND TRAVEL STUDIES	BBA	80	80
MAR GREGORIOS COLLEGE OF ARTS AND SCIENCE	BCA	40	48
CHRIST COLLEGE VIZHINJAM	BBA	40	60
	BCA	40	60
PMSA POOKOYA THANGAL MEMORIAL ARTS AND SCIENCE COLLEGE	BBA	40	40
	BCA	30	30
VIGYAAN COLLEGE OF APPLIED SCIENCES	BBA	30	39
	BCA	30	36
<b>COLLEGE OF APPLIED SCIENCE KALANJOOR</b>	<b>BBA</b>	<b>40</b>	<b>30</b>
COLLEGE OF APPLIED SCIENCE MAVELIKARA	BBA	30	60
	BCA	40	60
MARTHOMA COLLEGE OF SCIENCE AND TECHNOLOGY	BBA	30+40 (LOGISTICS)	95
	BCA	40	60
SREE SANKARA VIDYAPEETOM COLLEGE	BBA	24	31
<b>NATIONAL COLLEGE</b>	<b>BBA</b>	<b>30</b>	<b>120</b>
	<b>BCA</b>	<b>30</b>	<b>60</b>

- AICTE is a national regulatory agency, the Letter of Approval issued by AICTE, is in terms of the provisions under the All India Council for Technical Education (grant of approval for technical education), powers delegated in AICTE Act 1987, (no.52 of 1987) chapter II U/S 2g to regulate technical education. Further the Letter of Approval from the AICTE, itself reads that the intake approved for BBA/BCA/BMS Courses shall be subjected to approval of the concerned University. It is also stated that the approval is valid for 2 years from the date of issue for getting affiliation with respective University and fulfilling Government requirements for admission.
- **The procedure for permanent enhancement of seats for the existing programmes in affiliated colleges is that the college has to make an application before the University within the statutory time limit specified in the University First Statutes, 1977. The Syndicate considers the application and conducts inspection in the college, by a team consisting of subject experts. The decision regarding granting of permanent enhancement will be taken by the Syndicate after consideration of the reports of inspection.**
- The fees payable by the colleges in connection with the procedure of permanent enhancement of seats are:

<i>Fee</i>	<i>Amount</i>		
	<i>Government Colleges</i>	<i>Aided Colleges</i>	<i>Unaided/ Self Financing Colleges</i>
Registration fee	900	2350	<b>8600</b>
Fee for Verification of records	2300	4500	<b>40000</b>
Inspection commission fee	3000	8000	<b>39000</b>
Affiliation fee	750	39000	<b>78000</b>
<b>TOTAL</b>	<b>6950</b>	<b>53850</b>	<b>1,65,600</b>

As per the above, Sree Narayana College of Technology, Vadakkevila, being a self financing college, is liable to pay an amount of fee of Rs.1,65,600/- (Rupees One Lakh Sixty Five Thousand Six Hundred only), had they put in an application through proper channel.

- The Syndicate held on 09.05.2024, item no.10.92.22, had resolved to direct all affiliated colleges to submit an undertaking agreeing to comply with the provisions of the Kerala University Act, 1974, the Kerala University First Statutes, 1977, the Kerala University First Ordinances, 1978 and all other directions of the Government and the University from time to time. Accordingly, direction had been given to all the affiliated colleges to submit the same vide circular no.27572/Ac BII/2024/UOK dated 27.05.2024.

- In response, the Manager, Sree Narayana College of Technology, Vadakkevila, Kollam has submitted Undertaking on 24.05.2024 agreeing that the number of students admitted to each programme will not exceed the sanctioned strength to that particular programme and that admission of students will be made strictly in accordance with the conditions/regulations prescribed by the University.
- It is also submitted that in case the educational agency fails to perform the conditions aforementioned, decisions of the Syndicate or orders of the Government the educational agency shall be liable and the educational agency will compensate the University for the loss incurred.

The Notification for the first semester exam will be issued in the first week of November 2024 and exams are scheduled to commence from the third week of November.

In this circumstances,

- The candidates admitted in excess in Sree Narayana College of Technology, Vadakkevila, under Management quota may be regularized.
- A detailed explanation may be sought from the Principal and the Manager, Sree Narayana College of Technology, Vadakkevila regarding the excess admission made over the sanctioned strength, for further action.
- The college may be directed to remit the prescribed fees and comply with the procedures for permanent enhancement of seats for BCA programme.

The report is submitted before the Syndicate for consideration.

Date: 02.11.2024

**REGISTRAR**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be noted.

The Syndicate approved the Report submitted by the Registrar and observed that the Colleges has admitted the candidates without the prior permission of the University. Based on this, the Syndicate **FURTHER RESOLVED** that 11 (Eleven) students studying in the College under the Management Quota, without the approval of the University be admitted and regularized for the academic year 2024-2025.

**ALSO RESOLVED** that a detailed explanation be sought from the Principal and the Manager, Sree Narayana College of Technology, Vadakkevila regarding the excess admissions made, and that they be heard by the Standing Committee of the Syndicate on Affiliation of Colleges, for further action.

**ALSO RESOLVED** to conduct an inspection of the College by a team consisting of Convenor, Standing Committee of the Syndicate on Affiliation of Colleges Adv.G.Muraleedharan Pillai, Dr.S.Nazeeb, Dr.Shijukhan J.S, Members Syndicate.

**Item No. 15.11.21.A02**

***PG Admission 2024 - Iqbal College, Peringamala- Request for additional Marginal Increase - MA History – reg.***

***[Ac. H]***

- Ref:** (1) Email received from the Principal, Iqbal College, Peringamala.  
(2) Minutes of the meeting of the Admission Monitoring Committee (AMC) held on 28.09.2024 (Item No. 4)

In the mail received from the Principal, Iqbal College, Peringamla, on 24.09.2024, it is mentioned that the College missed to admit 2 candidates in online mode (Muhsina M- 508616 and Faisal B R- 509103) in the MA History program, under the Community Quota seats due to technical issue and requested for a 30% additional Marginal Increase of seats in the mail received on 27.09.2024 in order to admit these candidates.

The Admission Monitoring Committee (AMC) held on 28.09.2024, vide item No.4, considered the matter regarding the sanctioning of 30% of additional marginal increase of seats for MA History program and recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges, which has been approved by the Vice Chancellor.

Later in the mail received from the Principal, Iqbal College, Peringamala, on 10.10.2024, it is

stated that the candidate Muhsina M (508616) has been admitted through College level spot admission and requested for consideration for admitting the candidate Faisal B R (509103).

The Vice- Chancellor has ordered to place the requests received for additional marginal increase before the Standing committee of the Syndicate on Affiliation of Colleges by approving the minutes of the meeting of the Admission Monitoring Committee held on 28.09.2024.

Hence, the matter regarding the sanctioning of 30% additional marginal increase of seat for MA History program, received from the Principal, Iqbal College, Peringamala, in order to admit the candidate Faisal B R (509103), is placed before the Standing Committee of the Syndicate on affiliation of the Colleges for consideration and recommendation.

*The Committee considered the matter and recommended to admit Sri. Faisal B R by creating an additional seat over and above the sanctioned seat for MA History program in Iqbal College, Peringammala in the academic year 2024-'25.*

*Further recommended to conduct a hearing of the Principal, & the Admissions Co-ordinator, Iqbal College, Peringammala, in connection with the admissions made under community quota in MA History program.*

*The meeting came to end at 11.45 a.m*

**Resolution of the Syndicate**

**RESOLVED** the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 15.10.2024, be approved.

**Item No.15.12** *T.K.M College of Arts and Science, Kollam - Dr.Chithra Gopinath, Assistant Professor, Department of Chemistry as DDO(Seventeenth term)-Approval –reg.*

*(Ac.FI)*

The Manager, T.K.M College of Arts & Science, Kollam, vide letter dated 21.08.2024, has requested to approve the appointment of Dr. Chithra Gopinath, Assistant Professor of Chemistry as DDO of the College for a further period of three months w.e.f 26.08.2024 (Seventeenth term).

It may be noted that the University had given approval for the appointment of Dr. Chithra Gopinath as DDO for the Sixteenth term w.e.f 26.05.2024 vide U.O No. 5692/2024/UOK dated 09.07.2024.

As per the norms and procedures for the selection of Teachers for the appointment in Private affiliated Colleges vide amended U.O No AcFV/50501/2013 dated 25/02/2014 "In exceptional cases the Vice -chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request of Educational Agency subject to maximum period of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms".

The Syndicate at its meeting held on 28.12.2023, vide item No.07.89.C3, while considering the approval for the appointment of a DDO for the 14th consecutive term at SN College, Chengannur has resolved to issue public notice directing all educational agencies to appoint Principal on regular basis immediately and in the absence of regular Principal, the Educational agency shall appoint Principal-in-Charge with powers of DDO, complying with the Provisions contained in Statute 21 in Chapter 24 of KUFS 1977. As such a circular was issued directing all Educational Agencies to strictly comply with the directions of the Syndicate.

The Educational agency, TKM College of Arts and Science informed that they have initiated steps for appointing a regular Principal in the college. The vacancy has been notified in 4 newspapers and received four applications from the subjects Botany and Hindi. The Government has nominated its representative to the Selection Committee for the selection and appointment of a Principal in the College. The Hon'ble Vice Chancellor has nominated a panel of Experts for the constitution of Selection Committee for the selection of Principal. The Educational Agency selected a list of Experts from the panel nominated by the Hon'ble Vice Chancellor and forwarded the same to the University. Accordingly, nomination letters were sent to all the selected Experts.

In the light of the above mentioned facts, as ordered by the Vice-Chancellor, the proposal regarding the extension of the term of appointment of Dr. Chithra Gopinath, Assistant Professor of



Chemistry as DDO of T.K.M College of Arts & Science Kollam, for the Seventeenth term, comprising of three months, w.e.f 26.08.2024, is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** not to consider the proposal for the extension of the term of the appointment of Dr. Chithra Gopinath, Assistant Professor of Chemistry as DDO of T.K.M College of Arts & Science Kollam.

***Item No.15.13***

***Report on the Audit of Accounts of University of Kerala for the year 2022-23 –Consideration of– reg.***

***(OAD III)***

As per Section 50(4) under Chapter VII of the Kerala University Act 1974 (Act 17 of 1974) and in pursuance of Section 13 of the Kerala Local Fund Audit Act, 1994 and Rule 18 of the Kerala Local Fund Audit Rules 1996, the Joint Director, Kerala State Audit Department, Kerala University Audit has submitted the Audit Report for the year 2022-23 of the University of Kerala.

As per section 15(1) of the Kerala Local Fund Audit Act of 1994, on receipt of a report under section 13, the executive authority concerned shall submit the First Reply within 2 months of the receipt of the report or within such period as may be specified under the law governing the Local Authority.

Statute 10(4), Chapter VI of the Kerala University First Statutes 1977 stipulates that the Syndicate shall publish the Accounts when audited, together with the Audit Report in the Government Gazette and forward copies of the Accounts and Audit Report to the Senate and to the Government.

On approval by the Senate, replies for audit paras may be obtained from the sections/departments concerned and the consolidated replies, approved by the Syndicate, may be forwarded to the Kerala State Audit Department and the State Government.

Accordingly, the Audit Report for the year 2022-23 is submitted for consideration of the Syndicate and for laying the same before the Senate for adoption and subsequently for collecting replies from the sections/departments concerned.

***Resolution of the Syndicate***

**RESOLVED** to approve the Audit of Accounts of University of Kerala for the year 2022-23 and place the same before the Senate for consideration.

***Item No.15.14***

***Implementation of K-REAP Software- Recommendations of the K-REAP PMU Implementation Committee- for approval –reg.***

***(Ad.DII)***

As per U.O. No. 4624/2024/UOK dated 04.06.2024, K-REAP software implementation committee has been constituted in the University for the smooth functioning of the K-REAP PMU in the Kerala University with the following members.

1. The Registrar (Convener)
2. Controller of Examinations (Member)
3. Vice- Chairman, CSS (Member)
4. Director, Centre for Under Graduate Studies (Member)
5. Director, IQAC (Member)
6. Director, Kerala University Computer Centre (Member)
7. Dr. Vinod Chandra S.S. , Professor, Department of Computer Science (Member)
8. Dr. Aji S., Associate Professor, Department of Computer Science (Member)
9. Joint Registrar, Academic (Member)
10. Joint Registrar, Examination I (Member)

The meeting of the Committee was convened on 23.09.2024 02.00 pm to discuss the proposed transfer of data including student, faculty, and academic details to a third party through the Higher Education Counsel/ASAP for implementing K-REAP project in the University. The Committee raised the following key points

Concerns on Data Transfer: The committee expressed unanimous displeasure regarding the data transfer, viewing it as a potential violation of the current IT Act on privacy of the data. There is a lack of clarity regarding the use, sharing, and storage of University data by the third-party

company.

In the event of any issues with the third party company, the committee raised concerns about how the University would manage the situation.

The University has no knowledge of the clauses in the agreement that address data protection and service continuity.

And the Committee made the following recommendations

i) Recommendation on Data Sharing:

The committee recommended that any sharing of data with third parties through the Higher Education Counsel/ASAP and implementation of, shall only be proceed after further detailed discussions with higher authorities and obtaining administrative sanction.

ii) K-REAP Software Implementation: The committee recommended initiating the implementation of the K-REAP software for the FYUGP CSS program as a pilot test.

iii) Staffing for Software Development:

It was recommended to appoint 2 Software Engineers to the KUCC on a project basis for one year, to support the K-REAP project, if implemented.

iv) the committee requested to develop software in accordance with the needs of the University without handing over the data to the third party.

v) the committee further recommended to submit these matters to the Syndicate for further discussion and consideration.

vi) the committee recommended whether to stop the processing of software development of question bank for FYUGP till a decision taken in this regard.

vii) the committee recommended that the fees prescribed by the University should be remitted to the University itself and no additional charges should be levied from the candidates.

It may please be noted that the present strength of Programmers in the Kerala University Computer Centre is given below:

Permanent - 5 (2 of them from Computer Science Department on work arrangement)  
Contract- 12

It may also be noted that the post of Software Engineer is not exist in the Kerala University First Ordinance 1978.

The Vice Chancellor has approved the Minutes of the meeting of the K-REAP PMU Implementation Committee held on 23.09.2024 and ordered to place the recommendations regarding data sharing and recruitment of staff for the software development before the syndicate. Hence, as per the orders of the Vice Chancellor the following recommendations of the K-REAP PMU Implementation Committee held on 23.09.2024 is placed before the Syndicate for consideration.

**i) Recommendation on Data Sharing:**

The committee recommended that any sharing of data with third parties through the Higher Education Counsel/ASAP and implementation of, shall only be proceed after further detailed discussions with higher authorities and obtaining administrative sanction.

**ii) Staffing for Software Development:**

It was recommended to appoint 2 Software Engineers to the KUCC on a project basis for one year, to support the K-REAP project, if implemented.

**Resolution of the Syndicate**

**RESOLVED** to seek clarification from the Governemnt regarding the sharing of data with third parties through the Higher Education Counsel/ASAP .

**FURTHER RESOLVED** to appoint two Software Engineers in the KUCC on a project mode basis for one year to support the project. Steps for the appointment shall be taken immediately.

**Item No.15.15**

**Disbursement of remuneration to the Examiners in light of Audit objection & High court Judgement –Consideration of- reg.**

**(M&CII)**

The Government vide letter dated 12/04/2017 informed all Universities about the AG audit objection for payment of excess amount to examiners for valuation during 2010-2015 (without deducting part of duty reductions in remuneration). The Collegiate Education department was directed to release 4<sup>th</sup> installment of UGC arrears only after the recovery of excess amount paid during

2010-2015. University had therefore taken steps to deduct part of duty payment from the remuneration of teachers drawing UGC scale of pay as per the instructions of the Government.

The Syndicate meeting held in 10/05/2018 had decided to fix the minimum number of papers that are to be valued as part of duty, both for the UG and PG exams separately and also differently for Science and Non-Science subjects, which normally stand lesser than the actual number of papers valued by each faculty.

Accordingly University had issued orders vide U.O.No.M&C.I.2/1834/2018 dated 14.06.2018 through which ₹650/- (65 papers) for science subjects and ₹750/- (75 papers) for non-science subjects were deducted from the remuneration payable to the teachers drawing UGC scale of pay, considering the said numbers as part of duty for valuation of UG courses and for PG programmes amount for valuation of 30 papers for non-science subjects and 25 papers for Science subjects were deducted.

Based on the above orders, University had calculated the amounts due from each examiners, after collecting the service details from the colleges concerned and had instructed the colleges to refund the excess amount paid to the teachers for valuation during 2010-2015. The calculation for effecting recovery of excess amount paid during 2010-2015 was by considering valuation yearly instead of semester wise.

Further the recoverable amounts were intimated to the Directorate of Collegiate Education and to the college Principals. Afterwards most of the Examiners had refunded the excess amount to the University.

**Since then the Examiners who draw their Pay in the UGC scheme are being paid remuneration after deducting @ Rs. 10/- per paper for UG courses and @ Rs.15/- per paper for PG courses based on the above order.**

**Till date the said UO subsists for disbursement of remuneration to the Examiners.**

Currently the remuneration to the Examiners are kept pending by Audit wing due to the Audit objection based on the Judgement of the Hon'ble High Court in WP(C) 25417 of 2021 and connected cases. In the Audit Inspection Report from the Office of the Principal Accountant General for the financial year 2021-2023 (OBS-1274620), it has been asserted that, "College teachers are not legally entitled to be paid any amounts in addition to their salary and allowances for the purpose of evaluating answer scripts, which the Court affirmed to be part of their duties.

Audit has observed that on examination of the data furnished by the University Finance branch, it was noticed there were 2532 transactions for which the beneficiary numbers of the receipts could be identified for a total payment of ₹73,47,625/-. Out of that, ₹50,79,777/- was paid through 1635 transactions to teaching staff of Government/aided institutions as charges for valuation of answer scripts. The said amounts consisted of ₹26,98,807 paid to 644 teachers in the year 2021-22 and ₹23,80,970/- paid to 589 teachers in the year 2022-23. Further it was also observed that University had paid a total amount of ₹12,55,21,018/- as valuation charges to teachers during 2021-2022 & 2022-2023 and stated that the same may be reviewed and ineligible payments regularised.

**Taking into account the above observations of AG Audit, the audit wing of the University observed that distributing remuneration to the Examiners for valuation duty under the present system may constitute legal consequences and has stated that in order to proceed with the distribution of remuneration to the examiners for valuation of various examinations of the University, specific orders is required by the authorities concerned.**

In this context, the constraints faced in the conduct of valuation are enumerated below.

1. University of Kerala has more Self Financing Colleges than Govt./Aided Colleges. As such the regular students of Unaided colleges outnumber those from Govt/aided colleges. But the number of teachers from unaided colleges and guest lecturers of Government/Aided/ Self Financing Colleges deputed for valuation is very low due to lack of eligible teachers (Minimum 1 year experience needed) which adds to the workload of senior faculties of Government/Aided colleges.
2. Also the Chairman/Deputy Chairman/Chief Examiners are appointed from senior faculties of Govt/Aided colleges and need to re-value and scrutinize all the papers including that valued by examiners of unaided colleges. Therefore Govt/Aided college teachers (drawing UGC pay) have to value more number of papers than the number of students they teach. If the valuation is done as part of duty these examiners might evaluate only those number of papers they



teach. This will adversely affect the whole evaluation system and there will be no one to value the improvement and supplementary answer scripts.

3. Senior faculties are assigned duty as external examiners for conduct of practical examinations, for which no remuneration is being disbursed now.
4. Apart from the regular courses conducted through affiliated colleges, University conducts different programmes under Distance Education and Private Registration mode. The valuation of answer scripts of those candidates who enrol under these mode of study are entrusted to the teachers of Government/Aided/ Self Financing colleges, which cannot be attributed as part of their duty.
5. In the case of specialised courses like MBA, BFA, B.Des, BPA, and those delinked technical courses like B.Tech (supplementary & Mercy chance) University is relying on external examiners for valuation. The valuation done by external examiners cannot be considered as part of their duty.
6. Part of duty has not been fixed for the teachers of Self-Financing colleges and Guest/Contract faculties who participate in the valuation process and who are not drawing UGC scale of pay. With the introduction of new Generation Courses, the valuation process can be smoothly executed only with the support of Guest/Contract Lecturers of Unaided colleges.
7. University had been able to execute the valuation process smoothly by disbursing payments towards remuneration on the basis of the orders issued specifying part of duty with applicable deductions for the teachers drawing UGC scale of pay. Due to the non-disbursement of the remuneration for valuation duty, most of the Examiners are not cooperating for the valuation at present. This may lead to delay in publication of results of various examinations. These may affect the credibility of the University in future.

**Several representations from the teachers of Self Financing Colleges/ Examiners from outside institutions (MBA, MFA, BFA, B.Ed)/Contract/ Guest lecturers are being received, seeking redressal to their grievance of release of pending payments for valuation done.**

In this regard, attention is invited to para 7 of the Judgment referred above, wherein the Court observed that – *‘in the absence of any statutory order or executive stipulation being shown that, normally, a teacher of a College cannot seek to be paid additional remuneration for valuation of answer scripts. At the best, they can seek the disbursement of actual expenses, if any, but payment in the nature of a fee or remuneration for such purpose is indubitably impermissible. Of course, as said above, had there been any valid order - be that by the Government or by the Universities - authorising such a payment, this Court could have taken a contrary view; but when the Petitioners themselves are unable to inform this Court any such, there can be little doubt that payments accepted by them were unauthorised and undeserving’.*

As University was disbursing remuneration to the examiners on the basis of orders with regulations on part of duty, the legal implications, for continuing the present procedure in view of the observations made by the Hon'ble Court, needs examination.

**With the observation of Audit to review the payments effected towards remuneration to Examiners for valuation in the light of High Court Judgement, the criteria for disbursement of payment needs to be examined in relation to the following aspects.**

- a. **Whether part of duty be made applicable to teachers of Unaided colleges (Guest/ Contract) and Guest lecturers of Govt/Aided colleges.**
- b. **Whether the present procedure for disbursement of remuneration to all teachers in accordance with the existing University Orders be followed.**
- c. **Whether payment be effected to all the Examiners(including those from Government/ aided colleges) for valuation of SDE/Private registration/ delinked technical/ medical courses and external examiners of specialised courses for which part of duty cannot be assigned.**

As per the orders of the Hon'ble Vice Chancellor, the matter of payment of remuneration to the Examiners for valuation of answer scripts of various examinations (Regular/SDE/Private Registration) in light of the Judgement of the Hon'ble High Court and Audit Observation is placed before the Syndicate for consideration and appropriate recommendation.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Combined Standing Committees of the Syndicate on Finance and Examinations.

**Item No.15.16      St.John's College, Anchal - Appointment of Dr. Nisha Thomas, Professor of Zoology as DDO (Sixth term) - Approval of – reg.**

**(Ac.FI)**

The Manager, M.S.C Colleges, Thiruvananthapuram has requested to approve the appointment of Dr. Nisha Thomas, Professor, Department of Zoology as DDO of St.John's College, Anchal, for the Sixth term comprising of three months w.e.f 11.10.2024.

It may be noted that University had given approval for the appointment of Dr. Nisha Thomas, Associate Professor, Department of Zoology as Drawing and Disbursing Officer of St.John's College, Anchal, for a period of three months w.e.f 11.07.2024 (Fifth term) vide U.O No.7726/2024/UOK dated 10.09.2024.

As per Norms and Procedure for the selection of teachers for appointment in Private Affiliated Colleges – amended UO No.AcFV/50501/2013 dated 02.05.2014, “In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms.”

In compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.**The Educational Agency of St.John's College Anchal has not yet submitted the proposal for the Principal in Charge.**

In the case of appointment of Principal at St.John's College Anchal, it is submitted that the Educational agency had already requested to provide a panel of experts for constituting Selection Committee for the appointment of a Principal in the College. But the same has not yet nominated since the Educational agency has not rectified the defects/submitted necessary documents for providing panel of Experts for the appointment of a regular Principal in the College.

As per the orders of Hon'ble Vice Chancellor, the **proposal regarding the approval of the appointment of Dr. Nisha Thomas, Professor, Department of Zoology as DDO of St.John's College, Anchal, for the sixth term comprising of three months w.e.f 11.10.2024** is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

**Item No.15.17      Creation of 18 additional post at the University Computer Centre - Consideration of-reg.**

**(Ad.DII)**

The Director Computer Centre has requested vide note no.KUCC/2019/150 dated 28/05/2019 for creation of 18 additional post at Computer Centre as follows

- |                                   |      |
|-----------------------------------|------|
| 1. System Analyst                 | - 1  |
| 2. Programmers                    | - 12 |
| 3. System Administrator (for Web) | - 1  |
| 4. Hardware Technician            | - 4  |

and the matter was placed before the Syndicate.

The Syndicate vide item No.10.18, Additional item No.3 of the meeting held on 12.06.2019 resolved to approve the proposal for post creation subject to obtaining concurrence from the Government and placing the matter before the Senate.

Accordingly, the Senate vide Item No.8 at its meeting held on 13.06.2019, considered the above matter and the house passed the recommendation of the Syndicate for amendment of the Ordinances.

Letter No.Ad.D1.1 /KUCC/18848/2019 dated 16.07.2019 was issued to Government seeking concurrence.

Vide letter No.B3/262/2019/HEDN from the Principal Secretary, Higher Education Department dated 15.10.2019, it was directed by the Government to identify the posts that can be shed so that additional posts at the Computer Centre shall be created

Vide letter no.Ad.D1.1/KUCC/18848/2019 dated 16.11.2023, letter was issued to the Government showing the details of posts that can be shed as follows :

Name of Department	Name of post	Number of posts
Aquatic Biology	Curator	1
KU press	Offset Printer	2
KU press	Gally Pressman	2

Vide Letter No.B3/262/2019/HEDN dated 28.11.2023, letter was received from the Government requesting to furnish details of additional annual finance commitment involved in the proposal considering the fact that pay and allowances have been revised as per the report of XIth PRC.

Vide letter No.B3/262/2019/HEDN from the Principal Secretary, Higher Education Department Letter it was directed to identify the posts that can be shed so that additional posts at the Computer Centre shall be created

Vide letter no.Ad.D1.1/KUCC/18848/2019 dated 14.12.2023, letter was issued to the Government showing the the approximate annual financial commitment on creating the posts of System Analyst (1), Programmer (12), System Administrator (1) and Hardware Technician (4) in the Kerala University Computer Centre as per the report of XIth PRC is listed below was given.

Name of Post	No. of Post	Annual Financial Commitment
System Analyst	1	Rs.11,74,212/-
Programmer	12	Rs.1,08,23,436/-
System Administrator (for web)	1	Rs.8,39,592/-
Hardware Technician	4	Rs.15,27,084/-
TOTAL		Rs.1,43,64,324/-

Vide letter no..B3/262/2019/HEDN dated 27.02.2024, from the Principal Secretary, Higher Education Department Letter it was informed that the proposal for creation of 18 additional posts in the University Computer Centre has been deferred for the time being.

As ordered by the Vice Chancellor the matter of creation of 18 additional posts is place before the Syndicate for consideration.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.15.18                      Revenue Mobilization Committee - Re constitution-Consideration of-reg. (Revenue Audit)**

The Syndicate at its meeting held on 25.06.2022, vide item No.43.19 had resolved to prepare the action plan and proposals for submitting to UGC in connection with the achievements of A++ grade in NAAC Accreditation and also resolved to constitute 9 committees including Revenue Mobilization Committee for preparing the action plan for future developments of the University vide UO.No.6439/2022/UOK dated 17.08.2022 from IQAC. The members of the Committee were as follows;

1. Adv.K.H.Babujan, Member Syndicate (Chairman)
2. Sri.B.P.Murali, Member Syndicate
3. Dr.S.Nazeeb, Member Syndicate
4. Adv.G.Muraleedharan Pillai, Member Syndicate
5. Sri.M.S.Arun Kumar, Member Syndicate

6. Adv.B.Balachandran, Member Syndicate
7. Dr.K.B.Manoj, Member Syndicate
8. Finance Officer (Convenor)

An expert committee was also constituted consisting of the following members for preparing detailed and feasible projects and for exploring new Avenues/Areas as part of Revenue Mobilization Drive;

1. Dr.J.Chandrabose, Managing Director, KMML, Chavara, Kollam
2. Dr.B.Rajendran, Principal, KITTS, Thycaud, Trivandrum
3. Director, IQAC
4. Director, CLIF, Kariavattom
5. Vice Chairman, CSS, Kariavattom
6. Dr.R.Vasanthagopal, Professor, SDE Kariavattom (Kerala University Alumni Association)
7. Dr.Shaji.E, Professor, Department of Geology, University of Kerala
8. Adv.A.S.Noushad, Member, Alumni Association
9. Dr.B.Sreekumar, Managing Director, Kerala Feeds Ltd
10. Dr.Josekutty.C.A, Professor, Department of Political Science, University of Kerala
11. Dr.Manoj Krishnan, Professor, TKM Institute of Management
12. Sri.Arjun Ramesh, Sr.Executive, Technopark, Thiruvananthapuram

As the new Syndicate has been constituted, the matter regarding the reconstitution of Revenue Mobilization Committee was reported to the Vice-Chancellor and the Vice-Chancellor has ordered to place the matter before the Syndicate.

Hence, the matter of reconstituting the Revenue Mobilization Committee is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to reconstitute the Revenue Mobilization Committee with the following members:

1. Adv.G.Muraleedharan Pillai, Member Syndicate
2. Dr.S.Nazeeb, Member Syndicate, Member Syndicate
3. Sri.Rajesh. R, Member Syndicate
4. Adv.R.B.Rajeev Kumar, Member Syndicate
5. Dr.Shijukhan J.S, Member Syndicate
6. Dr.T.R.Manoj, Member Syndicate
7. Dr.Vinodkumar T.G. Nair, Member Syndicate
8. Sri.Ahammed Fazil. Y, Member Syndicate
9. The Finance Officer

***Item No.15.19***

***Installation of Waste Water Treatment Plant at Kariavattom Campus - reg (P.L.D)***

**Ref:-** Proposal for installation of waste water treatment plant from CSIR-NIIST, Pappanamcode.

It has been decided to operate Indian Coffee House at Karyavattom Campus with monthly rent of ₹ 26,583/- + 18% GST and a refundable, non-interest bearing deposit of ₹ 5,00,000/-, for a period of 3 years w.e.f 15.04.2022.

The University Engineer, vide letter No. DB2/ICH-Waste Pit/2023-24 dated 19.04.2023 has intimated that the waste pits collecting grey water from the Indian Coffee House outlet has collapsed and spilled over to the surrounding area and submitted a detailed estimate amounting to ₹ 2,60,000/-, prepared based on DSR 2018 with cost index 35.59% for construction of the pit. The UE has also informed that the construction of waste pit is not a permanent solution and requested to issue administrative sanction to construct a waste water treatment plant behind the Indian Coffee House to treat the waste water with the financial partnership of Indian Coffee House, after having a discussion with them.

Accordingly a meeting was held by the Registrar on 11.08.2023, with the officials of CSIR NIIST, the Head, Department of Environmental Sciences and the University Engineer to discuss the installation of waste water treatment plant. The meeting held at Registrar's Office made the following recommendations to CSIR:

1. to furnish a detailed proposal with cost estimate and mode of implementation of the proposal along with major constituents in the untreated waste water and heated waste water.
2. to provide the details of such waste treatment plants implemented in other Government Institutions in Kerala.

CSIR NIIST, vide e-mail dated 20.09.2023 has submitted a detailed proposal for waste water treatment plant with an estimated budget cost of **₹17.25 lakhs + applicable GST**. The University Engineer, vide letter No.UE/DB/3060/2023 dated 13.10.2023 has recommended to accept the proposal with the concurrence of the Environmental Sciences Department regarding its technical aspects and to forward the proposal to Kerala Suchitwa Mission for technical evaluation and proposed **the site in between the Indian Coffee House and SBI towards the substation for installing the plant.**

The Head, Department of Environmental Sciences, vide letter dated 17.10.2023 after considering the proposal of CSIR-NIIST has suggested to provide provision for utilizing the biogas produced during the treatment process as a fuel for burning, which is an added advantage for the wastewater treatment and recommended the proposal for acceptance.

**Kerala Suchitwa Mission, vide letter dated 08.01.2024 has informed that they are not entitled to grant technical sanction as well as financial assistance for the project, as CSIR-NIIST is not under the purview of LSGD.** However, they will provide technical approval if the proposal prepared is inclusive of the designated test results - wastewater generated by the Indian Coffee House tested in a NABL accredited lab and Treatment Scheme is ascertained as per the standards of KSPCB.

The proposal for installation of waste water treatment plant prepared by CSIR-NIIST was forwarded to Suchitwa Mission for obtaining technical sanction on 2/11/2023. Due to the delay in obtaining technical sanction, the University Engineer requested to provide administrative sanction for the reconstruction of waste pit amounting to ₹ 2.60 lakhs, if the treatment plant cannot be installed. The Hon'ble Vice-Chancellor has ordered to place the estimate before the Standing Committee of the Syndicate on Planning and Development.

Meanwhile, Suchitwa Mission informed that the technical committee on LWM projects was scheduled on 02.03.2024 at Suchitwa Mission Office and that they have placed the proposal of waste water treatment plant from CSIR-NIIST before the Technical Committee for verification. The Joint Registrar, Campus Administration and the University Engineer were deputed to attend the meeting.

**The Technical Committee held at Suchitwa Mission office on 02.03.2024 has given the technical approval for the proposal of CSIR-NIIST regarding the installation of treatment plant.**

**The decision of the Technical Committee is as follows:**

**The technology is found to be acceptable. Since the filter media is a proprietary one, the client may have to depend solely on NIIST for any replacement or maintenance. Other than this concern, the Committee members agreed to consider the technology for approval. As the Botany department is on the opposite side of the road, the Committee suggested obtaining approval from the authorities concerned and also Consent to Establish from Kerala State Pollution Control Board (KSPCB) to reuse the treated water for irrigation of land under the Botany Department. The Committee agreed to give technical approval for implementing NIIST onsite modular wastewater treatment unit (NOWA) developed by CSIR- NIIST at the University of Kerala Campus.**

**The decision communicated refers to certain issues relating to**

- a) **the reuse of treated water for irrigation of land under the Botany Department, situated on the opposite side of the road, for which the Committee suggested obtaining approval from the authorities concerned and also Consent to Establish from Kerala State Pollution Control Board (KSPCB).**
- b) **the filter media being a proprietary one, the client (University) may have to depend solely on NIIST for any replacement or maintenance.**
- c) **the frequency of sludge removal is higher than normal cases where septic tanks are used. The desludged matter may be sent to Muttathara sewage treatment plant for further treatment.**

In order to get a permanent solution for the waste water management, as per the orders of the Registrar, the minutes of the Technical Committee was forwarded to the University Engineer for remarks. The University Engineer has remarked that:

1. Administrative sanction may be accorded to the proposal of CSIR-NIIST with budget estimate @₹17.25 lakh + GST .
2. The filter media of the plant is a proprietary one of NIIST, it is recommended that the AMC of the plant may be entrusted with authorized/approved service providers of NIIST to ensure smooth working of the plant.
3. An MoU may be executed with NIIST after administrative sanction for the work.
4. Financial share of Indian Coffee House may be finalized and amount may be collected in advance since the University has to deposit 100% of cost in advance with NIIST along with work order.
5. The technical committee of Suchitwa Mission has suggested obtaining consent from Kerala State Pollution Control Board to reuse the treated water for irrigation purpose. Hence the same may be addressed to Kerala State Pollution Control Board.
6. Treated water cannot be delivered to Botany Block (North Block) due to high elevation and requirement of NH crossing and intimated that the water can be used for watering of plants and lawns near EMS hall. Suggested that Indian Coffee House authorities may be requested to establish a vegetable garden near their premise so that the surplus treated water can be reused properly.

As per the orders of the Vice-Chancellor, the proposal of CSIR-NIIST for establishment of waste water treatment plant at Indian Coffee House Building, Kariavattom Campus was placed before the Standing Committee of the Syndicate on Planning and Development, held on 10.06.2024.

The Standing Committee of the Syndicate on Planning and Development held on 10.06.2024 has recommended to direct the University Engineer, in consultation with the Finance Officer and the Joint Registrar, Campus Administration, to have a discussion with the authorities of the Indian Coffee House for finalising the financial share of Indian Coffee House and collecting advance amount. And, also refer the item to the Syndicate with the report of the University Engineer regarding the Financial Share of the Indian Coffee House on the work.

Accordingly the University Engineer vide letter No. UE/2091/Estt/2024 dated 06.09.2024 has informed that **apart from the existing advance of ₹ 5,00,000/-, the Indian Coffee Board Workers' Co-operative Society is willing to provide an additional amount of ₹ 10,00,000/-, as rent advance for setting up of a treatment plant to treat wastewater from Indian Coffee House.**

As per the orders of the Vice-Chancellor, the proposal of CSIR-NIIST for establishment of waste water treatment plant at Indian Coffee House Building, Kariavattom Campus is placed before the Syndicate for consideration of the following:

1. **To accord administrative sanction to the proposal of CSIR-NIIST with budget estimate @Rs. 17.25 lakh + GST .**
2. **Filter media of NIIST being a proprietary one, the AMC of the plant may be entrusted with authorized/ approved service providers of NIIST to ensure smooth working of the plant.**
3. **An MoU may be executed with NIIST after administrative sanction.**
4. **Financial share of Indian Coffee House may be finalized and amount may be collected in advance since the University has to deposit 100% of cost in advance with NIIST along with work order.**
5. **In order to reuse the treated water from the treatment plant for Irrigation purpose consent from Kerala State Pollution Control Board (KSPCB) may be obtained.**
6. **Treated water cannot be delivered to Botany Block (North Block) due to high elevation and requirement of NH crossing and therefore the water may be used for watering of plants and lawns near EMS hall. The Indian Coffee House authorities may be requested to establish a vegetable garden near their premise so that the surplus treated water can be reused properly.**
7. **To approve the site in between the Indian Coffee House and SBI towards the substation, proposed by the University Engineer, for installing the plant.**

*Resolution of the Syndicate*

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

**Item No.15.20**

***Kerala State Higher Education Council (KSHEC) - Invitation for submitting Expression of Interest to host Centres/ Sub-Centres of Excellence (COE) – reg.***

***(Ad.BI)***

The member, Secretary, Kerala State Higher Education Council has informed that as per discussion in the online meeting of Vice Chancellors, attended by the Hon'ble Minister for Higher Education, held on 07.07.2024, KSHEC likes to invite an expression of interest from the universities to host the centers/sub centers of excellence in their campus. The host institution should already have certain expertise/interest/vision which align in line with the goals of the proposed center. The COE could be hosted in this institution related to the aligned subject/area in its early phases. However, the proposed new Centers of excellence should not be a part of this host institution at any time, and should emerge as an autonomous center in due course of time and to be open for access and collaboration to the whole academic/ industry community of the state. The CoE should be allowed to draw their strength from University departments and research institutions in terms of cooperation/ collaboration and assistance. The host institution should provide all required infrastructural facilities for the functioning of this center in the initial period of development. Provision of a minimum of 4,000 sq. ft. (including administrative space) of furnished space for hosting the CoE should be made available by the host institute. An MoU/ agreement signed between the COE and the host institute for the minimum period of 5 years regarding the extend of facilities.

**Centres of Excellence in Higher Education (Proposed)**

**1) The Centre of excellence for teaching and Learning and Training:**

is a place where the university faculty, staff, students, and community members work in a collaborative environment to create rich, engaged learning and teaching experiences; the Centre increases student success, builds vital community partnerships, and invites individuals to become members of an intellectually diverse, active learning community. This centre will organise regular training to teachers in curriculum design, syllabus preparation as well as evaluation strategies with special attention to continuous internal assessment techniques.

**2) Kerala Institute for Science, Technology, and Innovation (KISTI)**

It is as an autonomous centre of excellence (COE) under the department of higher education with the intention of improving the quality of research ecosystem and knowledge management in the area of advanced scientific research and technology development. This proposed COE shall focuses on science and technology study, research or practice. It is to be designed to be as a hub focuses on science and technology study, research or practice. It is to be designed to be as a hub of expertise, innovation and collaboration within that specific area. This CoE will bring together faculty members, researchers, students and industry partners to advanced knowledge, develop cutting edge research, provides specialized education and training and contribute the overall academic and professional activity of the state.

**3) Kerala Network for Research-Support in Higher Education — (KNRSHE)**

This network centre is to handhold and assist teachers and researchers, particularly in colleges, to keep the momentum of fund-writing encourage them to mobilise research funds from various agencies including private sources for creating research infrastructure and to support them to conduct research. Assist the researchers with grant for research equipment maintenance. To promote networking among different grantee agencies at local levels and to avoid duplication of research infrastructure (RI), a consortium mode of approach with academia, research institutes, nongovernment organizations, S&T councils and industries belonging to the same domain that lie in various location (with in one ot two districts) on mutually agreeable terms of conditions. It also envision to establish central instrumentation and academic computational facilities for the benefit of the researchers of the state.

**(i) KNRSHE- Central instrumentation laboratories (CIL) -2 No**

A central facility with state-of-art sophisticated analytical instruments to cater to the needs of the faculty and research scholars in the state. Two such laboratories are proposed to establish at two different part of the state.

**(ii) KNRSHE-Central academic computing facilities (CACF) -1 No**

KNRSHE proposed to establish a central academic computing facility in order to make high end computational resources including various computational software's available to the higher education institutions in Kerala. A state wide licence for the use of computational resources shall be made available through this centre.

**4) The Kerala Institute for Gender Equality (KIGE)**

It is envisioned as an institute working to make gender equality a reality in the country and beyond. For this, it provides research, data and good practices.

**5) Kerala Language Network (KLN)**

This network will contribute to the creation and translation of knowledge texts into and from Malayalam and other spoken languages, linguistic research on Malayalam and other modern Indian languages and its regional varieties and languages of minority groups (many of which remain genealogically unclassified, unassessed for their linguistic vitality, linguistically undocumented, and highly underdeveloped even today).

In this context, although the said request is specifically not for allotment of land of the University, it may be noted that, the Syndicate held on 20.01.1995, while considering the request from the Secretary to Govt. for releasing 25 acres of land adjoining the Technopark for setting up Bio Technology Park had resolved that, University has no land to spare for any activities and that no proposal of the kind shall be placed before the Syndicate in future. The Senate held on 1<sup>st</sup> and 2<sup>nd</sup> July 2016 had also rejected the proposal for the allotment of University land for establishing APJ Abdul Kalam Technological University. Later also, several requests were received for allotting / releasing University Land for various purposes ( i.e. for constructing building for Indian Society for

Technical Education, setting up Sewage / Septage Treatment Plants under Rebuild Kerala initiative, starting Petrol Pump by SC/ST Federation, establishing a permanent campus for Higher Education Department, constructing IFFK Festival Complex, upgrading Kerala Highway Research

Institute to 'Centre for Excellence in Road Sector', etc.) and the same were also not agreed to. Also, the buildings in the SH Campus are facing acute shortage of space, for accommodating the staff, at present.

As per orders of the Vice Chancellor, the proposal received from KSHEC, inviting Expression of Interest to host the centres /sub centres of excellence (COE) is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

**Item No.15.21**

**ഗവ.**

**കേരള സർവ്വകലാശാലയുടെ 15 ഏക്കർ ഭൂമി കാര്യവട്ടം കോളേജിന്**

**കൈമാറിയതുമായി ബന്ധപ്പെട്ട് ലഭിക്കേണ്ട പലിശ തുക -**

**സംബന്ധിച്ച്:**

**(Ad.B1)**

കേരള സർവ്വകലാശാലയുടെ കാര്യവട്ടം കാമ്പസിൽ നിന്നും കാര്യവട്ടം സർക്കാർ കോളേജിനു വേണ്ടി കഴക്കൂട്ടം വില്ലേജിലെ റിസർവ്വെ നമ്പർ 507/1 , Block No.11 ൽ ഉൾപ്പെട്ട 25 ഏക്കർ സ്ഥലം കൈമാറുന്നതിന് 14/05/1993 ലെ ജി.ഒ (എം.എസ്)62/93-ാം നമ്പർ സർക്കാർ ഉത്തരവ് പ്രകാരം ഉത്തരവായിരുന്നു. 25,00,000/- രൂപ (ഇരുപത്തിയഞ്ചു ലക്ഷം രൂപ) സർവ്വകലാശാലയ്ക്ക് അഡ്വാൻസ് ആയി ലഭിക്കുകയും ചെയ്തു. 17/12/2004-ലെ ജി.ഒ ( എം.എസ്) ,174/2004/H.Edn നമ്പർ ഉത്തരവ് പ്രകാരം കൈമാറിയ 25 ഏക്കറിൽ നിന്നും 10 ഏക്കർ സ്ഥലം തിരികെ സർവ്വകലാശാലയ്ക്ക് ലഭിച്ചു. ബാക്കി 15 ഏക്കർ സ്ഥലം സെന്റ് ഒന്നിന് 5000/- (അയ്യായിരം) രൂപ വിലയിട്ടു കോളേജിന്റെ പേരിൽ നിലനിർത്തി. അഡ്വാൻസ് ആയി ലഭിച്ച 25,00,000/- (ഇരുപത്തിയഞ്ചു ലക്ഷം) രൂപയുടെ ബാക്കിയായ 50,00,000/- (അമ്പതു ലക്ഷം) രൂപ 13



വർഷങ്ങൾക്കുശേഷം 3/2007ൽ സർവ്വകലാശാലയ്ക്ക് ലഭിച്ചിരുന്നു.

കാര്യവട്ടം സർക്കാർ കോളേജിന് കൈമാറിയിട്ടുള്ള സ്ഥലം 1961 ലെയും 1962 ലെയും ഗസറ്റ് നോട്ടീഫിക്കേഷൻ പ്രകാരം കൊല്ലവർഷം 1089 ലെ ട്രാവൻകൂർ പൊന്നും വില നിയമം ആക്ട് 11 പ്രകാരം കേരള സർവ്വകലാശാലയ്ക്ക് സർക്കാർ ഏറ്റെടുത്തു നൽകിയ ഭൂമിയിൽ ഉൾപ്പെട്ടതാണ്.

രണ്ടാം ഗഡുവായ 50,00,000/- (അമ്പതു ലക്ഷം) രൂപ 3/2007ൽ മാത്രമേ സർവ്വകലാശാലയ്ക്ക് ലഭിച്ചുള്ളൂ എന്ന കാരണത്താൽ ലാൻഡ് അക്കവിസിഷൻ ആക്ട് സെക്ഷൻ 34 പ്രകാരം 1993 മുതൽ 2007 വരെ ആദ്യത്തെ ഒരു വർഷം 9% നിരക്കിലും (Rs.4,50,000) തുടർ വർഷങ്ങളിൽ 15% നിരക്കിലും (Rs. 90,00,000) പലിശ കണക്കാക്കി 94.50 ലക്ഷം രൂപ സർവ്വകലാശാലയിൽ നൽകുവാൻ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പ് സെക്രട്ടറിനും കാര്യവട്ടത്തെ ഗവ. കോളേജ് പ്രിൻസിപ്പലിനും എസ്റ്റേറ്റ് ഓഫീസർ വിഭാഗത്തിൽ നിന്ന് കത്തുകൾ നൽകിയിരുന്നു.

ഇതിനു മറുപടിയായി കേരള സർവ്വകലാശാലയിൽ നിന്നും കാര്യവട്ടം സർക്കാർ കോളേജിന് കൈമാറി നൽകിയ ഭൂമിയ്ക്ക് സർക്കാർ നിശ്ചയിച്ച തുകയിൽ ആദ്യ ഗഡുവായി നൽകിയ 25,00,000 / - രൂപ കഴിച്ച് 50,00,000/- രൂപ (അമ്പതു ലക്ഷം രൂപ) ഭൂമി കൈമാറി 13 വർഷം കഴിഞ്ഞ് നൽകി എന്ന കാരണത്താൽ സ്ഥലമേറ്റെടുക്കൽ നിയമപ്രകാരമുള്ള പലിശ നൽകാൻ നിർവാഹമില്ല എന്നും കാര്യവട്ടം സർക്കാർ കോളേജിന്റെ ആധാരം സർവ്വകലാശാലയിൽ നിന്ന് മടക്കി ലഭ്യമാക്കണമെന്ന കോളേജ് വിദ്യാഭ്യാസ ഡയറക്ടറുടെ ആവശ്യത്തിന്മേൽ ഉചിതമായ തുടർനടപടി കൈക്കൊള്ളാനും ഗവ. പ്രിൻസിപ്പൽ സെക്രട്ടറി അറിയിച്ചിരിക്കുന്നു.

ടി സ്ഥലത്തിന്റെ കരം 1984 മുതൽ കുടിശിക ആണ്. പലിശയിനത്തിൽ ലഭിക്കേണ്ട 94.50 ലക്ഷം രൂപ ഈടാക്കേണ്ടത് സംബന്ധിച്ചും ടി സ്ഥലം കാര്യവട്ടം സർക്കാർ കോളേജിനു കൈമാറിയതായുള്ള ആധാരം ചെയ്തു നൽകുന്നതു സംബന്ധിച്ചും അടിയന്തിരമായി തീരുമാനമുണ്ടാകേണ്ടതുണ്ട്.

വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായും ഉചിതമായ തീരുമാനങ്ങൾക്കായും സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.15.22**      ഡിപ്പാർട്ട്മെന്റ്    ഓഫ്    സ്റ്റുഡൻറ്    സർവീസസ്    -  
ദക്ഷിണമേഖല

അന്തർ      സർവ്വകലാശാല      യുവജനോത്സവത്തിൽ  
പങ്കെടുക്കുവാനുള്ള

സർവ്വകലാശാല ടീമിനെ തെരഞ്ഞെടുക്കുന്നത്-സംബന്ധിച്ച്

(Ad.DII)

2024 -2025 വർഷത്തിലെ ദക്ഷിണ മേഖല അന്തർ സർവ്വകലാശാല യുവജനോത്സവത്തിൽ പങ്കെടുക്കുന്നതിനുള്ള കേരള യൂണിവേഴ്സിറ്റി ടീമിനെ തെരഞ്ഞെടുക്കുന്നതിനുള്ള അനുമതിക്കായി ഡിപ്പാർട്ട്മെന്റ് ഓഫ് സ്റ്റുഡൻറ്

സർവീസസ് - ഡയറക്ടർ 25.09.2024 [തീയതിയിലെ DSS/SZYF/2024-25 നമ്പർ കത്ത്](#) പ്രകാരം ആവശ്യപ്പെട്ടിരുന്നു.

ഡയറക്ടറുടെ കത്തിലെ വിശദാംശങ്ങൾ ചുവടെ കൊടുക്കുന്നു 2024-25 അന്തർസർവ്വകലാശാല ദക്ഷിണ മേഖല യുവജനോത്സവം 2024 ഡിസംബർ 26 മുതൽ 30 വരെ, SRM ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് സയൻസ് &ടെക്നോളജിയിൽ (കാഞ്ചീപുരം, തമിഴ്നാട്) വെച്ച് നടത്തുന്ന വിവരം AIU അറിയിച്ചിട്ടുണ്ട്. കഴിഞ്ഞ നിരവധി വർഷങ്ങളിലായി നമ്മുടെ സർവ്വകലാശാല ടീം തുടർച്ചയായി പ്രസ്തുത യുവജനോത്സവത്തിൽ ഓവറാൾ ചാമ്പ്യൻഷിപ്പ് നേടിയിട്ടുണ്ട്. 2023 ൽ ഒരു പോയിന്റ് വ്യത്യാസത്തിൽ മാത്രമാണ് ചാമ്പ്യൻഷിപ്പ് നഷ്ടമായത്. എന്നാൽ Runners up ചാമ്പ്യൻഷിപ്പ് കരസ്ഥമാക്കാൻ നമ്മുടെ ടീമിന് കഴിഞ്ഞു. അന്തർസർവ്വകലാശാല ദക്ഷിണമേഖല ദേശീയ യുവജനോത്സവത്തിൽ നമ്മുടെ സർവ്വകലാശാല അഭിമാനകരമായ നിരവധി നേട്ടങ്ങൾ കരസ്ഥമാക്കിയിട്ടുണ്ട്. ഇത് നമ്മുടെ സർവ്വകലാശാലയുടെ യശസ്സിനും പുരോഗതിയ്ക്കും നൽകിയ സംഭാവന ശ്രദ്ധേയമാണെന്ന വസ്തുത സൂചിപ്പിച്ചുകൊള്ളട്ടെ. പ്രഗൽഭരായ നിരവധി അധ്യാപകരുടെയും പരിശീലകരുടെയും ശിക്ഷണത്തിൽ രണ്ട്മാസത്തോളം നീണ്ട് നില്ക്കുന്ന ശ്രമകരമായ പരിശീലനത്തിലൂടെയാണ് മത്സരത്തിനായുള്ള നമ്മുടെ ടീമിനെ സജ്ജമാക്കുന്നത്. വളരെ കൃത്യതയോടും ശ്രദ്ധാപൂർവ്വമായ ടീം സെലക്ഷൻ നമ്മുടെ വിജയത്തിന്റെ ഏറ്റവും പ്രധാന ഘടകമാണ്. മറ്റ് പല സർവ്വകലാശാലകളും, ഈ വർഷത്തെ ദക്ഷിണ മേഖല യുവജനോത്സവത്തിനായുള്ള തയ്യാറെടുപ്പുകൾ ഇതിനോടകം തന്നെ ആരംഭിച്ചിട്ടുള്ള വിവരം മനസ്സിലാക്കാൻ കഴിഞ്ഞിട്ടുണ്ട്. നമ്മുടെ സർവ്വകലാശാല സംഘടിപ്പിക്കുന്ന യുവജനോത്സവത്തിലെയും, നാടകോത്സവത്തിലെയും വിജയികളിൽ (ഒന്ന്, രണ്ട്, മൂന്ന് സ്ഥാനങ്ങൾ), നിന്നാണ് അന്തർ സർവ്വകലാശാല യുവജനോത്സവത്തിൽ പങ്കെടുക്കുവാനുള്ള ടീമിനെ തെരഞ്ഞെടുക്കുന്നത്. Music, Dance, Literary, Theatre, Fine Arts വിഭാഗങ്ങളിൽ, വ്യക്തിഗത - ഗ്രൂപ്പ് ഇനങ്ങളിലായി 27 മത്സരങ്ങളാണുള്ളത്. സർവ്വകലാശാല മത്സര ഇനങ്ങളിൽ പ്രസ്തുത 27 മത്സരങ്ങളുമായി ബന്ധപ്പെട്ട വിജയികളിൽ നിന്ന് 49 കുട്ടികൾക്കാണ് ടീമിലേക്ക് സെലക്ഷൻ ലഭിക്കുന്നത്.

2024ലെ കേരള സർവ്വകലാശാല യുവജനോത്സവവുമായി ബന്ധപ്പെട്ട് പ്രത്യേക സാഹചര്യം നിലനില്ക്കുന്നതിനാൽ, പ്രഖ്യാപിക്കപ്പെട്ട മത്സര ഫലങ്ങളിൽ വ്യക്തിഗത ഇനങ്ങളിലെ മെറിറ്റ് സർട്ടിഫിക്കറ്റുകൾ മാത്രമാണ് ബഹു. വൈസ് ചാൻസിലറുടെ അംഗീകാരത്തോടെ വിജയികൾക്ക് വിതരണം ചെയ്തിട്ടുള്ളത്. എന്നാൽ ഗ്രൂപ്പ് ഇനങ്ങളിലെ വിജയികൾക്കുള്ള മെറിറ്റ് സർട്ടിഫിക്കറ്റുകൾ വിതരണം ചെയ്യാനുള്ള അനുമതി സർവ്വകലാശാലയിൽ നിന്നും ഇതുവരെയും ലഭിച്ചിട്ടില്ല. എന്നാൽ മൂന്ന് ഇനങ്ങൾ ഒഴിച്ച് ബാക്കി എല്ലാ ഗ്രൂപ്പ് മത്സരങ്ങളുടെയും ഫലപ്രഖ്യാപനം നടത്തിയിട്ടുള്ളതുമാകുന്നു.

അന്തർസർവ്വകലാശാല യുവജനോത്സവത്തിൽ മത്സരത്തിനായി ഉൾപ്പെടുത്തിയിട്ടുള്ള 10 ഗ്രൂപ്പ് ഇനങ്ങൾ ചുവടെ ചേർക്കുന്നു.

1. Group Song – Indian (6 Members)
2. Group Song – Western (6 Members)
3. Folk Orchestra (12 Members)
4. Mime (6 Members)
5. Skit (6 Members)
6. One Act Play (9 Members)

09.09.2024-□□ □□□□□ □□□□□□□□□□□□□□□, □□□□□ □□□□□. 14.25

□□□□ □□□□□□□□ □□□□□□□□ □□□□□□□ 2024 -2025 □□□□□□□□□□

### *Resolution of the Syndicate*

**FURTHER RESOLVED** to approve the request of the Director, Department of Student Services, for the selection of the team and to take necessary action in this regard, in compliance with the Judgement of the Hounrable High Court.

**ALSO RESOLVED** to seek legal opinion of the Standing Counsel on the matter and take appropriate action accordingly.

*Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 26.09.2024 and 15.10.2024– Reporting of – reg.*

Owing to exigency, the Vice-Chancellor has approved the recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 26.09.2024 and 15.10.2024, exercising the powers vested on him under section 10(13) of the Kerala University Act, 1974. Accordingly, the matter is therefore reported to the Syndicate.

## MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE

**SYNDICATE ON STUDENTS' DISCIPLINE HELD ON 26.09.2024**

Date	:	26.09.2024
Time	:	10.30 am to 5.00 pm
Venue	:	University Senate Hall, Senate House Campus, Palayam.

**Members Present**

1. Dr. Pramod N (Convenor)	Sd/-
2. Prof.(Dr.)P.M.Radhamony	Sd/-
3. Prof.(Dr.) Prakash K C	Sd/-
4. Dr. T. R Manoj	Sd/-
5. Dr. Rahim K	Sd/-
6. Dr. Vinodkumar T G Nair	Sd/-
7. Adv.Muralidharan Pillai G	Sd/-
8. Sri.P.S.Gopakumar	Sd/-
9. Sri.Ahamed Fazil Y	Sd/-

**Members Absent**

- Prof.(Dr.) Manoj V
- Dr.S.Jayan
- Sri.R.Rajesh

Details of the various items considered by the Committee and the recommendations made on the same are given below.

***Item No.15.23.01 Allegations of malpractice in the university examinations against sixty two candidates - reg.***

**Seventy Six** candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in connection with the allegations of malpractice in the University Examinations. Out of them, **sixty two** candidates appeared for the hearing.

Matter related to calling candidates (who are suspected of having committed malpractice, during the valuation of their answer scripts in the valuation camps) for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline :

- For the same examination, usually the candidates alleged of malpractice and reported from the examination halls are reported well ahead of the candidates alleged and reported on suspicion of alleged malpractice from the valuation camps/revaluation (which is/are conducted later after the examinations),
- Normally the candidates alleged of malpractice are called for the personal hearings before the Committee, based on the chronological order in which the corresponding files related to the alleged malpractice of each such candidate is received in the Students Discipline Cell (SDC) Section. Therefore the candidates reported from the examination hall are incidentally called for personal hearing well ahead of the candidates reported from the valuation camps/revaluation, although both malpractice allegations may pertain to the same examination,
- This causes considerable delay in taking decisions on the allegations of suspected malpractice of candidates that are reported from the valuation camps/revaluation, as compared to the allegations of malpractice of candidates reported from the examination hall, although both kind of allegations pertain to the same examination,
- Moreover majority of the candidates alleged of malpractice from the examination halls are reported with concrete evidence (like possession of handwritten manuscripts, photostat copies, printed material from the textbooks/guides, etc.) of having committed the malpractice. On the contrary, many of the suspected malpractice allegations raised from the valuation camps (like discrepancy noted in handwriting in answer scripts of candidates, etc.) are without such evidence (as mentioned above) and are based on the suspicion of the examiner/s during the valuation of the answer scripts. The guilt on the part of such candidates alleged of suspected malpractice from the valuation camps/revaluation need to be further established or exonerated based on the personal hearing of such candidates and further verification,
- Hence a delay in the personal hearing of those candidates (alleged of suspected

malpractice from the valuation camps/revaluation and later if exonerated) can hamper their chances of appearing for further examinations, even though a concrete evidence (as mentioned above) may not be available pertaining to the allegations,

- Also the candidates alleged of malpractice from the examination hall are well aware of their malpractice issue, however, the candidates alleged of suspicion of malpractice from the valuation camps/ revaluation come to know about such an issue, only on receipt of the communication for personal hearing or if communicated from the concerned tabulation section, and hence liable to appear for subsequent examinations before being withheld from the same,
- Hence eight candidates (i.e. Aswin M S- Candidate Code. 130/21104035, Govind S.- Candidate Code. 130/21104037, Balaji S. Karottu- Register Number 23019889007, Pranav P. - Register Number 23019889010, Shamahadev K.R.S-Register Number 23019889012, Sruthi R. – Register Number 23019889013, Gopika P. Gopinath Candidate Code. 47422551085, Govind Kannan A.B. - Candidate Code. 47422551087) who are alleged of suspected malpractice from the valuation camps have been called for the personal hearing before the Committee, overlooking the order of reporting to the Students Discipline Cell (SDC) Section. The details related to the malpractice allegations against the candidates who were present for the hearing and the recommendations of the Committee therein are given hereafter.

Details of the allegations of malpractice against the seventy six candidates who were called for the personal hearing before the Committee, are as given in the **attached annexure titled 'Annexure I -List of Candidates Called for Personal Hearing (in connection with the allegations of malpractice in University Examinations) before the Standing Committee of the Syndicate on Students' Discipline in the meeting held on 26.09.2024 '.**

The committee heard all the candidates who appeared for the hearing and the said candidates submitted written statements before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates. **After considering all these aspects, the Committee made the following observations as given below in the points in serial numbers (1) to (4) :**

- 1) **For the candidate Vinayachandran B.S.** (Register Number 00857211010 and SDC File number SDC/P5773/2024) in serial number 16 in the attached annexure:

The candidate Vinayachandran B.S. was present for the hearing before the Standing Committee of the Syndicate on Students' Discipline and he was heard by the Committee. A discrepancy was noted in the reports of malpractice i.e. declaration and proforma of the Malpractice Prevention Squad, submitted against the candidate, as the said reports state only about the candidate having been in possession of copy material consisting of bunch of photostat of textbook, however it is also found that the candidate has additionally tried to introduce copy material in the said examination by way of matter written by hand using pencil on the back side of his hall ticket, which is not seen stated in the said declaration and proforma of the Malpractice Prevention Squad. The candidate has signed the said declaration of the malpractice prevention squad, thus accepting the guilt of having been in possession of the bunch of photostat of textbook. The said declaration and proforma are signed by the Malpractice Prevention Squad member, the invigilator on duty in the examination hall and the Chief Superintendent of University Examinations of the Centre of Examination S.D.E., Kariyavattom. Contrary to the said report, the candidate verbally raised objections before the Committee stating that the said copy material of photostat of textbook does not belong to him, instead he was implicated by the squad using the said photostat copy material that was actually lying on the ground near him in the examination hall. Thereafter, contrary to the said verbal statements the candidate submitted a written statement accepting the guilt of having copied in the examination using the said copy material. On further probing by the Committee regarding the matter written by hand on the back side of the candidate's hall ticket which were also seen written in the answers in the answer script of the candidate, the candidate accepted that the said matter written on the back side of his hall ticket were written by him. The said attempt by the candidate is pointed out as a violation of the examination rules by the Committee and considered to be another copy material introduced with the intention of committing malpractice in the examination. Thus finally in all the written reports/ statements, the candidate accepted to have committed malpractice during the examination, and additionally also accepted to having written the matter by hand using pencil on the back side of his

hall ticket. Thus the candidate is found guilty of committing malpractice in the University Examination,

- 2) **For the candidates Aswin M.S** (Candidate Code 130/21104035 and SDC File number SDC/S7062/2024) **and Govind S** (Candidate Code 130/21104037 and SDC File number SDC/S7063/2024) in serial numbers 56 and 57 respectively in the attached annexure: Both the candidates were heard by the Committee and they accepted having copied the answers from each other during the examination,

- 3) **For the candidates Balaji S. Karottu** (Register Number 23019889007 and SDC File number SDC/S7085/2024), **Pranav P.** (Register Number 23019889010 and SDC File number SDC/S7086/2024) **and Shamahadev K R S** (Register Number 23019889012 and SDC File number SDC/S7087/2024) in serial numbers 58, 59 and 60 respectively in the attached annexure:

The three candidates were heard by the Committee and they accepted having copied the answers from each other during the examination,

- 4) **For the candidates Gopika P. Gopinath** (Candidate Code 47422551085 and SDC File number SDC/P5798/2024) **and Govind Kannan A.B.** (Candidate Code 47422551087 and SDC File number SDC/P5799/2024) in serial numbers 61 and 62 respectively in the attached annexure:

The candidate Gopika P. Gopinath denied having helped the candidate Govind Kannan A.B. in answering any question during the examination and also denied having committed any kind of malpractice during the examination. On the other hand, the candidate Govind Kannan A.B. accepted the guilt of having resorted to copying the answers from the other candidate Gopika P. Gopinath and also stated that the candidate Gopika P. Gopinath was not aware of him copying the answers from her answer script. The Committee was also apprised by the candidate Gopika P. Gopinath of her bright academic credentials. On verification of the answer scripts of both the candidates, The Committee did not find much similarity word to word in the answers written in both the answer scripts. The Committee after hearing both the candidates and considering their statements and verification of the report and answer scripts, felt that the candidate Gopika P. Gopinath seemed to be innocent of the charges of malpractice, whereas the candidate Govind Kannan A.B. is guilty of committing malpractice in the examination,

**Recommendations of the Committee :** After hearing all the candidates present for the personal hearing and considering their written statements and with reference to the above mentioned observations in serial numbers (1) to (4), the Committee made the below mentioned recommendations numbered alphabetically from (A) to (G):

**A) For the candidates mentioned in the table in the attached annexure from the serial number 1 to the serial number 23 ( i.e. from the candidate Nibin Sekhar R. with SDC file number S7016/2024 to the candidate Aswathy S. with SDC file number S6969/2024 ) :**

- i) *All papers of the semester examination/s (specified against each candidate in the table in the attached annexure, in the paper/s of which the candidate/s respectively resorted to malpractice) attended by the candidate/s be cancelled,*
- ii) *The paper/s of the other semester examination/s (i.e. the semester examination/s other than that specified in the recommendation in A[i] above) if any, attended by the candidate/s since the date of committing malpractice be cancelled,*
- iii) *The paper/s of the other semester examination/s (i.e. the semester examination/s other than that specified in the recommendation in A[i] above) attended by the candidate/s prior to the date of committing malpractice be not affected,*
- iv) *The candidates be permitted to write any semester examination/s in the next available chance, and,*
- v) *The candidates be also allowed to remit the examination fee without fine even if it is late,*
- vi) *Further with reference to the observation made in serial number (1) above, the Committee observed that a discrepancy is noted in the report i.e. declaration and proforma of the Malpractice Prevention Squad submitted against the candidate **Vinayachandran B.S.** (Register Number 00857211010 and SDC File number SDC/P5773/2024). The matter written by hand using pencil by the candidate **Vinayachandran B.S.** on the back side of his hall*

*ticket that is also seen written in the answers in his answer script, is not mentioned in the declaration and proforma submitted by the Malpractice Prevention Squad. The said declaration and proforma are signed by the member of the Malpractice Prevention Squad as well as the invigilator on duty in the examination hall and the Chief Superintendent of University Examinations of the Centre of Examination S.D.E., Kariyavattom. Hence the Committee recommended that the Convenor and the member of the Malpractice Prevention Squad who prepared the said declaration and proforma related to the malpractice, the invigilator on duty in the examination hall and the Chief Superintendent of University Examinations of the Centre of Examination S.D.E., Kariyavattom on duty on the day of the said incident, be called for a personal hearing in its next meeting in order to probe further into the said discrepancy noted,*

**B) For the candidates mentioned in the table in the attached annexure from the serial number 24 to the serial number 44 ( i.e. from the candidate Rony P. David with SDC file number A9061/2024 to the candidate Vidhuraj V. with SDC file number A9085/2024) :**

- i) All papers of the annual examination/s (specified against each candidate in the table in the attached annexure, and in the paper/s of which the candidate/s respectively resorted to malpractice) attended by the candidate/s be cancelled,*
- ii) The paper/s of the other annual examination/s (i.e. the annual examination/s other than that specified in the recommendation in A[i] above) if any, attended by the candidate/s since the date of committing malpractice be cancelled,*
- iii) The paper/s of the other annual examination/s (i.e. the annual examination/s other than that specified in the recommendation in A[i] above) attended by the candidate/s prior to the date of committing malpractice be not affected,*
- iv) The candidates be permitted to write any annual examination/s in the next available chance, and,*
- v) The candidates be also allowed to remit the examination fee without fine even if it is late.*

**C) For the candidate mentioned in the table in the attached annexure in the serial number 45(i.e. the candidate Arya C.G. with SDC file number P5779/2024) :**

- i) All papers of the Ph.D course work examination (specified against the candidate in the table in the attached annexure, in the paper/s of which the candidate resorted to malpractice) attended by the candidate be cancelled,*
- ii) The paper/s of the other examination/s (i.e. the examination/s other than that specified in the recommendation in C[i] above) if any, attended by the candidate since the date of committing malpractice be cancelled,*
- iii) The paper/s of the other examination/s (i.e. the examination/s other than that specified in the recommendation in C[i] above) attended by the candidate prior to the date of committing malpractice be not affected,*
- iv) The candidate be permitted to write any examination/s in the next available chance, and,*
- v) The candidate be also allowed to remit the examination fee without fine even if it is late,*

**D) For the candidates mentioned in the table in the attached annexure from the serial number 46 to the serial number 54 ( i.e. from the candidate Saidali S. with SDC file number S7027/2024 to the candidate Anitha V. with SDC file number P5785/2024) :**

- i) The particular paper in which the candidates respectively resorted to malpractice be cancelled (Considering the minor nature of the offense),*
- ii) The other paper/s of any semester examination/s, if any, attended by the candidate/s since the date of committing malpractice be cancelled,*
- iii) The other paper/s of any semester examination/s attended by the candidate/s prior to the date of committing malpractice be not affected, and,*
- iv) The candidate/s be permitted to write any semester examination/s in the next available chance, and,*
- v) The candidate/s be also allowed to remit the examination fee without fine even if it is late.*

**E) For the candidate mentioned in the table in the attached annexure in the serial number**

**55** (i.e. the candidate Jinto Y.B. with SDC file number A9060/2024) :

- i) The particular paper in which the candidate resorted to malpractice be cancelled (Considering the minor nature of the offense),
- ii) The other paper/s of any annual examination/s, if any, attended by the candidate since the date of committing malpractice be cancelled,
- iv) The other paper/s of any annual examination/s attended by the candidate prior to the date of committing malpractice be not affected, and,
- iv) The candidate be permitted to write any annual scheme degree examination/s in the next available chance, and,
- v) The candidate be also allowed to remit the examination fee without fine even if it is late.

**F) For the candidates mentioned in the table in the attached annexure from the serial number 56 to the serial number 62 (i.e. from the candidate Aswin M S with SDC file number S7062/2024 to the candidate Govind Kannan A.B. with SDC file number P5799/2024) :**

- i) To cancel the examination of the particular papers of the subjects in which the candidates Aswin M.S (Candidate Code 130/21104035), Govind S (Candidate Code 130/21104037), Balaji S. Karottu (Register Number 23019889007), Pranav P. (Register Number 23019889010), Shamahadev K.R.S (Register Number 23019889012) and Govind Kannan.A.B. (Candidate Code 47422551087) respectively resorted to malpractice as given below :
  - examination of the particular paper of the subject EN1341- British Literature I for the candidates Aswin M S and Govind S ,
  - examination of the particular paper of the subject PY 1341: Electrodynamics for the candidates Balaji S. Karottu, Pranav P. and Shamahadev K R S, and,
  - examination of the particular paper of the subject LW 2244: Paper IV: Administrative Law for the candidate Govind Kannan A.B.,
- ii) to exonerate the candidate Gopika P. Gopinath (Candidate Code 47422551085) of the allegations of malpractice, and, to undertake the valuation and publish the results of any University Examinations (withheld if any, owing to the said suspected malpractice allegations) attended by this candidate,
- iii) The examination/s of the other papers of any semester examination/s of the course of study attended by the candidates prior or after the examination of the particular paper [in which suspected malpractice was reported as mentioned in F(i) above], be not affected and that the valuation/results of such other papers if withheld (owing to the said charges of malpractice) be undertaken/published,
- iv) The candidates be permitted to write any semester examination/s in the next available chance, and,
- v) The candidates be also allowed to remit the examination fee without fine even if it is late,

**G) For the balance 14 candidates mentioned in the table in the attached annexure from the serial number 63 to the serial number 76 ( i.e. from the candidate Riyas S with SDC file number S7020/2024 to the candidate Soorya S L with SDC file number A9086/2024) who remained absent for the personal hearing before the Committee, the Committee recommended to consider the allegations of malpractice as and when the individual candidates appear for the personal hearing.**

**Annexure I - List of Candidates Called for Personal Hearing (in connection with the allegations of malpractice in University Examinations) before the Standing Committee of the Syndicate on Students' Discipline in the meeting held on 26.09.2024**

Sl. No	File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand.Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
1	S7016/	Nibin Sekhar	Cand.Code.	First Semester	Emmanuel College,	Possession of	EGXI B



	2024	<b>R.</b>	63021804017	M.Sc Physics, April 2024	Vazhichal	bunch of handwritten bits of papers	
2	S7017/2024	<b>Jithu X.</b>	Reg.No. 27866211140	Sixth Semester B.Com Finance(SDE), April 2024	S.N. College, Chathanoor	Possession of reduced photostat bit	<b>ED XVII</b>
3	S7018/2024	<b>Heyns J.</b>	Reg.No. 27847201153	Sixth Semester BA English Language and Literature (SDE), April 2024	S.N. College, Chathanoor	Possession of reduced photostat bit	<b>ED VII</b>
4	S7019/2024	<b>Adithya Shaji</b>	Reg.No. 206847211090	Sixth Semester BA English Language and Literature (SDE), April 2024	Emmanuel College, Vazhichal	Possession of Handwritten bit of Paper and writings on question paper	<b>EE V</b>
5	S7021/2024	<b>Viji Sebastian</b>	Reg.No. 12848211175	Sixth Semester BA Malayalam Language & Literature (SDE), April 2024	St.Xavier's College, Thumba	Possession of handwritten manuscripts	<b>EE V</b>
6	S7022/2024	<b>Prince J.</b>	Reg.No. 45849211129	Sixth Semester BA Economics (SDE), April 2024	M.S.M. College, Kayamkulam	Internet assisted mobile phone used to write examination	<b>EE V</b>
7	S7023/2024	<b>Arjun Krishna M.</b>	Reg.No. 25021142028	Sixth Semester B.Sc Zoology, April 2024	T.K.M. College of Arts & Science, Kollam	Possession of reduced photostat bits	<b>CBCS B.Sc VII</b>
8	S7024/2024	<b>Ayisha S.</b>	Reg.No. 23521142002	Sixth Semester B.Sc Chemistry, April 2024	T.K.M. College of Arts & Science, Kollam	Possession of photostat of textbook page	<b>CBCS B.Sc VII</b>
9	S7025/2024	<b>Devika J.A.</b>	Reg.No. 22021111030	Sixth Semester B.Sc Mathematics, April 2024	Baby John Memorial Govt. College, Chavara	Answers written on the backside of hallticket	<b>CBCS B.Sc VII</b>
10	S7032/2024	<b>Reeja Giltus</b>	Reg.No. 23847211262	Fifth Semester BA English Language & Literature (SDE), April 2024	Govt. College, Attingal	Possession of handwritten bits of papers	<b>ED VII</b>
11	S7033/2024	<b>Safeena Beevi S.S.</b>	Reg.No. 23850211778	Fifth Semester BA Sociology (SDE), April 2024	Govt. College, Attingal	Possession of printed script	<b>ED VII</b>
12	S7034/2024	<b>Anoj S.L.</b>	Cand.Code. 63821804003	First Semester M.Sc Biochemistry, April 2024	Emmanuel College, Vazhichal	Possession of handwritten bits of papers	<b>EG XI A</b>
13	S7039/2024	<b>Sabu V.</b>	Reg.No. 54845211082	Sixth Semester BA History (SDE), April 2024	N.S.S. College, Pandalam (Sub-Centre) (Main Centre: St. Cyrils, Adoor)	Writings on the backside of hallticket	<b>EE V</b>
14	S7042/2024	<b>Archamol P.S.</b>	Reg.No. 28852211112	Sixth Semester B.Com Co-operation (SDE), April 2024	S.N. College, Chathanoor	Possession of reduced photostat bit	<b>ED XVIII</b>
15	S7043/2024	<b>Akhil S.</b>	Reg.No. 2098522112	Sixth Semester B.Com Co-	St.Xavier's College, Thumba	Possession of handwritten bit	<b>ED XVIII</b>

			16	operation (SDE), April 2024			
16	P5773/ 2024	<b>Vinayachandran B.S.</b>	Reg.No. 0085721101 0	First Semester MLISc (SDE), May 2024	S.D.E., Kariyavattom	Possession of bunch of photostat of textbook	<b>EG IX</b>
17	P5774/ 2024	<b>Nithin Babu</b>	Reg.No. 0085722100 2	First Semester MLISc (SDE), May 2024	S.D.E., Kariyavattom	Possession of handwritten manuscripts	<b>EG IX</b>
18	P5775/ 2024	<b>Abhijith Manoharan</b>	Cand.Code. 6002345300 2	First Semester MBA-Travel & Tourism, April 2024	Kerala Institute of Tourism & Travel Studies, Thiruvananthapuram	Answers written in calculator with pencil	<b>EE II C</b>
19	P5776/ 2024	<b>Alwin Jo</b>	Cand.Code. 6002345300 9	First Semester MBA-Travel & Tourism, April 2024	Kerala Institute of Tourism & Travel Studies, Thiruvananthapuram	Answers written in calculator with pencil	<b>EE II C</b>
20	P5778/ 2024	<b>Aruna C.N.</b>	Cand.Code. 5952394101 8	First Semester MBA Full Time, April 2024	I.C.M., Poojapura	Answers written inside pouch	<b>EE II C</b>
21	P5783/ 2024	<b>Niloofer Samad A.</b>	Reg.No. 122140	Third Semester B.Des-Fashion Design, March 2024	Institute of Fashion Technology, Kollam	Use of mobile phone for malpractice	<b>EG I</b>
22	P5784/ 2024	<b>Tom Joshy</b>	Reg.No. 123158	Third Semester B.Des-Fashion Design, March 2024	Institute of Fashion Technology, Kollam	Use of cap for malpractice	<b>EG I</b>
23	S6969/ 2024 ( <i>Ind Call</i> )	<b>Aswathy S.</b>	Reg.No. 2478472016 22	Fifth Semester BA English Language & Literature (SDE), April 2024	S.N. College for Women, Kollam (Sub-Centre) (Main Centre: S.N. College of Advanced Studies, Punalur)	Possession of torn page from Text book	<b>EE V</b>
24	A9061/ 2024	<b>Rony David P.</b>	Reg.No. 3032019030	Second Year B.Com, April 2024	Christian College, Kattakada	Possession of handwritten bits of papers	<b>ED IX</b>
25	A9062/ 2024	<b>Amina Noushad</b>	Reg.No. 3032119041	Second Year B.Com, April 2024	Christian College, Kattakada	Possession of handwritten bits of papers	<b>ED IX</b>
26	A9063/ 2024	<b>Nikitha Moorthy C.E.</b>	Reg.No. 3042108047	Second Year BA English Language & Literature, April 2024	Govt.College for women, Thiruvananthapuram (Sub-centre) (Main Centre: S.N. College, Chempazhanchy)	Possession of handwritten bit	<b>EE VIII</b>
27	A9064/ 2024	<b>Muhammed J.</b>	Reg.No. 3031912113	Third Year B.Com, April 2024	Govt.College, Nedumangad (Sub- centre) (Main Centre: St.Xaviers' College, Thumba)	Possession of reduced photostat bits	<b>ED XII</b>
28	A9065/ 2024	<b>Jayalekshmi B.</b>	Reg.No. 3032103098	Third Year B.Com, April 2024	U.I.T., Neyyattinkara	Possession of handwritten bit	<b>ED XII</b>
29	A9066/ 2024	<b>Sona Shibu</b>	Reg.No. 3032012205	Second Year B.Com, April 2024	U.I.T., Veli (Sub- centre) (Main Centre: St.Xaviers' College, Thumba)	Possession of bunch of handwritten bits	<b>ED XII</b>
30	A9067/ 2024	<b>Sivapriya V.S.</b>	Reg.No. 3032203057	Second Year B.Com, April 2024	Govt.College for Women, Thiruvananthapuram	Possession of photostat of textbook	<b>ED XII</b>

					m (Sub-centre) (Main Centre: Govt. Arts College, Thiruvananthapura m)		
31	A9068/ 2024	<b>Ganga Mohanan R.M.</b>	Reg.No. 3042104010	Second Year BA English Language & Literature (Supplementary , April 2024	Govt.College for Women, Thiruvananthapura m	Possession of handwritten manuscripts	<b>EE IV</b>
32	A9069/ 2024	<b>Anagha A.</b>	Reg.No. 3042204003	Second Year BA History, April 2024	Govt.College for Women, Thiruvananthapura m	Possession of bunch of reduced photostat bits	<b>EE IV</b>
33	A9070/ 2024	<b>Athira A.R.</b>	Reg.No. 3042204010	Second Year BA History, April 2024	Govt.College for Women, Thiruvananthapura m	Possession of bunch of reduced photostat bits	<b>EE IV</b>
34	A9071/ 2024	<b>Kiranya G.</b>	Reg.No. 3042204014	Second Year BA History, April 2024	Govt.College for Women, Thiruvananthapura m	Possession of bunch of reduced photostat bits	<b>EE IV</b>
35	A9072/ 2024	<b>T.M. Muhammed Ashiq</b>	Reg.No. 3042138056	Second Year BA Arabic, April 2024	St.John's College, Anchal (Sub- Centre) (Main Centre: N.S.S. College, Nilamel)	Possession of bunch of reduced photostat bits	<b>ED II</b>
36	A9073/ 2024	<b>Muhammed Ashkar S.</b>	Reg.No. 3042138054	Second Year BA Arabic, April 2024	St.John's College, Anchal (Sub- Centre) (Main Centre: N.S.S. College, Nilamel)	Possession of photostat bit	<b>ED II</b>
37	A9075/ 2024	<b>A.B. Abirami</b>	Reg.No. 3042006053	Second Year BA English Language & Literature, April 2024	Govt. College for Women, Thiruvananthapura m (Sub-Centre) (Main Centre: M.G. College, Thiruvananthapura m)	Possession of bunch of handwritten bits & bunch of reduced photostat bits	<b>ED II</b>
38	A9076/ 2024	<b>Binsiya S.</b>	Reg.No. 20367	Part III B.Com (Mercy Chance), April 2024	Govt. College, Attingal	Possession of reduced photostat bits	<b>ED IV</b>
39	A9077/ 2024	<b>Abinaya</b>	Reg.No. 3032128016	Second Year B.Com, April 2024	M.M.N.S.S., Kottiyam	Possession of bunch of copy of textbook	<b>ED IV</b>
40	A9078/ 2024	<b>Kirankanth S.R.</b>	Reg.No. 3042223018	Second Year BA Sociology, April 2024	U.I.T.,Vakkom (Sub-centre) (Main Centre: Govt. College, Attingal)	Possession of bunch of photocopies of answers	<b>EE IV</b>
41	A9080/ 2024	<b>Amal Krishna S.</b>	Reg.No. 3032019008	Second Year B.Com, April 2024	Govt.Arts College, Thiruvananthapura m (Sub-Centre) (Main Centre: Christian College, Kattakada)	Answers written in calculator with pencil	<b>ED IX</b>
42	A9081/ 2024	<b>Anjali C.S.</b>	Reg.No. 3042248013	Second Year BA Sociology, April 2024	S.N. College, Cherthala	Possession of smartwatch inside the examination hall	<b>EE IV</b>
43	A9084/ 2024	<b>Sanju L.</b>	Reg.No. 3042146187	Second Year BA Sociology, April 2024	S.D. College, Alappuzha	Possession of printed bits	<b>EE IV</b>
44	A9085/ 2024	<b>Vidhuraj V.</b>	Reg.No.	Second Year	S.D. College,	Possession of	<b>EE IV</b>

	2024		3042148038	BA Sociology, April 2024	Alappuzha (Sub Centre) (Main Centre: S.N. College, Cherthala)	printed bits	
45	P5779/ 2024	<b>Arya C.G.</b>	Reg.No. D23255	Ph.D Course Work Examination, December 2023	University of Kerala, Kariyavattom (Dept. of Malayalam) (Centre of Research : Govt.Women's College, Thiruvananthapura m)	Answers written in question paper of previous examination	<b>CSS</b>
46	S7027/ 2024	<b>Saidali S.</b>	Reg.No. 2508662011 42	Sixth Semester B.Com Finance (SDE), April 2024	T.K.M. College of Arts & Science, Kollam	Possession of reduced photostat bit	<b>ED XVII</b>
47	S7030/ 2024	<b>Akash S.S.</b>	Reg.No. 2338622110 26	Fifth Semester BBA (SDE), April 2024	M.G. College, Thiruvananthapura m	Used bluetooth headset in examination	<b>ED I</b>
48	S7031/ 2024	<b>SulfiyaBeebi S.</b>	Reg.No. 2385021180 9	Fifth Semester BA Sociology (SDE), April 2024	Govt. College, Attingal	Possession of printed script and writings on backside of hallticket	<b>ED VII</b>
49	S7035/ 2024	<b>Adhithya A.</b>	Reg.No. 1402112501 2	Fifth Semester BA History, December 2023 (Special Examination, April 2024)	Sanatana Dharma College, Alappuzha	Writings on the backside of hallticket	<b>CBCS BA VII</b>
50	S7036/ 2024	<b>Stenin Das Y.</b>	Reg.No. 2472114102 0	Sixth Semester B.Sc Botany and Biotechnology, April 2024	St.Xavier's College, Thumba	Possession of reduced photostat bit	<b>ES VIII</b>
51	P5777/ 2024	<b>Sarang T.K.</b>	Cand.Code. 6002345302 8	First Semester MBA-Travel & Tourism, April 2024	Kerala Institute of Tourism & Travel Studies, Thiruvananthapura m	Answers written in calculator with pencil	<b>EE II C</b>
52	P5781/ 2024	<b>Anaswara B.A.</b>	Reg.No. 123106	Second Semester B.Des-Fashion Design, March 2024	Institute of Fashion Technology, Kollam	Possession of reduced photostat bit	<b>EG I</b>
53	P5782/ 2024	<b>Aswathy B.</b>	Reg.No. 123113	Third Semester B.Des-Fashion Design, March 2024	Institute of Fashion Technology, Kollam	Possession of bunch of reduced photostat	<b>EG I</b>
54	P5785/ 2024	<b>Anitha V.</b>	Reg.No. 122115	Fourth Semester B.Des-Fashion Design, March 2024	Institute of Fashion Technology, Kollam	Answers written on hallticket	<b>EG I</b>
55	A9060/ 2024	<b>Jinto Y.B.</b>	Reg.No. 3032019018	Second Year B.Com, April 2024	Christian College, Kattakada	Possession of handwritten bit	<b>ED IX</b>
56	S7062/ 2024	<b>Aswin M S</b>	Cand. Code. 130/2110403 5	Third Semester BA English Language and Literature, February 2024	K.S.M.D.B.College , Sathamcottah	Order of answering of questions, incorrect answers and spelling mistakes found identical and	<b>CBCS BA VII</b>

						copied in the answer scripts with false numbers 136549 and 136550 for the subject EN1341- British Literature I (As reported by additional examiner from valuation camp) (NB: False number of answer script of this candidate is 136549)	
57	S7063/ 2024	<b>Govind S</b>	Cand. Code. 130/2110403 7	Third Semester BA English Language and Literature, February 2024	K.S.M.D.B.College , Sathamcottah	-do- (NB: False number of answer script of this candidate is 136550)	<b>CBCS BA VII</b>
58	S7085/ 2024	<b>Balaji Karottu S.</b>	Reg.No. 2301988900 7	Third Semester B.Sc Physics, February 2024	SNGCAS, Cherthala	Exact copy of answers for question numbers 35, 15, 16, 25, 21, 10, 8, 1, 7, 3, 12, 6, 13, 22, 18 and 23 found in four answerscripts with false numbers 339919, 339920, 339921 and 339922 for the subject PY 1341: Electrodynamics (As reported by Chief Examiner from Valuation Camp) (NB: False number of answerscript of this candidate: 339919)	<b>CBCS B.Sc V</b>
59	S7086/ 2024	<b>Pranav P.</b>	Reg.No. 2301988901 0	Third Semester B.Sc Physics, February 2024	SNGCAS, Cherthala	-do- (NB: False number of answer script of this candidate: 339920)	<b>CBCS B.Sc V</b>
60	S7087/ 2024	<b>Shamahadev K R S</b>	Reg.No. 2301988901 2	Third Semester B.Sc Physics, February 2024	SNGCAS, Cherthala	-do- (NB: False number of answer script of this candidate 339921)	<b>CBCS B.Sc V</b>
61	P5798/ 2024	<b>Gopika Gopinath P.</b>	Cand.Code. 4742255108 5	Second Semester Unitary LLB, February 2024	Kerala Law Academy Law College, Thiruvananthapura m	Found same verbatic reproduction of answers in two answerscripts with false numbers: 310823 and 310824 of the subject LW 2244: Paper IV: Administrative Law. (As reported by Additional examiner from Valuation Camp) (NB:False Number of answerscript of	<b>EG I(a)</b>

						this candidate 310823)	
62	P5799/ 2024	<b>Govind Kannan A.B.</b>	Cand.Code. 4742255108 7	Second Semester Unitary LLB, February 2024	Kerala Law Academy Law College, Thiruvananthapura m	-do- (As reported by Additional examiner from Valuation Camp) (NB: False Number of answerscript of this candidate 310824)	<b>EG I(a)</b>
63	S7020/ 2024	<b>Riyas S.</b>	Reg.No. 1984521113 5	Sixth Semester BA History (SDE), April 2024	Emmanuel College, Vazhichal	Possession of bunch of textbook materials	<b>EE V</b>
64	S7026/ 2024	<b>Noufal N.S.</b>	Reg.No. 0286617200 6	Sixth Semester B.Com Finance (SDE), April 2024	Govt. College, Attingal	Possession of bunch of reduced photostat bits	<b>ED XVII</b>
65	S7028/ 2024	<b>Shiyas F.</b>	Cand.Code. 1492014204 1	Sixth Semester BA Economics & Mathematics, April 2024	T.K.M. College of Arts & Science, Kollam	Possession of handwritten bit	<b>ES X</b>
66	S7037/ 2024	<b>Soorya V.P. (N.B: Earlier alleged of malpractice in Fourth Semester, November 2021 Exam. Refer File No.S5326/20 22. Syndicate Resolution in meeting held on 09.06.2023, vide item no. 58.38.01.I)</b>	Reg.No. 0184919100 3	Fifth Semester BA Economics (SDE), April 2024	M.G. College, Thiruvananthapura m (Sub Centre). (Main Centre : University College, Thiruvananthapura m)	Possession of bunch of handwritten bits	<b>EE V</b>
67	S7038/ 2024	<b>Shilpa M.S.</b>	Reg.No. 2086621121 9	Sixth Semester B.Com Finance (SDE), April 2024	Iqbal College, Peringamala	Possession of photocopy of text book	<b>ED XVII</b>
68	S7040/ 2024	<b>Saydali K.</b>	Reg.No. 4185221129 1	Sixth Semester B.Com Co- operation (SDE), April 2024	S.N. College, Punalur	Possession of reduced photostat bits	<b>ED XVIII</b>
69	S7041/ 2024	<b>Emmanuvel Sanu P.</b>	Reg.No. 5285221134 5	Sixth Semester B.Com Co- operation (SDE), April 2024	S.N. College, Chathanoor	Possession of printed piece of paper with answer	<b>ED XVIII</b>
70	S7088/ 2024	<b>Sruthi R.</b>	Reg.No. 2301988901 3	Third Semester B.Sc Physics, February 2024	SNGCAS, Cherthala	Exact copy of answers for question numbers 35, 15, 16, 25, 21, 10, 8, 1, 7, 3, 12, 6, 13, 22, 18 and 23 found in four answerscripts with false numbers 339919, 339920, 339921 and 339922 for the subject PY	<b>CBSC B.Sc V</b>

						1341: Electrodynamics (As reported by Chief Examiner from Valuation Camp) (NB: False number of answer script of this candidate 339922)	
71	P5772/ 2024	<b>Smitha Rani V.S.</b>	Reg.No. 0085722105 4	First Semester MLISc (SDE), May 2024	S.D.E., Kariyavattom	Possession of bunch of handwritten manuscripts and answers written on the backside of hallticket	<b>EG IX</b>
72	A9074/ 2024	<b>Roshni S.</b>	Reg.No. 3042006074	Second Year BA English Language & Literature, April 2024	Govt. College for Women, Thiruvananthapura m (Sub-centre) (Main Centre: M.G. College, Thiruvananthapura m)	Possession of bunch of reduced photostat bits	<b>ED II</b>
73	A9079/ 2024	<b>Abin Das A.</b>	Reg.No. 3041903009	Final Year Supplementary (Part III) BA History, April 2024	Govt. Arts College, Thiruvananthapura m	Possession of photocopy bit and writings on world map	<b>ED II</b>
74	A9082/ 2024	<b>Sudish M.</b>	Reg.No. 3031501153	Final Year B.Com, April 2024	St.Xaviers' College, Thumba (Sub- Centre) (Main Centre: University College, Thiruvananthapura m)	Possession of reduced photostat bits	<b>ED IX</b>
75	A9083/ 2024	<b>Shihana B.</b>	Reg.No. 3031929201	Final Year B.Com, April 2024	S.N. College, Kollam	Possession of printed bit	<b>ED IV</b>
76	A9086/ 2024	<b>Soorya S.L</b>	Reg.No. 21104	Third Year B.Com (Part III), April 2024	Govt. College for Women, Vazhuthacaud	Possession of bunch of printed copies of text	<b>ED IX</b>

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 26.09.2024, be noted.

**Item No.15.24**

***Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024 – Reporting of – reg.***

***(SDC)***

Owing to exigency, the Vice-Chancellor has approved the recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 26.09.2024 and 15.10.2024, exercising the powers vested on him under section 10(13) of the Kerala University Act, 1974. Accordingly, the matter is therefore reported to the Syndicate.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STUDENTS' DISCIPLINE HELD ON 15.10.2024**

Date : 15.10.2024

Time : 10.30 am to 5.40 pm

Venue : University Senate Hall, Senate House Campus, Palayam.

**Members Present**

1. Dr. Pramod N (Convenor)

Sd/-

2. Prof.(Dr.) Manoj V	Sd/-
3. Dr. T. R Manoj	Sd/-
4. Dr. Rahim K	Sd/-
5. Dr.Vinodkumar T G Nair	Sd/-
6. Adv.Muralidharan Pillai G	Sd/-
7. Sri.R.Rajesh	Sd/-
8. Sri.P.S.Gopakumar	Sd/-
9. Sri.Ahamed Fazil Y	Sd/-

#### Members Absent

- Prof.(Dr.)P.M.Radhamony
- Prof.(Dr.) Prakash K C
- Dr.S.Jayan

**Eighty Seven** candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in connection with the allegations of malpractice in the University Examinations. Out of them, **seventy five** candidates appeared for the hearing. Details of the allegations of malpractice against the eighty seven candidates who were called for the personal hearing before the Committee, are as given in the **attached annexure titled 'Annexure I - List of Candidates alleged of malpractice in the University Examinations and called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in the meeting held on 15.10.2024 '**. Certain matters related to the suspicion of malpractice having occurred during the examination as suspected by the examiner/s during the valuation of the answer scripts in the valuation camps, and, the corresponding suspected candidates being called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline are as mentioned below :

- For the same examination, usually the candidates alleged of malpractice and reported from the examination halls are reported well ahead of the candidates alleged and reported on suspicion of alleged malpractice from the valuation camps/revaluation (which is/are conducted later after the examinations),
- Normally the candidates alleged of malpractice are called for the personal hearings before the Committee, based on the chronological order in which the corresponding files related to the alleged malpractice of each such candidate is received in the Students Discipline Cell (SDC) Section. Therefore the candidates reported from the examination hall are incidentally called for personal hearing well ahead of the candidates reported from the valuation camps/revaluation, although both malpractice allegations may pertain to the same examination,
- This causes considerable delay in taking decisions on the allegations of suspected malpractice of candidates that are reported from the valuation camps/revaluation, as compared to the allegations of malpractice of candidates reported from the examination hall, although both kind of allegations pertain to the same examination,
- Moreover majority of the candidates alleged of malpractice from the examination halls are reported with concrete evidence (like possession of handwritten manuscripts, photostat copies, printed material from the textbooks/guides, etc.) of having committed the malpractice. On the contrary, many of the suspected malpractice allegations raised from the valuation camps like discrepancy noted in handwriting in answer scripts of candidates, etc., are without such evidence as mentioned above and are based on the suspicion of the examiner/s during the valuation of the answer scripts. The guilt on the part of such candidates alleged of suspected malpractice from the valuation camps/revaluation need to be further established or exonerated based on the personal hearing of such candidates and further verification,
- Hence a delay in the personal hearing of those candidates alleged of suspected malpractice from the valuation camps/revaluation and later if exonerated, can hamper their chances of appearing for further examinations even though a concrete evidence as mentioned above may not be available pertaining to the allegations,
- Also the candidates alleged of malpractice from the examination hall are well aware of their malpractice issue, however, the candidates alleged of suspicion of malpractice from the valuation camps/revaluation come to know about such an issue, only on receipt of the



communication for personal hearing or if communicated from the concerned tabulation section, and hence liable to appear for subsequent examinations before being withheld from the same,

- Hence six candidates i.e. Aromal A.-Register Number 12217807005, Nirshad N.-Register Number 12217807017, Athul Das-Register Number 63623106004, Rubin R Bobby-Candidate Code 59023136013, Amith Santhosh-Candidate Code 47519554005 and Anantha Jith S-Candidate Code 47519554009 who are alleged of suspected malpractice from the valuation camps have been called for the personal hearing before the Committee, overlooking the order of reporting to the Students Discipline Cell (SDC) Section.

Details of the various items considered by the Committee are given below.

***Item No.15.24.01 Allegations of malpractice in the university examinations against forty eight candidates mentioned in the attached annexure I from the serial numbers 1 to 48- reg.***

The details of the candidates are as mentioned in the attached annexure I from the serial numbers 1 to 48 i.e. from the candidate Alenjoe K.S. with Candidate Code 13223141022 and SDC file number S7047/2024 to the candidate Saniya Mariam Kuriakose with Register Number 32821803008 and SDC file number S7114/2024. The committee heard all the said candidates who appeared for the hearing and the candidates submitted written statements before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates. After considering all these aspects, the Committee made the below mentioned recommendations that includes cancellation of the examinations appeared by the candidates who are found guilty, and, they are as given below.

**Recommendations of the Committee :**

- All papers of the semester examination/s (specified against each candidate in the attached annexure, in the paper/s of which the candidate/s respectively resorted to malpractice) attended by the candidate/s be cancelled,*
- The paper/s of the other semester examination/s (i.e. the semester examination/s other than that specified in the recommendation in [i] above) if any, attended by the candidate/s since the date of committing malpractice be cancelled,*
- The paper/s of the other semester examination/s (i.e. the semester examination/s other than that specified in the recommendation in [i] above) attended by the candidate/s prior to the date of committing malpractice be not affected,*
- The candidates be permitted to write any semester examination/s in the next available chance, and,*
- The candidates be also allowed to remit the examination fee without fine even if it is late.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be approved.

***Item No. 15.24.02 Allegations of malpractice in the university examinations against five candidates mentioned in the attached annexure I from the serial numbers 49 to 53 - reg.***

The details of the candidates are as mentioned in the attached annexure I from the serial numbers 49 to 53 i.e. from the candidate Nandana N.S. with Register Number 25722159006 and SDC file number S7065/2024 to the candidate Aravind A.S. with Register Number 13322804031 and SDC file number S7115/2024. The committee heard all the said candidates who appeared for the hearing and the candidates submitted written statements before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates. In the case of the candidate Sandra S (Register Number 15022132064, SDC file number S7096/2024), the Committee observed that a full size photo of the said lady candidate has been taken and submitted by the member/s of the Malpractice Prevention Squad, along with another photo of her hand showing the writings on her hand. The Committee felt that the former photo where a full size photo of the lady candidate has been taken was not needed. After considering all these aspects, the Committee made the below mentioned

recommendations that includes cancellation of the examinations appeared by the candidates who are found guilty, and, they are as given below.

**Recommendations of the Committee :**

- i) *The particular paper in which the candidates respectively resorted to malpractice be cancelled (Considering the minor nature of the offense),*
- ii) *The other paper/s of any semester examination/s, if any, attended by the candidate/s since the date of committing malpractice be cancelled,*
- iii) *The other paper/s of any semester examination/s attended by the candidate/s prior to the date of committing malpractice be not affected, and,*
- iv) *The candidate/s be permitted to write any semester examination/s in the next available chance, and,*
- v) *The candidate/s be also allowed to remit the examination fee without fine even if it is late,*
- vi) *Further, based on the above mentioned observation made regarding the full size photo of the lady candidate Sandra S taken and submitted by the member/s of the Malpractice Prevention Squad, the Committee recommended to call the member/s concerned along with the Convenor of the Malpractice Prevention Squad who submitted the proforma and declaration of malpractice against that candidate, for a personal hearing in its next meeting.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be approved.

***Item No. 15.24.03      Allegations of malpractice in the university examinations against two candidates mentioned in the attached annexure I in the serial numbers 54 and 55 - reg.***

The details of the candidates are as mentioned in the attached annexure I in the serial numbers 54 and 55 i.e. the candidate V.D.Krishnadas with Candidate Code 33821149011 and SDC file number P5786/2024, and, the candidate K.S.Akshay with Candidate Code 35522902027 and SDC File number P5794/2024. The committee heard the said candidates who appeared for the hearing and the candidates submitted written statements before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates. After considering all these aspects, the Committee made the below mentioned recommendations that includes cancellation of the examinations appeared by the candidates who are found guilty, and, they are as given below.

**Recommendations of the Committee :**

- i) *All papers of the semester examination/s (specified against each candidate in the attached annexure, in the paper/s of which the candidate/s respectively resorted to malpractice) attended by the candidate/s be cancelled,*
- ii) *The paper/s of the other semester examination/s (i.e. the semester examination/s other than that specified in the recommendation in [i] above) if any, attended by the candidate/s since the date of committing malpractice be cancelled,*
- iii) *The paper/s of the other semester examination/s (i.e. the semester examination/s other than that specified in the recommendation in [i] above) attended by the candidate/s prior to the date of committing malpractice be not affected,*
- iv) *The candidates be permitted to write any semester examination/s in the next available chance, and,*
- v) *The candidates be also allowed to remit the examination fee without fine even if it is late.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be approved.

***Item No. 15.24.04      Allegations of malpractice in the university examinations against eight candidates mentioned in the attached annexure I from the serial numbers***

**56 to 63-reg.**

The details of the candidates are as mentioned in the attached annexure I from the serial numbers 56 to 63 i.e. from the candidate Elssy Vincent Sheejamol with Candidate Code 46022500024 and SDC file number P5787/2024 to the candidate Goutham Krishna R with Candidate Code 47319552031 and SDC file number P5796/2024. The committee heard all the said candidates who appeared for the hearing and the candidates submitted written statements before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates. After considering all these aspects, the Committee made the below mentioned recommendations that includes cancellation of the examinations appeared by the candidates who are found guilty, and, they are as given below.

**Recommendations of the Committee :**

- i) *The particular paper in which the candidates respectively resorted to malpractice be cancelled (Considering the minor nature of the offense),*
- ii) *The other paper/s of any semester examination/s, if any, attended by the candidate/s since the date of committing malpractice be cancelled,*
- iii) *The other paper/s of any semester examination/s attended by the candidate/s prior to the date of committing malpractice be not affected, and,*
- iv) *The candidate/s be permitted to write any semester examination/s in the next available chance, and,*
- v) *The candidate/s be also allowed to remit the examination fee without fine even if it is late.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be approved.

**Item No. 15.24.05**      ***Allegations of malpractice in the university examinations against five candidates mentioned in the attached annexure I from the serial numbers 64 to 68- reg.***

The details of the candidates are as mentioned in the attached annexure I from the serial numbers 64 to 68 i.e. from the candidate Arun V with Register Number 3042219021 and SDC File number A9088/2024 to the candidate Muhammed Asaf H. with Register Number 3042144127 and SDC File number A9021/2024. The committee heard all the said candidates who appeared for the hearing and the candidates submitted written statements before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates. In case of the two candidates Arun V (Register Number 3042219021) and Ajisha B.G. (Register Number 3042219023), the Committee observed that a serious offense of exchanging the answer scripts has been done by the candidates and the candidate Arun V has further committed another offense of possessing handwritten bits of papers with answers for copying in the examination. After considering all these aspects, the Committee made the below mentioned recommendations that includes cancellation of the examinations appeared by the candidates who are found guilty, and, they are as given below.

**Recommendations of the Committee :**

- i) *All papers of the annual scheme degree examination/s (specified against each candidate in the attached annexure, in the paper/s of which the candidate/s respectively resorted to malpractice) attended by the candidate/s be cancelled,*
- ii) *The paper/s of the other annual scheme degree examination/s (i.e. the examination/s other than that specified in the recommendation in [i] above) if any, attended by the candidate/s since the date of committing malpractice be cancelled,*
- iii) *The paper/s of the other annual scheme degree examination/s (i.e. the examination/s other than that specified in the recommendation in [i] above) attended by the candidate/s prior to the date of committing malpractice be not affected,*
- iv) *In view of the observations made above regarding the serious nature of the offenses committed by the two candidates Arun V (Register Number 3042219021) and Ajisha B.G. (Register Number 3042219023), it is recommended that the candidate Arun V be permitted to write any annual scheme degree examination/s only from September 2025 and the*

*candidate Ajisha B.G. be permitted to write any annual scheme degree examination/s only from April 2025. The other three candidates be permitted to write any annual scheme degree examination/s in the next available chance, and,*

- iv) The candidates be also allowed to remit the examination fee without fine even if it is late, and,*
- v) Further with regards to the offenses committed by the candidates Arun V (Register Number 3042219021) and Ajisha B.G. (Register Number 3042219023) during the examination, the Committee felt that there has occurred lapses on duty from the part of the Invigilator/s in the examination hall and the Chief Superintendent of University Examinations on duty on that day at the centre of examination Christian College, Kattakada, as the said teaching staff failed to prevent such a serious act of malpractice committed during the examination by the candidates. Therefore the Committee recommended to call the said teaching staff for a personal hearing in its next meeting.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be approved.

***Item No. 15.24.06      Allegations of malpractice in the university examinations against a candidate mentioned in the attached annexure I in the serial number 69-reg.***

The details of the candidate is as mentioned in the attached annexure I in the serial number 69 i.e. the candidate Manoj Pavithran with Register Number 23702 and SDC file number A9087/2024. The committee heard the said candidate who appeared for the hearing and the candidate submitted written statement before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidate. After considering all these aspects, the Committee made the below mentioned recommendations that includes cancellation of the examinations appeared by the candidate who is found guilty, and, they are as given below.

**Recommendations of the Committee :**

- i) The particular paper in which the candidate respectively resorted to malpractice be cancelled (Considering the minor nature of the offense),*
- ii) The other paper/s of any annual scheme degree examination/s, if any, attended by the candidate since the date of committing malpractice be cancelled,*
- iii) The other paper/s of any annual scheme degree examination/s attended by the candidate prior to the date of committing malpractice be not affected, and,*
- iv) The candidate be permitted to write any annual scheme degree examination/s in the next available chance, and,*
- v) The candidate be also allowed to remit the examination fee without fine even if it is late.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be approved.

***Item No. 15.24.07      Allegations of malpractice in the university examinations against five candidates mentioned in the attached annexure I from the serial numbers 70 to 74 - reg.***

The details of the candidates are as mentioned in the attached annexure I from the serial numbers 70 to 74 i.e. from the candidate Aromal A. with Register Number 12217807005 and SDC File number S7238/2024 to the candidate Anantha Jith S with Candidate Code 47519554009 and SDC File number P5809/2024. The committee heard all the said candidates who appeared for the hearing and the candidates submitted written statements before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates. The Committee made the following observations :

- a) The candidate in the attached annexure I in the **serial number 70** namely **Aromal A.** (Register

Number 12217807005) accepted the guilt of having committed malpractice as alleged and requested to be pardoned,

- b) The candidate in the attached annexure I in the **serial number 71** namely **Athul Das** (Register Number 63623106004) stated that he was mentally stressed and earlier had faced stress issues. Owing to the said issue, he had unknowingly written unnecessary comments in his answer script and requested to be pardoned,
- c) The candidate in the attached annexure I in the **serial number 72** namely **Rubin R Bobby** (Candidate Code 59023136013) suffers from 84% hearing impairment. His parent submitted a copy of the medical certificate from Govt. T.D. Medical College Hospital, Alappuzha, in this regard and also submitted a copy of the University order granting a scribe for Rubin to write the university examination. The parent stated that owing to a communication problem due to Rubin's issue with hearing, he was not able to comprehend whether the scribe was able to properly understand the answers that he was dictating. Owing to the said problem, Rubin started writing the balance answers on his own in the answer script as he was ignorant of the fact that he was not supposed to do so. This led to two handwritings found in Rubin's answer script. In his written statement, Rubin stated the said matter and requested to be pardoned owing to his inability occurring due to his medical condition that led him to being not able to properly communicate with his scribe. The Committee considered the physical inability in hearing of the candidate that in turn hampered his ability to communicate properly with the scribe during the examination, resulting in him being not able to write the examination properly,
- d) The candidates in the attached annexure I in the **serial numbers 73 and 74 respectively** with the names **Amith Santhosh** (Candidate Code 47519554005, SDC file number P5808/2024) and **Anantha Jith S** (Candidate Code 47519554009, SDC file number P5809/2024) accepted the guilt of having committed malpractice by copying from each other during the examination and requested to be pardoned. The Committee also found that the order of answering the questions in the reverse order i.e. Part IV, Part III, Part II and Part I is the same in the answer scripts of both the candidates. Also it is observed that majority of the questions selected are the same in both the answer scripts.

After considering all the above aspects, the Committee made the below mentioned recommendations that include cancellation of the examinations appeared by only those candidates who are found guilty, and, they are as given below.

**Recommendations of the Committee :**

***The Committee made two sets of recommendations as given below:***

***I] For the four candidates Aromal A. (Register Number 12217807005), Athul Das (Register Number 63623106004), Amith Santhosh (Candidate Code 47519554005) and Anantha Jith S (Candidate Code 47519554009), the Committee made the below mentioned recommendations:***

*i) To cancel the examination of the particular papers of the subjects in which the candidates are respectively found guilty of malpractice. The respective examinations of the particular subjects that are to be cancelled for each candidate are given below :*

- subject EN1311.3 - Writing and Presentation skill for the candidate **Aromal A.**,
- subject CL 213: Physical Chemistry I for the candidate **Athul Das,** and,
- subject Information Technology with subject code P2 for the candidates **Amith Santhosh and Anantha Jith S,**

*ii) The examination/s of the other papers of any semester examination/s of the course of study attended by the candidates prior or after the examination of the particular paper in which suspected malpractice was reported as mentioned in (i) above, be not affected and that the valuation/ results of such other papers if withheld owing to the said charges of malpractice, be undertaken/published,*

*iii) The candidates be permitted to write any semester examination/s in the next available chance, and,*

*iv) The candidates be also allowed to remit the examination fee without fine even if it is late,*

***II] For the candidate Rubin R Bobby (Candidate Code 59023136013), the Committee recommended to exonerate the candidate from the allegations of suspected malpractice and to value his answer scripts and publish the results of all examinations appeared by him, that may***

*have been withheld owing to the said issue of suspected malpractice allegations against him.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be approved.

***Item No. 15.24.08      Allegations of malpractice against a candidate Jinumon J as mentioned in the attached annexure I in the serial number 75, of having tampered with the original marklist of the University examination attested by the Ministry of External Affairs, Govt. of India - As reported by ED IX Section - reg.***

The details of the candidate is as mentioned in the attached annexure I in the serial number 75 i.e. the candidate Jinumon J with Register Number 928642 and SDC File number A9091/2024. The above mentioned facts and the corresponding documents were placed before the Standing Committee of the Syndicate on Students' Discipline held on 16.08.2024. The Committee after considering the facts presented by the ED IX tabulation section on the alleged act of tampering of the university examination marklist by the candidate Jinumon J, and coupled with its own observations therein, made the following recommendations :

- a) to fetch the information from the ED IX tabulation section regarding whether the degree certificate for the said B.Com degree course has been awarded to that candidate, and, place this information before the Committee in its next meeting, and,
- b) to direct the candidate to appear for a personal hearing in the next meeting of the Committee. The 14<sup>th</sup> meeting of the Syndicate held on 09.09.2024 vide item no.14.14.05, resolved to approve the above recommendations of the Committee.

Accordingly the status of the degree issuance to the candidate Jinumon J was sought from the ED IX tabulation section. The ED IX section informed that the degree certificate in respect of Sri.Jinumon J, Register No. 758575, Sept 2016 was prepared on 30.04.2018.

The candidate Jinumon J was also directed to appear for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the hearing and was heard by the Committee. The matter regarding the degree certificate in respect of Jinumon J, Register No. 758575, Sept 2016 having been prepared on 30.04.2018, was also informed to the Committee. The candidate submitted a written statement before the Committee. The Committee also considered the documents pertaining to the allegations of malpractice and made the following observations:

- A) The ED IX tabulation section reported that the candidate Jinumon J had submitted a letter on 22.06.2024 stating that there is a mistake in the totalling of marks in his final year marklist and requested for correcting the same and subsequently issue him the transcript of marks to enable him to go for higher education overseas,
- B) On verification of the mark list and university records by the ED IX section, it was noted that on adding the marks awarded to each of the subjects the total marks secured therein by the candidate for the Part III of the first year should be 157 but it was seen wrongly entered as 147 in the tabulation register as well as in the mark lists of the Final Year B.Com Degree examinations of April 2016 (Regular appearance) and September 2016(supplementary),
- C) Therefore the ED IX section informed the candidate to submit the original marklists,
- D) When the candidate submitted the said mark lists of the final year April 2016 (regular) and September 2016 (supplementary) B.Com degree Examinations, it was seen that the mark list of the April 2016 (regular appearance) is tampered. The marks of Paper VII - Principles of Marketing (of the Second Year Degree Examination) is seen tampered in the said mark list. For the said Paper VII, the candidate had secured 17 marks in the April 2016 (regular appearance) and 42 marks in the September 2016 (supplementary) examinations. However, the 17 marks entered in the April 2016 (regular) mark list seems tampered, and, it may also be noted that the said tampered mark list bears attestation of the Ministry of External Affairs, Government of India, on the back side of the mark list. Also the upper and lower portion of the said mark list is also seen destroyed,
- E) On noting the said fact, the candidate was subsequently called for a personal hearing before the Controller of Examinations at 11.30 am on 12.07.2024 and he was present for the same and

was heard by the Controller of Examinations. The candidate submitted a written statement before the Controller of Examinations. The candidate accepted the guilt of having done the alleged tampering by transferring his marks for the Paper VII viz.42 in the mark list of the supplementary examination of September 2016 to the mark list of the regular examination held in April 2016. The candidate stated that he had resorted to the said act out of his ignorance of the seriousness of the said act.

The above mentioned facts and the corresponding documents were placed before the Standing Committee of the Syndicate on Students' Discipline. The Committee heard the candidate Jinumon J and he submitted a written statement before the Committee. Considering the said aspects, the Committee made the following observations:

- i) The attestation of the Ministry of External Affairs, Government of India, is seen only on the back side of the mark list of the candidate for the Final Year degree examination of April 2016 (regular appearance), whereas no such attestation is seen on the mark list of that candidate for the Final Year degree examination of September 2016 (supplementary examination),
- ii) The candidate accepted the guilt of having tampered the marklist of the regular final year examination of April 2016 for the subject Principles of Marketing, by transferring the 42 marks that he gained in the subsequent supplementary examination held in September 2016 to the said marklist of April 2016. Actually he had scored only 17 marks for the subject in the April 2016 examination. However the said marklist of the April 2016 examination is now seen erased and overwritten with 17 marks for the subject Principles of Marketing. This alteration has been accepted as having been done by the candidate himself before submitting the marklist to the ED IX section,
- iii) As reported by the ED IX section, the degree certificate was issued to the candidate only based on the September 2016 supplementary examination,
- iv) On being enquired by the Committee, the candidate stated that he did the act of tampering the marklist out of his ignorance thinking that he may benefit from the said act in some manner but in actuality he forgot that his degree certificate still carries the passing examination as September 2016. So he did not get any benefit by doing the said act of alteration of the marks in the marklist only and therefore requested to be pardoned.

**Recommendations of the Committee :**

*After considering all the above aspects, the Committee recommended to seek a legal opinion on this issue and place the same before the Syndicate for consideration and appropriate resolution.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be approved.

***Item No. 15.24.09      Allegations of malpractice in the university examinations against 12 candidates mentioned in the attached annexure I from the serial numbers 76 to 87-reg.***

The details of the candidates are as mentioned in the attached annexure I from the serial numbers 76 to 87 i.e. from the candidate Aswin Thampi P. with Register Number 12521125021 and SDC file number S7048/2024 to the candidate Nirshad N. with Register Number 12217807017 and SDC file number S7239/2024. These candidates either remained absent for the personal hearing or did not bring along them their parent/s for the personal hearing before the Committee and thus did not fulfil the conditions stipulated in the memo for the personal hearing. After considering all these aspects, the Committee made the below mentioned recommendations.

**Recommendations of the Committee:** *The Committee recommended to consider the allegations of malpractice as and when the individual candidates appear for the personal hearing by fulfilling all the conditions for the personal hearing.*

**Annexure I - List of Candidates alleged of malpractice in the University Examinations and**

**called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in the meeting held on 15.10.2024**

Sl. No.	File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg.No./ Candidate Code (Cand. Code))	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
1	S7047/2024	Alenjoe K.S.	Cand.Code. 13223141022	First Semester BA English and Media Studies, May 2024	St.Xavier's College, Thumba	Possession of reduced photostat bit	ES X
2	S7049/2024	Daicy Rejy	Reg.No. 33721149019	Third Semester B.Com Commerce & Tax Procedure and Practice, February 2024	Mar Gregorios College of Arts & Science, Alappuzha	Answers written on the backside of hallticket and palm of the student	ES V
3	S7052/2024	Vishnu V.S.	Reg.No. 19522897023	Fourth Semester BBA, July 2024	Saraswathi College of Arts and Science, Vilappil	Possession of handwritten bits of paper	ES I
4	S7053/2024	Shahin Showkath	Reg.No. 15920897032	Fourth Semester B.Com, July 2024	Saraswathi College of Arts and Science, Vilappil	Possession of handwritten bit of paper	CBCS B.Com II
5	S7054/2024	Haris Khan H	Reg.No. 15922153008	Fourth Semester B.Com, July 2024	KNM College of Arts and Science, Kanjiramkulam	Possession of reduced photostat of printed matter	CBCS B.Com III
6	S7055/2024	Ashiha D.V.	Reg.No. 15922153030	Fourth Semester B.Com, July 2024	KNM College of Arts and Science, Kanjiramkulam	Writings on Hall Ticket	CBCS B.Com III
7	S7056/2024	Ansiya F.S.	Reg.No. 15921166002	Fourth Semester B.Com, July 2024	MGM College of Arts and Science, Thiruvananthapuram	Possession of handwritten script	CBCS B.Com III
8	S7057/2024	Sharon Cicil	Reg.No. 15920166040	Fourth Semester B.Com, July 2024	MGM College of Arts and Science, Thiruvananthapuram	Possession of handwritten script	CBCS B.Com III
9	S7058/2024	Mohammed Fayiz	Reg.No. 15921166038	Fourth Semester B.Com, July 2024	MGM College of Arts and Science, Thiruvananthapuram	Possession of photocopy material	CBCS B.Com III
10	S7059/2024	Nihas N S	Reg.No. 15922176020	Fourth Semester B.Com, July 2024	Sri Sathya Sai Arts and Science College, Thonnakkal	Possession of photocopy material	CBCS B.Com III
11	S7060/2024	Shibin S	Reg.No. 15922176054	Fourth Semester B.Com, July 2024	Sri Sathya Sai Arts and Science College, Thonnakkal	Possession of handwritten script	CBCS B.Com III
12	S7061/2024	Meghana Pankajakshan	Cand. Code. 63522107011	Fourth Semester M.Sc Chemistry, July 2024	Govt. College for Women, Vazhuthacaud	Possession of handwritten script with drawings	EG XI C
13	S7064/2024	Kaushar Abdul	Reg.No.	Fourth	Christ College,	Writings on paper	CBCS



		Sathar	25722159021	Semester B.Sc Psychology, July 2024	Vizhinjam	bit	B.Sc II
14	S7066/2024	Gowri Krishna A D	Cand. Code. 55022144011	Fourth Semester M.A. Economics, July 2024	University College, Thiruvananthapuram	Possession of Handwritten scripts on paper	EG III
15	S7067/2024	Athira Babu	Cand. Code. 55022144005	Fourth Semester M.A. Economics, July 2024	University College, Thiruvananthapuram	Writings on back side of hall ticket and on small bits of paper	EG III
16	S7068/2024	Al-Ameen A.J.	Reg.No. 33720114004	Fourth Semester B.Com Commerce and Tax Procedure and Practice, July 2024	K.N.M.Govt. Arts and Science College, Kanjiramkulam	Possession of reduced size photostat bits of paper	ES V
17	S7069/2024	Aayisha Anil	Cand.Code. 63022132001	Fourth Semester M.Sc.Physics, July 2024	S.N.College, Kollam	Possession of handwritten scripts on paper	EG XI B
18	S7071/2024	Akshaya R	Reg.No. 15922165027	Fourth Semester B.Com, July 2024	NSS Arts and Science College, Perayam	Writings on back side of original and duplicate hall tickets	CBCS B.Com III
19	S7073/2024	Akshaya Sajeev	Reg.No. 25021132019	Fourth Semester B.Sc Zoology, July 2024	S.N.College, Kollam	Possession of bit of photostat copy	CBCS B.Sc II
20	S7075/2024	Abhinand S.	Cand.Code. 63522128001	Fourth Semester M.Sc Chemistry, July 2024	S.N.College, Chengannur	Answers written on question paper and admit card. Answers to question no. 13(a) and 8(b) written using the same	EG XI C
21	S7076/2024	Gowri Nanda R.	Reg.No. 15922132049	Fourth Semester B.Com, July 2024	S.N.College, Kollam	Possession of handwritten bits of paper	CBCS B.Com I
22	S7077/2024	Vignesh C	Reg.No. 15921801064	Fourth Semester B.Com, July 2024	C.H.M.M. College for Advanced Studies, Thiruvananthapuram	Possession of bunch of reduced photostat bits	CBCS B.Com III
23	S7078/2024	Abel Shugu Thomas	Reg.No. 32022806001	Fourth Semester B.Sc Computer Science, July 2024	Mar Thoma College of Science and Technology, Kollam	Possession of laminated printed paper bit	ES IV
24	S7079/2024	Akash Sugunan S	Reg.No. 15922130006	Fourth Semester B.Com, July 2024	S.N.College, Chathannur	Possession of printed photocopies	CBCS B.Com I
25	S7080/2024	Abidu H.	Reg.No. 15022129001	Fourth Semester B.A Economics, July 2024	S.N.College for Women, Kollam	Possession of printed photocopy	CBCS BA III
26	S7081/2024	Abhinand R.	Reg.No. 15922104018	Fourth Semester B.Com, July 2024	K.S.M.D.B.Coll ege, Sathamcottah	Possession of handwritten bits	CBCS B.Com II

27	S7083/2024	Vaishnavi S.	Reg.No. 2552212902 3	Fourth Semester B.Sc Home Science, July 2024	S.N.College for Women, Kollam	Possession of Handwritten bit	CBCS B.Sc I
28	S7084/2024	Aparna D.J.	Reg.No. 2501912900 3	Fourth Semester B.Sc Zoolog, July 2024	S.N.College for Women, Kollam	Possession of photostat bits	CBCS B.Sc I
29	S7089/2024	Aravind Suresh	Reg.No. 2352112602 0	Fourth Semester B.Sc Chemistry, July 2024	St.Gregorios College, Kottarakara	Possession of handwritten paper	CBCS B.Sc VI I
30	S7090/2024	Akhilesh B. Kurup	Reg.No. 3202080100 6	Fourth Semester B.Sc Computer Science, July 2024	C.H.M.M. College for Advanced Studies, Thiruvananthapuram	Possession of photostat bit	ES IV
31	S7091/2024	Vijay Jayan	Reg.No. 3402180100 6	Fourth Semester B.Sc Electronics, July 2024	C.H.M.M. College for Advanced Studies, Thiruvananthapuram	Possession of photostat bit	ES VII
32	S7092/2024	Mohamed Jaasim N.	Reg.No. 1382195603 6	Fourth Semester B.Com Commerce with Computer Application, July 2024	U.I.T., Pirappancode	Possession of handwritten bit	ES IX
33	S7093/2024	Pranav S.	Reg.No. 1052213205 1	Fourth Semester BA Philosophy, July 2024	S.N. College, Kollam	Possession of photostat bit	CBCS BA VI
34	S7098/2024	Darshan M.S.	Reg.No. 1382214901 7	Fourth Semester B.Com Commerce with Computer Application, July 2024	Mar Gregorios College of Arts & Science, Alappuzha	Possession of handwritten bit	ES II
35	S7099/2024	Akash S.J.	Reg.No. 1152213200 9	Fourth Semester BA Malayalam: Language, Culture and Literature, July 2024	S.N. College, Kollam	Possession of bit of paper found inside the answerbook	CBCS BA VI
36	S7100/2024	Neha Premraj	Reg.No. 1382299101 6	Fourth Semester B.Com Commerce with Computer Application, July 2024	U.I.T., Alappuzha	Possession of three papers containing answers written and photocopied	ES IX
37	S7101/2024	Gopika Bose	Reg.No. 1302116100 3	Fourth Semester BA English Language and Literature, July 2024	Sree Narayana Guru College of Advanced Studies, Nangiarkulangara	Possession of one handwritten bit and five printed papers	CBCS BA VII
38	S7102/2024	UmarulMuhathar	Reg.No. 1302116101 9	Fourth Semester BA English Language and	Sree Narayana Guru College of Advanced Studies,	Possession of bits of printed paper	CBCS BA VII

				Literature, July 2024	Nangiarkulangar a		
39	S7103/2024	Aswin A.	Reg.No. 1592214104 8	Fourth Semester B.Com, July 2024	St.Xavier's College, Thumba	Possession of reduced photostat bit	CBCS B.Com II
40	S7104/2024	Ajas Khan N.	Reg.No. 1302214206 2	Fourth Semester BA English Language and Literature, July 2024	T.K.M. College of Arts & Science, Kollam	Possession of two photostat bits	CBCS BA V
41	S7105/2024	Krishna G.R.	Reg.No. 2472214102 4	Fourth Semester B.Sc Botany and Biotechnology , July 2024	St.Xavier's College, Thumba	Answers traced on hallticket and written on writing board	ES VIII
42	S7106/2024	Ambadi Unni	Reg.No. 3322280301 1	Fourth Semester BCA, July 2024	College of Applied Science, Mavelikkara	Possession of photostat bit	ES VII
43	S7109/2024	Augustine Jose	Reg.No. 2452110102 0	Fourth Semester B.Sc Botany, July 2024	Bishop Moore College, Mavelikkara	Possession of bit of printed paper	CBCS B.Sc II
44	S7110/2024	Silpadas M	Reg.No. 2452210102 6	Fourth Semester B.Sc Botany, July 2024	Bishop Moore College, Mavelikkara	Possession of ten bits of handwritten papers	CBCS B.Sc II
45	S7111/2024	Anjana Anil	Reg.No. 2352210101 4	Fourth Semester B.Sc Chemistry, July 2024	Bishop Moore College, Mavelikkara	Possession of bits of both printed and handwritten papers	CBCS B.Sc II
46	S7112/2024	Harikrishnan R Chandran	Reg.No. 1332211700 7	Fourth Semester B.A English and Communicativ e English, July 2024	M.S.M. College, Kayamkulam	Possession of bit of handwritten paper	ES VI
47	S7113/2024	Aisha S	Reg.No. 1332211705 3	Fourth Semester B.A English and Communicativ e English, July 2024	M.S.M. College, Kayamkulam	Possession of 6 bits of handwritten papers	ES VI
48	S7114/2024	Saniya Mariam Kuriakose	Reg.No. 3282180300 8	Fourth Semester B.Sc Physics and Computer Application, July 2024	College of Applied Science, Mavelikkara	Writings on the backside of hallticket	ES VI
49	S7065/2024	Nandana N.S.	Reg.No. 2572215900 6	Fourth Semester B.Sc Psychology, July 2024	Christ College, Vizhinjam	Writings on small paper bits	CBCS B.Sc II
50	S7072/2024	Adhithyan A	Reg.No. 1382196100 1	Fourth Semester B.Com Commerce with Computer Application, July 2024	UIT, Sasthamkotta	Possession of photocopy copies with answers	ES IX
51	S7096/2024	Sandra S.	Reg.No. 1502213206 4	Fourth Semester BA Economics, July 2024	S.N. College, Kollam	Answers written on her left hand	CBCS BA VI

52	S7107/2024	Amrutha S	Reg.No. 1592180300 3	Fourth Semester B.Com, July 2024	College of Applied Science, Mavelikkara	Equations are written with pencil on inside and outside of portions of calculator	CBCS B.Com III
53	S7115/2024	Aravind A.S.	Reg.No. 1332280403 1	Fourth Semester BA English and Communicativ e English, July 2024	Emmanuel College, Vazhichal	Possession of reduced photocopy of handwritten bits	ES VI
54	P5786/2024	V.D. Krishnadas	Cand.Code. 3382114901 1	Third Semester B.Com Commerce & Tourism and Travel Management, February 2024	Mar Gregorios College, Punnapra	Possession of handwritten bit of paper	ES IX
55	P5794/2024	K.S.Akshay	Cand.Code. 3552290202 7	Third Semester BHMCT, June 2024	Snehacharya Institute of Management and Technology, Alappuzha	Possession of Handwritten Bit	ES III
56	P5787/2024	Elssy Vincent Sheejamol	Cand.Code. 4602250002 4	Fourth Semester Bachelor of Physical Education, June 2024	Lakshmibai National College of Physical Education, Kariyavattom	Possession of handwritten bit of paper	EG II
57	P5788/2024	Deepak Dileep	Cand.Code. 4602250002 1	Fourth Semester Bachelor of Physical Education, June 2024	Lakshmibai National College of Physical Education, Kariyavattom	Possession of handwritten bit of paper	EG II
58	P5790/2024	Anoushka Dutta	Cand.Code. 4602350001 5	Second Semester Bachelor of Physical Education, June 2024	Lakshmibai National College of Physical Education, Kariyavattom	Writings on the backside of hallticket	EG II
59	P5791/2024	Jitendra Kumar	Cand.Code. 4602350003 3	Second Semester Bachelor of Physical Education, June 2024	Lakshmibai National College of Physical Education, Kariyavattom	Writings on the backside of hallticket	EG II
60	P5792/2024	Sagar Ghosh	Cand.Code. 4602350005 2	Second Semester Bachelor of Physical Education, June 2024	Lakshmibai National College of Physical Education, Kariyavattom	Answers written on the backside of hallticket and handwritten bits of paper	EG II
61	P5793/2024	Alwin A. Fernandez	Cand.Code. 5952281100 6	Third Semester MBA, May 2024	M.S.N.Institute of Management and Technology, Chavara	Possession of manuscript	EE II C
62	P5795/2024	Deepu S	Cand.Code. 4722255103 6	Third Semester Unitary LLB, July 2024	Kerala Law Academy Law College, Thiruvananthapu ram	Writings on paper pasted on back side of steel scale	EG I(a)
63	P5796/2024	Goutham Krishna R	Cand.Code. 4731955203	Eighth Semester	N.S.S. Law College,	Possession of reduced	EG I(b)

			1	Integrated Five Year BA LLB, July 2024	Kottiyam	photocopy	
64	A9088/2024	Arun V	Reg.No. 3042219021	First Year BA Sociology, April 2024	Christian College, Kattakada	Possession of Handwritten bits of papers with answers and also possession of answer script with serial number 612349 of another candidate having register number 3042219023 (Name :Ajisha B.G.)	ED II
65	A9089/2024	Ajisha B.G.	Reg.No. 3042219023	First Year BA Sociology, April 2024	Christian College, Kattakada	Possession of answer script with serial number 612351 of another candidate having register number 3042219021 (Name : Arun V)	ED II
66	A9092/2024	Shini T.T.	Reg.No. 3042248124	I BA Hindi - Sahitcharya Cleared, April 2024	N.S.S.College, Chethala (Sub-centre: S.N.College, Cherthala)	Possession of Photostat Copy of Guide/Text Book	EE IV
67	A9093/2024	Ibad Rahman T.	Reg.No. 3022289002	First Year BBA, August 2024	St. Cyril's College, Adoor	Answers written on a piece of paper and on question paper	ED I
68	A9021/2024 (IInd Call)	Muhammed Asaf H.	Reg.No. 3042144127	Third Year BA Arabic, April 2024	T.K.M. College of Arts & Science, Kollam	Possession of Reduced photostat bit	EE VIII
69	A9087/2024	Manoj Pavithran	Reg.No. 23702	Part III B.Com (Mercy Chance), April 2024	N.S.S. College, Cherthala	Possession of printed materials and handwritten manuscript	ED XI
70	S7238/2024	Aromal A.	Reg.No. 12217807005	Third Semester BA Communicative Arabic, February 2024	National College, Ambalathara	Wrote "mercy chance" on page no.1 of the answerscript with false no.600101 in the examination of the subject EN1311.3 - Writing and Presentations kills. (As reported by Chief Examiner from the Valuation Camp and endorsed by the Chairman of the Camp)	ES III
71	S7241/2024	Athul Das	Reg.No. 63623106004	First Semester M.Sc Analytical Chemistry,	Govt. Arts College, Thiruvananthapuram	Wrote irrelevant and disturbing statements implying	EG XI C

				April 2024		potential self-harm if the student does not receive pass marks in the answer script bearing sequence number 007 for the examination of the subject CL 213: Physical Chemistry I (As reported by Additional Examiner and Deputy Chairman from Valuation Camp)	
72	S7242/2024	Rubin R Bobby	Cand.Code. 59023136013	First Semester M.Com, April 2024	St.Michaels' College, Cherthala	Discrepancy in handwriting in the answer script bearing sequence number 034 for the examination of the subject CO212 : Legal Framework for Business (As reported by 1st and 2nd evaluators, duly endorsed by Chairman of the Valuation Camp)	EG XI
73	P5808/2024	Amith Santhosh	Cand.Code. 47519554005	Seventh Semester BBA LLB, May 2024	Mar Gregorios College of Law, Thiruvananthapuram	Answers in two answer scripts with false numbers 330132 and 330133 found matching in content and structure, identical introduction and supporting points related to the subject Information Technology with subject code P2 (As reported by Additional Examiner from Valuation Camp with endorsement of Chief Examiner and Chairman of the Camp) (NB: Answer script of this candidate with false number 330132)	EG I(b)
74	P5809/2024	Anantha Jith S	Cand.Code. 47519554009	Seventh Semester BBA LLB, May 2024	Mar Gregorios College of Law, Thiruvananthapuram	-do- (NB: Answer script of this candidate with	EG I(b)

						false number 330133)	
75	A9091/2024	Jinumon J	Reg.No. 928642	Final Year B.Com, April 2016	Fatima Mata National College, Kollam	Marklist of March-April 2016 final year examination attested by Ministry of External Affairs, Govt. of India, found tampered in marks of subject Principles of Marketing of the Second Year degree exam and also with parts of top and bottom portions missing. The marklist of final year supplementary examination, Sept-Oct'2016 found not attested by Ministry of External Affairs,. First Year Examination total marks of entered incorrectly as 147 instead of 157 in both marklists. (Reported by ED IX section)	ED IX
76	S7048/2024	Aswin Thampi P.	Reg.No. 12521125021	Third Semester BA Hindi Language & Literature, February 2024	Sanatana Dharma College, Alappuzha	Possession of handwritten bit	CBCS BA VII
77	S7070/2024	Arya Suresh C	Cand.Code. 57521107004	Fourth Semester M.A. Music, July 2024	Govt. College for Women, Thiruvananthapuram	Possession of Printed and handwritten script	EG XI B
78	S7074/2024	Emmanuel O.	Reg.No. 14020141024	Fourth Semester BA History, July 2024	St.Xavier's College, Thumba	Possession of handwritten bits of papers	CBCS BA V
79	S7082/2024	Nidal Navas	Reg.No. 15922104043	Fourth Semester B.Com, July 2024	K.S.M.D.B.College, Sathamcottah	Possession of printed photostat bit	CBCS B.Com II
80	S7094/2024	Rafeena S.	Reg.No. 10522132052	Fourth Semester BA Philosophy, July 2024	S.N. College, Kollam	Possession of handwritten bits	CBCS BA VI
81	S7095/2024	Amal S.	Reg.No. 14022132022	Fourth Semester BA History, July 2024	S.N. College, Kollam	Possession of bunch of photostat bits	CBCS BA VI
82	S7097/2024	Anju S.	Reg.No. 11221132009	Fourth Semester BA Sanskrit - Vedanta, July	S.N. College, Kollam	Possession of handwritten bit	CBCS BA VI

				2024			
83	S7108/2024	Amal Revi	Reg.No. 1592180302 9	Fourth Semester B.Com, July 2024	College of Applied Science, Mavelikkara	Possession of two handwritten bits of papers	CBCS B.Com III
84	P5797/2024	Amod S	Reg.No. 3382180100 3	Fourth Semester B.Com Commerce and Tourism and Travel Management, July 2024	C.H.M.M. College for Advanced Studies, Thiruvananthapuram	Possession of reduced photocopy	ES IX
85	A9094/2024	Riju Krishnan	Reg.No. 86003	Part I -Second Year BA History (Mercy Chance), April 2024	Govt. Arts College, Thiruvananthapuram	Candidate offered bribe to the examiner and wrote his contact number requesting to give pass marks in the examination of the subject Part I English Paper I: Prose in the answerscript with false no: 430786 (As reported by the additional examiner from the Valuation Camp)	EE VIII
86	P5772/2024 (IInd Call)	Smitha Rani V.S.	Reg.No. 0085722105 4	First Semester MLISc (SDE), May 2024	S.D.E., Kariyavattom	Possession of bunch of handwritten manuscripts and answers written on the backside of hallticket	EG IX
87	S7239/2024	Nirshad N.	Reg.No. 1221780701 7	Third Semester BA Communicative Arabic, February 2024	National College, Ambalathara	Drew a circle on the facing sheet and wrote "mercy chance" on page no.1 & 15 of the answerscript with false no.600102 in the examination of the subject EN1311.3 - Writing and Presentation skills. (As reported by Chief Examiner from the Valuation Camp and endorsed by the Chairman of the Camp)	ES III

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 15.10.2024, be noted.



**Item No.15.25                      Minutes of the meeting with the Principals' of all Law Colleges - Reporting of-Reg.**

**(M & CII)**

A meeting of the Principals of all Law Colleges was convened on 09/07/2024.

The Hon'ble Vice – Chancellor has approved the minutes of the meeting with the Principals' of all Law Colleges held on 09/07/2024, 03.00 pm at Office of the Controller of Examinations. As per the minutes the valuation camp was conducted from 07/08/2024 to 19/08/2024 after suspending regular classes of all law colleges.

The Vice – Chancellor has also directed to report the whole minutes before the Syndicate (copy appended).

As per the orders of the Hon'ble Vice – Chancellor the minutes of the meeting is reported to the syndicate.

**MINUTES OF THE MEETING WITH THE PRINCIPALS' OF ALL LAW COLLEGES - TIME BOUND PUBLICATION OF RESULTS.**

Venue : Office of the Controller of Examinations  
Date and Time : 09/07/2024, 03.00 pm

**Members Present**

1. Dr.N.Gopakumar (Controller of Examinations)	Sd/-
2. Dr. John P.C. (Principal, MGCL)	Sd/-
3. Dr.Rajesh Kumar B (Principal, NSS Law College, Kottiyam)	Sd/-
4. Dr. Bejoy M.S. Raj (Principal, CSI Institute of Legal Studies)	Sd/-
5. Dr.Anna.V.Puthuran (Principal, GNCY College of Law and Research Centre)	Sd/-
6. Lekshmi.R.S (Assistant Professor, SNGCLS, Kollam)	Sd/-
7. Hareendran K. (Principal, KLA Law College)	Sd/-
8. Dr.Meenakumary S. (Assistant Professor, Govt.Law College, TVM)	Sd/-

The meeting began at 03.00 pm at Office of the Controller of Examinations Chaired by the Controller of Examinations.

The Controller of Examinations addressed the meeting and appreciated Principals of Law Colleges for rendering their best to the valuation and publication of results of LLB courses in time bound manner. On considering the present situation over the pending valuation of various LLB Degree Examinations held during 2024 the Controller of Examinations expressed his concern and put forth the following proposals to stream line the pending results.

- \* **To conduct the valuation of various LLB Degree Examinations held during 2024 as a centralized valuation camp by suspending regular classes of all the Law Colleges from 07/08/2024 to 19/08/2024.** The priority list to complete the valuation is as detailed below.

- (a) S2 Unitary LLB Degree Examinations February 2024
- (b) S2 Integrated BA/B.Com/BBA LLB Degree Examinations February 2024
- (c) S4 Integrated BA/B.Com/BBA LLB Degree Examinations April 2024
- (d) S7 Integrated BA/B.Com/BBA LLB Degree Examinations May 2024
- (e) S5 Integrated BA/B.Com/BBA LLB Degree Examinations June 2024

- \* **Teachers should attend the valuation camp on the stipulated time** from 10.00 am to 5.00 pm.
- \* **A common attendance will be maintained** for all the examiners at CV camp.
- \* **The list of non reporting examiners should be maintained separately and reported** to EB V section by each camp. The Chairman shall ensure that all the teachers who are appointed for valuation attend the valuation camps without fail.
- \* **Chairman to ensure the proper progress of valuation** in a daily manner.
- \* **Relieving order is mandatory** for attending the CV Camps failing which they will be treated as Non- Reporting Examiners.
- \* **The Valuation camps shall function on intervening Saturday/Sunday on demand.**
- \* **To conduct on-line meeting of all Examiners prior to the commencement of centralized camp** as to discuss the then pending status of valuation.

The members accepted the proposal and putup the following suggestions.

1. To provide basic amenities including Wi-Fi connection in the valuation camp for the smooth functioning of valuation.
  2. Classes to be suspended for two days following each semester Examinations after the completion of False numbering/Scanning process of answerbooks for valuation. (Any other programmes like Viva-Voce and internal evaluations shall not be conducted during these two days of class suspension). This will enable the completion of valuation of each and every semester without any delay.
  3. It has been suggested that teachers with less than 10 years of experience should be considered to fill the shortage of Chief Examiners and also to consider additional Examiners upto the age of 70 years for the valuation of law papers. At present, the teachers having service of eight years and above (including retired hands) are being posted as Chief cum Additional examiner and Additional Examiners upto the age of 65 year for the valuation of Law papers and 70 year for the valuation of Non- law papers.
  4. Currently the admission of students to the Law Colleges except Kerala Law Academy Law College, TVPM, is carried out by the Commissionerate of Entrance Examinations in Kerala. However the admission to KLA is conducted directly by them. Hence the classes in law colleges commence on various dates which affect the uniformity of academics in colleges. Therefore, they suggested to convene a meeting of law college principals before the preparation of academic calendar so as to ensure a uniformity. Also proposed to include date of commencement of viva – voce in the notification for examination.
  5. To modify the minutes of S7 Integrated BA/B.Com/BBA LLB Degree Examinations May 2024 and S4 Integrated BA/B.Com/BBA LLB Degree Examinations April 2024 by including excluded faculty.
  6. They appreciated the University for time bound declaration of results of LLB programmes when compared to other Universities.
- The meeting came to an end at 4.30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting with the Principals' of all Law Colleges held on 09/07/2024, be noted.

**Item No.15.26**

***Special Meeting of the Purchase Committee held on 04th October 2024 – Action of the Vice-Chancellor in having approved the recommendations of the Committee - Reporting of - reg.***

***(Ad.BIV CP)***

A Special meeting of the Purchase Committee was convened at 10.30 A.M. on 4<sup>th</sup> October 2024 (Friday), in the Syndicate Room for immediate review of certain purchase proposals.

Considering the exigency in implementing the proposals, the Vice-Chancellor has approved the recommendations of the Special Meeting of the Purchase Committee held on 4th October 2024, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate. (*Minutes of the Special Meeting of the Purchase Committee is appended*).

As per the orders of the Vice-Chancellor the matter is reported to the Syndicate.

**MINUTES OF THE SPECIAL MEETING OF THE PURCHASE COMMITTEE (2024-25)**  
**(NON-PLAN FUND & PLAN FUND)**

Time : 10.30 A.M.  
Date : 04.10.2024, Friday  
Venue : Syndicate Room

**Chairman**

The Vice-Chancellor

:- Online

**Members**

- Adv. G. Muralidharan Pillai, Member, Syndicate :- Online
- Dr. K.G. Gopchandran, Member, Syndicate :- Sd/-
- Dr. P.M. Radhamany, Member, Syndicate :- Online

- The Registrar :- Sd/-
- The Finance Officer :- Sd/-
- The Director, Planning & Development (Deputy Registrar i/c) :- Sd/-
- The Director, Computer Centre :- Online
- The Instrumentation Engineer(i/c) :- Online

**Item No.15.26.01 Supply and Installation of CCTV System in the Teacher's Hostel and Women's Hostel, Kariavattom - Awarding the tender- reg.**

As per the direction of the Registrar, the Instrumentation Engineer has furnished an estimate amounting to Rs.4,22,000/- towards the Supply and Installation of CCTV system in the Teachers Hostel & Near Women's Hostel, Kariavattom Campus.

Subsequently, as per the orders of the Registrar, tender was invited vide tender notice dated 01.07.2024 and single tender was received. Hence, re-tender notice dated 17.07.2024 was issued and two tenders were received. The Instrumentation Engineer has verified the tenders and remarked that both tenders were not satisfying the technical specifications. Hence again re-tender notice was published dated 26.08.2024 and four tenders were received in this regard.

The Instrumentation Engineer has verified the tenders and reported that clarifications regarding the make/model was sought from all of the firms via email and over telephone on 01.10.2024 and only two firms (M/s NEWAGE System Integrators, Tvpm & M/s Govt. Instrument Workshop (An Unit of Kerala SIDCO Industrial Estate) have confirmed the make of the items quoted and forwarded the verification report as detailed below:

Sl No	Firm name	Amount in Rs (including GST)	Remarks of the Instrumentation Engineer
1.	M/s NEWAGE System Integrators Tvpm	Rs.3,94,946/- (L1)	Satisfies technical specifications (The firm clarified the make. They cannot specify the exact model, the firm ensured that they will supply the item as per stock availability and will be same as per the required specifications)
2.	M/s Help Desk IT Solution, Tvpm	Rs.4,83,467/-	Not Satisfying Technical specifications (clarifications regarding exact make and model of NVR, Hard Disk, Camera, 18.5" LED display, Network rack, POE + Gigabit Ethernet Switch, SFP Transceiver, OFCCable, Cat 6 FTP LSZH Cable, 24" LED monitor, 1 KVA UPS etc not received from the firm)
3	M/s Innovative Solutions Nedumangad	Rs.5,07,257/-	Not Satisfying Technical specifications (clarifications regarding exact make and model of NVR, Hard Disk, Camera, 18.5" LED display, Network rack, POE+Gigabit Ethernet Switch, SFP Transceiver, OFCCable, Cat 6 FTP LSZH Cable, 24" LED monitor, 1 KVA UPS etc not received from the firm)
4.	M/s Govt Instrument Workshop Kerala SIDCO Industrial Estate, Tvpm	Rs.4,64,755/-	Satisfies technical specifications (The firm clarified the make. They cannot specify the exact model, the firm ensured that they will supply the item as per stock availability and will be same as per the required specifications)

The Finance has recommended to place the proposal for Supply and installation of CCTV system in the Teachers Hostel & Near Women's Hostel, Kariavattom before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the received tenders for providing Supply and Installation of CCTV system in the Teachers Hostel & Near Women's hostel, Kariavattom is placed before the Purchase Committee for consideration and recommendation.

*The Committee considered the proposal and observed that the price quoted by the lowest quoted firm M/s NEWAGE System Integrators, Thiruvananthapuram, seems to be slightly on the*

higher side, hence negotiated with the firm. After negotiation, the Committee recommended to accept the request from the firm to consider the quoted rate as the same is the maximum reduced rate and to entrust M/s NEWAGE System Integrators, Thiruvananthapuram for the supply and installation of CCTV System with two years warranty in the Teacher's Hostel and near Women's Hostel, Kariavattom for an amount of ₹3,94,946/- (Rupees Three Lakh Ninety Four Thousand Nine Hundred and Forty Six only) including GST, adhering to the specifications & make stipulated in the tender conditions.

**The Committee further recommended that the supply and installation should be completed within 15 days from the date of issuance of work order.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Special meeting of the Purchase Committee held on 4<sup>th</sup> October 2024, be noted.

**Item No. 15.26.02      Proposal for the renewal of Annual Maintenance Contract of one Lift installed in the Senate House Building, Palayam**

**(Ad BIV CP).**

The University Engineer vide letter no. DB/Elc/AMC OTIS lift/SH dated 12.07.2024 has forwarded the proposal received from M/s.OTIS Elevators Company (India) Ltd. Thiruvananthapuram for the renewal of Annual Maintenance Contract of one Lift installed at Senate House Building, Palayam.

As per the proposal submitted by M/s. OTIS Elevators Company (India) Ltd. Thiruvananthapuram the Firm has quoted AMC charges for a period of five years from June 2024 to May 2029, as detailed below;

Period	June 2024 to May 2025	June 2025 to May 2026	June 2026 to May 2027	June 2027 to May 2028	June 2028 to May 2029
Basic Rate (₹)	1,28,323	1,41,155	1,55,271	1,70,798	1,87,878
IGST	23,098	As applicable	As applicable	As applicable	As applicable
Total	1,51,421 Incl. GST	1,41,155 + GST	1,55,271 + GST	1,70,798 + GST	1,87,878 + GST

- Details of previous Annual Maintenance Contract

The previous Annual Maintenance Contract was entrusted vide U.O No.4200/Ad BIV/2024/UOK dated 20.05.2024 to M/s. OTIS Elevators Company (India) Ltd. Thiruvananthapuram for a period of one year from 01.06.2023 to 31.05.2024, at a total amount ₹1,37,655/- (Rupees One Lakh Thirty Seven Thousand Six Hundred and Fifty Five only) inclusive of GST (ie., ₹1,16,657+GST).

The University Engineer vide letter no.DB-E/OTIS/SH/PLYM/2/2024 dated 23.08.2024 has submitted that as per the Principal Agreement executed with M/s. OTIS Elevators Company (India) Ltd. Thiruvananthapuram, the first year AMC charges from 01.09.2013 was 6% of the base value of the Lift ie., 6% of ₹12,60,000/- with 7% hike on AMC charges for the subsequent years. However, M/s. OTIS Elevators Company (India) Ltd. Thiruvananthapuram is providing AMC at discounted rates since the third year of the Annual Maintenance Contract.

As per the present proposal from M/s. OTIS Elevators Company (India) Ltd. Thiruvananthapuram the quoted rate for the year 2024-25 amounts to ₹1,28,323/- + GST with 10% hike from the previous rate. Moreover, the 10% yearly hike is also made effected in the quoted rate for the succeeding years up to May 2029. In this context the University Engineer has remarked to conduct a negotiation with the Firm to reduce the offered rates for the year 2024-25 and subsequent years.

The Finance has remarked to place the proposal for entrusting AMC of the Lift installed in the Senate House Building, Palayam with M/s. OTIS Elevator Company India Ltd., Trivandrum, for a period of five years from 1st June 2024 to 31st May 2029 before the Purchase Committee for approval. It has been further remarked to invite the representatives of the Firm to the Committee for conducting negotiation.

As per the orders of the Vice-Chancellor the proposal for Annual Maintenance Contract of one Lift installed at Senate House Building, Palayam with M/s. OTIS Elevators Company (India) Ltd. Thiruvananthapuram for a period of five years from 1st June 2024 to 31st May 2029 @₹1,28,323/-,

₹1,41,155/-, ₹1,55,271/-, ₹1,70,798/- & ₹1,87,878/- excluding GST, for the 1st, 2nd, 3rd, 4th & 5th years respectively, may be placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the price quoted by the supplier firm M/s. OTIS Elevators Company (India) Ltd. Thiruvananthapuram, seems to be on the higher side, hence negotiated with the firm and recommended to entrust the Annual Maintenance Contract of one Lift installed at Senate House Building, Palayam to M/s. OTIS Elevators Company (India) Ltd. Thiruvananthapuram for a period of five years from the date of execution of agreement with 3.5% annual hike from the previous rate, i.e., @₹1,20,740/-, ₹1,24,966/-, ₹1,29,340/- & ₹1,33,867/-, ₹138552/- excluding GST, for the 1st, 2nd, 3rd, 4th & 5th year respectively.

*The Committee further recommended to obtain fitness certificate of lift from M/s. OTIS Elevators Company (India) Ltd., Thiruvananthapuram within one week of execution of AMC agreement and to release the payment annually on completion of each year; meeting the expenditure from the h/a 'Part I NP MH 65 – Works – 10/5301 – Minor Works and Maintenance' provided in the Budget Estimates of the University.*

*In view of the exigency, in implementing the aforementioned proposals, the Committee proposed that the recommendations of the above two items, may be approved by the Vice-Chancellor, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.27**      **University Institute of Technology, Bharanickavu, Chengannur, Pathanapuram -Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg.**

**(Ad.AVII (A))**

The Principals, University Institute of Technology, Bharanickavu, Chengannur and Pathanapuram, forwarded the work statement of Guest Lecturers for the period from 21.05.2024 to 20.06.2024 claiming payment of ₹ 1,31,400/- (Rupees One lakh thirty one thousand and four hundred only), ₹ 1,23,900/- (Rupees One lakh twenty three thousand and nine hundred only) & ₹1,67,200/- (Rupees One lakh sixty seven thousand and two hundred only) respectively.

The Finance, allotted sufficient funds vide endorsement noted below from the respective head of account of the UIT concerned:

Sl. No.	Endorsement No.	Amount	Institution
1.	FOS.1352/Finance-I/2024-25 dated 08.07.2024	₹.10,35,000/-	UIT, Bharanickavu
2.	FOS.1320/Finance-I/2024-25 dated 08.07.2024	₹10,35,000/-	UIT, Chengannur
3.	FOS.1354/Finance-I/2024-25 dated 08.07.2024	₹9,45,000/-	UIT, Pathanapuram

The Vice-Chancellor has approved the endorsements, subject to reporting to the Syndicate.

The payment of ₹ 1,31,400/- (Rupees One lakh thirty one thousand and four hundred only), ₹ 1,23,900/- (Rupees One lakh twenty three thousand and nine hundred only) & ₹ 1,67,200/- (Rupees One lakh sixty seven thousand and two hundred only) were thereafter effected, vide U.O No. 6045/Ad AVIIA/2024/UOK dated 22.07.2024, U.O No.6049/AdAVIIA/2024/UOK dated 22.07.2024 & U.O No. 6050/AdAVIIA/2024/UOK dated 20.07.2024 towards remuneration of Guest Lecturers of UIT, Bharanickavu, Kayamkulam, UIT, Chengannur and UIT, Pathanapuram respectively.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating ₹.10,35,000/- (Rupees Ten lakh and thirty five thousand only), ₹10,35,000/- (Rupees Ten lakh and thirty five thousand only) & ₹ 9,45,000/- (Rupees Nine lakh and forty five thousand only) for effecting payment of remuneration to the Guest Lecturers at UIT, Bharanickavu, Chengannur&Pathanapuram respectively, and for meeting the expenditure up to 30.11.2024, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.28**

***Appointment of Secretary, NSS Colleges' Central Committee and Corporate Manager of N.S.S Arts & Science and Training Colleges under University of Kerala – Reporting of – reg.***

**(Ac.BII)**

The General Secretary, Nair Service Society vide letter dated 03.06.2024 informed that Prof. (Dr) Sujatha S. (Principal (Rtd), NSS Hindu College, Changanacherry) Gopurathinkal Ruby Nagar P.O, Vazhapally. Changanacherry is appointed as Secretary, NSS Colleges' Central Committee and Corporate Manager of N.S.S Arts & Science and Training Colleges under University of Kerala, Mahatma Gandhi University, University of Calicut and Kannur University with effect from the forenoon of 03.06.2024 and he authorized to sign all files and documents in respect of aided Arts and Science and Training Colleges under NSS Corporate management in addition to the routine correspondence pertaining to the office of the NSS Colleges Central Committee.

It may be noted that following colleges are under the control of NSS Corporate management

1. V.T.M N.S.S College, Dhanuvachapuram.
2. H.H.M.S.P.B N.S.S College for Women, Thiruvananthapuram.
3. M.G College, Thiruvananthapuram
4. M.M.N. S.S College, Kottiyam
5. N.S.S. College, Nilamel
6. N.S.S College, Cherthala.
7. N.S.S College, Pandalam
8. N.S.S Training College, pandalam.
9. N.S.S Law College, Kottiyam.

“Statute 19(2), Chapter 24 of KUFS 1977 provides that “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

Accordingly, the matter regarding the appointment of Prof. (Dr) Sujatha S., as Secretary, NSS Colleges' Central Committee and Corporate Manager of N.S.S Arts & Science and Training Colleges under the University of Kerala is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.29**

***Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom- Purchase of spare parts for the Liquid Nitrogen Plant - Payment Sanctioned –Reporting of – reg.***

**(Ad.BIV(A))**

The Syndicate at its meeting held on 15.02.2024 vide Item No. 08.85.07.08, resolved to approve the recommendations of the Purchase Committee held on 08.02.2024, to purchase the spare parts (Cold head unit) of Liquid Nitrogen Plant installed at the CLIF, from M/s. Nitrogenium Innovations & Filtration India Private Limited, Delhi, on the basis of the proposal submitted by the Director, CLIF, Kariavattom. Accordingly, the Director, CLIF, Kariavattom, vide Letter No. 65283/Ad BIV A/2023/UOK dated 27.02.2024, was permitted to proceed with the purchase of the same.

The Director, CLIF, Kariavattom, has forwarded the certified Invoice (No. NIFIPL/23-24/225 dated 30.03.2024) for arranging payment to the Firm and certified that the item received is in good condition and has entered into the Stock, as detailed below:

Sl. No	Description	Qty	Unit Price (₹)	Unit Price after effecting discount	Total Basic Price (₹)
1	Air compressor consumable spares	1 Set	97,600	95,160	95,160

	parts For smooth operation				
2	Air dryer exhaust valves	2 Nos.	48,500	47,287.50	94,575
3	Air dryer control valve (1 set of 4 nos.)	1 Set	52,400	51,090	51,090
4	N2 Generator control valve service kit (1 set of 4 nos.)	1 Set	64,200	62,595	62,595
5	N2 Generator Control Valve	2 Nos.	19,800	19,305	38,610
6	Replacement of cold head hoses with connectors of the cold head (1 set of 2 nos. hoses)	4 Set	74,800	72,930	2,91,720
7	Liquid level gauge	1 No.	1,74,400	1,70,040	1,70,040
8	He compressor PLC (Programmable Logic Controller) for 2 compressors	2 Nos.	41,300	40,267.50	80,535
9	N2 Generator exhaust silencer	2 Nos.	4,200	4,095	8,190
	Total				8,92,515
	Freight Charges				14,830
	GST @18%				1,63,322.10
	<b>Net Total (incl. GST and Freight Charges) Rounded off</b>				<b>10,70,667</b>

The Instrumentation Engineer has certified that the spare parts for the Liquid Nitrogen Plant has been installed and the Machine is working satisfactorily at the time of inspection.

Sanction was accorded by the Vice-Chancellor, for an amount of **₹10,70,667/- (Rupees Ten Lakhs Seventy Thousand Six Hundred and Sixty Seven only) including GST and Freight Charges** being paid to M/s Nitrogenium Innovations & Filtration India Private Limited, Delhi, towards the purchase of spare parts for Liquid Nitrogen Plant installed in CLIF, Kariavattom; meeting the expenditure from the h/a "Part I-NP-MH:59(e)-Central Laboratory for Instrumentation and Facilitation (CLIF)-4/3020-Maintenance of Equipment", provided in the current year's Budget Estimates of the University and by deducting GST TDS @2% while effecting the payment; on the basis of the work satisfactory report from the Director, Central Laboratory for Instrumentation and Facilitation (CLIF) and the concurrence of Finance vide Endorsement Nos. Endt.FOS.1805/Finance I/2024-25 dated 07.08.2024.

Accordingly, U.O. No. Ad B IV - CP (A)/7357/2024/UOK dated 29.08.2024 was issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.30***

***University Institute of Technology, Muhamma, Mannar & Pathiyoor – Remuneration to Guest Lecturers - Reporting of – reg.***

***(Ad AVII A)***

The Principals, University Institute of Technology, Muhamma, Mannar & Pathiyoor forwarded the work statements of Guest Lecturers for the period from 21.04.2024 to 20.06.2024, 21.04.2024 to 20.05.2024 & 21.06.2024 to 20.07.2024 respectively, claiming a total amount of ₹ 1,91,700/- (Rupees One Lakh Ninety One Thousand and Seven Hundred only) , ₹ 1,02,200/- (Rupees One Lakh Two Thousand and Two Hundred only) & ₹ 85,200/- (Rupees Eighty Five Thousand and two Hundred only) respectively.

Finance has endorsed the allocation of Rs.11,25,000/-, Rs.10,35,000/- & Rs. 10,35,000/- respectively to UIT, Muhamma, Mannar & Pathiyoor for meeting the expenditure up to 30-11-2024 vide Endt. FOS 1476/Finance 1/2024-25 dated 18.07.2024, Endt. FOS 1683/Finance 1/2024-25 dated 28.07.2024 & Endt. FOS 1616/Finance 1/2024-25 dated 26.08.2024.

The Hon'ble Vice-Chancellor has approved the aforesaid endorsements, subject to report to the Syndicate, and accordingly, the payments were sanctioned, vide U.O. No. Ad A VII A/7291/2024/UOK dated 24.08.2024, U.O. No. Ad A VII A/7529/2024/UOK dated 03.09.2024 & U.O. No. Ad A VII A/7530/2024/UOK dated 03.09.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Rs.11,25,000/-, Rs.10,35,000/- & Rs.10,35,000/- respectively to UIT, Muhamma, Mannar & Pathiyoor to effect the payment of remuneration to Guest Lecturers is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.31                      University Institute of Technology, Alappuzha – Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg.***

**(Ad.AVII A)**

The Principal, University Institute of Technology, Alappuzha forwarded the work statement of Guest Lecturers for the period from 21.05.2024 to 20.06.2024 claiming payment of ₹1,64,500/- (Rupees One lakh sixty four thousand and five hundred only). Finance vide Endt.FOS.1964/Finance I/2024-25 dated 17.08.2024 allocated ₹.13,95,000/- as 45 % of the total budget allocation for meeting the expenses for the second quarter (01-07-2024 to 30-11-2024) and the same was approved by the Vice-Chancellor, subject to report to the Syndicate. The payment of ₹1,64,500/- was thereafter effected vide U.O No. 7568/Ad AVIIA/2024/UOK dated 05.09.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance to effect the payment of remuneration to the Guest Lecturers at UIT, Alappuzha, for the period from 21.05.2024 to 20.06.2024 is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.32                      University of Kerala Alumni Association (UKAA) - Institution of Endowment Awards in the University of Kerala- Reporting of - reg.***

**(Ac.EIII)**

At the 49<sup>th</sup> meeting of the Syndicate held on 08.12.2022, while considering the reorientation of criteria for certain endowment that couldnot be disbursed due to difficulties, vide Item No.49.87.01, it was resolved to submit a detailed report on the endowment awards received through University of Kerala Alumni Association (UKAA) at the time of the NAAC visit, including details of contributors and the purpose of the awards.

The 57<sup>th</sup> meeting of the Syndicate held on 20.05.2023, vide Item no.57.80.1, considered the proposal to institute Endowment Awards using funds received from various individuals/institutions through the account of University of Kerala Alumni Association and resolved to proceed with the institution of these awards.

Accordingly, Dr.R Vasanthagopal, General Secretary, University of Kerala Alumni Association has forwarded a cheque amounting to Rs.20,00,000/- (Rupees Twenty Lakh Only) towards the corpus fund for the institution of four Endowment Awards,

- (i) Sri Sathya Sai Arts & Science College Endowment Award founded by The Manager, Sri Sathya Sai Arts and Science College, Thonnakkal
- (ii) Sri. N Vijayan Pillai Endowment Award founded by Adv. N Rajan Pillai, MSN Trust, MSN Institute of Management & Technology, Chavara
- (iii) Sree Narayana Guru Endowment Award founded by Sri. Vellappalli Natesan, Secretary, S N Trust, Kollam
- (iv) Late Shri A Thangal Kunju Musliar Endowment Award founded by The President, Thangal Kunju Musliar College Trust, Kollam.

The 11<sup>th</sup> meeting of the Syndicate held on 02.07.2024, vide item no.11.11.D7 resolved to institute the four awards, subject to the rules of Endowments in the University w.e.f. the Academic Year 2023-24 onwards. The total amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) has been placed separately as Rs.5,00,000/- (Rupees Five Lakh Only) for each award under a fixed deposit scheme w.e.f. 07.08.2024, in order to utilize the interest accrued for the purpose of award distribution.

Accordingly, sanction has been accorded by the Vice Chancellor for instituting the four Endowment Awards, (i) Sri Sathya Sai Arts & Science College Endowment Award (ii) Sri. N Vijayan Pillai Endowment Award (iii) Sree Narayana Guru Endowment Award (iv) Late Shri A Thangal



Kunju Musliar Endowment Award, in accordance with the rules of the endowment awards, by utilizing the fund amounting to Rs.20,00,000/- (Rupees Twenty Lakh Only) received from University of Kerala Alumni Association (UKAA), subject to reporting to the Syndicate.

U.O.No.Ac.EIII./69052/EA/2024 dated 17/08/2024, U.O.No.Ac.EIII./69053/EA/2024 dated 17.08.2024, U.O.No.Ac.EIII./69054/EA/2024 dated 17/08/2024 and U.O.No. Ac.EIII/69055/EA/2024 dated 17/08/2024 was issued in this regard.

As per the orders of Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.33                      Kariavattom Campus – HT connection - Additional Cash Deposit to Kerala State Electricity Board -Payment- Reporting of – reg.**

*(Ad.BII)*

M/s Kerala State Electricity Board Ltd had informed that according to the regulations of electricity supply code, all HT/EHT consumers are required to furnish Security Deposit equal to two months probable amount of current charges and therefore demanded to remit an amount of Rs.7,95,340/- as Additional Cash Deposit for the HT connection of Kariavattom Campus (Consumer Code 23/22/2219), as detailed below:

Security Deposit	Cash (Rs.)	Bank Guarantee (Rs.)	Total (Rs.)
Available	29,22,440/-	0	29,22,440/-
Required	18,58,890/-	18,58,890/	37,17,780/-
<b>Additional Cash Deposit Payable</b>	<b>-10,63,550/-</b>	<b>18,58,890/</b>	<b>7,95,340/-</b>

The Finance vide endorsement No.FOS.2088/Finance I/2024-'25 dated 29.08.2024 had endorsed to pay an amount of Rs.7,95,340/-(Rupees Seven Lakh Ninety Five Thousand Three Hundred and Forty only) as Additional Cash Deposit to Kerala State Electricity Board towards the same by meeting the expenditure from the h/a "Part I-NP-MH:55(c) Engineering Sub Division No.II, Kariavattom-4/1310-Electricity Charges" of the current year's Budget Estimates of the University.

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate to remit an amount of Rs.7,95,340/-(Rupees Seven Lakh Ninety Five Thousand Three Hundred and Forty only) as Additional Cash Deposit to Kerala State Electricity Board in the form of RTGS/NEFT in favour of 'KSEBHT23C22C2219', virtual account provided to the University towards the HT Connection of Kariavattom Campus (Consumer Code 23/22/2219) by meeting the expenditure from the h/a "Part I-NP-MH:55(c) Engineering Sub Division No.II, Kariavattom-4/1310-Electricity Charges" of the current year's Budget Estimates of the University.

U.O.No.Ad.B II/7707/2024/UOK dated 09.09.2024 was issued accordingly.

The above matter is reported to the Syndicate herewith.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.34                      Remuneration sanctioned to the guest lecturers working at UIT, Pallickal – Reporting of – reg.**

*(Ad.A VII)*

The Principal of University Institutes of Technology, Pallickal, forwarded the work statements of the guest lecturers working at their centre for claiming remuneration. The statements were verified and submitted to finance for allotment of sufficient funds to meet the expenditure. Finance-I vide endorsement No.FOS.1749/Finance I/2024-25 dated 31-07-2024 allocated Rs.9,00,000/- for meeting the expenditure for the second quarter of FY 2024-25.

The Vice-Chancellor has approved the aforesaid Finance Endorsements **subject to reporting to the Syndicate** and University Order sanctioning payment of eligible remuneration to the guest lecturers was issued, accordingly. The details are as follows.

Sl No	UITCentre	U.O.No& Date	Endorsement No & Date	Period	Amount In ₹
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1	Pallickal	7176/2024/UOK dated 23.08.2024	FOS.1749/Finance I/ 2024-25 dated 31.07.2024	21.06.2024 to 20.07.2024	₹34,950/-
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The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating sufficient funds for meeting the expenditure for disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.35**

**Remuneration sanctioned to the guest lecturers working at UIT, Paravur - Reporting of - reg.**

(Ad.A VII)

The Principal of University Institutes of Technology, Paravur has forwarded the work statements of the guest lecturers working at the centre for claiming remuneration. The statement was verified and submitted to finance for allotment of sufficient funds to meet the expenditure.

Finance-I vide the following endorsement, allocated sufficient funds for meeting the expenditure :

i) FOS. 1488/Finance I/2024-25 dated 18-07-2024 allocating Rs.11,70,000/- for meeting the expenditure for the second quarter of FY 2024-25 (UIT Paravur )

The Vice-Chancellor has approved the aforesaid Finance Endorsement **subject to reporting to the Syndicate** and University Order sanctioning payment of eligible remuneration to the guest lecturers was issued, accordingly. The details are as follows.

Sl No	UIT Centre	U.O.No& Date	Endorsement No & Date	Period	Amount In ₹
1	Paravur	7161/2024/UOK dated 22.08.2024	FOS.1488/Finance I/ 2024-25 dated 18.07.2024.	21.05.2024 to 20.06.2024	₹1,26,400/-

The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating sufficient funds for meeting the expenditure for disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.36**

**University vehicle KL 01 BA 2848- repair and maintenance work related with CF test - payment sanctioned- reporting of - reg.**

(Ad.AIV)

The Vice Chancellor has accorded administrative sanction, subject to reporting to the Syndicate, for the payment of an amount of Rs.1,17,284/- (Rupees One Lakh Seventeen Thousand Two Hundred and Eighty Four only) to M/s TVS Mobility Pvt. Ltd., towards the CF test related repair work of University vehicle KL 01 BA 2848 (Work order no.8442/Admn AIV/2023/UOK dated 25.03.2024), meeting the expenditure from the h/a " Part I- NP-MH: 68 University College of Engineering, Kariavattom- 4/3005- Maintenance of Vehicles" of the current year's budget estimates of the University. Accordingly U.O no: 7572/2024/UOK dtd: 05.09.2024 was issued sanctioning the payment.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.37**

**Reconstruction of collapsed compound wall in front of University Campus, Kariavattom from Golden Jubilee building to Men's hostel compound- Estimate approved - Orders issued- Reporting of – Reg.**

(Pl.C)

Sanction was accorded by the Vice-Chancellor, to approve the estimate amounting to Rs.44,00,000/- (Rupees Forty Four Lakh only) including GST @ 18 %, based on DSR 2018 with 35.59% cost index for Thiruvananthapuram submitted by the University Engineer, for the reconstruction of collapsed compound wall in front of University Campus, Kariavattom from Golden Jubilee building to Men's hostel compound, debiting the expenditure from the h/a "Part-I-NP-MH-65-Works-10/5317-Construction of compound wall " of the current year's budget estimates of the University and U.O No 6380/2024/UOK dated 27.07.2024 was issued accordingly.

The action taken by the Vice-Chancellor, as detailed above, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.38**

***SH Campus- Government Audit Building- Re-construction of tiled roof toilet block- Estimate approved- Orders issued - Reporting of – Reg.***

(Pl.C)

Sanction was accorded by the Vice- Chancellor, to approve the estimate amounting to Rs.3,00,000/- (Rupees Three Lakh only) including GST @ 18 %, prepared based on DSOR 2018 with cost index 35.59% for Thiruvananthapuram submitted by the University Engineer, for the reconstruction of tiled roof toilet block in the Government Audit Building at Senate House Campus, debiting the expenditure from the h/a "Part-I-NP-MH-65-Works-10/5301-Minor works and maintenance" of the current year's Budget Estimates of the University and U.O No. 6382/2024/UOK dated 27.07.2024 was issued accordingly.

The action taken by the Vice-Chancellor, as detailed above is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.39**

***Department of Chemistry - Release of Honorarium in respect of Dr.A.Jayakrishnan, INSA-Senior Scientist - Opening of new subhead & Re- appropriation of Funds- Reporting of - reg.***

(Ad.BII)

The Head, Department of Chemistry had requested to release an amount of Rs.7,00,000/- (Rupees Seven Lakh only) received from Indian National Science Academy (INSA) towards Honorarium @ 50,000 per month and contingency @ Rs.1,00,000 per annum in respect of Dr.A.Jayakrishnan, INSA-Senior Scientist, Department of Chemistry for a period of one year from 17.01.2024 to 16.01.2025 as per norms and conditions of the sponsoring body .

The Finance has recommended to open a new sub-head “9/9850- Indian National Science Academy (INSA-Honorarium& Contingency Grants)” under "Part III- MH 80 D- Grants from Other Agencies” and endorsed to provide an amount of Rs.7,00,000/- (Rupees Seven Lakh only) under the new subhead by re-appropriation from the sub head "9/7751- Lumpsum Provision for new Research Schemes” provided in the Budget Estimates of the University.

Sanction was accorded by the Vice-Chancellor to the aforesaid re-appropriation proposal, subject to reporting to the Syndicate and U.O.No.Ad B II/5829/2024/UOK dated: 17.07.2024 was issued.

The matter is reported to the Syndicate, herewith.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.40**

***Budget Estimates 2024-2025- Engineer's Office- Wages of contingent employees/ Guest lecturers & Re-appropriation of Funds- Reporting of – reg.***

(Ad.BII)

The University Engineer requested to re-appropriate an amount of Rs.1,52,000/- (Rupees One Lakh and Fifty Two Thousand only) under the head of account " Part I- NP- MH- 55(a)- Engineer's

Office- 4/1218- Wages of Contingent Employees/Guest Lecturers " from the head of account "Part 1- NP- MH-65- Works-10/5302- Infrastructure Support", as the amount remaining in the said head of account was insufficient for meeting the salary expenses of three daily wage pump operators for next three months.

The Finance had endorsed to provide an amount of Rs.1,52,000/- (Rupees One Lakh and Fifty Two Thousand only) under the head of account "Part I- NP- MH- 55(a)- Engineer's Office- 4/ 1218-Wages of Contingent Employees/Guest Lecturers" by re-appropriation from the head of account "Part 1- NP- MH-65- Works-10/5302- Infrastructure Support" provided in the current year's Budget Estimates of the University.

Sanction was accorded by the Vice-Chancellor to the aforesaid re-appropriation proposal, subject to reporting to the Syndicate and U.O.No.Ad B II/7449/2024/UOK dated: 01.09.2024 was issued in this regard.

The matter is reported to the Syndicate, herewith.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.41                      S.H Campus - Electricity Charges for the month of August 2024 -Payment - Reporting of - reg.***

*(Ad.BII)*

The KSEB had forwarded a demand notice dated 06.09.2024 amounting to Rs.6,17,586/- for September 2024 towards the electricity charges in respect of the Kerala University S.H Campus. LCN:4/7009 (Consumption month - August 2024).

The Finance I section had endorsed the payment of Rs.6,17,586/-(Rupees Six Lakh Seventeen Thousand Five Hundred and Eighty-Six only/-) towards the Electricity Charges, meeting the expenditure from the Permanent advance of Deputy Registrar Admn (II).

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the payment of Rs.6,17,586/- (Rupees Six Lakh Seventeen Thousand Five Hundred and Eighty-Six only) towards the Electricity Charges of S H Campus for the month of August 2024.

U.O.No.Ad.B.II/7733/2024/UOK dated 10.09.2024 was issued in this regard and payment was done to M/s KSEB, accordingly.

The matter is reported to the Syndicate, herewith.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.42                      Loading of Franking Machine installed in the Examination General Despatch Section with Postage Stamps worth Rupees Fifteen Lakhs – Reporting of-reg.***

*(Ad.BIV A)*

The Franking Machine installed in the Examination General Despatch (EGD) Section was recharged with Stamps worth Rs 15,00,000 /- vide U.O.No.2225/2024/UOK dated 12/03/2024.

Since the Stamps loaded in the Franking Machine installed in the Section was depleting, the EGD Section requested loading of Franking Machine with Postage Stamp worth Rs.15,00,000/- (Rupees Fifteen Lakhs only).

The Vice Chancellor accorded sanction to load the Franking Machine with Postage Stamps worth Rs.15,00,000/- (Rupees Fifteen Lakhs only), subject to reporting to the Syndicate.

Accordingly, the U.O.No.7519/2024/UOK dated 03/09/2024 was issued.

The Expenditure in this regard was met from the head of account "Part 1-NP-MH 2-Exams 4/1300-Postage" provided in the current year's Budget Estimates of the University.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate herewith.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed

above, be noted.
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**Item No.15.43      *Auditing of CBCSS Examination Software M/s.C-DAC, Thiruvananthapuram –Reporting of-reg.***

*(Ad.BIVA)*

The Syndicate at its meeting held on 22/11/2019, vide special item 1, resolved to conduct the audit of the Choice Based Credit and Semester System (CBCSS) Software, installed in the Examination Wing by C-DAC, Thiruvananthapuram, in order to rectify the errors in the existing Software.

Accordingly, the University has executed an agreement with C-DAC, Thiruvananthapuram, for auditing the CBCSS Software for an amount of Rs 7,31,000 /- (Rupees Seven Lakhs Thirty One Thousand only) (GST applicable extra).

An amount of Rs 4,31,290 /- (Rupees Four Lakhs Thirty One Thousand Two Hundred and Ninety only) (50% of the total cost of the project) was paid in advance to the Director, C-DAC, Thiruvananthapuram, vide U.O.No.Ad.D1.1/UCC/2019(EK 1) dated 07/10/2022.

M/s C-DAC, Thiruvananthapuram, has submitted the Bills towards the balance payment of the project cost of CBCSS Software after completion of the Project. The Director, KUCC, verified the Audit Report submitted by the Firm and agreed to the release of the payment.

Sanction was accorded by the Vice Chancellor, for the payment of Rs 4,31,290 /- (Rupees Four Lakhs Thirty One Thousand Two Hundred and Ninety only) (pending 50% of the total cost of the project) including GST to M/s C-DAC, Thiruvananthapuram, towards the Audit of the CBCSS Examination Software.

The expenditure in this regard shall be met from the head of account "Part 1-NP-MH 2-Examinations 4/6064-Software Development/Support" of the current year's budget estimates of the University.

As per the orders of the Vice Chancellor, the matter regarding the release of payment to M/s C-DAC, Thiruvananthapuram, towards the completion of the project "Auditing of CBCSS Software" is reported to the Syndicate herewith.

***Resolution of the Syndicate***

<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.
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**Item No.15.44      *Purchase of 80 GSM Double Demy Maplitho Paper for the Department of Publications- Payment- Reporting of- reg.***

*(Ad.BIV A)*

The Department of Publications, requested the purchase of 250 reams of Double Demy Maplitho Paper (80 GSM) for printing General Books in the Department.

Accordingly, the Controller of Stationery, Stationery Department, was requested to supply 250 reams of Double Demy Maplitho Paper (80 GSM) for an estimated amount of Rs.5,00,000 /- (Rupees Five Lakhs only) for printing general books in the Department of Publications, vide letter No. 59589/Ad B IV A/2023/UOK dated 16/04/2024.

The Stationery Department has supplied 250 reams of Double Demy Maplitho Paper (80 GSM) by issuing Supply Order to M/s Sadana Offset Printing, Thiruvananthapuram @ Rs 1770 /- + gst amounting to a total of Rs.4,95,600/- (Rupees Four Lakhs Ninety Five Thousand and Six Hundred only) vide letter No. STY/634/2023-B2 dated 24/05/2024.

M/s Sadana Offset printing, Thiruvananthapuram, has supplied the items. The stock entry of the item has been certified on the Bills by the Director, Department of Publications. The sample verification has been done and approved by the Superintendent (i/c), Kerala University Press and the Controller of Stationery, Stationery Department.

Sanction was accorded by the Vice Chancellor, for the payment of Rs 4,95,600 /- (Rupees Four Lakhs Ninety Five Thousand and Six Hundred only) to M/s Sadana Offset Printing, Thiruvananthapuram, towards the supply of 250 reams of Double Demy Maplitho Paper (80 GSM) for printing general books in the Department of Publications.

The expenditure in this regard was met from the head of account "Part 1-NP- MH:1(a) General Direction-4/2115-Purchase of paper" provided in the current year's Budget Estimates of the

University.

Accordingly U.O.No.7478/2024/UOK dated 02/09/2024 was issued.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate herewith.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.45**

***National Food Security Act (NFSA) 2013 – Social Audit of Public Distribution System in Kerala for the FY 2022-23 by Prof. (Dr.) Manju S. Nair, Centre for Agroecology & Public Health, Department of Economics, University of Kerala-Release of remaining part of the final Instalment - Sanctioned - Orders issued – Reporting of – reg.***

**(Ad.FI)**

The Commissionerate of Civil Supplies and Consumer Affairs, Government of Kerala selected the University of Kerala as the implementing agency for conducting Social Audit of Public Distribution System in Kerala for the Financial Year 2022-23 by Prof. (Dr.) Manju S. Nair, Hon. Director, Centre for Agroecology & Public Health (CAPH), Department of Economics, University of Kerala. Subsequently the Civil Supplies and Consumer Affairs Department, Government of Kerala has sanctioned an amount of Rs. 68,14,500/- (Rupees Sixty eight lakh fourteen thousand and five hundred only) in advance being the 70% of the total amount of Rs. 97,35,000/- (Rupees Ninety seven lakh and thirty five thousand only) and the amount was released to Dr.Manju S Nair.

Further the Commissionerate of Civil Supplies and Consumer Affairs, Government of Kerala has sanctioned an amount of Rs. 24,33,750/- (Rupees Twenty four lakh thirty three thousand seven hundred and fifty only) as the second instalment of 25% of the total amount of the project and the amount was released to Prof. (Dr.) Manju S. Nair.

Later, the Commissioner of Civil Supplies and Consumer Affairs, Government of Kerala has sanctioned an amount of Rs. 4,86,750/- (Rupees Four lakh eighty six thousand seven hundred and fifty only) to the University of Kerala being the final instalment of 5% of the project and Prof. (Dr.) Manju S. Nair has requested to release the sanctioned amount.

FO section has verified that an amount of Rs. 4,86,750/- (Rupees Four lakh eighty six thousand seven hundred and fifty only) has been credited to KUF(A) A/c No. 57002275904 on 25/03/2024 and has directed to transfer the amount to the A/c No. 57002315676, generally used for transaction of earmarked funds.

Accordingly an amount of Rs. 4,86,750/- (Rupees Four lakh eighty six thousand seven hundred and fifty only) was transferred from KUF (A) No.57002275904 to KUF(B) No. 57002315676 on 13/06/2024. Owing to declaration of Model Code of Conduct which came into force with effect from 16.03.2024, in connection with announcement of General Election 2024, by which the Senate held on 27.03.2024 had resolved to approve the vote on account for the first quarter of financial year 2024-2025. ie from 1<sup>st</sup> April 2024 to 30<sup>th</sup> June 2024, only an amount of Rs.2,50,000/- (Rupees Two lakh fifty thousand only) was released as the first part of the final installmentof Rs. 4,86,750/- (Rupees Four lakh eighty six thousand seven hundred and fifty only) to Prof. (Dr.) Manju S. Nair.

Subsequently, Prof. (Dr.) Manju S. Nair, has requested to release the balance amount of the final installment of amount sanctioned.

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate:

(a)	To release an amount of Rs. 2,36,750/- (Rupees Two lakh and thirty six thousand seven hundred and fifty only) to Prof. (Dr.) Manju S. Nair, Hon. Director, Centre for Agroecology and Public Health, Department of Economics towards the remaining part of the final installment for conducting Social Audit of Public Distribution System in Kerala, as per the norms of the sponsoring body.
(b)	The expenditure in this regard shall be met from the Head of Account “Part III – MH: 80A – Grants from State Government – 9/7283 – Conduct of Social Audit of Public Distribution

	System in Kerala” provided in the current year’s Budget Estimates of the University
(c)	Overhead charges, if any, at the prescribed rates, shall be transferred to DDF as per Funding Agency/University rules.

UO No. Ad.F1/4004/2022 dated 13/08/2024 was issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.46                      Examination Wing - Purchase of 35 numbers of QR Code Scanners for the valuation process of SLCM Courses –Reporting of-reg.**

**(Ad.BIVA)**

The CE Section and PCVC T Sections have intimated the requirement of 35 numbers of QR Code Scanners for the valuation of the Degree Programmes under SLCM Software.

As per the technical specification furnished by the Director, KUCC, tenders were invited and only two numbers of tenders were received in this regard. Hence, retender notice no.46825/Ad BIV A/2023/UOK dated 06.03.2024 was issued and 4 number of tenders were received. The Director, KUCC verified the same and reported that *the specification of the QR Code Scanners quoted by all the Firms are as per the specification given by the University. Therefore, the Lowest Tender may be accepted.*

The Syndicate at its meeting held on 12.07.2024 vide item no.12.03.01.23 considered the proposal and resolved to approve the recommendation of the Purchase Committee held on 26.06.2024 to purchase 35 numbers of QR Code Scanners for the valuation of the Degree Programmes under SLCM, from the lowest quoted Firm M/s. I Hub Digital Technologies Pvt. Ltd., Kochi, @₹2,950/-, amounting to ₹1,03,250/- (Rupees One Lakh Three Thousand Two Hundred and Fifty only) inclusive of GST.

Accordingly, vide letter dated 25.07.2024, Supply Order was issued to M/s. I Hub Digital Technologies Pvt. Ltd., Kochi and the Firm supplied the item and the Bills. The Store Keeper, Examination Store, forwarded the certified Tax invoice no.IHUBEKM/140 dated 08.08.2024 for releasing the payment.

The Vice Chancellor accorded sanction for the payment of ₹1,03,250/- (Rupees One Lakh Three Thousand Two Hundred and Fifty only) to M/s. I Hub Digital Technologies Pvt. Ltd., Kochi, towards the cost of 35 numbers of QR Code Scanners, supplied for the Examination Wing, meeting the expenditure from the Head of Account, “Part I NP MH-2 Examination 4/1930 - Equipment” provided in the current year's Budget Estimates of the University.

The Finance I Section has endorsed the payment vide no.2259/Finance I/2024-25 dated 13.09.2024. Accordingly, the University Order No.Ad BIV CP (A)/8163/2024/UOK dated 26.09.2024 has been issued in this regard.

As per the orders of the Vice Chancellor, the action in having sanctioned the payment of an amount of ₹1,03,250/- (Rupees One Lakh Three Thousand Two Hundred and Fifty only) to M/s.I.Hub Digital Technologies Pvt. Ltd., Kochi, towards the cost of 35 numbers of QR Code Scanners, supplied for the Examination Wing, meeting the expenditure from the Head of Account, “Part I NP MH-2 Examination 4/1930 - Equipment” provided in the current year's Budget Estimates of the University, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.47                      University vehicle KL 01 BN 6807- repair and maintenance work related with CF test - payment sanctioned- reporting of - reg.**

**(Ad.AIV)**

The Vice Chancellor has accorded administrative sanction, subject to reporting to the Syndicate, for the payment of an amount of Rs.1,95,300/- (Rupees One Lakh Ninety Five Thousand and Three Hundred only) to M/s TVS Mobility Pvt. Ltd., towards the CF test related repair work of

University vehicle KL 01 BN 6807 (Work order no.73359/Admn AIV/2023/UOK dated 28.12.2023), meeting the expenditure from the h/a " Part I- NP-MH: 55(d) Transport Wing, Kariavattom- 4/3005-Maintenance of vehicles" of the current year's budget estimates of the University. Accordingly U.O no: 7542/2024/UOK dtd: 04.09.2024 was issued sanctioning the payment.

The matter is reported to the syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.48***

***Approval of Panel of Examiners – Reporting of– reg.***

***(Ac.EV (A))***

The Vice Chancellor in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the Panel of Examiners of the following Research Scholars towards the evaluation of Ph.D. Thesis during the period from 13/03/2024 to 24/09/2024 as detailed below:

<i>Sl No.</i>	<i>Name</i>	<i>Subject</i>	<i>Supervising Teacher(s)</i>
1	Manu J. Vettickan	Economics	Dr. Rony Thomas Rajan
2	Arun D. Raj	Law	Dr. Anju Rajan V. (Guide) Dr. John P.C. (Co-guide)
3	Reji Nithin	History	Dr. L. Santhosh Kumar
4	Vineetha P.	Music	Prof.(Dr.) Saji S.
5	BhasuraSangeethika M.	History	Prof.(Dr.) V. Sathish
6	Mani V.	History	Prof.(Dr.) V. Sathish
7	Saleena Beevi S.	Economics	Dr. Pradeep Kumar B.
8	Mini Mathew	History	Prof.(Dr.) V. Sathish
9	Anil Kumar R.	Economics	Dr. Santhosh R.
10	Jagan Sebastian George	Economics	Prof.(Dr.) Kumar S.P.
11	Saranya U.	Economics	Dr. B. Anil Kumar
12	Indulekha B.S.	Political Science	Dr. Rakhee Viswambharan
13	Vivek Jacob Abraham	Political Science	Prof.(Dr.) Josukutty C.A.
14	Francis Varun Joy K.	Political Science	Dr. Rose Mary George
15	Hareesh Kumar U.R.	Management Studies	Dr. Ambeesh Mon S.
16	Marilyn Romeo	Social Work	Dr. Pushpam M.
17	Reni P. Joseph	Archaeology	Dr. Rajesh S.V.
18	Shinoj S.	Political Science	Dr. Rakhee Viswambharan
19	Priyush Kumar U.K.	Physical Education	Prof.(Dr.) Razeena K.I.
20	Shad Matthias Gobinsingh	Archaeology	Dr. Abhayan G.S.
21	Jeffin Thomas Mammen	Political Science	Prof.(Dr.) Girish Kumar R.
22	Ruksana K.	Sociology	Prof.(Dr.) Antony Palackal

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.49***

***St. Michael's College, Cherthala - handing over the charge of Manager – letter from the Principal – reporting of-Reg.***

***(Ac.BII)***

The Principal, St. Michael's College, Cherthala, vide a letter dated 17.05.2024, to the Registrar, University of Kerala, has forwarded a copy of the intimation letter dated 15.05.2024, from Fr. Nelson Thaiparambil, Manager, St Michael's College, Cherthala, to the Principal Secretary, Higher Education Department, Government of Kerala, informing the change in Managership of the college from Rev. Fr. Nelson Thaiparambil to Rev. Fr. (Dr.) Celestine Puthenpurackal.

The Principal, St. Michael's College, Cherthala, in his covering letter to the Registrar, University of Kerala, has requested that all further correspondence meant to the Manager be



addressed to “Rev. Fr. (Dr.) Celestine Puthenpurackal, Manager, St. Michael’s College, Cherthala, S. H. Seminary Mayithara P.O., Cherthala -688539”

*As per Section 19(2) of Chapter 24 of the Kerala University First Statutes 1977 "all changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate."*

The matter therefore, as per the orders of the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.50                      University Institute of Technology, Mannancherry - Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg.**  
**(Ad.AVII A)**

The Principal, University Institute of Technology, Mannancherry forwarded the work statement of Guest Lecturers for the period from 21.06.2024 to 20.08.2024 claiming payment of ₹4,01,900/- (Rupees Four lakh one thousand and nine hundred only). Finance vide Endt. FOS.2214/Finance I/2024-25 dated 07.09.2024 allocated ₹18,45,000/- as 45 % of the total budget allocation for meeting the expenses for the second quarter (01-07-2024 to 30-11-2024) and the same was approved by the Vice-Chancellor, subject to reporting to the Syndicate. The payment of ₹4,01,900/- was thereafter effected, vide U.O No. 7853/AdAVIIA/2024/UOK dated 13.09.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance to effect the payment of remuneration to the Guest Lecturers at UIT, Mannancherry, for the period from 21.06.2024 to 20.08.2024 is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.51                      University Institute of Technology, Kallara - Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg.**  
**(Ad.A VII (A))**

The Principal, University Institute of Technology, Kallara forwarded the work statement of Guest Lecturers for the period from 21.06.2024 to 20.08.2024 claiming payment of ₹ 75,600/- (Rupees Seventy five thousand and six hundred only). Finance vide Endt.FOS.2242/Finance I/2024-25 dated 09.09.2024 allocated ₹ 7,65,000/- as 45 % of the total budget allocation for meeting the expenses for the second quarter (01-07-2024 to 30-11-2024) and the same was approved by the Vice-Chancellor, subject to reporting to the Syndicate. The payment of ₹ 75,600/- was thereafter effected, vide U.O No. 8233/Ad AVIIA/2024/UOK dated 28.09.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance to effect the payment of remuneration to the Guest Lecturers at UIT, Kallara, for the period from 21.06.2024 to 20.08.2024 is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.52                      Directorate of Environment & Climate Change (DoECC)–Sponsored Project titled “Clean and Green Technology for water purification” by Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala- Release of Third Installment of Rs.7,36,400/-- Sanctioned – Orders issued -Reporting of-reg.**

**(Ad.FI)**

Directorate of Environment & Climate Change (DoECC) has sanctioned a project titled “Clean and Green Technology for water purification” under the Climate Resilient Scheme of DoECC

to Dr.R.Jayakrishnan, Assistant Professor, Department of Physics, Christian College, Chengannur as Principal Investigator with a total outlay of Rs.20.32 Lakhs (Twenty lakhs thirty two thousand only) for a period of three years and released the first instalment of Rs.8.12 Lakhs (Rupees Eight lakhs twelve thousand rupees only).

Dr.R.Jayakrishnan was later appointed as Associate Professor, Department of Physics, University of Kerala w.e.f 19/03/2020 FN and the funding agency agreed to transfer the project from Christian College, Chengannur to Department of Physics, University of Kerala, Kariavattom.

Subsequently, the Directorate of Environment & Climate Change (DoECC) has released an amount of Rs.4,02,000/- (Rupees Four lakh and two thousand only) being the second installment of grant- in-aid and the amount was released to Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala and Principal Investigator of the Project.

Later, the Directorate of Environment & Climate Change (DoECC) extended the tenure of the project up to 27/02/2023 and sanction was accorded by the Vice Chancellor for extending the DoECC project titled “ Clean and Green Technology for water purification” undertaken by Dr.R.Jayakrishnan, up to 27/02/2023.

Recently, the Directorate of Environment & Climate Change (DoECC) sanctioned an amount of Rs.7,36,400/- (Rupees Seven lakh Thirty six thousand Four hundred only) as third installment, including an amount of Rs.4,10,000/-being the balance amount of 2<sup>nd</sup> Installment released and an amount of Rs.3,26,400/- being 80% of the final installment of Rs.4,08,000/- for the project. Dr.R.Jayakrishnan has requested to release the amount transferred from DoECC.

Initially, the Cash II section informed that an amount of Rs.7,36,400 was credited in the PSTSB account 799012700001388 on 12/03/2024 but was resumed by the treasury on 30/03/2024. Later they have reported that the resumed funds were re-credited to the PSTSB A/c on 17/07/2024.

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate:

1.	To release an amount of Rs.7,36,400/- (Rupees Seven lakh Thirty six thousand four hundred only) received from DoECC to Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala and the Principal Investigator, towards the remaining portion of the second instalment (Rs.4,10,000/-) and 80% of the final instalment (Rs.3,26,400/-) of grant-in-aid for the DoECC sponsored project titled “ Clean and Green technology for water purification”, as per the norms of the sponsoring body.
2.	To re-appropriate an additional amount of Rs.7,36,400/- (Rupees Seven lakh Thirty six thousand four hundred only) to the head of account “Part III – MH 80 D Grants from Other Agencies – 9/9816 – Clean and Green technology for water purification” from the head of account “Part III – MH 80 D – Grants from Other Agencies – 9/7751 Lumpsum Provision for new Research Schemes” provided in the current year’s Budget Estimates of the University.
3.	To meet the expenditure in this regard from the head of account “Part III – MH 80 D Grants from Other Agencies – 9/9816 – Clean and Green technology for water purification” provided in the current year’s Budget Estimates of the University.
4.	To transfer the institutional over head charges, if any to the DDF at the prescribed rates as per University rules.

UO No.Ad F1/2619/2021 dated 04/09/2024 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.53**

***University vehicle KL 01 CD 7933 (Force Traveller) - repair and maintenance work related with CF test - payment sanctioned- reporting of - reg.***

***(Ad.AIV)***

The Vice Chancellor has accorded administrative sanction, subject to reporting to the Syndicate, for the payment of an amount of Rs.1,23,197/- (Rupees One Lakh Twenty Three Thousand One Hundred and Ninety Seven only) to M/s Vanchinad Motors Pvt. Ltd., towards the CF test related repair work of University vehicle KL 01 CD 7933 (Work order no.48813/Admn AIV/2023/UOK dated 09.01.2024), meeting the expenditure from the h/a " Part I- NP-MH 2-Examinations- 4/3005 -

Maintenance of vehicles" of the current year's budget estimates of the University. Accordingly U.O no: 7435/2024/UOK dated 31.08.2024 was issued sanctioning the payment.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.54**      ***Mar Ivanios College, Thiruvananthapuram - Approval of the appointment of Dr. Meera George, Associate Professor of Zoology as Drawing and Disbursing Officer (Second Term) - Orders issued- Reporting of- reg.***  
***(Ac.FI)***

The Manager, M.S.C.Colleges, Thiruvananthapuram, has forwarded a proposal for the extension of term of appointment of Dr. Meera George, Associate Professor of Zoology, as the Drawing and Disbursing Officer of Mar Ivanios College, Thiruvananthapuram, for a further period of three months (Second term) w.e.f 27.08.2024 F.N.

Sanction has been accorded by the Vice-Chancellor for the approval of the appointment of Dr. Meera George, Associate Professor of Zoology, as the Drawing and Disbursing Officer of Mar Ivanios College, Thiruvananthapuram, for a further period of three months, w.e.f 27.08.2024 F.N (Second term), subject to reporting to the Syndicate.

University Order No.8309/2024/UOK dated 01.10.2024 was issued accordingly.

The above appointment of the DDO is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.55**      ***Appointment of the Principal of Lourdes Matha College of Arts and Science, Kuttichal, Thiruvananthapuram – Reporting of – reg.***  
***(Ac.BII)***

The Manager, Lourdes Matha College of Arts and Science, Kuttichal, Thiruvananthapuram vide letter No.LMCAS/2024/40 dated 02.09.2024 had informed that Dr.Anu Balakrishnan has been appointed as the Principal of Lourdes Matha College of Arts and Science, Kuttichal, Thiruvananthapuram with effect from 02.09.2024.

As per Statute 19(2), Chapter 24 of KUFS 1977 “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

Accordingly, the matter regarding the appointment of Dr. Anu Balakrishnan as the Principal of Lourdes Matha College of Arts and Science, Kuttichal, Thiruvananthapuram with effect from 02.09.2024, is hereby reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.56**      ***Transfer and Posting of Principal of College of Applied Science, Karthikappally – Reporting of – reg.***  
***(Ac.BII)***

The Principal, College of Applied Science, Karthikappally vide letter No. No:E/1164/2024/2024, dated 10/09/2024 has informed that Dr. ShajyL has been appointed as the Principal of College of Applied Science, Karthikappally with effect from the AN 10/09/2024, vide order no. No.IHRD/930/2024-EA2 (2) dated 04.09.2024 issued by the Director, IHRD.

As per Statute 19(2), Chapter 24 of KUFS 1977 “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

Accordingly, the matter regarding the appointment of Dr. ShajyL as the Principal of College

of Applied Science, Karthikappally with effect from the AN of 10/09/2024, is hereby reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.57**

***Promotions (provisional), Shifting of Posts, Transfer and Posting of Officers –reporting of – reg.***

***(Ad.AI)***

Sanction was accorded by the Vice Chancellor to the following Promotions (provisional)/ Shifting of Posts and Transfer and Posting of Officers:

1. **Smt.Sindhu George (4161)**, Deputy Registrar III, Administration, being promoted to act as Joint Registrar, in the scale of pay of Rs. 118100-163400 vice Smt. S Umadevi(4213), Joint Registrar, Campus Administration retired from service on 31.08.2024. She is posted as Joint Registrar, Campus Administration.
2. **Sri.JomyVarghese (4355)**, Assistant Registrar (Hr.Gr) V, Academic, being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000 vice Smt. Hayley Stancil (4216), Deputy Registrar, CBCS Tabulation, retired from service on 31.05.2024. He is posted as Deputy Registrar VI, Examinations, vice Sri. SanalkumarV(4256), Deputy Registrar VI, Exams, retired from service on 31.05.2024.
3. **Sri.S.K.Shine (4301)**, Assistant Registrar(Hr.Gr), PA to the Controller of Examinations, being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000 vice Smt.Nadeera Beevi S(4237), Deputy Registrar I Exams, retired from service on 31.05.2024. He is posted as Deputy Registrar and PA to the Controller of Examinations, by shifting the post of Deputy Registrar I, Examinations along with the works.
4. The post of Deputy Registrar V, Administration, being shifted to the Office of the Registrar.
  - a) **Sri.P.Pramod (4211)**, Assistant Registrar(Hr.Gr), PA to Registrar, being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000 vice Sri.SanalkumarV (4256), Deputy Registrar VI, Exams, retired from service on 31.05.2024. He is posted as Deputy Registrar and PA to the Registrar. He is given the supervisory charge of the Election Section.
  - b) **Smt.P V Usha (4190)**, Deputy Registrar V Administration, being transferred and posted as Deputy Registrar IV, Administration, vice Sri.Anfonze A. (4281), Deputy Registrar IV, Administration, transferred.
  - c) **Sri.Anfonze A (4281)**, Deputy Registrar IV, Administration, being transferred and posted as Deputy Registrar, CBCS Tabulation, vice Smt. Hayley Stancil(4216), Deputy Registrar, CBCS Tabulation, retired from service on 31.05.2024.
5. **Smt.KamalaKatholi (4270)**, Assistant Registrar(Hr.Gr) IV, Academic with additional charge of Assistant Registrar I, Academic, being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000 vice Smt. Amrutha Kumari P V(4260), Deputy Registrar, EB & M&C, retired from service on 31.05.2024. She is posted as Deputy Registrar, Planning vice Smt.L S Bindu(4208), Deputy Registrar, Planning transferred.
  - a) **Smt.L S Bindu(4208)**, Deputy Registrar, Planning, being transferred and posted as Deputy Registrar, EB & M&C, vice Smt. Amrutha Kumari P V(4260), Deputy Registrar, EB & M&C, retired from service on 31.05.2024.
6. **Smt.K P Asha Kiron (4302)**, Assistant Registrar(Hr.Gr) IV, Administration, being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000 vice Smt. Patritia P (4304), Deputy Registrar IV, Exams, retired from service on 31.05.2024. She is posted as Deputy Registrar IV, Exams.
7. The post of Deputy Registrar II, Academic, being shifted to the Office of the Vice Chancellor.
  - a) **Sri. Stanly George (4351)**, Assistant Registrar (Hr.Gr) and PS to VC, being promoted to

act as Deputy Registrar in the scale of pay of Rs.107800-160000 vice Smt.Sindhu George (4161), Deputy Registrar III, Administration, promoted. He is posted as Deputy Registrar and PS to VC.

- b) Smt. C B Maya Devi (4231), Deputy Registrar II, Academic, being transferred and posted as Deputy Registrar IV, Examinations, vice Smt. K P Asha Kiron (4302), Deputy Registrar IV, Examinations, transferred.
- c) Smt. K P Asha Kiron (4302), Deputy Registrar IV, Examinations, being transferred and posted as Deputy Registrar III, Administration, vice Smt.Sindhu George(4161), Deputy Registrar III, Administration, promoted.

U.O. Nos.Ad.AI/4531/2024/UOK dated 31.05.2024 and No.Ad.AI/7426/2024/UOK dated 31.08.2024 have been issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.58***

***Remuneration to the Administrative Staffs who attended valuation camp - UO issued Reporting of - reg.***

***(M & CII)***

Sanction has been accorded by the Hon'ble Vice-Chancellor for payment of remuneration of ₹1,20,336/- (Rupees One lakh Twenty Thousand Three Hundred and Thirty Six only), to the Administrative staff of Fourth semester CBCSS/CR examinations, May 2021, camp no:09, of which Smt. Maya P.R was the Administrative Officer, subject to reporting to the Syndicate. Accordingly UO No..M&C.II/2/2681/2021/camp no.(09) dated 24-06-2024 was issued. The matter is therefore reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.59***

***PhD Degree to Smt. Steffy Maria Jose- Section 10(13) of the Kerala University Act 1974- Awarded- Reporting- Reg.***

***(Ac.EII)***

**Smt. Steffy Maria Jose**, Research Scholar in **Physics** under the guidance of Prof. (Dr.) Jijimon K. Thomas, Professor of Physics (Rtd), Director of Research, Mar Ivanios College (Autonomous), Thiruvananthapuram was granted permission by the University to conduct her Open Defence on 13/09/2024. She had submitted all the relevant documents to the University after the successful completion of her Open Defence.

The Research Scholar had also submitted a request dated 18/09/2024 to the Hon'ble Vice-Chancellor. She had informed that she had successfully defended her PhD thesis at the Open Defence and also an application has been invited for the post of Assistant Professor in Nirmala College, Muvattupuzha and Newman College, Thodupuzha which are aided colleges coming under the Corporate Educational Agency, Diocese of Kothamangalam for which the last date of submitting application was on **30/09/2024**. The detailed notification regarding the same was also appended along with the request. As the formal approval of PhD by the Syndicate may get delayed, she had requested to award her degree so that she can apply for the said post within the time limit.

As per the **University of Kerala First Statutes, 1977**, "the report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate". As per **Section 10 (13) of the Kerala University Act 1974**, "if at any time except when the Syndicate or the Academic Council is in session, the Vice-Chancellor is satisfied that an emergency has arisen requiring him to take immediate action involving the exercise of any power vested in the Syndicate or the Academic Council by or under this Act, the Vice-Chancellor may take such action as he deems fit, and shall, at the next session

of the Syndicate or the Academic Council, as the case may be, report the action taken by him to that authority for such action as it may consider necessary.

Considering the request of the candidate, the Hon'ble Vice- Chancellor in exercise of the powers of the Syndicate vested upon him under **Section 10(13) of the Kerala University Act, 1974**, considered the reports and recommendations of the Board of Examiners appointed to adjudicate the PhD thesis submitted by **Smt. Steffy Maria Jose** and declared her eligible for the award of Degree of PhD in **Physics** under the Faculty of **Science** on **28.09.2024**, subject to reporting to the Syndicate. The notification regarding the same was also issued on the same day.

The action taken by the Hon'ble Vice- Chancellor in having awarded PhD Degree to **Smt. Steffy Maria Jose** in **Physics** under the Faculty of **Science** on **28.09.2024**, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.60                      Payment of TA/DA – officers deputed for conducting audit at various UITs of University of Kerala for the FY 2021-22 - Reporting of – reg.***

**(Ad.G)**

OAD III section had forwarded the TA bills submitted by the 7 (seven) officers deputed for conducting audit at various UITs of University of Kerala for the FY 2021-22. The Audit V section has verified the bills and admitted an amount of Rs 2,01,420/- ( Two Lakh One Thousand Four Hundred and Twenty only ) to the officers concerned. The Finance vide Finance Endorsement No. :- FOS 1074/Finance I/dtd 21/06/2024 has endorsed the payment of Rs 2,01,420/- ( Two Lakh One Thousand Four Hundred and Twenty only ) to the seven officers. Sanction was accorded by the Vice Chancellor for the payment of Rs Rs 2,01,420/- ( Two Lakh One Thousand Four Hundred and Twenty only ) to these officers towards the conduct of audit at various UITs of University of Kerala for the FY 2021-22.

Accordingly, U.O. No. Ad G(3)/TA/UIT/2/3/2024/UoKdtd 27/07/2024 was issued. As per orders of the Vice Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.61                      Kariavattom Campus- Providing aluminium work for partitions and shelf for new School of Communication and Journalism Building-Estimate approved - Order issued-reporting of-Reg***

**(Pl.C)**

Sanction was accorded by the Vice Chancellor to the estimate amounting to 8,99,000/- (Rupees Eight Lakh and Ninety Nine Thousand only) including GST @ 18%, prepared in PRICE software based on DSR 2018 with 35.59% cost index for Thiruvananthapuram, submitted by the University Engineer,debiting the expenditure from the head of account "Part-I-NP-MH-65-Works-10/5301-Minor works and maintenance " of the current year's Budget Estimates of the University, for the urgent work for providing aluminium work for partitions and shelf for the new School of Communication and Journalism building at Kariavattom Campus. U.O No 8125/2024/UOK dated 26.09.2024 was issued accordingly.

The action taken by the Vice-Chancellor, as detailed above, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.62                      Auction of the University Vehicle KL 01 AW 5672 (Toyota Corolla Altis) - reporting- Reg.***

**(Ad.AIVA)**

The Syndicate at its meeting held on 09.06.2023, vide Item No. 58.88, resolved to entrust Assistant Engineer (Mechanical) to initiate immediate steps to conduct auction of the University

Vehicle KL 01 AW 5672 (Toyota Corolla Altis) used by the Registrar. The Vice-Chancellor has ordered to implement the Resolution of the Syndicate.

Accordingly, the Public Auction of the Vehicle, KL 01 AW 5672 (Toyota Corolla Altis), was conducted on 20.06.2024 at 3.30 PM in the conference hall of IQAC. There were a total number of three participants in the Public Auction. The auction was started with a base price of Rs.1,20,000/- (Rupees One Lakh Twenty Thousand only), which was the assessment value received from P.W.D. The auction was fixed in the name of Sri. Al Ameen, TC 35/395, Juma Masjid Road, Vallakkadavu, Thiruvananthapuram, who was the highest bidder in the auction, for an amount of Rs.1,21,300/- (Rupees One Lakh Twenty One Thousand Three Hundred only).

Sri. Al Ameen remitted an amount of Rs.1,43,134/- (One Lakh Forty Three Thousand One Hundred and Thirty Four only), which includes 18% GST, to KUF on 06.07.2024 and the Cash (R) Section verified that the amount was credited to KUF. Administrative sanction was obtained from the Vice-Chancellor to confirm the sale of the University Vehicle KL 01 AW 5672 (Toyota Corolla Altis) to Sri. Al Ameen.

After obtaining the opinion from the Legal Adviser, the Ownership of the vehicle was transferred in the name of Sri. Al Ameen. The vehicle sale agreement was also executed between the Registrar and Sri. Al Ameen. The vehicle was released on 13.08.2024 in auctioned condition along with keys and original documents after completing all procedures regarding the auction. University Order regarding confirmation of sale was issued vide U.O.No.7675/2024/UOK dated 09.09.2024.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.63***

***Kerala University Business Innovation and Incubation Centre (KUBIIC)-  
Item no:20 of Budget Speech 2022-23- Uplifting of Research Startups-  
Released second instalment of ₹5,00,000/- (Rupees Five lakh only) out  
of ₹25 lakhs- Reporting of-reg.***

***(P.L.A)***

An amount of ₹25,00,000/- (Rupees Twenty Five lakh only) had been earmarked for 'Uplifting of Research Startups' under item no:20 of Budget Speech 2022-23. Subsequently, an amount of ₹25,00,000/- (Rupees Twenty Five lakh only) was sanctioned as provisional advance to Dr.ManojChangat, then Director of KUBIIC in five equal instalments of ₹5,00,000/- (Rupees Five lakh only) each and the first instalment of ₹5,00,000/- (Rupees Five lakh only) was released towards 'Uplifting of Research Startups' vide U.O no: 328/2023/UOK dated 10.01.2023. After the utilisation, the Director of KUBIIC submitted bills/vouchers for regularisation.

Dr.Shiburaj S, present Director of KUBIIC has submitted a proposal for the release of second instalment of ₹5,00,000/- (Rupees Five lakh only) along with a budget splitup.

Sanction was therefore been accorded by the Vice Chancellor for the following:-

- to release an amount of ₹5,00,000/- (Rupees Five lakh only) as provisional advance to Dr.Shiburaj S, Director, KUBIIC, as second instalment towards the 'Uplifting of Research Startups' as envisaged in the Budget Speech 2022-23 (Item no:20) on the basis of the request from the Director, KUBIIC.
- to met the expenditure from the h/a "Part I-Non-Plan MH-63-Miscellaneous-8/6028-New Development Programmes" of the current years' Budget Estimates of the University.

Accordingly, U.O no: 8485/2024/UOK dated 07.10.2024 was issued for according sanction for the release of financial assistance of ₹5,00,000/- (Rupees Five lakh only) as second instalment for the Uplifting of Research Startups. The action taken by the Vice Chancellor in having accorded sanction to accord the financial assistance is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.64****State Plan Funds – 2024-25- Financial assistance for Conduct of Hybrid Programmes/ Webinars – Provisional Advance– Sanctioned - Orders issued- Reporting of-reg.****(Pl.B)**

The Heads of the various Departments/Directors of Centres of the University submitted proposals for financial assistance from the State Plan Fund of 2024-25 for the conduct of Hybrid Programmes /Webinars during the financial year 2024-25, as per Circular dated 05.06.2024 & before the issuance of it, which in turn were scrutinised by the Scrutiny Committee for Hybrid Programmes/ Webinars at its meeting held on 12.08.2024. The Syndicate at its meeting held on 31.08.2024 vide item No.13.71 resolved to accept the recommendations of the Scrutiny Committee including the recommendation that proposals may be invited once again for the conduct of Hybrid programmes/webinars from the teaching Departments/ Centres of the University for the year 2024-2025 and the last date for submitting the proposals may be specified as 15 days from the date of issuance of the circular subject to availability of funds.

The Finance has endorsed

- i. to release an amount of ₹42,62,500/- as provisional advance to the incumbents, as resolved by the Syndicate, for the conduct of hybrid programmes/webinars by various Departments/ Centers of the University against the state Plan fund sanctioned for the year 2024-25, subject to administrative sanction and release of plan fund by the Government.
- ii. to provide an additional amount of Rs.2,63,000/- (Rupees Two Lakh Sixty Three Thousand only) under the h/a Part II-Plan-MH:63 Miscellaneous-7/6061-Seminar/Conferences/Short term courses/ Orientation Courses (State)" by re-appropriation from the h/a "Part II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State) of the current year's BE of the University" and to meet the expenditure from the h/a Part II-Plan-MH:63 Miscellaneous-7/6061-Seminar/Conferences/Short term courses/ Orientation Courses (State)" of the current year's BE of the University.

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate for the same.

The Finance has also directed to take administrative decision regarding the person empowered to receive financial assistance for Raja Ravi Varma Centre of Excellence for Performing Arts since the Director(i/c) is not permanent employee, the financial assistance cannot be released to him. As per orders of the Hon'ble Vice-Chancellor the eligible administrative staff of the Centre is authorised to receive the financial assistance.

Accordingly provisional advance U.O.No.Planning B- 8378/2024/UOK dated 03.10.2024 was issued.

In the light of the directive from the Higher Education vide letter dated 26/09/2024 to cut short the amount of the sanctioned proposals to 50%, sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, that the resolution of the Syndicate held on 31/08/2024 to invite fresh proposals once again for 2024-25 be kept in abeyance due to paucity of Plan Grants.

The above matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.65****Promotion of Assistant Registrar to Assistant Registrar (Hr.Gr) - reporting of-reg.****(Ad.AI)**

Sanction was accorded by the Vice-Chancellor to the following Assistant Registrars, being promoted provisionally to the post of Assistant Registrar (Hr. Gr.) in the scale of pay of Rs. 95,600-1,53,200/-, with effect from the date noted against their names, as detailed below:

Sl. No	Name & Designation	Date of promotion	Nature of vacancy
1	Smt.S. Reeja (4427), Assistant Registrar II,	01.06.2024	Sri.Jomy Varghese (4355), Assistant Registrar (Hr.Gr) promoted vide U.O.No.



	BA Annual		Ad.AI/4531/2024/UOK dated 31.05.2024
2	Smt.B. Lekshmi (4430), Assistant Registrar, EF Sections	01.06.2024	Sri.S.K.Shine(4301), Assistant Registrar (Hr.Gr), vide U.O.No.Ad.AI/4531/2024/UOK dated 31.05.2024
3	Smt.J. Minimole (4428), Assistant Registrar II, Planning and PA to DPD	01.06.2024	Sri.P.Pramod (4211), Assistant Registrar (Hr.Gr), vide U.O.No.Ad.AI/4531/2024/UOK dated 31.05.2024
4	Sri.V. Ajithkumar (4417), Assistant Registrar V, Administration	01.06.2024	Smt.Kamala Katholi (4270), Assistant Registrar (Hr.Gr), vide U.O.No. Ad.AI/4531/2024/UOK dated 31.05.2024
5	Smt.G.S. Priya(4497), Assistant Registrar, Online Admissions	01.06.2024	Smt.K.P. Asha Kiron (4302), Assistant Registrar (Hr.Gr), vide U.O.No.Ad.AI/4531/2024/UOK dated 31.05.2024
6	Sri.S. Najimudeen (4457), Assistant Registrar ( <i>On Deputation</i> ); <i>He may be permitted to continue on deputation as the same is sanctioned on co-terminus basis</i>	01.06.2024	Smt. Asha Rani S.R.(4269), Assistant Registrar (Hr.Gr), retired from service on 31.05.2024
7	Smt.Mini K. Unny (4447), Assistant Registrar II, B.Com Annual	01.06.2024	Sri. O.T. Prakash (4320), Assistant Registrar (Hr.Gr), retired from service on 31.05.2024
8	Sri.Predeep Kumar J.C. (4490), Assistant Registrar, Campus Administration, Kariavattom	01.06.2024	Sri.S. Najimudeen (4457), promoted to Assistant Registrar (Hr.Gr) and permitted to continue on Deputation.
9	Smt.R.P. Sandhya (4532), Assistant Registrar, PG Non Semester	01.09.2024	Sri.V. Ajithkumar (4417), Assistant Registrar (Hr.Gr), retired from service On 31.08.2024
10	Sri.A.Raju (4534), Assistant Registrar, SDE Administration, Kariavattom,	01.09.2024	Sri.Stanly George (4351), Assistant Registrar (Hr.Gr)
11	Sri.V. Arulraj (4582), Assistant Registrar, Audit, Kariavattom	02.09.2024	On reinstatement of the post of Assistant Registrar, Revaluation vide letter No. B3/387/2022-HEDN dated 13.08.2024 and the orders of the Vice Chancellor on 02.09.2024

U.O. No. Ad.AI/8776/2024/UOK dated 17.10.2024 was issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.66***

***Remuneration sanctioned to the guest lecturers working at UIT, Veli-Reporting of-reg.***

***(Ad.AVII)***

The Principal, University Institute of Technology, Veli forwarded the work statement of guest lecturers working at the centre for claiming remuneration. The statement was verified and submitted to Finance for allotment of sufficient fund to meet the expenditure.

Finance- I , vide endorsement No. FOS.1748/Finance I/2024-25 dated 31.07.2024 allocated Rs.4,50,000/- for meeting the expenditure for the second quarter of FY 2024-25.

The Vice-Chancellor has approved the aforesaid endorsement subject to reporting to Syndicate and University Order sanctioning payment of eligible remuneration to the guest lecturers

was issued accordingly. The details are as follows.

Centre	U.O.No& Date	Endorsement No & Date	Period	Amount
UIT, Veli	7745/2024/UOK dated 09.09.2024	FOS.1748/Finance I/2024-25 dated 31.07.2024	21.05.2024 to 20.06.2024	₹ 58,850/-

The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating fund for meeting the expenditure for disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.67**

**Implentation of procedures regarding post thesis evaluation mentioned in UO No. Ac. E II/2023 dated 08.08.2024 made applicable to candidates whosubmitted thesis before 01.09.2024 - Reporting- Reg.**

**(Ac.EII)**

As per **UO No. Ac.E II/2023** dated **08.08.2024**, several changes were implemented regarding Ph.D. thesis submission and procedures to be followed during and after the completion of thesis evaluation and the changes were made applicable for PhD theses submitted **on or after 01.09.2024**. Now evaluation has been completed for several theses submitted before 01.09.2024 and also some theses are under evaluation.

To avoid ambiguity in following different procedures for theses submitted before and after 01.09.2024 and to ensure the quality of the thesis uploading in **INFLIBNET (Shodhganga)**, a proposal has been put up to implement the procedures mentioned in the **UO No. Ac E II/2023 dated 08.08.2024 for post thesis evaluation**, may made applicable to those candidates who submit their PhD thesis before 01.09.2024 **henceforth**. The Hon'ble Vice-Chancellor approved the above proposal subject to reporting to Syndicate.

The action taken by the Hon'ble Vice-Chancellor in implementing the procedures mentioned in the **UO No. Ac. E II/2023 dated 08.08.2024 for post thesis evaluation**, be made applicable to those candidates who submit their PhD thesis before 01.09.2024 also, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.68**

**Payment of Legal Charges to Adv.ShaileshMadiyal, Senior Counsel for appearance before the Hon'ble Supreme Court of India on 20.08.2024 in SLP(C)Nos.18041-18050 of 2024 filed by Lyn James & others – Reporting of – reg**

**(Legal Section)**

The Vice-Chancellor has sanctioned the payment to Adv.ShaileshMadiyal, Senior Counsel, Supreme Court of India amounting to **Rs.2,20,000/- [Rupees Two lakh and twenty thousand only] + GST @ 18%** towards fees for appearance before the Hon'ble Supreme Court of India on 20.08.2024 in SLP(C)Nos.18041-18050 of 2024 filed by Lyn James & others, from the Head of Account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimates for the financial year 2024-2025, subject to reporting to the Syndicate. U.O.No.LS/48514/18, dated 23.09.2024 was issued accordingly. The details are given below:

The amount admitted	<b>Rs.2,20,000/-</b> (Rupees Two lakh and twenty thousand only) + <b>18 % GST</b>
Tax Deducted at Source @ 10%	<b>Rs.22,000/-</b> (Rupees Twenty two thousand only)
GST being paid by the University @ 18%	<b>Rs.39,600/-</b> (Rupees Thirty nine thousand six hundred only)
Net amount payable	<b>Rs.1,98,000/-</b> (Rupees One lakh ninety eight thousand only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No .15.69                      Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.**

**(legal Section)**

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala amounting to **Rs.1,35,750/- [Rupees One lakh thirty five thousand seven hundred and fifty only] + GST @ 18%** towards Legal Charges incurred for 25 disposed cases, which were filed before Hon'ble High Court of Kerala, from the Head of Account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimates for the financial year 2024-2025, subject to reporting to the Syndicate. U.O.No.L.S.14023/2024 dated 30.09.2024 was issued accordingly. The details are given below:

The amount admitted	<b>Rs.1,35,750/-</b> (Rupees One lakh thirty five thousand seven hundred and fifty only) + <b>18 % GST</b>
Tax Deducted at Source @ 10%	<b>Rs.13,575/-</b> (Rupees Thirteen thousand five hundred and seventy five only)
GST being paid by the University @ 18%	<b>Rs.24,435/-</b> (Rupees Twenty four thousand four hundred and thirty five only)
Net amount payable	<b>Rs.1,22,175/-</b> (Rupees One lakh twentytwo thousand one hundred and seventy five only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.70                      Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg**

**(Legal Section)**

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala amounting to **Rs.1,34,250/- [Rupees One lakh thirty four thousand two hundred and fifty only] + GST @ 18%** towards Legal Charges incurred for 25 disposed cases, which were filed before Hon'ble High Court of Kerala, from the Head of Account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimates for the financial year 2024-2025, subject to reporting to the Syndicate. U.O.No.L.S.14023/2024 dated 11.09.2024 was issued accordingly. The details are given below:

The amount admitted	<b>Rs.1,34,250/-</b> (Rupees One lakh thirty four thousand two hundred and fifty only) + <b>18 % GST</b>
Tax Deducted at Source @ 10%	<b>Rs.13,425/-</b> (Rupees Thirteen thousand four hundred and twenty five only)
GST being paid by the University @ 18%	<b>Rs.24,165/-</b> (Rupees Twenty four thousand one hundred and sixty five only)
Net amount payable	<b>Rs.1,20,825/-</b> (Rupees One lakh twenty thousand eight hundred and twenty five only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.71                      Remuneration sanctioned to the guest lecturers working at UIT Tholicode –Reporting of- reg.**

(Ad.AVII)

The Principal, UIT, Tholicode forwarded the work statement of guest lecturers working at the centre for claiming remuneration. The statement submitted was verified and the payment of eligible remuneration to the guest lecturers was endorsed by the Finance Section.

Finance-I vide endorsement No.FOS.2137/Finance I/2024-25 dated 03-09-2024 allocated Rs.9,90,000/- for meeting the expenditure for the second quarter of the FY 2024-25.

The Vice-Chancellor has accorded sanction for finance endorsement subject to reporting to the Syndicate. University order for sanctioning remuneration to the guest lecturers was issued accordingly. The details are as listed in the table below.

Centre	U.O.No& Date	Endorsement No & Date	Period	Amount
UIT, Tholicode	7626/2024/UOK dated 07.09.2024	FOS.2137/Finance/2024- 25 dated 03.09.2024	21.05.2024 to 20.07.2024	₹ 1,43,850/-

The action taken by the Vice-Chancellor in having approved the endorsements of Finance allocating sufficient funds for meeting the expenditure on disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.72                      Remuneration sanctioned to the guest lecturers working at UIT Mukhathala – Reporting of- reg.***

(Ad.A VII)

The Principal of University Institute of Technology Mukhathala had forwarded the work statements of the guest lecturers working at the centre for claiming remuneration. The statement submitted was verified and forwarded to Finance-I for endorsement.

Finance-I vide endorsement No.FOS.1686/Finance I/2024-25 dated 30-07-2024 allocated Rs.4,50,000/- for meeting the expenditure for the second quarter of the FY 2024-25:

The Vice-Chancellor has approved the aforesaid Finance Endorsement **subject to reporting to the Syndicate** and University Order sanctioning payment of eligible remuneration to the guest lecturers was issued, accordingly. The details are as follows.

UIT Centre	U.O.No & Date	Endorsement No & Date	Period	Amount
Mukhathala	7552/2024/UOK dated 04.09.2024	FOS.1686/Finance I/2024- 25 dated 30-07-2024	21.03.2024 to 20.06.2024	₹1,74,950/-

The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating sufficient funds for meeting the expenditure on disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.73                      Remuneration sanctioned to the guest lecturers working at UIT Ittiva – Reporting of- reg.***

(Ad.A VII)

The Principal, UIT, Ittiva forwarded the work statement of guest lecturers working at the centre for claiming remuneration. The statement submitted was verified and the payment of eligible remuneration to the guest lecturers was endorsed by the Finance Section. The Vice-Chancellor has accorded sanction for finance endorsement subject to reporting to the Syndicate. University order for sanctioning remuneration to the guest lecturers was issued accordingly (attached in the CF).The details listed in the table below.

Centre	U.O.No & Date	Endorsement No & Date	Period	Amount
UIT Ittiva	7553/2024/UOK dated 04.09.2024	FOS.2031/Finance/2024-25 dated 26.08.2024	21.03.2024 to 20.07.2024	₹2,62,350/-

The action taken by the Vice-Chancellor in having approved the endorsements of Finance allocating sufficient funds for meeting the expenditure on disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.74**

**Remuneration sanctioned to the guest lecturers working at UIT Vellarada-Reporting of- reg.**

**(Ad.A VII)**

The Principal of University Institute of Technology Vellarada had forwarded the work statement of the guest lecturers working at the centre for claiming remuneration. The statement was verified and submitted to finance for endorsement.

Finance-I vide endorsement No.FOS.1897/Finance I/2024-25 dated 17-08-2024 allocated Rs.8,10,000/- for meeting the expenditure for the second quarter of the FY 2024-25:

The Vice-Chancellor has approved the aforesaid Finance Endorsement subject to reporting to the Syndicate and University Order sanctioning payment of eligible remuneration to the guest lecturers was issued, accordingly. The details are as follows.

Centre	U.O.No & Date	Endorsement No & Date	Period	Amount
UIT Vellarada	7614/2024/UOK dated 06.09.2024	FOS.1897/Finance/2024-25 dated 17.08.2024	21.03.2024 to 20.05.2024	₹1,99,950/-

The action taken by the Vice-Chancellor in having approved the endorsements of Finance allocating sufficient funds for meeting the expenditure on disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.75**

**KSHEC - Chief Minister's Navakerala Post Doctoral Fellowships – First Batch - Release of Second year Contingency Grant - Sanctioned – Orders issued –Reporting of-reg.**

**(Pl.D)**

The Kerala State Higher Education Council (KSHEC) has approved and released a sum of ₹ 7,00,000/- (Rupees Seven lakh only) towards the second year contingency grant in respect of the following Chief Minister's Navakerala Post Doctoral Fellows of the University vide, Proceedings No. KSHEC - A1/ 144 (C) / CMNPF. Contingency Fund / 331/2022 dated 12/08/2024.

Sl. No.	Name of CMNK Post Doctoral Fellow	Department/ Centre	Mentor	Amount
1	Dr.Liju Elias	Department of Chemistry	Dr. S.M.A. Shibli Professor, Department of Chemistry	₹ 2,00,000/-
2	Dr. Soumya S. J.	Department of Computational Biology and Bioinformatics.	Dr.Achuthsankar S. Nair Professor (Rtd) Department of Computational Biology and Bioinformatics.	₹ 2,00,000/-
3	Dr.Prijitha R. G.	Department of Environmental Sciences	Dr. Salom Gnana Thanga V. Professor, Department of Environmental Sciences.	₹ 2,00,000/-
4	Dr. Arya K.	Institute of English	Dr. Meena T. Pillai Professor & Head Institute of English	₹ 50,000/-

5	Dr.Lijisha A. T.	Department of Linguistics	Dr. Darwin L. Assistant Professor Department of Linguistics	₹ 50,000/-
	Total			₹ 7,00,000/-

Sanction has been accorded by the Vice-Chancellor to the following, subject to reporting to the Syndicate:

1. To release an amount of ₹ 7,00,000/- (Rupees Seven lakh only) towards second year contingency grant in respect of the above said five Chief Minister's Navakerala (CMN) Post Doctoral Fellows through the corresponding Heads of the Departments/ Centre, as per the norms of the sponsoring body.
2. The expenditure in this regard shall be booked under the head of account "Part III MH 80:D- Grants from other agencies- 9/7728- Chief Minister's Navakerala Post Doctoral Fellowships" provided in the current year's Budget Estimates of the University .
3. The contingency amount shall be utilized to meet the actual expense occurred for the purchase of chemicals, glassware, books, other minor accessories and characterization charges etc. occurred during the implementation of the project.
4. The expenditure for the purchase of any major equipment, computer, printer etc. shall not be met under the contingency fund.
5. Utilization Certificate furnished in the prescribed format of KSHEC with regard to the contingency, along with the audited statement of expenditure with bills and vouchers must be submitted

Accordingly UO.NO.8900/2024/UOK dated 20.10.2024 has been issued.

The aforesaid matter is therefore reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.76***

***KSCSTE – “Back to Lab Programme” of Women Scientist Division - Project entitled -“Phyto Mining (Bio- Ore Mining)- A Green Novel Strategy for the management of Hyper Accumulators ” by Dr. Dhanya G - Post Doctoral Fellow- Release of final installment of grant and settlement of the project–Reporting to Syndicate – reg***

***(Pl.D)***

The Research Advisory Committee of Women Scientist Division [WSD] of KSCSTE sanctioned the project entitled "Phyto Mining (Bio- Ore Mining)- A Green Novel Strategy for the management of Hyper Accumulators" to Dr. Dhanya G, Sivaganga, TC 76/105(1), Anayara P.O, Thiruvananthapuram - 29 under the guidance of Dr. Radhamany P.M., Professor, Department of Botany, University of Kerala, Kariavattom as Scientist Mentor with a total financial assistance amounting to Rs.14,17,200/- (Rupees Fourteen lakh seventeen thousand and two hundred only) for a period of 3 years.

The KSCSTE has sanctioned an amount of Rs.4,72,400/- (Rupees Four lakh seventy two thousand and four hundred only) each towards the 1<sup>st</sup> and 2<sup>nd</sup> year grant respectively in respect of Dr. Dhanya G and the said amount were released to Dr.Dhanya G.

The KSCSTE has also sanctioned an amount of Rs.4,81,643/- ( Rupees Four lakh eighty one thousand six hundred and forty three only) towards the 3<sup>rd</sup> year grant and arrears pertaining to 2<sup>nd</sup> year of the project (as the fellowship had been enhanced to Rs.45,000 /- + 10% HRA as on 01.10.2021) in respect of Dr. Dhanya G., and the same was released to Dr.Dhanya G.

Now, the KSCSTE has sanctioned the actual project cost for Rs.16,48,043/- (Rupees Sixteen lakh forty eight thousand and forty three only) and to release the balance amount of Rs.2,21,600/- (Rupees Two lakh twenty one thousand and six hundred only) towards the contingency grant and arrears on enhanced fellowship in respect of Dr.Dhanya G vide, Council (P) Order No. 62/2024/ KSCSTE dated 13/02/2024 from KSCSTE.

Sanction has been accorded by the Vice-Chancellor to the following subject to reporting to the Syndicate:

1. To release an amount of Rs. 2,21,600/- (Rupees Two lakh twenty one thousand and six hundred only) to Dr.Dhanya G, Post Doctoral Fellow, Department of Botany, University of Kerala, through the Head, Department of Botany, towards the final settlement of KSCSTE "Back to Lab" Post Doctoral Fellowship for the Project titled "Phyto Mining (Bio- Ore Mining)- A Green Novel Strategy for the management of Hyper Accumulators", as per the norms of the sponsoring body.
2. The Expenditure in this regard shall be met from the head of account "Part III MH 80A — Grant from State Government - 9/7003 - KSCSTE Fellowships" provided in the Current Year's Budget Estimates of the University.

Accordingly U. O No Pl.D/1445/2018 dated 09/10/2024 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.77***

***Kariavattom Campus- Department of Demography- Horizontal Extension to the existing building- Re-appropriation of fund- Sanctioned- Orders issued - Reporting of – Reg.***

***(Pl.C)***

Sanction was accorded by the Vice-Chancellor, to an amount of ₹ 23,00,000/- (Rupees Twenty Three Lakhs only) being re-appropriated to the head of account " Part I Non Plan- MH 65- Works- 10/5311- Horizontal Extension to Demography Building " from the sub head " 10/5343- Dr.Ayyappa Panicker Memorial Foreign Languages Building " of the same major head provided in the current years Budget Estimates of the University and U.O No. 6712/2024/UOK dated 05.08.2024 was issued accordingly.

The action taken by the Vice-Chancellor, as detailed above is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.78***

***INSPIRE fellowship- Payment of 5<sup>th</sup> instalment of grant to Ms.Lakshmi R, Junior Research Fellow, Department of Environmental Sciences, University of Kerala,Kariavattom-Reporting of-Reg.***

***(Ac.EIII)***

The Department of Science and Technology (DST), Govt. of India, had sanctioned and released an amount of Rs.4,76,149/- (Rupees Four Lakh Seventy Six Thousand One Hundred and Forty Nine Only) to the zero balance subsidiary account maintained in the Bank of Maharashtra linked with DST scheme under the scheme code '1817- Science and Technology Institutional and Human Capacity Building' in the PFMS portal to Ms.Lakshmi R, Junior Research Fellow, Dept. of Environmental Sciences, University of Kerala, Kariavattom towards the 5<sup>th</sup> instalment of INSPIRE fellowship for the period from 14.06.2023 to 31.03.2024.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of an amount of Rs.4,76,149/- (Rupees Four Lakh Seventy Six Thousand One Hundred and Forty Nine Only) to Ms.Lakshmi R, Junior Research Fellow, Department of Environmental Sciences, University of Kerala, Kariavattom towards the 5<sup>th</sup> instalment of INSPIRE fellowship by utilizing the fund from DST through online PFMS system as per the norms of the sponsoring authority. The University Order No. 8665/2024/UOK dated 14.10.2024 has issued in this regard.

As per the orders of the Vice- Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.79**

***Kerala State Biodiversity Board (KSBB) sponsored Project titled “Development of a Biodiversity Hub at the University of Kerala for the Development of Propagation Methods and Supply of Selected Riparian Plants” by Dr.Shiburaj S, Professor, Department of Botany, University of Kerala as Principal Investigator - Implementation of the project and release of 1st instalment of financial assistance - Sanctioned – Orders issued - Reporting of – reg.***

***(Ad.FI)***

Kerala State Biodiversity Board (KSBB) has sanctioned financial assistance to the Project titled “Development of a Biodiversity Hub at the University of Kerala for the Development of Propagation Methods and Supply of Selected Riparian Plants” by Dr.Shiburaj S, Professor, Department of Botany University of Kerala as Principal Investigator at a total cost of Rs.12,00,000/- (Rupees Twelve lakh only) for a period of 2 years and released an amount of Rs.2,40,000/- (Rupees Two lakh forty thousand only) towards the initial instalment of financial assistance for the project and Prof. (Dr.) Shiburaj S. has requested for the implementation of the project and release of the amount.

Sanction has, therefore, been accorded by the Vice Chancellor subject to reporting to the Syndicate:

- To implement the KSBB funded Project titled “Development of a Biodiversity Hub at the University of Kerala for the Development of Propagation Methods and Supply of Selected Riparian Plants” for a period of two years at a total cost of Rs.12,00,000/- (Rupees Twelve lakh only) by Dr.Shiburaj S, Professor, Department of Botany University of Kerala as the Principal Investigator.
- To open new sub head “9/9856- Development of Biodiversity Hub at the University of Kerala for the Development of Propagation Methods and Supply of Selected Riparian Plants” under "Part III- MH 80 D- Grants from Other Agencies” and to provide an amount of Rs. 2,40,000/- (Rupees Two lakh forty thousand only) under it by re-appropriation from the head of account "Part III- MH 80 D- Grants from other agencies- 9/7751- Lumpsum Provision for new Research Schemes' provided in the current year's Budget Estimates of the University.
- To permit Dr.Shiburaj S, Professor, Department of Botany to open a new SB account at SBI, Kariavattom Branch to operate upon the accounts of the project.
- To release an amount of Rs.2,40,000/- (Rupees Two lakh forty thousand only) received from KSBB to Dr.Shiburaj S, Professor, Department of Botany and the Principal Investigator of the Project towards the grant released for KSBB project entitled “Development of Biodiversity Hub at the University of Kerala for the Development of Propagation Method and Supply of Selected Riparian Plants”, adhering to the norms of the sponsoring body.
- To meet the expenditure related to the aforementioned project from the new head of account proposed.
- To transfer the institutional over head charges, if any, at the prescribed rates to the DDF as per the University rules.

U.O No.AdF1/8689/2024/UOK dated 15/10/2024 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.80**

***Kerala State Biodiversity Board (KSBB) sponsored Project titled “Establishment of a Field Gene Bank for two endangered Piper species and popularisation of a few selected Red listed plant species endemic to the Western Ghats” by Dr. Bindu R Nair, Professor, Department of Botany, University of Kerala as Principal Investigator- Implementation of the project and release of financial assistance - Sanctioned – Orders issued -Reporting of – reg.***



(Ad.FI)

Kerala State Biodiversity Board (KSBB) has sanctioned financial assistance to the Project titled “Establishment of a Field Gene Bank for two endangered Piper species and popularisation of a few selected Red listed plant species endemic to the Western Ghats” by Dr.Bindu R Nair, Professor, Department of Botany, University of Kerala as the Principal Investigator at a total cost of Rs.3,00,000/- (Rupees Three lakh only) for a period of one year and released an amount of Rs.3,00,000/- (Rupees Three lakh only) towards financial assistance for the project. The Head, Department of Botany has requested for the implementation of the Project and release of the amount to the Principal Investigator.

Sanction has, therefore, been accorded by the Vice Chancellor subject to reporting to the Syndicate:

- a. To implement the KSBB funded Project titled “Establishment of a Field Gene Bank for two endangered Piper species and popularisation of a few selected Red listed plant species endemic to the Western Ghats” for a period of one year at a total cost of Rs.3,00,000/- (Rupees Three lakh only) by Dr.Bindu R Nair, Professor, Department of Botany, University of Kerala as the Principal Investigator.
- b. To open new sub head “9/9857- Establishment of a Field Gene Bank for two endangered Piper species and popularisation of a few selected Red listed plant species endemic to the Western Ghats” under Part III- MH 80 D- Grants from Other Agencies” and to provide an amount of Rs.3,00,000/- (Rupees Three Lakh only) under it by re-appropriation from the head of account "Part III- MH 80 D- Grants from other agencies- 9/7751- Lumpsum Provision for new Research Schemes' provided in the current year's Budget Estimates of the University
- c. To permit Dr.Bindu R Nair, Professor, Department of Botany to open a new SB account at SBI, Kariavattom Branch to operate upon the accounts of the project.
- d. To release an amount of Rs.3,00,000/- (Rupees Three Lakhs only) received from KSBB to Dr.Bindu R Nair, Professor, Department of Botany and the Principal Investigator of the Project towards the grant released for KSBB project entitled “Establishment of a Field Gene Bank for two endangered Piper species and popularisation of a few selected Red listed plant species endemic to the Western Ghats”, adhering to the norms of the sponsoring body.
- e. To meet the expenditure related to the aforementioned project from the new head of account proposed.
- f. To transfer the institutional over head charges, if any, at the prescribed rates to the DDF as per the University rules.

UO No.8717/2024/UOK dated 15/10/2024 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.81***

***SERB (now ANRF) Sponsored Project titled“ Studies on the effect of Gut Derived Microbial Fatty Acids on Lysosome Biogenesis and Extracellular Vesicle Production in Mouse Models of Alzheimer’s Disease”- by Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry,University of Kerala-Principal Investigator - Release of 3rd instalment of financial assistance- Sanctioned - Orders issued – Reporting of – reg.***

(Ad.FI)

Science and Engineering Research Board(SERB) has sanctioned financial assistance to the Project titled “Studies on the effect of Gut Derived Microbial Fatty Acids on Lysosome Biogenesis and Extracellular Vesicle Production in Mouse Models of Alzheimer’s Disease” to Dr.Viji Vijayan, Assistant Professor,Department of Biochemistry,University of Kerala-as Principal Investigator at a total cost of Rs.29,49,452/- (Rupees twenty nine lakh forty nine thousand four hundred and fifty two only) for a period of three years and had released Rs.14,00,000/-(Rupees fourteen lakh only) and Rs.5,15,000/-(Rupees five lakh fifteen thousand only) towards the initial instalment of financial assistance for the project and the same was released to the Principal Investigator vide U.O.No. AdF1/1963/2021 dated 25/09/2021. Later an amount of Rs.5,53,460/- (Rupees Five lakh fifty three

thousand four hundred and sixty only) being the second instalment for the project sanctioned by the funding agency and the grant was released to Dr.Viji Vijayan, vide U.O.N.o.AdF1//1963/2021 dated 03/10/2023 .

Now, the Anusandhan National Research Foundation (ANRF) has sanctioned and released an amount of Rs.2,95,000/- (Rupees Two lakh ninety five thousand only) as the third instalment of financial assistance to the aforesaid project,

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate:

- To release an amount of Rs.2,95,000/- ((Rupees Two lakh ninety five thousand only) received from SERB to Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry, University of Kerala and the Principal Investigator of the SERB funded project titled “ Studies on the effect of Gut Derived Microbial Fatty Acids on Lysosome Biogenesis and Extracellular Vesicle Production in Mouse Models of Alzheimer’s Disease” towards the third instalment of financial assistance for the project, adhering to the norms of the sponsoring body.
- To provide an additional amount of Rs.2,95,000/- (Rupees Two lakh ninety five thousand only) by re-appropriation to the head of account“ Part III - MH 80 D Grants from other agencies -9/9814- Studies on the effect of Gut Derived Microbial Fatty Acids on Lysosome Biogenesis and Extracellular Vesicle Production in Mouse Models of Alzheimer’s Disease” from the head of account “Part III - MH 80 D Grants from other agencies-9/7751 Lumpsum Provision for new Research Schemes” provided in the current year's Budget Estimates of the University.
- The expenditure in this regard shall be booked under the above mentioned head of account “Part III - MH 80 D Grants from other agencies-9/9814- Studies on the effect of Gut Derived Microbial Fatty Acids on Lysosome Biogenesis and Extracellular Vesicle Production in Mouse Models of Alzheimer’s Disease” provided in the current year’s Budget Estimates of the University.
- To transfer the institutional over head charges, if any, at the prescribed rates, to the DDF as per University rules.

UO No. Ad.F1/1963/2021 dated 14/10/2024 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.82**

**ലേണേഴ്സ്സ്കോപ്പർട്ടിങ്സെന്റർ-  
ടിഎസ്എംആർസെബർകോളേജ്, ചങ്ങനാശേരി -  
സെക്യൂരിറ്റി ഡെപ്പോസിറ്റ് തിരികെ നൽകുന്നത്-  
സംബന്ധിച്ച്.**

(Ad.MISC)

ടിഎസ്എംആർസെബർകോളേജ്, ചങ്ങനാശേരി,  
എന്ന സ്ഥാപന മേധാവി അവരുടെ സെക്യൂരിറ്റി ഡെപ്പോസിറ്റ് തുകയായി  
നിക്ഷേപിച്ച 2,00,000/- രൂപ (രണ്ടു ലക്ഷം രൂപ മാത്രം) തിരികെ നൽകുന്നതിനുള്ള  
നടപടി കൈക്കൊള്ളണമെന്ന കത്തിലൂടെ (CYB/30/2024  
തീയതി 22.05.2024) അപേക്ഷിച്ചിരുന്നു. പ്രസ്തുത തുക സംബന്ധിച്ച് ക്യാഷ്  
ആർഡിഡി സെക്ഷനിൽ നിന്നും ക്രെഡിറ്റ് റെഗിസ്ട്രേഷൻ  
റിപ്പോർട്ട് ലഭ്യമാകുകയും, പ്രസ്തുത  
സ്ഥാപനത്തിനു നൽകേണ്ട മുൻകാല എൽഎസ്സിയുടെ സെക്യൂരിറ്റി ഡെപ്പോസി  
റ്റിന്റെയും, രജിസ്ട്രേഷൻ ഫീസിന്റെയും റീഫണ്ടുമായി ബന്ധപ്പെട്ട് SDE  
ഡയറക്ടർ നോൺ ജക്ഷൻ സർട്ടിഫിക്കറ്റ് ലഭ്യമാക്കുകയും ചെയ്തിട്ടുണ്ട്.  
Endt.FOS.1834/Finance I/2024-25 എന്ന ഫിനാൻസ് എൻഡോഴ്സ് മെന്റ് പ്രകാരം  
പ്രസ്തുത സ്ഥാപനത്തിനു അവരുടെ സെക്യൂരിറ്റി ഡെപ്പോസിറ്റ് തുകയായ

2,00,000/- (രണ്ടുലക്ഷം രൂപമാത്രം) ഭരണാനുമതിക്കിടയായി തിരികെ നൽകാവുന്നതാണെന്നു ഫിനാൻസിംഗ് ഓഫീസിലൂടെ അറിയിച്ചിരുന്നു.

പ്രസ്തുതവിഷയം പരിശോധിച്ച ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ ഓഫീസ് എം.ആർ.സെബർ കോളേജ്, ചങ്ങനാശേരി, എന്ന സ്ഥാപനത്തിനു അവരുടെ സെക്യൂരിറ്റി ഡെപ്പോസിറ്റ് തുകയായി നിക്ഷേപിച്ച 2,00,000/- രൂപ (രണ്ടുലക്ഷം രൂപമാത്രം) തിരികെ നൽകുന്നതിനു സിൻഡിക്കേറ്റിലേക്കു റിപ്പോർട്ട് ചെയ്യുന്നതിനായി ഉത്തരവ് നൽകിയിട്ടുള്ളതാണ്. ഇപ്രകാരം സെക്ഷനിൽനിന്നും AdMisc/8145/2024/UOK തീയതി 26.09.2024 എന്ന ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുള്ളതാണ്. പ്രസ്തുതവിഷയം സിൻഡിക്കേറ്റിലേക്കു റിപ്പോർട്ട് ചെയ്യുന്നു.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.83                      Examination Store - Procurement of 057 Original Canon Toners - Payment sanctioned - Reporting of – reg.**

(Ad.B IV A)

Sanction has been accorded by the Vice-Chancellor to M/s. Marikar (Motors) Ltd., Canon Division, Trivandrum, being paid an amount of Rs. 3,93,500/-. (Rupees Three Lakhs Ninety Three Thousand & Five Hundred only) towards the cost of 50 numbers of original Canon 057 Toner Cartridges (Original) for various Sections in the Examination Wing, in full settlement of their bill, meeting the expenditure from the Head of Account "Part I-NP-MH:2 Examinations -4/2915-Stationery and Printing" of the current year's budget estimates of the University, based on the Finance Endorsement No. Endt.FOS.1892/Finance I/2024-25 dt 16/08/2024.

Accordingly U.O. No. 7391/2024/UOK dated 29.08.2024 has been issued from Ad BIV CP (a) Section.

As per the orders of Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.84                      University College of Engineering, Kariavattom - Purchase of Benches and Desks - Payment sanctioned - Reporting of – reg.**

(Ad.BIV A)

Sanction has been accorded by the Vice-Chancellor, to SIDCO, Pappanamcode, being paid an amount of Rs. 5,51,857/- (Rupees Five Lakhs Fifty One Thousand Eight Hundred and Fifty Seven only) towards the cost of 45 pairs of Benches and Desks supplied for University College of Engineering, Kariavattom, in full settlement of their bill, meeting the expenditure from the "Part I - NP -MH:68 -University College of Engineering, Karyavattom - 4/2105-Purchase & Repair of Furniture" of the current years Budget Estimates of the University, based on the Finance Endorsement No. Endt.FOS.1511/Finance I/2024-25 dated 22.07.2024.

Accordingly, U.O. No. 7150/2024/UOK dated 21.08.2024 has been issued from Ad BIV CP (a) Section.

As per the orders of Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.85                      CLIF - Purchase of Standard Reference Materials for XRF – Payment sanctioned - Reporting of – reg.**

(Ad.B IV A)

Sanction has been accorded by the Vice-Chancellor to release the payment of Rs.4,69,263/- (Rupees Four Lakhs Sixty Nine Thousand Two Hundred and Sixty Three only) including GST to M/s. Fine Chemical Products, Kolkata, towards the purchase of Standard Reference Materials for X Ray Fluorescence Spectrometre (XRF) installed in the CLIF, by meeting the expenditure from the h/a "Part-I-NP-MH-59(e)-Central Laboratory for Instrumentation and Facilitation(CLIF)-4/2070-Augumentation of Laboratory" of the current year's Budget Estimates of the University, based on the Finance Endorsement No. Endt.FOS.1245/Finance I/2024-25 dt 02/07/2024

Accordingly, U.O. No. 7127/2024/UOK dated 21.08.2024 has been received from Ad BIV CP (A) Section.

As per the orders of Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.86**

**Department of ORI & MSS Library - Purchase of Furniture – Payment sanctioned - Reporting of - reg.**

**(Ad.B IV A)**

Sanction has been accorded by the Vice-Chancellor, to release the payment of Rs. 4,36,026/- (Rupees Four Lakhs Thirty Six Thousand & Twenty Six Only) towards the supply of Furniture as detailed below, meeting the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes " of the current year's Budget Estimates of the University, based on the Finance Endorsement No. Endt.FOS.1503/Finance I/2024-25, subject to reporting to the Syndicate.

Sl. No.	G.O. Item no.	Item	Basic Rate (Rs.)	Transportation & Unloading charges	Total	GST 18%	Unit price	Qty	Amount (Rs.)
1.	123	Podium Big	8,645/-	989/-	9,634/-	1,734/-	11,368.1/-	2 nos.	22,736.2/-
2.	110	Wooden Chair with Arm	3,089/-	353/-	3,442/-	620/-	4,062/-	35 nos.	1,42,170/-
3.	42	Conference Table	6,064/-	694/-	6,758/-	1,216/-	7,974.1/-	34 seats.	2,71,119.4/-
<b>Total</b>									<b>4,36,026/-</b>

Accordingly, U.O. No. 7038/2024/UOK dated 14.08.2024, has been issued from the Ad BIV CP (a) Section.

As per the orders of Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.87**

**Urgent work in order to shift IUCGGT from the Department of Chemistry building to the old building of Department of Biotechnology at Kariavattom Campus- Estimate-Sanctioned-Orders Issued-Reporting of-reg.**

**(Pl.C)**

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the estimate amounting to Rs. 59,50,000/- (Rupees Fifty Nine Lakh Fifty Thousand only), including 18% GST prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram submitted by the University Engineer, for the works related to the shifting of IUCGGT (Inter University Centre for Genomics and Gene Technology) from the Department of Chemistry building to the old building of Department of Biotechnology at Kariavattom Campus meeting the expenditure from the Head of Account "Part-I-NP-MH-65- Works-10/5302-Infrastructure support " of the current year's Budget Estimates of the University. U.O No. 8406/2024/UOK dated. 03.10.2024 was issued to this effect.

As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed

above, be noted.

**Item No.15.88**

***Award of Ph.D Degrees***

***(Ac.EII/Ac.EV/Ac.EV(A))***

**Item No.15.88.01**

***Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Soorya S in Botany – reg.***

***(Ac.E.II)***

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ANALYSIS OF GENETIC VARIABILITY AND MOLECULAR CHARACTERIZATION OF ABCDE GENES IN PALMYRA PALM**” submitted by Smt. Soorya S.

***Resolution of the Syndicate***

**RESOLVED** that Smt. Soorya S., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.15.88.02**

***Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Jiju K.R. in Chemistry –reg.***

***(Ac.EII)***

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS, CHARACTERIZATION AND EVALUATION OF ZEOLITIC IMIDAZOLATE FRAMEWORKS BASED MATERIALS FOR DRUG DELIVERY APPLICATIONS**” submitted by Jiju K. R.

***Resolution of the Syndicate***

**RESOLVED** that Jiju K. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.15.88.03**

***Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Akhil Menon in Commerce –reg.***

***(Ac.EV)***

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CONSUMER BEHAVIOUR IN BRANDED JEWELLERY IN KERALA**” submitted by Akhil Menon.

***Resolution of the Syndicate***

**RESOLVED** that Akhil Menon., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.15.88.04**

***Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vivek Jacob Abraham in Political Science – reg.***

***(Ac. EV(A))***

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INDIA’S FOREIGN POLICY AND THE ROLE OF THE LEFT PARTIES: A STUDY OF THE POST COLD WAR PERIOD**” submitted by Vivek Jacob Abraham.

***Resolution of the Syndicate***

**RESOLVED** that Vivek Jacob Abraham., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

**Item No.15.88.05**

***Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Francis Varun Joy K in Political Science – reg.***

***(Ac.EV(A))***

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MAPPING THE LEFT CULTURAL SPACES IN KERALA: A STUDY OF CULTURAL ROMANTICISM**” submitted by Francis Varun Joy K.

***Resolution of the Syndicate***

**RESOLVED** that Francis Varun Joy K., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

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**Item No.15.88.06**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shinoj S. in Political Science (2016 Regulation) – reg.*

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TRENDS IN NEPAL’S RELATIONSHIP WITH INDIA AND CHINA: POST-DEMOCRATIZATION PHASE**” submitted by Shinoj S.

**Resolution of the Syndicate**

**RESOLVED** that Shinoj S., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

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**Item No.15.88.07**      *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Meera Krishnan in Botany – reg.*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDY ON ALGAL DIVERSITY AND ASSOCIATED MACRO INVERTEBRATES IN ACHANKOVI RIVER**” submitted by Meera Krishnan.

**Resolution of the Syndicate**

**RESOLVED** that Meera Krishnan., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

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**Item No.15.88.08**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Seena A. in Demography-reg.*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**REPRODUCTIVE HEALTH AND UTILIZATION OF HEALTH CARE SERVICES AMONG SCHEDULED CASTE WOMEN IN KERALA**” submitted by Seena A.

**Resolution of the Syndicate**

**RESOLVED** that Seena A., be declared eligible for the award of the Degree of Doctor of Philosophy in Demography under the Faculty of Science.

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**Item No.15.88.09**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Arsha N. in Physics-reg.*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NONEQUILIBRIUM TRANSPORT IN ACTIVE SYSTEMS AND BIOLOGICAL PROCESSES**” submitted by Arsha N.

**Resolution of the Syndicate**

**RESOLVED** that Arsha N., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

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**Item No.15.88.10**      *Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms. Mani V., Research Scholar in History – reg.*

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**KERALA PULAYA MAHA SABHA: A HISTORICAL STUDY**” submitted by Mani V.

**Resolution of the Syndicate**

**RESOLVED** that Mani V., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

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**Item No.15.88.11**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ramya R. in Demography-reg.*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ROLE OF COMPREHENSIVE HEALTH INSURANCE SCHEMES IN REDUCING CATASTROPHIC HEALTH EXPENDITURE IN KERALA”** submitted by Ramya R.

**Resolution of the Syndicate**

**RESOLVED** that Ramya R., be declared eligible for the award of the Degree of Doctor of Philosophy in Demography under the Faculty of Science.

**Item No.15.88.12**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anju P.M in Psychology-reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PERCEIVED PARENTAL DISCORD IN RELATION TO ATTITUDE TOWARDS MARRIAGE AND EMOTIONAL EFFICACY AMONG YOUNG ADULTS”** submitted by Anju P.M.

**Resolution of the Syndicate**

**RESOLVED** that Anju P.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.

**Item No.15.88.13**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vipin Raj M.N. in Hindi-reg.**

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IKKISVEEM SATHI KE HINDI UPANYASON MEIN STHREE-PURUSH SAMBANDH KE BADALTE AAYAAM”** submitted by Vipin Raj M.N.

**Resolution of the Syndicate**

**RESOLVED** that Vipin Raj M.N., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.15.88.14**      **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Soumya S. in Biochemistry –reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EVALUATION OF THE EFFECT OF MENTHOL ON DIABETIC ENCEPHALOPATHY”** submitted by Soumya S.

**Resolution of the Syndicate**

**RESOLVED** that Soumya S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

**Item No.15.88.15**      **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Aparna N. S. in Biochemistry –reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MOLECULAR MECHANISM OF SESAMOL MEDIATED DOWNREGULATION OF INFLAMMATION ASSOCIATED ENDOTHELIAL DYSFUNCTION”** submitted by Aparna N.S.

**Resolution of the Syndicate**

**RESOLVED** that Aparna N.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

**Item No.15.88.16**      **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Aswani S. S. in Biochemistry –reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EXPRESSION AND REGULATION OF A DISINTEGRIN AND METALLOPROTEINASE WITH THROMBOSPONDIN MOTIFS-4 (ADAMTS-4) IN ATHEROSCLEROSIS”** submitted by Aswani S.S.



*(Ac.EV)*

***Resolution of the Syndicate***

**RESOLVED** that Vidhya R. Sekhar., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

*(Ac.EV)*

***Resolution of the Syndicate***

**RESOLVED** that Krishnadas P., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

*(Ac.EV)*

***Resolution of the Syndicate***  
**RESOLVED** that Subin.K.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

*(Ac.EV)*

***Resolution of the Syndicate***  
**RESOLVED** that Deepa.O.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

*(Ac.EV)*

### *Resolution of the Syndicate*



**RESOLVED** that Heera Chandran., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.15.88.22**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aiswarya Mohan in Optoelectronics-reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CHEMICAL SENSING WITH SILVER NANOWIRE -BASED FLEXIBLE SERS SENSORS: DESIGN, FABRICATION AND ONSITE APPLICATIONS”** submitted by Aiswarya Mohan.

**Resolution of the Syndicate**

**RESOLVED** that Aiswarya Mohan., be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

**Item No.15.88.23**      *Consideration of Examiners reports on the PhD thesis submitted by Smt. Saranya P.K. in Botany – reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PHYSIOLOGICAL AND GENETIC BASIS OF SEED DORMANCY IN THE WILD VARIETY - MOMORDICA CHARANTIAVAR. MURICATA (WILLD.) CHAKRAV”** submitted by Saranya.P.K.

**Resolution of the Syndicate**

**RESOLVED** that Botany Saranya P.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.15.88.24**      *Consideration of Examiners reports on the PhD thesis submitted by Smt. Namitha L.H. in Botany – reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SEED PHYSIOLOGICAL STUDIES AND THE APPLICATION OF HABITAT SUITABILITY MODELLING FOR THE CONSERVATION OF GLUTA TRAVANCORICA BEDD., AN ENDEMIC TREE OF THE SOUTHERN WESTERN GHATS”** submitted by Namitha L.H.

**Resolution of the Syndicate**

**RESOLVED** that Namitha L.H., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.15.88.25**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Elizabeth Baby. in Education-reg.*

*(Ac.EV)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INFLUENCE OF SELECT DIMENSIONS OF MULTIPLE INTELLIGENCES AND ATTITUDE TOWARDS TEACHING ON TEACHER COMPETENCIES OF PROSPECTIVE TEACHERS”** submitted by Elizabeth Baby.

**Resolution of the Syndicate**

**RESOLVED** that Elizabeth Baby, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No.15.88.26**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nimmy A.V in Physics-reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IMPROVING THE PHOTOCATALYTIC ACTIVITY OF NANOCRYSTALLINE TITANIUM DIOXIDE THROUGH HETEROPHASE FORMATION AND SURFACE MODIFICATION”** submitted by Nimmy A.V.

**Resolution of the Syndicate**

**RESOLVED** that Nimmy A.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.15.88.27**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sethulakshmi A. in English-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MAPPING THE DISCOURSE ON WOMEN’S (IN) FERTILITIES IN INDIA: A STUDY OF SELECT NARRATIVES**” submitted by Sethulakshmi A.

**Resolution of the Syndicate**

**RESOLVED** that Sethulakshmi A., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.15.88.28**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Deepthi.S in Education-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECTIVENESS OF A SELF REGULATED LEARNING PACKAGE IN PHYSICS FOR ENHANCING CRITICAL THINKING AND PROBLEM SOLVING ABILITY AMONG HIGHER SECONDARY SCHOOL STUDENTS**” submitted by Deepthi.S.

**Resolution of the Syndicate**

**RESOLVED** that Deepthi.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No.15.88.29**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Archana V. P in Chemistry –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND STUDY OF 1,7-DIARYL-3,5-DIONES AS SENSITIZERS FOR THERAPEUTIC AND SENSING APPLICATIONS**” submitted by Archana V. P.

**Resolution of the Syndicate**

**RESOLVED** that Archana V.P., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.15.88.30**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Deepa M.U in Electrical and Electronics Engineering –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PERFORMANCE ANALYSIS AND DEVELOPMENT OF A RECONFIGURABLE VOLTAGE SOURCE INVERTER FED SENSORLESS BLDC MOTOR DRIVE FOR LIGHT ELECTRIC VEHICLE APPLICATIONS**” submitted by Deepa M.U.

**Resolution of the Syndicate**

**RESOLVED** that Deepa M.U., be declared eligible for the award of the Degree of Doctor of Philosophy in Electrical and Electronics Engineering under the Faculty of Engineering and Technology.

**Item No.15.88.31**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sibi Joy in Civil Engineering -reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEVELOPMENT AND EFFICACY EVALUATION OF NEEDLE PUNCHED COIR LATEX COMPOSITE SHEETS AS SEPERATOR IN LOW VOLUME ROADS**” submitted by Sibi Joy.

**Resolution of the Syndicate**

**RESOLVED** that Sibi Joy., be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering and Technology.

**Item No.15.88.32**      *Consideration of the examiners reports on the PhD Thesis submitted by Sri. Jeeva S.E. in Biotechnology –reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EVALUATION OF THE ROLE OF DYNLT1 IN STEMNESS, SPERMATOGENESIS AND INFERTILITY”** submitted by Jeeva S.E.

**Resolution of the Syndicate**

**RESOLVED** that Jeeva S.E., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.15.88.33**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Roy John in Mathematics-reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“STUDY ON GRAPH THEORETICAL PARAMETERS - TOPOLOGICAL APPROACH”** submitted by Roy John.

**Resolution of the Syndicate**

**RESOLVED** that Roy John., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

**Item No.15.88.34**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Antony Sanoj Jerome in Mathematics-reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ADVANCED STUDIES IN GRAPH LABELING”** submitted by Antony Sanoj Jerome.

**Resolution of the Syndicate**

**RESOLVED** that Antony Sanoj Jerome., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

**Item No.15.88.35**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Devi Chandra R. in Optoelectronics-reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“LOW-TEMPERATURE SYNTHESIS AND CHARACTERIZATION OF ZINC OXIDE NANOPARTICLES FOR OPTOELECTRONIC APPLICATIONS”** submitted by Devi Chandra R.

**Resolution of the Syndicate**

**RESOLVED** that Devi Chandra R., be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

**Item No.15.88.36**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Reghunadh K. in Environmental Sciences-reg.*

*(Ac.EII)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON THE ENVIRONMENTAL IMPACT OF AGGREGATE QUARRYING IN THE ACHENKOVI RIVER BASIN, SOUTHERN WESTERN GHATS, INDIA”** submitted by Reghunadh K.

**Resolution of the Syndicate**

**RESOLVED** that Reghunadh K., be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

**Item No.15.88.37**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vibhu T.S in Physics-reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CHARACTERIZATION OF SPINEL FERRITES PREPARED USING ECO-FRIENDLY ALTERNATIVES”** submitted by Vibhu T.S.

**Resolution of the Syndicate**

**RESOLVED** that Vibhu T.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.15.88.38**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Mereena C.S in Geography-reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INLAND WATERWAYS OF KERALA- GEOGRAPHICAL AND ECONOMIC ANALYSIS OF WEST COAST CANAL FROM KOVALAM TO HOSDURG”** submitted by Mereena C.S.

**Resolution of the Syndicate**

**RESOLVED** that Mereena C.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Geography under the Faculty of Science.

**Item No.15.88.39**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Deepika Lakshman in Library & Information Science-reg.**

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“RESEARCH COLLABORATION AMONG SCIENTIFIC COMMUNITIES IN THE UNIVERSITIES OF KERALA: A STUDY BASED ON WEB OF SCIENCE (WOS) USING SOCIAL NETWORK ANALYSIS”** submitted by Deepika Lakshman.

**Resolution of the Syndicate**

**RESOLVED** that Deepika Lakshman., be declared eligible for the award of the Degree of Doctor of Philosophy in Library & Information Science under the Faculty of Arts.

**Item No.15.88.40**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anne Placid in English-reg.**

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FROM EXPRESSION TO ASSERTION: A STUDY OF SELECT MALAYALAM DALIT ORAL AND LITERARY WORKS”** submitted by Anne Placid.

**Resolution of the Syndicate**

**RESOLVED** that Anne Placid., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.15.88.41**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Navami Bhadran in Hindi-reg.**

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ASYOTTAR HINDI KAHANIYON MEIN HASHIYEKRIT VARG KI CHETNA AUR PRATIRODH”** submitted by Navami Bhadran.

**Resolution of the Syndicate**

**RESOLVED** that Navami Bhadran., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.15.88.42**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Lekshmi Kamal K.S. in Mathematics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“AXIOMATIC CHARACTERIZATION OF BETWEENNESS DEFINED BY PATH AND WALK FUNCTIONS IN GRAPHS”** submitted by Lekshmi Kamal K. S.

**Resolution of the Syndicate**

**RESOLVED** that Lekshmi Kamal K. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

**Item No.15.88.43**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sibin S.R. in Sanskrit-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PRAMANAS OF ASTHIKA DARSANA A STUDY”** submitted by Sibin.S.R.

**Resolution of the Syndicate**

**RESOLVED** that Sibin.S.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

**Item No.15.88.44**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Salini.C in Hindi –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DHOOMIL KI KAVITHA MEIN GRAMEEN BODH”** submitted by Salini.C.

**Resolution of the Syndicate**

**RESOLVED** that Salini.C., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.15.88.45**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Neethu S.S in Hindi –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“KRISHNA AGNIHOTRI KI KAHANIYON MEIN SAMAJIK CHETNA (SAMPOORN KAHANI SANGRAH ‘KATHAUTI’ BHAG: 1,2,3 KE VISHESH SANDARBH MEIN)”** submitted by Neethu S.S.

**Resolution of the Syndicate**

**RESOLVED** that Neethu S.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.15.88.46**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Arnold Mathews in English-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“REIMAGINING MOHANLAL: A NEGOTIATION OF THE STAR PHENOMENON IN MALAYALAM CINEMA”** submitted by Arnold Mathews.

**Resolution of the Syndicate**

**RESOLVED** that Arnold Mathews., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.15.88.47**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Kavitha J.R. in Library & Information Science-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“JOB SATISFACTION AMONG LIBRARY PROFESSIONALS OF HIGHER EDUCATION INSTITUTIONS IN KERALA”** submitted by Kavitha J.R.



**Resolution of the Syndicate**

**RESOLVED** that Kavitha J.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Library & Information Science under the Faculty of Arts.

**Item No.15.88.48**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Gokul V. in Optoelectronics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“THERMAL LENS STUDY OF THE NANOPARTICLE- MEDIATED TAILORING OF THE THERMAL DIFFUSIVITY OF ETHYLENE GLYCOL”** submitted by Gokul V.

**Resolution of the Syndicate**

**RESOLVED** that Gokul V., be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

**Item No.15.88.49**      **Consideration of Examiners reports on the PhD thesis submitted by Smt. Lincy Alex in Aquatic Biology & Fisheries – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“STOCK STRUCTURE ANALYSIS OF CEPHALOPODS FROM SOUTHWEST AND SOUTHEAST COASTS OF INDIA USING MORPHOMETRIC AND MOLECULAR STUDIES”** submitted by Lincy Alex.

**Resolution of the Syndicate**

**RESOLVED** that Lincy Alex., be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the Faculty of Science.

**Item No.15.88.50**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Satheesh Kumar S. in Computer Science and Engineering -reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ANOMALY BASED INTRUSION DETECTION SYSTEM FOR ANDROID DEVICES”** submitted by Satheesh Kumar S.

**Resolution of the Syndicate**

**RESOLVED** that Satheesh Kumar S., be declared eligible for the award of the Degree of Doctor of Philosophy in Computer Science and Engineering under the Faculty of Engineering and Technology.

**Item No.15.88.51**      **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Aswathy Anand A. in Biotechnology –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“UTILITY OF SEMIOCHEMICALS AND EVALUATION OF ETLINGERA FENZLII, AN ENDEMIC PLANT SPECIES OF THE ANDAMAN AND NICOBAR ISLANDS IN MOSQUITO MANAGEMENT”** submitted by Aswathy Anand A.

**Resolution of the Syndicate**

**RESOLVED** that Aswathy Anand A., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.15.88.52**      **Consideration of the examiners reports on the PhD Thesis submitted by Sri. Shubin Felix P. in Biotechnology –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EX-SITU CONSERVATION, CHEMICAL AND MOLECULAR PROFILING OF ‘SWEET FLAG’**

**(ACORUS CALAMUS L.) GERMPLASM FROM THE WESTERN GHATS**” submitted by Shibin Felix P.

**Resolution of the Syndicate**

**RESOLVED** that Shibin Felix P., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.15.88.53**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja S in Computer Science –reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A NEW METHODOLOGY FOR GENERATING PSEUDO-COMPUTED TOMOGRAPHY IMAGES FOR RADIOTHERAPY TREATMENT PLANNING”** submitted by Sreeja S.

**Resolution of the Syndicate**

**RESOLVED** that Sreeja S., be declared eligible for the award of the Degree of Doctor of Philosophy in Computer Science under the Faculty of Applied Sciences & Technology.

**Item No.15.88.54**      **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Anitha Thomas in Pharmaceutical Sciences –reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PREPARATION, CHARACTERIZATION AND EVALUATION OF PHARMACEUTICAL CO-CRYSTALS OF ETODOLAC AND ITS FORMULATION”** submitted by Anitha Thomas.

**Resolution of the Syndicate**

**RESOLVED** that Anitha Thomas., be declared eligible for the award of the Degree of Doctor of Philosophy in Pharmaceutical Sciences under the Faculty of Medicine.

**Item No.15.88.55**      **Consideration of Examiners reports on the PhD thesis submitted by Smt. Bhavya L.R. in Zoology – reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SPATIO-TEMPORAL DISTRIBUTION PATTERN AND FECUNDITY STUDIES OF A SOIL COLLEMBOLAN- CYPHODERUS JAVANUS (BORNER1906)”** submitted by Bhavya L.R.

**Resolution of the Syndicate**

**RESOLVED** that Bhavya L. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No.15.88.56**      **Consideration of Examiners reports on the PhD thesis submitted by Sri. Aswin S.R. in Zoology – reg.**

**(Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SOME ASPECTS ON THE ECOTOXICOLOGY AND SPATIO-TEMPORAL DISTRIBUTION OF A CURLY WOOD LOUSE CYLISTICUS CONVEXUS”** submitted by Aswin S.R.

**Resolution of the Syndicate**

**RESOLVED** that Aswin S.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No.15.88.57**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Swothi S in Commerce –reg.**

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FOOD ON DOORSTEP IN DIGITAL ERA- A STUDY ON ONLINE FOOD DELIVERY SERVICES THROUGH AGGREGATORS”** submitted by Swothi S.

**Resolution of the Syndicate**

**RESOLVED** that Swothi S., be declared eligible for the award of the Degree of Doctor of

Philosophy in Commerce under the Faculty of Commerce.
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**Item No.15.88.58**      ***Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Suman.S in Commerce –reg.***

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “***THE DYNAMIC INTERACTIONS OF MACROECONOMIC VARIABLES ON STOCK RETURNS: EVIDENCE FROM DEVELOPED AND EMERGING MARKETS***” submitted by Suman.S.

***Resolution of the Syndicate***

<b>RESOLVED</b> that Suman.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.
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**Item No.15.89**      ***Circular - Bar Council of India - Implementation of Criminal Background Check System, Declaration Regarding Simultaneous Degree and/or regular Academic Programs, Employment status, Attendance Compliance, Biometric Attendance & Installation of CCTV cameras, in all Centers of Legal Education –Consideration of- Reg.***

**(Ac.AIII)**

The Bar Council of India has issued circular no. BCI:D: 5186/2024 (LE Circular No. 13/2024) Dated: 24.09.2024 regarding Implementation of Criminal Background Check System, Declaration Regarding Simultaneous Degree and/or regular Academic Programs, Employment status, Attendance Compliance, Biometric Attendance & Installation of CCTV cameras, in all Centers of Legal Education (Copy of the Circular appended).

In the Circular, it is stipulated that students who fail to disclose their criminal background, simultaneous degree status, or employment details will face academic and legal consequences, including the withholding of their marksheets and degrees and Institutions failing to enforce the mandates stipulated will face disciplinary actions, including de-recognition or disapproval of affiliation by the BCI.

As per the orders of the Vice Chancellor, the matter of implementation of the circular no. BCI:D: 5186/2024 (LE Circular No. 13/2024) Dated: 24.09.2024 of BCI regarding Criminal Background Check System, Declaration Regarding Simultaneous Degree and/or regular Academic Programs, Employment status, Attendance Compliance, Biometric Attendance, & Installation of CCTV cameras, in all Centers of Legal Education, is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

<b>RESOLVED</b> that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.
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**Item No.15.90**      ***Financial powers of Statutory Officers of the University – illegalities and ambiguities in amendments to Chapter 2 of the Kerala University First Statutes, 1977 - Legal Opinion of the Standing Counsel –Consideration of-reg.***

**(Ac.L)**

Chapter 2 of the Kerala University First Statutes, 1977 has been amended with an intention to enhance the financial powers of the Vice-Chancellor as well as the Registrar and also to confer financial power on the Pro- Vice-Chancellor.

The sequences of events are explained hereunder.

The session of the Syndicate held on 01.10.2020 vide item No.18.55.03 resolved to constitute an expert committee to monitor the Modernization of Administration and Institutions of the University.

The Syndicate, at its meeting held on 11.06.2021 vide item No.28.32, considered the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and



the Statutory Officers of the University, to discuss the Report of the Expert Committee constituted to monitor the Modernization of Administration and Institutions of the University of Kerala held on 07.06.2021.

The final proposal prepared after detailed discussions and deliberations in various sub committees was considered by the Syndicate, at its meeting held on 25.02.2022 vide item No.37.152 and resolved to approve the proposal No.8 relating to the enhancement of Financial Powers of the Vice-Chancellor, Pro-Vice Chancellor and the Registrar.

As per the orders of the Vice-Chancellor, the decision was implemented and the matter was placed before the next Senate.

The Senate at its meeting held on 25th and 26th March 2022 vide item No.(III).06 considered the Report of the Expert Committee constituted to monitor the Modernization of Administration and Institutions of the University and the resolution of the Syndicate regarding the same and resolved that the amendment proposal on resolution III(c) containing the enhancement of financial powers of Vice-Chancellor, Pro- Vice- Chancellor and Registrar, shall be laid before the ensuing meeting of the Senate for consideration.

The Syndicate, at its meeting held on 10th and 11th May 2022 vide Item No.41.98 resolved to approve the amendment proposal to Clause (iii) of Statute 5B - Financial Powers of the Vice-Chancellor, amendment by way of Introduction of new Statute 11 A Financial powers of the Pro-Vice-Chancellor' and amendment to Clause (xii) of Statute 17 (2) - "Other powers of the Registrar" Under Chapter 2 - 'Officers of the University' of the Kerala University First Statutes, 1977 – in respect of enhancement of financial powers of the Vice-Chancellor, Pro-Vice-Chancellor and Registrar and to place the said amendment before the Senate for consideration.

The Senate at its meeting held on 23/07/2022 vide item No. (II) 13 considered and approved the proposed amendments to Chapter 2 of the Kerala University First Statutes, 1977. Subsequently, the proposed amendments to Chapter 2 of the Kerala University First Statutes, 1977 were submitted to the Hon'ble Chancellor for assent as envisaged under Section 35(5) of the Kerala University Act, 1974.

It is pertinent to note that the above amendments to Statutes were assented to by the Hon'ble Chancellor on 09.04.2024 and Notification No Ac.L/S/2920/2022, dated: 15/04/2024 was issued accordingly.

Financial Powers of the Vice-Chancellor, Pro– Vice-Chancellor and the Registrar before and after amendments to Chapter 2 of the Kerala University First Statutes, 1977 are as detailed below.

**I. Powers of the Vice - Chancellor before Amendment [Clause (iii) of Statute 5B, Kerala University First Statutes, 1977]:**

(iii) to accord sanction for all works, original or repairs up to a maximum of Rs. 50,000 where the following conditions are satisfied.

- a) the work is one included in a scheme approved by the Syndicate;
- b) funds have been provided in the University Budget;

**Powers of the Vice - Chancellor after Amendment:**

“To accord sanction for expenditure including works up to a maximum of Rs.10,00,000 (Ten Lakh only) where the following conditions are satisfied:

- (a) The work is one included in a scheme approved by the Syndicate;
- (b) Funds have been provided in the University Budget,”

**II. Powers of the Pro – Vice - Chancellor before Amendment [Statute 11B of Chapter 2 of Kerala University First Statutes, 1977]**

Nil

**Powers of the Pro – Vice - Chancellor after Amendment:**

11(A), Financial Powers of the Pro-Vice-Chancellor “to accord sanction for all works original or repairs up to a maximum of Rs.5,00,000/- (Rs.Five Lakh Only) where the following conditions are satisfied:-

- (a) The work is one included in a scheme approved by the Syndicate;
- (b) Funds have been provided in the University Budget”

### III. Powers of the Registrar before Amendment:

(xii) to sanction expenditure on special contingencies for amounts not exceeding Rs.1,000/- (One thousand) in each case provided that;

- a) the purchase has been previously approved administratively by a competent authority; and
- b) the expenditure proposed for sanctioning is derived from quotations approved by the Stores Purchase Committee and the Vice-Chancellor;

### Powers of the Registrar after Amendment:

“To sanction expenditure on all contingencies for amounts not exceeding Rs.2,00,000/- (Two Lakh only) on each case provided that,

- (a) the purchase has been previously approved administratively by a competent authority; and
- (b) the expenditure proposed for sanctioning is derived from quotations approved by the Stores Purchase Committee and the Vice Chancellor”.

Since doubt arose on the applicability of the new statutes, the Registrar held discussions with the officials concerned and decided to refer the matter to the learned Legal Adviser for a thorough scrutiny of the amendments. The Legal Adviser as per letter dated 01.06.2024 rendered his learned opinion and thereby observed the amendments as void and inoperative. According to the Legal Adviser, amendments and introduction of a new statute have resulted in ambiguities within the Kerala University First Statutes, 1977 which creates uncertainty in their application. The amendments and the introduction of a new statute have created inconsistencies and contradictions within the statutes, rendering them inoperative. The above amendments are void and legal discrepancies in statutes can only be resolved through a subsequent amendment. But, since the amendment process is lengthy, all financial activities requiring the approval of the Vice - Chancellor, Pro - Vice - Chancellor and the Registrar will be halted in the interim. Also, inability of the said officers to exercise their financial powers will lead to a deadlock in administrative activities.

As opined by the Legal Adviser, the Syndicate holds the authority to define the general powers that can be exercised by the Officers of the University through resolutions and subsequent directives. Statute 4(h) Chapter 6 of the Kerala University First Statutes, 1977, underscores the role of the Syndicate in determining the powers of the Officers of the University. The Legal Adviser is of the opinion that, in order to resolve the present crisis the Syndicate may exercise its powers under Statute 4(h) of Chapter 6 of the Kerala University First Statutes, 1977, and thereby empower Vice-Chancellor, Pro- Vice Chancellor and the Registrar through Executive Orders, as no statutory rules currently exist.

The matter was considered by the Syndicate held on 12.07.2024 (item No. 12.09) and the Syndicate resolved to refer the item to the Standing Committee of the Syndicate on Finance.

Accordingly, the matter was placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations. The Standing Committee of the Syndicate on Finance held on 22.08.2024 considered the matter and recommended as follows;

1. to accept the opinion rendered by the Legal Adviser.
2. to seek legal opinion from the Standing Counsel as to how the inconsistencies and contradictions within the Statutes can be rectified.

The Syndicate, at its meeting held on 09.09.2024 vide item no. 14.06.06, approved the above recommendations. Accordingly, the learned Standing Counsel was requested to furnish Legal Opinion on the matter as resolved by the Syndicate.

The Standing Counsel as per letter No. TA/SC-LO-22/2024 dated 16.10.2024, rendered his learned opinion which is extracted hereunder;

1. *Even a cursory glance through the relevant provisions under Chapter 2 of the Kerala University First Statutes 1977 regarding the Financial Powers of the University Authority would clearly show that the provisions badly require amendments of a radical nature. The proposals for the same were initiated by the Expert Committee appointed by the Syndicate meeting held on 1.10.2020, more than 4 years back.*
2. *The report of the Expert Committee was approved by the Syndicate and later on appropriate amendments were brought in the relevant statutory provisions. The same were thereafter approved by the Senate. The Chancellor granted assent to the amendment on*

*9.4.24 and the notification also was issued on 15.4.24. Therefore the entire procedure legally contemplated for the amendment of the Statutes has been completed in a flawless manner. There is no provision to go back from these steps without repealing the amended provisions, which if done would appear that all the steps taken by the Syndicate, Senate, Vice Chancellor and Chancellor invoking the powers under the Kerala University Act 1974 and the statutes were inappropriate and illegal although no such illegality had occurred in the process.*

- 3. The amendments done are essential in every respect as the unamended provisions regarding financial powers of the authorities are totally insufficient and rather inept for the smooth functioning of the University. The aspect now pointed out is the discrepancies regarding the powers of the Syndicate “to accord sanction for all works (original and repair) exceeding Rs.50,000/- provided in the budget and to accept tender thereof” etc. But it has hardly any relevance in view of the well considered present amendments which render the old provisions redundant/otiose.*
- 4. Therefore the current amendments which have attained the force of law will definitely prevail over the old provisions which are in conflict with the amended provisions. It is merely an oversight that these provisions still remain in the statute but such a lapse cannot affect the valid legislative exercise undertaken by competent authorities and have reached a finality. Of course the repealing or amendment of the statutory provisions which are in conflict with the amended provisions, can also be initiated but the implementation of the present amendments cannot be delayed till then.*
- 5. Any adhoc arrangement instead of invoking the powers as per the amended provision are likely to create administrative problems of a serious nature for which the University may not be having any cogent and convincing reasons for defence. Hence I opine that the new set of amendments may be implemented with immediate effect and simultaneously amendment/ repealing of all provisions in the statute which are in conflict with the new amended provisions can also be initiated.*

**In this context, the following points may be noticed.**

1. The Legal Adviser has recommended that the Syndicate may exercise its powers under Statute 4(h) of Chapter 6 of the Kerala University First Statutes, 1977, and thereby empower Vice Chancellor, Pro Vice Chancellor and the Registrar through Executive Orders, as no statutory rules currently exist. The Standing Committee of the Syndicate on Finance held on 22.08.2024 considered the Legal Opinion of the Legal Adviser and recommended to accept the Legal opinion rendered by the Legal Adviser. It was further recommended to seek legal opinion from the Standing Counsel as to how the inconsistencies and contradictions within the Statutes can be rectified. The Syndicate on 09.09.2024 vide item No. 14.06.06 considered the recommendations of the Standing Committee of the Syndicate on Finance held on 22.08.2024 and resolved to approve the same.
2. As opined by the Standing Counsel, the new set of amendments may be implemented with immediate effect and simultaneously amendment/repealing of all provisions in the statute which are in conflict with the new amended provisions can also be initiated.

Hence, the current amendments laying down the financial powers of the Vice Chancellor, Pro Vice Chancellor and the Registrar may be implemented through executive orders and steps may be initiated to amend relevant Statutes of Chapter 2 and Chapter 6 of the Kerala University First Statutes, 1977 to avoid conflicts/discrepancies within the statutes.

The matter is placed before the Syndicate for consideration and decision.

#### ***Resolution of the Syndicate***

The Syndicate considered the opinion of the Standing Counsel and observed that a new set of amendments should be implemented. Furthermore, amendments and the repealing of all provisions in the statute that are in conflict with the newly amended provisions shall be initiated.

Based on this, the Syndicate **RESOLVED** that, in exercise of the powers conferred under Statute 4(h), Chapter 6 of the Kerala University First Statutes, 1977, the financial powers of the Vice-Chancellor, Pro Vice-Chancellor, and the Registrar are clarified and approved as follows:

- I.** *It shall be competent for the Vice-Chancellor to accord sanction for expenditure including works up to a maximum of Rs.10,00,000/- (Rs.Ten Lakh only) where the following*

conditions are satisfied:

- (a) The work is one included in a scheme approved by the Syndicate;
- (b) Funds have been provided in the University Budget,

**II.** It shall be competent for the Pro-Vice-Chancellor to accord sanction for all works original or repairs up to a maximum of **Rs.5,00,000/- (Rs.Five Lakh Only)** where the following conditions are satisfied:-

- (a) The work is one included in a scheme approved by the Syndicate;
- (b) Funds have been provided in the University Budget

**III.** It shall be competent for the Registrar to sanction expenditure on all contingencies for amounts not exceeding **Rs.2,00,000/- (Two Lakh only )** on each case other than purchase. for purchases,

- (a) the expenditure proposed for sanctioning shall be derived from quotations approved by the Stores Purchase Committee and the Vice Chancellor and.
- (b) the purchase has been previously approved administratively by a competent authority; and

**IV** It shall be competent for the Syndicate to accord sanction for all works (original and repairs exceeding **Rs.10,00,000/- (Ten Lakh only)** provided in the budget and tenders thereof.

**FURTHER RESOLVED** to issue formal orders implementing above decision and to cancel all previous orders/ circulars in consistent with amount sanctioned herein.

**ALSO RESOLVED** to initiate immediate steps for amending/ repealing the Statutes accordingly to avoid conflict as opined by the Standing Counsel.

**Item No.15.91**

**University Health Centre,kariavattom- Extension of Dr.ShaebhaIrence L B as Resident Medical Officer on contract– Reporting of-reg**

**(Ad.DII)**

Dr.ShaebhaIrence L B was engaged as Resident Medical Officer on contract basis at the University Health Centre, Kariavattom for a period of Eleven months or till permanent appointment is made to the post, whichever is earlier, w.e.f. 20.10.2023 AN on a consolidated monthly remuneration of ₹72,000/- (Rupees Seventy Two Thousand only) vide U.O.No.10005/2023/UOK dated 12.12.2023. Her current contract expired on 19.09.2024.

Sri. Deepak Lal, Assistant, University Health Center, submitted a complaint against the RMO on August 22, 2024, claiming that his father,Kidneypatient,who was hospitalized after ingesting a prescription drug called baclofen that the RMO had prescribed.

RMO has been directed to provide an explanation on the complaint submitted by Sri. Deepak Lal, A. The Honorary Director and Medical Officer on contract, has been entrusted to conduct enquiry into the complaint against the R.M.O. Sri. Deepak Lal M and RMO was heard by the enquiry committee on September 20, 2024 and submitted the report.,

The Vice Chancellor approved the report of the enquiry conducted by the Honorary Director and Medical Officer on contract and ordered to engage Dr.ShaebhaIrence L B as RMO (on contract) subject to reporting to Syndicate. Accordingly memo dated 19.10.2024 has been issued engaging Dr.ShaebhaIrence L B as Resident Medical Officer on contract basis at UHC,Kariavattom for a period of eleven months or till permanent appointment is made to the post whichever is earlier with effect from joining duty on a consolidated monthly remuneration of ₹72,000/- ( Seventy Two Thousand only).

Also the Registrar has instructed to direct the Resident Medical Officer to attend the patients with utmost care and caution in the light of observations in the report. Accordingly a letter has also issued to the Resident Medical Officer.

As ordered by the Hon'ble Vice Chancellor the matter regarding engaging Dr.Shaebha Irence L.B as Resident Medical Officer on contract basis at UHC, Kariavattom is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.92                      Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024 - Approval of – reg.**

**(Ad.AVI)**

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE**

Date & Time : 03-10-2024, 11.00 a.m.  
Venue : Syndicate Room, University Buildings

**Members Present**

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Prof. (Dr.) P M Radhamany (Member, Syndicate)
3. Dr. S Nazeeb (Member, Syndicate)
4. Dr. S Jayan (Member, Syndicate)
5. Dr. T R Manoj (Member, Syndicate)
6. Adv. R B Rajeev Kumar (Member, Syndicate)

**Members Absent**

1. Dr. Shijukhan J S (Member, Syndicate)
2. Prof. (Dr.) K G Gopchandran (Member, Syndicate)
3. Sri. Ajay D N (Member, Syndicate)
4. Sri. R Rajesh (Member, Syndicate)

**Item No.15.92.01                      Payment for installing Mosquito nets and Window curtains in the International Youth Hostel - Hearing of University Engineer and Assistant Engineer (HQ) - reg.**

**(Ad. BI)**

In connection with the urgent re-opening of International Youth Hostel at Palayam, a meeting was convened at the Registrar's office on 02/09/2023. In the meeting, it was decided to install mosquito net in one window each of twenty hostel rooms and window curtains in the hostel. Accordingly, the Assistant Engineer (HQ) was entrusted with the work.

After completion of the work, the Assistant Engineer, Head Quarters forwarded bills for a total amount of Rs. 1,14,359/- (Rupees One Lakh Fourteen Thousand Three Hundred and Fifty Nine only) (bills for Rs. 25,151/- & Rs. 89,208/-) for payment to M/s. Kala Interiors. It is seen that the bills include expenditure towards fixing of window curtains and door curtains. The Assistant Registrar, Admin. VI visited the International Youth Hostel to inspect the work done and has submitted an Inspection report as follows:

Mosquitoes Net Covered Full	Mosquito Net Partial Covered	Without Mosquito Net (Including Dormitory)	Curtain Fitted	Curtain Partially Fitted	Without Curtain (Including Dormitory)
20 Rooms	2 Rooms	11 Rooms and 4 Rooms (First Floor)	19 Rooms	2 Rooms	9 Rooms and 4 Rooms (First Floor)
20	2	15	19	2	13

The Assistant Engineer was requested to certify whether,

1. the work done at International Youth Hostel is in accordance with the decisions made as per the minutes of the meeting held on 19/07/2023.
2. to clarify whether there is any work order or administrative sanction for the amount mentioned in the bills.

The Assistant Engineer (HQ) replied that, while the work of installation of mosquito net in 20 rooms was progressing, the Hon. Vice-Chancellor of University visited the Hostel and has directed to install mosquito nets on both shutters of each window. The bills for the payment was submitted after completing the said work in 20 rooms and estimate for mosquito netting in the rest of the rooms will be submitted soon.

As ordered by the Vice-Chancellor, the request from the Assistant Engineer (HQ) for releasing payment of Rs.1,14,359/- (Rupees One Lakh Fourteen Thousand Three Hundred and Fifty Nine only) to M/s Kala Interiors, was placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Syndicate, at its meeting held on 02.07.2024, vide item No.11.10.06, has resolved to hear the University Engineer and Assistant Engineer (Head Quarters) by the Standing committee of the Syndicate on Finance.

As ordered by the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee heard the University Engineer and Assistant Engineer (Head Quarters) and recommended to refer the matter to the Syndicate along with the explanation submitted by them.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**FURTHER RESOLVED** to accept the Explanation submitted by the University Engineer and Assistant Engineer (Head Quarters) and release the payment of Rs.1,14,359/- (Rupees One Lakh Fourteen Thousand Three Hundred and Fifty Nine only) to M/s Kala Interiors for the installation of Mosquito nets and Window curtains in the International Youth Hostel, Palayam.

***Item No.15.92.02      Centre for Australian Studies - Request for claiming Expenses incurred during the Financial year 2022 -'23 from the Lumpsum Provision provided in the Budget estimates 2023-24 - Hearing of Dr.Suja Kurup P.L., Director - reg.***

***(Ad. D III)***

Dr. Suja Kurup P L., Director, Centre for Australian Studies, vide letter dated 25.08.2023 has informed that an expenditure for an amount of Rs. 70,793/- (Rupees Seventy Thousand and Seven Hundred and Ninety Three only) has been incurred at the Centre for Australian Studies under the heads: 1. Office Expenses and Miscellaneous (Rs. 15,009/-) 2. Visiting Faculty (Rs. 14,000/-) and 3. Lumpsum Provision (Rs. 41,784/-) as per the amount allotted under ' Part I Non Plan MH: 49 (z) Centre for Australian Studies' during the financial year 2022-23 and due to personal health issues the above mentioned amount could not be claimed earlier.

Hence, it was requested that administrative sanction may be granted;

- i) to claim the expenses of Rs.70,793/- incurred during the financial year 2022-23, from the Lumpsum amount of Rs.2,00,000/- (Rupees Two Lakh only) allotted to the Centre for Australian Studies in the Budget Provision for the financial year 2023-24 (Part I Non Plan MH: 49 (z) Centre for Australian Studies and
- ii) to Purchase Books worth Rs.1,00,000/- (Rupees One Lakh only) and to organize a National Conference (Hybrid Mode) on Australian Studies of estimated Rs.29,207/- (Rupees Twenty Nine Thousand and Two Hundred and Seven only).

On the matter, the Finance had remarked that, the amount allocated in the Budget Estimates of a particular financial year is meant for that financial year itself. The expenses incurred during the financial year 2022 - 23 amounting to Rs. 70,793/- cannot be considered in the proposal forwarded in the current financial year. Hence a suitable decision may be taken at the administrative level for reimbursing the amount. It may be noted that, the Financial years 2022 - 23 & 2023 - 24 have elapsed and the current Budget estimates is for the year 2024 - 25.

The matter was placed before the Standing Committee of the Syndicate on Finance held on 30.04.2024. The Syndicate held on 09.05.2024 vide item no.10.73.02 resolved to approve the recommendation of the Standing Committee, to inform Dr. Suja Kurup P L., Director, Centre for Australian Studies to present before the Committee, for hearing. Dr. Suja Kurup P L. had presented herself for hearing, before the Standing Committee of the Syndicate on Finance held on 30.04.2024. The Syndicate held on 02.07.2024, vide item No.11.10.Additional 02, considered the matter with regard to the hearing of Dr. Suja Kurup P.L. and resolved that, the item be referred back to the Standing Committee of the Syndicate on Finance for detailed examination.

As per the orders of the Vice - Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to entrust the Finance Officer to reimburse the expenses incurred during the financial year 2022-23 amounting to Rs.70,793/- to Dr.Suja Kurup P.L., Director, Centre for Australian Studies, meeting the expenditure from the provision given under the head of account "Part I Non Plan MH: 49 (z) Centre for Australian Studies- 4/3925 - Lumpsum provision" in the current year's Budget Estimates of the University.***

***The Committee further recommended to limit the current year's expenses under the head of account "Part I Non Plan MH: 49 (z) Centre for Australian Studies- 4/3925 - Lumpsum provision", within the balance provision in the Budget Estimates.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.03      International Centre for Marxian Studies & Research (ICMSR) – Development of Centre – First Phase - Regularization of Provisional advance of Rs. 9,00,000/- – Request for ratification of action taken – reg.***

***(Ad. D III)***

Out of the total amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) sanctioned as Provisional advance in instalments to develop the ICMSR, an amount of Rs. 9,00,000/- was released as provisional advance to Dr. Nithya N.R, Joint Director (i/c) for the first phase of the development of ICMSR. The Director, ICMSR, vide letter dated 17.02.2023, submitted the original vouchers for Rs.8,97,313/-, along with the Statement of expenditure and credit verification report of the unspent balance of Rs. 2,687/-, for regularization.

The Audit, on verification, raised an objection that the quotations invited for the work done related to wood lamination (Voucher No 36 amounting to Rs. 18,700/-) is to be furnished. The Director, ICMSR, vide letter dated 17.04.2023, stated that it was informed only on October 16th that the Centre would be inaugurated on October 18th, and there was only one day for preparation of the inaugural ceremony, which was sure to be attended by the Chief Minister. The Director further stated that considering the emergency nature of the situation, the photo frame lamination was done at M/s. Aswathi Studio, Kazhakkuttam since there was no adequate time for inviting quotations or obtaining relevant university order and has requested to ratify this for completing the regularization process.

The Syndicate held on 15.03.2024, vide item no. 09.116.19, resolved to invite Dr.Nithya N.R, Joint Director (i/c), International Centre for Marxian Studies & Research (ICMSR) in the next Committee, for discussion. The Syndicate held on 02.07.2024, after considering the recommendation of the Standing Committee of the Syndicate on Finance to ratify the action on the basis of the explanation submitted by Dr.Nithya N.R, in person, referred the matter back to the SC of the Syndicate on Finance for detailed examination.

As per the orders of the Vice - Chancellor, the request from the Director, ICMSR to ratify the action taken, in having done the photo frame lamination at M/s. Aswathi Studio, Kazhakkuttam, for an amount of Rs.18,700/- (Rupees Eighteen thousand and Seven hundred only), on the eve of inauguration of the Centre, without inviting quotations or obtaining prior sanction, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

***The Committee considered the matter and recommended to ratify the action taken by the Joint Director (i/c), International Centre for Marxian Studies & Research (ICMSR) in having done the photo frame lamination at M/s.Aswathi Studio, Kazhakkuttam, for an amount of Rs.18,700/- (Rupees Eighteen Thousand Seven hundred only), on the eve of inauguration of the Centre without inviting quotations and obtaining prior administrative sanction, by considering the explanation submitted by her.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.04      Department of Botany - Installation of a new Name Board with Titanium gold letters on ACP Board - reg.***



(Ad. DIII)

The Head, Department of Botany, vide letter dated 08.07.2024, has stated that a new Name Board with Titanium gold letters on ACP Board was installed in the Department without prior administrative sanction. He has also submitted the following:

1. the Department council meeting held on 02.04.2024 recommended to install a new Name Board with Titanium gold letters on ACP Board in the Department.
  2. competitive quotations were invited and those received were compared and the lowest quoted Rs.49,088/- was recommended.
  3. Department council meeting had recommended to meet the expenses for the purchase from DDF of the Department.
  4. as the International Seminar on New Horizons in Plant Sciences 2024 was scheduled on 28.05.2024, purchase order was issued to Surya Designs, Thakaraparambu, Tvm, due to exigency.
  5. the items have been entered in the Stock Register and Name board fixed in the main entrance of the Botany Block.
  6. The bills in triplicate, original quotations and stamped pre - receipt have been submitted.
- The Head has requested to
1. ratify the action of installing the Board without prior permission
  2. grant administrative sanction for the purchase done and
  3. grant permission to draw the amount from the DDF account of the Department.

It may be noted that the minutes of the Department council meeting held on 02.04.2024 was approved by the Vice Chancellor. The Department was permitted to initiate the process for the purchase and installation of a new Name Board with Titanium gold letters on the ACP Board in the Department according to Stores Purchase Manual and Financial code.

The quotations received are detailed below:

Sl.No	Name of firm	dated	Amount
1	Surya Designs	08.05.2024	Rs.49,088/-
2	VRTECH	14.05.2024	Rs.54,705/-
3	Panda Eats	16.05.2024	Rs.53,885.20

The Head, Department of Botany issued Purchase order dtd 22.05.2024 to Surya Designs for the ACP Board against an amount of Rs.49,088/- and bill dtd 27.05.2024 was issued from Surya Designs on delivery of the Board.

As per the orders of the Vice - Chancellor, the following matter is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation:

1. ratify the action of the Head of the Department of Botany, in purchasing the ACP Board from Surya Designs for Rs.49,088/- without administrative sanction.
2. grant administrative sanction for the purchase done.
3. grant permission to draw the amount from the DDF.

***The Committee considered the matter and recommended to seek explanation from the Head, Department of Botany for purchasing the ACP Board from Surya Designs for Rs.49,088/- without obtaining prior administrative sanction.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.05      *Department of Physical Education- Non participation in Kerala University Wrestling (Freestyle) team at Sivaji University Kohlapur, Maharashtra - Minutes of the Hearing conducted - reg.***

(Ad.F II)

All India Inter-University Wrestling (M) Freestyle Championship was held at Sivaji University in Kolhapur, Maharashtra from January 22 to 27th, 2023. The University sent a ten-member team under the supervision of Mr. Amith Chandran Pillai, to participate in the tournament with all the required supporting materials like tracksuit, t-shirt, train tickets/ DA. Later on Director,



DPE came to know that the team has not participated in the tournament and Director has raised allegation towards those ten athletes and the manager-cum-coach that they cheated the University in the above mentioned manner, and thus demanded to take strict action against all of them. The University had provided track suit, t-shirt, train ticket/ DA to all of them and they made no effort to win medals in such an important tournament.

Sri. Amit Chandran Pillai, has stated that while checking the list of registered Universities, it became evident that the University of Kerala's wrestling team was not registered for the championship. The Physical Education Department failed to send the detailed entry list of the students participating in the championship, resulting in none of the students being able to participate. As University's name was not included in the entry list during the verification process, team members were unable to avail the accommodation facilities provided to registered participants and they had promptly informed the same, but unfortunately, did not receive any response from the University authorities. It was during the verification process the authority have discovered that University had not paid the registration fee, and University's name was omitted from the list of registered Universities.

The matter was placed before the Sports Monitoring committee held on 30-06-2023 which recommended to place the report of the committee headed by the Director (i/c), Department of Physical Education after conducting a hearing with the Wrestling team and the manager in this regard, in the next meeting of the Sports monitoring committee. The meeting of the Syndicate held on 14-08-2023 vide item no: 02.16 resolved to approve the recommendation of the Sports monitoring committee.

The Director (i/c), Dept. of Physical Education informed that a hearing was conducted on 22-07-2023 to gather explanation from the manager Amit Chandran Pillai regarding non- participation in the event and the explanations provided during the hearing was unsatisfactory. Also, a letter was served to Amit Chandran Pillai to refund the amount received (Rs.82,000/-) as advance, but Amit Chandran Pillai failed to comply with the refund request.

The matter was considered by the Syndicate at its meeting held on 02-07-2024 and resolved that matter be referred to the Standing Committee of the Syndicate on Finance.

As ordered by the Vice - Chancellor, the matter of non-participation of ten- member team under the supervision of Mr. Amith Chandran Pillai in the All India Inter University Wrestling (M) Championship 2022-23 which was held at Sivaji University, Kolhapur, Maharashtra from 21-01-2023 to 24-01-2023, along-with the minutes of the Hearing conducted in this regard, inclusive of the report, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

***The Committee considered the matter and recommended to seek Legal Opinion for initiating legal action against Mr. Amith Chandran Pillai, Team Manager/ Coach of Kerala University Wrestling (Freestyle) team.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.06      Department of Physics- Budget Speech 2020-21 (Item No. 43)  
"Identification & Screening of Potential Dye Yielding Plants of Southern  
Western Ghats for its sustainable utilization"- Sanctioned fund- Utilization  
as per the present requirement- reg.***

***(Ad.FII)***

Rs.15,00,000/- (Rupees Fifteen Lakh only) was earmarked towards meeting the expenses for the project entitled " Identification & Screening of Potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization", envisaged in the Budget Speech 2020-21 (item no.43). Rs.10,00,000/- (Rupees Ten Lakh only) was released as provisional advance (first and second instalments together) to Dr. R. Jayakrishnan, Principal Investigator and Associate Professor, Department of Physics vide U.O Ad A V 3092/2021/UOK dated 28.06.2021.

The approved, detailed estimate of the project was as follows:

Sl. No	Item	Year I (Rs.)	Total (Rs.)
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1.	Equipment i. Source Measuring Unit ii. Spin Coating Unit iii. Weighing Balance iv. Computer-Workstation v. Programmable Temperature Controlled base plate vi. Stirrer with heater	4,50,000/- 1,00,000/- 1,50,000/- 60,000/- 30,000/- 10,000/-	8,00,000/-
2.	Consumables	4,00,000/-	4,00,000/-
3.	Contingency	1,00,000/-	1,00,000/-
4.	Travel	150000/-	150000/-
5.	Department Overhead	50,000/-	50,000/-
	Total		15,00,000/-

Now, Dr. R Jayakrishnan, has requested permission to revise the utilization of the Provisional advance sanctioned, as follows:

Sl No	Amount	Originally earmarked for, in the proposal	New purpose
1	Rs. 60,000/-	Equipment (Balance = Rs. 64,720/-)	contingency head to meet characterization charges at CLIF
2	Rs.1,00,000/-	Travel (Balance = Rs.1,50,000/-)	consumable head to facilitate the purchase of chemicals

As per the orders of the Vice Chancellor, the request from Dr. R Jayakrishnan, Associate Professor, Department of Physics, seeking permission to revise the utilization of Provisional advance, as above, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to invite Dr. R. Jayakrishnan, Principal Investigator and Associate Professor, Department of Physics in this Committee, for detailed discussion.***

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.	

**Item No.15.92.07      Dr. S.R. Jayasree, Professor, Department of Hindi - Reckoning prior service for pensionary benefits - reg.**

**(Ad. F II)**

Dr. S R Jayasree, Professor & Head, Department of Hindi, vide letter dated 23.04.2024 has requested to consider her prior service at VTMNSS College, Dhanuvachapuram and M G College, Thiruvananthapuram, from 09.07.2004 to 12.03.2020, for pensionary benefits in the University of Kerala.

On the matter, the Finance has remarked that, as per the entries in the Service Book, Dr.S.R.Jayasree was appointed as lecturer in Hindi at VTMNSS College, Dhanuvachapuram w.e.f. 09.07.2004 and transferred to Mahatma Gandhi College, Thiruvananthapuram w.e.f. 06.06.2006. She was promoted as Associate Professor w. e. f. 09.07.2016. She was relieved from M.G. College on the A.N. of 13.03.2020 and joined University service as Professor in the Department of Hindi, on the same day. As per G.O. (P) No.228/2001/Fin dated 02.02.2001, the prior aided college service rendered by Dr. S.R. Jayasree from 09.07.2004 to 13.03.2020 can be reckoned as qualifying service for pension in the University.

Dr. S.R. Jayasree was appointed as Professor, Department of Hindi, w.e.f. 13.03.2020 AN, vide U.O. No.Ad AV.1203/2020/UOK dated 06.05.2020. Her probation was declared on 14.03.2021 FN, vide U.O.No.Ad AV.6385/2021/UOK dtd 16.11.2021. Her date of superannuation falls on 30.04.2026.

The Syndicate held on 12.07.2024, vide Item No.12.04.16, considered the matter and resolved to refer the item, to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the matter of reckoning prior service of

Dr.S.R.Jayasree, Professor & Head, Dept of Hindi, for pensionary benefits, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

***The Committee considered the matter and recommended to reckon prior service rendered by Dr. S R Jayasree, Professor & Head, Dept of Hindi at aided colleges for the period from 09.07.2004 to 13.03.2020 , as qualifying service for pensionary benefits.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.08**      ***Dr. I Hubert Joe, Associate Professor, Dept of Physics & Head (i/c), Department of Nanoscience and Nanotechnology - request for protection of revised Last pay - reg.***

***(Ad. FII)***

Dr. I Hubert Joe, Associate Professor, Dept of Physics & Head (i/c), Department of Nanoscience and Nanotechnology, has informed that, he was promoted as Professor w.e.f 18.07.2018 at Mar Ivanios College, where he worked, before entering University service and the new scale of pay is sanctioned now and has requested to protect his pay in the University, as per the new Salary certificate forwarded from Mar Ivanios College.

It may be noted that, Dr.I Hubert Joe was appointed as Associate Professor in the Department of Physics w.e.f 13.03.2020, vide U.O No Ad A V 1144/2020/UOK dated 28.04.2020. Further, his starting pay was protected in the University, in tune with Rs.1,71,400/-, vide U.O. No. Ad.FII 2411/2023/UOK dated 15.03.2024.

On the present request, the Finance has remarked that the authority to fix starting pay of a teacher is the Syndicate of the University. As per the revised Last Pay Certificate signed by the Drawing and Disbursing Officer, Mar Ivanios College, Thiruvananthapuram, the last pay granted to Dr. I. Hubert Joe, Department of Physics in the post of Professor is Rs.182,700/-(Academic Level 14). He joined University service as Associate Professor w. e. f. 13.03.2020. If the request of Dr. I. Hubert Joe for protection of the revised last pay in the former service is considered and protected in the University, his basic pay arrives at Rs.181,800/- (Academic Level 13 A) +900 Personal Pay which shall be absorbed on accrual of future increment.

The Syndicate, at its meeting held on 12.07.2024, resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings, to refer the matter to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice -Chancellor, the matter of fixing the starting pay of Dr.I.Hubert Joe (protecting the last pay drawn at Mar Ivanios College), is placed before Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to re-fix the initial pay in respect of Dr. I. Hubert Joe, Associate Professor, Dept of Physics at Rs.1,81,800/- (Academic Level 13 A) + 900 Personal Pay w.e.f 13.03.2020 , on the strength of the revised Last Pay Certificate signed by the Drawing and Disbursing Officer, Mar Ivanios College, Thiruvananthapuram and as per the existing rules and norms.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.09**      ***Department of Biochemistry - Budget Speech 2021-'22 (Item No.25) 'Setting up of a 'Neuro Biology Lab' - payment of additional expenditure due to the hike in GST rate - reg.***

***(Ad. F II)***

Dr. Viji Vijayan, Assistant Professor, Dept of Biochemistry, vide e-mail dated 10.04.2024, has requested to release an amount of Rs. 1,47,690.90/- incurred in excess to the sanctioned amount due to hike in GST for purchase of certain items in connection with the project "Setting up of Neurobiology Lab"

As per U.O. No. Ad A V 7386/2021/UOK dated 20.12.2021, sanction was accorded to the release of Rs.20,00,000/- (Rupees Twenty Lakhs only) as provisional advance to Dr. Viji Vijayan

towards setting up of Neurobiology lab in Department of Biochemistry as envisaged in Budget Speech 2021-22, Item No. 25.

The Syndicate held on 25.08.2022, vide Item No. 45.43.07.29 resolved to approve the purchase of the following items from the lowest quoted firms, with applicable tax, for setting up of 'Neuro Biology Lab' at the Department of Biochemistry, meeting the expenditure from the provisional advance of Rs.20,00,000/- (Rupees Twenty Lakh only) released to the Principal Investigator.

The details of sanctioned amount, claimed amount and breakup of tax are listed below:

Sl. No	Product Name	Firm Selected	Sanctioned Amount	Base price	Tax	Total price	Cost price excess of sanctioned amount
1	Chemicals (peptide: Make Anaspec)	Spectra Lab, TVPM	Rs. 99,885/- + Additional GST applicable	Rs. 95,129/-	Rs. 11,415/- (12% GST)	Rs. 1,06,544.48/-	Rs. 6,659.45/-
2	Anesthesia Machine and accessories	Aegis Bio Consulting, New Delhi	Rs. 4,31,819.85/- + Additional GST applicable	Rs. 4,11,257/-	Rs. 74,026/- (18% GST)	Rs. 4,85,283/-	Rs. 53,463.15/-
3	Homeothermic blanket	Aegis Bio Consulting, New Delhi	Rs. 2,09,450.85/- + Additional GST applicable	Rs. 1,99,477/-	Rs. 35,905/- (18% GST)	Rs. 2,35,382/-	Rs. 25,931.15/-
4	Stereotaxic instrument (mouse)	Aegis Bio Consulting, New Delhi	Rs. 4,97,822.85/- + Additional GST applicable	Rs. 4,74,117/-	Rs. 85,341/- (18% GST)	Rs. 5,59,458/-	Rs. 61,635.15/-
						Rs. 13,86,667.48/-	Rs. 1,47,690.90

The Finance, vide Endt.FOS.674/Finance I/2024-25 dated 24.05.2024, endorsed the release of Rs.1,47,691/- (Rupees One Lakh Forty Seven Thousand Six Hundred and Ninety One only) as provisional advance to Dr. Viji Vijayan towards meeting the additional expenditure due to the hike in GST rate, subject to administrative sanction, meeting the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes-" of the current years Budget Estimates of the University.

As per the orders of the Vice - Chancellor, the matter of releasing Rs.1,47,691/- (Rupees One Lakh Forty Seven Thousand Six Hundred and Ninety One only) as provisional advance to Dr. Viji Vijayan towards meeting the additional expenditure due to the hike in GST rate in connection with the setting up of a 'Neuro Biology Lab' in the Department of Biochemistry, as envisaged in the Budget Speech 2021-'22, is placed before Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to release an amount of Rs.1,47,691/- (Rupees One Lakh Forty Seven Thousand Six Hundred and Ninety One only) as provisional advance to Dr. Viji Vijayan for meeting the additional expenditure incurred due to the hike in GST rate in connection with the setting up of a 'Neuro Biology Lab' in the Department of Biochemistry, as envisaged in the Budget Speech 2021-'22.***

***The Committee further recommended to meet the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes-" of the current year's Budget Estimates of the University.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.10      Department of Physical Education - Engaging Trainer cum Caretaker on contract basis - Fixing remuneration - reg.**

*(Ad. F II)*

The Syndicate at its meeting held on 07-07-2022, vide item no.44.138.22 resolved to engage Trainer cum Caretaker on contract basis in the Dept. of Physical Education.

The selection committee for fixing norms for engaging coaches in the Dept. of Physical Education on contract basis held on 20-07-2024 recommended to place the matter of fixing the remuneration of trainer cum caretaker on contract basis before the Standing Committee of the Syndicate on Finance (copy of the minutes attached).

A per U.O No. Ad F II 8358/2023/UOK dated 06-10-2023 the remuneration of trainer cum care taker on daily wage basis has been fixed as Rs. 900/-per day with a ceiling of Rs. 27,000/-per month.

As per the orders of the Vice-chancellor, the matter of fixing the remuneration of trainer cum caretaker, to be engaged on contract basis, in the Department of Physical Education, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

***The Committee considered the matter and recommended to entrust Dr. S. Nazeeb and Adv.R.B.Rajeev Kumar, Members, Syndicate to visit Department of Physical Education and submit a report before this Committee.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**FURTHER RESOLVED** to include Adv.G.Muraleedharan Pillai, Member Syndicate in the above Committee.

**Item No.15.92.11      Department of Physical Education - Coaching camp on Athletics, Football, Cricket and Basketball, for school children - proposal - reg.**

*(Ad. F II)*

The Director (i/c), Dept. of Physical Education has requested permission to conduct coaching sessions for school students in Athletics, Football, Cricket and Basketball.

The Director (i/c) has proposed that,

1. Including maximum 30 students per field be conducted, thrice in a week by collecting a nominal fee of Rs. 950/-per month.
2. the fees collected for the session may be deposited into the Stadium Development Fund.
3. The Service of coaches of Kerala Sports Council may be availed for the event, in case a coach is not engaged at Department, paying a nominal remuneration from the amount collected from the students.

As per the orders of the Vice - Chancellor, the above matter of conducting a coaching camp for school children on Athletics, Football, Cricket and Basketball, is placed before the Standing committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee considered the proposal submitted by the Director (i/c), Dept. of Physical Education and recommended to grant permission for the conduct of coaching sessions for school students in Athletics, Football, Cricket and Basketball, thrice in a week with a maximum intake of 30 students per field, subject to the availability of coaches in the Department.***

***The Committee further recommended to collect a nominal fee of Rs. 950/-+ GST per month from each students and remit the fees to the KUF.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.12      Department of Geology - Conduct of Field Trip for sample collection as part of M.Sc. dissertation works - Ratification - reg.**

*(Ad.D I)*

The Head, Department of Geology, vide letter no. 49/40B/GOL/2024-25 dated 28.05.2024, has informed that the mandatory field trips for geological mapping are required for the collection of sample materials for M.Sc. dissertation work as part of the curriculum. It is also stated that, for the 2022-24 M.Sc. Geology batch, the field trip was conducted from 01.04.2024 to 15.05.2024 and



vehicle was hired for transportation purpose. Details of the students who participated in the field trip, the faculty members who accompanied them, the places visited, and the dates of the journey are listed below:

Sl. No	Accompanying Faculty	Students Attended	Places visited	Date of commencement of Field work	Ending date	Type of Vehicle hired	TA/ DA required
1	Dr. Shaji E.	Mohitha V. S.	Kallara-Karette Trivandrum	24/04/2024	10/05/2024	Car	Yes
		Ann Feba Varghese	Kottayam municipality	15/04/2024	30/04/2024	Car	Yes
2	Dr. Sajin Kumar K.S.	Anagha S.M.	Raniganj, West Bengal and Varanasi, UP	02/04/2024	14/04/2024	Innova	Yes
		Anuja Sreejayan	Neyveli, Tamilnadu	28/04/2024	01/05/2024	Innova	Yes
3	Dr. Anilkumar Y.	Akash S.	Attappadi, Palakkad District	02/05/2024	11/05/2024	Jeep	Yes
		Fasna P.		02/05/2024	11/05/2024	Jeep	Yes
		Suhana A. S.		02/05/2024	11/05/2024	Jeep	Yes
4	Dr.Dhanil Dev S.G.	Archana Madhusoodhanan	Thirunelveli, Thoothukudi	03/05/2024	06/05/2024	Bolero	Yes
		Favaz C. P.	Kalpetta, Mananthavadi	10/05/2024	14/05/2024	Bolero	Yes

The HoD has requested ratification of the conduct of the aforementioned field trips and permission to cover the travel expenses, including taxi fare, from the allocated funds for this purpose.

As per the orders of the Vice-Chancellor, the matter of ratifying the action taken by the Faculty members, Dept. of Geology, in having conducted the mandatory field works, as part of dissertation of M.Sc Geology students (2022-24 batch), as detailed above, without obtaining prior sanction and meeting the TA/DA including taxi fare (hired locally) from the h/a "Part I-NP-MH-20 (i)- Dept. of Geology 4- 4140- Collection of Samples & Field Trip", (as per rules), is placed before the Standing Committee of the Syndicate on Finance, for consideration & appropriate recommendation.

***The Committee considered the matter and recommended to ratify the action taken by the Faculty members, Dept. of Geology, in having conducted the mandatory field works, as part of dissertation of M.Sc Geology students (2022-24 batch) by meeting the expenditure towards TA/DA including taxi fare (hired locally) from the h/a "Part I-NP-MH-20 (i)- Dept. of Geology 4- 4140- Collection of Samples & Field Trip", as per rules, without obtaining prior administrative sanction.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.13 Inter University Centre for Evolutionary and Integrative Biology (iCEIB) - Request for the disbursement of wages of staff regarding- reg.***

**(Ad. D I)**

The Director, iCEIB, Kariavattom had informed that, iCEIB, the Centre under the Department of Zoology was established in 2013 and apart from the regular Research activities, M.Sc, Integrative Biology Programme is also being conducted by the Centre. For the smooth functioning of the Research laboratory and Masters Programme, the services of supporting staff are essential. As per the directions of the Registrar and with the approval of the Executive Council of the Centre, minimum staff were selected and appointed by utilizing the grant received from Government of Kerala and Plan Funds sanctioned to the Centre. Accordingly, Smt. Sujitha Kumari has been working in the Centre since 2013 as laboratory assistant and Sri. Jobi Lal as animal attender since 2020. The service of both the employees are inevitable to the Centre.

The Director, iCEIB, had also intimated that, the Plan Fund sanctioned to the Centre has been completely exhausted and acute financial crisis is badly affecting the routine functioning of the Centre including the disbursement of wages to staff especially Lab Assistant and Animal Attender. Hence, it is requested that appropriate orders may be issued for disbursing the wages to Lab Assistant and Animal Attender from the Non-Plan fund provided to the Centre (MH-27(iii) CEIB-1215 pay of contract staff) for the proper functioning of the Research activities and the conduct of M.Sc. Programme of the Centre. An amount of Rs.36,000/- [Rupees Thirty Six Thousand only, (18000\*2)] is required per month, for the disbursement of wages of Lab Assistant and Animal Attender of the Centre and an amount of Rs.21,00,000/- ( Rupees Twenty One Lakh only) is allocated under h/a 4-1215 in the 2023-2024 budget allocation. On the matter, the Finance Officer has suggested to meet the wages of Lab Assistant and Animal Attender from the Plan funds as done earlier.

The Standing Committee of the Syndicate on Finance held on 30.04.2024 considered the matter and recommended to meet the expenditure towards the wages of Lab Assistant and Animal attender from the Plan fund, on receipt of the same and also to invite the Director, iCEIB, to the Finance Committee, for detailed discussion. The Syndicate at its meeting held on 09.05.2024. (Item No.10.73.01) approved the recommendations.

As per the orders of the Vice-Chancellor, the request of the Director, i-CEIB, for disbursement of wages to Lab Assistant and Animal Attender from Non-Plan fund provided for the Centre (MH-27(iii) iCEIB-1215 pay of Contract staff), is placed before the Standing Committee of the Syndicate on Finance, for detailed discussion.

***The Committee considered the matter and recommended to entrust the following members to consider the request of the Director, iCEIB, Kariavattom for the disbursement of wages from the Non- Plan Fund to the staff appointed in the Centre by utilizing the Plan Fund.***

1. ***Convener, Standing Committee of the Syndicate on Finance***
2. ***Dr. S Nazeeb, Member, Syndicate***
3. ***Prof. (Dr.) K G Gopchandran, Member, Syndicate***

***The Committee also recommended to consider other Centres facing similar issues.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.14 Department of Sociology - The action taken by the Head in expending an amount of Rs.62,054/- (Rupees Sixty Two Thousand and Fifty Four only) for repair, maintenance, beautification and renovation works made in the Department in connection with NAAC Peer team visit on June 2022, without prior sanction - Ratification of – reg.***

***(Ad. H)***

The Professor & Head, Department of Sociology, has informed that in connection with NAAC Peer Team visit, the Department has executed repair & maintenance, beautification and other works in the Department and the total expenditure for the above works is Rs.69,419/- (Rupees Sixty Nine Thousand Four Hundred and Nineteen only).

It may be noted that, due to shortage of fund in the Department Development Fund (DDF), the expenses could not be met from DDF in the Financial Year 2021-2022. Also, there was insufficient amount under the Head of Account "Part I - Non- Plan-MH-15-Department of Sociology - 4/1220 - Office Expenses and Miscellaneous". The Head, Department of Sociology had requested to re-appropriate an amount of Rs. 69,419/- (Rupees Sixty Nine Thousand Four Hundred and Nineteen only) from the Head of Account "Part I - Non-Plan - MH- 15- Department of Sociology - 4/1218- Wages of Contingent Employees/ Guest Lectures" to the Head of Account "Part I - Non- Plan-MH-15-Department of Sociology - 4/1220 - Office Expenses and Miscellaneous."

The Finance II Section has remarked that, the re-appropriation to the h/a "Part I Non Plan-4/1220 Office expenses and Miscellaneous" from the sub head "4/1218 wages of Contingent Employees/ Guest Lectures" of the same major head provided in the current year's Budget Estimates of the University, may be done subject to verification of bills by audit section and ratification of the action taken by the Head, Department of Sociology in expending an amount of Rs.69,419/- (Rupees Sixty Nine Thousand Four Hundred and Nineteen only) for repair, maintenance, beautification and

other renovation works in connection with NAAC Peer team visit at the Department of Sociology.

As per letter No. Audit III/01/ 2022-23 dated 29.03.2023, Audit, Kariavattom, has informed that, the bills and vouchers have been verified & found correct and admissible amount as Rs.62,054/- (Rupees Sixty Two Thousand Fifty Four only). Further, the Head, Dept. of Sociology has requested to ratify her action taken in executing the said works, in order to claim the expenditure admitted by the Audit.

As per the orders of the Vice - Chancellor, the matter of ratifying the action taken by the Head, Department of Sociology in expending an amount of Rs.62,054/- (Rupees Sixty Two Thousand and Fifty Four only) for the repair, maintenance, beautification and renovation works done in the Department in connection with NAAC Peer team visit on June 2022, without prior sanction, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to invite the Head, Department of Sociology in this Committee, for detailed discussion.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.15      Payment of Professional Charges to the tune of Rs.1,88,000/- with regard to the conduct of Inquiry into the allegations levelled against Officers of the University - Request from Adv. Jyothichudan G, Inquiry Officer - Consideration of - reg.***

***(Ad.AI)***

The Syndicate held on 27.06.2023 (Item No.59.113) considered the Statement of defence submitted by Sri.D S Santhosh Kumar, Deputy Registrar, CSS and Sri.V Ajithkumar, Assistant Registrar V, Administration, to the Memo of Charges and Statement of Allegations served on 14.06.2023 (based on the resolution of the Syndicate held on 09.06.2023) and resolved to reject the Statement of Defences and to proceed with formal enquiry as per the provisions of Part III, Chapter 4 of the KUFS, 1977.

It was also resolved to appoint Adv.G Jyothichudan, Special Secretary (Retd.), Law Department, Govt. of Kerala as Inquiry Officer to conduct an inquiry into the allegations levelled against Sri. D S Santhosh Kumar, Deputy Registrar, CSS and Sri. V Ajithkumar, Assistant Registrar V, Administration relating to the above issue and to place the report before the Syndicate. Sanction has been accorded by the Vice Chancellor to implement the above resolutions of the Syndicate.

Accordingly, Adv. G Jyothichudan was appointed as the Inquiry Officer vide U.O. No. Ad.AI/ 38043-44/2023 dated 25.07.2023.

Thereafter, Adv.GJyothichudan, Inquiry Officer, submitted a consolidated report dated 06.05.2024 on the subject matter; i.e., Containing the Inquiry Reports on the allegations levelled against Sri.D S Santhosh Kumar, Deputy Registrar, CSS and Sri.V Ajithkumar, Assistant Registrar V, Administration.

Now, Adv. G Jyothichudan, vide letter forwarded through email dated 23.06.2024, has submitted his 'Bill for Professional Charges' with regard to the conduct of the Inquiry procedures, which amounts to Rs.1,88,000 (Rupees One Lakh Eighty Eight Thousand only). The hearing was conducted on 22 days (partially/ fully), on various dates commencing from 20.09.2023 to 06.05.2024 and a detailed split up of the professional charges claimed per day, has also been enclosed with the letter, which is appended herewith.

The Syndicate held on 12.07.2024 (Item No.12.10) has resolved to place the proposal for remuneration of Adv.GJyothichudan, Inquiry Officer, before the Standing Committee of the Syndicate on Finance. The Vice Chancellor has ordered to implement the above resolution of the Syndicate.

As per the orders of the Vice Chancellor, the request from Adv.G.Jyothichudan, Inquiry Officer regarding the payment of 'Professional Charges (as detailed in his letter)' amounting to Rs.1,88,000 (Rupees One Lakh Eighty Eight Thousand only), in connection with the conduct of the Inquiry; for which he was appointed as Inquiry Officer vide U.O. No. Ad. AI/38043-44/2023 dated 25.07.2023, as per the resolution of the Syndicate held on 27.06.2023 (Item No.59.113); is placed



before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to sanction Professional fees claimed by Adv. G. Jyothichudan, Inquiry Officer appointed vide U.O. No. Ad. AI/38043-44/2023 dated 25.07.2023, by reducing the professional fees claimed for conducting 7 days Official hearing procedure from Rs.20,000/- to Rs.15,000/- (Rupees Fifteen Thousand only) per day.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.16 Granting admissible DA to the Staff who assisted the Inquiry Officer as part of the inquiry with regard to the allegations levelled against the Officers of the University - consideration of - reg.***

***(Ad.AI)***

The Syndicate held on 27.06.2023 (Item No.59.113) considered the Statement of defence submitted by Sri.D S Santhosh Kumar, Deputy Registrar, CSS and Sri.V Ajithkumar, Assistant Registrar V, Administration, to the Memo of Charges and Statement of Allegations served on 14.06.2023 (based on the resolution of the Syndicate held on 09.06.2023) and resolved to reject the Statement of Defences and to proceed with formal enquiry as per the provisions of Part III, Chapter 4 of the KUFS, 1977.

It was also resolved to appoint Adv.G Jyothichudan, Special Secretary (Retd.), Law Department, Govt. of Kerala as Inquiry Officer to conduct an inquiry into the allegations levelled against Sri.D.S Santhosh Kumar, Deputy Registrar, CSS and Sri.V Ajithkumar, Assistant Registrar V, Administration, relating to the above issue and to place the report before the Syndicate.

Accordingly, Adv. G Jyothichudan was appointed as the Inquiry Officer vide U.O. No. Ad.AI/38043-44/2023 dated 25.07.2023 and the Inquiry Officer has submitted a consolidated report dated 06.05.2024, containing the Inquiry Reports on the allegations levelled against Sri. D S Santhosh Kumar, Deputy Registrar, CSS and Sri. V Ajithkumar, Assistant Registrar V, Administration.

It took 22 days (as detailed below) to complete the process of Inquiry and the Inquiry Officer has submitted the final report on 06.05.2024. The Inquiry Officer has furnished his bill for professional charges as part of the Inquiry, which amounts to Rs.1,88,000/- (One Lakh Eighty Eight Thousand only) which has been placed before the Standing Committee of the Syndicate on Finance for consideration.

The details of the Officers/ Employees, along with the number of days they were involved in the Inquiry proceedings, are given below:

SI No	Name and Designation	No. of days involved
1	Sri.P Harikumar, JR Admn	12
2	Smt. Resmi R, DR Admn	22
3	Sri. Jayaraj J, Section Officer	19
4	Smt. Sheena PS, Office Superintendent	5
5	Sri. Deepu D, Assistant (Sr.Gr)	18
6	Smt. Parvathy S, Assistant	17
7	Smt. Prathibha R C, Computer Assistant (Sr.Gr)	10
8	Smt. Sreelekha L, Computer Assistant (Sr.Gr)	1

The Inquiry included examination, cross examination, recording of statements, its typing, comparing and finalizing. The Inquiry Officer has recommended to pay the Officers/ Employees, who attended the hearing.

The inquiry proceedings were conducted on holidays and even out of Office hours and the supporting staff had to stay back during late in the evenings and had to come on early mornings to assist the Inquiry Officer. This work was over and above the routine works in the parent Section.

As per the orders of the Vice Chancellor, the matter regarding granting of remuneration to the Officers/ Employees listed above, at the rate of DA admissible, in lieu of the duty performed by them round the clock/out of Office hours'& over and above the routine works in the parent Section, to assist the Inquiry Officer at all stages of the Inquiry' ; conducted as per the resolution of the Syndicate held on 27.06.2023 (Item No.59.113), as part of the allegations levelled against the Officers - Sri.D S

Santhosh Kumar and Sri.V Ajithkumar - relating to the processing of application for Maternity Leave in r/o Smt. Archana C V, Assistant ; is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to sanction remuneration, as detailed below, to the Officers / Employees who assisted the Inquiry Officer round the clock/out of Office hours'& over and above the routine works in the parent Section, as part of the inquiry with regard to the allegations levelled against the Officers of the University.***

<b><i>For Working days</i></b>	<b><i>Half DA</i></b>
<b><i>For Holidays</i></b>	<b><i>Full DA</i></b>

<b><i>Resolution of the Syndicate</i></b>		
<b>RESOLVED</b> to sanction remuneration, as detailed below, to the Officers/ Employees who assisted the Inquiry Officer round the clock/out of Office hours'& over and above the routine works in the parent Section, as part of the inquiry with regard to the allegations levelled against the Officers of the University.		
For Working days (Extra Time after Office Hours)	Half DA	
For Holidays	Full DA	

***Item No.15.92.17 Request for declaration of probation of Smt.Sindhu George in the post of Joint Registrar, by considering the period of duty performed by her in the said post and her subsequent requests; consequent to the reversion from the post of Joint Registrar to Deputy Registrar - Consideration of -reg.***  
(Ad. A I)

The Syndicate held on 09.06.2023 (Item No.58.51), has resolved to keep the promotion of Sri.D S Santhosh Kumar, Deputy Registrar, as Joint Registrar, in abeyance, pending Inquiry due to the allegations levelled against him with regard to the processing of Maternity Leave of his subordinate and the incidents connecting to the same. The Syndicate inter-alia resolved to promote the next eligible incumbent in the cadre of Deputy Registrar as Joint Registrar with immediate effect and accordingly Smt.Sindhu George, was promoted as Joint Registrar vide U.O.No. Ad.AI/5026/2023/UOK dated 12.06.2023.

The Hon'ble High Court of Kerala vide Judgment dated 10.10.2023 in WP(C) No.20170/2023 filed by Sri.D S Santhosh Kumar, ordered that - "There will be a direction to respondents 1 and 2 to consider the recommendation for promotion of the petitioner as contained in Ext.P22 (Minutes of the meeting of the Syndicate held on 09.06.2023) and promote the petitioner to the post of Joint Registrar. Exts.P24 and P25 (promotion orders dated 12/06/2023) to the extent they deny promotion to the petitioner and promotes his juniors i.e.; respondents 4 to 6, to the post of Joint Registrar, are found to be not in accordance with the law, and the respondents 1 & 2 are directed to pass orders including the petitioner above his juniors in the list of persons promoted."

Accordingly, in compliance with the judgment dated 10.10.2023 in WP(C)No.20170/2023, Sri.D S Santhosh Kumar, Deputy Registrar, was promoted as Joint Registrar w.e.f. 12.06.2023 and Smt.Sindhu George, Joint Registrar, was reverted to the post of Deputy Registrar, vide U.O.No. Ad.AI/10055/2023/UOK dated 13.12.2023.

Meanwhile, Smt. Sindhu George, vide submission dated 12.12.2023, has requested for the declaration of her satisfactory completion of probation in the post of Joint Registrar, in the wake of the completion of six months on duty in the said post on 11.12.2023. Subsequently, she had also given a submission dated 14.12.2023 before the Hon'ble Vice Chancellor, to take necessary steps on the following, considering the fact that she performed duties including issuance of various proceedings, signing of bank cheques, issuing communications of various meetings and marking attendance in the minutes, in her capacity as Joint Registrar, during the period from 12.06.2023 to 13.12.2023.

1. The orders issued in U.O.No.Ad.AI/10055/2023/UOK dated 13.12.2023 may be modified with her reversion to the post of Deputy Registrar w.e.f the date of order, i.e., 13.12.2023 only.
2. Since she has completed six months of service in the post of Joint Registrar, the probation in

the post of Joint Registrar may be declared w.e.f. 12.12.2023.

3. The salary drawn from 12.06.2023 to 13.12.2023 as Joint Registrar may not be reduced based on U.O.No.Ad.AI/10055/2023/UOK dated 13.12.2023.

The File was forwarded for the remarks of the Finance Officer with regard to the feasibility of considering her request.

Subsequent to this, a meeting of the Officers of the Finance and Administration Wing was convened on 03.01.2024, 10:30 a.m. at the Office of the Registrar for discussing the matters relating to;

- i. fixation of pay and disbursement of monetary benefit in r/o Sri.D S Santhosh Kumar, who was promoted to the post of Joint Registrar w.e.f. 12.06.2023, vide U.O. No. Ad.AI/10055/2023/UOK dated 13.12.2023.
- ii. Recovery of pay given to Smt. Sindhu George in the post of Joint Registrar during the period from 12.06.2023 to 12.12.2023, in the wake of her requests in the submission dated 14/12/2023 and the orders of the Hon'ble VC thereon.

As per the recommendations of the above meeting, legal opinion was sought on the above matters from the Standing Counsel vide note dated 12/01/2024 and the Standing Counsel vide Note No. TA/SC-LO-2/2024 dated 19.01.2024, opined that- "The denial of promotion to the petitioner and consequent erroneous promotion granted to Smt.Sindhu George are held to be wrong in the captioned judgment and in compliance with the judgment both have to be corrected. In other words Sri.D.S.Santhosh Kumar has to be given the benefits attached to the post of Joint Registrar w.e.f. 12.6.2023 and any amount paid in excess of her legally entitled claim as a Deputy Registrar has to be recovered from Smt. Sindhu George. For the aforesaid reasons the request made in the submission dated 14.12.2023 of Smt.Sindhu George cannot sustain in the eye of law and can only be rejected."

Accordingly, the File was submitted for orders on whether, the above legal opinion on the request dated 14.12.2023 (submitted by Smt. Sindhu George), may be intimated to her and it was ordered to place the matter before the Syndicate.

Under these circumstances, as per the orders of the Hon'ble Vice Chancellor, the request for declaration of probation (dated 12.12.2023) of Smt.Sindhu George in the post of Joint Registrar, by considering the period of duty performed by her in the said post in accordance with the U.O.No. Ad.AI/5026/2023/UOK dated 12.06.2023 (issued in compliance with the resolution of the Syndicate held on 09.06.2023) and her subsequent requests (dated 14.12.2023); consequent to the reversion from the post of Joint Registrar to Deputy Registrar, was placed before the Syndicate for consideration.

The Syndicate held on 31.08.2024 (Item No.13.11), resolved to refer the item to the Standing Committee of the Syndicate on Finance along with the legal opinion of the Standing Counsel.

As per the orders of the Vice Chancellor, the above matter (along with the above legal opinion) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

***The Committee considered the matter and recommended to accept the legal opinion.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No. 15.92.18      Request From Resident Cooks on Contract - hike in salary - Consideration of - reg.***

***(Ad. A V)***

The Resident Cooks on Contract at Women's hostel Kariavattom have requested for a hike in salary. They have stated that they having a heavy workload with a working schedule of 04.00am to 07.00pm on all days and further stated that in the current circumstances their current salary of Rs.20,000/- is inadequate to meet the needs.

At present there are 09 Resident Cooks engaged at Women's Hostel Kariavattom, 03 Resident Cooks at Women's Hostel Thycaud and 03 Cooks at Men's Hostel Kariavattom on Contract, having a consolidated monthly remuneration is Rs.20,000/- (Rupees Twenty Thousand only).

It may be noted that the Resident Cooks were engaged at various hostels of the University

based on the decision of the Syndicate at its meeting held on 10/05/2018 vide item no.35.99 with a consolidated remuneration of Rs.20,000/- (Rupees Twenty Thousand only). No hike in salary has been made effective for resident cooks after the last pay revision of 2019. The Finance has remarked that, as the post of Resident Cook is not specified in the G.O (P).No.29/2021/Fin dated 11/02/2021 regarding the enhancement of remuneration of different categories of employees appointed on daily wage/contract basis, they cannot recommend a hike in the salary of Resident Cooks and a policy decision may be taken at the administrative level regarding this matter.

As per the orders of the Vice Chancellor the request of Resident Cooks on Contract for hike in salary is placed before the Standing Committee of Syndicate on Finance for consideration.

***The Committee considered the matter and recommended to constitute a Sub-Committee comprising of following members to study about the hike in salary of the Resident Cooks engaged on Contract basis in the Women's hostel, Kariavattom and submit a report before this Committee.***

- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
- ***Convener, Standing Committee of the Syndicate on Planning and Development***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.19 Central Laboratory for Instrumentation and Facilitation (CLIF) - fixing of rates of sample analysis for Milli - Q Ultra water Purification System - reg: (Ad. A VI)***

The Director (i/c), Central Laboratory for Instrumentation and Facilitation vide letter no. CLIF/OA/179/2024 dated 01.08.2024 has informed that an Ultra Water Purification System (Milli-Q Model IQ7005) was purchased from M/s Fifty Plus Scientific Enterprises, Kochi for an amount of Rs.30,99,950/- (Thirty Lakh Ninety Nine Thousand Nine Hundred and Fifty only) and installed in the CLIF on 27.09.2023, on the strength of the permission given vide letter no. 7501/PLANING A1/2023/UOK dated 08.07.2023.

Now, the Hon. Director (i/c), CLIF has submitted a proposal to fix the rates of sample analysis for the Water Purification System installed at the CLIF for the users from various sectors along with proposed rates as detailed below:

Water Grade	Students of University Department/ College affiliated to KU	Other Academic Institutes	R&D Labs/Institutes	Industries
	Rs/Litre	Rs/Litre	Rs/Litre	Rs/Litre
Type 2	200	300	400	600
Type1 (LCMS grade)	600	800	1800	2000
Type1 (ICP grade)	1000	1200	2000	2800

Hence, as per orders of the Vice-Chancellor, the proposal submitted by the Hon. Director (i/c), CLIF for fixing rates for doing sample analysis in the Water Purification System for various stakeholders is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to fix the rates for doing sample analysis in the Water Purification System installed at Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom, as detailed below:***

Water Grade	Students of University Department/College affiliated to KU	Other Academic Institutes	R&D Labs/ Institutes	Industries
	Rs./ Litre	Rs./ Litre	Rs./ Litre	Rs./ Litre
Type 2	200	300	400	600
Type1 (LCMS grade)	600	800	1800	2000
Type1(ICP grade)	1000	1200	2000	2800

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.20      Waste Management (Solid Waste) in Departments and Hostels at Kariavattom Campus - Purchase of electric vehicle - reg.**

**(Ad. A IV)**

The Syndicate at its meeting held on 15.03.2024, vide item no.09.116.10 considered the proposal submitted by the Assistant Engineer (Mechanical) for purchasing an electric vehicle for waste management in Departments and Hostels in Kariavattom Campus and resolved the following.

1. To seek explanation from the Assistant Engineer (Mechanical) for not mentioning the amount of one of options of electrical vehicle suggested by him in the proposal and placed before the next committee.
2. To direct the Assistant Engineer (Mechanical) to resubmit the proposal by including the price of Piaggio Ape, Warranty details, remarks , if any etc.

The University Engineer has vide letter no.8826/TW/2024/UOK-KC dated 25.06.2024 reported that AE Mechanical has with regard to (1) above, explained that he had approached the authorized dealer of Piaggio in Trivandrum, M/s Onerio Electric and also contacted the Piaggio Marketing department through e-mail. As no response was received he hadn't provided the price of the Piaggio Ape Extra model in the proposal submitted.

The Assistant Engineer (Mechanical) has resubmitted the proposal of the following four vehicles by including price of Piaggio Ape, Warranty details etc.

	ALTI GREEN	MAHINDRA	PIAGGIO	BAJAJ
Specification	NEEV LR	ZOR GRAND PU	E-XTRA FX NE MAX	MAXIMA CARGO ETEC- 12.0
Payload (Kgs)	550	400	390	619
Warranty	3 year/ 100000 Km + 2 year extended	3 year+ 2 year extended	Charger- 3 years 5 year electronic items 1.75 lakhs 2.25 battery.	5 years/ 1.2 Lakh Km
Road Side Assistance	1 year std, rest chargeable	2 year std, rest chargeable		
Battery	Fixed	Fixed	Fixed	Fixed
Battery Capacity (KWh)	11	10.24	8	11.8
ARAI RANGE (Kms)	151	158	150	183
Range in real conditions (Kms)	110-120	90-110	100	140
Full Charging Time	3 hour 30 minute	4 hour 30 minute	3 hour 45 minute.	5 hour 30 minute
Charger	onboard charger	outside charger	outside charger	onboard charger
Charger Socket Type	3 Pin 16 Amp	3 Pin 16 Amp	3 Pin 16 Amp	3 Pin 16 Amp
Automatic Gear Box	Nil	Nil	Nil	Available
Exshow room Price	Rs. 4,64, 544/-	Rs.4,47,499/-	Rs. 4,86,400/-	Rs.4,68,442/-
Insurance	Rs.9,500/-	Rs.9,890/-	Rs.11,500/-	Rs.16,186/-
Road tax+ Fees+ Service Charge	Rs. 21,000/-	Rs.6,255/-	Rs.955/-	Rs.7,400/-
Extended	Rs.10,000/-	Rs.10,961/-	5 years	5 years



Warranty				
RSA	Rs. 2,408/-	Rs. 2,667/-	1 year free	1 year free
AMC & OSA (Annual Maintenance Contract & On Site Assistance)			13,570/- per year	
Grand Total	Rs. 5,07,452/-	Rs. 4,77,272/-	Rs.4,98,855/-	Rs.4,92,028/- (Rs.5,01,298/- as per the received estimate)

The Assistant Engineer (Mechanical) has stated that BAJAJ MAXIMA CARGO ETEC-12.0 is a technologically superior product compared to the other models considering the following factors.

- The charger is built in with the vehicle. Hence need not be carried separately. Damages to handling can be avoided.
- The vehicle has inbuilt two speed automatic gear box to reduce the load in motors.
- The battery of the vehicle is Lithium Ion LFP battery (Lithium Ferrous Phosphate), which is safer to Lithium Iron batteries in other vehicles.

The Assistant Engineer (Mechanical) has also stated that piaggio dealer offers an additional feature of Annual Maintenance and Onsite Assistance by charging an amount of Rs. 13570/- per year for providing services such as adjustments, oil changes and attending break downs at site excluding failures due draining of battery, tyre punctures or accidents.

An amount of Rs 5,00,000/- (Rupees Five Lakh Only) for electric vehicle was approved vide U.O No. Ad.BI(4)/17798/187/2022 dtd: 30.12.2022.

As per the orders of the Vice Chancellor, the proposal submitted by the Assistant Engineer (Mechanical) towards the purchase of electric vehicle as a part of waste management in Kariavattom Campus is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the proposal submitted by the Assistant Engineer (Mechanical) towards the purchase of electric vehicle and recommended to purchase BAJAJ MAXIMA CARGO ETEC-12.0 for waste management in Departments and Hostels in Kariavattom Campus.***

***The Committee further recommended to entrust the following members to hold a meeting to discuss about the Waste management at Kariavattom and Palayam Campus.***

1. ***Convener, Standing Committee of the Syndicate on Finance***
2. ***Convener, Standing Committee of the Syndicate on Planning and Development***
3. ***Head, Department of Environmental Sciences***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.21 University College of Engineering, Kariavattom - Proposal for increase in college bus fare and Issuance of monthly bus passes - reg.***

***(Ad. A IV)***

The Principal, University College of Engineering, Kariavattom, vide Letter No. UCE/Admn/56/2023 dated 05.07.2023, has requested an increase in the current bus fare from Rs.15/- to Rs.20/- per trip due to rising fuel costs and permission to introduce one, three, and six-month bus passes.

The Assistant Engineer (Mechanical) has reported that, based on the current average occupancy, fuel consumption and maintenance costs, the break-even fare should be Rs.52.5/- per ticket, excluding the salary of the bus crew. Considering the low occupancy, the AE (Mechanical) suggested to raise the bus fare to Rs.35/- per guest pass.

Additionally, the AE (Mechanical) recommended to establish a framework for setting rates, printing, issuing and accounting for monthly passes as shifting the existing guest pass system to monthly passes will require policy changes.

Subsequently, the Principal, vide Letter No. UCE/Admn/294/2023 dated 11.10.2023, reported that the bus committee held on 21.09.2023, recommended to increase the fare to Rs.25/- (Rupees Twenty Five only) per trip and to issue three-month bus passes at the rate of Rs.2,400/- (Rupees Two Thousand and Four Hundred only). The Principal has also requested provisions for extending the validity of passes during bus maintenance and assigning two staff members for weekly inspection of the ticket issuance process.

In obedience to the orders of the Vice-Chancellor, the proposal from the Principal, University College of Engineering, Kariavattom, regarding the increase in the current bus fare and issuance of bus passes (three-month) at the rate of Rs.2,400/- (Rupees Two Thousand and Four Hundred only), is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to hold a meeting in the presence of following members to discuss about the hike in bus fare, re-schedule of bus time etc.***

1. ***Director, Kariavattom Campus***
2. ***Director, IQAC***
3. ***Vice Chairman, CSS***
4. ***Director, CUGS***
5. ***Joint Registrar, Campus Administration, Kariavattom***
6. ***Representatives of Students Union in the Senate***
7. ***Principal, University Engineering College, Kariavattom***
8. ***Mechanical Engineer***
9. ***Representatives of Teaching & Non- Teaching Staff***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.22      Proposal for the replacement of the University vehicle KL 01 BA 2449 (Tempo Traveller) with a new vehicle - reg.***

***(Ad.IV)***

The Syndicate, at its meeting held on 15.02.2024, vide Item No. 08.23.05, considered the proposal submitted by the Assistant Engineer (Mechanical) for the replacement of the University vehicle KL 01 BA 2449 (Tempo Traveller) with a new vehicle and resolved to resubmit the proposal specifying the relevant clauses in the G.O. dated 16.10.2019 regarding the condemnation of Government vehicles.

Subsequently, the Assistant Engineer (Mechanical) submitted a proposal for purchasing a new vehicle for examination related purposes as a replacement for vehicle KL 01 BA 2449, in compliance with the aforesaid resolution of the Syndicate.

The University vehicle KL 01 BA 2449 (Tempo Traveller) is specifically used for examination related purposes. Since the date of registration is 01.01.2011, the vehicle is now 13 years and nine months old, having covered over 1,79,008 kilometers. The total expenditure for its repairs and renewal of insurance, taxes, C.F., etc., from the date of registration to August 2024, is approximately Rs.10,98,183/-. Despite the substantial repair and maintenance costs, the vehicle has only been operated for 4,883 km from April 2023 to August 2024. Due to frequent repairs and workshop visits, the vehicle cannot be used effectively by the C.D. Unit. Moreover, the vehicle was involved in a major accident in 2019 and its current market value is approximately Rs. 2,00,000/- (Rupees Two Lakhs only).

The Assistant Engineer (Mechanical) submitted the proposal for the purchase of a new vehicle to replace KL 01 BA 2449 (Tempo Traveller) in light of these factors. The key points of this proposal are outlined below:

- As per G.O (Ms) No. 45/2019/PWD dated 16.10.2019, the norms related to the condemnation of government vehicles have been revised.
- 1. According to Sub-para (iii) of Para (1), "Light Motor Vehicles up to 7,500 kg gross weight (GVW) with 3 lakh km or 10 years (whichever comes first)" can be considered for condemnation.

2. According to Para (3), a vehicle can be considered for condemnation "if the annual maintenance cost for the past 3 years exceeds 10% of its depreciated value and the value of the vehicle after repairs is lower than the anticipated maintenance cost".
- The vehicle KL 01 BA 2449 (Tempo Traveller) satisfies the norms laid out in the G.O. dated 16.10.20219 as the maintenance cost for the last three years (approximately Rs. 3,86,654/-) exceeds 10% depreciation in the value of the vehicle and it is more than 10 years old, making it eligible for condemnation.
- Additionally, as per Rule 52A of the Central Motor Vehicle Rules 1989 (as amended), the Government has mandated that all government vehicles reaching 15 years of age must be condemned at authorized vehicle scrapping facility.
- The new vehicle to be purchased as a replacement for KL 01 BA 2449 should meet the following requirements, as it is used for the collection and distribution of examination related articles:
  1. It should be capable of carrying goods weighing from 500 kgs to 1.5 tons.
  2. It should have low maintenance costs and better fuel economy.
  3. It should be able to navigate through narrow roads for the delivery of papers for home evaluation.
- As the Standing Committee of the Syndicate on Finance previously recommended the purchase of a Force Traveller Delivery Van for examination-related purposes and considering the challenges of driving non-air-conditioned vehicles during summer, either the Force Traveller Delivery Van (without AC) or the Mahindra Bolero Maxx City Pik-Up - AC Version may be considered as a replacement for KL 01 BA 2449.
- The budgetary estimates for the purchase of these vehicles are as follows :

BUDGETARY ESTIMATE		
Description	FORCE TRAVELLER DELIVERY VAN (on Special Government Rates)	MAHINDRA BOLERO MAXX CITY 1.3 LX CBC BS6.2 (on GeM rates with body building under Mahindra value-added services)
Cost of the vehicle	Rs.13,93,610/-	Rs.10,37,474/-
Comprehensive Insurance with IMT	Rs.30,120/-	Rs.26,880/-
Registration, 1 Year Tax, Permit, GPS, FASTag, Sticker Works	Rs.44,025/-	Rs.41,352/-
Miscellaneous	Rs.5,000/-	Rs.5,000/-
TOTAL	Rs.14,72,755/-	Rs.11,10,706/-
Note : The rates quoted for the Force Traveller are valid till 30.09.2024. The rates for Mahindra have changed.		

The Finance has recommended the purchase of the Mahindra Bolero Maxx City Pik Up - AC Version through GeM Portal as a replacement for the University vehicle KL 01 BA 2449 (Tempo Traveller).

In obedience to the orders of the Vice-Chancellor, the proposal submitted by the Assistant Engineer (Mechanical) regarding the purchase of a new vehicle as a replacement for the vehicle KL 01 BA 2449 (Tempo Traveller), specifically for examination related purposes, along with the remarks of the Finance, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended not to concede the proposal submitted by the Assistant Engineer (Mechanical) regarding the purchase of a new vehicle as a replacement for the vehicle KL 01 BA 2449 (Tempo Traveller).***

***The Committee further recommended to use the vehicle KL 01 BA 2449 (Tempo Traveller) till the expiry of registration, with proper maintenance.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.



**Item No.15.92.23      *Four Year Undergraduate Programme - Bifurcation of DDF amount between Centre for Undergraduate Studies and the respective Teaching departments - Resolution of the Syndicate - Reg.***

***(Ad. B III)***

The Syndicate held on 02.07.2024 vide Item No. 11.126 (Sl. No. 15), resolved that the DDF amount received at the time of admission to the Four Year Programme shall be bifurcated in such a way that one half to the Director, CUGS, for meeting the contingent expenses as per rules through cheque and the other half be utilized for the infrastructure of departments.

The Finance I Section has concurred with the proposal for maintaining separate accounts for the upkeep of the DDF amount collected at the time of admission to the Four-Year Undergraduate Programme and remarked that

1. A separate bank account may be opened for the Centre for Undergraduate Studies to handle half of the DDF amount collected at the time of four-year UG admission if the centre does not have such an account at present.
2. As far as the departments are concerned, the DDF account maintained now can be used for handling the apportioned amount.
3. Administrative approval of the competent authority may be obtained to entrust the financial matters related to FYUGP to the Director, Centre for Undergraduate Studies.
4. The required type of bank account may be opened after proper consultation with the bank manager concerned so as to avoid recurring charges in the future.
5. The Director, CUGS, be informed to follow the guidelines in the Circular dated 23.11.2021.

A current bank account has already been opened at SBI, Kariavattom Branch, for the Centre for Undergraduate Studies to handle the Department Development Fund as per the sanction granted, vide U.O. No. 2071/2024/UOK dated 06.03.2024, in due diligence to the directions given by the finance.

Sanction was granted, vide U.O. No. Ad misc/DDF/2012 dated 13.12.2019, to the Heads of the Departments concerned to incur expenditure from the DDF to a maximum of Rs.25,000/- at a time without the prior approval of the Vice Chancellor. As the Director, Centre for Undergraduate Studies, does not fall under the category of HODs who were granted financial powers to expend from the DDF, the Finance I Section has recommended that administrative sanction be granted for entrusting the financial matters related to FYUGP to the Director, Centre for Undergraduate Studies.

As per the orders of the Vice Chancellor, the matter of granting financial powers to the Director, Centre for Undergraduate Studies, for expending a maximum of Rs.25,000/- at a time from the Department Development Fund without the prior approval of the Vice Chancellor, is placed before the Standing Committee of the Syndicate on Finance for consideration.

***The Committee considered the matter and recommended to grant financial powers to the Director, Centre for Undergraduate Studies for utilizing the Centre Development Fund, as per the existing guidelines of DDF.***

***The Committee further recommended that the cheque received by the Centre for Undergraduate Studies from various Departments to transfer half of the DDF amount collected at the time of four-year UG admission, shall be deposited to the bank account opened for the purpose.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.24      *Allotment of higher type quarters to employees -proposal for rent calculation- reg.***

***(Ad. B II)***

The Joint Registrar (Campus Administration) has requested to convene a meeting for addressing various matters related to allocation of quarters to employees and accordingly, a meeting was convened on 13.06.2024 at Registrar's Chamber. The meeting discussed various issues of quarters and the JR (Campus Administration) has opined that, the existing U.O doesn't stipulate any rule for the higher rent calculation (for example, the rent to be levied from the employees who are actually eligible for E type Quarters, if they are allotted with higher D type Quarters on special

sanction basis).

Meanwhile, the Finance has forwarded a proposal for the calculation of higher rent as detailed below:

Type of Quarters	Name of Post	Scale of Pay/ Rationalised Pay (Rs/-)	Higher rent to be recovered (2% of the minimum of sop)
A	Professor/ Registrar (Academic Level 14)	1,44,200	2884/-
B	Reader (Academic Level 13A)	1,31,400	2628/-
	Joint Registrar	118100-163400	2362/-
	Deputy Registrar	107800-160000	2156/-
C	Assistant Professor (Academic Level 12)	79800	1596/-
	Assistant Professor (Academic Level 11)	68900	1378/-
	Assistant Registrar	63700-123700	1274/-
	Assistant Professor (Academic Level 10)	57700	1154/-
D	Section Officer/ Office Superintendent	51400-110300	1028/-

Following points in connection with allotment of quarters may also be noted :

- The process of allotment of the residential quarters at Kariavattom campus is regulated as per the combined rules issued vide U.O. No: Ad BII/ 1/10673/09/2018 dated 01.10.2018.
- As per clause 3 of the aforesaid U.O, the residential quarters are classified into the following types and the categories pay range for eligibility for each type as detailed below:

Type of Quarters	Eligible Categories
A	Professor/ Registrar/ Similar pay scales
B	Reader/ Joint Registrar/ Deputy Registrar/ similar pay scales
C	Lecturer/ Assistant Registrar and similar pay scales
D	Section Officers/ similar pay scales
E	Assistants/ Typists/ similar pay scales.

- As per clause 15.2 of the aforesaid U.O, "Allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. Also, allotment of lower type quarters shall be restricted to the type just below the normal type of quarters for which the applicant is eligible. In both the cases, the allotment shall be made subject to seniority of applications and availability of vacant quarters and on condition that they should change over to their eligible type as and when such quarters are allotted to them. Necessary undertaking should be obtained from the allottees in such cases".
- In adherence to the aforesaid clause, higher type quarters are allotted to the employees under certain circumstances (for example, employees who are actually eligible for E type Quarters, due to unavailability of E type Quarters and considering the condition of the employee they are allotted with D type Quarters on special sanction basis).
- However, the aforesaid U.O doesn't stipulate any rule for the higher rent calculation.
- At present, normal rent is levied from the employees who are allotted with eligible type quarters and also from the employees who are allotted with higher type quarters as detailed below:

Range	Rate
Those who are in the scale of pay up to 45,600-95,600 (Eligible for E and F type Quarters)	HRA deduction only
1. In the case of employees who do not come under the State Government scales of pay (e.g. All India Service Officers, those on UGC/ AICTE scale). 2. Those who are in the scale of pay of and above 50,200-1,05,300 (Eligible for D and Above type Quarters)	HRA deduction + 2% of basic pay as rent.

Hence, the meeting has recommended that a unified calculation is needed regarding the collection of higher rent and based on the proposal submitted by Finance as mentioned below: Rent to be levied from an employee, if he/she is allocated with higher type quarters:

- A type Quarters - 2,884/-
- B type Quarters - 2,628/-
- C type Quarters - 1,596/-
- D type Quarters - 1,028/-

As per the orders of Vice Chancellor, the proposal for higher rent calculation of quarters is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to fix the rent to be levied from the employees in addition to HRA as detailed below or normal rent fixed by the Government from time to time, whichever is higher, in each category.***

<b><i>A type Quarters</i></b>	<b><i>Rs. 2,884/-</i></b>
<b><i>B type Quarters</i></b>	<b><i>Rs. 2,628/-</i></b>
<b><i>C type Quarters</i></b>	<b><i>Rs. 1,596/-</i></b>
<b><i>D type Quarters</i></b>	<b><i>Rs. 1,028/-</i></b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.25 Senate House Campus Canteen - Rent fixation - Audit Objection-consideration for- reg.***

***(Ad. B II)***

In the 2020-2021 Audit report (2-4), Kerala University Audit Department has pointed out that the rent fixed for Senate House Campus Canteen (ie, Rs.3,000/- per month) is not in accordance with G.O.No. (Rt).No.269/2016/PWD dated 05.02.2016, which states that 4% of the building value along with 6% of the property value is to be fixed as annual rent of the buildings .Hence, the Audit recommended to revise the rent of the Canteen building without causing loss to the University Funds, taking consideration of the facts that the building is allocated to run a canteen, which provides subsidised foods to the Employees and Students. Further, the Audit remarked to place the matter in the Canteen Advisory Committee for taking a suitable decision.

However, in 2022, the Assistant Engineer (HQ Unit) had already furnished building rate of SH Campus Canteen (as per PWD rule) as detailed below:

Building and Location	Monthly rent of the building (Rs.)	Monthly rent of the land (Rs.)	Total Rent per month (Rs.)
SH Campus Canteen, Palayam	63,804/-	35,700/-	99,504/-

The meeting of the Syndicate held on 25.02.2022 considered the proposal submitted by Assistant Engineer (HQ Unit) and resolved to maintain status quo with the present calculation of rent (ie. Rs.3,000/-) in connection with SH Campus Canteen.

At present, as per the resolution of the meeting of the Syndicate held on 12.07.2024 vide Item No.12.21.02 the contract for running SH Campus Canteen is awarded to Kerala University Employees Co-Operative Society, for another one year (1st April 2024- 31st March 2025) @ following rates ;

Rent (Rs.)	Electricity Charges (Rs.)	Water Charges (Rs.)
3000/- +18% GST	Rs.3,700/- concession from the actual consumption charges	Actual Consumption charges

Further, the meeting of the Syndicate held on 12.07.2024 vide Item No.12.21.08 considered the matter of audit objection in respect of fixation of rent for the Senate House Campus Building and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

As per the orders of Vice Chancellor, the audit observation 2-4 in the Audit Report 2020-

2021 regarding fixation of rent of Senate House Campus Canteen Building is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to constitute a Sub-Committee consisting of following members to study the proposal and submit a report before the Committee.*

1. *Convener, Standing Committee of the Syndicate on Finance*
2. *Dr. S Nazeeb, Member, Syndicate*
3. *Dr. Shijukhan J S, Member, Syndicate*
4. *Registrar*
5. *Finance Officer*
6. *University Engineer*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.26      Department of Communication and Journalism - Request for increasing the amount of DDF in the PG Admission 2024-2025 - reg:-**

(Ad. Misc.)

The HoD, Department of Communication and Journalism vide letter No.Admn/111/2024-25 dated 21.06.2024 has requested to increase the DDF amount from Rs.4200/- to Rs.5200/- to be collected from the students enrolled in the PG course (MCJ) with effect from 2024-25 admission onwards. It has been pointed out that the Department had been shifted to the new building and the expenses for shifting and for immediate facility in the new building had to be met from the DDF. Further the HoD has requested to check the feasibility of collecting Rs.10,000/- as DDF amount from 'In service candidates' who take admission in supernumerary seats.

The HoD vide email dated 28/06/2024 has forwarded the minutes of the meeting of the Department Council held on 18/06/2024. The Council has approved the above decision.

It may be noted that an amount of Rs.4000/- was fixed to collect as DDF contribution from the PG Admission students in accordance with the U.O No.Ad.Misc.3/DDF/2017 dated 23/10/2017. Additionally the same was enhanced by 5% from 2019 Admission onwards.

As per the orders of the Vice Chancellor, the following proposals submitted by the HoD, Department of Communication and Journalism are placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

1. Enhancement of DDF contribution (Rs.4200/- to Rs.5200/-) to be collected from PG students with effect from 2024-25 admission onwards
2. The feasibility of collecting Rs.10,000/- as DDF amount from 'In service candidates' who take admission in supernumerary seats.

*The Committee considered the matter and recommended to issue notice seeking explanation from the Head, Department of Communication and Journalism for collecting Department Development Fund from the students enrolled in the PG course (MCJ) in the academic year 2024-2025 at an enhanced rate, without obtaining prior administrative sanction.*

*The Committee further recommended to entrust the Conveners, Standing Committee of the Syndicate on Finance, Standing Committee of the Syndicate on Planning and Development and Standing Committee of the Syndicate on Academics and Research to unify the DDF amount collected from the students enrolled in various Departments.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.27      കേരളംസർവകലാശാല      ലൈബ്രറികെട്ടിടം-കൃിനിംഗ്-  
പുത്തോട്ട      പരിപാലനം  
റീടെൻഡർ അപേക്ഷകൾ- സംബന്ധിച്ച്.**

(Ad. Misc.)

Ad.Misc.6881/2023 തീയതി 07.08.2023 എന്ന സർവകലാശാല ഉത്തരവ് പ്രകാരം കേരള യൂണിവേഴ്സിറ്റി ലൈബ്രറി കെട്ടിടങ്ങളും പരിസരങ്ങളും സ്വീപ്പിംഗ് & ക്ലീനിംഗ്, ദൈനംദിന പൂന്തോട്ട പരിപാലനം എന്നിവയുമായി ബന്ധപ്പെട്ട് M/S ഡാഫോഡിൽസ് അഗ്രിക്കൾച്ചർ കൺസൾട്ടൻസി, മലപ്പുറം എന്ന സ്ഥാപനവുമായിട്ടുള്ള കരാർ 08.08.2023 മുതൽ ഒരു വർഷത്തേക്ക് പ്രതിമാസം 99,120/- രൂപ നിരക്കിൽ അനുവദിച്ചിട്ടുള്ളതായിരുന്നു. കരാർ കാലാവധി അവസാനിക്കുന്നതിനാൽ പ്രസ്തുത കരാർ രണ്ടു മാസത്തേക്ക് കൂടി നീട്ടി നൽകുന്നതിനുള്ള നടപടികൾ തുടർന്നുവരികയാണ്.

കേരള യൂണിവേഴ്സിറ്റി ലൈബ്രറിയിൽ സ്വീപ്പിംഗ്, ശുചീകരണം, പൂന്തോട്ട പരിപാലനം എന്നിവയ്ക്കായി QN/240/KUL/2024-25 തീയതി 02.07.2024 എന്ന ക്വട്ടേഷൻ നോട്ട് പ്രകാരം ടെൻഡറുകൾ ക്ഷണിച്ചിരുന്നു. രണ്ട് ടെൻഡറുകൾ മാത്രം ലഭിച്ചതിനാൽ പ്രസ്തുത ടെൻഡറുകളുടെ കാര്യത്തിൽ തുടർ നടപടികളുണ്ടായില്ല. അതിനാൽ പ്രസ്തുത ടെൻഡർ റദ്ദാക്കുകയും, പുതിയ ക്വട്ടേഷനുകൾ ക്ഷണിക്കുകയും ചെയ്തു. അതനുസരിച്ച്, റീ-ടെൻഡർ വിജ്ഞാപനം പ്രസിദ്ധീകരിക്കുകയുണ്ടായി. 01.08.2024 ന് ഉച്ചകഴിഞ്ഞ് 03.30 നു നടന്ന മീറ്റിംഗിൽ മൂന്ന് ടെൻഡറുകൾ ലഭ്യമായതും, അവയുടെ വിശദമായ വിവരം ചുവടെ പട്ടികപ്പെടുത്തുകയും ചെയ്തിരിക്കുന്നു.

Sl. No.	Firm	Quoted Rate	Remarks
1	M/s Daffodils Agriculture Consultancy, Ambattuvalappil House, Ponnani, Malappuram	Rs.1,32,000/- Per month	Complied with Terms & Conditions, EMD submitted (L-2)
2	M/s VIGO, Reg. No.3273, Vipasana, TC 20/1973, Sastri Nagar South, Karamana, Tvm 695002.	Rs.1,09,527/- Per month	Complied with Terms & Conditions, EMD submitted (L-1)
3	M/s JSS Nursary & Contractor Works, Jose Bhavan, Kappivila, Puliyaarakonam.	Rs.1,48,680/- Per month	Complied with Terms & Conditions, EMD submitted (L-3)

ഏറ്റവും കുറഞ്ഞ തുകയായ 1,09,527 രൂപയ്ക്ക് (ഒരു ലക്ഷത്തി ഒൻപതിനായിരത്തി അഞ്ഞൂറ്റി ഇരുപത്തിയേഴു രൂപ മാത്രം) കോട്ട് ചെയ്തതും നിബന്ധനകളും വ്യവസ്ഥകളും പാലിക്കുന്നതുമായിട്ട് ടെൻഡർ സമർപ്പിച്ചിരിക്കുന്നത് M/s VIGO, Reg. നമ്പർ.3273, വിപാസന, ടിസി 20/1973, ശാസ്ത്രിനഗർ സൗത്ത്, കരമന, തിരുവനന്തപുരം എന്ന സ്ഥാപനമാണ്. ആയതിനാൽ പ്രസ്തുത ടെൻഡർ പരിഗണിക്കാവുന്നതാണെന്നും, സർവകലാശാലയുടെ നിലവിലെ വർഷത്തെ ബജറ്റ് എസ്റ്റിമേറ്റുകളിൽ "Part I NP-MH: 50(a) - 4/1218 - Wages of Contingent Employees/Guest lectures" എന്ന ശീർഷകത്തിൽ നിന്നും ചെലവ് കണ്ടെത്താവുന്നതാണെന്നും, കേരള യൂണിവേഴ്സിറ്റി ലൈബ്രറിയൻ (i/c) കത്തിലൂടെ അറിയിച്ചിരുന്നു.

പ്രസ്തുത വിഷയം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം സിൻഡിക്കേറ്റിന് റെസ്റ്റോൻഡി കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to entrust the Sweeping, Cleaning and Garden maintenance works in the Kerala University Library building, Palayam, to the lowest quoted firm M/s VIGO, Reg. No.3273, Vipasana, TC 20/1973, Sastri Nagar South,*



*Karamana, Tvm- 695002, for a period of eleven months w.e.f. 08.10.2024 at a rate of Rs. 1,09,527/- per month, abiding by the conditions in the re-tender notice dated 26-07-2024.*

*It was also recommended that, considering the exigency of the matter the above recommendation of the committee on Item No. 27 may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92.28**      ***The preparation of DCB Statement with regard to Special Fees and the status of Special Fee dues –Consideration of- reg.***

Ref:- *Minutes of the 13<sup>th</sup> Meeting of the Syndicate held on 31.08.2024 (Item. No.13.14).*

**(Revenue Audit)**

Revenue Audit section is entrusted with the preparation of DCB statement of Special Fees remitted exclusively to the seven heads by the students admitted to various Arts & Science Colleges, Professional Colleges, Training Colleges, University Institutes of Technology, University Institutes of Management, Kerala University Colleges of Teacher Education & Teaching Departments affiliated to the University of Kerala. The section has implemented various action plans for collecting the fee from these Institutions from time to time.

Circulars directing the Colleges to collect the Special Fees from each student admitted are issued at the commencement of every academic year itself. The Proforma showing the strength of students admitted and the format of DCB statement are also being forwarded.

All the related documents submitted by each College are scrutinized thoroughly and the defects noted are duly communicated to the Colleges via E-mail and Telephone. The DCB for Colleges which have not submitted the documents yet, is prepared as per the data provided by the Kerala University Computer Centre.

The DCB Statement of Special Fees from the academic year 2017-18 to 2023-24 is periodically being reviewed and updated. After that, the Colleges having dues are repeatedly intimated with Letters & Phone calls. Colleges not responding to the communications are then being informed with reminders too.

The major portion of the total dues is pertaining to the Fee concession students (for UG – SC & ST and for PG – SC, ST & OEC). As per the policy of the Government, the fee for them is being directly credited to the beneficiaries' Bank account from the respective Government Departments through E-Grantz. It is completely vested upon the Colleges that to collect the fee from them and to remit the same into Kerala University Fund.

Certain Colleges have informed that the delay in reimbursing the fee through E- Grantz causes delay in the remittance to the Kerala University Fund, and even after having reimbursed the amount to the account, the students are hardly remitting the fee to the Colleges within the stipulated time. Further, it has been observed that certain Colleges are not submitting the details of fee remittance even after remitting it into the Kerala University Fund. Since, the details of fee remittance are not entered in the DCB register, the dues remain uncleared.

The Syndicate at its meeting held on 02.07.2021 (Item No.29.44.01) has resolved 'to verify the status of remittance of Special Fee by the Affiliated Colleges during the conduct of inspection in affiliated colleges for the purpose of Continuance of Affiliation'. Accordingly, the list of Colleges having Special Fee dues has already been forwarded to the academic section concerned. As a result of this, some Colleges have started remitting the fees to the University Fund, yet some of them are still not taking initiatives to clear the fee dues.

List of Colleges who have not responded to the communication and are having dues above Rupees Three Lakhs is attached as Appendix.

It is evident from the table that , a lumpsum amount of Special Fee is due to the University from the enlisted Colleges.

The Professional Colleges and Autonomous Colleges listed in the table are conducting admission through Offline mode. Therefore, the exact dues with regard to them can only be calculated

on receiving the details required. The current dues for Kerala Law Academy Law College, Peroorkkada (Professional College) is incomplete and is still liable to clear a due of Rs.6,94,000/- which is for the single academic year (2020-21 academic year); the Academy has not submitted any details in order to calculate the dues for the other three academic years (2021-22, 2022-23 & 2023-24). It may be noted that, when the fee for other three academic years' is added the Academy will be liable to clear the huge dues thus arrived. Similarly, Mar Ivanios College, Nalanchira (Autonomous) is liable to clear Rs.12,31,815/- as Special Fee dues and has not submitted any details to calculate the dues for the other two academic years (2020-21 & 2022-23).

In addition to the details of Colleges mentioned in the Appendix, the details of other Colleges having Special Fee dues from the academic year 2017-18 to 2023-24 and the Dues List have also been submitted. Thereby, the total dues to be collected over the last 7 years amounts to Rs.1,75,25,661/-.

It is observed from the table that, the tendency of such Colleges not to submit adequate details related to Special Fees leads the University to face a huge revenue loss.

The objections from State Audit Department & AG Audit are being communicated with all the colleges concerned and the status of Special Fee dues for each College is reported to the Audit Department as well.

The matter was placed before the Syndicate held on 31.08.2024. The Syndicate at its meeting vide Item No.13.14 has resolved 'that the item be referred to the Standing Committee of the Syndicate on Finance'.

Hence, the whole matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to constitute a Sub-Committee consisting of following members to hear the College authorities whose colleges are included in the List of Colleges who have not responded to the communication and are having Special Fee dues above Rs 3,00,000/-.***

1. ***Convener, Standing Committee of the Syndicate on Finance***
2. ***Convener, Standing Committee of the Syndicate on Planning and Development***
3. ***Convener, Standing Committee of the Syndicate on Affiliation of Colleges***
4. ***Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University***
5. ***Registrar***
6. ***Finance Officer***

***The Committee further recommended to exclude the colleges who have cleared the Special fee dues till date.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.29      Department of Political Science - Two day National Webinar on "Reflections on Constitutional Morality in India: Past, Present and Future"- delay in regularisation of Provisional Advance of Rs.57,000- sanctioned to Dr. Suresh R- clarification-consideration of-reg.***

***(Pl. B)***

An amount of Rs.57000/- (Rupees Fifty Seven Thousand only) was sanctioned as provisional advance to Dr.Suresh R, Professor & the then Head, Department of Political Science, vide U.O.No. Pl.B/S.P./2021-22/Webinars dated 15/11/2021 for the conduct of two day National Webinar on "Reflections on Constitutional Morality in India: Past, Present and Future" on 24<sup>th</sup> & 25<sup>th</sup> January 2022.

After the completion of the programme Dr. Girish Kumar R, Professor & Head, Department of Political Science, vide letter dated 01.11.2022 forwarded the statement of expenditure and bills and vouchers of the expenses incurred during the conduct of the National Webinar along with pay-in - slip for an amount of Rs. 17000/- (Rupees Seventeen thousand only), being the unspent balance, and the Credit verification report dated 27.05.2022 from the Assistant Registrar, Cash Counter, University of

Kerala, Karyavattom for regularisation of the provisional advance.

On verifying the same the Audit Wing noted the following defects

1. In the expenditure statement, the dates of the seminar is written as 24 and 25 January 2021. In the proposals submitted it is also mentioned as January 2021 in some places.
2. It is seen that the balance amount is refunded in May 2022 and the bills and vouchers has forwarded for regularisation after six months. Clarification may be given for the delay.
3. The amount (Rs. 3000/-) in voucher No.9 is different from the amount (Rs 2000/-) in the expenditure statement and hence the admissible amount is Rs 2000/- only.

In response to the clarification sought, Dr. Arun Kumar K, Assistant Professor, Department of Political Science (Organizing Secretary of the programme) vide the letter dated 30.01.2023 forwarded by the HoD, stated that a typographical error occurred in year mentioned in the statement of expenditure submitted, ie instead of 2022, the year was mistakenly typed as 2021. The Organizing Secretary has also submitted a defect rectified copy of the statement of expenditure.

On verifying the same the Audit Wing remarked that clarification for the delay occurred in regularisation of provisional payment may also be furnished and administrative sanction may be obtained for condoning the delay.

Vide this office letters dated 23.05.2023, 25.07.2023 & 15.04.2024 Dr. Girish Kumar R, Professor & Head, Department of Political Science was requested to provide clarification for the delay, as the balance amount (Rs. 17000/-) refunded in May 2022 and the bills and vouchers has forwarded for regularisation after six months.

Dr. Girish Kumar R, Professor & Head, Department of Political Science, vide letter dated 18.04.2024 has informed that the delay was primarily occurred due to the time required to gather original invoices and vouchers, particularly as some of the received bills were estimates rather than original invoices and lacked the required authenticity. Further informed that the subsequent process of rectifying defects in the received bills and vouchers by informing the supplier /service providers to revise/ resubmit the bills necessitated time to ensure that all the procedures were in compliance with University guide lines and financial regulations.

As per orders of the Hon'ble Vice-Chancellor the clarifications furnished by Dr. Girish Kumar R, Professor & Head, Department of Political Science with regard to the delay in regularising the provisional advance of Rs.57000/- sanctioned as Provisional Advance to Dr. Suresh R, Former Head, Department of Political Science, vide U.O No.Pl.B/S.P./2021-22/Webinars dated 15/11/2021 is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to condone the delay occurred from the part of Dr.Girish Kumar R, Professor & Head, Department of Political Science in submitting the bills and vouchers for regularizing the provisional advance of Rs.57000/- sanctioned to Dr. Suresh R, Former Head, Department of Political Science, vide U.O No. Pl.B/S.P./2021-22/Webinars dated 15/11/2021.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.30 Liaison Officer of University of Kerala in New Delhi- Request from Smt.V.K.Joyce for extension of tenure and hike in honorarium – considering- reg:-***

***(PL.A)***

The University of Kerala engages a Liaison Officer at New Delhi for dealing with the offices of UGC, DST, DBT, SERB, CSIR, AICTE, DSR, MHRD.

Smt. V.K. Joyce has been engaged as Liaison Officer of the University in New Delhi on contract basis for a period of eleven (11) months with effect from 05/09/2023 on a consolidated monthly remuneration of Rs.25,000/- (Rupees Twenty Five thousand only) and her present tenure has been expired on 04.08.2024. Smt. V.K. Joyce has requested to extend her tenure and has also solicited



hike in her present honorarium as she had to incur expenses for conveyance and miscellaneous items while undertaking tasks assigned to her.

Smt. V.K Joyce has successfully completed six terms as Liaison Officer of the University of Kerala in New Delhi from 28.05.2019. Her present and seventh term was successfully completed by 04.08.2024.

During her tenure as Liaison Officer, Smt V K Joyce has dealt with several issues regarding UGC GDA, Faculty Recharge programme, BSR Faculty Fellowship, UGC-MRP scheme, RUSA and STRIDE. She had been in touch with the offices of UGC, CSIR, RUSA, DST, IMPRESS and PFMS to settle down the issues which the University met with.

Now, Smt. V.K Joyce vide request dated 17.07.2024 (Appendix I) has informed her wish to continue as Liaison Officer, by extending the tenure and requested to provide a hike in present honorarium of Rs.25,000/- (Rupees Twenty Five thousand only) as she incur expenditure at various levels in terms of travel and other miscellaneous expenses while undertaking assignments.

Feedback of the liaison works of Smt. V.K Joyce has been collected from the related sections/departments and are satisfied with the services rendered by the Liaison Officer.

In this context, as per the orders of the Hon'ble Vice Chancellor, the matter of extending the tenure of Smt. V.K Joyce as Liaison officer of the University of Kerala at New Delhi for a period of 11 months w.e.f 06.08.2024 after giving a break of one day on 05/08/2024 and the request for the hike in her present honorarium is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to extend the tenure of Smt.V.K.Joyce as Liaison officer of the University of Kerala at New Delhi for a period of 11 months w.e.f 06.08.2024 .***

***The Committee further recommended to enhance the monthly remuneration in respect of Smt. V.K. Joyce, Liaison officer of the University of Kerala at New Delhi to Rs. 30,000/- (Rupees Thirty Thousand only).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.92.31 Increasing internal revenue of the University - decisions of the Revenue Mobilization Committee - implementation -reg.***

***(Ac. E1)***

The second meeting of the Revenue Mobilization Committee held on 15/03/2023 suggested to enhance the students fee like exam fee, admission fee, affiliation fee etc. The Syndicate at its meeting held on 17.03.2023 vide item no:53.33,resolved to approve the above recommendation of the Revenue Mobilization Committee.

A note from Revenue Audit Section has received for the follow-up action in accordance with the above resolution of the Syndicate.

The Syndicate at its meeting held on 12.10.2023 considered the proposal and resolved to constitute a sub committee consisting of Adv.G.Muralidharan Pillai, Dr.K.G.Gopchandran, Dr.J.S.Shijukhan and Sri. Rajesh, Members Syndicate to examine the proposal for revision of fee related to Ph.D Research. Accordingly the said Sub Committee was held on 04.05.2024. (Minutes of the Sub Committee appended herewith). The Syndicate at its meeting held on 31.08.2024, vide item No.13.77.04 considered the said minutes of the Sub-Committee and resolved that the item be referred to the next Standing Committee of the Syndicate on Finance.

As per the orders of the Hon'ble Vice Chancellor, the proposal for revision of all the fee related to Ph.D. research, as part of increasing the internal revenue of the University as proposed by the Revenue Mobilization Committee, along with the Minutes of the Sub-committee, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

**Minutes of the meeting of the Sub-Committee constituted by the Syndicate held on 12.10.2023 to increase the internal revenue of the University –Ph.D Research as suggested by the Revenue Mobilization Committee**

Date : 04.05.2024  
Time : 12:30 p.m  
Venue : Syndicate Room

### **Members Present**

1. Adv. G. Muralidharan Pillai, Member Syndicate (Convenor)
2. Dr. K. G. Gopchandran, Member Syndicate
3. Dr. J. S. Shijukhan, Member Syndicate
4. Sri. R. Rajesh, Member Syndicate

### **Members Absent**

Nil

The Syndicate at its meeting held on 12.10.2023 considered the proposal to revise the fees for Ph.D registration with the aim of increasing the University's internal revenue and resolved to constitute a sub-committee consisting of Adv. G. Muralidharan Pillai, Dr. K. G. Gopchandran, Dr. J. S. Shijukhan and Sri. R. Rajesh, Members Syndicate to examine the proposal for revision of fee related to Ph.D research.

The Sub-Committee held on 04.05.2024 discussed, in detail, the matter and recommended to increase the fee related to Ph.D Research as detailed below.

### **Sub-Committee recommended the following:**

The proposed fee structure of sub-committee is as follows.

The proposed fee structure of sub-committee is as follows:					
Sl. No.	Purpose	Current Fee		Proposed Fee	
1	Affiliation Fee	420		750	
2	Registration fee (One Time)	550		800	
3	Research Fee (Full Time)	630 (Humanities)	1110 (Science)	1000 (Annually)	1500 (Annually)
4	Research Fee (Part Time)	795 (Humanities)	1260 (Science)	1000 (Monthly)	1500 (Monthly)
5	Pre-Submission	3150		Full Time:-4000 Part Time:-5000	
6	Fee for Guide Change/ Centre Change/Title Change	315		394	
7	Topic Change	525		656	
8	Re-Registration -Full Time	1050		1313	
	Re-Registration -Part Time	2100		2625	
9	Co-Guide inclusion/ exclusion	265		331	
10	Ph.D. Registration cancellation	210		263	
11	Conversion of Full time to Part time and vice-versa	1050		1313	
12	Late fee to be levied for conversion- within six months	currently no fee levied		1000	
	Six to nine months	"		2500	
	More than Nine months	"		5000	
13	Revival of Registration for (alreadycancelled Registration)	"		5000	
14	Open Defence Fee (Financial Year)	1050		Full Time:-1500 Part Time:-2500	
15	Thesis Submission	3675		Full Time:-5000 Part Time:-7000	
16	Delayed Thesis Submission (submission of thesis whose research period already over)				
	Upto 6 months	3675		No Fine	
	6 months to One year	3675		+ 1000 as fine	

	After One Year	3675	+ 2000 as fine
	Two to Five Year	3675	+ 5000 as fine
	Above Five Year	3675	+2000/-per year as fine
17	Provisional Certificate	140	175
18	Thesis Submission Certificate	265	331
19	Special Certificate	265	331
20	Official Transcript	265	331
21	WES/Attestation	1050	1313
22	Annual affiliation fee for research centre	1050	5000
23	Guideship application fee	1050	3000
24	Centre recognition fee	11125	15000
25	Inspection fee	2100	5000

- The Proposed fee in Sl.No.1, 2, 3 & 4 will be made applicable w.e.f July 2024 Session Ph.D admission only.
- The Committee also recommended an increase of 5% every year in all the fee related to Ph.D Research.

*The Committee considered the matter and recommended to approve the Minutes of the meeting of the sub-committee with the following modifications:*

1. Proposed fee in Sl.No. 1,2,3 & 4 shall be made applicable w.e.f. January 2025 session Ph.D. admissions.
2. Proposed fees, which are not a multiple of 10 shall be rounded to the next higher multiple of 10.
3. Proposed fee for Open Defence in Sl.No. 14 shall be levied in every year with effect from the date of registration.
4. By the end of each financial year, a proposal for the increase of 5% in all the fee related to Ph.D. Research shall be placed before the Standing Committee of the Syndicate on Finance for implementing the same in the next financial year.
5. An amount of Rs.25,000/- (Rupees Twenty Five Thousand only) shall be levied, annually, as "Annual Administration fee for Research Centres in Affiliated Colleges", from the affiliated colleges having recognized as approved research centre of the University.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92 Additional.01 കോളേജുകളിൽ അഡ്മിഷൻ നടപടികൾ പൂർത്തിയാക്കുന്നതുവരെ ഫീസ് ഈടാക്കുന്നത് ഒഴിവാക്കുന്നത്- സംബന്ധിച്ച്.**

(CDC)  
സംസ്ഥാനത്തെ വിവിധ സർവകലാശാലകളിൽ കേന്ദ്രീകൃത പ്രവേശനത്തിലൂടെ പ്രവേശനം ലഭിക്കുന്ന വിദ്യാർത്ഥികളിൽ നിന്നും കോളേജുകൾ ഈടാക്കുന്ന ഫീസ്മറ്റൊരു കോളേജിലേക്ക് പ്രവേശനം ലഭിക്കുന്നപക്ഷം തിരിച്ചു നൽകുന്നതുമായി ബന്ധപ്പെട്ടു സർവകലാശാലയുടെ അഭിപ്രായം അറിയിക്കാൻ 13/10/2023 ലെ കത്ത് മുഖേന ഉന്നതവിദ്യാഭ്യാസവകുപ്പ് ആവശ്യപ്പെട്ടിരുന്നു. ഇതുമായി ബന്ധപ്പെട്ട സിൻഡിക്കേറ്റ് തീരുമാനം (Item No.10.92.29 of the minutes of the meeting of the Syndicate held on 09.05.2024) സർക്കാരിലേക്ക് അറിയിച്ചിരുന്നു. (സിൻഡിക്കേറ്റ് തീരുമാനം അനുബന്ധമായി ചേർത്തിട്ടുണ്ട്).

ഈ വിഷയവുമായി ബന്ധപ്പെട്ടു ഉന്നതവിദ്യാഭ്യാസ(ബി) വകുപ്പിൽ നിന്നും 04 .06 .2024 തീയതിയിലെ മറ്റൊരു കത്തു ലഭിച്ചിട്ടുണ്ട്. ഓൺലൈൻ വഴി

ആദ്യഅലോട്ട്മെന്റുകളിൽ ഒരു കോളേജിൽ അഡ്മിഷൻ ലഭിക്കുകയും, തുടർന്നുള്ള അലോട്ട്മെന്റുകളിൽ സൗകര്യപ്രദമായ മറ്റ് കോളേജുകളിലേക്ക് അഡ്മിഷൻ ലഭിക്കുകയും ചെയ്യുന്ന വിദ്യാർത്ഥികളിൽ പലർക്കും ഒന്നിലധികം തവണ TC വാങ്ങേണ്ട സാഹചര്യം മൂലമുണ്ടാകുന്ന വലിയ സാമ്പത്തിക നഷ്ടം ഒഴിവാക്കുന്നതിനായി കോളേജിദ്യാഭ്യാസ ഡയറക്ടർ മുന്നോട്ടുവച്ച താഴെ പറയുന്ന ശുപാർശകളിന്മേലുള്ള റിപ്പോർട്ട് നൽകാൻ അറിയിച്ചിട്ടുണ്ട്.

1. കോളേജുകൾ അഡ്മിഷന്റെ അവസാന അല്ലോട്ട്മെന്റിന് ശേഷം മാത്രം വിദ്യാർത്ഥികളിൽ നിന്ന് ഫീസ് ഈടാക്കുക.
2. കോളേജുകളിൽ അപേക്ഷാഹാരം ഇനത്തിൽ വാങ്ങുന്ന അഡ്മിഷൻ ഫീസ്/രജിസ്ട്രേഷൻ ഫീസ് ഒഴിവാക്കുക.
3. യൂണിവേഴ്സിറ്റികൾ ആദ്യ സെമസ്റ്ററുകളിലേക്കുള്ള സ്പെഷ്യൽ ഫീസ് മാത്രം ഈടാക്കുക.

04.06.2024 ലെ ഉന്നത വിദ്യാഭ്യാസ (ബി) വകുപ്പിൽ നിന്നും ലഭിച്ച കത്ത് പ്രകാരം ഈ വിഷയത്തിൽ സർവകലാശാലയുടെ അഭിപ്രായം അറിയിക്കേണ്ടതാണ്. ആയതിനാൽ ബഹുവൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം Standing Committee of the Syndicate on Finance ന്റെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to constitute a Sub- Committee consisting of following members to study the matter and submit a report before this Committee.*

1. *Convener, Standing Committee of the Syndicate on Finance*
2. *Convener, Standing Committee of the Syndicate on Affiliation of Colleges*
3. *Prof. (Dr.) Manoj V., Member, Syndicate*
4. *Dr. Rahim K., Member, Syndicate*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

**Item No.15.92 Additional .02 Inter University Centre for Genomics & Gene Technology (IUCGGT) - Budget Speech 2021-22 - "Encouraging Research in Njavara Rice"- Regularization of Provisional payment of Rs.8,00,000/- (Rupees Eight Lakh only) sanctioned to Dr.R.Rajalekshmi, Hon. Director, IUCGGT - reg.**

*(Ad. H)*

An amount of Rs.8,00,000/- (Rupees Eight Lakh only) was released as provisional advance to Dr.R. Rajalekshmi, Hon. Director, IUCGGT towards implementing the project entitled "Encourage Research in Njavara Rice" as per U.O.No.5289/2021/UOK dated 07.10.2021.

The Hon. Director, IUCGGT has submitted the Statement of Expenditure, Utilization Certificate, Detailed Expenditure Statement, Original Bills & Vouchers, and Report of the Project in this regard and requested for regularizing the said provisional payment.

On verifying the bills & vouchers, Audit section has remarked that,

- i) Quotations were invited for whole genome Sequencing of Plant sample & out of the three quotations received (L1 – Oneomics Pvt .Ltd, - Rs.4,34,240/-, L2 - Neucleome Informatics Pvt. Ltd - Rs.6,82,500/-, L3 - Bionivid Technology Private Limited - Rs.6,90,300/-) second lowest quotation was accepted, as per the expert opinion obtained as advised by the technical committee.
- ii) whether administrative sanction/approval be obtained for accepting the second lowest quotation (L2) from M/S Nucleome Informatics Pvt. Ltd for Rs.6,82,500/-, for Whole Genome Sequencing of Plant Sample (Rice).

In the light of the remarks, the Hon. Director, IUCGGT has forwarded the minutes of the 18th meeting of the Technical Committee on 7th March 2022 and the expert opinion regarding the sequencing companies quoted for the services. It is informed that,

- i) Based on the Technical committee suggestions, discussions were carried out in between scientists working this field & expert opinion obtained as advised by the technical committee.
- ii) The accuracy of result was very important for the future research works of Njavara Rice and they were compelled to accept the second lowest quotation.

On informing the same to the Audit section for admitting the regularization, the Finance Officer has remarked that the requirement of administrative sanction for ratifying the action of selecting the L2 since, U.O. No.5289/2021/UOK dated 07.10.2021 directs to effect all purchases in accordance with the Stores Purchased Manual.

It may be noted that, the Syndicate on item no.31.105.02 dated 17.08.2021, has resolved to pay an amount of Rs. 8,00,000/- as provisional advance to Dr. R. Rajalekshmi, Hon. Director, IUCGGT towards conducting research on Njavara rice and further recommended to entrust the Executive committee of IUCGGT to monitor the implementation of the project. The 18 th meeting of the Technical Committee on 7th March 2022 decided to accept the second lowest quotation (L2) from M/S Nucleome Informatics Pvt. Ltd for Rs. 6,82,500/-, for Whole Genome Sequencing of Plant Sample (Rice).

As per orders of the Vice Chancellor, the matter of ratifying the action taken by the Hon. Director, IUCGGT, in having selected the second lowest firm M/S. Neucleome Informatics Pvt. Ltd, Hyderabad, for accurate whole genome sequencing of Njavara Rice, based on the Technical Committee suggestions & expert opinions, is placed before the Standing Committee of the Syndicate on Finance, for consideration & appropriate recommendation.

***The Committee considered the matter and recommended to hear Dr. R.Rajalekshmi, Hon. Director, IUCGGT by this Committee.***

The meeting came to an end at 4.30 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 03.10.2024, be approved.

***Item No.15.93***

***Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024 - Approval of - reg.***

***(Ad.AVI)***

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024 is placed before the Syndicate for consideration and approval.

In view of the urgency, the Vice-Chancellor has approved the recommendation in Item no.16 and Additional item no.01 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in Item no.16 and Additional item no.01 in the minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024 is reported to the Syndicate and the recommendation on remaining items in the said minutes is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE**

Date & Time : 18-10-2024, 10.30 a.m.  
Venue : Syndicate Room, University Buildings

**Members Present**

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Dr. S Nazeeb (Member, Syndicate)
3. Dr. T R Manoj (Member, Syndicate)
4. Adv. R B Rajeev Kumar (Member, Syndicate)
5. Prof. (Dr.) K G Gopchandran (Member, Syndicate)
6. Sri. Ajay D N (Member, Syndicate)
7. Sri. R Rajesh (Member, Syndicate)

**Members Absent**

1. Dr. Shijukhan J S (Member, Syndicate)
2. Prof. (Dr.) P M Radhamany (Member, Syndicate)



## 3. Dr. S Jayan (Member, Syndicate)

**Item No.15.93.01**      ***Hearing of Dr. Sheeba M Kurian, Hon. Director, Inter University Centre for Malayalam Language (IUCML)- delay in submitting bills/ vouchers amounting Rs.6,34,800/--implementation of activities for the year 2021-22-reg.***

**(Pl. A)**

An amount of Rs.6,34,800/- (Rupees Six Lakh Thirty Four Thousand and Eight Hundred only) was released as provisional advance to Dr. Sheeba M Kurian, Hon. Director, Inter University Centre for Malayalam Language (IUCML) towards the activities in the IUCML for the year 2021-22 vide U.O no: 7551/2021/UOK dated 28.12.2021 and after the utilisation of amount, the Hon. Director vide letter dtd 24.11.2023 has furnished the original bills/vouchers and related documents for regularising the provisional advance.

On verification of bills/ vouchers, Audit wing has sought clarification for the delay in submitting the bills and vouchers. The justification for the delay was placed before the Standing Committee of the Syndicate on Finance held on 26.07.2024 and recommended to hear Dr. Sheeba M Kurian, Hon. Director, IUCML, by the same Committee.

The meeting of the Syndicate held on 31.08.2024 (Item no: 13.77.23) has resolved to approve the above recommendation. The Vice Chancellor has ordered to implement the above resolution of the Syndicate.

As per the orders of the Vice Chancellor, hearing note (Appendix I) is placed before the Standing Committee of the Syndicate on Finance for consideration.

***The Committee heard Dr. Sheeba M Kurian, Hon. Director, IUCML and considering the statement furnished by her the Committee recommended to condone the delay occurred from the part of Dr. Sheeba M Kurian in submitting the bills and vouchers for regularizing the provisional advance sanctioned vide U.O no: 7551/2021/UOK dated 28.12.2021.***

***The Committee further recommended to refund the interest accrued on the amount credited to the PD Account of the Centre towards provisional advance sanctioned vide U.O no: 7551/2021/UOK dated 28.12.2021 by obtaining an estimate of the interest accrued from the concerned Bank.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

**Item No.15.93.02**      ***Ratifying the action of Dr. S.A Shanavas, Director, Technology and Resource Centre for Malayalam in utilizing the interest accrued on the provisional advance without administrative approval and regularization of provisional advance of Rs.10,00,000/- Report sought by the Syndicate- reg.***

**(Pl. A I)**

Sanction has been accorded by the Vice- Chancellor, vide U.O No. Pl. A1/2537/2020/UOK dated 18.08.2020 to release an amount of Rs. 10,00,000/- (Rupees Ten lakh only) as provisional advance to Dr. S.A. Shanavas, Hon. Director, Technology and Resource Centre in Malayalam (Principal Investigator), towards the implementation of following "Innovative Projects", debiting the expenditure from the State Plan Grant sanctioned to the Department for the year 2019-20.

- 1) Chat BOT Assistance for English/Malayalam Language Learning.
- 2) Development of Bilingual Bi-way Encyclopedic Dictionary of Languages and Linguistics.
- 3) Famous Linguist and Language Scientist Across the World.

After the completion of work, the Head, Linguistics, vide letter no. LIN/Admn/15/2024-25 dated 03.05.24 has forwarded voucher verification report dated 02.05.24, issued by the Deputy Registrar, Campus Administration, admitting the expenditure of Rs.10,00,000/- (Rupees Ten Lakh only), and requested to regularize the provisional advance.

While implementing the programme, the additional expenses incurred has been met from the interest amount of Rs.56,355/- and the rest of the amount from the principal investigator's personal account. This was done without the prior approval of the administrative authority.

The Finance remarked that this action of the Director, Technology and Resource Centre for Malayalam is to be ratified by competent authority.

The File was submitted to the Vice Chancellor on the following

- a) to ratify the action on the part of the Director , Technology and Resource centre for Malayalam in utilizing the interest accrued , on the provisional advance sanctioned, for meeting the additional expenses incurred for the project without obtaining administrative sanction.
- b) to regularize the provisional advance of Rs.10,00,000/- (Rupees Ten Lakh only) sanctioned to Dr. S A Shanavas, Hon. Director, Technology and Resource Centre for Malayalam, vide U.O.No.Pl.A1/2537/2020/UOK dated 18.08.2020 ,as endorsed by the Finance.

While considering the same the Vice Chancellor has ordered to place the proposal before the Standing committee of the Syndicate on Finance for consideration.

The meeting of the Syndicate held on 31.08.24 resolved to obtain a report of the project from Dr.Shanavas, Hon. Director, Technology and Resource Centre for Malayalam and place the same before the Standing Committee of the Syndicate on Finance.

Accordingly, Prof. S. A Shanavas , Professor (Rtd) , Department of Linguistics, vide letter dated 25.09.24, submitted a report on completed projects in the Technology and Resource Centre for Malayalam and also requested to regularise the earliest.

Prof. S.A Shanavas, Professor (Rtd) , Department of Linguistics has shared the web addresses of the project. It is stated that the product of the project ie the Bilingual bi-way dictionary has been submitted to the Dept. of Publication , as per their demand. It is also informed that the Malayalam Mash site is said to be usable for Malayalam Mission of Govt. of Kerala with some customisation. The Principal Investigator has stated some expenses are met by him, for the successful completion of the project.

As per the orders of the Vice Chancellor the report submitted by the Principal Investigator may be placed before the Standing committee of the Syndicate on Finance for consideration.

***The Committee considered the matter and recommended to entrust the following members to submit an expert opinion on the Projects completed by Dr. S A Shanavas, Hon. Director, Technology and Resource Centre for Malayalam, with the provisional advance sanctioned to him vide U.O.No.Pl.A1/2537/2020/UOK dated 18.08.2020.***

1. ***Convener, Standing Committee of the Syndicate on Academics and Research***
2. ***Dr. A.M. Unnikrishnan, Dean, Faculty of Oriental Studies***
3. ***Dr. C.R. Prasad, Head in Charge, Department of Kerala Studies***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.03 LL.M& MBL Degree Courses - Proposal to enhance fee for Provisional Certificate from Rs.140 (One Hundred and Forty) to Rs.250 (Two Hundred and Fifty) - Reg.***

***(Ac. A III)***

The fee for Provisional certificate of the Unitary / Integrated LL.B Courses, BFA, BFA (HI), B.Des, MVA and MFA courses have been enhanced recently by the University from Rs.140 (One Hundred and Forty) toRs.250/- (Two Hundred and Fifty only).

The LL.M & MBL Tabulation section concerned has put forth proposal to enhance the fee for provisional certificates of LL.M & MBL courses at par with that of Unitary/Integrated LL.B Courses, BFA, BFA (HI), B.Des, MVA and MFA courses. As per the orders of the Vice Chancellor, the proposal put forth by the tabulation section to enhance the fee for provisional certificates of LL.M & MBL courses at par with that of Unitary/Integrated LL.B Courses, BFA, BFA (HI), B.Des, MVA and MFA courses, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to enhance the fee for provisional certificates of LL.M & MBL courses to Rs.250/- (Rupees Two Hundred and Fifty only) at par with that of Unitary/ Integrated LL.B Courses, BFA, BFA (HI), B.Des, MVA and MFA courses.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

**Item No.15.93.04      Proposal for Revising Examination Fee of B.Tech Degree Courses - reg. (Ac. A III)**

The last fee revision of the B.Tech Degree Courses came into effect in the year 2009, vide U.O No. Ac AIII/3/2009 Dated: 20.10.2009. The B.Tech tabulation section has now forwarded a proposal to revise the Examination fee structure of B.Tech Degree Course (including a 5% hike, as detailed below).

		Existing Fee (including 5% hike)	Proposed Fee
First Appearance	Fee for Each Theory Paper	Rs 65/-	Rs 160/-
	Fee for each Mark list	Rs 55/-	Rs.105/-
	Fee for each Practical Examination	Rs.65/-	Rs. 210/-
	Fee for Project/Viva/Seminar	Rs.65/-	Rs. 210/-
	Registration	-	Rs.105/-
Subsequent Appearance	Fee for Each Theory Paper	Rs. 105/-	Rs. 210/
	Fee for each Mark list	Rs 55/-	Rs 160/-
	Fee for each Practical Examination	Rs. 105/-	Rs.265/-
	Fee for Project/Viva/Seminar	Rs. 105/-	Rs.265/-
	Registration	Rs 55/-	Rs.160/-
Provisional Certificate		Rs.140/-	Rs.250/-
Application		Rs.35/-	
Registration Fee for the Subsequent appearance after completion of the Course		Rs. 210/-	
Centralized Valuation Fee		Rs.315/-	

As per the orders of the Vice-Chancellor, the proposal for the fee revision of the B.Tech Degree Courses, put forth by the tabulation section, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

**The Committee considered the matter and recommended to revise the examination fee structure of the B.Tech Degree Courses, as detailed below :**

		<b>Revised Fee</b>
<b>First Appearance</b>	<b>Fee for Each Theory Paper</b>	<b>Rs 160/-</b>
	<b>Fee for each Mark list</b>	<b>Rs.105/-</b>
	<b>Fee for each Practical Examination</b>	<b>Rs. 210/-</b>
	<b>Fee for Project/Viva/Seminar</b>	<b>Rs. 210/-</b>
	<b>Registration</b>	<b>Rs.105/-</b>
<b>Subsequent Appearance</b>	<b>Fee for Each Theory Paper</b>	<b>Rs. 210/</b>
	<b>Fee for each Mark list</b>	<b>Rs 160/-</b>
	<b>Fee for each Practical Examination</b>	<b>Rs.265/-</b>
	<b>Fee for Project/Viva/Seminar</b>	<b>Rs.265/-</b>
	<b>Registration</b>	<b>Rs.160/-</b>
<b>Provisional Certificate</b>		<b>Rs.250/-</b>
<b>Application</b>		<b>Rs. 35/-</b>
<b>Registration Fee for the Subsequent appearance after completion of the Course</b>		<b>Rs.210/-</b>
<b>Centralized Valuation Fee</b>		<b>Rs.315/-</b>

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.



**Item No.15.93.05      Department of Arabic-Enhancement of Course fee for the Certificate and Diploma Course in Communicative Arabic-request-reg.**

**(Ac. D)**

Dr. Noushad V, the Head, Department of Arabic vide letter dated 13.08.2024 has requested to enhance the course fee of Diploma and Certificate course in Communicative Arabic from Rs.6000/- (Rupees Six Thousand only) to Rs.6500/- (Rupees Six Thousand Five Hundred only).

Administrative sanction for starting the two courses namely, Certificate Course in Communicative Arabic and Diploma Course in Communicative Arabic were granted vide UO.No.Ac.D/1/8054/2016 dated 11.04.2017 and UO. No.Ac.D/3/026654/1/2018 dated 10.07.2019 respectively. An amount of Rs.6000/- (Rupees Six Thousand only) per student was collected as the course fee for the Six month courses. As per UO No. Ac.D/4/206/2022 dated 07.01.2023 an amount of Rs.500/- (Rupees Five Hundred only) is deducted from the total course fee of Rs.6000/- (Rupees Six Thousand only) towards the Department Development Fund.

The Department Council in its meeting held on 17.07.2024 decided to enhance the fee for both Diploma and Certificate Courses in Communicative Arabic from the existing fee of Rs.6000/- to Rs.6500/-. The Head, Department of Arabic has requested administrative sanction for the same.

As per the orders of the Vice Chancellor, the proposal submitted by Dr. Noushad.V, the Head, Department of Arabic for enhancing the course fee of the Certificate Course in Communicative Arabic and Diploma Course in Communicative Arabic from Rs.6000/- (Rupees Six Thousand only) to Rs.6500/- (Rupees Six Thousand Five Hundred only) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to accept the proposal submitted by Dr. Noushad V, Head, Department of Arabic for enhancing the course fee of the Certificate Course in Communicative Arabic and Diploma Course in Communicative Arabic from Rs.6000/- to Rs.6500/- (Rupees Six Thousand Five Hundred only).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

**Item No.15.93.06      Remuneration for Staff involved in Online Admissions 2023-24.**

**(Ac. H)**

The Ac.H section deals with the admissions of UG, PG, B.Ed and M.Ed programmes in the institutions affiliated to our University. The section deals with all the work related to the admission process such as the preparation of the seat matrices for UG/PG/B.ED/M.ED Courses, rectifying the defects in the online application forms of the candidates, issuing appropriate and timely press releases, collecting & consolidating data for uploading vacancy position in the online admission portal and issuing necessary instructions to the Colleges during the entire admission process. The section arranged the zonal wise spot allotments for UG/PG/B.ED/M.ED courses. Moreover, the section issued necessary guidelines to the colleges for the college level spot admissions conducted for UG, PG, B.Ed, M.Ed courses. All the above mentioned work had to be carried out within a stipulated time which was a huge responsibility for the section. The staff associated with the section had to work out of office hours and holidays to complete these responsibilities in a timely and effective manner.

In addition to these duties, the staff were also entrusted with four helpline numbers which were operational from 10 am to 7 pm daily, and two whatsapp numbers that functioned 24 hours for addressing major concerns of the student community.

It may be noted that an additional remuneration was given to the staff involved in the online admission process right from the inception. Last year also, a one-time special incentive was given to the entire team who participated in the UG/PG/B.Ed admission for the extra effort put in.

Taking into account of the above facts, the remuneration of the staff involved in the admission of 2023-24 is based and proposed as per the UO 5484/2023/UOK dated 26.06.2023 issued for the same in the previous academic year.

In variance to the previous year the Director, KUCC and 2 programmers are included this year, for whom a remuneration of Rs.30,000/- and Rs.15,000/- is proposed respectively. Also the remuneration of the staff who participated in spot admission may be increased to Rs.1000/- from Rs.600/- as the admission process extended late into the night.

The proposal for the remuneration is detailed below:

Sl. No	Name, Designation and Section	Proposed amount for 2023-24	Recommendation for 2023-24
1.	A. Mohamed Hashir Deputy Registrar, CSS Karyavattom	Rs. 30,000/-	
2.	Priya G S, Assistant Registrar, Ac.H	Rs. 30,000/-	
3.	Nandakumar S Section Officer, Ac.H	Rs. 24,000/-	
4.	Neethu T S Assistant, AcH	Rs. 18,000/-	
5.	Vikas M S Assistant, AcH	Rs. 18,000/-	
6.	Nisanth K S Assistant, AcH	Rs. 18,000/-	
7.	Anoop V Assistant, AcH	Rs. 18,000/-	
8.	Vishnu V S Section Officer	Rs. 18,000/-	
9.	Sivaprasad M S Assistant, Legal	Rs. 15,000/- (work arrangement)	
10.	Chinchu V S Assistant	Rs. 15,000/- (work arrangement)	
11.	Anandhu R G Assistant	Rs. 15,000/- (work arrangement)	
12.	Aswathy S Nair Assistant, EG VI A	Rs. 15,000/- (work arrangement)	
13.	Anupama S Assistant EG VI	Rs. 15,000/- (work arrangement)	
14.	Nithin Raj P Assistant	Rs. 15,000/- (work arrangement)	
15.	Lakshmi M Assistant	Rs. 15,000/- (work arrangement)	
16.	Mannu S Assistant	Rs. 15,000/- (work arrangement)	
17.	Shameer A Assistant	Rs. 15,000/- (work arrangement)	

A team from the KUCC, listed below, was also there to coordinate the admission and spot allotment processes.

Sl. No	Name, Designation and Section	Days worked during 2023-24 admission	Proposed amount for 2023-24	Recommendation for 2023-24
18.	Madhu V T Director, Computer Centre	Technical support for the entire admission process	Rs. 30,000/-	
19.	Nandakumar S	Technical support for the entire admission process	Rs. 18,000/-	
20.	Manosh Manohar	Technical support for the entire admission process	Rs. 15,000/-	
21.	Sivi	Technical support for the entire admission process	Rs. 15,000/-	

Besides the above mentioned core admission team, a dedicated team staff members, listed below, were also present to coordinate the spot allotment processes.

Sl. No	Name	Days worked for Spot Admission, 2023-24	Proposed amount for 2023-24	Recommendation for 2020-21
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22.	Smt. Rony I Section Officer KUSRC, Alappuzha	1 day	Rs. 1000/-	
23.	Sri. Anoop M S Section Officer,EG II	2 days	Rs. 2,000/-	
24.	Sri Rajmohan M Section Officer,ES VII	2 days	Rs. 2,000/-	
25.	Smt Deepthi C Section Officer, Accounts IV	2 days	Rs. 2,000/-	
26.	Dileep Kumar C Assistant,Ac H	10 days	Rs. 10,000/-	
27.	Ramesh R Computer Assistant Ac.H	10 days	Rs. 10,000/-	
28.	Sri Rahul V S Assistant Sel Gr, Audit VI	2 days	Rs. 2,000/-	
29.	Arunkumar S Assistant Sel Gr Dept of Commerce Karyavattom	7 days	Rs. 7,000/-	
30.	Sreeparvathy S V Assistant Sel Gr, EE V	7 days	Rs. 7,000/-	
31.	Binny Mohandas Assistant Sel Gr' PRO Section	7 days	Rs. 7,000/-	
32.	Indraj S Assistant Sel Gr, Centre for Global Academis	1 day	Rs. 1,000/-	
33.	Smt Sheeja S Assistant Sr Gr, Ad E	1 day	Rs. 1,000/-	
34.	Manu Satheesh P S Assistant, Election Section	3 days	Rs. 3,000/-	
35.	Krishna G Ramesh Assistant, EB III	1 day	Rs. 1,000/-	
36.	K Babu, Driver	Two days	Rs. 1,200/-	
37.	V. Kuttappan Nair, Driver	Two days	Rs. 1,200/-	
38.	Sunilkumar S K	Six days	Rs. 3,600/-	
39.	Vijila, Casual Labour		Rs. 1800/-	

Total No. of Persons involved in 2023-24 admissions : 39

Total amount proposed in 2023-24 as remuneration : Rs. 4,50,800/-

The total number of applicants who applied for UG is 52,220 (all quota candidates included), out of which 25806 took admission till the closure of admissions. For PG courses, the count of registered candidates reached 12,311 (all quota candidates included), out of which 4,129 got admitted at the time of close of admission.

No. of Applicants applied for UG Admission	52,220
No. of Applicants took UG admission	25,806
Total revenue received for UG Admissions	Rs. 8,19,29,450/-
No. of Applicants applied for PG Admission	12,311
No. of Applicants took PG admission	4,129
Total revenue received for PG Admissions	Rs. 1,17,93,570/-

The total number of applicants who applied for B.Ed is 10,628 (all quota candidates included), out of which 3,042 took admission till the closure of admissions. For M.Ed courses, the count of registered candidates reached 157 (all quota candidates included), out of which 77 got admitted at the time of close of admission.

No. of Applicants applied for B.Ed Admission	10,628
No. of Applicants took B.Ed admission	3,042
Total revenue received for B.Ed Admissions	Rs. 1,12,77,910/-
No. of Applicants applied for M.Ed Admission	157
No. of Applicants took M.Ed admission	77
Total revenue received for M.Ed Admissions	Rs. 1,75,250/-

The total revenue generated for UG/PG/B.Ed/M.Ed admissions 2023-24 including offline chalan payment is Rs.10,51,76,180/- (Rupees Ten crores fifty one lakhs seventy six Thousand one Hundred and eighty only)

The UG/PG/B.Ed admissions for the academic year 2023-24 was closed in the Last week of November.

As per the orders of the Vice-Chancellor, the matter regarding the grant of remuneration to the entire team who participated in the UG/PG/B.Ed/M.Ed Admissions 2023-24 with all details along with the proposal for remuneration is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to entrust the Joint Registrar (Academics) to submit a detailed report on the number of days and hours of duty performed by each staff involved in the Online Admission 2023-24 including Spot admission in different regions before the Sub Committee constituted with the following members to examine the report.***

1. ***Convener, Standing Committee of the Syndicate on Finance***
2. ***Convener, Standing Committee of the Syndicate on Affiliation of Colleges***
3. ***Sri. Ajay D N, Member Syndicate***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.07 Department of Environmental Sciences - Conduct of study tour/field work - Final payment of expenditure incurred - reg.***

***(Ad.D III)***

The Head, Department of Environmental Sciences, was permitted to conduct a Study Tour/ Field Trip, as part of their curriculum, to Goa & Dandeli, from 01.12.2023 to 05.12.2023, for M.Sc. Environmental Sciences and M.Sc. Climate Change & Disaster Management (2022-24 Batch) students (26 nos), accompanied by Dr.Sherly Williams E., Dr.Salom Gnana Thanga V, Dr.Vijayakumar P & Dr.Bindhya.R., adhering to the guidelines issued by the Government, vide letter No.65063/ Admn DIII/ 2023/UOK dated 15.11.2023.

Now, the Head has requested to issue necessary orders to claim the expenditure of Rs.1,16,674/- (Rupees One Lakh Sixteen Thousand Six Hundred and Seventy Four only), incurred towards the conduct of Study tour/ field work by the Department of Environmental Sciences from the Head of Accounts, 'Part 1-NP-MH-31-4/4170' for study tour from the current year's Budget of the University.

It may be noted that, Rs.2,00,000/- (Rupees Two Lakh only) is allotted under the head of account 'Part 1-NP-MH-31-4/4170' for Study Tour/Field work in the current year's budget estimates of the University.

The Finance section, vide Endt. FOS 1437/Finance I/2024-25 has remarked that, on the basis of the Audit Certificate from the Deputy Registrar, Campus Administration, Kariavattom, an amount of Rs.1,16,674/- (Rupees One Lakh Sixteen Thousand Six Hundred and Seventy Four only) may be released as final payment to Dr.Sabu Joseph, Professor & Head, Department of Environmental Sciences towards the conduct of Study tour/ field work for M.Sc. students (2022- 24 batch). The expenditure may be met from the h/a "Part - I- NP - MH - 31 - Department of Environmental Sciences - 4/4170 - Study Tour/ Field Work" of the current year's Budget Estimates of University.

As per the orders of the Vice - Chancellor, the matter regarding the final payment of Rs.1,16,674/- (Rupees One Lakh Sixteen Thousand Six Hundred and Seventy Four only) towards the expenditure incurred for the study tour/ field work in the Department of Environmental Sciences, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate

recommendation.

*The Committee considered the matter and recommended to release an amount of Rs.1,16,674/- (Rupees One Lakh Sixteen Thousand Six Hundred and Seventy Four only) as final payment to Dr. Sabu Joseph, Professor & Head, Department of Environmental Sciences towards the conduct of Study tour/field work for M.Sc. students (2022- 24 batch), meeting the expenditure from the head of account" Part - I- NP - MH - 31 - Department of Environmental Sciences - 4/4170 - Study Tour/ Field Work" in the current year's Budget Estimates of University, as per rules.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

**Item No.15.93.08      *Oriental Research Institute & Manuscripts Library - Permission for planting Buffalo grass - reg.***

**(Ad.D III)**

The Head, Oriental Research Institute & Manuscripts Library, has requested permission to plant buffalo grass in front of the Department and to meet the expenditure of an amount of Rs.50,000/- (Rupees Fifty Thousand only) from the head of account MH 41-Non Plan-4-5735-Collection and Preservation of Manuscripts' of the current year's (2024-25) budget estimates of the University.

The Finance 1 section has remarked that, at first instance, administrative sanction may be obtained for the proposal for planting buffalo grass in front of Oriental Research Institute and Manuscript Library. If approved, the expenditure may be met from the h/a " Part I-Non Plan-MH-63-Miscellaneous- 8/5975 - Landscaping & beautification of Kvtm campus" of the current year's budget estimates of the University.

As per the orders of the Vice Chancellor, the matter of granting permission to plant buffalo grass in front of the Oriental Research Institute & Manuscripts Library and to meet the expenditure of Rs.50,000/- (Rupees Fifty thousand only) from the h/a "Part I-Non Plan-MH-63- Miscellaneous-8/5975 - Landscaping & beautification of Kvtm campus" of the current year's budget estimates of the University, is placed before the Standing Committee of the Syndicate on Finance,forconsideration and appropriate recommendation.

*The Committee considered the matter and recommended to entrust the University Engineer to submit a detailed proposal on planting of buffalo grass in front of the Oriental Research Institute & Manuscripts Library in the next Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

**Item No.15.93.09      *Utilization of proposed space for ATM counter/ CDM at the K.R. Narayanan Memorial Students Amenity Centre, Senate House campus - reg.***

**(Ad. B I)**

The Syndicate held on 29.04.2022, vide item No. 26, had resolved to allot the space of CDM of the SBI installed in the K.R Narayanan Memorial Student's Amenity building to the Union Bank of India for the installation of ATM. Earlier, the Syndicate held on 28.04.2020 vide item No. 10.157.02, had resolved to fix the rent for SBI ATM installed at Students' Amenity building @ Rs.20,000 + applicable GST per month from the date of installation, with 15% increase in every three years.

The resolution of the Syndicate held on 29.04.2022 was intimated to the Union Bank of India authorities for taking further action to execute leave and license agreement for the installation of Union bank of India ATM. On frequent reminders, the Union Bank submitted a draft Leave and licence agreement for installing ATM, at the K.R. Narayanan Memorial Students Amenity Centre in the Senate House campus with rent @ Rs.20,000/- (Rupees Twenty Thousand only) per month inclusive of all rates or existing taxes, for a period of 10 years and requested to take the proposal forward.

Further, vide letter dated 04.10.2023, the Union Bank authorities were requested to resubmit the draft leave and license agreement with modifications suggested by the University. As no reply



was received in this regard, several attempts were made to get a reply from the Union Bank of India, to ascertain whether they are interested with the proposal or not. But, they have not responded to the Registered letters/ e-mails in this regard, sent from the University till date.

In the circumstance of non-response from the Union Bank of India, despite repeated reminders, it may be presumed that the Union Bank of India might have dropped the proposal to install the ATM at Students' Amenity Centre. The matter regarding the utilization of proposed space for ATM in the Students' Amenity Centre building was considered by the Syndicate at its meeting held on 09.09.2024 and it was resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice - Chancellor, the matter regarding utilization of the proposed space for ATM, currently lying vacant in the Students Amenity Centre building, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee noted the matter and recommended to invite Expression of Interest from Scheduled Banks for installing ATM counter/ CDM at the K.R. Narayanan Memorial Students Amenity Centre, Senate House campus.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.10 Non-payment of rent/ arrear rent for SBI ATM/CDM at the K.R. Narayanan Memorial Students Amenity Centre, Senate House campus - reg.***

***(Ad.B I)***

The Syndicate held on 30.10.2019, vide item no 05.109.02, had resolved to fix the rent for the SBI ATM which was installed at K.R Narayanan Student's Amenity Centre, Senate House campus on 16.06.2019, @ Rs. 25,000/- + applicable GST per month from the date of installation, at the same conditions as for the Bank building and the decision was intimated to the bank authorities vide letter dated 16.12.2019.

The Chief Manager, SBI, vide letter dated 30.12.2019, had informed the willingness to install the ATM on lease, with rent @ Rs.10,000/- + applicable GST per month from the date of installation of the ATM at the Students' Amenities building at SH Campus, with 15% increase once in 3 years. On the matter, the Syndicate at its meeting held on 28.04.2020 resolved to fix the rent @Rs.20,000/- + applicable GST per month from the date of installation of the ATM at the Students' Amenities building at SH campus and the percentage of increase in every 3 years shall be reduced to 15% from 40%. The Bank authorities were informed the same and to execute the lease agreement. But neither the agreement was executed nor rent was remitted till date.

Later, the Syndicate held on 23.09.2021, resolved to issue demand notice again, to realize rent for the space allotted for ATM counter. The bank reiterated that the ATM was shifted to new building in 2019 as instructed by the University for equipping the new building with ATM facility and the branch cannot bear any sort of additional expenses in this regard.

The Syndicate held on 29.04.2022, resolved to shift the CDM installed in the KR Narayanan Memorial Student's Amenity building to the existing bank premises and the same was intimated to the bank authorities vide letter dated 05.05.2022 and frequent reminders dated 13/10/2021, 16/11/2021, 06/01/2023, 24/03/2023 and 27/05/2023 were sent to the bank authorities to proceed with the shifting of ATM/ CDM to the existing bank premises and to remit the arrear rent till the period, on the rate fixed by the Syndicate.

The bank authorities informed that they are shifting the ATM/ CDM to the existing bank ATM premises, and the same was shifted, but no payment of rent was made by the Bank.

As per the rate fixed by the Syndicate, the pending rent details is furnished below:

Sl. No	Period	Rent per month	Rent Due
1	From June 2019 to May 2022 (36 months)	Rs. 20,000/- per month + GST @18%	36 months X (20,000 + 18% GST)= 36 X (20,000 + 3600) = 36 X 23600

			= Rs. 8,49,600/-
2	From June 2022 to May 2023 (12 months)	Rs. 23,000/- per month + GST @18%[15% hike after 3 years]	12 months X (23,000 + 18% GST)= 12 X (23,000 + 4140) = 12 X 27140 = Rs. 3,25,680/-
	Grand Total	Rs.11,75,280/-(Rupees Eleven Lakhs Seventy Five Thousand Two Hundred and Eighty Only)	

The above was informed to the bank and was requested to do the payment including arrears, vide letter dated 27/05/2023 and in response to the letter, the bank authorities were informed the following:

1. The CDM was shifted at K R Narayanan Student's Amenity premises on the request from the University, for the better convenience of the students as well as the staff members of the institution.
2. As there were no lease agreement / MOU regarding the payment of monthly rent, there is no need of payment of monthly rent and hence they expressed their inability to consider the request for the payment of rent.

The matter was reported to the Syndicate and the Syndicate at its meeting held on 27.06.2023 resolved to inform SBI Bank authorities to remit the arrear rent till the period on the rate fixed by the Syndicate immediately. Further resolved to initiate urgent steps to execute an agreement with SBI for effecting the monthly rent of SBI ATM/CDM installed in the K.R Narayanan Student's Amenity Centre. The matter was intimated to the bank. But no reply was received.

The Syndicate at its meeting held on 09.05.2024 considered the matter and resolved to constitute a sub-committee with Convenor, Standing Committee of the Syndicate on Finance, Registrar and Finance Officer to hold a discussion with officials of SBI KUOC Branch for finalizing the rent issues. Accordingly, a meeting of the Sub-Committee with authorities of SBI KUOC branch was held on 09.07.2024 at the Syndicate room.

In the meeting, the SBI authorities expressed their unwillingness for remitting rent for the ATM installed earlier in the Students' Amenity building, stating that they had never agreed to remit the rent and had provided the ATM as a 'service' to the University and students. The committee noted that, a letter dated 30.12.2019 had been received from the Chief Manager, SBI, KUOC agreeing to remit rent for ATM @ Rs. 10,000/- + applicable GST per month from the date of installation of ATM at the Students Amenities building, with 15% increase once in 3 years. Further, the committee recommended that the letter dated 30.12.2019 from the Chief Manager, SBI, KUOC, regarding the rent of ATM, be placed before the Syndicate for consideration. The Syndicate meeting held on 09.09.2024 considered the matter & resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice- Chancellor, the letter dated 30.12.2019 (copy appended) received from the Chief Manager, SBI, KUOC is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to entrust the Registrar to collect the monthly rent from the SBI, K.U.O.C. branch after calculating the total rent due from the date of installing the SBI ATM/CDM in the K.R Narayanan Student's Amenity Centre till May 2023 @ Rs.10,000/- + applicable GST per month as agreed by the Chief Manager, SBI, KUOC branch.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.11 University Institute of Technology, Sasthamcotta- Sanctioning sufficient amount for setting up temporary class rooms- reg:-***

***(Ad.AVII)***

The Principal in charge, UIT, Sasthamcotta, vide letter no.UIT/SAT/2024 dated 05.08.2024 reported that the building constructed in the land owned by the University for the UIT, Sasthamcotta using the MLA fund amounting Rs.70 lakh is found to have not sufficient rooms for

the functioning of the UIT. She has forwarded a plan and an estimate for setting up temporary class rooms and requested for sanctioning sufficient amount for setting up temporary class room. An amount of Rs.5,45,000/- (Five Lakh and Forty Five Thousand only) is estimated for the construction of temporary class room.

In this context it may be noted that the University Institute of Technology, Sasthamcotta is currently functioning in the building owned by the Poruvazhy Grama Panchayat from 2014 onwards. A building for UIT, Sasthamcotta is under construction on the land owned by the University using the financial assistance provided by the MLA, which is being carried out by the PWD (Building Construction Wing).

The Syndicate, vide item no.10.96.04 of the Minutes of the meeting held on 09.05.2024 considered the matter regarding execution of rent agreement with Poruvazhygramapanchayath and resolved that rent agreement be executed for the period from 01.04.2024 to 30.09.2024 and thereafter the UIT be shifted to new building under construction.

It may also be noted that an amount of Rs.1,00,000/- has been sanctioned from the KUF and additional expenses from the PTA fund for obtaining three phase electricity connection for the new building being constructed (vide UO no.Ad.A.VII.5.193241/2018 dated 25.11.2023).

The courses offered at the UIT are BBA, B Com Business Information System and M Com Finance with sanctioned strength of 45, 45 and 20 respectively.

The Syndicate vide item no.14.61.06 of the Minutes of the meeting of the Syndicate held on 09.09.2024 considered the request of Principal in charge, UIT Sasthamcotta for sanctioning sufficient amount for setting up temporary class rooms and resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

As ordered by the Vice-Chancellor the above matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to constitute a Sub -Committee consisting of following members for inspecting the infrastructure facilities in the University Institute of Technology, Sasthamcotta and to submit a report before the Committee.***

1. ***Convener, Standing Committee of the Syndicate on Finance***
2. ***Dr. S Nazeeb, Member Syndicate***
3. ***Adv. R B Rajeev Kumar, Member Syndicate***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.12      Granting of Compensation during LWA Period - Report submitted by the Medical Officer on the nature of injury caused to Sri. Sathikumar.S, Driver on Contract basis - reg.***

***(Ad. AIV (A))***

Sri. Sathikumar.S, Driver on Contract basis, met with an accident on 03.01.2024 while returning home after performing his official duty.

As per U.O No Ad.A.V. 2/6174/2013 dated 11.11.2013, employees on contract basis are eligible for Casual Leave at the rate of one day per month and LWA for a max. of 15 days. Continued absence of long duration on genuine grounds, like medical treatment shall be granted on the basis of documents in proof. 44 days LWA (from 04.01.2024 to 16.02.2024) was granted to Sri. Sathikumar S. vide Office Order 49727/Ad A IV (A/2022/UOK dated 15.02.2024, in accordance with the provisions contained in the University Order dated 11.11.2013. Sri. Sathikumar.S has requested to convert the LWA granted to him to any other leave with salary.

The matter was placed before the Standing Committee of the Syndicate on Staff, Equipment & Building. The Committee considered the matter and recommended to refer the item to the Syndicate. The Syndicate held on 12.07.2024 vide Item No. 12.04.06 considered the matter and resolved to grant 44 days of LWA to Sri. Sathikumar S, Driver (contract basis) on medical grounds in accordance with the provisions of the University and further resolved to refer the matter before the Standing Committee of the Syndicate on Finance held on 22.08.2024 regarding granting of compensation during the LWA period.

The Committee considered the matter and recommended to refer the item to the Syndicate.



The 14th meeting of the Syndicate held on 09.09.2024 vide item No. 14.06.16 has resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, to seek opinion from the University Medical Officer on the nature of injury caused to Sri. Sathikumar. S, Driver on Contract basis due to the accident on 03.01.2024.

The Medical Officer has furnished his report and the letter from the Medical Officer is attached as Annexure. The Medical Officer has opined that it is justifiable to give any leave with salary from 04.01.2024 to 31.01.2024 considering multiple injuries and Diabetes Mellitus.

Therefore, as per the orders of the Vice Chancellor, the report of the Medical Officer is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to convert the LWA granted to Sri. Sathikumar S, Driver (contract basis) on medical grounds for the period from 04.01.2024 to 31.01.2024 to leave with salary, on the strength of the report sought from the Medical Officer, Kerala University Health Centre.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.13                      Proposal for auction of the University Vehicle KL 01 AX 4237 (Chevrolet Tavera) – value assessed- reg.***

***(Ad. AIV (A))***

The Director-in-charge, PRC vide letter No. PRC/34/2024-25 dated 06.08.2024 informed that the registration validity of PRC Vehicle KL 01 AX 4237 (Chevrolet Tavera) will expire on 09.02.2025, on completion of 15 years (the date of registration of the vehicle is on 10.02.2010) and requested to initiate necessary steps before the registration validity ends.

The Assistant Engineer (Mechanical) has remarked that the Ministry of Road Transport and Highways, Govt. of India had amended the Rule 52 of Central Motor Vehicles Act of 1989 with Rule 52 A providing non-renewal of certificate of registration of government vehicles after the lapse of fifteen years with effect from 1st April 2023. Hence, the fitness of any government vehicle cannot be renewed after 15 years from the date of Registration. As the fitness of the Vehicle KL 01 AX 4237 expires on 09.02.2025, the Assistant Engineer (Mechanical) has suggested that either the vehicle can be sold two months before expiry of fitness by public auction or the vehicle can be scrapped through MSTC or any other registered vehicle scrapping facilities.

Therefore, sanction has been accorded by the Vice Chancellor to conduct auction of the PRC Vehicle KL 01 AX 4237 (Chevrolet Tavera) as per rules and norms. The Assistant Engineer (Mechanical) was directed to take further actions in this regard.

As suggested by the Assistant Engineer (Mechanical), letter No. 41820/AdAIV(A/2024/UOK dated 18.09.2024 was forwarded to the Regional Transport Officer, Thiruvananthapuram for assessing the value of the vehicle. The RTO, Thiruvananthapuram vide letter No. C9/888301/T/2024 dated 09.10.2024 informed that the Assistant Motor Vehicle Inspector examined the vehicle bearing registration number KL 01 AX 4237 (Chevrolet Tavera) and the assessed value of the vehicle is Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only).

Therefore, as per the orders of the Vice Chancellor, the proposal for conducting auction of the Vehicle KL 01 AX 4237 (Chevrolet Tavera) at the assessed value of Rs. 1,30,000/- (Rupees One Lakh Thirty Thousand only) by RTO, Thiruvananthapuram, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to approve the value of the Vehicle KL 01 AX 4237 (Chevrolet Tavera) assessed by the RTO, Thiruvananthapuram amounting to Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only).***

***The Committee further recommended to entrust the Registrar to take appropriate decision on further usage of the vehicle, as the assessment has been done by the RTO.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

Item No.15.93.14 കേരളസർവകലാശാലപ്രസ് - ബൈൻഡർ തസ്തികയിൽ കരാർനിയമനം നൽകുവാൻ സിൻഡിക്കേറ്റ് തീരുമാനിച്ച ശ്രീമതി. അജിനാബീവിജെയുടെ സേവന വേതനവ്യവസ്ഥകൾ നിർണ്ണയിക്കുന്നത് - സംബന്ധിച്ച്.

(Ad. B III)

കേരളസർവകലാശാല പ്രസ്സിൽ ബൈൻഡിംഗിംഗ് ഭാഗത്തിൽ താത്കാലിക ജീവനക്കാരിയായ ശ്രീമതി. അജിനാബീവിജെ, 13.02.2024 ന്നാവിലെ ജോലി ചെയ്തുകൊണ്ടിരിക്കെ മെഷീനിൽ വലത്കൈകുടുങ്ങി അപകടം ഉണ്ടായി എന്ന് പ്രസ്സ് സൂപ്രണ്ട് ഇൻചാർജ് റിപ്പോർട്ട് ചെയ്തിരുന്നു. വിഷയം പരിഗണിച്ച 15.02.2024 ന്കൂടിയ

സർവകലാശാലസിൻഡിക്കേറ്റാഗത്തിന് റെതീരുമാനപ്രകാരം ശ്രീമതി. അജിനാബീവിക്ക് അടിയന്തിര ചികിത്സാസഹായമായി 50,000/- രൂപ അനുവദിച്ചിരുന്നു.

ശ്രീമതി. അജിനാബീവിജെ, 01.04.2024 ന് സമർപ്പിച്ചിരുന്ന അപേക്ഷയിൽ, മേൽ അപകടത്തിൽ ഗുരുതരമായ പരിക്ക് പറ്റിയ തനിക്ക് ഇനിമറ്റൊരു ജോലിയും ചെയ്യാൻ സാധ്യമല്ല എന്ന സാഹചര്യം പരിഗണിച്ച്, തനിക്ക് സർവകലാശാലയിൽ സ്ഥിരനിയമനം നൽകണമെന്ന് അപേക്ഷിച്ചിരുന്നു.

ശ്രീമതി. അജിനാബീവിയുടെ അപേക്ഷ പരിഗണിച്ച് 12.07.2024 ന്കൂടിയ സർവകലാശാല സിൻഡിക്കേറ്റാഗം, ഇനം നമ്പർ. 12.04.12 പ്രകാരം ടിയാൾക്ക് സർവകലാശാല പ്രസ്സിൽ ബൈൻഡർ തസ്തികയിൽ 11 മാസകാലയളവിൽ കരാർനിയമനം നൽകുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തു. എന്നാൽ കരാർ വ്യവസ്ഥയിൽ നിയമനം നൽകുവാൻ നിർദ്ദേശിക്കപ്പെട്ട ശ്രീമതി. അജിനാബീവിക്ക് നൽകേണ്ട വേതനം സംബന്ധിച്ച് സിൻഡിക്കേറ്റാഗം നടപടി കുറിപ്പിൽ വ്യക്തമാക്കിയിരുന്നില്ല.

നിലവിൽ സർവകലാശാല പ്രസ്സിൽ ബൈൻഡർ തസ്തികയിൽ ദിവസ വേതനാടിസ്ഥാനത്തിൽ ജോലി ചെയ്തവരുന്ന ശ്രീമതി. അജിനാബീവിജെയുടെ വേതനം പ്രതിദിനം 755/- രൂപ നിരക്കിൽ പ്രതിമാസ പരമാവധി 20,385/- രൂപ വരെയാണ്. സർവകലാശാല പ്രസ്സിൽ ബൈൻഡർ തസ്തികയിൽ നാളിതുവരെ ആർക്കും കരാർ നിയമനം നൽകിയിട്ടില്ല. കൂടാതെ കേരളസർവകലാശാലയിലെ ദിവസവേതന/ കരാർ ജീവനക്കാരുടെ വേതനം പ്രതിപാദിക്കുന്ന നിലവിലുള്ള ഉത്തരവിൽ (No. Ad. AV. 12762/2021/UOK dtd 30.11.2021) പ്രസ്സിലെ കരാർ ജീവനക്കാരുടെ (ബൈൻഡർ തസ്തികയിലുള്ള) വേതനം പരാമർശിക്കുന്നില്ല. അതിനാൽ ബൈൻഡർ തസ്തികയിൽ കരാർനിയമനം നൽകുവാൻ തീരുമാനിക്കപ്പെട്ട, നിലവിൽ കാഷ്വൽ ബൈൻഡർ തസ്തികയിൽ ജോലി ചെയ്തുവരുന്ന ശ്രീമതി. അജിനാബീവിക്ക് ഏതുമിരക്കിൽ വേതനം കണക്കാക്കണമെന്ന വ്യക്തതയില്ല. അതിനാൽ ഈ വിഷയത്തിൽ പ്രസ്സ് സൂപ്രണ്ടിന്റെ അഭിപ്രായം തേടിയിരുന്നു. പ്രസ്സ് സൂപ്രണ്ടു ഭൂമാക്കിയ മറുപടി ചുവടെ ചേർക്കുന്നു.

1). & 2). കേരള യൂണിവേഴ്സിറ്റി പ്രസ്സിൽ നാളിതുവരെ കോൺട്രാക്ട് സ്റ്റാഫുകൾ നിലവിലില്ലാത്തതിനാൽ ഇത്തരം ജീവനക്കാരുടെ Consolidated payment details, Leave details എന്നിവയുമായി ബന്ധപ്പെട്ട വിവരങ്ങൾ യൂണിവേഴ്സിറ്റി പ്രസ്സിൽ ലഭ്യമല്ല എന്ന വിവരം അറിയിച്ചുകൊള്ളുന്നു. നിലവിലുള്ള ക്യാഷ്വൽ ബൈൻഡർ തസ്തികയിൽ 755 രൂപ പ്രതിദിന

നിരക്കായി നിശ്ചയിച്ചാണേതനം നൽകിവരുന്നത്. 2018ൽ നിലവിൽ വന്ന പേറിവിഷൻ പ്രകാരം, ബൈൻഡർ തസ്തികയിൽ സ്ഥിരം നിയമന പ്രകാരമുള്ളവർക്ക് (26500-60700) നിരക്കിലാണ് ബേസിക് പേ നിശ്ചയിച്ചിട്ടുള്ളത്. ഇവ പരിഗണിച്ച് contract നിയമനങ്ങൾക്ക് അനുസൃതമായ തുക കണക്കാക്കുന്നതിന് ഫിനാൻസിങ്ങിൽ നിന്നും നിർദ്ദേശം തേടാവുന്നതാണ്.

3). കേരള യൂണിവേഴ്സിറ്റി പ്രസിൾ കാഷ്യൽ ബൈൻഡർ തസ്തികയുടെ നിലവിലുള്ള പ്രതിദിന വേജ് നിരക്കായ 755 രൂപ അടിസ്ഥാനപ്പെടുത്തി a) എംപ്ലോയർസ് കോൺട്രിബ്യൂഷൻ 3.25 ശതമാനം) എംപ്ലോയർ കോൺട്രിബ്യൂഷൻ 0.75 ശതമാനം എന്ന നിരക്കിൽ കണക്കാക്കി ഇഎസ് ഐസ്ക്രീമിൽ യൂണിവേഴ്സിറ്റി പ്രസിൾ നിന്നും മുൻകൂർ അനുമതിയോടെ ഒടുക്കുന്നതാണ് നിലവിൽ അവലംബിക്കുന്ന രീതി. പ്രാഥമിക അന്വേഷണത്തിൽ ESI യിൽ നിന്നും അറിയാൻ കഴിഞ്ഞത് 21000 രൂപയ്ക്ക് മുകളിൽ പ്രതിമാസ വേതനം ലഭിക്കുന്ന ജീവനക്കാരെ ഇഎസ് ഐ സ്ക്രീമിൽ ഉൾപ്പെടുത്താറില്ല എന്ന വിവരവും അറിയിച്ചുകൊള്ളുന്നു. ഇതുമായി ബന്ധപ്പെട്ട കൂടുതൽ വിവരങ്ങൾ ഇഎസ് ഐ ഓഫീസിൽ നിന്നും ശേഖരിക്കാവുന്നതാണ്.

4). എംപ്ലോയർസ് മൈനസ് ഔട്ട് ടേൺ വരുകയാണെങ്കിൽ പ്രതിദിന നിരക്കിൽ നൽകുന്ന വേതനത്തിന്റെ hourly rate കണക്കാക്കി നിശ്ചിത തുക 30 ദിവസത്തെ വേജിൽ നിന്നും കുറവ് ചെയ്തു വരുന്നതാണ് നിലവിൽ പിന്തുടരുന്ന രീതി. ഇപ്രകാരം തന്നെ എംപ്ലോയർസ് മൈനസ് ഔട്ട് ടേൺ വന്നാൽ കൺസോളിഡേറ്റഡ് പേയ്മെന്റ് തുകയിൽ നിന്നും hourly rate കണക്കാക്കി തുക കുറവ് ചെയ്യാവുന്നതാണ്. അല്ലാത്ത പക്ഷം out-turn നു സരിച്ചുള്ള മുഴുവൻ productivity പ്രതികൂലമായി ബാധിക്കുമെന്ന് അറിയിച്ചുകൊള്ളുന്നു.

5). a) യൂണിഫോം അലവൻസ് നിയമാനുസൃതം ബാധകമാക്കാവുന്നതാണ്.

b) കോൺട്രാക്ട് പിരീഡിനുള്ളിൽ shortage of work, machine repairs, power failure & miscellaneous reasons എന്നീ കാരണങ്ങളാൽ എംപ്ലോയർസ് idle work hours വന്നാൽ ഏതു തരത്തിൽ ഇത്തരം ജീവനക്കാർക്ക് ഔട്ട് ടേൺ പരിഗണിക്കാം എന്ന സംബന്ധിച്ച നിർദ്ദേശം കൂടിച്ചേർക്കുന്നത് അഭികാമ്യമായിരിക്കും എന്നറിയിക്കുന്നു.

C) Contract renewal/extension വരുമ്പോൾ break എത്ര ദിവസം എന്നതുമുൻ കൂട്ടി നിശ്ചയിക്കുന്നത് അഭികാമ്യമായിരിക്കും.

തുടർന്ന് ഈ വിഷയത്തിൽ ധനകാര്യ വിഭാഗത്തിന്റെ അഭിപ്രായം തേടിയിരുന്നു. കേരള സർവകലാശാലയിലെ ദിവസവേതന/ കരാർ ജീവനക്കാരുടെ വേതനം പ്രതിപാദിക്കുന്ന നിലവിലുള്ള ഉത്തരവിൽ (No.Ad.AV.12762/2021/UOK dtd 30.11.2021) പ്രസ്തിലേകരാർ ജീവനക്കാരുടെ (ബൈൻഡർ തസ്തികയിലുള്ള) വേതനം പരാമർശിക്കുന്നില്ല. എന്നാൽ പ്രസ്തുത ഉത്തരവിലെ സൂചനപ്രകാരമുള്ള സർക്കാർ ഉത്തരവിൽ (സ.ഉ(പി) നം .29/2021/ ധനതീയതി 11/02/2021) കരാർ അടിസ്ഥാനത്തിൽ ബൈൻഡർ തസ്തികയിലെ വേതനം Rs.21,175/- ആയി ആണ് നിശ്ചയിച്ചിരിക്കുന്നത്. സർവകലാശാലയിൽ ബൈൻഡർ തസ്തികയിൽ നിയമിക്കപ്പെട്ട ശ്രീമതി .അജിനാബീവിജയ്ക്ക് പ്രതിമാസ വേതനം മുകളിൽ പരാമർശിക്കുന്ന സർക്കാർ ഉത്തരവ് പ്രകാരം നൽകുന്നതിന് ഭരണപരമായ തീരുമാനം കൈക്കൊള്ളാവുന്നതാണ്. പ്രസ്തുത നിയമനത്തിലെ അവധി ഉൾപ്പെടെയുള്ള സേവന വ്യവസ്ഥകൾ മറ്റുകരാർ

ജീവനക്കാരുടേതെന്ന പോലെ ഭരണവിഭാഗം നിർണ്ണയിക്കേണ്ടതാണ് എന്ന് ധനകാര്യവിഭാഗം അഭിപ്രായപ്പെട്ടിരിക്കുന്നു.

ബഹുമാനപ്പെട്ടവൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം, സർവകലാശാല പ്രസ്ഥിതി ബെൻഡർ തസ്തികയിൽ കരാർനിയമനം നൽകുവാൻ സിൻഡിക്കേറ്റ് തീരുമാനിച്ച ശ്രീമതി അജിനാ ബീവിജെയുടെ സേവനവേതന വ്യവസ്ഥകൾ സംബന്ധിച്ച് ശുപാർശകൾ സമർപ്പിക്കുന്നതിനായി ഫയൽ സിൻഡിക്കേറ്റിന്റെ ധനകാര്യ ഉപസമിതിയുടെ മുൻപാകെ സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to fix a consolidated monthly remuneration of Rs.21,000/- (Rupees Twenty One Thousand Only) to Smt. Ajina Beevi for her engagement as Binder on contract basis in the Kerala University Press.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

**Item No.15.93.15** *Proposal for increase in the Malpractice Enquiry Fee remitted during the personal hearing by the candidates facing allegations of acts of malpractice in the University Examinations- reg.*

**(SDC Section)**

It is observed that there has been a drastic increase in the number of acts of malpractice by the candidates appearing in the various University Examinations. A brief preliminary data compiled in this regard is as given below:

Period	Approximate number of candidates reported for alleged malpractice				Approximate number of candidates who appeared for the personal hearing and were heard by the University
	Semester Scheme Candidates		Annual Scheme Candidates (C)	Total Candidates = (A) + (B) + (C)	
	Arts & Science Courses (A)	Professional Courses (B)			
Sept'2019-Dec'2019	75	26	40	141	84
Jan'2020-Dec'2020	178	23	63	264	239
Jan'2021-Dec'2021	386	40	193	619	350
Jan'2022-Dec'2022	719	86	122	927	861
Jan'2023-Dec'2023	662	58	80	800	867
Jan'2024-15.05.2024	295	34	22	349	304
	GRAND TOTAL ----->			3102	2705

(NB: Excess candidates appeared for personal hearing than the candidates reported for malpractice if seen in any rows above are due to the additional number of candidates who remained absent in the earlier hearings and attended it thereafter, and/or candidates who have been reported in the month of December and called in hearing held in the subsequent month of January as per the order in which the corresponding file was received in the SDC Section)

The preface of the University Examination Manual (drafted in accordance with the provisions in the University Act, the Statutes, the Ordinances, the Regulations, the University Orders, etc.) states that the tangible end product of all the Universities are the Degrees and Diplomas issued to the students after conducting the prescribed examinations to evaluate their level of achievement in the concerned disciplines, and, hence the credibility of the University depends largely on the credibility



of its examination system. The Chapter V (Conduct of Examinations) and Chapter XIV (Malpractice in University Examinations) of the University Examination Manual put forward various instructions to thwart attempts of malpractice in the University Examinations and also any tampering of the various mark lists, certificates, etc. issued by the University, and, also instruct to prevent such candidates from appearing for further University Examinations following report of allegations of malpractice. The said chapters of the examination manual also instruct to avoid any kind of undue and unfair advantage gained by acts of malpractice that affect the valuation and results of the University Examinations.

The fact that there has occurred a drastic increase in the number of alleged malpractice in the University Examinations causes a deterrence to the maintenance of the said sanctity, credibility, fair and just conduct of the University Examinations, thereby hampering the value and credibility of the degrees and diplomas awarded by the University. Hence the Committee feels that the candidates who indulge in any act of malpractice for gaining undue and unfair advantage in the valuation of the University Examinations should be imposed with an increased fee to be remitted to discourage such acts. Also it is observed that around five years have passed since the last hike made in the said fee related to the alleged malpractice in the university examinations. Presently the candidates reported for such acts of alleged malpractice are required to remit the malpractice enquiry fee of Rs.2100/- (Rupees Two Thousand and One Hundred Only, including the service charge) at the time of their personal hearing. A fine of Rs.1050/- (Rupees One Thousand and Fifty Only, including the service charge) is also charged for each subsequent call in addition to the aforesaid fee from those candidates who fail to attend the first hearing.

In consideration of the above mentioned facts particularly the fact that around five years have passed since the last hike was made in the malpractice enquiry fee (imposed on the candidates during their personal hearing related to the allegations of malpractice in the University Examinations) including the corresponding fine for each subsequent call for the personal hearing (for the candidates who fail to attend the first call for hearing), and, also coupled with the intention to address the issue related to the drastic rise in the number of acts of malpractice in the University Examinations, the Standing Committee of the Syndicate on Students' Discipline held on 15.05.2024 recommended that :

1. the existing Malpractice Enquiry Fee of Rs.2100/- (Rupees Two Thousand and One Hundred Only, including the service charge) to be remitted at the time of the personal hearing by the candidates facing allegations of malpractice, as also the fine of Rs.1050/- (Rupees One Thousand and Fifty Only, including the service charge) charged for each subsequent call in addition to the said fee from those candidates who fail to attend the first hearing, be both increased appropriately, and,
2. it is felt that the candidates who are found innocent against the charges of malpractice and hence are not imposed with any punishment or penalty, may be given partial refund of the said malpractice enquiry fee. Hence the feasibility may be checked and necessary orders may be issued regarding the refund and the method of refund of the said malpractice enquiry fee to such candidates, after deduction of certain nominal fee for conduct of their personal hearing including deduction of any fine if imposed for the subsequent call/s for personal hearing if any candidate fails to attend the first call for personal hearing.

The 11<sup>th</sup> meeting of the Syndicate held on 02.07.2024 vide item no.11.09.05 considered the above mentioned proposal recommended by the Standing Committee of the Syndicate on Students' Discipline, and, resolved to approve the same.

Further the 13<sup>th</sup> meeting of the Syndicate held on 31.08.2024 vide item no.13.01 (Confirmation of the preliminary minutes of the 11th meeting of the Syndicate held on 02.07.2024 vide item no.11.09.05) resolved that, the resolution be corrected as 'Resolved that the enhancement of the malpractice enquiry fee be referred to the Standing Committee of the Syndicate on Finance'. The Vice-Chancellor has ordered to implement the said resolution of the Syndicate.

While considering the recommendation of the Committee for effecting partial refund to exonerated candidates, the guidelines for effecting refund of fees currently in force, issued vide University Order No.Ad.BII/5622/06/2016 dated 24.06.2016, may be noted.

It is stated that fee once remitted will not be refunded as a general matter. However fee refund can be considered in specific cases where there is fault on the part of the University. Refund

of remittances above Rs.1000/- alone will be considered and 20% administration charge will be levied for all refunds from KUF.

Also cases of requests for refund not specified in the above order, shall be subject to approval by the Vice-Chancellor after considering merit.

Vide the orders of the Vice-Chancellor, the note is, therefore, placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations on the proposal for the enhancement of the malpractice enquiry fee (for the alleged malpractice in University Examinations) and the related matters.

***The Committee considered the matter and recommended to enhance the Malpractice Enquiry Fee to Rs.3000/- (Rupees Three Thousand only).***

***The Committee further recommended to refund the fee to the exonerated students as per the existing guidelines.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.16      Audit Observation-Para 3-2-Purchase of foreign books-Payment of excess amount on account of Foreign Exchange Conversion rates-reg.***

**(FOS)**

Kerala State Audit Department in their Audit Report 2022-23 had observed that by adopting Good Offices Committee rates (while converting foreign currency to INR) University paid excess amount to book sellers and publishers etc. The amount has been quantified as Rs.2,15,584/- and has been fixed as the liability of Finance Officer. Similar observations were also made by C & AG in their Inspection Report for 2021-23. Amount quantified by C&AG is Rs.8,10,332/-.

The observation of KSAD and C & AG are not in conformity with the Syndicate decision and University order issued in this regard. On a perusal of University Orders, issued between 2005 to 2023-24, regarding purchase of books for the University Library, Campus Library, Department Libraries and Study Centres following terms and conditions have been incorporated:-

The prices in foreign currencies being converted at the exchange rates fixed by the Good Offices Committee as on date of invoice of the supplier.

The book sellers should furnish the following certificates in their bills: Certified that "the rates at which foreign currencies have been converted into rupees in this invoice are those approved by the Good Offices Committee (G.O.C) as on date of the invoice. If however an amount found later to have been paid to us in excess will be adjusted on subsequent bills or refunded by us."

The University Librarian and the Heads of Department being held personally responsible for the adjustments of the amount claimed by the book sellers in excess of the rates approved by the Good Offices Committee.

During the year 2022-23 the UO dated 30.09.2022 has been issued with the approval of the Syndicate.

The practice of applying GOC rates is in vogue for more than 25 years and no audit had raised any objection till date. While making audit observations they have not pointed out any change of law/rules during the year 2022-23. On verification of the table attached to the audit report of KSAD lot of errors and omissions have been identified and hence the observation seems to be not in order.

The University order issued for the purchase of books invariably incorporates recovery clause which enables recovery of amounts from Book Sellers and Publishers. University Order clearly states that University Librarian and Heads of Departments will be held responsible for the adjustments of the amount claimed etc. KSAD had fixed the excess payment of Rs.2,15,484/- as liability of Finance Officer without considering the Syndicate decision and UO issued in this regard. No where in the UO it is stated that it is the responsibility of the Finance Officer.

In this scenario Finance wing is unable to recommend the guidelines for purchase of books, journals etc., for the year 2024-25 and regularization of provisional advance of Deputy Librarian.

Further the bills received in the audit section are kept in abeyance since an administrative decision is to be made on the recovery of excess amount.

As per orders of Honourable Vice Chancellor the entire matter is placed before the Syndicate for consideration and appropriate decision. The Syndicate held on 09.09.24 vide item number 14.65 resolved to refer the item to the Standing Committee of the Syndicate on Finance. As per implementation orders from Hon' Vice Chancellor the matter is placed before the committee for consideration and appropriate decision.

***The Committee considered the matter and recommended the following:***

1. ***to release the payment of bills pending towards the purchase of books for the University Library, Campus Library, Department Libraries and Study Centres, as per the existing terms and conditions .***
2. ***to adopt the rate as per the RBI guidelines, for the purchase of books in the University***
3. ***to entrust the Finance Officer for incorporating the RBI guidelines for the purchases involving the conversion of foreign currency to INR, in the existing guidelines of the University***
4. ***to entrust the Registrar to inform the Kerala State Audit Department about the steps taken in this regard and for exempting the Finance Officer from the liability fixed upon him.***

***It was also recommended that, considering the exigency of the matter the above recommendation of the committee on Item No. 16 may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be noted.

***Item No.15.93.17      Daily cash Declaration Register – Government Circular – Implementation – reg.***

***(FOS)***

The circular received vide email dated 08.05.2024 from General Administration (IBMC) Department, Government Secretariat, instructs for maintaining daily cash declaration register/ personal cash declaration register in Government Offices. As per this circular all employees shall duly record the available cash with them/valuables in these registers and the superiors should ensure that the registers are properly maintained.

As per orders from Hon'ble Vice Chancellor the matter of implementation of circular CDN2/24/2024-Gen.Admn. dt.30.04.2024 is placed before the Standing Committee on Finance.

***The Committee considered the matter and recommended to implement the circular CDN2/24/2024-Gen.Admn. dtd. 30.04.2024 issued by General Administration (IBMC) Department, Government Secretariat for maintaining daily cash declaration register/personal cash declaration register in Government Offices, in the University.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.18      Translational Research and Innovation Centre (TRIC-KU) - Meeting for the scrutiny of presentation decks of Faculty members & startups - granting Air fare to external expert - lapse in obtaining administrative sanction - ratification -reg :***

***(Ad. A VI)***

A meeting to evaluate the proposals received from Faculty members & start-ups for seed money for development and demonstration of innovative product/process was conducted at the TRIC-KU on 15.05.2024. In an online meeting held on 06.05.2024 it was decided to include an external expert with industrial connect in the screening committee and Kerala Start-up Mission was

requested to recommend an external expert. Accordingly, the Kerala Start-Up mission has suggested Dr. Ramchand C N, CEO & Co-founder of M/s Meggenome as a member of the said committee.

Following the meeting, the Joint Director, TRIC-KU has forwarded two Air tickets submitted by Dr. Ramchand C N, CEO & Co-founder of M/s Meggenome for his to and fro journey from Chennai to Trivandrum amounting to of Rs.6,677/- and Rs.4,498/- respectively and requested to release the amount due to him.

Subsequently, the Finance has remarked that a Policy decision may be taken regarding the admissibility of granting air fare to Dr. Ramchand C.N, CEO and Co-founder M/s Meggenome, on the request of the Joint Director, TRIC-KU, subject to the ratification of the lapse occurred in obtaining prior administrative approval for the same.

It may be noted that the minutes of the meeting held on 06.05.2024 in which the recommendation for inviting an External expert suggested by the Kerala Start-up Mission was approved by the Vice-Chancellor 29.06.2024 and also no prior administrative sanction was obtained for granting air fare to external experts/participants in the Screening Committee.

Now, as per orders of the Vice Chancellor, the matter of ratifying the lapse occurred from the part of the Joint. Director, TRIC-KU, in obtaining prior administrative sanction for granting air fare to the external expert Dr. Ramchand C.N, CEO and Co-founder M/s Meggenome for attending the Screening Committee and to sanction Air fare of Rs.11,175/- to Dr.Ramchand C. are placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to ratify the lapse occurred from the part of the Joint. Director, TRIC-KU, in obtaining prior administrative sanction for granting air fare to the external expert Dr. Ramchand C.N, CEO and Co-founder M/s Meggenome for attending the Screening Committee.***

***The Committee further recommended to sanction Air fare of Rs.11,175/-(Rupees Eleven Thousand One Hundred and Seventy Five Only) to Dr. Ramchand C N, CEO and Co-founder M/s Meggenome.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.19 Minutes of the meeting to screen proposals for seed money for development and demonstration of innovative product/process - Start up funding - approval of- reg :***

***(Ad. A VI)***

The Joint Director, Translational Research and Innovation Centre (TRIC-KU) has forwarded the minutes of the meetings held for screening proposals for seed money for development and demonstration of innovative product/process held on 15.05.2024, 17.07.2024 and 20.07.2024 for approval. The first two meetings were convened for screening of proposals under the category Life Sciences and Material Sciences respectively and the final meeting on 20.07.2024 was convened to finalise the recommendations based on the previous meetings.

The following may be perused in this regard:

In the Budget Speech 2023-'24 an amount of Rs.50 Lakh was earmarked for the establishment of Translational Research and Innovation Centre (TRIC-KU) and from this an amount of Rs.11,50,000/- was meant for Start Up funding.

An U.O no.2616/2024/UOK dated 21.03.2024 was issued in connection with the constitution of a committee for preparing the guidelines, screening proposals for Seed money for development and demonstration of innovative products/processes with nine members based on request received from the Joint Director, TRIC-KU.

In order to utilise the said fund, the TRIC-KU had published an advertisement in the University website and as response to this 16 abstracts were received by the TRIC-KU from various Faculties of Departments/Centres/Affiliated colleges etc. All those abstracts received by the TRIC-KU were classified into two categories, i.e those related to Life Sciences and those related to Material Sciences.



For the screening of the abstracts received two meetings were convened by the TRIC-KU on 15.05.2024 and 17.07.2024 respectively. In the first meeting held on 15.05.2024, Ten (10) abstracts related to Life sciences and on 17.07.2024, Five (5) abstracts related to Material sciences were screened.

It may be noted that, in these meetings external experts nominated by the Kerala Start Up Mission and members from TIPS-TIMed were also participated other than those members included in the Committee constituted vide U.O no.2616/2024/UOK dated 21.03.2024.

Consequently, a final meeting was conducted on 20.07.2024 for discussing the recommendations made in the minutes of the first two meetings conducted in this regard. In this final meeting, the abstracts presented by Prof. Dr. Shiburaj Sugathan, Department of Botany and by Prof. Dr. T S Swapna, Head, Department of Biotechnology that comes under the category of Life Sciences were selected for Start-up Funding.

Similarly the abstracts presented by Dr. Subodh G, Asst. Professor, Department of Physics and by Dr. Deepthi N Rajendran, Asst. Professor, Dept. of Physics, Govt. College for Women, Trivandrum under the category of Material Sciences were also selected and recommended for Start-up Funding.

In this meeting it was further recommended as follows:

1. to limit the Start-up grant per project to maximum of Rs.2.5 lakhs
2. to provide one year time duration to inventors to complete the work
3. to inform Syndicate about the need to convene purchase committees on a regular basis
4. KUCC to provide interface for monitoring projects.
5. Committee needs to regularly conduct meetings to monitor the progress of projects.
6. TRIC-KU will initiate purchase of items required by the faculty members who were selected for start up funding after approval of the Syndicate and upon receiving the quotations.

It may also be noted that the expenditure required for providing start up grant shall be met from the head of account "Part I - Non Plan - MH 63 - Miscellaneous - 8/6028 - New Development Programmes" provided in the current years Budget Estimates of the University.

As per orders of the Vice-Chancellor, the minutes of the meetings held on 15.05.2024, 17.07.2024 and 20.07.2024 (appended), in connection screening proposals for seed money for development and demonstration of innovative product/process are placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to approve the minutes of the meetings convened for screening the proposals for seed money for development and demonstration of innovative product/process held on 15.05.2024, 17.07.2024.***

***The Committee further recommended to approve the minutes of the final meeting convened for screening the proposals for seed money for development and demonstration of innovative product/process held on 20.07.2024 except the recommendation 'to inform Syndicate about the need to convene purchase committees on a regular basis'.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93.20      Fixation of fees (fee for the application form, fee for pursuing two courses, and fee for a one-time certificate) for pursuing two courses simultaneously - reg.***

***(Ac. A IV)***

The Secretary, University Grants Commission, has forwarded the guidelines for pursuing two Academic Programmes simultaneously for implementation in the Universities as envisaged in NEP 2020.

A sub-committee comprising of Adv.G.Muraleedharan Pillai, Convenor, Standing Committee, Dr. K.G. Gopchandran, Dr. P.M. Radhamany, Dr. S. Jayan and Dr. Shijukhan J S, Members Syndicate, and Deans of Faculties of Arts, Science, Social Sciences, Applied Sciences & Technology has been constituted to submit a report on the implementation of guidelines issued by UGC for pursuing two academic programmes simultaneously. As per the report, it is recommended to collect details of the candidate using a separate application form and proposed a format for the same.

By considering the extra workload for collecting and processing of such applications, the Committee further recommended to form a separate section in the University under the Controller of Examinations and also to collect specific fees from the candidates who intends to pursue 2 courses at same time. In the guidelines it is also specified that, Students pursuing Primary programme from University of Kerala shall be issued a one- time certificate, to pursue another programme in this University/ other University/College.

The sub-committee referred the matter regarding the fixation of fees(fee for application form, fee for pursuing two courses, fees for one-time certificate) to the Syndicate.

The Syndicate held on 09/09/2024 vide item no. 14.31 considered the matter regarding implementation of UGC guidelines for pursuing two academic programmes simultaneously in University of Kerala and resolved to approve the report of the Sub-Committee constituted for framing guidelines to implement pursuing courses at the University simultaneously. Further resolved that the matter regarding the fixation of fees( fee for the application form, fee for pursuing two courses, and fee for a one-time certificate) be referred to the Standing Committee of the Syndicate on Finance. The Vice Chancellor has ordered to implement above resolution of the Syndicate.

As per the orders of Vice Chancellor, the matter regarding fixation of fees (fee for the application form, fee for pursuing two courses, and fee for a one-time certificate) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to fix fee for pursuing two Academic Programmes simultaneously as detailed below:***

<b><i>Fee for application form</i></b>	<b><i>Rs.25/-</i></b>
<b><i>Fee for one-time certificate</i></b>	<b><i>Rs.1000/-</i></b>

***The Committee further recommended to take necessary steps to amend the University regulations accordingly.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.93 Additional .01 Four Year Under Graduate Programmes - Conduct of examinations - Fixation of exam and other related fees/ charges - consideration – reg.***

*(Ac. A V)*

Four Year Under Graduate Programmes UoK-FYUGP Curriculum Framework and Regulations, implemented in the Affiliated Colleges w.e.f the Academic year 2024-25 has been approved by the Academic Council held on 10.05.2024 and UO No. 4271/2024/UOK dated 22.05.2024 was issued accordingly. The Scheme and Syllabi of all Courses under the FYUGP in different disciplines w.e.f 2024 admissions was approved vide UO No.32912/4/2024/UOK dated 02.07.2024.

The classes for FYUG programmes commenced in the Affiliated Colleges and Teaching Departments on 1st July 2024. As per the Uniform Academic Calendar for FYUG Programmes, the first semester examinations are to be conducted in the month of November, 2024 and Notification for examination has to be issued.

As per the orders of the Vice-Chancellor, the matter of fixing the Examination/Special fees for the students and Fees/ charges towards conduct of examinations of Four Year UG programmes under the following categories is placed before the Standing Committee of the Syndicate of Finance for consideration.

- Exam fees to be levied from the students of FYUG Programmes in Affiliated colleges. Existing fee structure of First Degree Programmes under CBCS System are as below:

Existing fee structure of CBCSS (w.e.f. 2010)	
	Rs
Theory Paper	55/- per paper
Practical	55/- per paper
CV camp fee	200/-
Fee for marklist	45/-
Fee for application (First appearance	35/-

Registration fee	40/- (for subsequent appearance) 75/- (after the completion of the Programme)
Fees fixed for FYUGP in University Department	
Examination fees fixed for the FYUG Programmes in the University Department introduced from the Academic year 2023-24 is given below: Theory paper Marklist Semester 1-7 Marklist Semester 8 Project	150/- per paper 50/- each 100/- 200 each

2. Special fees to be remitted by the candidates opting for 4th year of the FYUG programme. The existing Special fees leviable from the students of Affiliated colleges/UITs/ Departments is detailed below:

Affiliated Colleges/UITs of Universities		
Sl. No	Sub Heads	Rates of Fees per Annum
1	Medical Inspection Fee	Rs. 10/-
2	Sports Affiliation Fee	Rs. 75/-
3	University Union Fee	Rs. 60/-
4	Students Aid Fund	Rs. 30/-
5	Women's Study Unit Fee	Rs. 15/-
6	Student Care Fund	Rs. 100/-

3. Rates for remuneration for the conduct of Theory and Practical examinations to examiners, invigilators and supporting staff deployed for the University exams.

The enhanced rates approved vide UO EK 1/1/414/2012 dated 17.07.2012 is currently followed for the University examinations.

4. As per the directions from the Government, it is also proposed to pay a Contingent charge per student to Valuation Camp Directors and charges has to be fixed for the same.

***The Committee considered the matter and recommended the following:***

- to fix the fee structure for the First and Second semester Examinations under Four Year Under Graduate Programmes (FYUGP) in Affiliated colleges, as detailed below:***

	<b><i>Regular</i></b>	<b><i>Improvement</i></b>	<b><i>Supplementary</i></b>
<b><i>Theory without practical</i></b>	<b><i>Rs. 150/- per course</i></b>	<b><i>Rs.200/- per course</i></b>	<b><i>Rs. 300/- per course</i></b>
<b><i>Theory with practical</i></b>	<b><i>Rs. 250/- per course</i></b>	<b><i>Rs.300/- per course</i></b>	<b><i>Rs.350/- per course</i></b>
<b><i>Fee for Evaluation</i></b>	<b><i>Rs. 300/-</i></b>	<b><i>Rs. 500/-</i></b>	
<b><i>Mark sheet</i></b>	<b><i>Rs. 75/-</i></b>	<b><i>Rs. 75/-</i></b>	
<b><i>Fee for revaluation</i></b>	<b><i>Rs. 525/-</i></b>		

- to fix Special fees to be collected from the candidates opting for 4th year of the FYUG programme in the Affiliated Colleges, as detailed below:***

Sl. No	Sub Heads	Rates of Fees per Annum
1	Medical Inspection Fee	Rs. 10/-
2	Sports Affiliation Fee	Rs. 75/-
3	University Union Fee	Rs. 60/-
4	Students Aid Fund	Rs. 30/-
5	Women's Study Unit Fee	Rs. 15/-
6	Student Care Fund	Rs. 100/-

- the existing rate of remuneration for the conduct of Theory and Practical examinations implemented vide UO EK 1/1/414/2012 dated 17.07.2012, be made applicable to the Four Year Under Graduate Programmes.***
- to fix contingent charges to be paid to colleges for the conduct of FYUGP Valuation camp per odd semester including assistance for appointing CLR Assistants, at the rate of Rs.8/- (Rupees Eight only) per student, subject to a minimum of Rs.1000/- (Rupees One***

*Thousand only)*

*The Committee further recommended to consider revision of the rate of examination fee for the Four Year Under Graduate Programmes in the University Department in tune with the rate fixed for affiliated colleges.*

*The Committee also recommended to submit proposal for fee enhancement prior to the commencement of every academic year .*

*It was also recommended that, considering the exigency of the matter the above recommendation of the committee on Item No. 16 may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be noted.

***Item No. 15.93 Additional .02 Regularization of Provisional Advance – Keraleeyam 2023-reg.***

**(PRO Section)**

Government of Kerala had hosted 'Keraleeyam 2023' during November 1<sup>st</sup> to 7<sup>th</sup>, 2023 to showcase Kerala's achievements across various sectors.

On the basis of the decision of the Syndicate at its meeting held on 04.10.2023 vide item no 04.120, the Syndicate had resolved to allocate an amount of Rs.10,00,000/- for meeting the expenses in connection with the programme 'Keraleeyam 2023'. This decision was approved for implementation by the Hon'ble Vice Chancellor. Subsequently the Finance Section had sanctioned first installment amount of Rs.7,00,000/- (Rupees Seven Lakh only) as provisional advance to Dr. T.K.Santhoshkumar, Public Relations Officer (i/c) vide U.O No PA/PR/01/2023 dated 26.10.2023 . The second installment of Rs.3,00,000/- (Rupees Three Lakh only) is to be released after submitting the bills and vouchers of the first installment for regularization.

However, only a total amount of Rs.7,46,666/- (Rupees Seven Lakh Forty Six Thousand Six Hundred and Sixty Six Only) was expended towards the conduct of Keraleeyam 2023. The Audit VI section has verified the bills and vouchers in connection with the programme and recommended for regularization. The Finance endorsed vide Finance Endorsement No.2283/Finance I dated 26.09.2024 provides that,

- 1) Separate administrative sanction may be obtained for reimbursing the amount of Rs.46,666/- (Rupees Forty Six Thousand Six Hundred and Sixty Six only) expended towards the conduct of "Keraleeyam 2023", as admitted by the Audit Section.
- 2) On the strength of verification report from Audit VI Section as detailed on Pages 93 & 94 N/F, the of provisional advance of Rs.7,00,000/- (Rupees Seven Lakh only) sanctioned to Dr. T.K Santhosh Kumar, Public Relations Officer (i/c), vide U.O.No.PA/PR/01/2023 dated 26.10.2023 towards the conduct of "Keraleeyam 2023", may be regularized, subject to administrative sanction.

As per the orders of the Hon'ble Vice Chancellor, the matter is submitted before the Standing Committee of the Syndicate on Finance for consideration and appropriate decision on the following:

- 1) Regularization of provisional advance of Rs.7,00,000/- (Rupees Seven Lakh only) to Dr. T.K Santhosh Kumar, Public Relations Officer (i/c), vide U.O.No.PA/PR/01/2023 dated 26.10.2023.
- 2) Reimbursement of Rs.46,666/- (Rupees Forty Six Thousand Six Hundred and Sixty Six only) expended towards the conduct of "Keraleeyam 2023" .

***The Committee considered the matter and recommended to regularize the provisional advance of Rs. 7,00,000/- (Rupees Seven Lakh only) sanctioned to Dr. T.K Santhosh Kumar, Public Relations Officer (i/c), vide U.O.No.PA/PR/01/2023 dated 26.10.2023.***

***The Committee further recommended to reimburse an amount of Rs.46,666/- (Rupees Forty Six Thousand Six Hundred and Sixty Six only) expended towards the conduct of "Keraleeyam 2023"***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Finance held on 18.10.2024, be approved.

**Item No.15.93 Additional.03      *Budget Proposal 2022-23- Item No.94 - Proposal For Interventions on Student Palliative Clubs in Affiliated Colleges- Administrative sanction for the action taken by Dr, Shaji,A, Programme Coordinator,NSS, University of Kerala, in advancing Rs.15,00,000/- for the conduct of the programme - reg***

**(Ad. D I)**

An amount of Rs. 35,00,000/- (Rupees Thirty Five Lakhs only) was earmarked in the budget speech for the year 2022 – 23 for Strengthening of Student Palliative Clubs in affiliated Colleges. An amount of Rs. 20,00,000/- (Rupees Twenty Lakh only) was released as first installment to the Programme Coordinator, National Service Scheme as provisional advance for the implementation for the activities of Student Palliative Care during the year 2022 – 23 vide U.O No. 4498/2022/UOK, dated 08.06.2022 . In the same Order it was stipulated that the balance amount of Rs. 15,00,000/- (Rupees Fifteen Lakh only) will be released as second installment after submitting the bills and vouchers of first installment for regularization.

Later Dr. Shaji A, Programme coordinator NSS, has submitted the bills & vouchers of the programme requesting the regularisation of first instalment of Rs.20,00,000/- and the release of Rs.15,00,000/- as second installment.

On verification it is found that he has submitted the bills & vouchers for an amount of Rs. 35,23,608/- (Rupees Thirty Five Lakh Twenty Three Thousand Six Hundred and Eight only). Subsequently, he has given a submission dtd. 11.09.2024 stating that the programme coordinator and the programme officials of affiliated colleges has advanced the balance amount and the programme is completed. Further he has requested the reimbursement of balance amount.

The audit section has remarked that administrative sanction for the action taken by Dr. Shaji A, in advancing Rs.15,00,000/- for the conduct of the programme, may be obtained, in this regard.

As ordered by the the Vice - Chancellor, the matter of ratifying the action taken by Dr, Shaji A, Programme Co-ordinator, NSS, University of Kerala, in advancing Rs. 15,00,000/- by the Programme Officers of NSS in various colleges, towards the conduct of various activities for Strengthening the Student Palliative Clubs in College Campuses through N.S.S., is placed before the Standing Committee of the Syndicate on Finance, for consideration & appropriate recommendation.

***The Committee considered the matter and recommended to ratify the action taken by Dr, Shaji A, Programme Co-ordinator, NSS, University of Kerala, in advancing Rs. 15,00,000/- by the Programme Officers of NSS in various colleges, towards the conduct of various activities for Strengthening the Student Palliative Clubs in College Campuses through N.S.S.***

***The Committee further recommended to release the second installment to Dr, Shaji A, Programme Co-ordinator, NSS for the conduct of various activities for Strengthening the Student Palliative Clubs in College Campuses through N.S.S, amounting to Rs. 15,00,000/- (Rupees Fifteen Lakh Only) after verifying the bills and vouchers submitted for regularizing the first installment released vide U.O No. 4498/2022/UOK, dated 08.06.2022.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

**Item No. 15.93 Additional .04      *Inviting Fresh Quotations for the work of Gardening and Clearing of Shrubs at Senate House campus - reg.***

**(Ad. B I)**

The work of Gardening and Clearing of shrubs at Senate House campus is currently carried out by M/s Aestha Vision, TC 14/2010, Vanross Junction, University P.O, Thiruvananthapuram at Rs.33,000/- (Rupees Thirty Three Thousand only) (inclusive of GST) per month, on contract basis for a period of one year w.e.f. 11.09.2023. The contract period ended on 10.09.2024.

M/s Aestha Vision has submitted willingness to continue the work of gardening and clearing of shrubs at Senate House Campus for another term.

As per the orders of the Vice - Chancellor, the matter of inviting fresh quotations for



the contract for Gardening and Clearing of Shrubs at Senate House campus or whether to renew the existing contract with M/s Aestha Vision, for the said work, is placed before the Standing Committee on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to invite fresh quotations for the contract work of Gardening and Clearing of Shrubs at Senate House campus.***

The meeting came to an end at 1.00 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.10.2024, be approved.

***Item No.15.94 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024 – Approval of-reg.***

**(Ad.A VI)**

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STAFF, EQUIPMENT & BUILDINGS**

Date & Time : 16-10-2024, 11.00 a.m.

Venue : Syndicate Room, University Buildings, Palayam.

**Members Present**

1. Dr. Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Prof. (Dr.) K. G. Gopchandran (Member, Syndicate)
3. Dr. S Jayan (Member, Syndicate)
4. Dr. S Nazeeb (Member, Syndicate)
5. Dr. Pramod N (Member, Syndicate)
6. Dr. M Lenin Lal (Member, Syndicate)
7. Adv. Muralidharan Pillai G (Member, Syndicate)
8. Adv. R B Rajeev Kumar (Member, Syndicate)
9. Sri. Ajay D N (Member, Syndicate)

**Members Absent**

1. Sri. R Rajesh (Member, Syndicate)

***Item No.15.94.01 Department of Psychology - Dr. Johnson R, Assistant Professor – regularization of suspension period - hearing University officials – reg.***  
***(Ad F II)***

Dr. Johnson R, Assistant Professor, Department of Psychology was placed under suspension w.e.f 13.07.2018 as per U.O.No.Ad.AII.1/2/18 dated 17.07.2018. He was reinstated in service w.e.f 03.11.2018, consequent to the judgement of Hon'ble High Court in WP(C).No.24968/2018 dated 23.10.2018.

A hearing was conducted by the Syndicate Sub-Committee (constituted for the purpose) on 21.05.2019, the report of which was placed before the Syndicate held on 20.06.2019 and resolved to engage Adv. Bhuvanendran Nair as Advocate Commission for detailed enquiry. But further enquiry was not conducted in this regard and the disciplinary proceedings was not closed. The period of absence is not yet regularized.

In this context, the Syndicate held on 15.03.2024 (Item No. 09.117.07), resolved to hear the then Section Officer, Asst. Registrar and Deputy Registrar who dealt with the file.

Ad.A.I section, after verifying the Attendance Registers during that period and after consulting the Accounts/ Pension section, compiled the list of officers who dealt with the matter (Ad.A II Sn.), as listed below:

CS	Name with Designation	Designation during the period specified in Ad.AII Section	Period	Address with contact number	Remarks
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1	Sri. William George Daniel, Deputy Registrar (Rtd)	Section Officer	13.07.2018 to 29.06.2019	Checkalayil Elicode PO, Punalur, Kollam 691322 Mob : 9447453289	Retired
2	Sri. Amal Suseel, Administrative Officer, Department of Physical Education	Section Officer	01.08.2019 to 25.10.2019	Mob : 9072863691	In service
3	Sri.Raj Mohan R, Joint Registrar (VRS)	Assistant Registrar	13.07.2018 to 03.10.2019	T.C 36/490, APRA-104 Samadhi Lane, Palkulangara, Pettah PO, Thiruvananthapuram-695024 Mob : 9497760985	Retired
4	Sri.P P Thomas, Deputy Registrar (Rtd)	Assistant Registrar	04.10.2019 to 25.10.2019	Pallichankuduiyil, T.C 6/2753 (1), Navodaya Gardens House No.4, Kochulloor, Medical College PO, Thiruvananthapuram-695011 Mob : 9447397776	Retired
5	Lekha S (late) Deputy Registrar (Rtd)	Deputy Registrar	13.07.2018 to 31.07.2018	TC.13/194(2), Gokulam , PRA-86 , Pattoor, Pettah P. O, Thiruvananthapuram - 695024	Retired and Deceased
6	Smt.Sheela George A, Deputy Registrar (Rtd)	Deputy Registrar	01.08.2018 to 14.07.2019	T.C 14/1472, Anugraha, Arappura Road, Kannamoola, Medical College PO, Thiruvananthapuram-695011 Mob : 9446066689	Retired
7	Smt. Deepa Varma A, Deputy Registrar (Rtd)	Deputy Registrar	15.07.2019 to 25.10.2019	A-10, Deepasree, Kananagar, Vellayambalam, Thiruvananthapuram-695003 Mob : 9446402182	Retired

It may be noted that out of the 7 officers, only one person is in service, and the rest have retired from service.

A legal opinion was obtained regarding the regularization of suspension periods of Dr.Johnson R. "...As regards the first spell, he was reinstated in service in compliance with the judgment dated 23.10.2018 passed by the Hon'ble High Court of Kerala in Writ Petition (Civil) No. 24968 of 2018. In the light of the said judgment, the University was at liberty to continue the disciplinary proceedings initiated against him. But the fate of the disciplinary proceedings as to whether the same had been concluded is not known..."

As per the orders of the Vice Chancellor, the following are placed before Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendation:

1. The committee may take notice of the fact that out of the 7 officers who handled the file, only one person is in service, and the rest have retired from service.
2. The disciplinary proceedings in respect of the period of suspension (from 13.07.2018 to 02.11.2018) has not been completed and 4 years have already elapsed, a specific decision may be taken in this regard.

***The Committee considered the matter and recommended to hear the Officers who handled the file including the Officers who have retired from University Service.***

***The Committee further recommended to refer the matter to the Syndicate along with the legal Opinion, as the proceedings of the Enquiry Commission engaged for conducting detailed enquiry on the first spell of suspension period is incomplete.***

***Resolution of the Syndicate***

**RESOLVED** to seek opinion of the Service Consultant (Adv.Jyothi Chudan, Special Officer (Rtd.) Law Department, Govt. of Kerala) regarding the regularisation of the suspension period of Dr.Johnson, Assistant Professor, Department of Psychology, Kariavattom and place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

**FURTHER RESOLVED** that all the process shall be completed within one month.

***Item No.15.94.02      Department of Botany- Extension of the Engagement period of Casual farm labourers- request- reg.***

***(Ad. D III)***

The Casual farm labourers presently working in the Department of Botany, vide submission dated 15.08.2024, have stated the following:

1. though they have been working as casual farm labourers in the Dept for the past 27 years, they have not received the benefits of the casual labourers of the Depts.
2. there has been no enhancement in salary for the past eight years.
3. the price of all commodities have risen and it is difficult to meet various needs like food, children's fee, hospital charges and needs of parents. Most of them are staying in rented houses.
4. in addition to this, every three months around Rs.300/- is required for the preparation of Bond. As the contract is for three months, in between, the salary also gets delayed.
5. the other employees on contract, like Assistant farm Superintendent, Graduate field Assistant etc. are engaged for one year.
6. recently, measures have been taken for engaging the security staff of the Department for six months, but steps have not been taken for engaging the casual farm labourers for one year or six months, even though they have been working for many years.

It is requested to take steps for appointing them as permanent staff or the engagement be made for one year.

In this context, the following may be noted

1. Seven casual farm labourers namely Sri. Shamnad, Sri. Samuel, Smt. Sakunthala, Sri. Jayan, Sri. Jamesraj and Smt. Vasantha are working in the Department, since 1997, Smt. Rejani from 2008, Sri. Christudas from 2020, Sri. Sukesh S.S. from 2021, Smt. Seena D.S and Sri. Malu M. from 2023 & Smt. Daisy from 2024.
2. these casual farm labourers are engaged for a period of 89 days on daily wage basis on a remuneration of Rs.675/- per day, subject to a monthly maximum of Rs.18,225/-.
3. Assistant farm Superintendent, Graduate field Assistant and other employees on contract basis in the Dept are engaged for a period of eleven months.
4. the Syndicate held on 14.10.2022, had resolved to enhance the period of employment of the casual Security Guards to 179 days for the time being.

As per the orders of the Vice - Chancellor, the request of the twelve Casual farm labourers of the Department of Botany, for extension of their engagement period, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to constitute a Sub-Committee comprising of following members to consider the request submitted by the Casual farm labourers presently working in the Department of Botany on daily wage basis and submit a report before this Committee.***

- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Convener, Standing Committee of the Syndicate on Planning and Development***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the



Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.
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**Item No.15.94.03      Department of Sanskrit - Request to engage two Guest Lecturers/ Contract teachers on contract basis in the Department - reg.**

**(Ad.D III)**

The Head, Department of Sanskrit, has requested to take immediate steps to engage two guest lecturers/ contract teachers in the Department, for the smooth conduct of the MA classes as Dr. C.A. Shaila, Professor retired on 31.05.2024 and the contract staff Dr. Sabna T. Thaj is on maternity leave till 27.09.2024.

The faculty status of the Department is as follows:

Designation	Sanctioned strength	Present strength
Professor	1	Nil
Associate Professor	1	2
Assistant Professor	4	2

Dr. Sabna T. Thaj was engaged as Assistant Professor on contract basis in the Department for a period of eleven months w.e.f 04.01.2024 but she has availed maternity leave for the period from 01.04.2024 to 27.09.2024.

For the commencement of FYUG Programme in the Department of Sanskrit, a Selection Committee was constituted and notification was issued for which, eleven applications have been received for engagement of one Assistant Professor on contract. The date of interview is to be scheduled.

As per the orders of the Vice - Chancellor, the request of the Head, Department of Sanskrit, to engage two Guest/Contract teachers in the Department, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to defer the item for the time being.***

***Resolution of the Syndicate***

<b>RESOLVED</b> to engage one Assistant Professor in the Department of Sanskrit subject to the final outcome of the case pending before the Hon'ble High Court of Kerala.
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**Item No.15.94.04      Department of Sociology - Dr. Bushra Beegom R.K., Associate Professor - Request for reckoning of prior service for pensionary benefits in the University – reg.**

**(Ad.H)**

The Head Department of Sociology has forwarded a request of Dr. Bushra Beegom R.K., Associate Professor, Department of Sociology, for reckoning prior government non-teaching services as LD Clerk and Assistant Grade II in Secretariat, for pensionary benefits. She has also requested to condone the delay occurred in applying for the same.

Dr. Bushra Beegom R.K., was appointed as Lecturer in the Department of Sociology, University of Kerala, w.e.f. 29.11.2010 FN, vide U.O. No. Ad. AV. 3. 54780/10 dated 01.01.2011 and she had satisfactorily completed her period of probation in the post on 29.11.2011 FN, vide U.O. No.Ad.AV3/12860/2012 dated 31.10.2013.

On the matter, the Finance has remarked the following:

- Dr. Bushra Beegom R.K. was appointed as LD Clerk in Revenue Department w.e.f. 29.10.2004. She proceeded on Leave under Appendix XII B, Part I. KSR w.e.f. 03.01.2005 before declaration of probation and as per the rule she forfeits the service benefits that had accrued to her prior to her proceeding on Leave. Dr. Bushra Beegom R.K. was appointed as Assistant Gr.II in the Administrative Secretariat w.e.f. 06.08.2007. She has availed LWA without MC from 23.08.2007 to 12.10.2007 and relieved of that service on 29.11.2010 to join University of Kerala.
- As per the G.O.(P) No.228/2001/Fin dated 02.02.2001 the prior service put in by employee in Municipal Common Service/ Panchayats and Universities prior to their entry in State Govt

Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence the prior Government Service rendered by Dr. Bushra Begoom R.K. from 06.08.2007 to 29.11.2010 can be reckoned as qualifying service for pension.

- iii). As per the entries in GER, she joined University Service on 29.11.2010. It may be noted that as per Rule 22 C, Part I, KSR, the above said period of service rendered by Dr. Bushra Begoom R.K. in Government could be reckoned for granting pensionary benefits in the University normally, if applied with in the period of 5 years from the date of joining University Service. It may also be noted that the matter of granting condonation in the case of delayed application is not dealt with Finance. Administration may consider the request for condonation on its own merit to follow precedent'.

As per the orders of the Vice - Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

- i) The prior Government service put in by Dr. Bushra Beegom R.K. from 06.08.2007 to 29.11.2010 being reckoned as qualifying service, for pensionary benefits.
- ii) Granting condonation for the delay occurred in submitting the request in this regard.

***The Committee considered the matter and recommended to invite Dr. Bushra Beegom R.K., Associate Professor, Department of Sociology in this Committee, along with relevant prior service documents for discussion.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

***Item No.15.94.05      Department of Communication & Journalism - Entrusting the Head for preparing a panel of guest lectures for teaching Journalism program as minor course in FYUGP - reg.***

***(Ad. H)***

The Head, Department of Communication & Journalism has informed that the Department offers CSS - FYUGP Minor Courses in Journalism from the current year onwards. As Journalism is a highly industry oriented discipline, it demands teachers with experience in both industry & academia as prescribed by the U.G.C. It is also informed that, retired faculties are unavailable to be engaged as guests or on contract basis, for teaching in this field. Hence, the HoD has requested permission to prepare a panel of Guest lecturers after issuing public notice, to teach Journalism program of FYUGP at the campus.

The following points may be noted in this regard,

The faculty position in the Department of Communication & Journalism is as follows:

Sl.No.	Name of the Post	Sanctioned Strength	Filled	Vacant	Contract	Guest
1	Professor	1	0	1	0	0
2	Associate Professor	1	0	1		
3	Assistant Professor	5	5	0		

Department of Communication & Journalism is conducting one PG Course- Master of Communication & Journalism (MCJ) including two batches. Sanctioned strength of students in 2023-2025 batch is 26 & that of 2022-2024 batch is 19.

As per the orders of the Vice - Chancellor, the matter of entrusting the Head, Department of Communication & Journalism, to prepare a panel of guest lecturers for teaching Journalism program as minor course in FYUGP, as per rules, is placed before the Standing Committee of the Syndicate on Staff Equipment & Buildings for consideration & appropriate recommendation.

***The Committee considered the matter and recommended to entrust the Head, Department of Communication & Journalism, to prepare a panel of Guest lecturers for teaching Journalism program as minor course in FYUGP, as per rules.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**Item No.15.94.06      Department of Islamic and West Asian Studies - Request for Appointing an Assistant Professor on contract basis - reg.**

**(Ad. H)**

The Head, Department of Islamic and West Asian Studies has forwarded a request for appointing Assistant Professor on contract basis in the Department, due to the resignation of Dr. Shameer M., Asst. Professor on Contract, on 27.08.2024 AN.

The Sanctioned strength and present staff strength in the Department of Islamic and West Asian Studies are as detailed below:

Name of Post	Number of Post Sanctioned	Actual numbers of Teachers				
		Permanent	Contract	Guest Panel	Adjunct Faculty	Others (Scholar)
Professor	1	0	3	4	1	1
Associate Professor	0	0				
Assistant Professor	3	2				

The Department of Islamic and West Asian Studies is conducting 2 PG Courses viz. MA Islamic History and MA West Asian Studies. Sanctioned strength of students in MA Islamic History is 12 and MA West Asian Studies is 14.

Number of students in the Academic Year 2023 -2025

MA Islamic History- 9

MA West Asian Studies - 11

Number of students in the Academic Year 2024 -2026

MA Islamic History-13 (12 Sanctioned + 1 marginal increase)

MA West Asian Studies - 06

It may be noted that there is no existing Rank list for appointing Assistant Professor on Contract basis in the Dept. of Islamic and West Asian Studies.

As per the orders of the Vice - Chancellor, the matter pertaining to the appointment of Assistant Professor on contract basis in the Department of Islamic and West Asian Studies, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

- The Committee considered the matter and recommended to engage One Assistant Professor on contract basis in the Department of Islamic and West Asian Studies, by issuing fresh notification.***
- The Committee further recommended to constitute a Selection Committee comprising of following members for selection to the post of Assistant Professor on contract basis in the Department of Islamic and West Asian Studies.***
  - Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
  - Registrar***
  - Head, Department of Islamic and West Asian Studies***
  - Dr. K M Sajad Ibrahim, Dean, Faculty of Social Science***
  - Dr. Manu T, Assistant Professor, Department of Islamic and West Asian Studies (Subject Expert)***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation at Sl. No.1 of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**FURTHER RESOVLED** that the Selection Committee for selection to the post of Assistant Professor on contract basis in the Department of Islamic and West Asian Studies shall be constituted subject to the final outcome of the case pending before the Hon'ble High Court of Kerala.

**Item No.15.94.07      Complaint received against M/s.Thiruvananthapuram District Casual Workers Welfare Co-operative Society - reg.**

**(Ad.B I)**

Some of the cleaning staff of M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society have filed complaints against the office bearers of the Society alleging certain anomalies in salary distribution and have requested to do the needful in this regard. Furthermore, a cleaning staff named Smt. Anila.R, has complained that the President, M/s.Thiruvananthapuram District Casual Workers Welfare Co-operative Society dismissed her from duties without any reason and has not paid the special remuneration which was given to cleaning staff for their good service during NAAC visit despite her name is in the U.O No. 7221/2023/UOK dated 22.08.2023.

The Vice Chancellor has ordered to enquire urgently on the complaint and to report. It was further ordered to take action if allegations are true. Accordingly, the Registrar directed the Secretary and President of M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society to meet urgently. Subsequent to the meeting, the Registrar entrusted the Assistant Registrar (Admn VI) to enquire and submit a detailed report on the complaints received from the cleaning staff/ society members on non-remittance of their PF/ESI contributions and non-distribution of special remuneration to cleaning staff for their good service during NAAC visit.

Accordingly, the Assistant Registrar (Admn VI) submitted the inquiry report on 28.11.2023. The following are the other details on the complaint, filed by the members against the society:

1. Based on the orders of the Registrar, Note dated 19.10.2023 was given to the President of the cleaning firm seeking clarification on the allegations made by their cleaning staff.
2. Smt. Beena, the President of District Casual Workers Welfare Co-operative Society stated that, as per KCS Act 1969 Sec.65-66, only Department of Co-operative Society can enquire on the matters related to them.

Also vide letter dated 18.10.2023, Smt. Beena V C, President, M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society has informed that 30 cleaning staff under the society are doing cleaning work properly and cleanly. Also due to the network problem, delay occurred in collecting the bill of PF & ESI and hence the submission of the bill for the month of August 2023 was delayed.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 14.06.2024. considered the enquiry report (copy appended) submitted by the Assistant Registrar Admin VI in this regard and recommended to intimate Smt. Beena, President, District Casual Workers Welfare Co-Operative Society, to present before the Committee for enquiring about the complaints received from the cleaning staff/society members on the matter regarding the non-distribution of special remuneration sanctioned to cleaning staff for their good service during NAAC visit as per U.O No.7221/2023/UOK dated 22.08.2023. The Syndicate, at its meeting held on 12.07.2024, vide item No.12.04.05, resolved to approve the said recommendation.

As per orders of the Vice - Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

***Smt. Beena V C, President, M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society appeared before the Committee in person and furnished statement and thereby informed that the special remuneration sanctioned to cleaning staff for their good service during NAAC visit has been disbursed to those cleaning staff who filed the complaint.***

***The Committee heard Smt. Beena V.C, President, M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society and recommended to close the matter, after considering the statement furnished by her.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

***Item No.15.94.08      Unauthorised absence from duty – Statement of defence submitted Sri.Joby Joseph, Clerical Assistant, along with the legal opinion – Consideration of – reg.***

***(Ad.A I)***

The Syndicate held on 30.03.2023 & 31.03.2023 (Item No.54.36.13) considered the request of Sri. Joby Joseph, Clerical Assistant; who was unauthorisedly absence from duty w.e.f 17.10.2018; to rejoin duty on compassionate grounds by condoning the immature decision taken to proceed on

unauthorised absence owing to his financial, health & family crisis during the period and resolved to permit him to rejoin service pending finalizaion of disciplinary proceedings. It was also resolved that the disciplinary proceedings shall be either for imposing minor penalty or for imposing major penalty.

Accordingly, Sri. Joby Joseph was permitted to rejoin service vide U.O.No. Ad.A1/5181/2023/UOK dated 17.06.2023, pending finalization of disciplinary proceedings and posted at the PCVC (T) Section w.e.f 12.06.2023 F.N. Subsequently, based on the resolution of the Syndicate that the disciplinary proceedings shall be either for imposing minor penalty or major penalty, 'Memo of Charges' and 'Statement of Allegations' dated 07.09.2023 was served on Sri. Joby Joseph, Clerical Assistant, in accordance with the provisions under 'Statute 32, Part III : Chapter 4 of the Kerala University First Statutes, 1977', as part of the disciplinary proceedings.

In his Statement of defence, dated 19.09.2023, Sri. Joby Joseph has submitted that he underwent treatment for lumps on his neck (below the jaw) at the Medical college in October 2018. There he underwent treatment as prescribed by the doctor for a month and had to undergo various tests at RCC. Due to his adverse health & mental condition and the financial conditions at home resulting from the same, he was unable to continue working from 17.10.2018 and owing to his adverse health conditions, was unable to submit his leave application or timely explanation/ reply to the Memo he received in 2019, which was not intentional. It is also submitted that he had appeared before the Sub-Committee of the Syndicate and explained his problems and difficulties in response to the memo received on 27.01.2022. He has further requested that the immature decision on his part to proceed on unauthorised absence owing to his adverse financial, health, and family crises during the said period, may be condoned on humanitarian grounds and further disciplinary proceedings be dropped. He has also informed that during his period of service in the University prior to 17.10.2008, he had rendered his duties with utmost dedication and sincerity and was not subject to any complaints/ disciplinary proceedings and assures that he will continue to render his duties in the same spirit, in future also.

Meanwhile, Audit III (A) Section, vide note dated 01.07.2023, remarked that the nature of Leave corresponding to the period of absence from duty in r/o Sri. Joby Joseph, i.e., from 17.10.2018 to 11.06.2023, need to be entered in the Payroll Software for processing his Salary. As the period of unauthorized absence spans over 4 years, the Leave applicable for regularising the period of absence is Leave Without Allowance under 'Rule 88, Part I, KSR', as per the instructions in the Circular No. 72/2005/Fin dated 30/12/2005 of the Finance Rules Dept.

As the Syndicate held on 30.03.2023 & 31.03.2023 (Item No.54.36.13) resolved that the disciplinary proceedings against Sri. Joby Joseph shall be either for imposing minor penalty or for major penalty, the above Statement of defence submitted by him in response to the 'Memo of Charges' dated 07.09.2023 (served in accordance with the provisions under 'Statute 32, Part III : Chapter 4 of the Kerala University First Statutes, 1977'), was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings and the Syndicate held on 15.02.2024 (Item No. 08.22) resolved to approve the recommendations of the Standing Committee, to obtain legal opinion on the matter and to place the same before the next meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Accordingly, legal opinion was sought on the matter vide note dated 18.03.2024 & 22.04.2024, and the Legal Advisor vide letter dated 12.08.2024, opined thus:-

*"Sri. Joby Joseph, Clerical Assistant at the University, was absent from duty without authorization from 17.10.2019. He was served Memo of Charges and Statement of Allegations on 07.09.2023. He responded on 19.09.2023, stating ill health as the reason for his absence. The Syndicate, after considering the facts, circumstances, and the earlier Legal Opinion of the Service Consultant, resolved to seek further opinion.*

*It is pertinent to note that, unauthorized absence is considered as an act of indiscipline. The employer, in such cases, has two options: to condone the unauthorized absence by accepting the explanation and sanctioning leave for the period of the unauthorized absence, thereby condoning the misconduct, or to treat the unauthorized absence as misconduct, hold an enquiry, and impose suitable punishment. In such disciplinary proceedings, if the allegation is of unauthorized absence, the disciplinary authority is required to prove that the absence was wilful.*

In the present case, Sri. Joby Joseph was absent from duty for over four years and disciplinary action has been initiated against him. The disciplinary authority may therefore decide whether to proceed with the actions or to condone the absence considering his illness, treating the period as Leave Without Allowance under Rule 88 of Part I, KSR, as advised by the Consultant.

Regarding the second issue concerning the payment of salary, since Sri. Joby Joseph has been allowed to rejoin duty, it is advisable to disburse his salary accordingly."

As per the orders of the Vice-Chancellor, the above Statement of defence submitted by Sri. Joby Joseph, Clerical Assistant, in response to the 'Memo of Charges' dated 07.09.2023 (served on him in accordance with the provisions under 'Statute 32, Part III : Chapter 4 of the Kerala University First Statutes, 1977', as per the resolution of the Syndicate held on 30.03.2023 & 31.03.2023); i.e., requesting to condone the lapses and misconduct on his part on being unauthorisedly absent from duty, on humanitarian grounds, owing to his adverse financial, health, and family crises during the said period; along with the above opinion of the Legal Advisor, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration & recommendations.

**The Committee considered the matter and recommended to re-submit the matter by incorporating all proceedings followed in connection with the unauthorised absence of Sri. Joby Joseph, Clerical Assistant.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**Item No.15.94.09:**

**കാര്യവട്ടംകാമ്പസിലെ സുരക്ഷാനടപടികൾ ശക്തിപ്പെടുത്തുന്നതുമായി ബന്ധപ്പെട്ട്**

**കാഷാൽ സെക്യൂരിറ്റി ഗാർഡുകളുടെ എണ്ണം വർദ്ധിപ്പിക്കുന്നതിലേക്കായി സെക്യൂരിറ്റി ഓഫീസർ സമർപ്പിച്ച പ്രൊപ്പോസൽ -സംബന്ധിച്ച്.**

(Ad.A II)

കാര്യവട്ടം കാമ്പസിൽ സെക്യൂരിറ്റിഗാർഡുകളുടെ ക്ഷാമം രൂക്ഷമായതിനാൽ വിവിധ ഡ്യൂട്ടി പോസ്റ്റുകളിലേക്ക് സുരക്ഷാ ഉദ്യോഗസ്ഥരെ നിയമിക്കാൻ ബുദ്ധിമുട്ട് അനുഭവപ്പെടുന്ന സാഹചര്യം നിലനിൽക്കുന്നു. ആയതിനാൽ 12 കാഷാൽ സെക്യൂരിറ്റി ഗാർഡുകളെ കൂടികാമ്പസിലെ സുരക്ഷാസംവിധാനം ശക്തിപ്പെടുത്തുന്നതിന്റെ ഭാഗമായി നിയമിക്കുന്നതിനുള്ള ഒരു പ്രൊപ്പോസൽ കാര്യവട്ടംകാമ്പസിലെ സെക്യൂരിറ്റി ഓഫീസർ സമർപ്പിക്കുകയുണ്ടായി.

26.04.2023 നടന്ന സിനിക്രേറ്റ് യോഗത്തിൽ വനിതകൾ (18 nos.) ഉൾപ്പെടെയുള്ള കാഷാൽ സെക്യൂരിറ്റി ഗാർഡുകളെ നിയമിക്കുന്നതിലേക്കായി ഒരു വിജ്ഞാപനം പുറപ്പെടുവിക്കാൻ തീരുമാനിച്ചു. അതിന്റെ അടിസ്ഥാനത്തിൽ 23.06.2023 നു നടന്ന ഇന്റർവ്യൂ പ്രകാരം, ആകെയുള്ള അംഗീകൃത അംഗബലമായ 100 ൽ നിലവിലുള്ള 92 കാഷാൽ സെക്യൂരിറ്റിഗാർഡുകളുടെ ഒപ്പം 8 പുരുഷകാഷാൽ സെക്യൂരിറ്റി ഗാർഡുകളെ കൂടി നിയമിക്കാൻ സെലക്ഷൻ കമ്മിറ്റി തീരുമാനിക്കുകയുണ്ടായി. ആയതിന് പ്രകാരമുള്ള നിയമനടപടികൾ പുരോഗമിച്ചു വരികയാണ്.

**കേരള യൂണിവേഴ്സിറ്റി സെക്യൂരിറ്റി ജീവനക്കാരുടെ അംഗീകൃത അംഗബലം താഴെ പ്രകാരമാണ്:-**

Post	Sanctioned Strength	Present Strength	
		Permanent/ on deputation basis	on casual basis
Security Officer	2	2	-

Assistant Security Officer	2	2	-
Security Guards	98	-	104

കൂടാതെ, താഴെ പറയുന്ന പ്രകാരം 5 ഒഴിവുകൾ കൂടി നിലവിലുവന്നു.

1. കാര്യവട്ടം ക്യാമ്പസിൽ നിലവിലുണ്ടായിരുന്ന ഒരാളെ പിരിച്ചുവിടുകയും ഒരാൾ വേറെ ജോലി നേടി പോവുകയും ചെയ്തതിന്റെ ഫലമായി ഉണ്ടായ 2 ഒഴിവ്. (പ്ലേക്സി ആന്റണി & ഫൈസൽ ആർ).
2. 31.05.2024 ന് അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസറായ ശ്രീ. പോൾ പി സേവനത്തിൽ നിന്ന പിരമിച്ച 1 ഒഴിവ്.
3. 28.12.2023 ന് ചേർന്ന സിൻഡിക്കേറ്റോഗത്തിൽ ഐറ്റം നം. 7.86.11 പ്രകാരം ആലപ്പുഴയിലെ കേരള സർവകലാശാലാ പഠനഗവേഷണ കേന്ദ്രത്തിൽ 2 പുരുഷ കാപ്പൽ സെക്യൂരിറ്റി ഗാർഡുകളെ നിയമിക്കാൻ തീരുമാനിച്ചതിന്റെ അടിസ്ഥാനത്തിലുണ്ടായ 2 ഒഴിവ്.

മുകളിൽ സൂചിപ്പിച്ച പ്രകാരമുള്ള ഒഴിവുകൾ നികത്തുന്നതിനുള്ള നടപടി കൾ കൂടി സ്വീകരിച്ചു വരികയാണ്.

കാര്യവട്ടം സെക്യൂരിറ്റി ഓഫീസർ അറിയിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ കാര്യവട്ടം ക്യാമ്പസിലെ നിലവിലെ 37 കാപ്പൽ സെക്യൂരിറ്റി ഗാർഡുകളെ 3 ഷിഫ്റ്റുകളിലായി (ഓരോന്നിലും 12 വീതം) താഴെ വിവരിച്ചിരിക്കുന്ന പ്രകാരം വിന്യസിച്ചിരിക്കുകയാണ്.

Main Gate	2
Health gate	2
Research Hostel Gate	1
Botany gate	1
Patrolling Duty	1
Campus Library	1
Driver	1
EVS	1
Guest House	1 (night shift)
Phone duty and control room	1
Total	12

2 പേർക്ക് ഡ്യൂട്ടി ഓഫ് നൽകിയ ശേഷം ഒരു ഷിഫ്റ്റിൽ 12 കാപ്പൽ സെക്യൂരിറ്റി ഗാർഡുകളുടെ സ്ഥാനത്ത് 10 കാപ്പൽ സെക്യൂരിറ്റി ഗാർഡുകൾ മാത്രമാണ് നിലവിലുള്ളത്. കൂടാതെ വനിതാ ഹോസ്റ്റൽ പോലുള്ള സ്ഥലങ്ങളിൽ സുരക്ഷാ നടപടികൾ ശക്തമാക്കാൻ, കൂടുതൽ സുരക്ഷാ ജീവനക്കാരെ ആവശ്യമുണ്ട്. ആയതിനാൽ താഴെ വിവരിച്ചിരിക്കുന്ന പ്രകാരം 12 കാപ്പൽ സെക്യൂരിറ്റി ഗാർഡുകളെ കൂടികാര്യവട്ടത്തെ ക്യാമ്പസിലേക്ക് നിയമിക്കണമെന്ന് അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

1. Coffee House Gate - 1 \* 3 Shift - 3
2. Women's Hostel - 1 \* 3 Shift - 3
3. 4 Year UG Program - 1 \* 3 Shift - 3
4. M.Ed Centre - 1 \* 3 Shift - 3

ഇതിൽ FYUGP പ്രോഗ്രാമിന് 3 സെക്യൂരിറ്റി സ്റ്റാഫിനെയാണ് പ്രൊപ്പോസൽ പ്രകാരം ആവശ്യപ്പെട്ടിരുന്ന തെങ്കിലും, 02.07.2024 നടന്ന സിൻഡിക്കേറ്റോഗത്തിൽ FYUGP പ്രോഗ്രാമിനായി ആറ് കാപ്പൽ സെക്യൂരിറ്റി ഗാർഡുകളെ നിയമിക്കാൻ തീരുമാനിച്ചു. പ്രസ്തുത നിയമനങ്ങൾ നടത്തുന്നതിനുള്ള നടപടികൾ സെക്ഷനിൽ പുരോഗമിച്ചു വരികയാണ്. ഈ



സാഹചര്യത്തിൽ 12 കാഷാൽ സെക്യൂരിറ്റിഗാർഡുകളെ പുതുതായി നിയമിക്കുവാനുള്ള സെക്യൂരിറ്റി ഓഫീസറുടെ പ്രൊപ്പോസൽ 12.07.2024 നടന്ന സിൻഡിക്കേറ്റോഗ ത്തിനുവകെ സമർപ്പിക്കുകയും ആയതിനേക്കുറിച്ച് റെസ്പോന്റിംഗ് കമ്മിറ്റി ആയ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിങ്ങിലേക്കു റഫർ ചെയ്യുകയും ചെയ്തു.

നിലവിൽ 02.07. 2024 നടന്ന സിൻഡിക്കേറ്റ് യോഗം FYUGP പ്രോഗ്രാമിന്റെ ഭാഗമായി കാര്യവട്ടം ക്യാമ്പസിലെ സെക്യൂരിറ്റിസിസ്റ്റം ശക്തിപ്പെടുത്തുവാൻ 6 സെക്യൂരിറ്റി ഗാർഡുകളെ നിയമിക്കുവാൻ തീരുമാനിച്ചതു കൂടാതെ കാര്യവട്ടത്തെ 2 കാഷാൽ സെക്യൂരിറ്റിഗാർഡുകൾ ജോലിയിൽനിന്നും വിടുതൽ നേടിപ്പോവുകയും ഒരു അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസർ റിട്ടയർ ആവുകയും ചെയ്ത ഒഴിവുകളും ചേർത്ത് ആകെ 9 കാഷാൽ സെക്യൂരിറ്റി ഗാർഡുകളെ കാര്യവട്ടത്തേക്കു നിയമിക്കുന്നതിനേണ്ട നടപടികൾ കൈകൊണ്ട സാഹചര്യത്തിൽ, 12 കാഷാൽ സെക്യൂരിറ്റി ഗാർഡുകളെ കൂടി നിയമിക്കുന്നതിന് കാര്യവട്ടം ക്യാമ്പസിലെ സെക്യൂരിറ്റി ഓഫീസർ സമർപ്പിച്ച പ്രൊപ്പോസൽ, ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം, സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിങ്ങിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the request submitted by the Security Officer and recommended to engage 6 (six) Women Casual Security Guard on daily wage basis to strengthen the Security wing, by issuing fresh notification.*

*The Committee further recommended to constitute a Selection Committee comprising of following members for selection to the post of Women Casual Security Guard on daily wage basis in the Security wing*

- *Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
- *Convener, Standing Committee of the Syndicate on Finance*
- *Registrar*
- *Security Officer, Senate House Campus*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**Item No.15.94.10** *Ms. Revathy Narayan, D/o the late Rajnarayan R, Joint Registrar [died-in-harness on 10.03.2023] - Request for considering application for employment assistance under Compassionate Employment Scheme - reg.*

(Ad. A III)

Ms. Revathy Narayan, D/o the late Rajnarayan R, Joint Registrar who died-in-harness on 10.03.2023 submitted application dated 15.11.2023 for employment assistance under compassionate employment scheme along with all the necessary documents, within the stipulated time (ie., within two years from the date of death i.e, on or before 09.03.2025). She has passed B.A Degree examination of August 2021 and applied for the post of Assistant.

The Employment assistance under compassionate scheme to the dependants of university servant who die-in-harness is regulated by the University order No.Ad.AIII.1/14389/99 dated 28.10.1999 (G.O dated 24.05.1999). As per the Scheme, the applications under compassionate employment scheme have to be invariably accompanied by the Legal Heirship certificate issued by the Tahsildar concerned, the Income certificate issued by the Revenue Authorities and the death certificate.

The maximum income limit of the family of the deceased to make a dependent eligible for compassionate employment shall be fixed by the Government and this limit will be revised from time to time. As per the prevalent Government order dated 28.04.2018 (implemented vide U.O dated



04.08.2018) the annual family income limit fixed by the Government for considering applications under compassionate employment scheme is Rs.8,00,000/- (Rupees Eight lakh only).The annual income of Smt. Suja Sobhanan, w/o the late Rajnarayan R ,as per income certificate dated 26.09.2023 issued by the Village Officer, Mundakkal Village Office amounts to Rs. 14,16,000/- (Rupees Fourteen lakh and sixteen thousand only), which exceeds the desirable limit stipulated as per G.O dated 28.04.2018.

Consequently, Ms Revathy Narayan was intimated vide letter dated 01/01/2024, that the application dated 15.11.2023 submitted by her for Employment Assistance under Compassionate Employment Scheme could not be conceded to since the annual family income exceeds the prescribed limit.

Regarding a similar case, it may be noted that Sri. Jithin S, s/o the late K. Janadas, Section Officer (Hr.Gr.) who died-in-harness on 08.05.2018 was directed to furnish an explanation regarding annual family income upon detection of discrepancy in the Income certificate produced by him and only on receipt of the same his application for employment assistance was processed.

The G.O dated 28.04.2018 stipulating the income limit of Rs.8,00,000/- per annum has not been revised by the Government since 2018. Moreover Ms. Revathy Narayan in her request dated 14.11.2023 expressed the grievances her family has been facing upon the demise of her father. Considering all these, a letter dated 24.01.2024 was addressed to Govt. for offering remarks on the matter regarding granting employment to Ms. Revathy Narayan in the light of upcoming proposals, if any [Copy of the letter to the Government is appended].

In reply from the Higher Education (B) Department, vide letter No.B3/47/2024-HEDN dated 22/04/2024 [copy appended], it has informed that the request for granting employment assistance under 'Compassionate employment scheme' to Ms. Revathy Narayan in relaxation of existing rules, cannot be considered.

Regarding family pension, the family pensionary benefits have been sanctioned to Smt.Suja Sobhanan, w/o the late Rajnarayan vide U.O dated 22.01.2024. As per Liability certificate dated 25.06.2024, the total liability outstanding against the late Rajnarayan R amounts to Rs.18,83,191/-, out of which an amount of 12,03,391/- accounts for his personal liability towards the societies and the balance liability amounting to Rs.6,79,800/- accounts for non- regularisation of provisional advances sanctioned which has been withheld from the DCRG.

Ms. Revathy Narayan, D/o the late Rajnarayan R, vide submission dated 18/06/2024, requested to consider her application for Employment Assistance under Compassionate Employment Scheme as a special case and also to recommend her case to Government in relaxation of the conditions governing the scheme.

The Syndicate at its meeting held on 02/07/2024 vide Item no.11.128 and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice chancellor the submission dated 18/06/2024 from Ms. Revathy Narayan, D/o the late Rajnarayan R, Joint Registrar who died in harness on 10/03/2023 to consider her application for granting employment assistance under compassionate scheme is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

***The Committee considered the matter and recommended to intimate the remarks offered by the Government to Ms. Revathy Narayan, D/o the late Rajnarayan R., on her request for granting employment assistance under Compassionate Employment Scheme.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**Item No.15.94.11**

**അസിസ്റ്റന്റ് ഹെഡ്ക്വേറിയൻ,  
സെലക്ഷൻ റേഡ് തസ്തികയിൽ നിന്നും**

**Dr. പി. കെ. സുരേഷ് കുമാറിനെ**

**ഡെപ്യൂട്ടി ഹെഡ്ക്വേറിയൻ തസ്തികയിലേക്ക് CAS**

പ്രൊഫോഷൻ നൽകുന്നതിനെതിരെ ശ്രീ എസ്. ഹരികുമാർ സമർപ്പിച്ച

പരാതി - സംബന്ധിച്ച:-

Dr. Suresh Kumar (Rtd). P. K., യുടെ Deputy Librarian (UGC) തസ്തികയിലേക്കുള്ള CAS പ്രൊഫോഷൻ സംബന്ധിച്ച് Sri.S. Harikumar (Rtd) Assistant Librarian Grade I, പരാതി സമർപ്പിച്ചിരുന്നു (പരാതിയുടെ copy ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു). പ്രസ്തുത പ്രൊഫോഷൻ യൂജിസി റെഗുലേഷനെയും യൂണിവേഴ്സിറ്റി ഓർഡിനൻസിനേയും ഗുരുതരമായി നിരാകരിച്ചുകൊണ്ടാണെന്നും, സർക്കാരിന്റെ സാമ്പത്തിക സ്രോതസിന്റെ ദുരുപയോഗമാണെന്നും ആരോപിക്കുന്നു. Sri.S. Harikumar, Assistant Librarian Grade I ആയി 31.07.2019ൽ സർവീസിൽ നിന്നും റിട്ടയർ ചെയ്തിരുന്നു.

നിലവിൽ Dr. Suresh Kumar P K, 31.05.2024 ൽ സർവീസിൽ നിന്നും വിരമിക്കുകയും, Assistant Librarian Selection Grade സ്ഥാനത്തു നിന്നും Deputy Librarian തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റം ആവശ്യപ്പെട്ടതിന്റെ അടിസ്ഥാനത്തിൽ 30.05.2024ന് CAS പ്രൊഫോഷനായുള്ള selection committee നടത്തുകയും, Dr. Suresh Kumar. P.K. യെ Deputy Librarian തസ്തികയിലേക്ക് പരിഗണിക്കുകയും ചെയ്തിരുന്നു. അതിനനുസരണമായി Deputy Librarian promotion, U.O. No. 7156/2024/UOK dated 22.08.2024 പ്രകാരം നൽകുകയും ചെയ്തിരുന്നു.

പ്രസ്തുത വിഷയത്തിൽ താഴെ പറയുന്നവസ്തുതകളും വിശദാംശങ്ങളും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ്ക് മിറ്റി ആയ Staff, Equipment and buildings ലേക്ക് പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

13.03.1990-ലെ സർക്കാർ ഉത്തരവ് MS.No.66/90/Hedn (GO dtd 13.03.90) മുഖേന സർവകലാശാലകൾ, അഫിലിയേറ്റഡ് കോളേജുകൾ, ലോകോളേജുകൾ, എഞ്ചിനീയറിംഗ് കോളേജുകൾ, കാർഷിക സർവകലാശാല എന്നിവിടങ്ങളിലെ അദ്ധ്യാപകർ, കായികാദ്ധ്യാപകർ നിർദ്ദിഷ്ട യോഗ്യതയുള്ള ലൈബ്രറിയൻമാർ എന്നിവർക്ക് കേരള സർക്കാർ യൂജിസി സ്കീം നടപ്പിലാക്കുകയും അതിൻ പ്രകാരം 07.12.1990 തീയതിയിലെ സർവകലാശാല ഉത്തരവ് No.Fin.3312/90 അനുസരിച്ചു യൂജിസി നിശ്ചയിച്ചിട്ടുള്ള യോഗ്യതയുള്ള ലൈബ്രറിയൻമാരെ യൂജിസി സ്കീമിന് കീഴിൽ കൊണ്ടുവരികയും യൂജിസി സ്കീം നിർദ്ദേശിക്കുന്ന യോഗ്യതകളില്ലാത്ത ലൈബ്രറിയൻമാർക്ക് അഞ്ചാം ശതകോടി പരിഷ്കരണത്തിന്റെ ആനുകൂല്യങ്ങൾ നൽകുകയും ചെയ്തു.

2001-ൽ യൂജിസി റെഗുലേഷൻ നടപ്പിലാക്കുന്നതിനു കേരള സർവകലാശാല ഓർഡിനൻസ് ഭേദഗതി ആവശ്യമാണ് എന്നും ആയത് നടപ്പിലാക്കാതിരിക്കുന്നിടത്തോളം സർവകലാശാല ഓർഡിനൻസ് അനുസരിച്ചുള്ള പ്രൊഫോഷൻ നൽകുന്നതിനും ഹൈക്കോടതി നിർദ്ദേശിച്ചു. ഇതനുസരിച്ചു ഓർഡിനൻസ് ഭേദഗതി വരുത്തുന്നതിന് ശ്രമിച്ചു എങ്കിലും യൂജിസി റെഗുലേഷൻ നിർദ്ദേശിച്ച മാനദണ്ഡങ്ങൾക്ക് അനസ്യതമല്ലാത്ത തിനാലും സർക്കാരിൽ നിന്നും മുൻകൂർ അനുമതി നേടാത്തതിനാലും ചാൻസലർ പ്രസ്തുത ഭേദഗതി അംഗീകരിച്ചില്ല. ആയതിനാൽ ഓർഡിനൻസ് അനുസരിച്ചുള്ള പ്രൊഫോഷൻ തുടർന്നും നൽകിവന്നു.

ഇതിനെ തുടർന്ന് ശ്രീ. വിശശികുമാർ, ശ്രീമതി.സുഷമപിള്ള എന്നിവർ ഹൈക്കോടതിയിൽ നൽകിയ കേസിലെ (WPC 7104/05) 02.03.05-ൽ പുറപ്പെടുവിച്ച വിധിന്യായത്തിന്റെ അടിസ്ഥാനത്തിൽ അവർക്കു യഥാക്രമം 01.04.2003, 25.07.2003 മുതൽ യുജിസി സ്കെയിൽ അനുവദിക്കുകയും അതിനെ തുടർന്നുണ്ടായ ഹിയറിങ്ങിൽ സർവകലാശാലയിൽ നിലവിലുണ്ടായിരുന്ന ലൈബ്രറിയന്മാരെ റഫറൻസ് അസിസ്റ്റൻ്റ് തസ്തികയിൽ നിന്നും സ്ഥാനക്കയറ്റത്തിനു യോഗ്യരാകുന്ന മുറയ്ക്ക് അവർ നൽകുന്ന ഓപ്ഷൻ അനുസരിച്ചു രണ്ടുവ്യത്യസ്ത സ്റ്റീം (യുജിസി/സ്റ്റേറ്റ്) ആയി സ്ഥാനക്കയറ്റം നൽകുകയും ചെയ്തുവന്നു. മാത്രമല്ല അൻസർവീസിൽ ഉണ്ടായിരുന്നവരും യുജിസി സ്കീം ഓപ്റ്റ് ചെയ്തു യുജിസി അസിസ്റ്റൻ്റ് ലൈബ്രറിയൻ ആയി തുടരുകയും ചെയ്തിരുന്ന ലൈബ്രറിയന്മാർ തങ്ങൾക്കു ജിസി CAS പ്രൊമോഷൻ അനുവദിക്കുന്നതിനും അതിനു ആവശ്യമായ റിഫ്രഷർ കോഴ്സ് ചെയ്യുന്നതിനുമുള്ള അനുമതിക്കായി ഹൈക്കോടതിയെ സമീപിക്കുകയും റിഫ്രഷർ കോഴ്സ് ചെയ്യുന്നതിനുള്ള അനുവാദം ലഭിക്കുകയും ചെയ്തിരുന്നു.

ഗവ. പ്രിൻസിപ്പൽ സെക്രട്ടറിയുടെ 17/01/2019-ലെ ഉ.വി.വ-സി/3/183/2017 കത്ത് മുഖേന 23.02.2016 ന്യൂനഗുണിവേഴ്സിറ്റി ചട്ടങ്ങൾ ഭേദഗതി ചെയ്തിട്ടില്ലെങ്കിൽ, യുജിസി അഞ്ചാം പദ്ധതിക്ക് അനുസൃതമായി നൽകിയ പ്രൊമോഷൻ പുന-പരിശോധിക്കേണ്ടതില്ല എന്ന് സുപ്രീം കോടതിയിലെ സ്പെഷ്യൽ ലീവ് പെറ്റീഷൻ 18938-18942/2017 മേലുണ്ടായ 17/07/2018-ലെ വിധിന്യായം ചൂണ്ടിക്കാട്ടി നിർദ്ദേശിക്കുകയുണ്ടായി. 24.01.2018-ലെ Ad.DII.5/2018 കത്തിന്മറുപടിയായി, യുജിസി റെഗുലേഷൻ 2010 അനുസരിച്ച് അസിസ്റ്റൻ്റ് ലൈബ്രറിയൻ തസ്തികയിൽ ഉണ്ടാകുന്ന ഒഴിവുകൾ പ്രൊമോഷണൻ വഴി നികത്തേണ്ടതില്ല എന്നും യുജിസി അണ്ടർസെക്രട്ടറി നിർദ്ദേശിക്കുകയുണ്ടായി. കൂടാതെ, 17/01/2019 ലെ ഡിഒ ലെറ്റർ നമ്പർ സി3/2282017/ഉവിവ മുഖേന യുജിസി സ്കെയിലിൽ ഉൾപ്പെടുത്തിയിട്ടുള്ള ലൈബ്രറിയൻമാരിൽ യുജിസി നിർദ്ദേശിച്ച യോഗ്യത ഉള്ളവർക്ക് പ്രൊമോഷൻ നടപ്പിലാക്കാൻ ഉന്നതവിദ്യാഭ്യാസ പ്രിൻസിപ്പൽ സെക്രട്ടറി നിർദ്ദേശിക്കുകയും ചെയ്തു. എന്നാൽ, അസിസ്റ്റൻ്റ് ലൈബ്രറിയൻ തസ്തിക നേരിട്ടുള്ള നിയമനം വഴി മാത്രം നികത്തേണ്ടതാണ് എന്നും പ്രൊമോഷൻ വഴി അല്ല എന്നും യുജിസി നിർദ്ദേശം ലഭിച്ച വിവരം ഗവ. പ്രിൻസിപ്പൽ സെക്രട്ടറിയെ അറിയിക്കുകയും ആയത് അംഗീകരിച്ചു 06/06/2019-ൽ ഗവ. പ്രിൻസിപ്പൽ സെക്രട്ടറിയിൽ നിന്നും കത്ത് നം. HEDn-c3-228 / 2018 ലഭിക്കുകയും ചെയ്തു.

മേൽ പറഞ്ഞ നിർദ്ദേശങ്ങളുടെ അടിസ്ഥാനത്തിൽ 07.09.2019 തീയതിയിലെ സർവകലാശാല ഉത്തരവ് AdAV.1/6904/19 പ്രകാരം റഫറൻസ് അസിസ്റ്റൻ്റ് തസ്തികയിൽ നിന്നും പ്രൊമോഷൻ അർഹരായ ലൈബ്രറിയന്മാർക്കു യുജിസി സ്റ്റീം ഓപ്റ്റ് ചെയ്യുന്നതിനു അവസരം നൽകുന്ന രീതി നിറുത്തലാക്കുകയും ചെയ്തു. എന്നാൽ അൻസർവീസിൽ ഉണ്ടായിരിക്കുകയും റഫറൻസ് അസിസ്റ്റൻ്റ് തസ്തികയിൽ നിന്നും പ്രൊമോഷൻ ലഭിക്കേണ്ട സമയം യുജിസി ഓപ്റ്റ് ചെയ്യുകയും അസിസ്റ്റൻ്റ് ലൈബ്രറിയൻ (യുജിസി) ആയി സ്ഥാനക്കയറ്റം ലഭിക്കുകയും ചെയ്ത പേർ തങ്ങൾക്ക് സ്റ്റേറ്റ് സ്റ്റീം വഴിയോ യുജിസി സ്റ്റീം വഴിയോ നാളിതുവരെ പ്രൊമോഷൻ ലഭിക്കാത്ത സാഹചര്യത്തിൽ യുജിസി



നിർദ്ദേശിക്കുന്ന കരിയർ അഡ്വാൻസ്‌മെന്റ്‌സ്‌കീം പ്രകാരം പ്രൊമോഷൻ നൽകണം എന്ന് അഭ്യർത്ഥിച്ചു അപേക്ഷനൽകി.

യൂജിസി optചെയ്ത ലൈബ്രറിയന്മാർക്കുനിലവിലുള്ള യൂജിസി മാനദണ്ഡങ്ങൾക്ക് അനുസൃതമായി പ്രൊമോഷൻ/ പ്ലേസ്‌മെന്റ്‌നൽകാൻ സർവകലാശാല 22.11.2019-ൽ ചേർന്ന സിൻഡിക്കേറ്റ് item No. 06.84 പ്രകാരം തീരുമാനിക്കുകയുണ്ടായി.

അവസരത്തിൽ റിട്ടയർ ചെയ്തതനിക്കു യൂജിസിറെഗുലേഷൻ അനുസരിച്ചു CAS പ്രൊമോഷൻ അനുവദിക്കണം എന്ന്അപേക്ഷിച്ചു Dr. ഹേമചന്ദ്രൻനായർജി നൽകിയ WP(c)18920/2019-യിൻ മേൽ 30.03.2020-ൽ ഹൈക്കോടതി വിധിപുറപ്പെടുവിക്കുകയും Dr.ഹേമചന്ദ്രൻ നായർ.ജി ഉൾപ്പെട്ട വാനിഷിംഗ് ഗ്രൂപ്പിൽ ഉള്ള 6 പേർക്കും യൂജിസി റെഗുലേഷൻഅനുസൃതമായി CAS മുഖേന പ്രൊമോഷൻ അനുവദിക്കാൻ കേരള സർവകലാശാല തീരുമാനിച്ചതിൻറെ അടിസ്ഥാനത്തിൽ Dr.ഹേമചന്ദ്രൻനായർജി സർവീസിൽനിന്നും വിരമിച്ചു എന്ന കാരണം കൊണ്ട്ആയത്നിഷേധിക്കാൻ ആകില്ലഎന്നും പ്രൊമോഷനുമായി ബന്ധപ്പെട്ടു ലഭിക്കേണ്ട ആനുകൂല്യങ്ങൾ പെൻഷൻ ആനുകൂല്യങ്ങൾക്കൊപ്പം നൽകുന്നതിനും നിർദ്ദേശിച്ചിരുന്നു. 22.11.2019 ൽ ചേർന്ന സിൻഡിക്കേറ്റ്തീരുമാനത്തിൻറെ അടിസ്ഥാനത്തിൽ, Dr.Ajikumari T (Rtd), Dr.Suresh Kumar(Rtd). P. K., Dr.Jalajakumari.C (Rtd) എന്നിവർ സമർപ്പിച്ച കേസുകൾയഥാക്രമം, WP(c) 22697/2017, WP(c) 22600/2017, WP(c) 33758/2017 എന്നിവ അവസാനിപ്പിച്ചിരുന്നു.

മേൽപറഞ്ഞ വസ്തുതകളുടെ അടിസ്ഥാനത്തിൽ കാലാകാലങ്ങളിൽ നിലവിലുണ്ടായിരുന്ന സർക്കാർ ഉത്തരവുകൾ യൂജിസിമാനദണ്ഡങ്ങൾ, നിർദ്ദേശങ്ങൾ ഹൈക്കോടതി ഉത്തരവുകൾ എന്നിവയുടെ അടിസ്ഥാനത്തിൽ മാത്രമാണ്സർവകലാശാലയിൽ ലൈബ്രറി വിഭാഗത്തിൻപ്രൊമോഷൻ നൽകിവന്നിട്ടുള്ളത് എന്നവസ്തുത ശ്രദ്ധയിൽ പെടുത്തുന്നു.

2017-2018 ലെ ഓഡിറ്റ്റിപ്പോർട്ടിലെ 1-13 ഖണ്ഡികപ്രകാരം ഓഡിറ്റ്തടസ്സവാദം നിലനിന്നിരുന്നതിനാൽ Dr.Ajikumari T (Rtd), Smt. Sheeja B S (Rtd), Dr.Jalajakumari.C (Rtd), Smt. Asha. B (Rtd), Dr.ഹേമചന്ദ്രൻനായർ.G (Rtd), ഡോ. സുരേഷ്കുമാർ പി.കെ, എന്നിവരുടെ അർഹമായ ശമ്പള fixation, പെൻഷൻ, മാറ്റാനുകൂല്യങ്ങൾ എന്നിവ അനുവദിച്ചിരുന്നില്ല. 23.02.2016 മുന്യുള്ള യൂജിസി പ്രൊമോഷൻ അനുവദിച്ചു നൽകിയ നടപടി 07.10.2023ലെ സർക്കാർ കത്ത്നമ്പർ C3/125/2022/.Fdn പുനഃപരിശോദി ക്കേണ്ടതില്ലെന്നുള്ള നിർദ്ദേശത്തിൻറെ അടിസ്ഥാനത്തിൽ കേരള സർവകലാശാലയുടെ 2017-18 ഓഡിറ്റ്റിപ്പോർട്ടിലെ 13 ലെ തടസ്സവാദങ്ങൾ KSAD/KRU.4/547/2023 dated 07.12.2023 പ്രകാരം ഒഴിവാക്കുകയും ആയതിൻറെ അടിസ്ഥാനത്തിൽ Dr.Ajikumari T (Rtd), Smt.Sheeja B S (Rtd), Dr.Jalajakumari.C (Rtd), Smt. Asha. B (Rtd), Dr. ഹേമചന്ദ്രൻനായർ.G (Rtd), ഡോ. സുരേഷ്കുമാർ പി.കെ, എന്നിവരുടെ അർഹമായ ശമ്പളfixation, പെൻഷൻ, മാറ്റാനുകൂല്യങ്ങൾ എന്നിവ നൽകുന്നതിനായുള്ള നടപടികൾ കൈക്കൊള്ളുകയും ചെയ്തു.

Dr. Ajikumari. T., Assistant Librarian (UGC) യുടെ Deputy Librarian തസ്തികയിലേക്കുള്ള പ്ലേസ്‌മെന്റിനെതിരെ Sri.S. Harikumar WP (C)No.25780/2018 ഹൈക്കോടതിയിൽ ഫയൽ ചെയ്തിരുന്നു. പ്രസ്തുത കേസിൽ കോടതി Interim Order പുറപ്പെടുവിക്കുകയോ കേസ്തീർപ്പാക്കുകയോ ചെയ്തിട്ടില്ല.

Dr.Suresh Kumar (Rtd). P. K., ലൈബ്രറി അസിസ്റ്റന്റായി 05.12.1996ൽ, സർവീസിൽ പ്രവേശിക്കുകയും 13.09.2011ൽ Assistant Librarian Grade II ആയി പ്രൊമോഷൻ നേടുകയും ചെയ്തു. യൂജിസി നിഷ്കർഷിച്ച യോഗ്യത നേടിയതിനാൽ Dr.Suresh Kumar. P. K.,യുടെ അപേക്ഷയുടെ അടിസ്ഥാനത്തിൽ UO.No.Ad AV.2/36105/2011 dated 10.11.2011 പ്രകാരം 13.09.2011ൽ UGC Scale of pay നൽകുകയുണ്ടായി, തുടർന്ന് 13.09.2015ൽ Assistant Librarian Senior Grade ആയും 13.09.2020ൽ Assistant Librarian Selection Grade ആയും പ്രൊമോഷൻ നേടുകയും ചെയ്തു. Assistant Librarian Selection Grade postൽ 3 വർഷത്തെ സർവീസ് പൂർത്തിയാക്കിയതിനാലും യൂജിസി നിഷ്കർഷിച്ച യോഗ്യത നേടിയതിനാലും Dr. Suresh Kumar. P.K., Deputy Librarian പോസ്റ്റിനു അപേക്ഷിച്ചിരുന്നു. Deputy Librarian പോസ്റ്റിനുള്ള CAS screening committee, 30.05.2024 നു നടത്തുകയും, Dr.Suresh Kumar. P.K. യെ Deputy Librarian തസ്തികയിലേക്ക് പരിഗണിക്കുകയും ചെയ്തിരുന്നു. അതിനനുസരണമായി Deputy Librarian promotion, U.O.No. 7156/2024/UOK dated 22.08.2024 പ്രകാരം നൽകുകയും ചെയ്തിരുന്നു.

ബഹു:വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം Sri.S. Harikumar, ഉന്നയിച്ച പ്രസ്തുത വിഷയങ്ങൾ സിൻഡിക്കേറ്റിൽ വയ്ക്കുകയും, പ്രസ്തുത വിഷയം 02.07.2024ൽ നടന്ന സിൻഡിക്കേറ്റിൽ item no.11.113 പ്രകാരം സ്റ്റാൻഡിക്ലിയിട്ടായ Staff, Equipments and Buildings ലേക്ക് പരാമർശിക്കുകയും ചെയ്തു.

ബഹു:വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം Sri.S. Harikumar, ഉന്നയിച്ച പ്രസ്തുത വിഷയങ്ങൾ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിക്ലിയിട്ട് ആയ Staff, Equipment and buildings ലേക്ക് പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

*The Committee observed that the CAS promotion granted to Dr.Suresh Kumar P K was pursuant to recommendations made by the statutorily constituted Screening Committee. It is further observed that the said promotion is in accordance with the existing rules and regulations.*

*The Committee therefore recommended to reject the complaint made by Sri.S. Harikumar.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**Item No.15.94.12      Request for resignation from the service - Smt. Giji J G (Empl. Id: 5133), Technical Assistant, Institute of Management in Kerala- reg.**

(Ad. A V)

Smt. Giji J G (Empl. Id: 5133), Technical Assistant, Institute of Management in Kerala has submitted a request for resignation from the service with effect from 06.08.2024.

Smt. Giji J G had joined as Library Assistant at University of Kerala w.e.f. 19.02.2009 via Inter University Transfer. She was on Leave without Allowance for joining spouse for a period from 01.06.2012 (2 years), from 01.08.2014 (2 years) and for further 3 years with effect from 16.08.2016. She rejoined duty w.e.f. 16.08.2019 and was promoted as Technical Assistant vide UO dated 23.09.2019. Thereafter, she was on Leave without Allowance for 5 years to join spouse from 01.01.2020 to 31.12.2024 vide U O No. Ad.AV.1/8/2020/UOK dated 01.01.2020.

Now Smt. Giji J G is willing to resign from the position as Technical Assistant with effect from 06.08.2024 and submitted the Non Liability Certificates received from Kerala University Employees' Co-operative Society, Kerala University Staff Housing Co-operative Society, SBI, KUOC branch and Kerala University Library.

The Audit section remarked that as per audit records, there are no liabilities outstanding against Smt. Giji J G. The OAD section remarked that as per audit reports issued by Joint

Director, Kerala University Audit, Kerala State Audit Dept, up to 2020-21, there are no liabilities found outstanding against her.

As per the orders of the Vice Chancellor, the request from Smt. Giji J G (EMP. ID: 5133), Technical Assistant, Institute of Management in Kerala who was on Leave without Allowance for 5 years to join spouse from 01.01.2020 to 31.12.2024, for resignation from the University service with effect from 06.08.2024 A N, subject to all rules in force and on condition that liabilities if found in future, will be cleared by the incumbent, is placed before the Standing Committee of the Syndicate on Staff, Equipments and Buildings for consideration and recommendation.

***The Committee considered the matter and recommended to accept the request submitted by Smt.Giji J. G. (EMP ID: 5133), Technical Assistant, Institute of Management in Kerala for resignation from the University service with effect from 06.08.2024 AN, subject to all rules in force and on condition that liabilities if found in future, will be cleared by the incumbent.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**Item No.15.94.13      *University Engineering Unit-Failure to produce the University Vehicle KL 01 CD 7963 (Force Traveller) for CF Test- Explanation submitted by Sri. Sandeep Krishnan R, Assistant Engineer (Mechanical) regarding the delay – reg.***

**(Ad. D II)**

Ad A IV section vide note dated 12.02.2024 (as Appendix 1) requested to issue notice based on orders of Registrar to the Assistant Engineer (Mechanical), for the lapse on his part in having failed to arrange renewal of fitness of the University vehicle KL 01 CD 7963 (Force Traveller) in time, thereby causing hardships in Examination related logistics and additional financial burden by way of attracting penal charges.

Therefore explanation regarding this delay has been sought from Assistant Engineer (Mechanical) as per the orders of Registrar vide memo dated 29.02.2024 (as Appendix 2) and the same was submitted by him vide e-mail dated 09.04.2024 (as Appendix 3).

As per orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

***The Committee considered the matter and recommended to entrust the Registrar to hear the Drivers who were assigned duty for producing the University Vehicle KL 01 CD 7963 (Force Traveller) for CF Test.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**Item No.15.94.14:      *Higher Education (B) Department- Concurrence for appointing Web Administrator on contract basis-fixing category & Remuneration –reg.***

**(Ad. D II)**

The various posts in the Kerala University Computer Centre mentioned in the Kerala University First Ordinance, 1978 and other details is as below.

Sl.No.	Designation	Sanctioned Post	Present	Remarks
147	Director	1	1	on contract
148	Programmer	4	3	
149	System Administrator	2	2	
150	Data Entry Operator	--	Vacant	
150A	System Manager+	1	Vacant	
151	Technical Officer	1	Vacant	
151A	Text Write Unit Operator	--	Vacant	

There are 13 Programmers and 4 technicians on contract basis in the University Computer Centre.

Vide item no.09.20.01, the Syndicate held on 25.05.2019, resolved to post 7 Programmers, 1 Senior Programmer, 1 Web Administrator and 1 Technician on contract basis in the University Computer Centre.

As the post of Web Administrator, does not exist in the Kerala University First Ordinance 1978 and in the Government Orders regarding remuneration of daily wage personnel and persons on contract appointment, the concurrence of the Government was sought vide letter dated 06.07.2019 to fix the remuneration and category of the post 'Web Administrator on contract basis' and to give necessary concurrence for appointing a Web Administrator on contract basis in the University.

The Principal Secretary, Higher Education Department, vide Letter No.B3/259/2019/HEDN dated 25.09.2019, has directed to inform them the qualification and nature of duty proposed for the post of Web Administrator. The reply in this regard was given to Government vide letter No. Ad DI.1.KUCC/11130/2019 dated 21-10-2019.

The Principal Secretary, Higher Education (B) Department, vide Letter No.B3/259/2019/HEDN dated 04.06.2024 has sought specifically to identify staff positions which can be terminated, on the retirement of existing persons, to make way for the creation of new positions.

It may be noted that University has requested the government for fixing the remuneration and category of the post 'Web Administrator on contract basis' and to give necessary concurrence for appointing a Web Administrator on contract basis in the University and not for permanent post.

Remarks were sought from the Director, KUCC regarding the details of posts that are to be created and those that are to be abolished in the University Computer Centre.

The Director has remarked that the work nature existing at KUCC does not require administrative/ managerial posts like System Manager and Technical Officer.

The Director further requested to abolish the following posts (pay scale included)

1. System Manager (77200-140500)
2. Technical Officer (55200-115300)
3. Data Entry Operator (35600 - 75400)
4. Text write Unit Operator (37400- 79000)

Registrar has remarked that since the Director of the Computer Centre is the only post at a higher level, the System Manager post may be retained. Additionally, two to three programmer post may be created by abolishing the Technical Officer and Data Entry Operator posts, as recommended by the Director of the Computer Centre. Also the Govt vide GO(P) No 37/2020/HEDN dtd 06.11.2020 had fixed the qualification, age, scale of pay and mode of recruitment to the 16 non teaching post of universities in Kerala including System Manager directing the universities to make necessary arrangements in the Statutes. Accordingly file regarding amendment proposal of System Manager post as per GO has been forwarded to the Legal Advisor section for legal vetting.

It may also be noted that letter dated 16.07.2019 was sent to the Principal Secretary, Higher Education Department regarding creation of following posts as per the resolution of the the Syndicate held on 12.06.2019 vide Item No.10.18 Additional Item No.3.

1. System Analyst – 1
2. Programmers – 12
3. System Administrator (for web) – 1
4. Hardware Technicians – 4

Government vide letter No.B3/262/2019-HEDN dtd.27.02.2024, has informed that the proposal for creation of 18 additional posts in the University Computer Centre (System Analyst - 1, Programmers - 12, System Administrator (for web) - 1, Hardware Technicians - 4), has been deferred for the time being.

As per the orders of the Hon'ble Vice Chancellor the matter regarding the letter from the Principal Secretary, Higher Education (B) Department, vide letter No.B3/259/2019/HEDN dated 04.06.2024 is being placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendations.

***The Committee considered the matter and recommended to defer the item.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.



**Item No. 15.94.15      *Engagement of one Assistant Professor on contract basis for Master of Visual Arts in Art History at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara***

**(Ad. A VI)**

The Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara has informed that the only faculty in Master of Visual Arts (MVA) in Art History at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara was relieved of his duties on 21.11.2023 A.N and subsequently a request to appoint a new Assistant Professor in MVA in Art History was forwarded to this office. On his request the Hon. Director was directed to explore the possibility of engaging Guest Lecturers in Art History for MVA courses at the Centre.

The Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara has also informed that earlier MVA in Art History course had three teachers. Both MVA in Painting and MVA in Art History course need Art History teachers. At least one full time Assistant Professor is required for MVA in Art History to assign and evaluate students, prepare mark lists and conduct academic activities such as seminars and projects. An hourly paid Guest Lecturer cannot be authorised to perform such duties. Hence the Hon. Director has requested to appoint an Assistant Professor for MVA in Art History course of the Centre urgently.

Following points may be noted in this regard

- i) There was only one candidate included in the Rank list for the post of Assistant Professor on contract basis in MVA in Art History course at the Centre.
- ii) Sri. Ajeesh Raj A, who had joined as Assistant Professor on contract basis in MVA in Art History on 20.10.2022 at the Centre was relieved from duties on 21.11.2023 A.N.
- iii) On his request to appoint new Assistant Professor in MVA in Art History the Hon. Director was directed to explore the possibility of engaging Guest Lecturers at the Centre.
- iv) The Hon. Director has requested for at least one full time Assistant Professor in MVA in Art History course at the Centre.

As per the orders of the Vice Chancellor, the request received from the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, to appoint one full time Assistant Professor in MVA in Art History on contract basis in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

1. ***The Committee considered the matter and recommended to engage One Assistant Professor in MVA in Art History on contract basis in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, by issuing fresh notification.***
2. ***The Committee further recommended to constitute a Selection Committee comprising of following members for selection to the post of Assistant Professor in MVA in Art History on contract basis in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara.***
  - ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
  - ***Registrar***
  - ***Dean, Faculty of Arts***
  - ***Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara***
  - ***Principal, College of Fine Arts Kerala, Thiruvananthapuram (Subject Expert).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation at Sl. No.1 of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**FURTHER RESOLVED** that the Selection Committee for selection to the post of Assistant Professor on contract basis in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara shall be constituted subject to the final outcome of the case pending before the Hon'ble High Court of Kerala.

**Item No.15.94.16      *Shortage of Driver in the Transport Wing - reg;***

**(Ad. A IV (A))**



The Assistant Engineer (Mechanical) has reported that there is shortage of a driver in the transport wing as the permanent driver Sri. K. Ayyappan Nair retired from service on 31.05.2024. The Assistant Engineer (Mechanical) has requested to take necessary steps for filling the vacancy of driver in the transport wing.

It may be noted that there are 26 drivers (one Permanent Driver, 17 Contract Drivers, 3 Casual Drivers on Daily wage basis and 5 Buggy Operators on daily wage basis) working in the University at present. Currently, four drivers are working in the Transport Wing for operation of bus services. The details of Drivers working in the University are given below:

Sl No	Name	Nature of Engagement	Duty Assigned
1	Ajith Kumar. S	Permanent Driver	Driver to Registrar
2	Sathikumar. S	Driver on Contract (11 Months)	General Pool
3	Babu.K	Driver on Contract (11 Months)	General Pool
4	Sanoop.C.S	Driver on Contract (11 Months)	Driver to CE
5	Anilkumar. S	Driver on Contract (11 Months)	General pool
6	Suku.G	Driver on Contract (11 Months)	General pool
7	Kuttappan Nair	Casual Driver on Daily wage basis (89 days)	General pool
8	Sooraj Kumar.S.S	Buggy Operator on daily wage basis (89 days)	Driver to FO
9	Dickson. J. S	Casual Driver on Daily wage basis (89 days)	Driver to VC
10	Manikandan.M.R	Buggy operator on daily wage basis (89 days)	General pool
11	Saji.S	Driver on Contract (11 Months)	NSS
12	Asokan.A	Driver on Contract (11 Months)	CACEE
13	Vinod Kumar.S	Driver on Contract (11 Months)	Department of Botany
14	Ramesh Kumar.S	Driver on Contract (11 Months)	University College of Engineering
15	Santhosh Kumar. P	Driver on Contract (11 Months)	University College of Engineering
16	Prasannakumaran.N	Driver on Contract (11 Months)	Transport Wing
17	Vijayakumar.B	Driver on Contract (11 Months)	Driver to UE
18	Arun.M	Driver on Contract (11 Months)	Transport Wing
19	Saju. W	Driver on Contract (11 Months)	Transport Wing
20	Aneesh. C	Casual Driver on Daily wage basis (89 days)	Transport Wing
21	Ajith.A. S	Buggy operator on Daily wage basis (89 days)	Transport Wing
22	Arun Kumar.K	Driver on Contract (11 Months)	CD Unit
23	Sanal Kumar. S	Driver on Contract (11 Months)	CD Unit
24	Sunil Kumar. S. K	Driver on Contract (11 Months)	CD Unit
25	Rajeev.S	Buggy operator on Daily wage basis (89 days)	CD Unit (on work arrangement basis)
26	Anil. K	Buggy operator on Daily wage basis (89 days)	CD Unit (on work arrangement basis)

Currently University is facing shortage of drivers. Sri. Anilkumar V P, engaged as Driver on Contract basis and assigned duty at CD Unit deceased on 29.01.2024 and Sri. Vinukumar D, Driver on Contract basis assigned duty at CD Unit was terminated from Universityw.e.f 07.10.2023. In addition, Sri. Zakir Hussain, Sri. K Ayyappan Nair and Sri. Dickson J S, permanent drivers, retired from service on 30.11.2022 and 31.05.2024 respectively. Sri. Dickson J S was taken as casual driver on daily wage basis, on his request, in General Pool and assigned work as Driver of VC. The other vacancies are not filled yet as no rank list of Driver exists now. Moreover, the appointment of all non teaching posts in Universities of Kerala have been referred to the Kerala Public Service Commission vide G.O.No.(M.S)399/10/HEDN dated 18.12.2010. The Government has also authorized Universities to initiate necessary action for amending Statutes concerned as per the above said G.O. The Government of Kerala vide G.O.No.37/2020/H.Edn dated 06.11.2020, fixed the norms and qualification for the post of Driver cum Office Attendant. Accordingly, the Kerala PSC has published a rank list of Driver cum Office Attendant which came into force with effect from 09.02.2024.

The Syndicate held on 17.11.2021 vide item No. 36 resolved to report the vacancies of drivers to Kerala PSC with immediate effect and further resolved to amend Sl.No. 30 (Driver) of Chapter XVII of Kerala University First Ordinances, 1978 as per Sl.No.12 (Driver cum Office Attendant) of G.O dated 06.11.2020 at the earliest before reporting the vacancies to Kerala PSC. The amendment proposal dated 18.06.2022 is awaiting the assent of the Hon'ble Chancellor. Further the WA No. 1022/2016, filed by the University against the judgment dated 09.03.2016 in WP (C) No.32360 of 2014, before the Hon'ble High Court of Kerala relating to the appointment of Drivers in the University notified in the year 2006 was dismissed by the Hon'ble High Court vide Judgement dated 03.04.2024 and the case (Complaint No.1407/2009) is now before the Lok Ayukta. Hence, University is not in a position to report the vacancies of Drivers to Kerala PSC due to the pendency of the aforesaid case. Note No.51855/Ad A IV(A/2023/UOK dated 24.04.2024 was forwarded to the Legal Advisor's Section to seek relief from Lok Ayukta to permit the University to report the vacancies of drivers to the Kerala PSC.

Further, the 12th meeting of the Syndicate held on 12.07.2024 vide Item No. 12.04.27 resolved to report the existing vacancies of Drivers to Kerala Public Service Commission immediately. Accordingly, a note No. 51855/Ad A IV (A/2023/UOK dated 28.07.2024 was forwarded to the Legal Advisor's Section to obtain clarification from the Legal Advisor if there is any legal impediment in settling the case before the Lok Ayukta by seeking relief to report the vacancies of Drivers to the KPSC in accordance with the amendment of the KU Act entrusting appointment of Non Teaching Staff with KPSC. The reply from the Legal Advisor's Section in this regard is yet to be received.

The request of the Assistant Engineer (Mechanical) for filling the vacancy of a driver in the Transport Wing, is therefore, placed before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings for consideration and recommendation on further course of action.

***The Committee considered the matter and recommended to engage One Driver cum Conductor on daily wage basis in the University College of Engineering, Kariavattom.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**FURTHER RESOLVED** that the matter of appointing drivers from the list of Kerala Public Service Commission be referred to the Standing Committee of the Syndicate on Staff, Equipment & Buildings

***Item No.15.94.17 Allotment of quarters to Smt. Mini A K, Computer Assistant, Department of Physics - on Special Sanction Basis - request for- reg.***

**(Ad. B II)**

Smt. Mini A K, Computer Assistant (Senior Grade), Department of Physics has requested to allot a D-type quarters under special sanction basis as she suffers from Lumbar Spondylotic changes in the Spine. Further, medical certificate states that she suffers from Osteoarthritis in the right knee and with discogenic disease.( Medical Certificate has been attached for reference). Smt. Mini A K also states that she has to travel 19 kms(Hometown- Attingal) to reach office which causes serious difficulties to her physical condition and hence requested to allot quarters under special sanction basis.

As per U.O.No.Ad.B II./1/10673/09/2018 dated 01.10.2018,which frames the combined rules for the allotment of residential quarters at Kariavattom, Smt. Mini A K is eligible for E-type quarters.

Also, as per clause 15.2 of the aforesaid U.O, allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. Also, allotment of lower type shall be restricted to the type just below the normal type of quarters for which the applicant is eligible. In both the cases, the allotment shall be made subject to seniority of applications and availability of vacant quarters and on condition that they should change over to their eligible type as and when such quarters are allotted to them.

Hence as per the U.O, E-type applicants can be allotted with D-type quarters based on their seniority of application and availability of quarters.

Campus Administration has remarked that the application of Smt. Mini A K for allotment to E-type quarters is placed at Sl.No.148 and presently, applicants up to Sl.30 are allotted with E-type

quarters. Also, at present, no E-type or D-type quarters are vacant and so she can be allotted D type Quarters when vacancy arises.

As per the orders of the Vice-Chancellor, the matter of allotting 'D' type quarters to Smt. Mini A K subject to availability of quarters on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to defer the item.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

***Item No.15.94.18      Reconstitution of SGRC and appointment of Ombudsperson in tune with the University Grants Commission (UGC) (Redressal of Grievances of Students) Regulations, 2023 - reg.***

***(Ac. B I)***

The UGC in supersession of the UGC (Redressal of Grievances of students) Regulations, 2019 has brought about the University Grant Commission (Redressal of Grievances of students) Regulations, 2023. The Regulations, 2023 provide for the establishment of Students Grievances Redressal Committee (SGRC) by all Higher Education Institutions (HEIs) and for the appointment of Ombudsperson(s) at the University Level.

The UGC vide letter No. F.1-13/2022 dated 12.04.2023, has requested all Higher Education Institutions to comply with the provisions of the above Regulations, 2023 and constitute the SGRC, within 30 days of notification of the Regulation and also to appoint the Ombudsperson(s), as provided in the Regulations. Further it was requested to take necessary steps to give wide publicity to the Regulations amongst the stakeholders and the student Community.

As per Clause 5 of the Regulation, UGC guidelines on constituting SGRC are as following:

1. Composition of SGRC - (a) A professor - (Chairperson) (b) Four Professors/ Senior Faculty Members of the Institution as Member (c) A representative from among students to be nominated on academic merit / excellence in sports/ performance in Co-Curricular activities - Special Invitee. 2. At least one member or the chairperson shall be a women and at least one member or Chairperson shall be from SC/ST/OBC category. 3. The term of the Chairperson and members shall be for a period of two years. 4. The term of Special Invitee shall be one year. 5. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three. In compliance to the above clause of the UGC (Redressal of Grievances of Students) Regulations 2023 issued on 11 April 2023 a Students' Grievance Redressal Committee (SGRC) has been constituted vide U.O No. Ac.B1/7613/2023/UOK dated 09/09/2023 at institutional level consisting of the following members:

1. Prof. Dr. P PAjayakumar (i/c) of UGC-HRDC.
2. Prof. Dr. K G Gopchandran, Member, Syndicate.
3. Prof. Dr. P M Radhamany, Professor, Department of Botany.
4. Prof. Dr. R Jayachandran, Vice Chairman, CSS.
5. Prof. Dr. Manoj Changat, Professor, Department of Futures Studies.
6. Sri. Nithin J S, Research Scholar, Department of Physics.
7. Smt. Abhirami S R, Research Scholar, Institute of English.

In this regard it is informed that, some of the members of the present SGRC have retired or are slated to be retired this year, also the number of student representatives as per the clause (5) is to be one.

Considering the above, the SGRC has to be reconstituted accordingly.

Later the UGC, vide its D.O letter No.F.I-13/2022(CPP-11) dated 05/12/2023 has requested to promptly appoint Ombudsperson(s) and implement other provisions of UGC regulations before 31st December 2023. Further warning that in case of continuous non compliance, the UGC may be constrained to take punitive actions against such Universities as per the provisions of the Regulations.

Also as per the Regulations, any student aggrieved by the decision of the SGRC, may prefer an appeal to the Ombudsperson(s), within a period of fifteen days from the date of receipt of such

decision. Clause 6 in the UGC (Redressal of Grievances of Students) Regulations 2023 stipulates the appointment, tenure, removal and conditions of Services of Ombudsperson(s) as detailed below:

1. Each University shall appoint Ombudsperson(s) for redressal of grievances of students of the university and colleges/institutions affiliated with the university under these regulations.
2. There shall be one or more part time functionaries designated as Ombudsperson(s) to hear, and decide on, appeals preferred against the decisions of the SGRCs.
3. The Ombudsperson(s) shall be a retired Vice Chancellor or a retired Professor( who has worked as Dean/HOD) and has 10 years' experience as a Professor at State/Central Universities/ institutions of National importance/Deemed to be Universities or a former District Judge.
4. The Ombudsperson(s) shall not at the time of appointment, during one year before appointment, or in the course of his/her tenure as Ombudsperson(s), be in conflict of interest with the institution where his/her personal relationship, professional affiliations or financial interest may compromise or reasonably appear to compromise, the independence of judgement towards the institution.
5. The Ombudsperson(s) shall be appointed for a period of three years or until he/she attains the age of 70 years, whichever is earlier, from the date of assuming office, and shall be eligible for reappointment for another one term.
6. For conducting the hearings, the Ombudsperson(s) shall be paid a sitting fee, per diem , in accordance with the norms fixed by the respective university and shall, in addition, be eligible for reimbursement of the expenditure incurred on conveyance.
7. The university may remove the Ombudsperson(s) from office, on charge of proven misconduct or misbehaviour.
8. No orders of removal of Ombudsperson(s) shall be made except after an inquiry made in this regard by a person, not below the rank of a retired judge of the high court in which a reasonable opportunity of being heard is given to the ombudsperson(s).

But the Regulation regarding the appointment of Ombudsperson(s) is yet to be complied with. Legal opinion was sought for clarification on whether it is legally permissible to appoint Ombudsperson(s) when a statutory body called Board for Adjudication of Students' Grievances chaired by Vice-Chancellor is functioning in the University, but the same is pending.

It may be noted that, again the UGC vide letter no. F.1-13/2022(CPP-II)(C-139991) dated 13.02.2024, has requested to take necessary steps to make the students aware about the implementation of the UGC Student Grievances Regulation ,2023 in the University through any of the ways which include placing of banners or posters/ publishing information on the websites/ Bulletin or through any other measures.

Making a portal for Students Grievance Redressal is also pending and it requires all the details of students Grievance Redressal such as Ombudsperson(s), his contact details etc.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research to look into the above issues related to the UGC Regulations regarding the Students Grievance Redressal viz, (I) Reconstitution of SGRC (II) Appointment of Ombudsperson(s) (III) Making a portal for Students Grievance Redressal

The Syndicate held on 09.09.2024 vide item no. 14.03.D26 resolved to refer the item regarding the reconstitution of SGRC and appointment of Ombudsperson in tune with the UGC Regulation, to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to constitute a Sub-Committee comprising of following members to study the matter and submit a report before this Committee.***

- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Convener, Standing Committee of the Syndicate on Planning and Development***
- ***Convener, Standing Committee of the Syndicate on Studentss' Services***

<b><i>Resolution of the Syndicate</i></b>
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**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

**Item No.15.94. Additional.01 Department of Political Science - Dr. Samuel Jacob Kuruvilla - Request to proceed on lien, to join as Associate Professor in Dr.Vishwanath Karad MIT – World Peace University, Pune (MIT-WPU) - Hearing before the Committee - reg.**

**(Ad. D III)**

Dr. Samuel Jacob Kuruvilla, Assistant Professor, Department of Political Science, had submitted a request dated 20.07.2023, through the Head, Department of Political Science, to allow him to 'proceed on lien' from the University of Kerala w.e.f. 24.07.2023 to join as Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune. Further, Dr. Samuel Jacob Kuruvilla, vide letter dated 25.03.2024, requested to condone him for not including 'relieve me of my duty' in the request dated 20.07.2023, and requested to relieve him of duties as Assistant Professor in the Department of Political Science w.e.f. 21.07.2023. It may however, be noted that the Head, Department of Political Science, has stated that Dr. Samuel Jacob Kuruvilla has taken up a new role as Associate Professor at Dr. Vishwanath Karad MIT World Peace University, Pune, and mentioned that he was on duty in the Department until 20.07.2023, following which he was on casual leave on 21.07.2023, and 22.07.2023 & 23.07.2023 were designated holidays. It may be noted that Dr. Samuel Jacob Kuruvilla was appointed as Lecturer in the University Department of Political Science, Kariavattom with effect from 28.05.2013, and was declared to have satisfactorily completed his probation in the post of Assistant Professor on 28.05.2014 FN. Also, Dr. Samuel Jacob Kuruvilla has not secured a No Objection Certificate (NOC) from the University, to apply for this post. Audit and Planning section has remarked that there are no liabilities outstanding against Dr. Samuel Jacob Kuruvilla.

The Legal Advisor has remarked that, "the provisions of the Kerala Service Rules and the Kerala State and Subordinate Services Rules are applicable to University teachers, with further adherence to the provisions stipulated in Statute 10 Chapter 3 of the Kerala University First Statutes, 1977. According to Rule 12 (18) Part I KSR and Rule 8 of the KS & SSR, in conjunction with Statute 17 of Chapter 4 of the Kerala University Statutes, 1977, a University teacher is entitled to retain his/her lien in the University of Kerala when pursuing employment elsewhere, provided he/she holds a substantive regular appointment in the Kerala University. From G.O (P) 48/81/GAD, dated 18.02.1981, it is apparent that, permanent hands who are permitted by the competent authority to apply for and take up another employment will be allowed to retain their lien in the former department until their confirmation in the latter or till 5 years from the date of relief whichever is earlier. It is therefore clear that, permission of the competent authority of the University is a condition precedent for a teacher of the University to apply for and take up employment elsewhere. Since Dr. Samuel Jacob Kuruvilla did not secure 'No Objection Certificate' from the University of Kerala, prior to accepting alternative employment, and his application for a new assignment and subsequent departure from University Service is without the explicit consent of the University".

Hence, the Legal Advisor has opined that, 'the question of relief of University Service retaining lien as requested by Dr. Samuel Jacob Kuruvilla is contingent upon the competent authority of the University ratifying his acceptance of another employment. Further, his request for early relief of the University service can also be considered only if such ratification is granted. Competent authority of the University may also consider the precedents set in the case of similar situations, if any to ensure consistency in decisions." But, no precedence of similar situation, was found as per records.

The Syndicate held on 12.07.2024, vide item no. 12.04.25, resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, to hear Dr. Samuel Jacob Kuruvilla, Assistant Professor, Department of Political Science, by the committee.

Hence, as per the orders of the Vice – Chancellor, the matter of hearing Dr. Samuel Jacob Kuruvilla, towards the ratification of action taken by him in accepting the post of Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune, without securing a No Objection Certificate from the University, and the request to relieve him from the Department of Political

Science w.e.f. 20.07.2023 AN to join as Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

***The Committee heard Dr. Samuel Jacob Kuruvilla, Assistant Professor, Department of Political Science and considering the statement furnished by him the Committee recommended to ratify the action taken by him in accepting the post of Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune, without securing a No Objection Certificate and permission from the University to relieve him from the Department of Political Science w.e.f. 20.07.2023 AN to join as Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved as per rules  
**FURTHER RESOLVED** that the period of absence be treated as eligible leave as per rules.

***Item No:15.94 Additional .02 Engaging Sri.K.Harichandran Nair as Clearing & Forwarding Agent on contract basis for a period of eleven months –Reg.***

***(EAI)***

Quotation was invited on 17/08/2015 for engaging a Clearing & Forwarding Agent on contract basis for transportation / delivery of various materials to University Press, University Store – etc. Subsequently, sanction was accorded by the Vice-Chancellor for engaging Sri. K. Harichandran Nair as Clearing & Forwarding Agent on contract basis for a period of one year at quoted rates. On expiry of each contract period, on his request, the same person was engaged on contract basis for further periods on same rates (quoted in 2015) by the sanction of the Vice-Chancellor.

During the year 2023, the Syndicate resolved to approve the recommendation of the Standing Committee of the Syndicate to engage Sri.K.Harichandran Nair as Clearing & Forwarding Agent on contract basis for a period of eleven months (from 17/10/2023 to 16/09/2024) and orders (U.O No. EAI/37461/C& FA II dated 23/11/2023) were issued accordingly. On ensuing expiry of the contract, Sri.K.Harichandran Nair has requested to engage him as Clearing & Forwarding Agent for a further period at the existing rate (U.O No EK I/15021/2015 dated 20/10/2015) as follows:

Sl.No	Particulars	Rates (Rs.)
1	Transportation of 100 reams of paper (1570 kg) from University Store to Press	675.00
2	Transportation of 24 Page answer book (one bundle of 11.5 kg) from University Press to Store	4.50
3	Transportation of 4 page additional sheets (1000 no.s of 7 kg) from University Press to Store	4.00
4	Transportation of printed materials from University press to Store (per 100kg)	36.00
5	Unloading of papers & other Stationery articles reaching the University Office (per 100kg)	33.00
6	Delivery of duplicating & photocopy papers from University Store to Sections (per packet)	2.25
7	Bundling of old answer papers ready for disposal in the examination cellar in bundles of 20kg (per bundle)	16.50
8	Transportation of Azurelaid papers from University Stores to Press (per ream of 12kg each)	5.25

Sri.K.Harichandran Nair, Clearing & Forwarding Agent has been carrying out his works satisfactorily & is sincere to his work and hence the Controller of Examinations has recommended to renew the contract for a further period of eleven months.

As per the orders of the Hon'ble Vice-Chancellor, the matter of engaging Sri.K.Harichandran Nair, as Clearing & Forwarding Agent in the University on contract basis for a period of eleven months after a break of one working day is placed before the Standing Committee of the Syndicate on Staff, Equipments & Buildings for consideration and recommendation.



***The Committee considered the matter and recommended to engage Sri. K. Harichandran Nair, as Clearing & Forwarding Agent in the University on contract basis for a period of eleven months after a break of one working day at the existing rate as per the U.O. No. EK I/1/15021/2015 dated 20/10/2015.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024, be approved.

***Item No.15.94.Additional.03 Dr. Johnson R, Assistant Professor, Dept of Psychology – regularization of periods of suspension – reg***

Dr. Johnson R, Assistant Professor, Dept of Psychology was suspended from service in two spells during the following periods:

Suspension periods	Suspension UO	Reinstatement UO
13.07.2018 – 07.11.2018	Ad.A II.1/2/18 dated 17.07.2018	Ad A II.1/2018 dated 07.11.2018
29.11.2019-- 03.11.2019	Ad.AII/0/236760/19 dated 29.11.2019	Ad.AII.2/26595/20 dated 03.11.2020

It has been observed that the respective periods of suspension of Dr. Johnson R have not been regularized. Registrar has ordered to obtain remarks from Finance and Legal Advisor in this regard. Accordingly, we have obtained remarks as detailed below:

Finance IV section remarked that they enter details of leave in the GER of the faculty concerned as per the UO issued based on the decision of the Syndicate which specifies how to regularize the suspension period, either by using eligible leave or by considering it as LWA. Hence they refrained from making a specific remark in this matter.

The Legal Advisor, vide letter dated 18.11.2023(received in this section on 22.11.2023) offered his remarks on this regard.

Meanwhile, Dr. Johnson R, vide letter dated 07.10.2023, requested that his periods of suspension 13.07.2018 to 07.11.2018 and from 29.11.2019 to 03.11.2019 be regularized.

The details of the periods of suspension are provided below:

1<sup>st</sup> spell of suspension

Based on a complaint dated 12.07.2018 by Dr.Jasseer J, Professor & Head, Dept of Psychology, Vice Chancellor ordered to suspend Dr. Johnson R with immediate effect and institute an enquiry headed by Dean of faculty concerned. Accordingly, Ad.A II.1/2/18 dated 17.07.2018 was issued suspending Dr. Johnson R w.e.f 13.07.2018. Dr. A Bijukumar, Dean, Faculty of Science was deputed to head the enquiry and to submit the enquiry report. Memo of charges and statement of allegations were served to Dr. Johnson R. Dr. Johnson R submitted his reply on 07.08.2018. The Vice Chancellor ordered to place the matter, along with the explanation to the Syndicate. The Syndicate, in its meeting held on 16.11.2018 considered the matter as Item No. 07.10 and resolved to authorise the Standing Committee of the Syndicate on Staff, Equipment and Buildings to hear Dr. Johnson R. Meanwhile, Dr. Johnson R approached Hon'ble High Court of Kerala filing WP(C) 24968 of 2018. The Hon'ble High Court, in its judgement in the same writ dated 23.10.2018 ruled that,

Taking note of the larger interest of the University, I am of the view that the petitioner shall be reinstated subject to ongoing disciplinary action against him. The petitioner is also warned against making similar behaviour in the Department or in the University. If the petitioner continues to behave in the same manner as referred in the memo of charges, it is open for the competent authority to revoke the order of reinstatement at the appropriate time. Therefore, there shall be a direction to the Registrar to pass appropriate orders reinstating the petitioner forthwith.

In compliance to the judgement dated 23.10.2018 of Hon'ble High Court of Kerala in WP(C) 24968 of 2018, Dr. Johnson R was reinstated in service with immediate effect vide UO No. Ad. AII.1/2018 dated 07.11.2018.

The petitioner filed WA No. 96 of 2019 against the above judgement. The Hon'ble High Court of Kerala in the judgement dated 21.01.2019 disposed of the writ appeal ruling that 'the writ appeal is disposed, making it clear that observations made by the learned Single Judge in the judgement appealed against shall not be treated as findings entered against the appellant in any other proceedings. The disciplinary proceedings initiated against and pending against the appellant shall be

completed, untrammelled by any of the observations made by the Single Judge in the judgement appealed against.

A hearing was conducted by the Syndicate Sub-Committee consisting of Dr. J S Shijukhan, Dr. S Nazeeb, Dr. R Lathadevi, Dr. K P Rajeshkumar and Dr. C R Prasad (Registrar in-charge) on 21.05.2019, the report of which was placed before the Syndicate held on 20.06.2019 as Item No. 11.61 and further resolved to engage Adv. Bhuvanendran Nair as Advocate Commission for detailed enquiry. The action has not proceeded further.

#### 2<sup>nd</sup> Spell of Suspension

He was again suspended with immediate effect vide UO No. Ad.AII./0/236760 dated 29.11.2019 based on the report submitted by a committee constituted by the Vice Chancellor, which was placed as Item No. 06.03 in the minutes of the meeting of the Syndicate held on 22.11.2019. Memo of charges and statement of allegations (dated 09.12.2019) were served to Dr. Johnson R. The reply to the same was submitted by Dr. Johnson R on 17.12.2019. Meanwhile, Dr. Johnson R filed WP(C) No.32701 of 2019 before Hon'ble High Court of Kerala against this decision. The Hon'ble High Court, in the judgement dated 19.12.2019 disposed the writ petition, directing the University to finalise the enquiry pertaining to Ext.P7 order of suspension against the petitioner, at the earliest, and at any rate, within two months from the date of receipt of a copy of this judgment, after providing sufficient opportunity of hearing and participation to the petitioner and any other interested persons.

In compliance to the order of Hon'ble High Court of Kerala, the Vice Chancellor constituted an Enquiry Committee comprising of Pro-Vice Chancellor, Dr. B S Jamuna, Dean, Faculty of Arts, Dr. A Gangaprasad, Dean, Faculty of Arts and Dr. K S Chandrasekharan, Dean, Faculty of Management. The report of the Enquiry Committee was placed as Item No.12.04 of the minutes of the meeting of the Syndicate held on 04.06.2020. The Syndicate, inter alia resolved to issue urgent notice to Dr.Johnson. R, with the findings of the Enquiry Committee. Accordingly, a notice dated 25.06.2020 was sent. Dr. Johnson R submitted his reply dated 30.06.2020 to the showcause notice. The Syndicate held on 24.08.2020 considered the reply submitted by Dr. Johnson to the notice. The Syndicate, vide Item No. 17.37 resolved to constitute a sub-committee consisting of Adv. B Balachandran, Dr. K B Manoj, Adv. G Muraleedharan Pillai, members, Syndicate and Dr. G Suresh Singh, Professor & Head, Dept of Mathematics for detailed discussion and appropriate recommendation. The report of the sub-Committee was placed on the meeting of the Syndicate held on 23.10.2020 as Item No. 19.55 . The Syndicate, inter alia, resolved to

- reinstate Dr. Johnson R with immediate effect.
- Withhold two increments of Dr. Johnson R without cumulative effect
- Not to grant guideship to Dr. Johnson R for the next five years

UO No. Ad AII.2/26595/20 dated 03.11.2020 has been issued accordingly.

Dr. Johnson R challenged the order by filing WP(C) No. 28736 of 2020 before Hon'ble High Court of Kerala. The Hon'ble Court dismissed the writ. Dr. Johnson filed WA No. 503 of 2021 against this judgement.

Writ Appeal is partly allowed and Ext.P16( UO No. Ad AII.2/26595/20 dated 03.11.2020) order to the extent of barring guideship to the petitioner for the next 5 years will stand quashed. We however, make it clear that this order would not prevent or bar the University or the authorities concerned from initiating action or from taking appropriate steps in accordance with the Rules, Regulations or Statutes applicable in the matter.

A modified UO No. Ad A II 7652/2022/UOK dated 01.10.2022 was issued cancelling the decision, not to grant guideship to Dr. Johnson R for the next five years.

The matter of regularizing the suspension periods was placed as Item No. 09.117.07 of the meeting of the Syndicate held on 15.03.2024

The Syndicate resolved to

1. hear the then Section Officer, Assistant Registrar and Deputy Registrar who dealt with the file during the first spell of suspension
2. to regularize the second period by considering the period of absence as LWA

A letter dated 25.04.2024 was forwarded to Dr. Johnson R, informing him, the resolution of the Syndicate to treat the period of absence during the second spell of suspension as LWA and



requesting him to submit his remarks, if any. Dr. Johnson R submitted his response as per letter dated 05.05.2024. (copy appended)

In his reply, it was submitted that in the communication dated 25-04-2024 issued to him, refers only to the suspension period from 29-11-2019 to 3-11-2020. Hence without considering the earlier suspension period and regularising the same as duty, the issuance of the communication dated 25-4-2024 for regularisation of subsequent suspension period is absolutely arbitrary and illegal. It is also claimed that in the first spell of suspension, the disciplinary proceeding was not finalized and in the second spell of suspension, the conduct of disciplinary proceedings and imposition of punishment were in violation to the Statutory provisions. Thus it is requested that both spells of suspension be regularized as duty.

The reply of Dr. Johnson R was considered by the Syndicate held on 09.09.2024 vide Item No. 14.07.03 and referred to refer the item back to Standing Committee of Staff, Equipment and Buildings for a detailed examination and place a report before Syndicate.

The matter of hearing the University officials and the regularization of first spell of suspension are placed before the Standing Committee of Staff, Equipment and Buildings as a separate Item.

As per the orders of the Vice Chancellor, the matter of regularisation of suspension of Dr. Johnson R is placed before Standing Committee of Staff, Equipment and Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to refer the item to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** to seek opinion of the Service Consultant (Adv.Jyothi Chudan, Special Secretary (Rtd.) Law, Department, Govt. of Kerala, Thiruvananthapuram – 12, Mo. +919447001883) regarding the regularisation of the suspension period of Dr.Johnson, Assistant Professor, Department of Psychology, Kariavattom and place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

**FURTHER RESOLVED** that all the process shall be completed within one month.

Item No:15.94. Additional .04

കേരളസർവകലാശാലയിൽ ഇലക്ട്രിക്കൽ വിഭാഗത്തിൽ ലൈൻ ഹെൽപ്പറായി ജോലിനോക്കുന്ന ശ്രീ.ഷാജഹാൻ.എ.എസ്.എന്നവർ ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനായി സമർപ്പിച്ച അപേക്ഷ തുടർ നടപടി സംബന്ധിച്ച്:-

(Ad. D II)

കേരളസർവകലാശാലയിൽ ഇലക്ട്രിക്കൽ വിഭാഗത്തിൽ ലൈൻഹെൽപ്പറായി (30.05.2011 മുതൽ) ജോലിനോക്കുന്ന ശ്രീ.ഷാജഹാൻ.എ.എസ്.എന്നവർ ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനായി അപേക്ഷ സമർപ്പിച്ചിട്ടുള്ളതാണ്.

ഈവിഷയത്തിൽ, G.O (P) No.144/2011/Fin dated 30.03.2011 പ്രകാരമുള്ള ഒൻപതാം ശമ്പളക്കമ്മീഷന്റെ ശുപാർശ അനുസരിച്ച് സർവകലാശാലയിലെ ഇലക്ട്രീഷ്യൻഗ്രേഡ്1, ഇലക്ട്രീഷ്യൻഗ്രേഡ്2 എന്നീ തസ്തികൾ സംയോജിപ്പിക്കുന്നതിന് ഉത്തരവായിരുന്നതാണ്. എന്നാൽ, മേൽപ്രകാരം പ്രസ്തുതതസ്തികകളെ സംയോജിപ്പിക്കുമ്പോൾ ആയതിന്റെ ശമ്പളസ്കെയിൽ സംബന്ധിച്ച് ശമ്പളപരിഷ്കരണ ഉത്തരവിൽ പരാമർശി കാത്തതിനാൽ ആയതിൽ സ്പഷ്ടീകരണം നൽകുന്നതിന് സർവകലാശാല സർക്കാരിനോട് 01.12.2017 തീയതിയിൽ ആവശ്യപ്പെട്ടിരുന്നുവെങ്കിലും ആയതിന് സർക്കാരിൽ നിന്നും യഥാസമയം മറുപടിലഭിച്ചതായി കാണുന്നില്ല.

ഈവിഷയത്തിൽ, ഉന്നതവിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നുള്ള 06.11.2020 തീയതിയിലെ സ.ഉ.(അച്ചടി) നം37/2020/ഉ.വി.വ നമ്പർ ഉത്തരവ് പ്രകാരം 2009-ലെ ശമ്പളപരിഷ്കരണ ഉത്തരവിലെ നിർദ്ദേശങ്ങൾ അനുസരിച്ച് ഇലക്ട്രിഷ്യൻ ഗ്രേഡ് 1, ഇലക്ട്രിഷ്യൻ 2 എന്നിവ സംയോജിപ്പിച്ച് "ഇലക്ട്രിഷ്യൻ" എന്ന പേരിൽ ടി. തസ്തികകളെ പുനർനിർണ്ണയിക്കുകയും, ആയതിലേക്കുള്ള ശമ്പളസ്കെയിൽ 18,000-41500, നിയമനരീതി (പി.എസ്.സി വഴിയുള്ള നേരിട്ടുള്ള നിയമനം) യോഗ്യത എന്നിവ വ്യക്തമാക്കിയിരുന്നതുമാണ്. കൂടാതെ, ഇതിലേക്കുള്ള സവിശേഷാൽ ചട്ടങ്ങൾ (Special Rule) രൂപീകരിക്കുന്നതിന് കാലതാമസം നേരിടുമെന്നതിനാൽ പ്രസ്തുത സർക്കാർ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ തുടർ നടപടി സ്വീകരിക്കുന്നതിനും, സർവകലാശാലകളിലെ സ്റ്റാറ്റ്യൂട്ടുകളിൽ ആവശ്യമായ ഭേദഗതി വരുത്തുന്നതിന് നിർദ്ദേശിക്കുകയും ചെയ്തിരുന്നു.

ഈവിഷയത്തിൽ, സർവകലാശാലയിലെ എഞ്ചിനീയറിംഗിന്റാലത്തിലെ ഇലക്ട്രിഷ്യൻ ഉൾപ്പെടെയുള്ള തസ്തികകളിലെ സ്ഥാനക്കയറ്റവും നിയമനവും സംബന്ധിച്ച് 18.03.2022 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റോഗം ഇലക്ട്രിഷ്യൻ (ഗ്രേഡ് 1 & ഗ്രേഡ് 2) തസ്തികൾ സംയോജിപ്പിച്ച് ഇലക്ട്രിഷ്യൻ എന്ന പേരിൽ ഒരു തസ്തിക രൂപീകരിക്കുന്നതിനും, പ്രസ്തുത തസ്തികയിലേക്ക് 1:1 എന്ന് അനുപാതത്തിൽ സ്ഥാനക്കയറ്റം വഴിയും, നേരിട്ടും നിയമനം നടത്തുന്നതിന് തീരുമാനിച്ചിരുന്നു എന്നും കാണുന്നു. കൂടാതെ സ്റ്റാറ്റ്യൂട്ട് ഭേദഗതി ചെയ്യാനുള്ള ശുപാർശ ബഹു. ചാൻസിലർക്ക് സമർപ്പിക്കുന്നതിനും നടപടി സ്വീകരിക്കുകയും, ആയതിൽ ബഹു. ചാൻസിലറുടെ അംഗീകാരത്തോടെ ഭേദഗതി നിലവിൽ വന്നതായി കാണുന്നില്ല.

മേൽപ്രകാരം ഇലക്ട്രിഷ്യൻ (ഗ്രേഡ് 1 & ഗ്രേഡ് 2) തസ്തികൾ സംയോജിപ്പിക്കുമ്പോൾ ആകെ ഉണ്ടാകുന്ന 6 തസ്തികകളിൽ 4 തസ്തികകളിൽ ജീവനക്കാർ നിലവിലുണ്ടായിരുന്നതും, ശേഷിച്ച രണ്ട് തസ്തികകളിൽ ഒഴിവ് ഉണ്ടായിരുന്നതുമാണ്. ഇപ്രകാരം ഇലക്ട്രിഷ്യൻ തസ്തികയിൽ നിലവിലുള്ള രണ്ട് ഒഴിവുകളിൽ ഒരു ഒഴിവിലേക്ക് പി.എസ്.എസി മുഖാന്തരം നേരിട്ടുള്ള നിയമനം നടത്തുകയും, ആയതിൽ ഒരു ഒഴിവുകൂടി നികത്താൻ ശേഷിക്കുന്നതുമാണ്. ഇപ്രകാരം സർവകലാശാല ടി തസ്തികൾ സംയോജിപ്പിച്ച് ഇലക്ട്രിഷ്യൻ തസ്തിക രൂപീകരിച്ച് ആയതിൽ പി.എസ്.സി. മുഖാന്തിരമുള്ള നിയമനം നടപടികൾ ആരംഭിച്ചിട്ടുള്ളതുമാണ്. കൂടാതെ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നുള്ള 06.11.2020 തീയതിയിലെ സ.ഉ.(അച്ചടി) നം37/2020/ഉ.വി.വ നമ്പർ ഉത്തരവ് പ്രകാരം ഇലക്ട്രിഷ്യൻ ഉൾപ്പെടെയുള്ള വിവിധ തസ്തികകളിലെ നിയമനവുമായി ബന്ധപ്പെട്ട് സ്പെഷ്യൽ റൂൾ ഭേദഗതിക്ക് ആവശ്യമായ നടപടികൾ സർക്കാർ തലത്തിൽ കൈക്കൊള്ളുന്നതാണ് എന്ന് ഉത്തരവായതായി കാണുന്നു. ആയതിൽ, ഇലക്ട്രിഷ്യൻ തസ്തികയിലെ നിയമനരീതി സംബന്ധിച്ച് മേൽ സർക്കാർ ഉത്തരവിലെ നിർദ്ദേശത്തിൽ (നേരിട്ടുള്ള നിയമനം) നിന്നും വ്യത്യസ്തമായി 1:1 എന്ന് അനുപാതത്തിൽ സ്ഥാനക്കയറ്റം വഴിയും, നേരിട്ടും നിയമനം നടത്തുന്നതിനുള്ള അമൻഡ്മെന്റ് പ്രൊപ്പോസലിനാണ് 18.03.2022 തീയതിയിലെ സിൻഡിക്കേറ്റോഗം അംഗീകാരം നൽകിയിട്ടുള്ളത്.

ഈസാഹചര്യത്തിൽ ശ്രീ.ഷാജഹാൻ.എ.എസ് ട്രൈൻഹെൽപ്പർ തസ്തികയിൽ നിന്ന് ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്ക് സ്ഥാനക്കയറ്റം നൽകണമെന്ന ആവശ്യത്തിൽ മേൽപരാമർശങ്ങളു് കൂടി പരിഗണിച്ച് ചുവടെ ചേർക്കും പ്രകാരമുള്ള വിഷയങ്ങളിൽ ഉത്തരവാകണമെന്ന് അപേക്ഷിക്കുന്നു.

1. 18.03.2022ലെ സിൻഡിക്കേറ്റാഗത്തിലെ ഐറ്റം നമ്പർ05 പ്രകാരം അംഗീകാരം നൽകിയ സർവകലാശാല എൻജിനീയറിംഗ് യൂണിറ്റിലെ ഇലക്ട്രീഷ്യൻ തസ്തികയുടെ പ്രമോഷനുമായി ബന്ധപ്പെട്ട സമർപ്പിച്ച സബ്കമ്മിറ്റി റിപ്പോർട്ട് അടിസ്ഥാനപ്പെടുത്തി കൊണ്ടുള്ള യൂണിവേഴ്സിറ്റി ഓർഡർ പ്രാബല്യത്തിൽ വരുത്താമെങ്കിൽ ഉത്തരവിനായി സമർപ്പിക്കുന്നു.
2. പ്രസ്തുത ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ ശ്രീ.ഷാജഹാൻ.എ.എസ് ട്രൈൻഹെൽപ്പർ തസ്തികയിൽനിന്നും ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്ക് പ്രൊമോഷൻ ആവശ്യപ്പെട്ടുനൽകിയ അപേക്ഷപരിഗണിച്ച് പ്രൊമോഷൻ നൽകമെങ്കിൽ ഏതുതിയതി പ്രാബല്യത്തിൽ നൽകണമെന്നു സംബന്ധിച്ചും ഉത്തരവിനായി സമർപ്പിക്കുന്നു.
3. ശ്രീ.ഷാജഹാൻ എ.എസ് ന് ഇലക്ട്രീഷ്യൻ തസ്തികയിൽ പ്രമോഷൻ നൽകുന്നപക്ഷം ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നുള്ള 06.11.2020 തീയതിയിലെ സ.ഉ.(അച്ചടി) നം37/2020/ഉ.വി.വ നമ്പർ ഉത്തരവിൽ ഇലക്ട്രീഷ്യൻ തസ്തികയ്ക്ക് അനുവദിച്ചിരിക്കുന്ന ശമ്പള സ്കെയിലായ 18000-41500 (Pre-revised) അംഗീകരിച്ചു നൽകാമെങ്കിൽ ഉത്തരവിനായും സമർപ്പിക്കുന്നു. മേൽ വിഷയത്തിൽ, തുടർന്ന് സർക്കാർ സ്പെഷ്യൽ റൂട്ട് രൂപീകരിക്കുന്ന അവസരത്തിൽ ഉണ്ടാകാവുന്ന വൈരുദ്ധ്യങ്ങളു് ഒഴിവാക്കുന്നതിനായി സ്വീകരിക്കേണ്ടതുടർ നടപടികളു് സംബന്ധിച്ചും, മേൽ പ്രകാരമുള്ള ശ്രീ.ഷാജഹാൻ.എ.എസ് ട്രൈൻഹെൽപ്പർ തസ്തികയിൽ നിന്ന് ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്ക് സ്ഥാനക്കയറ്റം നൽകണമെന്ന പ്രസ്തുത ആവശ്യത്തിൽ മേൽതീരുമാനത്തിനുമായി ടിവിഷയം സിൻറിക്കേറ്റിന്റെ സ്റ്റാൻഡിക്ലമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to refer the item to the Syndicate.*  
The meeting came to an end at 1.30 p m.

**Resolution of the Syndicate**

**RESOLVED** to seek opinion of the Service Consultant (Adv.Jyothi Chudan, Special Secretary (Rtd.) Law, Department, Govt. of Kerala, Thiruvananthapuram – 12, Mo. +919447001883) regarding the promotion of Sri.Shajahan A.S from the post of Line Helper to Electrician post and place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings .

**Item No.15.95**

**Minutes of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024 - approval – reg.**

**(Ac.El)**

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024 is placed before the Syndicate for consideration and approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE  
SYNDICATE ON ACADEMICS AND RESEARCH**

Date : 02<sup>nd</sup> November, 2024  
Time : 10.00 a.m.  
Venue : Syndicate Room

**Members Present**

1. Dr. Gopchandran. K.G. (Convenor)
2. Dr. P. M. Radhamany
3. Dr. S. Nazeeb
4. Adv. Muraleedharan Pillai G.
5. Dr. T. R. Manoj
6. Dr. Pramod N.
7. Dr. Manoj V.
8. Dr. Rahim K.
9. Dr. Vinodkumar T. G. Nair
10. Sri. Ahamed Fazil Y.

**Members Absent**

1. Dr. Shijukhan J. S.
2. Dr. Prakash K. C.
3. Dr. M. Lenin Lal
4. Dr. S. Jayan

**Item No:15.95. D1      Budget Speech 2024-25- Item No: 31 – Research Proposal for the project Themed “Role of Adipocyte derived exosomes in cancer aggression and Metastasis” invention of biomarkers – reg.**

**( Ac.D )**

The Budget Speech of 2024 – ‘25 of University of Kerala envisaged the idea to aid research in the possibility of using exosomes in the detection of 'Biomarkers', which can identify ovarian cancer at its early stage, and earmarked an amount of Rs.5,00,000/- (Rupees Five Lakhs only) for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, Prof.(Dr.) R Rajalakshmi, Hon. Director, Inter University Centre for Genomics and Gene Technology, University of Kerala to submit the proposal for the research before the Standing Committee of the Syndicate on Academics & Research.

The Hon. Director, IU-CGGT, has submitted detailed research proposal with expenditure heads for Rs. 5 lakhs allocated in the Budget speech 2024-25.

**Research Proposal**

**Role of Adipocyte derived exosomes in cancer aggression and Metastasis**

Ovarian cancers remain one of the most important gynaecological cancers among women. These cancers initiate in the epithelial cells of ovaries, fallopian tubes or peritoneum. They are mostly aggressive in nature and difficult to treat with worse prognosis. These cancer patients are often diagnosed in later stages of the disease which makes them difficult to treat, drug resistant and metastatic in nature that results in lesser survivability. Hence it is important to decode the complex biology behind the aggressiveness and metastasis of the ovarian cancer to challenge the disease in all the possible manners in near future. This is likely by identifying biological markers that could predict the disease at an earlier stage or to predict the therapeutic outcomes. Moreover, understanding the mechanism of ovarian cancer could also help in developing novel therapeutic strategies including newer drug delivery system for a better treatment option and thus increasing the survivability of the ovarian cancer patients.

In ovarian cancer, adipocyte-derived exosomes(ADEs) play a key role :

- Enhancing tumor growth and proliferation by transferring lipids and activating growth pathways.
- Promoting invasion and metastasis through EMT and extracellular matrix remodeling.
- Facilitating immune evasion and creating a pro-metastatic niche.

- Supporting metabolic reprogramming and chemoresistance cancer cell.

Their impact is particularly pronounced in obesity-related ovarian cancer, where the increased availability of adipocyte-derived exosomes further fuels cancer aggression and metastasis, making it a significant factor in ovarian cancer progression.

Targeting exosomes for cancer therapeutics involves several critical steps, from understanding the biology of exosomes to designing and delivering therapeutic agents.

#### **Expected Outcome**

This methodology can help in developing exosome- based therapies for targeting cancer, reducing metastasis, and improving patient outcomes.

#### **Budget Estimate**

Sl.No	Particulars	Amount (Rs.)
1	Cell lines	1,00,000/-
2	Chemicals	2,00,000/-
3	Services	2,00,000/-
	Grand Total	5,00,000/-

As per the orders of the Vice Chancellor, the proposal for the research on the possibility of using exosomes in the detection of 'Biomarkers', which can identify ovarian cancer at its early stage, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95. D2** *Centre for Renewable Energy and Materials, Kariavattom- Budget Speech 2024-25 - Item No: 46 –Proposal for advanced energy storage research facility for lab-to-market device development studies – reg.*

**(Ac.D.)**

*Ref: Letter dated 07/10/2024, received from Dr. S.M.A Shibli, Hon Director, Centre for Renewable Energy and Materials.*

The Budget Speech of 2024 –'25 of University of Kerala envisaged the idea to establish an advanced energy storage research facility for lab-to-market device development studies at Centre for Renewable Energy and Materials and earmarked an amount of Rs. 20,00,000/- (Rupees Twenty Lakh only) for the first phase of the project.

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, the Hon. Director, Centre for Renewable Energy and Materials, University of Kerala to submit the proposal establish an advanced energy storage research facility for lab-to-market device development studies at Centre for Renewable Energy and Materials before the Standing Committee of the Syndicate on Academics & Research.

Dr. S M A Shibli, the Hon Director, Centre for Renewable Energy and Materials, University of Kerala, vide reference cited above, has submitted a detailed proposal for the first phase of the project with an estimated expenditure amounting to 17,30,000/- (Rupees Seventeen Lakhs and Thirty Thousand only).

#### **The details of the proposal are as follows,**

Harvesting renewable energy and its conversion to more usable forms is the ultimate achievement in technological advances. An amount of Rs.20 Lakhs has been sanctioned for the first phase of establishing 'an advanced energy storage research facility for lab-to-market device development studies' at Centre for Renewable Energy, as per item no. 46 in the budget speech 2024-25. This facility is proposed to deal with the basic design, material synthesis, device fabrication, testing, commercialization, and to the advanced market level aspects of energy storage devices, especially batteries. Material processing system, gas exhaust system, disposal, water treatment, thermal treatment of materials, surface engineering tools etc. are needed in the first phase of this proposed programme. The proposed facility for energy storage research will help to surmount the

obstacles to the translation of academic research outcomes to practical technology. This will further elevate the potential of the Centre to attain global attention and thereby to contribute more towards clean energy technology.

**Estimated Budget**

Sl.No	Item	Approximate Cost (Rs.)
1.	Spin coater	4,50,000/-
2.	Accessory units for electrochemical Work station <ul style="list-style-type: none"> <li>Glassycarbon electrodes</li> <li>Electrode polishing kit</li> <li>SHE electrodes</li> <li>Ag/AgCl electrodes</li> <li>Pt electrodes</li> <li>Graphite rod electrodes</li> <li>SCE electrodes</li> </ul> Foils, foam and carbon(cloth, paper, hard carbon, carbon)	3,00,000/-
3.	Laboratory accessories (Ultra bath Sonicator, micropipette, filtration membrane)	1,00,000/-
4.	Benchtop Planetary ball mill	30,000/-
5.	Benchtop pH meter	1,00,000/-
6.	Analytical electronic balance	3,00,000/-
7.	Digital multimeter	50,000/-
8.	Hydrothermal autoclave(Teflon) with accessories (3 No.s)	50,000/-
9.	Automatic doctor blade	3,50,000/-
	<b>Total</b>	<b>17,30,000/-</b>
	(Rupees Seventeen Lakhs and Thirty Thousand only)	

As per the orders of the Vice Chancellor the proposal to establish an advanced energy storage research facility for lab-to-market device development studies at Centre for Renewable Energy and Materials submitted by Dr. S M A Shibli, Hon Director, Centre for Renewable Energy and Materials, University of Kerala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D3** **Budget Speech 2024-25- Item No: 84 – Proposal for conducting studies on exploring the potential of using spiders for pest control – reg:**

**(Ac.D.)**

Dr. G Prasad, Professor and Head, Department of Zoology, University of Kerala vide letter dated 05.10.2024, has informed that the proposal for the study on exploring the potential of using spiders for pest control as envisaged in the budget speech 2024-25 of the Kerala University cannot be conducted in the current financial year due to lack of sufficient time to execute the study effectively and inadequacy of the allocated funds to meet the required expenses.

The Budget speech 2024-25 of University of Kerala envisaged the idea of studying on exploring the potential of using spider for pest control and earmarked an amount of Rs.2,00,000/- (Rupees Two Lakh only) for the same. The Budget Implementation Cell at its meeting held on 13.09.2024, authorized the Head, Department of Zoology, University of Kerala to submit the proposal for the study.

Some of the farmers in the Kuttanad region are using spiders for pest control and the study was intended to examine in detail, the farming methods and pest control methods using spiders and its economic and social aspects.

As per the orders of the Vice Chancellor, the matter regarding the inconvenience for conducting the study on exploring the use of spiders for pest control due to insufficient time to do the

survey and trial experience in the field and inadequacy of the allotted funds to meet the expenses is placed before the standing committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended not to consider the Budget proposal in light of the inconvenience pointed out by the Head, Dept. of Zoology, University of Kerala, in implementing the above proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No: 15.95.D4**      **Department of Geology- Budget Speech 2024-25- Item No. 35 – Proposal for the assessment of Coastal Erosion Dynamics in Thiruvananthapuram and Kollam Districts – A DSAS and Remote Sensing based approach- reg. (Ac.D)**

Dr. Rajesh Reghunath, Professor and Head, Department of Geology, University of Kerala vide letter dated 10.10.2024 has submitted a proposal for the Assessment of Coastal Erosion Dynamics in Thiruvananthapuram and Kollam Districts.

The Budget Speech of 2024 –‘25 of University of Kerala envisaged the idea for studying the Coastal erosion in Thiruvananthapuram and Kollam districts and earmarked an amount of Rs.3,00,000/- (Rupees Three lakh only) for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, the Head, Department of Geology, University of Kerala to submit the proposal for the assesment of coastal Erosion Dynamics in Thiruvananthapuram and Kollam districts before the Standing Committee of the Syndicate on Academics & Research.

**The details of the proposal are as follows,**

**1.Objectives**

The objective of this research proposal is to evaluate coastal erosion along the shorelines of Thiruvananthapuram and Kollam districts using the Digital Shoreline Analysis System(DSAS). DSAS is a Geographic Information System (GIS)- based tool that facilitates the measurement of shoreline changes over time.It involves integrating D SAS with remote sensing techniques to extract shoreline positions from satellite imagery and to conduct field verification to refine the results. This method will provide a precise and thorough analysis of erosion patterns and contributing factors.

1. The primary objective of the study is identifying and qualifying coastal erosion rates along the shorelines of Thiruvananthapuram and Kollam districts over the past two decades.
2. Assessing temporal and spacial changes in the shoreline utilizing satellite imagery and DSAS analysis
3. Evolving mitigation strategic for the sustainable coastal management based on the findings with a focus on erosion control in the vulnerable areas.

**2.Study Area**

The research area includes approximately 78 km of coastline of Thiruvananthapuram and Kollam district. The popular tourist destination such as Kovalam Beach and Varkala cliff are identified as erosion hotspot highly susceptible to both natural and coastal processes and human activities. Tangasseri in Kollam and nearby coastal areas are also included.

**3.Methodology**

This research adopts multi-tiered methodology that integrates remote sensing, GIS analysis and fieldwork

**3.1.Data Collection:** it includes

- a) Satellite imagery: High resolution satellite images will be obtained from Landsat, Sentinel-2 and other freely available datasets covering the period from 2000 to 2024. This data facilitate the identification and extraction historical shorelines.
- b) Topographic Maps and Historical Data: The Survey of India's topographic maps and other historical shoreline data will be used as a point of comparison to identify lasting alterations



- c) Tide and Wave Data: Wave climate data including height, frequency and direction, as well as tidal data, will be collected from the Indian National Centre for Ocean Information Services to gain insights into natural coastal dynamics.

### 3.2 Shoreline Extraction and Analysis

1. Shoreline Extraction: Using the techniques in GIS, the high-waterline(HWL) visible on satellite images will be extracted as shoreline for each year.
2. Digital Shoreline Analysis System(DSAS): Extracted shorelines will be fed into DSAS a tool that computes various shoreline change statistics. Key matrices includes
  - Shoreline change Envelop
  - Net shoreline movement
  - End Point Rate
  - Linear Regression Rate

### 3.3 Field Verification:

Ensures the accuracy of remotely sensed data

- GPS & DGPS surveys : to collect real time shoreline positions at selected high erosion sites like Varkala, Kovalam&Thangasseri
- Photographic Documentation: documenting the coastline through photographs to understand the context of erosion in each location.

### 4.Expected Outcomes

- Detailed shoreline erosion map for Thiruvananthapuram and Kollam districts with erosion and accretion rates over the last two decades.
- Identifying the critical erosion hotspots
- Analysing the causes of erosions, differentiates between natural process and human activities
- Recommendation for sustainable coastal management strategies to regulate coastal development and reduce human impacts.

### Estimated Budget

Sl.No	Item/Head	Fund requested (Rs.)
1.	Project Fellow	1,44,000/-
2.	Purchasing of oceanographic data from INCOIS and other sources	60,000/-
3.	Travel	40,000/-
4.	Contingency	36,000/-
5.	Consumables	20,000/-
	Total	3,00,000/-
	(Rupees Three Lakhs only)	

As per the orders of the Vice Chancellor the proposal for the Assessment of Coastal Erosion Dynamics in Thiruvananthapuram and Kollam District submitted by Dr.Rajesh Reghunath, Professor and Head, Department of Geology, University of Kerala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D5**      **Budget Speech 2024-25- Item No: 74– Proposal for editing, study and publishing the Tamil manuscripts – reg:**

**(Ac.D)**

The Budget Speech of 2024 –‘25 of University of Kerala envisaged the idea of editing, translating and publishing the collection of important palmleaf manuscripts which contains 2000 yearsold Dravidian History that are preserved in the Oriental Research Manuscript Library, University of Kerala to Malayalam Language and earmarked an amount of Rs. 2,00,000/- (Rupees Two Lakh only) for the same.



The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, the Hon. Director, Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies, University of Kerala to submit the proposal for editing, translating and publishing the Tamil Manuscripts preserved in the Oriental Research Manuscript Library, University of Kerala before the Standing Committee of the Syndicate on Academics & Research.

The Hon. Director, submitted a proposal with detailed expenditure heads for Rs. 2 lakhs allocated in the Budget speech 2024-25 for editing, study and publishing the Tamil manuscripts preserved in the Oriental Research Manuscript Library, University of Kerala.

**The Details of the Proposal is as follows :**

The Oriental Research Institute & Manuscript Library, University of Kerala has over 6000 Tamil Manuscripts mainly of palm leaf manuscripts. The manuscript collection is an invaluable source for the study of ancient scripts.

About 3000 Tamil Palm leaf manuscripts are categorized into three sections: transcribed and published manuscripts, transcribed but unpublished works, manuscripts of about 450 literary works that are yet to be transcribed. 61 palm leaf manuscripts relating to Sangam literature are available in the library.

In the first phase of the project unpublished manuscript PanniruPattiyal(Grammar) and Mukkudar pallu have taken for study and Published as books. In the second phase any two of the manuscripts such as Cheraman Gana Ula, Mukkuudrapallau, Nanool Madurai PathirupathuAnthathi, Tholkappiyam, Thirukkural Pazhamozhi Nanooru, Mulai Paattu, Bayinkili Kanni, Medicinal manuscripts have taken for study.

**Details of Editor and Execution of works:**

- Dr.Jeyakrishnan P, Professor & Head, Dept. of Tamil and Hon. Director, Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies will be the coordinator of this manuscripts studies project and Editor of the edited books to be published.
- Copying the manuscripts and its Editing will have to be done by competent scholars on contract basis or casual basis.
- The service of the scholars knowing manuscriptology in Tamil and Malayalam will also be utilized for final checking on casual basis.

**Budget Estimate**

Sl.No	Items	Amount (Rs.)
1	Manuscripts Editing, Study & Hiring Services, Remuneration for Projects Assistants(15000X6) (Contract or Casual basis)	90,000/-
2	Honorarium for Hiring Services of Manuscripts Experts for checking	50,000/-
3	DTP & Printing of books	40,000/-
4	Secretarial Assistance & Miscellaneous	20,000/-
	Grand Total	2,00,000/-

As per the orders of the Vice Chancellor, the proposal for editing, study and publishing the collection of important palmleaf manuscripts that contains 2000 years old Dravidian History which are preserved in the Oriental Research Manuscript Library, University of Kerala to Malayalam Language is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95. D6      Department of Physics - Budget Speech 2024-25- Item No. 66 – Studies on High Energy Density Supercapacitors – reg.**

**( Ac.D )**

- Ref: 1. Minutes of the Budget Implementation committee held on 13.09.2024.  
2. Proposal dated 07.10.2024 from the Professor and Head, Department of Physics.

The Budget Speech 2024 –'25 of University of Kerala vide Item no. 66 envisaged for the setting up of Multi channel Electro chemical work station and related facilities in chemical work station and related facilities in the Energy Material and Device laboratory in Kariavattom for the research and development works related to High energy density super capacitors undergoing in the laboratory. The Budget Speech earmarked an amount of Rs. 25,00,000/- (Rupees Twenty Five Lakhs only) for the above mentioned purpose.

The Professor & Head, Department of Physics has forwarded a proposal with Financial Commitment of Rs. 25,00,000/- (Rupees Twenty Five Lakh) for the expenses related to equipment, personnel and overhead of cost is detailed as follows:

Sl. No.	Items	Fund required
1.	Electrochemical Workstation with desktop computer and accessories	Rs. 19,00,000/-
2.	Solar simulator	Rs. 6,00,000/-
	Total	Rs. 25,00,000/-

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No: 15.95.D7** *Department of Physics - Budget Speech 2024-25- Item No. 112 – Portable NIR Device - A solution for optical imaging in Medical Diagnostics – reg. (Ac.D)*

- Ref: 1. Minutes of the meeting of the Budget Implementation Committee held on 13.09.2024  
2. Proposal dated 07/10/2024 from the Professor & Head, Department of Physics, University of Kerala.

The Budget Speech 2024 –'25 of University of Kerala vide Item no. 112 envisaged for the production of portable NIR imaging devices for physicians in easier and early diagnosis of deadly diseases and earmarked an amount of Rs. 10,00,000/- (Rupees Ten Lakhs only) for the preliminary research in this matter.

The Professor & Head, Department of Physics has forwarded a proposal for fabrication of portable NIR-Pc LED with a financial commitment of Rs. 10,00,000/- (Rupees Ten Lakhs only) (i.e., Rs. 6,00,000/- for NIR Camera & Rs. 4,00,000/- for Fume hood) for consideration.

The purpose of fabrication is to obtain NIR imaging of body parts to visualize blood vessels and other diagnostic purposes.

As per the orders of the Vice Chancellor the proposal for the fabrication of portable NIR-Pc LED submitted by Professor & Head, Department of Physics, University of Kerala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No. 15.95.D8** *Department of Physics - Budget Speech 2024-25- Item No. 129 – Development of Neuromorphic System – reg. (Ac.D.)*

- Ref: 1. Minutes of the meeting of the Budget Implementation Committee held on 13.09.2024

*2. Proposal dated 07/10/2024 from the Professor & Head, Department of Physics, University of Kerala.*

The Budget Speech 2024 - '25 vide Item no. 129 envisaged for the establishment of an Inter disciplinary consortium for developing Neuromorphic Systems and earmarked an amount of Rs.20,00,000/- (Rupees Twenty Lakh only) for the same.

The Professor & Head, Department of Physics has forwarded a proposal for establishment of interdisciplinary consortium combining expertise and resources from various fields of research including Computer Science, Optoelectronics, Electrical Engineering, Physics and Chemistry named as Centre for Cognitive Neuromorphic Engineering (CCNE) for the fulfillment of the project.

The Objectives of the centre is detailed as follows,

- Progressive advancement in cognitive neuromorphic engineering by bridging the gap between different disciplines.
- Tailoring existing models of RRAM two-terminal elements to the specific.
- Establishing a comprehensive theoretical foundation on memristor devices.
- Designing and Manufacturing innovative circuits
- Develop software package for the simulation of memristor circuits

**The financial commitment for the above mentioned is detailed below:**

Sl. No.	Head	Amount
1	Spray Pyrolysis System	9,00,000/-
2	Thermal Evaporation System	9,00,000/-
3	Consumables	2,00,000/-
	Total Amount	20,00,000/-

As per the orders of the Vice Chancellor the proposal for the establishment of an Inter disciplinary consortium for developing Neuromorphic Systems submitted by Professor & Head, Department of Physics, University of Kerala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D9** കേരളപഠനവിഭാഗം - ബഡ്ജറ്റ് പ്രൊപ്പോസൽ 2024 -25 -  
 ഇനം നമ്പർ 61-  
 കേരളപഠനഗവേഷണപത്രിക പ്രസിദ്ധീകരണം -  
 സംബന്ധിച്ച്:

(Ac.D)

സൂചന : 1. ബഡ്ജറ്റ് ഇംപ്ലിമെന്റേഷൻ കമ്മിറ്റിയുടെ 13.09.2024 ലെ മീറ്റിംഗിന്റെ മിനിട്ട്സ്

2. കേരളപഠനവിഭാഗം മേധാവിയുടെ 07.10.2024 ലെ കത്ത്.

കേരളസർവകലാശാല 2024-25 ലെ ബഡ്ജറ്റ് പ്രസംഗത്തിൽ ഇനം നമ്പർ 61 മുഖേന സർവകലാശാലയുടെ കേരളപഠനവിഭാഗം പ്രസിദ്ധീകരിക്കുന്ന അർദ്ധവാർഷികപിതർ റിവ്യൂവിൽ മാസികയുടെ ആദ്യമൂല്യങ്ങളുടെ പ്രസിദ്ധീകരണത്തിനായി 1 ലക്ഷം രൂപധനസഹായം അനുവദിച്ചിട്ടുണ്ട്. ഈ ഗവേഷണ പത്രികയുടെ പ്രസിദ്ധീകരണത്തിനായി വകുപ്പ് മേധാവി 07.10.2024 ലെ കത്ത് മുഖേന താഴെ വിവരിച്ചിട്ടുള്ള നിർദ്ദേശങ്ങൾ സമർപ്പിച്ചിട്ടുണ്ട്.

കേരളപഠനം ഗവേഷണ പത്രികയിലൂടെ കേരള സംസ്കാരം, ഭാഷ, സാഹിത്യം എന്നീ മേഖലകളിലെ ലേഖനങ്ങൾ പ്രസിദ്ധീകരിക്കാൻ ഉദ്ദേശം.

പേജുകളുടെ എണ്ണം - 200

പ്രസിദ്ധീകരിക്കുന്ന ലക്കങ്ങളുടെ എണ്ണം - 2

രണ്ടുക്കൾക്കും കൂടികവർ സെറ്റിംഗിൽ 35,000/- രൂപയും, പ്രിന്റിംഗിൽ 65,000/- രൂപയും ഉള്പ്പെടെ ആകെ 1 ലക്ഷം രൂപചിലവ് പ്രതീക്ഷിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറിന്റെ ഉത്തരവിൻപ്രകാരം കേരള സർവകലാശാല, കേരളപഠനവിഭാഗത്തിന്റെ മേധാവിയുടെ നിർദ്ദേശങ്ങൾ സിൻഡിക്കേറ്റിന്റെ അക്കാദമിക് & റിസർച്ച് മിഷനിലൂടെ ഉള്ള സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No.15.95.D10 Budget Speech 2024-25- Item No.32 – Centre for Diaspora Studies, Proposal for studying the social, economic and mental wellbeing of elderly in emigrant households- reg**

(Ac.D)

Dr. M.S Jayakumar, Director, Centre for Diaspora Studies, University of Kerala has submitted a proposal for studying the social, economic and mental wellbeing of elderly in emigrant households.

The Budget Speech of 2024 – ‘25 of University of Kerala envisaged the idea of studying the social, economic and mental wellbeing of elderly in emigrant households and earmarked an amount of Rs. 3,00,000/- (Rupees Three lakh only) for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, has recommended to authorize, Director, Centre for Diaspora Studies, University of Kerala for submitting the proposal for the same before the Standing Committee of the Syndicate on Academics and Research.

This research seeks to explore and understand the multi faceted problems faced by elderly in emigrant households of Kerala, focusing on the social, emotional, health and financial dimensions of their lives. Through a comprehensive social enquiry, this study will investigate how migration is reshaping the lives of the elderly in Kerala, what challenges they face in the absence of family members, and what role community and policy interventions play in mitigating these challenges.

**Aim**

The study aims at examining the social, economic and mental wellbeing of elderly in emigrant households.

**Objectives**

- To understand the social wellbeing of the elderly in emigrant households.
- To study the financial security of the elderly.
- To look into the care and safety of the elderly.
- To probe into the health and mental wellbeing of elderly.

**Data and Methodology**

The study makes use of mixed methods. Quantitative data will be collected through a structured interview schedule. Qualitative data will be collected through in-depth interviews and case studies. A total 100 samples would be collected from the selected panchayats of Pathanamthitta district.

**Period of Study** – 6 months.

**Budget Estimate**

Sl.No.	Particulars	Amount(INR)
1.	Research Assistant Rs. 16,000/- x 6 months	96,000
2.	a) Hiring services Word processing and data entry Rs.15,000/- (Lump sum) b) Data analyst Rs. 20,000/- (Lump sum) c) Field work/data collection – 2 Persons x Rs. 10,000 x 1 Month = 20,000/-	55,000

3.	Travel & Stay and other expenses of Principal investigator, research assistant, field investigators etc.	20,000
4.	Printing (interview schedules, report etc.) stationary including computer stationary etc	14,000
5.	Contingency	15,000
	Grand Total	2,00,000/-
	(Rupees Two Lakh Only)	

#### **Expected Outputs**

- Research report
- One article in international/national journal
- One presentation in National/international conference

As per the orders of the Vice-Chancellor, the proposal submitted by Dr. M.S Jayakumar, Director, Centre for Diaspora Studies, University of Kerala for studying the social, economic and mental wellbeing of elderly in emigrant households is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D11** *Department of Aquatic Biology & Fisheries-Budget Speech 2024-25- Item No:18 - Proposal for Marine Robotic expedition to document Kerala's coastline- reg.*

(Ac.D)

**Ref:** 1.Letter No.AQB-2/Budget Speech/Proposal/2024 dated 10.10.2024  
2.Item No 18 of the minutes of the meeting of the Budget Implementation Cell held on 13.09.2024

Dr.A.Biju Kumar., Professor & Head, Department of Aquatic Biology & Fisheries, University of Kerala, vide reference cited above has submitted a proposal for "Marine Exploration and Documentation Project for Kerala Coast using Robots (Remotely Operated Vehicles; ROVs) with detailed estimated budget.

The Budget Speech of 2024 –'25 of University of Kerala, vide item no.18 envisaged the idea for a project to study and document the characteristics and diversity of marine life along the coast of Kerala using advanced marine robotics technology. It is observed that, the project will be helpful for environment studies, coastal life conservation and policy formation for capable marine coastal protection efforts and earmarked an amount of Rs. 10,00,000/- (Rupees TenLakh only) for the purpose.

#### **The details of the proposal as follows:**

The coastal waters of Kerala, India is rich in marine life, which supports the livelihood of thousands of fishers and other stakeholders. Yet, the biodiversity and many oceanographic features remains largely unexplored, especially in deeper waters. To enhance our understanding of this unique environment, the proposed project aims to employ advanced marine robotics technology, specifically Remotely Operated Vehicles (ROVs), for systematic documentation of marine life and oceanographic parameters along the Kerala coast.

This project help filling crucial knowledge gaps and informing conservation efforts. The Marine Exploration and Documentation Project using ROVs for the Kerala coast is a significant step toward advancing our understanding of this diverse marine ecosystem. The project uses High-quality ROVs with advanced imaging systems and maneuverability for precise data collection.

Environmental sensors for measuring temperature, salinity, dissolved oxygen, and nutrient levels. It will use data storage and transmission systems for real-time data retrieval and analysis, and use GIS (Geographic Information System) tools for mapping and spatial analysis. The insights gained will inform conservation efforts, policy-making, and sustainable management practices for the benefit of both the environment and the local communities dependent on these coastal waters.

**OBJECTIVES****Marine Biodiversity Documentation:**

- Employ ROVs equipped with high-resolution cameras and sensors to conduct visual surveys and collect biological samples for species identification, population estimation, and habitat mapping.
- Create a detailed database of marine species, their habitats, and distribution patterns.
- Establish a baseline for long-term monitoring and conservation efforts.
- Provide the data to the government for promoting scuba tourism in Kerala , and to support blue growth

**Technology and Equipment:**

- Hiring of ROVs and service
- Scuba diving equipments
- Processing of high quality images
- Boat hiring

**Data Analysis and Reporting:**

- Analyze collected data to identify trends, patterns, and potential areas of concern.
- Prepare detailed reports with visualizations, maps, and recommendations for conservation and management strategies.
- Disseminate findings through scientific publications, workshops, and educational programs to raise awareness and promote sustainable practices.

**Budget and Timeline:**

Sl No	Item	Amount (Rs.)
1	Hiring charges for ROVs	6,00,000/-
2	Hiring of boat for underwater surveys	2,00,000/-
3	Contingencies including rent for underwater cameras and oxygen cylinders	1,00,000/-
4	Publication of book and documentary	1,00,000/-
	Total	10,00,000/-

**Expected Outcomes:**

- Comprehensive documentation of marine life and oceanographic parameters along the Kerala coast.
- Enhanced understanding of the ecosystem dynamics and identification of key conservation priorities.
- Contribution to scientific knowledge, supporting future research and management initiatives.
- Provide the data to the government for promoting scuba tourism in Kerala, and to support blue growth
- Publication of coffee table book and documentary..

As per the orders of the Vice-Chancellor, the proposal for “Marine Exploration and Documentation Project for Kerala Coast using Robots(Remotely Operated Vehicles; ROVs) submitted by the Head, Department of Aquatic Biology& Fisheries, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D12**      **Budget Speech 2024-25- Item No. 177 – Proposal for implementing the project titled“Preserving Ancient Wisdom : Translation of Malayalam Palm Leaf Texts to Hindi ”–reg.**

**( Ac.D )**

*Ref: Letter No. HIN/Admin/24-25/349 dated 10/10/2024, received from Dr. S R Jayasree, Professor & Head, Department of Hindi, University of Kerala.*

The Budget Speech 2024 –'25 of the University of Kerala envisaged the idea of implementing the project titled “ Preserving Ancient Wisdom : Translation of Malayalam Palm Leaf Texts to Hindi ”and earmarked an amount of Rs. 3,00,000/- (Rupees Three Lakh only) for the project.

Dr. S R Jayasree, Professor & Head, Department of Hindi, University of Kerala, vide reference cited above, has forwarded a proposal for implementing the project titled “ Preserving Ancient Wisdom : Translation of Malayalam Palm Leaf Texts to Hindi ” with an estimated expenditure amounting to Rs. 3,00,000/- (Rupees Three Lakh Only).

The detailed proposal is as follows,

### **Aim of the project**

Palm leaf manuscripts hold a wealth of ancient knowledge, covering a wide range of subjects such as Philosophy, Medicine, Astrology, Poetry and History. In Kerala, these manuscripts, written in Malayalam, are a testament to the intellectual, cultural and spiritual heritage of the region. Many of these texts have yet to be translated, limiting their accessibility to a broader audience. By translating these texts into Hindi, we can bridge a cultural gap and share this valuable knowledge with millions of Hindi – speaking people across India and the World. This project will not only help preserve this ancient wisdom but also make it available for researchers, historians, and enthusiasts interested in understanding Kerala’s contributions to India’s cultural and intellectual history.

### **Objective and Deliverable of the project**

**Identification and Selection** : Choose a diverse collection of Malayalam palm leaf texts covering various subjects, including Philosophy, Literature, Ayurveda, and history.

**Accurate Translation** : Ensure high – quality, contextually accurate translations from Malayalam to Hindi while retaining the original essence of the texts.

**Preservation and Publication**: Digitize and publish these translations in print and digital formats to ensure preservation and wider dissemination.

**Cultural Exchange** : Facilitate a deeper understanding of Kerala’s rich intellectual heritage within the broader Hindi – speaking communities.

### **Methodology of the Project** :

- Collaborate with experts, historians, and linguists to identify important Malayalam palm leaf manuscripts suitable for translation.
- Prioritize texts that are rare, culturally significant, and valuable for future research.

### **Team Formation** :

- Form a team of experienced translators proficient in both Malayalam and Hindi.
- Collaborate with experts in classical languages, linguistics, and manuscript conservation.

### **Translation Process** :

- Carry out the translation while maintaining the authenticity of the original texts.
- Ensure linguistic accuracy, including cultural nuances, metaphors, and traditional idioms.

### **Quality Assurance** :

Peer review by subject matter experts and linguistics to ensure the translations maintain fidelity to the original texts.

### **Digitization and Archiving** :

Digitize both the original manuscripts and the Hindi translations for archival purposes.

Collaborate with Institutions like the National Manuscript Mission and state libraries to ensure the preservation of the translated works.

### **Publication and Dissemination** :

Publish the translations in book form and as digital copies (e-books, online databases).

Organize seminars and conferences to raise awareness about the project and its cultural significance.

Engage in outreach through Schools, Universities, and cultural organizations to promote the work.

### **Project duration required** : 1 year

Head	Amount
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Translation Assistance	1,25,000/-
Books & Dictionary	15,000/-
Peer review & Editing	25,000/-
Digitalization	5,000/-
Publication & Printing	30,000/-
Workshop & Outreach	1,00,000/-
<b>Total Amount</b>	<b>3,00,000/-</b>

### **Expected Outcomes**

- Translation and publication of a minimum of 10 significant Malayalam palm leaf manuscripts into Hindi.
- Enhanced accessibility to ancient knowledge for Hindi – speaking scholars, students, and the public.
- Increased cultural and intellectual exchange between Malayalam and Hindi linguistic communities.
- Contributions to on-going research in various fields of Indian knowledge systems, such as Ayurveda, Astrology, and Literature.

As per the orders of the Vice Chancellor the proposal for implementing the project titled “Preserving Ancient Wisdom : Translation of Malayalam Palm Leaf Texts to Hindi ” submitted by Dr. S R Jayasree, Professor & Head, Department of Hindi, University of Kerala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:**      *The Committee considered the matter and recommended to agree with the proposal*

### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No: 15.95.D13      Budget Speech 2024-25 - Item No: 72 – Proposal for research project entitled ‘Sex Differences in Life Expectancy at Birth in Kerala : Impact of Age Groups and Causes of Deaths’ – reg.**

**(Ac.D)**

*Ref: Letter received from Dr. Anil Chandran S, Assistant Professor, Dept. of Demography*

The Budget Speech of 2024 – ‘25 of University of Kerala envisaged the idea of implementing the Research project entitled ‘Sex Differences in Life Expectancy at Birth in Kerala : Impact of Age Groups and Causes of Deaths’ and earmarked an amount of Rs. 3,00,000/- (Rupees Three Lakh only) for the project.

Dr. Preethi K, Assistant Professor & Head has recommended and forwarded a proposal with estimated expenditure, submitted by Dr. Anil Chandran S, Assistant Professor, Department of Demography.

The detailed proposal is as follows,

### **Background**

Kerala has witnessed a remarkable decline in mortality and a significant increase in life expectancy over the past century. This achievement is particularly noteworthy given its relatively low per capita income. The state’s unique trajectory has been labeled the “Kerala Model” of development, inspiring interest and study among development theorists worldwide.

The reasons behind Kerala’s rapid mortality reduction and increased life expectancy remain a subject of debate. Some attribute it to state interventions since 1956, emphasizing the role of Primary health Institutions, Public Health Measures, and universal access to healthcare. Others argue that pre-state social and cultural factors, such as education, climate, and settlement patterns, were equally influential. Despite an increase in overall life expectancy from 62.014 years in 1971 – 75 to 75 years in 2016-20, there is a noteworthy rise in the gap between male and female life expectancy, from 2.6 years to 6.1 years during the same period. The reasons for this trend are debated, yet a thorough historical assessment of mortality decline and increased life expectancy in Kerala is lacking.



The decline in mortality rates over time is a result of a complex interplay of various factors. These include advancements in medical science and healthcare practices, changes in socioeconomic conditions, and lifestyle behaviours. Together, they influence population health outcomes and explain the increasing life expectancy. However, different age groups contribute to this improvement in varying ways. Infants, children, adolescents, adults, and the elderly face unique health challenges and vulnerabilities, each requiring specialized intervention. Understanding how each age group's contribution differs is essential for comprehending the overall improvement in mortality rates.

### **Objectives of the Study**

The project seeks to explore how age and causes of death contribute to the widening gap between male and female life expectancy at birth in Kerala. The specific objectives of the study are:

1. To examine the pattern of mortality changes and human longevity in Kerala since 1971.
2. To analyze the contribution of different age groups and selected cause- of-death to the life expectancy at birth difference between 2006 and 2021.
3. To conduct age and cause – specific decomposition of the sex difference in life expectancy at birth for the years 2006 and 2021.

### **Methodology**

The age-specific death rates will be obtained from Sample Registration System (SRS) reports published by the Registrar General of India. The SRS is a dual record system that maintains a continuous recording of vital events from a nationally representative sample of villages and urban blocks. The age and sex – wise cause of death data for Kerala will be obtained from various Annual Vital Statistics Reports published by the Department of Economics and Statistics, Government of Kerala.

Decomposition techniques are employed to analyze how changes in mortality within specific age groups contribute to overall changes in life expectancy between different time periods, sexes, or population subgroups. The Arriaga decomposition method, developed by Eduardo E Arriaga (1984), is a valuable tool for this purpose. This method allows us to break down the difference in life expectancy into contributions from various age groups and specific causes of death. By calculating the proportion of change in cause-specific mortality rates within each age interval and distributing the total effect accordingly, we can gain insights into the relative importance of different factors in driving changes in life expectancy.

### **Ethical Considerations**

This study will rely on secondary data that are publicly available. As such, no specific ethical approval is required.

### **Outcome of the study**

The findings of the study will be compiled into a report, which will be made publicly available for academic and policy discussions. One paper based on the findings will be published in a peer-reviewed journal.

### **Estimated Budget**

Sl.No	Programmes	Amount (Rs.)
1.	Salary for Research Assistants (20,000x2x6 months)	2,40,000/-
2.	Printing and publication of report	25,000/-
3.	Stationery and communication	10,000/-
4.	Publishing Research Papers	15,000/-
5.	Miscellaneous expenditure and contingency	10,000/-
	Total Project cost	3,00,000/-

\* Two Research Assistants will be recruited to do the data analysis and report writing. Each will receive a monthly salary of Rs.20,000/- (Rupees Twenty Thousand Only), totalling Rs.2,40,000/- (Rupees Two Lakh Forty Thousand Only) for the 6-month project duration.

As per the orders of the Vice Chancellor the proposal to implement the Research project entitled 'Sex Differences in Life Expectancy at Birth in Kerala : Impact of Age Groups and Causes of Deaths' submitted by Dr. Anil Chandran S, Assistant Professor, Department of Demography, University of Kerala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D14**      **Budget Speech 2024-25 - Item No: 29 – Proposal for implementing Research project titled “Sustainable Futures : A Tribal Hamlet – Based Study for Community Development” – reg**

(Ac.D)

*Ref: Letter dated 03/10/2024, received from Dr. Manju S Nair, Hon Director, Centre for Agroecology and Public Health.*

The Budget Speech of 2024 –‘25 of University of Kerala envisaged the idea of implementing the Research project entitled “Sustainable Futures : A Tribal Hamlet – Based Study for Community Development” and earmarked an amount of Rs. 5,00,000/- (Rupees Five Lakh only) for the project.

Dr. Manju S Nair, Hon Director, Centre for Agroecology and Public Health, vide reference cited above, has forwarded a proposal for implementing the Research project titled “ Sustainable Futures: A Tribal Hamlet – Based Study for Community Development” with an estimated expenditure amounting to Rs. 5,00,000/- (Rupees Five Lakh Only).

**The detailed proposal is as follows,**

The pattern of development followed by the State of Kerala is appreciated internationally for the achievement of decent human development indices and economic growth. However, Kerala’s development process has eluded the tribal minorities, which form 1.4 percent of her total populace. The question of tribal development remains an unresolved challenge for governments, where instances of infant deaths, malnutrition and human rights violations are being reported from the hamlets on the one hand, and tribal social movements demanding rights over land and forests. This proposal investigates sustainable development practices within tribal hamlets in Wayanad, to foster long-term community development. This study aims to explore innovative, locally – driven, and sustainable solutions that can uplift the socio-economic conditions of these hamlets while preserving their unique cultural and ecological landscapes.

**Research Problem**

The tribal hamlets in Wayanad face numerous socio-economic and environmental challenges that hinder sustainable development. These include:

- . Limited access to education, healthcare, and employment opportunities.
- . Environmental degradation and resource depletion due to unsustainable practices.
- . Insufficient participation of local communities in development planning.

This research seeks to address the following question : How can sustainable development practices be implemented effectively to support the economic, social, and ecological growth of tribal hamlets in Wayanad, Kerala.

**Objectives of the Study**

The study will aim to :

1. Analyze the current socio – economic conditions of tribal hamlets in Wayanad.
2. Identify key challenges hindering sustainable development in these communities.
3. Explore sustainable development practices that are culturally relevant and environmentally viable.
4. Assess the role of local governance and community participation in promoting sustainable development.
5. Propose actionable recommendations for policy – makers and local stakeholders to enhance community-driven development.

**Methodology of the Study**

This study will adopt a mixed- methods approach, combining qualitative and quantitative data collection techniques. It will be conducted in selected tribal hamlets of Wayanad, Kerala, including Kajahadi hamlet in Tirunelveli, Ponkudi hamlet in Noolpuzha Panchayat, and Sekharankunnu in Meppady Panchayat. These hamlets are chosen based on their socio-economic diversity, geographical characteristics, and lack of development initiatives.

### 1. Quantitative Data :

. **Household Surveys** :Structured questionnaires will be administered to gather data on demographics, income, employment, education, and access to services.

. **Livelihood and Resource Mapping** :Data on local agricultural practices, natural resource management, and land use will be collected.

### 2. Qualitative Data :

. **Focus Group Discussions (FGDs)** :Discussions with tribal leaders, women's groups, and youth will provide insights into the community's perspectives on development and sustainability.

. **Key Informant Interviews** :Interviews with local government officials, NGOs, and development practitioners will help understand policy and implementation challenges.

**Quantitative data** will be analyzed using statistical tools to identify trends and correlations between socio – economic variables and development outcomes.

**Qualitative data** will be analyzed thematically to capture the lived experiences, challenges, and aspirations of the tribal communities.

### Expected Outcomes

1. Enhanced understanding of the socio-economic and environmental challenges faced by tribal hamlets in Wayanad.
2. Identification of Sustainable development practices that are adaptable to the local context.
3. Policy recommendations for promoting community-led development, focusing on areas such as education, healthcare, sustainable agriculture, and eco-friendly livelihood generation.

### Timeline of the study

Activity	Duration
Literature Review	1 month
Field Surveys and Data collection	3 months
Data Analysis	1 month
Report Writing	1 month
Submission of Final Report	1 month

### Estimated Budget

Sl.No	Programmes	Amount (Rs.)
1.	Field Work and Travel	1,30,000/-
2.	Hiring Services	3,00,000/-
3.	Contingency	20,000/-
4.	Printing	50,000/-
	Total	5,00,000/-
	(Rupees Five Lakh Only)	

The study will be conducted by the Centre for Agroecology and Public Health, Department of Economics, University of Kerala. The Director of the Centre for Agroecology and Public Health will be the Principal Investigator and responsible for all financial matters.

As per the orders of the Vice Chancellor the proposal to implement the Research project titled “Sustainable Futures : A Tribal Hamlet – Based Study for Community Development” submitted by Dr. Manju S Nair, Hon Director, Centre for Agroecology and Public Health, University of Kerala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:**     *The Committee considered the matter and recommended to agree with the proposal*

### *Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No.15.95.D15     Budget Speech 2024-25 - TRIC-KU – Proposal on Gut and Brain Axis : Research & Awareness Programmes -Implementation-Reg.**

**(Admn A VI)**

In the Budget Speech 2024-25 vide item no.33 an amount Rs.25,00,000/- (Rupees Twenty Five Lakhs only) is earmarked for study of Diet and Therapeutics based on Gut-Brain Link. In the minutes of the meeting of the Budget Implementation Cell held on 13.09.2024, the Joint Director, TRIC-KU was entrusted to submit a detailed proposal in this regard and directed to place the same in the Standing Committee of the Syndicate on Academics & Research.

Now the Joint Director, TRIC-KU in collaboration with Dr. A Helen, Professor, Department of Biochemistry and Dr. Biju A V, Associate Professor, Department of Commerce has submitted a detailed proposal (appended) for "Gut and Brain Axis : Research & Awareness Programmes" along with an estimated expenditure statement as detailed below.

Sl. No.	Items	Head	Amount(INR)	Justification
1	Research Associate	Manpower	Rs. 2,10,000	Manpower requirement for conduct of animal experiments@ Rs.35,000 for 6 months) (no skilled person at TRIC- KU or Department of Biochemistry; Extensive work and can not be covered by PhD students or other staff) Qualification for recruitment of RA will be submitted to the Registrar's officer. Permission will be taken for appointment. This is an immediate requirement for TRIC- KU.
2	Conduct of workshop#1 Brain awareness week	Soft component	1,00,000	Awareness to researchers and public
3	Conduct of seminar on gut microbiota research	Soft component	1,00,000	Connecting those researchers across India and abroad who are working on gut microbiota
4	Consumables	Recurring expense	10,00,000	Conduct of experiments by research associate
5	Experimental animal models	Recurring Expense	2,00,000	For conduct of experiments and this item is available with Jackson Laboratory, US
6	Analytical Charges	Recurring Expense	2,35,000	To conduct sequencing, spectrometry of the samples (experimental mouse models and human samples)
7	Travel	Recurring expense	10,000	Field visits
8	Cooling centrifuge	Equipment	6,25,000	To be placed at the Neurobiology lab, Department of Biochemistry until further notice from the Registrar.
9	Contingency	Recurring expenses	20,000	Any miscellaneous work in the project
	Total (INR.) – Rs. 25 Lakhs (Rupees Twenty Five Lakhs only)			

As per orders of the Vice-Chancellor the proposal submitted by the Joint Director, TRIC-KU for "Gut and Brain Axis : Research & Awareness Programmes" with an estimated expenditure of Rs.25,00,000 (Rupees Twenty Five Lakhs only) as envisaged in the Budget Speech 2024-25, vide

Item no. 33, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

(Appendix)

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No: 15.95. D16** *Budget Speech 2024-25 Item No. 05 'Development of Space Physics Laboratory' in the Department of Physics – reg.*

(Ad.FII)

It was envisaged to develop a Space Physics Laboratory in Dept of Physics with a Budget outlay of Rs. 20 Lakhs, as Item No. 05 in Budget Speech 2024 -25.

The Budget Implementation Cell, at its meeting held on 13.09.2024 recommended to entrust the Head, Dept of Physics to submit the proposal and to place the same before Standing Committee of the Syndicate on Academics and Research. Accordingly, the Head, Dept of Physics has submitted the proposal.

The proposal envisages strengthening the ongoing space science research in the Department by enhancing existing computational facilities, deploying new instruments and augmenting datasets from the systems to effectively utilize space weather simulation and modeling. The proposal is to purchase dual frequency GPS receiver with peripherals, two high performance desktops and a desktop.

The cost estimates of the project is as below:

Sl No	Items	Nos	Amount
1	GPS receiver, antenna, cables, data analysis computer & mounting system	1	Rs. 18,50,000/-
2	11 <sup>th</sup> Gen Intel Core i7 processor desktop with peripherals	1	Rs. 1,00,000/-
3	FHD projector	1	Rs. 50,000/-
	<b>Total</b>		<b>Rs. 20,00,000/-</b>

As per orders of the Vice - Chancellor, the proposal (copy appended) for the 'Development of Space Physics Laboratory' in Department of Physics, as in Budget Speech 2024 -25 Item No. 05, is placed before Standing Committee of the Syndicate on Academics and Research, for consideration and recommendation.

(Appendix)

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D17** *Budget Speech 2024-25- Item No 113 - Department of Physics - developing Cold Sintered NavIC antennas – reg.*

(Ad F II )

In the Budget Speech 2024-25, as Item No. 113, It was envisaged to design and develop NAVIC Antennas in Dept of Physics with a Budget outlay of Rs. 8 Lakhs. Budget Implementation Cell, in its meeting held on 13.09.2024 resolved to entrust Head, Dept of Physics to submit the proposal and to place the same before Standing Committee of the Syndicate on Academics and Research. Accordingly, the Head, Dept of Physics submitted the following proposal:

The proposal envisages fabricating antennas which could be integrated into indigenously developed NavIC system by adopting novel cost-effective and energy efficient sintering strategy called 'cold sintering process'. The cost estimates of the project is as below:

Sl No	Items	Amount
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1	Standard Horn Antenna	Rs. 2,50,000/-
2	Accessories for Network Analyzer	Rs. 2,00,000/-
3	Consumables	Rs. 2,00,000/-
4	Die sets	Rs. 1,50,000/-
	<b>Total</b>	<b>Rs. 8,00,000/-</b>

As per the orders of the Vice Chancellor, the proposal (copy appended) to develop NAviC antennas using Cold Sintering technique, submitted by Professor & Head, Department of Physics, with a Budget outlay of Rs. 8 Lakh, is submitted before Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

(Appendix)

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D18**      **Department of Computational Biology and Bioinformatics - Budget Speech 2024-25- Item No. 9 – Scientific research studies on the medicinal properties of the Coleus amboinicus –reg.**

(Ac.D)

- Ref: 1. Minutes of the Budget Implementation committee held on 13.09.2024.  
2. Proposal dated 04.10.2024 from the Professor and Head, Department of Computational Biology and Bio-informatics.

The Professor & Head, Department of Computational Biology and Bioinformatics has forwarded a proposal for the scientific research study titled “ In-silico investigation of therapeutic activity of Coleus amboinicus” with Financial Commitment of Rs. 4,00,000/- (Rupees Four Lakhs only).

The Budget Speech 2024 –‘25 of University of Kerala envisaged the idea to conduct a scientific research study on the medicinal properties of Coleus amboinicus. The extract of the leaves of this plant contains anti-oxidant, antibacterial properties. The Budget Speech earmarked an amount of Rs. 4,00,000/- (Rupees Four Lakhs only) for the above mentioned purpose.

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, the Head, Department of Computational Biology and Bioinformatics, University of Kerala to submit the proposal for the same before the Standing Committee of the Syndicate on Academics & Research.

**Details of the Research is as follows:**

Coleus amboinicus (Plectranthus amboinicus), commonly called Panikoorka, Karpooravalli, Omavalli, Doddapatra is a common herb in Ayurveda having several medicinal uses and health benefits. Recent scientific investigations have revealed the antimicrobial, anti fungal properties of this plant. Despite the wide use and activity spectrum, scientific evidence regarding the mechanistic action of this plant at molecular level is limited . A computational approach for analysing the molecular interaction between the phytochemicals of this plant against various antimicrobial protein targets by employing in-silico docking approach and validating the findings by in-vitro experiments is proposed. The Pharmacokinetic parameters of the phytocompounds shall also be screened using different computational methods. Based on the results of these virtual screening methods, potential compounds responsible for these activities shall be validated by in-vitro analysis.

**Aim**

Identification of high-affinity lead molecules from Coleus amboinicus against selected antimicrobial targets.

**Objectives**

- Identification of microbial targets from standard strains of bacteria and fungi.
- Plant phytochemical analysis using GC-MS and literature analysis.
- In-silico analysis of molecular interaction between plant phytochemicals and selected target molecules using molecular docking and dynamic simulation.

- Validation of in-silico prediction through in-vitro experiments.

#### **Expected outcomes**

- Identification of key antimicrobial phytochemicals from *Coleus amboinicus*.
- Comprehensive understanding of the molecular interactions of these compound with microbial targets.
- Empirical data on the antimicrobial efficacy of phytochemicals, which could contribute to the development of natural antimicrobial agents.

#### **Budget**

Sl. No.	Items	Amount
1.	Human Resource: Research Associate(30000 * 5 months)	Rs. 1,50,000/-
2.	Phytochemical extraction and analysis	Rs. 25,000/-
3.	In-silico analysis	Rs. 25,000/-
4.	In-vitro studies and consumables	Rs. 50,000/-
5.	Publication charges and miscellaneous	Rs. 1,50,000/-
	Total	Rs. 4,00,000/-

As per the orders of the Vice Chancellor, proposal for the scientific research study titled "*In-silico* investigation of therapeutic activity of *Coleus amboinicus*" forwarded by Head, Department of Computational Biology and Bioinformatics is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**Item No:15.95.D19** *Department of Computational Biology and Bioinformatics- Budget Speech 2024-25-Item No. 81 – Studies on the side effects of novel anti-viral medicines – reg.*

**(Ac.D)**

*Ref:* 1. Minutes of the Budget Implementation committee held on 13.09.2024.  
2. Proposal dated 04.10.2024 from the Professor and Head, Department of Computational Biology and Bioinformatics.

The Professor & Head, Department of Computational Biology and Bioinformatics has forwarded a detailed proposal for the project titled "Predicting novel anti-viral small molecules using Deep Learning".

The Budget Speech 2024 –'25 of University of Kerala envisaged the idea to conduct a study on the results and side effects of the novel anti-viral medicines, which fights against the life-threatening viral infections. This study is expected to accelerate the experiments to discover new antiviral molecules and the Budget Speech earmarked an amount of Rs.4,00,000/- (Rupees Four Lakhs only) for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, the Head, Department of Computational Biology and Bioinformatics, University of Kerala to submit the proposal for the same before the Standing Committee of the Syndicate on Academics & Research.

#### **Details of the Research is as follows:**

#### **Title : Predicting novel anti-viral small molecules using Deep Learning**

The discovery of novel antiviral drugs that kill or inhibit life-threatening viral pathogens is attracting much attention due to the increased incidence of viral infections recently. However, it is pertinent that the new class of therapeutics must have high efficacy, broad spectrum activity and few or no side effects on human health. Deep learning methods allow for the rapid exploration of chemical space, increasing the probability of discovering new antiviral molecules. The virus used in this study is Dengue Virus.

### Purpose of the study

- intends to identify and predict small molecule against severe attack of viruses which can be used for the treatment of viral infections caused by dengue viruses through Deep Learning methods.

### Objectives

- Identification of viral targets
- Data collection
- Library preparation
- Deep Learning Model Development
- Model Evaluation
- Evaluation using Molecular Docking
- **Materials and methods**

#### 1. Data Collection:

- Viral Protein structures: Gather structural data of viral protein from resources.
- Chemical compound libraries : Compile datasets of known drugs and antiviral candidates.

**2. Deep Learning models:** such as Convolutional Neural Networks, Recurrent Neural Networks, Graph Neural Networks, Generative adversarial Networks.

#### 3. Model Training

Training Process : The models will be trained on the collected datasets, utilizing labelled outcomes such as known drug efficacy and viral resistance to facilitate learning

Optimization Techniques: Cross validation and hyper parameter tuning will be implemented to enhance model performance and ensure robustness against overfitting.

#### 4. Evaluation metrics

- Predictive performance – Metrics such as accuracy and precision will be utilized to assess the model's effectiveness in predicting antiviral activity
- Candidate Identification – The specificity and sensitivity of the models will be evaluated to determine their capability in identifying viable drug candidates.
- Generalization Ability – The models will be tested for their ability to generalize across various strains or families, ensuring they remain effective in diverse biological contexts.

#### Expected outcomes

- Development of predictive models
- Insight into viral host interactions
- Discovery of novel antiviral compounds

#### Budget

Sl. No.	Items	Amount
1.	Post doctoral fellow	Rs. 2,25,000/-
2.	Out sourcing (GPU machines)	Rs. 50,000/-
3.	Miscellaneous	Rs. 1,35,000/-
	Total	Rs. 4,10,000/-

As per the orders of the Vice Chancellor, proposal for the project titled “Predicting novel anti-viral small molecules using Deep Learning” forwarded by Head, Department of Computational Biology and Bioinformatics is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal.*

*The Committee further recommended that, in the implementation of all the proposals considered and recommended by this Committee, a detailed Progress Report of the same shall be submitted to the Director, Planning and Development, every six months with effect from the date of receiving the Grant, to the completion of the project.*

*The biannual Progress Reports thus received shall be verified by the sub-committee comprising of the following Members:*

1. Pro Vice-Chancellor (as Chairman)
2. Convenor, Standing Committee of the Syndicate on Finance (as Convenor)



3. *Convenor, Standing Committee of the Syndicate on Planning and Development*
4. *Convenor, Standing Committee of the Syndicate on Academics and Research*
5. *The Dean Faculty of the concerned Proposal*
6. *Director Research*
7. *Director IQAC*
8. *Director, Planning and Development*
9. *Finance Officer, University of Kerala*

Meeting came to an end at 10.45 a.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.11.2024, be approved.

**FURTHER RESOLVED** that all proposals shall be implemented, subject to the availability of fund.

**ALSO RESOLVED** that all proposals involving purchase shall be made in accordance with the provisions in the Store Purchase Manual and Kerala Financial Code.

***Item No.15.96      Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.11.2024 - approval – reg.***

***(Ac.E1)***

The Minutes of the combined meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held at 03.30 p.m. on 02.11.2024 is placed before the Syndicate for consideration and approval (Minutes appended).

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON ACADEMICS & RESEARCH AND PLANNING & DEVELOPMENT**

Date                   :       2<sup>nd</sup> November, 2024  
Time                   :       03.30 p.m.  
Venue                :       Syndicate Room

**Members Present**

1. Dr.Gopchandran. K.G. (Convenor, Standing Committee of the Syndicate on Academics & Research)
2. Dr. S. Nazeeb (Convenor, Standing Committee of the Syndicate on Planning & Development)
3. Dr. P. M. Radhamany
4. Adv. Muraleedharan Pillai G.
5. Dr. Rahim K.
6. Dr. T. R. Manoj
7. Dr.Pramod N.
8. Dr.Vinodkumar T. G. Nair
9. Dr. M. Lenin Lal
10. Dr.Shijukhan J. S.
11. Dr. Prakash K. C.
12. Dr. Manoj V.
13. Sri. P. S. Gopakumar
14. Sri. R. Rajesh
15. Sri. Ajay D. N.

**Members Absent**

1. Dr. S. Jayan
2. Sri. AhamedFazil Y.
3. Adv. R. B. Rajeev Kumar

***Item No.15.96.01      Budget Speech 2024-25 (Item No. 157)- Financial support for various Academic, Research activities of IQAC- proposal- consideration of- reg. (IQAC)***

An amount of Rs.50,00,000/- (Rupees Fifty Lakh only) had been earmarked in the

University Budget Speech 2024-25 (Item No. 157) for supporting various Academic and Research activities of IQAC. The Director, IQAC has submitted a proposal for implementation of this scheme (*Appendix-I*). The item-wise budget split-up has been furnished below.

Sl. No.	Particulars	Amount (Rs.)
1	<b>Interaction with Eminent Scholars and Experts</b> Teaching department to identify an expert of high repute, relating to their field and to propose inviting them to the department for interaction with teachers, students and scholars. From among the identified experts, selected experts would be invited to the university with specific focus on developing long term relationship with outside institutions, research agencies, professional bodies and centers of excellence.	15 Lakh
2	<b>Academic Audit</b> Academic Audit at Teaching Department level to be commenced	16 Lakh
3	<b>Audit on University Resources</b> Environmental Audit, Gender Audit, Energy Audit, PWD Audit	4 Lakh
4	<b>Travel Grant</b> For University Teachers for presenting in International Conferences and Seminars physically	10 Lakh
5	<b>Publication Grant</b> For Teachers/Scholars in the University Teaching Departments	5 Lakh
	<b>TOTAL</b>	<b>50 Lakh</b>

The Director, IQAC has also remarked that amount required for implementation of each programme may be separately released as and when requested.

As per the orders of the Vice-Chancellor, the proposal submitted by Director, IQAC for implementing Item No. 157 of Budget Speech 2024-25 (Financial Support for various Academic, Research activities of IQAC) is placed before the Combined meeting of Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Academics & Research for consideration and recommendation

(Appendix)

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.11.2024, be approved.

**Item No.15.96.02**      **Budget Speech 2024-25, Item No.42- Start-ups and Entrepreneurship Development in affiliated colleges – Proposal – reg.**

( CDC )

In the Budget Speech 2024-25, vide Item No.42, an amount of Rs.4,00,000/- (Rupees Four Lakhs only) has been earmarked for Start-ups and Entrepreneurship Development in the affiliated colleges and the Director, Kerala University Business Innovation & Incubation Centre (KUBIIC) has entrusted to submit the proposal of the aforesaid programme.

Accordingly, vide letter dated 07.10.2024, the Director, Kerala University Business Innovation & Incubation Centre (KUBIIC), has submitted the detailed proposal for Phase I of the project 'Start-ups and Entrepreneurship Development in the affiliated colleges'.

As per the orders of Hon'ble Vice Chancellor, the proposal for 'Start-ups and Entrepreneurship Development in the affiliated colleges- phase I', submitted by the Director, Kerala University Business Innovation & Incubation Centre (KUBIIC) is submitted before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Planning Development for consideration.

(Appendix)

**Recommendation:**      *The Committee discussed the matter and recommended to agree with the*

*proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.11.2024, be approved.

**Item No.15.96.03      Department of Computer Science-Budget Speech 2024-25- Item No: 15 - Proposal for establishing Inter University Centre for Artificial Intelligence – reg.**

**(Ac.D)**

*Ref: Letter No.CS/Budget Speech/2024-2025 dated 07.10.2024*

The Head, Department of Computer Science, University of Kerala, vide reference cited above has submitted a proposal for establishing Inter University Centre for Artificial Intelligence with a detailed estimated budget.

The Budget Speech of 2024 –‘25 of University of Kerala envisaged the idea for establishing Inter University Centre for Artificial Intelligence and earmarked an amount of Rs.25,00,000/- (Rupees Twenty Five lakh only) for the same. The aim of establishing the Centre is to explore the possibilities of new technological ideas, and promote studies and research in the field of Artificial Intelligence. Certificate and Diploma courses, vocational training and laboratory facilities will be organised under the Centre.

The Budget Implementation Cell, at its meeting held on 13.09.2024, authorized the Head, Department of Computer Science, University of Kerala to submit the proposal for establishing Inter University Centre for Artificial Intelligence to the Combined meeting of the Standing Committee of the Syndicate on Academics and Research and Standing Committee of the Syndicate on Planning and Development.

**Budget Allocation (Rs. 25 Lakhs)**

Sl. No.	Scheme Component	Items	Item-wise Amount(Rs.)	Total proposed Outlay (in Rs.)
1	Infrastructure Development/ Augmentation of Lab/ Purchase of Equipment	1.Desktop PC with 12th Generation Intel® Core™ i7 processor 24 GB DDR4-2400 SDRAM, 1 TB PCIe® NVMe™ M.2 SSD, NVIDIA® GeForce® MX110 (2 GB GDDR5 dedicated), Windows 11 Pro 64 – 20 Nos	18,00,000.00	
		2.Smart TV 65” inch – 1 No.	75,000.00	
		3.Smart TV 55” inch – 1 No.	50,000.00	
		4.Computer Table – 20 Nos.	1,00,000.00	
		5.Computer Chair – 40 Nos.	1,25,000.00	
		6.Jefferson Chair – 30	1,00,000.00	
		7.10 KVA online UPS with 3 hrs backup – 2 Nos.	2,50,000.00	
		<b>TOTAL OUTLAY</b>	<b>25,00,000.00</b>	

As per the orders of the Vice-Chancellor, the proposal for establishing Inter University Centre for Artificial Intelligence submitted by the Head, Department of Computer Science is placed before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

**Recommendation:**      *The Committee considered the matter and recommended to agree with the proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.11.2024, be approved.

**Item No.15.96.04      Budget Speech 2024-25- Item No: 28 – Proposal for organization of seminars, symposium, workshops and invited lectures in the Mahatma Ayyankali International Study and Research Centre – reg.**

**(Ac.D)**

The Budget Speech of 2024 –‘25 of University of Kerala envisaged the idea of advanced academic studies and research on the socially excluded marginalized in the society and earmarked an amount of Rs. 10,00,000/- (Rupees Ten Lakh only) for the new activities of the Mahatma Ayyankali International Study and Research Centre, including projects, seminars, and book collection.

The Hon. Director, Mahatma Ayyankali International Study and Research Centre, has forwarded a proposal of estimated expenditure for the programmes proposed.

**Budget Estimate for the programmes**

Sl.No	Programmes	Amount (Rs.)	Justification
1	Organising three Day National Seminar	2,50,000/-	The amount includes the anticipated charges for honorarium to the Resource Persons, preparations in the venue, printing, stationary, training kits, refreshment and food for the participants
2	Organising three Day National Symposium	2,50,000/-	
3	Organising Seven Day Workshop	3,00,000/-	
4	Invited Talks (10 Nos.)	2,00,000/-	
	Grand Total	10,00,000/-	

As per the orders of the Vice Chancellor the proposal for the organization of seminars, symposium, workshops and invited lectures at Mahatma Ayyankali International Study and Research Centre, University of Kerala is placed before the Combined meeting of the Standing Committees of the Syndicate on Academics & Research and Planning and Development for consideration and recommendation.

**Recommendation:**      *The Committee considered the matter and recommended to agree with the proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.11.2024, be approved.

**Item No.15.96.05      Department of Economics-Budget Speech 2024-25- Item No: 06 - Proposal for Establishing Prof.Kunhaman Centre for Development Studies-reg.**

**(Ac.D)**

*Ref: Letter No.ECO/UOK/Proposal/439/2024 dated 05.10.2024*

Dr. Sheeja S.R., Professor & Head, Department of Economics, University of Kerala, vide reference cited above has submitted a proposal for establishing Prof. Kunhaman Centre for Development Studies under the Department with detailed estimated budget.

The Budget Speech of 2024 –‘25 of University of Kerala, vide item no. 6 envisaged the idea for establishing a centre in the name of Prof.M. Kunhaman, a well known economist social observer and former Professor of University of Kerala. It is observed that the activities of the centre will be helpful for the studies and researches of the comprehensive development of Kerala and earmarked an amount of Rs. 5,00,000/- (Rupees Five lakh only) for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, authorized the Head, Department of Economics, University of Kerala to submit the proposal for establishing Prof. Kunhaman Centre for Development Studies.

The details of the proposal as follows:

Prof. M. Kunhaman is a distinguished academic and scholar in development economics, known for his extensive work on marginalized communities, particularly tribal populations in Kerala. His contributions have significantly shaped the discourse on social justice, economic inequality and sustainable development in Kerala. He was Professor of Economics at University of Kerala during the period during 1976-2006.

The ‘Prof.Kunhaman Centre for Development Studies’ will be a pioneering initiative dedicated to research, policy advocacy, and community engagement. Its primary focus will be on marginalized communities in Kerala, including tribal groups, fisherfolk, Dalits, and other disadvantaged sections. The Centre will aim to address the socio-economic challenges faced by these communities and contribute to their inclusive development through academic research, field interventions, and policy dialogues.

### **1. Vision and Objectives**

**Vision:** To become a leading Centre for studying and empowering marginalized communities in Kerala, fostering inclusive growth and sustainable development.

### **Objectives:**

- Conduct research on socio-economic vulnerabilities faced by marginalized communities in Kerala.
- Propose policy intervention to uplift marginalized sections through sustainable livelihoods, education and healthcare
- Collaborate with government, non-government organizations, and international agencies to design and implement development programs.
- Promote awareness and education on the rights and opportunities available to these communities.
- Empower marginalized groups by organizing skill development programs and providing a platform for their voices to be heard.

### **2. Focus Areas**

They centre will prioritize the following areas :

- **Livelihood and Income Security:** Research on enhancing the economic security of marginalized communities through agriculture, fisheries, and other local enterprises
- **Education and Capacity Building:** Projects to address the educational disparities, promote skill development, and ensure that marginalized communities have access to quality education.
- **Healthcare and Social Protection:** Analysis of health inequalities and advocacy for improved access to healthcare services for marginalized groups.
- **Gender and Marginality:** Focus on the intersection of gender and marginality, particularly the struggles of women within these communities.
- **Cultural and Environmental Sustainability :** Documenting and promoting the indigenous knowledge and cultural practices of these communities, while ensuring sustainable environmental management.

### **3. Infrastructure Requirements**

The centre will require basic infrastructure to facilitate its research, outreach, and policy advocacy.

**Office Setup:** A modest office with essential furniture, computers, and internet access.

- **Resource Centre:** A small library with books, reports and journals focusing on marginalized communities, development studies, and social sciences.
- **Training and Meeting Space:** A hall or room to host training programs, community meetings and academic workshops.
- **Fieldwork Support:** Resources to conduct field surveys, interviews and community workshops.

### **5. Budget Allocation (Rs. 5 Lakhs)**

Expense Component	Expenditure	Details
Office Setup	Rs. 75,000	Furniture, computers, internet, stationery
Resource Centre & Library	Rs. 50,000.	Books, Reports, research materials
Field Research & Outreach	Rs. 1,50,000	Surveys, community meetings, fieldwork
Workshops and Training programs	Rs. 75,000	Skill development and capacity-building
Research Fund (Small Grants)	Rs. 50,000	Seed funding for student and scholar projects
Contingency Fund	Rs. 1,00,000	Miscellaneous and unforeseen expenses
<b>Total</b>	<b>Rs. 5,00,000</b>	

### **5. Timeline**

- Phase I (0-3 months): Establish the office, recruit a team and begin outreach to marginalized communities.
- Phase 2 (3-9 months): Start field research, engage communities through workshops, and initiate advocacy efforts.
- Phase 3 (9-12 months): Publish initial research findings, organize a conference, and expand community-based programs.

#### **6. Expected Outcomes**

- Research Reports: Actionable research on the socio-economic challenges of marginalized communities.
- Policy Interventions: Recommendations for government and other stakeholders to address the needs of the marginalized.
- Community Empowerment: Improved livelihood opportunities and capacity building within marginalized groups.
- Collaboration: Strong partnerships with national and international institutions working in similar areas.

This centre will play a crucial role in addressing the socio-economic vulnerabilities of marginalized communities in Kerala, aligning with the legacy of Prof. Kunhaman. The proposed Rs.5 lakh expenditure will lay the foundation for long-term impactful work in the region.

As per the orders of the Vice-Chancellor, the proposal for establishing “Prof. Kunhaman Centre for Development Studies” submitted by the Head, Department of Economics, is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics and Research and Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the proposal.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.11.2024, be approved.

#### **Item No.15.96.06 Budget Speech 2024-25, Item No. 100- Renovation of the University Library, Palayam-Proposal-reg.**

**(Planning C)**

In the Budget Speech, 2024-25 (Item No. 100), an amount of Rs.10 Lakhs has been earmarked for the renovation of the buildings of University Library and Campus Library at Kariavattom Campus. Accordingly, the minutes of the meeting of the Budget Implementation Cell held on 13.09.2024 has resolved to entrust the University Librarian to submit proposal in this regard and to place the same before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development and Standing Committee of the Syndicate on Academics and Research.

Accordingly, the University Librarian, vide letter no. P/404/2024-25 dated. 07.10.2024 has forwarded a **proposal for renovation of the Orientation Hall in the University Library, Palayam.** The details of the proposal are as tabulated below:

Sl No.	Description	Unit Price	Nos	Amount
1	Writing Pad Chair (Chair with Writing pad-folding type-Advanced)	Rs. 2,300	200	Rs. 4,60,000/-
2	Projector with screen	Rs. 90,000	1	Rs. 90,000/-
3	Air-Conditioning System	Rs. 35,000/-	7	Rs. 2,45,000/-
4	Sound System	Rs. 30,000/-	1	Rs. 30,000/-
5	White Colour Writing Board	Rs. 5,000	1	Rs. 5,000/-
6	Stage Decorations + Furniture Items	Rs. 50,000		Rs. 50,000/-
7	Miscellaneous	Rs. 1,20,000/-		Rs. 1,20,000/-
	<b>Total</b>			<b>Rs. 10,00,000/-</b>

It may be noted that the above said proposal is only for the renovation of the University Library. But an amount of Rs. 10,00,000/- has been earmarked for the renovation of both University

Library and Campus Library at Kariavattom Campus.

In meantime, the Deputy Librarian, Campus Library, vide letter no. CL/123/Budget Speech/2024-25 dated. 29.10.2024 has submitted a **proposal for flooring and renovation of washroom (ground and first floors) in the Campus Library**, for the item envisaged in the Budget Speech 2024-25 (Item No. 100).

On the matter, finance has remarked the total expenditure for the proposal shall be limited within the allocated amount.

As ordered by the Vice Chancellor, the proposal amounting to Rs. 10,00,000/- (Rupees Ten Lakhs only) submitted by the University Librarian i/c, University Library for the renovation of the Orientation Hall in the University Library, Palayam, the proposal submitted by the Deputy Librarian, Campus Library for flooring and Washroom Renovation in Campus Library (Ground and First Floor) (Copy Appended) and the remarks of the Finance, are placed before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Academic & Research for consideration and appropriate recommendations.

**(Appendix)**

**Recommendation:** *The Committee considered the matter and recommended to agree with the two proposals submitted for the renovation of University Library and Campus Library, in principle. Further recommended to constitute a sub-committee comprising of the Convenors of the Standing Committees of the Syndicate on Staff, Equipment & Buildings, Finance and Planning & Development, University Engineer, University Librarian for detailed study on the proposal for the renovation of the University Library, Palayam and to submit a revised Proposal in this regard after conducting a site visit.*

*The Committee further recommended that, in the implementation of all the proposals considered and recommended by this Committee, a detailed Progress Report of the same shall be submitted to the Director, Planning and Development, every six months with effect from the date of receiving the Grant, to the completion of the project.*

*The biannual Progress Reports thus received shall be verified by the sub-committee comprising of the following Members:*

1. *Pro Vice-Chancellor (as Chairman)*
2. *Convenor, Standing Committee of the Syndicate on Finance (as Convenor)*
3. *Convenor, Standing Committee of the Syndicate on Planning and Development*
4. *Convenor, Standing Committee of the Syndicate on Academics and Research*
5. *The Dean Faculty of the concerned Proposal*
6. *Director Research*
7. *Director IQAC*
8. *Director, Planning and Development*
9. *Finance Officer, University of Kerala*

The meeting came to an end at 4.00 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.11.2024, be approved.

**FURTHER RESOLVED** that all proposals shall be implemented, subject to the availability of fund.

**ALSO RESOLVED** that all proposals involving purchase shall be made in accordance with the provisions in the Store Purchase Manual and Kerala Financial Code.

**Item No.15.97**

***Hiring suitable buildings in and around Kariavattom campus for providing hostel facilities for students on lease/rent basis - Cancellation of Expression of Interest - Reporting of - reg.***

**(Ad.B1)**

The Syndicate at its meeting held on 04.10.2023 vide item No.04.102 had resolved to entrust the University Engineer to invite Expression of Interest from individuals/firms/companies for hiring suitable properties in and around Kariavattom campus for providing hostels for students on temporary

basis. Smt. Amina Shanavas, a resident of Kariavattom had filed expression of interest with the University for the same and had remitted Rs. 25,000/- (Rupees Twenty Five Thousand only) vide DD No. 154933 dated 14.02.2024 towards Earnest Money Deposit.

The site inspection report dated 15.03.2024 of the technical committee with the Director, Planning and Development, the Finance Officer, the Joint Registrar, Campus Administration, the University Engineer, Assistant Executive Engineers I, & II, Warden, Women's Hostel as members, was placed before the Syndicate held on 15.03.2024. It was resolved by the Syndicate to constitute a sub-committee consisting of Adv. G. Muralleedharan Pillai, Dr. K.G. Gopchandran, Dr. P M Radhamany, Members Syndicate and the Registrar to finalise the inspection report of the Technical committee.

As recommended by the sub-committee meeting held on 06.04.2024, Smt. Amina Shanavas was intimated of the defects noted by the technical committee, directed her to rectify the issues within 20 days and to submit the completion report to the University. It was further recommended to entrust the technical committee to re-visit the building/property for verifying the rectifications made and to submit an inspection report on the same, after getting the reply.

In reply, Smt. Amina Shanavas, vide letter dated 17.04.2024, informed that most of the remarks made by the technical committee are false or not based on proper inspection. The Assistant Engineers concerned re-visited the building owned by Smt.Amina Shanavas for verifying rectifications made by the owner and submitted a site inspection report. The technical committee meeting held on 04.05.2024 verified the Site inspection report submitted by the University Engineer and recommended to place the same, before the Syndicate for consideration.

The Syndicate at its meeting held on 09.05.2024 vide item No. 10.95 resolved to entrust the University Engineer to obtain an undertaking from the bidder, stating that all defects/ shortfalls noted by the technical committee would be rectified before executing the MoU/ Agreement with the University within 30 days. It was recommended to authorise the University Engineer to open the financial bid for evaluation after obtaining the Undertaking from the bidder. It was also resolved that the bidder be informed that the admissibility of the offer will be totally vested in the interest of the University and no claim will be entertained since the technical bid is not fully satisfied due to shortfalls in the bid.

On informing the matter, Smt. Amina Shanavas vide letter dated 27.05.2024 informed that most of the remarks provided by the University are false or not based on proper inspection. Further, she failed to submitted an undertaking as directed by the University. Vide e-mail dated 26.06.2024, Smt. Amina Shanavas informed that she has decided to withdraw the bid and requested to refund the EMD remitted. The technical committee considered the matter and in the absence of valid bid, recommended to cancel the Expression of Interest dated 01.02.2024.

The Vice Chancellor approved the same and also agreed to refund an amount of Rs. 25,000/- (Rupees Twenty Five Thousand only) remitted as Earnest Money Deposit (EMD) to Smt. Amina Shanavas, ASAR, Kurissadi, Kariavattom P.O - 695581, from the head of account "Part IV - Debt & Deposits - MH:93 - Deposits - 15/8101 - EMD and Performance Security" of the current year's Budget Estimates of the University, subject to reporting to the Syndicate. U.O.No. 8614/2024/UOK dated 14.10.2024 was issued in this regard.

As ordered by the Vice Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No:15.98***

***INSPIRE fellowship- Payment of First instalment of grant to Ms.Najiya Nasirin, Inspire Fellow, Department of Chemistry, University of Kerala, Kariavattom –Reporting of - reg.***

***(Ac.EIII)***

The Department of Science and Technology (DST), Govt. of India, had sanctioned and released an amount of Rs.5,43,920/- (Rupees Five Lakh Forty Three Thousand Nine Hundred and Twenty Only) to the zero balance subsidiary account maintained in the Bank of Maharashtra linked with DST scheme under the scheme code '1817- Science and Technology Institutional and Human



Capacity Building' in the PFMS portal to Ms.NajiyaNasirin, Inspire Fellow, Department of Chemistry, University of Kerala, Kariavattom towards the first instalment of INSPIRE fellowship for the period from 18.01.2024 to 17.01.2025.

Accordingly, Sanction has been accorded by the Vice Chancellor for the payment and release of an amount of Rs.5,43,920/- (Rupees Five Lakh Forty Three Thousand Nine Hundred and Twenty Only) to Ms.NajiyaNasirin, Inspire Fellow, Department of Chemistry, University of Kerala, Kariavattom towards the first instalment of INSPIRE fellowship by utilizing the fund from DST through online PFMS system as per the norms of the sponsoring authority, subject to reporting to the Syndicate. The University Order No. 8663/2024/UOK dated 14.10.2024 has been issued in this regard.

As per the orders of the Vice- Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.99                      INSPIRE fellowship- Payment of First instalment grant to Ms.Anju C Thomas, Research Fellow, Department of Statistics, University of Kerala, Kariavattom – Reporting of – reg***

***(Ac.EIII)***

The Department of Science and Technology (DST), Govt. of India, had sanctioned and released an amount of Rs.5,03,960/- (Rupees Five Lakh Three Thousand Nine Hundred and Sixty only) to the zero balance subsidiary account maintained in the Bank of Maharashtra linked with DST scheme under the scheme code '1817- Science and Technology Institutional and Human Capacity Building' in the PFMS portal to Ms.Anju C Thomas, Research Fellow, Department of Statistics, University of Kerala, Kariavattom towards the first instalment of INSPIRE fellowship for the period from 19.02.2024 to 18.02.2025.

Accordingly, Sanction has been accorded by the Vice Chancellor for the payment and release of an amount of Rs.5,03,960/- (Rupees Five Lakh Three Thousand Nine Hundred and Sixty only) to Ms.Anju C Thomas, Research Fellow, Department of Statistics, University of Kerala, Kariavattom towards the first instalment of INSPIRE fellowship by utilizing the fund from DST through online PFMS system as per the norms of the sponsoring authority, subject to reporting to the Syndicate. The University Order No. 8662/2024/UOK dated 14.10.2024 has been issued in this regard.

As per the orders of the Vice- Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.100                      Printing & publishing of the Planner for the Year 2025 – Regarding***  
***(Ad.Misc)***

The Government of Kerala vide G O No.2204/2021 GAD dated 15.06.2021 has imposed strict restrictions to various Government Departments, Public Sector Undertakings, Autonomous Bodies, Corporations, Boards, Universities and Government Aided Institutions for printing their own diary, calendar and coffee tables books and has ordered that these can be published in digital (online/mobile) form and made available to employees and others.

As per the decision of the Syndicate, in 2022,2023 & 2024, Planner was printed and published through sponsorship.

The Printing and publishing works of Planner 2022 was done by the Kerala University Press by incurring an expenditure of Rs.6,85,000/-(Rupees Six lakh eighty five thousand only), out of which an amount of Rs.4,25,000/-(Rupees Four lakh twenty five thousand only)was received as sponsorship and Rs.2,60,000/-(Rupees Two lakh sixty thousand only) was released from KUF. The sponsorship amount are listed below

SBI	- Rs.3,00,000/-
Kerala University Employees Cooperative Society	- Rs.1,00,000/-
Kerala University Housing Cooperative Society	- Rs.25,000/-
<b>Total Sponsorship</b>	<b>- Rs.4,25,000/-</b>

The Printing and publishing works of Planner 2023 was done by a private firm M/S PF Traders by incurring an expenditure of Rs.5,92,000/-for printing of 4000 numbers, which was paid as provisional advance to Press Superintendent(i/c). Out of this Rs.3,00,000/- (Rupees Three lakh only) was obtained as sponsorship amount and SBI, KUOC branch has not given the offered sponsorship amount (Rs.3,00,000/-). which caused the delay in regularization of the advances paid to the Press Superintendent. The sponsorship amount are listed below.

M/s Wapcos Ltd	-	Rs.2,00,000/-
Kerala University Employees Cooperative Society	-	Rs.1,00,000/-
Total Sponsorship	-	Rs.3,00,000/-

In 2024, M/s Akshara Offset, Vanchiyoore was entrusted with printing of 4000 numbers of Planner at the cost Rs.6,52,000/- (Rupees Six lakh fifty two thousand only) and the amount was released to Press Superintendent(i/c), KUP as provisional advance from KUF for meeting the expenditure with a condition that the amount shall be recouped as and when the sponsorship amount is received from various organisations.

The details of sponsorship amount for printing of Planner 2024 is as detailed below:

Organization	Requested amount	Received amount
SBI, KUOC Branch	Rs.5,00,000/-	Rs.3,00,000/-
Kerala Police Housing & Construction Corp Ltd	Rs.2,00,000/-	-
Indian Coffee House Kariavattom Campus	Rs.2,00,000/-	-
Kerala State Rubber Cooperative Society Ltd	Rs.2,00,000/-	-
Artisans Development Cooperative Limited	Rs.2,00,000/-	-
KELTRON	Rs.2,00,000/-	-
Kerala State Information Technology Infrastructure limited	Rs.2,00,000/-	-
The Manager, KUECOS	Rs.1,00,000/-	Rs.1,00,000/-
The Manager, KUHCs	Rs.1,00,000/-	Rs.25,000/-
Total		Rs.4,25,000/-

The Director, Department of Publications vide letter dated 2.9.2024 has informed that the publication work of the University Annual Planner for the year 2025 has not yet started and has requested to issue order in this regard and to initiate steps to convene a meeting of the subcommittee to consider the matters relating to the publication of the University Annual Planner 2025 and to monitor its progress.

The present members of the subcommittee are Adv. Muraleedharan Pillai, Dr. Shijukhan J S, Dr. S Jayan and Sri. R. Rajesh, Members of Syndicate.

As per orders of the Vice Chancellor, the matter regarding printing and publishing of University Annual Planner 2025 is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to grant permission to print and publish the University Annual Planner 2025 to sponsorships from State Bank of India, Canara Bank and other Organizations as per the terms and conditions followed in the previous year.

***Item No.15.101 Collection of GST @ 18% on Affiliation fee and Administration Fee from colleges-Consideration of reg.***

***(Ac.BII)***

The Department of Revenue, Ministry of Finance, Government of India had issued a circular no.234/28/2024-GST dated 11.10.2024 about the clarifications regarding applicability of GST on certain services based on the recommendations of the GST Council in its 54th meeting held on 09.09.2024 at New Delhi in exercise of the powers conferred under section 168(1) of the Central Goods and Services Tax Act, 2017.

As per the circular clauses 2.2 & 2.3, "the activity of affiliation is to monitor and ensure whether the institution possesses the required infrastructure in terms of space, technical prowess, financial liquidity, faculty strength, etc. and is thereby eligible for the privileges to conduct the course/ program of study for the degree/title extended by the University to the students enrolled in such institutions. The affiliation services provided by the universities to colleges are not by way of

services related to the admission of students to such colleges or the conduct of examinations by such colleges.

Thus, as recommended by the 54<sup>th</sup> GST Council, it is hereby clarified that the affiliation services provided by universities to their constituent colleges are not covered within the ambit of exemptions provided to educational institutions in the notification No.12/2017-CT(R) dated 28.06.2017 and **GST at the rate of 18% is applicable on the affiliation services provided by the universities."**

Accordingly, Finance Officer had forwarded a note dated 28.10.2024 and circular to take steps to demand and collect GST @ 18% urgently from colleges. The Finance Officer had noted that "It is mandatory to collect GST @18% of the affiliation fee/ Administration fee collected from affiliated colleges w.e.f 11/10/2024. If not collected, University has to remit the GST before 20<sup>th</sup> of November 2024 from our funds and collect it subsequently from colleges to avoid payment of interest and penalty under the GST Act, 2017. Invoice shall be generated by Ad.BII section as per the Circular No. FOS/GST/2022 dated 23/06/2022 (Copy appended). Please note that return has to be filed and GST collected be remitted to Government before 11<sup>th</sup> & 20<sup>th</sup> of succeeding month respectively".

The following facts may also be noted in this context.

- The Directorate of Goods and Service Tax has served a Show Cause Notice on University fixing a liability of Rs.1,43,69,882/- towards arrears of Service Tax due, interest and penalty during the period from April 2014-June 2017.
- The Syndicate at its meeting held on 30.10.2019 vide item no.05.126 considered the matter and resolved to entrust a Tax Consultant for initiating further proceedings in the matter. The reply to the Show Cause Notice was forwarded to the Office of the Joint Commissioner of Central Tax and Central Excise, Thiruvananthapuram and was reported to the Syndicate held on 28.04.2020 vide item no.10.212 .
- In reply, vide letter dated 21.12.2020, the GST authorities intimating that the Show Cause Notice demanding Service Tax of Rs 1,43,69,882 served by the GST authorities has been transferred to Call Book till the disposal of appeal filed before CESTAT, SZB, Bangalore against the dropping of similar demand in respect of CUSAT by the Commissioner of Central GST and Central Excise, Cochin and the matter was intimated the Tax Consultant and Finance Officer .
- Later, Sri.Shahul Hameed A.,Senior Intelligence Officer, Directorate General of GST Intelligence. Regional Unit. Thiruvananthapuram had issued summons no.35/2023 dated 05.04.2023 to appear before him on 17.04.2023 at 11.00am for giving evidence and to produce the following details/documents for this period from July 2017 to March 2023.
  1. Details of the Annual Administrative Fees Collected from Affiliated Colleges.
  2. Details of the Initial Development Fees Collected from Affiliated Colleges.
  3. Details of the Affiliation Fees Collected from constituent colleges other than under the above two categories.
- Accordingly, the Finance wing had furnished the above sought details vide letter dated 12.04.2023 to the office of Directorate General of GST Intelligence. Regional Unit. Thiruvananthapuram under signed by the Registrar. The Registrar had authorised Adv Vinod S. Nair to act as his representative for submitting documents regarding the Summons No.35/2023 dated 05.04.2023. Also entrusted officials from the Finance and Academic Sections concerned to accompany Adv.VinodS.Nair with relevant files.
- The Analysis made by the Additioanl Director, Directorate General of GST Intelligence, Kochi Zonal Unit is that the Affiliation Fee and Annual Administration Fee collected by the University from the Colleges does not have GST Exemption as per Sl No.66 of Notification No.12/2017- Central Tax (Rate) dated 28.06.2017 coming under SAC Code 9992. It is stated that exemption is for services provided by an educational institution to its students, faculty and staff. There is no exemption provided to supplies made by an education institution to its affiliated colleges. Unless there is a specific exemption granted the University is liable to pay GST on the affiliation fee.

- The investigation was summarised that the University has violated the provisions of CGST Act 2017 and Rules thereunder with an intent to evade payment of GST making liable for invocation of section 74 of the CGST Act 2017.
- Accordingly, notice has been issued to the University of Kerala to show cause, as to why GST an amount of Rs.2,20,66,146/- (Rupees Two Crores Twenty Lakhs Sixty Six Thousand One Hundred and Forty Six only) being GST not paid over the amount received as Administration Fee/affiliation Fee for the period July 2017 to March 2022 should not be demanded and recovered. The Directorate General of GST Intelligence, Kochi Zonal Unit vide Show Cause Notice No.SCN No. 19/2024-25 (GST) dated 25.07.2024, informed that University of Kerala is liable to pay GST on the affiliation fee as per notification No.11/2017 Central Tax dated 28.06.2017. The total GST payable proposed on the affiliation fee is Rs.2,20,66,146.00/- (CGST Rs.1,10,33,073.00/- SGST Rs.1,10,33,073.00/-). It is also proposed to levy interest at appropriate rates under section 50 of Central GST 2017 and Kerala GST Act, 2017 and impose Penalty under section 74(1) of the CGST and KGST Act, 2017.
- Reply to Show cause notice SCN No. 19/2024-25 (GST) dated 25.07.2024 has been furnished to Additional/Joint Commissioner of Central GST and Central Excise vide letter no.40043/Ac.B II/2024/UOK dated 23.08.2024.
- Subsequently, Superintendent, Office of the Assistant Commissioner, Central Tax and Central Excise, Thiruvananthapuram South Division vide letter dated 30.08.2024 intimated to appear before the Assistant Commissioner of CGST, South Division, Trivandrum at Room no.602, Vth floor,GST Bhavan, Press Club Road, in person or through authorized representative, with all the evidences on 05.09.2024 at 11.15 am. Later, the person hearing date has been rescheduled to 19.09.2024.
- Accordingly, person hearing had been conducted on 19.09.2024. Sri.Hyder Ali P.K., Chartered Accountant, authorized by the Registrar along with Sri R.Mahadevan, Finance Officer, University of Kerala and Sri.Ribu Jacob Mathew, Section Officer Ac.BII Section has attended the personal hearing conducted by Smt.Sruthi J.S.,I.R.S., Joint Commissioner Central GST and Central Excise on 19.09.2024. Additional facts had also been submitted before the Joint Commissioner of Central Tax & Central Excise, Thiruvananthapuram vide letter dated 18.09.2024.
- As part of the discussion with the Joint Commissioner Central GST and Central Excise, it was stated that several state Universities has been issued with show cause notice against the demand of GST on Affiliation & Administration Fee under section 74 of CGST Act, 2017. It was instructed to take up the matter to the Ministry of Higher Education for obtaining general orders exempting the Universities from GST on the fees levied from the Colleges.
- Accordingly, letter No.FOS/2024 dated 20.09.2024 had been forwarded to the P.S. to the Hon'ble Minister of Finance, P.S.to the Hon'ble Minister of Higher Education and the Principal Secretary, Department of Higher Education to provide exemption from levy of GST on Affiliation fees collected from colleges and reply is awaiting.

Meanwhile, the Department of Revenue, Ministry of Finance, Government of India had issued a circular no.234/28/2024-GST dated 11.10.2024 about the clarifications regarding applicability of GST on certain services based on the recommendations of the GST Council in its 54th meeting held on 09.09.2024 at New Delhi in exercise of the powers conferred under section 168(1) of the Central Goods and Services Tax Act, 2017. The Finance Officer has ordered to take steps to demand GST accordingly.

Presently there is no GST component in affiliation and annual administration fee prescribed by the University.

As per the orders of the Vice Chancellor, the directions in the circular no.234/28/2024-GST dated 11.10.2024 regarding applicability of GST @18% on Affiliation and Administration Fee and the remarks of the Finance Officer is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to approve the remarks of the Finance Officer and the directions in the circular no.234/28/2024-GST dated 11.10.2024 regarding applicability of GST @18% on Affiliation and

Administration Fee from colleges, and that the same be implemented.
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**Item No:15.102      *Conduct of 1<sup>st</sup> semester Exam under FYUGP 2024-25 -setting of QP's- Approval of modified guidelines-Reporting of - reg:-.***

**(M&CI)**

As per the Govt: direction for conduct of exams under FYUGP, even though the odd semester exams are to be conducted by the respective colleges the QP's are to be provided by the University. In accordance with the existing regulations for appointment of QP setters as detailed in clause 5(i) of Chapter IV of Kerala University First ordinance 1978 "No person engaged in teaching work in any college maintained by or affiliated to the University shall ordinarily be appointed to set question papers." Thus external faculties are engaged for QP setting with panel of QP setters being provided by Chairman, BoS.

In the case of FYUGP, the entire pattern of exams is new as the questions are outcome based, which needs more preparatory time. Also QP's are different types for different courses depending on credits and students are given provision for extensive choices. With around 340 courses offered in the University basket, for the urgent preparation of required number of QP's the setting has been entrusted with the Chairman, BoS. The prepared QP's shall be submitted to the Controller of Examinations through an exclusive portal developed by the computer centre and further processing to be done maintaining confidentiality as per the existing procedure.

The Hon'ble Vice Chancellor has approved the setting of QP's by the BoS as per provisions under clause 5(iv) of Chapter IV of Kerala University First ordinance which states that "The Vice Chancellor shall be competent to approve appointments as QP setters waiving the above requirements in exceptional cases and his /her action shall be reported to the Syndicate."

The sanction accorded by the Hon'ble Vice Chancellor for setting of QP's by the Board of Studies, for FYUGP exams, is reported to the Syndicate.

***Resolution of the Syndicate***

<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.
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**Item No.15.103      *Translational Research and Innovation Centre (TRIC-KU) - minutes of the meeting held on 15.04.2024 regarding filing of Patent by Faculty members of the University -minutes of the meeting - meeting of expenditure - reporting of – reg.***

**(Ad.AVI)**

The Joint Director, TRIC-KU has forwarded the minutes of the meeting held on 15.04.2024 in connection with scrutinizing and filing of Patent applications in respect of the Faculty members of the University of Kerala. The Minutes was approved by the Vice-Chancellor and further ordered to meet the expenditure as per rules subject to reporting to Syndicate.

Accordingly the Joint Director, TRIC-KU was intimated about the approval of the minutes vide letter no.24159/Ad.VI.2024/UOK dated 22.05.2024 and informed that the expenditure be met from the head of account "Part I-Non Plan MH:49(b) Translational Research and Innovation Centre-4/1201-IPR Activities" provided in the current years Budget Estimates of the University. Later U.O no.Ad.AVI/5716/2024/UOK dated 10.07.2024 was issued in this regard.

A letter was forwarded by the Joint Director, TRIC-KU for releasing payment of Rs.50,700/- (Rupees Fifty Thousand Seven Hundred only) to Patent Attorney M/S. L.S Davar & Co., Kolkata, in respect of the patent application no.202441043348 for the invention made by Dr.Sajin Kumar K S titled "A METHOD AND A SYSTEM FOR PREDICTING OCCURRENCE OF A LAND SLIDE". Hence, U.O no.Ad.AVI/9106/2024/UOK dated 25.10.2024 was issued in this regard.

As per orders of the Vice-Chancellor the matter is reported to the Syndicate.

***Resolution of the Syndicate***

<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.
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**Item No.15.104**      **Minutes of the meeting of the Budget Implementation Cell held on 13.09.2024 - Budget Speech 2024-25 - Minutes - Reporting - reg.**

(Ad.Misc)

A meeting of the Budget Implementation Cell to discuss the items envisaged in Budget Speech 2024-25 held on 13.09.2024 at 11.00 am in Syndicate Room.

The Minutes of the Budget Implementation Cell was approved by the Hon'ble Vice-Chancellor by exercising powers conferred under section 10(13) of Kerala University Act 1974, subject to report to Syndicate.

As per orders of the Hon'ble Vice-Chancellor, the matter is thus reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.105**      **KSCSTE – “Back to Lab Programme” - Dr. Jini Jacob - Post Doctoral Fellow, Department of Aquatic Biology and Fisheries - "Free living nematode assemblage as a tool for the assessment of ecosystem health: a case study from mangrove ecosystem with application of molecular tools" - Release of first year grant – Sanctioned – Orders issued- Reporting of –reg. (Pl.D)**

The Kerala State Council for Science, Technology & Environment (KSCSTE) has approved the project proposal entitled " Free living nematode assemblage as a tool for the assessment of ecosystem health: A case study from mangrove ecosystem with application of molecular tools" submitted by Dr. Jini Jacob, Haven, Eeratil lane, Tholicode, Thiruvananthapuram under the guidance of Dr.Bijukumar A, Professor & Head, Department of Aquatic Biology & Fisheries, University of Kerala, Kariavattom, as Scientist Mentor and sanctioned a total financial assistance of ₹ 12,30,000/- (Rupees Twelve lakh thirty thousand only) for a period of 2 years (₹ 6,15,000/- each), vide Council (P) Order No. 74/2024/KSCSTE dated 17/02/2024 . The KSCSTE has also released ₹ 6,15,000/- (Rupees Six lakh fifteen thousand only) as the first year grant in respect of Dr. Jini Jacob, Post Doctoral Fellow, Dept. of Aquatic Biology & Fisheries.

Dr. Jini Jacob has requested to release the first year grant of ₹ 6,15,000/- (Rupees Six lakh fifteen thousand only) sanctioned to her .

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the following :

1. To permit Dr. A. Bijukumar, Professor & Head, Department of Aquatic Biology & Fisheries to open a new Savings Bank account at SBI, Kariavattom Branch to operate the accounts related to the KSCSTE 'Back to Lab' Post Doctoral Fellowship.
2. To release an amount of ₹ 6,15,000/- (Rupees Six Lakh fifteen thousand only) received from KSCSTE to Dr. Jini Jacob, KSCSTE 'Back to Lab' Post Doctoral Fellow, Department of Aquatic Biology & Fisheries, University of Kerala through the mentor, Dr. A. Bijukumar, Professor & Head, Department of Aquatic Biology & Fisheries, towards the first year grant of the KSCSTE, Back-to-Lab Post Doctoral Fellowship, for the project titled "Free living nematode assemblage as a tool for the assessment of ecosystem health: a case study from mangrove ecosystem with application of molecular tools", adhering to the norms of the sponsoring body.
3. The expenditure in this regard shall be booked under the head of account “Part III MH 80A – Grants from State Govt.- 9/7003 KSCSTE Fellowships” provided in the Current Year's Budget Estimates of the University.

Accordingly UO.No.8883/2024/UOK dated 19/10/2024 has been issued.

The aforesaid matter is therefore reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.106**      **KSHEC - Chief Minister's Navakerala Post Doctoral Fellowships - First**

**Batch - Release of Second year Contingency Grant - Sanctioned – Orders issued - Reporting of-reg.**

**(Pl.D)**

The Kerala State Higher Education Council (KSHEC) has approved and released a sum of ₹.7,00,000/- (Rupees Seven lakh only) towards the second year contingency grant in respect of the following Chief Minister's Navakerala Post Doctoral Fellows of the University vide, Proceedings No. KSHEC - A1/ 144 (C) / CMNPF. Contingency Fund / 331/2022 dated 12/08/2024 .

Sl. No.	Name of CMNK Post Doctoral Fellow	Department/ Centre	Mentor	Amount
1	Dr.Liju Elias	Department of Chemistry	Dr. S.M.A. Shibli Professor, Department of Chemistry	₹ 2,00,000/-
2	Dr.Soumya S. J.	Department of Computational Biology and Bioinformatics.	Dr.Achuthsankar S. Nair Professor (Rtd) Department of Computational Biology and Bioinformatics.	₹ 2,00,000/-
3	Dr.Prijitha R.G.	Department of Environmental Sciences	Dr. Salom Gnana Thanga V. Professor Department of Environmental Sciences.	₹ 2,00,000/-
4	Dr. Arya K.	Institute of English	Dr. Meena T. Pillai Professor & Head Institute of English	₹ 50,000/-
5	Dr.Lijisha A. T.	Department of Linguistics	Dr. Darwin L. Assistant Professor Department of Linguistics	₹ 50,000/-
Total				₹ 7,00,000/-

Sanction has been accorded by the Vice-Chancellor to the following, subject to reporting to the Syndicate:

1. To release an amount of ₹ 7,00,000/- (Rupees Seven lakh only) towards second year contingency grant in respect of the above said five Chief Minister's Navakerala (CMN) Post Doctoral Fellows through the corresponding Heads of the Departments/ Centre, as per the norms of the sponsoring body.
2. The expenditure in this regard shall be booked under the head of account "Part III MH 80:D-Grants from other agencies- 9/7728- Chief Minister's Navakerala Post Doctoral Fellowships" provided in the current year's Budget Estimates of the University .
3. The contingency amount shall be utilized to meet the actual expense occurred for the purchase of chemicals, glassware, books, other minor accessories and characterization charges etc. occurred during the implementation of the project.
4. The expenditure for the purchase of any major equipment, computer, printer etc. shall not be met under the contingency fund.5. Utilization Certificate furnished in the prescribed format of KSHEC with regard to the contingency, along with the audited statement of expenditure with bills and vouchers must be submitted .

Accordingly UO.NO.8900/2024/UOK dated 20.10.2024 has been issued.

The aforesaid matter is therefore reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.107**

**Minutes of the 3<sup>rd</sup> meeting of the Purchase Committee for the year 2024-25 held on 22.10.2024– reg.**

**(Ad.BIV)**

As per the orders of the Vice Chancellor, **the Minutes of the 3<sup>rd</sup> meeting of the Purchase**

**Committee held on 22.10.2024** along with the **Report on the Negotiation meeting held on 26.10.2024**, is placed before the Syndicate for consideration and approval.

The proposal for the upgradation of the Firewall System at the University Computer Centre, Palayam (**Item 03.01**), and the purchase of 60 GSM Maplitho RAI size white paper for the Examination Wing (**Item 03.17**) has been approved by the Vice Chancellor in exercising the powers vested under section 10(13) of the Kerala University Act 1974, as per the recommendation of the Purchase Committee and the matter is reported to the Syndicate.

**MINUTES OF THE 3<sup>rd</sup> MEETING OF THE PURCHASE COMMITTEE HELD ON  
22.10.2024**

**(2024-25) (NON-PLAN FUND & PLAN FUND)**

Time : 10.30 A.M.  
Date : 22.10.2024  
Venue : Syndicate Room

**Chairman**

The Vice-Chancellor Sd/-

**Members**

- |  |   |        |
|--|---|--------|
| 1. Adv. G. Muralidharan Pillai, Member, Syndicate        | : | -      |
| 2. Dr. K.G. Gopchandran, Member, Syndicate               | : | Sd/-   |
| 3. Dr. P.M. Radhamany, Member, Syndicate                 | : | Sd/-   |
| 4. The Registrar   | : | Sd/-   |
| 5. The Joint Registrar (Finance) for the Finance Officer | : | Sd/-   |
| 6. The Director, Planning & Development                  | : | Sd/-   |
| 7. The Director, Computer Centre                         | : | Sd/-   |
| 8. The Instrumentation Engineer, CLIF (i/c)              | : | Online |

**Item No.15.107.03.01 :** **University Computer Centre, Palayam - Proposal for the upgradation of Firewall System**

**(Ad BIV CP).**

The University Computer Centre, Palayam is equipped with Sophos XG 550 Firewall, installed in October 2018. After a three year subscription period, the service was extended for a further period of three years i.e. up to 30.10.2024 and the End of Life of Firewall is on 31.03.2025.

In view of the expiry of the subscription period of the existing Firewall on 30.10.2024, the Director, Kerala University Computer Centre, Palayam vide letter no. KUCC/PURCH/2024/128 dated 27.09.2024 has forwarded the following proposals received from M/s. KELTRON for the procurement/ upgradation of the Firewall System installed in the University Computer Centre.

<b>Option 1 - XG 550 Xtream protection - Renewal (7 months)</b>			
Description	Rate (₹)	Qty	Total Amount (₹)
XG 550 Xtream protection - Renewal (7 months)	7,09,033.00	1	7,09,033.00
GST			1,27,625.94
<b>Grand Total</b>			<b>8,36,659.00</b>
<b>Option 2 - Procurement of New next Generation Firewall</b>			
Description	Rate (₹)	Qty	Total Amount (₹)
Procurement of next Generation Firewall Firewall Throughput : 40 Gbps, Threat Protection Throughput : 6Gbps, Concurrent sessions : 15 M Connections per second :2L Port density:8x1G copper + 4x1G SFP + 2x10G SFP+ from day 1	2,77,725/-	1	2,77,725/-
Firewall License 36 Months	12,87,420/-	1	12,87,420/-
1G SFP Transceiver	33,000/-	4	1,32,000/-
Installation charge			20,000/-
<b>Total</b>			<b>17,17,145/-</b>
<b>GST @18%</b>			<b>3,09,086/-</b>



<b>Grand Total</b>			<b>20,26,231/-</b>
<b>Option 3 - Upgrade to XGS 4300</b>			
Description	Rate (₹)	Qty	Total Amount (₹)
XGS 4300 Security Appliance - IN Power cord	2,77,725/-	1	2,77,725/-
Xstream Protection for XGS 4300 - 36 Months	12,87,420/-	1	12,87,420/-
IG SFP Transceiver	33,000/-	4	1,32,000/-
Installation charge			20,000/-
Total			17,17,145/-
GST @18%			3,09,086/-
<b>Grand Total</b>			<b>20,26,231</b>

As per the proposal 50% of amount is to be released as advance to the Firm along with the Work Order.

**Recently University have placed the Work Order to M/s.KELTRON, Thiruvananthapuram, for the upgradation of the Firewall System in the Kariavattom Campus from Sophos XGS 550 to Sophos XGS 4300 with Xstream Protection of three years, for a negotiated amount of ₹17,75,261/- (Rupees Seventeen Lakhs Seventy-Five Thousand Two Hundred and Sixty-One only) including GST.**

In connection with the processing of the proposal for the upgradation of the Firewall System in the Kariavattom Campus, a Technical Committee was constituted vide U.O No.4813/Ad.BIV/2024/UOK dated 11.06.2024 with the Director, Kerala University Computer Centre (KUCC), Instrumentation Engineer i/c, Dr.Vinod Chandra S.S., Professor, Department of Computer Science, Kariavattom and external Technical Experts from Kerala State IT Mission (E-Governance/ Mission co-ordinator) and Dr. Sabarish K., Head, Information Systems Division, Kerala State Council for Science, Technology Environment (KSCSTE) as members, for necessary evaluation.

As per the orders of the Registrar, the proposal from M/s. KELTRON, Thiruvananthapuram, for the upgradation of the Firewall System installed in the University Computer Centre, Palayam was evaluated by the above said Technical Committee constituted vide U.O no.4813/Ad BIV/2024/UOK dated 11.06.2024, and the Committee has recommended the following;

1. To upgrade the existing Firewall System to Sophos XGS 4300 with Xstream Protection for a period of three years, instead of renewing the service of the existing Firewall System Sophos XGS 550 for a further period of seven months.
2. A certification may be obtained from M/s. KELTRON to the effect that the proposed Firewall version is compatible with the existing network components.
3. After the upgradation and configuration of the Firewall System, national/state level agencies like STQC/C-DAC may be entrusted for assessing the effectiveness and integrity of firewall configurations.
4. It is noted that four numbers of IG SFP Transceiver @₹33,000/- amounting to 1,32,000/- (excluding GST) is additionally included in the proposal for upgradation of the Sophos XGS 4300 with Xstream Protection for a period of three years, when compared to the already upgraded XGS 4300 Firewall System in the Kariavattom Campus.
5. The price quoted by M/s KELTRON seems to be on higher side, hence it is recommended to negotiate with the Firm.

After verifying the proposal the Finance Section has remarked to place the proposal for the upgradation of Sophos XG 550 firewall system installed at University Computer Centre to Sophos XGS 4300 with Xstream Protection for three years with M/s KELTRON, Thiruvananthapuram, before the Purchase Committee along with the report of Technical Committee, for approval.

As per the orders of the Vice-Chancellor, the proposal from M/s. KELTRON for the upgradation of the Firewall System in the University Computer Centre, Palayam from Sophos XGS 550 to Sophos XGS 4300 with Xstream Protection for three years at a total amount of 20,26,231/- (Rupees Twenty Lakhs Twenty Six Thousand Two Hundred and Thirty One only) inclusive of GST & installation charge along with the recommendations of the Technical Committee, is placed before the Purchase Committee, for consideration and appropriate recommendation.

***The Committee on due consideration of the proposal along with the remarks of the***

*technical committee negotiated with M/s KELTRON, Thiruvananthapuram, and recommended to upgrade the existing SGS 550 Firewall System to Sophos XGS 4300Xstream Protection with three year warranty at a discounted amount of Rs. 19,52,260/- (Rupees Nineteen lakh fifty two thousand and two hundred sixty only) including GST, for use in the University Computer Centre, Palayam*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be noted.

**Item No.15.107.03.02: Purchase of six numbers of Desktop Computers and four numbers of Scanners from M/s KELTRON through the CPRCS portal, for the use of various academic and administrative sections**

**(Ad BIV CP).**

The Joint Registrar (Academic), vide note dated 05.09.2024 has informed the requirement of three Computers and one printer for the newly formed Ac AV (A) Section and Scanners commonly for Academic Sections (Ac FII, Ac FIII, Ac AIII, AC AII, Ac AV and Ac EVI). As per the orders of the Registrar, the proposal for three Computers for Ad DII Section is combined with the purchase proposal of Computers for Ac AV (A) Section. Accordingly, Proforma Invoice was generated in the CPRCS Portal of M/s. KELTRON for the six numbers of Computers, as per the specification given by the Instrumentation Engineer. The details are as follows;

Sl. No	Section	Description of item	Qty	Rate (₹)	Amount(₹)(incl.GST)
1.	Ac.AV (A)	Desktop Computer (Medium end, Intel Core i3, 8GB DDR 4 RAM, 512 GB SSD, Ubuntu)	3	38,741	2,32,446
2.	Ad DII		3		
	Grand Total		6		2,32,446

Also the Proforma of four numbers of Scanners for Academic Sections (Ac FII, Ac FIII, Ac.AIII, AC AII, Ac AV and Ac EVI) was obtained through exceptional requirement option available in the CPRCS Portal of M/s. KELTRON. The Proforma Invoice was verified by the Instrumentation Engineer. The details are follows:

Invoice no. TVM/ITBG/PI/RM/0161/24-25 dated 04.10.2024					
Sl. No	Item	Qty	Unit Price	Amount	Remarks
1.	Canon Lide 300 Scanner Warranty -1 year Carry-in Warranty	4	5080	20,320	Satisfies Technical Specification
2.	Epson Perfection V39 II Scanner Warranty- 1 year	4	6009	24,036	Satisfies Technical Specification

The Finance remarked that the above proposal for the purchase of six numbers of Computers for Ac A V (A) and Ad DII Sections (3 each for Ac A V(A) and Ad DII Sections) from the CPRCS Portal of M/s. KELTRON and purchase of four numbers of Scanners for Academic Sections through exceptional requirement option available in the CPRCS Portal of M/s. KELTRON may be placed before Purchase Committee for approval and if approved supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of **six numbers of Computers** for Ac A V (A) and Ad DII Sections (3 each for Ac A V(A) and Ad DII Sections) from the CPRCS Portal of M/s. KELTRON and purchase of **four numbers of Scanners** for commonly for the Academic Sections through exceptional requirement option available in the CPRCS Portal of M/s. KELTRON is placed before the Purchase Committee for consideration.

*The Committee considered the proposal and recommended to purchase six number of Desktop Computers and four number of Scanners for use in the various academic and administrative sections through CPRCS portal of M/s. KELTRON, Thiruvananthapuram as detailed below;*

Sl. No	Description of item	Qty	Rate (₹)	Amount (₹) (incl.GST)
1.	Desktop Computer (Medium end, Intel Core i3,	6 Nos.- (Three numbers each for Ac.AV (A) & Ad	38,741/-	2,32,446/-

	<b>8GB DDR 4 RAM, 512 GB SSD, Ubuntu Warranty – 5 years.</b>	<b>DII sections).</b>		
2.	<b>Canon Lide 300 Scanner with 1 year Carry-in Warranty - (exceptional requirement option)</b>	<b>4 Nos.- (For use in Ac FII, Ac FIII, Ac AIII, Ac. AII, Ac.AV &amp; Ac EVI sections).</b>	<b>5,080/-</b>	<b>20,320/-</b>
	<b>Grand Total</b>		<b>2,52,766/-</b>	

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the 3 <sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.	

**Item No.15.107. 03.03: - Office of the Joint Director, Kerala State Audit Office, KUOC – Purchase of three number each of Desktop Computer and 600 VAUPS from M/s KELTRON**  
(Ad BIV CP).

The Joint Director, Kerala University Audit office, KSAD has informed the requirement of Desktop Computers and UPS for the use of the Office. It is informed that, there are 17 staff in the Office and three Desktop Computer, two Laptops, three Printers and one Photocopier are in use. The existing Computers are getting affected by the recurrent electricity fluctuation due to lack of UPS.

In this regard, the Computer Centre was requested for the inspection of the exact requirement of the Equipment in the Kerala University Audit Office. The Computer Centre has remarked that, the network and power facilities are available at KSAD for installing three computers. Further remarked that, the specifications of Desktop and UPS may be obtained from the Instrumentation Engineer, CLIF, Kariavattom.

Accordingly, the specification for the same were obtained from the Instrumentation Engineer. As the Rate Contract for Desktop Computers are available in the CPRCS Portal of M/s KELTRON, the Instrumentation Engineer has provided the specification accordingly. The details of the Proforma invoices generated through CPRCS portal are as follows.

Sl No	Proforma Invoice no & date	Item	Qty	Rate	Total Amount in ₹ (incl.GST)
1	55023 dated 18.09.2024	Desktop -Intel Processor -Medium End-Ubuntu 8 GB DDR4 RAM upgradable to 32 GB Warranty 5 years, OS-Ubuntu 22.04 or higher.	1	38741	38741
2	55022 dated 18.09.2024	Desktop -Intel Processor -Medium End-Windows 11 Home 8 GB DDR4 RAM upgradable to 32 GB Warranty 5 years, OS: Windows 11 Home	2	38741	77482
	<b>Total for 3 nos of Desktop Computers</b>				<b>1,16,223/-</b>

As per the specification for three numbers of 600 VA UPS given by the Instrumentation Engineer, proforma invoices in this regard has also been obtained from the CPRCS Portal of M/s KELTRON by exceptional requirement.

Later the Proforma Invoice has been verified by the Instrumentation Engineer and remarked that both the 600 VA UPS (Numeric, Hykon) satisfies the technical specifications. The details are as follows;

Proformno.TVM/ITBG/RM/0146/24-25(Exceptional requirement no. 7091)

Sl. No.	Item	Unit rate (Rs)	Qty	Amount (Rs)
1.	<b>Numeric make 600 VA LI UPS Warranty -2 years</b>	<b>3,531</b>	<b>3</b>	<b>10,593 L1</b>
	OR			
2.	Hykon 600VA UPS Warranty-2 years	4,609	3	13,827

The Finance has remarked that, the proposal for the purchase of three numbers of Desktop Computer from M/s KELTRON, through the CPRCS portal for the use of office of the Joint Director, Kerala State Audit Office, Senate House Campus, Palayam, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of three numbers of

Computers from M/s. KELTRON, through the CPRCS portal, and three numbers of 600VA UPS by exceptional requirement from M/s. KELTRON, through the CPRCS portal for the use of Office of the Joint Director, Kerala State Audit Office, KUOC, as detailed above, is placed before the Purchase Committee, for consideration.

*The Committee considered the proposal and recommended to purchase three numbers each of Desktop Computer and UPS for use in the Office of the Joint Director, Kerala State Audit Office, University of Kerala, Palayam through the CPRCS Portal of M/s.KELTRON, Thiruvananthapuram as detailed below.*

Sl. No.	Item	Unit rate (Rs.)	Qty	Amount (Rs.)
1.	<b>Desktop -Intel Processor -Medium End-Ubuntu 8GB DDR4 RAM upgradable to 32 GB Warranty 5 years OS -Ubuntu 22.04 or higher.</b>	38,741/-	1	38,741/-
2.	<b>Desktop -Intel Processor -Medium End-Windows 11 Home, 8GB DDR4 RAM upgradable to 32 GB Warranty 5 years, OS: Windows 11 Home</b>	38,741/-	2	77,482/-
3.	<b>Numeric make 600 VA LI UPS Warranty -2 years (exceptional requirement option)</b>	3,531/-	3	10,593/-
	<b>Total</b>			<b>1,26,816/-</b>

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

**Item No.15.107.03.04 Department of Optoelectronics, Kariavattom - Proposal for repair works including replacement of spares of Digital Storage Oscilloscope (Ad BIV CP).**

The Head, Department of Optoelectronics, Kariavattom has forwarded a proposal from M/s.Teledyne LeCroy India Trading Pvt. Ltd., Bangalore for the repair works including replacement of spares (Power Supply and Acquisition Board) of Digital Storage Oscilloscope installed in the Department with three months warranty for replacing parts, at a total amount of ₹1,54,132/- (Rupees One lakh Fifty Four Thousand One Hundred and Thirty Two only) inclusive of GST. The HoD has also forwarded the remarks of the Instrumentation Engineer and the Minutes of the Meeting of the Department Council of the Department of Optoelectronics recommending to entrust the repair works with the OEM Firm.

While obtaining necessary clarifications regarding the proposal, the HoD has further submitted that the instrument has already been despatched to the manufacturer's factory at Bangalore for repair works, without obtaining prior permission from the University.

In this connection, it is further clarified that the instrument was forwarded to the manufacturer's factory at Bangalore for repair works as intimated in the service report from the manufacturer M/s. Teledyne LeCroy India Trading Pvt. Ltd., Bangalore, since the effective functioning of the instrument is highly essential for the laboratory work of Research Scholars and PG student's in the Department. It is also intimated that the Firm is not willing to execute any Bank Guarantee.

• **Details of Purchase/AMC of the equipment**

The purchase cost of equipment amounts to ₹3,31,713/- (Rupees Three Lakhs Thirty-One Thousand Seven Hundred and Thirteen only). The instrument is out of warranty and no AMC is executed.

The Finance has remarked that the entire matter of repair works of Digital Storage Oscilloscope installed in the Department of Optoelectronics, Kariavattom at a total cost of Rs.1,54,132/- (Rupees One Lakh Fifty Four Thousand One Hundred and Thirty Two only) and the action of transferring the equipment to the OEM by the HoD without obtaining prior permission, may be placed before the competent authority for ratification.

Considering the urgent need for repairing the equipment, the Vice-Chancellor has ratified the action

of HoD in transferring the equipment to the manufacturer's factory at Bangalore by the Head, Department of Optoelectronics, Kariavattom without obtaining prior permission and ordered to place the repair proposal before the Purchase Committee.

Hence, the proposal for entrusting M/s. Teledyne LeCroy India Trading Pvt. Ltd., Bangalore (OEM) with the repair works including replacement of spares (Power Supply and Acquisition Board) of Digital Storage Oscilloscope installed in the Department, with three month warranty for replacing parts, at a total amount of ₹1,54,132/- (Rupees One Lakh Fifty Four Thousand One Hundred and Thirty Two only) inclusive of GST is placed before the Purchase Committee for consideration and appropriate recommendation.

***The Committee considered the proposal and recommended to entrust the repair works including replacement of spares of Digital Storage Oscilloscope installed in the Department of Optoelectronics, Kariavattom to M/s Teledyne LeCroy India Trading Pvt. Ltd., Bangalore for a total amount of Rs.1,54,132/- (Rupees One Lakh Fifty Four Thousand One Hundred and Thirty Two only) including GST.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.05 Replacement of the University Vehicle KL 01 AW 7960 (Mahindra Bolero) with a new vehicle***

***(Ad AIV A).***

*Ref: Minutes of the Meeting of the Syndicate dated 28.12.2023 and 15.02.2024.*

The Assistant Engineer (Mechanical) forwarded a proposal for the replacement of the University Vehicle KL 01 AW 7960 (Mahindra Bolero) with a new vehicle specifically for exam related purposes. The Assistant Engineer (Mechanical) also suggested that the best available option was Force Motors Trax Delivery Van considering the usage of the vehicles for transporting question paper.

The Syndicate as its meetings held on 28.12.2023 and 15.02.2024, Vide Item No.07.84.12, considered the proposal made by the Assistant Engineer (Mechanical) and resolved to approve the proposal for purchasing a new vehicle, Force Motors Traveller Delivery Van, as a replacement for the Vehicle KL 01 AW 7960 (Mahindra Bolero) specially for examination related purposes, through Gem Portal.

Now, the Assistant Engineer (Mechanical) has forwarded the Proposal and Proforma Invoice (No. TRV 001 dated 08.05.2024) of Force Traveller T1 Delivery Van and has remarked that there are two types of delivery van of Force available in GeM portal ie, Force Traveller T2 Delivery Van BSVI 4020 WB (1+D) and Force Traveller T1 Delivery Van BSVI 3700 WB (1+D). The AE (Mechanical) also stated that the Force Traveller T1 Delivery Van BSVI is unavailable in Gem Portal, Hence the rates for purchase of the vehicle under Special Government Rates are submitted for consideration.

The expenses required for the Purchase of the Vehicle Force Traveller T1 Delivery Van through Special Government Rates are as follows:

Description	Rate
Vehicle Cost - Force Traveller T1 Delivery Van	13,93,610.00
Comprehensive Insurance with IMT	30,120.00
Registration, 1 Year Tax, Permit, GPS, FASTAG and sticker works	44,025.00
Miscellaneous	5,000.00
<b>Total</b>	<b>14,72,755.00</b>

The Finance I section remarked that the Invoice forwarded by the Force Motors Limited, under the Terms & Conditions, it is mentioned that the quoted price is a special Government Price valid upto 30.09.2024 and suggested to obtain necessary administrative sanction for the purchase of Force Traveller T1 Delivery Van under Special Government Rates. The Finance I section also remarked that the Purchase of Force Traveller T1 Delivery Van BSVI may be placed before the Purchase Committee for approval.

As per the orders of the Hon'ble Vice-Chancellor, the matter of purchase of Force Traveller T1

Delivery Van, at special Govt. rate as detailed above, is placed before the Purchase Committee for consideration and recommendation.

Government Rates are as follows:

Description	Rate
Vehicle Cost - Force Traveller T1 Delivery Van	13,93,610.00
Comprehensive Insurance with IMT	30,120.00
Registration, 1 Year Tax, Permit, GPS, FASTAG and sticker works	44,025.00
Miscellaneous	5,000.00
Total	14,72,755.00

***The Committee recommended to reject the proposal for purchase of vehicle obtained from M/s. Force Motors Ltd., and suggested to entrust the Assistant Engineer (Mechanical) to explore the possibility of purchasing a new vehicle through GeM portal after assessing the requirement of examination wing.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.06: Purchase of D2 Lamp, HG Lamp and W Lamp for High Performance Thin Layer Chromatography(HPTLC) installed at CLIF***

***(Ad BIV CP A).***

The High Performance Thin Layer Chromatography HPTLC installed at CLIF was purchased from M/s Anchrom Enterprises Pvt. Ltd, Mumbai (Indian Adgent for the proprietary manufacturer M/s CAMAG, Switzerland). The Machine is under AMC for the period from 26/07/2023 to 25/07/2026 vide U.O.No. 2115/2024/UOK dated 07/03/2024.

The Director, CLIF, informed that the service personnel from the Firm M/s Anchrom Enterprises Pvt. Ltd, Mumbai, on AMC visit, inspected the Machine and recommended the replacement of D2 Lamp, HG Lamp and W Lamp of the Machine, as the life span of the same has almost exhausted. They have also submitted the Proprietary Certificate from M/s CAMAG, Switzerland.

Since the items are proprietary and the purchase of items are not included in the AMC, the Director, CLIF forwarded the quotation from M/s Anchrom Enterprises Pvt. Ltd, Mumbai for an amount of Rs 2,85,730 /- (Rupees Two Lakhs Eighty Five Thousand Seven Hundred and Thirty only) including GST and requested the purchase of D2 Lamp, HG Lamp and W Lamp.

The Finance has recommended to place the matter before the Purchase Committee. The expenditure in this regard shall be met from the head of account "Part 1-NP-MH 59(e)-CLIF-4/3020-Maintenance of Equipment" provided in the current year's budget estimates of the University.

As per the orders of the Vice Chancellor, the matter regarding the purchase of D2 Lamp, HG Lamp and W Lamp for HPTLC installed at CLIF, is placed before the Purchase Committee for consideration and appropriate recommendations.

***The Committee considered the proposal and observed that the price quoted by M/s. Anchrom Enterprises Pvt. Ltd, Mumbai seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. Anchrom Enterprises Pvt. Ltd, Mumbai along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm, M/s Anchrom Enterprises Pvt. Ltd, Mumbai for the purchase of one number each of D2 Lamp, HG Lamp and W Lamp for HPTLC installed at CLIF at the discounted amount of ₹2,65,729/- (Rupees Two Lakh

Sixty Five Thousand Seven Hundred and Twenty Nine only) including GST (Rounded off).

**ALSO RESOLVED** to place supply order with M/s. Anchrom Enterprises Pvt. Ltd, Mumbai for the supply of one number each of D2 Lamp, HG Lamp and W Lamp for HPTLC installed at CLIF at the discounted amount of ₹2,65,729/- (Rupees Two Lakh Sixty Five Thousand Seven Hundred and Twenty Nine only) including GST.

**Item No.15.107.03.07: Rate Contract for the purchase of Chemicals for the use in the Dept. of Botany**

**(Ad BIV CP A)**

As per the Audit Report 2020-2021 of the University of Kerala submitted by the Kerala State Audit Department, circular No.24163/Admn B IV/2021/UOK dated 22/03/2024 was issued to all the Departments to execute Rate Contract for the items for which continuous purchase is needed throughout the year.

Accordingly, the HOD, Dept. of Botany, has invited Quotations for entering into Rate Contract for Chemicals for one year. The comparative statement of the items are appended as appendix 1.

The HOD, Dept. of Botany, has forwarded the Technical Committee Minutes. The Technical Committee has recommended the purchase of the items from the respective Firms as follows:

Sl. No	Chemical Name	Product Code	Pack size	L 1 firm	Amount per pack
<b>BRAND-MERCK</b>					
1	Methanol (HPLC grade)	60600725001730	2.5 L	Globe Scientific, Thiruvananthapuram	<b>883.82</b>
2	Ammonium fluoride PFD	61774005001730	500 gm	Globe Scientific	<b>1274.40</b>
3	Potassium Iodide Emparta	1.93201.0121	100 gm	Globe Scientific	<b>2506.32</b>
4	Tween 20 for synthesis	8.22184.0521	500 ml	Globe Scientific	<b>1928.12</b>
5	Indole-3-butyric acid	1.94960.0006	5 gm	Globe Scientific	<b>1391.22</b>
6	Acetone Emplura	1.94500.2521	2.5L	Globe Scientific	<b>2113.38</b>
7	Chloroform Emplura	1.94506.2521	2.5L	Globe Scientific	<b>2148.78</b>
8	Petroleum benzene 60-80 Emplura	1.07057.2521	2.5L	Globe Scientific	<b>2259.70</b>
9	Hexane Emparta	1.07052.2521	2.5L	Globe Scientific	<b>2623.14</b>
10	Toluene Emparta	1.07019.2521	2.5L	Globe Scientific	<b>2198.34</b>
11	Ethyl Acetate Emparta	1.07048.2521	2.5L	Globe Scientific	<b>2251.44</b>
12	Methanol Emplura	1.94516.2521	2.5L	Globe Scientific	<b>765.82</b>
13	Hydrochloric acid about 35% Emplura	1.93401.0521	500 ml	Globe Scientific	<b>423.62</b>
14	Sulfuric acid about 98% Emparta	1.93400.0521	500ml	Globe Scientific	<b>513.30</b>
15	Nitric acid Emplura	1.93406.0521	500 ml	Globe Scientific	<b>425.98</b>
16	Acetonitrile Emplura	1.15500.0521	500ml	Globe Scientific	<b>1019.52</b>
17	Sodium molybdate Emplura	1.93239.0121	100 gm	Globe Scientific	<b>1851.42</b>
18	Glutaraldehyde (25% solution in water) for synthesis	8.20603.0521	500 ml	Globe Scientific	<b>1044.30</b>
19	Silica gel 100-200 mesh for column chromatography	61860805001730	500 gm	Globe Scientific	<b>951.08</b>
20	Formaldehyde solution 37% Emparta	1.94900.0521	500ml	Globe Scientific	<b>637.20</b>
<b>BRAND- SRL</b>					
1	Acrylamide extrapure, 99%	22794	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>324.50</b>
2	Ammonium Persulphate (APS) pure, 98%	82381	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>289.10</b>
3	Glycine extrapure AR, 99.5%	66327	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>494.42</b>
4	Tris Buffer AR, ACS for	71033	100 gm	United Scientific and	<b>674.96</b>

	Molecular Biology, 99.9			suppliers, Thiruvananthapuram	
5	Trichloro acetic acid (TCA) 10%	31445	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>320.96</b>
6	Trichloro acetic acid (TCA)	90544	500 g	United Scientific and suppliers, Thiruvananthapuram	<b>494.42</b>
7	Phenylalanine	40919	25 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1434.88</b>
8	Bipyridyl	79363	25 gm	United Scientific and suppliers, Thiruvananthapuram	<b>2343.48</b>
9	DTNB	32363	1 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1026.60</b>
10	Dragendroffs reagent	85675	125ml	United Scientific and suppliers, Thiruvananthapuram	<b>1432.52</b>
11	Ascorbic acid (extra pure)	23006	100 gm	United Scientific and suppliers, Thiruvananthapuram	<b>154.58</b>
12	Sodium bi carbonate (NaHCO <sub>3</sub> )	56398	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>185.26</b>
13	Magnesium nitrate	77697	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>322.14</b>
14	Glycerol (Glycerine) Anhydrous	42595	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>206.50</b>
15	Mercuric Iodide Red extra pure	36881	25 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1054.92</b>
16	Anthrone powder extra pure	96476	25gm	United Scientific and suppliers, Thiruvananthapuram	<b>580.56</b>
17	Potassium thiocyanate	48218	500gm	United Scientific and suppliers, Thiruvananthapuram	<b>592.36</b>
18	Sodium carbonate (Na <sub>2</sub> CO <sub>3</sub> )	89382	500gm	United Scientific and suppliers, Thiruvananthapuram	<b>191.16</b>
19	Phenolphthalein indicator	79563	500ml	United Scientific and suppliers, Thiruvananthapuram	<b>368.16</b>
20	Potassium Ferrocyanide extra pure	32294	500gm	United Scientific and suppliers, Thiruvananthapuram	<b>678.50</b>
21	Agar powder for tissue culture	85473	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>3611.98</b>
22	Sucrose for plant tissue culture	92696	1Kg	United Scientific and suppliers, Thiruvananthapuram	<b>595.90</b>
23	n-Butyl alcohol	72768	2.5 L	United Scientific and suppliers, Thiruvananthapuram	<b>971.14</b>
24	Triton X100	64518	100mL	United Scientific and suppliers, Thiruvananthapuram	<b>669.06</b>
25	TRIS HCL	89781	100 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1032.50</b>



26	Dimethyl Sulphoxide (DMSO)	43404	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>804.76</b>
27	2,2-Diphenyl-1-picrylhydrazyl (DPPH)	29128	250 gm	United Scientific and suppliers, Thiruvananthapuram	<b>2717.54</b>
28	Dragendroffs reagent	r85675	125 ml	United Scientific and suppliers, Thiruvananthapuram	<b>1292.10</b>
29	Sodium Nitroprusside	28182	100 gm	United Scientific and suppliers, Thiruvananthapuram	<b>821.28</b>
30	Folin Ciocalteu reagent	39520	100 ml	United Scientific and suppliers, Thiruvananthapuram	<b>475.54</b>
31	Aceto oreicin	67418	100 ml	United Scientific and suppliers, Thiruvananthapuram	<b>337.48</b>
32	$\alpha$ -Bromonaphthalene	89943	100 ml	United Scientific and suppliers, Thiruvananthapuram	<b>1617.78</b>
33	Clove oil extrapure, 80%	78746	100 ml	United Scientific and suppliers, Thiruvananthapuram	<b>843.70</b>
34	Safranine solution	16281	125 ml	United Scientific and suppliers, Thiruvananthapuram	<b>132.16</b>
35	Fast green FCF for Microscopy	60339	5 gm	United Scientific and suppliers, Thiruvananthapuram	<b>306.80</b>
36	Janus Green B	20489	5 gm	United Scientific and suppliers, Thiruvananthapuram	<b>619.50</b>
37	Schiffs reagent	17386	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>405.92</b>
38	Acetone	66951	2.5 L	United Scientific and suppliers, Thiruvananthapuram	<b>866.12</b>
39	Chloroform	84155	2.5 L	United Scientific and suppliers, Thiruvananthapuram	<b>843.70</b>
40	Hexane	12534	2.5 L	United Scientific and suppliers, Thiruvananthapuram	<b>2165.30</b>
41	Ethyl Acetate	66183	2.5 L	United Scientific and suppliers, Thiruvananthapuram	<b>1054.92</b>
42	Methanol	65524	2.5 L	United Scientific and suppliers, Thiruvananthapuram	<b>554.60</b>
43	Petroleum ether	58415	2.5 L	United Scientific and suppliers, Thiruvananthapuram	<b>728.06</b>
44	Toluene	47556	2.5 L	United Scientific and suppliers, Thiruvananthapuram	<b>850.78</b>
45	Methanol	59029	25 L	United Scientific and suppliers, Thiruvananthapuram	<b>4408.48</b>
46	Acetone pure	31566	25 L	United Scientific and suppliers, Thiruvananthapuram	<b>7600.38</b>
47	Chloroform	96712	25 L	United Scientific and suppliers, Thiruvananthapuram	<b>5800.88</b>

48	Hexane	91454	25 L	United Scientific and suppliers, Thiruvananthapuram	<b>14440.84</b>
49	Ethyl acetate	89362	25 L	United Scientific and suppliers, Thiruvananthapuram	<b>8508.98</b>
50	Petroleum ether	58415	25 L	United Scientific and suppliers, Thiruvananthapuram	<b>6900.64</b>
51	Methanol	65524	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>205.32</b>
52	Petroleum ether	11778	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>300.90</b>
53	Toluene	47556	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>218.30</b>
54	Xylene	23749	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>319.78</b>
55	Glycerine	42595	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>200.60</b>
56	Isoamyl alcohol	57020	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>260.78</b>
57	1-Butanol	19147	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>167.56</b>
58	Ninhydrin Emparta	55058	10 gm	United Scientific and suppliers, Thiruvananthapuram	<b>536.90</b>
59	Acetic acid glacial	90868	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>184.08</b>
60	Poly Ethylene Glycol	79133	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>387.04</b>
61	Benedict's Reagent Qualitative	35003	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>214.76</b>
62	Benedict's reagent Quantitative	82949	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>289.10</b>
63	Fehling's solution A	89474	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>300.90</b>
64	Fehling's solution B	12603	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>455.48</b>
65	Ammonia solution	78719	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>160.48</b>
66	Sodium chloride	41721	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>135.00</b>
67	Sodium Hydroxide Pellets	96311	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>221.84</b>
68	Sodium Carbonate	89382	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>191.16</b>
69	Aluminium chloride hexahydrate	90015	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>565.22</b>

70	Sodium hydroxide pellet	96311	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>220.66</b>
71	Pottassium hydroxide pellet	84749	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>368.16</b>
72	Coomassie Brilliant Blue G-250 for molecular Biology	64222	5 gm	United Scientific and suppliers, Thiruvananthapuram	<b>526.28</b>
73	Bromophenol Blue	11458	5 gm	United Scientific and suppliers, Thiruvananthapuram	<b>165.20</b>
74	Bovine Serum Albumin 98%	97350	5 gm	United Scientific and suppliers, Thiruvananthapuram	<b>660.80</b>
75	Albumin Egg flakes extrapure 85%	56587	100 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1432.52</b>
76	Cupric Sulphate Pentahydrate extrapure AR, 99.5%	61298	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>578.20</b>
77	Orthophosphoric Acid extrapure AR, ACS, 85%	50056	500 ml	United Scientific and suppliers, Thiruvananthapuram	<b>441.32</b>
78	<i>Pottassium permanganate</i>	36903	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>518.02</b>
79	Colchicine	17701	1 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1398.30</b>
80	DPX Mountant for histology	88147	250 ml	United Scientific and suppliers, Thiruvananthapuram	<b>291.46</b>
81	Mercuric Iodide Red extrapure	36881	25 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1064.36</b>
82	8-Hydroxyquinoline	91113	100 gm	United Scientific and suppliers, Thiruvananthapuram	<b>690.30</b>
83	2 Propanol	62616	1L	United Scientific and suppliers, Thiruvananthapuram	<b>4640.94</b>
84	Silver nitrate	32814	10 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1506.86</b>
85	Sucrose	84973	500 gm	United Scientific and suppliers, Thiruvananthapuram	<b>220.66</b>
86	Agarose low EE for molecular Biology	36601	25 gm	United Scientific and suppliers, Thiruvananthapuram	<b>1136.34</b>
87	Fuchsin Basic	14277	100 gm	United Scientific and suppliers, Thiruvananthapuram	<b>585.28</b>
88	3,5-Dinitrosalicylic acid (DNS) extrapure AR, 99%	38707	100 gm	United Scientific and suppliers, Thiruvananthapuram	<b>4246.82</b>
<b>BRAND-REACHEM</b>					
1	Mayers reagent	Ma2860-125 ml	125 ml	Mayoora Scientific, Thiruvananthapuram	<b>191.52</b>
2	Millions reagent	Mi3065-125 ml	125 ml	Mayoora Scientific, Thiruvananthapuram	<b>806.40</b>
3	Molisch reagent	Mo3070-125 ml	125 ml	Mayoora Scientific, Thiruvananthapuram	<b>148.68</b>
4	Formaldehyde (37-41%)	Fo1685-500 ml	500ml	Mayoora Scientific, Thiruvananthapuram	<b>100.89</b>

5	Hydrogen peroxide 30% solution	Hy1985-500ml	500ml	Mayoora Scientific, Thiruvananthapuram	<b>350.46</b>
6	Acetocarmine LR	Ac1550-100ml	100 ml	Mayoora Scientific, Thiruvananthapuram	<b>856.80</b>
7	Iodine N/10 Solution	Io2072-500ml	500ml	Mayoora Scientific, Thiruvananthapuram	<b>589.68</b>
<b>BRAND-SPECTROCHEM</b>					
1	Acetyl bromide >98%	0101167	250 ml	APJ Scientific Solutions, Tvpm	<b>3037.32</b>
2	Methanol >99.5% (anhydrous) AR KF	011314-1000ml	1L	APJ Scientific Solutions, Tvpm	<b>414.18</b>
<b>BRAND-HIMEDIA</b>					
1	Water HPLC Grade (AS077-1L)	-	1L	Industrial & Laboratory Equipment Thiruvananthapuram	<b>579.38</b>
2	Bis acryl amide (MB005-25g)	-	25gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>774.08</b>
3	Murashige and Skoog Basal Medium (PT021-25L)	-	25 L	Industrial & Laboratory Equipment Thiruvananthapuram	<b>2423.72</b>
4	Agar powder (PCT0901-500g)	-	500 gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>5024.44</b>
5	MS Medium (PT021-100x1L)	-	1L	Industrial & Laboratory Equipment Thiruvananthapuram	<b>8770.94</b>
6	Agar Powder Bacteriological Grade (GRM026-500g)	-	500 gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>5268.70</b>
7	Resazurin Sodium, Hi-CERT (RM 125-1g)	-	1gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>1571.76</b>
8	Todd Hewitt Broth (M313-500g)	-	500 gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>4373.08</b>
9	Proteinase K (TC687-10mg)	-	10 mg	Industrial & Laboratory Equipment Thiruvananthapuram	<b>1997.74</b>
10	Dimethyl sulphoxide (DMSO) (GRM5856-250ml)	-	250 ml	Industrial & Laboratory Equipment Thiruvananthapuram	<b>1846.70</b>
11	Ribonuclease-A (MB087-100mg)	-	100 mg	Industrial & Laboratory Equipment Thiruvananthapuram	<b>2899.26</b>
12	Peptone (RM001-500g)	-	500 gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>2849.70</b>
13	Yeast Extract Powder (RM027-500g)	-	500gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>2079.16</b>
14	Acicase (RM013-500g)	-	500 gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>5440.98</b>
15	Malt Extract Powder (RM004-500g)	-	500 gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>3026.70</b>
16	Nutrient Agar (M001-500g)	-	500 gm	Industrial & Laboratory Equipment Thiruvananthapuram	<b>3359.46</b>
17	Gram Stains kit (K001-1KT)	-	1KT	Industrial & Laboratory Equipment Thiruvananthapuram	<b>1282.40</b>
18	Perchloric acid about 60% Hi-AR/ ACS (AS012-500 ml)	-	500 ml	Industrial & Laboratory Equipment Thiruvananthapuram	<b>1895.08</b>

<b>BRAND-TAKARA</b>					
1	50bp DNA Ladder (Dye plus) 500µl	3421A	50bp	Helixpro Thiruvananthapuram	<b>10,030.00</b>
2	Emerald Amp GT PCR Master Mix 4ml	RR310A	160 reactions	Helixpro Thiruvananthapuram	<b>4,256.00</b>
3	TB Green <sup>TM</sup> Premix Ex Taq II 200 Reactions	RR820A	200 Reactions	Helixpro Thiruvananthapuram	<b>10,080.00</b>
<b>BRAND-SIGMA</b>					
1	Cellulase from Aspergillus niger powder, ≥0.3 units/mg solid 2500UNITS	C1184	25KU	Globe Scientific Thiruvananthapuram	<b>16212.02</b>
2	Cellulase from Trichoderma reesei ATCC 26921 lyophilized powder, ≥1 unit/mg solid, 5000 UNITS	C8546	5KU	Globe Scientific Thiruvananthapuram	<b>14991.90</b>
3	Phosphate Buffered saline powder (PBS), pH 7.4 for preparing 1 L solution	P3813	1 PKG	Globe Scientific Thiruvananthapuram	<b>2057.92</b>
4	Sodium selenite 99%	214485	5 gm	Globe Scientific Thiruvananthapuram	<b>3582.48</b>
5	Luteolin ≥ 98.0% powder	L9283	10 mg	Globe Scientific Thiruvananthapuram	<b>16020.86</b>
6	Amentoflavone ≥98.0% (HPLC)	40584	1 mg	Globe Scientific Thiruvananthapuram	<b>9427.02</b>
<b>BRAND-G-BIOSCIENCES</b>					
1	Agarose for Nucleic acid electrophoresis low EEO	786-1013	500 gm	Scientific Solutions Thiruvananthapuram	<b>11,800.00</b>
<b>BRAND-ORIGIN</b>					
1	100bp DNA Ladder	OMD109-01	50 preps	Origin Diagnostics & Research Karunagappally	<b>3667.00</b>
<b>BRAND-TCI</b>					
1	4,5-Dihydroxyanthraquinone-2-carboxylic acid	D3986	200mg	Globe Scientific Thiruvananthapuram	<b>9523.78</b>
2	Sodium 2-(1H-Indol-3-yl) acetate Synonyms: (Indole-3-acetic Acid Sodium Salt)	O0603	5 gm	Globe Scientific Thiruvananthapuram	<b>7009.20</b>
3	2,4 Dichloro phenoxy acetic Acid	D0396	25 gm	Globe Scientific Thiruvananthapuram	<b>3449.14</b>
4	Kinetin	K0009	1 gm	Globe Scientific Thiruvananthapuram	<b>2670.34</b>
5	1-Naphthaleneacetic Acid	N0005	25 gm	Globe Scientific Thiruvananthapuram	<b>2447.32</b>
6	6-Benzylaminopurine	B1088	5 gm	Globe Scientific Thiruvananthapuram	<b>5674.62</b>
<b>BRAND- PLANT CELL TECHNOLOGIES</b>					
1	Plant Preservative Mixture	71806-1	30 ml	Scientific Solutions Thiruvananthapuram	<b>17,481.00</b>
<b>PRIMER</b>					
Sl. No	Primer Name	Sequence	Length	L 1 firm	Amount
1	SSR 9 F	CATCCATCCATC CATCCAAT	20	Biovision Kochi	<b>354.00</b>
2	SSR 9R	GTCGTTGATCAT TCGCAAAA	20	Biovision Kochi	<b>354.00</b>
3	SSR 10F	CGCATCAGCGCC AAACGC	18	Biovision Kochi	<b>318.60</b>
4	SSR10R	GGAAGCGAAAG GAGATCG	18	Biovision Kochi	<b>318.60</b>
5	SSR 11F	ATTTTCGAGAGCC CTTGGTCG	20	Biovision Kochi	<b>354.00</b>
6	SSR11R	TTTATGGGGTCG CGTCGG	18	Biovision Kochi	<b>318.60</b>
7	SSR12F	TGCTGGCTCTGT	18	Biovision	<b>318.60</b>

		GGGATG		Kochi	
8	SSR 12R	TTAGGTTTTCAGT GGAGAGAG	21	Biovision Kochi	371.70
9	SSR13F	TGTAGGCATATG GTGGGTCTG	21	Biovision Kochi	371.70
10	SSR13R	ATCTCTTAATCC AAGGGCCG	20	Biovision Kochi	354.00
11	SSR14F	CTCCTCAGCTTC GTCGCC	18	Biovision Kochi	318.60
12	SSR14R	GACGAGATTGGC GTATCCC	19	Biovision Kochi	336.30
13	SSR 3 F	CTTTTGGGCTAT GTTGCG	18	Biovision Kochi	318.60
14	SSR 3R	TGCTAAAGTACC CACCAG	18	Biovision Kochi	318.60
15	SSR 4F	GCTGCTCTTGCT GCCAT	17	Biovision Kochi	300.90
16	SSR4R	AAGCCATAGGAC CACCAC	18	Biovision Kochi	318.60
17	SSR 5F	CTCCTCATCTAC CGCACCTC	20	Biovision Kochi	354.00
18	SSR5R	CCCTAGACGACG ACGAAGAG	20	Biovision Kochi	354.00
19	SSR6F	AGAAGCGGAAG CGTGTTG	18	Biovision Kochi	318.60
20	SSR 6R	GCGGAGATCGAA GCACTC	18	Biovision Kochi	318.60
21	SSR7F	CCCTGAAGGTGG AGATTGTG	20	Biovision Kochi	354.00
22	SSR7R	AAAAACCAAAAC CCTGGACA	20	Biovision Kochi	354.00
23	SSR8F	CTTAGGGTTGAA TGGTCC	18	Biovision Kochi	318.60
24	SSR8R	ATCTGAGACCCA AGTTCG	18	Biovision Kochi	318.60
25	AF	TTCATCCATCCA TATCTTT	22	Biovision Kochi	336.30
26	AR	CCATATAGGTAA GGTCAT	22	Biovision Kochi	318.60
27	BF	AGCCATACATAA TATACAAGT	25	Biovision Kochi	371.70
28	BR	CCAGTTAATACG GAGAAG	22	Biovision Kochi	318.60

The **BRAND- CHEMFACES** (Item No. Amentoflavone) was not quoted by any Firms.

The Finance has recommended to place the matter before the Purchase Committee.

As per the orders of the Vice Chancellor, the matter regarding the Rate Contract for the purchase of various Chemicals for the use in the Department of Botany, is placed before the Purchase Committee for consideration and appropriate recommendations.

*The Committee on reviewing the proposal observed that the Government has decided to stop the system of Rate Contract vide G.O (P) No. 6/2019/SPD dated 10.04.2019 as the Government have approved GeM as the mode of procurement for the purchase of commonly used goods and services in the state and recommended not to accept the proposal for the supply of chemicals on rate contract basis until a clarification regarding the same is obtained from the Government.*

*Further, in view of the exigency regarding the purchase of chemicals to the Department, the committee recommended to place supply order to the lowest quoted firms for meeting the demand of above mentioned items in the next six months, after assessment of required quantity by the Head, Department of Botany, Kariavattom.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

**Item No.15.107.03.08:**

**Rate contract for the purchase of Lab Consumables for the use in**

*the Dept. of Botany**(Ad BIV CP A).*

As per the Audit Report 2020-2021, submitted by Kerala State Audit Department, circular was issued to all University Departments/ Centers/ Press etc., to execute rate contract for the items for which continuous purchase cannot be made, vide circular No.24163/Admn B IV/2021/UOK dated 22/03/2024.

Accordingly, the HOD, Dept. of Botany, has issued quotation notice for entering into rate contract for the Lab Consumables for the use in the Department, vide quotation notice NO. **10/BOT/403/24 dated 04/07/2024. Accordingly, the details of the quotations received are as follows:**

**1) PLASTIC WARES---- MAKE-TARSON**

Sl. No	Items & product code	Quantity	L1 firm	Amount
1.	Centrifuge tube conical with screw cap 15ml (546021)	1 unit (500 Nos/ packet )	Spectra labs, Thiruvananthapuram	<b>4583.59</b>
2.	Centrifuge tube conical with screw cap 50ml (546041)	1 unit (500Nos/ packet)	Spectra labs, Thiruvananthapuram	<b>6723.52</b>
3.	Dropping Bottle 15ml (620030)	1 unit (12Nos/ packet)	Spectra labs, Thiruvananthapuram	<b>349.75</b>
4.	Micro Centrifuge Tube 5.0 ml (500050)	1 unit (100Nos/ packet)	Spectra labs, Thiruvananthapuram	<b>428.91</b>
5.	Micro Centrifuge Tube 2.0 ml (500020)	1 unit 500Nos/ packet	Spectra labs, Thiruvananthapuram	<b>582.61</b>
6.	Micro Tips 0.2-10µl (521000)	1 unit (1000 Nos/ packet)	Spectra labs, Thiruvananthapuram	<b>559.60</b>
7.	MicroTips 2-200 µl (521010)	1 unit (1000 Nos/ packet)	Spectra labs, Thiruvananthapuram	<b>455.60</b>
8.	MicroTips 100-1000 µl (521020)	1 unit (500Nos/ packet)	Spectra labs, Thiruvananthapuram	<b>336.87</b>
9.	PCR Tube with flat cap 0.2 ml (510051)	1 unit (1000 Nos/ packet)	Spectra labs, Thiruvananthapuram	<b>1943.88</b>
10.	Test Tube Stand 36 Places (203080)	1 unit (2Nos/ packet)	Spectra labs, Thiruvananthapuram	<b>2573.44</b>

**2) GLASSWARES--- MAKE-RIVIERA**

Sl. No	Items & product code	Quantity	L1 firm	Amount
11.	Beaker 1000 ml (7010054)	1 unit	Spectra Labs, Thiruvananthapuram	<b>296.37</b>
12.	Beaker 250 ml (7010036)	1 unit	Spectra Labs, Thiruvananthapuram	<b>95.72</b>
13.	Beaker 500 ml (7010044)	1 unit	Spectra Labs, Thiruvananthapuram	<b>165.67</b>
14.	Conical Flask 100 ml (7140024)	1 unit	Spectra Labs, Thiruvananthapuram	<b>82.84</b>
15.	Conical Flask 1000 ml (7140054)	1 unit	Spectra Labs, Thiruvananthapuram	<b>308.33</b>
16.	Conical Flask 250 ml (7140036)	1 unit	Ananthapuri Scientific Supplies, Thiruvananthapuram	<b>167.80</b>
17.	Conical Flask 500 ml (7140044)	1 unit	Spectra Labs, Thiruvananthapuram	<b>206.17</b>
18.	Reagent Bottle with screw cap Amber 250 ml (21809365)	1 unit	Spectra Labs, Thiruvananthapuram	<b>523.71</b>
19.	Reagent Bottle with screw cap Amber 500 ml (21809445)	1 unit	Spectra Labs, Thiruvananthapuram	<b>616.67</b>
20.	Measuring Cylinder 50 ml (7070075)	1 unit	Spectra Labs, Thiruvananthapuram	<b>335.03</b>
21.	Measuring Cylinder 100 ml (7070080)	1 unit	Spectra Labs, Thiruvananthapuram	<b>447.31</b>

**3) GLASSWARES ---- MAKE-BOROSIL**

Sl. No	Items & product code	Quantity	L1 firm	Amount
22.	Glass circular pneumatic trough capacity 330 ml (3140077)	1 unit	The Industrial & Laboratory Equipment Co. Thiruvananthapuram	<b>456.66</b>
23.	Culture tube without rim 25 x100 mm (9820U07)	1 unit	The Industrial & Laboratory Equipment Co. Thiruvananthapuram	<b>22.42</b>

24.	Petriplate Medium size 100x17mm (3160077)	1 unit	The Industrial & Laboratory Equipment Co. Thiruvananthapuram	<b>271.40</b>
25.	Petriplate 150x20 mm (3160081)	1 unit	The Industrial & Laboratory Equipment Co. Thiruvananthapuram	<b>666.70</b>
26.	Measuring Cylinder 250 ml (3022021)	1 unit	The Industrial & Laboratory Equipment Co. Thiruvananthapuram	<b>755.20</b>
27.	Measuring Cylinder 10 ml (3022006)	1 unit	The Industrial & Laboratory Equipment Co. Thiruvananthapuram	<b>284.38</b>
28.	Watch glass Medium size 100 mm (9986077)	1 unit	The Industrial & Laboratory Equipment Co. Thiruvananthapuram	<b>100.30</b>

### 3) GLASSWARES

Sl. No	Items & product code	Quantity	L1 firm	Amount
29.	Tissue culture bottle glass capacity 400 ml (Jam bottles) with Autoclavable caps suitable for 400ml glass bottles	1	Star Scientific Supplies Kollam	<b>44.25</b>

### 5) OTHER ITEMS

Sl. No	Items & product code	Quantity	L1 firm	Amount
30.	Gloves Purple Medium size (Nitrile powder free exam gloves) (Kimberly Clark 55082)	1 No	Star Scientific Supplies, Kollam	<b>998.28</b>
31.	TLC plate (Merck 1.05554.0007)	1 No	Globe Scientific, Thiruvananthapuram	<b>6597.00</b>
32.	Wash Bottle 250 ml (Poly lab 36602)	1 No	Star Scientific Supplies, Kollam	<b>26.89</b>
33.	Micro Slides –size 75 mm x 25 mm, thickness 1.35 mm or above (Riviera 72910135)	1pkt (100 Nos/ pkt)	Ananthapuri Scientific Supplies, Thiruvananthapuram	<b>114.70</b>
34.	Absorbent Cotton 300 gm	1 sheet	Star Scientific Supplies, Kollam	<b>234.82</b>
35.	Aluminum foil	1 pkt (20 box/ pkt)	United Scientific and Educational Suppliers Pvt. Ltd, Thiruvananthapuram	<b>64.90</b>
36.	Blotting paper (Staining Paper) for microscopic study	1 pkt (20 box/ pkt)	United Scientific and Educational Suppliers Pvt. Ltd, Thiruvananthapuram	<b>9.44</b>
37.	Disposable Surgical Face Mask 3 layer	1No	Star Scientific Supplies, Kollam	<b>318.60</b>
38.	Handmade Filter paper (Ordinary Filter paper)	1No	Star Scientific Supplies, Kollam	<b>3.47</b>
39.	Microscopic cover glass 22mm round Blue star	1No	Star Scientific Supplies, Kollam	<b>2842.27</b>
40.	Microscopic cover glass 22mm square Blue star	1No	Star Scientific Supplies, Kollam	<b>1742.03</b>
41.	Mortar & Pestle Ceramic capacity 275 ml	1No	Star Scientific Supplies, Kollam	<b>116.30</b>
42.	Needle for Microscopic study	1No	United Scientific and Educational Suppliers Pvt. Ltd., Thiruvananthapuram	<b>5.90</b>
43.	Non absorbent cotton 300 gm	1No	Star Scientific Supplies, Kollam	<b>233.64</b>
44.	Parafilm 4 inch x 250 feet	1No	Star Scientific Supplies, Kollam	<b>2183.00</b>
45.	Pen Brush for Microscopic study	1No	United Scientific and Educational Suppliers Pvt. Ltd., Thiruvananthapuram	<b>16.52</b>
46.	Scalpel for Microscopy study	1pkt (100 circle/Nput)	Ananthapuri Scientific Supplies, Thiruvananthapuram	<b>5.90</b>
47.	Spatula medium	1No	United Scientific and Educational Suppliers Pvt. Ltd, Thiruvananthapuram	<b>8.26</b>
48.	Stainless steel Forceps 6” with pointed	1No	United Scientific and Educational	<b>25.96</b>



	end for Microscopy study		Suppliers Pvt. Ltd, Thiruvananthapuram	
49.	Tissue roll	1No	The Industrial & Laboratory Equipment Co., Thiruvananthapuram	<b>30.68</b>
50.	Whatman filter paper Grade1 (110 mm)	1pkt (100 circle/ put)	The Industrial & Laboratory Equipment Co., Thiruvananthapuram	<b>1463.20</b>
51.	Surgical blade size 23	1No	The Industrial & Laboratory Equipment Co., Thiruvananthapuram	<b>472.00</b>
52.	Surgical blade holder size 23	1No	Ananthapuri Scientific Supplies, Thiruvananthapuram	<b>67.20</b>
53.	Glass Spirit Lamp Hexagonal	1No	United Scientific and Educational Suppliers Pvt. Ltd., Thiruvananthapuram	<b>86.14</b>

Quotation notice for 53 items were invited by the HOD, Dept. of Botany. The Technical Committee at its meeting held on 29/07/2024 verified the quotations and recommended the purchase of items from the lowest quoted Firms.

The Finance has recommended to place the matter before the Purchase Committee.

As per the orders of the Vice Chancellor, the matter regarding the rate contract for the purchase of Department of Botany for the use in the Dept. of Botany, is placed before the Purchase Committee for consideration and appropriate recommendations.

***The Committee on reviewing the proposal observed that the Government has decided to stop the system of Rate Contract vide G.O (P) No. 6/2019/SPD dated 10.04.2019 as the Government have approved GeM as the mode of procurement for the purchase of commonly used goods and services in the state and recommended not to accept the proposal for the supply of consumables on rate contract basis until a clarification regarding the same is obtained from the Government.***

***Further, in view of the exigency regarding the purchase of the consumables to the Department, the committee recommended to place supply order to the lowest quoted firms for meeting the demand of above mentioned items in the next six months, after assessment of required quantity by the Head, Department of Botany, Kariavattom.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.09: Centre for Advanced Cancer Research (CACR) at the Department of Biochemistry, Kariavattom - Purchase of one number of Flow Cytometer through e-tender for setting up of Flow Cytometry facility for Cancer Research***

***(AD BIV CP A).***

The Director, Centre for Advanced Cancer Research (CACR) vide Letter No.3353/Ad BIV A/ 2024/UOK dated 02.03.2024, was directed to invite a new e-tender by following the tender formalities in accordance with the rules stipulated in the Stores Purchase Manual and Kerala Financial Code, for the Purchase of one number of Flow Cytometer for setting up of Flow Cytometry facility for Cancer Research based on the remarks from the Finance; by considering the proposal submitted earlier by the Director, CACR.

On the basis of the Minutes of the Meeting of the Syndicate held on 20.05.2023 vide Item No. 57.68, sanction was accorded vide Letter No. 38216/Admn F II/2023/UOK dated 11.07.2023, to approve the proposal submitted by the Director, Centre for Advanced Cancer Research, for setting up of Flow Cytometry facility for Cancer Research and to entrust the Director, CACR to implement the proposal as per the Budget Provision envisaged in Budget Speech 2023-24 (Item No. 84). An amount of **₹30,00,000/-** was earmarked and an amount of **₹2,64,000/-** was released as Provisional advance to Dr. Janeesh P A, Director, Centre for Advanced Cancer Research, Department of Biochemistry, towards "Setting up of Flow Cytometry Facility for Cancer Research" (for the purpose of engaging a Project Fellow, vide U.O. No. Ad F II/8810/2023/UOK dated 25.10.2023 and the expenditure shall be

met from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University.

In this regard, the Director, Centre for Advanced Cancer Research (CACR) had invited e-tenders through E-Tender Portal and had forwarded the Minutes of the Technical Committee for approving the Technical Specification, E-Tender Notice (Re-Tender), Minutes of the Technical Committee for finalising the technical bids, Financial Bid Details of the technically qualified Firm, **Negotiation details**, Comparative Statement and the technical bid details of Bidder in connection with the Purchase of one number of Flow Cytometer for setting up of Flow Cytometry Facility for Cancer Research.

Further, e-mail was sent to the Director, CACR for submitting the Bid Submission Confirmation Form and Re-Tender Corrigendum Documents and accordingly, the Director, CACR has submitted the same.

In this connection, the Director, Centre for Advanced Cancer Research (CACR) had invited e-tender vide Tender Id. 2024\_KU\_671403\_1 and Tender Reference No. CACR/BCH/FCM/01/2024 dated 30.03.2024 through E-Tender Portal of eTendering System of Government of Kerala. **Since only one bidder participated in the First Notification**, the Director has invited the **re-tender** vide Tender Id. 2024\_KU\_675211\_1 and Tender Reference No. RT/CACR/BCH/FCM/01/2024 dated 11.06.2024 for the Purchase of one number of Flow Cytometer for setting up of Flow Cytometry Facility for Cancer Research and has forwarded the proposal of the same for the approval of the Purchase Committee.

The Technical Committee constituted for the purchase of equipment (Flow Cytometer) held meeting on 03.07.2024, for finalising the technical bids (Re-Tender) received through E-Tender Portal. Even though **only one Firm (M/s. Beckman Coulter India Pvt Ltd) has participated** in the e-tender, as it is a Re-Tender, **the Committee has decided to evaluate the technical bid**. The Technical Committee has decided **to accept the technical bid of M/s. Beckman Coulter India Pvt Ltd as it meets all the required technical specification**.

Hence, the Technical Committee has unanimously recommended for opening Financial Bid, as it is Re-Tender and also the bidder (M/s. Beckman Coulter India Pvt Ltd) has technically met all specifications and accordingly, the Financial Bid of the same has been opened.

Further, the Director, Centre for Advanced Cancer Research (CACR) had sent an e-mail to M/s. Beckman Coulter India Pvt Ltd for negotiating the price of Flow Cytometer, as the quoted amount exceeds the budget. Accordingly, the Firm concerned has forwarded the revised quote and the details of quoted and Negotiated prices are as follows:

<b>Re-Tender</b> (Tender Id. 2024_KU_675211_1 and Tender Reference No. RT/CACR/BCH/FCM/01/2024 dated 11.06.2024 via E-Tender Portal)									
<b>Supply and Installation of Flow Cytometer</b>									
Sl. No.	Name of Bidder	Make, Model and Warranty	Qty (No)	Unit Price (₹)		GST Amount (@18%) (₹)		Total Amount (incl. GST) (₹)	
				before Negotiation	After Negotiation	before Negotiation	After Negotiation	before Negotiation	After Negotiation
1.	M/s. Beckman Coulter India Pvt Ltd (Tamil Nadu/ Mumbai)	Make : Beckman Coulter High Performance Flow Cytometer Model : Cytoflex (B5-R0-V0) Three Years full warranty (comprehensive warranty) Two Years AMC after warranty Period	1	24,00,000	23,18,644	4,32,000	4,17,355	28,32,000	27,35,999
<b>Grand Total after Negotiation (incl. GST)</b>								<b>27,35,999</b>	

The Finance has remarked that the proposal for the purchase of one number of Flow Cytometer, for setting up of Flow Cytometry facility for Cancer Research at the Centre for Advanced Cancer Research (CACR), Department of Biochemistry as envisaged in the Budget Speech of 2023-2024 (Item No. 84), may be placed before the Purchase Committee for approval.

Further, remarked that **the Firm may be invited for negotiation in the Committee** and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of one number of Flow Cytometer, for setting up of Flow Cytometry Facility for Cancer Research at the Centre for Advanced Cancer Research (CACR), Department of Biochemistry, Kariavattom, as envisaged in the Budget Speech of 2023-2024 (Item No. 84), as detailed above, is placed before the Purchase Committee, for consideration.

*The Committee considered the proposal and observed that the price quoted by M/s. Beckman Coulter India Pvt Ltd (Tamil Nadu/Mumbai) is slightly on the higher side, hence negotiated with the firm and recommended to purchase one number of Flow Cytometer (Make : Beckman Coulter High Performance Flow Cytometer Model : Cytoflex (B5-R0-V0), for setting up of Flow Cytometry Facility for Cancer Research at the Centre for Advanced Cancer Research (CACR), Department of Biochemistry, Kariavattom with three year comprehensive warranty and two year Annual Maintenance Contract after warranty period, at a discounted amount of Rs.27,23,440/- (Rupees Twenty Seven Lakh Twenty Three Thousand Four Hundred and Forty only) inclusive of GST (i.e. Rs. 27,35,999/- less discount Rs.12,559/-).*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

**Item No.15.107.03.10 :** *Central Laboratory For Instrumentation and Facilitation (CLIF), Kariavattom - Purchase of one number of Annual Service Kit for Nitrogen Generator attached with LCMS Instrument (Ad BIV CP A).*

The Director (i/c), Central Laboratory For Instrumentation and Facilitation (CLIF) has forwarded the proposal for the Purchase of Annual Service Kit for Nitrogen Generator attached with LCMS installed at CLIF.

In this regard, the Director (i/c), CLIF has forwarded the quotation from **M/s. Peak Scientific Instruments (India) Pvt Ltd, New Delhi for a total amount of ₹1,79,318/- (Rupees One Lakh Seventy Nine Thousand Three Hundred and Eighteen only) inclusive of GST**, for the purchase of one Annual Service Kit for the N2 Generator attached to the LCMS installed at CLIF.

The Director (i/c), CLIF has requested that sanction may be accorded for the purchase of Annual Service Kit based on the quotation submitted by M/s. Peak Scientific Instruments (India) Pvt Ltd and **the expenditure may be met from "Part I-NP-MH: 59(e) - CLIF-4/3020 Maintenance of equipment" in the current years budget of the University and the price may be negotiated during the Purchase Committee Meeting.**

Further, clarifications were sought from the Director (i/c), CLIF regarding the Purchase Order, Proprietary Certificate, AMC etc; in connection with the purchase of the same and the clarification furnished are as follows:

- (1) The Peak N2 generator was supplied by M/s Spinco Biotech Pvt Ltd., Chennai along with LCMS instrument during the purchase and the PO is forwarded for the reference.
- (2) The OEM of N2 generator is Peak Scientific Instruments Ltd. But it was supplied by M/s. Spinco Biotech Pvt Ltd along with LCMS instrument, as it is a part of the instrument.
- (3) **The proprietary certificate from M/s. Peak Scientific Instruments Ltd is forwarded, stating that no other company or individual is authorized to service Peak N2 generators in India.**
- (4) During the purchase, Warranty of three years was provided to LCMS and Peak N2 generator. **After that the instrument only comes under AMC excludes N2 generator.**

The proposal forwarded by the Director (i/c), Central Laboratory For Instrumentation and Facilitation (CLIF) **regarding the purchase of Annual Service Kit including Service Charges and GST, submitted from Peak Scientific Instruments (India) Pvt Ltd, New Delhi (Proprietary**

**firm**), for use in the Nitrogen Generator attached with LCMS instrument installed at CLIF, are detailed below:

Sl. No.	Description	Qty	Unit Price(₹)	Total Price(₹)
1.	Genius 1051 Annual Service Kit	1	1,43,850	1,43,850
2.	Service Charges	1	25,000	25,000
	<b>Total</b>			<b>1,68,850</b>
	Discount@10%			16,885
	Price After Discount			1,51,965
	GST@18%			27,353
	<b>Grand Total</b>			<b>1,79,318</b>

The Finance has remarked that the proposal for the purchase of Annual Service Kit for N2 Generator attached to the LCMS installed at CLIF from M/s. Peak Scientific Instruments (India) Pvt Ltd, New Delhi (Proprietary Firm), may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, Proposal for the purchase of Annual Service Kit for N2 Generator attached to the LCMS instrument installed at CLIF **from M/s. Peak Scientific Instruments (India) Pvt Ltd, New Delhi (Proprietary firm)**, as detailed above, is placed before the Purchase Committee, for consideration.

*The Committee considered the proposal and observed that the price quoted by M/s. Peak Scientific Instruments (India) Pvt Ltd, New Delhi seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. Peak Scientific Instruments (India) Pvt Ltd, New Delhi along with the negotiation report before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Peak Scientific Instruments (India) Pvt Ltd, New Delhi for the purchase of one number of Annual Service Kit for N2 Generator attached to the LCMS instrument installed at CLIF at the discounted amount of ₹1,72,516/- (Rupees One Lakh Seventy Two Thousand Five Hundred and Sixteen only) including Service Charges and GST.

**ALSO RESOLVED** to place the supply order with M/s. Peak Scientific Instruments (India) Pvt Ltd, New Delhi for the purchase of one number of Annual Service Kit for N2 Generator attached to the LCMS instrument installed at CLIF at the discounted amount of ₹1,72,516/- (Rupees One Lakh Seventy Two Thousand Five Hundred and Sixteen only) including Service Charges and GST.

**Item No.15.107.03.11 : Various Hostels of the University - Purchase of 100 numbers of Ceiling Fans**

**(Ad BIV CP A).**

The Joint Registrar, Campus Administration vide note dated 05.06.2024, has forwarded the letter dated 18.03.2024 from the Office of the Assistant Executive Engineer (Electrical), Engineering Unit, Kariavattom, stating that 100 numbers of BLDC Fans purchased on 2022 were installed at various Hostels and only 12 nos. of fans are left in the stock now. Hence, it is proposed for the purchase of another 100 nos. of Ceiling Fans at the earliest.

Also the specification and estimate for the purchase of the same were forwarded from the Office of the Assistant Executive Engineer (Electrical), Engineering Unit, Kariavattom. The estimated expenditure for the said purchase was Rs.3,70,054/- (Rupees Three Lakhs Seventy Thousand and Fifty Four Only).

As per the orders of the Registrar, tenders were invited vide Tender Notice No. 31082/Ad B IV A/2024/UOK dated 13.06.2024 for the purchase of 100 numbers of Ceiling Fans for the use at

various hostels.

The Tenders received (3 nos.) were forwarded to the Assistant Engineer, Electrical Wing, Kariavattom, for verification. The Assistant Engineer, Electrical Wing, Kariavattom vide e-mail dated 11.09.2024 reported that "All tenders have been verified and are technically satisfied. The rate quoted by M/s Medical and Visual Technologies Pvt. Ltd., Thiruvananthapuram, for the AtombergEfficio BLDC fans is the lowest."

The Details of the Tenders are as follows.

Sl No	Name of the Firm	Make	Qty	Total amount quoted incl. GST (18%) (in Rs.)	Remarks
1	M/s.Medical and Visual Technologies Pvt. Ltd., Thiruvananthapuram	Atomberg Efficio Warranty - 2 year	100	2,90,870/- (L1)	Satisfies technical specifications
2	M/s.Sourorja Systems Pvt. Ltd., Thiruvalla	Crompton Energion Riviera Warranty - 3 year	100	4,48,400/- (L2)	Satisfies technical specifications
3	M/s.V-Tech Instrumentation (India) Pvt. Ltd., Thiruvananthapuram	Crompton Warranty - 3 year	100	4,48,400/- (L2)	Satisfies technical specifications

The Finance has verified the proposal and recommended to place the proposal for the purchase of 100 numbers of Ceiling Fans for the use at various Hostels of the University, before the Purchase Committee for the approval.

As per the orders of the Vice Chancellor, the proposal for the purchase of 100 numbers of Ceiling Fans for the use at various Hostels of the University, is placed before the Purchase Committee for consideration.

***The Committee considered the proposal and recommended to purchase 100 number of ceiling fans (Atomberg Efficio) with two year warranty for use at various Hostels of the University from the lowest quoted firm M/s. Medical and Visual Technologies Pvt. Ltd., Thiruvananthapuram, ata total amount of Rs.2,90,870/- (Rupees Two Lakh Ninety Thousand Eight Hundred and Seventy only) including GST.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.12 : CLIF - Purchase of Consumables for CHNS Analyzer and TG/DTA/DSC System (STA Analyzer)***

***(Ad BIV CP A).***

The Director, CLIF vide Letter No.CLIF/Purchase/159/2024 dated 17.07.2024 intimated that CHNS Oxidation/Reduction Tube and STA6000/TGA4000 Ceramic Pan Kit are essential consumable parts for the instruments CHNS Analyzer and STA Analyzer respectively for sample preparation. Hence, the Director proposed for the purchase of the same from the proprietary Firm.

Quotation was obtained from **M/s. Spectralytic Scientific India Private Limited, Thane, Maharashtra** (from the OEM M/s. Perkin Elmer Pte. Ltd., Singapore) for the Oxidation/Reduction Tube and STA6000/TGA4000 Ceramic Pan Kit including shipping and handling charges for **Rs.2,86,209/- (Rupees Two Lakhs Eighty Six Thousand Two Hundred and Nine only)**. The Proprietary Article certificate (PAC) from the Firm was also furnished.

It has been also proposed to meet the expenditure for the same from the Head of Account MH 59(e) - CLIF-4-2070- 'Augmentation of Laboratory' provided in the current year's budget of the University.

The Director (i/c), CLIF vide e-mail dated 29.07.2024 also intimated that the Instruments, CHNS Analyzer and TG/DTA/DSC System (STA Analyzer) are under AMC with M/s. Perkin Elmer Pvt. Ltd., for a period of three years w.e.f. 04.12.2021 to 03.12.2024 as per the University Order No.3317/2022/UOK dated 29.04.2022. It is also certified that the purchase of Consumables for this instruments are not covered under AMC.

The Finance verified the proposal and proposed to place the proposal for the purchase of Consumables before the Purchase Committee for approval.

As per the orders of the Vice Chancellor, the proposal for the purchase of Consumables for CHNS Analyzer and TG/DTA/DSC System (STA Analyzer) installed in CLIF from M/s. Spectralytic Scientific India Private Limited, Maharashtra (the proprietary Firm) is placed before the Purchase Committee for consideration.

*The Committee considered the proposal and observed that the price quoted by M/s. Spectralytic Scientific India Private Limited, Thane seems to be on the higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. Spectralytic Scientific India Private Limited, Thane along with the negotiation report before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Spectralytic Scientific India Private Limited, Thane, Maharashtra (from the OEM, M/s. Perkin Elmer Pvt. Ltd., Singapore) for the purchase of Consumables (CHNS Oxidation/ Reduction Tube (2 nos) & STA6000/TGA4000 Ceramic Pan Kit (3 nos)) for CHNS Analyzer and TG/DTA/DSC System (STA Analyzer) installed in CLIF at the discounted amount of ₹2,57,759/- (Rupees Two Lakh Fifty Seven Thousand Seven Hundred and Fifty Nine only) including GST, shipping and handling charges of ₹28,450/-).

**ALSO RESOLVED** to place supply order with M/s. Spectralytic Scientific India Private Limited, Thane, Maharashtra (from the OEM, M/s. Perkin Elmer Pvt. Ltd., Singapore) for the purchase of Consumables (CHNS Oxidation/ Reduction Tube (2 nos) & STA6000/TGA4000 Ceramic Pan Kit (3 nos)) for CHNS Analyzer and TG/DTA/DSC System (STA Analyzer) installed in CLIF at the discounted amount of ₹2,57,759/- (Rupees Two Lakh Fifty Seven Thousand Seven Hundred and Fifty Nine only) including GST, shipping and handling charges of ₹28,450/-).

**Item No.15.107.03.13:**

***Centre for Undergraduate Studies, Kariavattom - Purchase of various equipments (LED TV and Projector with Screen) through GeM Portal, for setting up of the infrastructure for the conduct of Four Year Under Graduate Programme (FYUGP)***

***(Ad BIV CP A).***

The Syndicate held on 12.07.2024, vide Item No.12.03.01.Additional 01, had resolved to approve the recommendation of the Purchase Committee held on 26.06.2024 and further resolved to initiate purchase procedures for the purchase of equipment with item wise technical evaluation through the CPRCS Portal if available, else through GeM Portal and invite open tender for the remaining items, on the basis of the proposal including the tenders invited through e-Tender Portal submitted by the Director, CLIF, as per the requirement received from the Director, Centre for Undergraduate Studies, Kariavattom, for setting up of the infrastructure for the conduct of Four Year Under Graduate Programme (FYUGP).

Accordingly, specifications available in the GeM Portal was sought from the Instrumentation Engineer for the purchase of various Equipments of the same. In this regard, the Instrumentation Engineer has forwarded the specification, and the Bids were invited through GeM Portal, vide Bid No. GEM/2024/B/5216932 dated 29.07.2024, from the bidders from within the Kerala State, with Item wise evaluation, for the purchase of LED TV - 18 Nos. and Projector with Screen - 3 Nos., based on the specifications forwarded by the Instrumentation Engineer.

As sufficient bids were not received which satisfies all the conditions published in the GeM Document, the re-tender process was initiated after cancelling the existing Bid. Accordingly, Re-Tenders were invited through GeM Portal vide Bid No. GEM/2024/B/5298444 dated 17.08.2024, from the bidders within the Kerala State, with Item wise evaluation, for the purchase of the same. Further the Technical Bids (6 Bids for LED TV and 1 Bid for Projector) received from inside the Kerala (Out of 13 bids received for LED TV, 7 bids from outside the Kerala were rejected) for the same, were forwarded to the Instrumentation Engineer for technical verification.

The Instrumentation Engineer has forwarded the Verification Report of the same and the

Minutes of the Meeting of the Technical Committee held on 09.09.2024 and has informed that the Committee perused the concerns raised by M/s.Pazhoor Ideal Systems Private Limited, Thiruvananthapuram (The Bidder who participated for the Purchase of LED TV through GeM Portal and on subsequent review, the Technical Committee affirms that specifying preferred brands in tenders is a standard practice within the University to ensure quality, compatibility, and reliability, especially for high-profile programs like FYUGP and the inclusion of preferred brands facilitates seamless integration with existing systems, ensures robust after-sales support, and minimizes downtime.

In view of the justification for including preferred brands, and the non-compliance of the Voltriq TV Model (The Brand quoted by M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram) with these specifications, the Technical Committee has recommended to proceed with the procurement process in adherence to the original tender conditions.

The details of the Technical Verification Report forwarded by the Instrumentation Engineer for the purchase of LED TV and Projector with Screen, for use in the Centre for Undergraduate Studies, Kariavattom, are as follows:

<b>Supply and Installation of LED TV with accessories (Re-Tender through GeM Portal)</b>			
Sl. No.	Name of the Firm	Make and Model	Remarks from the Instrumentation Engineer
1.	M/s. Bharath Enterprises, Ernakulam	LG-43UR640S	Satisfies Technical Specifications as per Compliance Sheet
2.	M/s. Excel Business Systems, Kozhikode	LG 43UR801C	Satisfies Technical Specifications as per Compliance Sheet
3.	M/s. Ital Solutions Private Limited, Thiruvananthapuram	Samsung HG43BU800	Satisfies Technical Specifications as per Compliance Sheet
4.	M/s. IT Professionals Co Operative Society, Thiruvananthapuram	LG-43UR640S	Satisfies Technical Specifications as per Compliance Sheet
5.	M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram	VOLTRIQ-VI4310	Not Satisfying Technical Specifications (Brand quoted is not a preferred brand)
6.	M/s. Viswas Care, Thrissur	LG-43UR640S	Satisfies Technical Specifications

<b>Supply and Installation of Projector with Screen with accessories (Re-Tender through GeM Portal)</b>			
Sl. No.	Name of the Firm	Make and Model	Remarks
1.	M/s. Ital Solutions Private Limited, Thiruvananthapuram	EPSON EB-L530U	Satisfies Technical Specifications. <b>(Cable routing through PVC conduit may be confirmed)</b>

In the Verification Report for the Supply and Installation of Projector with Screen forwarded by the Instrumentation Engineer, it has been informed that the Cable routing through PVC conduit may be confirmed from the Firm, M/s. Ital Solutions Private Limited, Thiruvananthapuram. Further email was sent to the Firm concerned, for confirming the same, and the Firm concerned has confirmed the same via email.

Sanction was also accorded to open the Financial Bid for the Purchase of LED TV (18 Nos.) and Projectors with Screen (3 Nos.) through GeM Portal, for use in the Centre for Undergraduate Studies, Kariavattom; on the basis of the technical verification report forwarded by the Instrumentation Engineer.

While opening the Financial Bid of technically qualified Firms, it is noticed that, 3 Bidders (1. M/s. Gem Dealer, Delhi 2. M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram 3. M/s. Remedics Global, Gurugram, Haryana) have raised Query/Representation/Challenge regarding disqualification of their Bids. Out of the 3 bidders, M/s. Gem Dealer, Delhi & M/s. Remedics Global,

Gurugram, Haryana, were rejected as these bidders are from outside the Kerala, and M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram was rejected as the Technical Specifications were not satisfied, because the Brand quoted is not a preferred brand.

In this regard, the Documents uploaded by M/s. Gem Dealer, Delhi & M/s. Remedics Global, Gurugram, Haryana through GeM Portal has been verified and it is noted that, the details of Service Centre/Registered Office are not included in the document uploaded, to claim against their disqualification. In the case of M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram, the Technical Committee has already forwarded the justification for including preferred brands and has recommended to proceed with the procurement process in adherence to the original tender conditions. Further, sanction was accorded to reject/disqualify the two bidders (M/s. Gem Dealer, Delhi & M/s. Remedics Global, Gurugram, Haryana) from outside the Kerala, as the both bidders have not uploaded the required document via GeM Portal against their disqualification, and to reject/disqualify M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram, as per the recommendation of the Technical Committee and the remarks from the Instrumentation Engineer.

Accordingly, Financial Bids of the technically qualified bidders have been opened and the details are as follows:

<b>Supply and Installation of LED TV with accessories - 18 Nos</b> <b>GeM Bid Number: GEM/2024/B/5298444 dated: 17-08-2024 (Re-Tender)</b>						
Sl. No	Name of the Firm	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST) (₹)	Total Amount (incl GST) (₹)	Remarks from the Instrumentation Engineer
1	M/s. Viswas Care, Thrissur	LG-43UR640S Warranty : 2 Years	18	17,820.00	3,20,760.00 (L1)	Satisfies Technical Specifications
2	M/s. Excel Business Systems, Kozhikode	LG 43UR801C Warranty : 2 Years	18	31,449.60	5,66,092.80 (L2)	Satisfies Technical Specifications as per Compliance Sheet
3	M/s. Bharath Enterprises, Ernakulam	LG-43UR640S Warranty : 2 Years	18	36,200.00	6,51,600.00 (L3)	Satisfies Technical Specifications as per Compliance Sheet
4	M/s. Ital Solutions Private Limited, Thiruvananthapuram	Samsung HG43BU800 Warranty: 2 Years	18	37,497.60	6,74,956.80 (L4)	Satisfies Technical Specifications as per Compliance Sheet
5	M/s. IT Professionals Co Operative Society, Thiruvananthapuram	LG-43UR640S Warranty : 2 Years	18	52,960.00	9,53,280.00 (L5)	Satisfies technical specifications as per compliance sheet

<b>Supply and Installation Projector and Screen with accessories - 3 Nos.</b> <b>(GeM Bid No. GEM/2024/B/5298444 dated 17.08.2024) (Re-Tender)</b>						
Sl. No	Name of the Firm	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST) (₹)	Total Amount (incl GST) (₹)	Remarks from the Instrumentation Engineer
1	M/s. Ital Solutions Private Limited, Thiruvananthapuram	EPSON EB-L530U Warranty : 2 Years	3	2,45,936.64	7,37,809.92	Satisfies Technical Specifications, and the firm further confirmed the Cable routing through PVC conduit via Email, as remarked by the Instrumentation Engineer

The Finance has remarked that the proposal for the purchase of LED TV (18 Nos.) and Projectors with Screen (Supply and Installation - 3 Nos.) through GEM portal for use in the Centre for Under Graduate Studies, Kariavattom for setting up of the infrastructure for the conduct of Four



Year Undergraduate Programme (FYUGP), may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the Supply and Installation of LED TV (18 Nos.) with accessories and Projectors with Screen with accessories through GEM portal for use in the Centre for Under Graduate Studies, Kariavattom for setting up of the infrastructure for the conduct of Four Year Undergraduate Programme (FYUGP), as detailed above, is placed before the Purchase Committee, for consideration.

***The Committee considered the proposal and recommended to place work order to the lowest quoted firm M/s. Viswas Care, Thrissur for the supply and installation of 18 numbers of LED TV with accessories (LG-43UR640S) with warranty of two years for use in the Centre for Under Graduate Studies, Kariavattom in connection with the setting up of the infrastructure for conducting Four Year Undergraduate Programme (FYUGP) @ Rs.17,820/- amounting to Rs.3,20,760/- (Rupees Three Lakh Twenty Thousand Seven Hundred and Sixty only) inclusive of GST through GEM portal.***

***The Committee further recommended to place the proposal for the purchase of three numbers of Projector and Screen with accessories before the Syndicate along with justification from the Instrumentation Engineer on the need for procurement of the projectors having specifications quoted in the proposal for the FYUG classroom in the Centre for Under Graduate Studies, Kariavattom.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.14: Various Examination Sections (EE II C, PCVC T (II) and CBCSS BA III) and Department of Student Services (DSS) - Purchase of Desktop Computers through GeM Portal***

***(Ad BIV CP A).***

The requirement of Desktop Computers had been received from the various Examination Sections (EE IIC, PCVC T (II) and CBCSS BA III) and the Department of Student Services (DSS); as detailed below:

Sl. No.	Examinations Sections/ Department	No. of Desktop Computers to be procured
1.	EE II C	2
2.	PCVC T (II)	3
3.	CBCSS BA III	1
4.	Department of Student Services (DSS)	2
	<b>TOTAL</b>	<b>8</b>

At that time, the Rate Contract System was not available in the CPRCS Portal of M/s KELTRON. Further, sanction was accorded to initiate the procedure for the purchase of 8 Desktop Computers through GeM Portal, as mentioned above, by inviting bids, on the basis of the specification available in the GeM Portal and to obtain specification from the Instrumentation Engineer.

In this regard, the Instrumentation Engineer has forwarded the specification for Windows Operating System Desktop Computers for the use of EE II C, CBCSS BA III and DSS, and Ubuntu Operating System Desktop Computers for the use of PCVC T (II). **Accordingly, the Bid was invited through GeM Portal with Item wise evaluation vide Bid No. GEM/2024/B/5134453 dated 06.07.2024 for the purchase of 5 Windows OS Desktop Computers (EE II C - 2 Nos, CBCSS BA III - 1 No and DSS - 2 Nos) and 3 Ubuntu OS Desktop Computers (PCVC T (II) Section); based on the specification forwarded by the Instrumentation Engineer.**

The Technical bids were opened, and upon verifying the documents submitted by the bidders, it is noted that some bidders have not submitted the proof of registered Office/own service centre in Kerala (preferably in Thiruvananthapuram), which is one of the conditions in the GeM Document. In this regard, clarifications were sent to the bidders through GeM Portal and the concerned bidders have forwarded the same through GeM Portal.

The Technical Bid details of the same were forwarded to the Instrumentation Engineer for

Technical Verification, and as informed by CLIF, clarifications were sent to the Firms for obtaining Compliance Statement through GeM Portal and the received documents were forwarded to the Instrumentation Engineer for verification.

Later, the Instrumentation Engineer had informed that the bids received for purchasing Desktop Computers for Various Examination Sections (EE II C, PCVC T (II) and CBCSS BA III) for the Department of Student Services (DSS), University of Kerala, have been verified and the details are as follows:

<b>Windows OS Desktop Computers - 5 Nos</b> <b>(EE II C - 2 Nos, CBCSS BA III - 1 No and DSS - 2 Nos)</b>			
Sl. No.	Name of the Firm	Make	Remarks from the Instrumentation Engineer
1.	M/s. Bharath Enterprises, Ernakulam	Acer Veriton 200	Satisfies technical specifications as per compliance sheet
2.	M/s. Core Technologies, Mumbai	HP 280 G9	Satisfies technical specifications as per compliance sheet
3.	M/s. Cybernetic Services, Pune, Maharashtra	RDP Desk PC 123	Not satisfying technical specifications as per compliance sheet (SSD instead of m.2 NVME SSD)
4.	M/s. Dharam Agencies, Udaipur, Rajasthan	Acer Veriton S2690G	Satisfies technical specifications as per compliance sheet
5.	M/s. Dugong International Private Limited, Gurugram, Haryana	Dugong BH23	Not satisfying technical specifications as per compliance sheet (m.2 NVME SSD)
6.	M/s. GNS Expert Advisors Private Limited, Delhi	ACER Veriton S2690G	Satisfies technical specifications as per compliance sheet
7.	M/s. Ideal Computing, Palakkad	Acer Veriton or RDP Desk123	Satisfies technical specifications as per compliance sheet
8.	M/s. IT Professionals Co-Operative Society, Thiruvananthapuram,	Acer Veriton M200	Not satisfying technical specifications, as per compliance sheet (SSD instead of m.2 NVME SSD)
9.	M/s. MBB Enterprises LLP, Delhi	VOLTRIQ	Satisfies technical specifications as per compliance sheet
10.	M/s. Netcom Services, Ernakulam	VOLTRIQ VI300	Satisfies technical specifications as per compliance sheet
11.	M/s. Niyura Lifestyle Private Limited, Mumbai	YURA PC YA100	Satisfies technical specifications as per compliance sheet
12.	M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram	HP 280 G9	Satisfies technical specifications as per compliance sheet
13.	M/s. Plexus IT Systems (India) Private Limited, Bhopal, Madhya Pradesh	Plextek MH- 383	Satisfies technical specifications as per compliance sheet
14.	M/s. Softronix Digital Private Limited, Maharashtra	Acer Veriton S2690G	Satisfies technical specifications as per compliance sheet
15.	M/s. Somsuraj Infrastructures Private Limited, Ranchi, Jharkhand	VOLTRIQ VI300	Satisfies technical specifications as per compliance sheet
16.	M/s. Zoom Computers, Noida, Uttar Pradesh	Acer Veriton S2690G	Satisfies technical specifications as per compliance sheet

<b>Ubuntu OS Desktop Computers - 3 Nos (PCVC T (II) Section)</b>
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Sl. No.	Name of the Firm	Make	Remarks from the Instrumentation Engineer
1.	M/s. Bharath Enterprises, Ernakulam	Acer Veriton 200	Satisfies technical specifications as per compliance sheet
2.	M/s. Cybernetic Services, Pune, Maharashtra	RDP Desk PC 123	Satisfies technical specifications as per compliance sheet
3.	M/s. Dharam Agencies, Udaipur, Rajasthan	Acer Veriton S2690G	Satisfies technical specifications as per compliance sheet
4.	M/s. Dugong International Private Limited, Gurugram, Haryana	Dugong BH23	Not satisfying technical specifications as per compliance sheet (SSD instead of m.2 NVME SSD)
5.	M/s. GNS Expert Advisors Private Limited, Delhi	ACER Veriton S2690G	Satisfies technical specifications as per compliance sheet
6.	M/s. Ideal Computing, Palakkad	Acer Veriton or RDP Desk123	Satisfies technical specifications as per compliance sheet
7.	M/s. IT Professionals Co Operative Society, Thiruvananthapuram	Acer Veriton M200	Not satisfying technical specifications as per compliance sheet (SSD instead of m.2 NVME SSD)
8.	M/s. MBB Enterprises LLP, Delhi	VOLTRIQ	Not satisfying technical specifications as per compliance sheet (Windows OS instead of Ubuntu)
9.	M/s. Misuvi Sales Co. Thiruvananthapuram	HP Pro Tower 280 G9	Not satisfying technical specifications (Processor different)
10.	M/s. Netcom Services, Ernakulam	VOLTRIQ VI300	Satisfies technical specifications as per compliance sheet
11.	M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram	ACER DESKTOP M 200 H 610	Satisfies technical specifications as per compliance sheet
12.	M/s. Plexus Fr Systems (India) Private Limited, Bhopal, Madhya Pradesh	PLEXTEK MH-383	Not satisfying technical specifications as per compliance sheet (SSD instead of m.2 NVME SSD)
13.	M/s. Softronix Digital Private Limited, Maharashtra	Acer Veriton S2690G	Satisfies technical specifications as per compliance sheet
14.	M/s. Somsuraj Infrastructures Private Limited, Ranchi, Jharkhand	VOLTRIQR VI300	Satisfies technical specifications as per compliance sheet
15.	M/s. Zoom Computers, Noida, Uttar Pradesh	Acer Veriton S2690G	Satisfies technical specifications as per compliance sheet

Sanction was also accorded to open the Financial Bid for the Purchase of Desktop Computers for the use in various Examination Sections (EE II C - 2 Nos., PCVC T (II) - 3 Nos. and CBCSS BA III - 1 No) and Department of Student Services (DSS - 2 Nos.) through GeM Portal; on the basis of the technical verification report forwarded by the Instrumentation Engineer.

While opening the Financial Bid of technically qualified Firms, it is noticed that, **the Firm, M/s. Dugong International Private Limited, Gurugram, Haryana** has raised a Representation/Challenge against the disqualification and further, the Firm concerned has clarified that in the Compliance Statement, column of "type of drives used to populate the internal bays" (as per the requirement is "M.2 NVMe SSD") was mentioned as "No" and now, the Firm confirmed that "M.2 NVMe SSD" will be provided as per the requirement.

Considering the scenario mentioned above, a letter was sent to the Instrumentation Engineer to obtain response regarding the Representation/Challenge raised by the Firm concerned. In this connection, the Instrumentation Engineer has informed that upon reviewing the clarification provided by M/s. Dugong International Private Limited, it has been confirmed that the bidder meets the required specifications and hence, it is recommended that the bidder be accepted. Considering the remarks from the Instrumentation Engineer, sanction was obtained to accept the bidder as technically qualified, as the bidder meets the required specification based on the clarification furnished by the Bidder.

Accordingly, Financial Bids of the the technically qualified bidders have been opened and the details are as follows:

<b>Windows</b>	<b>OS</b>	<b>Desktop</b>	<b>Computers -</b>	<b>5</b>	<b>Nos</b>
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(EE II C - 2 Nos, CBCSS BA III - 1 No and DSS - 2 Nos)						
Sl. No.	Name of the Firm	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST) (₹)	Total Amount (incl. GST) (₹)	Remarks from the Instrumentation Engineer
1	M/s. Niyura Lifestyle Private Limited, Mumbai	YURA PC YA100 Warranty : 3 Years	5	26,767.12	1,33,835.60 (L1)	Satisfies technical specifications as per compliance sheet
2	M/s. MBB Enterprises LLP, Delhi	VOLTRIQ Warranty : 3 Years	5	30,194	1,50,970 (L2)	Satisfies technical specifications as per compliance sheet
3	M/s. Netcom Services, Ernakulam	VOLTRIQ VI300 Warranty : 3 Years	5	32,900	1,64,500 (L3)	Satisfies technical specifications as per compliance sheet
4	M/s. Dugong International Private Limited, Gurugram, Haryana	Dugong BH23 Warranty : 3 Years	5	33,500	1,67,500 (L4)	Satisfies technical specifications as per confirmation on technical specification
5	M/s. Plexus IT Systems (India) Private Limited, Bhopal, Madhya Pradesh	Plextek MH-383 Warranty : 3 Years	5	36,566	1,82,830 (L5)	Satisfies technical specifications as per compliance sheet
6	M/s. Softronix Digital Private Limited, Maharashtra	Acer Veriton S2690G Warranty : 3 Years	5	37,699	1,88,495 (L6)	Satisfies technical specifications as per compliance sheet
7	M/s. Zoom Computers, Noida, Uttar Pradesh	Acer Veriton S2690G Warranty : 3 Years	5	38,000	1,90,000 (L7)	Satisfies technical specifications as per compliance sheet
8	M/s. Dharam Agencies, Udaipur, Rajasthan	Acer Veriton S2690G Warranty : 3 Years	5	39,000	1,95,000 (L8)	Satisfies technical specifications as per compliance sheet
9	M/s. GNS Expert Advisors Private Limited, Delhi	ACER Veriton S2690G Warranty : 3 Years	5	39,100	1,95,500 (L9)	Satisfies technical specifications as per compliance sheet
10	M/s. Core Technologies, Mumbai	HP 280 G9 Warranty : 3 Years	5	41,000	2,05,000 (L10)	Satisfies technical specifications as per compliance sheet
11	M/s. Ideal Computing, Palakkad	Acer Veriton or RDP Desk123 Warranty : 3 Years	5	44,224	2,21,120 (L11)	Satisfies technical specifications as per compliance sheet
12	M/s. Somsuraj Infrastructures Private Limited, Ranchi, Jharkhand	VOLTRIQ VI300 Warranty : 3 Years	5	44,997	2,24,985 (L12)	Satisfies technical specifications as per compliance sheet
13	M/s. Pazhoor Ideal Systems Private Limited,	HP 280 G9 Warranty : 3 Years	5	48,000	2,40,000 (L13)	Satisfies technical specifications as per compliance

	Thiruvananthapuram					sheet
14	M/s. Bharath Enterprises, Ernakulam	Acer Veriton 200 Warranty : 3 Years	5	57,850	2,89,250 (L14)	Satisfies technical specifications as per compliance sheet

<b>Ubuntu OS Desktop Computers - 3 Nos (PCVC T (II) Section)</b>						
Sl. No	Name of the firm	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST) (₹)	Total Amount (inclGST) (₹)	Remarks from the Instrumentation Engineer
1	M/s. Cybernetic Services, Pune, Maharashtra	RDP Desk PC 123 Warranty : 3 Years	3	29,850	89,550 (L1)	Satisfies technical specifications as per compliance sheet
2	M/s. Netcom Services, Ernakulam	VOLTRIQ VI300 Warranty : 3 Years	3	32,900	98,700 (L2)	Satisfies technical specifications as per compliance sheet
3	M/s. Dugong International Private Limited, Gurugram, Haryana	Dugong BH23 Warranty : 3 Years	3	33,000	99,000 (L3)	Satisfies technical specifications as per confirmation on technical specification
4	M/s. Dharam Agencies, Udaipur, Rajasthan	Acer Veriton S2690G Warranty : 3 Years	3	37,000	1,11,000 (L4)	Satisfies technical specifications as per compliance sheet
5	M/s. Zoom Computers, Noida, Uttar Pradesh	Acer Veriton S2690G Warranty : 3 Years	3	38,000	1,14,000 (L5)	Satisfies technical specifications as per compliance sheet
6	M/s. Softronix Digital Private Limited, Maharashtra	Acer Veriton S2690G Warranty : 3 Years	3	38,399	1,15,197 (L6)	Satisfies technical specifications as per compliance sheet
7	M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram	ACER DESKTOP M 200 H 610 Warranty : 3 Years	3	39,000	1,17,000 (L7)	Satisfies technical specifications as per compliance sheet
8	M/s. GNS Expert Advisors Private Limited, Delhi	ACER Veriton S2690G Warranty : 3 Years	3	39,600	1,18,800 (L8)	Satisfies technical specifications as per compliance sheet
9	M/s. Ideal Computing, Palakkad	Acer Veriton or RDP Desk123 Warranty : 3 Years	3	43,224	1,29,672 (L9)	Satisfies technical specifications as per compliance sheet
10	M/s. Somsuraj Infrastructures Private Limited, Ranchi, Jharkhand	VOLTRIQR VI300 Warranty : 3 Years	3	44,997	1,34,991 (L10)	Satisfies technical specifications as per compliance sheet
11	M/s. Bharath Enterprises, Ernakulam	Acer Veriton 200 Warranty : 3 Years	3	56,850	1,70,550 (L11)	Satisfies technical specifications as per compliance sheet

The Finance has remarked that the proposal for the purchase of Desktop Computers through GeM Portal for use in various Examination Sections (EE II C - 2 Nos., PCVC T (II) - 3 Nos. and

CBCSS BA III - 1 No) and the Department of Student Services (DSS - 2 Nos.) may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, proposal for the purchase of Desktop Computers through GeM Portal for use in various Examination Sections (EE II C - 2 Nos., PCVC T (II) - 3 Nos. and CBCSS BA III - 1 No) and Department of Student Services (DSS - 2 Nos.), as detailed above, is placed before the Purchase Committee, for consideration.

***The Committee considered the proposal and recommended to purchase three number of Desktop Computers with Ubuntu OS for use in the PCVC T (II) Section from the lowest quoted firm M/s. Cybernetic Services, Pune, Maharashtra through GeM Portal @29,850/- amounting to Rs. 89,550/- (Rupees Eighty Nine Thousand Five Hundred and Fifty only) inclusive of GST.***

***The Committee further recommended to place work order with the lowest quoted firm M/s. Niyura Lifestyle Private Limited, Mumbai through GeM Portal for purchase of five number of Desktop Computers with windows OS for use in EE II C - 2 Nos, CBCSS BA III - 1 No and DSS - 2 Nos sections, @Rs.26,767.12/-, amounting to Rs.1,33,836/- (Rupees One Lakh Thirty Three thousand Eight Hundred and Thirty Six only) inclusive of GST, subject to submission of the report by the Instrumentation Engineer regarding the need of Windows OS.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.15: Purchase of Autoclave for setting up Transgenic animal facility in the Dept. of Biochemistry***

***(Ad BIV CP A).***

The Dept. of Biochemistry, was allocated with an amount of Rs 25,00,000 /- (Rupees Twenty Five Lakhs only) towards the establishment of Transgenic Animal Facility in the Department, vide U.O.No. 8756/2022/UOK dated 21/11/2022. In the U.O, an amount of Rs 6,50,000 /- (Rupees Six Lakhs Fifty Thousand only) for Autoclave for Cage Washing and Automated Bottle Washer and Filler for sterilization of Cages and Bottles was allotted.

The HOD, Dept. of Biochemistry has invited e-tender for the purchase for setting up Transgenic Animal Facility vide e-tender notice no. BCH/Non-PL-04/AH/ET-3/2023-24 dated 06/12/2023. The Technical Committee verified the tenders received and remarked that only one Firm satisfies the necessary technical specifications, including compulsory certifications. So re-tender was opted.

Accordingly, e-tender notice was issued vide notice no. BCH/Non-PL-04/AH/ET-3/2023-24 dated 22/02/2024. The Technical Committee at its meeting held on 29/05/2024 verified the technical specifications and suggested that the Firms M/s Biowel, M/s Unicare and M/s Universal Agencies, satisfies the technical specification. It was also suggested to open financial bid.

Accordingly, the financial bid was opened and the rates submitted by Firms is as detailed below:

Sl No	Firm	Rate (Incl GST)	Rate after negotiation (Inc GST)	Remarks
1	Universal Agencies, Thrissur	Rs 8,18,802/-	Rs 6,50,000 /-	L1
2	Biowel Inc, Thiruvananthapuram	Rs 9,20,000/-	--	
3	Unicare, Coimbatore	Rs 9,49,000/-	--	

The price was negotiated with the lowest bidder to Rs 6,50,000 /- (Rupees Six Lakhs Fifty Thousand only) including GST @ 18% with 3 years warranty.

The Technical Committee approved the detailed comparative statement.

The Finance has recommended to place the proposal before the Purchase Committee, subject to limiting the expenditure upto 6.5 Lakhs.

As per the orders of the Vice Chancellor, the proposal for the purchase of Autoclave for Cage Washing towards setting up "Transgenic Animal Facility" in the Department of Biochemistry, as envisaged in the Budget Speech of 2022-'23 (Item No. 34), is placed before the Purchase Committee for consideration and appropriate recommendations.

***The Committee considered the proposal and observed that the price quoted by***

*M/s. Universal Agencies, Thrissur seems to be on the higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. Universal Agencies, Thrissur along with the negotiation report before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and observed that the firm M/s. Universal Agencies, Thrissur has quoted the most competitive and is not in position to allow any further discount, for the purchase of one Autoclave towards setting up "Transgenic Animal Facility" in the Department of Biochemistry.

**FURTHER RESOLVED** to place supply order with M/s. Universal Agencies, Thrissur for the purchase of Autoclave for Cage Washing towards setting up "Transgenic Animal Facility" in the Department of Biochemistry for an amount of Rs 6,50,000 /- (Rupees Six Lakhs Fifty Thousand only) including GST @ 18% with 3 years warranty.

**Item No.15.107.03.16**

**CLIF - Purchase of 100Ah/12V SMF Batteries (Exide Amaron) and 42Ah /12V SMF Batteries (Exide /Amaron)**

**(Ad BIV CP A).**

A proposal has been received from the Director, CLIF, for the purchase of 100Ah/12V SMF Batteries (Exide Amaron) and 42Ah /12V SMF Batteries (Exide /Amaron), for the ICPMS and Server installed at CLIF.

The Director, CLIF has invited Tender for the supply of the above said Batteries, and forwarded the original quotations along with the Comparative Statement, Tender form, Tender Documents, Tender Fee & EMD in order to proceed with the purchase and further remarked to meet the expenditure from the Head of Account Part I - NP - MH 59(e) 4-2070 Augmentation of Laboratory, provided in the current year's Budget Estimates of the University.

Comparative statement for the purchase of 100AH 12V SMF Batteries and 42 AH 12V SMF Batteries, is as detailed below:

Sl. No	Name of the Firm	Item Name	Qty	Rate	Total Rate	GST Rate	GST Amount	Total Amount	Final amount	CLIF Remarks	Status	Remarks
1.	SR Power Solutions	100AH 12V SMF Battery	30	8,585.9375/-	2,57,578.125/-	28 %	72,121.875/-	3,29,700/-	3,29,700 - 84,000 =2,45,700/-	Satisfies technical specification		
		100AH 12V SMF Battery (buyback)	29	2,896.55/-	84,000/-	-	-	84,000/-		-		
		42AH 12V SMF Battery	20	3,750/-	75,000/-	28 %	21,000/-	96,000/-	96,000 - 21,000 =75,000/-	Satisfies technical specification	L3	has MSME
		42AH 12V SMF Battery (buyback)	20	1,050/-	21,000/-	-	-	21,000/-		-		
Total Amount Rs. 3,20,700/-												
2.	Latta Innovations Pvt Ltd	100AH 12V SMF Battery	30	8,250/-	2,47,500/-	28 %	69,300/-	3,16,800/-	3,16,800 - 79,750 =2,37,050/-	Satisfies technical specification	L2	has MSME
		100AH 12V	29	2,750/-	79,750/-	-	-	79,750/-				

		SMF Battery (buyback)										
		42AH 12V SMF Battery	20	4,000/-	80,000/-	28 %	22,400/-	1,02,400/-	1,02,400 - 20,000 =82,400/-	Satisfies technical specification		
		42AH 12V SMF Battery (buyback)	20	1,000/-	20,000/-	-	-	20,000/-		-		
Total Amount Rs. 3,19,450/-												
3.	Techser Power Solutions	100AH 12V SMF Battery	30	7,900/-	2,37,000/-	28 %	66,360/-	3,03,360/-	3,03,360 - 72,500 = 2,30,860/-	Satisfies technical specification	L1	has remitted Tender fee & EMD
		100AH 12V SMF Battery (buyback)	29	2,500/-	72,500/-	-	-	72,500/-		-		
		42AH 12V SMF Battery	20	3,600/-	72,000/-	28 %	20,160/-	92,160/-	92,160 - 24,000 = 68,160/-	Satisfies technical specification		
		42AH 12V SMF Battery (buyback)	20	1,200/-	24,000/-	-	-	24,000/-		-		
Total Amount - Rs. 2,99,020/-												

Of the three, the lowest rate was quoted by M/s. Techser Power Solutions, for Rs. 2,99,020/- (Rupees Two Lakhs Ninety Nine Thousand and Twenty only).

Administrative Sanction was accorded by the Registrar to initiate purchase proceedings for the purchase of SMF Batteries on buy back basis, for use in the CLIF. The Instrumentation Engineer verified the quotes and has provided the Technical Report stating that all the three Firms are Technically qualified.

The Finance has recommended to place the proposal for the purchase of 30 Nos. of 100AH 12V SMF Batteries and 20 Nos. of 42 AH 12V SMF Batteries on buy back basis for the ICPMS and Server installed at CLIF, before the Purchase Committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of 30 Nos. of 100AH 12V SMF Batteries and 20 Nos. of 42 AH 12V SMF Batteries on buy back basis for the ICPMS and Server installed at CLIF, is placed before the Purchase Committee for recommendation and appropriate decision.

***The Committee considered the proposal and observed that the price quoted by M/s. Techser Power Solutions seems to be on the higher side, hence recommended to entrust Dr.K.G.Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. Techser Power Solutions along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Techser Power Solutions Pvt Ltd, Kochi for the purchase 30 Nos. of 100AH 12V SMF Batteries and 20 Nos. of 42 AH 12V SMF Batteries on buy back basis for the ICPMS and Server installed at CLIF, Kariavattom, at the discounted amount of ₹2,93,220/- (Rupees Two Lakh Ninety Three Thousand Two Hundred and Twenty only) including GST.



**ALSO RESOLVED** to place the supply order with the firm M/s. Techser Power Solutions Pvt Ltd, Kochi for the purchase 30 Nos. of 100AH 12V SMF Batteries and 20 Nos. of 42 AH 12V SMF Batteries on buy back basis for the ICPMS and Server installed at CLIF, Kariavattom, at the discounted amount of ₹2,93,220/- (Rupees Two Lakh Ninety Three Thousand Two Hundred and Twenty only) including GST as detailed below:

Sl. No.	Description	Qty	Rate (₹)	Total Rate (₹)	GST Amount (@28%) (₹)	Total Amount (₹)	Total Amount After buyback (₹)
1	100AH 12V SMF Battery	30	7,900	2,37,000	66,360	3,03,360	
2	100AH 12V SMF Battery (buyback)	29	2,700 (Previous Rate : 2,500)	78,300 (Previous Rate : 72,500)	---	78,300 (Previous Amount : 72,500)	3,03,360 – 78,300 = <b>2,25,060</b>
3	42AH 12V SMF Battery	20	3,600	72,000	20,160	92,160	
4	42AH 12V SMF Battery (buyback)	20	1,200	24,000	---	24,000	92,160 – 24,000 = <b>68,160</b>
<b>Grand Total</b>							<b>2,93,220</b>

**Item No.15.107.03.17 :** **Purchase of 60 GSM Maplitho RA I size white paper for printing blank answer booklets in the examination wing**

**(Ad BIV CP A).**

The Examination store has requested the supply of 8000 reams of 60 GSM Maplitho RA I size white paper for the previous year.

Accordingly, supply order was issued to the Stationery Department for the delivery of 8000 reams of 60 GSM Maplitho RA I size white paper for an estimated amount of Rs 1,88,00,000 /- (Rupees one crore eighty eight lakhs only) vide letter No. 49507/Ad B IV A/2022/UOK dated 22/05/2023.

The Syndicate at its meeting held on 20/05/2023, resolved to grant sanction for the purchase of 8000 reams of RA I size paper through Stationery Department, estimating an amount of Rs.1,88,00,000/- (Rupees one crore eighty eight lakh only).

The Stationery Department has supplied the paper in two phases as follows:

Sl No	Firm	Qty in reams	Amount
1	Madurai Enterprises, Tamil Nadu	3100	Rs 45,78,700 /-
2	Sumukha Stationery Hub, Tamil Nadu	3420	Rs 44,81,567 /-
	Total	6520	Rs 89,60,267 /-

The payment for the same has been done.

There was a balance of 1480 reams of paper to be supplied. A request has been forwarded to the Controller of Stationery for supply of balance 1480 reams of paper.

The Store Keeper, Examination Store, has submitted the current year's requirement of 8,000 reams of RA I paper.

**The Stationery Department vide letter No.Stat/1096/2024-B1 dated 18/09/2024, submitted the estimate of Rs 1,40,00,000/- (Rupees one crore forty lakh only) for 8000 reams of RA I size paper, for this year.**

In the previous year, the purchase limit of the Stationery Department was Rs 50,00,000 /- (Rupees fifty lakh only). Hence, the supply of the RA I size paper was made by the Department in two phases, limiting the amount within the purchase limit.

Now, the purchase limit of the Stationery Department has been extended to Rs 1,00,00,000 /- (Rupees one crore only).

**Hence, the purchase of the same shall be made in two phases i.e. 5000 reams in first phase and 3000 reams in second phase, within the purchase limit of the Stationery Department.**

The Finance recommended to place the matter regarding the purchase of 8000 reams of RA I size paper (60 gsm mapiltho) before the purchase committee.

As per the orders of the Vice Chancellor, the matter regarding the purchase of 8000 reams of RA I size paper (60 GSM Maplitho) is placed before the Purchase Committee for consideration and appropriate recommendations.

***The Committee considered the proposal and recommended to entrust the Stationery Department to supply 8000 reams of RA I size paper (60 GSM Maplitho) for the use of Examination Wing, 5000 reams in the first phases and 3000 reams in second phase.***

***In view of the exigency, in implementing the aforementioned proposals, the Committee proposed that the recommendations of the above two items (item no:s03.01 and 03.017), may be approved by the Vice-Chancellor, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be noted.

***Item No.15.107.03.18:                      Infrastructural Development in the Department of Physical Education –Purchase of various Electrical / Electronic Equipments (Ad BIV CP A).***

The Director, Department of Physical Education has submitted a proposal for the purchase of various Electrical / Electronic Equipments towards the infrastructural development in the Department. The Syndicate at its meeting held on 07.07.2022 vide item no. 44.134.03, has approved the proposal for an amount of Rs. 24,41,000/- towards Infrastructural Development in the Department of Physical Education & for new Ever Rolling Trophies for the winners of Inter Collegiate Tournaments, as envisaged under Item No. 71 of the Budget Speech 2022-23.

**Proposed Electrical / Electronics Equipment as follows:**

Sl. No.	Item
1.	Water Cooler with inbuilt Purifier
2.	Mini Freezer (single door convertible chest freezer)
3.	Scanner
4.	LED Television
5.	Supply & Installation of Projector with Screen
6.	Sanitary Napkin Incinerator Machine
7.	Electrical Waste Incinerator

Hence, a letter has been forwarded to the Director, Department of Physical Education to submit the proposal after following Tender formalities. Accordingly, the Director, Department of Physical Education has submitted the proposal after following Tender formalities.

It is stated that the Department initiated the purchase of Electrical Equipments which are required for the Infrastructural Development of the Department, except Electrical Waste Incinerator, via Tender vide Tender notice No. DPE/Admn/Mar./Quotation/2024 dated 02.03.2024. In reply to the Tender Notice, the Department received only two qualified tenders. Hence, it was re-tendered. In reply to the re-tender notice, the Department received two qualified tenders.

The qualified tenders are as follows:

1. Cann Links, Trivandrum
  - Quoted six items
  - Submitted for the cost of application fee
  - Exempted from paying EMD fee due to holding UDYAM Registration Certificate.

&

2. V Tech Instrumentation (India) Pvt. Limited
  - Quoted six items
  - Submitted for the cost of application fee
  - Exempted from paying EMD fee due to holding UDYAM Registration Certificate.

Sanction has been accorded by the Registrar to initiate procedure for the purchase of Electrical equipment for the Infrastructural Development of the Department of Physical Education.

Hence, the received tenders has been forwarded to the Instrumentation Engineer, CLIF for Technical Verification.

Comparative Statement and Verification Report as follows:

<b>1. Water Cooler with inbuilt Purifier - 2 nos.</b>					
<b>Sl. No.</b>	<b>Name of the Firm</b>	<b>Verification Report from CLIF</b>	<b>Amount (Rs.)</b>	<b>Warranty</b>	<b>Status</b>
1.	Cann Links, Tvm	Satisfies Technical Specification	1,31,800/-	2 year	L1
2.	v Tech Instrumentation (India) Pvt Ltd., Tvm	Satisfies Technical Specification	1,95,880/-	1 year + 2 year extended warranty	L2

<b>2. Mini Freezer (Single Door Convertible Chest Freezer) 1 no.</b>					
<b>Sl. No.</b>	<b>Name of the Firm</b>	<b>Verification Report from CLIF</b>	<b>Amount</b>	<b>Warranty</b>	<b>Status</b>
1.	Cann Links, Tvm	Satisfies Technical Specification	Rs.22,000/-	1 year + 5 year Compressor warranty	L1
2.	v Tech Instrumentation (India) Pvt Ltd., Tvm	Satisfies Technical Specification	Rs.22,420/-	1 year+ 5 year Compressor warranty	L2

<b>3. Scanner 1 no.</b>					
<b>Sl. No.</b>	<b>Name of the Firm</b>	<b>Verification Report</b>	<b>Amount</b>	<b>Warranty</b>	<b>Status</b>
1.	Cann Links, Tvm	Satisfies Technical Specification	Rs. 5,200/-	1 year + additional 2 year	L1
2.	v Tech Instrumentation (India) Pvt Ltd., Tvm	Not Satisfies Technical Specification	-	-	-

<b>4. LED Television 2 nos.</b>					
<b>Sl. No.</b>	<b>Name of the Firm</b>	<b>Verification Report</b>	<b>Amount</b>	<b>Warranty</b>	<b>Status</b>
1.	Cann Links, Tvm	Satisfies Technical Specification	Rs. 1,10,080/-	3 years	L2
2.	v Tech Instrumentation (India) Pvt Ltd., Tvm	Satisfies Technical Specification	Rs. 1,03,840/-	3 years	L1

<b>5. Supply &amp; Installation of Projector with Screen 1 no.</b>					
<b>Sl. No.</b>	<b>Name of the Firm</b>	<b>Verification Report</b>	<b>Amount</b>	<b>Warranty</b>	<b>Status</b>
1.	Cann Links, Tvm	Satisfies Technical Specification	Rs. 53,540/-	2 years for Projector & 6 months or 10000 hours for lamp.	L1
2.	v Tech Instrumentation (India) Pvt Ltd., Tvm	Not Satisfies Technical Specification	-	-	-

In the case of Napkin Incinerator Machine, the Finance Officer has recommended to obtain clarification from the firm M/s. Cann Links, regarding the certification. In the reply mail from M/s. Cann Links, it is stated that 'they strictly adhered to all the Pollution Control Board Parameters and further stated that they do not have the certification as stated in the

quotation for the specific model'. Hence, the Instrumentation Engineer, CLIF recommended to reject the quotation.

In the case of Electrical Waste Incinerator, no quotations have been received in this Office till date.

Firm V Tech Instruments Pvt. Ltd. (L1 Firm) is 18 %. Hence, it is recommended to obtain confirmation from the Firm V-Tech Instruments Pvt. Ltd that GST rate for LED TV is 18%. The same has been intimated to the Firm M/s. V-Tech Instruments Pvt. Ltd. In the reply mail M/s. V-Tech Instruments Pvt. Ltd. stated that the GST for the LED Television is 28% and the total rate does not changes.

The Finance Officer has recommended to place the proposal for the purchase of various Electrical Equipments for use in the Department of Physical Education, before the Purchase Committee for the approval, after obtaining clarification from M/s. V-Tech Instruments Pvt. Ltd., regarding the GST rate of Television.

As per the orders of Vice-Chancellor, the proposal for the purchase of various Electrical Equipments for use in the Department of Physical Education, is placed before the Purchase Committee for recommendation and appropriate decision.

*The Committee considered the proposal and observed that the price quoted by M/s. Cann Links, Thiruvananthapuram and M/s. V-Tech Instrumentation (India) Pvt. Ltd., Thiruvananthapuram for the purchase of Water Cooler with inbuilt Purifier (2 nos.) and LED Television (2 nos.) respectively. seems to be on the higher side, hence recommended to entrust Dr.K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firms and to place the revised proposal submitted by the firms along with the negotiation report before the Syndicate.*

*The Committee further recommended to purchase one number each of Mini Freezer (Single Door Convertible Chest Freezer), Scanner and Projector with Screen (Supply & Installation) from the lowest quoted firm, M/s. Cann Links, Thiruvananthapuram, for use in the Department of Physical Education as detailed below;*

Sl. No.	Items	Qty	Amount (incl. GST) (Rs.)
1.	Mini Freezer (Single Door Convertible Chest Freezer) 1 year + 5 year Compressor warranty	1	22,000/-
2.	Scanner - 1 year + additional 2 year	1	5,200/-
3	Supply & Installation of Projector with Screen 2 years for Projector & 6 months or 10000 hours for lamp	1	53,540/-
	<b>Grand Total</b>		<b>80,740/-</b>

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Cann Links, Thiruvananthapuram, for the purchase of Water Cooler with inbuilt Purifier (2 nos.) at the discounted amount of ₹1,30,200/- (Rupees One Lakh Thirty Thousand and Two Hundred only) (inclusive GST).

**ALSO RESOVLED** to place supply order with M/s. Cann Links, Thiruvananthapuram, for the purchase of Water Cooler with inbuilt Purifier (2 nos.) at the discounted amount of ₹1,30,200/- (Rupees One Lakh Thirty Thousand and Two Hundred only) (inclusive GST).

The Sydicate observed that the firm M/s. V-Tech Instrumentation (India) Private Limited, Thiruvananthapuram, has informed that no futher discount on the price can be provided. Based on this the Syndicate **ALSO RESOLVED** to place supply order with M/s. V-Tech Instrumentation (India) Private Limited, Thiruvananthapuram, for the purchase of LED Television (2 nos.), for an amount of Rs.1,03,840/- (Rs.One lakh three thousand eight hundred and forty only) including GST.

***BCom II) - Purchase of five numbers of Single Function Monochrome Laser Printer through GeM Portal***

***(Ad BIV CP A).***

The requirement of new Printers were received from the CBCS Sections (BA VI, BSc I, BSc IV & BCom II) in the Examination Wing. Further, a note has been received from the Ad B IV (CP) Section, stating that one Printer is also needed for the CBCS BSc V Section. In this regard, specification was sought from the Instrumentation Engineer and sanction was accorded to initiate the procedure for the purchase of five Printers through GeM Portal based on the specification forwarded by the Instrumentation Engineer, for use in the CBCS Sections (BA VI, BSc I, BSc IV, BSc V & BCom II) in the Examination Wing, as the Rate Contract System through CPRCS Portal is not available at that time.

Accordingly, Bids were invited through GeM Portal, vide Bid No. GEM/2024/B/5055030 dated 19.06.2024, from the bidders within the Kerala State, for the purchase of 5 numbers of Printers, based on the specifications forwarded by the Instrumentation Engineer. Further the Technical Bids (9 Bids) received from inside the Kerala (Out of 13 bids received, 4 bids from outside the Kerala were rejected) were forwarded to the Instrumentation Engineer for technical verification.

As informed by CLIF, clarifications were sought from the Bidders through GeM Portal regarding the Compliance Statements and after obtaining the same from the Bidders, the documents were forwarded to the Instrumentation Engineer for verification.

The Instrumentation Engineer has forwarded the Verification Report of the same and has informed that the Bids received for purchasing the five Printers for CBCS Sections have been verified and the details are as follows:

Sl. No.	Name of the Firm	Make & Model	Remarks
1.	M/s. Cyberking Technologies Pvt Ltd, Ernakulam	HP Laserjet Pro 4004dW	Satisfies Technical Specification as per the compliance sheet
2.	M/s. IT Professionals Co-operative Society, Trivandrum	HP Laserjet Pro 4004dW	Satisfies Technical Specification as per the compliance sheet
3.	M/s. Karthikk Systems, Trivandrum	Canon LBP243dw	Satisfies Technical Specification as per the compliance sheet
4.	M/s. Misuvi Sales Co., Trivandrum	HP Laserjet Pro 4004dW	Satisfies Technical Specification as per the compliance sheet
5.	M/s. Servite Systems, Ernakulam	HP Laserjet Pro 4004dW	Satisfies Technical Specification as per the compliance sheet
6.	M/s. Snew Computers Pvt Ltd, Trivandrum	HP Laserjet Pro 4004dW	Satisfies Technical Specification as per the compliance sheet
7.	M/s. Synergeze Global Connect, Pvt Ltd, Ernakulam	HP Laserjet Pro 4004dW	Satisfies Technical Specification as per the compliance sheet
8.	M/s. Usam Technology Solutions, Ernakulam	HP Laserjet Pro 4004dW	Satisfies Technical Specification as per the compliance sheet
9.	M/s. Wellcare Solutions, Kannur	HP Laserjet Pro 4004dW	Satisfies Technical Specification as per the compliance sheet

Sanction was also accorded to open the Financial Bid for the Purchase of 5 numbers of Printers through GeM Portal, for use in the CBCS Sections (BA VI, BSc I, BSc IV, BSc V & BCom II) in the Examination Wing; on the basis of the technical verification report forwarded by the Instrumentation Engineer.

While opening the Financial Bid of qualified Firms, it is noticed that, two Firms out of the four Firms, that were rejected (M/s. Shree Ji Enterprises, Punjab & M/s. Super Enterprises, Tamil Nadu) have raised Query/Representation/Challenge regarding disqualification of their Bids; these two Firms were rejected as these Firms are from outside the Kerala.

In this regard, the Finance has remarked that the complaints raised by the Firm M/s. Shree Ji Enterprises, Punjab and the representation submitted by the Firm M/s. Super Enterprises, Tamil Nadu, may be considered based on the guidelines of GeM and suitable decision may be taken at the administrative level.

As per the GeM Rule, Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location, in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If the service center is not already there at the time of bidding, successful bidder/ OEM shall have to establish one, within 30 days of award of contract. Payment shall be released only after the submission of documentary evidence of having a Functional Service Centre.

Upon raising the Representation/Challenge, M/s. Super Enterprises has forwarded the Registration Certificate and stating that the Firm is having a registered Office in its name in the State of Kerala, via GeM Portal.

Based on the Remarks from the Finance, a clarification was sent to M/s. Shree Ji Enterprises via GeM Portal, to submit the proof of functional Service Centre in the State of Consignee's location (Kerala), as per the GeM rule as mentioned above. Later, M/s. Shree Ji Enterprises has forwarded the document regarding the Service Centre in Thiruvananthapuram.

Further, sanction was accorded to consider the two Firms (M/s. Shree Ji Enterprises & M/s. Super Enterprises), who have raised the Representation/Challenge against their disqualification on the basis of the documents submitted through GeM Portal and to forward the Technical Bids of the two Firms (M/s. Shree Ji Enterprises & M/s. Super Enterprises) to the Instrumentation Engineer for Technical Verification.

The Instrumentation Engineer has also forwarded the Verification Report of the aforesaid two Firms and the details are as follows:

Sl.No	Firm	Make & Model	Remarks
1.	M/s. Shree Ji Enterprises, Punjab	HP Laserjet Pro 4004dw	Satisfies technical specification as per compliance sheet
2.	M/s. Super Enterprises, Tamil Nadu	Canon LBP243dw	Satisfies technical specification as per compliance sheet

Accordingly, sanction was accorded to open the Financial Bids of the qualified Bidders and the same have been opened and the details are as follows:

<b>Single Function Monochrome Laser Printer - 5 Nos</b> <b>GeM Bid Number: GEM/2024/B/5055030 dated: 19-06-2024</b>						
Sl. No.	Name of the Bidder	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST) (₹)	Total Amount (₹) (incl GST)	Remarks from the Instrumentation Engineer
1	M/s. Servite Systems, Ernakulam	HP Laserjet Pro 4004dW Warranty : 3 Years	5	27,000	1,35,000 (L1)	Satisfies technical specifications as per compliance sheet
2	M/s. Cyberking Technologies Pvt Ltd, Ernakulam	HP Laserjet Pro 4004dW Warranty : 3 Years	5	27,428	1,37,140 (L2)	Satisfies Technical Specifications as per Compliance Sheet
3	M/s. Snew Computers Private Limited, Trivandrum	HP Laserjet Pro 4004dW Warranty : 3 Years	5	28,172	1,40,860 (L3)	Satisfies Technical Specifications as per Compliance Sheet
4	M/s. Usam Technology Solutions Private Limited, Ernakulam	HP Laserjet Pro 4004dW Warranty : 3 Years	5	28,314.80	1,41,574 (L4)	Satisfies Technical Specifications as per Compliance Sheet
5	M/s. Synergeze Global Connect Private Limited, Ernakulam	HP Laserjet Pro 4004dW Warranty : 3 Years	5	28,800	1,44,000 (L5)	Satisfies technical specifications as per compliance sheet
6	M/s. Wellcare Solutions, Kannur	HP Laserjet Pro 4004dW Warranty : 3 Years	5	29,390	1,46,950 (L6)	Satisfies technical specifications as per compliance sheet
7	M/s. Misuvi Sales Co, Trivandrum	HP Laserjet Pro 4004dW	5	31,012	1,55,060	Satisfies technical specifications as per

		Warranty : 3 Years			(L7)	compliance sheet
8	M/s. IT Professionals Co-Operative Society, Trivandrum	HP Laserjet Pro 4004dW Warranty : 3 Years	5	31,580	1,57,900 (L8)	Satisfies technical specifications as per compliance sheet
9	M/s. Shree Ji Enterprises, Punjab	HP Laserjet Pro 4004dw Warranty : 3 Years	5	32,000	1,60,000 (L9)	Satisfies technical specifications as per compliance sheet
10	M/s. Super Enterprises, Tamil Nadu	Canon LBP243dw Warranty : 1 Year	5	32,571	1,62,855 (L10)	Satisfies technical specifications as per compliance sheet
11	M/s. Karthikk Systems, Trivandrum	Canon LBP243dw Warranty : 1 Year	5	33,150	1,65,750 (L11)	Satisfies technical specifications as per compliance sheet

The Finance has remarked that the Proposal for the purchase of five numbers of Printers through the GeM Portal for use in the various CBCSS Sections in the Examination Wing of the University, may be placed before the Purchase Committee for approval and if approved, Supply Order may be placed accordingly.

As per the orders of the Vice-Chancellor, the Proposal for the purchase of five numbers of Printers through the GeM Portal for use in the various CBCS Sections in the Examination Wing of the University, as detailed above, is placed before the Purchase Committee, for consideration.

***The Committee considered the proposal and recommended to purchase five numbers of Single Function Monochrome Laser Printer (HP Laserjet Pro 4004dW) with 3 year warranty from M/s. Servite Systems, Ernakulam through GeM Portal @ Rs. 27,000/- amounting to Rs. 1,35,000/- (Rupees One Lakh Thirty Five Thousand only) including GST for use in the CBCS Sections (BA VI, BSc I, BSc IV, BSc V & BCom II) of the Examination Wing.***

***Resolution of the Syndicate***  
**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.20***

***Department of Malayalam, Kariavattom - Purchase of Furniture items for the infrastructure development of Library***

***(Ad BIV CP A).***

The Head, Department of Malayalam has forwarded the Proforma Invoice from M/s. SIDCO Wood Working Unit, Industrial Estate, Pappanamcode, Thiruvananthapuram, for a total amount of ₹3,21,359/- (Rupees Three Lakhs Twenty One Thousand Three Hundred and Fifty Nine Only) regarding the purchase of Furniture and other related items and has also requested that the same may be approved by the Purchase Committee at the earliest.

The Head, Department of Malayalam has stated that, as informed vide letter No. 24037/AdmnD III/ 2022/UOK dated 24.11.2022, the meeting of the syndicate held on 14.10.2022 vide Item No.47.81.07, has approved the proposal for the development of the Malayalam Department Library, as envisaged in the Budget Speech 2022-23 (Item No. 95) along with the estimated expenditure of **₹5,00,000/- (Rupees Five Lakhs Only)**.

On perusal of the Price list of items appendix to the Government Order from M/s. SIDCO forwarded by the Head, Department of Malayalam, it is noted that demanded items in the Proforma Invoice are not included in the Price list of items. In this regard, the Finance has remarked that As per clause (3) of the GO. No. 147/2023/SPD date 16.12.2023, "the marketing of SIDCO products which are not covered by the order shall be carried out only subject to tender/quotation procedures as per the Stores Purchase Manual". Hence the Head, Department of Malayalam may be directed to invite tender in accordance with the rules stipulated in the Stores Purchase Manual and Kerala Financial Code, for the Purchase of Furniture and other related items (as envisaged in the Budget Speech 2022-2023, Item No. 95); since the demanded items in the Proforma Invoice are not included in the Price list of items appendix to the Government Order from M/s. SIDCO. Further, the remarks from the Finance was communicated with the Head, Department of Malayalam, vide letter no. 71645/Ad BIV A/2023/UOK dated 22.03.2024.

In response to this, the Head, Department of Malayalam, vide letter no. F19/LIB/245/Mal/2024-25 dated 31.07.2024, has informed that even though the communication was sent to the University Engineer, the Estimate for placing the racks on the walls of the library has not yet been received from the University Engineer, and has also informed the tender process is delayed due to delay in getting Estimate from the University Engineer.

Considering the urgent needs of the Library and due to the lack of Racks for keeping the Books, the Head, Department of Malayalam has forwarded proposal for the Purchase of Steel Cabinet with Glass Door (7 Nos.) from M/s. SIDCO Wood Working Unit, Thiruvananthapuram and Double face Library Rack (2 Nos.) from M/s. ARTCO Ltd Kerala, Thiruvananthapuram for the use of Malayalam Department Library, Kariavattom, and the details are as follows:

<b>Name of the Firm : M/s. SIDCO Wood Working Unit, Thiruvananthapuram</b>				
<b>Proforma Invoice No. 212 dated 19.08.2024</b>				
Sl.No.	Description of Goods	Qty (No)	Rate (₹)	Amount (₹)
1	Steel Cabinet with Glass Door 198x90x48 cm 20G	7	10,374	72,618
GST @18%				13071.24
Delivery Charge				2,200
<b>Grand Total (including GST &amp; Delivery charges) (Round Off)</b>				<b>87,889</b>

<b>Name of the Firm : M/s. Artisans Development Co-Operative Ltd. 4429, Kerala (M/s. ARTCO Ltd Kerala, Thiruvananthapuram)</b>				
<b>Quotation No. ARTCO/QUOTE/2024-25/031 dated 13.06.2024</b>				
Sl. No.	Item	Qty (No)	Rate (₹)	Amount (₹)
1	Double face Library Rack of size 190 x 180 x 58 cm	2	27,424	54,848
	Delivery Charge			1,650
	Total			56,498
	GST @18% (Round off)			10,170
	<b>Grand Total (including GST &amp; Delivery charges)</b>			<b>66,668</b>

The Finance has remarked that the proposal for the purchase of Furniture Items as detailed above for the infrastructure development of the Library of the Department of Malayalam, Kariavattom, as envisaged in the Budget Speech 2022-2023 (Item No. 95), may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of Furniture Items as detailed above for the infrastructure development of the Library of the Department of Malayalam, Kariavattom, as envisaged in the Budget Speech 2022-2023 (Item No. 95), is placed before the Purchase Committee, for consideration.

*The Committee considered the proposal and recommended to purchase steel cabinet with glass door – 7 No from M/s SIDCO Wood Working Unit, Thiruvananthapuram and double faced library rack – 2 No. from M/s. RTCO Ltd., Thiruvananthapuram for the infrastructure development of Library, Department of Malayalam, Kariavattomas detailed below;*

<b>M/s SIDCO Wood Working Unit, Thiruvananthapuram</b>			
Description of item	Qty (No)	Rate (₹)	Amount (₹)
Steel Cabinet with Glass Door 198x90x48 cm 20G	7	10,374	72,618
GST @18%			13071.24
Delivery Charge			2,200
<b>Grand Total (including GST &amp; Delivery charges) (Round Off)</b>			<b>87,889</b>

<b>M/s. ARTCO Ltd Kerala, Thiruvananthapuram</b>			
Description of item	Qty (No)	Rate (₹)	Amount (₹)
Double face Library Rack of size 190 x 180 x 58 cm	2	27,424	54,848
Delivery Charge		1,650	
<b>Total</b>		<b>56,498</b>	



<b><i>GST @18% (Round off)</i></b>	<b><i>10,170</i></b>
<b><i>Grand Total (including GST &amp; Delivery charges)</i></b>	<b><i>66,668</i></b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.21: Department of Political Science, Kariavattom - Supply and Installation of four numbers each of Projector and Screen with accessories for use in the MA Public Administration classrooms as well as classrooms for other MA programs***

***(Ad BIV CP A).***

The Head, Department of Political Science vide letter no. 38788/Admn A II/2021/UOK dated 16.10.2022 was permitted to invite open quotations for **one Projector, one Projector Screen and two All in one Laser Printer**, which are not available in the CPRCS Portal; on the basis of the resolution of the Syndicate held on 25.08.2022, vide item no. 45.43.07.46. In this regard, an amount of **₹5,00,000/-** was sanctioned as the Provisional Advance vide U.O.No. AcD/2/14251/2019 dated 05/03/2020 to the Head, Department of Political Science, and an amount of **₹3,13,985/-** was utilised for the Purchase of Seven Desktop Computers from M/s. KELTRON through CPRCS Portal for the Department of Political Science. Also, a balance amount of **₹1,86,015/- is available** for the purchase of remaining equipment (one Projector, one Projector Screen and two All in one Laser Printer).

Accordingly, the Head has forwarded the Quotation Notice (Re-Tender), Minutes of Opening of Quotations, Nine Quotations and the Verification Report from the Instrumentation Engineer in connection with the purchase of the same.

Further, clarifications were sought from the Head, Department of Political Science regarding discrepancies found in the Quotations, verification report from the Instrumentation Engineer, Minutes for opening the Quotation etc.

In this regard, the Head, Department of Political Science has informed that the procurement of two Printers, initially intended for the Department Computer Lab, is no longer necessary and, due to the introduction of new courses, the Computer Lab and other Rooms (faculty rooms) have been converted as first-year and second-year MA Public Administration classrooms, as well as classrooms for other MA programs, rendering the need for Printers obsolete. It is also informed that the specifications of the Projector and Projector Screen previously obtained from the Instrumentation Engineer, CLIF are not appropriate for the new Classrooms and consequently, the department of Political Science is not interested to proceed with the previous quotations of two Printers, one Projector and a Projector Screen, and requests its cancellation. It is also added that the two Projectors in MA Classrooms are non-functional and irreparable, as confirmed by the service report from the Instrumentation Engineer, CLIF and this situation necessitates urgent action to procure suitable replacements for effective teaching and presentations and this adjustment directly address the current needs of the Department and to enhance teaching methodologies within the Department.

Hence, the Head, Department of Political Science, has sought administrative approval to reallocate the remaining funds of **₹1,86,015/- (One Lakh Eighty Six Thousand and Fifteen only)** towards the purchase of four Projectors and, these Projectors will primarily serve the MA Public Administration Classrooms (two), as well as combined Classrooms (two) for elective papers for MA Public Administration and other MA programs.

On the basis of the remarks from the Head, Department of Political Science, it was permitted to cancel the existing quotations invited for the purchase of one number each of Projector, Projector Screen and two numbers of All- in -one Laser Printer and to invite a new tender based on the new specification be obtained from the Instrumentation Engineer for the procurement of four numbers each of Projector and Projector Screen.

Accordingly, the Head, Department of Political Science has invited tenders vide Tender Notice Number:POL/629/222/2024 dated 06.06.2024 and has forwarded the seven tenders, Specification from the Instrumentation Engineer, Tender Notice, Tender Document (including Tender Form, Schedule of Materials, General Conditions etc.), Tender Opening Statement, Verification Report from the Instrumentation Engineer, Comparative Statement, Copy of DD paid by the firms for

the Tender Fee and EMD, GST Tax invoices and Cheque for crediting Tender Form Fee to KUF Account regarding the Supply and Installation of four number each of Projector and Projector Screen for use in the MA Public Administration Classrooms as well as the Classrooms for other MA Programs.

Further, Clarifications were sought from the Head, Department of Political Science regarding the tender forms submitted by the Firms, warranty confirmation from the Firm, detailed comparative statement etc. In this regard, the Head has forwarded the revised Tender Documents from the Firms, Warranty confirmation from the Firm, detailed Comparative Statement, updated tender opening register, tender opening statement, and comparative statement.

On the basis of the clarification furnished by the Head, Department of Political Science, the tender details for the Supply and Installation of four number each of Projector and Projector Screen for use in the MA Public Administration Classrooms as well as the Classrooms for other MA Programs in the Department of Political Science, are as follows:

Sl. No.	Name of Firm	Make/Model & Warranty	Items	Qty (Nos)	Unit Price (₹)	Amount (₹)	GST Amount @ 28% (Projector) & 18% (Others) (Round Off) (₹)	Total Amount (Round Off) (₹)	Grand Total (Inclusive of all charges) (Round Off) (₹)	Remarks
1.	M/s. Bullet Systems, Thiruvananthapuram	BENQ MX 560P Warranty : 2 Years	Projector	4	28,906	1,15,624	32,375	1,47,999	1,85,594/- (L1)	Satisfies Technical specification
			Projector Screen	4	5,508	22,032	3,966	25,998		
			Ceiling Mount Kit 3ft	4	1,271	5,084	915	5,999		
			15 Mtrs HDMI Cable	4	678	2,712	488	3,200		
			15 Mtrs Power Cable	4	508	2,032	366	2,398		
2.	M/s. IT Professionals Co-operative Society Ltd., Thiruvananthapuram	GALTECH-SP 224 Warranty : 2 Years	DLP Projector	4	28,688.28	1,14,753.12	32,130.88	1,46,884	1,86,000/- (L2)	Satisfies Technical specification (As remarked by the Finance, the rate of GST is confirmed by L2 Firm)
			Motorized Projection Screen 7*5 Feet	4	5,095.76	20,383.04	3,668.96	24,052		
			Ceiling Mount Kit 3ft	4	951.69	3,806.76	685.24	4,492		
			HDMI Cable 15 Mtrs	4	1,511.86	6,047.44	1,088.56	7,136		
			Power Cable 15 Mtrs	4	727.96	2,911.88	524.16	3,436		
3.	M/s. Seagull Technologies, Kannur	INFOCUS Genesis II SP224 Warranty : 2 Years	DLP Projector	4	28,770	1,15,080	32,222	1,47,302	1,91,859/- (L3)	Satisfies Technical specification
			Projector Screen (Liberty Insta lock Screen 7x5)	4	3,640	14,560	2,621	17,181		
			Ceiling Mount Kit	4	1,550	6,200	1,116	7,316		
			HDMI	4	1,700	6,800	1,224	8,024		

			Cable							
			Power Cable	4	750	3,000	540	3,540		
			PVC Conduit and related accessories as much as required but max of 15 mtrs + labour charge for fixing of mounting kit into roof + laying of PVC Conduit & fixing of insta lock Screen into wall	4	1,800	7,200	1,296	8,496		
4.	M/s. Power CMS Technology, Thiruvananthapuram	Acer X1226AH Warranty : 2 Years	DLP Projector, Auto Lock Pull Down Projector Screen 7x5, Ceiling Mount Kit, 15 Mtr HDMI Cable, 15 Mtr Power Cable, PVC Pipe	4	49,522	1,98,088	GST included	1,98,088	1,98,088/- (L4)	Satisfies Technical specification
5.	M/s. OCT AVA Techno Solutions, Calicut	Epson EB-972 Warranty : 3 Years	Projector	4	76,710	3,06,840	GST included	3,06,840	3,43,376/- (L5)	Satisfies Technical specification
			Wall mount Screen with instalock 7x5	4	4,319	17,276	GST included	17,276		
			Ceiling Mount Kit 3ft	4	1,558	6,232	GST included	6,232		
			15 Mtrs HDMI Cable	4	2,124	8,496	GST included	8,496		
			15 Mtrs Power Cable	4	1,133	4,532	GST included	4,532		
6.	M/s. Ital Solutions, Thiruvananthapuram	Epson EB-972 Warranty : 2 Years	LCD Projector	4	51,072	2,04,288	57,200.64	2,61,488.64	3,44,723/- (L6)	Satisfies Technical specification
			Auto lock Pull down Projection screen size 7x5 feet	4	3,752	15,008	2,701.44	17,709.44		

			Ceiling Mount Kit	4	2,570.40	10,281.60	1,850.69	12,132.29		
			15 MtrsHDMI Cable	4	5,488	21,952	3,951.36	25,903.36		
			15 Mtrs Power Cable	4	1,568	6,272	1,128.96	7,400.96		
			PVC Conduct	4	3,024	12,096	2,177.28	14,273.28		
			Installation	4	1,232	4,928	887.04	5,815.04		
7.	M/s. Antrax Technologies Pvt Ltd, Bangalore, Karnataka	Optoma X400L Ve Warranty : 1 Years	Projector	4	30,000	1,20,000	33,600	1,53,600		
			Projector Screen	4	2,000	8,000	1,440	9,440		
			Ceiling Mount Kit	4	1,100	4,400	792	5,192		
			HDMI Cable	4	1,700	6,800	1,224	8,024		
			Power Cable	4	750	3,000	540	3,540		
									1,79,796/-	Not satisfying Technical specification (1 Year Warranty)

The Finance has remarked that the rate of GST may be confirmed with the L2 Firm and subject to this, the proposal for the purchase of four number each of Projector and Projector Screen for use in the Department of Political Science, may be placed before the Purchase Committee for approval and If approved, supply order may be placed accordingly. **The Finance has also remarked that the expenditure may be met from the Provisional Advance sanctioned vide U O. No. Ac.D/2/14251/2019 dated 05.03.2020.**

Further remarked that, the provisional advance of Rs.5,00,000/- was sanctioned on 05.03.2020 and hence the HoD may be directed to complete the entire purchase and submit the bills and vouchers for regularization at the earliest.

The Finance Officer has remarked that while according administrative sanction, time limit may be fixed for utilising the funds to avoid any further delay. As per KFC the utilisation shall be completed within 3 months from the receipt of advance.

Further, letter was sent to the Head, Department of Political Science for informing the matter remarked by the Finance. In this regard, the Head, Department of Political Science vide letter no. POL/629/384/2024 dated 03.10.2024 has forwarded the details of the financial bid showing GST Rate of each component submitted by M/s. IT Professionals Co-operative Society Ltd., Thiruvananthapuram (L2 Firm) as remarked by the Finance; and has informed that the entire purchase procedures would be completed and relevant bills and vouchers would be submitted at the earliest.

Based on the remarks from the Finance Officer, letter was sent to the all Heads of Department & All Directors of Centres, informing that the utilisation of fund sanctioned on provisional advance should be completed within 3 months from the receipt of advance, and the bills and vouchers should be submitted for regularisation without further delay after the completion of purchase.

As per the orders of the Vice-Chancellor, the proposal for the purchase of four numbers each of Projector and Projector Screen with accessories for use in the Department of Political Science, as detailed above, is placed before the Purchase Committee, for consideration.

***The Committee considered the proposal and observed that the price quoted by M/s.Bullet Systems,Thiruvananthapuram seems to be on the higher side, hence recommended to entrust Dr.K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s.Bullet Systems, Thiruvananthapuram along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Sydicate observed that the firm M/s. Bullet Systems, Thiruvananthapuram has informed that no further discount on the price can be provided. Based on this the Syndicate **FURTHER RESOLVED** to place supply order with M/s. Bullet Systems, Thiruvananthapuram, for the Supply and Installation of four number each of Projector and Projector Screen for use in the Department of Political Science, Kariavattom for an amount of Rs.1,85,594/- (Rs.One lakh eighty five thousand five hundred and ninety four only).

**Item No.15.107.03.22 : Department of Physics – Annual Maintenance Contract – Raman Spectrometer**

**(Planning AI).**

The Head, Department of Physics vide Letter No. PHY/150/2024 dated 19.07.2024 informed that the warranty of Raman Spectrometer purchased from M/S Horiba International through M/S Laser Spectra Services, Bangalore on April 2019 has been expired. The instrument was purchased using the Plan fund of 2017-18 and it is also informed that the continuous working of the equipment is an inevitable part of the Department.

The Head, Department of Physics has submitted an AMC plan for Raman Spectrometer from M/S Morristec Laser Spectra Services Private Limited, Bangalore for a total amount of Rs.2,54,880/- (Rupees Two Lakh Fifty Four Thousand Eight Hundred and Eighty only, inclusive of 18% IGST ) to meet the expense from State Plan Fund head MH – 22 (i) 1885 Development of Department (State). Detailed AMC proposal from vendor is enumerated below;

Sl No.	Description	Amount (Rs.)
1	Noncomprehensive Annual Maintenance contract (AMC) for Labram HR Evo Raman Spectrometer, without parts. Scope of work <ul style="list-style-type: none"> <li>• Cleaning optics.</li> <li>• Aligning Lasers.</li> <li>• Checking overlap of the optical centre of the Spectrometer with external Laser.</li> <li>• Checking calibration of each grating with spectrometer.</li> <li>• Checking all additional accessories available.</li> <li>• Software re installation if incase of computer failure.</li> </ul>	1,06,000.00
	AMC charges for 1st Year	1,06,000.00
	AMC charges for 2nd Year	1,10,000.00
	Total AMC charges for 2 years without GST	2,16,000.00
	IGST 18%	38,880.00
	Total AMC charges for 2 Years with GST	2,54,880.00

The Finance Section has remarked to place the AMC proposal before the Purchase Committee, subject to release of plan funds from the Govt..

As per the Orders of the Hon'able Vice Chancellor, the proposal is placed before the Purchase committee for consideration and appropriate recommendation.

***The Committee considered the proposal and observed that the price quoted by M/s.Morristec Laser Spectra Services Private Limited, Bangalore seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/sMorristec Laser Spectra Services Private Limited, Bangalore along with the negotiation report before the Syndicate***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Morristec Laser Spectra Services Private Limited, Bangalore for the AMC plan for Raman Spectrometer at the discounted amount of ₹2,45,440/- (Rupees Two Lakh Forty Five Thousand Four Hundred and

Forty only, inclusive of 18% IGST).

**ALSO RESOLVED** to place work order with M/s. Morristec Laser Spectra Services Private Limited, Bangalore for the AMC plan for Raman Spectrometer at the discounted amount of ₹2,45,440/- (Rupees Two Lakh Forty Five Thousand Four Hundred and Forty only, inclusive of 18% IGST) as detailed below:

Sl No.	Description	Amount (Rs.)
1	Noncomprehensive Annual Maintenance contract (AMC) for Labram HR Evo Raman Spectrometer, without parts. <b>Scope of work</b> (i) Cleaning optics. (ii) Aligning Lasers. (iii) Checking overlap of the optical centre of the Spectrometer with external Laser. (iv) Checking calibration of each grating with spectrometer. (v) Checking all additional accessories available. (vi) Software re installation if incase of computer failure.	1,06,000.00
	AMC charges for 1 <sup>st</sup> Year	1,06,000.00
	AMC charges for 2 <sup>nd</sup> Year	1,10,000.00
	Total AMC charges for 2 years without GST	2,16,000.00
	Special Discount for UOK	8,000.00
	Total AMC charges for two years after special discount without GST	2,08,000.00
	IGST 18%	37,440.00
	Total AMC charges for Two Years with GST	<b>2,45,440.00</b>

**Item No.15.107.03.23 : Department of Biotechnology - Purchase of Projectors with Screen (Planning AI).**

The Head, Department of Biotechnology vide Letter No. Bio-Tech/2024-178 dated 25.07.2024 submitted a proposal for the purchase and installation of Projectors with Screen. The HoD invited quotations from reputed firms by publishing the quotation notice in the university website.

The Head, Department of Biotechnology has forwarded quotations from 5 reputed firms along with quotation notice, comparative statement, the minutes of the department council meeting recommending the purchase and verification certificate furnished by Instrumentation Engineer of University of Kerala.

The comparative statement in this regard is enumerated below;

Technical Specification	Integrall Info tech T.C.14/422, Opp:L.B.S., Nandavanam, Palayam, Trivandrum	KM Technologies Branch Office- TC12/2903, Thrithalamangalam, Near ISRO Guest House, TKD Road, Pattom P.O, Thiruvananthapuram-695004	VRS INFOSYSTEMS 2 <sup>nd</sup> Floor, S.R.Tower, CNRA-3, Chempakanagar Road, Bakery Jn, Trivandrum-01	Travanco T.C.14/1122, LeninNagar, Nandavanam, Thiruvananthapuram	Ital Solutions II Floor, Veena Tower, Ambalamukku, Thiruvananthapuram
Projector System : LCD/DLP Technology	Projector System :DLP	XGA Business & Education Projector : DLP Lamp	Viewsonic Projector System :DLP	Projector System : 3LCD Technology	Projector System : 3LCD
Light Output : 3,500 Lumens/above	Light Output : 3800 ansi lumens	Brightness: 4500 Lumens	Light Output : 3800 ansi lumens	Light Output : 3,600 ANSI	Light Output : 3,600 Lumens

Lamp Life : 5000 Hours	Lamp Life : 5000/15000	Lamp Source Life, Normal (hours):4000	Lamp Life : 5000/15000	Lamp Life : 12,000 Hours	Lamp Life : 6000 Hours-Normal/12000 hours-Eco
Resolution : XGA, 1024 x 768	Resolution : 1024*768	Native Resolution :1024x768 XGA	Resolution : 1024*768	Resolution : XGA,1024 x 768	Resolution : XGA, 1024 x 768
Aspect Ratio : 4:3	Aspect Ratio : 4:3	Aspect Ratio : 4:3	Aspect Ratio : 4:3	Aspect Ratio : 4:3	Aspect Ratio : 4:3
Connectivity : USB, HDMI in	Connectivity :HDMI	Versatile connectivity	Connectivity :HDMI	Connectivity : USB	Connectivity : USB, HDMI in
Accessories Required: Ceiling mount kit,	Ceiling mount kit	Projector Ceiling Mount Custom Square Type CS-CCM-3ft	Ceiling mount kit	3 feet ceiling mount kit	Accessories Required: Ceiling mount kit,
15 Mtrs HDMI Cable	Imported nylon braided hdmi cable 4k cable with Ethernet 15m	HDMI Cable-Custom -15Mtr	Imported nylon braided hdmi cable 4k cable with Ethernet 15m	10mtr HDMI	15 Mtrs HDMI Cable
15 Mtrs Power Cable	Power cable 15m	Power Cable 15meter	Power cable 15m	10mtr power cable	15 Mtrs Power Cable
Auto lock Pull down Projection screen size: 7x5 feet.	Imported autolock pull down screen 7*5 feet	Wall Mount Screen with Instalock 4:3-S	Imported autolock pull down screen 7*5 feet	Manual Pull Down Screen 7X5	Auto lock Pull down Projection screen size: 7x5 feet.
Warranty: 2 years for projector and 6 months or 1000 hours for Lamp	2 Years	24 months warranty, lamp one year or 1000 hours whichever comes first	2 Years	3 year warranty	Warranty: 2 years for projector and 6 months or 1000 hours for Lamp
HDMI and Power cable should be routed through appropriate of PVC conduit	Casing capping included	Partitions and laying conduits included	Casing capping included	-	HDMI and Power cable should be routed through appropriate of PVC conduit
Product Details	View Sonic Projector PA503XP	Multimedia Projector Viewsonic PA700X	View Sonic Projector PA503XP	Make :Epson Model No:EB-X49	Make :Epson Model No:EB-X49
Quoted price in INR (with GST)	95975	96300	99,090.00	113200	140678.94
Remarks	L1	(Mentioned as Lamp Source Life, Normal (hours):4000 and Wall Mount	L2	(Mentioned as 10mtr HDMI, 10mtr power cable)	L3

		Screen with Instalock 4:3-S)			
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The HoD, Department of Biotechnology recommended M/S IntegrallInfotech, TC 14/422. Opp. L.B.S..Nandavanam, Palayalam, Thiruvananthapuram for the purchase and installation of Projectors with Screen at a total amount of Rs.95975 /- (Rupees Ninety Five Thousand Nine Hundred and Seventy Five only). The expenditure in this connection may be met from the Head of Account - MH : 30 Department of Biotechnology Plan - 4/1885 : Development of Department (State).

The Finance Officer has recommended to place the proposal for purchase of projectors with screen before Purchase Committee for consideration subject to release of Plan fund from government and if approved to place supply order accordingly.

In this context, as per the orders of Hon'ble Vice Chancellor the proposal is placed before Purchase committee for consideration and recommendation.

***The Committee considered the proposal and observed that the price quoted by M/s.IntegrallInfotech,Thiruvananthapuram seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/IntegrallInfotech,Thiruvananthapuram along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Integral Infotec, Thiruvananthapuram, for the supply and installation of Projectors and Screen with accessories (2 Nos.) at the discounted amount of ₹94,375/- (Rupees Ninety Four Thousand Three Hundred and Seventy Five only) (inclusive of GST).

**ALSO RESOLVED** to place supply order with M/s. Integral Infotec, Thiruvananthapuram, for the supply and installation of Projectors and Screen with accessories (2 Nos.) at the discounted amount of ₹94,375/- (Rupees Ninety Four Thousand Three Hundred and Seventy Five only) (inclusive of GST).

***Item No.15.107.03.24 : Department of Physics – Purchase of Water Chiller to Support RF Sputtering System – Sanction***

***(Planning A1).***

The Head, Department of Physics vide Letter No. KU/ PHY/ 219/24-25 dated 05.09.2024 submitted a proposal for the purchase of Water Chiller to Support RF Sputtering System in the Department. The HoD, was informed that the item was re-tendered since the required number of quotations meeting the technical specifications were not received during the first tender.

Later the Head, Department of Physics vide Letter No. KU/PHY/219/24-25 has forwarded the quotations received from vendors during the re-tender process along with Re- tender notice, Minutes of the Department Council meeting recommending the purchase of Water Chiller, Detailed Comparative Statement and Verification certificate furnished by the Instrumentation Engineer of University of Kerala.

Detailed Comparative Statement in this regard is enumerated below;

NAME OF THE FIRMS	WernerFinley	SiskinInstruments
Cooling capacity	1 TR at 15 deg C	1 TR at 15 deg C
Maximum operating ambient temperature	50 deg C	50 deg C
Refrigerant	R 407c	R 407c
Outlet Cooling media Temperature from Chiller	15 deg C	15 deg C
Process Flow rate & Pressure of cooling Media from chiller	10 lpm & 3 bar	12 lpm & 3 bar
Electrical protection	IP 44	IP 44



Reservoir Volume/material	25 ltrs/ SS 304	25 ltrs/ SS 304
Type of Surface Coating	Powder coated	Powder coated
Controller Accuracy +/-1 deg C	+/- 1 deg C	+/- .1 deg C
Protection	IP 41	
Total In Rupees	242,718.93	635000
Total amount Quoted (inclusive of GST @ 18%)	282,206.68	761100
Remarks	L1	L2

The HoD has recommended the firm M/S Werner Finely for the Purchase of Water Chiller at a total Cost of Rs. 2,82,206.68 (Rupees Two Lakh Eighty Two Thousand Two Hundred and Six and Sixty Eight paise only) Inclusive of 18% GST.

The Expenditure in this connection may be met from Head of Account MH – 22 (i) Department of Physics 4/1885 Development of Department (State).

The Finance Officer has recommended to place the aforementioned purchase proposal before the Purchase Committee for consideration subject to availability of plan fund and if approved supply order be placed accordingly.

In this context as per the Orders of Honorable Vice Chancellor, the proposal is placed before the Purchase Committee for consideration.

***The Committee considered the proposal and observed that the price quoted by M/s.Werner Finley Private Limited, Bangalore seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/sWernerFinelyPrivate Limited, Bangalore along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Werner Finley Private Limited for the Purchase of one Water Chiller to Support RF Sputtering System installed in the Department of Physics at the discounted amount of ₹2,48,071/- (Rupees Two Lakh Forty Eight Thousand and Seventy One only) Inclusive of all charges.

**ALSO RESOLVED** to place supply order with M/s. Werner Finley Private Limited for the Purchase of one Water Chiller to Support RF Sputtering System installed in the Department of Physics at the discounted amount of ₹2,48,071/- (Rupees Two Lakh Forty Eight Thousand and Seventy One only) Inclusive of all charges.

**Item No.15.107.03.25**

***Providing Internet Connection, Supply and Installation of WiFi Facility at the Translational Research Innovation Centre - (KU), Kariavattom Campus - Awarding tenders***

***(Ad B II).***

The Syndicate at its meeting held on 13.04.2023 resolved to approve the recommendation of the minutes of the meeting of the Monitoring Committee for Revenue Generation in respect of TRIC-KU held on 05.04.2023 to set up TRIC-KU office at the CACEE building located in the Kariavattom Campus.

Further, the minutes of the meeting of the Syndicate held on 28.12.2023 vide Item No. 07.84.06 resolved to approve the proposal submitted by the Joint Director, TRIC-KU, for providing Internet connection & Supply and Installation of WiFi Facility at the Translational Research Innovation Centre-KU for an estimated expenditure of Rs.3,12,000/-(Rupees Three Lakh and Twelve Thousand only).

Subsequently, tenders were invited towards providing Internet connection & Supply and Installation of WiFi Facility at the Translational Research Innovation Centre-KU and no tenders were received. Subsequently, re-tender notice was issued and a single tender (M/s SCOMM Technologies, Thiruvananthapuram) was received in this regard. The Instrumentation Engineer has verified the tender and remarked that the tender satisfies technical specifications.

However the firm, M/s SCOMM Technologies vide letter dated 20.06.2024 has informed their inability to execute the project due to major changes in the company's operation and requested to refrain from doing the works in the circumstances.

The Purchase Committee meeting held on 26.06.2024 considered the letter dated 20.06.2024 submitted by the firm, M/s SCOMM Technologies, Thiruvananthapuram, and recommended to initiate procedures for re-tendering as per the norms stipulated in the Store Purchase Manual for providing Internet connections, Supply and Installation of WiFi facility at the Translational Research Innovation Centre, Karaivattom. The Item No.12.03.01.24 of the minutes of the meeting of the Syndicate held on 12.07.2024 approved the said recommendation of the Purchase Committee.

Accordingly re-tender notice dated 20.07.2024 was issued and only one tender was received. However on verification, Instrumentation Engineer has remarked that the tender does not satisfy the technical specifications as the exact make and model is not mentioned.

Hence, again re-tender notice dated 19.08.2024 was issued and five tenders were received. The Instrumentation Engineer has verified the tenders and forwarded the report as detailed below:

Sl No	Firm	Rate Quoted (incl. GST)(Rs)	Remarks of the Instrumentation Engineer
1.	M/s Help Desk IT Solution, Pappanamcode, Thiruvananthapuram	Rs.6,74,305/-	Not satisfying technical specifications
2.	M/s Govt Instrument Workshop (A Unit of Kerala SIDCO) Thiruvananthapuram	Rs.6,53,416/-	Not satisfying technical specifications
3.	M/s Evernest Industries, Nedumangadu, Thiruvananthapuram	Rs.6,84,413/-	Not satisfying technical specifications
4.	M/s Exodus Systems, Thiruvananthapuram	Rs.2,93,013/-	Satisfies technical specifications
5	<b>M/s E-Light Complete Networking Solutions, Thiruvananthapuram</b>	<b>Rs.2,76,002/-(L1)</b>	<b>Satisfies technical specifications</b>

The Finance has recommended to place the proposal for providing Internet connection & Supply and Installation of WiFi Facility at the Translational Research Innovation Centre-KU before the purchase committee.

As per the orders of the Vice-Chancellor, the proposal, along with the tenders received towards providing Internet connection & Supply and Installation of WiFi Facility at the Translational Research Innovation Centre-KU, Kariavattom Campus is placed before the Purchase Committee for consideration and recommendation.

***The Committee considered the proposal and observed that the price quoted by M/s.E-Light Complete Networking Solutions, Thiruvananthapuram seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/sE-Light Complete Networking Solutions, Thiruvananthapuram along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. E-Light Complete Networking Solutions, Thiruvananthapuram for providing Internet connection & Supply and Installation of WiFi Facility at the Translational Research Innovation Centre-KU, Kariavattom Campus, for the discounted rate of ₹2,70,482/- (Rupees Two Lakh Seventy Thousand Four Hundred and Eighty Two only) inclusive of GST (Rounded off).

**ALSO RESOLVED** to place supply order with M/s. E-Light Complete Networking Solutions, Thiruvananthapuram for providing Internet connection & Supply and Installation of WiFi Facility at the Translational Research Innovation Centre-KU, Kariavattom Campus, for the discounted rate of ₹2,70,482/- (Rupees Two Lakh Seventy Thousand Four Hundred and Eighty Two only) inclusive of GST.

**Item No.15.107.03.Additional 01:** ***PLEASE Scheme- Purchase of Minus 20 Degree Deep Freezer, Minus 80 Degree Deep Freezer out of Funds Sanctioned under PLEASE Scheme for the project "Establishing Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (Planning F).***

An amount of ₹4,44,00,000/- (Rupees Four Crore and forty four lakh only) was released to Dr. Sreejith P., Assistant Professor, Department of Zoology as Provisional Advance, for Establishing “Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology” in the Department, vide U.O. No. 2318/2022/UOK dated 23/03/2022 under the implementation of Performance Linked Encouragement for Academic Studies and Endeavour (PLEASE) scheme:

Name of the Project	Principal Investigator and Department	Estimated Amount	Break up of the Project
'Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology'	Dr. Sreejith P., Assistant Professor, Department of Zoology	4,44,00,000/-	Lab Infrastructure: 3,27,00,000/- Lab Equipment: 1,07,00,000/- Chemicals/ Consumables: 3,00,000 Analytical Charges: NIL Travel/ Contingency: 1,00,000/- Internship: 6,00,000/-

Dr.Sreejith.P, Honorary Director, AcREM, vide Letter No Nil dated 31/05/2024 forwarded the following proposals for purchase:

- (i) Minus 80 Degree Deep Freezer.
- (ii) Minus 20 Degree Deep Freezer.

**(i) Minus 80 Degree Deep Freezer**

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of “Minus 80 Deep Freezer ” in the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology, with the orders of the Registrar The technical bids were opened on 22/07/2024. Seven firms had submitted bids for the supply of Minus 80 Degree Deep Freezer. ie.,

1. M/s. Calgon Scientific Co,
2. M/s. Eppendorf India ,
3. M/s. Inkarp Instruments Pvt Ltd,
4. M/s. Popular Science Apparatus Workshops Pvt Ltd.
5. M/s. Scientific Innovative
6. M/s. Spinco Analytica Pvt Ltd.
7. M/s. Universal Agencies.

The technical bids were forwarded to the Director for verification. Accordingly the Hon. Director, vide letter dated 09.08.2024 has forwarded the minutes of the Technical Committee meeting held on 26.07.2024, along with the comparative statement and has reported that only two firms satisfies all parameters for Minus 80 Degree Deep Freezer -M/s.Eppendorf India and M/s. Spinco Analytica.

Hence, re-tender was initiated through e-procurement portal on 23/08/2024 for the purchase of Minus 80 Degree Deep Freezer. Eleven firms submitted bids for Minus 80 Deep Freezer. ie.,

1. M/s. Spinco Analytica Pvt Ltd.
2. M/s. Calgon Scientific Co.
3. M/s. Zenotrex Medico, Pvt Ltd.
4. M/s. Inkarp Instruments Pvt Ltd.
5. M/s. Popular Science Apparatus Workshops Pvt Ltd.
6. M/s. Scientific Medical Equipments( Kerala) Pvt.
7. M/s. Panshul Multitrade Pvt Ltd.
8. M/s. Scientific Enterprises
9. M/s. Eppendrof India Ltd
10. M/s. Scientific Innovations

### 11. M/s. Universal Agencies

Subsequently, Dr. Sreejith P, vide Letter No. Nil dated 12/09/2024, has forwarded the Evaluation Report on the Technical Bid and report from the Instrumentation Engineer, CLIF. The Instrumentation Engineer, evaluated the quotes from the aforementioned firms and remarked that the bids submitted by the following firms are in compliance with the Technical Specifications & terms and conditions stipulated in the quotation notice and gave nod for opening the financial bids of the following firms :

- (i) M/s. Spinco Analytica Pvt Ltd.
- (ii) M/s. Eppendrof India Ltd
- (iii) M/s. Inkarp Instruments Pvt Ltd.
- (iv) M/s. Scientific Medical Equipments (Kerala) Pvt Ltd.

Accordingly, the financial bid of the aforementioned items were forwarded to the Hon. Director for evaluation and the Hon. Director, vide Letter No. Nil dated 24/09/2024, has forwarded the comparative statement of the financial bids, minutes of the expert committee held on 25/09/2024 & recommended to effect the purchase of Minus 80 Degree freezer from the lowest quoted firm "M/s. Inkarp Instruments Pvt Ltd, Hyderabad ( Make: BEING and model: BDW-86L490) " **for a total amount of Rs. 8,02,400/- (Rupees Eight lakh two thousand and four hundred only) inclusive of GST @18%.**

Sl. No	Firm	Make and Model	Base Rate (in Rs)	GST @18% (in Rs)	Total Amount	Warranty	Remarks
1	M/s. Spinco Analytica, Chennai	Panasonic MDF U55V	4,90,000/- + 3,97,000/- (Accessories) = 8,87,000/-	1,59,660/-	10,46,660/-	3 years	L2
2.	M/s. Eppendrof India Ltd	Cryocube F440n	8,25,000/- + 95,000/- (Accessories)	1,65,600/-	10,85,600/-	3 years	L4
3.	<b>M/s. Inkarp Instruments Pvt Ltd</b>	<b>BEING BDW-86L490</b>	<b>6,80,000/- (Including accessories)</b>	<b>1,22,400/-</b>	<b>8,02,400/-</b>	<b>3 Years</b>	<b>L1 Lowest quoted and recommended</b>
4.	Scientific Medical Equipments Kerala Pvt Ltd	Eppendrof CryoCube F440n	10,78,800/-	Inclusive	10,78,800/-	3 years	L3

### (ii) Minus 20 Degree Deep Freezer

Six firms had submitted bids for Minus 20 Degree Deep Freezer, ie., M/s. Calgon Scientific, M/s. Engineering Science Apparatus, M/s. Popular Scientific Apparatus, M/s. Spinco Analytica, M/s. Unique Scientific and M/s. Universal Agencies.

The technical bids were forwarded to the Director for verification. Accordingly the Director, vide letter dated 09.08.2024 has forwarded the minutes of the Technical Committee meeting held on 26.07.2024, along with the comparative statement and has reported that only two firms satisfies all parameters for Minus 20 Degree Deep Freezer - Spinco Analytica and M/s. Universal Agencies.

Hence, retender was invited through e-procurement portal for the purchase of Minus 20 Degree Deep Freezer. Seven firms submitted bids for Minus 20 Degree Deep Freezer:

- (i) Calgon Scientific Co.
- (ii) Cryo Scientific Systems
- (iii) Scientific Medical Equipments (Kerala) Pvt Ltd.
- (iv) Scientific Innovations
- (v) Popular Science Appartus Workshops Pvt Ltd

- (vi) Spinco Analytica Pvt Ltd
- (vii) Universal Agencies

Subsequently, Dr. Sreejith P, vide ref (ii) cited, has forwarded the Evaluation Report on the Technical Bid and report from the Instrumentation Engineer, CLIF. The Instrumentation Engineer and the expert committee, evaluated the quotes from the aforementioned firms and remarked that the bids submitted by the firm " M/s. Spinco Analytics Pvt Ltd, Chennai", only satisfies the technical specifications prescribed in the tender documents and recommended to open the financial bids.

Accordingly, the financial bid of the aforementioned items were opened and forwarded to the Hon. Director for evaluation and the Hon. Director, vide Letter No. NIL dated 24.09.2024 forwarded the comparative statement of the financial bids, minutes of the expert committee and recommended to effect the purchase of Minus 20 Degree freezer from the lowest firm "M/s. Spinco Analytica, Chennai (Make: Panasonic and model: MDF U55V)" **for a total amount of Rs.3,95,300/- (Rupees three lakh ninety five thousand and t hundred only) inclusive of GST @18%.**

Sl. No	Firm	Make and Model	Base Rate (in Rs)	GST @18% (in Rs)	Total Amount	Warranty	Remarks
1	<b>Spinco Analytica Pvt Ltd Chennai</b>	<b>Panasonic MDF MU549DH (PE)</b>	<b>3,35,000/-</b>	<b>60,300/-</b>	<b>3,95,300/-</b>	<b>3 Years</b>	<b>L1 and recommended</b>

The Hon Director, AcREM has recommended the following firms for the purchase of Minus 80 degree and Minus 20 degree Deep freezer in the Centre for a total amount of **Rs.11,97,700/- (Rupees Eleven lakh ninety seven thousand seven hundred only) inclusive of GST @18%:**

Sl. No	Items	Recommended Firm	Make and Model	Warranty	Amount (inRs) Inclusive of GST @18%
1.	Minus 80 Degree Deep Freezer	<b>M/s. Inkarp Instruments Pvt Ltd, Hyderabad</b>	<b>BEING BDW-86L490</b>	<b>3 years</b>	<b>8,02,400/-</b>
2.	Minus 20 Degree Deep Freezer	<b>M/s. Spinco Analytica, Chennai</b>	<b>Panasonic MDF MU549DH (PE)</b>	<b>3 years</b>	<b>3,95,300/-</b>
<b>Total Amount</b>				<b>11,97,700/-</b>	

The Expenditure in this connection shall be debited from the financial assistance of **₹4,44,00,000/- (Rupees Four Crore and forty four lakh only)** sanctioned to Dr. Sreejith P, Assistant Professor, Department of Zoology & Honorary Director of the Center "*Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology*", as *Provisional Advance, for Establishing "Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology" in the Department, vide U.O. No. 2318/2022/UOK dated 23/03/2022 under the implementation of Performance Linked Encouragement for Academic Studies and Endeavour (PLEASE) scheme.*

The Finance Officer, has recommended to place the proposal for the purchase of Minus 80 Degree Deep Freezer and Minus 20 Degree Deep Freezer in the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice Chancellor, the above proposal is placed before the Purchase Committee for consideration.

***The Committee considered the proposal and observed that the price quoted by the lowest quoted firms viz., M/s. Inkarp Instruments Pvt Ltd, Hyderabad and M/s. Spinco Analytica, Chennai for the supply of Minus 80 Degree Deep Freezer and Minus 20 Degree Deep Freezer respectively seems to be on the higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by the firms along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Inkarp Instruments Pvt Ltd, Hyderabad and M/s. Spinco Analytica Pvt Ltd, Chennai.

**ALSO RESOLVED** to supply with M/s. Inkarp Instruments Pvt Ltd, Hyderabad for the Purchase of one Minus 80 Degree Deep Freezer in the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology at the discounted amount of ₹8,00,040/- (Rupees Eight Lakh and Forty only) Inclusive of GST.

**ALSO RESOLVED** to supply with M/s. Spinco Analytica Pvt Ltd, Chennai for the Purchase of one Minus 20 Degree Deep Freezer in the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology for an amount of ₹3,83,500/- (Rupees Three Lakh Eighty Three Thousand and Five Hundred only) Inclusive of GST.

**Item No.15.107.03.Additional 02:** ***PLEASE Scheme - Purchase of Branded Desktop Computers, Multifunction Printers and Photocopier for the "Establishment of Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (Planning F).***

An amount of ₹4,44,00,000/- (Rupees Four Crore and forty-four lakh only) was released to Dr.Sreejith P., Assistant Professor, Department of Zoology as Provisional Advance, for Establishing “**Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology**” in the Department, vide U.O. No. 2318/2022/UOK dated 23/03/2022 under the implementation of **Performance Linked Encouragement for Academic Studies and Endeavour (PLEASE) scheme**:

Sl. No .	Name of the Project	Principal Investigator and Department	Estimated Amount	Breakup of the Project
1.	'Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology'	Dr. Sreejith P., Assistant Professor, Department of Zoology	4,44,00,000/-	Lab Infrastructure: 3,27,00,000/- <b>Lab Equipment: 1,07,00,000/-</b> Chemicals/Consumables: 3,00,000 Analytical Charges: NIL Travel/ Contingency: 1,00,000/- Internship: 6,00,000/-

As per the orders of Registrar, e-tenders were invited for the purchase of the following Equipment on 17.07.2024, for use in the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology, utilizing the funds sanctioned under PLEASE Scheme.

- 1) Branded Desktop Computer - 2 Nos.
- 2) Multifunction Printer - 2 Nos
- 3) Photocopier- 1 No.

Due to unavailability of requisite tenders, as per the orders of Registrar the purchase of the equipment was retendered, and the technical bids were forwarded to Dr.Sreejith.P, Assistant Professor, Department of Zoology for technical evaluation.

Subsequently, Dr. Sreejith P, vide Letter No. Nil dated 01/10/2024, has forwarded the Evaluation Report of the Technical Bid and report from the Instrumentation Engineer, CLIF . The Instrumentation Engineer, evaluated the quotes from the following firms and remarked that the bids submitted by the following firms are in compliance with the Technical Specifications & terms and conditions stipulated in the quotation notice and gave nod for opening the financial bids of the following firms:

**Branded PC**

- (i) M/s. Sree Renjini Associate, Trivandrum
- (ii) M/s. Sunbeam, Kottayam

**Multi function Printer**

- (i) M/s. Sree Renjini Associate, Trivandrum

(ii) M/s. Sunbeam, Kottayam

**Photocopier**

(i) M/s. Sree Renjini Associate, Trivandrum

(ii) M/s. Sunbeam, Kottayam.

Accordingly, the financial bid of the aforementioned items were forwarded to the Hon. Director for evaluation and the Hon. Director, vide Letter No. Nil dated 09/10/2024, has forwarded the comparative statement of the financial bids, minutes of the expert committee held on 09/10/2024 & recommended to effect the purchase of " Branded Desktop Computers (2 Nos), Multifunction Printers (2 Nos) and Photocopier (1 No)" from the firm "**M/s. Sunbeam, Kottayam**".

The detailed quote in this regard is enumerated below:

**Desktop Computers ( 2 Nos)**

Sl No	Firm	Make and Model	Base Rate (in Rs)	GST (in Rs)	Total	Qty	Total Amount (in Rs)	Warranty	Remarks
1	M/s. Sree Renjini Associate, Trivandrum	Make: HP Model: Slim SO1-pF2123in	72,034/-	12,966/- (GST @18%)	85,000/-	2	1,70,000/-	3 years	L2
2	M/s. Sunbeam, Kottayam	<b>Make: HP Model: 280G9 Intel Core i5</b>	<b>63,500/- (56,250/- (Branded Computer) + 5800 + 750+ 700) (Accessories)</b>	<b>Inclusive</b>	<b>63,500/-</b>	<b>2</b>	<b>1,27,000/-</b>	<b>3 years</b>	<b>L1</b>

**Multifunction Printers (2 Nos)**

Sl. No	Firm	Make and Model	Base Rate (in Rs)	GST (in Rs)	Total	Qty	Total Amount (Rs)	Warranty	Remarks
1	M/s. Sree Renjini Associate, Trivandrum	Make: HP Model: LaserJet Pro MFP M438nda printer	54900/-	9,882/- (GST @18%)	64,782/-	2	1,29,564/-	3 years	L2
2	M/s. Sunbeam, Kottayam	<b>Make: HP Model: HP26006SDW.</b>	<b>27,600/- 26,100 (Printer) +1500 (Accessories)</b>	<b>Inclusive</b>	<b>27,600/-</b>	<b>2</b>	<b>55,200/-</b>	<b>3 years</b>	<b>L1</b>

**Photocopier (1 No)**



Sl. No	Firm	Make and Model	Base Rate (in Rs)	GST (in Rs)	Total	Qty	Total Amount (Rs)	Warranty	Remarks
1	M/s. Sree Renjini Associate, Trivandrum	Make: Model: LaserJet Pro MFP M329dw printer	91,517/-	16,473/- (GST @18%)	1,07,990/-	1	1,07,990/-	3 years	L2
2	M/s. Sunbeam, Kottayam	Make: HP Model: 438NDA A3	61,000/- (Photocopier) +2000 (Accessories)	Inclusive	63,000/-	1	63,000/-	3 years	L1

The expert committee has selected the firm “M/s. Sunbeam, Kottayam”, for the purchase of following items, at a total cost of Rs. 2,45,200/- **(Rupees Two lakh forty-five thousand two hundred only), inclusive of GST @ 18%:**

Sl. No	Item	Firm Selected	Qty	Total Amount
1	Desktop Computers	<b>M/s. Sunbeam, Kottayam</b>	2	1,27,000/-
2	Multifunction Printers	<b>M/s. Sunbeam, Kottayam</b>	2	55,200/-
3	Photocopier	<b>M/s. Sunbeam, Kottayam</b>	1	63,000/-
				<b>Rs. 2,45,200/-</b>

The Expenditure in this connection shall be debited from the financial assistance of ₹4,44,00,000/- **(Rupees Four Crore and forty four lakh only)** sanctioned to Dr. Sreejith P, Assistant Professor, Department of Zoology & Honorary Director of the Center “*Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology*”, as *Provisional Advance, for Establishing “Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology” in the Department, vide U.O. No. 2318/2022/UOK dated 23/03/2022 under the implementation of Performance Linked Encouragement for Academic Studies and Endeavour (PLEASE) scheme.*

The Finance Officer, has recommended to place the proposal for the purchase of two numbers of Desktop Computers, two numbers of Multifunction Printers and one number of Photocopier for use in the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice Chancellor, the above proposal is placed before the Purchase Committee for consideration.

***The Committee on due consideration of the proposal observed that the items mentioned in the proposal were not available in the CPRCS portal when the procedures for procurement were initiated, hence, open tender was invited from competent firms. The committee further noted that the price quoted by M/s. Sunbeam, Kottayam, the lowest quoted firm for the supply of branded desktop computers with accessories, multifunction printers and photocopier seems to be on the higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. Sunbeam, Kottayam along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Sunbeam, Kottayam for the purchase of two numbers of Desktop Computers with accessories, two numbers of Multifunction Printers and one number of Photocopier for use in the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology at the discounted amount of ₹2,41,700/- (Rupees Two Lakh Forty One Thousand and Seven Hundred only) Inclusive of GST.

**ALSO RESOLVED** to place supply order with M/s. Sunbeam, Kottayam for the purchase of two numbers of Desktop Computers with accessories, two numbers of Multifunction Printers and one number of Photocopier for use in the Advanced Centre for Regenerative Medicine and Stem Cell



Research in Cutaneous Biology at the discounted amount of ₹2,41,700/- (Rupees Two Lakh Forty One Thousand and Seven Hundred only) Inclusive of GST as detailed below:

Sl. No	Item	Qty	Quoted Basic Price (incl. GST) (₹)	Quoted Amount (incl. GST) (₹)	Discount Amount (₹)	Offered Discounted Amount (incl. GST) (₹)
1	Branded Desktop Computer with accessories	2	63,500	1,27,000	1,200	1,25,800
2	Multifunction Printers	2	27,600	55,200	800	54,400
3	Photocopier	1	63,000	63,000	1,500	61,500
<b>Grand Total</b>				<b>2,45,200</b>	<b>3,500</b>	<b>2,41,700</b>

**Item No15.107.03 Additional 03:** *Execution of AMC for UPS installed (exclusively for FFMS) in the nine locations SH Campus - proposals submitted by M/s Keltron & M/s Hykon.*

**(Ad BII)**

In accordance with supply order dated 01.11.2018, M/s Keltron (OEM firm-M/s Hykon India Ltd) had supplied and installed 10 number of UPS and batteries in connection with implementation of FFMS with 5 year warranty for UPS and 3+2 year warranty for batteries and the same was installed in the various wings of the University as detailed below:

UPS	LOCATION
15 KVA Online UPS (4 No's)	Main Building
15 KVA Online UPS (1 No )	Students Amenity Centre
10 KVA Online UPS (2 No's)	Controller of Examination Building
05 KVA Online UPS (1 No )	DD Section
02 KVA Online UPS (1 No)	Faculty Guest House
600 KVA Online UPS (1 No)	Electrical Section

15 KVA UPS installed at Academic Section (Main Building) has shown malfunctioning since November 2021 and the same was reported to M/s Keltron via various letters. Accordingly, M/s Hykon (OEM firm) had inspected the installed UPS and rectified the problems by replacing one or two batteries.

Further, considering the request of Electrical Section, several communications were given to M/s Keltron for rectifying the defects of the UPS installed in various wings of the University, particularly for replacing the entire set of batteries of the UPS installed in the Academic Block, but no action was taken from M/s Keltron to rectify the defects.

Meanwhile, the warranty period of the UPS ended on 31.07.2024. M/s Keltron was requested to rectify the defects of the aforesaid UPS as the same was reported within the warranty period and also to furnish service report of all the UPS in order to execute Annual Maintenance Contract for the same.

In response to the same, M/s Keltron vide letter dated 09.10.2024 has informed the status of complaints as detailed below:

Sl. No.	Item	Location	Defects found on inspection	Status
1.	15 KVA UPS	Academic Block	Not working	Back up issue. Battery complaint. Need to replace battery
2.	15 KVA UPS	Academic Block	Not Working	Back up issue. Battery complaint. Need to replace battery
3.	10 KVA UPS	Controller of Examination Building	Not Working	Rectification in progress
4.	2 KVA UPS	Guest House	Not working	Rectified

			(fault on)	
5.	5 KVA UPS	DD Section	Over heating	Rectified

It further states that, OEM suggested to replace the entire batteries (40 No's) for rectifying the back up issue of two numbers of 15 KVA UPS and informed that, since the complaint is reported after the warranty period, it will be difficult to change the entire batteries and forwarded a proposal for the AMC along with battery replacement for an amount of **Rs.13,14,447/-**.

As the warranty period was ended, the Instrumentation Engineer has recommended the following:

1. To establish AMC with the OEM firm (M/s Hykon), as it reduces the equipment downtime and have financial benefits too.
2. To exclude 1 No. 600 VA UPS from AMC proposal as it is not economically feasible.
3. To obtain service report for all the 9 UPS from M/s Keltron before entering into AMC.

Considering the exigency and based on the recommendation of the Instrumentation Engineer, the Registrar has ordered to obtain proposal from Hykon (the OEM firm) for AMC and battery replacement and further ordered to place the proposals before the purchase committee.

Accordingly, M/s Hykon has inspected the entire numbers of UPS installed in the SH Campus (exclusively installed for FFMS) and furnished two proposals:

- (i) 3 Year AMC for UPS & Battery replacement with 2 Year warranty (Proposal dated 16.10.2024), amounting to Rs.13,52,720/- (including GST).
- (ii) 2 Year AMC for UPS & Battery replacement with 2 Year warranty (Proposal dated 18.10.2024), amounting to 11,03,813/-(including GST) as detailed below.

#### **Proposal towards 2 Year AMC**

Sl No:	Item	Quantity	Unit Price	Price
1.	AMC for 15 KVA Online UPS	5	22,300	1,11,500/-
2.	AMC for 10 KVA Online UPS	2	16,750/-	33,500/-
3.	AMC for 5 KVA Online UPS	1	8,800/-	8800/-
4.	AMC for 2 KVA Online UPS	1	7,800/-	7800/-
			TOTAL	1,61,600/-
			GST (18%)	29,088/-
			AMC for 1 year (Total)	1,90,688/-
			<b>AMC for 2 year</b>	<b>3,17,813/-</b>

#### **Proposal towards Battery replacement:**

Sl.No.	Description	Rate	Quantity	Amount
1.	Exide 12V/75 A h SMF Battery	7720	100	7,72,000.000
2.	Exide 12 V/42 A h SMF Battery	4900	40	1,96,000.00
3.	Buyback 75 A h Battery	1500	100	1,50,000,00
4.	Buyback 42 Ah Battery	800	40	32,000.00

A comparative statement of the proposals submitted by M/s Hykon and M/s Keltron (2 Year AMC for UPS & Battery replacement with 2 Year warranty) has been tabled below:

Sl. No.	Item	Location	Proposal Submitted by Keltron	Proposal submitted by Hykon
1.	15 KVA UPS	Academic Section	Battery replacement + 2 Year AMC	22,300/- plus GST (for AMC) + 7,720*20 (for batteries) <b>*20 batteries are installed in each UPS</b>
2.	15 KVA UPS	Academic Section	Battery replacement + 2 Year AMC	22,300/- plus GST (for AMC) + 7,720*20 (for batteries)
3.	15 KVA UPS	Academic Section	Battery replacement + 2 Year AMC	22,300/- plus GST (for AMC) + 7,720*20 (for batteries)
4.	15 KVA UPS	Academic Section	Battery replacement + 2 Year AMC	22,300/- plus GST (for AMC) + 7,720*20 (for batteries)

5.	10 KVA UPS	CE Building	Battery replacement + 2 Year AMC	16,750/- plus GST (for AMC) + 4,900*20 (for batteries)
6.	10 KVA UPS	CE Building	Battery replacement + 2 Year AMC	16,750/- plus GST (for AMC) + 4,900*20 (for batteries)
7.	15 KVA UPS	Cash Counter	Battery replacement + 2 Year AMC	22,300/- plus GST (for AMC) + 7,720*20 (for batteries)
8.	2 KVA UPS	Guest House	Battery replacement + 2 Year AMC	7,800/- plus GST. Batteries functioning satisfactorily and no need to replace.
9.	5 KVA UPS	Finance Building	Battery replacement + 2 Year AMC	8,800/- plus GST. Batteries functioning satisfactorily and no need to replace.
	Total		<b>Rs. 13,14,447/- (including GST)</b>	(i)Rs.7,72,000/- (Amount for 100 numbers of 75 Ah batteries + Rs.1,96,000/- (Amount for 40 numbers of 42 Ah batteries) = Rs.9,68,000/-
				(ii) Rs. 1,50,000/- (Buyback amount for 100 numbers of 75 Ah batteries)+Rs. 32,000/- (Buyback amount for (40 numbers of 42 Ah batteries) = Rs. 1,82,000/-
				Total - Rs.7,86,000/- (for Battery replacement) (iii) Rs.3,17,813.33 (for 2 year AMC for UPS) <b>Grand Total = 11,03,813.33 (including GST) - L1</b>

The Instrumentation Engineer has furnished the feasibility report on the proposals as tabled below:

Proposal from M/s Keltron	Proposal from M/s Hykon
The firm does not specify a minimum response time for breakdown calls.	Inclusion of preventive maintenance schedules, minimum response time for breakdown calls and the provision of a standby UPS are found to be satisfactory.
Provision of standby UPS has not been provided (which is crucial for the uninterrupted functioning of the FFMS).	Battery replacement (5 KVA UPS & 2 KVA UPS) are not specified.
Details of the number of batteries, their capacity and the required type are not specified.	<b>However, M/s Hykon, in its inspection report has stated that the batteries for 5 KVA UPS &amp; 2 KVA UPS are not required to be replaced as they are functioning satisfactorily.</b>
Buyback rate for the existing batteries are not specified.	

The Finance Section has recommended to place the proposals submitted by M/s Keltron and M/s Hykon towards the execution of AMC for UPS & battery replacement of the UPS installed (exclusively for FFMS) in the SH Campus before the Purchase Committee.

As per the orders of the Vice-Chancellor, the proposals submitted by M/s Keltron and M/sHykon towards the execution of AMC for UPS & battery replacement of the UPS installed (exclusively for FFMS) in the Senate House Campus are placed before the Purchase Committee for consideration.

*The Committee on reviewing the proposals submitted by M/s Keltron&M/s Hykon, recommended to accept the proposal from M/s. Hykon (OEM) after conducting a negotiation with the firm by Dr. K. G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member,*

**Syndicate, the Registrar and the Finance Officer as the price quoted by M/s. Hykon seems to be on the higher side. The committee further recommended to place the revised proposal submitted by M/s. Hykon along with the negotiation report before the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on Negotiation Meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer towards the execution of two year AMC for UPS installed (exclusively for FFMS) in the nine locations at the discounted amount of ₹3,11,457/- (Rupees Three Lakh Eleven Thousand Four Hundred and Fifty Seven only) inclusive of GST and the revised offer for the battery replacement of 100 Nos. of 75AH 12V SMF Batteries and 40 Nos. of 42AH 12V SMF Batteries on buy back basis for the UPS installed (exclusively for FFMS – 4 nos of 15KVA UPS in the Academic Section, 1 no of 15KVA UPS in the Cash Counter and 2 nos of 10 KVA UPS in the CE Building) in the Senate House Campus, at the discounted amount of ₹7,63,000/-.

**ALSO RESOLVED** to place the work order with M/s. Hykon India Ltd, Trivandrum for the execution of two year AMC for UPS installed (exclusively for FFMS) in the nine locations for an amount of ₹3,11,457/- (Rupees Three Lakh Eleven Thousand Four Hundred and Fifty Seven only) inclusive of GST.

**ALSO RESOLVED** to place the supply order with M/s. Hykon India Ltd, Trivandrum for the battery replacement of 100 Nos. of 75AH 12V SMF Batteries and 40 Nos. of 42AH 12V SMF Batteries on buy back basis for the UPS installed (exclusively for FFMS – 4 nos of 15KVA UPS in the Academic Section, 1 no of 15KVA UPS in the Cash Counter and 2 nos of 10 KVA UPS in the CE Building) in the Senate House Campus, for an amount of ₹7,63,000/- as detailed below:

Sl. No	Description	Qty	Revised Rate (incl. GST) (₹)	Revised Amount (incl. GST) (₹)	Total Amount after buyback (₹)
1	Exide 12V/75 Ah SMF Battery	100	7,650 (Previous Rate : 7,720)	7,65,000 (Previous Amount : 7,72,000)	7,65,000 - 1,60,000 = <b>6,05,000</b>
2	75 Ah Battery (buyback)	100	1,600 (Previous Rate : 1,500)	1,60,000 (Previous Amount : 1,50,000)	
3	Exide 12V/42 Ah SMF Battery	40	4,850 (Previous Rate : 4,900)	1,94,000 (Previous Amount : 1,96,000)	1,94,000 - 36,000 = <b>1,58,000</b>
4	75 Ah Battery (buyback)	40	900 (Previous Rate : 800)	36,000 (Previous Amount : 32,000)	
			<b>Grand Total</b>	<b>7,63,000</b>	

**Item No.15.107.03.Additional 04:** **Senate House Campus- UPS Installed for FFMS- Inaction of M/s Keltron in rectifying the defects reported within the warranty period- the inactivity for consideration of**  
(Ad B II)

In accordance with supply order dated 01.11.2018, M/s Keltron (OEM firm-M/s Hykon India Ltd) had supplied and installed 10 number of UPS and batteries in connection with implementation of FFMS vide invoice dated 31.07.2019 with 5 year warranty for UPS and 3+ 2 year warranty for batteries and the same was installed in the various wings of the University as detailed below:

UPS	LOCATION
15 KVA Online UPS (4 No's)	Main Building
15 KVA Online UPS (1 No )	Students Amenity Centre
10 KVA Online UPS (2 No's)	Controller of Examination Building
05 KVA Online UPS (1 No )	DD Section
02 KVA Online UPS (1 No)	Faculty Guest House

600 KVA Online UPS (1 No)	Electrical Section
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It may be noted that, 15 KVA UPS installed at Academic Section (Main Building) has shown malfunctioning since November 2021 and the same was reported to M/s Keltron vide letters dated 19.11.2021 and 25.08.2022 (ie, within the warranty period). In response to the letters, M/s Hykon (OEM firm) had inspected the same and rectified the problems by replacing one or two batteries.

Later, Assistant Engineer (Electrical) vide report dated 17.04.2023 has informed that, UPS installed at Academic Section still shows malfunctioning and suggested to replace all the 20 batteries as a permanent solution in this regard and accordingly vide letter dated 28.04.2023, M/s Keltron was requested to replace the same. Subsequently, technical team of M/s Keltron has inspected the site and no further action has taken by M/s Keltron towards replacing the battery.

Further, Assistant Engineer (Electrical) has reported that, machine failure had been noticed in the UPS installed at various wings of the University. Accordingly, M/s Keltron was requested to rectify the defects of all the UPS installed in various wings of the University vide letters dated 07.02.2024, 14.05.2024 & 01.07.2024 as the date of expiry of warranty was on 31.07.2024. Further it was known that, inspection was done by OEM firm M/s Hykon India Ltd on 27.07.2024 and found that 5 numbers of UPS were faulty and furnished service report of the same as detailed below:

Sl.No:	Item	Location	Defects found on inspection
1.	15 KVA UPS	Academic Block	Not working
2.	15 KVA UPS	Academic Block	Not Working
3.	10 KVA UPS	Controller of Examination Building	Not Working
4.	2 KVA UPS	Guest House	Not working (fault on)
5.	5 KVA UPS	DD Section	Over heating

The warranty period for the UPS system provided by M/s. Keltron ended on 31st July 2024. Prior to this date, numerous requests were made to M/s. Keltron to inspect the UPS and address reported defects. Despite multiple reminders, M/s. Keltron failed to conduct an on-site inspection of the UPS. There has been no communication or acknowledgment from M/s. Keltron regarding the requests made. The defects in the UPS were not rectified during the warranty period. This oversight indicates a significant lapse in M/s. Keltron's responsibility to ensure the functionality and reliability of their product.

The failure to address these issues has resulted in substantial operational losses for the university. This has made potential damage to connected equipment, and disruption of university operations.

M/s. Keltron's inaction during the warranty period represents a severe lapse in their obligations. The university has incurred significant losses due to this oversight. Immediate action is recommended to seek remediation and address the financial impact on the institution.

Hence the matter is placed before the Purchase committee

1. Possible legal actions may be taken against M/s. Keltron for breach of warranty obligations.
2. Contractual agreements may be strengthened with service providers to ensure accountability and timely responses in future contracts.
3. Future payments to M/s. Keltron may be made after deducting the costs incurred for rectifying the defects in the UPS.

***The committee viewed the negligence on the part of M/s. KELTRON in providing satisfactory service during the warranty period of UPS seriously and recommended to seek explanation from the firm. The committee also recommended to report the matter to Electronics and Information Technology department, Government of Kerala and the Kerala State IT Mission.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03. Additional 05:***

***Department of Physics – Supply and Installation of the Structured Networking in the newly constructed block- awarding the tender- proposal for consideration.***

***(Ad B II).***

The meeting of the Syndicate held on 28.12.2023 vide Item No. 07.94.02 has considered the request of the HOD, Department of Physics to establish networking facility in the newly constructed block of the Department and resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 21.12.2023 to direct the Head, Department of Physics to submit the proposal for Supply and Installation of the Structured Networking at the new block of the Department of Physics, Kariavattom Campus, through proper channel.

Accordingly, the Head, Department of Physics has submitted the estimate amounting to Rs.5,55,000/- furnished by the Instrumentation Engineer towards providing networking facility in the newly constructed Block of the Department of Physics.

Further, the meeting of the Syndicate held on 28.11.2023 Item No 06.53.09 resolved to constitute a technical committee with following members for detailed discussion on the various technical proposals of the University.

1. The University Engineer
2. Director, Computer Centre
3. Instrumentation Engineer
4. Dr.Sabarish K, Chief Scientist and Head Information Systems Division, KSCSTE.

The Technical Committee at its meeting held on 09.04.2024 has considered the proposal for Supply and Installation of the Structured Networking at the new block of the Department of Physics, Kariavattom Campus, for an estimated amount of Rs.5,50,000/- and recommended to invite e-Tender for the same as the technical specifications and estimates are found in order.

Subsequently, e-tender was invited dated 14.08.2024 towards providing networking facility in the newly constructed building of the Department of Physics and only two firms had submitted the e-tender in this regard. Hence, re-e-tender notice dated 06.09.2024 was published and three firms have submitted the e-tender in this regard. The Instrumentation Engineer has verified the technical bids and forwarded the verification report as detailed below:

Sl No	Firm Name	Remarks of the Instrumentation Engineer
1.	M/s E-Light Complete Networking Solutions Pvt Ltd, Tvpm	Not satisfying the technical specifications (The quoted Ethernet Switch, GS-724T did not support 10G SFP Modules)
2.	M/s Exodus Systems Trivandrum	Satisfies Technical Specifications
3.	M/s Xybo3 Solution, Calicut	Not satisfying the technical specifications (The quoted Ethernet Switch, GS-724T did not support 10G SFP Modules)

Subsequently, as per the orders of the Registrar, the financial bid submitted by the technically qualified firm M/s Exodus Systems Trivandrum was opened. Details are as follows:

Firm Name	Amount quoted (including GST)
M/s Exodus Systems Trivandrum	Rs.5,22,596.04(Five Lakh Twenty Two Thousand Five Hundred and Ninety Six Rupees and Four Paise only)

The Finance has recommended to place the proposal for Supply and Installation of the Structured Networking at the new block of the Department of Physics, Kariavattom Campus before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the received tender towards Supply and Installation of the Structured Networking at the new block of the Department of Physics, Kariavattom Campus, is placed before the Purchase Committee for consideration and recommendation.

***The Committee considered the proposal and observed that the price quoted by M/s. Exodus Systems Trivandrum seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. Exodus Systems Trivandrum along with the negotiation report before the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Exodus Systems, Trivandrum for the Supply and Installation of the Structured Networking at the new block of the Department of Physics, Kariavattom Campus, for the discounted amount of ₹5,16,096/- (Rupees Five Lakh Sixteen Thousand and Ninety Six only) inclusive of GST.

**ALSO RESOLVED** to place supply order with M/s. Exodus Systems, Trivandrum for the Supply and Installation of the Structured Networking at the new block of the Department of Physics, Kariavattom Campus, for the discounted amount of ₹5,16,096/- (Rupees Five Lakh Sixteen Thousand and Ninety Six only) inclusive of GST.

***Item No.15.107.03.Additional 06: Creche, Senate House Campus - Supply and Installation of CCTV -Awarding the tender- proposal for consideration (AD B II).***

The Creche Monitoring Committee meeting held on 27.05.2023 has recommended to install CCTV cameras in the Creche at Senate House Campus and the Vice-Chancellor has approved the minutes. Accordingly, the Instrumentation Engineer has inspected the location and forwarded an estimate amounting to Rs.1,18,000/- towards the Supply and Installation of CCTV in Creche at the Senate House Campus.

The Item No 06.53.09 of the minutes of the meeting of the Syndicate held on 28.11.2023 resolved to constitute technical committee with following members for detailed discussion on the various technical proposals of the University.

- 1.The University Engineer
2. Director, Computer Centre
3. Instrumentation Engineer
4. Dr.Sabarish K, Chief Scientist and Head Information Systems Division, KSCSTE.

Further, Technical Committee at its meeting held on 09.04.2024 has considered the proposal for supply and installation of CCTV at the Creche, Senate House Campus, for an estimated amount of Rs.1,18,000/-and recommended to invite tenders for the same as the technical specifications and estimates are found in order.

Subsequently, tenders were invited dated 18.06.2024 towards supply and installation of CCTV at the Creche, Senate House Campus and only two tenders were received in this regard. Hence, re-tender notice dated 21.07.2024 was published and three tenders were received in this regard. The Instrumentation Engineer has verified the tenders received and forwarded the verification report as detailed below:

Sl no	Firm Name	Amount quoted in Rs (including GST)	Remarks of the Instrumentation Engineer
1.	M/s E-Light Complete Networking Solutions Pvt Ltd., Tvpm	88,252.20/-	Not Satisfying the technical specifications (The quoted PoE switch has 63 PoE power budget)
2.	M/s GISAN Technologies Pvt Ltd, Tvpm	75,367/- <b>L1</b>	Satisfies Technical Specifications
3.	M/s Xybo3 IT Solution Calicut	91,756/-	Not satisfying technical specifications (clarifications regarding exact make and model of NVR, Camera, UTP Cable, Ethernet Switch, 24" LED monitor, 1 KVA UPS etc not received from the firm)

The Finance has recommended to place the proposal for supply and installation of CCTV at the Creche,Senate House Campus before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the tenders received towards supply and installation of CCTV at the Creche,Senate House Campus, is placed before the Purchase

Committee for consideration and recommendation.

***The Committee considered the proposal and recommended to entrust M/s GISAN Technologies Pvt. Ltd., Thiruvananthapuram with the supply and installation of CCTV in the Creche, Senate House Campus, Palayamat a total amount of Rs.75,367/- (Rupees Seventy Five Thousand Three Hundred and Sixty Seven only) inclusive of GST.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

**Item No.15.107.03.Additional 07: Estate Officer's Section -Providing network connections Awarding the quotation- proposal for**

**(A D B II)**

The Estate Officer has requested to provide network connection at the Estate Officer's Section located at Old SDE Building ,Senate House Campus, Palayam. Further, KUCC remarked that at present, only WiFi connection is available at the Estate Officer's Section and wired Connection has to be established for internet usage. Subsequently, as per the orders of the Registrar, the Instrumentation Engineer has inspected the location and forwarded an estimate amounting to Rs.64,000/- towards the same.

The Item No 06.53.09 of the minutes of the meeting of the Syndicate held on 28.11.2023 resolved to constitute technical committee with following members for detailed discussion on the various technical proposals of the University.

- 1.The University Engineer
2. Director, Computer Centre
3. Instrumentation Engineer
4. Dr.Sabarish K, Chief Scientist and Head Information Systems Division, KSCSTE.

Further, Technical Committee at its meeting held on 09.04.2024 has considered the proposal for providing network connections at the Estate Officer's Section,located at Old SDE Building, Senate House Campus for an estimated amount of Rs.64,000/- and recommended to invite quotations for the same as the technical specifications and estimates are found in order.

Subsequently, quotations were invited dated 23.06.2024 towards providing network connections at the Estate Officer's Section,located at Old SDE Building,Senate House Campus and no quotations were received in this regard. Hence, re-quotation notice dated 11.07.2024 was published and two quotations were received in this regard. The Instrumentation Engineer forwarded the verification report as detailed below:

Sl no	Firm Name	Amount quoted in Rs (including GST)	Remarks of the Instrumentation Engineer
1	M/s E-Light Complete Networking Solutions Pvt Ltd, Tvpm	53,371.40/- L1	Satisfies Technical Specifications
2	M/s. Newage systems Integrators, TVM	79,080/-	Satisfies Technical Specifications

The Finance has recommended to place the proposal for providing network connections at the Estate Officer's Section,located at Old SDE Building before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the received quotations towards network connections at the Estate Officer's Section,located at Old SDE Building,Senate House Campus, University of Kerala, Palayam is placed before the Purchase Committee for consideration and recommendation.

***The Committee considered the proposal and recommended to entrust M/s E-Light Complete Networking Solutions Pvt. Ltd., Thiruvananthapuram for providing network connection in the Estate Officer's Section located at Old SDE Building, Senate House Campus, Palayam at a total amount of Rs. 53,371/- (Rupees Fifty Three Thousand Three Hundred and Seventy One only) inclusive of GST.***

***Resolution of the Syndicate***



**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

**Item No.15.107.03.Additional 08:** *Centre for Undergraduate Studies, Kariavattom - Purchase of 10 numbers of Branded Desktop Computer and 1 number of Multifunction Printer through GeM Portal, for setting up of the infrastructure for the conduct of Four Year Under Graduate Programme (FYUGP)*

**(Ad.B.IVCPA).**

The Syndicate held on 12.07.2024, vide Item No.12.03.01.Additional 01, had resolved to approve the recommendation of the Purchase Committee held on 26.06.2024 and further resolved to initiate purchase procedures for the purchase of equipment with item wise technical evaluation through the CPRCS Portal if available, else through GeM Portal and invite open tender for the remaining items, on the basis of the proposal including the tenders invited through e-Tender Portal submitted by the Director, CLIF, as per the requirement received from the Director, Centre for Undergraduate Studies, Kariavattom, for setting up of the infrastructure for the conduct of Four Year Under Graduate Programme (FYUGP).

Accordingly, specifications available in the GeM Portal was sought from the Instrumentation Engineer for the purchase of various Equipment of the same. In this regard, the Instrumentation Engineer has forwarded the specification, and the Bids were invited through GeM Portal, vide Bid No. GEM/2024/B/5215401 dated 27.07.2024, from the bidders from within the Kerala State, with Item wise evaluation, for the purchase of 10 numbers of Branded Desktop Computer, 10 numbers of 600VA UPS and 1 number of Multifunction Printer, based on the specifications forwarded by the Instrumentation Engineer.

As sufficient bids were not received (only one bidder within Kerala) which satisfies all the conditions published in the GeM Document, the re-tender process was initiated after cancelling the existing Bid. Accordingly, Re-Tenders were invited through GeM Portal vide Bid No. GEM/2024/B/5296752 dated 17.08.2024, from the bidders within the Kerala State, with Item wise evaluation, for the purchase of the same.

While opening the Technical Bid Details (Re-Tender) for the purchase of the same, it is noted that the firm, M/s. Printmark Technologies has raised Query/Representation regarding the Bid Eligibility Criteria/Terms and Conditions/ Product/Service specification/Scope of Supply/Service mentioned in the GeM Bid Document. In this regard, a letter was sent to the Instrumentation Engineer to obtain response for publishing the same in the GeM Portal and for opening the Technical Bid details.

Upon this matter, the Instrumentation Engineer had informed that Technical Committee reviewed the queries raised concerning the specifications outlined in the Tender Document. The Committee affirms that specifying preferred brands in tenders is a standard practice within the university to ensure quality, compatibility, and reliability, especially for high-profile programs like FYUGP. The inclusion of preferred brands facilitates seamless integration with existing systems, ensures robust after-sales support, and minimizes downtime. The proposal of non-compliant brands or models that do not meet the technical specifications cannot be accepted. Hence, Instrumentation Engineer (i/c) had recommended to adhering to the tender's original conditions and proceeding with the procurement process.

In view of the justification for including preferred brands, Technical Committee has recommended to proceed with the procurement process in adherence to the original tender conditions. Considering the justification forwarded by the Technical Committee and remarks from the Instrumentation Engineer, sanction was accorded to publish the response furnished by the Instrumentation Engineer in the GeM Portal against the Query/Representation raised by the firm, M/s.Printmark Technologies, and thereby opening the technical bids of the same.

Accordingly, the technical bids for the same were decrypted, and the Technical Bids (4 Bids for Branded Desktop Computers and 600VA UPS & 6 Bids for Multifunction Printer) received from inside the Kerala (Out of 14 bids received for Branded Desktop Computer, 10 bids from outside the Kerala were rejected & Out of 11 bids received for 600VA UPS and Multifunction Printer, 7 bids for 600VA UPS and 5 bids for Multifunction Printer were rejected from outside the Kerala) for the

same, were forwarded to the Instrumentation Engineer for technical verification.

Further, as informed by CLIF, clarification was sent to M/s. Viswas Computers, Thrissur through GeM Portal for providing the Compliance Statement as the firm concerned has not submitted the same, and the firm has forwarded the Compliance Statement through GeM Portal, and the same had been forwarded to CLIF for verification. In this regard, the Instrumentation Engineer has forwarded the technical verification report and has informed that the bids received for 10 numbers of Branded Desktop Computers, 10 numbers of 600VA UPS, and 1 Multi-function Printer for the Centre for Undergraduate Studies, Kariavattom have been verified and the details are as follows:

<b>Branded Desktop Computers - 10 Nos.</b> <b>(GeM Bid No. GEM/2024/B/5296752 dated 17.08.2024) (Re-Tender)</b>			
Sl. No.	Name of the firm	Make & Model	Remarks
1.	M/s. Bharath Enterprises, Ernakulam	Acer Veriton S2690G	Satisfies technical specifications
2.	M/s. IT Professionals Co.Operative Society, Thiruvananthapuram	Acer Veriton S2690G	Not satisfying technical specification (Chipset number is different, SSD is quoted instead of m.2 NVME SSD)
3.	M/s. Kadavil Info Tek, Kottayam	Acer Veriton S2690G	Not satisfying technical specification (SSD instead of m.2 NVME SSD)
4.	M/s. Viswas Computers, Thrissur	Acer Veriton S2690G	Not satisfying technical specification (Chipset number is different)

<b>600VA UPS -10 Nos.</b> <b>(GeM Bid No. GEM/2024/B/5296752 dated 17.08.2024) (Re-Tender)</b>			
Sl.No.	Name of the firm	Make & Model	Remarks
1.	M/s. Bharath Enterprises, Ernakulam	Microtek Leged 750M	Not satisfying technical specification (Preferred brand not quoted)
2.	M/s. IT Professionals Co Operative Society, Thiruvananthapuram	microtek	Not satisfying technical specification (Preferred brand not quoted)
3.	M/s. Misuvi Sales Co, Thiruvananthapuram	Eaton Aurora	Not satisfying technical specification (Preferred brand not quoted)
4.	M/s. Viswas Computers Multi Brand Shoppe, Thrissur	HYKON BIS 1000	Not satisfying technical specification (Preferred brand not quoted)

<b>All in One Printer -1 No. (GeM Bid No. GEM/2024/B/5296752 dated 17.08.2024) (Re-Tender)</b>			
Sl.No.	Name of the firm	Make & Model	Remarks
1.	M/s. Bharath Enterprises, Ernakulam	HP Laserjet Pro MFP M329dw	Satisfies technical specification
2.	M/s. IT Professionals Co Operative Society, Thiruvananthapuram	HP Laserjet Pro MFP M329dw	Satisfies technical specification
3.	M/s. Kadavil Info Tek, Kottayam	HP LJ Pro MFP M329dw	Satisfies technical specification
4.	M/s. Karthikk Systems, Thiruvananthapuram	Canon MF461dw	Satisfies technical specification
5.	M/s. Misuvi Sales Co, Thiruvananthapuram	HP LaserJet Pro MFP M329dw	Satisfies technical specification

6.	M/s. Viswas Computers, Thrissur	HP LJPro MFP 4104fdw	Satisfies technical specification
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The Instrumentation Engineer has also forwarded the Minutes of the Meeting of the Technical Evaluation Committee held on 07.10.2024. It is stated that the meeting of the Technical Evaluation Committee was convened to evaluate the bids received for the purchase of same, through the GeM Portal (Re-tender), as per the reference No. 28870/Ad BIV A/2024/UOK dated 28.09.2024, and the Recommendations are as follows:

- (1) **Branded Desktop Computers:** The committee recommends the purchase of branded desktop computers from M/s. Bharath Enterprises, Ernakulam, as their bid satisfies all the required technical specifications.
- (2) **600VA UPS:** The committee recommends re-tendering the purchase of 600VA UPS units as none of the bids received satisfy the required technical specifications.
- (3) **Multi-function Printers:** The committee recommends considering all the bids for the multi-function printer as they satisfy the required technical specifications.

Considering the technical verification Report from the Instrumentation Engineer and the Recommendations of the Technical Committee, sanction was accorded to open the Financial Bid for the purchase of Branded Desktop Computers (10 nos.) and Multi-function Printer (1 No.) through GeM Portal, and to invite open quotation for the purchase of 600VA UPS (10 nos), as the Technical Committee recommends re-tendering for the purchase of 600VA UPS, due to none of the bids received satisfy the required technical specifications.

While opening the Financial Bid Details (Re-Tender) of technically qualified bidders for the purchase of Branded Desktop Computers (10 nos.) and Multi-function Printer (1 No.), it is noted that 4 Bidders from outside the Kerala (1. M/s. Dharam Agencies, Udaipur, Rajasthan 2. M/s. Dugong International Private Limited, Gurugram, Haryana/Delhi 3. M/s. Shree Ji Enterprises, Punjab 4. M/s. Softronix Digital Private Limited, Maharashtra) have raised Query/Representation/Challenge regarding disqualification of their Bids (Four of them were rejected, as these bidders are from outside the Kerala). Further, clarifications were sent to the aforesaid four bidders to submit the details of Service Centre/ Registered office through GeM Portal, and the four of them had submitted the Documents regarding the Service Centres.

Thereafter, sanction was accorded to accept the aforesaid four firms, who raised the Representation/ Challenge against their disqualification on the basis of the documents submitted through GeM Portal, and to forward the Technical Bids of the four firms to the Instrumentation Engineer for Technical Verification.

In this regard, the Instrumentation Engineer vide letter no. CLIF/Report/550/24 dated 18.10.2024 has forwarded the Verification Report of the same along with the Minutes of the Meeting of the Technical Committee held on 18.10.2024. The details of technical verification report forwarded by the Instrumentation Engineer are as follows:

<b>Branded Desktop Computers - 10 Nos.</b> <b>(GeM Bid No. GEM/2024/B/5296752 dated 17.08.2024)(Re-Tender)</b>			
Sl. No.	Name of Bidders	Make & Model	Remarks
1.	M/s. Dharam Agencies, Udaipur, Rajasthan	Acer Veriton S2690G	Not satisfying technical specifications (compliance sheet not provided)
2.	M/s. Dugong International Private Limited, Gurugram, Haryana/ Delhi	DUGONG BH23+	Not satisfying technical specifications (Preferred brand not quoted)
3.	<b>M/s. Shree Ji Enterprises, Bathinda, Punjab</b>	<b>HP 280 G9</b>	<b>Satisfies technical specifications as per compliance sheet</b>
4.	M/s. Softronix Digital Private Limited, Maharashtra	Acer Veriton S2690G	Not satisfying technical specifications (compliance sheet not provided)

<b>600VA UPS - 10 Nos.</b> <b>(GeM Bid No. GEM/2024/B/5296752 dated 17.08.2024)(Re-Tender)</b>			
Sl.No.	Name of Bidders	Make & Model	Remarks
1.	M/s. Dharam Agencies, Udaipur, Rajasthan	Microtek Not satisfying technical specification (Preferred brand not quoted)	
2.	M/s. Shree Ji Enterprises, Punjab	ELNOVA Not satisfying technical specification (Preferred brand not quoted)	
3.	M/s. Softronix Digital Private Limited, Maharashtra	CyberPower	Not satisfying technical specification (Preferred brand not quoted)

<b>All in One Printer - 1 No.</b> <b>(GeM Bid No. GEM/2024/B/5296752 dated 17.08.2024)(Re-Tender)</b>			
Sl. No.	Name of Bidders	Make & Model	Remarks
1.	<b>M/s. Shree Ji Enterprises, Punjab</b>	<b>HP LaserJet Pro MFP M329dw</b>	<b>Satisfies technical specifications as per compliance sheet</b>
2.	M/s. Softronix Digital Private Limited, Maharashtra	Canon MF461dw	Not satisfying technical specifications (compliance sheet not provided)

In this connection, a Meeting of the Technical Committee was convened for the purpose of review and finalize the technical qualifications of the firms that submitted bids for the procurement of Branded Desktop Computers, 600VA UPS, and a Multi-function Printer for the Centre for Undergraduate Studies at the University of Kerala, Kariavattom and to finalize the technical qualifications of four firms, who had raised a representation challenging their disqualification.

The Technical Committee reviewed the technical submissions from the aforementioned firms, including compliance with the required technical specifications and documentation, and after careful evaluation, the following decision were drawn:

- (1) **Branded Desktop Computer:** M/s. Shree Ji Enterprises, Bathinda is technically qualified.
- (2) **600VA UPS:** None of the firms satisfied the technical requirements, and therefore, none are technically qualified.
- (3) **Multi-function Printer:** M/s. Shree Ji Enterprises, Bathinda is technically qualified.

The Technical Committee has agreed to proceed with these recommendations for further action and, it has been also informed that the meeting concluded with the decision to approve the firms mentioned along with those approved earlier for technical qualification.

Considering the recommendations of the Technical Committee and the verification report from the Instrumentation Engineer, sanction was accorded to reject/disqualify the Representation given by the three firms (1. M/s. Dharam Agencies, Udaipur, Rajasthan 2. M/s. Dugong International Private Limited, Gurugram, Haryana/Delhi 3. M/s. Softronix Digital Private Limited, Maharashtra), as the three bidders did not meet the technical specifications. Also, to accept/qualify the Representation given by M/s. Shree Ji Enterprises, Punjab for the Desktop Computers and Multi-Function Printer, as the bidder satisfying the technical specifications, and to reject/disqualify the Representation given by M/s. Shree Ji Enterprises, Punjab for the purchase of 600 VA UPS, as the bidder did not meet the technical specifications.

Accordingly, Financial Bids of the technically qualified bidders have been opened and the details are as follows:

<b>Branded Desktop Computers - 10 Nos.</b>
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<b>(GeM Bid No. GEM/2024/B/5296752 dated 17.08.2024)(Re-Tender)</b>						
Sl. No.	Name of the firm	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST)(₹)	Total Amount (incl GST) (₹)	Remarks from the Instrumentation Engineer
1	M/s. Bharath Enterprises, Ernakulam	Acer Veriton S2690G Warranty: 3 Years	10	39,740	3,97,400 (L1)	Satisfies Technical Specifications
2	M/s. Shree Ji Enterprises, Bathinda, Punjab	HP 280 G9 Warranty : 3 Years	10	46,999	4,69,990 (L2)	Satisfies Technical Specifications as per Compliance Sheet

<b>All in One Printer - 1 No. (GeM Bid No. GEM/2024/B/5296752 dated 17.08.2024)(Re-Tender)</b>						
Sl. No.	Name of the firm	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST)(₹)	Total Amount (incl GST) (₹)	Remarks from the Instrumentation Engineer
1	M/s. Kadavil Info Tek, Kottayam	HP LJ Pro MFP M329dw Warranty : 3 Years	1	36,500	36,500 (L1)	Satisfies technical specification
2	M/s. Viswas Computers, Thrissur	HP LJPro MFP 4104fdw Warranty : 3 Years	1	38,144	38,144 (L2)	Satisfies technical specification
3	M/s. Bharath Enterprises, Ernakulam	HP LaserJet Pro MFP M329dw Warranty : 3 Years	1	41,740	41,740 (L3)	Satisfies technical specification
4	M/s. Misuvi Sales Co, Thiruvananthapuram	HP LaserJet Pro MFP M329dw Warranty : 3 Years	1	42,170	42,170 (L4)	Satisfies technical specification
5	M/s. IT Professionals Co Operative Society, Thiruvananthapuram	HP Laserjet Pro MFP M329dw Warranty : 3 Years	1	43,500	43,500 (L5)	Satisfies technical specification
6	M/s. Shree Ji Enterprises, Bathinda, Punjab	HP LaserJet Pro MFP M329dw Warranty : 3 Years	1	43,750	43,750 (L6)	Satisfies technical specifications as per compliance sheet
7	M/s. KarthikkSystems, Thiruvananthapuram	Canon MF461dw Warranty : 3 Years	1	72,000	72,000 (L7)	Satisfies technical specification

The Finance has remarked that the proposal for the purchase of 10 numbers of Branded Desktop Computers and one number of Multifunction Printer through GEM portal for use in the Centre for Under Graduate Studies, Kariavattom for setting up of the infrastructure for the conduct of Four Year Undergraduate Programme (FYUGP), may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the 10 numbers of Branded Desktop Computers and one number of Multifunction (All-in-one) Printer through GEM portal for use in the Centre for Under Graduate Studies, Kariavattom for setting up of the infrastructure for the conduct of Four Year Undergraduate Programme (FYUGP), as detailed above, is placed before the Purchase Committee, for consideration.

***The committee recommended to purchase one number of All in one printer (HP LJ Pro MFP M329dw) with 3 year warranty from the lowest quoted firm M/s. Kadavil Info Tek, Kottayam through GeM Portal at a total amount of Rs.36,500/- (Rupees Thirty Six Thousand and Five Hundred only) inclusive of GST in connection with the setting up of infrastructure for the conduct of four year under graduate programme (FYUGP) in the Centre for Under Graduate Studies, Kariavattom.***

*The committee further recommended to explore the possibility of purchasing desktop computers through the CPRCS portal of M/s. KELTRON as the price quoted by M/s. Bharath Enterprises, Ernakulam seems to be high.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

**Item No.15.107.03.Additional 09:** *Statistical Consulting Centre, Department of Statistics, Kariavattom: Purchase of ten numbers of Desktop Computer (High end-Windows 11 Home) from M/s.KELTRON, Thiruvananthapuram through CPRCS Portal*

*(Ad. B IV CP A).*

The Head, Department of Statistics has forwarded the proposal regarding the purchase of 10 numbers each of Desktop computers and UPS for the establishment of "Statistical Consulting Centre" under the Department of Statistics. It has been informed that sanction was given by the Vice-Chancellor vide U.O. No. 3363/2024/UOK dated 17.04.2024 to start "Statistical Consulting Centre" at the Department of Statistics, University of Kerala and, an amount of ₹6,00,000/- (Rupees Six Lakhs only) has also been sanctioned for setting up the Centre.

The Vice Chancellor vide U.O. No. Ac D/3363/2024/UOK dated 17.04.2024 has accorded sanction to approve the proposal submitted by the Head, Department of Statistics, for the establishment of Statistical Consulting Centre under the Department of Statistics, University of Kerala with an estimated expenditure of ₹6,00,000/- (Rupees Six Lakh Only), as envisaged in the Budget Speech 2023-'24, vide Item No. 95, as per the Resolution of the Syndicate held on 15.03.2024 vide Item No.09.116.06.

On verifying the proposal submitted by the Head, Department of Statistics for the purchase of 10 numbers each of Desktop computers and UPS for the establishment of "Statistical Consulting Centre" under the Department of Statistics, it is noted that the specification of Desktop Computer & UPS has not been obtained from the Instrumentation Engineer. Further, the Head, Department of Statistics was requested to obtain specification of the same from the Instrumentation Engineer.

In this regard, the Head, Department of Statistics has forwarded the specification of the same from the Instrumentation Engineer, and the Instrumentation Engineer has informed that the requirements have been assessed and prepared detailed technical specification of Desktop computer and UPS for the Department of Statistics. It has been remarked to choose Item No. 9 under Desktop PC (High end, intel core i5, 16 GB, 512 GB SSD, Win Home) from the CPRCS List for the purchase of Desktop Computer, and UPS is not listed in the Current CPRCS Price list, so the same may be purchased by inviting open quotations.

As per the specification from the Instrumentation Engineer for the purchase of Desktop Computer, Item No. 9 under Desktop PC (High end, intel core i5, 16 GB, 512 GB SSD, Win Home) has been chosen from the CPRCS List and accordingly, the Proforma Invoice of the same has been generated in the CPRCS Portal of M/s. KELTRON and the details are as follows:

<b>Proforma Invoice No.55187 dated 04.10.2024</b>				
Sl. No.	Description	Qty (Nos)	Rate (inclusive of all taxes) (₹)	Amount (inclusive of all taxes) (₹)
1	Desktop - Intel Processor-High end-Windows 11 Home Intel core i5, 16 GB, 512 GB SSD Warranty: 5-year comprehensive on-site warranty including Monitor, Mouse & Keyboard	10	51,701	5,17,010

Thereafter, sanction was accorded to initiate further procedure for the Purchase of 10 numbers of Desktop Computer from M/s. KELTRON, Thiruvananthapuram, as per the Proforma Invoice generated through CPRCS Portal, as remarked by the Instrumentation Engineer, as detailed above, and to invite Quotation for the purchase of 600VA UPS (10 nos) for use in the "Statistical

Consulting Centre" at the Department of Statistics, Kariavattom.

The Finance has remarked that the Proposal for the purchase of 10 numbers of Desktop Computer from M/s. KELTRON, through the CPRCS portal for the setting up of "Statistical Consulting Centre" at the Department of Statistics as envisaged in the Budget Speech 2023-24 (Item No. 95), may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the Proposal for the purchase of 10 numbers of Desktop Computer (High end-Windows 11 Home) from M/s. KELTRON, Thiruvananthapuram through CPRCS Portal @**51,701/-, for a total amount of ₹5,17,010/- (Rupees Five lakh seventeen thousand and ten only)** inclusive of all taxes, for setting up of "Statistical Consulting Centre" at the Department of Statistics as envisaged in the Budget Speech 2023-24 (Item No. 95), as detailed above, is placed before the Purchase Committee for consideration.

***The Committee considered the proposal and recommended to purchase 10 No of desktop computers (High End Windows 11 Home) through CPRCS portal of Ms./KELTRON, Thiruvananthapuram @ Rs. 51,701/- , amounting to Rs.5,17, 010/- (Rupees Five Lakh Seventeen thousand and Ten only) inclusive of GST for setting up "Statistical Consulting Centre" in the Department of Statistics, subject to the justification from the HOD, Department of Statistics on the requirement of 10 numbers of Desktop Computers in the Statistical Consulting Centre.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

***Item No.15.107.03.Additional 10 : Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Department of Economics, Kariavattom - Purchase of 20 Laptops through GeM Portal (Ad BIV CP A).***

The Ad F I Section has forwarded the proposal along with the Specification of NIC from the Honorary Director, SCCPCK; regarding the verification of availability of Laptops in GeM Portal and to effect purchase or through CPRCS Portal as remarked by Instrumentation Engineer; in connection with the purchase of Laptops for the use of "Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK)" at the Department of Economics, Kariavattom. It is informed from Ad F I Section that the Ministry of Agriculture and Farmers Welfare, Govt. of India, had given concurrence for replacing the obsolete Laptops at SCCPCK in a phased manner, using the scheme funds in accordance with the existing rules and procedures of the University and also as per the specifications given by the NIC.

Further, clarification was sought from the Ad F I Section regarding the number of Laptops to be purchased, final specification and the exact fund available. In this connection, the Ad F I Section has confirmed that **20 Laptops are to be purchased, ₹15 Lakh is available in the Budget for 2024-2025 as sanctioned grant-in-aid by the Ministry of Agriculture & Farmers Welfare, Govt. of India for the scheme SCCPCK, and has forwarded the final specification from the Instrumentation Engineer by verifying the specification provided by NIC.**

Thereafter, sanction was accorded by the Registrar to invite Bid through GeM Portal for the purchase of 20 Laptops (As the Rate Contract is not available in the CPRCS Portal) for the use of "Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK)" at the Department of Economics, Kariavattom. Accordingly, Bid was invited through GeM Portal vide Bid Number: GEM/2024/B/5020591 dated: 10-06-2024, for the purchase of the same, and the received bids were forwarded to the Instrumentation Engineer for technical verification.

Further, as informed by CLIF, clarifications were sent to the Firms for obtaining Compliance Statement through GeM Portal and the received clarifications were forwarded to the Instrumentation Engineer for verification. In this regard, the Instrumentation engineer has informed that the bids received for purchasing 20 numbers of Laptops for Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Department of Economics, Kariavattom, have been verified and the details are as follows:

Sl. No.	Name of the Firm	Make & Model	Remarks
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1.	M/s. Anvee, New Delhi	HP 240 G9	Satisfies technical specifications as per compliance sheet
2.	M/s. Core Technologies, Mumbai	HP 240 G9	Satisfies technical specifications as per compliance sheet
3.	M/s. Intech Computer Services, Chennai	HP 240 G9	Satisfies technical specifications as per compliance sheet
4.	M/s. Misuvi Sales Co, Thiruvananthapuram	HP ProBook 440 G9	Satisfies technical specifications as per compliance sheet
5.	M/s. Prabhath General Trades Private Limited, Kottayam	HP 240 G9	Satisfies technical specifications as per compliance sheet
6.	M/s. Softronix Digital Private Limited, Maharashtra	HP 240 G9	Satisfies technical specifications as per compliance sheet

Accordingly, the Financial Bids of the same have been opened and the details are as follows:

<b>GeM Bid Number: GEM/2024/B/5020591 dated: 10-06-2024</b>						
<b>Item : Laptop</b>						
Sl. No.	Firm	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST) (₹)	Total Amount (incl GST) (₹)	Remarks from the Instrumentation Engineer
1.	<b>M/s. Prabhath General Trades Private Limited, Kottayam</b>	<b>HP 240 G9 Warranty : 3 Years</b>	<b>20</b>	<b>54,685/-</b>	<b>10,93,700/- (L1)</b>	<b>Satisfies technical specifications as per compliance sheet</b>
2.	M/s. Anvee, New Delhi	HP 240 G9 Warranty : 3 Years	20	58,670/-	11,73,400/- (L2)	Satisfies technical specifications as per compliance sheet
3.	M/s. Intech Computer Services, Chennai	HP 240 G9 Warranty : 3 Years	20	59,372/-	11,87,440/- (L3)	Satisfies technical specifications as per compliance sheet
4.	M/s. Softronix Digital Private Limited, Maharashtra	HP 240 G9 Warranty : 3 Years	20	66,516/-	13,30,320/- (L4)	Satisfies technical specifications as per compliance sheet
5.	M/s. Core Technologies, Mumbai	HP 240 G9 Warranty : 3 Years	20	70,999/-	14,19,980/- (L5)	Satisfies technical specifications as per compliance sheet
6.	M/s. Misuvi Sales Co, Thiruvananthapuram	HP ProBook 440 G9 Warranty : 3 Years	20	10,9799/-	21,95,980/- (L6)	Satisfies technical specifications as per compliance sheet

The Finance has remarked that, regarding the purchase of Laptops for the use of "Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK)", it is noted that, the Ministry of Agriculture and Farmers Welfare, Govt. of India, had given concurrence for replacing the obsolete Laptops at SCCPCK in a phased manner using the scheme funds in accordance with the existing rules and procedures of the University. Hence for the purchase of Laptops, the following options may be considered.

(1) As SCCPCK is functioning with the financial support of Ministry of Agriculture and Farmers Welfare, the purchase may be initiated through the central purchase section of the University only on the receipt of required fund for the purchase from SCCPCK to KUF.

**OR**

(2) Permission may be given to entrust the purchase to the Director, SCCPCK through GeM Portal (after taking GeM Registration), subject to the availability of the scheme fund.



In this regard, the Ad F I Section has remarked that the first option (As SCCPCK is functioning with the financial support of Ministry of Agriculture and Farmers Welfare, the purchase may be initiated through the Central Purchase Section of the University only on the receipt of the required fund for the purchase from SCCPCK to KUF) is found feasible. Further, the Ad F I Section has sought remarks from the Finance II Section on whether the funds in the SCCPCK account, opened in the name of the Finance Officer, University of Kerala, can be used directly for the purchase of 20 laptops for SCCPCK through the Central Purchase Section of the University.

In this connection, the Finance II Section has remarked that the matter regarding purchase of 20 laptops may be placed before the Purchase Committee and the approved amount for purchase of Laptops may be remitted to KUF. After remittance of the required amount the purchase may be initiated through the Central Purchase Section of the University. Thereafter, Ad F I Section has sent a letter to the Honorary Director SCCPCK to transfer the approved amount for the purchase of laptops from the SCCPCK account to the KUF (A) Account No. 57002275904, for initiating the purchase of the same through the Central Purchase Section of the University.

In response to this, the Honorary Director has informed that, the amount allocated for the purchase of laptops i.e, Rs 15 Lakhs, is already in the account of the Finance Officer of the University of Kerala (Account No. 38709520763.) Hence the purchase process may be continued. Further, remarks from the Finance II Section were sought based on the matter informed by the Hon. Director, SCCPCK. In this regard, the Finance II Section has remarked that for the purchase of Laptops the required amount may be remitted to KUF account from SCCPCK account, after that the purchase process may be initiated through the Central Purchase Committee of the University.

After intimating the matter of transferring the amount required for the purchase of Laptops to KUF (A) Account (A/c No. 57002275904) of the University, the Director, SCCPCK has informed as per the direction from the Audit Wing that, the amount transfer is not possible without a University Order and hence, the Director has requested to issue University Order in this regard.

Further the Director, Planning and Development has given orders to place the matter of purchase of Laptops before the Purchase Committee, prior to issuing the University Order for the transfer of amount to the KUF (A) account, since the upcoming Purchase Committee Meeting is scheduled to be held on 22.10.2024 and considering the short span of time.

Hence, sanction was accorded to place the aforesaid proposal before the Purchase Committee, **subject to placing the Supply Order only after the issue of the University Order for the transfer of amount to the KUF (A) account; on the basis of the facts mentioned above and as per the direction from the Director (Planning & Development).**

Accordingly, as per the orders of the Vice-Chancellor, the proposal for the purchase of 20 numbers of Laptops through GeM Portal for the use of Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) at the Department of Economics, Kariavattom, is placed before the Purchase Committee, for consideration.

***The Committee considered the proposal and observed that the price quoted by M/s.Prabhath General Trades Private Limited, Kottayam seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s.Prabhath General Trades Private Limited, Kottayam along with the negotiation report before the Syndicate***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and observed that firm M/s. Prabhath General Trades Private Limited, Kottayam cannot offer a change in quoted rate due to current price fluctuation in the market, and to consider the quoted rate as final, and place the order only if the payment can be done within 20 days, for the purchase of 20 numbers of Laptops through GeM Portal for the use of Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) at the Department of Economics, Kariavattom.

Based on this the Syndicate **FURTHER RESOLVED** to place order with M/s. Prabhath General Trades Private Limited, Kottayam for the purchase of 20 numbers of Laptops through GeM Portal

for the use of Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) at the Department of Economics, Kariavattom for an amount of Rs.10,93,700/- (Rs.Ten lakh ninety three thousand and seven hundred only).

**ALSO RESOVLED** to initiate immediate steps to release the payment after the successful installation of the Laptops.

**Item No.15.107.03.Additional 11 : CLIF - Purchase of Work Station Machine for NMR installed in the CLIF - Re-Tender**

**(Ad B IV CP A).**

A proposal has been received from the Director, CLIF, for the purchase of Work Station Machine for NMR installed in the CLIF.

In this regard the Director, CLIF had invited Tenders for the purchase of Work Station Machine for NMR. Three quotations were received on time and all are satisfying technical specification as per the verification from the Instrumentation Engineer, CLIF. Of the three, lowest rate was quoted by M/s. Crossgen Technologies Pvt. Ltd., for the purchase of Work Station Machine for NMR, for Rs. 3,39,238/-.

Hence, it is requested to accord sanction for the purchase of Work Station Machine for NMR from M/s. Crossgen Technologies Pvt., Ltd., for an amount of Rs. 3,39,238/-, by meeting the expenditure from the Head of account Part I - NP - MH 59(e) 4-2070 Augmentation of Laboratory, provided in the current year's Budget of the University.

Comparative Statement has been prepared on the basis of quotation verification of the Instrumentation Engineer, CLIF, as follows:-

Sl. No.	Name of the Firm	Item	Qty (Nos.)	Rate (Rs.)	Total Rate (Qty x Rate)	GS T Rate	GST Amount	Total amount (Total rate + GST amount incl GST)	Report of CLIF	Status	Remarks
1.	Crossgen Technologies Pvt. Ltd	Lenovo Workstation TS P5 W 790 ES TW R	1	2,87,490.00	2,87,490.00	18 %	51,748.20	3,39,238.20	satisfies technical specifications as per compliance sheet	L1	has MSME
2.	Techfruits Solutions Pvt. Ltd	Lenovo Thinkstation P5	1	2,90,800.00	2,90,800.00	18 %	52,344.00	3,43,144.00	satisfies technical specifications as per compliance sheet	L3	has MSME
3.	Dbrains Info Systems & Controls	Lenovo Thinkstation P5	1	2,90,000.00	2,90,000.00	18 %	52,200.00	3,42,200.00	satisfies technical specifications as per compliance sheet	L2	has MSME

Administrative Sanction has been accorded by the Registrar to initiate procedure for the purchase of one number of Work Station Machine for NMR, installed in the CLIF.

The Finance Officer with the remarks of Finance section, recommended to place the proposal for the purchase of one number of Work Station Machine for use in the NMR installed in the CLIF, before the purchase committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of one number of Work Station Machine for use in the NMR installed in the CLIF, is placed before the Purchase Committee

for recommendation and appropriate decision.

**The Committee considered the proposal and observed that the price quoted by M/s. Crossgen Technologies Pvt., Ltd, Kochi seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s Crossgen Technologies Pvt., Ltd, Kochi along with the negotiation report before the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. Crossgen Technologies Pvt. Ltd., Kochi for the purchase of one number of Work Station Machine for use in the NMR installed in the CLIF, for the discounted rate of ₹3,37,952/- (Rupees Three Lakh Thirty Seven Thousand Nine Hundred and Fifty Two only) inclusive of GST.

**ALSO RESOLVED** to place supply order with M/s. Crossgen Technologies Pvt. Ltd., Kochi for the purchase of one number of Work Station Machine for use in the NMR installed in the CLIF, for the discounted rate of ₹3,37,952/- (Rupees Three Lakh Thirty Seven Thousand Nine Hundred and Fifty Two only) inclusive of GST.

**Item No.15.107.03.Additional 12 : CLIF - Purchase of 120Ah/12V SMF batteries and 42Ah/12V SMF Batteries**

**(Ad B IV CP A).**

A proposal has been received from the Director, CLIF, for the purchase of 120Ah/12V SMF batteries and 42Ah /12V SMF Batteries, for the XPS and Server installed at CLIF.

For that, the Director, CLIF has invited Tender for the supply of the above said Batteries on buy back basis, and forwarded us the original quotations along with the Comparative Statement, Tender form, Tender Documents, Tender Fee & EMD in order to proceed with the purchase.

**Comparative statement for the purchase of 120AH 12V SMF Batteries as detailed below:**

Below:

Sl. No	Name of the Firm	Item Name	Qty	Rate	Total Rate	GST Rate	GST Amount	Total Amount	Final amount	CLIF Remarks	Status	Remarks
1.	SR Power Solutions	120AH 12V SMF Battery	30	9,250/-	2,77,500/-	28%	77,700/-	3,55,200/-	3,55,200 - 93,000 = 2,62,200/-	Satisfies Technical Specification	L3	has MSME
		120AH 12V SMF Battery (buyback)	30	3,100/-	93,000/-	-	-	93,000/-		-		
Total Amount Rs. 2,62,200/-												
2.	Latta Innovations Pvt Ltd	120AH 12V SMF Battery	30	9,500/-	2,85,000/-	28%	79,800/-	3,64,800/-	3,64,800 - 82,500 = 2,82,300/-	Satisfies Technical Specification	L4	has MSME
		120AH 12V SMF Battery (buyback)	30	2,750/-	82,500/-	-	-	82,500/-		-		
Total Amount Rs. 2,82,300/-												
3.	Techser Power Solutions	120AH 12V SMF Battery	30	9,240/-	2,77,200/-	28%	77,616/-	3,54,816/-	3,54,816 - 99,000 = 2,55,816/-	Satisfies Technical Specification	L2	has remitted Tender Fee & EMD
		120AH 12V SMF Battery	30	3,300/-	99,000/-	-	-	99,000/-		-		

		SMF Battery (buyback)										
Total Amount - Rs. 2,55,816/-												
4.	AEM Technologies	120AH 12V SMF Battery	30	8,808.59/-	2,64,257.8/-	28%	73,992.1/-	3,38,250/-	3,38,250 - 1,02,000 = 2,36,250/-	Satisfies Technical Specification	L1	has MSME
		120AH 12V SMF Battery (buyback)	30	2,881.36/-	86,440.8/-	18%	15,559.3/-	1,02,000/-	-	-		
Total Amount - Rs. 2,36,250/-												
5.	Milashie Power Solutions	120AH 12V SMF Battery	30	10,468.75/-	3,14,062.5/-	28%	87,937.5/-	4,02,000/-	4,02,000 - 60,000 = 3,42,000/-	Satisfies Technical Specification	L5	has MSME
		120AH 12V SMF Battery (buyback)	30	2,000/-	60,000/-	-	-	60,000/-		-		
Total Amount - 3,42,000/-												

**Comparative statement for the purchase of 42 AH 12V SMF Batteries, as detailed below:**

Sl. No	Name of the Firm	Item Name	Qty	Rate	Total Rate	GST Rate	GST Amount	Total Amount	Final amount	CLIF Remarks	Status	Remarks
1.	SR Power Solutions	42AH 12V SMF Battery	20	3,644.53/-	72,890.6/-	28%	20,409.36/-	93,300/-	93,300 - 21,000 = 72,300/-	Satisfies Technical Specification	L3	has MSME
		42AH 12V SMF Battery (buyback )	20	1,050/-	21,000/-	-	-	21,000/-		-		
Total Amount Rs. 72,300/-												
2.	Latta Innovations Pvt Ltd	42AH 12V SMF Battery	20	3,400/-	68,000/-	28%	19,040/-	87,040/-	87,040 - 24,500 = 62,540/-	Satisfies Technical Specification	L1	has MSME
		42AH 12V SMF Battery (buyback )	20	1,225/-	24,500/-	-	-	24,500/-		-		
Total Amount Rs. 62,540/-												
3.	Techser Power Solutions	42AH 12V SMF Battery	20	3,520/-	70,400/-	28%	19,712/-	90,112/-	90,112 - 22,000 = 68,112/-	Satisfies Technical Specification	L2	has MSME
		42AH 12V SMF Battery (buyback )	20	1,100/-	22,000/-	-	-	22,000/-		--		
Total Amount - Rs. 68,112/-												
4.	AEM Technologies	42AH 12V SMF Battery	20	3,593.75/-	71,875/-	28%	20,125/-	92,000/-	92,000 - 18,800 = 73,200/-	Satisfies Technical Specification	L4	has MSME
		42AH 12V SMF Battery (buyback )	20	796.61/-	15,932.20/-	18%	2,867.80/-	18,800/-		-		

Total Amount - Rs. 73,200/-												
5.	Milashie Power Solutions	42AH 12V SMF Battery	20	4,453.125/-	89,062.5/-	28%	24,937.5/-	1,14,000/-	1,14,000 - 20,000 = 94,000/-	Satisfies Technical Specification	L5	has MSME
		42AH 12V SMF Battery (buyback )	20	1,000/-	20,000/-	-	-	20,000/-				
	Total Amount - Rs. 94,000/-											

1. For 120AH 12V SMF Batteries, M/s. AEM Technologies quoted the lowest.

2. For 42AH 12V SMF Batteries, M/s. Latta Innovations Pvt. Ltd. quoted the lowest

Five Quotations were received and all are satisfying the Technical Specifications as per the verification report of the Instrumentation Engineer, CLIF. Of the five, lowest rate was quoted by M/s. AEM Technologies for 120Ah/12V SMF Batteries for Rs.2,36,250/- and lowest rate for 42Ah/12V SMF Batteries was quoted by M/s. Latta Innovations Pvt., Ltd, for Rs. 62,540/-.

Further the Director, CLIF remarked that, the expenditure may be met from the Head of Account Part I - NP - MH 59(e) 4-2070 - Augmentation of Laboratory provided in the current year's Budget of the University.

Administrative Sanction has been accorded by the Registrar, to initiate procedure for the purchase of 120Ah/12V SMF batteries and 42Ah /12V SMF Batteries, for use in the XPS and Server installed in the CLIF.

The Finance Officer with the remarks of Finance section, recommended to place the proposal for the purchase of 30 numbers of 120Ah/12V SMF batteries & 20 numbers 42Ah/12V SMF batteries for use in the XPS & Server installed in the CLIF on buyback basis, before the purchase committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of 30 numbers of 120Ah/12V SMF batteries & 20 numbers 42Ah/12V SMF batteries for use in the XPS & Server installed in the CLIF on buyback basis, is placed before the Purchase Committee for recommendation and appropriate decision.

*The Committee considered the proposal and observed that the price quoted by firms viz., M/s. AEM Technologies, Kochi and M/s.Latta Innovations Pvt. Ltd., Thiruvananthapuram for the purchase of 30 numbers of 120AH 12V SMF batteries and 20 numbers of 42AH 12V SMF batteries respectively seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firms and to place the revised proposal submitted by M/s. AEM Technologies, Kochi and M/s.Latta Innovations Pvt.Ltd.,Thiruvananthapuram along with the negotiation report before the Syndicate.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm M/s. **AEM Technologies, Kochi** for the purchase of 30 Nos. of 120AH 12V SMF Batteries on buy back basis for the XPS and Server installed at CLIF, Kariavattom, at the discounted amount of ₹2,35,250/- (Rupees Two Lakh Thirty Five Thousand Two Hundred and Fifty only) including GST.

**ALSO RESOLVED** to place supply order with M/s. **AEM Technologies, Kochi** for the purchase of 30 Nos. of 120AH 12V SMF Batteries on buy back basis for the XPS and Server installed at CLIF, Kariavattom, at the discounted amount of ₹2,35,250/- (Rupees Two Lakh Thirty Five Thousand Two Hundred and Fifty only) including GST, as detailed below:

Sl. No.	Description	Qty	Rate (₹)	Total Rate (₹)	GST Amount (New Battery @28% & Buyback@18%) (₹)	Total Amount (Rounded off) (₹)	Total Amount after buyback (₹)
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1	120AH 12V SMF Battery	30	8,782.55 (Previous Rate : 8,808.59)	2,63,476.50 (Previous Rate : 2,64,257.80)	73,773.42 (Previous Amount : 73,992.10)	3,37,250 (Previous Amount : 3,38,250)	3,37,250 - 1,02,000 = <b>2,35,250</b>
2	120AH 12V SMF Battery (buyback)	30	2,881.36	86,440.68	15,559.32	1,02,000	
<b>Grand Total</b>							<b>2,35,250</b>

As the firm, M/s. Latta Innovations Pvt Ltd, Thiruvananthapuram has informed that further price reduction is not possible for the purchase of 20 Nos. of 42AH 12V SMF Batteries on buy back basis for the XPS and Server installed at CLIF, Kariavattom, the Syndicate **ALSO RESOLVED** to place supply order with M/s. Latta Innovations Pvt Ltd, Thiruvananthapuram for the supply of 20 Nos. of 42AH 12V SMF Batteries on buy back basis for the XPS and Server installed at CLIF, Kariavattom at Rs.62,540/- (Rs.Sixty two thousand five hundred and forty only)

**Item No.15.107.03.Additional 13: Purchase of Equipment for CLIF**

**(Planning A I).**

The meeting of the Syndicate held on 31.08.24 (Item No. 13.77.Additional.03) has resolved to permit the utilization of balance funds amounting to Rs.8,96,883 /- (Rupees Eight lakh ninety six thousand eight hundred and eighty three only), towards the purchase of remaining various items in CLIF in connection with the Projects sanctioned vide U.O. No. PL.A1/3147/2021/UOK dated 30.06.2021.

Now the Director (i/c), CLIF vide Letter No.CLIF/PURCHASE/PLN/234/2024 dated 10.10.2024 has submitted the proposal for purchase of various equipment in CLIF in connection with the projects sanctioned vide U.O. No.PL.A1/3147/2021/UOK dated 30.06.2021.

Aforementioned Purchase proposal submitted by the Director (i/c), CLIF is enumerated below;

1	Repair kit for SEM
2	Silicon Probe for AFM
3	Battery and UPS for SCM and LCMS

The Director (i/c), CLIF has forwarded Quotations and Proprietary certificate for the first 2 items along with quotation notice, quotations received and detailed comparative statements for the Purchase of Battery and UPS.

**Comparative statement for the purchase of 5 KVA UPS and 65 AH batteries (10 Nos)**

Sl. No.		Item Name	Quantity (Nos)	Rate (Rs)	Total Rate (Qty x Rate)(Rs)	GST Rate (%)	GST Amount	Total Amount (Total rate+GST amount (Incl GST))	Remarks
1.	M/s.S.R Power solutions	5 KVA Online Double Conversion IGBT DSP Controlled UPS (120 VDC)	1	48474.57	48474.57	18.00%	8725.42	57200	Final amount = 57,200.00 - 4,000.00 = 53,200
		5 KVA UPS (Buy Back)	1	4000	4000	-	-	4000	
		65 AH 12V SMF Battery (Exide)	10	4990	49900	28.00%	1397.2	63872	Final amount = 63,872 - 16,800 = 47,072
		42 AH 12V SMF Battery (Buy Back)	16	16800	16800	-	-	16800	
		Battery stand	1	2500	2500	18.00%	450	2950	Final amount = 2,950 - 250 = 2700
		Battery stand	1	250	250	-	-	250	

		(Buy Back)							
			Total Amount						1,02,972/-
2	M/s. Techser Power solutions	5KVA Online UPS (Tech Glare-50000)	1	37500	37500	18.00%	6750	44250	Final amount = 44250 - 5000 = 39,250
		5KVA UPS (Buy Back)	1	5000	5000	-	-	5000	
		12 V -65 AH Exide SMF Battery (EP 6512)	10	4900	49000	28.00%	13720	62720	Final amount = 62,720 - 16,000 = 46,720
		42 AH Battery (Buy Back)	16	1000	16000	-	-	16000	
		Battery stand	1	1200	1200	18.00%	216	1416	1416
		Battery stand (BuyBack)	-	-	-	-	-		
			Total Amount						87,386/-
3	M/s. AEM Technologies	5 KVA Techser Online UPS	1	45169.49	45169.49	18.00%	8130	53300	Final amount = 53,300.00 + 63,760.00 - 10752.00 = 106308.00
		12 V -65 AH NXT + SMF Battery UPS	10	4981.25	49812.5	28.00%	13947.5	63760	
		5KVA UPS (Buyback)	1	9111.86	9111.86	18.00%	1640.14	10752	
		42 AH 12V SMF Battery(Buy Back)	16						
		Battery stand	-	-	-	-	-	-	-
		Battery stand (Buy Back)	-	-	-	-	-	-	-
			Total Amount						1,06,308/-

### Comparative statement for the purchase of 75 AH 12 V SMF Batteries (24 no.)

Sl. No	Firm	Item Name	Quantity (Nos)	Rate (Rs)	Total Rate (Qty x Rate)(Rs)	GST Rate (%)	GST Amount	Total Amount (Total rate+GST amount (Incl GST))	Remarks
1	M/s. S.R Power solutions	75 AH 12V SMF Battery (Exide)	24	5840	140160	28.00%	39244.8	179404.8	Final amount = 1,79,404.8 - 44,400.00 = 1,35,004.8/-
		75 AH 12V SMF Battery (Buy Back)	24	1850	44400	-	-	44400	
			Total Amount						1,35,004.8/-
2	M/s. Techser Power solutions	12 V -75 AH Exide SMF Battery (EP 75-12)	24	6000	1,44,000.00	28.00%	40320	184320	Final amount = 1,84,320 - 50,400 = 1,33,920/-
		75 AH Battery (Buy Back)	24	2100	50400	-	-	50400	
			Total Amount						1,33,920/-
3.	M/s.Latta Innovations Pvt Ltd	75 AH 12V SMF Batteries	24	6,300/-	151200	28.00%	42336	193536	Final Amount = 1,93,536 - 51,600 = 1,41,936
		75 AH 12V SMF Batteries (Buy Back)	24	2,150/-	51600	-	-	51600	
			Total Amount						1,41,936/-
4	M/s.AEMT echnolgy	75 AH 12V NXT + SMF Battery	24	5939.84	142556.25	28.00%	39915.75	182472	Final Amount



									=1,82,472.00 -48,912.00 =1,33,560.00
		75 AH 12V SMF Battery (BuyBack)	24	1727.12	41450.85	18.00%	7461.15	48912	
			<b>Total Amount</b>						<b>1,33,560/-</b>

Director (I/c), CLIF has recommended following firms for the Purchase of aforementioned items at a total cost of Rs 8,81,602 (Rupees Eight Lakh Eighty One Thousand Six Hundred and Two Only) including GST. Expenditure in this connection may be met from the unutilized balance fund in the PD account of CLIF. It has been telephonically informed by the Director (i/c) that negotiation of price is possible.

Sl no	Name of Equipment/ Item	Name of the firm	Total Price (Rs)
1	Repair kit for SEM	Carl Zeiss India (Bangalore) Pvt.Ltd.	4,94,184
2	Silicon Probe for AFM	Bruker India Scientific Pvt.Ltd, Mumbai	1,66,472
3	Battery and UPS for SCM and LCMS	M/S AEM Technologies for 75AH Battery and M/S Techser Power Solutions for 5KVA UPS and Battery	2,20,946
	<b>TOTAL</b>		<b>9,52,092</b>

The Finance Officer has remarked to place the purchase proposal before the purchase committee for consideration, to invite firms for a negotiation and if approved to place supply order accordingly.

In this context as per the orders of the Honorable Vice Chancellor the purchase proposal is placed before the Purchase Committee for consideration and recommendations.

*The Committee considered the proposal and observed that the price quoted by the firms viz., M/s. Carl Zeiss India (Bangalore) Pvt.Ltd., M/s. Bruker India Scientific Pvt.Ltd, Mumbai, M/S AEM Technologies, Kochi and M/s. Techser Power Solutions, Kochi in connection with the purchase Repair kit for SEM, Silicon Probe for AFM 75 AH batteries and 5 KVA UPS respectively seems to be on the higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member, Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firms and to place the revised proposal submitted by M/s. Carl Zeiss India (Bangalore) Pvt.Ltd., M/s. Bruker India Scientific Pvt.Ltd, Mumbai, M/S AEM Technologies, Kochi and M/s. Techser Power Solutions, Kochi along with the negotiation report before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be approved.

The Syndicate considered the Report on the Negotiation meeting held on 26.10.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firms M/s. Carl Zeiss India (Bangalore) Pvt. Ltd., Bangalore, M/s. Bruker India Scientific Pvt. Ltd, Mumbai, M/s. AEM Technologies, Kochi and M/s. Techser Power Solutions, Kochi.

**ALSO RESOLVED** to place supply order with M/s. Carl Zeiss India (Bangalore) Pvt. Ltd., Bangalore for the purchase of Repair kit for SEM installed at CLIF, at the discounted amount of ₹4,69,475/- (Rupees Four Lakh Sixty Nine Thousand Four Hundred and Seventy five only) (Rounded off) including IGST.

**ALSO RESOLVED** to place supply order with M/s. Bruker India Scientific Pvt. Ltd, Mumbai, for the purchase of Silicon Probe for AFM installed at CLIF, at the discounted amount of ₹1,53,988/- (Rupees One Lakh Fifty Three Thousand Nine Hundred and Eighty Eight only) (Rounded off) including IGST.

**ALSO RESOLVED** to place supply order with M/s. AEM Technologies, Kochi, for the purchase of 24 Nos. of 75AH 12V SMF Batteries on buy back basis for SCM and LCMS installed at CLIF, Kariavattom, at the discounted amount of ₹1,32,560/- (Rupees One Lakh Thirty Two Thousand Five Hundred and Sixty only) including GST as detailed below:

Sl. No.	Description	Qty	Rate (₹)	Total Rate (₹)	GST Amount (New Battery @ 28% & Buyback	Total Amount (Rounded	Total Amount after
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					@18% (₹)	off) (₹)	buyback (₹)
1	75 AH 12V NXT + SMF Battery	24	5,907.29 (Previous Rate : 5,939.84)	1,41,774.96 (Previous Rate : 1,42,556.25)	39,696.99 (Previous Amount : 39,915.75)	1,81,472 (Previous Amount : 1,82,472)	1,81,472 – 48,912 = <b>1,32,560</b>
2	75 AH 12V SMF Battery (Buy Back)	24	1,727.12	41,450.85	7,461.15	48,912	
<b>Grand Total</b>							<b>1,32,560</b>
<b>ALSO RESOLVED</b> to place supply order with M/s. Techser Power Solutions, Kochi, for the purchase of one 5KVA online UPS and 10 Nos. of 65AH 12V SMF Batteries with Battery Stand on buy back basis for SCM and LCMS installed at CLIF, Kariavattom, at the discounted amount of ₹86,586/- (Rupees Eighty Six Thousand Five Hundred and Eighty Six only) including GST, as detailed below:							
Sl. No.	Description	Qty	Rate (₹)	Total Rate (₹)	GST Amount (UPS@18% & Battery @28%) (₹)	Total Amount (₹)	Total Amount After buyback (₹)
1	5KVA Online UPS (Tech Glare-5000)	1	37,500	37,500	6,750	44,250	44,250 – 5,000 = <b>39,250</b>
2	5KVA UPS (Buy Back)	1	5,000	5,000	---	5,000	
3	12 V - 65 AH Exide SMF Battery (EP 65-12)	10	4,900	49,000	13,720	62,720	62,720 – 16,800 = <b>45,920</b>
4	42 AH Battery (Buy Back)	16	1,050 (Previous Rate : 1,000)	16,800 (Previous Rate : 16,000)	---	16,800 (Previous Amount : 16,000)	
5	MS Battery stand and accessories	1	1,200	1,200	216	1,416	<b>1,416</b>
6	Battery stand (Buy Back)	---	---	---	---	---	
<b>Grand Total</b>							<b>86,586</b>

**Item No.15.108**

**Third Meeting of the Purchase Committee held on 22nd October 2024 – Action of the Vice-Chancellor in having approved the recommendations of the Committee for item no.03.01 and 03.17 - Reporting of – reg.**

**(Ad.BIV)**

The third meeting of the Purchase Committee was convened at 10.30 A.M. on 22<sup>nd</sup> October 2024 (Tuesday), in the Syndicate Room for immediate review of certain purchase proposals including matters regarding the upgradation of the Firewall System at the University Computer Centre, Palayam (Item 03.01), and the purchase of 60 GSM Maplitho RA I size White Paper for the Examination Wing (Item 03.17).

Considering the exigency in implementing the proposals, the Vice-Chancellor has approved the recommendations of the above items of the third Meeting of the Purchase Committee held on 22<sup>nd</sup> October 2024, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate. (Minutes of the 3rd Meeting of the Purchase Committee for the item nos. 03.01 and 03.17 is appended).

As per the orders of the Vice-Chancellor the matter is reported to the Syndicate.

**MINUTES OF THE THIRD MEETING OF THE PURCHASE COMMITTEE (2024-25)**  
**(NON-PLAN FUND & PLAN FUND)**

Time : 10.30 A.M.  
 Date : 22.10.2024, Tuesday  
 Venue : Syndicate Room

Chairman

The Vice-Chancellor

:- Sd/-

Members

- Adv. G. Muralidharan Pillai, Member, Syndicate :- .....
- Dr. K.G. Gopchandran, Member, Syndicate :- Sd/-
- Dr. P.M. Radhamany, Member, Syndicate :- Sd/-
- The Registrar :- Sd/-
- The Finance Officer :- Sd/-
- The Director, Planning & Development (Deputy Registrar i/c) :- Sd/-
- The Director, Computer Centre :- Sd/-
- The Instrumentation Engineer(i/c) :- Online

**Item No.15.108.03.01 University Computer Centre, Palayam - Proposal for the upgradation of Firewall System**

*(Ad BIV CP).*

The University Computer Centre, Palayam is equipped with Sophos XG 550 Firewall, installed in October 2018. After a three year subscription period, the service was extended for a further period of three years i.e. up to 30.10.2024 and the End of Life of Firewall is on 31.03.2025.

In view of the expiry of the subscription period of the existing Firewall on 30.10.2024, the Director, Kerala University Computer Centre, Palayam vide letter no. KUCC/PURCH/2024/128 dated 27.09.2024 has forwarded the following proposals received from M/s. KELTRON for the procurement/ upgradation of the Firewall System installed in the University Computer Centre.

<b>Option 1 - XG 550 Xtream protection - Renewal (7 months)</b>			
Description	Rate (₹)	Qty	Total Amount (₹)
XG 550 Xtream protection - Renewal (7 months)	7,09,033.00	1	7,09,033.00
GST			1,27,625.94
<b>Grand Total</b>			<b>8,36,659.00</b>

<b>Option 2 - Procurement of New next Generation Firewall</b>			
Description	Rate (₹)	Qty	Total Amount (₹)
Procurement of next Generation Firewall Firewall Throughput : 40 Gbps, Threat Protection Throughput : 6Gbps, Concurrent sessions : 15 M Connections per second : 2L Port density: 8x1G copper+4x1G SFP+2x10G SFP+ from day 1	2,77,725/-	1	2,77,725/-
Firewall License 36 Months	12,87,420/-	1	12,87,420/-
1G SFP Transceiver	33,000/-	4	1,32,000/-
Installation charge			20,000/-
Total			17,17,145/-
GST @18%			3,09,086/-
<b>Grand Total</b>			<b>20,26,231/-</b>

<b>Option 3 - Upgrade to XGS 4300</b>			
Description	Rate (₹)	Qty	Total Amount (₹)

XGS 4300 Security Appliance - IN Power cord	2,77,725/-	1	2,77,725/-
Xstream Protection for XGS 4300 - 36 Months	12,87,420/-	1	12,87,420/-
IG SFP Transceiver	33,000/-	4	1,32,000/-
Installation charge			20,000/-
Total			17,17,145/-
GST @18%			3,09,086/-
<b>Grand Total</b>			<b>20,26,231</b>

As per the proposal 50% of amount is to be released as advance to the Firm along with the Work Order.

**Recently University have placed the Work Order to M/s. KELTRON, Thiruvananthapuram, for the upgradation of the Firewall System in the Kariavattom Campus from Sophos XGS 550 to Sophos XGS 4300 with Xstream Protection of three years, for a negotiated amount of ₹17,75,261/- (Rupees Seventeen Lakhs Seventy-Five Thousand Two Hundred and Sixty-One only) including GST.**

In connection with the processing of the proposal for the upgradation of the Firewall System in the Kariavattom Campus, a Technical Committee was constituted vide U.O no.4813/Ad BIV/2024/UOK dated 11.06.2024 with the Director, Kerala University Computer Centre (KUCC), Instrumentation Engineer i/c, Dr. Vinod Chandra S. S., Professor, Department of Computer Science, Kariavattom and external Technical Experts from Kerala State IT Mission (E-Governance/Mission co-ordinator) and Dr. Sabarish K., Head, Information Systems Division, Kerala State Council for Science, Technology Environment (KSCSTE) as members, for necessary evaluation.

As per the orders of the Registrar, the proposal from M/s. KELTRON, Thiruvananthapuram, for the upgradation of the Firewall System installed in the University Computer Centre, Palayam was evaluated by the above said Technical Committee constituted vide U.O no.4813/Ad BIV/2024/UOK dated 11.06.2024, and the Committee has recommended the following;

- To upgrade the existing Firewall System to Sophos XGS 4300 with Xstream Protection for a period of three years, instead of renewing the service of the existing Firewall System Sophos XGS 550 for a further period of seven months.
- A certification may be obtained from M/s. KELTRON to the effect that the proposed Firewall version is compatible with the existing network components.
- After the upgradation and configuration of the Firewall System, national/state level agencies like STQC/C-DAC may be entrusted for assessing the effectiveness and integrity of firewall configurations.
- It is noted that four numbers of IG SFP Transceiver @₹33,000/- amounting to 1,32,000/- (excluding GST) is additionally included in the proposal for upgradation of the Sophos XGS 4300 with Xstream Protection for a period of three years, when compared to the already upgraded XGS 4300 Firewall System in the Kariavattom Campus.
- The price quoted by M/s KELTRON seems to be on higher side, hence it is recommended to negotiate with the Firm.

After verifying the proposal the Finance Section has remarked to place the proposal for the upgradation of Sophos XG 550 firewall system installed at University Computer Centre to Sophos XGS 4300 with Xstream Protection for three years with M/s KELTRON, Thiruvananthapuram, before the Purchase Committee along with the report of Technical Committee, for approval.

As per the orders of the Vice-Chancellor, the proposal from M/s. KELTRON for the upgradation of the Firewall System in the University Computer Centre, Palayam from Sophos XGS 550 to Sophos XGS 4300 with Xstream Protection for three years at a total amount of 20,26,231/- (Rupees Twenty Lakhs Twenty Six Thousand Two Hundred and Thirty One only) inclusive of GST & installation charge along with the recommendations of the Technical Committee, is placed before the Purchase Committee, for consideration and appropriate recommendation.

***The Committee on due consideration of the proposal along with remarks of the Technical Committee negotiated with M/s KELTRON, Thiruvananthapuram, and recommended to upgrade the existing SGS 550 Firewall System to Sophos XGS 4300 Xstream Protection with three year***

**warranty at a discounted amount of Rs. 19,52,260/- (Rupees Nineteen Lakhs Fifty Two Thousand Two Hundred and Sixty only) including GST, for use in the University Computer Centre, Palayam.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the 3<sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be noted.

**Item No.15.108.03.17 Purchase of 60 GSM Maplitho RA I size White Paper for printing Blank Answer Booklets in the Examination Wing**

**(Ad BIV CP A).**

The Examination Store has requested the supply of 8000 reams of 60 GSM Maplitho RA I size White Paper for the previous year.

Accordingly, Supply Order was issued to the Stationery Department for the delivery of 8000 reams of 60 GSM Maplitho RA I size White Paper for an estimated amount of Rs 1,88,00,000 /- (Rupees One Crore Eighty Eight Lakhs only) vide letter No. 49507/Ad B IV A/2022/UOK dated 22/05/2023.

The Syndicate at its meeting held on 20/05/2023, resolved to grant sanction for the purchase of 8000 reams of RA I size Paper through Stationery Department, estimating an amount of Rs.1,88,00,000/- (Rupees One Crore Eighty Eight Lakhs only).

The Stationery Department has supplied the Paper in two phases as follows:

Sl No	Firm	Qty in reams	Amount
1	Madurai Enterprises, Tamil Nadu	3100	Rs 45,78,700 /-
2	Sumukha Stationery Hub, Tamil Nadu	3420	Rs 44,81,567 /-
	Total	6520	Rs 89,60,267 /-

The payment for the same has been done.

There was a balance of 1480 reams of Paper to be supplied. A request has been forwarded to the Controller of Stationery for the supply of the balance 1480 reams of Paper.

The Store Keeper, Examination Store, has submitted the current year's requirement of 8,000 reams of RA I size Paper.

**The Stationery Department vide letter No. Stat/1096/2024-B1 dated 18/09/2024, submitted the estimate of Rs 1,40,00,000/- (Rupees One Crore Forty Lakhs only) for 8000 reams of RA I size Paper, for this year.**

In the previous year, the purchase limit of the Stationery Department was Rs 50,00,000/- (Rupees Fifty Lakhs only). Hence, the supply of the RA I size Paper was made by the Department in two phases, limiting the amount within the purchase limit.

Now, the purchase limit of the Stationery Department has been extended to Rs 1,00,00,000/- (Rupees One Crore only).

**Hence, the purchase of the same shall be made in two phases i.e. 5000 reams in the first phase and 3000 reams in the second phase, within the purchase limit of the Stationery Department.**

The Finance has recommended to place the matter regarding the purchase of 8000 reams of RA I size Paper (60 gsm mapiltho) before the Purchase Committee.

As per the orders of the Vice Chancellor, the matter regarding the purchase of 8000 reams of RA I size Paper (60 GSM Maplitho) is placed before the Purchase Committee for consideration and appropriate recommendations.

**The Committee considered the proposal and recommended to entrust the Stationery Department to supply 8000 reams of RA I size paper (60 GSM Maplitho) for the use of Examination Wing, 5000 reams in the first phases and 3000reams in the second phase.**

**In view of the exigency, in implementing the aforementioned proposals, the Committee proposed that the recommendations of the above two items (item no:s03.01 and 03.017), maybe approved by the Vice-Chancellor, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above

recommendation of the 3 <sup>rd</sup> meeting of the Purchase Committee held on 22.10.2024, be noted.
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**Item No.15.109      Request for revising UO- Renaming of School of Distance Education as Centre for Distance and Online Education (CDOE)—Reporting of-reg.**

**(Ad.Misc)**

The University Grants Commission vide email dated 4/12/2023 has informed that the Regulation 8(3) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 stipulates that "A Higher Education Institution other than an Open University shall have a designated Centre for Distance and Online Education (CDOE) for operationalising the programmes in Open and Distance Learning mode and /or Online mode, which shall be headed by the Director, a regular functionary on full time dedicated basis not below the rank of an Associate Professor and shall have appropriate and adequate academic, technical, administrative staff and infrastructural resources as specified in Annexure- IV". In view of above stipulation, UGC has requested to name the designated Centre for offering programmes in Open and Distance Learning mode and /or Online mode as "Centre for Distance and Online Education" (CDOE) .

A report has been sought from the Director, SDE vide letter No.Ad.Misc/SDE/2023-24 dated 08/12/2023 regarding the naming of School of Distance Education as "Centre for Distance and Online Education"(CDOE) .The Director informed that the School of Distance Education, University of Kerala is the designated Centre for Distance Education under University of Kerala and the present Director Dr.K.S.Suresh Kumar is a regular functionary on full time basis and of the rank of a Professor. They have appropriate and adequate academic, technical, administrative staff and infrastructural resources and has requested to change the name of "School of Distance Education" as "Centre for Distance and Online Education"(CDOE).

The Syndicate at its meeting held on 15/02/2024 vide item no.08.09 considered the matter and resolved to rename the School of Distance Education (SDE) as Centre for Distance and Online Education (CDOE) as per the direction of UGC-DEB. Accordingly U.O No. Ad.Misc/ 2007/2024/UOK dated 04.03.2024 was issued in this regard.

The Director vide note No.SDE/ADMIN/CDOE/2024 dated 11.04.2024 has stated that the School of Distance Education is a statutory institution under the University of Kerala and has requested to revise the U O issued regarding renaming SDE as CDOE in such a way that "Centre for Distance and Online Education " may be constituted as the designated centre for operationalising the programmes in Open and Distance Learning mode and/ or Online mode under the School of Distance Education.

The Vice Chancellor after perusing the request from the Director, CDOE has ordered to place the matter before the Syndicate

As per orders of the Vice Chancellor, the request received from the Director, CDOE regarding the revision of UO in such a way that "Centre for Distance and Online Education " may be constituted as the designated centre for operationalising the programmes in Open and Distance Learning mode and/ or Online mode under the School of Distance Education is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.
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**Item No.15.110      SN Trusts Kollam - Appointments of Drawing and Disbursing Officers in various Colleges under the Management - Approval - reg.**

**(Ac.FIII)**

The Manager, SN Trusts, Kollam has forwarded proposals for the term of appointments of the Drawing and Disbursing Officers in the following colleges under the Management, for a period of three months w.e.f the dates noted against each.

**Table-I**

Sl. No.	Name of College	Name & Designation of the proposed DDO	Proposed date of approval w.e.f.	Term of appointment
1	SN College,	Dr. Vinod C Sugathan,*	10.10.2024 FN	1 <sup>st</sup>

	Chathannur	Professor, Dept. of Economics		
2	SN College, Chengannur	Dr. Sindhu Prathap. Professor, Dept. of Economics	10.10.2024 FN	1 <sup>st</sup>
3	SN College, Punalur	Dr. Sulekha B T, Professor, Dept. of Zoology	10.10.2024 FN	1 <sup>st</sup>
4	SN College for Women, Kollam.	Dr. Jisha S, Associate Professor, Dept. of Zoology	10.10.2024 FN	1 <sup>st</sup>
5	SN College, Sivagiri,Varkala	Dr. Sheeba S Professor, Dept. of Zoology	10.10.2024 FN	1 <sup>st</sup>
6	SN College, Cherthala	Dr.Bindu T.P, Associate Professor, Dept. of Physical Education	01.09.2024 FN	6 <sup>th</sup>

\*Earlier appointed as DDO at SN College, Sivagiri, Varkala and now posted as Principal at SN College, Chathannur.

As per the resolution of the Syndicate at its meeting held on 28.12.2023, vide Item No: 07.89.C3, a circular was issued, directing all Educational Agencies to appoint a Principal on regular basis immediately in the Colleges where the Principal post is lying vacant. Further directed that, in the absence of a regular Principal, the Educational agency shall appoint, Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

It may be noted that as regular Principals are appointed in the mentioned Colleges, the approval of the appointment existing DDO's will automatically cease as per the condition stipulated in the approval order. The proposals for the approval of the mentioned teachers as Principals have been forwarded to the University and the same are under process. Hence the Educational Agency has requested for the approval of the appointment of the mentioned teachers as Drawing and Disbursing Officers.

In case of SN College, Cherthala, the Educational Agency has forwarded the proposal to approve the term of appointment of Dr. Bindu T P, Associate Professor, Department of Physical Education as DDO of the College for the sixth consecutive term for a period of three months w.e.f 01.09.2024 as the fifth term of her appointment was expired on 31.08.2024 AN.

In these circumstances, as per the orders of the ***Vice-Chancellor***, the proposals for the ***approval of appointment Drawing and Disbursing Officers*** in ***Table-1***, for a period of *three months or till the approved appointments of the said teachers as Principals* in the respective Colleges, whichever is earlier, is placed before the Syndicate for consideration.

<b><i>Resolution of the Syndicate</i></b>			
<b>RESOLVED</b> to approve the proposals for the appointment of Drawing and Disbursing Officers of the following teachers for a period of three months or till the approved appointments of the said teachers as Principals in the respective Colleges, whichever is earlier:			
Sl. No.	Name of College	Name & Designation of the proposed DDO	Proposed date of approval w.e.f.
1	SN College, Chathannur	Dr. Vinod C Sugathan,* Professor, Dept. of Economics	10.10.2024 FN
2	SN College, Chengannur	Dr. Sindhu Prathap. Professor, Dept. of Economics	10.10.2024 FN
3	SN College, Punalur	Dr. Sulekha B T, Professor, Dept. of Zoology	10.10.2024 FN
4	SN College for Women, Kollam.	Dr. Jisha S, Associate Professor, Dept. of Zoology	10.10.2024 FN
5	SN College, Sivagiri,Varkala	Dr. Sheeba S Professor, Dept. of Zoology	10.10.2024 FN
6	SN College, Cherthala	Dr.Bindu T.P, Associate Professor, Dept. of Physical Education	01.09.2024 FN

***Item No.15.111***

***Issuance of UO - Initial appointment of Assistant Professors at SN Colleges as per resolution of the meeting of the Syndicate at its meeting held on 09.09.2024 – reg.***

***(Ac.FIII)***

The Manager, SN Trusts notified for the post of Assistant Professors in various subjects in Colleges under the Management, which are affiliated to the University of Kerala and submitted proposals for the appointments made. The status of the same is detailed in the *Table -1* below;

<b>TABLE - 1</b>							
#	<i>Subject</i>	<i>Vacancies Notified</i>		<i>Appointments Done</i>		<i>Remaining PWD vacancies</i>	<i>Status</i>
		<i>Total</i>	<i>PWD</i>	<i>Open/ Community</i>	<i>PWD</i>		
1	History	1	1	0	1	0	UO issued
2	English	6	3	3	3*	0	UO issued*
3	Geology	6	1	5	0	1	UO to be issued
4	Biotechnology	3	1	2	0	1	UO to be issued
5	Mathematics	3	2	1	0	1	UO to be issued
6	Journalism & Mass Communication	2	1	1	0	1	UO to be issued
7	Geography	2	1	1	0	1	UO to be issued
8	Chemistry	1	1	0	0	1	Proposal not received
9	Hotel Management	1	1	0	0	1	Proposal not received
10	Physics	3	3	0	0	3	Proposal not received
11	Computer Science	3	1	4	1	0	Under consideration
	<b>Total</b>	<b>31</b>	<b>16</b>	<b>17</b>	<b>5*</b>	<b>10</b>	

\* Filled up 6 out of 16 PWD backlog vacancies – [including 1 (one) PWD appointment already made in Department of English as per Hon'ble Supreme Court Order, (totaling 4 in the Department of English) and proposed 1 (one) in Computer Science]

- (i) The Syndicate at its meeting held on 09.09.2024 considered the proposals (1) to (7) and RESOLVED to issue orders sanctioning approval after complying all the formalities in this regard.
- (ii) Earlier, in tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University issued UO No. Ac.F.II/2864/2022/General/UOK dated 22.02.2023, directing all Educational Agencies that “all identified PWD Backlog vacancies shall be filled before making appointment under the Open/ Community merit category”.
- (iii) Accordingly, **16 PWD Backlog vacancies** were identified to be filled up in the Colleges affiliated to the University, under SN Trusts, Kollam. Out of the identified backlog, approval of initial appointments of 5\* (Five) Assistant Professors in the subjects viz; History (1-One) and English (3-Three + (1-One) already made as per the Hon'ble Supreme Court Order), have been sanctioned by the Syndicate. 1 (One) appointment in the subject Computer Science is under consideration. Hence 10 (Ten) more backlog vacancies are to be filled up by the Trust.
- (iv) As the Educational Agency complied with the stipulations as per (ii), University Orders, sanctioning approval of Assistant Professors in the subjects History and English (*Slnos. 1 & 2 in TABLE-1*), have been issued. *Slno (2) was considered, as 4% of the total identified backlog, has been filled from the Department of English.*
- (v) Meanwhile, the Educational Agency vide letter No. 5/1210 dated 01.08.2024 has informed the Government that, even though the vacancies were notified and re-notified as per the guidelines of the Government, rank lists are existing in the subjects for which there were no applicants from among the candidates belonging to PWD. Hence the Government have been requested to permit to fill up the notified PWD vacancies from the existing rank lists (Open / Community), based on the assurance that, the backlog will be reserved for PWD, from the future arising vacancies. A copy of the letter has been forwarded to the University also.
- (vi) As per the letter (v) above, the Educational Agency has stated that they have re-notified the



already notified PWD backlog vacancies for seven subjects, which remained unfilled for want of suitable PWD candidate(s), viz; (1) Geology (2) Biotechnology (3) Mathematics (4) Journalism & Mass Communication (5) Geography (6) Chemistry (7) Hotel Management and (8) Physics [Slnos (3) to (10) of Table-1] and no applications have been received, even after re-notification, except for the subjects Biotechnology and Hotel Management [Slnos (4) and (9) of Table-1].

- (vii) *Instead of the guidelines* issued by the University, mentioned in (ii), the Educational Agency has *now submitted an Affidavit dated 21.10.2024*, stating that PWD vacancies notified for the six subjects viz; (1) Geology (2) Mathematics (3) Journalism & Mass Communication (4) Geography (5) Chemistry and (6) Physics, will continue to be reserved for PWD, till concurrence for the request, mentioned in (v), is received from the Government.
- (viii) Further, the Educational Agency has *neither* mentioned anything about the filling up of vacancies in the subjects viz; (1) Biotechnology and (2) Hotel Management, [Slnos (4) and (9) of Table-1], in the above said affidavit *nor* submitted any proposals for the approval of initial appointments of Assistant Professor(s) in these subjects.
- (ix) It may be again noted that, while considering the question of approval of the initial appointment of Assistant Professors in various departments at SG College, Kottarakara, the Syndicate at its meeting held on 09.09.2024 vide Item No: 14.05.B5, having considered the Affidavit given by the Educational Agency concerned, that the *one notified unfilled PWD vacancy in the Department of Botany of the College will be filled in accordance with the guidelines of University of Kerala at the earliest and if no suitable candidate is found for the said vacancy, even after repeated advertisements, the vacancy will be transferred to any immediate future arising vacancy*, **RESOLVED to direct the Educational Agency to fill-up the PWD vacancy in the Department of Botany at the earliest.**

Considering the above facts, as per the orders of the **Hon'ble Vice-Chancellor**, the question of issuance of formal UO's granting approval for the below mentioned initial appointments of Assistant Professors at SN Colleges, as resolved by the meeting of the Syndicate held on 09.09.2024, in light of the Affidavit submitted by the Manager, SN Trusts, Kollam, (appended), is placed before the Syndicate for consideration.

Sl.	Item No. of the Meeting of the Syndicate held on 09.09.2024	#	Subject	Name of the Teacher	Name of the College	Quota Appointed
I	Item No.14.05.C2	1	Geology	Smt. Puja Vijay	SN College, Varkala	Community
	"	2	"	Smt. Nisha V	SN College, Varkala	Community
	"	3	"	Smt. Jesna Richard	SN College, Cherthala	Open
	"	4	"	Sri. Vishnu Mohan S	SN College, Varkala	Open
	"	5	"	Sri. Aneez A S	SN College, Cherthala	Open
II	Item No.14.05.C3	1	Biotechnology	Smt. Swetha S	S N College, Kollam	Community
	"	2	"	Smt. Pooja N S	SN College, Kollam	Open
III	Item No.14.05.C4	1	Mathematics	Sri. Jeevan S	S N College, Chathannur	Community
IV	Item No.14.05.C6	1	Journalism & MC	Smt. Sivamol S	SN College, Chathannur	Open
V	Item No.14.05.C14	1	Geography	Smt. Resna Reghu	SNCW, Kollam	Community

**Resolution of the Syndicate**

**RESOLVED** to grant approval for the issuance of formal UO's for the following initial appointments of Assistant Professors at SN Colleges, as per the decision of the Syndicate held on



09.09.2024, in the light of the Affidavit submitted by the Manager, SN Trusts, Kollam.

<i>Sl.</i>	<i>Item No. of the Meeting of the Syndicate held on 09.09.2024</i>	<i>#</i>	<i>Subject</i>	<i>Name of the Teacher</i>	<i>Name of the College</i>	<i>Quota Appointed</i>
I	Item No.14.05.C2	1	Geology	Smt. Puja Vijay	SN College,Varkala	Community
	"	2	"	Smt.Nisha V	SN College,Varkala	Community
	"	3	"	Smt. Jesna Richard	SN College, Cherthala	Open
	"	4	"	Sri. Vishnu Mohan S	SN College, Varkala	Open
	"	5	"	Sri. Aneez A S	SN College, Cherthala	Open
II	Item No.14.05.C3	1	Biotechnology	Smt. Swetha S	S N College, Kollam	Community
	"	2	"	Smt. Pooja N S	SN College, Kollam	Open
III	Item No.14.05.C4	1	Mathematics	Sri. Jeevan S	S N College, Chathannur	Community
IV	Item No.14.05.C6	1	Journalism & MC	Smt. Sivamol S	SN College, Chathannur	Open
V	Item No.14.05.C14	1	Geography	Smt. Resna Reghu	SNCW, Kollam	Community

**Item No.15.112**

**Ph.D Degree to Smt. Jasmine Jose- Section 10(13) of the Kerala University Act 1974- Awarded- Reporting of- Reg.**

**(Ac.EII)**

**Smt. Jasmine Jose**, Research Scholar in **Physics** under the guidance of Dr. Vinoy Thomas, Professor, Department of Physics, Christian College, Chengannur was granted permission by the University to conduct her Open Defence on 26/09/2024. She had submitted all the relevant documents to the University after the successful completion of her Open Defence.

The Research Scholar had also submitted a request dated 24/10/2024 to the Hon'ble Vice-Chancellor. Smt. Jasmine Jose has informed that her Open Defence was successfully over and she is waiting for the Ph.D Provisional Certificate. Also informed that she has been offered with a postdoctoral position in France and they have asked her to start working in the first week of January 2025. Also added that, as part of the recruitment process, it is required to submit her PhD certificate, either provisional or original, in order to proceed and only after submitting the Provisional Certificate, they will send her the job confirmation letter, which is necessary to begin the visa process. It is pointed out that, they have been waiting for over a month for the document and the team lead contacted her yesterday, urging to submit the required certificate as soon as possible, so they can proceed with her recruitment. The candidate has also brought to the attention that, she is concerned that any further delay could cause her to lose this valuable opportunity. As the Syndicate meeting might get delayed, she has requested to issue the PhD Provisional Certificate at the earliest. The candidate has attached screen shots of emails from the team lead and the copy of Invitation letter for her Open Defence along with the request.

As per the **University of Kerala First Statutes, 1977**, "the report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate". As per **Section 10 (13) of the Kerala University Act 1974**, "if at any time except when the Syndicate or the Academic Council is in session, the Vice-Chancellor is satisfied that an emergency has arisen requiring him to take immediate action involving the exercise of any power vested in the Syndicate or the Academic Council by or under this Act, the Vice-Chancellor may take such action as he deems fit, and shall, at the next session

of the Syndicate or the Academic Council, as the case may be, report the action taken by him to that authority for such action as it may consider necessary.

Considering the request of the candidate, the Hon'ble Vice- Chancellor in exercise of the powers of the Syndicate vested upon him under **Section 10(13) of the Kerala University Act, 1974**, considered the reports and recommendations of the Board of Examiners appointed to adjudicate the PhD thesis submitted by **Smt. JasmineJose** and declared her eligible for the award of Degree of PhD in **Physics** under the Faculty of **Science** on **26.10.2024**, subject to reporting to the Syndicate. The notification regarding the same was also issued on the same day.

The action taken by the Hon'ble Vice- Chancellor in having awarded PhD Degree to **Smt. JasmineJose** in **Physics** under the Faculty of **Science** on **26.10.2024**, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.113**

**Establishing KU Radio-Consideration of-reg.**

(PRO)

The Syndicate meeting held on 28.12.2023 considered item No. 07.83.03 and entrusted the following members with a detailed discussion to implement KU Radio:

*Adv. Muraleedharan Pillai G., Convenor, Standing Committee of the Syndicate on Finance, Dr. Shijukhan J. S., Convenor, Standing Committee of the Syndicate on Staff. Equipment & Building, Dr. K. G. Gopchandran, Member. Syndicate. External expert*

The Public Relations Officer suggested including Sri. C. Anoop. a noted journalist, director, and novelist who has served with *Kerala Kaumudi, Sameeksha, and Kairali TV*, as the external expert. However, he has expressed his inability to accept the position.

Therefore, the Public Relations Officer recommended including *Mr. V Salin, Additional Director, PRD, Govt. of Kerala, as the external expert on the panel for the implementation of KU Radio. Further. it was suggested to add Dr S. Nazeeb, Convenor. Planning and Development: Prof. (Dr.) K. S. Anilkumar. Registrar: and Dr. T.K. Santhoshkumar, PRO (i/c), for implementing KU Radio along with the previously mentioned members.*

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for approval.

**Resolution of the Syndicate**

**RESOLVED** to nominate Mr. V Salin, Additional Director, PRD, Govt. of Kerala, as the external expert on the panel for the implementation of KU Radio.

**FURTHER RESOVLED** to include Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Planning and Development, Registrar and Dr. T. K. Santhoshkumar, PRO, University of Kerala in the implementation Committee.

**Item No.15.114**

**Mar Theophilus Training College, Thiruvananthapuram- Dr. Joju John, Professor of Education, as DDO - Extension of term- approval -reg.**

(Ac.F1)

The Manager, Malankara Syrian Catholic Colleges, Pattom, Thiruvananthapuram, has requested to approve the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.11.2024 F N for a period of three months (Seventh term).

The University, vide U.O No.7732/2024/UOK dated 10.09.2024, had approved the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.08.2024 F N for a period of three months (Sixth term).

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges amended UO No.Ac. F V/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.it shall not be granted for more than three consecutive terms".

In compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational Agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977. The Educational Agency of Mar Theophilus Training College, Thiruvananthapuram has not yet submitted the proposal for the Principal in Charge.

In the case of appointment of Principal at Mar Theophilus Training College, Thiruvananthapuram, it is submitted that the Educational Agency had already requested to provide a panel of experts for constituting Selection Committee for the appointment of a Principal in the College and the defect in the proposal were informed to the Educational Agency vide letter No.11107/Ac.F1/2024/UOK dated 26.03.2024. Recently the Educational Agency has rectified the defects in the above mentioned letter and the file is under processing.

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor, ***the proposal for the approval of the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.11.2024 F N for a period of three months (Seventh term),*** is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that the above proposal be agreed to.

***Item No.15.115 Providing space for the functioning of K-REAP office at Senate House campus - proposal from the Hon'ble Minister for Higher Education- Consideration of- reg.***

***(Ad.BI)***

The Hon'ble Minister for Higher Education has informed that the State Government has decided to start an e-governance system named K-REAP (KERALA RESOURCE FOR EDUCATION, ADMINISTRATION AND PLANNING) which is to be made commonly available to the State Universities in Kerala and the Higher Education Council will be its governing authority. The Minister has hence proposed to provide facility for functioning of K-REAP office within the Palayam campus of University of Kerala, due to space constraints in the present office building of Higher Education Council.

The following points may also be noted in this regard:

1. The Syndicate at its meeting held on 20.01.1995, vide item no. 51, considered the request for allotment of 25 acres of land, adjacent to Technopark, Kariavattom for setting up Bio Technology Park and resolved to inform the Secretary to Government that the University has no land to spare for any activities and further resolved that no proposal of similar kind shall be placed before the Syndicate in future.
2. The Syndicate at its meeting held on 20.01.1995, vide item no 52, considered the request of allotment of land for the Indian Society for Technical Education, for building its Head Quarters of the Kerala section and resolved not to agree to the request.
3. The meeting of the Senate held on 1<sup>st</sup> and 2<sup>nd</sup> July 2016, considered the matter of allotting 75 acres of land on lease, for 51 years for establishing "APJ Abdul kalam Kerala Technological University" and resolved not to agree to it.

Later, purposes (i.e. construction of building for Indian Society for Technical Education, setting up Sewage / Septage Treatment Plants under Rebuild Kerala initiative, starting Petrol Pump by SC/ST Federation, establishing a permanent campus for Higher Education Department, constructing IFFK Festival Complex, upgrading Kerala Highway Research Institute to 'Centre for Excellence in Road Sector', etc.) and the same were also not agreed. Although the request does not specifically demands allotment of land, it may be noted that, preservation of University land is essential to comply with the minimum compulsory requirement of land for establishment of new Departments of emerging branches of study in future.

Also, the S.H. Campus is facing acute shortage of workspace, at present.

As per the orders of the Vice - Chancellor, the said proposal for providing University land for functioning of K-REAP office at Senate House campus, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to constitute a Sub-Committee consisting of the Convenors of the Standing Committees of the Syndicate on Planning and Development, Staff, Equipment and Buildings, Finance, Dr.K.G.Gopchandran, Member Syndicate & Registrar to examine the proposal for providing University land for functioning of K-REAP office at Senate House campus and place a detailed Report before the Syndicate.

***Item No.15.116      Permission granted for the Publication of College Magazine 2023-24 - Reporting of - reg.***

**(Election Section)**

The Syndicate at its meeting held on 31.08.2024, vide item no. 13.15, resolved to conduct the election to the College Union 2024-25 on 27.09.2024. The Principals of the affiliated colleges were directed to publish the notification for the same on 09.09.2024. Further in the Syndicate meeting held on 09.09.2024, it was resolved to postpone the election to 18.10.2024, without altering the notification date (09.09.2024). Direction in this regard was issued to all the affiliated colleges vide letter dated 26.09.2024.

In the meantime requests have been received from the Principal, KSMD College, Sasthamkotta and Principal, SN College, Chathannoor, as well as several enquiries, regarding relaxation on the date of publication of magazines for 2023-24. It has been requested that sufficient time be granted for the publication of the college magazines in view of the publication of notification for the College Union Election 2024-25.

The Vice Chancellor, exercising the powers vested on him under Section 10(13), of Chapter III of the Kerala University Act, 1974, has granted permission for the official publication of the College Magazine 2023-24 in the presence of the concerned teacher before 03.10.2024. Accordingly, this decision has been communicated to all affiliated colleges through letter No. 51570/E S/2024/UOK, dated 26.09.2024.

As ordered the above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.117      Annual Plan Proposals for the year 2025-26 – Consolidating various proposals forwarded by various Departments/ Centres/ IU Centres/ Engineering Unit – Approved – Reporting of – Reg***

**(Planning AI)**

As per the norms of the Government, it is mandatory to submit Annual Plan Proposal for each year to the State Planning Board, for obtaining necessary budget provision under the State Plan Grant, in the State Government's Budget Estimates for the subsequent financial year.

The State Planning Board, vide D.O. No. SPB/26/2024-PCD dated 17.08.2024 has directed to furnish the Annual Plan of the University for the year 2025-26 on or before 30.09.2024.

Subsequently, proposals were invited from various "Teaching Departments/ Centres/ IU Centres/ Engineering Unit" under Scheme-components envisaged in the Annual Plan, vide email dated 02.09.2024.

**The Vice-Chancellor has approved the Annual Plan Proposals of the University for the year 2025-26 with total outlay of Rs. 87,28,77,422/- (Rupees Eighty seven Crore Twenty eight Lakh Seventy seven Thousand Four Hundred and Twenty two Only) which has been prepared by consolidating various proposals forwarded by various "Teaching Departments/ Centres/ IU Centres/ Engineering Unit".**

The Proposals have been uploaded in the Plan Space Portal on 30.09.2024 and the hard copies were forwarded to the Member Secretary, State Planning Board and the Principal Secretary, Higher Education Department, vide Lr. No.Pl.A1/Annual Plan/2025-26/24 dated 07.10.2024.

The action taken by the Vice-Chancellor, in having approving the Annual Plan of the University for the year 2025-26, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.118      Annual Plan 2024-25 – Revising the allocation for various Scheme - components by limiting the total outlay by 50% – Approved – Reporting of – Reg.**

The Government vide G. O. (Rt.) No. 793/2024/HEDN dated 04.07.2024 has accorded Administrative Sanction for the Annual Plan 2024-25 (various Plan Schemes) of the University for a total outlay of Rs. 35,20,00,000/- (Rupees Thirty five crore and twenty lakh only), with indicative allocation for the various Scheme-components as detailed below:

	Head of Account	Scheme-Components	Component-wise Amount (Rs.)	Total Amount (Rs)
<b>I</b>	<b>General</b>	1. Research Projects	2,00,00,000	<b>28,55,10,000</b>
		2. Infrastructure Development	3,00,00,000	
		3. Books and Journals	2,50,00,000	
		4. Seminars and Conferences	1,00,00,000	
		5.Strengthening/ Continuing Activities of Centres/ Inter University Centres	5,00,00,000	
		6. Setting up of Centres for Excellence	2,00,00,000	
		7. IT Enabled Academic Initiatives	25,00,000	
		8. Ongoing Activities (Continuing Activities sanctioned under State Plan Grant 2018-19 onward)	12,80,10,000	
<b>II</b>	<b>Creation of Capital Assets</b>	9. Ongoing Civil Works (Continuing works sanctioned under State Plan Grant 2018-19 onward)	6,64,90,000	<b>6,64,90,000</b>
		<b>GRAND TOTAL</b>	<b>35,20,00,000</b>	<b>35,20,00,000</b>

Later, the Govt. vide letter No. K2/114/2024/HEDN dated 27.09.2024, had asked to forward the revised list of projects by limiting to the 50% of sanctioned outlay of the year 2024-25.

In this context, sanction has been accorded by Vice-Chancellor, for revising the allocation for various Scheme-Components under the Annual Plan, by limiting the total outlay to Rs.17.6 Crore (ie., 50% of sanctioned allocation of Rs. 35.2 Crore) for the year 2024-25:

	Head of Account	Scheme-Components	Revised Allocation (Rs.)
<b>I</b>	<b>General</b>	1. Research Projects	2,00,00,000
		2. Infrastructure Development	1,50,00,000
		3. Books and Journals	75,00,000
		4. Seminars and Conferences	50,00,000
		5. Strengthening of Centres/ Inter University Centres & Continuing Activities of Centres/ Inter University Centres	1,50,00,000
		6. Setting up of Centres for Excellence	1,00,00,000
		7. IT Enabled Academic Initiatives	10,00,000
		8. Ongoing Activities (Continuing Activities sanctioned under State Plan Grant 2018-19 onward)	6,90,00,000
<b>II</b>	<b>Creation of Capital Assets</b>	9. Ongoing Civil Works (Continuing works sanctioned under State Plan Grant 2018-19 onward)	3,35,00,000
		<b>GRAND TOTAL</b>	<b>17,60,00,000</b>

**The revised allocation has been forwarded to the Higher Education Department.** The action taken by the Vice-Chancellor, in having approving the revised allocation of various Scheme-components envisaged under Annual Plan 2024-25, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.119**      ***Student Life Cycle Management System (Examination Management Software) –Change Request - Introduction of QR code Pre- printed Answer Sheet Management - Releasing of 20% Advance Payment - Reporting of – Reg.***

**(Pl.AI)**

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of Rs. 4,12,292/- (Rupees Four lakh twelve thousand two hundred and ninety two only), to M/s. ITI Limited Palakkad, as advance payment, (ie., 20% of total amount inclusive of taxes) in connection with the Change Request pertaining to the 'Introduction of QR code Pre- printed Answer Sheet Management in Student Life Cycle Management System (Examination Management Software)', debiting the expenditure from the State Plan Grant sanctioned for the year 2024-25 under the Scheme-Component "Ongoing Activities (Continuing Activities sanctioned under State Plan Grant 2018-19 onward)".

The U.O. No. 9356/2024/UOK dated 30.10.2024 was issued accordingly.

The advance payment was sanctioned in accordance with the 'Payment Conditions' detailed in the MOU executed with the firm on 30/10/2020 for the main project 'Student Life Cycle Management System (Examination Management Software)' and the recommendations of the Monitoring Committee of the project.

The action taken by the Vice-Chancellor, in having released the aforementioned advance amount, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.120**      ***Department of Physics - Implementation of innovative project of 'Performance characteristics of an active motor/ratchet and theoretical perspective of efficient materials in Nanophysics and Material Science - Provisional Advance – Regularization - Sanctioned - Orders issued-Reporting of—Reg.***

**(Pl.AI)**

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to regularize the provisional advance of Rs.5,00,000/- (Rupees Five Lakh only) sanctioned to Dr.Mamata Sahoo, Assistant Professor, Department of Physics, vide Pl.A1/7088/2022/UOK dated 12.09.2022, for the Innovative Project of 'Performance characteristics of an active motor/ratchet and theoretical perspective of efficient materials in Nanophysics and Material Science', under State Plan Grant for the year 2022-23.

U. O. No. Pl.A1/8899/2024/UOK dated 19.10.2024, was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.5,00,000/- (Rupees Five Lakh only) sanctioned to Dr.Mamata Sahoo, Assistant Professor, Department of of Physics, vide U. O. No. Pl.A1/8899/2024/UOK dated 19.10.2024, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.121**      ***Department of Sociology - Implementation of two innovative projects – Provisional Advance – Regularization - Sanctioned - Orders issued-Reporting of—Reg.***

**(Pl.AI).**

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

1. to regularize the provisional advance of Rs.1,00,000/- (Rupees One Lakh only) each (Total 2 lakhs) sanctioned to Dr. Antony Palackal, Head, Department of Sociology, vide U.O. No. Pl.A1/3147/2021/UOK dated 30.06.2021, for the Projects of 'Ability enhancement Programmes' and 'Extension of outreach Programmes' respectively, under State Plan Grant for the year 2021-22.
2. A token provision of Rs.100/- shall be provided under the h/a" Part II- Plan-MH-15 – Department of Sociology-4/6054-New Development Programmes(State)"by re-appropriation from the h/a " Part II-Plan -MH-63-Miscellaneous- 7/6065-Implementation of plan programmes (State)" of the current year's Budget Estimates of the University.  
U. O. No.Pl.A1/8902/2024/UOK dated 19.10.2024., was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.1,00,000/- (Rupees One Lakh only) each (Total 2 lakhs) sanctioned to Dr. Antony Palackal, Head, Department of Sociology, vide U. O. No. Pl.A1/8902/2024/UOK dated 19.10.2024 , is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.122***

***Department of Futures Studies - Implementation of innovative project of 'Augmenting e-governance in teaching Departments of University of Kerala –Provisional Advance – Regularization - Sanctioned - Orders issued- Reporting of—Reg.***

**(Pl.A1)**

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to regularize the provisional advance of Rs.9,00,000/- (Rupees Nine Lakh only) sanctioned to Dr. Manoj Changat, Professor, Department of Futures Studies, vide U.O. No. Pl.A1/3147/2021/UOK dated 30.06.2021, for the implementation of the innovative project titled 'Augmenting e-governance in teaching Departments of University of Kerala, under State Plan Grant for the year 2021-22.

U. O. No. Pl.A1/8894/2024/UOK dated 20.10.2024, was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.9,00,000/- (Rupees Nine Lakh only) sanctioned to Dr. Manoj Changat, Professor (Rtd), Department of Futures Studies, vide U. O. No. Pl.A1/8894/2024/UOK dated 20.10.2024, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.123***

***Leave preparatory to Retirement'- Sri.Kalesh Babu G. (4154), Joint Registrar, CBCS & ES- Reporting of- reg.***

**(Ad.A1)**

Sri.Kalesh Babu G. (4154), Joint Registrar, CBCS & ES, was granted 'Leave preparatory to Retirement' for 142 days (Earned Leave for 113 days from 10.10.2024 to 30.01.2025 and Commuted Leave for 29 days from 31.01.2025 to 28.02.2025), as per Rule 78 & 84: Part I, KSR.

The U.O. No. Ad.AI/8769/2024/UOK dated 17.10.2024 was issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.124***

***Promotion (Provisional), Transfer and Posting of Officers in lieu of Leave Preparatory to the Retirement of Sri.G. Kalesh Babu, Joint Registrar – Reporting of – reg.***

**(Ad.AI)**

Sri.G. Kalesh Babu(4154), Joint Registrar, CBCS & ES, was granted Leave Preparatory to Retirement vide U.O.No. Ad.AI/8769/2024/UOK dated 17.10.2024. Sanction was accorded by the Vice Chancellor to the following Promotions (Provisional)/ Transfer and Posting of Officers, with immediate effect :

1. **Smt.Resmi.R.(4215)**, Deputy Registrar I, Administration, with additional charge as the Nodal Officer to the Chief Minister's Grievances Redressal Cell, being promoted to act as Joint Registrar, in the scale of pay of Rs. 118100-163400 vice Sri.G. Kalesh Babu (4154), Joint Registrar, CBCS & ES, on Leave Preparatory to Retirement w.e.f 10.10.2024. She is posted as Joint Registrar, Campus Administration, vice Smt.Sindhu George (4161), Joint Registrar, Campus Administration, transferred. She is relieved of the additional charge as the Nodal Officer to the Chief Minister's Grievances Redressal Cell.
  - a) Smt.Sindhu George(4161), Joint Registrar, Campus Administration, being transferred and posted as Joint Registrar, CBCS & ES, vice Sri.G Kalesh Babu(4154), Joint Registrar, CBCS & ES, on Leave Preparatory to Retirement w.e.f 10.10.2024.
2. **Sri.R. S. Jayachandran(4362)**, Assistant Registrar (Hr.Gr) II, Academic, being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000 vice Smt.Resmi R.(4215), Deputy Registrar I, Administration, promoted. He is posted as Deputy Registrar III, Academic, vice Smt.ReenaJose(4303), Deputy Registrar III, Academic, with the additional charge as Checker of the "Scholarship and Fellowship Management Portal" and the "CSIR New File Management System", transferred. He is entrusted with the additional charge as Checker of the "Scholarship and Fellowship Management Portal" and the "CSIR New File Management System".
  - a) Smt.Reena Jose (4303), Deputy Registrar III, Academic, with the additional charge as Checker of the "Scholarship and Fellowship Management Portal" and the "CSIR New File Management System", being transferred and posted as Deputy Registrar I, Administration, vice Smt.Resmi R (4215), Deputy Registrar I, Administration, promoted. She is relieved of the additional charge as Checker of the "Scholarship and Fellowship Management Portal" and the "CSIR New File Management System". She is entrusted with the additional charge as the Nodal Officer to the Chief Minister's Grievances Redressal Cell.

U.O.No.Ad.AI/9159/2024/UOK dated 26.10.2024 was issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.125**

***Dr. C.A Shaila, Professor & Head (Rtd.), Department of Sanskrit- granting of Provisional Pension -reporting of-reg.***

***(Ad.AIII)***

Dr. C.A Shaila, Professor & Head, Department of Sanskrit retired from University service on 31/05/2024. Liability certificate dated 04/07/2024 was issued to her, pending receipt of liability/non liability report from Department of Sanskrit.

Sanction was accorded by the Vice Chancellor to release Provisional pension to Dr. C.A Shaila, amounting to **Rs. 83,400/- + DR** (Rupees Eighty three thousand and four hundred only plus dearness relief) per month w.e.f 01.06.2024, withholding DCRG and Commutation of Pension, on account of pending liability/non-liability report from Department of Sanskrit, as per liability certificate dated 04.07.2024, subject to report to the Syndicate.

University Order No.Ad.AIII.1/PP/17243/2024 dated 24.10.2024 was issued accordingly.

The matter is reported to the Syndicate

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.



**Item No.15.126**

***KSCSTE sponsored Student Project titled "Assessment of Biodiversity and Growth Parameters on Miyawaki Forest of Selected Sites in Thiruvananthapuram District" by Dr.T S Swapna, Professor, Department of Botany as the Principal Investigator and Mohamed Safvan V K as the student Investigator - Implementation of the project and release of financial assistance - Sanctioned - Orders issued- Reporting of - reg.***

***(Ad.F1)***

The Kerala State Council for Science, Technology and Environment (KSCSTE) has sanctioned financial assistance to the Project titled "Assessment of Biodiversity and Growth Parameters on Miyawaki Forest of Selected Sites in Thiruvananthapuram District" by Dr.T. S. Swapna, Professor, Department of Botany as the Principal Investigator and Mohamed Safvan V. K. as the student Investigator at a total cost of Rs. 10,000/- (Rupees Ten thousand only) for a period of six months and directed to submit the audited Statement of Expenditure and Utilization Certificate of the project countersigned by the Head of the Institution for releasing the grant. Accordingly, Dr.T S Swapna has forwarded the audited Statement of Expenditure and Utilization Certificate of the project submitted by Mohamed Safvan V K.

Dr.T S Swapna has requested for the implementation of the project and release of an amount of Rs. 10,000/- (Rupees Ten Thousand only) as financial assistance for the project sanctioned by KSCSTE.

Sanction has, therefore, been accorded by the Vice Chancellor subject to reporting to the Syndicate:

- a. To implement the KSCSTE sponsored student Project titled "Assessment of Biodiversity and Growth Parameters on Miyawaki Forest of Selected Sites in Thiruvananthapuram District" by Dr.T S Swapna, Professor, Department of Botany, as the Principal Investigator and Mohamed Safvan V K as the student Investigator at a total cost of Rs. 10,000/- (Rupees Ten thousand only) for a period of six months, adhering to the norms of the sponsoring body.
- b. To open a new sub head "9/7288- Assessment of Biodiversity and Growth Parameters on Miyawaki Forest of Selected Sites in Thiruvananthapuram District" under the head of account "Part III- MH 80 A- Grants from State Government" and to provide an amount of Rs. 10,000/- (Rupees Ten Thousand only) under it by re-appropriation from the head of account "Part III MH:80 D- Grants from other agencies- 9/7751- Lumpsum Provision for new Research Schemes" provided in the current year's Budget Estimates of the University.
- c. To release an amount of Rs. 10,000/- (Rupees Ten Thousand only) received from KSCSTE to Dr.T.S Swapna, Professor, Department of Botany and the Principal Investigator of the Project towards the financial assistance for the above mentioned KSCSTE student project, adhering to the norms of the sponsoring body.
- d. To meet the expenditure related to the aforementioned project from the new head of account proposed.
- e. To transfer the over head charges, if any, at the prescribed rates to the DDF as per the University rules.

U.O No. Ad.F1/9257/2024/UOK dated 29/10/2024 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.127**

***Translational Research and Innovation Centre (TRIC-KU), Kariavattom – Purchase of five numbers of All-in-one Desktop Computers and three numbers of A4 Multi-Function Printers - Payment Sanctioned - Reporting of - reg.***

***(Ad.BIV A)***

The Syndicate at its meeting held on 12.07.2024 vide Item No. 12.03.01.13, resolved to place Supply Order with M/s. LogtechInfoway Pvt Ltd, Thiruvananthapuram & M/s. Cyberking Technologies Pvt. Ltd., Kochi, Ernakulam, for the purchase of five numbers of All-in-one Desktop Computers, for a total amount of **₹3,67,500/- (Rupees Three Lakhs Sixty Seven Thousand and**

**Five Hundred only) (inclusive of GST)** and three Nos. Multi-Function Laser Printers at a total amount of **₹1,86,912/- (Rupees One Lakh Eighty Six Thousand Nine Hundred and Twelve only) (Inclusive of GST)** respectively, and the Vice-Chancellor has accorded sanction to implement the resolution of the Syndicate. Accordingly, the Director, CLIF, Kariavattom, vide Letter No. 17110/Ad BIV A/2023/UOK dated 23.07.2024, was permitted to carry out purchase of the same.

After the purchase, the Joint Director, Translational Research and Innovation Centre (TRIC-KU), Kariavattom, has certified that the items received are in good condition, and entered into the Stock and forwarded the certified Invoices, for arranging payment to the Firms, as detailed below:

Sl. No.	Firms	Items	Invoice No. & Date	Qty	Unit Price (₹)	Amount (₹)	GST @18 % (₹)	Total Amount (incl. GST) (Round Off) (₹)
1.	M/s. Logtech Infoway Pvt Ltd, Thiruvananthapuram	Dell All in One PC 5420 Warranty : 3 Years	KC1085/24-24 dated 26.07.2024	5	62,288.14	3,11,440.70	56,059.32	3,67,500
2.	M/s. Cyberking Technologies Pvt. Ltd., Kochi	Canon Colour A4 Printer (MF752 CDW) Warranty : 1 Year	CKR/24-25/0587 dated 25.07.2024	3	52,800	1,58,400	28,512	1,86,912
<b>Grand Total</b>							<b>5,54,412</b>	

The Instrumentation Engineer has reported that the newly purchased All-in-One Desktop Computers and Multi-Function Laser Printers have been inspected and found that the items were working satisfactorily at the time of inspection.

Sanction was accorded by the Vice-Chancellor, for an amount of **₹5,54,412/- (Rupees Five Lakh Fifty Four Thousand Four Hundred and Twelve only) including GST** to the Firms, as detailed above, towards the purchase of five numbers of All-in-one Desktop Computers and three numbers of A4 Multi-Function Printers for use in the Translational Research and Innovation Centre (TRIC-KU) as envisaged in the Budget Speech 2023-24 (item no.11), by meeting the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current years Budget Estimates of the University and by deducting GST TDS @ 2% for the firm M/s.Logtech Infoway Pvt Ltd, Thiruvananthapuram while effecting the payment; on the basis of the concurrence of Finance vide Endorsement Nos. Endt.FOS.2416/Finance I/2024-25 dated 22.09.2024.

Accordingly, U.O. No. Ad B IV - CP (A)/8897/2024/UOK dated 19.10.2024 was issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.128***

***Reconstitution of Board of Studies in Geography –Consideration of- reg. (Ac.D)***

The Board of Studies in Geography(single board) was reconstituted vide notification No.AcD/4/BoS-Geography/2021 dated 26.07.2021 and the term of the board expired on 15.07.2024 and the same has to be reconstituted for the smooth functioning of academic activities.

The statutory provisions with respect to the constitution of Board of Studies are detailed below. As per the statute 1, 4(c) (i), (ii), (iii) and 5 in chapter 11 of Kerala University first statute 1977-

- Constitution:** - ( 1)There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:  
Provided however that post graduate studies, in each subject may have separate Board of Studies-
- (2) The Board of Studies shall be constituted by the Syndicate.

- (3) The members of the Board of Studies shall be appointed by the Syndicate.
- 4 c (i)- **The Board of Studies of undergraduate courses** in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.
- (ii) **The Board of Studies for post-graduate courses** in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Departments if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized institution outside the University.
- (iii) A teacher should have, not less than **fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.**

5. Reconstitution of the Board of Studies:- The Board of Studies shall be reconstituted by the Syndicate once in three years.

The Syndicate at its meeting held on 09.09.2024, vide item no.14.03.D 31 considered the recommendation of Standing Committee of the Syndicate on Academics and Research held on 13.08.2024 for the reconstitution of Board of Studies in Geography and resolved to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit a panel with regard to the reconstitution of Board of Studies in Geography before the Syndicate. The convenor, Standing Committee of the Syndicate on Academics and Research has submitted the panel of faculties for the reconstitution of the Board of Studies in Geography.( List of faculties appended)

As per the orders of the Hon'ble Vice- Chancellor, the panel of faculties submitted by the Convenor, Standing Committee of the Syndicate on Academics and Research for the reconstitution of Board of Studies in Geography is placed before the Syndicate for consideration and recommendation.

**Panel of Faculties submitted by the Convenor, Standing Committee of the Syndicate on Academics and Research**

Sl. No.	Name of the Faculty	Years of Service	Email ID
1	Dr. Prasad Rajendran Assistant Professor, Dept. of Geography University College, Thiruvananthapuram	14	<a href="mailto:prasadvrajendran@gmail.com">prasadvrajendran@gmail.com</a>
2	Dr. Yamuna V L Assistant Professor, Dept. of Geography University College, Thiruvananthapuram	12	<a href="mailto:Yamunavl15@gmail.com">Yamunavl15@gmail.com</a>
3	Dr. Reejo R J Assistant Professor, Dept. of Geography University College, Thiruvananthapuram	12	<a href="mailto:reejounni@gmail.com">reejounni@gmail.com</a>
4	Dr. Dhanush D M Assistant Professor, Dept. of Geography Govt. Arts and Science College, Kulathoor, Neyyattinkara.	12	dhanushdm@gmail.com
5	Smt. Divya P Assistant Professor, Dept. of Geography University College, Thiruvananthapuram	Member of former BoS in Geography	div.sreekumar@gmail.com

6	Smt. Ambily P R Assistant Professor & Head Dept. of Geography NSS College, Pandalam, Pathanamthitta	Member of former BoS in Geography	ambuprabhakar@gmail.com
	Dr . E. Shaji Associate Professor & Head Dept. of Geology, University of Kerala, Thiruvananthapuram		<a href="mailto:shajigeology@gmail.com">shajigeology@gmail.com</a> , <a href="mailto:shajigeology@keralauniversity.ac.in">shajigeology@keralauniversity.ac.in</a>
	Dr. Rajesh Reghunath Professor, Dept. of Geology University of Kerala, Thiruvananthapuram		rajeshabcd@gmail.com

**Resolution of the Syndicate**

**RESOLVED** to entrust the Vice-Chancellor to approve the panel of faculties for the reconstitution of Board of Studies in Geography submitted by the Convenor, Standing Committee of the Syndicate on Academics and Research.

**Item No. 15.129      Loyola College of Social Sciences-Conferment of Autonomous Status-Consideration of-reg.**

(Ac.D)

Ref: Interim Order dated 18.10.2024 in WP(C) No.36162 of 2024 from the Hon'ble High Court of Kerala.

The Hon'ble High Court while admitting the petition no. WP(C) No.36162 of 2024 filed by Loyola College of Social Sciences with regard to the issuance of necessary orders in connection with conferment of Autonomous Status passed an Interim Order, directing the University to issue a notification in terms of clause 04.2 of UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, with in a period of 30 days from the date of receipt of a copy of the order without insisting of any other condition noting the fact that the Government had directed the University to take further action in the matter urgently in accordance with the regulations referred above. The copy of the Interim Order was received from the Loyola College on 22.10.2024.

Loyola College of Social Sciences has submitted an application for autonomy on 03.03.2023 for perusal of University and for forwarding the same to the UGC by the Registrar. The Syndicate, considered the application for autonomy submitted by Loyola College of Social Sciences, Thiruvananthapuram (meeting held on 30.03.2023, item no 54.40) and resolved that a decision shall be taken in tune with the new Government Policy for granting autonomous status to the college after receiving order/directions from the Government. The matter was intimated to the Principal, vide letter No. Ac.D/1/67/2023 dated 01.04.2023.

After a period of nine months, the University Grants Commission, vide letter dated 24.01.2024 informed that Loyola College of Social Sciences has submitted a proposal for conferment of autonomous status and requested to provide comments of the University in this regard within 10 days of receipt of communication from the UGC. The decision of the Syndicate at its meeting held on 30.03.2023 was once again communicated to the UGC. (vide letter dated 30.01.2024)

Consequently on 25.04.2024, the UGC informed that the proposal for autonomy submitted by Loyola College of Social Sciences has been approved, at its meeting held on 16.04.2024 and requested the University to initiate necessary steps in this regard as per clause 04.2 of UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, which reads as, "the parent University shall issue notification within 30 days for a college to function as an autonomous entity once the autonomous status is conferred on the College by UGC".

The Syndicate, considered the matter and resolved to seek the opinion of the Government regarding the granting of autonomy to Loyola College of Social Sciences, Thiruvananthapuram and to

place the same before the Syndicate on receipt of the same. (meeting held on 02.07.2024, item no.11.28)

The Principal Secretary to Government, Higher Education Department, has requested to take urgent further action on the matter in accordance with the guidelines provided by the UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023.

The Syndicate, considered the matter regarding conferment of Autonomy to Loyola College of Social Sciences and resolved to constitute a subcommittee comprising of Dr. K.G.Gopchandran, (Convenor, Standing Committee of the Syndicate on Academics and Research), Dr. S. Nazeeb, (Convenor, Standing Committee of the Syndicate on Planning and Development), Sri. R. Rajesh, (Convenor, Standing Committee of the Syndicate on Affiliation of Colleges), Dr. T.R Manoj, Member, Syndicate and Prof.(Dr.) K.M.Sajad Ibrahim, Dean, Faculty of Social Sciences. to conduct an inspection at Loyola College of Social Sciences, Thiruvananthapuram regarding the conferment of Autonomous Status to the college and to submit a detailed report (meeting held on 31.08.24, item 13.13)

Infurtherance, the date for inspection was fixed on 10.10.2024. The Manager, Loyola College of Social Sciences, vide email dated 09.10.2024 informed the University to their inconvenience for the inspection due to two or three programmes which were scheduled that week.

The college authorities have filed a WP(C) No. 36162/2024 on 10.10.2024 before the Hon'ble High Court of Kerala to exercise the functions as envisaged by the UGC while conferring autonomous status to the college as per letter dated 24.04.2024.(Conferment of Autonomous Status)

The Hon'ble High Court while admitting the petition passed an Interim Order on 18.10.2024, directing University to issue a notification in terms of clause 04.2 of UGC(Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, with in a period of 30 days from the date of receipt of a copy of this order without insisting of any other conditions noting the fact that the Government has already directed the University to take further action in the matter urgently in accordance with the UGC Regulations.

The copy of the Interim Order was received from the Loyola College on 22.10.2024.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding issuance of University order regarding conferment of Autonomous Status to Loyola College of Social Sciences as per UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023 on the basis of the Interim Order passed by the Hon'ble High Court of Kerala on 18.10.2024, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to file an appeal against the interim Order in WP (C) No.36162/2024 filed by Loyola College of Social Sciences regarding the conferment of Autonomous Status.

**FURTHER RESOLVED** to entrust the Standing Counsel to take necessary steps in this regard.

***Item No.15.130 Internship fee for B.P.Ed(4 year) Innovative Degree Programme Reporting of- reg.***

***(Ac.AIV)***

The Regulation, Scheme and Syllabus of Bachelor of Physical Education (Four year) Innovative Degree Programme has been implemented with effect from 2021-22 admissions. The approved fee structure does not include fees for Part-E Internship, which occurs in the Fourth, Sixth and Seventh semesters of B.P.Ed (4 year) Innovative Degree Programme. Tabulation section has sought clarification on the fees to be collected for this internship.

As per the U.O.NoAcAIII 8658/2023/UOK dated 17.10.2023 the internship fee for the Unitary LLB Degree course in Law and Integrated Five year L.L.B courses has been fixed as Rs 170/- (Rupees One Hundred and Seventy only) for first appearance and Rs 200/- (Rupees Two Hundred only) for subsequent appearances.

Sanction has therefore been accorded by the Vice Chancellor to the apply same internship fee fixed for the Unitary Degree course in Law and Integrated Five year L.L.B courses, to the B.P.Ed (4 year) Innovative Degree Programme.

U.O.No.3989/2024/UOK dated 10.05.2024 has been issued in this regard.

This matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.131**

***Department of Political Science - UGC Nehru Studies Centre - Change of Directorship – Request –Consideration of- reg.***

***(Ad.DIII)***

The Head, Department of Political Science, has informed that the Department Council held on 12.02.2024, has recommended to approve the request of Dr. Anu Unny, Assistant Professor, to relieve her from the position as the Director of the UGC Nehru Studies Centre. It is further recommended to appoint Dr. Ajitha S, Assistant Professor, as the new Director of the Centre. The HoD, has hence requested to take necessary steps in this regard.

As per the orders of the Vice – Chancellor, the request from the Head, Department of Political Science, to relieve Dr. Anu Unny, Assistant Professor, from the position of Director of the UGC Nehru Studies Centre, and to appoint Dr. Ajitha S, Assistant Professor, as the new Director of the Centre, is placed before the Syndicate, for consideration.

***Resolution of the Syndicate***

**RESOLVED** to appoint Dr. Ajitha S, Assistant Professor, Department of Political Science, Kariavattom as Director, UGC Nehru Studies Centre with immediate effect.

**FURTHER RESOVLED** to relieve Dr. Anu Unny, Assistant Professor, from the position of Director of the UGC Nehru Studies Centre

**Item No.15.132**

***Approval of the Minutes of the Meeting held on 07/10/2024 to discuss the arrangements in connection with the inauguration of the 4th 100 days Programme -Reporting of – Reg.***

***(Pl.F)***

An urgent Meeting to discuss the arrangements for the smooth conduct of inauguration of the Projects included in the **4<sup>th</sup> 100 days Programme** was **held on 07/10/2024, at CLIF, Kariavattom.**

In order to initiate urgent action on the recommendations of the Committee, the minutes of the meeting (enclosed herewith) has been approved by the Vice-Chancellor, subject to reporting to the Syndicate.

Hence, the action taken by the Vice-Chancellor in having approved the minutes, is reported to the Syndicate.

**Minutes of the Meeting to discuss the inauguration of the 4<sup>th</sup> 100 day Programme**

Venue : C V Raman Hall, CLIF  
Date : 07/10/2024.

Members Present

- |  |   |      |
|--|---|------|
| 1. Adv. G Muralidharan Pillai, Convenor, SC on Finance     | - | Sd/- |
| 2. Dr. S. Nazeeb, Convenor, SC on Planning and Development | - | Sd/- |
| 3. Prof. Dr. K. G Gopchandran, Member, Syndicate           | - | Sd/- |
| 4. Dr. T.R. Manoj, Member, Syndicate                       | - | Sd/- |
| 5. Dr. Vinod Kumar T. G. Nair, Member Syndicate            | - | Sd/- |
| 6. Dr. M. Lenin Lal, Member, Syndicate                     | - | Sd/- |
| 7. Shri. D. N. Ajay, Member, Syndicate                     | - | Sd/- |
| 8. Shri. Ahamed Fazil Y, Member, Syndicate                 | - | Sd/- |
| 9. Shri. P.S. Gopakumar, Member, Syndicate                 | - | Sd/- |
| 10. Prof. (Dr.) K.S. Anil Kumar, Registrar                 | - | Sd/- |
| 11. Dr. Mini Dejo Kappen, Director ( P&D)                  | - | Sd/- |
| 12. Smt. Sobha, University Engineer                        | - | Sd/- |
| 13. Dr.Viji Vijayan, Joint Director,TRIC                   | - | Sd/- |
| 14. Dr. Binoj Kumar, Research Director                     | - | Sd/- |
| 15. Dr. Subodh G, Director,CLIF (i/c)                      | - | Sd/- |

16. Dr. T K Santhosh Kumar, PRO - Sd/-  
 17. Joint Registrar, Campus Administration - Sd/-

and Representatives from various Departments, Staff Organizations and Student Unions

The meeting started at 11 a.m

The meeting was chaired by Adv. G. Muralidharan Pillai, Convenor, Standing Committee of the Syndicate on Finance.

Dr.S.Nazeeb, Convenor, Standing Committee of the Syndicate on Planning and Development welcomed the invitees to the meeting and appraised the current status of the projects.

The meeting discussed the arrangements to be made for the ceremony and after due discussion and deliberations, made the following recommendations:

- 1) To hold the inauguration ceremony **on 23/10/2024 by the Hon'ble Chief Minister of Kerala at 4 pm at EMS Hall, Kariavattom Campus.**
- 2) The Committee decided to constitute a General Committee for the smooth conduct of the inaugural ceremony, chaired by Hon'ble Vice Chancellor and convened by the Registrar and an **Executive committee comprising of the following members:**

**Chairman – Hon'ble Vice Chancellor**

**Convenor - Registrar**

- All Syndicate members
- Dr. Manju S Nair, Member, Senate
- Prof.(Dr.) Sam Solomon, Member, Senate
- Director(P&D)
- CSS Vice Chairman
- Campus Director, Kariavattom Campus
- Director,IQAC
- Director, FYUGP
- Director Research
- JR Campus Administration
- Hon. Director,ACREM
- University Engineer
- Chairman, Researcher's Union
- Representatives of Staff Organisation Members of the University
- Hostel Warden

- 3) The Committee decided to constitute various Sub Committees as follows:

**Finance Committee**

**Chairman- Adv. G. Muralidharan Pillai**

**Convenor- Finance Officer**

**Publicity Committee**

**Chairman – Dr. K. G. Gopchandran**

**Convenor- PRO**

**Stage Decoration, Reception and Refreshment Committee**

**Chairman- Dr. S. Nazeeb**

**Convenor- University Engineer**

- 4) to entrust the responsibility of formulating the invitation for the inauguration ceremony to Dr.T.K. Santhosh Kumar, PRO, Dr P. Sreejith, Hon. Director, AcREM and Dr. Viji Vijayan, Joint Director, TRIC.
- 5) to entrust the PRO section for the wide publicity of the function in the social media site, and through Digi Posters and to place 10 numbers of hoardings in front of Palayam campus (outside and inside the campus), Students Centre at PMG, University Stadium, Kariavattom Campus (both North and South Campus) and Kazhakootam junction.
- To leverage the service of students from the Department of Communication and Journalism, for creating video and photo coverage of the hoardings and to ensure the wide publicity in every nook and corner of the University. To include live streaming of event in social media.
- 6) to entrust Sri. Ramesh T.S., Assistant Executive Engineer, for stage decoration, LED Wall erecting coloured wall, to ensure sound system and necessary arrangements for tea/ coffee for

all.

- 7) To entrust the University Engineer to inform the concerned contractors to make preparations for the inauguration lightings, illuminations and other decoration works and to make suitable arrangements for the unveiling of 3 plaques at EMS hall to mark the inauguration of the buildings.  
Also it was directed that UE shall inform the concerned engineers to make preparations for the ceremony.
- 8) To release an amount of **Rs.4,00,000/- (Rupees Four Lakh only)** as **provisional advance to Smt. Sindhu George, JR Campus Administration**, towards meeting the expenditure in connection with the ceremony.
- 9) To entrust the Campus Director, to make necessary action with regard to cleaning the premises of the Buildings to be inaugurated in consultation with the University Engineer.
- 10) The proposed estimated expenditure for the ceremony shall be submitted by the concerned committee, with immediate effect.
- 11) To entrust the PRO for arranging " HIGH TEA and TENDER COCONUT" to the CM and other dignitaries.
- 12) to entrust PRO to make necessary arrangements for the compering, campaigning, programme notice, bouquet, brochure, badges and such other necessities for the function
- 13) To entrust the Chairman, Committee for Stage Decorations to make necessary arrangements for presenting the mementos to the Hon. Chief Minister, other dignitaries and the Contractors concerned and to give suitable books from the University Publications Department to the Hon'ble Chief Minister and other dignitaries as welcome gift.
- 14) To entrust the Registrar to issue Circular for ensuring the participation of staff, HOD, faculties, teachers, researchers and students at the Inauguration ceremony along with providing Bus services to Kariavattom Campus for attending the ceremony.
- 15) To entrust the Registrar and the Director (P&D), to prepare a note to the Hon'ble Chief Minister and the Minister for Higher Education.
- 16) To entrust the Students Union to conduct massive campaigns for the active participation of the students and research scholars prior to the programme.
- 17) To conduct a meeting of contractors and M/s. KSITIL on 10th Oct at 2 pm at Syndicate room for expediting the construction process.
- 18) To conduct a meeting with all Heads of Departments to discuss the inauguration ceremony proposed for October 23, 2024.

The meeting came to an end at 12.30 pm

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting to discuss the arrangements for the smooth conduct of inauguration of the Projects included in the 4<sup>th</sup> 100 days Programme held on 07/10/2024, be noted.

**Item No.15.133**

***Department of Environmental Sciences - Budget Speech 2023-24 Item no.83 –Establishment of Automatic Weather Station and starting Practical Lab for the study of Weather - Final Payment - Sanctioned- Reporting of - reg.***

***(Ad.DIII)***

A proposal for establishing an Automatic Weather Station and Practical Lab for the Study of Weather in the Department of Environmental Sciences was envisaged in the Budget Speech 2023-2024 and an amount of Rs.4,00,000/- (Rupees Four Lakh only) was allocated for the same. The Syndicate held on 20.05.2023 resolved to approve the proposal submitted by the Head, Department of Environmental Sciences, for (1) Starting Practical Lab for the study of Weather and (2) Establishment of Automatic Weather Station and to entrust the Head, Department of Environmental Sciences, to implement the proposal as per the budget provision envisaged in the Budget Speech 2023-24.

An amount of Rs.2,00,000/- (Rupees Two lakh only) was sanctioned as 1st installment of provisional advance to Dr. Salom Gnana Thanga V, Professor, Department of Environmental Sciences towards the implementation of the said proposal. Later, the Head, Department of Environmental Sciences, informed that, the said provisional advance was not claimed and requested



payment for the purchase of one Automatic Weather station for an amount of Rs. 2,91,021/-, Manual Weather Instruments for an amount of Rs. 55,619/- and Installation charges such as making base for fixing the Manual weather Instruments for an amount of Rs.28,344/- and Rs. 10,000/- spent for fencing. The Audit remarked that the provisional advance sanctioned was not claimed. As per U.O.No.Ad D III/9269/2024/UOK dated 29.10.2024, Hence, an amount of Rs.3,84,984/- (Rupees Three Lakh Eighty Four Thousand Nine Hundred and Eighty four only) was sanctioned as final payment towards the Establishment of "Automatic Weather Station and Starting Practical lab for the study of weathers", as envisaged in the Budget Speech 2023-24. U.O. no. Ad D III 9269/2024/UOK dated 29.10.2024 was issued in this regard.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.134      Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 02.11.2024 - Approval of - reg.***

(Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 02.11.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE**

Date & Time     :     02-11-2024, 12.00 p.m  
Venue             :     Syndicate Room, University Buildings

**Members Present**

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Dr. S Nazeeb (Member, Syndicate)
3. Dr. T R Manoj (Member, Syndicate)
4. Adv. R B Rajeev Kumar (Member, Syndicate)
5. Prof. (Dr.) K G Gopchandran (Member, Syndicate)
6. Sri. Ajay D N (Member, Syndicate)
7. Sri. R Rajesh (Member, Syndicate)
8. Prof. (Dr.) P M Radhamany (Member, Syndicate)

**Members Absent**

1. Dr.Shijukhan J S (Member, Syndicate)
2. Dr. S Jayan (Member, Syndicate)

***Item No.15.134. 01:      Budget Speech 2024-25 -Central Laboratory for Instrumentation and Facilitation (CLIF) - proposal for the accomplishment of ISO Certification and NABL Accreditation- Approval of-Reg.***

(Ad. A VI)

An amount of Rs. 20,00,000/- (Rupees Twenty lakh only) is earmarked in the Budget Speech 2024-25 vide item no.37, for the accomplishment of ISO Certification and NABL Accreditation of the Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom. In the Speech it was pointed that 20 new equipments purchased for Rs.48 Crore using the KIIFB Fund will be arriving soon hence the infrastructure facilities in the CLIF needs to be upgraded and the Director, CLIF was entrusted to submit a proposal for the utilization of this 20 Lakh. In the minutes of the meeting of the Budget Implementation cell held on 13.09.2024, the Director, CLIF was entrusted to submit a proposal for Rs.20,00,000/- and place the same before the Standing Committee of the Syndicate on Finance.

Now the Director(i/c), Central Laboratory for Instrumentation and Facilitation (CLIF) has submitted a proposal as detailed below for the utilisation of the amount of Rs.20 Lakh earmarked in the Budget Speech 2024-25 for the betterment of the Centre.

Sl.No	Items	Amount (Lakhs)
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1	Air Conditioners	12.00
2	Dehumidifiers	4.00
3	Civil and Electrical works	4.00
	Total	20.00

In this proposal it is also remarked that the infrastructure facilities of CLIF needs to be modernized to apply for NABL accreditation process. The ground, second and third floors with a built area of 21,000 sq ft is constructed in the Annex building of the CLIF for housing new equipments bought through KIIFB assistance, but these floors lack proper air conditioning and dehumidifiers which were the pre-requisites for installing these 20 newly purchased equipments and for proper maintenance of the same.

As per orders of the Vice-Chancellor the proposal submitted by the Director(i/c), CLIF to modernize CLIF for the accomplishment of ISO Certification and NABL Accreditation, as envisaged in the Budget Speech 2024-25, vide Item no.37 along with an estimated expenditure of Rs. 20,00,000/- (Rupees Twenty lakh only) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate decision.

***The Committee considered the matter and recommended to approve the proposal submitted by the Director(i/c), Central Laboratory for Instrumentation and Facilitation (CLIF) for modernizing CLIF for the accomplishment of ISO Certification and NABL Accreditation along with an estimated expenditure of Rs. 20,00,000/- (Rupees Twenty lakh only), as envisaged in the Budget Speech 2024-25, vide Item no.37.***

***The Committee further recommended that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committees of the Syndicate on Finance held on 02.11.2024, be approved.

***Item No.15.134.02: Budget Speech 2024-25 - Item No.2 - reg.***

**(Ad. Misc)**

An amount of Rs.5,00,000/-(Rupees five lakh only) has been allocated for the budget speech item No.2 "KU Research Fund" as envisaged in the Budget Speech 2024- 2025. The meeting of the Budget Implementation cell 2024-25 held on 13/09/2024 has recommended to entrust Director, Research and Finance Officer to submit the proposal and to place the same before the Standing Committee of the Syndicate on Finance. The Vice Chancellor has approved the minutes of the said meeting, subject to reporting to the Syndicate.

Now the Director, Research has submitted the proposal which is enclosed herewith.

As per the orders of the Vice-Chancellor, the proposal submitted by the Director, Research with regard to budget speech item No.2- "KU Research Fund" as envisaged in the Budget Speech 2024-2025 is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to approve the proposal submitted by the Director, Research for generating "KU Research Fund", as envisaged in the Budget Speech 2024-2025 vide item No.2- with following modifications.***

- ***to constitute a Sub-Committee with following members:***

- 1. Pro Vice-Chancellor ( Chairman)***
- 2. Convener, Standing Committee of the Syndicate on Finance (Convener)***
- 3. Dr. S Nazeeb, Convener, Standing Committee of the Syndicate on Planning & Development***
- 4. Dr. K G Gopchandran, Convener, Standing Committee of the Syndicate on Academics & Research***
- 5. Registrar***
- 6. Finance Officer ( Joint Convener)***
- 7. Director, IQAC***
- 8. Director, Research***
- 9. Director, Industrial Collaboration***
- 10. Director, KUBIIC***

11. Director/Joint Director, TRIC-KU
  12. Vice-Chairman, CSS
  13. Director, Kariavattom Campus
  14. All Deans
  15. Director, Planning and Development
- the Joint Convener will initiate action for the smooth implementation of the projects utilizing the funds credited to the KURF.

The meeting came to an end at 12.30 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committees of the Syndicate on Finance held on 02.11.2024, be approved.

**FURTHER RESOLVED** that all proposals shall be implemented, subject to the availability of fund.

**ALSO RESOLVED** that all proposals involving purchase shall be made in accordance with the provisions in the Store Purchase Manual and Kerala Financial Code.

**ALSO RESOLVED** that all proposals related to construction works shall be implemented subject to the approval of the detailed estimates.

**Item No.15.135      Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.11.2024 - Consideration of – reg.**

(Ac.BII)

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.11.2024 may be seen appended.

As per the orders of the Vice Chancellor, the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges is placed before the Syndicate for consideration and decision.

**MINUTES OF THE STANDING COMMITTEE OF THE SYNDICATE ON  
AFFILIATION OF COLLEGES**

Date : 04/11 /2024  
Time : 2.00 p.m.  
Venue : Syndicate Room, University of Kerala

**Members Present**

Sri. R. Rajesh	Member, Syndicate (Convener)	Sd/-
Adv. Muralidharan Pillai G.	Member, Syndicate	Sd/-
Dr. Nazeeb S.	Member, Syndicate	Sd/-
Dr. Shijukhan J. S.	Member, Syndicate	Sd/-
Prof. Manoj V	Member, Syndicate	Sd/-
Dr. Rahim K	Member, Syndicate	Sd/-
Dr. Pramod N	Member, Syndicate	Sd/-
Adv. R. B. Rajeev Kumar	Member, Syndicate	Sd/-
Sri. Ajay D N	Member, Syndicate	Sd/-
Sri. Ahamed Fazil Y.	Member, Syndicate	Sd/-

**Item No.15.135.01      Applications for affiliation of new programmes/additional batches in unaided colleges for the academic year 2024-'25- views of the Government received- consideration-reg.**

[Ac.BII]

Applications for affiliation of new courses/Permanent enhancement of seats/Additional batch in existing courses in Colleges for the academic year 2024 – '25 were received from Educational Agencies of various affiliated colleges pursuant to notification dated 07.08.2023.

The Syndicate at its meeting held on 12.10.2023 vide item no.05.52.03 considered the Applications for Affiliation of New Courses/ Permanent enhancement of seats/ additional batches in Affiliated Unaided Colleges for the Academic Year 2024-'25 and resolved to entrust Convener, Standing Committee of the Syndicate to constitute team to conduct local enquiry as stipulated in Statute 8 of Chapter 24, Kerala University First Statutes, 1977 in the applicant colleges and then the

Vice Chancellor approved the list of team submitted by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges for conducting local enquiry at the applicant colleges.

Accordingly, local enquiry were conducted in the colleges. The Syndicate at its meeting held on 31.08.2024 vide item no.13.19.01 resolved to approve the reports of Local Enquiry with respect to application for affiliation of new courses/ Additional batches in affiliated colleges and to seek views of the Government in starting the programmes in affiliated colleges Which have been recommended by the local enquiry teams.

Accordingly, letter no.3228/Ac B II/2024/UOK(3) dated 12.09.2024 was forwarded to the Principal Secretary to Government to furnish the views of the Government on the matter of starting new programmes in affiliated Unaided colleges in obedience with the provisions of Statute 9, Chapter 24 of KUFS, 1977.

It may also be noted that the Educational Agency of Emmanuel College, Vazhichal filed WP(C) No.35313/2024 in the Hon'ble High Court of Kerala aggrieved by the inaction on the part of the State of Kerala in considering and passing orders in the letter forwarded from the University to the Principal Secretary to Government to furnish views of the Government in the matter of starting new programmes in Unaided colleges, including BCA in Emmanuel College, Vazhichal.

Emmanuel College, Vazhichal has stated in the Writ Petition that they started classes by admitted 29 students to BCA programme. The action of the college is in violation to the conditions to be satisfied by affiliated colleges as stipulated in Statute 19(3) in Chapter 24 in KUFS, 1977 that is no student shall be admitted in anticipation of affiliation.

The Government has accorded administrative sanction for starting new programmes/ additional batches in 13 unaided colleges affiliated to University of Kerala during the academic year 2024-'25 vide G.O (Ms) No.600/2024/HEDN dated 16.10.2024. Details are as follows.

Sl.No.	Name of the College	New Courses/Additional Batch Sanctioned
1.	Emmanuel College, Vazhichal, Thiruvananthapuram	BCA
2.	KVM College of Arts and Science, Cherthala	MSc Bio Technology
3.	Lourdes Matha College of Arts and Science, Kuttichal, Thiruvananthapuram	BCA
4.	M.E.S. Arts and Science College, Chathanoor	BBA (Hons.)
5.	Mar Thoma College of Science & Technology, Chadayamangalam, Kollam	B.Com. (Hons.) with Accounts & Data Science
6.	MGM College of Arts & Science, Kaniyapuram	B.Com (Hons.) with Taxation
7.	Najeeth Royal college of arts and science, Cherinniyor, Varkala, Thiruvananthapuram	BBA (Hons.)
8.	National College, Manacaud	BBA (Hons.)
9.	Sree Narayana Guru College of Advanced Studies, Cherthala	BSW (Hons.)
10.	Sree Narayana Guru College of Advanced Studies, Nangiarkulangara	BBA (Hons.)
11.	Kerala Institute of Tourism and Travel Studies, Thycaud	MTTM
12.	Mar Gregorios College of Arts & Science, Punnapra	BCA (Additional Batch)
13.	Naipunnya School of Management, Cherthala	BCA (Additional Batch)

As per Statute 9 of Chapter 24 of Kerala University First Statutes 1977, the University has to ascertain the views of the Government before granting affiliation. On receipt of the views of the Government, another inspection by a team consisting of subject expert has to be conducted to ascertain the lab, library and instructional facilities made available in the college for commencement of new programme and intake of each course will be ascertained only after the said inspection.

The admissions for the academic year 2024-'25 has been closed for UG/PG Programmes. The examination for first semester UG programmes is scheduled on mid November. However as per proviso of the Statute 1 in Chapter 24 in KUFS, 1977 the above mentioned applications are valid for 2025-26 academic year also.

As per the orders of the Vice-Chancellor, the views of the Government rendered vide G.O(Ms) No.600/2024/ HEDN dated 16.10.2024 in respect of starting new programmes/additional batches in 13 Unaided colleges affiliated to University of Kerala during the academic year 2024-'25 is placed before the Standing Committee of the Syndicate on affiliation of Colleges for consideration and recommendation

**The Committee considered the matter and recommended to conduct inspection by teams constituted with Subject Experts and Members of the Syndicate as detailed below, to check the instructional facilities provided for starting the new course**

<i>Sl. No.</i>	<i>Name of the College</i>	<i>New Courses/ Additional Batch Sanctioned</i>	<i>Team</i>
1.	<b><i>Emmanuel College, Vazhichal, Thiruvananthapuram</i></b>	<b><i>BCA</i></b>	<b>Dr. Aji S.,</b> Associate Professor, Department of Computer Science <b>Dr.Shijukhan.J.S,</b> Member, Syndicate <b>Dr.Gopchandran K G,</b> Member, Syndicate <b>Dr.P.M.Radhamany,</b> Member, Syndicate
2.	<b><i>KVM College of Arts and Science, Cherthala</i></b>	<b><i>MSc Bio Technology</i></b>	<b>Dr. T. S. Swapna,</b> Professor & Head, Department of Biotechnology <b>Adv.G.Muralidharan Pillai,</b> Member, Syndicate <b>Sri.R.Rajesh,</b> Member, Syndicate <b>Dr.S.Jayan,</b> Member, Syndicate
3.	<b><i>Lourdes Matha College of Arts and Science, Kuttichal, Thiruvananthapuram</i></b>	<b><i>BCA</i></b>	<b>Dr. Aji S.,</b> Associate Professor, Department of Computer Science <b>Adv.G.Muralidharan Pillai,</b> Member, Syndicate <b>Sri.R.Rajesh,</b> Member, Syndicate <b>Dr.S.Jayan,</b> Member, Syndicate
4.	<b><i>M.E.S. Arts and Science College, Chathannoor</i></b>	<b><i>BBA (Hons.)</i></b>	<b>Dr. R. Vasanthagopal,</b> Senior Professor & Head, Institute of Management in Kerala, <b>Adv.G.Muralidharan Pillai,</b> Member, Syndicate <b>Sri.R.Rajesh,</b> Member, Syndicate <b>Dr.S.Jayan,</b> Member, Syndicate
5.	<b><i>Mar Thoma College of Science &amp; Technology, Chadayamangalam, Kollam</i></b>	<b><i>B.Com. (Hons.) with Accounts &amp; Data Science</i></b>	<b>Dr. Biju T.,</b> Professor, Department of Commerce, <b>Dr.Shijukhan.J.S,</b> Member, Syndicate <b>Dr.Gopchandran K G,</b> Member, Syndicate <b>Dr.P.M.Radhamany,</b> Member, Syndicate
6.	<b><i>MGM College of Arts &amp; Science, Kaniyapuram</i></b>	<b><i>B.Com (Hons.) with Taxation</i></b>	<b>Dr. Biju T.,</b> Professor, Department of Commerce, <b>Adv.G.Muralidharan Pillai,</b> Member, Syndicate <b>Sri.R.Rajesh,</b> Member, Syndicate <b>Dr.S.Jayan,</b> Member, Syndicate
7.	<b><i>Najeeth Royal college of arts and science, Cherinniyoar, Varkala, Thiruvananthapuram</i></b>	<b><i>BBA (Hons.)</i></b>	<b>Dr. R. Vasanthagopal,</b> Senior Professor & Head, Institute of Management in Kerala, <b>Adv.G.Muralidharan Pillai,</b> Member, Syndicate <b>Sri.R.Rajesh,</b> Member, Syndicate <b>Dr.S.Jayan,</b> Member, Syndicate <b>Dr.S.Jayan</b>
8.	<b><i>National College,</i></b>	<b><i>BBA (Hons.)</i></b>	<b>Dr. R. Vasanthagopal,</b> Senior Professor &

	<i>Manacaud</i>		Head, Institute of Management in Kerala, <b>Dr.Shijukhan.J.S</b> , Member, Syndicate <b>Dr.Gopchandran K G</b> , Member, Syndicate <b>Dr.P.M.Radhamany</b> , Member, Syndicate
9.	<i>Sree Narayana Guru College of Advanced Studies, Cherthala</i>	<i>BSW (Hons.)</i>	<b>Dr. Sandya R. S.</b> , Professor & Head, Department of Sociology, <b>Adv.G.Muralidharan Pillai</b> , Member, Syndicate <b>Sri.R.Rajesh</b> , Member, Syndicate <b>Dr.S.Jayan</b> , Member, Syndicate
10.	<i>Sree Narayana Guru College of Advanced Studies, Nangiarkulangara</i>	<i>BBA (Hons.)</i>	<b>Dr. K. Sureshkumar</b> , Professor, Institute of Management in Kerala, <b>Dr.Shijukhan.J.S</b> , Member, Syndicate <b>Dr.Gopchandran K G</b> , Member, Syndicate <b>Dr.P.M.Radhamany</b> , Member, Syndicate
11.	<i>Kerala Institute of Tourism and Travel Studies, Thycaud</i>	<i>MTTM</i>	<b>Dr. K. Sureshkumar</b> , Professor, Institute of Management in Kerala, <b>Adv.G.Muralidharan Pillai</b> , Member, Syndicate <b>Sri.R.Rajesh</b> , Member, Syndicate <b>Dr.S.Jayan</b> , Member, Syndicate
12.	<i>Mar Gregorios College of Arts &amp; Science, Punnapra</i>	<i>BCA (Additional Batch)</i>	<b>Dr. Aji S.</b> , Associate Professor, Department of Computer Science, <b>Dr.Shijukhan.J.S</b> , Member, Syndicate <b>Dr.Gopchandran K G</b> , Member, Syndicate <b>Dr.P.M.Radhamany</b> , Member, Syndicate
13.	<i>Naipunnya School of Management, Cherthala</i>	<i>BCA (Additional Batch)</i>	<b>Dr. Aji S.</b> , Associate Professor, Department of Computer Science, <b>Dr.Shijukhan.J.S</b> , Member, Syndicate <b>Dr.Gopchandran K G</b> , Member, Syndicate <b>Dr.P.M.Radhamany</b> , Member, Syndicate

*The meeting came to end at 2.30 pm*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.11.2024, be approved.

**Item No.15.136**

***Meeting of the Standing Committee of the Syndicate on Planning & Development held on 02.11.2024 - Minutes- Approval -reg.***

***(Pl.G)***

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on 02.11.2024 at 11.00 a.m in the Syndicate Room, SH Campus, Palayam. (Minutes of the meeting is appended).

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024 is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT**

Date and Time : 02.11.2024 ; 11.00 a.m.

Venue : Syndicate Room, Senate House Campus, Palayam

**Members**

Dr. S. Nazeeb [Convener, SC on P&D]	- Sd/-
Prof. (Dr.) K.G. Gopchandran, Member, Syndicate	- Sd/-
Prof. (Dr.) P M Radhamany, Member, Syndicate	- Sd/-
Dr. T. R Manoj, Member, Syndicate	- Sd/-
Dr. S Jayan, Member, Syndicate	- Absent
Dr. Vinodkumar T.G.Nair, Member, Syndicate	- Sd/-
Dr. Rahim K, Member, Syndicate	- Sd/-
Dr.M.Lenin Lal, Member, Syndicate	- Sd/-
Adv. Muralidharan Pillai G, Member, Syndicate	- Sd/-
Adv. R.B Rajeev Kumar, Member, Syndicate	- Sd/-
Sri. R. Rajesh, Member, Syndicate	- Sd/-
Sri. Ajay D.N, Member, Syndicate	- Sd/-
Sri. Ahamed Fazil Y, Member, Syndicate	- Absent
Sri P.S Gopakumar, Member, Syndicate	- Sd/-

The meeting began at 11.00 a.m.

**ITEM NO.15.136.01: *Kariavattom Campus-SC/ST funded Women's Hostel-Problems pertaining to the dormitory block reported by the inmates of the Hostel-Inspection report- Reg.***

**(Pl.C)**

The University Engineer, vide letter no.DB2/SC/ST-Whstl-Maintenance/2024-25 dated 29.07.2024, has submitted an estimate amounting to Rs. 2,15,000/- ( Rupees Two Lakh and Fifteen Thousand only) including GST @ 18 %. for providing aluminium door with mosquito net for doors in dormitory block of SC/ST funded Women's Hostel, after inspecting the site. The dormitory block in SC/ST funded Hostel is at the fourth floor of the building and the entry of mosquitoes in these rooms are huge concern and nuisance for the hostel inmates.

The University Engineer has also brought to the notice that the inmates have complained about their inconvenience in the dormitory as the dormitory is congested with more than inmates above the capacity of the hall. Hence University Engineer has suggested to shift one third of the total inmates with bunker coats to any other convenient place from the dormitory.

The above said matter was placed before the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, and the Syndicate held on 09.09.2024 vide item no.14.56.06, has resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning & Development as to entrust the members of the Standing Committee of the Syndicate on Planning & Development to visit SC/ST funded Women's Hostel within 10 days of approval of the recommendation and to submit a report on the problems pertaining to the dormitory block reported by the inmates of the Hostel. The Syndicate has also resolved to place the report before the Standing Committee of the Syndicate on Planning & Development.

The University Engineer vide email dated 20.09.2024 has forwarded a report on the inspection which was conducted on 11.09.2024 at the SC/ST funded Women's Hostel at Kariavattom by the members of the Standing Committee of the Syndicate on Planning & Development.

As per the orders of the Vice-Chancellor, the Inspection report on the problems pertaining to the dormitory block reported by the inmates of the SC/ST funded Women's Hostel at Kariavattom Campus, submitted by the University Engineer as per the resolution of the Syndicate held on 09.09.2024, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**Recommendation:**

- **To approve the report submitted by the members of the Standing Committee of the Syndicate on Planning & Development after inspecting the SC/ST funded Women's Hostel at Kariavattom on 11/09/2024 .**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.



**ITEM NO.15.136.02: *Street light installation on Route to AcREM -Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus-Estimate-reg.***

**(Pl.C)**

The University Engineer, vide letter no. DB/E/AcREM-Stem/SL/2024-25 dated. 03.10.2024 has forwarded a detailed estimate amounting to Rs. 15,58,000/- (Rupees Fifteen Lakh Fifty Eight Thousand only), including 18% GST prepared using PRICE Software based on market rate and DSR 2018 with cost index 35.59% for Thiruvananthapuram towards the work of street light installation on Route to AcREM -Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus, as per the request of the Hon. Director, AcREM-Stem. The University Engineer has also informed that there are no proper lights in the pathway from Zoology department along ICEIB building and uptoAcREM-Stem and also the area is densely vegetated.

The estimate includes supply and installation of 100W LED flood light, 70W LED street light, 45W Street lights, 35W post top luminary, supply and laying of 3.5core 50sqmm cable, 4 core 16 sqmm, 4 core 10 sqmm, 4 core 6 sqmm and 3 core 6 sqmm cables, supply and laying DWC pipe, Supply and installation of pole for street lights, earthing and necessary connected items.

The University Engineer has requested to sanction the above said estimate by debiting the expenditure from the Head of Account "Part I Non Plan-J-Works-MH:65-Works-10/5301-Minor Works and Maintenance".

On the matter, Finance has remarked that administrative sanction may be obtained on the above said estimate, at the first instance. **Since liability in respect of works bills relating to previous years is also to be met from the current financial years allocation, only urgent works may be taken up during this year.**

As ordered by the Vice Chancellor, **the above said estimate amounting to Rs. 15,58,000/- (Rupees Fifteen Lakh Fifty Eight Thousand only), including 18% GST, submitted by the University Engineer prepared using PRICE Software based on market rate and DSR 2018 with cost index 35.59% for Thiruvananthapuram towards the work of street light installation on Route to AcREM -Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus and the remarks of the Finance, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.**

**Recommendation:**

- **To entrust the Convener (S/C on Finance), the Convener(S/C on P &D) and the University Engineer to inspect the site proposed to install street light at Kariavattom Campus.**
- **To place the inspection report before the next Standing Committee of the Syndicate on Planning and Development.**
- **To entrust the members of the Syndicate to examine the scope of availing fund from outside agencies for execution of the project.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

**ITEM NO.15.136.03: *Setting up of Pensioners Lounge in the Publication building (Travancore Heritage building) at SH Campus-Cancelling Agreement/Releasing the Security Amount-reg.***

**(Pl.C)**

An estimate amounting to Rs.12,80,000/- (Rupees Twelve Lakh Eighty Thousand only), submitted by the University Engineer, for setting up of pensioner's lounge in the publication building (Travancore Heritage building) at SH Campus, was approved, vide U.O No. 8909/2022/UOK dated. 25.11.2022.

The University Engineer, vide letter no. DB1/Pensioners lounge/2023 dated. 16.05.2024 has informed that the civil work was tendered & awarded to the contractor Sri. Deepu Radhakrishnan on



04.05.2023 and executed agreement on 22.05.2023. But the site was not handed over to the contractor for want of shifting of Publication Wing to the first floor of Student Amenity Centre. The matter of shifting of Publication and executing the work of Pensioners lounge is pending now even though the civil and electrical work in the Amenity Centre for shifting the Publication Wing was completed.

It is also informed that **the contractor is not interested to continue the work due to the delay in handing over the site** and requested to release the security deposit and Additional Performance Guarantee of the agreement for the work.

**In this context, the University Engineer has requested the following,**

- **To cancel the agreement No. 26/2023-24 dated. 22.05.2023 in favour of the contractor and kept in abeyance the said work until further decision and orders regarding shifting of Publication Wing.**
- **To release the full security amount of Rs. 34,000/- in favour of the contractor, vide TSB N JL0932085 dated. 20.05.2023 from District Treasury, Thiruvananthapuram**
- **To release the Additional Performance Guarantee amount of Rs. 3,800/- in favour of the contractor, vide TSB No JL0932086 dated. 20.05.2023 from District Treasury, Thiruvananthapuram.**

It may also be noted that sanction was accorded by the Registrar to shift the Department of Publications together with the existing furniture of Publication division to the first floor of Students' Amenity Centre building with immediate effect, vide U.O No. 1968/2024/UOK dated. 04.03.2024. Ad. BI Section, vide note dated. 10.07.2024 has also informed that the Director, Department of Publication was requested to take steps for shifting of Publication Wing to the first floor of Student Amenity Centre, as per the recommendation of the meeting held on 04.06.2024.

On the above matter, the Finance has remarked that steps may be taken to cancel the agreement executed in connection with the civil work for the setting up of Pensioners Lounge in the publication wing subject to verification of legal aspects and administrative sanction, at the first instance. The proposal to release the security deposit and additional performance guarantee to the contractors as requested, can be considered thereafter.

The Legal Adviser has perused the matter and vide letter dated. 08.10.2024 has submitted opinion for the same.

As ordered by the Vice Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**Recommendation:**

- **To entrust the Registrar to submit a report on the delay for setting up of Pensioner's Lounge in the building currently occupied by the Publication Wing.**
- **To entrust the Joint Registrar and the Deputy Registrar, Administration section concerned for taking necessary steps for urgent shifting of Publication Wing to the first floor of Student Amenity Centre within one month.**
- **To hold a discussion with the Contractor ,with regard to continuation of agreement in order to proceed with the project 'Setting up of Pensioners Lounge in the Publication building 'at S.H. Campus ,in the next Standing Committee of the Syndicate on Planning and Development**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

**ITEM NO.15.136.04: *Construction of dining hall in the first floor along with connection passage from new hostel to mess hall and renovation works in the existing kitchen at SC/ST Girls Hostel at Karivattom Campus-Estimate-reg.***

**(Pl.C)**

The Syndicate at its meeting held on 15.03.2024, vide Item no. 09.110.14 has considered the report of the University Engineer based on the site visit held by the Syndicate Members on 23.02.2024 and resolved to entrust the University Engineer for preparing a detailed estimate for constructing RCC roofed dining area for 78 person with provision for room and toilet facilities for

Kitchen Staff in the first floor of existing dining hall of the SC funded Women's Hostel near the Girl's Dormitory, by sharing the existing Kitchen with connecting passage from Girl's Dormitory to SC Funded Hostel, tiling to the existing staircase and outside area of Kitchen, painting, outside sitting area for inmates and a light roofing floor above the proposed dining area for drying the clothes of the inmates etc.

Accordingly, the University Engineer, vide letter no. DB2/SC/ST-WHstl-Main. DH&CP/2024-25 dated. 29.07.2024 has forwarded an estimate amounting to Rs. 90,00,000/- (Rupees Ninety Lakh only), including 18% GST prepared based on DSR 2018 with 35.59% cost index for Trivandrum for the urgent work of construction of dining hall in the first floor along with connection passage from new hostel to mess hall and renovation works in the existing kitchen at SC/ST Girls Hostel at Karivattom Campus. The estimate includes construction of dining hall in first floor of the mess hall and construction of light roofed shed for drying cloths for the students in the existing SC funded Women's Hostel building, providing a connection passage from the mess hall of SC Funded Women's Hostel building to the new dormitory building for girls and some modification works in the existing Kitchen area of SC funded hostel.

**The estimate is divided into four parts:-**

Sl.No.	Name of the Work	Amount
1	Construction of new dining hall	Rs.40,74,672.71/-
2.	Sheet roofing over terrace area of newly constructed dining hall	Rs. 8,52,782.75/-
3.	Related Plumbing	Rs. 1,00,518.99/-
4.	Construction of connection passage from new girls dormitory to mess hall	Rs.19,83,087.80/-
5.	Renovation of existing kitchen of SC/ST Hostel	Rs. 2,08,651.06/-
6.	Lumpsum for electrification	Rs. 4,00,000/-
7.	<b>Total GST (18%)</b>	<b>Rs.13,71,548.39/-</b>
8	Lumpsum	Rs. 8,738. 61/-
9.	<b>Total including GST and lumpsum for round off</b>	<b>Rs.90,00,000/-</b>
	<b>(Rupees Ninety Lakhs only)</b>	

The University Engineer has requested to sanction the above said estimate by debiting the expenditure to the head of account "Part-I-NP-MH-65-Works-10/5310-Construction and Maintenance of Hostel".

On the above matter, Finance has remarked that "administrative sanction may be obtained on the estimate submitted by the University Engineer for the urgent work of construction of dining hall in the first floor along with connection passage from new hostel to mess hall and renovation works in the existing kitchen at SC/ST Girls Hostel at Kariavattom Campus, at the first instance. **Since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year**".

The aforesaid estimate amounting to Rs. 90,00,000/- (Rupees Ninety Lakh only), submitted by the University Engineer along with the remarks of the Finance were considered by the Syndicate at its meeting held on 09.09.2024, vide item no. 14.56.08 and resolved to defer the item to the next Standing Committee of the Syndicate on Planning and Development.

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs. 90,00,000/- (Rupees Ninety Lakh only), including 18% GST, submitted by the University Engineer prepared based on DSR 2018 with 35.59% cost index for Trivandrum for the urgent work of construction of dining hall in the first floor along with connection passage from new hostel to mess hall and renovation works in the existing kitchen at SC/ST Girls Hostel at Karivattom Campus and the remarks of the Finance, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation:**

- To defer the item since the proposal for a common mess hall at Kariavattom Campus as envisaged in Budget Speech 2024-25 (item no 22) is under consideration.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Planning and Development held on 02.11.2024, be approved.

**ITEM NO.15.136.05: Eviction of Horticorp Stall functioning at the University Stadium premises- Consideration of -reg.**

**(Ad .BI)**

A Horticorp stall is functioning at the University Stadium premises opposite to the Public library, Thiruvananthapuram, on daily lease rent basis since 2013. The agreement with the Horticorp and University of Kerala expired on 31.12.2022.

The Syndicate meeting held on 29.12.2022 vide item No. 50.74 has noted that the space provided to Horticorp Stall functioning in the University Stadium premises can be utilized for establishing a 'Health Hub' for students and faculties of the University and further resolved to issue urgent notice to the Managing Director, Horticorp to evict from the leased property in the University Stadium premises.

The Syndicate meeting held on 14.08.2023 vide item No. 02.08 resolved to entrust Adv. G Muraleedharan Pillai, Dr.Shijukhan J S, Members Syndicate and the Registrar to have a meeting with the authorities of Horticorp for discussing the matter of vacating Horticorp stall functioning at the University Stadium premises.

Accordingly, a meeting with the Horticorp authorities was convened on 29.01.2024. The Syndicate meeting held on 15.02.2024 had resolved to approve the following recommendations made in the meeting:

- Recommended to issue an urgent 'Stop Memo' to the Managing Director, Horticorp notifying him to stop functioning the Horticorp stall at the University Stadium premises and to vacate the premises immediately.
- Recommended to initiate the procedure for establishing a 'Health Hub' in the University Stadium premises.

As per the decision of the Syndicate, the Managing Director, Horticorp was directed to take immediate steps for vacating the space occupied by M/s. Horticorp in the premises of the University Stadium at Palayam, within 15 days from the date of issuance of this letter, failing which legal proceedings shall be initiated for the unauthorized occupancy in the property of the University.

In reply, the Managing Director, Horticorp, vide letter dated 03.06.2024 has again requested permission to continue operating the Horticorp stall at the existing location (at the University Stadium premises) until another suitable location is found since it is a Public Sector Undertaking under the Department of Agriculture which plays an important role in controlling the price of vegetables in Thiruvananthapuram city. It may be noted that they have remitted the rent (Rs. 3885/- per day + 18% GST) up to July 2024. The letter dated 03.06.2024 received from the Managing Director, Horticorp was placed before the Syndicate at its meeting held on 09.09.2024, and the Syndicate resolved that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Vice-Chancellor, the letter dated 03.06.2024 received from the Managing Director, Horticorp, requesting permission to continue operating the Horticorp stall at the existing location (at the University Stadium premises) until another suitable location is found, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**Recommendation:**

1. To reject the request of the Managing Director, Horticorp for permission to continue operating the Horticorp stall at the University Stadium premises.
2. To issue an urgent notice to the Managing Director, Horticorp for immediate eviction of the stall functioning at the University Stadium premises.
3. To entrust the Estate Officer to submit a detailed report on the other establishments such as the transformer established by the KSEB functioning on the stadium premises before the next Standing Committee of the Syndicate on Planning and Development.
4. To conduct a visit to the site by the members of the Standing Committee of the Syndicate on Planning and Development as per convenience.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Planning and Development held on 02.11.2024, be approved except Sl.No.3.  
**FURTHER RESOLVED** to entrust the Estate Officer to submit a detailed report on the other establishments such as the transformer established by the KSEB functioning on the **concerned** premises before the next Standing Committee of the Syndicate on Planning and Development.

**ITEM NO.15.136.06: Minutes of the Technical Committee meeting held on 03/09/2024 on technical proposals to the various locations of the University-reg.**

*(Ad .BII)*

The meeting of the Syndicate held on 28.11.2023 vide Item No.06.53.09 resolved to constitute a technical committee with following members for detailed discussion on technical proposals to the various locations of the University.

- 1.The University Engineer
- 2.Director, Computer Centre
- 3.Instrumentation Engineer
4. Sabarish K, Chief Scientist and Head Information Systems Division, KSCSTE.

As per the orders of the Registrar, five technical proposals were placed in the aforesaid technical committee meeting held on 03.09.2024 at 12.45 p.m in the Director, KUCC's room, Senate House Campus as briefed below:

Sl No	Work & Location	Estimate in Rs	Remarks of the Technical Committee
1	Supply and Installation of CCTV at the Department of Music, Thycaud	2,02,000/-	Recommended for inviting Tender
2	Supply and Installation of CCTV at the Road Side of the Women's Hostel, Thycaud	1,26,000/-	Recommended for inviting Tender
3	Supply and Installation of CCTV at the Warden's Quarters, Thycaud	1,16,500/-	Recommended for inviting Tender
4	Providing Networking facility in the newly built ground floor of the Department of Communication and Journalism and Library Science Building, Kariavattom Campus	8,70,000/-	Recommended for inviting e-Tender
5	Shifting of OFC Cables and UTP cables installed at the Back Side of the CE Building, SH Campus	1,41,000/-	Recommended to take an administrative decision on whether the shifting of OFC cabling is required or not.

The Vice-Chancellor has approved the minutes of the meeting of the Technical Committee and further ordered to place the same before the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Vice-Chancellor, minutes of the technical committee meeting held on 03.09.2024 is placed before Standing Committee of the Syndicate on Planning and Development for consideration.

(The minutes of the Technical Committee meeting held on 03.09.2024 is attached herewith).

**Recommendation:**

- To approve the works listed from (1 ) to (4) in the minutes of the Technical Committee held on 03/09/2024 by considering them as separate items.
- To entrust the Convenor ( S/C on P&D), Director, KUCC and the University Engineer to inspect the site with regard to the item no (5) in the minutes for a decision on the matter.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

**ITEM NO. 15.136.07: Urgent renovation works in the Koodaram building housed by Ad. AVII. A Section at SH Campus-Estimate-reg.**

(Pl.C)

The University Engineer, vide letter no. DB1/SH/Koodaram building/2024 dated. 16.10.2024 has forwarded an estimate amounting to Rs. 6,84,000/- (Rupees Six Lakh Eighty Four Thousand only) including 18% GST prepared based on DSR 2018 with 35.59% cost index for the renovation works in the Koodaram building housed by Ad. AVII. A Section at SH Campus, as per the request from the Ad. AVII.A Section. The estimate includes lumpsum provision of Rs. 80,000/- for electrification works. It is stated that the Koodaram building is one of the oldest building in the campus and no major or minor maintenance work is carried out in the building for the last 10 years.

The estimate includes dismantling existing roofing, roofing with laminated fire glass shingles, painting, providing plinth protection, tiling, providing washbasin electrification etc.

The University Engineer has requested to sanction the above said estimate debiting the expenditure to the head of account "Part: I Non Plan J: Works-MH: 65- Works-10/5301-Minor Works and Maintenance".

On the matter, Finance has remarked that administrative sanction may be obtained on the above said estimate, at first instance. **Since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year.**

As ordered by the Vice Chancellor, **the aforesaid estimate amounting to Rs. 6,84,000/- (Rupees Six Lakh Eighty Four Thousand only) including 18% GST, submitted by the University Engineer prepared based on DSR 2018 with 35.59% cost index for the renovation works in the Koodaram building housed by Ad. AVII. A Section at SH Campus and the remarks of the Finance,** are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**Recommendation:**

- **To seek expert opinion from Prof. Aju R. (Architect, CET) with regard to the preservation of the Koodaram building at SH Campus after discussion with the Convener (S/C on P&D) and the University Engineer and to submit a report before the next Standing Committee of the Syndicate on Planning and Development.**

***Resolution of the Syndicate***

**RESOLVED** to seek expert opinion from Prof. Aju R. (Architect, CET) with regard to the preservation of the Koodaram building at SH Campus and modernisation of Faculty Guest House, after having discussion with the Convener, Standing Committee of the Syndicate on Planning and Development and the University Engineer.

**FURTHER RESOLVED** to submit detailed report of the same before the next Standing Committee of the Syndicate on Planning and Development.

***ITEM NO.15.136. 08: Budget Speech, 2024-25 (Item No. 101)-Modernization of library building and Seminar Hall in the Campus Library at Kariavattom Campus-Proposal-reg.***

(Pl.C)

In the Budget Speech, 2024-25, vide item no. 101, an amount of Rs. 4,00,000/- (Rupees Four Lakhs only) has been earmarked for the renovation of the seminar hall in the third floor of the Campus Library at Kariavattom Campus.

The minutes of the meeting of the Budget Implementation Cell (Budget Speech 2024-25) held on 13.09.2024 has resolved to entrust the Campus Librarian and the University Engineer to submit proposal in this regard and to place the same before the Standing Committee of the Syndicate on Planning & Development.

Accordingly, the Deputy Librarian, Campus Library, vide letter no.CL/109/Budget Speech/2024-25 dated. 07.10.2024 has forwarded a proposal along with the specifications for Audio/Video equipments and Desktop Computers obtained from Instrumentation Engineer, CLIF for the modernization of library building and Seminar Hall in the Campus Library at Kariavattom Campus, as envisaged in the Budget Speech, 2024-25( item no. 101) .

**The following items are included in the original proposal.**

4. Air-conditioning Units: Installation of four energy-efficient air-conditioners suitable for the hall's dimensions.

5. Audio-Visual Equipment: Procurement of high-quality audio systems, projectors, screens, microphones, and speakers to enable effective presentations and discussions during seminars and lectures.
6. Furniture: Purchase of suitable furniture including chairs, tables, podiums, and other necessary items to accommodate attendees comfortably.
7. Networking and Connectivity: Integration of networking infrastructure for seamless connectivity and access to online resources during seminars and presentations.
5. Raised Stage Platform with Ramp

**The Details are as tabulated below:**

Sl No.	Item	Amount (Approx)
1.	Desktop Computer with Ubuntu Operating System	Rs. 45,000/-
2.	Desktop Computer with Windows Operating System	Rs. 58,000/-
3.	Supply and Installation of Audio/Video Equipments in the seminar hall of the Campus Library The draft note to the Standing Committee of the Syndicate on Planning and Development for placing the proposal for an amount of Rs.4,47,100/- submitted by the Deputy Librarian, Campus Library along with the detailed specification obtained from the Instrumentation Engineer, CLIF for the modernization of library building and Seminar Hall in the Campus Library at Kariavattom Campus, as envisaged in the Budget Speech, 2024-25 (item no. 101) may be approved by the Vice Chancellor.	Rs. 3,44,100/-
	<b>Total</b>	<b>Rs. 4,47,100/- (Rupees Four Lakh Forty Seven Thousand and One Hundred only)</b>

**On the matter, finance has remarked to limit the expenditure within the allocated amount.**

Also, the University Engineer, vide letter no. UE/BS-24-24/24 dated. 30.10.2024 has forwarded an **estimate amounting to Rs. 6,70,000/- (Rupees Six Lakh Seventy Thousand only)**, prepared using PRICE Software based on DSR 2018 with 35.59% cost index for Thiruvananthapuram for air conditioning of Seminar hall on top floor of Campus Library building at Kariavattom Campus.

As ordered by the Vice Chancellor, the aforesaid proposal amounting to Rs.4,47,100/- (Rupees Four Lakh Forty Seven Thousand and One Hundred only) (approximate), submitted by the Deputy Librarian, Campus Library along with the detailed specifications obtained from Instrumentation Engineer, CLIF for the modernization of library building and Seminar Hall in the Campus Library at Kariavattom Campus and the estimate amounting to Rs. 6,70,000/- (Rupees Six Lakh Seventy Thousand only) including 18% GST submitted by the University Engineer for air conditioning of Seminar hall on top floor of Campus Library building at Kariavattom Campus, as envisaged in the Budget Speech, 2024-25 (item no. 101), are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**Recommendation:**

- To seek revised proposal with regard to modernization of library building and Seminar Hall in the Campus Library at Kariavattom from the Campus Librarian after having a discussion and site visit by the Convenor (S/C on P&D) and the University Engineer.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.



**ITEM NO.15.136.09: Budget Speech 2024-25, Item No.130-Renovation/ Development of Teachers' Hostel and Bachelor's Hostel at Kariavattom Campus- Proposal-reg.**

**(Pl.C)**

In the Budget Speech 2024-25, Item No. 130, an amount of Rs. 30 Lakhs has been earmarked for the renovation of the Teachers Hostel and construction of road and car shed in front of the newly constructed Bachelors Hostel at Kariavattom Campus.

The minutes of the meeting of the Budget Implementation Cell held on 13.09.2024 has resolved to entrust the University Engineer & the Warden to submit a proposal in this regard for placing the same before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Warden, Teachers' Hostel at Kariavattom Campus, vide letter dated. 07.10.2024 has forwarded a proposal amounting to Rs. 30,00,000/- (Rupees Thirty Lakhs only) for the developments of Teachers' Hostel at Kariavattom Campus.

**The details of the proposal are tabulated below:**

Sl. No.	Items	Amount
1	Landscaping and irrigation	Rs. 10, 00, 000/-
2	Water purifier	Rs. 50,000/-
3	Fencing and gate	Rs. 1,00,000/-
4	Parking shed	Rs. 16,50,000/-
5	Internet extension	Rs. 1,00,000/-
6	Rooftop cleaning and setup	Rs. 1,00,000/-
	<b>Total</b>	<b>Rs. 30,00 000/-</b>
		<b>(Rupees Thirty Lakh only)</b>

It may be noted the above said proposal submitted by the warden, is only for the developments of Teachers Hostel, at Kariavattom Campus. But, in the Budget Speech 2024-25 (Item No. 130), an amount of Rs. 30 Lakhs has been earmarked for the renovation of the Teachers Hostel and construction of road & car shed in front of the newly constructed Bachelors Hostel at Kariavattom Campus.

On the matter, finance has remarked that **the total expenditure of the aforementioned proposal be limited within the allocated amount of Rs.30 lakh.** As per the remarks of the Finance, the Engineering Unit has orally informed that the estimate for the construction of road and car shed in front of the newly constructed Bachelors Hostel at Kariavattom Campus is under preparation.

As ordered by the Vice Chancellor, **the aforesaid proposal amounting to Rs.30,00,000/- (Rupees Thirty Lakhs only) submitted by the Warden, Teachers' Hostel at Kariavattom Campus for the development of Teachers Hostel at Kariavattom Campus and the remarks of the Finance,** are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**Recommendation:**

- **To approve the proposal for the development and renovation of Teachers' Hostel and Bachelor's Hostel at Kariavattom Campus on limiting the expenditure to Rs. 30,00,000/- (Rupees Thirty lakhs only), as envisaged in Item no. 130 of Budget Speech 2024-'25.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

**ITEM NO.15.136.10: Budget Speech 2024-25, Item No. 121- Setting up of new Gymnasium for ladies and renewing the existing one at Kariavattom Campus- Proposal-reg.**

**(Pl. C)**

In the Budget Speech 2024-25, Item No. 121, an amount of Rs. 30,00,000/- has been

earmarked for setting up of new Gymnasium for ladies and renewing the existing one at Kariavattom Campus.

The minutes of the meeting of the Budget Implementation Cell held on 13/09/2024 has resolved to entrust the Director, Physical Education to submit a proposal in this regard for placing the same before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Director (i/c), Dept. of Physical education, vide letter no: DPE/Report/2024-25 dated 16/10/2024 has forwarded a proposal amounting to Rs.30,00,000/- (Rupees Thirty lakhs only) for setting up of new Gymnasium for ladies and renewing the existing one.

Proposal includes:

**Requirements of a Fitness Centre**

- Cardio Fitness Equipment: This type of fitness equipment include Treadmills, Elliptical, Spin Bike, Air Bike, Upright Bike, Recumbent Cycle, Rowing Machine, Stepper
- Strength Fitness equipment: This type of fitness equipment includes Weight Loaded Machines, Plate Loaded Machines, Dumbbells, weight Plates etc.
- Cross Fit Equipment (For both Cardio & Strength: This type of fitness equipment includes Plyometric Jump Box, Weighted Balls (Medicine Ball/ Wall Balls/ Slam Balls), Gymnastic Rings, Jump Rope/ Battle Rope, Kettle Bells etc.
- Yoga/ Meditation/ Aerobic/ stretching Area
- Sauna/ steam Rooms
- Massaging Room (Massage Table/ Chair etc)
- Kickboxing/ Boxing Area

**Basic amenities of a Fitness Centre**

- Members Lounge
- Change room with Locker
- Bath/ Toilet Facilities
- Juice/ Protein shake Bar (If required)

**Items to be purchased for a standard health club**

Sl. No.	Items	Quantity
1	Treadmill (CFT 3000) Commercial	2
2	Elliptical (Pro Body Line) 771	2
3	Spin Bike (Pro Body Line) 932	2
4	Leg Press	1
5	Cable Cross Over (MF 9028)	1
6	Vibrator EFM 701	1
7	Lat Pull Down Midrow	1
8	Biceps Curl Bench	1
9	Smith Machine- Counter Balance	1
10	Olympic flat incline decline (3 in 1) Bench Press	1
11	Double Twister (Sitting and Standing)	1
12	Dumbbell Stand/ Rack	1
13	Rubberizes Dumbbells- 2.5kg, 5kg, 7.5kg, 10kg, 12.5kg, 15kg, 17.5kg, 20kg	8 pairs
14	Olympic rod with Collars- 4 ft, 5 ft, 7 ft.	3 nos
15	Rubberized Weight Plates- 2.5 kg, 5 kg, 10 kg, 15 kg, 20 kg, 25 kg	6 pairs
16	Push up stand	3 pairs
17	Pull up Bar	1
18	Gym Ball	1
19	Yoga Mat - 6 mtr x 8 mm thickness	6

**New items to be included for purchasing equipment**

Sl No.	Items	Quantity
1	Pec Fly/ rear Delt	2
2	Adductor/ Abductor	2
3	Plated Biceps Machine	2



4	Abs Crunch Machine	2
5	45 Degree Leg Press	2
6	Hack Squat	2
7	Super Bench	2
8	Utility bench	2
9	Back extension	2
10	EZ bar 4 ft	2
11	Squat Machine	2
12	Forearm Machine	2
13	Flat, Incline Decline Bench	1 each
14	Table Tennis Table	1
15	Wall Mount fans	4
16	Rubberized Gym Floor Mat	As per the size of the room
17	Rack for storing valuable materials	2
18	Music System	1
19	LED Television 50" HD	1
20	Mirror (5 ft height x 10 ft width)	4
21	Power point Plugs	2
22	Reception Area	1
23	Dress Changing Room with attached Washroom	2

On the matter, finance has remarked that administrative sanction may be obtained on the above said proposal as envisaged in the item No.121 of Budget Speech 2024-25, at the first instance. **Also it may be ensured that the expenditure of the aforementioned proposal be limited within the allocated amount of 30 lakhs.**

As ordered by the Vice-Chancellor, the aforesaid proposal amounting to Rs. 30,00,000/- (Rupees Thirty lakhs only) submitted by the Director (i/c), Dept. of Physical Education for setting up of new Gymnasium for ladies and renewing the existing one at Kariavattom Campus along with the remarks of the finance, are placed before the Standing committee of the Syndicate on Planning and development for consideration and appropriate recommendations.

**Recommendation:**

- To approve the proposal amounting to Rs. 30,00,000/- (Rupees Thirty lakhs only) submitted by the Director (i/c), Dept. of Physical Education for setting up of new Gymnasium for ladies and renewing the existing one at Kariavattom Campus, as envisaged in Item No.121 of Budget Speech 2024-25.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

***ITEM NO. 15.136.11: Budget Speech, 2024-25, Item No. 12, 64, 69, 118 & 137-Proposal-reg.***

***(Pl.C)***

The University Engineer, vide letter no. UE/BS-24-24/24 dated. 28.10.2024 and 30.10.2024 has forwarded the proposal for the Item No. 12, 64, 69, 118 and 137 as envisaged in the Budget Speech, 2024-25.

**1. Item No. 12- Installation of EV charging station in front of the Kariavattom Campus.**

In the Budget Speech, 2024-25 (Item no. 12), an amount of Rs. 25 Lakhs is earmarked for the Installation of EV charging station in front of the Kariavattom Campus. The minutes of the Budget Implementation Cell (Budget Speech 2024-25) dated. 13.09.2024, vide item no. 12 has resolved to entrust the University Engineer and the Campus Director to submit proposal in this regard for placing the same before the Standing Committee of the Syndicate on Planning and Development.

**2. Item No. 64- Linking of the North and South Campuses at Kariavattom through a flyover.**

In the Budget Speech, 2024-25 (Item no. 64), an amount of Rs. 10 Lakhs is earmarked for the initial expense for Linking of the North and South campuses at Kariavattom through a flyover. The minutes of the Budget Implementation Cell (Budget Speech 2024-25) dated. 13.09.2024, vide item no. 64 has resolved to entrust the University Engineer to submit proposal in this regard for placing the same before the Standing Committee of the Syndicate on Planning and Development.

### **3. Item no. 69- Construction of Lift at Kariavattom Campus.**

In the Budget Speech, 2024-25 (Item no. 69), an amount of Rs. 30 Lakhs is earmarked for the construction of lift for buildings with three or more storeys at Kariavattom Campus. The minutes of the Budget Implementation Cell (Budget Speech 2024-25) dated. 13.09.2024, vide item no. 69 has resolved to entrust the University Engineer to submit proposal in this regard for placing the same before the Standing Committee of the Syndicate on Planning and Development.

### **4. Item No. 118-Construction of Turf at Kariavattom Campus.**

In the Budget Speech, 2024-25 (Item No. 118), an amount of Rs. 60 lakhs is earmarked for the construction of turf at Kariavattom Campus. The minutes of the Budget Implementation Cell (Budget Speech 2024-25) dated. 13.09.2024 has resolved to entrust the University Engineer and the Director, Physical Education to submit proposal in this regard for placing the same before the Standing Committee of the Syndicate on Planning and Development. The University Engineer has submitted a report in this regard.

It may be noted that an estimate amounting to Rs.89,00,000/- (Rupees Eighty Nine Lakh only), including provision of Rs.7,50,000/- (Rupees Seven Lakh Fifty Thousand only) for electrification and 18% GST, submitted by the University Engineer for the construction of Turf at Kariavattom Campus was approved, vide U.O No. 2887/2023/UOK dated. 25.03.2023. Accordingly, the University Engineer invited tender and selection notice was issued to the contractor. But the contractor was not willing to execute the agreement. Hence, the University Engineer requested to cancel the selection notice issued to the contractor, release the EMD and to re-tender the work. The matter was placed before the Standing Committee of the Syndicate on Planning and Development held on 01.10.2024. **The Committee has recommended to cancel the selection notice issued to the contractor Sri.AhamadMashood K, to release the EMD to the contractor and to direct the University Engineer to take appropriate steps for urgent re-tendering of the work as the firm period stands expired.**

### **5. Item No. 137- Construction of Rest room and Dining Hall in the EMS Hall at Kariavattom Campus.**

In the Budget Speech, 2024-25 (Item no. 137), an amount of Rs.I Crore is earmarked for promoting the facilities of EMS Hall at Kariavattom Campus, especially for the construction of Rest room and Dining Hall for the EMS Hall. The minutes of the Budget Implementation Cell (Budget Speech 2024-25) dated. 13.09.2024, vide item no. 137 has resolved to entrust the University Engineer to submit proposal in this regard for placing the same before the Standing Committee of the Syndicate on Planning and Development.

**As ordered by the Vice Chancellor, the aforesaid proposals are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.**

#### **Recommendation:**

**To approve the proposals listed from (1) to (5) submitted by the University Engineer, as envisaged in Item Nos. 12,64,69,118 and 137 of Budget Speech 2024-25.**

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

**ITEM NO. 15.136.12: Department of Islamic and West Asian Studies - Budget Speech 2024-25 (Item No.87) -Proposal for Renovation of Library – reg.**

**(Ad .H)**

The Budget Speech 2024-25, vide Item No. 87, has envisaged a proposal for the renovation of

Library in the Department of Islamic and West Asian Studies and an amount of ₹2,00,000/- (Rupees Two Lakh only ) has been earmarked in the Budget for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, has recommended to obtain a proposal from the Head, Department of Islamic and West Asian Studies, and place the same before the the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Head, Department of Islamic and West Asian Studies has submitted a proposal for renovation of the Library in the Department.

As per the proposal, the following are the approximate estimated expenditure for the renovation of the Library.

Sl. No	Item with Description	Amount (Approx.) (in ₹)
1.	Reading Table - 4 Nos Height=75 cm width=120 cm (16,500 x 4 )	66,000
2.	Cushion chair- 12 Nos (4,500 x 12 )	54,000
3.	Magazine Display& storage Rack (pigeon hole display Rack(12)) 1 Nos Height=170 cm width=90 cm	26,000
4.	Book Rack (Large) 1 Nos Height= 210 cm width =270 cm side width=45 cm	45,000
5.	Book Rack(Medium) 1 Nos Height=195 cm width=120 cm side width=50 cm	28,000
6.	Book support (Large)- 10 Nos ( 145 x 10)	1,450
7.	Book support(small)- 20 Nos (135 x 20)	2,700
8.	File support - 8 Nos ( 215 x 8 )	1,720
	<b>Total</b>	<b>2,24,870</b>

As per the orders of the Vice - Chancellor, the proposal for renovation of the Library in the Department of Islamic and West Asian Studies submitted by the Head, Department of Islamic and West Asian Studies (detailed proposal is appended) for an amount of ₹2,00,000/- (Rupees Two Lakh only) earmarked in the Budget Speech 2024-25, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation:**

1. To approve the proposal submitted by the Head, Department of Islamic and West Asian Studies for the renovation of the Library in the Department of Islamic and West Asian Studies on limiting the expenditure within the budget allocation of ₹2,00,000/- (Rupees Two lakh only).

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

**ITEM NO. 15.136.13: Budget speech 2024-25 – Item No. 124 - Allocation of Rs.19,00,000/- towards the activities related to the Anti-drug awareness programmes in Campuses and awareness documentary making– reg.**

(NSS)

As per the Item No. 124 of the Budget Speech 2024-25, an amount of Rs.10,00,000/- (Rupees Ten Lakh only) was allocated for activities related to the Anti-drug awareness programmes in affiliated colleges and other institutions. An amount of Rs. 9,00,000/- (Rupees Nine Lakh only) was allocated for the making of a documentary film regarding the evil effects of using various drugs. The Programme Co-ordinator was entrusted to submit the proposals. A detailed proposal on the same is

given below.

### PROPOSED PLANS OF NSS AGAINST DRUG ABUSE

There are 186 units for National Service Scheme, University of Kerala having 18600 volunteers. One unit may consist of 100 volunteers. The units were functioning in the affiliated colleges of the University as well as University campus, Kariavattom. All the units are under the control of the Programme Coordinator, University of Kerala. The units are located in the four southern districts of Kerala namely Thiruvananthapuram, Kollam, Alappuzha and Pathanamthitta. Implementations of the action plans are under progress and there is a well knit monitory mechanism now functioning in the NSS Cell of the University. Following are the major components of the proposed anti-drug initiatives under NSS:

#### COMPONENT-1 Awareness Programmes

Sl.No.	Programme	Target Group	No. of participants	Expected outcome
1	Residential training programmes organized by NSS, University of Kerala with the help of Excise department	NSS Volunteer Secretaries	165	Create awareness among the Volunteer Secretaries who can train other volunteers in colleges
2	District Level training programmes organized by NSS, University of Kerala with the help of Excise department	NSS Volunteer leaders	500	Create awareness among the Volunteer leaders who can train other volunteers in colleges
2	Awareness Programme in the colleges	All NSS Volunteers and other interested students	30000	Create awareness among the NSS volunteers and other students on the effects of drug use by using the services of the trained volunteers
3	Awareness Programmes in the community	General people in the adopted villages of colleges	30000	Create awareness through the community intervention which can discourage the tendencies to use drugs
4	Awareness among the parents	Parents of the College students	30000	Create awareness among the parents with the help of PTA in order to discourage the use of drugs by the students

#### COMPONENT-2 Creation of Short film

In the University budget for the year 2024-25, it was proposed to create a short film against the use of drugs to create awareness among the student community. An amount of Rs. 900000/- (Rupees Nine lakh) was allocated for the purpose. The plan aims to prepare a short film with the help of professional team and using the services of NSS volunteers.

#### DETAILS OF FINANCIAL ASSISTANCE REQUIRED

##### COMPONENT-1(Phase-1)

##### Awareness Programme at University Level

Sl. No	Expenditure head	Expected amount
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1	Training/Awareness Programmes at University level (Residential programmes)	200000.00
2	Training/Awareness Programmes at District level (Residential programmes)	200000.00
3	Financial Assistance to the Colleges	600000.00
4	Preparation of short film	900000.00
	Total	1900000.00

**DETAILS OF COLLEGES IDENTIFIED TO IMPLEMENT VIMUKTHI (2024-25)**

Sl. NO	NAME OF COLLEGES		
1	Bishop Moore College, Mavelikkara	2	Christian College, Chengannur
3	MSM College, Kayamkulam	4	NSS College, Cherthala
5	S.D College, Alappuzha	6	Sreeayyappa College, Eramallikkara
7	S. N College, Chengannur	8	S.N College, Cherthala
9	St. Josephs College, Alappuzha	10	St. Michaels College, Cherthala
11	TKMM College, Nangiarkulangara	12	Mar Ivanios College, Mavelikkara
13	Ayyankali Memorial Arts & Science	15	D.B College, Sasthamcotta
14	BJM College, Chavara	17	M.M NSS College, Kottiyam
16	Fathima Matha National College, Kollam	19	SN College, Kollam
18	NSS College, Nilamel	21	SN College, Punalur
20	SN College for Women, Kollam	23	S G College, Kottarakkara
22	SN College, Chathannur	25	TKM College, Kollam
24	St. Johns College, Anchal	27	SV Raja College, KNPY
26	PMSA PTM, Kadakkal	29	MSN Institute of Management & Technology
28	St. Stephens College, Pathanapuram		
30	UIT Pathanapuram	31	Marthoma College of Science and Technology, Ayur
32	All Saint's College, TVPM	33	Don Bosco College, Kottiyam
34	Govt. College for women, TVPM	35	Govt. College, Attingal
36	Govt. College, Kariavattom		
37	Govt. College, Nedumangad		
38	Iqbal College, Peringamala		
39	KNM Govt. Arts & Science College, Kanjiramkulam		
40	Loyola College, TVPM		
41	HHMSPBNSS College, Neeramankara		
42	M. G. College, TVPM		
43	Mannaniya College, Pangode		
44	Mar Ivanios College, TVPM		
45	SN College, Chempazhanthy		
46	SN College Varkala		
47	St. Xavier's College, Thumba		
48	University College, TVPM		
49	VTMNSS, Dhanuvachapuram		
50	AJ College, Thonnakkal		
51	SN College of Technology., Vadakkevila		
52	UIT Mulankadakam, Kollam		
53	Christ College, Vizhinjam		
54	Christ Nagar College, Maranallor		
55	Emmanuel College, Vazhichal		
56	SSV College Nagaroor		

57	Vigyaan College, Kattakkada		
58	Christian College, Kattakkada		
59	MMS Govt.Arts&Science College, Malayinkeezhu		
60	Kerala Law Academy Law College,Tvpm		
61	Govt. Law College, Thiruvananthapuram		
62	Govt. Arts College, TVPM		
63	UIT, Pirappancode		
64	UIT, Vakkom		
65	UIT Vellarada		
66	Sree Narayana Guru College of Advanced Studies, Varkala		
67	Sree Narayana Guru College of Advanced Studies, Chempazhanthy		
68	Sri Sathyasai Arts & Science College, Thonnakkal		
69	Santhom Malankara Arts & Science College, Edanji		
70	Mother Theresa College, Nellikkad		
71	National College, Ambalathara		
72	UIT Kanjiramkulam		
73	Muslim Association College of Arts and Science, Panavoor		
74	University College of Engineering Kariavattom		
75	NSS College, Pandalam		
76	St. Cyril's College, Adoor		
77	KVVS, Kaithaparambu		
78	Mar Chrysostom College,Adoor		
79	Mater Dei CMI College, Enathu		
80	UIT Adoor		

As per the orders of the Vice-Chancellor, the above proposal regarding the conduct of Anti drug awareness programme in affiliated colleges as per the budget speech is placed before the Standing Committee of the Syndicate on Planning and Development.

**Recommendation:**

- To approve the proposal submitted by the Programme Co-ordinator, NSS with regard to allocation of Rs.19 Lakhs for the activities related to Anti-Drug Campaign in affiliated colleges, as envisaged in Item no: 124 of Budget Speech 2024-'25.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

***ITEM NO. 15.136.14: Budget Speech 2024-25 – Item No. 7 – Sanctioning of Rs.20,00,000/- towards Student Palliative Club activities in Affiliated Colleges – reg.***

***(NSS)***

As per the Item No. 7 of the Budget Speech 2024-25, an amount of Rs 20,00,000/- (Rupees Twenty Lakh only) was allocated for strengthening Student Palliative Club activities in affiliated colleges. The Palliative Club activities in campuses are supervised by the Programme Co-ordinator, National Service Scheme. The Programme Co-ordinator was entrusted to submit the proposals. A detailed proposal on the same is given below.

**PROPOSAL FOR THE INTERVENTIONS OF STUDENT PALIATIVE CLUBS IN AFFILIATED COLLEGES**

The University Budget 2024-25 proposed to allocate an amount of Rs. 2000000/- (Rupees Twenty lakh only) for the function of student palliative care units in various colleges affiliated to the University of Kerala

The functions of the Palliative Care units include:

1. The power of healing does not lie in just prescribing drugs and medical treatment. What it essentially requires is caring for the patients. Palliative Care is a specialized area of healthcare that focuses on relieving and preventing the suffering of patients. It includes care of the patient and family, pain and symptom management, disease-modifying treatments, psychological, social, spiritual support and bereavement support.
2. Volunteer Home care services will be provided by the Palliative volunteers of the colleges. This may be done by the community volunteers who visit the patients on a regular basis. The volunteers check the patients for drug compliance. They should also make an assessment of the social and financial issues and plan possible support by the Society. These visits are very important. The general condition of the patients and their requirement in terms of drugs and other medical issues as also the financial condition of the family are made known to the Nurses and Doctors regularly through these comprehensive reports.
3. Training programme for palliative Volunteers will be provided by the Centre for Agro Ecology and Public Health Centre, University of Kerala. The services of the resource persons and training expenses will be met by the centre.
4. The activities of the Palliative Care units should be mainly focused in the adopted villages of the NSS units of each college. A survey should be conducted to ascertain the number of patients who need the support of the unit. The Palliative care units can seek the help of the Palliative Care Centres of each district for assistance. If needed the services of the volunteers may be provided to such centres.

**Tentative schedule of the Action Plan (Proposed) 2022-23**

Sl. No.	Details of programme	Tentative dates
1	Formation of Palliative Clubs in Colleges having minimum 25 volunteers (15 NSS volunteers and 10 students)	October 2024
2	Training Programmes for selected Palliative Volunteers.	Last week of October 2024
3	District level Training programmes	Second week of November 2024
3	Training programmes in colleges (Trained volunteers will arrange training for other palliative volunteers in colleges)	Last week of November 2024
4	Survey programme for the identification of palliative patients (Advises of the existing palliative centres of the locality may be taken)	Second week of December 2024
5	Field works and home care services	Last week of December 2024
6	Submission of Report, Bills & Vouchers and audited U.C to the Programme Coordinator, NSS, UoK.	Last week of February 2024

**DETAILS OF TOTAL ESTIMATED EXPENDITURE FOR THE IMPLEMENTATION OF THE SCHEME**

Sl. No.	Item of Expenditure	Expected Expenditure
1	Printing, stationary, communications and other expenses	50000.00
2	Working fund for Palliative Care Units of Colleges	1200000.00
3	Training / workshops / Awareness Programmes	700000.00
4	Documentation	50000.00
	Total	2000000.00

**DETAILS OF COLLEGES IDENTIFIED TO IMPLEMENT STUDENT PALLIATIVE ACTIVITIES (2024-25)**

Sl. NO	NAME OF COLLEGES		
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1	Bishop Moore College, Mavelikkara	2	Christian College, Chengannur
3	MSM College, Kayamkulam	4	NSS College, Cherthala
5	S.D College, Alappuzha	6	Sreeayappa College, Eramallikkara
7	S. N College, Chengannur	8	S.N College, Cherthala
9	St. Josephs College, Alappuzha	10	St. Michaels College, Cherthala
11	TKMM College, Nangiarkulangara	12	Mar Ivanios College, Mavelikkara
13	Ayyankali Memorial Arts & Science	14	BJM College, Chavara
15	D.B College, Sasthamcotta	16	Fathima Matha National College, Kollam
17	M.M NSS College, Kottiyam	18	NSS College, Nilamel
19	SN College, Kollam	20	SN College for Women, Kollam
21	SN College, Punalur	22	SN College, Chathannur
23	S G College, Kottarakkara	24	St. Johns College, Anchal
25	TKM College, Kollam	26	PMSA PTM, Kadakkal
27	SV Raja College, KNPY	28	St. Stephens College, Pathanapuram
29	MSN Institute of Management & Technology	30	UIT Pathanapuram
31	Marthoma College of Science and Technology, Ayur	32	All Saint's College, TVPM
33	Don Bosco College, Kottiyam	34	Govt. College for women, TVPM
35	Govt. College, Attingal	36	Govt. College, Kariavattom
37	Govt. College, Nedumangad		
38	Iqbal College, Peringamala		
39	KNM Govt. Arts & Science College, Kanjiramkulam		
40	Loyola College, TVPM		
41	HHMSPBNSS College, Neeramankara		
42	M. G. College, TVPM		
43	Mannaniya College, Pangode		
44	Mar Ivanios College, TVPM		
45	SN College, Chempazhanthi		
46	SN College Varkala		
47	St. Xavier's College, Thumba		
48	University College, TVPM		
49	VTMNSS, Dhanuvachapuram		
50	AJ College, Thonnakkal		
51	SN College of Technology., Vadakkevila		
52	UIT Mulankadakam, Kollam		
53	Christ College, Vizhinjam		
54	Christ Nagar College, Maranallor		
55	Emmanuel College, Vazhichal		
56	SSV College Nagaroor		
57	Vigyaan College, Kattakkada		
58	Christian College, Kattakkada		
59	MMS Govt. Arts & Science College, Malayinkeezhu		
60	Kerala Law Academy Law College, Tvp		
61	Govt. Law College, Thiruvananthapuram		
62	Govt. Arts College, TVPM		
63	UIT, Pirappancode		
64	UIT, Vakkom		
65	UIT Vellarada		
66	Sree Narayana Guru College of Advanced		



	Studies, Varkala		
67	Sree Narayana Guru College of Advanced Studies, Chempazhanthy		
68	Sri Sathyasai Arts & Science College, Thonnakkal		
69	Santhom Malankara Arts & Science College, Edanji		
70	Mother Theresa College, Nellikkad		
71	National College, Ambalathara		
72	UIT Kanjiramkulam		
73	Muslim Association College of Arts and Science, Panavoor		
74	University College of Engineering Kariavattom		
75	NSS College, Pandalam		
76	St. Cyril's College, Adoor		
77	KVVS, Kaithaparambu		
78	Mar Chrysostom College, Adoor		
79	Mater Dei CMI College, Enathu		
80	UIT Adoor		

As per the orders of the Vice-Chancellor, the above proposal regarding strengthening of Palliative Club Activities in affiliated colleges as per the budget speech is placed before the Standing Committee of the Syndicate on Planning and Development.

**Recommendation:**

- To approve the proposal submitted by the Programme Co-ordinator, NSS with regard to allocation of Rs.20 Lakhs for Student Palliative Club activities in affiliated colleges, as envisaged in Item no. 7 of Budget Speech 2024-'25.

*The meeting came to an end at 12 p.m.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.11.2024, be approved.

**FURTHER RESOLVED** that all proposals shall be implemented, subject to the availability of fund.

**ALSO RESOLVED** that all proposals involving purchase shall be made in accordance with the provisions in the Store Purchase Manual and Kerala Financial Code.

**ALSO RESOLVED** that all proposals related to construction works shall be implemented subject to the approval of the detailed estimates.

***Item No.15.137***

***Continuing Civil Work sanctioned under State Plan Grant 2018-'19 onwards - Construction of Vertical Extension to the School of Communication and Library Science at Kariavattom Campus (First & Second Floor)-Approval of Estimate -Sanctioned- Orders Issued - Reporting of-reg.***

***(Pl.G)***

The Syndicate held on 02.07.2024, vide item no.11.04.05, resolved to approve the estimate amounting to Rs.10,63,92,000/- (Rupees Ten crore sixty three lakh and ninety two thousand only) for the civil,electrical, air conditioning and networking works for the vertical extension to the building for School of Communication and Library Science on Kariavattom campus (First & Second floor). It was also resolved to construct the vertical extension (First & Second floor) to the School of Communication and Library Science building in a phased manner i.e., to construct the First floor & structure for Second floor to the building as the first phase and all the remaining works in the second phase. The Vice-Chancellor ordered to implement the decision of the Syndicate.

In accordance with the endorsement of Finance, vide Endorsement No.FOS 1888/Finance

I/2024-25 dated 16.08.2024, the Vice-Chancellor has accorded sanction, subject to reporting to the Syndicate, to meet the expenditure towards the vertical extension to the School of Communication & Library Science at Kariavattom ( First & Second floor) from the head of account "Part II Plan MH- 65 Works-8/5430 -Construction of School of Communication & Library Science(State)"of the current year's Budget Estimates of the University, subject to release of Plan fund by the Government.

Accordingly, U.O. No 9128/ 2024 / UOK dated 25.10.2024 was issued.

As per the orders of the Vice Chancellor, the above action is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.138                      Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 02.11.2024 - Approval of - reg.***

**(Ad.AVI)**

The minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 02.11.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON FINANCE AND ACADEMICS & RESEARCH**

Date & Time       :       02-11-2024, 3.15 p.m

Venue               :       Syndicate Room, University Buildings, Palayam.

**Members Present**

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Prof. (Dr.) K G Gopchandran (Convenor, S/c of the Syndicate on Academics & Research)
3. Dr.Shijukhan J S (Member, Syndicate)
4. Prof. (Dr.) P M Radhamany (Member, Syndicate)
5. Sri. R Rajesh (Member, Syndicate)
6. Dr. S Nazeeb (Member, Syndicate)
7. Dr. T R Manoj (Member, Syndicate)
8. Sri. Ajay D N (Member, Syndicate)
9. Prof. (Dr.) Prakash K C (Member, Syndicate)
10. Prof. (Dr.) Manoj V (Member, Syndicate)
11. Dr. Pramod N (Member, Syndicate)
12. Dr. Rahim K (Member, Syndicate)
13. Dr. Vinodkumar T G Nair (Member, Syndicate)
14. Dr. M Lenin Lal (Member, Syndicate)

**Members Absent**

1. Dr. S Jayan (Member, Syndicate)
2. Adv. R B Rajeev Kumar (Member, Syndicate)
3. Sri. Ahamed Fazil Y (Member, Syndicate)

***Item No.15.138.01:           Budget Speech 2024-25 - Item No. 17 - Organizing Young Scientist Conclave- proposal for consideration- reg.***

**(IQAC)**

The University Budget Speech 2024-25, vide Item No. 17, envisages organizing a 'Young Scientist Conclave' with participation of selected Research Scientists and Teachers from various Universities and other Research centers across the country. The speech also proposes to Institute 'Kerala University Young Scientist Award' with a cash prize Rs. 50,000/- each and certificates, for the best theses in various fields. The program is proposed to be conducted every two years. Acceptance of sponsorship for this purpose, subject to relevant norms, has also been envisioned in the speech. An amount of Rs. 25 Lakh has been earmarked for this Item.

The Director, IQAC has submitted a proposal with the outlay of Rs. 25 Lakh for implementing this scheme. The Item-wise budget split-up proposed by the Director, IQAC is furnished below:

Sl. No.	Item	Amount(in rupees)
1.	Conferring Young Scientist Award for 20 Researchers(Rs. 50,000/- x 20)	10 Lakh
2.	Organizing the Award Meet and meeting TA/DA for International and National Delegates	10 Lakh
3.	Young Scientists Conclave	5 Lakh
	<b>Total (in Rupees)</b>	<b>25 Lakh</b>

As per the orders of the Vice-Chancellor, the proposal prepared by Director, IQAC (**Appendix I**) is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to approve the proposal submitted by the Director, IQAC for Organizing Young Scientist Conclave and to Institute 'Kerala University Young Scientist Award' with a budget estimate of Rs.25,00,000/- (Rupees Twenty Five Lakh only), as envisaged in the Budget Speech 2024-25, vide Item No.17.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 02.11.2024, be approved.

**Item No. 15.138.2 :** *Inter University Centre for Alternative Economics- Budget Speech 2024-25 -Item No: 60 - Proposal for the conduct of the seminar cum workshop series on “സാമൂഹ്യപാഠപൊതുസെമിനാർ”- reg:*

*Ref: Letter No. IUCAE/110/2024 dated 07.10.2024.*

**(Ac. D)**

Sri. Siddik R, the Hon. Director, Inter University Centre for Alternative Economics, University of Kerala, vide reference cited above has submitted a detailed proposal regarding the conduct of the seminar cum workshop series on “സാമൂഹ്യപാഠപൊതുസെമിനാർ” in four districts under Inter University Centre for Alternative Economics with an estimated budget.

The Budget Speech of 2024 –‘25 of University of Kerala envisaged the idea to organize seminars and symposiums on topical issues in various places within the university premises, ensuring public participation. The "സാമൂഹ്യപാഠപൊതുസെമിനാർ" project will serve as a window to showcase University's academic activities to the society and earmarked an amount of Rs.10,00,000/- (Rupees Ten Lakh only) for the same.

The Budget Implementation Cell, at its meeting held on 13.09.2024, authorized The Director, School of Social Sciences, University of Kerala to submit the proposal for the conduct of the seminar programme named “സാമൂഹ്യപാഠ” to the Combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics and Research.

**Budget Estimate**

Sl. No.	Heads Expenditure	Amount
1	Printing Notice, Brochure Banners	25,000/-
2	Venue decoration, backdrop etc. (Various stages in four districts – Thiruvananthapuram, Kollam, Pathanamthitta and Alappuzha.)	2,00,000/-
3	Tea, Snacks, lunch for resource persons, guests and participants	2,00,000/-
4	Honorarium/ Remuneration, TA/ DA for Experts/ Teachers/ Resource Persons	3,00,000/-
5	Charges for hiring sound and hiring vehicles for conveyance	75,000/-
6	Purchasing stationery items including seminar/ workshop kit	75,000/-
7	Video and Photography Charges	75,000/-
8	Miscellaneous	50,000/-
	<b>Grand Total</b>	<b>10,00,000/-</b>
	<b>(Rupees Ten Lakh Only)</b>	

As per the orders of the Vice- Chancellor, the proposal regarding the conduct of the seminar cum workshop series on “സാമൂഹ്യപാഠപൊതുസെമിനാർ” in four districts submitted by Sri. Siddik R, the Hon. Director, Inter University Centre for Alternative Economics, University of Kerala is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

*The Committee considered the matter and recommended to approve the proposal submitted by Sri. Siddik R, the Hon. Director, Inter University Centre for Alternative Economics, University of Kerala for the conduct of the seminar cum workshop series on “സാമൂഹ്യപാഠപൊതുസെമിനാർ” in four districts under Inter University Centre for Alternative Economics with an estimated budget of Rs.10,00,000/- (Rupees Ten Lakh Only), as envisaged in the Budget Speech 2024-25, vide item no.60.*

*The Committee further recommended to limit the expenditure towards food/refreshment as per the existing rules.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 02.11.2024, be approved.

**Item No15.138.Additional Item. 01: Budget Speech 2024-25 - Item No.59 - reg.**

(Ad. Misc.)

An amount of Rs.5,00,000/-(Rupees Five Lakh only) has been allocated for the budget speech item No.59 "Journal publishing Grant to Affiliated Colleges" as envisaged in the Budget Speech 2024-2025. The meeting of the Budget Implementation cell 2024-25 held on 13/09/2024 has recommended to entrusted Director, Research and Director, IQAC to submit the proposal and place the same before the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Finance .The Vice Chancellor has approved the minutes of the said meeting ,subject to reporting to the Syndicate.

Now the Director ,Research has submitted the proposal Which is enclosed herewith.

As per the orders of the Vice-Chancellor, the proposal submitted by Director, Research with regard to budget speech item No.59- "Journal publishing Grant to Affiliated Colleges" as envisaged in the Budget Speech 2024-2025 is placed before the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to approve the proposal submitted by the Director, Research on "Journal publishing Grant to Affiliated Colleges" as envisaged in the Budget Speech 2024-2025, vide item No.59.*

*The Committee further recommended to include following members in the Selection Committee mentioned in the proposal.*

- *Prof. (Dr.) Prakash K C, Member, Syndicate*
- *Dr. Pramod N, Member, Syndicate*
- *Dr. Rahim K, Member, Syndicate*
- *Dr. T R Manoj (Member, Syndicate)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 02.11.2024, be approved.

**Item No. 15.138.Additional Item 02: Budget Speech 2024-25 - TRIC-KU - Proposal for conducting Skilled Training programmes at TRIC-KU in Association with ASAP - Implementation- Reg :**

(Ad. A VI)

An amount Rs.10,00,000 (Rupees Ten Lakh only) is earmarked in the Budget Speech 2024-25,vide item no.146, for conducting Skilled training programmes for faculties and students by TRIC-

KU in association with ASAP. In the minutes of the meeting of the Budget Implementation Cell held on 13.09.2024 the Joint Director, TRIC-KU and Vice Chairman, CSS was entrusted to submit a detailed proposal in this regard and to place the same in the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Finance.

Now the Joint Director, TRIC-KU has submitted a detailed proposal (appended) for conducting Skilled Training programmes for faculties and students at TRIC-KU in Association with ASAP along with an estimated expenditure statement as detailed below.

Sl. No	Name of programme	Duration	Batchsize	Cost (INR)	Justification
1	Faculty Development Program on Entrepreneurship (FDPE)	2 weeks	30	4,80,000	Curriculum Design and Content, Identification of Trainers, Trainers cost, course material
2	Training on Technology based entrepreneurship (TTE)	2 weeks	30	4,80,000	Curriculum Development, Identify Expertise in Entrepreneurship, Trainers cost, course material. Insustry-Academia Collaboration
3	Conduct of workshop for curriculum development of FDPE and TTE	3 days	6 University faculty members	20,000	Expenses related to conduct of workshop for the faculty members
4	Miscellaneous expenses			20,000	Manage these unforeseen expenses effectively. Examples include travel costs, professional services and repair charges.
<b>Total : Rs.10,00,000/- (Rupees Ten Lakhs only)</b>					

As per the orders of the Vice-Chancellor the proposal submitted by the Joint Director, TRIC-KU for conducting Skilled Training programmes for faculties and students at TRIC-KU in association with ASAP with an estimated expenditure of Rs.10,00,000/- (Rupees Ten Lakhs only) as envisaged in the Budget Speech 2024-25, vide item no.146, is placed before the Standing Committee of the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Finance for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to approve the proposal submitted by the Joint Director, TRIC-KU for conducting Skilled Training programmes for faculties and students at TRIC-KU in association with ASAP with an estimated expenditure of Rs. 10,00,000/- (Rupees Ten Lakh only), as envisaged in the Budget Speech 2024-25, vide item no.146.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 02.11.2024, be approved.

***Item No. 15.138. Additional Item 03: Department of Sociology - Budget Speech 2024-25 (Item No.53.) - Project Proposal on "Kadariyaan" (To Know the Forest) - reg.***

**(Ad. H)**

The Budget Speech 2024-25, vide Item No.53, has envisaged a proposal to implement "Kadariyaan" (To Know the Forest) (an initiative of the Forest Dept., Govt. of Kerala) in the University of Kerala and an amount of Rs.2,00,000/- (Rupees Two Lakh only) has been earmarked in the Budget for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, vide Item No.53 has recommended to obtain the proposal from the Head, Department of Sociology, and to place the same before the Combined Meeting of the Standing Committee of the Syndicate on Academic and

Research and Standing Committee of the Syndicate on Finance.

Accordingly, Dr. Sandhya R.S., Professor and Head, Department of Sociology has submitted a project proposal entitled "Kaadariyaan" - An Academic Intervention Initiated by the Department of Sociology, in collaboration with Oppam Project.

As per the proposal, the area for implementing the project are as follows:

**1. Pottamavu VSS in Kulathurpuzha Range, Thiruvananthapuram**

The Aripa Forest area is the home to the Kani tribes, with 96 Kani tribal families residing in the Pottamavu Vana Samrakshana Samadhi (VSS) of Aripa. Most of these families rely on the forest for their livelihood, engaging in various activities that sustain their way of life.

**2. Nadukani, Idukki**

Nadukani, located in the Muttam range of the Kothamangalam Division, is home to the Malayaraya and Urali tribes. This area falls under the high-range division of the Kerala Forest Department. The Malayaraya community, the dominant population, resides in the upper reaches of the Western Ghats and is known for its unique art forms and cultural traditions. The Urali tribe also inhabits this region, contributing to the area's rich cultural diversity.

The main objectives of the Project are:

- to understand the importance and peculiarities of forests in the era of climate change
- To understand the importance of forest in the life of different tribal groups
- To create awareness of sustainable conservation practices and livelihood opportunities for tribal communities
- To develop a community Library and other adequate intervention in the area.

Following are the estimated expenditure for implementing the project

Sl. No.	Item	Amount
1.	Honorarium for Resource Person (Rs.3000/-X6)	Rs.18,000/-
2.	Travel/Food/Accommodation *including breakfast, lunch and dinner for 50 persons	Rs.1,50,000/-
3.	Contingency	Rs.32,000
	<b>Grand Total (Rupees Two Lakh only)</b>	<b>Rs.2,00,000/-</b>

As per the orders of the Vice - Chancellor, the proposal entitled "Kaadariyan" submitted by Dr. Sandhya R.S., Professor and Head, Department of Sociology (detailed proposal appended) for an amount of Rs.2,00,000/- (Rupees Two Lakh only) earmarked in the Budget Speech 2024-25, is placed before the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to approve the proposal submitted by Dr. Sandhya R.S., Professor and Head, Department of Sociology entitled "Kaadariyan" with an estimated expenditure of Rs.2,00,000/- (Rupees Two Lakh only) as envisaged in the Budget Speech 2024-25 vide item no.53.*

*The Committee further recommended to limit the expenditure towards Travel/ Food/ Accommodation, as per the existing rules.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 02.11.2024, be approved.

**Item No. 15.138.Additional Item. 04: Department of Geology- Budget Speech 2024-25- Item No. 178 – Proposal for the study on the Land Surface Temperature and development of Urban heat island in Kollam district- reg.**

**(Ac. D)**

Ref: Letter No 153/4/gol/2024-25 dated 10.10.2024 from Dr. Rajesh Reghunath, Professor and Head, Department of Geology.

Dr. Rajesh Reghunath, Professor and Head, Department of Geology, University of Kerala vide reference cited above has submitted a proposal for the study on the Land Surface Temperature and development of Urban heat island in Kollam district.

The Budget Speech of 2024 –‘25 of University of Kerala envisaged the idea of studying the rise of land surface temperature and consequent weather changes observed in Kollam district and earmarked an amount of Rs. 4,00,000/- (Rupees Four Lakh only) for the same.

**The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, the Head, Department of Geology, University of Kerala and the Head, Department of Environmental Sciences to submit the proposal for the same before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Finance.**

**The details of the proposal is as follows**

**Effects of global warming**

**Kerala Scenario**

Between March and May high temperature and heat waves have led to a significant rise in temperature causing the sea to warm up. As a result, the fish have migrated to cooler waters away from the coast leading to decreased in fish catches coastal districts. Human induced reasons such as land use changes and increased urbanisation are the two factors exacerbating the severity of heatwaves.

Land surface Temperature plays an important role in determining the radiative energy budget of the earth's surface. It is a representation of the temperature of the uppermost layer of the land which interacts directly with the atmosphere and determines the weather patterns.

Objective of the proposal is to study the spatial and temporal variations in the distribution of temperature values in Kollam district. It is also aimed to study the possible existence and the emergence of further urban heat islands in Kollam district.

**Methodology**

Remote sensing data of past year will be used to find out the temporal variation on the temperature pattern and to derive the Land surface temperatures over the past years. Multi-dimensional indices such as Normalized Difference Vegetation Index (NDVI), Normalized Difference Built-up Index (NDBI), Normalized Difference Water Index (NDWI), and Land Surface Temperature (LST) will also be used to understand the spatial distribution of the temperature values. The basic geographic and socioeconomic information about the study area will be collected from published sources of the Census of India, the district spatial plan for Kollam, and the published work of the Department of Town and Country Planning of Kollam Corporation. The introductory maps of the study area such as, elevation, geology, soil, drainage networks, and transportation network will be produced using ArcGIS software. For the land use classification, satellite imageries will be downloaded from Bhuvan and USGS Earth Explorer. The details of the data used for the study are as follows.

DATA	SOURCE	PURPOSE
Geographical data	BHUKOSH (Geological Survey of India)	Geology, Soil, Drainage
Aster DEM	USGS Earth Explorer	Elevation
Transportation network	Open street map	Transportation network
Landsat images	USGS Earth Explorer	Land use classification

**Estimated Budget**

Sl. No.	Item/ Head	Fund Requested (Rs.)
1	Project Fellow	1,80,000
2	Purchasing of meteorological data from IMD and other sources	1,00,000
3	Travel	50,000
4	Contingency	40,000
5	Consumables	30,000
	<b>TOTAL</b>	<b>4,00,000/-</b>
	<b>(Rupees Four Lakh Only)</b>	

As per the orders of the Vice-Chancellor, the proposal submitted by Dr. Rajesh Reghunath regarding the study on the Land Surface Temperature and development of Urban heat island in

Kollam district is placed before **Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Finance** for consideration and recommendation.

*The Committee considered the matter and recommended to approve the proposal submitted by Dr. Rajesh Reghunath, Professor and Head, Department of Geology for the study on the Land Surface Temperature and development of Urban heat island in Kollam district with an estimated expenditure of Rs.4,00,000/- (Rupees Four Lakh only) as envisaged in the Budget Speech 2024-25 vide item no. 178.*

*The meeting came to an end at 03.30 p.m.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 02.11.2024, be approved.

**FURTHER RESOLVED** that all proposals shall be implemented, subject to the availability of fund.

**ALSO RESOLVED** that all proposals involving purchase shall be made in accordance with the provisions in the Store Purchase Manual and Kerala Financial Code.

**Item No.15.139**      **Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 08.10.2024– Consideration - Reg.**

**(Ac.FII)**

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 08.10.2024, 11.00 AM at the IQAC Board Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

**Minutes of the Meeting of the Standing Committee of the Syndicate On Teaching and Non Teaching Staff of Private Colleges**

Date	:	08.10.2024u
Time	:	11.00 am
Venue	:	IQAC Board Room, S.H Campus, Palayam

**Members:**

1.Dr. T.R. Manoj, Convenor , Member Syndicate	-	Sd/-
2.Prof. (Dr.) P. M. Radhamany, Member Syndicate	-	Absent
3.Prof.(Dr). Gopchandran K. G, Member Syndicate	-	Absent
4. Prof. (Dr.) Prakash K.C , Member Syndicate	-	Absent
5. Prof.(Dr.) Manoj.V, Member Syndicate	-	Absent
6. Dr. S. Jayan, Member Syndicate	-	Sd/-
7. Dr. Pramod N, Member Syndicate	-	Sd/-
8. Dr. Shijukhan J. S, Member Syndicate	-	Absent
9. Dr.Rahim K, Member Syndicate	-	Sd/-
10.Dr.M.Lenin Lal, Member Syndicate	-	Absent
11.Ajay D.N, Member Syndicate	-	Sd/-
12.P.S Gopakumar, Member Syndicate	-	Sd/-
13. Ahamed Fazil. Y, Member Syndicate	-	Sd/-

The Meeting started at 11.00 am.

**Item No.15.139.A1**      **SD College Alappuzha- Allegations against Prof(Dr.)Prema K.H with regard to claiming of scores, forging and the misuse of Certificate for the**



***appointment as Principal of the College- hearing Prof(Dr.) Prema K.H,  
Principal, SD College & the petitioner, Prof(Dr.) G.Nagendra Prabhu- reg.  
(13582/Ac F I/2022/UOK)***

**HEARING NOTE**

Prof.(Dr.) G.Nagendra Prabhu, Department of Zoology, SD College, Alappuzha, who was the second rank holder to the post of Principal at SD College, Alappuzha, had made the following allegations against the appointment of Prof(Dr.) Prema K.H., as Principal of the College.

I) Prof(Dr.)G.Nagendra Prabhu, vide letter dated 31.01.2023, had submitted a complaint against Dr.Prema K.H, who was the first rank holder to the post of Principal, regarding anomalies and non compliance of UGC Regulations 2018 in the appointment of Principal in S D College, Alappuzha stated the following points.

1. Falsely claimed a total score of 83 for developing e-contents:  
Dr.Prema.K.H falsely claimed 25 marks for being the Resource person for the 3 day online workshop (interdisciplinary) on open access publishing and Reference Management Department of Chemistry, SD College, Alappuzha in association with Kerala State Higher Council, February 22-24, 2022. The balance score of 58 was also claimed on fraudulent claims.
2. Publication in predatory inferior quality journals.
3. Increased the scores for research Publications by considering the impact Factor of some journals during the scrutiny on the date of interview-Scores for Research Publications increased from 215.8 to 226.3, during scrutiny.
4. claimed scores for submitting a mere proposal copied from the internet as a Major Policy Document submitted to the Alappuzha Municipal Council and submitted during March-April 2022,just before the deadline to submit the application for Principal.
5. claimed scores for invited lectures/paper presentations in conferences organised by parent department and college.
6. Claimed scores for presenting posters in conferences by her research students-score claimed 10.

He had also stated that the above false and fraudulent claims were not scrutinized by neither subject experts nor other experts/members of the selection board nominated by the University.

In this regard the following are submitted.

The Educational Agency, SD College Alappuzha had advertised the notification for the selection of Principal through Direct Recruitment in 4 daily newspapers viz. The Kerala Kaumudi (dated 23.03.2022 ), Mathrubhumi (dated. 23.03.2022), The New Indian Express (dated 23.03.2022) and The Hindu (dated 23.03.2022).

The Government had nominated its representative to the Staff Selection Committee of SD College, Alappuzha for filling up of the post of Principal, vide letter No.D2/152/2022/H.Edn dated 05.05.2022 & letter No.D2/380/2022/HEdn dated 07.11.2022.

Clause 4.1V of U.G.C Regulations 2018 deals with the qualification for appointment of Principal which reads as :

1. A Ph.D Degree.
2. Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
4. A minimum score of 110 Research score as per Appendix II, Table 2.

The Selection Committee for the Selection and Appointment of Principal at S.D College, Alappuzha by Direct Recruitment was constituted as per the provisions of Clause 5.1(VIII) of UGC Regulations, 2018 and is in order.

As per the minutes of the duly constituted Selection Committee held on 24.01.2023, it is specified that four candidates applied for the post of Principal. Call letters were sent to all the candidates. Two candidates appeared for the interview, Prof.(Dr.)K.H.Prema and Prof.(Dr.) G. Nagendra Prabhu.

The Selection Committee prepared the rank list as follows

Sl.No.	Name of the incumbents	verified research score	Rank
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1.	Prof. (Dr.) K.H.Prema, Professor of Chemistry, SD College, Alappuzha	509.3	I rank
2.	Prof(Dr.) G.Nagendra Prabhu, Professor of Zoology, SD College Alappuzha	563.8	II rank

It may be noted that UGC Regulations, 2018 stipulates the Minimum qualifications for the appointment of Principal of the College and both the incumbents had acquired the minimum Qualifications including Research score for the appointment as Principal of the College. The Selection Committee then recommended to appoint Dr.K.H. Prema as Principal of SD College Alappuzha as per UGC Regulations, 2018. Accordingly, the Educational Agency appointed Dr.Prema K.H as the Principal of SD College, Alappuzha and submitted the proposal for approval of the appointment. It may also be noted that UGC has stipulated the minimum Research Score to be attained for the appointment of Principal as 110 but the UGC Regulations, 2018 is silent on the heads under which Ranking has to be made.

- On verification of the PBAS of Dr. Prema K.H, it is noted that she scored 25 points on 3 day Online Workshop (Inter Disciplinary) on "Open Access Publishing and Reference Management" which was delivered as MOOC with four quadrants, organised by Post Graduate Department of Chemistry and Research Centre, SD College, Alappuzha and Kerala State Higher Education Council (KSHEC) from 22.02.2022 to 24.02.2022 in the head of Development of e- content.
- The scores achieved by Dr. Prema K.H under the head "Development of e- content" were verified and awarded by the Selection Committee, constituted in accordance with UGC Regulations, 2018.
- The minimum Research Score for the appointment of Principal is 110. As per the minutes of the Selection Committee constituted for the appointment of Principal of S D College, Alappuzha, Dr.Prema K.H acquired a total Research Score of 509.3.
- The Selection Committee has recommended to appoint Dr.K.H Prema as Principal of SD College Alappuzha as per UGC Regulations, 2018.
- All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

II) Meanwhile, Prof(Dr.) G.Nagendra Prabhu vide letter dated 14.02.2023, had submitted a representation to the Hon.Governor of Kerala (Chancellor) regarding the anomalies and non-compliance of UGC Regulations, 2018 in the appointment of Dr.Prema K.H, as Principal of S D College, Alappuzha and forwarded the same to the Registrar. In the complaint, in addition to the above mentioned allegations, it is stated that Dr.Prema K.H. claimed scores for student projects funded by Kerala State Science Technology & Environment under the head guide of Research Projects.

III) Moreover, Prof (Dr.) G.Nagendra Prabhu, vide letter dated 11.04.2023, had submitted additional information and documents obtained through RTI Act 2005 to the Hon.Governor of Kerala and forwarded the same to the Registrar and stated the following.

- Forged a certificate issued jointly by S.D College and KSHEC to support a false claim of developing five MOOC e-content modules in the four quadrant approach in the 3 day Online Workshop (interdisciplinary) on Open Access Publishing and Reference Management, organised by Department of Chemistry, SD College in association with KSHEC, Government of Kerala during 22-24 February 2022. Whereas the brochure, report submitted by the College and list of participants who have successfully completed the programme there was no such session included in the Syllabus.
- Two more certificates have been produced by Dr.Prema K.H in support of the other two claims under Criteria 3 creation of ICT mediated Teaching Learning Pedagogy and development of new and innovative courses and curricula. One certificate was issued by the then Principal of SD College, Alappuzha in which Dr.Prema.K.H was appreciated for the efforts in reaching out to the Students through E-content creation. On checking it was not available in public domain. Second certificate was an undated certificate of recognition issued by T.K.M.M. College, Nangiarkulangara, Haripad certified that Dr.Prema K H was a resource

person for the academic sessions of a webinar series during 3-9 August 2021 and that she developed six modules of MOOC contents with four quadrant approach as e-contents to deliver in various sessions.

- Dr.Prema.K.H has manipulated the scores for Research Publications after submitting the application.The impact factor of journals were increased by striking off the original claimed impact factor and inserting higher values by writing in four different places.As a result the scores for Reserch Publications increased from 215.8 to 226.3, after scrutiny on the date of interview.
- Dr.Prema.K.H had claimed a score of 3 points for submitting a major Policy Document to Alleppey Municipal Council on 20.03.2022 and stated that the policy document was accepted on 07.04.2022. However the letter from the chairperson dated 07.04.2022 stated that the document was received on 06.04.2022 and not on 20.03.2022.
- claimed scores by Dr.Prema K.H for the presentation of posters in conferences by her student, under the section on invited lectures/papers presented.
- claimed scores for four student projects funded by Kerala State Science Technology & Environment.
- Dr.K.H.Prema had claimed 10 points for presenting 2 papers at the international Conference organised by Chemistry Department,SD College on January 17, 2020.However there are not papers but posters presented by her research student.The certificate produced are also forged since there were no paper presentation sessions other than for special invited lectures.

In the light of the recommendations of the Selection Committee for the Selection of Principal, the Syndicate at its meeting held on 26.04.2023 vide item No.56.06.A2, considered the Proposal for the approval of the appointment of Dr. Prema K.H, Professor of Chemistry, SD College Alappuzha as Principal of the College along with complaint filed by Prof(Dr.)G.Nagendra Prabhu and resolved to approve the appointment of Dr. Prema K.H, Professor of Chemistry, SD College Alappuzha as Principal of the College. Accordingly University Order No. 4415/2023/UOK Dated 23.05.2023 was issued.

Later Prof (Dr.)G.Nagendra Prabhu vide email dated 12.12.2023, had forwarded a copy of the detailed report submitted by the KSHEC to the Higher Education Department, Government of Kerala, based on his complaint in which it was stated that the template of the certificate submitted by the College for the resource persons of the workshop,was issued to Dr.Prema K.H, who figures in the list of 50 participants. Thus it appears that,the certificate has been altered after Authentication and the alteration was made with out the approval of the KSHEC.

Moreover in the light of the complaint filed by Prof(Dr.) G.Nagendra Prabhu before the Member Secretary, Kerala State Higher Education Council (KSHEC), the Government vide its letter dated 05.12.2023 has requested the University to forward an urgent report on the Complaint, regarding the forging and the misuse of Certificate issued by the SD College, Alappuzha and Kerala State Higher Education Council (KSHEC).

The Syndicate at its meeting held on 28.12.2023, vide item no 07.25, considered the allegations made by Prof(Dr.) G.Nagendra Prabhu, against Dr.Prema KH with regard to claiming of scores,foraging and the misuse of Certificate for the appointment as Principal of the College and resolved that the matter be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

IV) Meanwhile Prof(Dr.) G.Nagendra prabhu vide email dated 06.03.2024 had submitted additional information and documentary evidences obtained through RTI Act of 2005 to prove the earlier complaints.

Moreover an email dated 08.04.2024 has been received from Dr.Parameswaran P.S, Associate Professor Department of Chemistry and IQAC Cordinator of SD College Alappuzha (2020-2023) along with a copy of the complaint he had submitted to the Manager S D College Alappuzha alleging the manipulations made by Dr.Prema.K.H for the appointment as Principal of S D College Alappuzha and requested the University to take proper action against those responsible for the unethical activities.

The Education Officer, University Grants Commission vide letter No.F.No.10-58/2024 (PS/Misc.) dated 01.04.2024 sought remarks on the complaint received from Prof.(Dr.)G.Nagendra

Prabhu, Head Department of Zoology, SD College, Alappuzha against the appointment of Principal at S D College Alappuzha. In response to which an interim reply dated 25.04.2024 has been forwarded, stating that the complaint is under the active consideration of the appropriate bodies of the University and decision taken in this regard will be intimated to the UGC in due course.

The Syndicate at its Meeting held on 12.07.2024, vide item no 12.06.A60, considered the allegations made by Prof.(Dr.) G.Nagendra Prabhu, against the appointment of Dr.Prema K.H as Principal of the College with regard to claiming of scores, forging and the misuse of Certificate alongwith complaint received from Dr.Parameswaran P.S, Associate Professor Department of Chemistry, SD College Alappuzha and resolved to hear Dr.Prema.K.H with regard to claiming of scores, forging and misuse of Certificate for the appointment as Principal of the College by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.08.2024 considered the matter regarding the allegations made by Prof(Dr.) G.Nagendra Prabhu, against Dr.Prema K.H along with the email dated 22.08.2024 from Dr. Prema K. H,the respondent stating her inconvenience in attending the hearing and recommended to reschedule the hearing to a convenient date. The Committee further recommended to hear the petitioner, Prof.(Dr.) G.Nagendra Prabhu. The Syndicate at its meeting held on 09.09.2024, vide item no.14.04.A36, has resolved to approve the above recommendations of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.08.2024.

Hence, as per the resolution of the Syndicate the whole matter regarding the allegations made by Prof (Dr.) G.Nagendra Prabhu, against Prof(Dr.)Prema K.H with regard to claiming of scores by forging and the misuse of Certificate for the appointment as Principal of S D College,Alappuzha, along with the complaints received from Prof.(Dr.) G.Nagendra Prabhu and Dr.Parameswaran P.S, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for hearing and appropriate recommendation.

**Recommendation:**

The Committee heard the petitioner Prof(Dr.) G.Nagendra Prabhu, Department of Zoology, SD College Alappuzha and Prof(Dr.) Prema K.H,Principal, SD College Alappuzha.

Prof.(Dr.) G.Nagendra Prabhu presented his allegations against the appointment of Prof(Dr.) Prema K.H as Principal of S D College, Alappuzha with supporting documents.

The major allegations levelled by Prof(Dr.).G.Nagendra Prabhu before the Committee are:

- Prof(Dr.) Prema K.H forged a certificate issued jointly by S.D College, Alappuzha and Kerala State Higher Education Council (KSHEC) to support a false claim of developing five MOOC e-content modules in the four quadrant approach in the 3 day Online Workshop (interdisciplinary) on Open Access Publishing and Reference Management organised by Department of Chemistry, SD College in association with KSHEC, Government of Kerala, during 22-24 February 2022. Dr.Prema K.H claimed 25 points on the basis of this forged certificate in calculating the Academic Score with regard to the Selection of Principal. KSHEC vide its letter dated 22.06.2023 to the Principal Secretary to Government, stated that the template of the certificate submitted by the college was for the Resource Persons of the workshop only and it was found that this template for the certificate,approved for Resource Persons,was used to issue the certificate to Dr.Prema K.H, Associate Professor,Department of Chemistry,who figures the list of 50 participants.Thus,it appears that after authentication,the document has been altered and the alteration was made without the approval of the KSHEC.
- Two certificates submitted by Dr.Prema K.H with her application under “criteria 3(d) Development of e-content”, issued from TKMM College, Nangiarkulangara (claimed 30 points) and SD College, Alappuzha (claimed 28 points) respectively cannot be considered as MOOC courses, as specified in UGC Regulations. Thus the entire score of 83 points under “Criteria 3(d) Development of e-content”, claimed by Dr.Prema K.H through the above mentioned documents, were obtained undeservedly.
- The claim of Prof(Dr.) Prema K.H that she had submitted a major Policy Document, ‘Repurposing of Used Aluminium foil-Waste to Wealth Package’ to Alappuzha Municipal Corporation, is not genuine, since Alappuzha Municipal Corporation, through RTI reply,

informed that no such policy document had been received by the Corporation. But she has claimed 3 points on it, moreover it was not a Policy Document as per rules.

- On verification of certificates (paper presentations in seminars/conferences) produced by Prof.(Dr.) Prema K.H, it is clear that, she had attended and presented papers in conferences held at distant places. But on verification of leave records obtained through RTI, it was noticed that she had also signed in S D Colleges on those days.
- Dr.Prema K.H claimed 10 points by producing certificate which was obtained without presenting poster/paper in an International Symposium organised by Department of Chemistry, SD College Alappuzha on 17<sup>th</sup> January 2020. From the reply received through RTI on 26.07.2023, it was understood that, Dr.Prema K.H had not participated either in the oral presentation or in the poster presentation.
- A same paper has been included in two sections (criteria) in the form of “publication” and “presented in conference” (invited Lectures/papers) and claimed points for the same in each head, which was against UGC Rules.
- Certificates obtained in the name of research students and UG Students were submitted by Dr.Prema K.H, to highlight the academic score.The Selection Committee didn't notice it.
- Dr.Prema K.H had claimed 115.7 points by claiming 13 papers published in low quality journals, which were neither included in CARE List nor Peer reviewed as per UGC norms .
- From the details available through RTI, it was noticed that the impact factor of journals were increased by striking off the original claimed impact factor and inserting higher values by writing in four different places. As a result the scores for research publications increased from 215.8 to 226.3, after scrutiny on the date of interview.

Prof(Dr.)Prema K.H, Principal S D College, Alappuzha denied all the allegations raised by Prof(Dr.) G.Nagendra Prabhu and presented her statements against the major allegations before the Committee:

- In connection with the certificate on three day online workshop, the Moodle certificate was given by SD College, Alappuzha. She stated that she was not the resource person and never claimed marks as a resource person. A teacher can claim marks for e-contents provided to their students. She was a member of the organising committee who participated in the workshop and her MOOC e-contents were used as additional resources to be uploaded to the MOODLE site for the participants. As the programme was interdisciplinary, e-contents will be uploaded during the workshop for the participants. While the workshop was in progress, the Head of the Department of Chemistry and Co-ordinator of the programme requested to provide the video contents that she had developed on patent so that they could be uploaded as e-contents for the participants of the workshop. She provided the video contents and the resource persons uploaded the same as five modules of MOOC e-contents through Moodle site.
- In connection with the certificate given by TKMM College, Nangiarkulangara, it was stated that she had engaged online classes and also provide moodle resources as e-contents.
- In connection with the research papers published, the verification of academic scores and the authenticity and quality of the journal articles were done by the subject experts in the selection committee, who finalised the scores after verification.
- In connection with the increased score of research publications, UGC regulations stipulates that a candidate can claim scores on all academic and research indicators and the selection committee will examine them based on objectively verifiable records and will assign marks. All selection committees undertake this process of adding and deletion if they found it appropriate. Moreover,increasing score from 215.8 to 226.3 in no way affect the outcome of selection of Dr.Prema K H, since the minimum score needed for selection was only 110.
- In connection with the major policy document, the policy document was verified by the subject experts and the acknowledgement of receipt of the policy document was also considered for awarding marks during verification.
- In connection with certificates produced in the name of research students and UG Students, all these papers are published in proceedings or abstracts as joint papers with her students.

- About paper presentation in an International Symposium organised by the Department of Chemistry, SD College Alappuzha on 17<sup>th</sup> January 2020, her posters were not represented for competitions that did not mean that the posters were not presented. She stated that from the Minutes of the Chemistry Department, it was clear that, 22 papers were received as posters. The presented papers included in the abstract book published by the Department of Chemistry. Her posters were numbered as P14 and P19 respectively in the abstract proceedings. The Selection Committee verified all those documents and assigned marks for those presentations.

Prof(Dr.) G.Nagendra Prabhu and Prof(Dr.) Prema K.H submitted written submissions substantiating their arguments, with supporting documents, before the Committee. (Copy appended)

The Committee observed that :

- The documents in support of the allegations raised by Prof.(Dr.) G.Nagendra Prabhu had received only after the decision of the Syndicate regarding the approval of the appointment of Prof.(Dr.) Prema K.H as Principal of S D College, Alappuzha.
- Both Prof(Dr.) G.Nagendra Prabhu and Prof(Dr.) Prema K.H possessed the minimum API score (110) and other criteria stipulated in UGC Regulations, 2018 for the selection of Principal in Colleges.
- In the case of the certificate issued to Dr.Prema K.H in the three day Online Workshop organised by Post Graduate Department of Chemistry and Research Centre, S D College, Alappuzha in association with KSHEC, KSHEC vide its letter dated 22.06.2023 to Principal Secretary to Government, stated that the template of the certificate submitted by the college was for the Resource Persons of the workshop only and it was found that this template for the certificate, approved for Resource Persons, was used to issue the certificate to Dr.Prema K.H, Associate Professor, Department of Chemistry, who figures the list of 50 participants. Thus, it appears that after authentication, the document has been altered and the alteration was made without the approval of the KSHEC. It is significant.
- All the documents/ Certificates produced by Prof(Dr.) Prema K.H, including the certificates in which allegations were made by Prof(Dr.)G.Nagendra Prabhu, were scrutinized by the Selection Committee at the time of interview. The allegations now raised by Prof(Dr.)G.Nagendra Prabhu in connection with publications, journals and paper/poster presentations in seminars/conferences can only be assessed by a Committee including Experts/Subject Experts.
- Prof.(Dr.)G.Nagendra Prabhu filed a WP(C) No. 22307/2023 before the Hon'ble High Court of Kerala against the appointment of Prof.(Dr.) Prema K.H as Principal of S D College, Alappuzha, which has not attained finality.

***Considering the above, the Committee recommended:***

- To seek remarks from S D College, Alappuzha on the certificate issued to Prof(Dr.) Prema K.H in the three day Online Workshop on "Open Access Publishing and Reference Management" organised by Post Graduate Department of Chemistry and Research Centre, S D College, Alappuzha in association with KSHEC during February 22-24, 2022, in the light of Report (dated 22.06.2023) of KSHEC.***
- To assess and verify the documents/Certificates produced by Prof(Dr.) Prema K.H and corresponding marks awarded in which allegations were made by Prof(Dr.) G.Nagendra Prabhu, by a Committee including Experts/Subject Experts.***
- To obtain Legal Opinion from the Standing Counsel on whether the University can proceed in the matter in accordance with the above recommendations (Sl.No. 1&2) of the Committee, as the above matter is under the consideration of the Hon'ble High Court of Kerala.***

The meeting came to an end by 2.00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 08.10.2024, be approved.

**Item No.15.140      *Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance & Planning and Development held on 02.11.2024 - Approval of - reg.***

**(Ad.AVI)**

The Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance & Planning and Development held on 02.11.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON FINANCE & PLANNING AND DEVELOPMENT**

Date & Time : 02-11-2024, 2.00 p.m

Venue : Syndicate Room, University Buildings, Palayam.

**Members Present**

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Dr. S Nazeeb (Convenor, S/c of the Syndicate on Planning and Development)
3. Prof. (Dr.) K G Gopchandran (Member, Syndicate)
4. Prof. (Dr.) P M Radhamany (Member, Syndicate)
5. Dr. Shijukhan J S (Member, Syndicate)
6. Sri. R Rajesh (Member, Syndicate)
7. Dr. T R Manoj (Member, Syndicate)
8. Dr. Vinodkumar T G Nair (Member, Syndicate)
9. Dr. Rahim K ((Member, Syndicate)
10. Dr. M Lenin Lal (Member, Syndicate)
11. Sri. P S Gopakumar (Member, Syndicate)
12. Sri. Ajay D N (Member, Syndicate)

**Members Absent**

1. Dr. S Jayan (Member, Syndicate)
2. Adv. R B Rajeev Kumar (Member, Syndicate)
3. Sri. Ahamed Fazil Y (Member, Syndicate)

**Item No.15.140.01 : *Budget Speech 2024-25 - CSR Funding - Proposal submitting - reg:***

*Ref : Minutes of the meeting of the Budget Implementation Cell (Budget Speech 2024-25 held on 13.09.2024.*

**(Pl. D)**

In order to channelize the CSR funds of the Corporates to the University of Kerala, an amount of Rs. 5,00,000/- (Rupees Five Lakh only) was allotted in the Budget Speech 2024-25. At the meeting of the Budget Implementation Cell, held on 13.09.2024, it was decided to entrust the HoDs of Department of Commerce, IMK, Director (Planning & Development) and Finance Officer to submit the proposal for Channelizing CSR funds to University of Kerala and to place the same before the combined meeting of the Standing Committee of the Syndicate on Planning and Development and Standing Committee of the Syndicate on Finance, vide item no. 54.

Dr. Biju T., Professor & Head, Department of Commerce, vide e-mail dated 07.10.2024 has submitted the proposal entitled "Project for Channelizing CSR Funds of Corporates to the University of Kerala" for an estimated expenditure of Rs. 6,50,000/- (Rupees Six Lakh and Fifty Thousand only).

As per the orders of the Vice-Chancellor, the proposal for Channelizing CSR Funds of Corporates to the University of Kerala submitted by Dr. Biju T., Professor and Head, Department of Commerce, University of Kerala, is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to approve the proposal submitted by Dr. Biju T, Professor and Head, Department of Commerce, for Channelizing CSR Funds of Corporates to the University of Kerala with an estimated expenditure of Rs.6,50,000/- (Rupees Six Lakh Fifty Thousand only), as envisaged in the Budget Speech 2024-25 vide Item No.54.***

***The Committee further recommended to constitute a CSR Monitoring Committee consisting of following members:***

1. *Vice-Chancellor (Chairman)*
2. *Pro Vice-Chancellor*
3. *Convener, Standing Committee of the Syndicate on Finance*
4. *Convener, Standing Committee of the Syndicate on Planning & Development*
5. *Convener, Standing Committee of the Syndicate on Academics & Research*
6. *Convener, Standing Committee of the Syndicate on Affiliation of Colleges*
7. *Registrar*
8. *Finance Officer*
9. *Director, Planning & Development*
10. *Director, IQAC*
11. *HOD, Institute of Management in Kerala*
12. *Dean, Faculty of Applied Science & Technology*
13. *Dean, Faculty of Science*
14. *Secretary, Alumni Association*
15. *Dr. Vinodkumar T G Nair, Member, Syndicate*
16. *Dr. S Jayan, Member, Syndicate*
17. *Sri. Ahamed Fazil Y, Member, Syndicate*

*The Committee further recommended that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

**Item No. 15.140.02 :** *Minutes of the Budget Implementation Cell-Budget Speech 2024-25-Item no:47- Make available pocket money to Students by instituting Virtual Hubs-proposal submitted by Dr.Shiburaj S, Director, KUBIIC-considering-reg:-*

(Pl.A)

An amount of Rs.5,00,000/- (Rupees Five Lakh only) has been earmarked for title '**Make available pocket money to Students by instituting virtual hubs**' as per Item no: 47 of Budget Speech of 2024-25.

Dr.Shiburaj S, Director, Kerala University Business Innovation and Incubation Centre (KUBIIC) has submitted a detailed budget proposal (**Appendix I**) along with a budget split-up in respect of the Item no:47 of Budget Speech 2024-25.

The meeting of the Budget Implementation Cell held on 13.09.2024, has recommended to submit the proposal and placed before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development and Standing Committee of the Syndicate on Finance.

As per the orders of the Hon'ble Vice Chancellor, the detailed proposal (**Appendix I**) along with the budget split-up on Item no: 47 of Budget Speech 2024-25 submitted by the Director, KUBIIC is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development and Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to approve the proposal submitted by the Director, KUBIIC for the creation of Virtual Hubs for Start-Ups offering Online/ Offline Platforms (Phase I) with a budget estimate of Rs. 5,00,000/- (Rupees Five Lakh only), as envisaged in the Budget Speech 2024-25 vide Item No. 47.*

*The Committee further recommended that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.



**Item No.15.140. 03 : Minutes of the Budget Implementation Cell-Budget Speech 2024-25-Item no:132 - Financial Assistance to KUBIIC- Rs.6,00,000/- (Rupees Six Lakh only)-detailed budget proposal submitted by Dr.Shiburaj S, Director, KUBIIC-considering-reg:-**

**(Pl. A)**

An amount of Rs.6,00,000/- (Rupees Six Lakh only) has been earmarked for 'Assistance to KUBIIC' as item no: 132 of Budget Speech for the financial year 2024-25.

Dr.Shiburaj S, Director of Kerala University Business Innovation and Incubation Centre (KUBIIC) has submitted a detailed proposal (**Appendix I**) along with budget split up of Rs.6 Lakhs as per the allocation.

The meeting of the Budget Implementation Cell held on 13.09.2024, has recommended to submit the proposal and placed before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development & Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the detailed budget proposal along with the estimated expenditure on Item no:132 of Budget Speech 2024-25 submitted by the Director, KUBIIC is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development & Standing Committee of the Syndicate on Finance for consideration and recommendation.

**The Committee considered the matter and recommended to approve the proposal submitted by Dr.Shiburaj S, Director, Kerala University Business Innovation and Incubation Centre for the financial assistance to KUBIIC with an estimated expenditure of Rs.6,00,000/- (Rupees Six Lakh only), as envisaged in the Budget Speech 2024-25 vide Item No.132.**

**The Committee further recommended that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

**Item No.15.140. 04 : കേരളപഠനവിഭാഗം - ബഡ്ജറ്റ് പ്രൊപ്പോസൽ 2024 -25 - കേരളീയകലകളുംകൈവേലകളും- സംബന്ധിച്ച്:**

**സൂചന :** 1. ബഡ്ജറ്റ് ഇംപ്ലിമെന്റേഷൻ കമ്മിറ്റിയുടെ 13.09.2024 ലെ മീറ്റിംഗിന്റെ മിനിറ്റ്സ്

2. കേരളപഠനവിഭാഗം മേധാവിയുടെ 07.10.2024 ലെ കത്ത്.

**(Ac. D)**

കേരളസർവകലാശാല ബഡ്ജറ്റ് പ്രസംഗം 2024-25 ഇനം നമ്പർ 45 പ്രകാരം കേരളീയ കളികളും, കൈവേലകളും പ്രോത്സാഹിപ്പിക്കുന്നതിനായി ടൂർണമെന്റുകൾ സംഘടിപ്പിക്കാനും. കേരളത്തിന്റെ തനത് കളികളായ വെട്ട്പത്ത്, കിളിത്തട്ട്, കബടി, കുട്ടിയുംകോലും തുടങ്ങിയ കലകൾ സംഘടിപ്പിക്കാനും, കേരളീയ വിഭവങ്ങൾ ഉപയോഗിച്ചുള്ള കൈവേലകൾ പ്രദർശിപ്പിക്കാനുമായുള്ള പദ്ധതിക്ക് 4 ലക്ഷം രൂപ നീക്കിവച്ചിട്ടുണ്ട്.

കേരളസർവകലാശാല കേരളപഠനവിഭാഗത്തിന്റെ മേധാവിമേൽ വിവരിച്ച പദ്ധതിയുടെ നടത്തിപ്പിന്റേണ്ടി സമർപ്പിച്ച നിർദ്ദേശങ്ങൾ താഴെ കൊടുക്കുന്നു.

പരിപാടിയുടെ പേര് - ചെറുതുകളുടെ ചെറുത്ത് നില്പ് ഉദ്ദേശം

നാടൻപന്തുകളി, കബടികളി, കിളിത്തട്ട് കളി, ഗോലികളി, കുട്ടിയുംകോലും, തലപ്പന്ത് കളി, സെവൻസ് തുടങ്ങിയ കളികളുടെ മത്സരം സംഘടിപ്പിക്കുക.

ഓല, കുരുത്തോല, ചകിരിനാര്, കളിമണ്ണ്, മുള, കൈതോലതൂടങ്ങിയവ കൊണ്ടുള്ള കൈവേലകളുടെ മത്സരം.

രണ്ടുദിവസമായി കാര്യവട്ടംക്യാമ്പസിൽവെച്ച് 2025 മാർച്ച് മാസം നടത്താനുദ്ദേശിക്കുന്ന പ്രസ്തുത പരിപാടിയുടെ പരസ്യം, അലങ്കാരം, ഭക്ഷണം, സമ്മാനം, ശബ്ദം, വെളിച്ചം മറ്റ് ആവശ്യമായ കാര്യങ്ങൾക്കായി 4 ലക്ഷം രൂപയുടെ ചിലവ് പ്രതീക്ഷിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറിന്റെ ഉത്തരവിൻ പ്രകാരം കേരളസർവകലാശാല കേരളപഠന വിഭാഗത്തിന്റെ മേധാവി സമർപ്പിച്ച പ്രൊപ്പോസൽ സർവകലാശാല സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റികളായ ഫിനാൻസിന്റേയും പ്ലാനിംഗ് & ഡവലപ്പ്മെന്റിന്റേയും സംയുക്തയോഗത്തിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to approve the proposal submitted by Head, Department of Kerala Studies for Rs.4,00,000/- (Rupees Four Lakh only) earmarked for conducting programme entitled "ചെറുതുകളുടെചെറുത്തനില്പ്" in the Budget Speech 2024-25 vide Item No.45.*

*The Committee further recommended to submit a detailed Budget Estimate for the conduct of programme, limiting the expenditure with in Rs.4,00,000/- (Rupees Four Lakh only), in accordance with the existing rules and norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

**Item No.15.140.05: Department of Physical Education - Request from Karthik Memorial Roller & Ice Sports Club - permission for practice and repairing of basketball stadium- reg.**

**(Ad. F II)**

The Director (i/c), Department of Physical Education has forwarded a request from the Secretary, Karthik Memorial Roller & Ice Sports Club, seeking permission to utilize the basketball court at the University Stadium for practicing Roller ball sports events. The club has agreed to repair the basketball court and adhere to the terms and conditions set by the University.

The Director (i/c), Department of Physical Education has remarked that as per the University Engineer, the estimated cost for repairing the basketball court at the University Stadium is around Rs. 6 lakhs. Hence it is beneficial for the university if the club undertakes the repair of the stadium at their own expense.

As per the opinion of Director (i/c), Department of Physical Education

- club may be permitted to use the stadium after carrying out the necessary repairs at their own cost.
- the court may be allotted free of cost for the first 10 months, with a provision to utilize it during morning or evening sessions.
- Thereafter Charges may be levied as per University orders.

As ordered by the Vice - Chancellor, the request from the Secretary, Karthik Memorial Roller & Ice Sports Club, seeking permission to utilize the basketball court at the University Stadium for practicing Roller ball sports events and their willingness to repair the stadium at their own expenses and the remarks of the Director (i/c), Department of Physical Education, are placed before the Combined Standing Committees of the Syndicate on Planning and Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to reject the request received from the Secretary, Karthik Memorial Roller & Ice Sports Club, seeking permission to utilize the basketball court at the University Stadium for practicing Roller ball sports events.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

**Item No.15.140. 06: Budget Speech 2024-25- Item No.110 - proposal for conducting programme for "Creating Awareness on the Constitution along with Regular Studies" reg.**

**Ref:** Proposal from the Dr.Shaji A, Professor & Head, Department of History, University of Kerala.

**(Ac. E III)**

Dr.Shaji A, Professor & Head, Department of History, University of Kerala forwarding a proposal for conducting programme for "Creating Awareness on the Constitution along with Regular Studies" as per the Budget Speech for the year 2024-25. The aim of the programme is to make the students aware of the basic rules that govern the Society from local Government to National Government and to educate the students about the Constitution.

In the Budget speech 2023-24, a programme entitled "Creating Awareness on the Constitution along with regular studies" was announced by the Convener, Finance sub-Committee of the Syndicate of Finance Adv.KH.Babujan and the same scheme was continued in the Budget speech of the year 2024-25 and earmarked an amount of Rs.8,00,000/- (Rupees Eight Lakh Only).

The meeting of the HoD's/ Officials to discuss the implementation of Budget proposals (Budget Speech 2024-25 vide Item No.110) had authorized the Head, Dept. of History for submitting proposal for conducting programme for "Creating Awareness on the Constitution along with Regular Studies" before the Combined meeting of the Standing Committee of the Syndicate on Finance and the Standing Committee of the Syndicate on Planning & Development.

**Details of the Proposal**

The University of Kerala initiated interventions in creating awareness among the students on the constitution of India along with their regular studies. It is important for the students to learn the basic rules that govern the society and it is imperative that they should learn how the Government operates at every level.

The Constitution of India is the sovereign law that protects the rights of all the citizens and serves as the frame work for good governance. Education is a powerful means of influencing people to change their attitude and it is our responsibility to educate the students about the Constitution.

**Activities Proposed**

Sl. No	Nature of Activity	Target Group
1	University Level workshop on Indian Constitution	Selected Students
2	District Level Workshop (Thiruvananthapuram District)	Students from Thiruvananthapuram District
3	District Level Workshop (Kollam District)	Students from Kollam District
4	District Level Workshop (Alappuzha and Pathanamthitta District)	Students from Alappuzha and Pathanamthitta District
5	College Level awareness programmes (Selected Colleges)	Students from Selected Collges

**Budget Allocation (Rupees Eight Lakh Only)**

**Anticipated Expenditure**

Sl.No.	Nature of Activity	Amount	Justification
1	Pre-Conference Printing & Stationaries	Rs.50,000/-	The amount includes the anticipated charges for honorarium to the Resource persons, preparation in the venue, printing, stationary, training kits, refreshments and food
2	University Level workshop on Indian Constitution	Rs.3,00,000/-	
3	District Level Workshop(Thiruvananthapuram District)	Rs.1,00,000/-	
4	District Level Workshop (Kollam District)	Rs.1,00,000/-	
5	District Level Workshop (Alappuzha and Pathanamthitta District)	Rs.1,00,000/-	

6	College Level awareness programmes	Rs.1,50,000/-	for the participants.
	Total Amount	Rs.8,00,000/-	

As per the orders of the Vice-Chancellor, the proposal for conducting the programme for "Creating Awareness on the Constitution along with Regular Studies" submitted by the Head, Department of History, is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of History for conducting the programme for "Creating Awareness on the Constitution along with Regular Studies" with an estimated expenditure of Rs.8,00,000/- (Rupees Eight Lakh only), as envisaged in the Budget Speech 2024-25 vide Item No.110.*

*The Committee further recommended that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

**Item No. 15.140.Addl. Item 01:**      2024-25 ബഡ്ജറ്റ് പ്രസംഗം (ഇനം നമ്പർ 122) പ്രകാരം "ഹരിതാലയം പദ്ധതി കൂടുതൽ ആകർഷകമാക്കും".

(Ad. Misc.)

2024-25 ബഡ്ജറ്റ് പ്രസംഗം (ഇനം നമ്പർ 122) പ്രകാരം "ഹരിതാലയം പദ്ധതി കൂടുതൽ ആകർഷകമാക്കും" എന്ന ഇനത്തിന് 16 ലക്ഷം രൂപ വകയിരുത്തിയിട്ടുള്ളതാണ്.

13.09.2024 തീയതിയിൽ കൂടിയ "ബഡ്ജറ്റ് ഇമ്പ്ലിമെന്റേഷൻ സെൽ" കമ്മിറ്റിയുടെ മിനുട്സ് പ്രകാരം പ്രസ്തുത ഇനത്തിന്റെ വിശദമായ പ്രൊപ്പോസൽ ഹരിതാലയം പദ്ധതിയുടെ ചീഫ് കോർഡിനേറ്റർ ഡോ. പ്രമോദ് കിരൺ ആർ. ബി സമർപ്പിച്ചിരിക്കുന്നത് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ പ്ലാനിങ് ആൻഡ് ഡെവലപ്മെന്റ് കമ്മിറ്റിയുടെയും, സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെയും സംയുക്ത കമ്മിറ്റിക്ക് മുൻപാകെ സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to approve the proposal submitted by Dr. Pramod Kiran R B, Chief Co-ordinator for "Harithalayam Project" with an estimated expenditure of Rs. 16,00,000/- (Rupees Sixteen Lakh only), as envisaged in the Budget Speech 2024- 25, vide Item No. 122.*

*The Committee further recommended that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

**Item No. 15.140.Addl. Item No. 02:**      **Budget Speech 2024-25, Item No. 105- Setting up of Food Court with modern facility at Kariavattom Campus- Proposal- reg:-**

(Pl.C)

In the Budget Speech 2024-25, item No. 105, an amount of Rs. 1,00,00,000/- (Rupees One Crore only) is earmarked for setting up of Food Court with modern facility at Karavattom Campus.

The minutes of the meeting of the Budget Implementation Cell held on 13/09/2024 vide item

no.105 has resolved to entrust the University Engineer and Campus Director to submit a proposal in this regard for placing the same before the Combined Meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning and Development. The Vice Chancellor has approved the recommendations of the meeting of the Budget Implementation Cell held on 13.09.2024 by exercising the powers conferred under Section 10(13) of the Kerala University Act 1974.

Accordingly the University Engineer, vide letter no: UE/ BS 24-24/24 dated 30/10/2024 has forwarded a proposal amounting to Rs.1,00,00,000/- (Rupees One crore only) for setting up of Food Court with modern facility at Kariavattom Campus. **(Copy appended).**

As ordered by the Vice-Chancellor, the aforesaid proposal amounting to Rs. 1,00,00,000/- (Rupees One crore only) submitted by the University Engineer for setting up of Food Court with modern facility at Karavattom Campus, is placed before the Combined Meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to approve the proposal amounting to Rs. 1,00,00,000/- (Rupees One Crore only) submitted by University Engineer for "Setting up of Food Court with modern facility at Kariavattom Campus," as envisaged in the Budget Speech 2024- 25 vide Item No. 105,subject to the approval of detailed estimate.***

***The Committee further recommended the following:***

- 1. to implement the Project under the supervision of University Engineer, Engineering Unit, Kariavattom.***
- 2. to entrust the University Engineer to invite expression of interest from the Consultants to design the proposed building for Food Court and other amenities.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

***Item No. 15.140.Addl. Item 03: Budget Speech 2024-25 - TRIC-KU – Proposal to Grant Support for TRIC-KU: to foster creativity and engagement – Implementation -reg :***

**(Ad. A VI)**

An amount Rs.6,00,000/- (Rupees Six Lakhs only) each is earmarked in the Budget Speech 2024-25, vide item no.132 for granting support for TRIC-KU, Centre for Biodiversity Conservation and KUBIIC. In the minutes of the meeting of the Budget Implementation Cell held on 13.09.2024 the Joint Director, TRIC-KU, Director, Centre for Biodiversity Conservation & Director, KUBIIC were entrusted to submit a detailed proposal for Rs. 6,00,000/- (Rupees Six Lakh only) allocated for each centre and directed to place the same in the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Finance.

Accordingly, the Joint Director, TRIC-KU has submitted a detailed proposal (appended) for Rs.6,00,000/-(Rupees Six Lakh only) allocated to TRIC-KU to foster creativity and engagement" along with an estimated expenditure statement as detailed below.

Sl. No.	Items	Head	Amount	Justification
1	Biophilic office design	Civil	25,000	Increasing creativity and innovation
2	Outdoor design	Civil	2,50,000	Improving air quality and sense of belonging to both faculty members, staff and students
3	Video conferencing facility	Equipment	1,40,000	For conduct of online meetings
4	Air conditioners	Equipment under Mechanical Engineering wing	1,85,000	For various spaces, in the office/ conference room

Total (INR.) – Rs. 6,00,000/- (Rupees Six Lakhs only)

As per the orders of the Vice-Chancellor the proposal submitted by the Joint Director, TRIC-KU for granting support to TRIC-KU with an estimated expenditure of Rs.6,00,000 (Rupees Six Lakhs only) as envisaged in the Budget Speech 2024-25 vide item no. 132, is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and Planning & Development for consideration and recommendations.

***The Committee considered the matter and recommended to approve the proposal submitted by the Joint Director, TRIC-KU for "Granting support to TRIC-KU" with an estimated expenditure of Rs.6,00,000/- (Rupees Six Lakh only) as envisaged in the Budget Speech 2024-25 vide Item No. 132.***

***The Committee further recommended that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

***Item No. 15.140.Addl. Item No. 04: Department of Sociology - Budget Speech 2024-25 (Item No. 91) - " Project Proposal on " Oppam "- reg.***

**(Ad. H)**

The Budget Speech 2024-25, vide Item No.91, has envisaged a proposal on continuing the "Oppam" Project in the Department of Sociology and an amount of Rs.4,00,000/- (Rupees Four Lakh only) has been earmarked in the Budget for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, has recommended to obtain proposal from the Head, Department of Sociology and place the same before the Combined Meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning and Development.

Accordingly, Dr. Sandhya R.S, Professor and Head, Department of Sociology has submitted a detailed project proposal on "Oppam" - A project of Skill Enhancement Training Programme at Theviyarukunnu Tribal Settlement (Oorukoottam) at Peppara Wild Life Sanctuary in Aryanadu Grama Panchayath.

The Oppam Project, initiated by the Department of Sociology, envisions a transformed socio-cultural landscape for the Kani tribal group in Trivandrum. It aspires to create a thriving community where the tribal artisans are empowered, self-reliant, and recognized for their exceptional craftsmanship in bamboo-based products.

Objectives

1. To continue Oppam and extend the aid and support for the vulnerable group of Kani tribe from Trivandrum in Manithooki settlement area and other six tribal wards of Vithura to Theviyarukunnu Tribal Settlement in Aryanad Grama Panchayth
2. To provide updated skill training on Handicrafts with Cane which is their traditional livelihood to help them for finding new market horizons for their products.
3. To document the training programme
4. To facilitate an outreach for the post graduates and researchers in the disciplines of Sociology and social work to develop in them the social responsibility.

Following is the estimated expenditure for implementing the project

Sl.No	Items	Amount ( inRs.)
1.	Field Staff (for 40 days)	15,000
2.	Bamboo/Cane Training Programme(Honorarium for the trainer(1000 x 30 days)	30,000
3.**	Stipend for the trainees(15 persons x 333 x 30 days)	1,49,850
4.	Purchase of machinery / rental	40,000
5.	Raw materials/Labour Charge	25,150
6.	Travel/Food/Lodging	1,00,000
7.	Contingency	40,000

	<b>Grand Total ( Rupees Four Lakh only)</b>	<b>4,00,000</b>
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\*\* The only source of income for the trainees is the MGNREGS and as they come for training, they are not able to go for the job for thirty days .So they deserve a stipend.

As per the orders of the Vice - Chancellor, the proposal on continuing the "Oppam Project" submitted by Dr. Sandhya R.S, Professor and Head, Department of Sociology (detailed proposal appended) for an amount of Rs.4,00,000/- (Rupees Four Lakh only) earmarked in the Budget Speech 2024-25, is placed before the Combined Meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to approve the proposal submitted by Dr. Sandhya R.S, Professor and Head, Department of Sociology for continuing the "Oppam Project" with an estimated expenditure of Rs.4,00,000/- (Rupees Four Lakh only), as envisaged in the Budget Speech 2024-25 vide Item No. 91.*

*The Committee further recommended to limit the expenses towards food as per the existing rules.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

**Item No. 15.140.Addl. Item No. 05:** *Budget speech (2024-25)-Minutes of the meeting of the Budget implementation Cell- proposal received from the University Engineer- reg.*

**(Ad. D II)**

The meeting of the Budget implementation held on 13.09.2024 entrusted University Engineer, to submit proposal on the Sl.No.22, and to place the proposal before the Combined meeting of the S/C of the Syndicate on Finance and S/C of the Syndicate on Planning & Development.

Now the University Engineer has submitted proposal regarding the construction of Common mess hall for the inmates of the hostels at Kariavattom.

Hence as per the orders of the Vice Chancellor, the proposal received from the University Engineer, is placed before the Combined meeting of the S/C of the Syndicate on Finance and S/C of the Syndicate on Planning & Development for consideration and recommendation. (Proposal Appended).

*The Committee considered the matter and recommended to approve the proposal submitted by the University Engineer for Rs.1,00,00,000/- (Rupees One Crore only) earmarked for the construction of Common mess hall for the inmates of hostels at Kariavattom, in the Budget Speech 2024-25 vide Item No. 22, subject to the approval of detailed estimate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development held on 02.11.2024, be approved.

**FURTHER RESOLVED** that all Budget proposals shall be implemented, subject to the availability of fund.

**ALSO RESOLVED** that all Budget proposals involving purchase shall be made in accordance with the provisions in the Store Purchase Manual and Kerala Financial Code.

**ALSO RESOLVED** that all Budget proposals related to construction works shall be implemented subject to the approval of the detailed estimates.

**Item No. 15.140.Addl. Item 06:**

*Construction of School of Communication and Library Science at Kariavattam Campus - Execution of Second Supplemental MoU for Extension of ToC - Exemption of*



***Fine/ Penalty Imposed- Request from KSHB-reg.*****(Pl. G)**

As per U.O No. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020, administrative sanction was accorded to the verified abstract estimate submitted by KSHB amounting to Rs.4,53,62,629/- (Rupees Four crore fifty three lakh sixty two thousand six hundred and twenty nine only) for the construction of School of Communication and Library Science at Kariavattom, including 4.5% centage charge, 18% GST on centage charge and GST @ 12% on works and an MoU dated 22/12/2020 was executed with KSHB for the work. As per clause 1(m) of the Principal Memorandum of Understanding, the work will be completed within the period as 10 months from the date of handing over of hindrance free site to the contractor by Kerala State Housing Board after inviting tender and awarding the work to the contractor. Hence the time of completion of the work expired on 05.09.2022.

The Housing Board, vide letter dtd 01.11.2022, requested to grant extension of time of completion of the work up to 31.03.2023. In view of the expiration of ToC for the work on 05.09.2022, extension was granted to the work up to 31.03.2023, as per U.O. No: Planning G/2523/UOK Dated 16/03/2023. Later, the Syndicate held on 13.04.2023 resolved to direct M/s. KSHB to submit a draft supplemental MoU regarding extension of ToC up to 31.03.2023, incorporating the clause regarding the quoted and accepted amount for the civil work package which is 4.59% above the tendered PAC. But supplemental MoU for extension of ToC of the work up to 31.03.2023 was not executed due to non - finalization of imposing fine for the extended period and the work was actually completed only on 21.10.2023.

As resolved by the Syndicate, vide item No.07.16 of the minutes of its meeting held on 28.12.2023, the University Engineer, after verification of the documents produced by KSHB based on the hindrances that caused delay in executing the work, recommended to consider the request from KSHB for extension of ToC to the subject work up to 21.10.2023, without fine. The report of the University Engineer on the request from KSHB for granting extension of ToC up to 21.10.2023, without fine along with the matter of execution of Supplemental MoU for the extended period was considered by the Syndicate and it was resolved to obtain report on the matter from a Technical Committee comprising three external experts, as per the resolution of the Syndicate held on 02.07.2024

Accordingly, the report of the Technical Committee was placed before the Standing Committee of the Syndicate on Planning & Development held on 30.07.2024 and the Committee recommended the following:

- (1) To accept the report of the external experts of the Technical Committee
- (2) To grant extension of Time of Completion of the work up to 21.10.2023
- (3) To levy the following fine/liquidated damages from the contractor as per the Clause 2112.1 in the Kerala PWD Manual and the Govt order no. G.O. (P) No. 13/2012/PWD dated 01.02.2012, before effecting final payment.
  - For first extension of ToC( up to 31.03.2023 ) : Rs 50,000/-
  - For extension up to the completion of work ( second extension up to 21.10.2023 ): Rs 1,00,000/-
- (4) To impose penalty @ 10% of centage charges to the PMC as per the Clause 2(g) of the MoU for the delay occurred on the part of PMC in executing the project
- (5) To admit the 5th bill after executing supplemental MoU of extension of Time of Completion and on limiting the quantities to the original schedule quantity/ approved RE, as it is not the final bill
- (6) To obtain copies of all statutory documents/compliance from KSHB
- (7) To release the balance centage charges to KSHB after deducting penalty @ 10% for the delay in completing the work.

The Syndicate, vide Item No.13.21.14 of the minutes of its meeting held on 31.08.2024, considered the recommendations of the Standing Committee of the Syndicate on Planning & Development along with the opinion of the Legal Advisor and the clarification report from KSHB for non execution of rain water harvesting and developmental works at the site and resolved to approve the recommendations of the Standing Committee. Further, it was resolved to grant extension of time of completion of the work up to 21.10.2023 with fine and for the whole period of extension by executing the supplementary MoU for ratifying the extended period. The Syndicate also resolved to



approve the revised estimate amounting to Rs 4,75,79,392/- ( Rupees Four crore seventy five lakh seventy nine thousand three hundred and ninety two only) for the construction of building for School of Communication and Library Science at Kariavattom Campus based on the clarification report from KSHB.

As resolved by the Syndicate, the fifth part bill for the civil work may be admitted after executing supplemental MoU for extension of the subject work. Hence, the draft Second Supplemental MoU regarding extension to time of completion of the work up to 21-10-2023, was submitted by KSHB. The modified draft as per the corrections suggested by the University Engineer was forwarded for both legal and financial vetting. The Legal Advisor verified the draft document and found that it is legally in order. Similarly, the Finance Officer approved the document.

The approved copy of the draft MoU was forwarded to KSHB to make the process on stamp paper on 16/10/2024. In response, the Regional Engineer, KSHB, has objected to the clause to be included in the MoU regarding imposition of fine to the contractor for the civil work and penalty to KSHB for delay in executing the work.

It is requested to exempt fine and penalty to the contractor and the PMC, citing the following facts:

1. Technical sanction for the work was granted in 2021. As per the MoU, 50% of the centage charge to the Board shall be sanctioned at the time of obtaining Technical Approval. But this amount was released only in 2024. Agreed centage charge @ 25% on completion of 50% construction work has not been granted till date. Moreover, technical sanction was granted for the construction of ICCR Hostel on 01/02/2021. But the agreed 50% centage charge is still pending even after 3 years. The delay in receiving the centage charge causes huge financial loss to the Board. No action has been taken by the University in this regard despite reporting the matter several times.
2. As per Clause 2(r) of the MOU, a Project Implementation Committee shall be constituted for the supervision of the work. All matters related to the works shall be brought to the notice of the Nodal Officer of the committee. As a member of the said committee, the Regional Engineer, KSHB was not informed of the imposition of fine/penalty. Hence the decision of the University to impose penalty to the PMC may be re-examined and the penalty may be condoned.
3. Delay occurred on the part of the University in sanctioning Part Bill to the civil contractor which adversely affected timely completion of the work. CC5 and part bill for the civil work have been submitted and the same have not yet been passed for payment. Without considering the facts reported for the delay of the work, the contractor was fined Rs.50,000/- for the first extension and Rs.1,00,000/- for the 2nd extension. Moreover, as per terms and conditions (4) of MoU, KSHB is liable to recover the liquidated damages from the contractor for any delay in completion of the work due to contractual lapses on the part of the contractor and credit it to the account of the Client within a reasonable period as per KPWD norms. Imposing fine to the contractor by the University is against the condition of the MoU.

The facts reported by the Regional Engineer, KSHB, for exemption of fine/penalty to the contractor and the Housing Board and to execute Supplemental MoU for approval of revised estimates and extension of ToC up to 21-10-2023 for the work "Construction of School of Communication and Library Science" at Kariavattom, excluding the clauses regarding imposition of fine/penalty in the MoU, were reported to the University Engineer for remarks.

As per Letter No. UE/DB/KSHB/2024 dtd 25-10-2024, the U.E. has recommended the following (**Letter from the University Engineer appended**):

- (1) To execute the Supplemental MoU, excluding the clauses regarding imposition of penalty @ 10% of centage charges to the PMC. The balance centage charges to KSHB may be released after having a revisit on the matter of imposition of penalty to the Housing Board.
- (2) The balance amount of fifth part bill to the civil contractor of the work shall be paid after deducting the fine amount of Rs.1,50,000/- imposed to the contractor, as per the decision of the Syndicate held on 31-08-2024.

**It may be noted that all payments related to the construction work including bills of the contractor and centage charges to the PMC shall be settled only after executing the supplementary MoU for extension of ToC of the work and for the approved revised estimates,**

**as resolved by the Syndicate, for ratification of action for the extended period. The fifth part bill for the civil work may be admitted after executing supplemental MoU for extension of ToC.**

As the Regional Engineer, KSHB has expressed unwillingness to execute supplementary MoU with imposition of fine to the contractor and penalty to the Housing Board and the balance amount of fifth part bill to the civil contractor is kept pending and the electrical contractor to the work filed writ petition before the Hon' High Court of Kerala for release of bill amount due to him, the matter of execution of Supplemental MoU for extension of time of completion up to 21-10-2023 for the construction 'School of Communication and Library Science' at Kariavattom is again put up for consideration.

The Registrar opined to entrust the KSHB, PMC of the project who is responsible for executing the work, to impose fine as per applicable rules and procedures.

As ordered by the Vice Chancellor, the request from the Regional Engineer, KSHB for execution of second supplemental MoU for extension of time of completion up to 21-10-2023 for the construction 'School of Communication and Library Science' at Kariavattom, excluding the clauses for imposition of fine/penalty to the contractor and the Housing Board in the MoU along with the recommendation of the University Engineer, is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development and Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to refer the item to the Syndicate.***

*The meeting came to an end at 3.15p m.*

***Resolution of the Syndicate***

**RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Planning and Development and the Registrar to have a discussion with M/S. KSHB regarding the execution of the supplementary MoU and the imposition of fine in connection with the construction work of 'School of Communication and Library Science' at Kariavattom

***Item No.15.141***

***KSCSTE Fellowship - Payment of 3<sup>rd</sup> year grant and 2nd year arrear to Ms.Rashmi Sukumaran, Research Scholar, Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom - Reporting of – reg.***

***(Ac.EIII)***

The Kerala State Council for Science, Technology and Environment (KSCSTE) has sanctioned and released an amount of Rs.5,09,587/-(Rupees Five Lakh Nine Thousand Five Hundred and Eighty Seven Only) towards the 3rd year grant and 2nd year arrear of KSCSTE fellowship for the period from 08.11.2020 to 07.11.2021 and 01.01.2020 to 07.11.2020 respectively to Ms.Rashmi Sukumaran, Research Scholar, Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of an amount of Rs.5,09,587/-(Rupees Five Lakh Nine Thousand Five Hundred and Eighty Seven Only) towards the 3rd year grant and 2nd year arrear of KSCSTE fellowship to Ms. Ms.Rashmi Sukumaran, Research Scholar, Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom by utilizing the fund from KSCSTE as per the norms of the sponsoring authority on the strength of Finance Endorsement, Endt.No.2308/Finance II/2024-25 dated 25.09.2024. U.O. No.8823/2024/UOK dated 17.10.2024 was issued in this regard.

As per the orders of Vice Chancellor the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.142***

***Proposal for strengthening of Mahatma Ayyankali Chair functioning in the Department of History, University of Kerala, Kariavattom - Implementation - Reporting of-reg.***

(Ac.EIII)

Dr.Shaji A, Professor & Head, Dept. of History and Hon. Director of Mahatma Ayyankali Chair has forwarded a proposal for strengthening of Mahatma Ayyankali Chair functioning in the Department of History, University of Kerala including the anticipated expenditure. The proposal aims to develop the Chair as a space for future generations of researchers and students, while also fostering national collaboration for the study and research in Kerala's history and culture.

The Standing Committee of the Syndicate on Finance at its meeting held on 26.07.2024 has considered the matter and recommended to approve the revised proposal for Strengthening of Mahatma Ayyankali Chair with an estimated expenditure of Rs.13,80,000/- (Rupees Thirteen Lakh Eighty Thousand Only) as detailed below and to meet the expenditure from the interest accrued on the Fixed Deposit maintained under the head, Mahatma Ayyankali Chair:

Sl.No.	Major Heads	Sub Heads	Amount (in Rs.)
1	Procuring Sources (Primary, Secondary and Oral) National Archives, New Delhi, Tamil Nadu Archives, Egmore, Kerala State Archives, Nalanda; Regional Archives Ernakulam and Kozhikode, Various Libraries, Oral Sources	Salary of Research Associate @ Rs.20000/- p.m. for 2 years	4,80,000/-
		Reprographic Charges	3,00,000/-
		TA & DA for Research Associate	3,00,000/-
2	Invited Lectures	TA for Resource Persons	50,000/-
		Honorarium for Resource Persons	1,00,000/-
3	Invited Lectures in selected colleges and places	TA for Resource Persons	50,000/-
		Honorarium for Resource Persons	50,000/-
4	Internship Allowance for 2 students @ Rs.10,000/- p.m. for 2 months (2023-24) Contingency Expenses	Internship Allowance	40,000/-
		Contingency Expenses	10,000/-
	Total		<b>13,80,000/-</b>

The 13<sup>th</sup> meeting of the Syndicate held on 31.08.2024, vide Item No.13.77.20 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance.

Accordingly, sanction has been accorded by the Vice Chancellor, to implement the proposal for strengthening of Mahatma Ayyankali Chair submitted by Dr. Shaji A, Professor & Head, Dept. of History with an expenditure statement of Rs.13,80,000/- (Rupees Thirteen Lakh Eighty Thousand Only) on the strength of the Finance Endorsement, No.FOS 2495/Finance I/2024-25 dated 28.09.2024.

U.O. No.8822/2024/UOK dated 18.10.2024 was issued in this regard.

As per the orders of Vice - Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.143**

***Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024 – for approval – reg.***

(M&amp;CI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item Nos: 1 & 13 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON EXAMINATIONS**

Date & Time : 04.11.2024, 02.00 P.M  
Venue : Syndicate Room

**Members Present**

1. Dr.Rahim.K	Convener, SC on Exams	Sd/-
2. Adv.Muralidharan Pillai G	Member,Syndicate	Sd/-
3. Prof.(Dr.) Manoj V	Member,Syndicate	Sd/-
4. Dr.S.Nazeeb	Member,Syndicate	Sd/-
5. Dr.T.R.Manoj	Member,Syndicate	Sd/-
6. Sri. R. Rajesh	Member,Syndicate	Sd/-
7. Dr.Pramod.N	Member,Syndicate	Sd/-
8. Sri.P.S. Gopakumar	Member,Syndicate	Sd/-
9. Sri.Ahamed Fazil Y	Member,Syndicate	Sd/-
10. Prof.(Dr.) P. M. Radhamany	Member Syndicate	Sd/-
11. Dr.S.Jayan	Member Syndicate	Sd/-
12. Dr.Vinodkumar.T.G.Nair	Member Syndicate	

**Members Absent**

1. Prof.(Dr.)K.G.Gopchandran	Member Syndicate
2. Prof.(Dr.)Prakash.K.C	Member Syndicate

**Item no.15.143.01      S5 December 2023 examination- Request to add reappeared CE mark after the publication of result as a special case.**

**(CBCSS B.Com I)**

Alin Maria Jacob, a candidate with Register No.15920146019, was a regular student of Government College, Ambalapuzha during the period 2020-2023. The candidate failed to secure the required minimum CE mark for the subject 'CO 1562.5 Web Designing and Production for Business lab' in her **regular chance examination (S5 December 2022)**. Subsequently the candidate reappeared the same subject in **S5 December 2023** examination and passed the examination. But unfortunately the the letter from the Principal requesting to add the reappeared CE mark was received in the University on 15/04/2024, **six days after the publication of the result of S5 December 2023 examination (09/04/2024)**.

As per the U.O No M&C.I.2/1782/2017 dated 27/05/2017 the CE mark of the courses with Practical examination the internal marks shall be forwarded within ten days after the completion of last practical examination. Additionally as per the existing procedure in force the CE mark received after the publication of result cannot be considered. Naturally the request from the Principal was rejected as it was received after the stipulated timeframe and the matter was duly informed to the Principal. Later the Principal requested to reverse the decision by indicating the fact that the rejection will cost the candidate an academic year but that was also rejected on the same grounds by the Controller of Examinations.

After a few days the Principal again approached the University with a new request elaborating some more facts and requested to re-examine the decision. The Principal accepted that some clerical negligence has occurred on their part on promptly sending the CE mark to the University. Another point that emphasized in the letter is that the candidate has already lost an academic year and if the CE mark is not added it will cost her another academic year besides **she is a national level champion in rowing**. Considering the academic future and brilliant achievement in sports by the candidate the Principal requested to take it as a special case for a favorable decision. Now aggrieved by the decision to reject her CE mark, the candidate also directly submitted a request in this regard.

In this connection It may be noted that, **the candidate has passed all other semesters and if the reappeared CE mark of the subject 'CO 1562.5 web Designing and Production for business' is added the candidate will pass the programme.**

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examination for consideration and appropriate recommendations.

**Recommendations :** *The Committee considered the above matter and recommended that a sub-committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Dr.Nazeeb S (Members, Syndicate) be formed for a hearing of the then Principal, the then HoD and the then Tutor, Government College,*

***Ambalappuzha . Further recommended to permit the candidate to appear for the examination in the next available chance.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Hon'ble Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be noted.

***Item no.15.143.02      Third Semester CBCS BA Degree Examination February 2024-Provisional registration granted to Smt.Hiba Fathima- reg.***

**(CBCSS-BA.VII)**

The notification for the Third Semester February 2024 Examination was issued on 04.01.2024 with the commencement of the exam from 16.02.2024 onwards. Smt.Hiba Fathima, BA Political Science candidate (can:code:145/22104058, 2022-2025 batch) of K.S.M.D.B College, Sasthamcottah had submitted a request on 18.01.2024 for the permission for attending Third Semester February 2024 Examination as she had attendance shortage on medical ground.

As per the CBCS norms & Regulations students who secure a minimum of 75% attendance in aggregate for all the courses of a semester taken together alone will be allowed to register for End Semester Examinations. Others have to repeat the semester along with the next batch, unless they could make up the shortage of attendance through condonation.

As per the attendance statement for third semester forwarded from the Principal, K.S.M.D.B College, Sasthamcottah the candidate had secured only 50% attendance, which is below the condonable limit. Earlier the candidate had availed the benefit of condonation during the first Semester March 2023 Examination (68.9% attendance).

Hence the remarks of the Principal were sought in this regard. The Principal had remarked that she couldn't make up the required attendance due to medical issues and the parent of the candidate had informed about it to the class tutor during absence.

Meanwhile the candidate filed a writ petition before the Hon'ble High Court of Kerala for the permission of attending the Third Semester February 2024 Examination. The Hon'ble High Court issued interim order in WP© No. 4434/2024 dated 15.02.2024 permitting the candidate to attend the Third Semester February 2024 Examination, after remitting the necessary exam fee, subject to further orders from the Court.

Accordingly the University granted her registration for Third Semester February 2024 Exam by accepting the duly filled application form forwarded by the Principal and the required amount of fee for the Examination. The candidate had attended all the Examination. The result of the candidate is marked withheld.

Now as per the Judgment in WP© No. 4434/2024 dated 01.08.2024 the Court had directed the University to place Ext.P1(the application of the candidate dated 18.01.2024)(copy enclosed) before the Syndicate so as to enable the Syndicate to take a decision on the same by specifically taking note of the medical reasons highlighted by the petitioner and the decision in his regard shall be taken within a period of two months from the date of receipt of a copy of the judgment, that will end on 04.10.2024.

Accordingly the Judgment in WP© No.4434/2024 dated 01.08.2024 filed by Smt.Hiba Fathima, BA Political Science candidate (can:code:14522104058, 2022-2025 batch) of K.S.M.D.B College, Sasthamcottah who was permitted to attend the third Semester CBCS BA Degree February 2024 Examination with 50% attendance only whereas the minimum requirement is 75% and the condonable limit is 65% was placed before the Syndicate held on 09.09.2024 for consideration vide item.no.14.29 and the Syndicate resolved that the item be referred to the Standing Committee of the Syndicate on Examinations and the resolution was implemented by the Vice-Chancellor.

As per the resolution of the Syndicate held on 09.09.2024 the whole matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

***Recommendations :***      ***The Committee recommended that the withheld result of the candidate be published in the light of the direction of the Hon'ble High Court by taking note of the medical reasons stated by the petitioner and considering the fact that the candidate had appeared for the examination .***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

**Item no.15.143.03**      ***Third Semester BA CBCS Degree Examinations February 2024-CE reappearance Marks in r/o Hiba Shamsudeen and Saranya M.S submitted by College authorities after the publication of results reg:-***

**(CBCS BA II)**

The Principal, KNM Govt. Arts and Science College, Kanjiramkulam vide reference cited above has forwarded the CE mark in r/o Hiba Shamsudeen (156 21114037) and Saranya M S (156 21114050) in Third Semester BA CBCS Degree Examinations, February 2024 which was not accepted as it was received after publication of result. The matter was informed to the Principal accordingly.

Smt. Hiba Shamsudeen submitted a request for accepting CE reappearance mark in S3 February 2024 in order to enable her for applying for higher studies.

As per the orders of Hon'ble Vice Chancellor, the request for accepting the CE reappearance marks from the Principal, K N M Govt arts and Science College, Kanjiramkulam in respect of Hiba Shamsudeen (156 21114037) and Saranya M S (156 21114050) for Third Semester BA CBCS Degree Examinations February 2024 is placed before the Standing Committee of the Syndicate on Examinations for the recommendation.

***Recommendations:***      ***The Committee considered the above matter and recommended that a sub-committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Dr.Nazeeb S (Members, Syndicate) be formed for a hearing of the then Principal, the then HoD and the then Tutor, KNM Government Arts and Science College, Kanjiramkulam. Further recommended to permit the candidates to appear for the examination in the next available chance.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

**Item no.15.143.04**      ***Rank List of CBCSS CR B.Com Computer Application 2020 Admission candidates – Request for inclusion in the Rank List submitted by Smt.Chitheeshma G – reg;***

**(ES II)**

Smt.Chitheeshma G, was a B.Com Computer Application candidate at SN College of Technology, Vadakkevila with candidate code:138 20815026, She passed the course in April 2023 with 'A' grade. She has secured CCPA(s) of '8.671' including the eligible grace marks awarded in S3 March 2022 and S4 August 2022 for her performance in NSS.

The Final Position List of B.Com CA 2020 Admission candidates has been prepared after the publication of the results of all improvement chances and results of revaluation. The list has been approved by the Controller of Examinations on 24/06/2024. According to the Final Position List, Smt.Vijitha V with candidate code:138 20815049 of SN College of Technology, Vadakkevila has been placed in First Rank with a CCPA(s) of '8.574'.

As per clause 6 of Circular no. M&C I/2082/2023 dated 25/02/2023, which comprises the rules and conditions regarding the issuances of Position Certificate for First Degree programme under CBCSS and Career related courses, "Candidates who were awarded grace marks or moderation for any paper of any semester are not eligible to be included in the Position/Rank List."

Smt. Chitheeshma G has requested to consider her in the Final Position list by revoking the grace marks awarded to her in S3 March 2022 and S4 August 2022. In her request she claimed that even if the grace marks are revoked, she will get first position and has not used her final Degree Certificate to enroll into any course yet. The Position Certificates to any of the candidates who were included in the said Final Position List have not been issued yet.

Precedence are there, of revoking the grace marks on the request of the candidate and there by including in the Final Position list before the approval of Final Position List. However, in this matter the Final Position List has already been prepared.



As per the orders of the Hon'ble Vice Chancellor, the matter of revoking the grace marks awarded and thereby inclusion in the Final Position List in r/o Smt. Chitheeshma G is placed before the Standing Committee of the Syndicate on Examinations for consideration and approval.

**Recommendations :** *The Committee considered the above matter and recommended to form a sub-committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Prakash K.C., Prof.Manoj V. (Members, Syndicate), Prof. (Dr.) Meena T.Pillai, (Dean, Faculty of Arts) and the Controller of Examinations to look into the request of the candidate. The Committee shall submit a report on revamping the norms pertaining to the award of Grace marks to the Academic Council for consideration.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

**Item no.15.143.05** *BA Malayalam & Mass Communication Degree course - Delay in submission of reappeared CE marks of two candidates, S6 April 2024 – St.Xavier's College, Thumba –reg.*

**(ES III)**

The Principal St. Xavier's College, Thumba has forwarded the reappeared CE marks (S6 April 2024) of two candidates Sri. Thadeyus T & Sri. Jude Hubert, BA Malayalam & Mass Communication programme with candidate code 116-20141042 and 116-20141022 respectively. The candidates had failed to secure minimum CE Marks required for the subjects 'MX 1642 Nadakam, Charithram, Padam, Prayogam, MX 1661.2 ChalachitraPadanam' and MX 1643 Malayalam Vyakaranam in the Sixth semester Degree Examination, April 2023.

It may be noted that the result of S6 BA Malayalam & Mass Communication Degree Examination April 2024 was published on 27.05.2024 and the reappeared CE marks of the candidates were submitted by the College on 28.05.2024. An explanation had been sought from the college authorities regarding the delay in submission of reappeared CE mark of the candidates. In response, the Principal, St. Xavier's College, vide email dated 12.09.2024, stated that the class teacher had submitted the marks to the college office on 16.05.2024 and inwarded only on 25.05.2024, the section clerk was attending a workshop at the University of Kerala. The Principal has apologized for the same and stated that it would not happen in future.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the delay in submission of the reappeared CE mark of S6 April 2024 in r/o Sri. Thadeyus T & Sri. Jude Hubert, candidates of BA Malayalam & Mass Communication programme at St. Xavier's College, Thumba, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

**Recommendations :** *The Committee considered the above matter and recommended that a sub-committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Dr.Nazeeb S (Members, Syndicate) be formed for a hearing of the then Principal, the then HoD and the then Tutor, St.Xavier's College, Thumba. Further recommended to permit the candidates to appear for the examination in the next available chance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

**Item no.15.143.6** *Complementary പേപ്പർമാത്രം കൈകാര്യം ചെയ്യുന്ന കോളേജുകളിലെ അധ്യാപകരെകോർപേപ്പർമൂല്യനിർണ്ണയത്തിനും , BoE, ചെയർമാൻനിയമനത്തിനും പരിഗണിക്കുന്നതും നിയമന*

**കാലാവധി പൂർത്തിയാക്കിയ ഗസ്റ്റ് അധ്യാപകരെ  
മൂല്യനിർണ്ണയത്തിന് ഉൾപ്പെടുത്തുന്നതും- സംബ :**

(EB V)

02.07.2024-ൽ നടന്ന സിന്ററി കോർട്ടിംഗിൽ item no. 11.163.08 ആയി പരിഗണിച്ച, complementary പേപ്പർ മാത്രം കൈകാര്യം ചെയ്യുന്ന കോളേജുകളിലെ അധ്യാപകരെ കോർപേപ്പർ മൂല്യനിർണ്ണയത്തിനും BoE, ചെയർമാൻ നിയമനത്തിനും പരിഗണിക്കുന്നതും നിയമന കാലാവധി പൂർത്തിയാക്കിയ ഗസ്റ്റ് അധ്യാപകരെ മൂല്യ നിർണ്ണയത്തിന് ഉൾപ്പെടുത്തുന്നതും സംബന്ധിച്ച വിഷയത്തിന്മേൽ വിശദമായ റിപ്പോർട്ട് സമർപ്പിക്കാൻ പരീക്ഷാ കൺട്രോളറോട് നിർദ്ദേശിച്ചിരുന്നു. പ്രസ്തുത റിപ്പോർട്ട് ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു.

ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ പരീക്ഷാ സ്ഥിരം സമിതിയുടെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

***Recommendations:*** *The Committee considered the above matter and recommended that the proposal 1 of the report of the Controller of Examinations be accepted.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

***Item no.15.143.07 B.Tech Degree Course (1993 scheme) – Request for Mercy Chance Examination– reg.***

(Ac.AIII)

The candidate Sri. Anilkumar G had registered for B.Tech under 1993 scheme and was later admitted to 2008 scheme in order to clear the back papers. He appeared for the paper Electrical Machine Design of 8<sup>th</sup> semester in November 2019 but resorted to malpractice. However as per memo dated 30.09.2021 issued from the exam wing, the candidate is allowed to appear for any semester exam in the next available chance. It may be noted that the candidate shall get an available chance only if Mercy Chance is granted for 1993 scheme B.Tech candidates.

It may be noted that the Syndicate at its meeting held on 17.01.2023 vide item no.06 had rejected the request of B.Tech candidates of 1998 scheme to grant them Mercy Chance.

As per the orders of the Vice-Chancellor, the request of the candidates of B.Tech Degree Course 1993 scheme and similar enquiries for mercy chance examination to appear for the failed papers as transitory candidates in 2008 scheme, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

***Recommendations:*** *The Committee considered the above matter and recommended that the request of the candidate need not be agreed to.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

***Item no.15.143.08 Non availability of Faculties for appointing as Chairman/ Chief Examiner for the Valuation of Additional Language Course in Latin -reg.***

(Ac.AV)

Latin is one of the additional language course under the Faculty of Arts provided by the department of French and Latin in University of Kerala. Dr.Dasappan V Y, Rtd. Associate Professor in Latin in St.Xaviers College, Thumba was acting as Chairman/ Chief Examiner for Additional Language courses in Latin. He has requested to exclude him from the valuation duties of UG examinations, since he retired from service on March 2024.



As per the note received from the EB V Section, it is pointing out that, there are no permanent Faculties in Latin in the affiliated colleges to appointed as Chairman/Chief Examiner for the valuation duties of additional language course in Latin.

There are only two affiliated Colleges that offered Latin as additional language course. The details of Faculties in Latin available in the affiliated colleges are detailed below,

College	Name of Faculty	Designation	UG Teaching service on 31.05.2024
Marian College of Arts and Science, kazhakkuttom	Neena Stella Gabriel	Assistant Professor	8.07 years
St.Xaviers College, Thumba	Fr. Pramod P	Guest Lecturer	1 years

Further, EB V Section remarked the following matters related to the appointment of Chairman and Chief Examiners.

1. The Controller of Examinations constitutes the Board of Examiners from the Panel of Examiners prepared by combining the details of the faculties having one year teaching experience from affiliated colleges.
2. As per the Examination Manual, each Board will have a chairman selected from among the Board of Examiners. The appointment of Chairman need not always be based on seniority alone. Senior teachers are appointed as Chief Examiners.
3. Usually, faculties from Govt./Aided Colleges are appointed as Chairman, Board of Examiners and Chief Examiners. For the appointment of Chairman of conventional UG Programmes, Faculties from the University Departments, Faculties from the colleges offering PG Programme of the subject are also appointed in the absence of teachers in Govt./ Aided Colleges.
4. Syndicate at its meeting held on 10.10.2017 vide item no. 30.95 resolved that, teachers having five year teaching experience may be posted as Chief Examiners.
5. As per UO No. M&C 1.2/2122/2024 dated 16.04.2024, Retired teachers from Govt./Aided Colleges, who are working in Self Financing Colleges are appointed as Chief Examiners for the valuation of BA/B.Sc/B.Com/BBA CBCSS/CR Degree Examinations, based on their seniority.
6. Chief Examiners, for the Courses such as B.Voc Food Processing, Journalism & Mass Communications and New Generation Courses, are appointed from the Self Financing Colleges also, since permanent faculties are not available in Govt./ Aided Colleges. Further, for New Generation courses, Faculties from the University Departments, Faculties from the colleges offering conventional UG Programme also considered for the appointment of Chairman, based on the remarks of the Chairman, BoS concerned.
7. Retired teachers up to 70 years of age are appointed as Chief Examiners for the valuation of Non law answer scripts of LLB courses to solve the issue of paucity of Examiners as per the UO No. M&C1.2/1997/2021

In response to the letter seeking details of the Latin faculties in universities like Kannur, MG and Calicut, the Registrars of Kannur University and MG University have informed that there are no Faculties in Latin Languages and the Registrar of Calicut University informed that the details of faculties in Latin is currently unavailable.

As per orders of the Vice-chancellor, the matter regarding the appointment of Chairman/Chief examiner for the valuation of additional language courses in Latin is placed before the Standing Committee on Examinations for Consideration.

**Recommendations:** *The Committee considered the above matter and recommended that the Controller of Examinations be entrusted to examine the matter in detail and submit a report before the Standing Committee of the Syndicate on Examinations.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

**Item no.15.143.09**

***Hearing for delay in submission of reappeared CE marks – Ms. Sangeetha Titus – St. Xavier's College, Thumba –reg.***

(ES III)

Ms.Sangeetha Titus, candidate of BA Malayalam & Mass Communication programme with candidate code 116-20141033 at St. Xavier's College, Thumba during the period 2020-23 had failed to secure minimum CE Marks required for the subject 'MX 1661.2 ChalachitraPadanam' in the Sixth semester Degree Examination, April 2023. As per the student history, Ms. Sangeetha Titus had secured 44 marks in ESE part and 3.06 marks in CE part for the said subject.

It may be noted that the result of S6 BA Malayalam & Mass Communication Degree Examination April 2024 was published on 27.05.2024 and the reappeared CE mark of the candidate was submitted by the College only on 05.07.2024, after a gap of 40 days. An explanation had been sought from the college authorities regarding the delay in submission of reappeared CE mark of the candidate. In response, the Principal, St. Xavier's College, vide email dated 17.07.2024, explained that the guest faculty member who has appointed as the examiner of 'ChalachitraPadanam' did not submit the reappeared marks in time to the Department due to the lack of experience. The Principal has requested that favourable action be taken in this regard, as the mistake occurred from the part of the college may adversely affect the candidate's academic future.

The Standing committee of the Syndicate on examinations at its meeting held on 29.08.2024 considered the matter and recommended that the then Principal, the then HOD and the then tutor, St. Xavier's College, Thumba be summoned before the Committee for hearing and further recommended to permit the candidate to appear for the examinations in the next available chance. The Syndicate at its meeting held on 09.09.2024 vide item no. 14.10.10 has resolved to approve the recommendation of the meeting of the Syndicate on Examinations. The Hon'ble Vice Chancellor has given implementation orders for the resolution of the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, matter regarding the hearing of the then Principal, HOD and the tutor (St. Xavier's College, Thumba) is placed before the Standing committee of the Syndicate on Examinations.

***Recommendations:*** *The Committee heard the then HoD, St.Xavier's College, Thumba and written statement was obtained. The Committee expressed displeasure over the absence of the Principal and instructed to summon him before the next Standing Committee of the Syndicate on Examinations.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

***Item no.15.143.10 Sixth Semester BA CBCS Degree Examination April 2024-revised CE mark in respect of Archa S Nair submitted by the college authorities after the publication of results reg:-***

(CBCS BA II)

The result of Sixth Semester BA CBCS Degree Examinations April 2024 was published on 26/05/2024 and the Principal, VTMNSS College, Dhanuvachapuram vide letter dtd 27/05/2024 has requested to change the CE marks, pointing out that an entry level mistake happened in respect of the candidate Archa S Nair (130-21-145-038) for the paper EN 1642 Indian Writing in English (2020 admission onwards). It is informed that the student was originally given 18 marks, but due to entry mistake now it is seen as 10.

The Principal expressed apology for the mistake committed. As per the UO No. M&C.1.2/1782/2017 dtd 27/05/2017 the internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations.

The Syndicate at its meeting held on 09.09.2024, vide item no. 14.10.03 approved the recommendations of the Standing Committee of the Syndicate on Examinations to hear the then Principal, the then HoD, the then Tutor of VTM NSS College, Dhanuvachapuram by the Standing Committee of the Syndicate on Examinations and not to accept the revised CE marks submitted by the college authorities after the publication of results. The decision was communicated to the Principal accordingly.

As per the orders of the Hon'ble Vice Chancellor, matter regarding the hearing of the then Principal, the then HoD, and the then Tutor (VTM NSS College, Dhanuvachapuram) is placed before the Standing committee of the Syndicate on Examinations for consideration.

***Recommendations :*** *The Committee heard the then Principal, the then HoD and the then Tutor, VTM NSS College, Dhanuvachapuram and written statements were obtained. The Committee observed the lapse on the part of the college authorities in forwarding the CE mark to the University on time. The Committee recommended to issue a strict warning to the Tutor and HoD concerned, instructing that they should be more vigilant in future while forwarding CE marks.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

***Item no.15.143.11      Delayed Submission of Penalty for the wrong entry of CE marks by College authorities – S1 March 2023 CBCS B.Sc. Degree Examination – reg. (CBCS B.Sc VII)***

The Continuous Evaluation (CE) marks of B.Sc. Physics candidates, Ninan Thomas Pillai (23022111009), Dhananjai M (23022111019) for 'EN 1111.1 – Language Skills (2019 Admission Onwards)' and of Muhammed Akbarsha.N (23022111021) for 'EN 1111.1 – Language Skills (2019 Admission Onwards)' and 'EN 1121 – Writings on Contemporary Issues (2019 Admission Onwards)' in the S1 March 2023 Degree Examination was forwarded to the University only after the publication of the results on December 7, 2023 from the Principal, BJM Govt. College, Chavara, Kollam.

In the forwarding letter dated 12-12-2023, the Principal had stated that at the time of internal mark entry, the Continuous Evaluation (CE) mark of the aforementioned candidates had been wrongly entered as 05 instead of 15 due to clerical error.

The last date for registration of the first semester B.Sc Degree Examination March 2023 with superfine of Rs.400/- was 23-02-23. A grace period of 10 days has been granted to the College authorities for verifying and rectifying the errors after the last date of examination registration and penalty has been imposed in the event of erroneous examination registration if the same is not rectified within the grace period. The examination commenced on 13-03-23 and ended on 31-03-2023. The result of the S1 March 2023 Degree Examination was published on 07-12-2023 and the CA closing date being 25-04-23. But the CE Mark was forwarded vide letter dated 12-12-2023, which is 5 days after the publication of result without remitting the prescribed penalty for wrong entry of CE mark by the College authorities.

Though the lapse was frequently conveyed to the college authorities over phone and emailed with reminders on 20-03-24, 03-04-24, 03-05-24 for rectification of the erroneous submission, no action was initiated by the college authorities. Finally, the prescribed penalty was remitted and forwarded vide email dated 24-06-24 pertaining to the aforementioned candidates for the CE mark correction from 5 to 15 for 'EN 1111.1 – Language Skills (2019 Admission Onwards)' and 'EN 1121 – Writings on Contemporary Issues (2019 Admission Onwards)' in the S1 March 2023 Degree Examination.

As per the orders of the Hon'ble Vice- Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation. At its meeting held on 29.08.2024, it was recommended that the then Principal, the then HOD and the then Tutor, BJM Government College, Chavara be summoned before the Standing Committee of the Syndicate on Examinations for hearing. Further recommended to permit the candidates to appear for the examinations in the next available chance. The Syndicate Meeting held on 09.09.2024 vide item no. 14.10.14 resolved to approve the above recommendation of the Standing Committee of the Syndicate on Examinations.

In compliance with the orders of the Hon'ble Vice- Chancellor to implement the resolution of the syndicate held on 09.09.2024, vide Item No. 14.10.14, the hearing note is prepared and submitted for consideration and appropriate recommendation.

***Recommendations :*** *On request of the Principal, BJM Government College, Chavara informing inconvenience to attend the hearing, the Committee recommended that the persons concerned be summoned before the next Standing Committee of the Syndicate on Examinations.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

**Item no.15.143.12      *Late submission of Sixth Semester CE marks in r/o Smt. Aiswarya A., (150/20123040) - reg:-***

**(CBCS BA IV)**

The Principal, NSS College, Pandalam vide letter no. G3/1332/2024 dated 03.06.2024 has forwarded the Sixth Semester CE marks in respect of the BA Economics candidate Smt. Aiswarya A., candidate code 150/20123040. The Sixth Semester regular examination of her batch (2020 -2023) was held in April 2023.

But her candidature in this examination was withheld since a case of suspected malpractice was reported against her from the valuation camp of S4 August 2022 examination. As her candidature was withheld, the Principal was not able to forward her S6 CE marks through online. Even though the college authorities could have forwarded a hard copy of the S6 CE marks, no such attempt was made by the college.

Subsequently decision on malpractice was taken by the Syndicate at its meeting held on 20/05/2023 wherein it was resolved to cancel the particular paper of S4 August 2022 examination in which the candidate resorted to malpractice and also resolved to release all other results of the candidate, which were withheld pending final decision.

Later on, the candidate registered for all the papers in the next S6 examination held in April 2024, the result of which was published on 26/05/2024. The college authorities forwarded the hardcopy of the CE marks only after the publication of S6 results.

As per the orders of Hon'ble Vice Chancellor, the matter of adding S6 CE marks in respect of the candidate Aiswarya A., belatedly forwarded by the college, was placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

The meeting of the Standing committee of the Syndicate on Examinations held on 29.08.2024, recommended that

1. the then Principal, the then HOD and the then Tutor, NSS College, Pandalam be summoned before the committee for hearing.
2. To permit the candidate to appear for the examinations in the next available chance.

The meeting of the Syndicate held on 09.09.2024, vide item no.14.10.02, resolved

1. to hear the then Principal, the then HOD, and the then Tutor, NSS College, Pandalam by the Standing Committee of the Syndicate on Examinations.

The Honourable Vice Chancellor has ordered to implement the resolution of the Syndicate.

The matter regarding the hearing of the then Principal, the then HOD and the then Tutor, NSS College, Pandalam is placed before the Standing committee of the Syndicate on Examinations for consideration.

***Recommendations:***      ***The Committee heard the then Principal, the then HoD and the then Tutor, NSS College, Pandalam and written statements were obtained. The Committee observed the lapse on the part of the college authorities in forwarding the CE mark to the University on time. The Committee recommended to issue a strict warning to the Tutor and HoD concerned, instructing that they should be more vigilant in future while forwarding CE marks.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

**Item no.15.143.13      *Fourth Semester MA English Language and Literature, July 2023 – Comprehensive Paper – EL 245 – Discrepancy in the Valuation – reg***  
**(EG XIA)**

Ms. Anagha Krishnan (Candidate Code: 53021110003) and Ms. Devika Nair (Candidate Code:53021121007), on scrutiny, lodged complaints on difference of marks in first and second valuations regarding Comprehensive Paper (EL 245) of S4 MA English Language and Literature, July 2023. The Chairperson, BOE in S4 MA English Language and Literature, July 2023 had submitted a report in the above matter in a meeting convened by the Controller of Examination on 16/05/2024. The Chairperson, on detailed examination of answer scripts of the complainants, has reported that as

the Comprehensive Paper (EL 245) is of Multiple Choice Nature, there is no chance of difference of marks on both valuations. She further remarked that valuation of all examiners concerned were errative and recommended for close examination of the aforesaid valuation. Further 24 candidates have lodged complaints of similar pattern. It may be noted that on verification with the tabulation sheet maintained in the section, out of 738 candidates, 587 candidates which is about 80% of candidates have variation of marks in valuations.

It may be noted that after the completion of S4 MA English July 2023 Examination, many complaints have been raised by the candidates regarding the difficult nature of Question paper of Comprehensive paper (EL 245). The Chairman BOS (PG) in English remarked that there were five questions (Qn Nos: 18,25,28,56, and 66) which are out of the immediate purview of the prescribed syllabus. He further recommended that those who have attempted that above said questions might be given marks even if the answer is wrong. In addition to these questions the Pre Valuation Board decided to award marks to Question No 39,87 and 93, as these questions fall outside the purview of general reading. The above recommendations have been incorporated in the Scheme itself during the pre-valuation Board meeting and the scheme was duly provided to the evaluators before the commencement of the valuation.

It may also be noted that Comprehensive paper (EL245) is a 100 mark multiple choice question (2017 Scheme) which has no internal assessment mark (CA mark). The pass minimum is 50% of the total ESA (ie. 50 marks). As per the PG Regulations, Double Valuation System is followed. If there is a variation of more than 15% after First and Second Valuations, the answer book shall be valued by a third examiner. The same procedure has been followed in Comprehensive paper (EL 245) of S4 MA English Language and Literature, July 2023. In this case, it has been noted that some answer scripts have variation in first and second valuations and some papers have gone for third valuation also.

If the directives in the Pre Valuation Board were followed, there would not have been any discrepancy of this kind and hence reassessment/revaluation of all such cases is needed irrespective of the fact that the aggrieved person complains or not. This will help a lot to maintain the transparency in the valuation and rectify the errors crept in the valuation process.

The matter was placed before the Standing Committee of the Syndicate on Examinations held on 29/06/2024. In having approved the Minutes of the Standing committee, the Syndicate held on 02/07/2024 vide item No.11.163.19 resolved to entrust the AR (PG Semester) to furnish a detailed report on the matter and place it to the next Standing committee.

Subsequently, adhering to the orders of the Vice Chancellor to suggest urgent remedy regarding the matter above on the request of Ms Revathy S Krishnan (Candidate Code 53021897006) and Ms Chaithanya P Kurup (Candidate Code 53021897003), the Controller has ordered to summon the examiner to correct the discrepancy as highlighted by Ms. Chaithanya P Kurup. Further as per the orders of the Controller of Examination, 5 more complaints which come under the scope of scrutiny has been taken up. As per the orders of the Hon Vice Chancellor, all the six revised results after rectifying the scrutiny complaints have been released.

The matter is placed before the Standing Committee of the Syndicate on Examination along with the detailed report of the Assistant Registrar (PG Semester) for Consideration.

***Recommendations :*** *The Committee considered the above matter and recommended that the remarks of the Dean and the Chairman BoS concerned be obtained and place the same before the Standing Committee of the Syndicate on Examinations.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Hon'ble Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be noted.

***Item no.15.143.14 Fourth Semester Unitary LL.B Degree Examination, October 2023- Submission of CA Marks after publication of results- reg.***

***(EG1.(a))***

Sri. Ifthikar S M, Candidate Code : 47220551048 and Smt. Susan Jose , Candidate Code: 47220551115, candidates of Unitary LL.B Degree course had taken notional registration to the Fourth Semester Unitary LL.B Degree Examination, August 2022. Both the candidates had appeared their



supplementary examination held in October 2023 and the result of the exam was published on 08.05.2024. The CA Marks of both the candidates were forwarded from the College on 10.05.2024.

Clarification was sought from the Principal, The Kerala Law Academy Law College, Tvm for the delay occurred in forwarding CA Marks of the above said candidates. The Principal, Kerala Law Academy Law College, vide letter dated 31.08.2024 (appended) had informed that, as the candidates Sri. Ifthikar S M and Smt. Susan Jose got notional registration to the Fourth Semester Unitary LL.B Degree Examination, August 2022, it was not possible to forward their CA Marks through the online portal. Later, both the candidates registered and appeared their supplementary examination in the Fourth Semester Unitary LL.B Degree Examination, October 2023 and delay occurred in forwarding the CA Marks is due to getting the signature of the candidates in the internal Mark Statement.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the late submission of CA Marks of the candidates Sri. Ifthikar S M and Smt. Susan Jose is placed before the Standing Committee of the Syndicate on Examination for consideration and appropriate recommendation.

***Recommendations :*** *The Committee considered the above matter and recommended that a sub-committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Pramod N, Dr.Nazeeb S (Members, Syndicate) be formed for a hearing of the then Tutor, Kerala Law Academy Law College. Further recommended to permit the candidates to appear for the examination in the next available chance.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

**Item no.15.143.15** *Fourth Semester M.Sc Physics Degree Examination, July 2023 – Shree Vidyadhiraja College of Arts & Science – Failure in uploading CA marks for Project – reg.*

***(EG XIB)***

In the Fourth Semester M.Sc Physics course (2020 scheme), the Subject PH 201 Project comprises of 100 marks. (50 marks for Project Dissertation/ report evaluation, 25 marks for Project based Viva Voce and 25 marks is for Internal Evaluation).

The CA marks are uploaded from the respective colleges in the SLCM software.

Shree Vidyadhiraja College of Arts & Science uploaded the CA marks of 2021 admission M.Sc Physics students without entering the CA marks for the Subject PH 201 Project. The result of Fourth Semester M.Sc Physics Degree Examination, July 2023 was published on 16.12.2023.

As per the University Order No.M&C.I.2/1782/2017 dated 27.05.2017 a fine of Rs.5000/- (Rupees Five Thousand only) will be imposed on the Principal of the Institution, for submission of internal assessment marks after the stipulated time.

The Principal, Shree Vidyadhiraja College of Arts & Science vide e-mail dated 05.07.2024 forwarded the CA marks for the Subject PH 201 Project for 2021 admission M.Sc Physics students and requested to update the result.

As ordered by the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation thereof.

***Recommendations :*** *The Committee considered the above matter and recommended that the item be referred to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** to hear the Principal, Shree Vidyadhiraja College of Arts & Science and other concerned faculty by the Standing Committee of the Syndicate on Examinations regarding the failure in uploading CA marks for Project.

**Item no.15.143.16** *S6 BA CBCS Degree April, 2024 -belated request from the Principal, Govt. College, Nedumangad to forward the answer script in the custody of college after publication of result-reg.*

***(CBCS BA VI)***

The results of the S6 CBCS BA degree exam April, 2024 were published on 26/05/2024. The candidate Adarsh S (15020112017), BA Economics, Govt. College, Nedumangad has complained that his result was published except the paper EC 1642-Banking & Finance held on 05/04/2024.

- On verification, it was found that the candidate had not registered for the exams in time as per the notification dated 19/02/2024.
- Later he obtained registration by remitting penalty with sanction of CE and his hall ticket was uploaded on 09/04/2024.

Meanwhile, the candidate was provisionally permitted by the Principal, Govt. College, Nedumangad to attend the exams for EC-1642 Banking & Finance on 05/04/2024 and EC-1643 Public Economics on 08/04/2024 without hall ticket.

The answer script of (EC-1642 Banking & Finance) the Sixth Semester April, 2024 examination, provisionally admitted by the Principal, Govt. College, Nedumangad was not forwarded to the University even after regularisation of registration by remitting penalty along with other answer scripts.

Only after the publication of the S6 April, 2024 result on 26/05/2024, the matter that the answer script (EC1642) is with the college custody was reported to the University by the Principal, Govt. College, Nedumangad through email on 03/06/2024 and had requested permission to forward the answer script.

As per the Exam Manual Chapter V- Instructions for packing and despatch of answer scripts - Clause 15 states as follows "The chief Superintendents of colleges shall ensure that all the answer script bundles are handed over to the messenger deputed by the University on the same day of examinations or on the subsequent day of examinations. RETAINING OF ANSWER SCRIPT BUNDLES AT THE CENTRES WOULD BE VIEWED SERIOUSLY". This fact is also mentioned in the hand book for Chief Superintendent. Therefore the Chief Superintendent is solely responsible for such omission.

The Syndicate at its meeting held on 09.09.2024 vide item no 14.10.16 approved the recommendation of the Standing Committee of the Syndicate on Examinations that the then Principal and the then Chief Superintendent, Government College, Nedumangad be summoned before the committee for hearing and to conduct a Special examination for the candidate, Adarsh S (15020112017) BA Economics, Govt college Nedumangad for the paper "EC 1642-Banking and The hearing note for conducting the hearing of the then Principal and the then Chief Superintendent, Government College, Nedumangad for the lapse in forwarding of written answer script (EC 1642) in the S6 April, 2024 degree examination is placed before the Standing Committee of the Syndicate on Examinations for consideration.

***Recommendations :*** *The Committee heard the then Principal Govt. College, Nedumangad and written statement was obtained from her. The Committee observed that there occurred a lapse on the part of the Principal in forwarding the answer script to the University on time. Hence recommended to levy an amount of Rs.6,600/- (Rupees Six Thousand Six Hundred only) from the Principal towards the expence of conducting re-examination.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 04.11.2024, be approved.

***Item no.15.143.17 Request for Grace Mark – late Application resubmitted by Smt.Greeshma Siby reg:-***

***(EG XI B)***

Smt. Greeshma Siby, M Com (2019-2021), candidate code: 59019107008 at Govt. College for Women had submitted the request for distribution of grace marks on 25/10/2022. The Director, Department of Physical Education has forwarded the statement of Grace Marks to be awarded to Smt.Greeshma Siby vide letter No. DPE/A1/Grace Marks/October 2022 dtd 28/10/2022 and letter No. DPE/B1/Grace marks/December 2022 dtd 17/12/2022 for the academic year 2019-2020 (S1 & S2) and 2020-2021(S3 & S4) respectively.

The request of the candidate could not be considered since the candidate had failed to comply with the rules stipulated in the U.O.No. Ad.DI.I.1276/Sports/Grace Marks/2007 dated 07.09.2007

which states that 'The grace marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year'. The student shall claim the grace mark within one year after the end of the academic year (Clause No.5). Hence the request of the candidate had been rejected and intimated accordingly vide Memo No. EG XI B/2023 dated 03.04.2023 in compliance to the rules.

The candidate, after a period of one year and a month of that rejection letter, submitted a second request dated 09.05.2024 before the Hon'ble Vice Chancellor requesting that her application for grace marks dated 25.10.2022 be reconsidered by condoning her delayed submission of the application.

In the request, the candidate stated that delay in submitting application was mainly due to challenges caused by the Covid 19 pandemic which led to the delayed publication of results as she opted improvement exams for claiming grace marks.

As per UO No Ad D1.3/Grace marks/2021 dtd 01/11/2021, a relaxation time for claiming grace marks has been granted in the wake of covid 19 pandemic for 2016-17, 2017-18, 2018-19 admissions whereas Smt. Greeshma Siby was a student of 2019-21 admission. There is no need to wait for the result to submit the application for grace mark in the Physical Education department.

Further UO No Ad. D1.1.1276/Sports/Grace Marks/2007 dtd:12/08/2009 also states that 'The grace marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year. The student shall claim the grace marks within one year after completion of the course but prior to the issue of the Degree Certificates'.

Here Smt. Greeshma Siby, candidate for 2019 PG admission should have claimed the grace mark on or before 31.05.2022, ie, one year after the completion of the course as per the UO No Ad.D1.1.1276/Sports/Grace Marks/2007 dtd:12/08/2009. Contrary to that she claimed it only on 25/10/2022.

In this regard, it may be noted that the Director, Department of Physical Education, University of Kerala, accepted Smt. Greeshma Siby's application for grace marks even though she failed to submit the application within the stipulated time limit.

The candidate had appeared S1 August 2021, S2 November 2021, S3 March 2022 M Com degree supplementary examinations but didn't secured a pass. The candidate cleared M.Com First semester August 2021 Examination only.

The Standing Committee of the Syndicate on Examinations held on 29/06/2024 considered the matter and the item be referred to the Syndicate on Examinations. The Syndicate 02/07/2024 vide item No.11.163.21 considered the matter and resolved to seek the report of the Controller of Examinations on the matter and place the same before the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the request for grace mark of Smt. Greeshma Siby, along with the report of the Controller of Examinations is placed before the Standing Committee of the Syndicate on Examinations for consideration.

***Recommendations:*** *The Committee considered the above matter and recommended that the item be referred to the Syndicate.*

***Resolution of the Syndicate***

The Syndicate observed that as per UO No: Ac A V.4253/2024/UOK dated 20.05.2024, candidates of the CBCSS Programme can apply for claiming grace marks until December, 31<sup>st</sup> of the next immediate supplementary examination following their final year. Based on this, the Syndicate **RESOLVED** that the same be made applicable to all other programmes.

***Item No.15.143 Additional.01 Request to conduct Special Examination- Smt. Vidyasree A.P., M.A.Music (Veena) candidate- reg.***

***(EG XI B)***

Smt.Vidyasree A.P., M.A.Music (Veena) candidate has submitted a request to grant her a chance to appear for Special Examination for Fourth Semester M.A.Music (Veena) Degree Examination, July 2024.

Earlier, Smt.Vidyasree A.P. has been granted exam centre change from Sree Swathi Tirunal College to SN College, Kollam for her theory examinations on 01.08.24 and 14.08.24 considering her



request submitted to University detailing her pregnancy related issues. But, she couldn't attend the theory exams as she was admitted to hospital for delivery.

Now, she has submitted a request alongwith the medical documents for special exam for the missed theory papers. In the request, it is mentioned that, she secured First rank in the BPA Veena Course and tried to secure rank in the P.G.Course also. Hence, she requests to consider her inability to appear for the S4 theory exams on 01.08.24 and 14.08.24; and to grant her a chance to appear for a special exam, without affecting her academic year and rank expectations.

As per U.O. No.M&CI/3/2024/UOK-CE dated 19.03.2024, special examinations will be conducted to those candidates who attended events (Sports/Arts) using University Budget provision and to those candidates who attended such events of State/National/ International levels and also to the NCC candidates who participated in the Republic Day Camp at Delhi.

Here, Smt.Vidyaasree A.P. has submitted request alongwith the relevant medical records for conducting special exams for the two theory papers- VE 541 (Theory Paper VII- Musical Forms and Instruments) and VE 542 (Theory Paper VIII- Western and Hindustani Music); since she couldn't attend the examinations due to maternity related hospitalisation.

As per the orders of Hon'ble Vice-Chancellor, the request submitted by Smt. Vidyaasree A.P. for granting her a chance to appear for special exam in Fourth Semester MA Music (Veena) Course is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

***Recommendations :*** *The Committee considered the above matter and recommended that the item be referred to the Syndicate.*

Considering the exigency, the committee further recommended that the recommendations on Item Nos: 1 & 13 of the above minutes may be approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to grant permission to Smt. Vidyaasree A.P. to appear for Fourth Semester examination in MA Music (Veena) Course in the next available chance.

***Item No.15.144 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.11.2024 - Approval of - reg. (Ad.A VI)***

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.11.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STAFF, EQUIPMENT & BUILDINGS**

Date & Time : 02-11-2024, 3.30 p.m  
Venue : Syndicate Room, University Buildings, Palayam.

**Members Present**

1. Dr.Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Adv. Muralidharan Pillai G (Member, Syndicate)
3. Prof. (Dr.) K. G. Gopchandran (Member, Syndicate)
4. Sri. R Rajesh (Member, Syndicate)
5. Dr. S Nazeeb (Member, Syndicate)
6. Dr. M Lenin Lal (Member, Syndicate)
7. Dr. Pramod N (Member, Syndicate)
8. Sri. Ajay D N (Member, Syndicate)

**Members Absent**

1. Dr. S Jayan (Member, Syndicate)
2. Adv. R B Rajeev Kumar (Member, Syndicate)

***Item No.15.144.01 Repair & Maintenance of University Vehicle KL 01 CD 7963 (Force Traveller) - Delay in processing the file related to the payment to M/s Jijo Motors, Nanthencode - Explanation from the Assistant Engineer***

**(Mechanical) - reg.****(Ad. A IV)**

The Certificate of Fitness (C.F.) of the University vehicle KL 01 CD 7963 (Force Traveller) was valid till 24.01.2024. The repair work related to the C.F. Test of the vehicle KL 01 CD 7963 (Force Traveller) was carried out by M/s Jijo Motors, Nanthencode, as per Work Order No.49936/Admn A IV/2022/UOK dated 20.02.2024. Upon completion of the work, the firm submitted Invoice Nos. 027 and 028 dated 15.04.2024 amounting to Rs.76,943/- (Rupees Seventy Six Thousand Nine Hundred and Forty Three only), for processing the payment. File No. 49936/Admn A IV/2022/UOK (PART-IX) related to the payment to M/s Jijo Motors, was forwarded to the Assistant Engineer (Mechanical) on 19.04.2024 for remarks on the satisfactory completion of work.

Since the payment to the firm towards the repair and maintenance of the vehicle KL 01 CD 7963 was delayed, the firm submitted a request dated 04.06.2024 to the Registrar to expedite the settlement of the outstanding payment. Note No. 49936/Admn A IV/2022/UOK dated 14.06.2024 was forwarded to the AE (Mechanical) to return the file for processing the payment. As the return of the file was further delayed, the firm submitted another request to the Registrar, via email dated 02.07.2024. Therefore, Note No. 49936/Admn A IV/2022/UOK dated 17.07.2024 was forwarded to the University Engineer as per the orders of the Registrar, to instruct the AE (Mechanical) to expedite the certification process and return the file promptly. However, neither the file nor a response had been received on this matter.

Meanwhile, the Manager, M/s Jijo Motors has submitted a request dated 07.08.2024 to the Vice-Chancellor for the settlement of outstanding payment stating that the payment has not been settled till date, even though the vehicle was handed over to the University on 05.04.2024, after the completion of the repairs as per the work order.

The Vice-Chancellor has ordered to seek an explanation from the AE (Mechanical) for the delay in processing the file and to arrange the payment if the claim is found to be genuine.

The Assistant Engineer (Mechanical) returned the file to the section only on 12.08.2024.

As per the orders of the Vice-Chancellor, Note No. 49936/Admn A IV/2022/UOK dated 24.08.2024 was forwarded to the AE (Mechanical) directing him to submit a detailed explanation for the delay in returning the file (No. 49936/Admn A IV/2022/UOK (PART-IX)) related to the payment to M/s Jijo Motors, Nanthencode, for the repair work related to the C.F. Test of the vehicle KL 01 CD 7963.

In response, the AE (Mechanical) via email dated 31.08.2024 has provided an explanation stating that the delay occurred due to the following reasons :

1. *Lack of cooperation from the service provider in providing proper repairs.*
2. *Lack of proper documentation (GPS/Speed Governor) from the service provider.*
3. *The bill was withheld until the renewal of Certificate of Fitness was completed.*
4. *Personal illness during the periods from 02.07.2024 to 07.07.2024 and from 19.07.2024 to 08.08.2024.*

The payment to the firm has been settled, vide U. O. No. 7608/2024/UOK dated 06.09.2024. The following timeline of events have to be considered regarding this matter:

Sl. No.	Event	Date	Remarks
1	Expiry of Certificate of Fitness of the vehicle	24.01.2024	
2	Vehicle produced for C.F. Test (1 <sup>st</sup> time)	19.02.2024	The vehicle <b>failed the C. F. Test</b> due to the following reasons, as reported by the R.T.O. official: 1. <b>Non-renewal of GPS.</b> 2. <b>Worn out front Left Hand Tyre.</b> 3. <b>Scratch on body.</b> 4. <b>Damaged seat upholstery.</b>
3	Work Order to M/s Jijo Motors, Nanthencode, issued.	20.02.2024	For C. F. Test related repair works.
4	Vehicle handed over to the	05.04.2024	

	University by M/s Jijo Motors, Nanthencode		
5	Vehicle produced for C.F. Test (2 <sup>nd</sup> time)	09.04.2024	The vehicle <b>failed the C.F. Test again</b> , as the tyres and co-passenger seat upholstery were not replaced.
6	Certificates of Speed governor and GPS renewal were obtained	31.05.2024	
7	Work Order to M/s Rohini Tyres issued	29.04.2024	For tyre replacement
8	Tyres were replaced	07.06.2024	
9	Vehicle produced for C.F. Test (3 <sup>rd</sup> time)	12.07.2024	The vehicle <b>passed the C.F. Test</b> . (Vehicle has been in idle condition since 05.04.2024)
10	Work Order to M/s United Electricals, issued	01.08.2024	For battery replacement.
11	Battery was replaced	08.08.2024	
11	Vehicle was sent to M/s Vanchinad Motors Pvt Ltd	21.08.2024	Alternator complaint.
12	Current Status		Vehicle is not releasing from M/s Vanchinad Motors Pvt Ltd due to pending payments.

In obedience to the orders of the Vice Chancellor, *the explanation from the Assistant Engineer (Mechanical) for the delay in returning the file related to the payment to M/s Jijo Motors, Nanthencode, along with the timeline of events*, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to hear the Assistant Engineer (Mechanical) for the delay in returning the file related to the payment to M/s Jijo Motors, Nanthencode.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.11.2024, be approved.

**Item No.15.144.02      University College of Engineering, Kariavattom - Guest Lecturer in Mathematics and Professional Communication - Request for engagement- Consideration of – reg.**

**(Ac. D)**

The Principal, University College of Engineering, vide letter No. UCE/ADMN/209/2024 dated 19.07.2024, has submitted a proposal for engaging a Guest Lecturer in Mathematics and Professional Communication due to shortage of faculty members available to conduct classes. Due to the increase in the intake of students consequent to sanctioning of an additional batch in Computer Science, the existing faculty has more workload. There is no valid rank list to engage guest faculty for this subject.

In view of the above, the Principal, UCE, Kariavattom, was permitted to initiate necessary action to prepare a panel of Guest Faculty, for engaging teachers as Guests to meet the urgent requirements. The Principal has accordingly forwarded a panel prepared based on the interview conducted on 26/07/2024, as provided below. The detailed bio data of the candidates included in the panel of guest lecturers in Mathematics and Professional Communication is appended.

**1. Mathematics**

Sl No	Name	Rank
1	Meerakurup P J	1
2	Arsha V Das	2

**2. Professional Communication**

Sl No	Name	Rank
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1	Dr. Annapoorna L R	1
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In obedience to the orders of the Vice-Chancellor, the panel of guest lecturers in Mathematics and Professional Communication, along with their bio data forwarded by the Principal, is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

***The Committee considered the matter and recommended to approve the panel of guest lecturers in Mathematics and Professional Communication forwarded by the Principal, University College of Engineering, Kariavattom.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.11.2024, be approved.

***Item No.15.144.03      Unauthorized absence from duty w.e.f 07.05.2017 - Smt. Asarani K S, Assistant - reg.***

*(Ad. A I)*

It is reported from the Finance that Smt. Asarani K.S, Assistant, Ad.AVII Section is unauthorizedly absent from duty as she has not claimed salary for long periods by submitting the requisite Attendance Statement or forwarded her Leave status for updating the Audit records. On verification of the attendance register, it is seen that Smt. Asarani K S is on Leave without Allowance w.e.f. 07.05.2017 and thereafter has not joined duty till now. Also on verification, it is seen that Smt. Asarani K S has not submitted any 'Application for Leave' or opened a Service Book in the University till now.

Hence, Memo No.54628/AdAI/2022/UOK dated 29.05.2023 was served on her directing to report for duty with immediate effect and to offer written explanation for such wilful acts of negligence, dereliction of duty & being unauthorizedly absent from duty. The copy of the Memo was served on her email as well. Since no reply has been received from her, Show Cause Notice No.54628/Ad AI/2022/UOK dated 28.12.2023 was served on her, directing to show cause as to why disciplinary proceedings should not be initiated against her as contemplated under the relevant provisions of the Kerala University First Statutes 1977 and other relevant provisions, for her wilful acts of negligence, unauthorized absence and serious dereliction of duty. She has not responded to the Show Cause notice as well, though the acknowledgement of receipt (dated 03.01.2024) of the Notice has been received from the postal department.

In this context, the file was submitted for orders regarding the further course of action to be taken against Smt.Asarani K S, Assistant, (who has not even opened her Service Book yet and is continuously absent from duty from 07.05.2017, as seen from the attendance register of Ad.AVII Section for the year 2017, without submitting a formal application for leave), for her wilful acts of negligence, unauthorized absence from duty for more than 7 years and not responding to the Memo dated 29.05.2023 and Show Cause notice dated 28.12.2023 served on her by her Appointing Authority, thereby committing acts of serious dereliction of duty.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to issue memo of charges against Smt.Asarani K S, Assistant, Ad.AVII Section.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.11.2024, be approved.

***Item No.15.144.04      Application for Leave Without Allowance for two years from 21.10.2024 to 20.10.2026, as per the provisions under 'Appendix XII A: Part I, KSR' – Sri.Abhiram R. L. (6835), Clerical Assistant, CD Unit- reg:-***

*(Ad.A I)*

Sri. Abhiram R.L. (6835), Clerical Assistant, CD Unit, has applied for Leave Without Allowance for two years from 21.10.2024 to 20.10.2026, to take up better employment abroad, along

with the requisite Non Liability Certificates from University Library, Kerala University Employees' Co-Operative Society, Kerala University Staff Housing Co-Operative Society & State Bank of India, KUOC Branch.

It may be noted that, an incumbent may be granted LWA for better employment abroad or within India, up to 5 years, as per the provisions under 'Appendix XII A: Part I, KSR' subject to the following conditions:

1. He will lose seniority during the currency of period of leave, including seniority in the higher grade(s) with reference to his juniors who might get promoted to such grade(s) before he rejoins duty. He will also lose service benefits including Earned leave, Pension, Gratuity, Increment etc. during the period.
2. If he does not report for duty on expiry of leave, his service in the University will be terminated.
3. The maximum period of leave that can be granted will be five years during the entire period of service.

As per the orders of the Vice-Chancellor, the proposal for granting Leave Without Allowance for better employment abroad, for two years from 21.10.2024 to 20.10.2026, to Sri. Abhiram R.L. (6835), Clerical Assistant, CD Unit, as per the provisions under 'Appendix XII A: Part I, KSR', is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

***The Committee considered the matter and recommended to grant Leave Without Allowance for better employment abroad to Sri. Abhiram R. L. (6835), Clerical Assistant, CD Unit, for two years from 21.10.2024 to 20.10.2026,, as per the provisions under 'Appendix XII A: Part I, KSR'***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.11.2024, be approved.

***Item No.15.144.05      Department of Kerala Studies – Dr. S. Nazeeb- Request for Counting past contract service for CAS promotion, from the actual date of eligibility for promotion - Legal opinion – Reg.***

***(Ad. D III)***

Dr. S. Nazeeb, Asst. Professor, Dept. of Kerala Studies, has submitted a request to term his period of contract Service at Sree Sankaracharya University of Sanskrit from 10.06.1997 to 30.11.1998, as past service and count the same for his CAS promotion from the actual date of eligibility for promotion. Dr. S. Nazeeb has also enclosed an Experience Certificate issued by the Registrar-in-charge of the Sree Sankaracharya University of Sanskrit, in compliance of the judgement of the Hon'ble High court dated 07-02-2024 in WPC no.14069/2023.

It may be noted that,

- Dr. S Nazeeb was appointed as Lecturer in Malayalam, Institute of Distance Education w.e.f. 06.11.2012 FN vide U.O. No. Ad.BIII.2/11611/2012 dated 12.12.2012.
- Dr. S Nazeeb had acquired PhD in Malayalam, on Aug 2003.
- Dr. S Nazeeb was placed as Assistant Professor (Stage 2) w.e.f. 06.11.2016 as per CAS of UGC Regulations 2010, vide U.O. No. Ad.DII.12/38690/2018 dated 18.12.2018.
- Dr. S Nazeeb was placed in the post of Assistant Professor (Academic Level 12/ Selection Grade), with effect from 06.11.2021 vide U.O.No.846/2022/UOK dated 01.02.2022, after completion of five years of service in Academic Level 11, under the CAS of UGC Regulations, 2018.
- Dr. S Nazeeb, Assistant Professor of Malayalam, was shifted from SDE to the Department of Kerala Studies vide U.O.No.Ad BIII/17.5/07/UoK dated 30.07.2022.
- The Certificate No.Ad.A2/6012(A)SSUS/2019 dated 23.02.2024 issued by the Sree Sankaracharya University states that Dr.S Nazeeb has worked in the Department of Malayalam at Regional Centre of Sree Sankaracharya University of Sanskrit, Panmana as Lecturer on contract basis from 10.06.1997 to 30.11.1998, and he possessed M. A. Malayalam and M.Phil in Malayalam(1993) at the time of his contract appointment in the University on a

consolidated monthly remuneration of Rs.4,000/-. The selection for this contract appointment was made by a committee consisting of Vice-Chancellor, Principal Dean of Studies, one Syndicate Member and two outside experts. Dr. S Nazeeb participated in the selection process and was appointed as 37th in the Rank List of 45 candidates appointed after the interview in the Department of Malayalam. The certificate is issued in compliance with the directions in the judgement dated 07.02.2024 in WP(C) 14069/2023 of the Hon'ble High Court of Kerala.

- Dr. S Nazeeb filed WP(C) No.14069 of 2023 with the Hon'ble High Court of Kerala against Sree Sankaracharya University of Sanskrit, contending that the services of four other lecturers appointed on contractual basis and similarly placed as him were reckoned for career advancement and pensionary benefits. The Sree Sankaracharya University stated that the services on contractual basis were never reckoned for career advancement and pensionary benefits, and submitted that the petitioner will get benefits only if he complies with all the three conditions mentioned in clause 10.0(f) of UGC Regulation, 2018. The University contended that the petitioner was only drawing a consolidated pay of Rs.4,000/- per month, while the regular incumbents in the same category were paid a salary of Rs.7,158/- per month at a pre-revised rate. Dr. S. Nazeeb requested to provide a Certificate, and the Hon'ble High Court directed the University to issue a certificate to the petitioner.(Interim Order dated 24.01.2024 and Judgement dated 07.02.2024)

On the matter, IQAC remarked that, as per clause 10.0(f) of UGC Regulations 2018 states that the previous Ad-hoc or Temporary or Contractual service (by whatever nomenclature it may be called) shall be counted for direct recruitment and for promotion, provided that:

- i. the essential qualifications of the post were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor as the case may be
- ii. the incumbent was appointed on the recommendation of a duly constituted Selection committee/Selection committee constituted as per the rules of the respective University;
- iii. the incumbent was drawing total gross emoluments not less than the monthly gross salary of a regularly appointed Assistant Professor, Associate Professor and Professor, as the case may be.

The IQAC further remarked that, for reckoning the past contract service of Dr.S.Nazeeb at Sree Sankaracharya University of Sanskrit, Kalady, for CAS promotions, the following points may be noted:

1. As per the Certificate No.Ad.A2/6012(A)SSUS/2019 dated 23.02.2024, referenced in the request for counting of past service submitted by Dr.S.Nazeeb, Assistant Professor, Department of Kerala Studies, University of Kerala, it is clearly stated that the certificate issued by the Registrar, Sree Sankaracharya University of Sanskrit, Kalady is issued in compliance with the direction in the Judgement dated 07.02.2024 in WP(C)14069/2023 of the Hon'ble High Court of Kerala.
2. As per the enclosure no.P.I.O/Fin/22-23/S.S.U.S/2015(1) dated 17.03.2023, submitted by Dr.S. Nazeeb and issued by the public information officer, Sree Sankaracharya University of Sanskrit, Kalady, it is clearly stated that there were no regular appointments to the post of lecturer during Dr. S. Nazeeb's tenure in Sree Sankaracharya University of Sanskrit.
3. In the case of Dr.S. Nazeeb, 10f(i) and 10f(ii) are agreeable without any incoherence, whereas in the case of 10f(iii) as mentioned in the point 2 above, Sree Sankaracharya University of Sanskrit clearly states that there were no regular appointments to the post of Lecturer during his joining. So, it was not possible for him to get a gross salary equivalent to the then Lecturer on regular scale of pay (Rs 2200-4000 as per the 4th pay revision of UGC) however, he was placed on a consolidated salary equivalent to the maximum basic of the said pay scale. There are some judgements in favour of considering contract service as lecturer on consolidated pay as per prior service requirements for CAS promotions. Therefore, 10f(iii) may be considered without any incoherence.

Hence, it is remarked that the service rendered by Dr.S.Nazeeb at Sree Sankaracharya University of Sanskrit, Kalady, may be reckoned as previous service for CAS promotion; however, University may take a decision in this regard.

It may also be noted that Dr. S Nazeeb was placed as Assistant Professor (Stage 2) w.e.f.

06.11.2016, as per CAS of UGC Regulations 2010, which stated in 7.7 that ad-hoc service of more than one year duration can be counted for placement provided,

- the ad-hoc service was of more than one year duration;
- the incumbent was appointed on the recommendation of duly constituted Selection Committee; and
- the incumbent was selected to the permanent post in continuation to the ad-hoc service, without any break."

The contract service of Dr. S Nazeeb was from 10.06.1997 to 30.11.1998, and he was appointed as Lecturer in Malayalam at SDE in University on 06.11.2012 FN,

The Finance has remarked that, according to the UGC Pay Revision 1996, which took effect on January 1, 1996, the lecturer's basic pay was Rs. 8000, along-with the applicable Dearness Allowance, House Rent Allowance and City Compensatory Allowance. The consolidated pay drawn by Dr. S. Nazeeb during his contract period at Sree Sankaracharya University of Sanskrit, Kalady, was Rs.4,000/- per month.

In the meantime, the Office of the Vice – Chancellor received complaints raising allegations against Dr. S. Nazeeb's request to count his past contract service for CAS promotion. The office of the Principal Secretary to Government, and the PS to Chancellor, have also forwarded these complaints and sought Report from the University on the matter. The same is under process.

Meanwhile, Dr. S. Nazeeb filed WP(C) No. 15526/2024 before the Hon'ble High Court of Kerala, with prayers to issue a writ of mandamus or any other appropriate writ; order or direction, directing the University to consider and pass orders on his request to grant CAS placement/promotion from the actual due date of eligibility of the petitioner by reckoning the prior contract service. The Hon'ble High Court of Kerala, vide Judgement dated 12.04.2024 has directed the University, to take a decision on the CAS promotion of Dr. S. Nazeeb by reckoning the prior contract service. The specific case of the Petitioner is that the "legal entitlement by virtue of various decisions rendered by this court in W.A. No. 678/2018, W.A. No. 1355/2019 and W.P. (C) No. 35984/2018". By considering the above, the Hon'ble High Court has also directed to issue appropriate orders within a period of one month from the date of receipt of copy of the Judgement.

It may also be noted that Dr.Nazeeb has not submitted any application for CAS promotion to the post of Associate Professor (Academic Level 13A) which is due to an Assistant Professor, who has completed three years of service in Academic Level 12, under UGC Regulations 2018.

The matter was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, and the Syndicate held on 09.09.2024, vide item no.14.07.02, considered the judgment dated 12.04.2024 of the Hon'ble High Court of Kerala in WP(C) No. 15526/2024 filed by Dr. S. Nazeeb and noted that the specific case of the petitioner is that there is a "legal entitlement by virtue of various decisions rendered by this court in W.A. No. 678/2018, W.A. No. 1355/2019, and W.P. (C) No. 35984/2018 and directed to issue appropriate orders within one month from the date of receipt of a copy of the judgment. Based on this, it was resolved to seek the opinion of the Standing Counsel and place the same before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings. The Standing counsel, vide TA/SC-LO-21/2024 dated 15.10.2024, has submitted legal opinion on the matter. The Standing Counsel has opined that, "The stipulations in Clause 10.1 of UGC Regulations 2018 are in full consonance with the request of Dr.S.Nazeeb to reckon his past service as contract teacher in Kalady Sree Sankaracharya University and therefore I opine that there is no valid reason for denying the benefit claimed particularly since no specific ground can be urged to decline the request. Since Contempt of Court Case No.2454 of 2024 is pending since 12.9.2024 and the time limit stipulated in the judgment dated 12.4.2024 expired long back, the implementation of the direction of the Hon'ble High Court of Kerala may not be further delayed" (copy attached for reference).

As per the orders of the Vice – Chancellor, the Legal opinion of the Standing Counsel, on the request from Dr. S. Nazeeb, Asst. Professor, Dept. of Kerala Studies, to term his period of contract service at Sree Sankaracharya University of Sanskrit, from 10.06.1997 to 30.11.1998, as past service and to count the same for his CAS promotion from the actual date of eligibility for promotion, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration & appropriate recommendation.

*Dr. S Nazeeb, Member, Syndicate abstained himself from the meeting as it is a matter related to him.*

*In the light of the direction from the Hon.High Court of Kerala on the contempt of Court case No.2454 of 2024 in WP(C) No.15526/2024 and considering the Legal opinion of the Standing Counsel, the Committee recommended to count the past service rendered by Dr S.Nazeeb, Asst. Professor, Dept. of Kerala Studies as contract teacher at Sree Sankaracharya University of Sanskrit, Kalady for the period from 10.06.1997 to 30.11.1998, for his CAS promotion from the actual date of eligibility for promotion.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.11.2024, be approved.

**FURTHER RESOLVED** to accept the opinion of the Standing Counsel and initiate action accordingly.

On 11.11.2024, Sri P.S. Gopakumar, Member Syndicate, raised an objection to the earlier decision taken on 05.11.2024 and expressed his dissent.

Thereon, the Syndicate had a detailed deliberation on the matter. Dr.Vinod T.G. Nair, Member Syndicate supported Sri.P.S.Gopakumar, Member Syndicate and expressed his dissent also. Dr.S.Nazeeb, Member Syndicate, himself abstained from the meeting. After extensive discussion, all other members of the Syndicate agreed to the earlier decision.

Based on this, the Syndicate **ALSO RESOLVED** to count the past service of Dr. S. Nazeeb, Assistant Professor, Department of Kerala Studies (as per the stipulations in Clause 10.1 of UGC Regulations 2018), as a contract teacher at Sree Sankaracharya University of Sanskrit, Kalady, for the period from 10.06.1997 to 30.11.1998 for his CAS promotion from the actual date of eligibility for promotion, based on the opinion of the Standing Counsel on majority basis.

**Item No.15.144.06      University College of Engineering, Kariavattom - Guest Lecturer in Information Technology - Request for engagement-Consideration of - reg.**

(Ad. C)

The Principal, University College of Engineering, vide letter No. UCE/ADMN/246/2024 dated 24.07.2024, has submitted a proposal for engaging a Guest Lecturer in Information Technology due to shortage of faculty members available to conduct classes. Due to the increase in the intake of students consequent to sanctioning of an additional batch in Computer Science, the existing faculty has more workload. There is no valid rank list to engage guest faculty for this subject.

In view of the above, the Principal, UCE, Kariavattom, was permitted to initiate necessary action to prepare a panel of Guest Faculty, for engaging teachers as Guests to meet the urgent requirements. The Principal has accordingly forwarded a panel prepared based on the interview conducted on 03/10/2024, as provided below. The detailed bio data of the candidates included in the panel of guest lecturers in Information Technology is appended.

Sl No	Name	Rank
1	Krishna A V	1
2	Safeera N	2
3	Liji I H	3
4	Muhsina B S	4
5	Dhanya S	5
6	Sruthi Lekshmi K	6

In obedience to the orders of the Vice-Chancellor, the panel of guest lecturers in Information Technology, along with their bio data forwarded by the Principal, is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

*The Committee considered the matter and recommended to approve the panel of guest lecturers in Information Technology in the University College of Engineering, Kariavattom prepared and forwarded by the Principal, UCE, Kariavattom.*

*The meeting came to an end at 4.00 p m.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the



Syndicate on Staff, Equipment & Buildings held on 02.11.2024, be approved.
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**Item No. 15.145      *Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024– Consideration - Reg.***

**(Ac.FII)**

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 22.10.2024, 02.00 PM at the Syndicate Room, University Buildings.

The Vice Chancellor has approved all items except A2 and has ordered to sought report from the Controller of Examinations regarding the examination penalty imposed.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date :      Wednesday, 22<sup>nd</sup> October, 2024  
Time :      2.00 P.M.  
Venue :      Syndicate Room, University Buildings.

**Members Present**

1. Dr. T.R. Manoj, Convenor & Member Syndicate.	Sd/-
2.Prof. (Dr.) P.M. Radhamany, Member Syndicate.	Sd/-
3.Prof.(Dr). K.G. Gopchandran, Member Syndicate.	Sd/-
4.Dr. Shijukhan J.S., Member Syndicate.	Sd/-
5. Dr. Pramod N, Member Syndicate.	Sd/-
6. Dr.Rahim K, Member Syndicate.	Sd/-
7. Dr.M.Lenin Lal, Member Syndicate.	Sd/-
8. Sri. Ajay D.N, Member Syndicate.	Sd/-
9. Sri. P.S Gopakumar, Member Syndicate.	Sd/-
10.Sri. Ahamed Fazil. Y, Member Syndicate.	Sd/-

**Members Absent**

1. Prof.(Dr.) Manoj. V, Member Syndicate.	Absent
2. Prof. (Dr.) Prakash K.C, Member Syndicate.	Absent
3. Dr. S. Jayan, Member Syndicate.	Absent

The meeting started at 2.00 P.M.

**Item No.15.145.A1      *T.K.M College of Arts and Science, Kollam - Proposal for the approval of the Placement/Promotion of Sri.Harilal N Thazhikkattuseril, Assistant Professor Academic level 10, Department of Mathematics as Assistant Professor Academic level 11, w.e.f 10.08.2022 F.N -reg.***

**(53313/Ac F I/2024/UOK)**

The DDO of T.K.M College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/Promotion of Sri.Harilal N Thazhikkattuseril, Assistant Professor Academic level 10 Department of Mathematics as Assistant Professor Academic level 11, w.e.f 10.08.2022 F.N as per UGC Regulations 2018.

The Service details of Sri.Harilal N Thazhikkattuseril are as follows.

Qualifications	1. M.Sc Mathematics from University of Hyderabad in 2011 2. Qualified Joint CSIR-UGC test for JRF & NET held on 23.06.2013.
Date of Birth	23.12.1988
Date of Retirement/Superannuation	31.03.2049
Date of first entry in to Service	10.08.2016 F.N

L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic level 10	09.08.2022
Proposed date of Promotion as Assistant Professor Academic level 11	10.08.2022 F.N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Four week Induction/Orientation programme for "Faculty in Universities/Colleges/Institutes of Higher Education"conducted by Teaching Learning Centre, Ramanujan College,University of Delhi under the aegis of PMMMNMTT from 01.09.2020 to 30.09.2020. 2. Online Two week Refresher Course in "Mathematical Sciences"conducted by Teaching Learning Centre, Ramanujan College,University of Delhi under the aegis of PMMMNMTT from 14.06.2021 to 28.06.2021.
Refresher /Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Mathematics at T.K.M College of Arts and Science, Kollam w.e.f 10.08.2016 F.N. University approved the appointment vide U.O No.Ac.FI/2/45746/2018 dated 09.04.2018. The Assistant Professor is eligible for promotion on completion of six years of service. The teacher has completed six years of service as Assistant Professor Academic level 10 on 09.08.2022.

It may be noted that for eligible to be placed as Assistant Professor Academic Level 11, the teacher has to undergo the following as stipulated in the UGC Regulation 2018.

*1.One Orientation course (03 weeks duration – 21 Days) within the Assessment Period*

*2.One Refresher Course/Research Methodology (02 weeks duration – 10 Days) within the Assessment period*

*OR*

*Any two of the following (01 week duration- 05 days : Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes*

*OR*

*Completed one MOOCs Course (With e-certification) during assessment period*

*OR*

*Development of e-contents in four quadrants/MOOC Course during assessment period.*

On verification, it is seen that, Sri.Harilal N Thazhikkattuseril, has completed one Orientation course and one Refresher Course within the assessment period.

The D.D.O. has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2016 to 2022 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 21.12.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic level 11 w.e.f 10.08.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the **proposal regarding the Placement/ Promotion of Sri.Harilal N Thazhikkattuseril, Assistant Professor in Mathematics, Academic level 10 as Assistant Professor Academic level 11 at T.K.M College of Arts and Science, Kollam**

w.e.f 10.08.2022 F.N as per UGC Regulation, 2018, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Harilal N.Thazhikkattuseril, Assistant Professor in Mathematics, Academic level 10 as Assistant Professor Academic level 11 at T.K.M College of Arts and Science, Kollam w.e.f 10.08.2022 F.N as per UGC Regulation, 2018,and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.A2**      ***All Saints' College, Thiruvananthapuram - Placement/Promotion of Dr.Diana V. Prakash Assistant Professor Academic Level 11 Department of English as Assistant Professor Academic Level 12, w.e.f 26.09.2023 F.N.- reg.***

**(42338/Ac F I/2022/UOK)**

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr.Diana V. Prakash, Assistant Professor Academic Level 11 Department of English as Assistant Professor Academic Level 12, w.e.f 26.09.2023 F.N.

The Service details of Dr.Diana V. Prakash are as follows.

Qualifications	1. M.A from University of Kerala in 2007. 2.M.Phil (English) from University of Kerala in November 2008. 3. Qualified UGC Test for JRF and NET (English) on 18.09.2012. 4.Ph.D from University of Kerala on 15.03.2024.
Date of first entry in to Service	26.09.2013 F.N
Date of Birth	11.12.1984
Date of Retirement	31.03.2045
L.W.A availed	Nil
Details of relaxation availed of	Already availed one year on account of M.Phil for the placement/promotion as Assistant Professor Academic Level 11
Date of Placement to Assistant Professor Academic Level 11.	26.09.2018 F.N
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	25.09.2023
Proposed date of Placement to Assistant Professor Academic Level 12.	26.09.2023 F.N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC Sponsored Live Online Refresher course in Human Rights (Multidisciplinary) conducted by UGC HRDC, University of Kerala, Kariavattom from 09.09.2021 to 22.09.2021. 2. UGC Sponsored Live Online Short-Term Course in Gender Sensitization conducted by UGC HRDC, University of Kerala, Kariavattom, from 11.08.2021 to 17.08.2021. 3. UGC Sponsored Short-Term Course in Disaster Management &Climate Change conducted by UGC HRDC, University of Kannur, from 01.03.2023 to 07.03.2023.
Refresher/Orientation Course due	Nil

Regulation applicable/available	UGC Regulations 2018
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On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in English at All Saints' College, Trivandrum w.e.f 26.09.2013 and it was approved by University of Kerala vide U.O No. Ac FIII/1/45788/2013 dated 02.07.2014. The teacher was promoted to Assistant Professor Academic Level 11 on 26.09.2018 vide U.O No.712/2023/UOK dated 09.01.2023. She has completed the next 5 years of service on 25.09.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 26.09.2023.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.*

Here the Assistant Professor has completed two Short Term Courses of one week duration each and one Refresher Course of two week duration with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, All Saints' College, Trivandrum has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 23.08.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the **proposal regarding the Placement/Promotion of Dr.Diana V. Prakash, Assistant Professor Academic Level 11 Department of English, All Saints' College, Thiruvananthapuram, as Assistant Professor Academic Level 12, w.e.f 26.09.2023 F.N as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/Promotion of Dr.Diana.V. Prakash, Assistant Professor Academic Level 11 Department of English, All Saints' College, Thiruvananthapuram, as Assistant Professor Academic Level 12, w.e.f 26.09.2023 F.N as per the UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the item be deferred.

**Item No.15.145.A3** *Bishop Moore College, Mavelikara - Placement/Promotion of Smt.Anjli Susan Ninan, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of Mathematics, w.e.f 03.01.2023 FN-reg.*

(44988/Ac F I/2024/UOK)

The Principal, Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of **Smt.Anjli Susan Ninan**, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of Mathematics, w.e.f 03.01.2023 FN.

The Service details of Smt.Anjli Susan Ninan are as follows.

Qualifications	1.M.Sc in Mathematics from University of Madras in April 2014. 2.Qualified NET in Mathematical Sciences held on 21.06.2015. 3.M.Phil in Mathematics from University of Kerala in December 2016.
Date of Birth	08.01.1992
Date of retirement	31.03.2052
Date of first entry in to Service	03.01.2018 FN
L.W.A availed	Nil
Details of relaxation availed of	1 year on account of M.Phil
Date of completion of 5 years of service as Assistant Professor Academic Level 10	02.01.2023
Date of Placement to Assistant Professor Academic Level 11	03.01.2023 FN
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Four week Induction/Orientation Programme for "Faculty in Universities/ Colleges/Institutes of Higher Education"conducted by the Teaching Learning Centre, Ramanujan College University of Delhi under the aegis of Ministry of Human Resource Development PMMMNMTT from June 04, 2020-July 01,2020. 2.UGC Sponsored Live online Refresher Course in Mathematics Conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Trivandrum from 04.02.2022 to 17.02.2022.
Refresher/ Orientation Course due	Nil
Regulation Applicable	UGC Regulations, 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.01.2018 FN at Bishop Moore College, Mavelikara.The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 10 on 02.01.2023. Hence,the due date of promotion to Assistant Professor Academic Level 11 is on 03.01.2023 FN on account of M.Phil.

For promotion as Assistant Professor Academic Level 11, the Assistant Professor Academic Level 10 has to undergone the following:

- 1) Attended one orientation course (03 weeks duration – 21 Days) within the assessment period.
- 2) Any One of the following:

*Completed one Refresher Course/Research Methodology (02 weeks duration – 10 Days) within the assessment period.*

OR

*Any two of the following (01 week duration- 05 days): Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/Faculty Development Programmes*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Development of e-contents in four quadrants/MOOC Course during assessment period.*

As per UGC Regulations, 2018 clause 18.0, all short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars,

workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

Here the Assistant Professor had undergone a Refresher Course conducted by UGC-HRDC & an Induction/ orientation Programme under PMMMNMTT scheme within the assessment period (2018-2023) hence eligible for promotion on the due date itself as per UGC Regulations 2018, Option A.

The Principal, Bishop Moore College, Mavelikara has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 03.01.2018 to 02.01.2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 20.03.2024, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 03.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the **proposal regarding the approval of the Placement/ Promotion of Smt.Anjli Susan Ninan, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of Mathematics, Bishop Moore College Mavelikaraw.e.f 03.01.2023 FN, as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the approval of the Placement/ Promotion of Smt.Anjli Susan Ninan, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of Mathematics, Bishop Moore College Mavelikaraw.e.f 03.01.2023 FN, as per the UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.A4      Karmela Rani Training College, Kollam-Approval of the appointment of Dr.Anuja.C.S, Associate Professor in Education (Malayalam) as Principal-in-Charge- reg.**

**(56302/Ac F I/2024/UOK)**

The Manager, Karmela Rani Training College, Kollam has forwarded the proposal for the approval of the appointment of Dr.Anuja.C.S, Associate Professor in Education (Malayalam) as Principal-in-Charge with powers of DDO w.e.f 01.10.2024 FN.

It may be noted that University vide circular dated 28.02.2024 had directed the Educational Agencies of Private Aided Colleges to appoint a Principal on regular basis where Principal post is lying vacant. In the absence of a regular Principal, the EA shall appoint the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in statute 21 in Chapter 24 of Kerala University First Statutes 1977.

The Manager, Karmela Rani Training College, Kollam in compliance with the above circular has forwarded the proposal alongwith seniority list of Permanent Teaching staff working in the College in which Dr.Anuja C.S is the senior most faculty and stated that the Management initiated the process of appointing a permanent Principal by inviting applications from among Associate

Professors. But they cannot find a suitable Principal due to non-availability of qualified candidates. It is also informed that the Deputy Director of Collegiate Education Kollam is currently performing the role of DDO and requested to approve the appointment of Dr. Anuja C S, Associate Professor in Education (Malayalam) as Principal-in-Charge of the College w.e.f 01.10.2024 FN.

It may be noted that University vide U.O No.6172/2023/UOK dated 12.07.2023 had approved the appointment of Dr. Anuja.C.S, Associate Professor in Education (Malayalm) as the DDO of Karmela Rani Training College, Kollam w.e.f 01.07.2023 FN for the twelfth term for a period of three months.

Hence as per the orders of the Vice-Chancellor, **the proposal for the approval of the appointment of Dr. Anuja. C.S, Associate Professor in Education (Malayalam) as Principal-in-Charge with powers of DDO of Karmela Rani Training College, Kollam w.e.f 01.10.2024 FN**, is placed before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

*The Committee considered the proposal for the approval of the appointment of Dr. Anuja.C.S, Associate Professor in Education (Malayalam) as Principal-in-Charge with powers of DDO of Karmela Rani Training College, Kollam w.e.f 01.10.2024 FN and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.*

*The committee further recommended to direct Manager, Karmela Rani Training College, Kollam to initiate steps within 6 months to appoint a regular Principal in the college.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.A5** *S.N Training College, Nedunganda - Placement/ Promotion of Dr.Sangeetha N.R, Assistant Professor of Education (General) Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f 07.12.2023 FN Approval- reg.*

**(52344/Ac F I/2022/UOK)**

The Principal, SN Training College, Nedunganda has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Sangeetha N.R, Assistant Professor of Education (General) Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f 07.12.2023 F N .

The Service details of Dr.Sangeetha N.R are as follows.

Qualifications	1. M.Sc from M.G University on May 2002. 2. M.Ed From Annamalai University May 2006. 3. Qualified UGC -NET examination held on December 2006. 4. Awarded Ph.D in Education from University of Kerala on 30.07.2018
Date of Birth	20.05.1980
Date of Retirement	31.05.2036
Date of first entry in to Service	07.12.2009 F N
Date of entry into continuous service	07.12.2009
Date of promotion to Assistant Professor with AGP 7000 (Stage II)	07.12.2015
Date of promotion to Assistant Professor Academic Level 12	07.12.2020
Date of completion as Assistant Professor Academic Level 12	06.12.2023
Proposed date of promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A	07.12.2023

L.W.A availed (Without Medical Certificate)	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1) Short Term Course in Academic Writing, Research & Publication Ethics conducted by UGC- HRDC, University of Kerala from 26.10.2023 to 01.11.2023. 4) NEP 2020 Orientation & Sensitization Programme under Malaviya Mission Teacher Training Programme of UGC organized by UGC - MMTTC, University of Kerala from 16.11.2023 to 29.11.2023.
Regulation Applicable	UGC Regulations 2018 Option A.

On verification of Service Book, it is seen that the teacher had entered into service as Assistant Professor on 07.12.2009 and it was approved by University vide U.O No. Ac.FI/2/21630/2010 dated 16.09.2010. The teacher was promoted to the posts of Assistant Professor AGP 7000 and Assistant Professor Academic Level 12 with effect from 07.12.2015 F N and 07.12.2020 F.N respectively.

It may be noted that the teacher was undergone deputation for the period from 03.12.2014 to 02.12.2016 for doing Ph.D Course under Faculty Development Programme of UGC.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A is as detailed below.

- 1) Assistant Professor who has completed three years of service in Academic Level 12.
- 2) A Ph.D degree in subject relevant /allied/relevant discipline.
- 3) Any one of the following during the last three years:  
*completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e- certification); or contribution towards development of e-contents in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.*

On verification of the proposal, the following points are noted

- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 06.12.2023 and hence eligible for promotion to Associate Professor Academic Level 13 A on 07.12.2023 F N.
- The teacher acquired Ph.D on 30.07.2018 in Education.
- The teacher has completed one Short Term Course of 6 days duration and also completed NEP 2020 Orientation & Sensitization Programme under Malaviya Mission Teacher Training Programme of UGC organized by UGC - MMTTC, University of Kerala of 14 days duration with in the Assessment Period.
- It may be noted that UGC - Malaviya Mission Teacher Training Centre of our University certified that NEP 2020 Orientation & Sensitization Programme is equivalent to one week FDP/STP for regularisation/ CAS as per UGC Guidelines. The relevant pages of UGC guidelines on Malaviya Mission Teacher Training Programme is also attached for reference. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 05.08.2024. Based on the assessment of the documents submitted, the Selection committee constituted as per UGC Regulations 2018 found that



Dr.Sangeetha N.R, is eligible for placement as Associate Professor Academic Level 13 A w.e.f 07.12.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Sangeetha N.R, Assistant Professor of Education (General) Academic Level 12 at SN Training College, Nedunganda as Associate Professor Academic Level 13 A, w.e.f 07.12.2023 F N based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation:-**

***The Committee considered the approval of Placement/Promotion of Dr.Sangeetha N.R, Assistant Professor of Education (General) Academic Level 12 at SN Training College, Nedunganda as Associate Professor Academic Level 13 A, w.e.f 07.12.2023 F N based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.A6      *Placement/Promotion proposal of Dr. Tom Thomas, Assistant Professor in Physical Education Academic Level 12, Mar Ivanios College, Thiruvananthapuram as Associate Professor Academic Level 13 A w.e.f 19.12.2022 F.N - Approval – reg.***

**(34757/Ac F I/2020/UOK)**

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Tom Thomas, Assistant Professor in Physical Education Academic Level 12 as Associate Professor Academic Level 13 A w.e.f 19.12.2022 F.N.

The service details of Dr. Tom Thomas are as follows:

Qualifications	1.M.P.E from Jiwaji University in 1995. 2. M.Phil from Lakshmibai National Institute of Physical Education, Gwalior in 1996. 3. Qualified Ph.D in Physical Education from University of Kerala on 11.08.2017.
Date of Birth	29.04.1971
Date of Retirement	30.04.2027
Date of entry into service as Lecturer	16.12.2009 FN as Lecturer in Physical Education at Mar Ivanios College, Trivandrum.
Date of entry into continuous service	16.12.2009
L.W.A. availed	Nil
Details of relaxation availed of	One year on account of M.Phil already availed during the promotion to Lecturer Senior Scale
Date of promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000)	16.12.2014 F N
Date of promotion as Assistant Professor with AGP 8000 (Assistant Professor Academic Level 12)	19.12.2019 F.N
Date of completion of 3 years of service as Assistant Professor Academic Level 12	18.12.2022
Proposed date of promotion as Associate Professor Academic Level 13 A	19.12.2022 F N
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. One week (7 days) online Short Term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning"

	organised by Sree Narayana College for Women, Kollam in academic collaboration with Kerala State Higher Education Council from 13.06.2021 to 19.06.2021. 2. UGC Sponsored Short Term Course (Online mode) from UGC-HRDC, Kumaun University, Uttarakhand from 03.08.2022 to 09.08.2022.
Refresher/ Orientation Course due	Nil
Regulation applicable/available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Physical Education on 16.12.2009 F N in Mar Ivanios College, Trivandrum and it was approved by University of Kerala vide U.O No. Ac FI/2/ 30531/2010 dated 08.10.2010. The teacher was promoted to the posts of Lecturer Senior Grade (Re-designated as Assistant Professor AGP 7000) and Assistant Professor with AGP 8000 (Academic Level 12) with effect from 16.12.2014 F N and 19.12.2019 F.N respectively.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A is as detailed below.

- 1) Assistant Professor who has completed three years of service in Academic Level 12.
- 2) A Ph.D degree in subject relevant /allied/relevant discipline.
- 3) Any one of the following during the last three years:  
completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/ programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e- certification); or contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.

On verification of the proposal, the following points are noted

- The teacher has completed 3 years of service as Assistant Professor Academic Level 12 on 18.12.2022 and hence eligible for promotion to Associate Professor Academic Level 13 A on 19.12.2022 F N.
- The teacher acquired Ph.D in Physical Education on 11.08.2017.
- The teacher has completed two Short Term Courses of 7 days duration with in the Assessment Period.
- It may be noted that as per the U.O No. Ac F III /24522/2020 dated 19.01.2022, the refresher/ orientation/ short term courses by colleges in association with Government agencies like DCE, KSHCE, HRDC, KSCSTE, University and University Departments has considered for the CAS Promotion of teachers. Accordingly, the teacher is eligible for promotion on the due date itself.

The DDO has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 19.03.2024. Based on the assessment of the documents submitted, the committee found that Dr. Tom Thomas is eligible for placement as Associate Professor Academic Level 13 A w.e.f 19.12.2022 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of Placement/ Promotion of Dr. Tom Thomas, Assistant Professor in Physical Education Academic Level 12 at Mar Ivanios

College, Thiruvananthapuram as Associate Professor Academic Level 13 A w.e.f 19.12.2022 F.N based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges, for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the approval of Placement/ Promotion of Dr. Tom Thomas, Assistant Professor in Physical Education Academic Level 12 at Mar Ivanios College, Thiruvananthapuram as Associate Professor Academic Level 13 A w.e.f 19.12.2022 F.N based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.A7      *Placement/Promotion in respect of Dr.Harish S.R, Assistant Professor in Botany Academic Level 11, Department of Botany and Biotechnology, St. Xavier's College, Thumba as Assistant Professor Academic Level 12 - Approval -reg.***

**49170/Ac F I/2022/UOK**

The DDO, St. Xavier's College, Thumba has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Harish S.R, Assistant Professor in Botany Academic Level 11, Department of Botany and Biotechnology as Assistant Professor Academic Level 12, w.e.f 18.07.2022 FN.

The service details of Dr.Harish S.R are as follows

Qualifications	1. M.Sc in Botany from University of Kerala in May 2005. 2. M.Phil from University of Kerala in November 2007 3. Ph. D in Botany from University of Kerala on 14.05.2012
Date of Birth	19.08.1981
Date of Retirement	31.03.2042
Date of first entry in to Service	18.07.2013 F N
Date of entry into continuous service	18.07.2013 F N
L.W.A availed	Nil
Date of promotion as Assistant Professor Academic Level 11	18.07.2017
Details of relaxation availed of	Already availed two years on account of Ph. D
Date of completion of 5 years of service as Assistant Professor Academic Level 11	17.07.2022
Proposed Date of promotion as Assistant Professor Academic Level 12	18.07.2022 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. "119 online Short Term Course on E - Content Development" organised by UGC-HRDC, Gujarat University, Ahmedabad from 18.01.2021 to 24.01.2021. 2. "First online Short Term Course on ICT" organised by UGC-HRDC, Gujarat University, Ahmedabad from 17.05.2021 to 23.05.2021 3. Online Two week Refresher Course in "Natural Sciences" organised by Teaching Learning Centre, Ramanujan College, University of Delhi in collaboration with Rajdhani College, University of Delhi under

	<b>the PMMMNMTT of Ministry of Education</b> from 20.09.2021 to 04.10.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option A

The teacher was appointed as Assistant Professor in Botany at St. Xavier's College, Thumba on 18.07.2013 FN and it was approved by University of Kerala vide U.O No. Ac FIII/1/38095/2013 dated 25.10.2013. The teacher was promoted to Assistant Professor Academic Level 11 on 18.07.2017 and had completed 5 years of service as Assistant Professor Academic Level 11 on 17.07.2022. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 18.07.2022 F N.

Here the Assistant Professor has completed the mandatory requirements with in the assessment period. Hence the teacher is eligible for promotion on the due date itself.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A, Assistant Professor from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee held on 31.07.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion as Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Dr.Harish.S.R, Assistant Professor in Botany Academic Level 11, Department of Botany and Biotechnology, St. Xavier's College, Thumba as Assistant Professor Academic Level 12 w.e.f 18.07.2022 FN as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Harish.S.R, Assistant Professor in Botany Academic Level 11, Department of Botany and Biotechnology, St. Xavier's College, Thumba as Assistant Professor Academic Level 12 w.e.f 18.07.2022 F N as per UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.A8      *St.John's College, Anchal - Proposal for the approval of the Placement/ Promotion of Sri. Vinod L, Assistant Professor Academic Level 11, Department of Malayalam as Assistant Professor Academic Level 12, w.e.f 09.12.2023- reg.***

***(9473/Ac F I/2021/UOK)***

The DDO of St.John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Vinod L, Assistant Professor Academic level 11, Department of Malayalam as Assistant Professor Academic level 12 w.e.f 09.12.2023.

The Service details of Sri. Vinod L are as follows.

Qualifications	1. M.A Malayalam Language and Literature from M.G University in May 2008. 2. M Phil from University of Kerala in February 2011. 3. Qualified UGC -NET Examination held on 26.12.2010.
Date of Birth	05.04.1985

Date of Retirement	30.04.2045
Date of first entry in to Service	09.12.2013
L.W.A availed without medical certificate	Nil
Details of relaxation availed of	One year on account of M.Phil availed during the promotion as Assistant Professor Academic Level 11
Date of Promotion to Assistant Professor Academic Level 11	09.12.2018
Date of completion of 5 years of service as Assistant Professor Academic Level 11	08.12.2023
Proposed Date of Placement to Assistant Professor in Academic Level 12	09.12.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Refresher Course organised by UGC-HRDC, University of Calicut from 27.02.2020 to 11.03.2020. 2.Two Week online national FDP on 'Media and Art in Teaching and Learning (Inter Disciplinary)' from 12.01.2021 to 25.01.2021 organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of MHRD, Bishop Moore College, Mavelikkara and St. John's College, Agra.
Refresher/ Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Malayalam on 09.12.2013 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/29083/2016 dated 23.11.2016. The teacher was promoted as Assistant Professor Academic Level 11 w.e.f 09.12.2018 F.N and has completed five years of service as Assistant Professor Academic Level 11 on 08.12.2023. Hence the due date of promotion as Assistant Professor Academic Level 12 is on 09.12.2023.

The teacher has completed the mandatory requirements for CAS Promotion with in the assessment period and hence the teacher is eligible for promotion on the due date itself.

The DDO of St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes the Screening Committee held on 24.06.2024, the Screening Committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 09.12.2023 .

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of the Placement/ Promotion in respect of Sri.Vinod L, Assistant Professor Academic Level 11, Department of Malayalam at St.John's College, Anchal as Assistant Professor Academic Level 12 w.e.f 09.12.2023 as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion in respect of Sri. Vinod L, Assistant Professor Academic Level 11, Department of Malayalam at St.John's College, Anchal as Assistant Professor Academic Level 12 w.e.f 09.12.2023 as per the UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.A9      Placement/Promotion in respect of Sri. Rajesh M, Assistant Professor Academic Level 11, Department of Economics, St. Xavier's College, Thumba as Assistant Professor Academic Level 12 - Approval -reg.**  
(16473/Ac F I/2022/UOK)

The DDO, St. Xavier's College, Thumba has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Rajesh M, Assistant Professor Academic Level 11, Department of Economics as Assistant Professor Academic Level 12, w.e.f 22.07.2023 F N.

The service details of Sri. Rajesh M are as follows:

Qualifications	1. M.A Economics from University of Kerala in May 2008. 2. M.Phil from University of Kerala in April 2010. 3. Qualified UGC Test for NET examination held on 24.12.2011.
Date of Birth	13.05.1983
Date of Retirement	31.05.2043
Date of first entry in to Service	22.07.2013 F N
Date of entry into continuous service	22.07.2013 F N
L.W.A availed	Nil
Date of promotion as Assistant Professor Academic Level 11	22.07.2018
Details of relaxation availed of	Already availed one year on account of M.Phil
Date of completion of 5 years of service as Assistant Professor Academic Level 11	21.07.2023
Proposed Date of promotion as Assistant Professor Academic Level 12	22.07.2023 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course in Economics organised by UGC-HRDC, Goa University from 01.11.2022 to 14.11.2022. 2. Refresher Course in Women's Studies and Women Empowerment organised by UGC-HRDC, University of Kerala from 11.07.2023 to 24.07.2023.
Refresher / Orientation Course due	Nil
Regulation applicable/available	3rd Amendment of UGC Regulations 2018

The teacher was appointed as Assistant Professor in Economics at St. Xavier's College, Thumba on 22.07.2013 F N and it was approved by University of Kerala vide U.O No. Ac FIII/1/38095/2013 dated 25.10.2013. The teacher was promoted to Assistant Professor Academic Level 11 on 22.07.2018 and had completed 5 years of service as Assistant Professor Academic Level 11 on 21.07.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 22.07.2023 F N.

It may be noted that, University, vide UO No.9899/2023 UOK dated 06.12.2023, implemented the 3<sup>rd</sup> Amendment of UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 dated 31.07.2023 wherein it is stipulated that "Wherever the requirement of the Orientation Course (OC) /RefresherCourse (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31 st December 2023 or as notified by the Commission from time to time". Here the teacher completed the all mandatory requirements on 24.07.2023 ie with in 31.12.2023. After availing the eligible relaxation

as per the 3<sup>rd</sup> Amendment of UGC Regulation 2018, the teacher is eligible for promotion as Assistant Professor Academic Level 12 on the due date itself.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A, Assistant Professor from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 18.03.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion as Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Sri.Rajesh.M, Assistant Professor Academic Level 11, Department of Economics, St.Xavier's College, Thumba as Assistant Professor Academic Level 12 w.e.f 22.07.2023 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Sri.Rajesh.M, Assistant Professor Academic Level 11, Department of Economics, St. Xavier's College, Thumba as Assistant Professor Academic Level 12 w.e.f 22.07.2023 F N as per UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

***Item No.15.145.B1 N.S.S College, Nilamel - Placement/Promotion of Smt.KrishnaKumari A, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 26.08.2023 F.N. - Approval- Reg.***

***(38282/Ac F II/2024/UOK)***

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Krishna Kumari A, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 26.08.2023 F.N.

The Service details of Smt.Krishna Kumari A , are as follows:

Qualifications	1.M.Com. from University of Kerala in 2010. 2.M.Phil in Commerce from University of Kerala in November 2011 3.UGC NET in 30/11/2011.
Date of first entry into Collegiate Service/ Date of entry into continuous service	26.08.2013 F.N.
Date of Promotion as Assistant Professor Academic Level 11	26.08.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	25.08.2023 A.N
Proposed date of Promotion as Assistant Professor Academic Level 12	26.08.2023 F.N.
L.W.A availed	85 days with medical certificate from 06.01.2015 to 31.03.2015
Short Term Course attended, duration and name of the University.	1. Refresher Course-UGC HRDC– Bharathidasan University - from 28.07.2022 to 10.08.2022. 2. Refresher Course -UGC HRDC – Mizoram

	University - from 07.7.2020 to 20.07.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018(option A)
Remarks	Nil

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Commerce at SVRNSS College, Vazhoor w.e.f. 26.08.2013 F.N and the appointment is approved by MG University. Later she was transferred to NSS College, Nilamel w.e.f. 01.06.2017 A.N. She had completed five years of service in Academic Level 11 on 25.08.2023, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 26.08.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 03.04.2024, 09.30 am in the Principal's Chamber, NSS College Nilamel, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Smt. Krishna Kumari A, was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 26.08.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Smt. Krishna Kumari A, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 26.08.2023 F.N. based on UGC Regulations, 2018(option A), is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt. Krishna Kumari A, Assistant Professor, Department of Commerce, N.S.S College, Nilamel from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 26.08.2023 F.N. based on UGC Regulations, 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B2      N.S.S College, Nilamel - Placement/Promotion of Sri.Manesh S, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 12.03.2023 F.N. - Approval- Reg.**

**(38284/Ac F II/2024/UOK)**

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Manesh S, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 12.03.2023 F.N.

The Service details of Sri.ManeshS, are as follows:

Qualifications	1.M.Com. from Annamalai University in May 2006. 2.UGC Net in June 2009
Date of first entry into Collegiate Service/ Date of entry into continuous service	12.03.2012 F.N.
Date of Promotion as Assistant Professor	12.03.2018 F.N.



Academic Level 11	
Date of completion of 5 years of service as Assistant Professor Academic Level 11	11.03.2023 A.N
Proposed date of Promotion as Assistant Professor Academic Level 12	12.03.2023 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. Refresher Course organized by Guru Angad Dev TLC, SGTB Khalsa College, University of Delhi under the PMMMNMTT - from 15.06.2021 to 30.06.2021. 2. Refresher Course -TLC, Ramanujan College, University of Delhi - from 06.10.2021 to 20.10.2021
Refresher/ Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018(option A)
Remarks	Nil

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Commerce at NSS College, Rajakumari w.e.f. 12.03.2012 F.N and the appointment is approved by MG University. Later he was transferred to NSS College, Nilamel w.e.f. 01.03.2015 A.N. He had completed five years of service in Academic Level 11 on 11.03.2023, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 12.03.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 03.04.2024, 09.30 am in the Principal's Chamber, NSS College Nilamel, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Sri. Manesh S, was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 12.03.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Sri. Manesh S, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 12.03.2023 F.N. based on UGC Regulations, 2018(option A), is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Sri. Manesh S, Assistant Professor, Department of Commerce, N.S.S College, Nilamel from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 12.03.2023 F.N. based on UGC Regulations, 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B3**      ***MG College, Thiruvananthapuram – Placement/Promotion proposal in respect of Dr. Vinod A.S, Assistant Professor, Department of Commerce***

***from Assistant Professor – Academic Level 12 to Associate Professor - Academic Level 13A w.e.f 04.06.2023 FN -Reg;***

**(51481/Ac F II/2024/UOK)**

The DDO, MG College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Vinod A S, Assistant Professor, Department of Commerce, MG College, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 04.06.2023 FN.

The service details of Dr. Vinod A S are as follows:

Qualifications	1. M.Com from University of Kerala in 2003. 2.UGC-NET in Commerce in 2006. 3.Ph.D in Commerce from MG University in 01.08.2015.
Date of first entry in to Collegiate Service	04.06.2009 F.N.(University of Calicut)
Date of Placement to Assistant Professor Stage II(with AGP 7000/-)	04.06.2015 FN
Date of Placement to Assistant Professor Academic Level 12	04.06.2020
Date of completion of 3 years of service as Assistant Professor Academic Level 12	03.06.2023
Proposed date of Placement as Associate Professor Academic Level 13A	04.06.2023
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. UGC Sponsored Short term course conducted by UGC HRDC, University of Kerala from 04.03.2022 to 10.03.2022. 2.UGC Sponsored online Short term course conducted by UGC HRDC,University of Kerala from 19.08.2022 to 25.08.2022.

On verification of the Service Book of the incumbent , it is found that the teacher had entered into collegiate service as Lecturer in Commerce at NSS College,Nemmara w.e.f.04.06.2009 F.N. (University of Calicut). Later she was transferred to NSS College,Pandalam and to VTMNSS College, Dhanuvachapuram and later transferred to MG College,Thiruvananthapuram. He was promoted as Assistant Professor with AGP 7000/- (Stage 2) w.e.f. 04.06.2015 FN. Further he was promoted as Assistant Professor Academic Level 12 w.e.f. 04.06.2020 F.N. The incumbent had completed three years of service on Assistant Professor Academic Level 12 on 03.06.2023 for being promoted as Associate Professor -Academic level 13A w.e.f 04.06.2023 FN.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 13 A, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/ programme of at least two weeks (ten days) duration);*

*OR*

*Completed one MOOCs course (with ecertification);*

*OR*

*Contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.*

Here the Assistant Professor completed two short term courses of 1 week duration each within the assessment period and hence eligible for the promotion on the due date itself.

The DDO, MG College, Thiruvananthapuram has forwarded the placement order, minutes of the selection committee and API Score sheet as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 07.08.2024, 02.00 PM in the Principal's Office, MG College, Thiruvananthapuram, it is stated that, the Committee carefully scrutinized the PBAS records of the work done by the teacher and the service records of the teacher. The scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category and recommends the teacher for the promotion to the post of Associate Professor - Academic level 13A w.e.f 04.06.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Vinod A S, Assistant Professor, Department of Commerce, MG College, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 04.06.2023 F.N. as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Vinod.A.S, Assistant Professor, Department of Commerce, MG College, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 04.06.2023 F.N. as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

***Item No.15.145.B4 MG College, Thiruvananthapuram– Placement/Promotion of Dr.S.Jayadev, Associate Professor Academic level 13A , Department of Commerce as Professor Academic Level 14, w.e.f 26.09.2023 F N - Approval of- reg:- (51479/Ac F II/2024/UOK)***

The DDO, MG College, Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr.S.Jayadev, Associate Professor Academic level 13A Department of Commerce as Professor Academic Level 14, w.e.f 26.09.2023 F N.

The Service details of Commerce are as follows:

Qualifications	1)M.Com from University of Kerala in 1996. 2)UGC NET in 1996 3)PhD in Commerce from University of Kerala on 28.06.2007.
Date of first entry into Service	26.09.2008(University of Calicut)
Date of Birth	25.05.1974
Date of placement to Assistant Professor Stage2(with AGP Rs.7000/-)	26.09.2012 FN
Date of promotion to Assistant Professor Academic Level 12	26.09.2017 FN
Date of placement to Associate Professor Academic Level 13A	26.09.2020 FN
Proposed date of promotion from Associate Professor Academic Level 13A to Professor Academic Level 14	26.09.2023 FN
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Stage 1 to 2 (Two Years on account of Ph.D)

U G C Regulation applicable	UGC Regulation 2018 Option A
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On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Lecturer in Commerce at NSS College, Manjeri w.e.f. 26.09.2008 (University of Calicut). Later he was transferred to VTMNSS College, Dhanuvachapuram and to MG College, Thiruvananthapuram. He was promoted as Assistant Professor with AGP 7000/- (Stage 2) w.e.f. 26.09.2012 FN. Further he was promoted as Assistant Professor Academic Level 12 w.e.f. 26.09.2017 F.N. and to Associate Professor - Academic level 13A w.e.f. 26.09.2020 FN. The incumbent had completed three years of service on Associate Professor - Academic level 13A on 25.09.2023.

The DDO has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.S.Jayadev as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below:

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.S.Jayadev has completed three years of service as Associate Professor in Academic Level 13A on 25.09.2023. He acquired PhD in Commerce from University of Kerala on 28.06.2007.

As per the Minutes of the meeting of the Selection committee held on 07.08.2024, 3.00 PM in the Principal's Office, MG College, Thiruvananthapuram, the Associate Professor attained a verified score of 573.5, for which minimum required is 110 and is having required number of Research Publications in peer reviewed/ UGC approved journals (Supporting evidences of publications have also been forwarded). The Selection Committee recommends the placement/ promotion of Dr.S.Jayadev as Professor w.e.f 26.09.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr.S.Jayadev, Associate Professor Academic level 13A, Department of Commerce as Professor Academic Level 14, w.e.f 26.09.2023 F N at MG College, Thiruvananthapuram as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.S.Jayadev, Associate Professor Academic level 13A ,Department of Commerce as Professor Academic Level 14, w.e.f 26.09.2023 F N at MG College, Thiruvananthapuram as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B5** ***Mannaniya College of Arts and Science, Pangode- Placement/Promotion proposal of Dr. Siyad U, Assistant Professor, Department of Chemistry from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 – Approval of -Reg.***

***(50553/Ac F II/2024/UOK)***

The Principal, Mannaniya College of Arts and Science, Pangode has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Siyad U, Assistant Professor, Department of

Chemistry, Mannaniya College of Arts and Science, Pangode from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 06.06.2023 FN.

The Service details of Dr. Siyad U, are as follows:

Qualifications	1. M.Sc.Chemistry from Bharathidasan University in November 2006 (Eligibility certificate submitted). 2.M.Tech in Energy and Environmental Engineering in May 2009. 3. Ph.D in Energy and Material Science from University of Quebec at Trois Rivieres in 16.12.2015. (Eligibility certificate submitted).
Date of first entry into Continuous Service	06.06.2019 FN
Date of completion of 4 years of service as Assistant Professor Academic Level 10	05.06.2023
Proposed date of Placement as Assistant Professor Academic Level 11	06.06.2023 FN.
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC Sponsored Faculty induction programme organized by UGC HRDC Kannur University from 01.01.2021 to 30.01.2021. 2.Refreshers course in Chemistry conducted by the UGC HRDC Bharathiar University from 05.07.2023 to 18.07.2023.
Refresher / Orientation Course due	Nil
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Chemistry at Mannaniya College of Arts and Science, Pangode w.e.f 06.06.2019 FN. The incumbent has Ph.d Degree in Energy and Material Science from University of Quebec at Trois Rivieres ( Eligibility certificate submitted stating that this is equivalent to Chemistry) on 16.12.2015, and completed four years of service in Assistant Professor -Academic Level 10 on 05.06.2023 and hence the teacher is eligible for being promoted as Assistant Professor - Academic level 12 w.e.f 06.06.2023 FN.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 11, the teacher has to undergo the following as stipulated in the UGC Regulation 2018:

*i. Attended one Orientation course of 21 days' duration on teaching methodology;  
and*

*ii. Any one of the following: Completed one Refresher / Research Methodology Course  
OR*

*Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration,  
OR*

*Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC's course during the assessment period.*

Here the incumbent has completed one Faculty induction programme on 30.01.2021, within the assessment period and one refresher course on 18.07.2023 which was after the due date of promotion (06.06.2023 FN).

It is mentioned in the U.O. No.9899/2023/UOK dated 06.12.2023(3<sup>rd</sup> amendment to UGC Regulations 2018) that **"Wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time."** The incumbent has completed the RC on 18.07.2023 and the Screening cum evaluation

committee was held on 20.05.2024 and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2017 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 20.05.2024, 11.30 AM, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic level 11 w.e.f 06.06.2023 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Siyad U, Assistant Professor, Department of Chemistry, Mannaniya College of Arts and Science, Pangode from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 06.06.2023 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Siyad.U, Assistant Professor, Department of Chemistry, Mannaniya College of Arts and Science,Pangode from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 06.06.2023 FN as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B6** *Mannaniya College of Arts and Science,Pangode-Placement/Promotion proposal in respect of Mr.Asseem J , Assistant Professor in Commerce from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 12.12.2022 FN – Reg:*

**(50547/Ac F II/2024/UOK)**

The Principal, Mannaniya College of Arts and Science,Pangode, has forwarded a proposal regarding the Placement/Promotion in respect of Mr.Asseem J, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science,Pangode , from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 12.12.2022 FN.

The Service details of Mr.Asseem J, are as follows:

Qualifications	1.M.Com from University of Kerala in May 2005. 2.UGC NET in Commerce in 13.06.2011.
Date of first entry into Collegiate Service	12.12.2011 F.N.
Date of Placement to Assistant Professor Academic Level 11	12.12.2017 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	11.12.2022
Proposed date of Placement as Assistant Professor Academic Level 12	12.12.2022 F.N.
Relaxation of period availed, if any, on	Nil

account of M.Phil/Ph.D	
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Refresher course in Commerce and Management organised by TLC Ramanujan College, University of Delhi under PMMMNMTT from 01.12.2022 to 14.12.2022. 2. Refresher course in Spatial and Digital Humanities conducted by the UGC -HRDC, University of Kerala from 01.12.2023 to 14.12.2023.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Lecturer in Commerce on 12.12.2011 F.N. The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 12.12.2017 F.N. and completed the 5 years of service as Assistant Professor Academic Level 11 on 11.12.2022. Hence the due date of promotion to Assistant Professor Academic Level 12 is 12.12.2022 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/ Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed two refresher courses of two weeks duration each and both the courses were completed after the due date of promotion (12.12.2022).

*It is mentioned in the U.O. No.9899/2023/UOK dated 06.12.2023(3<sup>rd</sup> amendment to UGC Regulations 2018) that "Wherever the requirement of the Orientation Course(OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time. "The incumbent has completed the one RC on 14.12.2022 and the other RC on 14.12.2023 (before 31.12.2023) and the Screening cum evaluation committee was held on 15.04.2024 and hence the Assistant Professor is eligible for the promotion on the due date itself.*

The Principal, Mannaniya College of Arts and Science, Pangode has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the meeting of the Screening Committee held on 20.05.2024, 11.00 AM at the Principal's Chamber, Mannaniya College of Arts and Science, Pangode, the committee recommended that Mr. Asseem J, Assistant Professor, Department of Commerce be granted placement to Assistant Professor Academic Level 12 w.e.f. 12.12.2022 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion in respect of Mr. Asseem J, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode, from Assistant Professor – Academic Level 11 to Assistant Professor - Academic Level 12 w.e.f. 12.12.2022 F N as per UGC Regulations

2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Mr.Asseem J, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode , from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 12.12.2022 FN as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B7 Mannaniya College of Arts and Science,Pangode-Placement/Promotion proposal in respect of Dr.Jasmin J, Assistant Professor in Commerce from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 12.12.2022 FN – Reg**

**(50549/Ac F II/2024/UOK)**

The Principal, Mannaniya College of Arts and Science,Pangode, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Jasmin J, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 12.12.2022 FN.

The Service details of Dr.Jasmin J, are as follows:

Qualifications	1.M.Com from University of Kerala in June 2009. 2.UGC NET in Commerce in 13.06.2011. 3.Ph.D in Commerce from University of Kerala in 27.06.2023.
Date of first entry into Collegiate Service	12.12.2011 F.N.
Date of Placement to Assistant Professor Academic Level 11	12.12.2017 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	11.12.2022
Proposed date of Placement as Assistant Professor Academic Level 12	12.12.2022 F.N.
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Two week Faculty Development programme organized by Guru Angad Dev TLC,SGTB Khalsa College, University of Delhi under PMMMNMTT from 18.01.2021 to 30.01.2021. 2.Refreshers course in Media Studies conducted by the UGC -HRDC ,University of Calicut from 04.11.2022 to 17.11.2022.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Lecturer in Commerce on 12.12.2011 F.N . The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 12.12.2017 F.N. and completed the 5 years of service as Assistant Professor Academic Level 11 on 11.12.2022 . Hence the due date of promotion to Assistant Professor Academic Level 12 is 12.12.2022 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:



*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one faculty development programme and one refresher courses of two weeks duration each, within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal, Mannaniya College of Arts and Science, Pangode has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the meeting of the Screening Committee held on 15.04.2024, 12.00 PM at the Principal's Chamber, Mannaniya College of Arts and Science, Pangode, the committee recommended that Dr. Jasmin J, Assistant Professor, Department of Commerce be granted placement to Assistant Professor Academic Level 12 w.e.f. 12.12.2022 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, whether the proposal regarding the placement/promotion in respect of Dr. Jasmin J, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 12.12.2022 F N as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Jasmin.J, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 12.12.2022 FN as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B8** ***V.T.M. N.S.S. College, Dhanuvachapuram - Placement/ Promotion of Dr.Sumesh G.S., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 24.05.2024 F.N. - Approval of – Reg.***

**(51307/Ac F II/2024/UOK)**

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal regarding the Placement/ Promotion of Dr. Sumesh G. S., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 24.05.2024 F.N.

The Service details of Dr. Sumesh G. S., are as follows:

Qualifications	M.Com - University of Kerala - May 2006. UGC NET qualified - 18.09.2012. Ph.D. in Commerce - University of Kerala –
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	11.03.2019.
Date of first entry into service	13.08.2014 F.N.
Date of Placement / Promotion as Assistant Professor Stage II	24.05.2019 F.N.
Proposed date of Placement / Promotion as Assistant Professor Academic level 12	24.05.2024 F.N.
L.W.A. availed during the assessment period	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Participated in the UGC-Sponsored Refresher Course in Research Methodology conducted by the UGC-HRDC, University of Hyderabad - from 13.06.2019 to 26.06.2019. Participated in the UGC-Sponsored Refresher Course in Education Technology and ICT (Multidisciplinary) conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom - from 06.03.2024 to 19.03.2024.
Refresher/ Orientation Course due	Nil
Regulation applicable / available	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Commerce at M.G. College, Thiruvananthapuram w.e.f. 13.08.2014 F.N. and promoted as Assistant Professor Stage II w.e.f. 24.05.2019 F.N. He has completed five years of service in Assistant Professor Stage II on 23.05.2024 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 24.05.2024 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed the short term courses within the assessment period.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per U.G.C Regulations 2018 Option A, for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.07.2024 at 10.00 A.M. in the Principal's chamber, V.T.M. N.S.S. College, Dhanuvachapuram, it is stated that, all the documents with pertaining to age, qualifications and service details of the candidate such as service book, qualifying certificates and PBAS Report prepared on the basis of U.G.C Regulations 2018, were produced for verification and scrutiny. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for placement/ promotion to the post of Assistant Professor Academic Level 12 w.e.f. 24.05.2024 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement *promotion in respect of Dr. Sumesh G. S., Assistant Professor, Department of Commerce, V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 24.05.2024 F.N. as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sumesh.G.S., Assistant Professor, Department of Commerce, V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 24.05.2024 F.N. as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B9      H.H.M.S.P.B N.S.S College for Women, Neeramankara - Placement / Promotion proposal in respect of Dr. Sindu A. Kartha., Department of Physics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 14.02.2023 F.N. – Reg.**

**(35054/Ac F II/2024/UOK)**

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sindu A. Kartha., Department of Physics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 14.02.2023 F.N.

The service details of Dr. Sindu A. Kartha., are as follows.

Qualifications	M.Sc in Physics - Mahatma Gandhi University - 1993. Ph.D. in Physics - Mahatma Gandhi University - 2002.
Date of first entry in to Collegiate Service	09.02.2011 F.N.
Date of Placement to Assistant Professor with AGP 7000/-	09.02.2015 F.N.
Date of Placement to Assistant Professor Academic Level 12	14.02.2020 F.N.
L.W.A availed during the assessment period	Nil
Proposed Date of placement to Associate Professor Academic Level 13A	14.02.2023 F.N.
Short Term Course attended, duration and name of the University.	Participated in the UGC-Sponsored Refresher Course in Education and Teaching Methods (Multidisciplinary) conducted by the UGC - HRDC, University of Kerala from 08.03.2022 to 21.03.2022.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Physics on 09.02.2011 F.N. and it was approved by University vide U.O No. Ac F V/ 11547/2011 dated 29.08.2011. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 09.02.2015 F.N. and 14.02.2020 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D in 2002.
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 13.02.2023 and hence eligible for promotion to Associate Professor Academic Level 13 A on 14.02.2023 F.N.
- The teacher had undergone one Refresher Courses within the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 24.05.2024. Based on the assessment of the documents submitted, the committee found that Dr. Sindu M. Kartha., is eligible for placement / promotion as Associate Professor in Physics Academic Level 13 A w.e.f. 14.02.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement Promotion of Dr. Sindu A Kartha., Assistant Professor in Physics Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 14.02.2023 F.N at H.H.M.S.P.B N.S.S College for Women, Neeramankara, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sindu A. Kartha., Assistant Professor in Physics Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 14.02.2023 F.N at H.H.M.S.P.B N.S.S College for Women, Neeramankara, based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

***Item No.15.145.B10 N.S.S. College, Pandalam - Placement/Promotion proposal of Dr.Manjusha R., Assistant Professor in Commerce - from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 01.10.2021 F.N. - Approval – Reg.***

***(31442/Ac F II/2024/UOK)***

The Drawing and Disbursing Officer, N.S.S College, Pandalam had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Manjusha R., Assistant Professor in Commerce - from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 01.10.2021 F.N.

The service details of Dr. Manjusha R., are as follows.

Qualifications	M.Com – University of Kerala – April 2001. Ph.D. in Commerce - University of Kerala – Date of
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	Award 08.10.2021. UGC NET- Held on 24.06.2012.
Date of first entry into service	01.10.2015 F.N.
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Refresher Course – UGC HRDC – University of Kerala - from 10.11.2016 to 30.11.2016. 2.Orientation Course-Teaching Learning Centre, Ramanujan College, University of Delhi - PMMMNMTT - from 21.08.2021 to 19.09.2021.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor, Academic level 11	01.10.2021 F.N.
Regulation applicable/available	UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that she entered in service as Assistant Professor in Commerce at N.S.S College, Manjeri, w.e.f. 01.10.2015 F.N. vide U.O. No. 5937/2016/Admn dated 07.05.2016 of the Registrar, University of Calicut and transferred to N.S.S College, Pandalam w.e.f. 06.07.2021. She had completed 6 years of service in Assistant Professor Academic Level 10 on 30.09.2021 A.N.. Hence the incumbent is eligible for being promoted as Assistant Professor Academic level 11 w.e.f. 01.10.2021 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 10 to Academic level 11) from the assessment periods 2015 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018 – option.A.

In the Minutes of the Screening Committee held on 20.12.2021 at 10.00 a.m. in the IQAC Room, N.S.S College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f. 01.10.2021 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Manjusha R., Assistant Professor in Commerce, N.S.S. College, Pandalam from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 01.10.2021 F.N. is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Manjusha R., Assistant Professor in Commerce, N.S.S. College, Pandalam from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f. 01.10.2021 F.N, based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B11 Mannaniya College of Arts and Science,Pangode-Placement/Promotion proposal in respect of Dr.Mumthas S, Assistant Professor in Commerce from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 12.12.2022 FN – Reg:**

(50552/Ac F II/2024/UOK)

The Principal, Mannaniya College of Arts and Science, Pangode, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Mumthas S, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 12.12.2022 FN.

The Service details of Dr.Mumthas S, are as follows:

Qualifications	1.M.Com from University of Kerala in 2006. 2.UGC NET in Commerce in 2010 3.Ph.D in Commerce from University of Kerala in 25.03.2022.
Date of first entry into Collegiate Service	12.12.2011 F.N.
Date of Placement to Assistant Professor Academic Level 11	12.12.2017 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	11.12.2022
Proposed date of Placement as Assistant Professor Academic Level 12	12.12.2022 F.N.
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Two week Faculty Development programme organized by Guru Angad Dev TLC, SGTB Khalsa College, University of Delhi under PMMMNMTT from 18.01.2021 to 30.01.2021. 2.Refreshers course conducted by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 02.06.2021 to 16.06.2021.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Lecturer in Commerce on 12.12.2011 F.N. The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 12.12.2017 F.N. and completed the 5 years of service as Assistant Professor Academic Level 11 on 11.12.2022 . Hence the due date of promotion to Assistant Professor Academic Level 12 is 12.12.2022 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed one faculty development programme and one refresher course of two weeks duration each, within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal, Mannaniya College of Arts and Science, Pangode has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the meeting of the Screening Committee held on 15.04.2024, 11.30 AM at the Principal's Chamber, Mannaniya College of Arts and Science, Pangode, the committee recommended that Dr. Mumthas S, Assistant Professor, Department of Commerce be granted placement to Assistant Professor Academic Level 12 w.e.f. 12.12.2022 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion in respect of Dr. Mumthas S, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f. 12.12.2022 F N as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Mumthas S, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f. 12.12.2022 FN as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

***Item No.15.145.B12 Mannaniya College of Arts and Science, Pangode-Placement/Promotion proposal in respect of Dr. Shijina A S, Assistant Professor in Commerce from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f. 16.11.2023 FN – Reg:***

**(50550/Ac F II/2024/UOK)**

The Principal, Mannaniya College of Arts and Science, Pangode, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Shijina A S, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f. 16.11.2023 FN.

The Service details of Dr. Shijina A S, are as follows:

Qualifications	1.M.Com from University of Kerala in 2008. 2.UGC NET in Commerce in 13.06.2011. 3.Ph.D in Commerce from University of Kerala in 16.11.2018.
Date of first entry into Collegiate Service	09.07.2014 F.N.
Date of Placement to Assistant Professor Academic Level 11	16.11.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	15.11.2023
Proposed date of Placement as Assistant Professor Academic Level 12	16.11.2023 F.N.
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for promotion from Academic level 10 to 11 (Two years on account of Ph.D)
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Refresher course conducted by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 02.06.2021 to 16.06.2021. 2. Refresher course conducted by UGC HRDC University of Kerala from 06.10.2023 to

	19.10.2023.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in Commerce on 09.07.2014 F.N . The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 16.11.2018 F.N. and completed the 5 years of service as Assistant Professor Academic Level 11 on 15.11.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is 16.11.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)*

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period*

Here the Assistant Professor has completed two refresher courses of two weeks duration each, within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal, Mannaniya College of Arts and Science, Pangode has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the meeting of the Screening Committee held on 15.04.2024, 01.00 PM at the Principal's Chamber, Mannaniya College of Arts and Science, Pangode, the committee recommended that Dr.Shijina A.S, Assistant Professor, Department of Commerce be granted placement to Assistant Professor Academic Level 12 w.e.f. 16.11.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion in respect of Dr.Shijina A S, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode , from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.11.2023 F N as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Shijina.A.S, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode , from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.11.2023 FN as per UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No. 15.145.B13      Christian College, Kattakada - Placement/ Promotion proposal in respect of Dr. Sreepriya R.S., Department of Chemistry from Assistant Professor**



**Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 01.02.2022 F.N. – Reg.**

**(39242/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, Christian College, Kattakada has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Sreepriya R.S., Department of Chemistry from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 01.02.2022 F.N.

The service details of Dr. Sreepriya R. S., are as follows:

Qualifications	M.Sc Chemistry - University of Kerala - 1996. NET - U.G.C - July 2001. Ph.D. in Chemistry - University of Kerala - 2021.
Date of first entry into Service	01.02.2008 F.N
Date of Placement/Promotion to Assistant Professor with AGP 7000/-	01.02.2014 F.N.
Date of Placement/Promotion to Assistant Professor Academic Level 12	01.02.2019 F.N.
Proposed Date of Placement/Promotion to Associate Professor Academic Level 13A	01.02.2022 F.N.
L.W.A availed during the assessment period	Nil
Short Term Course attended, duration and name of the University.	Participated in the Faculty Development Programme - Organised by the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching - from 17.08.2020 to 21.08.2020. Participated one week online national faculty development programme - organised by Guru Angad Dev Teaching Learning Centre, a centre under the PMMMNMTT o Ministry of Education - from 25.01.2022 to 31.01.2022.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Chemistry on 01.02.2008 F.N. and it was approved by University vide U.O. No. Ac FV/ 809048/08 dated 17.09.2008. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 01.02.2014 F.N. and 01.02.2019 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

1. The teacher acquired Ph.D in 2021.
2. The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 31.01.2022 and hence eligible for placement/ promotion to Associate Professor Academic Level 13 A on 01.02.2022 F.N.
3. The teacher had undergone required short term Courses within the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 21.05.2024. Based on the assessment of the documents submitted, the committee found that Dr. Sreepriya R.S., is eligible for placement/promotion as Associate Professor in Chemistry Academic Level 13 A w.e.f. 01.02.2022 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/ Promotion of Dr.Sreepriya R.S., Assistant Professor in Chemistry Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 01.02.2022 F.N. at Christian College, Kattakada, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sreepriya R.S., Assistant Professor in Chemistry Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 01.02.2022 F.N. at Christian College, Kattakada, based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

***Item No.15.145.B14 St. Cyril's College, Adoor - Request for the approval of the appointment of Dr. Susan Alexander., Associate Professor, Department of English as Principal - in - Charge – Reg.***

***(31030/Ac F II/2024/UOK)***

The Manager, St. Cyril's College, Adoor has forwarded a proposal for the approval of the appointment of Dr. Susan Alexander., Associate Professor, Department of English as Principal -in-Charge with powers of Drawing and Disbursing Officer at St. Cyril's College, Adoor w.e.f. 01.06.2024 F.N. in the retirement vacancy of Dr. A.K. Thomas., Principal.

**It may be noted that University vide circular No.11803/Ac F II/2024/UOK dated 28.02.2024 had directed the Educational Agencies of Private Aided Colleges to appoint a Principal on regular basis where Principal post is lying vacant. In the absence of a regular Principal, the Educational Agency shall appoint the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both professor and Associate Professor both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977".**

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977, "in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal". Though the senior most Professor of the college is Dr. Baiju P. Jose, Professor in Physical Education, the Educational Agency has appointed Dr. Susan Alexander., Associate Professor, Department of English as Principal - in - charge of the college.

It is not clear whether Dr. Baiju P. Jose has relinquished the post as the proposal does not include the relinquishment letter. Hence the Educational Agency was requested to forward the same.

The Educational Agency has forwarded a letter enclosing a G.O. dated 22.12.2020 as well as circular dated 11.07.2023 which states passing of atleast Account Test Lower for the appointment of D.D.O's in Aided Colleges. Hence, the Educational Agency has appointed Dr. Susan Alexander., Associate Professor, Department of English as Principal in charge of the college.

It may be noted that, University had given approval to the appointment of Dr. Susan Alexander., Associate Professor, Department of English as Drawing and Disbursing Officer (Second term) for a period of three months w.e.f. 01.09.2024 F.N.

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal for the approval of the appointment of Dr. Susan Alexander., Associate Professor, Department of English as Principal-in-Charge with powers of Drawing and Disbursing Officer at St. Cyril's College, Adoor w.e.f. 01.06.2024 F.N. in the retirement vacancy of Dr. A.K. Thomas., Principal., is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the appointment of Dr.Susan Alexander., Associate Professor, Department of English as Principal - in - Charge with powers of Drawing and Disbursing Officer at St. Cyril's College, Adoor w.e.f. 01.06.2024 F.N. and recommended to direct the Manager, St. Cyril's College, Adoor to submit the relinquishment letter from Dr. Baiju P. Jose, Professor, Department of Physical Education.***

***Resolution of the Syndicate***

**RESOLVED** not to consider the request for the approval of appointment of Dr.Susan Alexander, Associate Professor, Department of English, St. Cyril's College, Adoor as Principal - in - Charge

***Item No.15.145.B15 Sree Ayyappa College, Eramallikkara - Placement / Promotion proposal in respect of Dr. Madhavan N., Department of Physical Education from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 10.02.2023 F.N. – Reg.***

***(41938/Ac F II/2024/UOK)***

The Principal, Sree Ayyappa College, Eramallikkara has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Madhavan N., Department of Physical Education from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 10.02.2023 F.N.

The service details of Dr. Madhavan N., are as follows:

Qualifications	M.P. Ed. - Pondicherry University - 1996. M.Phil - Pondicherry University - 1997. Ph.D. - University of Calicut - 2009 (EC Submitted).
Date of first entry into Service	10.02.2011 F.N.
Date of Placement/Promotion to Assistant Professor with AGP 7000/-	10.02.2015 F.N.
Date of Placement/Promotion to Assistant Professor Academic Level 12	10.02.2020 F.N.
Proposed Date of Placement/Promotion to Associate Professor Academic Level 13A	10.02.2023 F.N.
L.W.A availed during the assessment period	Nil
Short Term Course attended, duration and name of the University.	Participated in the UGC-Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala - from 11.09.2020 to 24.09.2020.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Physical Education on 10.02.2011 F.N. and it was approved by University vide U.O. No.Ac.FIII/19654/2011 dated 01.09.2011. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 10.02.2015 F.N. and 10.02.2020 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D in 2009.
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 09.02.2023 and hence eligible for placement/ promotion to Associate Professor Academic Level 13 A on 10.02.2023 F.N.
- The teacher had undergone required short term Course within the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 12.06.2024. Based on the assessment of the documents submitted, the committee found that Dr.Madhavan N., is eligible for placement/ promotion as Associate Professor in Physical Education Academic Level 13 A w.e.f. 10.02.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr. Madhavan N., Assistant Professor in Physical Education Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 10.02.2023 F.N. at Sree Ayyappa College, Eramallikkara, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Madhavan N., Assistant Professor in Physical Education Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 10.02.2023 F.N. at Sree Ayyappa College, Eramallikkara, based on UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

***Item No.15.145.B16 N.S.S. College, Pandalam- Placement/ Promotion proposal in respect of Dr.K. Mini., Department of Malayalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 28.01.2023 F.N. – Reg.***

***(39166/Ac F II/2024/UOK)***

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. K. Mini., Department of Malayalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 28.01.2023 F.N.

The service details of Dr. K. Mini., are as follows:

Qualifications	M.A Malayalam – University of Kerala - 1999. Ph.D. in Malayalam - University of Kerala - 14.08.2008.
Date of first entry in to Collegiate Service	28.01.2011 F.N.
Date of Placement/ Promotion to Assistant Professor with AGP 7000/-	28.01.2015 F.N.
Date of Placement/ Promotion to Assistant Professor Academic Level 12	28.01.2020 F.N.
Proposed Date of Placement/ Promotion to Associate Professor Academic Level 13A	28.01.2023 F.N.
L.W.A availed during the assessment period	Nil
Short Term Course attended, duration and name of the University.	Participated in the U.G.C Sponsored Live Online Refresher Course in Malayalam Language & Literature conducted by the UGC - HRDC, University of Kerala, Tvpmm from 09.03.2021 to 22.03.2021.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Assistant Professor in Malayalam on 28.01.2011 F.N. and it was approved by University vide U.O No. Ac FV/11547/2011 dated 29.08.2011. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 28.01.2015 F.N. and 28.01.2020 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

The teacher acquired Ph.D. in 2008.

The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 27.01.2023 and hence eligible for placement / promotion to Associate Professor Academic Level 13 A on 28.01.2023 F.N.

The teacher had undergone one Refresher Course within the due date of placement/ promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 06.06.2024. Based on the assessment of the documents submitted, the committee found that Dr. K. Mini., is eligible for placement/ promotion as Associate Professor in Malayalam Academic Level 13 A w.e.f. 28.01.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/ Promotion of Dr.K. Mini., Assistant Professor in Malayalam Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 28.01.2023 F.N at N.S.S. College, Pandalam, based on UGC Regulation 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement / Promotion of Dr.K.Mini., Assistant Professor in Malayalam Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 28.01.2023 F.N at N.S.S. College, Pandalam, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.B17** *N.S.S. College, Pandalam- Placement/ Promotion proposal in respect of Dr. R. Aswathy., Department of Malayalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 27.01.2023 F.N. – Reg.*

**(39174/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. R. Aswathy., Department of Malayalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 27.01.2023 F.N.

The service details of Dr. R. Aswathy., are as follows.

Qualifications	M.A Malayalam – University of Kerala - 1999. Ph.D. in Malayalam - University of Kerala - 12.06.2006.
Date of first entry in to Collegiate Service	27.01.2011 F.N.
Date of Placement/ Promotion to Assistant Professor with AGP 7000/-	27.01.2015 F.N.
Date of Placement/ Promotion to Assistant Professor Academic Level 12	27.01.2020 F.N.
Proposed Date of Placement/ Promotion to Associate Professor Academic Level 13A	27.01.2023 F.N.
L.W.A availed during the assessment period	Nil
Short Term Course attended, duration and name of the University.	Participated in the Online Subject Refresher Course in Environmental Studies (Open to all) conducted by the UGC - HRDC, Aligarh Muslim University, Aligarh from 25.10.2021 to 09.11.2021.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Assistant Professor in Malayalam on 27.01.2011 F.N. and it was approved by University vide U.O. No. Ac F V/11049/2011 dated 18.07.2011. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 27.01.2015 F.N. and 27.01.2020 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

The teacher acquired Ph.D. in 2006.

The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 26.01.2023 and hence eligible for placement/ promotion to Associate Professor Academic Level 13 A on 27.01.2023 F.N.

The teacher had undergone one Refresher Course within the due date of placement/ promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 06.06.2024. Based on the assessment of the documents submitted, the committee found that Dr. R. Aswathy., is eligible for placement/ promotion as Associate Professor in Malayalam Academic Level 13 A w.e.f. 27.01.2023 F.N.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of Placement/ Promotion of Dr.R.Aswathy., Assistant Professor in Malayalam Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 27.01.2023 F.N at N.S.S. College, Pandalam, based on UGC Regulation 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.R.Aswathy., Assistant Professor in Malayalam Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 27.01.2023 F.N at N.S.S. College, Pandalam, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

***Item No.15.145.C1 SN College for Women, Kollam – Placement / Promotion of Dr. Seethal Lal S, Assistant Professor, Department of Zoology- Academic Level-10 to Academic Level-11 - w.e.f 20.12.2022 FN - Approval - reg.***

**(21196/Ac F III/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Seethal Lal S, Assistant Professor, Department of Zoology of the College, from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN.

The service details of Dr. Seethal Lal S are as follows;

Qualifications	1. MSc Zoology from University of Kerala in June 2009 (First Class). 2. M.Ed. from University of Kerala in September 2012 (First Class). 3. Ph.D in Environmental Sciences from University of Kerala awarded on 21.10.2016.
Date of Birth	20.04.1987
Date of Retirement	30.04.2047
Date of first entry into service	20.12.2018 FN
Date of entry into continuous service	20.12.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-11)	20.12.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Successfully completed Four Week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" organized

	by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2. Participated in the UGC-Sponsored Live Online Two-Week Refresher Course in Life Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 13.09.2022 to 26.09.2022.
L.W.A Availed	Nil
Details of relaxation availed of	2 years relaxation for the Placement /Promotion to Academic Level-11 on the account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Seethal Lal S, it is seen that the teacher had entered into service as Assistant Professor on 20.12.2018 FN. The teacher has completed 4 years of service in Academic Level-10 on 19.12.2022 AN. The teacher is eligible for relaxation of 2 year in completed services for Placement/ Promotion to Academic Level-11, as she is a Ph.D Degree holder.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/Research methodology course of 2 weeks within the assessment period. The teacher in reference has completed the required Orientation/ Induction Course within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 18.03.2024, it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above-mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000) with effect from 20.12.2022 FN and hence, the committee recommends the teacher for promotion from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above-mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr.Seethal Lal S, Assistant Professor, Department of Zoology, SN College for Women, Kollam** from **Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Seethal Lal S, Assistant Professor, Department of Zoology, SN College for Women, Kollam from Academic***



**Level-10 to Academic Level-11, w.e.f 20.12.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C2      SN College, Cherthala – Placement / Promotion of Dr. Rajesh Kuniyil, Assistant Professor, Department of Political Science- Academic Level-10 to Academic Level-11 - w.e.f 17.01.2023 FN - Approval - reg.**

**(29782/Ac F III/2024/UOK)**

The DDO, SN College, Cherthala has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Rajesh kuniyil, Assistant Professor, Department of Political Science of the College, from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN.

The service details of Dr. Rajesh Kuniyil are as follows;

Qualifications	1. MA Politics and International Relations from MG University in April 2018. 2. MPhil. Politics and International Relations from MGUniversity in September 2010. 3. Ph.D in Politics and International Relations from MG University, awarded on 03.02.2018.
Date of Birth	14.04.1983
Date of Retirement	30.04.2043
Date of first entry into service	17.01.2019 FN
Date of entry into continuous service	17.01.2019 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-11)	17.01.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Participated in the UGC-Sponsored Four Weeks Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 11.10.2022 to 09.11.2022. 2. Participated in the UGC-Sponsored Two Week Interdisciplinary Refresher Course in Development Economics, History & Philosophy conducted by UGC-HRDC, Kannur University from 05.01.2023 to 18.01.2023.
L.W.A Availed	Nil
Details of relaxation availed of	2 years relaxation for the Placement /Promotion to Academic Level-11 on the account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Claimed relaxation for the completion of RC / OC with in the assessment period (Clause 6.3 VIII of UGC Regulations 2023).

The DDO, SN College, Cherthala, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Rajesh Kuniyil, it is seen that the teacher had entered into service as Assistant Professor on 17.01.2019 FN and has completed 4 years of service in Academic Level-10 on 16.01.2023 AN. The teacher is eligible for relaxation of 2 year in completed services for Placement / Promotion to next stage, as he is a Ph.D Degree holder.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/Research methodology course of 2 weeks within the assessment period. The teacher in

reference has completed the required Orientation / Induction Course only on 18.01.2023 ie. the next day to the due date of promotion. However, as per U.O No. 9899/2023/UOK dated 06.12.2023, whenever the requirement of Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023.

In the Minutes of the Screening Committee held on 25.03.2024, it is stated that, after verifying the necessary forms and documents produced before the Committee, the SEC found that as per UGC Regulation 2018 passed by the University of Kerala, the applicant is eligible to be placed to Assistant Professor, Academic Level-11 in the scale of pay Rs. 68900-2,05,500. Hence, the committee unanimously recommended that Dr. Rajesh Kuniyil, Assistant Professor in Political Science, SN College, Cherthala may be granted placement to Assistant Professor Stage-II (Academic Level-11), in the scale of pay Rs. 68900-2,05,500, w.e.f 17.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above-mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of **CAS Placement / Promotion of Dr. Rajesh Kuniyil, Assistant Professor, Department of Political Science, SN College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Rajesh Kuniyil, Assistant Professor, Department of Political Science, SN College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C3      SN College for Women, Kollam – Placement/ Promotion of Dr. Sreechithra V S, Assistant Professor, Department of Hindi- Academic Level-11 to Academic Level-12 - w.e.f 17.10.2021 FN - Approval - reg.**

**(27374/Ac F III/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Sreechithra V S, Assistant Professor, Department of Hindi of the College, from Academic Level-11 to Academic Level-12, w.e.f 17.10.2021 FN.

The service details of Dr. Sreechithra V S are as follows;

Qualifications	1. MA Hindi Language and Literature from University of Kerala in 2006 (First Class with Distinction) 2. M.Phil. in Hindi from University of Kerala in November 2008 3. Qualified NET in Hindi w.e.f 30.11.2011 4. Ph.D in Hindi from University of Kerala awarded on 14.05.2012.
Date of Birth	17.05.1982
Date of Retirement	31.05.2038
Date of first entry into service	17.10.2012 FN
Date of entry into continuous service	17.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	17.10.2016 FN
Proposed date of Placement / Promotion to Assistant Professor (Academic Level-12)	17.10.2021 FN

No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	<p>1. Participated in the UGC-Sponsored Two Weeks Refresher Course in Hindi Language and Literature conducted by UGC-HRDC, University of Calicut from 12.11.2020 to 26.11.2020</p> <p>2. Participated One Week Online Short-Term Faculty Development Programme (Interdisciplinary) on "Digital Content Management on E-Learning" delivered as MOOC with four quadrants organized by SN College for Women, Kollam in academic collaboration with KSHEC from 13.06.2021 to 19.06.2021</p> <p>3. Successfully completed one week Faculty Development Programme on "Academic Writing for Research" organised by Teaching Learning Centre, Ramanujan College, University of Delhi, under PMMMNMTT from 11.10.2021 to 17.10.2021.</p>
L.W.A Availed	Nil
Details of relaxation availed of	Availed 2 years relaxation for Placement / Promotion to Academic Level-11 on the account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Claimed relaxation for the completion of RC / OC within the assessment period (Clause 6.3 VIII of UGC Regulations 2023)

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Sreechithra V S, it is seen that the teacher had entered into service as Assistant Professor on 17.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 17.10.2016 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 16.10.2021 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses/ Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses only on 17.10.2021 *ie. the same date as due date for promotion*. However, as per U.O No. 9899/2023/UOK dated 06.12.2023, whenever the requirement of Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023.

It may be noted that, as per University Order Ac.FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 21.03.2024, it is stated that, the grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above-mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (Academic Level-12) with effect from 17.10.2021 FN and hence, the committee recommends the teacher for promotion to the post of Assistant Professor Stage-III (Academic Level-12), w.e.f 17.10.2021 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above-mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Sreechithra V S, Assistant Professor, Department of Hindi, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 17.10.2021 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sreechithra V S, Assistant Professor, Department of Hindi, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 17.10.2021 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C4      SN College for Women, Kollam –Placement/ Promotion of Dr.Reshma.P.P, Assistant Professor, Department of Hindi- Academic Level-10 to Academic Level-11 - w.e.f 20.12.2022 FN - Approval - reg.**

**(27377/Ac F III/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Reshma P P, Assistant Professor, Department of Hindi of the College, from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN.

The service details of Dr. Reshma P P are as follows;

Qualifications	1. MA Functional Hindi from University of Hyderabad in 2010 (First Class). 2. Ph.D in Hindi from The English and Foreign Language University, Hyderabad, awarded on 08.02.2016.
Date of Birth	21.08.1987
Date of Retirement	31.03.2048
Date of first entry into service	20.12.2018 FN
Date of entry into continuous service	20.12.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-11)	20.12.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Participated in the UGC-Sponsored Four Week Online Faculty Induction Programme conducted by UGC-HRDC Kannur University from 11.11.2020 to 10.12.2020. 2. Successfully completed Online Two Week Refresher Course o "Hindi Bhasha Aur Sahithya" organised by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 20.11.2021 to 04.12.2021.

L.W.A Availed	Nil
Details of relaxation availed of	2 years relaxation for the Placement /Promotion to Academic Level-11 on the account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Reshma P P, it is seen that the teacher had entered into service as Assistant Professor on 20.12.2018 FN and has completed 4 years of service in Academic Level-10 on 19.12.2022 AN. The teacher is eligible for relaxation of 2 year in completed services for Placement / Promotion to next stage, as she acquired Ph.D.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/ Research methodology course of 2 weeks within the assessment period. The teacher in reference has completed the required Orientation / Induction Course within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 21.03.2024, it is stated that, the grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage II (Academic Level-11) with effect from 20.12.2022 FN and hence, the committee recommends the teacher for promotion to the post of Assistant Professor Stage-II (Academic Level-11), w.e.f 20.12.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Reshma P P, Assistant Professor, Department of Hindi, SN College for Women, Kollam from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Reshma P P, Assistant Professor, Department of Hindi, SN College for Women, Kollam from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C5      SN College for Women, Kollam – Placement/ Promotion of Smt. Parvathy A V, Assistant Professor, Department of Economics - Academic Level-11 to Academic Level-12 - w.e.f 08.10.2023 FN - Approval - reg.**

**(27378/Ac F III/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Parvathy A.V, Assistant Professor, Department of Economics of the College, from Academic Level-11 to Academic Level-12, w.e.f 08.10.2023 FN.

The service details of Smt. Parvathy A V are as follows;

Qualifications	1. MA Economics from University of Kerala in 2010 (First Class). 2. Qualified NET in Economics w.e.f 30.11.2011.
Date of Birth	01.01.1988
Date of Retirement	31.03.2044
Date of first entry into service	08.10.2012 FN
Date of entry into continuous service	08.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	08.10.2018 FN
Proposed date of Placement / Promotion to Assistant Professor (Academic Level-12)	08.10.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Participated in the UGC-Sponsored Two Weeks Refresher Course in Human Rights (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 12.06.2019 to 25.06.2019. 2. Participated in the UGC-Sponsored Two Weeks Refresher Course in Social Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 07.12.2021 to 20.12.2021. 3. Participated in the UGC-Sponsored Two Weeks Refresher Course in Women's Studies and Women Empowerment conducted by UGC-HRDC, University of Kerala from 11.07.2023 to 24.07.2023.
L.W.A Availed	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Parvathy A V, it is seen that the teacher had entered into service as Assistant Professor on 08.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 08.10.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 07.10.2023 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 22.03.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service

records of the teacher. The API Scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above-mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (Academic Level-12) with effect from 08.10.2023 FN and hence, the committee recommends the teacher for promotion to the post of Assistant Professor Stage-III (Academic Level-12), w.e.f 08.10.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above-mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Smt. Parvathy A V, Assistant Professor, Department of Economics, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 08.10.2023 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt.Parvathy A V, Assistant Professor, Department of Economics, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 08.10.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C6      SN College for Women, Kollam – Placement/ Promotion of Sri. Arun Ravi, Assistant Professor, Department of English - Academic Level-11 to Academic Level-12 - w.e.f 07.01.2022 FN - Approval - reg.**

**(28556/Ac F III/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Sri Arun Ravi, Assistant Professor, Department of English of the College, from Academic Level-11 to Academic Level-12, w.e.f 07.01.2022 FN.

The service details of Sri. Arun Ravi are as follows;

Qualifications	1. MA English language and Literature from University of Kerala in June 2007 (First Class). 2. Qualified NET in the Examination held on 28.06.2009
Date of Birth	24.05.1985
Date of Retirement	31.05.2041
Date of first entry into service	07.01.2011 FN
Date of entry into continuous service	07.01.2011 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	07.01.2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	07.01.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Participated in the UGC-Sponsored Two Weeks Live Online Refresher Course in English Language and Literature conducted by the UGC-HRDC, University of Kerala from 03.11.2020 to 16.11.2020. 2. Participated in the UGC-Sponsored Two Weeks Live Online Refresher Course in English Language and Literature conducted by the UGC-

	HRDC, University of Kerala from 23.11.2021 to 06.12.2021.
L.W.A Availed	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Sri. Arun Ravi, it is seen that the teacher had entered into service as Assistant Professor on 07.01.2011 FN. He was promoted to Assistant Professor (Academic Level-11) on 07.01.2017 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 06.01.2022 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 12.04.2024, it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the candidate and his service records. The Grades/ API scores required have been verified and the committee found that the teacher has sufficient grades/ scores in the PBAS. The applicant Summary Sheet of the candidate was prepared. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above-mentioned candidate is found qualified for promotion/ placement to the Assistant Professor Stage III (Academic Level-12) with effect from 07.01.2022 FN. therefore, the committee recommends the promotion/ placement of the candidate from Academic Level-11 to 12, w.e.f 07.01.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Sri. Arun Ravi, Assistant Professor, Department of English, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 07.01.2022 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Sri. Arun Ravi, Assistant Professor, Department of English, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 07.01.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C7** ***SN College for Women, Kollam - Proposal for the approval of the CAS Placement/ Promotion of Dr. Subhash S K - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - w.e.f 12.01.2023 FN - Approval – reg.***

***(37717/Ac F III/2024/UOK)***

The DDO, SN College for Women, Kollam has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Subhash S K, Department of Microbiology of the said College from



Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 12.01.2023 FN.

The service details of Dr. Subhash S K are as follows;

Qualifications	1. MSc. Microbiology from Manonmaniam Sundaranar University in April 2001 (First Class). 2. Ph.D in Microbiology from Manonmaniam Sundaranar University, in October 2009.
Date of Birth	20.05.1979
Date of Retirement	31.05.2035
Date of first entry in to Service as Assistant Professor	12.01.2011 FN
Date of entry into continuous service	12.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	12.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	12.01.2020 FN
Proposed Date of Placement to Associate Professor (Academic Level-13A)	12.01.2023 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. Participated in the UGC-Sponsored One Week Live Online Short-Term Course in Mooc, E-content Development and Open Educational Resources conducted by the UGC-HRDC, University of Kerala from 23.09.2020 to 29.09.2020. 2. Participated in the UGC-Sponsored 2 Weeks Live Online Refresher Course in Environmental Sciences (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala from 10.02.2021 to 23.02.2021.
Details of relaxation availed	2 year on the account of Ph.D. for the Placement / Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000)
LWA availed	Nil
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A for the CAS Placement / Promotion to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

It may be noted that, as per the academic certificates, Service Book and orders approving the initial appointment and Placement/ Promotions, the name of the teacher is 'Subhash S K' (Initials after name). However, in the Placement order, *minutes of the Selection Committee and Confidential Reports*, the name is as 'S K Subhash' (Initials before the name). Hence, a clarification was sought from the teacher and it has been requested to accept the documents submitted, and to proceed with the name as in Service Book i.e. 'Subhash S K'. Accordingly, the name of the teacher is considered as 'Subhash S K'

On verification of the Service Book of Dr. Subhash S K, it is seen that the teacher had entered into service as Lecturer on 12.01.2011 FN. He was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 12.01.2015 FN and to Assistant Professor (Academic Level-12) on 12.01.2020. After completing 3 years of service as Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 12.01.2023 FN.

As per UGC Regulations 2018 - Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder in the relevant/allied subject.

It may be noted that, the teacher has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D. degree in Microbiology (Biology-Interdisciplinary) from Manonmaiam Sundaranar University, Thirunelveli. According to the Eligibility Certificate produced, it has been stated that the Ph.D. Degree in Microbiology (Biology-Interdisciplinary) from ManonmaiamSundaranar University, Thirunelveli, is recognized as equivalent to the Ph.D. Degree of this University. However, Eligibility certificate does not mention that the Ph.D. degree in Microbiology (Biology-Interdisciplinary) from ManonmaiamSundaranar University is Equivalent to Ph.D Degree in Microbiology of this University.

In the minutes of the Selection Committee held on 09.05.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Subhash S K is found qualified for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 12.01.2023 FN and hence, the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 12.01.2023 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Subhash S K, Department of Microbiology, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 12.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Subhash S.K, Department of Microbiology, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 12.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same subject to submission of Eligibility Certificate of Ph.D Degree specifying the relevant/allied subject.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C8**      **SN College, Sivagiri, Varkala - Proposal for the approval of the CAS Placement/ Promotion of Dr. Sreeja P Sreedhar - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - w.e.f 09.06.2020 FN – Approval – reg.**

**(40724/Ac F III/2024/UOK)**

The DDO, SN College, Sivagiri, Varkala has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Sreeja P Sreedhar, Department of Zoology, of the said College, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level 13A), w.e.f 09.06.2020 FN. *The teacher was previously working at SN College, Chempazhanthy, where the Selection Committee was conducted and she has since been transferred and is now working at SN College, Sivagiri, Varkala.*

The service details of Dr. Sreeja P Sreedhar are as follows;

Qualifications	1). MSc. Coastal Aquaculture from Annamalai University in May 1997 (First Class with Distinction). 2). Ph.D in Marine Biology from Annamalai University, awarded in October 2003.
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Date of Birth	24.10.1973
Date of Retirement	31.03.2030
Date of first entry into Service as Lecturer	09.06.2008 FN
Date of entry into continuous service	09.06.2008 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	09.06.2012 FN
Date of Promotion to Assistant Professor (Academic Level-12)	09.06.2017 FN
Proposed Date of Placement to Associate Professor (Academic Level-13A)	09.06.2020 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in 2 weeks UGC-Sponsored Short-Term Course in Women Empowerment conducted by the UGC-HRDC, University of Kerala from 19.12.2018 to 27.12.2018.
Details of relaxation availed of	2 years relaxation to the Placement/ Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000) on the account of Ph.D.
LWA availed	Nil
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 09.06.2008 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 09.06.2012 FN availing 2 years relaxation for promotion on the account of Ph.D and to Assistant Professor (Academic Level-12) on 09.06.2017 FN. After completing 3 years of service as Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 09.06.2020 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder in the relevant/allied subject.

It may be noted that, the teacher has completed the mandatory Refresher Course within the assessment period. The teacher has acquired Ph.D. in **Marine Biology** from Annamalai University. In the Eligibility Certificate produced, it is sated that the Ph.D Degree (Regular) of the Annamalai University, Tamil Nadu is recognized by the Kerala University as equivalent to the PhD Degree of this University. The Eligibility Certificate mentioning that PhD Degree in Marine Biology of Annamalai University is equivalent PhD in Zoology of this University, has not been produced.

In the minutes of the Selection Committee held on 03.06.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Sreeja P Sreedhar is found qualified for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 09.06.2020 FN and hence, the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 09.06.2020 FN.

*All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Sreeja P Sreedhar, Department of Zoology, SN College, Sivagiri, Varkala** from Assistant Professor (Academic

**Level-12) to Associate Professor (Academic Level-13A), w.e.f 09.06.2020 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement / Promotion of Dr. Sreeja P Sreedhar, Department of Zoology, SN College, Sivagiri, Varkala from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 09.06.2020 FN, based on UGC Regulation 2018 and recommended to approve the same subject to submission of Eligibility Certificate of Ph.D Degree specifying the relevant/allied subject.*

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.15.145.C9** ***SN College for Women, Kollam - Placement / Promotion of Smt. Sona G Krishnan, Assistant Professor, Department of Physics- Academic Level-11 to Academic Level-12 - w.e.f 18.10.2022 FN - Approval - reg.***  
(27382/Ac F III/2024/UOK)

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Sona G Krishnan, Assistant Professor, Department of Physics, of the College, from Academic Level-11 to Academic Level-12, w.e.f 18.10.2022 FN.

The service details of Smt. Sona G Krishnan are as follows;

Qualifications	1. MSc Physics from Madurai Kamaraj University in April 2005 (First Class with Distinction). 2. M.Phil. in Physics from Avinashilingam Deemed University for Women, Coimbatore in December 2007. 3. Qualified JRF with NET in Physical Sciences in the Examination held on 19.06.2011.
Date of Birth	02.05.1983
Date of Retirement	31.05.2039
Date of first entry into service	17.10.2012 AN
Date of entry into continuous service	17.10.2012 AN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	18.10.2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	18.10.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Successfully completed Two Weeks Faculty Development Programme on "Advanced Concepts for Developing MOOCS" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.07.2020 to 17.07.2020. 2. Successfully completed One Week Online Short-Term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organized by KSMDDB College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to

	18.08.2020. 3. Successfully completed the Two Weeks National Online Refresher Course/ Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi and St. John's College, Agra ; Bishop Moore College, Mavelikkara; Catholic College, Pathanamthitta; Sacret Heart College Chalakkudi & Christ College (Autonomous), Irinjalakkuda under PMMMNMTT from 29.09.2021 to 13.10.2021.
L.W.A Availed	Nil
Details of relaxation availed of	Availed one year relaxation to Placement / Promotion to Academic Level-11 on the account of M.Phil.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Sona G Krishnan, it is seen that the teacher had entered into service as Assistant Professor on 17.10.2012 AN. She was promoted to Assistant Professor (Academic Level-11) on 18.10.2017 FN, availing one year relaxation on the account of M.Phil Degree and has completed 5 years of service as Assistant Professor (Academic Level-11) on 17.10.2022 AN.

As per UGC Regulations 2018 - Option A, for CAS Placement / Promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by Centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

In the Minutes of the Screening Committee held on 26.03.2024, it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (Academic Level-12) with effect from 18.10.2022 FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12, w.e.f 18.10.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Smt. Sona G Krishnan, Assistant Professor, Department of Physics, SN College for Women, Kollam** from Academic Level-11 to

**Academic Level-12, w.e.f 18.10.2022 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement / Promotion of Smt. Sona G Krishnan, Assistant Professor, Department of Physics, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 18.10.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C10 SN College for Women, Kollam - Placement/ Promotion of Dr. Prabha Jyothi P S, Assistant Professor, Department of Physics- Academic Level-11 to Academic Level-12 - w.e.f 19.10.2022 FN - Approval - reg.**  
(27383/Ac F III/2024/UOK)

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Prabha Jyothi P S, Assistant Professor, Department of Physics of the College, from Academic Level-11 to Academic Level-12, w.e.f 19.10.2022 FN.

The service details of Dr. Prabha Jyothi P S are as follows;

Qualifications	1. MSc Physics from University of Kerala in April 2001 (First Class). 2. M.Phil. in Photonics from University of Kerala, in January 2004. 3. Qualified JRF with NET in Physical Sciences in the Examination held on 19.06.2011. 4. Ph.D. in Physics from University of Kerala, awarded on 17.08.2021.
Date of Birth	30.05.1979
Date of Retirement	31.05.2035
Date of first entry into service	19.10.2012 FN
Date of entry into continuous service	19.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	19.10.2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	19.10.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Successfully completed Two Weeks Faculty Development Programme on "Advanced Concepts for Developing MOOCS" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMNTT from 02.07.2020 to 17.07.2020. 2. Successfully completed Two Weeks Faculty Development Programme on "ICT Based New Paradigms of E-Teaching and E-Learning: Digital Pedagogy" conducted by Department of Computer Science, Mata Sundri College for Women, University of Delhi, under PMMMNMNTT from 15.09.2020 to 30.09.2020. 3. Successfully completed the Two Weeks National Online Refresher Course/ Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College,

	University of Delhi and St. John's College, Agra ; Bishop Moore College, Mavelikkara; Catholic College, Pathanamthitta; Sacret Heart College Chalakkudi & Christ College (Autonomous), Irinjalakkuda under PMMMNMTT from 29.09.2021 to 13.10.2021.
L.W.A Availed	Nil
Details of relaxation availed	One year relaxation for the Placement / Promotion to Academic Level-11 on the account of M.Phil.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Prabha Jyothi P S, it is seen that the teacher had entered into service as Assistant Professor on 19.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 19.10.2017 FN availing one year relaxation on the account of M.Phil Degree and has completed 5 years of service as Assistant Professor (Academic Level-11) on 18.10.2022 AN.

As per UGC Regulations 2018 - Option A, for CAS Placement / Promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

In the Minutes of the Screening Committee held on 26.03.2024, it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (Academic Level-12) with effect from 19.10.2022 FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12, w.e.f 19.10.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Prabha Jyothi P S, Assistant Professor, Department of Physics, SN College for Women, Kollam** from **Academic Level-11 to Academic Level-12, w.e.f 19.10.2022 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Prabha Jyothi P S, Assistant Professor, Department of Physics, SN College for Women, Kollam from***

**Academic Level-11 to Academic Level-12, w.e.f 19.10.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C11 SN College for Women, Kollam - Placement/ Promotion of Dr. Smitha S, Assistant Professor, Department of Physics- Academic Level-11 to Academic Level-12 - w.e.f 19.10.2023 FN - Approval - reg.**

**(28548/Ac F III/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Smitha S, Assistant Professor, Department of Physics of the College, from Academic Level-11 to Academic Level-12, w.e.f 19.10.2023 FN.

The service details of Dr. Smitha S are as follows;

Qualifications	1. MSc Physics from MG University in July 2003 (First Class). 2. Qualified JRF with NET in Physical Sciences in the Examination held on 19.06.2011. 3. Ph.D. in Physics from University of Kerala, awarded on 11.05.2022.
Date of Birth	06.01.1979
Date of Retirement	31.03.2035
Date of first entry into service	18.10.2012 AN
Date of entry into continuous service	18.10.2012 AN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	19.10.2018 FN
Proposed date of Placement / Promotion to Assistant Professor (Academic Level-12)	19.10.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Successfully completed Two Weeks Faculty Development Programme on “Advanced Concepts for Developing MOOCS” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.07.2020 to 17.07.2020. 2. Successfully completed the One Week Online National Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT, Bishop Moore College, Mavelikkara & St. John's College, Agra from 09.09.2020 to 15.09.2020. 3. Successfully completed One Week Online Faculty Development Programme on “Open Source Tools for Research” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 27.12.2022 to 02.01.2023. 4. Participated in the One Week UGC-Sponsored Short-Term Course in Student Counselling and Mentoring conducted by the UGC-HRDC, University of Kerala from 31.01.2023 to 06.02.2023
L.W.A Availed	Nil



Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Smitha S, it is seen that the teacher had entered into service as Assistant Professor on 18.10.2012 AN. She was promoted to Assistant Professor (Academic Level-11) on 19.10.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 18.10.2023 AN.

As per UGC Regulations 2018 - Option A, for CAS Placement/ Promotion to Assistant Professor (Academic Level-12), a teacher has to undergo two Refresher Courses / Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

In the Minutes of the Screening Committee held on 30.04.2024, it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (Academic Level-12) with effect from 19.10.2023 FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12, w.e.f 19.10.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Smitha S, Assistant Professor, Department of Physics, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 19.10.2023 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Smitha.S, Assistant Professor, Department of Physics, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 19.10.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C12 SN College for Women, Kollam-Placement/Promotion of Smt.Aswathy.BR, Assistant Professor, Department of Physics- Academic Level-11 to Academic Level-12 - w.e.f 18.10.2023 FN - Approval - reg.**  
(28559/Ac F III/2024/UOK)

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Aswathy B R, Assistant Professor, Department of Physics of the College, from Academic Level-11 to Academic Level-12, w.e.f 18.10.2023 FN.

The service details of Smt. Aswathy B R are as follows;

Qualifications	1. MSc Physics from MG University in June 2003 (First Class with Distinction). 2. Qualified JRF with NET in Physical Sciences in the Examination held on 19.06.2011.
Date of Birth	26.05.1981
Date of Retirement	31.05.2037
Date of first entry into service	17.10.2012 AN
Date of entry into continuous service	17.10.2012 AN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	18.10.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	18.10.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	<p><u>Required</u></p> <p>1. Successfully completed Two Weeks Faculty Development Programme on “Managing Online Classes and Co-creating MOOCS: 2.0” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 18.05.2020 to 03.06.2020.</p> <p>2. Successfully completed Two Weeks Faculty Development Programme on “Advanced Concepts for Developing MOOCS” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.07.2020 to 17.07.2020.</p> <p><u>Additional</u></p> <p>3. Successfully completed One Week Faculty Development Programme on “Open Source Tools for Research” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 08.06.2020 to 14.06.2020.</p> <p>4. Successfully completed One Week Online Short-Term Faculty Development Programme (Interdisciplinary) on “Towards a Digital Era of Teaching and Learning” which was delivered as MOOC with four quadrants organised by KSMDDB College, Sasthamcotta, in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020.</p> <p>5. Successfully completed the One Week National Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT and Bishop Moore College, Mavelikkara &amp; St. John's College, Agra from 09.09.2020 to 15.09.2020.</p>

	6. Successfully completed Two Weeks Faculty Development Programme on "ICT Based New Paradigms of E-Teaching and E-Learning : Digital Pedagogy" conducted by Department of Computer Science, Mata Sundri College for Women, University of Delhi, under PMMMNMTT from 15.09.2020 to 30.09.2020. 7. Successfully completed the Two Weeks National Online Refresher Course/ Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi and St. John's College, Agra; Bishop Moore College, Mavelikkara; Catholic College, Pathanamthitta; Sacret Heart College Chalakkudi & Christ College (Autonomous), Irinjalakkuda under PMMMNMTT from 29.09.2021 to 13.10.2021.
L.W.A Availed	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Aswathy B R, it is seen that the teacher had entered into service as Assistant Professor on 17.10.2012 AN. She was promoted to Assistant Professor (Academic Level-11) on 18.10.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 17.10.2023 AN.

As per UGC Regulations 2018 - Option A, for CAS Placement/ Promotion to Assistant Professor (Academic Level-12), a teacher has to undergo two Refresher Courses/ Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 30.04.2024, it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (Academic Level-12) with effect from 18.10.2023 FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12, w.e.f 18.10.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Smt. Aswathy B R, Assistant Professor, Department of Physics, SN College for Women, Kollam** from **Academic Level-11 to Academic Level-12**, w.e.f **18.10.2023 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Aswathy B.R, Assistant Professor, Department of Physics, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 18.10.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C13 SN College for Women, Kollam - Placement/ Promotion of Smt.Priyadarsini G, Assistant Professor, Department of Physics- Academic Level-11 to Academic Level-12 - w.e.f 05.01.2021 FN - Approval - reg.**

**(30330/Ac F III/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Priyadarsini G, Assistant Professor, Department of Physics, of the College, from Academic Level-11 to Academic Level-12, w.e.f 05.01.2021 FN.

The service details of Smt. Priyadarsini G are as follows;

Qualifications	1. MSc Physics from University of Kerala in May 2005 (First Class). 2. M.Phil in Nanoscience and Nanotechnology from University of Kerala, in January 2009. 3. Qualified JRF with NET in Physical Sciences in the Examination held on 20.12.2019.
Date of Birth	30.05.1983
Date of Retirement	31.05.2039
Date of first entry into service	05.01.2011 FN
Date of entry into continuous service	05.01.2011 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	05.01.2016 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	05.01.2021 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Successfully completed Two Weeks Faculty Development Programme on "Advanced Concepts for Developing MOOCS" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.07.2020 to 17.07.2020. 2. Successfully completed Two Weeks Faculty Development Programme on "Managing Online Classes and Co-creating MOOCS 3.0" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.07.2020 to 10.08.2020. 3. Successfully completed Two Weeks Faculty Development Programme on "Quantitative Methods for Data Analysis" organized by Teaching

	Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 12.08.2020 to 25.08.2020.
L.W.A Availed	58 days leave on Medical ground w.e.f 07.09.2019 to 03.11.2019 in continuation to Maternity Leave.
Details of relaxation availed of	One year relaxation for the Placement / Promotion to Academic Level-11 on the account of M.Phil.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Priyadarsini G, it is seen that the teacher had entered into service as Assistant Professor on 05.01.2011 FN. She was promoted to Assistant Professor (Academic Level-11) on 05.01.2016 FN availing one year relaxation on the account of M.Phil Degree and has completed 5 years of service as Assistant Professor (Academic Level-11) on 04.01.2021 AN.

As per UGC Regulations 2018 - Option A, for CAS Placement / Promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology(CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

In the Minutes of the Screening Committee held on 26.03.2024, it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (Academic Level-12) with effect from 05.01.2021 FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12, w.e.f 05.01.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Smt. Priyadarsini G, Assistant Professor, Department of Physics, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 05.01.2021 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Priyadarsini G, Assistant Professor, Department of Physics, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 05.01.2021 FN, based on UGC Regulation 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C14**     ***SN College for Women, Kollam - Proposal for the approval of the CAS Placement/ Promotion of Dr. Sruthi N, Assistant Professor, Department of English - Academic Level-10 to Academic Level-11 - w.e.f 28.01.2023 FN - Approval - reg.***

**(28539/Ac F III/2024/UOK)**

The DDO, SN College for Women, Kollam has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Sruthi N, Assistant Professor, Department of English of the said College from Academic Level-10 to Academic Level-11, w.e.f 28.01.2023 FN.

The Service details of Dr. Sruthi N are as follows;

Qualifications	1. MA English from Annamalai University in May 2006 (First Class). 2. MPhil in English from Manonmaiam Sundaranar University in November 2007. 3. PhD in English from Manonmaiam Sundaranar University, in April 2016.
Date of Birth	23.05.1976
Date of Retirement	31.05.2036
Date of first entry into Service	28.01.2019 FN
Date of entry into continuous service	28.01.2019 FN
Proposed Date of Placement to Assistant Professor (Academic Level-11)	28.01.2023 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1. Successfully Completed 4-Weeks Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2. Successfully Completed the One Week Online Short Term Faculty Development Programme on "Implementation of Information and Communication Technology in Teaching" which was delivered as MOOC with four quadrants, organised by School of Legal Studies, CUSAT in collaboration with KSHEC from 18.07.2020 to 24.07.2020. 3. Successfully Completed the One Week Online Short Term Faculty Development Programme on "Pedagogical and E-Learning Tools for Teaching" which was delivered in asynchronous as MOOC with four quadrants, organised by SD College, Alappuzha in collaboration with KSHEC from 04.08.2020 to 10.08.2020. 4. Successfully Completed the One Week Online Short Term Faculty Development Programme on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organised by KSMDDB College, Sasthamcotta in collaboration with KSHEC from 12.08.2020 to 18.08.2020.
Details of relaxation availed for	2 years relaxation claimed to the proposed Placement/

	Promotion to Academic Level-11, on the account of PhD.
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Assistant Professor (Academic Level-11), for the assessment period from 2019 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Sruthi N, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 28.01.2019 FN. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 27.01.2023 AN.

As per UGC Regulation 2018, Option A, a teacher has to attend one Orientation Course (21 days duration) and one Refresher Course (two weeks / 10 days duration) for promotion to Assistant Professor (Academic Level-11). Further, Assistant Professors who have completed four years of service and having a Ph.D degree are eligible for Placement / Promotion to Assistant Professor (Academic Level-11).

The teacher in reference has completed the required Orientation Course and Refresher Course within the assessment period itself. On account of Ph.D degree the teacher has claimed for relaxation of 2 years in completed services to the next stage of promotion. *The teacher has acquired Ph.D Degree in English from Manonmaniam Sundaranar University, Thirunelveli. As per the Eligibility Certificate produced, the said Ph.D degree is recognized by University of Kerala. However, in the Eligibility Certificate, it is not mentioned that, the said Ph.D Degree is equivalent to the Ph.D Degree in English of this University.*

*As per clause 18 of UGC Regulation 2018, related to Maintenance of Standards in Higher-Education Institutions, "All short-term and long-duration capacity-building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations."*

*It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHCE, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.*

In the Minutes of the Screening Committee held on 12.04.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the candidate and her Service records. The Grades/ API scores required have been verified and the Screening Committee found that she has sufficient grades/ scores in the PBAS. After making detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned candidate is found qualified for promotion/ placement to the Assistant Professor Stage-II (Academic Level-11) with effect from 28.01.2023 FN. Therefore, the committee recommends the promotion/ placement of the candidate to Assistant Professor Stage-II (Academic Level-11) with effect from 28.01.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above facts, as per the orders of the Hon'ble Vice-Chancellor the proposal for the approval of **CAS Placement/ Promotion of Dr. Sruthi N, Assistant Professor, Department of English, SN College for Women, Kollam from Academic Level-10 to Academic Level-11, w.e.f 28.01.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sruthi.N, Assistant Professor, Department of English, SN College for Women, Kollam from Academic Level-10 to Academic Level-11, w.e.f 28.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same subject to submission of Eligibility Certificate of Ph.D Degree specifying the relevant/allied subject.*

**Resolution of the Syndicate**

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.15.145.C15** *SN College for Women, Kollam - Proposal for the approval of the CAS Placement/ Promotion of Dr.Priyanka M.C, Assistant Professor, Department of English - Academic Level-10 to Academic Level-11 - w.e.f 25.01.2023 FN - Approval - reg.*

(28705/Ac F III/2024/UOK)

The DDO, SN College for Women, Kollam has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Priyanka M C, Assistant Professor, Department of English, of the said College, from Academic Level-10 to Academic Level-11, w.e.f 25.01.2023 FN.

The Service details of Dr. Priyanka M C are as follows;

Qualifications	1. MA English Language and Literature from University of Kerala in November 2005 (First Class). 2. Qualified NET in English w.e.f 25.03.2013 3. Ph.D in English from University of Kerala, awarded on 23.12.2016.
Date of Birth	21.05.1983
Date of Retirement	31.05.2043
Date of first entry into Service	25.01.2019 FN
Date of entry into continuous service	25.01.2019 FN
Proposed Date of Placement to Assistant Professor (Academic Level-11)	25.01.2023 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1. Successfully Completed 4-Weeks Induction/ Orientation Programme for "Faculty in Universities/ Colleges/Institutes of Higher Education" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2. Participated in the UGC-Sponsored 2 Weeks Online Subject Refresher Course - Womens Studies (Open to all) organized by UGC-HRDC, Aligarh Muslim University, Aligarh from 03.09.2020 to 18.09.2020. 3. Participated in the UGC-Sponsored 2 Weeks Online Subject Refresher Course in English organized by UGC-HRDC, Aligarh Muslim University, Aligarh from 23.09.2021 to 08.10.2021.
Details of relaxation availed for	2 years relaxation claimed to the proposed Placement/ Promotion to Academic Level-11, on the account of PhD.
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Assistant Professor (Academic Level-11), for the assessment period from 2019 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.



On verification of the Service Book of Dr. Sruthi N, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 25.01.2019 FN. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 24.01.2023 AN. The teacher is eligible for relaxation of 2 year in completed services for Placement/Promotion to next stage, as she acquired Ph.D. Degree in English.

As per UGC Regulation 2018, Option A, a teacher has to attend one Orientation Course (21 days duration) and one Refresher Course (two weeks / 10 days duration) for promotion to Assistant Professor (Academic Level-11). The teacher in reference has completed the required Orientation Course and Refresher Course within the assessment period itself. Hence, the teacher is eligible for the promotion to Assistant Professor (Academic Level-11), w.e.f 25.01.2023 FN.

*As per clause 18 of UGC Regulation 2018, related to Maintenance of Standards in Higher-Education Institutions, "All short-term and long-duration capacity-building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations."*

In the Minutes of the Screening Committee held on 12.04.2024, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/ API scores required have been verified and the Screening Committee found that she has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned candidate is found qualified for promotion/ placement to the Assistant Professor, Stage-II (Academic Level-11) with effect from 25.01.2023 FN. Therefore, the committee recommends the promotion / placement of the candidate to Assistant Professor, Stage-II (Academic Level-11) with effect from 25.01.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above facts, as per the orders of the *Hon'ble Vice-Chancellor* the proposal for the approval of **CAS Placement/ Promotion of Dr.Priyanka M C, Assistant Professor, Department of English, SN College for Women, Kollam from Academic Level-10 to Academic Level-11, w.e.f 25.01.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Priyanka M C, Assistant Professor, Department of English, SN College for Women, Kollam from Academic Level-10 to Academic Level-11, w.e.f 25.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C16 SN College, Chempazhanchy - Proposal for the approval of the CAS Placement/ Promotion - Sri. Abhilash T, Assistant Professor, Department of Political Science - Academic Level-11 to Academic Level-12 - w.e.f 11.10.2023 FN - reg.**

**(28971/Ac F III/2024/UOK)**

The DDO, SN College, Chempazhanchy has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Sri. Abhilash T, Assistant Professor, Department of Political Science of the College from Academic Level-11 to Academic Level -12, w.e.f 11.10.2023 FN.

The Service details of Sri. Abhilash T are as follows:

Qualifications	1.MA Politics and International Relations from Mahatma Gandhi University, Kottayam in April 2006
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	(First Class). 2. Qualified UGC NET in Examination held on 27.06.2010.
Date of Birth	29.05.1982
Date of Retirement	31.05.2038
Date of first entry into Service	11.10.2012 FN
Date of entry into continuous service	11.10.2012 FN
Date of Placement to Assistant Professor (Academic Level-11)	11.10.2018 FN
Proposed date of Placement to Assistant Professor (Academic Level-12)	11.10.2023 FN
Details of Refresher Courses or Orientation attended, duration and name of the University in the assessment period.	1.Participated in UGC Sponsored one Week Short Run Course on Professional Development for faculty in Universities and affiliated Colleges organised by MHRD Teaching Learning Centre (TLC) under PMMMNMTT, Department of Education, University of Calicut from 30.09.2019 to 06.10.2019. 2. Participated in UGC Sponsored Two Weeks Refresher Course in Social Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 07.12.2021 to 20.12.2021. 3. Participated in UGC Sponsored one Week Short Term Course in Disaster Management conducted by UGC-HRDC, University of Kerala from 07.09.2023 to 13.09.2023.
Details of relaxation availed of	Nil
LWA availed	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for CAS Placement / Promotion of the teacher to Assistant Professor (Academic Level-12) for the assessment period from 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Sri. Abhilash T, it is seen that he entered into service as Assistant Professor on 11.10.2012 FN. He was promoted to Assistant Professor (Academic Level-11) on 11.10.2018 FN. On completion of 5 years of service as Assistant Professor (Academic Level-11), the teacher is now promoted to Assistant Professor (Academic Level-12) w.e.f 11.10.2023 FN.

As per UGC Regulation 2018 Option A, a teacher has to attend two Refresher Courses (duration of two weeks) for the promotion to Assistant Professor (Academic Level-12).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, *"All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations"*.

The teacher in reference has attended the required Refresher Courses within the assessment period itself. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level -12). w.e.f 11.10.2023 FN.

In the Minutes of the Screening Committee held on 17.04.2024, it has been reported that, Committee has carefully scrutinized the PBAS records of the work done by the teacher and the Service records of the teacher. The grades secured for various categories have been verified and

the Committee found that the teacher has sufficient grades in each category in PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor (Academic Level-12) w.e.f 11.10.2023 FN and hence the Committee recommends the teacher, promotion to the post of Assistant Professor (Academic Level-12) w.e.f 11.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of the above and as per the orders of the **Hon'ble Vice Chancellor**, the proposal regarding the approval of **CAS Placement / Promotion of Sri. Abhilash T, Assistant Professor, Department of Political Science, SN College, Chempazhanthu** from *Academic Level-11 to Academic Level-12, w.e.f 11.10.2023 FN*, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Sri. Abhilash T, Assistant Professor, Department of Political Science, SN College, Chempazhanthu from Academic Level-11 to Academic Level-12, w.e.f 11.10.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C17 TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Smt. Soumya V S, Assistant Professor, Department of English - Academic Level-11 to Academic Level-12 - w.e.f 10.10.2023 FN – reg.**

**(31573/Ac F III/2024/UOK)**

The Principal, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Soumya V S, Assistant Professor, Department of English of the College from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN.

The Service details of Smt. Soumya V S are as follows:

Qualifications	1. MA English Language and Literature from University of Kerala in June 2009 (First Class). 2. Qualified UGC NET in English on 30.11.2011..
Date of Birth	28.04.1987
Date of Retirement	30.04.2043
Date of first entry in to Service	09.10.2012 AN
Date of entry into continuous service	09.10.2012 AN
Date of Placement to Assistant Professor (Academic level-11)	10.10.2018 FN
Proposed date of Placement to Assistant Professor (Academic level-12)	10.10.2023 FN
Details of Refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated two weeks UGC Sponsored Online Refresher Course in Comparative Literature and Cultural Studies (Indian, English & Foreign Languages) conducted by UGC- HRDC, Kannur University from 09.10.2020 to 22.10.2020. 2. Participated two weeks UGC Sponsored Refresher Course in English Language and Literature conducted by UGC-HRDC, University of Calicut from 23.11.2021 to 06.12.2021.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018

L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement/ Promotion to Assistant Professor (Academic Level-12) for the assessment periods from 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Soumya V S, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 09.10.2012 AN. She was promoted to Assistant Professor (Academic Level-11) on 10.10.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 09.10.2023 AN.

As per UGC Regulation 2018- Option A, a teacher has to attend two Refresher Course (two weeks duration) for promotion to Assistant professor (Academic Level-12).

The said teacher has attended the required Refresher Courses with in the assessment period itself . Hence the teacher is eligible for promotion as Assistant Professor (Academic level-12), w.e.f 10.10.2023 FN.

In the Minutes of the Screening Committee held on 08.04.2024 it is stated that, after verifying the necessary forms and documents produced before the committee, found that as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is eligible to be placed as Assistant Professor (Academic Level-12). Hence the Committee unanimously recommended that Smt. Soumya V S, Assistant Professor in English may be granted placement to Assistant Professor (Academic Level-12) w.e.f 10.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

*In the light of the above, as per the orders of the **Hon'ble Vice Chancellor** the proposal for the approval of the **CAS Placement/ Promotion of Smt. Soumya V S, Assistant Professor, Department of English, TKMM College, Nangiarkulangara from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.***

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Soumya V S, Assistant Professor, Department of English, TKMM College, Nangiarkulangara from Academic Level-11 to Academic Level-12, w.e.f 10.10.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C18** ***TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Dr.Divya Dinesh, Assistant Professor, Department of Chemistry - Academic Level-10 to Academic Level-11 - w.e.f 17.01.2023 FN – reg.***

***(31574/Ac F III/2024/UOK)***

The Principal, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Divya Dinesh, Assistant Professor, Department of Chemistry, of the College, from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN.

The Service details of Dr. Divya Dinesh are as follows:

Qualifications	1. MSc in Chemistry Mahatma Gandhi University, Kottayam in May 2006 (First Class). 2. Ph.D in Chemistry from University of Kerala awarded on 05.05.2015.
Date of Birth	25.05.1984
Date of Retirement	31.05.2044
Date of first entry into Service	17.01.2019 FN

Date of entry into continuous service	17.01.2019 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	17.01.2023 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in the one month Induction Training Programme for Teachers Working in Universities / Colleges/ Institutes, from Central University of Kerala, Kasaragod (Under PMMMNMTT) from 23.09.2019 to 22.10.2019. 2. Participated two weeks Faculty Development Program 'Innovative Practices for Academic Excellence (Multidisciplinary)' organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi Under the PMMMNMTT from 18.01.2021 to 30.01.2021 .
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed for	Two years of relaxation on the ground of Ph.D Degree.
Remarks	Nil

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement/ Promotion to Assistant Professor (Academic level-11) for the assessment periods from 2019 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018

As per UGC Regulation 2018- Option A, a teacher has to attend one Refresher Course (two weeks duration) and one Orientation Course (three weeks duration) for promotion to Assistant professor (Academic Level-11).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, *"All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations"*.

On verification of the Service Book of Dr. Divya Dinesh, it is seen that the teacher entered into service as Assistant Professor on 17.01.2019 FN. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 16.01.2023 AN. The said teacher has attended the required Orientation Course and Refresher Course within the assessment period itself. Hence the teacher is eligible for Placement / Promotion as Assistant Professor (Academic Level-11), w.e.f 17.01.2023 FN, availing two years of relaxation on the ground of Ph.D Degree.

In the Minutes of the Screening Committee held on 19.03.2024 it is stated that, after verifying the necessary forms and documents produced before the committee, found that as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is eligible to be placed as Assistant Professor (Academic Level-11). Hence the Committee unanimously recommended that Smt. Divya Dinesh, Assistant Professor in Chemistry may be granted placement to Assistant Professor (Academic Level-11) w.e.f 17.01.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of the above facts, as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of the CAS Placement/ Promotion of *Smt. Divya Dinesh, Assistant Professor, Department of Chemistry, TKMM College, Nangiarkulangara* from Academic Level-10 to Academic Level-11, w.e.f **17.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Divya Dinesh, Assistant Professor, Department of Chemistry, TKMM College, Nangiarkulangara from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C19** *TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Smt. Athira M Raj, Assistant Professor, Department of English - Academic Level-10 to Academic Level-11 - w.e.f 25.01.2024 FN – reg.*

**(31563/Ac F III/2022/UOK)**

The Principal, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Athira M Raj, Assistant Professor, Department of English of the College from Academic level-10 to Academic level-11, w.e.f 25.01.2024 FN.

The Service details of Smt. Athira M Raj are as follows:

Qualifications	1. MA English and Comparative Literature from Pondicherry University in May 2015 (First Class). 2. M Phil in English from Mahatma Gandhi University, Kottayam in July 2017. 3. Qualified UGC NET in English on 02.01.2018.
Date of Birth	09.07.1992
Date of Retirement	31.07.2052
Date of first entry in to Service	25.01.2019 FN
Date of entry into continuous service	25.01.2019 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	25.01.2024 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in the one month PMMMNMTT (MHRD Sponsored) Induction Training Programme organized by Centre for Curriculum Research, Policy and Educational Development, School of Education, Central University of Panjab, Bathinda from 13.06.2019 to 12.07.2019. 2. Participated UGC Sponsored two weeks Refresher Course in English Language and Literature conducted by UGC-HRDC, University of Kerala from 13.09.2023 to 26.11.2023.
Details of relaxation availed for	One year of relaxation for the proposed Placement / Promotion on the ground of M Phil Degree.
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement/ Promotion to Assistant Professor (Academic level-11) for the assessment periods from 2019 to 2024 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Athira M Raj, it is seen that the teacher entered into service as Assistant Professor on 25.01.2019 FN. She has completed 5 years of service as

Assistant Professor (Academic level-10) on 24.01.2024 AN, availing one year of relaxation on the ground of MPhil Degree.

As per UGC Regulation 2018- Option A, a teacher has to attend one Refresher Course (two weeks duration) and one Orientation Course (three weeks duration) for promotion to Assistant professor (Academic Level-11).

The said teacher has attended the required Orientation Course and Refresher Course with in the assessment period itself and hence the teacher is eligible for promotion as Assistant Professor (Academic Level-11), w.e.f 25.01.2024 FN.

In the Minutes of the Screening Committee held on 08.04.2024 it is stated that, after verifying the necessary forms and documents produced before the committee, found that as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is eligible to be placed as Assistant Professor (Academic Level-11). Hence the Committee unanimously recommended that Smt. Athira M Raj, Assistant Professor in English may be granted placement to Assistant Professor (Academic Level-11), w.e.f 25.01.2024 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

*In the light of the above facts, as per the orders of the Hon'ble Vice Chancellor the proposal regarding the approval of the **CAS Placement / Promotion** of Smt. Athira M Raj, Assistant Professor, Department of English, TKMM College, Nangiarkulangara from Academic Level-10 to Academic Level-11, w.e.f **25.01.2024 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt. Athira M Raj, Assistant Professor, Department of English, TKMM College, Nangiarkulangara from Academic Level-10 to Academic Level-11, w.e.f 25.01.2024 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C20** ***TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Smt. Sangeetha Hariharan, Assistant Professor, Department of English - Academic Level-10 to Academic Level-11 - w.e.f 22.01.2022 FN – reg.***

***(31564/Ac F III/2024/UOK)***

The DDO, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Sangeetha Hariharan, Assistant Professor, Department of English, of the College, from Academic Level-10 to Academic Level-11, w.e.f 22.01.2022 FN.

The Service details of Smt. Sangeetha Hariharan are as follows:

Qualifications	1. MA English Language and Literature from University of Kerala in May 2006 (First Class). 2. Qualified NET in English on 18.09.2012.
Date of Birth	15.09.1978
Date of Retirement	31.03.2039
Date of first entry in to Service	22.01.2016 FN
Date of entry into continuous service	22.01.2016 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	22.01.2022 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in three weeks UGC Sponsored 130th Orientation Course conducted by UGC- HRDC, Pondicherry University from 20.11.2019 to 10.12.2019. 2. Successfully completed online one week FDP on

	Multimedia Tools for Teaching and Learning from Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT) from 22.07.2021 to 28.07.2021. 3. Successfully completed one week Short Term FDP (Interdisciplinary) on Digital Content Management on E-Learning which was delivered as MOOC with four quadrants, organized by SNCW, Kollam in academic collaboration with Kerala State Higher Education Council from 13.06.2021 to 19.06.2021.
Details of relaxation availed for	Two years of relaxation claimed for the proposed Placement/ Promotion on the ground of Ph. D Degree.
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement / Promotion to Assistant Professor (Academic Level-11) for the assessment periods from 2016 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Sangeetha Hariharan, it is seen that the teacher entered into service as Assistant Professor on 22.01.2016 FN. She has completed 6 years of service as Assistant Professor (Academic Level-10) on 21.01.2022 AN.

As per UGC Regulation 2018- Option A, a teacher has to attend one Refresher Course (two weeks duration)/ Development of e-contents in four quadrants/MOOC Course and one Orientation Course (three weeks duration) for promotion to Assistant professor (Academic Level-11).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "*All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations*".

The said Assistant Professor has attended the required Orientation Course and Refresher Course within the assessment period itself. Hence the teacher is eligible for promotion as Assistant Professor (Academic Level-11), w.e.f 22.01.2022 FN.

In the Minutes of the Screening Committee held on 08.04.2024 it is stated that, after verifying the necessary forms and documents produced before the committee, found that as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is eligible to be placed as Assistant Professor (Academic Level-11). Hence the Committee unanimously recommended that Smt. Sangeetha Hariharan, Assistant Professor in English may be granted placement to Assistant Professor (Academic Level-11) with the Scale of pay Rs. 68,900 2,05,500, w.e.f 22.01.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above facts, as per the orders of the **Hon'ble Vice-Chancellor** the proposal for the approval of the CAS Placement / Promotion of *Smt. Sangeetha Hariharan, Assistant Professor, Department of English, TKMM College, Nangiarkulangara* from Academic Level-10 to Academic Level-11, w.e.f **22.01.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Sangeetha Hariharan, Assistant Professor, Department of English, TKMM College,*



***Nangiarkulangara from Academic Level-10 to Academic Level-11, w.e.f 22.01.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

***Item No.15.145.C21 SN College, Chempazhanthy - Proposal for the approval of the CAS Placement/ Promotion of Smt. Preetha V.K, Assistant Professor, Department of Malayalam - Academic Level-10 to Academic Level-11 w.e.f 06.06.2019 FN – reg.***

***32492/AcFIII/2024/UOK***

The DDO, SN College, Chempazhanthy has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt.. Preetha V K, Assistant Professor, Department of Malayalam of the College from Academic Level-10 to Academic Level-11, w.e.f 06.06.2019 FN.

The Service details of Smt. Preetha V K are as follows:

Qualifications	1. MA Malayalam Language and literature from University of Kerala in 1997 (First Class). 2. Qualified UGC NET in Malayalam in Examination held in December 1999.
Date of Birth	31.05.1975
Date of Retirement	31.05.2035
Date of first entry in to Service	06.06.2013 FN
Date of entry into continuous service	06.06.2013 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	06.06.2019 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated UGC Sponsored three weeks Refresher Course in Malayalam Language and Modern Literature conducted by UGC-HRDC, University of Kerala from 09.09.2015 to 29.09.2015. 2. Participated one month Orientation Course Sponsored by RUSA conducted by UGC - HRDC, University of Kerala from 26.04.2019 to 23.05.2019.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement / Promotion to Assistant Professor (Academic level-11) for the assessment periods from 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Preetha V K, it is seen that the teacher entered into service as Assistant Professor on 06.06.2013 FN. She has completed 6 years of service as Assistant Professor (Academic level-10) on 05.06.2019 AN.

As per UG C Regulation 2018- Option A, a teacher has to attend one Refresher Course (Two weeks duration) and one Orientation Course (Three weeks duration) for promotion to Assistant professor (Academic Level-11).

The said teacher has attended the required Orientation Course and Refresher Course within the assessment period itself. Hence the teacher is eligible for promotion as Assistant Professor (Academic Level-11), w.e.f 06.06.2019 FN.

In the Minutes of the Screening Committee held on 04.05.2024 it is stated that, the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the

teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Preetha V K is found qualified for promotion to the post of Assistant Professor (Academic Level -11) w.e.f 06.06.2019 FN and hence the Committee recommends the teacher for promotion the post of Assistant Professor (Academic Level -11), w.e.f 06.06.2019 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above facts and as per the orders of the **Hon'ble Vice Chancellor** the proposal for the approval of the CAS Placement / Promotion of **Smt. Preetha V K, Assistant Professor, Department of Malayalam, SN College, Chempazhanthi** from **Academic Level-10 to Academic Level-11**, w.e.f **06.06.2019 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Preetha V.K, Assistant Professor, Department of Malayalam, SN College, Chempazhanthi from Academic Level-10 to Academic Level-11, w.e.f 06.06.2019 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C22** **TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Dr. Vinod C, Assistant Professor, Department of Commerce - Academic level-10 to Academic level-11 - w.e.f 30.01.2023 FN – reg.**

**31572/Ac F III/2021/UOK**

The Principal, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Vinod C, Assistant Professor, Department of Commerce of the College from Academic Level-10 to Academic Level-11, w.e.f 30.01.2023 FN.

The Service details of Dr. Vinod C are as follows:

Qualifications	1. MCom from University of Kerala in September 2007 (Second Class, 58.27%). 2. Qualified UGC NET in Commerce on 13.06.2011. 3. MCom from Madurai Kamaraj University in November 2012 (First Class). 4.. Ph. D in Commerce from University of Kerala awarded on 20.06.2016.
Date of Birth	06.01.1985
Date of Retirement	31.03.2045
Date of first entry in to Service	30.01.2019 FN
Date of entry into continuous service	30.01.2019 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	30.01.2023 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in PMMMNMTT (MHRD) sponsored one month Faculty Induction Programme organized by Centre for Curriculum Research, Policy and Educational Development, School of Education, Central University of Panjab from 04.06.2019 to 03.07.2019. 2. Successfully completed the ARPIT Course for Career Advancement Scheme (CAS) promotion in Financial Markets and Emerging Business Models from 01.12.2020 to 31.03.2021 with a Grade "B" in the

	proctored examination held on 21.08.2021.
Details of relaxation availed for	Two years of relaxation claimed for the proposed Placement / Promotion, on the ground of Ph. D Degree.
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement / Promotion to Assistant Professor (Academic level-11) for the assessment periods from 2019 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018- Option A, a teacher has to attend one Refresher Course (two weeks duration) and one Orientation Course (three weeks duration) for promotion to Assistant professor (Academic Level-11).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, *"All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations"*.

Further, it may be noted that the teacher in reference has completed the SWAYAM ARPIT Online Refresher Course within the assessment period. UGC vide letter no.F.2-16/2002(PS)Pt.F1.FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.

On verification of the Service Book of Dr, Vinod C, it is seen that the teacher entered into service as Assistant Professor on 30.01.2019 FN. He has completed 4 years of service as Assistant Professor (Academic level-10) on 29.01.2023 AN. The said teacher has attended the required Orientation Course and Refresher Course within the assessment period itself and hence the teacher is eligible for Placement/ Promotion as Assistant Professor (Academic Level-11), w.e.f 30.01.2023 FN, availing two years of relaxation on the ground of Ph.D Degree.

In the Minutes of the Screening Committee held on 27.03.2024 it is stated that, based on the assessment and evaluation of the Committee, after verifying the necessary forms and documents produced as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is recommended for placement to the higher level as Assistant Professor (Academic Level-11). Hence the Committee unanimously recommended that Dr, Vinod C, Assistant Professor in Commerce may be granted placement to Assistant Professor (Academic Level-11), w.e.f 30.01.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of the above facts, as per the orders of the **Hon'ble Vice- Chancellor** the proposal regarding the approval of the CAS Placement / Promotion of Dr. Vinod C, Assistant Professor, Department of Commerce, TKMM College, Nangiarkulangara from Academic Level-10 to Academic Level-11, w.e.f **30.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Vinod.C, Assistant Professor, Department of Commerce, TKMM College, Nangiarkulangara from Academic Level-10 to Academic Level-11, w.e.f 30.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be

approved.
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**Item No.15.145.C23**      **TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Smt. Nisha T V, Assistant Professor, Department of Commerce - Academic level-10 to Academic level-11 - w.e.f 22.01.2022 FN – reg.**

**(9330/Ac F III/2020/UOK)**

The DDO, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Nisha T V, Assistant Professor, Department of Commerce, of the College, from Academic level-10 to Academic level-11, w.e.f 22.01.2022 FN.

The Service details of Smt. Nisha T V are as follows:

Qualifications	1. MCom from Mahatma Gandhi University, Kottayam in May 2009 (First Class). 2. Qualified UGC NET in Commerce on 21.04.2014.
Date of Birth	01.05.1983
Date of Retirement	31.05.2043
Date of first entry in to Service	22.01.2016 FN
Date of entry into continuous service	22.01.2016 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	22.01.2022 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Successfully completed one month Induction/ Orientation Programme for Faculty in Universities/ Colleges/ Institutes of Higher Education organized by Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT) from 04.06.2020 to 01.07.2020. 2. Participated in UGC Sponsored two weeks Live Online Refresher Course in Commerce & Management conducted by UGC, HRDC, University of Kerala from 17.11.2020 to 30.11.2020.
Details of relaxation availed	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement / Promotion to Assistant Professor (Academic level-11) for the assessment periods from 2016 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Nisha T V, it is seen that the teacher entered into service as Assistant Professor on 22.01.2016 FN. She has completed 6 years of service as Assistant Professor (Academic level-10) on 21.01.2022 AN.

As per UGC Regulation 2018- Option A, a teacher has to attend one Refresher Course (two weeks duration) and one Orientation Course (three weeks duration) for promotion to Assistant professor (Academic Level-11).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations”.

The said teacher has attended the required Orientation Course and Refresher Course with in the assessment period itself and hence the teacher is eligible for promotion as Assistant Professor (Academic level-11), w.e.f 22.01.2022 FN.

In the Minutes of the Screening Committee held on 06.05.2024 it is stated that, after verifying the necessary forms and documents produced as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is recommended for placement to the higher level as Assistant Professor (Academic Level-11). Hence the Committee unanimously recommended that Smt. Nisha T V, Assistant Professor in Commerce may be granted placement to Assistant Professor (Academic Level-11) with the scale of pay Rs. 68900-2,05,500/- w.e.f 22.01.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

**In the light of above facts, as per the orders of the Hon'ble Vice-Chancellor the proposal for the approval of the CAS Placement/ Promotion of Smt. Nisha T.V, Assistant Professor, Department of Commerce, TKMM College, Nangiarkulangara from Academic level-10 to Academic Level-11, w.e.f 22.01.2022 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.**

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt.Nisha.T.V, Assistant Professor, Department of Commerce, TKMM College, Nangiarkulangara from Academic level-10 to Academic Level-11, w.e.f 22.01.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C24 SN College, Chempazhanthu - Proposal for the approval of the CAS Placement/ Promotion of Dr.Vipin C Bose, Assistant Professor, Department of Physics - Academic Level-10 to Academic Level-11 - w.e.f 10.01.2023 FN – reg.**

**(37697/Ac F III/2024/UOK)**

The DDO, SN College, Chempazhanthu has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Vipin C Bose, Assistant Professor, Department of Physics, of the College, from Academic Level-10 to Academic Level-11, w.e.f 10.01.2023 FN.

The Service details of Dr. Vipin C Bose are as follows:

Qualifications	1. MSc Physics from University of Kerala in April 2002. (First Class). 2. M Phil in Photonics from University of Kerala in April 2006. 3. Ph. D in Physics from University of Kerala awarded on 21.10.2016.
Date of Birth	02.12.1979
Date of Retirement	31.03.2040
Date of first entry into Service	10.01.2019 FN
Date of entry into continuous service	10.01.2019 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	10.01.2023 FN
Details of required Refresher Courses or Orientation Courses attended, duration and name of the University	<b><u>Required</u></b> 1. Participated four weeks Orientation Programme/ Induction Programme for 'Faculty in Universities/ Colleges/ Institute of Higher Education' from Teaching Learning Cente, Ramanujan College, University of Delhi (under PMMMNMTT) from 04.07.2020 to 01.07.2020.

	<p>2. Successfully completed two weeks Faculty Development Programme on "Managing Online Classes &amp; Co-creating MOOCS3.0" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT) from 25.07.2020 to 10.08.2020.</p> <p><b><u>Additional</u></b></p> <p>3. Successfully completed one week Faculty Development Programme on "ICT Tools for Teachers Learning Process- Post Pandemic Educational Strategies" which was delivered as MOOCs with four quadrants, organized by IQAC Sree Narayana College, Kollam in collaboration with The Kerala State Higher Education Council from 17.08.2020 to 23.08.2020.</p> <p>4. Successfully completed two weeks Inter Disciplinary Refresher Course "Managing Online Classes &amp; Co-creating MOOCS5.0" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT) from 11.05.2021 to 25.05.2021.</p> <p>5. Successfully completed two weeks Inter Disciplinary Refresher Course "Managing Online Classes &amp; Co-creating MOOCS (Level 2)" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT) from 02.06.2021 to 16.06.2021.</p> <p>6. Successfully completed four weeks Orientation Programme/ Induction Programme for 'Faculty in Universities/ Colleges/ Institute of Higher Education' from Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT) from 19.06.2021 to 18.07.2021.</p> <p>7. Successfully completed two weeks National Online Refresher Course/ Faculty Development Programme "Structural Analysis using Rietveld Refinement, Microscopic and Compositional Analysis" organized by Guru Angad Dev, Teaching Learning Centre, (under PMMMNMTT) from 29.09.2021 to 13.10.2021.</p> <p>8. Successfully completed two weeks Online Refresher Course in 'Physics' Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT) from 10.04.2022 to 24.04.2022.</p>
Details of relaxation availed for	Two years of relaxation claimed for the proposed Placement/ Promotion on the ground of Ph D Degree.
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement / Promotion to Assistant

Professor (Academic Level-11) for the assessment periods from 2019 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018- Option A, a teacher has to attend one Refresher Course (two weeks duration) and one Orientation Course (three weeks duration) for promotion to Assistant professor (Academic Level-11).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "*All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations*".

On verification of the Service Book of Dr. Vipin C Bose, it is seen that the teacher entered into service as Assistant Professor on 10.01.2019 FN. He has completed 4 years of service as Assistant Professor (Academic Level-10) on 09.01.2023 AN. The said teacher has attended the required Orientation Course and Refresher Course within the assessment period itself and hence the teacher is eligible for promotion as Assistant Professor (Academic Level-11), w.e.f 10.01.2023 FN, availing two years of relaxation on the ground of Ph D Degree.

In the Minutes of the Screening Committee held on 13.06.2024 it is stated that, the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Vipin C Bose is found qualified for promotion to the post of Assistant Professor (Academic Level -11) w.e.f 10.01.2023 FN and hence the Committee recommends the teacher for promotion the post of Assistant Professor (Academic Level - 11), w.e.f 10.01.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

*In the light of the above facts, as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of the CAS Placement/ Promotion of Dr. Vipin C Bose, Assistant Professor, Department of Physics, SN College, Chempazhanchy from Academic Level-10 to Academic Level-11, w.e.f 10.01.2023 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

***The Committee considered the proposal regarding the Placement / Promotion of Dr. Vipin C. Bose, Assistant Professor, Department of Physics, SN College, Chempazhanchy from Academic Level-10 to Academic Level-11, w.e.f 10.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C25      SN College, Chempazhanchy - Proposal for the approval of the CAS Placement/ Promotion - Dr. Rakhee Viswambharan, Assistant Professor, Department of Political Science - Academic Level-11 to Academic Level-12 - w.e.f 09.10.2023 FN - reg.**

**(29001/Ac F III/2024/UOK)**

The DDO, SN College, Chempazhanchy has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Rakhee Viswambharan, Assistant Professor, Department of Political Science, of the College from Academic Level-11 to Academic Level -12, w.e.f 09.10.2023 FN.

The Service details of Dr. Rakhee Viswambharan are as follows:

Qualifications	1. MA Political Science and International Relations from University of Kerala in 1999 (First Class). 2. Qualified UGC NET in the subject political science in Examination held on 26.12.2010. 3. Ph. D in Political Science from University of Kerala awarded on 30.11.2020
Date of Birth	06.03.1977
Date of Retirement	31.03.2033
Date of first entry into Service	09.10.2012 FN
Date of entry into continuous service	09.10.2012 FN
Date of Placement to Assistant Professor (Academic Level-11)	09.10.2018 FN
Proposed date of Placement to Assistant Professor (Academic Level-12)	09.10.2023 FN
Details of Refresher Courses or Orientation attended, duration and name of the University in the assessment period.	1.Participated two weeks UGC Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by UGC HRDC, University of Kerala from 11.09.2020 to 24.09.2020. 2. Participated in UGC Sponsored Live One Week Short Term Course Curriculum Design, Implementation and Learning Outcome conducted by UGC-HRDC, University of Kerala from 19.08.2022 to 25.08.2022. 3. Participated in the UGC Sponsored one Week Short Term Course on Soft Skills Development for Assistant/ Associate Professors conducted by UGC-HRDC, University of Calicut from 16.02.2023 to 22.02.2023.
Details of relaxation availed of	Nil
LWA availed	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for CAS Placement / Promotion of the teacher to Assistant Professor (Academic Level-12) for the assessment period from 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Rakhee Viswambharan, it is seen that he entered into service as Assistant Professor on 09.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 09.10.2018 FN. On completion of 5 years of service as Assistant Professor (Academic Level-11), the teacher is now promoted to Assistant Professor (Academic Level-12) w.e.f 09.10.2023 FN.

As per UGC Regulation 2018 Option A, a teacher has to attend two Refresher Courses (duration of two weeks) for the promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses with in the assessment period itself. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level -12). w.e.f 09.10.2023 FN.

In the Minutes of the Screening Committee held on 17.04.2024, it has been reported that, Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The grades secured for various categories have been verified and the Committee found that the teacher has sufficient grades in each category in PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC



norms, Government Orders and Statutes of the University of Kerala, Dr. Rakhee Viswambharan is found qualified for promotion to the post of Assistant Professor (Academic Level-12) w.e.f 09.10.2023 FN and hence the Committee recommends the teacher, promotion to the post of Assistant Professor (Academic Level-12) w.e.f 09.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of the above and as per the orders of the **Hon'ble Vice Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Rakhee Viswambharan, Assistant Professor, Department of Political Science, SN College, Chempazhanthy** from *Academic Level-11* to **Academic Level-12**, w.e.f **09.10.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Rakhee Viswambharan, Assistant Professor, Department of Political Science, SN College, Chempazhanthy from Academic Level-11 to Academic Level-12, w.e.f 09.10.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C26** **TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Dr. Chalana S R, Assistant Professor, Department of Physics - Academic level-10 to Academic level-11 - w.e.f 10.01.2023 FN – reg.**

**(31568/Ac F III/2024/UOK)**

The Principal, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Chalana S R, Assistant Professor, Department of Physics of the College from Academic level-10 to Academic level-11, w.e.f 10.01.2023 FN.

The Service details of Dr. Chalana S R are as follows:

Qualifications	1. MSc Physics from University of Kerala in May 2006 (First Class). 2. M Phil in Photonics from University of Kerala in October 2008. 3. Ph. D in Optoelectronics from University of Kerala awarded on 10.10.2017.
Date of Birth	24.05.1984
Date of Retirement	31.05.2044
Date of first entry in to Service	10.01.2019 FN
Date of entry into continuous service	10.01.2019 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	10.01.2023 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in the one month Induction Training Programme for Teachers working in Universities/ Colleges/ Institutes conducted by Central University of Kerala, Kasaragod (under PMMMNMTT) from 23.09.2019 to 22.10.2019. 2. Successfully completed two weeks Refresher Course on 'Recent Advances in Physics' organized UGC MHRD STRIDE, Mahatma Gandhi University, Kottayam from 10.07.2021 to 24.07.2021.
Details of relaxation availed for	Two years of relaxation for the proposed Placement/ Promotion on the ground of Ph. D Degree.

Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement / Promotion to Assistant Professor (Academic level-11) for the assessment periods from 2019 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018- Option A, a teacher has to attend one Refresher Course (two weeks duration) and one Orientation Course (three weeks duration) for promotion to Assistant professor (Academic Level-11).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "*All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations*".

On verification of the Service Book of Dr. Chalana S R, it is seen that the teacher entered into service as Assistant Professor on 10.01.2019 FN. She has completed 4 years of service as Assistant Professor (Academic level-10) on 09.01.2023. The said teacher has attended the required Orientation Course and Refresher Course with in the assessment period and hence the teacher is eligible for promotion as Assistant Professor (Academic level-11), w.e.f 10.01.2023 FN. availing two years of relaxation on account of Ph. D Degree.

In the Minutes of the Screening Committee held on 17.04.2024 it is stated that, after verifying the necessary forms and documents produced before the committee, found that as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is eligible to be placed as Assistant Professor (Academic Level-11). Hence the Committee unanimously recommended that Dr. Chalana S R, Assistant Professor in Physics may be granted placement to Assistant Professor (Academic Level-11) with the Scale of pay Rs. 68,900 2,05,500, w.e.f 10.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above and as per the orders of the Hon'ble Vice Chancellor the proposal for the approval of the CAS Placement/ Promotion of *Dr.Chalana S.R, Assistant Professor, Department of Physics, TKMM College, Nangiarkulangara* from *Academic level-10 to Academic Level-11*, w.e.f **10.01.2023 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for *consideration and recommendation*.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Chalana S.R, Assistant Professor , Department of Physics, TKMM College, Nangiarkulangara from Academic level-10 to Academic Level-11,w.e.f10.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C27** ***TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Dr. Induja I J, Assistant Professor, Department of Physics - Academic level-10 to Academic level-11 - w.e.f 10.01.2023 FN – reg.***

**31562/Ac F III/2024/UOK**

The Principal, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Dr. Induja I J, Assistant Professor, Department of Physics of the College from Academic level-10 to Academic level-11, w.e.f 10.01.2023 FN.

The Service details of Dr. Induja I J are as follows:

Qualifications	1. MSc in Physics from University of Kerala in 2011 (First Class with Distinction). 2. M Phil in Physics from University of Kerala in March 2013 3. Ph. D in Physics from University of Kerala awarded on 06.02.2018.
Date of Birth	24.08.1988
Date of Retirement	31.08.2048
Date of first entry in to Service	10.01.2019 FN
Date of entry into continuous service	10.01.2019 FN
Proposed date of Placement to Assistant Professor (Academic level-11)	10.01.2023 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in the one month Induction Training Programme for Teachers working in Universities/ Colleges/ Institutes conducted by Central University of Kerala, Kasaragod (under PMMMNMTT) from 23.09.2019 to 22.10.2019. 2. Participated two weeks Online Refresher Course on Environmental Studies (Inter Disciplinary) from Central University of Kerala, Kasaragodu under PMMNMTT from 09.03.2021 to 22.03.2021.
Details of relaxation availed for	Claimed Two years of relaxation for the proposed Placement / Promotion, on the ground of Ph. D Degree.
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement/ Promotion to Assistant Professor (Academic Level-11) for the assessment periods from 2019 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018- Option A, a teacher has to attend one Refresher Course (two weeks duration) and one Orientation Course (three weeks duration) for promotion to Assistant professor (Academic Level-11).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, *"All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations"*.

On verification of the Service Book of Dr. Induja I J, it is seen that the teacher entered into service as Assistant Professor on 10.01.2019 FN. She has completed 4 years of service as Assistant Professor (Academic level-10) on 09.01.2023 AN. The said teacher has attended the required Orientation Course and Refresher Course within the assessment period itself. Hence the teacher is eligible for promotion as Assistant Professor (Academic level-11), w.e.f 10.01.2023 FN, availing two years of relaxation on the ground of Ph.D Degree.

In the Minutes of the Screening Committee held on 17.04.2024 it is stated that, after verifying the necessary forms and documents produced before the committee, found that as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is eligible to be placed

as Assistant Professor (Academic Level-11). Hence the Committee unanimously recommended that Dr. Induja I J, Assistant Professor in Chemistry may be granted placement to Assistant Professor (Academic Level-11) with the Scale of pay Rs. 68,900 2,05,500, w.e.f 10.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above, as per the orders of the **Hon'ble Vice-Chancellor** the proposal for the approval of the CAS Placement/ Promotion of *Dr. Induja I J, Assistant Professor, Department of Physics, TKMM College, Nangiarkulangara* from *Academic level-10 to Academic Level-11*, w.e.f **10.01.2023 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for *consideration and recommendation*.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Induja.I.J, Assistant Professor, Department of Physics, TKMM College, Nangiarkulangara from Academic level-10 to Academic Level-11, w.e.f 10.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C28** ***FMN College, Kollam- Proposal for the approval of the CAS Placement/ Promotion of Dr. Patricia John, Department of Malayalam -Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f. 02.02.2024 FN - approval - reg.***

***(73714/Ac F III/2023/UOK)***

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Patricia John, Department of Malayalam, of the College, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 02.02.2024 FN.

The service details of Dr. Patricia John are as follows;

Qualifications	1. MA Malayalam Language and Literature from Mahatma Gandhi University in May 2000 (Second Class, 59%). 2. Qualified in UGC Examination held in December 1999. 3. M Phil in Malayalam from Mahatma Gandhi University in May 2007. 3. Ph.D in Malayalam from University of Kerala awarded on 10.11.2020.
Date of Birth	12.06.1975
Date of Retirement	30.06.2031
Date of first entry into Service	02.02.2011 FN
Date of continuous Service	02.02.2011 FN
Date of Placement to Assistant Professor (Stage II AGP 7000)	02.02.2016 FN
Date of Promotion to Assistant Professor (Academic Level-12)	02.02.2021 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A)	02.02.2024 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	1.Participated two weeks UGC Sponsored Refresher Course in Malayalam and Kerala Studies (History, Malayalam and Sociology), conducted by UGC-HRDC, University of Calicut from 02.12.2021 to 15.12.2021. 2. Participated two weeks UGC Sponsored Refresher

	Course in Malayalam and Kerala Studies (History and Malayalam) conducted by UGC-HRDC, University of Calicut from 07.10.2022 to 20.10.2022
L.W.A availed	Nil
Details of relaxation availed	Availed one year of relaxation on account of M Phil Degree for the Promotion to Assistant Professor (Stage II AGP 7000)
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Associate Professor (Academic Level-13A), for the assessment period from 2021 to 2024 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Patricia John, it is seen that the teacher has entered into service as Lecturer on 02.02.2011 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000) on 02.02.2016 FN availing one year relaxation on account of M Phil Degree and to Assistant professor (Academic Level-12) on 02.02.2021 FN. The teacher has completed 3 years of service as Assistant professor (Academic Level-12) as on 01.02.2024 AN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks (10 Days)/ Completed one MOOCs Course (with e-certification) or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

The teacher is a Ph.D holder in Malayalam and has completed required Course/ Programme within the assessment period itself. Hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 02.02.2024 FN.

In the minutes of the Selection Committee held on 11.07.2024, it has been reported that the Selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr. Patricia John. The Service Book, Certificates of Academic qualifications and the PBAS Proforma with respect to the candidate was scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the Selection Committee found that the candidate satisfied all the requirements for promotion to Associate Professor (Academic Level-13A). The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of Dr. Patricia John. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Patricia John is found eligible for placement as Associate Professor (Academic Level-13A) w.e.f. 02.02.2024 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of the above facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion** in respect of **Dr. Patricia John, Department of Malayalam, FMN College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)**, w.e.f. **02.02.2024 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/Promotion of Dr. Patricia John, Department of Malayalam, FMN College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 02.02.2024 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C29 SN College, Kollam – CAS Placement/ Promotion of Dr. Sree Remya T S, Assistant Professor, Department of Chemistry– Academic Level-10 to Academic Level-11 – w.e.f 17.01.2023 FN - Approval – reg.**

The DDO, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sree Remya T S, Assistant Professor, Department of Chemistry of the College, from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN.

The service details of Dr. Sree Remya T S are as follows;

Qualifications	1.M.Sc Chemistry from MG University, Kottayam, in June 2007 (Distinction) 2. Qualified CSIR_UGC NET in Chemical Sciences in the Examination held on 21.06.2009 3) Ph.D from Cochin University of Science and Technology, awarded on 03.08.2015
Date of Birth	05.09.1984
Date of Retirement	31.03.2045
Date of first entry into service	17.01.2019 FN
Date of entry into continuous service	17.01.2019 FN
Proposed Date of Placement/ Promotion to Assistant Professor (Academic Level-11)	17.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed the SWAYAM ARPIT Online Refresher Course in Chemistry for Higher Education and obtained Grade 'A'in the Proctored Examination held on 16.02.2020 conducted by Sri Guru Tegh Bahadur Khalsa College, University of Delhi. 2.Successfully completed two weeks MOOC course (with e-certification) on "Online Learning and Content Development"organized by FLAIR, Kerala, Directorate of Collegiate Education, Kerala from 18.04.2020 to 02.05.2020. 3.Participated in the six days short term Faculty Development Programme on organized by PG Department of Chemistry, IQAC & Chemistry Alumni Association of Payyannur College in association with Kerala State Higher Education Council from 23.05.2020 to 28.05.2020. 4.Successfully completed four weeks Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 5. Successfully completed One Week online Short Term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning", delivered as MOOC with four quadrants, organized by KSMDDB College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020. 6. Successfully completed Eight Days Faculty

	Development Programme on 'Outcome Based Education' organized by IQAC, Sree Narayana College, Kollam in collaboration with Kerala State Higher Education Council from 14.06.2021 to 21.06.2021.
Details of L.W.A availed of	NIL
Details of relaxation availed of	2 years of relaxation claimed for promotion to Assistant Professor (Academic Level-11), on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Sree Remya T S, Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor, Academic Level-10 on 17.01.2019 FN. She has completed 4 (four) years of service as Assistant professor (Academic Level-10) on 16.01.2023 AN.

As per UGC Regulations 2018 – Option A, a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Course/ Programme of two weeks (10 days) duration *or completed MOOCs course in the relevant subject (with e-certification) or Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course/ contribution towards conducting of a MOOCs course within the Assessment period.*

It may be noted that the UGC vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had resolved to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.

*Further, as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/ short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.*

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

*Accordingly, the teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.*

*The teacher has availed relaxation of two years for CAS Placement/ Promotion to Assistant Professor, Academic Level-11, on account of Ph.D. As per Clause 6.4.B.I of UGC Regulations, 2018, a teacher who has completed four years of service and have a Ph.D Degree can claim for promotion to Assistant Professor (Academic Level-11). The teacher in reference has acquired Ph.D from Cochin University of Science and Technology, Kerala. As per the Eligibility Certificate produced, the Ph.D Degree in Chemistry from CUSAT is recognised by the University of Kerala. However, in the Eligibility Certificate, it is not mentioned that the Ph.D in Chemistry from CUSAT is equivalent to the Ph.D Degree in Chemistry of this University.*

In the Minutes of the Screening Committee held on 11.06.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/ API scores required have been verified and the Screening Committee found that the

teacher has sufficient grades/ scores in the PBAS. After making a detailed evaluation regarding the performance in the interview and the academic credentials of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Sree Remya T S is found qualified for promotion to the post of Assistant Professor Stage II or Academic Level-11 with effect from **17.01.2023 FN** and therefore, **the Committee recommends Dr. Sree Remya T S for promotion to the post of Assistant Professor Stage II or Academic Level-11 with effect from 17.01.2023 FN.**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion of Dr. Sree Remya T S, Assistant Professor, Department of Chemistry, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement / Promotion of Dr. Sree Remya T S, Assistant Professor, Department of Chemistry, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C30 SN College, Kollam – CAS Placement / Promotion of Dr. Praveen Prakash, Assistant Professor, Department of Chemistry – Academic Level-10 to Academic Level-11 – w.e.f 17.01.2023 FN - Approval – reg.**

**(38936/AcFIII/2024/UOK)**

**24/UOKIII/2024/UOKF III/2024/UO**

The DDO, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Praveen Prakash, Assistant Professor, Department of Chemistry of the College, from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN.

The service details of Dr. Praveen Prakash are as follows;

Qualifications	1.M.Sc Chemistry from University of Kerala, in May 2008 (First Class) 2.Qualified CSIR-UGC NET in Chemical Sciences in the examination held on 21.12.2008 3. Ph.D in Chemistry from University of Kerala, awarded on 06.12.2014
Date of Birth	31.12.1984
Date of Retirement	31.03.2045
Date of first entry into service	17.01.2019 FN
Date of entry into continuous service	17.01.2019 FN
Proposed Date of Placement/ Promotion to Assistant Professor (Academic Level-11)	17.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	<b><u>Required</u></b> 1.Participated in one-week Faculty Development programme on "Moodle Learning Management System", organized by MES College, Marampally, Aluva with course material provided by Spoken Tutorial Project, IIT Bombay under PMMMNMTT from 19.05.2020 to 23.05.2020. 2.Successfully completed four weeks Induction /



	<p>Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020.</p> <p>3. Successfully completed one-week Faculty Development Programme on 'Pedagogical Approaches and Digital Tools for Effective Teaching-Learning' organized by IQAC, MES Keeveyam College, Valanchery under the UGC Paramarsh Scheme in association with Kerala State Higher Education Council from 03.08.2020 to 07.08.2020.</p> <p><b><u>Additional</u></b></p> <p>4. Participated in the six days short term Faculty Development Programme on 'Pedagogical Approaches and Digital Tools for Effective Teaching - Learning' organized by PG Department of Chemistry, IQAC &amp; Chemistry Alumni Association of Payyannur College in association with Kerala State Higher Education Council from 23.05.2020 to 28.05.2020.</p> <p>5. Successfully completed One Week online Short-Term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning", delivered as MOOC with four quadrants, organized by KSMD College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020.</p> <p>6. Successfully completed online two-week Interdisciplinary Refresher Course/Faculty Development Programme on "Managing Online Classes &amp; Co-creating MOOCs (Level 2)", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.06.2021 to 16.06.2021.</p> <p>7. Successfully completed Eight Days Faculty Development Programme on 'Outcome Based Education' organized by IQAC, Sree Narayana College, Kollam in academic collaboration with Kerala State Higher Education Council from 14.06.2021 to 21.06.2021.</p>
Details of L.W.A availed of	NIL
Details of relaxation availed of	2 years of relaxation claimed for promotion to Assistant Professor (Academic Level-11), on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Praveen Prakash, Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor, Academic Level-10 on 17.01.2019 FN. He has completed 4 (four) years of service as Assistant professor (Academic Level-10) on 16.01.2023 AN and has availed relaxation of two years for promotion to Assistant Professor (Academic Level-11), on account of Ph.D Degree.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Course/ Programme of two weeks (10 days) duration within the Assessment period.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

Further, as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

*Accordingly, the teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.* Hence, he is eligible to be promoted to Assistant Professor (Academic Level-11) w.e.f 17.01.2023 FN.

In the Minutes of the Screening Committee held on 11.06.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The Grades/ API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/ scores in the PBAS. After making a detailed evaluation regarding the performance in the interview and the academic credentials of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Praveen Prakash is found qualified for promotion to the post of Assistant Professor Stage II or Academic Level-11 with effect from **17.01.2023 FN** and therefore, **the Committee recommends Dr. Praveen Prakash for promotion to the post of Assistant Professor Stage II or Academic Level-11 with effect from 17.01.2023 FN.**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion of Dr. Praveen Prakash, Assistant Professor, Department of Chemistry, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Praveen Prakash, Assistant Professor, Department of Chemistry, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C31 SN College, Kollam – CAS Placement/ Promotion of Smt. Aswathy Mohan, Assistant Professor, Department of English – Academic Level-10 to Academic Level-11 – w.e.f 22.01.2022 FN - Approval – reg.**  
(32173/AcFIII/2024/UOK)

The DDO, SN College, Kollam, has forwarded a proposal for the CAS Placement/ Promotion of Smt. Aswathy Mohan, Assistant Professor, Department of English of the College, from Academic Level-10 to Academic Level-11, w.e.f 22.01.2022 FN.

The service details of Smt. Aswathy Mohan are as follows;

Qualifications	1.M.A in English Language and Literature from University of Kerala, in 2012 (First Class) 2.Qualified UGC-NET in English on 21.04.2014
Date of Birth	19.03.1989
Date of Retirement	31.03.2049
Date of first entry into service	22.01.2016 FN
Date of entry into continuous service	22.01.2016 FN
Proposed Date of Placement/ Promotion to Assistant Professor (Academic Level-11)	22.01.2022 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed four weeks Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2. Successfully completed 7-days National Faculty Development Programme on "Emerging Trends of Pedagogy in Language, Literature and Social Sciences" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 13.07.2020 to 19.07.2020. 3. Successfully completed one-week Online Short Term Faculty Development Programme on "Pedagogical and E-Learning Tools for Teaching" delivered in asynchronous mode as MOOC with four quadrants, organized by Sanatana Dharma College, Alappuzha in collaboration with The Kerala State Higher Education Council 04.08.2020 to 10.08.2020.
Details of L.W.A availed of	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Smt. Aswathy Mohan, Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor, Academic Level-10 on 22.01.2016 FN. She has completed 6 (six) years of service as Assistant professor (Academic Level-10) on 21.01.2022 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Course/ Programme of two weeks (10 days) duration within the Assessment period.*

*Accordingly, the teacher in reference has completed the required Orientation and Refresher*

*Courses within the assessment period itself. Hence, she is eligible to be promoted to Assistant Professor (Academic Level-11) w.e.f 22.01.2022 FN.*

In the Minutes of the Screening Committee held on 29.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/ API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/ scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt.Aswathy Mohan is found qualified for promotion/ placement to Assistant Professor Stage II (Academic Level-11) with effect from 22.01.2022 FN and **therefore, the committee recommends the Promotion / Placement of Smt. Aswathy Mohan with effect from 22.01.2022 FN to the post of Assistant Professor Stage II (Academic Level-11) .**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement/ Promotion of Smt. Aswathy Mohan, Assistant Professor, Department of English, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 22.01.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt.Aswathy Mohan, Assistant Professor, Department of English, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 22.01.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C32 St.Michael's College, Cherthala – CAS Placement/ Promotion of Dr.Smisha M.A, Assistant Professor, Department of Mathematics - Academic Level-10 to Academic Level-11 – w.e.f 13.10.2021 F N - Approval – reg.**

**(18943/Ac FIII/2023/UOK)**

The Principal, St. Michael's College, Cherthala, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Smt. Smisha M A, Assistant Professor, Department of Mathematics** of the College, from *Academic Level-10 to Academic Level-11, w.e.f 13.10.2021 FN*.

The service details of **Smt. Smisha M A** are as follows;

Qualifications	1) M.Sc Mathematics from Cochin University of Science and Technology in April 2013 (First Class with Distinction) 2) Qualified UGC-NET in Mathematical Sciences in the examination held on 22.12.2013 3) Ph.D under the Faculty of Science from Cochin University of Science and Technology, awarded on 26.07.2022
Date of Birth	11.04.1991
Date of Retirement	30.04.2051
Date of first entry into service	13.10.2015 FN
Date of entry into continuous service	13.10.2015 FN
Proposed Date of Placement/ Promotion to	13.10.2021 FN

Assistant Professor (Academic Level 11)	
Details of Refresher Courses/ Orientation Courses attended	1.Participated in three weeks UGC sponsored Orientation Programme conducted by UGC-HRDC, University of Calicut from 10.02.2020 to 29.02.2020. 2.Participated in two weeks UGC sponsored 1st Online Refresher Course in ICT (Mathematics) conducted by the UGC-HRDC, Gujarat University, Ahmedabad from 07.09.2020 to 20.09.2020
L.W.A availed	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	

The Principal, St. Michael's College, Cherthala has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of *Smt. Smisha M A*, Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor on 13.10.2015 FN. She has completed 6 years of service as Assistant Professor (Academic Level-10) on 12.10.2021 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Course/ Programme of two weeks (10 days) duration within the Assessment period.*

*Accordingly, the teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.*

*The teacher is referred to as **Dr. Smisha M A** in the minutes of the Screening-cum-Evaluation Committee taking into consideration of her Ph.D Degree. The teacher has not produced Eligibility Certificate of her Ph.D Degree. Further, she has not availed relaxation of 2 years for CAS promotion on account of Ph.D. As the Eligibility Certificate is due, the teacher has requested not to consider her salutation as 'Dr.' as referred in the Minutes of the Screening-cum-Evaluation Committee.*

In the Minutes of the Screening Committee held on 23.03.2024, it is stated that the committee examined the application and proposal for placement submitted by the candidate for placing her to Assistant Professor, Academic Level-11 w.e.f 13.10.2021 FN. After verifying the necessary forms and documents produced before the committee, it is found that as per UGC Regulation, 2018, passed by the Syndicate of the University of Kerala, the applicant is eligible to be placed to Assistant Professor, Academic Level-11 and hence, the committee unanimously recommends that **Smt. Smisha.M.A, Assistant Professor in Mathematics** be granted the Placement to **Assistant Professor (Academic Level-11)** with effect from **13.10.2021 FN**.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the *CAS Placement / Promotion of Smt. Smisha M A, Assistant Professor, Department of Mathematics, St. Michael's College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 13.10.2021 FN*, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Smisha M A, Assistant Professor, Department of Mathematics, St. Michael's College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 13.10.2021 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C33** *SN College, Kollam – CAS Placement/ Promotion of Dr. Aarcha S S, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 – w.e.f 01.10.2023 - Approval – reg.*

**(17356/Ac F III/2022/UOK)**

The DDO, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Aarcha S S, Assistant Professor, Department of Commerce of the College, from Academic Level-11 to Academic Level-12, w.e.f 01.10.2023 FN.

The service details of Dr. Aarcha S S are as follows;

Qualifications	1.M.Com from University of Kerala in May 2005 (First Class). 2.Qualified UGC-NET in Commerce on 13.06.2011. 3.Ph.D in Commerce from University of Kerala, awarded on 23.07.2021
Date of Birth	30.05.1981
Date of Retirement	31.05.2037
Date of first entry into service	01.10.2012 FN
Date of entry into continuous service	01.10.2012 FN
Date of Promotion to Assistant Professor (Academic Level-11)	01.10.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	01.10.2023 FN
Details of Refresher Courses/ Orientation Courses attended	1. Participated in ten days (60 contact hours) Online Short-Term Faculty Development Programme on "The Scenario of Commerce, Management and Economics Education after Covid-19" conducted by the UGC-HRDC, Savitribai Phule Pune University under the scheme of PMMMNMTT from 29.06.2020 to 08.07.2020. 2. Successfully completed two weeks Refresher Course on "Research Methodology for Faculty of Social Sciences" organized by UGC-HRDC, University of Hyderabad from 05.08.2020 to 19.08.2020. 3. Participated in one-week Online Short-term course in Soft Skills organized by UGC-HRDC, North-Eastern Hill University, Shillong from 21.09.2020 to 26.09.2020.
L.W.A availed	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Aarcha S S, Assistant Professor from Academic Level-11 to Academic Level-12 with the recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 01.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 01.10.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 30.09.2023 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic*

Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period.

Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself. Hence, she is eligible to be promoted to Assistant Professor, Academic Level-12 w.e.f 01.10.2023 FN.

In the Minutes of the Screening Committee held on 11.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/ API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/ scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Aarcha S S is found qualified for promotion to the post of Assistant Professor Stage III with effect from 01.10.2023 FN and **therefore, the Committee recommends Dr. Aarcha S S for Promotion to the post of Assistant Professor Stage III (AGP-8000) with effect from 01.10.2023 FN.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion of Dr. Aarcha S S, Assistant Professor, Department of Commerce, SN College, Kollam from Academic Level-11 to Academic Level-12, w.e.f 01.10.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Aarcha.S.S, Assistant Professor, Department of Commerce, SN College, Kollam from Academic Level-11 to Academic Level-12, w.e.f 01.10.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C34 SN College, Kollam – CAS Placement/ Promotion of Sri.Arun Prasad.R, Assistant Professor, Department of English - Academic Level-11 to Academic Level-12 – w.e.f 05.01.2022 FN - Approval – reg.**

**549/Ac F III/2022/UOK**

The DDO, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Arun Prasad R, Assistant Professor, Department of English of the College from Academic Level-11 to Academic Level-12, w.e.f 05.01.2022 FN.

The service details of Sri. Arun Prasad R are as follows;

Qualifications	1.MA in English Language and Literature from University of Kerala in May 2006 with Second Class (55.94% marks) 2.Qualified UGC-NET in English in the Examination held on 28.06.2009
Date of Birth	29.10.1983
Date of Retirement	31.03.2040
Date of first entry into service	05.01.2011 FN
Date of entry into continuous service	05.01.2011 FN
Date of Placement to Assistant Professor (Academic Level-11 )	05.01.2017 FN
Proposed Date of Promotion to Assistant Professor (Academic Level-12 )	05.01.2022 FN
Details of Refresher Courses/ Orientation	1.Successfully completed 7 days National Faculty

Courses attended	Development Programme on "Emerging Trends of Pedagogy in Language, Literature and Social Sciences" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 13.07.2020 to 19.07.2020. 2.Participated in the two weeks On-Line Subject Refresher Course in English, organized by UGC-HRDC, Aligarh Muslim University from 12.08.2021 to 27.08.2021. 3.Successfully completed one week Online Faculty Development Programme on "Advanced Pedagogical Techniques" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 28.11.2021 to 04.12.2021.
L.W.A availed	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of *Sri. Arun Prasad R*, Assistant Professor, Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 05.01.2011 FN. He was promoted to Assistant Professor (Academic Level-11) on 05.01.2017 FN. He has completed 5 years of service in Assistant professor (Academic Level-11) on 04.01.2022 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period.*

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

*Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself. Hence, the teacher is eligible to be promoted to Assistant Professor (Academic Level-12) w.e.f 05.01.2022 FN.*

In the Minutes of the Screening Committee held on 29.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The Grades/API scores required have been verified and the Screening Committee found that he has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, *Sri. Arun Prasad R* is found qualified for Promotion / Placement to the Assistant Professor Stage III (Academic Level-12) with effect from 05.01.2022 FN and hence, **the Committee recommends the Promotion/ Placement of Sri. Arun Prasad R to the post of Assistant Professor Stage III (Academic Level-12) with effect from 05.01.2022 FN.**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*



In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion of Sri. Arun Prasad R, Assistant Professor, Department of English, Sree Narayana College, Kollam** from **Academic Level-11 to Academic Level-12**, w.e.f **05.01.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Sri. Arun Prasad R, Assistant Professor, Department of English, Sree Narayana College, Kollam from Academic Level-11 to Academic Level-12, w.e.f 05.01.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C35 SN College, Kollam – CAS Placement / Promotion of Sri. Anil Raj V, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 – w.e.f 17.09.2023 FN- Approval – reg.**

**41274/Ac F III/2021/UOK**

The DDO, SN College, Kollam, has forwarded a proposal for the CAS Placement/ Promotion of Sri. Anil Raj V, Assistant Professor, Department of Commerce, of the College, from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN.

The service details of Sri. Anil Raj V are as follows;

Qualifications	1) M.Com from University of Kerala in May 2005 (First Class) 2) Qualified UGC-NET in Commerce on 08.10.2010
Date of Birth	03.02.1981
Date of Retirement	31.03.2037
Date of first entry into service	17.09.2012 FN
Date of entry into continuous service	17.09.2012 FN
Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	17.09.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	17.09.2023 FN
Details of Refresher Courses / Orientation Courses attended	1.Participated in two weeks UGC sponsored Multidisciplinary Refresher Course in "Education and Teaching Methods"conducted by UGC-HRDC, University of Kerala from 04.03.2020 to 11.03.2020 and 29.07.2020 to 03.08.2020 (Due to Covid-19 interruptions) 2.Successfully completed two week Faculty Development Programme on "Managing Online Classes and Co-creating MOOCS 3.0", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.07.2020 to 10.08.2020. 3. Successfully completed one week Faculty Development Programme on "Academic Writing", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 18.02.2021 to 24.02.2021.
L.W.A availed	NIL

Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Sri. Anil Raj V, Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 17.09.2012 FN. He was promoted to Assistant Professor (Academic Level-11) on 17.09.2018. He has completed 5 (five) years of service in Assistant professor (Academic Level-11) on 16.09.2023 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period.*

*Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself. Hence, he is eligible to be promoted to Assistant Professor (Academic Level-12) w.e.f 17.09.2023 FN.*

In the Minutes of the Screening Committee held on 11.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The Grades/ API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/ scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Sri. Anil Raj V is found qualified for promotion/ placement to Assistant Professor Stage III with effect from 17.09.2023FN and **therefore, the committee recommends Sri. Anil Raj V for Promotion to the post of Assistant Professor Stage III (AGP-8000) with effect from 17.09.2023 FN.**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the *CAS Placement / Promotion of Sri. Anil Raj V, Assistant Professor, Department of Commerce, SN College, Kollam from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN*, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation:-**

***The Committee considered the proposal regarding the Placement / Promotion of Sri. Anil Raj V, Assistant Professor, Department of Commerce, SN College, Kollam from Academic Level-11 to Academic Level-12, w.e.f 17.09.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C36** ***SN College, Kollam – CAS Placement/ Promotion of Smt. Indu R, Department of English- Assistant Professor, Academic Level-11 to Academic Level-12 – w.e.f 03.01.2022 FN - Approval – reg.***

**575/Ac F III/2022/UOK**

The DDO, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Indu R, Department of English of the College, from Assistant Professor, Academic Level-11 to Academic Level-12, w.e.f 03.01.2022 FN.

The service details of Smt. Indu R are as follows;

Qualifications	1.MA in English Language and Literature from University of Kerala in June 2007 (First Class) 2.Qualified UGC-NET in English in the Examination held on 28.06.2009
Date of Birth	06.11.1984
Date of Retirement	31.03.2041
Date of first entry into service	03.01.2011 FN
Date of entry into continuous service	03.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	03.01.2017 FN
Proposed Date of Promotion to Assistant Professor (Academic Level-12 )	03.01.2022 FN
Details of Refresher Courses/ Orientation Courses attended	1.Participated in two weeks UGC-Sponsored Live Online Refresher Course in English Language and Literature conducted by UGC-HRDC, University of Kerala from 03.11.2020 to 16.11.2020. 2.Participated in two weeks UGC-Sponsored Refresher Course in English Language and Literature conducted by UGC-HRDC, University of Kerala from 23.11.2021 to 06.12.2021.
L.W.A availed	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of *Smt. Indu R*, Assistant Professor, Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 03.01.2011 FN. She was promoted to Assistant Professor (Academic Level-11) on 03.01.2017 FN. She has completed 5 years of service in Assistant professor (Academic Level-11) on 02.01.2022 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period.*

*Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself. Hence, the teacher is eligible to be promoted to Assistant Professor (Academic Level-12) w.e.f 03.01.2022 FN.*

In the Minutes of the Screening Committee held on 29.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/API scores required have been verified and the Screening Committee found that she has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, *Smt. Indu R* is found qualified for Promotion/ Placement to the Assistant Professor Stage III (Academic Level-12) with effect from 03.01.2022 FN and hence, **the Screening Committee recommends the Promotion / Placement of Smt. Indu R to the post of Assistant Professor Stage III (Academic Level-12) with effect from 03.01.2022 FN.**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement/ Promotion of Smt.Indu R, Assistant Professor, Department of English, SN College, Kollam** from **Academic Level-11 to Academic Level-12**, w.e.f**03.01.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Indu.R, Assistant Professor, Department of English, SN College, Kollam from Academic Level-11 to Academic Level-12, w.e.f 03.01.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C37 SN College, Kollam – CAS Placement/ Promotion of Dr. Harilekshmi V S Department of English - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 26.06.2022 FN - Approval – reg.**

**(2660/Ac F III/2022/UOK)**

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Harilekshmi V S, Department of English of the College, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 26.06.2022FN.

The service details of Dr. Harilekshmi V S are as follows;

Qualifications	1.MA in English from University of Kerala in May 2008 with First Class. 2.Qualified UGC-NET in English in December 2008. 3.M.Phil in English from Sree Sankaracharya University of Sanskrit, Kalady in March 2010 3.Ph.D in English from Sree Sankaracharya University of Sanskrit, Kalady, awarded in 2014
Date of Birth	30.05.1986
Date of Retirement	31.05.2042
Date of first entry into service	25.02.2010 FN
Date of entry into continuous service	05.01.2011 FN (without prior service)
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	25.04.2014 FN
Date of Promotion to Assistant Professor (Academic Level-12 )	26.06.2019 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	26.06.2022 FN
Details of Refresher Courses/ Orientation Courses attended	1. Participated and successfully completed one-week Online Short-term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning"delivered as MOOC with four quadrants, organized by Sree Narayana College for Women, Kollam in academic collaboration with Kerala State Higher Education Council from 13.06.2021 to 19.06.2021. 2.Successfully completed one-week Faculty Development Programme on “Teaching Learning Methods: From Micro-Teaching to Peer Learning” organized by Teaching Learning Centre,

	Ramanujan College, University of Delhi under PMMMNMTT from 11.06.2022 to 17.06.2022.
L.W.A availed	NIL
Details of relaxation availed of	Two years for CAS Placement / Promotion to Assistant Professor, Academic Level-11, on account of Ph.D
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Harilekshmi V S, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 25.02.2010 FN in SN College, Kannur (Kannur University). She had relieved from SN College, Kannur on 04.01.2011 AN and joined SN College, Kollam (University of Kerala) on 05.01.2011 FN. She was promoted to Assistant Professor (with AGP 7000/-) on 25.04.2014 FN (counting her prior service and availing two years relaxation on account of date of award of Ph.D - she acquired Ph.D on 25.04.2014). and to Assistant Professor (Academic Level-12) on 26.06.2019 FN. She has completed 3 years of service in Assistant professor (Academic Level-12) on 25.06.2022 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration within the assessment period. The applicant must be a Ph.D Degree holder in subject relevant / allied / relevant discipline.*

*Further, as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.*

*As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".*

*It may be noted that, the teacher in reference has completed the required Refresher Course within the assessment period itself. **She has pursued her Ph.D Degree in English from Sree Sankaracharya University of Sanskrit, Kalady but has not produced the Eligibility Certificate for the same, till date.***

In the Minutes of the Selection Committee held on 23.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, **Dr. Harilekshmi V S** is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 26.06.2022 FN and hence, the **Selection Committee recommends Dr. Harilekshmi V S for promotion to the post of Associate Professor (Academic Level-13A) with effect from 26.06.2022 FN.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion of Dr. Harilekshmi V S, Department of English, Sree Narayana College, Kollam** from **Assistant Professor (Academic Level-12)** to **Associate Professor (Academic Level-13A)**, w.e.f **26.06.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Harilekshmi V S, Department of English, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 26.06.2022 FN, based on UGC Regulation 2018 and recommended to approve the same subject to submission of Eligibility Certificate of Ph.D Degree specifying the relevant/allied subject.***

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.15.145.C38 SN College, Kollam – CAS Placement/ Promotion of Dr. Ambili S, Department of Biochemistry - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 25.01.2023 FN - Approval – reg.**

**7422/Ac F III/2022/UOK**

The Principal, SN College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Dr. Ambili S**, Department of Biochemistry of the College, from **Assistant Professor (Academic Level-12)** to **Associate Professor (Academic Level-13A)**, w.e.f **25.01.2023 FN**.

The service details of *Dr. Ambili S* are as follows;

Qualifications	1) Master of Science in Biochemistry from University of Kerala in 1996 (Second Class with 58.5% marks) 2) Ph.D in Chemistry from Gandhigram Rural University (Deemed), Tamil Nadu, awarded on 18.07.2009
Date of Birth	24.11.1970
Date of Retirement	31.03.2027
Date of first entry into service	10.01.2011 FN
Date of entry into continuous service	10.01.2011 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	10.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12 )	25.01.2020 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	25.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	Participated in the UGC sponsored two weeks Live Online Refresher Course in Life Sciences (Interdisciplinary) conducted by the UGC- HRDC, University of Kerala from 13.09.2022 to 26.09.2022.
L.W.A availed	NIL
Details of relaxation availed of	2 years of relaxation availed for promotion to Assistant Professor, Stage II (with AGP 7000) on account of Ph.D.

UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of *Dr. Ambili S*, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 10.01.2011 FN. She was promoted to Assistant Professor Stage II (with AGP 7000/-) on 10.01.2015 FN availing relaxation of 2 years on account of Ph.D and to Assistant Professor (Academic Level-12) on 25.01.2020 FN. She has completed 3 years of service in Assistant professor (Academic Level-12), and is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 25.01.2023 FN.

*As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration, within the Assessment period. The applicant must be a Ph.D Degree holder in the subject relevant / allied / relevant discipline.*

*As per the Eligibility Certificate produced, the Ph.D Degree in 'Chemistry' of the Gandhigram University, awarded to the teacher is recognized as equivalent to Ph.D Degree of this University. The equivalency needs to be in the subject 'Biochemistry' and the same is pending. Now, the teacher has produced a certificate from the Gandhigram Rural Institute dated 14.10.2024 that the Ph.D done by her is an interdisciplinary work in Biochemistry, Pharmacology and Phytochemistry and orally informed that she has applied for the required Eligibility Certificate.*

*The teacher has completed the required Refreshment Course within the assesment period itself.*

In the Minutes of the Selection Committee held on 08.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API grades for various categories were verified and the committee found that the teacher had sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the committee found that *Dr.Ambili S* was found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 25.01.2023 FN and hence, the **selection committee recommended Dr.Ambili.S for promotion to the post of Associate Professor (Academic Level-13A) with effect from 25.01.2023 FN.**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement / Promotion of Dr. Ambili S, Department of Biochemistry, SN College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 25.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Ambili.S, Department of Biochemistry, SN College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 25.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same subject to submission of Eligibility Certificate of Ph.D Degree specifying the relevant/allied subject.*

**Resolution of the Syndicate**

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.15.145.C39 SN College, Kollam – CAS Placement/ Promotion of Dr. Archa Arun, Department of Political Science - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 11.03.2022 FN - Approval – reg.**

**(563/Ac F III/2022/UOK)**

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Archa Arun, Department of Political Science of the College, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 11.03.2022 FN.

The service details of Dr. Archa Arun are as follows;

Qualifications	1.MA in Political Science from University of Kerala in the year 2000 with First Class. 2.Qualified UGC-NET in Political Science in December 2005. 3.Ph.D in Political Science from University of Kerala, awarded on 28.12.2019
Date of Birth	18.04.1978
Date of Retirement	30.04.2034
Date of first entry into service	11.03.2008 FN
Date of entry into continuous service	11.03.2008 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	11.03.2014 FN
Date of Promotion to Assistant Professor (Academic Level-12 )	11.03.2019 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	11.03.2022 FN
Details of Refresher Courses/ Orientation Courses attended	Participated in two-weeks UGC-Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 11.09.2020 to 24.09.2020.
L.W.A availed	NIL
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score Sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Archa Arun, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 11.03.2008 FN. She was promoted to Assistant Professor (with AGP 7000/-) on 11.03.2014 FN and to Assistant Professor (Academic Level-12) on 11.03.2019 FN. She has completed 3 years of service in Assistant professor (Academic Level-12) on 10.03.2022 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration within the assessment period. The applicant must be a Ph.D Degree holder in subject relevant / allied / relevant discipline.*

*Accordingly, the teacher in reference is a Ph.D Degree holder in Political Science and has completed the required Refresher Course within the assessment period itself. Hence, the teacher is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 11.03.2022 FN.*

In the Minutes of the Selection Committee held on 09.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the committee found that the teacher



has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Archa Arunis found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 11.03.2022 FN and hence, the **Selection Committee recommends Dr. Archa Arun for promotion to the post of Associate Professor (Academic Level-13A)** with effect from **11.03.2022 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion of Dr. Archa Arun, Department of Political Science, Sree Narayana College, Kollam** from **Assistant Professor (Academic Level-12)** to **Associate Professor (Academic Level-13A)**, w.e.f **11.03.2022 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Archa Arun, Department of Political Science, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 11.03.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C40 SN College, Punalur– CAS Placement/ Promotion of Dr. Arun V, Department of Chemistry - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 05.01.2023 FN - Approval – reg.**

**(32606/Ac F III/2020/UOK)**

The DDO, SN College, Punalur, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Arun V, Department of Chemistry of the College, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN.

The service details of Dr. Arun V are as follows;

Qualifications	1.M.Sc Chemistry from Mahatma Gandhi University in May 2002 (First Class) 2. Ph.D under the Faculty of Science from Cochin University of Science and Technology, awarded on 16.02.2010.
Date of Birth	30.05.1978
Date of Retirement	31.05.2034
Date of first entry into service	05.01.2011 FN
Date of entry into continuous service	05.01.2011 FN
Date of Placement to Assistant Professor Stage II (with AGP 7000)	05.01.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12 )	05.01.2020 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	05.01.2023 FN
Details of Refresher Courses/ Orientation Courses attended	Participated in two weeks UGC sponsored Live Online Refresher Course in "Materials Science (Interdisciplinary)" conducted by UGC-HRDC, University of Kerala from 29.07.2022 to 11.08.2022.

L.W.A availed	NIL
Details of relaxation availed of	2 years of relaxation availed for promotion to Assistant Professor, Stage II (with AGP 7000) on account of Ph.D.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr. Arun V, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 05.01.2011 FN. He was promoted to Assistant Professor Stage II (with AGP 7000/-) on 05.01.2015 FN availing relaxation of 2 years on account of Ph.D and to Assistant Professor (Academic Level-12) on 05.01.2020 FN. He has completed 3 years of service in Assistant professor (Academic Level-12) on 04.01.2023 AN.

*As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course / programme of at least two weeks (ten days) duration within the assessment period. The applicant must be a Ph.D Degree holder in the subject relevant/ allied/ relevant discipline.*

*It may be noted that, the teacher in reference has completed the required Refresher Course within the assessment period itself. **The teacher has acquired Ph.D Degree under Faculty of Science from Cochin University of Science and Technology, Kochi.** Further produced a certificate issued by Cochin University of Science and Technology dated 18.01.2014 stating that he has been awarded Ph.D Degree under the Faculty of Science in the subject, Chemistry. **However, Dr. Arun V has not produced an Eligibility Certificate of his Ph.D Degree, from this University.***

In the Minutes of the Selection Committee held on 23.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Arun V is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 05.01.2023 FN and hence, the **Selection Committee recommends Dr. Arun V for promotion to the post of Associate Professor (Academic Level-13A) with effect from 05.01.2023 FN.**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion of Dr. Arun V, Department of Chemistry, Sree Narayana College, Punalur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Arun V, Department of Chemistry, Sree Narayana College, Punalur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.01.2023 FN, based on UGC Regulation 2018 and recommended to approve the same subject to submission of Eligibility Certificate of Ph.D Degree specifying the relevant/allied subject.***

**Resolution of the Syndicate**

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.15.145.C41 SN College, Punalur – CAS Placement/ Promotion of Dr.Shiny Mathews, Department of Hindi - Associate Professor (Academic Level-13A) to Professor (Academic Level-14) – w.e.f 28.02.2022 FN - Approval – reg. (34355/AcFIII/2024/UOK)**

The DDO, SN College, Punalur, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Shiny Mathews, Department of Hindi of the College, from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 28.02.2022 FN.

The service details of Dr. Shiny Mathews are as follows;

Qualifications	1.MA in Hindi from Ravishankar University, Raipur, Madhya Pradesh in 1991 with Second Class (57.38% marks) 2.M.Phil in Hindi from Nagpur University in 1992 3.Ph.D in Hindi from University of Kerala, awarded on 04.12.2010.
Date of Birth	14.05.1970
Date of Retirement	31.05.2026
Date of first entry into service	12.03.1997 FN
Date of entry into continuous service	12.03.1997 FN
Date of Placement to Senior Scale Lecturer	12.03.2002 FN
Date of Promotion to Lecturer, Selection Grade	12.03.2007 FN
Date of Placement/ Promotion to Associate Professor (Stage-13A)	12.03.2010 FN
Proposed date of Placement/ Promotion to Professor (Academic Level-14)	28.02.2022 FN
L.W.A availed	NIL
Details of relaxation availed of	1 year relaxation for promotion to Senior Scale Lecturer on account of M.Phil Degree
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The DDO, SN College, Punalur has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Dr.Shiny Mathews, Associate Professor (Academic Level-13A) to Professor (Academic Level-14) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 12.03.1997 FN. She was promoted to Senior Scale Lecturer on 12.03.2002 FN (availing relaxation of 1 year on account of M.Phil), to Lecturer, Selection Grade on 12.03.2007 FN and to Associate Professor (Stage-13A) on 12.03.2010 FN.

As per Clause 6.4.B.IV of UGC Regulations 2018, the eligibility criteria for CAS promotion from Associate Professor (Academic Level-13A), to Professor (Academic Level-14) read as follows:

- Completed three years of service Associate Professor in Academic Level-13A
- A Ph.D. degree in subject relevant/allied/relevant discipline
- A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- A minimum of 110 Research Score as per Appendix II, Table 2

Accordingly, the teacher in reference is a Ph.D Degree holder in Hindi from University of Kerala.

In the Minutes of the Selection Committee held on 23.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category and the incumbent has 9 articles in the UGC care listed journals and one article in the peer-reviewed journal. After making a detailed evaluation and interview

regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found that Dr. Shiny Mathews is qualified for promotion to the post of Professor (Academic Level-14) with effect from 28.02.2022 FN and hence, the Selection Committee recommends for Promotion of Dr. Shiny Mathews to the post of Professor (Academic Level-14) with effect from 28.02.2022 FN.

As per documents submitted, the teacher owes the required research publications within the assessment period itself and as per the evaluation of the Selection Committee, the teacher has secured a Score of 195 as per Appendix II, Table 2 of UGC Regulations 2018 for which the minimum Score is 110. She has been awarded a total score of 217 (Table I + II).

On verification, the teacher owes 13 (Thirteen) publications for which the minimum required is 10 (Ten). All of the thirteen publications seem peer-reviewed and have been awarded a score of 15 each, by the Selection Committee. The 10th publication has been made in September 2021 and hence it is learnt that the teacher becomes eligible for placement / promotion as on 30.09.2021 FN. Meanwhile, in the minutes of the Selection Committee, the promotion date has been recommended as 28.02.2022 FN, which is understood as the last date of the month of her last, ie, 13th Research Publication on February 2022.

**However, Dr. Shiny Mathews, through an email dated 22.10.2024 has submitted an affidavit that, even though she is eligible to apply for the position of Professors from September 2021 onwards, she prefers to submit her application for promotion only in February 2022. She further affirms that; she has no complaints or grievances against the University or any other authorities regarding the timeline or the process involved in her application for the Professorship.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of **CAS Placement / Promotion of Dr. Shiny Mathews, Department of Hindi, Sree Narayana College, Punalur from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 28.02.2022 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Shiny Mathews, Department of Hindi, Sree Narayana College, Punalur from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 28.02.2022 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C42      SN College for Women, Kollam – Placement/ Promotion of Smt. Lalini M, Assistant Professor, Department of History- Academic Level-11 to Academic Level-12 - w.e.f 06.06.2023 FN - Approval - reg.**

**(28551/AcFIII/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Lalini M, Assistant Professor, Department of History of the College, from Academic Level-11 to Academic Level-12, w.e.f 06.06.2023 FN.

The service details of Smt. Lalini M are as follows;

Qualifications	1. MA History from University of Kerala in June 2009 (First Class). 2. Qualified NET in History w.e.f 30.11.2011. 3. M.Phil in History from University of Kerala in December 2011.
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Date of Birth	07.05.1986
Date of Retirement	31.05.2046
Date of first entry into service	06.06.2013 FN
Date of entry into continuous service	06.06.2013 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	06.06.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	06.06.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	<p>1. Participated in the One Week Faculty Development Programme on Online Learning Tools, Learning Management Systems, Online Evaluation, Information Publishing and E-Content Development organized by Sree Ayyappa College for Women, Kanyakumari in collaboration with UGC-HRDC, University of Kerala from 04.06.2020 to 10.06.2020.</p> <p>2. Participated in the UGC-Sponsored 2 Weeks Live Online Refresher Course in Social Sciences (Interdisciplinary) conducted by UG-HRDC, University of Kerala from 05.02.2021 to 18.02.2021.</p> <p>3. Successfully completed the One Week Online Short-Time Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning" which was delivered as MOOC with four Quadrants organised by SN College for Women, Kollam in association with Kerala State Higher Education Council from 13.06.2021 to 19.06.2021.</p> <p>4. Participated in the UGC-Sponsored One Week Short-Term Course in Student Counselling and Mentoring conducted by UG-HRDC, University of Kerala from 16.11.2021 to 22.11.2021.</p>
L.W.A Availed	Nil
Details of relaxation availed of	One Year relaxation to the Placement / Promotion to Academic Level-11, on the account of M.Phil.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Lalini M, it is seen that the teacher had entered into service as Assistant Professor on 06.06.2013 FN. She was promoted to Assistant Professor (Academic Level-11) on 06.06.2018 FN availing one year relaxation on the account of M.Phil and has completed 5 years of service as Assistant Professor (Academic Level-11) on 05.06.2023 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

It may be noted that, as per University Order Ac.FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

In the Minutes of the Screening Committee held on 16.04.2024, it is stated that, the grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage-III (AGP 8000) with effect from 06.06.2023 FN and hence, the committee recommends the teacher for promotion to the post of Assistant Professor Stage-III (Academic Level-12), w.e.f 06.06.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of **CAS Placement / Promotion of Smt. Lalini M, Assistant Professor, Department of History, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 06.06.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt.Lalini.M, Assistant Professor, Department of History, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 06.06.2023 FN, based on UGC Regulation 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C43 SN College for Women, Kollam - Placement / Promotion of Smt. Rekha S, Assistant Professor, Department of Malayalam - Academic Level-11 to Academic Level-12 - w.e.f 08.10.2023 FN - Approval -**

**(28538/AcFIII/2024/UOK)**

The DDO, SN College for Women, Kollam, has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Rekha S, Assistant Professor, Department of Malayalam of the College, from Academic Level-11 to Academic Level-12, w.e.f 08.10.2023 FN.

The service details of Smt. Rekha S are as follows ;

Qualifications	1. MA Malayalam Language and Literature from University of Kerala in 2008 (First Class). 2. Qualified NET in Malayalam, in the Examination held on 28.12.2008.
Date of Birth	25.05.1983
Date of Retirement	31.05.2039
Date of first entry into service	08.10.2012 FN
Date of entry into continuous service	08.10.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	08.10.2018 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	08.10.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Participated in the 3 Weeks UGC-Sponsored Refresher Course in Malayalam Language and Modern Literature conducted by UG-HRDC, University of Kerala from 01.11.2018 to 23.11.2018.

	2. Participated in the UGC-Sponsored One Week Short Term Course in Research Methodology conducted by UG-HRDC, University of Kerala from 19.02.2020 to 25.02.2020. 3. Participated in the UGC-Sponsored One Week Live Online Short Term Course in Leadership Development Programme conducted by UG-HRDC, University of Kerala from 29.01.2021 to 04.02.2021.
L.W.A Availed	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The DDO, SN College for Women, Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Rekha S, it is seen that the teacher had entered into service as Assistant Professor on 08.10.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 08.10.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 07.10.2023 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 08.04.2024, it is stated that, the grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage III (AGP 8000) with effect from 08.10.2023 FN and hence, the committee recommends the teacher for promotion from Academic Level-11 to 12, w.e.f 08.10.2023 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Smt. Rekha S, Assistant Professor, Department of Malayalam, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 08.10.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Rekha.S, Assistant Professor, Department of Malayalam, SN College for Women, Kollam from Academic Level-11 to Academic Level-12, w.e.f 08.10.2023 FN , based on UGC Regulation 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C44** **TKMM College, Nangiarkulangara - Proposal for the approval of the CAS Placement/ Promotion of Smt. Renjini S, Assistant Professor, Department of Mathematics -Academic Level-11 to Academic Level-12 - w.e.f 05.01.2021 FN – reg.**

**31566/Ac F III/2022/UOK**

The DDO, TKMM College, Nangiarkulangara has forwarded a proposal for the CAS Placement/ Promotion in respect of Smt. Renjini S, Assistant Professor, Department of Mathematics, of the College, from Academic Level-11 to Academic Level-12, w.e.f 05.01.2021 FN.

The Service details of Smt. Renjini S are as follows:

Qualifications	1. MSc in Mathematics from University of Kerala in June 2009 (First Class). 2. Qualified CSIR-UGC-JRF & NET in Mathematical Science on 01.07.2010. 3. M Phil in Mathematics from University of Kerala in March 2011.
Date of Birth	16.10.1986
Date of Retirement	31.03.2043
Date of first entry in to Service	05.01.2011 FN
Date of entry into continuous service	05.01.2011 FN
Date of Placement to Assistant Professor Stage II (AGP 7000)	05.01.2016 FN
Proposed date of Placement to Assistant Professor (Academic Level-12)	05.01.2021 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated two weeks UGC Sponsored Online Refresher Course in Women Studies (Open to all) conducted by UGC- HRDC, Aligarh Muslim University, Aligarh from 03.09.2020 to 18.09.2020. 2. Participated two weeks UGC Sponsored Online Refresher Course in Mathematics & Statistics Sciences conducted by HRDC, Panjabi University, Patiala from 16.11.2020 to 28.11.2020.
Details of relaxation availed of	Availed one year of relaxation for the promotion to Assistant Professor Stage II (AGP 7000) on the ground of M Phil Degree.
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The DDO has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for the CAS Placement / Promotion to Assistant Professor (Academic Level-12) for the assessment periods from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Smt. Renjini S, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 05.01.2011 FN. She was promoted to Assistant Professor (Academic Level-11) on 05.01.2016 FN availing one year of relation on the ground of M Phil Degree and has completed 5 years of service as Assistant Professor (Academic Level-11) on 04.01.2021 AN.

As per UGC Regulation 2018- Option A, a teacher has to attend two Refresher Course (two weeks duration) for promotion to Assistant professor (Academic Level-12).

The said teacher has attended the required Refresher Courses with in the assessment period itself and hence the teacher is eligible for promotion as Assistant Professor (Academic Level-12), w.e.f 05.01.2021 FN.

In the Minutes of the Screening Committee held on 22.11.2021 it is stated that, after verifying the necessary forms and documents produced before the committee, found that as per the DCE guidelines 2019 for placements of Aided College teachers and the relevant UGC Regulations, Smt. Renjini S is eligible to Assistant Professor (Academic Level-12). Hence the Committee unanimously recommended that Smt. Renjini S, Assistant Professor in Mathematics may be granted placement to Assistant Professor (Academic Level-12) w.e.f 05.01.2021 FN.



All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above facts, as per the orders of the **Hon'ble Vice Chancellor** the proposal for the approval of the **CAS Placement / Promotion of Smt. Renjini S Assistant Professor, Department of Mathematics, TKMM College, Nangiarkulangara** from **Academic Level-11 to Academic Level-12, w.e.f 05.01.2021 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

**The Committee considered the proposal regarding the Placement/ Promotion of Smt. Renjini S, Assistant Professor, Department of Mathematics, TKMM College, Nangiarkulangara from Academic Level-11 to Academic Level-12, w.e.f 05.01.2021 FN, based on UGC Regulation 2018 and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.145.C45 SN Colleges, Kollam - Initial Appointment of Assistant Professors in the Department of Computer Science – Approval – reg.**

**27107/Ac F III/2022/UOK**

The Manager, SN Trusts, Kollam has forwarded the proposal for the approval of the initial appointments of following Assistant Professors in Department of Computer Science as detailed, along with the relevant documents mentioned in Annexure I.

Sl. No.	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Sheema Rajan	SN College, Cherthala	29.11.2023 FN	PWD	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
2.	Smt. Parvathy S	SN College, Cherthala	01.12.2023 FN	Open	
3.	Smt. Thushara S	SN College, Cherthala	01.21.2023 FN	Community	
4.	Smt. Athira Rajendran	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 366/2019/H.Edndtd 05.11.2019.

As per letter D2/110/2023-HEDN dated 13.09.2023, the Government had nominated Sri. T T Suresh, Joint Secretary to Government, as representative in the Staff Selection Committee of SN Trusts, Kollam for filling up the newly sanctioned vacancies of Assistant Professors of Computer Science in SN College, Cherthala and SN College, Kollam.

The Educational Agency had advertised the notification regarding the vacancies in Computer Science in 4 daily newspapers viz. The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu (dated 15.09.2021, 17.05.2023 & 09.08.2023). Accordingly, the age limit of the teachers appointed is calculated as on 01.01.2021 & 01.01.2023.

The criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in the University shall be followed in accordance with UGC Regulations 2018 and U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per UGC Regulations 2018;

- 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment.
- Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

- The applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview.
- The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed as per UGC Regulations, 2018 for appointment of teachers in Colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as **Annexure II**.

In tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University, as per UO No.Ac.F.II/2864/2022/General/UOK dated 22.02.2023, identified a total of 16 backlog vacancies of PWD candidates in Colleges under SN Trusts, Kollam. Among the said 16 PWD backlog vacancies, appointment of 4 (Four) Assistant Professors in English and 1 (one) Assistant Professor in History, had already been approved by the University. The appointment of One Assistant Professor in Computer Science is included in this proposal. Accordingly, 10 (Ten) more backlog vacancies in PWD category are remaining to be filled up in Colleges under SN Trusts, Kollam.

**In the minutes of Selection Committee for the appointment of Assistant Professors in Computer Science, held on 16.10.2023 at Sree Narayana College, Cherthala, only five members were present, including the Government Representative. (Remaining members are Chairman, Two Subject Experts nominated by the Hon'ble Vice Chancellor and Principal Nominee).**

**As per Clause 5.1 (V) b of UGC regulations 2018;" Five members, including two outside subject experts, shall constitute the quorum".**

**Since, the Government Representative is not a member as per UGC Regulation 2018, the required quorum could not be satisfied as per the Regulation. Hence a clarification was sought regarding the same, vide this office letter dated 10.10.2024.**

**Now the Manager, SN Trusts Kollam has clarified the validity (quorum) of Selection Committee as sought. It has been stated that**

**" Dr. N. Bindu. Head of Department of Computer Science S.N, College, Cherthala was nominated to the Selection Committee by the Manager and she could not regularly attending the Selection process as she has been engaged in monitoring the selection process of Assistant Professors during the interview by verifying the credentials for preparing the minutes and score sheets, Academic Score sheets of candidates applied for the vacancies and of the candidates appeared for the interview and to constitute the Screening Committee to screen the candidates applied etc.**

**The defects pointed out by the University has since been rectified by including the name of Dr. N. Bindu as H.O.D to the Selection Committee and the rectified minutes and score sheet is enclosed herewith for approval of appointment of the candidates appointed as Assistant Professors in Computer Science".**

**A revised minutes has also been submitted.**

In the minutes of the Selection Committee held on 16.10.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in Computer Science under PWD category, it has been stated that as per the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 29.12.2021, 1 (one) vacancy in Computer Science was reserved for Candidate belonging to the category of Locomotor Disability. In response to the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 17.05.2023, two applications were received at the office of SN Trusts, Kollam. The candidates applied for with reference to the notification were called for interview. two candidates appeared for the interview. All the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms

contained in UGC Regulations and University. The candidates were thoroughly evaluated, relative merits assessed, marks awarded and ranked accordingly. Among the candidates interviewed Smt. Sheema Rajan is awarded the highest score (32 out of 50) and has been appointed in Differently abled Category.

In the minutes of the Selection Committee held on 16.10.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in Computer Science, it has been stated that in response to the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 15.09.2021, 175 applications were received at the office of SN Trusts, Kollam. A committee was constituted for screening the applications and the Committee prepared a short list of 159 candidates to be called for interview. All the applicants in the short list were called for interview. 57 candidates appeared before the Selection Committee. The interview commenced from 11 AM on 16th October 2023 and 10AM on 17th October 2023, at SN College, Cherthala. Further stated that all the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms as per in UGC Regulations and University. They were thoroughly evaluated, relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed Smt. Parvathy S is awarded the highest score (35 out of 50), Smt. Thushara S is awarded the second highest score (34 out of 50) and Smt. Athira Rajendran is awarded the third highest score (33 out of 50) in Open merit and Community Merit. Accordingly, the first rank holder, Smt Parvathy S has been appointed in Open Quota, the second rank holder Smt. Thushara S, is appointed in Community Quota and the Third Rank holder Smt. Athira Rajendran has been appointed in Open Quota.

The defects noted in the applications are included in remarks column of Proforma in **Annexure II** and detailed in *Annexure III*. The undertaking given by the Educational Agency is included as **Annexure IV** and the GO regarding the interchangeability of posts in Computer Science and Computer Application is included as **Annexure V**.

*The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.*

In lights of the above facts, and as per the orders of the **Hon'ble Vice-Chancellor**, the proposals regarding the approval of **initial appointments of following Assistant Professors in the Department of Computer Science in the Colleges under SN Trusts, Kollam** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Sl. No.	Name of the Teacher	Name of the College	Effective Date	Quota Appointed	Remarks
1.	Smt. Sheema Rajan	SN College, Cherthala	29.11.2023 FN	PWD	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
2.	Smt. Parvathy S	SN College, Cherthala	01.12.2023 FN	Open	
3.	Smt. Thushara S	SN College, Cherthala	01.12.2023 FN	Community	
4.	Smt. Athira Rajendran	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No.366/2019/H.Edndtd 05.11.2019.

**Recommendation: -**

*The Committee considered the proposals regarding the approval of initial appointments of following Assistant Professors in the Department of Computer Science in the Colleges under SN Trusts, Kollam and recommended to refer the matter to the Syndicate.*

Sl. No.	Name of the Teacher	Name of the College	Effective Date	Quota Appointed	Remarks
1.	Smt. Sheema Rajan	SN College, Cherthala	29.11.2023 FN	PWD	Posted against the vacancy newly created as

2.	Smt. Parvathy S	SN College, Cherthala	01.12.2023 FN	Open	per GO(MS) No.471/2020/HEDN dtd 30/12/2020
3.	Smt. Thushara S	SN College, Cherthala	01.12.2023 FN	Community	
4.	Smt. Athira Rajendran	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 366/2019/H.Edndtd 05.11.2019.

<p style="text-align: center;"><b>Resolution of the Syndicate</b></p> <p><b>RESOLVED</b> to seek opinion of the Standing Counsel regarding the approval of initial appointments of Assistant Professors in the Department of Computer Science in the Colleges under SN Trusts, Kollam and place the same before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.</p>					
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**Item No.15.145.C46 St Michael's College, Cherthala- Assessment of workload - Academic year 2023-2024– Reg.**

(2344/Ac F III/2022/UOK)

The Principal, St Michael's College, Cherthala has forwarded a proposal for the assessment of workload of the various teaching Departments of the College for the academic year 2023-24.

It may be noted that the workload is calculated in accordance with the norms laid down in Chapter XIII (1) of the Kerala University First Ordinance, 1978 and calculated on the following basis:

<u>Ordinance 1, Chapter XIII of the Kerala University First Ordinance, 1978</u>	
For the purpose of assessing the work load the strength of students to be taken into account shall be the actual strength as on the 1st November of the previous academic year viz., the middle of the academic year distributed batchwise for the course (s) specified.	
The Principals of all Arts and Science Colleges should furnish a statement of workload on the basis of the student strength as on 1st November of the previous academic year before the commencement of each academic year in the proforma appended.	
Explanation:	(1) Actual strength here means the number of students on the roll excluding dropouts and those transferred/admitted in a class in the course of an academic year in a College on inter Collegiate/inter-University transfer basis.
	(2) Marginal increase of seats sanctioned by the University over the affiliated strength shall not be included in the actual strength. Students admitted to marginal seats should not be adjusted against vacancies that may arise within the sanctioned strength for this purpose.
	(3) In any case, if admission to any course could be completed only after 1st November of the previous year, the actual student strength of such course (s) shall be student strength as on the date of commencement of classes.
	(4) When a new College is affiliated, the work load of the 1st year of the course(s) shall be calculated on the basis of affiliated student strength of the current academic year. During subsequent years, the actual strength as on 1st November of the previous year plus the affiliated strength of the current academic year, until the completion of the course of the first batch of students shall be taken into account.
	(5) When a new course is started in an existing College or the number of seats of an existing course is increased, the workload of that part of the respective Departments shall be calculated on the basis of the principle indicated under explanation (4) above.

As per the Ordinances, total number of posts for each Department in a College shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hour of 16 for Lecturer/Assistant Professor.

As per the Government Order, G.O.(Ms)No. 155/2020/HEDN dated 01-04-2020, the criteria laid down for the fixation of workload of teaching posts in the Arts & Science Colleges are as following:

- i) In all Aided Arts & Science Colleges in the state, workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. No regular teaching posts will be allowed for a workload of less than 16 hours, even if it is a single faculty subject. Service of Guest Lecturer alone will be permitted for subjects with a workload of less than 16 hours.
- ii) It is also ordered that existing teachers whose appointments have already been approved will not be terminated on this account, even if they have less than 16 hours of workload now. The posts existing with less than 16 hours of workload will vanish away on the retirement / resignation/ relieving of the present teacher or occurrence of vacancy in any other manner. No manager is permitted to fill up teaching post which carries less than 16 hours of workload.
- iii) PG weightage will not be considered since it is not provided under UGC Regulations.

The consolidated statement showing the workload assessed in the various teaching Departments in St Michael's College, Cherthala is shown below. The workloads have been calculated excluding PG weightage - which considered 1 hour of teaching hour as 1.5 hours. It is seen that during the recent years, many seats to the Courses in affiliated Aided Arts & Science Colleges are left vacant for want students and hence calculating the workload on the basis of actual strength of students result in apparent decrease of workload in those departments. This may affect the sanctioned posts of teachers in Colleges and a specific Government Orders to address the issue is yet to be received.

The detailed calculation is shown in the statement appended.

<b>ST. MICHAEL'S COLLEGE, CHERTHALA</b>			
<b>WORKLOAD ASSESSMENT FOR THE ACADEMIC YEAR 2023-2024</b>			
<b>Principal's Subject: Economics</b>			
<b>Sl. No.</b>	<b>Subject / Department</b>	<b>Workload calculated as per actual strength</b>	<b>Previous Workload sanctioned during 2017-18</b>
1	English	99	96
2	Malayalam	22	22
3	Hindi	13	22
4	Commerce	113	138
5	Economics	90	108
6	History	6	6
7	Mathematics	24	24
8	Physics	58	70
9	Chemistry	105	111 (recalculated during 2021-2)
10	Botany	11	13
11	Zoology	44	46
12	Statistics	9	7
13	Psychology	6	6
14	Management Studies	72	-
14	Physical Education	Number of Students 911 (One permissible teacher)	Students below 1000

The Standing Committee of the Syndicate on Teaching & Non-Teaching Staff of Private Colleges, held on 30.08.2024 vide Item No: C1, considered the Workload assessment of the various teaching Departments in St. Michael's College, Cherthala and recommended to defer the same to the next Standing Committee. The Syndicate at its meeting held on 09.09.2024, vide Item No. 14.05.C1, resolved to approve the same.

Accordingly, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of workload assessment of the various teaching Departments in St. Michael's College, Cherthala for the academic year 2023-24 is placed before the Standing Committee of the Syndicate on Teaching & Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the the approval of workload assessment of the various teaching Departments in St. Michael's College, Cherthala for the academic year 2023-24 and recommended to defer the item, noting that the workload assessment guidelines framework under FYUGP scheme is currently under consideration by the Government.*

The meeting came to an end at 04.30 PM

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.10.2024, be approved.

**Item No.15.146****Minutes of the meeting held for supply and installing CCTV at Palayam and Kariavattom Campuses.****(AdBII)**

A meeting of the Technical Committee in connection with supply and installing CCTV at Palayam and Kariavattom Campuses was held on 04.11.2024 at 04.45 p.m, in the Registrar's Chamber.

The Hon'ble Vice-Chancellor has ordered to place the minutes before the Syndicate for consideration and decision.

Minutes of the meeting is enclosed herewith.

**Minutes of the meeting held for supply and installing CCTV at Palayam and Kariavattom Campuses.**

Date & Time : 04.11.2024, 04:45 P.M  
Venue : Registrar's Chamber

**Members present:**

1.The Registrar	:Sd/-
2.Sri.Madhu V T, Director, KUCC:	Sd/-
3.The Instrumentation Engineer (i/c)	:Online
4.Sri.Ramesh T S, Assistant Executive Engineer	:Online
5.Dr.Sabarish K, External expert	: Online
6.Sri.Sanal Kumar S P, External expert	:Online

The meeting commenced at 04:45 pm.

The meeting of the Syndicate held on 15.03.2024 vide Item No.09.122 had resolved to invite e-tender for the Supply and Installation of CCTV at Palayam and Kariavattom Campuses at an estimated amount of Rs.1,80,00,000/- (Rupees One Crore and Eighty Lakh only).It further resolved to entrust the Director, KUCC for the preparation of the tender document for supply and Installation of CCTV at Palayam and Kariavattom Campuses and also to issue tender document after getting approval from the Technical Committee.

Subsequently, a technical committee was constituted with the following members: Registrar (as Convener), Director, KUCC, Instrumentation Engineer, Dr. Vinod Chandra S S and Dr. Sabarish K (External Expert) and later two more members viz Sri. Ramesh T S (Assistant Executive Engineer (Civil) and Sri. Sanal Kumar S P(Former Instrumentation Engineer) were added as special invitees for providing technical support to the committee.

In adherence to the resolution of the Syndicate, Director, KUCC has prepared the tender document for an estimated amount of **Rs.1,79,85,000/- (+GST) (Rupees One Crore Seventy Nine Lakh Eighty Five Thousand Only)** and several technical committee meetings were held thereafter for verification and modification of the document.Accordingly, tender notice was published in the e tender website (Government of Kerala) vide e-tender reference no. Ad BII /1/2435/2024 and e-tender Id: 2024\_KU\_697580\_1 dated 18/10/2024.

In response to the e tender notice, three firms namely, M/s Keltron, M/s ITPCOS and M/s.BSNL have sought clarifications. Out of the various queries, M/s ITPCOS has sought relaxation on the eligibility criteria to participate in the tender as pointed below:

<b>Tender Document Reference(s), (Section) &amp; Page Number(s)</b>	<b>Original condition in the tender document</b>	<b>Request of ITPCOS</b>
Section 2 Page No: 6 Eligibility Criteria	The Bidder shall be an established Company registered under the Companies Act, 1956/2013 since last 5 years as on 31.03.2024.	Please include Co-operative Society as well.

The Technical Committee considered the matter and observed that, several companies registered under Co Operative Societies Act are executing CCTV installation works. Hence, the firms registered under Kerala State Co Operative Societies Act, may be permitted to participate in the tender, subject to the condition that all other eligibility criteria conditions are satisfied by them, so as to expand the competition.

**Recommendation:**

1. To modify the clause 1 under pre qualification criteria of Section 2 as “The Bidder shall be an established company registered under the Companies Act, 1956/2013 or a firm registered under Kerala State Co Operative Societies Act (subject to the condition that all other eligibility criteria conditions are satisfied by them)” since last 5 years as on 31.03.2024”.
2. To place the minutes before the Syndicate.

<b><i>Resolution of the Syndicate</i></b>	
<b>RESOLVED</b> that the above recommendation of the meeting for supply and installing CCTV at Palayam and Kariavattom Campuses held on 04.11.2024, be approved.	
<b>FURTHER RESOLVED</b> to entrust the Registrar to publish the corrigendum accordingly.	

***Item No.15.147      Department of Optoelectronics - Engagement of Technician (FESEM) on contract basis - modification to be effected in the existing U.O. enhancing the remuneration to contract employees-Consideration of-reg.***

***(Ad.FII)***

A selection Committee was constituted by the Vice - Chancellor, for the engagement of Technician (Field Emission Scanning Electron Microscope) (FESEM) at the Department of Optoelectronics, Karaivattom with the following members:

1. Adv. B.Balachandran, Convenor, standing committee of the Syndicate on staff, Equipment and Buildings
2. Dr.K.G Gopchandran, Member Syndicate
3. Dr.Sam Solomon, HOD, Department of Optoelectronics
4. Dr.Prabhakara Rao, NIIST(Expert)
5. Registrar

The Selection Committee meeting held on 12/05/2023 fixed the norms for the engagement of the post of Technician. The committee recommended that the qualification of FESEM Technician included in the U O No.Ad.AV.12762(1)/2021/UOK dated 07/10/2022 as Sl.No.1 with qualification as M.Tech and Remuneration of Rs.28,000/- be modified as below:

SI no.	Designation	Qualification	Rate
1	FESEM Technician in the Department of Optoelectronics	B Tech degree in Electronics with 55% marks from an approved University Minimum 3 years of experience in operating Field Emission Scanning Electron Microscope (FESEM) or Scanning Electron microscope(SEM) Desirable Qualification : M.Tech / MS in Electronics	Rs.27,000/-

As per the orders of the Vice Chancellor, the recommendation of the Selection committee (The copy of the Minutes appended) regarding modification of remuneration and qualification in respect of FESEM Technician in Department of Optoelectronics, is placed before the Syndicate, for consideration.

**The Minutes of the Meeting of the Selection Committee for the Engagement of Technician (FESEM) on Contract basis in Department of Optoelectronics**

Date : 15/06/2024  
Time : 10.15 AM  
Venue : Syndicate Room

**Members present:**

1. Dr.Shijukhan J S, Convenor, Standing Committee of the Syndicate on S,E,&B- Chairman Sd/-
2. Dr. K.G.Gopchandran, Member Syndicate Sd/-
3. Prof.(Dr.).K.S.Anilkumar, Registrar Sd/-
4. Dr.Prabhakara Rao, NIIST, Expert Sd/-
5. Dr.Sam Solomon, HOD, Department of Optoelectronics Sd/-

The meeting commenced at 10.15 AM.

The committee discussed the norms to be fixed before inviting application from candidates for the post of FESEM technician on contract basis in the Department of the Optoelectronics, Kariavattom for a period of 11 months.

Due to non availability of candidates with M.Tech Degree, the selection committee proposed that the qualification may be fixed as mentioned below and salary fixed as Rs.32,000/- (Rupees Thirty two thousand only). Accordingly the committee has fixed the norms as below:

**Qualifications:**

1. B.Tech degree in Electronics or in a related discipline with 55% marks from an approved University
2. Minimum 3 years of experience in operating Field Emission Scanning Electron Microscope (FESEM) or Scanning Electron microscope (SEM)

**Desirable Qualification :** M.Tech / MS in Electronics

**Age limit :** Should not cross 36 years as on 01/01/2024 ( Usual relaxation in the upper age limit shall be allowed in the case of candidates belonging to SC/ST and OBC communities)

**Remuneration :** Rs.32,000/- (Rupees Thirty two thousand only)

**Nature of Appointment:** on Contract basis for a period of 11 months.

**Application Fee:** Rs.250/- (Rupees two fifty only). Rs.100/-(Rupees hundred only) for candidates belonging to SC/ST category.

**Mode of submitting application:**

The candidates should logon to [recruit.keralauniversity.ac.in](http://recruit.keralauniversity.ac.in) for submitting application and for payment of fees.

**Distribution of marks .**

SL.No.	Category	Maximum Marks
1.	B Tech degree in Electronics or in a related discipline (Percentage of marks secured to be converted into 60%).	60
2.	Experience (4 marks for each additional year of experience)	20
3.	Performance in the Interview	20
	<b>Total Marks</b>	<b>100</b>

**Last date of receiving online application :** 14 days after notifying in the dailies.

The committee observed that, as per the U.O dated 13/07/2023, qualification and remuneration of FESEM technician have been fixed as B.Tech and Rs.27,000/- (Rupees Twenty seven thousand only) respectively. The committee recommended to fix the salary as Rs.32,000/- (Rupees Thirty two thousand only).

The committee recommended to place the matter before the next Syndicate for approval of the modification of the above mentioned U.O. and to issue the notification at the earliest.

The meeting came to end at 10.35 AM.

***Resolution of the Syndicate***

**RESOLVED** to approve the recommendation of the Minutes of the Meeting of the Selection Committee for the engagement of Technician (FESEM) on contract basis in the Department of Opto-electronics held on 15.06.2024.



**FURTHER RESOLVED** that the matter of fixing the remuneration for the post be referred to the Standing Committee of the Syndicate on Finance.

**Item No.15.148**      ***Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom – Purchase of Spares for X-Ray Diffractometer (XRD) - Provisional advance drawn by Dr.Subodh G, Joint Director, CLIF - Regularized - Reporting of –reg.***

***(Ad.BIVA)***

An amount of Rs.9,45,000/- (Rupees Nine Lakh Forty Five Thousand only) was sanctioned to Dr.Subodh G, Joint Director CLIF as provisional advance for the purchase of Spares for X-Ray Diffractometer (XRD) installed in the Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom from M/s Bruker India Scientific Pvt.Ltd, Mumbai, vide U.O no. Ad.AVI/2549/2024/UOK dated 19.03.2024

Dr.Subodh G, Director(i/c) CLIF vide letter no.CLIF/Purchase/188/2024-25 dated 14.08.2024 has requested to regularize the provisional advance drawn for the purchase of spares of XRD installed in the CLIF by forwarding necessary documents in this regard and the Finance based on the Voucher verification report from Audit Section, Kariavattom and Credit Verification Report furnished by the Cash Counter, Kariavattom has endorsed to regularize the provisional advance of Rs.9,45,000/- (Rupees Nine Lakh Forty Five Thousand only) sanctioned to him subject to administrative sanction and further endorsed that the regularization be booked under the head of account "Part I-NP-MH:59(e)-Central Laboratory for Instrumentation and Facilitation (CLIF)-4/3020-Maintenance of Equipment" of the current year's Budget Estimates of the University.

Sanction has been accorded by the Vice Chancellor to regularize the provisional advance of Rs.9,45,000/- (Rupees Nine Lakh Forty Five Thousand only) released to Dr.Subodh G, Joint Director, CLIF, for the purchase of spares of XRD installed in the CLIF subject to reporting to Syndicate. U.O no.Ad.AVI/9008/2024/UOK dated 23.10.2024 was issued in this regard.

As per orders of the Vice-Chancellor the aforesaid matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.149**      ***Request for re-engaging of Dr. P. Raghavan, Joint Registrar, (Rtd). As Special Officer, Harithalayam Project on contract basis-Consideration of - reg***

***(Ad.AI)***

Dr. P. Raghavan, Joint Registrar (Rtd.) was engaged as Special Officer, Harithalayam Project on contract basis in the University w.e.f. 20.04.2023 for a period of eleven months on a consolidated remuneration of Rs.22,000/- (Twenty Two Thousand only) per month vide U.O No. Ad.A1 5757/2023/UOK dated 05.07.2023, as per the terms and conditions specified in the Employment Contract and Indemnity Bond executed by him. The present contract of Dr. P. Raghavan as Special Officer, Harithalayam Project has expired on 19.03.2024. Consequent to this, he had submitted a request on 22.03.2024 seeking extension of his tenure for another 11 months, with the existing terms and conditions, stating that he has been continuously engaged in the activities of Harithalayam Project even after the expiry of his present tenure (i.e. from 20.04.2023 onwards).

It may be noted that, Dr. P. Raghavan was re-engaged as Special Officer, Harithalayam Project w.e.f. 19.05.2022 for a period of eleven months vide U.O. No. Ad.A1.2/1721/2021 dated 01.12.2022, on the strength of the report submitted by the Sub Committee of the Syndicate (constituted based on the resolution of the Syndicate held on 16/09/2022), after assessing his performance as Special Officer, Harithalayam Project during his initial tenure, which was placed before the Syndicate held on 07/11/2022 for consideration & based on the subsequent resolution of the Syndicate. On expiry of his contract period on 18.04.2023, the Syndicate held on 09.06.2023 considered his request for re-engagement and resolved to engage him as Special Officer, Harithalayam Project in the University for one more period of eleven months w.e.f 20.04.2023.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for granting extension of contract to Dr.P. Raghavan, Joint Registrar (Retd.), as Special Officer, Harithalayam Project (to monitor and implement the various activities of the Harithalayam Project) for a period of eleven months w.e.f. 21.03.2024 (i.e., after one day's mandatory break on 20.03.2024), on a monthly remuneration of Rs.22,000/- & with the present terms and conditions, based on his statement that he has been continuously engaged in the activities of Harithalayam Project, even after the expiry of his present tenure and the certification of his work & conduct (during the period) and recommendation for further engagement provided by Dr. Pramod Kiran, Asst. Professor, Dept. of Aquatic Biology and Fisheries (in the submission received on 22.03.2024), was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration. The Syndicate in its 12th meeting held on 12.07.2024, (item no. 12.04.20) have resolved to seek a report from Dr. Pramod Kiran, Assistant Professor and Co-ordinator, Harithalayam Project, in this matter.

In accordance with the resolution of the 12th meeting of the Syndicate held on 12.07.2024 (Item No. 12.04.20), a detailed report was sought from Dr. Pramod Kiran, Asst. Professor and Co-ordinator, Harithalayam Project, regarding the performance of Dr. P. Raghavan, Joint Registrar (Retd.), as Special Officer, Harithalayam Project, during his tenure from 20.04.2023, in order to consider his request for granting extension of contract (to monitor and implement the various activities of the Harithalayam Project) for another period of eleven months, in the wake of the expiry of the present contract on 19/03/2024.

Meanwhile, Dr. Pramod Kiran, Asst. Professor and Co-ordinator, Harithalayam Project, vide letter dated 12.08.2024 has informed that Dr. P. Raghavan, Joint Registrar (Retd.) has took up another full time job and also suggested to appoint a new person as Special Officer, Harithalayam Project to monitor and implement the various activities of the project.

Dr. Pramod Kiran, Asst. Professor and Co-ordinator, Harithalayam Project also emphasized that, the Harithalayam Project has remained as an important activity in the Campus that has been imparting agricultural skills in students, eradicating of exotic plants, developing orchards and gardens and various other farming activities. The project is managed by Chief Co-ordinator, Special Officer and two casual labourers. The Special Officer is the person giving full-time service to the Project by implementing new activities as well as supervising the existing activities. The area under the Project is spread in both Campuses on either side of the National Highway and the Special Officer need to be a person familiar with the terrain of the Campus and should be willing to spend the Office hours in the worksites. **As the major area of work under the Project include agricultural activities which are carried out by labourers from early morning, the Special Officer should be a person with keen interest in agricultural activities and residing close to the University Campus to reach the work sites in time.**

In this context, he had suggested a retired employee named Shri.N.Satheesh Kumar, Electrical Section, University of Kerala, for the post of Special Officer, Harithalayam Project. Further, he has suggested that Shri. N. Satheesh Kumar would be an ideal candidate as he has good understanding of the Campus for several years, hails from a family involved in agricultural activities for several decades, lives within a kilometer from the Campus and he is also familiar with the Office procedures. His Biodata has also been enclosed with the letter.

As per the orders of the Hon'ble Vice-Chancellor, the letter (dated 12.08.2024) received from Dr. Pramod Kiran, Asst. Professor and Co-ordinator, Harithalayam Project, containing the above suggestions, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to engage Sri.N.Satheesh Kumar (Rtd.), as Special Officer on contract basis for the Harithalayam Project as per the terms and conditions followed in the previous engagement.

***Item No.15.150***

***Budget Speech, 2023-24, Item No. 54-Department of Statistics--Tiling the floor and minor electrical works in the first floor of Computer Lab as part of Development of Laboratory - Estimate - Approved-Orders Issued-Reporting - reg.***

***(Pl.C)***

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate to the estimate amounting to Rs. 1,70,000/- (Rupees One Lakh Seventy Thousand only), (Rs. 1,30,000/- for floor tiling and Rs. 40,000/- for minor electrical works), including 18% GST based on DSR 2018 with 35.59% cost index for Thiruvananthapuram submitted by the University Engineer, for tiling the floor and minor electrical works in the first floor of Computer Lab of the Department of Statistics at Kariavattom Campus, (as envisaged in the Budget Speech 2023- 24 (Item.No.54)), meeting the expenditure from the Head of Account "Part I-NP-MH:63 Miscellaneous-8/6028- New Development Programmes", of the current year's Budget Estimates of the University. The U.O No. 9324/2024/UOK dated 30.10.2024 was issued to this effect.

As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.151      Applications for affiliation of new programmes in unaided law colleges for the academic year 2024-'25 - views of the Government received-consideration-reg.***

***(Ac.BII)***

Applications for affiliation of new courses/Permanent enhancement of seats/Additional batch in existing courses in Colleges for the academic year 2024 – '25 were received from Educational Agencies of various affiliated colleges pursuant to notification dated 07.08.2023.

The Syndicate at its meeting held on 12.10.2023 vide item no.05.52.03 considered the Applications for Affiliation of New Courses/ Permanent enhancement of seats/ additional batches in Affiliated Unaided Colleges for the Academic Year 2024-'25 and resolved to entrust Convener, Standing Committee of the Syndicate to constitute team to conduct local enquiry as stipulated in Statute 8 of Chapter 24, Kerala University First Statutes, 1977 in the applicant colleges and then the Vice Chancellor approved the list of team submitted by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges for conducting local enquiry at the applicant colleges.

Accordingly, local enquiry were conducted in the colleges. The Syndicate at its meeting held on 31.08.2024 vide item no.13.19.01 resolved to approve the reports of Local Enquiry with respect to application for affiliation of new courses/ Additional batches in affiliated colleges and to seek views of the Government in starting the programmes in affiliated colleges Which have been recommended by the local enquiry teams.

Accordingly, letter no.3228/Ac B II/2024/UOK(3) dated 12.09.2024 was forwarded to the Principal Secretary to Government to furnish the views of the Government on the matter of starting new programmes in affiliated Unaided colleges in obedience with the provisions of Statute 9, Chapter 24 of KUFS, 1977.

The Government has accorded administrative sanction for starting new programmes in the following unaided law colleges affiliated to University of Kerala during the academic year 2024-'25 vide G.O (Ms) No.643/2024/HEDN dated 04.11.2024.

1. Mar Gregorios College of Law at Nalanchira for **LLM Maritime Law** programme
2. CSI Institute of Legal Studies at Parassala for **LLM (Criminal Law, Criminology & Penology)** programme

The Principal, Mar Gregorios College of Law, Nalanchira vide email dated 07.11.2024 requested to grant course affiliation and permission to start the course in this academic year 2024-'25 itself.

As per Statute 9 of Chapter 24 of Kerala University First Statutes 1977, the University has to ascertain the views of the Government before granting affiliation. On receipt of the views of the Government, another inspection by a team consisting of subject expert has to be conducted to ascertain the library and infrastructural facilities made available in the college for commencement of new programme and intake of each course will be ascertained only after the said inspection.

It may be noted that the procedures for LLM admissions for the academic year 2024-'25 has commenced and final allotment is yet to be published. The date for closure of admission & commencement of classes is not yet notified.

As per the orders of the Vice-Chancellor, the views of the Government rendered vide G.O(Ms) No.643/2024/HEDN dated 04.11.2024 in respect of starting new programmes in 2 Unaided law colleges affiliated to University of Kerala during the academic year 2024-'25 is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to conduct an inspection in the Colleges by a team consisting of the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Shijukhan J.S, Adv.G.Muraleedharan Pillai, Members Syndicate, Dr.Rakendu C.K, Assistant Professor, Department of Law as Subject Expert to ascertain the infrastructural facilities available in the colleges for the commencement of new programme and intake of each course.

***Item No.15.152                      SH Campus-Maintenance of Campus roads -Estimate-Consideration of-reg.***

***(Pl.C)***

The University Engineer, vide letter no. DB1/SH-Road/06-07(01)/23 dated. 05.11.2024 has forwarded an estimate amounting to Rs. 10, 20,000/- (Rupees Ten Lakh Twenty Thousand only), including 18% GST based on DSR 2018 with 35.59% cost index for the maintenance of Campus roads at SH Campus, as the roads at SH Campus requires urgent repair owing to the bituminous surface being damaged and pot holes formed in many areas.

The estimate aims to repair the pot holes and bituminous surface of the Campus roads at SH Campus. Due to the lack of proper drainage of rain water, the same accumulated in some of the areas and resulted in early damage of the road surface. To avoid the rain water accumulation, concrete drain is proposed near the examination store and electrical substation buildings. Other major provisions in the estimate are modified penetration macadam 75mm thick and 50mm thick for filling pot holes, surface dressing for road leveling, 20mm thick pre mix chipping carpet for repairing the bituminous surface, seal coat, tack coat etc.

The University Engineer has requested to sanction the above said estimate by debiting the expenditure from the Head of Account "Non Plan-MH-65-Works-5331 Maintenance of Road", since in the University Budget, 2024-25, an amount of Rs. 1 Crore has been earmarked for the maintenance of Roads.

As ordered by the Vice Chancellor, **the aforesaid estimate amounting to Rs.10,20,000/- (Rupees Ten Lakh Twenty Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for the maintenance of Campus roads at SH Campus, is placed before the Syndicate for consideration and appropriate decisions.**

***Resolution of the Syndicate***

**RESOLVED** to approve the estimate amounting to Rs.10, 20,000/- (Rupees Ten Lakh Twenty Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for the maintenance of Campus roads at SH Campus.

**FURTHER RESOLVED** to place the matter before the Standing Committee of the Syndicate on Finance for approval.

***Item No.15.153                      Repair and general maintenance of Staff Quarters D 1 to D 10 ( tiled roof ) at Kariavattom Campus- Extension of time of Completion- Request of the Contractor- Reg***

***(Pl.C)***

An amount of ₹ 94,02,000/- was sanctioned for the repair and general maintenance of Staff quarters no. D1 to D10 ( tiled roof ) at Kariavattom Campus, vide U.O No. Ad. BI (4 ). 808/2021/007 dated 30.09.2021.

The University Engineer, vide letter no.DB2/QTRS D1-D10/MAINT/2022-23 dated 09.01.2024, has informed that the subject work was awarded to the contractor Sri.Santhosh Sivanandan and agreement has been executed with ToC (Time of Completion) as 120 days from the date of handing over the site. The site was handed over on 02.04.2022. ie. **the ToC expired on 30.07.2022. The work was completed on 31.07.2023 and the contractor requested for extension of work till 31.07.2023. There is a total of 366 days delay for the execution of the work.**

The University Engineer, recommended for extension of time for the work till 21.10.2022 without fine for a period of 83 days considering the genuine grounds of providing quarters to the contractor for maintenance work in a phased manner and hindrance caused due to weather conditions and recommended the period from 22.10.2022 to 31.07.2023 with fine as per norms. Out of 83 days, 53 days delay was for shifting the residents and obtaining keys of quarters for execution of work and 30 days for heavy monsoon during the months of July and August. Considering, the genuinity of reason stated, the University Engineer, has recommended that *83 days extension of time of completion may be granted with effect from 31.07.2022 to 21.10.2022 without fine, and further for 283 days up to 31.07.2023 may be granted with fine as per norms* and the University Engineer, has requested to communicate orders in this regard for executing the supplementary agreement.

**The Syndicate at its meeting held on 15.03.2024 vide item no. 09.110.09 while considering the above mentioned matter, resolved as follows:**

1. **to grant extension of the time of completion of the work of repair and general maintenance of staff quarters D 1 to D 10 ( tiled roof ) at Kariavattom Campus with effect from 31.07.2022 to 21.10.2022 without fine for 83 days, and further for 283 days up to 31.07.2023, with fine.**
2. **to entrust the University Engineer to calculate fine for extension of 283 days.**
3. **To execute supplementary agreement with the contractor, with legal vetting.**

The contractor Sri.Santhosh Sivanandan vide letter dated 29.10.2024 has reported that out of 10 quarters assigned to him for execution of work as per agreement dated 24.03.2022, **only keys for 5 quarters were handed over to him on 02.04.2022**. He had completed work of those 5 quarters within time. The time period allotted for the work was 120 days. **The keys for the remaining 5 quarters were handed over to him only on 27.12.2022**. The contractor has also submitted memo No.CA/Admn/1/257/2022 dated 01.12.2022 issued from the Joint Registrar Campus Administration directing the occupants of D-01,D-03,D-08,D-09 and D-10 staff quarters to handover the quarters to the Engineering Unit for execution of the maintenance work, to convince all that he has informed. He has also informed that he has learned that a penalty for 283 days is imposed on him from the email communication sent from the office of University Engineer to execute Supplementary agreement.

On the matter, the University Engineer vide letter No.UE/DB/SQ-D1 to D10/24 dated 04.11.2024 has reported that the office of Engineering Unit has intimated the contractor Sri.Santhosh Sivanandan to execute supplementary agreement and contractor had signed the supplementary agreement documents with protest on 13/8/2024 (Annexure A). Hence the contractor was again directed to submit the required documents for executing the supplementary agreement for time of extension vide email dated 19.08.2024 (Annexure B), but he has not attended the same. The contractor vide letter dated 29.10.2024 had requested the Registrar to waive the fine considering the delay in handing over keys of all the quarters at a time, difficulty in executing the repair of old tiled roofing, rain, non execution of work in public holidays etc. The recommendation for the extension of 83 days without fine was given earlier considering 53 days for the delay in obtaining the keys of quarters for execution of work and 30 days for heavy monsoon during the Month July, August & September. Hence have recommended 83 days without fine and 283 days with fine as per norms.

After detailed examination, the actual dates of handing over keys of various quarters and completion (Annexure C) are as follows:

Sl.No.	Staff Quarters	Handing over date	Completion date	Actual time taken (days)
1	D2, D4	02.04.2022	04.11.2022	217
2	D5, D6, D7	04.07.2022	04.11.2022	124
3	Nil	05.11.2022	26.12.2022	52
4	D1, D3, D8, D9 & D10	27.12.2022	31.07.2023	217

The University Engineer further reported that since the quarters which required maintenance were occupied by employees handing over of 10 Nos of quarters at a time was not possible. Vide memo dated 10.11.2022, the Joint Registrar Campus Administration has intimated the occupants of D1, D3, D8, D9 & D10 to hand over the keys of the Quarters to him for execution of full fledged maintenance work (Annexure D). Accordingly the keys of 5 quarters was obtained and handed over to the contractor on 27.12.2022. Further the nature of maintenance works in all the buildings was similar. It is a fact that the contractor could complete the work at a earlier date if all the quarters

handed over at a time. The climate also hindered the progress as the roof of their buildings is with Mangalore pattern tiles. The quantity of wood work was also exceeded than the schedule quantity as per the actual site condition which necessitated additional tile.

Moreover, the University Engineer informed that while recommending the extension of time in previous occasion the general issues pointed out by the contractor was taken into consideration. Now the Assistant Executive Engineer had made a detailed examination and recommended an additional period of 180 days without fine, considering unfavourable weather condition and delay in handing over key for last five quarters. Hence recommended 263 days without fine and 103 days with fine out of total delay of 366 days. The report of AEE and Appendix 2100 F prepared by AEE are appended as (Annexure E & F). In the letter dated 29/10/2024, the contractor has informed that 120 days is required for the repair of each quarters since the major component of the work is repair to tiled roofing to avoid leakages, plumbing and sanitary work, painting etc. and the concerned Assistant Executive Engineer has recommended the same considering the magnitude and nature of works involved. The request of the contractor is genuine considering the quantum of work involved in these old quarters. Hence based on the request of the contractor the **University Engineer recommended to reconsider the decision of the Syndicate held on 15/3/2024, regarding extending the time of completion upto 31.07.2023, i.e. with a total delay of 366 days over and above the agreed time of 120 days, out of which 263 days without fine and 103 days with fine.**

As per the orders of the Vice- Chancellor, "the request of the University Engineer, to reconsider the decision of the Syndicate held on 15/3/2024, regarding extending the time of completion upto 31.07.2023, i.e. with a total delay of 366 days over and above the agreed time of 120 days, **out of which 263 days without fine and 103 days with fine**" for the work of Repair and general maintenance of Staff Quarters D 1 to D 10 (tiled roof) at Kariavattom Campus", is placed before the Syndicate for consideration and appropriate recommendation.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

***Item No.15.154                      Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services - Approval of - reg.***

(Ad DII)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 04.11.2024 at 04.45 p.m. in the Syndicate Room.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 04.11.2024 is placed before the Syndicate for consideration and approval (Minutes Appended).

**Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services**

Date and Time :            04.11.2024, 02.30 pm,  
Venue :                      Syndicate Room

**Members Present**

1. Prof.(Dr.) P.M.Radhamany (Convener)
2. Dr. Vinodkumar T.G. Nair, Member Syndicate
3. Dr. M. Lenin Lal, Member Syndicate
4. Sri. R. Rajesh, Member Syndicate
5. Sri. Ajay D.N., Member Syndicate

The meeting started at 04.45 p.m. and discussed the items in the Agenda and recommended as follows:

***Item No. 15.154.1:            Request received from Miss. Lakshmi Prasad, BA Economics student, Government Women's College, TVPM- reg.***

(Ad DII)

Miss. Lakshmi Prasad, BA 2<sup>nd</sup> year student at Government Women's College, TVPM vide letter dated 06.03.2024 has requested the Hon'ble Vice Chancellor to grant permission to participate for the Mohiniyattam, Bharathanatyam and kuchipudi competitions in the Kerala University Youth Festival 2024. as she was not awarded deserving position in the Arts Festival conducted by Government Women's College, TVPM on 09.02.2024.

It may be noted that vide judgement on WP(C) No. 7042/2024 dtd 01.03.2024, Hon'ble High Court denied her plea on the ground that the petitioner is not the winner at the College level, the request of the petitioner for permission to participate in the University Youth Festival cannot be granted.

Miss. Lakshmi Prasad, has again submitted a request stating that the irregularities of conducting and assessing competitions at College level festivals may also be brought under the consideration of the Committee constituted for conducting enquiry into the allegations and flaws of Judgement in the KUYF 2024 for granting her justice.

It may be noted that the Syndicate at its meeting held on 15.03.2024, vide Additional item no. 1 resolved to conduct a detailed inquiry by a sub committee regarding unlawful incidents that occurred and on resuming the suspended Varsity Youth Festival.

The subcommittee meeting held on 20.07.2024, considered the request of Miss. Lakshmi Prasad, and heard the Principal. The following decisions were taken:

1. to obtain a statement from the Principal, Government Women's College, TVPM regarding the complaint.
2. to obtain the details of judges for the items Bharatanatyam, Mohiniyattam, and Kuchipudi and also the details of Appellate Committee members of the College level Arts Fest.

Accordingly the Principal, Government Women's College, TVPM, vide letter dated 09.08.2024, has submitted the details.

Miss. Lakshmi Prasad, has submitted a new request regarding the malpractices in Judgement in the College level Arts Festival held on 09.02.2024.

The request received from Miss. Lakshmi Prasad and the details submitted by the Principal, Government Women's College, TVPM were submitted for further orders, as the subcommittee that previously considered the request of Miss. Lakshmi Prasad, has submitted its report before the Syndicate.

The Vice Chancellor has ordered to place the latest request of Miss. Lakshmi Prasad along with the panel of judges received from Government Women's College, TVPM before the SC of the Syndicate on Student Services.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Student Services, for consideration and appropriate recommendation.

#### **Recommendations:**

*The Committee recommended that the complainant, Miss. Lakshmi Prasad may be heard in the next meeting of the Committee.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services held on 04.11.2024, be approved.

#### **Item No. 15.154. 2      Budget Speech (2024-25)- Minutes of the Meeting of the Budget implementation Cell- Proposal received from the Director (i/c), DSS-approval – reg**

**(Ad DII)**

The meeting of the Budget implementation Cell held on 13.09.2024 entrusted Director, DSS to submit proposal on the item, 'Sl. No.179- കേരള സർവകലാശാല യുവജനോത്സവം പരിഷ്കരിക്കും' envisaged in the Budget Speech 2024-25 and to place the proposal before the Standing Committee of the Syndicate on Student Services.

Now, the Director (i/c), DSS has submitted proposal regarding the conduct of workshop on the amendments of Kerala university Youth Festival and restructuring the conduct of the Kerala University Youth Festival.

Hence, as per the orders of the Vice Chancellor the proposal received from the Director (i/c), Department of Student Services is placed before the Standing Committee of the Syndicate on Student Services for recommendation. (Proposal appended).

#### **Recommendations:**

*The Committee recommended to accept the proposal submitted by the Director(i/c), Department of Student Services.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services held on 04.11.2024, be approved.

**Item No. 15.154. 3: Special Menstrual leave granted to female students - Representation of the MSF Haritha Kerala State Committee - reg**

**(Ac AV)**

The Principal Secretary to Govt, Higher Education Department vide letter dated 26/4/2023 has forwarded a representation of MSF Haritha Kerala State Committee regarding implementation of Menstrual leave. Government Order GO(Ms) No.33./2023/HEDN dated 19.01.2023 was implemented in the University vide UO No. 2040/2023/UOK dated 02.03.2023, granting special menstrual leave for female students and fixing the limit of attendance for female students to 73 percentage including the menstrual leave. (Copy of the UO is appended).

MSF Haritha Kerala State committee has requested:

4. to take necessary action to grant 2% relaxation in the attendance for awarding internal marks (CE) also.
5. to reconsider the nomenclature 'menstrual leave' as not all female students are menstruating. Also, trans- menstruators are not benefited by this policy. Menstrual leave does not need to be accompanied by an affidavit that menstruation has caused the drop in attendance, as it creates a false assumption that woman is bound by menstruation.
3. GO(Ms) No.33./2023/HEDN dated 19.01.2023 is ambiguous. It does not specify the number of days of leave that can be availed in a month on the grounds of menstruation or the procedure to get it granted. Proper study and deliberation is required as part of the implementation of the said order. Therefore, it is desirable to consider the matter in detail and to issue a vivid order.

It may be noted that, as per the Regulations relating to First Degree Programmes under CBCS system, marks for attendance is not considered for courses except practical courses while computing internal marks w.e.f 2020 admissions.

As per the orders of the Vice-Chancellor, the representation of the MSF Haritha Kerala State Committee regarding the Special Menstrual leave granted to female students of the University was placed before the Standing Committee of the Syndicate on Students Services for consideration. Syndicate at its meeting held on 09.05.2024 vide item no.10.77 has resolved to refer the item to the standing committees on Student Service for detailed study. The Committee on Student Service held on 23.08.2024 has recommended to defer the item to the next Committee. The Syndicate at its meeting held on 09.09.2024 vide Item No. 14.15.01 has resolved to approve the recommendation.

As per the orders of the Vice-Chancellor, the representation of the MSF Haritha Kerala State Committee regarding the Special Menstrual leave granted to female students of the University is placed before the Standing Committee of the Syndicate on Students Services for consideration.

**Recommendations:**

*The Committee recommended to intimate the Government that the G.O.(MS) No. 33/2023/HEDN dated 19.01.2023 regarding granting special menstrual leave for female students has been implemented in the University vide U.O. No. 2040/2023/UOK dated 02.03.2023.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services held on 04.11.2024, be approved.

**Item No. 15.154. Additional Item.1: Kerala university Youth Festival- Request for Including Puthenpana Parayanam in the next Youth Festival and similar requests- reg**

**(Ad DII)**

The SC of the Syndicate on Student Services considered the representation submitted by Sri. Antony Puthoor and recommended to place the matter before the next committee along with all



similar requests to be included in the next Kerala University Youth Festival and the Syndicate held on 09.09.2024 vide item no. 14.15.03 resolved to approve the recommendation.

Accordingly the Director(i/c), DSS was requested to submit the proposal to include new items in the Next Kerala University Youth Festival. The Director(i/c), DSS has submitted the proposal for including the following items in the Next Kerala University Youth Festival, vide letter dated 25.10.2024.

Section I-Dance Events

1. Parichamuttu Kali

Section II- Fine Arts Events

2. Mehendi (Solo)
3. Installation (Group)

Section III- Literary Events

4. Elocution -Urdu
5. Recitation – Urdu
6. Essay Writing – Urdu
7. Short Story Writing – Urdu
8. Poetry Writing – Urdu
9. Aksharashlokam – Urdu
10. Film Review (Solo)

Traditional art forms of Ganaka community

11. Gandharvan Pattu (Music event)
12. Padayani (Dance event)
13. Thirumudipesu (Dance event)
14. Kalathilariyum Pattum (Music event)
15. Kaniyarkoothu (Dance event)

&

16. Puthenpana Parayanam (Literary event)

The Director (i/c), DSS has also reported that no other similar requests have been received by the DSS till date.

It may please be noted in this regard that

1. the proposal for including items (Sl. No. 1-10) had submitted earlier at the time of KUYF 2023-24. But the items were not included in the Youth Festival.
2. the proposal for including traditional art forms of Ganaka community (Sl. No. 11-15) in the KUYF considered by the Syndicate held on 28.12.2023, vide item no. 07.72.02 and resolved that the proposal be considered later.
3. the proposal for including Puthenpana parayanam (Sl. No. 16) in the Kerala University Youth Festival was placed before the SC of the Syndicate held on 23.08.2024, and the committee recommended to place the matter before the next committee along with all similar requests to be included in the next Kerala University Youth Festival and the Syndicate held on 09.09.2024 vide item no. 14.15.03 resolved to approve the recommendation.

As per the orders of the Vice Chancellor the proposal for including the above items in the next Kerala University Youth Festival is placed before the standing Committee of the Syndicate on Student Services for recommendation

**Recommendations:**

*The Committee recommended to place the proposals submitted by the Director (i/c), DSS for including new items in the next Kerala University Youth Festival before the expert committee to be constituted to formulate rules and guidelines for the conduct of the forthcoming Kerala University Youth Festival as resolved in the Syndicate held on 09.09.2024, vide item no.14.25.*

The Meeting concluded at 05.45 pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services held on 04.11.2024, be approved.

**Item No.15.155** ***FYUGP- Guidelines for the Conduct of Examinations and Evaluation from HEDN – reg***

(Ac AV(A))

Four Year Under Graduate Programmes UoK-FYUGP Curriculum Framework and Regulations, implemented in the Affiliated Colleges w.e.f the Academic year 2024-25 has been approved by the Academic Council held on 10.05.2024 and UO No. 4271/2024/UOK dated 22.05.2024 was issued accordingly.

The Scheme and Syllabi of all Courses under the FYUGP in different disciplines w.e.f 2024 admissions was approved vide UO No.32912/4/2024/UOK dated 02.07.2024. The Pedagogical Approaches and Evaluation 2024 for FYUG Programmes was approved vide 8187/2024/UOK dated 27.09.2024.

The general guidelines for the Conduct of Examinations & Evaluation under FYUGP forwarded by the Dept. of Higher Education, Govt. of Kerala vide Letter No.B3/385/2022-HEDN dated 08.10.2024 is appended herewith. It is directed to take necessary steps to amend the University Statutes and Ordinances to implement the said Guidelines after making necessary changes to them according to the requirements.

As per the orders of the Vice-Chancellor, the Guidelines for the conduct of examination and evaluation of FYUGP from the Dept. of Higher Education, Govt. of Kerala, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to implement the Guidelines for the conduct of examinations and evaluation of Four Year Undergraduate Programme (FYUGP) as proposed by the Department of Higher Education, Government of Kerala.

**FURTHER RESOLVED** to take necessary steps to amend the University Statutes and Ordinances in order to implement the aforementioned Guidelines, after incorporating any necessary modifications as per the requirements.

**ALSO RESOLVED** the following:

1. Fixing charge for taking photocopies of answerscripts for providing to the students, for the purpose of revaluation shall be referred to the Standing Committee of the Syndicate on Finance.
2. Eligible TA/DA shall be paid to the Board of Examiners for visits to colleges for random checking and for performing Chief Valuation in the case of single faculty departments for Odd Semester Evaluation.
3. Entry of marks for college level evaluation shall be done at the Additional Examiner and Chairman/ HOD levels.
4. Photocopying charges for question papers taken by the Colleges for FYUGP Exams be fixed at Rs.5/- (Five Only) per question paper.
5. Revaluation shall be conducted by the University in onscreen mode.

Question papers for examinations shall be prepared using Question Bank for FYUGP. Examination for second semester of 2024-2025 academic year onwards shall be conducted using Question Bank.

**Item No. 15.156** ***Reimbursement of Travel Grant- Anusandhan National Research Foundation (ANRF)-SERB-ITS Scheme -Release of Rs.1,08,429/- to Dr. Manoj Chacko, Associate Professor & Head, Dept. of Statistics - Reporting to the Syndicate- reg.***

(Planning B)

Dr.Manoj Chacko, Associate Professor & Head, Dept. of Statistics vide letter dated 01/10/2024, requested for the release of Rs.1,08,429/- (Rupees One Lakh Eight Thousand Four Hundred and Twenty Nine Only), sanctioned by SERB, being the reimbursement of travel grant for attending the “15<sup>th</sup> International Conference on Ordered Statistical Data 2024(OSD 2024)”, organized by Dept.of Mathematics, University of Coimbra, Portugal, from 10<sup>th</sup> to 14<sup>th</sup> June 2024. The SERB, vide file No. ITS/2024/001588, dated 03/09/2024 informed the release of Rs.1,08,429/- (Rupees One Lakh Eight Thousand Four Hundred and Twenty Nine Only). The Cash IV Section, has

acknowledged the receipt of Rs.1,08,429/- , from SERB, credited to SERB A/C No.40718895421 on 30/09/2024.

Sanction has therefore been accorded by the Vice Chancellor, subject to reporting to the syndicate,

- i. to release an amount of Rs.1,08,429/-(Rupees One Lakh Eight Thousand Four Hundred and Twenty Nine Only), to Dr.Manoj Chacko, Associate Professor & Head Dept of Statistics , received from SERB, towards the reimbursement of travel grant for attending the “15<sup>th</sup> International Conference on Ordered Statistical Data 2024(OSD 2024), organized by Dept.of Mathematics, University of Coimbra, Portugal from 10<sup>th</sup> to 14<sup>th</sup> June 2024”, as per the norms of the sponsoring body.
- ii. to provide an additional amount of Rs.1,08,500/-(Rupees One Lakh Eight Thousand Five Hundred Only) under the head of account “ Part III-MH 80 D-Grants from other agencies-9/7911- Travel Grant” by re-appropriation from the sub head “9/7751-Lumpsum provision for new Research Schemes “ under the same major head provided in the Budget Estimates of the University.
- iii. to book the expenditure in this regard under the head of account “ Part III-MH 80 D-Grants from other agencies-9/7911- Travel Grant” provided in the Budget Estimates of the University.

Accordingly U.O No. Pl.B/1924/2024-SERB, dated: 24/10/2024 has been issued.

The above action taken by the Hon’ble Vice Chancellor is hereby reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.157***

***Board of Studies in Biochemistry–Nomination of Dr. Chithra.V, Assistant Professor, Department of Biochemistry, NSS College, Pandalam as the member of the board-reg.***

***(Ac.D)***

*Ref: 1.Email dated 16.10.2024 from Dr.K.G Padmakumaran Nair, Professor &Head, Department of Biochemistry, N.S.S College, Pandalam.*

Dr. K.G Padmakumaran Nair, Professor & Head, Department of Biochemistry, N.S.S College, Pandalam. vide email dt 16.10.2024 has requested to relinquish him from the post of member of the board due to personal reasons.The Board of Studies in Biochemistry has been reconstituted vide notification cited in the reference (2) above for a period of three years w.e.f 17.01.2023. The total number of faculty members in the current Board of Studies in Biochemistry is 10.

As per the statute 4(b) (ii) in chapter 11 of Kerala University first statute 1977, Each Board shall consist of not less than five and not more than eleven other members.

The Vice-Chancellor has accepted the request for relinquishment of membership from Dr. K.G Padmakumaran Nair.The Vice-Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974, (Act 17 of 1974) has nominated Dr. Chithra.V, Assistant Professor ,Department of Biochemistry, NSS College, Pandalam as the member to the Board of Studies in Biochemistry.Notification No.Ac.D/2/250/2024 dated 30/10/2024 was issued in this regard.

Dr.Chithra.V will hold office as member, Board of Studies in Biochemistry, with effect from 23.10.2024 till the expiry of the term of Board of Studies in Biochemistry reconstituted with effect from 17.01.2023 (ie. Upto 16.01.2026) subject to the provisions contained in the Kerala University Act 1974 and Statutes framed there under.

The action taken by the Vice Chancellor in nominating Dr. Chithra.V, Assistant Professor, Department of Biochemistry, NSS College, Pandalam as a member to the Board of Studies in Biochemistry is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.158      *University Office- Water Charges for the months of July 2024 & August 2024 - Payment to Kerala Water Authority - Reporting of - reg***  
**(Ad. BII)**

The Kerala Water Authority had furnished the water bills pertaining to the four consumer numbers of the University namely CGB/69/N, CGB/75/N, CGB/119/N and CGB/154/N, for the months July 2024 & August 2024.

The Assistant Engineer (HQ Unit) has verified the bills and certified that the water meter readings pertaining to the four consumer numbers are in accordance with the average consumption and hence admitted for payment.

The Finance I section vide endorsement No.FOS.2169/Finance I/2024-'25/ dated 03.09.2024, had endorsed to release an amount of Rs.4,29,661/- (Rupees Four Lakh Twenty Nine Thousand Six Hundred and Sixty One only) to Kerala Water Authority towards the water charges for the months of July 2024 & August 2024 in connection with the consumer numbers CGB/69/N, CGB/75/N, CGB/119/N and CGB/154/N as detailed below:

Consumer Number	Amount (Rs)
CGB/69/N	87,148/-
CGB/75/N	34,725/-
CGB/119/N	25,961/-
CGB/154/N	2,81,827/-
Total	Rs.4,29,661/- (Rupees Four Lakh Twenty Nine Thousand Six Hundred and Sixty One only)

The Finance also recommended to meet the expenditure in this regard from the "Part – I Non-Plan-MH-I(a) - General Direction-4/1315- Water Charges" of the current years Budget Estimates of the University .

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the aforesaid payment proposal and U.O.No. Ad.B II/7596/2024/UOK dated 06.09.2024 was issued in this regard. Accordingly, payment was effected to Kerala Water Authority on 09.09.2024.

The above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.159      *UGC - Malaviya Mission Teacher Training Centre (MM TTC), Kariavattom – Conduct of Refresher Courses, Orientation Programmes and Short Term Courses and ad ditional courses -Release of grant in aid Rs.36,73,792/-Reporting to the Syndicate-reg.***

**(Pl.B)**

The UGC vide letter No F.No.40-30/2024(HRDC/Salary), dated 18.06.2024, sanctioned Rs.40,00,000/- (Rupees Forty lakh only), as advance grant-in-aid for 2024-25 FY, out of which an amount of Rs.20,00,000/-(Rupees Twenty lakh only) has been released vide U.O No. 7001/2024/UOK, dated: 14.08.2024, as first instalment to the PD account of the Programme Director, UGC-MMTTC .

The Programme Director, UGC-MMTTC vide Letter No. UGC-MMTTC/682/2024, dated 18.09.2024, has requested to release the second instalment of Rs.20,00,000/- (Rupees Twenty lakh only), at the earliest. In addition to that, the Programme Director, vide Letter No.UGC-MMTTC/680/2024 ,dated 13.09.2024 , has requested to release an amount of Rs.16,73,792/-(Rupees Sixteen Lakh Seventy Three Thousand Seven Hundred and Ninety Two only), sanctioned by the UGC vide F.No.39-30/2023(HRDC)/-Diary No.3219,3220,3221, dated 03.09.2024, towards the reimbursement grant for the settlement of accounts for the financial year 2023-24. The Planning C Section has acknowledged the receipt of Rs.16,73,792/- in the UGC RBI TSA account (A/c No: 10671301169).

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

1. to transfer an amount of Rs.16,73,792/- (Rupees Sixteen Lakh Seventy Three Thousand Seven Hundred and Ninety Two only), to KUF being the reimbursement grant from UGC for the settlement of accounts for the financial year 2023-24.
2. to release an amount of Rs.36,73,792/- (Rupees Thirty Six Lakh Seventy Three Thousand Seven Hundred and Ninety Two only), [Rs. 20,00,000/- being the second instalment of the advance grant -in -aid for 2024-25 FY & Rs.16,73,792/- being the reimbursement grant for the settlement of Accounts for the financial year 2023-24] to the PD account of the Director, UGC-MMTTC, towards the conduct of the programmes & disbursement of the salary of staff at MMTTC, after effecting the transfer of Rs.16,73,792/- to KUF .
3. to book the expenditure under the Head of account " Part II-Plan-MH-59(g)-UGC Human Resource Development Centre-4/1200-Activities" of the current year's budget estimate of the University

Accordingly U.O No. 9175/2024/UOK, dated: 26.10.2024 has been issued. The above action taken by the Hon'ble Vice Chancellor is hereby reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.15.160***

***Annual Maintenance Contract of Scanning Electron Microscope (EVO 18 Lab6 SEM+EDAX EDS + Quorum Sputter Coater) - Payment of third Instalment - Reporting of – reg.***

***(Ad.BIV CP)***

As per the Resolution of the Special Meeting of the Syndicate held on 17.01.2023 vide item No. 23.10.32, U.O No.1464/2024/UOK dated 15.02.2024 was issued for entering into the Annual Maintenance Contract of Scanning Electron Microscope (EVO 18 Lab6 SEM+EDAX EDS+Quorum Sputter Coater) installed in the Central Laboratory for Instrumentation & Facilitation, Kariavattom, with M/s. Carl Zeiss India Pvt. Ltd., Bangalore for a period of three years w.e.f. 18.03.2023, at a total amount of ₹10,61,926.23/- inclusive of GST with the terms of payment as half yearly basis, i.e. after completion of each six months.

The 1<sup>st</sup> & 2<sup>nd</sup> instalment Annual Maintenance Contract charges amounting to ₹3,48,026/- (Rupees Three Lakhs Forty Eight Thousand and Twenty Six only) inclusive of GST for the period from 18.03.2023 to 17.03.2024, was released to M/s. Carl Zeiss India Pvt. Ltd., Bangalore, vide U.O No. 4411/Ad BIV/2024/UOK dated 28.05.2024.

The Director, Central Laboratory for Instrumentation and Facilitation, Kariavattom, vide letter no. CLIF/AMC/207/2024-25 dated 18.09.2024, has forwarded the invoice no. DN2924504443 dated 11.09.2024 submitted by the Firm for releasing the 3rd instalment of the Annual Maintenance Contract charges of Scanning Electron Microscope (EVO 18 Lab6 SEM+EDAX EDS+Quorum Sputter Coater) installed in the Central Laboratory for Instrumentation and Facilitation for the period from 18.03.2024 to 17.09.2024, amounting to ₹1,78,475/- (Rupees One Lakh Seventy Eight Thousand Four Hundred and Seventy Five only) including GST and has certified that the work has been done satisfactorily.

The Vice-Chancellor has accorded sanction to the Director, Central Laboratory for Instrumentation & Facilitation, Kariavattom, for releasing the payment of ₹1,78,475/- (Rupees One Lakh Seventy Eight Thousand Four Hundred and Seventy Five only) including GST to M/s. Carl Zeiss India Pvt. Ltd., Bangalore, being the third instalment of the Annual Maintenance Contract charges of Scanning Electron Microscope (EVO 18 Lab6 SEM+EDAX EDS+Quorum Sputter Coater) installed in the Central Laboratory for Instrumentation and Facilitation, Kariavattom, for the period from 18.03.2024 to 17.09.2024. Accordingly, U.O No. 8986/Ad BIV/2024/UOK dated: 22.10.2024 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.15.161****University of Kerala - Four Year Under Graduate Programme – Engagement of Assistant Professors on contract basis - reg**

(Ad.D1)

The Syndicate held on 09.06.2023, vide Item No.58.55.D8 considered the matter regarding the implementation of the Kerala State Higher Education Curriculum Framework for introduction of Four Year Under Graduate Programmes (FYUP) and resolved to start Four Year UG programmes as a pilot project in the University Departments/Centres during the academic year 2023-2024 and to constitute a subcommittee for framing Regulations and Syllabi for the proposed programmes. A Four-year Undergraduate programme was started in the University Teaching Departments during the academic year 2023-24 as a pilot project.

Sanction was accorded by the Vice Chancellor to start 13 new Four Year Undergraduate Programmes under the Centre for Undergraduate Studies, subject to approval of the Scheme & Syllabus by the Academic Council (**Copy of the U.O.No.Ac.D/04/272/2023, dated 01.02.2024 is attached**). The Hon. Director of the Centre for Undergraduate Studies was entrusted with the preparation of the Scheme & Syllabus of the above Programmes and to place the same before the Academic Council for approval.

Accordingly, from the academic year 2024-25 onwards, fifteen additional programs were introduced, bringing the total to **sixteen programs** and 51 minor programmes being conducted in the University teaching Departments.

In the academic year 2024-25, the programs began on July 1, 2024, with 300 students enrolled in various programs as detailed below.

Sl.No.	Name of the FYUG Programme	Number of Students enrolled
1	BBA Honours with Research	28
2	B.Sc Honours Computer Science with Research	22
3	B.Sc Honours Biology with Research	13
4	B.Sc Honours Geology with Research	15
5	B.Sc Honours Mathematics with Research	9
6	BA Honours Economics with Research	20
7	BA Honours Sanskrit with Research	5
8	BA Honours (Malayalam & Kerala Studies) with Research	17
9	BA Honours English with Research	21
10	BA Honours Political Science and International Relations with Research	30 (2023 admission) 24 (2024 admission)
11	B.Sc Honours Physics with Research	15
12	B.Sc Honours Psychology with Research	17
13	BA Honours History with Research	19
14	B.Com Honours with Research	21
15	B.Sc Honours Chemistry with Research	12
16	BA Honours in Hindi	12

Meanwhile, the Syndicate held on 15.03.2024 (Item No.09.113), upon considering the recommendation of the meeting convened at 10:30 am on 12.03.2024 at Ramanujan Conference Hall, Kariavattom, to discuss various matters regarding the implementation of the Four-Year Undergraduate Studies, resolved to start following 13 new major courses along with the basket of minors in the Academic Year 2024-2025.

**B.Sc Honours with Research**

- Biology
- Physics
- Computer Science
- Chemistry
- Mathematics
- Geology
- Psychology

**BA Honours with Research**

1. Hindi
2. Malayalam and Kerala Studies
3. English
4. Sanskrit

**Commerce and Management**

1. B.Com Hon. with Research
2. BBA Hon. with Research

**Basket of Minors**

Environmental Science/ Electronics/ Nano Science/ Artificial Intelligence/ Data Science/ Renewable energy/ Functional Materials/ Data Analytics/ Machine Learning/ Robotics/ Space Science/ Genomics/ Bioinformatics/ Integrative Biology/Biodiversity Conservation/ Biotechnology/ Biochemistry/ Industrial Biology/ Clinical Biology/ Aquatic Biology/ Demography.

Tamil Journalism/ Information Science/ German/ Russian/ Arabic/French/ Archaeology/ Philosophy/ Sociology/West Asian Studies/ Manuscriptology/ Linguistics. Fin.tech/ Public law and IPR/ Supply chain and Logistics/ Blue Economy/ Business Analytics/ Accounts and Audit/ Travel and Tourism/ Environmental Finance/ Corporate Finance/Hospitality Management/ Cyber Security.

The Syndicate held on 15.03.2024 [Item No.09.113] resolved (as SI No.7) that the current permanent faculty members in each Department shall assist in tutoring for the new program within their department. Additionally, to engage one faculty on contract basis in each department if needed, for the effective operation of the proposed Four Year Undergraduate programs. These faculty members shall be assigned to their respective teaching Departments and will possess extensive subject and research expertise, comprising retired Professors as well as meritorious and qualified fresh hands. The Heads of the Department concerned were entrusted to submit proposal for engaging faculty on contract basis and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for further action. Accordingly, U.O.No.3914/2024/UOK, dated 09.05.2024 was issued implementing the resolution of the Syndicate held on 15.03.2024 [Item No.09.113]. **[Copy of the Minutes and U.O. are attached].**

Hon.Director, Centre for Undergraduate Studies, in his email dated 28.05.2024 forwarded a detailed proposal regarding faculty requirements in view of starting of Four Year Undergraduate Programmes and requested to take steps to appoint faculty members before July 1, 2024.

Subject	Emeritus	Adjunct	Project mode
English			2
Malayalam and Kerala studies		1	1
Hindi			
Sanskrit			1
Politics			1
History	1		1
Economics		1	1
Biology	1 (Botany)		1 (Zoology)
Physics		1	1
Chemistry			1
Computer Science		2	1
Geology			1
Psychology			1
Mathematics	1		1
Commerce			1
Management			1
<b>Total</b>	<b>3</b>	<b>5</b>	<b>16</b>

Since the commencement of the Four Year UG program, the workload in the Departments concerned has significantly increased, resulting in the University being unable to manage with the current faculty. Consequently, the University had to appoint additional faculty members on contract

basis. In these situations, the University typically forms a selection committee led by the Pro-Vice Chancellor, which includes the Registrar, a Syndicate member, a subject expert, and the Head of the respective Department, to select the Assistant Professors on contract basis. Here, the Selection Committee is composed of the Registrar, who is also a Professor, the Head of the Department concerned, a Subject Expert, and a representative from the Syndicate, which functions as the University's Chief Executive Body.

The meeting of the Standing Committee of the Syndicate on Staff, Equipment, and Buildings held on 07.06.2024 considered the above proposal and recommended:

1. to engage 16 Assistant Professors on Contract basis in various Departments (detailed below), for handling courses under Four Year Undergraduate programmes in 15 subjects (excluding Hindi).
2. to appoint one adjunct faculty each in the Dept. of Physics, Dept. of Economics, Malayalam & Kerala Studies & two adjunct faculties in the Dept. of Computer Science, as per the existing norms.
3. submit a detailed proposal for the engagement of Emeritus Professors in the Departments, before the next Standing Committee of the Syndicate on Staff, Equipment and Buildings.
4. to constitute Selection Committee for the selection of Assistant Professors on Contract basis in each Department consisting of following members.
  1. Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings
  2. Registrar
  3. Head of the Department concerned
  4. Subject Expert (Details of which is as follows)

Subject	No.of faculties on Contract basis	Name & Designation of the Subject Expert
English	2	Dr. Lal C.A, Professor
Malayalam	1	Dr. C. R Prasad, Professor
Sanskrit	1	Dr. Usha Raja Varier, Associate Professor
Politics	1	Dr. Josukutty C.A, Professor
History	1	Dr. S. Venumohan, Associate Professor
Economics	1	Dr. Manju S. Nair, Professor
Biology	1 (Zoology)	Dr. T.S Swapna, Professor
Physics	1	Dr. Sam Solomon, Professor
Chemistry	1	Dr. Sony George, Associate Professor
Computer Science	1	Dr. Aji. S, Associate Professor
Geology	1	Dr. R.B Binoj Kumar, Professor
Psychology	1	Dr. H Sylaja, Professor
Mathematics	1	
Commerce	1	Dr. Resiya Beegom, Senior Professor
Management	1	Dr. K Suresh Kumar, Professor
<b>Total</b>	<b>16</b>	

The Committee also recommended to seek concurrence from the Government for engaging faculties in project mode, for handling Four Year UG programme offered in the corresponding Departments.

The above recommendation was approved by the Vice Chancellor in exercise of the powers vested under Section 10 (13) of the Kerala University Act 1974, subject to reporting to the Syndicate for initiating immediate action. The matter was reported to the Syndicate held on 02.07.2024 [Item No.11.08] and the Syndicate resolved that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2024, be noted. FURTHER RESOLVED to constitute a Selection Committee with following Members for the appointment of Assistant Professor on contract basis in the Department of Mathematics. i. Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings. ii. Registrar iii. Head, Department of Mathematics, Department of Mathematics, University of Kerala, Kariavattom iv. Dr.G. Suresh Singh, Professor, Department of



Mathematics, University of Kerala, Kariavattom ALSO RESOLVED that the subject 'Biology' mentioned in the table be corrected as 'Zoology'. [Copy of the Minutes attached].

A meeting was held on 15.06.2024 to discuss the matters related to Four Year Undergraduate Programme in the University. The Syndicate held on 02.07.2024 [Item No.11.126] resolved that the recommendation of the above meeting to discuss the matters related to Four Year Undergraduate Programme in the campus held on 15.06.2024, be approved. FURTHER RESOLVED to approve the Minutes of the Selection Committee constituted for engaging Assistant Professors on contract basis of the following Departments and issue notification accordingly (**Copy of the Minutes attached**) :

1. Department of Geology
2. Department of Computer Science
3. Department of Zoology
4. Department of Chemistry
5. Department of Physics
6. Department of Psychology
7. Department of History
8. Department of Political Science
9. Department of Economics
10. Institute of Management in Kerala
11. Department of Commerce
12. Department of Malayalam
13. Department of Sanskrit
14. Institute of English

As per the resolution of the Syndicate held on 02.07.2024 (Item No.11.08.01) & (Item No.11.126), Notifications were issued for engaging Assistant Professors on contract for the Four Year Undergraduate Programme in the 15 Departments. As per Kerala University First Statutes, 1977, Chapter-8, Statute 3(i) & (vi), the Syndicate of the University has the power to manage and control Departments of Study and Research in the University and to fix the remuneration payable to persons engaged in the University.

The details of the Head of the Departments and Subjects experts included in the Selection Committee constituted are as follows:

Subject	No. of faculties on Contract basis	Name & Designation of the Subject Expert	Name of HoD
English	2	Dr. Lal C.A, Professor	Dr. Meena T Pillai, Professor
Malayalam	1	Dr. C. R Prasad, Professor	Dr. Seema Jerome, Professor
Sanskrit	1	Dr. Usha Raja Varier, Associate Professor	Dr. C.N. Vijayakumari, Associate Professor
Politics	1	Dr. Josukutty C.A, Professor	Dr. Girish Kumar R., Professor
History	1	Dr. S. Venumohan, Associate Professor	Dr. Shaji A, Professor
Economics	1	Dr. Manju S. Nair, Professor	Dr. Sheeja S.R., Professor
Biology	1 (Zoology)	Dr. T.S Swapna, Professor Dr. F G. Benno Pereria, Assistant Professor	Dr. G. Prasad, Professor
Physics	1	Dr. Sam Solomon, Professor	Dr. V. Biju, Professor
Chemistry	1	Dr. Sony George, Associate Professor	Dr. Suneesh C V., Assistant Professor
Computer Science	1	Dr. Aji. S, Associate Professor	Dr. D. Muhammad Noorul Mubarak, Associate Professor
Geology	1	Dr. R.B Binoj Kumar, Professor	Dr. Rajesh Reghunath, Professor
Psychology	1	Dr. Jaseer J., Professor	Dr. H Sylaja, Professor
Mathematics	1	Dr. G. Suresh Singh, Professor	Dr. Thalmi B., Associate Professor

Commerce	1	Dr. Resiya Beegom, Senior Professor	Dr. Biju T., Professor
Management	1	Dr. K Suresh Kumar, Professor	Dr. R. Vasanthagopal, Senior Professor
<b>Total</b>	<b>16</b>		

In continuation of the decisions taken, notifications No. 34429/Ad D1/2024/UOK dated 04/07/2024 and 27026/AD H/2024/UOK dated 22/08/2024 were issued with the following provisions.

1. The appointment is purely on contract basis.
2. The engagement will be for a period of 11 months.
3. A consolidated amount of Rs.40,000/- (Rupees Forty Thousand only) will be paid as monthly remuneration for the teachers.
4. The appointment is purely on temporary basis and will not have any claim for regular appointment in future in this University.

Accordingly 284 applications for the appointment of 13 posts of Assistant Professor (on contract) in 12 Departments were received in the University.

The Vice Chancellor on 15.08.2024 proposed a new Interview Committee for conducting interview (Copy Appended) for engaging Assistant Professors on contract basis for FYUG programme, with Dr.P.M.Radhamany, Member Syndicate and Retired Senior Professor, belongs to SC/ST community and a woman, as the Chairman.

As per Notification dated 18.07.2018 (UGC regulations 2018) clause 13.0 the teachers should be appointed on contract basis only when it is absolutely necessary and when the student teacher ratio does not satisfy the laid - down norms and the qualifications and selection procedure for appointing them should be the same as those applicable to a regularly-appointed teacher.

UGC Regulations 2018 clause 5.0 laid down the criteria for **Constitution of Selection Committees and Guidelines on Selection Procedure.**

#### **I. Assistant Professor in the University :**

(a) The Selection Committee for the post of Assistant Professor in the University shall consist of the following persons:

- i) The Vice Chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.
- ii) An academician not below the rank of of Professor to be nominated by the visitor/ Chancellor, wherever applicable.
- iii) Three experts in the subject concerned nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the University concerned.
- iv) Dean of the Faculty concerned, wherever applicable.
- v) Head/ Chairperson of the Department/School concerned.
- vi) An academician representing SC/ST/OBC/Minority/Women/Differently -abled categories to be nominated by the Vice Chancellor, if any of the candidates from any of these categories and if any of the above members of the selection committee does not belong to that category.

(b) Four members including two outside subject experts, shall constitute the quorum.

The Syndicate held on 31.08.2024 during the confirmation of the Syndicate minutes held on 02.07.2024 discussed the matter of the new panel of Selection Committee proposed by the Vice Chancellor for conducting the interview. The Selection Committee has already been constituted on 02.07.2024 as per the decision taken on 07.06.2024. Since the selection process has already been started as per earlier decision of the Syndicate and the Selection Committee constituted as per the Syndicate Resolution on 02.07.2024 had already fixed the qualifications as per UGC Regulations for the engagement and issued notification, the same selection committee shall conduct the interview. Hence the Syndicate held on 31.08.2024 confirmed the minutes of the meeting of the Syndicate dated 02.07.2024 (Item No.11.08.01) & (Item No.11.126).

Interviews were conducted for the above-mentioned posts on 28-09-2024 to 10.10.2024 and 123 candidates attended the same. The criteria for selection were centered on academic qualifications, teaching/ PDF experience, research publications, presentations made at seminars and conferences, as well as overall interview performance.

Mean while Sri.Gopakumar.P.S, Member, Syndicate submitted a complaint dated 05/10/2024 regarding the matter, before the Chancellor of the University and also to the Vice Chancellor and the same is under process. He also filed a writ petition, W.P.C No. 36283 of 2024 before the Hon'ble High Court of Kerala against the constitution of selection committee for the appointment of Assistant Professors on contract basis. The Hon'ble High Court vide [interim order dated 17.10.2024 in W.P.C No. 36283 of 2024](#) directed the University that, if any appointments made pursuant to Notification no. 34429/Ad.D1/2024, dated 04.07.2024 shall be subject to the result of the W.P.C No. 36283 of 2024 and the appointees shall be intimated about the order passed by the Court, at the time of issuing the appointment orders.

Accordingly, the Vice Chancellor has ordered to wait till the final decision of the Hon'ble High Court, in approving the Minutes of the Selection Committee held for conducting the interviews along with the Rank Lists.

As per orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration.

#### ***Resolution of the Syndicate***

The Syndicate held on 02.07.2024 (Item No. 11.08.01 & Item No. 11.126) had decided to issue notifications for the appointment of 13 posts of Assistant Professor (on contract) in 12 Departments. Interviews for the aforementioned posts were conducted from 28.09.2024 to 10.10.2024, with 123 candidates attending. Accordingly, the Rank list were prepared in all subjects and placed before the Syndicate except English.

The Syndicate considered the Minutes of the Selection Committee Meeting, which included the rank lists of the candidates. After detailed deliberations, fourteen members of the Syndicate agreed to approve the Minutes of the Selection Committee and Ranklist subject to the final outcome in W.P.(C) No.36283, two members opposed, and one member abstained from making a decision.

Based on this, the Syndicate **RESOLVED** to approve the Minutes of the Selection Committee and Ranklist subject to the final outcome in W.P.(C) No.36283 of 2024 before the Honourable High Court of Kerala.

**FURTHER RESOLVED** that the appointments shall be made pursuant to Notification No. 34429/Ad.D1/2024, dated 04.07.2024 and 27026/Ad.H/2024/UoK dated 22.08.2024, subject to the final outcome of W.P.(C) No. 36283 of 2024. The appointees shall be informed about the court's order at the time of issuing the appointment orders.

#### ***Additional item 1      Complaint against Dr. C.S. Suchith, Associate Professor, Department of Hindi (under Suspension) – Inquiry Report Submitted by the Sub-Committee – Consideration.***

The Syndicate considered the inquiry report submitted by the sub-committee regarding the complaint against Dr. C.S. Suchith, Associate Professor, Department of Hindi.

All the three members of the Inquiry Committee abstained from discussion.

After detailed deliberations, the Syndicate observed that, all the Charges except one framed against Dr. C.S Suchith are proved. Dr. C.S. Suchith committed dereliction of duty and misconduct. He failed to maintain absolute integrity and devotion to duty. The Syndicate therefore resolved as follows:

1. To accept the Inquiry Report
2. To impose minor penalty of withholding promotion for a period of 3 years on Dr.C.S.Suchith, as per Statute 25 A. (iii) Part III of Chapter 4 of the Kerala University First Statutes, 1977. Additionally, if a similar complaint is received in the future, it will be viewed seriously and may lead to dismissal of the employee from service.
3. To reinstate Dr. C.S. Suchith in the Department of Hindi with immediate effect.
4. To treat the period of suspension of Dr. C.S. Suchith as Leave Without Allowance (LWA).

***Additional item 2      Reconstitution of Purchase Committee – Consideration of – reg.***  
***(Ad.BIV(CP))***

The Sydicate **RESOLVED** to reconstitute the Purchase Committee with the following members:

1. Vice-Chancellor
  2. Adv. G. Muraleedharan Pillai, Member Syndicate
  3. Dr.S Nazeeb, Member Syndicate
  4. Dr.K.G Gopachandran, Member Syndicate
  5. Dr.Shijukhan J.S, Member Syndicate
  6. Sri.R Rajesh, Member Syndicate
  7. Dr.Rahim K, Member Syndicate
  8. Sri.Ahammed Fazil Y, Member Syndicate
  9. Registrar
  10. Finance officer
  11. Director, Planning and Development
  12. Director, Computer Centre
  13. Instrumentation Engineer, CLIF
- 

**REGISTRAR**

**VICE-CHANCELLOR**

University Buildings,  
 Thiruvananthapuram,  
 05.11.2024 & 11.11.2024



## UNIVERSITY OF KERALA

### Preliminary Minutes of the 16<sup>th</sup> Meeting of the Syndicate held on 23.12.2024

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,  
Thiruvananthapuram  
Time : 10.00 AM

#### **Members Present:**

1. Dr. Mohanan Kunnumal (*In the Chair*)  
Vice-Chancellor
2. Adv.R.B.Rajeev Kumar
3. Dr.S.Nazeeb
4. Dr.Pramod N
5. Dr.K.Rahim.
6. Prof.Manoj V
7. Prof.(Dr.) Prakash K.C
8. Sri.P.S.Gopakumar
9. Dr.Vinodkumar T.G.Nair
10. Dr.S.Jayan
11. Sri.Ahamad Fazil. Y
12. Sri.Ajay D.N
13. Dr.Manoj T.R
14. Dr.K.G.Gopchandran
15. Sri.R. Rajesh
16. Dr.P.M. Radhamany

**Item No. 16.01** *Confirmation of the Preliminary Minutes of the 15<sup>th</sup> Meeting of the Syndicate held on 05.11.2024 & 11.11.2024-reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 15<sup>th</sup> Meeting of the Syndicate held on 05.11.2024 & 11.11.2024 with the following modifications:

**Item No.15.03 Sl. No.21** Resolution be modified as **RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of Sri.Vishnu Narayanan, from the post of Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) in the Institute of English, University of Kerala, under Career Advancement Scheme with effect from **16.08.2018** held on 09.10.2024, be approved.

(Ad.DIII)

**Item No.15.05.Additional Item 3** Resolution be corrected as 'The Syndicate observed that as per UO No: Ac A V.4253/2024/UOK dated 20.05.2024, candidates of the CBCSS Programme can apply for claiming grace marks as December, 31<sup>st</sup> of the year of next immediate supplementary examination of final semester.

Based on this, the Syndicate **RESOLVED** that the same be made applicable to all other programmes.'

(M&C.I/ EG.XI.A)

**Item No.15.08.C16** In the Agenda and Recommendation **Dr.Dhanya.D S**, Assistant Professor, Department of Botany, Sree Narayana College for Women, Kollam be corrected and read as **Smt.Dhanya.D S**, Assistant Professor, Department of Botany, Sree Narayana College for Women, Kollam

(Ac.FII/Ac.FIII)

**Item No.15.09.08** Resolution be corrected as **Resolved to grant permission to sanction an amount of Rs.3,61,773/- for effecting the land registration in the University based on the assurance from the MLA that fund for the construction of new building for the UIT, Muthukulam shall be given from the MLA fund.**

(Ad.AVII)

**Item No.15.28** Resolution be corrected as 'The Syndicate considered the matter and noted the same.'

(Ac.BII)

**Item No.15.93.15** Resolution be added '**FURTHER RESOLVED** that, for the candidates who fail to attend the first hearing, the fine of Rs.1,050/- (Rupees one Thousand and Fiftyonly) presently imposed on such candidates in addition to the Malpractice Enquiry fee, be retained as such'

(Ad.AVI/ SDC)

**Item No.15.93.16 Recommendation Sl. No. (2), (3) & (4) be corrected as**

Sl. No. (2) to adopt foreign exchange rate published by the Reserve Bank of India, for the purchase of foreign books in the University instead of Good Offices Committee (G.O.C) rate, from the Financial year 2024-25.

Sl. No. (3) to entrust the Registrar for incorporating the foreign exchange rate published by the Reserve Bank of India instead of G.O.C rate while fixing the terms and conditions for the purchase of foreign books in the University.

Sl. No. (4) to exempt the Finance Officer from the personal liability fixed by the Kerala State Audit Department, subject to their concurrence, since the payment was released as per the approved terms and conditions and to inform the whole matter to the Audit Department.

(Ad.AVI/ F.O Sn.)

**Item No.15.93. Additional 01** In the recommendation 'Fee for revaluation- Rs.525/- be corrected and read as 'Fee for Revaluation-Rs. 525/- per paper'.

(Ad.AVI/ Ac.AV)

**Item No.15.94.02.** Resolution be added '**FURTHER RESOLVED** to include Dr. P.M. Radhamany, Member Syndicate in the sub-committee'

(Ad.AVI/ Ad.DIII)

**Item No.15.94.03.** Resolution be corrected as '**RESOLVED** that the matter be considered after the final disposal of the pending case before the Hon'ble High Court of Kerala.'

(Ad.AVI/ Ad.DIII)

**Item No.15.94.Additional 01** Resolution be corrected as '**RESOLVED** to ratify the action taken by him in accepting the post of Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune, without securing a No Objection Certificate and permission from the University *and* to relieve him from the Department of Political Science w.e.f. 20.07.2023 AN to join as Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune.'

(Ad.AVI/ Ad.DIII)

**Item No.15.107.03.12** 3<sup>rd</sup> Resolution be modified as **ALSO RESOLVED** to place supply order with M/s.Spectralytic Scientific India Private Limited, Thane, Maharashtra (from the OEM, M/s. Perkin Elmer Pvt. Ltd., Singapore) for the purchase of Consumables (CHNS Oxidation/ Reduction Tube (2 nos) & STA6000/ TGA4000 Ceramic Pan Kit (3 nos)) for CHNS Analyzer and TG/DTA/DSC System (STA Analyzer) installed in CLIF at the discounted amount of ₹2,57,759/- (Rupees Two Lakh Fifty Seven Thousand Seven Hundred and Fifty Nine only) including GST.

(Ad.BIV (CP.A))



**Item No.15.107.03.13- Resolution be added** ‘The Syndicate considered the justification report of the Instrumentation Engineer and **FURTHER RESOLVED** to initiate a new procurement with a specifications approved by the Instrumentation Engineer.

(Ad.BIV (CP.A))

**Item No.15.109** Resolution be corrected as **RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

(Ad.Misc.)

**Item No.15.111** In the Agenda note Sl.No. (v) be deleted. In the resolution of the Syndicate, Sl.No. (IV) SN College, Chathannur be corrected and read as SN College, Kollam.

(Ac.FIII)

**Item No.15.143.17 Resolution be corrected as** ‘The Syndicate observed that as per UO No: Ac.AV.4253/2024/UOK dated 20.05.2024, candidates of the CBCSS Programme can apply for claiming grace marks as December, 31<sup>st</sup> of the year of next immediate supplementary examination of final semester.

Based on this, the Syndicate **RESOLVED** that the same be made applicable to all other programmes.’

(M&C.I/ EG.XI.B)

**Item No.15.144.05** The Syndicate approved the earlier decision of the Syndicate held on 05.11.2024 and 11.11.2024 with the following modification:

The third Resolution be modified as “Based on this, the Syndicate **ALSO RESOLVED** to count the past service of Dr.S.Nazeeb, Assistant Professor, Department of Kerala Studies (as per the stipulations in Clause 10.1 of UGC Regulations 2018), as a contract teacher at Sree Sankaracharya University of Sanskrit, Kalady, for the period from 10.06.1997 to 30.11.1998 for his CAS promotion from the actual date of eligibility for promotion, *based on the directions rendered by the Court* in W.A. No. 678/2018, W.A. No. 1355/2019, and W.P. (C) No.35984/2018 *and opinion of the Standing Counsel on majority basis* and the same be submitted to the Hon’ble High Court of Kerala.

(Ad.AVI/ Ad.DIII)

**Item No.15.145.C7** The Resolution of the Syndicate be corrected as ‘**RESOLVED** to approve the proposal for the Placement/Promotion of Dr.Subhash S.K, Department of Microbiology, SN College for Women, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 12.01.2023 FN, based on UGC Regulation 2018.’

(Ac.FII/Ac.FIII)

**Item No.15.145.C45** Resolution be modified as Resolved to approve the initial appointments of following Assistant Professors in the Department of Computer Science in the Colleges under SN Trusts, Kollam.

Sl. No.	Name of the Teacher	Name of the College	Effective Date	Quota Appointed	Remarks
1.	Smt. Sheema Rajan	SN College, Cherthala	29.11.2023 FN	PWD	Posted against the vacancy newly created as per GO (MS) No.471/2020/HEDN dtd 30/12/2020
2.	Smt. Parvathy S	SN College, Cherthala	01.12.2023 FN	Open	

**Further Resolved** to seek the opinion of the Standing Counsel regarding the approval of the initial appointments of following Assistant Professors in the Department of Computer Science in the Colleges under SN Trusts, Kollam and place the same before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges:

Sl. No	Name of the Teacher	Name of the College	Effective Date	Quota Appointed	Remarks
3.	Smt. Thushara S	SN College, Cherthala	01.12.2023 FN	Community	
4.	Smt. Athira Rajendran	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO (MS) No. 366/2019/H.Edn dtd 05.11.2019.

(Ac.FII/Ac.FIII)

**Item No.15.161** The Syndicate approved the earlier decision of the Syndicate held on 05.11.2024 and 11.11.2024 with the following modification:

“The second Resolution be modified as **FURTHER RESOLVED** that the appointments shall be made pursuant to Notification No. 34429/Ad.D1/2024, dated 04.07.2024 and 27026/Ad.H/2024/UoK dated 22.08.2024, subject to the final outcome of W.P.(C) No. 36283 of 2024. The appointees shall be informed about the court's order at the time of issuing the appointment orders and the same shall be intimated to the Standing Counsel for submitting to the Hon'ble High Court of Kerala.

**(Ad.D1)**

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