

Item No.23.28 **Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025– Consideration –Reg.**

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held at 02.00 p.m on 16.09.2025 at the Syndicate Room, University Buildings.

As per the orders of the Vice-Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Day and Date : Thursday, 16th September 2025
Time : 02:00 P.M.
Venue : Syndicate Room, University Buildings.

Members Present

1. Dr. T.R. Manoj, Convenor & Member Syndicate.	Sd/-
2. Prof. (Dr.) P. M. Radhamany, Member Syndicate.	Sd/-
3. Dr. S. Jayan, Member Syndicate.	Sd/-
4. Dr. Pramod N, Member Syndicate.	Sd/-
5. Dr.Rahim K, Member Syndicate.	Sd/-
6. Sri. Ajay D.N, Member Syndicate.	Sd/-
7. Dr.M.Lenin Lal, Member Syndicate.	Online
8. Sri. Ahamed Fazil. Y, Member Syndicate.	Sd/-
9. Sri. P. S Gopakumar, Member Syndicate.	Sd/-

Members Absent

1. Dr.Shijukhan J. S., Member Syndicate.	Absent
2. Prof. (Dr.) Prakash K.C, Member Syndicate.	Absent
3. Prof.(Dr). K. G. Gopchandran, Member Syndicate.	Absent
4. Prof.(Dr.) Manoj.V, Member Syndicate.	Absent

The meeting started at 02.00 P.M.

Item No.23.28.A1: **Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Sanjeev S.R, Assistant Professor, Department of Journalism, Mass Communication and Video Production as Associate Professor (Academic Level 13 A)- Approval of – reg.**

(49597/Ac F I/2022/UOK)

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Sanjeev S.R, Assistant Professor (Academic Level 12), Department of Journalism, Mass Communication and Video Production as Associate Professor (Academic Level 13 A), w.e.f 15.05.2025 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	Master of Journalism and Communication from Mahatma Gandhi University on June 1998. (Eligibility Certificate Produced)
2.	M.Phil (University) &Year of passing	Nil
3.	NET/SLET (Subject)	Qualified UGC-NET in Journalism/Mass Communication - June 1999
4.	Ph.D -Subject, University &Date of award	Awarded Ph.D from Indira Gandhi National Open University on 15.05.2017 (Eligibility Certificate Produced)

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II.Verified data from the service book		
5.	Date of Birth	05.05.1975
6.	Date of first entry into service	16.07.2012 F N
7.	Date of Placement to Assistant Professor AGP 7000 (Stage II)	15.05.2017 F N (The date on which the teacher acquired Ph.D)
8.	Date of Placement to Assistant Professor Academic Level 12	15.05.2022 F N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor Academic Level 13 A
10.	Date of completion of Service as Assistant Professor Academic Level 12	14.05.2025
11.	Proposed Date of the Placement/Promotion	15.05.2025 FN
12.	Date of retirement	31.05.2031
13.	Assessment Period	15.05.2022 to 14.05.2025
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Availed the relaxation on account of Ph.D
16.	UGC Regulations applied	UGC Regulations 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 14.05.2025.
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D from Indira Gandhi National Open University on 15.05.2017
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	The teacher completed the following Refresher Course with in the Assessment Period. 1.Refresher Course organised by UGC – HRDC, University of Kerala from 01.12.2023 to 14.12.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	14.05.2025
22.	Date of meeting of the Selection Committee	26.05.2025
23.	Quorum of the Selection committee: Five including two Subject Experts	Five members including three Subject Experts attended the meeting.
VI. Recommendation of Selection committee:		
The Committee evaluated the Annual Self Assessment for the Performance Based Appraisal System (PBAS) Proforma for promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A under CAS, as per UGC Regulations 2018 submitted by the candidate duly endorsed by the Principal.		

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The Committee, on evaluation of the credentials for promotion in respect of Dr.Sanjeev S.R, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr.Sanjeev S.R, Assistant Professor in Journalism, Mass Communication and Video Production, Mar Ivanios College, (Autonomous), Thiruvananthapuram from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A w.e.f 15.05.2025 F.N.

VII. Remarks on the proposal:Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Sanjeev S.R, Assistant Professor (Academic Level 12), Department of Journalism, Mass Communication and Video Production, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 15.05.2025 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Sanjeev S.R, Assistant Professor (Academic Level 12), Department of Journalism, Mass Communication and Video Production, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 15.05.2025 F.N as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A2 ***Sree Narayana Training College, Nedunganda – CAS Placement/Promotion of Dr.Reetha Ravi H, Associate Professor of English Education (Academic Level 13 A) as Professor (Academic Level 14) - Approval of – reg.***

(41070/Ac F I/2021/UOK)

The Principal, Sree Narayana Training College, Nedunganda has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.ReethaRavi H, Associate Professor of Education Academic Level 13 A as Professor Academic Level 14, w.e.f 07.01.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.A from University of Kerala in 1998. M.EdFrom University of Kerala in 2000.
2.	M.Phil - University &Year of passing	M.PhilFrom University of Kerala in 2003.
3.	NET / SLET - Subject	UGC -NET in Education 2000
4.	Ph.D - Subject, University &Date of award	Ph.D in Education from University of Kerala on 24.05.2011.
II.Verified data from the service book		
5.	Date of Birth	12.10.1975
6.	Date of first entry into service	07.01.2008 F.N as Lecturer in Education
7.	Date of Placement to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)	07.01.2012 F N
8.	Date of Placement to Assistant Professor Academic Level 12	07.01.2017 F N
9.	Date of Placement to Associate Professor Academic Level 13 A	07.01.2020 F N

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III. Details of the Proposed promotion		
10.	Post to which Placement/Promotion proposed	Professor Academic Level 14
11.	Date of completion of Service as Associate Professor Academic Level 13 A	06.01.2023
12.	Proposed Date of the Placement/Promotion	07.01.2023 F N
13.	Date of retirement	31.03.2032
14.	Assessment Period	07.01.2020 to 06.01.2023
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed of	Two Years on account of Ph.D
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Yes. Completed three years of service on 06.01.2023
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Yes. Ph.D in Education from University of Kerala on 24.05.2011
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes (14 publications)
21.	A minimum of 110 Research score	Yes (verified Score is 168.5)
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	22.04.2025
24.	Date of meeting of the Selection Committee	07.05.2025
25.	Quorum of the Selection committee:- As per clause 5.1 VI (b) of UGC Regulation 2018, Quorum of the Selection Committee shall be five including two Subject Experts.	Five members including one University Nominee and two Subject Experts attended the meeting.
VI. Recommendation of Selection Committee:		
After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Reetha Ravi H is qualified for promotion to the post of Professor Academic Level 14 with effect from 07.01.2023 F N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the abovementioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Reetha Ravi H, Associate Professor (Academic Level 13 A) of Education, Sree Narayana Training College, Nedunganda as Professor (Academic Level 14), w.e.f 07.01.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Reetha Ravi H, Associate Professor (Academic Level 13 A) of Education, Sree Narayana Training College, Nedunganda as Professor (Academic Level 14), w.e.f 07.01.2023 F N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

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Item No.23.28.A3 St. Xavier's College, Thumba - Initial appointment of Assistant Professors in various Departments - Approval –reg.

(23954/Ac F I/2025/UOK)

The Principal in Charge, St. Xavier's College, Thumba has forwarded the proposals for the approval of the initial appointment of Assistant Professors in the College under Community Category in the subjects viz; Mathematics, Malayalam and Physics as follows;

SI No	Name of the Asst. Professor	Subject	Date of Joining	Nature of Vacancy	Seniority position in the Dept
1.	Dr. Siji Michael	Mathematics	24.02.2025 F N	Vacancy created as per G.O.(Ms) No.471/2020/HEDN dated 30.12.2020	2 nd
2.	Dr. Anilkumar D	Malayalam	17.02.2025 F N	Vacancy arised due to the resignation of Dr. T.K Santhoshkumar from service on 29.12.2020 F N	3 rd
3.	Dr. Sheeja Mol G.P	Physics	19.02.2025 F N	Vacancy created as per G.O.(Ms) No. 471/ 2020/HEDN dated 30.12.2020	6 th
4.	Dr. Shyni V	Physics	20.02.2025 FN	Vacancy created as per G.O.(Ms) No. 471/ 2020/HEDN dated 30.12.2020	7 th

Documents submitted along with the Proposal

1. Appointment order in Form No.I 2. Minutes of the Selection Committee. 3. Score Sheet of the candidates. 4. Apportionment Statement. 5. Qualifying Certificates. 6. Documents to prove age and date of birth. 7. Attested copies of newspaper cuttings bearing the notification regarding the appointment. 8. Certificates that there are no thrown out teachers in any of the Department in the College whose appointment have been made. 9. Certificates that there are no supernumerary, Excess and Deployed teachers in any of the Department in the College whose appointment have been made.	10. Certificate that one month time was given to the prospective candidates for submitting applications for Assistant Professor. 11. Service book of the concerned teachers. 12. Seniority-wise list of teachers in the Departments. 13. Workload statement in the Departments. 14. Nomination letter from the Government. 15. Copies of Joining reports of the Assistant Professors concerned. 16. Confidential Reports from the subject experts. 17. Community Certificates

Government sanction

As per letter No. D2/233/2023/H.Edn dated 19.07.2023, Government had nominated Smt. Sreeja K.S, Law Dept. as its representative to the Staff Selection Committee of St. Xavier's College, Thumba for filling up of the 7 vacancies in the Departments of Malayalam, Hindi, Commerce, Mathematics and Physics. The nomination order was valid up to 31.05.2024. Due to the unwillingness of Smt. Sreeja K.S to continue as Govt. Nominee, Government, vide letter No. D2/360/2024-HEDN dated 27.12.2024 has nominated **Sri. Anil Kumar G** as Govt. representative for filling up of the following vacancies in St. Xavier's College, Thumba.

SI No.	Department	No. of vacancies
1.	Malayalam	1
2.	Hindi	1 (PWD - Deaf)
3.	Commerce	1 (PWD - Blind)
4.	Mathematics	2
5.	Physics	2

PWD-backlog

As per UO No. Ac.F.II/2864/2022/General/UOK dated 22.02.2023, 2 (Two) backlog vacancies are to be filled up in the St. Xavier's College, Thumba for Persons with Disabilities, in tune with the guidelines issued by the Government.

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Details of Notification

The Educational Agency had advertised the vacancies in accordance with GO(MS) No.96/2021/HEdn dated 15.02.2021 & GO(MS) No.242/2022/HEdn dated 18.05.2022. Vacancies notified in: The Hindu (Dated 29.08.2023), The New Indian Express (Dated 29.08.2023), The Malayala Manorama (Dated 31.08.2023) & Deepika (Dated 29.08.2023). *Age is calculated as on 01.01.2023.*

Sl No.	Department	No. of Vacancies	Category notified
1.	Malayalam	1	Community Merit
2.	Hindi	1	PWD - Deaf
3.	Commerce	1	PWD - Blind
4.	Mathematics	2	Community Merit
5.	Physics	2	Community Merit

- As no candidates were applied for the post of Hindi under PWD - Deaf Category even after the second notification, the vacancy in Hindi was notified as PWD (General).
- Since no applications were received for the subject Hindi even after the third notification, the *Government accorded sanction to shift the PWD (Deaf category) vacancy of Hindi to History* as per letter no. D1/54/2024/H.Edn dated 12.11.2024.
- At the time of providing Panel for constituting Selection Committee, it was informed by the Educational Agency that they have received one application each in Hindi and Commerce from PWD - Blind Category.
- *But no candidates from PWD category attended the interview for the subjects Hindi and Commerce.*
- The Management Nominees and Subject Experts also reported in their confidential reports that no candidates in Commerce from PWD Blind category appeared the interview. As per the guidelines in GO(MS) No.242/2022/HEdn dated 18.05.2022, the Educational Agency has to re-notify the vacancy in Commerce reserved for PWD Blind category.
- *The Educational Agency, vide letter No. J.S/397/2022 dated 22.05.2025, has now informed that a total of 5 vacancies each in Mathematics, Commerce, Hindi, History and Latin are yet to be filled and assured that they shall initiate necessary steps to fill the vacancy reserved for Blind category in the subject Commerce and the Deaf Category in the subject History.*

Selection Committee

The Selection Committees were constituted in accordance with clause 5.1.V of the UGC Regulations 2018.

Sl.No	Department	Minutes of the Selection Committee
1	Mathematics	• The Selection Committee for the post of Assistant Professor in Mathematics was held on 14.02.2025, 12.30 PM at St. Xavier's College, Thumba. • Out of the 2 eligible candidates, who applied for the post under Community Quota, only one candidate appeared for the interview. • As per the rank list under Community Quota, Dr.Siji Michael is the 1st rank holder.
2	Malayalam	• The Selection Committee for the post of Assistant Professor in Malayalam was held on 13.02.2025, 11.00 AM at St. Xavier's College, Thumba. • Out of 12 eligible candidates who applied for the post under Community Quota, 7 candidates appeared for the interview. • As per the rank list under Community Quota, Dr. Anilkumar D is the 1st rank holder.
3	Physics	• The Selection Committee for the post of Assistant Professor in Physics was held on 14.02.2025, 9.30 AM at St. Xavier's College, Thumba. • Out of 4 eligible candidates who applied for the post under Community quota, 3 candidates appeared for the interview. • As per the per the rank list under Community Quota, <i>Dr. Sheeja Mol G.P and Dr.Shyni V</i> are the 1st and 2nd rank holders.

Appointments

As per the recommendations of the Selection Committees, the Educational Agency appointed the following teachers.

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Sl No	Name of the Teacher	Department	Seniority position in the Department	Category posted
1.	Dr. Siji Michael	Mathematics	2 nd Position	Community Merit Category
2.	Dr. Anilkumar D	Malayalam	3 rd Position	Community Merit Category
3.	Dr. Sheeja Mol G.P	Physics	6 th Position	Community Merit Category
4.	Dr.Shyni V	Physics	7 th Position	Community Merit Category

Workload and sanctioned posts

The details of the assessment of workload and number of sanctioned teaching posts in the Departments at St. Xavier's College, Thumba, where the appointments are made are as follows;

Sl. No	Department	Workload (excluding PG weightage)	No. of Sanctioned Posts	No. of teachers including New Appointment
1	Mathematics	58 hours	3	2
2	Malayalam	62 hours	3	3
3	Physics	120 hours	7	7

•Hence there is sufficient workload to accommodate the newly appointed teachers.

Minimum qualifications required for the post of Assistant Professor in colleges:

As per the UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (Clause 4.1) is as follows:

Qualifications Prescribed	Verification report
1.A Master's Degree with 55 % marks(or an equivalent grade in a point - scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University. 2.Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET. Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/ Institutions subject to fulfilment of the following conditions:- a. The Ph.D degree of the candidate has been awarded in a regular mode; b. The Ph.D thesis has been evaluated by at least two external examiners; c. An open Ph.D viva voce of the candidate has been conducted; d. The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal. e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency. [The fulfillment of conditions (a to e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.	All the newly appointed (four) candidates possess Master's Degree with 55% marks and are qualified in the National Eligibility Test (NET) conducted by the UGC/ CSIR/ Ph.D Degree.

Remarks on the Proposal

- The Management nominees and Subject Experts in the Selection Committee submitted their confidential reports regarding the interview in the prescribed proforma and the Minutes of the Selection committee has also been received.

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- On verification, the candidates, recommended for selection for appointment as Assistant Professors in the above mentioned subjects, possess the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in Colleges.
- Further, Statute 14, Chapter 2 of Kerala University First Statutes 1979, mandates - 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post'.
- Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department along with remarks are shown in the *proforma appended as Annexure I*.

In light of the above mentioned facts and as per orders of the Vice-Chancellor, the *proposal for the approval of initial appointment of the following Assistant Professors in various Departments under Community Category at St. Xavier's College, Thumba* is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

Sl No	Name of the Teacher	Subject	Nature of Vacancy	Category posted & Seniority position in the Department	Date of Joining
1.	Dr. Siji Michael	Mathematics	Vacancy created as per G.O.(Ms) No.471/2020/HEDN dated 30.12.2020	Community & 2 nd	24.02.2025 F N
2.	Dr. Anilkumar D	Malayalam	Vacancy arised due to the resignation of Dr.T.K Santhosh kumar from service on 29.12.2020 F N	Community & 3 rd	17.02.2025 F N
3.	Dr. Sheeja Mol G.P	Physics	Vacancy created as per G.O.(Ms) No.471/2020/HEDN dated 30.12.2020	Community & 6 th	19.02.2025 F N
4.	Dr.Shyni V	Physics	Vacancy created as per G.O.(Ms) No.471/2020/HEDN dated 30.12.2020	Community & 7 th	20.02.2025 F N

Annexure I

I. Dr. Siji Michael - as Assistant Professor in Mathematics, St. Xavier's College, Thumba.
Address :Chungan (H), Aloor P.O, Thrissur-680683

Details of Notification

The Hindu (Dated 29.08.2023), The New Indian Express (Dated 29.08.2023), The MalayalaManorama (Dated 31.08.2023) & Deepika (Dated 29.08.2023)

Name of Teacher	Dr. Siji Michael
Date of Appointment	24.02.2025
Date of Joining	24.02.2025 F N
Department	Mathematics
Date of Birth and Age as on 01.01.2023	20.05.1991, 31 years and 7 Months
Rank position and Category	First rank in Community Merit Category.
Academic Qualification	i) B.Sc in Mathematics from University of Calicut in April 2011, (Register No. 77123, First Class, Percentage of Marks - 98 %, Eligibility Certificate produced). ii) M.Sc in Mathematics from CUSAT in April 2013 (Register No. 75411024 APR 2013, First Class with Distinction, Percentage of Marks - 84.4 %, Eligibility Certificate produced). iii) Joint CSIR - UGC Test for JRF and NET in Mathematical Sciences in the Examination held on 23.12.2012- Qualified NET (Roll No.410045) (Certificate of Undertaking regarding the

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		genuineness of NET certificate is produced). iv) Ph. D -Faculty of Science (Mathematics) from CUSAT on 24.09.2024 (Eligibility Certificate, Compliance Certificate & Subject Certificate from CUSAT submitted
Workload in the Dept. & No. of Teachers permissible		As per the post Adalath Report 2018: 58 teaching hours and 1 sanctioned Posts. As per G.O (Ms)No.471/2021/HEDN dated 30/12/2020 Additional Sanctioned Posts -2 Total Sanctioned posts -3
Seniority Position of the Teacher in the Department of the College		2 nd
Apportionment Position	PWD	Nil
	Open	23
	Community	15
Nature of Vacancy		Posted against the vacancy created as per G.O (Ms)No. 471/2020/HEDN dated 30/12/2020
Remarks		Nil

II. Dr. Anilkumar D - as Assistant Professor in Malayalam, St. Xavier's College, Thumba.
Address : Thuppassikudi Purayidom, Vizhinjam P.O, Vizhinjam (Part), Thiruvananthapuram -695521

Details of Notification

The Hindu (Dated 29.08.2023), The New Indian Express (Dated 29.08.2023), The Malayala Manorama (Dated 31.08.2023) & Deepika (Dated 29.08.2023)

Name of Teacher		Dr. Anilkumar D
Date of Appointment		17.02.2025
Date of Joining		17.02.2025 F N
Date of Birth and Age as on 01.01.2023		12.04.1993, 29 years and 8 months
Rank position and Category		First rank in Community Category.
Academic Qualification		i) BA Malayalam and Mass Communication from University of Kerala in April 2013 (Register No. 10141001, B Grade, Percentage of Marks - 73.75 %). ii) MA Malayalam Language and Literature from University of Kerala in July 2015, (Register No. MAL 130504, First Class with Distinction, Percentage of Marks - 81 %). iii) Qualified CSIR -UGC Test for JRF & NET in Malayalam on 27.12.2015 (Certificate of Undertaking regarding the genuineness of NET certificate is produced). iii) Ph.D in Malayalam from University of Kerala awarded on 07.11.2022 (Compliance Certificate submitted).
Workload in the Dept. &No. of Teachers permissible		As per the post Adalath Report 2018 62 teaching hours and 3 sanctioned Posts.
Seniority Position of the Teacher in the Department of the College		3 rd
Apportionment Position	PWD	Nil
	Open	23
	Community	12
Nature of Vacancy		Posted against the vacancy of Dr. T.K Santhoshkumar who resigned from service on 29.12.2020 F N.

III. Dr. Sheeja Mol G.P -as Assistant Professor in Physics, St. Xavier's College, Thumba.
Address :Pushpagiri, Meppukada, Malayinkeezhu P.O, Thirunananthapuram-695571

Details of Notification

The Hindu (Dated 29.08.2023), The New Indian Express (Dated 29.08.2023), The Malayala Manorama (Dated 31.08.2023) &Deepika (Dated 29.08.2023)

Name of Teacher	Dr. Sheeja Mol G.P						
Date of Appointment	19.02.2025						
Date of Joining	19.02.2025 F N						
Department	Physics						
Date of Birth and Age as on 01.01.2023	07.05.1989, 33 years and 7 Months						
Rank position and Category	First rank in Community Category.						
Academic Qualification	i) B.Sc in Physics from University of Kerala in April 2009, (Register No. 752872, First Class, Percentage of Marks - 77.9 %). ii) M.Sc in Physics from University of Kerala in August 2011 (Register No.09141011, First Class, Percentage of Marks - 80.33 %). iii) M.Phil in Physics from ManonmamiamSundaranar University in November 2014 (Register No.31012038, First Class, Percentage of Marks - 78.2 %, Eligibility Certificate produced). iv) Ph.D in Physics from ManonmamiamSundaranar University on November 2019 (Register No. 11963, Eligibility Certificate, Compliance Certificate from Manonmamiam Sundaranar are produced						
Workload in the Dept. &No. of Teachers permissible	As per the post Adalath Report 2018: work load =138 teaching hours and 3 sanctioned Posts. After reducing PG Weightage workload = 120 hours and 3 sanctioned posts As per G.O (Ms)No.471/2020/HEDN dated 30/12/2020 Additional Sanctioned Posts -4 Total Sanctioned posts -7						
Seniority Position of the Teacher in the Department of the College	6 th						
Apportionment Position	<table border="1"> <tr> <td>PWD</td><td>Nil</td></tr> <tr> <td>Open</td><td>23</td></tr> <tr> <td>Community</td><td>13</td></tr> </table>	PWD	Nil	Open	23	Community	13
PWD	Nil						
Open	23						
Community	13						
Nature of Vacancy	Posted against the vacancy created as per G.O (Ms)No.471/2020/HEDN dated 30/12/2020						
Remarks	Nil						

IV. Dr.Shyni V -as Assistant Professor in Physics, St. Xavier's College, Thumba.
Address :Avittom, Valiyavarambu, Kalady South, Karamana P.O, Thiruvananthapuram - 695002

Details of Notification

The Hindu (Dated 29.08.2023), The New Indian Express (Dated 29.08.2023), The Malayala Manorama (Dated 31.08.2023) &Deepika (Dated 29.08.2023)

Name of Teacher	Dr.Shyni V
Date of Appointment	20.02.2025
Date of Joining	20.02.2025 F N
Date of Birth and Age as on 01.01.2023	27.05.1985, 37 years and 7 months
Rank position and Category	Second rank in Community Category.
Academic Qualification	i) B.Sc in Physics from ManonmamiamSundaranar University in April 2005 (Register No. 313116, First Class, Percentage of Marks - 73.75 % and Eligibility Certificate produced).

	ii) M.Sc in Physics from ManonmamiamSundaranar University in April 2007, (Register No. 2561061, First Class with Distinction, Percentage of Marks - 64 % and Eligibility Certificate produced). iii) M.Phil in Physics from ManonmamiamSundaranar University in January 2010 (Register No.8111287, First Class, Percentage of Marks - 63 %, Eligibility Certificate produced). iii) Ph. D in Physics from University of Kerala awarded on 29.07.2022 (Compliance Certificate submitted).	
Workload in the Dept. &No. of Teachers permissible	As per the post Adalath Report 2018work load =138 teaching hours and 3 sanctioned Posts. After reducing PG Weightageworkload = 120 hours and 3 sanctioned posts As per G.O (Ms)No.471/2020/HEDN dated 30/12/2020 Additional Sanctioned Posts -4 Total Sanctioned posts -7	
Seniority Position of the Teacher in the Department of the College	7 th	
Apportionment Position	PWD	Nil
	Open	23
	Community	14
Nature of Vacancy	Posted against the vacancy created as per G.O (Ms)No.471/2020/HEDN dated 30/12/2020	
Remarks	Nil	

Recommendation: -

The Committee considered the proposal for the approval of initial appointment of the following Assistant Professors in various Departments under Community Category at St. Xavier's College, Thumba and recommended to approve the same.

Sl No	Name of the Teacher	Subject	Nature of Vacancy	Category posted & Seniority position in the Department	Date of Joining
1.	Dr. Siji Michael	Mathematics	Vacancy created as per G.O.(Ms) No. 471/2020/HEDN dated 30.12.2020	Community & 2nd	24.02.2025 F N
2.	Dr. Anilkumar D	Malayalam	Vacancy arised due to the resignation of Dr.T.K Santhosh kumar from service on 29.12.2020 F N	Community & 3rd	17.02.2025 F N
3.	Dr. Sheeja Mol G.P	Physics	Vacancy created as per G.O.(Ms) No. 471/2020/HEDN dated 30.12.2020	Community & 6th	19.02.2025 F N
4.	Dr.Shyni V	Physics	Vacancy created as per G.O.(Ms) No. 471/2020/HEDN dated 30.12.2020	Community & 7th	20.02.2025 F N

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A4

M.S.M College Kayamkulam - CAS Placement/ Promotion of Dr.Sumesh C Panicker, Assistant Professor, Department of Zoology from Academic level 10 to Academic level 11- Approval of – reg

(21027/Ac F I/2020/UOK)

REGISTRAR (I/C)

VICE-CHANCELLOR

The Principal, M.S.M College Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Sumesh C Panicker, Assistant Professor, Department of Zoology from Academic level 10 to Academic level 11, w.e.f.17.02.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc. Marine Biology from Pondicherry University - May 2003.
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	Nil
4.	Ph.D -Subject, University & Date of award	Ph.D in Aquatic Biology and Fisheries from University of Kerala on 25.03.2014
II.Verified data from the service book		
5.	Date of Birth	02.05.1980
6.	Date of first entry into service	17.02.2020 F.N.
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	16.02.2024 A.N
9.	Proposed Date of the Placement/Promotion	17.02.2024 F.N
10.	Date of retirement	31.05.2040
11.	Assessment Period	17.02.2020 F.N to 16.02.2024 A.N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	Two years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Four years of service (having Ph.D) completed on 16.02.2024 A.N
16.	Attended one Orientation Course of 21 days duration on teaching methodology	UGC Sponsored Faculty Induction Programme from 01.02.2023 to 02.03.2023 conducted by UGC HRDC Kannur University
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	1. One Week online National Level Short Term Course (FDP) in E-Content Development, organized by the IQAC, M.S.M College, Kayamkulam in collaboration with the UGC-HRDC University of Kerala, Thiruvananthapuram from 24.09.2020 to 30.09.2020. 2. UGC Sponsored Short Term Course in Disaster Management and Climate Change from 09.11.2021 to 15.11.2021 conducted by UGC-HRDC Kannur University.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good

REGISTRAR (I/C)

VICE-CHANCELLOR

V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	01.10.2024
20.	Date of meeting of the Screening Committee	05.03.2025
21.	Quorum of the Screening Committee : Three members, including one subject expert.	4 Members including 2 Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation Committee:		
The Screening-cum-Evaluation Committee has scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API score and grade claimed for various categories have been verified against the documents produced, and the Screening-cum-Evaluation Committee found that the Assistant Professor satisfied all the requirements for the promotion to Assistant Professor (Academic Level 11). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Dr.Sumesh C Panicker, is eligible for placement/promotion as Assistant Professor Academic Level 11 with effect from 17.02.2024.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, *the proposal for the approval of CAS Placement/ Promotion of Dr.Sumesh C Panicker, Assistant Professor, Department of Zoology, M.S.M College Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 17.02.2024 F.N, as per UGC Regulations 2018*, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Sumesh C Panicker, Assistant Professor, Department of Zoology, M.S.M College Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 17.02.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.	

Item No.23.28.A5 ***M.S.M College, Kayamkulam – CAS Placement/ Promotion of Smt.Sunitha.V.R, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg***

(10763/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt.Sunitha V R, Assistant Professor (Academic Level 12), Department of Chemistry as Associate Professor (Academic Level 13A), w.e.f 22.10.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.Sc Chemistry from University of Kerala in May 2005.
2.	M.Phil - University &Year of passing	Nil
3.	NET / SLET - with Subject	UGC NET in Chemical Sciences- 2008
4.	Ph.D - Subject, University &Date of award	Nil
II.Verified data from the service book		

5.	Date of Birth	30.11.1980
6.	Date of first entry into service	01.10.2010 F N
7.	Date of Placement to Academic Level 11	22.10.2016 F N
8.	Date of Placement to Academic Level 12	22.10.2021 F.N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	21.10.2024 A.N
11.	Proposed Date of the Placement/Promotion	22.10.2024 F.N
12.	Date of retirement	31.03.2037
13.	Assessment Period	22.10.2021 F.N - 21.10.2024 A.N
14.	L.W.A availed during the assessment period	LWA for 21 days during the Assessment Period of Stage II
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations 2018- Option B
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes - completed 3 years of service as Assistant Professor in Academic Level 12 on 21.10.2024 A.N
18.	Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's degree (Minimum 55% marks)#	M.Sc in Chemistry with 76.94 % of marks
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	3 publications in the entire period as Assistant Professor (14 years).
21.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration.	NEP 2020 Orientation & Sensitization Programme under Malaviya Mission Teacher Training Programme of UGC organized by MMTTC, Kannur University from 21.05.2024 to 30.05.2024.
22.	Verified API Category II & III (Minimum 45 in Assessment period)	Category I-Good Category II(Consolidated)-136 Category III(Consolidated)-45 Category II +Category III (Consolidated) - 181
V. Selection Committee		
23.	Date of issuance of communication to the members of the panel	24.03.2025
24.	Date of meeting of the Selection Committee	08.04.2025
25.	Quorum of the Selection committee	6 members including 3 Subject Experts attended the Meeting.
VI. Recommendation of Selection Committee:		
The API score claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher has satisfied all the requirements for promotion from Level 12 to Level 13A - Assistant Professor (AGP 8000) to Associate Professor (AGP 9000). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and statutes of the University of Kerala, the committee found that Smt.Sunitha V R is eligible for placement as Associate Professor (Level 13A) with AGP 9000 (w.e.f 22.10.2024).		
VII. Remarks on the proposal:		
UGC 4th Amendment Regulations, 2024 applicable.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt.Sunitha V R, in the Department of Chemistry at MSM College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 22.10.2024 as per UGC Regulations 2018, Option-B** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Sunitha V R, in the Department of Chemistry at MSM College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 22.10.2024 as per UGC Regulations 2018, Option-B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A6 ***T.K.M. College of Arts & Science, Kollam– CAS Placement/ Promotion of Sri. Firoskhan.A, Assistant Professor, Department of Commerce- from Academic Level 11 to Academic Level 12- Approval of –reg (32646/Ac F I/2020/UOK)***

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Sri.Firoskhan.A, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor (Academic Level 12), w.e.f 13.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Com-University of Kerala, June 2007, First Class
2.	M.Phil (University) & Year of passing	M.Phil in Commerce- University of Kerala, April 2010.
3.	NET (Subject)	UGC NET in Commerce- 2010.
4.	Ph.D (University) & Year of passing	Nil
II.Verified data from the service book		
5.	Date of Birth	05.05.1983
6.	Date of first entry into service	13.06.2013 FN
7.	Date of Placement to Academic Level 11	13.06.2018
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	12.06.2023
10.	Proposed Date of the Placement/Promotion	13.06.2023
11.	Date of retirement	31.05.2043
12.	Assessment Period	13.06.2018-12.06.2023
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	Availed 1 year relaxation for the promotion to the post of Assistant Professor with AGP 7000/-, on account of M.Phil.
15.	UGC Regulations applied	UGC Regulations, 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes

REGISTRAR (I/C)

VICE-CHANCELLOR

17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period.(or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1)Successfully completed Seven days Faculty Development Programme on "Outcome Based Education" organised by IQAC, T.K.M. College of Arts and Science, Kollam in academic collaboration with the Kerala State Higher Education Council from 03.08.2021 to 09.08.2021. 2)Successfully completed Online Two-Week Interdisciplinary Refresher Course/Faculty Development Programme on "Research Methodology"conducted by Teaching Learning Centre, Ramanujan College, University of Delhi in collaboration with Nirmala College, Muvattupuzha, Kerala under the aegis of Ministry of Education, PMMMNMTT from 21.09.2021 – 05.10.2021. 3)Participated UGC-Sponsored Short-Term Course in Soft Skill Development Programme conducted by the UGC-HRDC, University of Kerala, Kariavattom, Thiruvananthapuram from 22.03.2023 to 28.03.2023.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	07.06.2024
20.	Date of meeting of the Screening Committee	22.10.2024
21.	Quorum of the Screening committee: Three members including one subject expert.	4 members including 2 Subject Expert attended the meeting
VI. Recommendation of Screening cum Evaluation Committee: The Screening cum Evaluation Committee went through all the claims along with the supporting documents in proof of academic qualifications and details of qualifying service submitted by Sri.Firoskhan.A. The Committee scrutinized and verified the Service book, certificates of academic qualifications and the PBAS proforma of the candidate. The Screening cum Evaluation Committee found that Sri.Firoskhan.A satisfied all the requirements for promotion from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12. Based on the performance of the teacher before the Committee, and in tune with the existing UGC norms,Government orders and the statutes of the University of Kerala, the Committee found that Sri.Firoskhan.A is eligible for placement as Assistant Professor Academic Level 12 w.e.f 13.06.2023 F.N. Hence the committee recommended the promotion w.e.f 13.06.2023 F.N.		
VII. Remarks on the proposal : 1.As per Clause 18 of UGC Regulations 2018, “All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs),Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations”. 2.As per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/Orientation/Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE,University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, *the proposal for the approval of CAS Placement/Promotion of Sri.Firoskhan.A, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor (Academic Level 12) at T.K.M College of Arts & Science, Kollam w.e.f 13.06.2023 F.N, as per UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri.Firoskhan.A, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor (Academic Level 12) at T.K.M College of Arts & Science, Kollam w.e.f 13.06.2023 F.N, as per UGC Regulations, 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A7: *S.D College, Alappuzha – CAS Placement/ Promotion of Smt. Arya.S, Assistant Professor, Department of Physical Education, from Academic Level 10 to Academic Level 11- Approval of – reg*

(12088/Ac F I/2025/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Arya.S, Assistant Professor (Academic Level 10), Department of Physical Education as Assistant Professor (Academic Level 11), w.e.f 11.09.2020 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	Master of Physical Education (Basketball)-University of Kerala, April 2014, First class (77.92 %)
2.	M.Phil – University &Year of passing	M.Phil in Physical Education-University of Kerala, February 2016
3.	NET / SLET - with Subject	UGC NET in Physical Education-2014
4.	Ph.D - Subject, University &Date of award	Nil
II.Verified data from the service book		
5.	Date of Birth	20.05.1992
6.	Date of first entry into service	11.09.2015
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	10.09.2020
9.	Proposed Date of the Placement/Promotion	11.09.2020 FN
10.	Date of retirement	31.05.2052
11.	Assessment Period	11.09.2015 - 10.09.2020
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	1 year relaxation on account of M.Phil
14.	UGC Regulations applied	UGC Regulations,2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D	Completed five years of service as Assistant Professor Academic Level 10 on 10.09.2020 having M.Phil.

REGISTRAR (I/C)

VICE-CHANCELLOR

	or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated UGC Sponsored Orientation Programme conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 16.10.2019 to 05.11.2019.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Participated UGC Sponsored Live Online Refresher Course in Women's Studies & Women Empowerment (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 02.12.2020 to 15.12.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of Assessment Period.	05 Good grades
V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	27.03.2025
20.	Date of meeting of the Screening Committee	16.05.2025
21.	Quorum of the Screening Committee: 3 Members including 1 Subject Experts	3 members including 2 Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The Screening Cum Evaluation Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Smt.Arya.S. Based on the assessment of the documents submitted, and in tune with the existing UGC norms, Government orders and statute of University of Kerala, Smt.Arya.S is found eligible for placement as Assistant Professor Academic Level 11 w.e.f 11.09.2020 FN.		
VII. Remarks on the proposal: It may be noted the Screening Cum Evaluation Committee held on 03.03.2022 constituted for the same promotion as per the University Letter No. Ac. FI/29232/2021/UOK dated 17.10.2021, recommended the promotion of Smt.Arya. S, Assistant Professor of Physical Education, S.D College, Alappuzha from Academic Level 10 to Academic Level 11, w.e.f 16.12.2020 FN as per the then existing rules of UGC Regulations 2018 (ie the next day of the completion of RC). But the Educational Agency has submitted the proposal for the said Promotion of Smt.Arya. S on 29.10.2024. It may be noted that, UGC vide Notification dated 31.07.2023 has amended the UGC Regulation 2018, called UGC (3rd amendment) Regulations 2023 and as per 3rd Amendment, it was notified that, <i>wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time.</i> Later, the University, as per UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3 rd Amendment.		

Based on the said U.O and email dated 21.01.2025 from the University, the Principal, S.D College, Alappuzha, requested to reconstitute the Screening-Cum-Evaluation Committee for revising the promotion date with the same members which was already approved by the Vice Chancellor for the same promotion. Sanction has been accorded by the University for the same.

Now, the Educational Agency, as per letter dated 30.05.2025, submitted the proposal for the CAS placement/Promotion of Smt.Arya. S in accordance with UGC Regulations 2018 Option A, after availing the benefits of 3rd amendment of UGC Regulations 2023.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, *the proposal for the approval of CAS Placement/Promotion of Smt. Arya. S, Assistant Professor in the Department of Physical Education at S.D College, Alappuzha from Academic Level-10 to Academic Level-11, w.e.f 11.09.2020 FN, as per UGC Regulations 2018*, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Arya. S, Assistant Professor in the Department of Physical Education at S.D College, Alappuzha from Academic Level-10 to Academic Level-11, w.e.f 11.09.2020 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A8 ***S.D College, Alappuzha – CAS Placement/ Promotion of Dr.Jacob Chandy, Assistant Professor with AGP 7000, Department of Economics as Assistant Professor with AGP 8000 (stage II to III) - Approval of – reg.***
(42269/Ac F I/2024/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Jacob Chandy, Assistant Professor with AGP 7000, Department of Economics as Assistant Professor with AGP 8000 (stage II to III), w.e.f 20.02.2017 F.N as per 6th pay revision scale. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION

I.Qualifications of the teacher

1.	Master's Degree - University, Year of passing & Class/percentage	M.A in Economics- University of Kerala, 1992 Second Class.
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	UGC NET in Economics - exam held in June 1998.
4.	Ph.D – Subject, University & Date of award	Ph.D in Economics- Mahatma Gandhi University, 15.02.2014.

II.Verified data from the service book

5.	Date of Birth	01.04.1970
6.	Date of first entry into service	20.02.2006 FN
7.	Date of Placement to Academic Level 11	20.02.2012 FN - Assistant Professor with AGP 7000

III. Details of the Proposed promotion

8.	Post to which Placement/Promotion proposed	Assistant Professor with AGP 8000
9.	Date of completion of Service as Assistant Professor Academic Level 11	19.02.2017

10.	Proposed Date of the Placement/Promotion	20.02.2017 FN
11.	Date of retirement	30.04.2026
12.	Assessment Period	20.02.2012-19.02.2017
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations, 2018 Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor Academic Level 11.	Yes. On 19.02.2017.
17.	Any two of the following: Refresher Courses/Research Methodology course/Course-Summer School Workshops/Syllabus Up-gradation Workshop/(Multidisciplinary) conducted by the Teaching-Learning-Evaluation/ Technology UGC-HRDC, University of Kerala, Programmes/Faculty Development Programmes (02 Kariavattom, Trivandrum from weeks duration – 10 Days) within the Assessment 30.11.2018 to 20.12.2018. period. (or completed two courses of at least one week 2.Participated UGC sponsored Short term or 05 days duration in lieu of every single course/ course in Climate Change conducted by the programme of at least two week or ten days duration) the UGC-HRDC, Kannur University, Kannur, Kerala from 13.12.2019 to 19.12.2019. or Completed MOOCs Course (With e-certification) 3.Participated UGC sponsored Short term or Contribution towards development of e-content in 4-course in Gender Studies conducted by the quadrant - (at least one quadrant)- minimum of 10 UGC-HRDC, Kannur University, Kannur, modules Kerala from 12.02.2020 to 18.02.2020.	
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	05 Good
V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	27.03.2025
20.	Date of meeting of the Screening Committee	09.05.2025
21.	Quorum of the Screening committee: 3 members including 1 Subject Expert	4 members including 2 Subject Experts
VI. Recommendation of Screening cum Evaluation committee: The copy of certificates of academic qualifications and details in the PBAS proforma as per UGC Regulations 2018: Option A with respect to Dr.Jacob Chandy were scrutinized and verified in detail by the Committee with the originals produced before the Committee. As per the University No. Ac.F II/General/ UGC-R-2018/2019 dated 02.09.2019, he is eligible to submit the PBAS in Option A, UGC Regulations, 2018.The candidate has undergone one Refresher short term course and two short term courses as mandated by the UGC Regulations within the stipulated period. The Committee verified grades of category I and category II for the period. Hence, the Committee recommends that Dr.Jacob Chandy is eligible for placement as Assistant Professor with AGP 8000 (stage 3) w.e.f 20.02.2017 FN.		
VII. Remarks on the proposal: 1.As per U.O.No.Ac.FII/General/UGC-R-2018/2019 dated 02.09.2019, the teachers who are eligible for placement/promotion under CAS from 23.02.2016 onwards may exercise Option A or Option B of UGC Regulations, 2018. As the promotion date of Dr.Jacob Chandy falls on 20.02.2017, he can opt Option A of UGC Regulations, 2018. 2.Availed relaxation under Clause 6.3 VIII of UGC Regulation 2018 (3rd Amendment). It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which was implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher Courses/short term courses before 31.12.2023, he is eligible to be promoted to Assistant Professor with AGP 8000 w.e.f 20.02.2017 FN.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Jacob Chandy, Assistant Professor with AGP 7000 in the Department of Economics at S.D College, Alappuzha as Assistant Professor with AGP 8000 (Stage II to III), w.e.f 20.02.2017 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Jacob Chandy, Assistant Professor with AGP 7000 in the Department of Economics at S.D College, Alappuzha as Assistant Professor with AGP 8000 (Stage II to III), w.e.f 20.02.2017 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A9 ***S.D College, Alappuzha – CAS Placement/ Promotion of Dr. Rajesh S.R, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg***
(8198/Ac F I/2021/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal dated 09.01.2025, for the approval of CAS Placement/Promotion of Dr. Rajesh S.R, Assistant Professor (Academic Level 12), Department of Physics as Associate Professor (Academic Level 13A), w.e.f 10.01.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, Option A etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Physics - Indian Institute of Technology Roorkee, 17.11.2007.
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET with JRF in Physical Sciences in the Joint CSIR-UGC JRF and Eligibility for Lectureship exam held on 24.12.2006.
4.	Ph.D - Subject, University & Date of award	Ph.D in Faculty of Science (Astronomy & Astrophysics Program), Indian Institute of Science Bangalore, 16.12.2011. (EC Produced).
II.Verified data from the service book		
5.	Date of Birth	19.04.1985
6.	Date of first entry into service	10.01.2011 Lecturer in Physics
7.	Date of Placement to Academic Level 11	10.01.2015 Assistant Professor with AGP 7000
8.	Date of Placement to Academic Level 12	10.01.2020 Assistant Professor Stage III
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	09.01.2023
11.	Proposed Date of the Placement/Promotion	10.01.2023
12.	Date of retirement	30.04.2041
13.	Assessment Period	10.01.2020 - 09.01.2023
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	availed for the post of Assistant Professor with AGP 7000 on account of Ph.D.

REGISTRAR (I/C)

VICE-CHANCELLOR

16.	UGC Regulations applied	UGC Regulations, 2018 Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes- Completed three years of service as Assistant Professor in Academic Level 12 on 09.01.2023.
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Yes- Ph.D in Faculty of Science (Astronomy & Astrophysics Program), Indian Institute of Science Bangalore, 16.12.2011.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1.UGC Sponsored Live Online Short Term Course in Advanced Group Theory conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 16.12.2020 to 22.12.2020. 2..UGC Sponsored Short Term Course in MOOCS MOODLE conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 04.03.2022 to 10.03.2022.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	26.03.2024
22.	Date of meeting of the Selection Committee	06.05.2024
23.	Quorum of the Selection committee: 5 members including 2 Subject Experts	6 members including 1 University Nominee and 2 Subject Experts attended the meeting.
VI. Recommendation of Selection Committee:		
The selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr. Rajesh S.R. The number of activities claimed by the candidate in Activity I and Activity II of PBAS are verified against the documents produced, and the Selection Committee found that the teacher has satisfied all the requirements for promotion to Associate Professor Academic Level 13A. Hence the Committee recommends that Dr. Rajesh S.R is eligible for placement as Associate Professor Academic Level 13A w.e.f 10.01.2023 FN.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr. Rajesh S.R in the Department of Physics at S.D College, Alappuzha from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 10.01.2023 FN, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Rajesh S.R in the Department of Physics at S.D College, Alappuzha from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 10.01.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A10 ***Bishop Moore College, Mavelikara– CAS Placement/ Promotion of Dr.DineshRaj.R, Associate Professor in Botany (Academic Level 13A) Department of Botany &Biotechnology as Professor (Academic Level 14) - Approval of – reg.***

(40118/Ac F I/2022/UOK)

The Principal, Bishop Moore College, Mavelikara, has forwarded a proposal for the approval of CAS Placement / Promotion of Dr.DineshRaj.R, Associate Professor in Botany (Academic Level 13A) Department of Botany & Biotechnology as Professor (Academic Level 14) w.e.f. 04.12.2024 F.N. Relevant documents such as Placement Order, API Score Sheet based on PBAS, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing &Class/percentage	M.Sc in Botany, University of Calicut, September 2003, First class.
2.	M.Phil (University) &Year of passing	Nil
3.	NET/ SLET (Subject)	JRF with NET in Life Sciences in the Joint CSIR-UGC JRF and NET exam held on 28.12.2003.
4.	Ph.D -Subject, University &Date of award	Ph.D in Biotechnology, University of Kerala, 10.10.2014. (recognised by the university of Kerala as an eligible qualification for employment in the field of Botany).
II.Verified data from the service book		
5.	Date of Birth	30.05.1980
6.	Date of first entry into service	04.06.2007
7.	Date of Placement to Academic Level 11	04.12.2013
8.	Date of Placement to Academic Level 12	04.12.2018
9.	Date of Placement to Academic Level 13 A	04.12.2021
III. Details of the Proposed promotion		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13A	03.12.2024
12.	Proposed Date of the Placement/Promotion	04.12.2024
13.	Date of retirement	31.05.2036
14.	Assessment Period	04.12.2021 - 03.12.2024
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed	Nil
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Yes- on 03.12.2024.
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Biotechnology, University of Kerala, 10.10.2014. (recognised by the university of

		Kerala as an eligible qualification for employment in the field of Botany).
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes
21.	A minimum of 110 Research score	Yes-233
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades :3
V. Selection Committee		
23.	Date of issuance of communication to the members in the panel	26.04.2025
24.	Date of meeting of the Selection Committee	23.04.2025
25.	Quorum of the Selection committee: Five members, including two subject experts	7 members including 3 Subject Experts attended the meeting.
VI. Recommendation of Selection committee:		
As per the records available, it was verified that Dr.DineshRaj.R has completed the required 03 years of service as Associate Professor Academic Level 13A, has a Ph.D degree in relevant discipline (Biotechnology), has completed more than 10 publications in UGC care listed/peer reviewed journals and has a verified research score of 233 as per UGC Regulations as on 03.12.2024. He has 03 good grades during the assessment period. Hence, the Committee recommends that Dr.DineshRaj.R can be granted promotion to Professor Academic Level 14 w.e.f 04.12.2024.		
VII. Remarks on the proposal: It may be noted that, the intimations letters to the Experts were issued by the University on 26.04.2025 . But the Educational Agency conducted the Selection Committee on 23.04.2025 . i.e, The Educational Agency conducted the Selection Committee before the issuance of nomination letters to the Experts, by the University and issued promotion order dated 25.04.2025 accordingly. The Principal, Bishop Moore College, Mavelikara, has requested to ratify the mistake that happened in the part of the College and consider the proposal for the promotion of Dr. Dinesh Raj.R for consideration and approval.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the *proposal for the approval of CAS Placement/ Promotion of Dr. Dinesh Raj.R, Associate Professor in Botany (Academic Level 13A) Department of Botany & Biotechnology as Professor (Academic Level 14), Bishop Moore College, Mavelikara, w.e.f. 04.12.2024 F.N, as per UGC Regulations 2018*, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Dinesh Raj.R, Associate Professor in Botany (Academic Level 13A) Department of Botany & Biotechnology as Professor (Academic Level 14), Bishop Moore College, Mavelikara, w.e.f. 04.12.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.

The Committee further recommended to direct all the educational agencies to ensure that the selection/screening committee is conducted only after the issuance of nomination letters to the Experts by the University."

Resolution of the Syndicate	
RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.	

Item No.23.28.A11 Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Dr.Jerin Susan John, Assistant Professor (Academic Level 12), Department of Physics, as Associate Professor (Academic Level 13A)- Approval of – reg.

(40108/Ac F I/2022/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Jerin Susan John, Assistant Professor (Academic Level 12), Department of Physics as Associate Professor (Academic Level 13A), w.e.f 28.02.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.Sc in Physics -Cochin University of Science and Technology, April 2010, First class with Distinction.
2.	M.Phil – University &Year of passing	Nil
3.	NET / SLET - with Subject	NET in Physical Sciences in the Joint CSIR-UGC Test for JRF and Eligibility for lectureship (NET) exam held on 20.12.2009.
4.	Ph.D - Subject, University &Date of award	Ph.D in Physics - University of Kerala, 24.02.2020.
II.Verified data from the service book		
5.	Date of Birth	10.04.1987
6.	Date of first entry into service	28.02.2011
7.	Date of Placement to Academic Level 11	28.02.2017
8.	Date of Placement to Academic Level 12	28.02.2022 FN
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	27.02.2025
11.	Proposed Date of the Placement/Promotion	28.02.2025
12.	Date of retirement	30.04.2043
13.	Assessment Period	28.02.2022 - 27.02.2025
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations, 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes-completed three years of service as Assistant Professor in Academic Level 12 on 27.02.2025.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Physics- University of Kerala, 24.02.2020.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period.(or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)	1.Participated UGC-Sponsored Short-Term Course in Curriculum Design and Outcome Based Education conducted by the UGC-HRDC, University of Kerala, Kariavattom, Thiruvananthapuram from 02.08.2023 to 08.08.2023. 2.Completed NEP 2020 Orientation &Sensitization Programme under Malaviya Mission Teacher Training Programme (MM-TTP) of University Grants Commission

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	OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	organised by UGC - MMTTC (GAD-MMTTC), Sri Guru Tegh Bahadur Khalsa College, University of Delhi from 02.04.2024 to 12.04.2024. As per the guidelines of UGC-Malaviya Mission Teacher Training Programme, NEP 2020 Orientation & Sensitization Programme is equivalent to a one week Faculty Development Programme/Short Term Programme for the CAS for regularization and promotions.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good grades-3

V. Selection Committee

21.	Date of issuance of communication to the members of the panel	30.04.2025
22.	Date of meeting of the Selection Committee	16.04.2025
23.	Quorum of the Selection committee: Five members including two Subject Experts	7 members including 3 Subject Experts attended the meeting

VI. Recommendation of Selection Committee:

The Committee examined the application and PBAS proforma of Dr. Jerin Susan John and verified that the candidate has completed the required 03 years of service as Assistant Professor Academic Level 12, has Ph.D in Physics and has undergone the required number of Refresher course/short term course etc as specified in UGC Regulations, 2018 and verified that she has obtained good grades in the annual performance assessment reports. Hence, the committee recommends that Dr. Jerin Susan John can be granted promotion to Associate Professor Academic Level 13A w.e.f 28.02.2025 FN.

VII. Remarks on the proposal:

It may be noted that, the intimations letters to the Experts were issued by the University on **30.04.2025**. But the Educational Agency conducted the selection committee on **16.04.2025** i.e., The Educational Agency conducted the Selection Committee before the issuance of nomination letters to the Experts, by the University and issued promotion order dated 19.04.2025 accordingly. The **Principal**, Bishop Moore College, Mavelikara, has requested to ratify the mistake that happened in the part of the College and consider the proposal for the promotion of Dr. Jerin Susan John for approval.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, *the proposal for the approval of CAS Placement/Promotion of Dr. Jerin Susan John, Assistant Professor (Academic Level 12), Department of Physics, Bishop Moore College, Mavelikara as Associate Professor (Academic Level 13A), w.e.f 28.02.2025 FN, as per UGC Regulations, 2018*, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Jerin Susan John, Assistant Professor (Academic Level 12), Department of Physics, Bishop Moore College, Mavelikara as Associate Professor (Academic Level 13A), w.e.f 28.02.2025 FN, as per UGC Regulations, 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A12 T.K.M. College of Arts & Science, Kollam- Revision of CAS Placement/ Promotion - Dr. Jasin Rahman V.K, Assistant Professor, Department of Zoology - Academic Level 10 to Academic Level 11 – reg. (10072/Ac F I/2021/UOK)

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded proposal for approval of the revised CAS Placement / Promotion of Dr. Jasin Rahman V.K, Assistant Professor, Department of Zoology, T.K.M. College of Arts & Science, Kollam from Academic Level 10 to Academic Level 11, w.e.f 09.07.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee (reconstituted for considering the revision of Placement / Promotion) held on 22.04.2025 are also attached with the proposal.

The following may be noted in this regard:

1. Dr. Jasin Rahman V.K had entered into service as Assistant Professor in Zoology at T.K.M. College of Arts & Science, Kollam on 09.07.2015 FN.
2. The due date of promotion of Dr. Jasin Rahman V.K for the CAS Placement / Promotion to Assistant Professor with AGP 7000 was on 09.07.2019 FN (on account of Ph.D), but the teacher completed the requirement of Refresher Course for the said CAS Placement /Promotion only on 24.01.2020.
3. As per the recommendation of the then constituted Screening-cum-Evaluation Committee on 04.03.2021, the University granted approval for his CAS Placement / Promotion to Assistant Professor with AGP 7000 w.e.f 25.01.2020 FN. (ie the next day of the completion of Refresher Course).
4. Subsequently, as per *3rd Amendment to UGC Regulations, 2018* dated 31.07.2023, clause 6.3 VIII, it was notified that, *wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time.* The University, as per UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.
5. Based on the above said U.O, the Principal, T.K.M. College of Arts & Science, Kollam, requested to reconstitute the Screening-Cum-Evaluation Committee for revising the promotion date with the same members which was already approved by the Vice Chancellor for the same promotion. Sanction has been accorded by the University for the same.
6. Now, the proposal for the revision of CAS Placement / Promotion of Dr. Jasin Rahman V.K has been forwarded along with the recommendation of the Screening-Cum-Evaluation Committee held on 22.04.2025.
7. In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that, the Committee constituted in accordance with letter no.10072/Ac F1/2021/UOK dated 07.04.2025, verified all the claims along with the supporting documents in proof of age,academic qualifications and the PBAS proforma in respect of Dr. Jasin Rahman V.K. The teacher is eligible for availing the relaxation granted as per the 3rd amendment of UGC regulations, 2018. The Screening cum Evaluation Committee recommends that Dr. Jasin Rahman V.K is eligible for placement as Assistant Professor Academic Level 11 w.e.f 09.07.2019 F.N.

Particulars	Screening-Cum-Evaluation Committee held on 04.03.2021	Reconstituted Screening-Cum-Evaluation Committee held on 22.04.2025
Placement/ Promotion	Assistant Professor with AGP 7000 (Stage II)	Assistant Professor (Academic Level 11)
Assessment Period	09.07.2015 - 24.01.2020	09.07.2015 - 08.07.2019
Option Exercised	UGC Regulations 2018- Option A	UGC Regulations 2018 -Option A (Availed benefit of 3rd Amendment to UGC Regulations, 2018- clause 6.3 VIII)
Recommended Date	25.01.2020	09.07.2019

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Vice-Chancellor, the **proposal for the approval of the revised CAS Placement / Promotion of Dr. Jasin Rahman V.K, Assistant Professor, Department of Zoology at T.K.M. College of Arts & Science, Kollam, from Academic Level 10 to Academic Level 11, w.e.f 09.07.2019 FN, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revised CAS Placement / Promotion of Dr. Jasin Rahman V.K, Assistant Professor, Department of Zoology at T.K.M. College of Arts & Science, Kollam, from Academic Level 10 to Academic Level 11, w.e.f 09.07.2019 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A13 ***Bishop Moore College, Mavelikara– CAS Placement/ Promotion of Smt. Simili Abraham, Department of Mathematics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.***

(34547/Ac F I/2020/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Simili Abraham, Assistant Professor (Academic Level 12), Department of Mathematics as Associate Professor (Academic Level 13A), w.e.f 14.06.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 Option B etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Mathematics- Mahatma Gandhi University, April 2005, Distinction Class.
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in Mathematical Sciences in the Joint CSIR-UGC NET for lectureship exam held on 19.06.2005.
4.	Ph.D - Subject, University & Date of award	Nil
II.Verified data from the service book		
5.	Date of Birth	10.09.1982
6.	Date of first entry into service	14.06.2007
7.	Date of Placement to Academic Level 11	14.06.2013
8.	Date of Placement to Academic Level 12	14.06.2018 FN
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	13.06.2021
11.	Proposed Date of the Placement/Promotion	14.06.2021
12.	Date of retirement	31.03.2039
13.	Assessment Period	14.06.2018 - 13.06.2021
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations 2018 -Option B
IV. Eligibility Criteria		

17.	Completed three years of service as Assistant Professor in Academic Level 12.	yes -completed 3 years of service as Assistant Professor in Academic Level 12 on 13.06.2021.
18.	Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's degree (Minimum 55% marks)#	yes- 88.72 %
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	yes-3 publications.
21.	One Course/Programme from among the categories of Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration.	1.UGC Sponsored Live Online Short term Course in Mooc, E-content Development and Open Educational Resources conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 23.09.2020 to 29.09.2020. 2.UGC Sponsored Live Online Short term Course in Advanced Group Theory conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 16.12.2020 to 22.12.2020.
22.	Verified API Category II & III (Minimum 45 in Assessment period)	Category I –Good Category II(Consolidated)-128 Category III(Consolidated)-65 Category II +Category III (Consolidated) - 193 (for which minimum is 45).

V. Selection Committee

23.	Date of intimating the validity of the panel to EA	26.04.2025
24.	Date of meeting of the Selection Committee	09.05.2025
25.	Quorum of the Selection committee: 5 members including 2 Subject Experts	6 members including 3 Subject Experts attended the Meeting.

VI. Recommendation of Selection Committee:

The Selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications, details of qualifying service and PBAS report as per Option B of the UGC Regulations 2018, submitted by Smt. Simili Abraham. The Selection Committee found that the teacher satisfied all the requirements for promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) based on existing UGC norms, Government orders and Statutes of the University of Kerala. Hence, the Selection Committee recommends that Smt. Simili Abraham is eligible for promotion as Associate Professor Academic Level 13A w.e.f 14.06.2021 FN.

VII. Remarks on the proposal:The teacher opted UGC Regulations 2018- Option B and availed the benefit of 4th Amendment of UGC Regulations 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the *proposal for the approval of CAS Placement/Promotion of Smt. Simili Abraham in the Department of Mathematics at Bishop Moore College, Mavelikara from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 14.06.2021 FN, as per UGC Regulations 2018 - Option B*, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Simili Abraham in the Department of Mathematics at Bishop Moore College, Mavelikara from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 14.06.2021 FN, as per UGC Regulations 2018 -Option B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A14 *St.John's College, Anchal - Revision of CAS Placement/Promotion of Dr.Sibi C. Babu, Department of Mathematics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A in accordance with 4thAmendment of UGC Regulations 2018- reg.*

(17771/Ac F I/2020/UOK)

The DDO, St.John's College, Anchal has forwarded proposal for approval of the revised CAS Placement/Promotion of Dr. Sibi C. Babu, Department of Mathematics, St.John's College, Anchal from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A, w.e.f 17.06.2022 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

- Dr. Sibi C. Babu had entered into service as Lecturer in Mathematics at St.John's College, Anchal on 17.06.2009 F N. The teacher was promoted to the posts of Lecturer Senior Grade (Re-designated as Assistant Professor AGP 7000) and Assistant Professor Academic Level 12 with effect from 17.06.2014 F N and 17.06.2019 F.N respectively.
- The teacher had completed 3 years of service as Assistant Professor Academic Level 12 on 16.06.2022 and hence the due date of Promotion to Associate Professor is on 17.06.2022.
- UGC Regulation which was applicable at the time of his Promotion to Associate Professor is UGC Regulation 2018 Option A and as per this Regulation, Ph.D Degree and one Refresher Course are the Mandatory requirements for the Promotion to Associate Professor in addition to the required service of three years as Assistant Professor Academic Level 12.
- Here the teacher acquired Ph.D only on 26.04.2023 and hence eligible for promotion only on 26.04.2023.
- As per the recommendation of the then constituted Selection Committee on 16.03.2024, University granted approval for the CAS Placement/Promotion of Dr. Sibi C Babu, Assistant Professor Academic Level 12, Department of Mathematics, St. John's College, Anchal to Associate Professor Academic Level 13 A, w.e.f 26.04.2023 F N.
- Mean while, UGC vide Notification dated 06.06.2024 had implemented 4th amendment of UGC Regulation 2018 and as per this amendment, Option B of UGC Regulation 2018 can be exercised up to 31.12.2024. The University, as per UO No.11066/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 4th Amendment to UGC Regulations 2018.
- Based on the said University Order, the DDO, St.John's College, Anchal requested to reconstitute the Selection Committee to revise the date of CAS Placement / Promotion of Dr.Sibi C Babu and the University granted permission to reconstitute the same vide Letter No. 17771/Ac. F1/2020/UOK dated 25.03.2025.
- Now the proposal for the revision of CAS Placement/Promotion of Dr. Sibi C Babu has been forwarded by the Educational Agency along with the recommendation of the reconstituted Selection Committee held on 05.04.2025. On verification, the following points are noted.

Sl No	Particulars	Selection Committee held on 16.03.2024	Reconstituted Selection Committee held on 05.04.2025
1	Placement/Promotion	Associate Professor Academic Level 13 A	Associate Professor Academic Level 13 A
2.	Option Exercised	UGC Regulations 2018 -Option A	UGC Regulations 2018 Option B and 4 th Amendment of UGC Regulations 2018

3.	Recommended Date	26.04.2023 F N (Acquired Ph. D on 26.04.2023)	17.06.2022 F N

The following are the eligibility criteria as per UGC Regulations 2018 Option B.

Eligibility Criteria as per UGC Regulation 2018 Option B			
1.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes - Completed three years of service as Assistant Professor in Academic Level 12 on 16.06.2022.	
2.	Ph.D Degree (Not a minimum requirement)	Acquired Ph.D on 26.04.2023.	
3.	Master's degree (Minimum 55% marks)	Yes . First class	
4.	Minimum 3 publications in the entire period as Assistant Professor (14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	Two publications having M. Phil	
5.	One Course/Programme from among the categories of Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration	Two week Faculty Development Programme on "Managing Online Classes and Co-creating MOOCS" from 25.07.2020 to 10.08.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.	
6.	Verified API Category II & III (Minimum 45 in Assessment period)	Category I - Good Category II (Consolidated) - 107 Category III (Consolidated) - 44.5 Category II + III** Consolidated - 151.5	

The Selection Committee held on 05.04.2025 scrutinized and verified all documents in detail viz, proof of age, academic qualifications along with annual PBAS (Option B) reports in accordance with UGC Regulations 2018 (4th Amendment of UGC Regulation 2018), submitted by the candidate for promotion. The API score claimed for various categories were verified against the documents produced and found that the candidate satisfied all the requirements for the promotion to Associate Professor Academic Level 13 A and hence the committee unanimously recommends the CAS Placement/Promotion of Dr. Sibi C Babu, Department of Mathematics, St.John's College, Anchal from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A, w.e.f 17.06.2022 F N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Vice-Chancellor, the proposal for the approval of the revision of CAS Placement/ Promotion of Dr. Sibi C Babu, Department of Mathematics at St.John's College, Anchal from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A w.e.f 17.06.2022 F N, as per UGC Regulations 2018 (Option B), is placed before the Standing Committee of the Syndicate on Teaching Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of Dr. Sibi C Babu, Department of Mathematics at St.John's College, Anchal from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A w.e.f 17.06.2022 F N, as per UGC Regulations 2018 (Option B) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A15: Mar Ivanios College, Thiruvananthapuram - Revision of CAS Placement/Promotion of Dr.Sajith Kurian, Assistant Professor, Department of Chemistry from Academic Level 10 to Academic Level 11 in accordance with 3rd Amendment of UGC Regulation 2018 - reg.

(6998/Ac F I/2021/UOK)

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded proposal for approval of the revised CAS Placement/Promotion of Dr.Sajith Kurian, Assistant Professor, Department of Chemistry, Mar Ivanios College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f 23.09.2019 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

- Dr.Sajith Kurian had entered into service as Assistant Professor in Chemistry at Mar Ivanios College, Thiruvananthapuram on 23.09.2015 F N.
- The teacher had completed 4 years of service as Assistant Professor Academic Level 10 on 22.09.2019 (after availing the eligible relaxation on account of Ph.D) and hence the due date of Promotion to Assistant Professor Academic Level 11 was on 23.09.2019. But the teacher completed the requirement of RC/OC for the said CAS Placement/ Promotion only on 04.12.2019.
- Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee on 16.12.2020, the University granted approval for the CAS Placement/Promotion of Dr.Sajith Kurian to Assistant Professor Academic Level 11 w.e.f 05.12.2019 F N. (ie the next day of the completion of RC/OC). U.O No. 5710/2021/UOK dated 25.10.2021 was issued accordingly.
- Subsequently, as per 3rd Amendment to UGC Regulations 2018 dated 31.07.2023, it was notified that, wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The University, as per UO No. Ac.F II/ 11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.
- Based on the said UO, the DDO, Mar Ivanios College, Thiruvananthapuram requested to reconstitute the Screening-Cum-Evaluation Committee, to revise the date of CAS Placement/ Promotion of Dr.Sajith Kurian to Assistant Professor Academic Level 11 and the University granted permission to reconstitute the same vide Letter No. 6998/Ac F1/2021/UOK Dated 01.04.2025.
- Now the proposal for the revision of CAS Placement/Promotion of Dr.Sajith Kurian has been forwarded by the Educational Agency along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 07.04.2025.
- In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that:

"The Committee evaluated the Annual Self-Assessment for the PBAS proforma for promotion submitted by the candidate duly endorsed by the Principal. The Screening Committee has found that as per the 3rd amendment to UGC Regulations 2018 extending the date for fulfilling the requirement of Orientation/Refresher course to 31st December 2023, the date of promotion of Dr.Sajith Kurian from Academic Level 10 to Academic Level 11 may be revised w.e.f 23.09.2019. The Committee, on evaluation of the credentials for promotion in r/o Dr.Sajith Kurian, has found his performance during the evaluation period satisfactory and therefore recommends the promotion of Dr.Sajith Kurian, Assistant Professor of Chemistry, Mar Ivanios College, Thiruvananthapuram from Academic Level 10 to Academic Level 11 w.e.f 23.09.2019 F N."

Sl No	Particulars	Screening-Cum-Evaluation Committee held on 16.12.2020	Reconstituted Selection Committee held on 07.04.2025
1	Placement/Promotion	To Assistant Professor Academic Level 11	To Assistant Professor Academic Level 11
2.	Option Exercised	UGC Regulations 2018 Option A	UGC Regulation 2018 Option A and 3 rd Amendment of UGC Regulation 2018.
3.	Recommended Date	05.12.2019 F N (ie the next day of the completion of RC/OC)	23.09.2019 F N (due date of promotion)

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Vice-Chancellor, the proposal for the approval of the revision of CAS Placement/ Promotion of Dr.Sajith Kurian, Department of Chemistry at Mar Ivanios College, Thiruvananthapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 23.09.2019 F N, as per UGC Regulations 2018 (Option A) and 3rd Amendment of UGC Regulation 2018, is placed before the Standing Committee of the Syndicate on Teaching Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of Dr.Sajith Kurian, Department of Chemistry at Mar Ivanios College, Thiruvananthapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 23.09.2019 F N, as per UGC Regulations 2018 (Option A) and 3rd Amendment of UGC Regulation 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A16: Sree Narayana Training College, Nedunganda– CAS Placement/ Promotion of Dr. Biju Sukumar, Assistant Professor in Physical Education Academic Level 10 as Assistant Professor Academic Level 11 - Approval of– reg.

(28973/Ac F I/2025/UOK)

The Principal, Sree Narayana Training College, Nedunganda, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Biju Sukumar, Assistant Professor in Physical Education Academic Level 10 as Assistant Professor Academic Level 11, w.e.f 10.01.2023 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing &Class/percentage	Master of Physical Education from Kannur University in December 2006.
2.	M.Phil (University) &Year of passing	M.Phil in Physical Education from Annamalai University in March 2009. (Eligibility Certificate Produced)
3.	NET /SLET (Subject)	Nil
4.	Ph.D -Subject, University &Date of award	Ph.D in Physical Education from Annamalai University in November 2013. (Eligibility Certificate produced)
II.Verified data from the service book		
5.	Date of Birth	30.05.1984
6.	Date of first entry into service	10.01.2019 F N
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	09.01.2023
9.	Proposed Date of the Promotion to Assistant Professor Academic Level 11	10.01.2023 F N
10.	Date of retirement	31.05.2044
11.	Assessment Period	10.01.2019 to 09.01.2023
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	2 years on account of Ph. D

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14.	UGC Regulations applied	UGC Regulations 2018 Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed four years of service (having Ph.D) as Assistant Professor Academic Level 10 on 09.01.2023.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	4-week Induction /Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' from 19.06.2021 to 18.07.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. (As per UGC Regulation 2018 Clause 18.(viii), Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.)
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	The teacher has completed the following Faculty Development Programmes with in the Assessment Period. 1. Short Term Course with Multi Disciplinary perspective conducted by UGC - HRDC, University of Kerala and Justice V.R Krishna Iyer Chair on ADR Systems, Govt. Law College, Thiruvananthapuram from 18.12.2019 to 24.12.2019. 2. Live Online Short Term Course in Disaster Management conducted by UGC - HRDC, University of Kerala from 19.02.2021 to 25.02.2021. 3. One week online National Faculty Development Programme in 'Promoting Excellence in Physical Education and Sports through Innovation in Teaching and Learning, ICT & Professional Approach' organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of MHRD from 27.05.2021 to 02.06.2021. 4. One week online National Faculty Development Programme in 'Developing Positive Mental Health for Teaching -Learning Environment' organised by Guru Angad Dev Teaching Learning Centre, under the PMMMNMTT of MHRD, SGTB Khalsa College, University of Delhi from 25.01.2022 to 31.01.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	24.10.2024

20.	Date of meeting of the Screening Committee	03.02.2025
21.	Quorum of the Screening Committee: Three members, including one Subject Expert.	Three members including two Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation Committee: The Committee verified the API Scores for the period and found that Dr. Biju Sukumar satisfied all the requirements for the Promotion to Assistant Professor Academic Level 11, w.e.f. 10.01.2023 F N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Biju Sukumar, Assistant Professor in Physical Education Academic Level 10, Sree Narayana Training College, Nedunganda as Assistant Professor Academic Level 11, w.e.f. 10.01.2023 F N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Biju Sukumar, Assistant Professor in Physical Education Academic Level 10, Sree Narayana Training College, Nedunganda as Assistant Professor Academic Level 11, w.e.f. 10.01.2023 F N as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A17 ***S.D College, Alappuzha– CAS Placement / Promotion of Dr. Sanjai V.N, Department of Botany from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.***
(30271/Ac F I/2020/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Sanjai V.N, Associate Professor (Academic Level 13A), Department of Botany as Professor (Academic Level 14), w.e.f 24.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing &Class/percentage	M.Sc in Botany -Mahatma Gandhi University-May 1993- First Class.
2.	M.Phil (University) &Year of passing	Nil
3.	NET/SLET (Subject)	Nil
4.	Ph.D (University) &Year of passing	Ph.D in Botany from Bharathiar University-01.08.2000 (EC produced).
II.Verified data from the service book		
5.	Date of Birth	30.05.1971
6.	Date of first entry into service	24.06.2009
7.	Date of Placement to Academic Level 11	24.06.2013
8.	Date of Placement to Academic Level 12	24.06.2018
9.	Date of Placement to Academic Level 13 A	24.06.2021
III. Details of the Proposed promotion		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13A	Completed three years service as Associate Professor Academic Level 13A on 23.06.2024.

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12.	Proposed Date of the Placement/Promotion	24.06.2024
13.	Date of retirement	31.05.2027
14.	Assessment Period	24.06.2021 - 23.06.2024
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed	Availed 2 years for the promotion to the post of Assistant Professor with AGP 7000.
17.	UGC Regulations applied	U G C Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Completed three years of service as Associate Professor in Academic Level 13A on 23.06.2024.
19.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Botany from Bharathiar University (EC produced).
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	yes
21.	A minimum of 110 Research score	Yes. verified score: 168.5
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades :3
V. Selection Committee		
23.	Date of issuance of communication to the members in the panel	31.01.2025
24.	Date of meeting of the Selection Committee	15.04.2025
25.	Quorum of the Selection committee: Five members, including two subject experts.	6 members including 2 University Nominees and 2 Subject Experts attended the meeting.
VI. Recommendation of Selection committee:		
The Selection Committee verified all the claims, along with the supporting documents in proof of age, academic qualifications, the details in the PBAS proforma as per UGC Regulations 2018:Option A and details of qualifying service submitted by Dr.Sanjai V.N. The number of activities claimed in Table I: Activity I and Activity II of PBAS and the research score claimed in Table II:Research, Publications and Academic Contributions were verified and found that the teacher has good grades in all three years of assessment.In Table II, he scored a total research score of 168.5. The Committee found that the teacher satisfied all the requirements for promotion to the post of Professor (Academic Level 14) and thus recommends that Dr.Sanjai V.N, Associate Professor (Academic Level 13A) is eligible for promotion to the post of Professor (Academic Level 14) w.e.f 24.06.2024 FN.		
VII. Remarks on the proposal:Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Sanjai V.N, Department of Botany from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) at S.D College, Alappuzha, w.e.f. 24.06.2024 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Sanjai V.N, Department of Botany from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) at S.D College, Alappuzha, w.e.f. 24.06.2024 F.N as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

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VICE-CHANCELLOR

Item.No.23.28.A18: *T.K.M College of Arts and Science, Kollam – CAS Placement/ Promotion of Dr.Simimole H, Department of Chemistry from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg*

(32832/Ac F I/2024/UOK)

The Principal, T.K.M College of Arts and Science, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Simimole H, Assistant Professor (Academic Level 10), Department of Chemistry as Assistant Professor (Academic Level 11), w.e.f. 17.02.2020 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.Sc. Chemistry (Physical Chemistry) from M.G University in July 2002
2.	M.Phil - University &Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University &Date of award	Ph.D in Chemistry from M.G University on 07.05.2015
II.Verified data from the service book		
5.	Date of Birth	26.05.1979
6.	Date of first entry into service	17.02.2016 F N
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	16.02.2020 A N
9.	Proposed Date of the Placement/Promotion	17.02.2020 F N
10.	Date of retirement	31.05.2039
11.	Assessment Period	17.02.2016 F N to 16.02.2020 A N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Two Years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018 Option A and its third Amendment Regulations 2023
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed four years of service (having Ph.D) on 16.02.2020 A N
16.	Attended one Orientation Course of 21 days duration on teaching methodology	UGC sponsored Live Online Induction Programme conducted by UGC HRDC, University of Kerala, Kariavattom from 28.09.2020 to 27.10.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or	SWAYAM ARPIT online certificate course for CAS Promotion -Online Refresher Course in Chemistry for Higher Education - offered by Sri Guru Tegh Bahadur Khalsa College, Delhi, with B grade in the proctored examination held on 16.02.2020. (The UGC vide its letter No.F-216/2002(PS) Pt.FI.II dated 03.12.2018 had decided to treat refresher course under ARPIT programme as

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	Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	equivalent to one Refresher Course for the purpose of CAS promotion.) <i>Course- From 01.09.2019 to 31.12.2019</i>
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good

V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	01.04.2025
20.	Date of meeting of the Screening Committee	03.05.2025
21.	Quorum of the Screening Committee shall be three including one Subject Expert	Four members including two Subject Experts attended the meeting

VI. Recommendation of Screening cum Evaluation Committee:

The Service Book, Certificates of academic qualifications and the PBAS proforma were scrutinized and verified in detail by the Committee. The API score for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for Promotion to Assistant Professor - Academic Level 11 with AGP 7000

In accordance with the implementation of 3rd Amendment UGC regulations 2018 (UGC 3rd Amendment Regulations, 2023) by the University of Kerala as per University order dated 06.12.2023, Dr.Simimole H is eligible for promotion as Assistant Professor - Academic Level 11 (AGP 7000) with effect from 17.02.2020 in the forenoon.

VII. Remarks on the proposal:

1. Dr.Simimole H has not attended the OC within the assessment period. But she is eligible for the placement/promotion with effect from his due date itself, on the following ground; UGC vide Notification dated 31.07.2023 has amended the UGC Regulation 2018, called as UGC (3rd amendment) Regulations 2023. As per the 3rd Amendment Regulations ,2023, the Clause 6.3 VII has been amended as follows;

"wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time."

Here, the teacher has completed the pending OC before the above mentioned date 31.12.2023. Hence she is eligible for placement/promotion with effect from her due date itself, i.e with effect from 17.02.2020 F N.

2.The proposal for the Placement/Promotion of Dr.Simimole H, was initially submitted by the Educational Agency on 22.05.2024 on the basis of the Screening Cum Evaluation Committee held on 11.10.2021. The Screening Committee held on 11.10.2021 recommended the promotion with effect from 28.10.2020, (The next day of completion of OC). It may be noted that, the Educational Agency did not submit the proposal on time.

In the meantime, UGC vide Notification dated 31.07.2023 amended the UGC Regulations 2018, called as UGC (3rd amendment) Regulations 2023. The proposal Placement/Promotion of Dr.Simimole H was received in the University before the issuance of University Guidelines for the execution of UGC 3rd Amendment Regulations 2023. After the issuance of Guidelines vide UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, the Educational Agency was informed to resubmit the proposal for the reconstitution of the Screening Cum Evaluation Committee in accordance with UO No. Ac.F II/11067/2024/UOK dated 20.12.2024 for availing the benefit comes under the amended clause 6.3 VIII of UGC Regulations, 2018. Accordingly the Screening Committee has been reconstituted and the proposal has been resubmitted by the Educational Agency.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Simimole H, Assistant Professor in the Department of Chemistry at T.K.M College of Arts and Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.02.2020 F N as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Simimole H, Assistant Professor in the Department of Chemistry at T.K.M College of Arts and Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.02.2020 F N as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

ItemNo.23.28.A19: *T.K.M College of Arts and Science, Kollam – CAS Placement/ Promotion of Dr.Abdul Rahim M K, Department of Chemistry from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.*

(32851/Ac F I/2024/UOK)

The Principal, T.K.M College of Arts and Science, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Abdul Rahim M K, Assistant Professor (Academic Level 10), Department of Chemistry as Assistant Professor (Academic Level 11), w.e.f. 17.02.2020 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.Sc. Applied Chemistry from University of Calicut in September 2007
2.	M.Phil - University &Year of passing	Nil
3.	NET / SLET - with Subject	Qualified Joint CSIR-UGC Test in Chemical Sciences- 2008.
4.	Ph.D - Subject, University &Date of award	Ph.D in Chemistry from University of Kerala on 31.01.2015.
II.Verified data from the service book		
5.	Date of Birth	01.01.1985
6.	Date of first entry into service	17.02.2016 F N
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	16.02.2020 A N
9.	Proposed Date of the Placement/Promotion	17.02.2020 F N
10.	Date of retirement	31.03.2045
11.	Assessment Period	17.02.2016 F N to 16.02.2020 A N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Two Years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018 Option A and its third Amendment Regulations 2023.
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or	Completed four years of service (having Ph.D) on 16.02.2020 A N

	Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	
16.	Attended one Orientation Course of 21 days duration on teaching methodology	UGC Sponsored Orientation Programme conducted by UGC HRDC, University of Calicut from 06.01.2020 to 25.01.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	UGC sponsored Live online Refresher Course in Material Science (Multidisciplinary) conducted by UGC HRDC, University of Kerala, Kariavattom from 15.10.2020 to 28.10.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good

V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	01.04.2025
20.	Date of meeting of the Screening Committee	03.05.2025
21.	Quorum of the Screening Committee shall be three including one Subject Expert	Four members including two Subject Experts attended the meeting

VI. Recommendation of Screening cum Evaluation Committee:

The Service Book, Certificates of academic qualifications and the PBAS proforma were scrutinized and verified in detail by the Committee. The API score for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for Promotion to Assistant Professor - Academic Level 11 with AGP 7000

In accordance with the implementation of 3rd Amendment UGC regulations 2018 (UGC 3rd Amendment Regulations, 2023) by the University of Kerala as per University order dated 06.12.2023, Dr Abdul Rahim M K is eligible for promotion as Assistant Professor -Academic Level 11 (AGP 7000) with effect from 17.02.2020 in the forenoon.

VII. Remarks on the proposal:

1. Dr Abdul Rahim M K has not attended the RC within the assessment period. But he is eligible for the placement/promotion with effect from his due date itself, on the following ground; UGC vide Notification dated 31.07.2023 has amended the UGC Regulation 2018, called as UGC (3rd amendment) Regulations 2023. As per the 3rd Amendment Regulations, 2023, the Clause 6.3 VII has been amended as follows;

"wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time."

Here, the teacher has completed the pending RC before the above mentioned date 31.12.2023. Hence he is eligible for placement/promotion with effect from his due date itself, i.e with effect from 17.02.2020 F N.

2.The proposal for the Placement/Promotion of Dr Abdul Rahim M K was initially submitted by the Educational Agency on 22.05.2024 on the basis of the Screening Cum Evaluation Committee held on 11.10.2021. The Screening Committee held on 11.10.2021 recommended the promotion with effect from 29.10.2020 (The next day of completion of RC). It may be noted that, the Educational Agency did not submit the proposal on time.

In the meantime, UGC vide Notification dated 31.07.2023 has amended the UGC Regulation 2018, called as UGC (3rd amendment) Regulations 2023. The proposal Placement/Promotion of Dr.Abdul Rahim M K was received in the University before the issuance of University Guidelines for the execution of UGC 3rd Amendment Regulations 2023. After the issuance of Guidelines vide UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, the Educational Agency was informed to resubmit the proposal for the reconstitution of the Screening Cum Evaluation Committee in accordance with UO No. Ac.F II/11067/2024/UOK dated 20.12.2024 for availing the benefit of the amended clause 6.3 VIII. Accordingly the Screening Committee has been reconstituted and the proposal has been resubmitted by the Educational Agency.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Abdul Rahim M K, Assistant Professor in the Department of Chemistry at T.K.M College of Arts and Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.02.2020 F N as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Abdul Rahim M K, Assistant Professor in the Department of Chemistry at T.K.M College of Arts and Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.02.2020 F N as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A20: *T.K.M College of Arts and Science, Kollam – CAS Placement/ Promotion of Dr.Tharun A Rauf, Department of Chemistry from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.*

(28929/Ac F I/2024/UOK)

The Principal, T.K.M College of Arts and Science, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Tharun A Rauf, Assistant Professor (Academic Level 10), Department of Chemistry as Assistant Professor (Academic Level 11), w.e.f. 17.02.2020 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc. Chemistry (Polymer Science) from M.G University in July 2002
2.	M.Phil - University & Year of passing	M.Phil. from Bharathidasan University in September 2007.
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Chemistry from University of Kerala on 12.09.2013.
II.Verified data from the service book		
5.	Date of Birth	03.01.1978
6.	Date of first entry into service	17.02.2016 F N
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	16.02.2020 A N

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9.	Proposed Date of the Placement/Promotion	17.02.2020 F N
10.	Date of retirement	31.03.2038
11.	Assessment Period	17.02.2016 F N to 16.02.2020 A N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Two Years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018 Option A and its third Amendment Regulations 2023

IV. Eligibility Criteria (Clause 6.4.B.I)

15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed four years of service (having Ph.D) on 16.02.2020 A N
16.	Attended one Orientation Course of 21 days duration on teaching methodology	UGC sponsored Live online Induction Programme conducted by UGC HRDC, University of Kerala, Kariavattom from 28.09.2020 to 27.10.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Multidisciplinary online Refresher Course in Curriculum Design, Development and Assessment organized by MHRD - Teaching Learning Center under PMMMNMTT, Department of Education, University of Calicut from 03.02.2021 to 16.02.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good

V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	01.04.2025
20.	Date of meeting of the Screening Committee	03.05.2025
21.	Quorum of the Screening Committee shall be three including one Subject Expert	Four members including two Subject Experts attended the meeting

VI. Recommendation of Screening cum Evaluation Committee:

The Service Book, Certificates of academic qualifications and the PBAS proforma were scrutinized and verified in detail by the Committee. The API score for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for Promotion to Assistant Professor - Academic Level 11 with AGP 7000. In accordance with the implementation of 3rd Amendment UGC regulations 2018 (UGC 3rd Amendment Regulations, 2023) by the University of Kerala as per University order dated 06.12.2023, Dr.Tharun A Rauf is eligible for promotion as Assistant Professor - Academic Level 11 (AGP 7000) with effect from 17.02.2020 in the forenoon.

VII. Remarks on the proposal:

1. Dr.Tharun A Rauf has not attended the RC within the assessment period. But he is eligible for the placement/promotion with effect from his due date itself, on the following ground;

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UGC vide Notification dated 31.07.2023 has amended the UGC Regulation 2018, called as UGC (3rd amendment) Regulations 2023. As per the 3rd Amendment Regulations, 2023, the Clause 6.3 VII has been amended as follows;

"wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time."

Here, the teacher has completed the pending RC before the above mentioned date 31.12.2023. Hence he is eligible for placement/promotion with effect from his due date itself, i.e with effect from 17.02.2020 F N.

2.The proposal for the Placement/Promotion of Dr.Tharun A Rauf, was initially submitted by the Educational Agency on 22.05.2024 on the basis of the Screening Cum Evaluation Committee held on 11.10.2021. The Screening Committee held on 11.10.2021 recommended the promotion with effect from 17.02.2021 (The next day of completion of RC). It may be noted that, the Educational Agency did not submit the proposal on time.

In the meantime, UGC vide Notification dated 31.07.2023 amended the UGC Regulation 2018, called as UGC (3rd amendment) Regulations 2023. The proposal Placement/Promotion of Dr.Tharun A Rauf was received in the University before the issuance of University Guidelines for the execution of UGC 3rd Amendment Regulations 2023. After the issuance of Guidelines vide UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, the Educational Agency was informed to resubmit the proposal for the reconstitution of the Screening Cum Evaluation Committee in accordance with UO No. Ac.F II/11067/2024/UOK dated 20.12.2024 for availing the benefit comes under the amended clause 6.3 VIII of UGC Regulations, 2018. Accordingly the Screening Committee has been reconstituted and the proposal has been resubmitted by the Educational Agency.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Tharun A Rauf, Assistant Professor in the Department of Chemistry at T.K.M College of Arts and Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.02.2020 F N as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Tharun A Rauf, Assistant Professor in the Department of Chemistry at T.K.M College of Arts and Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.02.2020 F N as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A21 N.S.S. Training College, Pandalam- Appointment of Dr. Sreelekha L, Associate Professor in Education (Social Science) as Principal - in Charge - Request for approval- reg

(34670/Ac F I/2025/UOK)

The Manager Cum Secretary, N.S.S. Colleges' Central Committee, Changanacherry, vide letter dated 01.06.2025, has requested to approve the appointment of Dr. Sreelekha L, Associate Professor in Education (Social Science) as Principal- in -Charge of N.S.S. Training College, Pandalam w.e.f 01.06.2025 F.N, against the retirement vacancy of Dr.Ajimol P G, Principal of N.S.S. Training College, Pandalam retired on 31.05.2025.

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977, "in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal".

The Educational agency has submitted Willingness Statement from the teachers for assuming charges of Principal. The teacher in the Seventh Position as per seniority, Dr.Sreelekha L, is the only one who expressed willingness to assume the charges of Principal. The Educational Agency appointed Dr.Sreelekha L, Associate Professor in Education (Social Science) as Principal- in Charge of N.S.S. Training College, Pandalamw.e.f 01.06.2025 F.N

In this context, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the appointment of Dr.Sreelekha L, Associate Professor in Education (Social Science) as Principal-in-Charge of N.S.S. Training College, Pandalamw.e.f 01.06.2025 F.N, against the retirement vacancy of Dr.Ajimol P G, Principal of N.S.S. Training College, Pandalam retired on 31.05.2025, is placed before the Standing Committee of the Syndicate on Teaching on Non-teaching Staff of Private Colleges, for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr.Sreelekha L, Associate Professor in Education (Social Science) as Principal-in-Charge with powers of Drawing and Disbursing Officer of N.S.S. Training College, Pandalamw.e.f 01.06.2025 F.N, against the retirement vacancy of Dr.Ajimol P G, Principal of N.S.S. Training College, Pandalam retired on 31.05.2025 and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Manager Cum Secretary, N.S.S. Colleges' Central Committee, Changanacherry to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A22: *Proposal for the Appointment of Prof. (Dr.) Thomas Scaria, Professor, Department of Malayalam, St. Thomas College, Palai as Principal and Professor at St. Xavier's College, Thumba - Approval- reg.*

(27379/Ac F I/2025/UOK)

The Manager, St. Xavier's College, Thumba has forwarded the proposal for the approval of the appointment of Prof. (Dr.) Thomas Scaria, Professor, Department of Malayalam, St. Thomas College, Palai as Principal and Professor at St. Xavier's College, Thumba w.e.f 01.07.2025 F N through Direct Recruitment, for a period of five years or till the superannuation date of the respective teacher, whichever is earlier, against the vacancy of Fr.(Dr.) Dasappan V.Y, Principal retired from service on 31.03.2024 AN.

The Manager, has forwarded the following documents regarding the selection and appointment Prof. (Dr.) Thomas Scaria as Principal and Professor, as stipulated in UGC Regulations 2018.

1.Appointment order in Form No.I	7.Certificate that one month time was given
2. Minutes of the Selection Committee held on 20.06.2025 and Applicant Summary Sheet of the candidates.	to the prospective candidates for submitting applications for the post of Principal.
3.Originals of the Qualifying Certificates.	8.Service book of the concerned teacher.
4. Attested copies of newspaper cuttings bearing the notification regarding the appointment.	9.List of teachers in the Department of Malayalam.
5.Certificates that there are no thrown out teachers in the Department of Malayalam in which the appointment was made.	10.Workload statement in the Department of Malayalam.
6.Certificates that there are no supernumerary, Excess and Deployed teachers in the Department of Malayalam in which the appointment was made	11. Nomination letter from the Government.
	12. Joining report of the teacher concerned.
	13. Relieving Order of the incumbent teacher from the parent institution.

In this context, the following points may be noted:

- The Government had nominated its representative to the Staff Selection Committee of Principal at St. Xavier's College, Thumba vide letter No.D2/71/2025-HEDN dated 26.03.2025 and the validity of the said Nomination Order expired on 31.05.2025. Government, vide G.O.(Rt) No.702/2025/HEDN dated 02.06.2025, extended the validity of all Nomination Orders, that are issued in the Academic Year 2024-2025 but could not convene the Selection Committee before 31.05.2025, for a period of 6 months from 01.06.2025, till 30.11.2025.
- UGC Regulations 2018 envisages the Provision for the appointment of Principal and Professor through Direct Recruitment.
- **Chapter VIII -Clause 57(2) & (5) of Kerala University Act,1974** reads:
- **57(2)** "Appointment of Principals shall be made by the Educational Agency by promotion from among the teachers of the college or all of the colleges, as the case may be, or by Direct Recruitment'.
- **57(5)** "For making appointment under this section by direct recruitment the post shall be advertised in such manner as may be prescribed by the Statutes".
- The Educational Agency had advertised the notification regarding the vacancy of Principal (from the disciplines of English, Malayalam, Mass Communication, Political Science, Mathematics, Statistics and Chemistry under Open Merit) in 4 daily newspapers viz. Deepika (dated 03.04.2025), Mathrubhumi (dated 03.04.2025), The Hindu (dated 03.04.2025) and The Times of India (dated 03.04.2025). All the notified subjects have sufficient workload hours (5 hours) to accommodate a new incumbent as Principal.
- *The Selection Committee was constituted as per clause 5.1 VIII A. (a) of the UGC Regulations 2018 and is in order. Here the mode of appointment is through Direct Recruitment as per the Clause: 4.1.V. of UGC Regulations 2018.*
- The details are as follows:

Selection Committee constituted for the Selection and Appointment of Principal at St. Xavier's College, Thumba.

1.	Date of issuance of communication to the members in the panel	05.06.2025
2.	Date of meeting of the Selection Committee	20.06.2025
3.	Quorum of the Selection Committee shall be five including two Subject Experts. (clause 5.1 VIII (b)).	Twelve members including three Subject Experts each in Malayalam and Chemistry and two Higher Education Experts attended the meeting

Recommendation of Selection Committee:

As per the Minutes of the meeting of the Selection Committee held on 20.06.2025 at St. Xavier's College, Thumba, it has been stated that 2 Applications, one in Malayalam and one in Chemistry have been received.

The Committee went through the applications along with the supporting documents in Proof of Academic Qualifications, Publications, Research Score Sheets and details of qualifying service submitted by the candidates. The Research Score of the candidates has been verified against the documents produced and found as follows

1. Prof. (Dr.) Thomas Scaria - 834
2. Prof.(Dr.) Jissy Mathew - 250.5

The committee found that both the candidates fulfilled all the requirements ie Qualifications, Teaching Experiences, required number of publications and required Research Scores for the promotions to the post of Principal.

The rank list based on the performance in the interview of the candidates is follows

1. Rank No: 1 Prof. (Dr.) Thomas Scaria - Score 75.83 out of 100
2. Rank No: 2 Prof.(Dr.) Jissy Mathew - Score 65.92 out of 100

The committee unanimously recommended to appoint Prof. (Dr.) Thomas Scaria, Department of Malayalam, St. Thomas College, Palai as the Principal of St.Xavier's College, Thumba

- As per G.O (Ms) No.167/2022/HEDN dated 22.03.2022, the Principal should handle 5 hours of workload of his/her subject per week. As the new incumbent belongs to the Subject Malayalam, **the details of workload in Malayalam is given below,**

Name of the Subject in which incumbent teacher belongs to	Workload & permissible No. of Teachers after removing PG weightage	Number of Teachers working in the concerned Department	Remaining hours
Malayalam	62 hours & 3 posts	3 teachers	14 hours

- Hence, there exists sufficient workload hours ie 5 hours to accommodate the new incumbent to the post of Principal from the subject Malayalam. Hence the Educational Agency appointed Prof. (Dr.) Thomas Scaria (first rank holder), Professor, Department of Malayalam, St. Thomas College, Palai as Principal and Professor of St.Xavier's College, Thumba as per the recommendations of the Selection Committee.

Service Details of Prof. (Dr.) Thomas Scaria and the Eligibility Criteria

I. Qualifications of the teacher

1.	Master's Degree - University, Year of passing & Class/percentage	M.A Malayalam Language and Literature from M.G University in May 1994. (Eligibility Certificate Produced)
2.	M.Phil - University & Year of passing	M.Phil in Malayalam from Sree Sankaracharya University of Sanskrit, Kalady in October 1996. (Eligibility Certificate Produced)
3.	NET / SLET - Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Malayalam from Sree Sankaracharya University of Sanskrit, Kalady in 2001. (Eligibility Certificate Produced)

II. Verified data from the service book

5.	Date of Birth	24.05.1972
6.	Date of first entry into service	Joined in service as HSST(Jr) on 18.09.2000. Joined as Lecturer in Malayalam at St. Thomas College, Palai on 06.11.2008 F N (Approved by M.G University vide UO No. 3437/BII/2009/Acad dated 10.08.2009)
7.	Date of Placement to Assistant Professor with AGP 7000 (Stage II)	06.11.2012 F N (Approved by M.G University vide U.O No. 8161/B5/2018/ Academic dated 19.11.2018)
8.	Date of Placement to Assistant Professor with AGP 8000 (Stage III)	06.11.2017 F N (Approved by M.G University vide U.O No. 6396/AC B5/2019/ M.G.U dated 12.12.2019)
9.	Date of Placement to Associate Professor Academic Level 13 A	06.11.2020 F N (Approved by M.G University vide U.O No. 6309/AC B5/2021/ M.G.U dated 24.11.2021)
10.	Date of Placement to Professor Academic Level 14	06.11.2023 F N (Approved by M.G University vide U.O No. 5042/AC B4/2024/ M.G.U dated 11.06.2024)
11.	Date of retirement	31.05.2028
12.	Details of relaxation already availed of	2 years on account of Ph. D

III. Details of the Proposed Placement

13.	Post to which appointment made	Principal and Professor
14.	Date of Appointment as Principal and Professor	07.01.2025 F N
15.	UGC Regulations applied	UGC Regulations 2018

IV. Eligibility Criteria (Clause: 4.1.V. A)

16.	A Ph.D Degree	Yes - Ph.D in Malayalam from Sree Sankaracharya University of Sanskrit, Kalady in 2001.
17.	Professor/Associate Professor with a total service/experience of at least	Professor with 16 years and 6 months of total Teaching Experience

	fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.	
18.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals.	Yes -Total 30 publications
19.	A minimum of 110 Research score as per Appendix II, Table 2	Yes -Total Research Score is 834
V. Tenure (Clause: 4.1.V. B)		
20	i)A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a Committee appointed by the University, constituted as per these regulations. ii) After the completion of his/her term as Principal, the incumbent shall join back his/her parent organization with the designation as Professor and in the grade of the Professor.	The Educational Agency has appointed Prof. (Dr.) Thomas Scaria as Principal and Professor a period of five years or till the superannuation date of the respective teacher, whichever is earlier

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts and as per the orders of the Vice-Chancellor, the proposal for the approval of the appointment of Prof. (Dr.) Thomas Scaria, Professor, Department of Malayalam, St. Thomas College, Palai as Principal and Professor at St. Xavier's College, Thumbaw.e.f 01.07.2025 F N through Direct Recruitment, for a period of five years or till the superannuation date of the respective teacher, whichever is earlier, against the vacancy of Fr.(Dr.) Dasappan V.Y, Principal retired from service on 31.03.2023 AN, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for detailed discussion and appropriate recommendation.

Recommendation: -

The Committee considered the proposal regarding the appointment of Prof. (Dr.) Thomas Scaria, Professor, Department of Malayalam, St. Thomas College, Palai as the Principal and Professor of St. Xavier's College, Thumba, w.e.f 01.07.2025 F N, through direct recruitment, against the vacancy of Fr.(Dr.) Dasappan V.Y, Principal retired from service on 31.03.2023 AN and recommended to approve the same.

The approval of Prof. (Dr.) Thomas Scaria shall be for a period of five years or until the date of his superannuation, whichever comes earlier.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A23: Mount Tabor Training College, Pathanapuram - Appointment of Dr.George Varghese, Associate Professor of Education (General) as Principal- in -Charge - Request for approval -reg (37141/Ac F I/2025/UOK)

The Manager, Mount Tabor Training College, Pathanapuram has forwarded the proposal for the approval of the appointment of Dr. George Varghese, Associate Professor of Education (General) as Principal-in-Charge of Mount Tabor Training College,Pathanapuram w.e.f 01.06.2025 F.N.

Dr.Rosamma Philip was the Principal of Mount Tabor Training College, Pathanapuram for a period from 01.04.2019 to 02.05.2023. Dr.Rosamma Philip relinquished her duties of Principal w.e.f 02.05.2023 AN, and Dr.Tharamma George T, Professor of Education (Mathematics) was appointed as D.D.O and Principal-in-Charge of the college w.e.f 03.05.2023 F.N.

Later, the Educational Agency appointed Dr.Tharamma George T, as the Principal of the College on the basis of Seniority cum-fitness, w.e.f 03.05.2023, recommended by a valid selection committee duly constituted as per UGC Regulation, 2018, but without the participation of a Government representative in it. The Proposal is pending approval, for clarification from the Government, as sought by the Syndicate, as to whether Government Nominee is mandatory for the selection and appointment of Principal in Private/Aided Colleges. Meanwhile Dr.Tharamma George T had retired from service.

In compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational Agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

The Educational Agency subsequently appointed was Dr.Rosamma Philip as the D.D O of the College w.e.f 01.04.2024 F.N (First Term). Her term was renewed upto 31.12.2024 (Third term). Further requests to renew the term were not received thereon. Dr.Rosamma Philip retired from service on 31.05.2025. It may also be noted that, the Educational Agency had not submitted any proposals further, for appointment to the post of Principal in the College.

Now, the Educational Agency submitted proposal for the approval of the appointment of Dr.George Varghese, Associate Professor of Education (General) as the Principal-in-Charge of Mount Tabor Training College, Pathanapuram, w.e.f 01.06.2025 F.N.

As per statutes 21 (Principal's responsibilities) of chapter 24 of Kerala University first statutes 1977, "in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal".

The Educational agency certified that Dr. George Varghese, the senior most member of the teaching Staff of the College, eligible to be appointed as Principal-in -Charge and he is found fit to hold the post. As per the list of permanent teachers of Mount Tabor Training College, Pathanapuram, Dr. George Varghese, Associate Professor of Education (General) is the senior most teaching staff of the college.

The following may also be noted in this regard:

- The proposal for the approval of the appointment of Dr.George Varghese, Associate Professor of Education (General) as Drawing and Disbursing Officer of Mount Tabor Training College, Pathanapuram, w.e.f 01.06.2025 F.N, for a period of three months (First term) has been approved by the Hon'ble Vice Chancellor.
- Sanction has recently been accorded by the University for the approval of the Placement/Promotion of Dr. George Varghese, Associate Professor in Education Academic level 13A, Mount Tabor Training College, Pathanapuram, as Professor Academic Level 14, w.e.f 29.09.2020 F.N, vide U.O No.4897/2025/UOK dated 30.05.2025.
- In this context, as per the orders of the Vice-Chancellor, the proposal for the approval of the appointment of Dr. George Varghese, Associate Professor of Education (General) as Principal-in-Charge of Mount Tabor Training College, Pathanapuram w.e.f 01.06.2025 F.N, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges, for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr. George Varghese, Associate Professor of Education (General) as Principal-in-Charge with powers of Drawing and Disbursing Officer of Mount Tabor Training College, Pathanapuram w.e.f 01.06.2025 F.N, and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

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VICE-CHANCELLOR

The committee further recommended to direct the Manager, Mount Tabor Training College, Pathanapuram to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.A24

MSC Colleges, Pattom - Proposal for the approval of the Placements of Dr. Meera George, Associate Professor, Department of Zoology as Principal and Professor at Mar Ivanios College, Thirunananthapuram and Dr. Nisha Thomas, Professor, Department of Zoology as Principal and Professor at St. John's College, Anchal - reg

726/Ac F I/2025/UOK)

The Manager, MSC Colleges, Pattom has forwarded the proposal for the approval of appointments of Principals at the two Aided Colleges under the Corporate Management of MSC Colleges, Pattom. The details of the Proposal are as follows:

Sl No.	Name & Designation of the Teacher	Name of the college, where the teacher is appointed	Date of Joining as Principal and Professor	Nature of Vacancy
1.	Dr. Meera George, Associate Professor of Zoology, Mar Ivanios College, Trivandrum	Mar Ivanios College, Trivandrum	23.01.2025 F N	Posted against the vacancy of Dr.Jijimon K Thomas, Principal retired on 31.03.2023
2.	Dr. Nisha Thomas, Professor of Zoology, St. Johns College, Anchal	St. Johns College, Anchal	24.01.2025 F N	Posted against the vacancy due to the relinquishment of Principalship by Fr. James Steephen, on 02.10.2019.

Relevant documents such as Appointment Orders, Joining Reports, API Score Sheets, PBAS proforma of the concerned teachers, Internal Notification inviting applications to the post of Principals and Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 are also attached with the proposal. Service Details of Dr. Meera George, Service Details of Dr. Nisha Thomas and the details of the Selection Committee are as follows:

Service Details of Dr. Meera George

I. Qualifications of the teacher

1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc Zoology from University of Kerala in April 2003.
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Subject	Joint CSIR -UGC Test for JRF and NET held on 22.12.2002
4.	Ph.D - Subject, University & Date of award	Ph.D in Zoology from University of Kerala on 19.02.2019

II. Verified data from the service book

5.	Date of Birth	27.05.1981
6.	Date of first entry into service	02.11.2005 F N
7.	Date of Placement to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)	02.11.2011 F N
8.	Date of Placement to Assistant Professor Academic Level 12	02.11.2016 F N
9.	Date of Placement to Associate Professor Academic Level 13 A	02.11.2019 F N

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10.	Date of retirement	31.05.2037
11.	L.W.A availed during the assessment period	Nil
12.	Details of relaxation already availed of	Nil
III. Details of the Proposed Placement		
13.	Post to which Placement proposed	Principal and Professor
14.	Date of Appointment as Principal	23.01.2025 F N
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause: 4.1.V. A)		
16.	A Ph.D Degree	Yes - Ph.D from University of Kerala on 19.02.2019.
17.	Professor/Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.	Associate Professor with 19 years of total Teaching Experience
18.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals.	Yes -Total 10 publications
19.	A minimum of 110 Research score as per Appendix II, Table 2	Yes -Total Research score is 285.4
V. Tenure (Clause: 4.1.V. B)		
20.	i)A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a Committee appointed by the University, constituted as per these regulations. ii) After the completion of his/her term as Principal, the incumbent shall join back his/her parent organization with the designation as Professor and in the grade of the Professor.	The tenure of Appointment of Dr. Meera George is for 5 years.
Remarks:		
1. It may be noted that University had given approval for the appointment of Dr. Meera George, Associate Professor of Zoology as DDO at Mar Ivanios College, Trivandrum, for three consecutive terms of three months duration w.e.f 27.05.2024. 2. It may be noted that in two publications, the name of the author is written as M. Goerge instead of Meera George. Dr. Meera George submitted an Undertaken that the use of the short form of her name is accurate and refers to her. It is also declared that the short form was used as per the author guidelines of the journal at the time of publication.		

Service Details of Dr. Nisha Thomas

I. Qualifications of the teacher

1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc from Punjab University in May 2000
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Subject	Joint CSIR-UGC Test for NET held on 19.12.1999.
4.	Ph.D - Subject, University & Date of award	Ph.D in Zoology from University of Kerala on 08.12.2022.

II. Verified data from the service book

5.	Date of Birth	09.01.1978
6.	Date of first entry into service	15.12.2005 F N
7.	Date of Placement to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)	15.12.2011 F N
8.	Date of Placement to Assistant Professor with AGP 8000	15.12.2016 F N

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9.	Date of Placement to Associate Professor Academic Level 13 A	15.12.2019 F N
10.	Date of Placement to Professor Academic Level 14	15.12.2022 F N
11.	Date of retirement	31.03.2034
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation already availed of	Nil
III. Details of the Proposed Placement		
14.	Post to which Placement proposed	Principal and Professor
15.	Date of Appointment as Principal	24.01.2025 F N
16.	UGC Regulations applied	UGC Regulation 2018
IV. Eligibility Criteria (Clause: 4.1.V. A)		
17.	A Ph.D Degree	Yes - Ph.D from from University of Kerala on 08.12.2022.
18.	Professor/Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.	Professor with 19 years of total Teaching Experience
19.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals.	Yes -Total 18 publications
20.	A minimum of 110 Research score as per Appendix II, Table 2	Yes -Total Research score is 298.2
V. Tenure (Clause: 4.1.V. B)		
21.	i)A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a Committee appointed by the University, constituted as per these regulations. ii) After the completion of his/her term as Principal, the incumbent shall join back his/her parent organization with the designation as Professor and in the grade of the Professor.	The tenure of Appointment of Dr. Nisha Thomas is for 5 years.
Remarks:		
1. It may be noted that University had given approval for the appointment of Dr. Nisha Thomas, Professor of Zoology as DDO at St. Johns College, Anchal, for six consecutive terms of three months duration w.e.f 11.07.2023.		

Details of the Selection Committee constituted as per clause 5.1 VIII A. (a) for the Selection and Appointment of Principals at Mar Ivanios College, Trivandrum and St. John's College, Anchal.

1.	Date of issuance of communication to the members in the panel	15.11.2024
2.	Date of meeting of the Selection Committee	17.12.2024
3.	Quorum of the Selection Committee shall be five including two Subject Experts. (clause 5.1 VIII (b)).	Nine members including three Subject Experts and three Higher Education Experts attended the meeting

Recommendation of Selection Committee:

As per the Minutes of the meeting of the Selection Committee held on 17.12.2024 at Archbishop's House, Pattom, Trivandrum, it has been stated that 2 Applications have been received.

The Committee went through the applications along with the supporting documents in Proof of Academic Qualifications, Publications, Research Score Sheets and details of qualifying service submitted by the candidate. The Service Book, Certificates of Academic Qualifications, Experience Certificates and Research Score Sheets scrutinized and verified in detail by the Committee. The Research Score of the candidates has been verified against the documents produced and found as follows

1. Dr. Meera George – 285.4
2. Dr. Nisha Thomas - 298.2

The committee found that the candidates published the required number of Research Papers in Peer Reviewed journals. Qualifications verified with the original Ph. D Degree Certificates and required service has been verified with the Service Book. Hence the Committee found that the candidate fulfilled all the requirements ie Qualifications, Teaching Experiences, required number of publications and required Research Scores for the promotions to the post of Principal and Professor(Academic Level 14).

Based on the performances of the candidates before the committee and in tune with the existing UGC Norms, UO Ad. DII/General/UGC-R 2018/21 Dated 07.05.2021, Government Orders, the Statutes of University of Kerala, the applicant found to be eligible for Promotion as Principal and Professor (Academic Level 14). Hence the Committee unanimously recommends that both the applicants Dr. Meera George, Associate Professor of Zoology, Mar Ivanios College, Thiruvananthapuram and Dr. Nisha Thomas, Professor of Zoology, St. John's College, Anchal are dully qualified to be promoted and appointed as Principal and Professor (Academic Level 14). Based on the Academic Score and Performance in the interview by the candidates, rank list is prepared as follows

1. Rank No:1 Dr. Meera George - Score 97/100

2. Rank No:2 Dr. Nisha Thomas - Score 97/100

The committee is recommended to appoint both candidates w.e.f 18.12.2024.

Remarks on the proposal:

1. The Selection Committee is constituted as per the provisions of Clause 5. (VIII) of UGC Regulation 2018.

2. It may be noted that the mode of appointment of Principals is through **Seniority-cum-fitness** and is as per 57(3) of the Kerala University Act, 1974. Seniority wise list of Teachers as on 23.01.2025, Relinquishment letters of senior teachers and Seniority cum Fitness certificate in respect of Dr. Meera George and Dr. Nisha Thomas has also forwarded by the Manager, MSC Colleges, Pattom.

3. As per UGC Regulations, Clause 5.1.VIII.A/(e), after the completion of his/her term as Principal, the incumbent shall join back his/her parent organisation with the designation as Professor and in the grade of Professor. Accordingly, a post of teacher shall be kept vacant in the department from which the posting of Principal is made. **The Section is not in a position to ascertain the vacancy position**, as the Educational Agency, being a Corporate Management with departments in constituent Colleges. Hence, a declaration / Affidavit from the Educational Agency is required to ascertain the accommodation of the teacher as and when his/her term of appointment as Principal expires or prematurely ends due to any other reasons.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

The following may be noted in this regard:

- The Government had nominated its representative to the Staff Selection Committee of Principal in Colleges under MSC Colleges vide letter No.D2/228/2024-HEDN dated 09.08.2024. The validity of nomination expires on 31.05.2025.
- The Educational Agency had issued the Notification No.45/2023/TS(1) dated 09.09.2024 inviting applications to the post of Principals from among Professors/Associate Professors having sufficient qualifications who are working in Mar Ivanios College, Trivandrum and St. Johns College, Anchal.
- As the notification limits application from among the teachers of Mar Ivanios College, Trivandrum and St. Johns College, Anchal, *the mode of appointment is through seniority-cum-fitness and not through Direct Recruitment.*
- Chapter VIII -Clause 57(2) & (3) of Kerala University Act, 1974 reads:
- **57(2)** "Appointment of Principals shall be made by the Educational Agency by promotion from among the teachers of the college or all of the colleges, as the case may be, or by Direct Recruitment'.
- **57(3)** "Where the appointment of Principal is made by promotion, the educational agency shall make the appointment on the basis of seniority - cum - fitness."

- On the other hand, *UGC Regulations 2018* envisages the Provision for the appointment of Principal and Professor *through Direct Recruitment only* and is silent on the mode of appointment through seniority-cum-fitness.
- *The Hon'ble High Court of Kerala in its Judgement dated 06.12.2024 in WP(C) No. 36410 of 2024 ruled that*, on the introduction of the UGC regulations, 2018, the provisions in the University Act which enable appointment to the post of Principal in a affiliated College, by promotion, has become inoperative.
- *The Syndicate at its meeting held on 17.03.2025*, while considering the Proposal for the approval of the appointment of College Principal and Professor at eight colleges under the SN Trusts through seniority-cum-fitness, *has resolved to seek legal opinion on the matter.*
- *Now, the Standing Counsel as per letter No. TA/SC-LO-20/2025 dated 28.06.2025 has offered his opinion on the matter, as follows:*

"The Judgement dated 6.12.2024 in WP(C)36410/2024, the Hon'ble High Court has dealt with the same question pertaining to another corporate management viz. NSS College Central Committee. Though an appeal has been preferred by the Educational Agency as WA No.1028 of 2025, no stay order has been granted by the Hon'ble Division Bench against the said judgement of the Learned Single Judge. As such the University has to follow the rule laid down by the High Court of Kerala in the aforesaid identical matter in the case of appointments of Principals in the Colleges under SN Trust. The applicability of UGC Regulations in preference to any other State legislations and the rules/statutes thereunder is well settled by a catena of decisions. Hence any appointment or selection done contrary to the provisions UGC Regulations 2018 may be found as illegal and any request for approval of such appointment be declined".

In the light of above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of the appointments of Dr. Meera George, Associate Professor, Department of Zoology as Principal and Professor at Mar Ivanios College, Thirunananthapuram and Dr. Nisha Thomas, Professor, Department of Zoology as Principal and Professor at St. John's College, Anchal, for a period of five years or till the superannuation date of the respective teacher, whichever is earlier, along with Legal Opinion on the matter regarding the approval of the appointment of College Principal at eight colleges under the SN Trusts through seniority-cum-fitness, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for detailed discussion and appropriate recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the appointments of Dr. Meera George, Associate Professor, Department of Zoology as Principal and Professor at Mar Ivanios College, Thirunananthapuram and Dr. Nisha Thomas, Professor, Department of Zoology as Principal and Professor at St. John's College, Anchal, and recommended to reject the proposals on the strength of the judgment dated 6.12.2024 in WP(C)36410/2024 from the Hon'ble High Court of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.
Reject

Item No.23.28.A 25 ***MSC Colleges, Pattom – Proposal for the approval of the Placement of Dr.Joju John, Professor of Education as Principal and Professor at Mar Theophilus Training College, Thirunananthapuram- reg.***

(9278/Ac F I/2025/UOK)

The Manager, MSC Colleges, Pattom has forwarded the proposal for the approval of appointment of Dr. Joju John, Professor of Education as Principal and Professor at Mar Theophilus Training College, Thirunananthapuramw.e.f 23.01.2025 FN against the vacancy of Dr. K.Y Benedict, Principal retired on 30.04.2023. Relevant documents such as Appointment Order, Joining Report, API Score Sheet, PBAS proforma and Minutes of the Selection Committee duly constituted as per UGC Regulations 2018. are also attached with the proposal. The details of the proposal are as follows:

REGISTRAR (I/C)

VICE-CHANCELLOR

PROPOSAL FOR THE PROMOTION**I. Qualifications of the teacher**

1.	Master's Degree - University, Year of passing & Class/percentage	M.A in English Language and Literature from University of Kerala, 1997. M.A in Sociology from University of Kerala in 2000 M.A in Philosophy from University of Kerala in 2001.
2.	M.Ed - University & Year of passing	M.Ed from University of Kerala 1999.
3.	M.Phil - University & Year of passing	Nil
4.	NET / SLET - Subject	Qualified NET in Education with JRF held on December 1999
5.	Ph.D - Subject, University & Date of award	Ph.D in Education from University of Kerala on 12.09.2013.

II. Verified data from the service book

6.	Date of Birth	20.05.1973
7.	Date of first entry into service	02.06.2004 F N
8.	Date of Placement to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)	02.06.2010 F N
9.	Date of Placement to Assistant Professor with AGP 8000	02.06.2015 F N
10.	Date of Placement to Associate Professor Academic Level 13 A	02.06.2018 F N
11.	Date of Placement to Professor Academic Level 14	02.06.2021 F N
12.	Date of retirement	31.05.2029
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil

III. Details of the Proposed Placement

15.	Post to which Placement proposed	Principal and Professor
16.	Date of Appointment as Principal	23.01.2025 F N
17.	UGC Regulations applied	UGC Regulations 2018

IV. Eligibility Criteria (Clause: 4.1.V. A)

18.	A Ph.D Degree	Yes - Ph.D from University of Kerala on 12.09.2013.
19.	Professor/Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.	Professor with 20 years and 7 months of total Teaching Experience in Mar Theophilus Training College, Thirunananthapuram
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals.	Yes -Total 16 publications
21.	A minimum of 110 Research score as per Appendix II, Table 2	Yes -Total Research score is 746

V. Tenure (Clause: 4.1.V. B)

22.	i) A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a Committee appointed by the University, constituted as per these regulations. ii) After the completion of his/her term as Principal, the incumbent shall join back his/her parent organization with the designation as Professor and in the grade of the Professor.	The tenure of Appointment of Dr. Joju John is for 5 years or till his retirement, whichever is earlier.

VI. Selection Committee**REGISTRAR (I/C)****VICE-CHANCELLOR**

23.	Date of issuance of communication to the members in the panel	15.11.2024
24.	Date of meeting of the Selection Committee	17.12.2024
25.	Quorum of the Selection Committee shall be five including two Subject Experts. (clause 5.1 VIII (b)).	Nine members including three Subject Experts and three Higher Education Experts attended the meeting

VII. Recommendation of Selection Committee:

The Committee went through the application along with the supporting documents in Proof of Academic Qualifications, Publications, Research Score Sheets and details of qualifying service submitted by the candidate. The Service Book, Certificates of Academic Qualifications, Experience Certificates and Research Score Sheets scrutinized and verified in detail by the Committee. The Research Score of the candidate has been verified against the documents produced and found as follows

1. Prof. (Dr.) Joju John - 746

The committee found that the candidate published the required number of Research Papers in Peer Reviewed journals. Qualifications verified with the original Ph. D Degree Certificates and required service has been verified with the Service Book. Hence the Committee found that the candidate fulfilled all the requirements ie Qualifications, Teaching Experiences, required number of publications and required Research Scores for the promotions to the post of Principal and Professor (Academic Level 14).

Based on the performances of the candidate before the committee and in tune with the existing UGC Norms, UO Ad. DII/General/UGC-R 2018/21 Dated 07.05.2021, Government Orders, the Statutes of University of Kerala, the applicant found to be eligible for Promotion as Principal and Professor (Academic Level 14). Hence the Committee unanimously recommends that the applicant Prof. (Dr) Joju John, Professor of Education, Mar Theophilus Training College, Trivandrum is dully qualified to be promoted and appointed as Principal and Professor (Academic Level 14) w.e.f 18.12.2024.

As per the above recommendations of the Selection Committee, the Manager, MSC Colleges, Pattom appointed Prof. (Dr) Joju John, Professor of Education, Mar Theophilus Training College, Trivandrum as Principal and Professor of the college w.e.f 23.01.2025 F.N against the vacancy of Dr. K.Y Benedict, Principal retired on 30.04.2023.

VIII. Remarks on the proposal:

- The Selection Committee is constituted as per the provisions of Clause 5. (VIII) of UGC Regulations 2018 and is in order.
- It may be noted that the mode of appointment of Prof. (Dr) Joju John is through Seniority-cum-fitness and is as per 57(3) of the Kerala University Act, 1974. Seniority wise list of Teachers as on 23.01.2025 and Seniority cum Fitness certificate in respect of Prof. (Dr) Joju John has also forwarded by the Manager, MSC Colleges, Pattom.

It may be noted that University had given approval for the appointment of Dr. Joju John, Professor of Education as DDO at Mar Theophilus Training College, Thirunananthapuram, for seven consecutive terms of three months duration w.e.f 01.05.2023.

- Mar Theophilus Training College, Thirunananthapuram offers both B.Ed and M.Ed Programmes and should have to follow the NCTE Regulations also. **As per NCTE Norms 2014, the Principal shall possess the following qualifications:**

Clause 6.1 of Appendix -5

The Principal of a college offering M.Ed Programme shall be in the rank and scale of a Professor

Clause 6.2.(A) of Appendix -5

- (a) Post Graduate degree in a related discipline;
- (b) M. Ed with minimum 55% marks;
- (c) Ph. D in Education and
- (d) Ten years of professional experience in Teacher Education.

On verification, Dr. Joju John possessed all the required qualifications as stipulated in the NCTE Regulation 2014.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

The following may be noted in this regard:

- The Government had nominated its representative to the Staff Selection Committee of Principal in Colleges under MSC Colleges vide letter No.D2/228/2024-HEDN dated 09.08.2024. The validity of nomination expires on 31.05.2025.
- The Educational Agency had issued the notification inviting applications from among Professors/Associate Professors having sufficient qualifications who are working in Mar Theophilus Training College, Thirunanthapuram.
- As the notification limits application from among the teachers of Mar Theophilus Training College, Thirunanthapuram, *the mode of appointment is through seniority-cum-fitness and is not through Direct Recruitment.*
- Chapter VIII- Clause 57(2) & (3) of Kerala University Act, 1974 reads:
- **57(2)** *"Appointment of Principals shall be made by the Educational Agency by promotion from among the teachers of the college or all of the colleges, as the case may be, or by Direct Recruitment".*
- **57(3)** *"Where the appointment of Principal is made by promotion, the educational agency shall make the appointment on the basis of seniority - cum - fitness.*
- *On the other hand, UGC Regulations 2018 envisages the Provision for the appointment of Principal and Professor through Direct Recruitment only and is silent on the mode of appointment through seniority-cum-fitness.*
- *The Hon'ble High Court of Kerala in its Judgement dated 06.12.2024 in WP(C) No. 36410 of 2024 ruled that, on the introduction of the UGC regulations, 2018, the provisions in the University Act which enable appointment to the post of Principal in a affiliated College, by promotion, has become inoperative.*
- *The Syndicate at its meeting held on 17.03.2025, while considering the Proposal for the approval of the appointment of College Principal and Professor at eight colleges under the SN Trusts through seniority-cum-fitness, has resolved to seek legal opinion on the matter.*
- *Now, the Standing Counsel as per letter No. TA/SC-LO-20/2025 dated 28.06.2025 has offered his opinion on the matter, as follows:*
- *"The Judgement dated 6.12.2024 in WP(C)36410/2024, the Hon'ble High Court has dealt with the same question pertaining to another corporate management viz. NSS College Central Committee. Though an appeal has been preferred by the Educational Agency as WA No.1028 of 2025, no stay order has been granted by the Hon'ble Division Bench against the said judgement of the Learned Single Judge. As such the University has to follow the rule laid down by the High Court of Kerala in the aforesaid identical matter in the case of appointments of Principals in the Colleges under SN Trust. The applicability of UGC Regulations in preference to any other State legislations and the rules/statutes thereunder is well settled by a catena of decisions. Hence any appointment or selection done contrary to the provisions UGC Regulations 2018 may be found as illegal and any request for approval of such appointment be declined".*

In the light of above mentioned facts, as per the orders of the Vice Chancellor, the proposal for the approval of Placement of Dr. Joju John, Professor of Education as Principal and Professor at Mar Theophilus Training College, Thirunanthapuramw.e.f 23.01.2025 F N against the vacancy of Dr. K.Y Benedict, Principal retired on 30.04.2023 for a period of five years or till the superannuation date of the respective teacher, whichever is earlier, along with Legal Opinion on the matter regarding the approval of the appointment of College Principal at eight colleges under the SN Trusts through seniority-cum-fitness, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for detailed discussion and appropriate recommendation.

Recommendation: -

The Committee considered the proposal for the approval of Placement of Dr. Joju John, Professor of Education as Principal and Professor at Mar Theophilus Training College, Thirunanthapuram and recommended to reject the proposal on the strength of the judgment dated 6.12.2024 in WP(C)36410/2024 from the Hon'ble High Court of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B1 **Sree Ayyappa College, Eramallikkara - CAS Placement/Promotion of Dr.Ananth Kumar R.T., Assistant Professor (Academic level 10), Department of Physics as Assistant Professor (Academic level 11) - Approval of – reg.**

(9280/Ac F II/2025/UOK)

The Principal, Sree Ayyappa College, Eramallikkara has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Ananth Kumar R. T., Assistant Professor (Academic level 10), Department of Physics as Assistant Professor (Academic level 11), w.e.f. 05.11.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT/PROMOTION	
I.Qualifications of the Teacher	
1. Master's Degree - University - Year of passing	M.Sc. Physics - Madurai Kamaraj University - 2006(EC Submitted).
2. M.Phil. - University - Year of passing	M.Phil. Physics - Manonmaniam Sundaranar University - 2008(EC Submitted).
3. NET / SLET - Year of passing	NIL
4. Ph.D. - University - Date of Awarded	Ph.D. Physics - Manonmaniam Sundaranar University - 2014(EC Submitted).
II.Verified data from the Service Book	
5. Date of Birth	31.07.1983
6. Date of first entry into Service as Assistant Professor	05.11.2018 F.N.
III. Details of the proposed Placement / Promotion	
7. Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8. Date of completion of Service in Assistant Professor (Academic Level 10)	04.11.2022 A.N.
9. Proposed Date of the Placement / Promotion	05.11.2022 F.N.
10. Date of Retirement	31.03.2044
11. Assessment Period	05.11.2018 F.N. - 04.11.2022 A.N.
12. LWA availed during the Assessment Period	NIL
13. Details of relaxation availed for	2 years on account of Ph.D.
14. UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.I)	
15. Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed Four years of service (having Ph.D.) as Assistant Professor Academic Level 10 on 04.11.2022 A.N.
16. Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction/Orientation Programme for "Faculty in Universities/Colleges/Institutes of Higher Education" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMNMTT from 26.06.2020 to 24.07.2020

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17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully completed Two Weeks Faculty Development Programme on "Advanced Concepts for Developing MOOCs"- organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.07.2020 to 17.07.2020
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	17.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	16.08.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening-cum-Evaluation Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Ananth Kumar R. T., is found qualified for placement/promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 05.11.2022 F.N. and hence, the Screening-cum-Evaluation Committee recommends the teacher for placement/promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 05.11.2022 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Ananth Kumar R. T., Department of Physics at Sree Ayyappa College, Eramallikkara from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 05.11.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Ananth Kumar R. T., Department of Physics at Sree Ayyappa College, Eramallikkara from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 05.11.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B2 **Sree Ayyappa College, Eramallikkara - CAS Placement/Promotion of Dr.Ajayan Thankayan, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor (Academic Level 12) - Approval of - reg.**

(16184/Ac F II/2025/UOK)

The Principal, Sree Ayyappa College, Eramallikkara has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Ajayan Thankayan, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor (Academic Level 12), w.e.f. 24.12.2021 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<u>I. Qualifications of the Teacher</u>		
1.	Master's Degree - University - Year of passing	M.Com. - University of Kerala - 2001
2.	M.Phil - University & Year of passing	NIL
3.	NET / SLET - Year of Passing	UGC NET - Held on 28.06.2009
4.	Ph. D. - University & Year of passing	Ph.D. in Commerce - University of Kerala - Date of Award: 23.12.2016
<u>II. Verified data from the Service Book</u>		
5.	Date of Birth	14.06.1973
6.	Date of first entry into service	05.07.2012 F.N.
7.	Date of Placement / Promotion to Assistant Professor Stage II	24.12.2016 F.N.
<u>III. Details of the proposed Placement / Promotion</u>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	23.12.2021 A.N.
10.	Proposed Date of the Placement / Promotion	24.12.2021 F.N.
11.	Date of retirement	30.06.2029
12.	Assessment Period	24.12.2016 F.N. - 23.12.2021 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Two years relaxation availed for the placement/promotion from Assistant Professor Stage I to Assistant Professor Stage II on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations, 2018
<u>IV. Eligibility Criteria (Clause 6.4.B.II)</u>		
16.	Completed five years of service as Assistant Professor in Academic Level 11	Completed five years of service as Assistant Professor in Academic Level 11 on 23.12.2021 A.N.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single	1. Participated in the UGC-Sponsored Short-Term Course in Leadership Development Programme conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 01.12.2021 to 07.12.2021

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	course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	*2. Participated in the UGC-Sponsored Live Online Short-Term Course in Disaster Management conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 22.02.2022 to 28.02.2022 *3. Participated in the UGC-Sponsored Refresher Course in Human Rights (Interdisciplinary) conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 06.10.2023 to 19.10.2023
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to the Educational Agency	12.03.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	09.09.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - THREE members including TWO Subject Experts attended the meeting.

VI. Recommendation of Screening cum Evaluation committee:

It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 24.12.2021 F.N. and hence, the committee recommends the teacher for placement/promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 24.12.2021 F.N.

VII. Remarks on the proposal:

*The teacher in reference has completed the required mandatory courses after the due date of Placement/Promotion. However, as per U.O. No. Ac.F II/9899/2023/UOK dated 06.12.2023, implementing the 3rd Amendment of UGC Regulations 2018, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time.

Accordingly, the teacher is eligible to avail the benefit of the 3rd Amendment to the UGC Regulations, 2018, for placement/promotion to the post of Assistant professor (Academic Level 12) w.e.f. 24.12.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Ajayan Thankayan, Department of Commerce at Sree Ayyappa College, Eramallikkara from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 24.12.2021 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Ajayan Thankayan, Department of Commerce at Sree Ayyappa College, Eramallikkara from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 24.12.2021 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B3: *N.S.S. College, Pandalam- CAS Placement/Promotion of Dr. Seetha Vijayakumar, Assistant Professor (Academic level 10), Department of English as Assistant Professor (Academic level 11) - Approval of – reg. (14875/Ac F II/2025/UOK)*

The Principal-in-Charge, N.S.S. College, Pandalam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Seetha Vijayakumar, Assistant Professor (Academic level 10), Department of English as Assistant Professor (Academic level 11), w.e.f. 13.06.2018 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M A English - University of Kerala - 2005
2.	M.Phil. - University - Year of passing	M.Phil in English-University of Kerala - 2006
3.	NET / SLET - Year of passing	UGC NET - Nov 2012
4.	Ph.D. - University - Date of Awarded	Ph.D. from Jawaharlal Nehru University - 2015 (EC Submitted).
II. Verified data from the Service Book		
5.	Date of Birth	01.06.1983
6.	Date of first entry into Service as Assistant Professor	13.06.2014 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service in Assistant Professor (Academic Level 10)	12.06.2018 A.N.
9.	Proposed Date of the Placement / Promotion	13.06.2018 F.N.
10.	Date of Retirement	31.05.2043
11.	Assessment Period	13.06.2014 F.N. - 12.06.2018 A.N.
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D.
14.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed Four years of service on account of Ph.D. on 12.06.2018 A.N.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the Orientation Programme, Batch-131, organized by UGC HRDC and RCCB, University of Madras, Chennai, from 16.08.2017 to 12.09.2017
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course.	

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	OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	*Participated in the UGC-Sponsored Refresher Course in English Language and Literature conducted by the UGC-HRDC, University of Kerala, Kariavattom, Tvpm from 06.08.2019 to 20.08.2019
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	04.05.2020
20.	Date of meeting of the Screening-cum-Evaluation Committee	22.10.2020
21.	Quorum of the Screening-cum-Evaluation Committee (three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts attended the meeting.
<u>VI. Recommendation of Screening-cum-Evaluation Committee:</u>		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Seetha Vijayakumar, is found qualified for placement/promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 13.06.2018 F.N. and hence, the Screening-cum-Evaluation Committee recommends the teacher for placement/promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 13.06.2018 F.N.		
<u>VII. Remarks on the proposal:</u>		
*The teacher in reference has completed the required Refresher Course only on 20.08.2019 which was after the due date for Placement/Promotion. However, as per U.O. No. Ac.F II/9899/2023/UOK dated 06.12.2023, implementing the 3 rd Amendment of UGC Regulations 2018, wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Accordingly, the teacher is eligible to avail the benefit of the 3 rd Amendment to the UGC Regulations, 2018, for placement/promotion to the post of Assistant professor (Academic Level 11) w.e.f 13.06.2018 F.N.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Seetha Vijayakumar, Department of English at N.S.S. College, Pandalam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 13.06.2018 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Seetha Vijayakumar, Department of English at N.S.S. College, Pandalam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 13.06.2018 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B4: *N.S.S. College, Pandalam- CAS Placement / Promotion of Smt. Parvathy Vijayan, Assistant Professor (Academic level 10), Department of English as Assistant Professor (Academic level 11) - Approval of – reg.*
(59172/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of CAS Placement / Promotion of Smt. Parvathy Vijayan, Assistant Professor (Academic level 10), Department of English as Assistant Professor (Academic level 11) w.e.f. 01.06.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	MA English - University of Hyderabad - 2013 (EC Submitted).
2.	M.Phil. - University - Year of passing	NIL
3.	NET / SLET - Year of passing	UGC NET - Oct 2013
4.	Ph.D. - University - Date of Awarded	NIL
II. Verified data from the Service Book		
5.	Date of Birth	03.07.1990
6.	Date of first entry into Service as Assistant Professor	01.06.2016 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service in Assistant Professor (Academic Level 10)	31.05.2022 A.N.
9.	Proposed Date of the Placement / Promotion	01.06.2022 F.N.
10.	Date of Retirement	31.03.2051
11.	Assessment Period	01.06.2016 F.N. - 31.05.2022 A.N.
12.	LWA availed during the Assessment Period	06.11.2018 - 14.11.2018 (Nine Days) (on Medical Gound)
13.	Details of relaxation availed for	NIL
14.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed Six years of service as Assistant Professor Academic Level 10 on 31.05.2022 A.N.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the Induction Programme conducted by the UGC-HRDC, University of Calicut from 06.10.2020 to 05.11.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course.	

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	OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Participated in the On-Line Subject Refresher Course in English from 12.08.2021 to 27.08.2021, organized by UGC- HRDC, Aligarh Muslim University, Aligarh
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	GOOD

V. Screening-cum-Evaluation Committee

19.	Date of issuance of communication to the members of the panel	17.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	11.06.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts attended the meeting.

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Smt. Parvathy Vijayan, is found qualified for placement / promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 01.06.2022 F.N. and hence, the Screening-cum-Evaluation Committee recommends the teacher for placement / promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 01.06.2022 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Smt. Parvathy Vijayan, Department of English at N.S.S. College, Pandalam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 01.06.2022 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Parvathy Vijayan, Department of English at N.S.S. College, Pandalam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 01.06.2022 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B5: *N.S.S. College, Pandalam-CAS Placement/Promotion of Dr.Sreevidhya S., Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor (Academic Level 12) - Approval of – reg (14880/Ac F II/2025/UOK)*

REGISTRAR (I/C)

VICE-CHANCELLOR

The Principal-in-Charge, N.S.S. College, Pandalam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Sreevidhya S., Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor (Academic Level 12), w.e.f. 02.11.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M.Com. - University of Kerala - 2007
2.	M.Phil - University & Year of passing	NIL
3.	NET / SLET - Year of Passing	UGC NET - Qualified in the year 2011
4.	Ph. D. - University & Year of passing	Ph. D. in Commerce - University of Kerala - Date of Award - 28.10.2021
II. Verified data from the Service Book		
5.	Date of Birth	22.05.1985
6.	Date of first entry into service	02.11.2012 F.N.
7.	Date of Placement / Promotion to Assistant Professor (Academic Level 11)	02.11.2018 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	01.11.2023 A.N.
10.	Proposed Date of the Placement / Promotion	02.11.2023 F.N.
11.	Date of retirement	31.05.2041
12.	Assessment Period	02.11.2018 F.N. - 01.11.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11	Completed five years of service as Assistant Professor in Academic Level 11 on 01.11.2023
17.	Any two of the following: Refresher Courses/Research Methodology course/Workshops/Syllabus Up-gradation Workshop/Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	The teacher has completed the following Mandatory Courses with in the Assessment Period. 1. Participated in the Online Summer School in Computational Social Sciences - Conducted by the UGC-HRDC, Kannur University, from 23.02.2021 to 08.03.2021 2. Participated in the Online Summer School in Social Sciences - Conducted by the UGC-HRDC, Kannur University, from 16.02.2022 to 01.03.2022
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to the Educational Agency	23.10.2024

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VICE-CHANCELLOR

20.	Date of meeting of the Screening-cum-Evaluation Committee	18.11.2024
21.	Quorum of the Screening-cum-Evaluation Committee (three members including one Subject Expert)	Yes - FOUR members including TWO Subject Experts attended the meeting.

VI. Recommendation of Screening cum Evaluation committee:

It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 02.11.2023 F.N. and hence, the committee recommends the teacher for placement/promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.11.2023 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Sreevidhya S., Department of Commerce at N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.11.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Sreevidhya S., Department of Commerce at N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.11.2023 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B6: *N.S.S. College, Cherthala - CAS Placement/Promotion of Smt. Sudha Rajasekhar, Assistant Professor (Academic Level 11), Department of History as Assistant Professor (Academic Level 12) - Approval of – reg. (21729/Ac F II/2025/UOK)*

The Drawing and Disbursing Officer, N.S.S. College, Cherthala has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Sudha Rajasekhar, Assistant Professor (Academic Level 11), Department of History as Assistant Professor (Academic Level 12), w.e.f. 06.11.2019 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<u>I. Qualifications of the Teacher</u>		
1.	Master's Degree - University - Year of passing	M. A. History - University of Mumbai - May 1996 (EC Submitted).
2.	M.Phil - University & Year of passing	NIL
3.	NET / SLET - Year of Passing	UGC NET - 1996
4.	Ph. D. - University & Year of passing	NIL
<u>II. Verified data from the Service Book</u>		
5.	Date of Birth	20.03.1973

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VICE-CHANCELLOR

6.	Date of first entry into service	06.11.2008 F.N.
7.	Date of Placement/ Promotion to Assistant Professor Stage II	06.11.2014 F.N.
III. Details of the proposed Placement/ Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)/ Stage II	05.11.2019 A.N.
10.	Proposed Date of the Placement / Promotion	06.11.2019 F.N.
11.	Date of retirement	31.03.2029
12.	Assessment Period	06.11.2014 F.N. - 05.11.2019 A.N.
13.	L.W.A availed during the assessment period	27.11.2017- 21.12.2017 (On Medical Ground) 04.01.2018- 28.03.2018 (On Medical Ground)
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the Specific Refresher Course in History, conducted by the UGC-HRDC, Kannur University, from 24.07.2018 to 13.08.2018
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to the Educational Agency	29.10.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	07.02.2025
21.	Quorum of the Screening-cum-Evaluation Committee (three members including one Subject Expert)	Yes - THREE members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation committee:		
It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 06.11.2019 F.N. and hence, the committee recommends the teacher for placement/promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 06.11.2019 F.N.		

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Sudha Rajasekhar, Department of History at N.S.S. College, Cherthala from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 06.11.2019 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Sudha Rajasekhar, Department of History at N.S.S. College, Cherthala from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 06.11.2019 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B7: St. Cyril's College, Adoor – Initial appointment of Assistant Professors in the Department of English - Approval of – reg.

(17447/Ac F II/2025/UOK)

The Manager of St. Cyril's College, Adoor, has forwarded a proposal seeking approval for the initial appointment of Assistant Professors in the Department of English. The details of the appointed candidates are provided in the table below:

Sl. No.	Name of the Assistant Professor	Department	Date of Joining	Vacancy Category	Nature of Vacancy	Seniority position in the Department
1.	Dr. Arya Krishnan S.	English	03.03.2025 F.N.	PWD	Newly sanctioned post as per GO (Ms) No. 471/2020/HEDN dated 30.12.2020	6 th
2.	Ms. Jesna Mariyam Johnson	English	03.03.2025 F.N.	Community	Newly sanctioned post as per GO (Ms) No. 471/2020/HEDN dated 30.12.2020	7 th
3.	Ms. Aswathy G. Babu	English	03.03.2025 A.N.	Open	Newly sanctioned post as per GO (Ms) No. 471/2020/HEDN dated 30.12.2020	8 th

Documents submitted along with the Proposal

1.Appointment order of the teachers in Form No.I	9.Certificate stating that there are no supernumerary teachers in the department of the college in which the appointments have been made.
2.Minutes of the Selection Committee.	10.Certificate that one month time was given to the prospective candidates for submitting applications for Assistant Professor.
3.Score Sheet of the candidates.	11.Service book of the concerned teachers.
4.Apportionment Statement.	12.Seniority-wise list of teachers in the Department.
5.Qualifying Certificates.	13.Workload statement in the Department.
6.Documents to prove age and date of birth.	14. Nomination letter from the Government.
7.Attested copies of newspaper cuttings bearing the notification regarding the appointment.	15.Copies of Joining reports of the Assistant Professors concerned.
8.Certificate that there are no thrown out teachers in the concerned department of the College whose appointment have been made.	16.Confidential Reports from the Subject Experts.

REGISTRAR (I/C)

VICE-CHANCELLOR

As per letter No: D2/304/2024/H.Edn dated 01.11.2024, Government had nominated Smt. Bindu C. Varghese, Additional Secretary, Science and Technology Department, Govt. Secretariat, as its representative to the Staff Selection Committee of St. Cyril's College, Adoor for filling up of vacancies in English and History; the vacancies mentioned in the Government Nominee letter are as follows:

Department	No. of Vacancies
English	3 (1 PWD - Category a: blindness and low vision)
History	1 (PWD - Category b: deaf and hard of hearing)

The Educational Agency had advertised the vacancies mentioned in the Government Nominee letter in accordance with GO (Ms) No. 96/2021/HEdn dated 15.02.2021 & GO (Ms) No. 242/2022/HEdn dated 18.05.2022

Details of Notification	
Date of Notification: 27.11.2024 and Age is Calculated as on 01.01.2024	
Notified in four dailies: 1.Janayugam 2.Malayala Manorama 3.The Hindu 4. The NewIndian Express	Notified for the following vacancies: English - 3 (1 - PwD, 1 - Community, 1 - General) History - 1(PwD)

It is to be noted that the Educational Agency has reported that no applications were received from the Persons with Disabilities category for the notified vacancy in the History Department, despite vacancies being advertised for both the English and History subjects. Consequently, appointments have been made against 3 vacancies in the English Department.

According to G.O. (MS) No. 155/2020/HEdn dated 01.04.2020, the Government has clarified that each teaching post must have a workload of 16 hours. It has further been stated that P.G. weightage shall not be considered, as it is not provided for in the UGC Regulations.

Based on the workload assessment of St. Cyril's College, Adoor, the Department of English has a total of 132 teaching hours, permitting 8 sanctioned teaching posts. Hence, there is sufficient workload to accommodate the newly appointed teachers. The newly appointed teachers have been placed in the 6th, 7th, and 8th positions, respectively.

As per UO No. Ac.F II/2864/2022/General/UOK dated 22.02.2023, one backlog vacancy is to be filled at St. Cyril's College, Adoor, for Persons with Disabilities, in accordance with the guidelines issued by the Government. The Educational Agency has filled the backlog vacancy accordingly.

As per the provisions laid down in the UGC Regulations, 2018, the minimum qualifications required for the post of Assistant Professor (vide Clause 4.1) are as follows:

Qualifications Prescribed	Verification report
1. A Master's Degree with 55% marks (or an equivalent grade in a point - scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.	The details of the qualifications of the newly appointed teachers are provided in the proforma appended as Appendix-I.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET. Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/ Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to fulfilment of the following conditions:- a. The Ph.D. degree of the candidate has been awarded in a regular mode; b. The Ph.D. thesis has been evaluated by at least two external examiners;	

- c. An open Ph.D. viva voce of the candidate has been conducted;
 d. The Candidate has published two research papers from his /her Ph.D. work out which at least one is in a refereed journal.
 e. The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ ICSSR/ CSIR or any similar agency.
 [The fulfillment of conditions (a to e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.]

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as Appendix I.

The Selection Committee was constituted in accordance with Section 5.1 of UGC Regulations 2018.

Recommendation of the Selection Committee			
Department	Minutes		
English	Minutes of the Selection Committee Meeting St. Cyril's College, Adoor – Department of English In accordance with the government sanction of three new Assistant Professor posts in the Department of English at St. Cyril's College, Adoor (1 – PWD, 1 – Community, and 1 – Open category), the Selection Committee convened at the college on 27th and 28th March 2025 to conduct interviews and prepare the rank lists. Members Present: - Chairman: Manager, St. Cyril's College - Principal-in-Charge - Government Representatives - University Representatives - Subject Experts - Subject Expert representing the PWD category		
	1. Selection for PWD Category (27.03.2025 – Forenoon) Call letters were issued to all 10 applicants , and 7 candidates appeared for the interview. Based on the interviews, the following rank list was prepared:		
	Sl. No.	Name of the Candidate	Total Marks (Out of 50)
	1.	Arya Krishnan S.	32
	2.	Joan Maria E I	30
	3.	Jafin E K	28
	2. Selection for Community and Open Categories (27.03.2025 – Afternoon & 28.03.2025) Out of a total of 114 applications received , 54 eligible candidates were issued call letters (10 – Community, 44 – Open), and 27 candidates appeared for the interview as the cut-off marks was fixed at 58.		
	a. Community Category – Rank List		
	Sl. No.	Name of the Candidate	Total Marks (Out of 50)
	1.	Jesna Mariyam Johnson	37
	2.	Heba Thankam Varghese	35
	3.	Juli Elizabeth Sajan	33
	b. Open Category – Rank List		
	Sl. No.	Name of the Candidate	Total Marks (Out of 50)
	1.	Aswathy G. Babu	40
	2.	Mithun Mariam Sam	30
	3.	Jesna Mariyam Johason	37

On verification, the candidates recommended for selection for appointment as Assistant Professors in the above mentioned subject possesses the required qualifications prescribed in the U.G.C Regulations 2018.

REGISTRAR (I/C)

VICE-CHANCELLOR

Further, Statute 14 – Chapter 2 of Kerala University First Statutes 1979, mandates - 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The Management Nominees and Subject Experts who attended the Selection Committee have submitted their confidential reports in the prescribed proforma.

As the evaluation is purely academic in nature, the dealing section has limitations in undertaking recalculations based on academic parameters. The responsibility for ensuring the accuracy of such evaluations rests solely with the Selection Committee, comprising the Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Initial Appointment of following Assistant Professors in St. Cyril's College, Adoor, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Dr. Arya Krishnan S., appointed as Assistant Professor in English at St. Cyril's College, Adoor, w.e.f. 03.03.2025 F.N., in the newly sanctioned post.
2. Ms. Jesna Mariyam Johnson, appointed as Assistant Professor in English at St. Cyril's College, Adoor, w.e.f. 03.03.2025 F.N., in the newly sanctioned post.
3. Ms. Aswathy G. Babu, appointed as Assistant Professor in English at St. Cyril's College, Adoor, w.e.f. 03.03.2025 A.N., in the newly sanctioned post.

Appendix I

Proforma for the approval of Initial Appointment of Assistant Professors at St. Cyril's College, Adoor.

Sl. No	Name of Asst. Professor, Department & Date of Joining	Date of birth & age	Rank position & Category	Academic Qualifications	Workload	Position of teacher in the Department	Apportionment position			Remarks
							Open	Community	PWD	
1.	Dr. Arya Krishnan S. Department of English 03.03.2025 F.N.	30.11.1989 34 yrs 01 month (as on 01.01.2024)	Rank 1 PWD Category	1. B A English- April 2010 - University of Kerala - 56.125 % 2. M A English –April 2012 – Sree Sankaracharya University of Sanskrit – 82.2 % - (Eligibility certificate submitted) 3. UGC NET – Qualified in the year - 2013 4. Ph.D. in English – 2024 – Madurai Kamaraj University (Eligibility Certificate submitted)	132 Hrs 8 Sanct ioned posts	6 th position	49	6	1	Newly sanctioned post as per GO (Ms) No. 471/2020/HE DN dated 30.12.2020
2.	Ms. Jesna Mariyam Johnson Department of English 03.03.2025 F.N.	06.11.1996 27 yrs 01 month (as on 01.01.2024)	Rank 1 Community Category	B A English –April 2017 – University of Madras – 73.13 % (Eligibility certificate submitted) M A English –April 2019 – University of Madras – 75.25 % (Eligibility certificate submitted) UGC NET – Qualified in the year – 2019		7 th position	48	6	-	Newly sanctioned post as per GO (Ms) No. 471/2020/HE DN dated 30.12.2020
3.	Ms. Aswathy G. Babu Department of English 03.03.2025 A.N.	12.02.1992 32 yrs 10 months 16 days (as on 01.01.2024)	Rank 1 Open Category	1. B A English- April 2013 - University of Kerala –87 % 2. M A English- August 2015 - University of Kerala –69.7 % UGC NET – Qualified in the year – 2017		8 th position	49	6	-	Newly sanctioned post as per GO (Ms) No. 471/2020/HE DN dated 30.12.2020

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendation: -

The Committee considered the proposal for the approval of Initial Appointment of the following Assistant Professors in St. Cyril's College, Adoor and recommended to approve the same.

1. *Dr. Arya Krishnan S., appointed as Assistant Professor in English at St. Cyril's College, Adoor, w.e.f. 03.03.2025 F.N., (PWD category) in the newly sanctioned post.*
2. *Ms. Jesna Mariyam Johnson, appointed as Assistant Professor in English at St. Cyril's College, Adoor, w.e.f. 03.03.2025 F.N., in the newly sanctioned post.*
3. *Ms. Aswathy G. Babu, appointed as Assistant Professor in English at St. Cyril's College, Adoor, w.e.f. 03.03.2025 A.N., in the newly sanctioned post.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B8: *St.Gregorios College, Kottarakkara – CAS Placement/ Promotion of Dr.Anju Alex, Department of Chemistry, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

(39794/Ac F II/2022/UOK)

The Principal in Charge, *St.Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr.Anju Alex*, in the Department of *Chemistry*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.02.2025 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc. Chemistry from University of Kerala in June 2009.
2.	M.Phil - Subject, University, Year of passing	Nil.
3.	NET /SLET - Subject, Date of Examination / Qualifying date	CSIR UGC NET in 01.01.2011.
4.	Ph.D -Subject, University, Date of award	Ph.D. in Chemistry from University of Kerala in 23.12.2024.
II.Verified data from the Service Book		
5.	Date of Birth	16.02.1986.
6.	Date of first entry into Service	14.02.2011.
7.	Date of Placement to Stage II(with AGP Rs.7000/-)	14.02.2017 F.N.
8.	Date of Placement to Academic Level 12	14.02.2022 F.N.
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	13.02.2025
11.	Proposed Date of the Placement / Promotion	14.02.2025 F.N.
12.	Date of Retirement	31.03.2042.
13.	Assessment Period	14.02.2022 to 13.02.2025
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018,Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes.Completed three years of service.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes.Ph.D. in Chemistry.

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19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1. Successfully completed online interdisciplinary Two-Week Refresher course on 'Managing Online Classes & Co-creating MOOCs 16.0' conducted by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 13.07.2022 to 27.07.2022.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good.

V. Selection Committee

21.	Date of issuance of communication to the members of the panel	19.04.2025
22.	Date of meeting of the Selection Committee	23.04.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts

VI. Recommendation of Selection Committee: The committee commenced the screening process at 11.00 a.m. on 23.04.2025 in the Principal's Chamber, St. Gregorios College, Kottarakkara. Based on the performance of the teacher before the committee and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Dr. Anju Alex is found eligible for placement as Associate Professor Academic Level 13 A w.e.f. 14.02.2025.

VII. Remarks on the Proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of *CAS Placement/ Promotion of Dr. Anju Alex, in the Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.02.2025 F.N.*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Anju Alex, in the Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.02.2025 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B9: *St. Gregorios College, Kottarakkara – CAS Placement/ Promotion of Dr. Jino Nainan, Department of Mathematics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

(41606/Ac F II/2022/UOK)

REGISTRAR (I/C)

VICE-CHANCELLOR

The Principal in Charge, *St.Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement / Promotion of Dr.Jino Nainan, in the Department of Mathematics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.02.2025 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc Mathematics from University of Kerala in April 2003.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET /SLET - Subject, Date of Examination / Qualifying date	CSIR UGC NET in 21.06.2009.
4.	Ph.D -Subject, University, Date of award	Ph.D in Mathematics from University of Kerala in 16.11.2018.
II.Verified data from the Service Book		
5.	Date of Birth	25.05.1980.
6.	Date of first entry into Service	14.02.2011.
7.	Date of Placement to Assistant Professor Stage II (with AGP 7000/-)	14.02.2017.
8.	Date of Placement to Academic Level 12	14.02.2022 F.N.
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	13.02.2025
11.	Proposed Date of the Placement / Promotion	14.02.2025
12.	Date of Retirement	31.03.2036.
13.	Assessment Period	14.02.2022 to 13.02.2025
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018,Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes, Completed three years of service as Assistant Professor Academic Level 12.
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	Ph.D in Mathematics.
19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1.Participated in the Short term programme on Designing Effective Learning Resouces: LMS, MOOCs, OER conducted by the UGC MMTTC,University of Calicut from 04.10.2024 to 10.10.2024. 2.Participated in the UGC Sponsored Short term course in Academic Writing,Research and Publication Ethics conducted by the UGC-MMTTC,University of Kerala from 08.01.2025 to 14.01.2025.

20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	12.04.2025
22.	Date of meeting of the Selection Committee	15.04.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - FIVE members including THREE Subject Experts
VI. Recommendation of Selection Committee: The meeting was held at 10.30 a.m. on 15.04.2025 in the Principal's chamber at St.GregoriosCollege,Kottarakkara. Dr.JinoNainan, Assistant Professor, Department of Mathematics appeared before the Selection Committee. Based on the performance of the teacher before the committee and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Dr.Jino Nainan is found eligible for placement as Associate Professor Academic Level 13 A w.e.f. 14.02.2025.		
VII. Remarks on the Proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of CAS Placement / Promotion of Dr.JinoNainan, in the Department of Mathematics, St. Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.02.2025 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.JinoNainan, in the Department of Mathematics, St. Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.02.2025 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.	

Item No.23.28.B10: *N.S.S. College, Nilamel – CAS Placement/ Promotion of Dr.Seema Rajan S., Department of English, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*
(30447/Ac F II/2025/UOK)

The Principal in Charge, *N.S.S. College, Nilamel* has forwarded a proposal for the approval of CAS Placement/Promotion of *Dr.Seema Rajan S.*, Assistant Professor in the Department of *English* of the College from Academic Level 11 to Academic Level 12, w.e.f 01.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University.	M.A.English Language and Literature from University of Kerala in June 2004.
2.	M.Phil - Subject, University, Year of passing	M.Phil in English from Manonmaniam Sundaranar University in November 2008.
3.	NET/ SLET- Subject, Date of Examination/ Qualifying date	Nil.
4.	Ph.D - Subject, University, Date of award	Ph.D. in English from Manonmaniam Sundaranar University in July 2014.

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VICE-CHANCELLOR

II.Verified data from the Service Book		
5.	Date of Birth	28.05.1982
6.	Date of first entry into collegiate Service	01.09.2015 F.N.
7.	Date of Placement to Assistant Professor Stage II (with AGP 7000/-)	01.09.2019 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	31.08.2024
10.	Proposed Date of the Placement / Promotion	01.09.2024
11.	Date of Retirement	31.05.2038
12.	Assessment Period	01.09.2019 to 31.08.2024
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Two years relaxation availed for the promotion to Stage II on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018,Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.Completed five years of service in Academic Level 11.
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	1.Successfully completed a 2 week faculty development programme on Managing Online Classes and co-creating MOOCs 3.0 conducted by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 25.07.2020 to 10.08.2020. 2.Successfully completed a one week faculty development programme on E-Learning and Developing MOOCs for Teaching process in Higher Education conducted by Department of Statistics & IQAC, Hindu College, University of Delhi in collaboration with TLC, Ramanujan College, under PMMMNMTT from 14.12.2020 to 20.12.2020. 3.Participated in the oneweek faculty development programme on Hands on training on Learning Management system(Moodle) and Course Design conducted by the Faculty Development Centre of Kerala State Higher education Council (KSHEC) through online mode from 01.12.2020 to 05.12.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	30.10.2024
20.	Date of meeting of the Screening Committee	24.02.2025
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The meeting was held on 24.02.2025 at 10.30 a.m. in the Principal's Chamber at NSS College, Nilamel.After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms,Government orders and Statutes of University of Kerala, Dr.Seema Rajan S. is found qualified for promotion to the post of Assistant Professor Academic Level 11 to 12 w.e.f. 01.09.2024 and hence the Committee recommends Dr.Seema Rajan S.,Assistant Professor, Department of English,NSS College,Nilamel for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 01.09.2024.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

VII. Remarks on the Proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Seema Rajan S., Assistant Professor in the Department of English at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 01.09.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Seema Rajan S., Assistant Professor in the Department of English at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 01.09.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B11: M.M.N.S.S. College, Kottiyam – CAS Placement/ Promotion of Dr.Meera.K.G., Department of English, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.

(41982/Ac F II/2022/UOK)

The Principal, M.M.N.S.S. College, Kottiyam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Meera K.G., in the Department of English, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 15.12.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.A.English Language and Literature from University of Kerala in 2008.
2.	M.Phil - Subject, University, Year of passing	M.Phil in English from University of Kerala in June 2011.
3.	NET/SLET - Subject, Date of Examination/ Qualifying date	UGC NET in 2009.
4.	Ph.D -Subject, University, Date of award	Ph.D. in English from University of Kerala in 29.04.2022.
II.Verified data from the Service Book		
5.	Date of Birth	31.05.1986.
6.	Date of first entry into Service	15.12.2010
7.	Date of Placement to Stage II(with AGP Rs.7000/-)	15.12.2015 F.N.
8.	Date of Placement to Academic Level 12	15.12.2020 F.N.
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	14.12.2023
11.	Proposed Date of the Placement / Promotion	15.12.2023
12.	Date of Retirement	31.05.2042
13.	Assessment Period	15.12.2020 to 14.12.2023

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14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	One year relaxation availed for the promotion to Stage II on account of M.Phil.
16.	UGC Regulations applied	UGC Regulations 2018, Option A.
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes. Completed three years of service as Assistant Professor (Academic Level 12).
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	Ph.D in English.
19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Participated in the online subject refresher course in English conducted by UGC HRDC, Aligarh Muslim University, Aligarh from 23.09.2021 to 08.10.2021.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	05.04.2025
22.	Date of meeting of the Selection Committee	07.04.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
VI. Recommendation of Selection Committee: The meeting was held on 07.04.2025 at 10.00 a.m. at the Principal's Chamber of MMNSS College, Kottiyam. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr.Meera K.G. is found qualified for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 15.12.2023 F.N. Hence the committee recommends Dr.Meera K.G., Assistant Professor Academic Level 12, Department of English, MMNSS College, Kottiyam for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 15.12.2023 F.N.		
VII. Remarks on the Proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr.Meera K.G., in the Department of English, M.M.N.S.S. College, Kottiyam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 15.12.2023 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Meera K.G., in the Department of English, M.M.N.S.S. College, Kottiyam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 15.12.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B12: *N.S.S. College, Nilamel – CAS Placement/ Promotion of Smt.Indu B.C., Department of English, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

(3891/2020/UOK)

The Principal in Charge, N.S.S. College, Nilamel has forwarded a proposal for the approval of CAS Placement/Promotion of Smt.Indu B.C., Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 10.10.2024. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University.	M.A.English Language and Literature from University of Kerala in 2008.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	UGC NET in 12.11.2012.
4.	Ph.D - Subject, University, Date of award	Nil
II.Verified data from the Service Book		
5.	Date of Birth	19.11.1985
6.	Date of first entry into Service	10.10.2013 F.N.
7.	Date of Placement to Stage 2(with AGP 7000/-)	10.10.2019 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	09.10.2024
10.	Proposed Date of the Placement / Promotion	10.10.2024
11.	Date of Retirement	31.03.2046.
12.	Assessment Period	10.10.2019 to 09.10.2024
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations 2018,Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)	1.Participated in the UGC Sponsored Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC HRDC, University of Kerala from 04.01.2023 to 17.01.2023. 2.Successfully completed two week online national faculty development program in Media and Art in Teaching and Learning

REGISTRAR (I/C)

VICE-CHANCELLOR

	OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	(Interdisciplinary) jointly organized by Guru Angad Dev TLC,SGTB Khalsa College, University of Delhi under the PMMMNMTT of Ministry of Education, Bishop Moore College, Mavelikkara and St.Johns College, Agra from 12.01.2021 to 25.01.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	30.10.2024
20.	Date of meeting of the Screening Committee	24.02.2025
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The meeting was held on 24.02.2025 at 10.00 a.m. in the Principal's Chamber at NSS College, Nilamel. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of University of Kerala, Indu B.C. is found qualified for promotion to the post of Assistant Professor Academic Level 11 to 12 w.e.f. 10.10.2024 and hence the Committee recommends Indu B.C., Assistant Professor, Department of English, NSS College, Nilamel for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 10.10.2024.		
VII. Remarks on the Proposal:Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/Promotion of Smt.Indu B.C., Assistant Professor in the Department of English at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 10.10.2024 F.N.*, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Indu B.C., Assistant Professor in the Department of English at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f.10.10.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.	

Item No.23.28. B13 *Christian College, Kattakada- CAS Placement/Promotion of Dr. Sangeeth S. P., Assistant Professor (Academic level 10), Department of English as Assistant Professor (Academic level 11) - Approval of – reg.*

(12821/Ac F II/2025/UOK)

The Principal, Christian College, Kattakada has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Sangeeth S. P., Assistant Professor (Academic level 10), Department of English as Assistant Professor (Academic level 11), w.e.f. 30.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M A English - Annamalai University - May 2006 (EC Submitted).
2.	M.Phil. - University - Year of passing	M.Phil in English - Annamalai University - June 2008 (EC Submitted).
3.	NET / SLET - Year of passing	NIL
4.	Ph.D. - University - Date of Awarded	Ph.D. in English - Manonmaniam Sundaranar University - Oct 2013 (EC Submitted).
II. Verified data from the Service Book		
5.	Date of Birth	30.05.1984
6.	Date of first entry into Service as Assistant Professor	30.09.2020 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service in Assistant Professor (Academic Level 10)	29.09.2024 A.N.
9.	Proposed Date of the Placement / Promotion	30.09.2024 F.N.
10.	Date of Retirement	31.05.2044
11.	Assessment Period	30.09.2020 F.N. - 29.09.2024 A.N.
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D.
14.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed Four years of service on account of Ph.D. on 29.09.2024 A.N.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 20.05.2022 to 18.06.2022
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Successfully completed online Inter-Disciplinary Two-Week Refresher Course on "Managing Online Classes & Co-creating MOOCs 26.0" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 08.05.2023 to 22.05.2023
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	GOOD

REGISTRAR (I/C)**VICE-CHANCELLOR**

V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	14.11.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	14.11.2024
21.	Quorum of the Screening-cum-Evaluation Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening-cum-Evaluation Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Sangeeth S. P., is found qualified for placement/promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 30.09.2024 F.N. and hence, the Screening-cum-Evaluation Committee recommends the teacher for placement/promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 30.09.2024 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Sangeeth S. P., Department of English at Christian College, Kattakada from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 30.09.2024 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Sangeeth S.P., Department of English at Christian College, Kattakada from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 30.09.2024 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B14: *Approval of the appointment of Prof. (Dr.) K.C. Prakash, Professor, Department of Electronics, as Principal and Professor at Sree Ayyappa College, Eramalikkara, during the period from 07.02.2022 to 31.05.2022 – Reg.*

(9772/Ac F II/2022/UOK)

The Secretary, Travancore Devawom Board has forwarded a request for approving the period of appointment of Prof. (Dr.) K. C. Prakash, Professor, Department of Electronics, as Principal and Professor (Academic Level 14) of Sree Ayyappa College, Eramalikkara in the transfer vacancy of Prof. (Dr.) K. S. Anil Kumar from 07.02.2022 F.N. To 31.05.2022.

In this scenario, the following points may be perused:

1. Travancore Devaswom Board (TDB) had invited applications for the post of Principal in its two colleges affiliated to the University of Kerala. The selection was to be made on the basis of *Seniority-cum-Fitness*. The Selection Committee held on **18.10.2021** at the TDB Office, Nanthancode, prepared a rank list with the following order:
 - **Dr B. Beena** – Rank 1 (Seniormost)
 - **Dr K. C. Prakash** – Rank 2
 - **Dr Suresh S.** – Rank 3

2. **Dr B. Beena** was posted as Principal and Professor of **KSMDB College, Sasthamcotta** against the deputation vacancy of **Prof. (Dr.) K. S. Anil Kumar**, with effect from **25.10.2021 AN**. Approval of her appointment was kept pending due to the need for clarification from the Government regarding the feasibility of appointment against a deputation vacancy.
3. In the interim, **Dr K. C. Prakash** was appointed as Principal and Professor (Academic Level 14) of **Sree Ayyappa College, Eramallikkara** with effect from **07.02.2022**. However, since the first rank holder (Dr B. Beena) had not been granted approval, Dr KC Prakash's appointment during this overlapping period was also kept in abeyance.
4. Subsequently, the **Government, vide G.O.(Rt.) No. 697/2023/HEDN dated 19.05.2023**, approved the appointment of Dr B. Beena as Principal and Professor at KSMDB College from **25.10.2021 AN to 31.05.2022**, the date of her retirement. In accordance with resolution of the Syndicate held on 27.06.2023 vide item No.59.156.B13, a letter dated 20.04.2024 was forwarded to Higher Education (D) to seek clarification from the Government, regarding her eligibility under **UGC Regulations 2018**, as the incumbent was not in active service at the time of approval. No reply has been received from the Government till date.
5. Upon retirement of Dr B. Beena on **31.05.2022**, **Dr K. C. Prakash** was granted approval as Principal and Professor of Sree Ayyappa College, Eramallikkara w.e.f. **01.06.2022**, and **University Order No. AcFII/7372/2022 dated 22.07.2022** was issued.
6. It may be noted that the period of appointment of Dr Prakash KC from 07.02.2022 to 31.05.2022 can only be considered along with the term of appointment of Dr B Beena as Principal of KSMDB College, Sasthamcotta from 25.10.2021A.N. till her retirement i.e. 31.05.2022.

In this regard, orders are required for the following:

- **Approval of Dr. B Beena** as Principal of KSMDB College, Sasthamcotta from **25.10.2021 A.N. to 31.05.2022**, in the light of the Government Order **G.O.(Rt.) No: 697/2023/HEDN dated 19.05.2023**.
- **Approval of the appointment of Dr. Prakash K.C.** as Principal and Professor (Academic Level 14) of Sree Ayyappa College, Eramallikkara for the period from **07.02.2022 to 31.05.2022**.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the matter regarding the approval of Dr B Beena and Dr Prakash KC as Principals of respective colleges as mentioned above is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the matter regarding the approval of appointment Dr. B Beena as Principal of KSMDB College, Sasthamcotta from 25.10.2021 A.N. to 31.05.2022 in the light of Government Order G.O.(Rt.) No:697/2023/HEDN dated 19.05.2023, and the approval of the appointment of Dr. Prakash K.C. as Principal and Professor (Academic Level 14) of Sree Ayyappa College, Eramallikkara for the period from 07.02.2022 to 31.05.2022, and recommended to approve both appointments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.
Dr. Prakash K.C., Member Syndicate abstained during the discussion of the item.

Item No.23.28.B15: **KSMDB College, Sasthamcotta - Appointment of Dr.Rathika Nath G., Assistant Professor, Department of Chemistry as Principal-in-Charge - Approval of-reg.**

(34823/Ac F II/2025/UOK)

The Secretary, Travancore Devaswom Board has requested to approve the appointment of **Dr.Rathika Nath G., Assistant Professor, Department of Chemistry** as Principal-in-Charge with the powers of Drawing and Disbursing Officer at **KSMDB College, Sasthamcotta** w.e.f. 31.05.2025 A.N. against the Deputation vacancy of Prof.(Dr)K.S.Anil Kumar.

It may be noted that the appointment of Dr.Rathika Nath G. as D.D.O., *KSMDB College, Sasthamcotta* w.e.f. 31.05.2025 A.N. has been approved by the University vide U.O. No.5690/2025/UOK dated 18.06.2025 to avoid the delay in financial transactions of the college on the basis of the request from the Secretary, Travancore Devaswom Board.

The Secretary, Travancore Devaswom Board has forwarded the Appointment letter in respect of Dr.Rathika Nath G., Assistant Professor, Department of Chemistry nominating her as the Principal in charge w.e.f 31.05.2025 A.N.

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977,"in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal".

It may be noted that a **circular No.11803/Ac F II/2024/UOK dated 28.02.2024**, was issued stating as: *all Educational Agencies to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977".*

The D.D.O., KSMDB College, Sasthamcotta has forwarded the Seniority list of KSMDB College, Sasthamcotta. As per the Seniority list, Dr.Rathika Nath G. is in the 4th position and the senior teachers in the 2nd and 3rd position have submitted their **Unwillingness**. Prof.(Dr)K.S.Anil Kumar, the senior most one, is on Deputation from 23.02.2021 as Registrar, University of Kerala.

The following points may also be perused:

1. During 2021, Dr B Beena was appointed as the Principal of KSMDB College, Sasthamcotta in accordance with the selection list created after the interview for the post of Principal in colleges under Travancore Devaswom Board affiliated to University of Kerala.
2. Later the Government, vide G.O.(Rt.) No.697/2023/HEDN dated 19.05.2023 approved the appointment of Dr B Beena as Principal of KSMDB College from 25.10.2021 A.N. to 31.05.2022 in the deputation vacancy of Prof.(Dr) K S Anil Kumar as the Registrar of University of Kerala.
3. After her retirement in 2022, Dr. K.C. Prakash was transferred to KSMDB College, Sasthamcotta and took charge as the Principal of the College.
4. Now Dr. K.C. Prakash was transferred to Sree Ayyappa College, Eramallikkara and thus the post of Principal is again vacant.

In light of the above mentioned facts and as per orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the appointment of Dr.Rathika Nath G., Assistant Professor, Department of Chemistry as Principal-in-Charge with powers of Drawing and Disbursing Officer of *KSMDB College, Sasthamcotta* w.e.f. 31.05.2025 A.N. against the Deputation vacancy of Prof.(Dr)K.S.Anil Kumar, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of private colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr.Rathika Nath G., Assistant Professor, Department of Chemistry as Principal-in-Charge with powers of Drawing and Disbursing Officer of KSMDB College, Sasthamcotta w.e.f. 31.05.2025 A.N. until a Principal joins duty against the Deputation vacancy of Prof.(Dr)K.S.Anil Kumar and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.B16 ***M.M.N.S.S. College, Kottiyam - Appointment of Dr.Lekshmy S., Associate Professor, Department of Zoology as Principal-in-Charge - Approval of-reg.***

(34522/Ac F II/2025/UOK)

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The request letter no. G/2239/2/2025 dated 01/06/2025 from the Secretary, N.S.S Colleges' Central Committee was forwarded by the D.D.O., M.M.N.S.S. College, Kottiyam vide letter no. G1/Est/117/2025 dated 04.06.2025.

The Secretary, N.S.S Colleges' Central Committee has requested to approve the appointment of Dr. Lekshmy S., Associate Professor, Department of Zoology as Principal-in-Charge with the powers of Drawing and Disbursing Officer at M.M.N.S.S. College, Kottiyam w.e.f. 01.06.2025 F.N. against the vacancy of Dr. S. Gopalakrishna Pillai, Principal of M.M.N.S.S. College, Kottiyam, who retired on 31.05.2025.

In this context the following may be noted:

A circular No. 11803/Ac F II/2024/UOK dated 28.02.2024, was issued directing Educational Agencies to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977".

The appointment of Dr. Lekshmy S. as D.D.O., M.M.N.S.S. College, Kottiyam w.e.f. 01.06.2025 F.N. has been approved by the University vide U.O. No. 6019/2025/UOK dated 27.06.2025 to avoid the delay in financial transactions of the college, on the basis of the request from the Secretary, N.S.S Colleges' Central Committee.

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977, "in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal".

The Secretary, N.S.S Colleges' Central Committee has submitted the seniority list of the College, as per which the incumbent is placed second. Since the senior-most teacher has submitted a relinquishment letter expressing unwillingness to assume the post, Dr. Lekshmi S, being next in the order of seniority, becomes eligible for appointment as the Principal-in-Charge of the College and the Appointment letter in this regard is also submitted.

Hence, as per orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the appointment of Dr. Lekshmy S., Associate Professor, Department of Zoology as Principal-in-Charge with powers of Drawing and Disbursing Officer of M.M.N.S.S. College, Kottiyam w.e.f. 01.06.2025 F.N. against the vacancy of Dr. S. Gopalakrishna Pillai, Principal of M.M.N.S.S. College, Kottiyam, who retired on 31.05.2025, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of private colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr. Lekshmy S., Associate Professor, Department of Zoology as Principal-in-Charge with powers of Drawing and Disbursing Officer of M.M.N.S.S. College, Kottiyam w.e.f. 01.06.2025 F.N. against the vacancy of Dr. S. Gopalakrishna Pillai, Principal of M.M.N.S.S. College, Kottiyam, who retired on 31.05.2025, and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Secretary, N.S.S Colleges' Central Committee to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28. B17 ***Appointment of Principals in Aided Colleges – Directions of the High Court in the judgement of WPC No. 36410 of 2024 – Regarding.***
(78001/Ac F II/2024/UOK)

The University Grants Commission framed UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018, vide notification dated 18.07.2018.

The UGC Regulations lay down the criteria, qualifications, and methodology for the selection of Principals by direct recruitment. Clause 4.0 in the UGC Regulations 2018 enumerates the qualifications for the post of Assistant Professor, Associate Professor, Professor, Senior Professor, and College Principal & Professor. However, the UGC Regulations is silent about the mode of appointment of Principals.

The mode of appointment of Principals is stated in the Kerala University Act, 1974, in Section 57 (2), (3) & (4). The section reads as follows:

Section 57: Appointment of teachers in private colleges

(2) *Appointment of principals shall be made by the educational agency by promotion from among the teachers of the college or of all the colleges, as the case may be, or by direct recruitment.*

(3) *Where the appointment of principal is made by promotion, the educational agency shall make the appointment on the basis of seniority- cum-fitness.*

(4) *Appointments to the posts, other than those referred to in [sub- section (I A)] and (2), shall be made by the educational agency by promotion from among the teachers of the college or of all the colleges, as the case may be, on the basis of seniority-cum-fitness, or, if none among them is fit for promotion, by direct recruitment.*

The University of Kerala has not issued any orders mandating that the appointment of Principals in private aided colleges be made solely through direct recruitment. As per U.O. No. Ac.FII/General/UGC-R-2010/2018 dated 30.11.2018, it is specified that, other than the appointment through direct recruitment, the conditions stipulated in the Kerala University Act, 1974, Chapter VIII, Clause 57(2)(3), relating to the appointment of Principals by promotion in private aided colleges through the criteria of seniority-cum-fitness shall be valid subject to the fulfilment of academic qualifications prescribed by the UGC.

The Secretary, NSS College Central Committee (petitioner) had filed WPC No. 36410 of 2024 requesting the court to direct the University to allow the appointment of a Principal in Arts and Science Colleges under its management through promotion based on seniority-cum-fitness, as specified in the Act and Statutes of the University. The Principal position in Arts and Science Colleges under Corporate Management can be filled through either direct recruitment or promotion. Direct recruitment is based on merit, while promotion considers seniority and fitness.

The Single Bench of the High Court of Kerala pointed out the following points:

- The University Grants Commission Act, 1956, falls under the Union List (List I) of the Seventh Schedule to the Constitution. The University legislation has the support of Entry 25 of the Concurrent List (List III) of the Seventh Schedule to the Constitution.
- A reading of Entry 25 of List III makes it clear that the power is vested in the Union Government to legislate on the coordination and determination of standards in institutions for higher education under Entry 66 of List I. The University Grants Commission Regulations obviously prescribe direct recruitment as a method of appointment of Principals.
- The statutory provisions make it clear that there is a certain amount of overlap between the provisions of the State Legislation and the Central Legislation.
- The UGC Act is Central Legislation, which is the dominant legislation in the field of higher education. There cannot be encroachment over the provisions of the UGC Act and Regulations made thereunder.
- The dispute pertains to the determination of standards in institutions for higher education. The provisions in the State Legislation enabling the appointment to the post of Principal by promotion cannot be said to be incidental to the object of the State Legislation. Such provisions cannot prevail over the UGC Regulations.
- The Division Bench of the High Court of Kerala, in its judgement dated 15.02.2023 in WA No. 29/2023, stated that with the introduction of UGC Regulations, the provisions in the University Act allowing the appointment of Principals in affiliated colleges through promotion have become inoperative.

Hence, the writ petition filed by the petitioner is dismissed by the Single Bench of the High Court.

The University of Kerala, till now, has not issued any orders mandating that the appointment of Principals in private aided colleges be made solely through direct recruitment. Since the University of Kerala is a respondent in this judgement, University also bound by the judgement. Notably, the

relevant sections of the Kerala University Act, 1974, need to be amended which is under the jurisdiction of State Government. As per the orders of the Vice-Chancellor, the matter regarding the implementation of the High Court's judgement in WPC No. 36410 of 2024 regarding appointment of Principals in affiliated Colleges is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 12.03.2025. The Standing Committee Recommended to refer the matter to the Syndicate and the meeting of the Syndicate held on 17.03.2025 vide item no. 18.105.B53 has resolved to defer the item for time being.

At the same meeting of the Syndicate, vide item no. 18.07.C2, while considering the matter of approving the appointment of Principals at eight Aided Colleges under the SN Trust, considered the judgement dated 06.12.2024 in WP(C) No. 36410 and resolved to seek legal opinion on the matter.

The legal opinion received vide Letter No. TA/SC-LO-20/2025 dated 28.06.2025 states:

"The judgment dated 6.12.2024 in WP(C)36410/2024, the Hon'ble High Court has dealt with the same question pertaining to another corporate management viz. NSS College Central Committee. Though an appeal has been preferred by the Educational Agency as WA No.1028 of 2025, no stay order has been granted by the Hon'ble Division Bench against the said judgment of the Learned Single Judge. As such the University has to follow the rule laid down by the High Court of Kerala in the aforesaid identical matter in the case of appointments of Principals in the Colleges under SN Trust. The applicability of UGC Regulations in preference to any other State legislations and the rules/statutes thereunder is well settled by a catena of decisions. Hence any appointment or selection done contrary to the provisions UGC Regulations 2018 may be found as illegal and any request for approval of such appointment be declined"

Hence, as per the orders of the Vice-Chancellor, the matter regarding the implementation of the High Court's judgement in WPC No. 36410 of 2024 regarding appointment of Principals in affiliated Colleges along with the legal opinion letter No. TA/SC-LO-20/2025 dated 28.06.2025 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the the matter regarding the implementation of the High Court's judgement in WPC No. 36410 of 2024 regarding appointment of Principals in affiliated Colleges along with the legal opinion letter No. TA/SC-LO-20/2025 dated 28.06.2025 from the standing counsel and recommended to adhere with the judgment for the appointment of principals in in affiliated aided colleges.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C1: *Iqbal College, Peringammala – CAS Placement/ Promotion of Dr.Pradeesh S, Assistant Professor in the Department of Commerce from Academic Level 10 to Academic Level 11 - Approval of – reg.*

(11660/Ac F III/2025/UOK)

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Pradeesh S, Assistant Professor in the Department of Commerce of the College from Academic Level 10 to Academic Level 11, w.e.f 18.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com. - University of Kerala, August/ September 2004, Second Class (55 %).
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Commerce, 30.11.2011.
4.	Ph.D - Subject, University, Date of award	Ph.D. - Commerce, University of Kerala, 10.10.2017.

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II.Verified data from the Service Book		
5.	Date of Birth	10.05.1982
6.	Date of first entry into Service	18.06.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	17.06.2024 AN
9.	Proposed Date of the Placement / Promotion	18.06.2024 FN
10.	Date of Retirement	31.05.2042
11.	Assessment Period	18.06.2020 FN - 17.06.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years relaxation in completed years of Service proposed on the account of Ph.D degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a Four-Week Induction/ Orientation Programme for 'Faculty in University/ Colleges/Institutes of Higher Education organized by PMMMNMTT-Ramanujan College, University of Delhi from 01.09.2020 to 30.09.2020.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully completed Online Two-Week Interdisciplinary Refresher Course/FDP on 'Managing Online Classes &Co-Creating MOOCs (Level 2)'organized by PMMMNMTT - Ramanujan College, University of Delhi from 02.06.2021 to 16.06.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	13.11.2024
20.	Date of meeting of the Screening Committee	06.12.2024
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Pradeesh S is found eligible for		

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placement as Assistant Professor (Academic Level 11). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommended that, Dr. Pradeesh S, Department of Commerce, Iqbal College, Peringammala is eligible for placement to Assistant Professor (Academic Level 11), w.e.f 18.06.2024 FN.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Pradeesh S, Assistant Professor in the Department of Commerce at Iqbal College, Peringammala from Academic Level 10 to Academic Level 11, w.e.f 18.06.2024 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Pradeesh S, Assistant Professor in the Department of Commerce at Iqbal College, Peringammala from Academic Level 10 to Academic Level 11, w.e.f 18.06.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C2: *Iqbal College, Peringamala - Proposal for Approval of appointment of Dr. Kumari V K Shyni, Professor, Department of Commerce as Principal-in-Charge with powers of Drawing and Disbursing Officer – w.e.f 01.06.2025 FN - Consideration of – reg.*

(24430/Ac F III/2022/UOK)

The Administrator, Iqbal College Trusts, Peringammala has forwarded a proposal for approving the appointment of Dr. Kumari V K Shyni, Professor, Department of Commerce, Iqbal College, Peringamala as the Principal-in-Charge with powers of Drawing and Disbursing Officer of the College w.e.f 01.06.2025 FN as Dr.Razeena K I, Principal-in-Charge of the College retired from the Service on 31.05.2025.

The Syndicate held on 28.12.2023, item No.07.89.C3 resolved to direct the Educational Agencies of all Aided Colleges to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes, 1977. The resolution was communicated to all Educational Agencies vide vide circular No. 11803/Ac F II/2024/UOK dated 28.02.2024.

However, the Educational Agency has not submitted any proposal regarding the appointment of a regular Principal for the College. It may also be noted that, in view of ongoing litigations among the members of the College Management, the institution is presently administered by an Administrator, as directed by the Court

As per the documents forwarded, Dr. Kumari V K Shyni is the second senior most teacher at the College and the relinquishment from the senior most teacher Dr. Sheeja V R, Associate Professor, Department of Zoology is produced. Therefore Dr. Kumari V K Shyni is eligible to be appointed as the Principal-in-charge as stipulated in Statute 21, Chapter 24 of Kerala University First Statutes, 1977 and hence the proposal is found to be in order.

In the light of above mentioned facts, as per the orders of the *Hon'ble Vice-Chancellor*, the proposal for approval of the appointment of *Dr. Kumari V K Shyni, Professor, Department of Commerce, Iqbal College, Peringamala*, as the *Principal-in-Charge with powers of Drawing and Disbursing Officer of the College*, w.e.f.01.06.2025 FN is placed before the *Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr.Kumari V K Shyni, Professor, Department of Commerce, as Principal-in-Charge with powers of Drawing and Disbursing Officer of Iqbal College, Peringamala w.e.f. 01.06.2025 FN in the vacancy of Dr.Razeena K I, Principal-in-Charge of the College retired from the Service on 31.05.2025 and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Administrator, Iqbal College Trusts, Peringammala to appoint a regular Principal in the college at the earliest.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C3: *S.N. College for Women, Kollam – CAS Placement/ Promotion of Smt.Indu Suresh, Assistant Professor in the Department of Home Science, from Academic Level 11 to Academic Level 12 - Approval of – reg.*
(14109/Ac F III/2021/UOK)

The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Indu Suresh, Assistant Professor in the Department of Home Science of the College from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Home Science (Food and Nutrition), M.G. University, June 2004, Distinction.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination/Qualifying date	UGC-NET - Home Science, 26.06.2005.
4.	Ph.D - Subject, University, Date of award	NIL
II.Verified data from the Service Book		
5.	Date of Birth	14.05.1982
6.	Date of first entry into Service	09.10.2012
7.	Date of Placement to Academic Level 11	09.10.2018
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	08.10.2023 AN
10.	Proposed Date of the Placement / Promotion	09.10.2023 FN
11.	Date of Retirement	31.05.2038
12.	Assessment Period	09.10.2018 FN - 08.10.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES

17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	<u>Required</u> 1. Successfully completed the One-Week Online Short-Term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning" which was delivered as MOOC with Four Quadrants organized by SN College for Women, Kollam in Academic collaboration with KSHEC from 13.06.2021 to 19.06.2021. 2. Successfully completed Online Two-Week Interdisciplinary Refresher Course in "Advanced Research Methodology" organized by TLC, Ramanujan College, University of Delhi in collaboration with Govt. College (Autonomous), Rajamundry, Andhra Pradesh under PMMMNMTT from 22.08.2022 to 05.09.2022. 3. Successfully completed Online One-Week Faculty Development Programme on "How to Create Your Own MOOCs" organized by PMMMNMTT, Ramanujan College, University of Delhi from 26.04.2023 to 02.05.2023. <u>Additional</u> 4. Successfully completed Online One-Week Faculty Development Programme on "Data Analysis and Visualization" organized by PMMMNMTT, Ramanujan College, University of Delhi from 08.06.2023 to 14.06.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	12.11.2024
20.	Date of meeting of the Screening Committee	11.03.2025
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Screening Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Smt. Indu Suresh is qualified for the promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 09.10.2023 FN and hence, the Screening-cum-Evaluation Committee recommends the promotion of Smt. Indu Suresh to the post of Assistant Professor (Academic Level 12), w.e.f. 09.10.2023 FN.		
VII. Remarks on the Proposal: It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, <u>KSHEC</u>, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/Promotion of Smt. Indu Suresh, Assistant Professor in the Department of Home Science at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Indu Suresh, Assistant Professor in the Department of Home Science at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C4: *SN College for Women, Kollam - CAS Placement/ Promotion of Smt. Sethulekshmi R, Department of Malayalam, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.*

(10481/Ac F III/2025/UOK)

The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Sethulekshmi R, Assistant Professor in the Department of Malayalam from Academic Level 10 to Academic Level 11, w.e.f 20.12.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Malayalam Language and Literature, University of Kerala, 2000, Second Class (58.75%).
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of examination/ Qualifying date	UGC NET - Malayalam, December 1999.
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	31.05.1978
6.	Date of first entry into Service	20.12.2018 FN (Kannur University)
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	19.12.2024 AN
9.	Proposed Date of the Placement / Promotion	20.12.2024 FN
10.	Date of Retirement	31.05.2038
11.	Assessment Period	20.12.2018 F.N. - 19.12.2024 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	NIL
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of Service OR Four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/ M.Tech/ M.V.Sc/MD	YES - Completed six years of Service

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16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction/ Orientation Programme for "Faculty in University/Colleges/Institutes of Higher Education" organized by PMMMNMTT - Ramanuja College, University of Delhi from 11.02.2021 to 13.03.2021.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Participated in the Two-Week UGC - Sponsored Interdisciplinary Online Refresher Course in 'Teacher Educators: Learning Outcomes and Educational Reform - Pedagogy, Assessment and Quality Assurance' organized by UGC-HRDC, Kannur University from 17.11.2020 to 31.11.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	17.03.2025
20.	Date of meeting of the Screening Committee	06.05.2025
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR Members including TWO Subject Experts.

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Sethulekshmi R is found qualified for the promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 20.12.2024 FN and hence, the Committee recommends the teacher for promotion from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. **20.12.2024 FN**.

VII. Remarks on the Proposal:

It may be noted that, in the certificates of PG and NET, the name of teacher is specified as 'Sethu Lekshmi R' ('space' between the name). However, the teacher requested to consider her correct name i.e. 'Sethulekshmi R', and declared that, she will correct the name in the said documents as early as possible. Accordingly, the name of the teacher is considered as '**Sethulekshmi R**'.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Smt. Sethulekshmi R, Assistant Professor in the Department of Malayalam at SN College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f. 20.12.2024 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Sethulekshmi R, Assistant Professor in the Department of Malayalam at SN College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f. 20.12.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

REGISTRAR (I/C)

VICE-CHANCELLOR

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C5: **SN College for Women, Kollam - CAS Placement/ Promotion of Smt. Silpa Suresh., Department of Mathematics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.**
(9714/Ac F III/2025/UOK)

The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Silpa Suresh, Assistant Professor in the Department of Mathematics from Academic Level 10 to Academic Level 11, w.e.f 10.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc. - Mathematics, University of Kerala, 2013, First Class with Distinction.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of examination/ Qualifying date	Joint CSIR-UGC NET - Mathematical Sciences, 19.06.2016.
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	25.05.1991
6.	Date of first entry into Service	10.01.2019 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	09.01.2025 AN
9.	Proposed Date of the Placement / Promotion	10.01.2025 FN
10.	Date of Retirement	31.05.2051
11.	Assessment Period	10.01.2019 F.N. - 09.01.2025 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	NIL
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of Service OR Four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Completed six years of Service
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction / Orientation Programme for "Faculty in University/ Colleges/Institutes of Higher Education" organized by PMMMNMTT - Ramanujan College, University of Delhi from 04.06.2020 to 01.07.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u>	Required 1. Successfully completed Two-Week Faculty Development Programme on "ICT Based New Paradigms of E-Teaching and E-Learning: Digital Pedagogy" organized by Mata Sundri

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	Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	College for Women in collaboration with PMMMNMTT - Ramanujan College, University of Delhi from 15.09.2020 to 30.09.2020. Additional 2. Successfully Completed the One-Week Online Short-Term Faculty Development Programme on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organized by KSMD College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	15.03.2025
20.	Date of meeting of the Screening Committee	07.04.2025
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - THREE Members including ONE Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Silpa Suresh is found qualified for the promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 10.01.2025 F.N. and hence, the Committee recommends the teacher for promotion from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 10.01.2025 F.N.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt. Silpa Suresh, Assistant Professor in the Department of Mathematics at S.N. College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 10.01.2025 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Silpa Suresh, Assistant Professor in the Department of Mathematics at S.N. College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 10.01.2025 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C6: *S.N.College for Women, Kollam - CAS Placement/ Promotion of Dr. Aparna Sudheer., Department of Music, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.*

48577/Ac F III/2024/UOK)

REGISTRAR (I/C)

VICE-CHANCELLOR

The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Aparna Sudheer, Assistant Professor in the Department of Music from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA. - Music, University of Kerala, 2011, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil. - Music, University of Kerala, February 2013.
3.	NET/ SLET-Subject, Date of examination/ Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D- Music, University of Kerala, 10.10.2017
II. Verified data from the Service Book		
5.	Date of Birth	28.10.1988
6.	Date of first entry into Service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of Retirement	31.03.2049
11.	Assessment Period	28.09.2020 F.N. - 27.09.2024 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years relaxation in completed Services, proposed on the account of Ph.D Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of Service OR Four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the Four-Week UGC-Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 03.06.2022 to 02.07.2022.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Required 1. Participated in the Two-Week UGC-Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 09.09.2021 to 22.09.2021. Additional 2. Participated in the One-Week UGC-Sponsored Short-Term Course in Music and Performing Arts conducted by UGC-HRDC, University of Kerala from 05.01.2023 to 11.01.2023.

18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	12.11.2024
20.	Date of meeting of the Screening Committee	15.04.2025
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - THREE Members including ONE Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Screening Committee found that Dr. Aparna Sudheer is qualified for the promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 28.09.2024 FN and hence, the Screening Committee recommends for promotion of Dr. Aparna Sudheer to the post of Assistant Professor (Academic Level 11), w.e.f. 28.09.2024 F.N.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement / Promotion of Dr. Aparna Sudheer, Assistant Professor in the Department of Music at S.N. College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f. 28.09.2024 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Aparna Sudheer, Assistant Professor in the Department of Music at S.N. College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f. 28.09.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.	

Item No.23.28.C7 ***S.N. College, Cherthala – CAS Placement/ Promotion of Dr. Sreeja Krishnan, Assistant Professor in the Department of Botany from Academic Level 11 to Academic Level 12- Approval of – reg.***

(35532/Ac F III/2020/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Sreeja Krishnan, Assistant Professor, Department of Botany of the College from Academic Level 11 to Academic Level 12, w.e.f 03.01.2020 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<i>I. Qualifications of the teacher</i>		
1.	Master's Degree - University, Year of passing & Class/Percentage	MSc. - Botany, M.G. University, May 2001, First Class.
2.	M.Phil - University & Year of passing	NIL
3.	NET/SLET with Subject	NIL
4.	Ph.D - University & Date of award	Ph.D - Botany, University of Kerala, 27.09.2008.

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VICE-CHANCELLOR

II. Verified data from the service book		
5.	Date of Birth	19.03.1978
6.	Date of first entry into service	03.01.2011 FN
7.	Date of Placement to Academic Level 11	03.01.2015 FN
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	02.01.2020 AN
10.	Proposed Date of the Placement/Promotion	03.01.2020 FN
11.	Date of retirement	31.03.2034
12.	Assessment Period	03.01.2015 FN - 02.01.2020 AN
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	2 years relaxation availed in Placement to Academic Level 11, on the account of Ph.D. Degree.
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the Three-Week UGC-Sponsored Refresher Course in 'Bioinformatics, Molecular Biology and Microbiology' conducted by UGC-HRDC, Kannur University from 14.02.2018 to 06.03.2018. 2. Successfully completed in the Two-Week MOOC Course (with e-certification) on 'Online Learning and Content Development' organized by FLAIR Kerala, Directorate of Collegiate Education from 18.04.2020 to 02.05.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
V. Screening cum Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	03.08.2022
20.	Date of meeting of the Screening Committee	01.02.2023
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts.
VI. Recommendation of Screening cum Evaluation committee		
After verifying the necessary forms and documents produced before the Committee, the SEC found that as per UGC Regulation 2018 Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor (Academic Level 12). Hence the Committee unanimously recommended that Dr. Sreeja Krishnan, Assistant Professor of Botany, S.N. College, Cherthala may be granted placement to Assistant Professor (Academic Level 12), w.e.f. 03.01.2020 FN .		
VII. Remarks on the proposal:		
It is observed that the teacher completed the required second RC only on 02.05.2020. Therefore, it is understood that the Screening-cum-Evaluation Committee held on 01.02.2023 recommended the CAS Placement/Promotion of the teacher to the post of Assistant Professor (Academic Level 12) with effect from 03.01.2020 FN, due to an oversight in considering a single 3-week (21 days) RC in place of the mandatory two RCs, each of at least 10 days duration.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

However, the 3rd Amendment to the UGC Regulations, 2018 - implemented in the University as per U.O. No. Ac F II/9899/2023/UOK dated 06.12.2023 - stipulates that where the requirement of Orientation Course (OC)/Refresher Course (RC) remains incomplete, promotions shall not be withheld, provided the teacher completes the requirements by 31.12.2023 or as notified by the Commission from time to time. Accordingly, since the teacher fulfilled the requirement of RC on 02.05.2020, i.e., within the stipulated time frame of the Commission, she is eligible for promotion to Assistant Professor (Academic Level 12) with effect from 03.01.2020 FN itself.

The Syndicate, at its meeting held on 17.03.2025 under Item Nos. 18.07.C3 and 18.07.C12, considered similar cases and RESOLVED to ratify such recommendations wherein, even if a fresh Screening-cum-Evaluation/Selection Committee is constituted to consider CAS Placement/Promotion in accordance with the 3rd or 4th Amendment to the UGC Regulations, 2018, the date of CAS Placement/Promotion shall remain unchanged from that originally recommended. It was further resolved to adopt this observation in all similar cases. Hence, the recommendation of the Screening-cum-Evaluation Committee in the present case is also considered fit for ratification.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Sreeja Krishnan, Assistant Professor in the Department of Botany at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 03.01.2020 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Sreeja Krishnan, Assistant Professor in the Department of Botany at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 03.01.2020 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C8 S.N.College, Cherthala – CAS Placement/ Promotion of Sri. Sreedev Roy V R, Assistant Professor in the Department of Economics from Academic Level 10 to Academic Level 11 - Approval of – reg.
(12601/Ac F III/2025/UOK)

The D.D.O., SN College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Sreedev Roy V R, Assistant Professor in the Department of Economics of the College from Academic Level 10 to Academic Level 11, w.e.f 22.01.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Applied Economics, Pondichery University, May 2013, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil - Economics, University of Madras, August 2014.
3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Economics, 25.03.2013
4.	Ph.D - Subject, University, Date of award	NIL.
II. Verified data from the Service Book		
5.	Date of Birth	31.12.1990
6.	Date of first entry into Service	22.01.2016 FN
III. Details of the proposed Placement / Promotion		

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7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	21.01.2021 AN
9.	Proposed Date of the Placement / Promotion	22.01.2021 FN
10.	Date of Retirement	31.03.2051
11.	Assessment Period	22.01.2016 FN - 21.01.2021 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	1-year relaxation proposed in completed services on the account of M.Phil. Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Five years of Service having M.Phil.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction / Orientation Programme for "Faculty in University/ Colleges/ Institutes of Higher Education" organized by PMMMNMTT - Ramanujan College, University of Delhi from 26.06.2020 to 24.07.2020.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Participated in the UGC Sponsored Two-Week Online Refresher Course in "Cognitive Economics" conducted by UGC-HRDC, University of Mysore from 18.11.2020 to 01.12.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	22.06.2024
20.	Date of meeting of the Screening Committee	20.12.2024
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The grades required have been verified and the Screening Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Sri. Sreedev Roy V R is found qualified for the promotion to the post of Assistant Professor (Academic Level 11), w.e.f 22.01.2021 FN, and hence, the Committee recommends that Sri. Sreedev Roy V R, Assistant Professor in Economics, S.N. College, Cherthala may be granted Placement/ Promotion to Assistant Professor (Academic Level 11), w.e.f 22.01.2021 FN .		

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VII. Remarks on the proposal: *The name of the teacher as per academic certificates, MA Applied Economics and M.Phil Economics, is 'Sreedev Roy'(without initials - V R). The teacher has now, through proper channel, requested that his name be considered as 'SreedevRoy'V R', assuring that necessary steps will be taken to ensure uniformity of the name in all relevant documents. In light of the above, the name of the teacher is taken as '**Sreedev Roy V R**'.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of CAS Placement/ Promotion of Sri. Sreedev Roy V R, Assistant Professor in the Department of Economics at S.N.College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 22.01.2021 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri. Sreedev Roy V R, Assistant Professor in the Department of Economics at S.N.College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 22.01.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C9 **S.N. College, Cherthala – CAS Placement/ Promotion of Dr. Saritha S R, Assistant Professor in the Department of History from Academic Level 11 to Academic Level 12- Approval of – reg.**

(4444/Ac F II/2022/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Saritha S R, Assistant Professor, Department of History of the College from Academic Level 11 to Academic Level 12, w.e.f 06.06.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/Percentage	MA - History, Madurai Kamaraj University, April 2006, Second Class (57%).
2.	M.Phil - University & Year of passing	M.Phil. - History, Manonmaniam Sundaranar University, November 2008.
3.	NET/SLET with Subject	UGC-NET - History, 15.06.2012
4.	Ph.D - University & Date of award	Ph.D - History, University of Kerala, 25.03.2014.
II. Verified data from the service book		
5.	Date of Birth	19.05.1973
6.	Date of first entry into service	06.06.2013 FN
7.	Date of Placement to Academic Level 11	06.06.2017 FN
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	05.06.2022 AN
10.	Proposed Date of the Placement/Promotion	06.06.2022 FN
11.	Date of retirement	31.05.2033
12.	Assessment Period	06.06.2017 FN - 05.06.2022 AN
13.	L.W.A availed during the assessment period	NIL

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14.	Details of relaxation already availed of	2 years relaxation availed in Placement to Academic Level 11, on the account of Ph.D. Degree.
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the One-Week UGC-Sponsored Live Online Short-Term Course in 'Student Counselling and Mentoring' conducted by UGC-HRDC, University of Kerala from 20.08.2020 to 26.08.2020. 2. Participated in the Two-Week UGC-Sponsored Live Online Refresher Course in 'Social Sciences (Interdisciplinary)' conducted by UGC-HRDC, University of Kerala from 05.02.2021 to 18.02.2021. 3. Participated in the One-Week UGC-Sponsored Live Online Short-Term Programme in 'Gender Sensitization' conducted by UGC-HRDC, University of Kerala from 11.08.2021 to 17.08.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
V. Screening cum Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	12.11.2024
20.	Date of meeting of the Screening Committee	06.12.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts.
VI. Recommendation of Screening cum Evaluation committee		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades / API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Saritha S R is found qualified for the promotion to the post of Assistant Professor Stage-III (Academic Level 12), w.e.f. 06.06.2022 FN. Therefore, the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12), w.e.f. 06.06.2022 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/Promotion of Dr. Saritha S R, Assistant Professor in the Department of History at SN College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f. 06.06.2022 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Saritha S R, Assistant Professor in the Department of History at SN College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f.06.06.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C10 ***S.N. College, Cherthala – CAS Placement/ Promotion of Sri. Vinod Jacob, Assistant Professor in the Department of Physical Education, from Academic Level 11 to Academic Level 12 - Approval of – reg.***

(33187/Ac F III/2020/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Vinod Jacob, Assistant Professor in the Department of Physical Education of the College from Academic Level 11 to Academic Level 12, w.e.f 07.06.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018, are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MPed.-Lakshmibai National Institute of Physical Education, Gwalior, 2002, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Physical Education, June 2002.
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	24.05.1978
6.	Date of first entry into Service	07.06.2008 FN
7.	Date of Placement to Academic Level 11	07.06.2014 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	06.06.2019 AN
10.	Proposed Date of the Placement / Promotion	07.06.2019 FN
11.	Date of Retirement	31.05.2034
12.	Assessment Period	07.06.2014 FN - 06.06.2019 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.E.II & Appendix II - Table 5 and UO No. Ac.F II/10184/2022/General/UOK dated 02.03.2023)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	Any two of the following: (i) Completed one course/ programme from among the categories of refresher courses, research methodology workshops. (ii) Teaching-Learning-Evaluation Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration. (iii) Completed two courses of at least one week (five days) duration in lieu of every single	1. Participated in the UGC-Sponsored Two-Week Refresher Course on 'Yoga and Physical Education' conducted by UGC-HRDC, Himachal Pradesh University, Shimla from 10.06.2019 to 22.06.2019. 2. Participated in the UGC-Sponsored Two-Week Refresher Course in the Subject Physical Education conducted by UGC-

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	course/ programme of at least two weeks (ten days) duration). (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification).	HRDC, Lakshmibai National Institute of Physical Education, Gwalior from 16.01.2020 to 29.01.2020.																																																						
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period. as specified in Appendix II, Table 5 Activity I- Attendance calculated in terms of percentage of days attended to the total number of days expected to attend Activity II- Organizing intra college competition Activity III - Institution participating in external competitions Activity IV- (a)Up-gradation of sports and physical training infrastructure with scientific and technological inputs. (b)Development and maintenance of play fields and sports and physical Education facilities. (c)Conduction of Open/other courses (d)Extra Sports activity for Students and Faculty. Activity V- (a)Student level Participation in National/ State/ University/District Team. (b)Organizing National/State/Inter University/ Inter College/District level Competitions. (c)Being invited as Manager/Coach/ Official/ Selector at National/State/University Level. (d)Organizing Seminars/ Conferences/ workshops in a year. (e)Publications of at least one research paper in UGC approved or Peer reviewed journal. (f)Presenting at least two papers in Seminars/ Conferences/ Workshops etc. (g)Evidence of actively involved in guiding Ph. D. students. (h)Assistance in College Administration and governance related work like admission, examination, discipline etc. (i)Involved in extracurricular activities in college.	YES. <table><tr><th rowspan="2">#</th><th rowspan="2">Criteria</th><th colspan="5">Assessment Year</th></tr><tr><th>2014-15</th><th>2015-16</th><th>2016-17</th><th>2017-18</th><th>2018-19</th></tr><tr><td>1</td><td>Activity I</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>2</td><td>Activity II</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>3</td><td>Activity III</td><td>Good</td><td>Good</td><td>Not Sat.</td><td>Not Sat</td><td>Good</td></tr><tr><td>4</td><td>Activity IV</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>5</td><td>Activity V</td><td>Sat.</td><td>Sat.</td><td>Sat.</td><td>Good</td><td>Sat.</td></tr><tr><td></td><td>Overall</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr></table> *Sat. – Satisfactory Criteria : Overall Grading: Good:Good in Item 1 and Satisfactory/Good in any two other items. Satisfactory: Satisfactory in Item 1 and Satisfactory/Good in any two other items. Not Satisfactory:If neither Good nor Satisfactory in overall grading.	#	Criteria	Assessment Year					2014-15	2015-16	2016-17	2017-18	2018-19	1	Activity I	Good	Good	Good	Good	Good	2	Activity II	Good	Good	Good	Good	Good	3	Activity III	Good	Good	Not Sat.	Not Sat	Good	4	Activity IV	Good	Good	Good	Good	Good	5	Activity V	Sat.	Sat.	Sat.	Good	Sat.		Overall	Good	Good	Good	Good	Good
#	Criteria	Assessment Year																																																						
		2014-15	2015-16	2016-17	2017-18	2018-19																																																		
1	Activity I	Good	Good	Good	Good	Good																																																		
2	Activity II	Good	Good	Good	Good	Good																																																		
3	Activity III	Good	Good	Not Sat.	Not Sat	Good																																																		
4	Activity IV	Good	Good	Good	Good	Good																																																		
5	Activity V	Sat.	Sat.	Sat.	Good	Sat.																																																		
	Overall	Good	Good	Good	Good	Good																																																		
V. Screening-cum-Evaluation Committee																																																								
19.	Date of intimating the validity of the panel to EA	13.11.2024																																																						
20.	Date of meeting of the Screening Committee	28.02.2025																																																						
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including TWO Subject Experts																																																						
VI. Recommendation of Screening-cum-Evaluation Committee: After verifying the necessary forms and documents produced before the Committee, the SEC found that as per UGC Regulation Option A passed by the Syndicate of University of Kerala, Sri. Vinod Jacob is eligible to be placed to Assistant Professor (Academic Level 12). Hence the Committee unanimously recommended that Sri. Vinod Jacob, Assistant Professor in Physical Education, S.N. College, Cherthala may be granted placement to Assistant Professor (Academic Level 12), w.e.f 07.06.2019 FN.																																																								

VII. Remarks on the Proposal:

It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O. No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher Courses before 31.12.2023 (i.e. **29.01.2020**), he is eligible to be promoted to Assistant Professor (Academic Level 12) w.e.f **07.06.2019 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of *CAS Placement/Promotion of Sri. Vinod Jacob, Assistant Professor in the Department of Physical Education at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 07.06.2019 FN*, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri. Vinod Jacob, Assistant Professor in the Department of Physical Education at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 07.06.2019 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C11 *SN College, Cherthala – CAS Placement/ Promotion of Dr. Sreeja E, Assistant Professor in the Department of Physics from Academic Level 10 to Academic Level 11 - Approval of – reg.*

(22708/Ac F III/2025/UOK)

The D.D.O., S.N.College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sreeja E, Assistant Professor in the Department of Physics of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc. - Physics, M.G. University, April 2011, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D. - Physics, M.G. University, 06.01.2020.
II. Verified data from the Service Book		
5.	Date of Birth	19.03.1989
6.	Date of first entry into Service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of Retirement	31.03.2049
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN

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12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2-year relaxation proposed in completed services on the account of Ph.D. Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the 4-Week UGC Sponsored Live online Induction Programme conducted by UGC-HRDC, University of Kerala from 28.02.2022 to 29.03.2022.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	1. Successfully completed Two-Week Online National Faculty Development Programme - Innovative Practices for Academic Excellence (Multidisciplinary) - organized by Guru Angad Dev TLC, SGTB Khalsa College, University of Delhi under PMMMNMTT in collaboration with Bishop Abraham Memorial College, Thiruthicad from 18.01.2021 to 30.01.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	13.11.2024
20.	Date of meeting of the Screening Committee	20.02.2025
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the candidate and her Service Records. The grades required have been verified and the Screening Committee found that the teacher has sufficient grades in each category of the PBAS according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Sreeja E is found qualified for the promotion to the post of Assistant Professor (Academic Level 11), w.e.f 28.09.2024 FN and hence, the Screening-cum-Evaluation Committee recommends that Dr. Sreeja E, Assistant Professor in Physics, S.N. College, Cherthala may be granted Placement to Assistant Professor (Academic Level 11), w.e.f 28.09.2024 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/ Promotion of Dr. Sreeja E, Assistant Professor in the Department of Physics at S.N.College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Sreeja E, Assistant Professor in the Department of Physics at S.N.College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C12: *SN College, Cherthala – CAS Placement/ Promotion of Dr. Sasikala V, Assistant Professor in the Department of Physics from Academic Level 10 to Academic Level 11 - Approval of – reg.*

(32163/Ac F III/2025/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sasikala V, Assistant Professor in the Department of Physics of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc. - Physics, University of Kerala, May 2008, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination/Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D-Physics, University of Kerala, 19.02.2019.
II. Verified data from the Service Book		
5.	Date of Birth	28.05.1986
6.	Date of first entry into Service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of Retirement	31.05.2046
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2-year relaxation proposed in completed services on the account of Ph.D. Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D.

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VICE-CHANCELLOR

16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the UGC Sponsored 4-Week Induction / Orientation Programme conducted by UGC-HRDC, University of Kerala from 31.10.2023 to 29.11.2023.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Required 1. Successfully completed Interdisciplinary Online Two-Week Refresher Course/FDP on "Managing Online Classes and Co-creating MOOCs 7.0" organized by PMMMNMTT - Ramanujan College, University of Delhi in collaboration with CMS College, Kottayam from 05.08.2021 to 19.08.2021. Additional 2. Successfully completed Online Two-Week Refresher Course in "Physics" organized by TLC, Ramanujan College, University of Delhi under MMTTP from 30.03.2024 to 12.04.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	13.11.2024
20.	Date of meeting of the Screening Committee	20.02.2025
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The Committee has scrutinized the PBAS records of the work done by the candidate and her Service records. The grades required have been verified and the Screening Committee found that the teacher has sufficient grades in each category of the PBAS according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Sasikala V is found qualified for the promotion to the post of Assistant Professor (Academic Level 11), w.e.f 28.09.2024 FN and hence, the Screening-cum-Evaluation Committee recommends that, Dr. Sasikala V, Assistant Professor in Physics, S.N. College, Cherthala may be granted Placement to Assistant Professor (Academic Level 11), w.e.f 28.09.2024 FN.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement / Promotion of Dr. Sasikala V, Assistant Professor in the Department of Physics at S.N.College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Sasikala V, Assistant Professor in the Department of Physics at S.N.College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.28.C13: S.N.College, Cherthala - CAS Placement/ Promotion of Dr.Gopakumar Ramakrishnan, Assistant Professor in the Department of Physics from Academic Level 10 to Academic Level 11 - Approval of – reg.
(2117/Ac F III/2025/UOK)

The D.D.O., S.N.College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Gopakumar Ramakrishnan, Assistant Professor in the Department of Physics of the College from Academic Level 10 to Academic Level 11, w.e.f 10.01.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc.-Physics, CUSAT, May 2003, First Class.
2.	M.Phil/M.Tech - Subject, University, Year of passing	M.Tech - Applied Optics, IIT, Delhi, 13.08.2005.
3.	NET/SLET - Subject, Date of Examination/Qualifying date	Joint CSIR-UGC-NET, Physical Sciences, 22.12.2002.
4.	Ph.D - Subject, University, Date of award	Ph.D. - Physics, DELFT University of Technology, Netherlands, 19.12.2012.
II.Verified data from the Service Book		
5.	Date of Birth	31.05.1981
6.	Date of first entry into Service	10.01.2019 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	09.01.2023 AN
9.	Proposed Date of the Placement / Promotion	10.01.2023 FN
10.	Date of Retirement	31.05.2041
11.	Assessment Period	10.01.2019 FN - 09.01.2023 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2-year relaxation proposed in completed services on the account of Ph.D. degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" organized by PMMMNMTT-Ramanujan College, University of Delhi under from 04.06.2020 to 01.07.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation,	Required 1. Successfully completed Two-Week MHRD-PMMMNMTT Sponsored Faculty Development Programme on "Quantitative Methods for Data Analysis" organized by Teaching Learning Centre, Ramanujan College, University of Delhi from 12.08.2020

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VICE-CHANCELLOR

	Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	to 25.08.2020. Additional 2. Successfully completed Two-Week Online Interdisciplinary Refresher Course on "Managing Online Classes and Co-Creating MOOCs 15.0" organized by PMMMNMTT - Ramanujan College, University of Delhi from 06.06.2022 to 20.06.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	09.02.2024
20.	Date of meeting of the Screening Committee	25.07.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr.Gopakumar Ramakrishnan is found qualified for the promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 10.01.2023FN, and hence, the Committee recommends that the teacher may be granted Placement to Assistant Professor (Academic Level 11), w.e.f. **10.01.2023 FN.**

VII. Remarks on the proposal:

*The name of the teacher as per academic certificates, except the Ph.D. Degree, is 'Gopakumar R'. However, in the Ph.D. Degree, initial appointment approval order, and other documents submitted along with the proposal, the name appears as 'Gopakumar Ramakrishnan'. In response to the defect intimated, the teacher has now, through proper channel, requested that his name be considered as 'Gopakumar Ramakrishnan', assuring that necessary steps will be taken to ensure uniformity of the name in all relevant documents. In light of the above, the name of the teacher is taken as 'Gopakumar Ramakrishnan'.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Gopakumar Ramakrishnan, Assistant Professor in the Department of Physics at S. N. College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 10.01.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Gopakumar Ramakrishnan, Assistant Professor in the Department of Physics at S. N. College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 10.01.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C14 **S.N. College, Cherthala–CAS Placement/Promotion of Dr.Sreejamole K L, Department of Zoology, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.**
(63822/Ac F III/2022/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Sreejamole K L in the Department of Zoology of the College from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 02.02.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc.- Marine Biology, CUSAT, November 2000, First Class with Distinction.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	Joint CSIR-UGC-NET - Life Sciences, 30.12.2001
4.	Ph.D - Subject, University, Date of award	Ph.D - Zoology, CUSAT, 28.10.2011.
II. Verified data from the Service Book		
5.	Date of Birth	02.03.1978
6.	Date of first entry into Service	06.12.2004 FN
7.	Date of Placement to Assistant Professor Stage II	06.12.2010 FN
8.	Date of Placement to Assistant Professor Stage III	06.12.2015 FN
9.	Date of Placement to Associate Professor Stage IV	06.12.2018 FN
III. Details of the proposed Promotion		
10.	Post to which Placement / Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor (Academic Level 13A)	01.02.2022 AN
12.	Proposed Date of the Placement / Promotion	02.02.2022 FN
13.	Date of retirement	31.03.2034
14.	Assessment Period	06.12.2018 FN - 01.02.2022 AN
15.	LWA availed during the Assessment Period	NIL
16.	Details of relaxation already availed of	NIL
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13A.	YES
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	YES
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	YES
21.	A minimum of 110 Research score	YES (355.5)
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	08.12.2024
24.	Date of meeting of the Selection Committee	09.12.2024
25.	Quorum of the Selection Committee (FIVE members including TWO Subject Experts)	YES - FIVE members including THREE Subject Experts.
VI. Recommendation of Selection Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found		

that Dr.Sreejamole K L is qualified for promotion to the post of Professor (Academic Level 14) w.e.f. 02.02.2022 FN, and hence, the Selection Committee recommends for promotion of Dr.Sreejamole K L to the post of Professor (Academic Level 14) w.e.f. **02.02.2022 FN** (based on the publication of last research paper during the assessment period).

VII. Remarks on the proposal: Out of the last three publications during the assessment period, the last has been published on 02.02.2022 and hence the Placement / Promotion has been recommended as on 02.02.2022 FN. The same is in conformity with the existing rules.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/Promotion of Dr.Sreejamole K L in the Department of Zoology at SN College, Cherthala from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 02.02.2022 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Sreejamole K L in the Department of Zoology at SN College, Cherthala from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 02.02.2022 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C15 ***SN College, Sivagiri, Varkala – CAS Placement/ Promotion of Dr.Jubilie S V, Department of Commerce - Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.***
(62042/Ac F III/2022/UOK)

The D.D.O., S.N. College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement / Promotion of Dr.Jubilie S V, in the Department of Commerce of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 05.01.2025 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com. - University of Kerala, May 2005, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC NET - Commerce, 25.06.2006.
4.	Ph.D -Subject, University, Date of award	Ph.D - Commerce, Bharathiar University, 06.09.2022.
<i>II. Verified data from the Service Book</i>		
5.	Date of Birth	29.05.1981
6.	Date of first entry into Service	05.01.2011 FN
7.	Date of Placement to Academic Level 11	05.01.2017 FN
8.	Date of Placement to Academic Level 12	05.01.2022 FN
<i>III. Details of the proposed Placement / Promotion</i>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	04.01.2025 AN

REGISTRAR (I/C)

VICE-CHANCELLOR

11.	Proposed Date of the Placement / Promotion	05.01.2025 FN
12.	Date of Retirement	31.05.2037
13.	Assessment Period	05.01.2022 FN - 04.01.2025 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed of	NIL
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	<u>Required.</u> 1. Successfully completed Online Interdisciplinary Two-Week Refresher Course in "Managing Online Classes & Co-creating MOOCs 11.0" organized by PMMMNMTT - Ramanujan College, University of Delhi from 07.02.2022 to 21.02.2022. <u>Additional.</u> 1. Participated in the One-Week UGC-Sponsored Short-Term Course in Student Counselling, Mentoring and Soft Skill Development (Online) conducted by UGC-MMTTC, University of Kerala from 04.09.2024 to 10.09.2024. 3. Completed the NEP - 2020 Orientation & Sensitization Programme under MM-TTP of UGC organized by UGC-MMTTC, University of Kerala from 18.11.2024 to 28.11.2024.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	09.04.2025
22.	Date of meeting of the Selection Committee	10.04.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including FOUR Subject Experts
VI. Recommendation of Selection Committee:		
The Committee scrutinized the PBAS records and service records of the candidate. The API grades for various categories were verified and the committee found that the candidate has sufficient scores in each category according to UGC Regulation 2018. After a detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found that the candidate qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 05.01.2025 FN. Hence, the Selection Committee recommends Dr. Jubilee S V for promotion to the post of Associate Professor (Academic Level 13A) w.e.f.05.01.2025 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/ Promotion of Dr.Jubilie S V, in the Department of Commerce at SN College, Sivagiri, Varkala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 05.01.2025 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Jubilie S V, in the Department of Commerce at SN College, Sivagiri, Varkala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 05.01.2025 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C16 ***SN College, Sivagiri, Varkala – CAS Placement/ Promotion of Dr. Aranya K Sasi, Assistant Professor in the Department of History from Academic Level 10 to Academic Level 11 - Approval of – reg.***

(23564/Ac F III/2025/UOK)

The D.D.O., SN College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Aranya K Sasi, Assistant Professor in the Department of History of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT/ PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA.-History, University of Kerala, 2009, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil. - History, University of Kerala, February 2011.
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D-History, University of Kerala,11.03.2019
II.Verified data from the Service Book		
5.	Date of Birth	05.02.1987
6.	Date of first entry into Service	28.09.2020 FN
III. Details of the proposed Placement/ Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of Retirement	31.03.2047
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years relaxation proposed in completed Services on the account of Ph.D Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having	YES -Four Years of Service having Ph.D.

REGISTRAR (I/C)

VICE-CHANCELLOR

	M.Phil/LLM/M.Tech/M.V.Sc/MD	
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the Four-Week UGC-Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 28.02.2022 to 29.03.2022.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Required 1. Participated in the Two-Week UGC-Sponsored Refresher Course in Human Rights (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 06.10.2023 to 19.10.2023. Additional 2. Completed the Two-Week NEP 2020 Orientation & Sensitization Programme under MM-TTP of UGC organized by UGC-MMTTC, University of Kerala from 15.02.2024 to 18.02.2024 and one day on 23.05.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	12.11.2024
20.	Date of meeting of the Screening Committee	21.01.2025
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The Committee has scrutinized the PBAS records of the work done by the teacher and her Service records. The grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Aranya K Sasi is found qualified for the promotion to the post of Assistant Professor (Academic Level 11 w.e.f. 28.09.2024 FN. Therefore, the Committee recommends the Placement /Promotion of the candidate Dr. Aranya K Sasi is eligible for placement to Assistant Professor (Academic Level 11), w.e.f 28.09.2024 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/ Promotion of Dr. Aranya K Sasi, Assistant Professor in the Department of History at S. N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Aranya K Sasi, Assistant Professor in the Department of History at S.N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C17 **S.N.College, Sivagiri, Varkala - CAS Placement/ Promotion of Dr. Simi S, Assistant Professor in the Department of History from Academic Level 10 to Academic Level 11 - Approval of – reg.**

(24060/Ac F III/2025/UOK)

The D.D.O., S.N.College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Simi S, Assistant Professor in the Department of History of the College from Academic Level 10 to Academic Level 11, w.e.f 29.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA. - History, University of Kerala, 2009, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil. - History, University of Kerala, December 2011.
3.	NET/SLET - Subject, Date of Examination/Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - History, University of Kerala, 01.02.2019.
II. Verified data from the Service Book		
5.	Date of Birth	30.05.1987
6.	Date of first entry into Service	29.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	28.09.2024 AN
9.	Proposed Date of the Placement / Promotion	29.09.2024 FN
10.	Date of Retirement	31.05.2047
11.	Assessment Period	29.09.2020 FN - 28.09.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years relaxation proposed in completed Services on the account of Ph.D Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four Years of Service having Ph.D.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the Four-Week UGC-Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 28.02.2022 to 29.03.2022.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following:	Required 1. Participated in the Two-Week UGC-Sponsored Refresher Course in Education Technology and ICT (Multidisciplinary) conducted by UGC-HRDC, University of

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	Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Kerala from 06.03.2024 to 19.03.2024. Additional 2. Completed the Two-Week NEP 2020 Orientation & Sensitization Programme under MM-TTP of UGC organized by UGC-MMTTC, University of Kerala from 05.08.2024 to 17.08.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	12.11.2024
20.	Date of meeting of the Screening Committee	21.01.2025
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The Committee has scrutinized the PBAS records of the work done by the teacher and her Service records. The grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Simi S is found qualified for the promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 29.09.2024 FN. Therefore, the Committee recommends the Placement /Promotion of the candidate Dr. Simi S is eligible for placement to Assistant Professor (Academic Level 11), w.e.f. **29.09.2024 FN**.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement / Promotion of Dr. Simi S, Assistant Professor in the Department of History at S. N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f 29.09.2024 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Simi S, Assistant Professor in the Department of History at S. N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f 29.09.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C18 *SN College, Sivagiri, Varkala - CAS Placement/ Promotion of Smt. Neelima N L, Assistant Professor in the Department of Mathematics from Academic Level 10 to Academic Level 11 - Approval of – reg.*
(28021/Ac F III/2025/UOK)

The D.D.O., S.N. College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Neelima N L, Assistant Professor in the Department of Mathematics of the College from Academic Level 10 to Academic Level 11, w.e.f 14.03.2021 FN.

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Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc. - Mathematics, University of Kerala, 2009, First Class with Distinction.
2.	M.Phil - Subject, University, Year of passing	M.Phil - Mathematics, University of Kerala, March 2011.
3.	NET/SLET - Subject, Date of Examination / Qualifying date	Joint CSIR-UGC NET - Mathematical Science, 22.12.2013.
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	12.06.1987
6.	Date of first entry into Service	14.03.2016 FN
III. Details of the proposed Placement/ Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	13.03.2021 AN
9.	Proposed Date of the Placement/ Promotion	14.03.2021 FN
10.	Date of Retirement	30.06.2047
11.	Assessment Period	14.03.2016 FN - 13.03.2021 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	1 year relaxation proposed in completed services on the account of M.Phil. Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/ LL.M/ M.Tech/ M.V.Sc/ MD	YES - Five years of Service having M.Phil Degree.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the 4-Week UGC-Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 02.11.2020 to 01.12.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Participated in the Two-Week UGC-Sponsored Live Online Refresher Course in Mathematics conducted by UGC-HRDC, University of Kerala from 04.02.2022 to 17.02.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

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VICE-CHANCELLOR

V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	07.03.2024
20.	Date of meeting of the Screening Committee	29.07.2024
21.	Quorum of the Screening Committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts.

VI. Recommendation of Screening cum Evaluation Committee:

Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Smt. Neelima N L is found eligible for placement as Assistant Professor (Academic Level 11). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 Option A within the stipulated period. The Committee recommend that Smt. Neelima N L is eligible for placement to Assistant Professor (Academic Level 11), w.e.f 14.03.2021 FN.

VII. Remarks on the proposal:

It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No.Ac.F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher/ Orientation Courses before 31.12.2023 (i.e. 17.02.2022), she is eligible to be promoted to Assistant Professor (Academic Level 11) w.e.f 14.03.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt. Neelima N L, Assistant Professor in the Department of Mathematics at S.N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f 14.03.2021 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Neelima N L, Assistant Professor in the Department of Mathematics at S.N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f 14.03.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C19 ***Christian College, Chengannur – CAS Placement/ Promotion of Dr. Basil Thomas, Department of English from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.***
(19441/Ac F III/2024/UOK)

The Principal, Christian College, Chngannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Basil Thomas, in the Department of English, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 11.03.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA - English Language and Literature, Mahatma Gandhi University, May 2006, First Class.
2.	M Phil - Subject, University, Year of passing	M.Phil - English, Annamalai University, July 2010
3.	NET /SLET - Subject, Date of Examination/ Qualifying date	UGC - NET - English, 28.12.2008
4.	Ph.D -Subject, University, Date of award	Ph.D - English, University of Kerala, 27.09.2022
II. Verified data from the Service Book		
5.	Date of Birth	01.01.1983
6.	Date of first entry into service	11.03.2010 FN
7.	Date of Placement to Academic Level 11	11.03.2015 FN
8.	Date of Placement to Academic Level 12	11.03.2020 FN
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	10.03.2023 AN
11.	Proposed Date of the Placement / Promotion	11.03.2023 FN
12.	Date of retirement	31.03.2039
13.	Assessment Period	11.03.2020 FN - 10.03.2023 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	One year on the ground of M.Phil Degree for the promotion to Assistant Professor (Academic Level 11)
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<i>Any one of the following :</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching - Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Successfully completed two-week online Refresher Course in English Studies "Re-Energising Research: Interdisciplinary and Transcultural Approaches to Indian Literature" organized by PMMMNMTT - Ramanujan College, University of Delhi from 01.08.2021 to 14.08.2021.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	19.04.2025
22.	Date of meeting of the Selection Committee	28.04.2025

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23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts

VI. Recommendation of Selection Committee:

The Selection Committee went through all the claims, along with the supporting documents in proof of age, Academic Qualifications and details of qualifying service submitted by Dr. Basil Thomas, Assistant Professor, Department of English. The copy of certificates of academic qualifications and the details in the PBAS Proforma as per UGC Regulations 2018 were scrutinized and verified in detail by the Committee with the originals produced before the Selection Committee. As per the records available Dr. Basil Thomas completed three years of service as Assistant Professor (Academic Level 12) and has completed the Refresher Course as per the criteria for promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A). The Committee unanimously recommends the CAS Promotion of Dr. Basil Thomas, Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) of with effect from 11.03.2023 FN.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Basil Thomas in the Department of English, Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 11.03.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Basil Thomas in the Department of English, Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 11.03.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C20 *FMN College, Kollam - Revision of CAS Placement/ Promotion - Dr. Shaiju P.N, Assistant Professor, Department of Botany - Academic Level 11 to Academic Level 12 - reg*

(33553/Ac F III/2021/UOK)

The Principal, FMN College, Kollam has forwarded proposal for approval of the revised CAS/ Placement/ Promotion of Dr. Shaiju P N, Assistant Professor in the Department of Botany of the College from Academic Level 11 to Academic Level 12, w.e.f 18.02.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

1. *Dr. Shaiju P N had entered into service as Assistant Professor in Botany at FMN College, Kollam on 18.02.2010 FN and was promoted to Assistant Professor (Academic Level 11) on 18.02.2014 FN.*
2. *His due date for the CAS Placement / Promotion to Assistant Professor (Academic Level 12) was on 18.02.2019 FN, but the teacher completed the requirement of RC / OC for the said CAS Placement/ Promotion only on 16.02.2020.*
3. *Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee on 13.10.2021, the University granted approval for his CAS Placement/ Promotion to Assistant Professor (Academic Level 12) w.e.f 17.02.2020 FN. (ie the next day of the completion of RC/OC).*

4. Subsequently, as per 3rd Amendment to UGC Regulations 2018 dated 31.07.2023, it was notified that, wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The University, as per UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.
5. Based on the said UO, the Principal, FMN College, Kollam requested to reconstitute the Screening-Cum-Evaluation Committee with the same members, to revise the date of CAS Placement/ Promotion of Dr. Shaiju P N, to Assistant Professor (Academic Level 12). The University granted the same.
6. Now the proposal for the revision of CAS/ Placement/ Promotion of Dr. Shaiju P N, has been forwarded along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 28.03.2025, with the required quorum.
7. In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that, the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been reverified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Shaiju P N is found qualified for promotion to the post of Assistant (Academic Level 11) w.e.f. 18.02.2019 FN. Hence, the Committee recommends to revise the date of promotion based on the 3rd Amendment to UGC Regulations 2018 and UO No. Ac.FII/11067/2024/ UOK dated 20.12.2024, and forward to the University of Kerala, the applications and allied documents of Dr. Shaiju P N, w.e.f. 18.02.2019 FN.

#	Particulars	Screening-Cum-Evaluation Committee held on 13.10.2021	Reconstituted Screening-Cum-Evaluation Committee held on 28.03.2025
1	Placement/ Promotion	Assistant Professor (Academic Level 12)	Assistant Professor (Academic Level 12)
2	Assessment Period	18.02.2014 to 16.02.2020	18.02.2014 to 17.02.2019
3	Option Exercised	Option B, UGC Regulations 2018 (UGC Regulations 2010)	Option B, UGC Regulations 2018 (UGC Regulations 2010)
4	Recommended Date	17.02.2020 FN	18.02.2019 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the revision of CAS Placement/ Promotion of Dr. Shaiju P N, Assistant Professor in the Department of Botany at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 18.02.2019 FN, as per Clause 6.3 VII (b) of UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement / Promotion of Dr. Shaiju P N, Assistant Professor in the Department of Botany at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 18.02.2019 FN, as per Clause 6.3 VII (b) of UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C21 SN College, Chempazhanthy - Revision of CAS Placement/ Promotion - Dr. Anjana R, Assistant Professor, Department of Psychology - Academic Level 11 to Academic Level 12 – reg.

(52684/Ac F III/2023/UOK)

The DDO, SN College, Chempazhanthy has forwarded proposal for approval of the revised CAS/ Placement/ Promotion of Dr. Anjana R, Assistant Professor, Department of Psychology, SN College, Chempazhanthy from Academic Level 11 to Academic Level 12, w.e.f 11.07.2020 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

1. Dr. Anjana R had entered into service as Lecturer in Psychology at SN College, Chempazhanthy on 11.07.2011 FN and was promoted to Assistant Professor (Academic Level 11) on 11.07.2015 FN.
2. Her due date for the CAS Placement/ Promotion to Assistant Professor (Academic Level 12) was on 11.07.2020 FN, but the teacher completed the requirement of RC/ OC for the said CAS Placement/ Promotion only on 20.12.2021.
3. Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee on 23.02.2023, the University granted approval for her CAS Placement/ Promotion to Assistant Professor (Academic Level 12) w.e.f 21.12.2021 FN. (ie the next day of the completion of RC/OC).
4. Subsequently, as per 3rd Amendment to UGC Regulations 2018 dated 31.07.2023, it was notified that, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The University, as per UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.
5. Based on the said UO, the DDO, SN College, Chempazhanthy requested to reconstitute the Screening-Cum-Evaluation Committee, to revise the date of CAS Placement/ Promotion of Dr. Anjana R to Assistant Professor (Academic Level 12). The University granted the same.
6. Now the proposal for the revision of CAS / Placement / Promotion of Dr. Anjana R has been forwarded along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 25.03.2025, with the required quorum.
7. In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that, the Committee has carefully scrutinized the records for the assessment period from 2015 to 2020 and has found correct. The grades required have been verified and the Screening Committee found that the teacher has sufficient grades in the PBAS. The teacher is eligible for availing the relaxation granted as per the 3rd amendment UGC regulations 2018. Hence the committee unanimously recommends the CAS/ Placement/ Promotion of Dr. Anjana R, Assistant Professor, Department of Psychology, SN College, Chempazhanthy from Academic Level 11 to Academic Level 12 w.e.f 11.07.2020.

#	Particulars	Screening-Cum-Evaluation Committee held on 23.02.2023	Reconstituted Screening-Cum-Evaluation Committee held on 25.03.2025
1	Placement / Promotion	Assistant Professor (Academic Level 12)	Assistant Professor (Academic Level 12)
2	Assessment Period	11.07.2015 to 20.12.2021	11.07.2015 to 10.07.2020
3	Option Exercised	UGC Regulations 2018	UGC Regulations 2018
4	Recommended Date	21.12.2021 FN	11.07.2020 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the revision of CAS Placement/ Promotion of Dr. Anjana R, Assistant Professor in the Department of Psychology at SN College, Chempazhanthy from Academic Level 11 to Academic

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Level 12, w.e.f 11.07.2020 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of Dr. Anjana R, Assistant Professor in the Department of Psychology at SN College, Chempazhanthy from Academic Level 11 to Academic Level 12, w.e.f 11.07.2020 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C22 ***SN College, Chempazhanthy–CAS Placement/ Promotion of Dr. Aranya S, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.***
(45375/Ac F III/2022/UOK)

The D.D.O., SN College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Aranya S, in the Department of Physics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 11.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	M.Sc - Physics, University of Kerala, May 2005, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination / Qualifying date	Joint CSIR - UGC NET - Physical Sciences, 22.06.2008.
4.	Ph.D -Subject, University, Date of award	Ph.D - Physics, University of Kerala, 10.05.2018.
<i>II. Verified data from the Service Book</i>		
5.	Date of Birth	20.05.1983
6.	Date of first entry into Service	11.01.2011 FN
7.	Date of Placement to Academic Level 11	11.01.2017 FN
8.	Date of Placement to Academic Level 12	11.01.2022 FN
<i>III. Details of the proposed Placement/ Promotion</i>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	10.01.2025 AN
11.	Proposed Date of the Placement / Promotion	11.01.2025 FN
12.	Date of Retirement	31.05.2039
13.	Assessment Period	11.01.2022 FN -10.01.2025 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations 2018
<i>IV. Eligibility Criteria (Clause 6.4.B.III)</i>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	Any one of the following: Completed one course/programme from amongst the categories of Refresher Courses/	<u>REQUIRED</u> 1. Completed the NEP 2020 Orientation & Sensitization Programme under MM-TTP of UGC

	Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	organized by UGC - MMTTC, University of Kerala from 17.07.2024 to 29.07.2024. <u>ADDITIONAL</u> 2. Successfully completed the '5-day Online Institutional Training Programme on Moodle LMS' for the faculty members of Universities / colleges in Kerala organised by the Faculty Development Centre of the Kerala State Higher Education Council in association with the Digital University of Kerala from 01.02.2023 to 07.02.2023. 3. Successfully completed hybrid one week Faculty Development Programme on 'Python with Data Analytics' organized by PMMMNMTT - Ramanujan College, University of Delhi from 07.08.2023 to 13.08.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES

V. Selection Committee

21.	Date of intimating the validity of the panel to EA	09.04.2025
22.	Date of meeting of the Selection Committee	10.04.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - FIVE members including THREE Subject Experts

VI. Recommendation of Selection Committee:

The Committee scrutinized the PBAS Records and service records of the candidate. The API grades for various categories were verified and the Committee found that the candidate has sufficient scores in each category according to UGC Regulations 2018. After a detailed evaluation of the performance of the candidate and considering the existing UGC Norms, Government Orders and Statutes of the University of Kerala, the Committee found Dr. Aranya S qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 11.01.2025 FN and hence the Selection Committee recommends Dr. Aranya S for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 11.01.2025 FN.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/ Promotion of Dr. Aranya S, in the Department of Physics, SN College, Chempazhanthy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 11.01.2025 F N*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Aranya S, in the Department of Physics, SN College, Chempazhanthy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 11.01.2025 F N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.28.C23 *TKMM College, Nangiarkulangara - Proposal for Approval of appointment of Dr. Rajeev S R, Professor, Department of Economics as Principal-in-Charge with powers of Drawing and Disbursing Officer – w.e.f 01.03.2025 FN - Consideration of – reg.*

(35121/2025/UOK)

The Manager, SN Trusts, Kollam has forwarded a proposal to approve the appointment of Dr. Rajeev S R, Professor, Department of Economics, TKMM College, Nangiarkulangara as the *Principal-in-Charge with powers of Drawing and Disbursing Officer* of the College w.e.f 01.03.2025 FN.

The Syndicate at its meeting held on 28.12.2023, item No.07.89.C3 resolved to direct the Educational Agencies of all Aided Colleges to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes, 1977. The resolution was communicated to all Educational Agencies vide circular No. 11803/Ac F II/2024/UOK dated 28.02.2024.

It may be noted that, out of the nine colleges under the SN Trusts affiliated to this University, the Educational Agency has submitted proposals for the approval of regular Principal appointments in eight Colleges (excluding T.K.M.M. College, Nangiarkulangara) and the same is presently pending with the University.

As per the documents forwarded, Dr. Rajeev S R, Professor, Department of Economics, is the senior most teacher of the College and therefore is eligible to be in charge of the duties of the Principal (Principal-in-charge) as stipulated in Statute 21, Chapter 24 of Kerala University First Statutes, 1977 and hence the proposal submitted is found to be in order.

In the light of above-mentioned facts, as per the orders of the *Hon'ble Vice-Chancellor*, the proposal for approval of the appointment of *Dr. Rajeev S R, Professor, Department of Economics, TKMM College, Nangiarkulangara, as the Principal-in-Charge with powers of Drawing and Disbursing Officer of the College, w.e.f 01.03.2025 FN* is placed before the *Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr. Rajeev S R, Professor, Department of Economics, TKMM College, Nangiarkulangara, as the Principal-in-Charge with powers of Drawing and Disbursing Officer of the College, w.e.f 01.03.2025 FN and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Manager, SN Trusts, Kollam to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C24 *SN College, Chempazhanthy – CAS Placement/ Promotion of Dr.Nishad A, Department of Commerce, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg*

(51458/Ac F III/2024/UOK)

The DDO, SN College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Nishad A, Assistant Professor in the Department of Commerce of the College from Academic Level 10 to Academic Level 11, w.e.f 01.12.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com -Indira Gandhi National Open University, June 2012, Second Class, (58.67%).
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying Date	UGC - NET, Commerce, 21.04.2014
4.	Ph.D - Subject, University, Date of award	Ph.D - Commerce, Manonmaniam Sundaranar University, Tirunelveli, December 2018.
II. Verified data from the Service Book		
5.	Date of Birth	01.04.1988
6.	Date of first entry into service	01.12.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	30.11.2024 AN
9.	Proposed Date of the Placement / Promotion	01.12.2024 FN
10.	Date of Retirement	31.03.2048
11.	Assessment Period	01.12.2020 FN - 30.11.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D for the proposed Promotion
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES, Four years - having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed 4-weeks Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" conducted by PMMMNMTT -- Ramanujan College, University of Delhi under from 16.04.2021 to 15.05.2021.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	REQUIRED 1. Participated in the two-weeks UGC - Sponsored Refresher Course in Commerce and Management Studies conducted by the UGC - HRDC, University of Kerala from 14.07.2023 to 27.07.2023. ADDITIONAL 2. Participated in the one-week UGC - Sponsored Short Term Course in MOOCs MOODLE conducted by the UGC - HRDC, University of Kerala from 28.02.2023 to 06.03.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

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V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	21.12.2024
20.	Date of meeting of the Screening Committee	12.02.2025
21.	Quorum of the Screening Committee (Three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The Grades / API scores required have been verified and the Screening Committee found that the teacher has sufficient grades / scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Nishad A is found qualified for promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 01.12.2024 FN. Therefore, the Committee recommends Dr. Nishad A for promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 01.12.02024 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Nishad A, Assistant Professor in the Department of Commerce at SN College, Chempazhanthy from Academic Level 10 to Academic Level 11, w.e.f 01.12.2024 FN as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Nishad A, Assistant Professor in the Department of Commerce at SN College, Chempazhanthy from Academic Level 10 to Academic Level 11, w.e.f 01.12.2024 FN as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.	

Item No.23.28.C25 FMN College, Kollam – CAS Placement/ Promotion of Smt. Alice Dominic, Assistant Professor in the Department of Malayalam, from Academic Level 11 to Academic Level 12 - Approval of – reg.
(1627/Ac F III/2022/UOK)

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Alice Dominic, Assistant Professor in the Department of Malayalam of the College from Academic Level 11 to Academic Level 12, w.e.f 07.02.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA- Malayalam Language & Literature, University of Kerala, April 2003, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	UGC - NET - Malayalam, 28.12.2008
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		

5.	Date of Birth	30.05.1979
6.	Date of first entry into Service	07.02.2011 F.N.
7.	Date of Placement to Academic Level 11	07.02.2017 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	06.02.2022 A.N.
10.	Proposed Date of the Placement / Promotion	07.02.2022 F.N.
11.	Date of Retirement	31.03.2035
12.	Assessment Period	07.02.2017 F.N. - 06.02.2022 A.N.
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018.
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the UGC sponsored two-week Refresher Course in 'Malayalam and Kerala Studies (History, Malayalam and Sociology)' conducted by UGC - HRDC, University of Calicut from 02.12.2021 to 15.12.2021. 2. Participated in the UGC sponsored two-week Refresher Course in 'Gender Studies' (Interdisciplinary) conducted by UGC - HRDC, University of Calicut from 01.07.2022 to 14.07.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	15.04.2024
20.	Date of meeting of the Screening Committee	29.08.2024
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The Committee has scrutinized the PBAS Records of the work done by the teacher and service records of Smt. Alice Dominic. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, in tune with the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Smt. Alice Diminic who appeared before the Committee is found qualified for placement as Assistant Professor (Academic Level 12) w.e.f.07.02.2022 F.N.		
VII. Remarks on the Proposal: It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher / Orientation Courses before 31.12.2023 (i.e., 14.07.2022), she is eligible to be promoted to Assistant Professor (Academic Level 12) w.e.f 07.02.2022 FN itself.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Alice Dominic, Assistant Professor in the Department of Malayalam at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 07.02.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Smt. Alice Dominic, Assistant Professor in the Department of Malayalam at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 07.02.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C26 *Christian College, Chengannur - Revision of CAS Placement / Promotion - Dr. Koshy Mathai, Assistant Professor, Department of History - Academic Level 11 to Academic Level 12 – reg*

(8631/2022/UOK)

The Principal, Christian College, Chengannur has forwarded proposal for approval of the revised CAS/ Placement/ Promotion of Dr. Koshy Mathai, Assistant Professor in the Department of History of the College from Academic Level 11 to Academic Level 12, w.e.f 03.06.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

1. *Dr. Koshy Mathai had entered into service as Assistant Professor in Mathematics at Christian College, Chengannur on 03.06.2008 FN and was promoted to Assistant Professor (Academic Level 11) on 03.06.2014 FN.*
2. *His due date for the CAS Placement / Promotion to Assistant Professor (Academic Level 12) was on 03.06.2019 FN, but the teacher completed the requirement of RC / OC for the said CAS Placement / Promotion only on 22.07.2019.*
3. *Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee on 19.03.2021, the University granted approval for his CAS Placement / Promotion to Assistant Professor (Academic Level 12) w.e.f 23.07.2019 FN. (ie the next day of the completion of RC/OC).*
4. *Subsequently, as per 3rd Amendment to UGC Regulations 2018 dated 31.07.2023, it was notified that, wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The University, as per UO No. Ac.F II/I1067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.*
5. *Based on the said UO, the Principal, Christian College, Chengannur requested to reconstitute the Screening-Cum-Evaluation Committee with the same members, to revise the date of CAS Placement / Promotion of Dr. Koshy Mathai, to Assistant Professor (Academic Level 12). The University granted the same.*
6. *Now the proposal for the revision of CAS / Placement / Promotion of Dr. Koshy Mathai, has been forwarded along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 16.04.2025 with required quorum.*
7. *In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that, after detailed evaluation regarding the performance of the applicant in API grade / score, taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Dr. Koshy Mathai was found qualified for the promotion to the post*

of Assistant Professor from Academic Level 11 to Academic Level 12. Though he completed 5 years with necessary API scores for promotion, he has completed the mandatory Refresher Course laid down by UGC/ University only on 22.07.2019. Even though the previous Screening cum Evaluation Committee recommended his promotion to the 12th stage with effect from 03.06.2019 recommending that if there will be any relaxation in the existing promotion conditions in future, he can avail the promotion with effect from 03.06.2019, the University sanctioned the promotion w.e.f. 23.07.2019. Based on the UGC (3rd amendment) Regulations vide U.O. No. Ac.FII/11067/2024/UOK dated 20.12.2024 the reconstituted committee recommends and forward the applications and allied documents of Dr. Koshy Mathai w.e.f. 03.06.2019 FN.

#	Particulars	Screening-Cum-Evaluation Committee held on 19.03.2021	Reconstituted Screening-Cum-Evaluation Committee held on 16.04.2025
1	Placement/ Promotion	Assistant Professor (Academic Level 12)	Assistant Professor (Academic Level 12)
2	Assessment Period	03.06.2014 to 22.07.2019	03.06.2014 to 02.06.2019
3	Option Exercised	Option B, UGC Regulations 2018 (UGC Regulations 2010)	Option B, UGC Regulations 2018 (UGC Regulations 2010)
4	Recommended Date	23.07.2019 FN	03.06.2019 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the revision of CAS Placement/ Promotion of Dr. Koshy Mathai, Assistant Professor in the Department of History at Christian College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f. 03.06.2019 FN, as per UGC Regulations 2010, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of Dr. Koshy Mathai, Assistant Professor in the Department of History at Christian College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f. 03.06.2019 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C27 SN College, Chempazhanthy – CAS Placement/ Promotion of Dr. Giftson.A.W, Assistant Professor, Department of History, from Academic Level 10 to Academic Level 11- Approval of – reg.

(11006/Ac F III/2025/UOK)

The D.D.O., SN College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Giftson A W, Assistant Professor in the Department of History of the College from Academic Level 10 to Academic Level 11, w.e.f. 06.03.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION			
I. Qualifications of the Teacher			
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - History, Manonmaniam Sundaranar University, April 2007, First Class.	
2.	M.Phil - Subject, University, Year of passing	NIL	
3.	NET/SLET - Subject, Date of Examination/ Qualifying date	NIL	

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4.	Ph.D - Subject, University, Date of award	Ph.D-History, University of Kerala, 13.06.2017
II. Verified data from the Service Book		
5.	Date of Birth	30.05.1981
6.	Date of first entry into Service	06.03.2020 FN
III. Details of the proposed Placement/ Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	05.03.2024 AN
9.	Proposed Date of the Placement / Promotion	06.03.2024 FN
10.	Date of Retirement	31.05.2041
11.	Assessment Period	06.03.2020 FN - 05.03.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D Degree.
14.	UGC Regulations applied	UGC Regulations 2018.
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES, completed four years having Ph,D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed four-week UGC Sponsored Live Online Induction Programme conducted by UGC - HRDC, University of Kerala from 28.02.2022 to 29.03.2022.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully Completed two-week Refresher Course in 'Manuscriptology and Heritage Studies (Interdisciplinary) UGC - HRDC, University of Kerala from 08.09.2023 to 21.09.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	17.11.2024
20.	Date of meeting of the Screening Committee	21.01.2025
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The Committee has carefully scrutinized the PBAS Records of the work done by Dr.Giftson A W and service records. The grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. Applicant Summary Sheet of the candidate was prepared. After making detailed evaluation regarding the performance of		

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the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr.Giftson A W is found qualified for Promotion/Placement to next stage w.e.f.06.03.2024 F.N. Therefore, the Committee recommends the Promotion/Placement of Dr.Giftson A W as Assistant Professor (Academic Level 11) w.e.f. 06.03.2024 F.N.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr.Giftson A W, Assistant Professor in the Department of History at SN College, Chempazhanthy from Academic Level 10 to Academic Level 11, w.e.f 06.03.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr.Giftson A.W, Assistant Professor in the Department of History at SN College, Chempazhanthy from Academic Level 10 to Academic Level 11, w.e.f 06.03.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C28 **SN College, Punalur – CAS Placement/Promotion of Dr. Athul T B, Assistant Professor, Department of Mathematics from Academic Level 10 to Academic Level 11 - Approval of – reg.**

(31563/Ac F III/2025/UOK)

The DDO, SN College, Punalur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Athul T B, Assistant Professor in the Department of Mathematics of the College from Academic Level 10 to Academic Level 11, w.e.f 23.12.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Mathematics, University of Kerala, 2016, First Class with Distinction
2.	M.Phil - Subject, University, Year of passing	M.Phil - Mathematics, University of Kerala, November 2018
3.	NET/SLET - Subject, Date of Examination / Qualifying date	Joint CSIR-UGC -NET - Mathematical Sciences, 23.03.2017
4.	Ph.D - Subject, University, Date of award	Ph.D - Mathematics, University of Kerala, 23.12.2024
II. Verified data from the Service Book		
5.	Date of Birth	24.12.1993
6.	Date of first entry into service	30.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	22.12.2024 AN
9.	Proposed Date of the Placement / Promotion	23.12.2024 FN(date of award of Ph.D Degree)
10.	Date of retirement	31.03.2054
11.	Assessment Period	30.09.2020 FN - 22.12.2024 AN
12.	LWA availed during the assessment period	NIL

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13.	Details of relaxation availed for	1 year 9 months 7 days relaxation proposed in completed services on the account of his Ph.D. Degree.
14.	UGC Regulations applied	UGC regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a four-week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education", organized by PMMMNMTT - Ramanujan College, University of Delhi from 10.11.2020 to 09.12.2020.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Required 1.Successfully completed two-week Refresher Course in "Mathematics", organized by PMMMNMTT - Ramanujan College, University of Delhi from 16.03.2021 to 30.03.2021. Additional *2. Successfully completed one-week (7 days) online Short-Term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning", delivered as MOOC with four quadrants, organized by SN College for Women, Kollam in academic collaboration with Kerala State Higher Education Council from 13.06.2021 to 19.06.2021. 3.Completed the 11-days NEP 2020 Orientation & Sensitization Programme under MM-TTP of UGC, organized by UGC-MMTTC, University of Kerala from 02.09.2024 to 12.09.2024
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	27.03.2025
20.	Date of meeting of the Screening Committee	24.04.2025
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - THREE members including ONE Subject Expert
VI. Recommendation of Screening cum Evaluation Committee: The committee has scrutinized the PBAS records of the work done by the candidate and his service records. The Grades/API Scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Athul T B is found qualified for promotion / placement from Academic Level 10 to Academic Level 11 with effect from 23.12.2024 FN. Therefore, the Committee recommends the Promotion / Placement of Dr. Athul T B with effect from 23.12.2024 FN.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

VII. Remarks on the proposal:

The teacher has availed relaxation of 1 year 9 months 7 days in completed services on the account of Ph.D. Degree for CAS Placement / Promotion to Academic Level 11. The same is in conformity with the UGC Regulations, 2018.

*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/ Promotion of Dr. Athul T B, Assistant Professor in the Department of Mathematics at SN College, Punalur from Academic Level 10 to Academic Level 11, w.e.f 23.12.2024 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Athul T B, Assistant Professor in the Department of Mathematics at SN College, Punalur from Academic Level 10 to Academic Level 11, w.e.f 23.12.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C29**Item Deleted****Item No.23.28.C30**

St. Michael's College, Cherthala – CAS Placement/ Promotion of Dr. Rajesh R, Assistant Professor, Department of Physical Education from Academic Level 10 to Academic Level 11 - Approval of – reg (22505/Ac F III/2025/UOK)

The Principal, St. Michael's College, Cherthala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Rajesh R, Assistant Professor in the Department of Physical Education of the College from Academic Level 10 to Academic Level 11, w.e.f 24.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.P.Ed - Physical Education, Pondicherry University, Puducherry, May 2014, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination/Qualifying date	UGC-NET, Physical Education, 25.03.2013
4.	Ph.D - Subject, University, Date of award	Ph.D - Physical Education, Pondicherry University, Puducherry, August 2018
II. Verified data from the Service Book		
5.	Date of Birth	25.04.1990
6.	Date of first entry into service	24.07.2020 FN
III. Details of the proposed Placement/ Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)

REGISTRAR (I/C)**VICE-CHANCELLOR**

8.	Date of completion of Service as Assistant Professor (Academic Level 10)	23.07.2024 AN																																														
9.	Proposed Date of the Placement/ Promotion	24.07.2024 FN																																														
10.	Date of retirement	30.04.2050																																														
11.	Assessment Period	24.07.2020 FN - 23.07.2024 AN																																														
12.	LWA availed during the assessment period	NIL																																														
13.	Details of relaxation availed for	2 years on account of Ph.D																																														
14.	UGC Regulations applied	UGC Regulations 2018																																														
IV. Eligibility Criteria - Clause 6.4.E.I and Appendix II - Table 5 and UO No. Ac.FII/10184/2022/General/UOK dated 02.03.2023																																																
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Four Years of Service having Ph.D																																														
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the four-week UGC-Sponsored Induction Programme conducted by UGC-HRDC, University of Calicut from 22.11.2021 to 21.12.2021.																																														
17.	<i>Any one of the following:</i> (a)Completed Refresher/ Research Methodology Course/ workshop (b)Training Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least 5 days duration and (c) Taken/developed one MOOCs course (with e-certification)	Participated in the two-week UGC-Sponsored Online Refresher Course in Human Rights of Social Inclusion (Interdisciplinary) organized by UGC - MMTTC, Jamia Milia Islamia, New Delhi from 06.06.2024 to 21.06.2024.																																														
18.	‘Satisfactory’ or ‘Good’ grade in the Performance Assessment Reports of at least three/four/five of the last four/five/six years of Assessment Period as specified in Appendix II, Table 5 Activity I- Attendance calculated in terms of percentage of days attended to the total number of days expected to attend Activity II- Organizing intra college competition Activity III - Institution participating in external competitions Activity IV- (a)Up-gradation of sports and physical training infrastructure with scientific and technological inputs. (b)Development and maintenance of play fields and sports and physical Education facilities. (c)Conduction of Open / other courses (d)Extra Sports activity for Students and Faculty. Activity V – (a)Student level Participation in National/ State/ University/ District Team. (b)Organizing National/State/Inter University/ Inter College/ District level Competitions. (c)Being invited as Manager/ Coach/Official/ Selector at National/ State/ University Level.	<table><tr><th rowspan="2">#</th><th rowspan="2">Criteria</th><th colspan="4">Assessment Year</th><th rowspan="2">Overall</th></tr><tr><th>2020-2021</th><th>2021-2022</th><th>2022-2023</th><th>2023-2024</th></tr><tr><td>1</td><td>Activity I</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>2</td><td>Activity II</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>3</td><td>Activity III</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>4</td><td>Activity IV</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>5</td><td>Activity V</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr></table>	#	Criteria	Assessment Year				Overall	2020-2021	2021-2022	2022-2023	2023-2024	1	Activity I	Good	Good	Good	Good	Good	2	Activity II	Good	Good	Good	Good	Good	3	Activity III	Good	Good	Good	Good	Good	4	Activity IV	Good	Good	Good	Good	Good	5	Activity V	Good	Good	Good	Good	Good
#	Criteria	Assessment Year				Overall																																										
		2020-2021	2021-2022	2022-2023	2023-2024																																											
1	Activity I	Good	Good	Good	Good	Good																																										
2	Activity II	Good	Good	Good	Good	Good																																										
3	Activity III	Good	Good	Good	Good	Good																																										
4	Activity IV	Good	Good	Good	Good	Good																																										
5	Activity V	Good	Good	Good	Good	Good																																										

(d)Organizing Seminars/Conferences/workshops in a year.	
(e)Publications of at least one research paper in UGC approved or Peer reviewed journal.	
(f)Presenting at least two papers in Seminars/ Conferences/ Workshops etc.	
(g)Evidence of actively involved in guiding Ph. D.	
(h)Assistance in College Administration and governance related work like admission, examination, discipline etc.	
(i) Involved in extracurricular activities in college.	

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	01.11.2024
20.	Date of meeting of the Screening Committee	06.02.2025
21.	Quorum of the Screening Committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The committee examined the application and proposal for placement submitted by Dr. Rajesh R, Assistant Professor (Academic Level 10) in Physical Education at St. Michael's College, Cherthala for placing him to Assistant Professor (Academic Level 11).

After verifying the necessary forms and documents produced before the Committee, it is found that as per the UGC Regulation 2018, the applicant is eligible to be placed as Assistant Professor, Academic Level 11. Hence, the Committee unanimously recommended that Dr. Rajesh R, Assistant Professor in Physical Education may be granted placement to Assistant Professor (Academic Level 11) with effect from 24.07.2024.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Rajesh R, Assistant Professor in the Department of Physical Education at St. Michael's College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 24.07.2024 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Rajesh R, Assistant Professor in the Department of Physical Education at St. Michael's College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 24.07.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C31 SN College, Kollam–CAS Placement/ Promotion of Dr.Sasanka Kumar S, Assistant Professor, Department of Physics from Academic Level 10 to Academic Level 11 - Approval of – reg.

(19639/Ac F III/2025/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Sasanka Kumar S, Assistant Professor in the Department of Physics of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Physics, Cochin University of Science and Technology, Kochi, May 2005, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Physics, Cochin University of Science and Technology, Kochi, May 2007
3.	NET/SLET - Subject, Date of Examination/Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Physics, Cochin University of Science and Technology, Kochi, 05.06.2014
II. Verified data from the Service Book		
5.	Date of Birth	07.05.1980
6.	Date of first entry into service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of retirement	31.05.2040
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Four Years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed the four week Induction/ Orientation Programme for "Faculty in Universities/College/Institutes of Higher Education" organized by PMMMNMTT-Ramanujan College, University of Delhi from 18.05.2021 to 17.06.2021.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	1. Successfully completed one-week (7 days) online Short-Term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning", delivered as MOOC with four quadrants conducted by SN College for Women, Kollam in academic collaboration with Kerala State Higher Education Council from 13.06.2021 to 19.06.2021. 2. Successfully completed two-week online Interdisciplinary Refresher Course in "Advanced Research Methodology" organized by PMMMNMTT-Ramanujan College, University of Delhi from 22.11.2022 to 06.12.2022.

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		3.Participated in the five-day Workshop for Curriculum Design and Development of FYUGP, conducted by University of Kerala from 19.03.2024 to 23.03.2024. 4.Completed the NEP 2020 Orientation & Sensitization Programme under UGC-MMTTC, University of Kerala from 21.08.2024 to 03.09.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	15.01.2025
20.	Date of meeting of the Screening Committee	04.02.2025
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS.

After making detailed evaluation regarding the performance in the interview and the academic credentials of the teachers and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Sasanka Kumar S is found qualified for promotion/ placement to the post of Assistant Professor (Academic Level 11) with effect from 28.09.2024 FN. Therefore, the Committee recommends Dr. Sasanka Kumar S for promotion to the post of Assistant Professor (Academic Level 11) with effect from 28.09.2024 FN.

VII. Remarks on the proposal:

*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Sasanka Kumar S, Assistant Professor in the Department of Physics at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Sasanka Kumar S, Assistant Professor in the Department of Physics at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C32 ***SN College, Kollam – CAS Placement /Promotion of Dr.Bindhukala P N, Assistant Professor, Department of Hindi – from Academic Level 11 to Academic Level 12- Approval of – reg.***

(46571/Ac F III/2022/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Bindhukala P N, Assistant Professor in the Department of Hindi of the College from Academic Level 11 to Academic Level 12, w.e.f 17.10.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Hindi Language and Literature, University of Kerala, 1993, Second Class with 55.04% marks
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D-Hindi, Mahatma Gandhi University, Kottayam, 29.10.2011
<i>II. Verified data from the Service Book</i>		
5.	Date of Birth	15.05.1971
6.	Date of first entry into Service	17.10.2012 FN
7.	Date of Placement to Academic Level 11	17.10.2016 FN
<i>III. Details of the proposed Placement / Promotion</i>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	16.10.2021 AN
10.	Proposed Date of the Placement / Promotion	17.10.2021 FN
11.	Date of Retirement	31.05.2027
12.	Assessment Period	17.10.2016 FN - 16.10.2021 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<i>IV. Eligibility Criteria (Clause 6.4.B.II)</i>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<i>Any two of the following:</i> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Participated in the UGC sponsored three-week UGC-Sponsored Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC - HRDC, University of Kerala from 24.01.2019 to 14.02.2019. 2. Participated in the UGC sponsored live online two-week Refresher Course in Hindi Language and Literature conducted by UGC-HRDC, University of Kerala, from 07.01.2021 to 20.01.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<i>V. Screening-cum-Evaluation Committee</i>		
19.	Date of intimating the validity of the panel to EA	29.06.2024

20.	Date of meeting of the Screening Committee	21.11.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - THREE members including ONE Subject Expert

VI. Recommendation of Screening-cum-Evaluation Committee:

The documents produced by the candidate, his service details and the grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr.Bindhukala P N is found qualified for promotion to the post of Assistant Professor (Academic Level 12) with effect from 17.10.2021 FN and hence, the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) with effect from 17.10.2021 FN.

VII. Remarks on the Proposal:

The name of the teacher in her PG Degree, Ph.D Degree and Eligibility Certificates are seen as 'Bindhu Kala P N' whereas 'Bindhukala P N' (one word - without space in between) in all other academic and official records. The teacher has now clarified through proper channel that both 'Bindhukala P N' and 'Bindhu Kala P N' refer to the same individual and therefore assured to take necessary steps to correct her name to make it unique in all documents. Further requested to proceed her application for the approval of her CAS Placement/ Promotion under the name 'Bindhukala P N'.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Bindhukala P N, Assistant Professor in the Department of Hindi at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 17.10.2021 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr.Bindhukala P.N, Assistant Professor in the Department of Hindi at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 17.10.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C33 SN College, Kollam – CAS Placement/ Promotion of Dr. Chinnu Chandran P, Assistant Professor, Department of English – from Academic Level 11 to Academic Level 12- Approval of – reg.

(6070/Ac F III/2022/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Chinnu Chandran P, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 08.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, June 2007, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - English, 13.06.2011

4.	Ph.D - Subject, University, Date of award	Ph.D - English, <i>University of Kerala</i> , 31.08.2024
II.Verified data from the Service Book		
5.	Date of Birth	07.02.1985
6.	Date of first entry into Service	08.10.2012 FN
7.	Date of Placement to Academic Level 11	08.10.2018 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	07.10.2023 AN
10.	Proposed Date of the Placement / Promotion	08.10.2023 FN
11.	Date of Retirement	31.03.2041
12.	Assessment Period	08.10.2018 FN - 07.10.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Participated in the one-week Short-Term Course on "Soft Skills Development for Assistant/Associate Professors" conducted by UGC - HRDC, University of Calicut from 07.02.2020 to 13.02.2020. 2. Participated in the UGC sponsored online one-week Short-term Course on "Value Based Education" conducted by UGC-HRDC, Aligarh Muslim University, Aligarh from 24.09.2020 to 30.09.2020. 3. Participated in the UGC sponsored two-week Refresher Course on "Comparative Literature (Multidisciplinary)" conducted by UGC-HRDC, Maulana Azad National Urdu University from 15.11.2022 to 28.11.2022.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	24.03.2025
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
The committee has carefully scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Chinnu Chandran P is found qualified for Promotion/ Placement to the post of Assistant Professor (Academic Level 12) with effect from 08.10.2023 FN. Therefore, the Committee recommends for Promotion / Placement of Dr. Chinnu Chandran P with effect from 08.10.2023 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Chinnu Chandran P, Assistant Professor in the Department of English at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 08.10.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Chinnu Chandran P, Assistant Professor in the Department of English at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 08.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C34 SN College, Kollam – CAS Placement/ Promotion of Smt. Viji S, Assistant Professor, Department of English – from Academic Level 11 to Academic Level 12- Approval of – reg.

(28025/Ac F III/2025/)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Viji S, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, August 2010 First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC-NET - English, 30.11.2011
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	01.05.1988
6.	Date of first entry into Service	10.10.2012 FN
7.	Date of Placement to Academic Level 11	10.10.2018 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.10.2023 AN
10.	Proposed Date of the Placement / Promotion	10.10.2023 FN
11.	Date of Retirement	30.04.2044
12.	Assessment Period	10.10.2018 FN - 09.10.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES

REGISTRAR (I/C)

VICE-CHANCELLOR

17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Required 1.Successfully completed the one-week online Short-Term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning", delivered as MOOC with four quadrants organized by KSMD College, Sasthamcotta in collaboration with UGC - HRDC, University of Kerala from 12.08.2020 to 18.08.2020. 2. Successfully completed the one-week online Faculty Development Programme on "Multimedia Tools for Teaching and Learning"organized by PMMMNMTT-Ramanujan College, University of Delhi in collaboration with SN College, Nattika from 22.07.2021 to 28.07.2021. 3.Successfully completed two-week online Refresher Course in "English" organized by PMMMNMTT - Ramanujan College, University of Delhi from 18.06.2023 to 02.07.2023. Additional 4.Successfully completed two-week online interdisciplinary Refresher Course in "Advanced Research Methodology" organized by PMMMNMTT - Ramanujan College, University of Delhi in collaboration with Maharaja Surajmal Institute, Delhi from 22.09.2023 to 06.10.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	24.03.2025
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The committee has carefully scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Viji S is found qualified for Promotion / Placement to the post of Assistant Professor (Academic Level 12) with effect from 10.10.2023 FN. Therefore, the Committee recommends the Promotion / Placement of Smt. Viji S with effect from 10.10.2023 FN.		
VII. Remarks on the Proposal: NIL <u>All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.</u>		

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement/Promotion of Smt. Viji S, Assistant Professor in the Department of English at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN*, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Smt. Viji S, Assistant Professor in the Department of English at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C35 *SN College, Punalur – CAS Placement/ Promotion of Dr. Ratheesh R, Assistant Professor, Department of Physics – from Academic Level 11 to Academic Level 12- Approval of – reg.*

(18765/Ac F III/2021/UOK)

The DDO, SN College, Punalur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Ratheesh R, Assistant Professor in the Department of Physics of the College from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Physics, Bharathidasan University, Tamil Nadu, April 2005, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Physics, Bharathiar University, Tamil Nadu, August 2008
3.	NET / SLET - Subject, Date of Examination/ Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Physics, Karpagam University, Tamil Nadu, 14.09.2015
II. Verified data from the Service Book		
5.	Date of Birth	15.05.1979
6.	Date of first entry into Service	22.01.2016 FN
7.	Date of Placement to Academic Level 11	22.01.2020 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	21.01.2025 AN
10.	Proposed Date of the Placement / Promotion	22.01.2025 FN
11.	Date of Retirement	31.05.2039
12.	Assessment Period	22.01.2020 FN - 21.01.2025 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	2 years on account of Ph.D
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/	1.Successfully completed two-week Faculty Development Programme on

	Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	"Managing Online Classes and Co-creating MOOCs" organized by PMMMNMTT -Ramanujan College, University of Delhi from 20.04.2020 to 06.05.2020. 2.Successfully completed two-week online Interdisciplinary Refresher Course/Faculty Development Programme on "Managing Online Classes and Co-creating MOOCs (Level 2)" organized by PMMMNMTT -Ramanujan College, University of Delhi from 02.06.2021 to 16.06.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	21.03.2025
20.	Date of meeting of the Screening Committee	28.04.2025
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and his service records. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Ratheesh R is found qualified for promotion to the post of Assistant Professor (Academic Level 12) with effect from 22.01.2025 FN. Hence, the Committee recommends to promote Dr. Ratheesh R from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) with effect from 22.01.2025 FN.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Ratheesh R, Assistant Professor in the Department of Physics at SN College, Punalur from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Ratheesh R, Assistant Professor in the Department of Physics at SN College, Punalur from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C36 **SN College, Punalur – CAS Placement/ Promotion of Dr. Baiju V, Department of Physics – from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**
(42179/Ac F III/2022/UOK)

The DDO, SN College, Punalur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Baiju V in the Department of Physics of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 07.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Physics, University of Kerala, May 2008, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	Joint CSIR UGC-NET - Physical Sciences, 20.12.2009
4.	Ph.D -Subject, University, Date of award	Ph.D - Physics, University of Kerala, 07.07.2022
II. Verified data from the Service Book		
5.	Date of Birth	07.05.1985
6.	Date of first entry into Service	07.01.2011 FN
7.	Date of Placement to Academic Level 11	07.01.2017 FN
8.	Date of Placement to Academic Level 12	07.01.2022 FN
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	06.01.2025 AN
11.	Proposed Date of the Placement / Promotion	07.01.2025 FN
12.	Date of retirement	31.05.2041
13.	Assessment Period	07.01.2022 FN - 06.01.2025 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Required 1. Completed the one-week online NEP 2020 Orientation & Sensitization Programme organized by UGC-MMTTC, Central University of South Bihar (CUSB), Gaya from 23.12.2023 to 31.12.2023. 2. Successfully completed the 6-days Online Short-term Programme on Functional Materials and Devices organized by the MMTTC, Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram, Chennai from 01.07.2024 to 06.07.2024. Additional 3. Completed the Refresher Course in Basic Science (for all Science Faculty) organized by UGC - MMTTC, Rani Durgawati Vishwavidyalaya, Jabalpur, M.P from 19.08.2024 to 31.08.2024.

20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	09.04.2025
22.	Date of meeting of the Selection Committee	10.04.2025
23.	Quorum of the Selection committee (Five members including Two Subject Experts)	YES - FIVE members including THREE Subject Experts
VI. Recommendation of Selection Committee:		
The committee scrutinized the PBAS Records and service records of the candidate. The API grades for various categories were verified and the Committee found that the candidate has sufficient scores in each category, according to UGC Regulations 2018. After a detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found that the candidate qualified for promotion to the post of Associate Professor (Academic Level 13A) with effect from 07.01.2025 FN. Hence, the Selection Committee recommends Dr. Baiju V for promotion to the post of Associate Professor (Academic Level 13A) with effect from 07.01.2025 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement / Promotion of Dr. Baiju V, in the Department of Physics, SN College, Punalur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 07.01.2025 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Baiju V, in the Department of Physics, SN College, Punalur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 07.01.2025 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.	

Item No.23.28. C37 *FMN College, Kollam - Revision of CAS Placement/ Promotion - Sri. Manoj Kumar V, Assistant Professor, Department of Malayalam - Academic Level 10 to Academic Level 11 – reg*
(1629/Ac F III/2022/UOK)

The Principal, FMN College, Kollam has forwarded proposal for approval of the revised CAS/ Placement/ Promotion of Sri. Manoj Kumar V, Assistant Professor in the Department of Malayalam of the College from Academic Level 10 to Academic Level 11, w.e.f 05.03.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

1. *Sri. Manoj Kumar V had entered into service as Assistant Professor in Malayalam at FMN College, Kollam on 05.03.2013 FN and was promoted to Assistant Professor (Academic Level 11) on 23.03.2021 FN.*
2. *His due date for the CAS Placement/ Promotion to Assistant Professor (Academic Level 11) was on 05.03.2019 FN, but the teacher completed the requirement of RC/ OC for the said CAS Placement/ Promotion only on 22.03.2021.*

3. Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee on 23.12.2021, the University granted approval for his CAS Placement/ Promotion to Assistant Professor (Academic Level 11) w.e.f 23.03.2021 FN. (ie the next day of the completion of RC/OC).
4. Subsequently, as per 3rd Amendment to UGC Regulations 2018 dated 31.07.2023, it was notified that, wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The University, as per UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.
5. Based on the said UO, the Principal, FMN College, Kollam requested to reconstitute the Screening-Cum-Evaluation Committee with the same members to revise the date of CAS Placement / Promotion of Sri. Manoj Kumar V, to Assistant Professor (Academic Level 11). The University granted the same.
6. Now the proposal for the revision of CAS/ Placement/ Promotion of Sri. Manoj Kumar V, has been forwarded along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 24.03.2025.
7. In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that, the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Sri. Manoj Kumar V is found qualified for promotion to the post of Assistant (Academic Level 11) w.e.f. 05.03.2019 FN. Hence, the Committee recommends and forward to the University of Kerala, the applications and allied documents of Sri. Manoj Kumar V, w.e.f. 05.03.2019 FN.

#	Particulars	Screening-Cum-Evaluation Committee held on 23.12.2021	Reconstituted Screening-Cum-Evaluation Committee held on 24.03.2025
1	Placement/ Promotion	Assistant Professor (Academic Level 11)	Assistant Professor (Academic Level 11)
2	Assessment Period	05.03.2019 to 22.03.2021	05.03.2013 to 04.03.2019
3	Option Exercised	Option B, UGC Regulations 2018 (UGC Regulations 2010)	Option B, UGC Regulations 2018 (UGC Regulations 2010)
4	Recommended Date	23.03.2021 FN	05.03.2019 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the revision of CAS Placement / Promotion of Sri. Manoj Kumar V, Assistant Professor in the Department of Malayalam at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 05.03.2019 FN, as per UGC Regulations 2010, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of Sri. Manoj Kumar V, Assistant Professor in the Department of Malayalam at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 05.03.2019 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C38 ***SN College, Chempazhanthi – CAS Placement/ Promotion of Dr.Uthara Soman, Department of Sociology, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg. (34517/Ac F III/2024/UOK)***

The DDO, SN College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Uthara Soman, in the Department of Sociology, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25.02.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Sociology, Mahatma Gandhi University, May 2006, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	UGC - NET - Sociology, 17.12.2006.
4.	Ph.D -Subject, University, Date of award	Ph.D - Sociology, University of Kerala, 28.05.2011.
II. Verified data from the Service Book		
5.	Date of Birth	13.10.1978
6.	Date of first entry into Service	25.02.2010 FN
7.	Date of Placement to Academic Level 11	25.02.2014 FN
8.	Date of Placement to Academic Level 12	25.02.2019 FN (Revised)
III. Details of the proposed Placement / Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	24.02.2022 AN
11.	Proposed Date of the Placement / Promotion	25.02.2022 FN
12.	Date of Retirement	31.03.2035
13.	Assessment Period	25.02.2019 FN - 24.02.2022 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	TWO years on the ground of Ph.D Degree for the promotion as Academic Level 11.
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Participated in the UGC - Sponsored two-week Refresher Course in Social Sciences (Interdisciplinary) conducted by UGC - HRDC, University of Kerala from 18.11.2022 to 01.12.2022.

20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES

V. Selection Committee

21.	Date of intimating the validity of the panel to EA	04.12.2024
22.	Date of meeting of the Selection Committee	03.05.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including FOUR Subject Experts

VI. Recommendation of Selection Committee:

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category as per to UGC Regulations 2018. The CAS Placement / Promotion date of Dr.Uthara Soman, Assistant Professor, Department of Sociology, SN College, Chempazhanchy from Academic Level 12 has been revised to 25.02.2019 FN instead of 29.11.2019 FN, exercising the relaxation for completion of Rc/ OC, as per 3rd Amendment to UGC Regulations 2018 and is found pending from University.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr.Uthara Soman, Assistant Professor, Department of Sociology, SN College, Chempazhanchy is found qualified for the CAS Placement / Promotion to Associate Professor (Academic Level 13A) w.e.f. 25.02.2022 FN and hence, the Selection Committee recommends Dr.Uthara Soman for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 25.02.2024 FN.

VII. Remarks on the Proposal:

Earlier, following the recommendation of the Selection Committee constituted on 23.05.2024 for the CAS Placement/ Promotion of Dr.Uthara Soman, Assistant Professor in the Department of Sociology at S.N. College, Chempazhanchy, to the post of Associate Professor (Academic Level 13A) with effect from 29.11.2022 FN, the Educational Agency submitted the proposal for approval. Meanwhile, as per U.O. No.Ac.FII/9899/2023/UOK dated 06.12.2023, implementing the 3rd Amendment to the UGC Regulations 2018:- wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Accordingly, the teacher became eligible to avail the benefit of this amendment for her earlier CAS Placement / Promotion to Academic Level 12.

Subsequently, the Manager, SN Trusts, Kollam, submitted a request:

- To cancel the Selection Committee held on 23.05.2024 and to withdraw the proposal for approval of CAS Placement/Promotion to Academic Level 13A.
- To reconstitute the Screening-cum-Evaluation Committee for CAS Placement/Promotion to Academic Level 12 (already granted), by substituting one of the members.
- To extend the validity of the Selection Committee panel for CAS Placement/Promotion to Academic Level 13A by six more months (i.e., till 12.11.2024).

The Hon'ble Vice-Chancellor approved the above requests.

Thereafter, the Educational Agency forwarded a revised proposal for the CAS Placement/Promotion of the teacher to Academic Level 12, modifying the date from 29.11.2019 to 25.02.2019, based on the recommendation of the reconstituted Screening-cum-Evaluation Committee held on 18.03.2025.

The Syndicate, at its meeting held on 27.05.2025 (vide Item No. 20.160.C24), considered and approved the revised proposal. Accordingly, University Order No. 5657/2025/UOK dated 18.06.2025 was issued.

Accordingly the recommendation of the Selection Committee held on 03.05.2025 is valid.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement / Promotion of Dr.Uthara Soman, in the Department of Sociology, SN College, Chempazhanthy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25.02.2022 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr.Uthara Soman, in the Department of Sociology, SN College, Chempazhanthy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25.02.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C39 ***SN College for Women, Kollam –CAS Placement/ Promotion of Dr. Niju P, Assistant Professor in the Department of History from Academic Level 10 to Academic Level 11 - Approval of – reg.***

(12470/Ac F III/2025/UOK)

The D.D.O., *S.N.College for Women, Kollam* has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Niju P, Assistant Professor in the Department of History of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA. - History, Madurai Kamaraj University, April 2004, Second Class (55.37 %).
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	PhD. - History, Annamalai University, December 2017
II.Verified data from the Service Book		
5.	Date of Birth	05.05.1982
6.	Date of first entry into Service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of Retirement	31.05.2042
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2-year relaxation proposed in completed services on the account of Ph.D. Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D.

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16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/Institutes of Higher Education" organized by PMMMNMTT-Ramanujan College, University of Delhi from 10.11.2020 to 09.12.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Completed Two-Week NEP 2020 Orientation & Sensitization Programme under MM-TTP of UGC organized by UGC-MMTTC, University of Kerala from 21.08.2024 to 03.09.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	06.11.2024
20.	Date of meeting of the Screening Committee	07.12.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The Committee has scrutinized the PBAS records of the work done by the candidate and his service records. The grades/PI Scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Niju P is found qualified for the promotion to the post of Assistant Professor (Academic Level 11), w.e.f 28.09.2024 FN. Therefore, the Committee recommends Placement/Promotion of the candidate to Assistant Professor (Academic Level 11), w.e.f **28.09.2024 FN**.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Niju P, Assistant Professor in the Department of History at SN College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Niju P, Assistant Professor in the Department of History at SN College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C40 **SN College for Women, Kollam CAS Placement/ Promotion of Dr. Divya S, Assistant Professor in the Department of History from Academic Level 10 to Academic Level 11 - Approval of – reg.**
(12472/Ac F III/2025/UOK)

The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Divya S, Assistant Professor in the Department of History of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - History, University of Kerala, May 2006, Second Class (55.66 %).
2.	M.Phil - Subject, University, Year of passing	M.Phil - Social Transformation and Empowerment, M.G. University, December 2012.
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D. - History, University of Kerala, 30.04.2019.
II. Verified data from the Service Book		
5.	Date of Birth	28.07.1984
6.	Date of first entry into Service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of Retirement	31.03.2045
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2-year relaxation proposed in completed services on the account of Ph.D. Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the 4-Week UGC-Sponsored Induction Programme conducted by UGC-HRDC, University of Calicut from 13.01.2022 to 12.02.2022.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR	Required 1. Participated in the Two-Week UGC-Sponsored Refresher Course in 'Spatial and Digital Humanities

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	Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-content in 4-quadrants/MOOCs course during assessment period	(Multidisciplinary)'conducted by UGC-HRDC, University of Calicut from 01.12.2023 to 14.12.2023. Additional 2. Completed Two-Week NEP 2020 Orientation & Sensitization Programme under MM-TTP of UGC organized by UGC-MMTTC, University of Kerala from 02.09.2024 to 12.09.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	06.11.2024
20.	Date of meeting of the Screening Committee	07.12.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The Committee has scrutinized the PBAS records of the work done by the candidate and his service records. The grades/PI Scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Divya S is found qualified for the promotion to the post of Assistant Professor (Academic Level 11), w.e.f 28.09.2024 FN. Therefore, the Committee recommends the Placement/Promotion of the teacher to Assistant Professor (Academic Level 11), w.e.f **28.09.2024 FN**.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal for the approval of *CAS Placement / Promotion of Dr. Divya S, Assistant Professor in the Department of History at SN College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Divya S, Assistant Professor in the Department of History at SN College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C41 *S.N. College for Women, Kollam - CAS Placement/ Promotion of Dr. Deepak Nand, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

(9853/Ac F III/2023/UOK)

The D.D.O., SN College for Women, Kollam has forwarded a proposal for the approval of CAS Placement / Promotion of Dr. Deepak Nand, in the Department of Physics of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 17.10.2024 .FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc. - Physics, University of Kerala, November 2004, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D -Subject, University, Date of award	Ph.D - *University of Utrecht (Netherlands), 26.09.2011.
II. Verified data from the Service Book		
5.	Date of Birth	24.01.1982
6.	Date of first entry into service	17.10.2012 FN
7.	Date of Placement to Academic Level 11	17.10.2016 FN
8.	Date of Placement to Academic Level 12	17.10.2021 FN
<i>III. Details of the proposed Promotion</i>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	16.10.2024 AN
11.	Proposed Date of the Placement / Promotion	17.10.2024 FN
12.	Date of retirement	31.03.2038
13.	Assessment Period	17.10.2021 FN - 16.10.2024 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed of	2 years relaxation availed for Placement to Academic Level 11, on the account of Ph.D. degree.
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<i>Any one of the following :</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content	Required 1. Successfully completed Online Two-Week Interdisciplinary Refresher Course on "Managing Online Classes and Co-creating MOOCS 11.0" organized by PMMMNMTT, Ramanujan College, University of Delhi from 07.02.2022 to 21.02.2022. Additional 2. Successfully completed Online Two-Week Refresher Course in "Physics" organized by PMMMNMTT, Ramanujan College, University of Delhi in collaboration with Nirmala College, Muvattupuzha from 09.06.2023 to 23.06.2023.

	in 4-quadrant (at least one quadrant) - minimum of 10 modules	
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES

V. Selection Committee

21.	Date of intimating the validity of the panel to EA	15.02.2025
22.	Date of meeting of the Selection Committee	18.02.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including FOUR Subject Experts

VI. Recommendation of Selection Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores required for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Deepak Nand is found qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 17.10.2024 FN and hence, the Selection Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 17.10.2024 FN.

VII. Remarks on the Proposal:

* As per the Eligibility Certificate issued from this University, the Ph.D. degree of the University of Utrecht, Netherlands is recognized by the University of Kerala as an eligible qualification for appointment as Assistant Professor in Physics in Colleges affiliated to the University of Kerala.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Deepak Nand, in the Department of Physics, SN College for Women, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 17.10.2024 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Deepak Nand, in the Department of Physics, SN College for Women, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 17.10.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C42 **S.N. College for Women, Kollam - Revision of CAS Placement / Promotion - Smt. Resmi S, Assistant Professor, Department of Physics - Academic Level 11 to Academic Level 12 – reg.**

(9858/Ac F III/2023/UOK)

The D.D.O., S.N. College for Women, Kollam has forwarded proposal for approval of the **revision** of CAS/ Placement/ Promotion of Smt. Resmi S, Assistant Professor, Department of Physics of the College from Academic Level 11 to Academic Level 12, w.e.f 10.01.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

1. *Smt. Resmi S had entered into service as Lecturer in Physics at S.N. College, Sivagiri, Varkala on 10.01.2011 FN and was promoted to Assistant Professor (Academic Level 11) on 10.01.2016 FN.*

2. Her due date for the CAS Placement / Promotion to Assistant Professor (Academic Level 12) was on 10.01.2021 FN, but the teacher completed the requirement of RC / OC for the said CAS Placement / Promotion only on 16.06.2021.
3. Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee held on 05.11.2022, the University granted approval for her CAS Placement / Promotion to Assistant Professor (Academic Level 12) w.e.f 17.06.2021 FN. (ie the next day of the completion of RC/OC).
4. Subsequently, as per 3rd Amendment to UGC Regulations 2018 dated 31.07.2023, it was notified that, wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The University, as per UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.
5. Based on the said UO, the D.D.O., S.N. College for Women, Kollam requested to reconstitute the Screening-Cum-Evaluation Committee with the same members entrusted earlier for the purpose, to revise the date of CAS Placement/Promotion of Smt. Resmi S, to Assistant Professor (Academic Level 12). Accordingly, sanction has been granted for reconstituting the Screening-cum-Evaluation Committee as per the provisions in the said UO.
6. Now the proposal for approving the revision of CAS/ Placement/ Promotion of Smt. Resmi S has been forwarded along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 18.03.2025, with the required quorum.
7. In the minutes of the reconstituted Screening-Cum-Evaluation Committee, it has been stated that, the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Resmi S is found qualified for the promotion to the post of Assistant Professor Stage-III (Academic Level 12) w.e.f. 10.01.2021 FN and hence, the Committee recommends Smt. Resmi S for promotion from Academic Level 11 to Academic Level 12, w.e.f 10.01.2021 FN.

#	Particulars	Screening-Cum-Evaluation Committee held on 05.11.2022	Reconstituted Screening-Cum-Evaluation Committee held on 18.03.2025
1.	Placement / Promotion	Assistant Professor (Academic Level 12)	Assistant Professor (Academic Level 12)
2.	Assessment Period	10.01.2016 to 16.06.2021	10.01.2016 to 09.01.2021
3.	Option Exercised	UGC Regulations 2018	UGC Regulations 2018
4.	Recommended w.e.f.	17.06.2021 FN	10.01.2021 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the revision of CAS Placement/ Promotion of Smt. Resmi S, Assistant Professor in the Department of Physics at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.01.2021 FN, as per UGC Regulations 2018 (3rd Amendment), is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of Smt. Resmi S, Assistant Professor in the Department of Physics at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.01.2021 FN, as per UGC Regulations 2018 (3rd Amendment) and recommended to approve the same.

REGISTRAR (I/C)

VICE-CHANCELLOR

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C43 **S.N.College, Cherthala – CAS Placement/ Promotion of Dr. Gireesh V S, Assistant Professor in the Department of Economics from Academic Level 10 to Academic Level 11 - Approval of – reg.**

(12608/Ac F III/2025/UOK)

The D.D.O., SN College, Cherthala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Gireesh V S, Assistant Professor in the Department of Economics of the College from Academic Level 10 to Academic Level 11, w.e.f 02.02.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Economics, University of Kerala, May 2008, Second Class (58.33%).
2.	M.Phil - Subject, University, Year of passing	M.Phil - Economics, University of Madras, August 2012.
3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Economics, 15.06.2012
4.	Ph.D - Subject, University, Date of award	Ph.D. - Economics, M.G. University, 02.02.2023.
II. Verified data from the Service Book		
5.	Date of Birth	03.01.1986
6.	Date of first entry into Service	20.12.2018 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	01.02.2023 AN
9.	Proposed Date of the Placement / Promotion	02.02.2023 FN (date of award of Ph.D degree)
10.	Date of Retirement	31.03.2046
11.	Assessment Period	20.12.2018 FN - 01.02.2023 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	1-year 10 months 18 days relaxation proposed in completed services on the account of his Ph.D. Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction / Orientation Programme for "Faculty in University/ Colleges/ Institutes of Higher Education" organized by PMMMNMTT - Ramanujan College, University of Delhi from 26.06.2020 to 24.07.2020.
17.	Any one of the following:	Required

Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	1. Successfully completed Online Two-Week Interdisciplinary refresher Course on "Advanced Research Methodology" organized by PMMMNMTT - Ramanujan College, University of Delhi from 22.03.2022 to 05.04..2022. Additional 2. Participated in One-Week Paid FDP on "Moodle Learning Management System" organized St. Michael's College, Cherthala with Course material provided by Spoken Tutorial Project, IIT Bombay from 23.11.2020 to 27.11.2020. 3. Participated in One-Week Paid FDP on "Libre Office Suite Calc 6.3 "organized by S.N. College, Cherthala with Course material provided by Spoken Tutorial Project, IIT Bombay from 24.12.2020 to 28.12.2020.
18. 'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee	
19. Date of intimating the validity of the panel to EA	22.06.2024
20. Date of meeting of the Screening Committee	20.12.2024
21. Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The grades required have been verified and the Screening Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Gireesh V S is found qualified for the promotion to the post of Assistant Professor (Academic Level 11), w.e.f 02.02.2023 FN (date of eligibility is the date of awarding of Ph.D. Degree). Hence, the Committee recommends that Dr. Gireesh V S, Assistant Professor in Economics, S.N. College, Cherthala may be granted Placement/Promotion to Assistant Professor (Academic Level 11), w.e.f 02.02.2023 FN. VII. Remarks on the proposal: As per the minutes of the Screening-cum-Evaluation-Committee, 1-year 10 months 18 days relaxation has been recommended in completed services on the account of Ph.D. Degree, for CAS Placement / Promotion to Academic Level 11. The same is in conformity with the UGC Regulations, 2018.	

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Gireesh V S, Assistant Professor in the Department of Economics at S.N.College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 02.02.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Gireesh V S, Assistant Professor in the Department of Economics at S.N.College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 02.02.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

REGISTRAR (I/C)

VICE-CHANCELLOR

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C44 **S.N. College, Cherthala - CAS Placement/ Promotion of Dr. Savitha N, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg**
(32585/Ac F III/2023/UOK)

The D.D.O., SN College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Savitha N, in the Department of Physics of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc. - Physics, University of Kerala, May 2006, First Class.
2. M.Phil-Subject, University, Year of passing	NIL
3. NET /SLET - Subject, Date of Examination / Qualifying date	Joint CSIR-UGC NET - Physical Sciences, 20.12.2009.
4. Ph.D -Subject, University, Date of award	Ph.D - Physics, CUSAT, 14.10.2019.
II. Verified data from the Service Book	
5. Date of Birth	23.05.1983
6. Date of first entry into service	03.01.2011 FN
7. Date of Placement to Academic Level 11	03.01.2017 FN
8. Date of Placement to Academic Level 12	03.01.2022 FN
III. Details of the proposed Promotion	
9. Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10. Date of completion of Service as Assistant Professor (Academic Level 12)	02.01.2025 AN
11. Proposed Date of the Placement/ Promotion	03.01.2025 FN
12. Date of retirement	31.05.2039
13. Assessment Period	03.01.2022 FN - 02.01.2025 AN
14. LWA availed during the assessment period	NIL
15. Details of relaxation already availed of	NIL
16. UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)	
17. Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18. A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19. Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)	Required 1. Participated in the UGC Sponsored Two-Week Refresher Course in 'Education Technology and ICT (Multidisciplinary)' conducted by UGC-HRDC, University of Kerala from 06.03.2024 to 19.03.2024. Additional 2. Successfully completed One-Week Online Short-Term Faculty Development Programme on "Pedagogical and E-Learning Tools for Teaching" which was delivered in asynchronous mode as MOOC with four quadrants, organized

	OR Completed one MOOCs Course (With e-certification)	by SD College, Alappuzha in collaboration with KSHEC from 04.08.2020 to 10.08.2020.
	OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	3. Completed the NEP 2020 Orientation & Sensitization Programme under MM-TTP of UGC organized by UGC-MMTTC, University of Kerala from 18.11.2024 to 28.11.2024.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES

V. Selection Committee

21.	Date of intimating the validity of the panel to EA	15.02.2025
22.	Date of meeting of the Selection Committee	18.02.2025
23.	Quorum of the Selection committee (Five members including Two Subject Experts)	YES - SIX members including FOUR Subject Experts

VI. Recommendation of Selection Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores required for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Savitha N is found qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 03.01.2025 FN and hence the Selection Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 03.01.2025 FN.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Savitha N, in the Department of Physics, S.N. College, Cherthala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.01.2025 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Savitha N, in the Department of Physics, S.N. College, Cherthala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.01.2025 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C45 **S.N. College, Cherthala - CAS Placement/ Promotion of Dr. Radha krishnan V D, Department of Political Science, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.**

(41137/Ac F III/2022/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Radhakrishnan V D in the Department of Political Science of the College from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 09.06.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

REGISTRAR (I/C)

VICE-CHANCELLOR

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Politics, M.G. University, 1994, Second Class (56.6 %)
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Politics, M.G. University, 20.08.2003
II. Verified data from the Service Book		
5.	Date of Birth	05.02.1970
6.	Date of first entry into Service	09.06.2008 FN
7.	Date of Placement to Academic Level 11	09.06.2012 FN
8.	Date of Placement to Academic Level 12	09.06.2017 FN
9.	Date of Placement to Academic Level 13A	09.06.2020 FN
III. Details of the proposed Promotion		
10.	Post to which Placement / Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor (Academic Level 13A)	08.06.2023 AN
12.	Proposed Date of the Placement / Promotion	09.06.2023 FN
13.	Date of retirement	31.03.2026
14.	Assessment Period	09.06.2020 FN - 08.06.2023 AN
15.	LWA availed during the Assessment Period	NIL
16.	Details of relaxation already availed of	2-year relaxation availed in the Placement to Academic Level 11, on the account of Ph.D. Degree.
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13A.	YES
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	YES
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	YES (12 Nos.)
21.	A minimum of 110 Research score	YES (192)
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	08.12.2024
24.	Date of meeting of the Selection Committee	09.12.2024
25.	Quorum of the Selection Committee (FIVE members including TWO Subject Experts)	YES - FIVE members including THREE Subject Experts.
VI. Recommendation of Selection Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found that Dr. Radhakrishnan V D is qualified for promotion to the post of Professor (Academic Level 14) w.e.f. 09.06.2023 FN, and hence, the Selection Committee recommends for promotion of Dr. Radhakrishnan V D to the post of Professor (Academic Level 14) w.e.f. 09.06.2023 FN.		
VII. Remarks on the proposal:		
In some documents, the candidate's name appears as 'Radhakrishnan V D' and in some documents as 'V D Radhakrishnan'. However, the teacher requested to consider his name as		

REGISTRAR (I/C)

VICE-CHANCELLOR

'Radhakrishnan V D', and declared that, he will correct the name in relevant documents. Accordingly, the name of the teacher is considered as '**Radhakrishnan V D**'.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Radhakrishnan V D in the Department of Political Science at SN College, Cherthala from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 09.06.2023 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr. Radhakrishnan V D in the Department of Political Science at SN College, Cherthala from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 09.06.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C46 ***SN College, Sivagiri, Varkala – CAS Placement/ Promotion of Dr.Sanma G R, Assistant Professor in the Department of Mathematics from Academic Level 10 to Academic Level 11 - Approval of – reg.***

(40804/Ac F III/2024/UOK)

The D.D.O., S.N. College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Sanma G R, Assistant Professor in the Department of Mathematics of the College from Academic Level 10 to Academic Level 11, w.e.f 30.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc. - Mathematics, Manonmaniam Sundaranar University, April 2003, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil - Mathematics, Madurai Kamaraj University, April 2005.
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL.
4.	Ph.D - Subject, University, Date of award	Ph.D - Mathematics, Manonmaniam Sundaranar University, May 2019.
II.Verified data from the Service Book		
5.	Date of Birth	30.05.1981
6.	Date of first entry into Service	30.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	29.09.2024 AN
9.	Proposed Date of the Placement / Promotion	30.09.2024 FN
10.	Date of Retirement	31.05.2041
11.	Assessment Period	30.09.2020 FN - 29.09.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years relaxation proposed in completed services on the account of Ph.D Degree.
14.	UGC Regulations applied	UGC Regulations 2018

REGISTRAR (I/C)

VICE-CHANCELLOR

IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the 4-Week UGC-Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 28.02.2022 to 29.03.2022.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	1. Successfully completed Two-Week Refresher Course in Mathematics (Theme:Python and Vedic Mathematics) organized by PMMMNTT- Ramanujan College, University of Delhi in collaboration with Sri Jayachamarajendra College of Engineering, JSS Science and Technology University, Mysuru from 13.07.2023 to 26.07.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	12.11.2024
20.	Date of meeting of the Screening Committee	06.02.2025
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts.
VI. Recommendation of Screening cum Evaluation Committee:		
The Committee has scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr.Sanma G R is found qualified for the promotion from Academic Level 10 to Academic Level 11 w.e.f. 30.09.2024 FN. Therefore, the Committee recommends the Placement/Promotion of Dr.Sanma G R to Assistant Professor (Academic Level 11), w.e.f 30.09.2024 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr.Sanma G R, Assistant Professor in the Department of Mathematics at S. N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f 30.09.2024 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr.Sanma G R, Assistant Professor in the Department of Mathematics at S. N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f 30.09.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C47 **SN College, Sivagiri, Varkala – CAS Placement/ Promotion of Dr.Sajesh Sasidharan, Department of Physics - Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**
(613/Ac F III/2023/UOK)

The D.D.O., S.N. College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Sajesh Sasidharan, in the Department of Physics of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 05.01.2025 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc. - Physics, University of Kerala, April 2001, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination/Qualifying date	Joint CSIR-UGC NET - Physical Sciences, 21.06.2009.
4.	Ph.D -Subject, University, Date of award	Ph.D - Optoelectronics, University of Kerala, 27.09.2022.
II. Verified data from the Service Book		
5.	Date of Birth	30.05.1979
6.	Date of first entry into Service	05.01.2011 FN
7.	Date of Placement to Academic Level 11	05.01.2017 FN
8.	Date of Placement to Academic Level 12	05.01.2022 FN
III. Details of the proposed Placement/ Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	04.01.2025 AN
11.	Proposed Date of the Placement / Promotion	05.01.2025 FN
12.	Date of Retirement	31.05.2035
13.	Assessment Period	05.01.2022 FN - 04.01.2025 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed of	NIL
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	Any one of the following: Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation	<u>Required.</u> 1. Successfully completed Online Two-Week Refresher Course in "Physics" organized by PMMMNMTT - Ramanujan College, University of Delhi from 28.07.2022

	Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	to 11.08.2022. <u>Additional.</u> 2. Successfully completed One-Week Online National Faculty Development Programme in "Quality in Higher Education and NEP-2020" jointly organized by Tilak College of Science and Commerce, Mumbai and Guru Angad Dev TLC, SGTB Khalsa College, University of Delhi under PMMMNMTT from 07.06.2023 to 13.06.2023. 3. Successfully completed the UGC Approved Short-Term Professional Programme on Implementation of NEP-2020 for University and College Teachers organized by IGNOU from 12.06.2023 to 20.06.2023. 4. Participated in the One-Week National Level Online FDP on ChatGPT&AI Tools for Educators, in-line with OBE organized by St. Joseph's College (Autonomous), Irinjalakuda in association with KSHEC from 19.07.2023 to 26.07.2023. 5. Completed the NEP-2020 Orientation & Induction Programme under MM-TTP of UGC organized by UGC-MMTTC, Dr. Babasaheb Ambedkar Marathwada University from 23.01.2024 to 31.01.2024. 6. Successfully Completed the 6-days Online Short-Term Programme on Functional Materials and Devices organized by MM-TTC, IIT, Design and Manufacturing, Chennai from 01.07.2024 to 06.07.2024. 7. Completed the Two-Week Refresher Course in Basic Science (For all Science Faculty) under MM-TTP of UGC organized by MMTTC, Rani Durgawati Viswavidyalaya, Jabalpur from 19.08.2024 to 31.08.2024.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	09.04.2025
22.	Date of meeting of the Selection Committee	10.04.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - FIVE members including THREE Subject Experts
VI. Recommendation of Selection Committee: The Committee scrutinized the PBAS records and service records of the candidate. The API grades for various categories were verified, and the committee found that the candidate has sufficient scores in each category according to UGC Regulation 2018. After a detailed evaluation of the performance of the teacher and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found that Dr.Sajesh Sasidharan qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 05.01.2025 FN. Hence, the Selection Committee recommends Dr.Sajesh Sasidharan for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 05.01.2025 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Sajesh Sasidharan, in the Department of Physics at SN College, Sivagiri, Varkala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 05.01.2025 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement / Promotion of Dr.Sajesh Sasidharan, in the Department of Physics at SN College, Sivagiri, Varkala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 05.01.2025 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.28.C48 SN College, Chempazhanthy – Revision of Workload in the Department of Psychology for the AY 2023-'24 – Consideration of – reg.

(74704/Ac F III/2024/UOK)

The Syndicate, at its meeting held on 27.05.2025, as per item No. 20.160.C34, considered the request from the Manager, SN Trusts, Kollam, to assess the workload in various teaching departments of the 9 (Nine) Colleges under the Trusts for the academic year 2023–24, and resolved to approve the same. Sanction was accorded by the Hon'ble Vice-Chancellor for implementation. During the process of issuing the formal UO, the DDO, SN College, Chempazhanthy, requested a reconsideration of the workload assessment in the Department of Psychology, proposing 76 hours instead of 66 hours, in view of the semester-wise distribution of Theory and Practical hours and the permissible number of batches for Psychology practicals. The approval of the UO is currently on hold.

The following facts are relevant in this context:

1. The student strength in the Department of Psychology, as per records, is 32 (thirty-two).
2. Psychology is a subject under the Faculty of Science.
3. For Science subjects, a student strength of 16–18 is normally considered as one batch for practicals.
4. For Psychology, a student strength of 10 is considered as one batch for practicals.
5. Based on this norm, 32 students were allotted 3 (three) batches, with no additional batch for the remaining 2 (two) students, as per usual practice.
6. The DDO, SN College, Chempazhanthy, has now forwarded a letter containing the remarks of the Chairman, Board of Studies in Psychology (No.Ac FIII/2/41033/2018 dated 24.06.2019, copy appended) in which it is stated that 4 (four) batches are permissible for 32 students, reckoning that Psychology Practical are done with human subjects, which are managed among students themselves.
7. Accordingly, as per the remarks of the Chairman, Board of Studies in Psychology, the workload of the Department of Psychology at SN College, Chempazhanthy, is eligible to be revised from 66 hours to 76 hours, considering 4 (four) Practical Batches for 32 (Thirty-Two) students.

In light of the above facts, and as per the orders of the Hon'ble Vice-Chancellor, the question of revision of workload in the Department of Psychology, SN College, Chempazhanthy, for the academic year 2023–24 from 66 to 76 hours, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the matter of revision of workload in the Department of Psychology, SN College, Chempazhanchy, for the academic year 2023–24 from 66 to 76 hours and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee on Teaching and Non Teaching Staff of Private Colleges.

Item No.23.28.C49 SN Trusts, Kollam - Proposal for the approval of appointment of Principals at Colleges under the Trust affiliated to University of Kerala - Legal Opinion – Consideration of – reg.

(6000/Ac F III/2024/UOK)

The Manager, S.N. Trusts, Kollam had notified for the post of Principal in the Colleges under SN Trusts, Kollam, inviting applications from among Professors/ Associate Professors having sufficient qualifications and who are working in Colleges under SN Trust. Subsequent to the grant of panel of the Selection Committee in tune with the UGC Regulations 2018 by the University for the said appointment, proposal for the approval of appointments of Principals at eight Arts & Science aided Colleges under the Trusts was forwarded for approval

As per proviso to Sections 57(2) and 57(3) of the Kerala University Act, 1974 - the appointment of Principals shall be made by the Educational Agency by promotion from among the teachers of the College or of all the Colleges, as the case may be, or by direct recruitment. Where the appointment of principal is made by promotion, the educational agency shall make the appointment on the basis of seniority-cum-fitness.

The UGC Regulations, 2018 is silent regarding the appointment of Principals in Colleges on seniority-cum-fitness basis. Meantime, the Hon'ble High Court of Kerala in its judgment dated 06.12.2024 in WP(C) No. 36410 of 2024 observed that, on the introduction of the UGC regulations, 2018, the provisions in the University Act, which enable appointment to the post of Principal in a affiliated College, by promotion, has become inoperative.

The Syndicate at its meeting held on 17.03.2025 as per Item No.18.07.C2, considered the approval of appointment of Principals at the eight colleges under SN Trust affiliated to University of Kerala, along with the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 25.01.2025 (Item No. C2) and resolved to seek legal opinion on the matter. Accordingly the Standing Counsel was intimated.

Now, the Standing Counsel as per letter No. TA/SC-LO-20/2025 28.6.2025 dated 28.06.2025 has offered his opinion on the matter, which states as follows:

“The judgment dated 6.12.2024 in WP(C)36410/2024, the Hon’ble High Court has dealt with the same question pertaining to another corporate management viz. NSS College Central Committee. Though an appeal has been preferred by the Educational Agency as WA No.1028 of 2025, no stay order has been granted by the Hon’ble Division Bench against the said judgment of the Learned Single Judge. As such the University has to follow the rule laid down by the High Court of Kerala in the aforesaid identical matter in the case of appointments of Principals in the Colleges under SN Trust. The applicability of UGC Regulations in preference to any other State legislations and the rules/ statutes thereunder is well settled by a catena of decisions. Hence any appointment or selection done contrary to the provisions UGC Regulations 2018 may be found as illegal and any request for approval of such appointment be declined.”

As per the orders of the **Hon’ble Vice-Chancellor** the **legal opinion** received from the **Standing Counsel** regarding the **approval of the appointment of Principals at eight Arts & Science aided Colleges under SN Trusts, as sought by the Syndicate** at its meeting held on 17.03.2025 as per Item No.18.07.C2, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the legal opinion received from the Standing Counsel regarding the approval of the appointment of Principals at eight Arts & Science Aided Colleges under SN Trusts and recommended to reject the proposals on the strength of the judgment dated 6.12.2024 in WP(C)36410/2024 from the Hon’ble High Court of Kerala.

The meeting came to end by 03.30 PM.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges held on 16.09.2025, be approved.

Item No.23.29 *Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025 – Report regarding the approval granted by the Vice-Chancellor to the recommendations of the Committee on certain matters in the item number 1 and for consideration and approval of the recommendations on all the other matters in the minutes - reg.*

(SDC)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, placed below may be seen.

Based on the request of Dr.Pramod N.,Convenor, Standing Committee of the Syndicate on Students' Discipline, intimating about the exigency, the Vice-Chancellor exercising the powers vested on him under section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate, has approved the recommendations of the Committee in the said minutes pertaining to all the tables in the item number 1 except the recommendations under the table IX (Case of Mariya Skaria) and table XII (Case of Rajeelakunju R). The recommendations of the Committee under the table IX and table XII in the item number 1 as also the recommendations under the item number 2, are ordered by the Vice-Chancellor to be placed before the Syndicate for consideration and appropriate resolution. Therefore, the item included in the agenda of the Syndicate meeting for consideration and appropriate resolution on the minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, is ordered by the Vice-Chancellor to be cancelled.

Accordingly, the files of alleged malpractice against the students for whom the final decisions have been made under the approved matters in item number 1 of the said minutes, were transferred to the respective tabulation sections for implementation of the decisions.

Therefore, the action taken by the Vice-Chancellor in having approved the recommendations of the Committee under all the tables in the item number 1 except the recommendations under the table IX and table XII in the minutes is reported to the Syndicate, while the recommendations of the Committee under the table IX and table XII of the item number 1 as well as the recommendations under the item number 2 in the said minutes are placed before the Syndicate for consideration and appropriate resolution.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STUDENTS' DISCIPLINE

Date	:	29.09.2025
Time	:	10.30 am to 5.00 pm
Venue	:	Senate Hall, Senate House Campus,

Members present

1. Dr. Pramod. N (Convenor)	-	Sd/-
2. Prof.(Dr.)P.M.Radhamony	-	Sd/-
3. Adv.Muralidharan Pillai G	-	Sd/-
4. Sri.R.Rajesh	-	Sd/-
5. Dr.S.Jayan	-	Sd/-
6. Prof.(Dr.) Prakash K C	-	
7. Prof.(Dr.) Manoj. V	-	Sd/-
8. Dr.Vinodkumar T G Nair	-	Sd/-
9. Dr. T.R Manoj	-	Sd/-
10.Dr. Rahim K	-	Sd/-
11.Sri.P.S.Gopakumar	-	Sd/-
12.Sri.Ahamed Fazil Y	-	Sd/-

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.29.01 *Allegations of malpractice in the university examinations against all the candidates called for the hearing before the Standing Committee of the Syndicate on Students' Discipline, along with the corresponding findings, observations and recommendations made by the Committee against these candidates - reg.*

Eighty Eight (88) candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in connection with the allegations of malpractice in the University Examinations. Out of them, **Seventy Eight (78)** candidates appeared for the hearing.

Certain matters related to the suspicion of malpractice having occurred during the examinations as suspected by the examiner/s during the valuation of the answer scripts in the examination valuation camps, and, the corresponding suspected candidates being called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline, are as mentioned below:

- A) For the same examination, usually the candidates alleged of malpractice and reported from the examination halls are reported well ahead of the candidates alleged and reported from the valuation camps/revaluation on suspicion of malpractice, wherein the valuation/revaluation is conducted later after the conclusion of the examinations,
- B) Normally, the candidates alleged of malpractice are called for the personal hearings before the Standing Committee of the Syndicate on Students' Discipline, based on the chronological order in which the corresponding files related to the alleged malpractice of each such candidate is received in the Students Discipline Cell (SDC). Therefore the candidates reported from the examination hall are incidentally called for the personal hearing well ahead of the candidates reported from the valuation camps/revaluation, although both malpractice allegations may pertain to the same examination,
- C) This causes considerable delay in taking decisions on the allegations of suspected malpractice of candidates that are reported from the valuation camps/revaluation, as compared to the allegations of malpractice of candidates reported from the examination hall, although both kind of allegations may pertain to the same examination,
- D) Moreover majority of the candidates alleged of malpractice from the examination halls are reported with sufficient evidence like possession of handwritten manuscripts, photostat copies, printed material from the textbooks/guides, etc. of having committed the malpractice. On the contrary, many of the suspected malpractice allegations raised from the valuation camps like discrepancy noted in handwriting in answer scripts of candidates, etc., are without sufficient evidence as mentioned above and are based on the suspicion of the examiner/s during the valuation of the answer scripts. The guilt on the part of such candidates alleged of suspected malpractice from the valuation camps/revaluation need to be further established or exonerated based on the personal hearing of such candidates and further verification,
- E) Hence a delay in the personal hearing of those candidates alleged of suspected malpractice from the valuation camps/revaluation and later if exonerated, can hamper their chances of appearing for further examinations even though sufficient evidence as mentioned above may not be available pertaining to the allegations,
- F) Also the candidates alleged of malpractice from the examination hall are well aware of their malpractice issue, however, the candidates alleged of suspicion of malpractice from the valuation camps/revaluation come to know about such an issue, only on receipt of the communication for personal hearing or if at all communicated from the concerned tabulation section, and hence liable to appear for subsequent examinations before being withheld from the same,
- G). Hence certain candidates namely Nija S L - Reg. No. 21345, Ajantha Renuka S.A. - Cand. Code. 47121551007, Vivek V - Cand.Code. 47122555060 and Vishnu J Nair - Cand.Code. 47122555059 who are alleged of suspected malpractice from the valuation camps have been called for the personal hearing before the Committee, overlooking the order of reporting to the Students Discipline Cell (SDC).

The details of the malpractice allegations against all the above mentioned candidates are given in the tables (I) to (XV) given below. The corresponding observations, findings and recommendations of the Standing Committee of the Syndicate on Students' Discipline are given after each of the said tables. The short titles used in the starting of each of the above mentioned tables shall mean as described below in points (a) to (h):

- Sl.No.** – Serial number,
- File No.(Sub. Call/Earl. call if any spcfd.)** – File number in Students Discipline Cell or SDC related to the allegations of malpractice in the University Examination/s (*Subsequent call for hearing for the candidate/s who remained absent for the first call for hearing, if any, is specified, as well as earlier calls for hearing wherein candidate was detected of malpractice in any other University Examination/s is also specified*),
- Name** - Name of the Candidate who is alleged of resorting to malpractice,
- Reg.No./ Cand.Code** - Register Number/ Candidate Code of the candidate mentioned in (c) above,
- Exam** - Examination in which malpractice is alleged,
- Centre** - Centre of the Examination where the incident of malpractice is alleged to have occurred,
- Gist (Reptd.By)** - Gist of the case or allegations [Case reported by the College/ Malpractice Prevention Squad (MPS)/ Specified if by any others],
- Section** – Tabulation Section/ Other section if any, from where the file related to the allegations of malpractice was received in SDC.

TABLE (I)

Sl. No.	File No. (Sub. Call/ Earl. call if any spcfd.)	Name	Reg.No./ Cand. Code	Exam	Centre	Gist (Reptd. By)	Section
1	S7434/ 2025	Adithya I	Cand. Code. 705058024657	Second Semester FYUGP Commerce - Finance, April 2025	Sree Narayana College for Women, Kollam	Possession of handwritten bits [By MPS]	FYUGP I
2	S7435/ 2025	Muhammed Rihan R	Cand. Code. 255143127838	Second Semester FYUGP English and Malayalam Literature, April 2025	S.N.College, Kollam	Possession of Photostat of printed paper [By MPS]	FYUGP I
3	S7436/ 2025	Sajin Raj	Cand. Code. 706286150976	Second Semester FYUGP Mathematics, April 2025	S.N.College, Kollam	Possession of printed bit [By MPS]	FYUGP I
4	S7437/ 2025	Sandra Rajendran	Reg.No. 44845211350	Sixth Semester BA History (SDE), April 2025	M S M College, Kayamkulam	Possession of handwritten manuscript [By MPS]	EE V
5	S7438/ 2025	Mohammed Sami	Cand.Code. 596849928544	Second Semester FYUGP Commerce - Finance, April 2025	M S M College, Kayamkulam	Possession of mobile phone-Apple iphone15 [By College]	FYUGP I
6	S7439/ 2025	Anakha D R	Cand.Code. 153962822286	Second Semester FYUGP Journalism, April 2025	Christ Nagar College, Maranalloor	Possession of handwritten bit paper [By College]	FYUGP III
7	S7447/ 2025	Muhammad Roshan N J	Reg. No. 33622138037	Sixth Semester B.Com. Accounts and Data Science, April 2025	St. John's College, Anchal	Possession of printed bits of paper [By College]	ES X
8	S7450/ 2025	Hebna Edison	Reg. No. 30866221127	Sixth Semester B.Com Finance (SDE), April 2025	S.N.College for Women, Kollam	Written on the back side of hall ticket using pencil [By College]	ED XVII
9	S7451/ 2025	Kiran V	Cand. Code. 15123113024	First Semester BA Economics and Media Studies, January 2025	Iqbal College, Peringamala	Possession of small sized paper cutting with handwritten notes on both sides [By College]	ES X
10	S7452/ 2025	Athira A	Reg.No. 910852211059	Sixth Semester B.Com Co-operation (SDE), April 2025	S.N.College for Women, Kollam	Written on back side of hall ticket with pencil [By College]	ED XVIII
11	S7458/ 2025	Midhun Madhav M	Reg. No. 15923116023	Fourth Semester B.Com., July 2025	MMNSS College, Kottiyam	Possession of printed copy [By College]	CBCS B.Com II

REGISTRAR (I/C)

VICE-CHANCELLOR

12	S7459/ 2025	Parthiv Prasanth	Reg.No. 15921126046	Fourth Semester B.Com., July 2025	St.Gregorious College, Kottarakkara	Possession of handwritten bit [By College]	CBCS B.Com II
13	S7460/ 2025	Abhinand K S	Reg.No. 220221030320	Fourth Semester B.Sc. Mathematics (Supplementary), July 2025	Christian College, Kattakada, TVM	Possession of handwritten bit [By College]	CBCS B.Sc. V
14	S7461/ 2025	Jayakrishnan S	Reg.No. 19523807026	Fourth Semester BBA, July 2025	National College, Ambalathara	Possession of handwritten bit [By College]	ES I
15	S7462/ 2025	Sooraj S	Reg.No. 14522126043	Fourth Semester BA Political Science, July 2025	St.Gregorios College, Kottarakkara	Possession of printed bits [By College]	CBCS BA VI
16	S7463/ 2025	Muhammed Thanseer	Reg.No. 33623170010	Fourth Semester B.Com Accounts and Data Science, July 2025	Ayyankali Memorial Arts and Science College, Kuryottumala	Possession of handwritten and printed bit [By College]	ES X
17	S7464/ 2025	George Thankachan	Reg.No. 13823812016	Fourth Semester B.Com Commerce with Computer Application, July 2025	Naipunya School of Management, Alappuzha	Possession of handwritten bits [By College]	ES II
18	S7465/ 2025	Fathima A	Cand.Code. 14922142027	Fourth Semester New Generation Double Main BA Economics and Mathematics, July 2025	TKM College of Arts & Science, Kollam	Written equation on the hand and confessed the same [By College]	ES X
19	S7466/ 2025	Sumayya S	Cand.Code. 14922142054	Fourth Semester New Generation Double Main BA Economics and Mathematics, July 2025	TKM College of Arts & Science, Kollam	Written equation on the hand and confessed the same [By College]	ES X
20	S7467/ 2025	Shimiya S	Cand.Code. 14922142051	Fourth Semester New Generation Double Main BA Economics and Mathematics, July 2025	TKM College of Arts & Science, Kollam	Written equation on the calculator [By College]	ES X
21	S7468/ 2025	Kailas Nadh R V	Reg.No. 15923141009	Fourth Semester B.Com, July 2025	St.Xaviers' College, Thumba	Written answers with pencil in hall ticket and writing board [By College]	CBCS B.Com II
22	S7469/ 2025	Ashish Sathya Narayanan	Reg.No. 33223825024	Fourth Semester BCA, July 2025	Christ Nagar College, Maranalloor	Possession of reduced photocopy [By College]	ES VII
23	S7470/ 2025	Akshaya A S	Reg.No. 23522141015	Fourth Semester B.Sc Chemistry, July 2025	St.Xaviers' College, Thumba	Written on backside of hall ticket with pencil and written on cover of scientific calculator [By College]	CBCS B.Sc III
24	S7471/ 2025	Binitha G B	Reg.No. 23022141027	Fourth Semester B.Sc Physics, July 2025	St.Xaviers' College, Thumba	Copied answers from torn pages of text book [By College]	CBCS B.Sc III
25	S7472/ 2025	Ganga Madhu S M	Reg.No. 22022141020	Fourth Semester B.Sc Mathematics, July 2025	St.Xaviers' College, Thumba	Written answers in a manuscript with pen and written on the cover of scientific calculator with pencil [By College]	CBCS B.Sc III
26	S7474/ 2025	Aswin Krishnan U	Reg.No. 22022126016	Fourth Semester B.Sc Mathematics, July 2025	St. Gregorios College, Kottarakkara, Kollam	Possession of photocopy of handwritten bits [By College]	CBCS B.Sc. VI
27	S7475/ 2025	Shahirabanu M	Reg.No. 23522142006	Fourth Semester B.Sc Chemistry, July 2025	T K M College of Arts & Science, Kollam	Possession of handwritten bit [By College]	CBCS B.Sc IV
28	P5839/ 2025	Vishag S	Cand. Code. 41622404044	Sixth Semester B.Tech Information Technology, June 2025	University College of Engineering, Karyavattom	Possession of printed bit [By MPS]	EE II H
29	P5840/ 2025	Aravind A G	Cand. Code. 41622404014	Sixth Semester B.Tech Information Technology, June 2025	University College of Engineering, Karyavattom	Possession of printed bit [By MPS]	EE II H
30	P5841/ 2025	Bharath Babu D	Cand. Code. 41522404045	Sixth Semester B.Tech Computer Science and Engineering, June 2025	University College of Engineering, Karyavattom	Possession of printed bit [By MPS]	EE II H
31	P5843/ 2025	Sandeep Nair K H	Cand. Code. 41522404094	Sixth Semester B.Tech Computer Science and Engineering, June 2025	University College of Engineering, Karyavattom	Possession of Mobile phone[By MPS]	EE II H

32	P5844/ 2025	Anjana S	Cand. Code. 41522404021	Sixth Semester B.Tech Computer Science and Engineering, June 2025	University College of Engineering, Karyavattom	Possession of photocopy bit [By MPS]	EE II H
33	P5845/ 2025	Adharsh C S	Cand. Code. 41521404006	Second Semester B.Tech Computer Science and Engineering (Supplementary), June 2025	University College of Engineering, Karyavattom	Possession of handwritten paper bit [By MPS]	EE II H
34	P5846/ 2025	Ryan George Joseph	Cand. Code. 41520404046	Second Semester B.Tech Computer Science and Engineering (Supplementary), June 2025	University College of Engineering, Karyavattom	Possession of printed bit [By MPS]	EE II H
35	P5852/ 2025	Amit V N	Cand. Code. 47424551035	First Semester Unitary LLB, July 2025	Kerala Law Academy College, Peroorkada	Possession of handwritten manuscript [By College]	EG I(a)
36	A9098/ 2025	Dreshya Suresh	Reg. No. 3042140017	Part III BA English Language and Literature (Supplementary), April 2025	St.John's College, Anchal	Possession of handwritten notes [By MPS]	EE VIII
37	A9101/ 2025	Alan B L	Reg. No. 3032319004	II year B.Com, April 2025	Christian College, Kattakada, TVM	Possession of handwritten bit [By College]	ED IX
38	A9102/ 2025	Sneha S	Reg. No. 3032130035	Part III B.Com, April 2025	S.N.College for Women, Kollam	Written on back side of hall ticket using pencil [By College]	ED IX
39	A9103/ 2025	Vignesh Viswan	Reg.No. 3032135023	Part III B.Com, April 2025	U.I.T., Sasthamkotta	Possession of printed material [By MPS]	ED XII
40	A9105/ 2025	Ajmisha S	Reg.No. 3032444017	First Year B.Com, April 2025	M.S.M.College, Kayamkulam	Writings on calculator [By MPS]	ED XII
41	A9106/ 2025 [NB: Earlier alleged of malpractice in First Year April 2023 exam (SDC file A 8973/2023). Punished by resolution in Syndicate meeting on 28.12.2023 vide item no.07.96.01]	Muhammed Muhsin A	Reg.No. 3042232010	Part III BA Arabic, April 2025	T.K.M.College of Arts & Science, Kollam	Possession of handwritten piece of paper [By MPS]	ED II
42	A9109/ 2025	Abhijith C M	Reg.No. 3032448001	First Year B.Com, April 2025	S.N.College, Cherthala	Possession of handwritten manuscript [By College]	ED X
43	A9110/ 2025	Lekshmi S	Reg.No. 3032130022	Part III B.Com, April 2025	U.I.T., Pathiyoor (Sub-centre) (Main Centre - S.N.College for Women, Kollam)	Possession of handwritten manuscript [By MPS]	ED IX
44	A9112/ 2025	Viji Venu J	Reg.No. 65723	Part I BA, April 2025	S N College, Kollam	Possession of printed short paper cuttings found in her purse [By MPS]	EE VII
45	A9113/ 2025	Arun Mohanan	Reg. No. 66401	Part I B.Sc. (Mercy Chance), July 2025	S N College, Kollam	Possession of small printed material [By MPS]	ED I(a)
46	A9114/ 2025	Ajmeer S N	Reg. No. 3032208004	Part I B.Com, April 2025	St. Xavier's College, Thumba	Possession of handwritten paper bit[By College]	ED IV
47	A9117/ 2025	Asha Sugathan	Reg. No. 65905	Part I BA (Mercy Chance), April 2025	MSM College, Kayamkulam	Possession of handwritten and photocopy bits [By College]	EE VIII
48	A9119/ 2025	Sreekutty M	Reg. No. 3042140011	Part I BA Political Science (Supplementary Chance), April 2025	Iqbal College, Peringamala (Sub-centre) (Main Centre - St. John's College, Anchal)	Possession of printed paper bit [By College]	EE VIII

49	S7308/ 2025 (IInd Call)	Manikandan M S	Reg. No. 1592116603 5	First Semester B.Com, November 2024	MGM College of Arts and Science, Kaniyapuram, TVM	Possession of reduced photocopy [By College]	CBCS B Com III
50	S7395/ 2025 (IIInd Call)	Hari Sankar K S	Reg.No. 2161812202 1	Third Semester B.Sc. Environmental Science & Environment and Water Management, January 2025	NSS College, Cherthala, Alappuzha	Possession of handwritten bit [By College]	ES VI
51	S7397/ 2025 (IInd Call)	Stephin John	Reg.No. 1952216605 2	Third Semester BBA, January 2025	MGM College of Arts & Science, Kaniyapuram	Possession of printed bit [By College]	ES I
52	A8874/ 2022 (IInd Call)	Lekshmi.L	Reg.No. 3041904091	II BA Economics, April 2022	Govt.College for Women, Thiruvananthapura m	Possession of Xerox Copy and Manuscript [By MPS]	EE IV
53	A8079/ 2017 (IVth Call)	Athulya.A	Reg.No. 3011431016	II B.Sc Mathematics, March/April 2017	S.N.College, Kollam	Possession of Handwritten Manuscript	ED I(a)
54	A8690/ 2021 (IInd Call)	Upameesh Udayan	Reg.No. 3031521137	II B.Com, April 2021	Govt.College, Nedumangad (Sub-Centre : UIT, Pirappancode)	Possession of Manuscript and Xerox Copy	ED X
55	S1109/1 /2010 (IInd Call)	Ambu S R	Cand. Code 06950002	Fourth Semester B.Sc. Computer Science, May 2010	UIT, Kuravankonam	Possession of handwritten bit [By MPS]	ES IV

The candidates mentioned above were present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and were heard by the Committee. The candidates submitted written statements before the Committee.

Recommendations of the Committee :

The Committee after consideration of the above mentioned facts including the reports of malpractice and the statements submitted at the time of the hearing by the candidates mentioned in the Table (I) above, found them guilty. Therefore the Committee made the below recommendations:

- (i) *All papers of the semester/annual examination/s (specified against each candidate in the above table, in the paper/s of which the candidate/s respectively resorted to malpractice) attended by the candidates be cancelled,*
- (ii) *The paper/s of the other semester/annual examination/s (i.e. the semester/annual examinations other than that specified in the recommendation in [i] above) attended by the candidates since the date of committing malpractice be cancelled,*
- (iii) *The paper/s of the other semester/annual examination/s (i.e. the semester/annual examinations other than that specified in the recommendation in [i] above) attended by the candidates prior to the date of committing malpractice be not affected,*
- (iv) *The candidates be permitted to write any semester/annual examination/s (corresponding to the course of study specified against each candidate in the above table) in the next available chance, and,*
- (v) *The candidates be also allowed to remit the examination fee without fine even if it is late. Further the Committee observed that the various copy materials confiscated from the candidates mentioned in table (I) above have been verified with the corresponding reports of malpractice and accordingly the recommendations in serial numbers (i) to (v) above are made related to the final decision that may be taken. Therefore, with respect to the valuable materials like mobile phones and calculators among such copy materials, the Committee further made the following recommendations:*
 - *The mobile phones and calculators may be returned to the respective candidates by the corresponding tabulation sections that generated the file related to the malpractice alleged,*
 - *An acknowledgement for receipt of the mobile phone or calculator as the case may be, may be fetched by the above mentioned tabulation sections from the corresponding candidates, and,*

- *The above mentioned acknowledgements from the candidates may be preserved along with the respective files of malpractice.*

Resolution of the Syndicate							
RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.							

TABLE (II)

Sl. No.	File No. (Sub. call if any spcfd.)	Name	Reg.No./Cand. Code	Exam	Centre	Gist (Reptd. By)	Section
1	S7449/ 2025	Sidharth Murali	Reg. No. 23022102015	Sixth Semester B.Sc Physics, April 2025	Christian College, Chengannur	Torn a page from the main answer script with serial number 327953 for exam of subject PY1641: Solid State Physics, and surrendered the torn page [By College]	CBCS B.Sc III
2	P5835/ 2025	Dhanesh Krishnakumar	Cand.Code. 46022500023	Sixth Semester B.P.Ed (4 Year Innovative Programme), May 2025	Lakshmi Bai National College of Physical Education, Karyavattom	Possession of handwritten bit [By College]	EG II
3	A9107/ 2025	Jibin K Jinil	Reg.No. 3032344006	Part III B.Com, April 2025	U.I.T., Pathiyoor (Sub-centre) (Main Centre - M.S.M. College, Kayamkulam)	Possession of reduced photostat copy [By MPS]	ED XII
4	A9108/ 2025	Sreeraj S	Reg.No. 3032344012	Part III B.Com, April 2025	U.I.T., Pathiyoor (Sub-centre) (Main Centre - M.S.M. College, Kayamkulam)	Possession of reduced photostat copy [By MPS]	ED XII
5	A9115/ 2025	Athira S A	Reg. No. 3032206039	Part I B.Com, April 2025	St. Xavier's College, Thumba	Possession of photocopy bits [By College]	ED IV
6	S7211/ 2024 (IInd Call)	Afrin N.C.	Reg.No. 15923111020	Second Semester B.Com, August 2024	B.J.M. Govt College, Chavara	Answers written in minute letters on the backside of the hallticket using pencil [By MPS]	CBCS B.Com II

The candidates mentioned above were present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and were heard by the Committee. The candidates submitted written statements before the Committee. In the case of the candidate Sidharth Murali (Reg. No. 23022102015) mentioned under the serial number (1) in the above table (II), the Committee made the following observations:

- Vide the two letters dated May 30, 2025 and June 10, 2025 both addressed to the Controller of Examinations by the Chief Superintendent of Examinations at Christian College, Chengannur, that are also signed by the Principal of that institution, it is stated that the candidate Sidharth Murali had torn a page from the main answer booklet with serial number 327953 as the candidate felt that the answer written is wrong,
- It is further stated in the said letters that following the above incident, the candidate Sidharth Murali realised his mistake and voluntarily surrendered the torn page of the answer script in front of the Principal in the presence of the examination chief superintendent. The said torn page of the answer script is also seen submitted at the institution during the examination,
- Based on the above explanations of the Principal and Chief Superintendent of Examinations at Christian College, Chengannur, combined with the statement of the candidate Sidharth Murali submitted during the personal hearing, the Committee felt that the act committed by the candidate is not an intentional act of malpractice.

Recommendations of the Committee:

The Committee after consideration of the above mentioned facts including the reports of malpractice and the statements submitted at the time of the hearing by the candidates mentioned in the Table (II) above, found them guilty. Considering the minor nature of the offenses, the Committee made the below recommendations:

- The particular paper in which the candidates respectively resorted to malpractice be cancelled,*

- ii) *The other paper/s of any semester/annual examination/s (corresponding to the course of study specified against each candidate in the above table), if any, attended by the candidates since the date of committing malpractice be cancelled,*
- iii) *The other paper/s of any semester/annual examination/s (corresponding to the course of study specified against each candidate in the above table) attended by the candidates prior to the date of committing malpractice be not affected,*
- iv) *The candidates be permitted to write any semester/annual examination/s (corresponding to the course of study specified against each candidate in the above table) in the next available chance, and,*
- (vi) *The candidates be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (III)

Sl. No.	File No. (Sub. call if any spcfd.)	Name	Reg.No.	Exam	Centre	Gist (Reptd. By)	Section
1	S7453/2025	Shari S	128-23132046	First Semester BA Journalism and Mass Communication, November 2024	S.N. College, Kollam	Written same answers in same order except answer to question no.24 in the answer scripts with false no.s.622114 and 622115 for the exam of subject ML 1111.3- GadyaSahithyam (Additional Examiner from valuation camp) (NB: False number of answer script of this candidate is 622114)	ES III
2	S7454/2025	Shireen Nazeeb	128-23132048	First Semester BA Journalism and Mass Communication, November 2024	S.N. College, Kollam	-do- (NB: False number of answer script of this candidate is 622115)	ES III

The candidates Shari S and Shireen Nazeeb were present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and were heard by the Committee. The candidates accepted having copied the answers from each other. The candidates submitted individual written statements before the committee. The Committee took note of the fact that W.P.(C).No.26338/2025 has been filed at the Hon'ble High Court of Kerala by the candidate Shireen Nazeeb related to the said allegations of malpractice and based on the interim order dated 17th July 2025 of the Hon'ble Court, the candidate Shireen Nazeeb was permitted to appear for the fourth semester examinations provisionally pending final disposal of the said writ petition.

The Committee also considered the initial reports as well as the subsequent reports furnished by the examiners in the valuation camp. The subsequent reports of the examiners incorporate the details of the common mistakes as well as the various similarities in the answers question wise as found in the answer scripts of both the candidates. All these aspects clearly affirm the malpractice allegations.

Recommendations of the Committee :

After considering all the above aspects, the Committee felt convinced about the guilt of malpractice committed by the candidates Shari S (Reg.No.128-23132046) and Shireen Nazeeb (Reg. No. 128-23132048) mentioned in the table (III) above, and, hence made the below recommendations:

- i) *To cancel the examination of the particular paper of the subject ML 1111.3- Gadya Sahithyam, in which the candidates resorted to malpractice,*
- ii) *The other paper/s of any semester examination/s, if any, attended by the candidates since the date of committing malpractice as well as prior to the date of committing malpractice be not affected, and such other papers be valued and the results of the same be published, and,*
- iv) *The candidates be permitted to write any semester examination/s in the next available chance, and,*
- v) *The candidates be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (IV)

Sl. No.	File No. (Sub. call if any spcfd.)	Name	Reg. No.	Exam	Centre	Gist (Reptd. By)	Section
1	S7455/ 2025	Adithya A	33223825011	Third Semester BCA, January 2025	Christ Nagar College, Maranalloor	Found two distinct handwriting style in the answer script bearing false no. 719649 for the exam of the sub: Database Management System with sub code CP1343.(By additional examiner from valuation camp)	ES VII
2	S7456/ 2025	Afrah Nazeem	33222156010	Third Semester BCA, January 2025	Carmel College, Muhamma	Found handwriting mismatch in the answer script bearing false no 725459 for the exam of the sub: CP 1341-Computer Networks (By examiner from valuation camp)	ES VII

The candidates Adithya A and Afrah Nazeem were present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and were heard by the Committee. The candidates submitted written statements before the committee. The Committee verified the answer scripts of these candidates and also verified their individual handwritings on sample sheets written by them before the Committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates.

Recommendations of the Committee:

After considering all the above aspects, the Committee felt that the candidates Adithya A and Afrah Nazeem mentioned in the table (IV) above, seemed innocent of the allegations of malpractice. Therefore the Committee made the below mentioned recommendations:

- i) *to exonerate the candidates from the allegations of suspected malpractice and to value their answer scripts and publish the results of all examinations appeared by them, that may have been withheld owing to the said issue of suspected malpractice allegations against them, and,*
- ii) *to grant refund of the Malpractice Enquiry Fee remitted by these candidates for the personal hearing, as per applicable rules.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (V)

File No. (Sub. call if any spcfd.)	Name	Cand. Code	Exam	Centre	Gist (Reptd. By)	Section
P5847/ 2025	Mekhavathi S	47319556023	Sixth Semester BA LLB, November 2024	Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kareelakulangara	Written internal marks at the top of the first page of the answer script bearing false number 496209 for the exam of the subject Prose and Fiction (By additional examiner from valuation camp)	EG I(b)

The candidate Mekhavathi S was present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and was heard by the Committee. The candidate accepted the guilt of malpractice and submitted written statement before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examination against the candidate.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendations of the Committee:

After considering all the above aspects, the Committee felt convinced about the guilt of malpractice committed by the candidate Mekhavathi S mentioned in the table (V) above. Therefore the Committee made the below recommendations:

- i) To cancel the examination of the particular paper of the subject Prose and Fiction, in which the candidate resorted to malpractice,*
- ii) The other paper/s of any semester examination/s, if any, attended by the candidate since the date of committing malpractice as well as prior to the date of committing malpractice be not affected, and such other papers be valued and the results of the same be published, and,*
- iii) The candidate be permitted to write any semester examination/s in the next available chance, and,*
- iv) The candidate be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (VI)

File No. (Sub. call if any spcfd.)	Name	Cand. Code	Exam	Centre	Gist (Reptd. By)	Section
P5848/ 2025	Abhijith S Pillai	47519555002	Sixth Semester BBA LLB, November 2024	CSI Institute of Legal Studies, Cheruvarakonam	Written request to award specific marks (25 marks) in order to pass the examination, within the answer script (on 18 th page) bearing false number 498355 for the exam of the subject Management Accounting (By additional examiner from valuation camp)	EG I(b)

The candidate Abhijith S Pillai was present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and was heard by the Committee. The candidate accepted the guilt of malpractice and submitted written statement before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examination against the candidate.

Recommendations of the Committee:

After considering all the above aspects, the Committee felt convinced about the guilt of malpractice committed by the candidate Abhijith S Pillai mentioned in the table (VI) above. Therefore the Committee made the below recommendations:

- i) To cancel the examination of the particular paper of the subject Management Accounting, in which the candidate resorted to malpractice,*
- ii) The other paper/s of any semester examination/s, if any, attended by the candidate since the date of committing malpractice as well as prior to the date of committing malpractice be not affected, and such other papers be valued and the results of the same be published, and,*
- iii) The candidate be permitted to write any semester examination/s in the next available chance, and,*
- iv) The candidate be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (VII)

File No. (Sub. call if any spcfd.)	Name	Cand. Code	Exam	Centre	Gist (Reptd. By)	Section
P5849/ 2025	Gourinandana A	47121555030	Sixth Semester B.Com LLB, November 2024	CSI Institute of Legal Studies, Cheruvarakonam	Written register number/ candidate code in all additional sheets in the answer script bearing false number 502724 for the exam of the subject LW 1644- Administrative Law (By additional examiner from valuation camp)	EG I (b)

The candidate Gourinandana A was present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and was heard by the Committee. The candidate stated that she had written her candidate code in the additional sheet of the answer script out of her ignorance of the examination rules and it was unintentional. The candidate submitted a written statement before the Committee.

Recommendations of the Committee:

The Committee after consideration of the above mentioned facts including the reports of malpractice and the statement submitted by the candidate Gourinandana A. mentioned in the Table (VII) above at the time of the hearing. The Committee observed that the identity of the candidate has been revealed to the examiner, and, therefore made the below recommendations:

- i) *The particular paper of the subject LW 1644 - Administrative Law, in which the candidate is alleged of malpractice be cancelled,*
- ii) *The other paper/s of any semester examination/s, if any, attended by the candidate since the date of the examination in which malpractice is suspected as well as prior to the said date of the examination be not affected, and such other papers be valued and the results of the same be published, and,*
- iii) *The candidate be permitted to write any semester examination/s in the next available chance, and,*
- (iv) *The candidate be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (VIII)

Sl. No.	File No. (Sub. call if any spcfd.)	Name	Cand. Code	Exam	Centre	Gist (Reptd. By)	Section
1	P5850/ 2025	Jayalekshmi P	473225510 66	Third Semester BA LLB, October 2024	Kerala Law Academy Law College, Peroorkada	Found substantial similarity in the content, structure and even specific errors in the answer scripts bearing false no. 507943 and 507944 for the exam of the sub: Special Contract with sub: code P5 (By additional examiner from valuation camp) (False no of the answer script of this candidate is 507943)	EG I(b)
2	P5851/ 2025	Kailash Nath S	473225510 67	Third Semester BA LLB, October 2024	Kerala Law Academy Law College, Peroorkada	-do- (False no of the answer script of this candidate is 507944)	G I(b)

The candidates Jayalekshmi P and Kailash Nath S were present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and were heard by the Committee. The candidates submitted individual written statements before the committee and accepted having copied the answers from each other. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidates. The Committee made the below mentioned findings/observations:

- A) The questions are not answered in the same order as it normally appears in the question paper, but the order of selection of questions answered is the same in the answer scripts of both the candidates Jayalekshmi P and Kailash Nath S, and are as given below:

Order of selection of questions answered by Jayalekshmi P	Order of selection of questions answered by Kailash Nath S
Part D : Question no.s. 3, 2	Same questions in same order
Part B : Question no.s. 6, 5, 4, 3	Same questions in same order
Part A : Question no.s. 1, 2, 3, 4, 5, 7	Same questions in same order
Part C : Question no.s. 2,3,4,5	Same questions in same order

- B) In page 3 of both the answer scripts under the title "2.Right to remuneration" for the question no.3 under Part D, the portion "if A has payed the cost of" is struck off in both the answer scripts. Also it may be noted that the word "payed" which is incorrect is seen written in both the answer scripts, instead it is "paid".

Recommendations of the Committee :

After considering all the above aspects, the Committee felt convinced about the guilt of malpractice committed by the candidates Jayalekshmi P (Cand. Code47322551066) and Kailash Nath S (Cand. Code47322551067) mentioned in the table (VIII) above. Therefore the Committee made the below recommendations:

- To cancel the examination of the particular paper of the subject P5- Special Contract in which the candidates resorted to malpractice,*
- The other paper/s of any semester examination/s, if any, attended by the candidates since the date of committing malpractice as well as prior to the date of committing malpractice be not affected, and such other papers be valued and the results of the same be published, and,*
- The candidates be permitted to write any semester examination/s in the next available chance, and,*
- The candidates be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (IX)

File No.	Name	Cand. Code	Exam	Centre	Gist (Reptd. By)	Section
P5853/2025	Mariya Skaria	47322551079	Second Semester Integrated Five Year BA LLB, February 2024	Kerala Law Academy Law College, Peroorkada	Misappropriation/ Tampering of marks suspected to be done by candidate during scrutiny of answer script bearing false no.329049 of subject Paper IV-Law of Crimes- Paper I-Penal Code [As reported by JR-I (Exams)/ Additional and Chief Examiners of valuation camp]	EG I(b)

As per the orders of the Controller of Examinations a report was prepared on the above mentioned issue and submitted by the Joint Registrar Exams (I) as given below.

The Scrutiny of the answer scripts of Second Semester Integrated LLB Examination February 2024 was conducted from 04/12/2024 to 06/12/2024 at EJ X section. The Scrutiny was conducted in the cabin of the Assistant Registrar (Revaluation) instructed by the Deputy Registrar (Revaluation). Out of 87 candidates 66 attended for scrutiny. One of the candidates Smt.Mariya Skaria (Reg.No. 47322551079) applied for scrutiny and revaluation of 3 subjects namely (1) Modern Economic Theory and Law, (2) Law of Contract and (3) Law of Crimes –Paper 1- Penal Code. After due verification of ID proof and Hall Ticket she was permitted for scrutiny of the Answer Scripts on

04/12/2024. After scrutiny she complained that a calculating mistake has occurred in the marks awarded for the subject Law of Crimes-paper 1-Penal Code. She claimed that she was eligible for additional 5.5 marks on the said subject. The written statement of the candidate received in the EJ X section was forwarded to EG I(b) Section. EJ X Section reported that no irregularities was noted on the part of the candidate and scrutiny was conducted strictly adhering to University norms.

As per the orders of the CE the scrutiny complaint submitted by the candidate is duly verified by the Additional Examiner and the Chief Examiner. The Additional Examiner found that the complaint submitted by the candidate is not genuine as he suspect misappropriation/manipulation in the original marks awarded by him for the subject Law of Crimes-paper 1-Penal Code. The findings of the Additional Examiner has been confirmed and countersigned by the Chief Examiner also.

The Additional Examiner has pointed out the following manipulations made by the candidate in the marks awarded in the said answer script.

Sl. No.	Question details	Original Marks awarded by Addl.Examiner	Suspected addition by the candidate
1	Part I Qn. 1	½ marks	1½ marks
2	Part I Qn. 3	1 marks	1½ marks
3	Part I Qn. 7	1 marks	1½ marks
4	Part II Qn. 11	1 marks	4 marks
5	Part II Qn. 14	2 marks	2½ marks

On verification of the original Answer sheets it appears that the candidate has deliberately manipulated the marks as shown in the table above. Hence, based on the statements of the candidate and the Examiners, the matter may be referred to a handwriting expert for further examination if necessary. The report is submitted for appropriate consideration enclosing Statement of Additional Examiner, Statement of Chief Examiner, Report of EJ X section, Report of the EG I (b) section, and Original Answer Script.

The above mentioned report of the Joint Registrar Exams (I) and associated documents were placed before the Standing Committee of the Syndicate on Students' Discipline. At the same time, the candidate Mariya Skaria was also called for the personal hearing before the Committee and she was present for the same. The candidate was heard by the Committee and she accepted the guilt of tampering with the marks in the answer script during the scrutiny, and, further submitted a written statement in that regard. She was made aware by the Committee of the serious nature of the offense committed and warned her of the serious consequences. She pleaded to pardon her considering her future and affirmed not to repeat such mistake hereafter.

The Committee also heard the Deputy Registrar Mrs.Somole J. Panicker, Assistant Registrar Sri.Vinod Kumar K and the Section Officer Mrs.Jayaprabha C concerned with the EJ X scrutiny/ revaluation section, however the assistant in the EJ X section, Mr.Shine Das who handled the said scrutiny process was absent from the said hearing. The Committee also heard the assistant Ms.Neethu.K of the EG I(b) tabulation section.

The Deputy Registrar Mrs.Somole J. Panicker orally stated the following:

- for a long period of time, scrutiny of the answer scripts has been undertaken by the section concerned and generally higher officers are not present for the said process, and,
- presently the procedure does not mention which all officers are to be entrusted with the processing of scrutiny of the answer scripts.

The Assistant Registrar Sri.Vinod Kumar K submitted a written statement before the Committee and stated the following:

- The prevailing practice is that the sections concerned conduct the scrutiny procedure. Due to space constraints, the scrutiny was conducted in the room of the Assistant Registrar as per the oral instructions of the Deputy Registrar,
- The said scrutiny was conducted by the revaluation section,
- Being the Assistant Registrar he was engaged in certain connected jobs, and, that he was also performing the additional charge of another Assistant Registrar which is still continuing,
- Generally scrutiny is conducted by the concerned section, except this case.

The Section Officer Mrs.Jayaprabha C submitted a written statement before the Committee and stated the following:

- a) The scrutiny of the second semester LLB, February 2024 examination was conducted from 04.12.2024 to 06.12.2024,
- b) Due to space constraints, the scrutiny was conducted in the room of the Assistant Registrar as per the oral instructions of the Deputy Registrar,
- c) As she was busy in dealing with the results of the other semester examinations, the work related to the scrutiny of the answer scripts was handled by the assistant in the section, Mr.Shine Das,
- d) As per the scrutiny list the candidate Mariya Skaria appeared for the scrutiny on 05.12.2024. *The assistant Ms.Neethu K of the EG I(b) tabulation section stated the following :*
 - a) The tabulation section receives the answer script only after completion of the scrutiny and the said answer script of the candidate Mariya Skaria was also received in the same manner,
 - b) The candidate alleged an adding mistake in the total of the marks,
 - c) After obtaining the orders of the Controller of Examinations, the additional examiner was summoned who stated that no more marks are to be given against the original 36 marks awarded and that the individual marks are tampered, due to which the total adds up to a higher value than the 36 marks awarded in the answer script. The said findings of the additional examiner were also affirmed by the Chief Examiner.

After viewing the reports of the Joint Registrar (Exams I) in conjunction with the enclosed individual reports of the EJ X scrutiny/revaluation section and the EG I(b) tabulation section, as well as based on the hearings of the Deputy Registrar Mrs.Somole J. Panicker, Assistant Registrar Sri.Vinod Kumar K, Section Officer Mrs.Jayaprabha C concerned with the EJ X scrutiny/revaluation section and also the assistant Ms.Neethu K of the EG I(b) tabulation section, the Committee made the following observations :

- A) The EJ X scrutiny/revaluation section states that the scrutiny was conducted strictly as per the Chapter VIII of the University Examination Manual (hereinafter referred as the 'exam manual'),
- B) Therefore the rules in Chapter VIII of the exam manual are referred by the Committee,
- C) Chapter VIII of the exam manual incorporates the provisions in the section 21 of the Chapter VII of the Kerala University First Ordinances, 1978,
- D) The scope and procedure of scrutiny in chapter VIII of the exam manual is as given below :
 - To give an opportunity to the candidates to identify their valued answer scripts of examinations,
 - To arrange a checking of the correctness of the addition of marks awarded to the various answers in the answer scripts,
 - To check whether marks have been awarded to all the answers or parts of the answers in the answer scripts,
 - No dispute regarding marks already awarded for answers shall be entertained at the scrutiny,
- E) *The procedure for scrutiny in chapter VIII of the exam manual is referred and brief points are given below:*
 - The said examination is of a undergraduate course of study and hence is a single valuation paper,
 - Applications for scrutiny shall be processed in the revaluation sections. The details of all applications for scrutiny received in a Section shall be posted in a Process Register. The Revaluation Process Register prescribed for use in the revaluation sections can be used for this purpose. The details of marks awarded for each paper, by the first, second and third evaluators (as applicable) are entered in a register from the mark lists available in the Section. The addition of marks by the different evaluators shall be checked and mistakes noted may be recorded.
 - On completion of the scrutiny of answer scripts, the applicant shall be summoned and allowed to identify the answer scripts and to check the award of marks for the different answers and to verify the correctness of the addition of marks,

- F) The candidate Mariya Skariya has accepted having tampered with the marks in the answer script inside the University Campus, during the process of scrutiny undertaken by the staff associated with the EJ X scrutiny/revaluation section. From the rules in the Chapter VIII of the exam manual and provisions it seems that the responsibility to have prevented such an attempt of malpractice and that of ensuring a fair scrutiny lies primarily with the officers/ staff associated with the scrutiny/revaluation work that comes under the purview of the EJ X scrutiny/ revaluation section. However the responsibility and proper monitoring does not seem forthcoming, particularly when such a serious offense of mark tampering in an answer script has been committed by a candidate within the University office premises without any hindrance,
- G) Since the marks that are awarded in the answer script are the ones that appear in the mark list of a candidate, hence the said act of tampering of the marks in the answer script can be taken as equivalent to the tampering of the marks in the mark list. Therefore the punishment prescribed for tampering of the mark list as given under the title 'Tampering the University Records' in the 'Chapter XIV-Malpractice in the University Examinations' of the Examination Manual of the University is referred. The said punishments are prescribed as per the resolution of the Syndicate made at its meeting held on 3rd March 1990 (vide Appendix IV to Item No. 63). The punishments prescribed for tampering the University records are as given below:

1)Willful tampering of marklist to promote own interests such as getting admission etc. :	Permanent debarring and withdrawal of pass certificate/degree/diploma already awarded
2)Inadvertent tampering of mark list which cannot be used for procuring admission for eg.Ist BA marklist :	Fine or cancelling the particular chance only

Recommendations of the Committee:

The observations made in the points marked (A) to (G) above, include consideration of the reports of the allegations of malpractice, hearings of the accused candidate Mariya Skaria (Cand. Code 47322551079) as well as that of the officers/staff associated with the scrutiny work undertaken by the E.J.X scrutiny/ revaluation section, as also the grave nature of the offense of tampering of the marks within the precincts of the University office without any hindrance. Although the said offense is committed in the answer script of the Second Semester Integrated Five Year BA LLB degree examination that does not lead to passing the degree course, yet it is of a very serious nature that would have facilitated undeserving grant of extra marks to the candidate during scrutiny. It is equally viewed as an injustice to the hard working deserving candidates appearing for the University Examinations. Therefore, the Committee recommended to refer the matter to the Syndicate for consideration and appropriate resolution on the two aspects mentioned below:

- (i) *The punishment to be imposed on the candidate Mariya Skaria (Cand. Code 47322551079), and,*
- (ii) *for taking appropriate action against the laxity and dereliction of duty that has occurred regarding the work of scrutiny undertaken by the EJ X scrutiny/revaluation section.*

Resolution of the Syndicate

RESOLVED to cancel all papers of the Second Semester Integrated Five Year BA LLB, February 2024 Examination attended by the candidate.

FURTHER RESOLVED to cancel all the papers attended by the candidate in the next chance of Second Semester Integrated Five Year BA LLB.

ALSO RESOLVED to permit the candidate to appear for subsequent available chance of Second Semester Integrated Five Year BA LLB.

ALSO RESOLVED to hear the concerned Deputy Registrar, Assistant Registrar, Section Officer and Assistant of EJ X scrutiny/revaluation section by a sub-committee consisting of Dr.Pramod N., Dr.S.Nazeeb and Dr.Shijukhan J.S, Members Syndicate.

TABLE (X)

File No. (Sub. call if any spcfd.)	Name	Reg. No.	Exam	Centre	Gist (Reptd. By)	Section
P5859/ 2025	Nija S L	21345	Second Semester LLM, March 2025	Kerala Law Academy Law College, Peroorkada	Written requests to award 40 marks in margin of first pages of three answer scripts bearing false no.s.164039, 164106 and 164166 respectively for subjects Paper IV-Legislative Process, Paper V-Judicial Process and Paper 2-Law of Treaties and Peaceful Settlement of International Disputes (As reported by examiners from valuation camp)	EG I(a)

The candidate Nija S L was present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and was heard by the Committee. The candidate accepted the guilt of malpractice and submitted written statement before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against the candidate.

Recommendations of the Committee:

After considering all the above aspects, the Committee felt convinced about the guilt of malpractice committed by the candidate Nija S L (Reg.No.21345).Therefore the Committee made the below recommendations:

- i) *To cancel the examinations of the subjects Paper IV-Legislative Process, Paper V-Judicial Process and Paper 2-Law of Treaties and Peaceful Settlement of International Disputes, in which the candidate resorted to malpractice,*
- ii) *The other paper/s of any semester examination/s, if any, attended by the candidate since the date of committing malpractice as well as prior to the date of committing malpractice be not affected, and such other papers be valued and the results of the same be published, and,*
- iii) *The candidate be permitted to write any semester examination/s in the next available chance, and,*
- iv) *The candidate be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (XI)

File No. (Sub. call if any spcfd.)	Name	Cand. Code	Exam	Centre	Gist (Reptd. By)	Section
P5861/ 2025	Ajantha Renuka S.A.	47121551007	Seventh Semester B.Com LLB, January 2025	Kerala Law Academy Law College, Peroorkada	Written candidate code in additional sheet of answer script with false number 531817 and sequence number 007 for subject LW 7143-Property Law [By examiners from valuation camp]	EG I(b)

The candidate Ajantha Renuka S.A.was present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and was heard by the Committee. The candidate stated that she had written her candidate code in the additional sheet of the answer script out of her ignorance of the examination rules and it was unintentional. The candidate submitted a written statement before the Committee.

Recommendations of the Committee:

The Committee after consideration of the above mentioned facts including the reports of malpractice and the statement submitted by the candidate Ajantha Renuka S.A. (Cand.Code. 47121551007) at the time of the hearing, observed that the identity of the candidate has been revealed to the examiner. Therefore the Committee made the below recommendations:

REGISTRAR (I/C)

VICE-CHANCELLOR

- i) *The particular paper of the subject LW 7143- Property Law, in which the candidate was suspected of malpractice be cancelled,*
- ii) *The other paper/s of any semester examination/s, if any, attended by the candidate since the date of the examination in which malpractice is suspected as well as prior to the said date of the examination be not affected, and such other papers be valued and the results of the same be published, and,*
- iii) *The candidate be permitted to write any semester examination/s in the next available chance, and,*
- iv) *The candidate be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (XII)

File No. (Sub. call if any spcfd.)	Name	Reg. No.	Exam	Centre	Gist (Reptd. By)	Section
A9118/ 2025	Rajeelakunju R	65912	Part I BA (Supplementary), April 2025	M.S.M. College, Kayamkulam	Possession of handwritten bits [By College in exam held on 07.07.2025]	EE VIII
A9122/ 2025	Rajeelakunju R	65912	Part I BA (Supplementary), April 2025	M.S.M. College, Kayamkulam	Answer script of candidate Jauhar M H (Reg. No. 3042444024) found missing in exam held on 04.07.2025 later found in bag of Rajeela Kunju in exam held on 07.07.2025 [Reported by College]	EE VIII

Two cases of allegations of malpractice are made in the university examinations against a candidate Rajeelakunju R (Reg.No.65912) as shown in above table. The sequence of the events is as described below.

Vide the letter dated 04.07.2025 with number G3/1133(a)/2025 addressed to the Controller of Examinations, the Principal at M.S.M.College, Kayamkulam, reported the following matters :

- a) On 04.07.2025, when the examination of BA Annual Scheme Private held in the hall number A114 ended at 12.30 pm, an incident of missing of an answer script with register number 3042444024 was found by the invigilator on duty Dr.Deepa I, Assistant Professor in Biotechnology,
- b) It was suspected that some student in the examination hall would have taken the said answer script,
- c) The above matter was immediately reported at the Kayamkulam Police Station for investigation.

Further based on the orders of the Controller of Examinations, the Principal at M.S.M. College, Kayamkulam reported the progress of the investigation along with the details vide the letter dated 15.07.2025 with number G3/1172/2025, and, it is as given below:

- a) During the examination of the subject Part I Paper II Novel Functional Grammar and Communicative Skills related to the BA Annual Scheme English (Private) held on 04.07.2025 in the hall number A114, an answer script with register number 3042444024 was found missing by the invigilator on duty Dr.Deepa I, Assistant Professor in Biotechnology. The matter was informed by the invigilator to the Chief Superintendent of Examinations. Immediately the message was transferred to the University of Kerala and on the same day a complaint was filed at the Kayamkulam Police Station,
- b) In continuation of the examinations of the said degree course, the examination of English Part I Paper III was held on 07.07.2025 at hall number A208. During that examination, the internal squad under the Chief Superintendent of Examinations of that institution caught two candidates including the candidate Rajeelakunju R. The candidate Rajeelakunju R was found in possession of handwritten bit copy materials. The internal squad checked the answer script and the bags of the said two candidates including Rajeelakunju R and found the above mentioned missing answer script from the bag of the candidate Rajeelakunju R,

- c) The Kayamkulam Police was informed the same day and they recorded the statements of the teachers concerned,
- d) On 08.07.2025, the Kayamkulam Police prepared the mahasar and inspected the examination hall where the said incident occurred, and, based on their directions the Chief Superintendent of Examinations handed over the materials including the said answer script found to the Police as evidence. The said materials handed over to the Police also included the pendrive with the video footage of the answer script of the candidate Jauhar M H (Reg. No. 3042444024) being found from the bag of the candidate Rajeelakunju R,
- e) Further the Kayamkulam Police registered the case in this regard with an F.I.R. number 1341 dated 07.07.2025 (16.03 pm).

More clarifications as sought by the University regarding certain doubts on the said issue, were provided by the Principal at M.S.M.College, Kayamkulam vide the letter no.G3/1172/2025 dated 18.08.2025. Brief details of the same are given below:

- a) An error was seen in the name of the accused candidate Rajeelakunju R in the F.I.R. as the name is mentioned as Rajeenakunju, which will be corrected when the case is presented at the Hon.Court,
- b) No CCTV footage is available for the examination held on 04.07.2025 in hall number A114 from where the answer script went missing, as the cameras were under hardware maintenance for FYUGP exam footage,
- c) On 04.07.2025 when the answer script went missing, the accused candidate Rajeelakunju R attended the examination in the same hall no.A114 where the candidate Jauhar M H whose answer script went missing was writing the examination, and,
- d) The case is proceeding in the Kayamkulam Hon.Court and it is under consideration.

The above details were placed before the Standing Committee of the Syndicate on Students' Discipline when the accused candidate Rajeelakunju R was present for the personal hearing. She was heard by the Committee. The candidate pleaded guilty of both the allegations of malpractice mentioned in the table (XII) above, however she stated that she had accidentally taken the answer script of the other candidate. The candidate submitted a written statement before the Committee.

The Committee after considering the above mentioned facts made the below mentioned observations:

- (A) The two legal opinions provided by the Legal Advisor earlier as shown in the item number 23.41.02.02 of the minutes of the meeting of the Syndicate held on 17.02.2021, are referred for this case too,
- (B) The said two legal opinions were provided vide the separate resolutions made by the Syndicate. One of the said resolutions was made vide an item number 14.11.02.02 in the meeting held on 17.07.2020, and, the other resolution was vide item number 20.08.03.02 in the meeting held on 30.11.2020,
- (C) Both the said legal opinions were provided related to a malpractice case wherein the Principal, Govt. College, Kariavattom had reported that a candidate Sri.Sooorej.S with Reg.No.3031602216, had not returned the answerscript bearing serial no.77306 to the invigilator after the examination on 16.05.2019 related to the second year B.Com degree, April 2019. In that case a complaint was given at the Kazhakkottam Police Station by the Principal, Govt. College, Kariavattom. That candidate was heard by the Standing Committee of the Syndicate on Students' Discipline, however he denied resorting to malpractice by taking away the answer script as alleged,
- (D) The above mentioned legal opinions of the Legal Advisor are briefly summarised below:
 - it was seen that the Invigilator had reported the matter to the Chief Superintendent of Examination as early as 16.05.2019, based on which the Principal/Chief Superintendent made a complaint before the Kazhakoottam Police Station and that the Invigilator during his personal hearing affirmed that, at the end of examination when he was collecting papers from candidates, Sri.Sooorej.S folded his own answer paper and absconded. It was further stated therein that if that be so, based on the statement of Invigilator, the University can proceed against the candidate in accordance with malpractice rules as the candidate is guilty of malpractice as per Chapter XIV of the Examination Manual [Clause(f)--Stealing of answer books],

- also it is made clear that, pendency of criminal case against a candidate is not a bar for initiating action for malpractice against him and that the status of investigation may also be updated from SHO, Kazhakkootam Police Station,
- (E) Subsequently the status of the police investigation against that candidate Soorej.S was fetched from the Principal, Govt. College, Kariavattom and accordingly the letter from the SHO, Kazhakkootam Police Station was furnished stating that a complaint was received and investigated but no crime case was registered related to that issue. These facts were considered finally in the meeting of the Syndicate held on 28.10.2021 under item no.33.69.01.03, and, the results were resolved to be declared forthwith. Thus that candidate Soorej S remained debarred from appearing for any University Examinations from the date of committing malpractice on 16.05.2019 till the said date of the final resolution made by the Syndicate on that issue in its meeting held on 28.10.2021,
- (F) When compared with the observations marked (A) to (E) above in the earlier answer script missing case of the candidate Soorej.S, the present answer script missing case of the candidate Rajeelakunju R has certain differences as given below:
- The candidate Rajeelakunju R has accepted the guilt of committing malpractice of taking away the answer script of the other candidate Jauhar M H in an examination, as also she has accepted offense of introducing some copy materials in another examination, and,
 - The police at Kayamkulam has registered an FIR and the matter is being proceeded to be placed before the Hon'ble Court at Kayamkulam,
- (G) Another fact that needs to be considered is regarding the candidate Jauhar M H (Reg. No. 3042444024). His answer script is in police custody at Kayamkulam as an evidence of the malpractice committed by the accused candidate Rajeelakunju R (Reg.No.65912) and it is stated to be in the process of being produced before the Hon.ble Court at Kayamkulam. Moreover the candidate Jauhar M H is not an accused in the said malpractice allegations as no wrongdoing is found on his part. But his answer script has lost the secrecy before valuation and therefore the result of the examination appeared by him pertaining to the above mentioned answer script cannot be released.

Recommendations of the Committee:

After considering all the above aspects particularly in the wake of the observations marked (A) to (G) above, the Committee made the below recommendations marked (i) and (ii):

- i) In order to provide relief to the innocent candidate Jauhar M H (Reg. No. 3042444024), the matter is referred to the Syndicate for an appropriate decision regarding whether the examination of the particular paper appeared by that candidate be cancelled, the answer script of which is presently in police custody, and, a special examination be conducted for him to compensate the same, and,*
 - ii) Before imposing the punishment for the two malpractice cases alleged against the candidate Rajeelakunju R (Reg.No.65912) in the same Part I BA (Supplementary) degree examination, April 2025, that also include an answer script missing case, the Committee recommended to fetch legal opinion of the Legal Advisor on the two aspects mentioned below:*
 - whether the University may proceed with imposition of the punishment on the candidate Rajeelakunju R, in the present situation that the case of malpractice by taking away the answer script of the candidate Jauhar M H is in process of being presented before the Hon'ble Court at Kayamkulam by the Kayamkulam Police,*
 - if the University can proceed with the imposition of the punishment, whether the below mentioned punishments marked (a) to (e) may be imposed or be suitably extended so as to maintain the proportionality in accordance to the gravity of the offense:*
- (a) All papers of the annual examination/s (specified against the candidate in the above table, in the papers of which the candidate resorted to malpractice) attended by the candidate be cancelled,*
 - (b) The paper/s of the other annual examination/s (i.e. the annual examinations other than that specified in the recommendation in [ii(a)] above) attended by the candidate since the date of committing malpractice be cancelled,*

- (c) *The paper/s of the other annual examination/s (i.e. the annual examinations other than that specified in the recommendation in [ii(a)] above) attended by the candidate prior to the date of committing malpractice be not affected,*
- (d) *The candidate be permitted to write any annual examination/s (corresponding to the course of study specified against the candidate in the above table) in the next available chance, and,*
- (e) *The candidate be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED to cancel the examination of the particular paper appeared by the candidate Jauhar.M.H, the answer script of which is presently in police custody and to conduct a special examination for him to compensate the same without remittance of examination fees.

FURTHER RESOLVED the following:

- (a) to cancel all papers of the annual examination/s (specified against the candidate Rajeelakunju R in the above table, in the papers of which the candidate resorted to malpractice) ***attended by the candidate.***
- (b) to cancel the paper/s of the other annual examination/s (i.e. the annual examinations other than that specified in the recommendation in [ii(a)] above) attended by the candidate since the date of committing malpractice,
- (c) the paper/s of the other annual examination/s (i.e. the annual examinations other than that specified in the recommendation in [ii(a)] above) attended by the candidate prior to the date of committing malpractice be not affected,
- (d) to permit the candidate to write any annual examination/s (corresponding to the course of study specified against the candidate in the above table) in the next available chance, and,
- (e) to allow the candidate to remit the examination fee without fine even if it is late.

TABLE (XIII)

File No. (Sub. call if any spcfd.)	Name	Cand.Code.	Exam	Centre	Gist (Reptd. By)	Section
P5862/ 2025	Vivek V	47122555060	Third semester B.Com LLB degree examination , October 2024	CSI Institute of Legal Studies, Cheruvarakona m	In almost all answers found same sentences without change in question numbers, same examples quoted with same spacing and sentences in answer scripts with false numbers 508365 and 508366 for subject CO 1333- Entrepreneurship Development (Reported by examiners from valuation camp) (NB: False number of answer script of this candidate 508366)	EG I(b)
P5863/ 2025	Vishnu J Nair	47122555059	Third semester B.Com LLB degree examination , October 2024	CSI Institute of Legal Studies, Cheruvarakona m	-do- (NB: False number of answer script of this candidate 508365)	EG I(b)

The candidates Vivek V and Vishnu J Nair were present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and were heard by the Committee. The candidates submitted individual written statements before the committee and accepted having copied the answers from each other. The Committee also considered the initial reports as well as the subsequent reports furnished by the examiners in the valuation camp. The subsequent reports of the examiners incorporate the details of the common mistakes as well as the various similarities in the answers question wise as found in the answer scripts of both the candidates. All these aspects clearly affirm the malpractice allegations.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendations of the Committee:

After considering all the above aspects, the Committee felt convinced about the guilt of malpractice committed by the candidates Vivek V (Cand. Code 47122555060) and Vishnu J Nair (Cand. Code 47122555059) mentioned in the table (XIII) above. Therefore the Committee made the below recommendations:

- i) To cancel the examination of the particular paper of the subject CO 1333- Entrepreneurship Development in which the candidates resorted to malpractice,*
- ii) The other paper/s of any semester examination/s, if any, attended by the candidates since the date of committing malpractice as well as prior to the date of committing malpractice be not affected, and such other papers be valued and the results of the same be published, and,*
- iii) The candidates be permitted to write any semester examination/s in the next available chance, and,*
- iv) The candidates be also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (XIV)

File No. (Sub. call if any spcfd.)	Name	Cand. Code.	Exam	Centre	Gist (Reptd. By)	Section
P5842/ 2025	Nandhu E S	4152240411 9	Sixth Semester B.Tech Computer Science and Engineering, June 2025	University College of Engineering, Karyavattom	Possession of printed bit [By MPS]	EE II H

The candidate Nandhu E.S was present for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The candidate presented the fee receipt for the requisite malpractice enquiry fee, however, he did not bring along his parent/s for the hearing as per the rules stated in the memo communicating about the hearing. The Committee enquired with the candidate about the reasons for the absence of his parent/s from the hearing. Although the candidate verbally stated about the medically unfit condition of his parents yet he did not produce any supporting documents to prove the same.

Recommendations of the Committee:

After considering the above mentioned facts, the Committee recommended that the candidate Nandhu E S (Cand. Code 41522404119) be directed to appear for the personal hearing in the next meeting of the Committee, either with his parent/s or else along with necessary documents to sufficiently prove the absence of his parents on medical grounds.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

TABLE (XV)

Sl. No.	File No. (Sub. call if any spcfd.)	Name	Cand. Code.	Exam	Centre	Gist (Reptd. By)	Section
1	S7440/ 2025	Angel S S	Cand.Code. 1206120011 63	Second Semester FYUGP Psychology, April 2025	Christ Nagar College, Maranalloor	Possession of bunch of reduced photostat bit papers [By College]	FYUG P III
2	S7457/ 2025	Hanna Elsa Roy	Cand. Code. 2201414003 3	Third Semester B.Sc	St.Stephens College, Pathanapuram	Written request to award pass marks (to award 32 marks and that only 29	CBCS B.Sc I

				Mathematics, January 2025		marks were secured in previous examination and written 2014 admission mercy chance, as seen on first and 16th pages) of answer script bearing false number 329301 for the exam of the subject MM 1341- Algebra and Calculus - I (By Deputy Chairman from valuation camp)	
3	S7473/ 2025	Praveena P B	Reg.No. 2202214100 9	Fourth Semester B.Sc Mathematics, July 2025	St.Xaviers' College, Thumba	Written answers in a manuscript with pen and written answers on the cover of scientific calculator [By College]	CBCS B.Sc III
4	A9099/ 2025	Muneerudee n M	Reg. No. 3042423028	First Year BA Arabic, April 2025	Govt. College, Attingal	Possession of handwritten manuscript [By College]	EE IV
5	A9100/ 2025	Nandakuma r S	Reg. No. 84209	Part III B.Com, April 2025	S.D.College, Alappuzha	Possession of printed page of a text book [By MPS]	ED XI
6	A9104/ 2025	Thansiya S	Reg.No. 3032044227	Part III B.Com, April 2025	U.I.T., Mulamkadaka m	Possession of printed material [By MPS]	ED XII
7	A9111/ 2025	Sangeeth S	Reg.No. 3032019034	Part III B.Com, April 2025	Christian College, Kattakada, TVM	Possession of handwritten manuscript [By College]	ED IX
8	A9116/ 2025	Sajeev C	Reg. No. 65227	Part I BA (Mercy Chance), July 2025	T K M College of Arts and Science, Kollam	Possession of photocopy of 2 pages [By College]	EDII
9	A9120/ 2025	Haris O K Ottakandath il	Reg. No. 3042448023	First year BA Hindi- Sahityacharya cleared, April 2025	S N College, Cherthala	Possession of handwritten paper bit [By College]	EE IV
10	S6713/ 2024 (Ind Call)	Athulya Ani	Reg.No. 2351914201 6	Second Semester BSc Chemistry, September 2023	TKM College of Arts & Science, Kollam	Possession of 4 bits of Handwritten paper	CBCS B.Sc VII

The candidates mentioned above were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline, however they remained absent for the hearing.

Recommendations of the Committee:

- *The Committee observed that the candidates remained absent for the personal hearing, and, therefore recommended to consider the allegations of malpractice as and when the individual candidates appear for the personal hearing.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be noted.

Item No.23.29.02

Massive amount of copy materials confiscated by the Malpractice Prevention Squad at the centre of examination Allama Iqbal Institute of Management, Peringammala in the second semester MBA full time Travel and Tourism Degree Examination, September 2025 - reg.

REGISTRAR (I/C)

VICE-CHANCELLOR

A letter dated 24.09.2025 was submitted to the Controller of Examinations by the Convenor and other members of the Malpractice Prevention Squad-3 for Thiruvananthapuram District. A report prepared by the said squad along with 38 bits of reduced photostat copy materials is also enclosed with the said letter.

The malpractice prevention squad has alleged that around 100 bits of both printed and handwritten copy materials were confiscated by them from various students and also from the examination hall at the centre of examination Allama Iqbal Institute of Management, Peringamala. The said incident happened when the malpractice prevention squad visited the said institution for inspection on 24.09.2025 at 12.10 pm during the regular MBA Travel and Tourism Examination. It is also alleged by the squad members that they witnessed serious incident of indiscipline and malpractice. Further it is alleged that there are doubts regarding the invigilators and the authority giving support to such offense which is against the academic morality.

Recommendations of the Committee:

The Committee considered the above mentioned facts and recommended that the Principal and Chief Superintendent of University Examinations be directed to appear for a personal hearing in its next meeting, in order to probe further into the said allegations of malpractice.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2025, be approved.

Item No.23.30 Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 03.10.2025 - Consideration of -reg. (Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning & Development was held on **03.10.2025 at 11.00 a.m** in the Syndicate Room, S.H.Campus, Palayam (Minutes of the meeting is appended).

The Vice-Chancellor has approved the Minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025 except Item No: 13, and ordered to place Item No: 13 before the Syndicate.

As per the orders of the Vice-Chancellor, the Item No. 13 (Kariavattom Campus-Construction of new Seminar Hall by converting the car parking space at south side for the Department of Sanskrit at ONV Memorial building-Approval of Estimate-reg) and the recommendations on the remaining items in the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, are placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 03.10.2025 ; 11.00 a.m
Venue : Syndicate Room, Senate House Campus, Palayam

Members

1. Dr. S. Nazeem [Convener, SC on P&D]	-	Sd/-
2. Adv. Muraleedharan Pillai G, Member, Syndicate	-	Sd/-
3. Prof. (Dr.) P M Radhamany, Member, Syndicate	-	Sd/-
4. Dr.S Jayan, Member, Syndicate	-	Absent
5. Sri. R Rajesh, Member, Syndicate	-	Sd/-
6. Prof. (Dr.) K.G. Gopchandran, Member, Syndicate	-	Absent
7. Dr.M.Lenin Lal, Member, Syndicate	-	Absent
8. Dr. Rahim K, Member, Syndicate	-	Absent
9. Dr. T. R Manoj, Member, Syndicate	-	Sd/-
10. Adv. R.B Rajeev Kumar, Member, Syndicate	-	online
11. Sri. Ajay D.N, Member, Syndicate	-	Sd/-
12. Sri. Ahamed Fazil Y, Member, Syndicate	-	online
13. Sri P.S Gopakumar, Member, Syndicate	-	Sd/-
14. Dr. Vinodkumar T.G.Nair, Member, Syndicate	-	online

The meeting began at 11.15 a.m.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.30.01 *Malinyamuktha Keralam – Request from Thiruvananthapuram Municipal Corporation Workers’ Association for writing slogans on the compound wall of Kariavattom Campus – Reg.*

[Ad B I]

The General Secretary of the Thiruvananthapuram Municipal Corporation Workers’ Association, vide letter dated 04.02.2025, sought permission to write slogans on the compound wall along the pedestrian pathway at the front side of the Kariavattom Campus, where a garden has been developed under the MalinyamukthaKeralam programme to discourage dumping of waste.

The University Engineer inspected the site and reported that a garden has been established near the compound wall in front of the Department of Biochemistry, opposite the main entrance of the Greenfield Stadium. The Association has expressed their intent to further develop and maintain the garden, including watering and manuring. In this connection, they have requested permission to utilize four bays of the compound wall behind the garden for writing campaign-related slogans.

The University Engineer has recommended granting permission for writing the slogans on the specified bays of the compound wall, subject to the condition that the aesthetic appearance of the wall is not compromised. The Campus Director has also endorsed the proposal, indicating that it may be proceeded with in accordance with the University Engineer’s recommendation.

The Syndicate, at its meeting held on 27.05.2025, vide Item No. 20.169, considered the request from the Thiruvananthapuram Municipal Corporation Workers’ Association and resolved to refer the matter to the Standing Committee of the Syndicate on Planning and Development for detailed examination and appropriate recommendation.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and suitable recommendation.

Recommendations:

To keep the proposal from Thiruvananthapuram Municipal Corporation Workers’ Association, for writing slogans on the compound wall of Kariavattom Campus as part of Malinyamuktha Keralam, in abeyance for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.02 *Budget Allocation 2025-26 - Kerala University Campus Association- Raj Narayanan Memorial Cricket Tournament- Submission of Proposal - consideration of -reg.*

[Ad B II]

The Budget Speech for the year 2025-2026 (Item No:46) has envisaged to allot a financial assistance of Rs.50,000/- (Rupees Fifty Thousand Only) for conducting Raj Narayanan Memorial Cricket Tournament, in commemoration of Sri.Raj Narayanan, the former Joint Registrar, who passed away while in service at the University.

Further, the meeting of the Budget Implementation Cell held on 25.04.2025 has entrusted the Secretary, Kerala University Campus Association to submit a proposal for conducting Raj Narayanan Memorial Cricket Tournament, before the Standing Committee of the Syndicate on Planning & Development, for consideration.

Subsequently, Sri.Naveen S.L, Section Officer, Department of Kerala Studies & the Secretary, Kerala University Campus Association has furnished a proposal towards the conduct of Cricket Tournament for an estimated expenditure of Rs.57,000/- (Rupees Fifty Seven Thousand only).

As per the orders of the Vice-Chancellor, the proposal submitted by the Secretary, Kerala University Campus Association towards the conduct of Raj Narayanan Memorial Cricket Tournament is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation. The proposal furnished by the Secretary, Kerala University Campus Association is enclosed herewith.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendations:

To approve the proposal in principle and to direct the Secretary, Kerala University Campus Association to resubmit the estimate, limiting the expenditure within the budget allocation of Rs.50,000/- and then to place before the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.03 *Budget Allocation 2025-26- Jeevani Eco Club -Submission of Proposal - reg.*

[Ad BII]

The Budget Speech for the year 2025-2026 (Item No:49) has envisaged to allot a financial assistance of Rs.1,00,000/- (Rupees One Lakh only) to Jeevani (Kerala University Employees Eco Club) for promoting Organic Farming.

Further, the meeting of the Budget Implementation Cell held on 25.04.2025 has recommended to entrust Secretary, Jeevani to submit a proposal for the same before the Standing Committee of the Syndicate on Planning & Development.

Subsequently, Smt. Vidya S, Assistant & the Secretary, Jeevani has furnished a proposal towards promoting organic farming for an estimated expenditure of Rs. 1,00,000/-

As per the orders of the Vice-Chancellor, the proposal submitted by the Secretary, Jeevani Eco Club towards Organic farming is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Proposal furnished by the Secretary, Jeevani is enclosed herewith.

Recommendations:

To approve in principle the proposal for promoting Organic farming for an amount of Rs. 1,00,000/-, as envisaged in the Budget Speech 2025-26, submitted by the Secretary, Jeevani Eco Club and to refer the matter to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.04 *Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms – Risk and cost tender for execution of balance works of AV Equipment- Estimate- Approval- reg.*

[Ad B II]

The meeting of the Syndicate held on 28.12.2023, vide item no:07.26 resolved to invite risk and cost tender for execution of balance works of AV Equipment in connection with setting up of Multimedia Theatre Classrooms & Multimedia classrooms by meeting the cost from the default contractor (M/s Neuf Solutions). Later, the Instrumentation Engineer was entrusted to prepare the tender document for inviting risk and cost tender towards executing balance works of AV Equipment in connection with Setting up of the Multimedia Theatre Classrooms & Multimedia Classrooms. Accordingly, the Instrumentation Engineer had submitted draft tender document with an estimate amount of Rs.89,61,640/-.

Subsequently, the draft tender document was placed before the Technical Committee held on 06.05.2025, and the committee had a detailed discussion on the matter and observed that, as per Chapter X (Clause 10.31) of the Store Purchase Manual " If the contractor fails to deliver all or any of the stores or perform the service within the time/period(s) specified in the contract, the purchaser shall without prejudice to its other remedies under the contract, deduct from the contract price as liquidated, damages, a sum equivalent to 0.5% or 1% of the delivered price of the delayed stores or unperformed services for each week of delay until actual delivery or performance, up to a maximum deduction of 10% of the contract prices of the delayed stores or services. Once the maximum is reached, the purchaser may consider termination of the contract at the risk and cost of the contractor".

Further, the committee analysed the payments made to the default contractor, Neuf Solutions, Thiruvananthapuram as detailed below:

REGISTRAR (I/C)

VICE-CHANCELLOR

Payment details

Total amount for which supply order issued: Rs.1,80,00,000/- (Rupees One Crore and Eighty Lakhs Only).

Amount of descoped item (Interactive Digital Podium): Rs.25,74,503.14.

Amount after descoping (Revised amount of the supply order): Rs.1,54,25,496.86

Amount quoted in the supply order towards unforeseen expenditure such as any other equipment or accessories required for successful completion of the project: Rs.6,82,137/- (Not claimed by the firm).

Total amount admitted towards the delivered items :Rs.41,92,571/- + Rs.22,84,804/- = Rs.64,77,375/-

Total amount released (70 % of the admitted amount): Rs.29,34,799/ + Rs.15,99,363/ = Rs.45,34,162/-

Amount Withheld: Rs.19,43,213/-

Amount for the items to be supplied by the firm: Rs.82,65,991.20 (as per the report of the Instrumentation Engineer)

In continuance, the Committee analysed the draft tender document prepared by the Instrumentation Engineer with an estimate amounting to Rs.89,61,640/- (*Rupees Eighty Nine Lakhs Sixty One Thousand Six Hundred and Forty Only*) towards execution of balance works in connection with setting up of AV Equipment in the Multimedia Theatre Classrooms & Multimedia Class rooms and opined that, the draft tender document is technically in order and recommended to place the estimate amounting to Rs.89,61,640/- (*Rupees Eighty Nine Lakhs Sixty One Thousand Six Hundred and Forty Only*) towards execution of balance works in connection with setting up of AV Equipment in the Multimedia Theatre Classrooms & Multimedia Class rooms before the Standing Committee of the Syndicate on Planning & Development, for approval as the draft tender document prepared by the Instrumentation Engineer is technically in order.

As per the orders of the Hon'ble Vice-Chancellor, the estimate amounting to Rs.89,61,640/- (*Rupees Eighty Nine Lakhs Sixty One Thousand Six Hundred and Forty Only*) towards execution of balance works in connection with setting up of AV Equipment in the Multimedia Theatre Classrooms & Multimedia Class rooms is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendations:

To direct the Registrar to take appropriate legal steps against the default contractor (M/s Neuf Solutions), without delay and the matter regarding the execution of the balance work to be considered later.

The Committee also expressed displeasure over the delay in taking legal action against contractor.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.05 *Women's Hostel, Thycaud- Dilapidated condition due to Waterleakage - Report of the University Engineer- Consideration of- Reg.*

[Pl.C]

The Syndicate held on 05.11.2024 vide item no.15.04.15, approved the estimate amounting to ₹65,50,000/- (*Rupees Sixty Five Lakh Fifty Thousand only*) including GST @ 18 %, based on DSR 2018 with 35.59 % cost index for Trivandrum, submitted by the University Engineer, for light roofing to the old block and construction of new work area and other renovation works in the Women's Hostel at Thycaud. The estimate was prepared in two parts, ie. Part 1: for the light roofing works amounting to Rs. 50,90,000/- and Part 2: for the repair and renovation works amounting to Rs. 14,60,000/-.

The Syndicate also resolved to approach MLAs, MPs, Local Self Government Bodies, and the Government seeking prospects of fund mobilization for execution of the work, considering the risk factor posed by the old buildings. Accordingly, letters have been issued to the concerned officials and replies are awaited in this regard.

REGISTRAR (I/C)

VICE-CHANCELLOR

In regard to the water leakage issue that occurred after the heavy rain on 20.07.2025 in Hostel room no.314, the University Engineer inspected the site and as per the report dated 21.07.2025, it is stated that the building is in a dilapidated stage due to its age (approximately more than 80 years). The normal lifespan of concrete building is 50 years. However, the building has remained functional due to the periodic maintenance carried out over time. It is also stated that an estimate amounting to Rs. 65,50,000/- had already been submitted on 05.08.2024, for the light roofing of the Women's Hostel, Thycaud, to compensate for the damage caused to the building due to age, for which administrative sanction has not yet been received. In response to the complaints of the inmates, quotations were invited for the minor maintenance work such as urgent plumbing works, water leakage in the chimney, floor concrete in kitchen. However, these minor repairs are not sufficient to ensure the structural strength of the building.

The University Engineer has further reported that, the deterioration can be partially rectified by executing the proposed light roofing work, for the estimate amount of ₹65,50,000/- (Rupees Sixty-Five Lakh Fifty Thousand only), as already submitted.

The University Engineer has recommended the following urgent actions:

- *Immediate relocation of inmates from rooms experiencing water leakage and alternative arrangements should be made to relocate all inmates from the top floor due to concerns about structural weakness and water leakage in the building.*
- *Before implementing any structural strengthening measures for the building by investing huge amount, a team of experts should be constituted to conduct a detailed study, as the building is more than 80 years old.*

As per the orders of the Vice-Chancellor, the matter of constitution of a team of experts for conducting the detailed study of the Women's Hostel building at Thycaud and shifting of inmates from the room having water leakages, as recommended by the University Engineer vide report dated 21.07.2025, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendations:

Implementation of resolution of the Syndicate held on 05.11.2024 vide item no.15.04.15, to approach MLAs, MPs, Local Self Government Bodies and the Government seeking prospects of fund mobilization for execution of the work, be expedited.

To entrust the Registrar to examine and take appropriate action on the proposal from the University Engineer.

To entrust the University Engineer to obtain Structural Stability Report from CET regarding the structural strengthening of the Women's Hostel building at Thycaud.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item No.23.30.06 *Repair of damaged fence in the Department of Botany at Kariavattom Campus - Report of the Joint Registrar (Campus Administration) -reg.*

[Pl.C]

The Head, Department of Botany, vide letter No.8/Bot/048/25 dated 12.03.2025 reported that the fencing shared by Greenfield Stadium and Department of Botany has been damaged, allowing trespassers to enter the campus through breached area. Plastic and organic waste are being dumped inside the campus by the public through the passage which in turn causes hygiene and sanitary issues. On the matter, the University Engineer, vide letter no. UE/DB2/RDF-B&GS/2025-26 dated. 22.04.2025 informed that approximately 125 m length of chain link wire fencing in the boundary of Department of Botany & Greenfield Stadium (Road Side) are completely damaged and *an amount of Rs.3,40,000/- (approximate amount) is required for providing new chain link wire fencing for 125 m length & 1.60 m height with new RCC post @ 3m c/c in the boundary after dismantling and removing the existing damaged fencing.*

In the meantime, the Professor & Head, Department of Botany, vide letter no. Bot/1030/2025 dated. 25.04.2025 again reported the following,

- plastic and organic waste are being dumped inside the campus by the public through the passage. This causes hygiene and sanitary issues.
- shattering of liquor bottles indicates this area is a hub of antisocial elements.
- there has been a theft of plants from garden.

Hence, the Professor & Head, Department of Botany has requested that urgent action be taken to repair the fence, increase surveillance and implement security measures to prevent further incidents and protect plants.

The Syndicate at its meeting held on 27.05.2025, vide item no. 20.10.Add. No. 02 considered the above matter and resolved *to entrust the University Engineer to submit an estimate for sheet fencing between the Greenfield Stadium and Department of Botany.*

In the meantime, the meeting of the Work Monitoring Committee held on 02.06.2025 entrusted the Joint Registrar (Campus Administration) to visit the site and submit a report in this regard.

Accordingly, the Joint Registrar (Campus Administration), vide letter no. CA/Admin/642/2025 dated. 18.07.2025 has reported the following observations after visiting the site:

"Both sides of the approach road to the Green Field Stadium are seen demarked/ fenced using cement poles and low quality mesh. It is felt that this demarcation of the approach road is quite old one and might have made at the time of construction. The left side of the approach road is shared by the Department of Botany. It is further seen that a road coming from the campus is closed and locked using tin sheets, which seems to be newly constructed. Other boundary areas are seen covered using mesh, bamboo trees etc. The Joint Registrar, Campus Administration has reported that further verification of the premises may be done using technically qualified persons including Estate Officer and University Engineer".

As per the orders of the Vice Chancellor, **the aforesaid report of the Joint Registrar (Campus Administration) regarding the repair of damaged fence in the Department of Botany at Kariavattom Campus**, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

To entrust the Convener, Standing Committee of the Syndicate on Planning and Development, the Convener, Standing Committee of the Syndicate on Finance, Prof. (Dr.) P.M. Radhamany, Member, Syndicate, Joint Registrar, Campus Administration and the University Engineer, for conducting site inspection.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.07 **SH Campus - Establishment of CCTV Control Room in the Computer Centre - Civil, Electrical and Air Conditioning Works-Approval of Estimate-reg.**

[Pl.C]

The Syndicate at its meeting held on 12.07.2024, vide item no. 12.04.04 has resolved to entrust the University Engineer to submit a detailed estimate for the civil, electrical and air conditioning work required in the proposed room in the Computer Centre building, for setting up CCTV control room in the Palayam Campus and place before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the University Engineer, vide letter no. EU/DB1/CCTV-Computer Centre/SH/2024-25 dated. 18.08.2025 has forwarded the total estimate amounting to Rs.6,60,000/- (Rupees Six Lakh Sixty Thousand only), including 18% GST for the civil, electrical and air conditioning works in connection with establishment of CCTV Control room in the first floor of the Computer Centre building at SH Campus. The room size is 4.7m x 4.6 m.

The Estimate includes the following,

Sl No	Name of the Work	Total Amount including 18% GST	Major Works included in the Estimate
1	Civil Works	Rs.2,10,000/- (based on DSR 2021 with 47.66% cost index for TVPM)	Installation of false ceiling, floor tiling, painting works, curved table to place 3 computers (with ACP Panels fixed on Aluminium frame work) to monitor the TV units etc.
2	Electrical Works	Rs.2,70,000/- (based on market rate and DSR 2022 with 34.24% cost index for TVPM)	New point wiring for the light and wall fans inside the room, providing UPS DB to charge the plug points and light circuits inside room, adequate number of power plugs, supply and providing LED recessed mounting light fixture, supply and drawing FRLS Copper wire from PDB, UPS DB to charge plug points, wiring in the corridor is energised from a rewirable fuse type DB, Replacement of porcelain cut-out unit with MCCB, lighting fixtures & DB etc.
3	Air Conditioning Works	Rs.1,80,000/- (based on market rate and DSR 2022 with 34.24% cost index for TVPM)	Two number of 1.5 TON AC, voltage stabilisers, automatic timer switches, cable management systems, additional copper and drain pipings etc.
	Total Amount	Rs.6,60,000/- (Rupees Six Lakh Sixty Thousand only)	

The University Engineer has requested for sanction to the above said estimate by debiting the expenditure from the Head of Account "MH-65-J Works-10/5302-Infrastructure support.

As ordered by the Vice Chancellor, *the aforesaid estimate amounting to Rs.6,60,000/- (Rupees Six Lakh Sixty Thousand only), including 18% GST submitted by the University Engineer for the civil, electrical and air conditioning works in connection with establishment of CCTV Control room in the first floor of the Computer Centre building at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.*

Recommendations:

To establish CCTV Control Room at the Office of the Campus Administration, Kariavattom Campus in consultation with the Campus Director and to entrust the University Engineer to resubmit the estimate for the civil, electrical and air conditioning works accordingly.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.08 **Audit Report 2022-23 - Sl.No.3 - Completion of Master Plan of University of Kerala - Preparation of Master Plan for Kariavattom Campus - Request submitted by the University Engineer - reg.**

[Pl.C]

The University Engineer, vide letter no. DB1/MP/2025 dated. 02.07.2025 has informed that as per the Audit Report 2022-23 under Sl.No 30, it was directed that urgent necessary steps be taken for the implementation of master plan for the University. The first phase of beautification works at the Palayam campus in connection with the NAAC visit were carried out as per the master plan prepared by CET. The Audit Report has further mentioned taking necessary steps for the second phase beautification works at SH Campus and for the implementation of a master plan for the Kariavattom Campus.

Hence, the University Engineer has requested whether a master plan for the Kariavattom Campus may be prepared based on the Audit report, as the university has not yet given any instructions for preparing a master plan for the Kariavattom Campus.

As per the orders of the Vice Chancellor, *the request of the University Engineer based on Audit Report 2022-23 (Sl.No. 30) for the preparation of Master plan for the Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.*

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendations:

To initiate discussion in the next Committee after examining the previous decision, if any, taken on the preparation of Master plan for the Kariavattom Campus.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.09 PM-USHA Project - Renovation works - Evaluation of Single bids received
Minutes of the meeting of the Committee held on 21.08.2025 –reg.

[Pl.D]

An amount of ₹ 17,00,000/- has been sanctioned for the renovation works in connection with the PM-USHA Project, with a provision of ₹ 5,00,000/- for the renovation works at A.R. Rajaraja Varma centre (MAL 11) at ONV Memorial School of Indian languages building at Kariavattom campus and ₹ 12,00,000/- for the renovation works at the Centre for Plant & Microbial Molecules (BOT 24 to BOT 28), Second floor of Botany Block, Kariavattom Campus.

The University Engineer is entrusted with the said renovation works of PM-USHA Project.

The University Engineer has informed that Single bids were received on the re-tender for AC works at A.R. Rajaraja Varma Centre (MAL 11), ONV Memorial School of Indian Languages building, Kariavattom Campus, and for electrical works at the Centre for Plant & Microbial Molecules (BOT 24 to BOT 28), Second floor of Botany Block, Kariavattom Campus.

The details of single bids, forwarded by the University Engineer, are given below:

1. Single Bid received on re-tender of Air Conditioning works
Single bid received (during 3rd call) from M/s. Asok Electricals of ₹ 1,26,000/- (excluding GST) for the Air Conditioning works at A R Rajaraja Varma Centre (MAL 11) at ONV Memorial School of Indian languages building at Kariavattom, Campus. The tendered PAC of the work is ₹ 1,27,084/-(excluding GST). The quoted PAC received from M/s. Asok Electricals is 0.85% below the estimate PAC (excluding GST).
3. Single Bid received on re-tender of Electrical Works
Single bid received (during 3rd call) from M/s. Asok Electricals of ₹ 1,74,520/- (excluding GST) for the electrical works at Center for Plant & Microbial Molecules (BOT 24 to BOT 28), second floor of Botany block, at Kariavattom Campus. The tendered PAC of the work is ₹ 1,75,887/- (excluding GST). The quoted PAC received from M/s. Asok Electricals is 0.75% below the estimate PAC (excluding GST).

The Committee, constituted as per U.O. No. 8688/2024/UOK dated 15.10.2024, evaluated the single bids received and recommended acceptance of the single bid from M/s. Asok Electricals as follows:

1. Air-conditioning works at A.R. Rajaraja Varma Centre (MAL 11), ONV Memorial School of Indian Languages building, Kariavattom Campus – ₹1,26,000/- (Rupees One Lakh Twenty-Six Thousand only), excluding GST.
2. Electrical works at Centre for Plant and Microbial Molecules (BOT 24 to BOT 28), second floor of Botany Block, Kariavattom Campus – ₹1,74,520/- (Rupees One Lakh Seventy-Four Thousand Five Hundred and Twenty only), excluding GST.

The Minutes of the said meeting held on 21.08.2025 is appended.

As per the orders of the Vice-Chancellor, the Minutes of the above meeting of the Committee for evaluation of single bids received held on 21.08.2025, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

To refer to the Syndicate with the following recommendations:

To purchase Air-Conditioners for A.R. Rajaraja Varma Centre (MAL 11) at ONV Memorial School of Indian Languages building, Kariavattom Campus through GEM Portal.

To agree with the recommendation of the Committee, constituted for evaluation of single bids, for the Electrical works at Centre for Plant and Microbial Molecules (BOT 24 to BOT 28), second floor of Botany Block, Kariavattom Campus.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.10 Budget Speech 2025-26- Item No. 11-“Bridging Generations, Building Futures: International Alumni Colloquium 2025” – conduct of three day international alumni colloquium – Proposal submitted by Dr. R. Vasanthagopal –for consideration- reg.

[IQAC]

The Syndicate vide, item no. 20.129 of the minutes of its meeting held on 27.05.2025 has resolved to entrust the Secretary, University Alumni Association to submit a proposal towards the implementation of Item No.11: Conduct of Alumni Colloquium of the Budget Speech 2025-26. Dr. R. Vasanthagopal, Senior Professor & Head, IMK and General Secretary, University of Kerala Alumni Association (UKAA), vide, email dated 03.06.2025 has forwarded the proposal for the same.

The International Alumni Colloquium titled “**Bridging Generations, Building Futures: Alumni Colloquium 2025**” has been proposed to be conducted in the month of March 2026. The initiative is aimed at fostering meaningful engagement between the University of Kerala and its global alumni network.

The proposed three days colloquium begins with an opening ceremony and a keynote address by a distinguished alumnus, followed by a networking dinner. The second day features thematic panel discussions on topics such as globalization, digital transformation, sustainability, industry-academia collaboration, and education policy, along with alumni-led seminars and interactive Q&A sessions.

The final day focuses on alumni-student mentorship circles and a roundtable on institutional development, concluding with a closing ceremony and awards to honour notable alumni contributions.

The total estimated cost of the event is Rs.15,00,000/-, of which Rs.7,00,000/- has been proposed as budget allocation from the University. The remaining Rs.8,00,000/- is expected to be raised through alumni contributions and sponsorships.

As per the orders of the Hon'ble Vice Chancellor, the proposal submitted by Dr.R.Vasanthagopal, Senior Professor & Head, IMK & General Secretary, University of Kerala Alumni Association (UKAA) for the conduct of the International Alumni Colloquium titled “**Bridging Generations, Building Futures:Alumni Colloquium 2025**” is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

Recommendations:

To entrust the General Secretary,University of Kerala Alumni Association (UKAA) to submit a fresh proposal towards the implementation of Item No.11: Conduct of Alumni Colloquium of the Budget Speech 2025-26, after limiting the estimated expenditure to the budget allocation of Rs.7,00,000/-.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.11 SBI, Kariavattom branch - Shifting of SBI, Kariavattom branch to IUCGIST building - Alteration works - reg.

[Ad B I]

The meeting of the Syndicate held on 01.02.2022, vide item no 04.02, resolved to approve the revised rent of Rs.38,592/- per month for the SBI, Kariavattom Branch Building, throughout the lease period, ie, for a period of 5 years from 01.01.2020 to 31.12.2024. The lease period has already expired on 31.12.2024.

The Branch Manager, SBI Karyavattom vide letter dated 25.11.2024, had requested to extend the lease agreement with SBI Karyavattom branch which was set to expire on 31.12.2024, for one more year with effect from 01.01.2025, or till the branch is shifted to another building, whichever is earlier, under the existing terms and conditions of agreement including the monthly rent of Rs.38,592/-+ GST. The matter was placed before the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024. The Committee resolved to refer the item to the

Syndicate. The Syndicate at its meeting held on 22.02.2025, vide item No. 17.04 Additional. 07 had resolved to entrust the Conveners, Standing Committee of the Syndicate on Planning and Development & Finance to hold a meeting with the officials of SBI regarding the shifting of SBI, Kariavattom branch to another building. Accordingly, a detailed discussion was held on 12.05.2025 at the Syndicate room, with the authorities of SBI Kariavattom branch, on shifting the SBI Kariavattom branch to another building at Kariavattom due to the dilapidated condition of the present building and made the following recommendations:

1. The SBI authorities may remit an interest free deposit of Rs. 3 Crore as advance for speedy construction of the proposed Multi Utility Complex at Kariavattom which is to house the SBI Branch also in future. The monthly rent due from the Bank may be redeemed from this deposit.
2. The SBI authorities may shift the branch from the present building to the IUCGIST building at Kariavattom and may make suitable arrangements in the space at their own cost.

On this, the Regional Manager, SBI RBO III TVM, has submitted their Engineer's plan for shifting of existing SBI Karyavattam branch premises to IUCGIST building, for verification and approval. It has been informed by the Bank that upon approval of the Plan, they will proceed with tender to identify the vendor for commencing the work related to the shifting of SBI Karyavattam branch to the IUCGIST building. As per their Engineer's plan, the Branch entrance and passage to the Branch Manager's cabin require carving of wall at 2 places. Hence it has been requested to provide approval for the same, to make necessary entrance and passage. It is also informed that they have taken up the matter regarding interest free deposit to their controller for favourable action.

The remarks of the University Engineer was sought regarding shifting of SBI, Kariavattom branch to IUCGIST building. In reply, the University Engineer has reported that the Regional Manager, SBI, Kariavattom has submitted the proposed plan having plinth area 1960 Sq.ft (approx) for shifting SBI, Kariavattom branch to IUCGIST building and the passage to Branch Manager's cabin requires carving the wall at 2 places and a branch entrance in the front wall. Hence University Engineer has requested that the bank's proposal may be admitted and the authorities may be informed to ensure the stability of the structure, while making an opening in the wall, for the safety of the building.

In this connection, it may be noted that the present tenure of lease agreement with the SBI, Kariavattom Branch expired on 31.12.2024. The existing rate of lease rent from SBI, Karaiavttom Branch is Rs.38,592/- + GST per month and they have remitted the monthly rent of Rs. 38,592/- upto June 2025.

Hence, as per the orders of the Vice - Chancellor, the following are placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation:

1. whether the Plan submitted by SBI having plinth area 1960 Sq.ft (approx) for shifting SBI, Kariavattom branch to IUCGIST building and their request for opening the passage to Branch Manager's cabin and a branch entrance in the front wall requires carving the wall at 2 places, be approved, subject to the condition that the structural stability of the building should not be affected.

If the plan is approved, whether the Bank may be permitted to initiate the work for shifting of the Karyavattam branch to the IUCGIST building as per their pan at their own cost.

2. whether the University Engineer be entrusted to oversee the proposed modifications to be done by the SBI at IUCGIST building as per the conditions.
3. whether a Leave and license agreement be executed with SBI Kariavattom for the leased space at IUCGIST building.

If agreed to, whether the University Engineer may be entrusted to fix the rent to be collected from the SBI Kariavattom for the leased space at IUCGIST building, as per PWD norms.

Recommendations:

To direct the Registrar to arrange a meeting regarding the shifting of the SBI, Karyavattam branch, with the Convener, Standing Committee of the Syndicate on Planning & Development, the Convener, Standing Committee of the Syndicate on Finance, University Engineer and concerned officials of SBI and to place the report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.12 Kariavattom Campus- Repair & maintenance works in the Post Office building-Safety Measures - Report of the University Engineer –reg.

[Pl.C]

The University Engineer, vide letter no.DB1/Post office-Renovation/2024-25 dated. 03.09.2024 had forwarded an estimate amounting to Rs.18,38,000/- (Rupees Eighteen Lakh Thirty Eight Thousand only), including 18% GST for the repair & maintenance work and providing light roofing over the terrace in the post office building at Kariavattom Campus, as per the minutes of the meeting held on 05.08.2023 at Registrar's Chamber. The estimate includes Rs.16,38,000/- for civil work prepared based on DSR 2018 with 35.59% cost index for Trivandrum and Rs. 2,00,000/- for standardizing and maintaining the electrical installations in a safer condition. The estimate includes removing the tiles laid over the terrace, removing brick jelly concrete to reduce the surcharges over the slab, providing light roofing with galvanised iron profile sheet over MS tubular frame work, repair and replacement of damaged joineries, providing vitrified tiles over the existing cement flooring, improvement of facilities in toilets, complete painting of the building, repairing the porch and outside toilet etc. The University Engineer informed that no major maintenance work was carried out in the post office building at Kariavattom Campus for the past 12 years. The building is around 50 years old and many part of the building including the roof started deterioration. The University Engineer has remarked that the building will become unfit if a comprehensive maintenance work is not executed immediately. Also, to avoid further weathering attacks, light roofing is proposed over the terrace.

On the above matter, the post office building was inspected by the Convener, Standing Committee of the Syndicate on Finance, Convener, Standing Committee of the Syndicate on Planning and Development and Sri. R. Rajesh, Member Syndicate on 30.01.2025 (as per the decision of the Syndicate held on 23.12.2024, vide item no. 16.82.61, Sl No.20) and recommended, *not to execute the maintenance work in the Post Office building, since provision for Post Office is included in the newly proposed Amenity Centre/Utility Complex at Kariavattom Campus.* The Syndicate at its meeting held on 17.03.2025, vide item no.18.101.04 has resolved to approve the report of the site inspection held on 30.01.2025.

Now, the the Joint Registrar (Campus Admn), vide Email dated. 08.07.2025 has forwarded the request of the Post Master, Kariavattom Campus regarding the unsafe condition of the building and to take minimum safety measures for the sake of the staff working at the office.

On the matter, the University Engineer, vide Email dated. 11.07.2025 has reported that the Post Office building will become unfit if a comprehensive maintenance work is not executed immediately.

As per the orders of the Vice Chancellor, *the aforesaid request of the University Engineer regarding the maintenance work in the Post Office building at Kariavattom Campus,* is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

To entrust the University Engineer to expedite the work of construction of Amenity Centre/Utility Complex at Kariavattom Campus so as to enable the speedy shifting of Post Office and the Security Wing Office to the proposed building.

To direct the University Engineer to submit a report on the feasibility to retain the Security Wing building and the Post Office building.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.13 Kariavattom Campus- Construction of new Seminar Hall by converting the car parking space at south side for the Department of Sanskrit at ONV Memorial building-Approval of Estimate-reg.

[Pl. C]

The University Engineer, vide letter no. DB2/ONV-SKT-Sem.Ha/2024-25 dated. 08.07.2025 has informed that M/s.Iyer & Mahesh, Architectural Consultant of ONV Memorial building was requested to furnish their suggestions for converting the car parking space adjacent to the room of Head of the Department, Malayalam to a Seminar Hall for Department of Sanskrit. In reply, the Architect has suggested that open space can be converted to Seminar Hall as required by the University by ensuring that the facade is treated same as other rooms in the Ground floor of ONV building.

It may be noted that the meeting of the heads of the Departments under the School on Indian Languages held on 17.08.2024 at the office of the Registrar, has recommended that the car parking space adjacent to the room of the Head of the Department of Malayalam may be converted to a Seminar Hall for the Department of Sanskrit (on urgent basis). Also, recommended that the University Engineer may prepare an estimate in consultation with the Architect of the ONV Building and place the same before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the University Engineer has forwarded the estimate amounting to Rs.40,50,000/- (Rupees Forty Lakh and Fifty Thousand only), including 18% GST for the civil, electrical, air conditioning and networking works for the construction of new Seminar Hall by converting the car parking space at south side for the Department of Sanskrit at ONV Memorial building at Kariavattom Campus.

The estimate amount for the components are as below:

Sl No.	Name of the Work	Estimate Prepared Using	Total Amount (including 18% GST)
1	Civil Work	DSR 2021 with cost index 47.66% for Tvp	Rs.26,47,000/-
2	Electrical Work	PRICE-3 Software- based on Market rate & DSR 2022 with cost index 34.24% for Tvp	Rs. 3,35,000/-
3	Air Conditioning	PRICE-3 Software-based on Market Rate & DSR 2022 with cost index 34.24% for Tvp	Rs. 6,00,000/-
4	Networking	-	Rs. 4,16,000/-
	Total		Rs. 39,98,000/-
	Rounded with lump sum		Rs.52,000/-
	Grand Total		Rs. 40,50,000/- (Rupees Forty Lakh and Fifty Thousand Only)

The University Engineer has requested to sanction the above said estimate by debiting the expenditure to the Head of Account "Part-I-Non Plan-J -Works-MH:65-Works-10/5301-Minor Works and Maintenance".

As per the orders of the Vice Chancellor, *the aforesaid estimate amounting to Rs. 40,50,000/- (Rupees Forty Lakhs and Fifty Thousand only), including 18% GST, submitted by the University Engineer for the civil, electrical, air conditioning and networking works towards the construction of new Seminar Hall by converting the car parking space at south side for the Department of Sanskrit at ONV Memorial building at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.*

Recommendations:

Not to consider the item.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.14

Senate House Campus-Augmentation of sewage system-Construction of new manholes and providing new sewer lines from the rear side of Faculty Guest House to Gandhian Studies area and Public toilet to Gandhian Studies area - Exempting fine for the extension of Time of Completion – Reg.

[Pl. C]

REGISTRAR (I/C)

VICE-CHANCELLOR

An estimate amounting to Rs.18,02,000/- (Rupees Eighteen Lakh and Two thousand only), including 18% GST prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram submitted by the University Engineer, for the work of "Augmentation of sewage system at SH Campus - Construction of new manholes and providing new sewer lines from the rear side of Faculty Guest House to Gandhian Studies area and Public toilet to Gandhian Studies area", meeting the expenditure from the Head of Account "Part-I-NP-MH-65-Works-10/5302-Infrastructure support" subject to availability of funds, was approved, vide U.O No. 6715/2024/OK dated. 04.08.2024.

Now, the University Engineer vide letter no. EU/DB/SH-SW/2025 dated. 08.07.2025 has reported that, tenders were invited for the subject work and the work was awarded to the contractor Sri. Benedict Periera. K at Rs.13,68,375/- which is 10.39% below the Estimate PAC. The site was handed over to the contractor on 15.02.2025 with a duration of 120 days and as per the agreement the time of completion expired on 14.06.2025.

It has further reported that *during the course of execution certain hindrances occurred and hence, the work was halted for certain period. Also, the work was delayed from 20.05.2025 due to monsoon.* After verifying the hindrance register, the office of the Engineering Unit has granted the extension of Time of Completion upto 08.07.2025 without fine by exercising the power delegated and supplemental agreement in this regard has been executed on 12.06.2025.

The University Engineer has informed that the contractor has again requested the extension of Time of Completion for 30 days from 09.07.2025 due to the ongoing monsoon and other hindrances. The University Engineer has also informed that the Assistant Executive Engineer-1 has recommended in 2100F of PWD Manual, *to extend the Time of Completion of the work from 09.07.2025 to 07.08.2025 without fine considering the ongoing heavy monsoon, hindrance due to existing UG Cable reasons like live manhole and sewer line etc.* Considering the genuinity of reasons stated in the application of the contractor and the recommendation of the Assistant Executive Engineer-1, the office of the Engineering Unit has permitted to continue the work and complete the same in an immediate manner.

It is stated that the work of Augmentation of Sewage System is a tedious job due to its special nature, especially executing in a campus which is fully functional.

Hence, the University Engineer has requested permission to exempt the fine for the extension of the Time of Completion of the work upto 07.08.2025, considering the genuine ground cited above.

As per the orders of the Vice Chancellor, *the aforesaid request of the University Engineer seeking permission to exempt the fine for the extension of Time of Completion upto 07.08.2025 for the work of "Augmentation of sewage system at SH Campus-Construction of new manholes and providing new sewer lines from the rear side of Faculty Guest House to Gandhian Studies area and Public toilet to Gandhian Studies area", is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.*

Recommendations:

To seek a report from the University Engineer and to place before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.15

കാലപ്പഴക്കം കൊണ്ട് അപകടാവസ്ഥയിലായ സർവ്വകലാശാല കെട്ടിടങ്ങളെ സംബന്ധിച്ച സർവ്വകലാശാല എഞ്ചിനീയറുടെ റിപ്പോർട്ടും നിർദ്ദേശങ്ങളും - പരിഗണിക്കുന്നത് - സംബന്ധിച്ച് .

[P.I.C]

കാലപ്പഴക്കം കൊണ്ട് അപകടാവസ്ഥയിലായ സർവ്വകലാശാല കെട്ടിടങ്ങളെ സംബന്ധിച്ച 08.08.2025 ലെ സർവ്വകലാശാല എഞ്ചിനീയറുടെ റിപ്പോർട്ട് പ്രകാരം, കേരള സർവ്വകലാശാലയുടെ പല കെട്ടിടങ്ങളും കാലപ്പഴക്കം കൊണ്ട് അപകടാവസ്ഥയിൽ ആണെന്നും പല കെട്ടിടങ്ങളുടെയും മേൽക്കൂരകളിലെ കോൺക്രീറ്റ് പാളികൾ ഇളകി വീഴുന്നത് പതിവാണെന്നും ഭാഗ്യവശാൽ ജീവനക്കാർക്കോ/വിദ്യാർത്ഥികൾക്കോ ഇതുവരെ അപകടം പറ്റിയിട്ടില്ല എന്നും പ്രസ്തുത റിപ്പോർട്ടിൽ വ്യക്തമാക്കിയിട്ടുണ്ട്. കൂടാതെ സർവ്വകലാശാല

REGISTRAR (I/C)

VICE-CHANCELLOR

യിലെ ഏറ്റവും പഴക്കം ചെന്ന പത്തോളം കെട്ടിടങ്ങളിൽ സാങ്കേതിക പരിശോധന നടത്തി റിപ്പോർട്ട് നൽകാൻ കോളേജ് ഓഫ് എഞ്ചിനീയറിംഗ്, തിരുവനന്തപുരത്തിനോട് ആവശ്യപ്പെട്ടിട്ടുള്ളതായും എഞ്ചിനീയർ അറിയിച്ചിട്ടുണ്ട്.

സർവ്വകലാശാല ജീവനക്കാരുടെയും വിദ്യാർത്ഥികളുടെയും കെട്ടിടങ്ങളുടെയും സുരക്ഷ ഉറപ്പുവരുത്തുവാൻ പത്തോളം നിർദ്ദേശങ്ങളും സർവ്വകലാശാല എഞ്ചിനീയർ പരിഗണനക്കുവേണ്ടി റിപ്പോർട്ടിൽ ഉൾപ്പെടുത്തിയിട്ടുണ്ട്.

കൂടാതെ, 18.07.2025 ലെ സർവ്വകലാശാല എഞ്ചിനീയറുടെ മെയിൽ സന്ദേശത്തിന്റെ അടിസ്ഥാനത്തിൽ എല്ലാ വകുപ്പ് മേധാവികൾക്കും ഓഫീസ് അധികാരികൾക്കും ഹോസ്റ്റൽ വാർഡനാർക്കും ക്യാമ്പസ് അസ്സോസിയേഷനും, കെട്ടിടങ്ങളുടെ ശോചനീയാവസ്ഥ സംബന്ധിച്ച വിവരങ്ങൾ, പരിശോധനക്കും അടിയന്തിര നടപടികൾ സ്വീകരിക്കുന്നതിനും വേണ്ടി കൃത്യസമയങ്ങളിൽ രജിസ്ട്രാർക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിനായി 30.07.2025-ൽ ഒരു നോട്ടീസ് നൽകിയിട്ടുണ്ടെന്നുള്ള വിവരവും ശ്രദ്ധയിൽ പെടുത്തുന്നു.

ഈ സാഹചര്യത്തിൽ, വൈസ്-ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം, കാലപ്പഴക്കം കൊണ്ട് അപകടാവസ്ഥയിലായ സർവ്വകലാശാല കെട്ടിടങ്ങളെ സംബന്ധിച്ച സർവ്വകലാശാല എഞ്ചിനീയറുടെ മേൽപറഞ്ഞ റിപ്പോർട്ടും നിർദ്ദേശങ്ങളും (പകർപ്പ് ഉള്ളടക്കം ചെയ്യുന്നു), സിന്റിക്യേറ്റിന്റെ ആസൂത്രണ വികസന സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുൻപാകെ പരിഗണനക്കും ഉചിതമായ ശുപാർശക്കും വേണ്ടി സമർപ്പിക്കുന്നു.

Recommendations:

- കെട്ടിടങ്ങളുടെ കുറഞ്ഞ ആയുസ്സ് 50 വർഷമാണ് എന്ന യൂണിവേഴ്സിറ്റി എൻജിനീയറുടെ അഭിപ്രായത്തിന്റെ അടിസ്ഥാനത്തിൽ, സർവ്വകലാശാലയിലെ 50 വർഷത്തിൽ കൂടുതൽ കാലപ്പഴക്കമുള്ള കെട്ടിടങ്ങളിൽ Structural Stability Test നടത്തി റിപ്പോർട്ട് നൽകാൻ കോളേജ് ഓഫ് എഞ്ചിനീയറിംഗ്, തിരുവനന്തപുരത്തിന്റെ വിദഗ്ധസേവനം ഉപയോഗപ്പെടുത്താൻ കമ്മിറ്റി ശുപാർശ ചെയ്യുന്നു.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item.No.23.30.16 **Construction of new Hostel for Women and Resident Warden at Kariavattom Campus- Phase I-Approval of the Valuation Report in r/o the Warden quarters to be demolished, submitted by the University Engineer for conducting auction-reg.**

[Pl. G]

The Government of Kerala vide G.O.(Rt)971/2025/Hedn dated 23/07/2025 has accorded Administrative Sanction for the implementation of the Plan Schemes 2025-2026 in respect of University of Kerala. 'Construction of new Hostel for Women and Resident Warden at Kariavattom Campus' is included under the Scheme-component Civil works/ New Buildings with a financial allocation of Rs.3,21,14,210/- in the the Annual Plan 2025-'26 of the University.

U.O.No 7816/2025/UOK dated 11.09.2025 has been issued approving the estimate amounting to Rs.4,75,00,000/- (Rupees Four Crore Seventy Five Lakh only) including GST @18% based on DSoR 2021, submitted by the University Engineer for the construction of new Hostel for Women and Resident Warden at Kariavattom Campus Phase-I, based on the recommendation of the Standing Committee of the Syndicate on Planning and Development held on 01.07.2025 approved by the Vice- Chancellor subject to reporting to the Syndicate, considering the urgency. As per the Estimate Report submitted by the University Engineer, the new building is proposed by dismantling the existing Warden's quarters adjacent to RH Women's hostel.

The University Engineer, vide letter no.DB2/C11 Qtrs-Valuation/2025-26 dated 11.09.2025 has reported that as a part of construction of hostel, the Warden quarter building which is more than 45 years old and in a very dilapidated condition was proposed to demolish and submitted the valuation report of Warden quarter No.C11. As per the valuation report, the assessed value of the building comes to Rs. 35,599/- , as follows:

Assessed value of Building= Estimated value of building - Demolishing value of building
 = 3,60,024 - 3,24,425
 = 35,599/- (in Rupees)

The University Engineer has requested to sanction the valuation report amounting to Rs.35,599/- (Rupees Thirty Five Thousand Five Hundred and Ninety Nine Only) for conducting auction.

As per the orders of the Vice-Chancellor, the request of the University Engineer regarding the approval of valuation report amounting to Rs.35,599/- (Rupees Thirty Five Thousand Five Hundred and Ninety Nine Only) for conducting auction, to demolish the Warden Quarters building as part of Construction of new Hostel for Women and Resident Warden at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

- *To take necessary steps to demolish the Warden Quarter No. C11, as per the relevant rules and procedures, considering that the building is unfit for accommodation as remarked by the University Engineer.*
- *To approve the valuation report submitted by the University Engineer amounting to Rs.35,599/- (Rupees Thirty Five Thousand Five Hundred and Ninety Nine Only) for conducting auction, to demolish the Warden Quarter building as part of Construction of new Hostel for Women and Resident Warden at Kariavattom Campus.*

The meeting came to an end at 12.40 P.M.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2025, be approved.

Item No.23.31 *Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025 - Consideration of – reg.*

(Ac.BII)

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025 may be seen appended.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025 is placed before the Syndicate for consideration and decision.

STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date : 24.10.2025
 Time : 10.30 am
 Venue : Syndicate Room, University of Kerala

Members Present

Sri.R.Rajesh	Member, Syndicate (Convener)	Sd/-
Adv.Muraleedharan Pillai G.	Member, Syndicate	Sd/-
Dr.Rahim K.	Member, Syndicate	Sd/-
Dr.Pramod N.	Member, Syndicate	Sd/-
Adv.R.B.Rajeev Kumar	Member, Syndicate	Sd/-
Sri.Ahamed Fazil Y.	Member, Syndicate	Sd/-
Dr.Nazeeb S.	Member, Syndicate	Online
Sri.Ajay D. N.	Member, Syndicate	Online
Prof.Manoj V.	Member, Syndicate	Online

Members Absent

Dr.Shijukhan J. S.	Member, Syndicate
Sri. Vaibhav Chacko	Member, Syndicate

Item No.23.31.01 *Applications for Affiliation of new courses/ Permanent enhancement of seats/ Additional batch in existing courses for the academic year 2026 – '27 – reg.*

[Ac. BII]

REGISTRAR (I/C)

VICE-CHANCELLOR

The University had invited applications for affiliation of new courses/ Permanent enhancement of seats/ Additional batch in existing courses in Colleges for the academic year 2026 – '27 vide notification dated 20.08.2025.

Accordingly, applications for affiliation of new courses/ Permanent enhancement of seats/ Additional batch in existing courses in affiliated colleges for the academic year 2026-'27 were submitted by the Educational Agencies of affiliated colleges within the statutorily prescribed date of 31st August, 2025.

The details of applications are as follows:

Sl. No.	College	Application Numbers	Subjects Opted	Electives/Subsidiary Papers opted	Combination
GOVERNMENT					
1	Govt K N.M. Arts & Science College, Kanjriamkulam Thiruvananthapuram	U2544	UG	BA – Malayalam (Honours/Research)	
		P2511	PG	MA Business Economics MA English literature and communication studies	
2	Malayinkeezu Madhavakavi S maraka Government Arts and Science College, Malayinkeezu	U2533	UG	Artificial intelligence with Physics (FYUGP)	machine learning
				Health and fitness management (FYUGP)	Yoga education, Digital marketing in sports, Leadership principles in sports
3	Baby John Memorial Govt. College, Chavara, Kollam	P2503	PG	M Sc Chemistry with Specialization in Drug Design and Development	
				M Sc Physics with specialisation in Nano science	
				M Sc Statistics with specialization in Data Analytics	
				MA History	
				M.Com International Trade	
4	Government Arts & Science College, Kulathoor	P2518	PG	M Sc Geography	
5	Govt. College for Women, Thiruvananthapuram	P2519	PG	M Sc Micro Biology	
AIDED					
6	Bishop Jesudasan CSI Arts & Science College College, Mulayara	U2538	UG	BA - Malayalam and Mass Communication (Honours/ Research)	Elective :Chalachithrapadanam , Complimentary : Vivarthanam
7	Christian College, Kattakada	U2524	UG	BA - English (Honours/ Research)	1. Reading culture 2. art and literature 3. history of english literature 3. history of english language
		P2510	PG	M Com	M Com FINANCE
8	Mar Theophilus Training College, Bethany Hills, Nalanchira P.O, Tytm	U2543	UG	B.Ed Degree Courses	B.Ed. Geography, B.Ed. Journalism, B.Ed. Commerce
9	MSM (Milad – E – Sherief Memorial) College, Kayamkulam	U2521	UG	B.Sc - Psychology (Honours/ Research)	
		P2508	PG	M Sc Bio Technology	
10	S.D. College, Sanadanapuram, Alappuzha	U2535	UG	BA - Sanskrit (Honours/ Research)	Malayalam and Sanskrit
		P2515	PG	M Sc Micro Biology	BIOSAFETY, ASSURANCE & QUALITY PHARMACEUTICAL MICROBIOLOGY ipr,

				MA Hindi	FILM STUDIES-SPECIAL REFERENCE TO HINDI FILMS (3RD SEM) COMPARITIVE LITERATURE HINDI & MALAYALAM OR SANSKRIT (4TH SEM)
				MA History	ARCHAEOLOGY (SEMI) ARCHIVAL STUDIES (SEM 2ND) MODERN EUROPE FROM 1789 TO 1914 (SEM3) ENVIRONMENTAL HISTORY OF INDIA (4TH SEM)
		I2510	Seat Increase	BA - History (Honours/ Research)	10 additional seats required
11	S.N. College, Sivagiri, Varkala	U2539	UG	B Sc - Psychology (Honours/ Research)	
12	Santhom Malankara Arts and Science College, Edanji Manchavilakom.P.O, Neyattinkara	U2502	UG	BA - Economics (Honours/ Research)	HISTORY & POLITICAL SCIENCE
		P2507	PG	MA English	
13	SN College, Cheriyanad, Neduvaramcode P.O	U2514	UG	B Sc - Psychology (Honours/ Research)	
				BCA	
14	Sree Narayana College, Kollam	U2527	UG	BSc - Psychology (Honours/ Research)	
15	Sri Sathya Sai Arts & Science College, Sai Gramam, Thonnakkal, Thiruvananthapuram	U2526	UG	B Com - Logistics and Supply Chain Management (Honours/ Research)	
16	St. Joseph's College for Women, Alappuzha	U2526	UG	B.Com - Finance (Honours/Research)	Major Financial System and minor Financial Planning for everyone
				B Sc - Computer Science (Honours/ Research)	Major Free and Open Source Softwares and minors Computer System Management
				B Sc - Psychology (Honours/Research)	Major foundation and method and minors psychology for well being
17	St. Michael's College, Cherthala	U2512	UG	B Sc - Mathematics & Computer Application (Honours/ Research)	FYUGP BSC Mathematics & computer application double major
				BSW - Bachelor of Social Work (Honours/ Research)	FYUGP BSW WITH MEDICAL AND PSYCHIATRIC SOCIAL WORK AS ELECTIVE
		I2512	Seat Increase	B Com - Finance (Honours/ Research)	
18	St.Xavier's College, Thumba	U2537	UG	B Com - Logistics and Supply Chain Management (Honours/ Research)	
		P2514	PG	MA English	
				M Sc Bio Technology	
19	TKMM College, Nangiarkulangara, Haripad	U2531	UG	B.P.Ed. (Four Year) Innovative programme	sociology, sports psychology, nutrition and weight management, kinanthropometry, fundamentals of research
20	TKM College of Arts & Science, Kollam	P2517	PG	M Sc Zoology with specialisation in Bio and systematics Biodiversity	Evolution and Zoogeography
				MA History	Indian History

21	Bishop Moore College, Mavelikara	I2507	Addi onal Batch	M Com Finance & Accounting	
SELF FINANCING					
22	Allama Iqbal Institute of Management, Iqbal Nagar, Daivapura. P.O, Peringamala, Tvpm	U2534	UG	BBA (Honours/Research)	- Logistics, maketing, operations, finanace, HR
23	Christ Nagar College, Maranalloor	U2501	UG	B Com - Logistics and Supply Chain Management (Honours/Research)	ACCOUNTING PRINCIPLES AND STANDARDS, MANAGEMENT FUNCTIONS AND SPECILISATION, E-COMMERCE AND CYBER LAW
24	Divine Law College, Nagar, Mynamon, Karumpakada, Enadimangalam, Adoor	U2516	UG	Integrated 5 year BBA LLB Degree Course	
		P2504	PG	2 Year LL.M (Criminal Law)	
25	Kaviyattu College of Education, Pirappancode, Thiruvananthapuram	U2540	UG	Integrated Teacher Education Programmes (ITEP)	BA.B.ED/ ENGLISH/ HISTORY/ ECONOMICS
				Integrated Teacher Education Programmes (ITEP)	B.COM B.ED/ COMMERCE/ ECONOMICS/ MATHEMATICS
26	KTCT College of Arts & Science, Kallambalam, Thiruvananthapuram	U2536	UG	B Com - Logistics and Supply Chain Management (Honours/Research)	
		I2508	Seat increa se	BBA - (Honours/Research)	
				B Com - Finance (Honours/ Research)	
27	KVM College of Arts and Science, Cherthala, Alappuzha	U2510	UG	BCA - Computer Applications (Honours/Research)	UK3DSECAP200-INTRODUC, UK3DSECAP201-DATA SCIENCE FUNDEMENTALS, UK3DSECAP202-INTRODUCTION TO AI, UK3DSECAP203-WEB DEVELOPMENT USING HTML5 AND CSS3TION TO CYBER SECURITY
28	KVVS College of Science & Technology, Kaithaparambu, Adoor	U2541	UG	B.Ed Degree Courses	NATURAL SCIENCE
				B Sc Artificial Intelligence with Physics	
		I2513	Addi onal Batch	BCA	Cyber security
29	Lourdes Matha College of Arts and Science, Lourde Hills, Kuttichal, Thiruvananthapuram	U2511	UG	BBA (Honours/Research)	- complimentary i - fundamentals of management, complementary ii - financial management
30	Mannam NSS College College, Edamulackal, Anchal, Kollam	U2545	UG	BBA (Honours/Research)	- BBA in logistics
				B Com - Logistics and Supply Chain Management (Honours/Research)	logistics and supply chain management
31	Mar Gregorios College of Arts & Science, Punnapra, Alappuzha	U2518	UG	BBA - (Honours/Research)	FINANCIAL TECHNOLOGY, FINANCIAL SERVICES, INCOME TAX LAW AND PRACTICES
32	Mar Gregorious College of Law, Mar Ivanios Vidyanagar, Nalanchira,	U2509	UG	Integrated Five year BA (Economics) LL.B	ECONOMICS & LAW, POLITICAL SCIENCE, ENGLISH
		P2513	PG	2 Year LL.M	INTRODUCTION TO

	Thiruvananthapuram			(International Trade Law)	INTERNATIONAL TRADE LAW, LAW RELATING TO INTERNATIONAL SALE OF GOODS
33	Member Sree Narayana Pillai Institute of Management & Technology, Mukundapuram, Chavara, Kollam	U2522	UG	BSW - Bachelor of Social Work (Honours/ Research)	
34	MGM College of Arts & Science, Kaniyapuram	U2503	UG	BCA - Computer Applications (Honours/ Research)	AUTOMATION SKILL DEVELOPMENT(BBA)
35	Naipunnya School of Management, Near Manorama Junction, Cherthala	U2529	UG	FYUGP BSc Computer Graphics and Animation Course	
		P2512	PG	MSW	SOCIAL WORK
36	National College, Manacaud, Thiruvananthapuram	U2523	UG	BA - English (Honours/Research)	FYUGP HONOURS/RESEARCH
		I2506	Seat Increase	BCA - Computer Applications (Honours/ Research)	
				BSc- Computer Science (Honours/ Research)	
				BBA- (Honours/ Research)	
				B.Com- Business Information Systems (Honours/ Research)	
				B.Com - Taxation (Honours/ Research)	
				B Sc - Psychology (Honours/ Research)	
37	NSS Arts and Science College, Perayam, Kollam	U2505	UG	BCA - Computer Applications (Honours/ Research)	
38	R Parameswaran Pillai Memorial Arts and Science College, Neyyadom	U2515	UG	B Com - Accounts and Data Science (Honours/ Research)	Data analytic using python, business law
				B Voc - Software Development	Computer networks and internet application, ANIMATION SOFTWARE LAB
39	Valiyam Memorial College of Teacher Education, Chavara, Kollam	U2546	UG	Integrated Teacher Education Programmes (ITEP)	B.AB.Ed, BSc B.Ed, B.com. B.Ed
40	White Memorial College of Arts and Science for Women, Vellarada, Thiruvananthapuram	U2508	UG	BBA - (Honours/ Research)	
				BA - Journalism and Mass Communication (Honours/ Research)	
				B Com - Accounts and Data Science (Honours/ Research)	
				BA - English and Malayalam Literatures (Honours/ Research)	
41	National Institute of Speech & Hearing, Sreekaryam	P2501	PG	M Sc Computer Science	MSc Computer science (hearing impaired)
42	TKM Institute of Management, Musaliyar Hills, Karuvilil P.O, Kollam	P2502	PG	Integrated MBA Programme (5 Year)	Management

43	Don Bosco College, Kottiyam	I2503	Seat Increase	BBA - (Honours/ Research)	
				BCA - Computer Applications (Honours/ Research)	
44	Saraswathi College of Arts and Science, Vilappil	I2501	Seat Increase	B.Sc - Psychology (Honours/Research)	
45	Silver Jubilee Law College, Poovachal, Kattakada, TVPM	I2509	Additional Batch	Unitary 3 Year Degree Course in Law	
				Integrated 5 year B. Com. LLB Degree Course	
46	Sree Narayana College of Technology, Kollam	I2502	Seat Increase	BCA	
47	Sree Vidyadhiraja Arts & Science College, Thevarkavu, Karunagappally	I2504	Seat Increase	BCA - Computer Applications (Honours/ Research)	
				BBA - (Honours/ Research)	

It may be noted that National College, Manacaud applied for affiliation of a new B.A. English (Honours/ Research) programme (Application No. U2523). Subsequently, the Manager of National College, Manacaud, vide letter dated 12.09.2025, requested the discontinuation of the existing B.A. English and Communicative English programme, by continuing the same programme to B.A. English Language and Literature programme. Here in this case the existing programme has a sanctioned strength of 24 students, as the college is proposing its closure, there will be adequate classroom facilities.

Similarly, Bishop Moore College, Mavelikara applied for a new M.Com programme for the academic year 2025–26. The Syndicate, at its meeting held on 27.05.2025, considered the inspection reports submitted by the local enquiry teams regarding applications for affiliation of new programmes, vide Item No. 20.181.11, and resolved to approve the same and to seek the views of the Government on starting the programmes recommended by the inspection teams. Accordingly, the Government's views were sought vide letter dated 03.06.2025. However, a reply has not yet been received.

Now, Bishop Moore College, Mavelikara has applied for an additional batch of the M.Com Finance & Accounting programme (Application No.I2507), which was not sanctioned in the academic year 2025–26.

As per Statute 6(1) in Chapter 24 of KUFS 1977 provides that, “all applications seeking affiliation shall be considered by the Syndicate not later than the 31st December preceding the academic year during which the colleges or courses are proposed to be started”.

And as per Statute 8 in Chapter 24 of KUFS 1977 provides that “If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.”

Accordingly as per Statute 6(1) in Chapter 24 of KUFS 1977 and as per the orders of the Vice Chancellor, the applications for affiliation of new programmes/ Permanent enhancement of seats/ Additional batch in existing courses in affiliated colleges received for the year 2026-27 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the applications and recommended to entrust Sri.R.Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute teams to conduct local enquiry in the applicant colleges as stipulated in Statute 8 of Chapter 24, Kerala University First Statutes, 1977.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

FURTHER RESOLVED to approve the list proposed by Sri.R.Rajesh, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to conduct the local enquiry of the applicant colleges. (List Appended).

Item No.23.31.02 *Application for affiliation of new unaided Arts & Science College for the academic year 2026-'27 – proposed Archana College of Arts & Science, Palamel, Mavelikkara, Alappuzha (Application No:C2504) – Consideration of – reg.*

[Ac. BII]

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2026-'27 vide notification no.37846/Ac.B II/2025/UOK dated 20.08.2025.

Accordingly, S. Ramachandra Kurup, the Manager, Sri Mahalakshmi Educational Scientific and Charitable Trust, Pandalam has submitted application no.C2504 for affiliation of new unaided Arts & Science college for the academic year 2026-'27 viz. Archana College of Arts & Science, Palamel, Alappuzha.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

On preliminary verification the applicant has submitted the required land documents, copies of title deeds and other relevant documents along with the application. The same has to be verified in detail by the Estate Officer. Also the Syndicate at its meeting held on 17/07/2020 resolved that all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny. Hence the next procedure for processing the application is verification by the Estate Officer and Legal Scrutiny by the Legal Adviser.

The Vice Chancellor has ordered to place the application to the Syndicate through the Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly as per Statute 6(1) in Chapter 24 of KUFS,1977, the application for affiliation of new unaided arts & science college for the academic year 2026-'27 (application no.C2504) submitted by S.Ramachandra Kurup on behalf of Sri Mahalakshmi Educational Scientific and Charitable Trust, Pandalam) viz., Archana College of Arts & Science, Palamel, Alappuzha is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation to the Syndicate.

The Committee considered the matter and recommended to forward the application to the Estate Officer for verification of land documents submitted by the Educational agency and then to the Legal Adviser for scrutiny.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.03 *Application for affiliation of new aided Training College for the academic year 2026 - '27 – proposed Acharya B.Ed Teacher's Training College, Vazhuthacaud, Trivandrum (Application.No: C2505) – Consideration of – reg.*

[Ac. BII]

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2026-'27 vide notification no.37846/Ac.B II/2025/UOK dated 20.08.2025. Accordingly, Adv.(Dr) Madhu B, the Secretary, Kerala Hindi Prachar Sabha, Trivandrum has submitted application no.C2505 for affiliation of new aided B.Ed college for the academic year 2026-'27 viz. Acharya B.Ed Teacher's Training College, Vazhuthacaud, Trivandrum.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

REGISTRAR (I/C)

VICE-CHANCELLOR

The applicant has to submit required land documents and copy of the title deeds along with the application. The same has to be verified by the Estate Officer. Then as per the Syndicate resolution taken at its meeting held on 17.07.2020 all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny by Legal Adviser.

However, on preliminary verification of the application, it was observed that the applicant has not submitted certain documents mandated under the guidelines. Consequently, the subsequent verification of land records by the Estate Officer and the scrutiny by the Legal Adviser cannot be undertaken with the incomplete application. The applicant vide letter dated 18.09.2025, has been intimated that the application cannot be processed further without the requisite land documents and directed to produce the mandatory documents with in 15 days from the receipt of the letter. The letter was emailed on 22.09.2025.

Accordingly, the application for affiliation of new aided training college for the academic year 2026-'27 (application no.C2505) submitted by Adv.(Dr).Madhu.B, the Secretary, Kerala Hindi Prachar Sabha, Trivandrum viz., Acharya B.Ed Teacher's Training College Vazhuthacaud, Trivandrum, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation to the Syndicate.

The Committee considered the matter andrecommended that the Educational Agency be directed to produce the mandatory land documents for processing the application for affiliation of new college, within one month period, failing which the application will summarily be rejected.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.04 Application for affiliation of new unaided Arts & Science College for the academic year 2026-'27 – proposed New B.Ed College, Nellimoodu, Neyyattinkara, Trivandrum (Application.No: C2510) – Considerationof – reg.

[Ac. BII]

Applications were invited from Educational Agencies for starting New Colleges for the academic year 2026-'27 vide notification no.37846/Ac.BII/2025/UOK dated 20.08.2025. Accordingly, the Manager, New B.Ed College, Nellimoodu, Trivandrum, Neyyattinkara has submitted application no.C2510 for affiliation of new unaided arts & science college for the academic year 2026-'27 viz. New B.Ed College, Nellimoodu, Neyyattinkara, Thiruvananthapuram.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

The applicant has to submit required land documents and copy of the title deeds along with the application. The same has to be verified by the Estate Officer. Then as per the Syndicate resolution taken at its meeting held on 17.07.2020 all land documents and records submitted by the Educational Agency for purpose of affiliation for new colleges shall be subject to Legal scrutiny by Legal Adviser.

However, on preliminary verification of the application, it was observed that the applicant has not submitted certain documents mandated under the guidelines. Consequently, the subsequent verification of land records by the Estate Officer and the scrutiny by the Legal Adviser cannot be undertaken with the incomplete application. The applicant vide letter dated 18.09.2025, has been intimated that the application cannot be processed further without the requisite land documents and directed produce the same within 15 days from the receipt of the letter. The letter was emailed on 22.09.2025.

Accordingly, the application for affiliation of new unaided arts & science college for the academic year 2026 - '27 (application no.C2510) submitted by the the Manager, New B.Ed College, Nellimoodu, Trivandrum, Neyyattinkara for the new college viz., New B.Ed College, Nellimoodu, Neyyattinkara, Thiruvananthapuram, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation to the Syndicate.

The Committee considered the matter and recommended that the Educational Agency be directed to produce the mandatory land documents for processing the application for affiliation of new college, within one month period, failing which the application will summarily be rejected.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.05 *Request for starting White Memorial Law College, Panachamoodu, Vellarada under White Memorial Educational Society-Delayed submission of application-Consideration of – reg.*

[Ac. BII]

Applications were invited from Educational Agencies for starting new colleges for the academic year 2026–27, vide Notification No.37846/Ac.B II/2025/UOK dated 20.08.2025. As per Statute 1, Chapter 24 of the Kerala University First Statutes, 1977, the last date for submission of applications was 31st August.

On 15.09.2025, an inward communication was received from Dr.Leelabai Rajendran, Chairman, White Memorial Institutions, expressing the intention to submit an application for starting *White Memorial Law College, Panachamoodu, Vellarada, Thiruvananthapuram* under White Memorial Educational Society for the year 2026-27.

Since the due date for submission of applications for affiliation of new colleges had already expired on 31st August, fresh applications cannot ordinarily be entertained through the prescribed procedure.

However, as per Statute 3 (XXX) {Powers and Duties of Syndicate), Chapter 6 of the Kerala University First Statutes, 1977:

"Subject to the provisions in the laws of the University, to dispense with a compliance with the laws of the University with reference to the time, place and manner of examinations, hours of transactions of business in the office of the Registrar, the dates for submission of applications for attendance certificates, the recognition of examinations, grant of exemption from the production of attendance certificates, submission of thesis for research degrees, applications for affiliation of colleges in subjects or courses in which no college is already affiliated, or applications for starting new colleges, provided that any resolution of the Syndicate passed in reference to such departure from prescribed procedure shall be reported to the Senate at its next meeting."

It may be noted that the Syndicate is the competent authority to consider the delayed submission of applications for affiliation of new colleges.

As per orders of the Vice-Chancellor, the request for submission of application for starting new Law College viz: White Memorial Law College, Panachamoodu, Vellarada, Thiruvananthapuram by Dr.Leelabai Rajendran, Chairman, White Memorial Institutions for the year 2026-27 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request from the Chairman, White Memorial Institutions and recommended that the request be rejected.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.06 *Application for affiliation of new Unaided Arts & Science college for the academic year 2025-26 – KNMS Arts and Science College, Vellarada (Application No.C2405) -Request to defer the application- consideration of – reg.*

[Ac. BII]

As per Notification No. 29536/Ac.B II/2024/UOK dated 06.08.2024, applications were invited from Educational Agencies for the establishment of new colleges for the academic year 2025-26. Accordingly J. Lawrence, President, Kerala Nadar Mahajana Sangham has submitted application no.C2405 for affiliation of new unaided arts & science college for the academic year 2025-'26 viz., KNMS Arts and Science College, Vellarada (UNAIDED).

Upon preliminary verification, the applicant has submitted the requisite land documents and copies of title deeds along with the application. These documents were forwarded to the Estate Officer for verification.

During the land verification process, the requisite land documents and title deeds submitted by the applicant were examined by the Estate Officer. As per Land Verification Report No. 48215/EO/2024 dated 11.03.2025, the Estate Officer confirmed the ownership and possession of the land.

As legal scrutiny constitutes the next step in accordance with the Syndicate resolution dated 17.07.2020, the verified documents were forwarded to the Legal Adviser, who, after due examination, reported that there is no legal impediment to the consideration of the application for affiliation.

Subsequently, the application for affiliation of proposed KNMS College of Arts & Science, Vellarada, Trivandrum (UNAIDED) for the academic year 2025-'26 was duly considered by the Syndicate in its 20th meeting held on 27.05.2025, vide Item No. 20.13.39. The Syndicate has resolved to conduct a Local Enquiry as per Statute 8, Chapter 24 of The Kerala University First Statutes, 1977.

Accordingly a team comprising of Sri.R.Rajesh, Adv.G.Muraleedharan Pillai, Dr.Shijukhan.J.S. and Dr.S.Nazeeb Members of the Syndicate. was constituted to conduct the prescribed Local Enquiry at the college premises on 16.07.2025 based on that a communication was made to the Educational agency to facilitate necessary arrangements.

However, the Educational agency vide Letter No.KNMS/ASC/1/2024 dated 26.07.2025 informed the University that owing to various financial and administrative constraints, Kerala Nadar Mahajana Sangham(KNMS) is certainly not in a position to commence the college for upcoming academic year and they further requisitioned to defer the affiliation process to the next academic year.

Perspicuously detailed, the Statute 1 in Chapter 24 of Kerala University First Statutes, 1977, clearly states that the validity of an application for affiliation is one year; therefore, a deferment as requested is not permissible. However, the Educational Agency retains the right to withdraw the application as per Statute 13, Chapter 24 of the said Statutes and may submit a fresh application for the next academic year.

In light of the above, it may be noted that the Syndicate is entrusted with the authority to take further decisions on the matter.

As per the order of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended that the request to defer the application cannot be permitted and hence the application for affiliation of new college for the academic year 2025-26 be rejected.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.07 National College, Thiruvananthapuram (Unaided) -Closure of MA English Language and Literature programme from the academic year 2025-'26 – consideration of – reg.

Ac. BII]

The Manager, National College, Thiruvananthapuram (Unaided), vide letter no. NC/B5/627/25(B) dated 31.07.2025 requested for closure of M A English Language and Literature programme of the college from the academic year 2025-'26 due to the lack of students and also requested to transfer the allotted student in merit quota (one) to another college if the candidate is retained in National College after the next cycle of PG admission.

The KUCC section had verified the details regarding the admission of candidates and reported that as of 07.10.2025, no candidates have joined the M.A. English Language and Literature programme at National College, Manacaud, Thiruvananthapuram for the academic year 2025–26.

Provisional affiliation was granted to National College, Manacaud, Thiruvananthapuram during the academic year 1995-1996 on self financing basis.

Statute 15(b), Chapter 24, Kerala University first Statutes, 1977 provides that no course of study shall be abolished in any College without the prior approval of the Syndicate.

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee towards the closure of course of study. The educational agency has not remitted the fee for closure of courses.

As per the orders of the Vice Chancellor, the request of the Manager, National College, Thiruvananthapuram (Unaided) for closure of M A English Language and Literature programme of the college from the academic year 2025-'26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to permit closure of MA English Language and Literature programme in National College, Thiruvananthapuram (Unaided) from the academic year 2025-'26, as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.08 Naipunnya School of Management, Cherthala, Alappuzha (UNAIDED) – Request for closure of B.Com Commerce & Tax Procedure and Practice programme from the academic year 2026-27 – Consideration of – reg.

[Ac. BII]

The Executive Director, Naipunnya School of Management, Cherthala, Alappuzha vide letter no.NP/KU/2025/01 dated 06.10.2025 has requested for closure of B.Com Commerce & Tax Procedure and Practice programme of the college from the academic year 2026-27 due to the shortage of student enrolment in the course over the past few academic years.

Provisional affiliation was granted to Naipunnya School of Management, Cherthala, Alappuzha since the academic year 2005-06 on self financing basis.

As per Statute 15(b), Chapter 24, Kerala University First Statutes, “No course of study shall be abolished in any College with out the prior approval of the Syndicate”.

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee towards the closure of course of study. The educational agency has not remitted the fee.

As per the orders of the Vice-Chancellor, the request of the Executive Director, Naipunnya School of Management, Cherthala, Alappuzha for closure of B.Com Commerce & Tax Procedure and Practice programme of the college from the academic year 2026-27 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to permit closure of B.Com Commerce & Tax Procedure and Practice programme in Naipunnya School of Management, Cherthala, Alappuzha (Unaided) from the academic year 2026-'27, as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.09 Don Bosco College, Kottiyam, Umayanalloor, Kollam (Unaided) – Request for cancellation of M.Com programme from the academic year 2025-'26– Consideration of – reg.

[Ac. BII]

The Manager, Don Bosco College, Kottiyam, Kollam (Unaided), vide letter no. DBCK/2025/137 dated 16.07.2025 has submitted a request for discontinuation of M.Com programme due to lack of students.

Provisional affiliation was granted to M.Com Programme in Don Bosco College, Kottiyam, Kollam during 2015-'16 with an intake of 10 students.

The KUCC section had verified the details and informed that no candidates have joined the M.Com programme in Don Bosco College, Kottiyam, Umayanalloor, Kollam for the academic year 2025–26.

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee for the closure of course of study. The educational agency has not remitted the fee for closure of the programme.

As per Statute 15(b), Chapter 24, Kerala University First Statutes, “No course of study shall be abolished in any College with out the prior approval of the Syndicate”.

As per the orders of the Vice-Chancellor, the request of the Manager, Don Bosco College, Kottiyam, Kollam(Unaided) for closure of M.com programme of the college from the academic year 2025-'26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to permit closure of M.Com programme in Don Bosco College, Kottiyam, Kollam (Unaided) from the academic year 2025-'26, as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.10 ***KVM College of Arts and Science, Cherthala, Alappuzha (Unaided) – Request for withdrawal of application for affiliation of new PG Course MSc BioTechnology and for waiver of Inspection Commission fee – consideration of– reg.***

[Ac.BII]

The Manager, KVM College of Arts and Science, Cherthala, Alappuzha(Unaided) requested to withdraw the application for affiliation of new PG Course - MSc BioTechnology for the academic year 2024-'25 and for waiver of Inspection Commission fee vide letter no.KVM/AC-11/2025-384 dated 10.09.2025.

The following may be noted in this regard.

- The Educational Agency of KVM College of Arts and Science, Cherthala, Alappuzha (Unaided) had submitted application for affiliation of new PG Course - MSc BioTechnology through affiliation portal vide application number P2219 for the academic year 2024-'25.
- The Syndicate at its meeting held on 12.10.2023 vide item no.05.52.03 considered the Application and resolved to entrust Convener, Standing Committee of the Syndicate to constitute team to conduct local enquiry as stipulated in Statute 8 of Chapter 24, Kerala University First Statutes, 1977 in the applicant self financing colleges and then the Vice Chancellor approved the list of team submitted by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges for conducting local enquiry at the applicant college.
- Accordingly, local enquiry was conducted in the college and they had remitted Inspection Commission fee and fee for verification of documents.
- The Syndicate at its meeting held on 31.08.2024 vide item no.13.19.01 resolved to approve the reports of Local Enquiry with respect to application for affiliation of new courses/ Additional batches in affiliated colleges and to seek views of the Government in starting the programmes in affiliated colleges which had been recommended by the local enquiry teams.
- Accordingly, letter no.3228/Ac B II/2024/UOK(3) dated 12.09.2024 was forwarded to the Principal Secretary to Government to furnish the views of the Government on the matter of starting new programmes in affiliated Unaided colleges in obedience with the provisions of Statute 9, Chapter 24 of KUFS, 1977.
- The Government had accorded administrative sanction for starting new programmes/ additional batches in 13 unaided colleges affiliated to University of Kerala during the academic year 2024-'25 vide G.O (Ms) No.600/2024/HEDN dated 16.10.2024 including MSc BioTechnology programme in KVM College of Arts and Science, Cherthala, Alappuzha.
- The Syndicate at its meeting held on 05.11.2024 & 11.11.2024 vide item no.15.135.01 considered the views of the Government and resolved to conduct inspection in the colleges by teams constituted with Subject Experts and Members of the Syndicate to check the instructional facilities provided for starting the new course.
- Accordingly, inspection was conducted in the college.
- The Syndicate at its meeting held on 23.12.2024 vide item no.16.68.09 considered the inspection report of the college and resolved to grant conditional affiliation to start the new programme - MSc BioTechnology in KVM College of Arts and Science, Cherthala,

Alappuzha from the academic year 2025-'26, with an intake of 12, subject to fulfilment of procedural formalities of affiliation.

- Accordingly, letter no.3228/Ac B II/2024/UOK dated 24.04.2025 was forwarded to the college to remit the prescribed fees such as Inspection Commission Fee, Affiliation fee and Administrative fee to fulfill the procedural formalities of affiliation.
- Now, the Manager of KVM College of Arts and Science, Alappuzha have submitted request to withdraw the application for affiliation of new PG Course MSc Bio-Technology since they are unable to proceed with the programme in the academic year 2025-26.
- He had informed that "the course has not commenced, no admission notification was issued, and no benefit has been derived by the institution from the inspection already conducted. The sanction accorded by Government has also lapsed in terms of GO (MS) No.600/2024/HEDN dated 16.10.2024, which clearly stipulates that sanction will stand cancelled if affiliation formalities are not completed.

It is a settled legal position that fees cannot be levied where no effective service is rendered or no affiliation is granted. The Hon'ble Kerala High Court in *State of Kerala v. Mother Anesthesia Training School* (1993 (2) KLT 529) and *St. Joseph's Training College v. State of Kerala* (2003 (2) KLT 961) held that compelling institutions to remit inspection or affiliation fees in such situations is arbitrary. More recently, in *APJ Abdul Kalam Technological University v. MES College of Engineering* (2020 (4) KHC 445), the Court reiterated that inspection charges must have a rational nexus to actual grant of affiliation.

In the present case, since the application has been withdrawn voluntarily and no advantage has accrued to the institution, insisting on payment of the Inspection Commission Fee of Rs.46,020/- would be inequitable and contrary to the above principles."

- Hence, requested that the Syndicate may kindly permit withdrawal of the application without insisting on the inspection fee.
- It may be noted that as per the proviso of Statute 1 in Chapter 24 of KUFS, 1977, the applications seeking affiliation for starting new colleges/courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also. Hence, the validity of the applications for starting new programmes in affiliated colleges for the academic year 2024-2025 ends in 2025-26.
- Also, as per Statute 13, chapter 24 of the Kerala University First Statutes 1977, "Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded".

In view of the above facts and as per the Orders of the Vice Chancellor, the request from the Manager, KVM College of Arts and Science, Cherthala, Alappuzha to withdraw the application for affiliation of new PG programme - MSc BioTechnology submitted for the academic year 2024-'25, for which affiliation was granted by the Syndicate for the academic year 2025-26 after completing entire processes of affiliation as provided in Chapter 24 of KUFS 1977, and for waiver of Inspection Commission fee is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee, considered the matter and recommended that the Educational Agency be permitted to withdraw the application for affiliation of new PG programme - MSc BioTechnology submitted for the academic year 2024-'25 as per Statute 13 in Chapter 24 of KUFS 1977. Further recommended to reject the request for waiver of fee for the inspection which has already been conducted.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.11

Sri Vellapalli Natesan College of Engineering, Kattachira, Alappuzha (now renamed Mahaguru Institute of Technology) - request for release of the financial guarantee - letter from General Secretary - reg.

[Ac. BII]

REGISTRAR (I/C)

VICE-CHANCELLOR

The General Secretary, Sree Gurudeva Charitable and Educational Trust trust vide letter No.86/MIT/2025(2) dated 09.04.2025, requested release of the FD receipt furnished as financial guarantee in respect of Mahaguru Institute of Technology (formerly Sri Vellappally Natesan College of Engineering, Kattachira) functioning under the trust.

The following may be noted with regard to the affiliation of the college.

1. Provisional Affiliation was granted to Sri Vellappally Natesan College of Engineering, Kattachira on the basis of the application submitted by the General Secretary, Sree Gurudeva Charitable Trust, Kattachira, Pallickal P.O., Alappuzha, for the academic year 2009-10 to function on self-financing basis for the conduct of B.Tech Degree courses, and later in 2011-12 AY vide U.O. Ac B/03/043416/NC/2011-12 dated 28.02.2012 additional B.Tech course was sanctioned with permission to start the same in the academic year 2012-13, and vide U.O. No.Ac.B/01/038471/NC/2014-15 dated 29.01.2015 in 2014-'15 AY, two M.Tech courses were sanctioned. Vide U.O. No.Ac.BI/2/38468/13 dated 02.07.14, the seat strength of B.Tech programmes in Civil Engineering and Mechanical Engineering were increased from 60 to 120.
2. In 2015, vide G.O. (Ms.) No.93/2015/H.Edn., dated 11.03.2015, the Government sanctioned to disaffiliate the institutions imparting education in Engineering and Technology in the State of Kerala and to affiliate them to Kerala Technological University. Accordingly, the affiliation of the college with regard to B.Tech&M.Tech programmes was shifted to APJ Abdul Kalam Technological University from the admissions of 2015-'16 academic year onwards.
3. The students from admissions to B.Tech&M.Tech programmes prior to shifting of affiliation (2014-'15 admission backwards), were allowed to continue and complete their studies with the University.

As per the records in the section, the college was conducting the following programmes during their period of affiliation with University of Kerala.

2009-10	B.Tech. Civil Engineering	120	Ac.B/01/035916/2009 Dated: 03.02.2010
	B.Tech. Mechanical Engineering	120	
	B.Tech. Electronics & Communication Engineering	60	
	B.Tech. Computer Science & Engineering	60	
2011-12	B.Tech. Electrical & Electronics Engineering	60	Ac.B/03/043416/NC/2011-12 Dated:28.02.2012 (with permission to start classes from the AY 2012-13)
2014-15	M.Tech CE – Structural Engineering and Construction Management	18	Ac.B/01/038471/NC/2014-15 Dated 29.01.2015
	M.Tech Electronics & Communication Engineering – Signal Processing	18	

- The college was payable Annual Administration Fees at the rate of Rs.5,00,000/- for B.Tech and at the rate of Rs.1,00,000/- each for M.Tech until the programmes were shifted to KTU. After the shifting of the affiliation of the college to KTU, the college did not remit the fee for the academic years 2016-17 and 2017-18.
- On the basis of the Government letter dated 17.12.2020 permitting remittance of proportionate amount of annual fee by the colleges in accordance with the number of batches having affiliation with University of Kerala, the demand of Annual Administration Fee payable for the period from 2015-'16 had to be revised based on the number of batches having affiliation with the University.
- The college was payable AAF @ Rs. 5,00,000/- for B.Tech in the period from 2009-10 to 2013-'14 and Rs.7,00,000/- in 2014-15 for B.Tech&M.Tech programmes.
- As per the Govt. letter of 17.12.2020 in 2015-16 AY the college was payable Rs.4,75,000/- , in 2016-17 and 2017-18, the college was payable an amount of Rs.2,50,000/- & Rs.1,25,000/- respectively for the remaining B.Tech.

- On intimation, the college cleared the dues in Annual Administration Fee for 2016-17 & 2017-18, and the same has been credit verified and it has been informed that the payments made prior to 01/04/2015 cannot be verified due to server crash.

Further, on the basis of request for release of FDR, the file was forwarded to the Controller of Examination and the Finance Officer for obtaining clearance. The Controller of Examination returned the file, based on the remarks that the college has no dues/liabilities, furnished by AR I Exam, DR IV Exams & AR ECL. The Joint Registrar in charge of the Finance Officer has also informed that the college has no special fee dues during the academic years from 2009-10 to 2017-18.

In the light of the above facts, the request from the General Secretary, Sree Gurudeva Charitable and Educational Trust, the educational agency of Sri Vellapalli Natesan College of Engineering, Kattachira, Pallickal P.O, Alappuzha, (now renamed as Mahaguru Institute of Technology as per AICTE approval process 2020-21, Extension of Approval (EoA) 2020-21-Corrigendum dated 09.07.2020), in the light of the above facts, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request from the General Secretary, Sree Gurudeva Charitable and Educational Trust, the educational agency of Sri Vellapalli Natesan College of Engineering, Kattachira, Pallickal P O, Alappuzha, (now renamed as Mahaguru Institute of Technology), and recommended that the receipt of FD furnished as financial guarantee in respect of the college be returned after lifting the lien marked in favour of the Registrar as no liability has been reported against the College.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.12 *Complaint regarding the levying of huge amount of PTA fund and the forceful subscription of community magazine and related books at SN College, Punalur reg.*

[Ac. BI]

A complaint regarding the levying of huge amount of PTA fund and the forceful subscription of community magazine and related books at SN College, Punalur was received via email dated 20.06.2025. Report of the Principal, S N College, Punalur on the complaint was sought vide letter, No. 37429/Ac B1/2025/UOK dated 25.06.2025.

In response to the said letter, the principal vide letter, No.PL/1575/2025-26 dated 30.06.2025 has informed that a well organised PTA has been functioning in the college which do not collect any amount from students forcefully. The Principal states that no complaint has been levied against the college PTA neither from the parents nor from the students till the date since the starting of the college and it is only an allegation, so he requested to ignore or reject the complaint.

It may be noted that in this report, there was no mention regarding the forceful subscription of the community magazine and related books.

As per the orders of the Vice Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the complaint and recommended to conduct an inspection in the college by a team comprising of Sri.R.Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.G.Muraleedharan Pillai, Dr.Pramod N., Members, Syndicate and the Deputy Registrar (Acad. I).

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.13 *FYUGP Programmes - Inter Collegiate Transfer without Switching – Transfer of Students To and From Autonomous Colleges - Reg*

[Ac. AIII]

The meeting for discussing various matters related to FYUGP Programmes held on 18.09.2025 considered the matter of Inter Collegiate Transfer of students and recommended the norms for transfer of FYUGP students without change in major programmes (Copy of the minutes appended). In the recommended norms for inter collegiate transfer without switching, it is recommended to place the matter regarding transfer of students to and from Autonomous colleges, before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and the Hon'ble Vice Chancellor has approved the Minutes of the meeting.

The following points in this connection may kindly be noted:

1. As per the recommended norms for inter collegiate transfer without switching, it is stipulated that transfer is permissible b/w colleges of same category only ie 1) b/w Govt Colleges 2) b/w Govt. and Aided Colleges 3) b/w Self Financing Institutions 4) b/w UIT's.
2. As per U.O No.Ac.A V(a)/5008/2025/UOK Dated: 31.05.2025 regarding intra collegiate/Inter Collegiate/Inter University transfer with switching issued from the University, FYUGP students can apply for college transfer to and from Autonomous Colleges to all other Institutions.
3. The norms for Inter Collegiate Transfer of CBCS Programmes, do not specify transfer of students to and from autonomous colleges.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding transfer of FYUGP Students to and from Autonomous Colleges without Switching, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter regarding transfer of FYUGP Students to and from Autonomous Colleges without Switching and recommended to refer the matter to the Syndicate to formulate norms for transfer of students in this regard.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Dr.Pramod.N, Dr.Rahim K. and Dr.Manoj T.R., Members Syndicate to create norms for transfer of FYUGP Students to and from Autonomous Colleges without Switching.

Item No.23.31.14 St.Joseph's College for Women, Alappuzha-Conferment of Autonomous Status - Compliance Report submitted - Reg.

[Ac. D]

The Joint Secretary, University Grants Commission, vide letter dated 27.05.2025 has informed that, the Commission, in its meeting held on 03.04.2025, has approved the recommendation of the Standing Committee on Autonomous Colleges to confer the autonomous status to St. Joseph's College for Women, Convent Square, Alappuzha-688,001, for a period of 10 years from the Academic Year 2025-2026 to 2034-2035, as per clause 7.5 of the UGC(Conferment of Autonomous Status Upon College and Measures for Standards in Autonomous Colleges) Regulations 2023.

In this connection, vide email 16.05.2025 Dr. R Manoj Kumar, Joint Secretary, University Grants Commission has been informed from this office that, St.Joseph's College for Women, Alappuzha, lacks necessary frame work and criteria in consonance with the University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023 stipulated under clauses 3.1 to 3.13, on the basis of the inspection conducted by a Sub-Committee of the Syndicate for conferment of autonomous status to St. Joseph's College for Women, Alappuzha, vide resolution of the Syndicate at its meeting held on 13.05.2025,(vide item no19.153).

Subsequently, the Joint Secretary, University Grants Commission vide letter No. F.2-10/20239AC-Policy) dated 27.05.2025 requested the University to issue necessary notification within 30 days regarding the grant of autonomous status to the St. Joseph's College for Women, Alappuzha as per the UGC Regulations.

The Principal, St.Josephs' College for Women, Alappuzha, vide letter dated 16.09.2025 has submitted a compliance report inconnection with the inspection conducted by a Sub-Committee of the Syndicate for conferment of autonomous status to the College and reported that, the infrastructure of the college has been updated by setting up of office room for Controller of Examinations, Deputy Controller of Examinaton, Board room, Strong ro0om, question paper printing room, along with the valuation hall and biometric system. It is also informed that, the college intends to begin new courses

and function as full-fledged autonomous college as per UGC Guidelines from the year 2025-2035 and requested the University to accelerate the process of granting autonomous status to the College with issuing of notification.

As per the orders of the Hon'ble Vice-Chancellor, the compliance report from the Principal, St. Joseph's College for Women, Alappuzha in connection with the inspection conducted by a Sub-Committee of the Syndicate for conferment of autonomous status to the College is placed before the Standing Committee of the Syndicate for consideration and recommendation.

The Committee considered the applications and recommended that an inspection be conducted in the college by a team comprising of Sri.R.Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.G.Muraleedharan Pillai, Convener, Standing Committee of the Syndicate on Finance, Dr.Shijukhan J. S., Convener, Standing Committee of the Syndicate on Staff, Equipment and Building, Prof.(Dr.) P.M.Radhamany, Dr.T.R. Manoj, Sri.Ahamed Fazil Y., Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.15 **MSC Colleges-Mar Ivanios College (Autonomous), Nalanchira-Starting of new UG Programmes in the unaided stream for the Academic year 2026-2027 - Reg.**

[Ac.D]

- Ref: 1. Email dated 27.08.2025 from the Pincipal, Mar Ivanios College, Nalanchira
 2. Letter dated 29.08.2025 from the Manager, MSC Colleges, Trivandrum.

The Manager, Malankara Syrian Catholic Colleges has submitted an application form for granting affiliation of two new Undergraduate programmes under unaided mode in the Mar Ivanios College (Autonomous) Nalanchira proposed to be commence from the Academic year 2026-2027. The Manager has informed that, they are applied directly to the University, as there is no default provision in the online affiliation portal of the University for an aided Autonomous College to apply for programmes under the self financing stream.

An amount of Rs.17,250/- (Rupees Seventeen Thousand Two Hundred and Fifty Only) (Challan No. 25339068 dated 29.08.2025) has been remitted towards the registration fee for the affiliation of two unaided UG Courses and submitted the application form with the supporting documents.

The proposed courses are,

1. B.Com FinTech and Business Analytics
2. BSc Computer Applications(with Artificial Intelligence and Data Analytics)

The Colleges affiliated to the University usually apply for affiliation of courses through the affiliation portal of University one year before the academic year in which the specific courses are intended to commence. But the college can't apply for affiliation portal of the University website as the aided colleges are not allowed to start unaided programmes as per the decision of the Hon. Senate, held on 20.07.2022.

However, the two autonomous Colleges, viz Fatima Mata National College and Mar Ivanios College are conducting the self financing courses, since the same are ratified by granting of provisional affiliation by the Syndicate and issuance of original certificates considering the hardships of the students already entrolled to the courses, vide UO Nos.Ac.D/2/FMN/2018 and Ac.D/2/MIC/2018 dated 22.07.2020.

As per the University Grants Commission Regulations, 2023 ((Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) clause 10.2, provides that, an autonomous college is free to start a new degree programme(s) at undergraduate and postgraduate levels with the approval of the Academic Council of the Autonomous College and concerned Statutory Council(s), wherever required, provided the nomenclature of the degree is in consonance with UGC Notification on Specification of Degrees, 2014 as amended from time to time. Such courses shall fulfill the minimum standards prescribed by the parent University/ UGC/ Statutory Council(s) in terms of number of hours, curricular content and standards, and the parent University shall be duly informed of such courses.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the Manager, Malankara Syrian Catholic Colleges to grant affiliation for two new Four Year Undergraduate Programmes under Self financing mode in the Mar Ivanios college (Autonomous), Nalanchira for the Academic year 2026-2027 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee, considered the request submitted by the Manager, Malankara Syrian Catholic Colleges to grant affiliation for two new Four Year Undergraduate Programmes under Self financing mode in the Mar Ivanios college (Autonomous), Nalanchira for the Academic year 2026-2027 and recommended that the matter be referred to the Syndicate.

Resolution of the Syndicate

RESOLVED to refer the matter to the already constituted sub-committee.

Item No.23.31.16 *UKF College of Engineering and Technology - Annual Administration Fee dues cleared – FD release – request from the Principal – reg.*

[Ac. BII]

The Principal, UKF College of Engineering and Technology, Meenambalam, Puthenkulam Post, Parippally, Kollam, vide letters dated 29.07.2025 forwarded the pending annual administration fee for the years 2016-17 and 2017-18, totalling to Rs.3,75,000/- (Rupees Three Lakh Seventy Five Thousand only) and requested to do the needful to release the financial guarantee submitted by the college.

The following may be noted in connection with the above requests.

- Provisional Affiliation was granted to UKF College of Engineering and Technology, Meenambalam, Puthenkulam Post, Parippally, Kollam, by the Universal Knowledge Foundation, Kalliyath, Padayani Road, Vattiyookavu P.O., TVPM, for the academic year 2009-10 to function on self - financing basis for the conduct of B.Tech Degree Courses.
- In 2015, the affiliation of the colleges imparting education in Engineering programmes were shifted to KTU in accordance with G.O.(Ms.) No:93/2015/H.Edn. dated 11.03.2015. However, the students from admissions prior to 2015-16 academic year were allowed to complete their course under University of Kerala.
- After the shifting of Affiliation of the Engineering Colleges to KTU from 2015-16 admission onwards, the college did not remit the Administrative Fee for the batches remaining from 2016-17 *(i.e., 2016-17 & 2017-18) with the University.
- Vide letter dated, 17.12.2020, the Government intimated permission for the remittance of proportionate amount of annual fee by the Self Financing Engineering Colleges whose affiliation had been shifted to KTU in accordance with the number of batches having affiliation with the University of Kerala. Accordingly, the college was payable of an amount of ₹3,75,000/- (Rupees Three lakh seventy five thousand only)
- Now the college has remitted Rs.3,75,000/- towards the pending AAF for the period 2016-17 & 2017-18 and forwarded the challan receipt in original.
- On the basis of the request from the Principal, the Examination wing had been requested to offer remarks on 1) if the college has conducted examination in any branch other than the specified ones, 2) the course completion year of the last batch admitted to the college and 3) for ascertaining if the college has any dues/liabilities towards conduct of examination/ tabulation or regularization of advances.
- The sections have confirmed that the last B Tech batch admitted to UKF College was 2014-2018 and that the colleges have conducted only the following B.Tech courses:
Civil Engineering
Electronics & Communication Engineering
Electrical & Electronics Engineering
Computer Science & Engineering
Mechanical Engineering
DR I Examination returned the file confirming that the college has no dues pertaining to tabulation and EC/CA sections.

- It has also been confirmed by the Finance Officer that the college has no special fee dues during the period from 2009-10 to 2017-18, and the credit of the payments towards Annual Administration Fee has been verified.

In the light of the above and as per the orders of the Vice Chancellor, the request received from the Principal, UKF College of Engineering and Technology, Meenambalam, Puthenkulam Post, Parippally, Kollam for the release of the FD Receipt furnished as financial guarantee, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges, for consideration and recommendation.

The Committee considered the request from the Principal, UKF College of Engineering and Technology, Meenambalam, Puthenkulam Post, Parippally, Kollam, and recommended that the receipt of FD furnished as financial guarantee in respect of the college be returned after lifting the lien marked in favour of the Registrar as no liability has been reported against the College.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 24.10.2025, be approved.

Item No.23.31.17 FYUGP Geology Programme - Inter Collegiate Transfer without Switching to III Semester - Request for Transfer from Dr.Palpu College of Arts & Science, Pangode to Sree Narayana College of Advanced Studies, Chempazhanthi - Reg

[Ac. AIII]

Sreedev S R, FYUGP Geology candidate admitted at Dr.Palpu College of Arts & Science, Pangode (Self Financing) applied for inter college transfer to the III Semester at Sree Narayana College of Advanced Studies, Chempazhanthi (Self Financing), based on the notification for college transfer to III semester issued from the University.

The notification for inter collegiate transfer to III Semester FYUGP Programmes without change in major programme was issued on 25.08.2025 based on the orders of the Vice Chancellor to follow the existing norms till the new norms are implemented. As per the issued notification transfer is permissible between colleges of identical type and fee structure offering same Major, Minor and optional subjects, with last date for receipt of duly filled application on 12.09.2025. Based on the report from the Principal of the intended college for transfer i.e., Sree Narayana College of Advanced Studies, Chempazhanthi (Self Financing) that the courses selected by the applicant Sreedev S R in the III Semester at parent college and that offered at their college for Geology Programme being different, the application of the candidate for transfer to III Semester was rejected and memo was issued.

Aggrieved by the above decision, the applicant submitted a representation stating that he is the only student undergoing FYUGP Geology Course in the college and has passed all papers of the First and Second Semester. Further, the petitioner has raised serious allegations against the college authorities that classes were not provided to him in the III Semester and he had selected Basic Electronics as DSC Minor paper, based on the consent from the college authorities without knowing that there is no Physics Department in the college. Thus requested Inter Collegiate Transfer to Sree Narayana College of Advanced Studies, Chempazhanthi, during the III semester, with permission to select courses available at the intended college for transfer in the III Semester.

The following points in this connection may be noted:

1. The Examination Notification for the III Semester FYUGP Programmes (2024 admission candidates) has been issued by the University vide Notification No. CE/204/10/2025 Dated: 17.10.2025 with date of commencement of the Examination as on 13.11.2025.
2. As per Para 2.6 of the Curriculum Framework and Regulations of FYUGP Programmes 2024, A student shall be permitted to register for End Semester Evaluation of a specific course if he has obtained 75% attendance.
3. The meeting for discussing various matters related to FYUGP Programmes held on 18.09.2025 considered the matter of Inter Collegiate Transfer of students and recommended the norms for transfer of FYUGP students without switching. In the recommended norms, it is stipulated that transfer is permitted to III, IV & V Semester and section has already initiated steps for inviting notification for inter college transfer to IV Semester without switching.

As per the orders of the Hon'ble Vice Chancellor, the request of the FYUGP Geology candidate Sreedev S R, admitted at Dr.Palpu College of Arts & Science, Pangode (Self Financing) for inter college transfer to the III Semester at Sree Narayana College of Advanced Studies, Chempazhanthy (Self Financing) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request of the FYUGP Geology candidate Sreedev S R, admitted at Dr.Palpu College of Arts & Science, Pangode (Self Financing) for inter college transfer to the III Semester at Sree Narayana College of Advanced Studies, Chempazhanthy (Self Financing) and recommended that the matter be referred to the Syndicate.

The Committee came to an end at 11.45 a.m.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Examinations and Affiliation of Colleges.

Item No.23.32 Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025 – for approval – reg.

(M&CI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item Nos: 8, 12, 13 & 25 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

The Vice Chancellor has ordered that the recommendations of Item Nos: 4, 20 & 24 were not accepted, and that these items were to be placed before the Syndicate.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON EXAMINATIONS**

Date & Time : 19.09.2025, 10.30 A.M
Venue : Syndicate Room

Members Present

1.Dr.Rahim.K	Convener, SC on Exams	Sd/-
2.Adv.Muralidharan Pillai G	Member, Syndicate	Sd/-
3.Dr.S.Nazeeb	Member, Syndicate	Sd/-
4.Prof.(Dr.) P. M. Radhamany	Member, Syndicate	Sd/-
5.Dr.T.R.Manoj	Member, Syndicate	Sd/-
6.Dr.Pramod.N	Member, Syndicate	Sd/-
7.Sri.P.S. Gopakumar	Member, Syndicate	Sd/-
8. Sri.Ahamed Fazil Y	Member, Syndicate	Sd/-
9. Prof.(Dr.) Manoj V	Member, Syndicate	Online

Members Absent

1. Prof.(Dr.) K.G.Gopchandran	Member Syndicate
2. Dr.S.Jayan	Member Syndicate
3. Prof.(Dr.)Prakash.K.C	Member Syndicate
4. Sri. R. Rajesh	Member Syndicate
5. Dr.Vinodkumar.T.G.Nair	Member Syndicate

Item No.23.32.01 EF Wing- Matriculation/ Recognition/ Migration/ Condonation of shortage of attendance -Revamping of rules – Report submitting of- reg.

(EF V)

The Syndicate at its meeting held on 17.02.2021, vide item No. 23.52.18 resolved that the Controller of Examinations be entrusted to prepare a detailed report on revamping of rules with regard to Matriculation/ Recognition/ Migration/Condonation of shortage of attendance.

Accordingly the detailed report on the matter is prepared and appended for approval.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendations: *The Committee considered the above matter and recommended to constitute a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S, Dr.Pramod N, Prof.(Dr.) P.M. Radhamany (Members, Syndicate), and the Controller of Examinations for a detailed examination of the furnished report. The study report of the Sub-Committee shall be placed before the Combined Standing Committee of the Syndicate on Finance and Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.02 **മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. ഡിഗ്രി പരീക്ഷ, മെയ് 2024 - അദ്ധ്യാപകന്റെ പക്കൽ നിന്നും ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെട്ടത്-അദ്ധ്യാപകനെ നേരിൽ കേൾക്കുന്നത് - സംബന്ധിച്ച്**

(PCVC-T)

പൂജപ്പുര ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് കോ-ഓപ്പറേറ്റീവ് മാനേജ്മെന്റിൽ ഗസ്റ്റ് ഫാക്കൽറ്റി ആയി ജോലി നോക്കുന്ന ശ്രീ.പ്രമോദ് പി. എന്ന അദ്ധ്യാപകൻ, 15.01.2025ന് പരീക്ഷാ കൺട്രോളർക്ക് നൽകിയ കത്തിൽ ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിന് അദ്ദേഹത്തിന് അനുവദിച്ച മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. ഡിഗ്രി പരീക്ഷയിലെ “Project Finance” എന്ന വിഷയത്തിന്റെ എഴുപത്തിയൊന്ന് (71) ഉത്തരക്കടലാസുകൾ (65 പേപ്പറുകൾ അടങ്ങിയ T50150013 എന്ന ഒരു ബണ്ടിലും + 6 സപ്ലിമെന്ററി പേപ്പറുകൾ) പാലക്കാട് നിന്നും തിരുവനന്തപുരത്തേയ്ക്കുള്ള യാത്രാമധ്യേ നഷ്ടപ്പെട്ട് പോയിയെന്ന് അറിയിക്കുകയുണ്ടായി.

ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിന് അനുവദിച്ച ഉത്തരക്കടലാസുകൾ, 23.12.2024-ന് കൈപ്പറ്റിയെന്നും ഉത്തരക്കടലാസുകളുമായി തന്റെ സ്വദേശമായ പാലക്കാട്ടേയ്ക്ക് പോയിയെന്നും 13.01.2025 അർദ്ധരാത്രി തന്റെ ടുവീലറിൽ തിരികെ തിരുവനന്തപുരത്തേയ്ക്ക് യാത്ര തിരിച്ചുവെന്നും, ടുവീലറിന്റെ സൈഡിൽ തൂക്കിയിട്ടിരുന്ന ഉത്തരക്കടലാസുകൾ അടങ്ങിയ ബാഗ് കാണാനില്ലായെന്ന് തിരിച്ചറിഞ്ഞു തിരികെ പോയെങ്കിലും ബണ്ടിലുകൾ കണ്ടെത്താൻ സാധിക്കാത്തതിനാൽ, 14.01.2025 പകൽ സമയം വീണ്ടും നഷ്ടപ്പെട്ട ബാഗിനെപ്പറ്റി ഒരിക്കൽക്കൂടി അന്വേഷിച്ചെങ്കിലും, കൂടുതൽ വിവരമൊന്നും കിട്ടാത്തതിനാൽ, പാലക്കാട് പോലീസ് സ്റ്റേഷനിലിൽ പരാതി രജിസ്റ്റർ ചെയ്തുവെന്നും കത്തിൽ പറയുന്നു. പരാതി രജിസ്റ്റർ ചെയ്ത രസീതിന്റെ പകർപ്പ് സമർപ്പിച്ചിട്ടുണ്ട്.

2024 മെയ് മാസത്തിൽ നടന്ന മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. ഡിഗ്രി പരീക്ഷയുടെ ‘3767’ ഉത്തരക്കടലാസുകൾ (3732 റെഗുലർ + 35 സപ്ലിമെന്ററി) മൂല്യനിർണ്ണയത്തിനായി തിരുവനന്തപുരം ക്യാമ്പിൽ ലഭിച്ചിരുന്നു. അതിൽ Project Finance (ചോദ്യപേപ്പർ കോഡ്: T5015) എന്ന വിഷയത്തിന്റെ നൂറ്റിമൂപ്പത്തി ഒൻപത് (139) ഉത്തരക്കടലാസുകൾ രണ്ട് (2) അദ്ധ്യാപകർക്ക് മൂല്യനിർണ്ണയത്തിനായി വീതിച്ചു നൽകുകയായിരുന്നു, അതിൻപ്രകാരം, മേൽപരാമർശിച്ച അദ്ധ്യാപകന് ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിനായി Project Finance എന്ന വിഷയത്തിന്റെ T50150013 (65പേപ്പറുകൾ) എന്ന ഒരു ബണ്ടിലും, 827251 മുതൽ 827256 വരെ ഫാൾസ് നമ്പർ ഉള്ള ആറ് (6) സപ്ലിമെന്ററി ഉത്തരക്കടലാസുകളും അനുവദിക്കുകയും 23.12.2024-ന് അദ്ദേഹം ഈ ബണ്ടിലുകൾ കൈപ്പറ്റുകയും ചെയ്തിരുന്നു. മൂല്യനിർണ്ണയം പൂർത്തിയാക്കി ബണ്ടിലുകൾ എത്രയും നേരത്തെ തിരികെ ഏല്പിക്കണമെന്ന് അദ്ദേഹത്തെ ഓർമ്മിപ്പിക്കാൻ 08.01.2025-ന് ഫോണിൽ ബന്ധപ്പെട്ടപ്പോൾ, തികളാഴ്ചയോടുകൂടി (13.01.2025) എത്തിക്കാമെന്ന് അറിയിച്ചു. എന്നാൽ, 15.01.2025-ന് പ്രമോദ് സാർ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ വരികയും സാറിന് അനുവദിച്ച ഉത്തരക്കടലാസുകൾ പാലക്കാട് നിന്നും തിരുവനന്തപുരത്തേയ്ക്കുള്ള യാത്രാമധ്യേ നഷ്ടപ്പെട്ട് പോയിയെന്ന് അറിയിക്കുകയും അതോടൊപ്പം ഈ കത്തും പാലക്കാട് പോലീസ് സ്റ്റേഷനിൽ പരാതി രജിസ്റ്റർ ചെയ്തതിന്മേലുള്ള രസീതിന്റെ പകർപ്പും നൽകുകയും ചെയ്തു. (കത്തും രസീതിന്റെ പകർപ്പ് ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്തിട്ടുണ്ട്).

ടി കത്ത് മേൽനടപടികൾക്കായി ബഹു. വൈസ് ചാൻസലർക്ക് സമർപ്പിച്ചപ്പോൾ, ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ സ്ഥിരസമിതിയുടെ പരിഗണനയ്ക്ക് വയ്ക്കാൻ ഉത്തരവായി. അതനുസരിച്ച്, 12.03.2025-ൽ നടന്ന സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ സ്ഥിരസമിതി ഈ വിഷയം പരിഗണിക്കുകയും പ്രസ്തുത അദ്ധ്യാപകൻ ടി സമിതിയുടെ മുൻപാകെ ഹിയറിങ്ങിന് ഹാജരാകണമെന്നും, ബാധിക്കപ്പെട്ട വിദ്യാർത്ഥികൾക്കായി പരീക്ഷാഫീസ് വാങ്ങാതെ മേപ്പടി വിഷയത്തിൽ ഒരു പ്രത്യേക പരീക്ഷ നടത്തണമെന്നും ശുപാർശ ചെയ്യുകയുണ്ടായി. അതോടൊപ്പം, സർവ്വകലാശാല രജിസ്ട്രാർ മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. പരീക്ഷയിലെ “Project Finance” എന്ന വിഷയത്തിന്റെ ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെട്ട വിഷയം അന്വേഷിക്കുന്നതിനായി പോലീസിൽ പരാതിപ്പെടണമെന്നും ശുപാർശ ചെയ്യുകയുണ്ടായി.

17.03.2025-ൽ നടന്ന സിൻഡിക്കേറ്റ് യോഗത്തിൽ ഐറ്റം നം.18.103.Additional Item no.2-പ്രകാരം, മേപ്പടി ശുപാർശകൾ അംഗീകരിക്കാൻ തീരുമാനമെടുക്കുകയുണ്ടായി. ബഹു. വൈസ് ചാൻസലർ ടി തീരുമാനങ്ങൾ നടപ്പിലാക്കാൻ ഉത്തരവായിട്ടുണ്ട്.

REGISTRAR (I/C)

VICE-CHANCELLOR

മേപ്പടി സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരം,

- ബാധിക്കപ്പെട്ട വിദ്യാർത്ഥികൾക്ക് പരീക്ഷ ഫീസ് വാങ്ങാതെ ഒരു പ്രത്യേക പരീക്ഷ 07.04.2025-ന് നടത്തിയിട്ടുണ്ട്. മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. ഡിഗ്രി പരീക്ഷ ഫലം (07.04.2025-ന് പരീക്ഷ എഴുതിയ വിദ്യാർത്ഥികളുടേതുൾപ്പെടെ) 09.04.2025-ന് പ്രസിദ്ധീകരിച്ചിട്ടുണ്ട്. കൂടാതെ, 07.04.2025-ന് പരീക്ഷയ്ക്ക് ഹാജരാവാൻ സാധിക്കാത്ത വിദ്യാർത്ഥികൾക്കായി 22.04.2025-ന് മറ്റൊരു പരീക്ഷ നടത്തുകയും അവരുടെ പരീക്ഷാഫലം 23.04.2025-ന് പ്രഖ്യാപിക്കുകയും ചെയ്തിട്ടുണ്ട്.
- മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. പരീക്ഷയിലെ “Project Finance” എന്ന വിഷയത്തിന്റെ എഴുപത്തിയൊന്ന് (71) ഉത്തരക്കടലാസുകൾ അദ്ധ്യാപകന്റെ പക്കൽ നിന്നും നഷ്ടപ്പെട്ട വിഷയം അന്വേഷിക്കുന്നതിനായി 29.03.2025-ലെ ലെറ്റർ നം.2505/PCVC-T/2025/UOK-CE പ്രകാരം, സംസ്ഥാന ഡയറക്ടർ ജനറൽ ഓഫ് പൊലീസിന് സർവ്വകലാശാല രജിസ്ട്രാർ പരാതി നൽകിയിട്ടുണ്ട്.
- ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിനായി കൈപ്പറ്റിയ മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. പരീക്ഷയിലെ “Project Finance” എന്ന വിഷയത്തിന്റെ എഴുപത്തിഒന്ന് (71) ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെടുത്തിയ ശ്രീ.പ്രമോദ് പി., എന്ന അദ്ധ്യാപകനെ നേരിൽ കേൾക്കുന്നതിന് 23.04.2025 രാവിലെ 11.30 മണിക്ക് സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ സ്ഥിരസമിതി മുൻപാകെ ഹാജരാകണമെന്ന് അറിയിച്ചിരുന്നു. എന്നാൽ, അന്നേ ദിവസം പരീക്ഷ സ്ഥിരസമിതി മുൻപാകെ ഹാജരാവാൻ ടി അദ്ധ്യാപകൻ അറിയിച്ച അസൗകര്യം സമിതി അംഗീകരിക്കുകയും, അടുത്ത പരീക്ഷ സ്ഥിരസമിതി മുൻപാകെ ഹാജരാകുവാൻ നിർദ്ദേശിക്കുകയും ചെയ്തു.

13.05.2025-ൽ നടന്ന സിൻഡിക്കേറ്റ് യോഗത്തിൽ ഐറ്റം നം.19.09Additional no.3 പ്രകാരം, മേപ്പടി ശുപാർശ അംഗീകരിക്കാൻ തീരുമാനമെടുക്കുകയുണ്ടായി. ബഹു. വൈസ് ചാൻസലർ ടി തീരുമാനം നടപ്പിലാക്കാൻ ഉത്തരവായിട്ടുണ്ട്.

മേപ്പടി സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരം, മൂല്യനിർണ്ണയത്തിനായി കൈപ്പറ്റിയ മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. പരീക്ഷ ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെടുത്തിയ വിഷയത്തിൽ ടി അദ്ധ്യാപകനെ നേരിൽ കേൾക്കുന്നതിന് അടുത്ത പരീക്ഷ സ്ഥിരസമിതി മുൻപാകെ ഹാജരാകണമെന്ന് അറിയിച്ചിട്ടുണ്ട്.

ആയതിനാൽ, ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിനായി കൈപ്പറ്റിയ മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. പരീക്ഷയിലെ “Project Finance” എന്ന വിഷയത്തിന്റെ എഴുപത്തിഒന്ന് (71) ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെടുത്തിയ പൂജപ്പുര ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് കോ-ഓപ്പറേറ്റീവ് മാനേജ്മെന്റിൽ ഗസ്റ്റ് ഫാക്കൽറ്റി ആയി ജോലി നോക്കിയിരുന്ന ശ്രീ.പ്രമോദ് പി., എന്ന അദ്ധ്യാപകനെ നേരിൽ കേൾക്കുന്നതിനും ഉചിതമായ നിർദ്ദേശങ്ങൾ നൽകുന്നതിനുമായി, ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ സ്ഥിരസമിതി മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations : *The Committee expressed displeasure over the absence of Sri. Pramod P. and recommended to place the whole matter before the Syndicate along with the inquiry report from the Police.*

Resolution of the Syndicate

RESOLVED to initiate legal action against Sri. Pramod P., Guest Faculty, ICM, Poojappura.

Item No.23.32.03 S6 B.Sc Degree Examination April 2024 –Request for correction in CE marks of Project (PG 1646) –reg.

(CBCSS B.Sc.II)

Gayathri Venu Jaya, Assistant Professor in Psychology, Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala has requested for correction in CE mark entry of Janvi S.J with candidate code 25721891005 for Project (PG 1646) B.Sc Psychology of S6 April 2024 Examination. The Principal has forwarded the corrected internal mark vide letter no SNGCAS/358/2023-24 dated on 28/05/24 whereas the result of S6 April 2024 published on 25/05/2024.

The aforementioned examiner had admitted that a clerical mistake had occurred while entering the internal marks of Project (PG1646).According to the examiner the original marks awarded to the candidate was 19 marks. But in the marksheet it was wrongly entered as 10 marks. The examiner stated that the candidate is meritorious and hard working and she deserves 19 out of 20.The Examiner apologized for the mistake. It may be noted that Janvi S.J passed the programme with erroneously awarded CE mark of ‘10’, since the pass minimum for CE part is ‘7’ mark.

As per the U.O.No.M&C.1.2/1782/2017 dated 27/05/2017 correction in internal mark reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations and Student's Discipline. The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice-Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations. The Standing Committee of the Syndicate on Examination at its meeting held on 29.08.2024 considered the matter and recommended that the then Principal, the then HoD and the then Tutor, SNGCAS, Sivagiri, Varkala be summoned before Standing Committee on Syndicate for hearing and further recommended to accept the revised CE mark belatedly submitted by the college authority as it was a clerical error on the part of the college. The Syndicate at its meeting held on 09.09.2024 vide item no. 14.10.07 resolved to hear the then Principal, the then HoD and the then Tutor, SNGCAS, Sivagiri, Varkala by the Standing Committee of the Syndicate on Examinations and further resolved not to accept the revised CE marks submitted by the college authorities after the publication of results.

The Standing Committee of the Syndicate on Examination at its meeting held on 12.03.2025 heard the Principal-In-Charge and the Tutor concerned of SNGCAS, Varkala and obtained their written statements. The Committee observed serious lapse on the part of the College authorities in forwarding the actual CE mark on time and noted that the Tutor concerned was transferred to another College and hence recommended that the HoD concerned be summoned before the next Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 17.03.2025 vide item no 18.103.15. Resolved to approve the above recommendation of Standing Committee of the Syndicate on Examination.

The HoD SNGCAS Varkala, has not appeared before the Standing Committee of the Syndicate on Examination held on 23.04.2025 for hearing and the Committee expressed displeasure over the absence and instructed to summon her before the next meeting of the Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 13.05.2025 vide item no 19.09.18 resolved to approve the above recommendation of Standing Committee of the Syndicate on Examination.

Recommendations : *The Committee expressed displeasure over the absence of HoD concerned, SNGCAS, Varkala despite repeated intimations, and recommended to debar him permanently from all examination duties. Further recommended that a warning be issued to the then Principal and the then Tutor, instructing them to be more vigilant in future while forwarding CE marks.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.04 Wrong Awardment of Grace Marks for Fifth and Sixth Semester instead of Third and Fourth Semester in respect of Dany Victor R-reg

(CBCS BSc V)

The candidate Dany Victor R (23013103017) was a student of B.Sc Physics (2013-2016) batch of Christian College, Kattakada. The candidate was eligible for the grace marks of NSS in the second year (3rd & 4th semester). But the grace mark was wrongly awarded to 3rd year (5th & 6th semester) instead of second year. The candidate passed semester 6 with the grace mark and the Degree Certificate was also awarded to him in October 2017. The Candidate passed the Sixth semester paper PY 1661.1 Electronic Instrumentation on account of erroneous awardment of grace mark of 16 marks for this paper. As a result the marks for this paper changed from 20 to 36.

Now the Candidate has applied for the transcript of marks, and the above said mistake was realized. When the section tried to generate Transcripts of marks the system showed "No Data", On further verification, by the section and KUCC it came to light that the candidate secured 20 marks for PY 1661.1 and another 16 marks was added to this paper as Grace Marks for "PY1661.1" (as per remarks of KUCC). Further, the grace mark entered was found to be removed on 30-09-2016 for which the user log details regarding the removal of Grace marks for old records cannot be traced (as per the remarks of the Computer Centre). As a result the candidate failed this paper as well as the Sixth Semester, and hence failed in the B.Sc. Physics programme. Even though the grace marks was revoked on 30-09.2016, the Degree Certificate was issued on 28-10-2017.

The Consolidated Mark list, Provisional Certificate and the Degree Certificate were already issued to the candidate. Now the student has completed his higher studies also and has requested for his Transcript of marks for enabling him to work abroad.

The Standing Committee of the Syndicate on Examinations held on 23/04/2025 heard the candidate Dany Victor R and the assistants concerned (ie Aravindh C G and Kishore Kumar Balan) and written statements were obtained. Sri Vaisakh T.G (Assistant), Sri Unnikrishnan K S(Assistant) and Nazeer S (Assistant Registrar (Retd)) informed their inconvenience through email and letter.

The Standing committee of the Syndicate on Examinations vide Item No 19.09.Additional no.1 recommended to summon the then Deputy Registrar, then Assistant Registrar and then Section Officer and other Assistants of related tabulation section who were absent on the hearing conducted on 23/04/2025.

Recommendations : *When the matter was taken up for consideration, the Section Officer, CBCS BSc V section was not present. The matter would have been explained by the Section Officer and his presence with relevant records was necessary. Despite giving ample time for his appearance, the Section Officer abstained himself from appearing before the Committee which may be viewed seriously as misconduct and disobedience. Therefore the Committee recommended that the Registrar be entrusted to issue a memo to the Section Officer concerned, seeking explanation for the misconduct and disobedience.*

Further recommended that the Controller of Examinations be entrusted to examine the explanation submitted by the then officials attended the hearing, the back files as well as the registers pertaining to the matter and submit a report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.05 **4th Semester BA Degree (SDE) Examination – Late submission of Continuous Evaluation Marks-reg.**

(ED VII)

Smt.Aiswarya B, Register number 848211177 for the B.A. degree (SDE) Malayalam Language and Literature Main, examination had appeared for her regular examination of the Fourth semester in October 2023 which was conducted from 30.10.2023 to 20.11.2023 and the result of the same was published on 02/04/2024. As per the forwarding letter dated 23.09.2024 from the Director, SDE, the assignments of the fourth semester of Smt. Aiswarya B was submitted for valuation on 21/10/2023. The same was received in this office only on 04/10/2024, thereby an inordinate delay of eleven months in submitting the CE marks occurred.

As ordered by the Controller of Examinations, an explanation for the delay was sought from the Director (SDE), vide letter dated 05/02/2025 and in reply the Director remarked that the Course Co-ordinator was on leave owing to medical exigency at the time of submission of assignment and that led to an unavoidable delay in processing the CE marks.

As per orders of the Honourable Vice - Chancellor, the matter of late submission of CE marks of Smt. Aiswarya B S4 B.A (SDE) Degree Examination, October 2023 is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee on observing that the result of the candidate is withheld, recommended to accept the CE marks belatedly submitted by the Director, SDE. Further recommended that the Course Co-ordinator (SDE) be summoned before the Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeer S., Dr.Pramod N, Prof.(Dr.) P. M. Radhamany (Members, Syndicate) for a hearing.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.06 ആറാം സെമസ്റ്റർ ബി.കോം വിത്ത് കമ്പ്യൂട്ടർ ആപ്ലിക്കേഷൻ ഏപ്രിൽ 2025 - പ്രാക്ടിക്കൽ പരീക്ഷയുടെ CE മാർക്ക് ഉൾപ്പെടുത്തുന്നത് സംബന്ധിച്ചു.

(ES II)

REGISTRAR (I/C)

VICE-CHANCELLOR

ആറാം സെമസ്റ്റർ ബി.കോം വിത്ത് കമ്പ്യൂട്ടർ ആപ്ലിക്കേഷൻ ഏപ്രിൽ 2025 പരീക്ഷയുടെ ഫലം മേയ് 29 നു പ്രസിദ്ധീകരിച്ചിരുന്നു. പ്രസ്തുത പരീക്ഷാഫലത്തിൽ Travancore Arts & Science കോളേജിൽ നിന്നും റെഗുലർ വിഭാഗത്തിൽ പരീക്ഷ എഴുതിയ നാലു കുട്ടികളുടെ Fathima. N (13822830002), Firoz Muhammed S (13822830003), Shijo S.L. (13822830006), Sibi Mathew.V (13822830007) Computerised Accounting എന്ന പ്രാക്ടിക്കൽ പരീക്ഷയുടെ CE മാർക്ക് രേഖപ്പെടുത്താതെ ആണ് പ്രസിദ്ധീകരിച്ചത്. കോളേജിൽ നിന്നും CE മാർക്ക് രേഖപ്പെടുത്തേണ്ട അവസാന തീയതി 22.05.2025 ആയി നിജപ്പെടുത്തിയിരുന്നു. പ്രസ്തുത കോളേജിനു നിജപ്പെടുത്തിയ സമയപരിധിക്കുള്ളിൽ CE മാർക്ക് രേഖപ്പെടുത്താൻ കഴിഞ്ഞിരുന്നില്ല.

കോളേജിൽ നിന്നും സെക്ഷനിൽ ലഭ്യമായ CE മാർക്കിന്റെ statement ൽ മേൽപ്പറഞ്ഞ വിഷയം ഉൾപ്പെടുത്തിയിരുന്നില്ല. ഈ വിഷയത്തിന്റെ CE മാർക്ക് ലഭ്യമാകാത്തത് റിസൾട്ട് ഫലപ്രഖ്യാപന സമയത്തു സെക്ഷന്റെ ഭാഗത്തുനിന്നും കണ്ടെത്താൻ കഴിയാത്തതിനാൽ ഈ വിദ്യാർത്ഥികളുടെ പരീക്ഷാഫലം തടഞ്ഞു വയ്ക്കാൻ കഴിഞ്ഞിരുന്നു. നിലവിലെ സാഹചര്യത്തിൽ Computerised Accounting എന്ന പ്രാക്ടിക്കൽ പരീക്ഷയുടെ CE മാർക്കിന്റെ അഭാവത്തിൽ ഈ വിദ്യാർത്ഥികൾ നാലുപേരും ആറാം സെമസ്റ്ററിൽ പാസാവാത്ത സാഹചര്യമാണുള്ളത്. മേൽ പറഞ്ഞ വിഷയത്തിന്റെ CE മാർക്ക് 31.05.2025ന് കോളേജിൽ നിന്നും സെക്ഷനിൽ നൽകുകയും ഈ മാർക്ക് കൂടി ഉൾപ്പെടുത്തണമെന്ന് അഭ്യർത്ഥിക്കുകയും ചെയ്തിട്ടുണ്ട്.

ബഹു വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം Computerised Accounting എന്ന പ്രാക്ടിക്കൽ പരീക്ഷയുടെ CE മാർക്ക് മേൽ സൂചിപ്പിച്ച വിദ്യാർത്ഥികളുടെ ടാബുലേഷൻ ഷീറ്റിൽ ഉൾപ്പെടുത്തുന്നത് സംബന്ധിച്ച വിഷയം Standing Committee of the Syndicate on Examinations ന്റെ പരിഗണനയ്ക്കും നിർദ്ദേശങ്ങൾക്കുമായി സമർപ്പിക്കുന്നു

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, Travancore Arts and Science College be summoned before a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N, Prof.(Dr.) P.M. Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing.*

Further recommended to permit the candidates to appear for the examination in the next available chance.

Committee on observing repeated occurrence of similar incidents, entrusted the Controller of Examinations to frame guidelines on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.07 *Wrong opening of Question Paper Covers – Second Semester PG SDE Degree Examinations, April 2022 – Non-remittance of expenses incurred due to the wrong opening of question paper covers and the subsequent re-conduct of examinations –Reg.*

(M&C I)

As per the standing order, the expenses incurred due to the wrong opening of question paper covers during the Second Semester PG SDE Degree Examinations, April 2022, and the subsequent re-conduct of the examinations using a fresh set of question papers, are to be recovered from the Chief Superintendents / custodians of the question paper covers of the concerned colleges. The details of the expenses to be remitted by each college are provided below:

Sl No.	College	Expenses to be levied	Current Status
1	Santhom Malankara Arts & Science College, Edanji.	Rs. 1,50,000/-	Remitted on 21.10.2022
2	White Memorial College of Arts & Science for Women, Vellarada.	Rs. 75,000/-	Remitted on 31.10.2022
3	Christian College, Kattakada.	Rs. 1,50,000/-	Not remitted
4	Loyola College of Social Sciences, Sreekariam.	Rs. 1,50,000/-	Not remitted
5	Muslim Association College of Arts & Science, Panavoor.	Rs. 1,50,000/-	Not remitted
6	UIT, Neyyattinkara.	Rs. 1,50,000/-	Not remitted
7	St. John's College, Anchal.	Rs. 75,000/-	Not remitted

REGISTRAR (I/C)

VICE-CHANCELLOR

Out of the seven colleges involved, two colleges (Sl. Nos. 1 and 2 above) remitted the expense during 2022 itself. However, the remaining five colleges (Sl. Nos. 3 to 7 above) have not remitted the amount, despite repeated reminders issued by the University.

The Syndicate, at its meeting held on 09.05.2024 (Item No. 10.97.5), considered the current status of remittance by the colleges and resolved that the Principals and the then Chief Superintendents of the defaulting colleges be heard by the Standing Committee of the Syndicate on Examinations.

Accordingly, the Standing Committee of the Syndicate on Examinations, at its meeting held on 05.10.2024, heard the Principals and the then Chief Superintendents of the defaulting colleges, except St. John's College, Anchal who had earlier expressed inconvenience to attend on the scheduled date. The Standing Committee of the Syndicate on Examinations, after hearing the concerned, recommended that an ultimate reminder be issued to the four remaining colleges, directing them to remit the expenses within 30 days, failing which the University shall initiate measures to recover the loss.

The above recommendation was approved by the Syndicate at its meeting held on 05.11.2024 (Item No. 15.05.09), and the Hon'ble Vice Chancellor has also approved the same. The Principal and the then Chief Superintendent, St. John's College, Anchal, who were unable to attend the initial hearing, was heard on a rescheduled date. The decision regarding St. John's College, Anchal is currently under the consideration of the Syndicate.

Following this, an ultimate reminder was issued to the four colleges, conveying the decision of the Syndicate. However, the expenses have not been remitted by any of the defaulting colleges till date.

The Principal, Loyola College of Social Sciences, Sreekariyam has once again requested a waiver of the expense, reiterating their earlier claim that they had not received any communication regarding the postponement of the examination.

The Principal UIT Neyyatinkara has also requested a review of the fine and a waiver of the expense on humanitarian grounds. It was stated that while all other communications regarding the conduct of examinations had been received via email, the information regarding the postponement was not received through email or any direct mode, but only through a press release.

The Principal Muslim Association College of Arts and Science, Panavoor has similarly requested a waiver, repeating the claim that the postponement information had not been received by them.

Christian College, Kattakada has neither responded to the communication nor remitted the expense due.

As per the orders of the Hon'ble Vice Chancellor, further action on the matter of non-remittance of expenses by the above-mentioned four colleges is hereby submitted before the Standing Committee of the Syndicate on Examinations for consideration and appropriate action.

Recommendations : The Committee considered the above matter and recommended that an ultimate reminder be issued to the colleges (marking copy to the Managers concerned), directing them to remit the expenses within 15 days, failing of which stringent measures be taken to realize the dues without further notice.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.08

First Semester BBA Degree Examinations Dec 2024 – Delayed receipt of answer scripts bundle – Negligence from the college – Evaluation of the answer script - reg

(CD Unit)

One answer script bundle of QP Code U 1545 of First Semester BBA Degree Examinations, Dec 2024 (2021 admission) (Reg No. 19521964009), conducted on 05.12.2024 was received at CD Unit only on 09.06.2025, which was after 6 months of examination. The section has also received a letter from the Principal, UIT Mannar, expressing apology for the delay in forwarding the bundle. The results of the First Semester CBCSS/CR Degree Examinations, Dec 2024, have already been published.

REGISTRAR (I/C)

VICE-CHANCELLOR

Since the answer sheet was kept at the centre for more than six months, it is not fair to evaluate the same and hence the file was submitted to the Hon'ble Vice-Chancellor for orders, to place the matter in the Standing Committee of the Syndicate on Examinations and the Hon'ble Vice-Chancellor approved the same.

Recommendations : *The Committee considered the above matter and recommended that the then Principal/ Chief Superintendent, UIT Mannar be summoned before a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N, Prof.(Dr.) P.M. Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing.*

Further recommended to conduct a special examination for the candidate, exempting remittance of fee.

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be noted.

Item No.23.32.09 Remuneration for examination duties to non teaching categories in UIT/ UIM/ KUCTE/UCE - Modification of existing orders/procedures - Reg (EA I)

Petitions have been received from some University Examination Centres such as UIT Mukhathala, UIT Kanjiramkulam& UIT Alappuzha that the bills claiming remuneration for the conduct of University examination duties have been objected; since the non-teaching post names (such as Office Superintendent, Accountant, Clerk, Typist & Peon) specified in the examination duty remuneration orders are not available in examination centres such as UITs, UIMs and KUCTEs and UCE.

As per Examination Manual "the Chief Superintendents shall be responsible for the proper conduct of the University examination in centres". The Chief Superintendents of such examination centres are forced to avail service of available staff such as Library Assistant, Sweeper-etc, for the proper conduct of the University examinations.

The Audit section concerned has remarked that such reallocation of remuneration designed for specific posts to persons in other posts shall be breach of audit principles and suggested a policy decision for consolidation of posts.

List of alternative non-teaching posts available in UITs, UIMs, KUCTEs and UCE has been received from AdAVIII/ Ad A VII A/AdC sections.

In this regard the following proposals have arisen :

1. As suggested by the Audit section whether post be consolidated and the remuneration be given to persons in alternative available post.

OR

2. Based on the number of candidates whether a consolidated amount be paid to the Chief Superintendent for remuneration of office superintendent, accountant, typist and peon.

As per the orders of the Hon'ble Vice-Chancellor, the matter of modifying orders/procedures regarding remuneration for examinations duties to non-teaching categories in UITs, UIMs, KUCTEs and UCE is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that proposal 1 be agreed to.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.10 *Sixth Semester BA CBCS Degree Examination, April 2025-revised CE mark in respect of Irene P Charlies, submitted by the college authorities after the publication of results- consideration of reg:-*

(CBCS BA II)

The result of Sixth Semester BA CBCS Degree Examinations, April 2025 was published on 27/05/2025. The Principal, K N M Govt. Arts and Science College, Kanjiramkulam vide letter No. KNMTVM/8/2025-B2 dtd 06/06/2025 has requested to change the CE marks of Irene P Charlies (156 22114042), pointing out that the candidate has failed the paper SG 1641-Social Gerontology in S6 CBCS BA Degree Examination April 2025 as she has not acquired minimum marks for CE due to the non – submission of assignment. On the basis of her request the college authorities have permitted to submit the assignment on 02.06.2025 and granted 9.5 marks for the assignment and mark of internal exam was 6.5. As such, the total CE marks awarded for the paper SG 1641-Social Gerontology has been changed to 16 out of the total of 20.

As per the UO No.M&C.1.2/1782/2017 dtd 27/05/2017 the internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice Chancellor, the request from the Principal, K N M Govt Arts and Science College, Kanjiramkulam for accepting the revised CE marks in respect of Irene P Charlies (156 22114042) for the subject SG 1641-Social Gerontology of Sixth Semester BA CBCS Degree Examinations April 2025 is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, KNM Government Arts and Science College, Kanjiramkulam be summoned before a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N, Prof.(Dr.) P.M. Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing.*

Further recommended to permit the candidate to appear for the examination in the next available chance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.11 *Non- forwarding of re-appeared CE mark-Second Semester B.Com Commerce & Hotel Management and Catering Degree Examination, July 2016 – Explanation from the Principal, S N College, Varkala - reg.*

(ES V)

A letter from the Director, Department of Collegiate Education has been received regarding the issuance of Degree Certificate to Sri Sabin S (33913134031), a Candidate of B.Com Commerce & Hotel Management and Catering Degree Programme, at SN College,Varkala during the academic year 2013-2016.

On verification of the Student History, it is found that the candidate failed to acquire minimum required CE Mark (8 Marks) for two subjects namely 'HM 1241-Financial Accounting' (CE Mark 04) & 'HM 1271-Advanced Front Office Operations' (CE Mark 07)' in his regular chance in S2 July 2014 Degree Examination. He reappeared for the CE of 'HM 1241-Financial Accounting' in S2 July 2015 and passed the same. But CE re-appearance status of the subject 'HM 1271 Advanced Front Office Operations' is not seen anywhere in the student history.

Remarks from the Principal, SN College Varkala was obtained in this regard, and remarked that CE reappearance statement of the said candidate has been sent to the University on 01/07/2019 and again on 08/09/2021. But the data regarding 2019 was not traceable and no Tapal, related to the CE reappearance of the candidate has been received in 2021 as per the remarks from the Tapal Section. Though the College claimed to have forwarded the CE Mark statement on 01/07/2019, proof of the same is not available in the Office records. At the same time, a mail was received in this regard on 08/09/2021. But on verification it is found that the month and year of reappearance was not mentioned anywhere in the CE Reappearance statement forwarded as email. But a reply to the mail

was not seen sent to the college even if the CE Reappearance statement was received after five years. Unintentional lapse in replying to the mail may have occurred from the part of Section due to the outbreak of Second wave of Corona Pandemic.

Copy of the CE reappearance statement showing the month and year as July 2016 (Second supplementary chance) is received by the University only on 27.12.2024. If the issue had been sorted in time, ie if the College had forwarded the re-appeared CE marks in 2016 itself, the candidate could have secured the Degree Certificate in 2017. But the College claimed to have forwarded the CE Marks only in 2019 and then in 2021. The issue has now been unfolded only on receipt of the letter forwarded from the Office of Collegiate Education citing the grievance of the candidate received on 23/11/2024. Moreover, inattention from the part of candidate had occurred in checking the student profile and result status till 2024. If the candidate had reported the issue on time ie, soon after the CE re-appearance Examination in 2016, it could have been sorted out far earlier.

The candidate cleared all the subjects both ESE & CE of the whole Six semesters in April 2017 except the CE Part of the paper 'HM 1271 Advanced Front Office Operations' in his Second Semester. Hence the candidate is in Failed Status. No request regarding the issue of non entry of reappeared CE Mark has been received from the candidate till date.

As per the UO No AC.A V/1/Reappearance/2014 dated 04/07/2014, it was recommended to grant an additional chance for reappearance of the CE part for students who couldn't reappear for the same along with the succeeding batch as stipulated in the Regulation or failed in the CE part after reappearances.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding Non Entry of reappeared CE Mark for the Subject 'HM 1271 Advanced Front Office Operations' in r/o Sri. Sabin S (33913134031) was placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation. The Committee at its meeting held on 23.04.2025 considered the above matter and recommended to permit the candidate Sri Sabin S to appear for the Examination in the next available chance and further recommended to seek explanation from the then Principal, SN College, Varkala and place the same before the Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 13.05.2025 vide item No: 19.09.05 resolved to agree with the recommendations of the Standing Committee of the Syndicate on Examinations

The Letter to the Principal, SN College, Varkala and memo to the candidate intimating the Decision of the Syndicate was sent on 13/06/2025.

As per the Explanation from the Present Principal, SN College Varkala, she is unable to obtain clarification on the matter as the then Principal retired from the service on 2016. They clarified that the reappeared CE mark of Sabin S was duly forwarded to the University during the academic year 2015-2016 and resent on 01.07.2019, 08.09.2021 and 29.11.2024 in response to repeated queries from the University. They also mentioned that CE mark of the same student for Advanced Financial Accounting was submitted during the same period along with the mark sheet of Advanced Front Office Operations. The mark for Advanced Financial Accounting was updated in the records, but the CE mark for Advanced Front Office Operations remains unrecorded despite multiple submissions and follow-up correspondence. It is also stated that the College will conduct a retest for the CE part of 'Advanced Front Office Operations' for the candidate and forward the revised mark sheet at the earliest.

As per the orders of the Hon'ble Vice- Chancellor, the matter regarding non-forwarding of CE mark in Second Semester B.Com Commerce & Hotel Management and Catering Degree Examination, July 2016 in r/o Sri. Sabin S (33913134031) along with the Explanation letter from the Principal, SN College, Varkala is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended that the explanation furnished by the Principal, SN College, Varkala be offered to the Director, Directorate of Collegiate Education for information.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32. 12 Answer script missing - First semester CBCSS/CR (Supplementary/Improvement), November 2024 - reg.

(M&C II)

The Administrative Officer of Camp No:1 (First semester CBCSS/CR (Supplementary/Improvement), November 2024) has reported that 2 answer scripts issued to Sri. Riju. B. Sarajan, Assistant Professor, Department of English Christ Nagar College, Maranalloor has not been returned.

The Administrative Officer, Sri. Vivek. R (Reception Officer) stated that Sri. Riju. B. Sarajan had collected 102 answer scripts (False No: 500909 & 500910) & (False No: 500501 – 500600) of QP code U- 1004 English 'Language Skills' from the bundling camp of First semester CBCSS/CR (Supplementary/ Improvement), November 2024, second floor, Amenities building, SH Campus Palayam on 20-05-2025 for Additional Evaluation.

The AO has also asserted that the said Additional Examiner had handed over the Answer scripts directly to the Chief Examiner - Dr.Anu. S, (Associate. Prof, Dept. of English, University College, Tvm) after informing the AO via phone call. Further the Chief Examiner had returned only 100 answer scripts (False No: 500501 – 500600) of QP code U- 1004 English 'Language Skills' (2019 admn onwards) on 25-06-2025 and while inquiring the matter of missing 2 answer scripts, the Chief Examiner told AO that she had received only 100 answer scripts (False No: 500501 – 500600) from the Additional Examiner. AO added that the Chief Examiner returned only the mark sheets of 100 answer scripts.

Therefore, the Administrative Officer has reported that 2 answer scripts (False No: 500909 & 500910) of QP code U- 1004 English 'Language Skills' (2019 admn onwards) were found missing while returning after Chief valuation and a detailed search for the said answer scripts was already been carried out by the Camp Officials at the Camp and discussed the matter with both the Additional & Chief Examiner.

After the enquiry from the AO, the Additional Examiner, Sri. Riju.B Sarajan has sent an E-Mail to AO stated that he has collected only 100 answer scripts (False No: 500501 – 500600) from the camp. The Chief Examiner, Dr. Anu. S has also informed via email sent to the AO that she has received only 100 answer scripts from the Additional Examiner.

Hence as per the orders of the Vice-Chancellor, the matter regarding missing of 2 answer scripts (False No: 500909 & 500910) of QP code U- 1004 English 'Language Skills' of First semester CBCSS/CR (Supplementary/Improvement), November 2024) is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations : *The Committee considered the above matter and recommended that the Additional Examiner, the Chief Examiner and the Administrative Officer, CV Camp be summoned before a Sub-Committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N , Prof.(Dr.) P. M. Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing along with supporting documents.*

Further recommended to conduct special examination for the candidates, exempting remittance of fee.

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be noted.

Item No.23.32.13 S5 ഡിസംബർ 2024 ലെ Quantitative Techniques for Management എന്ന ഉത്തരകടലാസ് മുഖ്യനിർണ്ണയത്തിന് MGM കോളേജ്, കണിയാപുരത്തു നിന്നും ലഭിക്കാത്തത് സംബന്ധിച്ച്.

(ES I)

അഞ്ചാം സെമസ്റ്റർ ഡിസംബർ 2024 പരീക്ഷാഫല പ്രസിദ്ധീകരണ വേളയിൽ 19522166047 എന്ന Candidate Code ഉള്ള ബി.ബി.എ വിദ്യാർത്ഥിനിയായ ശ്രീമതി. സാത്ര ആർ.എസ് 16/12/2024 തീയതിയിലെ Quantitative Techniques for Management എന്ന വിഷയത്തിന്റെ പരീക്ഷയ്ക്ക് ഹാജരായിരുന്നുവെങ്കിലും Foils നമ്പറും മാർക്കും ടാബുലേഷൻഷീറ്റിൽ വന്നിട്ടില്ലായെന്ന് കണ്ടെത്തുകയുണ്ടായി. തുടർന്ന് നടത്തിയ പരിശോധനയിൽ വിദ്യാർത്ഥിനിയുടെ ഉത്തരക്കടലാസ് മൂല്യനിർണ്ണയം നടത്തിയിട്ടില്ലായെന്ന് മനസ്സിലാക്കാൻ സാധിച്ചു.

ശ്രീമതി സാത്ര ആർ.എസ്- ന്റെ അഞ്ചാം സെമസ്റ്റർ എക്സാം രജിസ്ട്രേഷൻ സെമസ്റ്റർ ഫീസ് ഒടുക്കാത്തതിനാൽ കോളേജിൽനിന്നും ഫോർവേഡ് ചെയ്തിരുന്നില്ല. എക്സാം രജിസ്ട്രേഷനുമായി ബന്ധപ്പെട്ട അപേക്ഷ പ്രിൻസിപ്പാളിൽനിന്നും എക്സാംമിനേഷന്റെ ഒന്നാം ദിവസമായ 16/12/2024 ലാണ് ലഭിച്ചത്. എക്സാം രജിസ്റ്റർ ചെയ്ത് ടി വിദ്യാർത്ഥിനിയുടെ ഹാൾടിക്കറ്റ് അന്നേ ദിവസം തന്നെ കോളേജിലേക്ക് അപ്പോഡ് ചെയ്തിരുന്നു. ടി വിദ്യാർത്ഥിനിയുടെ Quantitative Techniques for Management എന്ന വിഷയത്തിന്റെ ഉത്തരക്കടലാസ് ഒഴികെ മറ്റെല്ലാ വിഷയങ്ങളുടെ ഉത്തരക്കടലാസുകൾ കോളേജിൽ നിന്നും സർവ്വകലാശാലയിലേക്ക് അയയ്ക്കുകയും valuation പൂർത്തിയാക്കുകയും ചെയ്തിരുന്നു.

തുടർന്ന് MGM കോളേജിൽ അനേഷണം നടത്തിയപ്പോൾ അവർ മേൽപ്പറഞ്ഞ ഉത്തരക്കടലാസ് സർവ്വകലാശാലയിലേക്ക് അയച്ചുവെന്ന് അവകാശപ്പെടുകയും കൂടാതെ അതിന്റെ തെളിവിലേക്കായി അവർ തെറ്റായ ബണ്ടിൽ സ്റ്റേറ്റ്മെന്റിന്റെ പകർപ്പ് സർവ്വകലാശാലയിലേക്ക് അയച്ചുതരുകയും ചെയ്തു. എന്നാൽ തുടർന്നു നടത്തിയ അനേഷണത്തിൽ ഈ ഉത്തരക്കടലാസ് സി.ഡി. യൂണിറ്റിലോ, പി.സി.വി.സി സെക്ഷനിലോ ലഭ്യമായിട്ടില്ല എന്ന് അറിയാൻ സാധിച്ചു. കൂടാതെ അവർ കോളേജിൽ നിന്നും ഉത്തരക്കടലാസ് ശേഖരിക്കുമ്പോൾ ലഭിച്ച ബണ്ടിൽ സ്റ്റേറ്റ്മെന്റിന്റെ പകർപ്പ് സെക്ഷനിലേക്ക് കൈമാറുകയുണ്ടായി.

കോളേജിൽ നിന്നും പി.സി.വി.സി സെക്ഷനിൽ നിന്നും ലഭിച്ച ബണ്ടിൽ സ്റ്റേറ്റ്മെന്റുകൾ പരിശോധിക്കുകയും അതിലെ വൈരുദ്ധ്യം പരീക്ഷ കൺട്രോളറുടെ ശ്രദ്ധയിൽ കൊണ്ടുവരുകയും പരീക്ഷ കൺട്രോളറുടെ ഉത്തരവ് പ്രകാരം MGM കോളേജിൽ പ്രിൻസിപ്പാൾ, ചീഫ് സൂപ്രണ്ടന്റ് എന്നിവരിൽനിന്നും വിശദീകരണം ആവശ്യപ്പെടുകയുണ്ടായി. എന്നാൽ ഇവരിൽനിന്നും ലഭ്യമായ വിശദീകരണപ്രകാരം ടി വിദ്യാർത്ഥിനിയുടെ Quantitative Techniques for Management എന്ന വിഷയത്തിന്റെ ഉത്തരക്കടലാസ് സർവ്വകലാശാലയിലേക്ക് മൂല്യ നിർണ്ണയത്തിനായി അയച്ചുതന്നിട്ടില്ലായെന്ന് വ്യക്തമായിട്ടുണ്ട്.

S5 ഡിസംബർ 2024 പരീക്ഷാഫലം സർവ്വകലാശാലയിൽനിന്നും 05/05/2025 തീയതിയിൽ പ്രസിദ്ധീകരിച്ചു. പരീക്ഷാപേപ്പർ ലഭ്യമാകാത്തതിനാൽ ഈ വിദ്യാർത്ഥിനിയുടെ പരീക്ഷഫലം തടഞ്ഞുവെക്കുകയുണ്ടായി. ഫലപ്രഖ്യാപനം നടന്നിട്ടും നാളിതുവരെ വിദ്യാർത്ഥിനിയുടെ ഉത്തരക്കടലാസ് സർവ്വകലാശാലയിലേക്ക് കൈമാറാനുള്ള നടപടികൾ കോളേജ് അധികൃതരുടെ ഭാഗത്തു നിന്നുമുണ്ടായിട്ടില്ല. ടി വിദ്യാർത്ഥിനി ഈ സെമെസ്റ്ററിൽ എഴുതിയ മറ്റെല്ലാ വിഷയങ്ങളും വിജയിച്ചിട്ടുണ്ട്.

ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം Quantitative Techniques for Management എന്ന വിഷയത്തിന്റെ ഉത്തരക്കടലാസ് ലഭ്യമാകാത്ത വിഷയം Standing Committee of the Syndicate on Examination ന്റെ പരിഗണനയ്ക്കും നിർദ്ദേശങ്ങൾക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended that the Principal/ Chief Superintendent, MGM College, Kaniyapuram be summoned before a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N, Prof.(Dr.) P.M. Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing. Further recommended to conduct special examination for the candidate, exempting remittance of fee.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be noted.

Item No.23.32.14

ഗസ്റ്റ് അദ്ധ്യാപകരെ വേനലവധി കാലയളവിൽ നടത്തുന്ന (ഏപ്രിൽ/മെയ്) മൂല്യനിർണ്ണയ ജോലികൾക്ക് നിയോഗിക്കുന്നത് - സംബ:-

(EB V)

മാർച്ച്/ഏപ്രിൽ മാസങ്ങളിൽ നടക്കുന്ന അവസാന വർഷ ബിരുദ/ ബിരുദാനന്തര പരീക്ഷകളുടെയും മറ്റു ചില പരീക്ഷകളുടെയും മൂല്യനിർണ്ണയം ഏപ്രിൽ/മെയ് മാസങ്ങളിലായിട്ടാണ് നടത്താറുള്ളത്. മൂല്യനിർണ്ണയ ജോലികൾക്കായി ഗവ./എയ്ഡഡ്/സ്വാശ്രയ കോളേജുകളിലെ ഗസ്റ്റ് അദ്ധ്യാപകർ ഉൾപ്പെടെ എല്ലാ അദ്ധ്യാപകരെയും ഉൾപ്പെടുത്തിയാണ് അദ്ധ്യാപകരുടെ പട്ടിക തയ്യാറാക്കുന്നത്. അതിനായി ജൂൺ-ജൂലൈ മാസങ്ങളിൽ (ഓരോ അദ്ധ്യയന വർഷത്തിന്റെയും ആരംഭത്തിൽ തന്നെ) കോളേജുകളിൽ നിന്നും പ്രസ്തുത പട്ടിക തയ്യാറാക്കുന്നതിലേക്കുള്ള വിവരങ്ങൾ ആരായുകയും അവ ക്രോഡീകരിച്ച് അദ്ധ്യാപകരുടെ പാനൽ തയ്യാറാക്കുകയും ചെയ്യുന്നു. തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ, പന്തളം എന്നീ സ്ഥലങ്ങളിലെ ക്യാമ്പുകളിലേക്കുള്ള പേപ്പറുകൾ അദ്ധ്യാപകരുടെ എണ്ണം അനുസരിച്ചാണ് വിതരണം ചെയ്യുന്നത്. എന്നാൽ അദ്ധ്യയന വർഷത്തിന്റെ അവസാനം നടക്കുന്ന ക്യാമ്പുകളിൽ (ഏപ്രിൽ/മെയ്), മാർച്ച് 31 ന് നിയമന കാലാവധി അവസാനിക്കുന്ന ഗസ്റ്റ് അദ്ധ്യാപകർ പങ്കെടുക്കാറില്ല. ഇത്തരത്തിൽ ഗസ്റ്റ് അദ്ധ്യാപകരുടെ അഭാവം മൂല്യനിർണ്ണയ പ്രക്രിയയെ സാരമായി ബാധിക്കുന്നു. ആയതിനാൽ നിയമന കാലാവധി പൂർത്തിയാക്കിയ ഗസ്റ്റ് അദ്ധ്യാപകരെ ഏപ്രിൽ/മെയ് മാസങ്ങളിൽ നടക്കുന്ന മൂല്യനിർണ്ണയ ജോലികളിൽ പ്രിൻസിപ്പലിന്റെ ശുപാർശയോടെ നിയമിക്കുന്നത് മൂല്യനിർണ്ണയ പ്രക്രിയ സുഗമമായി നടത്താൻ സഹായിക്കും.

ന്യൂ ജനറേഷൻ കോഴ്സുകള് പലതും ഓരോ കോളേജിൽ മാത്രമാണ് ഉള്ളത്. മാത്രമല്ല ഇതിൽ പല വിഷയങ്ങളും ഗസ്റ്റ് അദ്ധ്യാപകരാണ് പഠിപ്പിക്കുന്നത്. ഓരോ സെമസ്റ്ററിലും അതാത് പേപ്പറുകൾ കൈകാര്യം ചെയ്യുന്ന അദ്ധ്യാപകരെ ആണ് മൂല്യനിർണ്ണയത്തിനായി നിയോഗിക്കുന്നത്. ഓരോ അദ്ധ്യയന വർഷത്തിലും പുതിയ ഗസ്റ്റ് അദ്ധ്യാപകരെ നിയമിക്കുന്നതിനാൽ, മാർച്ച് 31 ന് നിയമന കാലാവധി അവസാനിക്കുന്ന ഗസ്റ്റ് അദ്ധ്യാപകരുടെ അഭാവം, മൂല്യനിർണ്ണയം വെറുക്കുന്നതിനും തന്മൂലം സമയബന്ധിതമായി ഫലം പ്രഖ്യാപിക്കുന്നതിന് കാല താമസം നേരിടുന്നതിനും കാരണം ആകുന്നു.

2025 ഏപ്രിൽ/മെയ് മാസങ്ങളിൽ നടന്ന രണ്ടാം സെമസ്റ്റർ FYUGP ഡിഗ്രി പരീക്ഷ, ആറാം സെമസ്റ്റർ CBCSS ഡിഗ്രി പരീക്ഷാ മൂല്യനിർണ്ണയങ്ങൾക്കും ഇതേ പ്രശ്നം അഭിമുഖീകരിക്കേണ്ടി വരികയും തുടർന്ന് ഈ വിഷയം 13/05/2025 ൽ നടന്ന സിൻഡിക്കേറ്റ് മീറ്റിങ്ങിൽ Item No: 19.154 ആയി പരിഗണിക്കുകയും പ്രിൻസിപ്പലിന്റെ സാക്ഷ്യപ്പെടുത്തലോടുകൂടി ഗസ്റ്റ് അദ്ധ്യാപകർ മൂല്യനിർണ്ണയ ജോലികളിൽ പങ്കെടുക്കേണ്ടതാണ് എന്ന് തീരുമാനിക്കുകയും ചെയ്തിരുന്നു (പകർപ്പ് ഇതോടൊപ്പം ചേർക്കുന്നു). എന്നാൽ മാർച്ച് 31 ന് നിയമന കാലാവധി പൂർത്തിയാക്കിയ മിക്ക ഗസ്റ്റ് അദ്ധ്യാപകരും വെക്കേഷൻ സമയത്ത് നടത്തുന്ന മൂല്യനിർണ്ണയ ജോലികളിൽ പങ്കെടുക്കുന്നതിന് വിമുഖത കാണിക്കുന്നതായി പ്രിൻസിപ്പൽമാർ റിപ്പോർട്ട് ചെയ്തിട്ടുണ്ട്. ഇത് 2025 ഏപ്രിൽ/മെയ് മാസങ്ങളിൽ നടന്ന രണ്ടാം സെമസ്റ്റർ FYUGP ഡിഗ്രി പരീക്ഷ, ആറാം സെമസ്റ്റർ CBCSS ഡിഗ്രി പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം സമയബന്ധിതമായി പൂർത്തീകരിക്കുന്നതിനെ സാരമായി ബാധിക്കുകയും ചെയ്തിട്ടുണ്ട്.

ആയതിനാൽ കോളേജുകളിൽ നിയമിതരാകുന്ന ഗസ്റ്റ് അദ്ധ്യാപകരുടെ നിയമന കാലാവധി മാർച്ച് 31 ന് അവസാനിച്ചാലും ഏപ്രിൽ/മെയ് മാസങ്ങളിൽ നടക്കുന്ന മൂല്യനിർണ്ണയ ജോലികളിൽ അവരുടെ പങ്കാളിത്തം ഉറപ്പുവരുത്തുന്നതിലേക്കായി ഒരു സത്യവാങ്മൂലം സാക്ഷ്യപ്പെടുത്തി വാങ്ങുന്നതിന് അതാത് പ്രിൻസിപ്പൽമാരെ ചുമതലപ്പെടുത്തുന്നതുമായി ബന്ധപ്പെട്ട വിഷയം ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ പരീക്ഷാസ്ഥിരം സമിതിയുടെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended that the Principals of colleges be entrusted to ensure duty of the Guest faculties, whose appointment period end on 31st March, for valuation work during the vacation period, for which a declaration be obtained from them at the time of their appointment.*

Resolution of the Syndicate RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.15 **Request for exemption from exam duties received from Dr.Indose Aravind, Asst.Professor, Dept of Chemistry, KSMD College, Sasthamkotta, Kollam -reg**

(EB V)

A request has been received from Dr.Indose Aravind, Asst.Professor, Department of Chemistry, KSMD College, Sasthamkotta, Kollam seeking permanent exemption from valuation of answer scripts and Practical examination duties. The request is based on medical grounds as he is suffering from blood cancer and vertebrobasilar stroke with Thrombocytosis and is under the treatment for the same. Medical certificates from Christian Medical College Vellore and Sree Chithira

Thirunal Institute of Medical Sciences and Technology, Thiruvananthapuram are enclosed in support of the request. It has also been informed that his current health condition is not able to undertake University examination duties including paper valuation and Practical examinations, as it requires high concentration and extreme care. It may be noted that he has been exempted from valuation duties for a period of one year based on medical report as per order no M&C I.2/2123/2024 dated 23.04.2024. He was appointed for the valuation of Second Semester FYUGP Degree Examinations April 2025, after the exemption period. The request for exemption was received after sending the communication for valuation of Second Semester Degree Examinations, April 2025.

As per the orders of Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that Dr.Indose Aravind, Assistant Professor, Department of Chemistry, KSMD College, Sasthamkotta be exempted from valuation duty for one year on the strength of the medical report.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.16 Submission of CE marks after the publication of results - Fifth Semester CBCS BA Degree Examination, December 2024-in respect of the candidate Sreelekshmi P.R (15021132066) – Request for Consideration – Reg.

(CBCS BA VI)

Sreelekshmi P R (15021132066), a student of B.A. Economics at S.N. College, Kollam, had registered for the S5 December, 2023 Degree examination as her regular chance. But, she could not attend the aforementioned theory and internal examinations due to medical reasons. She was suffering from Generalized Anxiety Disorder, underwent treatment, and took leave from the college. Later, she discontinued the course.

After recovery, she took re-admission to the Sixth semester in the succeeding batch vide UO No AcA V/564/2025/UOK dated 17.01.2025. She cleared all the papers in both the Fifth (December 2024) and Sixth semesters (April 2025). Along with that, she reappeared the CE part of the Fifth semester under the S5 December 2024 examination.

The results of the Fifth semester B.A. degree examination, December 2024 were published on 05/05/2025. The college authorities failed to forward the CE marks before the publication of the results of the S5 December 2024 degree examination and were forwarded only after the publication of the results i.e. 28/05/2025.

As per the orders of the Controller of Examinations, a clarification was sought in this regard from the Principal, SN College, Kollam vide Letter No CBCS BA VI/2025 dated 12.06.2025. Accordingly, the college authorities forwarded an explanation letter via email on 16/06/2025, by stating that the candidate had submitted an application for reappearance in the internal examination on 5th March 2025, which was after the last date (10/02/2025) for uploading internal marks for regular candidates of the S5 December 2024 degree examination.

However, based on the candidate's request, the internal examination was conducted, and the candidate confirmed the internal marks on 28th March 2025. However, due to the college being closed for summer vacation on the same date, there was a delay in forwarding the hard copy of the marks to the University.

As per U.O. No.M&C.1.2/1782/2017 dated 27/05/2017, Clause No. 6 states that: "The internal marks once communicated to the University will not be permitted to be modified on any grounds. Any correction in internal marks reported after the publication of results shall be reported to the Standing Committee of the Syndicate on Examinations"

The candidate also submitted a request to consider the reappeared CE marks of Fifth Semester December 2024 degree examination and allow her to complete the course, as she is planning to pursue her Post Graduate studies. She also stated that her mother had passed away during her early childhood and that she lives with her grandparents. She is introverted by nature and is also suffering from Generalized Anxiety Disorder. She has undergone treatment for the condition, and medical certificate is also attached.

As per the orders of the Honourable Vice Chancellor, the matter of accepting the reappeared CE marks in r/o the candidate Sreelekshmi P R.(15021132066) in the S5 December 2024 degree examination, forwarded by the Principal after the publication of result is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, SN College, Kollam be summoned before a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N, Prof.(Dr.) P.M. Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing.*

Further recommended to permit the candidate to appear for the examination in the next available chance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.17 ബി.എ.അറബിക് അഡിഷണൽ ബിരുദം - പാർട്ട് I, പാർട്ട് II പരീക്ഷകൾക്കായി പ്രത്യേക രജിസ്ട്രേഷൻ അനുവദിക്കുന്നത് -സംബന്ധിച്ച്

(Ac.AII)

2015-ൽ സി.ബി.സി.എസ് സമ്പ്രദായത്തിൽ ബിരുദം (ബി.എ.മലയാളം) നേടിയ റോബിൻ ബെൻ എന്ന വിദ്യാർത്ഥി 2016 -ൽ പ്രൈവറ്റ് രജിസ്ട്രേഷൻ മുഖേന അഡിഷണൽ ബിരുദത്തിന് (ബി.എ.അറബിക്) അഡ്മിഷൻ നേടുകയും ആയതിന്റെ പാർട്ട് III പരീക്ഷ എഴുതി വിജയിക്കുകയും ചെയ്ത ശേഷം അഡിഷണൽ ബിരുദത്തിന്റെ സ്പെഷ്യൽ സർട്ടിഫിക്കറ്റിനായി അപേക്ഷിച്ചു. എന്നാൽ സി ബി സി എസ് സമ്പ്രദായത്തിൽ ബിരുദം നേടിയ ടിയാൾക്ക് പ്രൈവറ്റ് രജിസ്ട്രേഷൻ മുഖേന, ബി എ അറബികിന്റെ പാർട്ട് III മാത്രം വിജയിച്ചാൽ അഡിഷണൽ ബിരുദം അനുവദിക്കാനാവില്ല എന്നതിനാൽ 12.4.2022-നു ചേർന്ന സർവകലാശാലാ സിന്റിക്രേറ്റ് യോഗം , ടിയാൾക്കായി വാർഷിക സമ്പ്രദായത്തിലുള്ള പാർട്ട് I, പാർട്ട് II -ന്റെ പ്രത്യേക പരീക്ഷകൾ നടത്തണമെന്ന് തീരുമാനിച്ചു .

2.4.2025-ലെ ബഹു. കേരളാ ഹൈ കോടതി വിധിയിലും ടിയാൾക്ക് ബി എ അറബിക് അഡിഷണൽ ബിരുദം പൂർത്തിയാക്കണമെങ്കിൽ പാർട്ട്-I , പാർട്ട്-II എന്നിവ എഴുതി വിജയിക്കണമെന്ന് തീരുമാനമുണ്ടായി.

പ്രൈവറ്റ് രജിസ്ട്രേഷൻ വിജ്ഞാപന പ്രകാരം പാർട്ട് ഒന്നിനും രണ്ടിനും മാത്രമായി പ്രവേശനം (രജിസ്ട്രേഷൻ) നൽകുവാൻ നിലവിൽ സാധിക്കയില്ല എന്നതിനാലും 2016 -ൽ ബി എ അറബികിന് രജിസ്റ്റർ ചെയ്ത ടിയാൾക്ക് യൂണിഫോം സ്റ്റാൻ പീരീഡ് പ്രകാരം കോഴ്സ് പൂർത്തിയാക്കുവാൻ അനുവദനീയമായ സമയം കഴിഞ്ഞിരിക്കുന്നു എന്നതിനാലും ടി വിഷയങ്ങളിൽ വ്യക്തത വരുത്തുവാനായി പരീക്ഷാ വിഭാഗം ഫയൽ കൈമാറിയിരിക്കുകയാണ്.

ടിയാൾക്ക് പാർട്ട് I, പാർട്ട് II എന്നിവയ്ക്കായി പ്രത്യേക പരീക്ഷകൾ നടത്തേണ്ടതാണ് എന്ന സർവകലാശാലാ സിന്റിക്രേറ്റിന്റെ തീരുമാനവും ബഹു .കേരളാ ഹൈ കോടതിയുടെ ഉത്തരവും അനുസരിച്ച് ടി വിദ്യാർത്ഥിക്ക് ബി എ കോഴ്സിന്റെ പാർട്ട് I, പാർട്ട് II എന്നീ പരീക്ഷകൾ എഴുതി എടുക്കുന്നതിനായി പ്രത്യേക രജിസ്ട്രേഷൻ അനുവദിക്കുന്ന വിഷയം ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം സിന്റിക്രേറ്റിന്റെ പരീക്ഷകൾക്കായുള്ള ഉപസമിതി മുൻപാകെ പരിഗണനക്കും ഉചിതമായ തീരുമാനങ്ങൾക്കുമായി സമർപ്പിക്കുന്നു .

Recommendations : *In compliance with the judgement of the Hon'ble High court and the resolution of the Syndicate, the Committee recommended to grant private registration to the candidate as a special case to enable him to appear for the Part I & II examinations, for which fee for mercy chance examination be collected.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.18 S3 MSW Degree Examination, December 2019 - Alleged missing of Field Work Internship Marks & Very Low CA Marks - complaint received from Smt.Ashly G.S. – reg.

(EG XI C)

Smt.Ashly G.S., candidate for MSW of Loyola College of Social Sciences, Thiruvananthapuram Register No. 91518115005 during the academic period 2018-2020 submitted a complaint dated 17.06.2025 regarding the missing of her Field Work Internship marks & very low CA marks for the two subjects viz, Community Healthcare & Health Administration and Medical Social Work in S3 MSW Degree Examination, December 2019. The candidate claims that she was going through a bout of depression due to the demise of her father and physical illness due to the aftermath of COVID-19. And she needs to redo her CA marks as the same is in single digit. She further pleads to complete the field work as it is a regulatory requisite to complete her 3rd semester.

The Principal, Loyola College of Social Sciences, Thiruvananthapuram rebuts her averments by adding the actual happenings in the examination hall which throws light to the fact about the misdemeanour of the candidate. And the candidate was awarded '1' mark for the two subjects viz, Community Healthcare & Health Administration and Medical Social Work and '0' marks for the Field Work Internship. (CA only - Maximum of 100). Principal has also requested to treat it as a unique case and give her much deserved opportunity to improve her internal marks for the Community Health and Health Administration course and allow her to resubmit her block field work reports of Third Semester.

As per the guidelines Sl.No.6 vide order No.M&C.1.2/1782/2017 dated 27.05.2017, "The internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after the publication of results shall be reported to the Standing Committee of the Syndicate on Examinations and Students Discipline". (Copy appended).

In obedience to the orders of the Vice Chancellor, the matter of redoing of the internal exams of the two subjects Community Healthcare & Health Administration and Medical Social Work and the submission of the Field Work Internship in r/o Smt.Ashly G.S of S3 MSW Degree Examination, December 2019 is hereby placed before the Standing Committee of the Syndicate on Examinations.

Recommendations: *The Committee considered the above matter and recommended that the candidate be permitted to redo the internal examinations in the next available chance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.19 **B.Tech Degree Course (2020 scheme) – Request for Awarding of NSS grace marks - University College of Engineering, Kariavattom – reg.**

(Ac AIII)

According to Rule 6.23 of the B.Tech rules 2020 Scheme, "a student shall earn two credits by activity involving co-curricular and extra-curricular activities as per the guidelines issued by the University from time to time." On getting minimum 100 activity points the student passes the course and earn the 2 credits which shall not counted for the calculation of CGPA, but mandatory for the award of the Degree. For the students admitted under Lateral Entry scheme, the two credits shall be considered to be earned on getting 75 activity points. The students are required to keep a file containing documentary proofs of activities done by him/ her attested by the senior Faculty advisor/ Faculty advisor.

The rule was set aside for 2020, 2021, and 2022 admissions, as per the recommendation of the combined online meeting of BoS in Engineering (Pass III) and Faculty of Engineering and Technology held on 25.03.2023. The Committee also suggested to consider proposals for Grace marks if any, received from the candidates undergoing NSS camp work (NSS camp work could otherwise be treated as activity for counting points under Rule 6.23) for distributing grace mark, as it was not considered under the activity points criteria.

The Principal, University College of Engineering, Kariavattom requested to exempt Rule 6.23 from 2023 onwards. The Principal also requested to award grace mark to the candidates of 2020 scheme based on the prevailing University order to award grace marks to the candidates participating in NSS activities undergoing professional/ PG courses in the University (U.O.No.Ad D1/2321/NSS/ 2016 dated:16.01.2017). The Regulations of 2020 scheme B.Tech Degree programme is silent in awarding grace marks to the candidates undergoing NSS activities.

The Combined Online Meeting of BoS in Engineering (Pass III) and the Faculty of Engineering and Technology held on 16.04.2025 discussed the matter and recommended to enforce rule 6.23 from 2023 admission onwards. The Committee recommended that the concerned University Regulation clearly states that two credits which are to be earned through activity points shall not be counted for the calculation of the CGPA and hence giving grace marks for students to have participated in NSS is not recommended. The minutes of the combined online meeting of BoS in Engineering (Pass III) and the Faculty of Engineering and Technology held on 16.04.2025 was approved by the Vice Chancellor subject to reporting to the Academic council. Accordingly University order enforcing rule 6.23 from 2023 admission onwards was issued vide U.O.No. Ac AIII/ 4191/ 2025/ UOK dated: 09.05.2025.

However, two different requests have been received in the section regarding awarding of grace marks

- The candidates of 2020,2021 and 2022 admissions has requested for granting NSS grace marks to them as they do not require any activity point (Rule 6.23 has been exempted for them).
- Tabulation section has requested to issue necessary orders for not granting award of grace marks from 2023 admission onwards.

File was submitted for orders of Vice Chancellor on the above two requests in two different files (36177/Ac A III/2025/UOK and 26175/EE II H/2024/UOK-CE (PART-I)). The Vice Chancellor has ordered to place the matter in the Standing Committee of the Syndicate on Examinations. Hence the matter of awarding grace marks to the candidates of 2020 B Tech scheme prior to and w.e.f 2023 admission is submitted for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to place the matter before the Syndicate along with the remarks of the Co-ordinator, NSS.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.20 **Christian College, Kattakkada - Shanu T.S - 2010-2013 BSc. Physics Candidate- Sixth Semester Examination -Re-evaluation of Project and Viva Voce Mark entering of –reg.**

(CBCSS B.Sc.V)

The Principal, Christian College Kattakkada has forwarded the copies of the Project Evaluation Mark, attendance sheet, front page of project report and hall ticket of S6 April 2016 examination in respect of the Candidate Shanu T S, since the said mark of the candidate was not yet updated. The Principal has also informed that the Candidate Shanu T S (Cand Code 230-10103032) was a 2010 admission BSc Physics student of that college and she attended her Sixth Semester Practical and Viva-Voce examination (PY 1647) on 27.05.2016 (along with 2013-2016 admission candidates) and requested to take necessary steps to enter the mark.

The candidate Shanu T S has also informed that due to some personal reasons she could not attend the last three exams of S6/April 2013 (regular Chance) and attended the same in S6/April 2016 and passed two of them .But the mark of Project is not updated in her profile. Hence she has requested to take necessary steps to update the marks of her Project, which she attended on 27.05.2016 in the Sixth Semester examination/April 2016.

In this regard the following may be noted;

The candidate passed first semester to fifth semester in the regular chance itself (Student History appended). In the Sixth semester regular examination (S6/April 2013) the candidate attended for five papers and did not attend the remaining three papers including the Project (PY1647).

On verification it is seen that in the Sixth semester exam held in April 2016 she registered for three papers including Project (PY 1647) and passed two theory papers and the marks of Project was not entered. So the candidate passed all theory papers of all semesters except the Project (PY 1647).

The Principal and the Head of the Department have also stated that the candidate attended the Project and Viva-Voce examination in S6/April 2016.The Principal has forwarded the attendance statement of the said examination in which the register number of Shanu T S (230-10103032) is entered. Dr Sudheesh P. who was the external examiner for the said examination forwarded a copy of

the mark sheet of Project and Viva-Voce marks of nine candidates including the mark that of Shanu.T.S. On verification it is seen that marks of other eight candidates were entered in the Tabulation sheet. The marks entered in the Tabulation sheet have been compared with the copy of the mark sheet forwarded by the External Examiner now and found that all entries are correct.

The candidate pursued the undergraduate studies during 2010–2013, during which time the direct grading system was followed. From 2013 admission onwards, the direct grading system was replaced by Indirect grading system. Under the Direct grading system, both the End-Semester Examination (ESE) and Continuous Evaluation (CE) marks were recorded on a 5-point scale, with a maximum grade point of 4 each for ESE and CE. In contrast, the Indirect grading system is based on a 7-point scale, with a maximum of 80 marks for ESE and 20 marks for CE.

The candidate reappeared for the project along with 8 other regular candidates of 2013 admission batch. All other candidates pursued the programme under indirect grading system. Unfortunately, the examiner erroneously assessed the project of Shanu T.S., along with other eight candidates, using the parameters of the Indirect grading system. Due to the significant differences in the maximum and minimum marks between the Direct and Indirect grading systems, the Project and Viva marks secured by Shanu T.S. could not be entered in the tabulation software.

The marks secured by Shanu T.S. in the Sixth Semester Examination in April 2016 are given below.

Code	Course	ESE	CE	Remarks
PY 1645	Optics Electricity and Magnetism (Practical)	2.8	3.3	Direct Grading System
PY 1646	Electronics and Computer Science (Practical)	3.4	3.55	
PY 1647	Project	-		Not entered
As per the mark sheet of Project (PY 1647) held on 26.05.2016 forwarded by the Chairman		60 (Project)	10 (Viva)	Indirect Grading System

The evaluation of the Project and Viva Voce course (PY 1647) attended by Shanu T.S. was mistakenly done using parameters of Indirect grading system instead of the Direct grading system. As a result, the marks obtained could not be entered in the tabulation software. Since there is no available conversion formula to covert the marks from the Indirect Grading System to the Direct Grading System, the only viable solution is to re-evaluate the Project and Viva Voce course (PY 1647) attended by Shanu T.S. in S6/April 2016.

The matter was placed before the Standing Committee of the Syndicate on Examination held on 23/04/2025 recommend to obtain the remarks of Board of Studies, Physics for converting the marks obtained in indirect grading system to grading system. The Syndicate held on 13/05/2025 resolved to approve the recommendation. The remarks of Board of Studies, Physics was sought .The Chairman has remarked that the conversion is possible and she had submitted the parameters for conversion.

As per orders of the Hon'ble Vice Chancellor, the note to the Standing Committee of the Syndicate on Examination along with the remarks of the Chairman Board of Studies, Physics is put up for consideration and appropriate recommendation.

Recommendations : *When the matter was taken up for consideration, the Section Officer, CBCS BSc V section was not present . The matter would have been explained by the Section Officer and his presence with relevant records was necessary. Despite giving ample time for his appearance, the Section Officer abstained himself from appearing before the Committee which may be viewed seriously as misconduct and disobedience. Therefore the Committee recommended that the Registrar be entrusted to issue a memo to the Section Officer concerned, seeking explanation for the misconduct and disobedience.*

Further recommended that the item be deferred to the next meeting of the Standing Committee of the Syndicate on Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.21

രണ്ടാം സെമസ്റ്റർ CBCSS/CR പരീക്ഷ ആഗസ്റ്റ് 2024 - ആലപ്പുഴ SD കോളേജിലെ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ നിന്നും അധ്യാപികയ്ക്ക് മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി നൽകിയ ഉത്തരക്കടലാസ് നഷ്ടപ്പെട്ടത് - പ്രസ്തുത വിഷയം റിപ്പോർട്ട് ചെയ്തതിലെ കാലതാമസം - സംബന്ധിച്ച്.

(M&C II)

2024 ആഗസ്റ്റ് മാസം നടത്തിയ രണ്ടാം സെമസ്റ്റർ CBCSS/CR പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി ആരംഭിച്ചിരുന്ന ആലപ്പുഴ SD കോളേജിലെ മൂല്യനിർണ്ണയ ക്യാമ്പ് 7ൽ നിന്ന് മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി പുനഃ, മാർ ഗ്രിഗോറിയസ് കോളേജിലെ ബി.കോം വിഭാഗത്തിലെ ശ്രീമതി. റിൻസി ആൻ എബ്രഹാം എന്ന അധ്യാപികയ്ക്ക് നൽകിയിട്ടുള്ള T-3338 (Informatics and Cyberlaw) QP കോഡിലെ 526187 എന്ന ഉത്തരക്കടലാസ് നഷ്ടപ്പെട്ട വിഷയം പരീക്ഷാ സ്ഥിരം സമിതിയിൽ അറിയിക്കുന്നതിൽ കാലതാമസം വന്നതിനാൽ പരീക്ഷാ കൺട്രോളർ, പരീക്ഷാ സ്ഥിരം സമിതി മുൻപാകെ ഒരു റിപ്പോർട്ട് സമർപ്പിക്കണമെന്ന് 13.05.2025- ന് നടന്ന സിന്ധിക്കേറ്റ് യോഗം തീരുമാനിക്കുകയുണ്ടായി. അതിൻ പ്രകാരം തയ്യാറാക്കിയ റിപ്പോർട്ട് ഉള്ളടക്കം ചെയ്യുന്നു .

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ടി വിഷയത്തിലുള്ള ഉചിതമായ ശുപാർശക്കായി പരീക്ഷ സ്ഥിരം സമിതിയുടെ മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended to place the report of the Controller of Examinations before the Sub-Committee constituted earlier on the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.22

Third Semester BA Degree Examination, January 2025 - Re appeared CE marks – Submitted after the publication of Result – Request of the candidates–Consideration of – Reg.

(CBCS BA I)

The candidates FATHIMA S (13522144020), AYISHA S S (13522144013), AYSHA.B (13522144014) and MUHAMMED FAIZ Z (13522144025) of the BA Arabic Language & Literature, University College, Thiruvananthapuram, have individually submitted requests on 26.07.2025 & 29.07.2025 for consideration of their CE reappearance marks in the Third Semester BA Degree Examination, January 2025 submitted from the college after the publication of the results.

It states that the candidates could not verify their CE marks during the regular chance (S3 Feb 2024) when published in the college and were informed that the marks had already been forwarded to the University. Having failed in the respective subjects, they were instructed to improve their CE marks in the next chance in S3 January, 2025. They claim to have appeared for the CE reappearance and submitted the documents for the Third Semester BA Degree Examination, January 2025. However, the results again showed as failed in CE. On enquiry, they were informed from the college that their CE marks were erroneously forwarded to University along with the regular batch instead of being submitted separately for CE reappearance. The candidates contend that the lapse occurred at the departmental level despite timely submission of documents. Now they have requested for sympathetic consideration and necessary action.

On verification of the student history shows that all the candidates would have cleared the Third Semester, if the CE reappearance marks in S3 January, 2025 were considered. The candidate AYISHA S S (13522144013) may also pass the BA Degree with the inclusion of CE reappearance marks in the respective subject in the third semester.

It may be noted that the CE reappearance marks, though claimed to have been forwarded from University College, were not been received in the section before the publication of the result of Third Semester BA Degree Examination, January 2025, on 17.07.2025.

In the meantime, the Principal, University College, Thiruvananthapuram, forwarded the CE reappearance marks of Fathima S (13522144020), Ayisha S.S (13522144013), Aysha B (13522144014), and Muhammed Faiz Z (13522144025) for the respective subjects in S3 January 2025, vide Letter No. UCTVM/112/2024-B4 dated 01.08.2025, which was received in the section on 06.08.2025. The details of the candidates, subjects and the CE re appeared marks are furnished in the table below.

REGISTRAR (I/C)

VICE-CHANCELLOR

Sl No.	Name of Candidate & Candidate Code	Subject	CE Marks in the Regular (S3 February 2024)	CE reappeared Marks in S3 January 2025
1	FATHIMA S 135 22144020	AR 1331 Modern History of Arabs (2022 admn onwards)	4	14
2	AYISHA S S 135 22144013	AR 1332 Indian Arabic Literature (2022 admn onwards)	3	12
3	AYSHA.B 135 22144014	EN 1311.1 English for Career	0	17
4	AYSHA.B 135 22144014	AR 1332 Indian Arabic Literature (2022 admn onwards)	3	11
5	MUHAMMED FAIZ.Z 135 22144025	AR 1321 Arabic Rhetoric (2022 admn onwards)	4	12
6	MUHAMMED FAIZ.Z 135 22144025	AR 1331 Modern History of Arabs (2022 admn onwards)	4	13
7	MUHAMMED FAIZ.Z 135 22144025	AR 1332 Indian Arabic Literature (2022 admn onwards)	3	12

Hence clarification was sought from the Principal, University College, Thiruvananthapuram, regarding the delayed submission of CE reappearance marks. The Principal forwarded the reply from the Professor, Department of Arabic, stating that CE marks were usually submitted to the University on time and the exact despatch date of the Third Semester CE reappearance marks could not be traced as they were sent during the vacation period. Since the marks of four candidates were not received, they were resent on 01.08.2025 and requested to consider the same to prevent loss of academic year of the candidates.

As per the orders of the Vice Chancellor, the matter of consideration of reappeared CE marks in respect of the four candidates, submitted by the Principal, University College, after the publication of result of Third Semester BA Degree Examination, January 2025 is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, University College, Thiruvananthapuram be summoned before a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N, Prof.(Dr.) P.M. Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing.*

Further recommended to permit the candidates to appear for the examination in the next available chance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.23 *First Semester CBCS BA Degree Examinations, January 2024 – CE mark improvement in r/o Veena Venu 115 22 122 027 - submitted after the publication of Results - Consideration of - reg.*

(CBCS BA V)

The Principal, NSS College, Cherthala, vide letter No. G3/237/2025 dated 01/08/2025 has forwarded the improved CE marks in r/o the candidate Veena Venu, 115 22 122 027 for the First Semester Foundation paper EN 1121-Writings on Contemporary Issues, for consideration and to do the needful.

Veena Venu, 115 22 122 027 has appeared for the first semester examination in March 2023 and failed for the CE part for the subject EN 1121-Writings on Contemporary Issues. The improvement examination and another supplementary examination for the first semester (2022 admission candidates) were held on January 2024 and November 2024 respectively. The result of these examinations were published on 01/07/2024 (January 2024) and 04/07/2025 (November 2024).

REGISTRAR (I/C)

VICE-CHANCELLOR

The Principal forwarded the improved CE marks of the candidate on 01/08/2025, after the publication of the result of the exams, by mentioning the month and year of the Exam as January 2024. Also stated that Veena Venu has submitted the assignment for the course on 18.01.2024 and improved the CE marks.

On verification of the Student History it is observed that the candidate will get a course pass, if she passes the CE part for the subject EN 1121. The candidate completed the course on April 2025 and cleared all the semester except first semester.

As per the UO No. M&C I.2/1782/2017 dated 27/05/2017, for courses without practical examination, the internal assessment marks shall be forwarded within 15 days after the completion of last theory examinations. Moreover, the internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice Chancellor, the request from the Principal, NSS College, Cherthala to consider the CE improvement mark in r/o the candidate Veena Venu, 115 22 122 027 for the paper EN-1121 of S1 January 2024 Examinations, submitted after the publication of result is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, NSS College, Cherthala be summoned before a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N , Prof.(Dr.) P.M. Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing.*

Further recommended to permit the candidate to appear for the examination in the next available chance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.24 **Sixth Semester CBCS BSc Degree Examinations April 2025-Correction in CE marks of Project-reg.**

(CBCS BSc V)

Ref: Letter dated 29.05.2025 from Athira V M, Assistant Professor, Christ Nagar College, Maranalloor

Vide reference cited, Athira.V.M, Assistant Professor, Department of Statistics, Christ Nagar College, Maranalloor has stated that an error occurred in the Project Viva-Voce mark entry of a student who appeared for the final year CBCS BSc Statistics (S6/April 2025 Examinations) Project Viva-Voce at Govt College for Women, Vazhuthacadu, TVM. Due to oversight, the Viva Voce mark of the Student Noufiya S with register number 22522107015 was mistakenly entered as 2 instead of 12.

At present the total marks of the student for Project Viva Voce (ST 1646) is recorded as 62 (Project 60+Viva 2). If the mark is corrected as 12 the total marks will change to 72 (Project 60+Viva 12). In this scenario, Athira V M, Assistant Professor in Statistics, Christ Nagar College, Maranalloor has requested that permission may be granted to rectify the error occurred in the mark entry and to re-enter the correct viva mark in respect of the candidate Noufiya S (Candidate Code-22522107015) for the Subject Project Viva Voce (ST 1646).

In this regard following points may be noted.

- i) The Examiner admitted that a typographical error had occurred while entering the Project Viva-Voce marks and the examiner has also apologized for the mistake occurred and promised to avoid such errors in future.
- ii) The candidate Noufiya S (Candidate Code-22522107015) passed the subject Project Viva Voce (ST 1646) with CE marks of 2, since for Project Viva Voce, there is no pass minimum for CE part.
- iii) However, as per U.O No M&C.1.2/1782/2017 dated 27.05.2017, the internal marks once communicated to the University will not be permitted to be modified on any grounds. Any correction in internal marks reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations. It may be noted that the result of S6 April 2025 Examination was published on 23/05/2025.

As per orders of the Hon'ble Vice-Chancellor, the request of Athira V M, Assistant Professor in Statistics, Christ Nagar College, Maranalloor to grant permission to rectify the error occurred in the mark entry of Project Viva Voce in S6/April 2025 and to re-enter the correct viva mark in respect of the candidate Noufiya S (Cand Code-22522107015) for the Subject Project Viva Voce (ST 1646) is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation

Recommendations : *When the matter was taken up for consideration, the Section Officer, CBCS BSc V section was not present. The matter would have been explained by the Section Officer and his presence with relevant records was necessary. Despite giving ample time for his appearance, the Section Officer abstained himself from appearing before the Committee which may be viewed seriously as misconduct and disobedience. Therefore the Committee recommended that the Registrar be entrusted to issue a memo to the Section Officer concerned, seeking explanation for the misconduct and disobedience.*

Further recommended that the item be deferred to the next meeting of the Standing Committee of the Syndicate on Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be approved.

Item No.23.32.25 *Akshay S Sethu (14021110018), Govt. College, Attingal, (Differently abled candidate) - Fifth Semester Supplementary Degree Examination, December 2024 - HY 1541: Major Trends in Historical Thoughts and Writings – attended with wrong question paper- Request for Special Examination-consideration of –reg.*

(CBCS BA VI)

Akshay S Sethu (14021110018), a candidate of B.A. History from Govt. College, Attingal, applied for the paper HY 1541 – Major Trends in Historical Thoughts and Writings in the Fifth Semester BA Degree Examination, December 2024, the only paper pending for course pass and attended the exam. During the valuation of the said Examination, it was reported from the valuation camp that the candidate attended the exam with the question paper for the 2022 scheme instead of the 2013–2021 scheme.

A clarification was sought regarding the validity of the examination attended by the candidate. The Chairman, Board of Studies in History (Pass) had opined that the examination written by the candidate cannot be treated as valid, as the contents of the question paper HY 1541 of the 2022 admission, which the candidate attended, and HY 1541 of the 2013–2021 admission, which the candidate had to attend, are not the same. Based on the remarks, the Controller of Examinations ordered to cancel the examination written by the candidate for the subject HY 1541 – Major Trends in Historical Thoughts and Writings in the Fifth Semester Degree Examination, December 2024 with the wrong QP. Accordingly, the matter was intimated to the candidate and the college, vide letter No. CBCS BA VI/1/2025 dated 31/05/2025.

In response to this intimation, the candidate submitted a request, stating that he had only one paper remaining to complete the course, which was cancelled due to no fault of his own. He had requested for permission to complete the course under the supplementary chance of the Fifth Semester December 2024 Degree Examination, which he had registered for, attended, and which was cancelled due to the above-mentioned reason. During the aforementioned examination, the invigilator in charge of the examination hall wrongly distributed the question paper to the candidate.

The candidate is intellectually disabled and attended the examination with the help of a scribe.

The candidate was unaware of the fact that the wrong question paper issued to him. While attending the exam, he believed that the exam was difficult for him. Even the scribe, who was assigned to assist him, failed to identify the wrongly issued question paper.

As per the orders of the Controller of Examinations, clarification was sought from the Principal, Govt. College, Attingal, regarding the distribution of wrong question paper to the candidate, Akshay S Sethu. In response, the Principal forwarded an explanation stating that candidates from two different schemes had appeared for the examination and the title of the paper was the same in both

schemes. The college acknowledged the error and expressed regret for the lapse on the part of the Chief Superintendent on wrong distribution of the question paper.

Later, the candidate submitted another request for conducting a special examination to complete the course with a consent to bear the expenses, if any, for conducting the special examination. He had informed that as he had received a job offer which is due in October, he has to submit his Degree Certificate before the due date.

As the mistake occurred on the part of the college, the candidate is not liable for the expenses incurred for conducting the special examination. It may be noted that Akshay S Sethu is a candidate with Intellectual Disability (Mild), with 50% disability.

As ordered by the Honourable Vice Chancellor, the request submitted by the candidate, Akshay S Sethu (14021110018), for conducting a special examination for the paper HY 1541 – Major Trends in Historical Thoughts and Writings under the S5 December 2024 notification, which was cancelled due to the wrong distribution of the question paper by the college, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that the Invigilator concerned of Government College, Attingal be summoned before a Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Nazeeb S., Dr.Pramod N, Prof.(Dr.) P.M.Radhamany (Members, Syndicate), and the Controller of Examinations for a hearing. Further recommended to conduct special examination for the candidate, exempting remittance of fee.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.09.2025, be noted.

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Item No.23.33 Statutory Finance Committee-Minutes of the Meeting – Consideration of-reg.

(FO Section)

The minutes of the Statutory Finance Committee held on 20th November 2025, at 10.30 AM approved by the Hon'ble Vice Chancellor is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE STATUTORY FINANCE COMMITTEE HELD ON 20th November 2025 AT 10.30 AM IN THE SYNDICATE ROOM, SH CAMPUS PALAYAM.

Members present:-

1.Prof.(Dr.) Mohanan Kunnummal, Vice Chancellor, Chairman	Online
2.Sri.Anilkumar V S, Additional Secretary (Representing Principal Secretary, Higher Education Department), Member	Online
3. Sri.G Sreeni, Additional Secretary (Representing Additional Chief Secretary, Finance Department) Member	Online
4.Dr.B.Rajendran, Member, Senate, Member	Sd/-
5.Adv. Muralidharan Pillai G, Member, SyndicateMember	Online
6.Dr.T.R Manoj, Member, Academic Council, Member	Online
7.Sri. R. Mahadevan, Finance Officer, Secretary, SFC	Sd/-

The Hon'ble Vice Chancellor invited the members and requested the Finance Officer to present the Agenda.

1. Confirmation of minutes of the meeting held on 19/12/2024

Minutes of the meeting was read and confirmed.

2. Annual Accounts of the University for the year 2024-25

Finance Officer presented the Annual Accounts for the year 2024-25 before the Committee.

It was informed that the opening bank balance as on 1st April 2024 stood at Rs.175.10 crore. During the year University received an amount of Rs.323.39 crore (Non Plan grant+ Plan grant+UGC+ Earmarked funds) as Grant in aid from Government of Kerala and other agencies. During the year an amount of Rs.175.73 crore has been generated as internal income. The expenditure side includes Non

plan expenditure of Rs.437.97 crores, Plan expenditure Rs.8.7 crores and Earmarked Fund Expenditure of Rs.9.58 crores. The closing balance remaining as on the end of the Financial Year comes to Rs.157.53 Crores after adjusting net of Debts and Deposits of Rs.60.45 Crores.

The Committee noted that Non Plan grant and Plan grant received during the year decreased compared to last year. However, the internal generation remained stagnant.

The Committee after detailed discussion recommended to place the Annual Accounts for the year 2024-25 before the Syndicate for consideration and approval. Also recommended to approach Government of Kerala with a request to allocate additional funds under Plan and Non Plan grant.

Meeting came to an end by 10.50 AM

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Statutory Finance Committee held on 20.11.2025, be approved.

Item No.23.34 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025 - Approval of - reg.

(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON STAFF, EQUIPMENT & BUILDINGS**

Date & Time : 29-09-2025, 01.00 p.m.

Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Dr.Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Adv. Muralidharan Pillai G (Member, Syndicate)
3. Dr. S Jayan (Member, Syndicate)
4. Dr. Pramod N (Member, Syndicate)
5. Sri. R Rajesh (Member, Syndicate)
6. Dr. S Nazeem (Member, Syndicate)

Members Absent

1. Adv. R B Rajeev Kumar (Member, Syndicate)
2. Prof. Dr. K. G. Gopchandran (Member, Syndicate)
3. Sri. Ajay D N (Member, Syndicate)
4. Dr. M Lenin Lal (Member, Syndicate)

Item No.23.34.01 Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara - Panel of Guest Faculties for handling Master of Visual Arts (MVA) in Art History- approval of - Reg.

(Ad. A VI)

The post of Assistant Professor in MVA in Art History on contract basis at the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara is vacant as on 21.11.2023 due to the relieving of Sri. Ajeesh Raj A. As no more candidates left in the ranklist published in 2022 and based on the request received from the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara a proposal for engaging an Assistant Professor on contract for MVA in Art History course at the Centre was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Syndicate at its meeting held on 05.11.2024 & 11.11.2024 vide item no.15.94.15 considered the matter and resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings to engage One Assistant Professor in MVA in Art History on contract basis in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, by issuing fresh notification. The Syndicate further resolved that the Selection Committee for selection to the post of Assistant Professor on contract basis in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, shall be constituted subject to the final outcome of the case pending before the Hon'ble High Court of Kerala.

Considering the exigency the Hon. Director further requested to appoint Guest faculties for MVA in Art History. The Syndicate at its meeting held on 22.02.2025, vide item no.17.62.02 resolved to grant permission to the Hon.Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for preparing a panel of Guest faculties for handling MVA in Art History course offered at the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, as per the existing norms and rules.

Accordingly a notification inviting applications from eligible candidates for the post was published in the University website and in leading dailies. From the received applications seven of them were short listed and interview conducted on 19.06.2025 at PVC's Chamber, Senate House Campus, Palayam. Dr. Seema Jerome, Director (i/c), Prof. Manoj Vyloor, Syndicate Member & Principal, Raja Ravi Varma College of Fine Arts, Mavelikara and Sri. Chandran T.V, Assistant Professor in History of Art and Aesthetics, College of Fine Arts, Thiruvananthapuram (Subject Expert) were the panel of interview board.

Three (3) candidates attended the interview and they were included in the panel of Guest Faculties. Now the Hon. Director (i/c), Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara has forwarded the panel of Guest Faculties (Copy attached) for approval.

As per the orders of the Vice-Chancellor, the matter regarding the approval of Panel of Guest Faculties for MVA in Art History course offered in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara prepared and forwarded by the Hon. Director (i/c) is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to approve the Panel of Guest Faculties prepared and forwarded by the Hon. Director (i/c), in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for handling MVA in Art History course offered at the Centre, as per UGC norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.02

സർവകലാശാല എഞ്ചിനീയറിംഗ് യൂണിറ്റ്- ഇലക്ട്രിഷ്യൻ -ലൈൻ ഹെൽപ്പർ തസ്തികൾ - സമാന തസ്തികകൾ ഏകീകരിക്കുന്നതിനായുള്ള ഗവണ്മെന്റ് നിർദ്ദേശം, ഇലക്ട്രിഷ്യൻ റാങ്ക് ഹോൾഡേഴ്സിന്റെ അപേക്ഷ എന്നിവയിൽ സിന്റിക്ക്കേറ്റ് റെസൊല്യൂഷനെ അടിസ്ഥാനപ്പെടുത്തി റിപ്പോർട്ട് സമർപ്പിക്കുന്നത് സംബന്ധിച്ച് .

(Ad. D II)

സർവകലാശാലകളിലെ ഇലക്ട്രിഷ്യൻ തസ്തികയുടെ യോഗ്യതയുള്ളതും എന്നാൽ, സമാനമായ വിവിധ പേരുകളിൽ അറിയപ്പെടുന്നതുമായ തസ്തികകൾ ഇലക്ട്രിഷ്യൻ തസ്തികയിലേക്ക് മാറ്റി ഏകീകരിക്കുന്നതിനും, ആയതുമായി ബന്ധപ്പെട്ട മാറ്റം സ്റ്റാറ്റൂട്ടുകളിൽ വരുത്തുന്നതിനും, അപ്രകാരം നിലവിലുള്ള ഒഴിവുകൾ അടിയന്തരമായി പി.എസ്.സി.-ക്കു റിപ്പോർട്ട് ചെയ്യുന്നതിനുമായുള്ള [29.02.2024](#), [01.08.2024](#) തീയതികളിലെ കത്തുകൾ മുഖേനയുള്ള സർക്കാർ നിർദ്ദേശവും ലൈൻ ഹെൽപ്പർ തസ്തികയിലെ അവസാന ജീവനക്കാരൻ പ്രൊമോഷൻ നൽകിയതിനു ശേഷം ടി തസ്തിക റീ ഡെസിഗ്നേറ്റ് ചെയ്ത ഇലക്ട്രിഷ്യൻ തസ്തികയാക്കി പി എസ് സി ക്ക് റിപ്പോർട്ട് ചെയ്ത് പ്രായപരിധിയോടടുത്തു നിൽക്കുന്ന റാങ്ക് ലിസ്റ്റിലുൾപ്പെട്ട കുറച്ച പേർക്ക് കൂടി ജോലി നൽകാനായി യൂണിവേഴ്സിറ്റി ഇലക്ട്രിഷ്യൻ റാങ്ക് ഹോൾഡേഴ്സ് അസോസിയേഷൻ സമർപ്പിച്ച അപേക്ഷയും 22.02.2025 തീയതിയിൽ കൂടിയ സിന്റിക്ക്കേറ്റ് യോഗംപരിഗണിക്കുകയും ([item No. 17.62.07](#)) ഈവിഷയത്തിലുള്ള റിപ്പോർട്ട് സമർപ്പിക്കാൻ രജിസ്ട്രാറെ ചുമതലപ്പെടുത്തുകയും ചെയ്തു .അതിൻപ്രകാരം തയ്യാറാക്കിയ റിപ്പോർട്ട് ഇതോടൊപ്പം ചേർത്തിരിക്കുന്നു.

ഉന്നത വിദ്യാഭ്യാസവകുപ്പിന്റെ നിർദ്ദേശത്തിലും ഇലക്ട്രിഷ്യൻ റാങ്ക് ഹോൾഡേഴ്സ് അസോസിയേഷന്റെ അപേക്ഷയിലും നയപരമായ തീരുമാനം കൈക്കൊള്ളുന്നതിനായി വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ടി വിഷയം സംബന്ധിച്ച റിപ്പോർട്ട് സിന്റിക്ക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിപ്‌മെന്റ് & ബിൽഡിങ്സിന്റെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കും ആയി സമർപ്പിക്കുന്നു.

The Committee considered the report submitted by the Registrar on the matter and recommended to initiate action based on the report.

REGISTRAR (I/C)

VICE-CHANCELLOR

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.03 കേരള സർവകലാശാലയുടെ ആർക്കിടെക്ചറൽ കൺസൾട്ടന്റ് ആയി തിരുവനന്തപുരം എഞ്ചിനീയറിംഗ് കോളേജിലെ ആർക്കിടെക്ടർ വിഭാഗത്തിലെ അധ്യാപകനായിരുന്ന ശ്രീ അജു ആർ-നെ നിയമിക്കുന്നതിനായുള്ള നിർദ്ദേശവുമായി ബന്ധപ്പെട്ട സിന്റിക്ക്കേറ്റ് തീരുമാനം -തുടർ നടപടി-സംബന്ധിച്ച്.

സൂചന : 27/05/2025 ൽ കൂടിയ സിന്റിക്ക്കേറ്റ് യോഗത്തിന്റെ മിനുട്സ് (ഐറ്റം നമ്പർ 20.168.08)

(Ad. D II)

സർവകലാശാലയുടെ ആർക്കിടെക്ടറൽ കൺസൾട്ടന്റ് ആയി നിലവിൽ സേവനം നൽകി വരുന്ന, തിരുവനന്തപുരം എഞ്ചിനീയറിംഗ് കോളേജിലെ ആർക്കിടെക്ടർ വിഭാഗത്തിലെ അധ്യാപകനും ഇപ്പോൾ സർവീസിൽ നിന്ന് വിരമിക്കുകയും ചെയ്ത, ശ്രീ അജു ആർ ന്റെ സേവനം തുടർന്നും ഉപയോഗപ്പെടുത്തുന്നതുമായി ബന്ധപ്പെട്ട യൂണിവേഴ്സിറ്റി എൻജിനീയറുടെ നിർദ്ദേശം 21.05.2025 ഇൽ കൂടിയ സിൻഡിക്കേറ്റിന്റെ പ്ലാനിംഗ് & ഡെവലപ്മെന്റ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റി പരിഗണിക്കുകയും ആർക്കിടെക്ടർ/ ഡിസൈനിംഗ് വിഭാഗം എഞ്ചിനീയറിംഗ് യൂണിറ്റിൽ ഉണ്ടാകേണ്ടത് ആവശ്യമാണ് എന്നും ടി വിഷയത്തിൽ സർവകലാശാല അധികൃതരുടെ അടിയന്തര ശ്രദ്ധ ക്ഷണിക്കുന്നു എന്നുമുള്ള ഓഡിറ്റ് പരാമർശം (കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിന്റെ കേരള സർവകലാശാല ഓഡിറ്റ് റിപ്പോർട്ട് 2022-23 ഖണ്ഡിക -3(28)) കൂടെ കണക്കിലെടുത്തുകൊണ്ട്, നിലവിൽ സർവകലാശാലയുടെ ആർക്കിടെക്ടറൽ കൺസൾട്ടന്റ് ആയി സേവനം നൽകി വരുന്ന, തിരുവനന്തപുരം എഞ്ചിനീയറിംഗ് കോളേജിലെ ആർക്കിടെക്ടർ വിഭാഗത്തിലെ അധ്യാപകനും ഇപ്പോൾ സർവീസിൽ നിന്ന് വിരമിക്കുകയും ചെയ്ത, ശ്രീ അജു ആർ ന്റെ സേവനം തുടർന്നും ഉപയോഗപ്പെടുത്താനും ടി വിഷയം സിന്റിക്ക്കേറ്റിന്റെ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിങ്ങ്സ് സ്ഥിരം സമിതിയുടെ പരിഗണനയ്ക്ക് സമർപ്പിക്കാനും കമ്മിറ്റി ശുപാർശ ചെയ്തു.

മേൽ ശുപാർശ 27/05/2025 ൽ കൂടിയ സിന്റിക്ക്കേറ്റ് യോഗം ഐറ്റം നമ്പർ 20.168.08 പ്രകാരം അംഗീകരിച്ചു. പ്രസ്തുത സിന്റിക്ക്കേറ്റ് തീരുമാനം നടപ്പിലാക്കാൻ വൈസ് ചാൻസലർ ഉത്തരവായിട്ടുണ്ട്.

ഈ സാഹചര്യത്തിൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം നിലവിൽ സർവകലാശാലയുടെ ആർക്കിടെക്ടറൽ കൺസൾട്ടന്റ് ആയി സേവനം നൽകി വരുന്ന, തിരുവനന്തപുരം എഞ്ചിനീയറിംഗ് കോളേജിലെ ആർക്കിടെക്ടർ വിഭാഗത്തിലെ അധ്യാപകനും ഇപ്പോൾ സർവീസിൽ നിന്ന് വിരമിക്കുകയും ചെയ്ത, ശ്രീ അജു ആർ ന്റെ സേവനം തുടർന്നും ഉപയോഗപ്പെടുത്തുന്നതുമായി ബന്ധപ്പെട്ട വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിങ്ങ്സിന്റെ പരിഗണനയ്ക്ക് തുടർ നടപടികൾക്കുമായി സമർപ്പിക്കുന്നു .

The Committee considered the matter and recommended to grant permission for continuing the service of Sri. Aju R. as Architectural consultant in the University, by accepting the proposal submitted by the University Engineer.

The Committee further recommended to refer the matter of fixing remuneration to Sri.Aju.R, Architectural consultant, to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.04 കേരള സർവകലാശാലയിൽ ഇലക്ട്രിക്കൽ വിഭാഗത്തിൽ ലൈൻ ഹെൽപ്പറായി ജോലി നോക്കുന്ന ശ്രീ.ഷാജഹാൻ.എ.എസ് ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനായി സമർപ്പിച്ച അപേക്ഷ -സിന്റിക്ക്കേറ്റ് റെസോല്യൂഷൻ - നിയമോപദേശം കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നത് -സംബ

സൂചന : 1) 05.11.2024 & 11.11.2024 തീയതിയിലെ സിന്റിക്ക്കേറ്റ് മിനുട്സ് (Item No. 15.94, Additional .04)

2) ഇമെയിൽ മുഖാന്തിരമുള്ള അഡ്വ . ജ്യോതിഷ്വധൻ നൽകിയ നിയമോപദേശം .

(Ad. D II)

യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റിലെ ലൈൻ ഹെൽപ്പറായ ശ്രീ. ഷാജഹാൻ എ എസ് ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനായി സമർപ്പിച്ച അപേക്ഷ സമർപ്പിച്ചിരുന്നു.

ഈ വിഷയത്തിൽ G.O (P) No. 37/2020/Hedn തീയതി 6/11/2020, സർക്കാർ ഉത്തരവിൽ ഇലക്ട്രീഷ്യൻ തസ്തികയ്ക്ക് നേരിട്ടുള്ള നിയമനരീതി നിർദ്ദേശിച്ചിരുന്നതിനാലും 18/3/2022 തീയതിയിലെ സിന്റിക്കേറ്റ്, 25/3/2022, 26/3/2022 തീയതികളിലെ സെനറ്റ് എന്നിവയുടെ അംഗീകാരം ലഭിച്ചു ബഹു: ചാൻസലറുടെ അനുമതി പ്രതീക്ഷിച്ചു സമർപ്പിച്ചിരുന്ന ഭേദഗതി നിർദ്ദേശത്തിൽ പ്രസ്തുത തസ്തികയുടെ നിയമനരീതി; "കെപിഎസ്സി വഴി നേരിട്ടുള്ള റിക്രൂട്ട്മെന്റ് വഴിയോ 1:1 എന്ന അനുപാതത്തിൽ പ്രമോഷൻ വഴിയോ. ലൈൻ ഹെൽപ്പർ തസ്തികയിൽ നിന്ന് സീനിയോറിറ്റിയുടെയും മെറിറ്റിന്റേയും അടിസ്ഥാനത്തിൽ 3 വർഷത്തെ പ്രവൃത്തിപരിചയമുള്ള ജീവനക്കാരന്റെ സ്ഥാനക്കയറ്റം" ആയിരുന്നതിനാലും ആയതിൽ നാളിതുവരെ ചാൻസലറുടെ അസ്സന്റ് ലഭ്യമാകാതിരുന്നതിനാലും എഞ്ചിനീയറിംഗ് യൂണിറ്റിലെ ലൈൻ ഹെൽപ്പറായ ശ്രീ. ഷാജഹാൻ എ എസ് -ന്റെ ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനായുള്ള അപേക്ഷയിൽ അഡ്വ. ജ്യോതിഷ്വരന്റെ ഉപദേശം തേടാൻ 05.11.2024 & 11.11.2024 തീയതിയിലെ സിന്റിക്കേറ്റ് തീരുമാനിക്കുകയും ആയതു പ്രകാരം അദ്ദേഹത്തിനോട് 15.12.2024 & 19.04.2025 എന്നീ തീയതികളിലെ കത്തിലൂടെ ഉപദേശം തേടുകയും ചെയ്തു .

ആയതിൽ അഡ്വ.ജ്യോതിഷ്വരൻ 31.05.2025 തീയതിയിൽ e-മെയിൽ മുഖാന്തിരം താഴെ കൊടുക്കുന്ന പ്രകാരമുള്ള നിയമോപദേശം നൽകിയിട്ടുള്ളതുമാകുന്നു .

"I have examined the case in detail referring to the documents stated above. G.O (P) No. 37/2020/Hedn dated 6/11/2020 which prescribes the method of appointment of various categories of non-teaching staff in Universities. This Order has been issued by the Government in the light of the advice given by the Kerala Public Service Commission that an Executive Order can be issued by the Government as delay would occur in the framing of rules under the Kerala Public Service Commission (Additional functions as respects services under Universities), 2015. The Commission has also informed that the Government has competency to issue the Order in the light of Section 3 of the 2015 Act.

The Government Order prescribes that the method of appointment to the post of Electrician shall be by direct recruitment.

The Syndicate of the University in its meeting held on 18/3/2022 resolved vide Item No. 5 to agreed to the proposal for amending the Kerala University First Ordinances in respect of various posts under the Engineering Unit and further resolved to place the Amendment before the Senate for its consideration.

As per amendment proposal, it is seen that in the proposal for amending Item No. 119 of the Kerala University First Ordinances, 1978 for the post of 'Electrician' under the heading 'Method of Recruitment', it was prescribed as 'By Direct recruitment through KPSC or by promotion in the ratio 1:1. Promotion on the basis of seniority and merit, from the post of Line Helper with 3 years experience.' This was in variance from the 'Method of Recruitment' approved by the Government in G.O (P) No. 37/2020/Hedn dated 6/11/2020, wherein it was prescribed as 'Direct Recruitment', alone.

As per G.O (P) No. 144/2011/Fin. dated 30/3/2011 the revised scale of Electrician Grade I is 13900-24040 and that of Electrician Grade II is 9190-15780. **These posts have been merged into the post of Electrician with a scale of pay of 13900-24040. The revised pay scale of Line Helper is 8730-13540. Therefore promotion to the category of Electrician would involve expenditure to the University.**

As per Sub section (4) of Section 37, 'No Ordinance involving expenditure shall be valid or come into force until assented to by the Chancellor'. **Since the proposal for promoting Sri.Shajahan A S will involve expenditure to the University, the proposal for amending the Ordinances shall be valid only if it is assented to by the Chancellor.**

Though the proposal for amending the Ordinances as suggested by the Syndicate was approved by the Senate in its meeting held on 25/3/2022 and 26/3/2022 vide Item No. (III) 08, it has not received the assent of the Chancellor, as learnt from the oral communication received from the concerned section of the University. **Therefore the proposal for amending the Ordinances in respect of the post of 'Electrician' has not become valid.**

In the light of the above the request of Sri.Shajahan A S for promotion to the post of Electrician shall not be agreed to.

Be that as it may, the provisions in G.O (P) No. 37/2020/Hedn dated 6/11/2020 can be implemented as such even without amending the Ordinances, as it has been issued in accordance with the provisions contained in Kerala Public Service Commission (Additional functions as respects services under Universities), 2015."

ഈ സാഹചര്യത്തിൽ വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ഇലക്ട്രിക്കൽ വിഭാഗത്തിൽ ലൈൻ ഹെൽപ്പറായി ജോലി നോക്കുന്ന ശ്രീ.ഷാജഹാൻ.എ.എസ് ഇലക്ട്രീഷ്യൻ തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനായി സമർപ്പിച്ച അപേക്ഷയിൽ അഡ്വ. ജ്യോതിഷ്വരൻ നൽകിയ നിയമോപദേശം സിന്റിക്ക്കറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിങ്സിന്റെ പരിഗണനയ്ക്കും തീരുമാനങ്ങൾക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to accept the legal opinion rendered by Adv. Jyothichudan on the request submitted by Sri.Shajahan A.S for promotion to the post of Electrician.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.05 *Granting the First Time Bound Higher Grade to Sri. Sreekumaran Nair (late), Security Guard (Rtd) (one of the petitioners of WP © No. 29392/2024) by counting their war/ military service, without refunding their mustering out benefits- reg.*

(Ad. A II)

In accordance with the judgement [dated: 21.08.2024 by the Hon'ble High Court in W.P \(C\)No.29392/2024](#) regarding the granting of First Time Bound Higher Grade to the Petitioners by counting their war/military service, without refunding their mustering out benefits, clarification was sought from the Finance and from the [Kerala State Audit Department](#).

Accordingly TBHG has been sanctioned to 3 out of the 4 petitioners vide [U.O. No. Ad.AII/14/2025/UOK dated:31.12.2024](#). In the case of granting TBHG to Sr.M.Sreekumaran Nair, the KSAD has instructed that clarification be obtained from the Government, regarding the nature of his military service and his date of entry in service (i.e., 01.06.1991).

Now the Government vide [letter No. B3/406/2024-HEDN Dated 12.06.2025](#), informed that, the ASC- MT service rendered by Sri. M. Sreekumaran Nair is a war/military service. It also informed that, the University may take a decision on the matter in light of the guidelines in [G.O.\(P\) No. 108/2024/FIN dated 13.12.2024](#).

The Finance by considering the clarification furnished by the Government and the guidelines in G.O(P) No. 108/2024/FIN dated: 13.12.2024, remarked the following:

1. As per paragraph 13 of the said GO, the Government Orders and instructions in Government Circulars issued till date regarding time bound higher grade granted in State Government Service in consideration of War/Military Service shall be invalid from the date of this Order.
2. As per the service book of the employee, **Sri M Sreekumaran Nair joined the service as a security guard at the University of Kerala on 01.06.1991 and retired from the service on 31.03.2004.**
3. As per para 4 of the Government Order dated 13.12.2024 referred to above, *employees joining service in State Government Departments after qualifying past War/Military service of more than 8 years may be granted the first time bound higher grade in the disqualification scale subject to the rules with effect from the date of joining. Here, Mr. M. Sreekumaran Nair, as per the records, has completed War/Military service for a period of 15 years 07 months 09 days.*
4. Considering the above facts, if Sri.M. Sreekumaran Nair is granted the first time-bound higher grade with effect from the date of entry into the University, taking into account his past war/ military service, then he will be entitle to the pay scale of Rs.825-1290 with effect from 01.06.1991. *It was also remarked that, since the employee has retired from the University service, the financial benefits arising from the grant of time-bound higher grade can be granted only after the approval of KSAD.*

Considering the remarks from the Finance, approval from KSAD was sought vide [letter No.50015/Admn AII/2022/UOK dated: 11.07.2025](#). In response, the KSAD vide their [letter No.K.S.A.K.R.U.8/657/2025 dated: 04.10.2025](#) informed that, they have no objection in granting Sri. Sreekumaran Nair the same benefits that were given to other security personnel in similar circumstances.

As per the orders of the Vice Chancellor, the matter of granting the First Time Bound Higher Grade to Sri. Sreekumaran Nair (late), Security Guard (Rtd.) (one of the petitioners of [WP\(C\) No.29392/2024](#)) by counting his war/military service, without refunding his mustering out benefits, w.e.f from his date of entry in service (i.e., 01.06.1991), in the pay scale of **Rs.825-1290/-**; on the strength of the [clarification furnished by the Government](#), the remarks of finance and the [remarks of the KSAD](#); is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and appropriate recommendation.

The Committee observed that the First Time Bound Higher Grade to other three incumbants were granted without being placed before this Committee.

Hence, the Committee recommended not to take up the agenda item for consideration.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.06 ***Employment Assistance under Compassionate Employment Scheme- Application from Smt.Maya V.S, w/o Late. Sarath Kumar S, Selection Grade Assistant, University of Kerala- died in harness on 11/04/2025- consideration of-reg.***

(Ad.A III)

Sri.Sarath Kumar S, Selection Grade Assistant, University of Kerala, died-in- harness on 11/04/2025. He was Joined as Lab Assistant in Govt.Higher Secondary School, Neyyattinkara on 23.06.2010 FN and relieved on 28.02.2017 AN and then Joined as Assistant in University of Kerala on 01.03.2017FN and died in harness on 11/04/2025.

Smt. Maya V S, w/o Late.Sarath Kumar S has been declared as the legal heir entitled to receive Employment Assistance under Compassionate Employment Scheme, vide U.O dated 07/08/2025 on the strength of Heirship certificate No. 95100592 dated 27/06/2025 issued by the Tahsildar, Taluk Office, Thiruvananthapuram and consent deed dated 07/07/2025 submitted by Smt. Remadevi R, Mother of the deceased.

Smt. Maya V S has submitted application dated 14/07/2025 for Employment Assistance under Compassionate Employment scheme for the post of **Assistant** within the prescribed time limit ie, within 2 years from the date of death of University servant as per U.O dated 28/10/1999.

Smt. Maya V.S has submitted all the required documents prescribed for compassionate appointment Scheme as detailed below:

- 1) Death Certificate No.CRDR-00039391-2025 dated 23/04/2025 issued from Thiruvananthapuram Corporation
- 2) Legal Heirship Certificate No.95100592 dated 27/06/2025 issued by the Tahsildar, Taluk Office, Thiruvananthapuram
- 3) Consent letter in the form of affidavit dated 07/07/2025 from Smt. Remadevi R, Mother of the deceased, expressing her willingness to give Employment Assistance under compassionate appointment Scheme, Family pension and other monetary benefits to Smt. Maya V.S , W/o the late Sarath Kumar S
- 4) Consent deed in the form of affidavit dated 03/07/2025 from Smt. Maya V.S expressing her willingness to protect the mother of the deceased and their children upon receipt of employment assistance under Compassionate Employment Scheme.
- 5) Income Certificate dated 27/04/2025 issued by the Village Officer,Muttathara
- 6) Certificates of SSLC, Plus Two and B Sc Degree Certificate.

Smt. Maya V S has passed SSLC in March 2005 (Register Number :556882), Plus Two in March 2007 (Register Number: 3001728) BSc. Mathematics in April 2010 (Register Number: 861523/April 2010) and Degree of Bachelor of Education in November 2011 (Register No.18004203/10359003) She is now 36 years old (Date of Birth 08/09/1989) and belongs to Hindu, Nair caste.

It may be noted that as per her qualification she is eligible to be appointed as **Assistant**.

The Finance section has remarked that there is no objection in granting of employment assistance as Assistant to Smt. Maya V S, w/o Late.Sarath Kumar S, subject to perusal of documents required for fulfilling eligibility conditions.

The Legal Adviser has opined that "no legal impediment to considering the application submitted by Smt. Maya V S for appointment under Compassionate Employment Scheme".

Ad.A1 section has remarked that while reporting anticipatory vacancies for Assistants to the Kerala Public Service Commission (KPSC) for the year 2025, one vacancy was earmarked for the compassionate appointment scheme. This vacancy remains open.

As per orders of the Hon'ble Vice Chancellor, the proposal for granting Employment Assistance under Compassionate Employment Scheme as Assistant to Smt.Maya V S, w/o Late.Sarath Kumar S, Selection Grade Assistant, who died in harness on 11/04/2025 is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to consider the application submitted by Smt. Maya V S, w/o Late.Sarath Kumar S, Selection Grade Assistant, University of Kerala, for Employment Assistance under Compassionate Employment Scheme, as per the existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.07 Drivers sanctioned post - for reporting to Kerala PSC- reg.

(Ad. A IV (A))

As per the Interim Order dated 24.03.2025 in WP(C) No. 45638 of 2024 filed by Arun Chandran C and others, the Hon'ble High Court has ordered the Respondent Universities to file Statement indicating the following details:

- i) Total number of posts of Drivers.
- ii) Total number of posts of Drivers available for Direct Recruitment.
- iii) Number of directly recruited Drivers working as on date.
- iv) Vacancies available for Direct Recruitment.
- v) Number of posts reported to PSC.

The Legal Section has requested to furnish the above details.

The sanctioned strength of Drivers in the University is 25 and 24 vacancies of drivers are now available for reporting to Kerala PSC including entry cadre posts and promotion posts. Since the vacancies in promotion posts cannot be filled through direct recruitment, Legal Section sought clarification in the number of posts and name of posts to be reported to Kerala PSC which has to be included in the Statement of facts.

As per Government Pay Revision order Go(P) No. 86/2011 dated 26.02.2011, the percentage based promotion was granted to the drivers at the ratio of 2:2:1 between Drivers Gr II, Drivers Gr I and drivers on Senior Grade and 10% of the Drivers in the cadre of Senior Grade was placed as Drivers on Selection Grade. Accordingly, [U.O.No.Ad.AV.1/4901/13 dated 29.05.2013](#) was issued and the cadre wise strength of University Drivers of all categories were as detailed below:

Sl. No.	Cadre	Sanctioned Strength
1	Driver Gr II	10 (Ten only)
2	Driver Gr I	10 (Ten only)
3	Driver (Sr. Gr.)	5 (Five only)
	Total	25 (Twenty Five)

Later, as per the [G.O\(Ms\) No. 267/2013/\(162\)/Fin dated 03.06.2013](#), the Government modified the ratio between Driver Gr II, Driver Gr I and Driver Senior Grade under Common Category as 1:1:1. The practice of granting Selection Grade to 10% of the Senior Grade Driver continued as such.

Accordingly, as per the [U.O No. Ad AV.1 4901/13 dated 11.07.2013](#), the Cadre strength of the University Drivers of all categories were modified as follows:

REGISTRAR (I/C)

VICE-CHANCELLOR

Sl. No.	Cadre	Sanctioned Strength
1	Driver Gr II	9
2	Driver Gr I	8
3	Driver (Sr. Gr.)	8
	Total	25

The senior most Driver from the Driver (Sr. Gr.) cadre is placed as Driver on Selection Grade. This revised ratio promotion was implemented in the University w.e.f 03.06.2013 and [U.O. No.Ad.AV.1/4901/13 dated 11.07.2013](#) was issued in partial modification of the U.O. dated 29.05.2013.

As per the Schedule in Chapter XVII, The Kerala University First Ordinances 1978, two posts are listed in [Sl.No.30](#) ie. Driver and Driver Higher Grade. The Syndicate at its meeting held on [17.11.2021](#), vide Item No.36, has resolved to report the vacancies of Driver to Kerala PSC and to amend Sl.No.30 of Chapter XVII of Kerala University First Ordinances, 1978 as Sl.No.12 (Driver cum Office Attendant) of [G.O. dated 06.11.2020](#) before reporting to Kerala PSC. Accordingly, the Syndicate at its meeting held on 25.02.2022, vide Item No.37.08, approved the said amendment proposal to Kerala University First Ordinance, 1978 with respect to Sl.No.30 – “Driver” of Schedule to Chapter XVII w.e.f 25.02.2022. [The Senate held on 05.03.2022](#), vide Item No. 05, approved the said amendment proposal. The amendment proposal is awaiting the assent of the Hon’ble Chancellor.

It may be noted that University has 30 vehicles (LDV-22, HDV-6, Two wheelers-2). Out of the sanctioned 25 posts, there is only one permanent Driver working in the University at present, that is, Sri. Ajith Kumar.S, Driver (Selection Grade). He was promoted as Driver (Selection Grade) as per U.O. No. 5898/2025/UOK dated 24.06.2025.

Currently, University is not in a position to report the existing vacancies of Drivers to Kerala PSC due to the pendency of the Complaint No.1407/2009 in Lok Ayuktha regarding the recruitment of drivers notified by University in the year 2006.

Since vacancies in promotion posts cannot be filled through direct recruitment, from the available 24 posts, only 9 posts are in the Driver Grade II which is in the entry Cadre and that can only be reported to the Kerala PSC at present. Hence, the 8 posts in Driver Grade I cadre and the 7 posts in Driver Senior Grade may be down graded to Driver Grade II (entry cadre) for reporting the existing vacancies to Kerala PSC.

As per the orders of the Hon'ble Vice Chancellor, downgrading the 8 posts in Driver Grade I cadre and 7 posts in Driver Senior Grade cadre to Driver Grade II and reporting that a total number of 24 vacant posts to the Hon'ble High Court of Kerala as per the Interim Order dated 24.03.2025 in WP(C) No. 45638 of 2024 filed by Arun Chandran C and others was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Syndicate at its meeting held on 27.05.2025 vide Item No. 20.180.02 has resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings, that is to constitute a Sub- Committee with the following members to study the matter of downgrading of the 8 posts in Driver Grade I cadre and 7 posts in Driver Senior Grade cadre to Driver Grade II and reporting a total number of 24 vacant posts to Kerala PSC and submit a report before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

1. Dr. Shiju Khan. J.S, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings.
2. Adv. Muraleedharan Pillai. G, Convener, Standing Committee of the Syndicate on Finance.
3. Sri. Ajay. D.N, Member Syndicate.

The Hon'ble Vice Chancellor has ordered to implement the resolution of the Syndicate.

Since it was urgent to provide the Statement of facts on the date requested by the Court and the meeting of the Sub Committee had not been held at that time, Statement was given to the court as the posts available for direct recruitment as 9, the posts in the entry cadre (Driver Grade II).

Later, the meeting of the Sub Committee constituted for downgrading the sanctioned posts of drivers for reporting to Kerala PSC as per the resolution of the Syndicate was conducted on **19.06.2025 at 02.00 pm** in the Syndicate Room with the proposed members and submitted a detailed report.

As per the orders of the Hon'ble Vice Chancellor, the report submitted by the Sub Committee constituted to study the matter regarding the downgrading of the sanctioned posts of drivers for reporting to Kerala PSC is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to accept the report submitted by the Sub Committee constituted to study the matter regarding the downgrading of the sanctioned posts of drivers for reporting to Kerala PSC and place before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.08 *Department of Optoelectronics- request received from Dr.S.Sankararaman, Department of Optoelectronics - promotion as Senior professor, considering the period lost through unnecessary litigations made by the University - reg.*

(Ad.F II)

The University vide its Notification No. Ad.H.1/506/2005 dated 28.09.2005 had invited application from qualified candidates for appointment to various posts in the University Departments including the lone vacant post of Reader, in the Dept. of Optoelectronics, under open category.

Ten candidates appeared for the interview held on 29.10.2011 and the Selection Committee recommended two candidates with Dr. R. Ratheesh being ranked 1 and Dr. S Sankararaman being ranked 2.

The Syndicate, at its meeting held on 04-11-2011 considered and approved the Minutes of the Selection Committee and resolved to appoint Dr. R Ratheesh. The appointment of Dr. Ratheesh was intimated vide letter dated 15-11-2011 and he was directed to report for duty immediately.

Dr. R Ratheesh requested extension for joining time till 01-04-2012 in order to enable him to get relieved from the projects taken up by him at C-MET, where he was working. The Syndicate, at its meeting held on 28.12.2011, vide item no. 06.26., considered his request and resolved to grant joining time as requested. Dr. R. Ratheesh was informed accordingly and directed to report for duty on 02.04.2012.

Meanwhile, Dr. S Sankararaman, filed a Writ Petition No.3590/2012 before the Hon'ble High Court of Kerala, challenging the entire selection process of Dr.R Ratheesh, on various grounds, and seeking favorable orders to set aside the selection of Dr.R.Ratheesh and to appoint him as Reader in the Dept. of Optoelectronics.

In the judgement dated 14/10/2015 of the Hon'ble High Court of Kerala on WPC3590/2012, the University was directed to proceed with the selection process pursuant to the Ad. H.1/506/2005 dated 28.09.2005 and to appoint any candidate other than the 2nd respondent (Dr.R.Ratheesh), who is duly qualified in terms of the said notification, to the post of Reader in the Department of Opto-Electronics."

The Syndicate at its meeting held on 23.03.2016 considered the matter vide item no.16.07 and resolved to appoint Dr.S.Sankararaman as reader in the Department of Optoelectronics as per the direction of the Hon'ble High Court of Kerala. Accordingly appointment order was issued vide Memo No.Ad.H/506/2011 dated 26/05/2016 and he joined in the Dept on 01/06/2016. His prior service has been reckoned as qualifying services for pensionary benefits. **He was promoted as Professor vide U.O. No.Ad.D.II/03/00154/2019 dated 04.04.2019 w.e.f 28/12/2017 (date of publication of fifth article), considering his prior service at various colleges from 16.09.1995 to 31.05.2016, under CAS of UGC Regulations 2010.**

CAS Eligibility criteria from Associate Professor (Stage 4) to Professor (Stage 5) of UGC Regulations 2010 is:

1. Associate Professor with three years of completed service in Stage 4
2. A minimum of five publications since the period that the teacher is placed in Stage 3

In this connection, following points may be noted:

- **In compliance with the Judgement** of the Hon'ble High Court of Kerala, Dr.S.Sankararaman was appointed as reader in the Department of Optoelectronics. There was no direction from the Court to effect the appointment with retrospective effect and also, the petitioner had not sought any such relief.
- **Dr. S. Sankararaman had relieved from Nirmala College, Moovattupuzha on 31.05.2016** and joined University service on 01.06.2016 FN
- Dr. S. Sankararaman was promoted as **Professor on 28/12/2017 under CAS of UGC Regulations 2010**. So he will be attaining the eligible criteria of 10 years experience for the promotion of Senior Professor only on **28/12/2027**.

CAS Eligibility criteria From Professor (Academic Level 14) to Senior Professor (Academic Level 15) of UGC Regulations 2018 is:

1. Ten years experience as a Professor.
2. A minimum of 10 publications in the peer reviewed or UGC listed journals and PhD Degree successfully awarded to 2 candidates under his supervision during his assessment period.

Now Dr.S. Sankararaman has pointed out that if he had not lost 4.5 years, spent unnecessarily for the litigation from 15/11/2011 to 31/05/2016, he would have become Professor on **2011** and Senior Professor on **15/11/2021**. **Hence, he has requested to assess his academic credentials in the Professor grade from 2011 and to place him in the grade of Senior Professor, at least notionally from 15/11/2021, considering the period lost due to illegal activities of the University.**

The Syndicate at its meeting held on 04.10.2023 considered the matter vide item no.04.11.D2 and resolved to obtain a report from the IQAC regarding the Academic matters and the legal matters from the Standing Counsel. The IQAC has remarked that Dr. S. Sankararaman was promoted as Professor on 28/12/2017 under CAS. He will be completing 10 years of service as on 27/12/2027.

Hence he will be eligible to get CAS promotion to the post of Senior Professor w.e.f 28/12/2027.

The Standing Counsel has opined that "Dr. S Sankararaman was relieved from Nirmala College, Muvattupuzha on 31/5/2016 and joined the University Service on 1/6/2016 FN. His date of promotion as Professor under CAS is 28/12/2017. There is no semblance of any evidence that the teacher concerned had raised any objection regarding the date of his promotion as Professor. Therefore, even assuming that he had any such right to be considered for Professorship from an earlier date, he has voluntarily relinquished the same by not raising any objection against the date of his promotion as Professor. Now, after a gap of several years, when a demand for reckoning the period of litigation also for the appointment as Professor is made, such a request cannot sustain in the eye of law. Even otherwise, when a litigation is mooted regarding the protection of any service rights, the employee concerned cannot claim any benefits beyond the limits of the litigation initiated by him. This is a basic legal principle and he cannot go on extending the scope of the litigation after the same has culminated as per the judgment of an appropriate Court. It is seen that no review or appeal has been preferred by the employee against the relief granted in the judgment, which he has availed and enjoyed the fruits of the same also. Therefore, at this point of time, the University cannot take a decision granting the request for considering the alleged period of litigation as a period to be reckoned as his service for his promotion as Senior Professor".

The Syndicate at its meeting held on 11.06.2025, considered the matter vide Item No.33 and resolved that the request received from Dr.S.Sankararaman, Professor, Department of Optoelectronics for considering the period lost through unnecessary litigation made by the University, for his promotion to the post of Senior Professor be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per orders of the Vice Chancellor, the request received from Dr. S. Sankararaman, Professor, Department of Optoelectronics, alongwith the remarks of IQAC and the legal opinion from the Standing Counsel, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to accept the remarks of IQAC and the legal opinion of the Standing Counsel on the request received from Dr. S. Sankararaman, Professor, Department of Optoelectronics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.09 Department of Physical Education - Appointment of Assistant Director on Deputation - reg.

(Ad.F II)

Dr. Razia K I, Professor, Department of Physical Education, MSM College Kayamkulam was appointed as the Assistant Director in the Department of Physical Education on deputation, w.e.f 07-04-2022 in compliance with the judgment dated 11-03-2022 in WA No. 1208 of 2021 of the Hon'ble High Court of Kerala. Her period of deputation was extended for two more tenures. She was also put in Charge as the Director vide U.O. No. Ad.DI.3/DPE/2022/UKD dated 01-08-2022. She was relieved from the duties of Asst. Director and also from the charge of Director, consequent to Judgement dated 13-06-2025 in W.P(C) No. 14177 of 2025 of Hon'ble High Court of Kerala.

Hence, Dr. Rajesh S.V, Assistant Professor, Dept.of Archaeology was put in charge as Director, Department of Physical Education w.e.f 18-06-2025 vide U.O.No. Ad F II/5880/2025/UOK dated 23-06-2025.

It may be noted that applications were invited for the appointment of Director on deputation basis in the Dept. of Physical Education, University of Kerala, vide [notification dated 29-01-2021](#), with an application fee of Rs.500/- and the interview was scheduled on 16-03-2021. The interview to the said post was not conducted since the code of conduct of Election was in force. Meanwhile, Dr.Razia K I was appointed as the Assistant Director on deputation, w.e.f 07-04-2022, in compliance with the judgment dated 11-03-2022. Further, the [Syndicate held on 07.11.2022, vide Item No. 48.78](#), had inter alia resolved to issue notification for the post of the Assistant Director, Department of Physical Education, on deputation basis.

As per orders of the Vice-Chancellor the following are placed before Standing Committee of the Syndicate on Staff Buildings and Equipment for consideration and appropriate recommendation.

1. to cancel the Notification dated 29-01-2021 and to issue fresh Notification inviting applications to the post of Assistant Director, Department of Physical Education, on Deputation basis.
2. to constitute a selection committee for the selection of Assistant Director on Deputation basis in the Department of Physical Education.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.10 Department of Psychology - Panel of guest lecturers for conducting FYUGP classes - approval –reg.

(Ad.FII)

The Professor & Head, Dept of Psychology, vide letter dated 18.07.2025 has informed that a walk-in-interview was conducted in the department on 15.07.2025 for preparing a panel of guest faculty in the department as they are in requirement of 3 guest faculty members for the conduct of classes for BSc Psychology FYUGP programme.

The Department council, in its meeting held on 14.07.2025 discussed the qualifications, distribution of marks and other modalities of the selection process. The selection panel consisted of Dr.H Sylaja, Professor & Head, Dr. Bindu P, Professor and Dr. Jayan C, Visiting Professor.

The rank list of the candidates was approved at the meeting of the department council held on 17.07.2025.

The Head, has forwarded the details of the following candidates for including in the panel of guest lecturers.

Rank no.	Name	Qualifications	Email ID
1	Dr. Priyanka S J	MSc. Applied Psychology, Post Graduate Diploma in Psychological Counselling (PGDPC), Ph.D in Psychology, Post Doctoral Fellow (PDF)	priyankasjayasree@gmail.com
2	Smt. Remya V	PhD in Psychology	remyakrishna2010@gmail.com
3	Smt. Ashitha Anoop	M.Sc. Psychology, UGC-NET	ashithaanoop@gmail.com

As per orders of the Vice-Chancellor, the panel of guest lecturers in the Department of Psychology is submitted before Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and approval.

The Committee considered the matter and recommended to approve the panel of guest lecturers prepared and forwarded by the Head, Department of Psychology for handling classes for BSc Psychology FYUGP programme, as per UGC norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.11 **Department of Psychology - Complaint submitted by Dr.Johnson R, Assistant Professor against the Head of the Department and remarks of the HoD - consideration of - reg.**

(Ad.FII)

Dr. Johnson R, Assistant Professor, Dept of Psychology vide e-mail dated 04.02.2025, has submitted a complaint (copy attached) against the Head of the Department and functioning of the department. The major allegations are:

1. No Department Council meeting was convened before fourth Semester result publication.
2. Department council minutes are sometimes manipulated.
3. The dept council meeting are sometimes held without the presence of an observer, which is in violation to the guidelines stipulated by the Syndicate.
4. Dr. Johnson is not informed of the department affairs.

Remarks of the HoD was sought in this regard and the HoD has submitted the following (copy of the letter attached)

- 1) Allegations of Dr. Johnson are baseless.
- 2) The department always ensure the presence of Dr.Josekutty C A, Campus Director as the Observer in the Department council meetings. The meetings are held as per the guidelines stipulated in the Statutes and by the Syndicate.
- 3) The details of the meeting are communicated to all parties without fail.
- 4) Dr. Johnson has demonstrated a consistent lack of academic integrity, competency, and credibility. His conduct has led to multiple suspensions due to unethical practices, further reflecting his unsatisfactory professional behavior.

As per orders of the Vice - Chancellor, the complaints of Dr. Johnson R and remarks of the Head of the Department on the same, are placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to direct Dr. Johnson R, Assistant Professor, Department of Psychology and Head, Department of Psychology to appear before the next Standing Committee of the Syndicate on Staff, Equipment and Buildings, for hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.12 ***Department of Hindi - Dr.Suchith C.S., Associate Professor - Disciplinary proceedings for imposing minor penalty - regularizing the period of suspension - reg.***

(Ad.FII)

Dr Suchith C.S., Associate Professor, Department of Hindi was placed under suspension with immediate effect vide UO No.Ad F II 1788/2024/UOK dated 28.02.2024. He was reinstated in service with immediate effect vide UO No. Ad F II 10474/2024/UOK dated 08.12.2024. The Syndicate held on 13.05.2025, vide Item No. 19.131.22, in concurrence with the recommendation of Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 30.04.2025, resolved to issue a notice to Dr Suchith C. S. to apply for eligible leave for regularising the period of suspension and to place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

Accordingly, Dr Suchith C.S. forwarded his application of leave.

The Finance has certified the admissibility of the following leave:

- . LWA for 264 days: from 28.02.2024 to 17.11.2024
- . HPL for 20 days: from 18.11.2024 to 07.12.2024

As per the orders of the Vice-Chancellor, the request of Dr Suchith C. S. to regularize the period of suspension from 28.02.2024 to 07.12.2024, by granting LWA for 264 days from 28.02.2024 to 17.11.2024 and HPL for 20 days from 18.11.2024 to 07.12.2024, as certified by Finance, is placed before Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate consideration.

The Committee considered the matter and recommended to regularize the period of suspension in respect of Dr.Suchith C.S., Associate Professor, Department of Hindi from 28.02.2024 to 07.12.2024, by granting LWA for 264 days from 28.02.2024 to 17.11.2024 and HPL for 20 days from 18.11.2024 to 07.12.2024, as certified by Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.13 ***Allotment of quarters to Smt. Divya R.G on Special Sanction Basis -request for - reg.***

(Ad. B II)

Smt. Divya R G (Employee ID- 5737), Selection Grade Assistant, Department of Philosophy has requested to allot eligible type quarters as she is undergoing follow up care in the Regional Cancer Centre, Trivandrum for Giant Cell Tumour and the space and facilities in the current quarters is not enough for a comfortable stay.

It states that, currently she is residing in the F-19 Quarters with her husband, child and her aged parents. Further, it is added that, she had undergone a major spinal surgery at SP Fort Hospital for Giant Cell Tumour and currently, she is under the treatment at RCC, Thiruvananthapuram. The Medical Certificate issued from SP Fort Hospital, Thiruvananthapuram states that Smt. Divya R G was diagnosed with Giant Cell Tumor Sacrum (S1) with Cauda Equina Compression. She further states that, lack of space in the currently residing quarters poses difficulties to her poor health condition. Hence, Smt. Divya R G has requested to allot her eligible E type quarters under special sanction basis.

As per the rules mentioned in the U.O No.Ad.BII/1/10673/09/2018 Dated. 01.10.2018, regarding the allotment of residential quarters, "allotment of higher/lower type of quarters shall be restricted to the type just above/below the normal type of quarters for which the applicant is eligible". In both cases, the allotment shall be made subject to the seniority of applications and the availability of vacant quarters. Accordingly, Smt. Divya R G, Selection Grade Assistant is usually eligible for 'E' quarter; if considered for a higher type, she will be eligible for 'D' quarter.

Campus Administration has remarked that, the application of Smt. Divya R G is placed at Sl.No.57 in the quarters allotment register (for E-type quarters) and applicants up to Sl.No.34 were allotted with E-type quarters. Further, Campus Administration remarked that at present, one E-type quarter is available for next allotment and no vacant D-type quarter is available for allotment. It is also remarked that, considering the need for E-type quarters, her request for 'E' type quarters or

higher D-type quarters on special sanction basis may be considered and she may be allotted E-type quarters or higher D-type quarters when the next vacancy arises, subject to special sanction.

As per the orders of the Vice-Chancellor, the matter of allotting E-type quarters to Smt.Divya.R.G on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the request submitted by Smt. Divya R G (Employee ID- 5737), Selection Grade Assistant, Department of Philosophy to allot her eligible E type quarters under special sanction basis and recommended to place the matter before the next Standing Committee of the Syndicate on Staff, Equipment and Buildings along with a report from the Resident Medical Officer, Kariavattom Health Centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34.14

സർവകലാശാലകളിലേക്കുള്ള ഓവർസിയർ ഗ്രേഡ് // (സിവിൽ) റാങ്ക് ലിസ്റ്റിലെ ഉദ്യോഗാർത്ഥികൾ, ഓവർസിയർ ഗ്രേഡ് / തസ്തിക ഓവർസിയർ ഗ്രേഡ് // തസ്തികയാക്കി താത്കാലികമായി തരംതാഴ്ന്ന ഒഴിവുകൾ പി.എസ്.സി യിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിനും, ഓവർ സിയർ ഗ്രേഡ് // (സിവിൽ) തസ്തികയിലെ നിലവിലുള്ള ഒഴിവുകൾ പിഎസ് സി യിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിനായുള്ള അപേക്ഷയിലുള്ള സിന്റിക്റ്റേറ്റ് തീരുമാനം - റിപ്പോർട്ട് സമർപ്പിക്കുന്നത് - സംബന്ധിച്ച്.

(Ad. D II)

സർവകലാശാലകളിലേക്കുള്ള ഓവർസിയർ ഗ്രേഡ് II റാങ്ക് ലിസ്റ്റിലെ ഉദ്യോഗാർത്ഥികൾ കേരള സർവകലാശാലയിൽ ഓവർസിയർ ഗ്രേഡ് II തസ്തികയിലെ നിലവിലുള്ള ഒഴിവുകൾ പി.എസ്.സി.ക്ക് റിപ്പോർട്ട് ചെയ്യാനും, അർഹത/യോഗ്യതയുള്ള ജീവനക്കാരുടെ അഭാവമുണ്ടെങ്കിൽ, ഓവർസിയർ ഗ്രേഡ് I ലെ 03 ഒഴിവുകൾ ഓവർസിയർ ഗ്രേഡ് II (സിവിൽ) തസ്തികയിലേക്ക് താത്കാലികമായി തരം താഴ്ന്ന പി.എസ്.സിക്ക് ഒഴിവുകൾ റിപ്പോർട്ട് ചെയ്യാനും (08.06.2023 ലെ ഉദ്യോഗസ്ഥ ഭരണ പരിഷ്കാര വകുപ്പിന്റെ ജി.ഒ. (എം.എസ്.) 13/2021/ഉ.പ.വ.) നമ്പർ ഉത്തരവ് പ്രകാരം ആവശ്യപ്പെട്ടിരുന്നു .

മേൽ വിഷയം 13.05.2025 തീയതിയിൽ കൂടിയ സിന്റിക്റ്റേറ്റ് യോഗംപരിഗണിക്കുകയും (item No. 19.131.15) ഈവിഷയത്തിലുള്ള റിപ്പോർട്ട് സമർപ്പിക്കാൻ രജിസ്ട്രാറെ ചുമതലപ്പെടുത്തുകയും ചെയ്തു. അതിൻ പ്രകാരം തയ്യാറാക്കിയ റിപ്പോർട്ട് ഇതോടൊപ്പം ചേർത്തിരിക്കുന്നു .

ബഹു.വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ടി വിഷയം സംബന്ധിച്ച റിപ്പോർട്ട് സിന്റിക്റ്റേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സിന്റെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കും ആയി സമർപ്പിക്കുന്നു

The Committee considered the matter and recommended to seek opinion from the Government on the matter, by accepting the report of the Registrar.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.

Item No.23.34Additional No. 01

Department of Communication & Journalism - Panel of Guest lecturers to teach Journalism programme as minor course in FYUGP - Approval of - reg.

(Ad. H)

The Syndicate held on 05.11.2024 & 11.11.2024, vide item no.15.94.05, had resolved to entrust the Head, Department of Communication & Journalism, to prepare a panel of Guest lecturers as per rules, for teaching Journalism program as minor course in FYUGP.

Accordingly, the Head, Department of Communication & Journalism has forwarded the minutes of the selection committee meetings held for preparing the Panel of Guest lecturers & informed the following.

- * The Selection Committee meeting held on 17.06.2025, discussed the qualification, experience, remuneration & other aspects with regard to the selection of Guest Lecturer for teaching Journalism programme as minor course in FYUGP & fixing norms for preparing a panel of Guest lecturers in Journalism programme & press release dated 21.06.2025 was issued for conducting Walk-in-Interview. Out of the 10 candidates participated in the interview conducted on 18.07.2025, six candidates are recommended by the Selection Committee on the basis of the marks (who scored 60 & above).

Accordingly, the HOD has forwarded the following panel of guest lecturers prepared consequent to the walk in interview conducted on 18.07.2025, for approval.

Sl No.	Name of the Candidate	Address	Qualification	Total Marks (Out of 100)	Rank
1.	Dr. Sam S.	Makam, Perumkuzhi PO, Thiruvananthapuram-695305, Ph:9895510181, remabaisam@gmail.com	UGC NET MPhil, Ph. D	87.6	I
2.	Dr. Shijina. A.V.	Mammalithazhakuniyil, Keezhal P.O., Vadakara, Kozhikode-673104 Ph:7598413729. avshijina@gmail.com	UGC NET , Ph. D	83	II
3.	Dr. Muthu U.T.	Flat No.6, Safa Apartment, Rajalekshmi Nagar, Pattom, Thiruvananthapuram-695004, Ph:9497134448. ut.muthu@gmail.com	Ph. D	81.8	III
4.	Anagha N.	Room No.C-10, Akka Mahadevi Hostel, ELF University, Hyderabad-500007. Ph:8301869159. nranagha@gmail.com	UGC NET JRF	68	IV
5.	Dr.Sinila D.B.S.	Sabala, Kannancode, Venjaramoodu P.O., Thiruvananthapuram-695607. Ph:9995365288. siniladbs@gmail.com	Ph D	65.5	V
6.	Greeshma B.S.	Sannidhi darshana Nagar-65, Pattathanam P.O., Kollam-691021. Ph:9003552628. Greeshma.codes24@gmail.com	UGC NET	60	VI

As per orders of the Vice-Chancellor, the aforesaid panel of guest lecturers for teaching Journalism programme as minor course under FYUGP, in the Department of Communication & Journalism, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration & appropriate recommendation.

The Committee considered the matter and recommended to approve the panel of guest lecturers prepared and forwarded by the Head, Department of Communication & Journalism for teaching Journalism programme as minor course under FYUGP, in the Department, as per UGC norms.

The meeting came to an end at 01.45 pm

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 29.09.2025, be approved.	

Item No.23.35 *Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025 - Consideration of – reg. (Ac.BII)*

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025 may be seen appended.

REGISTRAR (I/C)

VICE-CHANCELLOR

It may be noted that, in view of the urgency and as recommended by the committee, the Vice-Chancellor permitted implementation of the recommendation in item Nos.01 & 09 by exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

As per the orders of the Vice Chancellor, the action taken by the Vice Chancellor in permitting to implement recommendations in item nos.01 & 09 of the Minutes of the Standing Committee of the Syndicate on affiliation of colleges, in exercise of the powers conferred under section 10(13) of the Kerala University Act, 1974, is reported to the Syndicate and the recommendations made in remaining items are placed before the Syndicate for consideration and decision.

STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date : 21.11.2025
Time : 11.00 am
Venue : Syndicate Room, University of Kerala

Members Present

Sri.R.Rajesh	Member, Syndicate (Convener)	Online
Adv.Muraleedharan Pillai G.	Member, Syndicate	Online
Dr.Rahim K.	Member, Syndicate	Online
Dr.Pramod N.	Member, Syndicate	Online
Adv.R.B.Rajeev Kumar	Member, Syndicate	Online
Sri.Ahamed Fazil Y.	Member, Syndicate	Online
Dr.Nazeeb S.	Member, Syndicate	Online
Sri.Ajay D. N.	Member, Syndicate	Sd/-
Dr.Shijukhan J. S.	Member, Syndicate	Online
Sri. Vaibhav Chacko	Member, Syndicate	Sd/-

Members Absent

Prof.Manoj V. Member, Syndicate

Item No.23.35.01 2025-26 അധ്യയന വർഷത്തിൽ കേരള സർവകലാശാലയിൽ പ്രൈവറ്റ് രജിസ്ട്രേഷൻ അനുവദിക്കുന്നത് - സംബന്ധിച്ച്

(Ac.AII)

2024-25 അക്കാദമിക് വർഷത്തിൽ കേരള സർവകലാശാലയിൽ പ്രൈവറ്റ് രജിസ്ട്രേഷൻ തുടരുന്ന വിഷയം. 12.07.2024-ന് ചേർന്ന സർവകലാശാലാ സിന്റിക്ക്കേറ്റ് യോഗം പരിഗണിക്കുകയും, കഴിഞ്ഞ അക്കാദമിക് വർഷത്തിലേതു പോലെ 2024-25 അക്കാദമിക് വർഷത്തിലും പ്രൈവറ്റ് രജിസ്ട്രേഷൻ തുടർന്നു നടത്താൻ അനുമതി നൽകാൻ തീരുമാനിക്കുകയും അതിൻപ്രകാരം പ്രൈവറ്റ് രജിസ്ട്രേഷനായുള്ള വിജ്ഞാപനം പുറപ്പെടുവിക്കുകയും ചെയ്തിരുന്നു.

2025-26 അധ്യയന വർഷത്തിൽ സർവകലാശാലയിൽ പ്രൈവറ്റ് രജിസ്ട്രേഷൻ തുടരുന്ന വിഷയം പരിഗണിച്ച സർവകലാശാലാ സിന്റിക്ക്കേറ്റ് യോഗം (2.9.2025), ടി വിഷയത്തിൽ സർക്കാരിന്റെ അഭിപ്രായം തേടുവാനും ശേഷം, കോളേജുകളുടെ അഫിലിയേഷനായുള്ള സിന്റിക്ക്കേറ്റിന്റെ ഉപസമിതി മുൻപാകെ വിഷയം സമർപ്പിക്കുവാൻ തീരുമാനിക്കുകയും, ഇത് നടപ്പിലാക്കുവാൻ വൈസ് ചാൻസലറുടെ അനുമതി ലഭിക്കുകയും ചെയ്തിരുന്നു.

സർക്കാരിന്റെ അഭിപ്രായം തേടിക്കൊണ്ട് ഉന്നത വിദ്യാഭ്യാസ(ബി) വകുപ്പിലേക്ക് അയച്ച 25.9.2025 തീയതിയിലുള്ള കത്തിന് മറുപടിയായി ഉന്നതവിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നും 'പ്രൈവറ്റ് രജിസ്ട്രേഷൻ സംബന്ധിച്ച് നിലവിലെ സമിതി തുടരേണ്ടതാണ്' എന്ന് അറിയിപ്പ് (letter no.HEDN-B3/293/2025-HEDN dtd 4.11.2025) ലഭിച്ചിരിക്കുകയാണ്.

മേൽ സൂചിപ്പിച്ചിരിക്കുന്ന വിവരങ്ങൾ പരിഗണിച്ച് 2025-26 അധ്യയന വർഷത്തിൽ കേരള സർവകലാശാലയിൽ പ്രൈവറ്റ് രജിസ്ട്രേഷൻ അനുവദിക്കുന്ന വിഷയവും അതുമായി ബന്ധപ്പെട്ട് ചുവടെ ചേർത്തിരിക്കുന്ന വിഷയങ്ങളും കോളേജുകളുടെ അഫിലിയേഷനായുള്ള സിന്റിക്ക്കേറ്റിന്റെ ഉപസമിതി മുൻപാകെ പരിഗണനക്കായും ഉചിതമായ തീരുമാനങ്ങൾക്കായും സമർപ്പിക്കുന്നു :

1. കഴിഞ്ഞ വർഷത്തിലേതുപോലെ, ചുവടെ ചേർത്തിരിക്കുന്ന 19 കോഴ്സുകൾക്ക് പ്രൈവറ്റ് രജിസ്ട്രേഷനുള്ള വിജ്ഞാപനം പുറപ്പെടുവിക്കാവുന്നതാണോ :

1. B.Arabic
2. B.A English
3. B.A Hindi
4. B.A Sanskrit (General & Special)
5. B.A Malayalam
6. B.A Tamil
7. B.A Afzal Ul Ulama
8. B.A Music
9. B.A Sociology
10. B.A Philosophy
11. B.A History
12. B.A Islamic History
13. B.A Political Science
14. B.A Economics
15. B.Com Taxation
16. B.Com Co Operation
17. B.Com Additional Elective Co Operation
18. B.Com Additional Elective Travel & Tourism
19. BBA

BA Hindi - Part I and Part II for Sahityacharya/Praveen title holders and Additional degree – തുടങ്ങിയവ അനുവദിക്കാവുന്നതാണോ.

Reregistration, Optional change, part II change and Part II and Part III change – തുടങ്ങിയവ അനുവദിക്കാവുന്നതാണോ

The Committee considered the matter and recommended that the status quo be maintained for one year.

In view of the urgency, the committee further recommended that the Vice-Chancellor may permit implementation of the above recommendation by exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025, be noted.

Item No.23.35.02 Applications for Affiliation of New Courses in Unaided/Self Financing Colleges for the academic year 2025-'26– Views of the Government – G.O.(Rt)No. 1424/2025/HEDN dated 31.10.2025 Consideration of – reg. (Ac.B II)

Applications for affiliation of new courses/Permanent enhancement of seats/Additional batch in existing courses in Colleges for the academic year 2025 – '26 were received from Educational Agencies of various affiliated colleges pursuant to notification dated 06.08.2024.

The Syndicate at its meeting held on 05.11.2024 & 11.11.2024, vide item no.15.11.08 considered the applications for affiliation of new courses/permanent enhancement of seats/additional batches in Affiliated Unaided Colleges and resolved to approve the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges to entrust Sri.R.Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, to constitute teams for Local Enquiry in the applicant colleges as per Statute 8 in Chapter 24 of the Kerala University First Statutes, 1977 and further resolved to approve the inspection team for the Local Enquiry in the applicant colleges, submitted by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges.

The Syndicate at its meeting held on 27.05.2025, vide item no.20.181.11, considered the inspection report submitted by the local enquiry teams and resolved to approve the same and to seek views of the Government in starting the programmes recommended by the inspection teams. Accordingly, vide letter No. 51445/Ac B II/2024/UOK dated 03.06.2025, views of the Government on starting new courses recommended by the Syndicate was sought.

Now, in reply the Government has pleased to render their views by according administrative sanction for starting new courses in un-aided/self-financing colleges affiliated to the University of Kerala during the academic year 2025-26, vide G.O.(Rt)No. 1424/2025/HEDN dated 31.10.2025.

The list of new programmes got positive views from the Government to start in un-aided/self-financing colleges affiliated to the University of Kerala during the academic year 2025-26 is as follows.

SI No.	Name of the College	New Courses recommended
1	MGM College of Arts & Science, Kadinamkulam, Kaniyapuram P.O. Thiruvananthapuram	BCom - Finance (Honours/Research)
2	SDV College of Arts & Applied Science, Alappuzha	BCA - Computer Applications (Honours/Research)
3	Christ Nagar College, Maranalloor, Thiruvananthapuram.	BSW- Bachelor of Social Work (Honours/Research)
4	Mar Chrysostom College, Adoor, Pathanamthitta.	B.Com.- Accounts and Data Science (Honours/Research).
5	Naipunnya School of Management, Cherthala, Alappuzha.	Bachelor of Tourism and travel Management (BTTM)
6	Sree Narayana Guru Memorial Arts & Science College, Thuravoor, Alappuzha	BCA Computer Application (Honours/Research) (Additional batch)
7	Sree Narayana Guru College of Advanced Studies, Punalur, Kollam	BCA Computer Application (Honours/Research)
8	KVM College of Arts & Science, Alappuzha	B.Com Accounts and Data Science (Honours/Research)
9	R. Parameswaran Pillai Memorial Arts and Science College, Neyyar Dam, Thiruvananthapuram	M.Sc Computer Science
10	Saraswathi College of Arts and Science, Vilappilsala Thiruvananthapuram	MBA
11	NSS Arts and Science College, Perayam, Kollam	BSW (Honours/Research).
12	Mar Gregorios College of Arts & Science, Punnapra, Alappuzha	M.Sc. Counselling Psychology
13	G. Karunakaran Memorial Co-Operative College of Management, Karakulam, Thiruvananthapuram	BBA (Honours/Research)
14	KTCT College of Arts & Science, Kallambalam, Thiruvananthapuram.	BCA (Honours/Research)
15	Najeeth Royal College of Arts and Science, Varkala, Thiruvananthapuram	B.Sc. Psychology (Honors/Research)
16	Member Sree Narayana Pillai Institute of Management & Technology, Mukundapuram, Kollam	BCA (Honours/Research)
17	Michaels Institute of Management and Technology, Cherthala, Alappuzha	BBA (Honours/Research)

It may be noted that, the Government, vide Letter No. J2/122/2025/HEdn dated 05.07.2025 have already pleased to render their views by according administrative sanction for starting new MBA Programme in Saraswathi College of Arts & Science, Vilappilsala, Thiruvananthapuram in academic year 2025-26. Further, the Vice Chancellor considering the directions of the Hon'ble High Court in W.P.(C) No. 28317/2025 dated 30.07.2025 accorded sanction for conditional affiliation of new MBA programme at your college during the academic year 2025-26, invoking his powers under section 10(13) of the Kerala University Act, 1974. The same has also been included in G.O. dated 31.10.2025 also (Sl.No.10).. However, the inspection by a team consisting of subject experts has not been conducted at the college as required under Statute 9 of Chapter 24 of the Kerala University First Statutes, 1977.

REGISTRAR (I/C)

VICE-CHANCELLOR

Further, it may be noted that G.Karunakaran Memorial Co-operative College of Management, Karakulam, Thiruvananthapuram, is a self-financing college offering MBA course. The college has now obtained administrative sanction to start the BBA (Honours/Research) programme, also they have got approval from AICTE for BBA Programme.

As per Statute 9 of Chapter 24 of Kerala University First Statutes 1977, the University has to ascertain the views of the Government before granting affiliation. On receipt of the views of the Government, another inspection by a team consisting of subject expert has to be conducted and intake of each course will be ascertained only after the said inspection.

Usually before granting affiliation another inspection is conducted in the colleges by a team consisting of concerned Subject Experts and Members Syndicate so as to ascertain the lab and library facilities made available in the college for commencement of new programme.

In view of the above facts and as per the orders of the Vice Chancellor the G.O.(Rt)No. 1424/2025/HEDN dated 31.10.2025 according administrative sanction for starting new courses in self-financing colleges affiliated to University of Kerala during the academic year 2025-'26, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Sri.R.Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to nominate teams including Subject Experts for conducting Inspection in colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025, be approved.

Item No.23.35.03 Request for starting ACE College of Arts and Science, Pazhakutty, Nedumanagad, under Manarul Huda Trust - Delayed submission of application -Consideration of – reg.

(Ac.B II)

Applications were invited from Educational Agencies for starting new colleges for the academic year 2026–27, vide Notification No. 37946/Ac.B II/2025/UOKdated 20.08.2025. As per Statute 1, Chapter 24 of the Kerala University First Statutes, 1977, the last date for submission of applications was 31st August.

As per letter, vide no. MHT/TO/58/25 dated 21.10.2025, Dr.Ahammed Zakir Hussain, Managing Trustee, Manarul Huda Trust has expressed the intention to submit an application for starting *ACE College of Arts and Science, Pazhakutty, Nedumanagad, under Manarul Huda Trust* for the academic year 2026-27.

Since the due date for submission of applications for affiliation of new colleges had already expired on 31st August, fresh applications cannot ordinarily be entertained through the prescribed procedure.

However, as per Statute 3 (XXX) {Powers and Duties of Syndicate), Chapter 6 of the Kerala University First Statutes, 1977:

"Subject to the provisions in the laws of the University, to dispense with a compliance with the laws of the University with reference to the time, place and manner of examinations, hours of transactions of business in the office of the Registrar, the dates for submission of applications for attendance certificates, the recognition of examinations, grant of exemption from the production of attendance certificates, submission of thesis for research degrees, applications for affiliation of colleges in subjects or courses in which no college is already affiliated, or applications for starting new colleges, provided that any resolution of the Syndicate passed in reference to such departure from prescribed procedure shall be reported to the Senate at its next meeting."

It may be noted that the Syndicate is the competent authority to consider the delayed submission of applications for affiliation of new colleges.

As per orders of the Vice-Chancellor, the request for late submission of application for starting new Arts and Science College viz. ACE College of Arts and Science, Pazhakutty, Nedumanagad, by Manarul Huda Trust for the year 2026-27is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Committee considered the request from the Managing Trustee, Manarul Huda Trust and recommended that the request be rejected.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025, be approved.

Item No.23.35.04 **Gregorian College of Advanced Studies, Sreekariyam, Thiruvananthapuram (Unaided) - Request for Suspension of UG and PG programmes of the college for the academic year 2025-'26– consideration of – reg.**

(Ac.B II)

The Manager, Gregorian College of Advanced Studies, Sreekariyam, Thiruvananthapuram (Unaided) vide letter dated 15.05.2025 has requested to suspend the course of study for one year ceasing intake of new batch for want of sufficient number of students.

It may be noted that the Manager, Gregorian College of Advanced Studies, Sreekariyam, Thiruvananthapuram (Unaided) vide letter dated 02.04.2025 had informed that after the introduction of the Four-year Undergraduate Programme (FYUGP) in 2024, there has been a drastic decline in the number of students who joined in the College and they find it difficult to run the courses in an economically sustainable manner. Hence requested to initiate steps to wind up the following courses which are conducted in the College with effect from the Academic Year 2025-'26 by ceasing intake of the new batch of students.

1. M.Com (Finance)
2. M.Sc (Psychology)
3. B.Com (Finance)
4. B.Sc (Psychology)
5. B.A (English)
6. B.A (Economics)

He had also informed that the management expresses its willingness to carry out the responsibility to see to it that the students in the existing batches complete their Courses hassle-free.

Now, the Manager, Gregorian College of Advanced Studies, Sreekariyam, Thiruvananthapuram vide letter dated 15.05.2025 had informed that their intention is to suspend the course of study for one year ceasing intake of new batch for want of sufficient number of students. In case the position improves they may be able to take up the course of study next year as per statute 15 chapter 24 of KUFS.1977.

Provisional affiliation was granted to Gregorian College of Advanced Studies, Sreekariyam, Thiruvananthapuram on self financing basis from the academic year 2015-16.

Statute 15, Chapter 24, Kerala University first Statutes, 1977 provides that:

- a. It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.
- b. No course of study shall be abolished in any College without the prior approval of the Syndicate.

The educational agency has not remitted the fee prescribed for suspension of these programmes.

As per the orders of the Vice Chancellor, the request of the Manager, Gregorian College of Advanced Studies, Sreekariyam, Thiruvananthapuram (Unaided) for suspension of UG and PG programmes of the college for the academic year 2025-'26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the request from the Manager, Gregorian College of Advanced Studies, Sreekariyam, Thiruvananthapuram (Unaided) for Suspension of UG and PG programmes of the college for the academic year 2025-'26 , and recommended that the request be approved as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025, be approved.

Item No.23.35.05 **St.Thomas College of Engineering & Technology Kozhuvallur P.O, Chengannur, Alappuzha - Request for waiving the dues towards affiliation and for return of the FD receipt after cancellation of lien - reg.**

(Ac.B II)

The Secretary, St. Thomas College of Engineering & Technology Kozhuvallur P.O, Chengannur, Alappuzha, vide letter No. STC/SEC/175/25 dated 22.07.2025 has requested return of FD and cancellation of endorsement on the FD No.003559/5111000951 dated 08.10.2010.

The following points may be noted in connection with the request.

Provisional Affiliation was granted to St. Thomas College of Engineering & Technology Kozhuvallur P.O, Chengannur, Alappuzha by St.Thomas Educational Society, Adoor, Pathanamthitta, for the academic year 2010-11 to function on a Self- Financing basis for the conduct of the B.Tech Degree Course in the following branches with intake as noted against each.

Civil Engineering	60
Mechanical Engineering	60
Electrical & Electronics Engineering	60
Electronics & Communication Engineering	60
Computer Science & Engineering	60

The college had submitted an FD of Rs.10,00,000/- as financial guarantee in connection with affiliation of the college. In 2015, the affiliation of the colleges imparting education in Engineering programmes were shifted to KTU in accordance with G.O.(Ms.) No:93/2015/H.Edn. Dated 11.03.2015. However, the students from admissions prior to 2015-16 academic year were allowed to complete their course under University of Kerala.

As per the records available in the section, the college has remitted the following Annual Administration Fee

2010-11	10947	08.10.2010	500000
2011-12	280758	01.08.2011	500000
2012-13	46202	26.06.2012	500000
2013-14	60294	13.06.2013	500000
2014-15	56083	16.06.2014	500000

After the shifting of Affiliation of the Engineering Colleges to KTU from 2015-16 admission onwards, the college does not seem to have paid the Administrative Fee for the remaining batches who have been allowed to continue their studies until course completion of B.Tech programme of 2014-15 admission batches in 2017-18 with the University. Vide letter dated, 17.12.2020, the Government intimated permission for the remittance of proportionate amount of annual fee by the Self Financing Engineering Colleges whose affiliation had been shifted to KTU in accordance with the number of batches having affiliation with the University of Kerala.

Accordingly, the proportionate amounts of Annual Administration fee payable by the college was calculated as detailed below and the same was intimated to the college:

2015 – '16	2016 – '17	2017 - '18	Total Payable
3,75,000	2,50,000	1,25,000	7,50,000

However, the college has not remitted the dues in Annual Administration Fee amount of Rs.7,50,000/- (Rupees Seven Lakh Fifty Thousand only)

Now the college has requested waiving off the dues and for return of the FD receipt furnished as financial guarantee. In connection with their request for release of the FDR, the file had been forwarded to PA to the CE and PA to the FO for offering remarks on any other dues in respect of the college.

As per the remarks received from various sections under the Controller of Examination and the Finance Officer, the college has no other dues pending for remittance.

However, it has been informed from Cash R section that the credit of the remittances made prior to 01.04.2015 cannot be verified due to server crash.

REGISTRAR (I/C)

VICE-CHANCELLOR

In the light of the above, and as per the orders of the Vice-Chancellor the request for release of FDR and waiving the dues off in respect of St. Thomas College of Engineering & Technology Kozhuvallur P.O, Chengannur, Alappuzha, by St.Thomas Educational Society, Adoor, Pathanamthitta, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges, for consideration and recommendation.

The Committee considered the matter and recommended that the Educational Agency be directed to clear the dues and the FD furnished as financial guarantee be released only after clearing the dues.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025, be approved.

Item No.23.35.06 Complaint filed by Raveena R against the Head of the department of Physics, BJM Govt College, Chavara, Kollam- reg.

(Ac.B I)

A complaint was received on 11/07/2025 from Raveena R, a student of the 2022–2025 batch in the Physics Department at Chavara BJM Government College, against the Head of the Department, Sri. Santhosh Kumar, regarding the following matter

- abuse of power as the Head of the Department
- manipulation of internal marks
- manipulation of attendance
- made obstruction in issuing the Transfer Certificate (TC)
- loss of A+ grade from the total CGPA

In this regard, a report was sought as per letter, No. 40385/Ac B1/2025/UOK dated 11.08.2025 and in response, the following matters have been communicated vide letter No. BJMKLM/06/2025-B1 dated 21.08.2025.

As per the report, Raveena R, a third-year B.Sc. Physics student, had submitted a complaint to the Principal on 15/03/2025 requesting action against the Head of the Department, Mr. Santhosh Kumar S, for unlawfully reducing her attendance percentage and for other unjust actions. This complaint was investigated by the College-level Grievance Cell, and a report was submitted.

In the report of the College level Grievance Cell, with the Principal as the convener, was assigned the responsibility of investigating the complaint submitted by Raveena R on 15/03/2025. The following points were mentioned in the complaint submitted by the student.

Despite having more than 75% attendance in the sixth semester, the attendance list published by the Head of the Physics Department on March 14, 2025, showed only 21% attendance.

The complaint states that on multiple occasions, this teacher mentally harassed the student and unnecessarily reduced her internal marks in the fifth semester.

The complaint states that when permission was sought for the industrial visit on 30/01/2025 in Kerala, the teacher responded by saying, 'I will grant condonation, otherwise you will be removed from the semester.'

The teacher is also accused of not completing the syllabus on time and not conducting internal exams.

The complainant mentioned that she has consistently achieved high grades in all semesters and is a class topper. In light of the complaint, she expressed concern that she might continue to face mental harassment from the teacher, and stated that if anything were to happen to her, this teacher would be responsible.

The complaint also states that the teacher's actions are adversely affecting her studies and academic life.

It has been requested that the correct attendance percentage be updated and that permission be granted to write the examination.

In the Grievance Cell meeting held on 20/03/2025, Santhosh Kumar, Head of the Physics Department, stated that the allegations in the complaint were baseless, that the student had a shortage of attendance, and that appearing for the examination without paying the condonation fee was not permissible.

In the subsequent meeting on 21/03/2025, the complainant Raveena R, faculty member Abhilash S, and guest lecturer Dhanya Balakrishnan were heard. The committee collected and verified the sixth-semester B.Sc. Physics attendance records and obtained a written statement from the librarian, Mayalekshmi, regarding the student's library visits.

The following were the findings of the College level Grievance Cell:

- The committee found discrepancies between departmental and individual teachers' attendance records and noted missing entries and poor maintenance of the register. It was also confirmed that the Physics Department had never submitted monthly attendance statements to the CLMC, nor had it informed students of attendance shortages.
- The CLMC verified the student's attendance on 26/03/2025 and found her eligible with 79.4% attendance in the sixth semester. Teachers from previous years also confirmed that she was regular and diligent.

Based on these findings, the Grievance Committee concluded that the complaint was valid and recommended that the matter be taken seriously. The report was submitted for further action.

Subsequently, a memo was issued to Mr.Santhosh Kumar S, Head of the Physics Department, on 05/04/2025. The memo directed him to properly maintain the attendance register, resolve internal mark issues by displaying the statements to students and obtaining their acknowledgment before submission, and accurately maintain duty leave, casual leave, and on-duty (OD) registers. It further stated that non-compliance would be reported to the Director of Collegiate Education for appropriate action.

The student then submitted a complaint to the Director of Collegiate Education, following which, on 21/07/2025, an inquiry was conducted at the college under the leadership of the Additional Deputy Director, and the Principal submitted a report on the matter. These details have been brought to the attention of the University, and copies of the enclosed documents have been sent along with the Principal's letter for further action.

It may be noted that the report of the College Grievance Cell Committee does not mention anything about the allegation raised in the student's complaint to the university that the loss of an A+ grade was due to the internal marks given by the English Department in the first semester being unfairly reduced by the Head of the Physics Department, Mr. Santhosh Kumar, at the time of final uploading.

The allegations appear to have merit and call for further investigation and strong action. The report of the College level Grievance Cell corroborates with the students allegations and is suggestive of grave injustice meted out to her. Apart from giving directions to the Department of Physics for proper maintenance of Attendance Register no proper action has been taken by the College authorities against the alleged teacher.

As per the orders of the Vice Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to hear the Complainant, Ms.Raveena R, the Principal, BJM Government College, Chavara and Sri. Santhosh Kumar, Head of the Department by a team consisting of Sri.R.Rajesh, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Muraleedharan Pillai G, Dr.Rahim K and Dr.S.Nazeeb, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025, be approved.

Item No.23.35.07 FYUGP Programmess - Inter Collegiate Transfer to III Semester effected by Mar Ivanios College (Autonomous, Affilaited to this University) - List Forwarded - Reg.

(Ac.A III)

The Principal, Mar Ivanios College, Thiruvananthapuram (Autonomous, Aided College Affiliated to this University) vide letter no.s 824/MIC/2025 Dated: 22.08.2025 & 825/MIC/2025 Dated: 22.08.2025 (Copy attached) forwarded lists of students to whom Inter Collegiate transfers were sanctioned to III Semester by the College, stating that the applications were processed there in

tune with the Regulations of the FYUGP Programmes. As per the letter from the Principal, Mar Ivanios College, Thiruvananthapuram, they have effected Inter College Transfer without change in Major Programmes to Four candidates from non autonomous colleges including self financing institutions and Major Change to 10 students (including 2 students from other non autonomous colleges).

The following points in this connection may kindly be noted:

1. The norms for inter college transfer of FYUGP students with change in Major Programmes (with Switching) was issued by the University vide U.O No. AcAV(a)/5008/2025/UOK Dated: 31.05.2025. As per that norms, Switching is applicable for all Affiliated colleges including Autonomous Colleges. Also stipulated that Autonomous colleges may also follow the same procedure for college change that of the University.
2. In the case of Inter College Transfer, the norms for inter collegiate transfer of FYUGP students without Switching of Major Programmes to and from Autonomous Colleges has not been finalized by the University. A meeting for discussing various matters related to FYUGP Programmes was held on 18.09.2025. The Committee recommended to place the matter regarding the transfer of students from & to Autonomous Institutions before the Standing Committee of the Syndicate on Affiliation of Colleges. Accordingly note approved by the Vice Chancellor regarding the transfer from & to Autonomous Institutions has been placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

As per the orders of the Hon'ble Vice Chancellor, the lists forwarded by the Principal, Mar Ivanios College, Thiruvananthapuram (Autonomous, Aided College Affiliated to this University) effecting transfer to FYUGP students including transfer from self financing institutions, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended that the item be referred to the Syndicate.

Resolution of the Syndicate

RESOLVED to effect the transfer to FYUGP students, including transfer from self financing institutions, based on the lists forwarded by the Principal, Mar Ivanios College, Thiruvananthapuram.

FURTHER RESOLVED to create norms for the transfer of students from & to Autonomous Institutions and place before the Standing Committee of the Syndicate on Affiliation of Colleges

Item No.23.35.08 **Permission for admitting 12 students more for BCA for the academic year 2025-26 in Sree Narayana College of Technology, Vadakkevila – reg.**

(Ac.H /Ac.B II)

Ref: 1. Letter No: SNES/211/2025-26 dated 09.10.2025, addressed to the Vice Chancellor

The Principal, Sree Narayana College of Technology, Vadakkevila, vide reference cited above, has stated that 12 students have been admitted to the BCA programme in the College under management quota, over and above the sanctioned strength, for the academic year 2025-'26, in anticipation that the University might grant permission to admit students up to the AICTE sanctioned strength.

Like previous years, applications for marginal increase were invited from all the affiliated Colleges for FYUGP and PG programmes for this academic year also. An email was sent to all colleges on July 18, informing the colleges not to admit any students over and above the sanctioned strength in anticipation of the approval of the additional seats. Later the University has decided not to sanction the requests for marginal increase of seats for FYUG and PG programmes for the academic year 2025-26.

The sanctioned strength of BCA course in SNCT, Vadakkevila, for the academic year 2025-26, is 30 seats. Out of this, only 15 seats come under the Management quota. Nevertheless, 12 students were admitted over and above the sanctioned strength by the College authorities in Management quota without prior approval from the University and the matter was not informed to the University until the closure of admission. All admissions for the current academic year were completed on September 25, 2025.

REGISTRAR (I/C)

VICE-CHANCELLOR

A similar act of non-compliance was reported from the same college during the last academic year as well. The college was imposed a superfine of Rs.1,00,000/- (Rupees One Lakh only) for the excess admissions done during the last academic year without prior approval of the University.

In this context, the Vice- Chancellor has ordered to place the matter regarding the excess admissions done by the College, Sree Narayana College of Technology, Vadakkevila, for the academic year 2025-26 before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended that the item be referred to the Syndicate.

Resolution of the Syndicate

RESOLVED to permit the 12 students to appear for examination based on judgement of Hon'ble High Court of Kerala.

FURTHER RESOLVED to invite the Principal, Sree Narayana College of Technology, Vadakkevila for hearing by the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No.23.35.09 തിരുവനന്തപുരം സർക്കാർ വനിതാ കോളേജിലെ ആറാം സെമസ്റ്റർ വിദ്യാർത്ഥിനിയായിരുന്ന മെർലിൻ എം. റീ -അഡ്മിഷൻ (രണ്ടാമത്) വേണ്ടി സമർപ്പിച്ച അപേക്ഷ.

(Ac.AV)

2021-2022 അധ്യയന വർഷത്തിൽ, തിരുവനന്തപുരം സർക്കാർ വനിതാ കോളേജിൽ, ബി എ മലയാളം പ്രോഗ്രാമിന്, സ്പോർട്സ് കോട്ടയിൽ അഡ്മിഷൻ നേടിയ വിദ്യാർത്ഥിനിയാണ് മെർലിൻ എം. ടിയാന്റെ മുഖ്യ കായിക ഇനം ഫുട്ബോൾ ആണ്. ഇന്റർകോളേജ് ഫുട്ബോൾ മത്സരത്തിലും കേരള സർവ്വകലാശാല ഫുട്ബോൾ ടീമിലും കായിക മികവ് തെളിയിച്ചിട്ടുള്ളതായി വിദ്യാർത്ഥിനി സമർപ്പിച്ച അപേക്ഷയിൽ നിന്നും വ്യക്തമാകുന്നു.

കായിക പരിശീലനങ്ങൾക്കിടയിൽ 2022ൽ മെർലിൻ സാരമായി പരികേന്ദ്രിതനെ തുടർന്ന് ശസ്ത്രക്രിയ വേണ്ടിവരികയും ദീർഘനാൾ വിശ്രമം അനിവാര്യമായിരുന്നതിനാൽ മൂന്നാം സെമെസ്റ്ററിൽ ഹാജർ ആകാൻ കഴിയാതെ വരികയും ചെയ്ത സാഹചര്യത്തിൽ ടി വിദ്യാർത്ഥിനി, 20.06.2023 ൽ റീ - അഡ്മിഷൻ അപേക്ഷ നൽകുകയുണ്ടായി. തുടർന്ന് രജിസ്ട്രാറുടെ അനുമതിയോടുകൂടി ടി വിദ്യാർത്ഥിനിയെ, ഉത്തരവ് നം. 8319/2023/UOK, തീയതി, 05.10.2023 പ്രകാരം 2022 അഡ്മിഷൻ വിദ്യാർത്ഥികളോടൊപ്പം മൂന്നാം സെമെസ്റ്ററി ലേക്ക് പുനർ പ്രവേശനം നൽകി.

2025 ജൂലൈ മാസം മൂന്നാം തീയതി മെർലിൻ എം സർവ്വകലാശാലയിൽ ഒരു അപേക്ഷ സമർപ്പിക്കുകയുണ്ടായി. അതിൽ പരാമർശിച്ചിരിക്കുന്നത്, ഒരു തവണ കൂടി വിദ്യാർത്ഥിനിക്ക് റീ - അഡ്മിഷൻ അനുവദിക്കുന്നത് സംബന്ധിച്ചാണ്. പുനർ പ്രവേശനത്തിലൂടെ പഠനം തുടർന്ന് വന്ന സാഹചര്യത്തിൽ അഞ്ചാം സെമെസ്റ്ററിൽ വച്ച്, കോളേജ്, സർവ്വകലാശാല ടീമുകളിൽ പങ്കെടുക്കുന്നതിനായുള്ള പരിശീലനങ്ങൾക്കിടയിൽ വീണ്ടും കാലുകൾക്കു സാരമായ പരികേന്ദ്രീകരണവും തുടർന്ന് ശസ്ത്രക്രിയ വേണ്ടിവരികയും ചെയ്തു. മേൽപ്പറഞ്ഞ സാഹചര്യത്തിൽ അഞ്ചാം സെമെസ്റ്ററിൽ പഠനം മുടങ്ങി കോഴ്സ് പൂർത്തിയാക്കാൻ കഴിയാതെ വന്നു. ആയതിനാൽ ഒരിക്കൽ കൂടി റീ -അഡ്മിഷൻ അനുവദിക്കണമെന്നതായിരുന്നു വിദ്യാർത്ഥിനിയുടെ ആവശ്യം.

സി ബി സി എസ് സമ്പ്രദായത്തിന് കീഴിലുള്ള ബിരുദ പ്രോഗ്രാമുകളുടെ റഗുലേഷനിലും റീ -അഡ്മിഷൻ വേണ്ടി രൂപപ്പെടുത്തിയിട്ടുള്ള മാർഗ്ഗ രേഖയിലും നിഷ്കർഷിച്ചിട്ടുള്ളത്, ഒരു വിദ്യാർത്ഥിനിക്ക്, അവരുടെ പ്രോഗ്രാമിന്റെ മുഴുവൻ കാലയളവിൽ ഒരു തവണ മാത്രമേ റീ -അഡ്മിഷൻ അനുവദിക്കുന്നുള്ളൂ എന്നാണ്. ആയതിൻ പ്രകാരം മെർലിൻ എം സമർപ്പിച്ച അപേക്ഷ പരിഗണിക്കാവുന്നതല്ല എന്ന് കാണിച്ച് വിദ്യാർത്ഥിനിക്ക് മെമോ നൽകുകയുണ്ടായി.

മെമോ ലഭിച്ചതിനെ തുടർന്ന്, 22.09.2025ൽ കോളേജ് പ്രിൻസിപ്പാൾ മുഖാന്തിരം മെർലിൻ എം ഇതേ ആവശ്യത്തിനായി വിശദമായ ഒരു അപേക്ഷ സമർപ്പിച്ചിരിക്കുകയാണ്. കോളേജിനും സർവ്വകലാശാലയ്ക്കും വേണ്ടി നടത്തിയ കായിക പരിശീലനത്തിനിടയിലാണ് പരികേന്ദ്രീകരണവും പഠനം ഉപേക്ഷിക്കേണ്ടിയും വന്നത്, മൂന്ന് വർഷ ബിരുദത്തിന്റെ അവസാന ബാച്ച് ആയ 2023 അഡ്മിഷൻ വിദ്യാർത്ഥികളോടൊപ്പം ആറാം സെമെസ്റ്ററിൽ റീ -അഡ്മിഷൻ ലഭിച്ചില്ല എങ്കിൽ, ഇതുവരെ പഠിച്ചതൊക്കെ ഉപയോഗപ്പെടാതെ വരികയും ഇനിയൊരു ബിരുദ യോഗ്യത നേടണമെങ്കിൽ വീണ്ടുമൊരു നാലു വർഷം കണ്ടെത്തേണ്ടതായും വരുംപുവാൻ എന്ന തീരുമാനം ഗ്രാമത്തിലെ സാമ്പത്തികമായും സാമൂഹികമായും പിന്നോക്കം നിൽക്കുന്ന കുടുംബത്തിലെ വിദ്യാർത്ഥിനി എന്ന നിലയ്ക്ക് ബിരുദപഠനം പൂർത്തിയാക്കാൻ പറ്റിയാൽ കായിക മികവിന്റെ അടിസ്ഥാനത്തിൽ ബിരുദ നിലവാരത്തിലുള്ള ജോലിക്ക് സാധ്യതയുള്ളതായും അപേക്ഷക ചൂണ്ടിക്കാട്ടുന്നു. മൽസ്യ തൊഴിലാളിയായ അച്ഛൻ മാത്രമാണ് കുടുംബത്തിന് ഏക ആശ്രയം. മഴക്കാലത്തുണ്ടായ വേലിയേറ്റത്തിൽ വീടിന്റെ വലിയൊരു

ഭാഗം തകർന്ന അവസ്ഥയിലാണ്. ഇത്തരം പ്രതികൂല സാഹചര്യത്തിലാണ് വിദ്യാർത്ഥിനി വിദ്യാഭ്യാസം തുടർന്ന് പോന്നിരുന്നത്. ആയതിനാൽ പ്രതികൂല സാഹചര്യങ്ങൾ എല്ലാം കണക്കി ലെടുത്തു ഒരു അവസരം കൂടി നൽകി ആറാം സെമെസ്റ്ററിലേക്ക് റീ-അഡ്മിഷൻ അനുവദിക്കണം എന്നാണ് മെർലിൻ എം അപേക്ഷയിൽ ബോധിപ്പിച്ചിരിക്കുന്നത്.

പരീക്ഷാ വിഭാഗത്തിൽ നിന്നും ലഭിച്ച റിപ്പോർട്ട് അനുസരിച്ച്, മെർലിൻ എം, 2022 അഡ്മിഷൻ ബാച്ചിനോടൊപ്പം മൂന്നാം സെമെസ്റ്ററിലേക്ക് പുനർ പ്രവേശനത്തിലൂടെ പഠനം തുടർന്നിരുന്നു. ഒന്ന് മുതൽ നാല് വരെ സെമെസ്റ്ററുകൾ രജിസ്റ്റർ ചെയ്യുകയും പരീക്ഷ എഴുതിയതുമാണ്. എന്നാൽ അഞ്ചാം സെമെസ്റ്ററിൽ 75% ഹാജർ നേടി രജിസ്ട്രേഷൻ പൂർത്തിയാക്കിയെങ്കിലും പരീക്ഷ എഴുതിയിട്ടില്ല. 2023 അഡ്മിഷനോടുകൂടി മൂന്നു വർഷ ബിരുദ പ്രോഗ്രാമുകൾ അവസാനിക്കുന്ന സാഹചര്യത്തിൽ, സി ബി സി എസ് സമ്പ്രദായത്തിന് കീഴിൽ ആറാം സെമെസ്റ്ററിൽ റീ -അഡ്മിഷൻ ലഭിക്കാതെ പോയാൽ ഇതുവരെ പഠിച്ചതൊക്കെ ഉപയോഗപ്പെടാതെ വരികയും, ഇനിയൊരു ബിരുദ യോഗ്യത നേടണമെങ്കിൽ വീണ്ടുമൊരു നാലു വർഷം കണ്ടെത്തേണ്ടതായും വരും എന്നുള്ളതിനാൽ ടിയാന്റെ പ്രതികൂല സാഹചര്യങ്ങൾ കണക്കിലെടുത്തും മാനുഷിക പരിഗണന നൽകിയും ആറാം സെമെസ്റ്ററിൽ റീ -അഡ്മിഷൻ അനുവദിക്കുന്നതിനായി, കോളേജ് പ്രിൻസിപ്പൽ, വകുപ്പ് മേധാവി എന്നിവർ ശുപാർശ ചെയ്ത് മെഡിക്കൽ സർട്ടിഫിക്കറ്റ് ഉൾപ്പെടെ സമർപ്പിച്ചിരിക്കുന്ന അപേക്ഷ, ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം, സിൻഡിക്കേറ്റിന്റെ ഉപസമിതിയായ അഫിലിയേഷൻ കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended that a report from the Director, Physical Education Department be sought and the same be placed before the next Syndicate along with the report.

In view of the urgency, the committee further recommended that the Vice-Chancellor may permit implementation of the above recommendation by exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

The Committee came to an end at 12.30 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.11.2025, be noted.

Item No.23.36

Minutes of the meeting of the Sub Committee constituted for enhancement of remuneration to Daily Wage/Contract employees and Guest Lecturers of University/Self-Financing Institutions based on GO (P) No.54/2025/FIN dated 19.04.2025 - Consideration of - reg.

(Ad.AV)

The meeting of the Sub Committee constituted for enhancement of remuneration to Daily Wage/ Contract employees and Guest Lecturers of University/Self-Financing Institutions based on GO dated 19.04.2025 was convened on 24.06.2025 at 11.30 AM at the Syndicate Room, Palayam. The minutes of the meeting has been approved by the Vice Chancellor (Copy of the minutes appended). It may be noted that, as per the Government Order dated 19.04.2025 the date of effect of enhancement of remuneration is proposed as 01.04.2025.

It may be noted that, the Finance section has verified the recommendation of the Sub Committee on enhancing the remuneration for Daily wage/ Contract employees and Guest Lecturers of the University / Self-Financing institutions in University. The proposed enhancement, which aligns with G.O(P).No.54/2025/Fin dated 19.04.2025, is in order.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Sub Committee constituted for enhancement of remuneration to Daily Wage/Contract employees and Guest Lecturers of University/Self-Financing Institutions is placed before the Syndicate for consideration and suggesting appropriate date of effect of enhancement.

Minutes of the meeting of the Sub Committee constituted for enhancement of remuneration to Daily Wage/Contract employees and Guest Lecturers of University/Self-Financing Institutions based on GO (P) No.54/2025/FIN dated 19.04.2025

Date : 24.06.2025
Time : 11.30AM
Venue : Syndicate Room, Palayam

REGISTRAR (I/C)

VICE-CHANCELLOR

Members Present:

Sl. No.	Members	Signature
(1)	Adv.Muraleedharan Pillai G., the Convenor, Standing Committee of the Syndicate on Finance.	Sd/-
(2)	Dr.Shijukhan J.S., the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings.	Sd/-
(3)	Dr. S. Nazeeb, the Convenor, Standing Committee of the Syndicate on Planning and Development,	Sd/-
(4)	Sri. R. Rajesh, the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges.	Sd/-
(5)	Adv. R.B. Rajeev Kumar, the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.	Sd/-

The meeting started at 11.30 am.

The Sub-Committee, constituted to enhance the remuneration of daily wage/contract employees and Guest lecturers at University/Self-Financing Institutions, has recommended various suggestions as detailed in Annexure I & II and proposed enhanced wages for daily wage employees as shown below. (Proposed Annexure I, II, and proposed daily wage rates appended).

The following changes / updation may also be noted.

I) Annexure I

- No enhancement of remuneration is suggested with respect to Sl.No.12 (Administrative Assistant), Sl.No.13 (Administrative Officer), Sl.No.27 (University Health Centre Director (full time)) Sl.No.28 (Resident Medical Officer) and Sl.No.37 (Assistant Professor)
- To enlist the remuneration of Resident Cook (Sl.No.25(a)), Female Councillor (Sl.No.28(a)), Sub Editor (Department of Malayalam Lexicon) (Sl.No.48(a)), Lexicon Assistant (Department of Malayalam Lexicon) (Sl.No.49(a)); Technical Assistant (CLIF) (Sl.No.71(a)), Telephone Technician (CLIF) (Sl.No.71(b)), Technical Assistant (Geology) (Sl.No.74(a)) and FESEM technician in the Department of Optoelectronics (Sl.No.81(a)).
- Recommended to rename the post of "Studio Assistant/Library Cum Studio Attendant" as Studio Cum Library Attender". It has also been recommended to fix the qualification for the post from BFA/BBA.

II) Annexure II

- To enlist Computer Operator on CACEE as Sl.No.27.

III) Daily wage employees

The following are the recommendations of the Committee

- To enlist the remuneration of Trainer cum Caretaker in Health and Fitness Education (Sl no 53) and Casual (Peon, Sweeper, Day/Night Watchman) (Sl.No.54).
- Sl no. 51, 52 & 54 categories be changed as "Locally engaged".

IV) The Committee discussed the pay pattern of Adjunct Faculty and Emeritus Professor even though the same is not included in G.O dated 19/04/2025.

The Committee recommended the following:

Sl No	Designation	Current rate (per month)	Enhanced rate (per month)
1	Adjunct Faculty	Rs 30000/-	Rs 35000/-
2	Emeritus Professor	Rs 30000/-	Rs 35000/-

The meeting concluded by 05.30 pm.

Resolution of the Syndicate

RESOLVED to approve the recommendation of the Sub Committee constituted for enhancement of remuneration to Daily Wage/Contract employees and Guest Lecturers of University/Self-Financing Institutions based on GO (P) No.54/2025/FIN dated 19.04.2025, with effect from 01.01.2026.

Item No.23.37

T.K.M College of Arts and Science, Kollam- Submission of application for conferment of Autonomous status – Intimation – Consideration of- reg.

(Ac.D)

Ref: Letter No. A3/59/2025/TKMCAS dated 23.09.2025.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Principal, T.K.M College of Arts and Science, Kollam has informed that the college is in the process of applying for the conferment of Autonomous Status through the UGC portal and the application is proposed to be formally submitted by 10.10.2025. This intimation is issued to keep the University duly informed, as required under statutory norms.

As per the clause 6 of the University Grants Commission(Conferment of Autonomous status Upon College and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, the eligibility criteria for applying autonomy is,

6.1 Affiliated or Constituent Colleges of any discipline, whether Government, aided, partially aided or unaided/ self-financing, are eligible, provided they are under Section 2(f) of the UGC Act.

6.2 The college should have at least 10 years of existence.

6.3 The College must be accredited either by NAAC; or by NBA for at least three programme(s); or from a UGC-empanelled accreditation agency. However, if the number of programme(s) being run by the College is less than three, then each of the eligible programme must be accredited as per NBA norms. Accreditation status must be valid for at least one year at the time of application.

The constituent college shall also undergo independent accreditation.

As per the orders for the Hon'ble Vice Chancellor, the intimation sent by the Principal, TKM College of Arts and Science, Kollam regarding submission of application for conferment of Autonomous Status by TKM College of Arts and Science, Kollam is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to conduct an inspection by the committee consisting of Sri.R.Rajesh, Dr.S.Nazeeb and Adv. Muraleedharan Pillai G., Members Syndicate.

Item No.23.38 T.K.M College of Arts and Science, Kollam - recommendation on the proposal for autonomous status - Intimation from UGC –Consideration of- reg

(Ac.D)

Dr. R Manoj Kumar, Joint Secretary (Autonomous Colleges Bureau), UGC, vide e-mail dated 04/11/2025, has requested that the recommendations of University of Kerala regarding the proposal for the conferment of autonomous status to T.K.M College of Arts and Science, Kollam, affiliated to our University, be forwarded on the UGC web portal at the earliest (within 30 days from the date of intimation).

The Joint Secretary has also informed that, as per clause 4.1 of the UGC (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, the University is required to examine the application of the College for autonomous Status on the UGC Portal and give its recommendations, along with reasons/justification, within 30 working days on the UGC Portal (ie. on or before 10.12.2025). If the parent University does not respond on the UGC Portal within 30 working days, it shall be presumed that the parent university has no objection to the processing of the application by the UGC for autonomous Status.

Earlier, the Principal, T.K.M College of Arts and Science, Kollam, vide letter no. A3/59/2025/TKMCAS dated 23.09.2025, has informed that the college is in the process of applying for the conferment of Autonomous Status through the UGC portal and that the application is proposed to be formally submitted by 10.10.2025. This intimation was issued to keep the University duly informed, as required under statutory norms and no formal application is filed in this regard for which UGC has requested recommendations. The Vice-Chancellor had ordered to place the file regarding the submission of the application for conferment of Autonomous Status to T.K.M College of Arts and Science, Kollam informed by the Principal before the Syndicate. The file regarding the intimation of the Principal, T.K.M College of Arts and Science, Kollam, has been forwarded to place before the Syndicate.

The matter is once again placed before the recommendation of the Syndicate.

Resolution of the Syndicate

RESOLVED to conduct an inspection by the committee consisting of Sri.R.Rajesh, Dr.S.Nazeeb and Adv. Muraleedharan Pillai G., Members Syndicate.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.39 Minutes of the meeting of the Sub - Committee constituted to study strengthening of University Health Centres - Approval of - reg:

(Ad.DII)

A meeting of the Sub-Committee constituted to study strengthening of University Health Centres was held on 09.06.2025, 2.00 PM in the Syndicate Room. The Hon'ble Vice-Chancellor has approved the minutes and ordered to place the same before the Syndicate.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Sub- Committee constituted to study strengthening of University Health Centres held on 09.06.2025 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the meeting of the Sub- Committee constituted to study strengthening of University health Centres

Venue : Syndicate room
Date : 09.06.2025, Monday
Time : 2:00 pm

Members

1. Adv. Muralidharan Pillai G, Convenor,
Standing Committee of the Syndicate on Finance : Sd/-
2. Dr.Nazeeb S, Convenor,
Standing Committee of the Syndicate on Planning & Development : Sd/-
3. Dr.Shijukhan J S, Convenor,
Standing Committee of the Syndicate on Staff, Equipment & Buildings : Absent
4. Sri. R . Rajesh, Member, Syndicate : Sd/-
5. Sri. Ajay D N, Member, Syndicate : Absent

Special invitee

1. Dr. Girish G S, Resident Medical Officer (Contract),
University Health Centre, Karyavattom : Sd/-
2. Dr.Srikantan S, Honorary Director, University Health Centre, Palayam : Absent

The proposals submitted by the Resident Medical Officer regarding Karyavattom Health Centre and the Honorary Director regarding Palayam Health Centre were placed before the Sub-committee.

The Committee discussed the proposals submitted by the Resident medical Officer and recommendations regarding the Kariavattom Health Centre have been made as detailed below.

Sl No.	Proposal	Recommendation
1	Establishing Round-the-Clock Healthcare and Emergency services: - Introduce a 24x7 healthcare facility to cater to emergencies at any hour, including weekends and public holidays. - Designate a team of nurses, and support staff to ensure continuous medical coverage. - Equip the centre with emergency medical supplies and a basic ambulance service for immediate referrals to tertiary care centres if required.	Discussed the proposal in detail. Feasibility of availing CSR funds for the facilities including ambulance Service be explored
2	Increasing Staff Strength and Recruitment of a Pharmacist: - Recruit a qualified pharmacist to manage both the outpatient and emergency services effectively. - Ensure the presence of a pharmacist during all operating hours to provide accurate dispensing and guidance on medication usage. - Recruitment of lab technician to avail lab services - Training of staff to support digital operations and record	1. to convene meeting of the selection committee (already constituted) of engaging Pharmacist on daily wage basis at the earliest 2. to convene meeting of the selection committee (already constituted)of appointing lab technician as early as possible

REGISTRAR (I/C)

VICE-CHANCELLOR

3	Install a high-capacity inverter or UPS system to support essential equipment like ECG machines, refrigeration units for vaccines, diagnostic devices, and lighting during power outages	Agreed to install a high-capacity inverter or UPS system
4	To increase the limit of permanent advance to Rs 25000 for the purchase of medicines and other supplies	The Committee suggested placing the matter of increasing the limit of permanent advance to Rs.50,000/- before SC of the Syndicate on Finance .
5	Digitalisation of payment of various Fee - Develop a secure online portal for the collection of consultation fees, laboratory charges, and other service payments. - Integrate the system with university ID numbers to streamline accounting and ensure transparency. - Enable UPI and net banking options to facilitate easy and contactless	Discussed and suggested to place the matter regarding restructuring of consultation fee, OP and Observation fee before the SC of the Syndicate on Finance
6	Relocation of X-ray machine: Relocate the X-ray machine to a designated radiology room with adequate shielding, ventilation, and space to meet safety norms prescribed by the Atomic Energy Regulatory Board (AERB). Ensure the room layout promotes patient privacy, technician safety, and ease of use.	Entrust University Engineer for relocation of X-ray machine as per the proposal
7	RMO orally specified the need of suture kit at University Health Centre	Recommended to purchase the same.

The Committee suggested that the Resident Medical Officer be provided Teacher's flat, which is lying vacant.

The Sub-Committee decided to consider the proposals regarding University Health Centre, Palayam later.

The meeting ended at 2.40 pm.

Enclosure: Proposal from RMO & Honorary Director

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-Committee constituted to study strengthening of University Health Centres held on 09.06.2025, be approved.

Item No.23.40 Sree Narayana College, Kollam- Request for consent for applying for Autonomous Status-Consideration of-reg.

(Ac.D)

Ref: 1. Letter No. PL/1909/2025 dated 19.08.2025 from the Principal, SNC, Kollam
2. Letter No.5/1381 DATED 09.09.2025 from the Manager, Sree Narayana College, Kollam.

The Manager, Sree Narayana Colleges, Kollam has submitted a request for issuing consent letter from the University to enable the college to proceed with the application to UGC for autonomous status.

As per the clause 6 of the University Grants Commission (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, the eligibility criteria for applying autonomy is,

6.1 Affiliated or Constituent Colleges of any discipline, whether Government, aided, partially aided, or unaided/self-financing, are eligible, provided they are under Section 2(f) of the UGC Act.

6.2 The College should have at least 10 years of existence.

REGISTRAR (I/C)

VICE-CHANCELLOR

6.3 The College must be accredited either by NAAC; or by NBA for at least three programme(s); or from a UGC-empanelled accreditation agency. However, if the number of programme(s) being run by the College is less than three, then each of the eligible programme must be accredited as per NBA norms. Accreditation status must be valid for at least one year at the time of application.

The constituent colleges shall also undergo independent accreditation.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding issuance of consent letter to the Manager, Sree Narayana Colleges, Kollam for applying autonomy in the University Grants Commission is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to conduct an inspection by the committee consisting of Sri.R.Rajesh, Dr.S.Nazeeb and Adv. Muraleedharan Pillai G., Members Syndicate.

Item No.23.41 Report on the Audit of Accounts of University of Kerala for the year 2023-24 – Consideration of- reg.

(OAD 3)

As per Section 50(4) under Chapter VII of the Kerala University Act 1974 (Act 17 of 1974) and in pursuance of Section 13 of the Kerala Local Fund Audit Act, 1994 and Rule 18 of the Kerala Local Fund Audit Rules 1996, the Joint Director, Kerala State Audit Department, Kerala University Audit has submitted the Audit Report for the year 2023-24 of the University of Kerala.

As per section 15(1) of the Kerala Local Fund Audit Act of 1994, on receipt of a report under section 13, the executive authority concerned shall submit the First Reply within 2 months of the receipt of the report or within such period as may be specified under the law governing the Local Authority.

Statute 10(4), Chapter VI of the Kerala University First Statutes 1977 stipulates that the Syndicate shall publish the Accounts when audited, together with the Audit Report in the Government Gazette and forward copies of the Accounts and Audit Report to the Senate and to the Government. The Audit report shall be considered by the Syndicate at its ordinary meeting.

Statute 93 Chapter V stipulates that the Senate may consider the Audit report at its ordinary meeting.

In pursuance of the above, the Audit Report for the year 2023-24 is submitted for consideration of the Syndicate. Upon approval it may be placed before the Senate and subsequently forwarded to the sections/departments concerned for furnishing their remarks.

Resolution of the Syndicate

RESOLVED that the Audit Report for the year 2023-24 of the University of Kerala, be approved.

Item No.23.42 Research Awards for the Financial Year 2023-2024 and Finalization of the Award Distribution Ceremony-Consideration of-reg.

(Ad.F1)

The meeting of the Award Committee for the Evaluation of Research Projects held on 18/02/2025 has made its recommendations for the awards for the financial year 2023-2024.

The Hon'ble Vice-Chancellor has approved the recommendations of the Award Committee and orders to this effect were issued, vide U.O. No.4013/2025/UOK dated 03.05.2025.

The following awards have been sanctioned for the financial year 2023-2024:

- 1. To bestow the 'Best Research Project Award' consisting of cash prize of Rs.15,000/- and Certificate to Dr. Subodh G, Assistant Professor, Department of Physics under the category of Faculty of Science and Faculty of Applied Sciences & Technology for the project titled "Development of Polymer nanocomposite-based microvave absorber for L and S band frequencies" funded by SERB.**
- 2. To bestow the 'Best Research Project Award' consisting of cash prize of Rs.15,000/- and Certificate to Dr. Manju S Nair, Professor, Department of Economics under the category of other faculties, excluding the Faculty of Science and Faculty of Applied Sciences & Technology for the projects titled "NFSA - Social Audit of Public Distribution System in Kerala" funded by Commissionerate of Civil Supplies, Govt. of Kerala.**

3. To bestow the 'Highest Research Grant Award' consisting of cash prize of Rs.15,000/- and Certificate to Dr.Subodh G, Assistant Professor, Department of Physics under the category of Faculty of Science and Faculty of Applied Sciences & Technology for the project titled "Development of Near Infrared LEDs through Tailoring Photophysical Respose of Garnet Based Phosphors for Biological Windows" funded by SERB.
4. To bestow the 'Highest Research Grant Award' consisting of cash prize of Rs. 15,000/- and Certificate to Dr. Divya C Senan, Assistant Professor, Department of Education under the category of Faculty of Social Sciences/Commerce/Education/Law & Management Studies for the projects titled "Climate Science Research, Energy Education and Training for Ecological Sustainability (CREATE)" funded by Ministry of Education SPARC and "Skill Training and Assessment to Empower Women for Science Careers through Innovative Gender Responsive STEM Pedagogy" funded by ICSSR.
5. To bestow the 'Best Research Department Award' to the Department of Physics under the category of Faculty of Science and Faculty of Applied Sciences & Technology for the project titled "Development of Near Infrared LEDs through Tailoring Photophysical Respose of Garnet Based Phosphors for Biological Windows" funded by SERB and the Award consists of cash prize of Rs. 10,000/- and Certificate.
6. To bestow the 'Best Research Department Award' to the Department of Commerce under the category of other faculties excluding the Faculty of Science and Applied Sciences & Technology for the project titled "The effect of investors sentiments on sustainability and ESG ratings on the performance of Indian Companies" funded by ICSSR and the Award consists of cash prize of Rs.10,000/- and Certificate.

Further recommended to bestow Additional Recognition to:

1. Dr. Mamta Sahoo, Assistant Professor, Department of Physics for the project titled "Active Browning dynamics in viscous/ viscoelastic solution" funded by SERB.
2. Dr. R Jayakrishnan, Professor, Department of Physics for the project titled "Clean and Green Technology for water Purification" funded by DoECC.
3. Dr. I Hubert Joe, Professor, Department of Physics for the UGC BSR-Mid Career Award.
4. Dr. Renu Mohan, Assistant Professor, UGC FRP, Department of Biotechnology for the project titled "Identifying the molecular determinants of adipocyte hypertrophy: Role of septin 11 in the remodelling of actin microtubules and their interaction with lipid droplets during fat cell expansion." funded by DST-SERB-SURE.
5. Dr. Sandhya R.S, Professor, Department of Sociology for the project titled "OPPAM (Phase II): A Project of adopting Kani Settlements in Vithura Grama Panchayat" funded by National Bamboo Mission.
6. Dr. Biju A.V, Associate Professor, Department of Commerce for the project titled "The effect of investors sentiments on sustainability and ESG ratings on the performance of Indian Companies" funded by ICSSR.
7. Dr.Ani Deepthi, Assistant Professor, Department of Chemistry for the project titled "Synthesis and antibacterial evaluation of compounds derived from tryptanthrin and β -carboline targeting MDR bacterial pathogens" funded by SERB.

The Award Committee has recommended that the matter regarding the finalization of a convenient date, time, and venue for the award distribution ceremony be placed before the Syndicate for a decision.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the finalization of a convenient date, time, and venue for the above Research Award distribution ceremony, is placed before the Syndicate for the consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research and to fix the date, time and venue for the Research Award distribution ceremony in consultation with the Hon'ble Vice-Chancellor.

Item No.23.43

Revision of Syllabus BHMCT programme -- Representation submitted by the Principal, Snehacharya Institute of Management & Technology -- in tune with the remarks of the Chairperson, BoS in Business Management (Pass) & the Dean, Faculty of Management Studies –Consideration of- reg. (Ac.A IV)

The Principal, Snehacharya Institute of Management & Technology, Alappuzha has submitted a representation regarding the urgent need for revision of the BHMCT syllabus, highlighting its outdated nature (last revised in 2018), non-conformity with UGC Evaluation Reforms (2019), misalignment with UGC Credit Framework Regulations (2025), and the absence of a dedicated Board of Studies in Hotel Management & Tourism etc, which are detailed below;

- 1. Outdated Curriculum** – The BHMCT syllabus was last revised in 2018. As per prevailing academic norms, undergraduate syllabi are to be revised and updated at least once every four years. No revision has been undertaken so far, which has resulted in:
 - Academic content becoming outdated in the rapidly evolving hospitality industry.
 - Inadequate exposure to new-age domains such as digital, artificial intelligence, and emerging hospitality technologies.
- 2. Non-Conformity with UGC Evaluation Reforms (November 2019):** The current framework is still heavily relies on end-semester written examinations with insufficient emphasis on continuous internal evaluation, outcome-based assessment, and interdisciplinary performance metrics, thus not aligned with UGC norms.
- 3. Misalignment with UGC Credit Framework:** The distribution of credits in the BHMCT course does not conform to the UGC (Minimum Standards of Instruction for the Grant of UG & PG Degrees) Regulations, 2025. Specifically:
 - The structure does not align with mandated requirements for Major, Minor, Skill Enhancement and Ability Enhancement courses
 - Lack of flexibility and academic mobility as envisaged under the NEP 2020.
 - This misalignment may affect the academic recognition and career progression of BHMCT graduates.
- 4. Absence of a Board of Studies (BoS) for Hotel Management & Tourism:** Despite being a specialised and professional programme, the BHMCT course presently functions without a dedicated BoS in Hotel Management and Tourism. This absence has resulted in:
 - Lack of systematic syllabus revision and curriculum development.
 - No formal mechanism for industry or alumni input.
 - Inadequate review of academic quality, teaching practices, and examination standards
- 5. Need for Institutional and Sectoral Support for Hospitality Education:** The hospitality and tourism sectors are key growth areas with substantial employment potential. To ensure quality education in these sectors:
 - Institutionalized academic governance through functional bodies such as BoS, Faculty Councils, and Standing Committees.
 - Regular consultation with industry stakeholders to update the curriculum.
 - Policy-level support for internships, placements, industry collaboration, and applied research.

In light of the above, the Principal has requested urgent revision of the BHMCT syllabus, in line with the UGC Evaluation Reforms 2019 and UGC Regulations, 2025.

Remarks of the Chairperson, Board of Studies in Business Management (Pass) and the Dean, Faculty of Management Studies were obtained on the matter. The Chairperson has intimated to adopt necessary arrangements for designing a curriculum framework with credit structure for B.Voc and BHMCT programmes, similar to the FYUGP curriculum framework.

Further, also recommended to design a curriculum framework with credit structure for B.Voc and BHMCT programmes, similar to the FYUGP framework, which is essential before syllabus revision can be undertaken. The Dean, Faculty of Management Studies has endorsed the remarks of the Chairman.

As per the orders of the Vice Chancellor, the matter regarding the syllabus revision for the programme BHMCT along with the representation of the Principal, Snehacharya Institute of Management & Technology and the remarks of the Chairperson, BoS in Business Management (Pass) & the Dean, Faculty of Management Studies is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.23.44 Sree Narayana College, Cherthala- Issuance of the consent letter for applying for Autonomous Status-Consideration of-Reg.

(Ac.D)

Ref: Letter No.5/1418 dated 11.09.2025 from the Manager, Sree Narayana Colleges, Kollam.

The Manager, Sree Narayana Colleges, Kollam has submitted a request for issuing consent letter from the University to enable the college, Sree Narayana college, Cherthala to proceed with the application to UGC for autonomous status. It is informed that the college, accredited by the NAAC with A+ Grade, is preparing to apply for the status of autonomy to the University Grants Commission.

As per the clause 6 of the University Grants Commission (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, the eligibility criteria for applying autonomy is,

6.1 Affiliated or Constituent Colleges of any discipline, whether Government, aided, partially aided, or unaided/self-financing, are eligible, provided they are under Section 2(f) of the UGC Act.

6.2 The College should have at least 10 years of existence.

6.3 The College must be accredited either by NAAC; or by NBA for at least three programme(s); or from a UGC-empanelled accreditation agency. However, if the number of programme(s) being run by the College is less than three, then each of the eligible programme must be accredited as per NBA norms. Accreditation status must be valid for at least one year at the time of application.

The constituent colleges shall also undergo independent accreditation.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding issuance of consent letter to the Manager, Sree Narayana Colleges, Kollam for applying autonomy for Sree Narayana College, Cherthala in the University Grants Commission is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to conduct an inspection by the committee consisting of Sri.R.Rajesh, Dr.S.Nazeeb and Adv. Muraleedharan Pillai G., Members Syndicate.

Item No.23.45 Condonation of Attendance - Sixth Semester Unitary LL.B Degree Examination - April 2025 - Mr.Hari Sankar-Consideration of-reg.

(EGI(a))

Mr. Harisankar (candidate Code:47222551044), a candidate of LL.B Unitary Degree Course (Evening) at Kerala Law Academy Law College, Peroorkada has submitted a request for granting condonation of attendance for the 6th semester unitary LLB degree examination April 2025.

In his request, he stated that he is currently serving as Deputy Inspector General of Police (DIG), Thrissur Range, has been entrusted with the responsibility of overseeing public order in the districts of Thrissur, Palakkad, and Malappuram, with effect from January 1, 2025.

Due to his public duties and official commitments, he has been unable to attend Sixth Semester LL.B classes regularly since January 21, 2025. As a result, the Kerala Law Academy Law College has denied him clearance to appear for the Sixth Semester Examination due to a shortage of attendance.

It is submitted that the College conducted 56 classes in 2024 and 55 classes in 2025, totaling 111 classes. However, as per the attendance statement provided by the College, Mr. Hari Sankar has an attendance percentage of only 59.79%. The shortage of attendance (approximately 15%) has been calculated based on the total number of classes conducted (111), rather than the minimum required 90 instructional days.

As per Clause 3(b) of the University Regulations for the Unitary LL.B Degree (applicable from 2020 admission onwards), each semester shall consist of 90 instructional days, with five hours per day allotted for lectures, seminars, debates, and test papers.

It is further submitted that the evening batch has been discontinued after 2026, and there is no provision for readmission. Mr Hari Sankar has completed his LL.B course up to the Fifth Semester in regular order, securing an overall 65% marks. Additionally, he has successfully completed all components related to Moot Court and Chamber Work for the Sixth Semester.

It may be noted that Mr.Harisankar was admitted provisionally to the sixth Semester Unitary LL.B Degree Examination April 2025 in compliance with the Judgement dated 28.03.2025 on WP(C)No 12722 of 2025 filed by Mr.Hari Sankar before the Hon'ble High Court of Kerala.

When the above writ petition came up for consideration before the Hon'ble High Court on 27.05.2025, the Hon'ble Court passed an interim order directing the Controller of Examinations **to place the candidate's request before the Syndicate** of the University for appropriate decision regarding the condonation of shortage of attendance. The Hon'ble Court further directed that such a decision should be taken within a period of one month by the Syndicate of the University after afforded an opportunity of hearing the candidate. Additionally, the Syndicate was instructed to take into account that the candidate had already appeared for the examination pursuant to the interim order of the Hon'ble High Court and had successfully cleared the papers of the 5th semester.

(Court Order Appended)

As per the orders of Hon'ble Vice-Chancellor, the afore mentioned matter is placed before the Syndicate for consideration.

NOTED.

Resolution of the Syndicate

Item No.23.46

Department of Archaeology - Request from Dr. Abhayan G S., to relieve him from Headship and to nominate a new Head of the Department
Consideration of- reg.

(Ad.FII)

Dr. Abhayan G S, Assistant Professor & Head, Department of Archaeology, vide letter dated 01.08.2025 has informed that his tenure as Head, Department of Archaeology expires on 30.11.2025 and requested to nominate the next eligible faculty, as Head of Department of Archaeology.

It may be noted that Dr. Abhayan G S was nominated as Head of Department of Archaeology with immediate effect vide U.O No. Ad.F II/47635/2022/UOK dated 26.11.2022. He took charge on 01.12.2022 and his tenure expires on 30.11.2025.

As per Statute 18 Chapter 3 of the Kerala University First Statutes, 1977, "*the Professor, Reader or Lecturer in charge of a department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior-most teacher of the Department. The Syndicate shall nominate the senior-most Professor as the Head of the Department for a period of three years and at the end of the three years, next senior-most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Readers as per seniority. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/ she has a minimum of 6 months service remaining till retirement.*"

The details of faculty members in the Department of Archaeology is furnished below:

Name	Designation	Date of Joining	Date of Retirement	Remarks
Dr.Abhayan G S	Assistant Professor	08.11.2012 (As Lecturer)	31.01.2043	currently holding the position of Head, Dept. of Archaeology
Dr. Rajesh S V	Assistant Professor	06.11.2012 (As Lecturer)	31.03.2041	-

As per orders of the Vice-Chancellor, the matter of nominating a new Head of the Department of Archaeology w.e.f. 01.12.2025 is placed before the Syndicate for consideration.

REGISTRAR (I/C)

VICE-CHANCELLOR

Resolution of the Syndicate

RESOLVED to nominate Dr.Rajesh S.V., Assistant Professor as Head, Department of Archaeology, University of Kerala, Kariavattom.

FURTHER RESOLVED to permit Dr.Abhayan G.S., to continue as Head, Department of Archaeology, till Dr.Rajesh S.V. takes charge.

Item No.23.47

Regulations for FYUGP - Lower range of percentage of marks for Grades/ Grade Points and Pass Minimum criteria for ESE & CCA - rectification – Consideration of – reg.

(Ac.AV)

Four Year Under Graduate Programmes UoK-FYUGP Curriculum Framework and Regulation are implemented in the Affiliated Colleges/UITs w.e.f the academic year 2024-25, vide UO No. 4271/2024/UOK dated 22.05.2024. As per the FYUGP Regulations, **a student has to secure minimum of 35% marks for CCA and ESE separately in order to pass a course.** However, the lower range of percentage of marks for calculating the Grades and Grade Points is not specifically mentioned in the Regulations.

The Officers level Committee for FYUGP at its meeting held on 01.01.2025 recommended to rectify the lower range of percentage of marks for calculating the Grades and Grade Points as shown in the table below and amend the Regulations, subject to ratification by the Academic Council.

Letter Grade	Grade Point	Percentage of Marks (Both Internal & External Marks put together)		Class
		Existing	Proposed	
O (Outstanding)	10	95% and above	95% and above	First Class with Distinction
A+ (Excellent)	9	Above 85% and below 95%	85% to < 95%	
A (Very good)	8	Above 75% and below 85%	75% to < 85%	
B+ (Good)	7	Above 65% and below 75%	65% to < 75%	
B (Above average)	6	Above 55% and below 65%	55% to < 65%	First Class
C (Average)	5	Above 45% and below 55%	45% to < 55%	Second Class
P (Pass)	4	Above 35% and below 45% Aggregate (external and internal put together) with a separate minimum of 35% in external and internal	35% to <45% Aggregate (external and internal put together) with a separate minimum of 35% in external and internal	Third Class
F (Fail)	0	Below a separate minimum of 35% in external and internal	Below a separate minimum of 35% in external and internal	Fail
Ab (Absent)	0			Fail

The proposed range of percentage of marks for calculating the Grades and Grade Points was intimated to the colleges vide Circular No. 29890/Ac A V (A)/2024/UOK dated 07.01.2025.

As per the clarification from the Controller of Examinations, the lower range of marks was considered at the time of evaluation and publication of results of First semester examinations, as recommended by the Officers level Committee for FYUGP.

A course with Theory and practical in FYUG Programme has CCA and ESE Components for both Theory and Practical. But the Regulation is silent on the separate minimum pass marks required for CCA (Practical) & CCA (Theory) and also for ESE (Theory) and ESE (Practical).

The Officers level Committee for FYUGP recommended that no separate minimum pass marks is required for CCA (Practical) & CCA (Theory) and also for ESE (Theory) and ESE (Practical). Separate pass minimum of 35% for Theory and Practicals is recommended for Science courses. The Committee also recommended that the whole matter to be placed before the Academic Council.

REGISTRAR (I/C)

VICE-CHANCELLOR

As per the orders of the Vice-Chancellor, the following recommendations of the Officers level Committee for FYUGP was placed before the Academic Council for consideration:

1. *to rectify the lower range of percentage of marks for calculating the Grades and Grade Points and to amend the Regulations for FYUGP accordingly, subject to ratification.*
2. *to implement separate pass minimum of 35% for ESE (Theory) and ESE (Practical) and also for CCA (Practical) & CCA (Theory) for Science courses and no separate minimum pass marks be required for CCA (Practical) & CCA (Theory) and also for ESE (Theory) and ESE (Practical) in case of non-Science courses.*

The Academic Council, at its meeting held on 17.02.2025, vide Item No. 41, considered the matter and resolved to refer the same to the Syndicate. Accordingly, the above matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

Item No.23.48

Bishop Moore College, Mavelikara–Placement/Promotion of Dr.D.Sajan, Associate Professor Academic Level 13A, Department of Physics as Professor Academic Level 14- Proposal for the Placement/Promotion & extract of the Minutes of the Meeting of the Internal Complaints Committee– Submitting of- reg.

(Ac.FI)

The DDO, Bishop Moore College, Mavelikara vide letters dated 19.06.2024 & 12.07.2024 has forwarded the proposal for the approval of Placement/Promotion of Dr.D.Sajan, Associate Professor in Physics Academic Level 13A as Professor Academic Level 14 w.e.f. 02.06.2024 FN.

The Service details of Dr.D.Sajan are as follows:

Qualifications	1.M.Sc in Physics from Bharathidasan University in April 1998. 2.M.Phil in Physics from CUSAT in March 2003. 3.Awarded Ph.D in Physics from University of Kerala on 27.09.2008.
Date of birth	13.05.1973
Date of Retirement	31.05.2029
Date of entry into service as Lecturer	02.06.2009
Date of entry into continuous service	02.06.2009
L.W.A availed without medical ground	NIL
Date of Placement to Lecturer Senior Scale	02.06.2013
Date of Promotion to Assistant Professor Stage III	02.06.2018
Date of Promotion as Associate Professor Academic Level 13A	02.06.2021
Proposed date of placement/promotion as Professor	02.06.2024 FN
U G C Regulation applicable	UGC Regulations, 2018

The DDO, Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.D.Sajan as per UGC Regulations, 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A as Professor Academic Level 14 is as detailed below.

- Associate Professors who have completed three years of service in Academic Level 13A.
- A Ph.D degree in subject relevant/allied/relevant discipline.
- A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulations, 2018

On verification, it is seen that Dr.D.Sajan has completed three years of service as Associate Professor Academic Level 13A on 01.06.2024. He acquired Ph.D in Physics from University of Kerala on 27.09.2008.

As per the minutes of the duly constituted Selection committee for promotion under CAS held on 07.06.2024, the Associate Professor attained a verified score of 535 for which minimum required score is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded), the selection committee recommends that Dr.D.Sajan is eligible for promotion to the post of Professor Academic Level 14 w.e.f 02.06.2024 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The Syndicate at its meeting held on 09.09.2024, vide item No. 14.04.A30, has resolved that the proposal regarding the Placement/Promotion of Dr.D.Sajan, Associate Professor, Department of Physics, Bishop Moore College, Mavelikara be kept in abeyance for the time being.

Later, the Internal Complaints Committee examined the complaint against Dr.D.Sajan, Associate Professor & Research Guide Bishop Moore College, Mavelikara and decided that, no further action was required on the said complaint as ICC could not find that the complaint against the said teacher include within the ambit of Sexual harassment.

The Syndicate at its meeting held on 05.11.2024 noted the minutes of the Internal Complaints Committee and resolved to entrust the Registrar for taking further action in this regard. The Registrar has ordered to implement the decision of the Internal Complaints Committee after examined the said matter and proposed to place the proposal for the approval of Placement/Promotion of Dr.D.Sajan along with his request before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Dr.D.Sajan, vide letter 06.01.2025 requested to do the needful for his promotion as the University exempted him from the allegations.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 25.01.2025 considered the proposal for the approval of Placement/Promotion of Dr.D.Sajan and recommended to approve the same. However, the Syndicate at its meeting held on 17.03.2025 on item no. 18.07.A3, considered the proposal for the Placement/Promotion of Dr.D.Sajan, along with the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 25.01.2025 and resolved the following:

- *The proposal for the Placement/Promotion of Dr.D.Sajan, Associate Professor Academic Level 13A, Department of Physics be kept in abeyance for the time being.*
- *To entrust the Registrar to verify the report of the Internal Complaints Committee and place the Report before the Syndicate.*

Subsequently, the **Syndicate at its Meeting held on 27.05.2025**, on item No.20.36, considered the report submitted by the Registrar and **resolved to keep the proposal for the placement/ promotion of Dr.D.Sajan, Associate Professor, in abeyance until the final decision of the Internal Complaints Committee.**

Now, the Ad.Misc section as per note dated 02.07.2025, has furnished the **extract of the Minutes of the Meeting of the Internal Complaints Committee held on 13.05.2025** as approved by the Vice Chancellor, subject to reporting to the Syndicate, in connection with the appeal filed by Ms.Anjana M.P, Research Scholar against ICC report with respect to the complaint raised against her previous Research Guide Dr.Sajan.D, Bishop Moore College, Mavelikara.

As per the above Minutes of the Meeting of the Internal Complaints Committee held on 13.05.2025, on item No. 01, *"the Committee reviewed the appeal submitted by Ms.Anjana M.P, Research Scholar vide email dated 06.01.2025 against ICC report on the complaint raised against her previous Research Guide Dr.Sajan.D, Bishop Moore College, Mavelikara along with the accompanying FIR copy. After careful examination, the Committee recommended to uphold the earlier decision that no further action was warranted, as the complaint lacked sufficient merit".*

The above recommendation was approved by the Vice Chancellor, subject to reporting to the Syndicate for initiating immediate action.

In this circumstances, as per the orders of the Vice-Chancellor, the **proposal for the approval of Placement/Promotion of Dr.D.Sajan, Associate Professor Academic Level 13A, Department of Physics as Professor Academic Level 14 w.e.f. 02.06.2024 FN at Bishop Moore College, Mavelikara as per UGC Regulations 2018, along with the extract of the Minutes of the Meeting of the Internal Complaints Committee held on 13.05.2025** is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.
Sri.P.S. Gopakumar, Member Syndicate expressed his dissent.

Item No.23.49

Department of Law - Nomination of new Head of the Department and regularizing the period of headship of Dr. Sindhu Thulaseedharan in the Dept. of Law from 03.05.2024 till the date of next headship – Consideration of-reg.

(Ad.FII)

Dr. Sindhu Thulaseedharan, Professor, Dept. of Law was initially appointed as Head of the Department w.e.f.03.05.2018, vide U.O. No. Ad.AII.1/023492-2/2018 dated 26.07.2018 for a period of three years. Accordingly, her tenure ended on 02.05.2021. However, she continued in her role as Head of the Department and further the Syndicate, at its meeting held on 25.08.2022, vide Item No.45.57 resolved to extend the Headship of Dr. Sindhu Thulaseedharan, Dept. of Law for one more tenure and U.O. No. Ad.AII/6780/2022/UOK dated **28.08.2022** was issued in this regard. Accordingly, her second tenure of headship ended on 02. 05. 2024. It may be noted that, Dr. Sindhu Thulaseedharan is still continuing as Head of the Department.

As per Statute 18 Chapter 3 of the Kerala University First Statute 1977, "*The Professor, Reader or Lecturer in charge of a Department shall be the Head of the Department. The Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most lecturer of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of 3 years and at the end of the 3 years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among the Associate Professors/Readers as per seniority. To become eligible for headship, a teacher has to put in at least 2 years of service in the Department concerned, except in cases where there are no senior teachers in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Department where there are no Professors or Associate Professors/Readers eligible for the Headship, it shall be rotated among the Assistant Professors*".

The details of teaching faculties currently in the Department of Law is as shown below:

Sl. No.	Name	Designation	Date of Joining	Date of Retirement	Headship
1.	Dr. Sindhu Thulaseedharan	Professor	07.09.2005	31.03.2031	03.05.2018 - 02.05.2021 & 03.05.2021 -02.05.2024 Still continuing
2.	Dr.Rakendu C.K.	Assistant Professor	16.03.2020	30.06.2041	-----

As per the orders of Vice - Chancellor, the matter of regularizing the period of headship of Dr. Sindhu Thulaseedharan in the Dept. of Law from 03.05.2024 till the date of next headship and nomination of new Head in the Department of Law, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to regularize the period of headship of Dr. Sindhu Thulaseedharan, Professor in the Dept. of Law, Kariavattom from 03.05.2024.

FURTHER RESOLVED that the Headship of Dr. Sindhu Thulaseedharan, Professor in the Dept. of Law, University of Kerala, Kariavattom be continued with effect from 03.05.2024 for a further period of three years.

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Item No. 23.50***Institute of Management in Kerala - Nomination of the next Head of the Department – Consideration of-reg.*****(Ad.DI)**

Dr.R.Vasanthagopal, Senior Professor, Institute of Management in Kerala (IMK) was nominated as Head, IMK, for a period of three years w.e.f. 03.01.2023, vide, U.O.No. 9606/2022/UOK dated 26.12.2022. Now, vide Letter dated 07.11.2025, Dr. R. Vasanthagopal, Senior Professor & Head, IMK has requested that steps may be initiated to appoint the next eligible faculty member of the Department as HoD, since his tenure will expire on 02.01.2026. It is also stated that the next senior most Professor in the Department is Dr. K.S. Suresh Kumar.

It may be noted that Dr. K.S. Suresh Kumar has been serving as Director, School of Distance Education, University of Kerala, since 26.04.2023. The request received from the Head, IMK for relieving of Dr. K.S. Suresh Kumar from the Directorship of SDE and to permit him to join IMK as Professor with immediate effect is placed before the Syndicate for consideration.

As per Statute 18, Chapter 3 of the Kerala University First Statutes, 1977 modified vide amendment No. 191 and 232, the Head of the Department shall be nominated on a rotation basis for a period of 3 years, starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as HOD for a period of 3 years and at the end of the 3 years, the next senior most Professor shall be nominated. After all Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. In the Departments where there are no Professors or Associate Professors, eligible for Headship, it shall be rotated among the Assistant Professors. To become eligible for considering for Headship, a teacher should possess a Ph.D Degree, has to put in atleast two years service in the Department concerned and has a minimum of 6 months of service remaining till retirement.

Details of faculties in IMK are as follows:

Sl. No.	Name	Designation	Term as HoD	Date of Joining	Date of Retirement	Remarks
1	Dr.R.Vasanthagopal	Senior Professor	03.01.2023 to 02.01.2026	03.01.2013	31.05.2029	
2	Dr.K.S.Chandrasekar	Senior Professor	On deputation as VC, Cluster University, Jammu.			
3	Dr.K.S.Suresh Kumar	Professor	-	03.01.2013	31.05.2031	Director, SDE w.e.f 26.04.2023
4	Dr.Ambeeshmon.S	Assistant Professor	-	02.06.2016	31.03.2027	

As per the rotation table, Dr.K.S.Suresh Kumar, Professor, is the next senior most faculty in IMK, to be considered for the position of the Head.

As per orders of the Vice - Chancellor, the matter of nominating the next Head in the Institute of Management in Kerala, w.e.f 03.01.2026, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to nominate Dr. K.S.Suresh Kumar, Professor as Head, Institute of Management in Kerala, University of Kerala, Kariavattom with effect from 03.01.2026.

Item No.23.51

Kariavattom Campus- Electrification works related to the construction of Laboratory complex for the Department of Bio-Chemistry and the horizontal extension to the existing building of the Department of Demography- Extension of Time of Completion - Details of precedence & justification for the delay submitted by the University Engineer - Consideration of - Reg.

(Pl.C)

An amount of Rs. 1,09,70,000/- (Rupees One Crore Nine Lakh and Seventy Thousand only) was sanctioned for the civil and electrical work towards the setting up of a Comprehensive Research Laboratory for Department of Bio Chemistry at Kariavattom Campus, vide UO No. 3472/2022/UOK

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dated 06.05.2022 and an estimate amounting to ₹ 7,80,000/- was sanctioned for the electrical works related to the horizontal extension to the existing building of the Department of Demography at Kariavattom Campus, vide U.O No. 2223/2023/UOK dated 08.03.2023.

Subsequently, the University Engineer vide letter no. DB-E/Bio-Chm/kvtm/2024 dated 03.07.2024 and vide letter no. DB-E/Dem/kvtm/2024 dated 03.07.2024 had reported that **the contractor Sri.Ajesh K K** requested for the extension of time of completion of both the works up to 04.06.2024 without imposing fine. The University Engineer recommended for the same. The matter was placed before the Standing Committee of the Syndicate on Planning and Development held on 30.07.2024, and the Committee had recommended to place the matters along with the details of precedence if any, in granting extension of time of completion for the work up to the date of receipt of Energisation certificate from the Electrical Inspectorate, before the Syndicate. The Syndicate at its meeting held on 31.08.2024, vide item nos. 13.21.07 & 13.21.10, considered the same, and resolved to approve the above mentioned recommendation of the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the University Engineer submitted the required details vide letter No.DB-E/Dem & Bio-Chem/Kvtm/2024 dated 10.12.2024, and the Syndicate held on 22.02.2025 vide Item no. 17.14, considered the report of the University Engineer, and resolved that the item be referred to the next Syndicate. It was further resolved to entrust the University Engineer, to submit a detailed justification for the delay occurred for the said works and place the same before the Syndicate.

Now, the University Engineer, vide letter no. EU/DB-E/Dem & BCH/KVTM/1/2024-25 dated 26.08.2025, has submitted the justification:

The agreement was executed with the contractor Sri. Ajesh. K.K for the subject works. Site was handed over to the contractor on 25.09.2023 with the time of completion of 60 days, for horizontal extension to the existing building of the Department of Demography at Kariavattom Campus and 17.10.2023 with a time of completion of 90 days for construction of Laboratory complex for Department of Bio-Chemistry. As per the agreement condition the work has to be completed on 23.11.2023 & 14.01.2024 respectively. As per the tender condition contractor is liable to submit the energisation certificate from the Electrical Inspectorate within 30 days from the date of completion.

The delay in obtaining the energisation certificate from the Electrical Inspectorate occurred because the scheme for this particular work could not be submitted within the stipulated time frame. At the time, a separate scheme related to the Kariavattom Campus was already under review by the Electrical Inspectorate. The details are as follows.

Sl. No	Name of Work	Firm/ Contractor	Initial approval	Final approval
1	Kerala University-Commissioning of the 750 KWp solar system at the Kariavattom Campus under Smart City Project.	M/s ANERT	22.11.2023	11.07.2024
2	Electrical works for construction of School of Communication and Library Science at Kariavattom Campus	Kerala State Housing Board	20.09.2023	06.03.2024

As the submission of multiple schemes simultaneously was not permitted, the new scheme had to wait until the processing of the earlier one was completed. The scheme under review was intended to facilitate the addition of load to the entire HT connection of the campus. Once the scheme approval in principle was granted for the Communication and Library Science building, the scheme for this work was subsequently submitted to the Electrical Inspectorate. Initial approval was obtained on 25.03.2024, and the final scheme approval certificate was issued by the Electrical Inspectorate on 04.06.2024.

Furthermore, the contractor diligently adhered to the agreement schedule and made every effort to complete the work within the given time frame. However, the delay in obtaining the scheme approval was beyond his control. Similarly, the University waived penalties for other works under similar circumstances.

1. Electrical works related to the construction of Microwave material laboratory at Kariavattom Campus.
2. Providing lift facilities to the buildings of Department of Social Science (Political Science block), Department of Biochemistry, Department of Chemistry, Department of Botany/ Zoology and Campus Library Building at Kariavattom Campus.

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3. Electrification works related to the construction of Dormitory in the fourth floor of SC funded hostel at Kariavattom Campus.
4. Electrical works for horizontal extension to the existing arts block II building for the Department of Archaeology at Kariavattom Campus.
5. Electrification works related to the construction of horizontal extension to the Department of Biotechnology at Kariavattom Campus.

Considering the above facts, the University Engineer has recommended that **the completion time be extended up to 04.06.2024 without imposing fine.**

As per the orders of the Vice-Chancellor, the aforesaid matter and the justification for the delay in the electrification works -'related to the construction of Laboratory complex for the Department of Bio-Chemistry and horizontal extension to the existing building of the Department of Demography at Kariavattom Campus', submitted by the University Engineer, in compliance with the earlier Syndicate resolution dated:22.02.2025, is placed before the Syndicate, for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

Item No.23.52 ***Syllabus revision of B.Voc courses in accordance with the guidelines for B.Voc programme in Universities and colleges in accordance with the present FYUGP curriculum forwarded by the Kerala State Higher Education – Consideration of- reg.***

(Ac.AIV)

The details of B.Voc courses, year in which the syllabus last revised and the corresponding boards under which the programme comes are noted below.

Sl No.	Courses	Last Syllabus Revision	Board
1	B.Voc Software Development	2022	Computer Science (pass)
2	B.Voc Food Processing & Management	2019	Food Technology
3	B.Voc Food processing	2019	Food Technology
4	B.Voc Tourism & Hospitality Management	2014	Business management (pass)
5	B.Voc Travel & Tourism	2020	Business Management (pass)

The guidelines for restructuring the B.Voc programmes in Universities and colleges in accordance with FYUGP curriculum was forwarded by the Kerala State Higher Education Council (guidelines attached). As per the guidelines, all the B. Voc programmes shall continue as a three-year programme with six semesters under the new FYUG programme structure. It may be noted that the existing three year B.Voc programmes have 180 credits and the present Four Year Graduate Programmes have 177 credits. The guidelines has already been forwarded to the Chairmen, Board of Studies concerned. Also, a one day workshop was conducted by KSHEC at CUSAT, Kochi on 6th December 2024 to finalize the draft guidelines for restructuring the B.Voc programme. In order to revise the syllabus of these courses in alignment with the present FYUGP curriculum, the Chairmen of concerned boards were intimated. Various reminders were also given by the section to the Chairmen concerned.

Now, the Chairman, BoS in Computer Science (pass) has remarked that, B.Voc Software Development is a UGC 2(b) course. The structure and regulations are entirely different from the normal FYUGP- UG courses offered by University of Kerala. University of Kerala issued regulations, orders and templates only for the revision of FYUGP normal UG courses. Higher education council has outlined the general structure of B.Voc courses. But University of Kerala has not framed regulations or orders or templates for the revision of B.Voc course or shared the same to BoS Computer Science. Kindly take necessary steps to frame the regulations or orders and issue the same to conduct the workshop for restructuring B.Voc Software Development course.

The Chairman, BoS in Business Management (pass) has remarked that, the existing 3 year B.Voc programmes (Travel and Tourism & Tourism and Hospitality Management) have 180 credits. Now the present Four Year Graduate Programmes have 177 credits. The syllabus of the Four year BHMCT programme also demands revision. Therefore the Board request to take steps for the

preparation of a curriculum framework for both the B.Voc and BHMCT programmes. Then only the Board can revise the syllabi.

The Chairperson, BoS in Food Technology was informed via telephone that she has already submitted a letter to the Registrar to relieve her from the post of Chairperson, BoS in Food Technology.

As per the orders of the Vice Chancellor, the matter regarding the syllabus revision of B.Voc courses in accordance with the guidelines for B.Voc programme in Universities and colleges in accordance with the present FYUGP curriculum forwarded by the Kerala State Higher Education Council (copy attached) is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.23.53

FYUGP- Permission for students discontinuing from FYUG Programme to rejoin along with same batch-Consideration of-reg.

(Ac.AV)

Two candidates undergoing FYUG Programmes discontinued during the III Semester for the purpose of joining to another course and obtained Transfer Certificate from the college. Further due to personal/ health issues, the candidates couldn't continue the another course and requested for permission to rejoin in the parent college.

The FYUGP meeting to discuss various matters related to FYUGP held on 18.09.2025, vide item No.9 considered the representations received from these candidates for rejoining and recommended that students who have discontinued from FYUG Programme and obtained Transfer Certificate, can be permitted to rejoin in the same Semester on the condition that the Principal of the respective institution shall recommend and ensure that the candidate shall attain the required minimum attendance of 75% for each course in that Semester, if admitted further. The Minutes of the said meeting has been approved by the Vice-Chancellor.

Considering the exigency, the candidates Sanoop S.D who was undergoing III Semester of FYUGP in Hindi at University College (2024-admission) & Ebiya S.S who was undergoing III Semester of FYUGP in Chemistry at Govt.College for Women (2024-admission,) were permitted to rejoin in the same Semester in the parent college, on the recommendation of the Principal of the respective institution and certification that the candidate shall attain the required minimum attendance of 75% for each course in that Semester.

As per the orders of the Vice Chancellor, the matter of permitting discontinued candidates of FYUG Programmes to rejoin in the same semester is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Examinations and Affiliation of Colleges.

Item No.23.54

Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara- Proposal submitted by the Hon. Director (i/c) for upgrading the Centre into a model arts education and research centre of International standards by constructing a new building with adequate facilities at the land allotted for Raja Ravi Varma Centre of Excellence for Visual Arts - Reg.

(Ad.AVI)

Based on the G.O(M) 145/2023/RD dtd 26.06.2023, a lease agreement has been executed with effect from 01.07.2025 between the District Collector of Alappuzha and the Registrar of the University of Kerala for allotting 26.71 ares (66 cent) property in Block No. 83 resurvey no 8/13 from the Pampa irrigation Project, Mavelikara to Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara with an annual rent of ₹100 per Are.

Now the Hon. Director (i/c), Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara has submitted a proposal (copy appended) for upgrading the Centre into a Model Arts Education and Research Centre of International Standards by constructing a new building with adequate facilities at the newly allotted land for Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara. The Hon. Director (i/c) has also requested to hand over a copy of the proposal to Sri. V.S Arun Kumar, Hon. MLA of Mavelikara.

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As per the orders of the Vice Chancellor, the proposal (copy appended) submitted by the Hon. Director (i/c), Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for upgrading the Centre into a Model Arts Education and Research Centre of International Standards by constructing a new building with adequate facilities at the newly allotted land and her request to hand over a copy of the proposal to Sri. V.S Arun Kumar, Hon. MLA of Mavelikara is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

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Item No.23.55 ***Institute of Co-operative Management, Poojappura - renewal of MoU for the conduct of MBA Batch (2024-26) – Consideration of-reg.***

(Ad.C)

The Institute of Co-operative Management (ICM), Poojappura, one of the University Institutes of Management, has been functioning as an extension centre of the Institute of Management in Kerala with effect from 2003, vide U.O. No. Ac.D/2/48887/02 dated 04.03.2003. The MoU between the University of Kerala and ICM, Poojappura has since been renewed annually.

The MBA Programme (2024-26 batch) commenced in September 2024. The Director, ICM, Poojappura, vide letter No. VJN/FGD/MBA Prg dated 27.01.2025, has requested that the MoU for the conduct of the MBA programme for the 2024-26 batch be executed and has forwarded a draft MoU between ICM, Poojappura and the University of Kerala.

The share amount of ICM, Poojappura for conducting each semester of the MBA course was enhanced from ₹4,00,000/- (Rupees Four Lakh) to ₹5,00,000/- (Rupees Five Lakh) plus GST with effect from the academic year 2018-19, vide U.O. No. Ad.B.III/1/PJPA-5113/2016 dated 19.03.2019. At present, the share amount released per semester is ₹5,90,000/- inclusive of GST (₹5,00,000 + ₹90,000 as 18% GST).

It may be noted that while executing the MoU for the conduct of MBA (2022-24) batch and negotiation with the Director, ICM, Poojappura for fixing the share amount per semester was placed before the Standing Committee of the Syndicate on finance held on 07.06.2023. The Committee has recommended to execute MoU with Institute of Co-operative Management, Poojappura for the conduct of MBA programme (2022-24) with a share amount of Rs. 5,00,000/- (Rupees Five Lakh plus 18 % GST) per semester. The Committee further recommended that the matter of increasing the share amount be considered after enhancing the fees of the students.

The draft MoU was forwarded to the Legal Advisor for vetting. The Legal Advisor has opined that the draft is legally in order. Accordingly, the Vice-Chancellor has issued orders to execute the MoU between the Registrar, University of Kerala, and the Director, ICM, Poojappura, for conducting the MBA (2024-26 batch), subject to reporting to the Syndicate. In compliance, the Director, ICM, Poojappura, vide Letter No. VJN/FGD/MBA Prg dated 02.04.2025, has forwarded the original MoU for the MBA (2024-26 batch).

In obedience to the orders of the Vice-Chancellor, the matter regarding the execution of the MoU between the Registrar, University of Kerala, and the Director, ICM, Poojappura, for conducting the MBA (2024-26 batch) is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

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Item No.23.56 ***Request for Reconsideration of Syndicate Decision such that Removal of the specification "Evening" from Mark Lists and Degree Certificates be made applicable to 2022 & 2023 Admission Batch (Unitary LL.B 3- Year Programme, Code472) - Consideration of-reg.***

(Ac.BII)

Sri. A.M Nizar had submitted a request for reconsideration of Syndicate decision held on 17.03.2025, vide item no.18.08.06. He had requested that as there are no admissions made to the programme under code 472 (evening) from 2024-25 onwards and to get the intended result on the benevolent decision taken by the syndicate, the decision dated 17.03.2025 may be modified to the

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extent that, the term "Evening" be omitted from the degree certificates to be issued to LLB Unitary Degree students admitted under code 472 for the years 2022-2023 and 2023-2024.

The following may be noted in this regard.

- The Syndicate at its meeting held on 31.08.2024 vide item no.13.20.07 considered the request of the Principal, the Kerala Law Academy Law College to take appropriate steps to remove specification 'Evening' from the mark list and certificates of the students pursuing the unitary L.L.B (3 year) course under the code 472 and resolved to remove specification 'Evening' from the mark list and certificates of the students pursuing the unitary L.L.B (3 year) course under the code 472.
- Later, the Syndicate at its meeting held on 17.03.2025, vide item no.18.08.06 considered the matter of specifying the admission year of candidates from which the term 'Evening' to be removed from the Mark lists and certificates of the Students pursuing the Unitary LLB (3 year) course and resolved to implement the decision of the Syndicate held on 31.08.2024 in item No.13.20.07, with prospective effect only, and the decision shall be applicable to candidates admitted to the programme from 2024-'25 onwards.
- A mass representation dated 13.06.2025 signed by 87 students of Unitary LL.B Batch (2022 admission) has been received wherein it has been requested to modify the Syndicate decision dated 17.03.2025, so that the word evening may be omitted from the certificates to be issued to the 2022 admission and 2023 admission candidates, who are yet to receive their degree certificates and the Vice Chancellor had ordered to implement the decision of the Syndicate.
- Accordingly, the matter had been intimated to Sri. A M Nizar, the first signatory in the mass representation list of 87 students, vide letter dated 12.08.2025.
- In reply, Sri. A M Nizar vide letter dated 22.08.2025 submitted a request to review the orders and for modification of the Syndicate Decision held on 17.03.2025 as requested in the mass petition dated 13.06.2025 and once again the same request has been resubmitted to the Vice Chancellor on 21.10.2025, on which the Vice Chancellor has ordered to place before the Syndicate.

As per the orders of the Vice Chancellor, the request of Sri. A M Nizar to modify the resolution of the Syndicate held on 17.03.2025 on item no.18.08.06 to the effect that the word evening be omitted from the certificates to be issued to LLB Unitary Degree 2022-23 and 2023-24 admission candidates admitted under code 472, who are yet to receive their degree certificates, is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the request need not be agreed to.

Item No.23.57

Thesis submission after the expiry of Research period – Request for accepting the thesis and exemption from Remittance of Late Fee on Medical ground - Smt. Pournamy S.Y., Reserach scholar in Malayalam-Medical Report from RCC - Consideration of- reg.

(Ac.EV)

Smt. Pournamy S.Y., Research Scholar in Malayalam under the supervision of Dr. Patricia John, Associate Professor & Research Guide, Post Graduate & Research, Department of Malayalam, Fatima Matha National College, Kollam has submitted her thesis on 15/04/2025, after the expiry of research period.

The academic details of the candidate is noted below:

Effective date of registration	08/04/2013
Session	July 2012 Session
Regulation Applicable	2009
Full time / Part time	Full Time
Maximum period prescribed as per Regulation	5 years
Date of Expiry of Research period	07/04/2018
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of Memo	15.01.2025
Date of expiry	14.04.2025

REGISTRAR (I/C)

VICE-CHANCELLOR

Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.E1/2022 dated 31.10.2022 applicable	N A
Total period of delay to be considered for imposing fine. Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	7 yrs 8 days 16,000/-
Details of Pre submission Seminar	
Date of issuance of U.O	14/03/2025
Date of conduct of pre submission seminar	24/03/2025
Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	23/06/2025 (submitted within the allotted time period)
Total period of delay as on 15/04/2025	No delay
Fine for delayed thesis submission as per provisions of U.Ono.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Nil
Remarks: The candidate has to remit an amount of 16,000/- as fine towards late submission of thesis after the expiry of research period.The candidate has to also remit an amount Rs.6000/-as balance Open Defence Fee.	

Smt. Pournamy S.Y. had submitted a request stating that she could not submit her Ph.D thesis within the research period due to thyroid cancer and has requested to exempt her from remitting the late fee and also to accept her Ph.D thesis for further valuation process. She had also submitted copies of some medical documents from RCC, Tvpm.

The matter regarding acceptance of the Ph.D thesis submitted by **Smt. Pournamy S.Y.** after delay of **7 yrs 8 days** from the date of expiry of the research period and exempting her from remittance of late fee in this regard was placed before the syndicate at its meeting held on 02/09/2025 vide Item No. 21.07.D8 and it was to place the matter before the Syndicate along with the detailed Medical Report. The Hon'ble Vice Chancellor ordered to implement the above Resolution of the Syndicate. The candidate has submitted a **Medical Report dtd 19/09/2025** from **Regional Cancer Centre, Thiruvananthapuram.** (copy appended)

As per the orders of the Honb'le Vice Chancellor, the matter *regarding acceptance of the Ph.D thesis submitted by Smt. Pournamy S.Y. after delay of 7 yrs 8 days from the date of expiry of the research period and the request for exempting her from remittance of late fee in this regard along with the Medical Report from RCC, Tvpm* is place before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.23.58 *Amenity building/ front office complex - Comprehensive Annual Maintenance Contract of 2 Nos. of 10 passenger lifts - AMC charges paid to M/s.Johnson Lifts Pvt. Ltd., for the period from 15.11.2022 to 30.11.2024 – Adjustment of excess amount paid, amounting to ₹1,53,292/- to the AMC charges of 6th year from 1.12.2024 to 30.11.2025 and execution of AMC agreement for the 6th year-Consideration of- reg.*

(Ad.BIV CP)

M/s. Johnson lifts Pvt. Ltd., has been awarded the work order for the supply, installation, testing and commissioning of two numbers of 10 passenger lifts at Amenity building/front office complex at a total amount of ₹32,95,000/- vide U.O. No.Ad B1(1).(P1.G2) 7753/2000 dated 18.06.2018 (Copy enclosed). Moreover, as per the aforementioned University order, the AMC charges of ₹1,65,000/-, ₹1,76,600/- and ₹1,89,000/- for 4th, 5th and 6th year respectively after the expiry of warranty period quoted by the firm and approved by the Syndicate shall be specified in the agreement.

REGISTRAR (I/C)

VICE-CHANCELLOR

The University Engineer later informed vide letter No.DB/Elc/AMC/Amenity Lift/SH/1/2025 dated 29.01.2025 that owing to a typographical error the CAMC rates for the two lifts were inadvertently entered in the agreement schedule as double the intended value, i.e., @₹3,30,000/-, ₹3,53,200/- and ₹3,78,000/- for the 4th, 5th & 6th years respectively. The CAMC charges quoted erroneously in the agreement schedule for the 4th & 5th years were negotiated and fixed @₹2,33,404/- ₹2,61,488/- inclusive of GST and subsequently, AMC agreement executed with the firm.

Before the aforesaid error in the agreement schedule was identified, the payment of CAMC charges for the 4th year from 15.11.2022 to 30.11.2023 at an amount of ₹2,33,404/- and first half yearly instalment of the fifth year for the period from 01.12.2023 to 30.05.2024 at an amount of ₹1,30,744/- had already been released to M/s.Johnson lifts Pvt. Ltd., vide U.O Nos. 406/2024/UOK dated 11.01.2024 & 9307/2024/UOK dated 30.10.2024. i.e., upto the completion of first half of the 5th year on 30.05.2024, an excess amount of CAMC charges, amounting to ₹1,10,848/- was paid to the M/s. Johnson Lifts Pvt. Ltd.

Moreover, M/s.Johnson lifts Pvt. Ltd., has already raised the invoice amounting to ₹1,30,744/- towards the payment of 2nd half of the fifth year and the payment is not initiated by the University till date. However, the firm has requested to settle the invoice as they cannot cancel the same. Instead, they agreed to adjust the excess amount paid/due up to 2nd instalment for the 6th year amounting to ₹1,53,292, towards the actual CAMC charges for the 6th year from 1/12/2024 to 30/11/2025 amounting to 1,89,000/-.

As per the orders of the Vice-Chancellor, the whole matter was placed before the Standing Committee of the Syndicate on Finance. On seeking remarks from the convening section of Standing Committee of the Syndicate on Finance, it is informed that the matter was considered by the Standing Committee of the Syndicate on Finance held on 04.07.2025 vide item no. 11, and the minutes of the said meeting was approved by the Vice-Chancellor on 15.09.2025 and forwarded to Ac A1 section on 16.09.2025 for placing before the Syndicate for approval.

Meanwhile, M/s. Johnson Lifts Pvt. Ltd., via email dated 21.10.2025 has informed that some spare parts of the lift need to be replaced. Due to outstanding payment (2nd half of 5th year from 01.06.2024 to 30.11.2024 & 1st half of 6th year from 01.12.2024 to 30.05.2025), the firm is struggling to raise the materials against the elevator. Furthermore, the Asst. Engineer (Electrical) has informed that the lift at Student Amenity Centre is not functioning as M/s. Johnson Lifts Pvt. Ltd., is not able to replace the damaged spare parts, due to outstanding payment of AMC charges for the 2nd half of 5th year and first half of 6th year.

In this context, it may be noted that the three year AMC of the lift including the 6th year for which agreement is pending to be executed will expire on 30.11.2025.

The clause 11 a) of the Annual Maintenance Contract agreement executed by the firm with the University for the 5th year AMC states that "By notice in writing to the customer forthwith terminate his contract and/or not be liable for any loss and/or not make replacements and repairs free of charge, in any of the following circumstances: If the customer fails to pay the company the amount as and when due under this contract".

The Vice-Chancellor has considered the matter in detail and ordered to place *the matter regarding pending execution of agreement with M/s.Johnson Lifts Pvt. Ltd., for the Comprehensive Annual Maintenance Contract of two nos. of 10 passenger lifts installed in the Student Amenity Centre for the 6th year from 1/12/2024 to 30/11/2025, and the current status regarding non-working condition of the lift; as M/s.Johnson Lifts Pvt. Ltd., is not able to replace the damaged spare parts due to the pending outstanding payment of CAMC charges to the firm (2nd half of 5th year from 01.06.2024 to 30.11.2024 & 1st half of 6th year from 01.12.2024 to 30.05.2025);* before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED to release the AMC Charges for the second half of 5th year, ie., with effect from 01.06.2024 to 30.11.2024 and AMC charges for the 6th year, ie., with effect from 01.12.2024 to 30.11.2025, to the firm M/s.Johnson Lifts Pvt. Ltd by adjusting the excess amount already paid.

Item No.23.59

**State Plan Funds for the Financial Year 2025-26 – Financial Assistance-
Proposals for the Hybrid Programmes /Webinars – Consideration of the
Minutes of the Meeting of the Scrutiny Committee held on 25.10.2025 –
Consideration of- reg.**

(Pl.B)

A meeting of the Scrutiny Committee to scrutinize the proposals for the Hybrid Programmes/ Webinars during 2025-26 using State Plan Funds of 2025-26, held on 25.10.2025 at 10.30 am at the Syndicate Room.

As per the orders of the Vice-Chancellor, the minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate for consideration.

**Minutes of the meeting of the Scrutiny Committee to scrutinize the applications for
financial assistance from State Plan Funds 2025-2026 for the conduct of
Hybrid Programmes / Webinars during 2025-2026**

Date : 25.10.2025
Time : 10:30 am
Venue : Syndicate Room

Members Present

1.Dr. K.G. Gopchandran, Chairman, Scrutiny Committee & Convenor, Standing Committee of the Syndicate on Academics and Research	Sd/-
2.Dr. Mini Dejo Kappen, Director, Planning & Development	Sd/-
3.Prof. (Dr.) G. Prasad, Dean, Faculty of Science	Sd/-
4.Prof. (Dr.) Manju S. NairDean, Faculty of Social Sciences (Online)	Sd/-
5.Prof. (Dr.) Suja Kurup P.L, Dean, Faculty of Arts	Sd/-
6.Prof. (Dr.) Sabu Joseph, Dean, Faculty of Applied Sciences and Technology	Sd/-

The meeting started at 10:30 am

The Committee scrutinized all the applications and made the following recommendations

- All the proposals received for financial assistance from State Plan Funds 2025-2026 were considered.
- Selection of proposals was done in accordance with the guidelines of hybrid programmes/ webinars and the programmes should be conducted in compliance with the guidelines.
- The financial assistance to persons who have pending regularisation of previous provisional payments should be released only after verifying the status of regularisation of such payments
- The Committee recommended to modify the guidelines for the conduct of Hybrid Programmes by including the following:
*Clause 2: The minimum number of days of the hybrid programme should be three
clause 7.2.a : Maximum number of sessions per person permitted is two except for workshops, considering most of the workshops are in cutting-edge emerging areas.*
- The Committee considered the various changes in the Applications such as date of conduct of programme, title correction, person empowered to receive financial assistance due to Headship change as requested by the Organising Authority and recommended the same.
- The financial assistance from the State Plan Fund of the University for the conduct of Hybrid programmes and webinar as recommended by the Committee are detailed in Appendix
- The minutes of the meeting of the Scrutiny Committee (Hybrid programmes/ webinars) be placed in the ensuing Syndicate for consideration.

Appendix

Pl.B - SPF 2025 – 26 -Details of Financial Assistance for the Hybrid programmes/Webinars recommended by the Scrutiny Committee

Sl. No	Proposal No.	Details of Organising Dept., Programme, & Organising Secretary	Financial Assistance recommended (Amount in ₹)	Person Empowered to receive Financial Assistance
1.	1921	Advanced Centre for Regenerative Biology and Stem Cell Research in Cutaneous Biology (AcREM -STEM) and Department of Zoology:Three day “7 th International	200000	Dr.Sreejith P, Director, AcREM STEM & Assistant Professor, Department of Zoology.

REGISTRAR (I/C)**VICE-CHANCELLOR**

		Conference on Nutraceuticals and Chronic Diseases (INCD-2025)” 06-08 October 2025 Dr.Sreejith P, Director, AcREMSTEMand Assistant Professor, Department of Zoology.		
2.	1934	Hindi:Three day National Seminar “ The Role of Translation in Indian Literature :Bridging Lingistic and Cultural Boundaries” 03-05 December 2025 Dr.Indu K V, Associate Professor	100000	Dr.Herman P J, Head, Department of Hindi
3.	1948(1)	Archaeology: Ten day International Workshop” Life and Subsistence in the Past: International Workshop on Zooarchaeology” 01-10 December 2025 Dr.Abhayan G.S, Assistant Professor and Head	200000	Dr.Abhayan G S, Assistant Professor and Head, Department of Archaeology
4.	1948(2)	Archaeology:Ten day National Workshop on “Ceramic Petrology in Archaeological Research: Approaches and Insights” 11-20 December 2025 Dr.Rajesh S V,Assistant Professor	150000	Dr.Abhayan G S, Assistant Professor and Head,Department of Archaeology
5.	1964(1)	Biotechnology:Five day National Workshop on Innovations in Biotechnology :Exploring Plant, Microbial and Nano-based Approaches” 17-21 November 2025 Dr. T S Swapna, Head	150000	Dr. T S Swapna, Head of the Department, Department of Biotechnology
6.	1964(2)	Biotechnology:Three day National Seminar “The Business of Bio:Innovations, Investments and Impact” 03-05 December 2025 Dr. Renu Mohan,Assistant Professor (UGC-FRP)	100000	Dr. T.S Swapna, Headof the Department, Department of Biotechnology
7.	1969	Philosophy: Three day International Seminar (Hybrid mode) on Philosophy of Language:Method and Critique 01-03 December 2025 Dr. R Lekshmi, Professor &Head	60000	Dr. R Lekshmi, Professor & Head, Department of Philosophy
8.	1998	Arabic:Five day National Workshop on Bridging Worlds: Challenges and Strategies in Arabic-English Translation. 08-12 December 2025 Dr.Noushad V, Assistant Professor	75000	Dr.Suhail E, Assistant Professor &Head, Department of Arabic
9.	1999	Geology:Two day National Seminar “Down to Earth:the (A)mazing (P)lanet” 07-08 January 2026 Dr.Dhanil Dev S G,Assistant Professor	75000	Dr.RajeshReghunath, Professor and Head, Department of Geology
10	2000	Biochemistry:Seven day National Seminar and Hands on Workshop on “Rodent models in Biomedical research:From disease understanding to laboratory training” 22 -28 October 2025 Dr.Viji Vijayan, Assistant Professor & Dr.Aiswarya Lekshman, Veterinary Surgeon	150000	Dr. Arun A Rauf , Head, Department of Biochemistry
11	2006	Biochemistry:Three day International Seminar on “Recent Biochemical Approaches in Therapeutics (RBAT-2026)” 06-08 January 2026 Dr.Janeesh P A,Assistant Professor	125000	Dr. Arun A Rauf , Head, Department of Biochemistry

REGISTRAR (I/C)**VICE-CHANCELLOR**

12	2004	AR Rajaraja Varma Translation Study Centre, Department of Malayalam:Three day National Workshop“ കഥാവിവർത്തന ശില്പശാല” 19-21 November 2025 Dr. Seema Jerome, Director	100000	Dr. Seema Jerome, Director, A R Rajaraja Varma Translation Study Centre, Department of Malayalam,
13	2075	Centre for Diaspora Studies (in association with the Department of Sociology)-Three-day International seminar on “Spatial Mobility: Structures, Policy and Praxis” 13-15 November 2025 Dr. M S Jayakumar, Assistant Professor	125000	Dr. M S Jayakumar , Director, Centre for Diaspora Studies, University of Kerala
14	2020	ManonmaniamSundaranar Centre for Dravidian Cultural Studies:Three day International Seminar (Hybrid mode) on “Recent Trends in Tamil and Malayalam Language , Literature and Culture” 10-12 December 2025 Dr.JeyakrishnanP, Hon. Director	75000	Dr.Jeyakrishnan P, Hon. Director, ManonmaniamSundaranar Centre for Dravidian Cultural Studies
15	2010	Chemistry:Two day National Conference “Neoteric Advances in Chemical Sciences 2025 (NACS 2025)” 20-21 November 2025 Dr Suneesh C. V., Assistant Professor	80000	Dr. Ani Deepthi,Head, Department of Chemistry,
16	2014	Library and Information Science:Three day International Conference on “Libraries for Sustainable Futures: Collaboration, Technology and Knowledge Sharing (Hybrid Mode)” 07-09 January 2026 Dr. Sudhi S. Vijayan, Assistant Professor and Head,	125000	Dr. Sudhi S. Vijayan, Assistant Professor and Head, Department of Library and Information Science
17	2015	Mathematics:Five day National Workshop on “Use of Python in Mathematical Research (2026)-(WUPMR-2026)”.19-23 January 2026 Dr.Thalmi B, Associate Professor &Head	125000	Dr.Thalmi B, Associate Professor &Head, Department of Mathematics
18	2021(1)	Linguistics:Three day National Seminar on ”Decoding Sounds:Relevance of Acoustic Phonetics in Interdisciplinary Linguistics” 07-09 January 2026 Dr.Syam S K, Assistant Professor	80000	Dr.Darwin L, Head, Department of Linguistics
19	2021(2)	Linguistics:Three day National Workshop on Forensic Linguistics.. 07-09 January 2026 Dr. S Prema, Assistant Professor	80000	Dr.Darwin L, Assistant Professor & Head, Department of Linguistics
20	2019(1)	Botany: Seven day National Workshop “Frontiers in Microbiology:From Fundamentals to Functional Applications” 01-07 December 2025 Prof.(Dr.) Shiburaj S	80000	Prof.(Dr.) Shiburaj S, Head, Department of Botany
21	2019(2)	Botany: Four day International Conference “ Biodiversity Conservation & Sustainable Utilization of Bioresources (ICBCSUB-2026)” 07-10 January 2026 Prof. E A Siril	125000	Prof.(Dr.) Shiburaj S, Head, Department of Botany
22	2018	Bharat Murali Centre for Performing and Visual Arts, Thycad: Two day .State level Workshop “സമകാലികകേരളീയരംഗവേദി” 06-07 January 2026 Dr.Seema Jerome, Director (i/c)	Not considered -more than one proposal from same Organizing Secretary	

23	2017(1)	Institute of English: Three day National Conference on “Reimagining Narratives: Comics, Culture and Critical Perspectives” 07-09 January 2026 Dr.Vishnu Narayanan, Assistant Professor	80000	Dr.Lal C A, Professor & Head, Institute of English
24	2017(2)	Institute of English: Three day National Workshop on Research Methodology: Approaches, Tools and Best Practices” 09-11 February 2026 Dr.Lakshmi Priya N, Assistant Professor	80000	Dr.Lal C A, Professor & Head, Institute of English
25	2021(A)	Raja Ravivarma Centre of Excellence for Visual Arts, Mavelikkara: Two day State Level Workshop “Contemporary Visual Culture in Kerala:Painting, Practice and Professional Pathways” 08 -09 December 2025 Shri.Aghinu K, Guest Lecturer	Not considered-organizing Secretay is not a regular faculty.	
26	2020 (A1)	Tamil:Three day International Conference on Theories on Tamil Textual Criticism 26-28 November 2025 Dr.Hepsy Rose Mary A, Associate Professor & Head	60000	Dr.Hepsy Rose Mary A, Associate Professor & Head, Department of Tamil
27	2020 (A2)	Tamil:Three day International Seminar on - Transformation in Tamil Worship Traditions In the age of Globalization 19-21 November 2025 Dr.A Percilla, Assistant Professor	60000	Dr.Hepsy Rose Mary A, Associate Professor & Head, Department of Tamil
28	2020 (A3)	Tamil:Three day National Workshop on Decoding Sangam Classics: Ajourney Through the Ainkurunooru 11-13 November 2025 Dr. T Vijayalakshmi, Professor	60000	Dr.Hepsy Rose Mary A, Associate Professor & Head, Department of Tamil
29	2042(1)	Department of Sociology in association with Centre for Women’s Studies: Three day National Seminar on “ From Policy to Practice:Designing Sustainable Strategies for Resettlement and Rehabilitation in Displacement Contexts” 01-03 December 2025 Dr.Bushra Beegom R.K, Associate Professor & Head	80000	Dr.BushraBeegom R K, Associate Professor &Head, Department of Sociology
30	2042(3)	Sociology in association with Centre for Diaspora Studies:Three day National Workshop on Mixed methods in Social Science Research :Concepts, Tools and Applications 04-06 December 2025 Dr. M S Jayakumar, Assistant Professor	Not considered-more than one proposal from the same Organizing Secretary	
31	2062	Sociology:Three day National Seminar “Traditional Vs Modernity:Health care practices among Tribal Communities” 06-08 January 2026 Dr.Pushpam M, Professor	80000	Dr.BushraBeegom R K, Associate Professor &Head, Department of Sociology
32	2064 (1)	IUCGGT-Two day International Conference-Emerging Trends in Genomics and Biomedicine, ETGB-2025” 27-28 November 2025 Prof.(Dr.)R. Rajalakshmi,Hon. Director	100000	Prof.Dr.R. Rajalakshmi, Hon. Director, Inter University Centre for Genomics and Gene Technology,

33	2064 (2)	IUCGGT- Seven day National Workshop “Experimental Approaches in Molecular and Cell Culture Techniques” 10-17 November 2025 (except Sunday) Prof.(Dr.) A. Gangaprasad, Academic Coordinator	100000	Prof. Dr. R. Rajalakshmi, Hon. Director, Inter University Centre for Genomics and Gene Technology,
34	2065	Law: Two day National Seminar on the : “Working of Indian Federalism; Constitutional evolution, Governance, dynamics and contemporary challenges” 05-06 January 2026 Prof.(Dr.). Sindhu Thulaseedharan	100000	Prof.(Dr.). Sindhu Thulaseedharan, Head, Department of Law
35	2040	IMK: Three day International Seminar on “Tech-Driven Business Management: Navigating Challenges and Seizing Opportunities” 10-12 December 2025 Dr.R.Vasanthagopal, Senior Professor & Head	150000	Dr. R Vasanthagopal, Senior Professor & Head, IMK
36	2041	Commerce: Five-day National Workshop on “Financial Modelling” 05-09 January 2026 Dr Biju A V, Associate professor	125000	Dr Biju T , Head Department of Commerce
37	2066	Demography: Two day International Conference “Global Demographic Shifts : Integrating Health and Development for inclusive Growth” 04-05 December 2025 Mrs Preethi K, Head	100000	Mrs Preethi K , Head, Department of Demography
38	2080	Statistics: Five day National Workshop on “Python programming with Machine Learning and Artificial Intelligence” 17-21 November 2025 Dr. E I Abdul Sathar, Professor	125000	Dr. Manoj Chacko, Professor & Head, Department of Statistics
39	2109	Arabic: Three day International Seminar on “History and the Evolution of Arabic Studies in South India” 15-17 January 2026 Dr.Suhail E, Assistant Professor	100000	Dr.Suhail E, Assistant Professor & Head, Department of Arabic
WEBINAR				
40	2042(2)	Sociology: Three day National webinar “ State Society and Indigenous People: Understanding Tribal Life through multiple lenses” 18-20 December 2025 Dr. Sandhya R S, Professor	30000	Dr. Bushra Beegom R K Head, Department of Sociology

Total amount= Rs.38,10,000/-

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Scrutiny Committee to scrutinize the proposals for the Hybrid Programmes/ Webinars during 2025-26 using State Plan Funds of 2025-26, held on 25.10.2025, be approved.

Item No.23.60

UGC - Categorization of Universities for grant of graded autonomy submission of application for inclusion under Category - I University – Consideration of-reg.

(IQAC)

With reference to the UGC (Categorization of Universities (only) for grant of Graded Autonomy) Regulations, 2018 notification dated 12.02.2018 (**Appendix 1**) the University of Kerala is eligible to apply for grading under Category- I University.

REGISTRAR (I/C)

VICE-CHANCELLOR

It may be noted that as per the above regulations, a University being accredited by NAAC with a score of 3.51 or above is eligible to be included under Category- I University. University of Kerala being accredited by NAAC with A++ grade in 2022 with CGPA of 3.67 on a four point scale is eligible to submit application to UGC for considering grading under Category- I University.

The 31st meeting of IQAC held on 24.03.2025 vide. Item No. XXXI.19 recommended to submit application for categorization of Universities for grant of graded autonomy and the Syndicate at its meeting held on 27.05.2025 vide. Item No. 20.05. XXXI.19 approved the recommendation of IQAC in principle.

As a specific format has not been suggested by UGC for submitting application, a formal letter with a brief profile of the University may be forwarded to the UGC.

As per the orders of the Hon'ble Vice- Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Director, IQAC to initiate action in this regard.

Item No.23.61

University Institute of Technology (UIT), Muthukulam - Registration of land - reporting to Senate & entrusting former Principal in Charge, UIT Muthukulam for supervising the Construction of new building- Consideration of- reg.

(Ad.AVII)

University Institutes of Technology, Muthukulam functioned in the Vocational Higher Secondary School building, Muthukulam since 2017 with BSc Computer Science and B Com Computer Application courses. Since the centre failed to maintain adequate infrastructure facility and due to the low intake of students the admissions to the UIT was stopped from the academic year 2023-24.

The Industries Department, Government of Kerala vide G.O (General) No.315/2024/ID dated 05.05.2024 sanctioned 23.5 cents of land which is registered in the name of Chairman, Khadi Board by way of liquidation procedures from Muthukulam Khadi Utpataka Co Operative Sangham limited No.C .I N. D(A)no.61 for the construction of a new building for UIT Muthukulam.

The Syndicate at its meeting held on 23.12.2024, Item No.16.01 confirmation of the preliminary minutes of the meeting of the Syndicate held on 05.11.2024&11.11.2024 (Item No.15.09.08) resolved to grant permission to sanction an amount of ₹3,61,773/- (Rupees Three Lakhs Sixty One Thousand Seven Hundred and Seventy Three Only) for effecting the land registration in the University based on the assurance from Sri.RameshChennithala, MLA that fund for the construction of new building for the UIT Muthukulam shall be given from the MLA fund.

Accordingly an amount of ₹3,61,773/- (Rupees Three Lakhs Sixty One Thousand Seven Hundred and Seventy Three Only) was released to Secretary, Kerala Khadi & Village Industries Board vide U.O No.Ad AVII.3897/2025/UOK dated 29.04.2025, the balance amount due to it from the Muthukulam Khadi Utpataka Co Operative Sangham, liquidation and registration expenses, for effecting transfer of above said land, to the Registrar, University of Kerala.

The Syndicate at its meeting held on 27.05.2025 vide item no. 26.175.5, resolved not to proceed with the admissions to the 5 UITs (Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal) for the Academic year 2025- 2026. Smt.Sarimol Sukumaran, former Principal in Charge, UIT Muthukulam (Lecturer on contract basis in Computer Science) is now working at UIT Mannar.

An amount of Rs.75,000/- (Rupees Seventy Five Thousand only) was released as provisional advance to Deputy Registrar, (Admn III) for effecting the payment in connection with the registration of land for the construction of new building for UIT Muthukulam vide U.O Ad.AVII. 8834/ 2025/UOK dated 13.10.2025 and the registration of the above said land in the name of the Registrar, University of Kerala was done on 15.10.2025. An amount of Rs.69,655/- (Sixty nine thousand six hundred and fifty five only) was expended for the said purpose.

The Kerala University Act 1974, Section 23, Sub section xxii states that "to accept endowments, bequests, donations and transfer of any movable and immovable properties to the University on its behalf, provided that all such endowments, bequests, donations and transfer shall be reported to the Senate at its next meetings;"

As ordered by the Vice-Chancellor, the following is placed before the Syndicate for consideration.

REGISTRAR (I/C)

VICE-CHANCELLOR

1. Smt.Sarimol Sukumaran, former Principal in Charge, UIT Muthukulam may be entrusted to supervise the construction of new building for UIT Muthukulam utilising MLA fund.
2. The Registration of land done on 15.10.2025 for UIT, Muthukulam shall be reported before the Senate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.23.62 ***Campus Library – Renewal of subscription of iThenticate plagiarism detection software with AI Detection Feature – Request for approval-consideration of-reg.***

(Ad.AV)

The Deputy Librarian, Campus Library vide letter dated 30.10.2025 requested for Renewal of subscription for iThenticate plagiarism detection software with inclusion of AI detection feature.

The Campus Library has been subscribing to iThenticate plagiarism detection software for the past four years from M/s Turnitin India Pvt. Ltd. It is extensively used by students, teachers, and researchers from within and outside the campus, and has proven to be one of the essential e-tools for the academic community and the service is essential for maintaining academic integrity. **The current subscription period of the same is from 26.12.2024 to 25.12.2025.** Considering increasing use of AI-assisted writing, research scholars have requested that the renewed subscription include the AI Detection Feature.

M/s Turnitin India Pvt. Ltd. has submitted a revised estimate of ₹10,98,717.64, of which ₹1,55,186/- is for the AI detection module. iThenticate is not included among the e-resources listed under U.O. dated 25.04.2025. It may please be noted that last year price for it was of Rs.8,63,772/- (Rupees Eight Lakh Sixty Three Thousand Seven Hundred and Seventy Two only).

Hence the Deputy Librarian has requested for Renewal of the iThenticate subscription for 26.12.2025–25.12.2026, and Inclusion of the AI Detection Feature in the forthcoming renewal.

The Finance I section has remarked that at the first instance administrative sanction may be obtained for renewing the subscription of iThenticate for the period from 26.12.2025 to 25.12.2026 with the inclusion of AI detection feature in the forthcoming renewal. If obtained, negotiation may be conducted with the firm.

The Deputy Librarian has also forwarded the Master Registration Agreement, the Terms and Services and Data Processing Agreement of the iThenticate Plagiarism Checking Software received from M/s. Turnitin India.

The Director, IQAC has remarked that the renewal of its subscription is essential as it is the only tool for plagiarism check for the academic and research activities carried out by the University. The AI detection software is the need of the hour as AI contents are widely used these days by scholars.

Hence, as per the orders of the Vice-Chancellor, ***the matter regarding the request for the renewal of subscription of iThenticate, the anti-plagiarism software with inclusion of AI detection feature for a period from 26.12.2025 to 25.12.2026 with M/s Turnitin India Private Limited for an amount of ₹10,98,717.64 (Rupees Ten Lakh Ninety Eight Thousand Seven Hundred and Seventeen Rupees and sixty four paise only), is placed before the Syndicate for consideration.***

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.23.63 ***Framing of Norms/Guidelines for Readmission of students under FYUGP and Transition of students from CBCS to FYUGP - considering of – reg.***

(Ac.AVA)

Four Year Under Graduate Programmes UoK-FYUGP Curriculum Framework and Regulation are implemented in the Affiliated Colleges/UITs w.e.f the academic year 2024-25, vide UO No. 4271/2024/UOK dated 22.05.2024.

Applications are being received from the existing candidates of the First Degree Programmes under the CBCS System and also from the candidates undergoing FYUG Programmes as well, who fail to secure minimum required attendance, for granting re-admission to repeat the semester along with subsequent batch of students.

I. Transition of students from CBCS to FYUGP

Re-admission process of CBCS candidates are subject to the following norms/ guidelines detailed in the UO No. Acad (CBCS)/1/Readmission/2011 dtd 13.06.2011 and Clauses 6.1 & 12.15 of Regulations relating to the First Degree Programmes under CBCS system in affiliated Colleges, 2013:

- Clause 12.15: Students who fail to secure the minimum required aggregate attendance during a semester shall be given one chance to repeat the semester along with the subsequent batch of students after obtaining re-admission, subject to provision contained in clause 6.1 of regulations and they will have to repeat the CE for all courses.
- Clause 6.1: Normal duration of the First Degree Programme shall be three years consisting of six semesters. No students shall be allowed to complete the programme by attending more than 12 continuous semesters.
- The Academic Council, at its meeting held on 18th April 2016, resolved that the maximum duration for completing a programme of study be restricted to Y+2 years for annual programmes and S+4 semesters for semester programmes unless otherwise specified by the apex bodies, where Y and S stands for the normal or minimum duration prescribed for completion of the programme. This will supersede the provisions currently contained in the regulations of various courses and stands applicable to all UG and PG courses and applicable from 2016-17 admissions onwards. UO No.Ac.AIV/1/uniform Span Period/ 2016 dated 15.07.2016 was issued in this regard.
- The Academic Council, at its meeting held on 07th October 2021 resolved to re-admit candidates, irrespective of course/ semester, in accordance with the time frame specified in the UGC regulations, subject to the condition that the Principal concerned submit a certificate stating that arrangements for providing special tutorial, in the pre-revised syllabus, shall be made by the College, to those re-admitted candidates who have followed the pre-revised syllabus before discontinuing the course.
- Re-admission can be made only from the beginning of a Semester.
- Re-admission shall be given to the course concerned. No change in the Optional Subject/Language Courses shall be entertained.
- The candidate shall earn the required minimum attendance to appear for the University Examination at the end of the Semester.
- The candidate shall appear for all the examination as per the existing Scheme and Syllabus.
- On re-admission, the candidate shall appear for all the Theory and Practicals of the Degree Programme as per the new Syllabi and the Grades scored for the Courses in the old Syllabi stands cancelled.
- Re-admission shall be granted only once during the entire Programme.
- Additional seats shall be created for the purpose with the permission of the University without any additional financial commitment.
- Readmission shall only be given for genuine reasons.
- Candidate who could not avail the re-admission once granted to a semester should inform the matter to the University within a week from the date of the order through the Principal of the College.
- The normal duration of the First Degree Programme shall be three years consisting of six semesters. No student, who is re-admitted or not, shall be allowed to complete the Programme by attending more than 10 continuous semester.

The candidates belonging to 2022 and 2023 admissions under CBCS system who fail to secure minimum required attendance in any of the initial semesters shall be given one chance to repeat the semester along with subsequent batch of students, in accordance with the regulations. As the First Degree Programmes under CBCS system are available only till 2023 admissions, the requests of candidates of CBCS system seeking readmission may also have to be addressed. It may be noted that Curriculum Framework and Regulations for FYUGP, 2024 do not specify the norms for readmitting the candidates of First Degree programmes under CBCS System to Four Year UG Programmes.

Meeting of the UoK-FYUGP Implementation - cum -Monitoring Committee held on 01.04.2025 recommended to entrust the Coordinator/ Joint Coordinators, FYUGP for framing the Norms/ Guidelines for the re-admission of the existing candidates of the First Degree Programmes under the CBCS System and the Norms/ Guidelines for the re-admission of Candidates undergoing FYUG Programmes as well, based on the directions from the Government.

Sample Guidelines on Credit Mapping for Students Transition from CBCSS (B.Com) to FYUGP was submitted by FYUGP Coordinator and the same was shared with the Chairpersons of all Boards of Studies for framing the credit mapping for student transition from CBCS to FYUG programmes under the respective BoS. Accordingly, the meeting of the Chairpersons of Boards of Studies (UG) held on 30.06.2025 recommended the following:

- The Board of Studies be entrusted to submit the Semester wise Credit Mapping of all the UG Programmes under CBCSS for such students transition to FYUG Programmes on the basis of guidelines for students transition from CBCS to FYUGP, submitted by the FYUGP Coordinators.
- The students of UG Programmes under CBCS who have discontinued in any of the Semesters shall continue their Degree under FYUGP, adhering to the guidelines for student transition.

II. Readmission of students under FYUGP

The following recommendations were made in the meeting to discuss various matters related to FYUGP held on 18.09.2025

- Candidates who discontinue the Programme or fails to secure minimum required attendance of 75% for each course in a Semester as stipulated in the Regulations, shall repeat the semester along with next batch by obtaining readmission.
- Readmission can be granted only once during the entire programme.
- The matter of fixing fees for the Readmission may be placed before the Standing Committee of the Syndicate on Finance.

Hence, the following concerns regarding the Readmission of students under FYUGP and Transition of students from CBCS to FYUGP are to be addressed:

I. Transition of students from CBCS to FYUGP

- Norms for transition from CBCS
- Application Form
- Fees for processing

II. Readmission of students under FYUGP

- Norms for readmission in FYUGP
- Application Form
- Fees for processing

As per the orders of the Vice-Chancellor, the whole matter of framing of Norms/Guidelines for Readmission of students under FYUGP and Transition of students from CBCS to FYUGP is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Examinations and Affiliation of Colleges.

Item No.23.64

Board of Studies -Reconstitution of Six Boards – Consideration of- reg.

(Ac.D)

The term of the Board of Studies in Education (Pass) will expire on 08.12.2025 and the Board of Studies in Education (PG), Physical Education, Biochemistry, Business Management (UG) and Business Management (PG) will expire on 16.01.2026 and the same has to be reconstituted for the smooth functioning of academic activities.

Sl No.	Name of the Board of Studies	Notification	Date of expiry of the Board of Studies
1.	Education (Pass)	Notification dated 12.12.2022	08.12.2025
2.	Education (PG)	Notification dated 20.01.2023	16.01.2026
3.	Physical Education	Notification dated 20.01.2023	16.01.2023
4.	Biochemistry	Notification dated 20.01.2023	16.01.2023

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5.	Business Management (UG)	Notification dated 20.01.2023	16.01.2023
6.	Business Management (PG)	Notification dated 20.01.2023	16.01.2023

The statutory provisions with respect to the constitution of Board of Studies are detailed below. As per the statute 1, 4(c) (i), (ii), (iii) and 5 in chapter 11 of Kerala University first statute 1977-

1. **Constitution:** - (1) There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:

Provided however that post graduate studies, in each subject may have separate Board of Studies-

(2) The Board of Studies shall be constituted by the Syndicate.

(3) The members of the Board of Studies shall be appointed by the Syndicate.

4 c (i)- The Board of Studies of undergraduate courses in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.

(ii) The Board of Studies for post-graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Departments if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized institution outside the University.

(iii) A teacher should have, not less than fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.

5. Reconstitution of the Board of Studies:- The Board of Studies shall be reconstituted by the Syndicate once in three years.

As per the orders of the Vice-Chancellor the matter regarding the reconstitution of the Board of Studies in Education (UG), Education (PG), Physical Education, Biochemistry, Business Management (UG) and Business Management (PG) is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.23.65

Department of Psychology - Dr. Johnson R, Assistant Professor – Enquiry conducted on the complaints from students - Report – Consideration of-reg.

(Ad.FII)

The II Year Post Graduate students in Department of Psychology, vide letter dated 20.08.2025, submitted a complaint against Dr. Johnson R, Assistant Professor in the Department. In the letter, the students have raised various allegations against Dr. Johnson R who was assigned to take classes for Psychopathology and other core papers, for the batch. The students demanded immediate removal of Dr. Johnson R from teaching or mentoring duties and to conduct an independent and impartial enquiry on the complaints against him.

The Vice Chancellor, considered the complaints against Dr. Johnson and ordered to constitute an enquiry committee comprising of the following Faculty.

1. Dr. G Prasad, Dean, Faculty of Science
2. Dr. Bindu RL, Dean, Faculty of Education
3. Dr. Mini S, Professor, Department of Biochemistry.

The enquiry committee heard the students and Faculty of the Dept. of Psychology and they reiterated their complaints against Dr. Johnson R.

The students reported the following complaints against Dr. Johnson R.

1. Dr. Johnson R is not punctual for classes. He does not perform the valuation for answer sheets for internal exams. He used to call students 'Abnormal' and use abusive words against them.

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2. He makes the students to whom he has grudge against, to take seminars upto 4 times in some cases. The seminar topics usually have nothing to do with the syllabus.
3. He force the students to speak about the sex card shown in the books and some times, he remains silent in his classes and does not teach anything.
4. He uses caste slurs against students and tries to manhandle them.
5. He was removed from taking classes for the students in 2nd semester based on the complaints received in 1st semester. On assigning him classes for 3rd semester, the students complained to HoD. Dr. Johnson R threatened those students and made threatening gestures as to beat them. His behavior towards female students is objectionable.
6. His stare and behaviour are sexually suggestive and mentally torturing.

The male students concurred with the statements made by the female students. The committee conducted a hearing of Dr. H Sylaja, Head, Department of Psychology on 15.09.2025.

Dr. H Sylaja has stated that she has received many complaints about Dr. Johnson R and all of them have been reported to the University. Dr. Johnson does not conduct classes properly. Even if he goes to class, he does not take classes, behaves rudely with the students, threatens them and tries to physically harm them. Due to complaints from students he cannot be assigned to any class.

Whenever the head of the department tries to convey the concerns, Dr. Johnson R uses vulgar language and intrudes into official matters. The HoD also informed that although strong intervention has been requested from the department many times, nothing has been done effectively. All these have badly affected the daily affairs of the department.

The committee tried to collect evidence from Dr. Johnson, but he did not appear in person, despite multiple reminders. Thus, the committee could not collect evidence from Dr. Johnson R. The committee submitted their report on 27.09.2025.

The committee recommended that the complainants have strongly demanded that the teacher be removed from his post as his totally irresponsible behavior and highly undesirable tendencies have been going on for years and are constantly creating a situation of insecurity for the teachers and students. Since this demand is absolutely justified, the committee recommended that the University authorities take appropriate decision based on the above information.

As per the orders of the Vice-Chancellor, the report of the enquiry committee (copy appended) is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED to combine the item with item no.23.20.07

Item No.23.66 *Framing of norms for Inter University Transfer of candidates under going FYUG Programmes - considering of – reg.*

(Ac.AV(A))

Four Year Under Graduate Programmes UoK-FYUGP Curriculum Framework and Regulation are implemented in the Affiliated Colleges/UITs w.e.f the academic year 2024-25, vide UO No. 4271/2024/UOK dated 22.05.2024.

Applications are being received from candidates undergoing FYUG Programmes seeking Inter University transfer to and from University of Kerala.

In view of the demand from students who have completed their first year in Universities outside Kerala, to provide admission to the second year of FYUG Programmes in Kerala, HEDN, vide letter no. B3/385/2022-HEDN-Part(4) dtd 11.06.2025, has directed to take necessary steps to transfer their first year credits and provide them with vacant seats in colleges in the state.

As per the Curriculum Framework and Regulations for FYUGP,

- An academic service mechanism as a digital/virtual/ online entity established and managed by the Government of India to facilitate students to become its academic account holders and facilitate seamless student mobility between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible process of teaching and learning.

- For credit transfer purposes, the number of credits acquired by a student of UoK-FYUGP at each level in a particular discipline from a university/ college may be directly transferred to the same discipline at the same level as any other university /college.

The meeting of the FYUGP Committee of the University held on 22.04.2025 reviewed the guidelines for Inter University Change forwarded by the Dept. of Higher Education in connection with FYUGP implementation in the State and proposed the following norms for Inter University Change for Four-Year Undergraduate Programme (FYUGP):

- The University shall invite applications for University change.
- Only students who have successfully completed all courses in the first and second semesters shall be considered for University change.
- Applications received from students within universities in Kerala shall be reviewed, a rank list prepared, and submitted to the colleges.
- The colleges shall verify the students' certificates, grant admission, and report the details to the University.
- Applications from Universities outside Kerala shall be examined by the concerned Board of Studies. The Committee consists of the Chairperson and 2 members shall also determine whether the student needs to earn additional credits or if any paper studied by the student can be exempted in subsequent semesters, and submit a report accordingly. This report shall be communicated to the Principal of the respective college and upon receiving the Principal's recommendation, the University shall issue an order at the University level regarding the matter.
- The application for University change must include a certificate from the Principal of the College/ Head of the University teaching department where the student is currently enrolled, stating that the student has not been involved in activities such as ragging or similar misconduct.

The Syndicate at its meeting held on 27.05.2025, vide Item No. 20.177 resolved to approve the same. UO No.5008/2025/UOK dated 31.05.2025 was issued accordingly. (UO appended).

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration on

- framing of Norms/Fees/Application Form for Inter University Transfer with/without Switching of Major Discipline for candidates under going FYUG Programmes to and from University of Kerala.
- for allotting a section for handling the works related to Inter University Transfer of candidates under going FYUG Programmes.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Examinations and Affiliation of Colleges.

Item No.23.67

വാർഷിക ഇൻക്രിമെന്റ് അനുവദിക്കുന്നതിന്- ഫിനാൻസ് ഓഫീസർ ആയ ശ്രീ. ആർ. മഹാദേവൻ നൽകിയ അപേക്ഷ -സംബന്ധിച്ച്.

(Ad.A1)

കേരള സർവകലാശാല ആക്ട് 1974 സെക്ഷൻ 14 പ്രകാരം, സർവകലാശാല ഫിനാൻസ് ഓഫീസർ തസ്തികയിൽ 20.02.2020 ൽ നിയമിതനാകുകയും, 20.02.2024 ൽ പുനർനിയമിതനാകുകയും നിലവിൽ സേവന മനുഷ്ഠിച്ചു വരുകയും ചെയ്യുന്ന ശ്രീ. ആർ.മഹാദേവൻ വാർഷിക ഇൻക്രിമെന്റ് അനുവദിച്ചുകൊണ്ടുള്ള ഭരണ ഉത്തരവ് പുറപ്പെടുവിക്കുന്നതിനായി 09.04.2025 ന് അപേക്ഷ നൽകിയിരുന്നു. പ്രസ്തുത അപേക്ഷയിന്മേലുള്ള ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം 03.06.2025 തീയതിയിലെ കത്ത് നമ്പർ 6944/എഡി എ 1/2024/UOK പ്രകാരം ധനവകുപ്പിന്റെ കൂടി അഭിപ്രായം ആരാഞ്ഞു സ്പെഷ്ലീകരണം നൽകുവാൻ ഉന്നതവിദ്യാഭ്യാസ വകുപ്പിനോട് അഭ്യർത്ഥിച്ചിരുന്നു. പ്രസ്തുത കത്തിനുള്ള മറുപടിയായി 16.10.2025 തീയതിയിലെ കത്ത് നമ്പർ HEDN-B3/1/2021-HEDN പ്രകാരം ഉന്നതവിദ്യാഭ്യാസ (B) വകുപ്പ് നൽകിയ മറുപടി ചുവടെ ചേർക്കുന്നു.

The Kerala University First Statutes, 1977- Chapter 2, Statute 35-ൽ ഫിനാൻസ് ഓഫീസറുടെ വേതനം സംബന്ധിച്ച് താഴെ പറയും പ്രകാരം വ്യവസ്ഥ ചെയ്തിട്ടുണ്ട്.-*

"35. Emoluments of the Finance Officer: The Finance Officer shall receive such emoluments as may be fixed by the Syndicate."

മേൽ വ്യവസ്ഥ പ്രകാരം ഫിനാൻസ് ഓഫീസർക്കുള്ള emoluments സിൻഡിക്കേറ്റാണ് നിശ്ചയിക്കുന്നത്. വാർഷിക വേതനവർദ്ധനവ് അനുവദിക്കുന്നതു സംബന്ധിച്ച് സ്റ്റാറ്റ്യൂട്ടിൽ പ്രത്യേകം വ്യവസ്ഥ ചെയ്തിട്ടില്ലാത്ത സാഹചര്യത്തിൽ, കേരള സർവകലാശാലയിൽ 'ടോ' വ്യവസ്ഥയിൽ ഫിനാൻസ് ഓഫീസർ തസ്തികയിൽ തുടരുന്ന ശ്രീ ആർ. മഹാദേവൻ, വാർഷിക ഇൻക്രിമെന്റ് നിശ്ചയിച്ചുകൊണ്ട്, ഫിനാൻസ് ഓഫീസറുടെ അപ്പോയിന്റ്മെന്റ് അതോറിറ്റി കൂടിയായ സിൻഡിക്കേറ്റ് ഉത്തരവാകുന്നപക്ഷം, ആയതിന്റെ അടിസ്ഥാനത്തിൽ, ടിയാന്റെ ശമ്പളവും മറ്റ് സാമ്പത്തിക ആനുകൂല്യങ്ങളും സാങ്ഷൻ ചെയ്യുന്ന അതേ അധികാരിക്ക് വാർഷിക ഇൻക്രിമെന്റ് സാങ്ഷൻ ചെയ്യാവുന്നതാണ് എന്നറിയിക്കുന്നു.

- ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ഫിനാൻസ് ഓഫീസറുടെ വാർഷിക ഇൻക്രിമെന്റ് അനുമതി നൽകുന്നതുമായി ബന്ധപ്പെട്ട് സർക്കാരിൽനിന്ന് ലഭ്യമായിട്ടുള്ള അഭിപ്രായം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയിലേക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.23.68

2026 - ലേക്കുള്ള സർവകലാശാല ആനുവൽ പ്ലാനർ - അച്ചടിക്കുന്നത് - സംബന്ധിച്ച് (Ad.Misc)

പബ്ലിക്കേഷൻ ഡയറക്ടർ ഇൻചാർജ് 46435/Publicatio/2024/UOK തീയതി 30.08.2025 എന്ന കത്തിലൂടെ ആനുവൽ പ്ലാനർ 2026 അച്ചടിക്കുന്നതുമായി ബന്ധപ്പെട്ട ഉത്തരവുകൾക്കായി അപേക്ഷിച്ചിരിക്കുന്നു. പ്രസ്തുത കത്തിൽ സൂചിപ്പിച്ചിരിക്കുന്ന റഫറൻസ് (G.O.No.2204/2021 GAD തീയതി: 15.06.2021) പ്രകാരം, ഗവൺമെന്റ്, പൊതുമേഖലാ സ്ഥാപനങ്ങളിൽ ഡയറി അച്ചടിക്കുന്നതിനും പ്രസിദ്ധീകരിക്കുന്നതിനും കേരള സർക്കാർ നിയന്ത്രണം ഏർപ്പെടുത്തിയിട്ടുള്ളതായി കാണുന്നു. സിൻഡിക്കേറ്റിന്റെ തീരുമാനപ്രകാരം, പ്ലാനർ 2025 സ്പോൺസർഷിപ്പിലൂടെയാണ് അച്ചടിച്ചതെന്നും, 2026-ലെ യൂണിവേഴ്സിറ്റി വാർഷിക പ്ലാനറുടെ പ്രസിദ്ധീകരണ പ്രവർത്തനങ്ങൾ ആരംഭിക്കേണ്ടതാണെന്നും, അതിനാൽ ഇക്കാര്യത്തിൽ ആവശ്യമായ ഉത്തരവുകൾ നൽകാവുന്നതാണെന്നും യൂണിവേഴ്സിറ്റി വാർഷിക പ്ലാനർ 2026-ന്റെ പ്രസിദ്ധീകരണവുമായി ബന്ധപ്പെട്ട കാര്യങ്ങൾ പരിഗണിക്കുന്നതിനും അതിന്റെ പുരോഗതി നിരീക്ഷിക്കുന്നതിനും സബ്കമ്മിറ്റിയുടെ ഒരു യോഗം വിളിക്കാൻ ദയവായി നടപടികൾ സ്വീകരിക്കാവുന്നതാണെന്നും കത്തിലൂടെ പബ്ലിക്കേഷൻ ഡയറക്ടർ ഇൻചാർജ് അപേക്ഷിച്ചിരിക്കുന്നു.

താഴെ പറയുന്ന കാര്യങ്ങൾ ശ്രദ്ധിക്കാവുന്നതാണ്.

- 1.) സർക്കാർ ഉത്തരവ് "സ.ഉ. (സാധാ) നം.2204/2021 പൊഭവ തീയതി 15.06.2021" പ്രസ്തുത സർക്കാർ ഉത്തരവ് പ്രകാരം വിവിധ സർക്കാർ വകുപ്പുകൾ, പൊതുമേഖലാ സ്ഥാപനങ്ങൾ, സ്വയംഭരണ സ്ഥാപനങ്ങൾ, കോർപ്പറേഷനുകൾ, ബോർഡുകൾ, യൂണിവേഴ്സിറ്റികൾ, സർക്കാർ ധനസഹായം ലഭിക്കുന്ന സ്ഥാപനങ്ങൾ എന്നിവ സ്വന്തമായി മേലിൽ ഡയറി, കലണ്ടർ, ദിനസ്മരണ, കോഫി ടേബിൾ ബുക്കുകൾ തുടങ്ങിയവ അച്ചടിക്കാൻ പാടുള്ളതല്ല.

സർക്കാർ വകുപ്പുകൾ, പൊതുമേഖലാ സ്ഥാപനങ്ങൾ, സ്വയംഭരണ സ്ഥാപനങ്ങൾ, കോർപ്പറേഷനുകൾ, ബോർഡുകൾ, യൂണിവേഴ്സിറ്റികൾ, സർക്കാർ ധനസഹായം ലഭിക്കുന്ന സ്ഥാപനങ്ങൾ എന്നിവയ്ക്ക് ഡയറി, കലണ്ടർ, ദിനസ്മരണ മുതലായവ ഡിജിറ്റൽ (ഓൺലൈൻ/മൊബൈൽ) രൂപത്തിൽ പ്രസിദ്ധീകരിക്കാവുന്നതും, ജീവനക്കാർക്കും മറ്റുള്ളവർക്കും ലഭ്യമാക്കാവുന്നതുമാണ്.

- 2.) 2022,2023,2024,2025 എന്നീ വർഷങ്ങളിൽ യൂണിവേഴ്സിറ്റി പ്ലാനർ അച്ചടിച്ചതുമായി ബന്ധപ്പെട്ട വരവ് ചെലവു കണക്കുകൾ:

പ്ലാനർ (വർഷം)	ചെലവായ തുക	സ്പോൺസർഷിപ്പിലൂടെ ലഭിച്ച തുക	കെ യു എഫിൽ നിന്നും അനുവദിച്ച തുക
2022	6,85,000/-	4,25,000/-	2,60,000/-
2023	5,92,000/-	3,00,000/-	2,92,000/-
2024	6,52,000/-	4,25,000/-	2,27,000/-
2025	5,68,000/-	3,26,000/-	2,42,000/-

സർക്കാർ സ്ഥാപനങ്ങൾ സ്വന്തമായി മേലിൽ ഡയറി അച്ചടിക്കാൻ പാടില്ല എന്ന സർക്കാർ ഉത്തരവ് നിലനിൽക്കുന്ന സാഹചര്യത്തിൽ മുൻ വർഷങ്ങളിൽ പ്ലാനർ അച്ചടിച്ചതിൽ നിന്നും, സ്പോൺസർഷിപ്പിലൂടെ തുക മുഴുവൻ ലഭ്യമാകാത്തതിനാലും, കെ യു എഫിൽ നിന്നും തുക നൽകേണ്ടിവരുന്നതിനാലും പ്ലാനർ 2026 അച്ചടിക്കുന്നതിനു ഏതെങ്കിലും വിധത്തിലുള്ള ഓഡിറ്റ് എതിർപ്പ് ഉണ്ടാകുമോ എന്നറിയുന്നതിനായി ഫയൽ ഓഡിറ്റ്, ഫിനാൻസ് എന്നീ വിഭാഗങ്ങൾക്ക് കൈമാറിയിരുന്നു. പ്രസ്തുത വിഷയം ഫിനാൻസ് ഓഫീസർ പരിശോധിക്കുകയും, ടി വിഷയത്തിൽ കെഎസ്എഡിയുടെ അഭിപ്രായങ്ങൾ നേടാവുന്നതാണെന്ന് അറിയിക്കുകയും ചെയ്തു.

സർക്കാർ സ്ഥാപനങ്ങൾ സ്വന്തമായി മേലിൽ ഡയറി അച്ചടിക്കാൻ പാടില്ല എന്ന സർക്കാർ ഉത്തരവ് നിലനിൽക്കുന്ന സാഹചര്യത്തിൽ, കഴിഞ്ഞ നാല് വർഷങ്ങളിൽ പ്ലാനർ അച്ചടിച്ചതിൽ നിന്നും, സ്പോൺസർഷിപ്പിലൂടെ തുക മുഴുവൻ ലഭ്യമാകാത്തതിനാൽ പ്രതിവർഷം ഏകദേശം രണ്ടര ലക്ഷത്തോളം രൂപ കെ യു എഫിൽ നിന്നും അനുവദിക്കേണ്ടി വരുന്നുണ്ട്. ആയതിനാൽ പബ്ലിക്കേഷൻ ഡയറക്ടറുടെ സർവകലാശാല പ്ലാനർ 2026 അച്ചടിക്കണമെന്ന അപേക്ഷ സംബന്ധിച്ച ടി വിഷയത്തിൽ കെഎസ്എഡിയുടെ അഭിപ്രായം ആരാഞ്ഞുകൊണ്ടുള്ള കത്ത് നൽകുന്ന വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to print Annual Planner 2026 with the strategy used for previous year.

Item No.23.69

Department of Physical Education - Appointment of Athletics Coach - Nomination of Subject expert –Consideration of- reg.

(Ad.FII)

The Director (i/c), Department of Physical Education had requested to appoint one additional Athletic Coach on contract basis in the Department at the earliest. A Selection committee has already been constituted for the appointment of coaches on contract basis in the Dept. of Physical Education with the following members as detailed below:-

1. Convenor, Standing Committee of the Syndicate on S, E & B
2. Convenor, Standing Committee of the Syndicate on D &OI
3. Registrar
4. Director, Dept. of Physical Education

A meeting of the selection committee convened its meeting on 03-07-2025. The committee observed that Dr. Rajesh S V, Assistant professor, Department of Archaeology who was nominated as Director (i/c), Department of Physical Education, is not a Subject expert in the field of Physical Education. Hence, the committee recommended to include a Subject expert, in the selection committee for the appointment of Athletic coach. Further recommended that the matter of nomination of the Subject expert be placed before the Syndicate.

As per orders of the Vice-chancellor, the matter of nominating a Subject expert in the selection committee for the appointment of Athletic coach in the Department of Physical Education, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff Equipment and Buildings.

Item No.23.70

Request from the Director, Centre for Under Graduate Studies - Making SDE library available for Centre for Under Graduate students- Consideration of –reg.

(Ad.AV)

The Director, Centre for Under Graduate Studies stated that Four Year Under Graduate Programme have begun in a full-fledged manner in the Centre for Undergraduate Studies. Library facility is needed for the students and opined that this can be done by making the SDE library which is functioning in the same building, available for FYUGP students. For this clear directives about the modalities of using the library, including accessing books, using the reading room and other related matters.

Hence it is requested to provide necessary directions for using the SDE library for FYUGP students. It is also stated that access to electronic repositories in the University library can also be considered for these students.

Remarks from the Director, CDOE, SDE and the University Librarian in charge, Kerala University Library have been sought on the matter.

The Director, CDOE, SDE remarked that

- Administration of the existing library shall be made under joint responsibility of the Centre for Distance & Online Education (CDOE) and Centre for Under Graduate Studies (CUGS).
- One more library staff may be appointed with immediate effect. The library facility shall be available to FYUGP students only after the appointment.
- Purchasing of the books from CDOE head of account for the library may be made in consultation with the Director, CDOE.

The University Librarian in charge, Kerala University Library has reported that there is no proper space or shelves to arrange around 31000 books, research papers, MA-M Phil project reports, etc. The reference table is arranged in a very small area which makes difficulty to the students. Hence it is suggested that a reference section has to be arranged near library with all facilities for the students FYUGP students.

It is also reported that FYUGP students, are given students membership in the University Library with Rs. 50/- as membership fee for the period of one year and membership will extend based on the recommendation letter from the HoD for the course period. The same can be done at SDE library.

It is also reported that there is only one Professional Assistant Gr. II (Library) at SDE library and suggested to create one Assistant Librarian and one Professional Assistants Gr. II (Library) and post for the above mentioned arrangements and increasing number of students.

Due to lack of library shelves, books are arranged in two rows in each rack. This makes it difficult for students to choose book. Hence, immediate steps have to be taken to purchase library shelves.

It is also suggested to increase the security system at the library by posting more security staff and install CCTV at Library Stack area and Reference section.

Hence, it is requested to consider the above mentioned points in case of any change in the library system.

As per the orders of the Vic-Chancellor, the Director, SDE has been requested to provide report of daily usage of Library by the students now. The Director forwarded the following report:

- On average, 15 users visit the library daily for reference and reading purpose.
- Additionally, around 12 Books and documents are issued and 10 books returned daily.
- Approximately 25 students approach the library each day to obtain non-liability certificates, enabling them to collect their certificates and TC.
- As of 25th March 2025, the live membership count stands at 534.
- The library has a seating capacity of 22 .
- Furthermore, the SDE library has also been made accessible to FYUGP students for reference purpose.

As per the orders of the Vice-Chancellor, *request from the Director, Centre for Under Graduate Studies to provide necessary directions for using the SDE library and electronic repositories in the Central Library for FYUGP students* is submitted before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.23.71

*Allotment of Senate Hall to conduct Christmas Carol Service on 07.12.2025
– Request submitted by YMCA – Consideration of –reg*

(PRO)

The YMCA has submitted a **request dated 04.10.2025** for the allotment of the Senate Hall to conduct a **Christmas Carol Service on 07.12.2025**. In the subsequent email dated **22.10.2025**, YMCA has claimed that the Christmas Carol Service has been conducted in the University of Kerala Senate Hall for over fifty years, including the previous year, and have requested permission to hold the event this year as well.

The YMCA has, on several occasions in the past, requested and been granted permission for the allotment of the Senate Hall to conduct their programmes. The **Rules and Regulations** governing the allotment of the Senate Hall were last revised on **16.08.2024**.

As per the revised regulations a new clause was added; such as **Chapter IX, Clause 4** states that *"No religious worships, speeches, or lectures should be delivered during the programme."*

After this revision, the YMCA had submitted a request in 2024 for the allotment of the Senate Hall to conduct their **Christmas Carol Programme**, which was **approved by the Registrar** based on the remarks of the then **PRO (i/c)**, who observed that *Onam and Christmas are not religious festivals but are celebrated collectively by people of all faiths*.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by YMCA for allotment of Senate Hall to conduct Christmas Carol Service is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be deleted.

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Item No.23.72 **Dept. of Physics- Permission for hosting "Quantum Century Exhibition' during 5th February 2026 to 10th February 2026 as part of the International year of Quantum Science and Technology (IYQST 2025) at Karyavattom Campus - Request – Consideration of-reg.**

(Ad.FII)

The Head, Department of Physics has forwarded a request seeking permission to host Quantum Century Exhibition' during 5th February 2026 to 10th February 2026 as part of the International Year of Quantum Science and Technology (IYQST 2025) at Karyavattom Campus.

It has been stated that, the United Nations has declared 2025 as the "International Year of Quantum Science and Technology (IYQST 2025)" commemorating the advent of formal mathematical inception of Quantum mechanics in 1925. In connection with this global celebration, CUSAT is launching "Quantum Century Exhibition" at the centre for science in society on November 7th 2025 jointly with LUCA Science portal.

The organizers of this exhibition has requested the Head, Department of Physics, University of Kerala, to host the programme at the campus. The Department council has recommended to forward the proposal to host the programme with an expected budget of Rs.2,00,000/- (Rs. Two Lakh only) (detailed proposal is attached). Hence the HoD has requested permission to host the programme at Karyavattom Campus and financial support. The Departments of Nanoscience & Nanotechnology, Chemistry and Optoelectronics have been requested to join the programme as co-hosts.

As per the orders of the Vice -Chancellor, the request received from the Head, Department of Physics, seeking permission to host Quantum Century Exhibition' during 5th February 2026 to 10th February 2026, as part of the International Year of Quantum Science and Technology (IYQST 2025) at Karyavattom Campus with a financial support of Rs.2,00,000/- (Rupees Two Lakh only), is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED that the item be deleted.

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Item No.23.73 **Institute of Management in Kerala - Request for relieving of Dr.Suresh Kumar, Director, School of Distance Education from the Directorship of SDE so as to rejoin as Professor at IMK - reg.**

(Ad.DI)

The Head, IMK, vide Letter No. IMK/01/2025/298 dated 16.09.2025, has informed that the Institute of Management in Kerala, has been conducting classes for four regular MBA programmes, one FYUG Programme in BBA and Ph.D Programme in Management Studies with a total enrollment of 338 students (including 43 foreign students sponsored by ICCR).

REGISTRAR (I/C)

VICE-CHANCELLOR

It is also informed that after the deputation of Dr. K.S. Chandrasekar as the VC of the Cluster University of Jammu and the nomination of Dr.K.S.Suresh Kumar as Director, School of Distance Education, IMK is conducting lecture classes and research guidance with the two permanent faculty members, 6 Assistant Professors on contract basis and an Adjunct Faculty, in the place of the required faculty strength of 21 as per the AICTE norms.

Present Staff Strength at Institute of Management in Kerala

Course	Sanctioned Strength	Permanent Faculty	Vacancy	Contract Faculty	Adjunct Faculty	Guest Faculty
1.MBA (General - CSS) 2.MBA (Tourism-CSS) 3.MBA (Evening-Regular- CSS) 4. MBA- Shipping & Logistics - CSS) 5.FYUG Programme in BBA	Assistant Professor - 2 + 2 (shifted from SDE to IMK) Associate Professor- 0 Professor- 1	Assistant Professor - 3* Professor - 1**	Assistant Professor - 1	Assistant Professors - 6	1 (appointed for FYUG Programme)	Nil

* Dr.K.S.Suresh Kumar was nominated as Director, SDE

** Dr.K.S.Chandrasekar, Senior Professor is on Deputation as the VC of Cluster University of Jammu.

Hence, in the light of the shortage of faculty members, it is requested to relieve Dr.K.S.Suresh Kumar from the Directorship of SDE and permit him to join IMK as Professor with immediate effect.

As per orders of the Vice-Chancellor, the matter regarding the request for relieving of Dr.K.S.Suresh Kumar from the Directorship of SDE and to permit him to join IMK as Professor with immediate effect is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above request be agreed to.

FURTHER RESOLVED to nominate Dr.Shaji A, Professor, Department of History as Director, Center for Distance and Online Education (Formerly known as School of Distance Education)

Item No.23.74

Suspension of Dr.S.M. Raffi, Associate Professor, Dept. of Aquatic Biology & Fisheries pending Inquiry - Minutes of the Inquiry Committee held on 14.10.2025 & Request of the Complainant, Sri. Nafi-Al-Tousif, Student of FYUGP (Department of Political Science) to terminate proceedings - reg.

(Ad.DI)

Sri.Nafi Al Tousif, a student from Bangladesh with ICCR scholarship, pursuing B.A. (FYUGP) Political Science & International Relations in Karyavattomcampus, had submitted a complaint on 13.05.2025 against Dr. S. M. Raffi, Associate Professor, Dept. of Aquatic Biology & Fisheries, pertaining to an act of sexual harassment, including unwelcome sexual advances made by Dr. S.M. Raffi towards the complainant. The behaviour alleged was explicit in nature and involved both verbal and physical misconduct.

The Syndicate at its meeting held on 27.05.2025 vide Item.No.3 resolved to suspend Dr.S.M.Raffi with immediate effect, pending inquiry and to relieve him from the position of Head of the Department of Aquatic Biology & Fisheries. An Inquiry Committee comprising of the following members was constituted for further proceedings:

1. The Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings
2. Dr. P.M. Radhamany, Member, syndicate
3. Sri. R. Rajesh, Member, Syndicate

The meeting of the Inquiry Committee held on 24.06.2025, discussed various aspects regarding the complaint and the inquiry report submitted by the Campus Director and Vice Chairman, CSS and decided to recommend the Registrar to issue the Statement of Allegations and Memo of Charges to Dr. S.M. Raffi.

REGISTRAR (I/C)

VICE-CHANCELLOR

Based on the recommendation of Inquiry Committee and upon the orders of the Registrar, Memo of Charges and Statement of Allegations (copy appended), were issued to Dr. S.M. Raffi on 16.09.2025. In response to the same, the Statement of Defense (copy appended) was submitted by Dr.S.M. Raffi on 29.09.2025. The Inquiry Committee further met on 14.10.2025, perused the Statements made by Dr. S. M. Raffi.

The Committee noted that, as far as teachers of the University are concerned, Syndicate of the University is the appointing authority, disciplinary powers for imposing Major Penalties are also vested on the Syndicate. Having considered the gravity of offence committed by the delinquent teacher, the committee unanimously recommended to refer the Statement of defense to the Syndicate for consideration and further action.

Now the complainant, Mr. Nafi Al Tousif, in his letter dated 24.10.2025, has informed that he does not wish to proceed with the complaint submitted by him on 13.05.2025 against Dr. S. M. Raffi and requested to terminate further proceedings on his complaint (copy of the letter appended).

As per the orders of the Vice - Chancellor, the Minutes of the said Inquiry Committee held on 14.10.2025, is appended herewith, for approval of the Syndicate. The statement of defense submitted by Dr.S.M. Raffi, Associate Professor, Dept. of Aquatic Biology & Fisheries, and the request submitted by the complainant, Mr.Nafi Al Tousif, the student pursuing B.A. (FYUGP) Political Science & International Relations in Karyavattom campus, to terminate further proceedings on his complaint against Dr. S. M. Raffi, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED to revoke the suspension of Dr.S.M. Raffi, Associate Professor, Dept. of Aquatic Biology & Fisheries, Kariavattom.

FURTHER RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No. 23.75

Letter from Higher Education Department, Government of Kerala - Kerala University Provisional Employees Provident Fund Scheme - Approval – reg.

(Ad.AII)

The Government of Kerala Vide Letter No. HEDN-B3/107/2022-HEDN dated 21.10.2025, has informed that the proposal submitted by the Kerala University for the formation of Kerala University Provisional Employees Provident Fund Scheme has been deferred.

In this context, the following facts may kindly be noted:

The Enforcement Officer, EPFO, Regional Office, Thiruvananthapuram, vide letter no. KR/TVM/EO/KTT/UIT/2015 dated 12.08.2015 had informed that the University Institutes of Technology (UITs) have a statutory liability of compliance under the EPF Act and to register the Centres under the Act through OLRE portal. Later, the Assistant PF Commissioner, EPFO vide letter No.KR/RO/TVM/ F.01/ENF.1(6)/ 2015/3613 dated 25.08.2015 had informed that, Dr.Shashi Tharoor, the Hon'ble MP has forwarded a representation citing non-EPF enrolment of employees working in the UITs and that on investigation it was found correct. The Syndicate, at its meeting held on 21.10.2016 and 27.10.2016, vide Item No.21.28, resolved that, the eligible staff on contract at UITs, whose monthly remuneration is Rs.15,000/- or less, be brought under the purview of the provisions of the EPF & MP Act, 1952 by enrolling them under OLRE portal, w.e.f. the date of registration and that the registration shall be done by considering UITs as a single unit in order to cover all eligible employees on contract of UITs. Later, the EPF/ESI Consultant, intimated that, the EPF Authority has given a concession and notification provided that if the establishment is covered on or before 31.12.2016, there will not be any verification of records and the coverage can be effected on the basis of the data produced in the Software by the employer. The UIT registered with EPFO with code No.KRTVM1654746000 on 22.12.2016. But, the deductions to the EPF could not be made effective until August 2018 and later it was decided to deduct the amount of EPF w.e.f. the salary of September 2018. Subsequently, the Enforcement Officer after visiting UITs on 23.10.2018, directed the University to produce the Wages/ Salary Register from the date of set up of Centres, details of employees [contract/ daily wages/ part time, etc.] before the EPFO Regional Office, Thiruvananthapuram on 29.10.2018. But, the University could not produce the demanded documents and the Enforcement Officer reiterated the request.

REGISTRAR (I/C)

VICE-CHANCELLOR

Considering the legal opinion from the Standing Counsel rendered vide letter dated 29.11.2018, University has informed the EPFO that the University is trying to find an alternate scheme for the contract employees for which a further three months period is required. In reply to this letter, the EPFO has informed that non co-operation from the University in producing the documents will attract penal damages with huge interest rates and requested to comply with EPF Act. As per the orders of the Vice-chancellor, the letter from PF Authorities has forwarded to Standing Counsel for his opinion and further action. The Standing Counsel vide letter dated 04.06.2019, furnished his opinion as, “as per Section 16(1)(c) of EPF & MP Act, 1952, **this Act shall not apply** “*To any other establishment setup under any Central/ Provincial/ State Act and whose employees are entitled to the benefits of contributory provident fund/ old age pension in accordance with any scheme/ rule framed under that Act governing such benefits*”. Section 16(1)(c) applies in the case of University of Kerala as it is an establishment under a State Act viz. Kerala University Act, 1974. *As such, the PF Act is not applicable to the University if there is a provision in Kerala University Act providing for instituting a Provident Fund as stipulated in Section 16 (1)(c).* Section 74 of the Kerala University Act provides that the University can make provisions for the benefit of its officers, teachers and other servants under its control in matters of insurance, pension and provident fund and for such other benefits as it may deem fit, in such manner as may be prescribed in the Ordinances. It is in accordance with the above requirement under Section 74 of the Kerala University Act and also Section 16 (1)(c) of the PF Act that Chapter XVI has been incorporated in the Kerala University First Ordinances, 1978. Ordinance 1 provides for institution of 'Provident Fund'. The University shall institute a Provident Fund styled "The Kerala University Employees Provident Fund". The University has an independent Provident Fund Scheme instituted as per Ordinance 1 of Chapter XVI of KUFO, 1978. The EPF & MP Act, 1952 does not apply to the University of Kerala, as per the provisions under Section 16(1)(C). The University can frame an independent PF Scheme for the contract employees.

The following developments, furnished below, may also be considered in this regard.

1. The Section 74 of Kerala University Act, 1974, provides that, "**with the previous approval of the Government** University shall make appropriate provisions for the benefit of its officers, teachers & other servants under its control in matters of insurance, pension and Provident Fund and for such other benefits as it may deem fit, in Such manner as may be prescribed by the Ordinances".
2. The Syndicate at its meeting held on 18.03.2022, resolved to approve the PF Scheme for Provisional Employees, viz, “The Kerala University Provisional Employees Provident Fund Scheme”, subject to the approval of the Government and to place the proposal for amendment to Chapter XVI of the Kerala University First Ordinances, 1978 before the Senate for consideration. The Syndicate also resolved to seek the approval of the Government for implementing the Scheme.
3. The meeting of the Senate held on 25th & 26th March 2022, approved the proposal to amend the Chapter XVI of the Kerala University First Ordinances, 1978, for incorporating the Provident Fund Scheme for the Provisional Employees of the University.

The Chancellor has been requested to grant assent to the above amendment to the Ordinances vide D.O.LetterNo.Ac.L/Ord/2912/2022 dated 25.03.2022. The assent of the Chancellor is yet to be received.

4. The Government of Kerala has been requested to grant approval for the Scheme, vide letters dated 25.03.2022.
5. The Syndicate at its meeting held on 20.05.2023, resolved to implement “The Kerala University Provisional Employees Provident Fund Scheme” urgently, w.e.f. 01.04.2022 and to deduct monthly contribution of the provisional employee from their salary w.e.f. the salary for the month of May, 2023. Accordingly, **the Scheme has been implemented in the University, vide U.O.No.4536/2023/UOK dated 27.05.2023.** Since then, deductions have been made from the monthly salary of such provisional employees towards the Provident Fund, and a proportionate amount has been contributed by the University as the employer's contribution.
6. Meanwhile, as per the Kerala University Audit Report 2023-2024 issued by the Joint Director, Kerala State Audit Department (Paragraph 1-3-1), objections have been raised with regard to **the withdrawal of money from the government's non-plan grant or own fund**

of the University, for the KUPEPF scheme, as the scheme does not have approval from the Chancellor nor from the Government.

In view of the above audit objection, the Finance had halted the closure of PF Accounts of the contract employees whose engagements have been terminated.

7. **As per the remarks of the Finance, the audit has raised an objection regarding the remaining amount of ₹4,23,20,948 (i.e., after deducting the amount of ₹16,97,894 already disbursed as closure benefits), from the total amount of ₹4,40,18,842 withdrawn for the scheme up to February 2025 (i.e., ₹1,66,33,179 from the Government Non-Plan Grant and ₹2,73,85,663 from the University's own funds).**
8. The above matters were brought to the notice of the Standing committee of the syndicate on Finance along with other matters with regard to the KUPEPFS and the Syndicate in its meeting held on 13.05.2025, on approving the recommendation of the Standing Committee, resolved to effect the deduction of daily wages employees who execute a contract with the Registrar, w.e.f. 01.04.2025 and **delegated the following members to conduct a discussion with the Finance Minister & the Higher Education Minister, Government of Kerala for getting a formal approval from the Government for the implementation of Kerala University Provisional Employees Provident Fund Scheme in the University.**
 1. Adv.Muraleedharan Pillai G, Convenor, Standing Committee of the Syndicate on Finance.
 2. Dr. S Nazeeb, Member Syndicate
 3. Dr.Shijukhan J S, Member Syndicate
 4. Sri. R Rajesh, Member Syndicate
 5. Dr. S Jayan, Member Syndicate
 6. Registrar
 7. Finance Officer

Accordingly, U.O.No.Ad.AII/5803/2025/UOK dated 21.06.2025 was issued, commencing the deduction of the PF amount in r/o the daily wages employees who execute a contract with the Registrar, w.e.f. 01.04.2025.

9. Also, the above Members (delegated by the Syndicate) have been intimated, with all relevant records/details, regarding the resolution of the Syndicate for conducting a discussion with the Finance Minister & the Higher Education Minister, Government of Kerala for getting a formal approval from the Government for the implementation of Kerala University Provisional Employees Provident Fund Scheme in the University, vide letters dated 23.06.2025 and 13.10.2025 (along with the latest developments).
10. Meanwhile, the Finance has further informed that in view of the persisting Audit Objections, there is **currently no feasible way to remit the employer's contribution equivalent to the PF amount deducted from employees under the KUPEPF Scheme.**

Moreover, Finance has directed the Cash II Section to keep the KUPEPFS Bills in abeyance in view of the above said audit objection.

Now Government of Kerala Vide Letter No. HEDN-B3/107/2022-HEDN dated 21.10.2025 informed that the proposal submitted by the Kerala University for the formation of Kerala University Provisional Employees Provident Fund Scheme has been deferred.

As the Audit has raised objection towards an amount of ₹4,23,20,948/- (Amount withdrew from both Govt. non plan grant and own fund of the University) since the scheme was implemented without the concurrence of the government, and as of now government have deferred the proposal submitted by the University for approving the scheme, clarification on the following matters is required.

1. whether, any further deduction towards the scheme (both the employee and employer contribution) is likely to invite major audit objection and lead to accumulating liabilities. **Hence, urther orders are required on the continuance of the monthly deduction towards KUPEPF scheme.**
2. Considering the **Closure Applications received from various incumbents, whether, the employee contribution alone may be released for the time being, as a stop-gap measure,** as the Audit has raised objection towards the employer contribution amounting Rs.15,56,875/- released to the incumbents (65 nos) at the time of the closure of PF Account

as a part of their termination. Also whether, **the release of Employer Contribution along with accrued interest may be considered at a later stage; i.e., on resolving the present crisis by obtaining approval from the Government for the Scheme.**

3. whether, further processing of applications for opening new PF accounts and the loan applications, may be halted/kept in abeyance for the time being, until further decisions are taken on the above matters.

As per the orders of the Hon'ble Vice-Chancellor, the above matters are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the status quo be maintained.

FURTHER RESOLVED to have the discussion with the Finance Minister and the Minister for Higher Education, Government of Kerala by the delegated team at the earliest.

Item No.23.76 ***Proposal for Revision of Fee of Degree Certificates, Matriculation Certificate and Memo Handling Charges in view of Enhanced Postal Charges –reg.***

(M&CI)

The Department of Posts has reportedly discontinued the service of *Registered Post* and upgraded it to *Speed Post* for all postal communications. Consequently, the cost of postage for sending such articles has increased considerably.

Prior to the revision in postal tariff, certificates such as **Migration Certificate, Mark List, Provisional Certificate, Special Certificate**, etc., were despatched through the Department of Posts, if the student opted for the postal service, by collecting a stamped envelope affixed with postage of a minimum of ₹32/- for Registered Post.

Further, services such as **Degree Certificates, Matriculation, Defect Memo** are sent through the Department of Posts for which the **University bears the postal charges**.

It is to be noted that earlier, **Degree Certificates** were despatched by *Registered Post* at a tariff of ₹55/-. At present, the minimum postage required for *Speed Post* articles of similar nature has increased approximately up to ₹91/-. The rate further varies depending on the weight and distance of the article. (The revised Speed Post Tariff has been appended). Also, the cost of despatching defect memos towards Private Registration, Condonation and Degree Certificates through Speed Post are considerably high.

As the above certificate despatches from this office are made through post, the substantial increase in postal charges has resulted in a **significant financial burden to the University exchequer**. Current fee rates of Degree Certificates and memo handling charges without search fee have been appended.

In view of the above, it is **proposed to enhance the existing fee for the Degree Certificates, Memo Handling Charges and Matriculation, for which the University bears the postage cost, by at least ₹100/- per certificate**, so as to offset the additional expenditure to be incurred towards hike in postal charges.

As per the Orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.23.77 ***Minutes of the meeting of the ICC held on 23/09/2025 with respect to the complaint filed by a Woman employee of the University against Sri.Satheesh Babu B, Assistant (Sel.Grade), University of Kerala – Consideration of- Reg.***

(Ad.Misc)

As per the orders of the Vice Chancellor, the minutes of the meeting of the ICC held on 23/09/2025 submitted by the Presiding Officer, ICC with respect to the complaint filed by a Woman employee of the University against Sri.Satheesh Babu B, Assistant (Sel.Grade), University of Kerala is placed before the Syndicate for consideration and appropriate decision.(Minutes appended).

Minutes of the meeting of the ICC held on 23/09/2025

Subject : Complaint filed by a Woman employee of the University against Sri.Satheesh Babu B, Assistant (Sel.Grade)University of Kerala, Palayam -regarding;-

Date &Time : 23/09/2025, 2:00 PM

Venue : IQAC Conference Room

ICC Members Present

1. Dr. S R. Jayasree, Presiding Officer, ICC, Professor, Department of Hindi
2. Dr. Manju S Nair, Member, ICC, Professor, Department of Economics
3. Dr.Sindhu Thulaseedharan, Member, ICC, Professor, Department of Law
4. Dr.Mehaboobullah K, Member, ICC, Assistant Librarian Grade II, Kerala University Library
5. Dr.Bushra Beegom R K, Member, ICC, Director, Centre for Women's Studies

Hearing of the Complainant and Respondent in respect of complaint submitted by a Woman employee, Section Officer, University of Kerala against Sri.Satheesh Babu B, Assistant (Sel.Grade)University of Kerala, Palayam- Regarding

The Woman Employee, Section Officer, University of Kerala has submitted a complaint dated 28/06/2025 in which the complainant has informed that Sri. Satheesh Babu B, Assistant (Sel.Grade), Kerala University Library verbally abused her by using obscene and offensive language within the office premises and he attempted to physically assault her in the course of confrontation. She has also informed that she had the voice recording of the incident which clearly captures the abusive language and threatening behaviour.

The Complainant further pointed out that harassment at the workplace caused her severe emotional distress and deep sense of insecurity and has created a hostile and unsafe environment in the office.

The Vice Chancellor after considering the complaint has ordered to refer the complaint to ICC.After reviewing the complaint, the Presiding officer,ICC has remarked to seek an explanation from the respondent. After considering the explanation submitted by Sri.SatheeshBabuB, Assistant (Sel.Grade), the respondent, ICC has decided to conduct a hearing on 23/09/2025.

The meeting of the ICC held on 23/09/2025 heard the complainant and respondent.The committee asked the complainant to explain the situation that led her to lodge the complaint against Sri.Satheesh Babu B, Assistant(Sel.Grade), University of Kerala.

The meeting started at 2: 00 PM.

Procedure

1. Statement given by the complainant against Sri.Satheesh Babu B, Assistant (Sel. Grade), University of Kerala, Palayam.
2. Statement given by Sri.Satheesh Babu B, Assistant (Sel.Grade), University of Kerala, Palayam, who is the accused in the complaint.
3. Observations of the ICC
4. Recommendations of the ICC

Statement given by the complainant against Sri.Satheesh Babu B, Assistant (Sel.Grade) University of Kerala, Palayam

The complainant had submitted the following for urgent attention and necessary action regarding the continuous harassment, sexually coloured remarks, verbal abuse, insubordination and conduct, violating the Kerala Government Servants' Conduct Rules, 1960(particularly Rule 3 on absolute integrity and devotion to duty, and Rule 93 F Prohibition of Sexual Harassment of Working women, including abusing a superior officer) threats, and false allegations made against her by Sri.Satheesh Babu B., Assistant (Selection Grade), currently posted at the Exam Store, University, of Kerala.During her tenure as Administrative Officer in the Kerala University Library, Sri.Satheesh Babu B. who was also posted in the Library, repeatedly exhibited indiscipline, insubordination, and unprofessional behaviour. She stated thatSri.Satheesh Babu B was habitually late, irregular in attending the office, neglected assigned duties, brought unauthorised individuals into the office, and misused workplace facilities like computers and printers for personal purposes. Despite several warnings, his conduct remained unchanged and caused serious disruption in the functioning of the

Administrative Office. Of grave concern is the fact that he had openly threatened to harm her professionally by misplacing or damaging official documents, cash, and other valuables under her custody or by some other means. These threats were documented in complaints she had submitted to the Registrar on 22.03.2025 and to the Honourable Vice-Chancellor on 24.03.2025. However, she informed that despite the seriousness of the matter, no formal enquiry was initiated.

Further she told that, following these complaints, instead of stopping his behaviour, he escalated harassment by making sexually coloured remarks — for example, falsely alleging that "she make things happen in the office by touching and caressing male staff" and making other derogatory insinuations intended to harm her dignity and reputation.

The Complainant has further stated that on 28.06.2025 while she was carrying out her official duties, the respondent after receiving his transfer order entered her cabin situated within the Administrative Office of the Kerala University Library and verbally abused her using obscene and threatening language, insulted her family, and attempted to physically assault her (and it was by luck that she escaped). She had reported the matter to both the Registrar and the Vice-Chancellor on the same day, and she has preserved a digital voice recording of the harassment as proof.

Further she informed that what she encountered at her workplace, including the incident that occurred on 28.06.2025, clearly constitutes continuous harassment of a woman at the workplace, sexual harassment under the definition of sexually coloured remarks, attempted physical assault, disruption of the duties of a public servant, violation of the Kerala Government Servants' Conduct Rules, 1960 (Rule 3 and Rule 93 F), and insult to womanhood. Now, she has come to know that he has made false and baseless allegations against her. These are exactly the same threats he had openly made earlier, stating that he would harm her professionally—a fact clearly recorded in her previous complaints. This confirms that his present actions are part of a deliberate act of retaliation designed to damage her professional standing and mental peace. Then the complainant further pointed out that his current allegations validate the truth and urgency of her prior complaints, which were not acted upon and he has a history of multiple instances of misconduct although she was unaware whether these have been officially recorded in his service file. Finally she respectfully request that his previous service record and any available disciplinary history be considered.

In addition, she had humbly requested the Commission to consider her own background of over 17 years of dedicated and unblemished service to the University carrying out her duties sincerely, and this continued harassment has caused her severe mental distress, fear, and insecurity and also fear harm to her life from Sri.Satheesh Babu B as he had already attempted to physically assault her and it was by luck that she escaped. Then the complainant has stated that due to the lack of prompt response from the University even after her earlier complaints of the respondent, considering her personal safety, especially on the context of influence and bold claims of the respondent that he cannot be questioned, she was forced to file a formal police complaint at the Cantonment Police Station. She has now been informed that a FIR has been registered based on her complaint. She has taken this step as she fear further harm from him or persons acting on his behalf. More over, Sri.Satheesh Babu .B has openly stated that he was too powerful for anyone to act against him. This clearly shows the influence he has.

Finally the complainant has stated that as per existing rules and laws, a male subordinate using abusive words or attempting to assault a female superior engaged in her official duty warrants severe disciplinary action and can even face dismissal from service and legal proceedings. However, in the instant case, even after nearly three months of the incident, not even a minor action has been taken against the respondent. This amounts to a clear denial of justice to a female employee.

In view of the above, she respectfully request the Honourable Enquiry Commission to:

1. Take immediate action on the matter, in which a female public servant was subjected to continuous harassment at her workplace, including sexual harassment in the form of sexually coloured remarks, attempted physical assault, disruption of her duties as a public servant, violation of the Kerala Government Servants' Conduct Rules, 1960 (Rules 3 and 93 F) arising from the respondent's insubordination and abuse of a superior officer, and insult to womanhood.
2. Verify the respondent's past records, including previous misconducts and acknowledge her record of 17 years of sincere service;

3. Ensure her personal safety, as she seriously fear harm to her life from him. (she continue to face fear of retaliation from the respondent and his allies).
2. **Statement given by Sri.Satheesh Babu B,Assistant (Sel.Grade),University of Kerala, Palayam,who is the accused in the complaint**

Sri.Satheesh Babu B, Assistant (Selection Grade), the respondent, informed that the audio recording circulated among the University employees through digital media, which allegedly defames him and was submitted by the complainant during the ICC hearing held on 23/09/2025, is not his. He stated that the said audio recording was artificially created by the complainant with the intention of causing him mental distress. He has therefore requested that the false complaint filed against him by the woman employee be dismissed.

Based on the explanations provided by the complainant and the respondent, the ICC observes the following facts:

- The Committee observes from the audio clip submitted by the complainant that the respondent has used obscene and threatening language. However, there is no indication of any sexual intent on the part of the respondent.
- The respondent has stated that he denies the authenticity of the audio recording submitted by the complainant. The Committee finds this statement to be baseless as the respondent lacked sufficient documents.

Recommendations of the ICC:

Based on the above observations, the ICC recommends that the University authorities take appropriate and strict disciplinary action against Sri.Satheesh Babu B, Assistant (Selection Grade), the respondent.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.23.78

Minutes of the meeting of the ICC held on 12/08/2025 with respect to the complaint filed by Research Scholar, Department of Computer Science, University of Kerala against Dr.Vinod Chandra S.S, Professor, Department of Computer Science, University of Kerala – Consideration of-Reg.

(Ad.Misc)

As per the orders of the Vice Chancellor, the minutes of the meeting of the ICC held on 12/08/2025, submitted by the Presiding Officer, ICC with respect to the complaint filed by Research Scholar, Department of Computer Science, University of Kerala against Dr. Vinod Chandra S S, Professor, Department of Computer Science is placed before the Syndicate for consideration and appropriate decision. (Minutes appended).

Minutes of the meeting of the ICC held on 12/08/2025

Subject : Complaint filed by Research Scholar,Department of Computer Science, University of Kerala against Dr.Vinod Chandra SS, Professor, Department of Computer Science, University of Kerala - regarding:-

Date and Time : 12/08/2025, 2:00 PM
Venue : IQAC Conference Room

ICC Members Present

- 1.Dr. S R. Jayasree, Presiding Officer, ICC, Professor, Department of Hindi
2. Dr. Manju S Nair, Member, ICC, Professor, Department of Economics
- 3.Dr.SindhuThulaseedharan, Member, ICC, Professor, Department of Law
- 4.Dr.Mehaboobullah K, Member, ICC, Assistant Librarian Grade II, Kerala University library
- 5.Dr.BushraBeegom R K, Member, ICC, Director, Centre for Women's Studies
6. Smt.Resmi, R, Member, ICC, Joint Registrar, University of Kerala
7. Amarnath S V, Member. ICC, Chairman, Department's Union

Hearing of the Complainant and respondent in respect of complaint submitted by a woman Research Scholar,Department of Computer Science, University of Kerala agianstDr.Vinod Chandra SS, Professor, Department of Computer Science,University of Kerala - Regarding

REGISTRAR (I/C)

VICE-CHANCELLOR

The HoD, Department of Computer Science, University of Kerala vide letter dated 13.02.2025 has forwarded a complaint dated 31/01/2025 received from Women Research Scholar, Assistant Professor on Contract (Project Mode), Department of Computer Science regarding Harassment in the workplace. (Incident report handed over on 12.02.2025).

The Complainant, had pointed out that she had joined PhD as a UGC-JRF scholar under the supervision of Dr.Vinod Chandra S.S, Professor, Department of Computer Science on January 2022. Now she has lodged a complaint against her guide, Dr.Vinod Chandra S.S alleging untoward behaviour and emotional harassment from his side and has requested to ensure a safe working environment at the workplace. After perusing the complaint, Registrar has ordered to place the complaint before ICC and ordered Presiding Officer, ICC to enquire and submit a detailed report and also inform the matter to the Vice Chancellor. After reviewing the complaint, the Presiding officer, ICC has remarked to seek an explanation from the respondent. After considering the explanation submitted by the respondent, ICC has decided to conduct a hearing of both the respondent and complainant on 12/08/2025.

The meeting of the ICC held on 12/08/2025 heard the complainant and respondent. The committee asked the complainant to explain the situation that led her to lodge the complaint against Dr.Vinod Chandra SS, Professor, Department of Computer Science, University of Kerala.

The meeting started at 2: 00 PM.

Procedure

1. Statement given by the complainant against Dr.Vinod Chandra SS, Professor, Department of Computer Science, University of Kerala.
2. Statement given by Dr.Vinod Chandra SS, Professor, Department of Computer Science, University of Kerala, who is the accused in the complaint.
3. Observations of the ICC
4. Recommendations of the ICC

Statement given by the complainant against Dr.Vinod Chandra S S, Professor, Department of Computer Science, University of Kerala, Palayam

The complainant reported that through the hearing, there had been various clarifications related to the incidents reported in her complaint dated February 12, 2025, against Dr. Vinod Chandra S S, her Research Supervisor and Professor. She stated that she had given detailed explanations with sufficient proofs in the form of recordings and transcripts in the limited time available. She affirmed that she still strongly stood by every aspect of all incidents presented in her complaint and hearing. She added that it was beyond her capacity to communicate her exact feelings during this traumatic period that she had to tolerate across the PhD stages, which was now awaiting Open Defense.

She listed the incidents that had led her to lodge a complaint to the ICC:

- His attitude towards her had changed soon after her pre-submission, as he had already promised he would not disturb her in any way before pre-submission.
- On the same day of pre-submission, he had asked her for a hug and kiss as a sexual favour and a recompensation for her pre-submission. When she had rejected, he had exhibited his narcissist trait and gas lighting.
- He had forced her to write her thesis only in his office, but he would mostly engage in unwanted talks and gossips.
- On January 25, 2025, he had repeatedly demanded a physical relationship and asked her to sleep with him, specifically saying “EnikkMisajinekittiyalepattullu. Njan room edukatte.” He had repeated it several times that day. Later in his office, he had tried to grab her by saying “Enikkkittiyalepattullu, njanaadyameithaanuparayunnath”.
- She stated that she had felt so distressed that she had wanted to end her life then and there. She noted that the entire incident was detailed in her complaint.
- She expressed that she had understood with surety that he was intentionally exploiting her with her PhD. She reported that through the months, she had had to tolerate and tackle his immoral behaviour to delay his unwanted expectations continuously since April 2024, but never at the cost of her virtue and dignity.

- She stated that he had kept threatening her by saying there was no other guide in the University under the Faculty of Engineering and Technology, meaning it was either quitting PhD or continuing by tackling his immoral behaviour and expectations to avoid it to the maximum, but also by not provoking him. She described these months as very exhaustive, tiring and demeaning for her.
- She reported that when the incident was reported to the department, he had immediately begun defaming her by spreading false stories in order to protect his image. She added that even now, she continued to hear fabricated stories circulating within the university.
- She stated that the accused, being a powerful and dominant permanent faculty member of the University, had placed her in a vulnerable position.
- She expressed that she had realized that only by filing a complaint against him would she be able to survive his manipulations and defamation. Otherwise, as he usually did, he would go to any extent to discredit her.

She clarified that though the complaint was reported on February 12, 2025, the incidents that had led to the complaint had been progressively developing since her joining of the department as a Teaching Faculty on November 21, 2023, beginning with his involvement in the seating arrangement and work allocation. She specified that the immoral attempts by the supervisor as stated in her complaint and before the committee had begun on April 12, 2024. She also stated that she had informed the committee about the allocation of the seating position as she had joined as a faculty member in the department. She reported that instead of letting her sit in the place allocated to her in the staff room by HOD, he had forced her to sit in her previous position itself, as a research scholar and had threatened her with her PhD, specifically saying, "avde pov irunnitt phd cheyyan patteelaannum paranj karanjond entadth vararuth, ente protection illaathaakum avde chennirunnaal". She stated that she had been in a dilemma because, as she had joined as faculty, her commanding authority would be the HOD. She explained that as she had not known what to do, she had also asked Dr Aswathy AL, former scholar of the same supervisor, member of MIRLab, and Contract Lecturer at Department of Computer Science, University of Kerala.

She reported that Dr. Aswathy AL had responded, saying that they needed his protection to stay in that department, so it was better not to disobey him. She added that later Dr. Aswathy AL had told her that he had wanted her to complete her PhD without disturbance of staffroom. She stated that he had also gone to the extreme of arguing with the HOD to make her seating arrangement in the laboratory. She emphasized that this was all against what he was telling now, that she had requested and pressurized him to be seated in his lab, and noted that evidence of him being adamant about her seating position was attached in the form of transcript. She reported that following this, he had kept calling her to his office to bear his stories and had asked her to stay in his office repeatedly. She described herself as a person who is outgoing, has very good friends and loves to be around them. She stated that she had been with the department since 2019, having joined as an MTech student under GATE scholarship, then as a full time UGC-JRF research scholar until November 2023 and then converted to part time and joined as a faculty member. She stated that her code of conduct in different roles at her department could be verified by any permanent faculty members in her department.

As stated in her complaint, she reported that he would scold her specifically by saying "evdapoynikkuvaarm, vazhiyilumpuzhayilumpoyinnitt varum", if she was ever late to visit him first thing in the morning or even reporting frequently in his office. She stated that his grips over them were built slowly and progressively by inculcating fear in their minds. She cited the specific incident at Crafts Village, Kovalam on September 28, 2024, when the newly joined teaching faculty including her had decided to give a treat for all teaching and non-teaching staff of the department, as another instance where he had tried to interfere in her space, leaving her scared and frightened of what would come next. She described that she had been involving with everyone, taking photographs, chit chatting and enjoying with most of the other members of the department there. She reported that towards the end of day, during lunch, he had immediately turned against her and said, "ninakkvallavardekoodeminn photo edkaanaryaam, oraale avoid cheyyunnath kandaal manassilaakum, enteachanteormadivasamaayittu polum Kallarem vandiodich vannath Misajinn vendiyittaanu". She noted that it was a contradiction that she had never asked him to come for her. She explained that since herself and Dr. Aswathy A L were his current and former research scholars, they had earlier invited him and requested that he grace the occasion with his presence. She reported

that when she had spoken back harshly, he would start his gas-lighting and guilt-tripping, saying that he was starting to get possessive about her, and further asking her to forgive his actions and that he would take care next time. But again, every 10 to 15 days, these kinds of things had kept repeating. She concluded that all this had slowly left her with no other choice than to keep silently bearing all this, all along trying to be always careful not to provoke him.

She noted that a query on the delay in giving a complaint against his actions had been raised during the hearing.

She explained that his style of supervisory had demanded extreme loyalty and patience from the scholars. She stated that even the smallest human error on their part would trigger an outburst, during which he would harshly criticize their PhD progress, insisting them to first obey and then complaint. She described that this would mark the beginning of a long and exhausting process of repairing and reestablishing trust with the Professor by them. She stated that she had given witness lists of former and/or current scholars. She reported that his overpowering and controlling behavior had compelled her to remain an overly loyal student, taking on every task he assigned, many of which were far beyond the scope of her PhD research. She noted that this was evident from the publications under her name during the period (2022-2024).

She stated that the research supervisor, being in control of a research scholar's PhD life, could advance their progress or destroy it as he wills. She reported that him threatening them by saying it multiple times during his research meetings had put all of them in very scary situations, fearing the power of his control in their research and the consequences of displeasing him. She added that scholars had also quit mid-way of their PhDs or suffered emotional breakdowns multiple times following these, and that scholars were ready to give testimony on request.

She explained why she had borne all this narcissism and taken much time in reporting against him by stating that since the beginning, she was informed he was the only guide available under the Faculty of Engineering and Technology with the university, which had made things much worse and scarier for her. She stated that this had left her with no other option, but to tolerate and tackle his unreasonable expectations from this narcissist supervisor. She reported that he had challenged her with all types of work pressure since the beginning of her PhD. She explained that since the topic of her PhD was a problem statement developed by herself, he had only a mere role of managing her DC meetings and scheduling of her progress. However, instead of focusing on her research topic, he had made her conduct research on several other domains that were barely related to her exact work, which she had not even included in her thesis. She noted that this had led to other publications out of scope of her work, providing a link to her Google Scholar profile.

She expressed that it was only now that she could relate to why he pressurized his scholars, noting that many fall on the way, many hold well, many barely catch up but still pass. To her, the only kind of pressure which she could not handle were unethical ones that are not intellectually challenging. She affirmed that she had never in her life been exposed to such threats and actions. She stated that he had found immense pleasure in torturing her with asking sexual favours after April 12, 2024. She reported that she had responded very harshly in the beginning, to which he had responded very rudely by cutting her PhD off of his list, and asking her to do it herself, just as how he used to get things done from her earlier also. She stated that as a woman of integrity, the only way of saying a NO, was to actually say it. She reported that on saying it, he always turned very cold and started belittling her works, like he always did with some of the scholars, specifically saying the exact words, 'ennakondpoyottakkondaakkikko...'. Because of this, she explained, she could mostly only respond tactically and diplomatically, by delaying his thoughts, only so that she could somehow complete her PhD and escape his control, as her hard work and efforts of the 2 and a half years of her PhD was at stake.

She reported that she was asked in the hearing if she had gone to his house. She stated that in August 2023, they (her, her son, peer scholar Mr. Ghassan Faisal, his wife and daughter) were invited to his house in Kovalam for Onam, and that the same day, he had also taken them to crafts village, Kovalam. She added that in September 2023, she had also invited the both of them (Professor and Ghassan) along with their families to her parents home for lunch. She affirmed that he had never shown immoral intentions at those times. But last year, he had invited her to his home in Kallara which she had rejected right away, for which he had thrown tantrums and said that he needed to meet her somehow, and was ready to even come to her home which she had rejected harshly. She reported

that on another day in August 2024, he had forced her to come to his home in Kovalam to sign some documents. She stated that he was trying to convince her that he was on leave for some Ayurvedic treatment and that she had to submit some documents of her PhD the next day itself, and said that she had to come alone. She reported that anyhow, without telling him, she had gone there with her husband, and found that he was alone at home. She stated that he had given the signatures, and for the record, she had taken some pictures. She posed a rhetorical question about what would have been his intention if she had gone alone.

She stated that even though he may seem calm and composed in front of the public, he portrays himself very aggressively and explodes to even minute mistakes from his scholars. She expressed that what was most intolerable, were the gas lighting sessions where he always made her feel guilty for reacting, specifically saying, "the problem is in how I hear and interpret things, and that he meant something else". She emphasized that every time she tried to reason, it was the beginning of a gas lighting session, which always pushed her into a traumatic phase, eventually going back and apologizing for a mistake that she never intended. She reported that this continued frequently. For instance, on January 1, 2025, he had invited an expert from the department via online to review her work (pre-submission ppt) due to lack of his subject knowledge. She stated that the expert had reviewed her work thoroughly for about 3 hours from approximately 10am to 1pm, and that she had gotten the best constructive comments which helped her to improve the presentation of her work by a lot. She reported that as they concluded and ended the meeting, this Professor had thrown tantrums for taking detailed reviews from the expert and for taking more than 1 hour time which he had never informed her or the expert before. He had specifically kept saying "Misajimbaakkiyullore deal cheyyaanariyillaennparayunnathithaanu". She stated that she had gotten scared, tried to reason, but eventually consoled him by apologizing for no mistake of hers only to avoid the tantrums. She emphasized that this was very frequent where he gas lights and pushes her into a guilt-trip for no mistake she did. She reported that this again repeated on January 3, 2025, when she took more time than he allowed her to invite scholars and teachers of her department for her pre-submission that was happening on January 6, 2025.

She stated that the happenings on January 7, 2025, after the pre-submission day, as stated in her complaint was another instance he repeated his narcissistic torture. She described him as a person of conviction as he says so in an evidence attached, who would do anything to attain something he wants. She stated that she was one such objectified thing that he wanted. She reported that as she collapsed in her car near the back campus gate, without calling any lady faculty from the department, he had called in Mr. Ghassan Faisal (peer researcher) from his residence, and that the witness was ready to give testimony on request.

She expressed that she had felt so much herself in a hostage situation unable to tell anything to anybody. She had been fearing what would happen of her, if she told it out loud. She stated that she had let it all pass silently tolerating herself, as she believed she could just escape this place soon after her thesis submission. She reported that she had kept tolerating everything and consoling him belittling herself every time, until she finally thought the only way out was to die.

She stated that on April 24, 2025, when he wanted to satisfy his desires forcefully, she could not take it anymore. She had been on edge and took a decision, whatever it may be, that this was going to be the end, and that she did not have to tolerate it anymore. She expressed that she was so sure that he chose that day to demand his sexual favours, as most of the permanent faculty were on duty leave at the department on that day. Until that day, she had also thought that though he was emotionally torturing her, he would never try to actually molest her. But she concluded that he had his worst intentions all throughout.

As stated in her complaint, she reported that Ms. Magreth Giga, peer scholar under the same supervisor, had been the witness to that day's happenings. She stated that she had been the only one to whom she had communicated everything on that day. She added that she used to share how difficult it was working with him well before the incident, and that Ms. Giga used to calm and support her always, and that the witness was ready to give testimony.

She expressed her belief that if she had not reported at least on that day, she was sure he had other extreme intentions with the tampered transcripts he had manipulated and produced in committee. She stated that he has a history of manipulations and fabrications through which he made things look very authentic and also have attained academic excellence. She reported that so far, two

complaints have been lodged by two M.Tech students (Manju RA, and Monisha Jayapalan, M.Tech 2019-2021 batch), claiming their thesis have been published in SCIE indexed journals without their permission (Fabrication and theft of theses by him and Dr Anand Hareendran, Principal i/c, Chinmaya Vidyapeedam), providing a retraction notice link. She requested the committee to only consider his documents if provided in entirety, and not tampered or altered evidences.

She expressed that she still feared what would happen to her for talking it out loud. She stated that she did not want to live with shame seeing this person happily well off after scheming all these atrocious acts against her. She worried that there may come a time when there would be no more fight left in her. She stated that she wrote all this with a very heavy heart fearing what all he is capable of. She reported that the happenings after January 24, 2025 were also reported in front of the committee. She stated that her husband had called this person on January 25, 2025, and met in person on January 27, 2025. Both times, he had refused any happenings in the beginning, and alleged that she was not mentally fit and had mental issues. On January 25, 2025, he had said he has some throat infection, and is not able to speak well, and that he does not know anything about the previous day afternoon, as he was on leave. On January 27, 2025, the Professor had called her twice which she did not want to attend, and later sent her a whatsapp message asking her to come to the department. Her husband had visited his office in the afternoon on the same day, and when her husband inquired about the happenings, he was acclaiming that he does not know anything with his head bowed down with guilt, and that he is a heart patient. He had shown the image of a strip of tablets in his phone and claimed he will have heart attack. He had not even accepted that it happened in his office. He had repeated that he was on leave, and made up a false story that when he came to his office, she had cut her wrist and was sitting in his office. When her husband repeatedly inquired, finally he had accepted it happened. He had also accepted that he grabbed the knife from her and locked it in his drawer. Even after repeatedly asking him, he never accepted that he took her for lunch that afternoon. Her husband had said that he will somehow find out what happened, and if so, he should not change his opinion. To prove his false story, he had summoned Ms Neethu M.S., Contract Lecturer and Part-Time Research Scholar under same supervisor, and she falsely acclaimed that she was doing something in the library in that afternoon. Since the day, he had been creating manipulated stories whitewashing himself in all that happened.

Further on January 28, 2025, her husband had called this person a second time, and informed him that he has come to know everything. Her husband had further asked, if there is a need to have a sitting with other faculty members in the department. To this, the Professor had worriedly informed, that there was no need. Even after her husband scolded him regarding the matter, he had remained silently accepting the scold. Normally, he would lash out at anyone who accused him unjustly, but that day, he had remained quiet. From these meetups and calls, her husband had confirmed his suspicion that he was the troublemaker.

Anyhow, her husband, had lodged a written complaint to the HOD on January 29, 2025 (through whatsapp). She stated that she was so distressed that she decided to quit her job and did not intend to go back to the department after January 24, 2025. She reported that the HOD called a meeting between them and him on January 31, 2025. But she was not willing to join the meeting and did not want to go back to the department because of the trauma the happenings inflicted on her, so her husband attended the meeting. Again the Professor had tried to reject all happenings. But on telling him certain incidents that happened before, he had agreed that he would not repeat anything again and said "njanMisajineviswasichpalathumparanjupoyi". The HOD had ensured she will be given a working place along with the other teaching staff members. The Professor had also agreed that he will not bring any difficulty to her in her PhD or career. He had also informed that he has no problem in keeping his guideship for her and that he will ensure smooth flow of further proceedings of her PhD. She reported that as soon as the Professor and her husband exited the HOD room, the Professor had threatened her husband saying, "ninnenjanentekaalkeezhilkond varum". Anyhow for her, the decision taken would not solve the problem, as she wanted an action against him, and noted that the recordings of the phone calls and meetings will be submitted on request.

She stated that the very next day onwards, he started his defamation against her and intentionally made her look bad at the department by spreading cooked up stories among the staff and other research scholars. She was left with no other way but to quit her job and throw away her PhD, as his actions had only aggravated the situation. Being a survivor, only because of the support from the other good humane permanent faculties there and their assurance of a fearless environment, she had

rejoined the department on February 3, 2025. When she began recovering well, he resumed his continuous defamation. On February 12, 2025, she had submitted her official complaint to the HOD, requesting that it be forwarded to higher authorities if at any point he believed she might be under threat. Because of the Professor's actions against her, the complaint was immediately escalated to higher officials.

Since the day, she had received threat calls from his allies (Sini S Raj, peer scholar under same supervisor) trying to convince her not to post the complaint on February 13, 2025 and from Dr. Amjesh, KDISC, trying to scare her by informing her the outcomes of her posting the complaint on February 14, 2025. Though she was very tensed and scared of the situation, she did not heed their calls, and noted that the recordings of the phone calls will be produced on request, with evidence attached.

She reported that the Professor further utilized his power and influence to involve two politically powerful people holding very high positions in law and order, Public Prosecutor and famous political influencer, Adv. Geena Kumari, and a Superintendent of Police, to withdraw her complaint from ICC. The SP had first involved her parents in the case, where they were summoned to him. Though the Professor had involved people of very high designations, to trivialize and lighten up his injustice done to her, trying to force her to withdraw her complaint from ICC, she stayed strong on moving forward with ICC. However, they were willing to listen to her side and were convinced. They understood that whatever pain and trauma she had endured was genuine. They further informed her that ICC is only a hearing council that lacks power to execute the culprit, and would only send recommendation. They told her that if an action is taken against him, the Professor is immensely rich to even go to higher authorities and prove his power and that common people like them would not be able to catch up with him. She noted that the involvement of this Professor through external people of law and order only occurred after she had lodged her complaint. They questioned why he had not reported it earlier if the monopoly power was always with the teacher, and what was the point in reporting it now. They told her that she should have slapped or hit him that day itself, and that nobody would ask about it later. At that moment, he had verbally apologized and ran out the room. They also concluded by commenting that as a teacher, his lack of responsibility and accountability is unacceptable. It must be because of the Professors influence or friendship, they advised her that it was better to withdraw the complaint. She stated that they were very much pressurized by the Professor from all four sides in withdrawing the complaint, to the extent that she can only live peacefully if she had withdrawn her complaint. Hoping to get justice, she still stood strong by her complaint and had appeared for the ICC hearing.

She stated that he proved his pressure by not accepting her thesis for correction when it was brought to him through HOD by her and her husband. He did not accept the initial draft on March 14, 2025, provided she had only few more days to thesis submission. On the same day, he did not even agree to come to the HOD room even after multiple requests from the HOD. The HOD tried to reason with him in the Professors office by telling him that he had earlier agreed to check her thesis and asked if it is justice. He right-away rejected checking and signing her thesis, informing that he would check her thesis only if she withdrew her complaint in ICC. It was shocking as he had already informed in an earlier sitting (January 31, 2025) that he would do the proceedings without any hesitations. Anyhow, she was not prepared to withdraw her complaint, as it was better for her PhD to be gone than lose her integrity.

On March 17, 2025, they visited again for thesis correction when he again refused, giving senseless excuses. One excuse was that, if ICC decides to take action against him, and then if it affects his guideship, then his signature would not be valid, which was informed to them through the HOD. Later, her husband had to take charge and asked him to give them in writing if he cannot guide her, and that they would go to the VC directly with his comment. To this, he immediately switched and said he was ready to check her thesis. He asked for a soft copy, but since he already has history of manipulating, fabricating and publishing articles from soft copies of thesis, she was not prepared to share her soft copy in the initial draft form. She stated that this proves that he would go at any extent to hurt and destroy her hard earned PhD.

On the same day, his wife and daughter came to the department, publicized some audio recordings at the department and portrayed hysteric performances with the clear intention of defaming her and biasing everyone towards the Professor at the department, and noted that Dr. Philomina Simon is a witness to the happenings and is willing to give testimony on request.

She expressed that a materialistic thing as a PhD is not her point of value here, it is the level of manipulation a teacher could do to a student that still scares her even after being fairly away from his demonic hands. She stated that she does not have words to explain the fierce situation, torture and disappointment in all aspects she was going through since being his student. She still believed that reporting him has been the best decision she has taken in this period, even if it means she had more to lose, as a girl always has everything at stake. At the hearing, she was shown broken audio transcripts for testimony. She stated that she can never agree with manipulated data and requested ICC to only heed the transcripts if produced in its entirety without tampering.

Following her complaint, a peer scholar, Ms. Faimina B S, cancelled her PhD registration from his supervision (Evidence attached). There has also been a recent submission of guide change by another UGC-JRF scholar under his guidance after spending 4 years of her research under his supervision. She reported that he also never wanted her out of his sight and would throw the worst tantrums and also any manipulated lies to keep her in his shadow always. One such instance is during setting of the PG evaluation panel. In their department, the panels are set in a random manner. In November 2024, while setting the course viva and case study presentation panel of the 2023-2025 PG batch, she was not allocated in the panel headed by him. He asked her multiple times to request the panel better to change her name to the panel headed by him. When she said she will not request this, he personally requested the panel better that she be shifted to his panel (Witness: Dr Philomina Simon). However, the request was not granted by the panel better. Further to this, she was faced with this question from him, "I am surprised you are not worried to be in the other panel". She concluded that he was always orbiting her continuously by keeping her in a hostage situation.

She reported that during the sitting with the SP and the Advocate, the Advocate, after hearing her case and understanding or pretending to understand the intensity of her case, spoke very low of the Professor. He apologized to her in front of both the people whom he had involved. He also agreed that he had groped her multiple times. As stated with incidents from her complaint, she has always been and will always be uncomfortable to intentional touch by any male out of marriage, be it anybody. She stated that his hollow words of apology do not mean anything to her, and that she needs documented proof of his sincere apology for making her go through all this. She affirmed that she will fight until she gets justice.

She expressed that no girl would dare to report such atrocities she face in her workplace, fearing the victim-blaming and questions she would have to face after reporting the incident. It is not at all easy for her to come out and report everything that happened to her. She affirmed that she has not benefited or gained anything personally, socially, academically, technically, or financially by reporting this person, and that she is not a person to go behind any random person for benefits. She stated that he has defamed her vastly, using his tampered and manipulated evidences, by publicizing what he calls evidences to his cooked up story. While, she has only given her complaint and submitted her evidences in front of the committee. She stated that this is a clear case of defamation by him which she requests the committee to investigate.

She reported that by spreading falsified stories about the complainant, he always tries hard to whitewash his image by defaming the complainant. False stories about his earlier scholars that went against him is another such case. Several such stories were continuously reinforced to anybody associated with him. She always feared this would happen in her case also if she went against him, and it keeps happening even now in her case.

She reported that she was asked in the ICC hearing about why she asked him to marry her. She stated that she has never had any desire or intention to do so. She had already stated in her complaint that it was a delaying tactics she used against him so that his repeated asking of sexual favours was avoided to the maximum. She stated that she has a young husband, a son and a sweet family, and rhetorically asked why she should want to marry an old age man. She explained that she has only said so, to state that he shall never expect anything from her, and kept reminding that he should go to his wife. While she has tolerated his talks filled with sexual flavors, she is 100% assured that she has not said any high content that should lead him to thinking she approves of his talks. Being

this narcissist supervisor, she was restricted to respond tactically to avoid further harassment from his side, which would be more than how she is suffering now even quite away from his hands (spread of false stories).

She stated that a teacher who should be role models to his students should never ask any unethical favours or compensations from students or research scholars or colleagues who are always a vulnerable population. She asked the committee how dare he could try his immoral behaviour in this university with a strong force as the ICC. After the incident, it was only due to the support from her department that she came to understand about the POSH act and the existence of ICC, and noted that many of them are yet to be made aware of the POSH act and ICC. She affirmed that she is not going to tolerate his actions anymore. It is true that due to the limitation in time during the ICC hearing, she could talk about the evidences she has in hand, submit the transcripts of the audio recording proofs, where the Professor is asking for sexual favours, and could not play the audio recordings or show the other recorded documents. She stated that she is not going to accept anything less than his written public apology and university level action, that the committee seems befitting the case.

She expressed her belief that the committee have understood the trauma and fear which she has gone through during that period and how cunningly he made her face fierce atrocities from this Professor in this harsh unsafe environments. It was agreed in the meeting that the committee was convinced with her explanations based on her complaint.

She pleaded before the committee, that no girl scholar being of the vulnerable population should have to face such atrocities from a man of power like this supervisor where she has to sacrifice her virtues just because she aspires to grow. She stated that a crime against a woman is grave not only if it happens; it is still wrong and should be punished and corrected even when it is about to happen. She humbly requested the committee to provide exemplary and disciplinary actions against such atrocities.

She stated that she has not yet involved any external bodies because of their faith in ICC. She believed ICC would understand her situation and extend the protection and redressal that women in the workplace are entitled to. She requested to be provided with an end solution to this. Personally, she is being traumatized on a daily basis due to the torture and earlier hostage situation faced at his hands that is also hugely affecting her daily tasks. It is only the support from many of her good teachers and her family, she has come back to life.

She expressed that she wants him to know that he cannot again exploit people under his guidance and get away with it, as he always does using his power and influence. She requested that his abusive use of power and monopoly be noticed. She concluded that every woman is somebody's daughter, wife or a mother, and no woman should have to tolerate such power monopoly in any workplace with or without their allies.

Regarding her Requirements and Demands:

She noted that during the hearing, when she was asked about what she wanted in her case, the limitation of time and her state of mind did not allow her to fully express what she truly expected from the committee.

She listed her requirements and demands as follows:

1. A safe and respectful work environment for her, and the Professor shall not make any direct or indirect contact with her, except on any unavoidable academic and professional matters through a trusted intermediary and/or via email.
2. Unbiased proceedings of her open defence to be conducted by the Professor. Any communication regarding procedures of her Open defence should be through a trusted intermediary and/or via email only.
3. Handwritten apology from the Professor stating he is apologetic for all the incidents and trauma that he has inflicted on her during this period. Based on all the traumatic events before and after the incident that led to reporting her complaint, she also pleaded the committee to ensure the following:
4. Exemplary action by the ICC committee against the Professor for his defamation of her by the Professor and/or his allies within and outside the academic community in and out of University.

5. Strict warning and any remedial solution against the immoral actions and verbal harassment of the Professor, that the ICC committee seems befitting the case. An assurance that he will not repeat it to any woman research scholar.
6. Upholding of all digital records from both sides as he has been defaming her with his manipulated stories. Both the parties never to discuss the matter with anybody within and outside the Department and University.
7. The Professor shall not interfere directly or with influence any decisions concerning the career of hers, including but not limited to job interviews and selection processes where the Professor may be involved.
8. If any of the above demands are violated by the Professor, then she will reserve the right to pursue legal action against the Professor.
9. Everyone in the university be made aware of the POSH act and ICC.

She kindly requested to ensure confidentiality of all the documents submitted, names of witnesses and nature of incidents reported and her statement.

Statement given by Dr.Vinod Chandra S S, Professor, Department of Computer Science, University of Kerala, Palayam ,Who is the accused in the complainant

Dr.Vinod Chandra S.S., currently serving as Professor and Research Supervisor in the Department of Computer Science at the University of Kerala, stated that he categorically and unequivocally denied all the allegations which were false, baseless, defamatory, and derogatory. He said that he had already submitted his written response to the complaint with evidence supporting his innocence. He reiterated that he had always maintained a strictly professional relationship with Smt.Misaj Sharafudeen and would continue to do so in the future. He added that his interactions with her had always been within the bounds of his role as a mentor and research supervisor. Despite considerable emotional strain and repeated provocations, he said that he had consistently acted in good faith. He mentioned that full academic support had been extended to Smt. MisajSharafudeen and that he had refrained from any action that might have negatively impacted her academic progress or career. He stressed that he had prioritized her academic success over his own personal distress and had given all support to her for successfully completing her Ph.D. He denied having done anything adverse to her and said that he had even listened to her personal grievances and consoled her. He claimed that when she tried to blackmail him by creating such situations, he refrained from complying with her illegal demands. He has submitted before the committee that all formal responsibilities from his end, including the issuance of required certificates and academic corrections, had been duly completed. He stated that the only remaining step in her Ph.D. journey was the open defence, in which he had no further active role. He assured that all necessary academic resources had been made available to her and that he had discharged his duties as a research supervisor with utmost diligence, integrity, and in full adherence to academic standards.

In response, Vinod Chandra S S categorically assured all concerned that he remained committed to upholding the highest standards of academic fairness and professionalism. He stated that if he were called upon to serve as a subject expert in any such future interview board, he would perform his duties with complete impartiality and professionalism, in line with the ethical expectations of his role. Despite the malicious complaint lodged against him, he expressed that he did not wish to expose private matters publicly and was open to a settlement that could be reached without causing any problems or further legal proceedings for both parties, thereby putting an end to the complaint. He assured that he would not contact her personally or via phone or email, and that he did not maintain any type of relationship with her. He also requested such assurance from her that she should not engage in any dialogue with him or his family and should stop spreading unnecessary allegations against him.

Based on the explanations provided by the complainant and the respondent, the ICC observes the following facts:

1. The committee observes that both the complainant and the respondent have engaged in certain inappropriate interactions and behavior, with mutual understanding.
2. The committee further observes that the lapses on the part of the respondent teacher are unbecoming of the standards expected from a teacher.

Recommendations of the ICC

Based on the above observations, the committee recommends that a strict warning be issued to the concerned teacher (the respondent), advising him to maintain appropriate and dignified conduct befitting an academican in the future.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.23.79

ഇന്റേർണൽ കംപ്ലൈൻസ് കമ്മിറ്റിയുടെ മിറ്റിങ്ങിന്റെ മിനുട്സ് അംഗീകരിക്കുന്നത് - സംബന്ധിച്ച്.

(Ad.Misc)

23.09.2025 തീയതിയിൽ കൂടിയ ഐസിസി യോഗത്തിൽ പരിഗണിച്ച സർവകലാശാല പ്രസിഡൻ്റ് ജീവനക്കാരിയുടെ പരാതി സംബന്ധിച്ച ഐ സി സി, പ്രീസൈഡിങ് ഓഫീസർ സമർപ്പിച്ച മിനുട്സ്, ബഹു വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം സിൻഡിക്കേറ്റിൻ്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു (മിനുട്സ് ഉള്ളടക്കം ചേർത്തിട്ടുണ്ട്).

ഇന്റേർണൽ കംപ്ലൈൻസ് കമ്മിറ്റിയുടെ മിറ്റിങ്ങിന്റെ മിനുട്സ്

തീയതി, സമയം : 23.09.2025, 02.00 pm

സ്ഥലം : IQAC കോൺഫറൻസ് റൂം, പാളയം

Members Present

1. ഡോ. എസ് ആർ ജയശ്രീ, പ്രീസൈഡിങ് ഓഫീസർ, ഐസിസി
2. ഡോ. സിന്ധു തുളസീധരൻ, മെമ്പർ, ഐസിസി
3. ഡോ. ബുഷ്റ ബീഗം ആർ കെ, മെമ്പർ, ഐസിസി
4. ഡോ. മെഹ്റൂബുള്ള കെ, മെമ്പർ, ഐസിസി
5. ഡോ. മഞ്ജു എസ് നായർ, മെമ്പർ, ഐസിസി

അജണ്ട

കേരള യൂണിവേഴ്സിറ്റി പ്രസ്സിലെ സീനിയർ ഫോർമാനായ ശ്രീ ജോർജ്ജ് തോമസിനെതിരെയുള്ള പരാതി.

ഐ സി സി പ്രീസൈഡിങ് ഓഫീസർ മുൻപാകെ, കേരള സർവകലാശാല പ്രസിഡൻ്റ് ജീവനക്കാരി ഒരു പരാതി സമർപ്പിച്ചിരുന്നു. പ്രസ്സിലെ സീനിയർ ഫോർമാനായ ശ്രീ ജോർജ്ജ് തോമസ് ആർ. തനിക്കെതിരെ അസഭ്യവാക്കുകൾ ഉപയോഗിച്ച് തന്നെ അധിക്ഷേപിക്കുകയും ശാരീരിക അധിക്ഷേപം (ബോഡി ഷെയ്യിങ്) നടത്തുകയും ചെയ്തെന്നും, ടിയാൾക്കെതിരെ നടപടി സ്വീകരിക്കണമെന്നും പ്രസ്തുത പരാതിയിൽ പറയുന്നു. ടി പരാതി പരിശോധിച്ച ഐ സി സി പ്രീസൈഡിങ് ഓഫീസർ ഈ പരാതിയിന്മേൽ പ്രസ്സിലെ സീനിയർ ഫോർമാനായ ശ്രീ ജോർജ്ജ് തോമസ് ആർ. നിന്നും വിശദീകരണം തേടുകയുണ്ടായി. പരാതിക്കാരിയുമായി സംസാരമോ തർക്കമോ വഴക്കു പറയുകയോ സ്രീതയ്ക്കെ പരിഹസിക്കുന്ന വാക്കുകളോ അസഭ്യ വാക്കുകളോ ഒരുവിധത്തിലുള്ള പദപ്രയോഗങ്ങളോ താൻ നടത്തിയിട്ടില്ല എന്നും ആയതിനാൽ ഈ പരാതിയിൽ നിന്ന് തന്നെ ഒഴിവാക്കി തരണമെന്നും കുറ്റാരോപിതൻ വിശദീകരണം നൽകുകയുണ്ടായി. പ്രസ്തുത പരാതിയിൽ പരാതിക്കാരിയേയും കുറ്റാരോപിതനെയും ഹിയറിങ് ചെയ്യാൻ ഐ സി സി തീരുമാനിച്ചു. IQAC കോൺഫറൻസ് റൂമിൽ വെച്ച് 23.09.2025 തീയതിയിൽ ഹിയറിങ് നടത്തുകയുണ്ടായി. പ്രസ്തുത ഹിയറിങ്ങിലെ പരാതിക്കാരിയുടെയും കുറ്റാരോപിതൻ്റെയും ഭാഗങ്ങൾ ചുവടെ ചേർക്കുന്നു.

പരാതിക്കാരി :- കുറ്റാരോപിതൻ അനാവശ്യ വാക്കുകൾ ഉപയോഗിച്ച് തന്നെ മാനസികമായി തളർത്തി. കുറ്റാരോപിതനെക്കാൾ സീനിയർ ആയ ഒരു ഉദ്യോഗസ്ഥ എന്ന നിലയ്ക്ക് ഞാൻ കാരണം ആരെയും സർവീസിൽ ട്രോഫിക്കാൻ ആഗ്രഹിക്കുന്നില്ല. കുറ്റാരോപിതൻ്റെ സ്ത്രീകളോടുള്ള പെരുമാറ്റവും, സംസാരവും മേലിൽ ആവർത്തിക്കാതിരിക്കാനുള്ള നടപടി സ്വീകരിക്കണമെന്ന് ബോധിപ്പിക്കുന്നു.

കുറ്റാരോപിതൻ :- പ്രസ്തുത പരാതിയിന്മേലുള്ള ആരോപണങ്ങൾ ശരിയല്ല. അങ്ങനെ പറയാൻ തെളിവ് ഉണ്ട്. തെളിവുകൾക്കായി കവിത, ജയശങ്കർ എന്നീ ജീവനക്കാരെ കൂടി കേൾക്കണമെന്ന് താത്പര്യപ്പെടുന്നു.

ഐസിസി യുടെ കൂപാർശ

പരാതിക്കാരിയുടെയും, കുറ്റാരോപിതൻ്റെയും മൊഴികളുടെ അടിസ്ഥാനത്തിൽ കൂടുതൽ തെളിവുകൾക്കായി അവർ നിർദ്ദേശിച്ച സാക്ഷികളെ വിസ്തരിക്കാവുന്നതാണ്.

REGISTRAR (I/C)

VICE-CHANCELLOR

ഒപ്പ്
പ്രിസൈഡിങ് ഓഫീസർ
ഐ സി സി
കേരള സർവകലാശാല
രജിസ്ട്രാർ

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Internal Complaints Committee held on 23.09.2025, be approved.

Item No.23.80

Minutes of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.10.2025 - Consideration of –reg.

(Ad.AVII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 29.10.2025 at 10.00 AM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice Chancellor, the minutes of the meeting is placed before the Syndicate for the consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 29.10.2025
Time : 10 AM
Venue : Syndicate Room

Members

1. Adv.R.B Rajeev Kumar, Convener & Member, Syndicate	:Sd/-
2. Adv.G Muralidharan Pillai, Member, Syndicate	:Sd/-
3. Dr. M Lenin Lal, Member, Syndicate	:online
4. Sri.P.S.Gopakumar, Member, Syndicate	:online
5. Sri.Ahamed Fazil.Y, Member, Syndicate	:online
6. Dr.Vinod kumar T.G Nair, Member, Syndicate	:Sd/-

Item No.23.80.01 ***Submission of the Report of the hearing committee conducted on 15.05.2025 at KUCTE, Alappuzha-reg.***

The Syndicate at its meeting held on 23.12.2024, vide item no.16.14 resolved that the Teaching and Non-Teaching staff including the Principal at KUCTE, Alappuzha be heard by visiting KUCTE, Alappuzha by Adv.R.B.Rajeev Kumar, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Sri.R.Rajesh, Dr.Shijukhan J.S., Adv.Muraleedharan Pillai G. and Dr.P.M. Radhamany, Members Syndicate.

Consequently, the Syndicate members Sri.R.Rajesh, Adv. Muraleedharan Pillai G, and Dr.Radhamany P.M. conducted a hearing on 15.05.2025 at KUCTE, Alappuzha, to examine the grievances raised by the teaching and non-teaching staff against the Principal and to review the explanation submitted by the Principal to the University. The Hearing Committee has submitted its detailed report containing its findings and recommendations regarding the administrative and academic functioning of the institution and recommended for taking necessary steps to reallocate the Principal and the teacher concerned (Report attached herewith).

As per the orders of the Vice-Chancellor, the hearing report is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

The Committee considered the matter and recommended that the report submitted by the Hearing Committee be accepted.

(Ad AVIIA Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.10.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.80.02 *Closing of UITs - Report of the University Engineer, Requirement requests from other UITs & Shifting of Office documents maintained at the closing UITs - consideration of-reg.*

The key resolutions evolved in the meeting of the Syndicate on behalf of closing of 5 UITs, is briefed as follows:

- The Syndicate at its meeting held on 27.06.2023 vide item No.59.127.13 resolved that the Centres (UITs Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal) that have failed to maintain adequate infrastructure facility and have low intake of students be closed for the academic year 2023-24.
- The Syndicate at its meeting held on 22.02.2025, vide item no.17.08.11 resolved that the admissions in UITs Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal shall be restarted only after the concerned centres have their own building. It was further resolved to constitute a sub-committee consisting of the Convenors, Standing Committee of the Syndicate on Departments and other Institutions of the University and Finance, Sri.Rajesh R and Dr.Jayan.S, Members Syndicate to have a detailed study about the financial status, infrastructure facilities, students strength of all UITs, UIMs, KUCTEs and submit a detailed report before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.
- At the meeting of the Syndicate held on 27/05/2025; item No: 20.175.5 the Syndicate resolved:
 - 1) not to proceed admission to the five UITs (Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal) for the Academic Year 2025-2026.
 - 2) to entrust the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University to submit a proposal for the redeployment of contract staff of the 5 closing UITs.
 - 3) also resolved to entrust the University Engineer for the assessment of laboratory equipment, furniture and other movable items at these centres and to submit a report to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.
- Meeting of the Syndicate held on 11.06.2025; item no: 39, resolved to approve the proposal for re-deployment of staff on contract, Payment of Rent, Assessment and shifting of lab equipment, furniture and movables and also the termination of service of the contingent staff in closing UITs (Kanjiramkulam, Ittiva, Mannady, Muthukulam & Pallickal, submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Action taken regarding the closing of UITs

- Letter No. 21929/Ad.AVII/2025/UOK; dated: 29/05/2025 was forwarded to intimate the Principals/Principals- in – charge of the UITs to restart admissions only after having own buildings and also directed to forward stock details of lab equipment, furniture and movables maintained at the centre.
- Letter No. 21929/Ad.A VII/2025/UOK; Dated 10/06/2025 was forwarded to entrust the University Engineer, to assess and report the details of lab equipment, furniture and movables maintained at the centre before the Standing Committee of the Syndicate and Other Institutions of the University. The assessment report submitted by the University Engineer is appended here with.
- As per U.O No. Ad AVII 5650/2025/UOK; Dated 18/06/2025, contingent staff of five UIT's were terminated w.e.f 15.06.2025 AN.
- As per Letter No.21929/Ad.A VII/2025/UOK; Dated 23/06/2025, Principal & Principals- in-charge of the 5 UITs have entrusted as custodian of the official records and mandatory documents maintained at the respective UITs until the completion of academic and administrative procedures.

- U.O. No. 5905/2025/UOK; Dated 24/06/2025; was issued regarding the re-deployment of staff on contract at the five UITs to the respective UITs mentioned in the approved proposal submitted by Sri.Adv.Rajeev Kumar R.B. the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.
- The Detailed Report submitted by the Sub- Committee, after visiting these 5 UITs, placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University which is under consideration of the Syndicate.

Report Submitted by the University Engineer on account of closing of 5 UITs describes as follows:

- Furniture, computer and other movable assets assessed and included in the attached lists may be shifted to other nearby University institutions like KUCTE, UIM, UIT, UCK and University departments after obtaining a requirements report from the respective institutions. Charges towards loading, unloading and transportation may be met by the respective institutions from their DDF or PTA fund. An officer from the administrative wing may be designated to monitor the shifting process.
- In addition to the movable assets listed, office registers, records, files and other valuable records are there in these 5 UIT's. As of now, the University has issued orders to the Principals to take custody of these documents and shift them to the UIT centres where these officers are transferred. The Principals have concern about the shifting of these documents to the centres where transferred since some of the centres are far away from the particular institutions. A clear direction may be issued in this regard including the way of meeting the transportation and other expenses for the shifting of the documents. Also the required number of steel almirahs may be retained for keeping these documents.
- Unused answer sheets are there in almost all the centres. Necessary orders may be issued to hand over the answer sheets to the Examination Wing with due acknowledgements.
- The School Authorities of Ittiva and Muthukulam were already requested to return back the classrooms for conducting their classes. A decision in this regard may be taken and orders may be issued in this regard.
- The School authorities of Muthukulam school has demanded to remove the temporary sheet fence provided in the compound for bifurcating the school and UIT premises. The above matter may be decided and communicated to the school authorities.
- UIT centre Ittiva is functioned in a building constructed under the MP's LAD scheme. Further usage to the space/building may be decided as the electric connection to the building is in the name of the Principal and continuing the electric connection in the name of the Principal may incur monthly charges. Either the electric connection may be discontinued or further usage of the building may be decided.

It may be noted that various requests were received from other UITs seeking permission to obtain furniture, lab equipment, and other movables from the closed UITs to fulfil the requirements of their centres. The requests are detailed as follows:

Sl No	Name of UIT requested for items	Items requested			Suggested UITs from which to meet the shortage	Remarks
		Details of furniture	Details of electronic equipment	Other items		
1	UIT Pathanapuram	Benches -40, Desks-40, Tables, Chairs, blackboard-2, white board, office table (steel)-1, office table (wooden) -4, almarah-4, class dividers & computer table with chairs-20 Arm chair-10 Battery rack -1,	Lab tools Fan, UPS and battery Ceiling fan-4 pedestal fan -1 wall fan -1 wall clock-1 UPS (600 V) -1 UPS (5KV)-1 Printer -2 computer (cpu+monitor)-15, LCD projector with projector screen -1 Dias with	Library books-243	UIT Mannady	

		wooden partition-10, sanitizer stand -1 wooden stool -40	microphone -1, Modem -1, Mother board with cover -2, water purifier -1			
2	UIT Neyyattinkara	Complete furniture in the centre	Complete lab equipment		UIT Kanjiramkulam	
3	UIT Kottarakkara	Computer table and Chairs	Computers Lab tools		UIT Ittiva	
4	UIT Adoor	Computer table -15 wooden desk -15, wooden benches -15	Projector, Printer cum Scanner & Computer-15		UIT Mannady	
5	UIT Pirappancode	Table, desk, benches	Printer, Computers, inverter & Generator		UIT Pallickal	
6	UIT Vellarada	Computer Table, Desks, Benches, chairs & Office Table	Computers, UPS	Text books	any of the closed UITs	
7	UIT Mannar	Tables, Chairs and Almirah suitable for office or classroom use	Desktop computers or laptops, LCD Projector if any, key boards, mice, monitors,	Library books	UIT Muthukulam	
8	UIT Kollam	Wooden Desk, Wooden bench, office table, Steel Almirah, office chair			UIT Ittiva or UIT Mannady	
9	UIT Karuvatta	Benches, Desk	Printer		UIT Muthukulam	
10	UIT Kallara	Benches-50, Desk -50, Computer table and chairs-40 nos, shelves and storage units for the office and library-5 Nos, staff room chairs-10, steel cupboards-2, pedestal fan-10, White board-5	Inverter -1, cooler -1, computer -10 key board-10 projector-1 LED TV -1		--	
11	UIT Sasthamcotta	Table-5, chairs, shelves-3,	computers,		UIT Ittiva	

As per the orders of the Hon'ble Vice Chancellor, report submitted by the University Engineer, requirement requests received from various UITs and the following objectives to be considered are placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

- Shifting of Office Records and mandatory documents maintained at 5 UITs as well as the settlement on the payment of transportation expenditure.
- The entrusted custodian of office records and mandatory documents has to be directed to keep the required no. of steel almirahs for the safe custody of them.
- The University Engineer may be entrusted to monitor the shifting of belongings from closed UITs as the Syndicate at its meeting held on 11.06.2025 vide item No.39 resolved to entrust University Engineer for the assessment and shifting of laboratory equipment, furniture and other movable items at these centres.

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VICE-CHANCELLOR

- Unused answer sheets maintained at these 5 UITs are to be handed over to the Examination wing for safe custody.
- The landlords of UITs Mannady & Pallickal may be directed to retain the buildings on rental up to the completion of the shifting process.
- Decision has to be taken to the settlement on the payment of Rent among the rented UITs until the completion of shifting process.
- Removal of temporary fence used for making boundary between premises of Vocational and Higher Secondary School, Muthukulam and the UIT Muthukulams.
- The former Principals of UITs, Ittiva & Muthukulam have to be directed to intimate the school authorities to assume custody of their class rooms previously maintained by the UITs, only after completing the shifting process.
- Electricity connection installed at the centre in the name of former Principal, UIT, Ittiva for the centre has to be disconnected.
- Decision has to be taken on the matter of payment of electricity charges, water charges and other miscellaneous expenses, if any existing at the centres.
- The authorities of Local Self Government may be informed regarding the matter of closing of UITs after completing the shifting process.

The Committee considered the matter and recommended to constitute a sub committee consisting of the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, the Convenor, Standing Committee of the Syndicate on Finance, the University Engineer and Deputy Registrar (Admn III) to study the matter and to submit a detailed report before the Standing Committee of Syndicate on Departments and Other Institutions of the University.

(Ad AVII Section)

The meeting concluded at 10.15 AM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.10.2025, be approved.