



UNIVERSITY OF KERALA
Preliminary Minutes of the 23rd Meeting of the
Syndicate held on 24.12.2025

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
 Time : 10.30 AM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Sri.R. Rajesh
3. Dr.K.G.Gopchandran
4. Dr.M.Leninlal
5. Dr.Manoj T.R
6. Sri.Ahamad Fazil. Y
7. Dr.S.Jayan
8. Sri.P.S.Gopakumar
9. Dr.Pramod N
10. Prof.Manoj V
11. Dr.K.Rahim.
12. Dr.S.Nazeeb
13. Adv.R.B.Rajeev Kumar
14. Dr.Shijukhan J.S.
15. Adv.Muraleedharan Pillai G
16. Prof.(Dr.) Prakash K.C
17. Sri.Vaibhav Chacko
18. Sri.Rajesh Kumar M., Additional Secretary,
Electronics and Information Technology Department
19. Sri.Anilkumar V.S., Additional Secretary, Higher Education Department
20. Dr.P.M. Radhamany

Item No.23.01 ***Minutes of the Special Meeting of the Standing Committee of the Syndicate on Finance held on 13.10.2025 - Approval of – reg***

(Ad.AVI)

The Minutes of the special meeting of the Standing Committee of the Syndicate on Finance held on 13.10.2025 is placed before the Syndicate for consideration and approval.

In view of the urgency, the Vice-Chancellor has approved the recommendation in Item no.01 and Item no.02 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations of Item no.01 and Item no.02 in the minutes of the special meeting of the Standing Committee of the Syndicate on Finance held on 13.10.2025 is reported to the Syndicate and the recommendation on the remaining item in the said minutes is placed before the Syndicate for approval.

MINUTES OF THE SPECIAL MEETING OF THE STANDING COMMITTEE OF
THE SYNDICATE ON FINANCE

Date & Time : 13.10.2025 .11.00 a.m.

Venue : Syndicate Room, University Buildings

REGISTRAR (I/C)

VICE-CHANCELLOR

Members Present

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Dr. Shijukhan J S (Member, Syndicate)
3. Dr. S Nazeeb (Member, Syndicate)
4. Prof. (Dr.) P M Radhamany (Member, Syndicate)
5. Dr. T R Manoj (Member, Syndicate)
6. Adv. R B Rajeev Kumar (Member, Syndicate) -Online
7. Sri. R Rajesh (Member, Syndicate) -Online

Members Absent

1. Prof. (Dr.) K G Gopchandran (Member, Syndicate)
2. Sri. Ajay D N (Member, Syndicate)
3. Dr. S Jayan (Member, Syndicate)

Item No.23.01.01 PM USHA MERU Project-E-Auction of trees located in the construction sites through M/s MSTC Ltd- fixing the auction in favour of the highest bidder-reg.

(CA/Kvtm)

The University of Kerala received approval for a project proposal under the Pradhan Mantri Uchchatar Shiksha Abhiyan (PM-USHA), a Multi-Disciplinary Educational and Research Universities (MERU) component. The Project Monitoring Unit meeting of PM USHA MERU scheme held on 17.03.2025, at Janaki Ammal Hall, Kariavattom, entrusted the Joint Registrar, Campus Administration and University Engineer with the site clearance for the proposed construction sites of the project.

The University Engineer, in consultation with the Department of Botany and M/s WAPCOS, forwarded a list of 521 trees with girth measurements for removal to facilitate the construction of buildings and a transformer under the project.

The Registrar, University of Kerala, requested the Secretary, Trivandrum Corporation, to grant permission to cut and remove the trees. Subsequently, officials from the Corporation, along with members of the Tree Committee, inspected the Kariavattom campus on 26.03.2025 and granted permission to cut down 502 trees vide letter H20/274779/2025&H20/593145/2025 dated 3/7/2025.

The University Engineer valued 497 trees and the Forest Department valued the five teak trees, the valuation of which fell under their purview. The total assessed value of 502 trees amounted to ₹22,34,223/- (Rupees Twenty-Two Lakhs Thirty-Four Thousand Two Hundred and Twenty-Three only).

Since the assessed value of the trees exceeded ₹20 lakhs, the disposal had to be carried out through e-auction and the same was to be carried out through M/s MSTC Ltd., a Government of India enterprise, which is the authorized agency for conducting e-auctions on behalf of government departments and institutions. Accordingly, permission was granted by the Registrar to use the MSTC platform for the e-auction.

As per the orders of the Registrar, auctions were held on 05.08.2025 and 12.08.2025, which were cancelled, due to lack of bidders. A third auction was therefore conducted on 29.08.2025, in which five bidders participated, and M/s MICRO Links Provider emerged as the highest bidder who quoted an amount of ₹13,10,309/- (Rupees Thirteen Lakhs Ten Thousand Three Hundred and Nine only). The bidder list and bid sheet are appended (Appendix 1 & 2).

In this respect, It may be noted that the total assessed value of the trees (upset price) is ₹22,34,223/-, whereas the highest bid received in the third auction amounts to ₹13,10,309/-. As per G.O. No. 526/2024/F&WLD dated 13.12.2024 and the clarification of the Assistant Conservator of Forests vide Letter No. KFDDO/67790/2024-DFOSFTVM/A2 dated 13.12.2024, once valuation is completed, the user agency shall conduct the necessary auction process, and if the desired price is not achieved, the higher authority may finalize the auction amount using discretionary powers. (Appendix 3 & 4)

Since the PM-USHA MERU Scheme is a time-bound project and site clearance is the first step before commencing the construction works under the project and since the validity of this third e-auction is only upto 29-10-2025, it demands urgent conformation and approval, fixing the e-auction.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Hon'ble Vice Chancellor has ordered to place the matter of fixing the e-auction in favour of the highest bidder in the third auction i.e., M/s Micro Links Provider (L1 Bidder through MSTC Platform) for Rs.13,10,309/-, in accordance with the above G.O and letter (Appendix 3 & 4). The Note to the Syndicate was also approved by the Hon'ble Vice Chancellor.

In the 4th meeting of BOG of PM-USHA held on 17/09/2025, the Joint Registrar, Campus Administration reported the status of site clearance for construction works. The Committee noted and decided to place the report before the Standing Committee of the Syndicate on Finance for obtaining approval to award the work to the L1 bidder through the MSTC Platform and the recommendations on the item shall be approved by the Hon'ble Vice Chancellor in exercise of his powers under 10 (13) of the Kerala University Acts.

The Last date of Subject to Approval of e-auction was on 29/09/2025. After obtaining consent from the M/s Micro Links Provider via e-mail, permission has been granted by the Registrar to extend the auction period for one more month from 29/09/2025 to 29/10/2025.

As per the orders of the Hon'ble Vice-Chancellor, the matter of finalizing the e-auction in favour of the highest bidder in the third auction ie M/s Micro Links Provider (L1 Bidder through MSTC Platform) for Rs.13,10,309/- is placed before the standing Committee of the Syndicate on Finance for consideration & approval.

While considering the matter the Committee observed a huge difference between the value of 502 trees accessed by the University Engineer and the Forest Department i.e. Rs.22,34,223 /- and the highest bid amount received in the third auction i.e. Rs. 13,10,309/-.

Hence the Committee recommended the following:

- 1. to seek a feasibility report/ remarks from the University Engineer on the matter.***
- 2. to place the matter along with the report from the University Engineer before the Syndicate.***

Considering the exigency of the matter, the Committee also recommended that, the above recommendation may be approved by the Vice- Chancellor in exercise of the powers vested under section 10 (13) of Kerala University Act, 1974 for initiating immediate action.

Resolution of the Syndicate

Based on the report of the Registrar (i/c) and the University Engineer **RESOLVED** to finalize the e-auction in favour of the highest bidder in the third auction i.e., M/s. Micro Links provider for Rs.13,10,309/- (Rs. Thirteen lakh ten thousand three hundred and nine only)

Item No.23.01.02 PM-USHA Project - Construction works - Allocation of Additional Funds over and above Technical Sanction – reg.

(Pl. D)

M/s. WAPCOS Limited has forwarded the revised estimates for the new construction works under the PM-USHA Project after completing negotiations with the L1 Bidders.

The details are as follows:

- M/s. Heather Constructions for the construction of Academic Blocks at a negotiated rate of ₹.28,62,12,124.95 (Rupees Twenty-eight crore sixty-two lakh twelve thousand one hundred and twenty-four and ninety-five paise only) (excluding GST+ Centage) against the Technical Sanction of ₹ 30,60,28,858/- (including GST+ Centage charge).
- M/s. South Indian Constructions Pvt. Ltd., for the construction of Accommodation Blocks at a negotiated rate of ₹39,05,83,210.71 (Rupees Thirty-nine crore five lakh eighty-three thousand two hundred and ten and seventy-one paise only) (excluding GST + Centage) against the Technical Sanction of ₹ 41,15,53,312/- (including GST+ Centage charge) .

Final rates after negotiations including Centage charge plus GST are as follows:

Name of the New Construction	Technical Sanction Amount including Centage and GST (₹.)		Name of the Bidder (L1)	Negotiated rate including GST and Centage (₹.)		Additional Amount Needed (₹.)
Academic Blocks	Technical Sanction	25,40,12,232.92	M/s.Heather Constructions	Bidder Quoted Amount	28,62,12,124.95 (12.68% higher than T.S)	3,79,95,872.58
	GST @ 18%	4,57,22,201.93		GST @ 18%	5,15,18,182.50	
	Centage@ 2.10%	53,34,256.89		Centage@ 2.10%	53,34,256.89	

REGISTRAR (I/C)

VICE-CHANCELLOR

			(lowest of bid/T.S)		
	GST@18% on Centage	9,60,166.24	GST@18% on Centage	9,60,166.24	
	Total	30,60,28,858	Total	34,40,24,730.58	
Accommodation Blocks	Technical Sanction	34,10,99,259.68	Bidder Quoted Amount	39,05,83,210.71 (14.51% higher than T.S)	
	GST @18%	6,13,97,866.74	GST @18%	7,03,04,977.93	
	Centage@ 2.25%	76,74,733.34	Centage@ 2.25% (lowest of bid/T.S)	76,74,733.34	5,83,91,061.98
	GST@18% on Centage	13,81,452	GST@18% on Centage	13,81,452	
	Total	41,15,53,312	Total	46,99,44,373.98	
Total	71,75,82,170		81,39,69,104.56		9,63,86,934.56

The said matter was placed before the Board of Governors (BoG) Meeting of PM-USHA Project held on 17.09.2025, and the Meeting after considering the report of the University Engineer regarding the tendering processes of the new construction works, the BoG has decided to place the matter of the allocation of additional funds over and above the sanctioned amount under PM-USHA MERU Project before the Standing Committee of the Syndicate on Finance, as to whether the Government of Kerala may be approached for Financial Assistance or by utilizing the University's own Funds, or by exploring suitable alternatives. It was further decided to adopt the statutory procedure for awarding the work to the L1 bidders. And, also decided to meet the Hon'ble Finance Minister by the Syndicate delegates for requesting the allocation of additional funds over and above the sanctioned amount.

As per the orders of the Hon'ble Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended the following:

1. *to delegate a team with following Syndicate Members to conduct a discussion with the Minister for Higher Education, and Minister for Finance, Government of Kerala for allocating additional fund over and above the amount sanctioned under PM-USHA MERU Project.*
 - *Adv. G. Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Finance*
 - *Dr. S. Nazeeb, Convener, Standing Committee of the Syndicate on Planning and Development*
 - *Dr. Shijukhan J.S, Convener, Standing Committee of the Syndicate on Staff, Equipment and Building*
 - *Sri. R. Rajesh Convener, Standing Committee of the Syndicate on Affiliation of Colleges*
2. *to place the matter along with report of the Syndicate Members, before the Syndicate.*

Considering the exigency of the matter, the Committee also recommended that, the above recommendation may be approved by the Vice- Chancellor in exercise of the powers vested under section 10 (13) of Kerala University Act, 1974 for initiating immediate action.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the special meeting of the Standing Committee of the Syndicate on Finance held on 13.10.2025, be noted.

Item No.23.01.03 **PM-USHA – Utilization of Soft Component funds for rental of University halls – for conducting PM-USHA Programmes/Events – reg.**

(Pl. D)

REGISTRAR (I/C)

VICE-CHANCELLOR

The Co-ordinator, RUSA, has proposed that the rental charges for the use of University halls for PM-USHA-funded activities may be collected in the name of the Registrar, University of Kerala, and that the revenue thus generated may be utilized for the maintenance and upgradation of the concerned halls and related infrastructure.

It may be noted that the events related to the Soft Components under the PM-USHA project are being conducted in various University halls such as the EMS Hall, Ramanujan Hall, C.V. Raman Hall, Golden Jubilee Hall, and other departmental halls at the Kariavattom Campus. At present, no hall rent is being collected for conducting such events. However, when other programmes are organized in these halls by Heads of Departments or faculty members, hall rent is collected accordingly.

In PM-USHA project, the payment is through SNA-SPARSH portal and it will be given to the end beneficiary only. Hence, if the rent is collected for the events the end beneficiary will be the Finance Officer, University of Kerala (KUF).

Hence, as per the orders of the Vice-Chancellor the proposal to claim hall rent for soft component events conducted at the University Campus, under the PM-USHA project, with end beneficiary as Finance Officer, University of Kerala (KUF), from the PM-USHA Scheme funds of the Soft Components is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to collect rent for conducting soft component events under the PM-USHA project at various halls in the University Campus, at par with the rate fixed for External Users and remit to KUF with end beneficiary as Finance Officer, University of Kerala.

The meeting came to an end at 11.45 a.m

Resolution of the Syndicate

RESOLVED that the above recommendations of the special meeting of the Standing Committee of the Syndicate on Finance held on 13.10.2025, be approved-.

Item No.23.02

Minutes of the meeting of the Standing Committee of the Syndicate on Finance Held on 04.07.2025--Approval of- Reg.

(Ad.AVI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025 is appended.

In view of urgency, the Vice-Chancellor has approved the recommendations of Item no.9 and Item no.24 in the Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate for initiating immediate action.

The action taken by the Vice-Chancellor in having approved the recommendations in Item no.9 and Item no.24 of the Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025 is reported to the Syndicate and the recommendation on remaining items in the said Minutes is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE

Date & Time : 04-07-2025, 10.00 a.m.
Venue : Syndicate Room, University Buildings

Members Present

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Dr. Shijukhan J S (Member, Syndicate)
3. Prof. (Dr.) K G Gopchandran (Member, Syndicate)
4. Dr. S Nazeem (Member, Syndicate)
5. Dr. T R Manoj (Member, Syndicate)
6. Adv. R B Rajeev Kumar (Member, Syndicate)
7. Sri. R Rajesh (Member, Syndicate)
8. Sri. Ajay D N (Member, Syndicate)
9. Prof. (Dr.) P M Radhamany (Member, Syndicate)- Online

REGISTRAR (I/C)

VICE-CHANCELLOR

Members Absent

1. Dr. S Jayan (Member, Syndicate)

Item No.23.02.01 Department of Psychology– Purchase of four desktop computers - Provisional Advance - Regularisation -Request to issue a No-Objection Certificate for the issuance of Nil bill -Misplacing of original bills-reg.

(Pl. A I)

Sanction was accorded by the Vice-Chancellor, vide U.O No. 1630/2021/UOK (Pl.A1/4952/Psy/2021) dated 22.03.2021, to regularize the provisional advance of Rs.1,31,500/- (Rupees One Lakh Thirty One Thousand and Five Hundred only) released to Dr.Jasseer J., Head, Department of Psychology, vide U.O. No. 1000/2020/UOK dated 16.03.2020, for effecting advance payment to 'M/s Keltron, Thiruvananthapuram' towards the purchase of four Desktop computers in the Department, against the State Plan Grant sanctioned under the Scheme Component 'Infrastructure and Laboratory Development' for the year 2017-18.

The Original bills along with the regularisation U O dated 22.03.2021 were despatched from the section on 23.03.2021.

The Head, Department of Psychology, vide letter dated 29.04.2025 informed that the Audit wing of the campus administration has rejected the request for a nil bill on the grounds that the original purchase bill was not produced. The Procurement was carried out during the Covid-19 pandemic period, and the department had submitted the documents to the audit wing for issuance of Nil bill. It is stated that the bills got misplaced. It could not be traced despite diligent efforts. The HoD has requested to issue a No-Objection Certificate for the issuance of Nil bill.

In this context, it may be noted that, in a similar case, sanction was accorded by the Registrar to consider the request of Dr.S.Kunjamma, Professor (Rtd), Dept. of Linguistics for submission of copies of bills and vouchers for generating Nil Bill as the original bills got misplaced. Letter dated 25.10. 2023 is attached herewith for perusal.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, proposal for submission of copies of bills and vouchers for generating Nil Bill as the original bills got misplaced in the case of regularisation of provisional payment sanctioned to Dr.Jaseer J, Professor, Dept. of Psychology vide U.O dated 16.03.2020, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to invite Dr. Jaseer J., Professor, Department of Psychology in this Committee for a discussion on this matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.02 AMC for HP servers used for VMware implementation - renewal of AMC –reg.

(Pl. A I)

Sanction was accorded by the Vice-Chancellor vide U.O No.2326/2025/UOK dated 17.03.25, to entrust M/s. Keltron, Thiruvananthapuram with the Annual Maintenance Contract of HP servers installed in the University Computer Centre, Palayam for an amount of Rs.10,44,305/- (Rupees Ten Lakh Forty Four Thousand Three Hundred and Five only) including GST for a period of one year from 24.07.2024 to 23.07.2025 and to release the AMC charges amounting to Rs.10,44,305/- (Rupees Ten Lakh Forty Four Thousand Three Hundred and Five only) including GST as advance to M/s. Keltron, Thiruvananthapuram.

The Director, KUCC, vide letter dated 07.04.25 informed that the warranty of HP Servers would expire on 23.07.2025. These five HP servers are being used for VMWare implementation. All applications and websites of University are working in various Virtual Machines and these servers are extremely important for various IT activities of University of Kerala. Hence it is requested to renew the AMC of HP Servers at the earliest.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the proposal for renewing the AMC of HP Servers with M/S Keltron, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to refer the item to the Purchase Committee.

Resolution of the Syndicate

RESOLVED to approve the proposal for renewing the AMC of HP Servers with M/S Keltron.

Item No.23.02.03 *School of Distance Education – Regularization of the Provisional Advance sanctioned towards the implementation of Innovative project titled "Transgender issues as reflected in contemporary Hindi & Malayalam Films from 2000 to 2018"- Request for ratification of the air fare of Principal Investigator and Project Assistant, without prior sanction towards initiating the process of regularization of the Provisional Advance sanctioned - reg.*

(Pl. A I)

Sanction has been accorded by the Hon'ble Vice-Chancellor, vide U.O No. Pl.A1/1040/2020/UOK dated 19.03.2020, to release an amount of Rs.2,50,000/- (Rupees Two lakh fifty thousand only), as Provisional Advance to Dr. Indu K.V., Assistant Professor in Hindi, School of Distance Education (Principal Investigator), for the Innovative Project of "Transgender issues as reflected in contemporary Hindi & Malayalam Films from 2000 to 2018", debiting the expenditure from the State Plan Grant sanctioned to the Department for the year 2019-20.

After the completion of work, Dr. Indu K.V., Assistant Professor in Hindi, School of Distance Education (Principal Investigator), vide letter no. SDE/Admn/Voucher Verification Report/2022 dated 20.09.2022, has forwarded the bills, admitting the expenditure of Rs.2,54,534/- (Rupees Two lakh fifty four thousand five hundred and thirty four only), and requested to regularize the provisional advance.

The Audit considered the above request and remarked to furnish sufficient clarifications regarding whether prior sanction is obtained for claiming air fare of Principal Investigator and project assistant.

Accordingly, Dr.Indu K.V., Assistant Professor in Hindi, School of Distance Education (Principal Investigator) vide E-mail dated 02.06.2025, has furnished clarifications for the regularization process of the proposed provisional advance. It is stated that prior sanction had not been obtained for claiming air fare of Principal Investigator and Project Assistant. Also, it is stated that the project guidelines did not prohibit such a cost either. The airfare was incurred as part of essential travel necessary for the execution of project activities, and all supporting documentation (including boarding passes, tickets, and purpose of travel) is available for review. Dr. Indu K.V., Assistant Professor had requested to condone the same and to regularize the provisional advance.

The Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the proposal including ratifying the claiming of air fare of Principal Investigator and project assistant without prior sanction , in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 19.03.2020, on the basis of the clarifications furnished by her, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to direct Dr. Indu K.V., Assistant Professor in Hindi, School of Distance Education and Principal Investigator of the Innovative Project of "Transgender issues as reflected in contemporary Hindi & Malayalam Films from 2000 to 2018", to appear before this Committee for a hearing.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.04 ***Department of Economics– Regularization of Provisional Advance sanctioned towards the implementation of Innovative project ‘Conceptualizing Economic Development through Judicial Institution: A Case of Kerala’- Request for ratifying the inordinate delay on the part of the department in initiating the process of regularization -reg.***

(Pl. A I)

Sanction was accorded by the Vice- Chancellor, vide U.O No. Pl.A1/1038/2019/UOK (Pl.A1/ECO/32951/2019/UOK) dated 17.12.2019, to release a total amount of Rs.6,00,000/- (Rupees Six Lakh only) as provisional advance to Sri. Siddik R., Assistant Professor, Department of Economics, for implementation of innovative project ‘Conceptualizing Economic Development Through Judicial Institution: A Case of Kerala’ under State Plan Grant for the year 2019-2020:

After the completion of work, the Head, Department of Economics has forwarded the Voucher Verification Report dated 06.03.2025 issued by the Deputy Registrar, Campus Administration, admitting the expenditure for an amount of Rs.6,18,597/- (Rupees Six lakh Eighteen Thousand Five Hundred and Ninety seven only) and requested to regularize the advance drawn. The accrued interest amount of Rs.12,632/- (Rupees Twelve Thousand Six Hundred and Thirty two only) was refunded to KUF vide Chellan No.23743803 dated 12.05.2023. The credit Verification report for the same has also been furnished.

The Finance considered the above request and remarked to obtain clarification from the Head for the inordinate delay in initiating the process of regularization, in spite of effecting the last expenditure on 01/02/2023.

Accordingly, Sri. Siddik R., Assistant Professor, Department of Economics, vide letter dated 11.04.25, has furnished clarifications for the inordinate delay in initiating the regularization process of the proposed provisional advance. It is stated that the process of regularization of the project started in July 2024 and subsequent audit queries were rectified thrice which made the initiation of the process of regularization delayed. Beyond this delay, the very initiation of the project was stalled due to the unforeseen and forced circumstances of Covid- 19 pandemic and its consequence on field work and other connected works, required in the project, due to the Global pandemic and lockdown. It delayed the preparation and apparently writing of the final manuscript. He was given additional duties as part of the NAAC preparation team and visit team and other university- assigned mandatory charges including the additional charge of the Director of Student Services and charges to deal with the International youth hostel. These additional duties took away his time to finalise the project report in a timely manner. The Principal Investigator has requested to condone the delay in the process of regularisation on the basis of the aforementioned reasons.

Subsequently, based on the clarifications furnished by the Head, Department of Economics, administrative sanction was sought to ratify the inordinate delay on the part of the department in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 17.12.2019 and the Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance for consideration.

Accordingly, the item regarding the regularisation of Provisional Advance Sanctioned to Sri.Siddik R, along with the clarification regarding the inordinate delay in initiating the regularization process of the proposed provisional advance, was placed before the Standing Committee of the Syndicate on Finance at its meeting held on 05.06.2025, for consideration and recommendation. The Committee recommended to defer the item to the next Standing Committee of the Syndicate on Finance.

The Syndicate at its Special Meeting held on 11.06.2025 vide item No.06.01, resolved to defer the item to the next Standing Committee of the Syndicate on Finance.The Vice Chancellor has ordered to implement the above resolution of the Syndicate.

In this context, as per the orders of the Vice-Chancellor, the proposal for ratifying the inordinate delay on the part of Sri. Siddik R., Assistant Professor, Department of Economics, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 17.12.2019, on the basis of the clarifications furnished by him, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to condone the inordinate delay on the part of Sri. Siddik R., Assistant Professor, Department of Economics, in initiating the process of regularization of the Provisional Advance sanctioned to him vide U.O No. PL.A1/1038/2019/UOK dated 17.12.2019.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.05 Budget Speech 2025-26- Department of Commerce - Development of Library - Proposal submitting of- Reg.

(Pl. C)

An amount of Rs.5 Lakh has been earmarked for the development of Library for the Department of Commerce, in the Budget Speech 2025-26 of the University, vide item no.128. The meeting of the Budget Implementation cell, held on 25.04.2025, has recommended to entrust the Head, Department of Commerce to submit the proposal in this regard and to place the same before the Standing Committee of the Syndicate on Planning & Development.

Accordingly, the Professor & Head, Department of Commerce, vide e-mail dated 13.05.2025, has submitted a proposal amounting to Rs.5,99,500/- (Rupees Five Lakh Ninety Nine Thousand and Five Hundred only), for the development of Library in the Department of Commerce.

The Syndicate at it's meeting held on 27.05.2025, vide item No. 20.168.02, has resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning & Development held on 21.05.2025 to approve the proposal and to refer the matter to the Standing Committee of the Syndicate on Finance, after limiting the estimated expenditure to an amount of Rs.5 Lakh, as envisaged in the Budget Speech 2025-26.

Accordingly, the Professor & Head, Department of Commerce, vide e-mail dated 21.05.2025, has submitted a revised proposal amounting to Rs.4,99,000/- (Rupees Four Lakhs and Ninety Nine Thousand only), limiting the estimated expenditure to an amount of Rs. 5 Lakh (Copy appended).

As per the orders of the Vice-Chancellor, the revised proposal amounting to Rs.4,99,000/- (Rupees Four Lakhs and Ninety Nine Thousand only), submitted by the Professor & Head, Department of Commerce, for the Development of Library of the Department of Commerce, as envisaged in the Budget Speech 2025-26, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the revised proposal submitted by the Professor & Head, Department of Commerce for the Development of Library in the Department of Commerce along with the estimated expenditure of Rs.4,99,000/- (Rupees Four Lakhs and Ninety Nine Thousand only), as envisaged in the Budget Speech 2025-26, vide Item No.128.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.06 Budget Speech 2025-26- Item no: 43- "START-UP SUPPORT"- allocated amount Rs.20,00,000/- (Rupees Twenty Lakh only)- detailed budget proposal submitted by Dr.Shiburaj S, Director, KUBIIC-considering of-reg:

(Pl. A)

An amount of Rs.20,00,000/- (Rupees Twenty Lakh only) has been earmarked for the title "Start-Up Support" under item no:43 of Budget Speech for the financial year 2025-26. As per the meeting of the Budget Implementation Cell held on 25.04.2025, the Director, KUBIIC has submitted a detailed budget proposal (Appendix I) along with budget split-up vide letter no: KUBIIC/DR/0272025 dated 11.05.2025 and placed the same before the Standing Committee of the Syndicate on Planning and Development held on 21.05.2025. The Committee considered the item and recommended to approve the proposal for 'Start-Up Support' submitted by the Director, KUBIIC for an amount of Rs.20,00,000/- (Rupees Twenty Lakh only), as envisaged in the Budget Speech 2025-26 and to refer the matter to the Standing Committee of the Syndicate on Finance. Further to invite the Director, KUBIIC to the Standing Committee of the Syndicate on Finance, for discussing the matter.

REGISTRAR (I/C)

VICE-CHANCELLOR

The meeting of the Syndicate held on 27.05.2025 vide Item No: 20.168. Addl. No.01 has resolved to approve the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 21.05.2025.

As per the orders of the Vice Chancellor, the budget proposal along with budget split -up submitted by Dr.Shiburaj S, Director, KUBIIC is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by Dr.Shiburaj S., Director, KUBIIC for "Start-Up Support" along with an estimated expenditure of Rs.20,00,000/- (Rupees Twenty Lakh only), as envisaged in the Budget Speech 2025-26, vide Item No. 43.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.07 Item no:44 of Budget Speech 2025-26- Functioning of Equal Opportunity Cell in the University- proposal-consideration of -reg.

(Pl. A)

An amount of Rs.20 lakh has been earmarked in the budget speech 2025-26, vide item no.44 for the functioning of Equal Opportunity Cell in the University. The meeting of the Budget Implementation Cell held on 25.04.2025 recommended to entrust Dr.Manju S Nair, Professor, Department of Economics to submit a proposal in this regard and to place the same before the Standing Committee of the Syndicate on Planning and Development.

Subsequently, Dr. Manju S Nair, Professor, Department of Economics Convenor, Equal Opportunity Cell, vide email dated: 15.05.2025 submitted a proposal with budget as detailed below:

Sl. No	Component	Estimated Amount (Rs.)	Details
1	Capacity Building and Skill Development	Rs.2,00,000/- (Rupees Two lakh only)	Coaching for competitive exams, language proficiency, soft skills, and digital literacy.
2	Remedial Coaching, Awareness, Mental Health and Academic Support	Rs.3,00,000/- (Three lakh only)	Seminars, workshops, awareness campaigns on gender, caste, disability rights, minority rights, Remedial classes, mentoring, peer learning programs.
3	Assistive Technologies and Infrastructure	Rs.5,00,000/- (Five lakh only)	Screen readers, audio books, interactive video devices, etc
4	Research, Documentation and Publication	Rs.2,00,000/- (Two lakh only)	Baseline surveys, documentation of best practices, policy briefs
5	Establishment of EOC Resource Centre	Rs.4,00,000/- (Four lakh only)	Furniture, computer, printer, digital repository, helpline, etc
6	Administrative Expenses	Rs.3,00,000/- (Rupees Three lakh only)	Expense for secretarial assistance, office maintenance, stationery.
7	Contingency & Miscellaneous	Rs.1,00,000/- (One lakh only)	Unforeseen expenses, pilot activities, travel, etc.
	TOTAL	Rs.20,00,000/- (Rupees Twenty Lakh only)	

The above proposal was placed before the Standing Committee of the Syndicate on Planning and Development held on 21.05.2025. The Committee considered the proposal and recommended to approve the proposal submitted by Dr.Manju S Nair, Professor, Department of Economics & Convenor, Equal Opportunity Cell for the functioning of Equal Opportunity Cell in the University for an amount of Rs.20 lakh, as envisaged in the Budget Speech 2025-26 and to refer the matter to the Standing Committee of the Syndicate on Finance. The Syndicate, at its meeting held on 27.05.2025, vide item no:20.168 Add.No.02, resolved to approve the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 21.05.2025.

REGISTRAR (I/C)

VICE-CHANCELLOR

As per the Orders of the Vice Chancellor, the proposal (appendix) submitted by Dr. Manju S Nair, Professor, Department of Economics & Convenor, Equal Opportunity Cell for the functioning of Equal Opportunity Cell in the University for an amount of Rs.20 lakh, as envisaged in the Budget Speech 2025-26, item no.44 is hereby placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation

The Committee considered the matter and recommended to approve the proposal submitted by Dr. Manju S Nair, Professor, Department of Economics & Convenor, Equal Opportunity Cell for the functioning of Equal Opportunity Cell in the University along with an estimated expenditure of Rs.20,00,000/- (Rupees Twenty Lakh only), as envisaged in the Budget Speech 2025-26, Item No.44.

The Committee further recommended to release an amount of Rs.20,00,000/- to Dr. Manju S. Nair, Professor, Department of Economics & Convenor, Equal Opportunity Cell, as provisional advance in a lump sum for the implementation of the project, on the basis of her request.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.08 Discrepancies in the bills and vouchers submitted in connection with the conduct of introductory lecture and art exhibition in the beginning of the new academic year at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara - Request for ratification - Discussion with former Director - reg.

(Ad. A VI)

The Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts (RRVCEVA), Mavelikara, in his letter dated 05.08.2024, forwarded a proposal to conduct an introductory lecture programme and an art exhibition in connection with the 1st semester MVA class 2024-25 in the institution. On his proposal the approximate expenditure for the programme was Rs.43,000/- (Rupees Forty Three Thousand only). He had also informed that the introductory lecture programme would be conducted on 02.09.2024 and the exhibition would be started from 05.09.2024.

The Hon. Director had requested permission to conduct these programmes and to grant Rs.20,000/- (Rupees Twenty Thousand only) from the head of account "Part-1-Non Plan-MH :49 (v) Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara-4/1800-Books/ Periodicals/ Journals" for making murals/graffiti on the entrance wall of RRVCEVA and Rs.23,000/- (Rupees Twenty Three Thousand only) from the head of account "Part-1-Non Plan-MH :49 (v) Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara-4/1225-Studio Contingencies" for conducting the exhibition and introductory lecture.

The Finance had remarked to obtain administrative sanction for making Murals/Graffiti on the entrance wall of RRVCEVA and to conduct an exhibition and Introductory Lecture and directed to resubmit the file thereafter for obtaining remarks regarding the head of accounts for meeting the expenditure. Administrative sanction was obtained from the Vice Chancellor on 16.10.2024 for the conduct of the introductory lecture and art exhibition in the beginning of the new academic year at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara.

As per the proposal submitted by the Hon. Director, RRVCEVA, Mavelikara, the proposed date of exhibition was from 05.09.2024 to 15.09.2024 and the date of introductory lecture was on 02.09.2024. As the date had already elapsed, the Finance section had remarked to obtain clarification from the Hon. Director whether the programmes were conducted or not and if conducted, the amount may be released as final payment, after verification of bills and vouchers by Audit wing.

On this, the Hon Director, RRVCEVA, Mavelikara has clarified that the proposed date of exhibition was from 05.09.2024 to 15.09.2024, with an introductory lecture on 02.09.2024. However due to logistical considerations and the availability of invited speakers the exhibition was rescheduled to commence on 09.09.2024 and extend until 09.10.2024 and he has submitted the bills and vouchers in connection with the exhibition for payment.

On the bills and vouchers submitted by the Hon. Director the audit section has pointed out some discrepancies and directed to rectify them. Some of the discrepancies observed by the audit section need administrative sanction for rectification. Hence the Hon. Director, RRVCEVA, Mavelikara has requested to ratify the following actions involved in conducting the event and grant administrative sanction for the same.

1. Rescheduling the program to commence on 09.09.2024 and extend till 09.10.2024.
2. Appointment of Sri. Unni.R (Unni.R is the pen name of Sri. Jayachandran) as chief guest on 09.09.2024 and Sri. Shaiju N K and Dr. Kavitha Balakrishnan (visiting faculties) for paper presentations on 09.10.2024.
3. Payment of Rs.1000 as honorarium to both Chief Guest and the visiting faculties.
4. Providing TA/DA to the chief guest and the visiting faculties.

The Syndicate at its meeting held on 13.05.2025 vide item no.19.132.22 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to invite Prof. Tensing Joseph former Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara in the Standing Committee of the Syndicate on Finance for discussion on the matter.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance, for the following:

1. to conduct a discussion with Prof. Tensing Joseph former Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara
2. to ratify the aforementioned actions taken by the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara in connection with the conduct of introductory lecture and art exhibition in the beginning of the new academic year at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara and granting administrative sanction for the same.

The Committee discussed the matter with Prof. Tensing Joseph former Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara and recommended to refer the item to the Syndicate along with the statement furnished by Prof. Tensing Joseph, former Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara.

Resolution of the Syndicate

RESOLVED to ratify the actions taken by the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara in connection with the conduct of introductory lecture and art exhibition in the beginning of the new academic year at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara.

Item No.23.02.09 Disbursement of retiral benefits & pay revision arrear- utilization of interest on Pension Reserve Fund and maturity value of Fixed Deposits under General Head at SBI KUOC Branch- Proposal reg.

(Cash IV)

The Syndicate at its meeting held on 26/04/2023, vide item No.56.05.01 had resolved to utilize the interest received from the Fixed Deposits under various head of accounts maintained at the District Treasury, except Pension Reserve Fund, for meeting the day to day expenses of the University, in case of necessity. The same being utilized accordingly.

However, the Syndicate at its meeting held on 09/09/2024 vide Item No.14.06. additional Item No.1, while considering the exigency of meeting the expenditure pertaining to the disbursement of retiral benefit of 43 employees, who had retired during March to May 2024 had resolved to utilize an amount of Rs.21.40 crores from the interest on Pension Reserve Fund and the amount required for the disbursement of retiral benefits was met from the above funds.

It may be noted that, in order to meet the urgent requirements of the disbursement of retiral benefits (DCRG, Commutation, Terminal Earned Leave Surrender) of employees & Teachers retiring upto May 2025 and also for the disbursement of first two instalments of pay revision arrears of employees, an approximate amount of Rs.17.2 crores and Rs. 7 Crores respectively are required, which cannot be met from the monthly Non-plan Grant being received from the Government.

Therefore it is proposed that,

- 1) An amount of Rs.17.2 crores required for the disbursal of retiral benefits of the employees & teachers retiring upto May 2025 may be met from the interest to be received on fixed deposits under Pension Reserve Fund at District Treasury for upcoming months (approximately Rs.4.9 crores interest receiving per month).
- 2) An amount of Rs 7 crores required for the disbursal of first two instalment of Pay revision arrears may be met by utilizing the maturity value of Fixed Deposits maturing during the month of July and August 2025 under General Head at SBI KUOC Branch.

The syndicate at its meeting held on 27.05.2025 vide item No.20.166 considered the matter and resolved to refer the same to the Standing committee of the Syndicate on finance.

As per the Orders of the Hon'ble Vice Chancellor, the matter regarding the proposal to utilize the interest to be received on Fixed Deposits amounting to Rs.17.2 crores under Pension Reserve Fund for upcoming months and the maturity value of Fixed Deposits amounting to Rs.7 crores under General Head at SBI KUOC Branch for the disbursal of retiral benefits and pay revision arrears respectively is placed before the Standing committee of the Syndicate on finance for consideration.

The Committee considered the matter and recommended to approve the following proposals in connection with the disbursement of retiral benefits & pay revision arrear.

- ***to utilize the interest accrued on the Fixed Deposits under Pension Reserve Fund and credited to Treasury account from the month of June 2025 onwards, for the disbursal of retiral benefits of the employees & teachers retiring upto May 2025, amounting to Rs.17.2 crores.***
- ***to close the fixed deposits under General Head maintained at SBI, KUOC Branch maturing during the month of July and August 2025, amounting to Rs. 7 Crores and utilize the amount for the disbursal of first two instalments of Pay revision arrears.***

The Committee further recommended to delegate a team with following members to conduct a discussion with the Minister for Finance, Government of Kerala for sanctioning additional fund under Non-Plan grant for the University as the fund allocated is insufficient to meet the purpose.

1. ***Adv. G. Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Finance***
2. ***Dr. S. Nazeeb, Member Syndicate***
3. ***Sri. R. Rajesh, Member Syndicate***
4. ***Sri. Ajay .D. N, Member Syndicate***

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be noted.

Item No.23.02.10 University College of Engineering, Kariavattom - Request submitted by College Union for bus fare reduction - reg.

(Ad. A IV)

The Standing Committee of the Syndicate on Finance, in its meeting held on 14.03.2025, discussed the hike in bus fare, rescheduling of bus timings and other related matters at the University College of Engineering, Kariavattom. The committee recommended the following:

1. To enhance the bus fare from Rs.15/- to Rs.25/- (Rupees Twenty Five only) per trip.
2. To issue three-month bus passes at the rate of Rs.2,800/- (Rupees Two Thousand and Eight Hundred only).

The Syndicate, in its meeting held on 17.03.2025, vide Item No. 18.117.47, resolved to approve the above recommendations of the Standing Committee. The Vice-Chancellor has ordered to implement the resolution of the Syndicate. Accordingly, U.O. No. 2754/2025/UOK dated 27.03.2025 was issued.

Subsequently, the Principal, UCE, Kariavattom, vide letter dated 10.04.2025, forwarded a request from the General Secretary of the College Union, regarding a reduction in the revised bus fare as follows :

REGISTRAR (I/C)

VICE-CHANCELLOR

1. A minimum fare of Rs.15/- (Rupees Fifteen only) may be charged for students travelling from the college to Sreekaryam.
2. For students travelling beyond Sreekaryam, a fare based on the distance travelled, not exceeding Rs.25/- (Rupees Twenty Five only), may be charged.

In obedience to the orders of the Vice-Chancellor, the request from the College Union, University College of Engineering, Kariavattom, regarding reduction in the revised bus ticket fare, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to invite the General Secretary, College Union, University College of Engineering, Kariavattom in this Committee for discussion.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.11 *Amenity building/front office complex - Comprehensive Annual Maintenance Contract of 2 Nos. of 10 passenger lifts - AMC charges paid to M/s.Johnson Lifts Pvt. Ltd., for the period from 15.11.2022 to 30.11.2024 – Adjustment of excess amount paid, amounting to Rs.1,53,292/- to the AMC charges of 6th year from 1.12.2024 to 30.11.2025 - reg.*

(Ad. B IV CP)

M/s. Johnson lifts Pvt. Ltd., was awarded the work order for the supply, installation, testing and commissioning of two numbers of 10 passenger lifts at Amenity building/front office complex at a total amount of Rs.32,95,000/- vide U.O. No.Ad B1(1).(P1.G2) 7753/2000 dated 18.06.2018 (Copy enclosed). Moreover, as per the aforementioned University order, the AMC charges of Rs.1,65,000/-, Rs.1,76,600/- and Rs.1,89,000/- for 4th, 5th and 6th year respectively after the expiry of warranty period quoted by the firm and approved by the Syndicate shall be specified in the agreement. But in the Agreement schedule (copy enclosed), the Comprehensive Annual Maintenance Contract (CAMC) charges of two lifts for the 4th, 5th and 6th year was erroneously mentioned as Rs.3,30,000/-, Rs.3,53,200/- and Rs.3,78,000/- respectively.

On expiry of the warranty period, M/s. Johnson Lifts Pvt. Ltd., submitted a revised proposal for entering into CAMC of 2 Nos. of 10 passenger lifts for the 4th year from 15.11.2022 to 30.11.2023 amounting to Rs.2,33,404/- inclusive of GST which was lower than the amount quoted in the agreement schedule. On verification of the proposal, the University Engineer was requested to verify whether the terms and conditions in the proposal are contrary to the tender notification. In response, the University Engineer has remarked that the CAMC for 3 years executed with the firm is as the part of BOQ that expired on 14.11.2022 and the firm offered to provide CAMC for the fourth year from 15.11.2022 to 30.11.2023 @Rs.2,33,404/-, which is below the amount quoted in the tender (@Rs.3,30,000/-) and hence acceptable. The proposal was approved by the Syndicate and permission was granted to the University Engineer for entering into CAMC of 2 Nos. of 10 passenger lifts with M/s. Johnson Lifts Pvt. Ltd., for the 4th year from 15.11.2022 to 30.11.2023 amounting to Rs.2,33,404/- inclusive of GST vide U.O. No.406/2024/UOK dated 11.01.2024. Sanction was also accorded to the University Engineer for releasing the CAMC charges amounting to Rs.2,33,404/- to the firm adhering to the payment conditions specified in the agreement. Accordingly, CAMC charges for the 4th year was released to the firm.

On expiry of the CAMC for the 4th year, the University Engineer forwarded the MoU executed with M/s. Johnson Lifts Pvt. Ltd., towards the CAMC of the 2 Nos. of 10 passenger lifts for the 5th year from 01.12.2023 to 30.11.2024 at a total amount of Rs.2,61,488/- inclusive of GST, which is lower than the amount quoted in the agreement schedule. The same was approved by the Syndicate and implemented vide U.O. No. 8504/2024/UOK dated 08.10.2024 with terms of payment as on half yearly basis.

The University Engineer has forwarded the invoice amounting to Rs.1,30,744/- inclusive of GST submitted by M/s. Johnson Lifts Pvt. Ltd., for the period from 01.12.2023 to 31.05.2024 with necessary certifications and sanction was accorded by the vice-chancellor to the University Engineer for releasing payment to M/s. Johnson Lifts Pvt. Ltd., vide U.O. No.9307/2024/UOK dated 30.10.2024.

REGISTRAR (I/C)

VICE-CHANCELLOR

Meanwhile a letter No. DB/Ele/AMC/Amenity Lift/SH/1/2025 dated 29.01.2025 (copy enclosed) was received from the University Engineer informing that a typographical error occurred in the agreement executed with M/s. Johnson lifts pvt. Ltd. for the supply, installation and three year CAMC for 2 numbers of 10 passenger Lifts installed at Amenity Centre as the CAMC charges for the 4th, 5th & 6th years after the expiry of three year warranty was incorrectly mentioned in agreement schedule. An excess amount of CAMC charges upto the first half of the 5th year, amounting to Rs.1,10,848/- was paid to the M/s. Johnson Lifts Pvt. Ltd and the matter was intimated to the firm on 07.12.2024. M/s. Johnson Lifts Pvt. Ltd., has informed that the bill for the second half of the 5th year CAMC has already been generated and hence the overdue amount has risen to Rs.1,53,292/-.

The University Engineer has also informed that the firm has consented to deduct the excess amount from the CAMC charges for the 6th year by reducing the amount from Rs.1,89,000/- to Rs.35,708/-. Accordingly, M/s. Johnson lifts Pvt. Ltd., has signed and submitted the MoU for the CAMC of 6th year for the period from 1/12/2024 to 30/11/2025 amounting to Rs.35,708/-. The University Engineer has verified the MoU and forwarded to the university for attestation. In this context, it may be noted that as per U.O. No. Ad B1(1).(P1.G2) 7753/2000 dated 18.06.2018, the CAMC charges for the 6th year is Rs.1,89,000/- incl. GST.

The excess amount paid/due to the M/s. Johnson Lifts Pvt. Ltd. is as detailed below;

The Excess amount paid/due to the M/s. Johnson Lifts Pvt. Ltd. is as detailed below;							
Purpose	Sanctioned CAMC charges for two lifts during installation as per U.O. No. Ad B1(1).(P1.G2) 7753/2000 dated 18.06.2018 (i)	CAMC charge incorrectly mentioned in the agreement schedule (Incl. GST) (ii)	CAMC charges sanctioned as per approval of syndicate after reduction (Incl.GST) (iii)	Actual amount to be paid (iv)	Amount Paid/ invoice generated (v)	Excess amount paid/Due (v) - (iv)	Remarks
CAMC Charge for 4 th year	Rs.1,65,000/-	Rs.3,30,000/-	Rs.2,33,404/-	1,65,000/-	2,33,404/-	Rs.68,404/-	Payment released to the firm
CAMC Charge for 5 th year	Rs.1,76,600/-	Rs.3,53,200/-	Rs.2,61,488/-	1 st Half - Rs.88,300	1,30,744/-	Rs.42,444/-	Payment released to the firm
				2 nd Half - Rs. 88,300/-	1,30,744/-	Rs.42,444/-	Invoice generated, payment pending
		Total				Rs.1,53,292/-	

The whole matter is placed before the Standing Committee of Finance for recommendations on the following;

- Whether M/s.Johnson Lifts Pvt. Ltd., may be requested to submit revised agreement schedule mentioning the actual CAMC charges of 2 numbers of 10 passenger Lifts installed at Students Amenity Centre for the 4th, 5th and 6th year as Rs.1,65,000/- (incl. of GST), Rs.1,76,600/- (incl. of GST) and Rs.1,89,000/- (incl. of GST) respectively i.e., as per U.O. No. Ad B1(1).(P1.G2) 7753/2000 dated 18.06.2018.
- Whether, subject to the above, permission may be granted to execute the agreement with the firm for the Comprehensive Annual Maintenance Contract of 2 Nos. of 10 passenger lifts installed in the Student Amenity Centre for the 6th year from 1/12/2024 to 30/11/2025, by adjusting the excess amount of Rs.1,53,292/- from the actual CAMC charges of Rs.1,89,000/- for the 6th year.

The Committee considered the matter and recommended to invite the University Engineer in this Committee for discussion on this matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.02.12 Department of Zoology-Budget speech 2020-21 - Item No.31 Innovative Pest control in Agriculture - Project titled "Evaluation of Spider diversity on pest population of paddy Agro-ecosystem in Kuttanad"- condoning the delay occurred in regularizing the provisional advance - reg.

(Ad. D I)

An amount of Rs.5,00,000/- (Rs. Five Lakh only) was sanctioned to Dr.G.Prasad, Professor and Head, Department of Zoology as Provisional Advance for the implementation of Project titled "Evaluation of Spider diversity of pest population of paddy agro ecosystem in Kuttanad", vide U.O.No.566/2021/UOK dtd 02.02.2021. The expenditure in this regard was sanctioned under the head of account" Part I Non Plan MH 63 Miscellaneous -8/6028 New Development Programmes".

Dr.G.Prasad, Professor & Head, Department of Zoology has submitted the bills and vouchers along with the Statement of Expenditure amounting to a total of Rs.1,71,679/- (Rs. One Lakh Seventy One Thousand Six Hundred and Seventy Nine only) and Challan dated 26.02.2024, for Rs.3,28,321/- (Rs. Three Lakh Twenty Eight Thousand Three Hundred and Twenty one only) towards the refund of unutilized amount remitted to KUF, for regularising the provisional Advance sanctioned for the purpose. The Audit section had verified the Bills & Vouchers and admitted a claim of Rs.1,70,959/-. Accordingly, an amount of Rs.720/- has also been refunded to KUF vide challan no.24797543 dtd. 23.07.2024. Both the remittances have been credit verified by Cash R section. The Audit has also opined to obtain clarification from Dr.G.Prasad, for the delay occurred in submitting bills and vouchers for regularization.

Accordingly, a clarification has been obtained from Dr.G.Prasad as follows:

1. Even though the project sanctioned in the year 2021, due to Covid 19 restrictions in travel and other things, the recruitment of the project fellow and the filed collections started only in 2022.
2. In the mid of the project the project fellow resigned from the project due to her health and family issues and after that the further collection, identification and other works of the project was done by the research scholars in my lab and no further recruitment was not conducted owing to short period of the project.
3. Since there is no full-time project fellow for the final analyses and report preparation was delayed in his busy schedule as HOD and the other academic schedules.

As ordered by the Vice Chancellor, the matter of condoning the delay occurred in submitting the bills/ vouchers, for regularizing the provisional advance sanctioned to Dr.G.Prasad, Professor and Head, Department of Zoology, based on the clarification submitted by him, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to direct Dr.G. Prasad, Professor and Head, Department of Zoology, to appear before this Committee for a hearing.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.13 Budget Speech - 2025-26 - Item No.119 - Department of Botany- "Thulaseevanam - Development and Renovation - Second Phase" - Proposal – reg.

(Ad.D III)

The Budget Implementation Cell, at its meeting held on 25.04.2025, recommended to entrust the Head, Department of Botany to submit a proposal on Item No 119 - project "Thulaseevanam - Development and Renovation - Second Phase" for Rs.3,00,000/-, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Head, Department of Botany, vide e-mail dated 15.05.2025 forwarded a proposal for the project "Thulaseevanam - Development and Renovation - Second Phase." In the proposal, it is stated that medicinal botanical gardens hold international importance for plant conservation, research and traditional medicine. They serve as knowledge hubs for local medicinal plants, bio diversity research and preservation of endangered species with medicinal properties. They facilitate research for the development of new drugs and therapies and also help in knowledge sharing and joint research projects. International networks of botanical gardens collaborate to protect endangered plant species, many of which have medicinal properties.

The Tulaseevanam in the Kariyavattom Campus, is one of the main attractions of the campus. The Tulaseevanam, enriched with a variety of herbs, plants belonging to Tulasi family, trees named after Malayalam stars and other rare plants has won many accolades at the University level during NAAC accreditation. The conservation and maintenance of this garden is under the supervision of the Department of Botany, Kariyavattom. The embankment maintained on both sides of the walkway passing through the garden, needs to be strengthened or else unauthorized entry and destruction of plants can happen. Keeping this objective in mind, the Department of Botany aims for the second phase development of Tulaseevanam. By implementing this, the beauty, attractiveness and safety of the garden can be increased.

The split up of the expenditure is as follows:

Sl. No	Item	Amount in Rs.
1	Installation of a display board in order to attract the attention of the travellers at night	70,000/-
2	Middle path of the garden - beautification	50,000/-
3	Renovation of the tank to protect aquatic plants, installation of concrete pots	25,000/-
4	Installation of fences	25,000/-
5	QR coding of horticultural plants	10,000/-
6	Collect more herbs and plant them in the Tulaseevanam	20,000/-
7	Maintenance including timely pruning of large trees, weed control, fertilization and watering in summer	1,00,000/-
	Total	3,00,000/-

A herbal garden as a prime attraction of the University, a source to collect Research material for the Researchers and a conservatory of medicinal herbs are the expected outcomes of this project.

The Standing Committee of the Syndicate on Planning and Development held on 21.05.2025 recommended to approve the proposal submitted by the Head, Department of Botany, for the project entitled "Thulaseevanam - Development and Renovation - Second Phase" for an amount of Rs.3,00,000/- and to refer the matter to the Standing Committee of the Syndicate on Finance. The Syndicate held on 27.05.2025, vide Item No.20.168.10 resolved to approve the above recommendation.

As per orders of the Vice-Chancellor, the above-said proposal for the project "Thulaseevanam - Development and Renovation-Second Phase" is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of Botany for the project "Thulaseevanam - Development and Renovation - Second Phase" along with the estimated expenditure of Rs. 3,00,000/- (Rupees Three Lakh only), as envisaged in the Budget Speech - 2025-26 - Item No.119.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.14 Dr. Christabell P.J., Convenor, University Placement Cell – Release of Rs.6,00,000/- (Rupees Six Lakhs only) allocated for the activities of University Placement Cell for the year 2025-'26 - Reg.

(Ad. Misc.)

An amount of Rs.6,00,000/- (Rupees Six Lakhs only) has been allocated under the head of account 'Part-I-NP-MH-63-Miscellaneous-8/6007– Placement Cell' for the activities of the University Placement Cell in the budget estimates 2025-2026 of the University.

Dr. Christabell P.J. has submitted a request along with a proposal (appended) seeking financial assistance for the activities of the University Placement Cell. The anticipated expenditure amounts to Rs.6,00,000/- (Rupees Six Lakhs only), and has requested to release the amount towards meeting the expenses related to the activities.

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The Standing Committee of the Syndicate on Finance at its meeting held on 07.05.2025 vide Item No.30 considered the matter and recommended to release an amount of Rs.6,00,000/-(Rupees Six Lakh only) as Provisional Advance to Dr. Christabell P.J., Convenor, University Placement Cell and Associate Professor, Department of Economics, for meeting the expenses in connection with the activities of the University Placement Cell for the year 2025-2026, by strictly adhering to the rules and norms.

The Syndicate at its meeting held on 13.05.2025 vide Item No.19.132.30 considered the matter and resolved that the item be referred back to the Standing Committee of the Syndicate on Finance and the Vice Chancellor has ordered to implement the above said resolution of the Syndicate.

As per the orders of the Vice Chancellor, the matter regarding the release of an amount of Rs.6,00,000/-(Rupees Six Lakhs only) as Provisional Advance to Dr. Christabell P.J., Convenor, University Placement Cell and Associate Professor, Department of Economics, towards meeting the expenses in connection with the activities of the University Placement Cell for the year 2025-2026, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to invite Dr. Christabell P.J., Convenor, University Placement Cell in this Committee for discussion.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.15 Department of Aquatic Biology and Fisheries – MSc Programme in Applied Aquaculture – Regularisation of provisional advance - reg.

- Ref:- 1. U.O. No. Ac D/3070/2021/UOK dated 28.06.2021.
2. Letter No. AQB 21/Prov. Advance/2025-26 dated 29.04.2025 from Dr. A Biju Kumar, Senior Professor and Head, Department of Aquatic Biolgy and Fisheries.

(Ac. D)

Dr. A Bijukumar, Senior Professor & Head, Department of Aquatic Biology and Fisheries has been sanctioned an amount of Rs. 5,00,000/- (Rupees Five Lakh Only) as provisional advance for starting of MSc Programme in Applied Aquaculture at the Department of Aquatic Biology and Fisheries, University of Kerala. The provisional advance was subject to regularisation within 3 months from the date of receipt of amount as per rules laid in Kerala Financial Code Volume 1 Article 99. Since the amount has not been regularized till date, Dr. A Bijukumar, Head, Dept. of Aquatic Biology and Fisheries was requested to regularize the amount and to clarify the delay in non-regularisation of the amount sanctioned as Provisional advance.

Dr. A Bijukumar, Senior Professor & Head, Dept. of Aquatic Biology and Fisheries, vide reference (2) above, has informed that, out of a total of Rs. 5,00,000/- (Rupees Five Lakh Only), an amount of Rs. 2,12,508/- (Rupees Two Lakh Twelve Thousand Five Hundred and Eight Only) was utilized for the purchase of the following items:

Sl. No.	Item	Firm	Unit rate (Rs.)	Quantity	Total Price (GST inclusive)
1.	Multi use Chair	Naran Chirakkal Corporate Pvt Ltd.	5040	20	Rs. 1,00,800/-
2.	Office/ Visitor Chair	Manasi Seating Tech, Calicut	3750	2	Rs. 7,500/-
3.	Office Table	Medical & Visual Technologies, Tvpm	10502	2	Rs. 21,004/-
4.	LCD Projector	Medical & Visual Technologies, Tvpm	35000	1	Rs. 35,000/-
5.	Portable Lectern System	Medical & Visual Technologies, Tvpm	39000	1	Rs. 39,000/-
6.	Motorized Screen	Medical & Visual Technologies, Tvpm	9204	1	Rs. 9,204/-
	Total Amount				Rs. 2,12,508/-

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Subsequently, while sanction was requested for the purchase of three desktop computers for the Department, the Purchase Committee directed that the desktop computers may be purchased from KELTRON. But the purchase from KELTRON could not be completed. An unspent balance of provisional advance amounting to Rs.2,87,492/- (Rupees Two Lakh Eighty Seven Thousand Four Hundred and Ninety Two Only) is available in the PD account of the Department.

Hence, Dr. A Biju Kumar, Senior Professor & Head, Dept. of Aquatic Biology and Fisheries has requested for necessary orders on whether the Desktop computers (3 numbers) may be purchased as per the revised specification obtained from CLIF or the balance amount may be refunded to KUF to proceed with regularization of provisional advance.

As per the orders of the Vice Chancellor, the matter regarding the request from Dr. A Biju Kumar, Senior Professor & Head, Dept. of Aquatic Biology and Fisheries for necessary orders to purchase Desktop computers (3 numbers) as per the revised specification obtained from CLIF or to refund the balance amount to KUF in order to proceed with regularization of provisional advance is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to refund the unspent balance amount of provisional advance sanctioned to Dr.A.Bijukumar, Senior Professor & Head, Department of Aquatic Biology and Fisheries vide U.O. No.Ac.D/3070/2021/UOK dated 28.06.2021 along with the interest at bank rate, to KUF.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.16 ***Department of Political Science- Non-regularisation of Provisional Advance-Provisional payment sanctioned to Prof. Sajad Ibrahim-Discussions with officials-Reg.***

(Ac. D)

An amount of Rs.5,00,000/- (Rupees Five Lakhs Only) was sanctioned as provisional advance to Dr.K.M.Sajad Ibrahim, Professor & Head, Department of Political Science for meeting the expenses in connection with the starting of M.A Public Administration Programme in the Department, vide UO.No. Ac.D/2/14251/2019 dated 05.03.2020. The provisional advance sanctioned has not been regularised till date and the Finance has remarked that, “an amount of Rs.5,00,000/- (Rs Five Lakh Only) has been sanctioned to Dr.Sajad Ibrahim, vide UO No.Ac.D/2/14251/2019 dated 05.03.2020 on the condition that the advance released shall be regularised within 3 months from the date of receipt of advance. Since the advance sanctioned has not been regularised yet and the Kerala State Audit has also raised objection with regard to the non-regularisation, the Finance has opined that, immediate steps may be taken to regularise the advance after refunding the unutilized amount including the interest (if any) to KUF”.

The remarks of the Finance has been intimated to Prof.(Dr.) Sajad Ibrahim in order to commence regularisation proceedings. Prof.(Dr.) K.M Sajad Ibrahim, Department of Political Science, vide letter dated 22.11.2024 forwarded a statement regarding the current status of utilization of the provisional payment detailed as follows:

- Administrative sanction was granted to purchase one desktop Computer and furniture amounting to Rs.2,75,532/- for meeting the expenditure from the Provisional Advance sanctioned, vide UO.No.Ad.AII/3448/2022/UOK dated 05.05.2022.
- Above mentioned order was cancelled due to space constraints and procedure for purchase of one each Projector & Projector Screen, and 2 numbers of laser printer was sanctioned, vide letter dated 24.05.2022 from this office. Out of this, seven desktop computers were obtained through CPRCS Portal on July 2023 and the payment of Rs.3,13,985/- (Rs.Three Lakh Thirteen Thousand Nine hundred and Eighty Five Only) for this purchase was released by the University to Keltron directly.
- The process for utilizing the remaining amount of Rs.1,86,105/- has been initiated by inviting tender for the procurement of four Projectors and projector screens.

The Syndicate held on 17.03.2025, vide item no. 18.117.40 considered the clarification submitted by Prof. (Dr). Sajad Ibrahim and resolved to invite Prof. (Dr). Sajad Ibrahim, Department of Political Sciences in the Standing Committee of the Syndicate on Finance for a discussion on this matter.

Dr.Sajad Ibrahim, Professor, Department of Political Science,vide letter dated 08.04.2025, has informed that, the amount was sanctioned, when he was the Head of the Department in 2020. Meanwhile, he stepped down from Headship on 31 st March 2020, after his period, the incumbentHoD's made several changes to the proposal for utilizing the funds without his knowledge, which led to delay in regularisation.

Prof.(Dr.) Sajad Ibrahim submitted the bills and vouchers for Rs.1,85,594/-(Rupees One Lakh Eighty Five thousand Five hundred and Ninety Four Only), along with remittance of an unspent amount of Rs.3,14,406/- (Rupees Three Lakh fourteen thousand Four hundred and Six) to A/C No. 57002275904 of the Finance Officer, on 05.03.2025, since the purchase amount for seven laptop computer was released M/S Keltron from Unversity office directly.

The Finance Section has verified the credit of the amount, Rs.3,14,406/- (Rupees Three Lakh fourteen thousand Four hundred and Six) and the amount received is classified under the following head of account;

Part I: Non Plan

A: General Administration

(b): General Receipts

AAR 1046: Refund of unspent balance on Provisional Payment.

The Details of Expenditure Statement is follows:

Amount sanctioned, vide UO.NO. Ac.D/2/14251/2019 dated 05.03.2020 - Rs.5,00,000/- (Rs.Five Lakh Only)

Expenditure- Rs.1,85,594/- (Rupees One Lakh Eighty Five Thousand Five Hundred and Ninety Four Only)

Amount unspent- Rs.3,14,406/-(Three Lakh Fourteen Thousand Four Hundred and Six) (Remitted to A/C No. 57002275904 of the Finance Officer on 05.03.2025)

The Syndicate, at its meeting held on 27.05.2025, vide item no. 20.182.02 considered the matter and resolved to direct the following officials, during 2021-2024, to be present before the Standing Committee of the Syndicate on Finance with all relevant documents for discussion, as per the recommendation of the Standing Committee of the Syndicate on Finance held on 23.05.2025.

1. All Heads of Political Science after the headship of Dr. Sajad Ibrahim.
2. Staff from concerned Purchase and Internal Audit Sections.
3. The then Officer-in-charge of Political Science Department.

The matter has been intimated to the Head, Department of Political Science, Deputy Registrar (Admn III), and the PA to Finance Officer for intimating the same to the officials concerned.

As per the orders of the Hon'ble Vice-Chancellor, the decision of the Syndicate to conduct a discussion with all Heads of Political Science after the headship of Dr. Sajad Ibrahim and the officials from concerned purchase and Internal Audit Sections, during 2021–2024 on the above matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Officials from the concerned sections present before the Committee for discussion. The Heads of Political Science after the headship of Dr.Sajad Ibrahim had informed their inconvenience to present before the Committee.

After detailed discussion the Committee recommended the following:

- ***to obtain explanation from the Heads of Political Science after the headship of Dr. Sajad Ibrahim, on the matter.***

to condone the delay on the part of Dr. Sajad Ibrahim, Professor, Department of Political Science in submitting the bills and vouchers for the regularization of provisional advance sanctioned to him vide UO. No. Ac.D/2/14251/2019 dated 05.03.2020.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

**Item No.23.02.17 Department of Psychology-Approval of Fee Structure of the programme
“Advanced Diploma in Child Guidance and Counselling” - Reg.**

- Ref: 1. Letter No.PSY/ADCGC/111 dated 04.06.2025
2. Minutes of the meeting of the Academic Council held on 10.05.2024.

(Ac. D)

The Head, Department of Psychology has forwarded the approved Scheme and Syllabus along with the fee structure for the Advanced Diploma in Child Guidance and Counselling, a programme approved by the Rehabilitation Council of India (RCI), proposed to be conducted at the Department.

The CSS Academic Committees held on 18.01.2024 and 09.02.2024 considered the syllabus of the Programme, Advanced Diploma in Child Guidance and Counselling and recommended to approve the syllabi, subject to reporting to the Academic Council.

The Academic Council at its meeting held on 10.05.2024, vide item no.I(18) considered the action taken by the CSS Academic Committee in approving the syllabus of the Programmes, "Advanced Diploma in Child Guidance and Counselling" and noted the matter.

Details of the Course is follows:

Name of the Course: Advanced Diploma in Child Guidance and Counselling

Objectives:

1. To explore and evolve attitudes, values and beliefs that facilitates work with children as mental health professionals.
2. To acquire knowledge and understanding of theoretical constructs and socio-cultural perspective in the context of counselling.
3. To develop skills to plan, provide and monitor counselling interventions for children and child systems.
4. To develop skills of mobilizing resources and networking and collaborating with stakeholders.

Eligibility:

Master's Degree from a recognised university in Psychology with not less than 50 percent marks. Candidates who completed Master's degree in Social Work, Sociology, Human Development, Home Science, Education, Special Education and Nursing are eligible to apply.

Number of seats and reservation:

30 seats and the reservation policy for admission of students will be as per the norms adopted by University of Kerala.

Duration: Duration of the Course is 10 months followed by 2 months of Internship (2 Semesters).

Course Fee:

The Course fee and other eligible fee are given below:

Course Fee: Rs.30,000/- per semester(Rs. Thirty Thousand Only)

Department Development Fund: Rs.1000/-(Rupees One Thousand Only)

Registration Fee: 250/- (Rupees Two Hundred and Fifty Only)

A separate Bank Account shall be opened in favour of course coordinator and all fees (course fee and Registration fee) shall be deposited to this account. After meeting all the expenses such as honorarium for the Course coordinator, remuneration for the full-time faculty and Guest faculty, study tour, 50% of the balance amount shall be deposited to KUF account and the remaining 50% shall be deposited to Department Development Fund.

Study tour: Out of the Course fee Rs. 1000/-per candidate (Rupees one thousand Only) shall be kept a part for conducting study tour at the end of second semester.

As per the orders of the Hon'ble Vice-Chancellor, the fee structure of the course, Advanced Diploma in Child Guidance and Counselling (ADCGC) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to invite the Head, Department of Psychology in this Committee for discussion.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

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Item No.23.02.18 *Allotment of Residential Quarters to Sri. Karthik J.S, differently-abled first-year M.Sc. Physics student -rent and service charges-reg.*

(CA/Kvtm)

Mr. Karthik J.S., a first-year M.Sc. student in the Department of Physics, has submitted a request for accommodation at the university staff quarters to the Higher Education Minister, Dr.R.Bindhu. His medical certificate indicates that he suffers from cerebral palsy and a locomotor disability, with a permanent disability rating of 60% (see attached medical certificate for reference). He requires assistance from another person for daily living and currently lives with his elderly grandparents.

The Higher Education Minister has inquired about the possibility of allotting staff quarters to Sri.Karthik J.S. The Minister also mentioned Sri Fijo Jain, a differently-abled student from the Computer Science Department at the Government Engineering College in Thrissur, was allocated staff quarters without any rent, according to Government Order No. 166/2023/HEDN dated February 3, 2023. The Principal Secretary of the Higher Education Department has requested, vide letter No. B3/296/2024/HEDN dated 29/11/2024, that the Registrar of Kerala University grant an exemption from the existing rules regarding quarters allotment for Sri Karthik J.S. and permit him to occupy vacant staff quarters with his companion on humanitarian grounds.

The Registrar held a meeting on 22 November 2024 with the Joint Registrar, Campus Administration, and the University Engineer. In the meeting the University Engineer has reported that the C-4 quarters is suitable for a differently-abled individual and sanction has, therefore, been accorded by the Registrar to Sri. Karthik J. S, a first-year M.Sc.Physics student at the Kariavattom Campus, being allotted quarters 'C-4' as a special case vide U.O No.28/2024/UOK-KC dated 20.12.2024.

The Registrar has entrusted the Joint Registrar, Campus Administration, and the University Engineer to submit a suitable proposal for the rent calculation.

Considering the age of the building and 6% of its cost, the University Engineer has calculated the proposed rent for C-4 quarters as Rs. 2,578/-.

Usually the advance rent deduction is set at 2% of the basic pay for regular employees.

As mentioned earlier, Sri. Fijo Jain, a physically handicapped student at Trichur Engineering College, was granted staff quarters free of rent, with only service charges deducted.

As per the orders of the Vice-chancellor, the matter regarding the rent calculation, deduction of service charges, and advance rent for the C-4 quarters allotted to Mr. Karthik J.S, a differently abled first-year M.Sc. student at the Department of Physics is placed before the Standing committee of Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended to refer the item to the Syndicate.

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RESOLVED to consider the matter as s special case and to declare the quarters No. C4 as temporary student facility quarters.

FURTHER RESOLVED to fix the rent and service charges at the rate applicable to inmates of hostels.

Item No.23.02.19 *Proposal for the procurement of a Laser Raman Spectroscopy system for the Department of Geology- Providing additional amount - reg.*

(Ad. F I)

In the Budget Speech 2025–26, it was mentioned that an amount of Rs.18,00,000/- (Rupees Eighteen Lakhs only) would be allocated for the procurement of a Laser Raman Spectroscopy system for the Department of Geology, as the balance amount required to supplement the Rs. 1 Crore already provided by the Department of Science and Technology (DST).

The matter was considered in the meeting of the Budget Implementation Cell held on 25.04.2025, vide Item No. 45, and it was recommended to entrust the Head of the Department of Geology with the task of submitting a proposal in this regard and to place the same before the Standing Committee of the Syndicate on Planning & Development for consideration. Accordingly, the Professor & Head, Department of Geology, vide letter dated 12.05.2025 has submitted a proposal towards the same. Accordingly the Standing Committee considered the proposal and recommended to approve the proposal submitted by the Head, Dept. of Geology in connection with the procurement of

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Laser Raman Spectroscopy for an amount of Rs.18,00,000/- (Rupees Eighteen Lakhs only) and to refer the matter to the Standing Committee of the Syndicate on Finance. The meeting of the Syndicate held on 27/05/2025 considered the recommendation of the Standing Committee of the Syndicate on Planning & Development vide item No. 20.168.01 and resolved to approve the same.

As per the orders of the Vice-Chancellor, the matter regarding providing an additional amount of Rs.18,00,000/- (Rupees Eighteen Lakhs only) for the procurement of Laser Raman Spectroscopy in connection with DST FIST programme at Dept. of Geology, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended the following:

1. ***to approve the proposal submitted by the Head, Department of Geology for the amount of Rs.18,00,000/- (Rupees Eighteen Lakhs only) allocated in the Budget Speech 2025–26, vide Item No.45, for the procurement of Laser Raman Spectroscopy in connection with DST FIST programme at Department of Geology.***
2. ***all the purchases shall be made in accordance with the Store Purchase Manual.***

The Committee further recommended that the amount of Rs.18,00,000/- be released to the Head, Department of Geology as provisional advance in one installment.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.20 Granting Imprest money to Instrumentation Engineer - requesting for-reg.

(Ad. B II)

The meeting of the Syndicate held on 08.12.2022 vide Item No.49.58.15 resolved to grant imprest money of Rs.50,000/- each to Assistant Executive Engineer (Civil- Sub Division I), Assistant Executive Engineer (Civil- Sub Division II) and Assistant Engineer (Mechanical) for meeting various expenses related to works assigned to them and the same was released vide U.O.No.Ad.BII/630/2023/UOK dated 18.01.2023.

Further, the University Engineer has requested to grant Rs.50,000/- as imprest advance to the Instrumentation Engineer for carrying out emergency works.

As per the orders of the Vice-Chancellor, the request of the University Engineer for granting an amount of Rs.50,000/- (Rupees Fifty Thousand Only) as imprest money to the Instrumentation Engineer for carrying out emergency works is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to grant imprest money of Rs.50,000/- (Rupees Fifty Thousand Only) to the Instrumentation Engineer for carrying out emergency works.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.21 Purchase of Scooter in the Electrical Section- Engineering Unit- reg.

(Ad. A IV (A))

The University Engineer vide letter No. UE/Estt./865/2025 dated 04.03.2025 has forwarded the report from the Assistant Engineer (Mechanical) regarding the suitability and viability of petrol and electric scooter for the maintenance activities within the Kariavattom Campus for the Electrical Section.

In the report, the Assistant Engineer (Mechanical) categorized the vehicle usage as follows:

- Short Distance Coverage: Maximum travel distance of 3-4 Km per trip within the campus.
- Frequent Stops and Starts: Multiple stops at various buildings.
- Tools and Spares Transport: Provision for carrying essential tools and electrical equipments required for maintenance.

Based on the analysis, the Assistant Engineer (Mechanical) has stated that Scooters are the most practical two- wheeler option for these requirements. The Assistant Engineer (Mechanical) further stated that electric scooters are deemed more suitable than petrol scooters for the following reasons:

- Range and Coverage: Most electric scooters offer a range of 65-75 km in the normal conditions, which is more than sufficient for intra-campus travel requirements of electrical wing.
- Durability and Efficiency: Electric scooters are better suited for frequent start- stop usage, as they lack complex starting mechanisms. Petrol scooters, on the other hand, experience lower fuel efficiency in such conditions.
- Convenience of Charging: Electric scooters can be charged in house on-site, eliminating the need for refueling trips to petrol stations.
- Lower Maintenance: Electric Scooters have fewer moving parts, resulting in fewer maintenance frequency and costs, can reduce the frequent visit to workshops in every 3000 kilometers.
- Cost- Effectiveness: Although electric scooters have a higher upfront cost, the savings on fuel and maintenance can offset this over time.
- Operational Simplicity: With multiple staff members using the vehicle in rotation, monitoring fuel consumption and enforcing accountability can be difficult and challenging process. Electric scooters simplify this, as they only require periodic charging.

Minimum Order Quantities (MoQs) on GeM:

For GeM purchases most of the original equipment manufacturers have fixed a minimum order quantity of 2-5 units per order for two wheeler purchases. However, the following make and models of vehicles are available with a minimum order quantity of one unit.

- TVS iQube Electric S
- Hero Pleasure VX.

The estimated cost of purchase of the vehicles shall be as follows:

Description	TVS iQube Electric S	HERO Pleasure VX
GeM Price	Rs.1,46,241.00	Rs.61,044.00
Registration Charges	Rs.800.00	Rs.600.00
Road tax	Rs.11,699.28	Rs.7,325.28
Estimated Insurance	Rs.5,624.00	Rs.5,500.00
Accessories	Rs.3,000.00	Rs.3,000.00
Total	Rs.1,67,364.28	Rs.77,469.28

Considering the operational needs, cost savings and long-term benefits the Assistant Engineer (Mechanical) has recommended that steps may be taken to procure TVS iQube Electric S electric scooter for the Electrical Section's use within Kariavattom Campus.

As per the orders of the Vice Chancellor, the proposal forwarded by the University Engineer for purchase of Scooter in the Electrical Section of the Engineering Unit, Kariavattom was placed before the Standing Committee of the Syndicate on Planning and Development.

The Syndicate held on 27.05.2025 vide Item No. 20.10.04 has resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2025, to refer the matter of the proposal forwarded by the University Engineer for purchase of scooter in the Electrical Section of the Engineering Unit, Kariavattom to the Standing Committee of the Syndicate on Finance for Consideration.

As per the orders of the Vice Chancellor, the proposal forwarded by the University Engineer for purchase of Scooter in the Electrical Section of the Engineering Unit, Kariavattom is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to accept the proposal forwarded by the University Engineer for the purchase of Scooter in the Electrical Section of the Engineering Unit, Kariavattom.

The Committee further recommended to refer the matter to the Purchase Committee.

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Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.22 *Institute of Land and Disaster Management, PTP Nagar - Request for clarification regarding transfer of FD furnished as financial guarantee to the Treasury Account - for consideration - reg.*

(Ac.B II)

The Executive Director, Institute of Land and Disaster Management, PTP Nagar, TVPM-38, vide letter No. ILDM/62/2025-B1, dated 27.03.2025, has requested clarification regarding the transfer of the Fixed Deposit amount furnished as financial guarantee to Treasury Account.

As per the letter, ILDM is an autonomous body functioning under the Revenue Department of the Government of Kerala, with Hon'ble Revenue Minister serving as the Chairman of the Governing Body. The Institute is conducting a self-financing MBA program in Disaster Management with recognition from AICTE and affiliation of University of Kerala.

In compliance with the affiliation requirements, ILDM had furnished a financial guarantee of Rupees Ten Lakh, maintained as FD in ILDM's account in Canara Bank, PTP Nagar Branch.

Now, it is informed that the Finance Inspection Wing of the Finance Department, Government Secretariat, conducted an inspection at ILDM and directed that the amount maintained as FD for the purpose of the university guarantee be transferred to a Treasury account as this would yield higher interest rates.

In this context, the college has requested to inform whether the guarantee lien account provided for the college affiliation can be transferred to a Treasury account, with the guarantee submitted to the University modified accordingly. The college has further requested guidance on the technical aspects and procedural requirements to ensure compliance with the University's regulations, if such a transfer is possible.

It may be noted that the college has furnished an FD receipt No.2022/SSK/ZA 953709 drawn from Canara Bank, P.T.P Nagar, TVM branch, with a/c no.130025286114/1 dtd.26.07.2023 (w.e.f 26.07.2023) for Rs.10,00,000/- (Rupees Ten Lakh Only) for a period of 24 Months with maturity date.26/07/2025.

As per the Kerala University First Statutes, Chapter 24, Statute, "23. Financial Guarantee:- Every College shall deposit with the University in the form of approved securities assigned in favour of the Registrar the amount prescribed by the Syndicate towards the financial guarantee of the College. The interest accruing on the deposit shall be payable by the University to the College concerned.

Explanation: For the purpose of this Statute the expression "approved securities" shall have the meaning assigned to it in clause (a) of section 5 of the Banking Regulation Act, 1949 (Central * Act. 10 of 1949) ."

As per the above, the college is bound to deposit with the University in the form of approved Securities assigned in favour of the Registrar, the amount prescribed by the Syndicate towards financial guarantee.

The Syndicate held on 27.05.2025, vide item No.20.13 (Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.05.2025) sub item 20.13.31, considered the letter from the Executive Director, Institute of Land and Disaster Management, PTP Nagar, TVM, and resolved to refer it to the Standing Committee of the Syndicate on Finance.

In the meantime, a note was forwarded to the Finance Officer seeking his remarks on the request submitted by the Executive Director, Institute of Land and Disaster Management. The Finance Officer has forwarded his remarks in the request.

The Finance Officer has remarked that the Treasury Fixed Deposit Certificate can be accepted in lieu of solvency certificate and he has also forwarded a Government Order G.O.(P) No.613/12/Fin dated 08.11.2012, wherein Para 2 details the procedure to be followed.

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VICE-CHANCELLOR

As per para 2 of the said order, Government has approved an alternate system wherein '*instead of production of Solvency Certificate wherever so required, Treasury Fixed Deposit pledged in favour of the agency will be accepted as sufficient proof for solvency in lieu of Solvency Certificate issued by the Revenue Authorities. In such cases a certificate shall also be produced from the Treasury Officer along with the Treasury Fixed Deposit Certificate stating that the deposit will be released only after getting a clearance from the department to which it is pledged along with a declaration from the depositor to the effect that no claim would be made on the Treasury Fixed Deposit for the principal of the sum deposited or interest thereon, except with the express written sanction of the officer to whom the Treasury Fixed Certificate is pledged.*

In the light of the above, and as per the orders of the Vice Chancellor, the request from the Executive Director, Institute of Land and Disaster Management, PTP Nagar, TVPM, and the remarks of the Finance Officer in the matter, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to agree with the request received from the Executive Director, Institute of Land and Disaster Management, PTP Nagar, TVPM, for transferring the Fixed Deposit furnished as financial guarantee to Treasury Account and re-submit the Treasury Fixed Deposit Certificate amounting to Rs.10,00,000/- assigned in favour of the Registrar, by accepting the remarks of the Finance Officer.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.23 *Astronomical Observatory - Conduct of Workshop on 13th and 14th January 2025, attended by eminent cosmologist Prof. Rajendra Gupta, University of Ottawa - collection of entry fees, without obtaining prior sanction - ratification - reg.*

(Ad.F II)

The Hon. Director, Astronomical Observatory, vide letter dated 28.01.2025, had informed that the Centre conducted a workshop on 13th and 14th January 2025 which was attended by eminent cosmologist Prof. Rajendra Gupta, University of Ottawa. The workshop was attended by the students from Marian College, Kuttikkanam and Rs.500/- was charged from each student which was remitted to the Centre Development Fund. As the visit of the guest was planned in a short period of time, prior permission for the workshop was not obtained. It was also requested permission to reimburse Rs.4,500/- incurred from personal hand towards payment of Honorarium to the subject experts.

The Statement of Expenditure for the programme is as follows:

Sl No	Item	Amount (in Rs)
1	Accommodation Charges at Student Amenity Centre, University of Kerala for Prof. Rajendra Gupta	2000/-
2	Honorarium a. Prof. Girish T E, (Retired), Former Head of the Department of Physics, University College, Thiruvananthapuram b. Dr. Ajesh A, Assistant Professor on Contract, Department of Physics, University of Kerala c. Dr. Aswathy R P, DST-INSPIRE faculty, Department of Physics, University of Kerala	1500/- 1500/- 1500/-
3	Rental and Transportation charges for chairs for public lecture conducted on 14.01.2025	Rs. 1875/-
	TOTAL	Rs. 8,375/-

On the matter, the Finance has remarked that: *at the first instance, the action of conducting the two day workshop at the Centre for Astronomical Observatory and the remittance of fee collected to the Centre Development Fund without obtaining prior sanction needs to be ratified by the competent authority. If ratified, the Director, Centre for Astronomical Observatory, may be directed to meet the expenditure of Rs.4,500/- incurred towards the payment of Honorarium to the subject experts from the fee amount collected (i.e, Rs.10,000/-), which was already remitted in the Centre Development Fund.*

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As per the orders of the Vice Chancellor, the matter of ratifying the action taken by the Hon. Director, Astronomical Observatory in having conducted a Workshop on 13th and 14th January 2025, attended by eminent cosmologist Prof. Rajendra Gupta, University of Ottawa, collecting Rs.500/- from each student who attended the seminar, without prior sanction, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to direct the Hon. Director, Astronomical Observatory, to appear before this Committee for a hearing.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.24 *Department of Physical Education - World University Games 2025, Germany - Participation - Financial Assistance to athlete - request - reg.*

(Ad. F II)

The Director (i/c), Department of Physical Education has forwarded a request from Shivangi Chananbam, SN College, Chempazhanthy, for financial assistance of Rs.2,35,000/- (Rupees Two Lakh Thirty Five Thousand only) towards participation in the World University Championships scheduled to be held at Germany as detailed below:

Championship details	Student Name & College	Amount requested (Rs.)
Taekwondo	Kum. SivangiChanambam, SN College, Chempazhanthy	2,35,000/-

It may be noted that, earlier,

1. a total amount of Rs.12,49,400 /- (Rupees Twelve Lakh Forty Nine Thousand Four Hundred only) was sanctioned to six students, towards meeting the expenses for participation in the World University Championship 2023, held at Chengdu, China, vide 17-08-2023
2. an amount of Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand) was sanctioned by the University to 2 students, Ms. Aswathy C., St. Michaels College, Cherthala and to Ms. Anitta Joseph, SD College, Alappuzha, as financial assistance for participating in 4th IPF World University Power Lifting Championship held at Tartu, Estonia, vide U.O.No. AD.DI.3/DPE/19149/2019 dtd18.07.2019
3. An amount of of Rs 15,00,000/- (Rupees Fifteen Lakh only) was sanctioned to Five students as financial assistance for participating in World University Championship 2024 held at Netherlands vide U.O Ad.FII 9968/2024/UOK dated 24-11-2024.

As ordered by the Vice-Chancellor, the matter of providing financial assistance of Rs. 2,35,000/-- to Kum. SivangiChanambam, SN College, Chempazhanthy, for participating in the World University Taekwondo Championship to be held at Germany, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the request forwarded by the Director (i/c), Department of Physical Education and recommended to grant financial assistance of Rs.2,35,000/- (Rupees Two Lakh Thirty Five Thousand only) to Kum. SivangiChanambam, S.N. College, Chempazhanthy, for participating in the World University Taekwondo Championship to be held in July 2025 at Germany.

Considering the exigency of the matter, the Committee also recommended that, the above recommendation may be approved by the Vice- Chancellor in exercise of the powers vested under section 10 (13) of Kerala University Act, 1974 for initiating immediate action.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be noted.

Item No.23.02.25 *Department of Physical Education - South Zone Inter University Volleyball (M) Tournament 2024-25 - regularization of Provisional payment and reimbursement of additional expenditure incurred - reg.*

(Ad. F II)

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Dr. Razia K.I., Former Director (i/c), Dept of Physical Education, vide letter dated 22.03.2025 had requested regularization of the provisional advance of Rs.14,65,000/- (Rupees Fourteen Lakh Sixty Five Thousand only) sanctioned to her towards meeting the expenses in connection with the hosting of South Zone Inter University- Volleyball (M) Tournament 2024-25 and also to reimburse the additional expenditure of Rs.7,59,674/- (Rs. Seven Lakh Fifty Nine Thousand Six Hundred and Seventy Four only) incurred towards the same. It is also informed that, an amount of Rs.12,09,000/- has been received from the participated Universities, as officiating fee, accommodation charges, Transportation fee etc.

The Statement of expenditure is as given below:

SI No	Description	Amount in Rs
1	Programme Committee	54,379/-
2	Technical Committee	3,54,313/-
3	Media Committee	31,728/-
4	Registration Committee	10,186/-
5	Accommodation Committee	15,53,478/-
6	Venue & Equipment Committee	6,29,653/-
7	Food Committee	6,36,550/-
8	Ceremony Committee	25,150/-
9	Transportation Committee	77,226/-
10	Organizing Committee	61,011/-
11	Total Expenditure	34,33,674/-
12	Total payments received	26,74,000/- (provisional advance Rs.14,65,000/- + Rs. 12,09,000/- received from participating Universities)
	Additional fund required to cover the outstanding bills for the conduct of the tournament	Rs.7,59,674/- (Rupees Seven Lakh Fifty Nine Thousand Six Hundred Seventy Four Only)

The Audit has verified the bills and vouchers and has admitted the regularization and reimbursement of additional expenditure of Rs.7,59,674/- (Rupees Seven Lakh Fifty Nine Thousand Six Hundred Seventy Four only). The Finance has remarked that the provisional advance of Rs.14,65,000/- (Rupees Fourteen Lakh Sixty Five Thousand only) may be regularized subject to administrative sanction. It has also been remarked to obtain separate administrative sanction for the release of Rs.7,59,674/-

As per the orders of the Vice - Chancellor, the matter of regularizing the provisional Advance of Rs.14,65,000/- and reimbursing the additional expenditure of Rs.7,59,674/- (Rupees Seven Lakh Fifty Nine Thousand Six Hundred Seventy Four only) incurred in connection with the hosting of South Zone Inter University - Volleyball (M) Tournament 2024-25, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate along with the detailed statement of pending payments in connection with hosting of South Zone Inter University - Volleyball (M) Tournament 2024-25.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.23.02.26 **Department of Archaeology- "Archaeological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India" - Regularization of Provisional advance drawn by Dr.Preeta Nayar - to condone the delay in submission of bills/vouchers - Reg.**

(Ad. F II)

The Head, Dept. of Archaeology has requested the regularization of provisional advance of Rs.25,00,000/- (Twenty five lakhs Only) sanctioned to Dr.Preeta Nayar, Associate Professor, Dept of Archaeology, towards the implementation of the project titled "Archaeological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India" vide U.O No. Ad.AII/6241/21 UOK

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dated 15-11-2021. It has been informed that total expenditure incurred for the project was Rs.25,34,842/-. The additional expenditure of Rs. 34,842/- has not been claimed.

The Audit VI has remarked that decision may be taken at administrative level w.r.t levying of penal interest at applicable rates as delay in submission of bills & vouchers for regularization has been observed.

Dr.Preeta Nayar has forwarded clarification regarding delay occurred in regularizing the provisional advance. She has informed that

- unforeseen circumstances and administrative changes within the Department led to unintentional delay in submitting bills and vouchers.
- Frequent changes of the administrative staff, COVID -19 lock down, NAAC related activities altogether caused pending routine work.
- Amidst these changes and pressing responsibilities, the submission of TA bills was inadvertently set aside, which resulted in the delay.
- But, when the lapse was realized, prompt action was taken to rectify the situation

The Syndicate at its meeting held on 27.05.2025 vide Item No. 20.116 considered the clarification forwarded by Dr.Preeta Nayar and resolved to refer the item to the Standing committee of the Syndicate on Finance.

As per orders of the Vice - Chancellor, the clarification forwarded by Dr.Preeta Nayar, regarding the delay occurred in submitting the bills and vouchers for regularization of provisional advance of Rs 25,00,000/- (Twenty Five Lakh only) sanctioned to her towards the implementation of the project titled "Archaeological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India" is placed before the Standing committee of the Syndicate on Finance., for consideration.

The Committee considered the matter and recommended to condone the delay on the part of Dr.Preeta Nayar, Associate Professor, Department of Archaeology in submitting the bills and vouchers for the regularization of provisional advance of Rs 25,00,000/- (Rupees Twenty Five Lakh only) sanctioned to her towards the implementation of the project titled "Archaeological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India" vide U.O No. Ad.AII/6241/21 UOK, dated 15-11-2021, by accepting the clarification submitted by her.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02.27

കേരള പിറവി-ബജറ്റ് പ്രസംഗം -2025-2026 സ്കൂൾ ഓഫ് ഇന്ത്യൻ ലാംഗ്വേജ്- പ്രൊഫോസർ

സൂചന 1) 23.05.2025 തീയതിയിലെ Ad Misc നിന്നുള്ള ഇമെയിൽ

2) 26.05.2025 തീയതി ലെ സ്കൂൾ ഓഫ് ഇന്ത്യൻ ലാംഗ്വേജസ് ഡയറക്ടർ ഡോ . ആർ.ബി .ശ്രീകലയുടെ ഇമെയിൽ

(PRO)

2024നവംബർ -1ന്, 'കൈരളി 2024' എന്ന ബാനറിൽ "കേരള പിറവി "ദിനം ആഘോഷിച്ചു. സ്കൂൾ ഓഫ് ഇന്ത്യൻ ലാംഗ്വേജസ് സംഘടിപ്പിച്ച പരിപാടിയോടനുബന്ധിച്ച ഭാഷയെയും ഭരണഭാഷയെയും കുറിച്ചുള്ള സെമിനാറുകളും ചർച്ചകളും, പ്രഭാഷണങ്ങളും, കുട്ടികളുടെ കലാപരിപാടികളും ഉണ്ടായിരുന്നു.

'കൈരളി 2024' ന്റെ വൻ വിജയത്തിന്റേയും മികച്ച സ്വീകാര്യതയുടെയും വെളിച്ചത്തിൽ, സ്കൂൾ ഓഫ് ഇന്ത്യൻ ലാംഗ്വേജസ് ഇത് ഒരു വാർഷിക പരിപാടിയാക്കാൻ തീരുമാനിച്ചു 2025 .മെയ് 8ന് നടന്ന സ്കൂൾ കൗൺസിൽ യോഗത്തിൽ ഈ തീരുമാനം ഔദ്യോഗികമായി അംഗീകരിക്കപ്പെട്ടു. 'കൈരളി' എന്ന പേരിൽ കേരള പിറവി ദിനം വാർഷികമായി ആഘോഷിക്കുന്നതിന് സ്ഥിരമായ ധനസഹായവും സ്ഥാപനപരമായ പിന്തുണയും ഉറപ്പാക്കുന്നതിന് ബജറ്റ് ഇനം 133പ്രകാരം ഒരു നിർദ്ദേശം സമർപ്പിക്കാൻ തീരുമാനിച്ചു.

ഇതിനായി ബജറ്റിൽ 1,00, 000രൂപ) ഒരു ലക്ഷം രൂപ മാത്രം (വകയിരുത്തിയിട്ടുണ്ട് .കൈരളി -2025 നായി സ്കൂൾ ഓഫ് ഇന്ത്യൻ ലാംഗ്വേജസ് മുന്നോട്ടുവച്ച പ്രതീക്ഷിക്കുന്ന ചെലവ് ചുവടെ ചേർക്കുന്നു.

REGISTRAR (I/C)

VICE-CHANCELLOR

നമ്പർ	ഇനം	പ്രതീക്ഷിക്കുന്ന തുക
പാനൽ ചർച്ച		
1	Honorarium+TA	40000
കലാ സാംസ്കാരിക പരിപാടികൾ		
2	Costumes	30000
3	Refreshment	20000
4	Miscellaneous	10000
	ആകെ തുക	100000
(ഒരു ലക്ഷം രൂപ മാത്രം)		

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം, ഫയൽ പരിഗണനയ്ക്കും ഉചിതമായ തീരുമാനത്തിനുമായി സിൻഡിക്കേറ്റിന്റെ ധനകാര്യസ്റ്റാൻഡിംഗ് കമ്മിറ്റിക്ക് സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to approve the proposal submitted by Dr. R.B. Sreekala, Director, School of Indian Languages for the conduct of "Kairali 2025" along with the estimated expenditure of Rs.1,00,000/- (Rupees One lakh only) as envisaged in the Budget Speech 2025-'26, vide Item No. 133.

The Committee further recommended to conduct the programme in association with the Campus Director.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02 Additional Item No. 01

സർവകലാശാലയിലെ പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാർക്കായി പുതിയ പ്രോവിഡൻ്റ് ഫണ്ട് തുടങ്ങുന്നതു സംബന്ധിച്ച്

സൂചന:- 1) 17/03/2005 തീയതിയിലെ സ.ഉ. (അച്ചടി) നം 127/2005/ധനവകുപ്പ്.

2) 18.11.2024 തീയതിയിലെ ശ്രീ ജയകുമാർ ടി, പാർട്ട് ടൈം കണ്ടിജൻസ് സമർപ്പിച്ച അപേക്ഷ.

3) 17/03/2025 -ഇൽ കൂടിയ സിന്റിക്കേറ്റിലെ തീരുമാനം (ഐറ്റം നം .18 .117 .09)

4) കേരള യൂണിവേഴ്സിറ്റി ഫസ്റ്റ് ഓർഡിനൻസ് , 1978 -ലെ ചാപ്റ്റർ X VI (Ord -3)

(Ad. A III)

05.10.2019 മുതൽ ആശ്രിതനിയമനവ്യവസ്ഥയിൽ പാർട്ട് ടൈം കണ്ടിജൻസ് എംപ്ലോയീ ആയി സർവകലാശാല ഉത്തരവ് നമ്പർ. എ.ഡി.എ.ഇ.2/EA/17047/13/2019 തീയതി 06/09/2019 പ്രകാരം നിയമിതനായ ശ്രീ. ജയകുമാർ ടി സൂചന (2) പ്രകാരം പ്രോവിഡൻ്റ് ഫണ്ടിൽ അംഗമാകാനുള്ള അപേക്ഷ നൽകിയിട്ടുണ്ട്.

കേരളസർക്കാർ ഉന്നതവിദ്യാഭാസ (ബി) വകുപ്പിന്റെ 28/05/2019 -ലെ ബി 3/41/2019/ ഉ.വി.വ-നമ്പർ കത്തു പ്രകാരം സർവകലാശാലയിൽ പാർട്ട് ടൈം കണ്ടിജൻസ് തസ്തിക ഒരു ഓഫീസ് അറ്റൻഡൻ്റ് തസ്തിക ഡൗൺ ഗ്രേഡ് ചെയ്തു സർവകലാശാല ഉത്തരവ് നം.എ.ഡി.എ.ഇ.2/ഇ.എ/17047/13/2019 തീയതി 06/09/2019 പ്രകാരം ശ്രീ . ജയകുമാറിനു നിയമനം നൽകിയിട്ടുള്ളതാകുന്നു .

പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാർക്കുവേണ്ടി കേരള സർക്കാർ പുതിയ പ്രോവിഡൻ്റ് ഫണ്ട് പദ്ധതി സൂചന (1) പ്രകാരം നടപ്പിലാക്കിയത് 2005 വർഷത്തിലാണ് .

കേരള പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാരുടെ പ്രോവിഡൻ്റ് ഫണ്ട് ചട്ടം 3ൽ (2) പ്രകാരം "പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാരൻ എന്ന നിലയിൽ ഒരു വർഷം സർവീസ് പൂർത്തിയാക്കിയ എല്ലാ പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാരും ഫണ്ടിൽ ചേരേണ്ടതും വരിസംഖ്യ അടയ്ക്കാൻ നിർബന്ധിതരായിരിക്കുന്നതുമാണ് "കൂടാതെ ജി.ഒ.(പി) നം.629/2013/ധന, തീയതി 23/12/2013ലെ (3) വ്യവസ്ഥ പ്രകാരം പ്രോവിഡൻ്റ് ഫണ്ടിൽ അംഗത്വം എടുക്കാത്ത ജീവനക്കാരുടെ ക്ഷാമ ബത്ത കുടിശ്ശിക പിൻവലിച്ചു നൽകുന്നതിന് തടസ്സം ഉണ്ട്. ജീവനക്കാരന്റെ ക്ഷാമബത്ത കുടിശ്ശിക വിതരണം അനിശ്ചിതമായി മാറ്റിവെയ്ക്കാനും സാധിക്കില്ല. അതിനാൽ ശ്രീ. ജയകുമാറിന് കേരള പാർട്ട് ടൈം കണ്ടിജൻസ് പ്രോവിഡൻ്റ് ഫണ്ട് അംഗത്വം നൽകുന്നതിനെ സംബന്ധിച്ച് ഫിനാൻസ് iii വിഭാഗത്തിന്റെ അഭിപ്രായം തേടിയിരുന്നു.

ഫിനാൻസ് iii വിഭാഗത്തിന്റെ അഭിപ്രായം ചുവടെ ചേർക്കുന്നു.

"കേരള പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാർക്കായി വിശേഷാൽ ചട്ടങ്ങളും (02/08/1975 തീയതിയിലെ സ.ഉ. (അച്ചടി) നം 152/75/പി ഡി) പ്രോവിഡൻ്റ് ഫണ്ട് ചട്ടങ്ങളും (17/03/2005 തീയതിയിലെ സ.ഉ. (അച്ചടി) നം 127/2005/ധന) നിലവിലുണ്ട്. കേരള പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാരുടെ പ്രോവിഡൻ്റ് ഫണ്ട് എന്ന്

REGISTRAR (I/C)

VICE-CHANCELLOR

വിളിക്കേണ്ട ഒരു ഫണ്ട് ഉണ്ടായിരിക്കേണ്ടതാണ് എന്നും കേരള പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാരുടെ എന്ന നിലയിൽ ഒരു വർഷം സർവീസ് പൂർത്തിയാക്കിയ എല്ലാ ജീവനക്കാരും ഫണ്ടിൽ ചേരേണ്ടതും വരിസംഖ്യ (ഉപലബ്ധിയുടെ മൂന്ന് ശതമാനത്തിൽ കുറയാത്തതും ആകെ ഉപലബ്ധിയിൽ കവിയാത്തതുമായ ഏതു തുകയും) അടയ്ക്കാൻ നിർബന്ധിതരായിരിക്കുന്നതുമാണ് എന്ന് കേരള പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാരുടെ പ്രോവിഡൻ്റ് ഫണ്ട് ചട്ടം 3 ൽ വ്യവസ്ഥ ചെയ്യുന്നു. ടി ജീവനക്കാർക്ക് പ്രത്യേകമായി പ്രോവിഡൻ്റ് ഫണ്ട് ചട്ടങ്ങൾ നിലവിലുള്ള സാഹചര്യത്തിൽ സർവകലാശാലയിലെ പാർട്ട് ടൈം കണ്ടിജൻസ് ജീവനക്കാർക്കായി ഒരു പുതിയ പ്രോവിഡൻ്റ് ഫണ്ട് തുടങ്ങാവുന്നതും ശ്രീ ജയകുമാർ ടീയ് അതിൽ അംഗത്വം നൽകാവുന്നതുമാണ്.

ഓഡിറ്റ് iii വിഭാഗം പേ റോൾ പരിശോധിച്ച് നിലവിൽ ഒരു ജീവനക്കാരൻ മാത്രമേ ഈ വിഭാഗത്തിൽ ഉള്ളൂ എന്ന് മറുപടി നൽകിയിട്ടുണ്ട്.

വൈസ് ചാൻസലറുടെ ഉത്തരവോടെ ഫിനാൻസ് iii വിഭാഗത്തിന്റെ മുകളിൽ സൂചിപ്പിച്ചിരിക്കുന്ന അഭിപ്രായം 14/03/2025-തീയതിയിലെ ഫിനാൻസ് കമ്മിറ്റിയുടെ മുൻപാകെ ഉചിതമായ നിർദ്ദേശങ്ങൾക്കായി സമർപ്പിച്ചിരുന്നു. ഫിനാൻസ് കമ്മിറ്റിയെടുത്ത തീരുമാനമായ "അടുത്ത കമ്മിറ്റിയിൽ വിശദമായ നോട്ടോടുകൂടി വിഷയം സമർപ്പിക്കാനുള്ള തീരുമാനം" 17/03/2025 -ഇൽ കൂടിയ സിന്റിക്റ്റേറ്റ് സൂചന (4) പ്രകാരം അംഗീകരിച്ചിരിക്കുന്നു.

കേരള യൂണിവേഴ്സിറ്റി ഫസ്റ്റ് ഓർഡിനൻസ്, 1978 -ലെ ചാപ്റ്റർ XVI (Ord -3) പ്രകാരം ജനറൽ പ്രോവിഡൻ്റ് ഫണ്ട് റൂൾസ് ആയിരിക്കും യൂണിവേഴ്സിറ്റി ജീവനക്കാർക്ക് ബാധകമാകുക എന്ന് രേഖപ്പെടുത്തിയിട്ടുണ്ട്. (പകർപ്പ് ഉള്ളടക്കം ചെയ്യുന്നു).

കേരളസർവകലാശാല ഓർഡിനൻസ് രൂപകല്പന ചെയ്ത 1978 ലോ ശ്രീ . ജയകുമാർ, പാർട്ട് ടൈം കണ്ടിജൻസ് തസ്തികയിൽ ജോലിയിൽ പ്രവേശിക്കുന്ന 2019 വരെയോ സർവകലാശാലയിൽ പാർട്ട് ടൈം കണ്ടിജൻസ് നിയമനങ്ങൾ ഇല്ലായിരുന്നു എന്ന വസ്തുതയും ശ്രദ്ധയിൽപ്പെടുത്തുന്നു.

ശ്രീ. ജയകുമാറിനു നാളിതുവരെ മറ്റുജീവനക്കാർക്കു അനുഭവവേദ്യമായ ക്ഷാമബത്ത കടിശ്ശിക വിതരണം ചെയ്തിട്ടില്ല .

1974 -ലെ കേരളസർവകലാശാല ആക്ട്, ചാപ്റ്റർ IX -ലെ ചട്ടം 74 പ്രകാരം ജീവനക്കാർക്കായി ഇൻഷുറൻസ്, പെൻഷൻ, പ്രോവിഡൻ്റ് ഫണ്ട് പദ്ധതികൾ ആരംഭിക്കുന്നതിനു മുൻപ് സർക്കാരിന്റെ മുൻകൂർ അനുമതി ആവശ്യമാണ്. അതിനാൽ ശ്രീ.ജയകുമാറിനു പ്രോവിഡൻ്റ് ഫണ്ടിൽ അംഗത്വം നൽകേണ്ടത് അനിവാര്യമായ സാഹചര്യത്തിൽ സർക്കാരിന്റെ മുൻകൂർ അനുമതിവാങ്ങി ഓർഡിനൻസ് ഭേദഗതികളോടെ പാർട്ട്-ടൈം കണ്ടിജൻസ് പ്രോവിഡൻ്റ് ഫണ്ട് സ്കീം സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നതുമായി ബന്ധപ്പെട്ട വിഷയം ഫിനാൻസ് കമ്മിറ്റിയുടെ മുൻപാകെ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to implement G.O(P) No. 127/2005/ Fin dtd 17.03.2005 in the University.

The Committee further recommended to initiate steps for making necessary amendments in the Kerala University First Ordinance, 1978 for introducing Part- time contingent provident fund scheme.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02 Additional Item No. 02 Construction of "Dr.K.AyyappaPaniker Memorial Foreign Language Building' at Kariavattom Campus-Payment of 50% Centage Charge to M/s. KPHCC – reg.

(Pl. G)

The Syndicate at its meeting held on 07.11.2022, vide item no. 48.57.01 has resolved to entrust the construction work of "Dr. K. Ayyappa Panicker Memorial Foreign Language Building' at Kariavattom Campus to M/s. KPHCC with Centage Charges of 3.45% of the executed amount of the work, U.O No.1791/Pl.C/2020/UOK/08 dated 23.11.2022 has been issued accordingly and executed MoU on 25.03.2023. As per the UO No.2545/2024/UOK dated 18.03.2024 an amount of Rs. 24.50 Crore was sanctioned for the construction of "Dr. K. Ayyappa Paniker Memorial Foreign Language Building" at Kariavattom Campus.

The Technical sanction Committee, constituted for issuing Technical Sanction for the work, at its meeting held on 10.02.25, has recommended to issue Technical sanction after effecting the modifications suggested by the Committee, in the estimate. Accordingly, M/s KPHCC has submitted the refurbished estimate. The Committee issued Technical sanction slip dated 17.02.2025 for the work.

M/s KPHCC, vide letter No.PEI(2)/3213/2022/KPHCC dated 17.03.2025, has requested to release 50% of Centage Charge as per clause (2/g) of the MOU and as per the GO(P)no.67/2021/Fin dated 28.04.2021, clause 13.4 and has submitted the H.R Bill, Invoice No.0005/2025-26 dated 23.05.2025, copy of PAN card, GST Registration Certificate and Data sheet for claiming the 50% of Centage Charge for the work on 23.05.2025. The same has been forwarded to the University Engineer for verification and remarks.

The University Engineer vide letter dated 05.06.2025 has reported that Technical Sanction was accorded on 17/02/25 for a total amount of Rs.24.50 Crore which includes total cost of work + GST and the Centage Charge+ GST. As per the technical sanction slip the total cost of work is Rs. 19,99,62,644/- (excluding GST) and the rate of Centage Charge as per MOU clause 10(c) is 3.45%. Hence the total Centage Charge comes to Rs 68,98,711/- (excluding GST) (19,99,62,644 x 3.45%). As per MOU clause 2(g), 50% of Centage Charge is to be paid at the time of issuing technical sanction. The Technical sanction was issued on 17/02/25. Hence, the PMC is entitled to 50% of the centage charge + GST @ 18%, as follows;

Centage Charge (50% of 68,98,711)	Rs 34,49,355.60
GST @ 18%	Rs 6,20,884.00
Total	Rs 40,70,239.60
Total amount rounded to	Rs. 40,70,240/-

The University Engineer has remarked that M/s KPHCC has submitted HR bill and tax invoice for the above said amount of Rs.40,70,240/- and hence sanction may be accorded to the HR bill amount of Rs.40,70,240/-towards 50% of Centage Charge.

Finance section vide Endt.FOS.1017/Finance I/2025-26 dated 12/06/2025 has endorsed that, based on the recommendation of the University Engineer, the proposal for the payment of an amount of Rs.40,70,240/-(Rupees Forty Lakh Seventy Thousand Two Hundred and Forty only) including GST to M/s KPHCC as 50% of Centage charge towards the construction of Dr. K. Ayyappa Paniker Memorial Foreign Language Building” at Kariavattom Campus , may be agreed to, subject to administrative sanction and the expenditure may be met from the h/a "Part-I-NP-MH-65-Works-10/5343- Dr. Ayyappa Panicker Memorial Foreign Language Building" of the current year's Budget Estimates of the University and IT-TDS @10% and GST TDS @2% to be deducted while effecting payment.

As ordered by the Vice Chancellor, the proposal for the payment of an amount of Rs.40,70,240/- (Rupees Forty Lakh Seventy Thousand Two Hundred and Forty only) including GST to M/s KPHCC as 50% of Centage charge towards the construction of Dr. K. Ayyappa Paniker Memorial Foreign Language Building” at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the Finance endorsement No. Endt.FOS.1017/Finance I/2025-26 dated 12/06/2025 on the proposal submitted by the University Engineer for the payment of an amount of Rs.40,70,240/- (Rupees Forty Lakh Seventy Thousand Two Hundred and Forty only) including GST to M/s KPHCC as 50% of Centage charge towards the construction of Dr. K. Ayyappa Paniker Memorial Foreign Language Building” at Kariavattom Campus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.02 Additional Item No. 03

Women's Hostel at Thycaud - Re-construction of collapsed compound wall in the boundary along the main road from Bakery Junction to Thycaud - Ratifying the action taken in having arranged the work by inviting quotations - Report of the Finance Officer and the request of the University Engineer – Reg.

(Pl. C)

An estimate amounting to Rs. 3,90,000/- (Rupees Three Lakh Ninety Thousand only) (including GST & 18 %) was sanctioned for the re- construction of collapsed compound wall in the boundary along the main road from Bakery Junction to Thycaud and to entrust the University Engineer to invite tender for the work immediately, vide U.O No. 9087/2023/UOK dated 02.11.2023.

The Syndicate at its meeting held on 05.11.2024 vide Item No. 15.04.14, resolved to approve the revised estimate amounting to Rs.6,50,000/- submitted by the University Engineer for the reconstruction of collapsed compound wall in the boundary along the main road from Bakery Junction to Thycaud, to direct the University Engineer to arrange the work through the present contractor Sri. Rajesh Soman at the same terms and conditions of the original contract and to grant additional time of 20 days from the date of issue of revised administrative sanction to complete the work. U.O No. 90/2025/UOK dated 03.01.2025 was issued accordingly.

Subsequently, the University Engineer vide letter No. DB1/WH-Comp Wall-Thy/2024 dated 14.03.2025 has reported that while submitting the estimate amounting to Rs.3,90,000/- (Rupees Three Lakh Ninety Thousand only) for the above work, it was requested to issue administrative sanction with permission to arrange the work by waving tender formalities. Since there were repeated requests from the hostel authorities to enclose the boundary in the event of multiple incidents of intrusion of antisocial activists through the collapsed portion of the wall, initiated war foot action to arrange the work by inviting quotations due to an erroneous observation of reading the University Order. The quotation notice was published in the University website with a PAC of Rs.3,29,508/- (Rupees Three Lakh Twenty Nine Thousand Five Hundred and Eight Only) excluding GST @ 18% .

In response to the notice following quotations were received.

1.Sri. R.Rajesh Soman ---- Rs.2,78,798/- (15.38% below estimate rate)

2.Sri. Ajith Rajan ---- Rs. 3,07,984/- (6.53% below estimate rate)

The University Engineer has further reported that the work was awarded to the L1 bidder at his quoted rate which was 15.38% below estimate rate and he carried out the work within PAC, there is no any financial loss sustained to the University due to arranging of work by inviting quotations instead of tender and the work was awarded at a very competitive rate at 15.38% below estimate rate.

Considering the above matters, the University Engineer has requested to ratify the action taken in having arranging the work by inviting quotations instead of inviting tender and to issue orders accordingly.

The University Engineer has also reported that the balance work in accordance with the revised estimate amounting to Rs.6,50,000/- can be executed only after controlling the traffic in the adjacent road, for which the Assistant Commissioner, Traffic division was requested for the same and is awaiting for decision.

While considering the above request of the University Engineer, to ratify the action taken in having arranging the subject work, the Syndicate, at it's meeting held on 17.03.2025 (vide item no.18.101.Add.Item.3), has resolved to entrust the Finance Officer to submit a report, on the action taken in arranging the work by inviting quotations instead of inviting tender and to place the same before the next meeting of the Standing Committee of the Syndicate on Finance.

Accordingly, the Finance Officer has reported that,

"The matter under consideration is the request to ratify the action taken in having arranging the work by inviting quotations instead of inviting tender and to issue orders.

Please note that Finance gave concurrence stating that "Quotations may be invited as per PWD norms for the reconstruction of compound wall of the Women's Hostel building, Thycaud; subject to administrative sanction". (NF 10 dated 06.10.2023).

Since inviting tenders/quotations involves pre execution process, it is suggested that the matter may be referred to a technical expert for indepth analysis".

REGISTRAR (I/C)

VICE-CHANCELLOR

In the mean time, the University Engineer, vide letter no. DB 1/WH-Comp wall-Thy/2024 dated 09.04.2025, has informed that, the compound wall construction in the boundary along main road from bakery junction to Palayam was partially completed. After getting revised estimate sanction, vide U.O No. 90/2025/UOK dated 03.01.2025, direction has been issued to the contractor on 18.01.2025 to resume the balance work. In the mean time the CC 1st and part bill submitted for the work amounting to Rs. 2,94,845/- was objected by the audit wing, Kariavattom stating that the work was arranged on quotation through University website instead of inviting tender. Even though, the Engineering Unit had submitted a number of explanations to the audit stating that the contractor is not liable for the mistake happened and requested to make the payment to the contractor as he has fulfilled his contractual obligations as per the agreement.

The Urgency to complete the remaining work after getting payment to the contractor was also intimated to the audit with intimation that they have already requested the University to ratify the action in having arranging the said work by inviting quotations instead of inviting tender. But the bill was again rejected seeking ratification order.

The University Engineer, has also reported that the present contractor will resume the work only if he gets the payment, but there is an urgent need of completing the work to avoid threats to the inmates from stray dogs and antisocial activists intrude through the area. We have neither taken over the site from the present contractor nor issued any completion certificate and hence the work cannot be rearranged otherwise. To overcome the present crisis, constructing a compound wall is the permanent solution to prevent intruders and stray dogs etc from entering into the hostel area.

Considering the above facts, the University Engineer, has requested to ratify the action already taken, if in case of delay in decision as stated above, the only alternate solution is the construction of temporary fence using departmental materials (Old GI sheets and pipes) to avoid trespassing through the boundary at an approximate cost of Rs.10,000/-.

As per the orders of the Vice Chancellor, the report of the Finance Officer on the action taken in arranging the work by inviting quotations instead of inviting tender in connection with the work of "Re-construction of collapsed compound wall in the boundary along the main road from Bakery Junction to Thycaud" and the request of the University Engineer, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation, and the University Engineer is invited to the meeting for a detailed discussion in the matter.

The Committee considered the matter and recommended to entrust the University Engineer to seek an expert technical opinion from Sri. Baby John, Member, Technical Sanction Committee after inspecting the site, as suggested by the Finance Officer.

The meeting came to an end at 4.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 04.07.2025, be approved.

Item No.23.03

Department of Student Services - Third Instalment of Financial assistance to Kerala University Union 2021-22- Regularisation of Provisional advance and re imbursement of additional expenditure - Consideration of-reg.

(Ad.DII)

An amount of Rs.20,00,000/- (Rupees Twenty Lakh only) was sanctioned as Provisional advance to Sri. Siddik.R, Director (i/c), Department of Student Services towards the third instalment of financial assistance to the Kerala University Union 2021-22 for the conduct of Kerala University Youth Festival held from 5th to 10th May 2023 at Ambalapuzha, Alappuzha, vide U.O. No. 2958/2023/UOK dated 29.03.2023.

The Director (i/c), DSS had forwarded the original bills and vouchers along with the statement of expenditure for Rs.33,85,876/- (Rupees Thirty Three Lakh Eighty Five Thousand Eight Hundred and Seventy Six only), for regularisation along with the reimbursement of ₹13,85,876/- (Rupees Thirteen Lakh Eighty Five Thousand Eight Hundred and Seventy Six only) as additional grant of financial assistance to the KUU 2021-22 to meet the additional expenses incurred towards the conduct of Kerala University Youth Festival 2023.

The Audit section pointed out some defects in the bills and vouchers submitted by the Director (i/c), DSS.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Director (i/c), DSS has submitted his explanation on the defects pointed out by Audit section.

The SC of the Syndicate on Finance held on 07.05.2025 considered the explanation submitted by the Director (i/c), DSS on the objection raised by the Audit section in the bills and vouchers for regularising the provisional advance of Rs.20,00,000/- (Rupees Twenty Lakh only) sanctioned to Sri.Siddik.R, Director (i/c), Department of Student Services towards the third instalment of financial assistance to the Kerala University Union 2021-22 for the conduct of Kerala University Youth Festival held from 5th to 10th May 2023 at Ambalapuzha, Alappuzha, sanctioned vide U.O. No. 2958/2023/UOK, dated 29.03.2023 and reimbursement of ₹13,85,876/-(Rupees Thirteen Lakh Eighty Five Thousand Eight Hundred and Seventy Six only) as additional grant of financial assistance to the KUU 2021-22 to meet the additional expenses incurred towards the conduct of Kerala University Youth Festival 2023 and ***recommended to accept the explanation given by the Director(i/c), Department of Student Services on the objection raised by the Audit wing in connection with regularising the provisional advance sanctioned to him vide U.O. No. 2958/2023/UOK, dated 29.03.2023. The committee further recommended to refer the matter regarding reimbursement of additional expenses incurred towards the conduct of Kerala university Youth Festival 2021-22 amounting to ₹13,85,876/-(Rupees Thirteen Lakh Eighty Five Thousand Eight Hundred and Seventy Six only), to the Syndicate.***

The Syndicate held on 13.05.2025 vide item no. 19.132.17 resolved to approve the above recommendations of the SC of the Syndicate on Finance held on 07.05.2025.

Hence as per the orders of the Vice Chancellor the ***matter regarding the reimbursement of additional expenses incurred towards the conduct of Kerala University Youth Festival 2021-22 amounting to ₹13,85,876/-(Rupees Thirteen Lakh Eighty Five Thousand Eight Hundred and Seventy Six only)*** is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.23.04 ***Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025 – for approval – reg.***

(M&CI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No:14 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS

Date & Time : 23.06.2025, 10.30 A.M
Venue : Syndicate Room

Members Present

• Dr.Rahim.K	Convener, SC on Exams	Sd/-
• Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
• Prof.(Dr.) P. M. Radhamany	Member Syndicate	Sd/-
• Dr.S.Nazeeb	Member Syndicate	Sd/-
• Dr.T.R.Manoj	Member Syndicate	Sd/-
• Dr.S.Jayan	Member Syndicate	Sd/-
• Dr.Pramod.N	Member Syndicate	Sd/-
• Sri.P.S. Gopakumar	Member Syndicate	Sd/-
• Dr.Vinodkumar.T.G.Nair	Member Syndicate	Sd/-
• Sri.Ahamed Fazil Y	Member Syndicate	online

Members Absent

1. Prof.(Dr.) K.G.Gopchandran	Member Syndicate
2. Sri. R. Rajesh	Member Syndicate

REGISTRAR (I/C)

VICE-CHANCELLOR

3. Prof.(Dr.)Prakash.K.C
4. Prof.(Dr.) Manoj V

Member Syndicate
Member Syndicate

Item No.23.04.01 *Non-remittance of expenses incurred due to the wrong opening of Second Semester PG SDE (MA/M.Sc/M.Com) Degree Examination question papers – St.John’s College, Anchal – Hearing of QPR staff - reg:-*

(M&C I)

St. John’s College, Anchal along with other 6 colleges viz. Santhom Malankara Arts & Science College, Edanji, White Memorial College of Arts & Science for Women, Vellarada, Christian College, Kattakada, Loyola College of Social Sciences, Sreekariam, Muslim Association College of Arts & Science, Panavoor, UIT, Neyyattinkara was found to have wrongly opened the question papers of the Second Semester PG SDE Degree Examinations, 2022. The issue of wrong opening by the St. John’s College, Anchal was identified by the QPR Section while recalling the question papers, as the college had not reported the incident. Consequently, the University arranged re-conduct of the examinations with fresh question papers and decided to levy the actual expense incurred from the respective colleges.

Current Status:

- Santhom Malankara Arts & Science College, Edanji, and White Memorial College of Arts & Science for Women, Vellarada have already remitted the expenses.
- St. John’s College, Anchal, along with four other colleges, was directed to remit Rs.75,000/- towards re-examination expenses but has not yet remitted the amount despite repeated reminders.
- The Syndicate, in its meeting on 09.05.2024, resolved to conduct hearings for the Principals and Chief Superintendents of non-compliant colleges.
- The Principal & the then Chief Superintendent of St. John’s College, Anchal were unable to attend the hearing on 05.10.2024, leading to a rescheduled hearing.
- The Syndicate held on 05.11.2024 resolved to approve the recommendations of Standing Committee of the Syndicate on Examinations to issue a an ultimate reminder to the above 4 colleges directing them to remit the expense within 30 days, failing of which the University shall proceed with measures to make the loss good and calling the Principal and Chief Superintendent of St. John’s College, Anchal for a hearing.
- The Chief Superintendent of St. John’s College, Anchal was heard on 12.03.2025, where he stated that he had not opened the question papers, contrary to the statements provided by the QPR Section. Based on this hearing, further actions have been proposed.

Decision of the Syndicate:

In its meeting on 17.03.2025 (Item No. 18.103.10), the Syndicate resolved the following:

- To Conduct a hearing for the Assistant Registrar, Section Officer and Assistants of the QPR Section directing them to attend with supporting documents substantiating their statements.
- Entrust a sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muraleedharan Pillai G, Dr.S.Nazeeb, Dr.S.Jayan (Members Syndicate) and the Controller of Examinations, with drafting a protocol for recalling question paper covers on account of wrong opening and submission before the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon’ble Vice Chancellor, the matter regarding hearing of the Assistant Registrar, Section Officer, and Assistants of the QPR Section is submitted before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations: *The Committee heard the Assistant Registrar, the Section Officer and the then Section Officer, QPR Section and written statements were obtained. Based on the explanation submitted by the officials, the committee recommended that an ultimate reminder be issued to the Chief Superintendent, St John’s College, Anchal directing him to remit the expense within 30 days, failing of which University shall proceed with measures to make the loss good.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.04.02 *Submission of Continuous Evaluation Marks (CE marks) after the publication of result – Sri. Amal Falaque Salim, S5 &S6 B.Com (SDE) Degree Examination, April 2024- reg.*

(ED XVII)

Ref No:

- *Requests from Sri. Amal Falaque Salim, S5 &S6 B.Com Degree (SDE), April 2024 dated 09.08.2024, 06.11.2024 and 20.01.2025.*
- *Memo of even number dated 06/02/2025.*
- *Email dated 15.03.2025 from Sri. Amal Falaque Salim.*
- *U.O No. M&C.1.2/1797/2017 dated 29/08/2017.*
- *U.O No. Ac AII/3/2018 dated 23/01/2018.*

Sri. Amal Falaque Salim (Reg No 866211235), B Com Degree (SDE) Candidate registered and appeared for S5 &S6 Examination, April 2024 and submitted the assignment on 10.07.2024. The last theory examination was held on 09.05.2024 and the result published on 01.07.2024. He submitted a letter requesting to consider his Continuous Evaluation marks of Fifth and Sixth Semester on his regular chance of April 2024 vide Ref (1) above. As per the Medical Certificate dated 03.08.2024, he had undergone a surgery on 27.05.2024 and therefore he failed to submit assignment and case analysis on time. As per the relevant provision of the U.O mentioned (4) & (5) above, the Controller of Examinations rejected his request and ordered to consider the CE marks on his next available chance and memo has been sent to the candidate accordingly vide reference (2) above.

As per the reference (4) and (5), CE marks shall be submitted to the University within 15 days after completion of last theory Examination, if not the same will be considered in the next supplementary chance. The last theory Examination was on 09/05/2024 but the candidate submitted his assignment on 10/07/2024. The date on which the candidate underwent surgery (27.05.2024) was itself after completion of 15 days of the last theory examination and hence the request of the candidate is not maintainable. Furthermore, requests of such kind were not allowed for the aforesaid reason.

The candidate, vide reference (3) above, again requested to consider the possibility of including the CE mark along with his regular chance of Fifth and Sixth Semester April 2024. While considering the request of the candidate the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice Chancellor, the matter of consideration of CE marks which was received after publication of result of April 2024 of Sri Amal Falaque Salim is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations: The Committee considered the above matter and recommended that the item be referred to the Syndicate.

Resolution of the Syndicate

RESOLVED to seek report of the Controller of Examinations and Director, School of Distance Education and place the same before the Standing Committee of the Syndicate on Examinations.

Item No.23.04.03 *B.Tech Degree Course (2018 scheme - 2018 admission) – Request for Mercy Chance Examination– reg.*

(Ac AIII)

Several requests have been received from the candidates of 2018 admissions (2018 Scheme), B.Tech Degree Course, who could not complete their Course successfully within the time limit stipulated in the Regulations, for having a Mercy Chance, to appear for the failed papers in the ensuing Examinations.

As per the Regulations of B.Tech Degree Course (2018 Scheme) "A candidate who could not complete the Programme and pass all the examinations within six (6) years since first admission to the B.Tech Programme will not be allowed to continue and he/ she has to quit the Program".

The Regular chance of 2018 admission batch of B.Tech Degree Course (2018 Scheme) expired on 2024 and Mercy Chance Examination has not been granted to the batch.

As per the orders of the Vice-Chancellor, the requests received from the candidates of B.Tech Degree Course (2018 Scheme - 2018 Admission) for Mercy Chance Examination to appear for the failed papers, is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to grant one Mercy Chance, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04.04 **Granting permission to Sri.Akshay B.(2017-21 Batch) to do CA improvement for B.Des Fashion Design Degree Course - after completion of Uniform Span Period-reg.**

(Ac AIV)

Two candidates of B. Des(Fashion Design) Degree Programme, Vinu Namboothiri V. (2015 Admn) and Akshay B.(2017 Admn), by remitting the required fees, had requested to grant them permission to do internal improvement.

As per U.O. No. 3932/2022/UOK dated 21/05/2022, 2015 admission candidates are eligible to apply for internal improvement within 10 years of their admission year, according to the Regulations. But, 2017 admission candidates are eligible to apply within 6 years as U O regarding Uniform Span Period was applicable to candidates from 2016-17 admission onwards. So the request of Vinu V. Namboothiri (2015 admission) was considered, as he is eligible for CA improvement till 2025 and granted him permission for CA improvement. As Akshay B is 2017 admission candidate, U.O. regarding Uniform Span period was applicable to him and he is eligible to apply within 6 years only (till 2023).

Hence, orders have been sought to place the matter regarding the CA improvement in respect of Akshay B., (2017-21 Batch), before the Standing Committee of Syndicate on Examinations as the Uniform Span Period of the candidate had expired in 2023.

The Standing Committee of the Syndicate on Examinations held on 25/11/2024 considered the matter regarding granting permission to Akshay B. to do internal improvement for B. Des in Fashion Design Degree Course-after the completion of uniform span period and referred the matter to the Syndicate.The Syndicate held on 23/12/2024, considered the matter, vide item no. 16.04.06 and resolved to seek remarks from the Dean, Faculty of Fine Arts, regarding granting permission for CA improvement of two papers of B. Des in Fashion Design Degree Programme(2017-21 Batch).

The remarks of the Dean, Faculty of Fine Arts has been sought.

The Dean remarked that if there is nothing contrary to any established rules and orders of the University relating to conducting examinations, the request for re-internal assessment for candidate Akshay B. (2017 admission) may be approved.

As per U O No. AcAIV/1/Uniform Span Period/2016 Dated : 15.07.2016, the maximum duration for completing a programme of study be restricted to Y+2 Years for Annual Programmes and S+4 Semesters for Semester Programmes, unless otherwise specified by the apex bodies, where Y and S stands for the normal or minimum duration prescribed for completion of the programme. It may also be noted that, U O for fixing fees for CA improvement has been issued on 18/03/2023 only.

As per the orders of Vice-Chancellor, the matter regarding,granting permission to the candidate Akshay B.(2017-21 Batch), for CA improvement of the Papers- Elements of Design-I(14FD1101) and Geometry-I(14FD1103) in the first Semester of B.Des in Fashion Design Degree Programme, after the uniform span period, is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended to proceed further with the matter, accepting the remarks of the Dean, Faculty of Fine Arts.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04.05 *Non - availability of Faculties to be appointed as Chairman/ Chief Examiner for the Valuation of Additional Language Course in Latin - Report –Submitting of – reg.*

(Ac A V)

Latin is an additional language course which is offered only in two affiliated Colleges under the University of Kerala.

The Standing Committee of the Syndicate on Examinations held on 04.11.2024 considered the matter regarding the non availability of the faculties to be appointed as Chairman/ Chief Examiner for the valuation of additional language Courses in Latin and recommended to entrust the Controller of Examinations to examine the matter in detail and submit a report before the Standing Committee of the Syndicate on Examinations.

The Syndicate at its Meeting held on 05.11.2024 & 11.11.2024, approved the recommendation of the Standing Committee of the Syndicate on Examinations vide item No. 15.143.08

In accordance with the resolution of the Syndicate, the Controller of Examinations has submitted the report in this regard and the same is appended.

As per orders of the Vice - Chancellor, the report is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended that the item be referred to the Syndicate.*

Resolution of the Syndicate

RESOLVED to seek the assistance of Faculties from government/aided colleges under the University. If it is not available, assistance can be sought from neighboring universities in this matter.

Item No.23.04.06 *B.Tech Degree Course - 1998 Scheme – Request for Mercy Chance Examination– reg.*

(Ac AIII)

Sri. Dileep Kumar T.K., a candidate of the B.Tech Degree Course 1998 Scheme - 2000 Admission, has requested to grant Mercy Chance Examination for the failed papers, as he could not complete the Course within the time limit stipulated in the B.Tech Regulations.

Revised Regulations of the B.Tech Degree Course (1998 Scheme) clause 10(v) stipulates that "A candidate shall complete the Programme and pass all the Examinations within eight (8) years since his first admission to the B.Tech Programme". The period in which the Course has to be completed has been expired, in the case of this candidate.

The Syndicate at its Meeting held on 17.01.2023 vide Item No.06, has resolved to reject the request for granting Mercy Chance Examinations of B.Tech Degree Candidates of 1998 Scheme.

As per the orders of the Vice-Chancellor, the matter of granting Mercy Chance Examination to the B.Tech Degree Candidates of 1998 Scheme to appear for the failed papers, is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to grant one Mercy Chance, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04.07 *Complaint regarding malpractice done by Najimi.R on 15.01.2025 at B.Com 5th semester Marketing Management examination-reg.*

(Ac B1)

A group of students from Iqbal College, Peringammala submitted a complaint alleging malpractice, by Najimi R, during the S5 B.Com Marketing Management Examination on 15.01.2025. It is alleged that Najimi.R wrote the examination by copying from paper bits. Also stated that the proof of the malpractice is captured by the CCTV cameras in the examination hall.

In this regard, a report was sought from the Principal (No.9139/Ac B1/2025/UOK dated 13.02.2025) and the Principal forwarded report (No. IC.AC2/236/2025 dated 28.02.2025) along with the explanation of Chief Examination Superintendent and Examination Invigilator wherein it was mentioned that Najmi.R was warned for misbehaviour in the examination hall, but no bits of paper was traced from the candidate. From the report of the Principal, it was evident that Najimi R was indisciplined during the exam hall and the manner of indiscipline was not mentioned. Also even after repeated warnings she was allowed to write the examination. This act itself strengthens the complaint from the part of students. The report of the Principal was ambiguous since the student was asked to change seat only at the end of examination, and at the same time she returned the answer scripts without obeying the same.

Hence as per the orders of the Registrar, CCTV footages of the examination hall was sought from the Principal (No.9139/Ac B1/2025/UOK dated 03.04.2025). The Principal has reported (letter No.IC.E1.374/2025 dated 11.04.2025) that the CCTV footages of all the examination halls are collected in same hard disk. CCTV audio and video footage of the examinations including that held in the AN of 15th January 2025 has been overwritten beyond recovery and hence could not be made available. Also assured that in order to overcome technical difficulties in future, hard disk with more capacity will be installed for collecting audio and video footage. Further forwarded report of the Chief Superintendent of Examinations of the college stating that no bits of paper was traced from the candidate but she was warned for looking back repeatedly. It is also informed that the Principal has not received any complaint related to the University Examination held on 15.01.2025 either from the Chief Superintendent or from the teacher on Invigilation duty and apologized for the inconvenience caused to the University.

It may be noted that, as the CCTV footages could not be verified, the depth of the complaint could not be ascertained.

As per the orders of the Vice Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that the item be referred to the Standing Committee of the Syndicate on Student's Discipline.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04.08 *Mar Ivanios College (Autonomous), Thiruvananthapuram- Permission for conducting Special Reappearance Examination for the Students of First Degree CBCS Programme*

(Ac.D)

The Principal, Mar Ivanios College, Thiruvananthapuram, has submitted a request to grant permission for conducting Special Reappearance/"Save A Year" Examinations for the students who failed in courses during First Degree Programme Semester- V & Semester- VI of CBCS Scheme. It is informed that, the permission is needed only for the year Academic year 2025 and 2026, since the current Four Year Undergraduate Programme-scheme, the facility for Special Reappearance/ Supplementary examinations is incorporated as per the FYUGP Regulations.

The Controller of Examinations remarked that, "as per CBCS regulation clause 12.16 "students who fail shall have to reappear for ESE of the same along with the next regular batch of students. As such University can not conduct such special examinations as requested by Mar Ivanios college. With the introduction of uniform span period to complete the programme with n+4 semesters, 2022& 2023 admission students have to complete the programme 2027 & 2028 respectively". As per the section 69 F of Act 32 of 2014, the University Laws (3rd Amendment) act 2014; the Academic Council of an autonomous College has the power to make regulations for the conduct of examinations and initiate measures for improving quality of teaching, student evaluation and student advisory programmes in the college.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the Principal, Mar Ivanios College (Autonomous) to permit the college to conduct the Special Reappearance Examination/ Save a Year Examination for the Students who failed in Semester V and Semester VI of First Degree Programmes (CBCSS) may be placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendations : *The Committee considered the above matter and recommended that the Controller of Examinations be entrusted to take appropriate action for the conduct of special reappearance examination for the candidates under the CBCSS Scheme of all affiliated colleges of the University, enabling them to complete the programme without further loss of academic year, as the CBCSS programmes is being wound up with the introduction of the FYUGP.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04.09 ***B.Tech Degree Course – Request from the Candidates of B.Tech (2008 Scheme) who had Improved their Sessional Marks in B.Tech (2013 Scheme), for writing Examinations as Mercy Chance along with the Candidates of B.Tech (2013 Scheme - 2013 Admission) – reg.***

(Ac AIII)

Several requests have been received from the candidates of B.Tech (2008 Scheme) who had improved their sessional marks in B.Tech (2013 Scheme), for writing Examinations of the improved Papers in B.Tech 2013 Scheme, along with the Candidates of B.Tech (2013 Scheme - 2013 Admission).

As per the Regulations of B.Tech Degree Course (2008 Scheme) and (2013 Scheme), “A candidate who could not complete the Programme and pass all the Examinations within ten (10) years since his first admission to the B.Tech Programme will not be allowed to continue and he has to quit the Program”.

As per the norms for improvement of sessional marks of (2008 - 2013 scheme), it is stipulated that "The student shall attend the University Examinations of the paper (s) in which he/she has improved the sessionals. The earlier marks secured by the candidate (Sessional and University Examination) in the concerned paper (s) will stand cancelled on registration to the University Examinations after completion of the Sessional Improvement.

In this regard, it may be noted that the requests received from the candidates of B.Tech (2013 Scheme - 2013 Admission) for Mercy Chance Examination, was placed before the Standing Committee of Syndicate on Examinations and the Minutes of the same is awaited.

As per the orders of the Vice-Chancellor, the requests received from the candidates of the B.Tech Degree Course (2008 Scheme) who had improved their sessional marks in B.Tech (2013 Scheme), for writing Examinations in B.Tech 2013 Scheme, is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to grant one Mercy Chance, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04.10 ***Request for Grace Mark – Late Application by Smt. Greeshma Siby – Consideration of Time Extension for 2019 PG Admission Candidates***

(EG XI B)

Smt. Greeshma Siby (Candidate Code: 59019107008), M.Com student (2019 Admission), submitted an application for grace marks on 25/10/2022. However, the request was initially rejected as it was beyond the original deadline of 31/05/2022, as per University Order No. Ad.DLI.1276/Sports/Grace Marks/2007 dated 07/09/2007. The rule mandates that candidates must apply for grace marks within one year after completion of the course.

It may be noted that the Director, Department of Physical Education, had accepted her application and forwarded recommendations for awarding grace marks vide letters dated 28/10/2022 and 17/12/2022. Following the initial rejection, the candidate submitted a second representation on 09/05/2024 before the Hon'ble Vice Chancellor, requesting reconsideration, citing challenges due to the COVID-19 pandemic and delays in result publication as reasons for her delayed submission.

The matter was placed before the Standing Committee of the Syndicate on Examinations in its meetings held on 29/06/2024, 05/11/2024, and 11/11/2024, and subsequently before the Syndicate on 02/07/2024 (Item No. 11.163.21), which resolved that the extended time limit for submitting grace mark applications - originally granted to CBCSS UG candidates under U.O.No.Ac.AV 4253/2024/UOK dated 21/05/2024 (i.e., up to 31st December of the year of the next immediate supplementary examination)—shall be made applicable to all other programmes as well. In accordance with this decision, U.O. No. 742/2025/UOK dated 21/01/2025 was issued, thereby extending the deadline for grace mark claims for PG/Professional courses.

It is important to highlight that 2019 Admission CBCSS UG candidates were granted an additional one-year extension to claim grace marks (i.e., up to 31/05/2024), while the same benefit was not extended to the 2019 Admission PG candidates. This unequal treatment raises concerns of fairness and natural justice. The 2019 PG batch, having faced similar pandemic-related academic disruptions, deserves equivalent consideration.

Smt. Greeshma Siby's application, submitted on 25/10/2022, falls within the extended timeline (up to 31/05/2023) if the same one-year extension is granted to 2019 PG candidates, as was done for UG candidates. Therefore, it is just and reasonable to consider extending the last date for 2019 PG admission students as well.

As per the direction of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended that UO no. AC AV 4253/2024/UOK dated 21.05.2024 be made applicable for PG and professional courses and these benefits be extended to 2020 admission candidates also.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04.11 ***Granting of Mercy Chance Examination to the Candidates of First Degree Programme Under CBCS System Prior to 2013 Admissions - reg.***

(Ac A V)

Applications are being received from the Candidates of the First Degree Programmes under CBCS System prior to 2013 admissions.

The First Degree Programmes Under CBCS System were Introduced from 2010 admissions under Direct Grading System. The Indirect Grading System has been implemented since 2013 Admissions.

As per Clause 6.1 of the Regulations relating to the First Degree Programmes under CBCS System, the normal duration of the First Degree Programme shall be three Years consisting of six Semesters. No student shall be allowed to complete the Programme by attending more than 12 continuous Semesters.

Accordingly, the duration of the First Degree Programme under CBCS System for the candidates prior to 2013 admissions (2010, 2011 & 2012), expired during the academic years 2015-16, 2016-17 and 2017-18 respectively.

It may be noted that, Mercy Chance examinations were granted three times for the candidates of 2010 admissions (Ac AV/1/Mercy Chance/2016 dated: 18/11/2016, Ac AV/1/Mercy Chance/2018 dated: 03.09.2018 & Ac AV/1/2018 dated: 25.02.2020), two times for 2011 Admissions (Ac AV/1/Mercy Chance/2018 dated: 03.09.2018 & Ac AV/1/2018 dated: 25.02.2020) and one chance for 2012 Admission Candidates AcAV/1/2018 dated: 25.02.2020).

As per the orders of the Vice Chancellor, the matter regarding granting of the Mercy Chance Examination for the Candidates of the First Degree Programmes under CBCS System (2010, 2011 and 2012 admission), is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to grant one Mercy Chance, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

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Item No.23.04.12 *Onscreen Valuation of answer scripts of UG/PG Degree Examinations – Granting Duty Leave to the Examiners– reg:-*

(M&C III)

In accordance with the resolution of the Syndicate held on 20.5.2023, approving the proposal for conduct of onscreen valuation through SLCM software, a Scanning Centre has been set up in the Examination Facilitation Centre. Necessary infrastructure and initial deployment of staff has been completed. Already University is conducting onscreen evaluation for MCA and MBA (Integrated) courses. Now with the establishment of Scanning Centre, it is proposed to extend the valuation to other courses also.

As per the existing procedure of CV camp valuation, the answer scripts are bundled and handed over to the examiners from the Permanent Valuation Camp, for return within the stipulated time stated in the Camp order. The examiners are given duty leave for facilitating timely completion of valuation. Thus apart from duty leave granted for the days of collection and return of answer scripts, duty leave is sanctioned at the following rates.

For PG courses

Science Subjects - 1 day for 25 papers

Non Science subjects - 1 day for 30 papers

For UG Courses

All Subjects - 1 day for 30 papers

Considering that the answer scripts are being scanned and forwarded for valuation online, it is proposed that duty leave for onscreen valuation be given at the following rates, limiting to the days of valuation only.

For PG courses - 1 day for 15 papers and

For UG courses - 1 day for 20 papers

The same rates may be extended for revaluation purpose also, wherever applicable.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations held on 23.04.2025 and the Committee has recommended that the item be deferred for the time being. The Syndicate at its meeting held on 13.05.2025, Vide Item No. 19.09.13, has resolved to approve the above recommendations of the Standing Committee of the Syndicate on Examinations and the Hon'ble Vice Chancellor has ordered to implement the above resolution of the Syndicate.

Hence as ordered by the Hon'ble Vice Chancellor, the proposal for granting of duty leave for Onscreen Valuation is placed before the Standing Committee of the Syndicate on Examinations for recommendation and consideration.

Recommendations : *The Committee considered the above matter and recommended that the examiners be given duty leave for onscreen valuation at the rate of one day for 20 answerscripts for both UG and PG Courses.*

Resolution of the Syndicate

RESOLVED to grant duty leave to the examiners for onscreen valuation at the rate of one day for 15 answerscripts for PG Course and 20 answerscripts for UG Course.

Item No.23.04.13 *Mar Ivanios College (Autonomous) - Awarding of Grace Marks for Sports & Disability Category simultaneously-Reg*

(Ac.D)

Ref: Petition received from Sri. Akhil M. Krishna, a student of BA Economics in the Mar Ivanios College (Autonomous), Thiruvananthapuram

Sri. Akhil M. Krishna, 2021-2024 Batch, BA Economics Student of Mar Ivanios College which is an Autonomous College affiliated to the University of Kerala, submitted a request complaining the reluctance of the college authorities to award grace marks for Sports along with that of Physical Disability Categories.

It may be noted that, there is no standing order in University to combine grace marks obtained in individual performance items like Sports/Arts/NCC/NSS along with Disability Category.

At present grace marks for Sports Performance/Arts/NSS/NCC are awarded as per guidelines formulated for the same vide University Order No. Ac.AV/1/grace marks/2019 dated 06.06.2019 and Grace Marks for Disability is awarded as per guidelines dated 25.02.2015. (Copies of the University Order appended).

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Sri. Akhil M. Krishna submitted Certificate obtained for participating in Kerala University Inter University Boxing Championship in the University on 28.04.2025 and the Director, Physical Education remarked that he is eligible of grace marks in the event even though as per rules, students with such physical disability are generally advised not to participate in high-intensity sports like boxing in general category which demand a high cardiovascular endurance, quick reflexes and intense physical exertion.

Mar Ivanios College is an aided Autonomous college under University of Kerala, which conducts admission to various UG/PG Programmes themselves on the basis of academic autonomy conferred to the college through UGC laws and Statutes. As per the section 69 F of Act 32 of 2014, the University Laws (3rd Amendment) act 2014, the Academic Council of an autonomous College has the power to make regulations for the conduct of examinations and initiate measures for improving quality of teaching, student evaluation and student advisory programmes in the college.

As per the Guidelines for awarding Gracemarks (No.11 of the University Order dated 25.02.2015), 'Deaf and Dumb candidates with disability of 40% or above on production of a Medical Certificate obtained from a Medical Board are only eligible to receive the grace marks for Sports performance'.

Sri. Akhil M. Krishna can claim the benefit of this clause, if the above provision is made applicable to mentally disabled candidates also.

As per the orders of Hon'ble Vice-Chancellor, the request submitted by Sri. Akhil M. Krishna, BA Economics Student of Mar Ivanios College (Autonomous), for obtaining grace marks for sports performance simultaneously with grace mark for disability is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : The Committee considered the above matter and recommended that the item be referred to the Syndicate .

Resolution of the Syndicate

RESOLVED to award grace marks either for disability or for sports, giving maximum benefit to the candidate.

Item No.23.04.14 Issue Regarding Eligibility to Appear for Improvement of Internal Assessment for LL.B Courses - Resolution of the Academic Council – Requirement of Norms - Reg -

(Ac A III)

Twelve candidates (Prabhu B M and eleven others), who failed in the LLB Examination and who had scored 10 marks and more as internal assessment approached the Hon'ble High Court of Kerala for internal improvement. The Hon'ble High Court of Kerala in the Judgment of WP(C) No. 10087/2023 dated: 12.04.2023 disposed the writ petition with direction to the University to consider the issue regarding eligibility to appear for improvement of internal assessment by affording an opportunity of hearing to the petitioners, if they so request. In compliance with the judgement, hearing of the petitioners were conducted and the matter was referred to the Academic Council.

The Academic Council held on 17.02.2025 vide I (01) resolved to permit all the petitioners in the judgement dated: 12.04.2023 of WP(C) No. 10087/2023 to improve their internal assessment marks. Further Resolved to refer the matter regarding the improvement of internal assessment marks to the Academic Council for considering the matter in a larger perspective and to submit a detailed proposal to the Academic Council. Accordingly U.O no. Ac AIII/4361/2025/UOK dated: 15.05.2025 was issued. For conducting the internal improvement, specific norms with regard to fee, components (Attendance, Test paper, Seminar/Debate and Assignment) for improving the internals, external mark (regular or supplementary) to which internal is to be added etc., is necessary.

The norms for Internal Assessment as Special Appearance for LL.B Courses in place is that for those who have scored less than 10 marks for Internal Assessment. Remarks regarding the Guidelines to be followed in permitting the applicants involved in WP(C) No. 10087/2023, who have scored more than 10 marks for Internal Assessment, as Special Appearance was sought from the Chairperson, BoS in Law (Pass). The Chairperson, BoS in Law (Pass) remarked that

- The existing regulations for internal improvement cannot be made applicable to all students.
- The University has to frame proper regulations after deliberations with the relevant Academic Bodies and stakeholders as this involves lot of complications as pointed out above.
- University may take steps to include all stake holders including 'BoS' and 'Faculty' members in Law, and Principals from all the Law Colleges affiliated to the Kerala University for discussion on the implementation of this Academic Council decision.
- The Decision of the Academic Council dated 12/02/2025 regarding internal improvement may be implemented only after framing new Regulations for internal improvement, taking into consideration all factors pointed above, for avoiding further uncertainties and confusions.

The Dean, Faculty of Law has remarked that the Chairperson, BoS in Law (Pass), may be entrusted to convene a committee of all members of Board of Studies (Pass & PG), Members of Faculty (Law), and the Principals of Law Colleges, to discuss the matter in detail. Since the implementation of Academic Council resolution is getting delayed, the matter was submitted for orders. The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

Hence as per the orders of the Vice Chancellor, the matter regarding Requirement of Guidelines for Internal Improvement of applicants involved in WP(C) No. 10087/2023, who have scored more than 10 marks for Internal Assessment, as Special Appearance, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that a sub-committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv. Muralidharan Pillai G, Dr. Manoj T.R, Dr. S. Nazeeb (Members, Syndicate) and the Controller of Examinations be entrusted to study the matter in detail and furnish a report before the Syndicate.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be noted.

Item No.23.04.15 ***Application for BA Provisional Degree Certificate submitted by Sri. Sivaprasad S – Missing of tabulation sheet and register for verification of Part II -reg.***

(ED II)

Sri Sivaprasad S, candidate of BA (Annual Scheme) who has undergone BA Degree in English Language and Literature applied for Provisional Certificate on 17/04/2024. He passed Part I English in September 1985 with Register number 62879 in Third Class and Part III English Language and Literature Main with History of England and World History as subsidiaries in April 2023 with Register Number 2071 in Third class as per verification with tabulation records. Since the tabulation sheets/register couldnot be found for verification of his Part II (Addl. Language) marks.

When legal opinion was sought on the matter, the legal advisor opined that it is imperative for the University to formulate the guidelines for the issuance of the certificates in the cases where the original tabulation records are not traceable. Legal advisor also stated that the loss of original records is inexcusable and the students shouldnot be penalised for the shortcomings of the University, and concluded that the University should issue Duplicate Certificates based on the documents provided by the applicants.

As per the orders of the Honourable Vice Chancellor, the matter of issuing Provisional Certificate to Sivaprasad S based on the available records and original marklist submitted by the candidate along with the matter of formulating general guidelines in such cases, was placed before the Standing Committee of the Syndicate on Examinations. In having been approved the recommendation of the Standing Committee of the Syndicate held on 05/10/2024, the Syndicate held on 05/11/2024 resolved to entrust the Controller of Examinations to examine the matter in detail and submit a report before the Syndicate.

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Considering the report submitted by the Controller of Examinations, the Syndicate at its 17th meeting held on 22/2/2025 had entrusted the Standing Committee of the Syndicate on Examinations for verifying the documents and other original records of the concerned Examination of Sri.Sivaprasad S and submit a detailed report.

In this regard, following points are submitted for consideration.

- 1) The procedure followed as precedence in issuing additional marklist, Provisional Certificate, Degree Certificate etc to the candidates whose tabulation records (both Tabulation sheet/ Register) are not traceable is by verification of the original documents (Marklists/ Degree Certificate) submitted by the candidates, by giving minimum mark based on the class obtained by the candidates after entering the details in the minimum mark register maintained by the AR concerned for such cases. It can be given only after obtaining a declaration/ affidavit regarding the authenticity of the submitted original document by the candidate.
- 2) If the tabulation sheets are not traceable but the register regarding the details of tabulation records is available, the minimum marks can be given according to the class of the candidate entered in the tabulation register and the marks can be entered in the minimum mark register depending on the class obtained for further processing even if the candidate cannot produce valid documents. This can be done only after obtaining all available personal details of the candidate like Reg no, College study/ Centre of exam, period of study etc.
- 3) Further, if the candidate produces his/her Original Degree Certificate, the same can be verified with the Hologram/ VC's Office for confirming the genuineness before issuing Additional marklist (after making necessary entry in the minimum marks register), Duplicate Degree etc. However if the records are not available in the VC's office or Hologram Section, the request of the candidate cannot be considered.

The matter of issuing Provisional/ Degree Certificate to Sri Sivaprasad S, whose Part I and III tabulation sheets are available, but the Part II tabulation sheet (of September 1984 exams) are not traceable, by verifying the details of his Part II exam from the original marklist produced by the candidate is placed before the Standing Committee of the Syndicate on Examinations for consideration.

A list of Tabulation sheets of September 1984 is appended. Also another list of candidates who were given minimum marks for Part I/II/III based on Tabulation Register/Original Marklist/ Degree Certificate in which the Original Tabulation sheet couldnot be traced out is also appended. There are similar cases of this nature (where tabulation sheets cannot be traced) in the tabulation sections, which requires sanction for issuing additional marklist/Provisional Certificate/ Degree Certificate/ Transcript of marks etc.

The available original Tabulation records of the candidate Sri Sivaprasad S shall also be produced before the Standing Committee of the Syndicate on Examinations for verification.

The matter of issuing Provisional Certificate to Sri. Sivaprasad S after verifying the documents and original records of the concerned examination of the candidate mentioned above is placed before the Standing Committee of the Syndicate on Examinations for consideration and submission of a report before the Syndicate.

Recommendations : *The Committee considered the above matter and recommended that the Controller of Examinations be entrusted to examine the veracity of the original certificates produced by the candidate and issue provisional certificate, if the genuineness of the certificates is ascertained.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04. Additional no.01

To Streamline the Revaluation Process of LLB Examinations - Proposal –reg.

(EJ X)

As per the University Order No. M&C.1.2/1898/2019 dated 13.06.2019 the Answer Scripts under law subjects to be valued by the external examiners (outside Kerala State). Accordingly the Answer Scripts of LLB Examination have been sent to the External Examiners, who were included in the panel list approved by the Controller of Examinations via post for revaluation. But due to the

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delay occurred in the disbursement of Remuneration for the past one year, many external examiners have delayed in returning LLB Answer scripts after revaluation in the stipulated time. One external examiner has not returned 160 answer scripts of S2 Unitary LLB Examination February 2024 and S5 Integrated LLB Examination June 2024 after 6 months. Hence the Answer scripts of S2 Unitary LLB Examination February 2024 and S5 Integrated LLB Examination June 2024 (160 papers) were recovered by the University team by registering a case against her at the Police station, Tirunelveli. Owing to the delay in the returning of answer scripts of LLB Examinations by the external examiner, the publication of revaluation results could not be completed within stipulated time. Due to this delay occurred, many students have to write their supplementary examination.

In this context, The Hon'ble Vice Chancellor has approved the following matters in the DDFS File No. EJ X/LLB/11959/2025 subject to reporting the matter to the Syndicate:

- a) To conduct a centralized revaluation of 160 papers (S2 Unitary LLB Examination, Feb.2024 & S5 integrated LLB Examination, June 2024) as well as the forthcoming LLB Examinations.
- b) Accommodation, Eligible TA/DA and Remuneration (Remuneration as per U.O. No. M&C.I.2/1884/2019 dated 22.03.2019) to the external examiners concerned, deputed for the revaluation purpose of the LLB examinations.

As per orders, the matter was reported to the Syndicate held on 27.05.2025.

The following points may kindly be perused,

- (1) As per the orders of Vice Chancellor, section has tried to conduct a Centralised Revaluation at University of Kerala. Even though, many external examiners of Tamilnadu gave their consent through email, despite repeated efforts, they didn't obtain the necessary permission from their Director of Legal Studies, Tamilnadu to attend the Centralised Revaluation duty at University of Kerala. Furthermore the Contoller of Examinations tried to contact the Director of Legal studies, Tamilnadu but no response was received.
- (2) The section has also tried the possibility of getting external examiners from other states (Karnataka, Andrapradesh) who were also included in the panel list available in the section. But none of them responded to the request.

Considering the urgency in publishing revaluation results, The Hon'ble Vice Chancellor had approved in the DDFS File No.EJX/15414/Centralised Revaluation/S9IntDec2024/2025,subject to reporting the matter to the syndicate, to hand over the LLB answer scripts directly to the external examiners at their residence by University Vehicle.

The following hardships were encountered by the section in connection with handing over the answer scripts to the external examiners at their college/residence,

- (1) Non availability of University vehicle and driver at the time preferred by the examiners for handing over/ collection of revalued answer scripts.
- (2) The need for section staff to accompany with the vehicle had adversely affected the normal functioning of the section.

It may be noted that, issuing the notification for the subsequent LLB examination within one month of the publication of results adversely impacts the timely completion of the revaluation process. It may also be noted that the candidates can apply for the Revaluation up to 15 days with fine after publishing the results. After the last date of applying revaluation, it took 7-10 days to receive the papers from CVII Camp for revaluation. Section needs three days for completing the procedures before sending the answer scripts for Revaluation. Scrutiny needs another 3 days also. After all these If we follow the usual procedure by sending the answer scripts via post, it takes approximately 3 days to reach the external examiners hand and another 3 days for the return. Also the external examiner requires one-week time to complete Revaluation. Hence a total of two weeks needed for the first level Revaluation procedure. After first level revaluation, section has to compare the revalued marks with ESA marks and the papers with 10% difference of revalued marks from the ESA marks will be eligible for second level Revaluation. The second level revaluation also need a minimum time of two weeks. If there is a difference of 20% above or below marks obtained in the second level compared to first level, those papers need a third level also. Hence Revaluation of LLB answer scripts can't be completed within stipulated time.

In this juncture, it is feasible for the smooth functioning of the Revaluation process of the LLB examinations, the revaluation must be carried out by the evaluators outside the jurisdiction of University of Kerala (Govt.Colleges/Aided Colleges &Self Financing Colleges).

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As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate action.

Recommendations : *The Committee on observing the delay in publication of revaluation results within the stipulated period of time, recommended that the Controller of Examinations be entrusted to utilise the service of the examiners within the state also including the faculties of this University for the speedy publication of results, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04.Additional no.02

Request for Fifth semester December 2024 Special Examination from Akhil S (22022112003), Govt College, Nedumangad - reg.

(CBCS B.Sc III)

Sri.Akhil S (22022112003) from Govt. College, Nedumangad has submitted an application for conducting special examination for fifth Semester, as he was unable to attend the regular fifth semester December 2024 examination held on 24/01/2025 (MM1544 Differential Equations) as he had to participate in Republic Day Parade 2025. For this he was at Delhi journey from 23.01.2025 to 01.02.2025. The candidate was selected for this as he was a winner of Mann Ki Baat Quiz Competition Season 4 conducted by Nehru Yuvakendra Sangathan, Govt.of India, Ministry of Youth Affairs & Sports. Currently University has standing orders to conduct special examinations only for NCC candidates who participate in the Republic Day Camp (RD Camp) in Delhi.

As per the orders of the Hon'ble Vice Chancellor, this request has placed before the Standing Committee of Syndicate on Examinations for recommendation and consideration. Subsequently the 19th meeting of the Syndicate held on 13.05.2025 resolved to entrust the Controller of Examinations to examine the matter and submit a detailed report before the Standing Committee of the Syndicate on Examinations. The report prepared is appended. As per the orders of the Hon'ble Vice Chancellor, the report prepared by the Controller of Examinations placed before the Standing Committee of Syndicate on Examinations for recommendation and consideration.

Recommendations : *The Committee considered the above matter and recommended that the request of the candidate be agreed to, considering it as a special case by accepting the report of the Controller of the Examinations in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04. Additional no.03

വിവിധ എൽ. എൽ. ബി പരീക്ഷകളുടെ ഓൺസ്ക്രീൻ മൂല്യ നിർണയത്തിൽ കാലതാമസം നേരിടുന്നതിനാൽ മൂല്യനിർണ്ണയം ബൻഡിലിങ് മാതൃകയിൽ നടത്തുന്നത് - സംബന്ധിച്ച്

(M&C II)

22-02-2025 തീയതി നടന്ന പതിനേഴാമത് സിന്ഡിക്കേറ്റ് മീറ്റിങ്ങിന്റെ മിനുട്സ് പ്രകാരം 09.06.2025 മുതൽ 17.06.2025 വരെ ക്ലാസുകൾ റദ്ദാക്കിയുള്ള മൂല്യനിർണ്ണയം നടത്തി S6 യൂണിറ്റി, S10 ഇൻഗ്രേറ്റഡ് LLB പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം പൂർത്തിയാക്കിയിട്ടുണ്ട്. കൂടാതെ S3 & S6 ഇൻഗ്രേറ്റഡ് LLB പരീക്ഷകളുടെ അഡിഷണൽ അധ്യാപകരുടെ മൂല്യനിർണ്ണയവും പൂർത്തിയാക്കിയിട്ടുണ്ട്.

ഹോം വാല്യുവേഷൻ ഒഴിവാക്കി ഓൺസ്ക്രീൻ വാല്യുവേഷനിലേക്ക് മാറ്റുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കുന്നതിന്റെ ഭാഗമായി നിലവിൽ കാലതാമസം സംഭവിച്ചിട്ടുള്ള വിവിധ എൽ.എൽ.ബി പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം ഓൺസ്ക്രീൻ മുഖേന നടത്താൻ അംഗീകരിച്ചതിൻ പ്രകാരം മൂല്യനിർണ്ണയത്തിന്റെ തുടർ നടപടികൾക്കായി ഫയൽ കമ്പ്യൂട്ടർ സെന്റർ ഡയറക്ടർക്ക് കൈമാറുകയും ചെയ്തു. എന്നാൽ എൽ.എൽ.ബി പരീക്ഷകളുടെ ഓൺസ്ക്രീൻ മൂല്യനിർണ്ണയത്തിന്റെ നടപടികൾ പൂർത്തീകരിക്കാൻ രണ്ടു മാസത്തിലധികം കാലതാമസം വേണ്ടി വരുമെന്ന് കമ്പ്യൂട്ടർ സെന്റർ ഡയറക്ടർ അറിയിച്ചിട്ടുള്ളതും, പരീക്ഷ കൺട്രോളർ ബോധ്യപ്പെട്ടിട്ടുള്ളതാകുന്നു. എന്നാൽ നിലവിൽ പരീക്ഷ കഴിഞ്ഞ ഏഴാം സെമസ്റ്റർ ഇൻഗ്രേറ്റഡ് ജനുവരി 2025, രണ്ടാം സെമസ്റ്റർ യൂണിറ്റി/ ഇൻഗ്രേറ്റഡ് എൽ.എൽ.ബി ഫെബ്രുവരി 2025, നാലാം സെമസ്റ്റർ ഇൻഗ്രേറ്റഡ് എൽ.എൽ.ബി പരീക്ഷ മാർച്ച് 2025 എന്നിവയുടെ പരീക്ഷാഫലം അടിയന്തിരമായി നൽകേണ്ടതുളളതിനാൽ

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മേൽ സൂചിപ്പിച്ച പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം ബൻഡ്‌ലിംഗ് മാതൃകയിൽ നടത്തുന്നതിനുള്ള തീരുമാനം കൈകൊള്ളുന്നതിനായി, ബഹു വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം വിഷയം സിന്ഡിക്കറ്റിന്റെ പരീക്ഷ സ്ഥിരം സമിതിയുടെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations : *The Committee on observing a grave delay in publication of LLB results, recommended to implement onscreen valuation for LLB courses at the earliest. The committee further recommended that the Controller of Examinations be entrusted to take urgent measures for the speedy publication of LLB results by conducting valuation in 'bundling manner', till the introduction of onscreen valuation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.04 Additional no.04

First Degree Programmes under CBCS System - Request for granting Mercy Chance Examination to the candidates of 2018 admission for the second time - consideration-reg.

(Ac A V)

Ms. Gowri Parvathy V.S, a candidate of First Degree Programme in Commerce (2018 admission) from Govt. College for Women, Thiruvananthapuram has submitted a request for granting mercy chance examination for second time to clear the failed papers as she couldn't attend the examinations already conducted due to her health problems. The candidate has produced copy of discharge summary from Department of Nephrology, KIMS hospital along with the request. Further, numerous request also have been received for mercy chance examinations of 2018 admissions from the candidate of various Programmes under CBCS System.

It may be noted that, all the regular chances for the candidates of First Degree Programmes of 2018 admissions for appearing the examinations expired by the academic year 2022-23 according to the UO No. AcAIV/1/Uniform Span Period/2016 dated 15.07.2016 and mercy Chance Examination was granted for 2018 admission candidates as per UO No. 4323/2024/UOK dated 24.05.2024. As per the remarks obtained from CBCS B.Com. Tabulation Section, Mercy Chance Examination of all the six semesters have been conducted on time and the results have been published except the First Semester Examination and third Semester Examination conducted on November 2024 & January 2025 respectively.

As per the Orders of Vice Chancellor, the matter regarding granting of Mercy Chance Examination to the candidates of 2018 admission of various First Degree Programmes under CBCS System for the second time by considering the request of Ms. Gowri Parvathy V.S as a special case, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation

Recommendations : *The Committee considered the above matter and recommended to grant one Mercy Chance, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.06.2025, be approved.

Item No.23.05

Unitary Degree Course in Law (Evening) - Application for Re-admission – Judgement of the Hon'ble High Court of Kerala in WP(C) No 26783/2025 Dated: 31.07.2025 filed by Dr. Rajesh Kumar – Consideration of-Reg.

(Ac.AIII)

Dr. Rajesh Kumar P (Candidate Code: 47220551085) was a candidate of Unitary Degree Course in Law (Evening) admitted at Kerala Law Academy Law College, Thiruvananthapuram, during the academic year 2020-21. He discontinued the course after completing the Fourth semester. He had submitted an application for re-admission during the year 2025-26 to the V semester of the course along with 2023-24 admission batch candidates.

In his representation submitted along with the application, Dr. Rajesh Kumar has informed that he could not pursue his studies after he was appointed as the Registrar of Kerala Kalamandalam Deemed to be University for Art and Culture, and could not apply for readmission to the fifth semester within the stipulated period. He has hence requested to condone the delay in applying for re-admission to the course within the time limit stipulated in the Regulations and to permit him to complete the course citing that the course is a vanishing programme and his academic interests. The no objection certificate to pursue the LLB course at law Academy Law College, Trivandrum subject to the condition that the pursuit of the course does not affect the official duties and responsibilities assigned to Dr. Rajesh Kumar as Registrar was issued by the Deputy Registrar, Kerala Kalamandalam, Deemed to be University for Arts and Culture, Cheruthuruthy and not by higher authority.

As per clause 8(h) of the Regulations of Unitary Degree Course in Law (2020 Scheme), it is stipulated that, "A candidate admitted in this course shall complete the course and shall pass all papers within a period of Six semesters plus four semesters from the date of admission". Thus a candidate admitted in the academic year 2020-21 should have to complete the course and pass all papers within Five years, ie, by the year 2024-25 {In the case of re-admission candidates of 2020 admission, course completion is possible either with 2021-22 or 2022-23 admission batches}. If the candidate is now readmitted to the V semester, he could not complete the course by the year 2024-25 and could only complete the course by the year 2025-26. Two applications of similar nature (ie applications received from the candidates of Unitary Degree Course in Law - 2020 admission for re-admission to the V semester of the Course during the year 2025-26) already received were rejected based on the said condition stipulated in Clause 8(h) of the Regulations of Unitary Degree Course in Law (2020 Scheme) and another application of similar nature is currently under consideration. As per the orders of the Vice Chancellor the application received from Dr. Rajesh Kumar for re-admission to V Semester of Unitary Degree Course in Law (Evening) was rejected and memo issued.

Aggrieved by the said decision, Dr. Rajesh Kumar approached the Hon'ble High Court of Kerala. The Hon'ble High Court of Kerala in the Judgement of WP(C) No 26783/2025 Dated: 31/07/2025 disposed the writ petition directing the 3rd respondent (Syndicate of the University) to consider Ext.P1 representation (Representation Dated: 30.06.2025) submitted by the petitioner and take appropriate decision thereon in accordance with law, untrammelled by Ext.P2 memo.

In adherence to the Judgment of the Hon'ble High Court of Kerala, the whole matter along with Ext. P1 regarding re-admission of Dr. Rajesh kumar to V Semester of the course, is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to seek a legal opinion of the Standing Counsel.

Item No.23.06

Three Year LL.B Courses - Applications received from Four candidates of 2020-21 admission batch for Re-admission to the V Semester along with 2023-24 admission batch –Consideration of- Reg.

(Ac A III)

Sri. Dileepkumar R and three other candidates of Three year LL.B Degree Courses admitted in the year 2020-21, discontinued their course after completion of the Fourth semester and have submitted applications for re-admission to the V Semester along with 2023-24 admission batch candidates. The details of the applications and representations received are as follows.

Sl. No	Name of the Candidate with Candidate Code	Name of the Course and College	Year of Admission	Admission Batch with which Re-admission Sought	Reasons cited for delay & Re-admission sought with 2023-24 admission batch
1	Dileekumar R 47420555024 (Application received on 05.06.2025)	Unitary Degree Course in Law at CSI Institute of Legal Studies, Cheruvarakonam	2020-21	2023-24	Medical and Financial difficulties (Medical certificate not produced)
2	Vipinlal V A 47420555065 (Application	Unitary Degree Course in Law at CSI Institute of Legal Studies,	2020-21	2023-24	Medical Reasons (Medical certificate not

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	received on 05.06.2025)	Cheruvarakonam			produced)
3	Dr. Rajesh Kumar P 47220551085 (Application received on 12.06.2025)	Unitary Degree Course in Law (Evening) at Kerala Law Academy Law College, TVPM	2020-21	2023-24	Academic Interests & citing LL.B Evening Course as Vanishing Programme
4	Muraleedharan Pillai B 47220551027 (Application received on 23.06.2025)	Unitary Degree Course in Law (Evening) at Kerala Law Academy Law College, TVPM	2020-21	2023-24	-

As per Clause 8(h) of the Regulations of Unitary Degree Course in Law (2020 Scheme), it is stipulated that, "A candidate admitted in this course shall complete the course and shall pass all papers within a period of Six semesters plus four semesters from the date of admission". The maximum time limit for a candidate admitted in the year 2020-21 to complete the course is with the junior batch of 2022-23 admission batch. The Fifth semester classes of the 2022-23 admission batches had already completed by the time which the applicants have submitted application for re-admission to the V Semester. As the applicants were not eligible for re-admission to the V semester of the course along with 2023-24 admission batch candidates, their applications for re-admission were rejected and memos were issued citing clause 8(h) of the Regulations of Unitary Degree Course in Law (2020 Scheme).

Aggrieved by the said decision, one candidate Dr. Rajesh Kumar approached the Hon'ble High Court of Kerala. The Hon'ble High Court of Kerala in the Judgement of WP(C) No 26783/2025 Dated:31/07/2025 disposed the writ petition directing the 3rd respondent (Syndicate of the University) to consider Ext.P1 representation (his Representation Dated: 30.06.2025) submitted by the petitioner and take appropriate decision thereon in accordance with law, untrammelled by Ext.P2 memo (Memo issued to him) {Copy of the Judgement attached}. In adherence to the Judgment of the Hon'ble High Court of Kerala, Vice-Chancellor has ordered to place the matter before the Syndicate for consideration & accordingly the matter has been placed separately before the Syndicate for consideration.

Meanwhile two other applicants viz Sri. Dileepkumar P & Sri. Vipinlal V A have submitted representations requesting to permit them to complete the course along with the 2023-24 admission batch candidates and the Vice Chancellor has ordered in the file of Sri. Dileepkumar P to place the matter in the Syndicate along with other similar cases.

As per the orders of the Vice Chancellor the matter regarding the re-admission of the Candidates of Three Year LL.B Course admitted in the year 2020-21 for re-admission to the V Semester of the course along with 2023-24 admission batch candidates during the year 2025-26 is submitted for consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the request of the Candidates of Three Year LL.B Course admitted in the year 2020-21 for re-admission to the V Semester of the course along with 2023-24 admission batch candidates during the year 2025-26 be done as per norms.

Item No.23.07

Population Research Centre (PRC), Kariavattom – Hearing conducted by the Registrar on the request for notional promotion by Dr. Anitha Kumari K.R. and Dr. Saritha P. Viswan, Population Research Centre, as per the judgment of the Hon'ble High Court dated 15/07/2025 in WP(C) No. 837 of 2022 – reg. (Ad.FI)

A writ petition, WP(C) No. 837 of 2022, was filed by Dr. Anitha Kumari K. R. and Dr. Saritha P. Viswan, who are employed at the Population Research Centre (PRC), a centrally sponsored scheme functioning under the University of Kerala. The PRC is fully funded by the Ministry of Health & Family Welfare, Government of India. The petitioners challenged the decision of the University Syndicate rejecting their request for notional promotion with retrospective effect.

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The first petitioner, Dr. Anitha Kumari K.R., joined the PRC as Computer on 15/02/1999 and was promoted as Field Investigator on 17/01/2003. She seeks promotion to the post of Research Investigator. The second petitioner, Dr. Saritha P. Viswan, joined as Computer on 24/03/2008 and seeks promotion to the post of Field Investigator. The issue arose in connection with an earlier promotion and a subsequent ban on filling vacancies in PRCs. In 2003, a Research Investigator, Dr. Shylaja, was promoted as Research Officer, by the Syndicate of the University. However, the Ministry of Health & Family Welfare did not approve the promotion, stating that the post should be filled through direct recruitment as per UGC guidelines. Consequently, the University reverted the promotion, which was challenged before the Hon'ble High Court. The Court stayed the reversion order, allowing Dr. Shylaja to continue as Research Officer. Due to the pendency of this litigation, the University treated the post of Research Investigator (which would have become vacant upon Dr. Shylaja's promotion) as vacant. The first petitioner, being the senior-most qualified Field Investigator, applied in June 2014 for the post of Research Investigator. The second petitioner, being the senior-most qualified Computer, applied for the post of Field Investigator that would have been vacated by the promotion of the first petitioner.

In February 2014, the Government of India imposed a ban on filling vacancies in all PRCs. The University cited this ban as the reason for not granting promotions, though both officers were granted higher grades on a time-bound basis. On 17/06/2015, the Ministry of Health & Family Welfare issued a communication (Ext. P22– Letter No. W.11011/13/2014-Stats/PRC) permitting promotions in 50% of existing posts in PRCs, including from Field Investigator to Research Investigator, while the ban on direct recruitment continued. The petitioners contended that this communication removed the impediment to their promotions. After the retirement of Dr. Shylaja on 31/03/2020, the petitioners again applied for promotion. On the basis of a legal opinion that such promotions would not be illegal or improper, the University, vide U.O. No. Ad F1/1/4595/2021 dated 09/04/2021, promoted Dr. Anitha Kumari K. R. as Research Investigator and Dr. Saritha P. Viswan as Field Investigator with effect from 09/04/2021.

Subsequently, the petitioners submitted representations seeking notional promotions with effect from 01/07/2014 and notional pay fixation from that date, specifically stating that they were not claiming arrears of pay for the period between July 2014 and April 2021. The University Syndicate, after considering the opinion of the Finance, rejected their request observing that “as per the Certificate of Transfer of Charge, both officers took charge of the promoted posts on 09/04/2021 FN itself. Hence, the fixation of pay can be done only with effect from the date of promotion, i.e., 09/04/2021. Besides, as per Rule 23(a), Part I, KSR, an officer shall begin to draw the pay and allowances attached to his tenure of a post with effect from the date he assumes the duties of that post and shall cease to draw them as soon as he ceases to discharge those duties.” Accordingly, their pay was fixed from 09/04/2021, and the decision was communicated to the petitioners vide Letter No. Ad F1/PRC/35/2021 dated 16/11/2021 (Ext. P19). Aggrieved by the decision, the petitioners filed the writ petition referred to above.

The Hon'ble High Court of Kerala, in its judgment dated 15/07/2025, set aside the University's communication (Ext. P19) and directed the University to reconsider the petitioners' representations (Exts. P17 and P18 dated 28/07/2021) in accordance with law, after affording them an opportunity of being heard. The Court found considerable force in the petitioners' contention that they ought to have been granted notional promotions with retrospective effect from July 2014, with their pay fixed notionally from that date, while not claiming arrears of pay for the period between July 2014 and April 2021. The concurrence of the funding agency, namely, the Ministry of Health & Family Welfare, Government of India, was sought in this regard. The Ministry raised no objection and informed that the University of Kerala may take necessary action in the matter in full compliance with the extant rules of PRCs/Host University regarding promotions.

In compliance with the Court's order dated 15/07/2025, the Registrar conducted a hearing on 27/09/2025 at 3:30 P.M, informing the petitioners vide Letter No. Ad F1/PRC/WP(C)/837/2022 dated 24/09/2025. The Petitioners, Dr. Anitha Kumari K.R. and Dr. Saritha P. Viswan, Adv.B.Vasudevan Nair (Legal Advisor), and Dr.Preethi K. (Director in Charge, PRC) appeared in person. Both Petitioners submitted written statements substantiating their arguments. The subject matter and the arguments of both parties were examined in detail. It was observed that the Syndicate had already taken a decision to fix their pay from the actual date of promotion, i.e., 09/04/2021. Since the

Syndicate had taken the decision, only the Syndicate is competent to review or modify the same. Accordingly, the matter is referred to the Syndicate for consideration.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.23.08

Award of Ph.D Degrees

(Ac.EII/Ac.EV/Ac.EV(A))

Item No.23.08.01

Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sajeena A. in Electronics and Communication Engineering (2009 Regulation)-reg.

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“SEGMENTATION WITH FEATURE POINT MATCHING FOR REGIONAL SIGN LANGUAGE RECOGNITION SYSTEM”*** submitted by Sajeena A.

Resolution of the Syndicate

RESOLVED that Sajeena A., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

Item No.23.08.02

Consideration of Examiners reports on the Ph.D thesis submitted by Sri. AkhilIgnus in Aquatic Biology & Fisheries (2016 Regulation) – reg.

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“ISOLATION, IDENTIFICATION AND CHARACTERIZATION OF GUT ASSOCIATED PROBIANTS IN ETROPLUSSURATENSIS (BLOCH, 1790)”*** submitted by AkhilIgnus.

Resolution of the Syndicate

RESOLVED that AkhilIgnus, be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the Faculty of Science.

Item No. 23.08.03

Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Adheena Elza Johns in Botany (2016 Regulation) – reg.

(Ac.AII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“Phytochemical characterization and pharmacological evaluation of Syzygiumstocksii (Duthie) Gamble-a critically endangered taxon of southern Western Ghats”*** submitted by Adheena Elza Johns.

Resolution of the Syndicate

RESOLVED that Adheena Elza Johns., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.23.08.04

Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shibu.B.in Physical Education (2016 Regulation) – reg.

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“EFFECT OF PETTLEP MODEL ON SELF EFFICACY AND SKILL PERFORMANCE OF HOCKEY PLAYERS”*** submitted by Shibu. B.

Resolution of the Syndicate

RESOLVED that Shibu.B., be declared eligible for the award of the Degree of Doctor of Philosophy in Physical Education under the Faculty of Physical Education.

Item No.23.08.05 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Binu A. in Physical Education (2016 Regulation) – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON SELECTED ANTHROPOMETRIC PHYSIOLOGICAL AND PSYCHOLOGICAL VARIABLES AMONG VOLLEYBALL PLAYERS IN KERALA**” submitted by Binu A.

Resolution of the Syndicate

RESOLVED that Binu A., be declared eligible for the award of the Degree of Doctor of Philosophy in Physical Education under the Faculty of Physical Education.

Item No. 23.08.06 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Karthika M.in Management Studies (2016 Regulation) – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MARKET CHALLENGER STRATEGIES OF MEDIA AND ENTERTAINMENT INDUSTRY IN KERALA**” submitted by Karthika M.

Resolution of the Syndicate

RESOLVED that Karthika M., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.23.08.07 **Consideration of the examiners reports on the Ph.D. thesis submitted by Ms. Nair Swathy Balasaraswathi, Research Scholar in Law (2016 Regulations) – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**Solidity of evidence by Forensic methods in crime investigation - A legal assay**” submitted by Nair Swathy Balasaraswathi.

Resolution of the Syndicate

RESOLVED that Nair Swathy Balasaraswathi., be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

Item No.23.08.08 **Consideration of the examiners reports on the PhD Thesis submitted by Urvasi, S. in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PROPENSITY TOWARDS ONLINE SHOPPING AND THE SURVIVAL STRATEGIES IN APPAREL RETAIL SECTOR**” submitted by Urvasi, S.

Resolution of the Syndicate

RESOLVED that Urvasi, S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.23.08.09 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Easwaran K. – in Tamil- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INTERROGATING SEXUAL INTERPRETATION IN TAMIL LITERATURE AND FOLK TRADITION**” submitted by Easwaran K.

Resolution of the Syndicate

RESOLVED that Easwaran K., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Item No.23.08.10 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Akhila S. - in Malayalam- reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “തനതു സങ്കല്പം മലയാള നാടകത്തിൽ” submitted by Akhila S.

Resolution of the Syndicate

RESOLVED that Akhila S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.23.08.11 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Krishna Kumari J.T in Philosophy-reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*Argumentative Tools in Nyaya and Aristotelian Logic and its Applications in Analysing Selected Contemporary Debates*” submitted by Krishna Kumari J.T.

Resolution of the Syndicate

RESOLVED that Krishna Kumari J.T., be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

Item No.23.08.12 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shaheeda Banu R. in Hindi-reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*VEERENDRA JAIN KE UPANYASOM MEIN YUGCHETANA*” submitted by Shaheeda Banu R.

Resolution of the Syndicate

RESOLVED that Shaheeda Banu R., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No.23.08.13 Consideration of the examiners reports on the Ph.D Thesis submitted by Soudhalekshmi in Education - reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*DEVELOPMENT OF VOCATION BASED INSTRUCTIONAL PACKAGE FOR ENHANCING SELECT MOTOR SKILLS OF STUDENTS WITH INTELLECTUAL DISABILITY*” submitted by Soudhalekshmi.

Resolution of the Syndicate

RESOLVED that Soudhalekshmi., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.23.08.14 Consideration of the examiners reports on the Ph.D Thesis submitted by Deepa V in Education-reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*Development of Cognitive Learning Module in Biology for Enhancing Interest and Problem Solving Skills of Secondary School Students in Jawahar Navodaya Vidyalaya*” submitted by Deepa V.

Resolution of the Syndicate

RESOLVED that Deepa V., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.23.08.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sajitha S in Commerce-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**AN EVALUATIVE STUDY ON THE PROBLEMS AND PROSPECTS IN MARKETING OF MINOR FOREST PRODUCTS IN KERALA**” submitted by Sajitha S.

Resolution of the Syndicate

RESOLVED that Sajitha S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.23.08.16 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sinu Kunjumonin Political Science (2016 Regulation) – reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MIDDLE POWER COALITIONS IN THE INDO-PACIFIC: AN ANALYSIS OF INDIA - AUSTRALIA RELATIONS**” submitted by Sinu Kunjumon.

Resolution of the Syndicate

RESOLVED that Sinu Kunjumon., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

Item No.23.08.17 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Sarath K V in Geology (2016 Regulation)- reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HYDROGEOCHEMICAL INVESTIGATIONS AND CHARACTERIZATION OF HEAVY METAL CONCENTRATION IN GROUNDWATER RESOURCES OF KASARAGOD DISTRICT, KERALA, SOUTHERN INDIA**” submitted by Sarath K V.

Resolution of the Syndicate

RESOLVED that Sarath K V., be declared eligible for the award of the Degree of Doctor of Philosophy in Geology under the Faculty of Science.

Item No.23.08.18 **Consideration of the examiners reports on the PhD Thesis submitted by Sri. Ali Saadi Jasim Albaer in Biotechnology (as per UGC Regulation 2016)- reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PHYTOCHEMICAL ANALYSIS AND BIOCHEMICAL INVESTIGATIONS OF Endocomiamacrocoma (Miq.) W.J. de Wilde subsp. prainii (King) W. J. de Wilde**” submitted by Ali Saadi Jasim Albaer.

Resolution of the Syndicate

RESOLVED that Ali Saadi Jasim Albaer., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.23.08.19 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Manikandan S in Environmental Sciences (2016 Regulation)- reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**Spatio-temporal variations in the Biochemical characteristics and Toxic Heavy metals in Surficial Beach sediments of Kollam, Southwest coast of India.**” submitted by Manikandan S.

Resolution of the Syndicate

RESOLVED that Manikandan S., be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

Item No.23.08.20 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sinumol S. in Mathematics (2016 Regulation) –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SOME APPLICATIONS OF GRAPH THEORY IN NEUROSCIENCE**” submitted by Sinumol S.

Resolution of the Syndicate

RESOLVED that Sinumol S., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No.23.08.21 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Susan Varghese in Chemistry (2016 Regulation) – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DESIGN AND DEVELOPMENT OF LUMINESCENT SENSORS FOR DIAGNOSIS OF DISEASE BIOMARKERS**” submitted by Susan Varghese.

Resolution of the Syndicate

RESOLVED that Susan Varghese., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No. 23.09 **Confirmation of the Preliminary Minutes of the 19th Meeting of the Syndicate held on 13.05.2025-reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 19th Meeting of the Syndicate held on 13.05.2025 with the following modifications:

Item No.19.08.B13 Recommendation be corrected as ‘The Committee considered the proposal for the approval of CAS Placement/Promotion of **Sri.B.Saravanan, Assistant Professor in the Department of Mathematics at N.S.S. College, Nilamel from Academic Level 10 to Academic Level 11, w.e.f 18.06.2021 F.N., as per UGC Regulations 2018** and recommended to approve the same.

(Ac.FII)

Item No.19.12.12 The first recommendation be corrected as ‘The Committee considered the matter and recommended to direct Dr. A Bijukumar, Head, Department of Aquatic Biology and Fisheries for remitting the unspent balance of provisional advance sanctioned vide U.O No. PL.A1/35088/AQB/2019 dated 17/12/2019, to the PSTSB Account of the ‘**Department**’.

(Ad.AVI/ Pl.A1)

Item No.19.131.13 In the recommendation, date be corrected and read as ‘**23.11.2012**’ instead of ‘**22.11.2012**’

(Ad.AVI/ Ad.A1)

Item No.19.132.02 Resolution be modified as ‘Resolved to take further action for regularising the provisional advance of Rs.2,00,000/- (Rs.Two lakhs only) released to Dr.B.Mini Devi, Assistant Professor, Department of Library and Information Sciences, after levying applicable penal interest on the delay occurred in submitting the bills/ vouchers’.

(Ad.AVI/ Ad.DIII)

Item No.19.132.33 In the recommendation, date be corrected and read as ‘**04.11.2024**’ instead of ‘**04.11.2025**’

(Ad.AVI/ Ad.DI)

Item No. 23.10 **Confirmation of the Preliminary Minutes of the 20th Meeting of the Syndicate held on 27.05.2025-reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 20th Meeting of the Syndicate held on 27.05.2025 with the following modifications:

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.20.180 Additional Item 1

Recommendation be corrected as 'The Committee considered the matter and recommended to constitute a Sub-Committee with the following members to study the matter and submit a report before this Committee.

1.Dr.Shiju Khan J.S, Convener Standing Committee of the Syndicate on Staff, Equipment and Buildings.

2.Dr.S Nazeeb, Member Syndicate

3.Dr. P M Radhamany, Member Syndicate'.

(Ad.AVI/ Ad.D1)

Item No. 23.11 Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 11.06.2025-reg.

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 11.06.2025 with the following modifications:

Item No.38 In the agenda note proposal at Sl.No.(e) the amount be corrected and read as 'Rs.7,69,87,025/-' instead of 'Rs.7,72,07,503/-'

(Pl.A1)

Item No. 23.12 Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 06.07.2025-reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 06.07.2025.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No. 23.13 Confirmation of the Preliminary Minutes of the 21st Meeting of the Syndicate held on 02.09.2025-reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 21st Meeting of the Syndicate held on 02.09.2025.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No. 23.14 Confirmation of the Preliminary Minutes of the 22nd Meeting of the Syndicate held on 01.11.2025-reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 22nd Meeting of the Syndicate held on 01.11.2025.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No. 23.15 Appointments of Statutory Officers/ Assistant Professors/ Associate Professors/ Professors & other officers of the University- reg.

(Ad.AI/Ad.H/Ad.D.II)

Resolution of the Syndicate

NIL

Item No.23.16

**Career Advancement Promotions - CAS Promotion of Assistant Professors/
Associate Professors/Professors-reg.**

(Ad.FII/Ad.DI/Ad.DIII Section)

Resolution of the Syndicate

I. Career Advancement Promotion

- 1. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.A.P Pradeep Kumar., from the post of Professor to Senior Professorin the Department of Geology, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.11.2025.**

RESOLVED that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.A P Pradeep Kumar.,** from the post of **Professor to Senior Professorin** the Department of Geology, University of Kerala, Kariavattom under Career Advancement Scheme **with effect from 16.06.2024** held on 10.11.2025, **be approved.**

- 2. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Suja S., from the post of Associate Professor (Malayalam) (Academic Level 13A) to Professor (Malayalam) (Academic Level 14) in the Department of Kerala Studies, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.11.2025.**

RESOLVED that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.Suja S.,** from the post of **Associate Professor (Malayalam) (Academic Level 13A) to Professor (Malayalam) (Academic Level 14)** in the Department of Kerala Studies, University of Kerala, Kariavattom under Career Advancement Schemewith **effect from 09.09.2024** held on 11.11.2025, **be approved.**

- 3. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Naushad S., from the post of Associate Professor (Malayalam) (Academic Level 13A) to Professor (Malayalam) (Academic Level 14) in the Oriental Research Institute and Manuscripts Library, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.11.2025.**

RESOLVED that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.Naushad S.,** from the post of **Associate Professor (Malayalam) (Academic Level 13A) to Professor (Malayalam) (Academic Level 14)** in the Oriental Research Institute and Manuscripts Library, University of Kerala, Kariavattom under Career Advancement Schemewith **effect from 19.03.2023** held on 11.11.2025, **be approved.**

- 4. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Balu B., from the post of Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13 A) in the Department of Commerce, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.11.2025.**

RESOLVED that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.Balu B.,** from the post of **Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13 A)** in the Department of Commerce, University of Kerala, Kariavattom under Career Advancement Schemewith **effect from 19.10.2023** held on 10.11.2025, **be approved.**

- 5. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr. S. Nazeeb from the post of Assistant Professor (Malayalam) (Academic Level 12) to Associate Professor (Malayalm) (Academic Level 13 A) in the Department of Kerala Studies, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.11.2025.**

RESOLVED that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr. S.Nazeeb** from the post of **Assistant Professor (Malayalam) (Academic Level 12) to Associate Professor (Malayalam (Academic Level 13 A)** in the Department of Kerala Studies, University of Kerala, Kariavattom under Career Advancement Scheme **with effect from 06.11.2024**held on 11.11.2025,**be approved.**

REGISTRAR (I/C)**VICE-CHANCELLOR**

6. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Santhoshkumar T.K., from the post of Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13 A) in the Department of Malayalam, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.11.2025.**

RESOLVED that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr.Santhoshkumar T.K.,** from the post of Assistant Professor (Academic Level 12) to **Associate Professor(Academic Level 13 A)** in the Department of Malayalam, University of Kerala, Kariavattom under Career Advancement Schemewith effect from **18.07.2023** held on 11.11.2025, **be approved.**

7. **Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Mushthaq Ahammed K., Assistant Professor, Department of Commerce, from Assistant Professor(Academic Level 10 to Academic Level 11) under Career Advancement Scheme held on 10.11.2025.**

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Mushthaq Ahammed K., Assistant Professor,** Department of Commerce, University of Kerala, Kariavattomfrom**Assistant Professor (Academic Level 10 to Academic Level 11)** under Career Advancement Schemewith effect from **07.09.2016**held on 10.11.2025, **be approved.**

8. **Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Sainaba M., from the post of Assistant Professor (Malayalam) (Stage 2) to Assistant Professor (Malayalam) (Stage 3) in the ORI & MSS Library, University of Kerala, Kariavattom underCareer Advancement Scheme, under UGC Regulations 2010 held on 11.11.2025.**

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr.Sainaba M.,** from the post of **Assistant Professor (Malayalam) (Stage 2) to Assistant Professor (Malayalam) (Stage 3)** in the ORI & MSS Library, University of Kerala, Kariavattom under Career Advancement Scheme, under UGC Regulations 2010**with effect from 07.11.2021** held on 11.11.2025, **be approved.**

9. **Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of Dr.Rejani R S.,from the post of Assistant Professor (Malayalam) (Stage 2) to AssistantProfessor (Malayalam) (Stage 3)in the ORI & MSS Library, University of Kerala, Kariavattom underCareer Advancement Scheme, under UGC Regulations 2010 held on 11.11.2025.**

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of **Dr. Rejani R S.,** from the post of **Assistant Professor (Malayalam) (Stage 2) to Assistant Professor (Malayalam) (Stage 3)** in the ORI & MSS Library, University of Kerala, Kariavattom under Career Advancement Scheme, **under UGC Regulations 2010with effect from 07.11.2021**held on 11.11.2025, **be approved.**

Item No.23.17

Meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025 - Minutes- Approval –reg.

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning & Development was held on 01.07.2025 at 03.00 p.m in the Syndicate Room, S.H. Campus, Palayam (Minutes of the meeting is appended).

Considering the exigency, the Vice-Chancellor has approved the recommendation (2) on item No.09, ITEM NO.11, Add.ITEM NO.01 and Add. ITEM NO.02 in the minutes of the meeting, exercising the powers vested on him under 10 (13) of KU Act 1974.

REGISTRAR (I/C)

VICE-CHANCELLOR

The action taken by the Vice-Chancellor in having approved the recommendation (2) on item No.09, ITEM NO.11, Add.ITEM NO.01 and Add.ITEM NO.02 of the Minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.07.2025, is reported to the Syndicate and the remaining items of the minutes are placed before the Syndicate, for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT

Date and Time : 01.07.2025; 03.00 p.m.
Venue : Syndicate Room, Senate House Campus, Palayam

Members

1. Dr. S. Nazeeb [Convener, SC on P&D]	-	Sd/-
2. Adv. Muraleedharan Pillai G, Member, Syndicate	-	Sd/-
3. Prof. (Dr.) P M Radhamany, Member, Syndicate	-	Sd/-
4. Dr. S. Jayan, Member, Syndicate	-	Absent
5. Sri. R Rajesh, Member, Syndicate	-	Sd/-
6. Prof.(Dr.) K.G. Gopchandran, Member, Syndicate	-	Absent
7. Dr.M.Lenin Lal, Member, Syndicate	-	Sd/-
8. Dr. Rahim K, Member, Syndicate	-	Sd/-
9. Dr. T. R Manoj, Member, Syndicate	-	Sd/-
10. Adv. R.B Rajeev Kumar, Member, Syndicate	-	Online
11. Sri. Ajay D.N, Member, Syndicate	-	Sd/-
12. Sri. Ahamed Fazil Y, Member, Syndicate	-	Sd/-
13. Sri P.S Gopakumar, Member, Syndicate	-	Sd/-
14. Dr. Vinodkumar T.G.Nair, Member, Syndicate	-	Online

The meeting began at 03.20 p.m.

ITEM NO.23.17.01 Budget Speech 2025-2026 - Proposal and Estimate for Establishment of the Centre for Special Collection of Njanapedam Awardees in Malayalam Language in the Kerala University Library - consideration of – reg.

[Ad.AV]

In the Budget Speech 2025-2026 Item No 24, an amount of Rs.10,00,000/- (Rupees Ten Lakhs only) has been allocated as financial assistance for the Establishment of Centre for Special Collection of Njanapedam Awardees in Malayalam Language in the Kerala University Library. The Budget Implementation Cell at its meeting held on 25.04.2025 recommended to authorize the University Librarian in charge to submit a proposal on the item envisaged in the Budget Speech and to place the matter before the Standing Committee of the Syndicate on Planning and Development. The University Librarian in charge has submitted the detailed proposal and estimate of the same.

As per the orders of the Vice Chancellor, the proposal and estimate for Establishment of the Centre for Special Collection of Njanapedam Awardees in Malayalam Language in the Kerala University Library (Item No. 24 of the Budget Speech 2025-2026), is placed before the Standing Committee of the Syndicate on Planning and Development for consideration. (Proposal appended).

Recommendations:

- To approve in principle, the proposal and the estimate for an amount of Rs. 1000000/- (Rupees Ten Lakhs only) for Establishment of the Centre for Special Collection of Njanapedam Awardees in Malayalam Language in the Kerala University Library submitted by the University Librarian(i/c), as envisaged in the Budget speech 2025-26 and to refer the matter to the Standing Committee of the Syndicate on Finance.***
- To entrust the Convener, Standing Committee of the Syndicate on Planning & Development, Convener, Standing Committee of the Syndicate on Finance and Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to discuss various aspects of the proposal.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

ITEM NO.23.17.02 UC Monks Pvt Ltd- University StartUp (USU-Company) under KUBIIC- Resolution of the Syndicate held on 27.05.2025 (Item no:20.165)- for detailed enquiry regarding the establishment of a Model Driving Training Centre- a sub division of UC Monks Pvt Ltd- for consideration-reg.

[PLA]

UC Monks Private Ltd is a Startup Company incubated under Kerala University Business Innovation and Incubation Centre (KUBIIC) with Sri.Jijo J, M.Tech in Digital Signal Processing, Department of Computer Science and alumni of University College of Engineering, Kariavattom as the CEO of the Startup and Dr.ManojChangat, former Professor, Department of Futures Studies as its Mentor vide University Order no:5105/2021/UOK dated 30.09.2021. Thereby, signed Memorandum of Understanding (MoU) with the University. The Company has successfully completed three years of its incubation period under KUBIIC (29/09/2024). As per the MoU, UC Monks Pvt Ltd is undertaking software related activities by launching a mobile application called Sarathi which helps to prepare for RTO learners examination. The application has managed to acquire 10K+ users within 5 months.

On May 2024, Dr.ManojChangat, then Director of KUBIIC has forwarded a request submitted by the CEO of UC Monks Pvt Ltd (Appendix I) to allocate land for iTurn Driving Training Centre- a sub-division of UC Monks Pvt Ltd. They aim to revolutionise driving and education in the country and had successfully created a prototype of a driving centre on a plot at the Kariavattom Campus. They have requested for providing 2500 sq.meter of land, in First Phase, for lease near Kariavattom Campus for a period of 10 years, for establishment of the model Driving Training Centre (DTC) and 2 acres of land in the second phase to establish Kerala's first full fledged DTC.

Based on the remarks obtained from then Director, KUBIIC, the guidelines of KUBIIC doesn't provide for allocation of land for Startups. But the space behind the University Engineering College, Kariavattom, was permitted by Registrar on temporary basis, for training H for driving learners. Dr.ManojChangat, then Director of KUBIIC was convinced about the UC Monk's product 'iTurn Driving Training Centre' with their business volume and the increasing number of customers and had requested to place the matter before the Technical Committee, chaired by the Vice Chancellor. The Director of KUBIIC has also produced the Operations Report of UC Monks Pvt Ltd (Appendix II).

Dr.Shiburaj S, present Director, KUBIIC has forwarded a Detailed Project Report of iTurn Driving Training Centre (Appendix III) submitted by Sri.Jijo J as per the decision in a meeting convened by the Registrar along with Director, Campus Administration, Joint Registrar, Campus Administration, University Engineer (i/c) and the representatives of the Startup Company- UC Monks Pvt Ltd on 26.06.2024 at CLIF Kariavattom. The detailed project report detailing the objectives of iTurn DTC, requirements of Infrastructure including land, budget split up estimated for the project, revenue outcome, legal structure, roles and responsibilities including profit share pattern between UC Monks Pvt Ltd and University of Kerala etc.

A report with no: nil dated 08.11.2024 was sought from the Director of KUBIIC- In that report, Director had detailed about the exit rule of the KUBIIC, the three years of successful incubation of the Startup company will lead to graduation of the company where the company will exit from the Campus. In accordance with the guidelines of KUBIIC, a total of Rs.18000/- (Rupees Eighteen Thousand only) shall be remitted as Annual License fee. However, they have remitted only Rs.6000/- (Rupees Six thousand only) towards the Annual License fee. (Receipt No: OP241019439 dtd 30.05.2024). The matter regarding the UC Monks Pvt Ltd was placed before the Syndicate held on 27.05.2025 vide Item no: 20.165 and resolved to refer the item before the Standing Committee of the Syndicate on Planning and Development for a detailed enquiry regarding the establishment of a Model Driving Training Centre, which is a sub-division of UC Monks Pvt Ltd, a Startup Company under KUBIIC.

As per the orders of the Vice Chancellor, matter regarding UC Monks Pvt Ltd and its sub division is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

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VICE-CHANCELLOR

Recommendations:

- *To entrust the Technical Committee of the KUBIIC to make immediate decision regarding the exit/extension of the Startup Company UC monks Pvt Ltd.*
- *To entrust the Director KUBIIC to direct the Startup Company UC Monks Pvt Ltd to pay their dues towards the Annual License fee immediately.*
- *To refer the matter regarding the continuation of the allocation of space to iTurn Driving Training Centre- a sub-division of UC Monks Pvt Ltd, behind the University College of Engineering, Kariavattom for training H for driving learners which was permitted on temporary basis, to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl.No.1 & 2 of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

FURTHER RESOLVED to issue stop memo to iTurn Driving Training Centre - a sub-division of UC Monks Pvt Ltd., to halt its activities.

ITEM NO.23.17.03 *KUSRC, Alapuzha - Setting up of multimedia class room and other urgent works - Request of the University Engineer to exclude the work of setting up of multimedia class room - Reg.*

[PL.C]

An estimate amounting to Rs.30,00,000/-(Rupees Thirty Lakhs only) was approved for setting up of multimedia classroom and other urgent works in KUSRC, Alappuzha, vide U.O No. PL.C KUSRC Alpy/2105/2023/24 dated 22.08.2023.

Now, the University Engineer, vide letter No.DB1/KUSRC-Alpy/24-25 dated 02.06.2025 has reported that the prior meeting of the work monitoring cell held on 21.11.2024 in the CLIF building, had decided to keep the setting up of multimedia classroom in abeyance. Later, based on the letter no. 68550/Admn A VI/2023/UOK dated 02.01.2025, the site was inspected and observed that the works for repair of windows in ground and first floor for proper ventilation, minor renovations in cash counter including a canopy shade outside the cash counter for access of students, repair of light roofing and steel members, repair of all drainage lines including renovation of plumbing ducts and toilets for avoiding leakage are urgently required at the building as it is causing major inconvenience to the staff as well as students and is causing damage to the building.

Considering the condition of the building, the University Engineer, has informed that it is most feasible to execute all the repair works excluding the setting up of multimedia classroom, as the requirements are very essential. Since the sanctioned estimate of Rs. 30,00,000/- includes provisions for urgent civil works in the building, and considering the urgency, tenders for the urgent maintenance work (except multimedia classroom) were invited on 08.05.2025 after issuing technical sanction for Rs.11,22,935/- . In response to the tender, two bids have been received and are processing. A balance of Rs.18,77,065/- is available in the sanctioned estimate.

Hence, the University Engineer, has requested to accord sanction to exclude the setting up of multimedia class room in KUSRC Alapuzha from the UO No. PL C KUSRC Alpy/2105/2023/24 dated 22.08.2023.

As per the orders of the Vice-Chancellor, the request of the University Engineer, to exclude the work of setting up of multimedia class room in KUSRC Alapuzha, in the U.O No. PL C KUSRC Alpy/2105/2023/24 dated 22.08.2023, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendations:

To approve the request of the University Engineer, to exclude the work of setting up of multimedia class room in KUSRC Alapuzha, in the U.O No.PL.C KUSRC Alpy/2105/2023/24 dated 22.08.2023 and to complete other urgent maintenance works.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.04 SH Campus-Renovation of toilets in the ground floor of Senate Hall building - Estimate-reg.

[Pl.C]

The University Engineer, vide letter no. DB1/SH building-toilet/2024 dated. 04.11.2024 had forwarded an estimate amounting to Rs. 21,36,000/- (Rupees Twenty One Lakh Thirty Six Thousand only), including 18% GST based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the renovation work of all dilapidated toilets in ground, first and second floor of SH building at SH Campus. The Syndicate at its meeting held on 22.02.2025, vide item no. 17.04. Additional. 01 has resolved to entrust the University Engineer to submit estimate for the renovation work of dilapidated toilets on the ground floor of SH Building at SH Campus, as the first phase, before the next Standing Committee of the Syndicate on Planning and Development.

Accordingly, the University Engineer, vide letter no. DB1/SH building-toilet/2024 dated. 17.06.2025 has forwarded an estimate amounting to Rs.14,73,000/- (Rupees Fourteen Lakh Seventy Three Thousand only), including 18% GST prepared using PRICE 3 Software based on DSR 2021 with 47.66% cost index for Thiruvananthapuram for the renovation of toilets in the ground floor of Senate Hall building at SH Campus. The estimate includes Rs.14,23,000/- (including 18% GST) for civil works and Rs. 50,000/- lumpsum amount for electrical works.

The specific toilets that need renovation are as tabulated below:

Ground Floor	Gents Toilet
	Ladies Toilet
	Toilets at Academic Section
	Toilets at DR's Room
	Toilets at Ad. B1 Section

The estimate also includes the work of dismantling tile, concrete, brick doors & windows, damaged sanitary facilities, existing partitions, pcc, solid block masonry, tile work, plastering, painting & water proofing, pipes & sanitary fittings, aluminium & steel works by providing and fixing 3mm diamond poly carbonate sheet for partition, replacing exhaust fans and few switches.

The University Engineer has requested to sanction the above said estimate by debiting the expenditure to the Head of Account "Part I Non Plan J: Works-MH-65-Works-10/5301-Minor Work and Maintenance".

As ordered by the Vice Chancellor, the aforesaid **estimate amounting to Rs.14,73,000/- (Rupees Fourteen Lakh Seventy Three Thousand only), including 18% GST prepared using PRICE 3 Software based on DSR 2021 with 47.66% cost index for Thiruvananthapuram and Rs.50,000/- lumpsum amount for electrical works, towards the renovation of toilets in the ground floor of Senate Hall building at SH Campus**, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

- To approve the estimate amounting to Rs.14,73,000/- (Rupees Fourteen Lakh Seventy Three Thousand only), including 18% GST prepared using PRICE 3 Software based on DSR 2021 with 47.66% cost index for Thiruvananthapuram and Rs. 50,000/- lumpsum amount for electrical works, towards the renovation of toilets in the ground floor of Senate Hall building at SH Campus subject to availability of Non Plan Fund.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.05 Senate House Campus- Urgent repair works in roofing at Press building- Estimate-reg.

[Pl.C]

The University Engineer, vide letter no. DB1/Press/Roofing/2024-25 dated. 04.07.2024 had forwarded an estimate amounting to Rs.20,10,000/- (Rupees Twenty Lakh Ten Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for Trivandrum towards providing new GI sheet roofing and allied repair works to the University Press building at SH Campus, as per the direction of the Vice Chancellor. The Syndicate at its meeting held on 09.09.2024,

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VICE-CHANCELLOR

vide item no. 14.56.03 considered the above said estimate and resolved to entrust the members of the Standing Committee of the Syndicate on Planning & Development to visit the University Press building at SH Campus and submit a report on the necessity of the above proposed work before the Standing Committee of the Syndicate on Planning and Development. Accordingly, the members visited the site on 29.01.2025 and **the report of the Inspection was approved by the Syndicate at its meeting held on 17.03.2025, vide item no. 18.101.Add. Item. 1. Also, the Syndicate has entrusted the University Engineer to initiate steps according to the inspection report. As per the Inspection Report, the urgent repair works for avoiding leakage and inevitable maintenance work including maintenance in the current DTP room of the Press building is to be done.**

Accordingly, the University Engineer, vide letter no. DB1/Press/SH/2025-26 dated. 11.06.2025 has forwarded an estimate amounting to Rs. 3,56,000/- (Rupees Three Lakh Fifty Six Thousand Only), including 18% GST prepared using PRICE Software based on DSR 2021 with 47.66% cost index for Thiruvananthapuram for the urgent repair works in roofing at Press building at SH Campus. The estimate is prepared for carrying out urgent repair works in roofing to prevent further deterioration. The estimate includes the replacement of GI Sheet roofing in critical locations where leakage is noticed during the rain, and repair & secure the existing wooden ceiling where necessary.

The University Engineer has requested to sanction the above said estimate debiting the expenditure to the head of account "Part: I-Non Plan-J: works-MH: 65- Works-10/5301- Minor works and Maintenance".

As ordered by the Vice Chancellor, *the aforesaid estimate amounting to Rs.3,56,000/- (Rupees Three Lakh Fifty Six Thousand Only), including 18% GST, submitted by the University Engineer prepared using PRICE Software based on DSR 2021 with 47.66% cost index for Thiruvananthapuram for the urgent repair works in roofing at Press building at SH Campus,* is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

- *To approve the estimate amounting to Rs.3,56,000/- (Rupees Three Lakh Fifty Six Thousand Only), including 18% GST, submitted by the University Engineer prepared using PRICE Software based on DSR 2021 with 47.66% cost index for Thiruvananthapuram for the urgent repair works in roofing at Press building at SH Campus.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.06 *Repair and allied works in the Additional Men's Hostel, PG Men's Hostel, Ladies Research Hostel, SC/ST Funded Women's Hostel and PG Women's Hostel at kariavattom Campus-Modified Estimate-reg.*

[P.L.C]

An estimate amounting to Rs.36,89,000/- (Rupees Thirty Six Lakh and Eighty Nine Thousand only), including 18% GST for the repair and allied works in the Additional Men's Hostel, PG Men's Hostel, Ladies Research Hostel, SC/ST Funded Women's Hostel and PG Women's Hostel at kariavattom Campus, was considered by the Syndicate at its meeting held on 31.08.2024, vide item no. 13.21.09 and resolved to entrust the Convener, Standing Committee of the Syndicate on Planning & Development, Convener, Standing Committee of the Syndicate on Finance, and Dr.P.M.Radhamany, Member, Syndicate, to inspect the Additional Men's Hostel, PG Men's Hostel, Ladies Research Hostel, SC/ST Funded Women's Hostel and PG Women's Hostel at Kariavattom Campus and to submit a report on executing the repair and allied works in the hostels.

In this regard, a site inspection was held on 28.01.2025 and the Syndicate *at its meeting held on 17.03.2025, vide item no. 18.101.9 resolved to approve the report of the site inspection. The University Engineer was entrusted to modify the estimate excluding vehicle parking shed and bituminous road since the same are included in the proposal submitted under PM USHA project, as per the inspection report.*

REGISTRAR (I/C)

VICE-CHANCELLOR

Accordingly, the University Engineer vide letter no. DB2/Repair-WH&MH/2024-25 dated 05.06.2024 has forwarded the modified estimate amounting to Rs.25,00,000/- (Rupees Twenty Five Lakh only), including 18% GST prepared based on DSR 2021 with 47.66% cost index for Trivandrum for the repair and allied works in the Additional Men's Hostel, PG Men's Hostel, Ladies Research Hostel, SC/ST Funded Women's Hostel and PG Women's Hostel at kariavattom Campus. The estimate is prepared by excluding vehicle parking shed proposed in the RH Women's Hostel and bituminous road proposed from Health Centre to RH Women's Hostel front side. **(Estimate Report Appended)**

The University Engineer has requested to sanction the above said estimate debiting the expenditure from the Head of Account "Part-I-Non Plan-J-Works-MH-65-Works-10/5310-Construction and Maintenance of Hostels".

As ordered by the Vice Chancellor, *the modified estimate amounting to Rs.25,00,000/- (Rupees Twenty Five Lakh only), including 18% GST prepared based on DSR 2021 with 47.66% cost index for Trivandrum for the repair and allied works in the Additional Men's Hostel, PG Men's Hostel, Ladies Research Hostel, SC/ST Funded Women's Hostel and PG Women's Hostel at kariavattom Campus*, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- *To defer the item.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.07 Senate House Campus - Construction of New Building for the University Press - Ground Floor- Revised Estimate-reg.

[P.L.C]

The University Engineer, vide letter dated. 07.06.2023 had submitted an estimate amounting to Rs.4,77,45,000/-, including 18% GST for the construction of new building for University Press at SH Campus and a valuation report amounting to Rs.33,620/- (Rupees Thirty Three Thousand Six Hundred and Twenty only) for conducting auction of old bus shed and dining hall.

The Syndicate at its meeting held on 27.06.2023, vide item no. 59.160.08 had considered the above estimate and resolved to approve the survey report amounting to Rs.33,620/- for conducting auction of old dining hall & old bus shed and to entrust the University Engineer to conduct the auction. The Syndicate has also resolved to execute the construction of the new building for University Press in a two phased manner. The ground floor in the first phase and the first floor as second phase of work. The Syndicate has further resolved to entrust the University Engineer to submit a revised estimate for the construction of ground floor of the University Press building. U.O No. 8609/2023/UOK dated. 12.10.2023 was issued for conducting auction of old bus shed and dining hall in the SH Campus. The Syndicate at its meeting held on 31.08.2024, vide item no. 13.21.01 has also resolved **to execute the construction of ground floor with two-storey basement for the above said work, in the first phase.** Also, entrusted the University Engineer to submit a revised estimate for the construction of ground floor of the University Press building without changing the approved plan.

Accordingly, the University Engineer, vide letter no. DB1/Press building/2024-25 dated. 06.06.2025 has forwarded the modified estimate amounting to Rs. 3,37,27,111/- (Rupees Three Crores Thirty Seven Lakh Twenty Seven Thousand One Hundred and Eleven only), including 18% GST for the construction of new Press Building at SH Campus (Ground Floor with 2 story basement) along with the minutes of the Technical Committee held on 05.06.2025. The estimate includes civil and electrical work. The estimate for Civil work is prepared based on DSR 2021 with 47.66% cost index for Trivandrum and the Electrical work is prepared based on DSR 2022 with 34.24% cost index for Trivandrum.

The estimate is modified for constructing the ground floor only with vacuum screed concrete for the binding section, printing section, materials storeroom and finished goods storeroom. The building is planned as a RCC framed structure with stair room designed with a plinth area of 712.13 sq. m. **The foundation is designed to carry load of Ground+1 floor + terrace floor with provision for roof truss only.** The structural design has been carried out by M/s. CET.

REGISTRAR (I/C)

VICE-CHANCELLOR

The details of estimate is as follows:

Sl.No	Nature of Work	Total Amount (Rs)	Tax Details
1	Civil Work	Rs. 3,04,88,000/-	Including 18% GST
2	Electrical Work	Rs. 32,39,111/-	
	Total Amount	Rs.3,37,27,111/- (Rupees Three Crores Thirty Seven Lakh Twenty Seven Thousand One Hundred and Eleven only)	

The University Engineer has requested for the following,

- To approve the minutes of the Technical Committee held on 05.06.2025. **(Copy Appended)**
- To accord administrative Sanction for the estimate for civil and electrical works amounting to Rs.3,37,27,111/- (Rupees Three Crores Thirty Seven Lakh Twenty Seven Thousand One Hundred and Eleven only), including 18% GST for the construction of new Press Building at SH Campus **(Estimate Report & Drawings Appended)**.
- The expenditure for the above said work may be met from the Head of Account "Part: I-Non Plan J: Works-MH: 5306-construction of building for University Press".
- To avail the service of an officer from Factory and Boilers for getting license for the work.

As ordered by the Vice Chancellor, **the above said request of the University Engineer for the construction of new building for the University Press at SH Campus**, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

- *To approve the minutes of the Technical Committee held on 05.06.2025.*
- *To approve the estimate for civil and electrical works amounting to Rs.3,37,27,111/- (Rupees Three Crores Thirty Seven Lakh Twenty Seven Thousand One Hundred and Eleven only), including 18% GST for the construction of new Press Building at SH Campus.*
- *To avail the service of Department of Factory and Boilers, Government of Kerala for getting license for the work, for which an official communication be given from the University.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.08 Budget Speech 2025-26, item no. 53 - Construction of Amenity Centre/ Utility Complex at Kariavattom Campus-Inspection Report-reg.

[Pl.C]

The Syndicate at its meeting held on 02.07.2024, vide item no. 11.05.05 had resolved to constitute a sub- committee consisting of Convenors of Standing Committees of the Syndicate on Planning and Development & Finance, Dr. K.G Gopchandran, Dr. P.M Radhamany, Members, Syndicate and Campus Director, to examine the matter regarding the establishment of Amenity Centre/Utility Complex at Kariavattom Campus and place the report before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the members inspected the entrance portion of the campus on 30.01.2025. The Committee recommended the following,

- To construct a Utility Complex in the rear side of the SBI building in three floors accordingly.
- After construction of the Utility Complex the existing old buildings such as security office, cash counter, bank and cafeteria to be demolished.
- To entrust the University Engineer for preparing the detailed drawing and estimate from the Utility Complex.

The Syndicate at its meeting held on 17.03.2025, vide item no. 18.101.02 had resolved to approve the above said report of the inspection held on 30.01.2025 in connection with the establishment of Utility Complex at Kariavattom Campus.

It may be noted that in the Budget Speech 2025-26, item no. 53, an amount of Rs. 2 Crore has been earmarked as initial expense for the construction of a Multi Utility Building at Kariavattom Campus, as BOT model, housing bank, Canteen, Post Office, Stationery Stores, ATM Counters etc.

REGISTRAR (I/C)

VICE-CHANCELLOR

Accordingly, the University Engineer, vide letter no. DB2/Multi Utility/2025/-26 dated. 06.06.2025 has submitted a proposal to construct the Multi Utility building having three floors with a total area of 2381.01 sqm. The building is proposed behind the existing SBI building with facilities for Bank, ATM Counter, Canteen, Cafeteria, University Cash Counter Co-operative Society, Post Office, Student Utility Store, Gymnasium, Office Spaces etc. in Ground Floor and First Floor. The Classrooms and other facilities for CGIST as required by the Director, is proposed in the Second Floor. The University Engineer has forwarded the facilities to be incorporated in the proposal and the plan of the three floors (**Copy Appended**). A fire escape stair case is also proposed in the building.

The project cost anticipated for the above said building along with road and parking area comes to Rs. 10 Crore.

The university Engineer has requested the following,

- Approval of Ground Floor, First Floor and Second Floor Plans with facilities according to its functionality as per the drawings
- Entrusting the College of Engineering, Thiruvananthapuram for soil testing and structural design.
- Entrusting the Joint Registrar, Campus Administration to take appropriate steps to cut and remove the trees standing on the proposed site.
- Permitting Engineering Unit to submit detailed estimate for the work for Administrative Sanction.

As ordered by the Vice Chancellor, **the above said proposal submitted by the University Engineer for the construction of Multi Utility Complex at Kariavattom Campus**, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- *To approve the Ground Floor, First Floor and Second Floor Plans with facilities according to its functionality as per the drawings.*
- *To entrust the College of Engineering, Thiruvananthapuram for soil testing and structural design.*
- *To permit the Engineering Unit to submit detailed estimate for the work for Administrative Sanction.*
- *To place the proposal regarding cutting of trees before the Syndicate along with relevant G.O.s.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.09 *Construction of new main entrance gate along with new security cabins, road work for South block and newly constructed compound wall in the North and South Campus at Kariavattom Campus - Payment of balance consultancy charge & installation of the emblem of the University of Kerala engraved in brass plate in the middle pillar top portion in the new main entrance gate- Reg.*

[Pl.C]

An amount of Rs.1 Crore was earmarked in the Budget Speech 2023-24, for the construction of new main entrance gate and other facilities in the Kariavattom Campus. The Syndicate at its meeting held on 28.02.2023, vide item no. 52.126 had resolved to entrust CET to submit a proposal for the construction of main gates (North & South) at Kariavattom Campus. Accordingly, Sri. Aju. R, Assistant Professor, Department of Architecture, CET, conducted a power point presentation with sketches before the Standing Committee of the Syndicate on Planning & Development and the Syndicate at its meeting held on 17.03.2023, vide item no. 53.53.02 has resolved to approve the proposal & drawing sketches for the above said work. **An amount of Rs.50,000/- (Rupees Fifty Thousand only)+18% GST** was released to ITC & SR, CET as advance towards the consultancy charges for the preparation of site layout and contour map and drawing of entry gate in connection with setting up of NavodhanaVeedhi at Kariavattom Campus, vide U.O No. Ad. B1(4)811/2021/016/126 dated. 24.12.2021.

REGISTRAR (I/C)

VICE-CHANCELLOR

Accordingly, the University Engineer, vide letter no. nil dated. 11.03.2024 had forwarded the total estimate amounting to Rs. 1,55,80,000/- (Rupees One Crore Fifty Five Lakh and Eighty Thousand only), including 18% GST prepared in PRICE Software based on DSR 2018 with 35.59% Cost Index for Trivandrum towards the construction of new main entrance gate along with new security cabins, road work for south block and providing lights in the newly constructed compound wall in the north and south campus at Kariavattom Campus **based on the detailed drawing prepared by Prof. Aju. R, Department of Architecture, CET** and the minutes of the Technical Committee held on 11.03.2024. **The Technical Committee has recommended to approve the detailed drawings prepared by Professor, Aju. R, Department of Architecture, CET and the above said estimate.** The Syndicate at its meeting held on 15.03.2024, vide item no. 09.84 has resolved to approve the same. Accordingly, sanction was accorded to the estimate amounting to Rs.1,55,80,000/- (Rupees One Crore Fifty Five Lakh Eighty Thousand only), including 18% GST submitted by the University Engineer for the above said work meeting the expenditure from the Head of Account "Part-I-NP-MH-65-Works-10/5352-New Entrances for North and South Kariavattom Campus", vide U.O No. 3848/2024/UOK dated. 04.05.2024.

Now, the University Engineer, vide letter no. DB2/New Main Gate-Kvtm/24-25 dated. 24.06.2025 has informed that the above said work is tendered and almost in its finishing stage. The Architectural consultant is visiting the site for given suggestion and clarification as and when required. The total consultancy fees claimed by College of Engineering, Trivandrum is Rs.2,65,500/- (including 18% GST).It is also informed that Rs.59,000/- (including 18% GST) was paid to CET as advance towards the consultancy charge for the preparation of site layout and contour map and drawing of entry gate in connection with setting up of Navodhana Veedhi at Kariavattom Campus by charging the expenditure in the Head of Account "Part I-NP-MH-65-Works-10/5309-Navodhana Veedhi". Hence, CET has requested the balance payment of Rs.2,06,500/- (including 18% GST).

In the meantime, the University Engineer, vide letter no. DB2/New Main Gate-Kvtm/24-25 dated. 25.06.2025 has informed that earlier a clock having diameter 60cm was suggested in the middle pillar top portion by the Architect. **Now, Sri.Aju R, Professor (retired) has suggested, not to install the clock considering the adverse weather conditions, recurring maintenance and financial issues. Instead it is suggested to install the emblem of the University of Kerala engraved in brass plate, since it is more logical and practical.** Hence, the University Engineer has informed that the suggestion of the Architectural consultant may be implemented considering the reason stated, and requested to issue necessary orders in this regard to proceed with the installation.

In this context, the University Engineer has requested the following:

1. **to sanction the balance amount of Rs.2,06,500/- (Rupees Two Lakh Six Thousand and Five Hundred only), including 18% GST towards the expenditure of Architectural Consultancy charge to M/s. ITC & SR office of CET,** in connection with the civil work for construction of new main entrance gate along with new security cabins, road work for South block & newly constructed compound wall in the North and South Campus at Kariavattom Campus and the expenditure may be debited to the Head of Account "Part -I-NP-MH:65-Works-10/5352-New Entrances for North and South Kariavattom Campus.
3. **to Install the emblem of the University of Kerala engraved in brass plate in the middle pillar top portion in the new main entrance gate, Kariavattom instead of clock, considering the adverse weather conditions, recurring maintenance and financial issues, since it is more logical and practical, as suggested by the Architectural Consultant, Sri. Aju R, Professor (retired).**

As ordered by the Vice Chancellor, the aforesaid requests of the University Engineer (1) &(2) above, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

- *To sanction the balance amount of Rs.2,06,500/- (Rupees Two Lakh Six Thousand and Five Hundred only), including 18% GST towards the expenditure of Architectural Consultancy charge to M/s. ITC & SR office of CET, in connection with the civil work for construction of new main entrance gate along with new security cabins, road work for South block & newly constructed compound wall in the North and South Campus at Kariavattom Campus.*

REGISTRAR (I/C)

VICE-CHANCELLOR

- *To install the emblem of the University of Kerala engraved in brass plate in the middle pillar top portion in the new main entrance gate, Kariavattom instead of clock, considering the adverse weather conditions, recurring maintenance and financial issues, since it is more logical and practical, as suggested by the Architectural Consultant, Sri.Aju R, Professor (retired).*

The Committee recommended to request the Hon'ble Vice-Chancellor to approve the recommendation (2) on the Item No:09, exercising the powers vested on him under Section 10(13) of the Kerala University Act 1974, considering the exigency of the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.10 *Establishment of Student Amenity Centre, Anchal, Kollam - Minutes of the meeting held on 09.01.2025- approval of- reg.*

[Ad.AVI]

The Syndicate at its meeting held on 28.02.2023 vide item no 52.129.03 resolved to entrust Smt. Renju Suresh, Member, Syndicate to find a suitable building in lieu of the Shishu Vihar building allotted by Alayamon Grama panchayat, at free of cost for opening the Kerala University Information Centre and Valuation Camp in the Kollam District. Based on this, Smt. Renju Suresh, former Member, Syndicate, the Anchal Grama Panchayat authorities and MLA of Punalur Legislative Constituency have informed their willingness to release the Amenity centre built in the Private Bus Stand under the control of Anchal Grama Panchayat, free of cost on lease for starting the proposed "Students Amenity Centre and Valuation Camp" at Anchal.

Subsequently, the Secretary, Anchal Grama Panchayat has informed that the Governing Body of the Anchal Grama Panchayat in its meeting held on 23/03/2023, has decided to release the first floor of the Amenity Centre building owned by the Grama Panchayat near the Anchal Panchayat Bus stand for free of cost for starting the proposed "Kerala University Information Centre cum Valuation Camp" and to engage in a bilateral agreement between the Anchal Grama Panchayat and University of Kerala regarding the same vide decision no 3(1).

The Syndicate at its meeting held on 30.03.2023, vide item no. 54.37 has resolved to constitute a Sub-Committee consisting of Dr. K G Gopchandran, Dr. Vijayan Pillai M and Smt. Renju Suresh, Members Syndicate to conduct an inspection in the Amenity Centre building owned by the Anchal Grama Panchayat, near the Anchal Panchayat Bus stand for starting "Student Amenity Centre and Valuation Camp" and submit a detailed report before the Syndicate and also entrusted the University Engineer to inspect the site and submit a report regarding the technical/infrastructure feasibility for starting the Centre.

Thereafter, the Syndicate at its meeting held on 26.04.2023, vide item no. 56.20 considered the Inspection Reports submitted by the Sub-Committee and University Engineer and resolved to accept the report submitted by the Sub-Committee and initiate action to implement the same. A letter was sent to the Secretary, Anchal Grama Panchayat for executing a bilateral agreement between the Anchal Grama Panchayat and University of Kerala.

Again the Syndicate at its meeting held on 09.06.2023, vide item no. 58.85.05 considered the submission from Smt. Renju Suresh and resolved to approve the following recommendations of the Standing Committee of the Syndicate on Planning and Development.

To entrust Sri. Manoj M.S, Assistant Engineer, Head Quarters

- To make urgent necessary arrangements to set up an office for making the Students' Amenity Centre at Anchal, functional in the month of June 2023.
- To prepare and submit an estimate for the setting up of Office for the Students' Amenity Centre at Anchal.
- To take necessary steps to do the maintenance of the furniture dumped in the University College of Engineering at Kariavattom, for the use of Students' Amenity Centre at Anchal, Kollam.

Note was sent to Sri. Manoj M.S, Assistant Engineer, Head Quarters in this regard.

The Syndicate has further resolved to enable all the services in the Amenity Centre at Anchal, Kollam as implemented in the University of Kerala Study and Research Centre, Alappuzha. Remarks was sought from the University Engineer on the availability of space at the proposed centre at Anchal in order to provide ICT facility centre, Library, POS machine, etc at the Anchal centre.

The University Engineer on 09.07.2024 has remarked about the details of the Amenity Centre building and the facilities that can be provided at that building and requested to arrange a meeting under the chairmanship of the Registrar for discussing about the various facilities to be provided at the Centre. A meeting was conducted at the Registrar's chamber on 19.07.2024 to discuss and finalise the facilities that can be provided in the proposed Student Amenity Centre at Anchal.

As per the minutes of the aforesaid meeting it was decided to conduct a meeting with the Anchal Grama Panchayat authorities in the presence of M.L.A, Punalur Legislative Constituency to discuss various matters which need the assent of the Panchayat and the Terms and Conditions to be included in the Memorandum of Understanding between Anchal Grama Panchayat and University of Kerala.

A meeting was conducted with the Anchal Grama Panchayat authorities in the presence of Sri. P.S Supal, Member of Legislative Assembly, Punalur Legislative Constituency at the Registrar's Chamber on 09.01.2025. The Minutes of the meeting was approved by the Vice-Chancellor and ordered to place the minutes before the Syndicate. The Syndicate held on 27.05.2025, vide item no.20.24 resolved that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Vice Chancellor, the minutes of the meeting held on 09.01.2025 in connection with setting up of Student Amenity Centre, Anchal, Kollam (appended) is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

The Committee considered the item and noted the minutes of the meeting held on 09.01.2025 in connection with setting up of Student Amenity Centre, Anchal, Kollam.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.11 Vertical extension (First floor) to the building for School of Communication and Library Science at Kariavattom Campus-Phase I work-General Civil Work - Approval of Estimate-reg.

[Pl.G]

As resolved by the Syndicate at its meeting held on 02-07-2024, the estimate amounting to Rs.10,63,92,000/- submitted by the University Engineer for the vertical extension to the School of Communication and Library Science at Kariavattom campus (First & Second floor) was approved along with the minutes of the meeting of the Technical Committee held on 17-02-2024 and 11-03-2024. It was also resolved to construct the vertical extension to the School of Communication and Library Science building in a phased manner, i.e to construct the First floor & structure for the Second floor of the building as the first phase and all the remaining works in the second phase.

Administrative sanction was granted to the vertical extension to School of Communication and Library Science at Kariavattom Campus (First & Second floor) vide U.O. No. 9128/2024/UOK dated 25/10/2024. The Works' Review Meeting held on 21-11-2024 at CLIF, Kariavattom decided that the work shall be kept in abeyance.

The Standing Committee of the Syndicate on Planning and Development held on 12/05/2025 has recommended to allocate Rs.2,27,68,000/- (for vertical extension to the School of Communication and Library Science at Kariavattom Campus(First Floor) - Rs.1,27,68,000/- and for the vertical extension to the new block - First Floor(adjacent to Arts block II building) for the Department of Archaeology-Rs.1,00,00,000/-) for ongoing civil works under the scheme component Creation of Capital Assets in the Annual Plan Proposals 2025-2026. The Syndicate at its meeting held on 27.05.2025 has resolved to approve the recommendation of the Standing Committee.

The Government vide GO.(Rt) No.549/2025/HEDN dated 05.05.2025 has refunded the plan funds amounting to Rs 78,85,790/-(Rupees Seventy Eight Lakh, Eighty Five Thousand, Seven Hundred and Ninety only) under the Head of Account 'Creation of Capital Assets(35P)' which was earlier resumed from the PSTSB account of the University at the end of financial year 2024-25. Cash

REGISTRAR (I/C)

VICE-CHANCELLOR

section has informed that an amount of Rs.77,26,948/- was available as on 19/05/2025, under the H/A 'Creation of Capital Assets(35P)'. The Syndicate at its meeting held on 27/05/2025, vide Item no: 20.168.04, has resolved to entrust the University Engineer to expedite the tendering procedures for the work of Vertical extension to the School of Communication and Library Science building by utilising the plan funds within the stipulated time frame.

The University Engineer has submitted the estimate **based on DSoR 2021** towards the Vertical extension (First floor) to the building for School of Communication and Library Science at Kariavattom Campus-Phase I-General Civil Work amounting to **Rs.4,00,00,000/-**.

As per the orders of the Vice-Chancellor, the estimate based on DSoR 2021 for the construction of Vertical extension (First floor) to the building for School of Communication and Library Science at Kariavattom Campus - Phase I- General Civil Work amounting to Rs.4,00,00,000/-, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations:

To approve the estimate amounting to Rs.4,00,00,000/- (Rupees Four Crore only) including 18% GST based on DSoR 2021, submitted by the University Engineer for the construction of Vertical extension (First floor) to the building for School of Communication and Library Science at Kariavattom Campus - Phase I.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be noted.

ITEM NO.23.17.12 Installation of Street light on Route to AcREM -Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus- Approval of re-casted Estimate-reg.:-

[Pl.C]

The Syndicate at its meeting held on 05.11.2024, vide item no.15.136.02 considered the estimate amounting to Rs.15,58,000/- (Rupees Fifteen Lakh Fifty Eight Thousand only), including 18% GST, submitted by the University Engineer for the work of street light installation on Route to AcREM -Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus and resolved to entrust the Convener (S/c on Finance), the Convener (S/c on P&D) and the University Engineer to inspect the site proposed to install street light at Kariavattom Campus for placing the same before the next Standing Committee of the Syndicate on Planning & Development. The Syndicate has also resolved to entrust the members of the Syndicate to examine the scope of availing fund from outside agencies for execution of the project. Accordingly, an inspection was conducted on 10.12.2024 and the Syndicate at its meeting held on 22.02.2025, vide item no. 17.04.Additional 10 resolved to approve the same. Also, directed the University Engineer to take necessary action as per the report. Accordingly, the modified estimate amounting to Rs.3,00,000/- (Rupees Three Lakh only), including 18% GST, submitted by the University Engineer prepared using PRICE Software based on market rate and DSR 2018 with 35.59% Cost Index for Thiruvananthapuram towards the work of installation of street lights in the north campus was approved by the Syndicate at its meeting held on 17.03.2025, vide item no. 18.101.Add. Item.4.

In the meanwhile, the University Engineer, vide letter no. DB/E/AcREM-Stem/SL/3/2024-25 dated. 26.06.2025 has informed that, the DSoR 2022 with cost index 34.24% for Thiruvananthapuram for the electrical works has been adopted in the state. Hence, the present estimate prepared in DSR 2018 is to be re-casted based on the current DSR.

Accordingly, the University Engineer has forwarded the re-casted estimate amounting to Rs.3,78,000/- (Rupees Three Lakh Seventy Eight Thousand only), including 18% GST prepared using PRICE Software in market rate by applying DSR 2022 using cost index 34.24% for Thiruvananthapuram towards the work installation of street light on route to AcREM-Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus.

REGISTRAR (I/C)

VICE-CHANCELLOR

As ordered by the Vice-Chancellor, the aforesaid re-casted estimate amounting to Rs.3,78,000/- (Rupees Three Lakh Seventy Eight Thousand only), including 18% GST, submitted by the University Engineer prepared using PRICE Software based on market rate and DSR 2022 with 34.24% Cost Index for Thiruvananthapuram, towards the work of installation of Street light on Route to AcREM -Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

- *To approve the estimate amounting to Rs.3,78,000/- (Rupees Three Lakh Seventy Eight Thousand only), including 18% GST, submitted by the University Engineer prepared using PRICE Software based on market rate and DSR 2022 with 34.24% Cost Index for Thiruvananthapuram, towards the work of installation of Street light on Route to AcREM-Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus.*
- *To entrust the Registrar to submit a report on the delay occurred in implementing the resolution of the Syndicate held on 17.03.2025, (item no. 18.101.Add. Item.4).*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

ITEM NO.23.17.13 *Spalling of concrete from the roof of the room housing the OAD section (Finance Building), SH Campus - Report of the University Engineer - reg:*

[Pl.C]

The OAD III Section vide note dated 04/02/2025, reported the matter regarding spalling of concrete from the roof of the room housing the OAD section (Finance Building) in the SH Campus, Palayam"

As per the orders of Registrar, the University Engineer conducted an inspection in the Finance building and vide letter no.DB1/FINANCE/2025 dated 04/03/2025, has reported that the building is now in an alarming condition. Also, informed that the building was in a dilapidated condition 10 years back and based on the inspection report of M/s CET, major maintenance works and light roofing of the building was done in 2017 by utilizing the RUSA fund. Now the weak portions of the building show further deterioration. Hence, the University Engineer suggested that, structural experts from M/s CET may be entrusted to conduct an inspection in the Finance building for ascertaining the structural stability. The University Engineer has also reported that, Finance building is constructed 70 years back and is one of the oldest building in the SH campus and suggested that, construction of a new Finance building may be considered in an immediate manner.

The Syndicate at its meeting held on 17/03/2025 vide item no.18.101.Add.Item.2, considered the aforementioned matter and resolved to entrust the University Engineer to submit a detailed report regarding the same.

Accordingly, University Engineer inspected the site and vide letter No.DB1/FINANCE/2025 dated 21.04.2025 had reported that the OAD section is situated in the 1st floor of the Finance building in SH campus. The Finance building is an old two storied building with a partial basement floor. The cement plaster in the ceiling area is detached due to its age and may have chances of further spalling of plaster due to the rusting of reinforcement bars within the roof slab and spalling of concrete is noticed in the adjacent rooms in the first floor also. In the year 2015, a technical advice from Professor, College of Engineering, Barton Hill was sought due to the same issue in this building. Considering the report repair and extension work of drain around the building was carried out. Also a light roofing was provided for preventing the entry of water into the roof slab in order to arrest further corrosion of reinforcement bar. The repair and roofing work was carried out 8 years back, which extended the life of the building. Now, the weaker portion of the roof portion show further deterioration and hence the concrete is detached from the slab. In order to avoid further mishaps, either execute an extensive maintenance with the advice of structural experts from the Government Engineering College or to demolish the building after constructing a new building for the Finance department. The extensive maintenance in this 70 years old building will be uneconomical.

REGISTRAR (I/C)

VICE-CHANCELLOR

In this context, University Engineer has requested that, the structural expert from CET may be entrusted to conduct an inspection in the Finance building for ascertaining the stability of the building, and also reported that steps may be taken to shift the staff in the first floor to a convenient location so as to avoid any mishaps.

Also, it may be noted that, an amount of **Rs.2,00,00,000/- (Rupees Two crore only)** is **earmarked in the Budget Speech 2025-26 (Item No: 89)** for the construction of a new building with modern facilities for the Finance wing at Senate House Campus, Palayam.

The Syndicate at its meeting held on 27/05/2025 vide item no.20.10.Add.No.03, resolved not to consider the report of the University Engineer as the proposal for the construction of a new building with modern facilities for the Finance Wing at Senate House Campus, Palayam, is already envisaged in the Budget Speech 2025-26. (Item No: 89). **Further resolved to seek a report from the University Engineer on whether any risk exists in the functioning of the Sections in the Finance Building.**

Accordingly, University Engineer vide letter No.DB1/FINANCE/2025 dated 20.06.2025 has reported that the condition of the Finance Building has already been reported from this office vide letter dated 04/03/2025 and 21/04/2025. Considering the age of the building, **further reported that there exists risk in the functioning of sections in the building especially in the first floor.**

For ascertaining the same, University Engineer has requested that, structural expert from M/s.CET may be entrusted to conduct a scientific examination.

As per the orders of the Vice Chancellor, the report submitted by the University Engineer in connection with spalling of concrete from the roof of the room housing the OAD section (Finance Building) at SH Campus, based on the resolution of the Syndicate held on 27.05.2025, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

- *To entrust the University Engineer for the inevitable, urgent necessary maintenance work of the existing building.*
- *To entrust the University Engineer to submit a detailed proposal as envisaged in the Budget Speech 2025-26 for the construction of a new building with modern facilities for the Finance wing at Senate House Campus, Palayam without delay.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be approved.

Item No.23.17. Add.ITEM No.01

Estimate for the construction work for the Vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology, at Kariavattom Campus - Approval of estimate for Civil & Electrical works-reg.

[Pl.G]

As resolved by the Syndicate at its meeting held on 02-07-2024, the estimate amounting to Rs.1,56,45,000/- submitted by the University Engineer for the civil, electrical, air conditioning and networking works for the vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology was approved along with the minutes of the meeting of the Technical Committee held on 17-02-2024 and 11-03-2024. It was also resolved to keep the proposal for construction vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology, in abeyance for the time being and to be put up as and when sufficient State Plan fund are received for civil works. The Syndicate at its meeting held on 22/02/2025, also resolved to consider the proposal as and when Plan Grants are released from the Government.

The Standing Committee of the Syndicate on Planning and Development held on 12/05/2025 has recommended to allocate Rs.2,27,68,000/- (for vertical extension to the School of Communication and Library Science at Kariavattom Campus(First Floor) - Rs.1,27,68,000/- and for the vertical extension to the new block - First Floor (adjacent to Arts block II building) for the Department of Archaeology-Rs.1,00,00,000/-) for ongoing civil works (Continuing works sanctioned under State Plan grant 2018-19 onward) under the scheme component Creation of Capital Assets in the Annual

REGISTRAR (I/C)

VICE-CHANCELLOR

Plan Proposals 2025-2026. The Syndicate at its meeting held on 27.05.2025, has resolved to approve the recommendation of the Standing Committee. The Government vide GO.(Rt) No.549/2025/HEDN dated 05.05.2025 has refunded the plan funds amounting to Rs 78,85,790/- (Rupees Seventy Eight Lakh, Eighty Five Thousand, Seven Hundred and Ninety only) under the Head of Account 'Creation of Capital Assets(35P)' which was earlier resumed from the PSTSB account of the University at the end of financial year 2024-25. Cash section has informed that an amount of Rs.77,26,948/- was available as on 19/05/2025, under the H/A 'Creation of Capital Assets(35P)'.

The Syndicate at its meeting held on 27/05/2025, vide Item no: 20.168.04, has resolved construct the Vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology by utilising the Plan Fund within the stipulated time frame. But, the estimate earlier approved by the Syndicate including civil, electrical, and Air Conditioning works was based on DSoR 2018. Now, the DSoR rates have been revised. Hence, the University Engineer has submitted the estimate for the civil work as per DSoR 2021 with cost index 47.66 amounting to Rs.1,46,50,000/- and also submitted the detailed estimate for electrical work based on DSoR 2022 with cost index 34.24 amounting to Rs.16,10,000/-, for the construction work of Vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology.

As per the orders of the Vice-Chancellor, **the estimates submitted by the University Engineer for the civil and electrical works amounting to Rs.1,46,50,000/- and Rs.16,10,000/- respectively, including GST for the vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology**, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations:

To approve the estimates for the civil and electrical works amounting to Rs.1,46,50,000/- (Rupees One crore forty six lakh fifty thousand only) based on DSoR 2021 and Rs.16,10,000/- (Rupees Sixteen lakh ten thousand only) based on DSoR 2022 respectively, including GST, submitted by the University Engineer for the vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be noted.

Item No.23.17.Add.ITEM NO.02

Construction of new Hostel for Women and Resident Warden at Kariavattom Campus- Phase I- General Civil Work-Approval of the Estimate-reg.

[Pl.G]

The Syndicate at its meeting held on 11.06.2025 vide item no.38, has resolved to allocate Rs.3,21,14,210/- for Civil Works/New Buildings under the scheme-component 'Creation of Capital Assets' in the Annual Plan Proposals 2025-2026. The work of construction of new hostel for Women and Resident Warden at Kariavattom Campus is included under Civil Works/New Buildings of the scheme-component 'Creation of Capital Assets' in the Proposal for Financial Assistance under State Plan Grant 2025-2026. The GO regarding administrative sanction for the annual plan (various proposals) - 2025-2026 of the university is yet to be received.

The University Engineer has submitted an Estimate based on DSoR 2021 with cost index 47.66 for the Construction of new Ladies hostel (adjacent to RH Women's Hostel) including new Warden's Hostel, Kariavattom- Phase I-General Civil Work, amounting to Rs.4,75,00,000/- (Rupees Four Crore Seventy Five Lakh only).

As per the orders of the Vice-Chancellor, the estimate based on DSoR 2021 for the Construction of new ladies hostel (adjacent to RH Women's Hostel) including new Warden's Hostel, Kariavattom- Phase I-General Civil Work amounting to Rs.4,75,00,000/- (Rupees Four Crore Seventy Five Lakh only), is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendations:

- *To approve the estimate amounting to Rs.4,75,00,000/-(Rupees Four Crore Seventy Five Lakh only) including GST based on DSoR 2021, submitted by the University Engineer for the Construction of new Hostel for Women and Resident Warden at Kariavattom Campus Phase-I.*

The meeting came to an end at 04.20 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.07.2025, be noted.

Item No.23.18 *Minutes of the Combined meeting of the Standing Committee of the Syndicate on Examinations and & Students' Discipline held on 05.07.2025 – for approval – reg.*

(M&CI)

The minutes of the Combined meeting of the Standing Committee of the Syndicate on Examinations and & Students' Discipline held on 05.07.2025 is placed before the Syndicate for approval (Minutes appended).

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS AND STUDENTS' DISCIPLINE

Date & Time : 05.07.2025, 03.00 P.M
Venue : Syndicate Room

Members Present

1. Dr.Rahim.K	Convener, SC on Exams	Sd/-
2. Dr.Pramod.N	Convener, SC on Students' Discipline	Sd/-
3. Adv.Muralidharan Pillai G	Member,Syndicate	Sd/-
4. Dr.T.R.Manoj	Member,Syndicate	Sd/-
5. Sri.P.S. Gopakumar	Member,Syndicate	Sd/-
6. Prof.(Dr.) P. M. Radhamany	Member Syndicate	Sd/-
7. Dr.S.Jayan	Member,Syndicate	Sd/-
8. Sri. Ahamed Fazil Y	Member,Syndicate	Sd/-

Members Absent

1. Prof.(Dr.) Prakash.K.C	Member Syndicate
2. Prof.(Dr.) Manoj V	Member Syndicate
3. Sri. R. Rajesh	Member,Syndicate
4. Dr.S.Nazeeb	Member,Syndicate
5. Prof.(Dr.) K.G.Gopchandran	Member,Syndicate
6. Dr.Vinodkumar.T.G.Nair	Member,Syndicate

Item No.23.18.01 *Proposal for changes in the procedures for dealing with malpractice in University Examinations-reg.*

(CE Section)

A special meeting of the Standing Committee of the Syndicate on Students' Discipline was held on 03/02/2023 to discuss about the changes, if any, needed in the procedures being followed in the malpractice cases being reported in the University Examinations. The said Committee decided unanimously to recommend:

- to entrust the Controller of Examinations to prepare a draft proposal regarding the various procedures given in the University Examination Manual related to malpractice cases in University Examinations, that need changes and the possible effects of such changes (to be made), and,
- seek orders of the Vice-Chancellor to conduct a combined meeting of the Standing Committee of the Syndicate on Students' Discipline and the Standing Committee of the Syndicate on Examinations for a detailed discussion and recommendations on the said draft proposal.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Syndicate meeting held on 09.02.2023 (vide item no.51.54) resolved to approve the said recommendations of the Committee. Sanction has been accorded by the Vice-Chancellor for implementing the resolution of the Syndicate.

Accordingly a draft proposal regarding the changes in the procedures for dealing with malpractice in University Examinations prepared is placed before the combined meeting of the Standing Committees of the Syndicate on Examinations and Students' Discipline for consideration.

Recommendations: *The Committee considered the above matter and recommended to constitute a subcommittee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Pramod.N (Convener, Standing Committee of the Syndicate on Students' Discipline), Adv.Muralidharan Pillai G, Dr.Manoj T.R, Dr.S.Jayan(Members, Syndicate) and the Controller of Examinations to examine the proposal in detail and submit a report before the Combined meeting of the Standing Committees of the Syndicate on Examinations and Students' Discipline.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Students' Discipline held on 05.07.2025, be approved.

Item No.23.19 *Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Staff, Equipment & Buildings held on 26.07.2025-Approval of –reg.*

(Ad.AVI)

The Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Staff, Equipment & Buildings held on 26.07.2025 is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE AND STAFF, EQUIPMENT & BUILDINGS

Date & Time : 26-07-2025, 1.00 p.m.

Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Adv. Muralidharan Pillai G (Convener, S/c of the Syndicate on Finance)
2. Dr.Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment & Buildings)
3. Dr. S Jayan (Member, Syndicate)
4. Dr. Pramod N (Member, Syndicate)
5. Sri. Ajay D N (Member, Syndicate)
6. Dr. T R Manoj (Member, Syndicate)

Members Absent

1. Prof. Dr. P M Radhamany (Member, Syndicate)
2. Sri. R Rajesh (Member, Syndicate)
3. Dr. S Nazeeb (Member, Syndicate)
4. Prof. Dr. K G Gopchandran (Member, Syndicate)
5. Dr. M Lenin Lal (Member, Syndicate)
6. Adv. R B Rajeev Kumar (Member, Syndicate)

Item No.23.19.01 *Budget speech (2024-25)-Minutes of the meeting of the Budget implementation Cell- proposal received from the Director-KUCC- reg.*

(Ad. D II)

The meeting of the Budget implementation held on 13.09.2024 entrusted Director, KUCC, to submit proposal on the Sl. No. 107 ie., for the Establishment of Virtual IT Cadre Training Centre with Rs.5,00,000/- (Rupees Five Lakh only) envisaged in the Budget speech 2024-25, and to place the proposal before the Combined meeting of the S/C of the Syndicate on Staff, Equipment & Buildings and S/C of the Syndicate on Finance.

Now the Director, KUCC has submitted proposal for Establishment of Virtual IT Cadre Training Centre in the University of Kerala.

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VICE-CHANCELLOR

Hence as per the orders of the Vice Chancellor, the proposal received from the Director, KUCC, is placed before the S/C of the Syndicate on Staff, Equipment & Buildings and S/C of the Syndicate on Finance. (Proposal appended).

The Committee considered the matter and recommended to submit a revised proposal for the Establishment of Virtual IT Cadre Training Centre, by limiting the expenditure within an amount of Rs.5,00,000/- (Rupees Five Lakh only) as envisaged in the Budget Speech 2024-25, vide item no 107 and place before the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Finance and Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.19.02 UGC-MMTTC (HRDC) - Staff pattern - recoupment of AO's salary- reg: (Pl. B)

The Programme- Director UGC-MMTTC vide letter No. UGC-MMTTC/765/2024 dated 13/11/2024, has submitted the present staff pattern at UGC-MMTTC and their term of appointment.

Sl. No	Name & Designation	Terms of appointment
1	Prof. Josekutty C.A Programme Director	Full Additional charge
2	Sajumal T.S Administrative Officer	On Deputation
3	Mr.S. Hari, Administrative Coordinator (Sr.Grade Assistant)	On contract w.e.f 05/03/2024 for a period of 11 months or till they attain the age of 65 years whichever is earlier.
4	Smt.Omana George (Junior Assistant (Accounts))	"
5	Sri. J. V. Rajasekharan Nair (Computer Operator Cum Technician)	"
6	Sri.Manoj R V, (Peon)	"
7	Sri Babu.S, (Driver)	"
8	Smt.Summa Devi S., (Sweeper)	Attained the age of 65 years on 30/11/2024

(a)As per the UGC Guidelines for Human Resource Development Centre 2019.

Sub clause 5.1 Structure of HRDCs (Staffing pattern)

(a)Academic Staff 1.

Professor-Director-1: 2. Assistant Professor-1:

(b)Non-teaching staff: Non-teaching Staff can be engaged against vacant sanctioned positions on contractual basis as per the respective university norms. Daily-wage staff cannot be regularized. The following Non-Teaching staff is prescribed for HRDCs:

1. Technical Officer: 1(ICT applications, maintenance and training).

2. Section Officer: 1

3. Senior Assistant: 1

4. Junior Assistant: 1

5. Documentation Assistant (at the level of Professional Assistant):1

6. Steno-typist/Computer Operator: 1

7. Peon/Multi-Tasking Staff (at the level of Group-C): 1

8.Hostel Attendant: 1 (in case of those ASCs that have independent accommodation/hostel facilities).

Clause 9. FINANCIAL ASSISTANCE

Sub clause 9.1. Core Assistance: Salary will be paid On actual basis.

In this regard, the University has appointed a permanent employee as Administrative Officer and the salary and allowances of the AO is disbursed from state fund and has being recouped from UGC, also the salary/arrear with regard to the non -teaching staffs appointed on contract basis at the UGC-HRDC (MMTTC) are being recouped from the UGC. The contract employees are being appointed w.e.f 05.03.2024 for a period of eleven months or till they attain the age of 65 years.

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b)As per UGC-MMTTC guidelines 2024

Clause 5. Structure of MMTTC:

Sub clause 5.1 A. Programme Director MMTTC:

MMTTC shall be headed henceforth by a Programme Director from amongst the senior faculty members of the Host University/Institution to be nominated by the head of the respective HEIs for a period of three years initially which may be extended depending upon their performance. However, the existing Director /Coordinator /regular staff of erstwhile HRDCs shall continue till their superannuation on the terms and conditions of their service at the time of their appointment.

5.1 B. Supporting Staff:

Support Staff, as needed, may be hired on a contractual basis in the erstwhile MMTTC. They can engage/hire three support staff on a contractual basis, with the following details:

Sl. No	Position	Consolidated Remuneration*/ month(in Rs.)	Remuneration/ year (in Rs.)
1	Project Assistant	35000	4,20,000
2	Computer Assistant	30000	3,60,000
3	Support Staff	22000	2,64,000
	Total		10,44,000

* Subject to revision as per minimum wages rates as notified by concerned State Government from time to time.

In case of erstwhile HRDCs, no contractual staff shall be hired/engaged, if permanent staff is already appointed / available for the purpose.

Structure of Erstwhile HRDCs Staffing pattern:

The erstwhile HRDCs shall conserve its structure for which the academic and non-academic staff engaged prior to the implementation of these guidelines will continue to be governed by the UGC guidelines which prevailed at the time of their appointment. Regular staff of the erstwhile HRDCs will continue till their respective retirement. No new permanent faculty/staff shall be appointed at erstwhile HRDCs after the retirement of the existing staff. Thereafter, the regular faculty members/staff of the host institutions may be given additional responsibility for running the Centre. They will follow MMTTC staff pattern as stated above thereafter.

Support Staff, as needed, may be hired on a contractual basis in the erstwhile MMTTC. Hence, three support staff can be engaged on a contractual basis and the details of the support staffs are depicted above and the UGC has also directed to provide additional responsibility to regular faculty members/ staff of the host institution for running the centre and they should follow MMTTC-staff pattern thereafter.

Also, the Finance Officer on ddfs file No: Pl.F/1188/ASC/2009(Part file 1), has directed to take necessary steps to recoup the salary released towards providing service of the Administrative Officer from 01.07.2023 till date. Further, the Finance Officer has directed to take policy decision at administrative level towards providing service of administrative staff in the UGC-MMTTC in accordance with UGC-MMTTC guidelines 2024. Sanction has been accorded by the Hon'ble Vice Chancellor for the above matter and U.O No 7001/2024/UOK Dated: 14.08.2024, has been issued.

In this regard decision has to be taken on the matter below

1. Whether the present contract staff pattern of UGC-MMTTC as detailed above may be followed for the upcoming term, since the present contract (contract yet to renew) will expire in February 2025.

2. Whether the service of the Administrative Officer may be continued,

a) if the service is to be continued whether, the salary of the AO may be recouped from the UGC funds.

b) if not, up to which period (date) the salary of the A.O may be recouped.

As per the orders of the Hon'ble Vice-Chancellor, the above matter, is placed before the Combined Committee of the Standing Committees on Staff & Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to constitute a Sub-Committee with following members to conduct a discussion with the Programme- Director, UGC-MMTT on the matter.

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VICE-CHANCELLOR

- *Adv. Muralidharan Pillai G , Convener, Standing Committee of the Syndicate on Finance*
- *Dr.Shijukhan J S, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
- *Dr. K G Gopchandran, Convener, Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Finance and Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.19.03 University Hostel for Women, Thycaud - Engaging Resident Nurse on contract basis and fixing the duty time -reg.

(Ad.D II)

The Warden, University Hostel for Women, Thycaud has reported that at present there is only one resident nurse (on contract basis) at the hostel whose is working on alternate days from 6.00 pm to 6.00 am. (Earlier there were two Resident nurses on contract basis).

The total strength of inmates in the hostel is around 400.

The monthly remuneration of Resident Nurse is Rs.22,290/- (Rupees Twenty Two Thousand Two Hundred and Ninety only) and that of Staff Nurse is 21,000/- (Twenty One Thousand only). (UO No.Ad.AV.12762/2021/UOK dated 30.11.2021).

The list of Resident Nurse has expired. (last list was approved on 07.03.2017.)

As the service of the Resident nurse is not available during daytime, Warden has requested to extend the service for 24 hours and to engage one more resident Nurse at the hostel so that the service will be available on all days.

Finance has remarked that taking in to account the number of inmates (around 400), deployment of one more nurse may be considered and to take administrative approval as it involves financial commitment. Finance has further remarked that with regard to duty time of the resident nurse the general norm being followed in the state health department may be adopted. As per the available G.O.(MS) No.278/2010/H&FWD dated 20.05.2010 the Health & Family Welfare (H) Department, has clarified the timing of Paramedical Staff as follows.

- i. The duty time of all the Paramedical Staff will be 8 hours a day or 48 hours a week.
- ii. In all the emergency department and causality services, all Staff will be on 24 hours as call duty to attend to emergencies and mass causality.
- iii. Shift duty of Paramedical Staff will be done as follow:
Primary Health Centers which work 8 am to 4 pm with lunch break off 1 hour from 1 pm to 2 pm in all 7 days- single shift Community Health Centres and Specialty hospitals where causality not provided- 2 shifts (8 am to 4 pm with one hour lunch break from 1 pm to 2 pm and 12 pm to 8 pm) Taluk Hospitals and above and where causality services are provided -- 3 shifts (8 am to 2 pm, 2 pm to 8 pm and 8 pm to 8 am)
- iv. Night duty will not be considered double duty. Duty off not exceeding one duty shift (8 hours) will be admissible for one night shift and should be availed on the next day of night duty only.
- v. Weekly off will be admissible as per the existing norms of nurses.
- vi. The Paramedical Staff will be entitled to 20 days, casual leave 22 holidays/compensatory leave and 52 weekly off in addition to eligible leave.

Hence as per the orders of the Vice Chancellor, the request from the Warden to extend the service of Resident Nurse to 24 hours and to engage one more resident Nurse at the hostel so that the service will be available on all days is placed before the Combined Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance.

The Committee considered the matter and recommended the following:

- 1. to engage One Resident Nurse on contract basis at the University Hostel for Women, Thycaud, by issuing fresh notification.***
- 2. to constitute a Selection Committee with following members for selection to the post of Resident Nurse on contract basis at the University Hostel for Women, Thycaud.***

- *Dr.Shijukhan J S, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
- *Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Finance*
- *Registrar*
- *Hon. Director, University Health Centre, Palayam Campus.*

The meeting came to an end at 1.30 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Finance and Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20 ***Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025 - Approval of – reg.***
(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025 is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STAFF, EQUIPMENT & BUILDINGS

Date & Time : 26-07-2025, 12.00 Noon

Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Dr.Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Adv. Muralidharan Pillai G (Member, Syndicate)
3. Dr. S Jayan (Member, Syndicate)
4. Dr. Pramod N (Member, Syndicate)
5. Sri. Ajay D N (Member, Syndicate)
6. Sri. R Rajesh (Member, Syndicate)- Online
7. Dr. M Lenin Lal (Member, Syndicate)- Online
8. Dr. S Nazeeb (Member, Syndicate)- Online

Members Absent

1. Prof. Dr. K.G. Gopchandran (Member, Syndicate)
2. Adv. R B Rajeev Kumar (Member, Syndicate)

Item No.23.20.01: ***Allotment of quarters to Smt. Jeena S S, (Employee ID:5716) Assistant, ED IV Section on Special Sanction Basis - request for- reg.***
(Ad. B II)

Smt. Jeena S S (Employee ID: 5716) Assistant- ED IV Section (Annual B.Com) and the present resident of F-39 quarters has requested to allocate higher type quarters as the facilities in the present quarters are not sufficient to accommodate her ailing parents. As per the Medical Certificate attached, her 67 year old mother suffers from Chronic Obstructive Pulmonary Disease, Coronary Artery Disease, Type 2 Diabetes Mellitus and Obstructive Sleep Apnoea.

As per U.O. No. Ad.B II/1/10673/09/2018 dated 01.10.2018, (which frames the rules for allotment of residential quarters), Smt. Jeena S S is eligible for E-type quarters. As per clause 15.2 of the aforesaid U.O, "allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. Hence, as per U.O, Smt. Jeena S S (who is actually eligible for E type quarters) may be allocated with D type quarters, with special sanction.

Campus Administration has remarked that, the application of Smt. Jeena S S is placed at Sl.No.195 in the quarters allotment register (for E-type quarters) and at present, only the applicant with Sl.No.32 is allotted with quarters. It also remarked that, at present no vacant D-type or E-type quarters are available for allotment.

As per the orders of the Vice-Chancellor, the matter of allocating D/ E type Quarters to Smt.Jeena S under special sanction basis, when the next vacancy arises is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to concede the request of Smt.Jeena S S (Employee ID: 5716) Assistant, ED IV Section for allocating D/ E type Quarters, as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20.02 കാഷ്വൽ ലേബർമാരുടെ നിലവിലുള്ള ലിസ്റ്റിന്റെ കാലാവധി തീരുന്നത് സംബന്ധിച്ച്.

(Ad. A VIII)

സർവകലാശാലയിലെ വിവിധ ഭാഗങ്ങളിൽ ആകസ്മികമായി വരുന്ന ജോലികൾ ചെയ്തിപ്പിക്കുവാനായി കൂലിയ്ക്ക് ആളുകളെ എടുക്കുവാനുള്ള അധികാരം, കേരള സർവകലാശാല ഫസ്റ്റ് സ്റ്റാറ്റൂട്ട് 1977-ലെ 2-ാം അദ്ധ്യായത്തിലെ 17(2) (XV) വകുപ്പ് പ്രകാരം രജിസ്ട്രാറിൽ നിക്ഷിപ്തമായിട്ടുള്ളതാണ്. ഈ വകുപ്പ് പ്രകാരമാണ് സർവകലാശാലയിൽ കാഷ്വൽ ലേബർമാരെ താത്കാലികാടിസ്ഥാനത്തിൽ നിയമിച്ചു വരുന്നത്.

22.12.2020-ാം തീയതിയിലെ Ad.AVIII/112602/2020 നമ്പർ വിജ്ഞാപനപ്രകാരം നിലവിൽ വന്നതും, 04.12.2021 ല് പ്രസിദ്ധീകരിച്ചതും, 23.12.2021 ലെ സിൻഡിക്കേറ്റിൽ ഐറ്റം നമ്പർ 35.33 പ്രകാരം റിപ്പോർട്ട് ചെയ്യപ്പെടുകയും ചെയ്ത ലിസ്റ്റിൽ നിന്നുമാണ് നിലവിൽ കാഷ്വൽ ലേബർമാരെ നിയമിക്കുന്നത്. പുതിയ ലിസ്റ്റ് നിലവിൽ വന്നതിനാൽ, പഴയ ലിസ്റ്റ് 13.12.2021 നു റദ്ദാക്കുകയും ചെയ്തിരുന്നു. പാളയം, കാര്യവട്ടം ക്യാമ്പസുകളിലേയ്ക്ക് പ്രത്യേകം ലിസ്റ്റുകൾ നിലവിലുണ്ട്. 30 മുതൽ 45 വയസുവരെയുള്ളവർ A ലിസ്റ്റിലും 46 മുതൽ 50 വയസുവരെയുള്ളവർ B ലിസ്റ്റിലും ഉൾപ്പെടുന്നു. ഇതിൽ നിന്നും 10:1 (A:B) എന്ന അനുപാതത്തിലാണ് നിയമനം നടത്തുന്നത്.

ആകെ 1247 പേര് അടങ്ങിയ കാര്യവട്ടം ലിസ്റ്റിൽ ഉൾപ്പെട്ടിരുന്നവർ കഴിഞ്ഞതിനാൽ, 02/11/2023 തീയതിയിലെ ബഹു. രജിസ്ട്രാറുടെ ഉത്തരവ് പ്രകാരം നിലവിലെ ലിസ്റ്റിൽ നിന്നും ആദ്യം മുതൽ ക്രമമനുസരിച്ചു കാര്യവട്ടം ക്യാമ്പസിലേക്കു നിയമനം നടത്തി വരുന്നു. അതിൻപ്രകാരം ഇതുവരെ 926 പേർക്ക് നിയമന മെമ്മോ നൽകി കഴിഞ്ഞു.

പാളയം ലിസ്റ്റിൽ നിന്നുള്ള നിയമനങ്ങളുടെ നിലവിലെ സ്ഥിതി ചുവടെ ചേർക്കുന്നു.

		ലിസ്റ്റിൽ ഉൾപ്പെട്ടവർ	നിയമന മെമ്മോ അയച്ചവർ	ലിസ്റ്റിൽ അവശേഷിക്കുന്നവർ
പാളയം	A ലിസ്റ്റ്	5443	3140	2303
	B ലിസ്റ്റ്	1088	314	774
	ആകെ	6531	3454	3077

18.11.2021 ലെ സെലക്ഷൻ കമ്മിറ്റി തീരുമാനപ്രകാരം 2021 ഡിസംബറിൽ നിലവിൽ വന്ന ലിസ്റ്റിന്റെ മൂന്ന് വർഷ കാലാവധി 2024 ഡിസംബറിൽ അവസാനിച്ചു. സിൻഡിക്കേറ്റ്, 17.03.2025, (vide Item No. 18.02)ൽ നടന്ന മീറ്റിംഗിൽ വെച്ച് നിലവിലെ ക്യാഷ്വൽ ലേബർമാരുടെ റാങ്ക് ലിസ്റ്റിന്റെ കാലാവധി 6 മാസത്തേക്ക് കൂടി നീട്ടി നൽകാൻ തീരുമാനിച്ചു. ഇതിനെത്തുടർന്ന് 07.04.2025 ലെ ഉത്തരവ് നമ്പർ Ad.A.VIII/3101/2025/UOK പ്രകാരം റാങ്ക് ലിസ്റ്റിന്റെ കാലാവധി 04.12.2024 മുതൽ 03.06.2025 വരെ നീട്ടി നൽകി .

പാളയം ലിസ്റ്റിൽ, കാഷ്വൽ ലേബർ നിയമനം പ്രതീക്ഷിച്ചിരിക്കുന്ന 3077 പേർ അവശേഷിക്കുന്നുണ്ട്.

മേൽ സാഹചര്യത്തിൽ നിലവിലുള്ള ലിസ്റ്റിന്റെ കാലാവധി ദീർഘിപ്പിക്കണമോ അതോ പുതിയ വിജ്ഞാപനം പുറപ്പെടുവിച്ച് ലിസ്റ്റ് തയ്യാറാക്കണമോ എന്നുള്ള നിർദ്ദേശത്തിനായി 27/05/2025 ൽ നടന്ന സിൻഡിക്കേറ്റിന്റെ മീറ്റിംഗിൽ സമർപ്പിക്കുകയുണ്ടായി. സിൻഡിക്കേറ്റ്, 27/05/2025 (vide Item No. 20.124) ൽ നടന്ന മീറ്റിംഗിൽ വെച്ച്, ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ്ങ് കമ്മിറ്റിയായ സ്റ്റാഫ് എക്യൂപ്പ്മെന്റ് ആൻഡ് ബിൽഡിങ്ങ്സ് മുൻപാകെ സമർപ്പിക്കുവാൻ തീരുമാനിച്ചു. ഈ സിൻഡിക്കേറ്റിന്റെ മീറ്റിംഗിൽ വെച്ച് നിലവിലെ കാഷ്വൽ ലേബർമാരുടെ റാങ്ക് ലിസ്റ്റിന്റെ കാലാവധി സിൻഡിക്കേറ്റിന്റെ അന്തിമ തീരുമാനം വരുന്നതു വരെ ദീർഘിപ്പിക്കാനും തീരുമാനിച്ചു.

REGISTRAR (I/C)

VICE-CHANCELLOR

ആയതിനാൽ മേൽ പ്രസ്താവിച്ച വസ്തുതകളുടെ വെളിച്ചത്തിൽ നിലവിലുള്ള ലിസ്റ്റിന്റെ കാലാവധി ദീർഘിപ്പിക്കണമോ അതോ പുതിയ വിജ്ഞാപനം പുറപ്പെടുവിച്ച് ലിസ്റ്റ് തയ്യാറാക്കണമോ എന്നുള്ള നിർദ്ദേശത്തിനായി തീരുമാനം എടുക്കുവാൻ ഈ കറിപ്പ് സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ്ങ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്യൂപ്പ്മെന്റ് ആൻഡ് ബിൽഡിങ്ങ്സ് മൂൻപാകെ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended the following:

1. *to prepare a new rank list of Casual Labourers on daily wage basis, by inviting fresh applications.*
2. *to constitute a Selection Committee with following members to fix the norms/criteria for issuing notification in order to prepare new ranklist of Casual Labourers on daily wage basis in the University Campuses.*
 - *Dr.Shijukhan J.S, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
 - *Adv. Muralidharan Pillai G ,Convener, Standing Committee of the Syndicate on Finance*
 - *Adv.R.B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Department and Other Institutions*
 - *Sri. Ajay D N, Member, Syndicate*
 - *Registrar*
3. *to continue engaging the Casual Labourers from the existing list till the finalization of new list of Casual Labourers.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20.03 **Department of Mathematics – Preparing panel of Guest Lecturers in Computer Science for handling M.Sc. Mathematics with Finance & Computation course - reg.**

(Ad. H)

The Head, Department of Mathematics has informed that, the service of the Guest Lecturers in Computer Science, for M.Sc. Mathematics with specialization in Finance & Computation course, in the existing Panel, is currently unavailable. Hence, it is requested to grant permission to publish a notification in daily newspapers, inviting applications from eligible candidates for the position of Guest Lecturer in Computer Science.

The following points may be noted in this regard.

* The faculty position in the Department of Mathematics is as follows:

Sl. No	Name of the Post	Sanctioned Strength	Filled	Vacancy	Contract	Guest	Emeritus Professor & Adjunct Faculty
1	Professor	1	0	1	1 (Teaching Mathematics)	A panel of guest lecturer was approved, for Teaching Commerce for M.Sc. Mathematics with Specialization in Finance and Computation course	1-Emeritus Professor 1-Adjunct Faculty (For FYUGP)
2	Associate Professor	1	0	1			
3	Assistant Professor	7+1	5+0	2+1			

* The Department of Mathematics is conducting 2 PG courses - M.Sc. Mathematics and M.Sc. Mathematics with specialization in Finance & Computation.

* Now, the sanctioned strength of students in M.Sc. Mathematics is 30 and that of M.Sc. Mathematics with specialization in Finance and Computation is 15. Two batches of students are studying in these two courses.

REGISTRAR (I/C)

VICE-CHANCELLOR

As per the orders of the Vice-Chancellor, the matter of entrusting the Head, Department of Mathematics, to prepare a panel of Guest Lecturers in Computer Science for handling the course M.Sc. Mathematics with Finance & Computation, as per rules, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to permit the Head, Department of Mathematics, to prepare a panel of Guest Lecturers in Computer Science for handling the course M.Sc. Mathematics with Finance & Computation, as per the existing rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20.04 Department of Optoelectronics - Request for including experts to the panel of Guest Faculties - reg.

(Ad. F II)

The Head, Dept. of Optoelectronics, vide letter dated 25/03/2025, has informed that the Department is offering M.Tech course - M.Tech Electronics and Communication (Optoelectronics & optical Communication) and two M.Sc. courses - M.Sc. Electronics (Optoelectronics) and M.Sc. Electronics (Artificial Intelligence), at present.

The Department Council meeting held on 21/03/2025 recommended to request the University to include the following experts in the existing panel of guest faculties. The Biodata of these faculties are also forwarded.

Sl. No.	Name of experts	Qualification	Designation
1.	Dr. M.S. Swapna	M.Sc., M.Phil., Ph.D.	Nandanam, TC 8/78(3), Thelibhagam, Thirumala P.O., Thiruvananthapuram
2.	Dr. Pradeep R	MBA, M.Tech, Ph.D	Professor, Department of Electronics and Communication Engineering, College of Engineering, Thiruvananthapuram

As per the orders of the Vice-Chancellor, the matter of including Dr. M.S Swapna and Dr.Pradeep R, in the existing panel of guest faculty in Department of Optoelectronics, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to include Dr. M.S. Swapna and Dr. Pradeep R., in the existing panel of guest faculty in Department of Optoelectronics, based on the recommendation of the Department Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20.05 Department of Hindi - Dr.Suchith C S - promotion as Professor in the background of disciplinary action - reg.

(Ad. F II)

Dr.Suchith C S, Associate Professor, Department of Hindi submitted a proposal as per UGC Regulations 2018 for his promotion to the post of Professor. A Selection Committee, duly constituted by the Vice Chancellor, at its meeting held on 26.10.2023, considered the proposal and recommended CAS promotion of Dr.C.SSuchith as Professor (Academic Level 14) w.e.f 20.03.2023. The Syndicate held on 28.11.2023, vide Item No. 06.03 resolved to approve the recommendation of the Selection Committee and the Vice Chancellor ordered to implement the Syndicate resolution on 17.12.2023.

Later, a female student pursuing her first year MA degree in the Department of Hindi, University of Kerala, has made a complaint against Dr.Suchith C.S, alleging serious misconduct concerning his character in her letter received by the Registrar on 11.01.2024. The Internal Complaints Committee (ICC) heard the complainant, accused and witnesses on 30 and 31 January, 2024 and the report of the same was placed as Item No. 08.96 in the meeting of Syndicate held on

15.02.2024. The Syndicate resolved to suspend Dr.Suchith C S with immediate effect and constituted an Enquiry Committee for further investigation. Accordingly UO No. Ad F II 1788/2024/UOK dated 28.02.2024 has been issued placing Dr.Suchith C S under suspension, pending enquiry.

The said Inquiry Committee constituted by the Syndicate submitted the report and considering the same, the Syndicate at its meeting held on 05.11.2024 and 11.11.2024 (Addl Item No:1) resolved to impose minor penalty of withholding promotion for 3 years on Dr. C S Suchith as per Statute 25 A. (iii) Part III Chapter 4 of Kerala University First Statutes 1977.

But the above said minutes does not state the date of effect of the penalty.

The Syndicate held on 13.05.2025, as per Item No. 19.131.22 *inter alia* resolved that the request of Dr.Suchith C S for placement as Professor be referred to Staff Committee for further consideration.

As per the orders of the Vice Chancellor, the matter of granting promotion to Dr.Suchith C S as Professor in Department of Hindi, in the light of disciplinary action against him, is submitted for the consideration of Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to direct Dr.Suchith C. S., Associate Professor, Department of Hindi to appear before the next Standing Committee of the Syndicate on Staff, Equipment and Buildings, for hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No. 23.20.06 Department of Physical Education- Reckoning of prior service of Dr.M.N.C.Bose, for pensionary benefits - Legal opinion - reg.

(Ad. F II)

Dr. M N C Bose, former Director, Department of Students Services, and former Director, Department of Physical education has requested to reckon his service as Lecturer in Physical Education in Cochin college from 23.06.1980 to 04.09.1989 prior to his entry into University service, while calculating the total service for pension benefits in University of Kerala.

Following points may be noted in this regard.

1. Dr.M.N.C Bose was appointed as the Director, Department of Physical Education (Temporary) in University of Kerala on 05.09.1989 AN vide U.O Ad.D.I.3.3004/88 dated 6.10.1989.
2. A revised order was issued (Ad.D.I.3.3004/88 dated 22.09.1994) sanctioning U G C scale of pay of Rs.4500-7300 in the University Department of Physical Education w.e.f 05-09-1989 and his probation was declared on 05.09.1990 vide order no Ad.D.I.3.3004/88 dated 26.10.1990.
3. The date of retirement of Dr. M N C Bose was on 31.05.2007.
4. As per the service verification certificate No E1/4972/21 issued by office of Deputy Director of collegiate Education, Ernakulam, Dr M N C Bose joined duty as Lecturer in physical education Cochin college and his period of service was from 23.06.1980 to 04.09.1989.
5. The Finance has remarked that the aided service of Dr. M.N.C. Bose at Cochin College can be considered for pension benefits.
6. The Kerala State Audit Department has remarked that since Dr.M N C Bose has submitted the request to reckon his prior service as Lecturer in Physical Education in Cochin College from 23.06.1980 to 04.09.1989, for pensionary benefits, prior to his retirement from the service, decision can be taken at Administrative level.

The Syndicate held on 22-02-2025, vide Item no.17.09.02, resolved to seek legal opinion on the request of Dr. M N C Bose. The Legal Advisor has opined that, there is no legal impediment in reckoning the previous service of Dr. M N C Bose, for retirement benefits (copy of the legal opinion appended).

As per orders of the Vice-Chancellor, the legal opinion regarding the reckoning of prior service put in by Dr. M N C Bose as Lecturer in Physical Education in Cochin College from 23.06.1980 to 04.09.1989, for pensionary benefits, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to approve the legal opinion regarding the reckoning of prior service put in by Dr. M N C Bose as Lecturer in Physical Education in Cochin College from 23.06.1980 to 04.09.1989, for pensionary benefits.

Item No.23.20.07 ***Department of Psychology - complaint from Smt.Manasi Mahesh, 3rd Semester Applied Psychology student against Dr. Johnson R, Assistant Professor - Enquiry report - reg.***

(Ad. F II)

Smt. Manasi Mahesh, 3rd Semester Applied Psychology student, Dept of Psychology vide letter dated 29.01.2025 forwarded a complaint through HoD, stating that she suffered mental harassment and discriminatory behaviour from Dr. Johnson R, Assistant Professor, Dept of Psychology.

The student lists various incidents since her first semester where she suffered ill-treatment from the faculty.

1. She alleges to have been shouted at by Dr. Johnson for seeking clarification on receiving comparatively lower internal marks for the paper *Psychological Testing and Measurement* in her first semester.
2. She alleges that the internal marks for the paper Educational Psychology were manipulated by Dr. Johnson and on questioning, he shouted at her. She further alleged that Dr. Johnson made humiliating remarks like she "don't have culture" and she "always behave like this" which left her humiliated, emotionally drained and disrespected as a student, woman and a member of SC community.
3. She was disallowed from presenting seminar on *Assessment in Educational Settings*, a paper in 3rd semester, but allowing her peer to do it.

As per the orders of the Registrar, the matter was investigated by Vice Chairman, CSS and Campus Director. The Enquiry committee submitted their report dated 30.04.2025. The report concludes stating that 'Dr.Johnson R., Assistant Professor in the Department of psychology, has failed to disprove the allegations made by Ms. Manasi K. Mahesh, a 4th-semester MSc Applied Psychology student. Instead, he has attempted to shift blame onto his colleagues and the university, without presenting any concrete evidence to support his defense'.

It may also be noted that the student submitted her complaint to Kerala State Commission for Scheduled Castes and Scheduled Tribes and the commission has sought report from University in this regard. An interim reply dated 16.05.2025 was forwarded to the Commission apprising the current status.

As per the orders of the Vice Chancellor, the report submitted by the Enquiry Committee (attached) on the complaint from Smt. Manasi Mahesh against Dr. Johnson R, Assistant Professor, Dept of Psychology is placed before Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to place Dr. Johnson R, Assistant Professor, Department of Psychology, Kariavattom under suspension considering all the complaints.

Item No.23.20.08 ***Department of Political Science - Fresh panel of Guest faculty consisting of new and existing faculty members – Approval of – Reg.***

(Ad. D III)

Dr. Girish Kumar R., Head, Department of Political Science, vide emails dated 19.08.2024 and 24.08.2024, had submitted that they are in need for engaging at least 9 guest faculty members, for MA (Politics, International Relations and Diplomacy) - 2 two guest faculty members, MA Public Administration - 1 guest faculty member, MA (Political Science) - 4 guest faculty teachers, BA (Hons.) - 2 guest faculty members. The Head, Department of Political Science, had also stated that they are engaging Prof. Joseph Antony, former Professor and Head, for engaging classes for BA Hons (first semester). The requests from Dr. Girish Kumar R were placed before the Standing Committee of

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the Syndicate on Staff, Equipment & Buildings, and the Syndicate held on 22.02.2025, vide item no.17.09.08, resolved to defer the item.

The Head, Dept. of Political Science has now requested to approve decision of the Department council suggesting a panel of guest faculty members consisting of Dr. Vinisha, Dr Roshan Varghese, Ms. Rugmini Devi, Ms Arya Nair, Mr. Tony George, Ms. Nirupama AK, Ms. Sinu Kunjumon, and Dr Rincy Mathew, and the Vice - Chancellor approved the request, as per existing rules. Further, the HoD informed that two candidates opted out due to existing commitments, and the Department Council has decided to create a fresh panel consisting of new faculty and the existing faculty members (Dr. Vinisha U and Dr Roshan Varghese, who continue to take classes) from the old list created in 2022. The HoD has forwarded the resumes of six Guest faculty members for consideration, stating that the old panel stands cancelled.

Fresh Panel of Guest faculty members

Sl. No.	Name	PhD qualified	NET qualified
1.	Dr.Vinisha .U	yes	yes
2.	Dr. Roshan Varghese V	yes	no
3.	Ms. Rugmini Devi M	no	yes
4.	Dr. Rincy Mathew	yes	yes
5.	Ms. Nirupama A K	no	yes
6.	Ms. Arya M Nair	no	yes

Status of posts in the department

Assistant Professor		Associate Professor		Professor		Emeritus	Contract	Guest	Total posts	
sanction	posted	sanction	posted	sanction	posted				sanction	posted
6 + 4*	8	3	0	1	1	1	3	2	14	15

As per the orders of the Vice – Chancellor, the request from Dr. Girish Kumar R., Head, Department of Political Science, to approve a Fresh panel of Guest faculty (comprising 4 new faculties and 2 existing faculties (Dr. Vinisha U and Dr. Roshan Varghese)), is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the fresh panel of Guest faculty suggested by the Department Council and forwarded by Dr. Girish Kumar R., Head, Department of Political Science, as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20.09 ***University Engineering Unit- Extension of contract period of 05 Work Superintendents and 01 Overseer (Electrical), initially engaged in connection with NAAC visit - reg.***

Ref: Letter No. UE/Estt./1699/2025 Dtd.05.05.2025 from the University Engineer.
(Ad. D II)

The University Engineer vide ref. has forwarded the extension request of 5 work superintends & 1 Overseer (ele) on contract at Engineering Unit, initially engaged in connection with NAAC visit and the details of their current engagement are given as follows.

Sl No	Name	Designation	Contract period	Monthly remuneration	Date of joining duty	Contract expiry date
1	Justin Tom Mathew	Overseer (Electrical)	11 months	Rs.25,000	29.07.2024	28.06.2025
2	Sri. Bijoy Chandran	Work Superintendent	11 months	Rs.23,000	29.07.2024	28.06.2025
3	Smt.Shiny P J	-do-	11 months	Rs.23,000	29.07.2024	28.06.2025
4	Sri.Vipinlal V R	-do-	11 months	Rs.23,000	29.07.2024	28.06.2025
5	Sri. Japasingh J	-do-	11 months	Rs.23,000	29.07.2024	28.06.2025
6	Smt. Shaiji Muhammed N	-do-	11 months	Rs.23,000	29.07.2024	28.06.2025

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The University Engineer has reported that the above incumbents informed their willingness to continue in their respective posts for further period and they are inevitable for the smooth functioning of the offices considering the large volume of present and upcoming projects.

It may be noted that, previously the contract of the above six incumbents who were engaged in connection with NAAC visit has been extended on the basis of recommendation of the Standing Committee of the Syndicate to S,E& B and Syndicate held on 12.07.2024 vide item No.12.04.09.

As per the orders of the Vice-Chancellor, the extension request of above-mentioned 5 work superintends & 1 Overseer (ele) on contract at University Engineering Unit, initially engaged in connection with NAAC visit after their contract expiry, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to invite University Engineer for hearing before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.23.20.10 ***Direction of Vice chancellor -Proposal of Medical Officer for conducting Comprehensive health check up to all the employees of the University - reg.***

Ref:- 1. Note dated 05.02.2024 from the desk of Vice -Chancellor.
2. Proposal dated 27.02.2024 from Medical Officer, Palayam.

(Ad. D II)

Vice Chancellor, vide reference.1 has directed to obtain a detailed proposal for elaborating health check up to all the employees of the University in view of the sudden demise of Sri. Anil Kumar (46), casual driver of the University. The Medical Officer UHC Palayam vide ref.2 has submitted a Health Check up proposal including the following.

An average of twenty employees may be directed to take the following blood tests on an empty stomach.

1. Hb A1C
2. FBS
3. Lipid profile
4. BP

in order to identify the three main lifestyle diseases that are associated with a high risk of heart attack, stroke, diabetes-related disorders, and other health problems: hypertension, diabetes mellitus, and dyslipidemia.

An average of 20 willing employees, after getting the lab results can be examined and advised for ailments related or not related to the above and thus by within few months all employees can come under the purview of Health check up. Medical Officer also mentioned that Executive check up may be another option.

Hence Vice -Chancellor has ordered to conduct a meeting of all staff Unions in the University to discuss their opinion regarding the Comprehensive Health Check up to the Staff in the University, on 15th April 2024, 11 am at Syndicate room.

The meeting was convened and the members of the meeting proposed various suggestions regarding matter and none of them was finalized. (Minutes of the meeting appended as 1)

Vice Chancellor has concluded the meeting by directing the members to submit report including their suggestions as soon as possible and the suggestions submitted by members are appended as 2 & 3.

As per the orders of Vice -Chancellor the matter regarding the proposal of Comprehensive Health Check up to the Staff in the University is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for appropriate consideration .

The Committee considered the matter and recommended to refer the item to the Combined Standing Committees of the Syndicate on Finance and Staff, Equipment and Buildings.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20.11

യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റ് -കാര്യവട്ടം ക്യാമ്പസിലെ ഇലക്ട്രിക്കൽ സംബന്ധമായ അറ്റകുറ്റപ്പണികൾ തീർക്കുന്നതിനായി സ്റ്റാഫിന്റെ ദൗർലഭ്യം അടിയന്തരമായി 2 പേരെ ഇലക്ട്രീഷ്യൻ തസ്തികയിൽ കരാർ വ്യവസ്ഥയിലോ/ കാഷ്വൽ വ്യവസ്ഥയിലുള്ള നിയമനം - യൂണിവേഴ്സിറ്റി എൻജിനീയറുമായി ഈ വിഷയം ചർച്ച ചെയ്യുന്നത് - സംബ.

സൂചന : 07.05.2025 തീയതിയിൽ സിന്റിക്രേറ്റ് മിനുട്സ് (ഇനം നം.19.131.40)

(Ad. D II)

യൂണിവേഴ്സിറ്റി എൻജിനീയർ 21.03.2025 തീയതിയിലെ കത്തിലൂടെ കാര്യവട്ടം ക്യാമ്പസിലെ ഇലക്ട്രിക്കൽ വിഭാഗം ജീവനക്കാരുടെ കുറവ് നേരിടുന്നതുമൂലം വിവിധ വകുപ്പുകൾ, ക്വാർട്ടേഴ്സ്, ഹോസ്റ്റലുകൾ മുതലായവയിൽ നിന്നും ലഭിക്കുന്ന പരാതികൾ പരിഹരിക്കുന്നതിൽ വളരെയധികം ബുദ്ധിമുട്ടുണ്ടാക്കുന്നുവെന്നും രാത്രി സമയത്ത് ഷിഫ്റ്റിൽ ഒരു സ്റ്റാഫ് മാത്രം പ്രവർത്തിക്കുന്നത് അപകട സാധ്യതയുള്ളതും നിലവിലെ നിയമത്തിനെതിരായെന്നും, നേരത്തേയുണ്ടായിരുന്ന 2 കരാർ ജീവനക്കാർ സേവനം അവസാനിപ്പിച്ചതും ഡ്യൂട്ടി ക്രമീകരണം വളരെ ബുദ്ധിമുട്ടാണെന്നും ആയതിനാൽ ഇപ്പോളത്തെ പ്രതിസന്ധി മറി കടക്കാൻ കുറഞ്ഞത് 2 ജീവനക്കാരെയെങ്കിലും ഇലക്ട്രീഷ്യൻ തസ്തികയിൽ കരാർ/കാഷ്വൽ വ്യവസ്ഥയിൽ നിയമിക്കണമെന്നും അറിയിച്ചിരുന്നു .

മേൽ വിഷയവുമായി ബന്ധപ്പെട്ട് നിലവിലെ എൻജിനീയറിങ് യൂണിറ്റിലെ ഇലക്ട്രീഷ്യൻ- ലൈൻ ഹെൽപ്പർ തസ്തികകളുടെ വിവരം ചുവടെ ചേർക്കുന്നു .

തസ്തിക	അംഗീകൃത എണ്ണം	സ്ഥിരം ജീവനക്കാർ	കരാർ ജീവനക്കാർ
ഇലക്ട്രീഷ്യൻ	6	5	3
ലൈൻ ഹെൽപ്പർ	5	1	10

18.03.2022 ലെ സിന്റിക്രേറ്റ് റെസൊല്യൂഷന്റെ അടിസ്ഥാനത്തിൽ സർവകലാശാലയിലെ 6 ഇലക്ട്രീഷ്യൻ തസ്തികയിൽ നിലവിലുണ്ടായിരുന്ന 2 ഒഴിവുകളിൽ 1 ഒഴിവിൽ, പി എസ് സി നിയമനം നടത്തുകയും, അവശേഷിക്കുന്ന 1 ഒഴിവിലേക്കായി ലൈൻ ഹെൽപ്പർ തസ്തികയിലെ ഏക ജീവനക്കാരനായ ശ്രീ. ഷാജഹാൻ എ എസ് സമർപ്പിച്ച സ്ഥാനക്കയറ്റത്തിനുള്ള അപേക്ഷ 05.11.2024 & 11.11.2024 തീയതിലെ സിന്റിക്രേറ്റിന്റെ തീരുമാന പ്രകാരം അഡ്വ. ജ്യോതിഷ്വരന്റെ നിർദ്ദേശത്തിനായി സമർപ്പിച്ചിട്ടുള്ളതാകുന്നു.

കേരള പി എസ് സി യുടെ യൂണിവേഴ്സിറ്റി ഇലക്ട്രീഷ്യൻ റാങ്ക് ലിസ്റ്റ് നിലനിൽക്കുന്നു.

കൂടാതെ ലൈൻ ഹെൽപ്പർ തസ്തികയെ re-designate ചെയ്ത ഇലക്ട്രീഷ്യൻ തസ്തികയാക്കാനുള്ള യൂണിവേഴ്സിറ്റി ഇലക്ട്രീഷ്യൻ റാങ്ക് ഹോൾഡേഴ്സിന്റെ അപേക്ഷയും, ഇലക്ട്രീഷ്യൻ തസ്തികയുടെ സമാനമായ തസ്തികകൾ ഏകീകരിക്കണമെന്നുള്ള സർക്കാർ നിർദ്ദേശവും സ്റ്റാഫ് കമ്മിറ്റിയുടെ പരിഗണനക്കു സമർപ്പിക്കുകയും 22.02.2025 ലെ സിന്റിക്രേറ്റ് ഈ വിഷയത്തിൽ റിപ്പോർട്ട് സമർപ്പിക്കാനായി രജിസ്ട്രാറിനെ ചുമതലപ്പെടുത്താൻ തീരുമാനിക്കുകയുണ്ടായെന്ന വിവരവും ശ്രദ്ധയിൽ പെടുത്തുന്നു.

18.03.2022 തീയതിയിലെ സിന്റിക്രേറ്റ്, സബ് കമ്മിറ്റിയുടെ റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ, കേരള സർവകലാശാല ഫസ്റ്റ് ഓർഡിനൻസ് 1978 -ൽ ഉൾപ്പെട്ടിട്ടുള്ള എൻജിനീയറിങ് യൂണിറ്റിന് കീഴിലുള്ള ഇന്റഗ്രേറ്റഡ് ക്യാറ്റഗറിയിലുള്ള പ്ലംബർ/പമ്പ് ഓപ്പറേറ്റർ തസ്തികയിലുണ്ടായിരുന്ന 14 തസ്തികകളെ 4 വീതം sanctioned പോസ്റ്റ് ഉള്ള പ്ലംബർ തസ്തികയും പമ്പ് ഓപ്പറേറ്റർ തസ്തികയാക്കാനും അവശേഷിക്കുന്ന 6 തസ്തികയെ സർക്കാരിന്റെ അംഗീകാരത്തോടെ സർവകലാശാല എൻജിനീയറിങ് യൂണിറ്റിന്റെ ആവശ്യകതക്കനുസരിച്ചുള്ള മറ്റു തസ്തികകളാക്കാനുമെന്നും തീരുമാനിക്കുകയുണ്ടായെന്ന വിവരം ശ്രദ്ധയിൽ പെടുത്തുന്നു. കൂടാതെ 11-ആം ശമ്പള പരിഷ്കരണ ഉത്തരവ് പ്രകാരം പമ്പ് ഓപ്പറേറ്റർ തസ്തികയുടെയും ഇലക്ട്രീഷ്യൻ തസ്തികയുടെയും സ്കെയിൽ ഓഫ് പേ (25100-49000) ആകുന്നു.

സർവകലാശാലയിൽ ഇലക്ട്രീഷ്യൻ കരാർ-ന്റെ 40 പേരടങ്ങുന്ന റാങ്ക് ലിസ്റ്റ് നിലവിൽ വന്നതിനു ശേഷം (Rank list dated 23.05.2022) 2022-ൽ 4 പേരെ കരാർ അടിസ്ഥാനത്തിൽ നിയമിക്കുകയുണ്ടായി. എന്നാൽ ഇതിൽ ഒരു ജീവനക്കാരൻ 2024 -ഒക്ടോബറിൽ സേവനം അവസാനിപ്പിക്കുകയുണ്ടായി. കേരള പി.എസ്.സി.യുടെ യൂണിവേഴ്സിറ്റി ഇലക്ട്രീഷ്യൻ റാങ്ക് ലിസ്റ്റ് നിലനിൽക്കുന്ന അവസരത്തിൽ നിലവിലുള്ള ഇലക്ട്രീഷ്യൻ കരാർ റാങ്ക് ലിസ്റ്റിൽ നിന്നും അടിയന്തരഘട്ടത്തിൽ കരാർ/ കാഷ്വൽ വ്യവസ്ഥയിൽ ടി

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VICE-CHANCELLOR

തസ്തികയിൽ നിയമനം നടത്തനാകുമോ എന്ന് പരിശോധിക്കേണ്ടതുണ്ട് .കൂടാതെ 09 .12 .2024 തീയതിയിലെ സർക്കുലർ നം . ഉ .പ.സി .3/ 200/2024/ പി &എ.ആർ. ഡി യുടെ നിബന്ധന X i i , പ്രകാരം എംപ്ലോയ്മെന്റ് എക്സ്ചേഞ്ച് മുഖേനയുള്ള നിയമനം, ദിവസക്കൂലി/ കരാർ നിയമനം മുതലായ താത്കാലിക നിയമന രീതികളൊന്നും പി എസ് സി റാങ്ക് ലിസ്റ്റ് നിലവിലുള്ള ഒരു തസ്തികയിലും അവലംബിക്കാൻ പാടുള്ളതല്ല എന്ന് സർക്കാർ നിർദ്ദേശിച്ചിരുന്നു എന്ന വിവരവും ശ്രദ്ധയിൽപെടുത്തുന്നു .

മേൽസൂചനയിൽ പരാമർശിച്ചിരിക്കുന്ന സിന്റിക്റ്റേറ്റ് 2 ഇലക്ട്രീഷ്യൻമാരെ കരാർ/കാഷ്വൽ വ്യവസ്ഥയിലോ അടിയന്തരമായി നിയമിക്കാനുള്ള യൂണിവേഴ്സിറ്റി എൻജിനീയറുടെ അപേക്ഷ പരിഗണിച്ചു സിന്റിക്റ്റേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിപ്‌മെന്റ് & ബിൽഡിംഗ്സിന്റെ മുൻപാകെ ഈ വിഷയം ചർച്ച ചെയ്യാനായി യൂണിവേഴ്സിറ്റി എൻജിനീയറെ ക്ഷണിക്കാൻ തീരുമാനിക്കുകയും ചെയ്തു. ആയതു 30.05.2025-ലെ കത്തിലൂടെ യൂണിവേഴ്സിറ്റി എൻജിനീയറെ അറിയിക്കുകയും ചെയ്തു .

ആയതിനാൽ വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം യൂണിവേഴ്സിറ്റി ഇലക്ട്രീഷ്യൻ തസ്തികയുടെ പി എസ് സി റാങ്ക് ലിസ്റ്റ് നിലവിലിരിക്കുന്ന സാഹചര്യത്തിലും ,നിലവിലെ പ്രതിസന്ധി മറി കടക്കാൻ കാര്യവട്ടം ക്യാമ്പസ്സിൽ 2 ഇലക്ട്രീഷ്യൻമാരെയെങ്കിലും കരാർ/കാഷ്വൽ വ്യവസ്ഥയിലോ അടിയന്തരമായി നിയമിക്കുന്നതു മായി ബന്ധപ്പെട്ട വിഷയം ചർച്ച ചെയ്യാനായി യൂണിവേഴ്സിറ്റി എൻജിനീയറെ ഈ കമ്മിറ്റി മുൻപാകെ ഹാജരാകുന്നത് സംബന്ധിച്ച വിഷയം സിന്റിക്റ്റേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിപ്‌മെന്റ് & ബിൽഡിംഗ്സിന്റെ മുൻപാകെ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to engage two Electricians on contract basis in the University Engineering Unit, Kariavattom.

The Committee further recommended to constitute a Selection Committee with following members for selection to the post of Electrician on contract basis in the University Engineering Unit, Kariavattom.

- *Dr. Shijukhan J S, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
- *Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Finance*
- *Registrar*
- *University Engineer*
- *Sri.Mohan .P, Retired Supdt.Engineer, PWD (Electrical)*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20.12

ലൈബ്രറി വിഭാഗത്തിലെ നിലവിലുള്ള ക്ലിക്ക് അസിസ്റ്റന്റ് തസ്തികയിലെ ഒഴിവ് ഡൗൺഗ്രേഡ് ചെയ്ത്, പ്രൊഫഷണൽ അസിസ്റ്റന്റ് ഗ്രേഡ് II (ലൈബ്രറി) തസ്തിക കേരള പബ്ലിക്സ് വിസ്കൂമ്മിഷന്റിപ്പോർട്ട് ചെയ്യുന്നത്- സംബന്ധിച്ച്.

(Ad. A V)

ലൈബ്രറി വിഭാഗത്തിലെ സ്റ്റാഫ് റേറ്റേബിൾ താഴെ പറയുന്ന പ്രകാരം ആണ്.

ക്രമനമ്പർ	തസ്തിക	അംഗീകൃത എണ്ണം	നിയമന രീതി
1	യൂണിവേഴ്സിറ്റി ലൈബ്രറിയൻ	1	നേരിട്ടുള്ള നിയമനം
2	ഡെപ്യൂട്ടി ലൈബ്രറിയൻ	3	പ്രൊമോഷൻ മുഖേനെ
3	അസിസ്റ്റന്റ് ലൈബ്രറിയൻ Gr. I	14	പ്രൊമോഷൻ മുഖേനെ
4	അസിസ്റ്റന്റ് ലൈബ്രറിയൻ Gr. II	14	പ്രൊമോഷൻ മുഖേനെ
5	റഫറൻസ് അസ്സിസ്റ്റന്റ്	19	പ്രൊമോഷൻ മുഖേനെ
6	ടെക്നിക്കൽ അസ്സിസ്റ്റന്റ്	32	പ്രൊമോഷൻ മുഖേനെ
7	പ്രൊഫഷണൽ അസിസ്റ്റന്റ് ഗ്രേഡ് II (ലൈബ്രറി)	26	നേരിട്ടുള്ള നിയമനം

ലൈബ്രറി വിഭാഗത്തിൽ 2008 നു ശേഷം സ്ഥിര നിയമനം നടക്കാതിരുന്നതിനാൽ, എൻടി കേഡർ തസ്തിക ആയിരുന്ന ലൈബ്രറി അസിസ്റ്റന്റ് തസ്തികയിലും തൊട്ടടുത്ത പ്രൊഫോഷൻ തസ്തിക ആയ ടെക്നിക്കൽ അസിസ്റ്റന്റ് തസ്തികയിലും സ്ഥിരം ജീവനക്കാരുടെ അഭാവത്തിൽ, താത്കാലിക ജീവനക്കാരെ നിയോഗിച്ച് ലൈബ്രറി പ്രവർത്തനങ്ങൾ നടത്തേണ്ടതായ സാഹചര്യം ആണ് നിലവിൽ ഉണ്ടായിരുന്നത്.

06.11.2020 തീയതിയിലെ സർക്കാർ ഉത്തരവ് (P) നം.37/2020/HEDN ൽ പ്രൊഫഷണൽ അസിസ്റ്റന്റ് ഗ്രേഡ് II (ലൈബ്രറി) തസ്തികയുടെ യോഗ്യത, വയസ്സ്, ശമ്പള സ്കെയിൽ, നിയമന രീതി എന്നിവ നിശ്ചയിച്ചു കൊണ്ട് മാർഗ്ഗ നിർദ്ദേശം പുറപ്പെടുവിച്ചിരുന്നു. ഈ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ, 07.11.2022 തീയതിയിലെ സിൻഡിക്കേറ്റിന്റെ തീരുമാന പ്രകാരം, പ്രൊഫഷണൽ അസിസ്റ്റന്റ് ഗ്രേഡ് II (ലൈബ്രറി) തസ്തികയിൽ നിലവിൽ ഉണ്ടായിരുന്ന 26 ഒഴിവുകളും തൊട്ടടുത്ത പ്രൊഫോഷൻ തസ്തിക ആയ ടെക്നിക്കൽ അസിസ്റ്റന്റ് തസ്തികയിൽ നിലവിലുണ്ടായിരുന്ന 31 ഒഴിവുകൾ ഡൗൺഗ്രേഡ് ചെയ്തും ഉൾപ്പെടെ 57 ഒഴിവുകൾ കേരള പബ്ലിക് സർവീസ് കമ്മീഷനിൽ റിപ്പോർട്ട് ചെയ്യുകയും 57 ജീവനക്കാർ നിയമനം നേടുകയും ചെയ്തിരുന്നു. കൂടാതെ ജീവനക്കാരുടെ വിരമിക്കലും അതിനെ തുടർന്നുള്ള പ്രൊഫോഷനും അനുബന്ധമായി നിലവിൽ റഫറൻസ് അസിസ്റ്റന്റ് തസ്തികയിൽ ജീവനക്കാരില്ല. ഇത് ലൈബ്രറി പ്രവർത്തനങ്ങളെ സാരമായി ബാധിക്കുന്നുണ്ട്.

ടെക്നിക്കൽ അസിസ്റ്റന്റ് തസ്തികയിൽ സർവീസിൽ ഉണ്ടായിരുന്ന ജീവനക്കാരി ആയ ശ്രീമതി ജിജി ജെ ജി 2024 ഓഗസ്റ്റ് മാസം (06.08.2024 AN) ജോലി രാജി വച്ചതിനെ തുടർന്ന് ടി തസ്തികയിൽ ഒരു ഒഴിവ് നിലവിലുണ്ട്.

പി എസ് സി നിയമനവും ആയി ബന്ധപ്പെട്ട് ഒഴിവുകൾ കൃത്യമായി പി എസ് സി ക്ക് റിപ്പോർട്ട് ചെയ്യുന്നത് ഉറപ്പു വരുത്തുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കുന്നതിന്റെ ഫലമായി സർക്കാർ 08. 06 .2021 തീയതിയിൽ ഉത്തരവ് (കെ) നം.13/2021/ഉഭവ പ്രകാരം, ഒരു തസ്തികയിൽ ഒഴിവുകൾ നിലനിൽക്കുകയും എന്നാൽ പ്രൊഫോഷൻ നൽകുന്നതിന് അർഹത/യോഗ്യത ഉള്ള ജീവനക്കാരുടെ അഭാവം നിലനിൽക്കുകയും ചെയ്യുന്ന സാഹചര്യത്തിൽ പ്രൊഫോഷൻ അനുവദിക്കാൻ കഴിയാതെ വരുന്നതിനാൽ ഇത്തരം പ്രൊഫോഷൻ പോസ്റ്റുകൾ പി എസ് സി റാങ്ക് ലിസ്റ്റ് നിലവിലുള്ള കേഡറിലേക്ക് താത്കാലികമായി തരം താഴ്ത്തി (decadre/ downgrade), പി എസ് സി മുഖേന നിയമനം നടത്തേണ്ട ഒഴികിവികളുടെ എണ്ണം കണക്കാക്കി അത് പി എസ് സി ക്ക് റിപ്പോർട്ട് ചെയ്യേണ്ടതാണ് എന്നും പ്രൊഫോഷൻ അർഹത/യോഗ്യത ഉള്ള ജീവനക്കാർ ലഭ്യമാകുന്ന മുറയ്ക്ക് താത്കാലികമായി തരം താഴ്ത്തി തസ്തികകൾ അപ്ഗ്രേഡ് ചെയ്ത പ്രൊഫോഷൻ അനുവദിക്കേണ്ടതാണ് എന്നും ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുണ്ട്.

മുൻപ് അസിസ്റ്റന്റ് തസ്തികയിലെ സീനിയർ ഗ്രേഡ് , സെക്ഷൻ ഗ്രേഡ് തസ്തികകൾ ഡൗൺഗ്രേഡ് ചെയ്ത് പി എസ് സി ക്ക് റിപ്പോർട്ട് ചെയ്തിട്ടുണ്ട്. മേൽ പറഞ്ഞ വസ്തുതകൾ പ്രകാരം ടെക്നിക്കൽ അസിസ്റ്റന്റ് തസ്തിക ഡൗൺഗ്രേഡ് ചെയ്ത പ്രൊഫഷണൽ അസിസ്റ്റന്റ് ഗ്രേഡ് II (ലൈബ്രറി) തസ്തിക ആയി പി എസ് സി ക്ക് റിപ്പോർട്ട് ചെയ്യാവുന്നതാണ്.

അതിനാൽ, ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം, ടെക്നിക്കൽ അസിസ്റ്റന്റ് തസ്തികയിൽ ജീവനക്കാരെയുടെ രാജിയെ തുടർന്നുണ്ടായ ഒരു ഒഴിവ് ഡൗൺഗ്രേഡ് ചെയ്ത് കേരള പബ്ലിക് സർവീസ് കമ്മീഷന് റിപ്പോർട്ട് ചെയ്യുന്നതിനുള്ള അനുമതിയുമായി ബന്ധപ്പെട്ട വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ആയ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ്, ബിൽഡിംഗ് - ന്റെ പരിഗണനക്കും ശുപാർശക്കും ആയി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to downgrade the vacancy that arose due to the resignation of the employee in the post of Technical Assistant and to report the same to the Kerala Public Service Commission.

Item No.23.20.13

Complaint against Dr.Johnson R. Assistant Professor in Psychology, Department of Psychology regarding the unethical publication of Research articles – reg.

(Ac. E VI)

The members of the Doctoral Committee in Psychology and two former postgraduate students at the Dept. of Psychology, University of Kerala, filed a complaint against Dr. Johnson R, Asst. Professor, Dept. of Psychology, University of Kerala.

Ms. Fida K. and Ms. Meenakshy P., Former M.Sc Students in the Department of Psychology have raised certain allegations against Dr. Johnson R, Asst. Professor, Dept. of Psychology, University of Kerala. They stated that Dr. Johnson R was designated as the supervisor of their research work but he never got involved in their research in any manner and yet he got their work published in research journal without their consent or knowledge. He published the articles with his name as the first author by forging the consent and signature of the students for the purpose. On the basis of the complaint from the two scholars the journal authorities have retracted the article from their online platform.

The Syndicate held on 02.07.2024, vide item No. 11.29 considered the application of Dr. Johnson R for recognition as research Supervisor in Psychology along with the report forwarded by Dr A Bijukumar, Dean, Faculty of Science, stating that, Dr. Johnson R fulfils all the eligibility criteria for recognition as a Research Supervisor in Psychology, and resolved to approve the same. As per the resolution of the Syndicate and orders of the Hon'ble Vice- Chancellor, U O granting recognition as Research Supervisor in Psychology to Dr. Johnson R has been issued, vide U O no. 5997/2024/UOK dated 19.07.2024.

The four Journal Publications submitted by Dr. Johnson R. for granting recognition as research supervisor in Psychology and the remarks of the Dean, Faculty of Science is detailed below:

1. Job satisfaction of medical personnel- An Indian Perspective Journal: Research and Reflections on Education (Vol. 19 page 43-46, ISSN_ 0974-648 X) (**valid journal, and listed in UGC CARE list till July 2023**) **verified the original print issue of the journal.**
Remarks: The Publication can be considered as it was in UGC CARE list when published in 2021. Further it has a valid ISSN number.

2. Job stress, emotional adjustment and general health among nurses (Journal: Indian journal of Psychology, page 236-241)
ISSN: 0019-5553 (valid journal, and listed in UGC CARE list till July 2023).
Verified with the print copy.

Remarks: The Publication can be considered as it is currently listed in UGC CARE list.

3. Emotion regulation and self esteem among PCOS and non- PCOS women.
(Journal: International Journal for Multidisciplinary Research, Volume 5, Page 1-11)
ISSN: 2582-2160 (Valid peer- reviewed journal with ISSN, Not listed in UGC Care list)
Remarks: The journal (though predatory) is valid, and the publication was verified online.
4. Assertiveness, self efficiency and hopelessness among wives of alcoholics and non alcoholics
Journal: ZENITH International Journal of Multidisciplinary Research. Volume 14, page 23-37 ISSN- 2231-5780 (valid peer- reviewed journal with ISSN, Not listed in UGC CARE list)
Remarks: The journal (though predatory) is valid, and the publication referred is not available in the journal website, as the 2024 papers were not uploaded, and therefore not recommended.

In the above mentioned journal publications, the third one is the journal published on the base of the research work of Ms. Fida K.

Based on the complaint, a hearing was conducted on 03.01.2025 by the Registrar, the Director, Research and the Dean, Faculty of Science. During the hearing, Ms. Meenakshi P. and Ms. Fida K., the two students presented their grievances stating that Dr. Johnson R. had published research papers derived from their dissertation work without their consent. Also he submitted the publication of Ms. Fida K. as the third mandatory paper to fulfill the requirements for granting recognition as research supervisor in Psychology.

The members of the Doctoral Committee in Psychology, who were present in the hearing raised instances of unprofessional conduct from the part of Dr. Johnson R., including making inappropriate and insulting remarks about teachers in the presence of students and posting unwarranted questions to students during Doctoral Committee meetings.

In the minutes of the hearing, it was recommended that Dr. Johnson R. may be asked to provide a written explanation, with supporting evidence regarding the allegations, and that the matter, along with his response, be forwarded to the Syndicate for further action. It was also reported that Dr. Johnson R. does not meet the eligibility criteria to guide Ph.D students, as he has less than three years remaining in service and awarding him guidship would not serve the intended purpose of supervising students effectively.

In response to the letter from this office, Dr. Johnson R., vide e-mail dated 01.03.2025 has informed that, he was unaware of the complaints and the proceeding of the hearing. He mentioned that, he was asked to submit an explanation without getting proper information. He pointed out that many Doctoral Committee meetings were held without a clear agenda or an observer, and if an observer was present, false complaints could have been avoided.

He also stated that, he cannot give a proper reply without a clear knowledge of the complaints against him and he has requested the copies of the complaints, the minutes of the inquiry and the report submitted before the Syndicate as per the decision of the Syndicate held on 08.12.2022.

It may be noted that, Dr. Johnson R. had been informed about the hearing via E-mail dated 02.01.2025.

The Syndicate held on 27.05.2025, considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice - Chancellor, the matter along with the explanation from Dr. Johnson R., as recommended in the minutes of the hearing conducted on the basis of the complaint against Dr. Johnson R., Assistant Professor, Department of Psychology, University of Kerala, is placed before the Syndicate on Staff, Equipment and Buildings, for consideration.

The Committee considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED to combine the item with item no.23.20.07

Item No.23.20.14 കേരള യൂണിവേഴ്സിറ്റി പ്രസ്സിലെ കാഷ്വൽ ബൈൻഡർ ആയ **Ms.ബേബി സുമ വി . സമർപ്പിച്ചപരാതി - സംബന്ധിച്ച്.**

(Ad. BIII)

കേരള യൂണിവേഴ്സിറ്റി പ്രസ്സിലെ കാഷ്വൽ ബൈൻഡർ ആയ Ms.ബേബി സുമ വി.സമർപ്പിച്ച . നിവേദനത്തിൽ ടിയാൾ കാഷ്വൽ ബൈൻഡർ ആയി 2016-ൽ ആണ് പ്രസ്സിൽ ജോലിക്ക് കയറിയതെന്നും അമ്മയുടെയും സഹോദരന്റെയും സംരക്ഷണച്ചുമതല ടിയാൾക്കാണെന്നും ഈ ജോലി ആശ്രയിച്ചാണ് ജീവിക്കുന്നതെന്നും, 15.02.2025 ലെ break ന് ശേഷം ജോലിയിൽ പ്രവേശിക്കാൻ സാധിച്ചിട്ടില്ലെന്നും സൂചിപ്പിച്ചിട്ടുണ്ടെന്ന പ്രശ്നങ്ങൾ പരാതിയിൽ കൂടാതെ പ്രസ്സിലെ ജോലി സംബന്ധമായി അഭിമുഖീകരിക്കേണ്ടി വരുന്ന .ബേബി .പ്രദിപാതിക്കുകയും അവയ്ക്ക് ശാശ്വത പരിഹാരം കണ്ടെത്തണം എന്ന് ആവശ്യപ്പെടുകയും ചെയ്യുന്നുണ്ട് സുമസമർപ്പിച്ച പരാതിയുടെ സംക്ഷിപ്ത രൂപം ചുവടെ ചേർക്കുന്നു.

1. ഫോർമാൻമാർ ജോലി നൽകുന്നതിൽ തരം തിരിവ് കാണിക്കുന്നു.
2. ജോലി ഇല്ല എന്ന് കാണിച്ചു പുറത്തു നിർത്തിയിരിക്കുകയാണ്.
3. ശമ്പളം കൃത്യമായി നൽകുന്നില്ല.
4. ബ്രേക്ക് കഴിഞ്ഞാൽ ഉടൻ ജോലിൻ്റെ ചെയ്യാനുള്ള അനുവാദം.
5. സെക്ഷനിലെ മാനസിക പീഡനം

രജിസ്ട്രാറിൻ്റെ ഉത്തരവ് പ്രകാരം, പ്രസ്തുത പരാതിയിന്മേൽ പ്രസ്സ് സൂപ്രണ്ടിൻ്റെ അടിയന്തിര റിപ്പോർട്ട് തേടി കത്ത് നൽകിയിരുന്നു.

22.02.2025 ൽ മേല്പറഞ്ഞ പരാതിക്കു വിശദീകരണമായി സൂപ്രണ്ട് സമർപ്പിച്ച റിപ്പോർട്ട് അനുബന്ധം ആയി ചേർത്തിട്ടുണ്ട്.

പരാതി സമർപ്പിച്ച തീയതിക്ക് ശേഷം Ms.ബേബി സുമ വി ഉൾപ്പെടെയുള്ള .28 കാഷ്വൽ ജീവനക്കാർക്ക് 05.03.2025 മുതൽ 27.04.2025 വരെ ഒന്നിടവിട്ട ദിവസങ്ങളിൽ ഹാജരാകുന്ന രീതിയിൽ എൻഗേജ്മെന്റ് നൽകിയിരുന്നു.

പ്രസ്തുത കരാർ കാലാവധി അവസാനിച്ച ശേഷം, മെമ്മോ No.37929/Admn B III/2024/UOK dated 28.04.2025 പ്രകാരം 29.04.2025 മുതൽ 30.05.2025 വരെ ഒന്നിടവിട്ട ദിവസങ്ങളിൽ ഹാജരാകുന്നതിന് ടീയാൾക്ക് മെമ്മോ നൽകിയിട്ടുണ്ട് നിലവിൽ .Ms.ബേബി സുമ 02.06.2025 തീയതിയിലെ 37929/admn BIII/2024/UOK നമ്പർ മെമ്മോ പ്രകാരം 02.06.2025 മുതൽ 30.06.2025 വരെ ജോലിയിൽ പ്രവേശിക്കണമെന്ന അനുമതി നൽകിയിട്ടുണ്ട്.

Ms. ബേബി സുമ വിസമർപ്പിച്ച പരാതിയും , പ്രസ്തുത പരാതിയുടെ വിശദീകരണമായി സൂപ്രണ്ട് സമർപ്പിച്ച റിപ്പോർട്ടും പരിഗണിച്ച 23.05.2025 ന് കൂടിയ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിങ്ങ്, ഇതേ കമ്മിറ്റിയിൽ പ്രസ്സ് സൂപ്രണ്ട്, Ms. ബേബി സുമ വിഎന്നിവരെ . പ്രസ്തുത ശിപാർശ .ഹിയർ ചെയ്യാൻ ശിപാർശ ചെയ്തു 27.05.2025 ലെ സിൻഡിക്കേറ്റ്, യോഗനടപടിക്കുറിപ്പിലെ ഇനം നമ്പർ 20.180.07 പ്രകാരം അംഗീകരിച്ചിരുന്നുമേൽ സൂചിപ്പിച്ച സിൻഡിക്കേറ്റ് തീരുമാനം . നടപ്പാക്കുന്നതിന്, 06.06.2025 ന് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ അനുമതി നൽകിയിരുന്നു.

അതിൻപ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിങ്ങിന്റെ അടുത്ത മീറ്റിംഗിൽ ഹാജരാകാൻ കത്ത് നമ്പർ 11463/Admn BIII/2025/UOK പ്രകാരം പ്രസ്സ് സൂപ്രണ്ടിനേയും, മെമ്മോ നമ്പർ 11463/Admn BIII/2025/UOK പ്രകാരം Ms. ബേബി സുമയെയും അറിയിച്ചിട്ടുണ്ട്.

Ms.ബേബി സുമ വിതിയുംസമർപ്പിച്ച പരാ .പ്രസ്തുത പരാതിയുടെ വിശദീകരണമായി സൂപ്രണ്ട് സമർപ്പിച്ചിരിക്കുന്ന റിപ്പോർട്ടും സിൻഡിക്കേറ്റിന്റെ ഉപസമിതിയായ സ്റ്റാൻഡിങ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ് എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിംഗിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Press Superintendent (i/c) and Ms. Baby Suma V., Casual Binder, University press appeared before the Committee in person.

The Committee heard both Press Superintendent (i/c) and Ms.Baby Suma V and recommended to refer the matter to the Sub-Committee constituted for Studying the grievances submitted by the Casual Employees in the University Press.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.07.2025, be approved.

Item No.23.20.15 Ph.D Research – Linguistics - Change of Research Supervisor - Request from Ms. Juhi Jan James, Full-time Research scholar at the Department of Linguistics - reg.

(Ac. E VII)

Ms. Juhi Jan James, Full-time Ph.D scholar in Linguistics had submitted a request for change of her present Supervisor Dr. S. Prema, Assistant Professor, Dept. of Linguistics. She had been granted Full-time registration in Linguistics vide U.O No. Ac. EVII/117/LIN/36548/2017 dated 04/11/2017 w.e.f 21/10/2017 at the Dept. of Linguistics, under the supervision of Dr. S. Prema.

The research scholar has made serious allegations against her Supervisor Dr.S. Prema, claiming that she faced significant challenges affecting her academic progress and well-being. She reports experiencing mental harassment, threats regarding thesis submission, and insults over corrections, leading to stress and anxiety. She also states that her work is undervalued, with only one out of four chapters being considered over the past eight months. Additionally, her application for Pre-submission Seminar has not been forwarded despite the urgency of completing her research. She felt emotionally tormented by the continuous change of mind of her Supervisor. Due to these issues, she requested for a change of Supervisor, for proper guidance and timely submission of thesis. She has not submitted Consent from any proposed Research Supervisor.

The request for change of Research Supervisor was placed before the Standing Committee of the Syndicate on Academics and Research held on 09.12.2024 and it was recommended to hear the Research Scholar and Research Supervisor in the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 23.12.2024 vide item no: 16.62.C15 resolved to approve the above recommendation.

The Syndicate at its meeting held on 17/03/2025 vide item No. 18.79.C22 resolved to agree with the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 03.03.2025 to entrust the Head, Dept. of Linguistics to allot a Supervisor to Ms. Juhi Jan James. Further recommended to refer the matter regarding the allegations raised against the

Supervisor Dr. S. Prema, to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Head, Dept. of Linguistics has been informed of the matter of allotting a Supervisor to Ms. Juhi Jan James, as resolved by the Syndicate.

As per the orders of the Vice-Chancellor, the matter regarding the allegations raised against the Supervisor Dr. S. Prema, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to refer the item to the Syndicate.

The meeting came to an end at 1.00 p.m.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.23.21 ***Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025 - Consideration of – reg.***

(Ad.A VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 10.10.2025 at 12.00 PM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

Due to exigency, the recommendations of the Standing Committee on Item No.12 and 15 of the Minutes was approved by the Vice-Chancellor, subject to reporting to the Syndicate and also directed to place Item No.2 before the Syndicate.

The action taken by the Vice-Chancellor in having approved Item No. 12 & 15 in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974 is reported and the Minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 10.10.2025
Time : 12 PM
Venue : Syndicate Room

Members

1.Adv.R.B Rajeev Kumar, Convener & Member, Syndicate	:Sd/-
2.Adv.G Muralidharan Pillai, Member, Syndicate	:Sd/-
3.Dr. Shijukhan J.S, Member, Syndicate	:Sd/-
4.Sri.R Rajesh, Member, Syndicate	:Sd/-
5.Dr.Pramod N, Member, Syndicate	:online-
6.Dr. M Lenin Lal, Member, Syndicate,	:online
7.Sri.P.S.Gopakumar, Member, Syndicate,	:Sd/-
8.Sri.Ahamed Fazil.Y, Member, Syndicate	:Sd/-
9.Dr.Vinodkumar T.G Nair, Member, Syndicate	:Sd/-

Item No.23.21.01 ***UIT, Bharanickavu, Kayamkulam- Request for name change of the Institution –reg.***

The Principal, UIT, Bharanickavu, Kayamkulam has requested to change the name of the institution from UIT, Bharanickavu, Kayamkulam to UIT, Kayamkulam in the admission portal in order to avoid confusion to students while applying for admission, vide Letter No.UIT. Bharanickavu:100/2025 dated 25.04.2025. Most of the students assumed that Bharanickavu is a place in Kollam district and chose it as the first option. After taking admission at UIT, Bharanickavu, Kayamkulam they are trying to get admission to UIT, Sasthamkotta, Kollam by next allotment. It causes the curtailment of student strength.

In this context the following points may be noted.

Similar request had been raised by the Principal, UIT, Bharanickavu at the time of the Principals meeting held on 09.12.2019 at Senate Chamber.

REGISTRAR (I/C)

VICE-CHANCELLOR

The meeting of the Combined Standing Committees of the Syndicate on departments and Other Institutions of the University and Finance held on 28.06.2021 discussed the matter of the meeting of the Principals on contract at UIT Regional centres held on 09.12.2019 and recommended that the name of UIT Bharanickavu be changed to UIT, Bharanickavu, Kayamkulam. The Syndicate at its meeting held on 02.07.2021, vide item No.29.66.01 resolved to approve the recommendation and U.O No. AdAVII(A) 255/2021 dated 11.08.2021 was issued to effect the name change in the admission portal.

As per orders of the Vice- Chancellor, the request of the Principal, UIT, Bharanickavu, Kayamkulam to change the name of the Institution in to UIT, Kayamkulam is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

The Committee considered the matter and recommended to change the name of the Institution from UIT, Bharanickavu to UIT Kayamkulam.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.02 Kerala University College of Teacher Education, Kariavattom – Engagement of Locally engaged Library Assistant - reg.

The Principal, KUCTE, Kariavattom was permitted to initiate steps to engage a locally engaged Library Assistant on daily wage basis in the institution @ ₹830/- per day with a monthly ceiling of ₹21,000/-, vide letter no 57996/Adm AVII/2024/UOK dated 21.04.2025. Accordingly, the Principal has forwarded the merit list of candidates who appeared for the interview and requested to take necessary action. .

The merit list is as follows:

Sl. No.	Name	Address	Age	Category	Locality / 5 marks	Additional qualification / 5 marks	Experience / 10 marks	Interview 10 marks (Average marks of 4 members)	Grand Total / 30 marks
1	AJIN A Ph: 9745656363	Avittam, Thachoorakunnu Aavananchery P.O Attingal, TVPM Pin: 695103	32Y	OBC	3 Marks	MLISc M.S.Office KOHA DSPACE SOFTWARE 5 Marks	1 Mark	7.5 Marks	16.5 Marks
2	ANUPAMA.R. BABU Ph: 9544064997	Sree geetham, Ariyottukonam, Andoorkkonam P.O TVPM Pin:695584	39Y	OBC	5 Marks	MLISc Certificate in M.S.Word Processing & Data Entry 3.5 Marks	4 Marks	3.5 Marks	16 Marks
3	SAJITHA.B. SUDARSAN Ph:9526011008	Ragaseema, Green meadows, Near Vailookkonam temple, Cheruvaickal, Sreekariyam.P.O TVPM-695017	43Y	OBC	5 Marks	MLISc, Computer TTC, DCA, DCM, Data Entry 5 Marks	1 Mark	3.5 Mark	14.5 Marks
4	MEENU MOHAN Ph:9847842911	Meenu Mandiram, Koppam, Kuthirakulam, TVPM Pin:695615 (Kattaikkonam)	28Y	General	5 Marks	MLISc 2.5 Marks	2 Marks	4.8 Marks	14.3 Marks
5	JISHNU.V.S Ph:6282420998	Souparnika, Vadasserikkonam, Varkkala P.O Pin:695143	26Y	OBC	-	MLISc, PGDMCA 3.5 Marks	1 Mark	7.7 Marks	12.2 Marks
6	SOORAJ.S Ph:9446323853	Tc 50/29(1), Nandhanam, Kalady,	30Y	OEC	3 Marks	DCA M,S,Office C++,	-	4.2 Marks	9.2 Marks

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		Karamana.P.O TVPM Pin:695002				Computer Hardware maintenance 2 Marks			
7	ANOOF KHAN.B Ph:7994959354	TC 50/981, Vattavilaveedu, Vellayani Junction, Nemom P.O TVPM	30 Y	OBC	-	DCA 1 Mark	2.5 Marks	5.3 Marks	8.8 Marks
8	AKARSH.A Ph:9745238449	Aviitam, Kulamankuzhy, Kallara.P.O TVPM Pin:695608	28Y	General	-	MLISc 2.5 Marks	-	5.6 Marks	8.1 Marks
9	BIJINA.R Ph:7012797959	Thazhvaaram, Kattaikkonam, TVPM	41Y	OBC	5 Marks	-	-	2.5 Marks	7.5 Marks
10	ATHIRA.S Ph:7306342320	Sathi Nivas, Valiyaratthala, Naruvammoodu.P.O TVPM Pin:695528	24Y	General	-	DCA, DATA ENTRY 2 Marks	-	3.7 Marks	5.7 Marks
11	ADRA RADHAKRISHNA N Ph:8848941361	Adra Nivas, Sreekrishnapuram, Punnakulam, Kottukal.P.O Pin:695501 TVPM	31Y	General	-	-	1 Mark	4.6 Marks	5.6 Marks
12	SANU.S Ph:7907945552	Sinu Bhavanam SRP(m)P.O Thazhava, Kollam, Pin:695539	28Y	OBC	-	-	-	3 Marks	3 Marks
13	HARIGOVIND.V.G Ph:8281681826	Vilayilveedu, Vellayani, Ookode P.O, Nemom TVPM. Pin: 695020	24Y	General	-	-	-	2.2 Marks	2.2 Marks

As per orders of the Hon'ble Vice- Chancellor, the merit list forwarded by the Principal, KUCTE, Kariavattom for the engagement of a locally engaged Library Assistant on daily wage basis in the institution @₹830/- (Rupees eight hundred and thirty only) per day with a monthly ceiling of ₹21,000/- (Rupees twenty one thousand only) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that, the rank list forwarded by the Principal, KUCTE Kariavattom be approved and further recommended to engage Library assistant on daily wage basis from the rank list as per existing norms.

Further recommended that considering the exigency, the above recommendations may be approved by the Vice Chancellor in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be noted.

Item No.23.21.03 Kerala University College of Teacher Education, Adoor- Request to fill vacancy for Assistant Professor in Malayalam- reg.

The Principal, Kerala University College of Teacher Education, Adoor requested to take urgent steps to engage a faculty in Malayalam, since Ms. Anju K.A, who was working as Guest Lecturer in Malayalam tendered her resignation.

It may be noted here that, the post of Assistant professor on contract basis in Malayalam in KUCTE, Adoor is vacant since 2022 and the file regarding the engagement of Assistant professors on contract basis in KUCTEs is under processing only. Ms. Anju K.A was engaged as Guest Lecturer in Malayalam at KUCTE, Adoor from 19.07.2023, vide U.O.no. 6282/2023/UOK dated 14.07.2023 and she resigned w.e.f. 26.06.2025. Hence a faculty in Malayalam is urgent for the institution to conduct classes for both First and Second year students of Malayalam Optional. Considering the exigency, the

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VICE-CHANCELLOR

Principal KUCTE, Adoor may be directed to initiate steps to engage Guest faculty in Malayalam until further arrangements are made.

As per orders of the Hon'ble Vice-Chancellor the matter regarding the engagement of Guest Lecturer in Malayalam at KUCTE, Adoor is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the request and recommended that the Principal, KUCTE Adoor be entrusted to initiate steps to engage guest faculty in Malayalam.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.04 UIM, Adoor - Proposal for Shifting the centre to DOIC, Pandalam - Report from University Engineer- reg.

The University Engineer was entrusted with the task of studying the feasibility of shifting the UIM, Adoor Centre to DOIC, Pandalam. An inspection was conducted on 29/11/2024 at the University Institute of Management (UIM), Adoor and the District Office cum Information Centre (DOIC), Pandalam, and an inspection report was submitted (Letter No. AE(P)/Sub.Div.II/UIM-DOIC/2024 dated 02.12.2024). A copy of the inspection report is appended.

The inspection revealed that UIM, Adoor is functioning in a three-storey building, which includes two classrooms, a seminar hall, Principal's room, library, office, and common toilets. However, about 50% of the rooms remain unused due to current academic needs. The building is in poor condition, with issues such as detached floor tiles, inadequate parapets/handrails, minor cracks in walls, and overdue painting. These problems have been highlighted for immediate attention.

The following proposals, as recommended by the University Engineer, is detailed below:

- Reduce the rented space at UIM Adoor to lower the monthly rent.
- Instruct the building owner to carry out immediate maintenance work to ensure the safety and functionality of the premises.
- As a permanent solution, propose the construction of a new building on the University's land near the existing DOIC building, after taking policy decisions.

The Vice-Chancellor has issued orders to place the inspection report from the University Engineer before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In obedience to the orders of the Vice-Chancellor, the inspection report submitted by the University Engineer in respect of examining the feasibility of shifting UIM, Adoor Centre to DOIC, Pandalam, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Committee considered the matter and recommended to visit UIM Adoor and DOIC Pandalam by the Sub committee members, Convenors Standing Committee of the Syndicate on Departments and Other Institutions of the University & Finance, Sri Rajesh R and Sri.Jayan S, Members, Syndicate, constituted to study about the financial status,infrastructure facilities, student strength of all UITs, UIMs, KUCTEs and to submit a detailed report before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.05 University Institute of Technology, Mukhathala - Complaint from students against the Principal-in- charge - Hearing - reg:-

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The Students of 2022-2025 batch B Com at UIT, Mukhathala submitted a complaint against Smt. Norin Priya V, the Principal-in-charge as well as Lecturer in Computer Science on contract at UIT, Mukhathala alleging that she does not attend the College regularly and that she is least interested in delivering class and finishing portions on time. It is further alleged that she is misusing the post of Principal-in-charge for her personal benefits rather than the development of the Institution.

Further the students have requested that either Smt. Norin Priya V may be relieved from the post of Principal-in-charge or her service may be shifted from UIT, Mukhathala.

It may be noted that Smt. Norin Priya V has also requested that she may be relieved from the post of Principal-in-charge as she is facing various health issues.

The Syndicate at its meeting held on 27.05.2025 vide item No. 20.175.4 resolved to hear Smt. Norin Priya V, the Principal in charge of UIT Mukhathala, by the Standing Committee of the Syndicate on Departments and other Institutions of the University.

In obedience to the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for hearing Smt. Norin Priya V, the Principal in charge of UIT Mukhathala.

The Committee heard the Principal in Charge, UIT Mukhathala and recommended that the matter be treated as closed by accepting the written explanation from her.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.06 Relieving of Smt. Norin Priya V from the additional charge of Principal at UIT Mukhathala- reg.

Smt. Norin Priya V, Lecturer on Contract in Computer Science was given the additional charge of Principal at UIT, Mukhathala vide office order No.23215/AdmnA VII/ 2020/UOK dated 28.11.2022. Smt. Norin Priya V vide letter dated 03.10.2024 has requested to relieve her from the additional charge of Principal at UIT Mukhathala as she has health issues. It may also be noted that other staff as well as students of the centre have also complained against her multiple times.

As the incongruity prevailing between the Principal in charge and other staffs of the centre may affect the smooth functioning of the centre, it seems to be a necessity to relieve Smt. Norin Priya V from the additional charge of Principal at UIT Mukhathala. Sri. Pradeep C Lecturer on Contract in Computer Science is the next senior most faculty at the centre.

As per the orders of Honourable Vice chancellor, the matter of relieving of Smt. Norin Priya V from the additional charge of Principal at UIT Mukhathala is placed before the Standing Committee of Syndicate on Departments and other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended to relieve Smt. Norin V Priya from the additional charge of Principal, UIT Mukhathala and further recommended that Sri. Pradeep C, Lecturer on contract in Computer Science be given the additional charge of Principal in charge at UIT Mukhathala.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.07 Request from Sri. Deepu A.S, Contingent Staff (Peon) at UIT Muthukulam, for considering him for the post of sweeper in UIT Bharanikavu- reg.

Sri. Deepu A S, contingent staff (Peon) at UIT Muthukulam, has requested to be considered for the vacancy of Sweeper at UIT Bharanikavu.

In this context the following points may be noted,

1. Admission of students to UIT Muthukulam has been stopped since 2022 due to the lack of basic infrastructural facilities. The matter regarding restarting of admission in UITs Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal was considered by the Syndicate held on 22.02.2025 vide item No.17.08.11 and it was resolved that the admissions in UITs Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal shall be restarted only after the concerned centres have their own building.
2. The Syndicate at its meeting held on 27.05.2025 vide item No.26.175.5 resolved not to proceed with the admissions to the UITs Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal for the academic year 2025-2026. Accordingly the service of the contingent staff (locally engaged) working at these UITs were terminated w.e.f 15.06.2025 vide U.O No.Ad AVII5650/2025/UOK dated 18.06.2025.
3. There is no vacancy in sweeper (contract/Contingent) post at UIT Bharanikavu, since the vacant post was filled vide U.O No.Ad AVII 5905/2025/UOK dated 24.06.2025.

As ordered by the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that the item be deferred for time being and further recommended that the request be considered as and when the closed UITs are restarted.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.08 Report of the Sub-committee after visiting the closed UITs - consideration of- reg.

The Syndicate at its Meeting held on 22/02/2025; item No:17.08.11, considered the recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University and resolved that the admissions in the UITs; Kanjiramkulam, Ittiva, Muthukulam, Mannady & Pallickal shall be restarted only after the concerned Centres have their own buildings. Further resolved to constitute a sub-committee consisting of the Convenors, Standing Committee of the Syndicate on Departments and Other Institutions of the University & Finance, Sri. Rajesh R and Dr. Jayan S., Members of the Syndicate to have a detailed study about the financial status, infrastructure facilities, Students strength of all UITs, UIMs, KUCTEs and submit a detailed report before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, Letter No. 21929/Adm A VII/2025/UOK; dtd: 29/05/2025, has been sent to the Principals of aforesaid UITs intimating the Syndicate decision of the meeting of the Syndicate held on 22/02/2025.

The sub-committee after visiting the closed UITs have submitted a detailed report as per the decision of the syndicate held on 22/02/2025 vide item No: 17.08.11 (Report appended).

As per the orders of the Vice Chancellor the detailed Report submitted by the Sub-Committee is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee recommended that the report submitted by the Sub Committee be accepted.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.09 യു.ഐ.റ്റി പരവൂർ പ്രിൻസിപ്പൽ ഇൻചാർജ് ആയ ശ്രീമതി.സുവിദ്യയ്ക്കുതിരെ അഞ്ചാം സെമസ്റ്റർ വിദ്യാർത്ഥികൾ സമർപ്പിച്ച പരാതി - സംബന്ധിച്ച്:

യൂണിവേഴ്സിറ്റി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ടെക്നോളജി പരവൂരിലെ അഞ്ചാം സെമസ്റ്റർ വിദ്യാർത്ഥികൾക്കു ഇൻകം ടാക്സ് സബ്ജക്ട് പഠിപ്പിക്കുന്നത് അതെ യു.ഐ.ടി യിലെ പ്രിൻസിപ്പൽ (ഇൻചാർജ്) കൂടിയായ സുവിദ്യ ടീച്ചർ ആണെന്നും നവംബർ മാസം 18 തീയതിവരെയും സബ്ജക്ടിന്റെ പകുതി പോർഷൻ പോലും പഠിപ്പിച്ചിട്ടില്ല എന്നും മുൻസെമെസ്റ്ററുകളിലും ഇതേ അവസ്ഥയായിരുന്നു എന്നും പരാതിപ്പെട്ടിരുന്നു. ആയതിന്റെ അടിസ്ഥാനത്തിൽ രജിസ്ട്രാറിന്റെ ഉത്തരവിന് അനുസരിച്ചു മേൽ സൂചിപ്പിച്ച വിഷയത്തിന്മേൽ മറുപടി നൽകാൻ 18.03.2025 തീയതിയിലെ 700076/Adm AVII/2024/UOK നമ്പർ കത്ത് മുഖേന ആവശ്യപ്പെട്ടിരുന്നു.

മേൽ പറഞ്ഞ കത്തിന്റെ മറുപടിയായി പ്രിൻസിപ്പൽ, യു.ഐ. ടി പരവൂരിൽ നിന്നും UIT/PVR/910/1422 നമ്പർ കത്ത് 13.05.2025 ന് ലഭിക്കുകയുണ്ടായി.

തനിക്കെതിരെ മനഃപൂർവ്വം കെട്ടിച്ചമച്ച പരാതിയാണെന്നും, താൻ പഠിപ്പിച്ച വിഷയത്തിൽ 80 ശതമാനത്തോളം വിദ്യാർത്ഥികൾ പരീക്ഷ പാസായിട്ടുണ്ടെന്നും പറയുന്നു. കൂടാതെ കത്തിനോടൊപ്പം യു.ഐ.റ്റി പരവൂരിലെ അഞ്ചാം സെമസ്റ്റർ വിദ്യാർത്ഥികളുടെ ഒരു കത്തും സമർപ്പിച്ചിട്ടുണ്ട്. അതിൽ തങ്ങൾ അല്ല ഇത്തരത്തിൽ ഒരു പരാതി നൽകിയതെന്നും സുവിദ്യ ടീച്ചർ നല്ലരീതിയിൽ പഠിപ്പിക്കുന്നുണ്ടെന്നും പറയുന്നു.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം യു. ഐ. ടി പരവൂർ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി. സുവിദ്യ എസ് സമർപ്പിച്ച റിപ്പോർട്ട് സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റിക്കു മുമ്പാകെ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to visit UIT Paravur by the Sub committee members, Convenors Standing Committee of the Syndicate on Departments and Other Institutions of the University & Finance, Sri Rajesh R and Sri.Jayan S, Members, Syndicate, constituted to study about the financial status, infrastructure facilities, student strength of all UITs, UIMs, KUCTEs to have an inspection and to hear the Principal in charge and to submit a detailed report before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.10 University Institute of Technology (UIT), Neyyattinkara- Renewal of rent agreement- reg.

The Principal, UIT Neyyattinkara has forwarded request for renewal of rent agreement with the owners of the 'Blue Fort Buildings', Neyyattinkara where the UIT is housed.

It may be noted that 'Blue Fort Buildings', Neyyattinkara was rented out for the UIT, Neyyattinkara for a period of 11 months w.e.f. 01.02.2024(period 01.02.2024 to 31.12.2024) from Smt.Beena Murugan, Murugavilasam, Mariyapuram P.O. Thirivananthapuram and Rajesh S and Smt.Sheeba Devi V S, Sree Bhadra House, Thoppil, Balaramapuram, the owners of Bluefort Buildings, Neyyattinkara.

The base rent payable to Smt. Beena Murugan (building no.NMC/III/125 and III/126) was fixed as ₹30,809/- (Rupees Thirty Thousand Eight Hundred and Nine only) per month plus GST @ 18% (under reverse charge mechanism) per month for the period 01.02.2024 to 31.03.2024 and ₹33,890/- per month (Rupees Thirty Three Thousand Eight Hundred and Ninety only) plus GST @18% (under reverse charge mechanism) per month as the enhancement of 10% effected on completion of 3 years of previous hike for the period 01.04.2024 to 31.12.2024 vide UO No. Ad AVII/4326/2025/UOK dated 14.05.2025.

The base rent payable to Sri. Rajesh S and Smt. Sheeba Devi V S (building no. NMC/III/127) was fixed as ₹10,271/- (Rupees Ten Thousand Two Hundred and Seventy One only) per month plus GST @18% (under reverse charge mechanism) per month for the period 01.02.2024 to 31.03.2024 and ₹11,298/- (Rupees Eleven Thousand Two Hundred and Ninety Eight only) per month plus GST @ 18% (under reverse charge mechanism) for the period 01.04.2024 to 31.12.2024 as the enhancement of 10% effected on completion of 3 years of previous hike vide UO No. Ad AVII/4326/2025/UOK dated 14.05.2025.

As ordered by the Vice-Chancellor, the request to renew the rent agreement with the owners of the 'Bluefort Buildings' that houses UIT Neyyattinkara, for a period of 11 months with effect from 01.01.2025 (period 01.01.2025 to 30.11.2025) at the existing rate of rent, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that permission be granted to renew the rent agreement as per the norms.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.11 University Institute of Management, Punalur - Renewal of Rent Agreement - Reg:-

The Principal (in-charge) of the University Institute of Management (UIM), Punalur, has forwarded a request from the Secretary of the Punalur Primary Co-operative Agricultural and Rural Development Bank Ltd., No.Q.1644, Tholicode, Punalur, to renew the rent agreement for the building housing UIM, Punalur. The request is to extend the agreement for an additional period of eleven months, from 16.04.2025 to 15.03.2026 with an enhancement of 20 % from the existing rate of Rs.20,000/- (Rupees Twenty thousand only) plus 18 % GST per month.

The current rent agreement for the building was executed for a period of eleven months, commencing from 16.05.2024, as per U.O. No. 6390/2024/UOK dated 29.07.2024. Consequently, this agreement expired on 15.04.2025. As per the government order G.O(Rt) No. 269/2016/PWD dated 05.02.2016, the revision of rent will be permissible only after the expiry of a period of three years from the date of agreement or date of occupation whichever is earlier. The rent agreement was executed for the first time w.e.f 16.08.2021.

The Vice-Chancellor has ordered that the matter of renewing the rent agreement be placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In compliance with the orders of the Vice-Chancellor, the proposal to renew the rent agreement for the building that houses UIM, Punalur (Punalur Primary Co-operative Agricultural and Rural Development Bank Ltd., No. Q.1644) for a period of eleven months, from 16.04.2025 to 15.03.2026 with an enhancement of 20 % from the existing rate of Rs.20,000/- (Rupees Twenty thousand only) plus 18 % GST per month, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Committee considered the matter and recommended that a negotiation meeting with the Secretary of the Punalur Primary Co-operative Agricultural and Rural Development Bank Ltd be conducted in the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.12 *University Institute of Technology, Mukhathala - Shifting of the Centre-reg:-*

University Institute of Technology (UIT), Mukhathala functioned in the buildings of Sri. N Chellappan Pillai Memorial High School (MGTHS), Mukhathala, from its inception from the academic year 2013-2014. The School Management had been repeatedly requesting to vacate UIT, Mukhathala from the premises of the School as they were facing difficulty in accommodating the UIT along with the school in the wake of students' strength of the school increasing every year. The School Management had filed a Writ Petition before the High Court of Kerala.

The Syndicate held on 02.07.2024, vide Item No.11.183, considered the interim order dated 28.06.2024 passed by the Hon'ble High Court of Kerala in WP(C) No.22241/2024 filed by the MukhathalaGramodharana Trust for vacating University Institute of Technology, Mukhathala from the School premises and resolved to entrust the Principal UIT, Mukhathala to identify a suitable space or building and take immediate steps to shift to new location. Considering that the academic year has already commenced, UIT Mukhathala was permitted to continue in the same building on rent basis for aduration of one academic year or until new space becomes available, whichever is earlier.

The Hon'ble High Court of Kerala passed an interim order on 12.07.2024 not to make any further admission in the UIT. Later the Hon'ble High Court of Kerala passed an interim order on 18.07.2024, by which it was clarified that the Interim Order passed on 12.07.2024 shall not preclude the University from completing the admission process which was then in progress and that no further admission other than already notified shall be made.

The Principal, UIT Mukhathala vide letter dated 30.01.2025 has informed that the building constructed in the 5th ward of Elampallur Grama Panchayat using District Panchayat funds has been found suitable for UIT to function. Consequent to the request submitted to the District Panchayat of the Grama Panchayat for its approval, it was decided by the Grama Panchayat to allow the building to function as UIT. A request was submitted to the District Panchayat Secretary and President requesting that the said building be allowed to function for UIT without rent or at the lowest possible rent.

The Syndicate at its meeting held on 17.03.2025 vide item No.18.117.51 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to constitute a sub committee with the members Adv.G Muralidharan Pillai, Member, Syndicate and Adv.R.B.Rajeev Kumar, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University to study the matter of fixing rent of the building where UIT Mukhathala is functioning and to submit a report before the committee.

In connection with the writ petition, the Hon'ble High Court passed a judgement dated 10/6/2025, considering the fact that the regional centre of the respondent University has been functioning in the current place for more than twelve years, granted two months time to the respondent University to vacate the four class rooms and exit from the campus of the school. If the University fails to vacate the premises of the school within a period of two months, the Vice Chancellor and Registrar of the respondent University shall be held for committing the contempt of the court.

Accordingly, the matter was informed to the Principal UIT Mukhathala vide letter No.22889/Adm AVII/2022/UOK dated 22.06.2025. Meanwhile the Principal,UIT Mukhathala vide letter dated 04.06.2025 intimated that they have found another building of the Upasana nursing college, near Decent junction, for the functioning of UIT Mukhathala. The Principal UIT Mukhathala, had also submitted a request dated 28/06/2025 stating the urgency of shifting the centre to new premise as the admission scenario was progressing.

The Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17/07/2025 vide Item No. 5 considered the report submitted by the Sub committee members constituted for the shifting and fixing of rent of UIT Mukhathala and recommended to accept the report and permission be granted to execute rent agreement. The Vice Chancellor has approved the minutes of the Standing Committee in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

In the meantime, Principal UIT Mukhathala submitted another request dated 29/07/2025 stating the urgency of shifting the centre to a new building. Also informed that as the process regarding the execution of rent agreement could not be completed, they have found another building for the running of the centre near Kannanallor SR junction.

Accordingly, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University and the matter was informed to the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University. The Convenor, Standing Committee of Syndicate on Departments and Other Institutions of the University was requested to suggest date and time for the same. Since the time limit for the shifting of UIT Mukhathala was to expire on 09/08/2025, file regarding an extension of time was also forwarded to legal section as per the orders of the Vice- Chancellor.

The Principal UIT Mukhathala Vide E-Mail dated 08/08/2025, informed that they decided to shift the centre to the building at SR Junction Kannanalloor (UIT Mukhathala, SR Junction, Akshara Nagar, Kannanalloor, Kollam) and that the working of UIT Mukhathala is on the building from 11/08/2025 onwards.

The Principal UIT Mukhathala vide letter dated 12.08.2025 further informed that, the UIT was shifted to a building at SR Junction Kannanalloor (UIT Mukhathala, SR Junction, Akshara Nagar, Kannanalloor, Kollam) on 09.08.2025 and also requested permission to execute rent agreement with the owners of the building. Accordingly the matter was informed to the legal section for further necessary action.

The Principal UIT Mukhathala vide letter dated 14/08/2025, has informed that a meeting was conducted between PTA representatives and the owner of the school building and they have decided that, the centre will be vacated from the school building where the centre is currently functioning to the buildings of Upasana Nursing College, after executing rent agreement with the owners of Upasana Nursing College. The Principal further informed that, Upasana nursing college owners have sought 30 days for the renovation activities after executing the rent agreement. The Principal UIT Mukhathala has also requested to take necessary steps for executing the rent agreement. Sanction was accorded by the Vice Chancellor to execute rent agreement with owners of Upasana Nursing College Mens Hostel Building near Decent Junction subject to reporting to the Syndicate. The matter regarding the execution of rent agreement has been intimated to the Principal, UIT Mukhathala via letter No.Adm AVII/2022/UOK Dated 15.09.2025.

Now, vide letter dated 25.09.2025, the Principal,UITMukhathala has informed that they have forwarded the intimation regarding the rent agreement to the head of RP Groups (Owners of the building of Upasana Nursing College, near Decent Junction, Kollam),and they refused and rejected the rental proposal without conveying any valid reason or any written document. So the functioning of UIT Mukhathala is in crisis because the owner of the current building in which the centre is functioning now on temporarily basis (a private school building near Kannanalloor), insists to relocate to somewhere at the earliest on or before 9th October 2025.

As per the Orders of Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that the proposed site (Sankeerthana Auditorium at Kureppally junction) and the building where the UIT is currently working (private school building near SR junction, Kannanalloor) be visited by Adv.R.B, Rajeev Kumar, the Convenor Standing Committee of the Syndicate on Departments and Other Institutions of the University and Adv. G.Muralidharan Pillai, Convenor Standing Committee of the Syndicate on Finance and to submit a detailed report before the next Syndicate.

Further recommended that considering the exigency, the above recommendations may be approved by the Vice Chancellor in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be noted.

Item No.23.21.13

കെ.യു.സി.റ്റി.ഇ, കുന്നം- എം.എൽ.എ ആസ്തി വികസനഫണ്ട് ഉപയോഗിച്ചു പഴക്കം ചെന്ന ജനറൽ ഹാൾ- സ്കൂൾകെട്ടിടം പൊളിച്ചു പുനർനിർമ്മിക്കുന്നതു സംബന്ധിച്ചു.

കെ.യു.സി.റ്റി.ഇ, കുന്നം കോളേജിലെ പഴക്കം ചെന്ന ജനറൽ ഹാൾ - സ്കൂൾ കെട്ടിടം പൊളിച്ചു പുനർ നിർമ്മിക്കുന്നതിനായി ബഹുമാനപ്പെട്ട മാവേലിക്കര എം.എൽ.എ ശ്രീ.എം.എസ്.അരുൺ കുമാറിന്റെ ആസ്തി വികസന ഫണ്ടിൽ നിന്നും 75 ലക്ഷം രൂപ അനുവദിച്ചിരിക്കുന്നതായി പ്രിൻസിപ്പൽ അറിയിച്ചിരിക്കുന്നു. മേൽ കെട്ടിടം പുനർനിർമ്മിക്കുന്നതിനു ആലപ്പുഴ ജില്ലാ പഞ്ചായത്തിന്റെ അനുമതി ആവശ്യം ആയതിനാൽ ജില്ലാ പഞ്ചായത്ത് സെക്രട്ടറിക്കു അപേക്ഷ സമർപ്പിച്ചിട്ടുണ്ടെന്നും തുടർനടപടികൾക്കായി യൂണിവേഴ്സിറ്റിയുടെ അടിയന്തര ഇടപെടലുണ്ടാകണമെന്നും പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു.

കെ.യു. സി.റ്റി.ഇ കുന്നം പ്രവർത്തിച്ചുവരുന്ന സ്കൂൾ കെട്ടിടം 33 വർഷത്തേക്ക് ആലപ്പുഴ ജില്ലാ പഞ്ചായത്ത് സർവകലാശാലയ്ക്കു പ്രസ്തുത ആവശ്യത്തിനായി പാട്ടുമായി നൽകിയിട്ടുള്ളതാണ്.

ഇത്തരഗതത്തിൽ, ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവനുസരിച്ചു മേൽ കെട്ടിടത്തിന്റെ പുനർനിർമ്മാണത്തിനു ആവശ്യമായ തുടർനടപടിക്കായി പ്രിൻസിപ്പാളിനെച്ചുമതലപ്പെടുത്താവുന്നതാണോ എന്നതിലേക്കായി ഫയൽ സർവകലാശാലയിലെ സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്‌മെന്റ്‌സ് ആൻഡ് അദർ ഇൻസ്പെക്ഷനു വേണ്ടിയുള്ള സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ മുൻപാകെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended that the Principal KUCTE, Kunnam be entrusted to proceed with the formalities for the renovation of the old general hall building.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.14

Printing and supply of text books –1st Semester FYUGP Malayalam – reg.

As per UO No. Ac AIV/9974/2024/UOK dtd 23.11.2024, sanction has been accorded by the Vice Chancellor to print 1000 copies of books enlisted below of the 1st Semester FYUGP Malayalam and 500 copies be printed at the initial phase. The Director (I/C), Department of Publications has also forwarded the details of books printed as per this University order.

Book Name	No.of Copies printed
1.നവസാങ്കേതികതയുംഭാഷയും	450
2.ഭാഷാകേളീപഠനം	450
3.സിനിമയുംഭാഷയും	650
4.ഭാഷയുംഭാവനയും	600
5.കാവ്യഭാഷയുംസംവേദനവും	450
6.കഥാലോകം	1000
7.മലയാളകവിത	400

Now the Director(I/C), Department of Publications has requested to issue sanction to print and supply the same text books listed below at Kerala University Press, as all the books printed earlier had sold out.

Book Name	Semester	No.of copies needed
1.നവസാങ്കേതികതയുംഭാഷയും	1 st Semester FYUGP Malayalam (AEC)	2500
2.ഭാഷാകേളീപഠനം	"	2500
3.സിനിമയുംഭാഷയും	"	2500
4.ഭാഷയുംഭാവനയും	"	2000
5.കാവ്യഭാഷയുംസംവേദനവും	"	2000
6.കഥാലോകം	"	5000
7.മലയാളകവിത	1 st Semester FYUGP Malayalam(DSC)	2000

REGISTRAR (I/C)

VICE-CHANCELLOR

As per the orders of the Vice Chancellor, the matter regarding the printing of books detailed in the table above is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration and appropriate recommendation.

The Committee considered the matter and recommended to print the books as detailed below,

<i>Book Name</i>	<i>Semester</i>	<i>No. of copies needed</i>
1.നവസാങ്കേതികതയുംഭാഷയും	1 st Semester FYUGP Malayalam (AEC)	1250
2.ഭാഷാകേളിപഠനം	"	1250
3.സിനിമയുംഭാഷയും	"	1250
4.ഭാഷയുംഭാവനയും	"	1000
5.കാവ്യഭാഷയുംസംവേദനവും	"	1000
6.കഥാലോകം	"	2500
7.മലയാളകവിത	1 st Semester FYUGP Malayalam (DSC)	1000

(Ac.A IV Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be approved.

Item No.23.21.15 University Institute of Technology, Mukhathala - Shifting of the Centre-reg:-

University Institute of Technology (UIT), Mukhathala functioned in the buildings of Sri. N Chellappan Pillai Memorial High School (MGTHS), Mukhathala, from its inception from the academic year 2013-2014. The School Management had been repeatedly requesting to vacate UIT, Mukhathala from the premises of the School as they were facing difficulty in accommodating the UIT along with the school in the wake of students' strength of the school increasing every year. The School Management had filed a Writ Petition before the High Court of Kerala.

The Syndicate held on 02.07.2024, vide Item No.11.183, considered the interim order dated 28.06.2024 passed by the Hon'ble High Court of Kerala in WP(C) No.22241/2024 filed by the MukhathalaGramodharana Trust for vacating University Institute of Technology, Mukhathala from the School premises and resolved to entrust the Principal UIT, Mukhathala to identify a suitable space or building and take immediate steps to shift to new location. Considering that the academic year has already commenced, UIT Mukhathala was permitted to continue in the same building on rent basis for a duration of one academic year or until new space becomes available, whichever is earlier.

In connection with the writ petition, the Hon'ble High Court passed a judgement dated 10/6/2025, considering the fact that the regional centre of the respondent University has been functioning in the current place for more than twelve years, granted two months time to the respondent University to vacate the four class rooms and exit from the campus of the school. If the University fails to vacate the premises of the school within a period of two months, the Vice Chancellor and the Registrar of the respondent University shall be held for committing the contempt of the court.

Accordingly, the matter was informed to the Principal UIT Mukhathala vide letter No.22889/Adm AVII/2022/UOK dated 22.06.2025. Meanwhile the Principal,UIT Mukhathala vide letter dated 04.06.2025 intimated that they have found another building of the Upasana nursing college, near Decent junction, for the functioning of UIT Mukhathala.

The Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17/07/2025 vide Item No. 5 considered the report submitted by the Sub committee members constituted for the shifting and fixing of rent of UIT Mukhathala and recommended to accept the report and permission be granted to execute rent agreement with the owners of the Upasana nursing college men's hostel building, near Decent junction. The Vice Chancellor has approved the minutes of the Standing Committee in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

REGISTRAR (I/C)

VICE-CHANCELLOR

Since the time limit for the shifting of UIT Mukhathala was to expire on 09/08/2025, file regarding an extension of time was also forwarded to legal section as per the orders of the Vice-Chancellor.

The Principal UIT Mukhathala vide letter dated 12.08.2025 further informed that, as the time limit for shifting elapsed by 10/8/2025, they have compulsorily reached in a decision to shift to a building at SR Junction Kannanalloor (UIT Mukhathala, SR Junction, Akshara Nagar, Kannanalloor, Kollam) and also requested permission to execute rent agreement with the owners of the building by ratifying the action by the Principal UIT Mukhathala.

The Principal UIT Mukhathala vide letter dated 14/08/2025, has informed that a meeting was conducted between PTA representatives and the owner of the school building and they have decided that, the centre will be vacated from the school building where the centre is currently functioning to the buildings of Upasana nursing college men's hostel building, after executing rent agreement with the owners of Upasana nursing college men's hostel building. The Principal further informed that, the owners of Upasana nursing college men's hostel building have sought 30 days for the renovation activities after executing the rent agreement. The Principal UIT Mukhathala has also requested to take necessary steps for executing the rent agreement. Sanction was accorded by the Vice Chancellor to execute rent agreement with owners of Upasana Nursing College Men's Hostel Building near Decent Junction subject to reporting to the Syndicate. The matter regarding the execution of rent agreement has been intimated to the Principal, UIT Mukhathala via letter No. Adm AVII/2022/UOK Dated 15.09.2025.

The Principal, UIT Mukhathala vide letter dated 25.09.2025 has informed that they have forwarded the intimation regarding the rent agreement to the head of RP Group (Owners of the building of Upasana Nursing College Men's Hostel Building near Decent Junction, Kollam), and they refused and rejected the rental proposal without conveying any valid reason or any written document. So the functioning of UIT Mukhathala is in crisis because the owner of the current building in which the centre is functioning now on temporarily basis (a private school building near Kannanalloor), insists to relocate to somewhere at the earliest on or before 9th October 2025.

Now, the Principal, UIT Mukhathala vide letter dated 06.10.2025, has informed that they have found another building named Sankeerthana Auditorium at Kureppally junction for the running of the centre and also requested to take necessary steps to provide permission for the running of the centre.

As per the orders of Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that the proposed site (Sankeerthana Auditorium at Kureppally junction) and the building where the UIT is currently working (private school building near SR Junction, Kannanalloor) be visited by Adv.R.B, Rajeev Kumar, the Convenor Standing Committee of the Syndicate on Departments and Other Institutions of the University and Adv. G.Muralidharan Pillai, Convenor Standing Committee of the Syndicate on Finance and to submit a detailed report before the next Syndicate.

Further recommended that considering the exigency, the above recommendations may be approved by the Vice Chancellor in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

The meeting concluded at 12.45 PM

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2025, be noted.

Item No.23.22

Minutes of the Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025 - Consideration of -reg.

(Ad.AVII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 25.06.2025 at 12.00 PM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice-Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 25.06.2025
Time : 12 PM
Venue : Syndicate Room

Members

1. Adv.R.B Rajeev kumar, Convener & Member, Syndicate	:Sd/-
2.Adv.G Muralidharan Pillai, Member, Syndicate	:Sd/-
3.Dr. Shijukhan J.S, Member, Syndicate	:Sd/-
4.Sri.R Rajesh, Member, Syndicate	:Sd/-
5.Dr.Pramod N, Member, Syndicate	:Sd/-
6.Dr. M Lenin Lal, Member, Syndicate	:Sd/-
7.Sri.P.S.Gopakumar, Member, Syndicate	:Sd/-
8.Sri.Ahamed Fazil.Y, Member, Syndicate	:Sd/-

Item No.23.22.01 University Institute of Technology (UIT), Muthukulam-Complaint against Smt. Devi S Suran, Guest Lecturer- reg:-

The Principal UIT Muthukulam has informed that Smt. Devi S Suran, guest lecturer in Commerce is very uncooperative in college works and it is affecting the working atmosphere. She has also intimated that classes in the college were suspended from 15.05.2024 due to the S6 centralised camp valuation and only annual exams were conducted on that days. Even after providing proper intimation to all staff Smt.Devi S Suran insisted to take classes during those days.

Smt.Sarimol Sukumaran, Principal(in charge), UIT Muthukulam also informed that she is the only contract lecturer at the centre and she has the duty of the Chief Superintendent, Principal in charge, 16+ work load and also is constantly working for setting up own building for the college and that it is very difficult for her to perform her duties in such working atmosphere.

The Syndicate at its meeting held on 22.02.2025 vide item No.17.08.12 has resolved that Smt.Sarimol Sukumaran, Principal in Charge and smt.Devi S Suran, Guest Lecturer in Commerce be heard in the next Standing committee of the Syndicate on Departments and other Institutions of the University. The Vice Chancellor has ordered to implement the above resolution of the Syndicate.

As per the orders of the Vice- Chancellor, the complaint lodged by Smt.Sarimol Sukumaran, Principal (in charge), UIT Muthukulam against Smt.Devi S Suran Guest Lecturer in Commerce is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for hearing.

The Committee heard the Principal in Charge, UIT Muthukulam and Smt.Devi S Suran Guest Lecturer in Commerce and recommended that the matter be treated as closed by accepting the written explanation from them.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.22.02 UIT Kallara- Engagement of Peon on temporary basis- notification called for-list of Applicants forwarded-reg:-

The Principal,UIT, Kallara has informed that Smt.Simimol S, who worked as Peon on locally engaged basis w.e.f. 24/10/2018, vide U.O.No.Ad.A.VII.2.9422/2017 dated 19.12.2018 resigned from duty on 30.11.2024 and requested to initiate urgent intervention for the engagement of an Office staff at the centre.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Standing Committee of the Syndicate on Departments and Other Institutions of the University at its meeting held on 18.12.2024 considered the request of the Principal, UIT, Kallara regarding engagement of Peon on temporary basis at UIT Kallara and recommended that the Principal be directed to initiate steps to engage Peon on temporary basis, locally. The Syndicate at its meeting held on 22.02.2025, vide item No. 17.08.19 resolved to approve the recommendation and the Vice Chancellor has issued implementation orders. Accordingly the Principal was directed, vide letter No 74644/AdAVIIA/2024/UOK dated 15.04.2025.

The Principal, UIT, Kallara has forwarded the list of applicants received along with supporting documents for further necessary action (appended).

As per orders of the Vice-Chancellor the list of applicants along with supporting documents for the engagement of Peon on temporary basis (locally engaged) for a consolidated monthly remuneration of ₹ 15,500/- (Rupees Fifteen thousand and five hundred only) forwarded by the Principal, UIT Kallara is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

The Committee considered the matter and recommended that, Smt. Abhirami J R, the first candidate, from the list of applicants forwarded by The Principal, UIT Kallara be engaged as Peon on temporary basis (locally engaged) with a consolidated monthly remuneration of Rs.15,500/- (Rupees Fifteen thousand and Five hundred only)

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No. 23.22.03 Request to start a Skill Development Course at University College of Engineering based on the job opportunities at Vizhinjam Port-reg:-

The Principal, University College of Engineering, Kariavattom, has forwarded a request to start a Skill Development Course at the University College of Engineering, Kariavattom, based on the job opportunities at Vizhinjam Port.

The Principal has stated that, in view of the operational launch of Vizhinjam Port, substantial employment opportunities in the transportation and logistics sectors will be generated. It is crucial to equip the youth with the necessary skills to maximize these opportunities. Skill development training in relevant areas is therefore of paramount importance. Initiating a Skill Development Course at the University College of Engineering, focusing on subjects such as transportation, logistics, and port management, would be a pertinent step in aligning with the potential job market. This would greatly benefit students by opening avenues to emerging employment sectors.

In obedience to the orders of the Vice-Chancellor, the request submitted by the Principal, University College of Engineering, to start a Skill Development Course at the University College of Engineering, Kariavattom, based on the job opportunities at Vizhinjam Port, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that the item be referred to Standing Committee of the Syndicate on Academics and Research after obtaining a detailed proposal from the Principal, University College of Engineering.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.22.04 *University Institute of Technology, Adoor – Appointment of Dr.Remya B.R, Guest Lecturer in Malayalam without prior permission of University-reg:-*

The Principal, UIT, Adoor, vide letter no. 4281/UIT ADR/23 dated 18.12.2024 requested permission to engage Dr. Remya B R as Guest lecturer in Malayalam at UIT, Adoor, since Soorya Murali S, Guest Lecturer in Malayalam, UIT, Adoor has resigned due to inconvenience. Accordingly the Principal was permitted to engage Dr. Remya B R as Guest lecturer in Malayalam at UIT, Adoor, vide letter no.57639/AdAVIIA/2024/UOK dated 13.01.2025.

But the Principal has informed that since the presence of Malayalam teacher was inevitable at the Institution, he had appointed Dr. Remya B R as Guest lecturer in Malayalam w.e.f.01.01.2025 before getting permission from the University and requested to ratify his action.

As per the orders of the Registrar, explanation from the Principal, UIT, Adoor was sought in this regard and the Principal, UIT, Adoor has forwarded the clarification report along with the total workload of the institution, faculty details and program wise student strength of the institution, copy of the attendance register and the notification for the appointment of Guest Lecturers. The Principal, UIT, Adoor informed that Soorya Murali. S, former Guest Lecturer in Malayalam has resigned and hence he was constrained to appoint Dr. Remya B R as Guest Lecturer in Malayalam on 01.01.2025 without the prior permission of University since, the time schedule for FYUGP is very tight and the classes could not be left for long period without a faculty.

Hence, the Principal, UIT, Adoor has requested to condone his action and also requested to ratify the appointment of Dr. Remya B R, Guest Lecturer in Malayalam with effect from 01.01.2025.

It may be noted that earlier also, the Principal, UIT Adoor had engaged Smt.Soorya Murali. S, former Guest Lecturer in Malayalam without the prior consent of the University and later the action was ratified.

It may also be noted that, the University has already entrusted all Principals of UITs to engage qualified persons as Guest Lecturers , in case none of the candidates in the approved panel are available for engaging classes, subject to approval of the University, vide letter no.42687/Adm A VII/2023/UOK dated 03.10.2024 .

The Committee heard the Principal, UIT Adoor and recommended that the action taken by the Principal, engaging Dr. Remya B.R, as Guest Lecturer in Malayalam without the prior permission from the University be ratified by accepting the written explanation from the Principal.

Further, recommended that the remuneration due to DR. Remya B.R for the period from 01/01/2025 to 12/01/2025 be released.

(Ad A VIIA Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.22.05 *Kerala University Colleges of Teacher Education - Granting of summer vacation/ shifting of classes to online modes -reg:-*

Students of Kerala University Colleges of Teacher Education forwarded e-mails in April 2025 requesting to either grant summer vacation for them until the end of May or to permit conduct of classes via Online mode due to the prevailing extreme hot weather conditions.

It may be noted here that in similar requests for summer vacation on account of rising temperature received in the previous Academic Year, the requests were considered and it was resolved to permit conduct of classes via online mode for the period from 15.04.2024 to 30.04.2024 and a circular was issued accordingly. Further, in pursuance of the G.O.no.509/2024/HEDN Thiruvananthapuram dated 02.05.2024 regarding declaration of holiday for all Educational Institutions in the State till 06.05.2024, in connection with the rising temperature, circular no.Regr/2024/UOK dated 02.05.2024 was issued implementing the G.O.

In this year Government has not issued any orders with regard to declaration of holiday for Educational Institutions in the State on account of rising temperature.The opinion of all the Principals of KUCTEs was sought regarding this matter. The Principals of Kerala University Colleges of Teacher Education opined for conducting online classes during April and May.

It may be noted that requests for summer vacation are being submitted by most of the students of KUCTEs every academic year in the months of April and May. Hence a common decision regarding the granting of summer vacation/shifting of classes to online mode may be taken in this regard.

As per orders of the Vice-Chancellor, the matter regarding granting of summer vacation/shifting of classes to online mode for Kerala University Colleges of Teacher Education in the months of April and May is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended to constitute a sub committee consisting of the Convenor, Standing Committee of the Syndicate on Departments & Other Institutions of the University, Dr. Pramod N and Dr.M. Lenin Lal, Members, Syndicate to study the matter and to submit a report before the Standing Committee of the Syndicate on Departments and other Institutions of University.

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.22.06 UIT, Bharanickavu, Kayamkulam-Request for engagement of Sweeper-reg:-

The Principal, UIT, Bharanickavu has informed that Smt. Mini K, who worked as Sweeper on locally engaged (temporary basis) resigned from duty on 16.05.2025 AN and the lack of such staff adversely affected day to day requirements. Hence the Principal has requested to initiate urgent intervention for the engagement of a Sweeper at the centre.

In this context, the following points may be noted:-

- The Principal-in-charge, UIT, Bharanickavu was permitted to engage a Sweeper on temporary basis w.e.f. 08.08.2018, vide U.O No Ad.AVII.5.982/2018 dated 13.11.20218
- The Syndicate at its meeting held on 02.07.2024 vide item no. 10.96.14 resolved that the engagement of new persons on temporary basis in all UITs/KUCTEs/UIM be routed through the Standing Committee of the Syndicate on Department and Other Institutions of the University.

As per orders of the Vice-Chancellor the request of the Principal, UIT Bharanichavu, Kayamkulam for engagement of Sweeper on temporary basis (locally engaged) for a consolidated monthly remuneration of ₹15,500/- (Rupees Fifteen thousand five hundred only) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

The Committee considered the matter and recommended that the item be deferred for the time being.

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.22.07 University Institute of Technology- Preparation of Panel of Guest Lecturers-Nominating Subject Experts- reg:-

Sri. Rajesh R, Member, Syndicate, vide letter dated 14.08.2024, submitted a draft proposal for the revision of procedure for selection of guest lecturers in UITs.

The Syndicate at its 15th meeting held on 05.11.2024 & 11.11.2024, vide item no 15.09.06 of Minutes considered the above proposal and resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

The Syndicate, at its meeting held on 22.02.2025, vide item no.17.56.D4 of the Minutes, resolved to approve the following guidelines for the preparation of panel of Guest Lecturers in University Institutes of Technology:

- i) Invitation of application for the Guest Lecturers in the UITs and the interview must be done in the UITs.
- ii) The interview panel shall consist of the Principal, two subject experts nominated by the Syndicate. One among the subject experts shall be from the University Departments.
- iii) Rank list must be prepared by the Principal, UIT concerned as per the criteria listed below.
- iv) An Approval Committee shall be constituted for verification of rank list prepared by the UITs and documents of the candidates.
- v) The documents of the candidates forwarded to the University must contain the full details, failure to which the application will be rejected.
- vi) The rank list recommended by the Approval Committee shall be placed before the Standing Committee on Departments & Other Institutions of the University for consideration and recommendation and final rank list will be approved by the Syndicate.
- vii) The guest lecturers must only be engaged from the rank list approved by the Syndicate.

Mark distribution for the preparation of rank list of Guest Lecturers (Criteria)

Sl.No.	Qualification	Mark	Max Mark
i	PG	40	40 (weightage)
ii	NET	5	10
	NET & M Phil/JRF	7	
	Ph.D	10	
iii	Experience	2 marks per year (every completed 12 months)	10
iv	Paper presentation	2 marks for International	10
		1 mark for National	
v	Paper's published in journals (approved by the University/ Peer reviewed)	2 marks per paper	10
vi	Interview	20	20
	Total		100

Accordingly guidelines for the preparation of panel of Guest Lecturers in UITs has issued, vide U.O. No.Ad A VII 2436/2025/UOK dated 19.03.2025

The Principals of UITs has forwarded the list of subjects for which Subject Experts are required for the interview purpose.

The list of UITs with subject experts required, details of faculty members in University Departments and details of lecturers on contract in UITs are attached.

The Syndicate at its meeting held on 27.05.2025, vide item no.20.128 of the Minutes considered the above matter and resolved that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As ordered by the Vice-Chancellor, the list of Subject Experts required forwarded by the Principals, UITs is placed before the Standing Committee of the Syndicate on Department and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that the clause (ii) of UO No. Ad AVII 2436/2025/UOK dated 19.03.2025 be modified as “ the interview Panel shall consist of the Principal of the UIT concerned, one subject expert from the same institution and one subject expert from nearby UITs. If there is no subject expert in the same institution,subject experts from nearby UITs may be included.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.22.08 *Discussion with the representative of AKUCTE (Association of Kerala University College of Teacher Educators) & SFCTSA (Self Financing College Teachers and Staff Association)-Report submitting of-reg:-*

The Syndicate at its meeting held on 02.07.2024 vide item No.11.122.09 considered the request submitted by representatives of AKUCTE(Association of Kerala University College of Teacher Educators) and resolved that a subcommittee consisting of Sri.Rajesh R, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv.G.Muralidharan Pillai and Dr.Shijukhan J S, Members Syndicate, be constituted to study the matter and the Syndicate at its meeting held on 09.09.2024 vide item No.14.61.04 considered the request submitted by representatives of SFCTSA (Self Financing College Teacher's and Staff Association) and resolved that a sub committee consisting of Sri.Rajesh R, Adv. G Muralidharan Pillai and Dr.Shijukhan J.S, Members Syndicate be entrusted to conduct a discussion with the representatives of SFCTSA, on the matter.

Accordingly a discussion with the representatives of SFCTSA & AKUCTE was held on 16.12.2024 at 2.30 pm at Pro- Vice Chancellor's chamber. Sri.Rajesh R, Member, Syndicate and Adv.R.B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University have submitted the report on the matter.

In obedience to the orders of the Vice Chancellor the report was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Syndicate at its meeting held on 22.02.2025 vide item No.17.57.07 resolved that the item regarding report submitted by Sri.Rajesh R, Member, Syndicate and Adv.R.B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the discussion with the representatives of AKUCTE (Association of Kerala University College of Teacher Educators) & SFCTSA (Self Financing College Teacher's and Staff Association) be referred back to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In obedience to the orders of the Vice Chancellor the report is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Committee considered the matter and recommended to place the item in the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.22.09 *University Merit Scholarship for B.Tech. Courses- Request from the Principal, UCE for the Disbursement of Scholarship amount to the individual accounts of the students from the academic year 2023-24 onwards-consideration of reg:-*

The award of University Merit Scholarship (UMS) for B.Tech course with an annual value of Rs.5,000/- (Rs. Five Thousand Only) was sanctioned to the eight eligible students of the 2023-24 admission from the University College of Engineering, Kariavattom for a period of four years, vide UO. No.2390/2025/UOK dated 18.03.2025.

The University Merit Scholarship amount was generally issued in the name of the Principal of the college in which the selected student is studying. As per the orders of Vice Chancellor, the merit scholarship for B.Tech course for the year 2022-23 was disbursed to the individual accounts of the students, vide UO.No.Ac EIII/889/2024/UOK dated 29.01.2024 by considering the request received from the Principal.

The merit scholarship for B.Tech. for the year 2023-24 was sanctioned to the 8 students of UCE, Kariavattom, vide UO.No.AcEIII/2390/2025/UOK dated 18.03.2025 and consequently the Principal, University College of Engineering (UCE), Kariavattom has requested to issue the merit scholarship amount in favour of the selected students instead of the PD account of the Principal from the academic year 2023-24 onwards since there is no active bank account existing in the name of the Principal, University College of Engineering, Kariavattom and the account maintained in the college is a temporary current account in the name of AR, cash counter.

Accordingly, as per the orders of Hon'ble Vice Chancellor, the matter regarding the request submitted by the Principal, UCE for the disbursement of University Merit Scholarship amount to the individual accounts of the selected students instead of the PD account of the Principal from the academic year 2023-24 onwards is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

The Committee considered the matter and recommended that the item be referred to the Standing Committee of the Syndicate on Finance.

(AC E III Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.22.10 യു.ഐ.ടി മണ്ണടി- കെട്ടിടം നിർമ്മിക്കുന്നതിനുള്ള ഭൂമി ലഭ്യമാക്കുന്നതിനാവശ്യമായ പാട്ടു കരാറിൽ ഏർപ്പെടുന്നതംബന്ധിച്ചു-

22.02.2025 -ലെ സർവകലാശാല സിൻഡിക്കേറ്റ് യോഗം (ഐറ്റം നമ്പർ -17.08.11) 2023 -2024 അക്കാദമിക വർഷം മുതൽ അഡ്മിഷൻ നിർത്തി വച്ച യു .ഐ .ടി മണ്ണടി ഉൾപ്പെടെ അഞ്ച് യു .ഐ .ടി കളിലേക്കുള്ള അഡ്മിഷൻ നടപടികൾ പുനരാരംഭിക്കുന്നത് പ്രസ്തുത യു .ഐ .ടി കൾക്ക് സ്വന്തമായി കെട്ടിടം ആകുന്ന മുറയ്ക്ക് മാത്രം മതി എന്ന് തീരുമാനിക്കുകയുണ്ടായിട്ടുണ്ട് .

യു .ഐ .ടി മണ്ണടിക്ക് സ്വന്തമായി കെട്ടിടം പണിയുന്നതിന് സർക്കാർ പുറമ്പോക്കു ഭൂമി കേരള സർവകലാശാലയ്ക്ക് പതിച്ചു നൽകുന്നതിലേക്കായി അടൂർ തഹസിൽദാർക്ക് രജിസ്ട്രാർ അപേക്ഷ നൽകുന്നതിന് 14 .10 .2022 ൽ ചേർന്ന സർവകലാശാല സിൻഡിക്കേറ്റ് യോഗം അംഗീകാരം നൽകിയിട്ടുണ്ട് (ഐറ്റം നമ്പർ - 47.32.17) പത്തനംതിട്ട ജില്ലയിലെ അടൂർ താലൂക്കിൽ കടമ്പനാട് വില്ലേജിൽ ബ്ലോക്ക് നമ്പർ 15/12, റീസർവ്വേ നമ്പർ .334/ 14 -ൽ പെട്ട 28.57 ആർ ഭൂമി, നാമമാത്ര പാട്ടു നിരക്കായ ആർ ഒന്നിന് പ്രതിവർഷം 100/- രൂപ നിരക്കിൽ 2024 -2025 മുതൽ 30 വർഷത്തേക്ക് മണ്ണടി യു.ഐ.ടി ക്ക് കെട്ടിടം നിർമ്മിക്കുന്നതിന് വേണ്ടി കേരള

സർവകലാശാലയുടെ പേരിൽ പാട്ടത്തിന് നൽകി സർക്കാർ ഉത്തരവായിട്ടുണ്ട്.

അതിൻ പ്രകാരം 200/- രൂപയുടെ മുദ്രപത്രത്തിൽ പാട്ടക്കരാർ തയ്യാറാക്കി രജിസ്ട്രാറുടെ അംഗീകാരത്തിനായി സമർപ്പിച്ചിരുന്നു. എന്നാൽ മണ്ണടി യു .ഐ .ടി ഈ അക്കാദമിക വർഷത്തോടെ പ്രവർത്തനം നിർത്തുന്ന സാഹചര്യത്തിൽ ഈ വിഷയം സർവകലാശാലയുടെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻസിലേക്കുള്ള സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കണമെന്ന് രജിസ്ട്രാർ ഉത്തരവ് നൽകിയിരിക്കുന്നു.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം, യു .ഐ .ടി മണ്ണടിക്ക് കെട്ടിടം നിർമ്മിക്കുന്നതിന് ഭൂമി ലഭ്യമാക്കുന്നതിനാവശ്യമായ പാട്ടക്കരാറിൽ ഏർപ്പെടുന്ന വിഷയം സർവകലാശാലയുടെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻസിന്റെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended that permission be granted to execute the lease agreement.

(Ad AVII A Section)

The meeting concluded at 1.00 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.06.2025, be approved.

Item No.23.23***Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.07.2025 - Consideration of -reg.*****(Ad.AVII)**

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 17.07.2025 at 10.30 AM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice-Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 17 .07.2025
Time : 10.30 AM
Venue : Syndicate Room

Members

1.Adv.R.B Rajeev kumar, Convener & Member, Syndicate	: Sd/-
2.Adv.G Muralidharan Pillai, Member, Syndicate	: Sd/-
3.Dr. Shijukhan J.S, Member, Syndicate	: Sd/-
4.Sri.R Rajesh, Member, Syndicate	: Sd/-
5.Dr.Pramod N, Member, Syndicate	: Online
6.Dr. M Lenin Lal, Member, Syndicate	: Sd/-
7.Sri.P.S.Gopakumar, Member, Syndicate	: Sd/-
8.Sri.Ahamed Fazil.Y, Member, Syndicate	: Sd/-
9.Dr. Vinod Kumar T.G Nair, Member, Syndicate	: Sd/-

Item No.23.23.01***Budget Speech 2025-26 Infrastructure Development of Institutions under DOMTEC***

An amount of ₹ 60,00,000/- (Rupees Sixty Lakh Only) is allocated in the Budget Speech 2025-26 for the infrastructure development of institutions under DOMTEC. Accordingly, the requirements from the Principals of the institutions under DOMTEC are prepared and detailed below.

I. University Institute of Technology

Sl.No.	UIT	Requirements
1	UIT Thiruvananthapuram	- Computer and Accessories – 10 nos - Signal Generators – 5 nos - Digital Storage Oscillators – 3 nos - Function generator – 3 nos
2	UIT Chengannur	- Building (Multi – Storried) – 1 - Almirah – 2 - Book Rack Shelf – 2 - Table – 2 - Computer Table – 1 - External Battery UPS (15 KW) - 1
3	UIT Malayinkeezhu	- LED Projector – 1 - Computer Systems(Desktops) – 7 - Office Table – 6 - Desk & Bench – 10 - Office Chair – 10 - Almirah – 3 - Printer - 1
4	UIT Vellarada	5 KVA UPS with Battery - Computers -5 - Projector -1
5	UIT Alappuzha	Printer (Multi function duplex printer for University Examinations)

REGISTRAR (I/C)**VICE-CHANCELLOR**

		• UPS (5KVA – for New Computer Lab) • Bench and Desk(for new courses) • Green Board – 10 nos • Office Rack • Solar Inverter
6	UIT Pathanapuram	• Computers – 10(for computer laboratory) • Almirah – 1(for FYUGP)
7	UIT Thenmala	• Computers – 5 • Projector – 1 • Library Shelf – 5 • Chair for students – 40 • Office rack – 5 • Computer table - 5
8	UIT Mannar	• Jefferson chairs/Desk - bench-50 nos • Desktop Computer - 10 nos • Almirah/safe locker - 5 nos • Office chair - 5 nos • Table - 5 nos • Steel rack-5 nos
9	UIT Kattayikonam	• Almirah - 1 • Almirah with Locker facility - 1 • Book shelf - 2 • Computer - 5 (for Lab) • Multipurpose Printer - 1 • Office Chair - 3 • Office Table - 2 • Desk & Bench - 12
10	UIT Vakkom	• Computer – 10 • Printer – 1 • Bench – 25 • Desk - 25
11	UIT Tholicode	• LED Projector (Wall mount) – 1no. • Laptop – 1no. • Bench – 20 nos.(for classroom) • Desk - 20 nos.(for classroom) • Book Shelf – 10 nos.(for Library) • Cupboard – 5 nos.(for Library) • Chairs – 5 nos. (for office) • Tables – 10 nos. (for office) • Almirah – 5 nos. (for office) • Computer Table – 13 nos. (for Computer lab) • Writing Board – 5 nos. (for office) • Whiteboard (Big) – 6 nos. (for classroom)
12	UIT Pirappancode	• Computer Systems - 10 Nos • Bench - 25 Nos. • Desk - 25 Nos. • Computer Table - 10 Nos. • Almirah - 1 Nos.
13	UIT Yeroor	• 5KVA online UPS - 1 • 75 AH 12 V tubular batteries - 10 • CCTV cameras - 3
14	UIT Paravur	• Desk - 50 • Multifunction Laser jet Printer - 1

15	UIT Adoor	• Projector -1 • Multipurpose printer-1 • Computer -5 • Ceiling Fan - 5
16	UIT Muhamma	• Desk-20 • Bench-20 • Computer-1 • Double side Printer- 1(Print,Scan,copy)
17	UIT Kallara	• Laser printer for high-volume question paper printing. • Desktop computers – 5 nos • Headphones with microphone for Language Lab • Sound system with microphone • Interactive Board – 1 no. • Wi-Fi connectivity expansion across campus • Language Lab software • Computer tables – 5 nos • Library shelves – 5 nos, Office shelf – 1 no • Tables with drawers – 5nos, Table without drawer – 1 no • Whiteboards – 5 nos, Notice board – 1 no • Scanner – 1 no • Partition screens for library – 5 nos
18	UIT Kollam	• Bench - 100 • Desk - 100 • Office Table - 3 • Office Chair - 5 • Godrej Almirah - 2 • Computer (Desktop) - 25 • UPS 10KVA with battery minimum 2Hr Backup - 1 • Laptop - 1 • Projector – 1 • Printer cum Photostat Machine – 1 • Server computer – 2 • AC Non- Inverter Mistubishi- 2.2 Ton - 4 • Stabilizer - 1 • Inverter - 1
19	UIT Kottarakara	• Wooden Desk – 50 • Wooden Bench – 50 • Smart Class Room • LED Projector – 2 • Public Address System with wireless Microphone – 1 • Laptop – 1 • Interactive flat panel Digital Whiteboard – 1 • Scanner – 1 • Almirah – 5 • Office table – 5 • Book shelf for Library – 5 • Water Purifier - 1
20	UIT Bharanikavu	• Shelves for keeping the library books – 2 • Podium • Laptop for admission purpose • Ceiling fans - 5 • Pedestal fan - 2 • Multipurpose printer for question paper bar code scanning

21	UIT Pathiyoor	• Public Addressing System – 1 • Desk – 10 • Bench -10 • Projector – 1 • Desk Top Computer-1 • QR Code Scanner-1 • Multipurpose Printer -1 • Wall Fan-1
22	UIT Karuvatta	• Desk and bench - 50 pairs • Desktop Computer - 10 Nos. • 5 KVA UPS with Battery – 01 • Steel Almirah - 02 Nos. • Classroom Table - 05 Nos. • Office Table. - 02 Nos.
23	UIT Azhoor	• Multipurpose Printer - 1 • White board - 2 • Almirah - 2 • Table - 3 • Office Chair - 3
24	UIT Mukhathala	• Library book rack – 4 nos. • Journal shelf – 2 nos. • Toilet building – 2 nos • Compound wall facility • Library extension facility • Systems in Computer Lab (with UPS) – 10 nos • Printer and Scanner – 2 nos. • Water Purifier – 1 no • Water Cooler – 1 nos • Building maintenance (Roof sheet, painting etc) • Almirah(steel) – 2 nos • Computer Chair (revolving chair) – 5 nos • Laptop for office use – 1 no
25	UIT Veli	• Godrej Steel Almirah with locker facility – 1 (to keep FYUGP answer scripts safe) • Almirah – 1 • UPS – 1 • Double sided writing board – 4 • Office table – 1 • Office chair - 2
26	UIT Neyyattinkara	• Desktop Computers - 5 • Student Desks – 20 • Student Benches – 20 • Office tables – 2 • Computer tables – 2 • UPS – 2 • Cupboards (Office Storage) – 3 • Document Scanner - 1
27	UIT Aroor	• Building requirements – classroom – 6 nos.
28	UIT Sasthamcotta	• Computer – 10 • LCD Projector – 1 • Newspaper Rack – 1 • Property Counter – 1 • Periodical Rack – 1 • Table - 5

		• Glass Almirah – 5 • Steel Almmirah – 5 • Jefferson Chair – 1 • Ladder – 1 • Book trolley - 1

II. Kerala University College of Teacher Education

Sl.No.	KUCTE	Requirements
1	KUCTE Adoor	• Desktop computers – 25 nos, for the smooth conduct of Online Examination • Jefferson chairs / Desks & Benches for classroom • Inverter – for power backup • Printer – 1
2	KUCTE Kunnam	• Office Almirah – 8 • Laptop - 5 • Desktop - 5 • Office Table – 4 • Principal's Room Table - 1 • Principal's Room Chair - 1 • LCD Projector - 1 • Lecture Stand - 5
3	KUCTE Anchal	• Maintenance of buildings including painting • Projector – 1 • Wooden chairs – 30 • Computers - 15 • Photostat machine
4	KUCTE Nedumangad	• Xerox machines (one for office and other for library (as per NCTE norms) – 2 • Jefferson chairs - 50 • Computers or laptops (for fourth semester online examinations) - 30
5	KUCTE Alappuzha	• Roofing • Floring • Painting
6	KUCTE Kumarapuram	• Computer - 10 • LCD Projector - 3 • Almirah - 3 • Photocopier - 1 • Generator (700 Volt) - 1
7	KUCTE Kulakkada	• Sound system - 1 • Bench & desks - 15 nos each • Computers - 15 nos • Lecture stands - 5 nos • Book rack shelf - 5 nos • Steel almirah - 1
8	KUCTE Kariavattom	• Laptop - 1 • Computer Desktop – 30 • Projector – 2 • Whiteboard – 5 • Interactive Whiteboard - 1
9	KUCTE Kollam	• Almirahs - 5 Nos. • Cushion Chairs - 25 Nos. • Xerox Copier - 1 Nos. • Computer - 1 • Printer - 1 No.

10	KUCTE Kayamkulam	• Photostat machine - 1 • Multipurpose printer – 2 • Desktop computers – 20 • Desktop computer table and chairs – 20 • Almara – 3 • Desk and benches - 25 • Laptop - 1

III. University College of Engineering

Sl.No.	UCE	Requirements
1	UCE Kariavattom	Parking shed for the vehicles of staff and students and modernization of toilets

IV. University Institutes of Management

Sl. No.	UIM	Requirements
1	UIM Kollam	• Laptop • Personal Computer • Water purifier cum cooler • LCD Projector • Book Shelves for Library
2	UIM Alappuzha	• Projector - 2 Nos. • Laptop - 1 Nos • White Board - 2 Nos. • Water Cooler - 1 Nos. • Library Automation

As per the orders of the Vice-Chancellor, the requirements from the Principals for infrastructure development of the institutions under DOMTEC in compliance with the Budget Speech 2025-26 is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration.

The Committee considered the matter and recommended to constitute a sub committee consisting of the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Convenor, Standing Committee of the Syndicate on Finance, Convenor, Standing Committee of the Syndicate on Staff and Equipment, and Sri. R.Rajesh, Member, Syndicate to study the matter and to submit a detailed report before the Standing Committee of Syndicate on Departments and Other Institutions of the University.

(Ad AVII A Section)

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.07.2025, be approved.

Item No.23.23.02 University Institute of Technology, Kottarakara - hearing reg Sri.Harikumar K, Lecturer on contract basis in Computer Science and Principal, UIT Kottarakara.

The students of UIT, Kottarakara, vide letter dated 16.01.2025 requested to take action against Sri.Hari Kumar K, Lecturer in Computer Science on contract basis, who has allegedly misbehaved towards one of the teachers of the College. Furthermore, it is alleged that he often misbehaves with the students.

The Principal vide, letter no.UIT/KTR/2187/2025 dated 19.02.2025 reported that, the allegations raised by the students are substantiated. The alleged teachers ie., Sri. Hari Kumar K (Chief Superintendent) and the other teacher often creates suspicious situations which make the students doubtful. They both help each other in doing their works and their inclination towards each other have negatively affected the functioning of office and library. In light of these findings, it is recommended that the transfer of these teachers would be beneficial for both the institution and the individuals involved.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Syndicate at its meeting held on 13.05.2025 vide, item no.19.10.05 of the Minutes considered the report from the Principal, UIT Kottarakara and resolved that the Principal UIT Kottarakara and Sri. Hari Kumar K, Lecturer on contract basis in Computer Science be heard in the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As ordered by the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for hearing.

The Committee heard the Principal, UIT, Kottarakkara and Sri.Harikumar Lecturer on contract in Computer Science and recommended that the matter be treated as closed by accepting the written explanation from them.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.07.2025, be approved.

Item No.23.23.03 കേരള സംസ്ഥാന ഓഡിറ്റുകൾ- കേരളഓഡിറ്റ് സർവകലാശാല റിപ്പോർട്ട് 2021- 22- ഗ്രേഡിങ്ങിനു ആനുപാതികമായി യൂണിവേഴ്സിറ്റി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ടെക്നോളജി ഓഫ്, യൂണിവേഴ്സിറ്റി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് മാനേജ് മന്റ് എന്നിവയുടെ നിലവാരം ഉയർത്തുന്നത് - സംബന്ധിച്ച്

2021-2022 വർഷത്തെ കേരള സംസ്ഥാന ഓഡിറ്റ് റിപ്പോർട്ടിൽ യു.ഐ.ടി, യു.ഐ.എം എന്നിവയുടെ നിലവാരം ഉയർത്തുന്നതിനായി അടിയന്തിരമായി സ്വീകരിക്കേണ്ട വിഷയങ്ങളെ കുറിച്ച് പ്രതിപാദിച്ചിട്ടുണ്ട് . ആയത് ചുവടെ ചേർക്കുന്നു,

1. യു.ഐ.റ്റി, യു.ഐ.എം കളുടെ മേൽനോട്ടത്തിനായി പ്രത്യേക ഡയറക്ടറേറ്റ് രൂപീകരിക്കുക .
2. സർവകലാശാലയുടെ ഗ്രേഡിങ്ങിനു നിരക്കുന്ന തരത്തിൽ യു.ഐ.റ്റി, യു.ഐ.എം.കളെ ഉയർത്തിക്കൊണ്ടു വരാൻ മാസ്റ്റർ പ്ലാൻ തയ്യാറാക്കുക.
3. അടിസ്ഥാന സൗകര്യ വികസനം യു.ജി.സി മാർഗനിർദ്ദേശം അനുസരിച്ച് ഉറപ്പാക്കുക. ഇതിനായി ഫണ്ട് ഇയർമാർക്ക് ചെയ്യുക.
4. സർവകലാശാല അധ്യാപകർ, സർക്കാർ കോളേജുകളിലെ അധ്യാപകർ എന്നിവരുടെ സേവനം കൂടി ഫാക്കൽറ്റി ഷെയറിങ് പദ്ധതിയിലൂടെ നടപ്പാക്കുന്നത് പരിഗണിക്കുക.
5. നിലവിലെ ഗസ്റ്റ്, കരാർ അധ്യാപക നിയമനം യു.ജി.സി മാനദണ്ഡം അനുശാസിക്കും വിധം ആണെന്ന് ഉറപ്പു വരുത്തുക. അപ്രകാരം നിയമിക്കപ്പെടുന്ന അധ്യാപകർക്ക് ആവശ്യമായ റിഫ്രഷർ കോഴ്സുകൾ ലഭ്യമാക്കുക.
6. വിദ്യാർത്ഥികൾക്ക് സർവകലാശാലയുടെ കാര്യവും ക്യാമ്പസ്സിൽ കോൺടാക്ട് പ്രോഗ്രാം നടത്തുന്നതിന്റെ സാധ്യത പരിശോധിച്ച് നടപ്പാക്കുക.
7. അക്കാദമിക് നിലവാരം നിശ്ചിത ഇടവേളകളിൽ പരിശോധിച്ച് ഉറപ്പാക്കുക .
8. നൂതനമായ കോഴ്സുകൾ ആരംഭിക്കുക.
9. ആവശ്യാനുസരണം മാത്രം പുതിയ അനുവദിക്കുകയും നിലവിലുള്ളവയ്ക്ക് നൽകുകയും തുടർന്ന് അംഗീകരം ചെയ്യുക
10. സ്ഥിരം അധ്യാപകരെയും മിനിസ്റ്റീരിയൽ സ്റ്റാഫിനെയും നിയമിക്കുക .
ഇത്തരമുള്ളതൽ താഴെ പറയുന്നവ ശ്രദ്ധിച്ചാലും.
1. യു.ഐ.റ്റി, യു.ഐ.എം, കെ.യു.സി.ടി.ഇ, യു.സി. ഇ എന്നീ സെന്ററുകൾ ഉൾക്കൊള്ളുന്ന DOMTEC ഡയറക്ടറേറ്റ് നുള്ളിലാണ് ടി സെന്ററുകൾ പ്രവർത്തിച്ചുവരുന്നത് .
2. DOMTEC നു കീഴിലുള്ള സ്ഥാപനങ്ങളുടെ ഭൗതിക സൗകര്യവികസനത്തിനായി 2025-2026 Budget speech ൽ 60 ലക്ഷം രൂപ വകയിരുത്തിയിട്ടുണ്ട് .
3. യു.ഐ.ടി, യു .ഐ.എം കളിൽ ഗസ്റ്റ്, കരാർ അധ്യാപക നിയമനത്തിന് NET/ Ph.D യോഗ്യത ഉള്ളവർക്കാണ് മുൻഗണന നൽകിവരുന്നത്.

4. കരാർ യൂജിസി അധ്യാപകർക്ക് മാളവ്യ മിഷൻ ടീച്ചർ ട്രെയിനിങ് സെന്റർ, കേരള സർവകലാശാല വഴി റിഫ്രഷർ കോഴ്സുകൾ നടത്തിവരുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം മേൽ പരാമർശിച്ച വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് സ്റ്റാൻറിംഗ് കമ്മിറ്റിക്ക് ഇൻസ്ട്രക്ഷൻ അദർ മുൻപാകെ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to constitute a Sub Committee consisting of the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Convenor, Standing Committee of the Syndicate on Finance and Convenor, Standing Committee of the Syndicate on Academics & Research, to study the matter and to submit a report before the Standing Committee of Syndicate on Departments and Other Institutions of the University.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.07.2025, be approved.

Item No.23.23.04 University Institute of Technology, Vakkom-Posting of Library Assistant-reg.

The Syndicate at its meeting held on 15.03.2024 vide item No.09.120.09 has resolved that steps be initiated to appoint a Library assistant at UIT Vakkom. The Vice Chancellor has ordered to implement the resolution of the syndicate.

Since the normal validity period of 3 years for the rank list for the post of Library assistant has already expired (previous ranklist published on 23.11.2019), the Registrar has ordered to initiate steps for preparing a fresh ranklist.

It may be noted that the appointment of library assistants are now done through PSC and no sanctioned posts of library assistant at UIT Vakkom. Twelve number of library assistants on contract basis are working at UIT Pirappancode, UIT Neyyattinkara, UIT Thiruvananthapuram, UIT Mukhathala, UIT Kollam, UIT Sasthamcotta, UIT Mannar, UIT Alappuzha, UIT Kottarakkara, UIT Adoor, UIT Pathanapuram, UITYeroor.

As per the orders of the Vice- Chancellor, engagement of library assistants at UIT Vakkom is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that the item be deferred for the time being.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.07.2025, be approved.

Item No.23.23.05 The report prepared as per the decision of the Syndicate regarding shifting of the UIT Mukhathala to new building and Fixing of rent of the building.

University Institute of Technology (UIT), Mukhathala is functioning in the buildings of Sri.N Chellappan Pillai Memorial High School (MGTHS), Mukhathala, from its inception from the academic year 2013-2014. The School Management has been repeatedly requesting to vacate UIT, Mukhathala from the premises of the School as they are facing difficulty in accommodating the UIT along with the school in the wake of students' strength of the school increasing every year.

The School Management again requested (vide letters dated 19.01.2024, 01.04.2024) urgent intervention from the part of the University in the matter and they had filed a Writ Petition before the High Court of Kerala.

The Syndicate held on 02.07.2024, vide Item No.11.183, considered the interim order dated 28.06.2024 passed by the Hon'ble High Court of Kerala in WP(C) No.22241/2024 filed by the Mukhathala Gramodharana Trust for vacating University Institute of Technology, Mukhathala from the School premises and resolved to entrust the Principal UIT, Mukhathala to identify a suitable space or building and take immediate steps to shift to new location. Considering that the academic year has already commenced, UIT Mukhathala be permitted to continue in the same building on rent basis for a duration of one academic year or until new space becomes available, whichever is earlier.

The Hon'ble High Court of Kerala passed an interim order on 12.07.2024 not to make any further admission in the UIT. Later the Hon'ble High Court of Kerala passed an interim order on 18.07.2024, by which it has clarified that the Interim Order passed on 12.07.2024 shall not preclude the University from completing the admission process which is now in progress and that no further admission other than already notified shall not be made.

The Principal, UIT Mukhathala vide letter dated 30.01.2025 has informed that the building constructed in the 5th ward of Elampallur Grama Panchayat using District Panchayat funds has been found suitable for UIT to function. Consequent to the request submitted to the District Panchayat of the Grama Panchayat for its approval, it has been decided by the Grama Panchayat to allow the building to function as UIT. A request has been submitted to the District Panchayat Secretary and President requesting that the said building be allowed to function for UIT without rent or at the lowest possible rent and the reply is awaited.

The Syndicate at its meeting held on 17.03.2025 vide item No.18.117.51 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to constitute a sub committee with the members Dr. Muraleedharan Pillai, Member, Syndicate and Sri R.B Rajeev Kumar, Convenor, Standing Committee of the Syndicate on Departments and other institutions of University, to study the matter of fixing rent of the building where UIT Mukhathala is functioning and submit a report before the committee.

Meanwhile the Principal, UIT Mukhathala vide letter dated 04.06.2025 stated that they have found another building, Upasana nursing college, near Decent junction, for the functioning of UIT Mukhathala.

In connection with the writ petition, the hon'ble High Court passed an order dated 10/6/2025, considering the fact that the regional centre of the respondent University has been functioning in the current place for more than twelve years, grants two months time to the respondent University to vacate the four class rooms and exit from the campus of the school. If the University fails to vacate the premises of the school within a period of two months, the Vice Chancellor and Registrar of the respondent University shall be held for committing the contempt of the court.

Accordingly, the matter is informed to the Principal UIT Mukhathala vide letter No.22889/Adm AVII/2022/UOK dated 22.06.2025. Principal UIT Mukhathala, has also submitted a request dated 28/06/2025 stating the urgency of shifting the centre to new premise as the admission scenario is progressing. The matter is already informed to University Engineer vide letter No. 22889/Adm.AVII/2022/UOK dated 25/06/2025 to visit the proposed building for functioning UIT Mukhathala and to submit a detailed report in the regard. The same is yet to be received.

Now, Sri. R.B Rajeev Kumar, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Sri. Muraleedharan Pillai, Member, Syndicate have submitted a detailed report as per the Syndicate decision held on 17.03.2025, vide item No.18.117.51. (Report Appended).

As per orders of the Vice-Chancellor, the report regarding shifting of the UIT Mukhathala to new building and Fixing of rent of the building is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Committee considered the matter and recommended to accept the report submitted by Sub Committee and permission be granted to execute rent agreement.

REGISTRAR (I/C)

VICE-CHANCELLOR

Further recommended that considering the exigency, the above recommendations may be approved by the Vice chancellor in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

The meeting concluded at 11.15 AM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.07.2025, be noted.

Item No.23.24 ***Meeting of the Executive Committee of the Centre for Global Academics held on 16.07.2025 – Minutes for approval – reg.***

(CGA)

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.23.25 ***Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025-Consideration of – reg.***

(Ac.BII)

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025 may be seen appended.

It may be noted that, in view of the urgency and as recommended by the committee, the Vice-Chancellor permitted implementation of the recommendation in item No.06 by exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

As per the orders of the Vice Chancellor, the action taken by the Vice Chancellor in permitting to implement recommendation in item no: 06 of the Minutes of the Standing Committee of the Syndicate on affiliation of colleges, in exercise of the powers conferred under 10(13) of the Kerala University Act, 1974, is reported to the Syndicate and the recommendations made in remaining items are placed before the Syndicate for consideration and decision.

STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date : 29.09.2025
Time : 10.00 am
Venue : Syndicate Room, University of Kerala

Members Present

Sri.R.Rajesh	Member, Syndicate (Convener)	Sd/-
Adv.Muralidharan Pillai G.	Member, Syndicate	Sd/-
Dr.Nazeeb S.	Member, Syndicate	Sd/-
Dr.Rahim K.	Member, Syndicate	Sd/-
Dr.Pramod N.	Member, Syndicate	Sd/-
Sri.Ahamed Fazil Y.	Member, Syndicate	Sd/-
Dr.Shijukhan J. S.	Member, Syndicate	Sd/-
Sri.Ajay D. N.	Member, Syndicate	Sd/-
Prof.Manoj V.	Member, Syndicate	Sd/-
Adv.R.B.Rajeev Kumar	Member, Syndicate	Sd/-

Item No.23.25.01 ***Carmel College, Muhamma, Alappuzha (Unaided) - Request for closure of the college and to adjust the closure fee of programmes from the Annual administrative fee already remitted by the college- Consideration of -reg.***

[Ac. BII]

As per the Resolution of the Syndicate, the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.05.2025 heard the Principal, Carmel College, Muhamma, Alappuzha regarding the request for closure of programmes. The Principal, detailed the grounds for closure of the programmes and submitted a request for adjustment of the Annual Administration Fee already remitted, against the fee due for closure of the programmes.

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The Standing Committee of the Syndicate on Affiliation of Colleges recommended to approve the grounds detailed by the Principal for closure of programmes and further recommended to consider the request for adjustment of Annual Administration Fee already remitted, against the fee due for closure of the programmes, as a separate case. The Syndicate at its meeting held on 27.05.2025 vide item no.20.13.01 resolved to approve the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges.

The Manager, Carmel College, Muhamma, Alappuzha submitted letters dated 27.06.2025 and 12.05.2025 to grant permission to close the college from the academic year 2026-2027 and to adjust the closure fee of programmes from the Annual administrative fee already remitted by the college.

The following points may also be noted.

1. The Syndicate at its meeting held on 28.12.2023, 02.07.2024 and 09.09.2024 resolved to permit the closure of B.A English Language & Literature, B.Com. Commerce with Computer Application under 2(b), B.Com. Commerce & Tax Procedure and Practice under 2(a) and BCA programmes in Carmel College, Muhamma, Alappuzha on remittance of the prescribed fees.
2. The Syndicate at its meeting held on 09.05.2024, vide item no.10.92.17 considered the request of the Manager, Carmel College, Muhamma, Alappuzha to adjust the amount of Rs.31,500/- (Thirty one thousand and five hundred rupees only) remitted as administrative fee of B.A English Language and Literature course for the academic year 2022-'23 to the fee for closure of the programme and resolved to direct the educational agency to remit the prescribed closure fees of Rs.21,000/- (Rs. Twenty one thousand only). Further resolved that Annual administration fee of Rs.31,500/- (Rs. Thirty one thousand and five hundred only) which was previously remitted for the discontinued course - B.A English Language and Literature be refunded in accordance with the remarks provided by the Finance Officer.

Now, the Manager, Carmel College, Muhamma, Alappuzha requested to grant permission to close the college from the academic year 2026-2027 and to adjust the closure fee of the college, from the Annual administrative fee of the programmes already remitted by the college.

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee of Rs.2,00,000/- +5% as additional resource mobilization towards the closure of college.

As per the orders of the Vice Chancellor, the request of the Manager, Carmel College, Muhamma, Alappuzha for closure of the college from the academic year 2026-2027 and to adjust the closure fee of programmes from the Annual administrative fee already remitted by the college is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee, considered the requests from the Manager for closure of Carmel College, Muhamma, Alappuzha, from the academic year 2026-'27 and for adjustment of the closure fee of programmes against the Annual Administration Fee already remitted, and recommended that the Educational Agency be directed to remit the closure fee in the first instance and thereafter submit a formal request for refund of the Annual Administration Fee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.02 Member Sree Narayana Pillai Institute of Management & Technology, Chavara, Kollam (Unaided)- Request for suspension of B.A English Language and Literature programme(Course code: 130) for the academic year 2025-'26 – consideration of – reg.

[Ac. BII]

The Principal, Member Sree Narayana Pillai Institute of Management & Technology, Mukundapuram, Chavara, Kollam(Unaided) vide letter no.A/40/4179 dated 27.06.2025 has requested for suspension of B.A English Language and Literature programme (Course code: 130) of the college for the academic year 2025-'26 due to lack of students.

Provisional affiliation was granted to B.A English Language and Literature programme in Member Sree Narayana Pillai Institute of Management & Technology from the academic year 2022-'23 with an intake of 40.

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VICE-CHANCELLOR

It may be noted that the Syndicate at its meeting held on 23.12.2024 vide item no. 16.68.07 resolved for suspension of B.A English Language and Literature programme for the academic year 2024-'25 in Member Sree Narayana Pillai Institute of Management & Technology, Chavara, Kollam (Unaided), subject to fulfillment of the procedural formalities. Accordingly, U.O no.3950/2025/UOK dated 02.05.2025 had been issued.

Statute 15, Chapter 24, Kerala University first Statutes, 1977 provides that:

- a. It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.
- b. No course of study shall be abolished in any College without the prior approval of the Syndicate.

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee towards the suspension of course of study. The educational agency of the college has not remitted the fee for suspension of course of study.

As per the orders of the Vice Chancellor, the request of Member Sree Narayana Pillai Institute of Management & Technology, Chavara, Kollam (Unaided) for suspension of B.A English Language and Literature programme (Course code: 130) of the college for the academic year 2025-'26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the request from the Principal, Member Sree Narayana Pillai Institute of Management & Technology, Chavara, Kollam (Unaided), for suspension of B.A English Language and Literature programme (Course code: 130) for the academic year 2025-'26, and recommended permitting the suspension of the programme as per the existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.03 Divine Law College, Pathanapuram, Kollam- Applications for Affiliation of New Three year Unitary LLB Programme for the academic year 2025-'26–Views of the Government –Consideration of – reg.

[Ac. BII]

Applications for affiliation of new courses/Permanent enhancement of seats/Additional batch in existing courses in Colleges for the academic year 2025 – '26 were received from Educational Agencies of various affiliated colleges pursuant to notification dated 06.08.2024.

The Syndicate of the University has considered the said applications and conducted local enquiry at the applicant colleges as envisaged in Statute 8 in Chapter 24 of KUFS, 1977.

The Syndicate at its meeting held on 27.05.2025, considered the inspection report submitted by the local enquiry teams vide item no. 20.181.11 and resolved to approve the same and to seek views of the Government in starting the programmes recommended by the inspection teams. Accordingly, the Government's views were sought vide letter dated 03.06.2025.

Now, in reply the Government, vide G.O.(Ms) No. 533/2025/HEDN dated 17.07.2025 has pleased to render their views by according administrative sanction for starting new Three year Unitary LLB Programme in Divine Law College, Pathanapuram, Kollam in academic year 2025-26.

As per Statute 9 of Chapter 24 of Kerala University First Statutes 1977, the University has to ascertain the views of the Government before granting affiliation. On receipt of the views of the Government, another inspection by a team consisting of subject expert has to be conducted and intake of each course will be ascertained only after the said inspection.

Usually before granting affiliation another inspection is conducted in the college by a team consisting of concerned Subject Experts and Members Syndicate so as to ascertain the lab and library facilities made available in the college for commencement of new programme.

In view of the above facts, and as per the orders of the Vice Chancellor the G.O.(Ms) No. 533/2025/HEDN dated 17.07.2025 which accorded administrative sanction for starting new Three year Unitary LLB Programme in Divine Law College, Pathanapuram, Kollam in academic year 2025-26, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

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The Committee considered the G.O., according administrative sanction for starting new Three year Unitary LLB Programme in Divine Law College, Pathanapuram, Kollam, in academic year 2025-26, and recommended to conduct an inspection by a team comprising Sri. Rajesh R., Adv. Muralidharan Pillai G., Adv. R.B. Rajeevkumar, Members, Syndicate and Dr. Rakendu C.K., Assistant Professor, Department of Law, in the capacity of subject expert.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.04 **Self financing Engineering Colleges -LBS Institute of Technology for Women, Poojapura, Thiruvananthapuram - affiliation shifted to APJ Abdul Kalam Technological University - release of FD receipt furnished as financial guarantee – request from the Director – reg.**

[Ac. BII]

The Director, LBS Centre for Science & Technology, the educational agency of LBS Institute of Technology for Women, Poojapura, Thiruvananthapuram, a self financing engineering college requested release of the Fixed Deposit furnished as financial guarantee in connection with affiliation of the college.

Provisional Affiliation was granted to LBS Institute of Technology for Women, Poojapura, Thiruvananthapuram (2001), during the academic year 2001-02, for the conduct of B.Tech programmes on self financing basis.

The college has been granted sanction for the conduct of programmes as noted below, during its affiliation with the University.

Affiliated in	Course	Sanctioned strength	Seat Enhancement/Remarks
2001-'02	B.Tech Electronics & Communication Engineering	60	Vide U.O.No.Ac.B2/26193/2002 dated 24.11.2003 sanction was granted for enhancement of seats from 45 to 60
	B.Tech Computer Science and Engineering	60*2	- Vide U.O.No.Ac.B2/26193/2002 dated 24.11.2003 sanction was granted for enhancement of seats from 45 to 60 - Vide U.O. No.Ac.BI/37129/08, Dated 19.12.2008, sanction was accorded for starting an additional batch by enhancing the total number of seats from the existing 60 to 120 from the academic year 2008-09
	B.Tech Information Technology	60	Vide U.O.No.Ac.B2/26193/2002 dated 24.11.2003 sanction was granted for enhancement of seats from 45 to 60
	B. Tech Applied Electronics & Instrumentation	60	Vide U.O.No.Ac.B2/26193/2002 dated 24.11.2003 sanction was granted for enhancement of seats from 45 to 60
2012-'13	B.Tech Civil Engineering	60	Vide U.O. No. Ac.B/03/017669/NC/2012-13, Dated 08.02.2013 sanction was granted for the conduct of the programmes for the academic year 2012-13.
	M.Tech Computer Science & Engineering	24	
	M.Tech Electronics & Communication (Signal Processing)	24	

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In accordance with G.O. (Ms.) No.93/2015/H.Edn., dated 11.03.2015, the affiliation of the college was shifted to APJ Abdul Kalam Technological University from the admissions of 2015-'16 academic year onwards. However, the students from prior admissions were allowed to continue and complete their studies with the University.

Hence, the affiliation of all technical institutions imparting B Tech and M Tech programmes were to be carried out by Kerala Technological University from the academic year 2015-16 onwards.

The last batch of admissions thereby to the college was in 2014 and the students of the batch completed their course in 2017-'18 academic year.

In connection with the request for release of the FD Receipt, it had to be ascertained whether the college had cleared all dues to the University. Accordingly, a Note was forwarded to PA to the CE and PA to the FO for remarks on dues pertaining to the college.

Remarks have been received from the following sections

- M & C I section has also informed that there are no dues/liabilities pending with the section
- EE II G section has informed the college has no dues - financial or by any other means, with respect to conduct of examinations.
- EE II A section has informed the college, no dues/liabilities pending by the institute for M.Tech Programme.
- CA section has also remarked that the college has cleared all dues in the section
- The Finance Officer has also informed that the college has no special fee dues during the academic years from 2002-03 to 2017-18.
- Further, the college has remitted the proportionate amount of balance fee towards Annual Administration Fee totalling to Rs. 3,75,000/- vide OP1971403 dated 27.03.2023 which have been confirmed to have been remitted to the University account. However, it is informed that the credit of remittances prior to 2015 cannot be verified due to server crash and the Finance Officer has informed in a similar case to records available in the section, pertaining to prior remittances, may be taken as proof of payments made.

In the light of the above and as per the orders of the Vice Chancellor, the matter of release of the FD receipt furnished as financial guarantee in respect of LBS Institute of Technology for Women, Poojapura, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Affiliation of College for consideration and recommendation.

The Committee considered the request from the Director, LBS Centre for Science & Technology, the educational agency of LBS Institute of Technology for Women, Poojapura, Thiruvananthapuram, and recommended that the receipt of FD furnished as financial guarantee in respect of the college be released as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.05 **Saraswathi College of Arts & Science, Vilappilsala, Thiruvananthapuram – Applications for Affiliation of New MBA Programme for the academic year 2025-'26 – Views of the Government – Consideration of – reg.**

[Ac. BII]

Applications for affiliation of new courses/Permanent enhancement of seats/Additional batch in existing courses in Colleges for the academic year 2025 – '26 were received from Educational Agencies of various affiliated colleges pursuant to notification dated 06.08.2024.

The Syndicate of the University has considered the said applications and conducted local enquiry at the applicant colleges as envisaged in Statute 8 in Chapter 24 of KUFS, 1977.

The Syndicate at its meeting held on 27.05.2025, considered the inspection report submitted by the local enquiry teams vide item no. 20.181.11 and resolved to approve the same and to seek views of the Government in starting the programmes recommended by the inspection teams. Accordingly, the Government's views were sought vide letter dated 03.06.2025.

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Now, in reply the Government, vide Letter No. J2/122/2025/HEdn dated 05.07.2025 has pleased to render their views by intimating the no objection of the Government for starting new MBA Programme in Saraswathi College of Arts & Science, Vilappilsala, Thiruvananthapuram in academic year 2025-26, subject to the condition that the Institution shall satisfy the eligible conditions prescribed by the AICTE and University.

As per Statute 9 of Chapter 24 of Kerala University First Statutes 1977, the University has to ascertain the views of the Government before granting affiliation. On receipt of the views of the Government, another inspection by a team consisting of subject expert has to be conducted and intake of each course will be ascertained only after the said inspection.

Usually before granting affiliation another inspection is conducted in the college by a team consisting of concerned Subject Experts and Members Syndicate so as to ascertain the lab and library facilities made available in the college for commencement of new programme.

In view of the above facts and as per the orders of the Vice Chancellor the Letter No. J2/122/2025/HEdn dated 05.07.2025 intimating the views of the government in starting new MBA Programme in Saraswathi College of Arts & Science, Vilappilsala, Thiruvananthapuram during the academic year 2025-26, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter, and recommended to conduct an inspection by a team comprising Sri. Rajesh R., Adv. Muralidharan Pillai G., Dr. Shijukhan J. S., Members, Syndicate and Dr. R. Vasanthagopal, Professor, Institute of Management in Kerala, in the capacity of subject expert.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No. 23.25.06 *Regarding the submission received from Smt. Sunitha T for non issuance of Transfer Certificate by the college management of KNM KNMS Training College, Vellarada.*

[Ac. BI]

Smt. Sunitha T, Senior Assistant-1, Civil Supplies Co-operation LTD as per letter dated 30/05/2025 submitted that she was a former student of KNM KNMS Training college, Vellarada during the academic year 1999-2000 and has successfully completed her B. Ed Degree from the college and obtained B Ed degree certificate from University. She had complained that though she approached the college authorities several times for obtaining TC the same could not be obtained as the college was left non functional. Hence she approached the General Secretary, Kerala Nadar Mahajana Sangham, the Educational Agency of the college and had submitted written request on 25.03.2025 for TC and has made repeated visits for follow up, but all her efforts were in vain. It is also informed that thereafter she approached Smt. Padmam, the sister of former manager (late) of the college, who is informed to be the custodian of the college documents. From there also the TC was not issued citing non availability of records for issuing the Transfer Certificate. Smt. Sunitha.T has informed that she is striving for the TC as it is required for pursuing MBA programme which she requires for getting Departmental promotion. She has also submitted copy of her B Ed degree certificate and course and conduct certificate issued by the Principal, KNM KNMS Training College, Vellarada and has requested to take necessary steps to get the Transfer Certificate.

As per the Planner of the University of Kerala 2025, the KNM KNMS training college is non functional. Hence, as per the direction of Registrar, a report was sought from Sri.J. Lawrence, the President of Kerala Nadar Mahajana Sangham, Vazhuthacaud-Tvm vide letter No. 32977/Ac.B1/2025/UOK dated 20.06.2025. A reminder letter was also sent.

Later, in response to the communications from this university, the president, Sri. J Lawrence, as per letter No. KNMS/002/EDN/2023 dated 26.07.2025 has informed that KNM KNMS Training College has been non-functional since 2009, owing to certain internal disputes and prolonged litigation among previous office bearers. Further, during this period the college premises were unfortunately subjected to unauthorized access and misuse by miscreants, which resulted in the loss and destruction of many institutional records. In this report, the President also stated that despite their best efforts to trace and recover historical academic documents, no official records are currently

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available to verify or support the academic claim made by Smt. Sunitha T, hence it is not viable or legally permissible for the present administration to issue a transfer certificate or any related academic endorsement.

It may be noted that, the Course and Conduct Certificate dated 29.01.2001 issued by the then Principal, KNM KNMS Training College, Vellarada having affixed with round seal of the college, the copy of which submitted by the complainant, shows the tenure of her study.

As per the orders of the Vice Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request from Ms. Sunitha T. and recommended to seek the learned opinion of the Legal Advisor regarding the feasibility of issuing a special certificate, and to place the matter before the Syndicate.

In view of the urgency, the committee further recommended that the Vice-Chancellor may permit implementation of the above recommendation by exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be noted.

Item No. 23.25.07 Complaint from Sri. Arjun Lal M.P- former B.Ed student - KUCTE, Aryad – reg.

[Ac. BI]

A complaint has been received from Sri. Arjun Lal M P, a former B.Ed student, KUCTE Aryad against Ms. Radha S (Assistant Professor - Natural Science) and Ms. Deepa Thankappan (Assistant Professor - Hindi) .

As per the complaint the following has been stated:

He had complained about the unprofessional and arrogant attitude of two teachers Ms.Radha S (Assistant Professor - Natural Science) and Ms. Deepa Thankappan (Assistant Professor - Hindi).

He didn't complain when he was studying at the College since he feared that Ms. Radha will reduce his internal marks.

His mother passed away and father works abroad.

Torture by his optional teacher Ms. Radha was unbearable and he pleaded for showing compassion. But she continued her verbal abuse and torment with hectic and useless workloads. This even made him think about dropping the course and suicide.

It is submitted that the alleged teacher Ms. Radha S is very poor in subject competency and her verbal attacks are unbearable. Often physically mistreat in front of school staff and students.

Ms. Radha S often went home during working hours since she reside near to the College.

But after the appointment of new Principal, Dr. Shanthi S Rajan, the situations changed, the new Principal took actions against the negligent behaviour of the Ms Radha.

Also the petitioner has complained about a lot of internal issues including fights among faculties, issues in connection with online Arts day inauguration etc.

As per the report the Principal has stated that, she has conducted enquiry on the complaint filed by Mr. Arjun Lal M.P.

It has been reported that, an enquiry of Smt. Deepa Thankappan was conducted on 26.06.2025, She appeared for the enquiry and responded for the questionnaire given. She denied all the allegations against her and was cooperative. Also submitted that she had not messaged on google meet chat box in between the Arts day inauguration.

But in contradiction to this, Smt. Radha S didn't attend the enquiry scheduled and submitted a letter stating that she would not appear for the enquiry. Her absence and indisciplinary behaviour was duly noted.

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Based on the enquiry, the Principal, reported that, she find merit in the complaint raised against Smt. Radha S that she is creating groupism, abusing students verbally and entrusting students to convey important messages. She is imposing strict and unnecessary rules against students. Also use internal marks as a weapon. Also it is noticed that, her approach towards students has been observed as arrogant and non cooperative. The Principal has enclosed all the documents related to the enquiry.

As per the orders of the Vice Chancellor the whole matter regarding the complaint submitted by Sri. Arjun Lal M P and the report submitted by the Principal, KUCTE Aryadis placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

The committee considered the matter and recommended to seek explanation from Ms. Radha S (Assistant Professor - Natural Science) and Ms. Deepa Thankappan (Assistant Professor - Hindi) based on the complaint of Sri. Arjun Lal M.P.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.08 *Simplification of procedures related to Recognition Courses of other Universities and concession of Fees to applicants belonging to PWD Category-reg.*

[Ac.C]

Ref:

- *Letter No. D1/216/2024-HEDN dated: 16.08.2024 from Principal Secretary, Higher Education Department, Government of Kerala along with a copy of request dt:28.07.2024 from Ms.Adithya R S-*
- *Letter No. DCETVM7669/2024-D1 dated: 04.10.2024 from Director, Collegiate Education along with a copy of ref (1) above and a copy of request dt:28.07.2024 from Ms.Adithya R S-*
- *Resolution of the Syndicate held on 27.05.2025 pertaining to item no. 20.13.10*
- *Minutes of the meeting of the sub-committee held on 28.07.2025*

The Principal Secretary, Higher Education (D) Department has forwarded, vide reference (1) above, a request from Ms. Adithya R S, a visually impaired Postgraduate in Business Economics of this University. She has requested to issue a Government Order declaring the Equivalency Certificate from any of the Universities inside Kerala as sufficient for appointment to the post of Assistant Professor in affiliated colleges under all Universities across Kerala. She has also raised concerns regarding complex procedure of Recognition of Courses of other Universities, involving huge amount of fee and undue time lag. Meanwhile, the Director, Collegiate Education vide reference (2) above, has directed this University to take necessary steps in this regard.

The sub-committee, consisting of Adv: Muraleedhran Pillai G, Sri.Rajesh, Dr.Nazeeb S, Dr.Pramod N, and Sri.Ahamed Fazil Y, which was constituted vide reference (3) above, examined the matter regarding above request and recommended the following:

- Recognition/ Equivalence is determined in accordance with the Regulations related to the Recognition of Examinations/Degrees of other Universities by the Academic Council of the University of Kerala.
- The University, being an autonomous body, the decisions regarding submission of Equivalence/Eligibility certificate, which is based on respective regulations, need not be changed.
- The formalities for issuance of Eligibility Certificate are now simplified with the introduction of Online Facility. Furthermore, the insistence on submission of scheme and syllabus attested by the Registrar of the Universities concerned, is now dispensed with, in the case of applicants from State/Central/Institutions of National Importance whose NIRF ranking come under 150 for the preceding three years. Hence, there is no relevance for further simplification.
- Category-wise reduction of fees need not be implemented since the procedures related to Course Recognition and subsequent issuance of Eligibility Certificate are currently being processed by extracting only a moderate amount of fees.

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Hence, as per resolution of the Syndicate held on 27.05.2025 the report of the subcommittee is placed before the Standing Committee of the Syndicate on the Affiliation of Colleges for consideration and recommendation.

The Committee considered the report of the sub-committee and recommended to accept it.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.09 *Mar Ivanios College (Autonomous), Thiruvananthapuram-Four Year Undergraduate Programme-Admission-2025-2026-Kerala State Sports Council Admissions under College Sports Academy Scheme- Creation of additional seats-Permission - reg.*

[Ac.D]

The Principal, Mar Ivanios College (Autonomous), Thiruvananthapuram has submitted a request for admitting candidates from the Kerala State Sports Council by creating additional seats (over & above the sanctioned strength) in Four Year Under Graduate Programme for the academic year 2025 – '26.

The Kerala State Sports Council has allotted six basketball players for admission to Four Year Under Graduate Programme under various programmes (Aided Stream) in Mar Ivanios College (Autonomous) for the academic year 2025-2026. Since all the Sports Quota seats have been filled from the sports quota applicants according to the University/College norms, the Principal has requested to admit six candidates from the Kerala State Sports Council by creating additional seats(over &above the sanctioned strength) in the concerned subjects.

List of candidates allotted by Kerala State Sports Council under College Sports Academy Scheme for FYUGP-2025-2026.

Sl. No	Application Number	Name	Programme Opted
1	25FYUGP1143	Deepthi S P	Journalism and Mass Communication
2	25FYUGP2012	Sivananda V	Journalism and Mass Communication
3	25FYUGP1542	Akshay B R	Journalism and Mass Communication
4	25FYUGP1809	Akhil V S	Economics
5	25FYUGP1950	Niranjana A Pillai	B.Com
6	25FYUGP2074	Joel Antony Netto	B.Com

As per orders of the Vice Chancellor, the request submitted by the Principal, Mar Ivanios College for admitting the six candidates allotted from the Kerala State Sports Council by creating additional seats(over &above the sanctioned strength) to FYUG Programmes is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the request from the Principal, Mar Ivanios College (Autonomous), Thiruvananthapuram and recommended to approve admission of the six candidates allotted from the Kerala State Sports Council by creating additional seats (over & above the sanctioned strength) to FYUG Programmes.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.10 *Fatima Mata National College (Autonomous), Kollam - Permission for accepting offline application for admission to UG programme for the Academic year 2025-26 – reg.*

[Ac.D]

Ref:- Letter No. FC/Admin/Admission/2025 dated 28.06.2025.

The Principal, Fatima Mata National College (Autonomous), Kollam has submitted a request for granting permission to accept offline application for admission to UG programme for the Academic Year 2025-26. The Principal has informed that, being a separate portal for admissions, several students could not submit online application on time in the college web portal for the UG

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programmes. Many students who have scored good marks in Plus two could not apply for the admissions. Considering this situation, the Principal, has requested to grant permission for receiving offline applications from eligible candidates.

The Principal, Fatima Mata National College (Autonomous) had requested for permission to accept the offline application for admission to UG programme for the Academic Year 2024-25. The Syndicate, held on 31.08.2024, vide Item No.13.20.12, resolved that, not to consider the request submitted by the Principal, Fatima Mata National College (Autonomous), Kollam for receiving of offline application for admission to UG programme for the Academic Year 2024-25. The resolution of the Syndicate has been sanctioned by the Vice Chancellor.

As per the orders of the Vice Chancellor, the request submitted by the Principal, Fatima Mata National College (Autonomous), Kollam for receiving of offline application for admission to UG programme for the Academic year 2025-2026 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the request from the Principal, Fatima Mata National College (Autonomous), Kollam for granting permission to accept offline application for admission to UG programmes for the Academic Year 2025-26, and recommended to reject the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.11 Loyola College of Social Sciences (Autonomous), Sreekariyam -- Affiliation of proposed new six FYUG Programmes for the Academic year 2025-2026-Approval-Reg.

[Ac.D]

Ref: Letter No.SF/FYUGP/01/2025 dated 10.01.2025 from the Principal, Loyola College of Social Sciences

The Principal, Loyola College of Social Sciences has informed that, the college intends to launch new Four Year Under-Graduate Programmes during the Academic Year 2025-2026 under the provisions of UGC Regulations, 2023 (Conferment of Autonomous status upon colleges) clause 10.2 and requested to grant affiliation of said courses.

The details of the new programmes to be launched are following:

1. BCom Finance and Accounts
2. BCom Fintech and Artificial Intelligence (AI)
3. BCom Logistics and Supply Chain Management
4. BSc Psychology
5. BSc. Data Science
6. Bachelor of Social Work (BSW)

It is also informed that, the Scheme and Syllabus of the proposed courses are designed as per the FYUGP Regulations of the University of Kerala (2024), Kerala State Higher Education framework and regulations set forth by the University Grants Commission, and the same has been approved by the respective Board of Studies, ratified by the Academic Council and recommended by the Governing Body of the college.

It may be noted that, autonomous status has been conferred to the Loyola College of Social Sciences, Sreekaryam Thiruvananthapuram for a period of 10 years from the academic year 2024-2025 to 2033-2034, vide notification no.Regr/2024 dated 25.11.2024 and University nominees to the Governing Body, the Academic Council, BoS in Social work, Management, and Psychology of the college were nominated, vide UO No.Ac.D/2/331/2024 dated 27.02.2025, vide UO No. Ac.D/2/332/2024 dated 06.01.2025, respectively. The Principal, vide letter dated 04.06.2025 has requested to grant affiliation of the said courses for getting various scholarships and concessions from the Government.

The Colleges affiliated to the University usually apply for affiliation of courses through the affiliation portal of University one year before the academic year in which the specific courses are intended to commence. Since, Loyola College of Social Sciences is an autonomous/ aided institution affiliated to the University, they applied the application directly to the University on 10.01.2025, without submitting the Scheme and Syllabus of the Courses.

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The Scheme and Syllabus of the above mentioned courses were submitted by the college to the University for getting approval on 07.03.2025. Among Six courses, the Scheme and Syllabus of FYUGP in Data Science only is approved by the University till date, and with regard to the course FYUGP in Psychology, the Principal has informed that, they are adapting the scheme and syllabus from the University directly, which is developed for Affiliated Colleges.

As per the University Grants Commission Regulations, 2023 ((Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) clause 10.2, provides that, an autonomous college is free to start a new degree programme(s) at undergraduate and postgraduate levels with the approval of the Academic Council of the Autonomous College and concerned Statutory Council(s), wherever required, provided the nomenclature of the degree is in consonance with UGC Notification on Specification of Degrees, 2014 as amended from time to time. Such courses shall fulfill the minimum standards prescribed by the parent university/ UGC/ Statutory Council(s) in terms of number of hours, curricular content and standards, and the parent University shall be duly informed of such courses.

As per the orders of the Vice-Chancellor, the request submitted by the Principal, Loyola College of Social Sciences (Autonomous) to grant affiliation of six new Four Year Undergraduate Programmes in the college is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to invite Principal, Loyola College of Social Sciences (Autonomous) for hearing before the Standing Committee of the Syndicate on Affiliation of Colleges

Item No.23.25.12 Fatima Mata National College (Autonomous)-Request to permit to follow the Syllabus of Library and Information Science designed by the University for the MDS Course of Fatima Mata National College.

[Ac.D]

Ref: Letter No.FC/E3/164/2025 dated 06.06.2025 from the Principal, Fatima Mata National College, Kollam.

The Principal, Fatima Mata National College, vide letter dated 06.06.2025 has informed that the college intend to offer Library and Information Sciences as MDS from the academic year 2025-2026. The BoS in Library and Information Science has not exist in the College, the Principal has requested to adopt the Syllabus of Library and Information Science, which is developed for affiliated colleges by the University.

It may be noted that, as per the University Laws (Third Amendment) Act, 2014, under the rule,69 H; Powers and functions of Board of Studies of an Autonomous College provided that (i) to prepare curriculum and syllabus for various academic programmes keeping in view of the objects of the college, interest of the stake holders and national requirement,with the approval of the Academic Council of the Autonomous College:

Provided that, the Board of Studies of the Autonomous College shall ensure that the proposal for the academic programme conforms substantially to the duration, number of credits, evaluation and grading system prescribed, if any, by the University for that academic programme. Provided further that the Board of Studies of the Autonomous College shall ensure that the proposal will not have the effect of lowering the academic standards prescribed by the University.

As per the University Grants Commission (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, under the clause 3, the role of an Autonomous College provided that, " review existing courses/programmes and restructure, redesign and prescribe its own courses/programmes of study and syllabi"

As per the rules mentioned above, the preparation and approval of the syllabus of the programmes conducted in the autonomous college is carried out by the bodies concerned of the Autonomous College.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the Principal, Fatima Mata National College to permit the college to adopt the Syllabus of Library and Information Science developed for affiliated Colleges by the University of Kerala is placed before the Standing Committee of the Syndicate on Affiliation of colleges.

The committee considered the fact that a recommendation has already been made by the Committee in the matter in its meeting held on 10.07.2025 and hence rejected.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.13 Loyola College of Social Sciences (Autonomous) - PG Admissions 2025-2026 - Marginal Increase of Seats for the year 2025-2026.

[Ac.D]

The Principal, Loyola College of Social Sciences (Autonomous), Thiruvananthapuram has submitted the proposal for marginal increase of seats in PG programmes for the Academic year 2025-'26. Loyola College of Social Sciences, Thiruvananthapuram, was granted autonomous status, vide notification number Regr/2024 dated 25.11.2024.

The Details of the proposal is as follows:

Sl.No	Name of Course offered	Sanctioned Strength	Request for Marginal increase of seats for the year 2025-'26	Total Seats
1	MA Human Resource Management	20	6	26
2	MSW Disaster Management	20	6	26
3	MA Sociology	25	8	33
4	MSc Counselling Psychology	12	4	16

It may be noted that, the Order from the Government to increase seats in PG Programmes in Arts and Science colleges for the Academic year 2025-2026 has not been issued till date.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for marginal increase of seats in PG programmes in the Loyola College of Social Sciences (Autonomous), Sreekariyam for the academic year 2025-26 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the fact that a recommendation has already been made by the Committee in the matter in its meeting held on 10.07.2025 and hence rejected.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.14 Mar Ivanios College-FYUGP/PG Admission-2025- Marginal Increase requested for 2025-2026 Admission.

[Ac.D]

The Principal, Mar Ivanios College has submitted a request to marginal increase of seats in FYUGP and PG Admissions for the Academic Year 2025-2026.

The details of the proposal submitted by the Principal, Mar Ivanios College are detailed below:

Sl No	Name of Course offered	Sanctioned Strength	Request for Marginal increase of seats for the year 2024-'25	Total Strength including Marginal Increase for the academic year 2025-2026
UG Programmes				
1	B.A. Economics	60	10	70
2	B.A. English Language and Literature	40	12	52
3	B.A. Journalism and Mass Communication	30	9	39

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4	B.Sc. Mathematics	60	Nil	60
5	B.Sc. Physics	48	7	55
6	BSc Physics with Machine Learning	30	6	36
7	B.Sc. Chemistry	48	7	55
8	B.Sc. Botany	44	9	53
9	B.Sc. Zoology	44	9	53
10	B.Sc. Botany & Biotechnology	24	5	29
11	B.Com	60	10	70
Self Financing Courses				
12	BA English Language & Literature	60	10	70
13	BCom	60	10	70
14	BCom (Accounts & Audit)	50	10	60
15	BA English & Communicative English	40	12	52
16	BSc Computer Science	32	6	38
17	BA Analytical Economics	60	Nil	60
18	BSc Statistics	50	Nil	50
Post Graduation Course				
1	MA English Language & Literature	20	6	26
2	MA Malayalam & Media Studies	15	Nil	15
3	MSc. Mathematics	15	5	20
4	MSc. Physics	10	3	13
5	MSc. Chemistry	12	4	16
6	MSc. Zoology	10	3	13
7	MSc. Statistics with specialisation in Data Analytics	12	4	16
8	MCom	15	5	20
9	MTTM(Master of Tourism & Travel Management)	10	3	13

The ratification of affiliation status to the self financing programmes serialled from 15 to 18 viz, BA English & Communicative English, BSc Computer Science, BSc Statistics, BA Analytical Economics started at Mar Ivanios College (Autonomous) is pending due to the non-repayment of fine (Rs.6,25,000/-, Rupees Six Lakh Twenty Five Thousand Only) imposed to the institution for the excess admission made in the Academic Year 2020-22 and started programmes without prior sanction of the University, (The Syndicate, at its meeting held on 09.02.2023, vide item no. 51.07.01). The request to waive the fine imposed to the College submitted by the Principal is under consideration of the Subcommittee constituted, vide UO No. Ac.D/04/139/2024 dated, 09.09.2024.

The Order from the Government to increase seats in UG (FYUGP) and PG Programmes in Arts and Science colleges for the Academic year 2025-2026 has not been issued till date.

As per the orders of the Vice-Chancellor, the proposal for marginal increase of seats in FYUG/PG programmes in the Mar Ivanios College (Autonomous), Thiruvananthapuram for the Academic Year 2025-2026 may be placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the fact that a recommendation has already been made by the Committee in the matter in its meeting held on 10.07.2025 and hence rejected.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

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Item No.23.25.15 *Fatima Mata National College (Autonomous)-Request for opting minor courses from Oriental Studies Basket of the University of Kerala*

[Ac.D]

Ref: Letter No.FC/E3/01/2025 dated 10.01.2025 from the Principal, Fatima Mata National College, Kollam.

The Principal, Fatima Mata National College(Autonomous), Kollam submitted a request to permit the students of FYUGP in Malayalam of the College for selecting minor courses from Oriental Studies Basket, designed by the University of Kerala.

A basket of Minor courses in language discipline have been created and offered to the students under FYUGP in Affiliated colleges, vide UO No.7943/2024/UOK dated 19.09.2024. As per the UO, the Malayalam major students of affiliated colleges of the University can choose their minor courses from the Oriental Studies Basket offered by the University of Kerala.

As per the University Laws (Third Amendment) Act, 2014, under the rule, 69 H; Powers and functions of Board of Studies of an Autonomous College provided that (i) to prepare curriculum and syllabus for various academic programmes keeping in view of the objects of the college, interest of the stake holders and national requirement,with the approval of the Academic Council of the Autonomous College:

Provided that, the Board of Studies of the Autonomous College shall ensure that the proposal for the academic programme conforms substantially to the duration, number of credits, evaluation and grading system prescribed, if any, by the University for that academic programme. Provided further that the Board of Studies of the Autonomous College shall ensure that the proposal will not have the effect of lowering the academic standards prescribed by the University.

As per the University Grants Commission (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations,2023, under the clause 3, the role of an Autonomous College provided that, "review existing courses/programmes and restructure, redesign and prescribe its own courses/programmes of study and syllabi"

As per the rules mentioned above, the preparation and approval of the syllabus of the programmes conducted in the autonomous college is carried out by the bodies concerned of the Autonomous College.

The institution is an affiliated aided college under the University of Kerala and conducted programmes in both aided and self financing mode. But, the Programme, BA Malayalam in the college is conducted in aided mode.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the Principal, Fatima Mata National College to permit the students of FYUGP in Malayalam of the College forselecting minor courses from Oriental Studies Basket, designed by the University of Kerala is placed before the Standing Committee of the Syndicate on Affiliation of colleges.

The committee considered the fact that a recommendation has already been made by the Committee in the matter in its meeting held on 10.07.2025 and hence rejected.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.16 *Circular - Bar Council of India - Implementation of Criminal Background Check System, Declaration Regarding Simultaneous Degree and/or regular Academic Programs, Employment status, Attendance Compliance, Biometric Attendance &Installation of CCTV cameras, in all Centers of Legal Education – Recommendation of the Sub-Committee – Reg.*

[Ac.AIII]

The Bar Council of India issued circular no. BCI:D: 5186/2024 (LE Circular No. 13/2024) Dated: 24.09.2024 regarding Implementation of Criminal Background Check System, Declaration Regarding Simultaneous Degree and/or regular Academic Programs, Employment status, Attendance Compliance, Biometric Attendance & Installation of CCTV cameras, in all Centers of Legal Education.

The Syndicate held on 05.11.2024 & 11.11.2024 vide Item No. 15.89 considered the Circular of the Bar Council of India and resolved to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges.

The Standing Committee of the Syndicate on Affiliation of Colleges held on 18.02.2025 considered the Circular of Bar Council of India and recommended to constitute a Sub-Committee with Dr.Nazeeb S., Dr. Pramod N. and Sri. Ajay D.N., to study the matter of implementation of the Circular of Bar Council of India and to submit a report to the next Standing Committee of the Syndicate on Affiliation of Colleges. The Syndicate held on 17.03.2025 vide item no. 18.08.01 approved the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges.

The meeting of the Sub-Committee held on 22.09.2025 discussed the Clauses in the Circular of Bar Council of India and Recommended to obtain Remarks of Legal Education Centres/Institutions and Higher Education Department regarding the same (Minutes of the meeting appended).

As per the orders of the Hon'ble Vice-Chancellor, the Recommendation of the sub-committee constituted to study the Circular of Bar Council of India (No. BCI:D: 5186/2024(LE Circular No. 13/2024) Dated: 24.09.2024), is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the recommendation of the sub-committee to obtain remarks of Legal Education Centres/Institutions and Higher Education Department in connection with the circular issued by the Bar Council of India regarding Implementation of Criminal Background Check System, Declaration Regarding Simultaneous Degree and/or regular Academic Programs, Employment status, Attendance Compliance, Biometric Attendance & Installation of CCTV cameras, in all Centers of Legal Education and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29.09.2025, be approved.

Item No.23.25.17 ***M.S.M. College, Kayamkulam- Dispute regarding the appointment of Manager cum Secretary of M.S. M. trust- Legal opinion-reg.***

[Ac. BII]

The Syndicate at its meeting held on 15.03.2024, vide item no. 09.82.09 considered the matter regarding the dispute in appointment of Manager at MSM College, Kayamkulam and resolved to hear Sri. P.M Hilal Babu and Sri. Sadiq Ali Khan in connection with the representations submitted before the University.

The meeting of the Standing Committee of the Syndicate on Affiliation of colleges held on 29.05.2024 heard the two parties on dispute and Sri. Sadiq Ali Khan requested more time for producing the documents.

Sri. Hilal Babu, in his letter dated 04.10.2024, stated that the Additional District Court, Mavellikara had been allowed CMA. As a result, the trial court's order dated 09.05.2024 in I.A. No. 7/2024 has been set aside. From the court's order dated 30.09.2024 in CMA No. 22/2024, it is clear that, Sri. Sadique Ali Khan, Sri. Shaik P Hariz, Sri. P.S. Sulphikar, Sri. HumayoonKabeer, Sri. Zakir Hussain, Sri. Sirajudeen, Sri. Ismail Haji, Sri.Shaik Ahammed and Sri. Abdul Khabad Khan are restrained by an order of injunction from acting or representing as the executive committee members and office bearers of the 1st Petitioner Trust, Milade-E-Sherief Memorial Trust, Kayamkulam, and from obstructing or interfering in any way with the general administration of the affairs of the Trust.

Thereafter, Shaik P Hariz vide letter dated 27.12.2024 stated that the judgment of the Additional District Court Mavelikara dated 30-09-2024 in C.M.A.22/2024 is not in force as it is stayed by the Honourable High Court of Kerala in O.P. (C) No.2753 of 2024 dated 04.12.2024.

Subsequently, the Hon'ble High Court of Kerala, in the same case (O.P. (C) No. 2753 of 2024), issued an order dated 14.01.2025 stating that the provisional permission granted to the 3rd respondent, Sri. Hilal Babu, who is acting as the Manager, is only for the purpose of grant of NAAC Certification to the College.

The Syndicate at its meeting held on 09.09.2024, vide item no. 14.13.02 considered the documents submitted by Shaik P Hariz and order dated 25.06.2024 in No.IA.7/2024 in O.S 149/2024 by the Hon'ble Munsiff Court, Kayamkulam and resolved to seek the learned opinion of the Standing Counsel regarding the further course of action by the University in the matter of dispute in the Manager post in M.S.M. College, Kayamkulam.

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In obedience with the resolution of the aforesaid Syndicate, learned opinion has been sought from the Standing Counsel.

Now the Standing Counsel furnished his learned opinion regarding the further course of action by the University in the matter of dispute in the Manager post in M.S.M. College, Kayamkulam, as follows.

“This matter is a civil dispute in which already litigation starting from the lowest rung of the civil courts has reached the Hon'ble High Court of Kerala just before the Christmas recess commenced and a stay has been granted by the Hon'ble Court against the judgment dated 30/9/2024 of the Additional District Court I. Mavelikkara in C.M.Appeal No.22/2024. Nine persons who appear for one side who are defendants in O.S. No. 149/2024 of Munsiff's Court, Kayamkulam are the petitioners in the aforesaid O.P. [C] No.2753 of 2024 pending before the High Court. Nineteen plaintiffs are the respondents in the said case as they were appellants in the aforesaid C.M. Appeal. On perusal of the entire papers in the file, I find that they all pertain to the factual and legal disputes now pending adjudication before the Civil Courts in the aforementioned proceedings. It is true that under Section 54 of the Kerala University Act and Statute 19(2) of Chapter 24 of the Kerala University First Statutes, 1977. The University is vested with certain powers regarding both unitary and corporate managements to the defined extent. But at any rate, the University cannot exercise its aforesaid powers to interfere in disputes before the Court of Law where Civil Courts alone have jurisdiction to adjudicate on disputes over the right to act as Manager. This being the position of law, the University is bound to await a final outcome of the pending cases.”

The Syndicate at its meeting held on 27.05.2025, vide item no. 20.13.25 considered the learned opinion from the Standing Counsel regarding dispute in the Manager post in M.S.M. College, Kayamkulam and resolved to defer the matter.

In the light of the above, as per the orders of the Vice-Chancellor, the learned opinion from the Standing Counsel regarding dispute in the Manager post in M.S.M. College, Kayamkulam is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the matter and noted that as per Clause 18(A) of the Bye-law of the Executive Committee of MSM Trust, the committee is empowered to remove the Secretary from that post and the meeting of the Executive Committee held on 16.02.2024 removed Sri. P. A. Hilal Babu from the post of Manager cum Secretary, and elected Sri. Shaik P. Harriz as the new Manager cum Secretary.

The committee further observed that as per the order dated 14.01.2025, of the Hon'ble High Court of Kerala in OP (C) No.2753 of 2024 (arising from C.M.A No.22/2024 of Additional District Court I Mavelikkara and IA No.7/2024 in O.S. No.149/2024 of Munsiff Court, Kayamkulam) that Sri. P.A. Hilal Babu was granted permission to act as Manager only for the purpose of NAAC Accreditation.

As NAAC Accreditation purpose is over, the committee observed that there is no legal embargo in permitting the Manager change as resolved by the Executive Committee of the MSM Trust. Hence, the committee recommended that the election of Sri. Shaik P. Harriz as the new Manager of MSM College be approved.

The Committee came to an end at 11.30 a.m.

Resolution of the Syndicate

RESOLVED that the item be deferred, based on judgement in WP(C) No.37137/2025 dated 23.12.2025.

Item No.23.26

Minutes of the 2nd meeting of the Purchase Committee convened on 26.09.2025 - 33 agenda items for approval of the Syndicate - reporting of the action taken by the Vice-Chancellor in approving the recommendations on 19 agenda items and associated report of the negotiation pertaining to 9 agenda items, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974 – reg.

(Ad.BIV CP)

The 2nd meeting of the Purchase Committee convened on 26.09.2025 considered 52 agenda items and upon reviewing the proposals the Committee had recommended negotiation on 15 agenda items.

In view of the exigency in implementing the proposals submitted vide item nos. 02.03, 02.06, 02.10, 02.31, 02.35, 02.44 & 02.48 (7 items), the Vice-Chancellor had approved the recommendation of the Purchase Committee on the said items, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate. Among these, agenda item no. 02.31 was recommended for negotiation by the Purchase Committee with a direction to place the negotiated rate before the Syndicate for approval. Due to the pending approval of the report of the negotiation meeting dated 28.10.2025 by the Syndicate, the agenda item no. 02.31 stands unimplemented.

The recommendations of the Purchase Committee on the remaining 45 items along with the report of the negotiation meeting dated 28.10.2025 were placed before the meeting of the Syndicate dated 01.11.2025. However, the agenda item was deferred to the next meeting of the Syndicate scheduled to be held on 18.11.2025, which was cancelled due to unforeseen reasons.

Meanwhile, requests were received from the Heads of the Departments of different branches, intimating the urgency in processing of proposals for the purchase/repair/AMC of furniture/equipment/ machinery etc., which were considered by the 2nd meeting of Purchase Committee dated 26.09.2025 and pending approval of the Syndicate.

The matter was brought to the notice of the Vice-Chancellor. Considering the exigency, the Vice-Chancellor has accorded sanction for the following;

1. To approve the recommendations of the meeting of the Purchase Committee dated 26.09.2025 on the agenda item nos. 02.01, 02.02, 02.04, 02.05, 02.09, 02.12, 02.21, 02.22, 02.24, 02.37, 02.49 & item no.02 Addl. 01 related to the proposals for the Annual Maintenance Contracts, purchase of items through CPRCS portal of M/s. KELTRON and GeM Portal and the report of the negotiation meeting dated 28.10.2025 corresponding to agenda items nos. 02.01, 02.02, 02.04, 02.05, 02.09, 02.31, 02.37, 02.49 & item no.02 Addl. 01, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to Syndicate.
2. To place the recommendations of the 2nd meeting of the Purchase Committee dated 26.09.2025 on the remaining 33 agenda items along with the associated report of the negotiation meeting dated 28.10.2025 before the Syndicate for approval.

In view of the above, the whole matter as detailed below is placed before the Syndicate for;

1. Reporting of the action of the Vice-Chancellor in approving the recommendations of the Purchase Committee dated 26.09.2025 on item nos. 02.03, 02.06, 02.10, 02.31, 02.35, 02.44 & 02.48 (7 items), in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to Syndicate.
2. Reporting the action of the Vice-Chancellor in approving the recommendations of the Purchase Committee dated 26.09.2025 on the agenda item nos. 02.01, 02.02, 02.04, 02.05, 02.09, 02.12, 02.21, 02.22, 02.24, 02.37, 02.49 & item no.02 Addl. 01 (12 items) related to the proposals for the Annual Maintenance Contracts, purchase of items through CPRCS portal of M/s. KELTRON and GeM Portal and the report of the negotiation meeting dated 28.10.2025 corresponding to agenda items nos. 02.01, 02.02, 02.04, 02.05, 02.09, 02.31, 02.37, 02.49 & item no.02 Addl. 01, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to Syndicate.
3. Approval of the recommendations of the 2nd meeting of the Purchase Committee convened on 26.09.2025 on the remaining 33 agenda items and the associated report of the negotiation meeting dated 28.10.2025.

MINUTES OF THE 2ND MEETING OF THE PURCHASE COMMITTEE (2025-26)
(NON-PLAN FUND & PLAN FUND)

Time	:	02.00 P.M.
Date	:	26.09.2025, Friday
Venue	:	Syndicate Room

Chairman

The Vice-Chancellor : Sd/-

Members

1. Adv. G. Muralidharan Pillai, Member, Syndicate	:	-
2. Dr. S. Nazeeb, Member, Syndicate	:	-
3. Dr. K.G. Gopchandran, Member, Syndicate	:	-
4. Dr. Shijukhan J.S., Member, Syndicate	:	-
5. Sri. R. Rajesh, Member, Syndicate	:	-
6. Dr. Rahim K., Member, Syndicate	:	-
7. Sri. Ahamed Fazil Y., Member, Syndicate	:	Sd/-
8. The Registrar i/c	:	Sd/-
9. The Finance Officer	:	Sd/-
10. The Director, Planning and Development	:	Sd/-
11. The Director, Computer Centre(i/c)	:	Sd/-
12. The Instrumentation Engineer, CLIF(i/c)	:	Sd/-

Item No.23.26.02.01 Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom - Proposal for Annual Maintenance Contract of Liquid Nitrogen Plant

(Ad BIV CP)

The Director i/c, Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom vide letter no.CLIF/AMC/101/2025 dated 25.04.2025 forwarded the proposal from M/s. Nitrogenium Innovations and Filtration India Pvt. Ltd., Delhi (supplier firm) for entering into the Annual Maintenance Contract of Liquid Nitrogen Plant installed at CLIF for a period of three years, @₹2,28,448/-, ₹2,51,293/- & ₹2,76,422 for the 1st, 2nd & 3rd years respectively, amounting to ₹7,56,163/- (Rupees Seven Lakh Fifty Six Thousand One Hundred and Sixty Three only) inclusive of GST.

Details of Purchase of equipment

The Director i/c has submitted that the equipment was purchased on March 2018 from M/s. Nitrogenium Innovations and Filtration India Pvt. Ltd., Delhi the distributor of Wirac Automation Ltd., (OEM) with three year warranty and two year AMC after warranty period, for an amount of amount of GBP 1,19,931/- along with additional cost of ₹4,00,000/- as technical service charges including installation, service and AMC charges. The equipment has completed 5 years continuous usage on 21.03.2023.

Even though the firm has proposed the duration of AMC as 10.03.2025 to 09.03.2028, the Director i/c, CLIF has remarked to set the effective date of contract from the date of issuance of University order. Usually, the effective date of AMC is fixed as from the date of execution of AMC agreement and the same may be followed in this case.

The Instrumentation Engineer has remarked that due to extensive use of the instrument by departmental students and various academic/research institutions across Kerala, the uninterrupted operation of this critical equipment is essential and it would be highly beneficial to ensure uninterrupted functionality. It is also remarked that on reviewing the proposal the conditions proposed by M/s. Nitrogenium Innovation & Filtration India Pvt. Ltd., are acceptable. However, the AMC amount may be negotiated with the firm.

The Finance has remarked that the proposal for entrusting the AMC of Liquid Nitrogen Plant installed at CLIF with M/s. Nitrogenium Innovation & Filtration India Pvt. Ltd. Delhi, the authorised firm, may be placed before the Purchase Committee for approval. Further remarked to invite the representative of the firm to the Committee for negotiation.

As per the orders of the Vice-Chancellor, the proposal for entering into the Annual Maintenance Contract of Liquid Nitrogen Plant installed at CLIF with M/s. Nitrogenium Innovation & Filtration India Pvt. Ltd. Delhi, the authorised firm for a period of three years from the date of execution of agreement, @₹2,28,448/-, ₹2,51,293/- & ₹2,76,422 for the 1st, 2nd & 3rd years respectively, amounting to ₹7,56,163/- (Rupees Seven Lakh Fifty Six Thousand One Hundred and Sixty Three only) inclusive of GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

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The Committee considered the proposal and observed that the rate quoted by M/s.Nitrogenium Innovation &Filtration India Pvt. Ltd. Delhi for the Annual Maintenance Contract of Liquid Nitrogen Plant installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom, for a period of three years seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri.Ahamed Fazil Y, Member Syndicate,the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Nitrogenium Innovation &Filtration India Pvt. Ltd. Delhi along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the Report of the Negotiation meeting held on 28.10.2025, to renew the Annual Maintenance Contract of Liquid Nitrogen Plant, installed in the Central Laboratory for Instrumentation & Facilitation (CLIF) with M/s.Nitrogenium Innovation &Filtration India Pvt. Ltd. Delhi at the discounted rate of ₹2,12,400/-, ₹2,33,640/- & ₹2,53,960/- for the 1st, 2nd & 3rd years respectively, amounting to ₹7,00,000/- (Rupees Seven Lakh only) inclusive of GST, be noted.

Item No.23.26.02: Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom - Proposal for renewal of Annual Maintenance Contract of CARY 5000 UV VIS NIR Spectrophotometer

(Ad BIV CP)

The Director i/c, Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom vide letter no. CLIF/AMC/102/2025-26 dated 24.04.2025 has forwarded the proposal received from M/s. Agilent Technologies India Pvt. Ltd., Bangalore for the renewal of Annual Maintenance Contract of CARY 5000 UV VIS NIR Spectrophotometer installed at CLIF, Kariavattom for a period of three years from 01.06.2025 to 31.05.2028, amounting to ₹4,71,475/- (Rupees Four Lakh Seventy One Thousand Four Hundred and Seventy Five only) inclusive of GST.

Details of previous AMC

The previous AMC of equipment was entrusted vide U.O No. 4288/Ad DIII/2022/UOK dated 01.06.2022 to M/s. Agilent Technologies India Pvt. Ltd., Bangalore for a period of three years from 01.06.2022 to 31.05.2025, at a total amount of ₹3,83,611.38 (Rupees Three Lakh Eighty Three Thousand Six Hundred Eleven and Paise Thirty Eight only) inclusive of GST.

Details of purchase of equipment

As per the details submitted, the equipment was purchased during the year 2015 from M/s. Agilent Technologies India Pvt. Ltd. Bangalore at a total amount of ₹32,88,740/- vide U.O No. Pl.A1/CAIA/2691/2011 dated 05.01.2015.

The Instrumentation Engineer, after verifying the proposal has remarked vide letter no. CLIF/Report/312/25 dated 26.05.2025 that the UV VIS NIR Spectrophotometer is a vital and heavily utilised equipment, serving not only departmental students but also researchers from various academic and research institutions across Kerala and beyond. Its uninterrupted functioning is essential to support a wide range of ongoing academic activities. Considering the critical importance of this equipment, it is assessed that entering into an AMC would be highly beneficial in ensuring its continuous and reliable operation. Upon review, the terms and conditions proposed by M/s. Agilent Technologies India Pvt. Ltd. are found to be acceptable.

The Finance has remarked to place the proposal for entrusting the AMC of CARY 5000 UV NIR Spectrophotometer installed at CLIF with M/s.Agilent Technologies Pvt. Ltd. before the Purchase Committee for approval and to invite representative of the firm to the Committee for negotiation.

As per the orders of the Vice-Chancellor the proposal for renewal of Annual Maintenance Contract of CARY 5000 UV VIS NIR Spectrophotometer with M/s. Agilent Technologies India Pvt. Ltd. Bangalore for a period of three years from 01.06.2025 to 31.05.2028, at a total amount of ₹4,71,475/- (Rupees Four Lakh Seventy One Thousand Four Hundred and Seventy Five only) inclusive of GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

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The Committee considered the proposal and observed that the rate quoted by M/s. Agilent Technologies India Pvt. Ltd. Bangalore for the renewal of Annual Maintenance Contract of CARY 5000 UV VIS NIR Spectrophotometer, installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom, for a period of three years from 01.06.2025 to 31.05.2028 seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv.G.Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Agilent Technologies India Pvt. Ltd. Bangalore, along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the report of negotiation meeting held on 28.10.2025, to place work order with M/s. Agilent Technologies India Pvt. Ltd. Bangalore for renewal of the Annual Maintenance Contract of CARY 5000 UV VIS NIR Spectrophotometer installed in the Central Laboratory for Instrumentation & Facilitation (CLIF) for a period of three years from 01.06.2025 to 31.05.2028 at the discounted amount @ ₹1,33,062.88+ GST per year amounting to ₹4,71,043/- (Rupees Four Lakh SeventyOne Thousand and FortyThree only) inclusive of GST, be noted.

Item No.23.26.02.03: *Purchase of Thirteen number of Desktop Computers, one each for Accounts.VA, Electrical Section (Kariavattom), Cash Counter (Kariavattom), Ad.A II, Ac EV, AR Admn V, Cash II, Ad BIII, Ad A III, Ad F I, Ac.E III, Finance Office & Ac A VA sections and two number of Photocopier Machines, each for Cash II & various Administration Sections (Ad.D I, Ad.DII, Ad.DIII, Ad.FII, Ad.H and Ad.E Sections), University of Kerala, through CPRCS Portal of M/s. KELTRON, Thiruvananthapuram. (Ad BIV CP).*

The various Sections of the University have requested for Desktop Computers & Photocopier Machines to ensure the smooth functioning of operations across the Sections.

As per the specifications obtained from the Instrumentation Engineer, Proforma Invoices were generated through the CPRCS portal of M/s. KELTRON, Thiruvananthapuram, on 23.09.2025 for the purchase of **Thirteen number** of Desktop Computers and **Two** number of Photocopier Machines, of the following Sections at the University of Kerala:

Ad A II, Ac E V, AR Admn V, Cash II, Ad B III, Ad A III, Ad F I, Ac E III & Ac A V A sections - {Desktop Medium End Ubuntu [Intel Processor] (Acer Veriton M200-H610/ Dell Vostro 3020)}},

Accounts V A, Electrical Section (Kariavattom), Cash Counter (Kariavattom) & Finance Office section - {Desktop Medium End Win Home [Intel Processor] (Acer Veriton M200-H610/ Dell Vostro 3020)}}, Photocopier Machines, each for Cash II & various Administration Sections (Ad.DI, Ad DII, Ad.D.III, Ad F II, Ad H and Ad E Sections). The details of the Proforma Invoices are as follows:

Proforma Invoice No. TVM/ITBG/PI/RC/57632/25-26 dated 23.09.2025 & Proforma Invoice No. TVM/ITBG/PI/RC/57633/25-26 dated 23.09.2025				
Sl No.	Item	Qty	Unit Rate (Rs.)	Rate(Rs.) (incl. taxes)
1	{Desktop Medium End Ubuntu [Intel Processor] (Acer Veriton M200-H610/ Dell Vostro 3020)}},	09	38,741/-	3,48,669.00
2	{Desktop Medium End Win Home [Intel Processor] (Acer Veriton M200-H610/ Dell Vostro 3020)}},	04	38,741/-	1,54,964.00
	Total Amount		5,03,633.00	
Rupees Five Lakhs Three Thousand Six Hundred and Thirty Three Only				
Proforma Invoice No. TVM/ITBG/PI/RC/57630/25-26 dated 23.09.2025 & Proforma Invoice No. TVM/ITBG/PI/RC/57448/25-26 dated 25.08.2025				

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Sl. No.	Item	Qty	Unit Rate (Rs.)	Rate(Rs.) (incl. taxes)
1	A3 NETWORK MFP - Entry- Entry level - Windows & Ubuntu Printer/Copier/Scanner	02	56,525/-	1,13,050.00
	Total Amount			1,13,050.00
	Rupees One lakh Thirteen Thousand and Fifty Only			

The Finance Section has remarked that the proposal for the purchase of Thirteen numbers of Desktop Computers and Two number of Photocopiers from M/s. KELTRON, through the CPRCS Portal, for the above mentioned Sections, may be placed before the Purchase Committee for approval.

Accordingly, as per the orders of the Vice-Chancellor, the proposal for the purchase of Thirteen numbers of Desktop P C @ **Rs. 38,741/- for a total amount of Rs. 5,03,633/- (Rupees Five Lakhs Three Thousand Six Hundred and Thirty Three Only) inclusive of all taxes**, for use in Accounts V A, Electrical Section (Kariavattom), Cash Counter (*Kariavattom*), Ad A II, Ac E V, AR Admn V, Cash II, Ad B III, Ad A III, Ad F I, Ac E III, Finance Office & Ac A V A sections and Two number of Photocopiers @ **Rs. 56,525/- for a total amount of Rs. 1,13,050/- (Rupees One lakh Thirteen Thousand and Fifty Only)** through the CPRCS Portal of M/s. KELTRON, for use in Cash II & various Administration Sections (Ad D I, Ad D II, Ad D III, Ad F II, Ad H and Ad E Sections), University of Kerala, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase thirteen Desktop Computers one each for use in Accounts V A, Electrical Section (Kariavattom), Cash Counter (Kariavattom), Ad A II, Ac E V, AR Admn V, Cash II, Ad B III, Ad A III, Ad F I, Ac E III, Finance Office & Ac A V A sections and two Photocopiers one each for use in Cash II & various Administration Sections (Ad D I, Ad D II, Ad D III, Ad F II, Ad H and Ad E Sections) through CPRCS Portal of M/s. KELTRON, as detailed below;

Sl. No.	Item	Qty	Unit Rate(Rs.) (incl. taxes)	Rate(Rs.) (incl. taxes)
1	Desktop Medium End Ubuntu [Intel Processor] (Acer Veriton M200-H610/ Dell Vostro 3020)	09	38,741/-	3,48,669.00
2	Desktop Medium End Win Home [Intel Processor] (Acer Veriton M200-H610/ Dell Vostro 3020)]	04	38,741/-	1,54,964.00
3	A3 NETWORK MFP - Entry- Entry level - Windows & Ubuntu Printer/Copier/Scanner	02	56,525/-	1,13,050.00
	Total Amount			6,16,683.00

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee held on 26.09.2025, be noted.

Item No.23.26.02.04 Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom - Proposal for Comprehensive Annual Maintenance Contract of Ultracentrifuge

(Ad BIV CP).

The Director i/c, Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom vide letter no. CLIF/AMC/106/2025-26 dated 29.04.2025 forwarded the proposal for entering into the Comprehensive Annual Maintenance Contract of Ultracentrifuge installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom with M/s. Thermofisher Scientific India Pvt. Ltd., Mumbai (supplier firm) for a period of one year at a total amount of ₹3,47,166/- (Rupees Three Lakh Forty Seven Thousand One Hundred and Sixty Six only) inclusive of GST.

Details of Purchase and previous AMC of equipment

As per the details submitted by the Director i/c, CLIF the equipment was purchased in the Department of Chemistry from M/s. Thermofisher Scientific India Pvt. Ltd., Mumbai under PURSE Programme for an amount of USD 46,097.00 in 2015 and reinstalled at CLIF in 2017. The equipment

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was under 2 year warranty for the main component, five year warranty for rotor, drive, and one year free AMC after the expiry of warranty period, and all those got over by 2020. Thereafter, the equipment is not entered into Annual Maintenance Contract till date.

Scope of work

The service plan opted is limited support which includes the cost of spare parts (CAMC), two preventive maintenance visits and two breakdown visits. Further, Director i/c clarified that the effective date of contract is to be commenced from the date of execution of CAMC agreement.

The Instrumentation Engineer vide report no. CLIF/Report/311/25 dated 26.05.2025 has remarked that the Ultra Centrifuge is a critical piece of equipment that is extensively used by students from various Departments. Ensuring its uninterrupted operation is essential to support ongoing academic and research activities. In view of the equipment's criticality, it is assessed that entering into CAMC would be highly beneficial for maintaining its continuous and reliable functionality. Furthermore, upon review, the terms and conditions proposed by M/s. Thermofisher Scientific India Pvt. Ltd., are found to be acceptable.

The Finance has remarked to place the proposal for entrusting the Comprehensive Annual Maintenance Contract of Ultra Centrifuge installed in the CLIF with M/s. Thermofisher Scientific India Pvt. Ltd., Mumbai (supplier firm), before the Purchase Committee for approval. **Further remarked to invite the representative of the firm to the Committee for negotiation.**

As per the orders of the Vice-Chancellor, the proposal for entering into the Comprehensive Annual Maintenance Contract of Ultracentrifuge installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom with M/s. Thermofisher Scientific India Pvt. Ltd., Mumbai (supplier firm) for a period of one year from the date of execution of CAMC agreement, at a total amount of ₹3,47,166/- (Rupees Three Lakh Forty Seven Thousand One Hundred and Sixty Six only) inclusive of GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the rate quoted by M/s. Thermofisher Scientific India Pvt. Ltd., Mumbai (supplier firm) for the renewal of Comprehensive Annual Maintenance Contract of Ultracentrifuge installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom, for a period of one year seems to be on the higher side, hence, recommended to entrust Dr.S.Nazeeb, Member Syndicate, Adv.G.Muralidharan Pillai, Member Syndicate, Sri.Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Thermofisher Scientific India Pvt. Ltd., Mumbai along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the report of negotiation meeting held on 28.10.202 to accord sanction to renew the Annual Maintenance Contract of Ultracentrifuge installed in the Central Laboratory for Instrumentation & Facilitation (CLIF) for a period of one year at the discounted rate of ₹3,29,808/- (Rupees Three Lakh Twenty Nine Thousand Eight Hundred and Eight only) inclusive of GST, be noted.

Item No.23.26.02.05 *Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Research (AcREM-Stem), Kariavattom - Proposal for the Annual Maintenance Contract (AMC) of the three instruments viz., Centrifuge 5427 R, Centrifuge 5804 R, U410 Premium Freezer*

(Ad BIV CP)

The Director, Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Research (AcREM-Stem), Kariavattom vide letter dated 16.04.2025 forwarded the proposal from M/s. Eppendorf India Private Limited, Chennai (Supplier firm) for the Annual Maintenance Contract of four instruments viz., Centrifuge 5427R, Centrifuge 5804R, U410 Premium Freezer & Galaxy 170S CO2 Incubator installed in the Centre.

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The proposal was then forwarded for remarks of the Instrumentation Engineer and the Instrumentation Engineer vide letter no. CLIF/Report/356/25 dated 06.06.2025 has remarked that the AMC terms and preventive maintenance schedules for the Centrifuges and freezer are found to be acceptable. However, the quotation clearly notes that the model Galaxy 170S CO2 Incubator is obsolete and the spare support is not available. From a maintenance perspective, an AMC without assured spare availability significantly limits the effectiveness of the contract. In the event of any component failure, the system may not be serviceable, despite the AMC coverage. In light of the above the Instrumentation Engineer recommended the following;

- Proceed with the AMC for the three instruments Centrifuge 5427 R, Centrifuge 5804 R and Uranium 410 Premium Freezer.
- Obtain a formal written assurance from M/s. Eppendorf regarding the availability of critical spares of Galaxy 170S CO2 Incubator, or consider excluding this system from the AMC proposal and explore alternative approaches for its maintenance or replacement. This will help ensure that institutional funds are allocated effectively, and that maintenance coverage provides meaningful operational assurance.

Accordingly, the Director has recommended to proceed with the Annual Maintenance Contract of three instruments viz., Centrifuge 5427 R, Centrifuge 5804 R, U410 Premium Freezer by excluding the equipment Galaxy 170S CO2 Incubator.

The details of purchase cost, previous AMC & the proposed AMC rate for the three instruments viz., Centrifuge 5427 R, Centrifuge 5804 R, U410 Premium Freezer for one year and three years are as follows;

Sl No.	Name of Instrument	Purchase cost of instrument with accessories (₹)	Details of previous AMC	AMC Amount for one year (₹)	AMC Amount for three years(₹)
1	Centrifuge 5427 R	3,41,250.00	-	26,634.00	88,158.50
2	Centrifuge 5804 R	4,61,390.00	-	33,902.00	1,12,215.00
3	U410 Premium Freezer	4,99,800.00	30,680/- 15.03.2022 to 14.03.2023	43,585.00	1,44,266.50
	Total			1,04,121.00	3,44,640.00
	GST			18,742.00	62,035.00
	Total Amount Incl. GST (Rounded off)			1,22,863.00	4,06,675.00

The Finance has remarked to place the proposal for entrusting the Annual Maintenance Contract (AMC) of the three instruments viz., Centrifuge 5427 R, Centrifuge 5804 R, U410 Premium Freezer installed at Advanced Centre For Regenerative Medicine and Stem Cell in Cutaneous Research (AcREM-Stem) with M/s. Eppendorf India Private Limited, Chennai (Supplier firm), for a period of three years, before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the proposal for Annual Maintenance Contract of the three instruments viz., Centrifuge 5427 R, Centrifuge 5804 R, U410 Premium Freezer installed at Advanced Centre For Regenerative Medicine and Stem Cell in Cutaneous Research (AcREM-Stem) with M/s. Eppendorf India Private Limited, Chennai (Supplier firm), for a period of three years at total amount of ₹4,06,675/- (Rupees Four Lakh Six Thousand Six Hundred and Seventy Five only) inclusive of GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the rate quoted by M/s.Eppendorf India Private Limited, Chennai (Supplier firm) for the Annual Maintenance Contract of Centrifuge 5427 R, Centrifuge 5804 R, U410 Premium Freezer installed in the Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Research (AcREM-Stem), Kariavattomfora period of three years seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s.Eppendorf India Private Limited, Chennai along with the negotiation report before the Syndicate.

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Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the report of negotiation meeting held on 28.10.2025 to accord sanction to renew the Annual Maintenance Contract of the three instruments viz., Centrifuge 5427 R, Centrifuge 5804 R, U410 Premium Freezer installed in the Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Research (AcREM-Stem) with M/s. Eppendorf India Private Limited, Chennai for a period of three years at the discounted rate, be noted.

Item No.23.26.02.06 Central Laboratory for Instrumentation & Facilitation, Kariavattom (CLIF) - Proposal for the additional repair works of Cryostat of the Sophisticated Florescence Spectrometer

(Ad B IV CP)

The Director i/c, Central Laboratory for Instrumentation & Facilitation, Kariavattom vide letter no.CLIF/155/25 dated 11.06.2025, has requested to sanction an additional amount of ₹6,59,479/- (Rupees Six Lakh Fifty Nine Thousand Four Hundred and Seventy Nine only) to meet the additional expenditure incurred for repairing the Cryostat (a key component for temperature dependent photoluminescence measurement) of the Sophisticated Florescence Spectrometer installed at CLIF.

Permission was granted vide U.O No. 9386/2024/UOK dated 04.11.2024 to the Director i/c, CLIF for shipping the Cryostat of the Sophisticated Florescence Spectrometer installed at CLIF, to the manufacturer M/s. Edinburgh Instruments, England (OEM), through M/s. Specialise Instruments, Mumbai (Indian counter part of OEM) and to release an amount of ₹5,48,637/- (Rupees Five Lakhs Forty Eight Thousand Six Hundred and Thirty Seven only) to Dr. Subodh G., Joint Director, CLIF, as Provisional Advance, since the cost for repair works, shipment charges and custom duties are to be paid to the Firm on real time basis.

M/s. Specialise Instruments, Mumbai (Indian counter part of OEM) has informed vide letter dated 10/06/2025 that the Cryostat was sent to Ms/. Edinburgh Instruments (OEM) for repair works and on opening the Cryostat for diagnosis further damages were reported, as detailed below;

- Reconnect the sensor wiring/rewire if necessary.
- Full cold test of the Cryostat
- Replacement of the two inner windows and copper gaskets.
- Replacement of optistat sample rod.

As per the revised estimate submitted by M/s. Specialised Instruments, Mumbai, the total cost of the repair works will be ₹12,08,116/- (Rupees Twelve Lakhs Eight Thousand One Hundred and Sixteen only) including GST, shipment charges and custom duties.

The details of revised estimate are as follows;

Sl.No.	Description	Amount
1.	Estimated cost for repair works.	6450 GBP - i.e. ₹7,48,200/-
2.	Freight charge.	₹1,50,000/-
3.	18% GST and customs duty on repair cost & one way freight charge.	₹2,09,916/-
4.	Other anticipated charges (Fluctuation in INR to GBP, Duties & Other charges).	₹1,00,000/-
	Total amount	₹12,08,116/-
	Advance paid	₹5,48,637/-
	Additional amount required as provisional advance	₹6,59,479/-

The Director i/c has requested to release the balance amount of ₹6,59,479/- as provisional advance for meeting the additional repair cost.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendation as to whether, the revised proposal submitted by M/s. Specialise Instruments, Mumbai (supplier Firm) for the additional repair works of Cryostat of the Sophisticated Florescence Spectrometer installed in the Central Laboratory for Instrumentation & Facilitation, Kariavattom may be accepted and the balance amount of ₹6,59,479/-, may be released as provisional advance to Dr. Subodh G, Director i/c, CLIF for meeting the additional repair cost.

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The Committee considered the proposal and recommended to entrust M/s.Specialise Instruments, Mumbai (Supplier Firm) with the additional repair works of Cryostat of the Sophisticated Florescence Spectrometer installed in the Central Laboratory for Instrumentation & Facilitation, Kariavattom (CLIF) and to release the estimated amount of ₹6,59,479/- (Rupees Six Lakh Fifty Nine Thousand Four Hundred and Seventy Nine only) as provisional advance to Dr.Subodh G, Director i/c, CLIF, for meeting the additional repair cost.

The Committee also noted that the provisional advance sanctioned for additional repair works is subject to INR - GBP conversion rate and the prevailing GST rate effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.

Item No.23.26.02.07 Department of Biochemistry, Kariavattom - Proposal for purchase of spare parts and service of Lyophiliser

(Ad BIV CP).

The Head, Department of Biochemistry, Kariavattom vide letter no. BCH/UOK/Maintenance of Lyophiliser/2025 dated 19.05.2025, forwarded the proposal from M/s. Roshtec Life Science, Bengaluru, the authorized dealer, for the servicing and replacement of spares of the equipment Lyophiliser/Freeze dryer (Make: Labconco, Model : Free Zone 2.5 Plus, Sl No. 100525546H) installed in the Department at a total amount of ₹3,09,160/- (Rupees Three Lakh Nine Thousand One Hundred and Sixty only) inclusive of GST.

Details of purchase and AMC of equipment

As per the details submitted, the equipment was purchased in August 2010 from M/s.Biogentek at a total amount of ₹17,76,524/- vide DBT Project order No.BT/PR 11541/AAQ/03/432/2008 dated 19.11.2009. The equipment is not entered into any AMC till date. Further submitted that, the equipment is essential for research purposes and also revenue is generated by means of external sample analysis.

The Instrumentation Engineer vide letter no. CLIF/Report/273/2025 dated 09.05.2025 has remarked that upon inspection of equipment and verification of service report from M/s. Roshtec Life Science, Bengaluru, the instrument.

The HoD has also submitted a certificate from the manufacturer M/s. Labconco Corporation (OEM) authorising M/s. Roshtec Life Science, Bengaluru for the maintenance, calibration services and supply of spare parts for the equipment.

The Finance has remarked that on the basis of the remarks of the Instrumentation Engineer and the Head, Department of Biochemistry, the proposal for entrusting the replacement of spares and servicing of the equipment Lyophiliser/Freeze dryer installed in the Department of Biochemistry to M/s. Roshtec Life Science, Bengaluru, the authorized dealer, may be placed before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor the proposal for entrusting M/s. Roshtec Life Science, Bengaluru, the authorized dealer, with the replacement of spares and servicing of the equipment Lyophiliser/Freeze dryer (Make: Labconco, Model: FreeZone 2.5 Plus, Sl No. 100525546H) installed in the Department of Biochemistry, Kariavattom at a total amount of ₹3,09,160/- (Rupees Three Lakh Nine Thousand One Hundred and Sixty only) inclusive of GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and recommended to entrust M/s. Roshtec Life Science, Bengaluru, the authorized dealer, with the replacement of spare parts and servicing of Lyophiliser/Freeze dryer (Make: Labconco, Model: FreeZone 2.5 Plus, Sl No. 100525546H) installed in the Department of Biochemistry, Kariavattom at a total amount of ₹3,09,160/- (Rupees Three Lakh Nine Thousand One Hundred and Sixty only) inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

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Item No.23.26.02.08 Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom - Proposal for repair works of -80 degree deep freezer

(Ad BIV CP)

The Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom vide letter no. iCEIB/Ad/17/2025 dated 06.08.2025 forwarded the proposal from M/s. Eppendorf India Pvt. Ltd., Chennai for the repair works of -80 degree deep freezer installed in the Centre at a total amount of ₹88,500/- (Rupees Eighty Eight Thousand and Five Hundred only) inclusive of GST.

After inspection of instrument and verification of service report from the firm, the Instrumentation Engineer vide letter no. CLIF/Report/491/25 dated 28.07.2025 has remarked as follows.

The repair of instrument in a phased manner is recommendable, as it represents the most feasible and practical course of action under the present circumstances. As outlined in the service report issued by M/s. Eppendorf India Pvt. Ltd., Chennai, the first stage compressor of the unit has been found to be non-functional and requires complete refrigeration work. The functionality of second stage cooling system can only be accurately evaluated after the successful completion of the first stage repair. Any malfunction identified at the stage may necessitate additional repairs and associated expenses. The delaying repair could lead to progressive deterioration of the equipment, resulting in increased downtime, further damage and higher eventual costs. Therefore, as advised, the first stage repair will be initiated through the OEM.

The HoD has further submitted that, the Annual Maintenance Contract of the equipment expired on 04.08.2025 and even under the Annual Maintenance Contract, compressor repairs would not be covered.

As per the details submitted by the Director, iCEIB via e-mail dated 12.08.2025, the equipment was purchased in December 2018 from M/S Eppendorf India Pvt Ltd. for a total amount of ₹4,98,750/- (Rupees Four Lakh Ninety Eight Thousand Seven Hundred and Fifty only).

The Finance has remarked to place the proposal for entrusting the repair works of -80 degree deep freezer installed in the Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom with M/s Eppendorf India Pvt.Ltd, Chennai(supplier firm), before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor the proposal for entrusting M/s. Eppendorf India Pvt. Ltd., Chennai (supplier firm) with the first phase of the repair works of -80 degree deep freezer installed in the Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom at a total amount of ₹88,500/- (Rupees Eighty Eight Thousand and Five Hundred only) inclusive of GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and recommended to entrust M/s. Eppendorf India Pvt. Ltd., Chennai (supplier firm) with the first phase repair works of -80 degree deep freezer installed in the Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom, at a total amount of ₹88,500/- (Rupees Eighty Eight Thousand and Five Hundred only) inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.09 Kerala University Library, Palayam - Proposal for renewal of Comprehensive Annual Maintenance Contract (CAMC) of five packaged Air Conditioners

(Ad BIV CP).

The University Librarian i/c, Kerala University Library, Palayam vide letter no. M/158/2025-26 dated 30.06.2025 has forwarded the proposal from M/s.Eco Climate Solutions, Thiruvananthapuram for the Comprehensive Annual Maintenance Contract (CAMC) of five packaged Air Conditioners installed in the Kerala University Library for a period of one year from 25.07.2025

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to 24.07.2026, at a total amount of ₹3,36,182/- (Rupees Three Lakh Thirty Six Thousand One Hundred and Eighty Two only) inclusive of GST.

Details of purchase of equipment

As per the details submitted by the University Librarian i/c, the air conditioning works in the University Library was carried out by M/s. Max Cool Systems, Thiruvananthapuram during the year 2012 at a total amount of ₹21,56,389/- (Rupees Twenty One Lakh Fifty Six Thousand Three Hundred and Eighty Nine only).

Details of Previous AMC

The previous Comprehensive Annual Maintenance Contract of five Package Air Conditioners (16.5TR Package AC- 4 No., 11 TR Package AC- 1 No.) installed in the Kerala University Library has been entrusted to M/s. Eco Climate Solutions, Thiruvananthapuram, for a period of one year from 25.07.2024 to 24.07.2025 at a total amount of ₹3,00,000/- (Rupees Three Lakhs only) inclusive of GST.

The Mechanical Engineer upon verifying the proposal remarked the following;

- The CAMC charge for the year 2025 may be approved only after conducting negotiation with M/s. Eco Climate Solutions by limiting the price hike to below 6%, as there is 12% increase over the previous year's CAMC charges.
- Steps are to be initiated for phased replacement of the existing indoor and outdoor units with energy-efficient VRF/inverter based systems after the next financial year to ensure long term cost savings and regulatory compliance. The existing systems use R22 refrigerator which was banned in India since 2015 and is under progressive phase out. These systems operate on conventional reciprocating compressors and are less energy efficient. *The Central Pollution Control Board has fixed the average life expectancy of large cooling appliances as 15 years and the existing system has surpassed the benchmark making it prone to frequent failures, increasing maintenance costs and the spares are very scarce.*
- **Assuming a 5% annual increase in AMC charges, projected total AMC cost of existing equipment for next five years is approximately ₹22.87 lakhs and the same is nearing the capital cost of energy efficient system. Also, the replacement aligns with sustainability goals, extended producer responsibility and e-waste management goals.**

Scope of work

As per proposal the terms of payment is on quarterly basis after completion of preventive maintenance. The proposal included attending any number of breakdown calls and four preventive maintenance services in a year. All moving parts including compressor requiring repair due to normal wear and tear will be replaced free off cost. The contract does not cover repair/replacement of plastic parts, air filters, heaters, electricity distribution boards, MCCB/MCB/ELCB, ancillary work such as ducting/masonry work, cabinet sheet metal panels, evaporator coil, condenser coils, Y-branch, repair or replacement of branch distributors, replacement of refrigerant pipe and its insulation shifting of units in part or as a whole and replacement of major equipment such as evaporator/condenser as a whole.

The Finance has remarked to place the proposal for entrusting the CAMC of five numbers of Air Conditioners (16.5TR Package ACx4, 11TR Package AC x1) installed at the Kerala University Library with M/s. Eco Climate Solutions, Thiruvananthapuram, before the Purchase Committee for approval along with the remarks of the Assistant Engineer (Mechanical). Further remarked to invite the representatives of the firm in the Committee for negotiation.

As per the orders of the Vice-Chancellor the proposal for renewal of the Comprehensive Annual Maintenance Contract of five numbers of package Air Conditioners (16.5TR Package AC- 4 Nos., 11 TR Package AC-1 No.) installed in the University Library, Palayam with M/s. Eco Climate Solutions, Thiruvananthapuram, for a period of one year from 25.07.2025 to 24.07.2026, at a total amount of ₹3,36,182/- (Rupees Three Lakh Thirty Six Thousand One Hundred and Eighty Two only) inclusive of GST, along with the verification report of the Assistant Engineer (Mechanical) on the CAMC proposal and remarks regarding the urgent necessity of replacement of existing Air Conditioning system in the University Library with an advanced energy efficient VRF/inverter system, after considering one more renewed AMC, is placed before the Purchase Committee for consideration and appropriate recommendation.

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The Committee considered the proposal along with the report of the Mechanical Engineer and recommended for the Comprehensive Annual Maintenance Contract of five numbers of package air conditioners for a period of one year and to initiate procedures to replace the existing air conditioning system in the University Library with an advanced energy efficient VRF/inverter system.

The Committee further observed that the rate quoted by M/s. Eco Climate Solutions, Thiruvananthapuram for renewal of the Comprehensive Annual Maintenance Contract of five numbers of package Air Conditioners (16.5TR Package AC-4 Nos., 11 TR Package AC-1 No.) installed in the University Library, Palayam for a period of one year from 25.07.2025 to 24.07.2026 seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Eco Climate Solutions, Thiruvananthapuram, along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the report of negotiation meeting held on 28.10.2025 to accord sanction to renew the Annual Maintenance Contract of five numbers of package Air Conditioners (16.5TR Package AC- 4 Nos., 11 TR Package AC-1 No.) installed in the University Library, Palayam with M/s. Eco Climate Solutions, Thiruvananthapuram for a period of one year from 25.07.2025 to 24.07.2026 at the discounted rate of ₹3,14,999/- (Rupees Three Lakh Fourteen Thousand Nine Hundred and Ninety Nine only) inclusive of GST, be noted.

Item No.23.26.02.10 Kerala University Computer Centre (KUCC), Palayam - Proposal for purchase of e-Mudra OV SSL wildcard Certificate

(Ad BIV CP).

The Director, Kerala University Computer Centre (KUCC) vide letter no. KUCC/2025/69 dated 07.04.2025 informed that the existing premium of Comodo SSL wildcard certificate for the domain www.keralauniversity.ac.in will expire on 11/10/2025 and on expiry of validity period all websites and applications hosted under this domain would become inaccessible or function without a secure connection. Consequently, the Director, KUCC forwarded a proposal obtained from M/s. KELTRON, Thiruvananthapuram dated 19.05.2025 for the purchase of eMudra OV SSL wildcard certificate with three year validity at a total amount of ₹1,03,321/- inclusive of taxes. The details of proposal are as follows;

Sl. No.	Item	Rate Rs.	Qty (No)	Amount (Rs.)
1	eMudra OV SSL wildcard certificate with validity three years	87,560	1	87,560.00
	GST @18%			15,760.80
	Total			1,03,321.00

As per proposal payment is 100% advance along with work order and any additional support which is not mentioned in the scope will be on chargeable basis. M/s. KELTRON has also informed vide email dated 23.06.2025 that the SSL certificate pricing will be in US dollars and is subject to weekly fluctuations. Hence, the rate may be finalised with the firm in the Purchase Committee.

Details of previous purchase

The existing license of Comodo SSL wildcard certificate was renewed vide supply order No. KUCC/2023/170 dated 10.10.2023 with M/s. Exodus Systems, Thiruvananthapuram for a period of two years at a total amount of ₹98,897/-.

On verification, the Finance remarked that the proposal from the Director, KUCC, to purchase a Comodo Wildcard SSL Certificate for the domain keralauniversity.ac.in and its subdomains for a period of three years from M/s. KELTRON, may be placed before the Purchase Committee.

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As per the orders of the Vice-Chancellor, the proposal from M/s.KELTRON, Thiruvananthapuram for the supply of e-Mudra OV SSL wildcard Certificate with three-year warranty for the domain www.keralauniversity.ac.in may be placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and recommended to accept the proposal from M/s. KELTRON, Thiruvananthapuram for the supply of e-Mudra OV SSL Wildcard Certificate with three year warranty for the domain www.keralauniversity.ac.in, at a total amount of ₹1,03,321/- (Rupees One Lakh Three Thousand Three Hundred and Twenty One Only) inclusive of GST. The Committee also noted that the SSL certificate pricing will be in US dollars and is subject to weekly fluctuations.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.

Item No.23.26.02.11 Centre for Undergraduate Studies, Kariavattom - Purchase of two numbers of Water Cooler with in-built Purifier

(Ad BIV CP A).

The Director, Centre for Undergraduate Studies, Kariavattom had forwarded the Proposal for the purchase of Water Cooler cum heater for the FYUGP students at the Centre for Undergraduate Studies, and had remarked that the expenditure shall be met from the Head of Account "Part I-Non Plan-MH:49(a) (iii) Centre for Under Graduate Studies-4-3925-Lumpsum Provision".

On verifying the proposal, it is noted that the specific quantity of Water Cooler to be procured and the specification from the Instrumentation Engineer has not been forwarded, hence communication was sent to the Centre for Undergraduate studies to provide the same. In this connection, the Director, Centre for Undergraduate Studies has forwarded the specifications for the purchase of Water Cooler with in-built Purifier from the Instrumentation Engineer for further necessary action, and sanction was accorded to initiate the purchase procedures of the same as per the Specification/Estimate from the Instrumentation Engineer.

Accordingly, **Tenders (Re-Tender)** for the supply of two numbers of Water Cooler with in-built Purifier were invited from interested Vendors within Kerala State, since no sufficient technically qualified Tenders were received as per the first Notification, on the basis of the specification from the Instrumentation Engineer. Further, the received Tenders (Re-Tender) were forwarded to the Instrumentation Engineer for technical evaluation, and in this regard, the Instrumentation Engineer has forwarded the verification report of the same and the Minutes of the Technical Committee.

Upon detailed verification of tender by the Technical Committee, it was found that the tender satisfies all required technical conditions as per the tender specifications. Since this is a Re-Tender and only one valid tender was received which meets all the requirements, the members present recommended acceptance of the quotation for further processing and procurement, and the Committee unanimously agreed that the submitted tender from M/s. ITPCOS satisfies the technical specifications and may be considered for procurement approval by the competent authority.

The **Tender (Re-Tender)** details for the supply of two numbers of Water Cooler with in-built Purifier for use in the Centre for Undergraduate Studies, Kariavattom Campus, as per the verification report from Instrumentation Engineer, are as follows:

Sl. No.	Firm	Make, Model & Warranty	Qty (No.)	Unit Rate (₹)	Amount (₹)	GST @18% (₹)	Total Amt (incl. GST) (₹)	Remarks
1	M/s. IT Professionals Co-Operative Society LTD (T-1959) (M/s.	Water Cooler with Purifier, Make: Aquaguard	2	50,000	1,00,000	GST included	1,00,000	Satisfies Technical Specifications

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	ITPCOS), Thiruvananthapuram	Model: AG Hot and Cold RO+UV Warranty: Two Years						

The Director, Centre for Undergraduate Studies has informed via email that the electrical Connection, Water Connection and drainage systems are ready for installation of water cooler.

The Finance has remarked that the proposal for the purchase of two numbers of Water Cooler with in-built Purifier for use in the Centre for Undergraduate Studies, Kariavattom Campus, may be placed before the Purchase Committee for approval, and if approved, supply order may be placed accordingly.

Accordingly, as per the orders of the Vice-Chancellor, the proposal for the purchase of two numbers of Water Cooler with in-built Purifier for use in the Centre for Undergraduate Studies, Kariavattom Campus, as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase two numbers of Water Cooler with in-built Purifier (Make: Aquaguard Model: AG Hot and Cold RO+UV) with two yearwarrantyfor use in the Centre for Undergraduate Studies, Kariavattom Campus from M/s. IT Professionals Co-Operative Society Ltd. (T-1959) (M/s. ITPCOS), Thiruvananthapuram @ ₹50,000/-, amounting to ₹1,00,000/- (Rupees One Lakh only) inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.12 Department of Library and Information Science, Thiruvananthapuram: Purchase of two Desktop Computers (High End-Windows 11 Home) from M/s. KELTRON, Thiruvananthapuram through CPRCS Portal, for the infrastructure development of the Department

(Ad BIV CP A).

The Head, Department of Library and Information Science, Thiruvananthapuram has forwarded the Proposal regarding the Purchase of two Desktop Computers along with the specification from the Instrumentation Engineer for the infrastructure development of the Department.

The Head, Department of Library and Information Science, Thiruvananthapuram has stated that an amount of ₹2,00,000/- (Rupees Two Lakh only) has been allotted to the Department for infrastructure development, out of which ₹1,06,000/- (Rupees One Lakh Six Thousand only) has been allotted for the purchase of 2 computers by including in the Budget Speech of 2024-25 (Item No. 79).

The Syndicate at its meeting held on 22.02.2025 vide Item No. 17.04.04, had resolved to approve the proposal submitted by the Head, Department of Library and Information Science for an amount of ₹2,00,000/- (Rupees Two Lakh only) for developing the Infrastructure of the Department of Library and Information Science, as envisaged in the Item No. 79 of the Budget Speech 2024-25. Accordingly, an amount of ₹2,00,000/- (Rupees Two Lakh only) was released as provisional advance to the Head, Department of Library and Information Science, vide U.O.No. Ad.D.III/2644/2025/UOK dated 25-03-2025.

The Head, Department of Library and Information Science, Thiruvananthapuram has also forwarded the specification from the Instrumentation Engineer, and Instrumentation Engineer has informed that the requirement has been assessed and prepared detailed technical specifications of the Desktop Computer for the Department of Library and Information Science and has directed to choose Item Number 9 under Desktop PC (Desktop High End Windows Home - Intel Processor - Acer Veriton M200-H610) from the current list of the CPRCS Portal.

As per the specification from the Instrumentation Engineer, the Proforma Invoice of the same has been generated in the CPRCS Portal of M/s. KELTRON and the details are as follows:

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Proforma Invoice No.TVM/ITBG/PI/RC/56842/25-26 dated 12.06.2025(Rate Contract)				
Sl. No.	Description	Qty (Nos)	Rate(₹) (incl. of all taxes)	Amount (inclusive of all taxes)(₹)
1	Desktop - Intel Processor-High end-Windows 11 Home Intel core i5, 16 GB, 512 GB SSD (Acer Veriton M200-H610) Warranty: 5-year comprehensive on-site warranty including Monitor, Mouse & Keyboard	2	51,701	1,03,402

The Finance has remarked that the proposal for the purchase of two numbers of Desktop Computers from CPRCS Portal of M/s.KELTRON for use in the Department of Library and Information Science, as envisaged in the Budget Speech of 2024-25 (Item No. 79), may be placed before the purchase committee for approval, and if approved, supply order may be placed accordingly.

The Finance has also remarked that the expenditure towards the purchase may be met from the provisional advance released vide U.O No. Ad.DIII/2644/2025/UOK dated 25.03.2025.

As per the orders of the Vice-Chancellor, the Proposal for the purchase of two numbers of Desktop Computer (High end-Windows 11 Home) from M/s. KELTRON, Thiruvananthapuram through CPRCS Portal @51,701/-, for a total amount of **₹1,03,402/- (Rupees One Lakh Three thousand Four Hundred and Two only) inclusive of all taxes**, for use in the Department of Library and Information Science, as envisaged in the Budget Speech of 2024-25 (Item No. 79), as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase two numbers of Desktop Computer (High End-Windows 11 Home, Intel core i5, 16 GB, 512 GB SSD(Acer Veriton M200-H610)with 5 year comprehensive on-site warranty including Monitor, Mouse & Keyboard, for use in the Department of Library and Information Science, Thiruvananthapuram through CPRCS Portal of M/s. KELTRON@ 51,701/-, amounting to ₹1,03,402/- (Rupees One Lakh Three Thousand Four Hundred and Two only) inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.

Item No.23.26.02.13 Department of Biotechnology, Kariavattom – Purchase of Antibodies

(Ad BIV CP A).

The Head, Department of Biotechnology, Kariavattom had forwarded the proposal regarding the purchase of Antibodies, along with the Quotations, Comparative Statement and Department Council Minutes, and has informed that as per the Quotation Notice No. Bio-Tech/NP-Purchase/2024-25/003 dated 27.01.2025, quotations was invited for the purchase of Antibodies [GREB1 (E8M3F) Rabbit mAb, Perilipin-1(D1D8) Rabbit mAb, COL1A1(E8F4L) Rabbit mAb, Basic FGF (E5Y6N) Rabbit mAb, FoxA1/HNF3alpha (E7E8W) Rabbit mAb, EB-1 (1A11/4) Mouse mAb] in the Department of Biotechnology. Three Numbers of quotations have been received from various reputed firms, and the Department council members scrutinized and compared the 3 quotations for the purchase of Antibodies and the Council recommended the firms with lowest rate considering the Description and as per the comparative statement.

In this regard, the Head, Department of Biotechnology, has requested approval for the purchase of Antibodies from the lowest quoted Firm, M/s Cell Genix Private Ltd, Trivandrum for a total cost of ₹99,276/- (Rupees Ninety Nine Thousand Two Hundred and Seventy Six only) including GST, meeting the expenditure from the h/a "Part I-Non Plan-MH: 30 Department of Biotechnology-4/1870-Chemicals and Glassware" of the current year's Budget Estimates of the University. It has been also mentioned that no quotation was received for the purchase of Antibody EB-1 (1A11/4) Mouse mAb (Item No. 6).

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The Details of quotations for the purchase of Antibodies forwarded by the Head, Department of Biotechnology are as follows:

Sl. No	Name of the item/Chemical	Cat.No	Make	Unit	Qty	M/s. Cell Genix Private Limited, Trivandrum	M/s. Scimax Scientifics LLP, Chennai	M/s. GK Probe Tech, Chennai
1.	GREB1 (E8M3F) Rabbit mAb	65171T	CST	20µl	1	18,564.00 (L1)	19,492.48 (L2)	19,863.20 (L3)
2.	Perilipin-1 (D1D8) Rabbit mAb	9349T	CST	20µl	1	18,707.36 (L1)	19,642.56 (L2)	20,016.64 (L3)
3.	COL1A1(E8F4L) Rabbit mAb	72026T	CST	20µl	1	20,763.68 (L1)	21,801.92 (L2)	22,217.44 (L3)
4.	Basic FGF (E5Y6M) Rabbit mAb	46879T	CST	20µl	1	20,982.08 (L1)	22,031.52 (L2)	22,450.40 (L3)
5.	FoxA1/HNF3alpha (E7E8W) Rabbit mAb	53528T	CST	20µl	1	20,258.56 (L1)	21,271.04 (L2)	21,676.48 (L3)

As per the Comparative Statement forwarded by the Head, Department of Biotechnology, as detailed above, the lowest quoted Firm for the purchase of Antibodies are as follows:

As detailed above, the lowest quoted firm for the purchase of Antibodies are as follows:				
Sl. No	Lowest Quoted Firm	Chemical Name	QTY	Total Amount (Including GST @12 %)
1.	M/s. Cell Genix Private Limited, Trivandrum	GREB1 (E8M3F) Rabbit mAb, 65171T, CST, 20µl	1	18,564.00
		Perilipin-1 (D1D8) Rabbit mAb, 9349T, CST, 20µl	1	18,707.36
		COL1A1(E8F4L) Rabbit mAb, 72026T, CST, 20µl	1	20,763.68
		Basic FGF (E5Y6M) Rabbit mAb, 46879T, CST, 20µl	1	20,982.08
		FoxA1/HNF3alpha (E7E8W) Rabbit mAb, 53528T, CST, 20µl	1	20,258.56
Grand Total (Round off) (including GST)				99,276.00

The Finance has remarked that the Proposal for the purchase of Antibodies as detailed above for use in the Department of Biotechnology, may be placed before the Purchase Committee for approval, and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the Proposal for the purchase of Antibodies for use in the Department of Biotechnology, may be placed before the Purchase Committee for approval, as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase antibodies for use in the Department of Biotechnology, Kariavattom from the lowest quoted firm M/s. Cell Genix Private Limited, Trivandrum, as detailed below;

Private Limited, Trivandrum, as detailed below;				
Sl. No	Name of Firm	Chemical Name	Qty	Total Amount (Incl. GST)
1.	M/s. Cell Genix Private Limited, Trivandrum	GREB1 (E8M3F) Rabbit mAb, 65171T, CST, 20µl	1	18,564.00
		Perilipin-1 (D1D8) Rabbit mAb, 9349T, CST, 20µl	1	18,707.36
		COL1A1(E8F4L) Rabbit mAb, 72026T, CST, 20µl	1	20,763.68
		Basic FGF (E5Y6M) Rabbit mAb, 46879T, CST, 20µl	1	20,982.08
		FoxA1/HNF3alpha (E7E8W) Rabbit mAb, 53528T, CST, 20µl	1	20,258.56
		Grand Total (Rounded off)		99,276.00

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

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Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.14 Stores Purchase Department - Procurement of Toner Cartridges, Computer Components, Chemicals, Consumables and Electrical items on Running Contract basis, based on the clarification furnished by the Stores Purchase Department - Implementing of

(Ad BIV CP A).

The Standing Committee of the Syndicate on Finance held on 13.01.2025, considered the matter regarding the implementation of Running Contract Systems for the procurement of Computer Components, Toner Cartridges, Electrical items, Chemicals, Consumables etc., based on the clarification furnished by the Stores Purchase Department, and recommended to refer the item to the Syndicate. In this regard, the Syndicate held on 22.02.2025 vide Item No. 17.98.21, had resolved that the item be referred back to the Standing Committee of the Syndicate on Finance.

Also, the matter was re-considered by the Standing Committee of the Syndicate on Finance held on 07.04.2025 and recommended to refer the item to the Syndicate. In this regard, the Syndicate held on 13.05.2025 vide Item No. 19.12.30, has resolved that the item be referred **Purchase Committee for further consideration**, and the Vice-Chancellor has accorded sanction to implement the above resolution.

Accordingly, the matter regarding the same are detailed as follows:

The Syndicate at its Meeting held on 09.09.2024 vide Item No. 14.16.02.10, had resolved to seek clarification from the Stores Purchase Department, regarding the possibility of initiating any other purchase mode for the supply of Toner Cartridges, **since the Government has ceased the Rate Contract System for the supply of Stores at specified rates as GeM is the approved mode of procurement for the purchase of commonly used goods and services** in the State; on the basis of the recommendation of the Purchase Committee held on 19.08.2024 while considering the proposal for the purchase of Canon 057 Original Toner Cartridges on rate contract basis.

Accordingly, a letter was sent to the Principal Secretary to Govt., Store Purchase Department for seeking clarification as to whether the University can procure Computer Components, Electrical items and Toner Cartridges on rate/running contract basis or through any other modes of purchase in which the items can be supplied by the firm on demand at specified rates for a fixed period, and to clarify whether the chemicals and consumables for Laboratory use can be purchased on rate contract basis by granting an exemption from the mandatory GeM procurement.

In response to this, the Stores Purchase Department vide letter no. A2/29/2024/SPD dated 20.11.2024 has informed that "Even though Rate Contract has been ceased by Government, Running Contract system is still in force. In the case of articles which cannot be stocked conveniently in the Department Store with safety and convenience, such as Chemicals and Consumables for Laboratory use as in this case, Running Contract may be opted, subject to the provisions in the Stores Purchase Manual".

In this connection, following points may be noted:

- (1) As per the clarification furnished by the Stores Purchase Department, Running Contract can be opted in the case of Chemicals and Consumables.
- (2) But in the case of Toner Cartridges, Computer Components and Electrical items, it is not clearly mentioned whether to opt the Running Contract System or not.
- (3) In the Stores Purchase Manual, it is also mentioned that Dietary Articles, Firewood, Charcoal, Raw Materials for Ayurvedic Medicines etc. come under the group of Running contracts.
- (4) There is no provision for purchasing the Toner Cartridges, Computer Components, Chemicals, Consumables, Electrical items etc. on Running Contract basis through GeM Portal.
- (5) The Toner Cartridges, Computer Components, Chemicals, Consumables and Electrical Items etc cannot be stored for a long time and cannot be stocked conveniently in the stores with safety and convenience and may not be possible to purchase these items in bulk and the demand for these items is high from various Sections/Departments/Centres.

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- (6) Time to time purchase for these items may not be feasible and the price of these items may vary on each purchase, whereas in the Running Contract, the items can be procured at specified rates for a fixed period.
- (7) The Government vide G.O. (P) No. 7/2019/SPD dated 26/04/2019 has mentioned that "If the Head of Department finds that purchase of particular item on GeM would not be appropriate as the item is not available on GeM or requirement/specification is too specific or otherwise, then the HoD could procure those items through other mode of procurement as provided in Store Purchase Manual after recording the reasons for the same".
- (8) Vide G.O.(P) No.7/2019/SPD dated 26/04/2019, the Government has also granted exemptions from mandatory procurement through GeM Portal, as follows:
 - (a) Dietary articles
 - (b) Purchase of Laboratory/Medical Equipment by Director of Health Services (DHS), Director of Medical Education (DME), Kerala Medical Services Corporation Ltd (KMSCL), Director of Ayurveda Medical Education (DAME), Director of Ayurveda, Director of Homeopathy, Director of Homeopathy Medical Education, Employees State Insurance Corporation.
 - (c) Stationery Department, Kerala Books and Publication Society (KBPS) and Fire & Rescue Services department.
- (9) **It is also stated in the aforesaid G.O., "Government of Kerala controlled organisations, PSUs, etc. should come up with their own policy as to what items shall be bought through GeM and otherwise".**

Considering the scenario mentioned above, a policy decision may be taken as to whether implementing the Running Contract for the procurement of Computer Components, toner cartridges and electrical items etc; on the basis of the clarification furnished by the Stores Purchase Department.

As per the orders of the Vice-Chancellor, the matter regarding the implementation of Running Contract Systems for the procurement of Computer Components, Toner Cartridges, Electrical items, Chemicals, Consumables etc, is placed before the Purchase Committee for consideration and recommendations.

The Committee observed that rate contract system is available in the GeMportal. Hence, recommended to procure Computer Components, Toner Cartridges, Electrical items, Chemicals, Consumables etc., on rate contract basis through the GeM Portal and further recommended to entrust Mechanical Engineer, Nodal Officer for the GeMportal to enable necessary provisions in the GeM portal for procurement on rate contract basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.15: FYUG Girls Hostel, Kariavattom Campus - Purchase of one number of Fully Automatic Sanitary Napkin Incinerator and two numbers of Water Cooler with in-built Purifier

(Ad BIV CP A).

The Ad.D II Section has forwarded the Proposal for the purchase of a Water Cooler and Incinerator for the newly constructed FYUG Girls Hostel, Kariavattom, as per the request received from Warden, University Hostel for Women, Kariavattom. Further, clarifications were sought regarding the specific quantity of Incinerator and water cooler to be procured for the FYUG Girls Hostel and whether the water and electrical connection are available at the proposed location for the installation of the equipment.

In this regard, the Ad D II Section has submitted the technical specification/estimate of Fully Automatic Sanitary Napkin Incinerator and Water Cooler with in-built Purifier obtained from the Instrumentation Engineer, forwarded by the Warden, FYUG Girls Hostel, Kariavattom, and has informed that 2 nos. of water cooler and 1 incinerator are required, and Water and electrical connection are available for the installation of Water cooler, and the location for the installation of the incinerator is identified.

Further, sanction was accorded to initiate the purchase of one number of Fully Automatic Sanitary Napkin Incinerator and two numbers of Water Cooler with in-built Purifier for the use of FYUG Girls Hostel, Kariavattom Campus. Accordingly, Quotations (Re-Tender) for the supply of one number of Fully Automatic Sanitary Napkin Incinerator, and Tenders (Re-Tender) for two numbers of Water Cooler with in-built Purifier were invited for the same from interested Vendors within Kerala State, since no sufficient Quotations (One Quotation) and Tenders (Two Tenders) were received as per the first Notification, on the basis of the specification from the Instrumentation Engineer.

Further, the received Quotations/Tenders (Re-Tender) for the Purchase of one number of Fully Automatic Sanitary Napkin Incinerator and two numbers of Water Cooler with in-built Purifier for use in the FYUG Girls Hostel, Kariavattom Campus were forwarded to the Instrumentation Engineer for technical evaluation. In this regard, the Instrumentation Engineer has forwarded the verification report of the same, and the details are as follows:

Quotations (Re-Tender) details for the supply of one number of Fully Automatic Sanitary Napkin Incinerator								
Sl. No	Firm	Item	Qty (No.)	Unit Rate (₹)	Amount (₹)	GST @18% (₹)	Total Amount (incl. GST)(₹)	Remarks from the IE
1	M/s. Voxown Enterprises, Kannur	Sanitary Napkin Incinerator Double Chamber Make and Model: Easyburn OtheB555 Warranty: One Year	1	48,900	48,900	GST included	48,900 (L1)	Satisfies technical specifications
2	M/s. V-Med Enterprises, Kannur	Sanitary Napkin Incinerator Double Chamber Make and Model :Easyburn OtheB555 Warraty : One Year	1	52,900	52,900	GST included	52,900 (L2)	Satisfies technical specifications
3	M/s. V-Tech Instrumentation (India) Pvt Ltd, Thiruvananthapuram	Fully Automatic Sanitary Napkin Incinerator Make: Garima Model: SND 100 Timer Warranty: One Year	1	28,000	28,000	5,040	33,040	Not Satisfying Technical specifications (Pollution Certificate not submitted)
Tender (Re-Tender) details for the supply of two numbers of Water Cooler with in-built Purifier								
Sl. No	Firm	Item	Qty (No.)	Unit Rate (₹)	Amount (₹)	GST @18% (₹)	Total Amount (incl. GST) (Round Off)(₹)	Remarks from the Instrumentation Engineer
1	M/s. V-Tech Instrumentation (India) Pvt Ltd, Thiruvananthapuram	Water Cooler with In-built Purifier Model: Aquaguard Pro Thermapure 120 PSS RO ACH Warranty: 1 Year	2	1,70,000	3,40,000	61,200	4,01,200	Satisfies technical specifications
		Additional Warranty Charges (for Second Year)	2	13,000	26,000	4,680	30,680	
		Total Amount for Two Year Warranty					4,31,880 (L1)	
2	M/s. Scientific Medical	Aquaguard Water Cooler -	2	2,67,525	5,35,050	GST included	5,35,050	Satisfies technical

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	Equipments (Kerala) Pvt Ltd. (M/s. Smek), Cochin	Aquaguard Pro Storage Cooler - Inbuilt Water Purifier UV & RO + UV Model: AG Pro Therna Pure 120PSS UV CuZn ACH Warranty: Two Years					(L2)	specifications
3	M/s. Kerala SIDCO, Government Instrument Workshop, Pappanamcode, Thiruvananthapuram	Water cooler with Inbuilt Purifier Model: Aquaguard Warranty: Not Mentioned	2	1,37,000	2,74,000	49,320	3,23,320	Not Satisfying Technical Specifications (Flow rate 120LPH, Capacity 75 Ltr)

The Finance has remarked that the proposal for the purchase of one number of Fully Automatic Sanitary Napkin Incinerator and two numbers of Water Cooler with in-built Purifier for use in the FYUG Girls Hostel, Kariavattom Campus, may be placed before the Purchase Committee for approval, and if approved, supply order may be placed accordingly.

Accordingly, as per the orders of the Vice-Chancellor, the proposal for the purchase of one number of Fully Automatic Sanitary Napkin Incinerator and two numbers of Water Cooler with in-built Purifier for use in the FYUG Girls Hostel, Kariavattom Campus, as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase one Fully Automatic Sanitary Napkin Incinerator Double Chamber(Make and Model: Easyburn OtheB555) with oneyear warranty for use in the FYUG Girls Hostel, Kariavattom Campus from the lowest quoted firm M/s. Voxown Enterprises, Kannur at a total amount of ₹48,900/- (Rupees Forty Eight Thousand Nine Hundred only) inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

The Committee considered the proposals for the purchase of Water Cooler with in-built purifier for use in the FYUG Girls Hostel, Kariavattom Campus and noted that the rate quoted by the firms seems to be on higher side when compared the rate quoted by L1 firm for Water Cooler with in-built purifier with similar specifications in item no.2.23. Hence, recommended not to accept the proposals and to invite fresh tenders for the purchase of two number of Water Cooler with in-built purifier.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.16 Purchase of furniture for the use in the Dept. of Communication & Journalism - Item No. 163 of budget speech 2024-25

(Ad BIV CP A).

The budget speech vide item No.163 envisaged Rs.10 lakhs for the infrastructural development in the department of Communication & Journalism.

Accordingly, an amount of Rs 5,00,000/- (Rupees five lakh only) was released as provisional advance to Dr. Rajesh Kumar B M, Assistant Professor, Dept. of Communication & Journalism as first instalment vide U.O.No.Ad H/2576/2025/UOK dated 22/03/2025.

The Department council meeting held on 25/03/2025 requested the purchase of various furniture items for the use in the Department, utilizing the fund provided.

Accordingly, the HOD, Dept. of Communication & Journalism has requested the purchase of various furniture items for the use in the Department. The proforma invoice of the items received from SIDCO & RUBCO has been appended.

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The details of the furniture to be procured are as follows:

1) SIDCO

Sl no	Item	Qty	Unit rate	Total amount
1	Steel table with one cupboard and one drawer-18mm laminated board top 135x75x75 cm(20g) Annexure V Sl No. 9	5	Rs 6563/-	Rs 32,815 /-
2	Steel cabinet with glass door of size 198x90x48 cm (20g) Annexure V Sl No. 3	5	Rs 10374/-	Rs 51,870 /-
3	Anjili wood bench with back rest 180x40x45/90 cm Annexure III Sl No. 20	2	Rs 5375 /-	Rs 10,750 /-
4	Steel book shelf 165x83x30 cm Annexure V Sl No. 17	2	Rs 10,259 /-	Rs 20,518 /-
5	Steel cabinet with locker 4 shelves 198x90x48 cm(20 g) Annexure V Sl No. 1	1	Rs 9916 /-	Rs 9916 /-
6	Steel table with one cupboard and three drawer 150x75x75 cm 18 mm laminated board top Annexure V Sl No. 7	2	Rs 7004 /-	Rs 14,008 /-
7	Industrial locker 12 pegion hole 195x90x48 cm Annexure V Sl NO. 16	2	Rs 15,767 /-	Rs 31,534 /-
			Gross total	Rs 1,71,411/-
			CGST @ 9%	Rs.15,426.99/-
			SGST @ 9%	Rs 15,426.99/-
			Grand Total	Rs 2,02,265/-

2) RUBCO

Sl No	GO item no	Item	Basic rate	Transportation charge	Total amount	Unloading charges	GST @ 18%	Unit price	Qty	Amount
1	20	Jefferson chair with writing pad New model	4824	338	5162	214	929	6305	25	157625
2	110	Wooden chair with arm-Colonial	3089	216	3305	137	595	4037	20	80740
3	124	Executive visitors chair	6269	439	6708	278	1207	8193	5	40965
4	123	Podium-Big	8645	605	9250	384	1665	11299	1	11299
				Total						Rs.2,90,629/-

The Finance recommended to place the above proposal before the Purchase Committee. Further remarked that, the expenditure towards the purchase may be met from the provisional advance sanctioned vide U.O.No. Ad H/2576/2025/UOK dated 22/03/2025.

As per the orders of the Vice Chancellor, the proposal regarding the purchase of furniture for the use in the Dept. of Communication and Journalism, is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase furniture for use in the Department of Communication and Journalism from M/s. SIDCO, Thiruvananthapuram and M/s. RUBCO, Kannur as detailed below;

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1) M/s. SIDCO, Thiruvananthapuram

Sl no	Item	Qty	Unit rate (Rs.)	Total amount (Rs.)
1	Steel table with one cupboard and one drawer -18mm laminated board top 135x75x75 cm(20g) Annexure V Sl No. 9	5	6563 /-	32,815 /-
2	Steel cabinet with glass door of size 198x90x48 cm(20g) Annexure V Sl No. 3	5	10374 /-	51,870 /-
3	Anjili wood bench with back rest 180x40x45/90 cm Annexure III Sl No. 20	2	5375 /-	10,750 /-
4	Steel book shelf 165x83x30 cm Annexure V Sl No. 17	2	10,259 /-	20,518 /-
5	Steel cabinet with locker 4 shelves 198x90x48 cm(20 g) Annexure V Sl No. 1	1	9916 /-	9916 /-
6	Steel table with one cupboard and three drawer 150x75x75 cm 18 mm laminated board top Annexure V Sl No. 7	2	7004 /-	14,008 /-
7	Industrial locker 12 pegion hole 195x90x48 cm Annexure V Sl NO. 16	2	15,767 /-	31,534 /-
			Gross total	1,71,411 /-
			CGST @ 9%	15,426.99 /-
			SGST @ 9%	15,426.99 /-
			Grand Total	2,02,265 /-

2) M/s. RUBCO, Kannur

Sl No	Item	Basic rate	Transportation charge	Total amount	Unloading charges	GST @ 18%	Unit price	Qty	Amount (Rs.)
1	Jefferson chair with writing pad New model	4824	338	5162	214	929	6305	25	157625/-
2	Wooden chair with arm- Colonial	3089	216	3305	137	595	4037	20	80740/-
3	Executive visitors chair	6269	439	6708	278	1207	8193	5	40965/-
4	Podium-Big	8645	605	9250	384	1665	11299	1	11299/-
				Total					2,90,629/-

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

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Item No.23.26.02.17 Department of Islamic and West Asian Studies, Kariavattom - Purchase of various furniture from M/s.RUBCO as envisaged in the Budget Speech 2024-25 - considering of –

(Ad BIV CP A).

The Syndicate at its meeting held on 05.11.2024 resolved to approve the proposal submitted by the Head, Department of Islamic and West Asian Studies, Kariavattom for the renovation of Library. Accordingly, vide University Order no.Ad.H/1397/2025/UOK dated 14.02.2025, an amount of Rs.2,00,000/- (Rs. Two Lakh only) has been released as provisional advance to Shri. Asharaf A., Assistant Professor & Head, Department of Islamic and West Asian Studies, towards the renovation of Library, as envisaged in the Budget Speech 2024 - 25, vide item No.87.

The Head, Department of Islamic and West Asian Studies, Kariavattom vide letter no. 269/2024-25 dated 12.03.2025, submitted the proforma invoice dated 10.03.2025 received from **M/s.Kerala State Rubber Cooperative Ltd (RUBCO), Kannur** for the procurement of furniture, as detailed below and also requested to take the necessary steps to grant permission to proceed with the purchase from the said firm at the earliest.

Sl. No.	Item	Basic rate	Transportation charge	Total	Unloading charge	GST (18%)	Unit price	Qty.	Amount
1	Farm Table 4 x 2.5	6513	456	6969	289	1254	8512	6	51072
2	Executive visitors Chair	6269	439	6708	278	1207	8193	12	98316
3	Shelf big as per drw 1950x1245x450	14848	1039	15887	659	2860	19406	2.427 sqm.	47098
Total									1,96,486/-

The Finance verified the proposal and remarked that, *the proposal for the purchase of furniture for the renovation of Library of the Department of Islamic and West Asian Studies, Kariavattom as envisaged in the Budget Speech 2024-25 (item no.87), may be placed before the purchase committee for approval. If approved, supply order may be placed accordingly.*

The expenditure for the above purchase may be met from the provisional advance released vide U O. No. Ad.H/1397/2025/UOK dated 14.02.2025.

The University Engineer vide letter dated 13.05.2025 reported that **the quotation of M/s.RUBCO for the work was verified and the rates are found to be as per approved G.O.**

As per the orders of the Vice Chancellor, the proposal for the purchase of above mentioned Furniture from M/s.RUBCO, Kannur for the renovation of Library of the Department of Islamic and West Asian Studies, Kariavattom, meeting the expenditure from the provisional advance released to the Head vide U O. No. Ad.H/1397/2025/UOK dated 14.02.2025, as envisaged in the Budget Speech 2024 -25, vide item No.87, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase furniture for the renovation of Library of the Department of Islamic and West Asian Studies, Kariavattom, from M/s. RUBCO, Kannur, as detailed below; meeting the expenditure from the provisional advance sanctioned to Shri. Asharaf A, Assistant Professor & Head, Department of Islamic and West Asian Studies vide U. O. No. Ad.H/1397/2025/UOK dated 14.02.2025.

Sl. No.	Item	Basic rate	Transportation charge	Total	Unloading charge	GST (18%)	Unit price	Qty	Amount
1	Farm Table 4 x 2.5	6513	456	6969	289	1254	8512	6	51072
2	Executive visitors Chair	6269	439	6708	278	1207	8193	12	98316
3	Shelf big as per drw 1950x1245x450	14848	1039	15887	659	2860	19406	2.427 sqm.	47098
Total									1,96,486

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

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Item No.23.26.02.18 TRIC-KU - Purchase of various chemicals/ consumables for the project "Gut and Brain Axis: Research & Awareness Programmes"-

(Ad BIV CP A).

An amount of Rs 25,00,000/- (Rupees twenty five lakh only) was earmarked in the Budget Speech 2024-25, vide item No.33, for the study of Diet and Therapeutics based on Gut-Brain Link.

The Vice Chancellor approved the proposal submitted by the Joint Director, TRIC-KU, for "Gut and Brain Axis: Research & Awareness Programmes" vide U.O.No.9695/2024/UOK dated 14/11/2024. An amount of Rs 10,00,000/- (Rupees ten lakh only) was approved for the purchase of consumables.

The Technical Committee at its meeting held on 30/01/2025 recommended to procure chemicals/ consumables amounting to Rs 5,00,000 /- (Rupees five lakh only) for the project "Gut and Brain Axis: Research & Awareness Programmes" by e-tendering.

Accordingly, E-tender is issued vide tender Id 2025_KU_744093_1.

Since enough numbers of qualified tenders were not received, re-tender was issued vide tender Id 2025_KU_758869_1.

Three firms submitted their tender and details of the qualified items, after verification by the Technical Committee is as follows:

Sl No	Name & Description of Item	Unit	Qty.	FIRM 1 BIOVISION, Ernakulam	FIRM 2 CELL GENIX Pvt. Ltd., Thiruvananthapuram	FIRM 3 GLOBE SCIENTIFIC, Thiruvananthapuram
1	Phospho-TFEB (Ser211) (E9S8N) Rabbit mAb 20 µl	20 µl	1 No.	NO	22,924.16	NO
2	CD9 (E8L5J) Rabbit mAb	20 µl	1 No.	NO	18,564	NO
3	CD9 (D3H4P) Rabbit mAb	20 µl	1 No.	NO	18,564	NO
4	Tyrosine Hydroxylase (E2L6M) Rabbit mAb	20 µl	1 No.	NO	18,564	NO
5	PKH67 Green Fluorescent Cell Linker Kit for General Membrane Labeling	1 Kit	1 Kit	NO	NO	1,25,357.30
6	SuperSignal TM West Femto Maximum Sensitivity Substrate	20 ml	3 Nos.	82,192 .32	NO	NO
7	TRIzol TM Reagent	100ml	1 No.	26,601.12	NO	NO
8	dNTP Set (100 Mm)	4 x 250 µl	1 No	26,929.96	NO	NO
9	Taq DNA Polymerase, PCR Buffer (10X)	2 x 1 ml	1 No	6,428.80	NO	NO
10	Taq DNA Polymerase, native	100 Units	1 No.	9,096.64	NO	NO
11	Qubit TM DSDNA HS ASSAY KIT	Set of 100	1 No.	12,741.12	NO	NO
12	PENICILLIN STREPTOMYCIN SOL	100 ml	3 Nos.	9,005.76	NO	NO
13	Restore TM Western Blot Stripping Buffer	500 ml	2 Nos.	64,162.56	NO	NO

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14	DMEM powder high glucose	10 x 1 L	2 Nos.	15,719.96	NO	NO
15	Trypsin-EDTA (0.25%), phenol red	100 ml	4 Nos.	7264.08	NO	NO
16	Fetal Bovine Serum, qualified, Brazil	500 ml	3 Nos.	78,960	NO	NO
17	PageRuler™ Plus Prestained Protein Ladder 10 to 250 kDa	2 x 250 µl	1 No.	19,179.72	NO	NO
18	Qubit™ RNA BR Assay kit	Set of 100	1 No.	12,512.64	NO	NO
19	Qubit™ Assay Tubes	Set of 500	1 No.	10,664.84	NO	NO
20	Qubit™ Protein and Protein Broad Range (BR) Assay Kits	Set of 100	1 No.	13,006.56	NO	NO
21	Verso CDNA Synthesis Kit	40 Rxn	2 Nos.	21,474.88	NO	NO
22	Qubit™ RNA Integrity and Quality (IQ) Assay Kit	Set of 75	1 No.	19,847.60	NO	NO
23	Lysosensor Yellow/Blue 20 X 50 µl	20 X 50 µl	1 No.	47,549.28	NO	NO
Total				Rs. 4,83,337.84 (Round off) Rs 4,83,338	Rs 78,616.16 (Round off) Rs 78,616	Rs 1,25,357.30 (Round off) Rs 1,25,357

The finance recommended to place the matter before the Purchase Committee for approval.

As per the orders of the Vice Chancellor, the matter regarding the purchase of various chemicals/ consumables for the project "Gut and Brain Axis: Research & Awareness Programmes" in TRIC-KU, is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase chemicals & Consumables for use in the Dept. of Biochemistry from the lowest quoted firms as detailed below;

SlNo	Name & Description of Item	Unit	Qty.	Amount (Rs.) Incl. GST	Firm
1	Phospho-TFEB (Ser211) (E9S8N) Rabbit mAb 20 µl	20 µl	1 No.	22,924.16	Cell Genix Pvt. Ltd., Thiruvananthapuram
2	CD9 (E8L5J) Rabbit mAb	20 µl	1 No.	18,564	Cell Genix Pvt. Ltd., Thiruvananthapuram
3	CD9 (D3H4P) Rabbit mAb	20 µl	1 No.	18,564	Cell Genix Pvt. Ltd., Thiruvananthapuram
4	Tyrosine Hydroxylase (E2L6M) Rabbit mAb	20 µl	1 No.	18,564	Cell Genix Pvt. Ltd., Thiruvananthapuram
5	PKH67 Green Fluorescent Cell Linker Kit for General Cell Membrane Labeling	1 Kit	1 Kit	1,25,357.30	Globe Scientific, Thiruvananthapuram
6	Super Signal™ West Femto Maximum Sensitivity Substrate	20 ml	3 Nos.	82,192.32	Biovision, Ernakulam

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7	<i>TRIzolTM Reagent</i>	<i>100 ml</i>	<i>1 No.</i>	<i>26,601.12</i>	<i>Biovision, Ernakulam</i>
8	<i>dNTP Set (100 Mm)</i>	<i>4 x 250 µl</i>	<i>1 No</i>	<i>26,929.96</i>	<i>Biovision, Ernakulam</i>
9	<i>Taq DNA Polymerase, PCR Buffer (10X)</i>	<i>2 x 1 ml</i>	<i>1 No</i>	<i>6,428.80</i>	<i>Biovision, Ernakulam</i>
10	<i>Taq DNA Polymerase, native</i>	<i>100 Units</i>	<i>1 No.</i>	<i>9,096.64</i>	<i>Biovision, Ernakulam</i>
11	<i>QubitTM DSDNA HS ASSAY KIT</i>	<i>Set of 100</i>	<i>1 No.</i>	<i>12,741.12</i>	<i>Biovision, Ernakulam</i>
12	<i>PENICILLIN STREPTOMYCIN SOL</i>	<i>100 ml</i>	<i>3 Nos.</i>	<i>9,005.7</i>	<i>Biovision, Ernakulam</i>
13	<i>RestoreTM Western Blot Stripping Buffer</i>	<i>500 ml</i>	<i>2 Nos.</i>	<i>64,162.56</i>	<i>Biovision, Ernakulam</i>
14	<i>DMEM powder high glucose</i>	<i>10 x 1 L</i>	<i>2 Nos.</i>	<i>15,719.96</i>	<i>Biovision, Ernakulam</i>
15	<i>Trypsin-EDTA (0.25%), phenol red</i>	<i>100 ml</i>	<i>4 Nos.</i>	<i>7264.08</i>	<i>Biovision, Ernakulam</i>
16	<i>Fetal Bovine Serum, qualified, Brazil</i>	<i>500 ml</i>	<i>3 Nos.</i>	<i>78,960</i>	<i>Biovision, Ernakulam</i>
17	<i>PageRulerTM Plus Prestained Protein Ladder 10 to 250 kDa</i>	<i>2 x 250 µl</i>	<i>1 No.</i>	<i>19,179.72</i>	<i>Biovision, Ernakulam</i>
18	<i>QubitTM RNA BR Assay kit</i>	<i>Set of 100</i>	<i>1 No.</i>	<i>12,512.64</i>	<i>Biovision, Ernakulam</i>
19	<i>QubitTM Assay Tubes</i>	<i>Set of 500</i>	<i>1 No.</i>	<i>10,664.84</i>	<i>Biovision, Ernakulam</i>
20	<i>QubitTM Protein and Protein Broad Range (BR) Assay Kits</i>	<i>Set of 100</i>	<i>1 No.</i>	<i>13,006.56</i>	<i>Biovision, Ernakulam</i>
21	<i>Verso CDNA Synthesis Kit</i>	<i>40 Rxn</i>	<i>2 Nos.</i>	<i>21,474.88</i>	<i>Biovision, Ernakulam</i>
22	<i>QubitTM RNA Integrity and Quality (IQ) Assay Kit</i>	<i>Set of 75</i>	<i>1 No.</i>	<i>19,847.60</i>	<i>Biovision, Ernakulam</i>
23	<i>Lysosensor Yellow/Blue 20 X 50 µl</i>	<i>20 X 50 µl</i>	<i>1 No.</i>	<i>47,549.28</i>	<i>Biovision, Ernakulam</i>

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the 2 nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.	

Item No.23.26.02.19 Centre for Undergraduate Studies, Kariavattom - Purchase of 200 numbers of Jeffersson Chair

(Ad BIV CP A).

The Director, Centre for Undergraduate Studies has forwarded a proposal for the purchase of 200 numbers of Jeffersson Chair for the Centre. It has been informed that around 300 students have taken admission in the 2025-26 Academic Year and they require 200 additional number of Jefferson Chairs for providing adequate accommodation.

In this regard, the Director has forwarded a Proforma Invoice from M/s. RUBCO with unit price of Rs. 6319.96/- and a total amount of Rs. 10,86,000/- (Rupees Ten lakh eighty thousand only) including GST and after a special discount of Rs. 1,77,992.20/-.

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Sl No	GO Item No	Item	Basic Rate (₹)	Transportation Charges	Total Amount	GST 18%	Unloading charges	Unit Price	Qty	Amount (₹) (incl. GST)
1	20	Jefferson Chair with writing pad	4,824	337.68	5,161.68	929.10	229.18	6,319.96	200 Nos	12,63,992
		Total								12,63,992/-
		Special Discount								1,77,992/-
		Grand Total								10,86,000/-

The Director has remarked that the expenditure in this regard may be met from the Head of the Account "Part I -NP-MH:49(a)(iii)- Centre for Undergraduate Studies -4/2105- Purchase and Repair of Furniture. The Invoice has been verified and certified by the University Engineer.

The Finance has remarked that the proposal for the Purchase of 200 numbers of Jefferson chairs from RUBCO for a total amount of Rs.10,86,000/-, may be placed for the consideration of the Purchase Committee.

As per the orders of the Vice-Chancellor, the proposal of the purchase of 200 numbers of Jefferson Chair for the Centre for Undergraduate Studies, Kariavattom, is placed before the Purchase Committee for consideration and recommendations.

The Committee considered the proposal and recommended to purchase 200 numbers of Jefferson chairs for use in the Centre for Undergraduate Studies, Kariavattom from M/s. RUBCO, Kannur, as detailed below;

Sl. No.	Item	Basic Rate (₹)	Transportation Charges	Total Amount	GST 18%	Unloading charges	Unit Price	Qty	Amount (₹) (incl. GST)
1	Jefferson Chair with writing pad	4,824	337.68	5,161.68	929.10	229.18	6,319.96	200 Nos	12,63,992/-
		Total							12,63,992/-
		Special Discount							1,77,992/-
		Grand Total							10,86,000/-

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.20 Purchase of Biomedical Waste Incinerator for the use in Department of Biochemistry

(Ad BIV CP A).

In the budget speech 2022-23 vide item No. 38, an amount of Rs 30,00,000 /- (Rupees thirty lakh only) was earmarked for the establishment of biomedical waste incinerator for the Animal House in Department of Biochemistry. Accordingly, U.O.No.8622/2022/UOK dated 15/11/2023 was issued sanctioning the purchase of the same.

The Head, Dept.of Biochemistry, issued E-Tender notice for the purchase of Biomedical Waste incinerator vide Tender ID- 2023_KU_570580_1 dated 03/04/2023

The details of the technically qualified tenders, received, are as follows:

Sl No	Name of firm	Amount (including tax)	Remarks
1	M/s Scientico, Ambala Cantt., Haryana	Rs 19,50,000 /-	L1
2	M/s Microteknik, Ambala Cantt., Haryana	Rs 41.04.040 /-	L2
3	M/s BL Engineering, Ahmedabad, Gujarat	Rs 45,50,000 /-	L3
4	M/s Ensys Technologies Pvt.Ltd, Chennai, Tamil Nadu	Rs 49,83,612 /-	L4

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The Syndicate at its meeting held on 15/02/2024 vide item No.08.85.07.07 resolved to approve the recommendations of the Purchase Committee held on 08/02/2024 to purchase one biomedical waste incinerator for the use in the Animal House of the Dept. of Biochemistry for a total amount of Rs 19,50,000 /- (Rupees nineteen lakh fifty thousand only) from M/s Scientico, Ambala cantt., Haryana, subject to the production of the certificate from the Head of the Department regarding the functioning of the equipment after demonstration, meeting the expenditure from the head of account "part 1-NP-MH 63-Miscellaneous-8/6028-New Development programmes" provided in the current year's budget estimates of the University. Accordingly, letter was issued to the HOD, Dept. of Biochemistry, to submit the report vide letter No. 25987/Admn F II/2022/UOK dated 28/02/2024.

However, the HOD, Dept. of Biochemistry has informed that no response is received from the firm after repeated query. Also the person who communicated with the Department has resigned from the firm. Hence, requested permission for re-tendering of the Biomedical waste incinerator.

Accordingly, the HOD, Dept. of Biochemistry was permitted to issue re-tender for the purchase of Biomedical waste incinerator for the use in the Department vide letter No. 25987/Admn F II/2022/UOK dated 24/09/2024.

Accordingly, the HOD has issued Re-tender vide Tender ID :2025_KU_735648_1 for the purchase of Biomedical Waste Incinerator.

The details of the technically qualified tenders, received in response to the tender, are as follows:

Sl No	Firm	Model	Amount (incl. GST)	Remarks
1	Jojag Enterprises, Malappuram	CWB-20 kg	Rs 39,50,000 /-	L1
2	EC solutions, Thiruvananthapuram	DTS-20	Rs 41,00,000 /-	
3	Ensysis India, Chennai	NM	Rs 45,00,000 /-	

It may be noted that Rs 30 lakh has been allotted in the budget speech 2022-23 (Item No. 38) towards the installation of Biomedical Waste Incinerator in Animal House in Dept. of Biochemistry.

As per the orders of the Vice chancellor, the proposal for the purchase of Biomedical Waste Incinerator in the Animal House of the Dept. of Biochemistry, as detailed above, is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and observed that the price quoted by M/s. Jojag Enterprises, Malappuram for the supply of Biomedical Waste Incinerator seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Jojag Enterprises, Malappuram along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

FURTHER RESOLVED to issue re-tender for the purchase of Biomedical Waste Incinerator for the use in Department of Biochemistry, based on the report of negotiation meeting held on 28.10.2025

Item No.23.26.02.21 *CSS Office, Kariavattom - Purchase of Desktop Computers (2 Nos. - through CPRCS Portal), Microsoft Office Software (2 Nos. - through Exceptional Requirement) and Printer (1No. - through Exceptional Requirement) from M/s. KELTRON, Thiruvananthapuram, for conducting the Entrance Examination for the FYUGP & PG (CSS) Admission in the Teaching Departments*

(Ad BIV CP A).

The Ad B III Section has forwarded proposal for the procurement of Desktop Computers (2 Nos), Microsoft Office Software (2 Nos.) and Printer (1 No.), for conducting the Entrance Examination for the FYUGP & PG (CSS) Admission in the Teaching Departments at CSS Office, Kariavattom.

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The Syndicate at its meeting held on 17.03.2025 vide Item No.18.96 considered the recommendation of the CSS Academic Committee and resolved to entrust CSS for conducting the Entrance Examination in the Four streams for the admission to the Four- Year Undergraduate Programme in the Teaching Departments of the University, and further resolved to constitute a Sub-committee for monitoring matters related to the conduct of the Entrance examination. Later, a Meeting of the Monitoring Committee (Sub-Committee) was convened for discussing matters related to the conduct of the Entrance Examination for the admission of students to the four year under graduate programme (FYUGP) in Teaching Departments of the university, and recommended to entrust the Vice Chairman, CSS and the Controller of Examinations to purchase the OMR Sheet, OMR Scanner, required software and other requisites urgently and set the same at CSS, Kariavattom, and the expenditure be met from the Head of Account **"Part I-NP-MH : 1(m) Credit & Semester System, Kariavattom-4/4110- Conduct of Entrance Examinations"** and to recoup the amount later.

In continuation, a meeting was convened with the members of the CSSAC, Director - CUS, Director - IQAC, and Instrumentation Engineer (i/c), and it was recommended that Prof. (Dr.) Manoj Chacko, Member, CSSAC, to prepare the specifications for hardware and software requirements, and Dr. Sibi K. S., Instrumentation Engineer (i/c), to vet the specifications.

The Technical Committee meeting convened at CLIF, finalized the specifications and placed the matter before the meeting of the Controller of Examinations and the Vice Chairman, CSS, and the meeting discussed the specifications in detail and the exigent situation for procuring the same, and recommended to purchase the OMR software, OMR scanner, printer and other requisites as per the specifications vetted by the Instrumentation Engineer (i/c) and the procurement procedure existing in the University of Kerala is time-consuming, permission may be sought from the competent authority to bypass the usual purchase procedure followed by the University.

In compliance with the clarification furnished by the CSS Administration, the Finance Officer has remarked that the procurement may be initiated by following the Store purchase manual including options like procurement through government approved agencies/GeM portal, subject to administrative sanction, and the Vice-Chancellor has approved the same.

Further, sanction was accorded to procure two Desktop Computers (through CPRCS Portal), two numbers of MS Office 2021 Home & Student edition, one number each of Monochrome Laser Printer, OMR Scanner and OMR Software (through Exceptional Requirement) from M/s. KELTRON. Accordingly, the generated Proforma Invoice through CPRCS Portal for the procurement of two Desktop Computers and the uploaded Proforma Invoices for one number of Monochrome Laser Printer and two numbers of MS Office 2021 Home & Student edition from M/s. KELTRON were forwarded to the Instrumentation Engineer for technical evaluation. Further, the verification report from the Instrumentation Engineer and the Proforma Invoices from M/s. KELTRON were forwarded to the CSS Office for conducting a Technical Committee Meeting for perusal and for initiating further action in this regard.

The CSS Office has submitted the Minutes of the Technical Committee Meeting and has informed that the Technical Committee evaluated the proforma invoices submitted by M/s. KELTRON for the purchase of 2 nos. of computers, MS Office, and printer requisites for the functioning of the OMR system and recommended the purchase of the same as per the proforma invoices, as all the technical aspects had already been verified by the Instrumentation Engineer. Also, The Technical Committee heard the software demonstration for the OMR arranged by M/s. KLETRON and recommended submitting a proforma invoice for the OMR software and scanner for evaluation. In this regard, M/s. KELTRON has sought a clarification regarding the OMR software, and after getting clarification from the Technical Committee the further procedure for the procurement of OMR software and scanner will be initiated.

The details of Proforma Invoice from M/s. KELTRON for the purchase of Desktop Computers, Microsoft Office software and a printer for the CSS Office at Kariavattom for use in conducting the Entrance Examination for FYUGP & PG (CSS) Admission in the Teaching Departments, are as follows:

Item : Desktop Computers (through CPRCS Portal)					
Proforma Invoice No.TVM/ITBG/PI/RC/56786/25-26 dated 23.05.2025(Rate Contract)					
Sl. No.	Description	Qty (Nos)	Rate (incl. of all taxes)(₹)	Amount (incl. of all taxes)(₹)	Remarks
1	Desktop - Intel Processor-High end-Windows 11 Home, Intel core i5, 16 GB, 512 GB SSD Warranty: 5-year comprehensive on-site warranty including Monitor, Mouse & Keyboard	2	51,701	1,03,402	Satisfies technical specifications

Item : MS Office Home and Student Edition					
Proforma Invoice No.TVM/ITBG/PI/RM/0067/25-26 dated 27.05.2025 (Exceptional Requirement No. 7755)					
Sl. No.	Description	Qty (Nos)	Rate (inclusive of all taxes)(₹)	Amount (inclusive of all taxes)(₹)	Remarks
1	Microsoft Office Home & Student 2024	2	8,301	16,602	Satisfies technical specifications

Item : Monochrome Laser Printer					
Proforma Invoice No.TVM/ITBG/PI/RM/0067/25-26 dated 27.05.2025 (Exceptional Requirement No. 7758)					
Sl. No.	Description	Qty (Nos)	Rate (inclusive of all taxes)(₹)	Amount (inclusive of all taxes)(₹)	Remarks
1	HP LaserJet Pro 4004dn Printer Print technology: Laser; Functions: Print only; Recommended monthly page volume:750 to 4,000; Duplex printing:Automatic; Automatic paper sensor: No; Print speed: Prints up to 42/40 ppm (LTR/A4); Input capacity: Up to 350 sheets (Tray 1: up to 100 sheets; Tray 2: up to 250 sheets); Output capacity: Up to 150 sheets; Print quality black (best): Fine Lines (1200 x 1200 dpi); Media sizes supported, key: 10 x 15 cm, A4, Envelopes; Memory: 256 MB; Warranty: 3 Years Onsite Warranty	1	30,202	30,202 (L1)	Satisfies technical specifications
2	Canon imageCLASS LBP246dw Monochrome Laser Beam Printing; Print Speed (A4): Up to 40 Pages per minute; First Print Out Time (A4): Approx.	1	47,675	47,675 (L2)	Satisfies technical specifications

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5.0s; Print Resolution: Up to 1,200 x 1,200 dpi (equivalent); Input Tray Capacity (Plain Paper, 80 g/m ²): Standard Cassette: 250 Sheets, Multi-Purpose Tray: 100 Sheets; Gigabit Ethernet, Wireless, Direct Connection; Recommended Monthly Print Volume: 750 -4,000 pages; Auto Duplex Print: Yes; Device Memory: 1 GB; Warranty: 3 Years Onsite Warranty				

The Finance has remarked that the Proposal for the purchase of Desktop Computers (2 Nos.), Microsoft Office software (2 Nos.) and Printer (1 No.) from M/s. KELTRON for conducting the Entrance Examination for the FYUGP & PG (CSS) Admission in the Teaching Departments at CSS Office, Kariavattom, as detailed above, may be placed before the Purchase Committee for approval, and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the Proposal for the purchase of Desktop Computers (2 Nos.- through CPRCS Portal), Microsoft Office software (2 Nos. - through Exceptional Requirement) and Printer (1 No. - through Exceptional Requirement) from M/s. KELTRON, for conducting the Entrance Examination for the FYUGP & PG (CSS) Admission in the Teaching Departments, at CSS Office, Kariavattom, as detailed above, is placed before the Purchase Committee for consideration.

The Committee deferred the purchase of two Desktop Computers, two Microsoft Office software and one Printer which are the requisites for functioning of OMR system until the procurement of OMR software and scanner.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.

Item No.23.26.02.22 Various University Institutes of Technology (UIT) - Purchase of various gadgets (Multi-function Printer, Digital Storage Oscilloscope, 600VA UPS, 5KVA UPS & Batteries with accessories and Projector & Screen with accessories) through GeM Portal

(Ad BIV CP A)

The list of remaining Gadgets to be purchased for the various UITs during the Current Financial Year as per the remarks from the Finance on the basis of the resolution of the Syndicate held on 09.05.2024 vide item no. 10.73.07, are as follows:

<i>Sl. No.</i>	<i>Items</i>	<i>Quantity(Nos.)</i>	<i>UIT Centre</i>
1	All in one Printer	4	Paravur, Alappuzha, Muhamma and Adoor (one number each)
2	Projector	1	Adoor - 1
3	5KVA UPS	3	Kollam, Yeroor, Alappuzha (one number each)
4	DSO	2	Pirappancode - 2
5	600VA UPS	3	Muhamma - 3

Accordingly, Bids were invited through GeM Portal for various gadgets to be procured for the Current Financial Year for the various UITs, as detailed above, on the basis of the specification from the Instrumentation Engineer. After that, the Technical bids of various gadgets were opened and the technical bids of the same were forwarded to the Instrumentation Engineer for technical verification.

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Further, as informed from CLIF, clarification was sent to the Firms through GeM Portal for providing the Compliance Statement, the Firms have provided the same and the same have been forwarded to CLIF for finalizing the technical verification of Bids. In this regard, the Instrumentation Engineer has forwarded the Verification Report of Multifunction Printers, Digital Storage Oscilloscope, 600VA UPS, 5 KVA UPS with Batteries and Projectors, and has informed that the Bids received for the purchase of various gadgets for the Various University Institutes of Technology (UIT) have been verified and the details are as follows:

Multi-function Printer (4 Nos. :Paravur, Alappuzha, Muhamma and Adoor) GeM Bid Number : GEM/2024/B/5680622 Dated : 10-12-2024			
Sl. No.	Name of the Bidder	Quoted Item	Remarks
1.	M/s. Cyberking Technologies Private Limited, Ernakulam	HP LJ Pro M329 dw with 3 Year warranty	Satisfies technical specifications as per compliance sheet
2.	M/s. Icare IT Solutions, Delhi	Brother MFC L5915 DW	Not satisfying Technical Specifications as per Printer model (Cartridge Technology Separate Drum and Toner instead of Composite Cartridge)
3.	M/s. Misuvi Sales Co, Thiruvananthapuram	HP Laserjet Pro M329dw	Satisfies technical specifications as per compliance sheet
4.	M/s. Sree Mahadeva Infosolutions, Thiruvananthapuram	Canon MF 461dw - 3 Year Warranty	Satisfies technical specifications as per compliance sheet
Digital Storage Oscilloscope (2 Nos. : UIT, Pirappancode) GeM Bid Number (Re-Tender) : GEM/2025/B/5873942 Dated : 27.01.2025			
Sl. No.	Name of the Bidder	Make & Model	Remarks
1.	M/s. Sri Deva International Essential Oils LLP, Uttar Pradesh	UNI-T-UPO1104	Satisfies Technical specifications as per compliance sheet attached
2.	M/s. UTMD India Private Limited, Delhi	UDM TECH UT1104	Satisfies technical specifications as per compliance sheet attached
600VA UPS (3 Nos. : UIT, Muhamma) GeM Bid Number (Re-Tender) : GEM/2025/B/5873942 Dated : 27.01.2025			
Sl. No.	Name of the Bidder	Make & Model	Remarks
1.	M/s. Misuvi Sales Co, Thiruvananthapuram	Eaton CUB 600VA UPS	Satisfies Technical specifications as per compliance sheet attached
2.	M/s. Super Enterprises, Chennai, Tamil Nadu (Branch : Kochi)	CyberPower (UT650EG)	Satisfies Technical specifications as per compliance sheet attached
5KVA UPS and Batteries with accessories (3 Nos. : Kollam, Yeroor and Alappuzha) (GeM Bid Number (Re-Tender) : GEM/2025/B/5900523 Dated : 03.02.2025)			
Sl. No.	Name of the Bidder	Make & Model	Remarks
1.	M/s. Better Power Services Private Limited, Bangalore, Karnataka	Better Power Services HR series 5KVA Exide powersafe Battery	Satisfies Technical specifications as per compliance sheet attached
2.	M/s. Hykon India Limited, Thrissur	HYKON - AEB 5000 Exide EP 65 Battery	Satisfies Technical specifications as per compliance sheet attached

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3.	M/s. K1 Solutions, Uttar Pradesh	Maxipower - 5000	Not satisfying technical specifications (Clarification regarding the battery make not submitted)
4.	M/s. Numa Energy Solutions, Hyderabad (Regional Office : Cochin)	NUMAX-DOU5K-HBL OPTI 65 Battery	Satisfies Technical specifications as per compliance sheet attached
5.	M/s. Palmiro Technologies Private Limited, Mumbai	BPE-PB1105L16 Exide EP 65 Battery	Satisfies Technical specifications as per compliance sheet attached
6.	M/s. Sann India, Uttar Pradesh	NUMAX-DOU5K Battery HBL - OPTI 65	Satisfies Technical specifications as per compliance sheet attached
7.	M/s. Supra Hi Tech Electro Equipments Pvt Ltd, Kochi	SUPRA 11D150M60SMF3E90DVC120 Exide/Amaraja Battery	Satisfies Technical specifications as per compliance sheet attached

Projector and Screen with accessories (1 No. : UIT, Adoor)

GeM Bid Number (Re-Tender) : GEM/2025/B/5896271 Dated : 03.02.2025

Sl. No.	Name of the Bidder	Make & Model	Remarks
1.	M/s. Caviar Technologies Private Limited, Delhi	Tonzo-Max Vision 13 100" screen	Satisfies technical specifications as per compliance sheet
2.	M/s. Professional Display Systems, Delhi	Viewsonic PA700X Elite Projection screen	Not satisfying technical specifications (Light source Life in normal mode)

The Technical Committee has verified the bids received through GeM Portal for the purchase of various gadgets (Multi-function Printer, Digital Storage Oscilloscope, 600VA UPS, 5KVA UPS & Batteries with accessories and Projector & Screen with accessories) for the various University Institutes of Technology (UIT) as well as the Verification Report of Instrumentation Engineer. Further, the Committee has recommended to approve the Verification Report of Instrumentation Engineer, and to proceed with the Financial Bid opening.

On the basis of the verification report furnished by the Instrumentation Engineer and as per the recommendation of the Technical Committee, as approved by the Vice-Chancellor, the technically qualified Bidders of Financial Bids of various gadgets (Multi-function Printer, Digital Storage Oscilloscope, 600VA UPS, 5KVA UPS & Batteries with accessories and Projector & Screen with accessories) through GeM Portal have been opened, and the details are as follows:

Multi-function Printer (4 Nos. Paravur, Alappuzha, Muhamma and Adoor)

GeM Bid Number : GEM/2024/B/5680622 Dated : 10-12-2024

Sl. No.	Name of the Bidder	Make, Model & Warranty	Qty Nos	Unit Price (incl. GST)(₹)	Total Amount (incl. GST)(₹)	Remarks
1.	M/s. Cyberking Technologies Private Limited, Ernakulam	HP LJ Pro M329 dw On Site OEM Warranty : 3 Year	4	36,170	1,44,680 (L1)	Satisfies technical specifications as per compliance sheet
2.	M/s. Misuvi Sales Co, Thiruvananthapuram	HP Laserjet Pro M329dw, On Site OEM Warranty : 3 Year	4	40,703	1,62,812 (L2)	Satisfies technical specifications as per compliance sheet

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3.	M/s. Sree Mahadeva Infosolutions, Thiruvananthapuram	Canon MF 461dw On Site OEM Warranty : 3 Year	4	71,265	2,85,060 (L3)	Satisfies technical specifications as per compliance sheet
Digital Storage Oscilloscope (2 Nos. : UIT, Pirappancode) GeM Bid Number (Re-Tender) : GEM/2025/B/5873942 Dated : 27.01.2025						
Sl. No	Name of the Bidder	Make, Model & Model	Qty Nos	Unit Price (incl. GST)(₹)	Total Amount (incl. GST)(₹)	Remarks
1.	M/s. Sri Deva International Oils LLP, Uttar Pradesh	UNI-T-UPO1104 Warranty : 2 Years	2	55,225	1,10,450 (L1)	Satisfies Technical specifications as per compliance sheet attached
2.	M/s. UTMD India Private Limited, Delhi	UDM TECH UT1104 Warranty : 2 Years	2	75,000	1,50,000 (L2)	Satisfies technical specifications as per compliance sheet attached
600VA UPS (3 Nos. : UIT, Muhamma) GeM Bid Number (Re-Tender) : GEM/2025/B/5873942 Dated : 27.01.2025						
Sl. No	Name of the Bidder	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST)(₹)	Total Amount (incl. GST) (₹)	Remarks
1.	M/s. Super Enterprises, Chennai, Tamil Nadu(Branch : Kochi)	CyberPower (UT650EG) Warranty : 2 Years	3	2,798	8,394 (L1)	Satisfies Technical specifications as per compliance sheet attached
2.	M/s. Misuvi Sales Co, Thiruvananthapuram	Eaton CUB 600VA UPS Warranty : 2 Years	3	3,302	9,906 (L2)	Satisfies Technical specifications as per compliance sheet attached
5KVA UPS and Batteries with accessories (3 Nos. : Kollam, Yeroor and Alappuzha) (3 numbers of 5KVA UPS and 10 numbers of batteries (12 V, 65 Ah) for each UPS) (GeM Bid Number (Re-Tender) : GEM/2025/B/5900523 Dated : 03.02.2025)						
Sl. No	Name of the Bidder	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST) (₹)	Total Amount (incl. GST) (₹)	Remarks
1.	M/s. Hykon India Limited, Thrissur	HYKON - AEB 5000 Battery : Exide EP 65 Warranty : 3 Years for UPS and 2 Years for Battery	3	1,05,823.60	3,17,470.80 (L1)	Satisfies Technical specifications as per compliance sheet attached

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2.	M/s. Sann India, Uttar Pradesh	NUMAX-DOU5K Battery HBL - OPTI 65 Warranty : 3 Years for UPS and 2 Years for Battery	3	1,09,810	3,29,430 (L2)	Satisfies Technical specifications as per compliance sheet attached
3.	M/s. Supra Hi Tech Electro Equipments Pvt Ltd, Kochi	SUPRA 11D150M60SMF3E90DVC120 Exide/Amaraja Battery Warranty : 3 Years for UPS and 2 Years for Battery	3	1,12,762	3,38,286 (L3)	Satisfies Technical specifications as per compliance sheet attached
4.	M/s. Numax Energy Solutions, Hyderabad (Regional Office : Cochin)	NUMAX-DOU5K-HBL - OPTI 65 Battery Warranty : 3 Years for UPS and 2 Years for Battery	3	1,14,540	3,43,620 (L4)	Satisfies Technical specifications as per compliance sheet attached
5.	M/s. Palmiro Technologies Private Limited, Mumbai	BPE-PB1105L16 Exide EP 65 Battery Warranty : 3 Years for UPS and 2 Years for Battery	3	1,25,409	3,76,227 (L5)	Satisfies Technical specifications as per compliance sheet attached
6.	M/s. Better Power Services Private Limited, Bangalore, Karnataka	Better Power Services HR series 5KVA Exide powersafe Battery Warranty : 3 Years for UPS and 2 Years for Battery	3	1,39,240	4,17,720 (L6)	Satisfies Technical specifications as per compliance sheet attached

Projector and Screen with accessories (1 No. : UIT, Adoor) GeM Bid Number (Re-Tender) : GEM/2025/B/5896271 Dated : 03.02.2025							
Sl. No.	Name of the Bidder	Make, Model & Warranty	Qty (Nos)	Unit Price (incl. GST) (₹)	Amount (incl GST)(₹)	Total Amount (incl. GST) (₹)	Remarks
1.	M/s. Caviar Technologies Private Limited, Delhi	Projector Tonzo-Max Vision 13, On Site OEM Warranty: 2 Year	1	36,500	36,500	43,000 (L1)	Satisfies technical specifications as per compliance sheet
		Screen Tonzo 100" screen On Site OEM Warranty: 1 Year	1	6,500	6,500		

The Finance has remarked that the proposal for the purchase of various gadgets through GeM Portal for use of various UIT's as detailed above, may be placed before the Purchase Committee for the approval, and if approved, supply order may be placed accordingly.

The Finance had already remarked that the expenditure towards the purchase of gadgets as recommended by the Sub-Committee for various UIT Centres may be met from the h/a "Part I-NP-MH-67-1:Institute of Technology, Head Quarters Unit-4/1930-Equipment", of the current years Budget Estimates of the University.

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As per the orders of the Vice-Chancellor, the Proposal for the purchase of various gadgets (Multi-function Printer, Digital Storage Oscilloscope, 600VA UPS, 5KVA UPS & Batteries with accessories and Projector & Screen with accessories) through GeM Portal for use in the various UITs, as detailed above, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and recommended to purchase four numbers of Multi-Function Printers, two numbers of Digital Storage Oscilloscopes, three numbers of 600VA UPS, three numbers of 5KVA UPS and Batteries with accessories for use in the various UIT's from the lowest quoted firms through GeM portal as detailed below;

Sl No	Firm	Description	Rate (Rs.)	Qty	Total (Rs.) Incl. of GST
1	M/s. Cyberking Technologies Private Limited, Ernakulam	Multi-function Printer HP LJ Pro M329 dw On Site OEM, Warranty : 3 Year	36,170	4	1,44,680
2.	M/s. Sri Deva International Essential Oils LLP, Uttar Pradesh	Digital Storage Oscilloscope UNI-T-UPO1104 Warranty : 2 Year	55,225	2	1,10,450
3.	M/s. Super Enterprises, Chennai, Tamil Nadu	600VA UPS CyberPower (UT650EG) Warranty : 2 Years	2,798	3	8,394
4.	M/s. Hykon India Limited, Thrissur	Hykon - AEB 5000 Battery : Exide EP 65 Warranty : 3 Years for UPS and 2 Years for Battery	1,05,823.60	3	3,17,470.80

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

The Committee further recommended to entrust the Instrumentation Engineer to conduct an analysis of the exact requirement of Projector and Screen with accessories and after assessing the requirement, recommended to invite competitive tenders for the purchase of the same.

Resolution of the Syndicate RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.	

Item No.23.26.02.23 Purchase of water cooler for Social Science Block II in Kariavattom Campus

(Ad BIV CP A).

The Joint Registrar, Campus Administration has requested the installation of new water cooler in the Social Science Block II in the Kariavattom campus, which housed the Philosophy, Archeology and Islamic & West Asian Studies Department, owing to the non-functional of the existing one.

Accordingly, tender was issued for the purchase of new water cooler for the Social Science Block II vide tender Notice No. 53290/Ad B IV A/UOK dated 14/04/2025.

Four firms submitted their tender. The details of the technically qualified firms are as follows:

Sl No	Firm	Model	Amount (incl. GST)	Remarks
1	ITPCOS, Thiruvananthapuram	AquaguardAGThermasure 120 PSS UV+CUZN ACH	Rs 1,48,000/-	Satisfies Technical Specification (L1)
2	Govt. Instrument Workshop (SIDCO), Thiruvananthapuram	Aquagurad Pro Thermasure 120 PSS RO ACH Commercial water purifier	Rs 2,11,928/-	Satisfies Technical Specification

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3	Scientific Medical Equipments Kerala, Cochin	Aquaguard AG Pro Thermapure 120 PSS UV CuZn ACH	Rs 2,28,585 /-	Satisfies Technical Specification
4	V-Tech Instrumentation India Pvt. Ltd, Thiruvananthapuram	Aquaguard Pro Thermapure 120 PSS RO ACH	Rs 2,15,940 /-	Satisfies Technical Specification (Warranty 1 year) Total rate is inclusive of the AMC for 2 nd year. The AMC doesn't include cost of spares

The Finance remarked to place the above proposal before the Purchase Committee for approval.

As per the orders of the Vice Chancellor, the matter regarding the purchase of one number of water cooler with inbuilt purifier for the use in the Social Science Block II of the Kariavattom Campus is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase one Aquaguard Water Cooler (model- AG Thermapure 120 PSS UV+CUZN ACH) with two year warranty for use in Social Science Block II of the Kariavattom Campus from the lowest quoted firm M/s. ITPCOS, Thiruvananthapuram at a total amount of ₹1,48,000/-(Rupees One Lakh Forty Eight Thousand only) inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.24 Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Department of Economics, Kariavattom - Purchase of 20 Laptops through GeM Portal

(Ad BIV CP A).

The Syndicate held on 05.11.2024 & 11.11.2024, vide Item No.15.107.03.Additional 10, had resolved to place supply order with M/s. Prabhath General Trades Private Limited, Kottayam for the purchase of 20 numbers of Laptops through GeM Portal for the use of Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) at the Department of Economics, Kariavattom for an amount of **₹10,93,700/-(Rupees Ten Lakh Ninety Three Thousand and Seven Hundred Only) inclusive of GST**. Accordingly, Supply Order was placed with M/s. Prabhath General Trades Private Limited, Kottayam for the supply of the same. Further, the Firm concerned has informed their inability to process the order for 20 laptops placed through GeM Portal, due to the increase of market price and the mandate to provide the Bank Guarantee (5% of the total contractual value) for 3 years of warranty period, and hence the Firm has requested to cancel the Order.

After that, sanction was accorded to invite a new Bid through GeM Portal on the basis of the updated specification available in the GeM Portal be obtained from the Instrumentation Engineer, for the supply of 20 numbers of Laptop for the use of "Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK)" at the Department of Economics, Kariavattom, since the Firm, M/s. Prabhath General Traders Private Limited, informing their inability to process the order for 20 laptops placed through GeM Portal; after cancelling the supply order issued to the firm concerned.

Accordingly, Bids were invited through GeM Portal vide Bid No. GEM/2025/B/5855867 dated 24.01.2025, for the purchase of the same, and the Technical Bids (3 Bids) were forwarded to the Instrumentation Engineer for technical verification. In this regard, only one technically qualified Bidder was received, as per the technical verification report obtained from the Instrumentation Engineer. Hence, re-tender process was initiated vide Bid No. GEM/2025/B/6028896 dated 06.03.2025, and the Instrumentation Engineer has reported that none of the received bids meet the essential technical specification.

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Later on, sanction was accorded to invite a new Bid through GeM Portal on the basis of the revised specification forwarded by the Instrumentation Engineer. Accordingly, Bids were invited, vide GeM Bid No. GEM/2025/B/6192024 dated 02.05.2025, and the 17 bids (Out of 18 Bids received, 1 bid was rejected) were forwarded to the Instrumentation Engineer for technical verification. In this regard, the Instrumentation engineer has informed that the bids received for purchasing 20 numbers of Laptops for Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Department of Economics, Kariavattom, have been verified and the details are as follows:

Sl No.	Name of the Bidder	Make and Model	Remarks
1	M/s. Adcom Systems, Thiruvananthapuram	Acer TL14-52	Satisfies technical specifications
2	M/s. Anirudh Infotech, Delhi	Acer Travelite TL14-52M	Satisfies technical specifications
3	M/s. Avalon Systems & Services, Kottayam	Acer Travelite TL14-52M	Satisfies technical specifications
4	M/s. Digitech Electronic Systems Private Limited, Mumbai, Maharashtra	Acer Travelite TL14-42M	Satisfies technical specifications
5	M/s. Hilson Technology, Gujarat	CYNIX Gen Book Pro 14	Satisfies technical specifications
6	M/s. IT Professionals Co Operative Society, Thiruvananthapuram	Acer Travelite TL14-52M	Satisfies technical specifications
7	M/s. Kshitiz Technology, Delhi	CYNIX Gen Book Pro 14	Satisfies technical specifications
8	M/s. Latest Information Technology, Bhopal, Madhya Pradesh	Acer Travelite TL14-42M	Satisfies technical specifications
9	M/s. Deep Infotech, Uttar Pradesh	Acer Travelite TL14-52M	Satisfies technical specifications
10	M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram	Acer Travelite TL14-52M	Satisfies technical specifications
11	M/s. Power CMS Technology, Thiruvananthapuram	Acer Travelite TL14-52M	Satisfies technical specifications
12	M/s. Qvent Solutions Private Limited, Mumbai, Maharashtra	Acer Travelite TL14-42M	Satisfies technical specifications
13	M/s. Servite Systems Private Limited, Ernakulam	Acer Travelite TL14-52M	Satisfies technical specifications
14	M/s. Shayra Enterprises, Tamil Nadu	Acer Travelite TL14-42M	Satisfies technical specifications
15	M/s. S K & Company, West Bengal	Acer Travelite TL14-42M	Satisfies technical specifications
16	M/s. Sngoyal Consultants Private Limited, Delhi	Acer Travelite TL14-42M	Satisfies technical specifications
17	M/s. Timenet Solutions Private Limited, Thiruvananthapuram	Acer Travelite TL14-42M	Satisfies technical specifications

Accordingly, the Financial Bids of the same have been opened and the details are as follows:

GeM Bid Number: GEM/2025/B/6192024 dated: 02-05-2025						
Item : Laptop						
Sl. No.	Name of the Bidder	Make, Model & Warranty	Qty Nos	Unit Price (incl. GST) (₹)	Total Amount (incl GST) (₹)	Remarks
1	M/s. Sngoyal Consultants Private Limited, Delhi	Acer Travelite TL14-42M Warranty : 3 Years	20	44,900	8,98,000 (L1)	Satisfies technical specifications
2	M/s. S K & Company, West Bengal	Acer Travelite	20	45,000	9,00,000	Satisfies technical

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		TL14-42M Warranty : 3 Years			(L2)	specifications
3	M/s. Latest Information Technology, Bhopal, Madhya Pradesh	Acer TravelLite TL14-42M Warranty : 3 Years	20	48,589	9,71,780 (L3)	Satisfies technical specifications
4	M/s. Avalon Systems & Services, Kottayam	Acer TravelLite TL14-52M Warranty : 3 Years	20	49,566	9,91,320 (L4)	Satisfies technical specifications
5	M/s. Digitech Electronic Systems Private Limited, Mumbai, Maharashtra	Acer TravelLite TL14-42M Warranty : 3 Years	20	49,999	9,99,980 (L5)	Satisfies technical specifications
6	M/s. Qvent Solutions Private Limited, Mumbai, Maharashtra	Acer TravelLite TL14-42M Warranty : 3 Years	20	51,577	10,31,540 (L6)	Satisfies technical specifications
7	M/s. Anirudh Infotech, Delhi	Acer TravelLite TL14-52M Warranty : 3 Years	20	52,000	10,40,000 (L7)	Satisfies technical specifications
8	M/s. Kshitiz Technology, Delhi	CYNIX Gen Book Pro 14 Warranty : 3 Years	20	52,894	10,57,880 (L8)	Satisfies technical specifications
9	M/s. Deep Infotech, Uttar Pradesh	Acer TravelLite TL14-52M Warranty : 3 Years	20	55,900	11,18,000 (L9)	Satisfies technical specifications
10	M/s. Pazhoor Ideal Systems Private Limited, Thiruvananthapuram	Acer TravelLite TL14-52M Warranty : 3 Years	20	56,900	11,38,000 (L10)	Satisfies technical specifications
11	M/s. IT Professionals Co Operative Society, Thiruvananthapuram	Acer TravelLite TL14-52M Warranty : 3 Years	20	57,030	11,40,600 (L11)	Satisfies technical specifications
12	M/s. Hilson Technology, Gujarat	CYNIX Gen Book Pro 14 Warranty : 3 Years	20	57,816	11,56,320 (L12)	Satisfies technical specifications
13	M/s. Power CMS Technology, Thiruvananthapuram	Acer TravelLite TL14-52M Warranty : 3 Years	20	58,853	11,77,060 (L13)	Satisfies technical specifications
14	M/s. Adcom Systems, Thiruvananthapuram	Acer TL14-52M Warranty : 3 Years	20	59,200	11,84,000 (L14)	Satisfies technical specifications

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15	M/s. Timenet Solutions Private Limited, Thiruvananthapuram	Acer TravelLite TL14-42M Warranty : 3 Years	20	60,708.64	12,141,72.80 (L15)	Satisfies technical specifications
16	M/s. Shayra Enterprises, Tamil Nadu	Acer TravelLite TL14-42M Warranty : 3 Years	20	63,458	12,69,160 (L16)	Satisfies technical specifications
17	M/s. Servite Systems Private Limited, Ernakulam	Acer TravelLite TL14-52M Warranty : 3 Years	20	65,000	13,00,000 (L17)	Satisfies technical specifications

The Finance has remarked that the proposal for the purchase of twenty numbers of Laptop through GeM Portal for use of “Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK)” at the Department of Economics, Kariavattom may be placed before the Purchase Committee for the approval, and if approved, supply order may be placed accordingly.

Accordingly, as per the orders of the Vice-Chancellor, the proposal for the purchase of 20 numbers of Laptops through GeM Portal for the use of Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) at the Department of Economics, Kariavattom, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and recommended to purchase twenty numbers of Laptops (Acer TravelLite TL14-42M), with three year warranty, for the use of Department of Economics, Kariavattom in connection with the study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), from M/s. Sngoyal Consultants Private Limited, Delhi through GeM Portal @ ₹44,900/-, amounting to ₹8,98,000/- (Rs.Eight Lakh Ninety Eight Thousand only), including GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.

Item No.23.26.02.25 Electrical Stores at S H Campus, Palayam and Kariavattom Campus – Purchase of various Electrical Items - re-tender - considering of
(Ad BIV CP A).

The University Engineer vide letter no.UE/Elc/material/2024 dated 03.07.2024 furnished the list of various electrical items to be procured through the Tender on Contract basis for a period of one year for use in the entire University, including the Departments, Centers, Library, Senate House Campus, all Hostels, etc and also furnished the estimate as Rs. 8,67,000/-, including GST.

Since, the amount is above Rupees 5 Lakh, E-tender had been issued vide **e-tender Id no.2024_KU_684567_1 dated 07.08.2024** and since, no sufficient bidders (2 Bids) participated, re-tender had been invited two times with **tender Id no.2024_KU_689795_1 dated 06.09.2024** and **2024_KU_693606_1 dated 01.10.2024**. But, no one had participated for the Re-tender.

Hence, the University Engineer vide letter dated 09.01.2025 was requested to furnish the details of highly demanding electrical materials to be procured through one-time purchase, due to procedural delay occurring on the procurement of items through Running Contract. In reply, the University Engineer, vide letter dated UE/Elc/material/01/2025 dated 19.03.2025, has reported that the Assistant Executive Engineer had prepared and submitted an estimate for an amount of ₹97,321/- (including GST) for SH Campus, Palayam and ₹97,330/- (including GST) for Kariavattom Campus for the Purchase of **highly demanding electrical materials to be procured through one-time purchase.**

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As per the orders of the Registrar, Tenders had been invited vide Tender notice no. **7537/Ad BIV A/2024/UOK dated 14.04.2025** and no sufficient Tenders with all quoted items had not been received for the same. Hence, vide **Re-tender notice dated 04.06.2025** had been issued and Three Tenders received for the same. The Tenders received were forwarded to the University Engineer for verification and the **University Engineer vide e-mail dated 31.07.2025 forwarded the verification report stating that the Three tenders satisfy the Technical specifications.**

1. M/s. Periyar Trading company, Aluva (L1)

Sl. No.	Item Name, Make & Warranty	Qty			Unit Rate (₹)	Amount (₹)	GST @18% (₹)	Total Amount (incl. GST)(₹)
		Palayam Campus	Kariavattom Campus	Total				
1	20W LED Tube light Make : Crompton Energion HS Warranty : 1 Year	105 Nos	100 Nos	205 Nos	390	79,950	14,391	94,341
2	BLDC Ceiling Fan Make : Crompton Energion HS Warranty : 5 Years	12 Nos	12 Nos	24 Nos	2,400	57,600	10,368	67,968
3	PVC Straight/ Angle batten Holder Make : Anchor Warranty : 1 Year	20 Nos	15 Nos	35 Nos	45	1,575	283.50	1,858.50
4	12W LED Bulb Make : Orient Warranty : 1 Year	35 Nos	35 Nos	70 Nos	105	7,350	1,323	8,673
5	2.5 Micro Farad Capacitor Make: Priya Warranty: 6 Months	50 Nos	60 Nos	110 Nos	35	3,850	693	4,543
6	Single Pole MCB C Curve 6A C Curve Make : Legrand Warranty : 1 Year	5 Nos	2 Nos	7 Nos	185	1,295	233.10	1,528.10
7	Single Pole MCB C Curve 20A C Curve Make : Legrand Warranty : 1 Year	10 Nos	3 Nos	13 Nos	190	2,470	444.60	2914.60
8	Insulation Tape Make : Steel Grip Warranty : --	50 Nos	50 Nos	100 Nos	15	1,500	270	1,770
9	6A 3 Pin Plug top ISI Marked Make : Anchor Warranty : 1 Year	15 Nos	---	15 Nos	65	975	175.50	1,150.50
10	16A 3 Pin Plug top ISI Marked Make : Anchor Warranty : 1 Year	15 Nos	---	15 Nos	85	1,275	229.50	1,504.50
11	Supply of 200A Fuse wire made up of Alloy of Tin and Lead	---	1 Kg	1 Kg	3,000	3,000	540	3,540
12	Supply of 100A Fuse wire made up of Alloy of Tin and Lead	---	2 Kg	2 Kg	2,800	5,600	1,008	6,608
TOTAL - 1,96,399/-								

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2. M/s. Vinlead Enterprises LLP, Kannur (L2)

Sl. No	Item Name, Make, warranty	Qty.for palayam campus	Qty. for Kariavattom	Total Qty.	Unit rate (₹)	Amount (₹)	GST (18%) (₹)	Total (₹)
1	20W LED Tube light Make : Philips 20W Warranty : 1 Year	105 Nos	100 Nos	205 Nos	338.99	69,490.95	12,508.73	82,000
2	BLDC Ceiling Fan Make : Atomberg Renesa Warranty : 2 Year Warranty + Additional 1 Year Warranty (Additional Warranty can be availed by registration)	12 Nos	12 Nos	24 Nos	3,559.32	85,423.68	15,376.26	1,00,800
3	PVC Straight/ Angle batten Holder Make : GM Warranty : ---	20 Nos	15 Nos	35 Nos	42.37	1,482.95	266.93	1,750
4	12W LED Bulb Make : Philips Warranty : 1 Year	35 Nos	35 Nos	70 Nos	169.49	11,864.30	2,135.57	14,000
5	2.5 Micro Farad Capacitor Make : Crompton Warranty : ---	50 Nos	60 Nos	110 Nos	33.90	3,729.00	671.22	4,400
6	Single Pole MCB C Curve 6A C Curve Make : Legrand Warranty : ---	5 Nos	2 Nos	7 Nos	211.86	1,483.02	266.94	1,750
7	Single Pole MCB C Curve 20A C Curve Make : Legrand Warranty : ---	10 Nos	3 Nos	13 Nos	211.86	2,754.18	495.75	3,250
8	Insulation Tape Make : Steel Grip Warranty : ---	50 Nos	50 Nos	100 Nos	12.71	1,271.00	228.78	1,500
9	6A 3 Pin Plug top ISI Marked Make : Anchor/ Havells Warranty : ---	15 Nos	---	15 Nos	59.32	889.80	160.16	1,050
10	16A 3 Pin Plug top ISI Marked Make : Anchor/ Havells Warranty: --	15 Nos	---	15 Nos	72.03	1,080.45	194.48	1,275
11	Supply of 200A Fuse wire made up of Alloy of Tin and Lead	---	1 Kg	1 Kg	144.07	144.07	25.93	170
12	Supply of 100A Fuse wire made up of Alloy of Tin and Lead	---	2 Kg	2 Kg	169.49	338.98	61.02	400
TOTAL - 2,12,345/-								

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2. M/s. V-Tech Instrumentation (India) Pvt Ltd, Thiruvananthapuram (L3)

Sl. No.	Item Name, Make & Warranty	Qty. for palayam campus	Qty. for Kariavattom	Total Qty.	Unit rate (₹)	Amount (₹)	GST (18%) (₹)	Total (₹)
1	20W LED Tube light Model : Crompton LTT8-20W Warranty : --	105 Nos	100 Nos	205 Nos	1,700	3,48,500	62,730	4,11,230
2	BLDC Ceiling Fan Model : Crompton Energion Riviera Warranty : 2 Years	12 Nos	12 Nos	24 Nos	3,750	90,000	16,200	1,06,200
3	PVC Angle batten Holder Model : Anchor Angle Holder 39797 Warranty : ---	20 Nos	15 Nos	35 Nos	50	1,750	315	2,065
4	12W LED Bulb Model : Crompton Param LED Bulb 12W B22 Base Warranty : ---	35 Nos	35 Nos	70 Nos	120	8,400	1,512	9,912
5	2.5 Micro Farad Capacitor Capacitor 2.5 MFD Warranty : -	50 Nos	60 Nos	110 Nos	45	4,950	891	5,841
6	Single Pole MCB C Curve 6A C Curve Model : Legrand MCB 6A DX3 Warranty : ---	5 Nos	2 Nos	7 Nos	200	1,400	252	1,652
7	Single Pole MCB C Curve 20A C Curve Model : Legrand MCB DX3 20 A Warranty : ---	10 Nos	3 Nos	13 Nos	200	2,600	468	3,068
8	Insulation Tape Model : Steelgrip Warranty : ---	50 Nos	50 Nos	100 Nos	18	1,800	324	2,124
9	6A 3 Pin Plug top ISI Marked Model: Anchor 6A plug top 38626 Warranty:--	15 Nos	---	15 Nos	70	1,050	189	1,239
10	16A 3 Pin Plug top ISI Marked Model : Anchor 16A 3 Pin Plug Top ISI 39583 Warranty : ---	15 Nos	---	15 Nos	90	1,350	243	1,593
11	Supply of 200A Fuse wire (tin coated copper wire)	---	1 Kg	1 Kg	1,300	1,300	234	1,534

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12	Supply of 100A Fuse wire (tin coated copper wire)	---	2 Kg	2 Kg	1,300	2,600	468	3,068
TOTAL - 5,49,526/-								

The Finance verified the above proposal and remarked to place the same before the Purchase Committee for approval.

As per the orders of the Vice Chancellor, the proposal for the purchase of various electrical items for the Electrical Store at the Senate House Campus (Palayam) and Kariavattom Campus as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase various electrical items from the lowest quoted firm M/s. Periyar Trading company, Aluva to maintain buffer stock in the Electrical Store, Senate House Campus, Palayam and Kariavattom Campus, as detailed below;

Sl. No.	Item Name, Make & Warranty	Qty			Unit Rate (₹)	Amount (₹)	GST @18% (₹)	Total Amount (incl. GST) (₹)
		Palayam Campus	Kariavattom Campus	Total				
1	20W LED Tube light Make : Crompton Energion HS Warranty : 1 Year	105 Nos	100 Nos	205 Nos	390	79,950	14,391	94,341
2	BLDC Ceiling Fan Make : Crompton Energion HS Warranty : 5 Years	12 Nos	12 Nos	24 Nos	2,400	57,600	10,368	67,968
3	PVC Straight / Angle batten Holder Make : Anchor Warranty : 1 Year	20 Nos	15 Nos	35 Nos	45	1,575	283.50	1,858.50
4	12W LED Bulb Make : Orient Warranty : 1 Year	35 Nos	35 Nos	70 Nos	105	7,350	1,323	8,673
5	2.5 Micro Farad Capacitor Make : Priya Warranty : 6 Months	50 Nos	60 Nos	110 Nos	35	3,850	693	4,543
6	Single Pole MCB C Curve 6A C Curve Make : Legrand Warranty : 1 Year	5 Nos	2 Nos	7 Nos	185	1,295	233.10	1,528.10
7	Single Pole MCB C Curve 20A C Curve Make : Legrand Warranty : 1 Year	10 Nos	3 Nos	13 Nos	190	2,470	444.60	2914.60
8	Insulation Tape Make : Steel Grip Warranty : --	50 Nos	50 Nos	100 Nos	15	1,500	270	1,770
9	6A 3 Pin Plug top ISI Marked Make : Anchor Warranty : 1 Year	15 Nos	---	15 Nos	65	975	175.50	1,150.50
10	16A 3 Pin Plug top ISI Marked Make : Anchor Warranty : 1 Year	15 Nos	---	15 Nos	85	1,275	229.50	1,504.50
11	Supply of 200A Fuse wire made up of Alloy of Tin and Lead	---	1 Kg	1 Kg	3,000	3,000	540	3,540

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12	Supply of 100A Fuse wire made up of Alloy of Tin and Lead	---	2 Kg	2 Kg	2,800	5,600	1,008	6,608
TOTAL - 1,96,399								

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.26 Kariavattom Campus- Department of Communication and Journalism Building – Supply and Installation of the networking facility in the Newly constructed Ground Floor- awarding the tender - consideration of proposals -

(Ad B II)

The Head, Department of Communication & Journalism has requested to provide networking facility in the newly constructed Ground Floor of the Department of Communication & Journalism as the non-availability of networking facility affects office work, researchers work and classroom activities.

Subsequently, as per the orders of the Registrar, the Instrumentation Engineer has visited the site and submitted a proposal for the supply and installation of networking facility in the newly constructed Ground Floor of the Department of Communication & Journalism, with an estimate amount of Rs.8,70,000/- (including GST).

The meeting of the Syndicate held on 28.11.2023 Item No 06.53.09 resolved to constitute a technical committee with following members for detailed discussion on the various technical proposals of the University.

1. The University Engineer
2. Director, Computer Centre
3. Instrumentation Engineer
4. Dr.Sabarish K, Chief Scientist and Head Information Systems Division, KSCSTE.

The Technical Committee at its meeting held on 03.09.2024 has considered the proposal for supply and Installation of the networking facility in the Newly constructed Ground Floor of the Department of Communication & Journalism, for an estimate amounting to Rs.8,70,000/- and recommended to invite e-Tender for the same as the technical specifications and estimates are found in order.

The Syndicate at its meeting held on 05.11.2024 vide Item No:15.136.06 resolved to approve recommendation of the Standing Committee of the Syndicate on Planning & Development held on 02.11.2024 to approve the minutes of the meeting of the technical committee held on 03.09.2024.

Subsequently, e-tender was invited dated 04.01.2025 towards providing networking facility in the Newly constructed Ground Floor of the Department of Communication & Journalism and three firms had submitted the bids in this regard. The Instrumentation Engineer has verified the tenders and reported that only two of the tenders satisfies technical specification. Hence, re-e-tender notice dated 22.03.2025 was published and two firms have submitted the bids in this regard. The Instrumentation Engineer has verified the technical bids and forwarded the verification report as detailed below:

Sl No	Firm Name	Remarks of the Instrumentation Engineer
1.	M/s Exodus Systems, Thiruvananthapuram	Satisfies Technical Specifications
2.	M/s United Computech Systems India Pvt Ltd, Ernakulam	Not satisfying the technical specifications

Subsequently, as per the orders of the Registrar, the financial bid submitted by the technically qualified firm M/s Exodus Systems Trivandrum was opened. Details are as follows:

Firm Name	Amount quoted (including GST)
M/s Exodus Systems Trivandrum	Rs.7,33,226/- (Seven Lakh Thirty Three Thousand Two Hundred and Twenty Six only)(including GST)

REGISTRAR (I/C)

VICE-CHANCELLOR

The Finance has recommended to place the proposal for Supply and Installation of the networking facility in the Newly constructed Ground Floor of the Department of Communication and Journalism Building, Kariavattom Campus before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the received tenders towards Supply and Installation of the networking facility in the Newly constructed Ground Floor of the Department of Communication and Journalism Building, Kariavattom Campus, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and recommended to entrust the lowest quoted firm M/s. Exodus Systems, Trivandrum, with the work of providing the networking facility in the newly constructed Ground Floor of the Department of Communication and Journalism Building, Kariavattom Campus, for a total amount of ₹7,33,226/-(Seven Lakh Thirty Three Thousand Two Hundred and Twenty Six only), inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.27 Supply and Installation of Wi-Fi facility in the International Youth Hostel, Palayam - Awarding the tender- proposal for consideration

(Ad B II)

The Syndicate at its meeting held on 09.06.2023 has resolved to approve the recommendation of the minutes of the meeting held on 11.05.2023 in connection with the discussion regarding issues at International Youth Hostel, Palayam, and thereby to provide WiFi facility in the International Youth Hostel. The Instrumentation Engineer has submitted an estimate amounting to Rs.2,29,000/-(Rupees Two Lakh Twenty Nine Thousand only) towards the same.

The Syndicate at its meeting held on 28.11.2023, Item No 06.53.09 resolved to approve the estimate amounting to Rs.2,29,000/-(Rupees Two Lakh Twenty Nine Thousand only) submitted by the Instrumentation Engineer for providing WiFi Facility at the International Youth Hostel, Palayam and further resolved to constitute a technical committee with following members for detailed discussion on the various technical proposals of the University.

1. The University Engineer
2. Director, Computer Centre
3. Instrumentation Engineer
4. Dr. Sabarish K, Chief Scientist and Head Information Systems Division, KSCSTE.

Further, the Technical Committee at its meeting held on 09.04.2024 has considered the proposal for providing WiFi Facility at the International Youth Hostel, Palayam and recommended to invite tender and also to take an internet connection with suitable bandwidth before networking works are awarded.

Subsequently, tender was invited dated 22.07.2024 towards providing WiFi Facility at the International Youth Hostel, Palayam and three firms had submitted the tender in this regard and only two firms were technically qualified. Hence, re-tender notice dated 01.10.2024 was published and two firms have submitted the tender in this regard. The Instrumentation Engineer has verified the tenders and forwarded the verification report as detailed below:

Sl. No	Firm Name	Remarks of the Instrumentation Engineer	Amount quoted in Rs(incl. GST)
1.	M/s New Age System Integrators, Trivandrum	Satisfies Technical Specifications	2,24,770/-
2.	M/s Exodus Systems, Trivandrum	Satisfies Technical Specifications	1,50,973/-(L1)

The Instrumentation Engineer also reported that WiFi controller, which needs to be installed as part of the above work was unfortunately unlisted from the estimate and suggested that lowest quoted firm may be entrusted to supply the item for the smooth functioning of the WiFi network and submitted the specification for the same as shown below:

REGISTRAR (I/C)

VICE-CHANCELLOR

Item	Estimated amount(Rs)
Centralized WiFi Controller (Hardware Controller) with Ethernet Ports:2x10/100/1000 Mbps(Gigabit), should support features like web authentication,Client Management,Guest Management Warranty :3year onsite, Brands:Should support the quoted access points	15,000/-

Subsequently, lowest rate quoted firm, M/s Exodus Systems, Thiruvananthapuram has submitted an estimate amounting to Rs.15,998/- towards the supply of the 'Centralized WiFi Controller' in connection with the Supply and Installation of WiFi Facility at International Youth Hostel, Palayam. The Instrumentation Engineer has verified estimate submitted by M/s Exodus Systems, Thiruvananthapuram and reported that WiFi Hardware Controller TP-Link OC300 with three-year warranty meet the requirements. Tender details including the cost of WiFi Hardware Controller is as follows:

Sl No	Name of the Firm	Amount quoted in Rs(including GST)
1	M/s Exodus Systems,Tvpm	Including the cost of WiFi Hardware Controller 1,66,971/-(L1)
2	M/s New Age System Integrators Tvpm	2,24,770/-

The Finance has recommended to place the proposal for Supply and Installation of WiFi Facility at International Youth Hostel, Palayam before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the received tenders towards Supply and Installation of WiFi Facility at International Youth Hostel, Palayam, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and recommended to entrust the lowest quoted firm,M/s. Exodus Systems Trivandrum, with the installation of WiFi Facility at International Youth Hostel, Palayam, including the cost of WiFi Hardware Controller,at a total amount of ₹1,66,971/- (One Lakh Sixty Six Thousand Nine Hundred and Seventy One only), inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the 2 nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.	

Item No.23.26.02.28: Supply and installation of CCTV in the University of Kerala Study and Research Centre, Alappuzha - Proposal for consideration- Awarding the quotation

(Ad B II)

The Assistant Registrar, UKSRC, Alappuzha had requested to install CCTV Camera in the premises of the Centre in order to ensure the security of the property as the Centre is located to National Highway and the Centre has a Cash Counter and Study and Research Library with valuable share of books. Accordingly, the Instrumentation Engineer, CLIF forwarded the estimate for an amount of Rs.43,000/-(Rupees Forty Three Thousand only) for implementation of the same.

The Syndicate at its meeting held on 23.12.2024, vide Item No.16.82.20, resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to approve the proposal for the Supply and Installation of CCTV at the premises of the Kerala University Study and Research Centre, Alappuzha, as per norms.The committee further recommended that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Financial Code.

Subsequently, quotation was invited (dated 02.05.2025) towards Supply and installation of CCTV at the premises of the Kerala University Study and Research Centre, Alappuzha and single quotation was received in this regard. Hence, re-quotation notice dated 04.06.2025 was published and two firms submitted the tender. The Instrumentation Engineer verified the mentioned quotations and forwarded the verification report as detailed below:

REGISTRAR (I/C)

VICE-CHANCELLOR

Sl No	Firm Name	Remarks of the Instrumentation Engineer	Amount quoted in Rs(incl. GST)
1.	M/s ITPCOS,Trivandrum,	Satisfies Technical Specifications	Rs.74,671.01/-
2.	M/s GISAN Technologies,Trivandrum	Satisfies Technical Specifications	Rs.50,139/-(L1)

The Finance recommended to place the proposal for Supply and installation of CCTV in the University of Kerala Study and Research Centre, Alappuzha before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the received quotations towards Supply and installation of CCTV in the University of Kerala Study and Research Centre, Alappuzha, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and recommended to entrust the lowest quoted firm M/s.GISAN Technologies, Trivandrum with the Installation of CCTV in the University of Kerala Study and Research Centre, Alappuzha at a total amount of ₹50,139/- (Rupees Fifty Thousand One Hundred and Thirty Nineonly), inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.29 Senate House Campus- Rewiring of the networking facility in the LLB Section - awarding the quotation - Consideration of proposals

(Ad B II)

The Controller of Examinations has requested to rewire the networking facility in the LLB section, for providing connectivity to the additionally purchased computers & printers, as suggested by the Kerala University Computer Centre. The Instrumentation Engineer has submitted an estimate amounting to Rs. 98,500/- (Rupees Ninety Eight Thousand and Five Hundred only) towards the same and approval was provided for the same.

Subsequently, quotations were invited dated 23.06.2023 and six quotations were received in this regard. The Item No.08.85.07.12 of the minutes of the meeting of the Syndicate held on 15.02.2024 has resolved to entrust M/s SCOMM Technologies,Tvpm (the lowest rate quoted firm with the rewiring works related to networking in the LLB Section,First Floor of the Main Building, Senate House campus) for an estimated amount of Rs.64,402/- including GST.

Later the firm, M/s SCOMM Technologies, Thiruvananthapuram has informed that firm is unable to execute the work. The Syndicate meeting held on 17.03.2025 has resolved to black list the firm, M/s SCOMM Technologies, Thiruvananthapuram who have informed their inability to perform the work after issuance of work order and execution of agreement, which is violation of terms and conditions in the contract.

In the purview of the above, fresh quotations were invited dated 01.07.2024, five bids were received.The Instrumentation Engineer has verified the quotations and reported that only two of the quotations satisfies technical specifications.

Further, re-quotation was invited dated 31.10.2024, five quotations were received in this regard. The Instrumentation Engineer has verified the quotations and forwarded the report as detailed below:

Sl no	Firm Name	Amount quoted Rs	Remarks of the Instrumentation Engineer
1.	M/s Exodus Systems Tvpm	Rs.76,538/- (L1) (incl.GST)	Satisfies Technical Specifications
2.	M/s New age System Integrators, Tvpm	Rs.85,070/-	Technical Specifications not satisfied
3.	M/s Evernest Industries,Tvpm	Rs.5,03,971/-	Technical Specifications not satisfied
4	M/s Help Desk IT Solution, Tvpm	Rs.5,89,831.26/- (including GST)	Technical Specifications not satisfied
5	M/s Government Instrument Workshop,Tvpm	Rs.5,75,789/- (including GST)	Technical Specifications not satisfied

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VICE-CHANCELLOR

Finance has recommended to place the proposal for rewiring of the networking facility in the LLB Section, First Floor of the Main Building, Senate House Campus before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the received quotations towards rewiring of the networking facility in the LLB Section, First Floor of the Main Building, Senate House Campus, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and recommended to entrust the lowest quoted firm M/s. Exodus Systems Trivandrum, with the work of rewiring of networking facility in the LLB Section at a total amount of ₹76,538/- (Seventy Six Thousand Five Hundred and Thirty Eight only), inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.30 Supply and Installation of CCTV System at the roadside of the University Women's Hostel, Thycaud - received tender for consideration and awarding

(Ad B II).

The minutes of the meeting held on 11.12.2023 which was convened in connection with the incidence of food contamination reports in the Hostel Mess recommended for fitting security camera at the road side of the Women's Hostel, Thycaud.

The Instrumentation Engineer had submitted an estimate amounting to Rs.1,26,000/- (Rupees One Lakh Twenty Six Thousand only) towards supply and installation of CCTV at the roadside of the University Women's Hostel, Thycaud.

The Syndicate at its meeting held on 28.11.2023, vide Item No 06.53.09 resolved to constitute a technical committee with following members for detailed discussion on the various technical proposals of the University.

1. The University Engineer
2. Director, Computer Centre
3. Instrumentation Engineer
4. Dr. Sabarish K, Chief Scientist and Head Information Systems Division, KSCSTE.

Further, the Technical Committee at its meeting held on 03.09.2024, considered the proposal for supply and installation of CCTV at the roadside of the University Women's Hostel, Thycaud and recommended to invite tender for the same. The Syndicate at its meeting held on 05.11.2024, vide Item No 15.136 resolved to approve the same.

Subsequently, tender was invited dated 29.01.2025 towards supply and installation of CCTV at the roadside of the University Women's Hostel and five firms had submitted the tender in this regard and only one tender was technically qualified (M/s GISAN Technologies Pvt. Ltd) . Hence, re-tender notice dated 28.04.2025 was published and two firms submitted the tender. The Instrumentation Engineer verified the tenders and forwarded the verification report as detailed below:

Sl No	Firm Name	Remarks of the Instrumentation Engineer	Amount quoted in Rs(including GST)
1.	M/s GISAN Technologies Pvt Ltd., Tvpm	Satisfies Technical Specifications	Rs.87,226/-(L1)
2.	M/s Medical & Visual Technologies Pvt Ltd., Tvpm	Not Satisfying Technical Specifications (Camera, clarification regarding the model of Ethernet switch not received)	Rs.1,29,710.32/-

The Finance had recommended to place the proposal for supply and installation of CCTV at the roadside of the University Women's Hostel, Thycaud before the Purchase Committee.

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VICE-CHANCELLOR

As per orders of Vice-Chancellor, the proposal along with the received tenders towards supply and installation of CCTV at the roadside of the University Women's Hostel, Thycaud is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and recommended to entrust the lowest quoted firm M/s. GISAN Technologies Pvt. Ltd., Trivandrum with the installation of CCTV at the roadside of the University Women's Hostel, Thycaud at a total amount of ₹87,226/-(Eighty Seven Thousand Two Hundred and Twenty Six only), inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.31 Repair of Furniture - Awarding the tender - Proposal for consideration

(Ad B II)

The contract towards the repair of furniture/ Rattaning and Upholstery of chairs in the University Office and Departments ended on 31.01.2025 and Tender was invited dated 20.05.2025 and no bids were received. Hence, re-tender notice dated 14.06.2025 was published and one bidder, Sri. Sanal Kumar, Thiruvananthapuram has submitted the tender in this regard. Sri Sanal kumar has submitted an amount of Rs.10,000/- (Rupees Ten Thousand only) as EMD vide D D .No.654122 dated 21.06.2025. Details of the tender is as follows:

SI No		Item	Qty	Rate
Wooden Chair				
1	I	Repair of chair by replacing legs including cost of wood	1	250
			2	350
			3	400
			4	475
2	II	Arm Rest	1	300
			2	450
3	III	Seat Frame	1	125
			2	175
			3	250
			4	350
4	IV	Polishing	1	750
Wooden Table				
5	I	Repairing table by replacing legs(including cost of wood)	1	600
			2	800
			3	950
			4	1050
6	II	Top	1	1600
7	III	Frame	1	1750
8	IV	Drawer	1	875
9	V	Repair of lock	1	480
10	VI	Polishing	1	1200
Cot				
11	I	Repairing cot by replacing plywood top	1	1850
12	II	Repairing cot by replacing side frame	1	1100
13	III	Repairing cot by replacing legs	1	875
14	IV	Replacing lengthwise plank of the cot	1	1475
15	V	Polishing	1	2050
Dining Table				
16	I	Replacing plywood top with new plywood mica (Including cost of wood)	1	1950

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17	II	Replacing Frame	1	1600
18	III	Replacing Legs	1	900
19	Iv	Polishing	1	1500
		Steel Almirah		
20	I	Replacement of Lock	1	550
21	II	Replacement of Drawer	1	900
22	III	Replacement of Rack	1	1350
23	IV	Replacement of stand	1	1250
24	V	Replacement of door handle	1	350
25	VI	Painting of Almirah	1	2100
26	VII	Replacement of doors	1	1050
		Steel Chair		
27	I	Replacement of Hand set	1	100
28	II	Fabrication of Hand rest and replacement	1	75
29	III	Joining broken frame by welding	1	280
30	IV	Fabrication of new seat frame in wood	1	350
31	V	Fabrication of new back rest frame in wood	1	350
32	VI	Painting of Chair	1	290
33	VII	Writing board	1	300
34	VIII	Replacement of legs		100
35	IX	Replacement of bush,screw etc		15
		Steel Table		
36	I	Replacement of drawer		950
37	II	Replacement of Table top		1080
38	III	Fabrication of mica abraded table top		1100
39	IV	Replacement of Lock		370
40	V	Painting of Table		1050
41	VI	Replacement of Cupboard door and fitting of fabricated door		1300
42	VII	Repair of frame and replacement of one leg with new one		1100
		Steel Rack		
43	I	Repairing of rack by strengthening the rack body		850
44	II	Replacement of nut and bolt		15
45	III	Repairing of one rack		980
46	IV	Replacing of one rack, partition and fitting of new one		1050
		Almirah (wooden)		
47	I	Replacement of lock		180
48	II	Drawer		790
49	III	Stand		950
50	IV	Door handle		390
51	V	Painting (Polishing)		1800
		Rattening of chairs (including cost of material)		
		Wooden Chair		
52	I	Seat and back		500+400=900
53	II	Seat only		500
54	III	back only		400
		Steel chair		
55		Seat and back		500+400=900
55		Seat only		500
56		back only		400
		Upholstery of Chairs (including cost of material)		
58	I	Seat Frame size 40*25 mm Water and termite resistant plywood 12 mm		850

		foam rubber cushion 50 mm Rexin cover 1 mm		
59	II	Back rest Frame size 40*25 mm Water and termite resistant plywood 12 mm foam rubber cushion 50 mm Rexin cover 1 mm		700
		Revolving Chair		
60	I	Upholstery cover change		1100
61	II	Base Change		700
62	III	Wheel Change		160
63	IV	Shock Absorber Change		550

The Assistant Engineer (Civil) Head Quarters Section has verified the tender and remarked that while calculating the cost of repair for the furniture on the basis of current material cost and labour charges the rate offered by the bidder Sri. Sanal Kumar N is reasonable. Further, the Assistant Engineer (Civil) Head Quarters Section recommended to conduct a negotiation with the bidder and offer to be considered thereafter.

The Finance has recommended to place the proposal for awarding the contract for the repair of furniture/rattaning and upholstery of Chairs in the University Office and Departments before the purchase committee and to invite the bidder to the committee for negotiation.

As per the orders of Vice-Chancellor, the proposal along with the received tender towards awarding the contract for the repair of furniture/rattaning and upholstery of Chairs in the University Office and Departments, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and observed that the price quoted by Sri. Sanal Kumar, Thiruvananthapuram for awarding the contract for the repair of furniture/rattaning and upholstery of Chairs in the University Office and Departments seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri.Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by Sri. Sanal Kumar, Thiruvananthapuram along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the report of negotiation meeting held on 28.10.2025 to accord sanction for awarding the contract for the repair of furniture/ rattaning and upholstery of Chairs in the University Office and Departments to Sri. Sanal Kumar, Thiruvananthapuram at the discounted rates, be noted.

Sl No		Item	Qty	Revised rate
		Wooden Chair		
1	I	Repair of chair by replacing legs including cost of wood	1	250
			2	300
			3	400
			4	425
2	II	Arm Rest	1	300
			2	450
3	III	Seat Frame	1	100
			2	150
			3	225
			4	300
4	IV	Polishing	1	750
		Wooden Table		
5	I	Repairing table by replacing legs (including cost of wood)	1	550
			2	800
			3	900
			4	1050

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6	II	Top	1	1550
7	III	Frame	1	1700
8	IV	Drawer	1	800
9	V	Repair of lock	1	480
10	VI	Polishing	1	1200
Cot				
11	I	Repairing cot by replacing plywood top	1	1800
12	II	Repairing cot by replacing side frame	1	1100
13	III	Repairing cot by replacing legs	1	850
14	IV	Replacing lengthwise plank of the cot	1	1450
15	V	Polishing	1	2025
Dining Table				
16	I	Replacing plywood top with new plywood mica(Including cost of wood)	1	1900
17	II	Replacing Frame	1	1500
18	III	Replacing Legs	1	850
19	Iv	Polishing	1	1500
Steel Almirah				
20	I	Replacement of Lock	1	500
21	II	Replacement of Drawer	1	850
22	III	Replacement of Rack	1	1300
23	IV	Replacement of stand	1	1200
24	V	Replacement of door handle	1	325
25	VI	Painting of Almirah	1	2100
26	VII	Replacement of doors	1	1050
Steel Chair				
27	I	Replacement of Hand set	1	100
28	II	Fabrication of Hand rest and replacement	1	75
29	III	Joining broken frame by welding	1	280
30	IV	Fabrication of new seat frame in wood	1	300
31	V	Fabrication of new back rest frame in wood	1	350
32	VI	Painting of Chair	1	280
33	VII	Writing board	1	300
34	VIII	Replacement of legs		100
35	IX	Replacement of bush,screwetc		15
Steel Table				
36	I	Replacement of drawer		900
37	II	Replacement of Table top		1050
38	III	Fabrication of mica abraded table top		1100
39	IV	Replacement of Lock		350
40	V	Painting of Table		1050
41	VI	Replacement of Cupboard door and fitting of fabricated door		1300
42	VII	Repair of frame and replacement of one leg with new one		1050
Steel Rack				
43	I	Repairing of rack by strengthening the rack body		800
44	II	Replacement of nut and bolt		15
45	III	Repairing of one rack		950
46	IV	Replacing of one rack, partition and fitting of new one		1050
Almirah (wooden)				
47	I	Replacement of lock		180
48	II	Drawer		790

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49	III	Stand		900
50	IV	Door handle		350
51	V	Painting (Polishing)		1800
		Rattening of chairs (including cost of material)		
		Wooden Chair		
52	I	Seat and back		500+400=900
53	II	Seat only		500
54	III	back only		400
		Steel chair		
55		Seat and back		500+400=900
55		Seat only		500
56		back only		400
		Upholstery of Chairs (including cost of material)		
58	I	Seat Frame size 40*25 mm Water and termite resistant plywood 12 mm foam rubber cushion 50 mm Rexin cover 1 mm		850
59	II	Back rest Frame size 40*25 mm Water and termite resistant plywood 12 mm foam rubber cushion 50 mm Rexin cover 1 mm		700
		Revolving Chair		
60	I	Upholstery cover change		1075
61	II	Base Change		700
62	III	Wheel Change		160
63	IV	Shock Absorber Change		550

Item No.23.26.02.32 Department of Zoology - Purchase of Deep Freezer - Sanction Request (PlaningA1)

The Head Department of Zoology vide letter No. Zool/Purchase/Deep Freezer/9/2024 dated 23.09.2024 has informed that Deep Freezer installed in the Department is currently non-operational. On inspection, it is found that it may not be feasible to repair the equipment because of its age and the potential cost involved. Therefore, the HoD, has requested to treat the equipment as e-scrap as per the Inspection report of the vendor and Instrumentation Engineer CLIF.

It may be noted that the Deep freezer is an essential part of the Department as it was used for scientific preservation and storage of tissue samples for the molecular biology and other type of analysis (The tissues of specimens taken after the sacrifice of experimental animals should be presented and stored in the -80 degree Celsius).

The Head, Department of Zoology has forwarded quotation received from the firm Eppendorf India Private Limited for the purchase of Deep Freezer on Buy back term at a total cost of **Rs.9,38,100/- (Rupees Nine Lakh Thirty Eight Thousand and One Hundred Only) including 18% GST.**

The quotation provided in detail is enumerated below:

Part No	Description	Quantity	Price in Rs.
F340300031	CryoCube F440n, 230V/50Hz, EU/UK	1	13,00,000
Total EX-works Price			13,00,000
Less:Buyback Discount			5,05,000
Total Price after Buy back Discount			7,95,000
GST @ 18%			1,43,100
Total Cost			9,38,100

The Head, Department of Zoology vide letter dated 06.06.2025 has forwarded previous stock entry register and a proprietary certificate from the OEM, Eppendorf India Private Limited.

The expenditure in this connection may be met from Head of Account Part II Plan MH : 27 (i) Department of Zoology - 4/1885 - Development of Department (State) in the current year's budget estimate of the university.

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The Finance Officer has recommended to place the aforementioned purchase proposal before the Purchase Committee for consideration subject to availability of plan funds and if approved Supply order be placed accordingly.

Accordingly, and as per the orders of the Vice Chancellor, the purchase proposal is placed before the Purchase committee for consideration.

The Committee considered the proposal and recommended to explore the possibility of purchasing the Deep Freezer through the GeM portal on buyback basis. If the particular item on GeM would not be appropriate as the item is not available on GeM or requirement/specification is too specific or otherwise, procedure may be initiated for procurement through other modes as per Store Purchase Manual, after recording the reasons for the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.33 Department of Botany - Purchase of Rotary Shaker - Note to the Purchase Committee – Approval

(Planning A1).

Sanction has been accorded by the Vice Chancellor to the release of an amount of Rs.5,00,000/- (Rupees Five Lakh only) as provisional advance to Dr. E.A. Siril, Professor and Head, Department of Botany, towards the implementation of the research project titled “Translational Research on Vitro Production of Phytochemicals for the Formulation of Cosmetics and Nutraceuticals.”

Subsequently, the Head of the Department of Botany, vide letter dated 29.04.2025, has submitted a request for the purchase of a Rotary Shaker in connection with the aforementioned project. The Head has invited quotations from reputed vendors by publishing a notice on the University website.

Now, the Head of the Department of Botany has forwarded all the quotations received from reputed vendors, along with the quotation notice, a detailed comparative statement, the minutes of the Technical Committee meeting recommending the purchase, and a certification from the Instrumentation Engineer.

It may be noted that during the technical evaluation of the Technical Bids obtained for the purchase of Rotary Shaker, the firm Universal Agencies, Palakkal Angadi, Thrissur, 680 001, Kerala, was rejected from the purchase process because they quoted for two models in a single tender (no separate quotations for the two models). Therefore, the committee decided to reject this firm from further proceedings.

A Detailed Comparative Statement in this regard is enumerated below:

Specifications	Name and Address of Firms				
	Scientific Systems B-5 Ashoka Chambers, Flat No. 3A. Rajendra Park, Pusa Road, New Delhi-110060	Cassia Siamia Technologies pvt Ltd. No.108/3, IDA, Phase II, Cherlapalli, Hyderabad 500051, Telangaa	CNN Marketing 4 th Floor 417 Nr Vakil Saheb Bridge Shivalik Satyamev S P Ring Road Bopal Ahmedabad, Ahmedabad-380058, Gujarat, India	SCIGENICS BIOTECH (Pvt) LTD No.35 (18), Vasudevapuram, Triplicane, Chennai - 600 005, Tamilnadu, India.	Smek [Scientific Medical Equipments (Kerala)] Pvt. Ltd. PB No.: 39, Eroor South, Opp. Kerala Water Authority, Tripunithura, Cochin- 682 306
	Make- REMI Model- RS-36 BL	Make- ORBITEK® Model- L-X-D	Make- ORBITEK® Model- L-X-D	Make- ORBITEK® Model- L-X-D	Make- Labline Model: RS 1
Equipment should have a shaking movement incorporates Triple Eccentric Pin with Counter	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification

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Balance for gentle shaking					
The drive should be of permanent Magnet DC Motor with toothed belt for noiseless operation	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification
Shaking tray and clamps from the original equipment manufacturer should be supplied along with the equipment	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification
The universal shaking tray could be able to accommodate 49 nos. of 100ml flask, 36 nos. of 250ml flask, 25 nos. of 500 ml flask, 16 nos. of 1000 ml flask, 9 Nos of 2000 ml flask, 4 nos. of 5000ml and 2 nos. of 6000ml flask.	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification
Clamps for 250 ml flask (36 nos.) should be supplied along with the equipment.	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification
Shaker material should be is Galvanized and Powder coated steel and shaking tray in Powder coated Aluminum.	The material used for manufacturing is not mentioned No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification
Shaking speed range should be 50 - 250 RPM with +/-2% rpm accuracy.	RPM meet the specification, rpm accuracy not specified No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Maximum speed is 180 rpm as per the attached brochure. No, does not meet the specification
The equipment should have an orbital shaking motion in 26 mm diameter.	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Orbital diameter is 25mm as per the attached brochure. No, does not meet the specification
Equipment dimension should be W x D x H = 570 x 570 x 275 mm and the	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification

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universal tray size should be 570 x 570 mm.					
Shaking control should be through Potentiometer and RPM Indication in digital LED display	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification
The equipment should comply with universal standard safety measures of CE certified (attach documents).	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Details on CE certification are not attached. No, does not meet the specification
The manufacturer should be ISO 9001-2015 Certified (attach documents)	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Details on ISO 9001-2015 certification are not attached. No, does not meet the specification
Bidder should quote for running models and custom-built models will not be considered.	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification
Bidder should quote for model with number of installations across India in reputed Government organizations like central Universities, IIT's, IISER's, CSIR institutions and ICAR institutions should be a minimum of 80. Complete user list of quoted model with contact details such as email & mobile numbers preferably with the name of the end user more than 100 nos. should be enclosed with quotation	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Address and contact details of end users are not attached with the quotation documents No, does not meet the specification
Related published document, web links and list of publication in support of quoted model should be attached with the	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Not details are provided for related published documents, web links and list of publication in support of

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tender documents.					quoted/related models. No, does not meet the specification
Warranty not less than 3 years should be given from the date of successful installation at the Department of Botany, University of Kerala, Kariavattom.	No, does not meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification	Yes, meet the specification
Warranty: 3 years	1 year	3years	3years	3years	3years
Remarks	Technically disqualified	Technically qualified	Technically qualified	Technically qualified	Technically disqualified

Out of the five vendors who participated in the bidding, only three managed to qualify in the technical bid. The rates quoted by the three qualified vendors are given below:

Name of the Firm	Make & Model	Amount incl. GST (Rs)	Remarks
SCIGENICS BIOTECH (Pvt) Ltd	Make- ORBITEK, Model – L-X-D	2,75,000	L1 (Lowest and recommended)
Cassia Siamia Technologies Pvt Ltd	Make- ORBITEK, Model – L-X-D	2,90,870	
CNN Marketing	Make- ORBITEK, Model – L-X-D	3,22,730	

The Head, Department of Botany has recommended the vendor “SCIGENICS BIOTECH (Pvt) Ltd” for the purchase of Rotary Shaker at a total cost of Rs.2,75,000/- (Rupees Two Lakh Seventy-Five Thousand Only) inclusive of GST. The expenditure in this connection may be met from the provisional advance sanctioned to Dr. E.A. Siril, Professor and Head, Department of Botany, towards the implementation of the research project titled “Translational Research on in Vitro Production of Phytochemicals for the Formulation of Cosmetics and Nutraceuticals.”

The Finance Officer has recommended that the aforementioned purchase proposal be placed before the Purchase Committee for consideration, subject to the availability of plan funds. If approved, the supply order should be placed accordingly.

As per the orders of the Vice Chancellor, the purchase proposal is placed before the Purchase committee for consideration.

The Committee considered the proposal and recommended to purchase Rotary Shaker (Make- ORBITEK, Model – L-X-D), with three year warranty for use in Department of Botany, Kariavattom in connection with the implementation of the research project titled “Translational Research on in Vitro Production of Phytochemicals for the Formulation of Cosmetics and Nutraceuticals” from the lowest quoted firm M/s. Scigenics Biotech Pvt.Ltd, Chennai at a total amount of ₹2,75,000/- (Rupees Two Lakh Seventy Five Thousand only) inclusive of GST; meeting the expenditure from the provisional advance sanctioned to Dr. E.A. Siril, Professor and Head, Department of Botany vide U. O. No. 2105/2025/UOK dated 12.03.2025.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate
RESOLVED that the above recommendation of the 2 nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.34 *Department of Biochemistry - Purchase of chemicals, biochemicals, antibodies, and consumables in connection with the research project titled “Autism Spectrum Disorder& Brain Exosomes Identifying markers in Exosomes” - Administrative sanction - Request*

(Planning A1).

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Sanction has been accorded by the Vice Chancellor vide U.O. No. 2105/2025/UOK dated 12.03.2025 to release an amount of Rs. 10,00,000/- (Rupees Ten Lakh Only) to Dr. Viji Vijayan, Assistant Professor Department of Biochemistry towards the implementation of the research project titled "Autism Spectrum Disorder& Brain Exosomes Identifying markers in Exosomes".

The Head of the Department of Biochemistry, vide Letter No. BCH/UOK/State Plan fund/2025 dated 10.07.2025, has forwarded purchase proposals for chemicals, biochemicals, antibodies, and consumables in connection with the aforementioned project and has requested administrative sanction for the same. The HoD invited quotations from reputed firms; however, a sufficient number of quotations were not received. Consequently, the HoD re-tendered the same and has now forwarded all the quotations received from different firms, along with the quotation notice, minutes of the technical committee meeting, and a detailed comparative statement of the quotations received. Detailed comparative statement in this regard is provided below:

SIN o	Name & description of the Item	Product code	Make	Pack size	Unit	Firms		
						M/S Biogene, TVM	M/S Biovision, Kochi	M/S Cell Genix, TVM
1	5-HTR4 (D805K) Rabbit mAb	13690T	CST	20 ul	1	NA	NA	18,564.00
2	TNF-alpha (D2D4) XP Rabbit mAb	11948T	CST	20 ul	1	NA	NA	18,707.00
3	IL-1beta (3A6) Mouse mAb	12242T	CST	20 ul	1	NA	NA	17,745.00
4	Functional Neuron Marker Antibody Sample Kit	48510T	CST	1 kit	1	NA	NA	83,776.00
5	8hydroxy 2'deoxyguanosine 8OHdG ELISA Kit ab2852541		CST/Sigma/reputed make	96 Tests	1	NA	NA	22,365.00
6	C4 monoclonal antibody	MA5-52894	Invitrogen	100 ul	1	NA	38,300.64	NA
7	MTHFR Recombinant Rabbit Monoclonal Antibody (6Q5C1)	MA5-58126	Invitrogen	100 ul	1	NA	37,407.72	NA
8	BDNF Monoclonal antibody	MA5-34960	Invitrogen	100 ul	1	NA	33,791.52	NA
9	Anti-rabbit IgG(H+L), F(ab')2 Fragment (Alexa Fluor 488 Conjugate)	4412S	CST	250 ul	1	NA	NA	27,037.00
10	Protease and Phosphatase Inhibitor Cocktail	PPC 1010	Sigma	1 ml	1	NA	NA	24,200.00
11	Poly L Lysine German Glass Coverslips - 12mm	72292-01	Electron Microscopy Sciences	45/pk	1	23,802.00	NA	NA

Out of these, the lowest quoted firms for the different chemicals are enumerated below:

SI No	Name & description of the Item	Product code	Make	Pack size	Unit	Lowest Quoted Firm	Price (Rs, with GST)
1	5-HTR4 (D805K) Rabbit mAb	13690T	CST	20 ul	1	M/S Cell Genix,TVM	18,564.00
2	TNF-alpha (D2D4) XP Rabbit mAb	11948T	CST	20 ul	1	M/S Cell Genix,TVM	18,707.00
3	IL-1beta (3A6) Mouse mAb	12242T	CST	20 ul	1	M/S Cell Genix,TVM	17,745.00
4	Functional Neuron Marker Antibody Sample Kit	48510T	CST	1 kit	1	M/S Cell Genix,TVM	83,776.00

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5	8hydroxy 2'deoxyguanosine 8OHdG ELISA Kit ab2852541		CST/ Sigma/ reputed make	96 Tests	1	M/S Cell Genix,TVM	22,365.00
6	C4 monoclonal antibody	MA5-52894	Invitrogen	100 ul	1	M/S Biovision, Kochi	38,300.64
7	MTHFR Recombinant Rabbit Monoclonal Antibody (6Q5C1)	MA5-58126	Invitrogen	100 ul	1	M/S Biovision, Kochi	37,407.72
8	BDNF Monoclonal antibody	MA5-34960	Invitrogen	100 ul	1	M/S Biovision, Kochi	33,791.52
9	Anti-rabbitIgG (H+L), F(ab')2 Fragment (Alexa Fluor 488 Conjugate)	4412S	CST	250 ul	1	M/S Cell Genix,TVM	27,037.00
10	Protease and Phosphatase Inhibitor Cocktail	PPC 1010	Sigma	1 ml	1	M/S Cell Genix,TVM	24,200.00
11	Poly L Lysine German Glass Coverslips - 12mm	72292-01	Electron Microscopy Sciences	45/pk	1	M/S Biogene, TVM	23,802.00
TOTAL							3,45,695.88

The HoD has requested for purchase of chemicals for a total amount of Rs.3,45,696/- (Rupees Three Lakh Forty Five Thousand Six Hundred Ninety-Six Only) inclusive of GST. The expenditure in this connection may be met from the provisional advance sanctioned to Dr. Viji Vijayan, Assistant Professor Department of Biochemistry towards the implementation of the research project titled "Autism Spectrum Disorder & Brain Exosomes Identifying markers in Exosomes".

The Finance officer has recommended that the purchase proposal be placed before the Purchase Committee, and if approved, the supply order may be issued accordingly.

In this context, as per the orders of the Vice Chancellor the proposal is placed before the purchase committee for consideration and recommendation.

The Committee considered the proposal and recommended to purchase chemicals, biochemicals, antibodies, and consumables for the Department of Biochemistry towards the implementation of research project titled "Autism Spectrum Disorder & Brain Exosomes Identifying markers in Exosomes" from the lowest quoted firms, as detailed below; meeting the expenditure from the provisional advance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry vide U.O. No. 2105/2025/UOK dated 12.03.2025.

Sl No	Name & description of the Item	Product code	Make	Pack size	Unit	Lowest Quoted Firm	Price (Rs, with GST)
1	5-HTR4 (D8O5K) Rabbit mAb	13690 T	CST	20 ul	1	M/s. Cell Genix, TVM	18,564.00
2	TNF-alpha (D2D4) XP Rabbit mAb	11948 T	CST	20 ul	1	M/s. Cell Genix, TVM	18,707.00
3	IL-1beta (3A6) Mouse mAb	12242 T	CST	20 ul	1	M/s. Cell Genix, TVM	17,745.00
4	Functional Neuron Marker Antibody Sample Kit	48510 T	CST	1 kit	1	M/s. Cell Genix, TVM	83,776.00
5	8hydroxy 2'deoxyguanosine		CST/Sigma/reputed make	96 Tests	1	M/s. Cell Genix,	22,365.00

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	8OHdG ELISA Kit ab2852541					TVM	
6	C4 monoclonal antibody	MA5- 52894	Invitrogen	100 ul	1	M/s. Biovision , Kochi	38,300.64
7	MTHFR Recombinant Rabbit Monoclonal Antibody (6Q5C1)	MA5- 58126	Invitrogen	100 ul	1	M/s. Biovision, Kochi	37,407.72
8	BDNF Monoclonal antibody	MA5- 34960	Invitrogen	100 ul	1	M/s. Biovision, Kochi	33,791.52
9	Anti-rabbit IgG(H+L), F(ab')2 Fragment (Alexa Fluor 488 Conjugate)	4412S	CST	250 ul	1	M/s Cell Genix, TVM	27,037.00
10	Protease and Phosphatase Inhibitor Cocktail	PPC 1010	Sigma	1 ml	1	M/s Cell Genix, TVM	24,200.00
11	Poly L Lysine German Glass Coverslips - 12mm	72292 -01	Electron Microscopy Sciences	45/pk	1	M/s Biogene, TVM	23,802.00
	TOTAL						3,45,695.88

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the 2 nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.	

Item No.23.26.02.35 Proposal for Annual Maintenance Contract of DDFS (2025-2026) to M/s.KELTRON

(Planning A1)

The Syndicate held on 17.03.23 (Item No: 53.32) resolved to entrust M/s Keltron for Annual Maintenance Contract (AMC) for 2022-23 towards implementation of FFMS. Further, the meeting of the Syndicate held on 27.06.2023 (Item No: 59.145.09), resolved that, **no hike will be permitted in the AMC rate for a period of three years.**

Sanction has been accorded by the Vice-Chancellor, vide U O No. Ad BII/1749/2025/UOK dated 27.02.2025, to release an amount of ₹5,35,248/- (Rupees Five Lakhs Thirty Five Thousand Two Hundred and Forty Eight only) including GST, to 'M/s KELTRON', towards the AMC charges of the File Flow Management System (FFMS) for the period from 18.07.2023 to 17.07.2024.

It may be noted that the file, regarding Annual Maintenance Contract of DDFS 2024-2025 (for the period from 18.07.2024 to 17.07.2025) is under processing.

Now 'M/s.KELTRON', vide letter No. ITBG/SWG/SOLUTION/2025/076 dated 25.07.2025, had forwarded a proposal for Annual Maintenance Contract of DDFS (2025-2026) for University of Kerala for an amount of ₹.5,88,767/- (Rupees Five Lakh Eighty Eight Thousand Seven Hundred and Sixty Seven only) inclusive of taxes.

The Director (i/c), KUCC has remarked that all the technical terms and conditions mentioned in the AMC are agreeable.

The Finance Officer has remarked to place the proposal for entrusting Annual Maintenance Contract of DDFS (2025-2026) for a period of one year from 18.07.2025 to 17.07.2026 with M/s Keltron before the Purchase Committee for consideration and also remarked that the firm may be invited to the committee for negotiation as there is a hike of 10% (approximately) in the quoted rate than the previous AMC rate.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

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The Committee considered the proposal and observed that the price quoted by M/s. KELTRON, Thiruvananthapuram for the Annual Maintenance Contract of DDFS seems to be on the higher side, hence negotiated with the firm and recommended to enter into the Annual Maintenance Contract of DDFS (2025-26) with M/s. KELTRON, Thiruvananthapuram for a period of one year from 18.07.2025 to 17.07.2026 at a discounted amount of Rs.5,62,010/- (Rupees Five Lakh Sixty Two Thousand and Ten only) inclusive of GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.

Item No.23.26.02.36 *Purchase request for the Gas Sensing Unit in connection with the implementation of the research project titled “Setting up of the Experimental Facility for Gas Sensors and Development of NO₂Gas Sensor Using Functionalized In₂O₃ Nanostructures”*

(Planning A1)

Sanction has been accorded by the Vice Chancellor, for the release of a provisional advance amounting to ₹10,00,000/- (Rupees Ten lakh only) to Dr.DeepaK.G, Assistant Professor, Department of Physics, towards the implementation of the research project titled “Setting-up of the Experimental Facility for Gas Sensors and Development The Principal Investigator, Dr. Deepa K.G., Assistant Professor, Department of Physics, vide Letter dated 17.07.2025 has forwarded a purchase request for the Gas Sensing Unit in connection with the implementation of the research project titled “Setting up of the Experimental Facility for Gas Sensors and Development of NO₂Gas Sensor Using Functionalized In₂O₃ Nanostructures.” She has also requested administrative sanction for the same.

The Principal Investigator had initially invited quotations from reputed firms. However, as a sufficient number of quotations were not received, the tender was re-invited. The Principal Investigator has now forwarded all the quotations received in response to the re-tender, along with the re-tender notice, the minutes of the Technical Committee meetings recommending the purchase, and a detailed comparative statement of the quotations received.

A detailed comparative statement in this regard is provided below:

Sl No.	Part name	Specifications	CompanyPrompt engineering works
1.	Vacuum Chamber	Sealed cylindrical stainless-steel top-loading vacuum chamber with an inner diameter of 300 mm and height of 350 mm.A viewing port having a diameter of 75 mm. Provision for electrical connection to the Provision for air inlet to vent the camber.	•
2.	Vacuum Pump	Dual stage rotary Vacuum pump with free air displacement capacity of 100 lit/min.Exhaust connection from rotary pump. Provision for connection with KF25 hinge clamp from the mouth of the pump.	YES
3.	Vacuum lines and gauges	Stainless steel vacuum pipelines. 1-meter stainless steel bellow with two side K25 hinge clamps. Digital Pirani gauge with gauge head to monitor the pressure in the range of 1000 mbar to 10 ⁻³ mbar.	YES
4.	Gas mixing chamber and gas lines	Gas mixing chamber attached to the vacuum chamber with a size of 100 mm x 30 mm (lxb) Gas mixing chamber should have provision	YES

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		for connecting 3 Mass flow controllers (MFC). Gas inlet port from the gas mixing chamber to the vacuum chamber. Stainless tubing with ¼ inch diameter for the corrosive gas flow between the gas regulator to MFC and MFC to gas mixing chamber. Polyurethane (PU) tubing with 10 mm diameter for non-corrosive gas flow between the gas regulator to MFC and MFC to gas mixing chamber.	
5.	Sample heater and electrical test probes	Heater which goes up to 250°C with PID controller. Accuracy of the temperature controller $\pm 1^\circ\text{C}$ Heating Area 50x50 mm ² Spring. Spring loaded Gold Plated Four probe set up Spacing of the probs: 3 mm Diameter of the probe tip: 500µm	YES
6.	Warranty	Minimum 1 year	YES
7.	Amount	₹2,95,000/-	

The Principal Investigator has recommended the firm M/S. Prompt Engineering Works for the purchase of Gas Sensing Unit at a total cost of ₹2,95,000/- (Rupees Two Lakh Ninety Five Thousand Only) inclusive of GST. The expenditure in this connection may be met from the provisional advance sanctioned to Dr. Deepa K.G., Assistant Professor, Department of Physics, towards the implementation of the research project titled “Setting-up of the Experimental Facility for Gas Sensors and Development of NO₂ Gas Sensor using Functionalized In₂O₃ Nanostructures”.

The Finance Officer has recommended to place the purchase proposal before the Purchase Committee for consideration, if approved supply order may be issued accordingly.

In this context as per the orders of the Vice Chancellor the purchase proposal is here by placed before the Purchase Committee for consideration and recommendations.

The Committee considered the proposal and observed that the price quoted by M/s. Prompt Engineering Works, Cochin for the supply of Gas Sensing Unit in connection with the implementation of the research project titled “Setting up of the Experimental Facility for Gas Sensors and Development of NO₂ Gas Sensor Using Functionalized In₂O₃ Nanostructures” seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Prompt Engineering Works, Cochin along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

FURTHER RESOLVED that the report of negotiation meeting held on 28.10.2025 and resolved to place work order with M/s. Prompt Engineering Works, Cochin for the supply of Gas Sensing Unit at the quoted rate of Rs.2,95,000/-, as the firm was reluctant to negotiate the quoted amount.

Item No.23.26.02.37 Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom - Proposal for renewal of AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer)

(Ad BIV CP)

Director i/c, Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom vide letter no. CLIF/AMC/141/25 dated 21.05.2025 forwarded the proposal from M/s. Spincotech Pvt. Ltd., Chennai (supplier firm) for renewal of AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) installed at CLIF for a period of three years from

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01.06.2025 to 31.05.2028 @₹3,69,930/- for each year amounting to ₹11,09,790/- (Rupees Eleven Lakh Nine Thousand Seven Hundred and Ninety only) inclusive of GST.

Details of Purchase of equipment

The equipment was purchased as the part of PURSE programme vide supply order no. PURSE2/A1/16/2017 dated 10.11.2017 from M/s. Shimadzu (Asia pacific) PTE Ltd., Singapore through M/s. Spincotech Pvt. Ltd., Chennai at a total amount of USD 1,95,000/-.

Details of previous AMC

The previous AMC of equipment was entrusted to M/s. Spincotech Pvt. Ltd., Chennai for a period of three years from 01.06.2022 to 31.05.2025 at a total amount of ₹10,08,900/- vide U.O No. 4290/Ad DIII/2022/UOK dated 01.06.2022.

The Instrumentation Engineer after verification of the proposal has remarked vide note dated 29.05.2025 that the proposal is found to be reasonable and acceptable. Given the critical role of this equipment in supporting a wide range of academic and research activities, entering into an AMC deemed highly beneficial to ensure its uninterrupted and efficient operation.

The Finance has remarked to place the proposal for renewal of the AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) installed at CLIF with M/s. Spincotech Pvt. Ltd., Chennai, the supplier firm, for a period of three years, before the Purchase Committee for approval and to invite the representative of the firm to the Committee for negotiation.

As per the orders of the Vice-Chancellor the proposal for renewal of Annual Maintenance Contract of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) installed at CLIF, with M/s. Spincotech Pvt. Ltd., Chennai (supplier firm) for a period of three years from 01.06.2025 to 31.05.2028 @₹3,69,930/- for each year amounting to ₹11,09,790/- (Rupees Eleven Lakh Nine Thousand Seven Hundred and Ninety only) inclusive of GST, is placed before the Purchase Committee for approval.

The Committee considered the proposal and observed that the price quoted by M/s. Spincotech Pvt. Ltd., Chennai (supplier firm) for the renewal of Annual Maintenance Contract of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom for a period of three years from 01.06.2025 to 31.05.2028 seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Spincotech Pvt. Ltd., Chennai along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the report of negotiation meeting held on 28.10.2025 to renew the Annual Maintenance Contract of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) installed in the Central Laboratory for Instrumentation & Facilitation (CLIF) with M/s. Spincotech Pvt. Ltd., Chennai for a period of three years from 01.06.2025 to 31.05.2028 at the discounted amount @₹2,99,250/- per year, amounting to ₹10,59,345/- (Rupees Ten Lakh Fifty Nine Thousand Three Hundred and Forty Five only) inclusive of GST, be noted.

Item No.23.26.02.38 ***Institute of English, Thiruvananthapuram - Purchase of Furniture from M/s. RUBCO, Kannur- Budget Speech 2024-25 (Item no.153) – considering of***

(Ad BIV CP A)

The Syndicate at its meeting held on 22.02.2025 vide item no.17.04.10 considered the following proposal for Infrastructure development in the Institute of English" as envisaged in the Budget Speech 2024-25 (Item no.153) and resolved to implement the proposal submitted by the Head (i/c), Institute of English for developing the infrastructure in the Institute of English on limiting the expenditure within the Budget allocation of ₹ 10,00,000/- (Rupees Ten Lakh Only), as envisaged in item no.153 of the Budget Speech 2024-25, as per the existing norms of the University.

REGISTRAR (I/C)

VICE-CHANCELLOR

Sl.No.	Item	Qty	Estimate
1	Desktop PC	4	2,60,000
2	Monochrome NetworkLaser Printer	1	60,000
3	AC 2 Tons	5	3,00,000
4	DLP Projectors	2	70,000
5	Senior Executive Table	1	70,000
6	Executive Revolving chair	8	1,00,000
7	Glass Doors and Curtains	3	50,000
8	Book Shelf small	8	95,000
	TOTAL		10,05,000/-

The Professor and Head, Institute of English vide letter dated 08.05.2025 forwarded the Proforma Invoice dated 07.05.2025 from M/s.RUBCO, Kannur towards the purchase of the Furniture and the details of the same is as follows.

Sl. No	Item	Basic rate	Transportation charge	Total	GST (18%)	Unloading charge	Unit price	Qty	Amount
1	Senior Executive Table	53314	3732	57046	10268	2367	69681	1	₹ 69681/-
2	Book shelf small	12005	840	12845	2312	533	15690	8	₹1,25,520/-
	Total								₹ 1,95,201/-

The Finance also verified the proposal and remarked that "The proposal for the purchase of furniture from M/s. RUBCO, Kannur for the development of infrastructure in the Institute of English as envisaged in the Budget Speech 2024-25 (Item no.153), may be placed before the purchase committee for approval. If approved, supply order may be placed accordingly". *The expenditure towards the above purchase may be met from the provisional advance released vide U.O No. Ad DIII/2579/2025/UOK dated 22.03.2025.*"

As per the orders of the Vice Chancellor, the proposal for the purchase of one number of Senior Executive Table and 8 number of Book shelf (small) from the Firm, M/s. RUBCO, Kannur for a total amount of ₹1,95,201/- (Rupees One Lakh Ninety Five Thousand Two Hundred and One Only) including GST, for the development of infrastructure in the Institute of English as envisaged in the Budget Speech 2024-25 (Item no.153), is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase one senior executive table and eight Book shelves (small) in connection with the infrastructure development of Institute of English, from M/s. RUBCO, Kannur, as detailed below; meeting the expenditure from the provisional advance sanctioned to Dr. Meena T Pillai, Senior Professor & Head, Institute of English vide U.O No. Ad DIII/2579/2025/UOK dated 22.03.2025.

Sl. No.	Item	Basic rate	Transportation charge	Total	GST (18%)	Unloading charge	Unit price	Qty	Amount ₹
1	Senior Executive Table	53314	3732	57046	10268	2367	69681	1	69681
2	Book shelf small	12005	840	12845	2312	533	15690	8	1,25,520
	Total								1,95,201

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.26.02.39 Central Laboratory for Instrumentation and Facilitation (CLIF) – Purchase and installation of four numbers of Dehumidifiers for modernizing CLIF - Budget Speech 2024-25 (Item no.37) - RE-TENDER (Ad BIV CP A).

The Syndicate at its meeting held on 05.11.2024 vide item no.15.134.01, considered the proposal submitted by the Director(i/c), CLIF to modernize CLIF for the accomplishment of ISO Certification and NABL Accreditation and resolved to approve the following proposal submitted by the Director(i/c), Central Laboratory for Instrumentation and Facilitation (CLIF) for modernizing CLIF for the accomplishment of ISO Certification and NABL Accreditation along with an estimated expenditure of Rs.20,00,000/- (Rupees Twenty lakh only), as envisaged in the Budget Speech 2024-25, vide Item no.37. And further resolved that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.

Sl.no.	Item	Sanctioned amount
1	Air conditioners	12 Lakh
2	Dehumidifiers	4 Lakh
3	Civil and Electrical works	4 Lakhs
	TOTAL	20 Lakh

The Director (i/c), CLIF vide letter No.CLIF/Purchase/Budget Speech 24-25/Dehumidifier/129/25 dated 21.03.2025 (received on 17.05.2025) forwarded the Tender documents and intimated that as per the procurement procedure, a two-cover tender notice was published and advertised on the University website, with the last date for submission being 03.03.2025. Three bids were received and opened on the same day. However, on evaluation, all three bidders were found to be technically disqualified.

A re-tender notice dated 19.04.2025 was floated, in response to which only one bidder, M/s.Clean Air Trends, submitted a bid within the stipulated time, along with the required EMD and Tender Fee. On technical evaluation, the model quoted by the firm was found to meet all the required specifications and conditions outlined in the tender document. The firm, M/s Clean Air Trends has quoted the lowest rate of ₹4,39,772/- including GST. The Director (i/c) forwarded the comparative statement, quotations, the report from the Instrumentation Engineer and other relevant documents for perusal and approval.

The tender had been verified by the Instrumentation Engineer and **vide report dated 09.05.2025, the Instrumentation Engineer noted that "The Tender satisfies the technical specifications"**. The details of the Tender for the supply and installation of Dehumidifier are as follows.

Sl. No.	Name of Firm	Make & Model	Unit rate	Qty.	GST (18%)	Total amount
1	Clean Air Trends, Chennai	Novita-ND60 warranty-3years	₹ 93172/-	4	₹ 67083.84	₹439771.84/- Rounded to ₹ 4,39,772/-

The Finance verified the above proposal and remarked that "*The proposal for the purchase and installation of four numbers of Dehumidifiers for modernizing CLIF for the accomplishment of ISO Certification and NABL Accreditation, as envisaged in the Budget Speech 2024-25 (Item no.37), may be placed before the purchase committee for approval. The firm may be invited to the committee for negotiation. If approved, supply order may be placed accordingly.*"

As per the orders of the Vice Chancellor, the proposal for the purchase and installation of four numbers of Dehumidifiers for modernizing CLIF for the accomplishment of ISO Certification and NABL Accreditation, as envisaged in the Budget Speech 2024-25 (Item no.37), is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the price quoted by M/s Clean Air Trends, Chennai for the supply and installation of four Dehumidifiers to modernize CLIF for the accomplishment of ISO Certification and NABL Accreditation, seems to be on the higher side, hence, recommended to entrust Dr.S.Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by the firm along with the negotiation report before the Syndicate.

REGISTRAR (I/C)

VICE-CHANCELLOR

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

FURTHER RESOLVED that the report of negotiation meeting held on 28.10.2025 and resolved to place work order with M/s Clean Air Trends, Chennai for the supply and installation of four Dehumidifiers at the negotiated rate of Rs.4,17,786/- (Rupees Four Lakh Seventeen Thousand Seven Hundred and EightySix only) inclusive of GST.

Item No.23.26.02.40 Budget Speech 2024-25 - Item No.37- CLIF - Proposal for the accomplishment of ISO Certification & NABL Accreditation of CLIF – Purchase of Air Conditioners

(Ad BIV CP A).

A proposal has been received from the Director, CLIF for the purchase of Air Conditioners for the accomplishment of ISO Certification & NABL Accreditation of CLIF.

An amount of Rs. 20,00,000/- was earmarked in the Budget Speech 2024-25 vide item no. 37 for the accomplishment of ISO Certification & NABL Accreditation of CLIF.

The Director, CLIF was entrusted to submit a detailed proposal in this regard and directed to place the same in the Standing Committee of the Syndicate on Finance. Accordingly, the Director, CLIF has submitted a proposal towards NABL Accreditation of CLIF along with an estimate as detailed below:

Sl. No.	Items	Amount (in Lakh)
1.	Air Conditioners	12.00
2.	Dehumidifiers	4.00
3.	Civil & Electrical Works	4.00
	Total	20.00

The Syndicate held on 05.11.2024 vide item no. 15.134.01, considered the recommendation of the Standing Committee of the Syndicate on Finance and resolved to approve the proposal submitted by the Director, CLIF for modernizing CLIF for the accomplishment of ISO Certification & NABL Accreditation along with an estimated expenditure of Rs.20,00,000/-, as envisaged in the Budget Speech 2024-25, vide item no. 37.

Accordingly, an amount of Rs. 12 Lakhs has been sanctioned to the CLIF for the procurement of Air Conditioners for the laboratories, under the Budget Speech 2024-25. This funding has been allocated to facilitate ISO Certification & NABL Accreditation of CLIF, following the approval of the proposal submitted by the CLIF.

In compliance with the procurement process, the Director, CLIF published the e-tender notice for the procurement of 10 units of 2 ton Air Conditioners & 2 units of 1.5 ton Air Conditioners, along with Stabilizers and outdoor unit (ODU) stands and duly advertised in the University website and in the leading Newspapers.

The last date of the tender submission was 03.03.2025 and the bids were opened on 05.03.2025. A total of four bidders participated in the tender process and all of them were found technically qualified.

1. M/s. Aarav Enterprises
2. M/s. Asaja IT Solutions
3. M/s. Geeky Cooling Solutions
4. M/s. Maxsel Agencies

As per the minutes of the technical evaluation meeting for the purchase of Air Conditioners with Stabilizers and ODU Stands, it is stated that all the four bidders submitted the required documents as per the tender specifications. Also, upon evaluation, it was found that the models quoted by each bidder meet the technical requirements as stipulated in the tender. Hence, all four bidders are technically qualified to proceed to the next stage of the procurement process.

Accordingly, a Comparative Statement has been prepared based on the verification report of the Instrumentation Engineer, CLIF, as follows:

REGISTRAR (I/C)

VICE-CHANCELLOR

Sl. No	Item	Firm	Make & Model	EMD	Tender Fee	Remarks of IE	Price incl. GST	Status
1.	Air Conditioners 2 Ton - 10 nos. 1.5 Ton - 2 nos. Stabilizer - 12 nos. ODU Stand - 12 nos.	Geeky Cooling Solutions, Kollam	Carrier - XCEL LUMO	Paid	Paid	Satisfying technical specification	7,77,240/-	L1
2.	Air Conditioners 2 Ton - 10 nos. 1.5 Ton - 2 nos. Stabilizer - 12 nos. ODU Stand - 12 nos.	Maxsel Agencies, Kollam	Carrier - XCEL LUMO	Paid	Paid	Satisfying technical specification	7,84,560/-	L2
3.	Air Conditioners 2 Ton - 10 nos. 1.5 Ton - 2 nos. Stabilizer - 12 nos. ODU Stand - 12 nos.	Asaja IT Solutions, Changanassery	Voltas - Vectra	MSME	MSME	Satisfying technical specification	7,97,500/-	L3
4.	Air Conditioners 2 Ton - 10 nos. 1.5 Ton - 2 nos. Stabilizer - 12 nos. ODU Stand - 12 nos.	Aarav Enterprises, Delhi	Voltas - Vectra	MSME	MSME	Satisfying technical specification	9,12,000/-	L4

The firm M/s. Geeky Cooling Solutions, Kollam has quoted the lowest rate @ Rs.7,77,240/- including GST.

Accordingly, the Director, CLIF forwarded the received tenders, Comparative Statement and other relevant documents to proceed further with the purchase.

Administrative sanction has been accorded by the Registrar, to initiate procedure for the purchase of procurement of 10 units of 2-ton Air Conditioners & 2 units of 1.5 ton Air Conditioners, along with Stabilizers and outdoor unit (ODU) stands towards the accomplishment of ISO Certification & NABL Accreditation in the CLIF.

The Finance Officer, recommended to place the proposal for the purchase of 10 units of 2 ton Air Conditioners & 2 units of 1.5 ton Air Conditioners, along with Stabilizers and outdoor unit (ODU) stands towards the accomplishment of ISO Certification & NABL Accreditation in the CLIF as envisaged in the Budget Speech 2024-25 (Item no.37), before the Purchase Committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of 10 units of 2 ton Air Conditioners & 2 units of 1.5 ton Air Conditioners, along with Stabilizers and outdoor unit (ODU) stands towards the accomplishment of ISO Certification & NABL Accreditation in the CLIF, is placed before the Purchase Committee for consideration and appropriate decision.

The Committee considered the proposal and recommended to purchase 10 units of 2 ton Air Conditioners & 2 units of 1.5ton Air Conditioners, along with Stabilizers and outdoor unit stands towards the accomplishment of ISO Certification & NABL Accreditation in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom from the lowest quoted firm M/s.Geeky Cooling Solutions, Kollam,as detailed below;

Sl.No.	Item	Qty	Make & Model	Price (incl. GST)
1	Air Conditioners 2 Ton	10 nos.	Carrier - XCEL LUMO	7,77,240/-
2	1.5 Ton	2 nos.		
3	Stabilizer	12 nos.		
4	ODU Stand	12 nos.		

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.26.02.41 University College of Engineering, Kariavattom - Purchase of furniture (Benches and Desks)

(Ad BIV CP A).

A request has been received from the Principal, University College of Engineering, Kariavattom, for the purchase of Benches and Desks. It is stated that, there is an urgent requirement of additional Benches and Desks for the smooth conduct of the regular classes of B.Tech Computer Science and Engineering students. In order to accommodate the additional batches of Computer Science and Engineering students, two classrooms have been set up partitioning the CSS Hall on the second floor for which now 45 pairs of Benches and Desks are required.

Further stated that, a request for 90 pairs Benches and Desks was forwarded to the University in the year 2023, out of which 45 pairs of Benches and Desks were purchased for the time being and it was decided that the rest of Benches and Desks may be procured in the subsequent semesters subject to the setting up of the classrooms.

Hence, it is requested to purchase 45 pairs of Benches and Desks for the 2 new classrooms (CSS Classroom 1 & 2).

Please note that, the Syndicate in its 7th meeting held on 28.12.2023, vide item no. 07.78.06.16, resolved to purchase 45 pairs of Benches and Desks from M/s. SIDCO, Pappanamcode and the same has been purchased for Rs. 5,51,857/-.

Administrative sanction has been accorded by the Registrar to initiate procedure for the purchase of 45 pairs of Benches and Desks for the 2 new classrooms (CSS Classroom 1 & 2), for the University College of Engineering, Kariavattom.

Accordingly, Proforma Invoices has been obtained from the Government Institutions M/s.ARTCO, RUBCO & SIDCO, as detailed below:

ARTCO				
Sl. No.	Description	Quantity	Rate in Rs.	Amount
1.	Hardwood Bench 180x30x45cm Plank Leg	45 Nos.	3,403/-	1,53,135/-
2.	Hardwood Desk 180x42.5x75cm	45 Nos.	4,368/-	1,96,560/-
Delivery Charge				17,500/-
Total				3,67,195/-
GST @ 18%				66,095/-
Grand Total				4,33,290/-

SIDCO					
Sl.No.	Description	GST Rate	Quantity	Rate	Amount
1.	A.W Bench 180x30x45cm Plank Leg	18%	45 Nos.	3,127/-	1,40,715/-
2.	A.W Desk 180x42.5x75cm	18%	45 Nos.	3,942/-	1,77,390/-
3.	Delivery Charge	-			9,543/-
CGST				9%	28,629.45/-
SGST				9%	28,629.45/-
Round Off					0.10/-
Total		90 Nos.	-		3,84,907/-

RUBCO										
Sl. No.	Description	Basic Rate	Transportation Charges	Total Amount	Unloading Charges	GST 18%	Unit Price	Unit	Qty	Amount in Rs.
1	Bench 1830x400x750mm	8,331/-	583/-	8,914/-	370/-	1,605/-	10,889/-	nos.	45	4,90,005/-
2	Desk 1830x440x760mm	10,529/-	737/-	11,266/-	467/-	2,028/-	13,761/-	nos.	45	6,19,245/-
Total										11,09,250/-

REGISTRAR (I/C)

VICE-CHANCELLOR

Purchase of 45 Pairs of Bench & Desk			
Sl. No.	Name of the Firm	Amount Quoted	Status
1.	SIDCO	Rs. 3,84,907/-	L1
2.	ARTCO	Rs. 4,33,290/-	L2
3.	RUBCO	Rs. 11,09,250/-	L3

The Proforma Invoices received from the M/s. ARTCO, RUBCO & SIDCO has been forwarded to the University Engineer for verification. Now, the University Engineer forwarded the verification report.

In the verification report, it is stated that, the Assistant Executive Engineer-II had inspected the site and reported that the Proforma Invoices obtained from M/s. ARTCO, RUBCO & SIDCO were verified and are found to be as per requirement of the Department. The rates are also verified and are found to be in order.

1. M/s. SIDCO - Rs. 3,84,907/-
2. M/s. ARTCO - Rs. 4,33,290/-
3. M/s. RUBCO - Rs. 11,09,250/-

Further in the verification report, it is stated that, the material proposed for benches & desks are different in all three Proforma Invoices. The material proposed by M/s. ARTCO is hardwood, M/s. SIDCO is anjili wood and M/s. RUBCO is rub wood. Hence, comparison between these invoices is not feasible. Considering the requirements and **since anjili wood furniture are already in use at the Department (UCE, Kariavattom), the furniture of M/s. SIDCO is recommended subject to further negotiation and approval of sample by the Department.**

Please note that, when contacted with the Engineer Wing over telephone, it is stated that, the sample may be produced before the Engineering Wing before issuing the Supply Order.

The Finance Officer remarked to limit the purchase within the budget allocation, since the total budget allocation under the head of account "Part-I-NP-MH-68-University College of Engineering, Kariavattom-4/2105-Purchase and Repair of Furniture" for the current financial year is only Rs.2,50,000/-.

Also, the Finance Officer has remarked to place the proposal for the purchase of Benches and Desks for University College of Engineering, Kariavattom, before the Purchase Committee along with the above suggestion and the remarks of the University Engineer for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of 45 pairs of Benches and Desks for the 2 new classrooms (CSS Classroom 1 & 2), for the University College of Engineering, Kariavattom, is placed before the Purchase Committee for consideration & appropriate decision.

The Committee considered the proposal and recommended to purchase furniture for new two classrooms (CSS Classroom 1 & 2), in the University College of Engineering, Kariavattom from M/s. SIDCO, Thiruvananthapuram, as detailed below;

Description	GST Rate	Quantity	Rate	Amount
A.W Bench 180x30x45cm Plank Leg	18%	45 Nos.	3,127/-	1,40,715/-
A.W Desk 180x42.5x75cm	18%	45 Nos.	3,942/-	1,77,390/-
Delivery Charge	-			9,543/-
CGST			9%	28,629.45/-
SGST			9%	28,629.45/-
Round Off				0.10/-
Grand Total			-	3,84,907/-

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

The committee further recommended to entrust the University Engineer to verify the furniture samples from M/s. SIDCO and assess the quality of furniture before issuing supply order to the firm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

REGISTRAR (I/C)

VICE-CHANCELLOR

Item No.23.26.02.42 University College of Engineering, Kariavattom - Supply & Installation of three numbers of 5KVA Single Phase Online UPS with 30 numbers of 12V 130Ah C10 Rating Tubular Batteries, for use in the System Software Lab, on buy back basis

(Ad BIV CP A).

A request has been received from the Principal, University College of Engineering, Kariavattom for the purchase of three numbers of 5 KVA UPS with Batteries, for use in the System Software Lab in the College. It is stated that three nos. of 5 KVA UPS installed in the System Software Lab are faulty and need to be replaced, since the warranty period is over for both UPS and Batteries. Also, stated that most of the UPS installed in the College were purchased 10 years ago and hence are in poor condition and there is chance of explosion and fire accidents.

The request for replacement of UPS and batteries in the System Software Lab was initiated by Sri. Manu V. Kumar, Staff in charge, System Software Lab. In the request of Sri. Manu V. Kumar, it is stated that since the life span of UPS & Batteries are over and requested to replace them. Also stated that some students reported instances of electric shock from the UPS. The Principal, UCE forwarded the request of Sri. Manu V. Kumar to the Director, CLIF for further verification of the UPS and Batteries.

The Instrumentation Engineer, CLIF stated that they got the Service Report from M/s. Hykon India Ltd. In their Service Report it is stated that three UPS and 30 numbers of 130Ah Tubular Batteries connected to them are faulty. The Instrumentation Engineer, CLIF also stated that the UPS and batteries were installed during 2010 and warranty period is over for both UPS and Batteries. Also spare parts may not available and recommended to purchase new UPS and Batteries for the System Software Lab in UCE.

Administrative sanction has been accorded by the Registrar, to initiate the purchase of 3 numbers of 5KVA UPS with Batteries for the System Software Lab of the Computer Science & Engineering Department, of the University College of Engineering, Kariavattom, by inviting Tenders.

As per the orders, Tenders has been invited for the "Supply & Installation of three numbers of 5KVA Single Phase Online UPS with 30 numbers of 12V 130Ah C10 Rating Tubular Batteries, for use in the System Software Lab of the University College of Engineering, Kariavattom, on the buyback of three numbers of 5 KVA Hykon UPS with 29 numbers of Exide EL + 130Ah Tubular Batteries & one number of Hykon 150Ah Tubular Battery"

The last date of receiving tenders are 17.02.2025, and 3 Tenders were received,

The received tenders have been forwarded to the Instrumentation Engineer, CLIF for Technical Verification and the verification report has been received.

Accordingly, a Comparative Statement has been prepared on the basis of the verification report from the Instrumentation Engineer, CLIF, as follows:

Sl. No	Name of the Firm	Make & Model	Rate (incl GST)	Buyback Amount	Final Rate (GST incl.)	Remarks of CLIF	Status
1.	Ascentine Technologies Trivandrum	Numax 5KVA UPS & 12V 130Ah Tubular Batteries Warranty - 4 Years	Rs. 4,61,520/-	Rs. 1,64,000/-	Rs. 2,97,520-	Satisfies technical specifications	L1
2.	SR Power Solutions Trivandrum	Techglare 5 KVA UPS & 12V 130Ah Prime Tubular Batteries Warranty - 4 Years	Rs. 5,80,590/-	Rs. 1,23,000/-	Rs. 4,57,590/-	Satisfies technical specifications	L3
3.	Techser power Solutions Pvt Ltd	Hykon 5KVA UPS & 12V 130Ah Tubular	Rs. 5,00,028/-	Rs. 1,29,000/-	Rs. 3,71,028/-	Satisfies technical specifications	L2

REGISTRAR (I/C)

VICE-CHANCELLOR

	Kochi	Batteries Warranty - 4 Years					

The Finance Officer recommended to place the proposal for the purchase of 3 numbers of 5KVA Single Phase Online UPS with 30 numbers of 12V 130Ah C10 Rating Tubular Batteries for use in the System Software Lab of the University College of Engineering, Kariavattom, on buyback basis, before the Purchase Committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of 3 numbers of 5KVA Single Phase Online UPS with 30 numbers of 12V 130Ah C10 Rating Tubular Batteries for use in the System Software Lab of the University College of Engineering, Kariavattom, on buyback basis, as detailed above, is placed before the Purchase Committee for consideration and appropriate decision.

The Committee considered the proposal and recommended to purchase three numbers of 5KVA Single Phase Online UPS with 30 numbers of 12V 130Ah C10 Rating Tubular Batteries for use in the System Software Lab of the University College of Engineering, Kariavattom from the lowest quoted firm M/s. Ascentine Technologies, Trivandrum on buyback basis, as detailed below;

Sl. No	Make & Model	Rate (incl. GST) (Rs.)	Buyback Amount (Rs.)	Total Amount after deducting Buy Back amount (GST incl.) (Rs.)
1	Three nos. of Numax 5KVA UPS & 30 nos. of 12V 130Ah Tubular Batteries Warranty - 4 Years	4,61,520/-	1,64,000/-	Rs. 2,97,520/-

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the 2 nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.	

Item No.23.26.02.43 Department of Physics – purchase of Sputtering target & Mass flow Controllers

(Planning AI).

Sanction has been accorded by the Vice Chancellor, vide university order dated 12.03.2025, for the release of a provisional advance amounting to ₹10,00,000/- (Rupees ten lakh only) to Dr. Deepa K.G., Assistant Professor, Department of Physics, towards the implementation of the research project titled “setting-up of the experimental facility for gas sensors and development of no₂ gas sensor using functionalized in₂O₃ nanostructures.”

Now the principal investigator ie, Deepa KG Assistant Professor Department of Physics vide letter dated 10.07.2025 has forwarded a purchase request for the following equipment in connection with the implementation of the research project titled “setting-up of the experimental facility for gas sensors and development of no₂ gas sensor using functionalized in₂O₃ nanostructures” and requested administrative sanction for the same.

Sputtering Target (CuIn_{0.7}Ga_{0.3}Se₂)

The Principal Investigator has invited quotations from reputed firms and has forwarded all the quotations received, along with the quotation notice, the minutes of the Technical Committee meeting recommending the purchase, and a detailed comparative statement of the quotations received.

A detailed comparative statement in this regard is provided below:

Sl No	Name of firms	Specifications							Total In Rupees	Total amount Quoted (inclusive of GST @ 18%)	Remarks
		Target Diameter	Minimum Thickness	Indium bonding	Thickness of copper backing plate	Purity	Manufacturer	Certificate of Purity			
1	Indian High Vacuum Pumps	50.8 mm	3 mm	Yes	3 mm	99.99 %	Opetech Materials Co., Ltd	Yes	1,16,145	1,37,051.10	L 2
2	Aisiri Vacuum Solutions	50.8 mm	3 mm	Yes	3 mm	99.99 %	Opetech Materials Co., Ltd	Yes	1,06,779.7	1,26,000	L 1

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3	Indo-French High-Tech. Equipments	50.8 mm	3 mm	Yes	3 mm	99.99 %	-	-	1,17,088	1,38,163.84	
4	Ultrananotech Private Limited	50.8 mm	3mm	Yes	3mm	99.5 %	ACI ALLOYS	-	2,04,364.4	2,41,150	
5	V-Tech Instrumentation Pvt Ltd	50.8 mm	3mm	Yes	3 mm	99.99 %	BIWON	Yes	2,20,000	2,59,600	L 3

The Principal Investigator has recommended the firm **M/S Aisiri Vacuum Solutions for the purchase of Sputtering Target at a total cost of Rs.1,26,000/- (Rupees One Lakh Twenty Six Thousand Only) inclusive of GST**. The expenditure in this connection may be met from the provisional advance sanctioned to Dr. Deepa K.G., assistant professor, department of physics, towards the implementation of the research project titled “setting-up of the experimental facility for gas sensors and development of no_2 gas sensor using functionalized in_2o_3 nanostructures”.

Mass Flow Controllers (Corrosive and non-corrosive).

The Principal Investigator has invited quotations from reputed firms and has forwarded all the quotations received, along with the quotation notice, the minutes of the Technical Committee meeting recommending the purchase, and a detailed comparative statement of the quotations received.

A detailed comparative statement in this regard is provided below:

Sl No	Name of the firms	Specifications							Warm-up Time	Total amount Quoted (inclusive of GST @ 18%) (Rs.)	Remarks
		Gas Flow rate	Typical Response Time	Calibrated gases	Option for Personalized gas mixing compositions for accurate mixed gas measurement and switch between selected gases	PC based software program that should interface with the RS-232 and RS 485 communication	LCD display with integrated touchpad and display Mass Flow, Volumetric Flow, Pressure, Temperature and Set point and Percentage of Valve Opening	Temperature range of operation:			
1	Techsol Instruments Pvt Ltd	100 SCCM for corrosive And 10 SLPM for non-corrosive	< 10 ms	NH ₃ , NO ₂ , H ₂ S, NO, Air, N ₂ , He, CH ₄ , H ₂ , CO, CO ₂ , Ar, LPG,	Yes	Yes	Yes	10 °C to 60 °C	< 1 Second	3, 81,369	L1
2	Indus Engineers	100 SCCM for corrosive And 10 SLPM for non-corrosive	< 10 ms	NH ₃ , NO ₂ , H ₂ S, NO, Air, N ₂ , He, CH ₄ , H ₂ , CO, CO ₂ , Ar, LPG,	Yes	Yes	Yes	10 °C to 60 °C	< 1 Second	4,00,438	L3
3	Research Supporters India	100 SCCM for corrosive And 10 SLPM for non-corrosive	< 10 ms	NH ₃ , NO ₂ , H ₂ S, NO, Air, N ₂ , He, CH ₄ , H ₂ , CO, CO ₂ , Ar, LPG,	Yes	Yes	Yes	10 °C to 60 °C	< 1 Second	4,11,878.52	L4
4.	KCS Engineering			100 SCCM for corrosive	< 10 ms	NH ₃ , NO ₂ , H ₂ S,	Yes	Yes	Yes	3, 95,820	L2

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	solutions			And 10 SLPM for non-corrosive		NO, Air, N ₂ , He, CH ₄ , H ₂ , CO, CO ₂ , Ar, LPG,					

The Principal Investigator has recommended the firm **M/S Techsol Instruments Pvt Ltd** for the purchase of Mass Flow Controllers at a total cost of **Rs. 3,81,369/- (Rupees Three Lakh Eighty One Thousand Three Hundred Sixty-Nine Only)** inclusive of GST. The expenditure in this connection may be met from the provisional advance sanctioned to Dr. Deepa K. G., assistant professor, department of physics, towards the implementation of the research project titled “setting-up of the experimental facility for gas sensors and development of no₂ gas sensor using functionalized in₂O₃ nanostructures”.

The Finance Officer has recommended that the purchase proposals be placed before the Purchase Committee for consideration, and if approved, the supply may be issued accordingly.

In this context as per the orders of the Vice Chancellor the purchase proposal is placed before the Purchase Committee for consideration and recommendations.

The Committee considered the proposal and recommended to purchase Sputtering Target (CuIn0.7Ga0.3Se2) and Mass Flow Controllers (100 SCCM for corrosive and 10 SLPM for non-corrosive) in the Department of Physics in connection with the implementation of the research project titled “setting-up of the experimental facility for gas sensors and development of no₂ gas sensor using functionalized in₂O₃ nanostructures” from the lowest quoted firms as detailed below; meeting the expenditure from the provisional advance sanctioned to Dr. Deepa K. G., Assistant Professor, Department of Physics, Kariavattomvide U. O. No. 2105/2025/UOK dated 12.03.2025.

Sl No	Description of item	Name of firm	Total amount (Rs.) (incl. of GST)
1	Sputtering Target (CuIn0.7Ga0.3Se2)	M/s. Aisiri Vacuum Solutions, Bangalore	1,26,000/-
2	Mass Flow Controllers (100 SCCM for corrosive and 10 SLPM for non-corrosive)	M/s. Techsol Instruments Pvt Ltd., Bangalore	3, 81,369/-

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.26.02.44 Disposal of waste papers and waste materials in the University – Awarding the tender - Proposal for consideration

(Ad B II).

The contract towards the disposal of waste papers and waste materials in the University ended on 30.10.2024 and tender was invited dated 25.08.2025 and three bids were received.

Details of the tenders are as follows:

Sl No	Firm Name	EMD Amount	EMD details
1.	M/s Hanna and Sana Trade Links 15/391 Sulekha Manzil, Amaravila P O, Trivandrum	Rs.50,000/-	DD No:423140 dated :12.09.2025
2.	M/s Dasthakeer M TC 46/921(6) Hafil Manzil Poonthura P O, Trivandrum	Rs.50,000/-	DD No:220117 dated :10.09.2025
3.	M/s Muhammed Asharaf M TC 52/1948(2) Nemom P O, Thiruvananthapuram	Rs.50,000/-	DD No:833650 dated :10.09.2025

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Details of the Rate quoted

Sl No	Item description	Firm Name		
		M/s Hanna and Sana Trade Links	M/s. DasthakeerM(H1)	M/s. Muhammed Asharaf M
		Rate quoted per kg(Rs)		
1	News Paper	18.10	23	15.50
2	Old Books	18.10	23	14.10
3	Applications/Syllabi	18.10	23	14.10
4	Waste Paper(including sweeping paper waste, colour papers, wrappers, revaluated answer scripts with green paper)	12.10	14	11.20
5	Cutting waste/Printed waste	18.60	20	18.50
6	Cardboard/Cardboard Box	5.20	6.10	4.50
7	Carry Bag/Sack (Plastic)	15	20	12.20
8	Empty Bottle (Plastic)	15	20	12.20
9	Empty Bottle (Metal)	15	20	12.20
	Total	135.2	169.1	114.5

The Finance recommended to place the proposal for awarding the contract for the disposal of waste papers and waste materials in the University before the purchase committee and on approval to place the work order accordingly.

As per the orders of Vice-Chancellor, the proposal along with the received tenders towards awarding the contract for the disposal of waste papers and waste materials in the University, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and recommended to award the contract for disposal of waste papers and waste materials in the University to M/s. Muhammed Asharaf M, as detailed below;

Sl	Item description	Rate quoted per kg (₹) Excl. GST
1	News Paper	15.50
2	Old Books	14.10
3	Applications/Syllabi	14.10
4	Waste Paper(including sweeping paper waste, colour wrappers, revaluated answer scripts with green paper))	11.20
5	Cutting waste/Printed waste	18.50
6	Cardboard/Cardboard Box	4.50
7	Carry Bag/Sack (Plastic)	12.20
8	Empty Bottle (Plastic)	12.20
9	Empty Bottle (Metal)	12.20
	Total	114.5

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.

Item No.23.26.02.45 OAD Section, PG Distance section (Room No. 361) & AR Rooms (360A, 362), SH Campus, Palayam - Purchase of one number of 5KVA Online UPS with Batteries & Rack

(Ad BIV CP).

REGISTRAR (I/C)

VICE-CHANCELLOR

Tenders were invited vide Tender Notice No.17177/Admn BIV/2025/UOK dated 08.05.2025, as per the request received from the Assistant Engineer (E), SH Campus, for the purchase of one number of 5KVA Online UPS with batteries for use in the OAD Section, PG Distance section (Room No. 361) & AR Rooms (360A, 362), S H Campus, Palayam, on the basis of the specification forwarded from the Instrumentation Engineer.

Six Quotation were received for the same and the Instrumentation Engineer vide [Letter no CLIF/Report/484/25 dated 25.07.2025](#) has remarked that the quotations received for purchasing 5KVA Online UPS with batteries to be installed at the above sections have been verified.

It is also stated that since the warranty of the UPS is not mentioned in the tender forwarded by the firm M/s. LATTA Innovations, Trivandrum, the specification of the UPS has not satisfied technically.

It is noted that M/s. LATTA Innovations, Trivandrum and M/s. United Electricals, Trivandrum have not submitted the prescribed **Tender Form** along with their tender documents.

As the submission of the Tender Form is a mandatory requirement, the bids from the above firms are **rejected at the preliminary stage** of evaluation due to **non-compliance**.

The details of quotation are as follows:

Sl. No.	Firm	Item	Qty	Unit rate	Total Price (Incl. GST) (₹)	Remarks
1.	M/s. Hykon India Ltd., Trivandrum	Hykon 5 KVA Online UPS Warranty-3 years for UPS and batteries.	1	48,850	48,850.00	Satisfies Technical Specifications
		Exide 12 V/65 AH SMF Battery GST@28%	10	6,780	67,800.00	
		Battery stand	1		2,300.00	
		Total amount			1,18,950.00	
2.	M/s. SR Power Solutions, Trivandrum	Hykon 5 KVA Online UPS Warranty-3 years for UPS and batteries.	1	56,000	56,000.00	Satisfies Technical Specifications
		65 AH Exide SMF Battery GST@28%	10	6,100	61,000.00	
		Battery stand	1	2,500	2,500.00	
		Total			1,19,500.00	
3.	Ms. Supra Hi-Tech Electro Equipments Pvt Ltd., Kochi	Supra make 5 KVA/120V DC Online UPS IGB with 65 AH, 12 V 10 nos SMF Batteries (GST@28%) including metal rack Warranty-3 years for UPS and batteries.	1	1,16,020	1,16,020.00	Satisfies Technical Specifications
4.	M/s. Techser Power Solutions Pvt. Ltd., Kochi.	5 KVA Online UPS -Techglare-5000 Warranty-3 years for UPS and batteries.	1	42,480	42,480.00	
		12 V-65 AH Exide SMF Battery GST@28%	10	5664	56640.00	
		MS Battery Stand & Accessories	1	1416	1416.00	
		Total			1,00,536.00	

The Finance I Section has remarked that the proposal for the purchase of one number of 5 KVA Online UPS with batteries for use in the OAD Section, PG Distance section (Room No. 361) & AR Rooms (360A, 362), SH Campus, Palayam, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

Hence, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee, for consideration and appropriate recommendation.

The Committee considered the proposal and recommended to purchase one number of 5 KVA Online UPS with batteries for use in the OAD Section, PG Distance section (Room No. 361) & AR Rooms (360A, 362) at Senate House Campus, Palayam from the lowest quoted firm M/s. Techser Power Solutions Pvt. Ltd., Kochi, as detailed below;

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Sl. No.	Item	Qty	Unit rate	Total Price (Rs.) (Incl. GST)
1	5 KVA Online UPS -Techglare-5000 Warranty-3 years for UPS and batteries.	1	42,480	42,480
2	12 V-65 AH Exide SMF Battery GST@28%	10	5664	56640
3	MS Battery Stand & Accessories	1	1416	1416
	Total			1,00,536

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the 2 nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.	

Item No.23.26.02.46 Department of Physics, Kariavattom - Purchase of Spray Pyrolysis Unit and chemicals - budget speech 2024-25 (Item no.129) - considering of
(Ad BIV CP A)

The Syndicate at its meeting held on 05.11.2024 vide item no.15.95.D8 considered the proposal for the establishment of an Inter disciplinary consortium for developing Neuromorphic Systems submitted by the Professor & Head, Department of Physics, University of Kerala and resolved to agree with the proposal detailed below.

Sl.No.	Items	No.	Amount
1	Spray Pyrolysis System	1	₹ 9,00,000/-
2	Thermal Evaporation System	1	₹ 9,00,000/-
3	Consumables	1	₹ 2,00,000/-
	TOTAL		₹ 20,00,000/-

Accordingly, the **University Order no.Ac.D/301/2024 dated 13.11.2024** had been issued and the department invited tenders for the implementation of proposal entitled "Development of neuromorphic systems" purchase of chemicals and Spray Pyrolysis Unit (item no. 129 in the budget speech 2024-25). The Head, Department of Physics, vide letter no.KU/PHY/95/25-26 dated 05.06.2025 forwarded the proposal for the purchase Chemicals and Spray Pyrolysis Unit for further action.

Tenders were invited vide e-tender Id 2025_KU_743727_2 dated 27.02.2025. But, only one Tender had been received and hence, the same had been re-tendered vide e-tender **Id no.2025_KU_752747_1 dated 19.03.2025**. Again, only one Tender from the Firm, **M/s.Delgado Coating and Technology Solutions Pvt. Ltd., Kochi** had been received for the same and the same was verified by the **Technical Committee meeting held on 07.05.2025**. The Technical committee evaluated the Technical Bid received for the item and observed that the technical bid from M/s.DelgadoCoating and Technology Solutions Pvt. Ltd., Kochi **satisfies all the required technical parameters**. The details of the Tender are as follows.

Sl. no.	Name of the Firm		Quoted Amount	Total amount (incl. GST 18%)
1	M/s.Delgado Coating and Technology Solutions Pvt. Ltd., Kochi	Supply and installation	₹ 9,99,999/-	₹ 12,99,998/- (L1)
		Additional items required	₹ 2,99,999/-	

It may also be noted that vide quotation notice dated 28.04.2025, quotations were invited towards the purchase of the following products for the research purpose.

- Germanium (IV) Oxide -100 g (1 Qty.) (make- Sigma Aldrich/ Thermo Fisher Scientific)**
- Gallium (III) Oxide - 25 g (2 Qty.)**

As per the letter dated 05.06.2025 from the Head, Department of Physics, the required Quantity of the Chemicals has been changed to 2 and 3 respectively. It may also be noted that as per Rule 9.55 of the Stores Purchase Manual, Generally the tolerance limit should not be more than plus/ minus fifteen percent.

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The details of the quotations are as follows.

1. Germanium (IV) Oxide -100 g (2 Qty.)

Sl. No.	Name of the Firm	Make	Unit price incl.GST 18%	Qty	Total price incl.GST 18%	Remarks
1	M/s.Infra Scientific, Thrissur	Thermo Scientific	₹ 32152.64/-	2	₹ 64,305.28/-	L1
2	M/s.Biosys, Trivandrum	Sigma	₹ 76550.17/-	2	₹ 1,53,100.34/-	L2
3	M/s.V-Tech Instrumentation (India) Pvt. Ltd., Trivandrum	Sigma	₹ 95167/-	2	₹ 1,90,334/-	L3
4	M/s.Globe Scientific, Trivandrum	Sigma	₹28850/25g ₹ 1,36,172/-	2	₹ 2,72,344/-	L4

2. Gallium (III) Oxide - 25 g (3 Qty.)

Sl. No.	Name of the Firm	Make	Unit price incl.GST 18%	Qty (75g)	Total price incl.GST 18%	Remarks
1	M/s.Infra Scientific, Thrissur	Thermo Scientific	₹4269.24/-/25g	3	₹ 12,807.72/-	L1
2	M/s.Biosys, Trivandrum	Sigma	₹88805.20/50g	3	₹ 133207.8/-	L2
3	M/s.Biosys, Trivandrum	Sigma	₹19684.60/10g	3	₹ 147634.5/-	L3
4	Globe Scientific, Trivandrum	Sigma	₹20194.52/10g ₹ 1,36,172/-	3	151458.9/-	L4
5	M/s.V-Tech Instrumentation (India) Pvt. Ltd., Trivandrum	Sigma	₹24426/-/10g	3	183195/-	L5

As per the remarks from the Finance, vide letter dated 09.07.2025, the Head, Department of Physics was requested to furnish clarification regarding the huge variation in the rates quoted by L1 and L2 firms for the purchase of Chemicals and the change of required quantity.

The Head (i/c), Department of Physics, Kariavattom vide letter dated 18.08.2025, remarked the following:-

They had invited quotations for 100g of Germanium (IV) Oxide 1 no.> 99.99% and 25g of Gallium (III) Oxide 2 nos. with purity > 99.99%. **Considering the increased demand of both these chemicals for the completion of proposed project, the quantity to 200g of GeO₂ (2X 100g) and 75g of Ga₂O₃ (2 X 25g).** The request was made by considering the following facts.

1. These are consumables, whose price depends on packing unit like 100g or 25g.
2. It is confirmed that no company produces 200g packet of GeO₂ or 75g packet of Ga₂O₃ with the same purity.
3. This means there is no change in the price of the single unit meaning buying 200g of GeO₂ or 75g of Ga₂O₃ is like repeating the order for 100g of GeO₂ and 25g of Ga₂O₃, which is possible under the Stores Purchase Manual and every institute does this if the item is consumable.

It is also stated that the price of the metal oxides like GeO₂ and Ga₂O₃ depends on the purity and how the metal oxides are prepared. Here, the purity is identical, perhaps based on the origin/company the prices are different. They had used other chemicals from the L1 Brand and they are of good quality.

Hence, the Head (i/c), Department of Physics requested to place the item before the Purchase Committee and assured that they will abide by the decision of the Committee and also stated that these chemicals are very much required for the Project.

The Finance verified the same and remarked the following:-

"The proposal for the purchase of Spray Pyrolysis Unit and chemicals for use in the Department of Physics as envisaged in the budget speech 2024-25 (Item no.129), **may be placed before the purchase committee along with the justification furnished by the HoD on the remarks noted by Finance** for approval. If approved, supply order may be placed accordingly."

As per the orders of the Vice Chancellor, the proposal for the purchase of Spray Pyrolysis Unit and Chemicals for use in the Department of Physics, Kariavattom is placed before the Purchase Committee for consideration.

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The Committee considered the proposal and observed that the price quoted by M/s.Delgado Coating & Technology Solutions Pvt. Ltd., Kochi and M/s. Infra Scientific, Thrissur for the supply of spray pyrolysis unit and chemicals, respectively, for use in the Department of Physics, Kariavattom seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposals submitted by M/s.Delgado Coating & Technology Solutions Pvt. Ltd., Kochi and M/s. Infra Scientific, Thrissur along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

FURTHER RESOLVED that the report of negotiation meeting held on 28.10.2025 and resolved to place work order with M/s.Delgado Coating & Technology Solutions Pvt. Ltd., Kochi ₹12,89,998/- (Rupees Twelve Lakh Eighty Nine Thousand Nine Hundred and Ninety Eight only) inclusive of GST and M/s. Infra Scientific, Thrissur at the quoted rate of Rs.77,113/- (64,305.28/- (Rs.Sixty four thousand three hundred and five and twentyeight paise only) for Germanium (IV) Oxide) and Rs.12,807.72/- (Rs.Twelve thousand eight thousand and seven and seventytwo paise only) for Gallium (III) Oxide) for the supply of chemicals, as the firm was reluctant to negotiate the quoted amount.

Item No.23.26.02.47 Replacement of Xenon lamp for flourolog -3 Spectrometer installed in the Dept. of Physics

(Ad BIV CP A).

The Flourolog -3 Spectrometer was installed in 2019 in the Department of Physics. The Head, vide letter No.KU/Phy/213/25-26 dated 31/07/2025, informed that; the 450 W xenon lamp used as light source in the Spectrometer needs replacement owing to the expiry of life of the lamp. Usually the life of Xenon lamp is 1000 hrs. The current usage of the lamp is 1350 hrs and hence, the intensity of the lamp has been degraded, which affects the research work of the students. In this context, the Head has forwarded a proposal for the purchase of the same from M/s Horiba India Pvt. Ltd., New Delhi, as the same is of proprietary nature. The Instrumentation Engineer, CLIF has also verified the same. The department council at its meeting held on 31/07/2025 recommended to replace of the same, by procuring from M/s Horiba India Pvt. Ltd., as the item is of proprietary nature.

The firm had submitted the quote and the details of the amount required is as follows:

Item	Unit price	GST @ 18%	Total
450 W lamp	Rs 87,760 /-	Rs 15,797 /-	Rs.
Installation charges	Rs 50,000 /-	Rs 9000 /-	1,62,557/-

The Finance recommended to place the proposal before the Purchase Committee for approval. Also recommended to invite the firm for a negotiation.

The expenditure in this regard shall be met from the head of account "Part 1-NP-MH 22(i)-Department of Physics-4/2070-Augmentation of Laboratory" of the current year's budget estimates of the University.

As per the orders of the Vice Chancellor, the proposal regarding the purchase of Xenon Lamp of the Flourolog- 3 Spectrometer installed in the Dept. of Physics, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the price quoted by the proprietary firm M/s. Horiba India Pvt. Ltd., New Delhi for the replacement of Xenon Lamp of the Flourolog- 3 Spectrometer installed in the Department of Physics, seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Horiba India Pvt. Ltd., New Delhialong with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

FURTHER RESOLVED that the report of negotiation meeting held on 28.10.2025 and resolved to place work order with M/s. Horiba India Pvt. Ltd., New Delhi for the replacement of Xenon Lamp of the Flourollog- 3 Spectrometer installed in the Department of Physics at the negotiated rate of Rs.162557/- as the firm was reluctant to neogitate the quoted amount.

Item No.23.26.02.48 Kerala University Press, Palayam – Proposal for purchase of additional spare parts in connection with the reipairement of HMT make printing machines

(Ad BIV CP).

As per the orders of the Vice-Chancellor implementing the resolution of the 12th meeting of the Syndicate held on 12.07.2024 (item no. 12.03.01.07), permission was granted to the Superintendent i/c, Kerala University Press, Palayam to entrust the repair works including replacement of spares of HMT make printing machines and cutting machine installed at University Press with M/s. HMT Machine Tools Ltd., Kalamassery at a total amount of ₹19,76,900/- (Rupees Nineteen Lakh Seventy Six Thousand and Nine Hundred only) inclusive of GST, vide letter No. 62893/Admn B IV/2023/UOK dated 07.09.2024 and an advance amount of ₹15,81,520/- has been paid to the firm being the cost of replacement of spares vide U.O No. 2495/2025/UOK dated 20.03.2025.

Subsequently, M/s. HMT Machine Tools Ltd., Kalamassery has supplied the spare parts and among the received spares most of them were fitted to the concerned printing machines and cutting machine by the service engineers deputed by the firm. The Superintendent i/c has also informed that the spares have been verified and taken to stock.

Upon dismantling the machines for fixing the repairs, the service engineers informed that some spare parts are additionally needed to continue the repair works of the printing machines viz., HMT SOM 136 (4394), HMT SOM 136 (4104), HMT SOM 136 (4365) & HMT SOM 125 (1048). Accordingly, the Superintendent i/c has forwarded the quotations for the additional repair works of the above said machines received from M/s. HMT Machine Tools Ltd., Kalamassery for an amount of ₹4,27,396/- (Rupees Four Lakh Twenty Seven Thousand Three Hundred and Ninety Six only) inclusive of GST.

The Technical Committee constituted vide U.O. No. 4684/2024/UOK dated 07.06.2024 with an external expert member from the Govt. Press has evaluated the proposal and observed that the proposal is technically feasible and rate quoted is economical. Hence, the Committee recommended to accept the proposal and entrust M/s. HMT Machine Tools Ltd., Ernakulam, (OEM) for performing the additional repair works including replacement of spares of HMT make printing machine installed in the University Press.

The Committee further noted that, in addition to the repair works mentioned in the proposal, the PLC of cutting machine PG 115 is malfunctioned and the front lay cam lever mechanism of the printing machine SOM 136/4104 is broken. In view of the above, the Committee recommended re-inspection of the aforementioned machines by the OEM firm and to incorporate the repair works/replacement of spares if any, of these machines, in the proposal and to proceed accordingly. Furthermore, the Committee recommended exploring the possibility of procuring a modern, advanced machine in the future to avoid frequent repairs, reduce maintenance costs, and ensure the smooth functioning of operations.

In this connection, the Superintendent i/c has forwarded quotation obtained from M/s. HMT Machine Tools Ltd., Ernakulam for supply of the additional spares of printing machine SOM 136/4104 amounting to ₹6,862/- (Rupees Six Thousand Eight Hundred and Sixty One Only). It is also informed that M/s. HMT Machine Tools Ltd., Ernakulam has intimated their inability to supply new PLC, since the old PLC programme suitable for this 20 year old machine is not available with them. Hence, the Superintendent i/c has requested sanction to invite quotation from outside agencies to repair or purchase the spare parts of the cutting machine PG 115.

REGISTRAR (I/C)

VICE-CHANCELLOR

The Finance has remarked to place the proposal for the repair works of HMT make printing and cutting machine installed at Kerala University Press with M/s. HMT Machine Tools Ltd., Ernakulam, OEM firm before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the following are placed before the Purchase Committee for consideration and appropriate recommendation.

1. The proposals submitted by M/s. HMT Machine Tools Pvt. Ltd. Ernakulam for the additional repair works including replacement of spares of HMT make printing machines installed in the University Press amounting to ₹4,34,258/- (Rupees Four Lakh Thirty Four Thousand Two Hundred and Fifty Seven Only) along with the minutes of Technical Committee.
2. The feasibility of inviting quotations from outside agencies to repair or purchase the spare parts of the cutting machine PG 115.

The Committee considered the proposal and recommended to entrust M/s. HMT Machine Tools Pvt. Ltd. Ernakulam for the additional repair works including replacement of spares of HMT make printing machines installed in the University Press for an amount of ₹4,34,258/- (Rupees Four Lakh Thirty Four Thousand Two Hundred and Fifty Eight Only) including GST.

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

The committee further recommended to invite quotations from outside agencies to repair or purchase the spare parts of the cutting machine PG 115.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be noted.

FURTHER RESOLVED that considered the request from M/s. HMT Machine Tools Ltd., Ernakulam and resolved to release an amount of ₹7,42,786/- (Rupees Seven Lakh Forty Two Thousand Seven Hundred and Eighty Six Only) to the firm, being the balance 20% payment of ₹3,95,380/- towards the cost of spares already supplied for the repair works of HMT make Printing and Cutting machines and 80% advance payment of ₹3,47,406/- to supply spares for the additional repair works of HMT make Printing machines, subject to production of an indemnity bond equivalent to 80% advance amount for the additional supply of spares.

ALSO RESOLVED that the additional repair works including replacement of spares of HMT make printing machines should be completed within 90 days from the date of receipt of payment.

Item No.23.26.02.49 Central Laboratory for Instrumentation & Facilitation, Kariavattom – Proposal for Annual Maintenance Contract of Wavelength Dispersive X-ray Fluorescence Spectrometer system (XRF)

(Ad BIV CP)

The Director i/c, Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom vide [letter no. CLIF/AMC/223/2025-26 dated 16.09.2025](#) forwarded the proposal from M/s. Bruker India Scientific Pvt Ltd, Mumbai (supplier firm) for entering into the Annual Maintenance Contract of Wavelength Dispersive X-ray Fluorescence Spectrometer system (XRF) installed at CLIF. The details of proposed AMC duration/rates are as follows;

Sl No	Duration	Rate (₹)
1	One year	5,30,000/- + GST
2	Three years	15,90,000/- + GST
3	Five years	26,50,000/- + GST

The Director i/c, has recommended for entering into three year AMC amounting to ₹15,90,000/- + GST (ie., @₹5,30,000/- +18% GST per year).

Details of purchase and warranty period of equipment

As per the details submitted by the Director i/c, the Wavelength Dispersive X-ray Fluorescence Spectrometer system (XRF) was purchased for an amount of 1,06,500 Euro from M/s. Bruker Singapore PTE Ltd. vide purchase order no. 437/4B/XRF/GOL/2018 dated 23.10.2018 and the warranty period of the instrument will expire on 17.11.2025.

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Scope of work

- The firm proposed their service plan viz., LabScape Essential, which includes two preventive maintenances and one breakdown visit per year.
- The cost of replacement of spares to be borne by the University. However, the opted plan includes replacement of planned maintenance parts (ie., consumables to be replaced during the planned service visits).
- During safety inspection the system will be tested on all safety aspects, at least to factory specifications.
- Written reporting of performance verification test, the radiation test and the maintenance report will be included.
- Software updates that are used to solve malfunctions of the instrument hard-and software are part of this contract.

As per the terms of payment in the proposal the AMC charges is to be released as annually advance. In this connection it may be noted that, as per Clause 9.66 of the Store Purchase Manual, generally payments for maintenance are made on half-yearly or quarterly basis. However, Clause 12.16 of the Store Purchase Manual refers that, it may become necessary to make advance payments demanded by firms holding maintenance contracts for servicing of costly equipment. In such case, the amount of advance should not exceed the amount payable for six months under the contract.

The Instrumentation Engineer has remarked that the terms and conditions outlined in the proposal are found to be reasonable and acceptable. Given the critical role of this equipment in supporting a wide range of academic and research activities, entering into an AMC is deemed highly beneficial to ensure its uninterrupted and efficient operation.

The Finance has remarked to place the proposal for entrusting the AMC of Wavelength Dispersive X-ray Fluorescence Spectrometer system installed at CLIF, Kariavattom with M/s. Bruker India Scientific Pvt Ltd, Mumbai, the supplier firm, before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor the proposal for entering into the Annual Maintenance Contract of Wavelength Dispersive X-ray Fluorescence Spectrometer system (XRF) installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom with M/s. Bruker India Scientific Pvt Ltd, Mumbai (supplier firm) for a period of three years from the date of expiry of warranty period @₹5,30,000/- + GST amounting to ₹15,90,000/- (Rupees Fifteen Lakh Ninety Thousand only) excluding GST is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that therate quoted by M/s. Bruker India Scientific Pvt Ltd, Mumbai (supplier firm) for the Annual Maintenance Contract of Wavelength Dispersive X-ray Fluorescence Spectrometer system (XRF) installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom, seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Bruker India Scientific Pvt Ltd, Mumbai along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the report of negotiation meeting held on 28.10.2025 to entrust the Annual Maintenance Contract of Wavelength Dispersive X-ray Fluorescence Spectrometer system (XRF) installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom with M/s. Bruker India Scientific Pvt Ltd, Mumbai (supplier firm) for a period of three years, at the discounted amount @₹5,00,000/- + GST per year, amounting to ₹15,00,000+ GST, be noted.

Item No:23.26.02.50 *The Central Laboratory for Instrumentation and Facilitation (CLIF) – purchase of Consumables from M/s. Specialise Instruments Marketing Company, Mumbai (Proprietary Firm) - consideringof*

(Ad BIV CP (A)).

The Director (i/c), Central Laboratory for Instrumentation and Facilitation (CLIF) vide letter no.CLIF/Purchase/SFS Spares/234/2024 dated 16.09.2025 intimated the following.

"The Central Laboratory for Instrumentation and Facilitation (CLIF) houses a Sophisticated Fluorescence Spectrometer (SFS FLS1000), a high-end analytical instrument extensively used for advanced applications such as Photoluminescence (PL), Lifetime, Quantum Yield, Up-Conversion, and Electroluminescence studies.

During the recent AMC service, the Service Engineer from the manufacturer reported that the Xenon lamp, which is a critical component of the system, has nearly reached the end of its functional life and requires urgent replacement. As this lamp is a proprietary part manufactured exclusively by M/s Specialise Instruments and is not covered under the AMC, a quotation had been obtained from M/s Specialise Instruments, Mumbai for an amount of ₹3,38,534/-.

Further, a few essential consumables (C-Spwd and Blank Reference Sample), which are also proprietary in nature and vital for the smooth and uninterrupted functioning of the equipment, need to be procured. A quotation for these consumables had likewise been received from M/s Specialise Instruments, Mumbai amounting to ₹78,620/-.

In view of the above, the Director (i/c) has requested to accord sanction for the procurement of the Xenon lamp and the consumable items from M/s Specialise Instruments, Mumbai, for ₹4,17,154/- (Rupees Four Lakh Seventeen Thousand One Hundred and Fifty Four Only) including GST based on the quotations submitted.

The expenditure may be met from "Part I- NP -MH 59(e)- CLIF-4/3020 - Maintenance of Equipment" of the current year's University budget. The price may also be negotiated during the Purchase Committee meeting. The summary of the above proposal is as follows.

Sl.No.	Item	Qty	Price
1	F-S61 of XenonBulb 450 W for FLS1000	1	₹ 286893/-
2	C-Spwd, Powder tray and quartz cover for N-M08and SC-30 Powder tray for N-M01, N-M08,SC-30, includes quartz cover	1	₹ 35039/-
3	Blank/Reference sample Blank samplefor quantum yield, integrating sphere	1	₹ 31588/-
	GST (18%)		₹ 63633.6/-
	Grand Total (Rounded)		₹ 4,17,154/-

The Finance verified the proposal and remarked that "*Proposal for the purchase of spares (one number of Xenon Lamp and consumables) from M/s. Specialise Instruments Marketing Company, Mumbai (Proprietary Firm) for the instrument Sophisticated Fluorescent Spectrometer (SFS) installed in CLIF, may be placed before the purchase committee for approval. If approved, supply order may be placed accordingly.*"

As per the orders of the Vice Chancellor, the proposal for the purchase of Consumables (one number of Xenon Lamp and consumables) from M/s. Specialise Instruments Marketing Company, Mumbai (Proprietary Firm) for the instrument Sophisticated Fluorescent Spectrometer (SFS) installed in CLIF, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the rate quoted by M/s.Specialise Instruments Marketing Company, Mumbai (Proprietary Firm) for the supply of one Xenon Lamp and consumables for Sophisticated Fluorescent Spectrometer (SFS) installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom, seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate,the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Specialise Instruments Marketing Company, Mumbai along with the negotiation report before the Syndicate.

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Resolution of the Syndicate

RESOLVED that the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

FURTHER RESOLVED that the report of negotiation meeting held on 28.10.2025 and resolved to place work order with M/s. Specialise Instruments Marketing Company, Mumbai (Proprietary Firm) for the supply of one Xenon Lamp and consumables for Sophisticated Fluorescent Spectrometer (SFS) installed in the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom at the negotiated rate amounting to ₹4,03,015/- (Rupees Four Lakh Three Thousand and Fifteen only) inclusive of GST.

ItemNo.23.26.02.Additional.01

Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom Proposal for renewal of Annual Maintenance Contract of Thermo iS50 FTIR Spectrometer -reg.

The Director i/c, Central Laboratory for Instrumentation & Facilitation (CLIF) vide letter no. CLIF/Purchase-AMC/FTIR/149/25 dated 03.06.2025 forwarded the proposal from M/s. Thermo Fisher Scientific India Pvt. Ltd. Mumbai for renewal of Annual Maintenance Contract of Thermo iS50 FTIR Spectrometer installed at CLIF, as detailed below;

Sl No	Duration	Rate (₹)
1	First year	1,52,554.00
2	Second year	1,67,809.00
3	Third year	1,84,590.00
	Total	5,04,953.00
	GST	90,891.48
	Total Amount Incl. GST	5,95,844.48

Details of purchase of equipment

As per the details submitted by the Director i/c, the Thermo iS50 FTIR Spectrometer installed at CLIF was purchased for an amount of \$53,360 from M/s. Thermo Electron Scientific Instruments LLC vide purchase order dated 09.01.2014.

Details of previous AMC

The previous AMC of Thermo iS50 FTIR Spectrometer installed in the Central Laboratory for Instrumentation and Facilitation, has been entrusted vide U.O No. 4031/Ad BIV/2025/UOK dated 03.05.2025, to M/s. Thermo Fisher Scientific India Pvt. Ltd. Mumbai, for a period of three years from 18.07.2022 to 17.07.2025 @ ₹1,20,434/-, ₹1,26,455.53/- & ₹1,39,101.31/- for the 1st, 2nd & 3rd year respectively, amounting to ₹3,85,991/- (Rupees Three Lakh Eighty Five Thousand Nine Hundred and Ninety One only) inclusive of GST.

Scope of work

The firm proposed one preventive maintenance and three breakdown visits per year. The cost of replacement of spares to be borne by the University.

The Instrumentation Engineer has remarked that the terms and conditions outlined in the proposal are found to be reasonable and acceptable. Considering the critical importance of this equipment in supporting academic and research activities, entering into AMC is considered highly advantageous to ensure its continuous and efficient functioning.

The Director i/c, CLIF via e-mail dated 26.09.2025 has further informed that M/s. Thermofisher Scientific India Pvt Ltd is providing continuous AMC service after the expiry of previous AMC on 17.07.2025.

The Finance has remarked to place the proposal for AMC of Thermo iS50 FTIR Spectrometer with M/s. Thermo Fisher Scientific India Pvt.Ltd, the supplier firm, for a period of three years, before the Purchase Committee. The Finance further suggested to invite the representative of the firm to the Purchase Committee for negotiation. It was also remarked that the payment for the AMC for each year may be effected during the AMC period of the corresponding year.

As per the orders of the Vice-Chancellor, the proposal for renewal of Annual Maintenance Contract of Thermo iS50 FTIR Spectrometer installed at the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom with M/s. Thermo Fisher Scientific India Pvt. Ltd. Mumbai for a

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period of three years from 18.07.2025 to 17.07.2028 @ ₹1,52,554/- + GST, ₹1,67,809/- + GST & ₹1,84,590/- + GST for 1st, 2nd and third year respectively, amounting to ₹5,95,844.48/- (Rupees Five Lakh Ninety Thousand Eight Hundred Forty Four and Paise Forty Eight only) inclusive of GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the rate quoted by M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai for the renewal of Annual Maintenance Contract of Thermo iS50 FTIR Spectrometer installed at the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom for a period of three years from 18.07.2025 to 17.07.2028 seems to be on the higher side, hence, recommended to entrust Dr. S. Nazeeb, Member Syndicate, Adv. G. Muralidharan Pillai, Member Syndicate, Sri. Ahamed Fazil Y, Member Syndicate, the Registrar, the Finance Officer and the Instrumentation Engineer to negotiate with the firm and to place the revised proposal submitted by M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025 and the report of negotiation meeting held on 28.10.2025 to renew Annual Maintenance Contract of Thermo iS50 FTIR Spectrometer installed at the Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom with M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai for a period of three years from 18.07.2025 to 17.07.2028, at the discounted amount @ ₹1,23,776/-, ₹1,29,965/- & ₹1,36,463/- excluding GST for the 1st, 2nd & 3rd year respectively, amounting to ₹4,60,441/- (Rupees Four Lakh Sixty Thousand Four Hundred and Forty One only) inclusive of GST, be noted.

Item No. 23.26.02. Additional 02

Department of Computer Science - Purchase of 3 numbers of 10KVA UPS with Batteries - reg.

A proposal has been received from the Head, Department of Computer Science for replacing the 5 numbers of UPS units in the Department with 3 numbers of 10KVA UPS units. Since, due to the age of the current UPS, frequent maintenance needs and unavailability of spare parts, the Head, Department of Computer Science requested the Instrumentation Engineer to conduct an inspection and to provide a report for replacing the UPS in the Department.

In the verification report of the Instrumentation Engineer, it is stated that there are 5 numbers of UPS including batteries are installed in the Department of Computer Science, of which, 4 numbers of UPS are under AMC. The AMC is for one year with effect from 15th July 2024. Further recommended that, replacement of 5 UPS units and batteries with 3 numbers of 10KVA UPS units and batteries will provide better load management and distribution, thereby enhancing the overall efficiency of power backup system and will free up space. Also stated that, the electrical connections for the proposed 10KVA UPS units need to be reinstalled and may be done before purchasing the UPS units.

Sanction has been accorded by the Registrar, for the purchase of three numbers of 10KVA UPS units with batteries, by replacing the five numbers of old UPS, by permitting the Head, to invite Tenders, as per the rules. Hence, the above decision has been intimated to the Head, Department of Computer Science, in order to further proceed with the purchase.

Accordingly, the Head, Dept. of Computer Science has forwarded the E-Tender Notice to publish the same in the E-Tender site, to invite Tenders for the same.

Administrative sanction has been accorded by the Registrar to invite E-tenders by publishing the E-Tender Notice to the E-Tender site and in the University Website, for the purchase of 3 numbers of 10KVA UPS with batteries on buy-back basis, for use in the Department of Computer Science.

As per the orders, Tender has been invited through E-Tender for the purchase of 3 numbers of 10KVA UPS with batteries, on buy-back basis, for use in the Department of Computer Science. The last date of opening bid was 05.03.2025. Ten firms have participated in the bid. Accordingly, the bid was decrypted and the details are as follows:

Sl. No.	Name of the Firm	EMD/Tender details
1	Dronacharya Electronics Systems, Ernakulam	Submitted MSME UDYAM certificate for EMD & Tender Fee exemption
2	FI-TEC Power Solutions Private Limited, Trivandrum	Submitted MSME UDYAM certificate for EMD & Tender Fee exemption
3	Hykon India Limited, Thrissur	Submitted MSME UDYAM certificate for EMD & Tender Fee exemption
4	JM Minkalam, Tamilnadu	EMD & Tender Fee remitted
5	Numax Energy Solutions Telangana	Submitted the MSME Udyam Registration Certificate, but the firm is not within Kerala and hence, the Udyam Registration certificate shall not be accepted for exemption of Tender Fee and EMD. The Tender may be rejected
6	Pee Pee Batteries, Ernakulam	Submitted MSME UDYAM certificate for EMD & Tender Fee exemption
7	Perpetual Power Services Pvt Ltd. Karnataka	Submitted the MSME Udyam Registration Certificate, but the firm is not within Kerala and hence, the Udyam Registration certificate shall not be accepted for exemption of Tender Fee and EMD. The Tender may be rejected
8	POM Systems and Services Pvt Ltd., Karnataka	Submitted the MSME Udyam Registration Certificate, but the firm is not within Kerala and hence, the Udyam Registration certificate shall not be accepted for exemption of Tender Fee and EMD. The Tender may be rejected
9	SUPRA HITECH Electro Equipments Pvt Ltd. Ernakulam	Submitted MSME UDYAM certificate for EMD & Tender Fee exemption
10	Techser Power Solutions Pvt Ltd., Ernakulam	EMD & Tender Fee remitted

Accordingly, the details of tenders received had been forwarded to the Instrumentation Engineer, CLIF for verification. The Instrumentation Engineer, CLIF, forwarded the verification report.

Sanction has been accorded by the Registrar, to open the financial bid, for the purchase of 3 numbers of 10KVA UPS with batteries, on buy-back basis, for use in the Department of Computer Science and accordingly the financial bids were opened.

On the verification of the documents, it has been noted that, some firms have not submitted the detailed financial bid in the pdf format. Also, on the verification, it has noted that, on the comparative statement, the price of the buy-back items have not been subtracted from the total amount. Instead of, the firms added the price of the buy-back items to the total price and also there is some error in the BOQ.

Considering the above, as per the orders, a mail has been sent to all the seven firms to submit the 'detailed financial bid in the pdf format'.

Accordingly, all the 7 firms submitted the detailed financial bid in the pdf format. Hence, a Comparative Statement has been prepared on the basis of the remarks from the Instrumentation Engineer, CLIF as follows:

Supply and installation of 3 numbers of 10KVA UPS with 60 numbers of 65Ah SMF-VRLA type Batteries, on the buyback of two numbers of Hykon make 2KVA online UPS, one number of Igatech make 3KVA Online UPS and two numbers of Igatech make 5KVA online UPS.							
Sl. No.	Name of the Firm	Make & Model	Rate (Rs.) (incl GST)	Buyback Amount	Final Rate	Remarks	Status
1.	Dronacharya Electronics Systems, Ernakulam	Legrand 10KVA UPS & Batteries Warranty - 4 Years for UPS & 3 Years for Batteries	9,86,813.94	23,600/-	9,63,213.94	Satisfies Technical Specifications	L7

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2.	FI-TEC Power Solutions Private Limited Trivandrum	APM Technologies 10 KVA UPS & Batteries Warranty - 4 Years for UPS & 3 Years for Batteries	7,81,244.94	10,030/-	7,71,214.94	Satisfies Technical Specifications	L3
3.	Hykon India Limited Thrissur	Hykon 10KVA UPS & 12V 65Ah SMF Batteries Warranty - 4 Years for UPS & 3 Years for Batteries	5,35,668/-	7,500/-	5,28,168/-	Satisfies Technical Specifications	L1
4.	JM Minkalam Tamilnadu	KRYKARD E11 Series 10KVA UPS & 12V 65Ah SMF Batteries Warranty - 4 Years for UPS & 3 Years for Batteries	8,68,740/-	11,800/-	8,56,940/-	Satisfies Technical Specifications	L5
5.	Pee Pee Batteries, Ernakulam	APC 10KVA UPS & 12V 65Ah SMF Batteries Warranty - 4 Years for UPS & 3 Years for Batteries	9,10,157.10	8,900/-	9,01,258/-	Satisfies Technical Specifications	L6
6.	SUPRA HITECH Electro Equipment Pvt Ltd Ernakulam	Supra 10KVA UPS & 12V 65Ah SMF Batteries Warranty - 4 Years for UPS & 3 Years for Batteries	8,11,545/-	5,900/-	8,05,645/-	Satisfies Technical Specifications	L4
7.	Techser Power Solutions Pvt Ltd Ernakulam	Techser 10KVA UPS & 12V 65Ah SMF Batteries Warranty - 4 Years for UPS & 3 Years for Batteries	6,23,520/-	17,700/-	6,05,820/-	Satisfies Technical Specifications	L2

The Finance has remarked to place the proposal for the purchase of 3 numbers of 10KVA UPS with batteries, on buy-back basis, for use in the Department of Computer Science, before the Purchase Committee for the approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of 3 numbers of 10KVA UPS with batteries, on buy-back basis, for use in the Department of Computer Science, as detailed above, is placed before the Purchase Committee for consideration and appropriate decision.

The Committee considered the proposal and recommended to purchase 3 numbers of 10KVA UPS with 60 numbers of 65Ah SMF-VRLA type Batteries on buyback basis for use in the Department of Computer Science, Kariavattom from M/s. Hykon Ltd., Thrissur, as detailed below;

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Sl. No.	Name of the Firm	Make & Model	Amount (Incl. GST)(₹)	Buyback Amount (₹)	Total Amount after deducting buyback price Incl. GST (₹)
1	M/s. Hykon India Ltd., Thrissur	Hykon 10KVA UPS & 12V 65Ah SMF Batteries Warranty - 4 Years for UPS & 3 Years for Batteries. Buyback item - 2 Hykon make 2KVA online UPS, 1 Igatech make 3KVA Online UPS and 2 Igatech make 5KVA online UPS.	5,35,668/-	7,500/-	5,28,168/-

The Committee further recommended that the amount may be recalculated at the prevailing rate of GST effective from 22.09.2025.

In view of the exigency, in implementing the item nos. 02.03, 02.06, 02.10, 02.31, 02.35, 02.44 & 02.48 the Committee proposed that the recommendations vide item nos. 02.03, 02.06, 02.10, 02.31, 02.35, 02.44 & 02.48 may be approved by the Vice-Chancellor, in exercising the powers of the Syndicate, vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of 2nd meeting of the Purchase Committee (2025-26) (Non-Plan Fund & Plan Fund) held on 26.09.2025, be approved.

Item No.23.27

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025– Consideration – Reg.

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held at 02.30 p.m on 03.07.2025 at the Syndicate Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Day and Date : Thursday, 03rd July 2025
Time : 02:30 P.M.
Venue : Syndicate Room, University Buildings.

Members Present

1. Dr. T.R. Manoj, Convenor & Member Syndicate.	Sd/-
2. Prof. (Dr.) P. M. Radhamany, Member Syndicate.	Sd/-
3. Dr. S. Jayan, Member Syndicate.	Sd/-
4. Dr. Shijukhan J. S., Member Syndicate.	Sd/-
5. Dr. Pramod N, Member Syndicate.	Sd/-
6. Dr. Rahim K, Member Syndicate.	Sd/-
7. Sri. Ajay D.N, Member Syndicate.	Sd/-
8. Dr. M. Lenin Lal, Member Syndicate.	Sd/-
9. Prof. (Dr.) Prakash K.C, Member Syndicate.	Sd/-
10. Sri. Ahamed Fazil. Y, Member Syndicate.	Sd/-
11. Sri. P. S Gopakumar, Member Syndicate.	Sd/-

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Members Absent

1. Prof.(Dr). K. G. Gopchandran, Member Syndicate.	Absent
2. Prof.(Dr.) Manoj.V, Member Syndicate.	Absent

The meeting started at 02.30 P.M.

Item No.23.27.A1: Mount Tabor Training College, Pathanapuram - CAS Placement/ Promotion of Dr.Ceena Chacko, Assistant Professor of Education (Physical Science) (Academic Level-12) to Associate Professor (Academic Level-13 A) – Approval of – reg.

(23721/Ac F I/2021/UOK)

The Principal, Mount Tabor Training College, Pathanapuram, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Ceena Chacko, Assistant Professor of Education (Physical Science) (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 02.06.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc.Chemistry from University of Kerala - 2002, M.Ed from Manonmaniam Sundaranar University in April 2006
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	Qualified UGC-NET in Education- 2006
4.	Ph.D -Subject, University & Date of award	Ph.D in Education from University of Kerala on 02.07.2024.
II.Verified data from the service book		
5.	Date of Birth	10.05.1978
6.	Date of first entry into service	02.06.2008 F.N (Lecturer in Education-Physical Science)
7.	Date of Placement to Academic Level 11	02.06.2014 F.N.(Assistant Professor with AGP 7000 (Stage II))
8.	Date of Placement to Academic Level 12	02.06.2019 F.N.
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	01.06.2022 A.N
11.	Proposed Date of the Placement/Promotion	02.06.2022 F.N
12.	Date of retirement	31.05.2034
13.	Assessment Period	02.06.2019 F.N. to 01.06.2022 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018 -Option B (As per 4th Amendment Regulations, 2024)
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes, on 01.06.2022 A.N
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Education from University of Kerala on 02.07.2024.
19.	Master's degree (Minimum 55% marks)	Yes.
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years)	Yes.

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	Holders of M.Phil Degree: Minimum 2 publications Holders of Ph.D Degree: Minimum 1 publication.	
21.	One Course/Programme from among the categories of Methodology Workshop/Training-Learning Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of Minimum one week duration.	Multidisciplinary Online Refresher Course on Curriculam Design, Development and Assessment organised by MHRD- Teaching Learning Centre under PMMMNMTT, Department of Education, university of Calicut from 03.02.2021 to 16.02.2021.
22.	Verified API Category II&III (Minimum 45 in Assessment period)	Yes, Total verified score for the assessment period-107

V. Selection Committee

23.	Date of intimating the validity of the panel to EA	11.12.2024
24.	Date of meeting of the Selection Committee	28.01.2025
25.	Quorum of the Selection committee: Five members, including two subject experts.	6 members including 4 Experts attended the meeting.

VI. Recommendation of Selection Committee:

Dr. Ceena Chacko submitted Option-B form for verification and the Committee verified all the mandatory documents in relation to age, qualification and service details of the candidate such as Qualifying Certificates and PBAS report for the academic years 2019-20, 2020-21 and 2021-22.

The Committee carefully scrutinized the PBAS records and supporting documents of the work done by the candidate. The committee found that the candidate has successful scores in each criteria of the Assessment Schedule as per the UGC 4th Amendment: No.F.9-1/2010(PS/MISC) Pt.Vol.II dated 20/06/2024 (The Gazette of India 06/06/2024).

After making detailed evaluation of the performance of the candidate and considering the existing order of the University of Kerala No.Ad.DII/General/UGC-R2018/2021 dated 07.05.2021 and the order 8596/2024/UOK dated 14.10.2024 issued by AcFII UOK, candidate is found qualified for promotion to the post of Associate Professor (Academic Level 13A).

Hence the committee recommends Dr. Ceena Chacko for promotion to the post of Associate Professor of Education (Physical Science) (Academic Level 13A) with effect from 02.06.2022.

VII. Remarks on the proposal:

UGC 4th Amendment Regulations, 2024 is applicable. As per the amendment:

"Those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion."

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Dr.Ceena Chacko, Assistant Professor of Education (Physical Science) (Academic Level-12), Mount Tabor Training College, Pathanapuram as Associate Professor (Academic Level-13 A) w.e.f. 02.06.2022 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.CeenaChacko, Assistant Professor of Education (Physical Science) (Academic Level-12), Mount Tabor Training College,Pathanapuram as Associate Professor (Academic Level-13 A) w.e.f. 02.06.2022 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

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VICE-CHANCELLOR

Item No.23.27. A2: M.S.M College, Kayamkulam- CAS Placement/ Promotion of Smt.Fathima K, Assistant Professor, Department of Statistics from Academic level 10 to Academic level 11- Approval of – reg.
(44997/Ac F I/2024/UOK)

The Principal, M.S.M College Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Fathima K, Assistant Professor, Department of Statistics from Academic level 10 to Academic Level 11, w.e.f. 06.08.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc Statistics from University of Calicut-September 2008.
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Mathematical Sciences- test held on 18.12.2016.
4.	Ph.D -Subject, University & Date of award	Nil
II.Verified data from the service book		
5.	Date of Birth	30.05.1985
6.	Date of first entry into service	06.08.2018 F.N.
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	05.08.2024 A.N
9.	Proposed Date of the Placement/Promotion	06.08.2024 F.N
10.	Date of retirement	31.05.2045
11.	Assessment Period	06.08.2018 F.N to 05.08.2024 A.N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	Nil
14.	UGC Regulations applied	UGC Regulations 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Six years of service completed on 05.08.2024 A.N
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Induction Programme conducted by the UGC - HRDC, University of Calicut from 25.02.2021 to 27.03.2021
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Refresher Course in Mathematics and Astronomy conducted by UGC-Malaviya Mission Teacher Training Centre, University of Calicut from 28.09.2023 to 12.10.2023.

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18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	01.10.2024
20.	Date of meeting of the Screening Committee	07.03.2025
21.	Quorum of the Screening Committee: Three members, including one subject expert.	4 Members including 2 Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation Committee: The API score and grades claimed for various categories have been verified against the documents produced, and the Screening-cum-Evaluation Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor (Academic Level 11). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Smt.Fathima K, is eligible for placement as Assistant Professor Academic Level 11 with effect from 06.08.2024.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Smt.Fathima K, Assistant Professor, Department of Statistics, M.S.M College, Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 06.08.2024 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Fathima K, Assistant Professor, Department of Statistics, M.S.M College, Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 06.08.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.	

Item No.23.27.A3: MSM College, Kayamkulam – CAS Placement/ Promotion of Smt.Nada Rajan, Department of English, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.

(47466/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/Promotion of Smt.Nada Rajan, Assistant Professor (Academic Level 12), Department of English, as Associate Professor (Academic Level 13A), w.e.f 01.10.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 Option B, etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.A English Language and Literature from University of Kerala in 2004
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in English- Test held on 26.06.2005.
4.	Ph.D - Subject, University & Date of award	Nil

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II.Verified data from the service book		
5.	Date of Birth	01.02.1982
6.	Date of first entry into service	01.10.2010 F.N (Lecturer in English)
7.	Date of Placement to Academic Level 11 (Stage II)	01.10.2016 F.N
8.	Date of Placement to Academic Level 12	01.10.2021 F.N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024 A.N
11.	Proposed Date of the Placement/Promotion	01.10.2024 F.N
12.	Date of retirement	31.03.2038
13.	Assessment Period	01.10.2021 F.N to 30.09.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations, 2018- Option B
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	on 30.09.2024 A.N
18.	A Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's Degree (Minimum 55% of marks)	Yes, Secured 65% of marks
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 Publication	YES
21.	One course/programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft skills Development Programmes and Faculty Development Programmes of minimum one week duration	1.UGC Sponsored Short Term Course in Curriculum Design and Outcome Based Education conducted by the UGC - Malaviya Mission Teacher Training Centre, University of Kerala, Kariavattom from 07.08.2024 to 13.08.2024 2. NEP-2020 Orientation &Sensitization Programme under Malaviya Mission Teacher Training Programme (MM-TTP) of UGC organized by UGC-MMTTC (GAD-MMTTC), Sri Guru Tegh Bahadur Khalsa College, University of Delhi from 17.09.2024 to 27.09.2024.
22.	Verified API Category II&III (Minimum 45 in Assessment period)	175
V. Selection Committee		
23.	Date of issuance of communication to the members of the panel	11.02.2025
24.	Date of meeting of the Selection Committee	07.03.2025
25.	Quorum of the Selection committee: The Quorum of the meeting should be five of which at least two must be from out of the three subject experts.	Here, six members including 3 subject experts, attended the meeting.
VI. Recommendation of Selection Committee:		
The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in details.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

According to file reference No.37667/AcFII/2024/UOK and U.ONo.AcFII/8596/2024/UOK dated 14.10.2024, which implements the UGC 4th amendment in University of Kerala, Smt.Nada Rajan is eligible to submit PBAS Option B, under which a Ph.D degree is not mandatory for promotion to Associate Professor (Level 13A). The API score claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher has satisfied all the requirements for promotion from Academic Level 12 to Academic Level 13A-Assistant Professor to Associate Professor (AGP 9000).

Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Smt.Nada Rajan, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with AGP 9000 with effect from 01.10.2024.

VII. Remarks on the proposal:

UGC 4th Amendment Regulations, 2024 is applicable.

According to the 4th Amendment, the proviso prescribed under Clause 6.3 in the UGC (3rd Amendment) Regulations 2023 shall be substituted with the following:

“The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion.”

Hence the teacher is eligible to opt UGC Regulations 2018- Option B.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement/Promotion of Smt.Nada Rajan, Assistant Professor (Academic Level-12), Department of English, MSM College, Kayamkulam, as Associate Professor (Academic Level-13A), w.e.f 01.10.2024 F.N, as per UGC Regulations 2018 Option B,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Nada Rajan, Assistant Professor (Academic Level-12), Department of English, MSM College, Kayamkulam, as Associate Professor (Academic Level-13A), w.e.f 01.10.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A4: M.S.M.College, Kayamkulam – CAS Placement/ Promotion of Dr.Aiswarya Raj A S, Department of Physics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.
(15824/Ac F I/2025/UOK)

The Principal, MSM College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Aiswarya Raj A.S, Assistant Professor (Academic Level 10), Department of Physics as Assistant Professor (Academic Level 11), w.e.f 25.11.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

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PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc. Physics from University of Kerala in 2006
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Physics from University of Kerala on 20.12.2017.
II. Verified data from the service book		
5.	Date of Birth	18.05.1984
6.	Date of first entry into service	25.11.2019 F.N
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	24.11.2023 A.N
9.	Proposed Date of the Placement/Promotion	25.11.2023 F.N
10.	Date of retirement	31.05.2044
11.	Assessment Period	25.11.2019 F.N to 25.11.2023 F.N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations, 2018 Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Four years of service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	UGC Sponsored Live Online Induction Programme conducted by the UGC HRDC University of Kerala, Kariavattom, Trivandrum from 11.10.2022 to 09.11.2022 (as per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.)
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	National Online refresher Course/Two Week Faculty Development Program (Interdisciplinary) jointly organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi and St. John's College, Agra; Bishop Moore College, Mavelikkara; Catholic College, Pathanamthitta; Sacred Heart College, Chalakkudy & Christ College (Autonomous) Irinjalakkuda under PMMMNMTT of Ministry of Education from 29.09.2021 to 13.10.2021.

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18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/ five of the last four/five/six years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	01.10.2024
20.	Date of meeting of the Screening Committee	03.12.2024
21.	Quorum of the Screening Committee : Shall be three including subject expert	Four members, including two subject experts, attended the meeting
VI. Recommendation of Screening cum Evaluation Committee:		
The committee went through all the claims, along with the supporting documents in proof of age academic qualifications and details of qualifying service submitted by the candidate. The Service Book, Certificates of academic qualifications, and the PBAS proforma with respect to the candidate were scrutinized and verified in detail by the committee. The API score and Grade claimed for various categories have been verified against the documents produced and the screening committee found that the teacher satisfied all the requirements for promotions to Assistant professor (Academic Level 11). Based on the performance of the teacher before the committee and in tune with the existing UGC norms, Government orders and the statutes of University of Kerala, the above mentioned candidate who appeared before the committee is found eligible for placement as Assistant Professor (Academic Level 11) The committee recommends and forwards to University of Kerala, the application and allied documents of Dr.Aiswarya Raj A S, with effect from 25.11.2023.		
VII. Remarks on the proposal: nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr.Aiswarya Raj A S, Assistant Professor in the Department of Physics at MSM College, Kayamkulam from Academic Level-10 to Academic Level-11, w.e.f 25.11.2023 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Aiswarya Raj A.S, Assistant Professor in the Department of Physics at MSM College, Kayamkulam from Academic Level-10 to Academic Level-11, w.e.f 25.11.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A5: M.S.M College Kayamkulam- Request to revise the Workload Assessment order for the academic year 2022-2023 – reg.

(AcF1/29269/2023/UOK)

The Principal, MSM college Kayamkulam has requested to enhance the workload of Botany by revising the Workload order No.AcF1/29269/2023 dated 20.03.2024. The Educational Agency has informed that, the workload of **Botany - the core subject of B.Sc Biotechnology II year** was incorrectly entered as 8 hours/week (Theory 2 hrs+ Practical 6 hrs) instead of 10 (Theory 4 hrs+ Practical 6 hrs) in the proposal they had submitted for the fixation of workload of MSM College, Kayamkulam for the academic yer 2022-2023. Therefore, requested to recalculate the work load as per the newly submitted proposal and to revise the U.O accordingly.

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The request of the Educational Agency has been thoroughly verified and found that, the mentioned error from the part of the Educational Agency had already been noticed by the section and omitted the same while calculating the workload, That is, the workload of **Botany-the core subject of B.Sc Biotechnology II year** remains 10.

Even though there is no difference in the workload of Botany- the core subject of B.Sc Biotechnology II year, there still remains a difference of 2 hours/week in the total workload of Botany. The Educational Agency has claimed that the total Workload of Botany as 105 hours/week. But University had already fixed it as 103 hours/week.

On further verification, it is noticed that, there is a difference in the calculation of Workload of the Course **III year B.Sc Botany**. As per the Educational Agency, the workload of **III year B.Sc Botany is 43 hours/week but University had calculated it as 41 hours/week**. In this context, it may be noted that, the Section calculated the theory and practical hours of **III year B.Sc Botany** as 17 and 8 respectively on the basis of the records available in the section $[(17*1)+(8*3)=41]$. While the Educational Agency calculated the figures as 16 and 9 respectively $[(16*1)+(9*3)=43]$.

On cross verification with the **Syllabus of the Programme B.Sc Botany** available in the University Website, it is found that, the workload hours of theory and Practicals of **III year B.Sc. Botany is 16 and 9 respectively as per the Syllabus of B.Sc Botany (2022 onwards)**. Hence there is an increase in the workload of **III Year B.Sc Botany** from 41 to 43 hours/week. Subsequently the Workload of **Botany** can also be increased from 103 hours/week to 105 hours/week.

It may also be noted that, as per the request of the Educational agency dated 02.05.2024, the Workload order No.AcF1/29269/2023 dated 20.03.2024 has been revised to incorporate the workload of additional languages of B.A Communicative English. The revised U.O No.AcF1/29269/2023 dated 01.11.2024 has been issued accordingly.

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the revision of Workload Fixation Order of MSM College, Kayamkulam for the academic year 2022-2023 for enhancing the Workload of the Subject Botany from 103 hours/week to 105 hours/week is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges.

Recommendation: -

The Committee considered the proposal regarding the revision of Workload Fixation Order of MSM College, Kayamkulam for the academic year 2022-2023 and recommended to enhance the Workload of the Subject Botany from 103 hours/week to 105 hours/week.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A6: M.S.M College, Kayamkulam– Confirmation of provisional approval granted to the appointment of Dr. Muhammed Thaha A, as the Principal of the college- reg.

(28803/Ac F I/2021/UOK)

The Hon'ble High Court of Kerala, vide its Judgement dated 13.05.2025 in WP(C) 13319 of 2024 disposed of the Writ Petition, directing the University to confirm the provisional approval of the appointment of Dr.MuhammedThaha A, as the Principal of M.S.M College, Kayamkulam, granted as per University order dated 03.06.2024.

The following are submitted in this regard:

- The Manager Cum Secretary, M.S.M College, Kayamkulam had forwarded a proposal for approval of Dr. Muhammed Thaha A, Professor in Arabic as the Principal of M.S.M College, Kayamkulamw.e.f 08.11.2023 F.N, against the retirement vacancy of Dr.Bhadrakumari S on 31.05.2022.

Details of the proposal:

I. Service details of Dr. Muhammed Thaha A	
Qualifications	i) M.A Arabic Language and Literature - First Class, 1997-University of Kerala. ii) Qualified UGC-NET held in December 1999 iii) Ph.D from University of Kerala on 22.03.2005.
Date of entry in to service	15.11.2004, as Lecturer in Arabic.
Date of entry into continuous service	15.11.2004
L.W.A availed(without medical certificate)	Nil
Date of Placement to Senior Scale	15.11.2008
Date of Promotion to Selection Grade	15.11.2013
Date of Promotion as Associate Professor	15.11.2016
Date of Promotion as Professor	01.06.2021.
II. Selection Committee:	
The Selection Committee constituted for the appointment of Principal at M.S.M College, Kayamkulam was held on 05.11.2023. As per the Minutes of the Meeting of the Selection Committee, Dr. Muhammed Thaha A is the only one applicant applied for the post. The Committee reported that research score sheet has been verified against the documents produced and found that the candidate has acquired a Research Score of 309. The Committee found that the teacher satisfies all the requirements, ie., qualifications, teaching experience, required number of publications/research papers in peer reviewed journals for promotion to the post of Principal and Professor (Academic Level 14). The Selection Committee recommended the promotion of Dr. Muhammed Thaha A, Professor in Arabic as Principal and Professor (Academic Level 14) w.e.f. 06.11.2023.	

- Based on the recommendation of the Selection Committee, the Manager MSM College Kayamkulam issued appointment order to Dr. Muhammed Thaha A, as Principal of the College w.e.f 07.11.2023. But Dr. Muhammed Thaha A, joined duty as Principal of MSM College Kayamkulam, w.e.f. **08.11.2023 F.N.**
- The Syndicate at its meeting held on 15.03.2024, vide item no.09.111.A10, considered the proposal and resolved to defer the item for obtaining Legal Opinion of the Standing Counsel, on the basis of the allegations raised against Dr. Muhammed Thaha A in connection with the illegal admission given to Nikhil M Thomas on submission fake degree certificates at MSM College Kayamkulam.
- In the mean time, Dr. Muhammed Thaha A filed a writ petition, WP(C) No. 13319/2024 before the Hon'ble High Court of Kerala on the delay in approving his appointment as Principal of MSM College Kayamkulam. The Hon'ble High Court vide order dated 12.04.2024 allowed Dr Muhammed Thaha A to continue as Principal provisionally subject to the result of the writ petition.
- Since Legal opinion was not received regarding the Principal appointment of Dr. Muhammed Thaha A, in the light of the Interim Order dated 12.04.2024 of the Hon'ble High Court of Kerala in WP(C) No. 13319/2024, and request of the Educational agency to approve the Principal appointment to avoid administrative arrest and proper utilisation of PD account, the proposal already submitted by the Educational agency for the appointment of Dr. Muhammed Thaha A as Principal in charge of the college wef 01.09.2023 was placed before the the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 07.05.2024. In the light of the recommendation of the Standing Committee, the Syndicate at its meeting held on 09.05.2024 resolved to approve the proposal for the approval of the appointment of Dr. Muhammed Thaha A, Professor in Arabic as the Principal in-Charge of MSM College Kayamkulam w.e.f. 01.09.2023, subject to disposal of writ petition WP(C) No.13319/2024 and University Order No.4077/ 2024/ UOK dated 16.05.2024 was issued.

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- Aggrieved by the non-approval of the appointment of Dr. Muhammed Thaha A as Principal of the College provisionally, Dr. Muhammed Thaha A filed Contempt of Court Case(C) No.1153/2024 before the Hon'ble High Court of Kerala. Dr. Muhammed Thaha A has also filed Interlocutory Applications, 1/2024, 2/2024, 3/2024 & 4/2024 in WP(C) No. 13319/2024.
- The Hon'ble High Court vide its orders dated 29.05.2024 in IA No.1/2024 in WP(C) No. 13319/2024, clarified that the Interim order dated 12.04.2024 of the Hon'ble High Court of Kerala in WP(C) No.13319/2024 is to approve the appointment of Dr. Muhammed Thaha A as Principal provisionally not Principal in -Charge provisionally. The orders as directed by the Court on 12.04.2024 shall be passed within one week from 29.05.2024. It is also clarified that, once the petitioner's appointment as Principal is approved, he is free to act as Principal to the result of the Writ Petition.
- As the time limit to comply with the Interim order of the Hon'ble High Court of Kerala expires on 04.06.2024, in compliance with the above mentioned Interim Order of the Hon'ble High Court of Kerala, Sanction has been accorded by the Vice Chancellor for the provisional approval of the appointment of Dr. Muhammed Thaha A, Professor in Arabic as the Principal of M.S.M College, Kayamkulam w.e.f 08.11.2023 F.N, by exercising his powers vested under Section 10(13) of the Kerala University ACT 1974, subject to the final disposal of the writ petition WP(C) No.13319/2024. University Order.No.4591/2024/UOK dated 03.06.2024 was issued accordingly. The above matter was reported to the Syndicate held on 02.07.2024 (Item no.11.105).

Now, the Hon'ble High Court of Kerala, vide its Judgement dated 13.05.2025 in WP(C) 13319 of 2024, disposed of the Writ Petition, directing the University to confirm the provisional approval of the appointment of Dr. Muhammed Thaha A, as the Principal of M.S.M College, Kayamkulam, granted as per University order dated 03.06.2024.

Hence, the whole matter along with the Judgement dated 13.05.2025 of the Hon'ble High Court of Kerala in WP(C) 13319 of 2024 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges, for consideration and appropriate commendation.

Recommendation

The Committee considered the matter regarding the appointment of Dr. Muhammed Thaha A., Professor of Arabic, as the Principal and Professor (Academic Level 14) of M.S.M. College, Kayamkulam, in light of the judgment dated 13.05.2025 of the Hon'ble High Court of Kerala in WP(C) No. 13319 of 2024, and recommended to confirm the provisional approval of the appointment of Dr. Muhammed Thaha A, as the Principal of M.S.M College, Kayamkulam, granted as per UO no.4591/2024/UOK dated 03.06.2024.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A7: *St. Xavier's College, Thumba - Complaints regarding Dr.Dasappan V.Y as Faculty in Latin and Principal -reg.*

(68207/Ac F I/2023/UOK)

A complaint dated 21.10.2023 was received from Sri. Albert Fernandez regarding the irregularities in the appointment of Dr.Dasappan V.Y as Lecturer in Latin at the St. Xavier's College, Thumba. It may be noted that a similar complaint of Sri. Albert Fernandez has also been received from the Additional Chief Secretary to Government and it is directed to give a suitable reply to the complainant.

The major allegations in the complaint are :

- Fr.Dasappan V.Y, who has been working as the Principal of St.Xavier's College, Thumba since 1994, does not have the minimum Qualifications for the post of Assistant Professor in Latin as prescribed in UGC Regulations.

- All the qualifications acquired by Fr.Dasappan V.Y ie M.A, M.Phil and Ph.D are in English not in Latin. Hence the appointment of Fr.Dasappan V.Y as Assistant Professor in Latin at St.Xavier's College, Thumba was not as per the rules of UGC Regulations.

The complainant has therefore requested to revoke the titles and all other benefits acquired by Fr.Dasappan V.Y and also requested to take necessary steps to initiate a department wise enquiry against the appointment of Fr.Dasappan V.Y as Faculty in Latin and Principal.

As per the orders of the Registrar, vide letter no.68207/AcF1/2023/UOK dated 20.11.2023, a detailed report in this regard was sought from the Manager, St. Xavier's College, Thumba. In response to that the Manager, St.Xavier's College has stated the following points.

- The appointment of Dr.Dasappan V.Y as Lecturer in Latin at St.Xavier's College, Thumba on 07.12.1994 was made on the basis of Notification No.Acad. L/3256/R/TQ/96 dated 25.11.1996, regarding the 'Amendment to the Regulations relating to Qualifications of Teachers' (Amendment No. 101).
- Dr.Dasappan V.Y qualified MA English Language and Literature from the University of Madras. He opted Latin as Second Language in the UG Programme from the University of Calicut.
- The appointment of Dr.Dasappan V.Y as Lecturer in Latin at St.Xavier's College, Thumba w.e.f 07.12.1994 was approved by the University in the light of the Amendment No. 101 of Academic Council (U.O No. Ac. F1/5/3182/95 Dated 13.03.1997) and the same was also approved by the Government.
- Further Dr.DasappanV.Y qualified M.Phil in English Language and Literature from Pune University on 07.02.2001 and Ph.D in English Language and Literature from Madras University on 28.09.2015
- Based on the above qualifications and the Publications in UGC approved Journals, Dr.Dasappan V.Y was appointed as Research Supervisor in English Language and Literature as special case. Accordingly Dr.Dasappan V.Y has been working as Research Supervisor in the Department of English at All Saints' College, Trivandrum.
- Further, Dr.Dasappan V.Y has been appointed as the Principal of St. Xavier's College, Thumba w.e.f 30.04.2019 vide University Order No. Ac.F1/15877/2019 dated 17.10.2019.
- The appointment of Dr.Dasappan V.Y as the Principal of St. Xavier's College, Thumba w.e.f 30.04.2019 is in order.

The Manager further alleged that the Sri. Albert Fernandez has submitted this petition in vengeance to the disciplinary action taken by Dr.Dasappan V.Y, Principal against the son of the complainant.

It may be noted that as per the Norms and Procedure for the Selection of Teachers for Appointment in Private Affiliated Colleges, the Minimum Qualifications prescribed for the post are,

- First or Second Class Master's Degree in the Subject with not less than 55% marks
- Pass in N.E.T (National Eligibility Test) with the usual relaxation as per rules.

But the following relaxation has been granted to the Qualifications of Teachers in Latin and Syriac w.e.f 26.10.1992 as per the Notification No. Acad. L/3256/R/TQ/96 Dated 25.11.1996, regarding the 'Amendment to the Regulations relating to Qualifications of Teachers' (Amendment No. 101). The Amendment No. 101 was effected on 26.10.1992.

- A First Class Master's Degree or Second Class Master's Degree in any Subject with not less than 55% marks.
- A Bachelor's Degree in any Subject with First or Second Class in Latin as Second Language.

The appointment of Dr.Dasappan V.Y as Lecturer in Latin was made in accordance with the Notification No. Acad. L/3256/R/TQ/96 dated 25.11.1996 and is in order and hence the complainant was informed the same, vide letter No. 68207/ Ac.F1/2023/UOK dated 10.01.2024.

In response to which, Sri. Albert Fernandez filed his second complaint dated 07.02.2024 and claimed that the Notification (No. Acad. L/3256/R/TQ/96 Dated 25.11.1996) regarding the 'Amendment to the Regulations relating to Qualifications of Teachers', issued by the University is illegal as it is not in accordance with then existing rules of UGC. It is also claimed that any Universities or any wing of the Universities comes under UGC are not entitled to amend/change the regulations related to the qualifications of teachers for the appointment in colleges. Therefore the

appointment of Dr.Dasappan V.Y made by the Educational Agency and the approval granted by the University are not in accordance with UGC Regulations and hence not in order.

It may also be noted that, the complainant also filed an RTI application and sought the action taken by the University on his complaint dated 07.02.2024. He has been given a reply that the action taken will be informed as and when final orders received.

Mean while Sri.Alwin Albert, former Student of St. Xavier's College has submitted another Complaint dated 16.02.2024 before Vice Chancellor, against the appointment of Fr.Dasappan V.Y as Faculty in Latin and Principal at St. Xavier's College, Thumba. The allegations in the complaint are as follows:

- Dr.Dasappan V Y qualified B.A English Language and Literature on 1992 with Latin as Second Language from St.Joseph College, Devagiri, Kozhikode, affiliated to University of Calicut.
- But, as per the RTI reply from St.Joseph College, Devagiri, Kozhikode, the college did not offer Latin as Second Language during the academic Year 1989- 1992.
- The University of Calicut has also replied to the RTI Application that Latin was not taught as a Second Language during the academic Year 1989- 1992 in University or its affiliated colleges. More over, the University of Calicut had not offered any such a facility/ provision for a candidate to choose another second languages on his/ her special interest, which is not part of the Degree Syllabus of the candidate and later to make it as the part of his/her Degree certificate. Hence it is alleged that, the B.A Degree Certificate in respect of Dr.Dasappan V Y is fake.
- The qualification of the Principal is entered as B.A Latin in the Half Yearly Returns for many years.
- Even though Dr.Dasappan V.Y was out of station and absent for duty, he signed in the attendance register for those absent days.
- Dr.Dasappan V.Y hasn't handed over the charges of the Principal to any other faculties in the college while he was in foreign trip.

In these circumstances, the complainant has requested to enquire the appointment of Dr.Dasappan V.Y as Lecturer in Latin at St.Xavier's College, Thumba by producing the above mentioned degree certificate.

A clarification in this regard has been sought from the Manager, St. Xavier's College, Thumba vide Letter No.68207/AcF1/2023/UOK dated 07.03.2024. In response to which the Manager, St.Xavier's College, Thumba has stated that the appointment of Dr.Dasappan V.Y as Lecturer in Latin at St.Xavier's College, Thumba vide Letter No.68207/AcF1/2023/UOK dated 07.03.2024 was approved by the University in the light of the Amendment No. 101 and forwarded the copies of all qualifying certificates in respect of Dr.Dasappan.V.Y.

Since all these allegations are about the authenticity of the BA Degree certificate (from Calicut University) in respect of Dr.Dasappan V.Y, Genuineness verification Report on the BA Degree Certificate of Dr.Dasappan V.Y was sought from the Calicut University, vide letters dated 07.03.2024 & 22.03.2024. The Controller of Examinations, University of Calicut, vide his letter dated 25.04.2024, had informed that the Genuineness verification of the Degree certificate of Dr.Dasappan.V.Y. can be issued only after remitting the prescribed fee for the same ie Rs.2730/-. Since University of Kerala issues Genuineness Verification Certificates to Government Agencies, including Universities and Embassies at free of cost and the Genuineness Verification Report of Degree Certificate is exclusively for the Official purpose, University vide letter dated 24.05.2024, requested the Registrar, University of Calicut to waive the fees.

Meanwhile several complaints regarding the same allegations as detailed above were received in the section and the details are as follows.

- The Principal Secretary, Higher Education (D) Department, vide Letter No. D1/250/2023-HEdn dated 14.03.2024 and Letter D1/88/2024- HEdn dated 04.04.2024, forwarded the complaint of Sri.Albert Fernandez dated 07.02.2024 & 21.03.2024 for consideration and to give a suitable reply to the petitioner.

- The Principal Secretary, Higher Education (D) Department vide Letter No.D1/72/2024/HEdn dated 14.03.2024 and the Additional Chief Secretary to Governor, vide Letter No.GS6-345/2024 dated 28.02.2024, forwarded the complaint of Sri. Alwin Albert for consideration and to give a suitable reply to the petitioner.
- The Additional Chief Secretary to Governor, vide Letter No.GS6-345/2024 dated 31.05.2024, forwarded the complaint of Adv. Mohan Kumar dated 02.03.2024 for consideration.
- Complaint of Sri. Abhinesh M dated 12.03.2024.
- Complaint dated 08.03.2024 of Adv. Mohan Kumar and complaint of Sri.Albert Fernandez dated 21.03.2024 against the erroneous statement made by Fr. Joseph Mathew S.J, the Manager, St. Xavier's College, Thumba, affirming the genuinity of Degree certificate of Dr.Dasappan V.Y.

As it is not possible to give a suitable reply to the above mentioned complainants, the files are still keep pending in the section for want of Genuineness verification Report from Calicut University.

The Registrar, University of Calicut was therefore informed, vide letter dated 18.09.2024, that the genuineness verification of the Degree Certificate in respect of Dr.Dasappan V.Y sought is exclusively for the official purpose of the University of Kerala and has again requested to verify the genuineness of the Degree Certificate in respect of Dr.Dasappan V.Y. by waiving the fees for it. Copy of the letter was also forwarded to the Controller of Examinations, University of Calicut.

In reply, the Controller of Examinations, Calicut University, vide Letter No.49228/ EA-I-ASST-II2024/PB dated 04.10.2024, has informed that, University of Kerala is not exempted from paying fees and requested to remit an amount of Rs. 2730/- towards the fees for Genuineness Verification in respect of the BA Degree certificate of Dr.Dasappan V.Y.

The Syndicate at its meeting held on 23.12.2024, has considered the whole matter regarding the irregularities in the appointment of Dr.Dasappan V.Y, Former Principal, St. Xaviers' College, Thumba as Lecturer in Latin w.e.f 07.12.1994 and resolved to seek clarification from the University of Calicut, whether BA Degree in English Language and Literature during the academic Year 1989 - 1992 offers Latin as Second Language and whether the Degree acquired by Dr.Dasappan V.Y is under the above said programme. It was further resolved to constitute a Sub Committee comprising of Dr.T.R Manoj (Convener), Dr.Shijukhan J.S, Sri. Ajay D.N, Dr. Rahim K, Members Syndicate, to study the matter along with the above clarification from the University of Calicut.

Accordingly, clarification was sought from the Controller of Examinations, University of Calicut regarding the Educational Qualification acquired by Dr.Dasappan V.Y from University of Calicut, vide letter dated 25.01.2025.

In response to which, the Controller of Examinations, University of Calicut, vide letter dated 16.02.2025, informed that, as per the Tabulation sheet, Dr.Dasappan V.Y studied BA English Language and Literature with Latin as Second Language from St. Joseph College, Devagiri during the Academic Year 1989-1992 via Regular Mode and passed the Examination on April 1992 with Register No. 140283.

The meeting of the Sub- Committee (constituted as per the resolution of the Syndicate held on 23.12.2024) was held on 09.04.2025. The Sub Committee considered the complaints regarding the irregularities in the appointment of Dr.Dasappan V.Y, Former Principal, St. Xaviers' College, Thumba as Lecturer in Latin w.e.f 07.12.1994 along with the clarification letter from University of Calicut and found that the allegations against Dr.Dasappan V.Y as Faculty in Latin and Principal at St. Xavier's College, Thumba are not sustainable. (Minutes of the Meeting of the Sub Committee is appended herewith).

As per the orders of the Vice-Chancellor, the complaints against Dr.Dasappan V.Y, Former Principal, St. Xaviers' College, Thumba as Lecturer in Latin w.e.f 07.12.1994 along with the Minutes of the meeting of the Sub Committee held on 09.04.2025 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

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Ac F1 Section/UOK/2025

Minutes of the Meeting of the Sub Committee constituted for studying the matter regarding the allegations against the appointment of Dr.Dasappan V.Y as Faculty in Latin and Principal at St. Xavier's College, Thumba.

Date : 09.04.2025
Time : 2.00 pm
Venue : Syndicate Room

Members

1. Dr.T.R.Manoj, Member Syndicate (Convener)	-	Sd/-
2. Dr.Shijukhan J.S	-	Sd/-
3. Dr.Rahim.K, Member Syndicate	-	Sd/-
4. Sri.Ajay.D.N, Member Syndicate	-	Absent

The meeting started at 2.45 pm.

The Sub-Committee considered all the complaints including the complaints of Sri.Albert Fernandez & Sri.Alwin Albert other alleging the irregularities in the appointment of Dr.Dasappan V.Y as Lecturer in Latin and Principal at the St. Xavier's College, Thumba.

The main allegations in the complaints are as follows

- Fr.Dasappan V.Y, who has been working as the Principal of St.Xavier's College, Thumba, does not have the minimum Qualifications for the post of Assistant Professor in Latin as prescribed in UGC Regulations.
- All the qualifications acquired by Fr.Dasappan V.Y ie M.A, M.Phil and Ph.D are in English not in Latin. Hence the appointment of Fr.Dasappan V.Y as Assistant Professor in Latin at St.Xavier's College, Thumba was not as per the rules of UGC Regulations.
- Also alleged that, the B.A Degree Certificate in respect of Dr.Dasappan V Y is fake.

Dr.Dasappan V Y qualified B.A English Language and Literature on 1992 with Latin as Second Language from St.Joseph College, Devagiri, Kozhikode, affiliated to University of Calicut. But, as per the RTI reply from St.Joseph College, Devagiri, Kozhikode, the college did not offer Latin as Second Language during the academic Year 1988- 1993. The University of Calicut has also replied to the RTI Application that Latin was not offered as a Second Language in any of the University Study Centres under Directorate of University Study Centres which is running courses under the cost sharing mode under the University.

The complainant has requested to enquire the appointment of Dr.Dasappan V.Y as Lecturer in Latin at St.Xavier's College, Thumba acquired on the strength of the mentioned Degree Certificate.

The Committee also considered the report submitted by the Manager, St. Xavier's College, Thumba on the request of the University.

The following facts were presented before the Sub-Committee.

- As per the Norms and Procedure for the Selection of Teachers for Appointment in Private Affiliated Colleges, the Minimum Qualifications prescribed for the post are, 1. First or Second Class Master's Degree in the Subject with not less than 55% marks 2. Pass in N.E.T (National Eligibility Test) with the usual relaxation as per rules.
 - But the following relaxation has been granted to the Qualifications of Teachers in Latin w.e.f 26.10.1992 as per the University Notification No. Acad. L/3256/R/TQ/96 Dated 25.11.1996, regarding the 'Amendment to the Regulations relating to Qualifications of Teachers' (Amendment No. 101). The Amendment No. 101 was effected on 26.10.1992.
1. A First Class Master's Degree or Second Class Master's Degree in any Subject with not less than 55%marks.
 2. A Bachelor's Degree in any Subject with First or Second Class in Latin as Second Language.
- Hence the appointment of Dr.Dasappan V.Y as Lecturer in Latin, made in accordance with the Notification No. Acad. L/3256/R/TQ/96 dated 25.11.1996 is in order.

Since most of the allegations are about the authenticity of the BA Degree certificate acquired by Dr.Dasappan V.Y from Calicut University, as per the resolution of the Syndicate, a clarification was sought from the Controller of Examinations, University of Calicut. In response to which, the

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Controller of Examinations, University of Calicut informed that, Dr.Dasappan V.Y studied BA English Language and Literature with Latin as Second Language from St. Joseph College, Devagiri during the Academic Year 1989-1992 via Regular Mode and passed the Examination on April 1992 with Register No. 140283

The Committee made a detailed discussion on the matter and observed the following;

- The appointment of Dr.Dasappan V.Y as Lecturer in Latin was made in accordance with the University Notification No. Acad. L/3256/R/TQ/96 dated 25.11.1996 and is in order
- Most of the allegations are about the authenticity of the BA Degree certificate acquired by Dr.Dasappan V.Y from Calicut University. As per the clarification from the Controller of Examinations, University of Calicut regarding the Educational Qualification acquired by Dr.Dasappan V.Y from University of Calicut, it is revealed that, Dr.Dasappan V.Y studied BA English Language and Literature with Latin as Second Language from St. Joseph College, Devagiri during the Academic Year 1989-1992 via Regular Mode and passed the Examination on April 1992 with Register No. 140283.

In the light of the clarification letter from the University of Calicut and the report submitted by the Manager, St. Xavier's College, Thumba on the complaints, the Sub Committee found that the allegations against the appointment of Dr.Dasappan V.Y as Faculty in Latin and Principal at St.Xavier's College, Thumba are not sustainable.

The Committee further recommended to place this minutes before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The meeting of the Sub-Committee came to an end at 3.30 pm.

Recommendation: -

The Committee considered the complaints against Dr.Dasappan V.Y, Former Principal, St. Xaviers' College, Thumba along with the Minutes of the meeting of the Sub Committee held on 09.04.2025 and recommended to approve the minutes of the subcommittee and to dispose of all the complaints in the light of the remarks from the Manager, St. Xavier's College, Thumba and the clarification from the Controller of Examinations, University of Calicut, vide letter dated 16.02.2025.

The Committee further recommended to inform all petitioners that the allegations raised by them have been examined and found unsustainable, and therefore stand rejected.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A8 : *Sree Narayana Training College, Nedunganda – CAS Placement/ Promotion of Dr. Chitra S, Assistant Professor of Education (General) Academic Level 12 as Associate Professor Academic Level 13 A - Approval of – reg.*

(41074/Ac F I/2021/UOK)

The Principal, Sree Narayana Training College, Nedunganda has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Chitra S, Assistant Professor of Education (General) Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f 12.09.2024 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	1. M.A English Language and Literature from University of Kerala in May 2006. 2. M.Ed from University of Kerala in March 2009.
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	Qualified NET in Education - 2008.

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4.	Ph.D -Subject, University &Date of award	Ph.D in Education from University of Kerala on 25.05.2022.
II.Verified data from the service book		
5.	Date of Birth	25.05.1984
6.	Date of first entry into service	19.08.2010 A N
7.	Date of Placement to Assistant Professor Academic Level 11	20.08.2016 F N
8.	Date of Placement to Assistant Professor Academic Level 12	12.09.2021 F N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor Academic Level 13 A
10.	Date of completion of Service as Assistant Professor Academic Level 12	11.09.2024
11.	Proposed Date of the Placement/Promotion	12.09.2024
12.	Date of retirement	31.05.2040
13.	Assessment Period	12.09.2021 to 11.09.2024
14.	L.W.A availed during the assessment period	LWA for 44 days on Medical Ground
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 11.09.2024.
18.	A Ph.D Degree in Subject relevant/ allied/relevant discipline.	Ph.D in Education from University of Kerala on 25.05.2022.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	The teacher completed the following Short Term Courses with in the Assessment Period. 1. NEP 2020 Orientation &Sensitization Programme under Malaviya Mission Teacher Training Programme of UGC organized by UGC - MMTTC, University of Calicut from 19.03.2024 to 27.03.2024. 2.NEP 2020 Orientation &Sensitization Programme under Malaviya Mission Teacher Training Programme of UGC organized by UGC - MMTTC, University of Kerala from 16.05.2024 to 28.05.2024. 3. Short Term Course in Student Counselling, Mentoring and Soft Skill Development (Online) conducted by UGC- MMTTC, University of Kerala from 04.09.2024 to 10.09.2024
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	27.12.2024
22.	Date of meeting of the Selection Committee	22.02.2025
23.	Quorum of the Selection committee: Five including two Subject Experts	Six members including four Subject Experts attended the meeting.
VI. Recommendation of Selection Committee:		

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All the documents with data pertaining to age, Qualifications, service details of the candidate such as Service Book, qualifying certificates and PBAS Report (2018 Regulations 2018 - Option A) for the academic years 2021-2022, 2022-2023, 2023-2024 and 2024-2025, were produced for verification and scrutiny.

The committee has carefully scrutinised the PBAS Records of the work done by the candidate and service record of the candidate. The grades required for various categories have been verified and the committee found that the candidate has good grades in each category (Category I & II of PBAS).

After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the above mentioned candidate is found qualified for promotion to the post of Associate Professor (Academic Level 13 A) with effect from 12.09.2024 FN, and hence, the committee recommends Dr. Chitra S for promotion to the post of Associate Professor (Academic Level 13 A) with effect from 12.09.2024 F N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Chitra S, Assistant Professor Academic Level 12, Sree Narayana Training College, Nedunganda as Associate Professor of Education (General) Academic Level 13 A, w.e.f 12.09.2024 F N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr.Chitra S, Assistant Professor Academic Level 12, Sree Narayana Training College, Nedunganda as Associate Professor of Education (General) Academic Level 13 A, w.e.f 12.09.2024 F N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A9 : *St. John's College, Anchal- CAS Placement/Promotion of Dr. George V. Thomas, Assistant Professor Academic Level 10, Department of Physical Education as Assistant Professor Academic Level 11 - Approval of- reg.*
(3209/Ac F I/2021/UOK)

The DDO, St. John's College, Anchal, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. George V. Thomas, Assistant Professor Academic Level 10, Department of Physical Education as Assistant Professor Academic Level 11, w.e.f 25.11.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/ percentage	Master of Physical Education from Annamalai University in May 2006. (Eligibility Certificate Produced)
2.	M.Phil (University) & Year of passing	M.Phil in Physical Education from Annamalai University in February 2008. (Eligibility Certificate Produced)
3.	NET/ SLET (Subject)	Nil
4.	Ph.D -Subject, University & Date of award	Ph.D in Physical Education from Annamalai University in March 2015. (Eligibility Certificate produced)

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II.Verified data from the service book		
5.	Date of Birth	11.11.1982
6.	Date of first entry into service	25.11.2020 F N
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	24.11.2024
9.	Proposed Date of the Promotion to Assistant Professor Academic Level 11	25.11.2024 F N
10.	Date of retirement	31.03.2043
11.	Assessment Period	25.11.2020 to 24.11.2024
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	2 years on account of Ph. D
14.	UGC Regulations applied	UGC Regulations 2018 Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed four years of service (having Ph.D) as Assistant Professor Academic Level 10 on 24.11.2024
16.	Attended one Orientation Course of 21 days duration on teaching methodology	4-week Induction /Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' from 19.06.2021 to 18.07.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. (As per UGC Regulation 2018 Clause 18.(viii), Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.)
17.	Any one of the following: Completed One Refresher Course/ Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	The teacher has completed the following Faculty Development Programmes with in the Assessment Period. 1. One week online National Faculty Development Programme in 'Promoting Excellence in Physical Education and Sports through Innovation in Teaching and Learning, ICT & Professional Approach' organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of MHRD from 27.05.2021 to 02.06.2021. 2. One week online National Faculty Development Programme in 'Developing Positive Mental Health for Teaching -Learning Environment' organised by Guru Angad Dev Teaching Learning Centre, under the PMMMNMTT of MHRD, SGTB Khalsa College, University of Delhi from 25.01.2022 to 31.01.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	07.01.2025
20.	Date of meeting of the Screening Committee	19.03.2025

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21.	Quorum of the Screening Committee: Three members, including one Subject Expert.	Three members including two Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation Committee: The Committee verified the API Scores for the period and found that Dr. George V. Thomas satisfied all the requirements for the Promotion to Assistant Professor Academic Level 11, w.e.f. 25.11.2024 F N.		
VII. Remarks on the proposal: It may be noted that the teacher joined in service as Assistant Professor in Physical Education at Mar Theophilus Training College, Nalanchira and later transferred to St. John's College, Anchal on 01.06.2023.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. George V. Thomas, Assistant Professor Academic Level 10, Department of Physical Education, St. John's College, Anchal as Assistant Professor Academic Level 11, w.e.f. 25.11.2024 F N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. George V. Thomas, Assistant Professor Academic Level 10, Department of Physical Education, St. John's College, Anchal as Assistant Professor Academic Level 11, w.e.f. 25.11.2024 F N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A10 : *Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Sri. Sabu E.G, Assistant Professor Academic Level 12, Department of Commerce as Associate Professor Academic Level 13 A - Approval of- reg. (56978/Ac F I/2024/UOK)*

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Sri. Sabu E.G, Assistant Professor Academic Level 12, Department of Commerce as Associate Professor Academic Level 13A, w.e.f 02.11.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.Com from M.G University in May 1998.
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	UGC - NET in Commerce- 2000.
4.	Ph.D -Subject, University & Date of award	Nil
II. Verified data from the service book		
5.	Date of Birth	10.05.1974
6.	Date of first entry into service	02.11.2005 F N
7.	Date of Placement to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000 (Stage II))	02.11.2011 F N
8.	Date of Placement to Assistant Professor Academic Level 12	02.11.2016 F N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor Academic Level 13 A

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10.	Date of completion of Service as Assistant Professor Academic Level 12	01.11.2019
11.	Proposed Date of the Placement/Promotion	02.11.2019 F N
12.	Date of retirement	31.05.2030
13.	Assessment Period	02.11.2016 to 01.11.2019
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018 Option B, 3 rd amendment of UGC Regulations 2018 (in 2023) and 4 th Amendment of UGC Regulations 2018 (in 2024).
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 01.11.2019.
18.	Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's degree (Minimum 55% marks)	Yes (55.08%)
20.	Minimum 3 publications in the entire period as Assistant Professor (14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	The teacher has 3 publications in the Assessment Period.
21.	One Course/Programme from among the categories of Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration.	Completed the following Short Term Courses. 1. Live Online Short Term Course in "Research Methodology" conducted by UGC-HRDC, University of Kerala, Kariavattom from 17.12.2020 to 23.12.2020. 2. Live Online Short Term Course in "Leadership Development Programme" conducted by UGC-HRDC, University of Kerala, Kariavattom from 29.01.2021 to 04.02.2021. Here the teacher completed the mandatory courses after the Assessment Period and hence availed the benefit of 3rd amendment of UGC Regulations 2023.
22.	Verified API Category II & III (Minimum 45 in Assessment period)	Category I - Good Category II (Consolidated)- 168 Category III (Consolidated) - 114 Category II + III** Consolidated - 282
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	24.03.2025
24.	Date of meeting of the Selection Committee	03.04.2025
25.	Quorum of the Selection committee: Five including two Subject Experts	Five members including three Subject Experts attended the meeting.
VI. Recommendation of Selection committee: The Committee, on evaluation of the credentials for promotion in respect of Sri. Sabu E.G, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Sri.Sabu E.G, Assistant Professor in Commerce, Mar Ivanios College, (Autonomous), Thiruvananthapuram from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A w.e.f 02.11.2019 F N.		
VII. Remarks on the proposal:		

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The Educational Agency has submitted the proposal for the CAS Promotion of Sri. Sabu E.G in accordance with UGC Regulations 2018 Option B after availing the benefits of 3rd amendment of UGC Regulations 2023 and 4th Amendment of UGC Regulations 2024. The Selection Committee was conducted after the implementation of 3rd and 4th Amendment of UGC Regulations 2018. It may be noted that the teacher joined in service as Lecturer at St. John's College, Anchal on 02.11.2005 and later transferred to Mar Ivanios College, Trivandrum w.e.f 31.05.2007 F N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal for the approval of CAS Placement/Promotion of Sri. Sabu E.G, Assistant Professor Academic Level 12, Department of Commerce, Mar Ivanios College, Thiruvananthapuram as Associate Professor Academic Level 13 A, w.e.f 02.11.2019 F N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri. Sabu E.G, Assistant Professor Academic Level 12, Department of Commerce, Mar Ivanios College, Thiruvananthapuram as Associate Professor Academic Level 13 A, w.e.f 02.11.2019 F N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A11: *Endorsement of Teaching Staff consisting of 8 teachers (including 4 newly appointed teachers) of M.Ed Degree Programme in Budha College of Teacher Education, Muthukulam, Alappuzha- reg.*

(8535/Ac F I/2022/UOK)

The Principal, Buddha College of Teacher Education, Muthukulam has requested to endorse 8 teachers (including 4 newly appointed teachers) of M.Ed Degree Programme in the college.

It may be noted that University had already endorsed the following teaching staffs including Principal. The details of the Endorsed Staff List during the Academic Year 2021-2022 are shown below.

Sl No	Name	Designation	Subject of Teaching	Date of Appointment
1	Dr.Remadevi K	Principal	Perspective Foundations in Education	04.09.2020
2	Dr.Madhu N.R	Associate Professor	Perspective Foundations in Education	01.06.2012
3	Smt.Athira C.G	Assistant Professor	Natural Science	06.05.2021
4	Smt.Dhanalekshmi P.S	Assistant Professor	Mathematics	27.05.2021
5	Smt.Saritha K.S	Assistant Professor	Perspective Foundations in Education	01.06.2015
6	Smt. Vijayalakshmi R	Assistant Professor	Commerce	01.06.2015
7	Smt.Bismitha V	Assistant Professor	Social Science	01.06.2015
8	Smt. Biby George	Assistant Professor	Physical Science	01.06.2015
9	Smt. Sharmila Remakanthan N	Assistant Professor	Natural Science	01.06.2015
10	Smt. Divya K.K	Assistant Professor	Natural Science	01.06.2015

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The Educational Agency has now informed that they have appointed four new teachers in the vacancies arising due to the relieving of six teachers from the above list (Sl Nos 2, 3 & 5 to 8) and forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates of the teachers and chalan receipts for Rs.2100/- remitted to the University cash counter for verification of documents (Rs.525/- per teacher).

For Endorsement, the following criteria as stipulated by the NCTE Regulation 2014 and the provisions contained in Kerala University Act, Statutes, Regulations shall be fulfilled.

NCTE Norms 2014 stipulate that

6.2 Qualifications.

The faculty shall possess the following qualifications:

A. Principal/HoD

- (a) Post Graduate degree in a related discipline
- (b) M. Ed with minimum 55% marks
- (c) Ph. D in Education
- (d) Ten years of professional experience in Teacher Education.

B. Professor and Associate Professor

- (a) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization
- (b) Postgraduate degree in Education (M.Ed/ M.A Education) with minimum 55% marks.
- (c) Ph. D Degree in Education or in the discipline relevant to the area of specialization
- (d) Any other qualifications prescribed by UGC like NET or length of professional teaching experience as per UGC or state government norms for the positions of professor and Associate Professor.

C. Assistant Professor

- (a) Postgraduate degree with minimum 55% marks in discipline relevant to the area of specialization
- (b) Postgraduate degree in Education (M.Ed/ M.A Education) with minimum 55% marks.
- (c) Any other qualifications prescribed by UGC like NET Qualification

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate "Conditions of Service of Teachers in Unaided Colleges."

- For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.
- Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.
- Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note

- All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.
- Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

The Syndicate at its meeting held on 27.08.2016 vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 500/- may be levied for endorsement per teacher and Rs 1000/- for Principal as per the decision of the Syndicate dated 26.07.2007 (Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A).

As per NCTE Regulations 2014,

- **For an intake of 50 students per unit, the faculty student ratio for a two year programme for 100 students is 1:10 with faculty distribution as follows Professors-2, Associate Professors-2, Assistant Professors -6.**

On verification of the Staff list submitted by the Principal, Buddha College of Teacher Education, Muthukulam, the following are noted.

- The sanctioned student strength of M.Ed Students at Buddha College of Teacher Education, Muthukulam is 35.
- The Educational Agency has submitted the list of Teaching Staffs including One Principal and 7 Assistant Professors.
- The attested copies of the qualifying certificates attached along with the proforma has been verified with the Original documents and it is found that all the newly appointed teachers possess the required qualification as stipulated in the NCTE Regulations 2014.
- The details are as follows:

Sl No	Name	Designation & Subject of Teaching	Educational Qualifications	Date of Appointment
1	Dr.Remadevi K	Principal	MA Psychology, M.Sc Chemistry, M.Ed, NET in Education & Ph. D in Education	04.09.2020 (Already Endorsed)
2	Smt. Aswathy A.S	Assistant Professor	MA English Language and Literature, M.Ed & NET in Education	13.05.2024
3	Dr. Meera Raj S	Assistant Professor	M.Sc Mathematics, M.Ed, NET in Education & Ph. D in Education	13.05.2024
4	Smt.K Lakshmi Priya	Assistant Professor	M.Com, M.Ed & NET in Education	02.09.2024
5	Smt.Raji V.R	Assistant Professor	M.Sc Zoology, M.Ed&NET in Education	02.09.2024
6	Smt. Divya K.K	Assistant Professor	M.Sc.Physics and M.Ed	01.06.2015 (Already Endorsed)
7	Smt.Sharmila Ramakanthan	Assistant Professor	M.Sc Botany and M.Ed	01.06.2015 (Already Endorsed)
8	Smt. Dhanalekshmi P.S	Assistant Professor	M.Sc Mathematics M.Ed&NET in Education	27.05.2021 (Already Endorsed)

As per the information given from Ac.B II Affiliation has been given to the M.Ed Degree Course in Buddha College of Teacher Education since the year 2013.

In the light of the above, the proposal for the endorsement of the Staff List of 8 teachers (including 4 newly appointed teachers) of M.Ed Degree Programme at Buddha College of Teacher Education, Muthukulam is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation: -

The Committee considered the proposal for the endorsement of the Staff List of 8 teachers (including 4 newly appointed teachers) of M.Ed Degree Programme at Buddha College of Teacher Education, Muthukulam as detailed below and recommended to approve the same.

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<i>Sl No</i>	<i>Name</i>	<i>Designation & Subject of Teaching</i>	<i>Educational Qualifications</i>	<i>Date of Appointment</i>
<i>1</i>	<i>Dr.Remadevi K</i>	<i>Principal</i>	<i>MA Psychology, M.Sc Chemistry, M.Ed, NET in Education & Ph. D in Education</i>	<i>04.09.2020 (Already Endorsed)</i>
<i>2</i>	<i>Smt. Aswathy A.S</i>	<i>Assistant Professor</i>	<i>MA English Language and Literature, M.Ed & NET in Education</i>	<i>13.05.2024</i>
<i>3</i>	<i>Dr. Meera Raj S</i>	<i>Assistant Professor</i>	<i>M.Sc Mathematics, M.Ed, NET in Education & Ph. D in Education</i>	<i>13.05.2024</i>
<i>4</i>	<i>Smt.K Lakshmi Priya</i>	<i>Assistant Professor</i>	<i>M.Com, M.Ed & NET in Education</i>	<i>02.09.2024</i>
<i>5</i>	<i>Smt.Raji V.R</i>	<i>Assistant Professor</i>	<i>M.Sc Zoology, M.Ed&NET in Education</i>	<i>02.09.2024</i>
<i>6</i>	<i>Smt. Divya K.K</i>	<i>Assistant Professor</i>	<i>M.Sc.Physics and M.Ed</i>	<i>01.06.2015 (Already Endorsed)</i>
<i>7</i>	<i>Smt.Sharmila Ramakanthan</i>	<i>Assistant Professor</i>	<i>M.Sc Botany and M.Ed</i>	<i>01.06.2015 (Already Endorsed)</i>
<i>8</i>	<i>Smt. Dhanalekshmi P.S</i>	<i>Assistant Professor</i>	<i>M.Sc Mathematics M.Ed&NET in Education</i>	<i>27.05.2021 (Already Endorsed)</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A12: *Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Dr.Merin George, Assistant Professor (Academic Level 12), Department of Physics, as Associate Professor (Academic Level 13A)- Approval of – reg. (15574/Ac F I/2022/UOK)*

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Merin George, Assistant Professor (Academic Level 12), Department of Physics as Associate Professor (Academic Level 13A), w.e.f 16.08.2024 FN . Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.Sc in Physics -M.G University, May 2008, Distinction
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in Physical Sciences-exam held on 21.06.2009.
4.	Ph.D - Subject, University & Date of award	Ph.D in Physics -University of Kerala - 05.08.2022.
II.Verified data from the service book		
5.	Date of Birth	14.05.1985
6.	Date of first entry into service	16.08.2010

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7.	Date of Placement to Academic Level 11	16.08.2016
8.	Date of Placement to Academic Level 12	16.08.2021
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	15.08.2024
11.	Proposed Date of the Placement/Promotion	16.08.2024
12.	Date of retirement	31.05.2041
13.	Assessment Period	16.08.2021-15.08.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations, 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes-completed three years of service as Assistant Professor in Academic Level 12 on 15.08.2024.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Physics- University of Kerala awarded on 05.08.2022.
19.	Any one of the following: Completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period.(or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1.National Online Refresher Course/Two Week Faculty Development Program jointly organised by Guru Angad Dev Teaching Centre, SGTB Khalsa College, University of Delhi and St.John's College, Agra; Bishop Moore College, Mavelikara; Catholicate College, Pathanamthitta; Sacred Heart College,Chalakudy&Christ College (Autonomous) Irinjalakuda under the PMMMNMTT of Ministry of Education from 29.09.2021 to 13.10.2021. 2.Online One week FDP on Moodle based Learning Management System and Course Design conducted by Faculty development Centre of the Kerala State Higher Education Council (KSHEC), Thiruvananthapuram hosted by Learning Centre of SNGS College, Pattambi from 23.06.2022 to 28.06.2022. 3.Science Academies Refresher course in Theoretical Physics jointly organised by Indian Academy of Science, Bengaluru; Indian National Science Academy, New Delhi; The National Academy of Sciences India, Prayagraj hosted by Bishop Moore College, Mavelikara from 15.06.2023 to 01.07.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good grades-3
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	24.10.2024
22.	Date of meeting of the Selection Committee	13.11.2024
23.	Quorum of the Selection committee: Five members including two Subject Experts	7 members including 3 Subject Experts attended the meeting
VI. Recommendation of Selection committee: The Selection Committee examined the application and PBAS proforma of Dr.Merin George and verified the eligibility criteria as per Appendix VII of the U.O.No. Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 of the University of Kerala.As per the records available (service book) it was verified that Dr.Merin George has completed the required 03 years of service as Assistant Professor Academic Level 12, has a Ph.D		

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Degree in Physics and has undergone the required number of Refresher course/Short term course/Workshop etc as specified in UGC Regulations, 2018 and also verified that she has obtained good grades in the annual performance assessment reports. Hence, the Committee recommends that Dr.Merin George can be granted promotion to Associate Professor Academic Level 13A w.e.f 16.08.2024.

VII. Remarks on the proposal:As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr.Merin George, Assistant Professor (Academic Level 12), Department of Physics, Bishop Moore College, Mavelikara as Associate Professor (Academic Level 13A), w.e.f 16.08.2024 FN, as per UGC Regulations. 2018,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Merin George, Assistant Professor (Academic Level 12), Department of Physics, Bishop Moore College, Mavelikara as Associate Professor (Academic Level 13A), w.e.f 16.08.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A13: *T.K.M. College of Arts &Science, Kollam – CAS Placement/ Promotion of Smt.Hazeena.S, Department of Malayalam, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of – reg.*

(60902/Ac F I/2024/UOK)

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt.Hazeena.S, Assistant Professor (Academic Level 10), Department of Malayalam as Assistant Professor (Academic Level 11), w.e.f 08.10.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal. The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION	
I.Qualifications of the teacher	
1. Master's Degree-University, Year of passing & Class/ percentage	M.A in Malayalam Language & Literature-University of Kerala, 2004, First class
2. M.Phil-University & Year of passing	Nil
3. NET/SLET-with Subject	NET in Malayalam-test held on 17.12.2006.
4. Ph.D-Subject, University & Date of Award	Nil
II.Verified data from the service book	
5. Date of Birth	20.03.1978
6. Date of first entry into service	27.06.2018 FN
III. Details of the Proposed promotion	

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7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	26.06.2024
9.	Proposed Date of the Placement/Promotion	08.10.2024
10.	Date of retirement	31.03.2034
11.	Assessment Period	27.06.2018 - 07.10.2024
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	Nil
14.	UGC Regulations applied	UGC Regulations 2018 -Option A

IV. Eligibility Criteria (Clause 6.4.B.I)

15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed six years of service as Asst. Professor on 26.06.2024.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	UGC sponsored Online Faculty Induction Programme conducted by the UGC-HRDC, Aligarh Muslim University, Aligarh from 06.02.2023 to 14.03.2023.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	UGC Sponsored Refresher Course (Online) in comparative Indian Literature (Interdisciplinary) conducted by the UGC-Malaviya Mission Teacher Training Centre, University of Kerala, Kariavattom, Trivandrum from 24.09.2024 to 07.10.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good

V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	01.01.2025
20.	Date of meeting of the Screening Committee	27.02.2025
21.	Quorum of the Screening Committee: 3 members including 1 Subject Expert	4 members including 2 subject Experts

VI. Recommendation of Screening cum Evaluation Committee: The Screening Cum Evaluation Committee for the CAS promotion went through all the claims along with the supporting documents in proof of academic qualifications and details of qualifying service submitted by Smt.Hazeena.S. The Screening Committee scrutinized and verified the service book, certificates of academic qualifications and the PBAS proforma with respect to the candidate. The Screening Committee found that the teacher satisfied all the requirements for promotion from Academic Level 10 to 11, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala. Hence, the Committee recommends that Smt.Hazeena.S is eligible for promotion as Assistant Professor Academic Level 11 w.e.f 08.10.2024 FN.

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VII. Remarks on the proposal:

1.The Assistant Professor has completed Online Faculty Induction Programme conducted by the UGC-HRDC, Aligarh Muslim University, Aligarh. As per UGC Regulations, 2018 induction programmes shall be treated at par with the Orientation Programmes already being run by the HRDCs of the UGC for the purpose of the CAS requirements.

2.The Assistant Professor has completed the mandatory Refresher Course only on 07.10.2024. Hence, the Educational Agency submitted the proposal for the placement/promotion of Smt. Hazeena.S as Assistant Professor Academic Level 11 w.e.f 08.10.2024.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement/Promotion of Smt. Hazeena. S, Assistant Professor in the Department of Malayalam at T.K.M College of Arts & Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 08.10.2024 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.**

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Hazeena. S, Assistant Professor in the Department of Malayalam at T.K.M College of Arts & Science, Kollam from Academic Level-10 to Academic Level-11 ,w.e.f 08.10.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

ItemNo.23.27. A14: Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Smt. Rekha.K, Assistant Professor, Department of Malayalam, from Academic Level 10 to Academic Level 11- Approval of – reg.

(25972/Ac F I/2025/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Smt.Rekha.K, Assistant Professor (Academic Level 10), Department of Malayalam as Assistant Professor (Academic Level 11), w.e.f 22.12.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION**I.Qualifications of the teacher**

1.	Master's Degree - University, Year of passing &Class/percentage	M.A in Malayalam Language & Literature- University of Calicut- April 1999, Second Class (55.84 %) (EC produced)
2.	M.Phil – University &Year of passing	Nil
3.	NET/ SLET - with Subject	NET in Malayalam-exam held on 29.06.2014.
4.	Ph.D - Subject, University &Date of award	Nil

II.Verified data from the service book

5.	Date of Birth	25.05.1975
6.	Date of first entry into service	22.12.2017 FN

III. Details of the Proposed promotion

7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	21.12.2023
9.	Proposed Date of the Placement/Promotion	22.12.2023

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10.	Date of retirement	31.05.2035
11.	Assessment Period	22.12.2017- 21.12.2023
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Nil
14.	UGC Regulations applied	UGC Regulations, 2018 -Option A

IV. Eligibility Criteria (Clause 6.4.B.I)

15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed six years of service as Assistant Professor Academic Level 10 on 21.12.2023.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Completed a 4 week Induction/orientation Programme for "Faculty in Universities/ Colleges/Institutes of Higher Education" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT, MHRD from 01.09.2020 to 30.09.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning- Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	1.Completed UGC sponsored Live Online Refresher Course in Malayalam Language & Literature conducted by the UGC-HRDC, University of Kerala, kariavattom, Trivandrum from 09.03.2021 to 22.03.2021. 2. Completed One week Online Short Term Faculty Development Programme on "Pedagogical And E-Learning Tools for Teaching" which was delivered in asynchronous mode as MOOC with four quadrants organised by S.D College, Alappuzha in collaboration with the Kerala State Higher Education Council from 04.08.2020 to 10.08.2020. 3.Completed One week online Short term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants organised by UGC-HRDC, University of Kerala, Thiruvananthapuram in collaboration with KSMD College, Sasthamcotta from 12.08.2020 to 18.08.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	06 Good grades

V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	13.06.2024
20.	Date of meeting of the Screening Committee	05.12.2024
21.	Quorum of the Screening Committee: 3 Members including 1 Subject Experts	4 members including 2 Subject Experts

VI. Recommendation of Screening cum Evaluation Committee: The Committee was constituted in accordance with the guidelines laid down by the University of Kerala vide letter no. 20675/AcF1/2024/UOK dated 13.06.2024 and UGC Regulations 2018. The screening committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Smt. Rekha.K, Assistant Professor in

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Malayalam. The copy of the certificates of academic qualifications and the details in the PBAS were scrutinized and verified in detail by the Committee with the originals produced before the Committee. The Number of activities claimed by Smt. Rekha.K for Activity I and II of PBAS for the assessment period from 22.12.2017 to 21.12.2023 were verified against the documents produced, and the screening committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11). Based on the assessment of the documents submitted, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Smt. Rekha.K was found eligible for placement as Assistant Professor (Academic Level 11) w.e.f 22.12.2023.

VII. Remarks on the proposal: As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt.Rekha.K, Assistant Professor in the Department of Malayalam at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 22.12.2023 FN, as per UGC Regulations 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Rekha.K, Assistant Professor in the Department of Malayalam at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 22.12.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No 23.27.A15: *Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Dr.Reji G.D, Assistant Professor, Department of Economics, from Academic Level 10 to Academic Level 11- Approval of – reg.*

(25965/Ac F I/2025/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Reji G.D, Assistant Professor (Academic Level 10), Department of Economics as Assistant Professor (Academic Level 11), w.e.f 01.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION

I.Qualifications of the teacher

1.	Master's Degree - University, Year of passing & Class/percentage	M.A in Economics- Manonmaniam Sundaranar University- April 2009, First Class (EC produced)
2.	M.Phil - University & Year of passing	M.Phil in Economics- Manonmaniam Sundaranar University- August 2010 (EC produced)
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Economics- Manonmaniam Sundaranar

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		University- December 2016 (EC produced)
II.Verified data from the service book		
5.	Date of Birth	01.05.1987
6.	Date of first entry into service	01.06.2020 FN
III. Details of the Proposed promotion		
7.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	31.05.2024
9.	Proposed Date of the Placement/Promotion	01.06.2024
10.	Date of retirement	31.05.2047
11.	Assessment Period	01.06.2020- 31.05.2024
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed four years of service as Assistant Professor Academic Level 10 on 31.05.2024 having Ph.D.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated UGC Sponsored Live Online Induction Programme conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 28.02.2022 to 29.03.2022.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning- Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	1.Completed two Week Online National Faculty Development Programme "Media and Art in Teaching and Learning (Interdisciplinary)" jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of Ministry of Education; Bishop Moore College, Mavelikara&St.John's College, Agra from 12.01.2021 to 25.01.2021. 2. Participated one week online FDP on Moodle based Learning Management System and Course Design conducted by Faculty Development Centre of the Kerala State Higher Education Council (KSHEC), Thiruvananthapuram hosted by Learning Centre of SNGS College, Pattambi from 23.06.2022 to 28.06.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	04 Good grades
V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	13.06.2024
20.	Date of meeting of the Screening Committee	29.11.2024
21.	Quorum of the Screening Committee: 3 Members including 1 Subject Experts	3 members including 2 Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The Committee was constituted in accordance with the guidelines laid down by the University of Kerala vide U.O.No. Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 and UGC Regulations 2018. The screening committee went through all the claims, along with the supporting documents in proof of age,		

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academic qualifications and details of qualifying service submitted by Dr.Reji G.D, Assistant Professor in Economics. The copy of the certificates of academic qualifications and the details in the PBAS were scrutinized and verified in detail by the Committee with the originals produced before the Committee. The number of activities claimed by Dr.Reji G.D for Activity I and II of PBAS for the assessment period 01.06.2020 to 31.05.2024 were verified against the documents produced, and the screening committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11). Based on the assessment of the documents submitted, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Dr.Reji G.D was found eligible for placement as Assistant Professor (Academic Level 11) w.e.f 01.06.2024.

VII. Remarks on the proposal:

1.As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

2.The Assistant Professor has completed UGC Sponsored Live Online Induction Programme conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum. As per UGC Regulations, 2018 induction programmes shall be treated at par with the Orientation Programmes already being run by the HRDCs of the UGC for the purpose of the CAS requirements.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr.Reji G.D, Assistant Professor in the Department of Economics at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 01.06.2024 FN, as per UGC Regulations, 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Reji G.D, Assistant Professor in the Department of Economics at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 01.06.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A16: *Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Sri. Emil Ninan Abraham, Assistant Professor of Statistics, Department of Mathematics, from Academic Level 10 to Academic Level 11- Approval of – reg.*

(9965/Ac F I/2023/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Sri.Emil Ninan Abraham, Assistant Professor in Statistics (Academic Level 10), Department of Mathematics as Assistant Professor- Academic Level 11, w.e.f 01.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Statistics- Cochin University of Science & Technology, April 2013, First class
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	JRF with NET in Mathematical Sciences-exam held on 20.12.2015.
4.	Ph.D - Subject, University & Date of award	Nil
II. Verified data from the service book		
5.	Date of Birth	20.07.1990
6.	Date of first entry into service	01.06.2018 FN
III. Details of the Proposed promotion		
7.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	31.05.2024
9.	Proposed Date of the Placement/Promotion	01.06.2024
10.	Date of retirement	31.03.2051
11.	Assessment Period	01.06.2018-31.05.2024
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Nil
14.	UGC Regulations applied	UGC Regulations, 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed six years of service as Assistant Professor Academic Level 10 on 31.05.2024.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Four Week Induction/ Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT of MHRD from 04.06.2020 to 01.07.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	1. Online one Week Faculty Development Programme on "Data Analysis Using R" organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT of Ministry of Education from 15.06.2021 to 21.06.2021. 2. Online Two Week Interdisciplinary Refresher Course on "Advanced Research Methodology" organised by Teaching Learning Centre, Ramanujan College, University of Delhi in collaboration with Academia International College, Nepal under the aegis of PMMMNMTT of Ministry of Education from 22.01.2022 to 05.02.2022. 3. Online One week Faculty Development Programme on Best Practices for Online Teaching: Classrooms, Courseware and Tools conducted by the Faculty Development Centre of the Kerala State Higher Education Council

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		(KSHEC), Thiruvananthapuram from 08.07.2021 to 14.07.2021. 4. One week FDP on Moodle based Learning Management System and Course Design conducted online by the Faculty Development Centre of the Kerala State Higher Education Council (KSHEC), Thiruvananthapuram hosted by Learning Centre of SNGS College, Pattambi from 23.06.2022 to 28.06.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	06 Good grades

V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	13.06.2024
20.	Date of meeting of the Screening Committee	08.11.2024
21.	Quorum of the Screening Committee: 3 Members including 1 Subject Experts	4 members including 2 Subject Experts

VI. Recommendation of Screening cum Evaluation Committee: The screening committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Sri. Emil Ninan Abraham, Assistant Professor in Statistics. The copy of the certificates of academic qualifications and the details in the PBAS were scrutinized and verified in detail by the Committee with the originals produced before the Committee. The number of activities claimed by Sri. Emil Ninan Abraham for Activity I and II of PBAS for the assessment period 01.06.2018 to 31.05.2024 were verified against the documents produced, and the screening committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11). Based on the assessment of the documents submitted, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Sri. Emil Ninan Abraham was found eligible for placement as Assistant Professor (Academic Level 11) w.e.f 01.06.2024.

VII. Remarks on the proposal:

1. As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

2. As per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/Orientation/Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Sri. Emil Ninan Abraham, Assistant Professor of Statistics in the Department of Mathematics at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 01.06.2024 FN, as per UGC Regulations, 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri.Emil Ninan Abraham, Assistant Professor of Statistics in the Department of Mathematics at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 01.06.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A17: *Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Smt.Silpa Anu Mathew, Assistant Professor, Department of Chemistry, from Academic Level 10 to Academic Level 11- Approval of – reg. (25963/Ac F I/2025/UOK)*

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Smt.Silpa Anu Mathew, Assistant Professor (Academic Level 10), Department of Chemistry as Assistant Professor (Academic Level 11), w.e.f 22.12.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION**I.Qualifications of the teacher**

1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Chemistry- Mahatma Gandhi University- April 2012, First Class (71.36%)(EC produced)
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in Chemical Sciences- 2014.
4.	Ph.D - Subject, University & Date of award	Nil

II.Verified data from the service book

5.	Date of Birth	30.09.1989
6.	Date of first entry into service	22.12.2017 FN

III. Details of the Proposed promotion

7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	21.12.2023
9.	Proposed Date of the Placement/Promotion	22.12.2023
10.	Date of retirement	31.03.2050
11.	Assessment Period	22.12.2017 - 21.12.2023
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Nil
14.	UGC Regulations applied	UGC Regulations, 2018 -Option A

IV. Eligibility Criteria (Clause 6.4.B.I)

15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed six years of service as Assistant Professor Academic Level 10 on 21.12.2023.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	successfully completed a 4-week Induction/Orientation Programme for "Faculty in Universities/Colleges/Institutes of Higher Education" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT of MHRD from 01.09.2020 to 30.09.2020.

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	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	1.Successfully completed online Two Week Inter-Disciplinary Refresher Course/Faculty Development Programme on "Research Methodology and Data Analysis"conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT of Ministry of Education from 17.05.2021 to 31.05.2021. 2.Successfully completed one week online Short term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning"which was delivered as MOOC with four quadrants organised by UGC-HRDC, University of Kerala, Thiruvananthapuram in collaboration with KSMD College, Sasthamcotta from 12.08.2020 to 18.08.2020. 3.Successfully completed one week National Online Faculty Development Programme on "Instrumental Methods of Analysis"jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of Ministry of Human Resource Development; Bishop Moore College, Mavelikara&St.John's College, Agra from 07.10.2020 to 13.10.2020. 4.Participated one week online FDP on Moodle based Learning Management System and Course Design conducted by Faculty Development Centre of the Kerala State Higher Education Council (KSHCE), Thiruvananthapuram hosted by Learning Centre of SNGS College, Pattambi from 23.06.2022 to 28.06.2022. 5.Successfully completed one week online FDP on "Higher Education during COVID Times and after:Challenges and opportunities"organised by Internal Quality Assurance Cell, Bishop Moore College, Mavelikara in association with Kerala State Higher Education Council, Thiruvananthapuram from 23.05.2020 to 29.05.2020. 6.Successfully completed one week online Short term FDP on "Pedagogical And E-Learning Tools for Teaching"which was delivered in asynchronous mode as MOOC with four quadrants, organised by SD College, Alappuzha in collaboration with the Kerala State Higher Education Council, Thiruvananthapuram from 04.08.2020 to 10.08.2020.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	13.06.2024

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20.	Date of meeting of the Screening Committee	06.11.2024
21.	Quorum of the Screening Committee: 34 members including 2 Subject Experts attended the meeting Members including 1 Subject Experts	

VI. Recommendation of Screening cum Evaluation Committee: The Screening Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Smt. Silpa Anu Mathew, Assistant Professor in Chemistry. The copy of the certificates of academic qualifications and the details in the PBAS were scrutinized and verified in detail by the Committee with the originals produced before the Committee. The number of activities claimed by Smt. Silpa Anu Mathew for Activity I and II of PBAS for the assessment period from 22.12.2017 to 21.12.2023 were verified against the documents produced, and the screening committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11). Based on the assessment of the documents submitted, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Smt. Silpa Anu Mathew is found eligible for placement as Assistant Professor (Academic Level 11) w.e.f 22.12.2023 FN.

VII. Remarks on the proposal:

1. As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

2. As per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/Orientation/Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt. Silpa Anu Mathew, Assistant Professor in the Department of Chemistry at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 22.12.2023 FN, as per UGC Regulations, 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Silpa Anu Mathew, Assistant Professor in the Department of Chemistry at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 22.12.2023 FN, as per UGC Regulations, 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A18: *Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Smt. Linda E.Jacob, Assistant Professor, Department of Chemistry, from Academic Level 11 to Academic Level 12 - Approval of – reg.*
(34510/Ac F I/2020/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Linda E.Jacob, Assistant Professor (Academic Level 11), Department of Chemistry as Assistant Professor Academic Level 12, w.e.f 04.06.2023 F N. Relevant

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documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.Sc in Chemistry- University of Kerala- May 2008 (First Class).
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in Chemical Sciences- 2010.
4.	Ph.D – Subject, University & Date of award	Nil
II. Verified data from the service book		
5.	Date of Birth	07.05.1986
6.	Date of first entry into service	04.06.2012
7.	Date of Placement to Academic Level 11	04.06.2018
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	03.06.2023
10.	Proposed Date of the Placement/Promotion	04.06.2023
11.	Date of retirement	31.05.2042
12.	Assessment Period	04.06.2018 - 03.06.2023
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations, 2018 Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor Academic Level 11.	Yes. On 03.06.2023.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Successfully completed one week online short term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organised by UGC-HRDC, University of Kerala, Thiruvananthapuram in collaboration with KSMD College, Sasthamcotta from 12.08.2020 to 18.08.2020. 2. Successfully completed one week online National Faculty Development Program on "Research Ethics and Characterisation Techniques in Materials Science" jointly organised by Guru Angad Dev Teaching Learning Centre, S.G.T.B Khalsa College, University of Delhi under the PMMNMTT of Ministry of Human Resource Development; Bishop Moore College, Mavelikara & St. John's College, Agra from 09.09.2020 to 15.09.2020. 3. Successfully completed one week online National Online Faculty Development Programme on "Instrumental Methods of Analysis" jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under

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		the PMMMNMTT of Ministry of Human Resource Development; Bishop Moore College, Mavelikara & St. John's College, Agra from 07.10.2020 to 13.10.2020. 4.UGC- Sponsored live Online Refresher Course in Materials Science (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 29.07.2022 to 11.08.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good

V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	13.06.2024
20.	Date of meeting of the Screening Committee	06.11.2024
21.	Quorum of the Screening committee: 3 members including 1 Subject Expert	4 members including 2 Subject Experts attended the meeting

VI. Recommendation of Screening cum Evaluation committee: The Committee was constituted in accordance with the guidelines laid down by the University of Kerala vide U.O.No. Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 and UGC Regulations 2018. The screening committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Smt.LindaE.Jacob, Assistant Professor in Chemistry. The copy of the certificates of academic qualifications and the details in the PBAS were scrutinized and verified in detail by the Committee with the originals produced before the Committee. The number of activities claimed by Smt.LindaE.Jacob for Activity I and II of PBAS for the assessment period 04.06.2018 to 03.06.2023 were verified against the documents produced, and the screening committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12). Based on the assessment of the documents submitted, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Smt.LindaE.Jacob was found eligible for placement as Assistant Professor (Academic Level 12) w.e.f 04.06.2023.

VII. Remarks on the proposal:

As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt.LindaE.Jacob, Assistant Professor in the Department of Chemistry at Bishop Moore College, Mavelikara from Academic Level-11 to Academic Level-12, w.e.f 04.06.2023 FN, as per UGC Regulations, 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.LindaE.Jacob, Assistant Professor in the Department of Chemistry at Bishop Moore College, Mavelikara from Academic Level-11 to Academic Level-12, w.e.f 04.06.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A19: *S.D College, Alappuzha – CAS Placement/ Promotion of Smt.Saritha.M, Assistant Professor, Department of English, from Academic Level 11 to Academic Level 12- Approval of – reg.*

(Ac FI/25098/UOK/2021)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Saritha.M, Assistant Professor (Academic Level 11), Department of English as Assistant Professor Academic Level 12, w.e.f 29.08.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION**I.Qualifications of the teacher**

1.	Master's Degree - University, Year of passing & Class/ percentage	M.A in English Language and Literature- University of Kerala- August 2010 (First Class).
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	UGC NET in English, exam held on 24.06.2012.
4.	Ph.D - Subject, University & Date of award	Nil

II.Verified data from the service book

5.	Date of Birth	12.05.1987
6.	Date of first entry into service	29.08.2013 FN
7.	Date of Placement to Academic Level 11	29.08.2019 FN

III. Details of the Proposed promotion

8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	28.08.2024
10.	Proposed Date of the Placement/Promotion	29.08.2024
11.	Date of retirement	31.05.2047
12.	Assessment Period	29.08.2019 - 28.08.2024
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations, 2018 -Option A

IV. Eligibility Criteria (Clause 6.4.B.II)

16.	Completed five years of service as Assistant Professor Academic Level 11.	Yes. On 28.08.2024.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or 05 days duration in lieu of every single course/ programme of at least two week or ten days	1.Successfully completed Online Two week Interdisciplinary Refresher Course/Faculty Development Programme on "Advanced Research Methodology 2.0" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT of Ministry of Education from 17.06.2021 to 01.07.2021. 2.Successfully completed Online Inter-Disciplinary Two week Refresher Course on

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	duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	"Managing Online Classes &Co-creating MOOCS 15.0"conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT of Ministry of Education from 06.06.2022 to 20.06.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	good

V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	22.10.2024
20.	Date of meeting of the Screening Committee	08.04.2025
21.	Quorum of the Screening committee: 3 members including 1 Subject Expert	4 members including 2 Subject Experts

VI. Recommendation of Screening cum Evaluation committee:The Screening Cum Evaluation Committee scrutinized and verified all the claims, along with the supporting documents in proof of age, academic qualifications, details of qualifying service and PBAS proforma as per UGC Regulations 2018:option A, submitted by Smt.Saritha.M. The Committee verified grades of Activity I and Activity 2 in Table I and found that she has obtained Good grades in all five years of assessment. Hence the committee recommends that Smt.Saritha.M is eligible for promotion as Assistant Professor (Academic Level 12) w.e.f 29.08.2024 FN.

VII. Remarks on the proposal:

As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs),Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt.Saritha.M, Assistant Professor in the Department of English at S.D College, Alappuzha from Academic Level-11 to Academic Level-12, w.e.f 29.08.2024 FN, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Saritha.M, Assistant Professor in the Department of English at S.D College, Alappuzha from Academic Level-11 to Academic Level-12, w.e.f 29.08.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A20: *S.D College, Alappuzha - Revision of CAS Placement/ Promotion - Smt. Ananthalakshmy.V, Assistant Professor, Department of Mathematics - Academic Level 10 to Academic Level 11 – reg.*

(6588/Ac F I/2021/UOK)

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The Principal, S.D College, Alappuzha has forwarded proposal for approval of the revised CAS Placement/ Promotion of Smt. Ananthalakshmy.V, Assistant Professor, Department of Mathematics, S.D College, Alappuzha from Academic Level 10 to Academic Level 11, w.e.f 09.06.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this regard:

1. Smt. Ananthalakshmy.V had entered into service as Assistant Professor in Mathematics at S.D College, Alappuzha on 09.06.2014 FN.
2. Her due date for the CAS Placement / Promotion to Assistant Professor with AGP 7000 was on 09.06.2019 FN (on account of M.Phil), but the teacher completed the requirement of Refresher Course for the said CAS Placement /Promotion only on 30.09.2019.
3. Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee on 17.09.2020, the University granted approval for her CAS Placement/ Promotion to Assistant Professor with AGP 7000 w.e.f 01.10.2019 FN. (ie the next day of the completion of Refresher Course).
4. Subsequently, as per **3rd Amendment to UGC Regulations, 2018** dated 31.07.2023, clause 6.3 VIII, it was notified that, **wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time.** The University, as per UO No. Ac.FII/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.
5. Based on the said U.O, the Principal, S.D College, Alappuzha, requested to reconstitute the Screening-Cum-Evaluation Committee for revising the promotion date with the same members which was already approved by the Vice Chancellor for the same promotion. Sanction has been accorded by the University for the same.
6. Now, the proposal for the revision of CAS Placement / Promotion of Smt. Ananthalakshmy.V has been forwarded along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 08.04.2025.
7. In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that, the Committee constituted in accordance with letter no.6588/AcF1/2021/UOK dated 25.03.2025, verified all the documents submitted by Smt.Ananthalakshmy.V, and the Committee recommends the CAS Placement/ Promotion of Smt. Ananthalakshmy.V, Assistant Professor, Department of Mathematics, S.D College, Alappuzha from Academic Level 10 to Academic Level 11 w.e.f 09.06.2019 FN.

Particulars	Screening-Cum-Evaluation Committee held on 17.09.2020	Reconstituted Screening-Cum-Evaluation Committee held on 08.04.2025
Placement/ Promotion	Assistant Professor with AGP 7000 (Stage II)	Assistant Professor (Academic Level 11)
Assessment Period	09.06.2014 - 30.09.2019	09.06.2014- 08.06.2019
Option Exercised	UGC Regulations 2018- Option A	UGC Regulations 2018 -Option A (Availed benefit of 3rd Amendment to UGC Regulations, 2018- clause 6.3 VIII)
Recommended Date	01.10.2019	09.06.2019

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Vice-Chancellor, the **proposal for the approval of the revision of CAS Placement / Promotion of Smt. Ananthalakshmy.V, Assistant Professor in the Department of Mathematics at S.D College, Alappuzha from Academic Level 10 to Academic Level 11, w.e.f 09.06.2019 FN, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of Smt. Ananthalakshmy.V, Assistant Professor in the Department of Mathematics at S.D College, Alappuzha from Academic Level 10 to Academic Level 11, w.e.f 09.06.2019 FN as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A21: *S.D College, Alappuzha – CAS Placement/ Promotion of Smt.Gauri Krishna.U, Assistant Professor, Department of Economics, from Academic Level 10 to Academic Level 11- Approval of – reg.*

(38580/Ac F I/2022/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Gauri Krishna.U, Assistant Professor (Academic Level 10), Department of Economics as Assistant Professor (Academic Level 11), w.e.f 15.10.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.A in Applied Economics- Pondicherry University - May 2015, First Class (86%) (EC produced)
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	UGC NET in Economics-exam held on 28.12.2014
4.	Ph.D-Subject, University & Date of award	Nil
II.Verified data from the service book		
5.	Date of Birth	14.09.1992
6.	Date of first entry into service	15.10.2018 FN
III. Details of the Proposed promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	14.10.2024
9.	Proposed Date of the Placement/ Promotion	15.10.2024
10.	Date of retirement	31.03.2053
11.	Assessment Period	15.10.2018- 14.10.2024
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Nil
14.	UGC Regulations applied	UGC Regulations,2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed six years of service as Assistant Professor Academic Level 10 on 14.10.2024.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated UGC Sponsored Live Online Induction Programme conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 28.09.2020 to 27.10.2020.

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17.	Any one of the following: Completed One Refresher Course/ Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning- Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e- certification) or development of e- contents in 4-quadrants/MOOCs course during assessment period	1.Participated One week Workshop on 'Teaching of Econometrics at UG and PG levels'for teachers organized by Dr.K.N.Raj Centre for Planning and Centre State Financial Relations, Mahatma Gandhi University in association with Kerala State Higher Education Council (KSHEC) under the 'Nourishing the Guru'Programme from 05.08.2019 to 11.08.2019. 2.Participated and successfully completed One week Online Short Term Faculty Development Programme on 'Pedagogical and E-Learning Tools for Teaching' which was delivered in asynchronous mode as MOOC with four quadrants, organised by S.D College, Alappuzha in collaboration with KSHEC from 04.08.2020 to 10.08.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/ five/six years of Assessment Period.	06 Good grades
V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	22.10.2024
20.	Date of meeting of the Screening Committee	26.03.2025
21.	Quorum of the Screening Committee: 3 Members including 1 Subject Experts	4 members including 2 Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The Screening Cum Evaluation Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Smt.GauriKrishna.U.The Committee verified grades of Category I and Category II for the assessment period and candidate has undergone an Induction Programme and two short-term courses as mandated by the UGC Regulations within the assessment period. Thus the Committee recommends that Smt.Gauri Krishna.U is found eligible for placement as Assistant Professor Academic Level 11 w.e.f 15.10.2024 FN.		
VII. Remarks on the proposal: 1.The Assistant Professor has completed UGC Sponsored Live Online Induction Programme conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum. As per UGC Regulations, 2018 induction programmes shall be treated at par with the Orientation Programmes already being run by the HRDCs of the UGC for the purpose of the CAS requirements. 2.As per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/Orientation/Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE,University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt.GauriKrishna.U, Assistant Professor in the Department of Economics at S.D College, Alappuzha from Academic Level-10 to Academic Level-11, w.e.f 15.10.2024 FN, as per UGC Regulations, 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.GauriKrishna.U, Assistant Professor in the Department of Economics at S.D College, Alappuzha from Academic Level-10 to Academic Level-11, w.e.f 15.10.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A22 : *S.D College, Alappuzha– CAS Placement/ Promotion of Smt.Neetha Prasad, Department of English, from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - Approval of – reg.*
(25089/Ac F I/2021/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Neetha Prasad, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12, w.e.f 20.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 .etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.A in English Language and Literature-University of Kerala, 2011, First class.
2.	M.Phil – University & Year of passing	M.Phil in English-University of Kerala, February 2013
3.	NET / SLET - with Subject	UGC NET in English-exam held on 26.12.2010.
4.	Ph.D – Subject, University&Date of award	Nil
II.Verified data from the service book		
5.	Date of Birth	29.03.1988
6.	Date of first entry into service	20.06.2013 FN
7.	Date of Placement to Academic Level 11	20.06.2018 FN
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	19.06.2023
10.	Proposed Date of the Placement/Promotion	20.06.2023
11.	Date of retirement	31.03.2048
12.	Assessment Period	20.06.2018- 19.06.2023
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	One year on the ground of M.Phil Degree for the Promotion to the post of Assistant Professor with AGP 7000.
15.	UGC Regulations applied	UGC Regulations 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	yes- on 19.06.2023.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the	1.Successfully completed online Two week Interdisciplinary Refresher Course on "Feminist Teaching &Research In Higher Education: Theory and Practice"conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis

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	Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	of PMMMNMTT of Ministry of Education from 23.07.2021 to 06.08.2021. 2.Participated UGC Sponsored Refresher Course in English Language and Literature conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 15.09.2022 to 28.09.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good

V. Screening cum Evaluation Committee

19.	Date of intimating the validity of the panel to EA	03.02.2024
20.	Date of meeting of the Screening Committee	19.07.2024
21.	Quorum of the Screening committee	4 members including 2 Subject Experts

VI. Recommendation of Screening cum Evaluation committee:

The Screening Cum Evaluation Committee scrutinized and verified all the claims, along with the supporting documents in proof of age, academic qualifications, details of qualifying service submitted by Smt.Neetha Prasad. The Committee verified grades of category I and category II, and found that the teacher has satisfied all the requirements for promotion to Assistant Professor with AGP 8000 (stage 3). Hence, the Committee recommends that Smt.Neetha Prasad is found eligible for placement as Assistant Professor with AGP 8000 (stage 3) w.e.f 20.06.2023 F.N.

VII. Remarks on the proposal:

As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement/Promotion of Smt. Neetha Prasad, Assistant Professor in the Department of English at S.D College, Alappuzha from Academic Level-11 to Academic Level-12, w.e.f. 20.06.2023 FN, as per UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.**

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Neetha Prasad, Assistant Professor in the Department of English at S.D College, Alappuzha from Academic Level-11 to Academic Level-12, w.e.f. 20.06.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A23: *Complaint from Sri.Sailesh raising allegations on the appointments/promotions of teachers, creation of fake documents etc at S.D College, Alappuzha and Report of the Manager, S.D College, Alappuzha on the complaint- submitting of- reg.*

(21483/Ac F I/2025/UOK)

The Additional Chief Secretary to Governor, Kerala Raj Bhavan, Thiruvananthapuram, vide letter dated 19.03.2025, has forwarded a copy of the complaint from Sri.Sailesh, who had raised allegations on the appointment /promotions of teachers, creation of fake documents etc at S.D College, Alappuzha for appropriate consideration and requested to furnish a report on the matter to be placed before the Chancellor. A copy of the complaint is attached for reference.

The major allegations on the complaint are as follows:

- Violation of law regarding the promotion and appointment of a Principal at Alappuzha College, which is under Kerala University, and there are still ongoing suspensions and complaints regarding this issue. At Alappuzha S D College, several teachers, including the appointed Principal, have entered service using fake certificates.
- The Assistant Professor in the Chemistry Department at Alappuzha S D College, Mrs.Saranya Sarath, is said to have facilitated the creation of fake certificates for many teachers.
- The complainant also requested that all the qualifications and appointment records of individuals who have been employed at Alappuzha SD College in the past 10 years be thoroughly examined to understand the true situation, and that the perpetrators be brought to justice and punished accordingly. And also requested to the Hon'ble Governor to intervene and initiate a vigilance investigation with the involvement of honest police officers.

As per the orders of the Registrar, a report was sought from the Manager, S.D College, Alappuzha regarding the above matter. The Manager, S.D College, Alappuzha, as per letter dated 15.04.2025, has submitted a reply Report and the key points mentioned in the Report are noted below:

- *This is yet another attempt, in a series of repeated efforts over the past two years, to tarnish the hard-earned reputation and academic integrity of their college.*
- *All appointments and promotions in the college have been conducted in strict adherence to the UGC Regulations, the norms prescribed by the Government of Kerala, and the statutes of the University of Kerala.*
- *The subject expert committees involved in the selection and promotion processes were duly constituted by the University of Kerala.*
- *Furthermore, no interviews or promotions were held without the thorough verification of certificates and credentials by the subject experts nominated by the University of Kerala.*
- *Notably, all direct recruitment interviews were conducted in the presence of a Government Nominee, appointed specifically for this purpose. Subsequent to the selection procedures, every appointment and promotion was further verified and approved by the Standing Committee of the Syndicate, with formal approval orders issued thereafter.*
- *Given these facts, it is evident that the allegations contained in the complaint are baseless, inappropriate, and clearly aimed at maligning the good name of their institution.*
- *Strongly suspect that this complaint is an extension of earlier unfounded accusations regarding certificate forgery and attempts to undermine the authority of the Principal following her legitimate appointment.*

A copy of the Report is attached.

As per the orders of the Vice Chancellor, **the complaint from Sri.Sailesh raising allegations on the appointment/promotions of teachers, creation of fake documents etc at S.D College, Alappuzha along with the report of the Manager,S.D College, Alappuzha**, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation: -

The Committee considered the complaint submitted by Sri. Sailesh along with the report from the Manager, S.D. College, Alappuzha and noted that the allegations are baseless and recommended to submit a report to the Chancellor detailing the facts as stated in the Manager's report.

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Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A24 : *St.John's College, Anchal - Appointment of Dr. Nisha Thomas, Professor of Zoology as DDO (Ninth term) - Approval of – reg.*

(18067/2019/UOK)

The Manager, M.S.C Colleges, Thiruvananthapuram has requested to approve the appointment of Dr. Nisha Thomas, Professor, Department of Zoology as DDO of St.John's College, Anchal, for the Ninth term comprising of three months w.e.f 11.07.2025.

As per Norms and Procedure for the selection of teachers for appointment in Private Affiliated Colleges – amended UO No.AcFV/50501/2013 dated 02.05.2014, “In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms.”

In compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

It may be noted that University had given approval for the appointment of Dr. Nisha Thomas, Professor, Department of Zoology as Drawing and Disbursing Officer of St.John's College, Anchal, for a period of three months w.e.f 11.04.2025 (Eighth term) vide U.O No.5341/2025/UOK dated 10.06.2025.

The Syndicate at its meeting held on 27.05.2025, while considering the proposal for the approval of Dr. Nisha Thomas as DDO for the Eight Term, has further resolved to send an urgent letter to the Educational Agency to take immediate steps for the appointment of a regular Principal in the college.

It may be noted that the Educational Agency has already appointed Dr. Nisha Thomas as the regular Principal at St.John's College, Anchal w.e.f 24.01.2025 and as per the orders of Registrar, file regarding the Proposal for the approval of the appointment of Dr. Nisha Thomas, Professor of Zoology at St.John's College, Anchal as Principal of the college based on Seniority-cum-fitness, is kept in abeyance for want of Legal opinion on similar cases since the appointment of Principal through seniority cum fitness has become inoperative as per the Judgement dated 06.12.2024 in WP(C) No. 36410 of 2024 of Hon'ble High Court of Kerala.

To ensure the proper administrative affairs of the college, the Educational Agency has now requested to approve the appointment of Dr. Nisha Thomas, Professor of Zoology, as the Drawing and Disbursing Officer of St.John's College, Anchal, for a further period of three months (Ninth term) w.e.f 11.07.2025 F.N or till her appointment as Principal is approved, whichever is earlier.

In these circumstances, as per the orders of Hon'ble Vice Chancellor, the proposal for the approval of the appointment of Dr. Nisha Thomas, Professor, Department of Zoology as D.D.O. of St.John's College, Anchal, for the Ninth term comprising of three months w.e.f 11.07.2025 or till a Regular Principal is appointed in the College, whichever is earlier, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr. Nisha Thomas, Professor, Department of Zoology, as the Drawing and Disbursing Officer (D.D.O.) of St. John's College, Anchal, and recommended her appointment for the ninth term comprising of three months with effect from 11.07.2025, or till a regular Principal is appointed, whichever is earlier.

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The Committee further noted that the legal opinion sought regarding the appointment of Dr. Nisha Thomas as the regular Principal of St. John's College, Anchal, has been received and the file is currently under processing for being placed before the Standing Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.A25: S.D College, Alappuzha -Appointment of Prof.(Dr.) Prabhakaran Nair V.R, Professor in Economics as Principal-in-Charge- Approval of- reg. (33634/Ac F I/2025/UOK)

The Manager, S.D College, Alappuzha has forwarded the proposal for the approval of the appointment of Prof.(Dr.) Prabhakaran Nair V.R, Professor in Economics as Principal-in-Charge with powers of DDO w.e.f 01.06.2025 FN in the vacancy of Prof.(Dr) K.H.Prema, Principal who was retired from service on 31.05.2025 AN.

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977, "in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal".

It may be noted that University as per circular dated 28.02.2024, had directed the Educational Agencies of Private Aided Colleges to appoint a Principal on regular basis where Principal post is lying vacant. In the absence of a regular Principal, the EA shall appoint the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in statute 21 in Chapter 24 of Kerala University First Statutes 1977.

The Manager, S.D College, Alappuzha has forwarded the proposal along with seniority list of Permanent teaching staff currently working in the College and Proceedings of the Manager, S.D College Alappuzha dated 27.05.2025, stating that Prof.(Dr.) K.H.Prema, Principal with powers of DDO is to retire from service on 31.05.2025 AN, Prof.(Dr.) Prabhakaran Nair V.R, the senior most Professor is requested to take over charge of the Office of the Principal w.e.f 01.06.2025 FN, till a new Principal is appointed.

On verification of the seniority list of Permanent teaching staff currently working in S.D College, Alappuzha, it is noticed that, Prof(Dr.) Prabhakaran Nair V.R, Professor of Economics is in the sixth position, whose professorship was approved by the University w.e.f 23.02.2021 FN. The teacher in the second position is also a Professor and his professorship was approved by the University w.e.f 12.07.2024 FN, and the rests are Associate Professors. Therefore, Prof.(Dr.) Prabhakaran Nair V.R is the senior most Professor.

Hence, as per the orders of the Vice-Chancellor, the proposal for the approval of the appointment of Prof(Dr.) Prabhakaran Nair V.R, Professor in Economics as Principal-in-Charge with powers of DDO of S.D College, Alappuzha w.e.f 01.06.2025 F N in the vacancy of Prof (Dr.) Prema.K.H, Principal who was retired from service on 31.05.2025 A N, is placed before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Prof.(Dr.) Prabhakaran Nair V.R, Professor in Economics as Principal-in-Charge with powers of Drawing and Disbursing Officer of S.D College, Alappuzha w.e.f 01.06.2025 F N against the vacancy of Prof (Dr.) Prema.K.H, Principal who was retired from service on 31.05.2025 AN, and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Manager, S.D College, Alappuzha to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B1: *Workload Calculation for FYUGP Courses in Aided Colleges Affiliated to the University of Kerala for the Academic Year 2024–25 – Reg- (648/Ac F I/2025/UOK)*

The Principal, Santhom Malankara Arts and Science College, Edanji, vide letter No. SMC/A1/647/2025 dated 10.01.2025, has requested the fixation of workload for the academic year 2024–25.

The University of Kerala has introduced the Four-Year Undergraduate Programme (FYUGP) from the academic year 2024–25 onwards. Since the FYUGP is a flexible undergraduate programme offering multiple entry and exit options, the existing framework for calculating the workload of the earlier three-year courses is no longer applicable.

Under FYUGP, more than 200 diverse minor courses and specializations are offered across 63 major programmes, making the workload framework significantly more complex. Students can select minor subjects based on their interests. After the first two semesters, they may change their chosen major and/or minor. Students also have the flexibility to transfer and continue their studies at other colleges or University Departments. Each college may offer a distinct set of elective courses, even within the same subject area.

Currently the workload for Three year programme is calculated based on the syllabus of each course and is in accordance with Chapter 13 of Kerala University First Ordinances 1978. The workload for each course will be verified by the concerned Board of Studies Chairman before issuing workload assessment order for each college.

As of now, the modalities for determining workload in alignment with the FYUGP course structure are yet to be finalized, and no specific directions from the Government is seen received in this regard.

In view of the above and as per the orders of the Vice-Chancellor, the matter of establishing a framework for workload assessment for the various teaching departments in affiliated colleges under the FYUGP scheme, from the academic year 2024–25 onwards, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the matter of establishing a framework for workload assessment for the various teaching departments in affiliated colleges under the FYUGP scheme, from the academic year 2024–25 onwards and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to follow existing norms regarding the workload followed by Colleges.

Item No.23.27.B2: *Career Advancement Scheme (CAS) promotion of Aided College Teachers - Clarification on the consideration of Research publications by a teacher for CAS promotion to Professor (Academic Level 14) - Regarding (11072/Ac F II/2025/UOK)*

As per UGC Regulations, 2018, Clause 6.4.B.(IV)(3), for the Career Advancement Scheme (CAS) promotion of college teachers from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), the eligibility criteria require a minimum of 10 research publications in peer reviewed or UGC-listed journals, out of which 3 research papers must be published during the 'assessment period'.

However, the regulation does not explicitly specify whether all research publications by a teacher throughout their career can be considered for CAS promotion, regardless of whether they were published before or after entering the service.

Dr. Pramod N, Member Syndicate, vide letter dated 14.02.2025 has enclosed the letter No. HEDN-F1/75/2023 dated 15.05.2023 from the Principal Secretary, Higher Education (F) Department, to the Director of Collegiate Education (copy appended).

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The letter clarifies that a minimum of 10 research publications in peer-reviewed or UGC-listed journals, out of which 3 research papers published during the assessment period, is required for CAS promotion from Associate Professor to Professor, as per the UGC Regulations, 2018 (Clause 6.4.B.(IV)(3)) and all research publications by a teacher throughout their career shall be counted at their credit, irrespective of whether they were published before or after entering the service. Dr. Pramod N, Member Syndicate, has also requested that the said benefit outlined in the letter be extended to aided college teachers as well.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 29.04.2025 considered the request of Dr. Pramod N., Member, Syndicate, vide letter dated 14.02.2025, regarding the counting of research publications for CAS placement/promotion of a teacher from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) in aided colleges, and noted the following:

- *The eligibility criteria under Clause 6.4.B.(IV)(3) of the Regulations require a minimum of 10 research publications in peer-reviewed or UGC-listed journals, out of which at least 3 research papers shall be published during the assessment period.*
- *The Regulations do not explicitly specify whether all research publications by a teacher, throughout their career, can be considered for CAS promotion, regardless of whether they were published before or after entering service.*
- *The Principal Secretary, Higher Education (F) Department, vide letter No.HEDN-F1/75/2023 dated 15.05.2023, forwarded to the Director of Collegiate Education, clarified that all research publications by a teacher throughout their career shall be counted to their credit, irrespective of whether they were published before or after entering service.*

The Committee further recommended to implement the clarification issued by the Principal Secretary, Higher Education (F) Department, vide letter No. HEDN-F1/75/2023 dated 15.05.2023 in the University also.

The meeting of the Syndicate held on 13.05.2025 considered the item vide item no. 19.08.B24 and resolved to refer the item back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

As per the orders of the Vice-Chancellor, the matter of extending the benefit of counting the research publications during a teacher's career, irrespective of whether they were published before or after entering the service, apart from the 3 mandatory publications during the assessment period for CAS promotion from Associate Professor to Professor in aided colleges, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the request of Dr. Pramod N., Member, Syndicate, vide letter dated 14.02.2025, regarding the counting of research publications for CAS placement/promotion of a teacher from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) in aided colleges, and noted the following:

1. *The eligibility criteria under Clause 6.4.B.(IV)(3) of the Regulations require a minimum of 10 research publications in peer-reviewed or UGC-listed journals, out of which at least 3 research papers shall be published during the assessment period.*
2. *The Regulations do not explicitly specify whether all research publications by a teacher, throughout their career, can be considered for CAS promotion, regardless of whether they were published before or after entering service.*
3. *The Principal Secretary, Higher Education (F) Department, vide letter No. HEDN-F1/75/2023 dated 15.05.2023, forwarded to the Director of Collegiate Education, clarified that all research publications by a teacher throughout their career shall be counted to their credit, irrespective of whether they were published before or after entering service.*

The Committee further recommended to implement the clarification issued by the Principal Secretary, Higher Education (F) Department, vide letter No. HEDN-F1/75/2023 dated 15.05.2023 in the University also.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B3 : *K.S.M.D.B. College, Sasthamcotta – CAS Placement/ Promotion of Dr.Sreejith A., Department of Economics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

(17600/Ac F II/2022/UOK)

The Principal, K.S.M.D.B. College, Sasthamcotta has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Sreejith A., Assistant Professor in the Department of Economics of the College from Academic Level 11 to Academic Level 12, w.e.f 02.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University.	MA Economics from University of Kerala in 2007.
2.	M.Phil - Subject, University, Year of passing	M.Phil in Applied Economics from Jawaharlal Nehru University, New Delhi in 2010
3.	NET/ SLET -Subject, Date of Examination/ Qualifying date	UGC NET in Economics in 17.12.2006
4.	Ph.D - Subject, University, Date of award	Ph.D in Economics from University of Kerala in 30.10.2019.
II.Verified data from the Service Book		
5.	Date of Birth	21.04.1985
6.	Date of first entry into Service	02.06.2014 F.N.
7.	Date of Placement to Academic Level 11	02.06.2019 F.N.
III. Details of the proposed Placement /Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	01.06.2024
10.	Proposed Date of the Placement / Promotion	02.06.2024 F.N.
11.	Date of Retirement	30.04.2045
12.	Assessment Period	02.06.2019 to 01.06.2024
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	One year relaxation availed for the promotion to Academic Level 11 on account of M.Phil.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)	1.Participated and successfully completed the one week online short term faculty development programme (Interdisciplinary) on 'Towards a Digital Era of Teaching and Learning' which was delivered as MOOC with four quadrants ,organised by UGC HRDC,University of Kerala in collaboration with KSMDDB College,Sasthamcotta from 12.08.2020 to 18.08.2020. 2.Participated in the Two week Capacity

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	OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Building Programme for the teachers of Universities, Colleges and Institutes Organised by the Institute through online mode sponsored by the Indian Council of Social Science Research (ICSSR), Ministry of Education, Government of India from 04.07.2022 to 16.07.2022. 3.Participated in the Refresher Course in Development studies (Commerce, Management Studies, Economics, Tourism) conducted by UGC HRDC, University of Calicut from 01.08.2023 to 14.08.2023. 4.Participated in the five day residential workshop for Curriculum Design and Development of Four year Under Graduate Programmes in Economics from 19.03.2024 to 23.03.2024.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	Good

V. Screening-cum-Evaluation Committee

19.	Date of issuance of communication to the members of the panel.	24.10.2024
20.	Date of meeting of the Screening Committee	11.12.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

A meeting of the Screening Cum Evaluation Committee was held on 11.12.2024 at KSMDDB College, Sasthamcotta from 11.00 a.m. onwards for the placement/promotion of Dr.Sreejith A in the subject Economics. The committee unanimously recommended that Dr.Sreejith A., Assistant Professor, Department of Economics be granted placement to Assistant Professor Academic Level 12 w.e.f. 02.06.2024 F.N.

VII. Remarks on the Proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr.Sreejith A., Assistant Professor** in the **Department of Economics at K.S.M.D.B. College, Sasthamcotta** from **Academic Level 11 to Academic Level 12, w.e.f 02.06.2024 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Sreejith A., Assistant Professor in the Department of Economics at K.S.M.D.B. College, Sasthamcotta from Academic Level 11 to Academic Level 12, w.e.f 02.06.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B4: *K.S.M.D.B. College, Sasthamcotta – CAS Placement/ Promotion of Dr.Meera A.P., Department of Chemistry, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

(64207/Ac F II/2023/UOK)

The Principal, *K.S.M.D.B. College, Sasthamcotta* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr.Meera A.P.*, in the Department of *Chemistry*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 06.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc. in Applied Chemistry from Cochin University of Science and Technology in May 2003.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET /SLET - Subject, Date of Examination/ Qualifying date	CSIR-UGC NET in 2003.
4.	Ph.D -Subject, University, Date of award	Ph.D in Chemistry from Mahatma Gandhi University in 02.04.2011.
II. Verified data from the Service Book		
5.	Date of Birth	31.05.1981.
6.	Date of first entry into Service	06.06.2012 F.N.
7.	Date of Placement to Academic Level 11	06.06.2016 F.N.
8.	Date of Placement to Academic Level 12	06.06.2021 F.N.
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	05.06.2024
11.	Proposed Date of the Placement / Promotion	06.06.2024
12.	Date of Retirement	31.05.2037
13.	Assessment Period	06.06.2021 to 05.06.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years of relaxation availed for promotion to Academic Level 11 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes. Ph.D in Chemistry.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)	Successfully completed online inter disciplinary two week refresher course in Managing Online Classes & Co-creating MOOCS conducted by TLC, Ramanujan College, University of Delhi in collaboration with Deva Matha College, Kuravilangad, affiliated to MG University, Kottayam under the aegis of Ministry of Education, PMMMNMTT from 07.10.2023 to 21.10.2023.

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	OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good.
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	09.01.2025
22.	Date of meeting of the Selection Committee	21.01.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES -SIX members including THREE Subject Experts
VI. Recommendation of Selection Committee: The meeting was held on 21.01.2025 at 11.00 a.m. at Travancore Devaswom Board Head Quarters ,Thiruvananthapuram.After making detailed evaluation regarding the performance of the candidates and taking into account of the existing norms ,Government orders and Statutes of the University of Kerala,the committee found Dr.Meera A.P. found qualified for promotion to the post of Associate Professor Academic Level 13 A from 06.06.2024 and hence the committee recommends the teacher for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 06.06.2024.		
VII. Remarks on the Proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr.Meera A.P.**, in the **Department of Chemistry, K.S.M.D.B. College, Sasthamcotta** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f **06.06.2024 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Meera A.P., in the Department of Chemistry, K.S.M.D.B. College, Sasthamcotta from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 06.06.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B5: **K.S.M.D.B. College, Sasthamcotta – CAS Placement/ Promotion of Dr.Indose Aravind, Department of Chemistry, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**

(36986/Ac F II/2023/UOK)

The Principal, **K.S.M.D.B. College, Sasthamcotta** has forwarded a proposal for the approval of CAS Placement / Promotion of **Dr.Indose Aravind**, in the Department of *Chemistry*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 04.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

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PROPOSAL FOR CAS PLACEMENT / PROMOTION**I. Qualifications of the Teacher**

1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Chemistry from University of Kerala in April 1998.
2.	M.Phil - Subject, University, Year of passing	M.Phil. in Chemistry from University of Kerala in September 2000.
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC CSIR NET in July 2001.
4.	Ph.D -Subject, University, Date of award	Ph.D in Chemistry from Mahatma Gandhi University in 20.10.2009.

II. Verified data from the Service Book

5.	Date of Birth	20.03.1976.
6.	Date of first entry into Service	04.07.2012 F.N.
7.	Date of Placement to Academic Level 11	04.07.2016 F.N.
8.	Date of Placement to Academic Level 12	04.07.2021 F.N.

III. Details of the proposed Promotion

9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	03.07.2024
11.	Proposed Date of the Placement / Promotion	04.07.2024
12.	Date of Retirement	31.03.2032
13.	Assessment Period	04.07.2021 to 03.07.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion to Academic Level 11 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A

IV. Eligibility Criteria (Clause 6.4.B.III)

17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes.
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	Yes.Have Ph.D in Chemistry.
19.	<i>Any one of the following :</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Successfully completed inter-disciplinary online two week refresher course/ faculty development programme on 'Managing Online Classes &Co-creating MOOCs 7.0' conducted by TLC, Ramanujan College, University of Delhi under the aegis of Ministry of Education PMMMNMTT in collaboration with CMS College, Kottayam from 05.08.2021 to 19.08.2021.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good.

V. Selection Committee

21.	Date of issuance of communication to the members of the panel	09.01.2025

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22.	Date of meeting of the Selection Committee	21.01.2025
23.	Quorum of the Selection committee (five members including two Subject Experts)	YES - SEVEN members including THREE Subject Experts

VI. Recommendation of Selection Committee: The meeting was held on 21.01.2025 at 11.00 a.m. at Travancore Devaswom Board Head Quarters, Thiruvananthapuram. After making detailed evaluation regarding the performance of the candidates and taking into account of the existing norms, Government orders and Statutes of the University of Kerala, the committee found Dr. Indose Aravind found qualified for promotion to the post of Associate Professor Academic Level 13 A from 04.07.2024 and hence the committee recommends the teacher for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 04.07.2024.

VII. Remarks on the Proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Indose Aravind**, in the **Department of Chemistry, K.S.M.D.B. College, Sasthamcotta** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, w.e.f **04.07.2024 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Indose Aravind, in the Department of Chemistry, K.S.M.D.B. College, Sasthamcotta from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 04.07.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B6: **KSMDB College, Sasthamcotta–CAS Placement/ Promotion of Dr. Madhu.T, Department of Malayalam, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**

(30140/Ac F II/2023/UOK)

The Principal, KSMDB College, Sasthamcotta has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr. Madhu T*, in the Department of *Malayalam*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.08.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION

I. Qualifications of the Teacher

1.	Master's Degree - Subject, University, Year of passing.	M.A. Malayalam Language and Literature from University of Kerala in 1996.
2.	M.Phil - Subject, University, Year of passing	M.Phil in Malayalam from University of Kerala in May 1999.
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC NET in Malayalam in 1998.
4.	Ph.D -Subject, University, Date of award	Ph.D in Malayalam from University of Kerala in 02.08.2012.

II. Verified data from the Service Book

5.	Date of Birth	30.05.1974.

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6.	Date of first entry into Service	01.08.2012 F.N.
7.	Date of Placement to Stage II	01.08.2016 F.N.
8.	Date of Placement to Academic Level 12	01.08.2021 F.N.
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	31.07.2024
11.	Proposed Date of the Placement / Promotion	01.08.2024
12.	Date of Retirement	31.05.2030.
13.	Assessment Period	01.08.2021 to 31.07.2024.
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years of relaxation availed for the promotion to Stage 2 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	Ph.D in Malayalam
19.	<i>Any one of the following :</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1.Participated in the one week national level online faculty development program on Digital Pedagogy :ICT&AI assisted teaching in line with OBE &NEP organised by the IQAC of St.James College of Nursing and St.James College of Pharmaceutical Sciences, Chalakkudy in association with the KSHEC from 29.05.2024 to 05.06.2024. 2.Completed the NEP 2020 Orientation &Sensitization Programme under MMTTP of UGC organized by UGC-MMTTC,University of Kerala from 01.12.2023 to 14.12.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	27.11.2024.
22.	Date of meeting of the Selection Committee	21.01.2025
23.	Quorum of the Selection committee (five members including two Subject Experts)	YES - SIX members including THREE Subject Experts
VI. Recommendation of Selection Committee:		
The meeting of the selection committee was held on 21.01.2025 at 11.00 a.m. in the Board Office, Travancore Devaswom Board, Thiruvananthapuram.The committee verified all the relevant documents, PBAS Proforma and scores.The committee unanimously recommends the CAS placement/ promotion of Dr.MadhuT,Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A w.e.f. 01.08.2024.		
VII. Remarks on the Proposal: Nil		

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All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr.Madhu T.**, in the **Department of Malayalam, K.S.M.D.B. College, Sasthamcotta** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f **01.08.2024 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Madhu T., in the Department of Malayalam, K.S.M.D.B. College, Sasthamcotta from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), and recommended to seek learned opinion of the Director, IQAC, University of Kerala regarding the suitability of considering the faculty development program done by Dr.Madhu T held from 29.05.2024 to 05.06.2024 for CAS Placement/Promotion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B7: K.S.M.D.B. College, Sasthamcotta – CAS Placement/ Promotion of Dr.Preetha G. Prasad, Department of Chemistry, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.

(49020/Ac F II/2023/UOK)

The Principal, K.S.M.D.B. College, Sasthamcotta has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr.PreethaG.Prasad*, in the Department of *Chemistry*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 04.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Chemistry (Inorganic Chemistry) from Mahatma Gandhi University in February 1996.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET /SLET - Subject, Date of Examination / Qualifying date	CSIR UGC NET in 1995
4.	Ph.D -Subject, University, Date of award	Ph.D from Cochin University of Science and Technology in 13.02.2003.
<i>II. Verified data from the Service Book</i>		
5.	Date of Birth	17.04.1973.
6.	Date of first entry into Service	04.07.2012 F.N.
7.	Date of Placement to Academic Level 11	04.07.2016 F.N.
8.	Date of Placement to Academic Level 12	04.07.2021 F.N.
<i>III. Details of the proposed Promotion</i>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	03.07.2024
11.	Proposed Date of the Placement / Promotion	04.07.2024
12.	Date of Retirement	30.04.2029
13.	Assessment Period	04.07.2021 to 03.07.2024

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14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years of relaxation availed for the promotion to Academic Level 11 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	Have Ph.D.
19.	<i>Any one of the following :</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Successfully completed online inter disciplinary two week refresher course in Managing Online Classes & Co-creating MOOCs conducted by TLC, Ramanujan College, University of Delhi in collaboration with Deva Matha College, Kuravilangad, affiliated to MG University, Kottayam under the aegis of Ministry of Education, PMMMNMTT from 07.10.2023 to 21.10.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	09.01.2025
22.	Date of meeting of the Selection Committee	21.01.2025
23.	Quorum of the Selection committee (five members including two Subject Experts)	YES - SEVEN members including THREE Subject Experts
VI. Recommendation of Selection Committee: The meeting was held on 21.01.2025 at 11.00 a.m. at Travancore Devaswom Board Head Quarters, Thiruvananthapuram. After making detailed evaluation regarding the performance of the candidates and taking into account of the existing norms, Government orders and Statutes of the University of Kerala, the committee found Dr. Preetha G. Prasad qualified for promotion to the post of Associate Professor Academic Level 13 A from 04.07.2024 and hence the committee recommends the teacher for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 04.07.2024.		
VII. Remarks on the Proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion** of *Dr. Preetha G. Prasad*, in the **Department of Chemistry, K.S.M.D.B. College, Sasthamcotta** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, *w.e.f 04.07.2024 F.N.*, as per

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UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.PreethaG.Prasad, in the Department of Chemistry, K.S.M.D.B. College, Sasthamcotta from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 04.07.2024 F.N. as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27. B8 : *St. Stephen's College, Pathanapuram- CAS Placement/ Promotion of Dr.Bincymol C. G., Assistant Professor (Academic level 10), Department of Hindi as Assistant Professor (Academic level 11) - Approval of – reg. (72382/Ac F II/2024/UOK)*

The Principal (i/c), St. Stephen's College, Pathanapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Bincymol C. G., Assistant Professor (Academic level 10), Department of Hindi as Assistant Professor (Academic level 11), w.e.f. 06.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M A Hindi Language & Literature - Mahatma Gandhi University - 2004 (EC Submitted).
2.	M.Phil- University - Year of passing	M.Phil in Hindi - Dakshina Bharat Hindi Prachar Sabha, Madras - 2009 (EC Submitted).
3.	NET / SLET - Year of passing	Nil
4.	Ph.D. - University - Date of Awarded	Ph.D. in Hindi - Mahatma Gandhi University - 2016 (EC Submitted).
II.Verified data from the Service Book		
5.	Date of Birth	30.05.1980
6.	Date of first entry into Service as Assistant Professor	06.06.2019 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service in Assistant Professor (Academic Level 10)	05.06.2023 A. N.
9.	Proposed Date of the Placement / Promotion	06.06.2023 F. N.
10.	Date of Retirement	31.05.2040
11.	Assessment Period	06.06.2019 F.N. - 05.06.2023 A. N.
12.	LWA availed during the Assessment Period	Nil
13.	Details of relaxation availed for	2 years on account of Ph.D.
14.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed four years of service (having Ph.D.) as Assistant Professor Academic Level 10 on 05.06.2023
16.	Attended one Orientation Course of 21 days	Successfully Completed a 4-Week Induction /

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	duration on teaching methodology	Orientation Programme for "Faculty in Universities/ Colleges/Institutes of Higher Education" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Successfully Completed 14 Days Interdisciplinary National Faculty Development Programme on "SAMKALIN SANDARBH MAI SAHITYA, RAJNITI, MEDIA AUR BAZAR" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 27.07.2020 to 10.08.2020
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	29.10.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	06.11.2024
21.	Quorum of the Screening-cum-Evaluation Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation Committee: The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr. Bincymol C.G., is found qualified for placement/ promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 06.06.2023 F.N. and hence, the Screening-cum-Evaluation Committee recommends the teacher for placement/ promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 06.06.2023 F.N.		
<u>VII. Remarks on the proposal:</u> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Dr.Bincymol C. G., Department of Hindi at St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06.06.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Bincymol C.G., Department of Hindi at St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06.06.2023 F.N., as per U.G.C. Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B9 : *H.H.M.S.P.B. N.S.S. College for Women, Neeramankara – CAS Placement/ Promotion of Dr. Aparna S., Assistant Professor (Academic Level 12), Department of History as Associate Professor (Academic Level 13A) - Approval of – reg.*

(1263/Ac F II/2025/UOK)

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Aparna S., Assistant Professor (Academic Level 12), Department of History as Associate Professor (Academic Level 13A), w.e.f. 05.01.2019 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT/ PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	MA History-Mahatma Gandhi University - 2002
2.	M.Phil- University - Year of passing	NIL
3.	NET /SLET - Date of Examination / Qualifying Year	UGC NET - 2001
4.	Ph.D-University - Year of Passing/ Date of award	Ph.D. in History - University of Kerala - 12.06.2019
II.Verified data from the Service Book		
5.	Date of Birth	12.09.1979
6.	Date of first entry into Service	05.01.2005 F.N.
7.	Date of Placement/ Promotion as Assistant Professor Stage II	05.01.2011 F.N.
8.	Date of Placement/ Promotion as Assistant Professor (Academic Level 12)	05.01.2016 F.N.
III. Details of the proposed Placement/ Promotion		
9.	Post to which Placement/ Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	04.01.2019 A.N.
11.	Proposed Date of the Placement/ Promotion	05.01.2019 F.N.
12.	Date of Retirement	31.03.2036
13.	Assessment Period	05.01.2016 F.N. - 04.01.2019 A.N.
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations, 2018, Option B
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Stage III / Academic Level 12.	YES
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil. Degree : Minimum 2 Publications	YES, 3 Publication

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	Holders of Ph.D. Degree : Minimum 1 publication	
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Participated in the Refresher Course in Gandhian Studies (Interdisciplinary), conducted by the UGC-Human Resource Development Centre, University of Calicut from 22.08.2022 to 03.09.2022
20.	Verified API Category II & III (Minimum 45 in Assessment period)	Verified API Score = 65

V. Selection Committee

21.	Date of issuance of communication to the members of the Panel	22.11.2024
22.	Date of meeting of the Selection Committee	03.12.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - FIVE members including TWO Subject Experts attended the meeting.

VI. Recommendation of Selection Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr. Aparna S., is found qualified for placement / promotion to the post of Associate Professor (Academic Level 13A), w.e.f. 05.01.2019 F.N. and hence, the selection committee recommends the teacher for placement / promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 05.01.2019 F.N.

VII. Remarks on the Proposal:

It may be noted that, as per the 4th Amendment, the proviso prescribed under Clause 6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education) (3rd Amendment) Regulations 2023 shall be substituted with the following:
“The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion.”

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Dr. Aparna S., Department of History at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 05.01.2019 F.N., as per UGC Regulations 2018, Option B, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of Dr. Aparna S., Department of History at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 05.01.2019 F.N., as per UGC Regulations 2018, Option B, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B10 : *N.S.S. College, Cherthala - CAS Placement/ Promotion of Dr.Amalakumary B., Assistant Professor (Academic Level 11), Department of Hindi as Assistant Professor (Academic Level 12) - Approval of – reg. (65180/Ac F II/2024/UOK)*

The Principal, N.S.S. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Amalakumary B., Assistant Professor (Academic Level 11), Department of Hindi as Assistant Professor (Academic Level 12), w.e.f. 08.12.2018 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<u>I.Qualifications of the Teacher</u>		
1.	Master's Degree - University - Year of passing	MA Hindi Language & Literature - CUSAT - 1998
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Year of Passing	Nil
4.	Ph. D. - University & Year of passing	Ph. D. under the Faculty of Humanities - CUSAT - 2004 (Copy of EC Submitted)
<u>II.Verified data from the Service Book</u>		
5.	Date of Birth	30.03.1976
6.	Date of first entry into service	08.12.2009 F.N.
7.	Date of Placement / Promotion to Assistant Professor Stage II	08.12.2013 F.N.
<u>III. Details of the proposed Placement / Promotion</u>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	07.12.2018 A.N.
10.	Proposed Date of the Placement/ Promotion	08.12.2018 F.N.
11.	Date of retirement	31.03.2032
12.	Assessment Period	08.12.2013 F.N. - 07.12.2018 A.N.
13.	LWA availed during the assessment period	Nil
14.	Details of relaxation already availed of	Two years relaxation availed for the placement/ promotion from Assistant Professor Stage I to Assistant Professor Stage II on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018, Option B
<u>IV. Eligibility Criteria (Clause 6.4.B.II)</u>		
16.	Completed five years of service in Assistant Professor Stage II	Yes
17.	One Refresher Course/Methodology Workshop/ Training, Teaching-Learning Evaluation Technology Programmes/ Soft Skill Development Programmes &	1. Participated in the UGC-Sponsored Refresher Course - Summer School (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala, Kariavattom, Tvp from 23.07.2018 to

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	Faculty Development Programmes (2 weeks duration-14 days)after placement to Stage 2 and within the Assessment period	13.08.2018
18.	Verified API Category II &III (Minimum 50 in Assessment period)	172
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to the Educational Agency	16.04.2021
20.	Date of meeting of the Screening-cum-Evaluation Committee	13.09.2021
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - FOUR members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation committee: The Committee has carefully scrutinized the PBAS Records of the work done by the teacher during the assessment period and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, the Committee found that Dr.Amalakumary B., is qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) with effect from 08.12.2018 F.N. and hence, the Screening-cum-Evaluation committee recommends the incumbent for placement/ promotion to the post of Assistant Professor (Academic Level 12) with effect from 08.12.2018 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr.Amalakumary B., Assistant Professor in the Department of Hindi at N.S.S. College, Cherthala from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 08.12.2018 F.N., as per UGC Regulations 2018, Option B, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Amalakumary B., Assistant Professor in the Department of Hindi at N.S.S. College, Cherthala from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 08.12.2018 F.N., as per UGC Regulations 2018, Option B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B11 : *N.S.S. College, Pandalam- CAS Placement / Promotion of Dr. Aji M. Pillai, Assistant Professor (Academic level 10), Department of Mathematics as Assistant Professor (Academic level 11) - Approval of – reg.*

(74852/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Aji M. Pillai, Assistant Professor (Academic level 10), Department of Mathematics as Assistant Professor (Academic level 11), w.e.f. 02.06.2020 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

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PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M.Sc. Mathematics - Mahatma Gandhi University - 2002 (EC Submitted).
2.	M.Phil. - University - Year of passing	M.Phil. - Manonmaniam Sundaranar University - 2006 (EC Submitted).
3.	NET/ SLET - Year of passing	NIL
4.	Ph.D. - University - Date of Awarded	Ph.D. - Manonmaniam Sundaranar University - 2015 (EC Submitted).
II. Verified data from the Service Book		
5.	Date of Birth	21.10.1980
6.	Date of first entry into Service as Assistant Professor	02.06.2016 F.N.
III. Details of the proposed Placement/ Promotion		
7.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service in Assistant Professor (Academic Level 10)	01.06.2020 A.N.
9.	Proposed Date of the Placement/ Promotion	02.06.2020 F.N.
10.	Date of Retirement	31.03.2041
11.	Assessment Period	02.06.2016 F.N. - 01.06.2020 A.N.
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D.
14.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed Four years of service (having Ph.D.) as Assistant Professor Academic Level 10 on 01.06.2020 A.N.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the UGC-Sponsored Orientation Programme conducted by the UGC-HRDC, University of Kerala from 16.10.2019 to 05.11.2019
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Successfully completed 21 days residential training programme equal to UGC Refresher Course on "Degree College Teachers Training Programme in Mathematics" approved by MHRD, Govt. of India, from 22.11.2019 to 12.12.2019 - Organised by Centre of Excellence in Science and Mathematics Education under PMMMNMTT, MHRD, Govt of India.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	15.01.2021

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20.	Date of meeting of the Screening-cum-Evaluation Committee	01.07.2021
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	YES - FIVE members including TWO Subject Experts attended the meeting.

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Aji M. Pillai, is found qualified for placement / promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 02.06.2020 F.N. and hence, the Screening-cum-Evaluation Committee recommends the teacher for placement / promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 02.06.2020 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Dr. Aji M. Pillai, Department of Mathematics at N.S.S. College, Pandalam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 02.06.2020 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Aji M. Pillai, Department of Mathematics at N.S.S. College, Pandalam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 02.06.2020 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B12 ***N.S.S. College, Pandalam - CAS Placement/ Promotion of Smt. Gayathri S., Assistant Professor (Academic Level 11), Department of Economics as Assistant Professor (Academic Level 12) - Approval of - reg.***

(74929/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Smt. Gayathri S., Assistant Professor (Academic Level 11), Department of Economics as Assistant Professor (Academic Level 12), w.e.f. 06.09.2023 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the proposal are provided in the table below:

PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION		
<u>I. Qualifications of the Teacher</u>		
1.	Master's Degree - University - Year of passing	MA Economics - University of Kerala - 2007
2.	M.Phil. - University - Year of passing	M.Phil. Economics - University of Kerala - 2011
3.	NET / SLET - Year of Passing	UGC NET in Economics - 2012
4.	Ph.D. - University - Year of passing	NIL
II. Verified data from the Service Book		

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5.	Date of Birth	30.05.1985
6.	Date of first entry into service	06.09.2013 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	06.09.2018 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Five years of Service as Assistant Professor (Academic Level 11)	05.09.2023 A.N.
10.	Proposed Date of the Placement / Promotion	06.09.2023 F.N.
11.	Date of retirement	31.05.2045
12.	Assessment Period	06.09.2018 F.N. - 05.09.2023 A.N.
13.	L.W.A. availed during the assessment period	NIL
14.	Details of relaxation already availed of	One year of relaxation has already been availed on account of the M.Phil. for placement/ promotion to Academic Level 11.
15.	U.G.C. Regulations applied	U.G.C. Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/ Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes / Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 module	1. Successfully completed Two Week Online National Faculty Development Programme on "Media and Art in Teaching and Learning (Interdisciplinary)" organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of Ministry of Education, Bishop Moore College, Mavelikara, Affiliated to the University of Kerala and St. John's College, Agra from 12.01.2021 to 25.01.2021 2. Participated in the Short Term Course on Research Ethics and Methodology, conducted by the UGC - Human Resource Development Centre, University of Calicut from 19.08.2022 to 25.08.2022 3. Participated in the Short Term Course in Green Technology for Sustainable Development, conducted by the UGC - Human Resource Development Centre, Kannur University from 06.07.2023 to 12.07.2023
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of the communication to the members of the panel.	17.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	20.06.2024
21.	Quorum of the Screening-cum-Evaluation Committee: <i>(three members including one Subject Expert)</i>	FOUR members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation committee:		
The Committee has carefully scrutinized the P.B.A.S. Records of the work done by the teacher during the assessment period and service records of the teacher. The grades required have been		

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verified and the Committee found that the teacher has sufficient grades in the P.B.A.S. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing U.G.C. norms, Government orders and Statutes of University of Kerala, Smt. Gayathri S. is found eligible for Placement / Promotion as Assistant Professor (Academic Level 12) w.e.f. 06.09.2023 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Smt. Gayathri S., Department of Economics at N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 06.09.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Gayathri S., Department of Economics at N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 06.09.2023 F.N., as per U.G.C. Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27. B13 : *N.S.S. College, Pandalam - CAS Placement/ Promotion of Smt.Lakshmi N., Assistant Professor (Academic Level 11), Department of Economics as Assistant Professor (Academic Level 12) - Approval of - reg.*

(74868/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement / Promotion of Smt. Lakshmi N., Assistant Professor (Academic Level 11), Department of Economics as Assistant Professor (Academic Level 12), w.e.f. 18.11.2021 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the proposal are provided in the table below:

PROPOSAL FOR C.A.S. PLACEMENT/ PROMOTION		
<u>I. Qualifications of the Teacher</u>		
1.	Master's Degree - University - Year of passing	MA Economics - Mahatma Gandhi University - 2003
2.	M.Phil. - University - Year of passing	NIL
3.	NET / SLET - Year of Passing	UGC NET in Economics - 2006
4.	Ph. D. - University - Year of passing	NIL
<u>II. Verified data from the Service Book</u>		
5.	Date of Birth	07.10.1980
6.	Date of first entry into service	18.11.2010 F.N.
7.	Date of Placement / Promotion to Assistant Professor (Academic Level 11)	18.11.2016 F.N.
<u>III. Details of the proposed Placement / Promotion</u>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Five years of Service as Assistant Professor (Academic Level 11)	17.11.2021 A.N.
10.	Proposed Date of the Placement / Promotion	18.11.2021 F.N.
11.	Date of retirement	31.03.2037

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12.	Assessment Period	18.11.2016 F.N. - 17.11.2021 A.N.
13.	L.W.A. availed during the assessment period	NIL
14.	Details of relaxation already availed of	NIL
15.	U.G.C. Regulations applied	U.G.C. Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	Any two of the following: Refresher Courses/ Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 module	1. Participated in the UGC-Sponsored Live Online Short-Term Course in Research Methodology, conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 17.12.2020 to 23.12.2020 2. Participated in the UGC-Sponsored Live Online Short-Term Course in Disaster Management, conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 19.02.2021 to 25.02.2021 3. Successfully completed INTER-DISCIPLINARY ONLINE TWO-WEEK REFRESHER COURSE/FACULTY DEVELOPMENT PROGRAMME on "Managing Online Classes & Co - Creating MOOCs 7.0" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 05.08.2021 to 19.08.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of the communication to the members of the panel.	17.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	20.06.2024
21.	Quorum of the Screening-cum-Evaluation Committee: (<i>THREE members including ONE Subject Expert</i>)	FOUR members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation committee: The Committee has carefully scrutinized the P.B.A.S. Records of the work done by the teacher during the assessment period and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the P.B.A.S. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing U.G.C. norms, Government orders and Statutes of University of Kerala, Smt. Lakshmi N. is found eligible for Placement / Promotion as Assistant Professor (Academic Level 12) w.e.f. 18.11.2021 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Smt. Lakshmi N., Department of Economics at N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 18.11.2021 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the

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Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Smt. Lakshmi N., Department of Economics at N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 18.11.2021 F.N., as per U.G.C. Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B14 : *V.T.M. N.S.S. College, Dhanuvachapuram – Appointment of Dr.Remesh Kumar S., Associate Professor (Academic Level 13A), Department of Botany as Principal-in-Charge of the College – Approval of – reg. (21429/Ac F II/2025/UOK)*

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry, has submitted a proposal seeking approval for the appointment of Dr.Remesh Kumar S., Associate Professor (Academic Level 13A), Department of Botany, V.T.M. N.S.S. College, Dhanuvachapuram, as the Principal-in-Charge of the college.

It is stated in the letter that Dr. Anandakumar V.M., who was serving as the Principal of V.T.M. N.S.S. College, Dhanuvachapuram, was transferred to Mahatma Gandhi College under the N.S.S. Management on 18.03.2025. To fill up the resulting vacancy, the Management has decided to appoint Dr.Remesh Kumar S as Principal-in-Charge with effect from 19.03.2025.

It may be noted that, as per the earlier request of the Educational Agency, the University had approved the appointment of Dr.Remesh Kumar S. as the Drawing and Disbursing Officer of the college for a period of three months with effect from 19.03.2025, vide U.O. No. 2732/2025/UOK dated 27.03.2025.

Provisions regarding the appointment of Principal (in-charge) as laid down in the Kerala University First Statutes, 1977, state the following:

As per Statute 21 – Principal's Responsibilities, Chapter 24: *"In every college, the Principal shall be the Head of the College and shall be responsible for the internal management and administration of the college. In the absence of the Principal, the senior-most Professor, or in his absence, the senior-most Lecturer of the college shall be in charge of the duties of the Principal. No person shall be appointed as Principal who does not possess the qualifications and experience prescribed by the Regulations."*

The Educational Agency has submitted the seniority list of the teachers in the college. As per the list, the teachers senior to Dr.Remesh Kumar S. have officially communicated their unwillingness to be appointed as Principal-in-Charge.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of the appointment of Dr.Remesh Kumar S., Associate Professor (Academic Level 13A), Department of Botany, as Principal-in-Charge with the powers of Drawing and Disbursing Officer at V.T.M. N.S.S. College, Dhanuvachapuram, with effect from 19.03.2025 F.N., against the transfer vacancy of Dr. Anandakumar V.M. (transferred to Mahatma Gandhi College, Thiruvananthapuram), is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr.Remesh Kumar S., Associate Professor (Academic Level 13A), Department of Botany, as Principal-in-Charge with the powers of Drawing and Disbursing Officer at V.T.M. N.S.S. College, Dhanuvachapuram, with effect from 19.03.2025 F.N., against the transfer vacancy of Dr.Anandakumar V.M. (transferred to Mahatma Gandhi College, Thiruvananthapuram), and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

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The committee further recommended to direct the Secretary, N.S.S. Colleges' Central Committee to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B15 : *V.T.M. N.S.S. College, Dhanuvachapuram - CAS Placement/ Promotion of Dr. Suprabha S., Assistant Professor (Academic Level 11), Department of Chemistry as Assistant Professor (Academic Level 12) - Approval of – reg. (13794/Ac F II/2025/UOK)*

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal for the approval of CAS Placement / Promotion of Dr. Suprabha S., Assistant Professor (Academic Level 11), Department of Chemistry as Assistant Professor (Academic Level 12), w.e.f. 09.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<u>I. Qualifications of the Teacher</u>		
1.	Master's Degree – University - Year of passing	M.Sc. Chemistry - University of Kerala - April 2003
2.	M.Phil - University & Year of passing	NIL
3.	NET / SLET - Year of Passing	NIL
4.	Ph. D. - University & Year of passing	Ph.D. in Inorganic Chemistry - University of Kerala - 2012
<u>II. Verified data from the Service Book</u>		
5.	Date of Birth	20.05.1978
6.	Date of first entry into service	09.06.2014 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	09.06.2018 F.N.
<u>III. Details of the proposed Placement/ Promotion</u>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	08.06.2023 A.N.
10.	Proposed Date of the Placement/ Promotion	09.06.2023 F.N.
11.	Date of retirement	31.05.2038
12.	Assessment Period	09.06.2018 F.N. - 08.06.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Two years relaxation availed for the placement/ promotion from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations, 2018
<u>IV. Eligibility Criteria (Clause 6.4.B.II)</u>		
16.	Completed five years of service as Assistant Professor in Academic Level 11	Completed five years of service as Assistant Professor in Academic Level 11 on 08.06.2023
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development	The teacher has completed the following Mandatory Courses with in the Assessment Period. 1. Participated in the UGC-Sponsored Live Online Refresher Course in Women's

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	Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Studies and Women Empowerment (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala, Kariavattom, Tvpm from 21.01.2022 to 03.02.2022 2. Participated in the UGC-Sponsored Live Online Refresher Course in Materials Science (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala, Kariavattom, Tvpm from 29.07.2022 to 11.08.2022
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to the Educational Agency	22.06.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	15.07.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - THREE members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation committee: It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement / promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 09.06.2023 F.N. and hence, the committee recommends the teacher for placement / promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 09.06.2023 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Suprabha S., Department of Chemistry at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 09.06.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Suprabha S., Department of Chemistry at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 09.06.2023 F.N., as per U.G.C. Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

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Item No.23.27.B16 V.T.M. N.S.S. College, Dhanuvachapuram - CAS Placement/ Promotion of Smt. Sreeja T.G., Assistant Professor (Academic Level 11), Department of Chemistry as Assistant Professor (Academic Level 12) - Approval of – reg. (13792/Ac F II/2025/UOK)

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Sreeja T.G., Assistant Professor (Academic Level 11), Department of Chemistry as Assistant Professor (Academic Level 12), w.e.f. 20.12.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M.Sc. Chemistry - Mahatma Gandhi University - 2003
2.	M.Phil - University & Year of passing	M.Phil in Chemistry - University of Kerala - 2010
3.	NET / SLET - Year of Passing	CSIR UGC NET - 2012
4.	Ph. D. - University & Year of passing	NIL
II. Verified data from the Service Book		
5.	Date of Birth	28.05.1979
6.	Date of first entry into service	20.12.2013 F.N.
7.	Date of Placement/ Promotion to Assistant Professor Stage II	20.12.2018 F.N.
III. Details of the proposed Placement/ Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11) / Stage II	19.12.2023 A.N.
10.	Proposed Date of the Placement / Promotion	20.12.2023 F.N.
11.	Date of retirement	31.05.2039
12.	Assessment Period	20.12.2018 F.N. - 19.12.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	One year relaxation availed for the placement/ promotion from Assistant Professor Stage I to Assistant Professor Stage II on account of M.Phil.
15.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification)	1. Successfully completed the One Week Online Short Term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organised by UGC-HRDC, University of Kerala, Tvpm in collaboration with KSMD College, Sasthamcotta from August 12 - 18, 2020. 2. Participated in the On-Line Subject Refresher Course - Womens Studies (Open to all) from 03.09.2020 to 18.09.2020 3. Participated in the UGC-Sponsored Live Online Short-Term Course in Disaster

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	or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	Management conducted by the UGC-HRDC, University of Kerala, Kariavattom, Tvpm from 22.02.2022 to 28.02.2022
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to the Educational Agency	22.06.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	15.07.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - THREE members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation committee: It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement / promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 20.12.2023 F.N. and hence, the committee recommends the teacher for placement / promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 20.12.2023 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt. Sreeja T.G., Department of Chemistry at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 20.12.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Sreeja T. G., Department of Chemistry at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 20.12.2023 F.N., as per U.G.C. Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B17 : *V.T.M. N.S.S. College, Dhanuvachapuram - CAS Placement/Promotion of Smt. Deepa D., Assistant Professor (Academic Level 11), Department of Mathematics as Assistant Professor (Academic Level 12)-Approval of-reg (10528/Ac F II/2025/UOK)*

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Deepa D., Assistant Professor (Academic Level 11), Department of Mathematics as Assistant Professor (Academic Level 12), w.e.f. 28.02.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

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The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<u>I. Qualifications of the Teacher</u>		
1.	Master's Degree - University - Year of passing	M.Sc. Mathematics - University of Kerala - 1999
2.	M.Phil - University & Year of passing	NIL
3.	NET/ SLET - Year of Passing	UGC NET - Qualified in 2012
4.	Ph. D. - University & Year of passing	NIL
<u>II. Verified data from the Service Book</u>		
5.	Date of Birth	31.05.1977
6.	Date of first entry into service	28.02.2013 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	28.02.2019 F.N.
<u>III. Details of the proposed Placement/ Promotion</u>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	27.02.2024 A.N.
10.	Proposed Date of the Placement / Promotion	28.02.2024 F.N.
11.	Date of retirement	31.05.2033
12.	Assessment Period	28.02.2019 F.N. - 27.02.2024 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations, 2018
<u>IV. Eligibility Criteria (Clause 6.4.B.II)</u>		
16.	Completed five years of service as Assistant Professor in Academic Level 11	Completed five years of service as Assistant Professor in Academic Level 11 on 27.02.2024
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	1. Participated in Faculty Development Programme from 07.09.2020 - 14.09.2020 - This training is offered by the Spoken Tutorial Project, IIT Bombay, Funded by the National Mission on Education through ICT, MHRD, GOVT. of India. 2. Participated in the One-week Faculty Development Programme (FDP) on Edu. Tech Hands-on Online Workshop, conducted by the Faculty Development Centre of the Kerala State Higher Education Council (KSHEC), Tvpm from 23.06.2021 - 28.06.2021 3. Successfully completed Two-Week Refresher Course in "Mathematics" organized by the Department of Mathematics, Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNTT, from 31.08.2021 - 14.09.2021
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<u>V. Screening-cum-Evaluation Committee</u>		
19.	Date of intimating the validity of the panel to the Educational Agency	08.07.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	18.07.2024

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21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - THREE members including TWO Subject Experts attended the meeting.

VI. Recommendation of Screening cum Evaluation committee:

It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 28.02.2024 F.N. and hence, the committee recommends the teacher for placement/promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 28.02.2024 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Deepa D., Department of Mathematics at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 28.02.2024 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Deepa D., Department of Mathematics at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 28.02.2024 F.N., as per U.G.C. Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B18 : *Christian College, Kattakada – CAS Placement / Promotion of Dr. Premjith Kumar T.B., Assistant Professor (Academic Level 12), Department of History as Associate Professor (Academic Level 13A) - Approval of – reg.*
(10176/Ac F II/2025/UOK)

The Principal, Christian College, Kattakada, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Premjith Kumar T.B., Assistant Professor (Academic Level 12), Department of History as Associate Professor (Academic Level 13A), w.e.f. 01.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	MA History - Madurai Kamaraj University – 2006 (EC Submitted).
2.	M.Phil- University - Year of passing	NIL
3.	NET/SLET -Date of Examination/ Qualifying Year	NIL
4.	Ph.D. - University - Year of Passing/ Date of award	Ph.D. in History - Manonmaniam Sundaranar University - 2011 (EC Submitted).
II. Verified data from the Service Book		
5.	Date of Birth	01.11.1969
6.	Date of first entry into Service	01.06.2012 F.N.

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7.	Date of Placement/ Promotion as Assistant Professor Stage II	01.06.2016 F.N.
8.	Date of Placement/ Promotion as Assistant Professor (Academic Level 12)	01.06.2021 F.N.
III. Details of the proposed Placement / Promotion		
9.	Post to which Placement / Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	31.05.2024 A.N.
11.	Proposed Date of the Placement / Promotion	01.06.2024 F.N.
12.	Date of Retirement	31.03.2026
13.	Assessment Period	01.06.2021 F.N. - 31.05.2024 A.N.
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	Two years relaxation availed for the placement/ promotion from Assistant Professor Stage I to Assistant Professor Stage II on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor Academic Level 12 on 31.05.2024
18.	A Ph.D. Degree in Subject relevant/allied/relevant discipline.	Ph.D. in History from Manonmaniam Sundaranar University, acquired in 2011
19.	Any one of the following: Completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	The teacher completed the Mandatory Course/ Programme within the Assessment Period; Participated in the UGC-Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 08.06.2022 to 21.06.2022
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	GOOD
V. Selection Committee		
21.	Date of issuance of communication to the members of the Panel	06.11.2024
22.	Date of meeting of the Selection Committee	06.11.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SEVEN members including TWO Subject Experts attended the meeting.
VI. Recommendation of Selection Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the committee found that the teacher has sufficient grades in each category according to UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the placement/promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 01.06.2024 F.N. and hence, the Committee		

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recommends the teacher for placement/promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 01.06.2024 F.N.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Premjith Kumar T.B., Department of History at Christian College, Kattakada, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 01.06.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Premjith Kumar T.B., Department of History at Christian College, Kattakada, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 01.06.2024 F.N., as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.B19 : *Christian College, Kattakada – CAS Placement/ Promotion of Shri.Nishad.N.K., Assistant Professor (Academic Level 12), Department of Commerce as Associate Professor (Academic Level 13A) - Approval of – reg.*

(11594/Ac F II/2025/UOK)

The Principal, Christian College, Kattakada, has forwarded a proposal for the approval of CAS Placement/ Promotion of Shri. Nishad N.K., Assistant Professor (Academic Level 12), Department of Commerce as Associate Professor (Academic Level 13A), w.e.f. 19.12.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M.Com. - University of Kerala - 2004
2.	M.Phil- University - Year of passing	NIL
3.	NET/SLET - Date of Examination/ Qualifying Year	Qualified the UGC-NET Examination for eligibility for Lectureship held on 31 st Dec, 2005
4.	Ph.D. - University - Year of Passing/ Date of award	NIL
II.Verified data from the Service Book		
5.	Date of Birth	15.04.1982
6.	Date of first entry into Service	02.06.2008 F.N.
7.	Date of Placement/ Promotion as Assistant Professor Stage II	02.06.2014 F.N.
8.	Date of Placement/ Promotion as Assistant Professor (Academic Level 12)	19.12.2019 F.N.
III. Details of the proposed Placement/ Promotion		
9.	Post to which Placement/ Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	18.12.2022 A.N.
11.	Proposed Date of the Placement/ Promotion	19.12.2022 F.N.

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12.	Date of Retirement	30.04.2038
13.	Assessment Period	19.12.2019 F.N. - 18.12.2022 A.N.
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations, 2018, Option B

IV. Eligibility Criteria

17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor Academic Level 12 on 18.12.2022
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree: Minimum 1 publication	YES
19.	One Course/Programme from among the categories of Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	The teacher completed the Mandatory Course/ Programme within the Assessment Period; Participated in the UGC-Sponsored Live Online Short-Term Course in Soft Skill Development Programme conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 23.03.2021 to 29.03.2021
20.	Minimum API score of 45 for Category II & III in Assessment period.	Category II +Category III (Consolidated) - 79

V. Selection Committee

21.	Date of issuance of communication to the members of the Panel	06.11.2024
22.	Date of meeting of the Selection Committee	07.02.2025
23.	Quorum of the Selection committee (Five members including Two Subject Experts)	YES - SEVEN members including TWO Subject Experts attended the meeting.

VI. Recommendation of Selection Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the placement/promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 19.12.2022 F.N., and hence, the Selection Committee recommends the teacher for placement/promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 19.12.2022 F.N.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Shri. Nishad N.K., Department of Commerce at Christian College, Kattakada, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 19.12.2022 F.N., as per UGC Regulations 2018, Option B is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Shri. Nishad N.K., Department of Commerce at Christian College, Kattakada, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 19.12.2022 F.N., as per UGC Regulations 2018, Option B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27. C1: *SN College, Kollam – CAS Placement/ Promotion of Smt. Arya P, Assistant Professor, Department of Economics from Academic Level 10 to Academic Level 11 - Approval of – reg.*

(12093/Ac F III/2025/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Arya P, Assistant Professor in the Department of Economics of the College from Academic Level 10 to Academic Level 11, w.e.f 20.12.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA - Economics, University of Kerala, July 2012, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Economics, University of Kerala, May 2014
3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Economics, 10.11.2014
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	28.02.1990
6.	Date of first entry into service	20.12.2018 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	19.12.2023 AN
9.	Proposed Date of the Placement/ Promotion	20.12.2023 FN
10.	Date of retirement	31.03.2050
11.	Assessment Period	20.12.2018 FN - 19.12.2023 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	1 year on account of M.Phil
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Five Years of Service having M.Phil
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed Four-week Induction / Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" organized by PMMMNTT -

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		Ramanujan College, University of Delhi from 04.06.2020 to 01.07.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Participated in the UGC - Sponsored two-week online Refresher Course in Economics having theme as "Economics and Social Development in Information and A-I Era" conducted by UGC - MMTTC, Madurai Kamaraj University from 13.09.2023 to 26.09.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	22.06.2024
20.	Date of meeting of the Screening Committee	20.11.2024
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The committee has carefully scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS.

After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Arya P is found qualified for promotion / placement to Assistant Professor (Academic Level 11) with effect from 20.12.2023 FN and therefore, the Committee recommends the promotion / placement of Smt. Arya P with effect from 20.12.2023 FN.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Smt. Arya P, Assistant Professor** in the **Department of Economics** at **SN College, Kollam** from **Academic Level 10** to **Academic Level 11**, w.e.f **20.12.2023 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Arya P, Assistant Professor in the Department of Economics at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 20.12.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

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Item No.23.27.C2 : SN College, Kollam – CAS Placement/ Promotion of Dr. Divya T Dharan, Assistant Professor, Department of Zoology from Academic Level 10 to Academic Level 11 - Approval of – reg.

(17468/Ac F III/2025/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Divya T Dharan, Assistant Professor in the Department of Zoology of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	M.Sc - Zoology, University of Kerala, May 2005, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Zoology, Manonmaniam Sundaranar University, Tamil Nadu, November 2008
3.	NET/SLET - Subject, Date of Examination/ Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Zoology, University of Kerala, 01.03.2016
II. Verified data from the Service Book		
5.	Date of Birth	09.05.1983
6.	Date of first entry into service	28.09.2020 FN
III. Details of the proposed Placement/ Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement/ Promotion	28.09.2024 FN
10.	Date of retirement	31.05.2043
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Four Years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the four-week Faculty Induction Programme conducted by UGC-MMTTC, University of Calicut from 08.09.2023 to 07.10.2023.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5	Required 1. Completed two-weeks online Refresher Course on Research Methodology & Data Analytics organized by UGC-MMTTC, University of Hyderabad from 01.07.2024 to 13.07.2024. Additional 2. Completed ten-days NEP 2020

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	days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Orientation & Sensitization Programme organized by UGC-MMTTC, University of Calicut from 17.09.2024 to 26.09.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/ five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	20.11.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The committee has scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS.		
After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Divya T Dharan is found qualified for promotion / placement to Assistant Professor (Academic Level 11) with effect from 28.09.2024 FN and therefore, the Committee recommends the promotion / placement of Dr. Divya T Dharan with effect from 28.09.2024 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Divya T Dharan, Assistant Professor in the Department of Zoology at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Divya T Dharan, Assistant Professor in the Department of Zoology at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.	

Item No.22.27.C3: SN College, Kollam – CAS Placement/ Promotion of Dr. Rajitha T, Assistant Professor, Department of History from Academic Level 10 to Academic Level 11 - Approval of – reg.

(23396/Ac F III/2025/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Rajitha T, Assistant Professor in the Department of History of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

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PROPOSAL FOR CAS PLACEMENT/ PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - History, University of Kerala, April 2003, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - History, University of Kerala, January 2007
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D- History, University of Kerala, 11.03.2019
II. Verified data from the Service Book		
5.	Date of Birth	15.05.1981
6.	Date of first entry into service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of retirement	31.05.2041
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Four Years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the four-week UGC- Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 28.02.2022 to 29.03.2022.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Participated in the two-week UGC- Sponsored Refresher Course in Manuscriptology and Heritage Studies (Interdisciplinary) conducted by UGC - HRDC, University of Kerala from 08.09.2023 to 21.09.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		

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19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	07.12.2024
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The committee has scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Rajitha T is found qualified for promotion/ placement to the next stage with effect from 28.09.2024 FN and therefore, the Committee recommends the promotion/ placement of Dr. Rajitha T with effect from 28.09.2024 FN to Assistant Professor (Academic Level 11).		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Rajitha T, Assistant Professor in the Department of History at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Rajitha T, Assistant Professor in the Department of History at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.	

Item No.23.27.C4: SN College, Kollam – CAS Placement/ Promotion of Dr.Divya P.S, Assistant Professor, Department of Zoology from Academic Level 10 to Academic Level 11 - Approval of – reg.

(15857/Ac F III/2025/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Divya P S, Assistant Professor in the Department of Zoology of the College from Academic Level 10 to Academic Level 11, w.e.f 30.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Fisheries, Biology and Aquaculture, Mahatma Gandhi University, Kottayam, June 2004, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination/ Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Aquatic Biology and Fisheries, University of Kerala, 22.01.2019
II.Verified data from the Service Book		

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5.	Date of Birth	04.11.1979
6.	Date of first entry into service	30.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	29.09.2024 AN
9.	Proposed Date of the Placement / Promotion	30.09.2024 FN
10.	Date of retirement	31.03.2040
11.	Assessment Period	30.09.2020 FN - 29.09.2024 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Four Years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed Four-week UGC-Sponsored Induction / Orientation Programme conducted by UGC-HRDC, University of Kerala from 25.07.2023 to 23.08.2023.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Required 1. Completed the two-week NEP 2020 Orientation & Sensitization Programme organized by UGC-MMTTC, University of Kerala from 01.12.2023 to 14.12.2023. Additional 2. Completed two-week online Refresher Course on Research Methodology & Data Analytics organized by UGC-MMTTC, University of Hyderabad from 01.07.2024 to 13.07.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	20.11.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The committee has scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Divya P S is found qualified for promotion / placement to Assistant Professor (Academic Level 11) with effect from 30.09.2024 FN and therefore, the Committee recommends the promotion/ placement of Dr. Divya P S with effect from 30.09.2024 FN.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Divya P S, Assistant Professor** in the **Department of Zoology** at **SN College, Kollam** from **Academic Level 10** to **Academic Level 11**, w.e.f **30.09.2024 F.N.**, as per UGC Regulations 2018, is placed before the **Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges** for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Divya P.S, Assistant Professor in the Department of Zoology at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 30.09.2024 F.N., as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C5: SN College, Kollam – CAS Placement/ Promotion of Dr.Thushara.C.S, Assistant Professor, Department of Philosophy from Academic Level 10 to Academic Level 11 - Approval of – reg.

(26106/Ac F III/2025/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Thushara C S, Assistant Professor in the Department of Philosophy of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Philosophy, University of Kerala, 2003, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Philosophy, University of Kerala, December 2005
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D- Philosophy, University of Kerala, 30.12.2015
II. Verified data from the Service Book		
5.	Date of Birth	01.05.1981
6.	Date of first entry into service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of retirement	30.04.2041
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018

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IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Four Years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the four-week UGC- Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 03.06.2022 to 02.07.2022.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Required *1. Successfully completed the five-day Faculty Development Programme on "Effective Teaching and Learning through Moodle", delivered as MOOC with four quadrants, organized by SN College, Kollam in association with The Kerala State Higher Education Council from 31.05.2021 to 04.06.2021. *2. Successfully completed the eight-days Faculty Development Programme on "Outcome Based Education", organized by SN College, Kollam in academic collaboration with Kerala State Higher Education Council from 14.06.2021 to 21.06.2021. Additional *3. Successfully completed the eight-day Faculty Development Programme on "Advances in Effective Teaching", organized by SN College, Kollam in association with Kerala State Higher Education Council from 01.11.2023 to 08.11.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	25.03.2025
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/API scores required have been verified and the Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance in the screening and the academic credentials of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Thushara C S is found qualified for promotion to the post of Assistant Professor (Academic Level 11) with effect from 28.09.2024 FN. Therefore, the Committee recommends Dr. Thushara C S for promotion to the post of Assistant Professor (Academic Level 11) with effect from 28.09.2024 FN.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

VII. Remarks on the proposal:

*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Thushara C S, Assistant Professor in the Department of Philosophy at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Thushara C.S, Assistant Professor in the Department of Philosophy at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

ItemNo.23.27.C6: **SN College, Kollam – CAS Placement/ Promotion of Dr. Nandakumar B V, Assistant Professor, Department of History – from Academic Level 10 to Academic Level 11 - Approval of – reg.**

(12094/Ac F III/2025/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Nandakumar B V, Assistant Professor in the Department of History of the College from Academic Level 10 to Academic Level 11, w.e.f 07.03.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION**I. Qualifications of the Teacher**

1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA - History, University of Kerala, 2008, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - History, University of Kerala, June 2010
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D- History, University of Kerala, 24.04.2018

II. Verified data from the Service Book

5.	Date of Birth	20.05.1985
6.	Date of first entry into service	07.03.2020 FN

III. Details of the proposed Placement / Promotion

7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	06.03.2024 AN
9.	Proposed Date of the Placement / Promotion	07.03.2024 FN
10.	Date of retirement	31.05.2045
11.	Assessment Period	07.03.2020 FN - 06.03.2024 AN

REGISTRAR (I/C)

VICE-CHANCELLOR

12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Four Years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the four-week UGC-Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 03.06.2022 to 02.07.2022.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Participated in the two-week UGC-Sponsored Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by the UGC- HRDC, University of Kerala from 04.01.2023 to 17.01.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	07.12.2024
21.	Quorum of the Screening Committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The committee has scrutinized the PBAS records of the work done by the candidate and his service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Nandakumar B V is found qualified for promotion/ placement to the next stage with effect from 07.03.2024 FN. Therefore, the Committee recommends the promotion / placement of Dr. Nandakumar B V with effect from 07.03.2024 FN to Assistant Professor (Academic Level 11).		
VII. Remarks on the proposal: The name of the teacher in his MA History certificate is 'Nanda Kumar B V'and whereas 'Nandakumar B V'(one word - without space in between) in all other academic as well as official records. The teacher has now therefore assured that he would take necessary steps to correct his name in the MA History certificate and accordingly requested to proceed with the approval of his CAS Placement / Promotion in the name 'Nandakumar B V'.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Nandakumar B V, Assistant Professor in the Department of History at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 07.03.2024 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Nandakumar B V, Assistant Professor in the Department of History at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 07.03.2024 F.N., as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C7: SN College, Kollam – CAS Placement/ Promotion of Dr. Sheeja V.U, Assistant Professor, Department of Zoology from Academic Level 10 to Academic Level 11 - Approval of – reg.

(17467/Ac F III/2025/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sheeja V U, Assistant Professor in the Department of Zoology of the College from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Zoology, Manonmaniam Sundaranar University, Tamil Nadu, April 2000, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Zoology, Manonmaniam Sundaranar University, Tamil Nadu, April 2001, First Class
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Zoology, Manonmaniam Sundaranar University, Tamil Nadu, June 2018
II. Verified data from the Service Book		
5.	Date of Birth	24.01.1978
6.	Date of first entry into service	28.09.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.09.2024 AN
9.	Proposed Date of the Placement / Promotion	28.09.2024 FN
10.	Date of retirement	31.03.2038
11.	Assessment Period	28.09.2020 FN - 27.09.2024 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D

REGISTRAR (I/C)

VICE-CHANCELLOR

14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, Four Years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed Four-week UGC-Sponsored Induction / Orientation Programme conducted by UGC-HRDC, University of Kerala from 25.07.2023 to 23.08.2023.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Required 1.Completed two-weeks online Refresher Course on Research Methodology &Data Analytics organized by UGC-MMTTC, University of Hyderabad from 01.07.2024 to 13.07.2024. Additional 2.Completed ten-days NEP 2020 Orientation &Sensitization Programme organized by UGC-MMTTC, Kannur University from 21.05.2024 to 30.05.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	20.11.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The committee has scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Sheeja V U is found qualified for promotion/ placement to Assistant Professor (Academic Level 11) with effect from 28.09.2024 FN and therefore, the Committee recommends the promotion / placement of Dr. Sheeja V U with effect from 28.09.2024 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Sheeja V U, Assistant Professor in the Department of Zoology at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

REGISTRAR (I/C)

VICE-CHANCELLOR

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Sheeja V.U, Assistant Professor in the Department of Zoology at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.09.2024 F.N., as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C8: *SN College, Kollam – CAS Placement/ Promotion of Dr. Divya V, Assistant Professor, Department of Chemistry –from Academic Level 11 to Academic Level 12- Approval of – reg.*

(32682/Ac F III/2020/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Divya V, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 25.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Applied Chemistry, University of Kerala, May 2006, First Class
2. M.Phil - Subject, University, Year of passing	NIL
3. NET/ SLET - Subject, Date of Examination/Qualifying Date	Joint CSIR-UGC-NET, Chemical Sciences, 22.06.2008
4. Ph.D - Subject, University, Date of award	Ph.D - Chemistry, University of Kerala, 12.02.2014
II. Verified data from the Service Book	
5. Date of Birth	31.05.1984
6. Date of first entry into Service	22.01.2016 FN
7. Date of Placement to Academic Level 11	25.01.2020 FN (Completed the required Refresher Course on 24.01.2020)
III. Details of the proposed Placement / Promotion	
8. Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9. Date of completion of Service as Assistant Professor (Academic Level 11)	24.01.2025 AN
10. Proposed Date of the Placement / Promotion	25.01.2025 FN
11. Date of Retirement	31.05.2044
12. Assessment Period	25.01.2020 FN - 24.01.2025 AN
13. L.W.A availed during the assessment period	NIL
14. Details of relaxation already availed	2 years on account of Ph.D
15. UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)	
16. Completed five years of service as Assistant Professor in Academic Level 11.	YES
17. <u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the	Required 1. Successfully completed one-week UGC-Sponsored Short-Term course in Group Theory conducted by UGC-HRDC, University of Kerala from 22.02.2023 to 28.02.2023.

REGISTRAR (I/C)

VICE-CHANCELLOR

	Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	2.Participated in the one-week Faculty Development Programme for IQAC Co-ordinators in Colleges affiliated to the University of Kerala conducted by UGC-HRDC, University of Kerala in collaboration with Centre for Academic and Professional Training (C-APT), University of Kerala from 26.06.2023 to 03.07.2023. 3.Participated in the two-week UGC-Sponsored Refresher Course on Advanced Molecules and Materials for Sustainable Chemistry (Subject area: Chemistry, Physics, Botany, Pharmaceutical Technology and allied subjects) conducted by UGC-MMTTC, University of North Bengal from 28.08.2024 to 10.09.2024. Additional 4.Completed one-week NEP 2020 Orientation & Sensitization Programme under UGC-MMTTC, Sri.Venkateswara University, Tirupati from 18.10.2024 to 26.10.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	27.12.2024
20.	Date of meeting of the Screening Committee	25.01.2025
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee scrutinized the PBAS Records and service records of the candidate. The API Grades for various categories were verified and the Committee found that the candidate has sufficient scores in each category according to UGC Regulation 2018.

After a detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found the candidate qualified for promotion to the post of Assistant Professor (Academic Level 12) with effect from 25.01.2025 FN. Hence, the Screening-cum-Evaluation Committee recommends Dr.Divya V for promotion to the post of Assistant Professor (Academic Level 12) with effect from 25.01.2025 FN.

VII. Remarks on the Proposal:

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Divya V, Assistant Professor** in the **Department of Chemistry at SN College, Kollam** from **Academic Level 11 to Academic Level 12**, w.e.f 25.01.2025 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Divya V, Assistant Professor in the Department of Chemistry at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 25.01.2025 FN, as per UGC Regulations 2018, and recommended to approve the same.

REGISTRAR (I/C)

VICE-CHANCELLOR

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C9: *SN College, Kollam – CAS Placement/ Promotion of Dr.Deepa M S, Assistant Professor, Department of History – from Academic Level 11 to Academic Level 12- Approval of – reg.*

(35530/Ac F III/2020/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Deepa M S, Assistant Professor in the Department of History of the College from Academic Level 11 to Academic Level 12, w.e.f 06.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - History, University of Kerala, May 2005, Second Class with 55.33% marks
2. M.Phil - Subject, University, Year of passing	NIL
3. NET / SLET - Subject, Date of Examination / Qualifying Date	UGC - NET, History, 31.12.2005
4. Ph.D - Subject, University, Date of award	Ph.D - History, University of Kerala, 31.08.2019
II. Verified data from the Service Book	
5. Date of Birth	25.05.1983
6. Date of first entry into Service	06.06.2013 FN
7. Date of Placement to Academic Level 11	06.06.2019 FN
III. Details of the proposed Placement / Promotion	
8. Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9. Date of completion of Service as Assistant Professor (Academic Level 11)	05.06.2024 AN
10. Proposed Date of the Placement / Promotion	06.06.2024 FN
11. Date of Retirement	31.05.2043
12. Assessment Period	06.06.2019 FN - 05.06.2024 AN
13. L.W.A availed during the assessment period	NIL
14. Details of relaxation already availed	NIL
15. UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)	
16. Completed five years of service as Assistant Professor in Academic Level 11.	YES
17. <u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR	1. Successfully completed one-week online Short-term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning", delivered as MOOC with four quadrants organised by KSMDB College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020. 2. Successfully completed online two-week Inter-Disciplinary Refresher Course/Faculty Development Programme on "Managing Online Classes & Co-creating MOOCs (Level 2)" organized by PMMMNMTT-Ramanujan

REGISTRAR (I/C)

VICE-CHANCELLOR

	Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	College, University of Delhi from 02.06.2021 to 16.06.2021. 3. Successfully completed online one-week Faculty Development Programme on "Safety and Security in Online Teaching" organized by PMMMNMTT - Ramanujan College, University of Delhi from 22.06.2021 to 28.06.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	30.10.2024
20.	Date of meeting of the Screening Committee	07.12.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has scrutinized the PBAS Records of the work done by the candidate and her service records. The Grades / API Scores required have been verified and the Screening Committee found that the teacher has sufficient grades / scores in the PBAS.

After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Deepa M S is found qualified for promotion/ placement to the next stage with effect from 06.06.2024 FN and therefore, the Committee recommends the promotion / placement of the candidate to the post of Assistant Professor (Academic Level 12) with effect from 06.06.2024 FN.

VII. Remarks on the Proposal:

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Deepa M S, Assistant Professor in the Department of History at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 06.06.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Deepa M S, Assistant Professor in the Department of History at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 06.06.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C10: SN College, Kollam – CAS Placement/ Promotion of Dr. Deepa J P, Assistant Professor, Department of Chemistry – from Academic Level 11 to Academic Level 12- Approval of – reg.

(21179/Ac F III/2020/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Deepa J P, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

REGISTRAR (I/C)

VICE-CHANCELLOR

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Analytical Chemistry, University of Kerala, May 2006, First Class
2. M.Phil - Subject, University, Year of passing	NIL
3. NET / SLET - Subject, Date of Examination / Qualifying Date	Joint CSIR-UGC-NET, Chemical Sciences, 22.06.2008
4. Ph.D - Subject, University, Date of award	Ph.D - Chemistry, University of Kerala, 26.09.2015
II. Verified data from the Service Book	
5. Date of Birth	04.11.1983
6. Date of first entry into Service	22.01.2016 FN
7. Date of Placement to Academic Level 11	22.01.2020 FN
III. Details of the proposed Placement / Promotion	
8. Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9. Date of completion of Service as Assistant Professor (Academic Level 11)	21.01.2025 AN
10. Proposed Date of the Placement / Promotion	22.01.2025 FN
11. Date of Retirement	31.03.2044
12. Assessment Period	22.01.2020 FN - 21.01.2025 AN
13. L.W.A availed during the assessment period	NIL
14. Details of relaxation already availed	2 years on account of Ph.D
15. UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)	
16. Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	Required 1. Successfully completed two-week Faculty Development Programme on "Managing Online Classes and Co-creating MOOCs 3.0" organized by PMMMNMTT - Ramanujan College, University of Delhi from 25.07.2020 to 10.08.2020. 2. Successfully completed one-week Faculty Development Programme on "Safety and Hygiene in online (Cyber) World" organized by PMMMNMTT - Ramanujan College, University of Delhi from 01.03.2021 to 08.03.2021. 3. Successfully completed one-week Online Faculty Development Programme on "Advanced Pedagogical Techniques" organized by PMMMNMTT - Ramanujan College, University of Delhi from 28.11.2021 to 04.12.2021. Additional 4. Successfully completed two-week Online Refresher Course in "Chemistry" organized by PMMMNMTT - Ramanujan College, University of Delhi from 15.12.2023 to 29.12.2023. 5. Completed two-week NEP 2020 <i>Any two of the following:</i> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules

REGISTRAR (I/C)

VICE-CHANCELLOR

		Orientation & Sensitization Programme under UGC-MMTTC, Ramanujan College, Delhi from 26.09.2024 to 08.10.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	27.12.2024
20.	Date of meeting of the Screening Committee	24.01.2025
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
The Committee scrutinized the PBAS Records and service records of the candidate. The API Grades for various categories were verified and the Committee found that the candidate has sufficient scores in each category according to UGC Regulation 2018.		
After a detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found the candidate qualified for promotion to the post of Assistant Professor (Academic Level 12) with effect from 22.01.2025 FN. Hence, the Screening-cum-Evaluation Committee recommends Dr. Deepa.J.P for promotion to the post of Assistant Professor (Academic Level 12) with effect from 22.01.2025 FN.		
VII. Remarks on the Proposal:		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Deepa J P, Assistant Professor in the Department of Chemistry at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Deepa J P, Assistant Professor in the Department of Chemistry at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.	

Item No.23.27.C11: *SN College, Kollam – CAS Placement/ Promotion of Dr. Vidya D R, Assistant Professor, Department of Malayalam from Academic Level 11 to Academic Level 12- Approval of – reg.*

(2654/AcFIII/2022/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Vidya D R, Assistant Professor in the Department of Malayalam of the College from Academic Level 11 to Academic Level 12, w.e.f 27.02.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage
	MA - Malayalam Language and Literature, University of Kerala, 2001, First Class

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2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/Qualifying Date	UGC-NET - Malayalam, December 2001
4.	Ph.D - Subject, University, Date of award	Ph.D - Malayalam, University of Kerala, 11.12.2018
II. Verified data from the Service Book		
5.	Date of Birth	30.05.1977
6.	Date of first entry into Service	27.02.2010 FN
7.	Date of Placement to Academic Level 11	27.02.2016 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	26.02.2021 AN
10.	Proposed Date of the Placement / Promotion	27.02.2021 FN
11.	Date of Retirement	31.05.2033
12.	Assessment Period	27.02.2016 FN - 26.02.2021 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<i>Any two of the following:</i> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the two-week UGC-Sponsored Refresher Course in Curriculam Design, Implementation and Learning Outcome (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 31.01.2020 to 13.02.2020. 2. Participated in the two-week UGC-Sponsored live online Refresher Course in Malayalam Language and Literature, conducted by UGC-HRDC, University of Kerala from 09.03.2021 to 22.03.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	03.11.2024
20.	Date of meeting of the Screening Committee	18.11.2024
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Vidya D R is found qualified for promotion to the post of Assistant Professor (Academic Level 12 / Stage III) with effect from 27.02.2021 FN. Therefore, the Committee recommends the teacher		

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for promotion to the post of Assistant Professor (Academic Level 12 / Stage III) with effect from 27.02.2021 FN.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion** of **Dr. Vidya D R, Assistant Professor** in the **Department of Malayalam** at **SN College, Kollam** from **Academic Level 11** to **Academic Level 12**, w.e.f 27.02.2021 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Vidya D R, Assistant Professor in the Department of Malayalam at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 27.02.2021 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C12: SN College, Kollam – CAS Placement/ Promotion of Dr. Nikhil Chandra P, Department of Chemistry – from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.
(25542/Ac F III/2022/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Nikhil Chandra P in the Department of Chemistry of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry, Mahatma Gandhi University, Kottayam, May 2008, First Class with Distinction
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	Joint CSIR UGC-NET - Chemical Sciences, 21.12.2008
4.	Ph.D -Subject, University, Date of award	Ph.D- Chemistry, Mahatma Gandhi University, Kottayam, 07.06.2019
II. Verified data from the Service Book		
5.	Date of Birth	03.11.1985
6.	Date of first entry into Service	03.01.2011 AN
7.	Date of Placement to Academic Level 11	03.01.2017 FN
8.	Date of Placement to Academic Level 12	03.01.2022 FN
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	02.01.2025 AN
11.	Proposed Date of the Placement / Promotion	03.01.2025 FN
12.	Date of retirement	31.03.2042
13.	Assessment Period	03.01.2022 FN - 02.01.2025 AN

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14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied / relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Required *1. Participated in the one-week online Faculty Development Programme on "Moodle based Learning Management System and Course Design (Basic Course)" conducted by Kerala State Higher Education Council, Thiruvananthapuram at SNGS College, Pattambi from 18.05.2023 to 23.05.2023. 2. Successfully completed one-week UGC Approved Short-Term Professional Development Programme, organized by PMMMNMTT-IGNOU, New Delhi, on "Implementation of NEP-2020 for University and College Teachers" from 12.06.2023 to 20.06.2023. Additional 3. Participated in the two-week UGC-Sponsored Refresher Course in "Environmental Sciences (Interdisciplinary)" conducted by UGC-MMTTC, University of Kerala from 15.10.2024 to 28.10.2024.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	26.03.2025
22.	Date of meeting of the Selection Committee	27.03.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
VI. Recommendation of Selection Committee:		
The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and his service records. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category, according to UGC Regulations 2018. Prof.(Dr.) Yoosaf K, Subject Expert from CUSAT, Kochi has participated online via Google Meet in the Committee. (Google meet link and screenshots attached) After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Nikhil Chandra P is found qualified for promotion to the post of Associate Professor (Academic Level 13A) with effect from 03.01.2025 FN. Hence, the Selection Committee recommends Dr.Nikhil Chandra P for promotion to the post of Associate Professor (Academic Level 13A) with effect from 03.01.2025 FN.		
VII. Remarks on the Proposal:		
*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.		

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All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr.Nikhil Chandra P**, in the **Department of Chemistry, SN College, Kollam** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, *w.e.f 03.01.2025 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Nikhil Chandra P, in the Department of Chemistry, SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.01.2025 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C13: *SN College, Kollam – CAS Placement/ Promotion of Dr.Roxy M.S, Department of Physics – from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

(42279/Ac F III/2022/UOK)

The Principal, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Roxy M S in the Department of Physics of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), *w.e.f 19.10.2024 FN*. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Physics, University of Kerala, 2005, First Class with Distinction
2.	M.Phil - Subject, University, Year of passing	M.Phil - Photonics, University of Kerala, October 2007
3.	NET /SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D -Subject, University, Date of award	Ph.D - Physics, University of Kerala, 29.06.2011
<i>II. Verified data from the Service Book</i>		
5.	Date of Birth	06.05.1983
6.	Date of first entry into Service	19.10.2012 FN
7.	Date of Placement to Academic Level 11	19.10.2016 FN
8.	Date of Placement to Academic Level 12	19.10.2021 FN
<i>III. Details of the proposed Promotion</i>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	18.10.2024 AN
11.	Proposed Date of the Placement / Promotion	19.10.2024 FN
12.	Date of retirement	31.05.2039
13.	Assessment Period	19.10.2021 FN - 18.10.2024 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	2 years on account of Ph.D
16.	UGC Regulations applied	UGC Regulations, 2018

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IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Required 1.Successfully completed online Inter-disciplinary two-week Refresher Course on "Managing Online Classes &Co-creating MOOCS 11.0"organized by PMMMNMTT-Ramanujan College, University of Delhi from 07.02.2022 to 21.02.2022. Additional 2.Successfully completed the DBT Star funded Faculty Development Programme on "Research Methodology and Publication Ethics"delivered as MOOC with four quadrants organized by SN College, Kollam with the Kerala State Higher Education Council (KSHEC) from 25.02.2022 to 03.03.2022. 3. Participated in the 8-day National Level online Faculty Development Programme on "Research Methodology using ChatGPT and AI Tools" organized by Marian College, Kuttikanam (Autonomous) in association with the Kerala State Higher Education Council (KSHEC) from 21.09.2023 to 29.09.2023. 4.Successfully completed Faculty Development Programme on "Advances in Effective Teaching"organized by IQAC, SN College, Kollam in association with the Kerala State Higher Education Council (KSHEC) from 01.11.2023 to 08.11.2023. 5.Completed the NEP 2020 Orientation &Sensitization Programme under Malaviya Mission Teacher Training Programme (MM-TTP) of UGC, organized by UGC- MMTTC, University of Kerala from 21.08.2024 to 03.09.2024.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	15.02.2025
22.	Date of meeting of the Selection Committee	18.02.2025
23.	Quorum of the Selection committee (five members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
VI.Recommendation of Selection Committee:		
The committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores required for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to UGC Regulation 2018.		

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Roxy M S is found qualified for promotion to the post of Associate Professor (Academic Level 13A) with effect from 19.10.2024 FN and hence, the Selection Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level 13A) with effect from 19.10.2024 FN.

VII. Remarks on the Proposal:

As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Roxy M S**, in the **Department of Physics, SN College, Kollam** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, w.e.f **19.10.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Roxy M.S, in the Department of Physics, SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 19.10.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C14: *SN College, Kollam – CAS Placement/ Promotion of Dr.Latha Sadanandan, Department of Botany – from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg. (29114/Ac F III/2023/UOK)*

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Latha Sadanandan in the Department of Botany of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.01.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION

I. Qualifications of the Teacher

1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Botany, Mahatma Gandhi University, Kottayam, May 1997, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D -Subject, University, Date of award	Ph.D- Botany, The Maharaja Sayajirao University of Baroda, 17.01.2004

II. Verified data from the Service Book

5.	Date of Birth	28.11.1974
6.	Date of first entry into Service	03.01.2011 FN
7.	Date of Placement to Academic Level 11	03.01.2015 FN

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8.	Date of Placement to Academic Level 12	03.01.2020 FN
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	02.01.2023 AN
11.	Proposed Date of the Placement / Promotion	03.01.2023 FN
12.	Date of retirement	31.03.2031
13.	Assessment Period	03.01.2020 FN - 02.01.2023 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Participated in the two-week UGC-Sponsored Refresher Course in Environmental Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 11.01.2020 to 24.01.2020.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	05.07.2024
22.	Date of meeting of the Selection Committee	25.07.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SEVEN members including FOUR Subject Experts
VI. Recommendation of Selection Committee:		
The committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to UGC Regulation 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Latha Sadanandan is found qualified for promotion to the post of Associate Professor (Academic Level 13A) with effect from 03.01.2023 FN. Hence, the Selection Committee recommends Dr. Latha Sadanandan for promotion to the post of Associate Professor (Academic Level 13A) with effect from 03.01.2023 FN.		
VII. Remarks on the Proposal: NIL		

REGISTRAR (I/C)**VICE-CHANCELLOR**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Latha Sadanandan**, in the **Department of Botany, SN College, Kollam** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f 03.01.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Latha Sadanandan, in the Department of Botany, SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.01.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C15: St.Michael's College, Cherthala – CAS Placement/ Promotion of Dr.Antony P.J, Department of Zoology –from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.

(21591/Ac F III/2020/UOK)

The Principal, St. Michael's College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Antony P J in the Department of Zoology of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 04.08.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Coastal Aquaculture, Annamalai University, Tamil Nadu, May 2002, First Class with Distinction
2. M.Phil - Subject, University, Year of passing	M.Phil - Marine Biology, Annamalai University, Tamil Nadu, June 2004
3. NET /SLET - Subject, Date of Examination / Qualifying date	NET - Fisheries Science, 19.02.2012
4. Ph.D -Subject, University, Date of award	Ph.D - Marine Biology, Annamalai University, Tamil Nadu, May 2008
II. Verified data from the Service Book	
5. Date of Birth	10.04.1979
6. Date of first entry into Service	03.08.2012 AN
7. Date of Placement to Academic Level 11	04.08.2016 FN
8. Date of Placement to Academic Level 12	04.08.2021 FN
III. Details of the proposed Promotion	
9. Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10. Date of completion of Service as Assistant Professor (Academic Level 12)	03.08.2024 AN
11. Proposed Date of the Placement / Promotion	04.08.2024 FN
12. Date of retirement	31.05.2035
13. Assessment Period	04.08.2021 FN - 03.08.2024 AN

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14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	2 years on account of Ph.D
16.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Completed the two-week NEP 2020 Orientation & Sensitization Programme organized by UGC-MMTTC, University of Kerala from 01.12.2023 to 14.12.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	31.01.2025
22.	Date of meeting of the Selection Committee	04.03.2025
23.	Quorum of the Selection committee (five members including two Subject Experts)	YES - SEVEN members including THREE Subject Experts
VI. Recommendation of Selection Committee:		
The committee verified all the relevant documents, PBAS proforma and scores and is satisfied with the documents as prescribed by the UGC and University of Kerala. The Committee unanimously recommends the CAS Placement/Promotion of Dr. Antony P J, Assistant professor (Academic Level 12) to Associate Professor (Academic Level 13A) with effect from 04.08.2024 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Antony P J**, in the **Department of Zoology, St. Michael's College, Cherthala** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, *w.e./04.08.2024 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Antony P J, in the Department of Zoology, St. Michael's College, Cherthala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 04.08.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C16 : *FMN College, Kollam – CAS Placement/ Promotion of Dr.Namitha L.K, Department of Chemistry, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.*
(62565/Ac F III/2024/UOK)

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Namitha L K, Assistant Professor in the Department of Chemistry of the College from Academic Level 10 to Academic Level 11, w.e.f 29.12.2024 AN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry, University of Kerala, May 2008, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination/Qualifying date	Joint CSIR - UGC - NET, Chemical Sciences, 21.12.2008
4.	Ph.D - Subject, University, Date of award	Ph.D - Chemistry, University of Kerala, 18.03.2017
II. Verified data from the Service Book		
5.	Date of Birth	27.05.1986
6.	Date of first entry into Service	29.12.2020 AN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	29.12.2024 FN
9.	Proposed Date of the Placement / Promotion	29.12.2024 AN
10.	Date of Retirement	31.05.2046
11.	Assessment Period	29.12.2020 AN - 29.12.2024 FN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D Degree
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES, Four Years having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the UGC - Sponsored four-week Induction/ Orientation Programme conducted by UGC - HRDC, University of Kerala from 11.01.2024 to 09.02.2024.
17.	Any one of the following:	Successfully completed two-week online

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Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Refresher Course in 'Chemistry' conducted by PMMMNMTT - Ramanujan College, University of Delhi from 15.12.2023 to 29.12.2023.
18. 'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19. Date of intimating the validity of the panel to EA	07.01.2025.
20. Date of meeting of the Screening Committee	11.03.2025
21. Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Namitha L K is found qualified for promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 29.12.2024 AN and hence the Committee recommends and forward to the University of Kerala, the application and allied documents of Dr. Namitha L K, w.e.f. 29.12.2024 AN.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Namitha L K, Assistant Professor in the Department of Chemistry at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 29.12.2024 AN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Namitha L.K, Assistant Professor in the Department of Chemistry at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 29.12.2024 AN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C17: FMN College, Kollam – CAS Placement/ Promotion of Smt.Stella S, Assistant Professor in the Department of Economics, from Academic Level 11 to Academic Level 12 - Approval of – reg.

(34037/Ac F III/2021/UOK)

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The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Stella S, Assistant Professor in the Department of Economics of the College from Academic Level 11 to Academic Level 12, w.e.f 20.08.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA- Analytical Economics, University of Kerala, 2002, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	UGC - NET - Economics, 18.09.2012
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	08.08.1976
6.	Date of first entry into Service	20.08.2013 F.N.
7.	Date of Placement to Academic Level 11	20.08.2019 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	19.08.2024 A.N.
10.	Proposed Date of the Placement / Promotion	20.08.2024 F.N.
11.	Date of Retirement	31.03.2037
12.	Assessment Period	20.08.2019 F.N. - 19.08.2024 A.N.
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018.
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<i>Any two of the following:</i> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Successfully completed online two=week FDP / Inter disciplinary Refresher Course on 'Advanced Research Methodology' conducted by PMMMNMTT - Ramanujan College, University of Delhi from 22.04.2022 to 06.05.2022. 2. Participated in the two-week UGC Sponsored Refresher Course in 'Gender Studies (Interdisciplinary) conducted by UGC- HRDC, University of Calicut from 01.07.2022 to 14.07.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	24.10.2024
20.	Date of meeting of the Screening Committee	06.03.2025
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

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VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has scrutinized the PBAS Records of the work done by the teacher and service records of Smt. Stella S. The grades required have been verified and the Committee found that Smt. Stella S has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, in tune with the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Smt. Stella S, who appeared before the Committee is found qualified for placement as Assistant Professor (Academic Level 12) w.e.f.20.08.2024 F.N.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Smt. Stella S, Assistant Professor in the Department of Economics at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f.20.08.2024 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Stella S, Assistant Professor in the Department of Economics at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 20.08.2024 F.N., as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C18 : FMN College, Kollam – CAS Placement/ Promotion of Smt. Minu Elza R, Assistant Professor in the Department of Economics, from Academic Level 11 to Academic Level 12 - Approval of – reg.

(23305Ac F III/2021/UOK)

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Minu Elza R, Assistant Professor in the Department of Economics of the College from Academic Level 11 to Academic Level 12, w.e.f 04.03.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION**I. Qualifications of the Teacher**

1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA-Applied Economics, Pondicherry University, May 2011, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying date	UGC - NET - Economics, 15.06.2012
4.	Ph.D - Subject, University, Date of award	NIL

II. Verified data from the Service Book

5.	Date of Birth	29.06.1988
6.	Date of first entry into Service	04.03.2013 F.N.
7.	Date of Placement to Academic Level 11	04.03.2019 F.N.

III. Details of the proposed Placement / Promotion

8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	03.03.2024 A.N.
10.	Proposed Date of the Placement / Promotion	04.03.2024 F.N.

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11.	Date of Retirement	30.06.2044
12.	Assessment Period	04.03.2019 F.N. - 03.03.2024 A.N.
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018.
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<i>Any two of the following:</i> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	1. Successfully completed two-week online Refresher Course in 'Research Methodology (Inter disciplinary)' conducted by Jawaharlal Nehru University from 06.12.2021 to 18.12.2021. 2. Successfully completed two-week online Refresher Course in 'Economics' conducted by UGC - HRDC, Jawaharlal Nehru University from 26.09.2022 to 10.10.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	19.11.2024
20.	Date of meeting of the Screening Committee	06.03.2025
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
The Committee has scrutinized the PBAS Records of the work done by the teacher and service records of Smt. Minu Elza R. The grades required have been verified and the Committee found that Smt. Minu Elza R has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, in tune with the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Smt. Minu Elza R who appeared before the Committee is found qualified for placement as Assistant Professor (Academic Level 12) w.e.f.04.03.2024 F.N.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/Promotion** of **Smt. Minu Elza R, Assistant Professor** in the **Department of Economics** at **FMN College, Kollam** from **Academic Level 11** to **Academic Level 12**, w.e.f **04.03.2024 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Minu Elza R, Assistant Professor in the Department of Economics at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 04.03.2024 F.N., as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C19 : *SN College, Chengannur – CAS Placement/ Promotion of Dr. Arun S Prasad, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

(26176/Ac F III/2022/UOK)

The Principal, SN College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Arun S Prasad, in the Department of Physics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 18.10.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/ PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Physics, University of Kerala, June 2004, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D -Subject, University, Date of award	Ph.D - Physics, University of Rajasthan, Jaipur, 08.08.2010.
<i>II. Verified data from the Service Book</i>		
5.	Date of Birth	28.03.1981
6.	Date of first entry into Service	18.10.2012 FN
7.	Date of Placement to Academic Level 11	18.10.2016 FN
8.	Date of Placement to Academic Level 12	18.10.2021 FN
<i>III. Details of the proposed Placement / Promotion</i>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	17.10.2024 AN
11.	Proposed Date of the Placement / Promotion	18.10.2024 FN
12.	Date of Retirement	31.03.2037
13.	Assessment Period	18.10.2021 FN - 17.10.2024 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	TWO years on the ground of Ph.D Degree for the promotion as Academic Level 11.
16.	UGC Regulations applied	UGC Regulations 2018
<i>IV. Eligibility Criteria (Clause 6.4.B.III)</i>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	Any one of the following: Completed one course/programme from amongst the categories of Refresher Courses/ Methodology	Participated in the UGC - Sponsored two-week Refresher Course in 'Material Science (Chemistry, Nanoscience & Technology and

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	Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Physics) conducted by UGC - HRDC, University of Calicut from 17.06.2022 to 30.06.2022.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES

V. Selection Committee

21.	Date of intimating the validity of the panel to EA	15.02.2025
22.	Date of meeting of the Selection Committee	18.02.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including FOUR Subject Experts

VI. Recommendation of Selection Committee:

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API scores required for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Arun S Prasad is found qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 18.10.2024 FN and hence, the Selection Committee recommends Dr. Arun S Prasad for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 18.10.2024 FN.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Arun S Prasad**, in the **Department of Physics, SN College, Chengannur** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, w.e.f **18.10.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Arun S Prasad, in the Department of Physics, SN College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 18.10.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

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Item No.23.27.C20 : *FMN College, Kollam – CAS Placement/ Promotion of Dr. Minu Sarathy, Department of Mathematics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.*
(14856/Ac F III/2025/UOK)

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Minu Sarathy, Assistant Professor in the Department of Mathematics of the College from Academic Level 10 to Academic Level 11, w.e.f 30.12.2024 AN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Mathematics, Manonmaniam Sundaranar University, April 2015, First Class with Distinction.
2.	M.Phil - Subject, University, Year of passing	M. Phil - Mathematics, Madurai Kamaraj University, April 2016
3.	NET/SLET - Subject, Date of Examination/Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Mathematics, Madurai Kamaraj University, 09.09.2019
II. Verified data from the Service Book		
5.	Date of Birth	05.03.1993
6.	Date of first entry into Service	30.12.2020 AN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	30.12.2024 FN
9.	Proposed Date of the Placement / Promotion	30.12.2024 AN
10.	Date of Retirement	31.03.2053
11.	Assessment Period	30.12.2020 AN - 30.12.2024 FN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D Degree
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES, Four Years having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed four-week online Induction Training/ Orientation Programme for 'Faculty in Universities / Colleges/ Institutions of Higher Education' conducted by PMMMNMTT - Ramanujan College, University of Delhi from 17.09.2021 to 16.10.2021.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation,	Participated in the UGC Sponsored two-week online Refresher Course in 'Mathematical Science (Mathematics, Statistics)' conducted by UGC - HRDC, University of Calicut from 07.03.2023 to 20.03.2023.

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	Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	09.01.2025
20.	Date of meeting of the Screening Committee	28.02.2025
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR* members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Minu Sarathy is found qualified for promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 30.12.2024 AN and hence the Committee recommends and forward to the University of Kerala, the application and allied documents of Dr. Minu Sarathy, w.e.f. 30.12.2024 AN.

VII. Remarks on the proposal:

* The Principal, Prof. Cynthia Catherine Michael, was on leave from 27.02.2025 to 01.03.2025 due to personal reasons. The Manager, FMN College, Kollam vide his Proceedings dated 27.02.2025 has sanctioned the charge of the Principal to Dr. Shelly M R, Vice Principal of the College, during these days. Accordingly, Dr. Shelly M R has attended the Screening Committee held on 28.02.2025 for the CAS Placement / Promotion of the teacher.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Minu Sarathy, Assistant Professor in the Department of Mathematics at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 30.12.2024 AN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Minu Sarathy, Assistant Professor in the Department of Mathematics at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 30.12.2024 AN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C21: *SN College, Chengannur – CAS Placement/ Promotion of Dr. K Sreelatha, Department of Physics, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.*

(37756/2024/UOK)

The D.D.O., SN College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. K Sreelatha in the Department of Physics of the College from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 15.04.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Physics, Madurai Kamaraj University, April 1994, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET-Subject, Date of Examination/Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Physics, University of Kerala, 12.02.2014.
II. Verified data from the Service Book		
5.	Date of Birth	29.05.1972
6.	Date of first entry into Service	08.12.2004 FN
7.	Date of Placement to Academic Level 11	08.12.2010 FN
8.	Date of Placement to Academic Level 12	08.12.2015 FN
9.	Date of Placement to Academic Level 13A	08.12.2018 FN
III. Details of the proposed Promotion		
10.	Post to which Placement / Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor (Academic Level 13A)	14.04.2024 FN
12.	Proposed Date of the Placement / Promotion	15.04.2024 FN #
13.	Date of retirement	31.05.2028
14.	Assessment Period	08.12.2018 FN - 14.04.2024 AN
15.	LWA availed during the Assessment Period	NIL
16.	Details of relaxation already availed	NIL
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13A.	YES
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	YES
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	YES, 10 Publications #
21.	A minimum of 110 Research score	YES, 189.3
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	22.02.2025
24.	Date of meeting of the Selection Committee	18.02.2025*
25.	Quorum of the Selection Committee (FIVE members including TWO Subject Experts)	YES - SIX members including FOUR Subject Experts.
VI. Recommendation of Selection Committee:		
The Committee screened the credentials of Dr. K Sreelatha and evaluated her performance during the assessment period. The Committee found that she has satisfied all the requirements for CAS promotion, as per UGC/ University Regulations 2018, from Associate Professor Level 13A to		

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Professor 14. Her performance in the evaluation was also satisfactory. Therefore, the Committee recommends Dr. K Sreelatha to be promoted to Professor (Academic Level 14) with effect from 15.04.2024 FN.

VII. Remarks on the proposal:

*The Date of intimating the validity of the Panel to EA was on 22.02.2025. The meeting of the Selection Committee was held on 18.02.2025, ie, before final intimation from the University.
#The teacher owes the required 10 (Ten) publications. The 10th publication has been published online on 15.04.2024. Hence it is assumed that the teacher has been recommended for Placement / Promotion w.e.f 15.04.2024 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. K Sreelatha** in the **Department of Physics** at **SN College, Chengannur** from **Associate Professor (Academic Level 13A)** to **Professor (Academic Level 14)**, w.e.f **15.04.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. K Sreelatha in the Department of Physics at SN College, Chengannur from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 15.04.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C22 : *FMN College, Kollam – CAS Placement/ Promotion of Dr.Fresnal Das, Department of Psychology, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of – reg.*
(62587/Ac F III/2024/UOK)

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Fresnal Das, Assistant Professor in the Department of Psychology of the College from Academic Level 10 to Academic Level 11, w.e.f 28.12.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Psychology, Bangalore University, June 2010, First class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC - NET - Psychology, 08.10.2010.
4.	Ph.D - Subject, University, Date of award	Ph.D - Psychology, University of Kerala, 30.04.2019.
II. Verified data from the Service Book		
5.	Date of Birth	28.08.1987
6.	Date of first entry into Service	28.12.2020 FN
III. Details of the proposed Placement/ Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.12.2024 AN

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9.	Proposed Date of the Placement/ Promotion	28.12.2024 FN
10.	Date of Retirement	31.03.2048
11.	Assessment Period	28.12.2020 FN - 27.12.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	TWO years on the ground of Ph.D Degree for the promotion to Academic Level 30.04.2019
14.	UGC Regulations applied	UGC Regulations 2018.
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the UGC Sponsored Live Online four-week online Induction Programme conducted by UGC- HRDC, University of Kerala from 11.10.2022 to 09.11.2022.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Participated in the UGC Sponsored two-week Refresher Course in 'ICT Tools and Online Teaching (All Subjects) conducted by UGC- MMTTC, University of Calicut from 03.12.2024 to 16.12.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	07.01.2025
20.	Date of meeting of the Screening Committee	21.03.2025
21.	Quorum of the Screening Committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr.Fresnal Das is found qualified for promotion to the post of Assistant (Academic Level 11) w.e.f. 28.12.2024 FN and hence the Selection Committee recommends and forward to the University of Kerala, the application and allied documents of Dr.Fresnal Das, w.e.f. 28.12.2024 FN.		
VII. Remarks on the proposal: NIL		

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All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr.Fresnal Das, Assistant Professor in the Department of Psychology at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.12.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Fresnal Das, Assistant Professor in the Department of Psychology at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 28.12.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C23 : TKMM College, Nangiarkulangara – CAS Placement/ Promotion of Dr.Tintu R, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg. (45421/Ac F III/2022/UOK)

The D.D.O., TKMM College, Nangiarkulangara has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Tintu R, in the Department of Physics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 17.10.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M. Sc - Physics, Mahatma Gandhi University, July 2006, Grade A (75-84%)
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	Joint CSIR - UGC NET - Physical Sciences, 19.06.2011
4.	Ph.D -Subject, University, Date of award	Ph.D - Physics, CUSAT, 30.01.2012.
II. Verified data from the Service Book		
5.	Date of Birth	25.01.1984
6.	Date of first entry into Service	17.10.2012 FN
7.	Date of Placement to Academic Level 11	17.10.2016 FN
8.	Date of Placement to Academic Level 12	17.10.2021 FN
III. Details of the proposed Placement / Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	16.10.2024 AN
11.	Proposed Date of the Placement / Promotion	17.10.2024 FN
12.	Date of Retirement	31.01.2040
13.	Assessment Period	17.10.2021 FN -16.10.2024 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	Two years on the ground of Ph.D Degree for the Promotion to Academic Level 11
16.	UGC Regulations applied	UGC Regulations 2018

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IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Participated in the UGC Sponsored Refresher Course in 'Material Science (Chemistry, Nanoscience & Technology and Physics) conducted by UGC- HRDC, University of Calicut from 17.06.2022 to 30.06.2022
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES

V. Selection Committee

21.	Date of intimating the validity of the panel to EA	19.02.2025
22.	Date of meeting of the Selection Committee	18.02.2025*
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including FOUR Subject Experts

VI. Recommendation of Selection Committee:

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API scores required for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Tintu R is found qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 17.10.2024 FN and hence the Selection Committee recommends Dr. Tintu R for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 17.10.2024 FN.

VII. Remarks on the Proposal:

** The Date of intimating the validity of the Panel to EA was on 19.02.2025. The meeting of the Selection Committee was held on 18.02.2025, ie, before final intimation from the University.*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Tintu R**, in the **Department of Physics, TKMM College, Nangiarkulangaraa** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f. **17.10.2024 F N**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

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Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Tintu R, in the Department of Physics, TKMM College, Nangiarkulangaraa from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 17.10.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C24: *SN College, Chengannur – CAS Placement/ Promotion of Smt.Thushara.U.S, Assistant Professor in the Department of Commerce from Academic Level 11 to Academic Level 12 - Approval of – reg. (21948/Ac F III/2022/UOK)*

The DDO, SN College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Thushara U S, Assistant Professor in the Department of Commerce of the College from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com, Mahatma Gandhi University, May 2010, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination/ Qualifying Date	UGC - NET - Commerce, 30.11.2011.
4.	Ph.D - Subject, University, Date of award	NIL
II.Verified data from the Service Book		
5.	Date of Birth	05.05.1987
6.	Date of first entry into service	01.10.2012 FN
7.	Date of Placement to Academic Level 11	01.10.2018 FN
III. Details of the proposed Placemat / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	30.09.2023 AN
10.	Proposed Date of the Placement / Promotion	01.10.2023 FN
11.	Date of Retirement	31.05.2043
12.	Assessment Period	01.10.2018 FN - 30.09.2023 AN
13.	L.W.A without Medical Certificate availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least	1.*Successfully completed one week online Short-term FDP (Interdisciplinary) on "Digital content Management on E- Learning" which was delivered as MOOC with four quadrants, organized by SNCW, Kollam in collaboration with the Kerala State Higher Education Council from 13.06.2021 to 19.06.2021. 2.*Successfully completed Online two-week

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	one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Refresher Course in "Commerce and Management" conducted by PMMMNMTT - Ramanujan College, University of Delhi from 25.06.2021 to 08.07.2021. 3.* Participated in the 8-day national level Online FDP on Research Methodology using Chat GPT and AI Tools organized by Department of Computer Applications, The IQAC and Lincoln University College Marian Research Centre of Marian College Kuttikanam (Autonomous) in association with the Kerala State Higher Education Council from 21.09.2023 to 29.09.2023
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	17.11.2024
20.	Date of meeting of the Screening Committee	25.02.2025
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, Smt. Thushara U S is found qualified Promotion to the Post of Assistant Professor (Academic Level 12) w.e.f 01.10.2023 FN and hence, the Committee recommends to promote Smt. Thushara U S from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 01.10.2023 FN.		
VII. Remarks on the Proposal: * As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges. <i>All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.</i> In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor , the proposal for the approval of CAS Placement/Promotion of Smt. Thushara U S, Assistant Professor in the Department of Commerce at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023 FN , as per UGC Regulations 2018, is placed before the <i>Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges</i> for consideration and recommendation. Recommendation: - <i>The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Thushara U.S, Assistant Professor in the Department of Commerce at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.</i>		
Resolution of the Syndicate RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.		

REGISTRAR (I/C)**VICE-CHANCELLOR**

Item No.23.27.C25 : *Christian College, Chengannur – CAS Placement/ Promotion of Dr. Ancy Elezabath John, Department of English, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.*

(51463/Ac F III/2024/UOK)

The Principal, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Ancy Elezabath John, Assistant Professor in the Department of English of the College from Academic Level 10 to Academic Level 11, w.e.f 01.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English and Communicative Studies, Gandhigram Rural University (Deemed), Tamilnadu, April 2006, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - English and Communicative Studies, Gandhigram Rural University (Deemed), Tamilnadu, October 2007.
3.	NET/SLET - Subject, Date of Examination / Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - English and Communicative Studies, Gandhigram Rural University(Deemed), Tamilnadu, 22.01.2014
II.Verified data from the Service Book		
5.	Date of Birth	25.05.1984
6.	Date of first entry into service	01.06.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	31.05.2024 AN
9.	Proposed Date of the Placement / Promotion	01.06.2024 FN
10.	Date of Retirement	31.05.2044
11.	Assessment Period	01.06.2020 FN - 31.05.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D for the proposed Promotion
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES, Four years - having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed 4-weeks Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" conducted by PMMMNMTT - Teaching Learning centre, Ramanujan College, University of Delhi from 18.05.2021 to 17.06.2021.
17.	Any one of the following: Completed One Refresher Course/Research	Successfully completed Online two-weeks Refresher Course in "English" conducted by

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Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	PMMNMTT - Teaching Learning Centre, Ramanujan College, University of Delhi from 18.06.2023 to 02.07.2023.
18. 'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19. Date of intimating the validity of the panel to EA	25.11.2024
20. Date of meeting of the Screening Committee	25.02.2025
21. Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee went through all the claims, along with the supporting documents in proof of age, Academic Qualifications and details of qualifying service submitted by Dr. Ancy Elezabath John. The copy of certificates of Academic Qualifications and the activities details in the PBAS Proforma as per UGC Regulations 2018 were scrutinized and verified in detail by the Committee with the originals produced before the Screening Committee. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. The Committee unanimously recommends the CAS Placement of Dr. Ancy Elezabath John from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 01.06.2024 FN.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Ancy Elezabath John, Assistant Professor** in the **Department of English** at **Christian College, Chengannur** from **Academic Level 10** to **Academic Level 11**, w.e.f **01.06.2024 FN** as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Ancy Elezabath John, Assistant Professor in the Department of English at Christian College, Chengannur from Academic Level 10 to Academic Level 11, w.e.f 01.06.2024 FN as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27. C26 : SN College, Chempazhanchy – CAS Placement/ Promotion of Dr. Bhavya Prakash, Assistant Professor in the Department of English, from Academic Level 11 to Academic Level 12 - Approval of – reg.

(40416/2023/UOK)

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VICE-CHANCELLOR

The D.D.O., SN College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Bhavya Prakash, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 10.01.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/ PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language & Literature, University of Kerala, April 2003, First class.
2.	M.Phil - Subject, University, Year of passing	M.Phil - English, Mahatma Gandhi University, March 2006.
3.	NET/ SLET - Subject, Date of Examination / Qualifying date	UGC - NET - English, 30.12.2007
4.	Ph.D - Subject, University, Date of award	Ph.D - English, University of Kerala, 17.01.2023
II. Verified data from the Service Book		
5.	Date of Birth	31.05.1981
6.	Date of first entry into Service	10.01.2011 FN
7.	Date of Placement to Academic Level 11	10.01.2016 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.01.2021 AN
10.	Proposed Date of the Placement/ Promotion	10.01.2021 FN
11.	Date of Retirement	
12.	Assessment Period	10.01.2016 FN - 09.01.2021 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	One Year on account of M.Phil Degree for the Promotion to Academic Level 11.
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Successfully completed Inter Disciplinary Online Two-Week Refresher Course / Faculty Development Programme on "Managing Online Classes & Co-creating MOOCs 7.0" conducted by PMMMNMTT - Ramanujan College, University of Delhi from 05.08.2021 to 19.08.2021*. 2. Successfully completed Inter Disciplinary Online Two-Week Refresher Course / Faculty Development Programme on "Managing Online Classes & Co-creating MOOCs 12.0" conducted by PMMMNMTT - Ramanujan College, University of Delhi from 07.03.2022 to 21.03.2022*.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	05.11.2024

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20.	Date of meeting of the Screening Committee	04.02.2025
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the Committee found that the teacher has sufficient grades in each category in PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Bhavya Prakash is found qualified for promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 10.01.2021 FN and hence the Selection Committee recommends Dr. Bhavya Prakash for promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 10.01.2021 FN.

VII. Remarks on the Proposal:

The teacher in reference has completed the required Refresher Course only on 21.03.2022. As per U.O No. Ac.F II/9899/2023/UOK dated 06.12.2023, implementing the 3rd Amendment of UGC Regulations 2018, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Accordingly, the teacher is eligible to avail the benefit of 3rd Amendment to UGC Regulations 2018 for promotion to Assistant professor (Academic Level 11) w.e.f 10.01.2021 FN.

*** The two mandatory Refresher Courses completed by the teacher for her CAS Placement/ Promotion are "Managing Online Classes &Co-creating MOOCS 7.0"and "Managing Online Classes &Co-creating MOOCS 12.0"**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Bhavya Prakash, Assistant Professor in the Department of English at SN College, Chempazhanthy from Academic Level 11 to Academic Level 12, w.e.f 10.01.2021 FN**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Bhavya Prakash, Assistant Professor in the Department of English at SN College, Chempazhanthy from Academic Level 11 to Academic Level 12, w.e.f 10.01.2021 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

ItemNo.23.27.C27 : FMN College, Kollam - Revision of CAS Placement/ Promotion - Sri.Sony.J, Assistant Professor, Department of English - Academic Level 10 to Academic Level 11 - reg

(32430/2021/UOK)

The Principal, FMN College, Kollam has forwarded proposal for approval of the revised CAS/ Placement/ Promotion of Sri. Sony J, Assistant Professor in the Department of English of the College from Academic Level 10 to Academic Level 11, w.e.f 05.03.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

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1. Sri. Sony J had entered into service as Assistant Professor in English at FMN College, Kollam on 05.03.2013 FN and was promoted to Assistant Professor (Academic Level 11) on 17.02.2020 FN
2. His due date for the CAS Placement/ Promotion to Assistant Professor (Academic Level 11) was on 05.03.2019 FN, but the teacher completed the requirement of RC/ OC for the said CAS Placement / Promotion only on 16.02.2020.
3. Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee on 07.10.2021, the University granted approval for his CAS Placement/ Promotion to Assistant Professor (Academic Level 11) w.e.f 17.02.2020 FN. (ie the next day of the completion of RC/OC).
4. Subsequently, as per 3rd Amendment to UGC Regulations 2018 dated 31.07.2023, it was notified that, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The University, as per UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.
5. Based on the said UO, the Principal, FMN College, Kollam requested to reconstitute the Screening-Cum-Evaluation Committee with the same members, to revise the date of CAS Placement / Promotion of Sri. Sony J, to Assistant Professor (Academic Level 11). The University granted the same.
6. Now the proposal for the revision of CAS/ Placement/ Promotion of Sri. Sony J, has been forwarded along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 24.03.2025.
7. In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that, the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Sri. Sony J is found qualified for promotion to the post of Assistant (Academic Level 11) w.e.f. 05.03.2019 FN. Hence, the Committee recommends and forward to the University of Kerala, the applications and allied documents of Sri. Sony J, w.e.f. 05.03.2019 FN.

Sl. No	Particulars	Screening-Cum-Evaluation Committee held on 07.10.2021	Reconstituted Screening-Cum-Evaluation Committee held on 24.03.2025
1	Placement/ Promotion	Assistant Professor (Academic Level 11)	Assistant Professor (Academic Level 11)
2	Assessment Period	05.03.2019 to 16.02.2020	05.03.2013 to 04.03.2019
3	<i>Option Exercised</i>	Option B, UGC Regulations 2018 (UGC Regulations 2010)	Option B, UGC Regulations 2018 (UGC Regulations 2010)
4	<i>Recommended Date</i>	17.02.2020 FN	05.03.2019 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the revision of CAS Placement/ Promotion of Sri. Sony J, Assistant Professor in the Department of English at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 05.03.2019 FN, as per UGC Regulations 2010, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

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Recommendation:-

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of Sri. Sony J, Assistant Professor in the Department of English at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 05.03.2019 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C28 : *FMN College, Kollam - Revision of CAS Placement/ Promotion - Dr.Rosini.B Assistant Professor, Department of Mathematics - Academic Level 10 to Academic Level 11 – reg*

(29848/Ac F III/2021/UOK)

The Principal, FMN College, Kollam has forwarded proposal for approval of the revised CAS/ Placement/ Promotion of Dr. Rosini B, Assistant Professor in the Department of Mathematics of the College from Academic Level 10 to Academic Level 11, w.e.f 01.05.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the reconstituted Screening Committee are also attached with the proposal.

The following may be noted in this context;

1. *Dr. Rosini B had entered into service as Assistant Professor in Mathematics at FMN College, Kollam on 02.07.2014 FN and was promoted to Assistant Professor (Academic Level 11) on 15.02.2021 FN.*
2. *Her due date for the CAS Placement / Promotion to Assistant Professor (Academic Level 11) was on 01.05.2019 FN (next date of award of her Ph.D Degree), but the teacher completed the requirement of RC/ OC for the said CAS Placement/ Promotion only on 14.02.2021.*
3. *Later, as per the recommendation of the then constituted Screening-cum-Evaluation Committee on 24.09.2021, the University granted approval for her CAS Placement/ Promotion to Assistant Professor (Academic Level 11) w.e.f 15.02.2021 FN. (ie the next day of the completion of RC/OC).*
4. *Subsequently, as per 3rd Amendment to UGC Regulations 2018 dated 31.07.2023, it was notified that, wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The University, as per UO No. Ac.F II/11067/2024/UOK dated 20.12.2024, issued guidelines for the execution of the said 3rd Amendment to UGC Regulation 2018.*
5. *Based on the said UO, the Principal, FMN College, Kollam requested to reconstitute the Screening-Cum-Evaluation Committee with the same members, to revise the date of CAS Placement/ Promotion of Dr. Rosini B, to Assistant Professor (Academic Level 11) and the same was agreed to.*
6. *Now the proposal for the revision of CAS/ Placement/ Promotion of Dr. Rosini B has been forwarded along with the recommendation of the reconstituted Screening-Cum-Evaluation Committee held on 10.04.2025, with the required quorum.*
7. *In the minutes of the said Screening-Cum-Evaluation Committee, it has been stated that, the Committee has reverified the PBAS Records of the work done by the teacher and service records of the teacher and the Committee found that Dr. Rosini B is eligible to avail the relaxation under 3rd Amendment to UGC Regulation 2018 and eligible to be promoted to the post of Assistant (Academic Level 11) w.e.f. 01.05.2019 FN. Hence, the Committee recommends and forward to the University of Kerala, the application and allied documents of Dr. Rosini B w.e.f. 01.05.2019 FN.*

Sl. No	Particulars	Screening-Cum-Evaluation Committee held on 24.09.2021	Reconstituted Screening-Cum-Evaluation Committee held on 10.04.2025
1	Placement/Promotion	Assistant Professor (Academic Level 11)	Assistant Professor (Academic Level 11)
2	Assessment Period	02.07.2014 to 14.02.2021	02.07.2014 to 31.04.2019
3	<i>Option Exercised</i>	Option B, UGC Regulations 2018 (UGC Regulations 2010)	Option B, UGC Regulations 2018 (UGC Regulations 2010)
4	<i>Recommended Date</i>	15.02.2021 FN	01.05.2019 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the **revision** of CAS Placement/ Promotion of **Dr. Rosini B, Assistant Professor** in the **Department of Mathematics** at **FMN College, Kollam** from **Academic Level 10** to **Academic Level 11**, w.e.f **01.05.2019 FN**, as per UGC Regulations 2010, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of the revision of CAS Placement/ Promotion of S Dr. Rosini B, Assistant Professor in the Department of Mathematics at FMN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 01.05.2019 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.	

Item No.23.27.C29 : Iqbal College, Peringammala – CAS Placement/ Promotion of Dr. Anu A, Assistant Professor in the Department of Physics from Academic Level 10 to Academic Level 11 - Approval of – reg.

(51388/Ac F III/2024/UOK)

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Anu A, Assistant Professor in the Department of Physics of the College from Academic Level 10 to Academic Level 11, w.e.f 18.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc. - Physics, M.G. University, May 2006, First Class.
2. M.Phil - Subject, University, Year of passing	M.Phil. - Nanoscience and Nanotechnology, University of Kerala, January 2009.
3. NET/SLET - Subject, Date of Examination/Qualifying date	NIL
4. Ph.D - Subject, University, Date of award	Ph.D. - Nanoscience and Nanotechnology, University of Kerala, 31.12.2018.
II. Verified data from the Service Book	
5. Date of Birth	20.05.1983
6. Date of first entry into Service	18.06.2020 FN
III. Details of the proposed Placement / Promotion	
7. Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8. Date of completion of Service as Assistant	17.06.2024 AN

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	Professor (Academic Level 10)	
9.	Proposed Date of the Placement / Promotion	18.06.2024 FN
10.	Date of Retirement	31.05.2043
11.	Assessment Period	18.06.2020 FN - 17.06.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years relaxation in completed Services proposed on the account of Ph.D Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a Four-Week Induction/ Orientation Programme for 'Faculty in Universities/Colleges/Institutes of Higher Education organized by PMMMNMTT- Ramanujan College, University of Delhi from 16.04.2021 to 15.05.2021.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully completed Online Two-Week Refresher Course in 'Physics' organized by PMMMNMTT - Ramanujan College, University of Delhi in association with KLE Society's S.K.Arts College and H.S.K. Science Institute, Hubballi, Karnataka from 10.04.2022 to 24.04.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	13.11.2024
20.	Date of meeting of the Screening Committee	27.11.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Anu A is found eligible for placement as Assistant Professor (Academic Level 11). The Committee verified scores in Appendix VII Table - 1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommended that, Dr. Anu A, Department of Physics, Iqbal College, Peringammala is eligible for placement to Assistant Professor (Academic Level 11), w.e.f 18.06.2024 FN.		
VII. Remarks on the proposal: NIL		

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All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Anu A, Assistant Professor** in the **Department of Physics** at **Iqbal College, Peringammala** from **Academic Level 10 to Academic Level 11**, w.e.f 18.06.2024 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Anu A, Assistant Professor in the Department of Physics at Iqbal College, Peringammala from Academic Level 10 to Academic Level 11, w.e.f 18.06.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C30 : ***Iqbal College, Peringammala – CAS Placement/ Promotion of Dr. Santhi G Nair, Assistant Professor in the Department of Commerce from Academic Level 10 to Academic Level 11 - Approval of – reg.***

(11659/Ac F III/2025/UOK)

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Santhi G Nair, Assistant Professor in the Department of Commerce of the College from Academic Level 10 to Academic Level 11, w.e.f 18.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com. - University of Kerala, June 2004, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Commerce, 30.11.2011.
4.	Ph.D - Subject, University, Date of award	Ph.D. - Commerce, University of Kerala, 31.08.2019.
II. Verified data from the Service Book		
5.	Date of Birth	08.02.1982
6.	Date of first entry into Service	18.06.2020 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	17.06.2024 AN
9.	Proposed Date of the Placement / Promotion	18.06.2024 FN
10.	Date of Retirement	31.03.2042
11.	Assessment Period	18.06.2020 FN - 17.06.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	2 years relaxation in completed Services proposed on the account of Ph.D Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service	YES - Four years of Service having Ph.D

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	OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a Four-Week Induction/ Orientation Programme for 'Faculty in Universities/ Colleges/Institutes of Higher Education organized by PMMMNMTT-Ramanujan College, University of Delhi from 01.09.2020 to 30.09.2020.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Required Successfully completed Online Two-Week Interdisciplinary Refresher Course/FDP on 'Managing Online Classes &Co-Creating MOOCs (Level-2)'organized by PMMMNMTT - Ramanujan College, University of Delhi from 02.06.2021 to 16.06.2021. Additional Successfully completed Online Two-Week Interdisciplinary Refresher Course on 'Research Methodology'organized by PMMMNMTT - Ramanujan College, University of Delhi in collaboration with IQAC, Sameer Gandhi Kal Mahavidhyalaya & Science College, Solapur, Maharashtra from 20.02.2022 to 06.03.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	13.11.2024
20.	Date of meeting of the Screening Committee	06.12.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Santhi G Nair is found eligible for placement as Assistant Professor (Academic Level 11). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommended that, Dr. Santhi G Nair, Department of Commerce, Iqbal College, Peringammala is eligible for placement to Assistant Professor (Academic Level 11), w.e.f 18.06.2024 FN.

VII. Remarks on the proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Santhi G Nair, Assistant Professor** in the **Department of Commerce** at **Iqbal College, Peringammala** from **Academic Level 10 to Academic Level 11**, w.e.f 18.06.2024 FN, as per UGC Regulations 2018, is placed before the

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Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Santhi G Nair, Assistant Professor in the Department of Commerce at Iqbal College, Peringammala from Academic Level 10 to Academic Level 11, w.e.f 18.06.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C31 : *S.N. College for Women, Kollam - CAS Placement/ Promotion of Dr.Divya.R, Assistant Professor in the Department of Zoology, from Academic Level 11 to Academic Level 12 - Approval of – reg.*

(8505/Ac F III/2021/UOK)

The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Divya R, Assistant Professor in the Department of Zoology of the College from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MSc. - Zoology, University of Kerala, April 2002, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil. - Zoology, University of Kerala, January 2006.
3.	NET/ SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Zoology, University of Kerala, 12.02.2014.
II.Verified data from the Service Book		
5.	Date of Birth	28.05.1980
6.	Date of first entry into Service	22.01.2016 FN
7.	Date of Placement to Academic Level 11	22.01.2020 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	21.01.2025 AN
10.	Proposed Date of the Placement / Promotion	22.01.2025 FN
11.	Date of Retirement	31.05.2040
12.	Assessment Period	22.01.2020 FN - 21.01.2025 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	2 years relaxation availed for Placement to Academic Level 11, on the account of Ph.D. Degree.
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology	Required I. Participated in the UGC-Sponsored Two-Week Refresher Course in 'Women's Studies and Women Empowerment' conducted by

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	Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	UGC-HRDC, University of Kerala from 11.07.2023 to 24.07.2023. 2. Participated in the UGC-Sponsored Two-Week Refresher Course in 'Life Sciences (Interdisciplinary)' conducted by UGC-HRDC, University of Kerala from 04.10.2023 to 17.10.2023. Additional 3. Successfully completed One-Week Online Faculty Development Programme jointly organized by Guru Angad Dev TLC, SGTB Khalsa College, University of Delhi under PMMMNMTT in collaboration with Sanatan Dharma College, Ambala Cantt. from 27.07.2020 to 31.07.2020. 4. Successfully completed One-Week Faculty Development Programme on Advances in Effective Teaching organized by SN College, Kollam in association with KSHEC from 01.11.2023 to 08.11.2023. 5. Completed NEP 2020 Orientation & Sensitization Programme under MM-TTP of UGC organized by UGC-MMTTC, University of Kerala from 02.12.2024 to 12.12.2024. 6. Participated in the UGC-Sponsored One-Week Short-Term Course in 'Academic Writing Research and Publication Ethics' conducted by UGC-MMTTC, University of Kerala from 08.01.2025 to 14.01.2025.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	14.11.2024
20.	Date of meeting of the Screening Committee	06.02.2025
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts.
VI. Recommendation of Screening-cum-Evaluation Committee: The Committee has scrutinized the PBAS records and service records of the candidate. The API grades for various categories were verified and the committee found that the candidate has sufficient grades in each category according to the UGC Regulations 2018. After a detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found the candidate qualified for the promotion to the post of Assistant Professor (Academic Level 12), w.e.f 22.01.2025 FN. Hence, the Screening-cum-Evaluation Committee recommends Dr. Divya R for promotion to the post of Assistant Professor (Academic Level 12), w.e.f 22.01.2025 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Divya R, Assistant Professor** in the **Department of Zoology** at **S.N. College for Women, Kollam** from **Academic Level 11** to

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Academic Level 12, w.e.f 22.01.2025 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Divya R, Assistant Professor in the Department of Zoology at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C32 : *S.N.College for Women, Kollam – CAS Placement/ Promotion of Sri.Vishnu Raj R, Assistant Professor in the Department of Physical Education from Academic Level 10 to Academic Level 11-Approval of – reg (12460/Ac F III/2025/UOK)*

The D.D.O., S.N.College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Sri. Vishnu Raj R, Assistant Professor in the Department of Physical Education of the College from Academic Level 10 to Academic Level 11, w.e.f 10.01.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MPed. - Physical Education, Annamalai University, May 2013, First Class.
2.	M.Phil/M.Tech - Subject, University, Year of passing	M.Phil - Physical Education, Bharathiar University, February 2018.
3.	NET/SLET - Subject, Date of Examination/Qualifying date	UGC-NET - Physical Education, 21.04.2014.
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	11.06.1988
6.	Date of first entry into Service	10.01.2019 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	09.01.2024 AN
9.	Proposed Date of the Placement / Promotion	10.01.2024 FN
10.	Date of Retirement	30.06.2048
11.	Assessment Period	10.01.2019 FN - 09.01.2024 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	1 year relaxation proposed in completed Services on the account of M.Phil. Degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria - Clause 6.4.E.I and Appendix II - Table 5 and UO No. Ac.F II/10184/2022/General/UOK dated 02.03.2023		
15.	Completed six years of service OR Four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Five years of Service having M.Phil.

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16.	Attended one Orientation Course of 21 days duration.	Successfully completed MHRD-PMMMNTT Sponsored a 4-Week Induction/ Orientation Programme for "Faculty in Universities/Colleges/Institutes of Higher Education"organized by TLC, Ramanujan College, University of Delhi from 04.06.2020 to 01.07.2020.																																															
17.	Any one of the following: (a)Completed Refresher / Research Methodology Course/ workshop (b)Training Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least 5 days duration and (c) Taken/developed one MOOCs course (with e-certification)	1. Successfully completed One-Week Faculty Development Programme on "Emerging Trends of Pedagogy in Language, Literature and Social Sciences" organized by PMMMNMTT - Ramanujan College and Syama Prasad Mukhergi College for Women, University of Delhi from 13.07.2020 to 19.07.2020. 2. Successfully completed Online One-Week Faculty Development Programme on 'How to Create Your Own MOOCS'organized by PMMMNMTT - Ramanujan College, University of Delhi from 15.06.2023 to 21.06.2023.																																															
18.	‘Satisfactory’ or ‘Good’ grade in the Performance Assessment Reports of at least three/four/five of the last four/five/six years of Assessment Period as specified in Appendix II, Table 5 Activity I- Attendance calculated in terms of percentage of days attended to the total number of days expected to attend Activity II- Organizing intra college competition Activity III - Institution participating in external competitions Activity IV- (a)Up-gradation of sports and physical training infrastructure with scientific and technological inputs. (b)Development and maintenance of play fields and sports and physical Education facilities. (c)Conduction of Open/other courses (d)Extra Sports activity for Students and Faculty. Activity V- (a)Student level Participation in National/ State/ University/District Team. (b)Organizing National/State/Inter University/ Inter College/District level Competitions. (c)Being invited as Manager/Coach/ Official/ Selector at National/State/University Level. (d)Organizing Seminars/Conferences/workshops in a year. (e)Publications of at least one research paper in UGC approved or Peer reviewed journal. (f)Presenting at least two papers in Seminars/ Conferences/Workshops etc. (g)Evidence of actively involved in guiding Ph. D. students.	<table><tr><th rowspan="2">Crit eria</th><th colspan="5">Assessment Year</th><th rowspan="2">Over all</th></tr><tr><th>2019 - 20</th><th>2020 - 21</th><th>2021 - 22</th><th>2022 - 23</th><th>2023 - 24</th></tr><tr><td>Activ ity I</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>Activ ity II</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>Activ ity III</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>Activ ity IV</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr><tr><td>Activ ity V</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td></tr></table>	Crit eria	Assessment Year					Over all	2019 - 20	2020 - 21	2021 - 22	2022 - 23	2023 - 24	Activ ity I	Good	Good	Good	Good	Good	Good	Activ ity II	Good	Good	Good	Good	Good	Good	Activ ity III	Good	Good	Good	Good	Good	Good	Activ ity IV	Good	Good	Good	Good	Good	Good	Activ ity V	Good	Good	Good	Good	Good	Good
Crit eria	Assessment Year					Over all																																											
	2019 - 20	2020 - 21	2021 - 22	2022 - 23	2023 - 24																																												
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Activ ity IV	Good	Good	Good	Good	Good	Good																																											
Activ ity V	Good	Good	Good	Good	Good	Good																																											

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	(h) Assistance in College Administration and governance related work like admission, examination, discipline etc. (i) Involved in extracurricular activities in college.	
V. Screening-cum-Evaluation Committee		
19	Date of intimating the validity of the panel to EA	22.06.2024
20	Date of meeting of the Screening Committee	13.12.2024
21	Quorum of the Screening Committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Sri. Vishnu Raj R is found qualified for the promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 10.01.2024 FN, and hence, the Committee recommends the teacher for Promotion to the post of Assistant Professor (Academic Level 11), w.e.f 10.01.2024 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Sri. Vishnu Raj R, Assistant Professor in the Department of Physical Education at S.N. College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 10.01.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri. Vishnu Raj R, Assistant Professor in the Department of Physical Education at S.N. College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 10.01.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.	

Item No.23.27.C33 : S.N College, Cherthala – CAS Placement/ Promotion of Dr. Adarsh, Department of Economics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.

(69770/Ac F III/2023/UOK)

The D.D.O., S.N College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Adarsh in the Department of Economics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25.02.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Economics, University of Kerala, May 2006, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Economics, 17.12.2006

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4.	Ph.D -Subject, University, Date of award	Ph.D - Economics, University of Kerala, 30.10.2019.
II. Verified data from the Service Book		
5.	Date of Birth	30.05.1984
6.	Date of first entry into Service	25.02.2010 FN
7.	Date of Placement to Academic Level 11	25.02.2016 FN
8.	Date of Placement to Academic Level 12	25.02.2021 FN
III. Details of the proposed Placement / Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	24.02.2024 AN
11.	Proposed Date of the Placement / Promotion	25.02.2024 FN
12.	Date of Retirement	31.05.2040
13.	Assessment Period	25.02.2021 FN - 24.02.2024 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	<i>Any one of the following:</i> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Required 1. Successfully completed Interdisciplinary and Multilingual Two-Week Refresher Course/ FDP on "Managing Online Classes & Co-creating MOOCS 4.0" organized by PMMMNMTT - Ramanujan College, University of Delhi from 24.03.2021 to 07.04.2021. Additional 2. Successfully completed One-Week Faculty Development Programme on "Safety and Hygiene in Online (Cyber) World" organized by PMMMNMTT - Ramanujan College, University of Delhi from 01.03.2021 to 08.03.2021.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	02.12.2024
22.	Date of meeting of the Selection Committee	12.12.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SEVEN members including FOUR Subject Experts
VI. Recommendation of Selection Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Adarsh is found qualified for the promotion to the post of Associate Professor (Academic		

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Level 13A) w.e.f 25.02.2024 FN and hence the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level 13A) w.e.f **25.02.2024 FN**.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Adarsh** in the **Department of Economics** at **S.N. College, Cherthala** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f **25.02.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Adarsh in the Department of Economics at S.N. College, Cherthala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25.02.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C34 : *S.N.College, Cherthala – CAS Placement/ Promotion of Dr.Remya Haridas, Assistant Professor in the Department of Philosophy from Academic Level 10 to Academic Level 11 - Approval of – reg.*

(75851/Ac F III/2024/UOK)

The D.D.O., S.N.College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Remya Haridas, Assistant Professor in the Department of Philosophy of the College from Academic Level 10 to Academic Level 11, w.e.f 01.01.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT/ PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	MA. - Philosophy, University of Kerala, 2005, First Class.
2. M.Phil - Subject, University, Year of passing	M.Phil. - Philosophy, University of Kerala, September 2007
3. NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4. Ph.D - Subject, University, Date of award	PhD - Philosophy, University of Kerala, 20.10.2014
II. Verified data from the Service Book	
5. Date of Birth	11.05.1983
6. Date of first entry into Service	01.01.2019 FN
III. Details of the proposed Placement / Promotion	
7. Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8. Date of completion of Service as Assistant Professor (Academic Level 10)	31.12.2022 AN
9. Proposed Date of the Placement/ Promotion	01.01.2023 FN
10. Date of Retirement	31.05.2043
11. Assessment Period	01.01.2019 FN - 31.12.2022 AN
12. LWA availed during the Assessment Period	NIL
13. Details of relaxation availed for	2-year relaxation proposed in completed services on the account of Ph.D. degree.

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14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction / Orientation Programme for "Faculty in Universities/ Colleges/Institutes of Higher Education" organized by PMMMNMTT-Ramanujan College, University of Delhi under from 19.06.2021 to 18.07.2021.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Successfully completed Online Two-Week Interdisciplinary Refresher Course on "Advanced Research Methodology "organized by PMMMNMTT - Ramanujan College, University of Delhi from 22.03.2022 to 05.04.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	17.02.2024
20.	Date of meeting of the Screening Committee	20.07.2024
21.	Quorum of the Screening Committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
After verifying the necessary forms and documents produced before the Committee, the SEC found that as per UGC Regulation Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor (Academic Level 11). Hence the Committee unanimously recommended that Dr. Remya Haridas, Assistant Professor in Philosophy, SN College, Cherthala may be granted placement to Assistant Professor (Academic Level 11), w.e.f 01.01.2023 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Remya Haridas, Assistant Professor** in the **Department of Philosophy** at **S.N. College, Cherthala** from **Academic Level 10 to Academic Level 11**, w.e.f **01.01.2023 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

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Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Remya Haridas, Assistant Professor in the Department of Philosophy at S.N. College, Cherthala from Academic Level 10 to Academic Level 11, w.e.f 01.01.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.

Item No.23.27.C35 : *S.N.College, Sivagiri, Varkala – CAS Placement/ Promotion of Dr. Anooja J Babu, Assistant Professor in the Department of Physics from Academic Level 10 to Academic Level 11 - Approval of – reg.*

(70198/Ac F III/2024/UOK)

The D.D.O., S.N.College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Anooja J Babu, Assistant Professor in the Department of Physics of the College from Academic Level 10 to Academic Level 11, w.e.f 10.01.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. The teacher was previously working at SN College, Punalur where the Screening-cum-Evaluation Committee was conducted. She has been transferred and is now working at SN College, Sivagiri, Varkala.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT/ PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MSc. - Physics, University of Kerala, 2007, First Class with Distinction.
2.	M.Phil - Subject, University, Year of passing	M.Phil. - Nanoscience and Nanotechnology, University of Kerala, January 2009
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	PhD. - Physics, University of Kerala, 20.06.2016.
II. Verified data from the Service Book		
5.	Date of Birth	30.05.1985
6.	Date of first entry into Service	10.01.2019 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	09.01.2023 AN
9.	Proposed Date of the Placement / Promotion	10.01.2023 FN
10.	Date of Retirement	31.05.2045
11.	Assessment Period	10.01.2019 FN - 09.01.2023 AN
12.	LWA availed during the Assessment Period	25 days LWA availed on medical ground from 03.02.2020 to 27.02.2020.
13.	Details of relaxation availed for	2-year relaxation proposed in completed services on the account of Ph.D. degree.
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of Service having Ph.D.

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16.	Attended one Orientation Course of 21 days duration on teaching methodology	Required 1. Successfully completed a 4-Week Induction / Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" organized by PMMMNMTT- Ramanujan College, University of Delhi under from 04.06.2020 to 01.07.2020. Additional 2. Successfully completed a 4-Week Induction / Orientation Programme for "Faculty in Universities/ Colleges/Institutes of Higher Education" organized by PMMMNMTT- Ramanujan College, University of Delhi under from 19.06.2021 to 18.07.2021.
17.	<i>Any one of the following:</i> Completed One Refresher Course/Research Methodology Course. OR <i>Any Two of the following:</i> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning- Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Required 1. Successfully completed Two-Week Faculty Development Programme on "Managing Online Classes and Co-Creating MOOCs 3.0" organized by PMMMNMTT - Ramanujan College, University of Delhi from 25.07.2020 to 10.08.2020. Additional 2. Successfully Completed the One Week Online Short-Term Faculty Development Programme on "ICT Tools for Teaching Learning Process - Post Pandemic Educational Strategies" which was delivered as MOOC with four quadrants, organized by SN College, Kollam in academic collaboration with KSHCEC from 17.08.2020 to 23.08.2020. 3. Successfully completed Two-Week Interdisciplinary Refresher Course/ FDP on "Managing Online Classes &Co-Creating MOOCs 5.0" organized by PMMMNMTT - Ramanujan College, University of Delhi from 11.05.2021 to 25.05.2021. 4. Successfully completed Two-Week Interdisciplinary Refresher Course/ FDP on "Managing Online Classes &Co-Creating MOOCs (Level 2)" organized by PMMMNMTT - Ramanujan College, University of Delhi from 02.06.2021 to 16.06.2021. 5. Successfully completed National Online Refresher Course/ Two-Week FDP (Interdisciplinary) on "Structural Analysis using Rietveld Refinement, Microscopic and Compositional Analysis" jointly organized by SGTB Khalsa College, University of Delhi and St. Jone's College, Agra; Bishop Moore College, Mavelikkara; Catholice College, Pathanamthitta; Sacred Heart College, Chalakkudy & Christ College, Irinjalakkuda under PMMMNMTT, Ministry of Education from 29.09.2021 to 13.10.2021. 6. Successfully completed Online Two-Week Refresher Course in Physics organized by PMMMNMTT- Ramanujan College, University of Delhi in collaboration with K.L.E. Society's S.K. Arts College and H.S.K.Science Institute, Vidyanagar, Hubballi, Karnataka from 10.04.2022 to

		24.04.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	07.03.2024
20.	Date of meeting of the Screening Committee	07.06.2024
21.	Quorum of the Screening Committee (<i>Three members including One Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 10.01.2023 FN. Therefore the Committee recommends Dr. Anooja J Babu for promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 10.01.2023 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Anooja J Babu, Assistant Professor in the Department of Physics at S.N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f. 10.01.2023 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Anooja J Babu, Assistant Professor in the Department of Physics at S.N. College, Sivagiri, Varkala from Academic Level 10 to Academic Level 11, w.e.f. 10.01.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.

The meeting came to end by 04.00 PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.07.2025, be approved.