

UNIVERSITY OF KERALA

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APPLICATION FOR THE POST OF REGISTRAR

Notification No. and date :

Scale of Pay :

Read the Notification carefully before filling up the application form

1. Name of the candidate in full (in Capital letter)	Pasport size photograph to be attested by a Gazetted Officer
2. Full address for communication	

3. Name, Designation and office seal of the identifying officer.	
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4. Sex Religion Reservation
Group.....

5.	Name of Community/Caste/Tribe (where community claimed in the application is not proved by school records, certificates issued by Tahsildar or Municipal Commissioner will be accepted as proper proof of community)	
6.	(a) Age (completed years) as on 1 st January of the year of notification (b) Date of birth in Christian Era (c) Are you eligible for Age Relaxation ? If yes, give details	
7.	Place of birth (Village, Taluk, District and State)	
8.	Are you (a) Citizen of India by birth and/or by domicile ? Or (b) A person migrated from Pakistan?	
9.	Father's Name and address and occupation (if dead, state last address & occupation before death)	

10 Qualifications				
Name of Examination Passed	Name of University	Year of passing	Class Rank etc.	Subject of Examination in the several parts with main and subsidiary subject in each part. (Attested copies of mark list to be attached)
(a) Graduation (B. A/B. Sc. /B. Com. Etc.)				
(b) Post Graduation (MA/M. Sc. /M. Com/ M. Lit. etc)				
(c) Research Degree (Give full details with subject of specialisation, name of Institute or University and the guide under whom you have undertaken Research work etc.)				
11. Research work done since taking the first research degree (add full details on a separate sheet if necessary)				
12. List of publications in approved journals (Add a separate sheet, if necessary, enclose one copy each of all reprints)				
13. Teaching Experience/Research Experience (Enclose attested copy of teaching Experience certificate issued by Principals of Colleges or Corporate Management or Director of Collegiate Education with split up period of UG & PG Teaching in each college/ Documents showing research experience at University or National Level Institutes including experience or guiding research at doctoral level)				
14. Presentation of paper in National/ International Seminar (Add a separate sheet listing the papers. Enclose attested copies of certificate showing the name of papers presented.				
15. What languages (including Indian languages can you read write or speak? Give particulars and State examination passed in each:				
Read only	Speak only	Read and Speak	Read, Write and Speak	Examination passed

16. No. of Ph.Ds/M.Phils. Produced (attach details above the titles/topics of Ph.D work and M.Phil dissertations, Project, Consultancy etc. undertaken with details of funding agencies/Sponsors etc.				
17. Administrative experience if any (give full details)				
18. EMPLOYMENT SINCE LEAVING COLLEGE (Give full particulars)				
Name of Employer		Date of Joining	Date of Leaving	Nature of Employment
19. (a) Present employer's full address				
(b) Has the consent of the employer been obtained for submitting this application? If yes, attach copy of the consent.				
20. Name and address of three persons (who are not relatives of the applicant and who know the applicant well) for reference may be made.		1.		
		2.		
		3.		
21. Character and conduct certificate from a person who knows the applicant personally, obtained not earlier than six months prior to the date of application		Name and address of the person who issued the certificate with contact number		
22. Character and conduct certificate from the Principal of the college in which the applicant studied last or from the most recent employer (Additional testimonials may be added)		Name and address of the persons from whom certificates are attached		
		1.		
		2.		
		3.		

23. Name of Books published (Enclose copies of Books published)	
24. Extra Curricular activities in School and Colleges days (Enclose attested copies of certificates) (i) Social service (ii) NCC (iii) Sports and Games (iv) Students Organization (v) Any other	
25 Foreign Qualifications	
26 Travels outside India	
27. Any additional Information which the candidate wishes to give in support of his application (attach copies of documents)	
28 Particulars of documents produced to prove payment of application fee	
29. Particulars of documents to prove age, qualification etc. (Enclose attested copies of documents mentioned)	
30. Have you been debarred from appearing for any exam conducted from by KPSC or any Central/State Government/Quasi Government bodies / Dismissed from service or convicted by a Court of Law.	
31. If yes, give details	
32. Any other details	
33. List of enclosures	i. ii. iii. iv. v.

	vi. vii. viii
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I certify that the information given above is correct to the best of my knowledge and belief. I agree to bind myself to the conditions of service of Kerala University that may be drawn up from time to time under Section 73 of Act 17 of 1974 or any amendments thereto.

Place : Signature of applicant :

Date: Name in block letters :

N.B: All applications are informed that canvassing in any form, if proved, will lead to their applications being rejected. Defective applications in any respect will be summarily rejected. If the space provided in the application form is insufficient, separate sheets of paper may be attached and pinned to the main application form and reference to the same made in the relevant column.