TRANSCRIPT OF MARKS

Name	:
Programme	:
Duration of the Course	: Eight Semesters (4Years), 20... to 20...
Month & Year of Exam	:
Scheme	: 2003
Exam. Code	:
Candidate Code	:
Class	:
Institution	:
University	: University of Kerala, Thiruvananthapuram – 34, Kerala, India. (URL: www.keralauniversity.ac.in, Email: regrku@gmail.com)
CGPA	:

1. Pass Requirements : (i) First appearance : 40% in University Exam for each subject and a GPA of 5.0; (ii) 40% for University Exam & 75 for Sessional Mark and University Mark put together in the case of subsequent appearances and subject wise pass.
2. Classification: (i) First Class with Distinction: CGPA 7.5 or above; (ii) First Class: CGPA 6 or above & less than 7.5 [Applicable only for candidates passing all the subjects of eight semesters within five academic years (ten consecutive semesters after the commencement of his/her course of study)]. (iii) Second Class: All other successful candidates who passed the B.Tech Degree Examinations.
3. Grade Point Average (GPA) = [Σ(Credit x Marks earned for the subject / Maximum Marks for the Subject) / Σ Credits] x 10
4. Cumulative Grade Point Average (CGPA) = Σ(Credits for semester x GPA earned for the semester) / Σ Credits for the semester . Maximum CGPA=10.
5. 'Imp/Sup' means Improvement or Supplementary Examinations; 'A' means Absent and 'NA' means Not Applicable.

B-TECH DEGREE EXAMINATION (SEMESTER EIGHT OF EIGHT)

Subject Code	Subject	Credits	Sessional Marks		University Marks			Total Marks	
			Awarded	Maximum	Regular	Imp/Sup	Maximum	Awarded	Maximum

Exam Code :
Month & Year :   Candidate Code :   GPA :   Semester : Passed

B-TECH DEGREE EXAMINATION (SEMESTER SEVEN OF EIGHT)

Subject Code	Subject	Credits	Sessional Marks		University Marks			Total Marks	
			Awarded	Maximum	Regular	Imp/Sup	Maximum	Awarded	Maximum

Exam Code :
Month & Year :   Candidate Code :   GPA :   Semester : Passed

B-TECH DEGREE EXAMINATION (SEMESTER SIX OF EIGHT)

Subject Code	Subject	Credits	Sessional Marks		University Marks			Total Marks	
			Awarded	Maximum	Regular	Imp/Sup	Maximum	Awarded	Maximum

Exam Code :
Month & Year :   Candidate Code :   GPA :   Semester : Passed

B-TECH DEGREE EXAMINATION (SEMESTER FIVE OF EIGHT)

Subject Code	Subject	Credits	Sessional Marks		University Marks			Total Marks	
			Awarded	Maximum	Regular	Imp/Sup	Maximum	Awarded	Maximum

Exam Code :
Month & Year :   Candidate Code :   GPA :   Semester : Passed

B-TECH DEGREE EXAMINATION (SEMESTER FOUR OF EIGHT)

Subject Code	Subject	Credits	Sessional Marks		University Marks			Total Marks	
			Awarded	Maximum	Regular	Imp/Sup	Maximum	Awarded	Maximum

Exam Code :
Month & Year :   Candidate Code :   GPA :   Semester : Passed

B-TECH DEGREE EXAMINATION (SEMESTER THREE OF EIGHT)

Subject Code	Subject	Credits	Sessional Marks		University Marks			Total Marks	
			Awarded	Maximum	Regular	Imp/Sup	Maximum	Awarded	Maximum

Exam Code :
Month & Year :   Candidate Code :   GPA :   Semester : Passed

B-TECH DEGREE EXAMINATION (COMBINED ONE AND TWO SEMESTER OF EIGHT)

Subject Code	Subject	Credits	Sessional Marks		University Marks			Total Marks	
			Awarded	Maximum	Regular	Imp/Sup	Maximum	Awarded	Maximum

Exam Code :
Month & Year :   Candidate Code :   GPA :   Semester : Passed

Cumulative Grade Point Average (CGPA)	
Cumulative Grade Point Average in words	

Verified against the original records of the University of Kerala and found correct.

Assistant   Section Officer   Assistant Registrar   Deputy Registrar   Joint Registrar   REGISTRAR

Ref :   EE II ...

(Office Seal)

GUIDELINES FOR PREPARING THE TRANSCRIPT OF MARKS

1. Entries pertaining to Name of Applicant , Programme, Month & Year of Exam, Exam. Code, Candidate Code, Class are to be shown as that given in the Provisional Certificate.

2. Exam Code: Candidates who cleared B.Tech in Semester Eight should mention the exam code of the 8th semester (eg: 41203807). In cases where the last appeared examination for course clearance is not 8th semester, the Exam code of the last appearance must be included along with the semester eight exam code (eg: 41203807/41203708).

3. Duration of the Course should contain the number of Semesters, the number of years and period of study [for eg: Eight Semesters(4 years), 2006-2010]
    In case of Lateral Entry it shall be Six Semesters (3 Years), 2007-2010 with a superscription (B.Tech Degree – Lateral Entry).

4. Institution shall be name of College where the applicant studied for the programme.

5. CGPA: For those whom CGPA is not applicable (prior to 2003 scheme), can substitute with Cumulative Total Mark (and can omit CGPA in the explanation box).CGPA should be mentioned as per the eg. given below.

Cumulative Grade Point Average (CGPA)	=	**7. 5**
Cumulative Grade Point Average (CGPA) in words	=	**SEVEN * FIVE**

6. In the tables, 'A' to be marked for Absent and 'NA' to be marked in all blank cells.

7. Only the highest mark scored in improvement / supplementary examination (if appeared) need to be mentioned in the "Imp./Sup." column.

8. The Exam Code and Month & Year of all examinations taken by the Candidate are to be included in the respective tables of semesters in the order of their appearances.

9. Transcript of marks should be prepared on Legal or Folio size paper **(on both sides in a single sheet)**. One extra copy of the Transcript of Marks is to be submitted for office use in addition to required number of transcripts.

10. Attested photocopies of mark lists of every appearance in each semester and attested photocopy of Degree or Provisional certificate if obtained are to be submitted along with the application and fee receipt.

11. The fee for issue of the transcript of marks is Rs. 1000/- per copy (subject to change).