

APPLICATION FOR SUBMISSION OF THESIS FOR RESEARCH DEGREE

1.	Name of the Candidate (Block Capitals)			
2.	Name of Research Degree			
3.	(a) Faculty (b) Branch of Study/ Subject			
4.	Age and Date of Birth			
5.	Religion and Community (a) State whether the candidate belongs to SC/ST/OBC/OEC		Male	Female
6.	Amount of fee remitted Details of payment	Pay-in slip/DD No. Date	Name of Bank & Branch	University Cash Counter/Friends Counter
7.	Address to which communications are to be sent (a) Permanent Address with Telephone No.			
8.	Title of the thesis : (in Block letters) (Vide instruction No. 6)			
9.	Name of the institution where the candidate has carried out Research Studies			
10.	Period of Research work carried out by the candidate after registration.	From	To	
		Full time		
		Part time		
11.	Name, Designation and full address of the Supervising Teacher/Teachers	Phone No.		
12.	Name and date of the University order granting him/her registration as research student (University order in original to be attached. (vide Instruction No. 4 (iii)			
13.	a. State whether the title was changed. b. State whether the Guide was changed. If so furnish details of University orders in original			
14.	Whether the candidate has passed the prescribed qualifying examination for the submission of the thesis and if so furnish the Reg. No. Month and Year of Passing.			
15.	Whether the candidate has paid the Library fee for all the terms. (A certificate to that effect from the Head of the Department/Institution should be attached (vide instruction No. 4 (viii)			

16.	Whether the candidate is submitting the thesis for the <i>First time or Second time</i> (vide Instruction No. 7)	
17	a. Details of qualifying degree passed : (M. A./ M. Sc./ MEd. or equivalent) Vide Instruction No. 4(i) b. Name of Degree main subject - Name of University Reg. No. & Year of Passing	
18	Number and date of the University order, if any granting Recognition of his/her qualifying degree (vide Instruction No.4 (ii) & 8)	
19.	The year in which and the College/Institution through which he/she was registered a Matriculate of this University. (a) Details of passing the Ph. D. qualifying examination. If not applicable. Furnish details. UGC NET/OTHER EXAMINATIONS	
20.	Present position or occupation of the candidate	
21.	Any other details the candidate wishers to mention	

DECLARATION

1. My thesis has not previously formed the basis for award of any degree, diploma, associateship, fellowship or other similar title or recognition.
2. The particulars given above are true to the best of my knowledge and belief.

Station :

Date :

Signature of the Candidate

I certify that (1) Shri/Smt.who is working as a Research Student under my/ our guidance has completed the minimum period of research work as per rules and that he/she is eligible to submit his/her thesis for thedegree under the Faculty ofin the University of Kerala.

(ii) The candidate is submitting his/her thesis for the FIRST TIME/SECOND TIME after revision as per University Order.

(iii) The thesis of the candidate is a record of bonafide research carried out by him/her.

Place :

Date :

Signature of the Supervising Teacher

A recent passport size photograph of the candidate (bust) to be pasted here and attested by the supervising teacher

INSTRUCTIONS TO CANDIDATES FOR RESEARCH DEGREE

1. Only those who have registered themselves as research students and candidates for research degrees under the rules of University are eligible to submit the thesis after the expiry of the prescribed minimum period of research. Candidates have to pass the prescribed qualifying examination before the submission of the thesis. Exemption if any shall be shown in the application form.
2. (a) The candidates should submit to the University four copies of the thesis accompanied by an application in the prescribed form together with the prescribed fee, ten copies of “one page” synopsis of the thesis and all other relevant documents mentioned under Item No. (4) below.
(b) The candidates are however allowed to submit their applications together with the prescribed fee, copies of the synopsis and other documents mentioned above, three months before they intend to submit the thesis. But in case they do not submit their thesis within three months they will forfeit the fee paid by them.
3. The prescribed fee for the submission of the thesis for the various research degrees are :

Ph. D Degree	Rs. 3,500/-	D.Sc.	Rs. 2,500/-
M. Litt. Degree	Rs. 1,500/-	D. Litt.	Rs. 2,500/-
M. Sc. (Engg.) Degree (By research)	Rs. 1,500/-	Add Rs. 10/- as DD Service charge	

The fee should be remitted under the “KERALA UNIVERSITY FUND” either in the cash counter at University Office or at Friends Counters. The original pay-in-slip/DD should be attached to the application. DD is to be drawn in favour of the Finance Officer. The fee once paid will not be refunded under any circumstance.

4. The following documents IN ORIGINAL should be submitted along with the application without fail. (The original documents under items (i) to (v) will however be returned to the candidates in due course after verification).
 - (i) M. A./M. Sc/M. Ed./M. Com/M. Sc. (or equivalent) Degree Diploma (in original)
 - (ii) The University Order (in original) granting Recognition of his/ her qualifying degree M. A. / M. Sc./ M. Ed. or equivalent in case he/she has taken his/her qualifying degree from a University other than Kerala University (vide item No. 8 below).
 - (iii) The University order (in original) granting him/her registration as a research student and candidate for the research degree.
 - (iv) The University Order (in original) intimating him/her that he/she has passed the prescribed qualifying examination for submission of the thesis (This is applicable only to candidates under the Faculty of Science).
 - (v) The University order (in original) sanctioning change of title of the thesis in case there is any change in the title originally approved by the University.
 - (vi) The DD/pay-in-slip (in original) towards payment of the prescribed fee.
 - (vii) Ten copies of “one page” synopsis of the thesis. (Name of the Candidate/Supervising teacher should not be entered in the synopsis)
 - (viii) A non liability certificate obtained from the Head of the University Department/ Institution where he/ she has carried out the research work.
 - (ix) A clearance certificate obtained from the Librarian, Kerala University Library, Thiruvananthapuram in case he/she is member of the Library (if he/she is not a member of the University Library a certificate to that effect obtained from the University Librarian should be produced).
 - (x) A detailed Statement of fees remitted by the Candidate at the University Research Centre. The Statement should be Counter signed by the Guide and forwarded by the Head of the Centre of Research.

5. Each candidate should submit four copies of his/her thesis for evaluation thesis when submitted should contain the following.
 - (i) A declaration signed by the Candidate that it has not previously formed the basis for the award of any degree, diploma, Associateship, fellowship or other similar title or recognition.
 - (ii) A report by the Supervising Teacher certifying that the thesis is a record of research carried out by the candidate.
6. In case there is any change in the title of the thesis originally approved University at the time of registration, the change of title should be got approved by the University before forwarding the application for submission of the thesis. The number and date of the University Order should be furnished in column No. 13 of the application. The order in original should also be sent along with the application vide item 4 (v)
7. In case the candidate is submitting the thesis for a second time after revising the original thesis submitted earlier, the number and date of the University Order directing him/her to do so should be furnished in column 16.
8. In case the candidate has taken his/her qualifying Degree M.A./M. Sc./ MEd. or equivalent from a University, other than Kerala University he /she has to obtain Recognition of his / her qualifying degree and to register himself /herself as Matriculate of this University for which he/she has to apply for in the prescribed forms by remitting the prescribed fee. The number and date of the University Order granting Recognition should be mentioned in column No. 20. (The original order should also be forwarded along with the application). Vide item No. 4 (ii)
9. The thesis whether approved or not shall not be published without the sanction of the University.
10. All matters connected with the evaluation of the thesis are treated as strictly confidential and no interim enquiries in this regard will be entertained under any circumstance. The result will be intimated to the candidate as and when it is finalised.