

Annexure I B

UNIVERSITY OF KERALA

**Application for Financial Assistance from State Plan Funds (2020 – 2021) for the
Conduct of Webinars by the Teaching Departments of the University**

[PLEASE TICK (√) THE APPROPRIATE ITEM]

1	GEOGRAPHICAL COVERAGE	State	National	International	
2	BROAD SUBJECT AREAS	Sciences	Arts/Humanities	Commerce	Others

3. TITLE OF THE PROGRAMME

4. DATE, DURATION & TIMING OF THE SESSIONS

From	To	Total Number of Days	No. of Sessions & Timing

5. VENUE

6. NAME AND ADDRESS OF ORGANIZING DEPARTMENT

Name of the Department :

Address :

Phone/Mobile :

Email :

7. NAME AND ADDRESS OF ORGANIZING SECRETARY

Name :

Address :

Phone/Mobile:

Email:

8. NAME OF THE HOST/CO-HOSTS

9. NAME AND ADDRESS OF PERSON EMPOWERED TO RECEIVE FINANCIAL ASSISTANCE

a. Name :

Address :

Phone:

Email:

**b. Details of Bank Account to which financial assistance is to be transferred
* PD Account number of the Department**

Name of Bank & Branch: _____

Account Number: _____ IFS Code: _____

10. BROAD DETAILS OF ANTICIPATED EXPENDITURE (in ₹)

Sl.No	Details of Estimated Expenditure	Amount
1	Honorarium for the Resource Persons	
2	Internet Connectivity Charges (if hosted from a venue other than the University)	
3	Subscription of Platforms like Zoom (for conferences having larger participation, free platforms like Google Meet may not be comfortable)	
4	Publication in the form of e-publication/proceedings with ISSN/Monograph/Books (with ISBN)	
5	Documentation/ recording in the form of Video/photography	
6.	Video Recording under KU Padashala	
7.	Web-casting/ Audio-video/ Live screening	
8	Secretarial Assistance	

9.	Miscellaneous	
	Total Expenditure	

11. ESTIMATES OF PROCEEDINGS/BOOKS

- A) Will the proceedings/books be priced?
- B) No. of pages & copies to be printed:
- C) Approximate price of proceedings/books (₹)
- D) Estimated cost of printing (Rs.)
- E) Estimated Income from sale of proceedings/books (₹)

12. DETAILS OF INCOME

A. FROM OTHER FUNDING AGENCIES

	Sources	Amount Requested ₹	Amount committed or received ₹	Items for which grant requested
1				
2				

- B. (a) By Registration :
- (b) By Advertisement :
- (c) Contribution by other Society/ Institute :
- C. Income from sale of proceedings/books :

Total Anticipated Income :

13. FINANCIAL ASSISTANCE REQUIRED FROM UNIVERSITY:

	Specific Items of Expenditure	Amount (₹)
1	Honorarium for the Resource Persons	
2	Internet Connectivity Charges (if any)	
3	Subscription of Platforms like Zoom (for conferences having larger participation, free platforms like Google Meet may not be comfortable)	
4	Publication in the form of e-publication/proceedings with ISSN/Monograph/Books (with ISBN)	

5	Documentation/ recording in the form of Video/photography	
6.	Video Recording under KU Padashala	
7.	Web-casting/ Audio-video/ Live screening	
8	Secretarial Assistance	
9.	Miscellaneous	
	Total Expenditure	

14. IMPORTANT DATES

Last date for Registration:

Last date for submission of Abstract:

Date for approved abstract notification:

Last date for submission of the Full Paper:

Last date for submission of Documented report of the Webinar:

Email id of the person to whom abstracts/full papers are to be forwarded to:

15. **DETAILS OF NON REGULARISATION OF GRANTS RECEIVED BY THE ORGANISER**

Details of provisional advance pending regularisation, if any:

U. O. No. and Date;

(Please submit copy of the University Order sanctioning Provisional Advance)

16. **NUMBER OF RESOURCE PERSONS/ PARTICIPANTS EXPECTED REGION WISE:**

Number of resource persons/panelists expected to attend				
Same District	Within the State	National	International	Total
Number of participants expected to attend				

Same District	Within the State	National	International	Total

17. List of Panel of Speakers

18. BRIEF STATEMENT OF OBJECTIVE OF PROGRAMME HIGHLIGHTING ITS IMPORTANCE IN NATIONAL CONTEXT (SEPARATE PAPERS TO BE ATTACHED)

- a. Review state of art
- b. Formulate specific programme of action with programme
- c. Bring out the proceedings/ papers in the subject
- d. Other (Please specify)

Signature of Organising Secretary

Signature of Head of the Department

Place:

Date:

Seal