REGULATIONS RELATING TO INTEGRATED B.Com, LL.B DEGREE COURSE

1. Title
The regulations shall be called the REGULATIONS RELATING TO INTEGRATED B.Com, LL.B DEGREE COURSE

2. Commencement
These regulations shall come into force with effect from Academic Year 2013 - 2014.

3. Duration of the Course
(a) The course shall be of a double degree integrated course comprising B.Com and LL.B Degrees. The Bachelor’s Degree in B.Com and Law shall consist of regular course of study for a minimum period of 10 Semesters in Five Years and shall consist of 18 papers in B.Com and 31 papers in Law.

(b) Each semester shall consist of 90 instructional days having 5 hours per day for lectures, seminars, debates and test papers. There shall be not less than four hours per subject per week and one/two hours for seminar/debates/test paper.

4. Eligibility for Admission
(a) No candidate shall be admitted to the course unless he has passed the Higher Secondary Examination of the Government of Kerala or any other examination recognized as equivalent thereto by this University with not less than 45% marks for general category and 40% marks for SC and ST.

5. Attendance and Progress
No candidate shall be permitted to register for the end semester examinations conducted by the University unless the Principal has certified that he has obtained not less than 75% of the attendance in each paper and his conduct and progress has been satisfactory.

6. Examinations
(a) There shall be a University examination at the end of each semester. Each written paper carrying 100 Marks is divided into 80 Marks for written examination and 20 Marks for internal assessment.

(b) Project – All students are to carry out a project work either individually or in a group of not more than 5 under the supervision of a Teacher. The project work may commence in the 7th semester shall be of any topic related to commerce. The report of the project shall be submitted to the College in duplicate before the completion of the 8th semester. There shall be no internal assessment for project work. A board of two examiners appointed by the University shall evaluate the report of the project work. The viva-voce based on
the project report shall be conducted individually. The maximum marks for the evaluation of the project shall be 100, distributed among the following components of project evaluation.

1. Statement of the problem and significance of the study - 10
2. Objectives of the study - 5
3. Review of literature - 5
4. Methodology - 15
5. Analysis and interpretation - 20
6. Presentation of the report - 15
7. Findings and suggestions - 10
8. Bibliography - 5
9. Viva-voce - 15

c. Paper II in the first semester is additional language. The college shall choose any one of the following additional languages: Malayalam, Hindi or French.

d. Paper V in Seventh, Eighth and paper IV in Ninth and Tenth semesters shall be evaluated internally. Internal Viva shall be conducted by the board of examiners constituted by the Principal from among Senior Teachers.

e. Paper II in the Tenth Semester is optional paper. 1/3 (one third) of the total number of the students of that semester can choose either of the two papers.

f. Internship - Each student shall have completed minimum of 20 weeks internship during the entire period of legal studies under NGO, Trial and Appellate Advocates, Judiciary, Legal Regulatory authorities, Legislatures and Parliament, Other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies where law is practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than Four weeks and all students shall at least gone through once in the entire academic period with Trial and Appellate Advocates.

Each student shall keep internship diary and the same shall be evaluated by the Guide in Internship and also a Core Faculty member.

g. Viva-voce examination in the Tenth semester shall be conducted by the Board of Examiners constituted by the University.

7. Internal Assessment

Marks for the internal assessment in each written paper shall be distributed as follows.
(i) Attendance - 5 Marks (2.5 Marks for 75% of attendance and additional 0.5 Marks for every 5% attendance above 75%)
(ii) Test Paper – 5 Marks (Average)
(iii) Assignment – 5 Marks
(iv) Seminar/Debate – 5 Marks

The marks for internal assessment shall be awarded by the Teacher in charge of each paper, countersigned by the Principal and forwarded to the University before the commencement of the written examination. A statement containing the marks awarded to every student as internal assessment in each paper shall also be published.

Guidelines for Internal Assessment –

(i) Introduction - The objectives of introducing internal assessment are: (i) to develop in the students the ability for critical analysis and evaluation of legal problems; (ii) to develop communication skill, both oral and written; (iii) to create an awareness of current socio-legal problems; (iv) to ensure the involvement and participation of students in academic programmes; and (v) to make evaluation of students a continuous process. In order to achieve these objectives it is imperative that internal assessment is made by teachers in a fair and objective manner and in an atmosphere of total transparency and confidence. The following guidelines are issued to secure fairness, objectivity and transparency in internal assessment.

(ii) Attendance – (a) For each subject attendance shall be taken in the class and recorded in a register maintained by the teacher. A statement of attendance shall be prepared every month which shall be available for inspection by the students. Complaints, if any, shall be brought to the notice of the teacher and the Principal before the seventh working day of the publication of the statement. Students representing the College/University in Sports/Games, Arts/Cultural events or Moot Courts, Client Counseling competitions, Academic activities and Office bearers of the College/University Union may, with the prior permission of the Principal, take part in such competitions or activities and be given attendance as directed by the Principal for such participation, subject to a maximum of 10 days in a semester.

(iii) Test Paper – Two test papers shall be conducted for each subject in a semester and average marks of the two test papers shall be taken.
The marks obtained by each student in the test paper shall be announced by the teacher within ten days from the date of the test paper and shall also be recorded in a register maintained by the teacher.

(iv) Assignment – Every student shall write one assignment for each paper, on a subject chosen in consultation with the teacher. The assignment should reflect the ability of the student to identify and use materials and his/her capacity for original thinking, critical analysis and evaluation. Each student shall select the topic of assignment before the $20^{th}$ working day of the semester. The assignment shall be submitted before a date prescribed by the teacher. If the assignment submitted by a student is found to be unsatisfactory by the teacher, the student shall be given an option to revise the assignment or write an assignment on another subject chosen in consultation with the teacher. The marks obtained by each student and the criteria adopted for evaluation of assignments shall be announced by the teacher within 10 days from the date of submission of the assignment. The marks shall also be recorded in a register maintained by the teacher.

(v) Seminar/Debate – Every student shall participate in one seminar or debate for each paper. A synopsis of not more than one page shall be submitted by each participant to the teacher before the seminar/debate. In the evaluation, 50% credit shall be given to the content and 50% for presentation. The topic of the seminar/debate shall be selected by the student in consultation with the teacher before the $20^{th}$ working day of the semester. The marks awarded for the seminar/debate shall be announced by the teacher at the end of the seminar/debate and shall also be recorded in a register maintained by the teacher.

8. Pass minimum and classification

(a) A candidate who secures not less than 50% marks for each paper in a semester shall be declared to have passed the examination in that semester.

(b) A candidate who obtains pass marks (50%) in one or more papers, but fails in other papers in a semester is exempted from appearing in the papers in which he/she has obtained pass marks.
(c) A candidate who fails in Paper V of Seventh or Eighth and paper IV in Ninth or Tenth semester shall appear in that paper in the next academic year without obtaining re-admission.

(d) A candidate who fails in Internship, project or viva-voce has to complete the internship, project and viva-voce in the next academic year without obtaining re-admission.

(e) There shall be no chance to improve either the internal assessment marks or written examination marks.

(f) Classification is as shown below:-
   Distinction – 80% and above
   First Class - 60% and above, but below 80%
   Second Class-50% and above, but below 60%

(g) Ranking shall be done on the basis of the marks obtained by the candidate in the whole examination (Ten semesters) passed in the first chance.

(h) A candidate admitted in this course shall complete the course and shall pass all papers within a period of ten years from the date of admission.

9. Publication of Results

The results of the Tenth semester examination shall be published only after the candidate has passed the First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth and Ninth semester examinations.

10. Award of B.Com, LL.B Degree

A candidate who successfully completes all the Ten semesters shall be eligible for the award of B.Com, LL.B Degree from the faculty of Law.

11. Prohibition against lateral entry and exit

There shall be no lateral entry on the plea of graduation in any subject or exit by way of awarding a degree splitting the integrated double degree course, at any intermediary stage of integrated double degree course.

12. Applicability of Regulations

This regulation is applicable only to INTEGRATED B.Com, LL.B DEGREE COURSE
# Scheme of the Course

## First Semester

<table>
<thead>
<tr>
<th>Name of the Paper</th>
<th>Duration of Exam</th>
<th>Marks Internal</th>
<th>Marks Written</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Listening Speaking and Reading skills</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>2 Additional Language</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
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<tr>
<td>3 Methodology and Perspectives of Business Education</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>4 Legal Method, Legal Language and Legal Writing</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>5 Law of Tort including MV Accident and Consumer Protection Laws</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
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## Second Semester

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<tr>
<td>1 Modern English Grammar and Usage</td>
<td>3 hrs</td>
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<tr>
<td>2 Principles of Management</td>
<td>3 hrs</td>
<td>20</td>
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<tr>
<td>3 Managerial Economics</td>
<td>3 hrs</td>
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<tr>
<td>4 Law of Crimes – Paper - I – Penal Code</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
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</tr>
<tr>
<td>5 Law of Contract</td>
<td>3 hrs</td>
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<td>3 hrs</td>
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<tr>
<td>2 Financial Accounting</td>
<td>3 hrs</td>
<td>20</td>
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<tr>
<td>3 Business Environment and Entrepreneurship Development</td>
<td>3 hrs</td>
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<td>80</td>
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</tr>
<tr>
<td>4 Jurisprudence</td>
<td>3 hrs</td>
<td>20</td>
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<tr>
<td>5 Special Contracts</td>
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<tbody>
<tr>
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<td>Advanced Financial Accounting</td>
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<tr>
<td>Business Statistics</td>
<td>3 hrs</td>
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</tr>
<tr>
<td>Constitutional Law – I</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>Family Law – I</td>
<td>3 hrs</td>
<td>20</td>
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### Fifth Semester

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<tbody>
<tr>
<td>Banking Theory and Practice</td>
<td>3 hrs</td>
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<tr>
<td>Law of Crimes – Paper - II – Criminal Procedure Code</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
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<tr>
<td>Civil Procedure Code and Limitation Act</td>
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<tr>
<td>Family Law – II</td>
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<tr>
<td>Constitutional Law -II</td>
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### Sixth Semester

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<tr>
<td>Corporate Accounting</td>
<td>3 hrs</td>
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<tr>
<td>Cost Accounting</td>
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<tr>
<td>Interpretation of Statutes and Principles of Legislation</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>Administrative Law</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>Law of Evidence</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
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<tr>
<td>Auditing</td>
<td>3 hrs</td>
<td>20</td>
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<tr>
<td>Information Technology Law</td>
<td>3 hrs</td>
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<tr>
<td>Property Law</td>
<td>3 hrs</td>
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<tr>
<td>Principles of Taxation Law</td>
<td>3 hrs</td>
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### Eighth Semester

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<tr>
<td>Applied Costing</td>
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<tr>
<td>Banking Law</td>
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<td>Labour and Industrial Law - I</td>
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<td>Company Law</td>
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<td>Professional Ethics and Professional Accounting System</td>
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<td>Management Accounting</td>
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<tbody>
<tr>
<td>Private International Law</td>
<td>3 hrs</td>
<td>20</td>
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<td>Environmental Law</td>
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<tr>
<td>Labour and Industrial Law - II</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
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<tr>
<td>Alternate Dispute Resolution</td>
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### Tenth Semester

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<tbody>
<tr>
<td>Trade in Intellectual Property</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
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<tr>
<td>Criminology and Penology Or Women and the Law</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>Public International Law</td>
<td>3 hrs</td>
<td>20</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>Moot court exercise, Observance of Trial, Interviewing techniques and Pre-trial preparations.</td>
<td>100</td>
<td></td>
<td></td>
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<tr>
<td>Internship</td>
<td></td>
<td></td>
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<tr>
<td>Viva voce</td>
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First Semester
PAPER - I
LISTENING, SPEAKING and READING SKILLS

No. of Instructional hours: 4 hours/week

AIMS
1. To familiarize students with English sounds and phonemic symbols.
2. To enhance their ability in listening, speaking and reading
3. To make students competent in advanced reading skills like skimming, scanning and reading for meaning and pleasure.

OBJECTIVES
On completion of the course, the students should be able to
1. listen to lectures, public announcements and news on TV and radio, and engage in telephonic conversation.
2. communicate effectively and accurately in English and use spoken language for various purposes.
3. identify various text types and comprehend them.
4. apply reading techniques like skimming and scanning to understand the main arguments and themes and distinguish supporting details.

COURSE OUTLINE

Module 1: Pronunciation
Phonemic symbols - consonants - vowels - syllables - word stress - strong and weak forms- intonation.

Module 2: Listening Skills
Difference between listening and hearing - active listening - barriers to listening - academic listening - listening for details - listening and note-taking - listening for sound contents of videos - listening to talks and descriptions - listening for meaning - listening to announcements - listening to news programmes.

Module 3: Speaking Skills
Interactive nature of communication - importance of context - formal and informal - set expressions in different situations - greeting - introducing - making requests - asking for / giving permission - giving instructions and directions - agreeing / disagreeing - seeking and giving advice - inviting and apologizing telephonic skills - conversational manners.

Module 4: Reading Skills
Intensive reading - reading for information - application of scanning and skimming - silent and loud reading - various techniques - advantages and disadvantages. Introducing students to different text types - poetry - drama - prose – fictional/nonfictional/ scientific/biographical and autobiographical - news paper and magazine articles - reviews - legal language.

COURSE MATERIAL
Modules 1 - 4

Core reading: *English for Effective Communication*. Oxford University Press, 2013

Further reading:

Reference:

PAPER – II

Additional Language - Malayalam

Courses for B.Com Programme

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Paper – III

Additional Language - Malayalam

Courses for B.Com Programme

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Reference:

(18 marks each)

Total: 36 marks
11

കൊച്ചിയിലെ നവോദയ സെന്ററിലെ സേവനകോംപ്ലെക്സിൽ
ആവുന്ന ഭരണാലയങ്ങളുടെ തലക്കേട്ടിൽ നിന്നും -
നിശ്ചയിച്ച മലയാളം

കൊച്ചിയിലെ സെന്ററിലെ സേവനകോംപ്ലെക്സിലെ
ആവുന്ന ഭരണാലയങ്ങളുടെ തലക്കേട്ടിൽ -

അനുഭവപ്രധിപ്പണം - അനുഭവപ്രധിപ്പണം -
നിശ്ചയിച്ച ഭരണാലയങ്ങളുടെ

നിശ്ചയിച്ച ഭരണാലയങ്ങളുടെ

നിശ്ചയിച്ച ഭരണാലയങ്ങളുടെ

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നിശ്ചയിച്ച ഭരണാലയങ്ങൾ
Aim of the course/ Objectives
Aim of the course is to understand and appreciate Hindi prose. To enrich the knowledge of commercial letter writing and the form and style of other letters.

Module 1
Prose

Module 2
Commercial Hindi

Module 3
Letter Writing

Additional language - FRENCH
(For B.Com programme)
First Semester B.Com Examination FR1112

Aim
To expand secretarial skills and attitudes relevant to the application of French in the Business field

Objectives
1. To familiarise the students with a modern foreign language.
2. To familiarise the students with the sounds of French and their Symbols.
3. To familiarise students with French for basic communication and functions in everyday situations.
4. To familiarise students with the basics of writing simple, direct sentences and short compositions.

Course outline: 4 Modules

1. Module I: Current trends in French pronunciation, grammar, Lexical items, discourse models- oral and written
2. Module II: Literary communication literary passages, Analysis of texts, creating advertisements

Syllabus:
Name of the text: BONNE ROUTE(Lessons 1-8)
Volume I by Pierre Gibert and Philippe Greffet,
Publishers: Alliance Francaise, Hachette.
Copies available at: Om Kailash Book shop, Lal Bahadur Shastri Street, Pondicherry-605001.

Reference Books:
2. Cours de langue et de civilisation francaise Vol I (Mauger Bleu)
3. Mauger Rouge Vol I
METHODOLOGY AND PERSPECTIVES OF BUSINESS EDUCATION

No. of instructional hours per week : 4

Aim of the course: To provide the methodology for pursuing the teaching-learning process with a perspective of higher learning in business education.

Course objectives:
1. To understand business and its role in society
2. To understand entrepreneurship and its heuristics
3. To comprehend the business environment
4. To enable the student to undertake business activities

Module I
Functioning of economic systems - division of labour, innovation, flow of goods and services and accumulation of wealth under different economic systems - capitalism, socialism, communism, mixed economies, planned economies etc. - different forms of business organisation - individual and organised business - family and corporate entities - business for profit, business not for profit and business for non-profit. Business entities - individuals, cooperatives, trusts, partnerships, undivided families, joint stock companies - Private, Public and joint ventures. Business examples in different sectors of the economy (primary, secondary and tertiary) - agriculture, trading, retailing, manufacturing, hospitality, tours, travels, recreations, adventures, healthcare, education, and other contemporary business areas as examples (basic concepts only) (12hrs)

Module II
Role of business in economic development - Indian development experience, role of public and private sectors in the post-colonial period, experience of liberalisation and globalisation. Different stakeholders of business firms - owners, managers, employees and others. Emergence of “managerialism” and the role of corporate governance; the goals of business - shareholder value maximisation and its alternatives; goals for public sector, co-operatives and nonprofit enterprises. Government regulation of business - objectives, methods and problems. (A brief study only) (12hrs)

Module III
Establishing business - entrepreneurship - legal, physical, financial, social, and psychological endowments for entrepreneurs - individual and group entrepreneurs - “intrapreneurs”. Mobilisation of financial resources for business - individual savings - domestic savings in India - Factors affecting savings - loans and advances - sources of funds - markets for raising money - short term and long term funds - lending institutions for business funds - banks and non-banking financial institutions - cost of capital - documenting, funding sources and areas of expenses - accounting and accounting practices - return on investment - factors of production and rewards to factors like payment of wages, rent, interest and profits - payment to Government - taxes, direct and indirect - state and national levels - funds from the primary and secondary markets - stock exchanges and their role, stock broking, stock exchange cues. (A brief study only) (18hrs)

Module IV
Role of trained manpower for enhanced quality at individual, family, organisational and national level. Functioning of organisation - the role of human resources management problems in small, medium and large organisations - quality of life - production of tangible and intangible products - marketing and its role - market conditions - perfect and imperfect market and their impact on prices and profit - use of technology in organisation - electronic storage of business data - retrieval and analysis - user-friendly software. (A brief study only) (12hrs)

Module V
Learning business information - use of reading techniques - listening to lectures by individuals and team faculty, and note taking - student seminars - individual and team presentations - field studies, case studies
and project reports. Posing problems for investigation, data location, primary and secondary sources, use of cross tabulation, tabular presentations, diagrammatic representation of data, deducting inferences reporting results and suggesting executive action. (theoretical study only) (15hrs)

**Books Recommended:**

**PAPER – IV**

**LEGAL METHOD, LEGAL LANGUAGE AND LEGAL WRITING**

1. **Meaning and Definition of Law and its relevance in the society - legal Institutions including courts, tribunals and other adjudicatory bodies – hierarchy of Courts and nature of dispute decided by different courts and tribunals in India.**

2. **Primary sources of legal materials - Constitutions, Legislation, Delegated Legislation, Custom Precedent - Structure and Content of Statutes, Rules and Regulations, Orders, Notifications etc.**


4. **Pleadings in civil cases - Claim, Written Statement, Affidavit, Interlocutory Applications - Judgement, Decree and Order - Pleadings in Criminal case - Bail Applications - Private complaint, Criminal Miscellaneous Applications – Appeal, Review and Revision in Civil and Criminal Cases - Different types of legal documents viz. Agreement, Sale Deed, Gift Deed, Lease Deed, Mortgage Deed, Exchange deed, Bill of Exchange, Promissory Note, Partnership Deed, Power of Attorney (students need not be asked to do actual drafting) – Memorandum and Articles of Association, Bye Laws etc.**

5. **Using law library - students should be trained in using law library - understanding citations footnotes and legal abbreviations - language of law and legal writing - preparation of head notes, abstract, synopsis using of legal terms and expressions in sentences, writing of case comments and articles on legal issues.**

6. **Legal writing – drafting representations and petitions – writing articles on current topics relating to law.**

7. **Legal Maxims (Latin Maxims)**
   1. *Actio personalis moritur cum persona* (A personal action dies with the person)
   2. *Actus non facit reum, nisi mens sit rea* (The Act itself does not constitute guilt unless done with a guilty mind)
   3. *Audi alteram partem* (Hear the other side) - No man shall be condemned unheard.
   4. *De minimis non curat lex* (Law does not deal with trifles).
   5. *Ex nudo pacto non oritur actio* (No cause of action arises from a bare promise).
   6. *Ex turpi causa non oritur actio* (An action does not arise from a base cause).
   7. *Falsus in uno falsus in omnibus* (False in one particular is false in general).
   8. *Fiat justitia ruat coelum* (Justice shall be done even if the heavens fall down).
   9. *Generalia specialibus non derogant* (General things do not derogate from special things)
   10. *Ignorantia juris non excusat* (Ignorance of law is not an excuse)
   11. *Lex injustitia non est lex* (An unjust law is not a law)
   12. *Nemo dat quod non habet* (No one can convey a better title than what he himself has)
   13. *Nemo debet bis vexari pro una et eadem causa* (No one shall be vexed twice for the same cause)
   14. *Nemo debet esse judex in propria sua causa* (No man can be a judge in his own cause)
   15. *Novus actus interveniens* (A new intervening act)
   16. *Quit facit per alium facit per se* (He who does an act through another does it himself)
   17. *Res ipsa loquitur* (The things speaks for itself)
   18. *Respondeat superior* (Let the Principal be held responsible)
19. *Ubi jus ibi remedium* (Where there is a right, there is a remedy) – There is no wrong without a remedy.
20. *Volenti non fit injuria* (He who consents suffers no injury)

Books for Reference and Study

1. Glanville Williams, Learning the Law
3. H. C. Jain, “Using Law Library” (1904) 24 JILI 575
4. R. S. Atiyah, Law and Modern Society, Oxford University Press
5. James A. Holland and Julian S. Webb, Learning Legal Rules- Universal Book Traders, Chapter 426
6. Glanville Williams, Language and Law (1961) LQR 71, 179, 293, 384
7. Ervin H. Pollock - Fundamental of Legal Research, Foundation Press, INC. Newyork

**PAPER – V**

**LAW OF TORT INCLUDING MOTOR VEHICLES ACCIDENT AND CONSUMER PROTECTION LAWS**


**Prescribed Readings: (With amendments)**

1. Salmond, Law of Torts
2. Winfield, Law of Torts
3. Prof. P. S. Achutan Pillai, Law of Torts
No. of Instructional hours: 4 hours/week

AIMS:
1. To help students have a good understanding of modern English grammar.
2. To enable them produce grammatically and idiomatically correct language.
3. To help them improve their verbal communication skills.
4. To help them minimise mother tongue influence.

OBJECTIVES: On completion of the course, the students should be able to
1. have an appreciable understanding of English grammar.
2. produce grammatically and idiomatically correct spoken and written discourse.
3. spot language errors and correct them.

COURSE OUTLINE

Module 1:
- Modern English grammar - what and why and how of grammar - grammar of spoken and written language
- Sentence as a self-contained unit - various types of sentence - simple - compound - complex -declaratives - interrogatives - imperatives - exclamatives.
- Basic sentence patterns in English - constituents of sentences - subject - verb - object – complement-adverbials.
- Clauses - main and subordinate clauses - noun clauses - relative clauses - adverbial clauses - finite and non-finite clauses - analysis and conversion of sentences - Active to Passive and vice versa - Direct to Indirect and vice versa - Degrees of Comparison, one form to the other.
- Phrases - various types of phrases - noun, verb, adjectival and prepositional phrases.
- Words - parts of speech - nouns - pronouns - adjectives verbs - adverbs - prepositions - conjunctions - determinatives.

Module 2:
- Nouns - different types - count and uncount - collective - mass - case - number - gender.
- Pronoun - different types - personal, reflexive - infinite-emphatic - reciprocal.
- Adjectives - predicative - attributive - pre- and post-modification of nouns.
- Helping verbs and modal auxiliaries - function and use.

Module 3:
- Adverbs - different types - various functions - modifying and connective.
- Prepositions - different types - syntactic occurrences - prepositional phrases - adverbial function.
• Conjunctions - subordinating and coordinating Determinatives articles - possessives - quantifiers

Module 4:
• Remedial grammar - error spotting - errors in terms of specific grammatical concepts like constituents of sentences - parts of speech - concord - collocation - sequences of tense - errors due to mother tongue influence .
• Written Composition - precis writing - outline story - expansion of proverb - short essay.

COURSE MATERIAL

Modules 1- 4
Core Reading: Concise English Grammar by Prof. V. K. Moothathu. Oxford University Press, 2012.

Further Reading:

Direction to Teachers: The items in the modules should be taught at application level with only necessary details of concepts. The emphasis should be on how grammar works rather than on what it is. The aim is the correct usage based on Standard English and not conceptual excellence.

PAPER – II
PRINCIPLES OF MANAGEMENT

No. of instructional hours per week : 4
Aim of the course: To give an understanding on the conceptual framework of management and organizational behavior.

Course objectives:
1. To provide basic knowledge of the principles of management.
2. To acquaint the students with the functions of management.

Module I

Module II

Module III
Organising – Types of organisation - formal and informal, line and staff, functional – organisation structure and design – span of control, delegation and decentralisation of authority and responsibility – organisational culture and group dynamics. (15hrs)

Module IV
Staffing – Systems approach to HRM – Performance appraisal and career strategy – HRD - meaning and concept. (12hrs)

Module V


Books Recommended:


PAPER – III

MANAGERIAL ECONOMICS

No. of instructional hours per week : 4

Aim of the course: To acquaint the students with the application of economics in the context of managerial decision making.

Course objectives:
1. To familiarise the students with the economic principles and theories underlying various business decisions.
2. To equip the students to apply the economic theories in different business situations.

Module I


Module II


Module III


Module IV


Module V


Notes:
1. Conceive a new product idea, fix a suitable price and justify it. The students may develop the various aspects regarding product features, product content, pricing and promotional strategies. (for module IV)
2. Study the growth stage of a company – its origin – vision and mission statement – objectives – market access – expansion and diversification. (for module V)

Books Recommended:

**PAPER – IV**

**LAW OF CRIMES – PAPER - I – PENAL CODE**


**Prescribed Readings: (With amendments)**
1. Outlines of Criminal Law, Kenny
2. Indian Penal Code, Ratanlal
4. Penal Law of India, Dr.Sir Hari Singh Gour
5. Some Aspects of Criminal Law, K.K.Dutta
7. Law of Crimes, D.A.Desai
8. Criminal Law Cases and Materials, Ratanlal & Dhiraj Lal
9. Criminal Law, B.M.Gandhi
10. Criminal Law, P.S.Achuthan Pillai
12. Text Book of Criminal Law, Glanville Williams

**PAPER – V**
LAW OF CONTRACT
2. Formation of contracts with special reference to the different aspects of offer and acceptance – Consideration – Privity of contracts – Charitable subscriptions Consideration and discharge of contracts – Doctrine of accord and satisfaction.
4. Factors invalidating contracts like, mistake, coercion, undue influence, fraud, misrepresentation and unlawful object, immoral agreements and those opposed to public policy, consequences of illegality.

Prescribed Readings: (With amendments)
4. Subba Rao, Law of Contracts
5. Dr. Avtar Singh. Law of Contracts
8. Leake M.S. Principles of the Law of Contract

Third Semester
PAPER – I
BUSINESS COMMUNICATION AND MANAGEMENT
INFORMATION SYSTEM

No. of instructional hours per week : 4
Aim of the course: To explore the talents in business communication and enable the students to understand the structure and role of MIS in business.

Course objectives:
1. To develop communication skills among students relevant to various business situations.
2. To provide basic knowledge in management information system.

Module I
Communication – Review of Communication – concepts and process – communication skills – Principles of effective communication. (10hrs)

Module II

Module III

Module IV

Module V
Information system in organization – meaning – organization and information system – data and information –classification of information system – transaction processing system – decision support system – executive support system – information support for functional areas of management. (17hrs)

Note:
Oral and written communication exercises to be pursued in the learning process.

Books Recommended:

PAPER – II
FINANCIAL ACCOUNTING

No. of instructional hours per week : 4

Aim of the Course: To impart knowledge and understanding of the principles and concepts of financial accounting and develop the skill required for the preparation of financial statements.

Course objectives:
1. To familiarise the students with the principles of accounting
2. To equip the students to prepare the final accounts of special business areas.

Module I
Accounting Principles - Concepts and Conventions- Indian Accounting Standards- International Accounting Standards- Procedure for setting various Accounting Standards-(basic concepts only) - Final Accounts of sole trader(with advanced adjustments) (12hrs)

Module II
Sectional and Self Balancing Ledgers - Introduction- The Three Ledgers- Sectional Ledgers- Total Debtors Account- Total Creditors Account- Self Balancing Ledgers- Scheme of entries- Transfers from one ledger to another ledger- contra balances in ledgers. Distinction between Self balancing and Sectional balancing system- Advantages and disadvantages of Sectional and Self balancing Ledgers. (15hrs)

Module III
Accounts from incomplete records – meaning – defects – distinction between single entry and double entry system – ascertainment of profit or loss- Statement of Affairs method and conversion method – calculation of missing figures – preparation of final accounts. (15hrs)

Module IV
Accounts of Non-profit Organisations –features- preparation of Receipts and Payments - Account, Income and Expenditure Account and Balance Sheet. (12hrs)
Module V


**Books Recommended:**

**PAPER – III**

**BUSINESS ENVIRONMENT AND ENTREPRENEURSHIP DEVELOPMENT**

No. of instructional hours per week : 4

Aim of the course: To develop ability to understand and scan business environment, analyse opportunities and to create interest in entrepreneurship.

**Course Objectives:**
1. To enable the students to acquire basic knowledge of business environment.
2. To provide an insight into the entrepreneurial qualities and skills required for formation of an enterprise and to give awareness about the support systems available to the entrepreneurs.

**Module I**

**Business Environment** – Concept – importance - macro environment – micro environment – inter relationship between environment and entrepreneur. (10hrs)

**Module II**


**Module III**


**Module IV**


**Module V**


**Books Recommended:**
PAPER – IV

JURISPRUDENCE


2. International Law, Constitutional Law, Authority and Territorial Nature of Law, Law and Fact, Functions and purpose of Law.


5. Elements of law – The juristic concepts of Rights and Duties; possession and ownership – Titles – Liability and Obligations; persons, property and procedure.

Prescribed Readings:

1. Friedman, Legal Theory. (5th Edn. Chapter 1,3,5,7 to 14,19,20, Columbia University Press)
2. Salmond, Jurisprudence (Sweet and Maxwell, 1966)
5. Lloyd, Introduction to jurisprudence, (Sweet and Maxwell, 1994)
6. Prof.P.S.Achutan Pillai, Jurisprudence.
8. J.W.Harris, Legal Philosophies. (Butterworths, 1993)
10. V.D. Mahajan, Jurisprudence and Legal Theory

PAPER – V

SPECIAL CONTRACTS


Prescribed Readings: (With amendments)

   (Orient Longman)
2. The Law of Contracts : M. Krishnan Nair
3. Law of Contracts : Avtar Singh
4. Law of Contracts : Subba Rao
5. Law of Contracts : Anson

Fourth Semester

PAPER – I

MARKETING MANAGEMENT

No. of instructional hours per week : 4

Aim of the course: To provide knowledge of the concepts, principles, and tools and techniques of marketing.

Course Objectives:
1. To help students to understand the concept of marketing and its applications.
2. To make the students aware of modern methods and techniques of marketing.

Module I

Module II

Module III

Module IV

Module V

Note:
Students to collect products of daily use like soap, tooth paste etc and identify brands, contents in the label, form of packaging, price details, promotional message etc.

Books Recommended:

PAPER – II
ADVANCED FINANCIAL ACCOUNTING

No. of instructional hours per week : 5
Aim of the course: To equip the students with the preparation of financial accounts of different forms of business organisation.

Course objectives:
1. To familiarise the students with the system of accounting for different types of branches.
2. To enable the students to prepare the accounts of partnership firms in various situations.

Module I
Branch Accounts – meaning, features and types of branch accounting – accounting for the branches not keeping full system of accounts – Debtors system, Stock and Debtors system, final accounts – wholesale branch – accounting for branches keeping full system of accounts – adjustment for depreciation of fixed assets, expenses met by Head Office for the branch and reconciliation – incorporation of branch Trial Balance in the Head Office books. (20 hrs)

Module II

Module III

Module IV
Partnership Accounts- Retirement and Death of a Partner – calculation of new profit sharing ratio – revaluation of assets and liabilities – adjustment of undistributed profits and losses – treatment of goodwill –
adjustment of capitals – settlement of the amount due to the retiring partner and the deceased partner – preparation of new Balance Sheet. (20hrs)

Module V

Dissolution of Partnership Firm – Preparation of Realisation Account and Capital Accounts – insolvency of a partner – application of the decision in Garner vs. Murray – insolvency of all partners – gradual realisation and piecemeal distribution of cash. (20hrs)

Books Recommended:
6. PAPER – III

BUSINESS STATISTICS

No. of instructional hours per week : 4
Aim of the course: To develop the skill for applying appropriate statistical tools and techniques in different business situations.

Course Objectives:
1. To enable the students to gain understanding of statistical techniques as are applicable to business.
2. To enable the students to apply statistical techniques for quantification of data in business.

Module I

Introduction- meaning, definition, functions, objectives and importance of statistics. Collection, classification, tabulation and presentation of data. Measures of central tendencies and Measures of dispersion (Review only)- Their relevance and application in business. (15hrs)

Module II

Correlation- meaning and definition- Karl Pearson’s co-efficient of correlation, Spearman’s rank correlation- Concurrent deviation- Probable error-Regression analysis- Regression lines- Regression equation under Algebraic method and their application in business. (15hrs)

Module III

Index numbers- meaning and importance-Problems in construction of index numbers- Methods of constructing of index numbers- Simple aggregative, Average of Price relatives, Laspeyer’s, Paasche’s and Fisher’s Ideal index numbers- Cost of living Index and its use in determination of wages. (15hrs)

Module IV


Module V


Books Recommended:
PAPER – IV
CONSTITUTIONAL LAW – I


Preamble: - Significance and importance – Declaration of the objectives of the State - Preamble and interpretation of the Constitution.

Union and its territory (Art. 1-4): - Territory of India – Admission and alteration of boundaries – formation of new States - Cessation of Indian Territory to foreign country.


Fundamental Rights (Art 12-35): -
(a) General – Definition and nature of Fundamental Rights – Balance between individual liberty and collective interest – Definition of State (Art :12)
(d) Right to Freedom (Art. 19) - Meaning and Scope -Test of Reasonableness –Rights apply to Citizens only.
(g) Protection against Arbitrary Arrest and Detention (Art. 22) – Rights of detenue – Rights to be informed of grounds of arrest, right to be defended by a lawyer of his own choice, right to be produced before a magistrate – Preventive detention Laws.
(h) Right against exploitation (Art. 23-24) – “Traffic in Human beings” and “Forced Labour” – Prohibition of employment of children in factories etc.
(j) Cultural and educational rights (Art. 29-30) – Protection of Minorities – Right to establish and manage their Educational Institutions.
(k) Saving of certain laws (Art. 31 A-31 G) – Savings of laws providing for acquisition of estates etc. – Validation of certain Acts and Regulations.


Prescribed Readings: (With amendments)

   (Wadhwra and Co.)
   (N.M. Tripathi Pvt. Ltd.1993)
5. Law of Indian Constitution : Prof. P.S. Achuthan Pillai
6. Constitution of India : V.N. Shukla
7. Working a Democratic Constitution (Oxford University Press, 1999) : Austin, G.

PAPER – V
FAMILY LAW - I

Nature and sources of personal laws, marriage, divorce, adoption, guardianship and maintenance among various communities.

1. Nature and Sources – The study will include the nature and sources (traditional and modern) of personal laws.
2. Laws of marriage – This course will comprise, Hindu, Muslim and Christian Law of marriage and divorce. Emphasis should be laid on the nature of marriage and its development, Hindu Law of marriage and divorce and the changes brought about by modern legislation. Matrimonial remedies – Hindu, Muslim and Christian Laws
3. Law of adoptions – Hindu law of adoption will include special reference to the juristic concept and development of case laws & changes brought about by the Hindu Adoptions and Maintenance Act, 1956. The study will also include the Muslim law of Legitimacy. Parentage and Doctrine of Acknowledgement.
5. Maintenance – Hindu Law relating to maintenance – Muslim law relating to maintenance with reference to the Muslim Women (Protection of Rights on Divorce Act, 1986). Matrimonial Remedies through Family Courts.

Statutory materials: (With amendments)
1. The Hindu Widows Remarriage Act, 1856.
5. The Hindu Adoptions and Maintenance Act, 1956.
7. Guardian’s and Wards Act, 1890.
8. The Dissolution of Muslim Marriage Act, 1939.
10. The Indian Divorce Act, 1869.
13. Family Courts Act

Prescribed Readings: (With amendments)
Fifth Semester

PAPER – I

BANKING THEORY AND PRACTICE

No. of instructional hours per week: 4

Aim of the Course: To expose the students to the emerging scenario of banking in India.

Course objectives:
1. To provide basic knowledge of the theory and practice of banking.
2. To provide skill in operating banking transactions.

Module I


Module II


Module III


Module IV

Module V


Books Recommended:
6. Radhaswami M. Practical Banking, Sultan Chand & Sons, New Delhi.

PAPER – II

LAW OF CRIMES – PAPER - II – CRIMINAL PROCEDURE CODE


2. Power of courts – Jurisdiction in the case of Juvenile, Natures of sentences which could be passed by various courts.

3. Powers of Police Officers – Aid and information by Public.

4. Arrests of Persons – without warrant by Police Officer – By Magistrate – By private persons – Search – Seizure of offensive weapons, Medical Examination of arrested persons – procedure to be followed on arrest.


8. Trial before a court of session – Framing of charges – Discharge Acquittal – Judgement of acquittal or conviction – Trial of warrant cases by Magistrates –Upon Police Report or otherwise, procedure trial of summons cases withdrawal. Summary trials Attendance of persons contained or detained in prisons.
9. Evidence in inquiries and trials – Commissions for examination – Record of evidence in absence of accused – General provisions as to inquiries and trials – Legal aid to accused at State expenses in certain case – Tendering pardon to accomplices – Power to examine the accused (S.313) Competency of accused to be a witness (315) Compounding of offence – withdrawal from prosecution.

10. Special provisions as to accused persons of unsound mind – Provisions as to offences affecting the administration of justice – judgement –Orders to pay compensation – confirmation of death sentences.

11. Appeals References and Revision – Transfer of Criminal cases.


Prescribed Readings: (With amendments)
2. Ratanlal and Dheerajila, Code of Criminal Procedure (Wadhwa and Co. 1987)

PAPER – III

CIVIL PROCEDURE CODE AND LIMITATION ACT

2. Jurisdiction of courts, to try civil suits, stay of suit, res judicata Place of suing. - Institution of suits, pleading, plaint, written statement and set off. Parties to suits, joinder of parties, misjoinder of parties, frame of suits. Summons and discovery, issue and service of summons.
3. Appearance of parties, consequence of non – appearance, ex parte decree, setting aside of ex parte decree; examination of parties by the court, discovery and inspection, admission, production impounding and return of documents’ settlement, of issues and determination of a suit on issues of law or on issue agreed upon; disposal of suit of first hearing. Summoning and attendance of witness, adjournment. Hearing of the suit and Examination of witness, affidavit.
4. Judgement and degree : Execution of decree, interest, cost’ compensatory cost. Property liable to attachment and sale in execution of decree.
6. Special proceedings : Suits in particular cases: Notice before suit, Inter-pleader suit, suits by paupers, suit by or against firms, suits by or against a minor suit, in respect of public charities.
7. Incidental proceedings :Miscellaneous: Exemptions of certain woman from personal appearance application or restitution, proceedings by or against representative, saving of inherent power amendment of Judgement and decree.
Continuous running of time- Exclusion of time in cases where leave to issue appeal. Exclusion of time proceeding in court without jurisdiction. Effect of death on or after the accrual of the right to sue, Effect of acknowledgement in writing – Effect of acknowledgement in writing – Effects of substituting or adding new plaintiffs or defendants – Continuing breaches and torts – Acquisition of easement by prescription.

Statutory materials: (With amendments)
Code of Civil Procedure, 1976

Prescribed Readings: (With amendments)
Code of Civil Procedure (Students Edition) - Mulla
Civil Rules of Practice (Kerala) 1971.

PAPER – IV
FAMILY LAW – II

I Hindu Law
1. Joint Family

2. Partition
   What is partition – Subject matter of partition – Persons entitled to a share – What constitute partition – The mode of partition – Re-opening and reunion.

II Muslim Law
1. Introduction
   General principles
   2. Wills – Persons capable of making Wills - Bequest to heirs – Bequest to non-heirs Limits to testamentary power – Revocation of Bequest – Death bed gifts and acknowledgement.
5. Law of Pre-emption

III Christian Law
2. Interpretation of Wills, words of limitation. Probate and letters of administration, duties of executor or administrator, succession certificate.

Prescribed Readings: (With amendments)
1. Indian Succession Act 1925:
2. Hindu Law (N.M. Tripathi Pvt. Ltd.): Mulla
3. Hindu Law: Paras Diwan
4. Introduction to Modern Hindu Law: Duncan M Derret
5. Mohammedan Law: Mulla
8. Family Law: Prof. M. Krishnana Nair
9. Christian Law: Dr. Sebastian
11. Hindu Law: V.N. Subramonia Iyer
12. The Muslim Law of India: Tahir Mohammed

PAPER V
CONSTITUTIONAL LAW – II
Union Executive, President, Vice-president and Council of Ministers (Art.52 – 78 and 123): - Constitutional position and powers of the President – Privileges of the President - Constitutional position and powers of Vice – President – Council of Ministers – Principle of Collective Responsibility – Power of the Prime Minister – Dismissal of the Cabinet – Attorney General of India.
Relation between Union and State (Art. 245 – 293):


b. Administrative Relations (256 – 263) – Duties of Union and States – Control of Union over States – Co-ordination between States.

Trade, Commerce and Inter course within the territory of India (Art. 301-307):
Parliament’s power to regulate imposition of taxes. Services under the Union and States (Art. 303 - 323):
 Amendment (Art. 368):
 Various methods of amendment – concept of basic structure – Amendment and Fundamental Rights – Amendment and Judicial Review.

Prescribed Readings: (With amendments)
   (N.M. Tripathi Pvt. Ltd.)
   (Wadhwa and Co.)
3. Constitutional Law of India : Dr. Jain
   (Wadhwa and Co.)
5. Constitution Law of India : Prof. P.S. Achuthan Pillai
6. Constitution of India : V.N. Shukla
   (Eastern Book Co.)

Sixth Semester
PAPER – I
CORPORATE ACCOUNTING

No. of instructional hours per week: 5
No. of credits: 4
Aim of the course: To expose the students to the accounting practices prevailing in the corporate.
Course Objectives:
1. To enable the students to develop awareness about corporate accounting in conformity with the provisions of Companies Act, IAS and IFRS.
2. To enable the students to prepare and interpret financial statements of joint stock companies in different situations.
Module I
Accounting standards applicable to corporate – AS 1, 2, 3, 6, 7, 9, 14, 21 (10hrs)
Module II
Issue of shares and debentures – procedures – forfeiture and reissue of shares – underwriting – Redemption of Preference shares and debentures - Final Accounts of Companies – company statutory records – Preparation of Final Accounts – Form and contents of Balance Sheet, Profit and Loss Account (Vertical Form) – Profits Prior to incorporation. (20hrs)
Module III
Module IV
Internal Reconstruction – Reorganization of capital – consolidation and sub-division of share capital – post reconstruction Balance Sheet. (15hrs)

Module V

Books recommended:

PAPER – II
COST ACCOUNTING

No. of instructional hours per week : 5

Aim of the course: To impart knowledge of cost accounting system and acquaint the students with the measures of cost control.

Course objectives:
1. To familiarise the students with cost concepts.
2. To make the students learn the fundamentals of cost accounting as a separate system of accounting

Module I

Module II

Module III

Module IV

Module V
Cost accounting records – Integral and non-integral systems (theoretical importance only) – preparation and presentation of cost sheets – Reconciliation of cost and financial accounts. (15hrs)

Books Recommended:
PAPER – III

INTERPRETATION OF STATUTES AND PRINCIPLES OF LEGISLATION

A. Principles of Legislation:


B. Legislative Drafting:

Principles in drafting a bill, Montesquieu rules in drafting – Rules pertaining to the entire frame work of a statute.

C. Interpretation:


Prescribed Readings:

1. Theory of Legislation - Bentham
2. Legislative Drafting - Bakshi
3. Interpretation of Statutes - Maxwell
4. Interpretation of Statutes - Swaroop
5. Interpretation of Statutes - Bindra
6. Interpretation of Statutes - Varghese and Madhavan Potti
7. Interpretation of Statutes - Sarathi
8. Principles of Legislation, Legislative Drafting and Constitutions - Prof. M. Krishnan Nair and Statutory A. Gopinatha Pillai
10. Principles of Legislation and Legislative Drafting - Dr. Nirmal Kanthi Chakravarthi

PAPER – IV

ADMINISTRATIVE LAW


Delegated Legislation. - Control Mechanism of Administrative Rule making action or Delegated Legislation in India - Legislative Control - Procedural Control - Judicial Control

Prescribed Readings:
3. Cases and Materials Administrative Law. : Indian Law Institute
4. Dr.A.T. Markose, Judicial Control of Administrative Action in India. :
5. I.P. Massey Administrative Law : (Eastern Book Company)
6. Dr.N.K. Jayakumar, Administrative Law. :
7. Constitution of India Relevant Chapters :
8. Administrative Law :
10. Thakwani C.K. Administrative Law :
11. S.P.Sathe, Administrative Law :

PAPER – V

LAW OF EVIDENCE

The Indian Evidence Act, 1872

1. Nature and purpose of the Law of Evidence exposing the difference between “Real Evidence” and “Evidence” as defined in the Act.
3. “Admissions” and ‘Confessions’ in evidence. Distinction between them – Admissions when can be proved by or on behalf of the person making admission – probative value of a confession under the Evidence Act – A retracted Confession – Discovery under Sec.27 of the Act – Confession of co-accused, circumstances under which statements of persons who cannot depose in the open court can be admitted in evidence – dying declaration - showing the difference between Indian and English Law – Pedigree evidence – Meaning and nature of Evidencial value of books of accounts – Nature of relevancy in evidence of the judgements of courts of Law – Expert opinion at evidence – Who is an expert? Scope of character evidence regarding parties and witnesses in civil and criminal proceedings – Hearsay evidence – Exceptions to the hearsay rule primary and secondary evidence – Oral evidence – Documentary evidence – The modus operandi of proof, Nature of burden of proof in civil and criminal cases.

Prescribed Readings: (With amendments)

1. Rantal – Indian Evidence (Act Wadhwa and Co.)
2. P.S. Achudhan Pillai – Law of Evidence
Seventh Semester
PAPER – I
AUDITING

No. of instructional hours per week : 4
Aim of the course: To understand the principles and practice of auditing and enable the students to acquire professional skill in auditing.

Course objectives:
1. To familiarise the students with the principles and procedure of auditing.
2. To enable the students to understand the duties and responsibilities of auditors and to undertake the work of auditing.

Module I
Introduction - Meaning and objectives of auditing –Types of audit- Audit programme - Audit Note Book – working papers -evidences- considerations before commencing an audit routine checking and test checking. (15 hrs)

Module II
Internal control- Internal check and internal audit - Audit Procedure. Vouching requirements of a voucher – vouching of cash sales, receipts from debtors, cash purchases, payment to creditors, payment of wages, purchase of land and buildings – duties of an auditor. Verification and valuation of assets and liabilities – methods –duties of an auditor. (20hrs)

Module III

Module IV
Investigative Audit- Distinction between audit and investigation – Types of investigative audit where fraud is suspected- on acquisition of a running business. (12hrs)

Module V
Recent trends in Auditing- Nature and significance of Cost audit – Tax audit – Management audit- Social audit- Government audit- Auditing in EDP (Electronic Data Processing) environment. (10hrs)

Books Recommended:
PAPER – II
INFORMATION TECHNOLOGY LAW

1. Problem of jurisdiction in cyber space and legal response - relevancy and admissibility of computer evidence - existing legal regime to facilitate electronic commerce and its efficacy.
2. Legal issues relating to Internet contract - liability of Internet Service Provider - spread of obscene material in Internet and legal response.
4. Sale through Internet and consumer protection – Information Technology Act - Legal response to electronic governance - taxation in Internet; legal response.

Prescribed Readings: (With amendments)
1. D.P. Mittal, Law of Information Technology
2. UNESCO, The International Dimensions of Cyber Space Law
3. Suresh T. Viswanathan, The Indian Cyber Law
4. Paras Diwan (Ed.), Cyber and E-Commerce Laws

PAPER – III
PROPERTY LAW

1. Concept of property, Kinds of property, Intellectual property, General principles of transfer, Definitions of immovable property notice, transformability of property, Effect of transfer, Rules against inalienability and restriction on enjoyment by transfers Conditional transfers, Transfer to urban persons, Rules against perpetuity and accumulation of income. Transfer to a class vested and contingent interests, condition precedent and condition subsequent.
2. Doctrine of Election, Appointment, Covenants running with land, Transfer by Ostensible owners and doctrine of Estoppel Transfer by limited owner, Improvement effected by bona fide purchaser, Transfer to defraud creditors, Doctrines of lis Pendens and part performance.
4. Mortgage: Different types of mortgages and their distinctions, Rights and liabilities of Mortgager and Mortgagee (Sec.60 to 77) Priority: Marshalling and Contribution, Deposit in Court, Redemption : Who may sue for Redemption – Subrogation, Taking Rights of redeeming co-mortgager : Mortgage by deposit of Title Deed, Anomalous Mortgage.
5. Charge Doctrine of Merger, Notice & Tender, Floating charge.
11. A comparative study of the corresponding provisions of the English real property law is to be made for better appreciation of the Indian Law.

Statutory Materials: (With amendments)
1. Transfer of Property Act, 1882
2. Easement Act, 1892

**Prescribed Readings: (With amendments)**
2. D.F.Mulla : Transfer of Property Act
4. Sukla : Law of Property

**PAPER – IV**

**PRINCIPLES OF TAXATION LAW**

1. Indian Income Tax Act 1961 and Kerala Agricultural Income Tax Act, 1950 - The study will consist of the following: - Cannons of Taxation – Distinction between tax and fee classification of taxes. - Constitutional basis for taxation – Art 265 Fundamental rights and Taxing statutes
   Legislative entries relating to taxation Income its meaning Income and capital – Leading cases. Income tax Authorities – Basis of charge under the Act. Total Income previous year Status - Residence.
   Mutual Relation of Income Tax Act with Finance Acts. Incomes not forming part of total income. Income of charitable or religious trusts and Institutions. Incomes forming part of total income on which no income tax is payable – Deductions to be made in computing total income – Rules of computation under the different heads of income – carry forward and set off of losses.
   Representative assessees: - Provisions as to a advance payment of tax deducted at source, Registration and assessment of firms and its partners, Brief outline of procedure for assessment, collection and recovery of tax and remedies under the Act, Penalties and prosecution under the Act.

**Prescribed Readings; (With amendments)**
1. Ranga and Palkhivala - “Law and Practice of Income Tax” (Students Edn)
2. Taxman - Direct Taxes

**PAPER – V**

**DRAFTING, PLEADING AND CONVEYANCE**

Outline of the course :

(a) Drafting :- General principles of drafting and relevant substantive rules shall be taught

(b) Pleadings:-
   (i) Civil : Plaint, Written Statement, Interlocutory Application, Original Petition, Affidavit, Execution Petition, Memorandum of Appeal and Revision, Petition under Article 226 and 32 of the Constitution of India.

   (ii) Criminal : Complaint, Criminal Miscellaneous Petition, Bail Application, Memorandum of Appeal and Revision.
(iii) Conveyance: Sale Deed, Mortgage Deed, Lease Deed, Gift Deed, Promissory Note, Power of Attorney, Will, Trust Deed

(iv) Drafting of Writ Petition and PIL petition

The course will be taught through class instructions and simulation exercises, preferably with the assistance of practicing lawyers/retired judges. Apart from teaching the relevant provisions of law, the course may include not less than 15 practical exercises in drafting carrying a total of 45 marks (3 marks for each) and 15 exercise in conveyance carrying another 45 marks (3 marks for each exercise) remaining 10 marks will be given for internal viva voce which will test the understanding of legal practices in relation to Drafting, pleading and conveyancing.

**Eighth Semester**

**PAPER – I**

**APPLIED COSTING**

**No. of instructional hours per week : 5**

**Aim of the course:** To develop the skill required for the application of the methods and techniques of costing in managerial decisions.

**Course objectives:**
1. To acquaint the students with different methods and techniques of costing.
2. To enable the students to apply the costing methods and techniques in different types of industries.

**Module I**


**Module II**

**Process Costing** – Process Accounts – Process Losses – Abnormal gain and their treatment – Joint products and By products – methods of apportioning- joint cost equivalent production units. (20hrs)

**Module III**

**Service Costing** – Features – Composite cost unit – Service Costing applied on transport – hospital – power house - canteen. (10hrs)

**Module IV**

**Marginal Costing** – Break Even Analysis – Cost Volume Profit analysis – Decision making under normal key factor environments including pricing decisions. (20hrs)

**Module V**


**Books Recommended:**

**PAPER – II**

**BANKING LAW**
Importance of banking in modern economy – Recent development in banking practices – Banking institutions in general – Nationalisation of banking institutions.

Different kinds of Accounts: - Joint accounts, minor’s account, combination of accounts, the pass book and its legal position. - Garnishee orders, pledges, guarantees, documents of title to goods, mortgages. - Nature and incidents of banker’s lien, termination of lien, waiver of lien.

General principles of negotiable instruments with reference to bills of exchange, cheque and promissory notes. - Special incidents of banker and customer relationship – Valuables for safe custody – Banker’s commercial credits – Payment of different types of cheques – Collecting banker and paying banker – special protection against forgery. - Statutory control and relation of banking business in India the position of the Reserve Bank. Powers of the Reserve Bank to control banking operations in India.

Prescribed Readings: (With amendments)
1. Chorley – Law of Banking
2. Paget – Law and Banking
3. Tannan – Law of Practice of Banking in India
4. Bhashyam and Adiga – Law of Negotiable Instruments

Statutes: (With amendments)
Banking Regulation Act, 1949.
Reserve Bank of India Act, 1949
The Banking companies (Acquisition and Transfer of undertakings) Act, 1970.

PAPER – III
LABOUR AND INDUSTRIAL LAW – I
(TRADE UNIONS AND INDUSTRIAL DISPUTES)
1 History of trade union movement - trade unions and Indian Constitution - definition of trade union.
2 Registration of trade unions - powers and functions of Registrar of Trade Union - cancellation of registration.
3 Objects of trade unions - funds of trade unions – general and political - trade union immunities – nature and scope.
4 Industry, industrial dispute and workman - meaning and definition - dispute resolution methods and authorities - powers and functions - governmental controls.
7. Standing Orders.

Statutory Materials: (With amendments)
1. Trade Unions Act, 1926.
2. Industrial Dispute Act, 1947.

Prescribed Readings: (With amendments)
1 Malhotra, Law of Industrial Disputes.
2 Indian Law Institute, Labour Law and Labour Relations.
3 K.D. Srivastava, Industrial Employment (Standing Orders) Act, 1946.
5 H.L. Kumar, Misconducts, Charge Sheets and Enquiries.
6 P.R. Bagri – Law of Industrial Disputes
7 O.P. Malhotra – Labour Law
8 Labour Law and Labour Relations – Indian Law Institute
9 V.V. Giri – Labour problems in Indian Industry
PAPER – IV
COMPANY LAW


Board of Directors : - Their positions, powers, duties, appointment, qualifications, disqualifications, vacations of office, removal remuneration liabilities, etc. Managing Director, his position, remuneration appointment etc. Government Directors, when appointed – Their role Managers and Secretaries – Their position and duties. - Majority rule and minority protection.- (Rule in Foss v. Harbottle and Common Law exceptions) - Statutory remedies against oppression and Mis management: - Power of the court under SS. 397-407. - Power of the Central Government under SS. 408-409 - Investigation into the affairs of the company and appointment of Inspectors. - Powers of the Central Government to remove managerial personnel. - Other circumstances where the Central Government / Court can interfere in the internal management of Company – Compromises, arrangements and reconstruction Chapter V, Part VI.

Winding up: - Types of winding up - Winding up by court - Grounds: who can apply? Commencement and consequences of winding up order ; Procedure of winding up by court – Powers of the liquidator, committee of Inspection, Public Examination: Dissolution. - Voluntary winding up: - Members voluntary winding up – Creditor’s voluntary winding up. Declaration of solvency; Powers of Liquidator. - Winding up subject to supervision of Court conduct of winding up – Contributors – Payment of liabilities – Preferential payments – proceeding against delinquent officers. - Winding up of an unregistered company. - Relevant provisions from MRTP Act.

Prescribed Readings: (With amendments)
1. Lectures on Company Law : Shah
(Wadhwa and Co.)
PAPER – V
PROFESSIONAL ETHICS AND PROFESSIONAL ACCOUNTING SYSTEM

Outline of the course: Professional Ethics, Accountancy for Lawyers and Bar-Bench Relations

This course will be taught in association with practising lawyers on the basis of the following materials.

(i) Mr. Krishnamurthy Iyer’s book on “Advocacy”
(ii) The Contempt Law and Practice
(iii) The Bar Council Code of Ethics
(v) 50 selected opinions of the Disciplinary Committees of Bar Council and 10 major judgments of the Supreme Court on the subject.
(vi) Other reading materials as may be prescribed by the University

Assessment in this paper shall consist of the following:
d. Internal viva voce to test the students knowledge in this paper – 20 marks

PAPER – VI
MANAGEMENT ACCOUNTING

No. of instructional hours per week : 5

Aim of the course: To develop professional competence and skill in applying accounting information for decision making.

Course objectives:
1. To equip the students to interpret financial statements with specific tools of management accounting.
2. To enable the students to have a thorough knowledge on the management accounting techniques in business decision making.

Module I

Module II

Module III

Module IV

Module V
(5hrs)

Note:
Students be directed to interpret financial statements with the help of Ratios, Fund Flow Statement and Cash Flow Statement and reporting to management.

Books Recommended:

**Ninth Semester**

**PAPER – I**

**PRIVATE INTERNATIONAL LAW**

1. The nature and scope of private International Law Fundamental concepts of Private International Law-Classification-Domicile Public Policy-Renvoi-The authority of personal laws in Indian Courts.
2. Jurisdiction of Court in cases involving foreign elements.
3. Principles of Indian Private International Law relating to the following matters : - Persons-status and capacity-corporations - Family - Validity and effects of marriage - Divorce Legitimacy -Adoption-Guardianship.  
Contracts - Formation, interpretation, illegality and discharge. - Torts -Proper law -Modern trends. - Property-Transfer, succession (Movable\& immovable) - Administration of estates.
4. Procedure and evidence-Proof of foreign law-Recognition and enforcement of foreign judgments and decrees.
(On matters not covered by Indian Statutes and decisions reference should be made to the English and American Law)

**Prescribed Readings:**
1. Cheshire-Private International Law
2. Prof.K.Sreekantan-Private International Law
3. Paras Divan-Private International Law

**PAPER – II**

**ENVIRONMENTAL LAW**

Concept of Environmental Protection - Sources, Causes and effects of Environmental pollution Classification of different types of pollution. - Air Pollution and Noise Pollution - Water Pollution – Marine Pollution - Land Pollution - General Powers of the Central Government. Scope of Art 32 and 226 of the constitution in environmental matters.


**Prescribed Readings: (With amendments)**

1. Kailas Thakur-Environmental Protection law and Policy in India.
2. Dr.H.Mahaeswaraswamy-Law relating to Environmental Pollution and protection.
5. Environmental Law in India (Eastern Book company)-Dr.Leela Krishnan.

**PAPER – III**

**LABOUR AND INDUSTRIAL LAW – II**

**(SOCIAL SECURITIES LAW)**

3. Employer's liability to pay compensation-nature and extent. Notional extension of time and place of employment- powers of Workmen’s Compensation Commissioners.
4. Responsibility for payment of wages-Fixation of wage periods-Deduction & fines-Authorities & adjudication of claim. Fixation & revision of minimum wages-Powers of appropriate government advisory committee and Board- payment of minimum wages.

**Prescribed Readings: (With amendments)**

2. Victor George, *Social Security and Society*.
8. P.R.Bagri – Law of Industrial Disputes
9. O.P. Malhothra – Labour Law
10. Labour Law and Labour Relations – Indian Law Institute
11. V.V.Giri – Labour problems in Indian Industry
12. H.K.Saharay – Labour and Social Laws
13. Mishra – Labour and Industrial Laws

**Statutory materials (With amendments)**

4. The Payment of wages Act, 1936.

PAPER – IV

ALTERNATE DISPUTE RESOLUTION

Outline of the course :
(i) Negotiation skills to be learned with simulated programme
(ii) Conciliation skills
(iii) Arbitration Law and Practice including International Arbitration and Arbitration Rules.

The course is required to be conducted by senior legal practitioners through simulation and case studies. Evaluation may also be conducted in practical exercises at least for a significant part of evaluation.

Assessment in this paper shall consist of the following:

a. Written test – 40 marks
b. Lok adalath – 25 marks

Students shall take part in at least one Lok Adalat organized by the State Legal Service Authority, voluntary agencies or the University/College Legal Aid Clinics. The students shall study the cases, meet the parties and motivate them to attend the Lok Adalat and to agree to a mediated settlement of the dispute.

a. Negotiation and Conciliation – 25 marks

This shall be done by simulation exercise on the basis of hypothetical problems. The performance of teams consisting of three students [two lawyers and one client] shall be recorded and assessed.

e. Internal viva voce to test the students knowledge in this paper – 10 marks

Tenth Semester

PAPER – I

TRADE IN INTELLECTUAL PROPERTY


Trade Mark: - What is Trade Mark? - Forms of protecting Trade Mark and Goodwill Certification of Trade Marks - Property in Trade Mark and Registration - Licensing of trade mark and registered users - Different terms of protecting trade marks and Goodwill passing off - Service marks - Infringement, Threat and Tradelabel - Assignment and Transmission - Deceptive Similarities

Copyright: - Definition of copyright - Object of copyright, Nature of Copyright - Subject matter of Copyright - Rights conferred by copyright - Assignment, Transmission and relinquishment of copyright - Infringement of Copyright - Remedies against infringement of Copyright - Copyright Office, Copyright Board, - Registration of Copyright & Appeal - Copyright societies - Rights of Broadcasting Organisation & Performers - Copyright and International Law
Industrial Designs: - Subject matter of Designs - Novelty and originality, Registration of designs - Registration of design and Rights thereof - Infringement of copyright in a design - Civil remedies against piracy and defences - Suit for injunction and recovery damages


Prescribed Readings: (With amendments)
1. Copy right of Trade Mark and GATT. Taxman.
   (i) Concept of environmental protection.
   (ii) Sources, causes and effects of environmental pollution-classification of different types of pollutions.
   (a) Air Pollution and Noise.

PAPER – II

Criminology and Penology
1. Nature and Scope of Criminology: Inter relation between Criminology, Penology and Criminal Law - Criminal Law and its nature and elements – Concept of Crime – Intention and Motive - Importance of Criminology
2. Schools of Criminology: - Pre – classical School of Criminology - Classical School - Positive School - Clinical School of Criminology - Sociological School of Criminology - The New Criminology
6. Organised Crimes: - Main characteristics of Organised crime
7. White collar crime: - Definition - Contributing Factors - White Collar Crime in India - Whiter Collar Crime in Professions
   Penology
   Theories of Punishment - Essential of an ideal Penal System - Penal Policy in India
9. Capital Punishment: - Capital Punishment - Should Euthenasia be legalised
Criminal Law Court
11. Lok Adalat: - Legal Services Authority Act 1987 - Object of Criminal Trial - Function of
Criminal Law Court
Reform - Problem of under – trial prisoners - Bar against Handcuffing - Solitary confinement
Custodial Torture in prisons

Prescribed Readings;
1. Prof. H.V. Paranjapa – Criminology and Penology
2. Ahmad Siddique – Criminology and Penology.

Or

**Women and the Law**

1. Status of Women in Indian Society: Rights of the women under the Constitution- Women
Reservations in Election Local Bodies – Directive Principles and Women – Right to Women to
Economic Development.
2. Personal Laws and Gender Justice – Uniform Civil Code
3. Women and Criminal Law:- Offences relating to Marriage - Cruelty by husband or his relatives for
dowry - Outranging the modesty of women – Police Atrocities - Custodial Rape – Sexual harassment
Legislation on Criminal Traffic
5. Law relating to Dowry Prohibition:- Dowry Prohibition Act, 1961 - Dowry death and dowry suicide
6. Women and Industrial Law:- Equal Remuneration for Men and Women - Welfare and Safety of
Women in Industrial law
7. Women and Special Laws:- Women’s Commission - Family Court Act - Indecent Representation of
Women (Act)

Prescribed Readings:

G.B. Reddy - Women and the Law

Relevant Provisions of the Constitution ( with amendments)

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“ Hindu Marriage Ac, 1955
“ Adoption and Maintenance Act, 1956
“ Maternity Benefit Act, 1961
“ Dowry Prohibition Act, 1961
“ Family Court Act, 1984
“ National Commission for Women Act, 1990
“ Protection of Human Rights Act
“ Muslim Women’s (Right on Protection of Divorce) Act, 1986
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**PAPER III**

**PUBLIC INTERNATIONAL LAW**

Nature-origin and basic of International Law-Various theories and schools. - Sources of
International Law. Traditional and modern. - Relationship between International Law
and Municipal Law-Theories- Practice in US, UK and India.
Subjects of International Law, States-Non-States entities-International Organizations and private individuals. - Recognition-Theory and practice-kinds of-effects. - State territorial sovereignty and other lesser territorial rights. - Rights and duties of States.


**Prescribed Readings:**

1. Oppenheim-International Law
2. Starke-International Law
3. Paras Divan-Human Rights and Law Universal and Indian
4. Kapoor-International Law
5. Tandon-International Law
9. D.J. Harris-Cases and Materials on International Law
10. Michael A Kehurst -A Modern Introduction to international Law
11. Malcolm N.Shaw-International Law

**PAPER – IV**

**MOOT COURT EXERCISE, OBSERVANCE OF TRIAL, INTERVIEWING TECHNIQUES AND PRE-TRIAL PREPARATIONS**

This paper may have three components of 30 marks each and a internal viva voce for 10 marks.

(a) Moot Court (30marks) - Every student may be required to do at least three moot courts in a year with 10 marks for each. The moot court work will be on assigned problem and it will be evaluated for 5 marks for written submissions and 5 marks for oral advocacy. The evaluation shall be done by a panel of two teachers nominated by the Principal. Every student shall secure a minimum of at least 75% attendance for the Moot Court.

If a student fails to participate in the Moot Court due to unavoidable circumstances he may be permitted to appear for the examination. But his results will be published only after satisfying the requirement regarding Moot Court in the following academic year.

(b) Observance of Trial in two cases, one civil and one criminal (30marks).

Students may be required to attend two trials in the final year of LL.B. studies. They will maintain a record and enter the various steps observed during their attendance on different days in the court assignment. This scheme will carry 30 marks.

(c) Interviewing techniques and Pre-trial preparations (30 marks):

Each student will observe two interviewing sessions of clients at the Lawyer’s Office/Legal Aid Office and record the proceedings in a diary, which will carry 15 marks. Each student will further observe the preparation of documents and court papers by the Advocate and the procedure for the filing of the suit/petition. This will be recorded in the diary, which will carry 15 marks.

(d) The fourth component of this paper will be internal viva voce examination on all the above three aspects. This will carry 10 marks.