

No.

Dated.

Tender Notice

Sealed competitive tenders are invited through registered/ Speed post only for Supply of following items as per the minimum specification given below for the use of Computer Lab in the Dept. of Economics, University of Kerala, Kariavattom Campus.

1. Desktop Computer

Sl. No.	Specification	
1	Processor	Intel Core i3 6th Generation or higher
2	Memory	4 GB DDR3 or higher
3	Hard Disk	1 TB SATA @ 7200 rpm
4	Optical Drive	CD/DVD RW
5	Monitor	21.5" LED Backlit FHD
6	Graphics	Integrated
7	Ports	USB 2.0 - 4 No.s, USB 3.0 - 2 No.s VGA, RJ-45
8	Ethernet	Gigabit Ethernet
9	Input Devices	Keyboard, Optical Mouse
10	Operating System	Genuine Windows 10 preloaded, Activated
11	Warranty	3 year
12	Brands preferred	Dell/ Lenovo/ HP

2. Kaspersky Internet Security**- 10 User with 3 Year License**

Tender Notification Date :
 Last date and Time of receipt of quotations :
 Date and time of opening quotations :
 Last date of issuing Technical Clarification :
 Cost of Tender Forms :
 Tender Inviting Authority :

For technical Clarifications- contact :

Submission of the Tender Documents

The registered firms who have supplied Computers in Government / autonomous/ Large software firms shall submit their offer through registered and speed post before the last date of receiving quotation to the undersigned. Only the firms satisfying the terms and condition and have a valid tax registration shall submit their bid. The quoted offer should comply with all the specification requirements.

Documents to be uploaded

1. Covering Letter – A letter regarding your firm, experience and your offer.
2. Firm offer for the items – Item wise financial offer.
3. Detailed Technical Brochure of the Item.- Brochure showing technical details of the system.
4. Signed Compliance Matrix – A True/False statement of the compliance of minimum specifications of each item.
5. Signed Undertaking (Format Attached)
6. The reference projects PO's / Completion certificates from end customers

Terms and conditions

1. The Bidder shall quote price in clear terms and the specification of products.
2. The rates quoted must be inclusive of taxes, cost of supply at site, warranty and installation charges.
3. The price should be quoted only in Indian rupees. All documents shall be uploaded.
4. The bids documents are available in the website http://www.keralauniversity.ac.in/tender_ku ; the bids shall be send to the undersigned.
5. The University will release the payment only after inspecting the equipment and satisfy that the supply is as per the requirements.
6. The bidder should guarantee support for the complete system for the next 3 years commencing from the date of commissioning.
7. The bidder should have at least three years experience in the field. References in this respect should be given along with the credentials. The reference projects PO's / Completion certificates from end customers.
8. The bidder has to complete the supply as per the time schedule proposed. The University has the right to claim compensation for the delay in completing the work as per schedule.
9. Bidder can contact the University for Technical Clarification if required.
10. The decision of the University in all matters will be final.
11. This bid will be a Single bid.
12. The technical Specification mentioned here are minimum requirements. Quality of the products will be a factor in technical evaluation.

13. Bidders should examine all instructions, Terms, Conditions and Technical specifications given in the Tender document. Failure to furnish information required by the Bid or submission of a Bid not substantially responsive in every respect will be at the Bidders risk and may result in rejection of Bids. Bidders should strictly submit the Bid as specified in the Tender, failing which the bids will be treated as non-responsive and will be rejected.
 - a) The Technical Bid format as given in the Tender shall be filled, signed and stamped on all pages. Errors if any shall be attested by the Bidders. The Technical Bid shall not contain any indications of the Price; otherwise the Bid will be summarily rejected.
14. Bidder shall also give specifications of hardware /software, brochures from the OEM for the compatible equipment that they would be providing as a part of the assignment.
15. Any Original Disks/ files for licensed softwares, serial key etc shall be delivered to the University under acknowledgement.
16. It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bids and no claim whatsoever including those of financial adjustments to the contract awarded under this tender will be entertained.
17. Only the technically qualified bids will be considered for supply order.
18. The offer submitted by the Bidders should be valid for a minimum period of 90 days from the date of opening of the Tender and further extension can be done with mutual consent.
19. The bidder shall be willing to execute AMC for further period of 3 year if interested by the University at the cost mentioned in the bid.
20. Three year Comprehensive warranty shall be provided on parts and labour without any additional cost from date of commissioning.
21. Late tenders, Tenders without all bid documents will be rejected.
22. In case of dispute arises, only the court situated in Thiruvananthapuram will have the jurisdiction.

Sub: Undertaking of Authenticity for Desktops and Server Supplies**Sub: Supply of IT Hardware/Software – Desktops and Servers****Ref: 1. Your Purchase Order No. -----dated-----.**
2. Our invoice no/Quotation no. -----dated-----.

With reference to the Desktops and Servers being supplied / quoted to you vide our invoice no/quotation no/order no. Cited above,---

We hereby undertake that all the components/parts/assembly/software used in the Desktops and Servers under the above like Hard disk, Monitors, Memory etc shall be original new Components/parts/ assembly /software only, from respective OEMs of the products and that no refurbished/duplicate/ second hand components/parts/ assembly / software are being used or shall be used.

We also undertake that in respect of licensed operating system if asked for by you in the purchase order, the same shall be supplied along with the authorised license certificate (eg Product Keys on Certification of Authenticity in case of Microsoft Windows Operating System) and also that it shall be sourced from the authorised source (eg Authorised Microsoft Channel in case of Microsoft Operating System).

Should you require, we hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery/installation. It will be our responsibility to produce such letters from our OEM supplier's at the time of delivery or within a reasonable time.

In case of default and we are unable to comply with above at the time of delivery or during installation, for the IT Hardware/Software already billed, we agree to take back the Desktops and Servers without demur, if already supplied and return the money if any paid to us by you in this regard.

We (system OEM name) also take full responsibility of both Parts & Service SLA as per the content even if there is any defect by our authorized Service Centre/ Reseller/SI etc.

Authorised Signatory

Name:

Designation:

Place

Date