



UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A++' Grade)

46370/Admn B IV/2022/UOK

27.04.2023

QUOTATION NOTICE

Competitive Quotations are invited from **Authorized dealers/suppliers within Kerala** for entering into Rate Contract for the supply of following Toners for use in the Photocopiers installed in various Sections of the University of the Kerala.

Model of Toners for Photocopier			
SI No	Model of Photocopier	Toner Model	Toner (Original/Compatible)
1	XEROX (Work Centre 5021)	WC 5021	Original
2	Toshiba eStudio 2309A and Toshiba ES 2303 A series	T-2309 P	Compatible
3	A3 Network MFP medium Sharp AR 5618S	MX-235 AT	Original

Conditions

- Supporting Documents (Authorization letter) should be enclosed along with the Quotation stating that the firm is an Authorized dealer/supplier.**
- Suppliers should ensure the supply of Genuine/OEM Toners.**
- Yield of the Toners for Photocopier/Printer should be specified in the Compliance Sheet.**
- The rate should be separately quoted including GST, transportation charges, installation charges and any other charges, for each Toner.**
- Complaints with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.**
- Suppliers who have not maintained the quality will be blacklisted.**
- Payment shall be made only after the supply of the items at our site.**
- The undersigned reserves the right to reject /accept any Quotation without assigning any reason.**

The sealed Quotations along with Compliance sheet and Authorization letter including all technical specifications of the quoted product in comparison with specificational requirement should be addressed to The Registrar ,University of Kerala, Thiruvananthapuram superscribing as 'Quotations for entering into Rate Contract for the supply of (Original or Compatible) Toners for the use of Photocopier installed in the various sections of the University of Kerala.' The last date for receipt of quotations is at **03.00PM on 11.05.2023**. The Quotations will be opened at 3.30 PM on the same day in the presence of Vendors then present.

REGISTRAR

The document is digitally approved. Hence signature is not needed.



Compliance Sheet for Toner for Photocopier					
SI No	Model of Photocopier/Printer	Toner Model	Toner (Original /Compatible)	Yield of Toner	Remarks
1	XEROX(Work Centre 5021)	WC 5021	Original		
2	Toshiba eStudio 2309A and Toshiba ES 2303 A series	T-2309 P	Compatible		
3	A3Network MFP medium Sharp AR 5618S	MX-235 AT	Original		

