

# UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)  
(Re-accredited by NAAC with 'A++' Grade)

59496/Ad BIV A/2023/UOK

02.02.2024

## QUOTATION NOTICE

Competitive Quotations are invited from interested Vendors **within Kerala State**, for the supply of one number of Napkin Incinerator **for use in the Department of Music, Thycaud, Thiruvananthapuram**. The details of Specification for Napkin Incinerator and format of Compliance Statement are also appended.

Quotation Number	59496/Ad BIV A/2023/UOK
Due date and time for receipt of quotations	22.02.2024 3.00 P.M.
Date and time for opening of quotations	22.02.2024 3.30 P.M.
Date up to which the rates are to remain firm for acceptance	180 days
Designation and address of officer to whom the quotation is to be addressed	The Registrar, University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram - 695034
Superscription: Quotations for the supply of one number of Napkin Incinerator for use in the Department of Music, Thycaud, Thiruvananthapuram.	

- Sealed quotations are invited for the supply of the materials specified in the schedule attached below.
- The rates quoted should be for delivery of the articles at the place mentioned below the schedule.
- The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above.
- Any quotation received after the time fixed on the due date is liable to be rejected.
- The maximum period required for delivery of the articles should also be mentioned.
- Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the University reserves also the right to remove the defaulter's name from the list of University suppliers permanently or for a specified number of years.



2. No representation for enhancement of price once accepted will be considered.

3. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.

4. In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby together with such sums as may be fixed by the University towards damages be recovered from the defaulting tenderer.

5. The prices quoted should be inclusive of all taxes, duties, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

6. Payments will be made only after the items are actually verified and taken to stock. The firms will produce stamped pre-receipted invoices for the release of the payment.

7. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

#### **Other Conditions**

1. The rate quoted should be inclusive of Tax, transportation charges, installation charges and any other charges.
2. **Compliance Statement should be submitted that includes all parameters as in specification.**
3. Complaints if any with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
4. **The item should be delivered and installed at the Department of Music, Thycaud, Thiruvananthapuram.**
5. Payment will be made only after the supply and installation of the item at the proposed site.
6. The undersigned reserves the right to accept/reject any quotation without assigning any reason.

The sealed quotations along with the compliance statement including the technical brochure should be addressed to "**The Registrar, University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram - 695034**", superscribing as "**Quotations for the supply of one number of Napkin Incinerator for use in the Department of Music, Thycaud, Thiruvananthapuram**". The last date of receipt of quotations is at 3.00 PM on 22.02.2024. The quotations will be opened at 3.30 PM on the same day in the presence of vendors then present.

**Prof. (Dr.) K S Anil Kumar**  
**Registrar**



### **Specification of Napkin Incinerator**

Type	Wall mountable
Operation mode	Electronically operated fully automatic timer cut off
Loading type	Front loading
Material thermal insulation	High density ceramic fiber
Temperature indicator	Required
Timer	Required
Burning chamber tray	Required
Burning capacity per cycle	4 to 5 (number of napkins)
Power supply	230V +/-10%, 50Hz single phase AC supply
Type of smoke control Unit	Top controlled with minimum 3m length of flexible emission outlet PCB
Safety MCB	Required
Pollution Certificate from Central/State Pollution control boards /CSIR/NABL	Required
Warranty	1 year onsite comprehensive warranty

### **Format of Compliance Statement**

Feature	Description	Compliance (Yes/No)	Remarks
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