



# UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)  
(Re-accredited by NAAC with 'A++' Grade)

No.Ad.BII/EOI/01/07/2023

Dated: 22.07.2023

## **Inviting Expression of Interest for Establishing CCTV System at University of Kerala (Palayam and Karyavattom Campuses)**

We are pleased to announce that the University of Kerala is inviting Expression Of Interest (EOI) for the establishment of a comprehensive Closed-Circuit Television (CCTV) system at our Palayam and Karyavattom campuses. The purpose of this project is to enhance security and surveillance measures across the university premises, ensuring the safety of our students, faculty, staff, and infrastructure.

The University of Kerala is one of the premier educational institutions in the region, committed to providing a conducive environment for learning and personal development. As part of our ongoing efforts to maintain a secure and safe campus, we recognize the importance of implementing an efficient CCTV system that encompasses key areas within both campuses.

Interested vendors and service providers with expertise in designing, installing, and maintaining state-of-the-art CCTV systems are invited to submit their expressions of interest.

### ***The project requirements include but are not limited to:***

**1. Site Survey:** Conducting a thorough assessment of the Palayam and Karavattom campuses to determine optimal locations for camera placement and network infrastructure.

**2. Design and Installation:** Proposing a comprehensive CCTV system design, including camera types, network architecture, storage solutions, monitoring stations, and any additional required equipment. The installation process should be well-planned and coordinated to minimize disruption to campus activities.

**3. Integration and Networking:** Ensuring seamless integration of the CCTV system with existing infrastructure, such as network connectivity, power supply, and campus security systems.

**4. Monitoring and Control:** Implementing a centralized monitoring and control system to facilitate real-time surveillance, event detection, and proactive response.

**5. Maintenance and Support:** Providing ongoing maintenance, troubleshooting, and support services to ensure the CCTV system's optimal functioning, including regular equipment inspections, firmware updates, and timely repairs.

**Interested parties are requested to submit their expression of interest, including the following information:**

**1. Company Profile:** Briefly describe your company, highlighting relevant experience and expertise in deploying CCTV systems in similar educational or institutional environments.

**2. Proposed Approach:** Outline your proposed approach to designing, installing, and maintaining the CCTV system, addressing the key requirements mentioned above.

**3. Team and Resources:** Provide details about your team members, their qualifications, certifications, and any specialized training they possess. Include information about your company's technical resources, such as equipment, software, and technology partnerships.

**4. References:** Include references from at least three previous clients for whom you have successfully executed similar CCTV system projects.

**5. Timeline:** Provide an estimated project timeline, including key milestones and deliverables.

**6. Evaluation:** A committee will evaluate the proposals submitted by the bidders and will request the bidders to make technical presentations, University of Kerala will chose the best technically superior one or may combine components and features from multiple proposals to arrive at a Bill of Materials. Using this , University of Kerala may fix the Pre Qualification criteria and publish the same for further tender process for identifying service provider.

Upon evaluation of the Expressions of Interest, shortlisted vendors will be invited to participate in the subsequent stages of the procurement process, which may include the submission of a detailed proposal, technical presentations, and negotiations.

We look forward to receiving your Expression of Interest and potentially collaborating with you to enhance security measures at the University of Kerala.

**Please take note of the following procedure:**

**1. Technical Proposal Submission:**

- a. Prepare your comprehensive technical proposal as per the guidelines provided in the Expression of Interest (EOI) document.
- b. Submit the technical proposal by the specified deadline to the designated address mentioned in the EOI document.
- c. Clearly label your submission as "Technical Proposal - CCTV System at University of Kerala" and include all necessary documents, plans, and specifications as outlined in the EOI document.

**2. Technical Proposal Scrutiny:**

- a. Upon the receipt of all technical proposals, the University of Kerala will conduct a thorough scrutiny of the proposals with the assistance of a technical committee.
- b. The technical committee will evaluate the proposals based on the criteria outlined in the EOI document, such as expertise, experience, proposed approach, and compatibility with the project requirements.

**3. Financial Submission:**

No Financial Proposals may be submitted as part of EOI, however budgetary quotes for the components may be discussed one to one during presentations.

We kindly request that you carefully review the EOI document for detailed instructions regarding the technical proposal requirements and timelines for submission.

If you have any further questions or require clarification, please do not hesitate to contact Director, Kerala University Computer Centre / Instrumentation Engineer, CLIF

**To ensure a smooth submission and evaluation process, please follow the guidelines below:**

1. Expression of Interest Document: Obtain a copy of the Expression of Interest (EOI) document, which outlines the project requirements and the information to be included in your submission. The EOI document is available at the University website.
2. Preparation of Expression of Interest: Carefully review the EOI document and prepare your submission accordingly. Include all the required information, ensuring it is complete, accurate, and addresses the key requirements mentioned in the document.
3. Submission Format: Prepare your expression of interest in a clear, concise, and well-structured manner. It should be submitted in either electronic or hard copy format, as specified in the EOI document. If submitting electronically, ensure that all files are compatible with the specified format (e.g., PDF, Word document).
4. Deadline: Take note of the submission deadline mentioned in the EOI document. Your expression of interest must be received by the University of Kerala not later than the specified date and time. Late submissions may not be considered.
5. Submission Method: Submit your expression of interest to the designated address or email provided in the EOI document. If submitting a hard copy, ensure that it is properly sealed, labeled, and delivered to the correct location. If submitting electronically, follow the instructions provided for email submission or file upload.
6. Contact Information: Include your complete contact information in the expression of interest, including the name of your company, address, telephone number, and email

address. This will allow the University of Kerala to contact you if any clarifications or additional information are required.

7. Confidentiality and Non-Disclosure: If necessary, clearly indicate any proprietary or confidential information contained in your submission. This will help the University of Kerala to handle such information appropriately.

8. Confirmation of Receipt: Upon submitting your expression of interest, you may request a confirmation of receipt from the University of Kerala. This can help ensure that your submission has been received and is under consideration.

Please ensure that you adhere to the submission guidelines and provide all the required information as outlined in the EOI document. Failure to comply with the submission requirements may result in your expression of interest being disqualified.

Please note that the University of Kerala reserves the right to accept or reject any expression of interest received, to annul the procurement process at any time, or to re-issue the call for proposals.

### **SCHEDULE OF EOI PROCESS**

Sl.No:	Activity	Timeline
1.	Date of Issuance of EOI	22.07.2023, 05.00 PM
2.	Last date and time for submission	07.08.2023 ,02.00 PM
3.	Date and time of EOI opening	07.08.2023, 03.00 PM

***Please submit your expression of interest no later than 07.08.2023, to the following address:***

***The Registrar ,SH Campus, University of Kerala,Palayam, PIN-695034***

***For any inquiries or clarifications regarding this expression of interest, please contact :***

**The Director,  
Kerala University Computer Centre  
Senate House Campus  
Palayam**

**[instrumentationengineer@keralauniversity.ac.in](mailto:instrumentationengineer@keralauniversity.ac.in)  
[kucc.director@gmail.com](mailto:kucc.director@gmail.com)**

**Instrumentation Engineer (i/c) -  
CLIF  
Kariavattom Campus**

**Sd/-**

**REGISTRAR**