

GOVERNMENT OF KERALA

Higher Education (B) Department

NOTIFICATION

No. 27102/B2/76/H. Edn. Dated, Trivandrum, 9th February 1977.

S. R. O. No. 165/77 - In exercise of the powers conferred by Section 83 of the Kerala University Act, 1974, (17 of 1974), the Government of Kerala hereby make the following First Statutes:-

THE KERALA UNIVERSITY FIRST STATUTES, 1977

CHAPTER I

PRELIMINARY

1. *Short title and Commencement:-* (1) These Statutes may be called the Kerala University First Statutes, 1977.

(2) They shall come into force at once.

2. *Definitions:-* (1) In these Statutes unless the context otherwise requires:

(a) "Academic Year" means a period of twelve months commencing from the first day of June:

Provided that in the case of teachers who are granted extension of service till the end of the academic year, the academic year shall mean the period of ten months from the first day of June;

(b) "The Act" means the Kerala University Act, 1974 (17 of 1974);

(c) "Chapter" means a chapter of these Statutes;

(d) "Clear days" means the number of days to be counted excluding the first and last days;

(e) "The College of Oriental Languages" means a College in which provision is made for courses of study in Oriental Languages only and for the preparation of students for degrees, titles or diplomas of the University in such languages;

(f) "Department" means a Kerala University Department of Study and / or Research or a Department functioning for a specific purpose maintained at the cost of the Kerala University Fund;

(g) "First Grade College" means a college which instructs students for examination qualifying for degrees;

(h) "Head of Department" means the officer in charge of a Department responsible for its administration including its day-to-day working;

(i) "Junior College" means a college imparting instruction in Pre-Degree Courses;

(j) "Laws of the University" means the provisions contained in the Kerala University Act, 1974, (17 of 1974) and the Statutes, the Ordinances, the Regulations, rules and bye-laws made under the Act;

(k) "Member of the establishment of the University" means any member of the staff in the administrative and ministerial wings or sections of the University, below the rank of Deputy Registrar and also any member of the administrative and ministerial staff of the constituent units of the University, but shall not include a teacher of the University;

(l) "Motion" means anything moved either by resolution or by amendment;

** (m) "Professional College" means a college in which instruction is given in any of the following subjects, namely:-

(i) Engineering & Technology (ii) Medicine

(iii) Ayurveda

* (iv) Homoeopathy

(v) Law

(vi) Education and

(vii) Fine Arts (B. F. A.)

(n) "Resolution" means an original assertive statement;

(o) "Salaried Officer" means an employee of the University in Classes I, II and III as specified in Statute 6 of Chapter IV;

(p) "Section" means a section of the Act;

(q) "Special meeting" means a special meeting of the Senate convened under subsection (3) of Section 20 of the Act;

* Amendment No. 97. Notification No. Acad. L/S/48/87 dt. 4-4-1988.

** Substituted vide Amendment No. 111

- (r) "Subject of study" means a subject for which a separate Board of Studies is set up;
- (s) "University Employee" means every person (other than teacher) in the whole-time employment of the University (other than a person so employed in the contingent or work establishment) and, paid for from the Kerala University Fund;
- (t) "University Service" means service under the Kerala University otherwise than as a teacher.
- (2) The words and expressions used and not defined in these Statutes but defined in the Kerala University Act, 1974 or in the Interpretation and General Clauses Act, 1125 shall have the meaning respectively assigned to them in those Acts.
3. *Election of a member to the Committee under sub - section (I) of section 10;-* (1) A member to be elected by the Senate for appointment to the Committee referred to in sub section (I) of section 10 shall be elected at a meeting of the Senate specially convened for the purpose (hereinafter in this Statute referred to as the meeting) by the majority of the members present and voting at the meeting.
- (2) Notice of not less than ten days shall be given for the meeting.
- (3) One fifth of the total number of members of the Senate shall form the quorum at the meeting.
- (4) In the case of equality of votes at the meeting, the Chairman or the person presiding shall have a second or casting vote.
- (5) The manner in which the votes of the members shall be taken at the meeting shall be at the discretion of the Chairman or the person presiding.
- (6) If, on the announcement by the Chairman or the person presiding, of the result of voting, any member demands a poll, the same shall be taken in accordance with such method as may be determined by the Chairman or person presiding.
- (7) The result of the poll shall be announced by the Chairman or the person presiding and shall not be challenged.

CHAPTER 2 OFFICERS OF THE UNIVERSITY

Vice-Chancellor

- I. *General Supervision and Control of the Vice-Chancellor:-*
- (1) The Vice-Chancellor shall be a whole time salaried officer of the University and shall exercise general supervision and control over the affairs of the University and he shall give effect to the decision of all the authorities of the University.
- (2) Where an employee of
- (a) the University; or
- (b) any other University or College or Institution maintained by, or affiliated to the University,
- is appointed as the Vice-Chancellor, he shall be allowed to continue to contribute to the Provident Fund to which he is a subscriber, and the contribution of the University shall be limited to what he had been contributing immediately before his appointment as Vice-Chancellor.
- (3) He shall be entitled to travelling and daily allowance at such rates as may be fixed by the Chancellor. The T. A. Bills and other Bills of the Vice-Chancellor and the Pro-Vice-Chancellor, if any, shall not require any countersignature.
- (4) (i) The Vice-Chancellor shall be entitled to leave on full pay for one-eleventh of the period spent on duty:
- Provided that in the event of the same incumbent being re-appointed as Vice-Chancellor for a further term in continuation, he shall be entitled in addition to the leave admissible as above, to leave on full pay for such unavailed period of leave on full pay as may remain to his credit at the end of the previous term.
- (ii) The Vice-Chancellor shall be entitled to get casual leave for 18 days in a year and such number of restricted holidays as are allowed to officers of the Government.
- (5) The Vice-Chancellor shall also be entitled, on medical grounds or otherwise to leave without allowances for a period not exceeding four months during the term of his office:
- Provided that such leave may be converted into leave on full pay to the extent to which he is entitled to leave under clause (4).

2. *Sanction of Grants:-* The Vice-chancellor shall have the power to sanction in consultation with the Syndicate, grants-in-aid, to affiliated colleges and other institutions from the University Fund and from the funds placed at the disposal of the University by the Government or other agencies for the purpose.
3. *Inspection of Institutions:-* The Vice-Chancellor may, if he thinks it necessary, nominate any person or persons to inspect and report on the teaching, equipment and general condition of any institution or college maintained or recognized by or affiliated to the University or any hostel.
4. *Power of Vice-Chancellor to transfer Employees and Posts:-* The Vice-Chancellor shall be competent to transfer any employee or post from one institution maintained by the University to another such institution.
5. *Status of the Vice-Chancellor and his Powers:-* (1) The Vice-Chancellor shall be the Principal Academic and Executive Officer of the University in respect of all matters connected with the University and all the officers are bound to carry out his orders.
(2) In addition to powers conferred under the Act, the Vice-chancellor shall exercise the following powers, namely:-

A. *Academic and Administrative*

- (i) to sanction transfer of students from one college to another and combination of their attendance, subject to the conditions prescribed in the Ordinances;
- (ii) to sanction deputation of delegates to conferences and seminars;
- (iii) to grant exemption from production of attendance certificate in respect of a language to students studying in colleges in which that language is not taught, provided the conditions laid down in the relevant Ordinances are satisfied;
- (iv) to grant extra time to disabled candidates for answering papers at University Examinations, on the recommendations of the Principal;
- (v) to accept, in deserving cases, applications from candidates for admission to University Examinations who could not remit the examination fees within the prescribed time;

- (vi) to declare the satisfactory completion of probation of the officers of the University.
- (vii) to countersign the Travelling Allowance Bills of the Registrar, the Controller of Examinations and the Finance Officer and other Bills the amount of which exceeds Rs. 2,500.

B. *Financial*

- (i) to make arrangements for additional charge in leave vacancy and such other short term temporary vacancies when substitutes are not required;
- (ii) to open new Heads of Accounts in connection with schemes already sanctioned by the Syndicate;
- (iii) to accord sanction for all works, original or repairs up to a maximum of Rs. 50,000 where the following conditions are satisfied:
 - (a) the work is one included in a scheme approved by the Syndicate;
 - (b) funds have been provided in the University Budget;
- (iv) to sanction the permanent advance of Officers and Heads of Institutions under the University;
- (v) to sanction all loans and advances to employees of the University, covered by rules;
- (vi) to sanction advances for departmental purposes where the concerned scheme has been sanctioned by competent authority up to a limit of Rs. 50,000 (Rupees fifty thousand);
- (vii) to accept tenders for works and tenders or quotations for supplies required upto Rs. 50,000 (Rupees fifty thousand) when they are the lowest and in other cases upto Rs. 25,000 (Rupees twenty-five thousand);
- (viii) to sanction refund of deposits of earnest monies, securities, etc., on the basis of the recommendation of Heads of Departments;
- (ix) to sanction reappropriation of funds upto Rs. 5,000 (Rupees five thousand), from one major head to another, provided that such reappropriation does not involve any recurring liability, that is, a liability which extends beyond the financial year in question;

- (x) to sanction reimbursement of amounts spent by the employees of the University for the purchase of medicines according to the rules.
- (3) Such other powers as may be delegated by the Syndicate from time to time.
6. *Delegation of Powers:* - The Vice-Chancellor may delegate any of his administrative powers and functions other than the powers which are to be exercised by the Vice - Chancellor himself under the laws of the University. The delegation of such powers shall be reported to the Syndicate at its next meeting.
7. *Vice-Chancellor to represent the University in certain Organizations:-* The Vice-Chancellor shall be the representative of the University on the Association of Indian / Commonwealth Universities and other similar bodies or associations in India or abroad. In case he is unable to attend meetings of these bodies he may depute a person to represent the University at such meetings.
8. *Deputation:-* The Vice-Chancellor may be deputed by the Syndicate on University business to any part of India or abroad, provided that such deputation abroad shall have the approval of the Chancellor.
9. *Resignation:-* The Vice-Chancellor, may by writing under his hand addressed to the Chancellor, resign his office after giving one month's notice in writing of his intention to do so. The Chancellor shall be the authority competent to accept his resignation.
10. *Grant of Leave:-* The Chancellor shall sanction leave to the Vice-Chancellor.

Pro- Vice-Chancellor

11. *Resignation:-* The Pro-Vice-Chancellor, may, by writing under his hand addressed to the Chancellor, resign his appointment after giving one month's notice of his intention to do so. The Chancellor shall be the authority competent to accept his resignation.

Registrar

12. *Mode of Appointment of the Registrar:-* (1) The Registrar shall be appointed by the Syndicate on the recommendation of a Selection Committee consisting of the Vice-Chancellor as Chairman, two other Syndicate members and one expert to be nominated by the Syndicate, for a period of one year in the first instance. He shall be a whole time salaried officer of the University and be appointed

by a written order. In case his appointment has been continued for over a period of one year, he shall be deemed to be on probation for a period of one year commencing from the date of his appointment within a continuous period of two years. The written order of his appointment shall be lodged with the Vice-Chancellor:

Provided that it shall be competent for the Syndicate to extend the period of probation for a period not exceeding one year.

- (2) On satisfactory completion of probation, the incumbent appointed as the Registrar shall be confirmed by a written order.
- (3) If, on the expiry of the prescribed period or extended period of probation, the Syndicate decides that the Registrar is not suitable for continuance in the post to which he has been appointed, it shall discharge him from service or revert him to his original appointment, as the case may be, after giving him a reasonable opportunity of showing cause against the action proposed to be taken against him.
- (4) Notwithstanding anything contained in clauses (1) to (3) above, the Selection Committee may, in the interest of the University and for reasons to be recorded in writing appoint a person as Registrar by deputation from the State Government Service or Central Government Service on such conditions as it thinks fit.
13. *Age of Retirement of the Registrar:-* The Registrar shall continue in service until he attains the age of 55 years.
14. *Emoluments:-* The Registrar shall receive such salary as may be determined by the Syndicate.
15. *Arrangements during absence:-* The Registrar shall devote his whole time to the duties of his office and shall not absent himself from work without the permission of the Vice-Chancellor if the period of absence is ten days or less, and of the Syndicate if the period is more than ten days. When the period of absence is ten days or less, the Vice-Chancellor and when it is more than ten days, the Syndicate shall make arrangements for the performance of the duties of the Registrar in such manner and on such terms as the Vice-Chancellor or the Syndicate may respectively determine.
16. *Ex-Officio Secretary:-* The Registrar shall act as the Secretary to the Senate, the Syndicate, the Academic Council, the Faculties,

the Boards of Studies and the Committees appointed by these Authorities.

17. *Powers of the Registrar (1) Supervisory Powers:-* (i) Subject to the general direction and control of the Vice-Chancellor, the Registrar shall be in charge of the administration of the University Office and shall have power to fix and define the functions and duties of the officers and employees of the University other than those working under the direct supervision of the Controller of Examinations and the Finance Officer.
- (ii) to take prompt steps for the efficient working of the University Office, subject to the prior approval of the Vice-Chancellor.
- (2) *Other powers:-* In addition to the powers specified above, the Registrar shall have powers:
- (i) to sanction expenditure on the printing of reports, proceedings, etc. , at private presses when the works are based on the lowest among the quotations, subject to budget provision;
- (ii) to sanction expenditure on account of bills in respect of notification published in the Government Gazette, and newspapers, subject to budget provision;
- (iii) to sanction expenditure on account of bills for printing works done at the Government Press, subject to budget provision;
- (iv) to call for and accept quotations for printing minutes of meetings, reports etc., from private presses, when acceptance is based on the lowest among the quotations;
- (v) to sanction the printing of new forms and registers;
- (vi) to sanction (i) Loan of furniture; and (ii) use of University Stadium;
- (vii) to sanction purchase of 'service' postage stamps;
- (viii) to sanction petty items of contingent expenditure upto Rs. 250 (Two hundred and fifty) on each occasion in the University Office under the allotment "Office Expenses and Miscellaneous" ;
- (ix) to grant leave of all kinds (except for higher studies and special disability leave) according to service rules to all non-gazetted officers serving in the University Office and in subordinate institutions;

- (x) to sanction the indents for stationery articles from the Government Stores and to issue articles to the subordinate institutions according to necessity;
- (xi) to forward applications from non-gazetted employees of the University for appointment outside, subject to the service conditions laid down in the Statutes;
- (xii) to sanction expenditure on special contingencies for amounts not exceeding Rs. 1,000 (One thousand) in each case provided that,
- (a) the purchase has been previously approved administratively by a competent authority; and
- (b) the expenditure proposed for sanctioning is derived from quotations approved by the Stores Purchase Committee and the Vice-Chancellor;
- (xiii) to sanction according to the rules, refund or release of deposits (other than Security deposits for works) after satisfactory fulfillment of contract;
- (xiv) to sanction claims or refund of revenue like examination and other fees, according to the rules upto Rs. 100 (one hundred) in each case;

Explanation:- For the purpose of this clause the monetary limit of Rs. 100 will not apply to cases of refund of receipts erroneously credited to the University Account and claimed for refund. In such cases, the refund will be sanctioned fully by the Registrar.

- (xv) to engage coolies for carrying out office work on a casual basis and not on monthly or other long term or semi long term basis;
- (xvi) to sanction payment of salary and pension contribution to Government on account of deputation of staff to the University from Government Departments;
- (xvii) to sanction the use of the Convocation Hall at concessional rates;
- (xviii) to sanction refund of deposits of earnest monies, securities for works, etc, not exceeding Rs. 100 (Rupees one hundred) on the basis of the recommendation of Heads of Departments;

- (xix) to sanction provisional payments upto a maximum of Rs. 500 (Rupees five hundred) to meet expenditure of an urgent nature, subject to the rules and procedures followed by the University;
 - (xx) Any other power that may be delegated to him by the Syndicate.
18. *Duties of the Registrar:-* (1) It shall be the duty of the Registrar,
- (a) to keep in his custody the records, the common seal and other properties committed to his charge by the Syndicate;
 - (b) to conduct the official correspondence of the University and be responsible for the proper maintenance of all the records of the University;
 - (c) to issue all notices convening meetings of the Senate, the Syndicate, the Academic Council, the Faculties, the Boards of Studies, and any Committee appointed by these Authorities;
 - (d) to prepare and maintain a record of the proceedings of the meetings of the Senate, the Syndicate, the Academic Council, the Faculties, the Boards of Studies and any Committee appointed by these Authorities;
 - (e) to make arrangements for the conduct of elections to the various authorities or bodies of the University under the direction of the Vice-Chancellor;
 - (f) to maintain a Register of Graduates, Register of Matriculates, a Register of Donors, a Register of Endowments, a Register of Registered Graduates and such other Registers as are or may be prescribed by the laws of the University, from time to time;
 - (g) to manage, under the directions of the Syndicate, the property and investments of the University and the University Fund;
 - (h) to sign contracts and other agreements on behalf of the University under the directions of the Syndicate; and
 - (i) to perform such other functions as may, from time to time be prescribed by the Syndicate.
- (2) The Registrar shall be competent to countersign bills above Rs. 1,000 and upto Rs. 2,500.

- (3) The Registrar, shall, in the execution of his office be subject to the immediate direction and control of the Vice-Chancellor and shall carry out his orders and render such assistance as may be required by the Vice-Chancellor, in the performance of his official duties.
19. *Access to the University Records:-* The Registrar, shall on application previously made for the purpose of fixing a convenient hour, arrange that any member of a Faculty or the Senate, shall have access to the proceedings of the Faculty or the Senate respectively and to any records other than confidential and privileged documents connected with such proceedings. The Members of the Syndicate shall have access to all the documents of the University office except those connected with the question papers:
Provided that it shall be competent for the Vice-Chancellor to withhold the availability of any documents to any member of the Syndicate, for good and sufficient reasons.
20. *Conditions of Service of the Registrar:-* The Registrar, shall be governed as regards leave, provident fund, pension, insurance, retirement benefits and disciplinary proceedings by the Statutes and Ordinances governing the conditions of service of the non-teaching staff of the University.
21. *Resignation:-* The Registrar, may, by writing under his hand addressed to the Syndicate resign his appointment, after giving three months notice of his intention to do so and it shall be competent for the Syndicate to accept his resignation.
22. *Termination of appointment of the Registrar:-* The Syndicate shall be competent to terminate the appointment of the Registrar for grave irregularities committed in the discharge of his official duties after conducting an inquiry in which he has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges.
23. *Temporary Vacancy:-* In the event of a temporary vacancy occurring in the office of the Registrar, or where the Registrar is temporarily absent, it shall be competent for the Syndicate to make such arrangements as it may deem fit to carry on the duties of the Registrar subject to the provisions of these Statutes.

24. *Ineligibility for membership of the Authorities of the University:-* The Registrar shall be ineligible for election or for appointment as a member of any of the authorities of the University.

Controller of Examinations

25. *Mode of Appointment of the Controller of Examinations:-* (1) The Controller of Examinations shall be appointed by the Syndicate on the recommendation of a Selection Committee consisting of the Vice-Chancellor as Chairman and two other Syndicate Members, for a period of one year in the first instance. He shall be a whole time salaried officer of the University and be appointed by a written order. In case his appointment has been continued for over a period of one year, he shall be deemed to be on probation for a period of one year (Commencing from the date of his first appointment) within a continuous period of two years. The written order of his appointment shall be lodged with the Vice-Chancellor:

Provided that it shall be competent for the Syndicate to extend the period of probation by a period not exceeding one year for good and sufficient reasons.

- (2) At the end of the prescribed or extended period of probation, as the case may be, the appointing authority shall consider the probationer's suitability for full membership to the post to which he has been appointed.
- (3) If the appointing authority decides that the incumbent is suitable for full membership, it shall, as soon as possible, issue an order declaring him to have satisfactorily completed his probation. After the issue of such an order, he shall be confirmed by a written order.
- (4) If the appointing authority decides that the probationer is not suitable for such membership, it shall unless the period of probation is extended, by order discharge him from service.
- (5) Notwithstanding anything contained in clause (1) above, the Selection Committee may, in the interest of the University and for reasons to be recorded in writing, appoint a person as Controller of Examinations by deputation from the State Government Service, or Central Government Service, on such conditions as it thinks fit.

26. *Superannuation age of the Controller of Examinations:-* The Controller of Examinations shall continue in service until he attains the age of 55 years.
27. *Emoluments:-* The Controller of Examinations shall receive such emoluments as may be determined by the Syndicate which shall not be less than that of a University Professor.
28. *Powers and Duties of the Controller of Examinations:-* The Controller of Examinations shall have the following powers and duties namely:-
- (a) He shall be responsible for the conduct of all University Examinations and it shall be his duty to arrange for the preparation, scheduling, marking and reporting of the University Examinations and all other incidental matter connected with University Examinations.
 - (b) He shall be responsible for the safe custody of all papers, documents, certificates and other confidential files connected with the conduct of all University Examinations.
 - (c) He shall keep the minutes of the Boards of Examiners and all Committees appointed by the said Boards.
 - (d) He shall convene meetings and issue notices to Boards of Examiners and Committees appointed by them and conduct the official correspondence thereof.
 - (e) He shall have the power to countersign the travelling allowance bills and remuneration bills of examiners and paper setters and all other bills relating to examinations.
 - (f) He shall perform such other duties as may be prescribed by the Syndicate or conferred upon him by the Senate, the Syndicate or the Academic Council from time to time.
29. *Appointment of Examiners:-* The examiners and question paper setters shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor from a panel of names approved by the Syndicate.
30. *Controlling Power of the Vice-Chancellor:-* The Controller of Examinations, shall in the execution of his office, be subject to the immediate direction and control of the Vice-Chancellor and shall carry out his orders and render such assistance as may be required by the Vice-Chancellor in the performance of his duties.

31. *Conditions of Service:-* The Controller of Examinations shall be governed as regards disciplinary proceedings, leave, provident fund, insurance, pension and retirement benefits by the Statutes and Ordinances governing the conditions of service of the non-teaching staff of the University.
32. *Resignation by the Controller of Examinations:-* The Controller of Examinations may, by writing under his hand resign his appointment after giving three months notice of his intention to resign. The Syndicate shall be the authority competent to accept his resignation.
33. *Termination of Appointment of the Controller of Examinations:-* The Syndicate shall be competent to terminate the appointments of the Controller of Examinations if it is established that he has committed grave irregularities in the discharge of his official duties: Provided that his appointment shall not be so terminated except after an enquiry in which he has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges.

Finance Officer

34. *Mode of Appointment of the Finance Officer:-* (1) The Finance Officer shall be appointed by the Syndicate on the recommendation of a Selection Committee consisting of the Vice Chancellor as Chairman, two other Syndicate Members and one expert to be nominated by the Syndicate for a period of one year in the first instance. He shall be a whole time salaried officer of the University and be appointed by a written order. In case his appointment has been continued for over a period of one year, he shall be deemed to be on probation for a period of one year within a continuous period of two years:
Provided that the Syndicate may, for good and sufficient reasons extend period of probation for a period not exceeding one year.
- (2) At the end of the prescribed or extended period of probation as the case may be, the appointing authority shall consider the probationer's suitability for full membership to the post to which has been appointed subject to the provision of clause (1).
- (3) If the appointing authority decides that the incumbent is suitable for full membership it shall, as soon as possible,

- issue an order declaring him to have satisfactorily completed his probation. After the issue of such an order, he shall be confirmed by a written order.
- (4) If the appointing authority decides that the probationer is not suitable for such membership, it shall unless the period of probation is extended, by order discharge him from service.
35. *Emoluments of the Finance Officer:-* The Finance Officer shall receive such emoluments as may be fixed by the Syndicate.
36. *Conditions of Service of Finance Officer:-* The Finance Officer shall be governed as regards disciplinary proceedings, leave, provident fund, insurance, pension and retirement benefits by the Statutes and Ordinances governing the conditions of service of the non-teaching staff of the University;
37. *Provision for Deputation of the Finance Officer:-* In case a suitable officer is not available for appointment as Finance Officer, it shall be competent for the Syndicate to request the Government of Kerala or the Government of India to lend the services of an officer who has not less than ten years experience in matters relating to accounts and financial administration. If a Government servant is appointed as Finance Officer, he shall be treated as on deputation and be paid the scale of pay he was receiving in Government service, with a deputation allowance not exceeding 20% of his pay.
38. *Qualifications of the Finance Officer:-* The Finance Officer shall possess such qualifications as may be prescribed by the Syndicate.
39. *Duties of the Finance Officer:-* Subject to the general direction and control of the Vice-Chancellor:-
- (1) The Finance Officer shall be in charge of the Finance, Accounts and Audit branch of the University.
- (2) He shall be the principal adviser of the University on all matters connected with Finance, Accounts and Audit of the University. The advice tendered by him shall generally be followed in the University office unless they are inconsistent with the provisions of the Act. Any exception to this shall be recorded by the authorities concerned and thereafter reported to the Finance Committee.

- (3) The Finance Officer, shall, subject to the control of the Senate:-
- (a) ensure that the limits fixed by the Senate for recurring and non-recurring expenditure, for a year are not exceeded and that all monies are expended for the purposes for which they are granted or allotted;
 - (b) be responsible for the preparation of Annual Accounts and the Budget of the University and for their presentation to the Senate;
 - (c) keep a constant watch on the state of the cash, bank balances and on the state of investments;
 - (d) watch the progress of the collection of revenue and advise on the methods of collection employed;
 - (e) ensure that the registers of buildings, land, furniture and equipments are maintained up-to-date and that stock verification of equipment and other consumable materials in all Department of the University, University Centres, Specialized Laboratories, Colleges and Institutions maintained by the University are conducted;
 - (f) to put forward proposal to the Syndicate that explanation be called for unauthorized expenditure or other financial irregularities in any particular case and suggest disciplinary action against the persons at fault;
 - (g) call for from any Centre, Laboratory, College or Institutions maintained by the University any information or returns that he may consider necessary for the discharge of his duties; and
 - (h) he shall make all arrangements for the transaction of business of the meetings of the Finance Committee;
 - (i) to enter into correspondence with the University Grants Commission, Government of India, State Government and other Institutions and Bodies on matters connected with the Finance, Accounts and Audit of the University;
 - (j) to scrutinise every item of new expenditure not provided for in the Budget Estimates of the University;
 - (k) to make recommendations whenever he deems necessary to the Syndicate on all matters relating to the Finance, Accounts and Audit of the University;

- (l) to suggest any new account or audit form or register considered necessary or to suggest alteration to any existing form or register suitably for the proper working of the University Office and the subordinate offices for the approval of the Finance Committee and the Syndicate;
 - (m) to realise and receive grants or other monies due to the University from Central and State Governments, University Grants Commission and other Bodies, Institutions or individuals;
 - (n) to fix the duties and responsibilities of the Deputy Registrars and Assistant Registrars working under him, and to exercise control over these officers and to assess their work and performance.
- (4) The Finance Officer shall be the custodian and disbursing officer of the Kerala University Fund and all payments received by him shall be credited to that Fund and he shall arrange to issue cheques on behalf of the University.
- (5) The Finance Officer shall make all authorized payments out of the University Fund.
- (6) The Finance Officer shall be responsible for the proper maintenance of the Accounts of the University. It shall also be the duty of the Finance Officer to make arrangements for the Audit and payment of bills presented at the University Office.
- (7) The receipt of the Finance Officer or the person or persons duly authorized in this behalf by the Senate for any money payable to the University shall be sufficient discharge for payment of such money.
40. *General Powers of the Finance Officer:-* The Finance Officer shall-
- (a) exercise general supervision over the funds of the University and shall advice the University as regards its financial policy; and
 - (b) perform such other financial functions as may be assigned to him by the Finance Committee and the Senate

Joint Registrar

- * 40 A. *Mode of Appointment of Joint Registrar:-* (1) It shall be competent for the Syndicate to appoint Joint Registrar.
- (2) The Joint Registrar shall be appointed by a written order and his order of appointment shall be lodged with the Registrar.
- 40 B. *Period of Probation of Joint Registrar:-* (1) Every person appointed as Joint Registrar, shall, from the date on which he joins duty, be on probation, for a total period of one year within a continuous period of two _years provided that it shall be competent for the Syndicate to extend the period of probation by a period not exceeding one year for good and sufficient reasons.
- (2) At the end of the prescribed or extended period of probation as the case may be, the appointing authority shall consider the probationer's suitability for full membership for the post to which he has been appointed.
- (3) If the appointing authority decides that the probationer is not suitable for such membership, it shall unless the period of probation is extended, by order revert him to the lower post.
- 40 C. *Conditions of Service:-* The Joint Registrar shall as regards disciplinary proceedings, leave, provident fund, insurance, pension and retirement benefits be governed by the Statutes and Ordinances governing the conditions of service of the nonteaching staff of the University.
- 40 D. *Powers and Duties of the Joint Registrar:-* The Joint Registrar shall devote their whole time in the performance of their duties and discharge such work as may from time to time be allotted by the Vice-chancellor. Subject to the general direction and control of the Registrar, the Controller of Examinations or the Finance Officer, as the case may be, the Joint Registrar shall exercise such powers and perform such duties as may be decided by the Syndicate.

* Introduced vide amendment No. 106. University Notification No. Acad L./S/54/89 dt. 11-10-89 effective from 29-9-'89.

Deputy Registrars, Assistant Registrars, etc.

41. *Mode of Appointment of Deputy Registrar:-* (1) It shall be competent for the Syndicate to appoint Deputy Registrars.
- (2) The Deputy Registrar shall be appointed by a written order and his order of appointment shall be lodged with the Registrar.
42. *Period of Probation of Deputy Registrar:-* (1) Every person appointed as Deputy Registrar, shall, from the date on which he joins duty, be on probation, for a total period of one year within a continuous period of two years:
Provided that it shall be competent for the Syndicate to extend the period of probation by a period not exceeding one year for good and sufficient reasons.
- (2) At the end of the prescribed or extended period of probation as the case may be, the appointing authority shall consider the probationer's suitability for full membership for the post to which he has been appointed.
- (3) If the appointing authority decides that the probationer is not suitable for such membership, it shall, unless the period of probation is extended, by order revert him to the lower post.
43. *Duties of the Deputy Registrar:-* (1) The Deputy Registrars shall devote their whole time in the performance of their duties and discharge such work as may from time to time, be allotted by the Vice-chancellor and shall also render such assistance as may be required by the Registrar from time to time in the performance of their official duties.
- (2) Save as otherwise provided, the Deputy Registrars, shall, in the execution of their duties be subject to the control of the Registrar.
44. *Mode of Appointment of Assistant Registrar:-* The Syndicate may appoint as many Assistant Registrars as they may require.
45. *Period of Probation of Assistant Registrar:-* (1) Every person appointed as Assistant Registrar, shall, from the date on which

he joins duty, be on probation for a total period of one year within a continuous period of two years:

Provided that it shall be competent for the Syndicate to extend the period of probation by a period not exceeding one year, for good and sufficient reasons.

(2) At the end of the prescribed or extended period of probation as the case may be, the appointing authority shall consider the probationer's suitability for full membership for the post to which he has been appointed.

(3) If the appointing authority decides that the probationer is not suitable for such membership, it shall, unless the period of probation is extended, by order revert him to the lower post.

(4) Every Assistant Registrar shall be appointed by a written order and his order of appointment shall be lodged with the Registrar.

46. *Duties of the Assistant Registrar:-* (1) The Assistant Registrars shall devote their whole time in the performance of their duties and discharge such work as may from time to time be allotted by the Vice-chancellor and shall also render such assistance as may be required by the Registrar from time to time in the performance of their official duties.

(2) Save as otherwise provided, the Assistant Registrars, shall, in the discharge of their official duties, be subject to the control of the Registrar.

47. *Conditions of Service of the Deputy Registrars and Assistant Registrars:-* The Deputy Registrars and the Assistant Registrars, shall, as regards disciplinary proceedings, leave, provident fund, insurance, pension and retirement benefits be governed by the Statutes and ordinances governing the conditions of service of the non-teaching staff of the University.

48. *Appointment of other staff:-* The University shall have such other officers and staff as may be decided by the Syndicate from time to time.

CHAPTER 3 TEACHERS OF THE UNIVERSITY

1. *Institution of Posts:-* The Senate shall be competent to institute Professorships, Readerships, Lectureships and such other teaching and research posts required by the University on the motion of the Syndicate and / or on the proposals of the Academic Council therefore endorsed by the Syndicate.

2. *Abolition or Suspension of Posts:-* On the motion of the Syndicate and after report from the Academic Council thereon, the Senate may suspend or abolish any Professorship, Readership, Lectureship or other teaching post, subject however to the condition that in the case of a post which is not permanently vacant at that time no such suspension or abolition shall take effect until after six months notice has been given to the permanent incumbent.

3. *Appointment of Teachers:-* Teachers of the University shall be appointed by the Syndicate after advertisement inviting applications. In making appointments by direct recruitment to posts in any class or category in each Department under the University, the University shall observe the provisions of clauses (a), (b) and (c) of rule 14 and rules 15, 16 and 17 of the Kerala State and Subordinate Service Rules, 1958 as amended from time to time. It shall however be competent for the Syndicate to appoint in exceptional cases Professors and Readers without advertisement, if it is satisfied that persons already in the service are suitable for the post.

*4. *Selection Committee for Appointment of Teachers:-* (1) When posts are to be filled up after inviting applications by advertisement, the applications received shall first be screened by a committee consisting of the Head of the concerned University Department of Study and Research, and Members of the Standing Committee of the Syndicate on Staff, Equipments and Buildings. The applications found in order by the said committee shall be referred to a Selection Committee as specified below:

‡(a) *For the Post of Lecturer:-* At the University level, all selections

* Amendment No. 73 University Notification No. Acad/L.S/36/86 dated 20-9-1986 effective from 1-9-1986.

‡ Substituted vide Amendment No. 187.

must be done within the system with the Vice-Chancellor as the head of the Selection Committee.

1. The Vice-Chancellor to be the Chairperson of the Selection Committee.
2. Three experts in the subject concerned, to be invited on the basis of the list recommended by the Vice-Chancellor and approved by the Syndicate.
3. Dean of the Faculty concerned / Head / Chairperson of the Department.
4. An academician nominated by the Chancellor.

The quorum should be four out of which at least two outside subject experts must be present.

(b) *For the Post of Reader:-* The process of selection should involve inviting the bio-data and reprints of three major publications of the candidate before interview and getting them assessed by the same three external experts, who are to be invited to interview the candidate. The Selection Committee should have the following composition:

1. The Vice-Chancellor to be the Chairperson of the Selection Committee.
2. An academician who is the nominee of the Chancellor.
3. Three experts in the subject concerned / field, out of the list recommended by the Vice-chancellor and approved by the Syndicate.
4. Dean of the Faculty
5. Head / Chairperson of the Department.

At least four members, including two outside experts, must constitute the quorum.

(c) *For the Post of Professor:-* The process of selection should involve inviting the bio-data and reprints of three major publications, of which one could be a book or research report, before the interview and getting them assessed by the same three external experts, who are to be invited for the interview. The assessment report must be placed before the Selection Committee. The composition of the Selection Committee for the post of a Professor will be the same as proposed for the post or Reader.

It may be ensured that the process of selection in every case is transparent and credible.

- (2) No member of the Committee who is an applicant for the post or is related to or interested in any of the applicants

for the post shall take part in the deliberations of the Committee, so far as that post is concerned.

- (3) The recommendations of the Selection Committee shall be placed before the Syndicate, which shall make the appointments.
- (4) Provided that when the Syndicate proposes to make the appointment otherwise than in accordance with the above provisions, the Syndicate shall record its reasons and submit its proposals for the sanction of the Chancellor.
- *(5) The Selection Committee for career Advancement shall be the same as those for direct recruitment for each category.

5. *Qualifications:-* No teacher shall be eligible for appointment as such in the University, unless he possesses such qualifications as may be prescribed by the Regulations made by the Academic Council. **The applicants shall be required to possess the prescribed qualifications at the time of submitting their applications.

†5A. *Age limits for Direct Appointments:-* The maximum age limits for appointments by direct recruitment of University Teachers shall be as follows:

- | | | |
|-------|---|--------------------------|
| (i) | Professors and teaching posts of similar status | - Not more than 50 years |
| (ii) | Readers and teaching posts of similar status | - Not more than 45 years |
| (iii) | Teaching posts below the rank of Reader | - Not more than 40 years |

The usual relaxation in the upper age limit shall be allowed in respect of candidates belonging to the Scheduled Castes, Scheduled Tribes and other Backward Classes. Relaxation in the upper age limit may also be allowed in the case of persons already in the teaching service of the University.

‡The relaxation in upper age limit contemplated above is also applicable to the qualified teachers of affiliated colleges and U. G. C. qualified technical staff (non-teaching) of the University Service who are above the age of 40.

* Introduced vide Amendment No. 188 Notification No. Acad. L. 022954/99 dt. 5-6-2006.

** Amendment No. 74 effective from 1-9-1986.

† Amendment No. 75 effective from 1-9-1986.

‡ Introduced vide amendment No. 168. University notification No Acad. L/S/02690/99 dated 22-10-1999. Effective from 14-10-1999.

Note:- Age of the applicants shall be ascertained as on the 1st day of January of the year in which applications for appointment to such posts are invited.

6. *Mode of Appointment of Teacher:-*(1) Every teacher of the University shall be appointed by a written order.
- (2) A copy of the written order shall be lodged with the Registrar and the other delivered to the teacher concerned and his acknowledgement obtained.
7. *Certain lapses of University Teachers to be punishable:-* The following lapses on the part of teachers in the University shall constitute improper conduct inviting disciplinary action:
- (1) Failure to perform his academic duties such as coming to the class without preparation for conducting lecture classes, demonstration, assessment, guidance, invigilation etc;
 - (2) Gross partiality in assessment of students, deliberately over-marking/under-marking or attempting at victimisation on any ground whatsoever;
 - (3) Inciting students against other students, colleagues or against the University or the State Government or the Central Government:
Provided that a teacher may express his differences on principles in seminars or other places, where students are present;
 - (4) Raising questions of caste creed, religion, race or sex in his relationship with his colleagues and trying to use the above considerations for the improvement of his prospects;
 - (5) Refusal to carry out the decisions taken by appropriate administrative and academic bodies and or functionaries of the University, subject to the condition that they are not against the provisions of any law for the time being in force.
8. *Emoluments of University Teachers:-* The teachers of the University shall receive such emoluments as may be prescribed by the Ordinances.
9. *Disciplinary Control of the Syndicate:-* All teachers of the University shall be subject to the disciplinary control of the Syndicate.
10. *Applicability of certain Rules to University Teachers:-* Subject to the provisions of the Kerala University Act, 1974 and the Statutes issued thereunder, the Kerala Service Rules, the Kerala State and Subordinate Service Rules and the Kerala Government Servant's Conduct Rules for the time being in force as amended from time

to time shall *mutatis mutandis* apply to the teachers of the University, with such modifications as the context may require and the expression "Government" in those Rules shall be construed as a reference to the "University":

- † Provided that the age of retirement of teachers of the University shall be 60 years and that the teachers of the University who complete the age of 60 years during the course of an academic year and whose date of birth is second July or thereafter shall continue in service till the last day of the month in which the academic year ends and subject to the other conditions under Rule 60 (c) part I Kerala Service Rules.
- * 10 (A). Subject to the provisions of the Act and the Statutes framed thereunder the code of professional ethics for University and College teachers prescribed by the University Grants Commission as provided in Appendix VI of the U.G.C. Scheme and approved by the State Government as amended from time to time shall be applicable to the teachers of the University.
11. *Pension, Insurance and Provident Fund for University Teachers:-* The teachers of the University shall be eligible for pension, insurance, provident fund and such other benefits as may be prescribed by the Ordinances made under the Act.
12. *Starting pay of University Teachers:-* The Syndicate may fix the starting pay of a teacher on appointment at any stage in the scale of pay applicable to that post.
13. *Teachers without salary:-* The Syndicate shall have the power to appoint competent persons as Visiting Professors on payment of such honorarium as it may fix for participating in University work in their respective subjects.
14. *Probation and Confirmation:-* (1) Every teacher of the University shall in the first instance be appointed on probation. He shall, from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years;
Provided that it shall be competent for the Syndicate to extent the period of probation for a period not exceeding one year.
- (2) On satisfactory completion of probation, the teacher shall be confirmed by a written order.

* Introduced vide Amendment No. 126 University Notification No. Acad. L/S/2712/91 dated 22-12-92 effective from 27-11-92.

† Substituted vide Amendment No. 192-University notification No. Ac.L/S/2309/08 dt. 31-8-09

(3) If, on the expiry of the prescribed period or extended period of probation, the Syndicate decides that the teacher is not suitable for continuance in the post to which he has been appointed, it shall discharge him from service.

15. *Leave:-* (1) The authority competent to sanction casual leave to the teachers of a Department shall be the Head of the Department. The Head of the Department may avail himself of the casual leave after getting the prior approval of the Registrar for such leave. If the casual leave taken by a Head of the Department involves or is expected to involve absence from headquarters, he shall make arrangements for the satisfactory discharge of his work during his absence and also report that fact to the Registrar. He shall leave the headquarters only after ensuring himself that his report has reached the Registrar.

(2) Leave other than casual leave may be sanctioned to the teachers of the grade of Lecturer and above, by the Vice-Chancellor and to the teachers below the rank of Lecturers by the Head of the Department.

(3) No leave shall be sanctioned without ascertaining the eligibility of the applicant from the leave account maintained for the purpose.

(4) In cases where the University has granted leave without allowances to its academic staff for enabling them to accept foreign assignments of visiting professorships and the like, such leave without allowances shall count for increments in the timescale applicable to a post in which those persons were officiating at the time they proceeded on leave and would have continued to officiate but for their proceeding on leave.

Explanation:- For the purpose of this Statute, foreign assignment means an offer of a teaching-cum-research post outside India, which the University permits its teacher to accept in case it is of the opinion that the acceptance of such a teaching-cum-research post would enhance the usefulness of the teacher to the University on his return from abroad.

16. *Disciplinary Procedure:-* The provisions relating to disciplinary procedure contained in Part III of Chapter IV, shall *mutatis mutandis* apply in the case of disciplinary action against the teachers of the University:

Provided that the disciplinary authority for imposing minor penalties on teachers of the University shall be the Vice-Chancellor and for imposing major penalties, the Syndicate.

17. *Duties of a University Professor:-* It shall be the duty of a University Professor, as the Syndicate may direct-

(i) to deliver lectures, conduct classes, engage in research and do such other academic work as relates to his Subject;

(ii) to direct and supervise the work of research students in branches of knowledge relating to his subject working under him; and

(iii) to advise the Syndicate, the Academic Council and the Faculties with respect to any course of study or examination or on any other matter relating to his subject if so required.

*18. *Head of a Department:-* The Professor, Reader or Lecturer in charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Readers as per seniority. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he shall be relieved of such a responsibility for academic reasons. In such case the next seniormost teacher shall be the Head of the Department. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months service remaining till retirement. In Departments where there are no Professors or Readers, the Headship shall be rotated among the Lecturers. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his duties.

* Modified vide Amendment No. 191

19. *Powers of Heads of Departments:-* The Heads of Departments shall exercise the following powers:

(1) *Administrative Powers*

- (i) To sanction tours within State of all employees of the Department for authorised official purposes.
- (ii) To grant leave of all kinds according to the service rules (except leave for higher studies and special disability leave) to all officers of non-gazetted status serving the Department and casual leave to officers of gazetted status in the Department.
- (iii) To take disciplinary action against subordinates of non-gazetted status under their control as specified in Chapter IV.
- (iv) To engage workmen for carrying out menial work connected with the office on a casual basis but not on monthly or other long term or semi long term basis.

(2) *Financial Powers*

- (i) To operate on the funds provided in the budget under their respective Departments and to draw non-countersigned contingent and establishments bills.
- (ii) To sanction write-off of unserviceable stores and other articles like wornout office furniture, appliances, apparatus, books, dismantled materials, etc., upto a maximum book value of Rs. 100 in each case and the disposal of such stores and articles as per the laws of the University.
- (iii) To sanction temporary withdrawals from the provident fund deposits of subordinates of the Department, subject to the provident fund laws, the availability of funds being ascertained from the University Office.
- (iv) To sanction investigation of arrear claims unless time barred as per the provisions of the Kerala Financial Code, Volume I.

(3) *Contingencies*

- (a) *Ordinary Contingencies:-* To accord sanction for all recurring supplies and contingent expenditure required for the normal running of their Department / Office for which funds are provided in the University budget after following the usual rules and procedures laid down by the Syndicate.

Note: - Ordinary recurring contingencies comprise such items as are incidental to the management of any office, eg. purchase of reference books and periodicals, stationery, postal charges, conveyance or records, sweeping and cleaning charges and petty charges for engagement of workmen on casual basis.

- (b) *Special Contingencies:-* (i) To sanction expenditure on non recurring supplies or special contingent expenditure upto *Rs. 5,000 at a time.

Note: - Special contingencies comprise such items as exhibits for a museum, special or ordinary apparatus and equipments, materials for a science department. Articles like refrigerators, radios, electric fans, iron safes, etc., shall, however, be purchased under sanction of the Vice-Chancellor or other higher authority as required by the rules with reference to the monetary limits.

Exception:- These limits do not apply to books and journals which may be purchased subject to Ordinances made by the Syndicate.

- (ii) To sanction contingent expenditure for purchase not exceeding Rs. 100 in each case without calling for quotations.

20. Grant of increment to non-gazetted staff: - Increments to those of non-gazetted status working in a Department shall be sanctioned by the Finance Officer according to rules (except permission to allow them to cross the efficiency bar if any) in the time scale of pay.

** 21 Vacation-Teachers of the University shall be entitled to a vacation of two months from 15th April to 15th June every year.

22. Presence during working days, etc:- Teachers of the University shall be required to be present at their stations of duty throughout the working hours on all working days. They shall also register their vacation address with the University.

23. Permission to leave station:- Teachers of the University shall not leave their stations of duty on holidays or during vacation or leave without giving prior intimation to the Head of the Department of

* Substituted, vide amendment No. 107- effective from 4-10-'89

**Substituted vide amendment No. 144 University Notifications No. Acad. L. / S/731/94 dtd. 6-4-96 Effective from 14-3-1996.

their intention so to do. They shall also give their leave or vacation address. The Heads of Departments shall also give prior intimation to the Registrar before they leave their place of duty and also furnish their leave or vacation address to him. The Registrar shall notify the arrangements made for the discharge of their duties, during their absence.

24. *Appointment of Part-time Teachers:* - (1) It shall be competent of the Syndicate to appoint in the exigencies of service part-time teachers. They shall perform such duties as may be assigned to them.
- (2) Part-time teachers shall be appointed for such periods and paid such salaries as may be fixed in each case, regard being had to the grade of the teacher and the amount of time he is to devote to the work of the University.
- (3) Part-time teachers shall be entitled, in addition to the gazetted holidays and other holidays as may be fixed by the Syndicate, to a summer vacation of one month between the 15th day of April and the 15th day of June as in the case of full-time teachers and under the same conditions.
- †25. *Departmental Council:*-(1) Each Department of Study and Research shall have a Departmental Council consisting of all its members.
- (2) *Chairman:*- The Head of the Department shall be the Chairman of the Departmental Council. He shall preside over the meeting of the Council. When the Head of the Department is not in station on the day of the meeting, the next senior teacher shall preside.
- (3) *Meeting of the Council:*-
- (a) The Departmental Council shall meet once in every month. However, it may meet at any other time as decided by the Chairman or on requisition by 2/3 of the members of the Department to consider matters of urgent academic importance or on matters affecting the working of the Department.
- (b) Teachers shall attend the meetings of the Departmental Council as a matter of duty.
- (4) *Confirmation of Minutes:* - The Chairman shall circulate the Minutes of the Council meeting for confirmation among members within seven days of the meeting.

† Introduced vide Amendment No. 119. University Notification No. Acad. L/S/ 3033/90 dated 5-9-1991 Effective from 13-8-1991.

Where there is difference of opinion among the members on the content of the Minutes, it shall be resolved based on the majority view.

- (5) *Approval of the Vice-Chancellor:*- The finalised minutes, signed by the Chairman, shall be forwarded to the Registrar for approval of the Vice-Chancellor immediately after confirmation.
- (6) *Powers of the Council:*- (1) Budget of the Department shall be scrutinised and approved by the Council.
- (2) The Council shall discuss and make recommendation on the following:
- (a) Distribution and allocation of teaching and other academic and administrative work in the Department.
- (b) Requirement of the Department regarding posts, purchase of equipments, books, journals, research facilities etc.
- (c) Organization of the Departmental Library.
- (d) New specialization, courses, research schemes etc.
- (e) Plan proposals relating to every successive plan.
- *26. Teachers Grievance Cell: - There shall be a Teachers' Grievance Cell consisting of the following members:
1. The Vice-Chancellor
 2. The Pro-Vice-Chancellor
 3. The Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings.
 4. The Convenor, Standing Committee of the Syndicate on Finance.
 5. Member/ Members of the Syndicate representing University Teachers.
 - **6. Two members of the Syndicate.
 7. Two Representatives each of the service organisations of Teachers of Kerala University.
 8. The Registrar
 9. The Finance Officer

* Introduced vide Amendment No. 128. University Notification No. Acad. L/S/ 1398/92 dated 20-1-1994 Effective from 11-1-1994.

** Introduced modified and renumbered vide Amendment No. 186. AcL./ S/ 9632/ 2005 dtd. 2-3-2006

CHAPTER 4

**TERMS AND CONDITIONS OF SERVICE OF THE NON - TEACHING
STAFF OF THE KERALA UNIVERSITY
(OTHER THAN UNIVERSITY TEACHERS)**

PART I

1. *Application*:- Subject to the provisions of the Act, this Chapter shall apply to all employees of the University, other than teachers.
2. *Applicability of the Kerala Service Rules, etc.* to the non-teaching staff:- (1) Subject to the provisions of the Act and the Statutes issued there under, the Kerala State and Subordinate Service Rules, 1958, the Kerala Service Rules, 1959 and the Government Servants Conduct Rules, 1960 as amended from time to time in so far as may be applicable and except to the extent expressly provided for in these Statutes shall apply in the matter of all the service conditions of the University employees in the University service:
Provided that the said rules shall, in their application to the members of the University service, be construed as if the employer were the Kerala University instead of the Kerala State Government.
- (2) Notwithstanding anything contained in these Statutes, the employees who were in the University service immediately before the 30th day of August, 1957 and to whom section 28 (b) of the Travancore University Act, 1113 was applicable shall be governed by the service rules and conditions of service to which they were subject to before the 30th day of August, 1957, provided that such employees have not exercised their option to be governed by the provisions in Chapter LVIII of the Ordinances immediately in force before the commencement of the Kerala University First Statutes, 1972.
- (3) *Travelling Allowances*:- The University employees, shall as regards travelling allowance be governed by the provisions contained in the Kerala Service Rules (as amended from time to time) for the time being in force.
- (4) *Disciplinary Procedure*:- Disciplinary action against the University employees shall be taken in accordance with the provisions of Part III of this Chapter.
- (5) *Authority to sanction leave*:- The authority competent to sanction leave and cognate matters shall be as provided in Part IV.

PART II

- (6) *Constitution of the Kerala University Service*:- There shall be a service called the Kerala University Service which shall consist of the following Classes of posts:-

Class I	Posts on scales of pay with a minimum of Rs. 850 per mensem and above.
Class II	Posts on scales of pay with a minimum of Rs. 435 and above but less than Rs. 850 per mensem.
Class III	Posts on scales of pay with a minimum of Rs. 210 and above but less than Rs. 435 per mensem.
Class IV	Posts on scales of pay with a minimum of Rs. 196 per mensem.

The employees belonging to Classes I and II shall have the status of Gazetted Officers of the Kerala Government Service.

- (7) *Scale of pay, Qualification and Method of Recruitment*:- The scales of pay of the various posts in the University shall be such as may be prescribed by the Ordinances.
- (8) *Recruitment to posts*:- The recruitment to posts shall be made on the basis of the recommendation made by a Selection Board consisting of the Vice-Chancellor as Chairman, Convener of the Standing Committee of the Syndicate on Staff, Equipment and Buildings, Convener of the Standing committee of the Syndicate on Finance and two syndicate members to be nominated by the Vice-Chancellor from time to time. The Registrar shall be the Secretary to the Board. The Board may conduct such tests as are deemed necessary to determine the suitability of candidates for appointment. It may also fix the rates of fee for admission to the tests. In making appointments by direct recruitment to posts of non-teaching staff in the University, the University shall observe the provisions of clauses (a), (b) and (c) of rule 14 and rules 15, 16 and 17 of the Kerala State and Subordinate Service Rules, 1958 as amended from time to time:

Provided that it shall be competent for the Vice-chancellor to make recruitment to posts the maximum of which does not exceed Rs. 600 with or without the aid or advice of the Committee, in case he is of opinion that appointments to the University should be made immediately.

9. *Probation and Confirmation of non-teaching staff:-* (1) Every person appointed to Class I, II and III post shall, from the date on which he joins duty be on probation for a period of one year within a continuous period of two years:

*Provided that where there are more than one grade to the same category and duties and responsibilities attached to the various grades are one and the same and appointment to the higher grades are made by promotion from the lower grades, then probation shall be insisted only in the lowest grade to such category;

Provided further that it shall be competent for the Syndicate to extend the period of probation for a period not exceeding one year for good and sufficient reasons.

- (2) If, on expiry of the prescribed period or extended period of probation, the Syndicate decides that a person appointed to any class or category is not suitable for continuance in the post to which he has been appointed, it shall discharge him from service or revert him to his original appointment as the case may be, after giving him a reasonable opportunity of showing cause against the action proposed to be taken against him.
- (3) On satisfactory completion of probation, every person shall be declared to have satisfactorily completed his probation by a written order of the competent authority. Thereafter, he shall become eligible for confirmation.
10. *Passing of Examination or Test:-* The University employees' shall be required to pass such departmental tests or examinations within such period as may be prescribed by the Syndicate within the period of probation.
11. *Temporary Appointments:-* (1) When it is necessary in the interest of University owing to an emergency which has arisen to fill immediately a vacancy in a post borne in the cadre of the service and there would be undue delay in making such appointment in accordance with these Statutes, the appointing authority may appoint a person, otherwise than in accordance with these Statutes, temporarily, until a person is appointed in accordance with these Statutes:

Provided that a person appointed under this clause shall not be allowed to continue in such post for a period exceeding three months;

* Vide Amendment No. 58 University Notification No. Academic L/S/27/85 dated 25-5-85 effective from 14-5-85.

Provided further that before a person is appointed under this Statute, persons who are admittedly senior to him shall also be appointed, even if they are absent from duty, whether on leave or on foreign service or on deputation or for any other valid reason and allowed to continue as such subject to the condition that persons so appointed shall not be eligible for the higher time scale of pay by virtue of such appointments, unless otherwise specifically ordered by the competent authority.

- Note (1) Even where it is considered necessary to sanction the higher time scale of pay not more than one person either the senior most fit person in a series of adjacent persons outside the ordinary line, or, if such a person either forgoes the benefit of his own volition or does not require the benefit by virtue of his holding a post outside the ordinary line which secures him at least, equivalent benefits in respect of salary and pension then the next below in the series may be authorized to draw the salary of the higher scale or grade in respect of anyone officiating vacancy within the cadre filled by his junior.
- (2) A fortuitous officiating appointment given to a person who is junior to one outside the regular line does not in itself give rise to a claim to the part of the senior to the higher time scale of pay.
- (2) No appointment under clause (1) shall ordinarily be made of a person who does not possess the requisite qualification if any prescribed for the post. Every person who does not possess such qualification and who has been or is appointed under clause (1) shall be replaced as soon as possible by a person possessing such qualification.
- (3) Where it is necessary to fill a short vacancy in a post borne on the cadre of service and appointment of the person who is entitled to such appointment under these Statutes would involve exceptional administrative inconvenience, the appointing authority may appoint any other person who possesses the prescribed qualifications if any.
- (4) A person appointed under clause (1) shall, whether or not he possesses the qualifications prescribed for the post to which he is appointed be replaced as soon as possible by a member of the service or an approved candidate qualified to hold the post under these Statutes:

Provided that persons appointed under clause (1) or (2) shall be replaced in the order of seniority based on length of temporary service in the unit.

- (5) A person appointed under clause (1) or (3) to a post borne on the cadre of the service shall not be regarded as a probationer or be entitled by reason only of such appointment to preferential claim to future appointment:

Provided that where such a person is subsequently appointed at the same post in accordance with these Statutes, he shall commence his probation therein from the date of such subsequent appointment or from such earlier date as the appointing authority may determine and he shall also be eligible to draw increments in the time scale if any applicable to the post from the date of commencement of his probation but shall not be entitled to arrears of pay, unless otherwise ordered by the Syndicate.

- (6) Subject to the provisions of the relevant service rules and Ordinances as regards pay, there shall be paid to the person appointed under clause (1) or (3) to hold temporarily a post borne on the cadre of the service either his substantive pay or the pay of the lowest grade or the minimum pay in the time scale of pay, as the case may be, applicable to the service, whichever is higher.

12. *Temporary Promotion* :- (a) (i) If owing to an emergency, it has become necessary in the interest of the University to fill immediately a vacancy in a post borne on the cadre of a higher category in any class of the service by promotion from a lower category and there would be undue delay, in making such promotion in accordance with these Statutes, the appointing authority may promote a person, otherwise than in accordance with these Statutes temporarily.

- (ii) No person who does not possess the qualifications prescribed for the post shall ordinarily be promoted under sub-clause (i). A person promoted under sub-clause (i) of clause (a) shall be replaced as soon as possible by the member of the service who is entitled to the promotion under the Statutes or by a candidate appointed in accordance with the Statutes as the case may be.

- (b) Where it is necessary to fill a short vacancy in a post borne in the cadre of a higher category in any class of service by promotion from a lower category and the appointment of

the person who is entitled to such promotion under these Statutes would involve exceptional administrative inconvenience, the appointing authority may promote any other person who possesses the qualifications, if any, prescribed for the higher category.

- (c) A person temporarily promoted under sub-clause (i) of clause (a) shall, whether or not he possesses the qualification prescribed for the post to which he is promoted, be replaced as soon as possible by the member of the service who is entitled to promotion under these Statutes.

- (d) A person promoted under clause (a) or (b) shall not be regarded as a probationer in the higher category or be entitled by reason only of such promotion to any preferential claim to future promotion to such higher category. If such a person is subsequently promoted to the higher category in accordance with these Statutes, he shall commence his probation, if any in such category from the date of such subsequent promotion or from such earlier date as the appointing authority may determine. He shall also be eligible to draw increments in the time scale of pay applicable to such higher category from the date of commencement of his probation but shall not be entitled to arrears of pay unless otherwise ordered by the syndicate.

- (e) Subject to the provisions of the relevant service rules as regards pay, there shall be paid to a person promoted under clause (a) or (b) either his substantive pay or the pay of the lowest grade or the minimum of pay in the time scale of pay, as the case may be applicable to the higher category, whichever is higher.

13. *Appointment in the place of Members dismissed, removed or reduced*: Where a person has been dismissed, removed or reduced from any class, category or grade in the service, no vacancy caused thereby or arising subsequently in such class, category or grade in the service shall be, substantively filled to the prejudice of such person, until the appeal, if any, preferred by him against such dismissal, removal or reduction is decided and except in conformity with such decision, or until the time allowed for preferring an appeal has expired, as the case may be.

14. *Posting and Transfers*:- All University employees shall be bound to serve throughout the University area.

* 14A. *Posting of Employees on transfer from other Universities:-* The Syndicate may, on request from the employees concerned, sanction, posting of employees on transfer from other Universities in the State subject to the following conditions:-

- (1) Posting of employees on transfer from other Universities may be allowed only on reciprocal basis.
- (2) Such transfers shall be restricted to employees of Class III and Class IV categories who have satisfactorily completed their probation.
- (3) A person transferred from another University shall take his rank below the junior-most in the entry grade of the category concerned.
(eg. A Senior grade Assistant or Assistant Grade I if transferred shall be appointed as Junior most Assistant Grade II).
- (4) The person transferred shall not be allowed to count his previous service towards seniority but he may be allowed to count it toward increment, leave, pension, gratuity, etc. He will not be required to undergo fresh probation at the entry grade.
- (5) The person transferred from this University shall relinquish his lien and all other rights in the University.
- (6) The person transferred shall be entitled to protection from drop of emoluments. His pay on such appointment shall be fixed at the minimum of the scale of pay of the post in this University service if the pay he was drawing in the parent University is less than the minimum. In case he was drawing under the parent University, pay above the minimum and equal to a stage in the scale of pay of the post in this University service, his pay will be fixed at that stage and if the pay he was drawing under his parent University is not a stage in the scale of pay of the post in this University service, it will be fixed at the next lower stage the difference being treated as personal pay to be absorbed in future increases of pay.
- (7) No T. A. or joining time pay will be allowed for persons on transfer from other Universities.

* Introduced vide Amendment No. 43.

- (8) The University from which such employees are transferred shall pay the leave salary and pension contribution of such employees to the University when they are transferred.
- (9) Those who are transferred shall clear all liabilities outstanding in their name before the transfer is effected.

15. *Confidential Reports:-* (a) University employees except Deputy Registrars, Assistant Registrars and Heads of Department:- Every University employee in Class I and II service shall report on the 15th day of January each year, in Form A on the work and conduct of the employees who have worked under him for a period of not less than four months in the calendar year immediately preceeding. The report shall be countersigned by his immediate official superior or superiors who shall record thereon such observations as he / they would deem it necessary to record, and forward it to the Registrar not later than 31st January.

The confidential report shall be shown to the officer concerned and his acknowledgment recorded in the report itself. The officer concerned shall have a right to make representation against the adverse remarks, if any, within a period of thirty days.

- (b) Deputy Registrars, Assistant Registrars:- The provisions in clause (a) shall apply *mutatis mutandis* except that the Registrar / Controller of Examinations / Finance Officer shall write the confidential report in Form A in respect of those who are working under them and keep them in their personal custody after perusal by the Vice - Chancellor.
- (c) Registrar, Controller of Examinations, etc:- The Vice-Chancellor shall write the confidential reports of the Professors, the Registrar, the Controller of Examinations and the Finance Officer in Form A and keep them in his custody.

16. *Relinquishment of Rights by Members-*Any person may, in writing, relinquish any right or privilege to which he may be entitled under these Statutes, if in the opinion of the appointing authority such relinquishment is not opposed to the interests of the University and nothing contained in these Statutes shall be deemed to require the recognition of any right or privilege to the extent to which it has been relinquished.

17. *Members absent from duty:-* The absence of a member of the University service from duty, whether on leave, on foreign service

or on deputation or for any other reason and whether his lien in a post borne on the cadre of the service is suspended or not, shall not, if he is otherwise eligible, render him ineligible in his turn.

- (a) for reappointment to a substantive or officiating vacancy in the class, category, grade or post in which he may be a probationer or an approved probationer;
- (b) for promotion from a lower to a higher category in the service as the case may be, in the same manner as if he had not been absent. He shall be entitled to all the privileges in respect of appointment, seniority, probation and confirmation to which he would have enjoyed but for his absence, subject to his completing satisfactorily the period of probation on his return.

PART III Disciplinary Procedure

18. *Definitions*:- In this part, unless the context otherwise requires-
- (a) 'Appointing authority' means the authority empowered to make appointments to the post which the University employee for the time being holds.
 - (b) 'Disciplinary authority' in relation to the imposition of a penalty on a University employee, means the authority competent under these Statutes to impose on him that penalty.
19. *Suspension*:- (1) The appointing authority or any authority to which it is subordinate or any other authority empowered by the Syndicate in that behalf may, at any time, place a University employee under suspension-
- (a) where a disciplinary proceeding against him is contemplated or is pending; or
 - (b) where a case against him in respect of any criminal offence is under investigation or trial; or
 - (c) where in the opinion of the authority aforesaid he has engaged himself in activities prejudicial to the interests of the University; or
 - (d) where final orders are pending in the disciplinary proceeding, if the appropriate authority considers that in the then

prevailing circumstances it is necessary, in the interests of the University that the University employee should be suspended from service of the University.

- (2) A University employee shall be deemed to have been placed under suspension by an order of the appointing authority-
- (a) with effect from the date of his detention, if he is detained in custody, whether on a criminal charge or otherwise, for a period exceeding forty eight hours;
 - (b) with effect from the date of his conviction, for an offence, if he is sentenced to a term of imprisonment exceeding forty eight hours and is not forthwith dismissed or removed or compulsorily retired consequent to such conviction.

Explanation: The period of forty eight hours referred to in sub-clause (b) of clause 2 shall be computed from the commencement of the imprisonment after the conviction and for this purpose intermittent periods of suspension, if any, shall be taken into account.

- (3) (a) An order of suspension made or deemed to have been made under this Statute shall continue to remain in force until it is modified or reviewed by the authority competent to do so.
 - (b) Where a University employee is suspended or is deemed to have been suspended (whether in connection with any disciplinary proceeding or otherwise) and any other disciplinary proceeding is commenced against him during the continuance of that suspension, the authority competent to place him under suspension, may, for reasons to be recorded by him in writing, direct that the University employee shall continue to be under suspension until the termination of all or any of such proceeding.
20. *Report of Suspension*:- Where the order of suspension is made by an authority lower than the appointing authority, such authority shall forthwith report to the appointing authority, the circumstances under which the order was made.
21. *Continuance of Suspension in case of further enquiry*:- Where a penalty of dismissal, removal or compulsory retirement from service imposed upon a University employee under suspension is set aside in appeal or on revision under these Statutes and the

case is remitted for further inquiry or action or with any other direction, the order of his suspension shall be deemed to have continued in force on and from the date of the original order of dismissal, removal, or compulsory retirement and shall remain in force until further orders.

22. *Continuance of Suspension in certain other cases:-* Where a penalty of dismissal, removal or compulsory retirement from service imposed upon a University employee is set aside or declared or rendered void in consequence of or by a decision of a court of law and the disciplinary authority, on a consideration of the circumstances of the case decides, to hold a further enquiry against him on the allegations on which the penalty of dismissal, removal or compulsory retirement was originally imposed, the University employee shall be deemed to have been placed under suspension by the appointing authority from the date of the original order of dismissal, removal or compulsory retirement and shall continue to remain under suspension, until further orders.

23. *Modification or Revocation of Suspension:-* An order of suspension made or deemed to have been made under these Statutes may, at any time be modified or revoked by the authority which made or is deemed to have made the order or by any authority to. Which that authority is subordinate.

24. *Subsistence Allowance:-* (1) Whenever a University employee is placed under suspension, he shall be paid such ,subsistence and other allowances admissible under the rules for the time being in force regulating such matters:

Provided that where the period of suspension exceeds twelve months it shall be within the competence of the suspending authority to increase or reduce the amount of subsistence allowance for any period subsequent to the period of the first twelve months subject to the following conditions, namely:-

- (i) the amount of subsistence allowance may be increased by a suitable amount, not exceeding fifty percent of the subsistence allowance drawn during the period of the first twelve months, if in the opinion of the suspending authority, the period of suspension has been prolonged for reasons not directly attributable to the member of service.

- (ii) the amount of subsistence allowance may be reduced by a suitable amount not exceeding fifty percent of the subsistence allowance drawn during the period of the first twelve months, if in the opinion of the suspending authority the prolongation of the period of suspension has been due to reasons directly attributable to the member of the service.

- (2) No member of the service shall be entitled to receive payment under clause (1) unless he furnishes a certificate to the effect that he is not engaged in any other employment, business, profession or vocation.

25. *Imposition of Penalties:-* The following penalties may, for good and sufficient reasons and as hereinafter provided, be imposed on a University employee, namely :-

A. Minor Penalties

- (i) Censure;
- (ii) Fine (in the case of persons on whom such penalty may be imposed under these Statutes);
- (iii) Withholding of increments or promotion;
- (iv) (a) Recovery from pay of the whole or part of any pecuniary loss caused to the University or a State Government or the Central Government or to a local authority or any legally constituted body, by negligence or breach of orders.
- (b) Recovery from pay to the extent necessary, of the monetary value equivalent to the amount of increments ordered to be withheld where such an order cannot be given effect to.

Explanation:- In case of stoppage of increments with cumulative effect, the monetary value equivalent to three times the amount of increments ordered to be withheld may be recovered.

B. Major penalties

- (v) Reduction to a lower rank in the seniority list or to a lower grade or post or time-scale;

Note 1:- The period of reduction shall not be less than six months and not more than five years. If the period is not specified in the order, the period of reduction shall be deemed to be six months;

Note 2:- Reduction to a lower stage in the time scale can be with or without the effect of postponing future increments. If no

mention is made about this in the order, the reduction shall be deemed to be without the effect of postponing future increments.

- (vi) Compulsory retirement;
- (vii) Removal from the University service which shall not be a disqualification for future employment, unless otherwise directed specifically;
- (viii) Dismissal from the University service which shall be a disqualification for future employment.

Explanation: The following shall not amount to a penalty within the meaning of this Statute:-

- (i) Withholding of increments of a University employee for failure to pass a departmental examination or consequential to the extension of probation in accordance with the Statutes or orders governing the services or post or the terms of his appointment.
- (ii) Stoppage of a University employee at the efficiency bar in the time-scale on the ground of his unfitness to cross the bar.
- (iii) Non-promotion, whether in an officiating or substantive capacity, of a University employee after consideration of his case, to a higher grade or post, for promotion to which he is eligible.
- (iv) Reversion to a lower service, category, class, grade or post of a University employee officiating in a higher service, category, class, grade or post on the ground that he is considered, after trial, to be unsuitable for such higher service, category, class, grade or post or on administrative grounds unconnected with his conduct.
- (v) Reversion to his previous service, category, class, grade or post of a University employee appointed on probation to another service, category, class, grade or post during or at the end of the period of probation in accordance with the terms of his appointment or the Statutes governing probation.
- (vi) Replacement of the service of a person whose services have been borrowed from the Central Government or State Government or a local authority at the disposal of the authority which had lent his services.

- (vii) Compulsory retirement of a University employee in accordance with the provision relating to his superannuation or retirement.
- (viii) Termination of service of a University employee during or at the end of the period of his probation, in accordance with the terms of the appointment or the laws of the University.

26. *Fine:-* The penalty of fine as such shall be imposed only on University employees holding Class IV posts.
27. *Disciplinary Authority:-* (a) The penalties specified in items (i), (ii), (iii) and (iv) of Statute 25 may be imposed on a University employee by the Registrar or the Head of the Department.
 - (b) The penalties specified in items (i) to (viii) of Statute 25 may be imposed on any of the members of the establishment of the University office whose pay or maximum pay does not exceed Rs. 560 per mensem by the Registrar.
 - (c) The penalties specified in items (v) to (viii) of Statute 25 may be imposed on a member of the establishment of the University below the rank of a Deputy Registrar by the Vice-Chancellor.
 - (d) The penalties specified in items (i) to (viii) of Statute 25 may be imposed on a University employee of and above the rank of Deputy Registrar by the Syndicate.
28. *Powers of Higher Authorities:-* The powers which an authority may exercise under Statute 27 shall be exercisable by the higher authorities also.
29. *Bar of Jurisdiction:-* Where in any case a higher authority has imposed or declined to impose a penalty under these Statutes a lower authority shall have no jurisdiction to proceed under those Statutes in respect of the same case.
30. *Supersession:-* The order of a higher authority imposing or declining to impose in any case a penalty under these Statutes shall supersede any order passed by a lower authority in respect of the same case.

Procedure for Imposing Major Penalties

- 31 *Inquiry:-* Without prejudice to the provisions of the Kerala Public Servants (Inquiry Act, 1963) no order imposing on a University

employee any of the penalties specified in items (v) to (viii) of Statute 25 shall be passed except after an inquiry held as far as may be, in the manner hereinafter provided, in Statutes 32 to 45.

32. *Formal Inquiry how and when ordered:-* (a) Whenever a complaint is received or on consideration of the report of an investigation, or for other reasons, the disciplinary authority or the appointing authority or any other authority empowered by the Syndicate in this behalf is satisfied that there is prima facie case for taking action against a University employee, such authority shall frame definite charge or charges which shall be communicated to the University employee, together with statement of the allegations on which each charge is based and of any other circumstances which it is proposed to take into consideration in passing orders on the case. The accused University employee shall be required to submit within a reasonable time to be specified in that behalf a written statement of his defence and also to state whether he desires to be heard in person. The University employee may on his request be permitted to peruse or take extracts from the records pertaining to the case for the purpose of preparing his written statement provided that the disciplinary or other authority referred to above may, for reasons to be recorded in writing refuse him such access if in its opinion such records are not strictly relevant to the case or it is not desirable in the interest of the University to allow such access. After the written statement is received within the time allowed, the authority referred to above may, if it is satisfied that a formal enquiry should be held into the conduct of the University employee, hold the formal inquiry itself or forward the record of the case to the authority or officer referred to in clause (b) and order that a formal enquiry may be conducted.
- (b) The formal inquiry may be conducted by -
- (i) the Syndicate; or
 - (ii) an officer authorized by the Syndicate; or
 - (iii) an officer authorized by the appointing authority.
33. *Amendment of Charges:-* The authority or officer conducting the inquiry (hereinafter referred to as the Inquiry Authority) may during the course of the inquiry, if it deems necessary, add to, amend, alter, or modify the charges framed against the accused University employee, in which case the accused shall be required to submit within a reasonable time to be specified in that behalf any further written statement of his defence.

34. *Access to Records:-* The University employee shall, for the purpose of preparing his defence, be permitted to inspect and take extracts from such official records as he may specify,; provided that such permission may be refused if for reasons to be recorded in writing, in the opinion of the Inquiring Authority, such records are not relevant for the purpose or it is against the interest of the University to allow him access thereto.
35. *Inquiry into Charges not admitted:-* On receipt of the further written statement of defence under Statute 33 or if no such statement is received within the time specified therefore or in cases where the accused is not required to file written statement under the said Statute, the Inquiring Authority may inquire into such of the charges as are not admitted.
36. *Presentation of case:-* The Disciplinary Authority, if it is not the Inquiring Authority, may nominate any person to present the case in support of the charges before the Inquiry Authority. The University employee shall not engage a legal practitioner unless, the person nominated by the Disciplinary Authority is a legal practitioner or unless the Inquiring Authority, having regard to the circumstances of the case, so permits.
37. *Adducing of evidence:-* The Inquiring Authority, shall, in the course of the Inquiry, consider such documentary evidence and: take such oral evidence as may be relevant or material in regard to the charges. The University employee shall be entitled to cross examine witnesses examined in support of the charges and to give evidence in person and to have such witnesses as may be produced, examined in his defence. The person presenting the case in support of the charges shall be entitled to cross-examine the University employee and the witnesses examined in his defence. If the Inquiring Authority declines to examine any witness on the ground that his evidence is not relevant or material, it shall record the reasons in writing.

Explanation:- If the Inquiring Authority proposes to rely on the oral evidence of any witness, the authority shall examine' such witness and give an opportunity to the accused University employee to cross-examine the witness. Any previous written record of a statement made by a witness shall not be used or relied on and shall not form part of the record of the Inquiry except where the University employee agrees in writing to treat it as such.

38. *Witnesses:-* The University employee may present to the Inquiring Authority a list of witnesses whom he desires to examine in his defence. Where the witness to be examined is a University employee, the Inquiring Authority himself shall normally try to secure the presence of the witness, unless he is of the view that the witness's evidence is irrelevant or not material to the case under inquiry. Where the witness proposed to be examined by the University employee is one other than a University employee, the Inquiring Authority will be under no obligation to summon and examine him, unless the University employee himself produces him, for examination.
39. *Report of Inquiry:-* At the conclusion of the Inquiry, the Inquiring Authority shall prepare a report of the Inquiry recording the findings on each of the charges together with reasons therefore. If, in the opinion of such authority, the proceedings of the Inquiry establish charges different from those originally framed, he may record findings on such charges, provided that findings on such charges shall not be recorded unless the University employee has admitted the facts constituting them or has had an opportunity for defending himself against him.
40. *Record of Inquiry:-* The Records of Inquiry shall include-
- (i) the charges framed against the University employee and the statement of allegations furnished to him;
 - (ii) his written statement of defence, if any;
 - (iii) a summary of the oral evidence considered in the course of the Inquiry;
 - (iv) the documentary evidence considered in the course of the Inquiry;
 - (v) the orders, if any, made by the Disciplinary Authority and the Inquiring Authority in regard to the Inquiry; and
 - (vi) a report setting out the findings on each charge and the reasons therefor.
41. *Findings of Disciplinary Authority:-* The Disciplinary Authority shall, where it is not the Inquiring Authority consider the records of the Inquiry and where it is considered necessary to depart from the findings of the Inquiring Authority, record its findings on each charge with reasons thereof.

42. *Imposition of major penalty:-* (1) If the Disciplinary Authority, having regard to the findings on the charges, is of the opinion that any of the penalties specified in item (v) to (viii) of Statute 25 shall be imposed, it shall-
- (a) furnish to the University employee a copy of the report of the Inquiring Authority and where the Disciplinary Authority is not the Inquiring Authority, a statement of its findings together with brief reasons for disagreement if any, with the findings of the Inquiring Authority; and
 - (b) give a notice stating the action proposed to be taken in regard to him and calling upon him to submit within a specified time, which may not generally exceed one month, such representation as he may wish to make against the proposed action.
- (2) The Disciplinary Authority shall consider the representation, if any, made by the University employee in response to the notice under sub-clause (b) and determine what penalty, if any, shall be imposed on the University employee and pass appropriate orders thereon.
43. *Imposition of minor penalty:-* If the Disciplinary Authority having regard to its findings is of the opinion that any of the penalties specified in items (i) to (iv) of Statute 25 shall be imposed, he shall pass appropriate orders in the case.
44. *Communication of Orders:-* Orders passed by the Disciplinary Authority shall be communicated to the University employee who shall also be supplied with a copy of the report of the Inquiring Authority, and where the Disciplinary Authority is not the Inquiring Authority, a statement of its findings together with brief reasons for disagreement, if any, with the findings of the Inquiring Authority unless they have already been supplied to him.
45. *Inquiry to be expeditious:-* The enquiry shall be conducted as expeditiously as the circumstances of the case may permit, particularly one against an officer under suspension.

Procedure for Imposing Minor Penalties

46. *Inquiry:-* No order imposing any of the penalties specified in items (i) to (iv) of Statute 25 shall be passed except after-
- (a) the University employee is informed in writing of the proposal to take action against him and of the allegations on which

it is proposed to be taken and given opportunity to make any representation he may wish to make:

- (b) such representation, if any, is taken into consideration by the disciplinary authority.

47. *Record of Proceedings in respect of minor penalties:-* The record of proceedings under Statute 46 shall include-

- (i) a copy of the intimation to the University employee of the proposals to take action against him;
- (ii) a copy of the statement of allegations communicated to him;
- (iii) his representation, if any;
- (iv) the orders of the case together with the reasons therefor.

48. *Joint Inquiry in respect of two or more Employees:-* Where two or more University employees are concerned in any case, the authority competent to impose the penalty of dismissal from service on all such University employees or a higher authority may make an order directing that disciplinary action against all of them may be taken in common proceedings and specifying the authority which may function as the Inquiring Authority for the purpose of such common proceedings.

49. *Special Procedure in certain cases:-* Notwithstanding anything contained in Statutes 31 to 44 and 46 to 48.

- (i) where a penalty is imposed on a University employee on the ground of conduct which had led to his conviction on a criminal charge; or
- (ii) where the Disciplinary Authority is satisfied for reasons to be recorded in writing that it is not reasonably practicable to follow the procedure prescribed in the said Statutes; or
- (iii) where the Syndicate, for reasons to be recorded in writing is satisfied that in the interests of the University, it is not expedient to follow such procedure, the Disciplinary Authority may consider the circumstances of the case and pass such orders thereon as it deems fit.

50. *Order not appealable:-* There shall be no appeal against an order passed under the provisions of the Statutes, except as expressly provided in the Act or in these Statutes.

51. *Appeals against Orders of Suspension:-* A University employee

may appeal against an order of suspension to the authority to which the authority which made or is deemed to have made the order is immediately subordinate.

52. *Appeal against Penalties:-* (a) An appeal from an order imposing a penalty by the Registrar or Head of the Department shall lie to the Vice-Chancellor;

- (b) An appeal from the order imposing a penalty by the Vice-Chancellor or the Syndicate shall lie to the Chancellor.

53. *Appeal against Other Orders:-* (1) A University employee may appeal against an order which-

- (a) denies or varies to his disadvantage his pay, allowances, pension or other conditions of service as regulated by the laws of the University;
- (b) interprets to his disadvantage the provisions of any such laws; to any authority which made such laws.
- (2) An appeal against an order-
- (a) stopping a University employee at the efficiency bar in the time scale on the ground of his unfitness to cross the bar;
- (b) reverting to a lower service, grade or post a University employee officiating in a higher service, grade or post, otherwise than as a penalty; and
- (c) determining the pay and allowances for the period of suspension to be paid to a University employee, on his reinstatement or determining whether or not such period shall be treated as period spent on duty for any purpose; shall lie in respect of a University employee, to the authority to whom the authority imposing the penalty is immediately subordinate.

Explanation:- In this Statute, the expression 'University employee' includes a person who has ceased to be in University service.

54. *Limitation:-* No appeal under this part shall be entertained unless it is submitted within a period of sixty days of the receipt of the order appealed against.

55. *Form and Contents of Appeal:-* Every person Submitting an appeal shall do so separately and in his own name. The appeal shall be addressed to the authority to whom the appeal lies, shall contain all material statements and arguments on which the appellant

relies, shall not contain any disrespectful or improper language, and shall be complete in itself.

56. *Submission of appeals:-* Every appeal shall be submitted to the authority which made the order appealed against:

Provided that if such authority is not the head of the office in which the appellant may be serving or, if he is not in service, the head of the office in which he was last serving; or is not subordinate to the head of such office, the appeal shall be submitted to the head of such office who shall forward it forthwith to the said authority;

Provided further that a copy of the appeal may be submitted direct to the appellate authority.

57. *Withholding of Appeals:-* The authority which made the order appealed against may withhold the appeal, if-

- (i) it is an appeal against an order from which no appeal lies; or
- (ii) it does not comply with any of the provisions of Statutes 55 and 56; or
- (iii) it is not submitted within the period specified in Statute 56; or
- (iv) it is repetition of an appeal already decided and no new facts or circumstances are adduced; or
- (v) it is addressed to an authority to which no appeal lies under these statutes:

Provided that an appeal withheld on the only ground that it does not comply with the provisions of Statutes 55 and 56 shall be returned to the appellant and if re-submitted within one month thereof after compliance with the said provisions shall not be withheld.

58. *Withholding of Appeal to be communicated:-* Where an appeal is withheld, the appellant shall be informed of the fact and the reasons therefor. When the appeal is withheld, the authority withholding the appeal shall forward a copy of the order communicated to the University employee to the appellate authority.

59. *Transmission of appeals:-* The authority which made the order appealed against shall, without any avoidable delay, transmit to the appellate authority every appeal which is not withheld under Statute 58 with his comments thereon and the relevant records.

60. *Appellate Authority's power to call for appeals withheld:-* The authority to which the appeal lies may direct transmission to him of an appeal withheld under Statute 57 and thereupon such appeals shall be transmitted to that authority together with the comments of the authority withholding the appeal and the relevant records.

61. *No appeal from an order withholding an appeal:-* No appeal shall lie against the withholding of an appeal by a competent authority.

62. *Appeal against suspension:-* In the case of an appeal against an order of suspension, the appellate authority shall consider whether in the light of the provisions of Statutes and having regard to the circumstances of the case, the order of suspension is justified or not and confirm or revoke the order accordingly.

63. *Appeal against penalties:-* (1) In the case of an appeal against an order imposing any of the penalties specified in Statute 25 the appellate authority shall consider:-

- (a) whether the facts on which the order was based have been established;
- (b) whether the facts established afford sufficient grounds for taking action;
- (c) whether the procedure prescribed in these Statutes have been complied with, and if not, whether such non compliance has resulted in violation of any laws of the University or in failure of justice;
- (d) whether the findings are justified; and
- (e) whether the penalty imposed is excessive, adequate or inadequate, and pass orders:-
 - (i) setting aside, reducing, confirming or enhancing the penalty;
 - (ii) remitting the case to the authority which imposed the penalty or to any other authority with such direction as it may deem fit in the circumstances of the case;

Provided that:-

- (i) the Appellate Authority shall not impose any enhanced penalty which neither such authority nor the authority which made the order appealed against is competent in the case to impose;
- (ii) no order imposing an enhanced penalty shall be passed unless

the appellant is given an opportunity of making any representation which he may wish to make against such an enhanced penalty; and

(iii) if the enhanced penalty which the Appellate Authority proposes to impose is one of the penalties specified in items (v) to (viii) of Statute 25 and an inquiry under Statutes 32 to 44 has not already been held in the case, the Appellate Authority shall, subject to the provisions of Statute 49, itself hold such inquiry or direct that such inquiry be held and thereafter on consideration of the proceedings of such inquiry and after giving the appellant an opportunity of making any representation which he may wish to make against such penalty; pass such orders as it may deem fit.

(2) In the case of an appeal against an order specified in Statute 53 the Appellate Authority shall consider all the circumstances of the case and pass such orders as it may deem just and equitable.

64. *Implementation of Orders on appeal:-* The authority which made the order appealed against shall give effect to the orders passed, by the Appellate Authority.

65. *Procedure when the Authority who imposed penalty becomes the Appellate Authority:-* Notwithstanding anything contained in this part, where the person who made the order appealed against becomes, by virtue of his subsequent appointment or otherwise the appellate authority under Statutes 51 to 53 in respect of the appeal against such order, such person shall forward the appeal to the authority to which he is immediately subordinate, and such authority shall in relation to that appeal, be deemed to be the Appellate Authority for the purpose of Statutes 63 and 64.

66. *Revision:-* Notwithstanding anything contained in these Statutes, where there is a grave miscarriage of justice or a patent error on the facts in the record of the case of a subordinate authority, it shall be open to the Syndicate at any time to call for the records and after examining them pass such orders as it may consider necessary.

67. *Time Limit for revision:-* An application for revision of the order appealed against by the aggrieved party may be entertained only if preferred before the expiry of a period of two months from the date of receipt of the order.

68. *Submission of Report:-* Every authority other than the Syndicate empowered to impose any of the penalties specified in Statute 25 shall submit to the Syndicate a quarterly statement of cases where any of the aforesaid penalties have been imposed or where a University employee is suspended under Statute 19. Every Appellate Authority other than Syndicate shall likewise submit to the Syndicate a quarterly statement of cases disposed of.

69. *Extension of the Jurisdiction of the Director of Vigilance Investigation to the University:-* The Director of Vigilance Investigation, Kerala shall be competent to inquire into cases of misconduct, corruption. etc., against the officers (other than the Vice-Chancellor, the Pro- Vice-Chancellor, the Controller of Examinations, the Registrar and the Finance Officer) teachers and members of the non-teaching staff of the University in respect of the various types of cases specified in G.O.(P) No. 26/71/ Vigilance dated 28-12-1971 issued by the Vigilance Department of the Government of Kerala as modified from time to time or in accordance with such other orders as may from time to time be issued by the Government of Kerala on receipt of a request from the Registrar, University of Kerala.

(2) In the case of allegations against the Vice-Chancellor, the Pro-Vice-Chancellor, the Controller of Examinations, the Registrar and the Finance Officer, the Director of Vigilance Investigation shall take up investigation only on the specific request of the Chancellor and submit his enquiry report to the Chancellor.

(3) On receipt of such a request from the Registrar, University of Kerala, under clause (1) the Director of Vigilance Investigation shall conduct the enquiry in the manner laid down in G. O. (P) No. 26/71/ Vigilance dated 28-12-1971, and forward the enquiry report to the Registrar, University of Kerala for suitable action.

(4) Upon receipt of the enquiry report, it shall be competent for the Disciplinary Authority to initiate disciplinary action in accordance with the procedure laid down in this chapter.

PART - IV**Leave**

(See Statute 5 of part I, Chapter IV)

70. *Leave other than Casual Leave:-* The authorities competent to sanction all leave, other than casual leave shall be as follows:-

Post held by the employees	Name of leave	Sanctioning authority
1. All posts in Class I and II Services	All kinds of leave other than extraordinary leave	Vice-chancellor,
2. Posts in Class III and IV Services	- do -	Registrar or the Head of the Department concerned.
3. Posts in Class I, II III and IV Services	Extraordinary leave	Vice-chancellor

Note:- No leave shall be sanctioned without ascertaining the eligibility thereto of the applicant from the leave account maintained for the purpose.

71. *Casual Leave:-* The authorities competent to sanction casual leave or Restricted Holidays shall be as follows:-

Post	Sanctioning Authority	Remarks
I. 1. Deputy Registrars	} Registrar / Controller of Examinations /Finance Officer as the case may be.	
2. Assistant Registrars		
3. Section Officers		
4. Assistants	Deputy Registrar or Assistant Registrar under whom they are working.	
	Section Officer	

II. Officers of the Department:

1. Head of a Department (not being a teacher) Head of the Department (not being a teacher) may avail himself to be taken should be reported to the Registrar, before the leave is availed of. If the casual leave involves or is expected to involve absence from head quarters, he should make arrangements for his work being carried out

during his absence and report the arrangement to the Registrar. He should not leave headquarters on casual leave before assuring himself that his report has reached the Registrar.

2. Officers and subordinate (other than teachers) working under the Head of a Department The Head of the Department concerned

**CHAPTER 5
THE SENATE**

1. *Powers of the Senate:-* In addition to the powers conferred on the Senate by the Provisions of the Act, the Senate shall have the following powers, namely:-
- (i) to confer degrees and other academic distinctions on persons-
 - (a) who unless exempted therefrom in the manner prescribed, shall have pursued a prescribed course of study in a college or institution maintained by or affiliated to the University and shall have passed the prescribed examination, or examinations; or
 - (b) who shall have carried on research under prescribed conditions:-
 - (ii) to grant diplomas, titles, certificates and other academic distinctions to persons who shall have pursued a prescribed course of study under prescribed conditions;
 - (iii) to confer honorary degrees or other distinctions on distinguished person in accordance with the conditions prescribed by the Statutes;
 - (iv) to provide for research and the advancement and dissemination of knowledge in such branches of learning as it may deem necessary;
 - (v) to establish, maintain, equip and manage higher educational institutions and institutions of scientific research;
 - (vi) to establish, equip and maintain a University Library;
 - (vii) to institute and maintain wherever necessary all or any of the bodies, associations or societies specified in subclause (a) to (j) of clause (xv) of section 5 of the Kerala University Act, 1974;
 - (viii) to establish, equip and maintain a University Press
 - (ix) to make such provisions as will enable the affiliated colleges to undertake specialisation of studies and to organise common laboratories, libraries and other equipment for research work;
 - (x) to prescribe and modify the conditions of affiliation of colleges or other institutions to the University, and to

- suspend or withdraw the affiliation of any college or institution, on sufficient grounds in accordance with the provisions in the Statutes;
- (xi) to prescribe conditions under which grant-in-aid may be given to any person or body;
 - (xii) to enter into any agreement with the State Government or the Government of India or any statutory body established by law for the purpose of developing University education in India or with a private management or with private persons for assuming the management of any institution or for taking over its properties and liabilities or for receiving any grants for developing institutions and for any other purpose not repugnant to the provisions of the Act or the Statutes and the Ordinances;
 - (xiii) to co-operate with other Universities or authorities or associations in such manner and for such purposes as it may determine; and
 - (xiv) to frame Statutes for regulating the procedure and conduct of business at meetings of the Senate.
2. *Meetings:-* The annual meeting, at which the Annual Report, the Annual Accounts and Audit Report, and the Financial Estimates shall be presented, shall be held in the fourth quarter of the financial year. The Senate may also meet at such other times as it may, from time to time, decide.
3. *Special Meeting of the Senate:-* (1) A requisition for a special meeting of the Senate in the circumstances stated in subsection (3) of section 20 of the Act shall be forwarded to the Registrar with a copy of the Resolution or Resolutions to be moved at the meeting together with the name of the proposer of each such resolutions. The meeting shall then be convened by the Vice-Chancellor within 30 days of the receipt of such requisition.
- (2) When a special meeting is convened by the Vice-Chancellor on a requisition under clause (1) two weeks notice shall be given to the members. Along with the notice the Registrar shall send to each member a copy of the resolution or resolutions to be moved at the meeting with the name of the mover of each resolution.
 - (3) The Vice-Chancellor may, if he thinks fit that a meeting of the Senate should be convened for transaction of any urgent

business, call for an urgent meeting of the Senate at a shorter notice of less than fourteen days.

4. *Notice for an Ordinary Meeting:-* The Registrar, shall under the direction of the Vice-Chancellor give not less than six week's notice of the date of an ordinary meeting of the Senate. The Vice-chancellor shall however be competent to postpone a meeting of the Senate of which due notice has already been given, for good and sufficient reasons, without giving fresh notice for postponement.
5. *Despatch of Annual Report etc. to the Members:-* The Registrar, shall send to each member copies of the Annual Report, Annual Accounts, Audit Report and Financial Estimates, ten days before the date of commencement of the Annual Meeting.
6. *Notice of Resolutions:-* (1) Any member who wishes to move a resolution at an ordinary meeting of the Senate shall forward to the Registrar a copy of the resolution so as to reach him not less than four weeks before the date of the meeting. In the case of resolutions relating to amendments of an existing law of the University, the form in which the law as amended would stand shall also be stated.
 - (2) A member who has forwarded a resolution may, by giving a written notice, which shall reach the Registrar not less than three clear days before the date fixed for the despatch of the agenda paper, withdraw the resolution.
 - (3) No member shall move more than three resolutions.
7. *Admissibility of Resolutions:-* (1) The Registrar shall place all such resolutions before the Vice-Chancellor, and it shall be competent for the Vice-Chancellor to disallow any resolution, which in his opinion does not fall within the purview of the Senate or otherwise contravenes the provisions of the Act and the Statutes.
 - (2) A resolution in order to be admissible, shall also satisfy the following conditions:-
 - (i) It must relate to a matter within the powers of the University and the Senate;
 - (ii) It shall be clearly and precisely worded;
 - (iii) It shall relate to a single matter,
 - (iv) It shall not contain arguments, inferences, ironical expressions, imputations, epithets or defamatory statements;

- (v) It shall not refer to the character or conduct of any person except in his official or public capacity;
 - (vi) It shall not refer to any matter which is under adjudication by a court of law;
 - (vii) It shall not raise substantially the same issue as that raised in a resolution moved and decided in the Senate during the twelve months preceding the date of the meeting at which it is to be moved:
 - (viii) It shall not touch upon matters pending before any statutory tribunal or statutory authority performing any judicial or quasi-judicial functions or any commission or court of enquiry appointed to inquire into or investigate any matter but may refer to matters concerned with procedure or subject or stage of enquiry, if it is not likely to prejudice the consideration of the matter by the Tribunal or Commission or court of enquiry.
- (3) The Registrar shall include in the agenda paper all resolutions of which due notice has been given and which have not been withdrawn or disallowed, the order of priority being decided by the Vice-Chancellor by lot.
 - (2) When any resolution has been disallowed and not included in the agenda paper on any ground, mentioned in clause (i) the Registrar shall intimate five days before the day of the meeting, the fact to the member concerned stating the grounds for disallowing the resolutions.
8. *Issue of Preliminary Agenda:-* Not less than three weeks before the date fixed for an ordinary meeting, the Registrar shall issue to every member an agenda paper specifying the day and the hour of the meeting and the business to be brought before the meeting but the non-receipt of the agenda paper by any member shall not invalidate the proceedings of the meeting:
Provided that the Syndicate or the Vice-Chancellor may bring forward before any meeting of the Senate, other than a special meeting, any business considered urgent by them without placing it on the agenda paper.
 9. *Notice of Amendments:-* Any member who wishes to move an amendment to any item included in the agenda paper shall forward a copy of the proposed amendment so as to reach the Registrar not less than ten days, before the days of the meeting.

10. *Resolutions on Ordinances, Regulations, etc:-* Notwithstanding anything contained in Clause (1). Statute 6, any member who wishes to move a resolution on any report or statement by the Syndicate included in the agenda paper or on Ordinances, Regulations, Bye-laws, rules and orders placed before the Senate and included in the agenda paper may do so by giving notice of the resolution which shall reach the Registrar not less than one week before the day of the meeting and these resolutions shall be made available to the members at the time of the meeting:
Provided that no such notice shall be necessary in the case of resolutions brought forward by the Syndicate or the Vice-Chancellor and not included in the Agenda.
11. *Admissibility of Amendments:-* The provisions governing the admissibility of resolutions, prescribed under Statute 7, shall *mutatis mutandis* apply to amendments moved under Statute 9 and resolutions moved under Statute 10.
12. *Issue of Final Agenda:-* The Registrar shall issue to every member of the Senate, not less than five clear days before the date of the meeting, a copy of the final agenda paper showing all the resolutions and amendments of which due notice have been given and which have not been disallowed.
13. *Business at Special Meetings:-* At a special meeting of the Senate convened by the Vice-chancellor at his discretion, no business other than that brought forward by the Syndicate or the Vice-Chancellor shall be transacted.
14. *Agenda for Special Meeting convened on requisition:-* (1) In the case of a special meeting of the Senate convened on requisition, the Registrar shall issue with the notice of the meeting, an agenda paper showing the business to be transacted at the meeting.
(2) Any member who wishes to move an amendment to any item on the agenda shall forward a copy of the proposed amendment so as to reach the Registrar not less than one week before the date of the meeting.
Provided that in the case of a special meeting of which less than fourteen days notice has been given, the Vice-chancellor may accept amendments at shorter notice.
(3) The Registrar shall issue to every member, not less than five clear days before the day of the meeting, a copy of the

- revised agenda paper containing the resolutions and amendments to which notice have been given and which have not been disallowed. However, if the Vice-Chancellor considers it necessary, he may allow the revised agenda paper to be issued at a shorter interval of not less than twenty four hours before the commencement of the meeting.
- (4) The Syndicate or the Vice-Chancellor may bring before an urgent meeting any business considered urgent by them without placing the same on the agenda paper.
15. *Hours of Meeting:-* (1) Unless the Senate otherwise resolves, the Senate shall meet at 10.30 a. m. on each day appointed for the meeting with a break for lunch from 1 p. m. to 2 p.m. and the Chairman shall adjourn the meeting at 5 p. m.
Provided that, if at the time prescribed for adjournment proceedings under closure motions are in progress, the Chairman shall not adjourn the meeting until the questions consequent thereon have been decided:
Provided further that, if any voting is in progress, the voting and the proceedings consequent thereto shall be completed before the meeting is adjourned:
Provided also that on occasions of emergency, the Chairman shall have the power to suspend or adjourn the meeting at any time.
(2) The Chairman shall, if the Senate so decides, adjourn the meeting at any time during the courses of the meeting.
16. *Chairman of Meeting:-* The Vice-Chancellor shall preside at meetings of the Senate. In the absence of the Vice-Chancellor the Pro- Vice-chancellor, if any shall preside over the meeting. If either the Vice-Chancellor or the Pro-vice-chancellor is absent, one member from a panel of three persons nominated by the Vice-Chancellor before the date of the meeting shall be the Chairman of the meeting in the order of priority.
17. *Quorum:-* (1) If a quorum is not present within thirty minutes after the time appointed for a meeting, the meeting shall not be held and the Registrar shall make a record of the fact.
(2) If at any time during the progress of a meeting any member shall call the attention of the Chairman to the number of members present, the Chairman shall within a reasonable

time count the number of members present, and if a quorum be not present, he shall declare the meeting dissolved, and shall leave the chair. The fact of such dissolution shall be recorded by the Registrar after getting the signature of the members present, and the record shall be signed by the Chairman.

18. *Dissolution of Special Meetings:-* In the case of a special meeting convened on requisition under sub-station (3) of section 20, the meeting shall stand dissolved if there has been no quorum within thirty minutes of the time for the commencement of the meeting, The fact of such dissolution shall be recorded by the Registrar after getting the signature of the members present and the record shall be signed by the Chairman.
19. *Adjourned Meetings:-* Except as otherwise expressly provided herein, no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place:
Provided that except in the case of a special meeting, the Syndicate or the Vice-Chancellor may bring any urgent business before an adjourned meeting with or without notice.
20. *Notice of Adjourned Meetings:-* When a meeting is adjourned for fifteen days or more, not less than one week's notice of the adjourned meeting and of the business to be transacted at it shall be given. Save as aforesaid, it shall not be necessary to give any notice of an adjourned meeting or of the business to be transacted at it.
21. *Questions and Answers:-* At any ordinary meeting of the Senate, any member may ask a maximum of three questions for the purpose of obtaining information from the Syndicate on any matter concerning the University.
22. *Admissibility of Questions:-* No question shall be admitted unless it complies with the following conditions:-
- (i) It shall relate to a single matter;
 - (ii) It shall be so framed as to be merely a request for information;
 - (iii) It shall not contain arguments, inferences, ironical expressions or defamatory statements, nor shall it refer to the conduct or character of persons except in their official or public capacity;

- (iv) It shall not ask for an expression of opinion or the solution of a hypothetical proposition or the solution of an abstract legal question;
 - (v) If a question contains a statement, the member asking it shall make himself responsible for the accuracy of the statement;
 - (vi) It shall not bring in any name or statement not strictly necessary to make the question intelligible;
 - (vii) It shall not raise questions of policy too large to be dealt with within the limits of an answer to a question;
 - (viii) It shall not repeat in substance questions already answered or to which an answer has been refused;
 - (ix) It shall not ask for information on trivial matters;
 - (x) It shall not require information available in accessible documents or in ordinary books of reference;
 - (xi) It shall not make or imply a charge of a personal character; and
 - (xii) It shall not ordinarily ask about matters pending before any statutory Tribunal or statutory Authority performing any judicial or quasi-judicial functions or any Commission or Court of enquiry appointed to enquire into, or investigate any matter but may refer to matters concerned with procedure or subject or stage of enquiry if it is not likely to prejudice the consideration of the matter by the Tribunal or Commission or Court of Enquiry.
23. *Notice of Questions:-* Any member who intends to ask a question shall forward to the Registrar a notice in writing to that effect, together with a copy of the question to be asked, so as to reach him not less than thirty clear day, before the date of an ordinary meeting.
24. *Vice-Chancellor to decide Admissibility:-* After the last date for the receipt of questions, the Registrar shall submit every question of which notice has been given to him, to the Vice-Chancellor, who shall decide the admissibility or otherwise of the question.
25. *Disallowance of Questions:-* (1) The Vice-Chancellor shall disallow any question or any part of a question, which in his opinion-
- (i) contravenes the provisions of the laws of the University

- (ii) cannot be answered consistently with the interests of the University; or
 - (iii) amounts to an abuse of the right of questioning.
 - (2) The Vice-Chancellor may also disallow at his discretion-
 - (i) any question which involves the preparation of elaborate statements or statistics ;
 - (ii) any question the preparation of the answer to which involves an excessive amount of time expense or labour:
 - (iii) any question which relates to a matter confidential in nature; and
 - (iv) any question that has been fully answered at the preceding session.
 - (3) The decision of the Vice-Chancellor shall be final, and no discussion thereon shall be permitted.
 - (4) When any question or part thereof is disallowed by the Vice-Chancellor, the Registrar shall intimate the fact to the member concerned five days before the day of the meeting; stating the grounds for disallowing the question.
26. *Answers to Questions:-* Questions which have been admitted and the Answers thereto by the Syndicate shall be printed in the order of priority to be decided by lot by the Vice-Chancellor and circulated to the members of the Senate along with the final agenda paper.
27. *Order of Business:-* The business to be transacted at a meeting of the Senate shall be placed on the agenda paper in the following order:-
- (i) Elections, if any, to be conducted ; (ii) The answering of questions, if any;
 - (iii) Business brought forward by the Syndicate and the Vice-Chancellor; and
 - (iv) Business brought forward by members of the Senate.
28. *Motions for Change in the Order of Business:-* At any meeting of the Senate, it shall be open to any member to move for a change in the order of business as stated in the agenda paper. The motion shall be made immediately after the answering of questions, if any, and before the commencement of other business. It cannot be moved at any other time. If the motion for change in the order

- of business is agreed to by the Senate, the business shall be transacted in the changed order.
29. *Answering of Questions:-* At a meeting of the Senate, the Chairman shall call out the name of each questioner, in the order in which the names are printed in the agenda paper, specifying the serial number of his question, and make a sufficient pause to give him or any other member a reasonable opportunity for rising in his place and putting a supplementary question.
30. *Supplementary Questions:-* Any member may put a supplementary question for the purpose of further elucidating any matter of fact regarding which an answer has been given. Supplementary questions shall be put immediately after the principal question to which they relate and before the next question is called.
31. *Disallowance of Supplementary Questions:-* The Chairman shall disallow any supplementary question, if, in his opinion it infringes Statutes 22 and 25. The decision of the Chairman shall be final, and no discussion shall be permitted thereon.
32. *Persons to answer Supplementaries:-* Supplementary questions shall be answered by members of the Syndicate nominated by the Syndicate for the purpose.
33. *Supplementaries Demanding Notice:-* The Chairman may decline to allow a supplementary question being put without notice, and the member nominated to answer any supplementary question may decline to answer it without notice, in which case the supplementary question may be put by the questioner only in the form of a fresh question at a subsequent meeting of the Senate.
34. *Discussion on Questions and Answers:-* No discussion shall be permitted in respect of any question or any answer given to a question.
35. *Time limit:-* At any meeting of the Senate, the time allowed for answering questions shall not exceed one hour.
36. *Correction of mistakes in the agenda:-* At any meeting, the Chairman may, without any formal motion make/permit the correction of clerical or typographical mistakes in notices of motions or in reports or statements or other business placed before the meeting.
37. *Adjournment Motions:-* At any ordinary meeting of the Senate, a member may give notice for adjournment of the business of the

house, to discuss specific matters of urgent academic importance. Not more than one such shall be allowed by the Chair on a day. The notice for the motion shall be given at least one hour before the commencement of the business and at least 20 members shall support the motion for adjournment. The Chairman shall thereupon fix a specific time for discussion of the matter which shall not exceed half an hour.

38. *Motions without Notice:-* At any meeting of the Senate, the following resolutions may be moved without previous notice with the permission of the Chair;
- (i) A complimentary or condolence resolution;
 - (ii) A resolution relating to business not included in the agenda but brought forward by the Syndicate or the Vice-Chancellor as urgent at a meeting other than a special meeting;
 - (iii) A motion for a change in the order of business as stated in the agenda paper;
 - (iv), A motion directing the Syndicate, the Academic Council, the Students' Council, a Faculty, a Board of Studies or any Committee to review or reconsider its decision or recommendation and to report at a subsequent meeting of the Senate;
 - (v) A motion for the appointment of a Committee to consider and to report on any matter before the Senate at the time;
 - (vi) A motion remitting any matter before the Senate at the time to the Syndicate, Academic Council, Students' Council, a Faculty or a Board of Studies for its consideration and report;
 - (vii) A motion for the adjournment of the meeting or the debate on any question to a specified time;
 - (viii) A motion for the adjournment of the debate on any question to the next meeting of the Senate;
 - (ix) A motion that the Senate resolves itself into a Committee to consider any matter before the Senate at the time;
 - (x) A motion that the meeting be dissolved;
 - (xi) A motion that the meeting pass on to the next business on the agenda paper; and
 - (xii) A motion that the question be now put.

39. *Amendment to Resolution:-* At any meeting of the Senate, any member may move an amendment to any resolution brought forward by the Syndicate or the Vice-Chancellor as an item of urgent business, or to a resolution moved by a member under Statute 10 or to a resolution included in the agenda of an urgent meeting convened by the Vice-Chancellor on less than fifteen clear days notice.
40. *Amendments without Notice:-* At any meeting of the Senate, the following amendments may be moved without previous notice
- (i) Amendments to motions placed before the meeting without previous notice under clause (i) to (vii) of Statute 38;
 - (ii) Amendments to any resolution or amendment on the agenda paper which in the opinion of the Chairman have been rendered necessary by and, or consequential upon any motion passed by the Senate at the same meeting;
 - (iii) Amendments of a purely verbal or formal nature which in the opinion of the Chairman, do not affect the sense or import of the motion to which they refer; and
 - (iv) Amendments to motions brought forward by the Syndicate or the Vice-Chancellor at urgent meetings on less than ten clear days notice or at ordinary meetings, on less than twenty-one clear days notice, and to resolutions moved by members under Statute 10.
41. *Restriction on Amendments:-* Save as provided in Statutes 37 to 40 no resolution or amendment which is not placed on the agenda paper shall be moved at the meeting.
42. *Form of Motion:-* Every motion to be moved at a meeting shall be affirmative in form and shall begin with the word "That".
43. *Chair to permit other members to move Motion:-* Any resolution or amendment standing in the name of a member who is absent from the meeting or who declines to move it may be moved by any other member, with the permission of the Chair.
44. *Motion to be Seconded:-* (1) Every motion at a meeting must be seconded; otherwise it shall drop.
- (2) Any member may second a resolution by saying, "I second the motion" and may reserve his speech by adding, 'reserve my speech'.

(3) When a motion has been moved and seconded the questions shall be stated from the Chair, unless the motion be ruled out of order by the Chairman.

45. *Order of Amendments:-* An amendment may be moved at any time after the question has been stated from the Chair and before it is put. The order in which amendments to a resolution are to be moved shall be determined by the Chairman.

46. *Forms of Amendments:-* An amendment to a resolution shall be-

- (i) by leaving out certain words;
- (ii) by inserting or adding certain words;
- (iii) by leaving out certain words and inserting or adding certain words.

When the amendment is of the first kind, the form in which it is moved shall be "That the word, (mentioning them) be left out". When the amendment is of the second kind, the form shall be "That the words (mentioning them) be added or inserted" and there shall then follow words specifying the place in which the words mentioned are to be added or inserted.

47. *Scope of Amendment:-* (i) An amendment must be relevant to and within the scope of the subject matter of the motions to which it relates;

- (ii) Every amendment must be so worded that the motion as amended would form an intelligible and consistent whole;
- (iii) An amendment must not reduce the original motion to its negative or opposite form;
- (iv) An amendment must not be virtually an independent proposition; and
- (v) The Chairman may refuse to put an amendment which in his opinion is frivolous.

48. *Splitting up of Resolutions:-* When any resolution involving several points has been discussed, it shall be in the discretion of the Chairman to divide the resolution and put each or any part separately to the vote as he may think fit.

49. *Withdrawals of Motions:-* (i) No resolution or amendment shall be withdrawn from the decision of the meeting without its consent. To withdraw the motion, the member who moved it must signify his desire at the meeting, and the Chairman shall, after an interval

during which no dissent is expressed, declare the motion withdrawn.

(ii) No discussion shall be permitted on a motion for leave to withdraw.

(iii) When an amendment has been proposed to a resolution, the original motion cannot be withdrawn until the amendment has been first disposed of.

50. *Bar on Similar Motions:-* When a resolution or an amendment has been withdrawn with the consent of the Senate, no motion raising substantially the same question shall be moved during the same session.

51. *Lapse of Resolution:-* If a resolution which has been admitted is not discussed during the session, it shall be deemed to have been withdrawn.

52. *Ruling out of order a motion:-* The Chairman may rule a resolution or an amendment out of order at any time before the question is put to the vote.

53. *Priority of motions:-* Motions referred to in clause (i) to (xii) of Statute 38 shall take precedence of any business that may be before the meeting at the time and must be disposed of before such business.

54. *Restriction on negatived motions:-* When a motion, referred to in clauses (vii), (viii), (x) and (xii) of Statute 38 has been brought forward and has been negatived, no motion of the same kind shall be again brought forward during the debate on the same question until after the lapse of what the Chairman may deem a reasonable time, nor shall, if a debate is permissible on such motion, any debate or discussion be allowed on such second or subsequent motion.

55. *Motion on Ordinance:-* A motion on an Ordinance placed before the Senate under sub-section (1) of section 37 may be for its cancellation or modification. A motion for the cancellation shall be in the form "That the Ordinance (mentioning it) be cancelled" and a motion for modification shall be in the form "That the Ordinance (mentioning it) be modified" (followed by words presenting the Ordinance, as proposed to be modified). To a motion for the cancellation of an Ordinance, an amendment may be moved for its modification. To a motion for the modification of an Ordinance, an amendment may be moved for its cancellation.

56. *Motion on Regulation:-* A motion on a Regulation placed before the Senate under subsection (1) of Section 39 shall be for its cancellation or its modification. A motion for cancellation shall be in the form "That the Regulation (mention it) be cancelled" and a motion for modification shall be in the form "That the Regulation (mention it) be modified". To a motion for the cancellation of a regulation an amendment may be moved for its modification. To a motion for the modification of the Regulation an amendment may be moved for its cancellation.
57. *Motion for reconsideration of a previous decision:-* A motion directing the Syndicate or any University Authority or Body or Committee to review or reconsider its decision or recommendation may be made at any time during the debate on any such decision or recommendation, but shall not be made so as to interrupt a speech. The motion shall specify the matter proposed to be referred, and may also indicate generally the direction in which the mover desires review or reconsideration. The motion may also include a direction that the Authority or Body or Committee shall report to the Senate within a specified date, provided, however, that if no date is specified for the submission of the report, such report shall be made at the next ordinary meeting of the Senate, and if it is not possible to do so, the fact shall be reported to the Senate at such meeting.
58. *Motion for Appointment of a Committee:-* A motion for the appointment of a Committee to consider and report on any question before the Senate at the time, may be made at any time, but not so as to interrupt a speech. The motion shall state the purpose for which the Committee is to be constituted and the names of its members and Convener. The motion may include an instruction, and may also specify the date for the submission of the report. An amendment to a motion for the appointment of a Committee may be for enlarging or restricting the terms of reference of the Committee or for giving it an instruction or for adding to or omitting the names of members proposed to form it or for fixing a date or a different date to the one already fixed in the original motion for the submission of the report. If no date is mentioned either in the original motion or in the motion as amended for the submission of the report, such report shall be made at the next ordinary meeting of the Senate, and if it is not possible to do so the fact shall be reported to the Senate at such meeting. If the mover of the

- resolution or any person who moves an amendment thereto proposes to include in the Committee persons who are not members of the Senate or who being members are not present at the meeting, he shall state at the meeting that he has obtained the consent of such persons to their names being proposed for inclusion.
59. *Motion for remitting any matter to an Authority:-* A motion remitting any matter to the Syndicate or any other University Authority or Body may be made at any time during which the matter is before the meeting, but not so as to interrupt a speech. The motion shall specify the matter proposed to be remitted and may also indicate generally the direction in which the matter remitted is to be considered. The motion may also include an instruction and may specify a date for the submission of the report by the Authority or Body, provided, however, that, if no date is mentioned for the submission of the report, such report shall be made at the next ordinary meeting of the Senate and if it is not possible to do so the fact shall be reported to the Senate at such meeting.
60. *Motion for Adjournment:-* (1) A motion for the adjournment of the meeting or debate may be made at any time, but not so as to interrupt a speech. The motion shall be in the form "That this meeting do now adjourn" or "That the debate on this question be now adjourned", mentioning the day and hour proposed if the motion is for adjournment to a specified time.
- (2) An amendment to any motion for adjournment of the meeting or debate shall be for substituting a different day and or hour for the one originally proposed, or for specifying a date and / or hour, if not specified in the one originally proposed, or for adjournment to the next meeting if the original resolution is for adjournment to a specified date.
 - (3) If the motion for the adjournment of the debate be carried, the debate shall stand adjourned to the time specified in the motion, and the meeting shall pass on to the next business, if any, on the agenda paper.
 - (4) If the motion for adjournment of the debate is carried, the member who moved it may claim precedence or take part in the debate at a later stage when it is resumed. A member who moves the adjournment of the debate with the intention

of taking part in it when resumed must confine himself when moving the motion for adjournment to the bare words of the motion. If the motion for adjournment is negatived, the mover cannot speak again on the main question.

61. *Motion for Resolving into a Committee:-* A motion that the Senate resolves itself into a Committee may be made at any time, but not so as to interrupt a speech. The motion shall specify the item or items of business to be considered in Committee.
62. *Motion for Dissolution:-* A motion for the dissolution of a meeting shall be in the form "That this meeting do now dissolve" and may be made at any time but not so as to interrupt a speech. If the Chairman be of the opinion that the motion is an abuse of the rules of the meeting, he may decline to state the question thereupon to the meeting. If the motion be accepted by the Chairman it shall be put forthwith without amendment on debate. If the motion be carried, the business still before the meeting shall drop and the Chairman shall declare the meeting dissolved.
63. *Motion to pass to the next business on the Agenda:-* (a) A motion to pass on to the next business on the agenda paper, shall be in the form "That the meeting do now pass on to the next business on the agenda paper", and may be moved at any time after the main question has been stated from the Chair but not so as to interrupt a speech.
- (b) The member moving the motion shall confine himself to the words of the motion. The member who seconds the motion shall confine himself to the words, "I second the motion".
- (c) If the Chairman is of the opinion that the motion to pass over to the next item is an abuse of the rules of the meeting he may decline to put the question to the meeting. If he accepts the motion it shall be put forth with and decided without amendment or debate. If the motion is carried, the main question together with the amendments to it, if any, moved or given notice of shall drop.
64. *Closure Motion:-* (1) A motion for closure shall be in the form "That the question be now put", and may be moved at any time after a question has been stated from the Chair, but not so as to interrupt a speech. A member who moved the closure shall confine himself to the words, "I move that the question be now put". The

member who seconds the motion shall confine himself to the words "I second the motion".

- (2) Unless it shall appear to the Chairman that such motion is an abuse of the rules of the meeting, or an infringement of the rights of the minority, or that the question before the meeting has not been sufficiently discussed, it shall be put forthwith, and decided without amendment or debate.
- (3) When the motion "That the question be now put" has been carried, the question on the original motion, the debate on which has thus been terminated shall be put and decided without amendment or further debate.
- (4) When the motion for closure has been carried and the question consequent thereon has been decided, a member may claim, without any further motion for closure, that such further question or questions which may be necessary to bring to a decision a question already stated from the Chair be put; and unless the Chairman withholds his assent, such further question or questions shall be put forth with and decided without amendment or debate.
65. *Speeches when allowed:-* (1) A member can speak only 'when there is a question before the meeting or when he moves or 'seconds a motion, except,
- (i) when putting a question or answering a question put;
- (ii) when speaking to a point of order;
- (iii) when offering a personal explanation; or
- (iv) when, with the special permission of the Chair, making a statement.
- (2) A member in possession of the meeting may speak before moving any motion which he intends to move, but he shall speak to the question and shall conclude his speech by formally moving the motion
66. *Order of Speech:-* After the member who moves a motion has spoken, other members may speak to the motion in the order in which they are called by the Chairman. If any member who is called upon by the Chairman does not speak, he shall not be entitled except with the special permission of the Chairman, to speak to the motion at any later stage of the debate.

67. *Speeches how often permitted:-* Save as otherwise provided, a member may not speak more than once to the same question. A member who has spoken to the main question may not or second an amendment to it or a motion under Statute 38 during the debate on the same question, but may, speak to any such new question when moved and seconded by other members if debate is permissible. A member who has moved or seconded an amendment or a motion under clauses (iv) to (xii) of Statute 38 may not, after such amendment or motion has been disposed of, move or second any other amendment or motion under the said clause or speak to the main question but he may speak or move or second an amendment to any such new question when moved and seconded by other members, if amendment or debate is permissible:

Provided that a member may move or second more than one amendment to a question, when the main question relates to the framing, cancellation or modification of the Statutes, the Ordinances, the Regulations or the Financial Estimates:

Provided further that a member who successfully moves the adjournment of the debate on any question to a specified time may claim precedence or take part at a later period in the debate when it is resumed under Statute 60.

68. *Personal explanation when allowed:-* A member who complains that his speech or any expression used by him during the speech has been misunderstood, or that his character or conduct has been impugned in the debate, may be allowed to make a personal explanation, but he shall confine himself strictly to such explanation. A member may offer such personal explanation whilst another member is speaking; only if the member who is speaking gives way by resuming his seat.
69. *Statement when allowed:-* A member, may, with the special permission of the Chair make a statement on any matter arising from the debate on any question.
70. *Right of reply for Mover:-* A member who has moved a resolution may speak again by way of reply when the chairman has ascertained that no other member entitled to speak desires to speak:
- Provided that a mover of a resolution under clauses (iv) to (viii) of Statute 38 or of an amendment shall have no right of reply.

71. *No Speech after reply:-* No member shall speak to a question after the mover has made his reply.
72. *Duration of Speeches:-* No speech shall ordinarily exceed 5 minutes in duration, provided that the mover of a resolution or an amendment when moving the resolution or amendment may speak for 10 minutes, and provided further that the Chairman, may, at his discretion allow a longer period to any speaker or limit the duration of speeches on any subject at any stage to a shorter period.
73. *Speeches by Chairman:-* The Chairman shall have the right of moving or seconding or speaking to a resolution or amendment, as any other member, but he shall vacate the chair while so engaged and the chair shall during such time be taken by a member nominated by him.
74. *Statement by the Chairman:-* The Chairman, may at his discretion or at the request of any member, explain to the meeting the scope of any resolution or amendment, or make any statement on any matter arising from or connected with the proceedings of the meeting.
75. *Point of Order:-* Any member may, even while another is speaking, call the Chairman's attention to a point of order, but he shall confine himself to a statement of the point of order and shall not make a speech on such point of order. No point of order can be raised while the Chairman is taking the votes on a question or taking a poll, except with his permission and only on a matter arising out of or during the vote or poll. The Chairman may deal with the matter immediately or when the vote or poll is completed.
76. *Motions to be put to vote:-* When the debate on a motion is concluded or if there be no debate, the Chairman shall put the question to the vote by saying "The question is", followed by the words of the resolution and the Senate shall then divide unless the Chairman ascertain that the question is carried affirmatively by a unanimous vote. If there be an amendment he shall say, "It has been moved", followed by the words of the resolution; then he shall say, "Since it has been moved by way of amendment", followed by the words of the amendment. If the amendment be one of the kind specified in clause (i) of Statute 40 he shall put the question by saying "Shall the word or words proposed to be left out be left out". If the amendment be of the kind specified in

clause (ii) of the said Statute, he shall put the question by saying, "Shall these words be added or inserted there?" If the amendment be of the kind specified in clause (iii) of the said Statute, he shall put the question by saying, "Shall the following word or words'..' be left out in order to add or insert, the following word or words'.....'

77. *Voting:-* (1) Any amendment of the Statutes issued under the Act by way of addition, variation or repeal shall be valid only if it is passed with a majority of the total membership of the Senate and by a majority of not less than two-thirds of the members present and voting.
- (2) Save as otherwise provided in clause (1) all questions considered at meetings of the Senate shall be decided by the majority of the votes of the members present at the meeting, unless a particular majority is prescribed in the laws of the University. The Chairman shall not be entitled to vote on any question. When the Chairman puts a question to the vote, he shall request first those in favour of the motion and then those against the motion to raise their hands, and shall declare whether the question is adopted or rejected.
78. *Manner of taking votes:-* Except as otherwise provided;
- (1) The manner in which the vote of the meeting shall be taken shall be left to the discretion of the Chairman ;
- (2) If on the announcement by the Chairman of the result of the voting any member demands a poll, the same shall be taken. The Chairman shall determine the method of taking the poll; and
- (3) The result of a poll shall be announced by the Chairman, and shall not be challenged.
79. *Power of Chairman:-* A member must speak to the question under consideration. The Chairman may direct a member who persists in irrelevance or tedious repetition either of his own arguments or the arguments used by other members in debate to discontinue his speech.
80. *Procedure when the Chairman is on his legs:-* If the Chairman rises, the member speaking or offering to speak must sit down at once.

81. *Rulings of the Chairman:-* The Chairman shall be the sole judge on any point of order and may call any member to order and shall have all powers necessary to enforce his decision on all points of order.
82. *Maintenance of Order:-* The Chairman may direct any member whose conduct is in his opinion disorderly to withdraw immediately from the meeting and any member so ordered to withdraw shall do so forthwith and absent himself during the remainder of the day's meeting.
83. *Suspension of meetings:-* The Chairman may, in the case of grave disorder arising at a meeting, suspend the meeting, for a time to be specified by him or for the whole day as the case may be.
84. *Reconsideration of Previous Decisions:-* No matter which has been decided by the Senate shall be reconsidered within a period of twelve months, except at a special meeting of the Senate convened for the purpose on a requisition made by the members under sub-section (3) of section 20. No motion for revision of the decision, taken by the Senate shall be carried, unless two-thirds of the members present at such meeting, vote in favour thereof.
85. *Procedure in matter not provided for:-* In any case not provided for by these Statutes, the Chairman shall be entitled to give his own ruling as to the procedure to be followed in such cases. His decision thereon shall be final.
86. *Admission of Visitors and Press:-* Representatives of the Press and visitors may be admitted to the meetings of the Senate, with permission of the Vice-chancellor.
87. *Proceedings:-* The Registrar shall prepare the proceedings of each meeting of the Senate and it shall be signed by the Chairman of the meeting. The Registrar shall within one month after a meeting, send a copy of the proceedings so prepared and signed to the State Government as laid down in Section 76.
88. *Protests:-* Any member who intends to protest against a motion passed at a meeting of the Senate to which the assent of the Chancellor is required shall give notice in writing of his intention to the Registrar within 48 hours from the time of closing of the business of the meeting, and shall within fourteen days from the date of the meeting lodge his protest in writing with the Registrar. The Registrar shall forward a copy of the protest to the mover of

the motion. The mover of the motion may within fourteen days from the date of receipt of the intimation by him of the protest to the Registrar, prepare and send to the Syndicate a memorandum in support of the decision of the Senate. The Syndicate shall submit the protest and memorandums, if any, together, with the remarks of the Syndicate thereon and a copy of the motion, for the consideration and orders of the Chancellor. If the protest relates to a motion moved by the Syndicate, the Registrar shall place the protest before the next meeting of the Syndicate held after receipt of such protest by him, and the Syndicate shall prepare the memorandum in support of the decision of the Senate.

89. *Procedure to be followed in Committee:-* The proceedings of the Senate in Committee shall be governed by the same rules of debate as those of the Senate, except that no notice of a motion shall be required and that a motion need not be seconded and that a member may speak to a motion more than once.
90. *Confirmation of a Resolution:-* The motion passed at meetings of the Senate in Committee shall be embodied in a report by the Registrar, which shall be laid before the Senate at the same meeting or at a subsequent meeting. The resolutions of the Senate in Committee shall not become final unless they are confirmed by the Senate in an open meeting.
91. *Validity of Proceedings in certain cases:-* Non-receipt of notice, agenda and other papers connected with any meeting of the Senate by any member shall not invalidate the proceedings of the meeting of that Authority.
92. *Expenditure in excess of Budget Allotments:-* (1) Notwithstanding anything contained in these Statutes, it shall be competent for the Syndicate to incur expenditure outside the budgetary provision or in excess of the budget allotment for the year as finally allotted, to meet urgent items of expenditure and report the matter to the Senate.
(2) The Senate shall also have power to reappropriate from one head to another to meet such expenditure.
93. *Consideration of the Audit Report by the Senate:-* The Senate may consider the Audit Report at its ordinary meeting.

CHAPTER 6 THE SYNDICATE

1. *Convening of Syndicate Meetings:-* (1) The Syndicate shall meet ordinarily once in two months and as and when required for the conduct of business of the University, on dates and hours to be fixed by the Vice-Chancellor.
(2) In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor, if any, shall preside over the meeting and if he is also absent the members present shall elect one of the members of the Syndicate to preside at the meeting.
2. *Quorum for Syndicate Meeting:-* Nine members shall constitute the quorum for a meeting of the Syndicate, and no business shall be transacted at a meeting at which there is no quorum.
3. *Powers and duties:-* The Syndicate shall, in addition to the powers and duties conferred and imposed on it by the Act and subject to the provisions thereof, have and exercise the following further powers and functions:-
 - (i) to manage and control Departments of study and research in the University, University Laboratories, Institute of Research and other institutions established by the University;
 - (ii) to manage and control colleges instituted by the University;
 - (iii) to manage Students' Advisory Bureau, Employment Bureau, Translation and Publication Bureau, University Extension Boards, University Athletic Clubs, the National Cadet Corps, the National Service Corps, Students' Cultural and Debating Societies, University Students' Union, Co-operative Societies and other similar institutions maintained by the University for promoting the welfare of students and employees of the University;
 - (iv) to recognise hostels not maintained by the University and to withdraw recognition therefrom;
 - (v) to control and manage such other institutions as may be deemed necessary for the welfare of students, teachers and employees of the University;
 - (vi) to fix the remuneration and the travelling and other allowances payable to persons engaged in University business;

- (vii) to manage and regulate the finance, accounts, investments, property, business and all executive affairs of the University, and for that purpose to appoint such agents as it may think fit;
- (viii) to cause proper accounts to be maintained relating to the Funds of the University;
- (ix) to invest with the approval of the Senate any moneys belonging to the University in such stocks, shares, funds or securities as it may from time to time deem fit or in the purchase of immovable property;
- (x) to enter into, vary, cancel and to carry out contracts on behalf of the University;
- (xi) to provide or purchase lands, buildings, premises, furniture, laboratory, apparatus, equipments and such other requirements for carrying on the work of the University;
- (xii) to fix and determine from time to time, except as otherwise regulated by the laws of the University, the number of officers and other employees of the University for the offices and institutions under the University, and their duties and emoluments;
- (xiii) to consider the proposals made by the Academic Council and to make recommendations to the Senate for the institution of Professorships, Readerships, Lectureships and other teaching and research posts required for the University;
- (xiv) to control and manage the Pension Fund, the Provident Fund, and the Pension-cum-Provident Fund for the benefit of teachers and other employees of the University;
- (xv) to nominate the representative of the University on the Governing Body or the Managing Council constituted by the Unitary management or the Corporate Management, as the case may be;
- (xvi) to approve the constitution and management of the recognized institutions and hostels;
- (xvii) to approve the appointment of teachers as qualified to give instructions or to supervise or control research and to withdraw such approval, subject to the regulations framed by the Academic Council;

- (xviii) to appoint members of the Boards of Studies subject to the laws of the University;
- (xix) to appoint Moderation Boards of the syndicate for the Secondary School Leaving Certificate or other similar qualifying examinations for admission to the University conducted by the Commissioner for Government Examinations;
- (xx) to co-operate with other Universities or any authorities or associations for the purpose of carrying out the objects of the University;
- (xxi) to exempt, by special order and on such conditions as the Syndicate may think fit, a candidate for a University examination from undergoing instruction in a college;
- (xxii) to make arrangements for examination being conducted in accordance with the laws of the University and for the supervision of such examinations, and to fix the remuneration of all persons engaged for work in connection with the conduct of examinations;
- (xxiii) the Syndicate shall be competent to withdraw permission for a student to appear at a University examination for conduct which in the opinion of the Syndicate justified the candidate's exclusion. In the examination centre the candidates shall be under the disciplinary control of the Superintendent of the Centre and they shall obey his instructions. Any candidate who disobeys the instructions of the Superintendent or any of the invigilators or behaves insolently towards them may be excluded from the day's examination. If he persists in such misbehaviour, he may be excluded from the rest of the examinations by the Superintendent of the Centre:

Provided that a full report of each such case shall be sent to the University on the same day and the Syndicate may, according to the gravity of the offence, further punish a candidate by cancelling his/her examination and/or debarring him/her from appearing at the examination of the University for one or more years:
- (xxiv) if a candidate is found guilty of using or attempting to use unfair means at an examination or a report is made as to any candidate having copied either from some book or note

or from the answers of another candidate or in any other manner or of helping or receiving help from another candidate in an examination, the Syndicate may cancel his/her examination and also debar him/her appearing at the examination of the University for one or more years according to the nature of the offence committed by the candidate:

Provided that when the University intends to award any of the penalties mentioned in this clause, it shall give an opportunity to the candidate concerned to show cause in writing within a week from the date on which the letter is served on him as to why the proposed penalty may not be imposed on him and shall consider the explanation, if any, if filed within the specified time, before awarding the penalty;

(xxv) the Syndicate may cancel the examination of a candidate and/or debar him/her from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with his/her examination and/or was instrumental in the tampering of the University records including the answer books, mark sheets, result sheets, diploma and the like;

(xxvi) the Syndicate may cancel the examination of a candidate and/or debar him/her from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresentation of facts or by submitting false certificates or by forging documents.

The Syndicate may delegate any of its powers under this Statute to the Vice-Chancellor;

(xxvii) the Syndicate shall be competent to take cognizance of any grave misconduct or persistent idleness or breach of discipline by a student within or outside the precincts of the University or College or Institution or University Centre or in a hostel or at a University Examination Centre or by any student who seeks admission to a University course of study brought to the notice of the Syndicate by the Head of the institution or by a member of any authority of the Syndicate or by the Registrar of the University or by a

Chairman of a Board of Examiners or by the Controller of Examinations and to punish such misconduct by exclusion from any University examination or from any University course in a college or in the University or from any Convocation for the purpose of conferring degree either permanently or for a specified period, or by the cancellation of the University examination for which he appeared or by the deprivation of any University scholarship held by him or by cancellation of any University prize or medal awarded to him or by such other penalty as it deems fit:

Provided that any penalty referred to above shall be awarded only after giving a show cause notice to the person concerned and conducting an enquiry in the matter;

(xxviii) to refer any matter to a Faculty, a Board of Studies, a Board of Examiners, or the Academic Council, the Students' Council or any Committee or person, and to call for a report or opinion thereon;

(xxix) to remit for further consideration any proposal or recommendation made to it by the Senate or a Faculty or a Board of Studies or a Students' Council or any other authority of the University;

(xxx) subject to the provisions in the laws of the University, to dispense with a compliance with the laws of the University with reference to the time, place and manner of examinations, hours of transactions of business in the office of the Registrar, the dates for submission of applications for attendance certificates, the recognition of examinations, grant of exemption from the production of attendance certificates, submission of thesis for research degrees, applications for affiliation of colleges in subjects or course in which no college is already affiliated, or applications for starting new colleges provided that any resolution of the Syndicate passed in reference to such departure from prescribed procedure shall be reported to the Senate at its next meeting;

(xxxi) subject to the provisions in the laws of the University, to appoint its own committees and to delegate such powers as it deems fit to make its own standing orders and regulate the transaction of its own business;

(xxxii) to regulate and determine all matters concerning the administration of the University in accordance with the laws of the University;

(xxxiii) to make recommendations to the Senate, or in special cases to the Chancellor, regarding the conferment of honorary degrees;

(xxxiv) to constitute the Board for the adjudication of students grievances; and

* (xxxv) to conduct referendum for recognition of the Unions/ Associations of the non-teaching employees in the University in accordance with the rules framed by the Syndicate in this regard;

(xxxvi) the Syndicate may by resolution delegate such powers as it deems fit to the Vice-Chancellor.

4. *Financial Powers:-* It shall be competent for the Syndicate-

(a) to accord sanction for all works (original and repairs) exceeding Rs. 50,000 provided in the budget and to accept tenders thereof;

(b) to dispose of all unserviceable articles;

(c) to dispose of all unserviceable buildings, the book value of which does not exceed Rs. 10,000;

(d) to write off unserviceable articles, apparatus, books, furniture, etc. , whose book value does not exceed Rs. 5,000;

(e) to sanction write off of irrecoverable revenue upto Rs. 1,000 in each case;

(f) to sanction all reappropriation of funds from one head to another head exceeding Rs. 5,000 provided that it does not involve any recurring liability, i.e., a liability which extends beyond the financial year in question;

(g) to sanction projects sponsored by outside agencies and to create necessary posts on a temporary basis;

(h) to lay down the administrative, financial and disciplinary powers of the Officers employed in the University;

* Introduced vide Amendment No. 139
University Notification No. Acad. L/S/2381/95 dated 26-6-95.
Effective from 16-6-1995.

(i) to fix the amount of security to be taken from subordinates dealing with cash, stores and other valuables;

(j) to frame the rules relating to preservation and destruction of records in all offices and institutions under the control of the University;

(k) to frame bye-laws and rules regarding the purchase of stores, books, apparatus and other articles and their annual stock- taking;

(l) to invest moneys belonging to the University in such manner as it may determine from time to time; and

(m) to grant fee concessions and scholarships, to students.

5. *Investigation into the affairs of Private Colleges:-*

(1) The Syndicate shall, under clause (xx) of section 23 of the Act, direct investigation into the affairs of a Private College, if it is satisfied that there is a prima facie case for such investigation: or

(2) If a complaint in writing is received from any of the teachers or students or the Managing Council or Governing body of a Private College upon any matter relating to that college: or

(3) If it is so required by the Senate.

6. *Instruction for maintaining efficiency of Private Colleges:-* The Syndicate shall have the power, subject to the provisions of the Act and the Statutes to issue, as and when it deems necessary or when required by the Senate, instructions requiring the private colleges to maintain definite standards as specified in such instructions.

7. *Conditions of employment of teaching staff in affiliated Colleges:-* The Syndicate shall frame rules (i) prescribing the pattern and number of teaching staff that may be accepted for direct payment of salary and for fixing the number of teachers for each of the affiliated colleges in the first instance on the basis of the hours of work according to the timetable, as on the closing date of admission;

(ii) disciplinary action against the staff;

(iii) code of conduct of the staff; and

(iv) conditions of affiliation.

8. *Action for violation:-* (1) In case of any violation of any instruction, direction or order in relation to the maintenance of efficiency, proper conditions of employment of members of the staff and payment of adequate salaries to such staff of private colleges, the Syndicate shall be competent to take such suitable action as it deems fit including modification of the conditions of affiliation.
- (2) The action so contemplated shall include (i) withdrawal of the aid or grant, and (ii) withdrawal of affiliation of the college;
- Provided that such action shall be taken only after making an enquiry into the matter by a Commission appointed by the Syndicate for the purpose.
9. *Financial Estimates:-* The Syndicate shall, before the first day of January every year examine the financial estimates of the income and expenditure for the ensuing financial year which has been prepared by the Finance Committee or make such alteration as it deems fit and forward the same with the details specified under subsection (1) of section 47 of the Act, to the Senate.
10. *Annual Accounts, Annual Report, Audit Reports and Financial Estimates:-* (1) The Syndicate shall consider the Annual Accounts and Financial Estimates of the University and place them before the Senate for approval at its annual meeting.
- (2) the Senate shall consider the Annual Accounts at its annual meeting and may pass resolutions with reference thereto and communicate the same to the Syndicate which shall take such necessary action as it deems fit.
- (3) the Annual Accounts as approved by the Senate shall be submitted to the Government for audit.
- (4) the Syndicate shall publish the accounts when audited, together with the Audit Report in the Government Gazette and forward copies of the Accounts and Audit Report to the Senate and to the State Government. The Audit Report shall be considered by the Syndicate at its ordinary meeting.
- (5) the Annual Report of the University shall be prepared by the Syndicate for review on or before the 31st of January each year and the Senate shall review the same at its annual meeting.
- (6) the Annual Report shall deal with the Calendar year ending the 31st day of December.

11. *Financial and Account Rules:-* It shall be competent for the Syndicate to make necessary rules and standing orders for the proper maintenance of the accounts of the University.
12. *Review of Accounts and working of Endowments:-* The Syndicate shall conduct an annual review of the accounts and working of the endowments and shall take whatever action is deemed necessary as a result of such review.
13. *Printing of Proceedings of the Syndicate:-* The proceedings of the Syndicate shall be printed quarterly and printed copies forwarded to the members of the Senate, the Academic Council and the Finance Committee.
14. *Discretionary power of the Chairman to determine procedure:-* The Chairman at any meeting, may, at his discretion, adopt the procedure for discussion of matters at meetings of the Syndicate in so far as he thinks fit.
15. *Validity of proceedings in certain cases:-* Non-receipt of notice, agenda and other papers connected with any meeting of the Syndicate by any member shall not invalidate the proceedings of the meeting of that authority.

CHAPTER 7

THE ACADEMIC COUNCIL

1. *Meetings:-* The Academic Council, shall meet ordinarily once in six months and as and when required by the Vice-chancellor.
2. *Quorum for the meeting of the Academic council:-* One fifth of the total number of members shall constitute the quorum for a meeting of the Academic Council and no business shall be transacted at a meeting at which there is no quorum.
3. *Special Meetings:-* The Vice-Chancellor, may, whenever he thinks fit, convene a special meeting of the Academic Council.
4. *Chairman:-* The Vice-Chancellor, shall, if present, preside over all meetings of the Academic Council. In his absence, the Pro-Vice-Chancellor, if any, shall preside over the meetings. In the absence of both the Vice-Chancellor and the Pro-Vice-Chancellor, a member shall be chosen by the members present, to preside over the meeting.

5. *Validity of Proceedings in certain cases:-* Non-receipt of notice, agenda and other papers connected with any meeting of the Academic Council by any member, shall not invalidate the proceedings of the meeting.
6. *Notice of Meeting:-* The Registrar, shall, under the direction of the Vice-Chancellor, give not less than thirty clear days notice of the date of an ordinary meeting and ten clear days notice for a special meeting.
7. *Date for forwarding Resolution:-* Any member who wishes to move a resolution at an ordinary meeting, shall forward a copy of the resolution to the Registrar so as to reach him not less than twenty clear days before the date of the meeting. A member who has forwarded a resolution, may, by giving written notice which shall reach the Registrar not less than three clear days before the date fixed for the despatch of the preliminary agenda paper, withdraw the resolution.
8. *Resolution to be placed on the Agenda paper:-* The Registrar, under the direction of the Vice-Chancellor, shall cause each resolution of which notice has been given and which has not since been withdrawn, to be placed on the agenda paper at the meeting at which it is to be moved, subject in general to the Statutes governing the admissibility of resolutions at Senate meetings.
9. *Despatch of Agenda paper:-* Not less than fifteen days before the date of an ordinary meeting the Registrar shall send by post to every member a preliminary agenda paper specifying the date, the place and hour of the meeting and business to be brought before the meeting:
Provided that the Vice-Chancellor may bring any business which in his opinion is urgent before any meeting with shorter notice or without placing the same on the agenda paper.
10. *Notice of Amendment:-* Any member wishing to move an amendment to a resolution on the preliminary agenda paper of any meeting shall forward a copy of the same to the Registrar so as to reach him not less than 9 clear days before the day of the meeting at which the resolution is to be moved and the amendment shall be included on the final agenda papers subject in general to the Statutes governing the admissibility of amendments and resolutions at the Senate meeting.

11. *Procedure at Meetings:-* The procedure for admission of resolutions and amendments for the conduct of the meetings of the Academic Council and of the Academic Council in Committee shall in general, be the same as laid down for the meetings of the Senate, in so far as the Chairman, may, at his discretion decide.
12. *Proceedings:-* The proceedings at each meeting of the Academic Council shall be signed by the Chairman of the meeting. The Registrar shall send by post ordinarily within six weeks after a meeting, a copy of the proceedings of that meeting so signed by the Chairman to each member of the Academic Council, the Senate, the Syndicate, the Finance Committee, the Faculties and the Boards of Studies. A copy of the minutes shall be submitted to the Chancellor.
13. *Objection to Proceedings:-* If no exception is taken by any member who was present at the meeting to the correctness of the proceedings within ten days of the sending of the proceedings, they shall be deemed to be correct. If the Chairman is convinced that the objection raised is genuine he may correct the proceedings.
14. *Standing Committee of the Academic Council:-* The Vice-Chancellor shall appoint a Standing Committee which shall consist of the Vice-Chancellor as Chairman and the Deans of Faculties as members. Half the number of members of the Committee shall be the quorum.
15. *Special Invitees:-* The Vice-Chancellor may invite for any meeting of the Standing Committee, persons having special knowledge and experience of any subject. The persons so invited shall be competent to take part in the discussion of the Committee. They shall not however be entitled to vote upon any question.
16. *Powers of the Committee:-* The Committee may exercise such powers and perform such duties which the Academic Council may by resolution delegate or assign to it. It may also advise the Vice-Chancellor on such matters as are referred to it by him.
17. *Chairman of the Committee:-* The Vice-chancellor, if present, may preside at meetings of the Committee, and in his absence the Pro-Vice-Chancellor or a person nominated by the Vice-Chancellor shall be the Chairman.
18. *Opinion by Circulation:-* The Vice-Chancellor, may at his discretion obtain the opinion of the Standing Committee or seek the approval of the Academic Council by circulation.

19. *Membership of the Principal of a College of Oriental Languages not being a Dean of Faculty nominated by rotation:-*The seniority of the Principals of Colleges of Oriental Languages who are not Deans of faculties for purposes of membership in the Academic Council by rotation shall be determined by the Vice-Chancellor on the basis of the length of service as Principal. The Vice-chancellor shall forward the seniority list to the Chancellor so as to enable him to nominate one Principal of a College of Oriental Languages to the Academic Council, as laid down in clause (o) of sub-section (3) of Section 24 of the Act.

CHAPTER 8

THE STUDENTS' COUNCIL

1. *Constitution of Students' Council:-* There shall be a Students' Council.
2. *Manner of Constitution:-* It shall be constituted in the manner laid down in Section 29 of the Act.
3. *Term of Office of Members:-* The members of the Students' Council, other than ex-officio members, shall hold office for a term of one year from the date of their election or nomination as the case may be.
4. *Manner of Selection of Secretary:-* There shall be a Secretary to the Students' Council who shall be nominated by the Vice-Chancellor in the manner laid down in sub section (3) of Section 29 of the Act.
5. *Meeting of the Students' Council:-* The Students' Council shall meet ordinarily once in six months and as and when required for the conduct of its business on dates and hours to be fixed by the Chairman of the Council.
6. *Procedure for Conduct of Meetings in certain cases:-* In the absence of the Chairman, the Honorary Director of Youth Service of the University or the Dean of Student Affairs shall preside over the meeting.
7. *Quorum:-* Fifteen members shall constitute the quorum for a meeting of the students' council and no business shall be transacted at a meeting at which there is no quorum.

8. *Convening of Special Meetings:-* The Chairman may whenever he thinks fit convene a special meeting of the Students council.
9. *Validity of Proceedings in certain cases:-* Non-receipt of notice, agenda and other papers connected with any meetings of Students' Council by any member shall not invalidate the proceeding of the meeting.
10. *Notice for a Meeting of the Students' Council:-* The Secretary to the Students' Council, shall, under the direction of Chairman give not less than thirty clear days notice of the date of an ordinary meeting and ten clear days notice for a special meeting.
11. *Notice of Resolutions:-* (1) Any member who wishes to move a resolution at an ordinary meeting of the Students' Council shall forward to the Secretary a copy of the resolution so as to reach him not less than twenty clear days before the date of the meeting.
(2) A member who has forwarded a resolution, may, by giving written notice which shall reach the Secretary not less than three clear days before the date fixed for the despatch of the agenda paper, withdraw the resolution.
12. *Resolution to be placed on the Agenda paper:-* The Secretary shall under the direction of the Chairman, cause each resolution of which notice has been given and which has not since been withdrawn, to be placed on the agenda paper at the meeting at which it is to be moved subject in general to the Statute governing the admissibility of resolutions at Senate meetings.
13. *Despatch of Agenda paper:-* Not less than fifteen days before the date of an ordinary meeting, the Secretary shall send by post to every member a preliminary agenda paper specifying the date, the place and hour of the meeting provided that the Chairman may bring any business which in his opinion is urgent before any meeting with shorter notice or without placing the same in the agenda paper.
14. *Notice of Amendment:-* Any member wishing to move an amendment to a resolution on the preliminary agenda paper of any meeting shall forward a copy of the same to the Secretary so as to reach him not less than 9 clear days before the date of the meeting at which the resolution is to be moved and the amendment shall be included on the final agenda papers, subject in general to the Statutes governing the admissibility of amendments and resolutions at Senate meetings.

15. *Procedure at Meetings:-* The procedure for admission of resolutions and amendment for the conduct of meetings of the Students' Council and of the Students' Council in Committee shall in general be the same as laid down for the meetings of the Senate, in so far as the Chairman may, at his discretion decide.
16. *Proceedings:-* The proceedings of each meeting of the Students' Council shall be signed by the Chairman of the meeting. A copy of the minutes of each meeting shall be sent to the Chancellor.
17. *Functions of the Students' Council:-* In addition to the powers conferred on the Students' Council by the Act, the Students' Council shall have the following further powers, namely:
 - (a) to supervise and co-ordinate the activities of the different students associations, societies and other organizations;
 - (b) to recommend to the Syndicate the financial allocation to be made for the activities to be undertaken under the relevant budgetary heads;
 - (c) allocate funds for the different activities of the Students associations, societies and other organisations, as sanctioned by the Syndicate;
 - (d) Submit an annual report of its work, together with a statement of its accounts to the Syndicate within a date to be fixed by it;
 - (e) make recommendations to the Syndicate regarding, any matter affecting the corporate life or welfare of the students; and
 - (f) make recommendations to the Syndicate regarding the facilities existing for instruction.
18. *Laying of periodical reports:-* The Vice-chancellor shall place before the senate and the Students' Council periodical reports detailing the recommendations and suggestions made by the Students' Council and the action taken thereon by the authorities to which such recommendations and suggestions were made once in six months.

CHAPTER 9

THE FINANCE COMMITTEE

1. *Constitution of the Finance Committee:-* (1) The Finance Committee shall consist of the members as specified in sub-section (2) of section 31 of the Act.
(2) The Finance Officer shall be the Secretary of the Finance Committee.
2. *Quorum for Meeting of the Finance Committee:-* Four members of the Finance Committee shall constitute the quorum for a meeting.
3. *Term of Office of Members:-* All the members of the Finance Committee shall hold office for a term of four years.
4. *President:-* The Vice-chancellor shall preside at the meeting of the Finance Committee. In the absence of the Vice-chancellor the members present shall elect one member from among themselves to preside at the meeting.
5. *Meeting of the Finance Committee:-* (1) The Finance Committee shall meet atleast once in every quarter to examine accounts and scrutinise the proposals for expenditure.
(2) notwithstanding anything contained in clause (1) a meeting of the Finance Committee shall be convened before two days of a meeting of the Syndicate, to consider all financial matters.
6. *Annual Accounts and Financial Estimates:-* The Annual Accounts and the Financial Estimates of the University shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Syndicate.
7. *Limits of Expenditure:-* (1) The Finance Committee shall advise on limits for the total recurring expenditure and the total nonrecurring expenditure for the year based on the income and resource of the University (which in the case of productive works may include the proceeds of loans).
(2) no expenditure other than that provided for in the budget shall be incurred by the University without, consulting the Finance Committee.

8. *Consultation of Finance Committee:-* The following proposals shall be implemented only in consultation with the Finance Committee, namely:-
- grant of additional monetary benefit not provided for in the service rules, to an employee;
 - proposals for making or amending financial and accounting rules;
 - proposals for the creation or abolition of any post, the maximum pay of which is Rs. 700 and above per mensem;
 - any other item having financial implication, which the Vice-Chancellor may refer it for advice.
9. *Powers and Functions of the Finance Committee:-* The Finance Committee shall:-
- examine the draft annual estimates of income and expenditure and Annual Accounts of the University;
 - scrutinise every item of new expenditure not provided in the Budget Estimates of the University;
 - advise the Syndicate in regard to the strict observance of the Statutes relating to the maintenance of accounts of income and expenditure of the University;
 - examine and report on the accounts of the Endowments, and Trust funds;
 - consider ways and means and financial effect of every new measure in contemplation involving fresh financial commitment on the part of the University;
 - make recommendations, whenever it deems necessary to the Syndicate on all matters relating to the finance of the University;
 - scrutinise and report on the utilisation of the grants and loans given by the University or through the University to affiliated colleges or recognized institutions;
 - advise on any financial matter that may appropriately be referred to it for opinion by any authority or body, of the University; and
 - have the right to call for any paper bearing on any financial proposal or any item of accounts matter for its consideration or in making its recommendations on the Annual Accounts or the Financial Estimates.

10. *Delegation of powers of the Finance Committee:-* Subject to such general directions and control as may be fixed by the Finance Committee, any power exercisable by the Committee may be delegated to the Chairman.
11. *Validity of Proceedings in certain cases:-* Non-receipt of notice, agenda and other papers connected with any meeting of the Finance Committee shall not invalidate the proceedings of the meeting of that Authority.

CHAPTER 10

FACULTIES

1. *Faculties:-* The University shall have the following Faculties:-
- The Faculty of Arts.
 - The Faculty of Social Sciences.
 - The Faculty of Oriental Studies
 - The Faculty of Fine Arts.
 - The Faculty of Science.
 - The Faculty of Commerce.
 - The Faculty of Law.
 - The Faculty of Education.
 - The Faculty of Engineering and Technology
 - The Faculty of Medicine.
 - The Faculty of Ayurveda.
 - †(xii) The Faculty of Dentistry.
 - ††(xiii) The Faculty of Homoeopathy.
 - †††(xiv) The Faculty of Management Studies.
 - ††††(xv) The Faculty of Physical Education.
 - ††††† (xvi) The Faculty of Applied Sciences.
 - (xvii) Such other Faculties as may be instituted by the Senate from time to time.

† Introduced vide Amendment No. 36

†† Faculty renamed vide Amendment No. 14

††† Amendment No. 68

†††† Amendment No. 70

††††† Amendment No. 76

2. *Departments:-* Each Faculty shall comprise such Departments of study as may be prescribed by the Ordinances.
3. *Eligibility to vote in certain cases:-* A person may be a member of more than one Faculty, but shall have only one vote in elections from the combined Faculties or at joint meetings of Faculties.
4. *Dean:-* (1) The Dean shall be the Chairman of each Faculty.
(2) the Deanship shall be confined to the Chairman of the Boards of Studies or members of the Boards of studies of post graduate courses or to those persons having sufficient knowledge in Post Graduate courses.
- 5*
6. *Temporary absence of Deans:-* During the temporary absence of the Dean, the Vice-Chancellor may nominate a member of the Faculty to act as Dean of the Faculty.
7. *Duties of the Dean:-* The Dean shall ordinarily preside at all meetings of the Faculty, but in his absence, the members present shall elect a Chairman from among themselves. It shall also be the duty of the Dean to present to the Academic Council, the recommendations of the Faculty.
8. *Absence from Meetings:-* If the Dean or any member who has been nominated, to the faculty remains unauthorisedly absent from three consecutive meetings of the Faculty, he shall incur the disqualification. specified in sub-section (4) of section 44 of the Act. It shall there-upon be competent for the Registrar to fill up the vacancy arising as a result of such disqualification, after giving intimation to the person affected.
9. *Powers of the Faculty:-* A Faculty shall have power-
 - (1) to consider and report on any matter referred to it by the Senate, the Syndicate, the Academic Council, the Students' Council or the Vice-Chancellor;
 - (2) to make recommendations to the Academic council in all matters relating to the organization of University teaching' courses of study, examination and research in the subjects of study comprised in the Faculty and to propose additions or amendments to the Ordinances or Regulations as the case may be, relating to these matters for the consideration of the Syndicate or the Academic Council as the case may be;

*Omitted as per Amendment 'No. '94

- (3) to recommend to the Syndicate, the names of persons suitable for appointment as Examiners in the subjects comprised in the Faculty;
- (4) to call for proposals from the Boards of Studies in the subjects comprised in the Faculty regarding syllabi and text-books for the courses of study;
- (5) to consider any report or recommendation of any Board of Studies comprised in the Faculty;
- (6) to remit any matter to the Boards of Studies comprised in the Faculty for consideration and report;
- (7) to appoint committees of the Faculty to consider and report on matters referred to them;
- (8) to recommend to the Vice-Chancellor the holding of joint meetings of two or more Faculties to consider any matter of common interest to them; and
- (9) to recommend the syllabi and textbooks, in consultation with the Boards of Studies, for the courses of study in the subjects comprised in the Faculty.
10. *Meetings:-* (a) Every Faculty shall meet at least once in every academic year.
(b) Every meeting of a Faculty shall be convened by the Registrar.
(c) The Vice-Chancellor, may at any time cause a meeting of a Faculty to be convened.
11. *Joint Meetings of Faculties:-* (1) The Vice-Chancellor may direct two or more Faculties to hold a joint meeting for the disposal of any question affecting more than one Faculty.
(2) Joint meetings of two or more Faculties shall be convened by the Registrar and shall be presided over by the Vice-Chancellor or in his absence by one of the Deans of the Faculties nominated by the Vice-Chancellor for the purpose.
12. *Notice of Meetings:-* Fifteen clear days' notice shall be given for a meeting of a Faculty or joint meetings of Faculties.
13. *Quorum for Meetings:-* (a) The quorum for a meeting of a Faculty shall be one-third of the number of members of the Faculty.
(b) The quorum for a joint meeting of two or more Faculties shall be one-third of the total number of members in the

said Faculties; no one member however, being counted more than once.

14. *Conduct of business:-* The conduct of business at meetings of Faculties shall be regulated in accordance with the Statutes governing meetings of the Senate, in so far as they are applicable.
15. *Annual Meetings of a Faculty:-* Every Faculty shall consider at its annual meetings the recommendations made by the Boards of Studies comprised in the Faculty regarding text- books and syllabi and recommend the text books and syllabi for the courses and examinations relating to the subject assigned to that Faculty.
16. *Reference to Board of Studies:-* The Dean may, at his discretion remit any matter referred to the Faculty, to a Board or Boards of Studies within the purview of the Faculty, before placing it before a meeting of the Faculty.
17. *Minutes of Meetings:-* (1) Within three weeks after a meeting of a Faculty, the minutes of the meeting shall be prepared and forwarded by the Registrar to the members of the Faculty.
Provided that the draft of the, minutes shall first be approved by the Dean or the Chairman of the meeting.
(2) Any member of the Faculty who was present at the meeting may, within ten days of the issue of the, minutes communicate to the Registrar in writing, any exception, he may take to the correctness thereof. If the Chairman is convinced that the objection raised is genuine he may correct the minutes or otherwise, it shall be laid before the Faculty at its next meeting to take a decision.

CHAPTER 11

BOARDS OF STUDIES

1. *Constitution:-* (1) There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:
Provided however that post graduate studies, in each subject may have separate Board of Studies-
(2) The Board of Studies shall be constituted by the Syndicate.
(3) The members of the Board of Studies shall be appointed by the Syndicate.

2. *Boards of each Department:-* (1) There may be separate Boards of Studies in such branches of knowledge as the Syndicate may decide, to deal with matters relating to the post graduate studies.
(2) The constitution and functions of the Boards of studies shall be as hereinafter prescribed.
3. *Election of Members from Boards of Studies:-* The election of two members from each Board of Studies referred to in- clause (b) of sub-section (3) of section 26 of the Act, shall be conducted in accordance with the provisions contained in Chapters I and II of the Kerala University (Conduct of Elections to various Authorities or Bodies) First Statutes, 1974:
Provided that, Statutes 12 to 28 of Chapter 1 of the said Statutes shall not apply to this election.
4. *Members of Boards of Studies:-* Each Board shall consist of (a) the University Professor or where there is no Professor, the Head of the University Department or section of study or research in the subject for which the Board is constituted; and
(b) not less than five and not more than eleven other members:
Provided that in the case of a subject in which there are two Boards-
(i) the number of members in each Board shall not be less than five or more than eleven including ex-officio members;
(ii) the University Professor or the Head of the University Department or Section, as the case may be, shall be a member ex-officio of the Board for post-graduates studies; and
(iii) the Chairman of the one Board shall be a member ex-officio of other Board in the subject;
* (c) (i) The Board of Studies for undergraduate courses in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.
(ii) The Board of Studies for post-graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers

* Amendment No. 99, effective from 25-3-'88

in the subject from Government Colleges, three teachers from the University Department if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized Institution outside the University.

- (iii) A teacher should have, not less than fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.
- (iv) It shall be competent for the Syndicate to give preference to those with concrete excellence in the field of various disciplines within the general framework of the norms, for nomination to the Boards of Studies.

Note: The term 'Expert (s)' as expressed in sub-clause (i) and (ii) above means scholars of eminence in the subjects, professional experts other than teachers in Affiliated Colleges and University Departments.

5. Reconstitution of the Boards of Studies: - The Boards of Studies shall be reconstituted by the Syndicate once in three years.
- *6. Appointment of Members of Boards of Studies:- (1) Members of the Boards of Studies other than ex-officio members shall be appointed by the Syndicate.
 - (2) Generally no person shall be nominated to a Board of Studies for more than two terms consecutively. However the Syndicate shall be competent to waive this rule in very exceptional cases.
- *6A. Removal of the Members of the Board of Studies:- In the case of proven misconduct on the part of any member or Chairman of a Board of Studies, the Syndicate shall have the power to remove the person from the Board of Studies giving him a reasonable opportunity to submit his explanation.
7. *Qualification of a Member of a Board of Study*:- No person shall be appointed as a Member of a Board unless he is a teacher of, or has special knowledge in the subject or one of the subjects with which the Board is concerned.

8. *Chairman of the Board of Studies*:- One of the members of each Board shall be nominated by the Vice-Chancellor as the Chairman.
9. *Duties of the Board of Studies*:- (1) It shall be the duty of each Board of Studies to consider and report on any matter referred to it by the Academic Council or Syndicate or the Senate or the Faculty or the Vice-Chancellor, concerned with the subject with which it deals;
 - * (2) It shall be the duty of the Board of Studies to initiate steps to revise the syllabus and restructure the course in tune with the modern trends and development in the respective branches of knowledge and make recommendations to the Faculties concerned.
10. *Power of Board of Studies*:- Each Board shall have power - (1) to recommend for the guidance of teachers and students, books in which the prescribed subjects are suitably treated, and to recommend text books when such are required;
 - (2) to recommend persons suitable for appointment as Question Paper Setters, Examiners in the subjects with which it deals;
 - (3) to make recommendations in regard to courses of study and examinations in the subjects with which it deals;
 - (4) to address the Faculty or Faculties concerned regarding improvements in the courses of study;
 - (5) to consult specialists who are not members of the Board;
 - (6) to recommend to the Academic Council for being forwarded to the Syndicate for its approval, the preparation and publication of selections or anthologies of the writing or works of authors and other masters in any subject or group of subjects; together with a synopsis of the selections or anthologies, and the names of the authors and masters and of the persons who may, in its opinion be appointed to make the selections; and
 - (7) to bring to the notice of the Academic Council or the Syndicate as the case may be, matters of importance relating to the examinations in each subject or group of subjects.
11. *Meetings of the Boards of Studies*:- (1) Boards of Studies shall ordinarily meet once a year; but the Vice-Chancellor may direct additional meetings to be held as and when necessary;

- (2) Meetings of a Board of Studies shall be convened by the Registrar at such times as may be necessary, or on the written request of not less than one-third of the number of members serving on the Board at the time;
- (3) Where, in the temporary absence of the Chairman, a meeting of a Board of Studies is required to be convened for the purpose of urgently dealing with any University business, the Registrar shall convene the meeting;
- (4) (i) A joint meeting of two or more Boards may be held, when the Syndicate or the Academic Council or the Vice-Chancellor so directs, for the disposal of any question affecting those Boards. Such joint meetings shall be convened by the Registrar;
- * (ii) A meeting of the Board of Studies or a joint meeting of more than one Board of Studies may be convened by the Registrar if the Syndicate desires to present and discuss an important academic issue for the consideration of the Board of Studies or Boards of Studies.
12. *Chairman to Preside:-* (1) The Chairman of a Board shall preside at meetings of the Board. In the absence of the Chairman, the members present shall elect a Chairman for the meeting;
- * (2) when a joint meeting of two or more Boards is held, the members present shall elect one of the Chairmen of the Boards of Studies as Chairman for the meeting. In case none of the Chairmen of the Boards of Studies is present, the members present shall elect as Chairman for the meeting from among themselves.
13. *Quorum for the meeting of a Board of Study:-* The quorum for a meeting of any Board shall be simple majority of the strength of the Board, fractions, if any, being ignored. The quorum for a joint meeting of two or more Boards shall be one-half of the total number of members in those Boards fractions if any, being ignored and no one member, however, being counted more, than once.
14. *Procedure of the meeting of a Board of Study:-* Except as herein before provided, the ordinary law of meeting shall be applicable to the meetings of the Board of Studies.

* Introduced vide amendment No. 99, effective from 25-3-'88

15. *Minutes:-* (i) Every resolution of the Board as it is passed should be recorded at the meeting and read out by the Chairman at the meeting itself.
- (ii) The Chairman of the meeting shall send to the Registrar a copy of the minutes as approved at the meeting within ten days after the date of the meeting.
16. *Opinion by Circulation:-* It shall however be open to the Vice-Chancellor, in urgent cases, to obtain the opinion of the Boards of Studies by circulation. Such opinion together with the action taken thereon shall be communicated to all the members.

CHAPTER 12

FACULTY OF ARTS

1. *Degrees:-* The Degrees in the Faculty of Arts shall be-
- | | | |
|-------|---|---------------|
| i. | Bachelor of Arts | B. A. |
| ii. | †Bachelor of Journalism | B. J. |
| iii. | †Bachelor of Library Science | B. Lib. Sc. |
| iv. | ††Bachelor of Library and Information Science | B.L.I. Sc. |
| v. | Bachelor of Arts (Honours) | B. A. (Hons.) |
| vi. | Master of Arts | M. A. |
| vii. | †Master of Communication | M. C. |
| viii. | fMaster of Journalism | M. J. |
| ix. | †††Master of Library and Information Science | M.L.I.Sc. |
| ix.A | ffMaster of Communication and Journalism | M. C. J. |
| x. | Master of Letters | M. Litt. |
| xi. | Master of Philosophy | M. Phil. |
| xii. | Doctor of Philosophy | Ph. D. |
| xiii | Doctor of Letters | D. Litt. |

† Introduced vide Amendment No. 25

†† Introduced vide Amendment No. 10

f Introduced vide Amendment No. 40

††† Introduced vide Amendment No. 7

ff Introduced vide Amendment No. 87

2. *Degree of Bachelor of Arts (Two Year Course):-* Candidates for the Degree of Bachelor of Arts (B. A.) shall be required to have passed the Intermediate Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University and passed the Bachelor of Arts Degree Examination conducted by this University.
3. *Degree of Bachelor of Arts (Three Year Course):-* Candidates for the Degree of Bachelor of Arts (B. A.) shall be required to have passed the Pre-Degree Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study in a college of this University for a period of not less than three academic years or by private registration and to have passed the prescribed examination.
- †4. *Degree of Bachelor of Journalism:-* Candidates for the Degree of Bachelor of Journalism (B. J.) shall be required to have taken a Bachelor's Degree of this University or a Degree of any other University recognized as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than one academic year in this University and passed the prescribed examination.
- †5. *Degree of Bachelor of Library Science:-* Candidates for the Degree of Bachelor of Library Science (B. Lib. Sc.) shall be required to have taken a Degree of this University or an equivalent Degree of any other University recognized by the University and to have subsequently undergone the prescribed course of study for a period of not less than one academic year in this University and passed the prescribed examination.
- ‡6. *Degree of Bachelor of Library and Information Science:-* Candidates for the Degree of Bachelor of Library and Information Science (B.L.I.Sc.) shall be required to have taken a Degree of this University or an equivalent Degree of any other University recognized by the University and to have subsequently undergone the prescribed course of study for a period of not less than one academic year in this University and passed the prescribed examination.

† Introduced vide Amendment No. 26

‡ Introduced vide Amendment No. 11

7. *Degree of Bachelor of Arts (Honours):-* Candidates for the Degree of Bachelor of Arts (Honours) [B. A. (Hons.)] shall be required to have passed the Intermediate Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than three academic years in a college of this University and passed the B. A. (Hons.) Degree Examination conducted by this University.
8. *Degree of Master of Arts:-* Candidates for the Degree of Master of Arts (M. A.) shall be required to have taken the Bachelor of Arts Degree of this University or a Degree of any other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University ‡ (or by Private Registration in the case of examinations, the courses of studies of which do not involve practicals) and passed the Master of Arts Degree Examination conducted by this University:
Provided that-
- f(a) the duration of the Master of Arts Degree Course (Part-time) in German and Russian shall be three years.
- (b) a candidate who has qualified for the B. A. (Hons.) Degree of this University by passing the prescribed examination may without further examination but upon payment of the prescribed fee, proceed to take the M. A. Degree of this University at any convocation subsequent to his taking the B. A. (Hons.) Degree.
- (c) a candidate for the B. A. (Hons.) Degree Examination of this University who has been recommended by the Examiners for the award of the B. A. Degree shall be permitted to appear for the M. A. Degree Examination in the same subject after undergoing the prescribed course of study for a period of not less than one academic year in a college of this University.
- †9. *Degree of Master of Communication:-* Candidates for the Degree of Master of Communication (M. C.) shall be required to have

‡ Introduced vide Amendment No. 50

f Proviso (a) added vide Amendment No. 51

† Introduced vide Amendment No. 27

taken a Bachelor's Degree in Journalism / Communication / Mass Communication from the Kerala University or from any other University recognized as equivalent thereto and have subsequently undergone the prescribed course of study for a period of not less than two academic years in this University and passed the prescribed examination.

‡‡10. *Degree of Master of Journalism:-* Candidates for the Degree of Master of Journalism (M. J.) shall be required to have taken a Bachelor's Degree of this University or a Degree of any other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years or four semesters in a College / Department of this University and passed the Examination conducted for the Master of Journalism Degree.

‡‡‡10. *A. Degree of Master of Communication and Journalism:-* Candidates for the Degree of Master of Communication & Journalism (MCJ) shall be required to have taken a Bachelor's Degree of this University or a Degree of any other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years or four Semesters in a College / Department of this University and passed the Examinations conducted for the Master of Communication & Journalism Degree.

†11. *Degree of Master of Library and Information Science:-* Candidates for the Degree of Master of Library and Information Science (M. L. I. Sc.) shall be required to have taken the Bachelor of Library Science Degree of this University or a Degree of any other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than one academic year in this University and passed the prescribed examinations.

12. *Degree of Master of Letters:-* (1) The Degree of Master of Letters (M. Litt.) may be awarded to Bachelor of Arts (Hons.) or Master of Arts of this University or of any other University recognized by the University as equivalent thereto, on the results of research

‡‡Introduced vide Amendment No. 41

‡‡‡ Introduced vide Amendment No. 88

† Introduced vide Amendment No. 8

work extending over a period of not less than two years after passing the examination qualifying them for the Honours Degree or the Master's Degree, as the case may be.

- (2) Candidates for the M. Litt. Degree shall undertake their research work under the guidance of a recognized Supervising Teacher in an Institution of this University or any other University or Institute recognized by the Syndicate for the purpose of preparing students for Honours or Master's Degree in the branch of study concerned.
- (3) Candidates for the M. Litt. Degree shall be required to register themselves as research students before the commencement of their course of research.
- (4) The application for registration as a research student and as a candidate for the Degree shall be made to the Registrar on or before 15th January and 15th July every year in the prescribed form and shall be accompanied by-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of the attainments of the applicant as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a recognized teacher of the University or a recognized Institute agreeing to supervise the work of the applicant ; and
 - (c) a registration fee as prescribed by the Ordinances.
- (5) The application shall be considered and disposed of by the Syndicate.
- (6) Within six months before the expiry of the prescribed minimum period after registration, or at any other time afterwards, the candidate shall submit to the Registrar, together with the prescribed fee, four copies of a thesis accompanied by a satisfactory abstract thereof, embodying the results of research carried out by him. The thesis shall be printed or typewritten in English.
- (7) The thesis shall comply with the following conditions:-
 - (a) It must consist of the candidate's own account of his research, provided that it may describe work done in conjunction with the teacher who has supervised the work. The candidate shall state, in a preface, the sources from

which he has derived information or guidance for his work the extent to which he has availed himself of the work of others, and how far the thesis embodies the result of his own research or observations and this statement shall be certified by the Supervising Teacher.

- (b) It must form distinct contribution to the knowledge of the subject and afford evidence of originality shown either by the discovery of new facts or new relations of facts or by the exercise of independent critical power. The candidate must indicate in what respects his investigations appear to him to advance the study of his subject.
- (c) It must be satisfactory as regard literary presentation and, if not already published in an approved form, must be suitable for publication, either as submitted or in an abridged form:

Provided that a candidate who has presented thesis for the Degree of Doctor of Philosophy in the Faculty and failed to secure the Ph. D. Degree may resubmit the same or a revised thesis for the Degree of Master of Letters.

- (8) In addition to the thesis, the candidates may submit, as additional evidence, any memoir or work published by him, alone or jointly with others.
- (9) The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
- (10) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (11) If the thesis is not approved for the award of the Degree, the candidate may submit after an interval of not less than six months a new or revised thesis, together with the same fee. The procedure prescribed above shall be allowed in respect of this thesis also.
- (12) A candidate shall not be allowed to submit his thesis on more than two occasions:

Provided however that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.

- (13) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for publication under such conditions as it thinks fit.

13. *Degree of Master of Philosophy*:- Degree of Master of Philosophy (M. Phil.) may be awarded to persons holding a Master's Degree of this University or of any other recognized University on the results of course work and research work extending over a period of not less than twelve months after passing the qualifying examination carried out in an Institution maintained by the University under the guidance of a Supervising Teacher approved by the Syndicate on a subject coming within the purview of the Faculty of Arts, subject to such Regulations as may be framed by the Academic Council in this regard.

14. *Degree of Doctor of Philosophy*:- (1) The Degree of Doctor of Philosophy (Ph. D.) may be awarded-

- (a) to persons holding the Master's Degree under any Faculty of this University or of any other recognized University on the results of research work extending over a period of not less than three years after passing the examination qualifying them for the Master's Degree under the Faculty of Arts, as embodied in a thesis relating to a subject coming within the purview of the Faculty.
 - (b) to persons holding the Degree of Master of Letters of this University or of any other recognized University, on the results of research work extending over a period of not less than two years after qualifying for the Degree of Master of Letters, as embodied in a thesis relating to a subject coming within the purview of the Faculty. The research shall be undertaken under the guidance of a Supervising Teacher in an Institution of this University or of any other University or an Institute approved by the Syndicate.
- (2) A candidate shall be required to register himself as a research student and as a candidate for the Degree of Doctor of Philosophy before the commencement of his course of research:

Provided that a candidate who possesses the Degree of Master of Letters by Research may register at any time during the further period of his two year's research work.

- (3) The application for registration as a research student and as a candidate for the Ph.D. Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form, and shall be accompanied by-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of attainments as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a teacher of the University or of any other supervisor recognized for the purpose by the Syndicate agreeing to supervise the work of the applicant; and
 - (c) a registration fee as prescribed by the ordinances.
- (4) The application for registration as a research student and as a candidate for the Degree shall be considered and disposed of by the Syndicate:

Provided that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the Institution, if outside Kerala State for the purpose of any particular course of research.

- (5) Within six months before the expiry of prescribed minimum period after registration or at any other time, afterwards the candidate may submit to the Registrar, together with the prescribed fee, four copies of a thesis printed or typewritten in English with a brief summary in an Indian language embodying the results of research carried out by him. The candidate shall state, in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and the portions of the thesis which he claims as original.
- (6) The thesis shall be accompanied by the declaration signed by the candidate that it has not previously formed the basis for award of any degree, diploma, associateship, fellowship or other similar title or recognition. The candidate shall also submit a report by the Supervising Teacher certifying that

the thesis is a record of bonafide research carried out by the candidate.

- (7) In addition to the thesis, the candidate may submit as additional evidence any memoir or work published by him alone or jointly with others. The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
- (8) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (9) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months, a new or a revised thesis together with the same fee. The procedure prescribed above shall be followed in respect of this thesis also.
- (10) A candidate shall not be allowed to submit his thesis on more than two occasions, provided, however, that it shall be competent for the Syndicate, if the Board of Examiners so recommend to permit the candidate to submit his thesis for a third time.
- (11) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit.

- † 15. *Degree of Doctor of Letters:-* (1) A candidate for the Degree of Doctor of Letters (D. Litt.) shall have taken (i) a Master's Degree and (ii) a Ph. D. Degree of this University or of any other University recognized by this University as equivalent thereto and shall have carried out Post Doctoral research work for not less than seven years.
- (2) The candidate shall not be required to register for the Degree.
 - (3) The application for the award of the D. Litt. Degree shall be made to the Registrar together with the prescribed fee.

† Introduced vide amendment No. 98 effect from 24-3-88. Acad. L/S49/88 dt. 4-4-1988.

- (4) The candidate shall submit in support of his application six printed copies of a published work on a specific topic coming within the purview of the Faculty. The work shall embody original research of the highest order and shall be an outstanding contribution to the advancement of the subject concerned. It shall be on a single theme. However, a series of published papers can be considered provided they are on the same theme.
- (5) The candidate shall submit along with his work, a statement of self-assessment highlighting the original contribution embodied in the work.
- (6) (a) The work shall be accompanied by a declaration signed by the candidate that it has been prepared entirely by himself and a certificate to the effect that the work has not previously been submitted for the award of any degree or diploma of a University or other Institution.
- (b) The candidate shall also submit a certificate to the effect that he has resided within the territorial limits of Kerala University for at least one year during the Post Doctoral period.
- (7) (a) The work together with the related papers shall be referred by the Syndicate to three eminent scholars of international repute who are specialists in the field. The panel of such scholars may be prepared in consultation with the Chairman of the P.G. Board of Studies and the Dean of the concerned Faculty.
- (b) Before sending the work to the international referees, the work shall be screened by the Vice-Chancellor in consultation with the Standing Committee of the Syndicate on Research.
- (8) The Degree shall be awarded only if the referees are unanimous in making their specific recommendation for the award of the Degree. A work once rejected shall not be considered again.
- (9) A candidate shall be permitted to apply for the Degree only once.

16. *Diplomas*:- The University may grant diplomas in the following subjects of study :-
- (i) Journalism
 - (ii) Library Science
 - (iii) English
 - (iv) Teaching of English
 - (v) German
 - (vi) Teaching of German
 - (vii) Russian
 - (viii) Geography
 - †(ix) Post - Diploma in German
 - f‡ (x) Post Graduate Diploma in English for Communication
 - * (xi) Post Graduate Diploma in Information Technology (PGDIT) - Self financing
 - (xii) Such other subjects of study as the Senate may decide from time to time.
17. *Certificates*:- The University may grant Certificates in the following subjects of study:-
- (i) German
 - (ii) Russian
 - ** (iii) Italian
 - (iv) Such other subjects of study, as the Senate may decide from time to time.

† Introduced vide Amendment No. 20

‡ Introduced vide Amendment No. 38

* Introduced vide Amendment No. 169

** Introduced vide Amendment No. 156

f Renamed vide Amendment No. 189

CHAPTER 13

FACULTY OF SOCIAL SCIENCES

1. *Degrees:-* The Degrees in the Faculty of Social Sciences shall be-
 - i. Bachelor of Arts B. A.
 - ii. Bachelor of Arts (Honours) B. A. (Hons.)
 - iii. Master of Arts M. A.
 - iv. Master of Social Work M. S. W.
 - v. Master of Letters M. Litt.
 - vi. Master of Philosophy M. Phil.
 - vii. Doctor of Philosophy Ph. D.
 - viii. Doctor of Letters D. Litt.
2. *Degree of Bachelor of Arts (Two Year Course):-* Candidates for the Degree of Bachelor of Arts (B.A.) shall be required to have passed the Intermediate Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University and passed the Bachelor of Arts Degree Examination conducted by this University.
3. *Degree of Bachelor of Arts (Three Year Course):-* Candidates for the Degree of Bachelor of Arts (B. A.) shall be required to have passed the Pre-degree Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study in a college of this University for a period of not less than three academic years or by private registration and to have passed the prescribed examination.
4. *Degree of Bachelor of Arts (Honours):-* Candidates for the Degree of Bachelor of Arts (Honours) [B. A. (Hons.)] shall be required to have passed the Intermediate Examination of this University or an examination accepted by the University as equivalent there to and to have subsequently undergone the prescribed course of study for a period of not less than three academic years in a college of this University and passed the B. A. (Hons.) Degree Examination conducted by this University.

5. *Degree of Master of Arts:-* Candidates for the Degree of Master of Arts (M. A.) shall be required to have taken the Bachelor of Arts Degree of this University or a Degree of any other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University‡ (or by private registration in the case of examinations, the courses of studies of which do not involve practicals) and passed the Master of Arts Degree Examination conducted by the University.
Provided that:
 - (a) a candidate who has qualified for the B. A. (Hons.) Degree of this University by passing the prescribed examination may without further examination but upon payment of the prescribed fee proceed to take the M. A. Degree of this University at any Convocation subsequent to his taking the B. A. (Hons.) Degree.
 - (b) a candidate for the B. A. (Hons.) Degree Examination of this University who has been recommended by the Examiners for the award of the B. A. Degree shall be permitted to appear for the M. A. Degree Examination in the same subject after undergoing the prescribed course of study for a period of not less than one academic year in a college of this University.
6. *Degree of Master of Social Work:-* Candidates for the Degree of Master of Social Work (M. S. W.) shall be required to have taken a degree of this University or an equivalent degree of any other University recognized by the University and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University and to have satisfactorily completed a research project and supervised field work and to have passed the Master of Social Work Degree Examination conducted by the University.
7. *Degree of Master of Letters:-* (1) The Degree of Master of Letters (M. Litt.) may be awarded to Bachelor of Arts (Honours) or Master of Arts of this University, or of any other University recognized by this University as equivalent thereto, on the results of research

‡ Introduced Vide Amendment No. 52

work extending over a period of not less than two years after passing the examination qualifying them for the Honours Degree or the Master's Degree as the case may be.

- (2) Candidates for the M. Litt. Degree shall undertake their research work under the guidance of a recognized Supervising Teacher in an Institution of this University or of any other University or Institute recognized by the Syndicate for the purpose of preparing students for the Honours or Master's Degree in the branch of study concerned.
- (3) Candidates for the M. Litt. Degree shall be required to register themselves as research students before the commencement of their course of research.
- (4) The application for registration as a research student and as a candidate for the Degree shall be made to the Registrar on or before 15th January and 15th July every year in the prescribed form and shall be accompanied by:
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of the attainments of the applicant as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a recognized teacher of the University or a recognized Institute agreeing to supervise the work of the applicant; and
 - (c) a registration fee as prescribed by the Ordinances.
- (5) The application shall be considered and disposed of by the Syndicate.
- (6) Within six months before the expiry of the prescribed minimum period after registration, or at any other time afterwards, the candidates shall submit to the Registrar, together with the prescribed fee, four copies of a thesis accompanied by a satisfactory abstract thereof, embodying the results of researches carried out by him. The thesis shall be printed or typewritten in English.
- (7) The thesis shall comply with the following conditions:-
 - (a) It must consist of the candidate's own account of his research, provided that it may describe work done in conjunction with the teacher who has supervised the work.

The candidate shall state in a preface the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and how far the thesis embodies the result of his own research or observations and this statement shall be certified by the Supervising Teacher.

- (b) It must form distinct contribution to the knowledge of the subject and afford evidence of originality shown either by the discovery of new facts or new relations of facts or by the exercise of independent critical power. The candidate must indicate in what respects his investigations appear to him to advance the study of his subject.
- (c) It must be satisfactory as regards literary presentation and, if not already published in an approved form, must be suitable for publication either as submitted or in an abridged form;

Provided that a candidate who has presented thesis for the Degree of Doctor of Philosophy in the Faculty and failed to secure the Ph. D. Degree may resubmit the same or a revised thesis for the Degree of Master of Letters.
- (8) In addition to the thesis, the candidate may submit as additional evidence, any memoir or work published by him alone, or jointly with others.
- (9) The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
- (10) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (11) If the thesis is not approved for the award of the Degree, the candidate may submit after an interval of not less than six months a new or a revised thesis, together with the same fee. The procedure prescribed above shall be followed in respect of this thesis also.

- (12) A candidate shall not be allowed to submit his thesis on more than two occasions, provided however that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.
- (13) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for publication under such conditions as it may think fit.
8. *Degree of Master Of Philosophy:-* The Degree of Master of Philosophy (M. Phil.) may be awarded to persons holding a Master's Degree of this University or of any other recognized University on the results of course work and research work extending over a period of not less than twelve months after passing the qualifying examination carried out in an Institution maintained by this University under the guidance of a Supervising Teacher approved by the Syndicate on a subject coming within the purview of the Faculty of Social Sciences, subject to such Regulations as may be framed by the Academic Council in this regard.
9. *Degree of Doctor of Philosophy:-* (1) Degree of Doctor of Philosophy (Ph. D.) may be awarded-
- (a) to persons holding the Master's Degree under any Faculty of this University or of any other recognized University, on the result of research work extending over a period of not less than three years after passing the examination qualifying them for the Master's Degree under any Faculty, as embodied in a thesis relating to a subject coming within the purview of the Faculty;
- (b) to persons holding the Degree of Master of Letters of this University or of any other recognized University, on the results of research work extending over a period of not less than two years after qualifying for the Degree of Master of Letters, as embodied in a thesis relating to a subject coming within the purview of the Faculty. The research shall be undertaken under the guidance of a Supervising Teacher in an Institution of this University or of any other University or an Institute approved by the Syndicate.
- (2) A candidate shall be required to register himself as a research student and as a candidate for the Degree of Doctor

of Philosophy before the commencement of his Course of research:

Provided that a candidate who possesses the Degree of Master of Letters by Research may register at any time during the further period of his two years' research work.

- (3) The application for registration as a research student and as a candidate for the Ph. D. Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form, and shall be accompanied by-
- (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of attainments as will show his fitness to pursue the proposed course of research.
- (b) the written consent of a teacher of the University or of any other supervisor recognized for the purpose by the Syndicate agreeing to supervise the work of the applicant; and
- (c) a registration fee as prescribed by the Ordinances.
- (4) The application for registration as a research student and as a candidate for the Degree shall be considered and disposed of by the Syndicate:

Provided that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the Institution if outside Kerala State for the purpose of any particular course of research.

- (5) Within six months before the expiry of the prescribed minimum period after registration or at any other time afterwards, the candidate may submit to the Registrar, together with the prescribed fee, four copies of a thesis, printed or typewritten in English with a brief summary in an Indian language embodying the results of research carried out by him. The candidate shall state, in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and the portion of thesis which he claims as original.
- (6) The thesis shall be accompanied by the declaration signed by the candidate that it has not previously formed the basis for award of any degree, diploma, associateship, fellowship or other similar title or recognition. The candidate shall also

submit a report by the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.

- (7) In addition to the thesis, the candidate may submit as additional evidence any memoir or work published by him alone or jointly with others. The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
- (8) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (9) If the thesis is not approved for the award of the Degree, the candidate may submit after an interval of not less than six months, a new or a revised thesis together with the same fee. The procedure prescribed above shall be followed in respect of this thesis also.
- (10) A candidate shall not be allowed to submit his thesis on more than two occasions, provided, however, that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.
- (11) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit.

- ‡10. *Degree of Doctor of Letters*:- (1) A candidate for the Degree of Doctor of Letters (D. Litt.) shall have taken (i) a Master's Degree and (ii) a Ph. D. Degree of this University or of any other University recognized by this University as equivalent thereto and shall have carried out Post Doctoral research work for not less than seven years.
- (2) The candidate shall not be required to register for the Degree.

- (3) The application for the award of the D. Litt. Degree shall be made to the Registrar together with the prescribed fee.
- (4) The candidate shall submit in support of his application six printed copies of a published work on a specific topic coming within the purview of the Faculty. The work shall embody original research of the highest order and shall be an outstanding contribution to the advancement of the subject concerned. It shall be on a single theme. However, a series of published papers can be considered provided they are on the same theme.
- (5) The candidate shall submit along with his work, a statement of self-assessment highlighting the original contribution embodied in the work.
- (6) (a) The work shall be accompanied by a declaration signed by the candidate that it has been prepared entirely by himself and a certificate to the effect that the work has not previously been submitted for the award of any degree or diploma of a University or other Institution.
- (b) The candidate shall also submit a certificate to the effect that he has resided within the territorial limits of Kerala University for at least one year during the Post Doctoral period.
- (7) (a) The work together with the related papers shall be referred by the Syndicate to three eminent scholars of international repute who are specialists in the field. The panel of such scholars may be prepared in consultation with the Chairman of the P. G. Board of Studies and the Dean of the concerned Faculty.
- (b) Before sending the work to the international referees, the work shall be screened by the Vice-Chancellor in consultation with the Standing Committee of the Syndicate on Research.
- (8) The Degree shall be awarded only if the referees are unanimous in making their specific recommendation for the award of the Degree. A work once rejected shall not be considered again.
- (9) A candidate shall be permitted to apply for the Degree only once.
11. *Diploma*:- The University may grant a Diploma in Social Service.

CHAPTER 14

FACULTY OF ORIENTAL STUDIES

1. *Degrees:-* The Degrees in the Faculty of Oriental Studies shall be-
 - (i) Bachelor of Arts B. A.
 - (ii) Bachelor of Arts (Honours) B. A. (Hons.)
 - (iii) Master of Arts M. A.
 - (iv) Master of Letters M. Litt.
 - (v) Master of Philosophy M. Phil.
 - (vi) Doctor of Philosophy Ph. D.
 - (vii) Doctor of Letters D. Litt.
2. *Degree of Bachelor of Arts (Two Year Course):-* Candidates for the Degree of Bachelor of Arts (B. A.) shall be required to have passed the Intermediate Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a College of this University and passed the Bachelor of Arts Degree Examination conducted by this University.
3. *Degree of Bachelor of Arts (Three Year Course):-* Candidates for the Degree of Bachelor of Arts (B. A.) shall be required to have passed the Pre-degree Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study in a college of this University for a period of not less than three academic years or by private registration and passed the prescribed examinations.
4. *Degree of Bachelor of Arts (Honours):-* Candidates for the Degree of Bachelor of Arts (Honours) (B. A. Hons.) shall be required to have passed the Intermediate Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than three academic years in a college of this University and passed the Bachelor of Arts (Hons.) Degree Examination conducted by this University.
5. *Degree of Master of Arts:-* Candidates for the Degree of Master of Arts (M. A.) shall be required to have taken the Bachelor of

Arts Degree of this University or a degree of some other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study, for a period of not less than two academic years in a college of this University* (or by private registration in the case of examinations, the courses of studies of which do not involve practicals) and to have passed the Master of Arts Degree Examination conducted by this University.

Provided that-

- (i) a candidate who has qualified for the B. A. (Hons.) Degree of this University by passing the prescribed examination may, without further examination but upon payment of the prescribed fee, proceed to take the M. A. Degree of this University at any Convocation subsequent to his taking the B. A. (Hons.) Degree; and
 - (ii) a candidate for the B. A. (Hons.) Degree Examination of this University who has been recommended by the Examiners for the award of the B. A. Degree shall be permitted to appear for the M. A. Degree Examination in the same subject after undergoing the prescribed course of study for a period of not less than one academic year in a college of this University.
6. *Degree of Master of Letters:-* (1) The Degree of Master of Letters (M. Litt.) may be awarded to Bachelor of Arts (Hons.) or Master of Arts of this University or of any other University recognized by the University as equivalent thereto on the results of research work extending over a period of not less than two years after passing the examination qualifying them for the Honours Degree or the Master's Degree, as the case may be.
 - (2) Candidates for the M. Litt. Degree shall have undertaken their research work under the guidance of a recognized Supervising Teacher in an institution of this University or of any other University or an Institute recognized by the Syndicate for the purpose of preparing students for the Honours or Master's Degree in the branch of study concerned.
 - (3) Candidates for the M. Litt. Degree shall be required to

*Introduced vide Amendment No. 53.

register themselves as research students before the commencement of their course of research.

- (4) The application for registration as a research student and as a candidate for the Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form, and shall be accompanied by-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of the attainment of the applicant as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a recognized teacher of the University or a recognised Institute agreeing to supervise the work of the applicant; and
 - (c) a registration fee as prescribed by the Ordinances.
- (5) The application shall be considered and disposed of by the Syndicate.
- (6) Within six months before the expiry of the prescribed minimum period after registration or at any time afterwards, the candidate shall submit to the Registrar, together with the prescribed fee, four printed or typewritten copies of a thesis, accompanied by a satisfactory abstract thereof, embodying the results of research carried out by him.
- (7) The thesis shall comply with the following conditions:-
 - (a) It must consist of the candidates own account of his research, provided that it may describe the work done in conjunction with the teacher who has supervised the work. The candidate shall state in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and how far the thesis embodies the result of his own research or observation and this statement shall be certified by the Supervising Teacher.
 - (b) It must form a distinct contribution to the knowledge of the subject and afford evidence of originality shown either by the discovery of new facts or new relation of facts or by the exercise of independent critical power. The candidate must indicate in what respect his investigations appear to him to advance the study of his subject.

- (c) It must be satisfactory as regards literary presentation, and if not already published in an approved form, must be suitable for publication, either as submitted or in an abridged form:

Provided that a candidate who has presented a thesis for the Degree of Doctor of Philosophy in the Faculty and fails to secure the Ph. D. Degree may resubmit the same or present a revised thesis for the Degree of Master of Letters.

- (8) In addition to the thesis, the candidate may submit as additional evidence any memoir or work published by him alone or jointly with others.
- (9) The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
- (10) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate, and the candidate shall be admitted to the Degree under the prescribed conditions.
- (11) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months a new or revised thesis, together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this also.
- (12) A candidate shall not be allowed to submit his thesis on more than two occasions:

Provided, however, that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.

- (13) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for publication under such conditions as it may think fit.

7. *Degree of Master of Philosophy:-* The Degree of Master of Philosophy (M. Phil.) may be awarded to persons holding a Master's Degree of this University or of any other recognized University on the results of course work and research extending over a period

of not less than twelve months after passing the qualifying examination carried out in an Institution maintained by this University under the guidance of a Supervising Teacher approved by the Syndicate on a subject coming within the purview of the Faculty of Oriental Studies, subject to the Regulations that may be framed by the Academic Council in this regard.

8. *Degree of Doctor of Philosophy:-* (1) The Degree of Doctor of Philosophy (Ph. D.) may be awarded as prescribed hereunder:

- (a) to persons holding the Master's Degree under any Faculty of this University or of any other recognized University on the results of research work extending over a period of not less than three years after passing the examination qualifying them for the Degree of Master of Arts as embodied in a thesis relating to a subject coming within the purview of the Faculty.
- (b) to persons holding the Degree of Master of Letters of this University or of any other recognized University, on the results of research work extending over a period of not less than two years after qualifying for the Degree of Master of Letters as embodied in a thesis relating to a subject coming within the purview of the Faculty.
- (2) The research shall be undertaken under the guidance of a Supervising Teacher, in an Institution of this University or of any other University or an Institute approved by the Syndicate.
- (3) A candidate shall be required to register himself as a research student and as a candidate for the Degree of Doctor of Philosophy before the commencement of his course of research:

Provided that a candidate who possesses the Degree of Master of Letters by Research may register at any time during the further period of his two year's research work.

- (4) The application for registration as a research student and as a candidate for the Ph. D. Degree shall be made to the Registrar on or before the 15th January and 15th July of the year in the prescribed form, and shall be accompanied by-

- (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of attainments as will show his fitness to pursue the proposed course of research;
- (b) the written consent of a teacher of the University or of any other supervisor recognized for the purpose by the Syndicate, agreeing to supervise the work of the applicant; and
- (c) a registration fee as prescribed by the Ordinances.
- (5) The application for registration as research student and candidate for the Degree shall be considered and disposed of by the Syndicate, provided that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the Institution if outside of Kerala State for the purpose of any particular course of research.
- (6) Within six month before the expiry of the prescribed minimum period after registration or at any other time afterwards, the candidate shall submit to the Registrar, together with the prescribed fee, four copies of the thesis, printed or typewritten, embodying the results of research carried out by him. The candidate shall state, in a preface the source from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and the portions of the thesis, which he claims as original.
- (7) The thesis shall be accompanied by a declaration signed by the candidate that it has not previously formed the basis for the award of any degree, diploma, associateship, fellowship or other similiar title or recognition. The candidate shall also submit a report by the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.
- (8) In addition to the thesis, the candidate may submit as additional evidence any memoir or work published by him alone or jointly with others. The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.

- (9) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate, and the candidate shall be admitted to the Degree under the prescribed conditions.
- (10) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months, a new or a revised thesis, together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this thesis also.
- (11) A candidate shall not be allowed to submit his thesis on more than two occasions:

Provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.

- (12) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit.

† 9. *Degree of Doctor of Letters:-* (1) A candidate for the Degree of Doctor of Letters (D. Litt.) shall have taken (i) a Master's Degree and (ii) a Ph. D. Degree of this University or of any other University recognized by this University as equivalent thereto and shall have carried out Post Doctoral research work for not less than seven years.

- (2) The candidate shall not be required to register for the Degree.
- (3) The application for the award of the D. Litt. Degree shall be made to the Registrar together with the prescribed fee.
- (4) The candidate shall submit in support of his application six printed copies of a published work on a specific topic coming within the purview of the Faculty. The work shall embody original research of the highest order and shall be an outstanding contribution to the advancement of the subject concerned. It shall be on a single theme. However, a series of published papers can be considered provided they are on the same theme.

- (5) The candidate shall submit along with his work, a statement of self-assessment highlighting the original contribution embodied in the work.
- (6) (a) The work shall be accompanied by a declaration signed by the candidate that it has been prepared entirely by himself and a certificate to the effect that the work has not previously been submitted for the award of any degree or diploma of a University or other Institution.
- (b) The candidate shall also submit a certificate to the effect that he has resided within the territorial limits of Kerala University for at least one year during the Post Doctoral period.
- (7) (a) The work together with the related papers shall be referred by the Syndicate to three eminent scholars of international repute who are specialists in the field. The panel of such scholars may be prepared in consultation with the Chairman of the P. G. Board of Studies and the Dean of the concerned Faculty.
- (b) Before sending the work to the international referees, the work shall be screened by the Vice-Chancellor in consultation with the Standing Committee of the Syndicate on Research.
- (8) The Degree shall be awarded only if the referees are unanimous in making their specific recommendation for the award of the Degree. A work once rejected shall not be considered again.
- (9) A candidate shall be permitted to apply for the Degree only once.
10. *Diplomas and Certificates:-* The University may grant such Diplomas, Titles and Certificates as the Senate may, from time to time, decide.

CHAPTER 15

FACULTY OF FINE ARTS

1. *Degrees:-* The Degrees in the Faculty of the Fine Arts shall be-

(i)	Bachelor of Arts	B. A.
‡(ii)	Bachelor of Fine Arts	B. F. A.
(iii)	Master of Arts	M. A.
(iv)	Master of Letters	M. Litt.
(v)	Doctor of Philosophy	Ph. D.
(vi)	Doctor of Letters	D. Litt.
2. *Degree of Bachelor of Arts (Two Year Course):-* Candidates for the Degree of Bachelor of Arts (B. A.) shall be required to have passed the Intermediate Examination of the University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University and passed the Bachelor of Arts Degree Examination conducted by this University.
3. *Degree of Bachelor of Arts (Three Year Course):-* Candidates for the Degree of Bachelor of Arts (B. A.) shall be required to have passed the Pre-degree Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study in a college of this University for a period of not less than three academic years or by private registration and passed the prescribed examinations.
- ††4. *Degree of Bachelor of Fine Arts (Five year Course):-* Candidates for the Degree of Bachelor of Fine Arts (B. F. A.) shall be required to have passed the S. S. L. C. Examination of the Kerala State with eligibility for admission to a course of study in the University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study in a College of this University for a period of not less than five years and passed the prescribed examinations.
5. *Degree of Master of Arts:-* Candidates for the Degree of Master

‡ Introduced vide amendment No. 18.

†† Introduced vide amendment No. 19.

of Arts (M. A.) shall be required to have taken the Bachelor of Arts Degree of this University or a degree of some other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University and passed the Master of Arts Degree Examination conducted by this University.

6. *Degree of Master of Letters:-* (1) The Degree of Master of Letters (M. Litt.) may be awarded to:-
 - (a) Bachelor of Arts of this University or of any other University recognized by the University as equivalent thereto, on the results of research work extending over a period of not less than three years after passing the examination qualifying them for the Bachelor's Degree.
 - (b) Master of Arts of this University or of any other University recognized by the University as equivalent thereto on the results of examinations prescribed therefor and research work extending over a period of not less than two years after passing the examination qualifying them for the Master's Degree.
- (2) Candidates for the M. Litt. Degree shall have undertaken their research work under the guidance of a recognized Supervising Teacher in an Institution of this University or of any other University or an Institute recognized by the Syndicate for the purpose of preparing students for Master's Degree in the branch of study concerned.
- (3) Candidates for the M. Litt. Degree shall be required to register themselves as research students before the commencement of their course of research.
- (4) The application for registration as a research student and as a candidate for the Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form, and shall be accompanied by-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of the attainments of the applicant as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a recognized teacher of the University

- or recognized Institute agreeing to supervise the work of the applicant; and
- (c) a registration fee as prescribed by the Ordinances.
 - (5) The application shall be considered and disposed of by the Syndicate.
 - (6) Within six months before the expiry of the prescribed minimum period after registration or at any other time afterwards, the candidate shall submit to the Registrar, together with the prescribed fee, four copies of a thesis accompanied by a satisfactory abstract thereof, embodying the results of research carried out by him. The thesis shall be printed or typewritten in English.
 - (7) The thesis shall comply with the following conditions:-
 - (a) It must consist of the candidate's own account of his research provided that it may describe work done in conjunction with the teacher who has supervised the work. The candidate shall state; in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and how far the thesis embodies the result of his own research or observation, and this statement shall be certified by the Supervising Teacher.
 - (b) It must form a distinct contribution to the knowledge of the subject and afford evidence of originality shown either by the discovery of new facts or new relations of facts or by the exercise of independent critical power. The candidate must indicate in what respects his investigations appear to him to advance the study of his subject; and
 - (c) It must be satisfactory as regards literary presentation and if not already published in an approved form, must be suitable for publication either as submitted or in an abridged form:

Provided that a candidate who has presented a thesis for the Degree of Doctor or Philosophy in the Faculty and failed to secure the Ph. D. Degree may resubmit the same or a revised thesis for the Degree of Master of Letters.

- (8) In addition to the thesis the candidate may submit as additional evidence, any memoir or work published by him, alone or jointly with others.

- (9) The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
- (10) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (11) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months a new or revised thesis, together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this thesis also.
- (12) A candidate shall not be allowed to submit his thesis on more than two occasions:-
Provided however that it shall be competent for the Syndicate if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.
- (13) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit.

7. *Degree of Doctor of Philosophy:-* (1) The Degree of Doctor of Philosophy (Ph. D.) may be awarded as prescribed hereunder-

- (a) to persons holding the Master's Degree under any Faculty of this University or of any other recognized University, on the results of research work extending over a period of not less than three years after passing the examination qualifying them for the Degree of Master of Arts, as embodied in a thesis relating to a subject coming within the purview of the Faculty; and
- (b) to persons holding the Degree of Master of Letters of this University or of any other recognized University on the results of research work extending over a period of not less than two years after qualifying for the Degree of Master of Letters, as embodied in a thesis relating to a subject coming within the purview of the Faculty.

- (2) The research shall be undertaken under the guidance of a Supervising Teacher, in an Institution of this University or of any other University or an Institute approved by the Syndicate.
- (3) A candidate shall be required to register himself as a research student and as a candidate for the Degree of Doctor of Philosophy before the commencement of his course of research, provided that a candidate who possesses the Degree of Master of Letters by Research may register at any time during the further period of his two year's research work.
- (4) The application for registration as a research student and as a candidate for the Ph. D. Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form and shall be accompanied by-
 - (a) a diploma or a certificate showing the academic qualifications of the applicant and such other evidence of attainment as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a teacher of the University or other supervisor recognized for the purpose by the Syndicate agreeing to supervise the work of the applicant; and
 - (c) a registration fee as prescribed by the Ordinances.
- (5) The application for registration as research student and candidate for the Degree shall be considered and disposed of by the Syndicate, provided that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the Institution if outside Kerala State for the purpose of any particular course of research.
- (6) Within six months before expiry of the prescribed minimum period after registration or at any other time afterwards, the candidate may submit to the Registrar together with the prescribed fee, four copies of the thesis printed or typewritten, embodying the results of research carried out by him. The candidate shall state, in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and the portions of the thesis which he claims as original.

- (7) The thesis shall be accompanied by a declaration signed by the candidate that it has not previously formed the basis for the award of any degree, diploma, associateship, fellowship or other similar title or recognition. The candidate shall also submit a report by the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.
 - (8) In addition to the thesis, the candidate may submit as additional evidence, any memoir or work published by him alone or jointly with others. The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
 - (9) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree a resolution to that effect shall be passed by the Syndicate, and the candidate shall be admitted to the Degree under the prescribed conditions.
 - (10) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months, a new or a revised thesis together with the same fee. The procedure prescribed in the preceding clause shall be followed in respect of this thesis also.
 - (11) A candidate shall not be allowed to submit his thesis on more than two occasions, provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.
 - (12) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit.
- *8. *Degree of Doctor of Letters:-* (1) A candidate for the Degree of Doctor of Letters (D. Litt.) shall have taken (1) a Master's Degree and (2) a Ph. D. Degree of this University or of any other University recognized by this University as equivalent thereto and shall have carried out Post Doctoral research work for not less than seven years.

* Introduced vide Amendment No. 98 No. Acad. L/S/49 /88 dated 4th April 88.

- (2) The candidates shall not be required to register for the Degree.
- (3) The application for the award of the D. Litt. Degree shall be made to the Registrar together with the prescribed fee.
- (4) The candidate shall submit in support of his application six printed copies of a published work on a specific topic coming within the purview of the Faculty. The work shall embody original research of the highest order and shall be an outstanding contribution to the advancement of the subject concerned. It shall be on a single theme. However, a series of published papers can be considered provided they are on the same theme.
- (5) The candidate shall submit along with his work, a statement of self-assessment highlighting the original contribution embodied in the work.
- (6) (a) The work shall be accompanied by a declaration signed by the candidate that it has been prepared entirely by himself and a certificate to the effect that the work has not previously been submitted for the award of any degree or diploma of a University or other Institution.
- (b) The candidate shall also submit a certificate to the effect that he has resided within the territorial limits of Kerala University for at least one year during the Post Doctoral period.
- (7) (a) The work together with the related papers shall be referred by the Syndicate to three eminent scholars of international repute who are specialists in the field. The panel of such scholars may be prepared in consultation with the Chairman of the P. G. Board of Studies and the Dean of the concerned Faculty.
- (b) Before sending the work to the international referees, the work shall be screened by the Vice-Chancellor in consultation with the Standing Committee of the Syndicate on Research.
- (8) The Degree shall be awarded only if the referees are unanimous in making their specific recommendation for the award of the Degree. A work once rejected shall not be considered again.
- (9) A candidate shall be permitted to apply for the Degree only once.
9. *Diplomas*:- The University may also grant a Diploma in Fine Arts.

CHAPTER 16

FACULTY OF SCIENCE

1. *Degrees*:- The Degrees in the Faculty of Science shall be-

(i)	Bachelor of Science	B. Sc.
(ii)	Bachelor of Science (Honours)	B. Sc. (Hons.)
(iii)	Master of Science	M. Sc.
‡ (iii A)	Master of Computer Application	M. C. A.
(iv)	Master of Philosophy	M. Phil.
(v)	Doctor of Philosophy	Ph. D.
(vi)	Doctor of Science	D. Sc.
2. *Degree of Bachelor of Science (Two year Course)*:- Candidates for the Degree of Bachelor of Science (B. Sc.) shall be required to have passed the Intermediate Examination of this University or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University and passed the Bachelor of Science Degree Examination conducted by this University.
3. *Degree of Bachelor of Science (Three Year Course)*:- Candidates for the Degree of Bachelor of Science (B. Sc.) shall be required to have passed the Pre-degree Examination of this University or an Examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study in a college of this University for a period of not less than three academic years and to have passed the prescribed examinations.
4. *Degree of Bachelor of Science (Honours)*:- Candidates for the Degree of Bachelor of Science (Honours) [B. Sc. Hons.] shall be required to have passed the Intermediate Examination of this University or an Examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than three academic years in a college of this University and passed the B. Sc. (Hons.) Degree Examination conducted by this University.

‡ Introduced vide amendment No. 100.

5. *Degree of Master of Science (By Examination):-* Candidates for the Degree of Master of Science (M. Sc.) shall be required to have taken the Bachelor of Science Degree of this University or a degree of any other University recognized by the University as equivalent thereto, and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University and passed the Master of Science Degree Examination conducted by this University:

Provided that: -

- (i) a candidate who has qualified for the B. Sc. (Hons.) Degree of this University by passing the prescribed examination may, without further examination but upon payment of the prescribed fee proceed to take the M. Sc. Degree of this University at any Convocation subsequent to his taking the B. Sc. (Hons.) Degree; and
 - (ii) a candidate for the B. Sc. (Hons.) Degree Examination of this University who has been recommended by the Examiners for the award of the B. Sc. Degree shall be permitted to appear for the M. Sc. Degree Examination in the same subject after undergoing the prescribed course of study for a period of not less than one academic year in a college of this University.
6. *Degree of Master of Science (By Research):-* (1) The Degree of Master of Science may be awarded to persons holding the Degree of Bachelor of Science of this University or a degree of any other University recognized by the University as equivalent thereto, on the results of research work extending over a period of not less than three years after passing the examination qualifying them for the Bachelor's Degree, undertaken under the guidance of a Supervising Teacher approved by the Syndicate in an Institution of this University or of any other University or an Institute approved by the Syndicate on a subject within the purview of the Faculty of Science who have complied with the conditions hereinafter prescribed with regard to registration and submission of thesis and have passed the prescribed examination.

- (2) Candidates for the M. Sc. Degree shall be required to register themselves as research students before the commencement of their course of research.
- (3) The application for registration as a research student and as a candidate for the Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form and shall be accompanied by:-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of the attainments of the applicant as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a recognized teacher of the University or a recognized Institute agreeing to supervise the work of the applicant; and
 - (c) a registration fee as prescribed by the Ordinances.
- (4) The application shall be considered and disposed of by the Syndicate, and if approved, the candidate shall be registered as a candidate for the Degree.
- (5) Within one year before the expiry of the prescribed minimum period after registration, the candidate shall take the prescribed examination, which shall consist of a written and a practical examination and a viva voce test. The candidate may, however, offer an additional paper in lieu of the prescribed practical examination. The examination shall test the candidate's ability and general knowledge in the subject of research and shall be in the field of knowledge in the subject of research connected with the thesis.
- (6) The syllabi for the written and the practical examinations shall cover all aspects relating to the special subjects chosen for research and shall be prepared by the Supervising Teacher in consultation with the Chairman of the Board of Studies concerned and in case the Chairman is the Supervising Teacher, another member nominated by the Syndicate. The syllabi shall be approved by the Syndicate in either case. The Scheme of Examination shall be as prescribed in the Regulations.

- (7) Candidates who have been declared successful in the qualifying examination shall submit to the Registrar, together with the prescribed fee, four copies of a thesis printed or typewritten in English, and embodying the results of research work carried out by them. The candidate shall state, in a preface, the source from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others and the portions of thesis which he claims as original. He shall be required to declare that the thesis is not substantially the same as has already been submitted by him for a degree, diploma or title of any other University or Society, and to submit a report from the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.
- (8) In addition to the thesis, the candidate may submit as additional evidence, any memoir or work published by him alone or jointly with others.
- (9) The Syndicate shall appoint a Board of two Examiners who shall conduct the examination and viva voce test and value the thesis. The candidate may be required to undergo, at the discretion of the Examiners an oral test on the subject of the thesis.
- (10) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (11) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months, a new or a revised thesis, together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this thesis also.
- (12) A candidate shall not be allowed to submit his thesis on more than two occasions, provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.

- (13) The Board of Examiners shall classify the successful candidate either as First or Second Class after taking into consideration in each case, the marks obtained by the candidate and quality of the thesis submitted by him. No candidate shall be awarded a First Class if he has not passed at the first appearance.
- (14) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit

*6A

7. *Degree of Master of Philosophy:-* The Degree of Master of Philosophy (M. Phil.) may be awarded to persons holding a Master's Degree of this University or of any other recognized University on the results of course work and research work extending over a period of not less than twelve months after passing the qualifying examination carried out in an Institution maintained by this University under the guidance of a Supervising Teacher approved by the Syndicate on a subject coming within the purview of the Faculty of Science, subject to such Regulations as may be framed by the Academic Council in this regard.
8. *Degree of Doctor of Philosophy:-* (1) The Degree of Doctor of Philosophy (Ph. D.) may be awarded as prescribed hereunder to persons holding the Master's Degree under any Faculty of the University or of any other University recognized by the University as equivalent thereto, on the results of research work as embodied in a thesis relating to subjects coming within the purview of the Faculty of Science-
- (a) to Master of Science by Examination, on the results of research work extending over a period of not less than three years after passing the examination qualifying them for the Master's Degree and undertaken under the guidance of a Supervising Teacher approved by the Syndicate in an Institution of this University or of any other University or an Institute approved by the Syndicate, who have complied with the provisions prescribed hereunder with regard to

* 6 A Deleted vide Amendment No. 163

registration and submission of thesis and have passed the qualifying examination for the submission of the thesis prescribed in clause 5 of Statute 6;

- (b) to Master of Science by Research, on the results of further research work carried out in an approved Institution extending over a period of not less than two years after the submission of the thesis for which Master's Degree was awarded.
- (2) A candidate shall be required to register himself as a research student and candidate for the Degree of Doctor of Philosophy before the commencement of the course of research:

Provided that a candidate who possesses the Degree of Master of Science by Research may register at any time during the further period of his two years research work.

- (3) The application for registration as a research student and candidate for the Ph. D. Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form, and shall be accompanied by-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of attainments as will show his fitness to pursue the proposed course of research and details of previous study and research, if any;
 - (b) particulars regarding the special subject in which he intends to prosecute research;
 - (c) the name of a teacher of the University or of any other supervisor recognized for the purpose by the Syndicate under whose guidance and supervision he proposes to work accompanied by the written consent of the teacher agreeing to supervise his work, provided that in the case of candidates who have already qualified for the M. Sc. Degree by Research of this University, they shall be permitted to submit thesis on the basis of independent research;
 - (d) a statement giving the name of the Institution or Laboratory where he proposes to carry out his research and such particulars regarding the equipment and facilities available

as will show that it is adequately equipped for the purpose of the proposed research. The Institution for purpose of approval shall be Departments of the University or Colleges maintained by or affiliated to the University upto the Master's or Honours standard in the branch of study concerned, or special departments of Professional Colleges. In regard to subjects for which research facilities are not available within the University and in other special cases, it shall be competent for the Syndicate to recognise, on individual merit, research Institutes or Departments of an all-India character and the teachers and officers employed therein for purpose of enabling persons to pursue research in such Institute for the Ph. D. Degree of the University; and

- (e) a registration fee as prescribed by the Ordinances.
- (4) The application for registration as research student and candidate for the Degree shall be considered and disposed of by the Syndicate provided, that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the Institution if outside the State for the purposes of any particular course of research.
- (5) Candidate for the Ph. D. Degree who have not previously qualified for the Degree of Master of Science by Research of this University shall be required to take, within six months before the submission of the thesis the qualifying examination for the submission of the thesis and only those who are declared successful in the qualifying examination shall be permitted to submit the thesis. The qualifying examination shall be on the same lines as prescribed for the M. Sc. Degree by Research according to those subjects in which the candidates have registered. The standard required in the case of candidates for the Ph. D. Degree shall be higher than that for the M. Sc. Degree. No candidate shall be permitted to take the qualifying examination more than twice.
- (6) After the expiry of the period of the post-graduate study and research or at any other time afterwards, the candidate

shall submit to the Registrar, together with the prescribed fee, four copies of the thesis, printed or typewritten in English with a brief summary in an Indian language embodying the results of the research carried out by him. Every candidate other than those who have already qualified for the M. Sc. Degree of the University by Research shall also submit with his thesis a certificate from the teacher under whom he worked that the thesis submitted is a bonafide record of research work done by the candidate during the period of study under him and that the thesis has not previously formed the basis for the award to the candidate of any degree, diploma, associateship, fellowship or other similar title of any other University or Society, together with a statement from the teacher indicating the extent to which the thesis represents independent work on the part of the candidate. The candidate shall clearly set forth, in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and the portions which he claims as original. If the thesis submitted has formed in part the basis for the award of a previous research degree, the candidate shall clearly set forth in the preface the portion or portions upon which has been based the award of the previous Degree. In the case of those who have already qualified for the Degree of Master of Science by Research of this University, the thesis shall be accompanied by a declaration signed by the candidate that it has been composed independently by himself and a certificate that it has not previously formed the basis for the award of any degree, diploma, associateship, fellowship or other similar title or distinction. A candidate may also forward as supplementary papers to his thesis printed copies of any contribution or contributions to the knowledge of his subject or of any cognate branch of science he may have published in journals or periodicals, alone or jointly with others, together with the names of such journals or periodicals.

- (7) The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate, and the candidate may be required to undergo at the discretion of

the Examiners an oral test on the subject of the thesis. The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree a resolution to that effect shall be passed by the Syndicate. The decision of the Syndicate shall be published and the candidate admitted to the Degree under the prescribed conditions.

- (8) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months, a new or revised thesis, together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this thesis also.
- (9) A candidate shall not be permitted to submit his thesis for the Degree on more than two occasions, provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend to permit the candidate to submit his thesis for a third time.
- (10) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate. The Syndicate may grant permission for the publication under such conditions as it may think fit.

9. *Degree of Doctor of Science:-* (1) (a) A candidate for the Degree of Doctor of Science (D. Sc.) shall have taken the Degree of Master of Science of this University or of any other University considered by the University as its equivalent and shall have carried out post-Doctoral research work for not less than five years,
- (b) Notwithstanding the provisions under clause (a) above, the Syndicate, on the recommendations of the Board of Studies concerned, may waive these requirements in exceptional cases.
- (2) A candidate shall not be required to register for the Degree.
- (3) When the candidate proposes to submit application for the award of the D. Sc. Degree, it shall be accompanied by the prescribed fee and three copies of his published work.
- (4) (a) It shall consist of published papers, published monograph or memoir and shall relate to the contribution the candidate has made to the advancement of scientific knowledge.

- (b) The application shall be accompanied by a declaration signed by the candidate that the work has been done by him independently. He shall also certify that it has not been previously submitted for D. Sc. Degree elsewhere.
- (c) The candidate shall in a brief resume indicate in what respect his investigations appear to him to tend to the advancement of scientific knowledge.
- (5) The work shall be reported to a Board of three external Examiners. The Degree shall be granted only if the Board is unanimous in making its recommendation for the award of the Degree.
- (6) A candidate shall not be permitted to apply for the Degree more than twice.

*10.

CHAPTER 17

FACULTY OF COMMERCE

- † 1. *Degrees:-* The Degrees in the Faculty of Commerce shall be-
 - (i) Bachelor of Commerce B. Com.
 - (ii) Master of Commerce M. Com.
 - (iii) Master of Philosophy M. Phil.
 - (iv) Doctor of Philosophy Ph.D.
- 2. *Degree of Bachelor of Commerce (Two Year Course):-* Candidates for the Degree of Bachelor of Commerce (B. Com.) shall be required to have passed the Intermediate Examination of this University or an Examination accepted by the University as equivalent thereto, and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University and passed the Bachelor of Commerce Degree Examination conducted by this University.
- 3. *Degree of Bachelor of Commerce (Three Year Course):-* Candidates for the Degree of Bachelor of Commerce (B. Com.) shall be required to have passed the Pre-degree Examination of this University or an Examination accepted by the University as

* Deleted vide Amendment No. 163

† Substituted vide Amendment No. 110

equivalent thereto, and to have subsequently undergone the prescribed course of study in a college of this University for a period of not less than three academic years or by private registration and passed the prescribed examinations.

- 4. *Degree of Master of Commerce:-* Candidates for the Degree of Master of Commerce (M. Com.) may be required to have taken the Bachelor of Commerce Degree of this University or a Degree in Commerce of any other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in a college of this University † [or by Private Registration] and passed the prescribed examinations.
- *4.A. *Degree of Master of Philosophy:-* The Degree of Master of Philosophy (M. Phil.) may be awarded to persons holding Masters Degree of this University or of any other recognised University on the results of course work and research extending over a period of not less than twelve months after passing the qualifying examination carried out in an Institution maintained by the University under the guidance of a Supervising Teacher approved by the Syndicate on a subject coming within the purview of the Faculty of Commerce, subject to the Regulations that may be framed by the Academic Council in this regard.
- 5. *Degree of Doctor of Philosophy:-* (1) The Degree of Doctor of Philosophy (Ph. D.) may be awarded as prescribed hereunder on the results of research work extending over a period of not less than three years as embodied in a thesis relating to subjects coming within the purview of the Faculty of Commerce.
 - (2) The following categories of person shall be eligible to register for the Ph. D. Degree in Commerce:-
 - (a) A Master of Commerce of this University or of any other University recognized by this University; and
 - (b) A person who holds a Master's Degree in Business Administration or Management Studies from any Indian or Foreign University recognized by this University as equivalent to M. Com.

† Introduced vide Amendment No. 54

* Introduced vide Amendment No. 110

*3

- (4) The research shall be undertaken under the guidance of a Supervising Teacher in an Institution of this University or of any other University or an Institute approved by the Syndicate.
- (5) The application for registration as a research student and as a candidate for the Ph. D. Degree shall be made to the Registrar on or before 15th January or 15th July of the year in the prescribed form and shall be accompanied by-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of attainments as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a teacher of the University or of any other supervisor recognized for the purpose by the Syndicate agreeing to supervise the work of the applicant and;
 - (c) a registration fee as prescribed by the Ordinances.
- (6) The application for registration for the Degree shall be considered and disposed of by the Syndicate:

Provided however, that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the institution, if outside Kerala State for the particular course of research proposed to be undertaken.

- (7) Within six months before the expiry of the prescribed minimum period after registration or at any other time afterwards the candidate may submit to the Registrar, together with the prescribed fee, four copies of a thesis, printed or typewritten in English with a brief summary in an Indian language embodying the results of research carried out by him. The candidate shall state, in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and the portions of the thesis which he claims as original.
- (8) The thesis shall be accompanied by a declaration signed by the candidate that it has not previously formed the basis

* Deleted vide Amendment No. 161

for the award of any degree, diploma, associateship, fellowship or other similar title or recognition. The candidate shall also submit a report by the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.

- (9) In addition to the thesis, the candidate may submit as additional evidence, any memoir or work published by him alone or jointly with others. The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
- (10) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the degree, a resolution to that effect shall be passed by the Syndicate and, the candidate shall be admitted to the Degree under the prescribed conditions.
- (11) If the thesis is not approved for the award of the Degree the candidate may submit, after an interval of not less than six months, a new or a revised thesis together with the same fee. The procedure prescribed above shall be followed in respect of this thesis, also.
- (12) A candidate shall not be allowed to submit his thesis on more than two occasions:

Provided, however, that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.

- (13) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit.
6. *Diplomas*:- The University may grant Diplomas in such subjects as the Senate may from time to time institute
- * (1) Post Graduate Diploma in Taxation (PGDT)

* Introduced vide Amendment No. 154

CHAPTER 18
FACULTY OF LAW

1. *Degrees:-* The Degrees in the Faculty of Law shall be-
 - (i) Bachelor of Laws BL. / LL.B
 - (ii) Master of Laws LL.M
 - †(iii) Master of Business Law M.B.L
 - (iv) Doctor of Philosophy Ph.D
 - (v) Doctor of Laws LL.D
2. *Degree of Bachelor of Laws (Two year Course) (Transitory):-* No candidate shall be eligible for the Degree of Bachelor of Laws (B.L.) unless he has taken the Degree of Bachelor of Arts or Bachelor of Science or Bachelor of Commerce in this University or a Degree of any other University accepted by the University as equivalent thereto, and has undergone for a period of two years the prescribed course of study in a College maintained by or affiliated to this University and passed the prescribed examinations.
3. *Degree of Bachelor of Laws (Three year Course):-* No candidate shall be eligible for the Degree of Bachelor of Laws (LL. B.) unless he has taken a Degree of this University or a Degree of any other University accepted by the University as equivalent thereto, and has undergone for a period of three years the prescribed course of study in a College maintained by or affiliated to this University and passed the prescribed examinations:
Provided that candidates who have qualified for the B. L. Degree of this University but have not taken the B. L. Degree shall be admitted to the LL. B. Degree.
- *3A. *Degree of Bachelor of Laws (Five Year Course):-* No candidate shall be eligible for the Degree of Bachelor of Laws (LL. B.) unless he has passed the Pre-degree Examination of this University or an examination recognized by the University as equivalent thereto and has subsequently undergone for a period of five years, the prescribed course of study in a Law College maintained by or affiliated to this University and passed the prescribed examinations.

† Introduced vide Amendment No. 146

* Introduced vide Amendment No. 57

- † 3B. *Degree of Bachelor of Academic Law:-* No candidate shall be eligible for the Degree of Bachelor of Academic Law unless he has passed the Pre-degree Examination of this University or an examination recognized by the University as equivalent thereto and has subsequently undergone for a period of not less than three years the course of study prescribed for the five year LL. B. Degree Course in a Law College maintained by or affiliated to this University and passed the prescribed First, Second and Third year LL. B. Examinations.
4. *Degree of Master of Laws:-* No candidate shall be eligible for the Degree of Master of Laws (LL. M.) unless he has taken the Degree of Bachelor of Laws in this University or a Degree in Law of any other University accepted by this University as equivalent thereto and has undergone for a period of not less than two years, the prescribed course of study and passed the prescribed examinations:
Provided that the candidates who have qualified for the M. L. Degree of this University, but have not taken the M. L. Degree shall be admitted to the LL. M. Degree.
- ‡ 4A. *Degree of Mater of Business Law:-* Candidates for the Degree of Master of Business Law (M. B. L.) shall be required to have undergone the prescribed course of study for a period of not less than two years in a Law College, maintained by or affiliated to this University and to have passed the prescribed examinations.
5. *Degree of Doctor of Philosophy:-* (1) Candidates for the Degree of Doctor of Philosophy (Ph. D.) in Law must be either Master of Laws of this University or a Master of Laws of any other University recognized by this University as equivalent there to.
 - (2) The candidate shall apply for admission to the University stating his qualifications and the subject he proposes to investigate.
 - (3) The candidate shall register himself as a research scholar of the University. He shall pay the registration fee as prescribed by the Ordinances.
 - (4) Every candidate shall pursue as a student of the University a course of research for a period of not less than two academic years.

† Introduced vide amendment No. 95

‡ Introduced vide amendment No. 147

- (5) Any recognized teacher of Law of this University may register for the Ph. D. Degree in the manner prescribed and work as a part-time student, the minimum period of that part-time work being not less than three academic years:

*Provided however that the Syndicate may also grant part-time registration to any other person whose employment/profession is connected with Law or who has shown considerable aptitude for legal research through publications in research journals approved by the P. G. Board of Studies in Law.

- (6) Candidates for the Ph. D. Degree shall ordinarily be required to submit their thesis within one year after completion of the minimum period of research. The Vice-Chancellor may however on the recommendation of the Supervising Teacher, extend the above period for good and sufficient reasons.
- (7) After the research work is completed, the candidate shall submit four copies of his thesis printed or typewritten in English with a brief summary in an Indian language which shall comply with the following conditions, to merit the award of the Degree;
- (a) It must be a piece of research work, characterized either by the discovery of new facts or by a fresh approach towards interpretation of facts and theories, and shall state the material published or unpublished used by the candidate.
- (b) It should evince the candidate's capacity for critical examination and judgement.
- (c) It shall also be satisfactory so far as its literary presentation is concerned.
- (8) The candidate may also submit, as subsidiary matter, and printed contribution on legal subjects which he may have published independently or conjointly, stating fully in the latter case his own share therein.
- (9) The candidate may incorporate in his thesis, the contents of any work which he may have published on the subject, but he shall not submit as his thesis any work for which a degree has been conferred on him in this or any other University.

- (10) the thesis shall be valued by a Board of three Examiners to be appointed by the Syndicate for the purpose. The Examiners shall read the thesis and if in their opinion an oral examination is not necessary, they may make a report and recommend that the thesis be accepted and the Degree be awarded. If in the opinion of the Examiners, an oral examination of the candidate is necessary, the candidate shall be required to undergo an oral examination.
- (11) (a) The report shall be specific and shall state the grounds on which the recommendation is based. In case two Examiners recommend the award of the Ph. D. Degree and the third Examiner differs, the reports of the Examiners together with the recommendations and the thesis shall be referred to a fourth Examiner without mentioning the names of the Examiners, who may make a recommendation in the manner specified above such recommendation being final.
- (b) The fourth Examiner shall also consider the recommendations of the three Examiners and shall submit his own observations on those recommendations.
- (12) (a) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate admitted to the Degree, under the prescribed conditions.
- (b) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months, a new or a revised thesis together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this thesis also.
- (c) A candidate shall not be allowed to submit his thesis on more than two occasions:

Provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.

- (d) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit to impose.

- (e) The candidate shall on publication of the thesis, state on the title page "That was a Thesis approved for the Ph. D. Degree in Law of the University of Kerala".
6. *Degree of Doctor of Laws:-* The Degree of Doctor of Laws (LL. D.) may be awarded on the results of meritorious research work carried out under the conditions prescribed by the University.
- † 7. *Diplomas:-* The University may grant Diplomas in the following subjects of study:
1. Administrative Law
 2. Banking and Commercial Law
 3. Corporate Laws and Secretarial Practice
 4. Industrial Law
 5. Law of Co-operation
 6. Legislative Process
 7. Taxation Laws
 - *8. Criminal Justice Administration
 - **9. Environmental Laws
 - ** 10. Consumer Protection Laws

CHAPTER 19

FACULTY OF EDUCATION

1. *Degrees:-* The Degrees in the Faculty of Education shall be-
- | | | |
|---------|-----------------------|----------|
| (i) | Bachelor of Education | B. Ed. |
| (ii) | Master of Education | M. Ed. |
| ‡ (iii) | Master of Philosophy | M. Phil. |
| (iv) | Doctor of Philosophy | Ph. D. |
2. *Degree of Bachelor of Education:-* (1) Candidates for the Degree of Bachelor of Education (B. Ed.) shall be required to have undergone the prescribed course of study in a College of this University for a period of one academic year after qualifying for a

† Introduced vide amendment No. 72

‡ Introduced vide Amendment No. 28

* Introduced vide Amendment No. 109

** Introduced vide Amendment No. 148

- degree in this University or a degree of any other University accepted by the University as equivalent thereto and passed the prescribed examinations.
- (2) No candidate shall be admitted to the B. Ed. Degree Examination, unless he has been previously admitted to a Degree of this University or of any other University accepted by the University as equivalent thereto.
- (3) Candidates who have qualified for the L. T. or B. T. Degree of this University and have not taken the L. T. or B. T. Degree shall be admitted to the B. Ed. Degree.
3. *Degree of Master of Education:-* (1) No candidate shall be admitted to the examination for the Degree of Master of Education (M. Ed.) unless he has passed not less than two years previously the examination for the Degree of Bachelor of Education or Bachelor of Teaching or Licentiate in Teaching of this University or a degree examination of any other University accepted by the University as equivalent thereto, and forwards before the date of the commencement of the examination satisfactory evidence of having taken the degree, and has undergone the prescribed course of study in a college of this University for a period of twelve months.
- (2) The M. Ed. Degree Examination shall consist of two parts, Part I being the written examination and Part II, the thesis. A candidate shall not be allowed to submit his thesis until he has secured a pass in the written examination.
- †3A. *Degree of Master of Philosophy:-* The Degree of Master of Philosophy (M. Phil.) may be awarded to persons holding a Master's Degree of this University or of any other University recognized as equivalent thereto, on the result of course work and research extending over a period of not less than twelve months carried out in an Institution maintained by this University under the guidance of a Supervising Teacher approved by the Syndicate on a subject within the purview of the Faculty of Education after passing the qualifying examination subject to the Regulations that may be framed by the Academic Council in this regard.
- ‡4 *Degree of Doctor of Philosophy:-* (1) The Degree of Doctor of Philosophy (Ph. D.) in the Faculty of Education may be awarded only as prescribed hereunder to persons holding Master's Degree
-
- * Introduced vide Amendment No. 28
- ‡ Substituted vide Amendment No. 129

in Education or Master of Philosophy (M. Phil.) in Education of this University or of any other University recognized by this University as equivalent thereto on the results of research work extending over a period of not less than two years after qualifying for the Master's Degree as embodied in a thesis relating to subjects coming within the purview of the Faculty. The research shall be undertaken under the guidance of a Supervising Teacher in an Institution of this University or in an Institution approved by Syndicate.

- (2) A candidate shall be required to register himself as a research student and as a candidate for the Degree of Doctor of Philosophy before the commencement of his course of research.
- (3) The application for registration as a research student and as a candidate for the Ph.D. Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form, and shall be accompanied by-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of attainments as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a teacher of the University or other supervisor recognized for the purpose by the Syndicate, agreeing to supervise the work of the applicant; and
 - (c) a registration fee as prescribed by the ordinances.
- (4) The application for registration as a research student and candidate for the Degree shall be considered and disposed of by the Syndicate:

Provided that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the institution if outside Kerala for the purpose of any particular course of research.

- (5) Within six months before the expiry of the prescribed minimum period after registration or at any other time afterwards the candidate shall submit to the Registrar, together with the prescribed fee, four copies of the thesis, printed or typewritten in English with a brief summary in an Indian language embodying the results of research carried out by him. The candidate shall state, in a preface, the sources from which he has derived information or guidance

for his work; the extent to which he has availed himself of the work of others and the portions of the thesis which he claims as original.

- (6) The thesis shall be accompanied by a declaration signed by the candidate that it has not previously formed the basis for the award of any degree, diploma, associateship, fellowship or other similar title or recognition. The candidate shall also submit a report by the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.
- (7) In addition to the thesis the candidate may submit as additional evidence any memoir or work published by him, alone or jointly with others. The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate may be required to undergo, at the direction of the Examiners, an oral and / or practical test on the subject of the thesis.
- (8) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (9) If the thesis is not approved for the award of the Degree, the candidate may submit after an interval of not less than six months, a new or a revised thesis together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this thesis also.
- (10) A candidate shall not be allowed to submit his thesis on more than two occasions:

Provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit the candidate to submit his thesis for a third time.

- (11) The thesis, whether approved or not shall not be published without the sanction of the Syndicate; and the Syndicate may grant permission for the publication under such conditions as it may think fit to impose.

CHAPTER 20

FACULTY OF ENGINEERING AND TECHNOLOGY

1. *Degrees:-* The Degrees in the Faculty of Engineering shall be-
- | | | |
|---------|-----------------------------------|-----------------|
| (i) | Bachelor of Science (Engineering) | B.Sc. (Engg.) |
| *(iA) | Bachelor of Technology | B.Tech. |
| (ii) | Bachelor of Architecture | B.Arch. |
| (iii) | Bachelor of Science (Technology) | B.Sc. (Tech.) |
| (iv) | Master of Science (Engineering) | M.Sc. (Engg.) |
| †(ivA) | Master of Technology | M. Tech. |
| ff(ivB) | Master of Planning (Housing) | M. P. (Housing) |
| (v) | Doctor of Philosophy | Ph. D. |
| (vi) | Doctor of Science | D. Sc. |
- ‡ 2. *Degree of Bachelor of Science (Engineering) (Transitory):-* Candidates for the Degree of Bachelor of Science (Engineering) (B.Sc. Engg.) shall be required to have-
- (i) undergone the prescribed course of study in an Engineering College affiliated to this University for a period of not less than four academic years or eight semesters after passing the Pre-degree Examination of this University or the Bachelor of Science Degree Examination of this University or Examinations accepted by the University as equivalent thereto; and
- (ii) to have passed the prescribed examinations.
- ** 2A. *Degree of Bachelor of Technology:-* Candidates for the Degree of Bachelor of Technology (B. Tech.) shall be required to have undergone the prescribed course of study in an Engineering College affiliated to this University for a period of not less than four academic years or eight semesters after passing the Pre-degree Examination of this University or an Examination accepted by the University as equivalent thereto ‡ [or the Diploma Examination in Engineering, conducted by the Government of Kerala) and to have passed the prescribed examinations:

* Introduced vide amendment No. 62.

† Substituted vide amendment No. 78

‡ Vide amendment No. 63

ff Introduced vide amendment No. 181

** Introduced vide amendment No. 64

Provided that candidates who have undergone the B.Sc. (Engg.) Degree course and passed the prescribed Examinations but have not been admitted to the B.Sc. (Engg.) Degree shall be awarded the B.Tech. Degree.

- † 3. *Degree of Bachelor of Architecture:-* Candidates for the Degree of Bachelor of Architecture (B. Arch.) shall be required to have undergone the prescribed course of study in an Engineering College affiliated to this University for a period of not less than five academic years after passing the Pre-degree Examination of this University or an Examination accepted by the University as equivalent thereto ‡ [or the Diploma Examination in Engineering, conducted by the Government of Kerala) and to have passed the prescribed examinations.
4. *Degree of Bachelor of Science (Technology):-* Candidates for the Degree of Bachelor of Science (Technology) B.Sc. (Tech.) shall be required to have undergone the prescribed course of study in a College of this University for a period of not less than four academic years after passing the Intermediate Examination or the Preprofessional Examination in Technology of this University or an examination accepted by the University as equivalent thereto and to have passed the Bachelor of Science (Technology) Degree Examination conducted by this University.
- *5. *Degree of Master of Science (Engineering) - By Examinations) (Transitory):-* Candidates for the Degree of Master of Science (Engineering) (M. Sc. Engg.) shall be required to have taken the Degree of Bachelor of Science (Engineering) of this University or an equivalent degree of any other University recognized by the University, and to have undergone the prescribed course of study in a College of Engineering maintained by or affiliated to this University, for a period of not less than two academic years after qualifying themselves for the Bachelor's Degree in Engineering and to have passed the prescribed examinations.
- ** 5A. *Degree of Master of Technology:-* Candidates for the Degree of Master of Technology (M. Tech.) shall be required to have taken the Degree of Bachelor of Science (Engineering) / Bachelor of

† Substituted vide amendment No. 65

‡ Introduced vide amendment No. 93

* Substituted vide amendment No. 79

** Introduced vide amendment No. 80

Technology of this University or an equivalent degree of any other University recognized by this University and to have undergone the prescribed course of study in a College of Engineering maintained by or affiliated to this University for a period of not less than one and a half academic years comprising three semesters, after qualifying themselves for the Bachelor's Degree in Engineering /Technology and to have passed the prescribed examinations.

Provided that candidates who have undergone the M. Sc. (Engg.) Degree course under the three semester scheme and passed the prescribed examinations but have not been admitted to the M. Sc. (Engg.) Degree shall be admitted to the M. Tech. Degree.

5B* *Degree of Master of Planning (Housing):-* Candidates for the degree of Master of Planning (Housing) M. P. (Housing) shall be required to have passed the Bachelor of Architecture / B. Sc. Engineering or B. Tech. in Civil Engineering of Kerala University or B. Tech. in Architectural Engineering of Calicut University or any other degree considered as equivalent thereto with 60% aggregate marks. In the case of sponsored candidates the minimum aggregate marks for eligibility is 55%.

6. *Degree of Master of Science (Engineering) (By Research):*

- (1) The Degree of Master of Science (Engineering) M. Sc. (Engg.) may be awarded to graduates in Engineering of this University or of a recognized University as prescribed hereunder on the results of research work as embodied in the thesis relating to subjects within the purview of the Faculty:
 - (i) to graduates in Engineering, on the result of research work extending over a period of not less than three years after passing the examination qualifying them for the Bachelor's Degree in Engineering undertaken under the guidance of a Supervising Teacher in an Institution of this University or of any other University or an Institute recognized by the Syndicate;
 - (ii) candidates for the M. Sc. (Engg.) Degree shall be required to register themselves as research students before the commencement of their course of research.

- (2) The application for registration as a research student and as a candidate for the Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form, and shall be accompanied by-
 - (a) a diploma or certificate showing the academic qualifications of the applicant and such other evidence of the attainments of the applicant as will show his fitness to pursue the proposed course of research;
 - (b) the written consent of a recognized teacher of the University or a recognized Institute agreeing to supervise the work of the applicant; and
 - (c) a registration fee of Rs. 25.
- (3) The application shall be considered and disposed of by the Syndicate.
- (4) Within six months before the expiry of the prescribed minimum period after registration or at any other time afterwards, the candidate may submit to the Registrar, together with the prescribed fee, four copies of the thesis, printed or typewritten in English, embodying the results of research carried out by him. The candidate shall state, in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others and the portions of the thesis which he claims as original. He shall be required to declare that the thesis is not substantially the same as has been already submitted by him for a degree, diploma or title of any other University or Society, and to submit a report by the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.
- (5) The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate shall also be required to undergo an oral test on the subject of the thesis.
- (6) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the decision of the Syndicate shall be published and the candidate shall be admitted to the Degree under the prescribed conditions.

* Introduced vide Amendment No. 182

- (7) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months, a new or a revised thesis together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this thesis also.
- (8) A candidate shall not be allowed to submit his thesis on more than two occasions, provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend to permit the candidate to submit his thesis for a third time.
- (9) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit to impose.

7. *Degree of Doctor of Philosophy:-* (1) A candidate for registration for the Degree of Ph. D. in the Faculty of Engineering must have qualified for the Degree of Master of Science in Engineering of this University or of any other University recognized by this University for the purpose.

- (2) A candidate for the Ph. D. Degree must, before registration, produce a certificate from a recognized supervising teacher or teachers of the University, stating that the candidate is in their opinion a fit person to undertake a course of research in the specified subject with a view to take the Ph. D. Degree and that they are willing to undertake the responsibility of supervising the work of the candidate. The above certificate shall be forwarded to the Registrar of the University through the Principal of the College or Institution where the work is proposed to be carried out.
- (3) A candidate, whose application has been approved must register within three months from the date on which he was notified that his application for registration was approved. The fee for registration shall be Rs. 30 (Rupees Thirty).
- (4) If a student does not begin his course of study in the University within one calendar year from the date of the approval of his application for registration, the approval of his application shall lapse, and he must apply again to the University for registration, if he still desires to proceed to the Ph. D. Degree.

- (5) Every candidate for the Ph. D. Degree in the Faculty of Engineering shall pursue a course of not less than two and not more than four calendar years of training in research and research methods. The student, shall during his course of study pay such fee as may be prescribed by the University to the college or Institution in which he is working, unless he is specially exempted by competent authority from making the payment.
- (6) Not later than one calendar year before the date when he proposes to enter for the examination, the student shall submit the title of his thesis for approval by the University. After the title of the thesis has been approved, it may not be changed, except with the permission of the University.
- (7) On completing his course of study, every candidate shall submit a thesis which embodies, the result of his research and observation and which must form a distinct contribution to the knowledge on the subject and afford evidence of originality shown either by the discovery of new facts or by the exercise of independent critical power.
- (8) The Degree shall not be conferred upon a candidate unless a Board of three Examiners appointed for the purpose by the Syndicate certify that the thesis is worthy of publication as a "Thesis approved for the Degree of Doctor of Philosophy (Engineering) in the University of Kerala".
- (9) An abstract of the thesis comprising not more than 300 words shall be included in each copy of the thesis submitted to the University.
- (10) A candidate shall not be permitted to submit as his thesis a thesis for which a Degree has been conferred on him in this or in any other University; but a candidate shall not be precluded from incorporating work which he has already submitted for a degree in this or in any other University in a thesis covering a wider field:

Provided that he shall indicate in his form of entry and also in his thesis any work which has been so incorporated.

- (11) Every candidate shall apply to the Registrar for a form of entry, which must be returned duly completed and accompanied by four copies of his thesis printed or

typewritten in English with a brief summary in an Indian language together with the prescribed fee and a certificate of having completed the course of study prescribed in his case.

- (12) The candidate may submit as subsidiary matter in support of his candidature any printed contribution or contributions to the advancement of his subject which he may have published independently or conjointly. In the event of a candidate submitting such subsidiary matter he shall be required to state fully his own share in any conjoint work.
- (13) After the Examiners have read the thesis, they may, if they think fit, and without further test recommend that the candidate be rejected.
- (14) If the thesis is adequate, the Examiners shall examine the candidate orally, and at their discretion by written papers or practical examinations or by both methods, on the subject of the thesis and, if they see fit, on subjects, relevant thereto.
- (15) If the thesis is adequate but the candidate fails to satisfy the Examiners at the oral, practical or written examination held in connection therewith the Examiners may recommend to the University that the candidate be permitted to represent the same thesis and submit to a further oral, practical or written examination within a period not exceeding one year specified by them and the fee on re-entry, if the University adopts the recommendations of the Examiners, shall be half of the fee originally paid.
- (16) If the thesis though inadequate, seems to be of sufficient merit to justify such action, the Examiners may recommend to the University that the candidate be permitted to represent his thesis in a revised form within eighteen months from the decision of the University with regard thereto and the fee on re-entry, if the University adopts such recommendation shall be half of the fee originally paid. The examiners shall not, make such a recommendation, without asking the candidate to appear for an oral examination.
- (17) Each report of the Examiners shall state:- (a) the subject of the thesis submitted by the candidate: (b) a list of his other original contributions (if any) to the advancement of his

subject: (c) a concise statement of the grounds upon which he is recommended by the Examiners for the Degree.

- (18) Copies of all successful theses whether published or not shall be deposited for reference in the University Library.
 19. Work approved for the Degree of Ph. D. and subsequently published must contain a reference, either on the title page or in the preface, to the fact that the work has been approved by the University for the award of the Degree.
 - (20) A student who fails to pass the Ph. D. Degree Examination shall be required on re-entry for the examination to comply with provisions in force at the time of his re-entry.
 - (21) Teachers who are working in the University Institutions and who are Heads of Departments may be permitted to submit a thesis for the Ph. D. Degree without working under a Supervising Teacher, subject to the condition that they possess the qualifications prescribed in clause (1) and register themselves for the Degree.
8. *Degree of Doctor of Science:-* The Degree of Doctor of Science (D. Sc.) may be awarded on the results of meritorious research work carried out under the conditions prescribed by the University.
 9. *Diplomas and Certificates:-* The University may grant Post graduate Diploma, Diplomas and Certificates in the following subjects of study:-
 - (i) Post Graduate Diploma in Engineering
 - (ii) Mechanical Engineering
 - (iii) Electrical Engineering
 - (iv) Civil Engineering
 - (v) Architecture
 - (vi) Textile Technology
 - (vii) Automobile Engineering
 - (viii) Chemical Engineering
 - (ix) Food Technology

Explanation: Candidates admitted to the Diploma Course in Textile Manufacture and Textile Chemistry before the academic year 1955-'56 shall be awarded the Diplomas in Textile Manufacture and Textile Chemistry respectively.

POST GRADUATE DIPLOMA COURSES IN ENGINEERING

10. *Conditions for Admission:-* Candidates for admission to the Post Graduate Diploma Courses in Engineering shall be required to have passed the B. Sc. Degree in the respective branch of Engineering of the Kerala University or any degree recognized by the Kerala University as equivalent thereto.
11. *Duration of the Courses and Course of Study:-* (i) The course shall extend over a period of two semesters followed by a period of three months allotted for completion of the project work. Semester I shall ordinarily be from 1st August to 30th November of every year and Semester II from 1st January to 30th April of every year.
- (ii) University examinations shall be conducted at the end of each semester.
- (iii) The courses of study shall include lectures, laboratory work, design, seminars, project and submission of a project report. The candidates are required to undertake a project work to be arranged by the Head of the Department at the commencement of the second semester. The report based on the project shall be submitted before the University on 31st July of every year.
12. *Branches of Study:-* Candidates will be examined in any one of the branches of Engineering approved by the University from time to time.
13. *Subject of Study and Scheme of Examinations:-* (i) Candidates have to study three compulsory subjects in the first semester and two in the second semester. Two optional subjects in each semester will be selected by the candidates.
- (ii) A candidate shall be permitted to appear for the University Examination in a subject at the end of a semester only if he has earned a progress certificate from the Head of the Institution for having satisfactorily undergone the prescribed course of study in that Semester and put in the minimum attendance of 75% in each subject of study. The project report submitted by a candidate on a topic approved by the Post Graduate Professor in the branch of study concerned, shall, be evaluated internally and sessional marks awarded. Sessional work in all the subjects will be valued and marks awarded on the basis of day to day work, tests and assignments.

14. *Pass Requirements:-* (1) A candidate who secures not less than 40% of the marks in the written examination, 60% of the sessional marks and 50% of the aggregate of the sessional marks and written examinations for any subject, shall be declared to have passed in that subject.
- (2) A candidate shall be eligible to undergo the course of study in the second semester only if he has completed satisfactorily the course of study and secured the minimum of the sessional marks in all the subjects in the first semester.
- (3) A candidate shall be required to complete the course of study comprising the semesters and submission of the project report within two years of his first admission to the course.
15. *Results and Classifications:-* (1) The results of the University examination will be declared at the end of each semester. The mark sheets of the candidates shall contain the written examination marks and the sessional marks. A candidate who has passed all the examinations shall be declared to have passed (i) in first class with honours, if he secures not less than 70% of the total marks in the two semesters put together; (ii) in first class, if he secures not less than 60% of the aggregate marks as above.
- (2) All other candidates who have passed all examinations in the two semesters and obtained the minimum sessional marks shall be declared to have passed in second class.
16. *Withdrawal of Candidates from Examinations:-* A candidate may be permitted to withdraw from the University Examination of a semester, provided he does so in writing before the commencement of the last examination of that semester, to the Chief Superintendent of the University Examinations. Such withdrawals shall be permitted only once during the entire course. A candidate who withdraws has to reappear in examinations in all the subjects of that semester and for the purpose of classification, such candidate shall be considered as appearing for the first time in those subjects.

CHAPTER 21
FACULTY OF MEDICINE

1. * *Degrees*: - The Degrees in the Faculty of Medicine shall be-

(i)	Bachelor of Medicine and Surgery	M. B. & B. S.
(ii)	Bachelor of Pharmacy	B. Pharm.
(iii)	Bachelor of Science (Nursing)	B. Sc. (Nursing)
(iv)	Bachelor of Science (Medical Laboratory Technology)	B. Sc. (M. L. T.)
(v)	Master of Science	M. Sc.
(vi)	Master of Surgery	M. S.
(vii)	Doctor of Medicine	M. D.
(viii)	Master of Pharmacy	M. Pharm.
†(viiiA)	Master of Science (Nursing)	M. Sc. (Nursing)
(ix)	Master of Chirurgery	M. Ch.
(x)	Doctor of Medicine	D.M.
(xi)	Doctor of Philosophy	Ph. D.

2. *Degree of Bachelor of Medicine and Surgery* :- Candidates for the Degree of Bachelor of Medicine and Surgery (M. B. & B. S.) shall be required:
 - (a) to have passed the Pre-degree Examination of this University or an examination accepted by the University as equivalent thereto;
 - (b) to have subsequently pursued the prescribed course of study in a Medical College affiliated to or recognized by this University for a period of not less than four and a half academic years of which not less than three years shall be spent in the study of clinical subjects after having passed the first M. B. & B. S. Examination;
 - (c) to have passed all the prescribed examinations; and
 - (d) to have worked thereafter as a house surgeon for a period of not less than one year in a hospital recognized by the

* Statute 1 Substituted vide Amendment No. 32

† Introduced vide Amendment No. 46

Syndicate or to have put in not less than one year's approved service in the Indian Army Medical Service.

Explanation: Candidates who have passed the Final M. B. & B. S. Examination shall be given only provisional certificate and they shall become eligible for the award of the Degree only after completing one year's house surgeoncy or one year's approved service in the Army Medical Service:

Provided however that a candidate who holds the Diploma of L. M. P. or D. M. S. or any other qualification accepted by the University and the Medical Council of India as equivalent thereto and who has passed the Intermediate Examination in the Medical Group of any recognized Indian University or any other examination recognized by the University as equivalent thereto and has subsequently undergone the prescribed course of study in a Medical College of this University for a period of two academic years and passed the Second and Final M. B. & B. S. Examinations shall be admitted to the M. B. & B. S. Degree.

3. *Degree of Bachelor of Pharmacy*:- Candidates for the Degree of Bachelor of Pharmacy (B. Pharm.) shall be required to have passed the Pre-degree Examination of this University or an examination accepted by the University as equivalent thereto, and to have subsequently pursued the prescribed course of study in a college of this University for a period of not less than four academic years and passed the prescribed examinations.

4. *Degree of Bachelor of Science (Nursing)*:- Candidates for the Degree of Bachelor of Science (Nursing) (B. Sc. (Nursing)] shall be required to have passed the Pre-degree Examination or an examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than two academic years in an Institution maintained by or affiliated to this University and passed the prescribed examinations.
†(-----)

5. *Degree of Bachelor of Science (Medical Laboratory Technology)*:- Candidates for the Degree of Bachelor of Science (Medical Laboratory Technology) (B. Sc. M.L.T.) shall be required to have passed:
 - (a) the Pre-degree Examination of this University or an examination accepted by the University as equivalent thereto;

† Proviso deleted vide Amendment No. 33

(b) the University Previous Examination of this University together with a pass in the one year certificate course in Medical Laboratory Technology and to have subsequently undergone the prescribed course of study for a period of three academic years in a college of this University and to have passed the prescribed examinations.

6. *Master of Science:-* Candidates for the Degree of Master of Science (M.Sc.) shall be required to have taken the M. B. & B. S. Degree Examination of this University or of any other University recognized by the University as equivalent thereto: and thereafter worked in the department concerned in a Medical College affiliated to the University either as a member of the staff or as Postgraduate for a period of not less than one year and to have subsequently pursued the prescribed course of study and research in the department for a further period of not less than two years and have passed the prescribed examinations.

Provided that the period of two years study and research mentioned above may be reduced to one year in the case of candidates who have worked in the department for three years prior to admission to the course.

7. *Master of Surgery:-* Candidates for the Degree of Master of Surgery (M.S.) shall be required to have qualified themselves for the M. B. & B. S. Degree of this University or of any other University accepted by this University as equivalent thereto and to have undergone the prescribed course of study as a Postgraduate student in General Surgery or speciality for a period of not less than three years and to have passed the prescribed examinations.

* (-----)

- †8. *Degree of Master of Pharmacy:-* Candidates for the Degree of Master of Pharmacy (M. Pharm.) shall be required to have taken the Degree of Bachelor of Pharmacy (B. Pharm) of this University or a degree of any other University recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study in a college affiliated to this university for a period of not less than two academic years and to have passed the prescribed examinations.

* Proviso deleted vide Amendment No. 140

† Introduced vide Amendment No. 34

‡8A. *Degree of Master of Science (Nursing):-* Candidates for the Degree of Master of science (Nursing) [M. Sc. (Nursing)] shall be required to have taken a Bachelor's Degree (Nursing) of this University or of any other University recognized by the University as equivalent thereto and thereafter to have worked in any hospital with an average strength of 100 inpatients or in a School of Nursing or in a Community Health Programme for a period of not less than two years and to have subsequently pursued the prescribed course of study for a period of not less than two academic years and to have passed the prescribed examinations.

9. *Doctor of Medicine:-* Candidates for the Degree of Doctor of Medicine (M. D.) shall be required to have qualified themselves for the M.B. & B.S. Degree of this University or of any other University accepted by this University as equivalent thereto and to have undergone the prescribed course of study as a postgraduate student in General Medicine or speciality for a period of not less than three years and to have passed the prescribed examinations.

** (-----)

10. *Degree of Master of Chirurgery:-* Candidates for the Degree of Master of Chirurgery (M.Ch.) shall be required to have qualified themselves for the M.S. (General Surgery) Degree of this University or an equivalent qualification accepted by this University and to have undergone the prescribed course of study as a Postgraduate student for a period of not less than two years in a Medical College affiliated to this University and to have passed the prescribed examinations.

†10A. *Degree of Master of Chirurgery (Three Years):-* Candidates for the Degree of Master of Chirurgery (M. Ch.) shall be required to have qualified themselves for the M.S. (General Surgery) Degree of this University or an equivalent qualification accepted by this University or M. A. M. S. (General Surgery) or other equivalent qualification recognized by the Medical Council of India and to have undergone the prescribed course of study as a full-time residential Postgraduate student for a period of not less than three

‡ Introduced vide Amendment No. 47

** Proviso deleted vide Amendment No. 141

† Introduced vide Amendment No. 4

years in the Sree Chitra Thirunal Medical Centre, Thiruvananthapuram, and to have passed the prescribed examinations.

*11. *Degree of Doctor of Medicine (Two Years):-* Candidate for the Degree of Doctor of Medicine (D. M.) shall be required to have qualified themselves for the M. D. (General Medicine) Degree of this University or an equivalent qualification accepted by this University and to have undergone the prescribed course of study as a Postgraduate student for a period of not less than two years in a Medical College affiliated to this University and to have passed the prescribed examinations.

‡11A. *Degree of Doctor of Medicine (Three Years):-* Candidates for the Degree of Doctor of Medicine (D. M.) shall be required to have qualified themselves for the M.D. (General Medicine/ Paediatrics) Degree of this University or an equivalent qualification accepted by this University or M. D. (General Medicine/Paediatrics) or other equivalent qualification recognized by the Medical Council of India and to have undergone the prescribed course of study as a full-time residential Postgraduate student for a period of not less than three years in the Sree Chitra Thirunal Medical Centre, Thiruvananthapuram, and to have passed the prescribed examinations.

12. *Degree of Doctor of Philosophy:-* (1) The Degree of Doctor of Philosophy (Ph.D.) may be awarded as prescribed hereunder to persons holding the Degree of M.D. or M.S. or M.Sc. obtained from the Faculty of Medicine of this University or any other degree of an Indian or Foreign University recognized by this University as equivalent thereto, on the results of research work as embodied in a thesis relating to subjects coming within the purview of the Faculty of Medicine:

‡‡ (Provided.....)

(2) Every candidate shall be required to register himself as a research student and candidate for the Degree of Doctor of Philosophy before the commencement of the course of research, and to pursue a course of research extending over not less than three calendar years under the guidance

* Introduced vide Amendment No. 5

‡ Introduced vide Amendment No. 5

‡‡ Proviso deleted as per Amendment No. 77

of a Supervising Teacher approved by the University, who shall have not less than ten years teaching and research experience after obtaining post graduate qualification and should have not less than five years' postgraduate teaching experience.

- (3) The application for registration as a research student and candidate for the Ph.D. Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form, and shall be accompanied by -
 - (a) a diploma or certificate showing the academic qualification of the applicant, such other evidence of attainments as will show his fitness to pursue the proposed course of research and details of previous study and research, if any;
 - (b) particulars of the special subject in which he intends to prosecute research.
 - (c) the name of the teacher of the University or of any other supervisor recognized for the purpose by the Syndicate under whose guidance and supervision he proposes to work accompanied by the written consent of the teacher agreeing to supervise his work;
 - (d) a statement giving the name of the institution or laboratory where he proposes to carry out research and such particulars regarding the equipment and facilities available as will show that it is adequately equipped for the purpose of the proposed research. The institution for purposes of approval shall be Departments of the University or Medical Colleges maintained by or affiliated to the University with facilities for postgraduate and research study in the branch of study concerned. In regard to subjects for which research facilities are not available within the University and in other special cases, it shall be competent for the Syndicate to recognize, on individual merit, Research Institutes or Departments of an all India character and the teachers and officers employed therein for purposes of enabling persons to pursue research in such Institutes for the Ph.D. Degree of this University; and
 - (e) the registration fee as prescribed by the Ordinances.
- (4) the application for registration as research student and candidate for the Degree or for registration for the Degree

shall be considered and disposed of by the Syndicate; provided however, that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the Institution (if outside the state) for purposes of any particular course of research.

- (5) Candidates for the Ph.D. Degree shall be required to take within six months before the submission of thesis, the qualifying examination for the submission of the thesis and only those who are successful in the qualifying examination shall be permitted to submit the thesis.
- (6) (a) The syllabi for the written and practical parts of the qualifying examination shall cover all aspects of the special subject chosen for research and shall be prepared by the Supervising Teacher and another member nominated by the Syndicate. The syllabus shall be approved by the Chairman, Postgraduate Board of Studies in Medicine and the Dean, Faculty of Medicine.

The Scheme of Examination shall be as follows:-

(i)	Written Examination I	3 hours	100 marks
(ii)	Do II	3 hours	100 marks
	OR		
	Practical Examination		100 marks
(iii)	Viva-Voce Test		100 marks
		Total	300 marks

- (b) The Viva-Voce test shall be held after the Examiners have valued the written papers.
- (c) The pass minimum for the qualifying examination shall be 50% of the aggregate marks in the written and practical examinations and 50% in the Viva-Voce Test.
- (d) No candidate shall be permitted to take the qualifying examination more than twice.
- (7) After the expiry of the period of research or at any time afterwards, the candidate shall submit to the Registrar, together with the prescribed fee, four copies of the thesis, printed or typewritten in English with a brief summary in an

Indian language, embodying the results of the research carried out by him. Every candidate shall also submit with his thesis a certificate from the teacher under whom he worked that the thesis submitted is a bonafide record of research work done by the candidate during the period of study under him and that the thesis has not previously formed the basis for the award to the candidate of any degree, diploma, associateship, fellowship or other similar title of any other University or Society, together with a statement from the teacher indicating the extent to which the thesis represents independent work on the part of the candidate. The candidate shall clearly set forth in a preface the sources from which he has derived information or guidance for his work; the extent to which he has availed himself of the work of others, and the portions which he claims as original. If the thesis submitted has formed in part the basis for the award of a previous research degree the candidate shall clearly set forth in the preface the portion or portions upon which has been based the award of the previous degree. A candidate may also forward as supplementary papers to his thesis printed copies of any contribution or contributions to the knowledge of his subject or of any cognate branch of science he may have published in journals or periodicals, alone or jointly with others, together with the names of such journals or periodicals.

- (8) The thesis shall be valued by a Board of three external Examiners appointed for the purpose by the Syndicate and the candidate may be required to undergo, at the discretion of the Examiners, an oral test on the subject of the thesis. The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate, and the decision of the Syndicate shall be published and the candidate admitted to the Degree under the prescribed conditions.
- (9) If the thesis is not approved for the award of the Degree the candidate may submit, after an interval of not less than six months a new or revised thesis, together with the same fee. The procedure prescribed in the preceding clauses shall be followed in respect of this thesis also.

- (10) A candidate shall not be permitted to submit his thesis on more than two occasions; provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend, to permit a candidate to submit his thesis for a third time.
- (11) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit.

†13. *Diplomas*:- The University may grant Diplomas in the following subjects of study:-

(i)	Obstetrics and Gynaecology	D.G.O
(ii)	Clinical Pathology	D.C.P.
(iii)	Public Health	D. P. H.
(iv)	Child Health	D. C. H.
(v)	Radiology	D. M. R.
(vi)	Medical Radiology (Diagnosis)	D. M. R. D.
(vii)	Medical Radiology (Therapy)	D. M. R. T.
(viii)	Ophthalmology	D. O.
(ix)	Nursing	
(x)	Orthopaedics	D. Ortho
(xi)	Oto-Rhino Laryngology	D. L. O.
(xii)	Anaesthesia	D. A.
(xiii)	Psychiatric Medicine	D. P. M.
(xiv)	Physical Medicine and Rehabilitation	D.P.M.R.
(xv)	Tuberculosis and Chest Diseases	D. T. C. D.
(xvi)	Such other subjects of study as the Senate may decide from time to time.	

† Statute 13 Substituted vide Amendment No. 35

CHAPTER 22

FACULTY OF AYURVEDA

1. † *Degrees*:- The Degrees in the Faculty of Ayurveda shall be-
 - (i) Bachelor of Ayurvedic Medicine B. A. M.
 - f(ii) Ayurvedacharya Bachelor of Ayurvedic Medicine and Surgery B. A. M. S.
 - (iii) Bachelor of Pharmacy (Ayurveda) B. Pharm. (Ay.)
 - (iv) Bachelor of Science-Nursing (Ayurveda) B. Sc. (Nursing) (Ay.)
 - * (v) Ayurved Vachaspati - Doctor of Medicine M. D. (Ayurved)
 2. *Bachelor of Ayurvedic Medicine*:- Candidates for the Degree of Bachelor of Ayurvedic Medicine (B. A. M.) under the old scheme shall be required to have passed the Intermediate Examination or the Pre-Professional Examination in Ayurveda of this University or to possess qualifications accepted by the University as equivalent thereto and to have subsequently passed the prescribed course of study in a College of Ayurvedic Medicine of the University for a period of not less than five years and passed in the prescribed examinations and thereafter undergone one year's internship in a hospital recognized by the Syndicate.
 - (2) Candidates for the Degree of the Bachelor of Ayurvedic Medicine (B. A. M.) under the new scheme (introduced from the academic year 1962-63) shall be required to have passed the University Previous Examination or the Pre-degree Examination of this University or any other examination accepted by the University as equivalent thereto, and to have subsequently pursued the prescribed course of study in a College of Ayurvedic Medicine of this University for a period of not less than five years and passed the prescribed examinations and thereafter undergone six months internship in a hospital recognized by the Syndicate.
- **2.A *Ayurvedacharya Bachelor of Ayurvedic Medicine and Surgery*:-Candidates for the Degree of Bachelor of Ayurvedic

† Introduced vide Amendment No. 23

f Substituted vide Amendment No. 114

*Substituted vide Amendment No. 115

**Substituted vide Amendment No. 116

Medicine and Surgery (B. A. M. S.) shall be required to have passed the Pre-degree Examination of this University or any other examination accepted by the University as equivalent thereto and to have subsequently undergone the prescribed course of study in a College of Ayurvedic Medicine of this University for a period of not less than five years and passed the prescribed examination and thereafter undergone six months internship in a hospital recognized by the Syndicate.

3. *Degree of Bachelor of Pharmacy (Ayurveda)*:- Candidates for the Degree of Bachelor of Pharmacy (Ayurveda) [B. Pharm. (Ay.)] shall be required to have passed the Pre-degree Examination of this University with Physics, Chemistry and Biology as optional subjects or an examination accepted by the University as equivalent thereto, and to have subsequently undergone the prescribed course of study for a period of four academic years in a college of this University and to have passed the prescribed examinations.
- † 4. *Degree of Bachelor of Science--Nursing (Ayurveda)*:- Candidate for the Degree of Bachelor of Science - Nursing (Ayurveda) [B. Sc.-Nursing (Ay.)] shall be required to have passed the Pre-degree Examination of this University with Physics, Chemistry and Biology as optional subjects or an examination recognized by the University as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than four academic years in a college affiliated to this University and to have passed the prescribed examination.
- * 5. *Ayurved Vachaspati - Doctor of Medicine*:- Candidates for the Degree of Ayurved Vachaspati - Doctor of Medicine (MD Ayurveda) shall be required to have qualified for the B. A. M. Degree of this University or an equivalent degree recognized by this University and to have subsequently undergone the prescribed course of study in an Ayurveda College maintained by or affiliated to this University for a period of not less than three academic years, and to have passed the prescribed examinations.
- ‡ 6. *Diploma*:- The University may also grant a Post Graduate Diploma in Agatatantra.

† Introduced vide Amendment No. 24

* Substituted vide Amendment No. 117

‡ Substituted vide amendment No. 82

**CHAPTER 23

FACULTY OF DENTISTRY *

1. *Degree*:- The Degrees in the Faculty of Dentistry* shall be
 - (i) Bachelor of Dental Surgery B. D. S.
 - (ii) Master of Dental Surgery M. D. S.
 - † (iii) Doctor of Philosophy Ph. D.
2. *Degree of Bachelor of Dental Surgery*:- Candidates for the Degree of Bachelor of Dental Surgery (B. D. S.) shall be required.
 - (a) to have passed the Pre-degree Examination of this University or an examination recognized by the University as equivalent thereto;
 - (b) to have subsequently pursued the prescribed course of study in a Medical or Dental College affiliated to or recognized by the University for a period of four academic years of which not less than three years shall be spent in study in a Medical or Dental College affiliated to this University after having passed the First B. D. S. examination; and
 - (c) to have passed all the prescribed examinations.
 - ‡ (d) to have worked as a House Surgeon for a period of one year in the Dental Department of a Hospital or to have put in not less than one year's approved service in the Indian Army Dental Service.

Explanation:

1. Candidates who have passed the final B. D. S. Examination shall be given only Provisional Certificate, and they shall become eligible for the award of the Degree only after completing one year's House Surgeoncy or one year's approved service in the Army Dental Service.
2. 'Dental Department' attached to a hospital may be defined as Dental Wings of Trivandrum, Calicut, Kottayam, Alleppey and Trichur Medical Colleges.

** Chapter introduced vide Amendment No. 16

* Faculty renamed vide Amendment No. 37

† Introduced vide Amendment No. 84

‡ Introduced vide Amendment No. 49

‡‡ 3. Master of Dental Surgery:- Candidates for the Degree of Master of Dental Surgery (M. D. S.) shall be required-

(i) to have qualified for the B. D. S. Degree of this University or of any other University recognized by this University or its equivalent qualification after undergoing the course for four calendar years, and

* (ii)

** (iii) to have subsequently undergone the prescribed course of study for a period of not less than three years in a Medical or Dental College affiliated to this University and to have passed the prescribed examinations.

†4. *Degree of Doctor of Philosophy*:- (1) The Degree of Doctor of Philosophy (Ph. D.) may be awarded as prescribed hereunder to persons holding the Degree of M. D. S. obtained from the Faculty of Dentistry of this University or any other Degree of Dentistry of this University or any other Degree of an Indian or Foreign University recognized by this University as equivalent thereto on the result of research work as embodied in a thesis relating to subjects coming within the purview of the Faculty of Dentistry.

(2) Every candidate shall be required to register himself as a research student and candidates for the Degree of Doctor of Philosophy before the commencement of the course of research, and to pursue a course of research extending over not less than three calendar years under the guidance of a Supervising Teacher approved by the University, who shall have not less than ten years teaching experience after obtaining postgraduate qualification and should have not less than five years post-graduate teaching experience.

(3) Application for registration as a research student and candidates for the Ph. D. Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form and shall be accompanied by: a diploma or certificate showing the academic qualifications of the applicant, such other evidence of attainment as will

‡‡ Substituted vide Amendment No. 105

† Introduced vide Amendment No. 85

* Deleted vide Amendment No. 142

** Modified vide Amendment No. 143.

show his fitness to pursue the proposed course of research and details of previous study and research if any;

(b) particulars of the special subject in which he intends to prosecute research;

(c) the name of the teacher of the University or of any other supervisor recognized for the purpose by the Syndicate under whose guidance and supervisions he proposes to work, accompanied by the written consent of the teacher agreeing to supervise his work;

(d) a statement giving the name of the institution or laboratory where he proposes to carry out research and such particulars regarding the equipment and facilities available as will show that it is adequately equipped for the purpose of the proposed research. The institution for purpose of approval shall be Departments of the University, Dental Colleges or Medical Colleges maintained by or affiliated to the University with facilities for postgraduate and research study in the branch of study concerned. In regard to subjects for which research facilities are not available within the University and in other special cases it shall be competent for the Syndicate to recognize on individual merit, research institute or departments of an All India character and the teachers and the officers employed therein for the purpose of enabling persons to pursue research in such Institutes for the Ph.D. Degree of this University; and

(e) the registration fee as prescribed by the Ordinances.

(4) The application for registration as research student and candidate for the Degree or for registration for the Degree shall be considered and disposed of by the Syndicate provided however, that the opinion of the Board of Studies concerned shall be obtained with regard to the suitability of the Institution (if outside the State) for purposes of any particular course of research.

(5) Candidates for the Ph. D. Degree shall be required to take within six months before the submission of thesis, the qualifying examination for the submission of the thesis and only those who are successful in the qualifying examination shall be permitted to submit the thesis.

- (6)(a) The syllabi for the written and the practical parts of the qualifying examination shall cover all aspects of the special subjects chosen for research and shall be prepared by the Supervising Teacher and another member nominated by the Syndicate. The syllabus shall be approved by the Chairman, Post-Graduate Board of Studies in Dentistry and the Dean, Faculty of Dentistry.

The Scheme of Examination shall be as follows:-

i.	Written Examination	I	3 Hrs.	100 Marks
ii.	- do-	II	3 Hrs.	100 Marks
OR				
	Practical Examination			100 Marks
iii.	Viva-voce test			100 Marks
		Total		300 Marks

- (b) The Viva-voce test shall be held after the Examiners have valued the written papers.
- (c) The pass minimum for the qualifying examination shall be 50% of the aggregate marks in the written and the practical examination and 50% in the Viva-voce test.
- (d) No candidate shall be permitted to take the qualifying examination more than twice.
- (7) After the expiry of the period of research or at any time afterwards the candidate shall submit to the Registrar, together with the prescribed fee, four copies of the thesis, printed or typewritten in English with a brief summary in an Indian language, embodying the results of the research carried out by him. Every candidate shall also submit with his thesis a certificate from the teacher under whom he worked that the thesis submitted is a bonafied record of research work done by the candidate during the period of study under him and that the thesis has not previously formed the basis for the award to the candidate of any degree, diploma, associateship fellowship or other similar title of any other University or Society together with a statement from the teacher indicating the extent to which the thesis represents independent work on the part of the candidate. The candidate shall clearly set forth in a preface, the source

from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and the portions which he claims as original. If the thesis submitted has formed in part the basis for the award of a previous research degree, the candidate shall clearly set forth in the preface the portion or portions upon which has been based the award of the previous degree. A candidate may also forward as supplementary papers to his thesis printed copies of any contribution or contributions to the knowledge of his subject or of any cognate branch of science he may have published in journals or periodicals alone or jointly with others together with the names of such journals or periodicals.

- (8) The thesis shall be valued by a Board of three external Examiners appointed for the purpose by the Syndicate and the candidate may be required to undergo at the discretion of the examiners an oral test on the subject of the thesis. The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree a resolution to that effect shall be passed by the Syndicate, and the decision of the Syndicate shall be published and the candidate admitted to the Degree under the prescribed conditions.
- (9) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months a new revised thesis, together with the same fee. The procedure prescribed in the preceding clause shall be followed in respect of this thesis also.
- (10) A candidate shall not be permitted to submit his thesis on more than two occasions, provided that it shall be competent for the Syndicate, if the Board of Examiners so recommend to permit a candidate to submit his thesis for a third time.
- (11) The thesis, whether approved or not shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit.

* CHAPTER 23 - A

FACULTY OF HOMOEOPATHY

1. *Degrees:-* The Degrees in the Faculty of Homoeopathy shall be-
 - (i) Bachelor of Homoeopathic
Medicine and Surgery (B. H. M. S.)
 - (ii) Doctor of Medicine M. D. (Hom.)
2. *Degree of Bachelor of Homoeopathic Medicine and Surgery :-* Candidates for the Degree of Bachelor of Homoeopathic Medicine and Surgery (B. H. M. S.) shall be required :-
 - (a) to have passed the Pre-degree Examination of this University with Physics, Chemistry and Biology as optional subjects or an examination accepted by the University as equivalent thereto with an aggregate of 50 percent marks in the Science Subjects viz. Physics, Chemistry, Biology or to have passed the B. Sc. Degree (3 year course) Examination of this University or an examination approved as equivalent thereto with Physics/Chemistry/Botany/Zoology/Bio-Chemistry as the main subject and any one or two of these subjects as subsidiary subjects and secured 50 per cent or more marks for the Science Subjects provided that the candidate has passed the Pre-degree Examination with Physics, Chemistry and Biology as optional subjects;
 - (b) to have subsequently pursued the prescribed course of study in a Homoeopathic College affiliated to or recognized by the University for a period of not less than four and a half academic years of which one and a half year shall be spent in the First B. H. M. S. course and one academic year each shall be spent in the Second, Third and Final B. H. M. S. Courses;
 - (c) to have passed all the prescribed examinations; and
 - (d) to have worked as a House Surgeon for a period of not less than one year in a Homoeopathic Hospital recognized by the Syndicate.

Explanation: Candidates who have passed the final B. H. M. S. Examination shall be given only Provisional Certificate and they shall become eligible for the award of the Degree only after completing one year's House Surgeoncy.

* Chapter introduced vide Amendment No. 44

- † 3. *Doctor of Medicine:-* Candidates for the Degree of Doctor of Medicine (M. D. Hom.) shall be required to have qualified themselves for the BHMS Degree of this University or of any other University accepted by this University as equivalent thereto and to have subsequently undergone the prescribed course of study in a Homoeopathic College maintained or affiliated to this University as a post graduate student in the concerned speciality for a period of not less than three years and to have passed the prescribed examinations.

CHAPTER 23 - B

FACULTY OF MANAGEMENT STUDIES

- * 1. *Degrees:-* The Degrees in the Faculty of Management Studies shall be-

i.	Bachelor of Business Administration	B. B. A.
ii.	Master of Business Administration	M. B. A.
ffii.a	Master of Tourism Administration	M. T. A.
††iii	Doctor of Philosophy	Ph. D.
- ** 1A. *Degree of Bachelor of Business Administration:-* Candidates for the Degree of Bachelor of Business Administration (B. B. A.) shall be required to have passed the Pre-degree Examination of the University of Kerala with any subject combination or any other examination declared by the University of Kerala as equivalent thereto or have passed the Higher Secondary/Technical Higher Secondary/Vocational Higher Secondary Examination of the Kerala State Government with any subject combination or any other examination recognized as equivalent thereto.
The candidates have to undergo the prescribed course of study for a period of not less than three academic years or six semesters

† Introduced vide Amendment No. 138

†† Introduced vide Amendment No. 130 (A)

* Substituted vide Amendment No. 157

** Introduced vide Amendment No. 158

ff Reinstated vide Amendment No. 184

under the full time programme in an Institution maintained by or affiliated to this University and to have passed the prescribed examinations.

2. *Degree of Master of Business Administration:-* Candidates for the Degree of Master of Business Administration (M. B. A.) shall be required to have passed the Bachelor's Degree Examination of this University or any other examination recognized by this University as equivalent thereto and to have subsequently undergone the prescribed course of Study for a period of not less than two academic years or four semesters under the Full time programme, or for a period of not less than three academic years or six semesters under the Part-time programme in an Institution maintained by or affiliated to this University and to have passed the prescribed examinations.

fff2A Degree of Master of Tourism Administration (MTA):- Candidates for the Degree of Master of Tourism Administration (MTA) shall be required to have taken either a Bachelor's Degree from the University of Kerala or a degree recognized as equivalent thereto with a minimum of 55% marks in the aggregate in part III subjects for Science and 50% in the aggregate in Part III for non - Sciences subjects.

OR

A Degree in Engineering with not less than 55% marks in aggregate Relaxation in the minimum marks for admission and reservation of seats for SC/ST/OBC and other categories will be allowed as per existing norms.

‡3 *Degree of Doctor of Philosophy:- f(1)* The following categories of persons shall be eligible to register for the Ph. D. Degree in Management Studies:

- (a) A Master of Business Administration or Management Studies of this University or any other University recognized by this University;
- (b) A Master of Commerce of this University or any other University recognized by this University;

fff Reinstated vide Amendment No. 185

f Modified vide Amendment No. 159

‡ Introduced vide Amendment No. 131

- (c) A Master of Arts, Science, Engineering or 'Technology of this University or any other University recognized by this University; and
- (d) A Bachelor's Degree holder in any subject of this University or of any other University recognized by this University as equivalent thereto who has obtained an additional qualification of a Diploma in Industrial or Business Management awarded by the Indian Institute of Management and recognized by All India Council for Technical Education or one whose name has been entered as a member in the Register maintained either by the Institute of Chartered Accountants of India or by the Institute of Cost and Work Accountants of India or both or one who is a member of similar Institutions abroad recognized as equivalent thereto.
 - (ii) The Degree will be awarded on the basis of the results of research work extending over a period of not less than three years from the date of registration under the University as a candidate for the award of Ph.D. Degree.
 - (iii) The results embodied in the thesis should relate to subjects coming within the purview of the Faculty of Management Studies.
 - (iv) The research shall be undertaken under the guidance of a Supervising Teacher in an Institution of this University or of another University or an Institute recognized by the Syndicate.
 - (v) Admissions for Ph.D. registration shall be based on the result of an entrance test. Applications for entrance test shall be made to the Registrar every year. Application for registration as a candidate for research shall be made to the Registrar in response to the notification issued twice a year for the purpose.
 - (vi) Application for registration as a research student shall be considered only if he/she has qualified the test conducted for the purpose.
 - (vii) The application for registration shall be accompanied by a diploma or certificate showing the academic qualifications and such other evidence of attainments to show his fitness to pursue the proposed course of research and the written

consent of a teacher of the University or other supervisor recognized for the purpose by the Syndicate agreeing to supervise the work and also registration fee as prescribed in the Ordinances.

- (viii) The application for registration as a research student and candidate for the Degree shall be considered and disposed of by the Syndicate after getting the opinion of a committee of experts in the area of research constituted by the Syndicate.
- (ix) There shall be a preliminary qualifying examination for full time research students at the end of nine months and for part time students, at the end of one year which may be extended by three months with the permission of the Syndicate, The full time research students shall submit the thesis within a period of five years and part time students within a period of six years. In either case the Syndicate shall have the power to extend this time limit by one year in exceptional cases.
- (x) Within six months before the expiry of the prescribed minimum period after registration or at any other time afterwards the candidate shall submit to the Registrar, together with the prescribed fee, four copies of the thesis, printed or typewritten in English (spiral binding) embodying the results of research carried out by him. The candidate shall state, in a preface, the sources from which he has derived information or guidance of his work, the extent to which he has availed himself of the work, of others and the portions of the thesis which he claims as original.
- (xi) The thesis shall be accompanied by a declaration signed by the candidate that it has not previously formed the basis for the award of any degree, diploma, associateship, fellowship or other similar title or recognition. The candidate shall also submit a report by the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.
- (xii) In addition to the thesis, the candidate may submit as additional evidence, any memoir or work published by him,

alone or jointly with others The thesis shall be valued by a Board of three Examiners appointed for the purpose by the Syndicate. The candidate may be required to undergo at the direction of the Examiners an oral and or practical test on the subject of the thesis.

- (xiii) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (xiv) If the thesis is not approved for the award of the Degree the candidate may submit, after an interval of not less than six months, a new or a revised thesis, together with the same fee. The procedure prescribed above shall be followed in respect of this thesis also. A candidate shall not be allowed to submit his thesis on more than two occasions, provided however, that it shall be competent for the Syndicate, if the Board of Examiners so recommend to permit the candidate to submit his thesis for a third time.
- (xv) The thesis, whether approved or not, shall not be published without the sanction of the Syndicate and the Syndicate may grant permission for the publication under such conditions as it may think fit to impose.

‡ CHAPTER 23 - C

FACULTY OF PHYSICAL EDUCATION

1. *Degrees*- The Degrees in the Faculty of Physical Education shall be:-
 - (i) Bachelor of Physical Education B. P. E.
 - (ii) Master of Physical Education M. P. E.
 - * (iii) Doctor of Philosophy Ph. D.
2. *Bachelor of Physical Education*:- Candidates for the Degree of Bachelor of Physical Education (B. P. E.) shall be required to have passed the Pre-degree Examination of this University or any other examination recognized by the University as equivalent thereto or to have taken a Certificate in Physical Education of atleast two years duration from a recognized Institution of Physical Education after passing S.S.L.C. or equivalent examination and to have subsequently undergone the prescribed course of study for a period of not less than three academic years in an Institution maintained by or affiliated to this University and to have passed the prescribed examinations.
3. *Master of Physical Education*:- Candidates for the Degree of Master of Physical Education (M. P. E.) shall be required to have qualified for the Bachelor of Physical Education Degree of this University or an equivalent degree recognized by this University or a Post-Graduate Diploma in Physical Education of at least one year's duration awarded by an Indian University or a Board under a State Government and to have subsequently undergone the prescribed course of study for a period of not less than two academic years comprising four semesters in an Institution maintained by or affiliated to this University and to have passed the prescribed examinations.
- * * 4. *Doctor of Philosophy*:- (i) The Degree of Doctor of Philosophy (Ph. D.) may be awarded to persons holding a Master's Degree under the Faculty of Physical Education of this University or of any other University recognized by the University as equivalent thereto on the results of research work as embodied in a thesis relating to the subject under the Faculty.

† Introduced vide Amendment No. 19

‡ Introduced vide Amendment No. 103

* Introduced vide Amendment No. 132

* * Introduced vide Amendment No. 133

- (ii) The research shall be undertaken under the guidance of a Supervising Teacher or an Institute recognized by the Syndicate.
- (iii) Admission for Ph. D. registration shall be based on the result of an entrance test. Applications for entrance test shall be made to the Registrar every year. Applications for registration as a candidate for research shall be made to the Registrar in response to the notification issued twice a year for the purpose.
- (iv) Application for the registration as a research student shall be considered only if he/she has qualified the test conducted for the purpose.
- (v) The application for registration shall be accompanied by a diploma or certificate showing the academic qualifications of the applicant and such other evidence of attainments to show his fitness to pursue the proposed course of research and the written consent of a teacher of the University or other supervisor recognized for the purpose by the Syndicate, agreeing to supervise the work and also registration fee as prescribed in the Ordinances.
- (vi) The application for registration as a research student and candidate for the Degree shall be considered and disposed of by the Syndicate after getting the opinion of a committee of experts in the area of research constituted by the Syndicate.
- (vii) There shall be a preliminary qualifying examination for full time research students at the end of nine months and for part time students, at the end of one year which may be extended by three months with the permission of the Syndicate. The full time research students shall submit the thesis within a period of five years and part time students within a period of six years. In either case the Syndicate shall have the power to extend this time limit by one year in exceptional cases.
- (viii) Within six months before the expiry of the prescribed minimum period after registration or at any other time afterwards, the candidate shall submit to the Registrar together with the prescribed fee, four copies of the thesis printed or typewritten in English (Spiral binding) embodying

the results of research carried out by him. The candidate shall state, in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others, and the portions of the thesis which he claims as original.

- (ix) The thesis shall be accompanied by a declaration signed by the candidate that it has not previously formed the basis for the award of any degree, diploma, associateship, fellowship or other similar title or recognition. The candidate shall also submit a report by the Supervising Teacher certifying that the thesis is a record of bonafide research carried out by the candidate.
- (x) In addition to the thesis, the candidate may submit as additional evidence, any memoir or work published by him alone or jointly with others. The thesis shall be valued by a Board of three Examiners, appointed for the purpose by the Syndicate. The candidate may be required to undergo at the direction of the Examiners, an oral and or practical test on the subject of the thesis.
- (xi) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate, and the candidate shall be admitted to the Degree under the prescribed conditions.
- (xii) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months a new or a revised thesis together with the same fee. The procedure prescribed above shall be followed in respect of this thesis also. A candidate shall not be allowed to submit his thesis on more than two occasions provided however that it shall be competent for the Syndicate, if the Board of Examiners so recommend to permit the candidate to submit his thesis for a third time.
- (xiii) The thesis, whether approved or not shall not be published without the sanction of the Syndicate and the Syndicate may grant permission for the publication under such conditions as it may think fit to impose.

† CHAPTER 23 - D

‡ FACULTY OF APPLIED SCIENCES

- * 1. *Degrees:-* The Degrees in the Faculty of Applied Sciences shall be-
- | | | |
|---------|--|---|
| (i) | Bachelor of Science
(Computer Science) | B. Sc. (Computer Science) |
| (ii) | Bachelor of Science
(Electronics) | B. Sc. (Electronics) |
| (iii) | Master of Science
(Science Communication
and Development) | M.Sc. (Science Communication
and Development) |
| (iv) | Master of Science
(Computer Science) | M. Sc (Computer Science) |
| (ivA) | Master of Science
(Environmental Science) | M. Sc. (Environmental Science) |
| (ivB) | Master of Science
(Bio- Technology) | M. Sc.(Bio- Technology) |
| (v) | Master of Computer
Applications | M. C. A. |
| **[(vA) | Master of Tourism
Administration | M. T. A.] |
| (vi) | Master of Technology
in Futures Studies | M. Tech. in Futures Studies |
| (viA) | Master of Technology
in Computer Science | M. Tech. in Computer Science |
| (viB) | Master of Technology in
Opto Electronics & Optical
Communication | M. Tech. in Opto Electronics &
Optical Communication |
| (vii) | Master of Philosophy
(Futures Studies) | M. Phil. (Future Studies) |
| (viii) | Doctor of Philosophy | Ph. D. |
2. *Degree of Bachelor of Science (Computer Science):-* Candidates for the Degree of Bachelor of Science (Computer Science) shall be required to have passed the Pre - degree Examination of this

† Chapter Introduced vide Amendment No. 112

‡ Chapter modified vide Amendment No. 162

* Statute amended vide Amendment No. 172

** Deleted vide Amendment No. 184

University with Mathematics as one of the optional subjects or any other examination recognized by the University as equivalent thereto or to have passed the Higher Secondary / Technical Higher Secondary/Vocational Higher Secondary Examination of the Kerala State Government with Mathematics as one of the optional subjects or any other examination recognized as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than three academic years consisting of six semesters (each semester shall consist of 16 to 20 working weeks) in an Institution maintained by or affiliated to this University and to have passed the prescribed examinations.

The eligibility for admission, Scheme of Examination and Syllabus shall be as prescribed by the Regulations.

3. *Degree of Bachelor of Science (Electronics):-* Candidates for the Degree of Bachelor of Science (Electronics) [B. Sc. (Electronics)] shall be required to have passed the Pre-degree Examination of this University with Mathematics, Physics and Chemistry as optional subjects or any other examination recognized by this University as equivalent thereto or to have passed the Higher Secondary / Technical Higher Secondary / Vocational Higher Secondary examination of the Kerala State Government with Mathematics, Physics and Chemistry as optional subjects or any other examination recognized as equivalent thereto and to have subsequently undergone the prescribed course of study for a period of not less than three academic years consisting of six semesters (each semester shall consist of 16 to 20 working weeks) in an Institution maintained by or affiliated to this University and to have passed the prescribed examinations.

The eligibility for admission, Scheme of Examination and Syllabus shall be as prescribed by the Regulations.

4. *Master of Science (Science Communication & Development):-* Candidates for the Degree of Master of Science (Science Communication and Development) (M. Sc. (Science Communication and Development)] shall be required to have passed the Degree Examination in any discipline with 55% marks of this University or any other examination with 55% marks recognized by this University as equivalent thereto and to have passed an entrance test and interview and to have subsequently undergone the prescribed course of study for a period of not less than two

academic years consisting of six trimesters (each trimester shall consist of 15 weeks) in an Institution maintained by or affiliated to this University and have passed the prescribed examinations.

The qualification for admission and the Scheme and Syllabus of the Examination shall be as prescribed in the Regulations.

5. *Master of Science (Computer Science):-* Candidates for the Degree of Master of Science (Computer Science) [M. Sc. (Computer Science)] shall be required to have taken the Degree of Bachelor of Science in Computer Science or any other degree in Science with Physics and Mathematics at least at subsidiary level of this University or a degree recognized by this University as equivalent there to and to have subsequently undergone the prescribed course of study spread over four semesters each of 18 weeks duration in an Institution maintained by or affiliated to this University and passed the prescribed examination conducted by this University. The qualification for admission and the Scheme and Syllabus of the Examination shall be as prescribed in the Regulations.

- †5A. *Master of Science (Environmental Science):-* M. Sc. (Environmental Science) Candidates for the Degree of Master of Science (Environmental Science) shall be required to have taken a Bachelors Degree in Environmental Science/Botany/ Zoology/Chemistry/ Microbiology/Physics/Geology or Forestry. Duration of the course will be 2 years with 4 semesters, each of six months duration.

- 5B. *Master of Science (Bio-technology):-* M. Sc. (Bio-Technology) Candidates for the Degree of Master of Science (Bio-technology) shall be required to have taken a Bachelor's Degree with 55% marks in part III excluding languages, in Botany/Zoology/Life Sciences/Microbiology / Bio-chemistry or B. Sc. Agriculture with 55% marks or MBBS or B.V.Sc. with 55% marks obtained from a recognized Indian or Foreign University.

6. *Degree of Master of Computer Application:-* Candidates for the Degree of Master of Computer Application (MCA) shall be required to have taken a Degree of Bachelor of Science or Bachelor of Commerce or Bachelor of Arts of this University with Mathematics or Statistics as one of the subjects or the B. Sc. / B. Com. / B. A. Degree of any other University recognised by this University as equivalent thereto and to have subsequently undergone the

prescribed course of study for a period of not less than three academic years or six semesters in an Institution maintained by or affiliated to this University and passed the prescribed examinations.

The qualification for admission and the Scheme and Syllabus of the Examination shall be as prescribed in the Regulations.

†6A. *Degree of Master of Tourism Administration (MTA)*

7. *Degree of Master of Technology in Futures Studies:-* Candidates for the Degree of Master of Technology in Futures Studies (M. Tech. in Futures Studies) shall be required to have passed the B.Tech. Examination (any branch) with 55% marks of this University or any other examination with 55% marks recognized by the University as equivalent thereto. The candidates shall also be required to have passed the GATE examination with not less than 70% core or have passed in CSIR/UGC test or - to have passed the Departmental Entrance test and interview and to have subsequently undergone the prescribed course of study for a period of not less than 18 months consisting of 3 semesters (each semester shall consist of 15 to 20 weeks) in an Institution maintained by or affiliated to this University and to have passed the prescribed examinations.

The qualification for admission and the Scheme and Syllabus of the Examination shall be as prescribed in the Regulations.

- *7A. *Degree of Master of Technology in Computer Science (M. Tech. Computer Science:-)* Candidates for the Degree of Master of Technology in Computer Science (M. Tech. in Computer Science) shall be required to have taken a Bachelor's Degree in Engineering / Technology with at least 55% marks in one of the following branches: Computer Science and Engineering / Electronics Engineering / Electrical Engineering from the University of Kerala or equivalent of a recognized University.

OR

First Class Master's Degree in Computer Science / Computer Application from the University of Kerala or equivalent recognized by UGC / CSIR.

† Introduced vide Amendment No. 176 and later Deleted vide Amendment No. 185

* Introduced vide Amendment No. 177

- †7B. *Degree of Master of Technology in Opto Electronics & Optical Communication, (M. Tech. in Opto Electronics and Optical Communication):-* Candidates for the Degree of Master of Technology in Opto Electronics and Optical Communication shall be required to have at least a second class B. Sc. (Engineering) Degree with 55% marks or equivalent degree in Electronics / Electronics & Communication Engineering or M. Sc. Degree in Physics / Applied Physics recognized by UGC / AICTE.

8. *Degree of Master of Philosophy in Futures Studies:-* The Degree of Master of Philosophy in Futures Studies (M. Phil. in Futures Studies) may be awarded to persons holding a Master's Degree in Science, Social Science, Commerce or Education or a Degree in Engineering of this University or a qualification recognized by this University as equivalent thereto on the result of project work and course work extending over a period of not less than two semesters of 18 weeks each and a summer term of 16 weeks and having passed the prescribed examination including successful completion of the project in an Institution maintained by this University under the guidance of a Supervising Teacher approved by the Syndicate on a subject coming within the purview of Faculty of the Applied Sciences, subject to such Regulations as may be framed by the Academic Council in this regard.

9. *Degree of Doctor of Philosophy:-* (i) The Degree of Doctor of Philosophy (Ph. D.) may be awarded to persons holding a Master's Degree under any Faculty of the University or any other University recognized by the University as equivalent thereto, on the result of research work as embodied in a thesis relating to subjects coming within the purview of the Faculty of Applied' Sciences.

(ii) The research shall be undertaken under the guidance of a Supervising Teacher in an Institution of this University or of another University or an Institute recognized by the Syndicate.

(iii) Admission for Ph. D. registration shall be based on the result of an entrance test. Applications for entrance test shall be made to the Registrar every year. Application for registration as a candidate for research shall be made to the Registrar in response to the notification issued twice a year for the purpose.

† Introduced vide Amendment No. 177

- (iv) Application for registration as a research student shall be considered only if he / she has qualified the test conducted for the purpose.
- (v) The application for registration shall be accompanied by a diploma or certificate showing the academic qualifications and such other evidence of attainments to show his fitness to pursue the proposed course of research and the written consent of a teacher of the University or other supervisor recognized for the purpose by the Syndicate agreeing to supervise the work and also registration fee as prescribed in Ordinances.
- (vi) The application for registration as a research student and candidate for the Degree shall be considered and disposed of by the Syndicate.
- (vii) There shall be a preliminary qualifying examination for full time research student at the end of nine months and for part-time students at the end of one year which may be extended by three months with the permission of the Syndicate. The full time research students shall submit the thesis within a period of five years and part-time students within a period of six years. In either case the Syndicate shall have the power to extend this time limit by one year in exceptional cases.
- (viii) Within six months before the expiry of the prescribed minimum period after registration or any other time afterwards, the candidate shall submit to the Registrar together with, the prescribed fee, four copies of the thesis, printed or typewritten in English (Spiral binding) embodying the result of research carried out by him. The candidate shall state in a preface, the sources from which he has derived information or guidance for his work, the extent to which he has availed himself of the work of others; and the portion of the thesis which he claims as original.
- (ix) The thesis shall be accompanied by a declaration signed by the candidate that it has not previously formed the basis for the award of any degree, diploma, associateship, fellowship or other similar title or recognition. The candidate shall also submit a report by the supervising teacher

- certifying that the thesis is a record of bonafide research carried out by the candidate.
- (x) In addition to the thesis, the candidate may submit as additional evidence any memoir or work published by him alone or jointly with others. The thesis shall be valued by a Board or three Examiners appointed for the purpose by the Syndicate. The candidate may be required to undergo at the direction of the Examiners, an oral and or practical test on the subject of the thesis.
- (xi) The report of the Examiners shall be considered by the Syndicate. If the candidate is adjudged worthy to be awarded the Degree, a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Degree under the prescribed conditions.
- (xii) If the thesis is not approved for the award of the Degree, the candidate may submit, after an interval of not less than six months, a new or a revised thesis together with the same fee. The procedure prescribed above shall be followed in respect of this thesis also. A candidate shall not be allowed to submit his thesis on more than two occasions, provided however that it shall be competent for the Syndicate, if the Board of Examiners so recommend to permit the candidate to submit his thesis for a third time.
- (xiii) The thesis whether approved or not shall not be published without the sanction of the Syndicate and the Syndicate may grant permission for the publication under such conditions as it may think fit to impose.

10. Diplomas and Certificates

The University may also grant Diplomas / Certificates in the following subjects of study:

- (a) The Diploma / Certificate in Mechanical Data Processing.
- (b) Post Graduate Diploma in Computer Science and Application.
- (c) Post Graduate Diploma in Computer Application in Industry and Management. The qualification for admission and the scheme and syllabus of the examination shall be as prescribed in the Regulations.

CHAPTER 24

AFFILIATION OF COLLEGES

**Procedure to be adopted in granting affiliation of new
Colleges and in new Courses**

- †*1. *Date of application*:- Applications for affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31st of August preceding the academic year in which the courses are proposed to be started:
- **Provided that applications seeking affiliation for starting new Colleges / Courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also. This will have effect from 1998 - 99 academic year.
2. *Form of application*:- An application for affiliation of a new College shall furnish full and detailed information on the following matters:-
- Constitution and Personnel of the Managing Council or Governing Body;
 - Subjects and Courses in which affiliation is sought;
 - Previous applications, if any, for affiliation in the same subjects and their disposal;
 - Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings;
 - Qualifications, salaries, work of the teachers and details of proposed staff pattern together with a timetable of the work;
 - Hostels and playgrounds and residences for the Principal and the other members of the staff;
 - Fees proposed to be levied and the financial provision made for capital expenditure on buildings and equipments;

* Substituted vide Amendment No. 130

** Introduced vide Amendment No. 153

† Substituted vide Amendment No. 173

- The financial resources of the colleges for its continued maintenance;
 - Clear title deeds of property.
3. *Application for additional affiliation*:- The applications for affiliation in additional subjects shall contain the details specified in clauses (b), (c), (d), (e) and (g) of Statute 2.
4. *Application to be made by whom*:- The applications for affiliation shall be made in the case of Government Colleges by the Head of the Department and in the case of Private Colleges by the Educational Agency.
- † 5. *Application Fee*:- The Educational Agency / Government shall pay to the University along with the application for affiliation of new Colleges or in new courses, an application fee at the following rates, namely:-
- | | | |
|------|--|-----------|
| (i) | for consideration of applications for affiliation of new colleges: | Rs. 1,000 |
| (ii) | For consideration of applications for affiliation of new courses in an existing College: | |
| a) | For each of the Pre degree Courses | Rs. 100 |
| b) | For each of the Degree Courses | Rs. 200 |
| c) | For each of the Post-graduate Courses | Rs. 300 |
- * 5 A. *Fee for sending Inspection Commission*:- The fee payable to the University by College (s) / Educational agency (ies) for sending Inspection Commission for affiliation of new college (s) or affiliation of new course (s) shall be Rs. 500/- for each member of Inspection Commission appointed by the Syndicate.

**Procedure to be adopted by the Syndicate
on receipt of application for affiliation etc.**

- * *6. *Power of the Syndicate to grant affiliation etc*:- †† (1) All applications seeking affiliation shall be considered by the Syndicate not later than the 31st December preceding the academic year during which the colleges or courses are proposed to be started.

† Substituted vide Amendment No. 69.

†† Introduced vide Amendment No. 59.

*introduced vide Amendment No. 122

**Substituted vide Amendment No. 174

- (2) The Syndicate shall have power to affiliate any College within the territorial jurisdiction of the University preparing students for degrees, titles or diplomas of the University which satisfies the conditions prescribed in the laws of the University.
7. *Procedure on receipt of application:-* The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.
 8. *Local Enquiry:-* If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.
 9. *Grant of affiliation:-* After considering the report of the local enquiry, if any, and after making any further enquiry as it may deem necessary, the Syndicate shall decide after considering the report of the local enquiry and also after ascertaining the views of the Government whether the affiliation be granted or refused, either in whole or in part. In case the affiliation is granted, the fact shall be reported to the Senate at its next meeting.
 10. *Separate affiliation:-* Affiliation may be, granted to a College or to departments of a college which provides courses of instruction in Arts, Social Sciences, Science, Oriental Studies, Fine Arts, Commerce, Engineering & Technology, Medicine, Ayurveda, Law, Education or in such other Faculties as the University may from time to time prescribe. The affiliation shall be granted separately for each subject or each group of subjects, and of each separate standard.
 11. *Combination of Optional Subjects:-* Where a College is affiliated in a number of optional subjects, the College shall be at liberty to provide instruction in combinations of them approved by the Faculty.

12. *Conditional affiliation :-* The affiliation granted may be provisional. If provisional affiliation is granted for a period, the length of the period and the conditions to be fulfilled by the College, before the expiry of the period shall be specified in the order of the Syndicate granting the affiliation. If the conditions, are not fulfilled by the end of the period fixed, the affiliation shall cease automatically. If the conditions are fulfilled, the Syndicate shall have the power to confirm the affiliation at the end of the period. The confirmation of the affiliation shall be reported to the Senate.
13. *Withdrawal of applications:-* Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded.
14. *Withdrawal or suspension of affiliation:-* The Syndicate shall have the power at any time after due enquiry to withdraw or suspend for a definite period the affiliation granted to a College, provided that before taking such action the Syndicate shall inform the management of the College concerned of the findings after the enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion on the representation so made. The report of the enquiry, the representation made by the Management, if any, and the decision of the Syndicate thereon shall be placed before the Senate.
15. *Suspension of instruction in course of subjects:-* (a) It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.
(b) No course of study shall be abolished in any College without the prior approval of the Syndicate.
16. *Presentation of Candidate for Examinations:-* Every College affiliated to the University shall be entitled to prepare and present students, in accordance with the laws of the University for the examination of the University in the subjects of study for which the College is affiliated to the University.
17. *Privileges of Staff and Students:-* Students and members of the staff of every College affiliated to the University shall be eligible for membership of the University Library, the University Athletic Club and other such institutions, subject to the rules governing these institutions.

18. *Grant-in-Aid*:- Funds placed at the disposal of the University by the Central or State Government or the University Grants Commission or other agencies for grant-in-aid to affiliated Colleges and other institutions shall be administered by the Syndicate in accordance with the rules framed in this behalf.
19. *Conditions to be satisfied by affiliated Colleges*:- (1) Every College affiliated to the University shall comply with and duly observe the provisions in the laws of the University in so far as they are applicable to the College.
- (2) All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.
- (3) No student shall be admitted to any course of instructions in the College in anticipation of affiliation.
- * 20. *Constitution of College Council*
- (1) Every College shall have a duly constituted College Council representing the staff and students to advise the question relating to the internal affairs of the College.
- (2) The College Council shall consist of the following members, namely:
- (a) The Principal who shall be the Chairman.
- (b) All the Heads of Departments or teachers in charge of the departments.
- (c) The Director or Head of the Department of Physical Education.
- (d) The Chairman of the College Union.
- (e) The Administrative Assistant / Superintendent / Head Clerk who is the Chief of the Office Staff.
- (f) The Chairman / President of the Parent Teachers Association, if any, in the College.
- (g) Not less than two representatives of the teaching staff elected by the members of the teaching staff from among themselves, through proportional representation by single transferrable vote.

3. The College Council shall elect a Secretary from among the members who shall be a teacher other than the Principal. The Secretary shall convene meetings of the Council. It shall be competent for the Council to remove the Secretary from his office by a two-third majority decision.
4. The College Council shall meet at least once in two months and the minutes shall be recorded.
5. The decisions of the College Council shall be taken by simple majority and the Chairman shall, in addition to his vote as a Member of the Council have casting vote.
6. If the Principal over-rules the decision of the College Council, and if the Principal does't report that fact to the Vice-chancellor, the Secretary shall report the same to the Vice-Chancellor.
7. The College Council shall be reconstituted every year.
8. Subject to the provisions in these Statutes the functioning of an election to the College Council shall be governed by the Rules framed by the Syndicate in this regard.
21. *Principal's Responsibilities*:- In every College, the Principal shall be the Head of the College and shall be responsible for the internal management and administration of the college. In the absence of Principal, the senior-most Professor or in his absence the senior-most Lecturer of the College shall be in charge of the duties of the Principal. No person shall be appointed as a Principal who does not possess the qualifications and experience prescribed by the Regulations.
22. *Financial Stability*:- Every College shall satisfy the Syndicate that adequate financial provision is available for its continued and efficient maintenance either in the form of an endowment or by an undertaking given by the person or body maintaining it.
23. *Financial Guarantee*:- Every College shall deposit with the University in the form of approved securities assigned in favour of the Registrar the amount prescribed by the Syndicate towards the financial guarantee of the College. The interest accruing on the deposit shall be payable by the University to the College concerned.

Explanation: For the purpose of this Statute the expression "approved securities" shall have the meaning assigned to it in clause (a) of section 5 of the Banking Regulation Act, 1949 (Central Act. 10 of 1949) .

24. Matters to be satisfied by the Colleges:- (I) Every College shall satisfy the Syndicate on the following points:-
- (a) that the College if started will supply the needs of the locality, having regard to the type of education intended to be provided by the College, the facilities existing for the same type of education in the neighborhood and the suitability of the locality;
 - (b) the character, qualifications and adequacy of the teaching staff and the conditions of their service;
 - * (c) Subject to the provisions of the Act and the Statutes framed thereunder the code of professional ethics for University and College teachers prescribed by the University Grants Commission as provided in Appendix VI of the University Grants Commission Scheme and approved by the State Government as amended from time to time shall be applicable to the teachers in Colleges affiliated to the University;
 - (d) the suitability and adequacy of the buildings, libraries, laboratories and other equipments;
 - (e) the character, qualifications and adequacy of the teaching staff and the conditions of their service;
 - (f) the buildings in which the College is to be located are suitable and that provision will be made in conformity with the laws of the University for the residence in the College-hostel or in lodgings approved by the College, of students not residing with their parents or guardians and for the supervision and welfare of students; and
 - (g) such other matters as are essential for the maintenance of the tone and standard of University Education.
- (2) In regard to the matters referred to in clause (1), the Syndicate shall be guided by the reports of Inspection Commissions and by the rules which may be prescribed by it.
25. *Proportion of Teachers to Students:* - Every College shall maintain a proportion of teachers to students which is not less than the minimum prescribed by the University and which is sufficient for satisfactory tutorial supervision.
26. *Facilities for women students:-* In every College in which both men and women students are, admitted, separate reading and

- tiffin rooms and other necessary conveniences shall be provided in respect of both of them.
27. *Residence of students:-* Every College shall make adequate provision for the residence of its students not residing with their parents or duly recognized guardians. Such provision shall be in the form of hostels managed by the College and recognized by the Syndicate or approved hostels.
28. *Facilities for games etc:-* Every College shall provide adequate and suitable facilities for games and physical exercises and shall make adequate arrangements for the physical training of its students and shall have on its staff, a trained Physical Director possessing the qualifications prescribed by the Regulations.
29. *N. C. C. or N. S. C. or N. S. O. or N. S. S. etc.* Every College shall provide facilities for the organization of the National Cadet Corps, National Students Council, National Students Organization or National Service Scheme.
30. *Medical Inspection:-* Every College shall have attached to it a Medical Officer of the qualifications prescribed by the Ordinances in order to conduct the medical inspection of students of the College.
31. *Condition for admission of students:-* Admission of students to every College shall be subject to the conditions prescribed by the University, and the strength of each class or subjects shall not exceed the maximum for the class or subject sanctioned by the Syndicate.
32. *Maintenance of discipline:-* Every College shall satisfy the Syndicate that proper discipline is maintained in the College and hostels.
33. *Tuition and other fees:-* No College shall collect from the students any fee, over and above those fixed by the Ordinances.
34. *Vacations and Holidays:-* Every College shall have vacations and holidays as prescribed in the ordinances.
35. *Attendance at classes in religion:-* Every College shall satisfy the Syndicate that no student of the college is compelled to attend any class or discourse on a particular religion.
36. *Inspection of Colleges:-* Every College shall be subject to inspection from time to time by one or more persons appointed by the Vice-Chancellor or the Syndicate or by the Board of Inspection

* Introduced vide Amendment No. 127

constituted under clause (vi) of section 23 and the report of such inspection shall be forwarded to the Principal of the College concerned and his explanation called for before any action is taken on it. The Syndicate may, after considering the explanation, if any, issue to the College such instructions as it may deem fit, and the College shall, within such period as may be fixed, take such action as the Syndicate may specify.

37. *Maintenance of Registers and Records:-* Every College shall maintain the following registers and records in the forms that may be prescribed by the Syndicate:-

- (a) A register of admissions and withdrawals; (b) A register of attendance;
- (c) A register of attendance at physical training;
- (d) A register or other record of addresses of students;
- (e) A register of the members of the staff showing their qualifications, previous experience, salaries, number of hours of work and classes and the subjects taught;
- (f) register of fees paid, showing dates of payment;
- (g) A counterfoil fee-receipt book;
- (h) A register of scholarships, prizes and concessions of all kinds, whether of tuition, boarding or lodging showing the dates of receipt of .the amounts of scholarships, prizes or grants and the dates of disbursement duly attested by the parties concerned.
- (i) A counterfoil book of transfer certificate;
- (j) A counterfoil book of certificates of medical inspections of students;
- (k) A register of marks obtained by each student at the college examinations;
- (l) Account books showing-the financial, transactions of the colleges as separate from those of the Management. The accounts shall show the transactions.
- (m) Acquittance roll of the members of the staff of the college; and
- (n) Such other Registers as may be prescribed by the Syndicate.

38. *Inspection of Registers:-* The Registers and records shall be subject to inspection by the members of the Board of Inspection, or any

Officer authorized in this behalf by the Vice-Chancellor or the Syndicate.

39. *Additional Affiliation:-* When a College desires to institute additional courses of subjects of instruction, including courses of a higher standard, an application for permission to institute additional courses shall be made to the Syndicate in the prescribed manner, and before a prescribed date and every College shall obtain the prior approval of the Syndicate before starting the courses.

Additional Provisions for Post Graduate Course

40. *Conditions for obtaining permission to provide instruction in Post-Graduate Courses of Study:-* For the purpose of obtaining permission to provide instruction in Post-Graduate Courses of study, an affiliated college shall satisfy the following conditions, namely:-

- (a) that there are adequate financial resources for the continued maintenance and efficient working of the Post Graduate section or sections of the College;
- (b) that ,there is or shall be provided suitable and adequate accommodation for students, staff, library, laboratories, museums, scientific equipments and other technical appliances which may be necessary for the purpose of providing Post-Graduate instructions and research in respect of which permission is applied for;
- (c) that adequate provision has been or shall be made for a library properly equipped, for the Post-Graduate Courses of study sought to be undertaken by the college;
- (d) that, where Post-Graduate instructions is sought to be imparted in any branch of experimental science, arrangements have been or shall be made in conformity with the Regulations for imparting such instructions in a properly equipped laboratory or museum;
- (e) that necessary arrangements have been or shall be made for the conduct of lectures, tutorials and practicals and other means of imparting instructions in the intended Post-Graduate Courses of study; and .
- (f) such other conditions or directions as the Syndicate may, from time to time, lay down for the maintenance of the standard of Post-Graduate study.

CHAPTER 25

GOVERNING BODIES FOR PRIVATE COLLEGES

1. *Constitution of Governing Body for Private Colleges under Unitary Management:-* (1) A Unitary Management shall constitute a Governing Body consisting of the members specified in section 52 of the Act for giving advice on all matters relating to the administration of the College under that Management.
 - (2) One of the six persons nominated by the Unitary Management shall be the Treasurer.
 - (3) The names of all persons elected or nominated as members of the Governing Body shall be reported by the Chairman of the Governing Body to the University.
 - (4) The quorum for a meeting of the Governing Body shall be seven.
2. *Nomination of a person by the University:-* The Syndicate of the University shall nominate a member of the Senate or the Syndicate or the Academic Council as a member of the Governing Body of a Private College to represent the University.
3. *Election of a permanent teacher to the Governing Body:-* The Principal of the Private College shall prepare a list of all the permanent teachers of the private College and publish the same not less than ten days before the date of the election. Any person aggrieved by any omission from the list, of his name may represent to the Principal to rectify the omission. The Principal, if satisfied, that the omission was not justified, shall include his name in the list before the date of the election. The Principal may also include the name of any permanent teacher inadvertently omitted from the list originally published. The Principal shall convene a meeting for the purpose of election of a permanent teacher to the Governing Body on a date to be fixed by him with due notice thereof to the permanent teachers. The meeting shall be presided over by the Principal and the election shall be held at the meeting by secret ballot. The person securing the maximum vote shall be declared as elected. If two or more candidates receive an equal number of votes and they cannot be declared elected the final election shall be made by drawing lot.

4. *Election of a person by the permanent members of the non teaching staff of the Private College:-* The Principal of every Private College under Unitary Management shall prepare a list of all the permanent members of the non-teaching staff of the Private College, which shall be published not less than ten days before the date of election. Any person aggrieved by any omission from the list of his name may represent to the Principal to rectify the omission. The Principal if satisfied that the omission was not justified shall include his name in the list before the date of election. The Principal may also include the name of any permanent member of the non-teaching staff inadvertently omitted from the list, originally published. The Principal shall convene a meeting for the purpose of election of permanent members of the non-teaching staff to the Governing Body on a date to be fixed by him with due notice thereof to the permanent members of the non-teaching staff. The meeting shall be presided over by the Principal and the election shall be held at that meeting by secret ballot. The person securing the maximum vote shall be declared as elected. If two or more candidates receive an equal number of votes and they cannot be declared elected, the final election shall be made by drawing lot.
5. *Election Dispute:-* All disputes about the election or nomination of the members of the Governing Body shall be referred to the Vice-Chancellor and his decision thereon shall be final.
6. *Election by virtue of office:-* A person nominated or elected to the Governing Body in his capacity as a member of the Senate or the Syndicate or the Academic Council or as a permanent teacher of the Private College, as the case may be, shall cease to be a member of the Governing Body as soon as he ceases to be a member of the Senate or the Syndicate or the Academic Council or a permanent teacher of the Private College as the case may be.
7. *Disqualification:-* No person shall be elected or nominated as or continue to be a member of the Governing Body who is or becomes of unsound mind or is declared insolvent or is convicted of an offence involving moral delinquency.
8. *Rules regarding the working of the Governing Body:-* The Unitary Management shall frame rules for the conduct of meetings of the Governing Body, consistent with the provisions of the Act. Such rules shall be approved by the University.

9. *Constitution of the first Governing Body:-* The first Governing Body shall be constituted within six months from the date of commencement of these Statutes.

CHAPTER 26

MANAGING COUNCILS FOR PRIVATE COLLEGES

1. *Constitution of Managing Council for Private Colleges under Corporate Management:-* (1) A Corporate Management shall constitute a Managing Council consisting of the members specified in section 53 of the Act for giving advice on all matters relating to the administration of all college under its management.
 - (2) One of the persons nominated by the Corporate Management shall be the Treasurer.
 - (3) The names of all persons elected or nominated as members of the Managing Council shall be reported by the Secretary of the Managing Council to the University.
 - (4) The quorum for a meeting of the Managing Council shall be twelve.
2. *Nomination of a person by the University:-* The Syndicate of the University shall nominate a member of the Senate or the Syndicate or Academic Council as a member of the Managing Council of the Private College under a Corporate Management to represent the University.
3. *Election of two permanent teachers to the Managing Council:-* The Manager of the Private Colleges under a Corporate management shall prepare a list of all the permanent teachers of the Private Colleges under the Corporate Management which shall be published not less than 10 days prior to the date of the election. Any teacher aggrieved by any omission from the list of his name may represent to the Manager to rectify the omission. The Manager shall if satisfied, that the omission was not justified, include his name in the list before the date of the election. The Manager may also include the name of any permanent teacher inadvertently omitted from the list which was originally published. The Manager shall convene a meeting for the purpose of the election of two Permanent teachers to the Managing Council on a day to be fixed by him with due notice thereof to the permanent teachers. The

meeting shall be presided over by the Manager and the election shall be held at the meeting by secret ballot. The two persons securing the highest number of votes shall be declared as elected. If two or more candidates receive an equal number of votes and they cannot be declared elected, the final selection shall be made by drawing of lot.

4. *Procedure for appointment of a Principal to the Managing Council:-* The Educational Agency shall prepare a list of all the Principals of the Colleges under the Corporate Management in the order of seniority. The senior-most Principal in the list shall be appointed to the Managing Council for a full term. In case the senior most Principal is unwilling to be appointed as a member of the Managing Council the Principal next in rank in the order of seniority shall be appointed as member of the Managing Council. Such appointment by rotation of all the Principals shall continue until the list is exhausted. A Principal who has not been appointed as member due to his unwillingness shall not be considered for appointment in future, until, his next turn comes after the whole list is exhausted.
5. *Election of one person by the permanent members of the non-teaching staff of all the Private Colleges:-* The Manager of the Private Colleges under a Corporate Management shall prepare a list of all the permanent members of the non-teaching staff of the private colleges under the Corporate Management which shall be published not less than 10 days prior to the date of the election. Any member aggrieved by any omission from the list of his name may represent to the Manager to rectify the omission. The Manager, shall, if satisfied that the omission was not justified, include his name in the list before the date, of the election. The Manager may also include the name of any permanent teacher inadvertently omitted from, the list which was originally published. The Manager shall convene a meeting for the purpose of the election of one permanent member of the non-teaching staff, to the Managing Council on a day, to be fixed by him with due notice thereof to the permanent members of the non-teaching staff. The meetings shall be presided over by the Manager and the election shall be held at the meeting by secret ballot. The person securing the highest number of votes shall be declared as elected.

6. *Election Dispute:-* All disputes about the election, nomination or appointment of the members of the Managing Council shall be referred to the Vice-Chancellor and his decision thereon shall be final.
7. *Election by virtue of office:-* A person nominated or elected or appointed to the Managing Council in his capacity as a member of the Senate or the Syndicate or the Academic Council or as a permanent teacher or as the Principal of a Private College, as the case may be, shall cease to be a member of the Managing Council as soon as he ceases to be a member of the Senate or the Syndicate or the Academic Council or a permanent teacher or the Principal of a Private College under a Corporate Management.
8. *Disqualification:-* No person shall be elected, nominated or appointed as or continue to be a member of the Managing Council if he is or becomes of unsound mind or is declared insolvent or is convicted of an offence involving moral delinquency.
9. *Rules regarding the working of the Managing Council:-* The Corporate Management shall frame rules for the conduct of meetings of the Managing Council consistent with the provisions of the Act. Such rules shall be approved by the University.
10. *Constitution of first Managing Council:-* The first Managing Council shall be constituted within six months from the date of which these Statutes are brought into force.

CHAPTER 27

DEGREES, DIPLOMAS, CERTIFICATES AND TITLES

1. *Degrees of the University:-* The University may confer the following Degrees-
- | | | |
|-----|-------------------------------|---------------|
| 1. | Bachelor of Arts | B. A |
| †2. | Bachelor of Fine Arts | B.F.A. |
| †3. | Bachelor of Journalism | B. J. |
| 4. | Bachelor of Arts (Honours) | B.A (Hons.) |
| 5. | Bachelor of Science | B. Sc. |
| 6. | Bachelor of Science (Honours) | B.Sc. (Hons.) |

† Introduced vide Amendment No. 30

- | | | |
|-------------|---|--------------------------|
| 7. | Bachelor of Science (Engineering) | B. Sc. (Engg.) |
| f7 A. | Bachelor of Technology | B. Tech. |
| †8. | Bachelor of Science (Nursing) (Ayurveda) | B. Sc. (Nursing (Ay)) |
| 9 | Bachelor of Science (Nursing) | B.Sc (Nursing) |
| 10. | Bachelor of Science (Medical Laboratory Technology) | B. Sc. (M.L.T.) |
| * * 10 A. | Bachelor of Science (Computer Science) | B.Sc. (Computer Science) |
| * * 10 B | Bachelor of Science (Electronics) | B.Sc.(Electronics) |
| 11. | Bachelor of Architecture | B. Arch. |
| 12. | Bachelor of Education | B. Ed. |
| 13. | Bachelor of Laws | LL. B. |
| ††13 A | Bachelor of Academic Law | B.A. L. |
| 14. | Bachelor of Medicine and Surgery | M.B. & B.S. |
| 15. | Bachelor of Commerce | B. Com. |
| 16. | Bachelor of Pharmacy | B. Pharm. |
| 17. | Bachelor of Pharmacy (Ayurveda) | B. Pharm. (Ay) |
| 18. | Bachelor of Ayurvedic Medicine | B. A. M. |
| * 19. | Ayurvedacharya-Bachelor of Ayurvedic Medicine & Surgery | B. A. M. S. |
| 20. | Bachelor of Dental Surgery | B. D. S. |
| ‡‡20A | Bachelor of Homoeopathic Medicine and Surgery | B.H.M.S. |
| 21. | Bachelor of Science (Technology) | B. Sc. (Tech.) |
| 22. | Bachelor of Library Science | B. Lib. Sc. |
| ¶23. | Bachelor or Library and Information Science | B.L.I. Sc. |
| †††23A. | Bachelor of Physical Education | B.P .E. |
| * * * 23 B. | Bachelor of Business Administration | B.B.A. |
| 24. | Master of Arts | M.A. |

f Introduced vide amendment 66

† Introduced vide Amendment No. 30

†† Introduced vide Amendment No. 96

* Modified vide Amendment No. 118

* * Introduced vide Amendment No. 164

‡‡ Introduced vide Amendment No. 45

¶ Introduced vide Amendment No. 12

††† Introduced vide Amendment No. 104

* * * Introduced vide Amendment No. 160

†25	Master of Communication	M.C.
†26.	Master of Journalism	M.J.
††††26A	Master of Communication & Journalism	M. C. J.
†††††26 B.	Master of Computer Applications	MCA
††††††26C.	Master of Tourism Administration	MTA
†27.	Master of Library and Information Science	M.LI.Sc.
†††27A	Master of Physical Education	M.P.E.
28.	Master of Fine Arts	M.A.
29.	Master of Letters	M. Litt.
30.	Master of Science	M. Sc.
** * 30 A	Master of Science (Communication and Development)	M. Sc (Communication and Development)
****30 B.	Master of Science (Bio-technology)	M. Sc. (Bio-technology)
****30C.	Master of Science (Environmental Science)	M. Sc. (Environmental Science)
31.	Master of Science (Engineering)	M Sc. (Engg.)
‡‡31A	Master of Technology	M. Tech.
‡31B.	Master of Technology (Futures Studies)	M. Tech.
‡‡31C.	Master of Technology (Computer Science)	M. Tech. (Computer Science)
‡‡‡31D	Master of Technology (Opto Electronics and Optical Communication)	M. Tech. (Opto Electronics & Optical Communication)
f31E.	Master of Planning (Housing)	M. P. (Housing)
32.	Master of Education	M. Ed.
33.	Master of Laws	LL.M.
ff33A.	Master of Business Law	M.B. L.
34.	Master of Commerce	M. Com.
**34A.	Master of Business Administration	M.B.A.

‡ Introduced vide Amendment No. 9

†††† Introduced vide Amendment No. 89

‡‡ Introduced vide Amendment No. 81

** introduced vide Amendment No. 92

*** Introduced vide Amendment No. 165

‡ Introduced vide Amendment No. 166

**** Introduced vide Amendment No. 178

‡‡‡ Introduced vide Amendment No. 179

††††† Introduced vide Amendment No. 180

f Introduced vide Amendment No. 183

† Introduced vide Amendment No. 30

††††† Introduced vide Amendment No. 102

††† Introduced vide Amendment No. 104

ff Introduced vide Amendment No. 149

35.	Master of Social Work	M.S.W.
36.	Master of Surgery	M.S.
‡37.	Master of Pharmacy	M. Pharm.
f37A.	Master of Science (Nursing)	M.Sc. (Nursing)
38.	Doctor of Medicine	M.D.
39.	Master of Dental Surgery	M. D. S.
*40.	Ayurved Vachaspati Doctor of Medicine	M.D. (Ay.)
41.	Master of Philosophy	M. Phil.
42.	Doctor of Philosophy	Ph. D.
43.	Master of Chirurgery	M. Ch.
‡‡44	Doctor of Medicine	D. M.
45.	Doctor of Letters	D. Litt.
46.	Doctor of Science	D. Sc.
47.	Doctor of Laws	L.L.D.
**48.	Doctor of Medicine	M. D. (Hom.)
49.	Such other Degrees as the Senate may institute from time to time	
2.	<i>Diplomas and Certificates</i> -The University may grant the following Diplomas and Certificates:	
1.	Diploma in English	
2.	Diploma in Teaching of English	
3.	Diploma in German	
4.	Diploma in Teaching of German	
†5.	Post-Diploma in German	
6.	Diploma in Russian	
7.	Diploma in Journalism	
8.	Diploma in Fine Arts	
9.	Diploma in Mechanical Data Processing	
††9A.	Post Graduate Diploma in Computer Science and Application	
10.	Diploma in Space Physics	
11.	Diploma in Social Services	D. S. S.
12.	Diploma in Obstetrics and Gynaecology	D. G. O.
13.	Diploma in Clinical Pathology	D. C. P.

* Modified vide Amendment No. 118

** Introduced vide Amendment No. 136

‡ Introduced vide Amendment No. 30

f Introduced vide Amendment No. 48

‡‡ Introduced vide Amendment No. 6

† Introduced vide Amendment No. 31

†† Introduced vide Amendment No. 61

14. Diploma in Public Health D. P. H.
 15. Diploma in Child Health D. C. H.
 16. Diploma in Radiology D. M. R.
 †17 Diploma in Medical Radiology (Diagnosis) D.M.R.D.
 †18. Diploma in Medical Radiology (Therapy) D.M.R.T.
 19. Diploma in Ophthalmology D. O.
 20. Diploma in Orthopaedics D. Ortho.
 21. Diploma in Oto Rhino Laryngology D. L. O.
 22. Diploma in Anaesthesia D. A.
 23. Diploma in Psychiatric Medicine D. P. M.
 24. Diploma in Physical Medicine & Rehabilitation D. P. M. R.
 ‡25 Diploma in Tuberculosis and Chest Diseases D. T. C. D.
 ‡‡ff26 Post Graduate Diploma in English for Communication
 f26 A. Diploma in Administrative Law DAL
 f26. B. Diploma in Banking and Commercial Law
 f26. C. Diploma in Corporate Laws and Secretarial Practice
 f26. D. Diploma in Industrial Law
 f26. E. Diploma in Law of Co-operation
 f26. F. Diploma in Legislative Process
 f26. G. Diploma in Taxation Laws
 *26. G. (i) Diploma in Criminal Justice Administration
 †††26. H. Diploma in Agatatantra
 **26. I. Diploma in Imaging Technology
 **** 26. J. Post Graduate Diploma in Computer Applications in Industry and Management PGDCA (IM) Part-time
 ***26. K. Diploma in Environmental Laws
 ***26. L. Diploma in Consumer Protection Laws

† Introduced vide Amendment No. 31

f Introduced vide Amendment No. 71

‡ Introduced vide Amendment No. 2

‡‡ Introduced vide Amendment No. 39

††† Introduced vide Amendment No. 83

* Introduced vide Amendment No. 108

* * Introduced vide Amendment No. 121

*** Introduced vide Amgndment No. 150

**** Introduced vide Amendment No. 167

ff Modified vide Amendment No. 190

- †26. M. PG Diploma Course in Hindi in Spoken Hindi and Secretarial Practice in Hindi
 ‡26 N Post Graduate Diploma in Information Technology (P. G. D. I. T.) -(Self financing)
 *26. O. Post Graduate Diploma Taxation P. G. D. T.
 27. Diplomas and Certificates in such other subjects of study as the Senate may decide from time to time.
 3. *Titles in Oriental Studies:-* The University may confer such Titles in Oriental Studies as the Senate may decide from time to time.
 4. *Eligibility:-* No candidate shall be eligible to qualify for a degree, diploma, certificate or title in this University unless he has undergone the prescribed course of study or research as an enrolled student of a college or other institution of this University or by private registration or is eligible to appear for the examination as laid down in the Regulations.
 5. *Award of Degrees, Diplomas etc.:-* Award of Degrees, Diplomas, Certificates, Titles, etc., shall be made in absentia at a meeting of the Senate held after the publication of the results of the examinations concerned, the said meeting of the Senate being considered as a convocation for this purpose.
 6. *Degrees, etc., conferred by the Travancore University:-* All Degrees, Diplomas and Titles conferred and all recognitions granted by the University of Travancore or the University of Kerala under the Travancore University Act, 1113 or the Kerala University Act, 1957 and 1969 shall be deemed to have been lawfully conferred or granted by the University of Kerala, constituted under the Kerala University Act, 1974.
 7. *Students of the Kerala University constituted under the Kerala University Act, 1969:-* Any research student of the University of Kerala or any student of a college maintained by or affiliated to the University of Kerala constituted under the Kerala University Act, 1969 shall be permitted to complete his course and take his degree under the University constituted under the Act.

† Introduced vide Amendment No. 151

* Introduced vide Amendment No. 155

‡ Introduced vide Amendment No. 170

CHAPTER 28

HONORARY DEGREES

1. *Person on whom Honorary Degrees may be conferred:-* On the recommendation of the Syndicate, an honorary degree may be conferred on distinguished persons approved by the University who, by reason of their eminent position and attainments or by virtue of their contribution to learning or eminent services to the cause of education are fit and proper persons to receive such a degree, subject to the condition that such recommendation is accepted by not less than two-thirds of the members present at a meeting of the Senate and is confirmed by the Chancellor:

Provided that it shall be competent for the Chancellor to award honorary degrees in special cases, on the recommendation of the Syndicate alone.

2. *Conferment:-* Honorary degrees shall be conferred only at a Convocation, and may be taken in person or in absentia.
3. *Presentation of persons:-* The presentation at the Convocation of the person on whom honorary degrees are to be conferred shall be made by the Vice-Chancellor or in his absence, by a member of the Senate nominated by the Syndicate.
4. *Authentication:-* The Diploma or Certificate for an , honorary degree shall be signed by the Chancellor.
5. *Degrees to be conferred:-* The following shall be the degrees to be conferred as Honorary Degrees:-

Doctor of Science	D. Sc.
Doctor of Letters	D. Litt.
Doctor of Laws	LL. D.

CHAPTER 29

INSTITUTION OF FELLOWSHIPS, SCHOLARSHIPS,
STUDENTSHIPS, Etc.

1. *Awards:-* Awards by the University in aid of Post- Graduate research shall be of three kinds:-
 - (1) University Research Fellowships;
 - (2) Endowed Research Scholarships or Fellowships; and
 - (3) Special Grants and Prizes.
2. *University Research Fellowships:-* (1) The University Research Fellowships shall be of three categories:-
 - (i) Senior Research Fellowships;
 - (ii) Special Research Fellowships for teachers; and
 - (iii) Junior Research Fellowships.
 - (2) The number of Fellowships that may be awarded each year shall be decided by the Syndicate from time to time.
 - (3) The value of Fellowships, minimum qualifications for the award and other terms and conditions shall be such as may be prescribed in the Ordinances.
3. *Selection Committee:-* The Fellowships shall be awarded by the Syndicate, on the recommendation of the Selection Committee constituted by the Vice-Chancellor for the purpose.
The Selection Committee shall consist of-
 - (i) The Dean of the Faculty concerned;
 - (ii) The Head of the Department in the subject concerned or in the absence of the Head of the Department, the Chairman of the Board of Studies concerned; and
 - (iii) The Convener of the Standing Committee of the Syndicate dealing with Research Fellowships.
4. *Deputation and grant-in-aid:-* The Fellowships shall be tenable only in an institution maintained by the University or in recognized institutions but in exceptional cases, Fellows may be deputed by the Syndicate-to work in other institutions in India and / or abroad. The Syndicate may sanction grant-in-aid to supplement the emoluments of a Fellow to work outside the State.
5. *Suspension or cancellation:-* The Syndicate may suspend or cancel a Fellowship at any time on account of misconduct or

unsatisfactory progress and may require the holders to refund the whole or part of the stipend drawn. The decision of the Syndicate shall be final.

6. *No award if no deserving candidate*:- The Syndicate may decline to award a Fellowship in any year ,if in its opinion, there is no deserving candidate.
7. *Vacancies*:- Casual or other vacancies during the course 'of the academic year among Fellows may not be filled up by a fresh award. But a vacant Senior Fellowship may, however, be awarded to a junior Fellow, who is otherwise eligible.
8. *Endowed Research Scholarships and Fellowships*:- The award of endowed Scholarships and Fellowships shall be made according to the terms of each endowment and the Statutes for the award of University Research Fellowship which are not repugnant to the terms of the endowment shall *mutatis mutandis* apply to such Research Scholarships and Fellowships
9. *Special Grants and Prizes in aid of Research*:- Grants -in - aid to cover expenses in connection with research or for the publication of Research work may be given at the discretion of the Syndicate to persons who are not full-time research scholars or Fellows.
10. *Consultation of Dean*:- The award of such grants-in-aid shall be made in consultation with the Dean of the Faculty concerned.
11. *Condition of Bond*:- the Syndicate may require the recipient of the grant-in-aid to enter into a bond with the University, the terms of which may be settled by the Syndicate.
12. *Obligation of Recipients*:- It shall be obligatory for the recipient to acknowledge the aid when publishing the work, in respect of which the aid was given to furnish free of cost, four copies of the publication to the University.
13. *Prizes for Original Work*:- It shall be competent for the Syndicate to award prizes for approved original work in any branch of study, subject to such rules and conditions as the Syndicate, may, from time to time prescribe.
14. *Expenditure*:- The Syndicate shall have power to defray out of University Funds such expenditure incurred in connection with research as in its judgement, is reasonable.
15. *Facilities for Research*:-The Syndicate shall also make arrangements, where necessary for affording facilities for the prosecution of research.

16. *Non-stipendiary Workers*:- The Syndicate may permit persons to work in the Research Departments of the University as non-stipendiary workers.

CHAPTER 30

REGISTER OF MATRICULATES

1. *Persons to be registered*:- The Syndicate shall maintain a Register of Matriculates, in which the names of the following classes of persons shall be registered:-
 - (a) Holders of completed Secondary School Leaving Certificates issued by the Secretary to the Commissioner for Government Examinations, Kerala who have been declared eligible for admission to a course of study in the University;
 - (b) Candidates who have passed any other Examination, conducted by any University or other authority recognized by the University as equivalent to the Secondary School Leaving Certificate Examination, and who are admitted to a University course of study;
 - (c) Holders of any degree, title, diploma or certificate other than those specified in clause (a) or (b), on first admission to a University course of study;
 - (d) Persons other than those specified in clause (a) or (b) or (c) who with or without exemption from attendance certificates are permitted to appear for the first time for any examination of the University;
 - (e) Persons other than those specified in clause (a) or (b) or (c) or (d) who are candidates for admission to a Research Degree of the University.
2. *Other Categories to be registered*:- All persons who enter upon a course of study or research in the University or appear for an examination of the University for the first time shall be required to have their names registered in the Register of Matriculates maintained by the Syndicate.
3. *Particulars of the Register*:- The Register of Matriculates shall set forth in respect of each Matriculate, the following particulars:-
 - (i) The name in full (Initials to be expanded)
 - (ii) The name of father or guardian

- (iii) Age
 - (iv) Religion
 - (v) Mother - tongue
 - (vi) (a) School, where educated
 - (b) Number and date of School Leaving Certificate
 - (c) Authority issuing such Certificate
 - (vii) (a) Accepted examination
 - (b) Date of passing
 - (c) Number of Certificate
 - (d) Authority issuing Certificate
 - (viii) Institution entered with date of admission
 - (ix) University examination for which he has been permitted to appear. OR
 - (x) Research Degree for which he is a candidate.
4. *Fees:-* Every applicant for registration shall pay to the university such fee as may be prescribed by the Ordinances.
5. *Date of Receipt of Forms:-* (1) The Matriculation forms, Recognition forms, etc., required in a college during an academic year shall be sent to colleges etc., before such date as may be prescribed by the University.
- (2) The Principals of Colleges, shall, on the first working day of every week remit to the Kerala University Fund all the amounts collected under the items specified in clause (1) and send the related Matriculation Fee Receipt forms with chalangans, at the end of every month. with detailed statements.
- (3) The University Office shall, finalise compilation of the Return of Matriculates by 15th of November of every year and send back the fee receipts to the Colleges so as to enable these institutions to get them by the 1st of December each year.
6. *Migration and Re- admission:-* Matriculates of this University who have migrated from this University shall have their names removed from the Register of Matriculates. When any such person whose name has been removed from the Register, rejoins this University, he shall register his name as a Matriculate of this University afresh, after paying the prescribed fee.

CHAPTER 31

WITHDRAWAL OR CANCELLATION OF DEGREES, DIPLOMAS, TITLES, Etc.

1. *Procedure:-* If evidence is laid before the Syndicate to show that any person on whom a degree, title or other distinction has been conferred or to whom a diploma, licence or certificate has been granted by the Senate, has been convicted of what in their opinion is an offence involving moral delinquency, the Syndicate may propose to the Senate that the degree, diploma, title, licence, certificate or other distinction shall be cancelled, and if the proposal is accepted by not less than two-thirds of the members present at a meeting of the Senate and is confirmed by the Chancellor, the degree, diploma, title, licence, certificate or other distinction shall be cancelled accordingly:
- Provided that before cancellation of the degree, diploma, title, licence, certificate, or other distinction of a person, the person affected shall be given a reasonable opportunity to present his case.

CHAPTER 32

REGISTER OF DONORS

1. *Maintenance of a Register of Donors:-* The Syndicate shall maintain a Register of Donors showing the following particulars:
- (1) The names and addresses of all persons who have contributed not less than Rupees Five Thousand or transferred property of the like value to the University fund.
 - (2) The name and address of every association that has undertaken to make to the University an annual contribution of Rs. 1000 (one thousand) or more, with the period for which such undertaking is given.

CHAPTER 33

RECOGNISED INSTITUTIONS

1. *Institutions to be recognized:-* It shall be competent for the Syndicate to recognize any institution engaged in research or specialized studies as a recognized institution, in accordance with the following provisions.

2. *Standard of the Institutions:-* An institution seeking recognition of the University shall conform to the standard aims, and objectives of the University and its programmes of teaching and research.
3. *Application:-* (1) An institution seeking recognition shall submit to the Registrar an application in a form approved by the Syndicate for the purpose with such fee as may be prescribed by the Ordinances.
 - (2) The application shall contain the following particulars:-
 - (a) the name of the institution and its location;
 - (b) the date of its establishment;
 - (c) a statement of its aims and objectives;
 - (d) a statement of its financial resources together with the sources of its income;
 - (e) a general inventory of its properties and materials in terms of which its programmes are carried out such as books, library, equipment, exhibition materials and similar other materials;
 - (f) the number and qualifications of the members of staff engaged in educational functions of the institutions in respect of which the recognition is sought for;
 - (g) whether recognition is sought for the institution as a whole or for some part of its activities or programme and if for the latter what part of its activities or its programme;
 - (h) the constitution, organization and other particulars regarding the Governing Body of the institution; and
 - (i) such other information as may be pertinent to or helpful in determining whether recognition should be granted or not.
4. *Enquiry and grant of recognition to Institution:-* (1) When an application for recognition of any institution, complies with all the requirements specified in Statute 3 and the Syndicate considers it fit to do so, it may, after considering the views of the Academic Council call for such further information as it may deem necessary from the applicant and appoint a committee for making an enquiry into all matters relevant to the application by visiting the institution and conferring with its Officers or other individuals possessing relevant information concerning the institution.
 - (2) If upon receipt of the further information and the enquiry report, if any, referred to above, the Syndicate thinks fit so to do, it may,

- by order, grant, subject to the provisions of these Statutes, the application either wholly or in part, on such terms and conditions and for such period as may be specified in the order granting the recognition.
5. *Inspection of recognized Institutions:-* On the recommendation of the Academic Council, the Syndicate may from time to time, cause an inspection to be made of a recognized institution by such person or persons as it may authorize in this behalf.
6. *Withdrawal of recognition from Institutions:-* If at any time the Syndicate is satisfied, either on receipt of a report of inspection referred to in Statute 5 or otherwise that any of the terms and conditions imposed on a recognized institution at the time of granting recognition to it is not fulfilled or complied with or that the institution is otherwise unfit to be continued as a recognized institution, the Syndicate may, by order, withdraw recognition from such institution:

Provided that before making such order of withdrawal of recognition the Syndicate shall by notice afford the institution concerned an opportunity for making its representation, if any, within 30 days from the date of receipt of the notice and shall record its opinion on any representation so made.

CHAPTER 34

INTER COLLEGIATE TEACHING AND UNIVERSITY LECTURES

1. *Intercollegiate Teaching:-* The Syndicate may, in consultation with the Principals of concerned Colleges sanction the making of intercollegiate arrangement for teaching in post graduate level in those Colleges.
2. *Arrangement for lectures:-* The Syndicate may arrange courses of lectures to be delivered by the teachers of the University and the affiliated colleges on subjects which form part of courses of instruction to be undertaken in any college affiliated in such subject or group of subjects.
3. *Lectures by eminent persons:-* The Syndicate shall have power to make from time to time arrangements for lectures or courses of lectures by eminent persons on such subjects, as the Syndicate may from time to time decide.

4. *Attendance:-* Attendance of students at courses of lectures under Statutes 1, 2 and 3 for the purpose of attendance certificates shall be deemed to be attendance put in at similar courses of lectures in the Colleges to which they belong.

CHAPTER 35

RECOGNITION OF HOSTELS

1. *Recognition of Hostels:-* (a) The Syndicate may recognize a hostel as such on application made in that behalf together with the fee prescribed in the Ordinances by the person or persons maintaining or managing such hostels. If the Syndicate is satisfied that the maintenance and management of the hostel is in conformity with the provisions of the Ordinances with regard to the standards of maintenance and management of hostels, it shall accord recognition to such a hostel.
- (b) If the University on enquiry is satisfied that the hostel recognized under Statute I is not run in the best interests of the students and that there is persistent complaint about the running of the hostel the University may, after giving a reasonable opportunity of being heard to the persons concerned, withdraw such recognition.

CHAPTER 36

BOARD FOR ADJUDICATION OF STUDENTS GRIEVANCES

1. *Constitution:-* (1) There shall be constituted a Board to entertain, adjudicate and redress any grievance of the students of college., who may for any reason be aggrieved otherwise than by an act of the Court.
- (2) The Board shall consist of:
- (a) the Vice-Chancellor as Chairman; (b) the Director of Youth Welfare;
- (c) three members of whom one shall be a Principal of a College nominated by the Vice-Chancellor from among the members of the Senate;
- (d) the Chairman of the University Students' Union, if any

- (e) two Speakers of the College Unions nominated by the Vice-Chancellor; and
- (f) two members of whom one shall be a Principal of college nominated by the Vice-Chancellor from among the members of the Academic Council,
2. *Term:-* The term of a member of the Board shall be four years from the date of his appointment:
Provided that the term of the Chairman of the Students Union and two Speakers of the College Union shall be one year or till new Speakers are elected in the concerned Colleges.
3. *Casual vacancies:-* Casual vacancies shall be filled up in same manner as for the place that fell vacant was originally filled.
4. *Receipt of or entertaining of complaints:-* Complaints shall ordinarily be sent to the Chairman through the University Union or the Principal of the college concerned. As soon as the Chairman receives any complaint seeking redressal of any grievance of the students of colleges, he shall conduct a preliminary enquiry and if he finds it necessary he shall place it before the Board. The Board shall then decide whether the complaint should be entertained or not.
5. *Procedure of the Board:-* After the Board has decided that a complaint filed before it should be entertained, it shall commence the enquiry at appointed time and place or on such other date to which the enquiry may be adjourned. At the enquiry the oral and documentary evidence on behalf of the complainant shall be first adduced and the authorities of the college or University, as the case may be, shall then be given an opportunity to adduce oral and documentary evidence. The complainant as also the authorities of the college or the University shall be allowed to file any supplementary statement in support of their case. The Board may at any stage of the examination of the witnesses put questions to them. After all the evidence is recorded, the Board may, if necessary, allow the parties concerned to argue their case before the Board. After all the evidence and arguments have been heard the Board shall record its findings in respect of the complaint. The findings of the Board shall then be forwarded to the Syndicate by the Chairman of the Board for appropriate action.

CHAPTER 37

UNIVERSITY DEPARTMENTS

1. *Department of Study and Research:-* A University Department of Study and Research is one established by Statute and under the direct control of the University.
2. *Names of Department of study and Research:-* The following shall be the Departments of Study and Research in the University:
 1. Department of Cchemistry
 2. Department of Aquatic Biology and Fisheries
 3. Department of Statistics
 4. Department of Psychology
 - *5. Department of Political Science
 6. Department of Education
 7. Department of Islamic Studies
 8. Department of Tamil
 9. Department of Library Science
 10. Department of Economic
 11. Department of Geology
 - †12. Department of Communication and Journalism
 13. Department of German
 14. Department of Sanskrit
 15. Department of Malayalam
 16. Department or Linguistics
 17. Department of Applied Physics
 18. Department of Sociology
 19. Department of Hindi
 20. Department of Law
 21. Department of History
 22. Department of Business Administration
 23. Department of English
 24. Department of Botany
 25. Department of Zoology
 26. Department of Mathematics
 27. Department of Physics
 28. Department of Russian

† Introduced vide Amendment No. 90

* Renamed vide Amendment No. 171

29. Department of Basic Medical Sciences
 30. Department of Commerce
 31. Department of Bio-chemistry
 32. Department of Oriental Research and Manuscripts Library
 - † 33. Department of Demography &, Population Studies
 - ††33A. Department of Computer Science
 - ††33B. Department of Electronic Science and Instrumentation
 - ††33C. Department of Philosophy
 - ‡33D. Institute of Distance Education
 - *33.E. Department of Futures Studies
 - f33F. Department of Music
 - f33G. Department of Opto-Electronics
 - f33H. Department of Archaeology
 - f33 I. Department of Bio-technology
 - f33 J. Department of Environmental Sciences
 - f33K. Department of Visual Arts
 - **33L. Department of Arabic
 34. Such other Departments as may be prescribed by Senate from time to time.
- (2) Each Department of Study and Research shall be under a Head of the Department who shall be a teacher of the University.

CHAPTER 38

PROCEDURE FOR MAKING ORDINANCES

1. *Authority to initiate Ordinance:-* (1) The Syndicate may make, amend or repeal Ordinances in the manner hereinafter provided.
- (2) Every Ordinance or amendment to or repeal of an Ordinance made by the Syndicate shall be submitted as soon as may be to the Chancellor and to the Senate during its next meeting and shall be considered by the Senate. The Senate shall have power by a resolution passed at such meeting to cancel or modify any such Ordinance.

† Introduced vide Amendment No: 17

†† Introduced vide Amendment No. 55

‡ Renamed vide Amendment No. 145

* Introduced vide Amendment No. 113

f Introduced vide Amendment No. 123

**Introduced vide Amendnielit No: 152

2. *Suspension of Ordinance:-* The Chancellor may direct that the operation of any Ordinance shall be suspended until such time as the Senate has had an opportunity of considering the same.

CHAPTER 39

PROCEDURE FOR MAKING REGULATIONS

1. *Authority to initiate Regulations:-* The Academic Council may make, amend or repeal Regulations either on its own motion or on the recommendation of the Senate, the Syndicate, the Faculties or other authorities of the University.
2. *Consultation with Faculties:-* The Academic Council shall ordinarily consult the Faculty or Faculties concerned before making, amending, or repealing any Regulation relating to:
 - (a) course of study;
 - (b) admissions to the various courses of study and to examinations;
 - (c) qualification of teachers;
 - (d) appointment and prescription of duties of the Boards of Studies and Boards of Examiners;
 - (e) institution of department of study or research.
3. *Laying of Regulations before the Senate:-* All Regulations made or repealed by the Academic council shall be laid before the Senate during its next succeeding meeting as laid down in section 39 of the Act. The Senate shall have the power to cancel or amend any Regulation in the manner laid down in clause(e) of sub-section. (2) of section 19 of the Act. If any Regulation or an amendment or repeal thereof is not so laid down before the Senate, the Regulation or amendment shall lapse or the Regulation repealed shall revive as the case may be after the next succeeding meeting of the Senate.
4. *Suspension of operation of Regulation:-* The Chancellor may suspend the operation of any Regulation until the Senate has had an opportunity of considering the same.

CHAPTER 40

LEGAL ADVISER AND STANDING COUNSEL

It shall be competent for the Syndicate to appoint a Legal Adviser and a Standing Counsel for the University for such period and on such terms as it may decide and to perform duties, as it may, from time to time decide.

CHAPTER 41

THE KERALA UNIVERSITY FUND AND THE MANNER OF ITS UTILISATION Etc.

1. *Objects to which the University fund may be applied:-* The University fund shall be utilised for the following objects:-
 - (a) for repayment of debts, incurred by the University for the purposes of the Act, the Statutes, the Ordinances, the Regulations, the Rules and the Bye laws made thereunder;
 - (b) for the upkeep of Colleges, Departments, Hostels and other buildings and grounds maintained by the University;
 - (c) for the payment of salaries and allowances to the teaching and non-teaching staff of the University for and in furtherance of the purposes of the Act, the Statutes, the Ordinances, the Regulations, the Rules and the Bye-laws made thereunder and for the payment of any provident fund contribution, pension and insurance to any such officers, servants and members of the teaching staff or the member of such establishments;
 - (d) for the payment of travelling and other allowances to the members of the Senate, the Syndicate, the Academic Council and other authorities of the University or to the members of the committees or Boards appointed by any of these authorities of the University in pursuance of any provisions of the act, the statutes, the Ordinances, the Regulations, the Rules and the Bye-laws made thereunder;
 - (e) for the payment of the cost of audit of the University accounts as fixed by the government;
 - (f) for the expense of any suit or proceedings to which the University is a party;

- (g) for the payment of any expense incurred by the University in carrying out the provisions of this act and the Statutes, the Ordinances, the Regulations, the Rules and the Bye-laws made thereunder;
- (h) for the payment of the Provident Fund contribution to Private College teachers to which the University may be liable prior to the commencement of the Pension Statutes or of any grant-in-aid to the Private Colleges affiliated to the University or to any recognized institution; and
- (i) for the payment of any other expense not specified in any of the proceeding clauses, but provided for in the budget of the University.
2. *Restriction of expenditure not included in the Budget:-*
- (1) No sum shall be expended by or on behalf of the University unless the expenditure of the same is covered by a current budget grant or can be met by reappropriation or by drawing on the closing balance.
- (2) The closing balance shall not be reduced below such amount as may be prescribed by the Finance Committee.
3. *Receipts and Disbursement:-* The Finance Officer shall be the custodian of the Kerala University Fund. All payments received by him shall be credited under proper heads of account. The Finance Officer shall make all authorized payments out of the University Fund. The Accounts of the University shall be kept by the Finance Officer under the directions of the Syndicate.
4. *Payments:-* No payment shall be made under main head of expenditure unless there is sufficient balance of the allotment sanctioned under that head.
5. *Unspent balance:-* Unspent balance of budget allotment at the close of the financial year shall automatically lapse in the University Fund.
6. *Powers of the Registrar to draw Establishment Bills, etc.:-*
- (1) Subject to the provisions of the Statutes the Registrar shall be competent-
- (i) to draw the establishment, travelling allowance, contingencies and all other bills relating to the University Office;
- (ii) to countersign detailed contingent bills:

Provided that it shall be competent for the Finance Officer to countersign all T. A. Bills of employees of the University and members of the Senate, the Syndicate, the Academic Council, Faculties and other Authorities and Bodies of the University, and the members of the committees of those bodies and other Committees appointed by the University;

(iii) to countersign stipend and scholarship bills and work bills and other bills requiring countersignature by a University Officer.

7. *Maintenance of Accounts-* The Finance Officer shall be responsible for the proper maintenance of the Accounts of the University, and shall make arrangements under the direction of the Syndicate, for the audit and payment of bills, presented at the University Office.
8. *Assets Register:-* The Registrar shall maintain an Assets Register, in which shall be entered the values and plans of all buildings and other immovable assets owned by the University.
9. *Accounts regarding Construction:-* The Registrar shall get from the University Engineer or any other authority entrusted with constructions monthly classified account regarding construction in a form suited to the requirements of the University.
10. *Custody of Securities, etc:-* The Registrar shall be responsible for the custody of all Government Securities, Fixed Deposit Receipts, National Savings Certificates and other Securities which are owned by or lodged with the University.
11. *Release of Securities, etc:-* All securities lodged with the University by the Educational Agencies or Principals of affiliated Colleges, or other persons shall be released under the signature of the Registrar.

FORM A

(See Statute 15 Chapter 4)

Annual Confidential Report for the year 20.....

1. Name of Officer
Date of Birth
2. Appointment held during the year
(with date) and pay and scale of pay

- 3. Total period including the period under report, that the Officer has worked under the Reporting Officer
- 4. General qualifications for post held including any special or technical and professional attainments
- 5.
 - (i) Health and physical capacity
 - (ii) Conduct
 - (iii) Personality and bearing
 - (iv) Intelligence
 - (v) Promptness, enthusiasm and initiative
 - (vi) Application
 - (vii) Aptitude
 - (viii) Knowledge of work (special reference should be made to ability to note and draft)
 - (ix) Impartiality
 - (x) Integrity
 - (xi) Judgement
 - (xii) Self-reliance whether opinionated-confident of ability and receptive to ideas
 - (xiii) Willingness to assume responsibility
 - (xiv) Capacity for decision - making
 - (xv) (a) Patience; (b) tact; and (c) courtesy
 - (xvi) Control of staff (Power of commanding respect and discipline enforcing)

- (xvii) Matters of official and public interest in which the officer has specialised himself or taken special interest.
- (xviii) Manner in which the officer discharged the duties of his office during the year.
- (xix) Any other qualities having a bearing on the duties of the officer
- (xx) General remarks
- 6. Has the Officer any special characteristics and / or any outstanding merits or abilities which would justify his advancement and special selection for higher appointments in the service.
- 7. Indebtedness

(Signature)

Reporting Officer (Name in Block Letters)

.....

Designation.....

GENERAL

Opinion of Head of Department (when not Reporting Officer) on conduct and efficiency of officer reported on

Head of he Department.

The Reporting Office should give his opinion and impressions in a concise narrative form so as to cover the officer;s knowledge of procedure and departmental technique, his habits, integrity, fidelity and moral standards and on any matter bearing on his efficiency and usefulness as an Officer. In particular the Reporting Officer should say whenever defects are reported, if the Officer's attention had been drawn to the defects during the course of the reporting period and if so with what results.

Note:- The entries in regard to the various qualities reported on should be descriptive.

Shown to.....

Reporting Officer

Seen

Reported Officer

By Order of the Governor,
V. VENKITANARAYANAN
Special Secretary to Government
Education Department

Explanatory Note

This does not form part of the Notification but is intended to give its general purport.

Section 83 of the Kerala University Act, 1974 (17 of 1974) confers power on the Government to make the First Statutes of the University of Kerala notwithstanding anything contained therein. The Government have already published the First Statutes in respect of certain matters. It is considered necessary that the First Statutes, on certain other matters should also be published. The present notification is intended to achieve this object.





UNIVERSITY OF KERALA

THE KERALA UNIVERSITY FIRST STATUTES, 1977

(Embodying amendments upto 31-12-2009)

Updated by

The Academic Legislation Section

printed at kerala university press, (kup 288/2009-'10)

THE KERALA UNIVERSITY
FIRST STATUTES, 1977
(Embodying amendments upto 31-12-2009)

CONTENTS
The Kerala University First Statutes, 1977

(Pages 1 - 264)

CHAPTER 1

Preliminary

(Pages 1 - 3)

- | | | |
|----|---|---|
| 1. | Short title and Commencement | 1 |
| 2. | Definitions | 1 |
| 3. | Election of a member to the Committee under sub-Section (1) of Section 10 | 3 |

CHAPTER 2

Officers of the University

(Pages 4 - 21)

Vice-Chancellor

- | | | |
|-----|--|---|
| 1. | General Supervision and Control of the Vice-Chancellor | 4 |
| 2. | Sanction of grants | 5 |
| 3. | Inspection of Institutions | 5 |
| 4. | Power of Vice-Chancellor to transfer employees and posts | 5 |
| 5. | Status of the Vice-Chancellor and his Powers | 5 |
| 6. | Delegation of powers | 7 |
| 7. | Vice-Chancellor to represent the University in certain Organisations | 7 |
| 8. | Deputation | 7 |
| 9. | Resignation | 7 |
| 10. | Grant of leave | 7 |

Pro- Vice-Chancellor

- | | | |
|-----|-------------|---|
| 11. | Resignation | 7 |
|-----|-------------|---|

Registrar

- | | | |
|-----|--|----|
| 12. | Mode of appointment of the Registrar | 7 |
| 13. | Age of retirement of the Registrar | 8 |
| 14. | Emoluments | 8 |
| 15. | Arrangements during absence | 8 |
| 16. | Ex-Officio Secretary | 8 |
| 17. | Powers of the Registrar | 9 |
| 18. | Duties of the Registrar | 11 |
| 19. | Access to the University records | 12 |
| 20. | Conditions of service of the Registrar | 12 |

21. Resignation	12
22. Termination of appointment of the Registrar	12
23. Temporary Vacancy	12
24. Ineligibility for membership of the authorities of the University	13

Controller of Examinations

25. Mode of appointment of the Controller of Examinations	13
26. Superannuation age of the Controller of Examinations	14
27. Emoluments	14
28. Powers and duties of the Controller of Examinations	14
29. Appointment of Examiners	14
30. Controlling Power of the Vice-Chancellor	14
31. Conditions of service	15
32. Resignation by the Controller of Examinations	15
33. Termination of appointment of the Controller of Examinations	15

Finance Officer

34. Mode of appointment of the Finance Officer	15
35. Emoluments of the Finance Officer	16
36. Conditions of service of the Finance Officer	16
37. Provision for deputation of the Finance Officer	16
38. Qualifications of the Finance Officer	16
39. Duties of the Finance Officer	16
40. General powers of the Finance Officer	18

Joint Registrar

40A. Mode of appointment of Joint Registrar	19
40B. Period of Probation of Joint Registrar	19
40C. Conditions of Service	19
40D. Powers and duties of the Joint Registrar	19

Deputy Registrars, Assistant Registrars etc.

41. Mode of appointment of Deputy Registrar	20
42. Period of probation of Deputy Registrar	20
43. Duties of the Deputy Registrar	20
44. Mode of appointment of Assistant Registrar	20
45. Period of probation of Assistant Registrar	20

46. Duties of the Assistant Registrar	21
47. Conditions of service of the Deputy Registrars and Assistant Registrars	21
48. Appointment of other staff	21

CHAPTER 3**Teachers of the University**

(Pages 22- 32)

1. Institution of Posts	22
2. Abolition or suspension of Posts	22
3. Appointment of Teachers	22
4. Selection Committee for appointment of Teachers	22
5. Qualifications	24
5A. Age limits for direct appointments	24
6. Mode of appointment of Teachers	25
7. Certain lapses of University Teachers to be punishable	25
8. Emoluments of University Teachers	25
9. Disciplinary Control of the Syndicate	25
10. Applicability of certain Rules to University Teachers	25
11. Pension, Insurance and Provident Fund for University Teachers	26
12. Starting pay of University Teachers	26
13. Teachers without salary	26
14. Probation and Confirmation	26
15. Leave	27
16. Disciplinary procedure	27
17. Duties of a University Professor	28
18. Head of a Department	28
19. Powers of Heads of Departments	29
20. Grant of increment to non-gazetted staff	30
21. Vacation	30
22. Presence during working days, etc.	30
23. Permission to leave station	30
24. Appointment of Part-time teachers	31
25. Departmental Council	31
26. Teachers' Grievance Cell	32

CHAPTER 4

**Terms and Conditions of Service of the Non-Teaching Staff of the
Kerala University (Other than University Teachers)**

(Pages 33-58)

Part I

1. Application	33
2. Applicability of the Kerala Service Rules, etc. to the non-teaching staff	33
3. Travelling Allowance	33
4. Disciplinary Procedure	33
5. Authority to sanction leave	33

Part II

6. Constitution of the Kerala University Service	34
7. Scale of Pay, Qualification and Method of Recruitment	34
8. Recruitment to Posts	34
9. Probation and Confirmation of non-teaching staff	35
10. Passing of Examination or test	35
11. Temporary appointments	35
12. Temporary Promotion	37
13. Appointment in the place of members dismissed, removed or reduced	38
14. Postings and Transfers	38
14.A Posting of employees on transfer from other Universities	39
15. Confidential reports	40
16. Relinquishment of rights by members	40
17. Members absent from duty	40

Part III - Disciplinary Procedure

18. Definitions	41
19. Suspension	41
20. Report of Suspension	42
21. Continuance of Suspension in case of further enquiry	42
22. Continuance of Suspension in certain other cases	43
23. Modification or revocation of suspension	43
24. Subsistence allowance	43
25. Imposition of Penalties	44
26. Fine	46

27. Disciplinary Authority	46
28. Powers of Higher Authorities	46
29. Bar of Jurisdiction	46
30. Supersession	46
31. Inquiry	46
32. Formal Inquiry how and when ordered	47
33. Amendment of charges	47
34. Access to records	48
35. Inquiry into charges not admitted	48
36. Presentation of case	48
37. Adducing of evidence	48
38. Witnesses	49
39. Report of inquiry	49
40. Record of inquiry	49
41. Findings of disciplinary authority	49
42. Imposition of major penalty	50
43. Imposition of minor penalty	50
44. Communication of orders	50
45. Inquiry to be expeditious	50
46. Inquiry	50
47. Record of proceedings in respect of minor penalties	51
48. Joint inquiry in respect of two or more employees	51
49. Special procedure in certain cases	51
50. Order not appealable	51
51. Appeals against orders of Suspension	51
52. Appeal against Penalties	52
53. Appeal against other orders	52
54. Limitation	52
55. Form and contents of appeal	52
56. Submission of appeals	53
57. Withholding of appeals	53
58. Withholding of appeals to be communicated	53
59. Transmission of appeals	53
60. Appellate Authority's power to call for appeals withheld	54
61. No appeal from an order withholding an appeal	54
62. Appeal against Suspension	54

63.	Appeal against Penalties	54
64.	Implementation of orders on appeal	55
65.	Procedure when the authority who imposed penalty becomes the appellate authority	55
66.	Revision	55
67.	Time limit for revision	55
68.	Submission of Report	56
69.	Extension of the jurisdiction of the Director of Vigilance Investigation to the University	56
Part IV - Leave		
70.	Leave other than casual leave	57
71.	Casual Leave	57

CHAPTER 5
The Senate
(Pages 59-81)

1.	Powers of the Senate	59
2.	Meetings	60
3.	Special meetings of the Senate	60
4.	Notice for an ordinary meeting	61
5.	Despatch of Annual Report etc. to the members	61
6.	Notice of Resolutions	61
7.	Admissibility of Resolutions	61
8.	Issue of Preliminary Agenda	62
9.	Notice of Amendments	62
10.	Resolutions on Ordinances, Regulations etc.	63
11.	Admissibility of Amendments	63
12.	Issue of Final Agenda	63
13.	Business at Special Meetings	63
14.	Agenda for Special Meeting convened on requisition	63
15.	Hours of Meeting	64
16.	Chairman of Meeting	64
17.	Quorum	64
18.	Dissolution of Special Meetings	65
19.	Adjourned Meetings	65
20.	Notice of Adjourned Meetings	65
21.	Questions and Answers	65

22.	Admissibility of Questions	65
23.	Notice of Questions	66
24.	Vice-Chancellor to decide Admissibility	66
25.	Disallowance of Questions	66
26.	Answers to Questions	67
27.	Order of Business	67
28.	Motions for Change in the Order of Business	67
29.	Answering of Questions	68
30.	Supplementary Questions	68
31.	Disallowance of Supplementary Questions	68
32.	Persons to Answer Supplementaries	68
33.	Supplementaries Demanding Notice	68
34.	Discussion on Questions and Answers	68
35.	Time-limit	68
36.	Correction of mistakes in the agenda	68
37.	Adjournment Motions	68
38.	Motions without Notice	69
39.	Amendment to Resolution	70
40.	Amendments without Notice	70
41.	Restriction on Amendments	70
42.	Form of Motion	70
43.	Chair to permit other members to move Motion	70
44.	Motion to be seconded	70
45.	Order of Amendments	71
46.	Forms of Amendments	71
47.	Scope of Amendment	71
48.	Splitting up of Resolutions	71
49.	Withdrawals of motions	71
50.	Bar on similar motions	72
51.	Lapse of resolution	72
52.	Ruling out of order a motion	72
53.	Priority of motions	72
54.	Restriction on negatived motions	72
55.	Motion on Ordinance	72
56.	Motion on Regulation	73
57.	Motion for reconsideration of a previous decision	73

58.	Motion for appointment of a Committee	73
59.	Motion for remitting any matter to an authority	74
60.	Motion for adjournment	74
61.	Motion for resolving into a Committee	75
62.	Motion for Dissolution	75
63.	Motion to pass to the next business on the Agenda	75
64.	Closure motion	75
65.	Speeches when allowed	76
66.	Order of Speech	76
67.	Speeches how often permitted	77
68.	Personal explanation when allowed	77
69.	Statement when allowed	77
70.	Right of reply for mover	77
71.	No speech after reply	78
72.	Duration of Speeches	78
73.	Speeches by Chairman	78
74.	Statement by the Chairman	78
75.	Point of Order	78
76.	Motions to be put to vote	78
77.	Voting	79
78.	Manner of taking votes	79
79.	Power of Chairman	79
80.	Procedure when the Chairman is on his legs	79
81.	Rulings of the Chairman	80
82.	Maintenance of Order	80
83.	Suspension of meetings	80
84.	Reconsideration of Previous decisions	80
85.	Procedure in matter not provided for	80
86.	Admission of Visitors and Press	80
87.	Proceedings	80
88.	Protests	80
89.	Procedure to be followed in Committee	81
90.	Confirmation of a Resolution	81
91.	Validity of Proceedings in certain cases	81
92.	Expenditure in excess of budget allotments	81
93.	Consideration of the Audit Report by the Senate	81

CHAPTER 6**The Syndicate**

(Pages 82-90)

1.	Convening of Syndicate meetings	82
2.	Quorum for Syndicate meeting	82
3.	Powers and duties	82
4.	Financial Powers	87
5.	Investigation into the affairs of Private Colleges	88
6.	Instruction for maintaining efficiency of Private Colleges	88
7.	Conditions of employment of teaching staff in affiliated Colleges	88
8.	Action for violation	89
9.	Financial Estimates	89
10.	Annual Accounts, Annual Report, Audit Reports and Financial Estimates	89
11.	Financial and Account Rules	90
12.	Review of accounts and working of Endowments	90
13.	Printing of Proceedings of the Syndicate	90
14.	Discretionary Power of the Chairman to determine Procedure	90
15.	Validity of Proceedings in certain cases	90

CHAPTER 7**The Academic Council**

(Pages 90-93)

1.	Meetings	90
2.	Quorum for the meeting of the Academic Council	90
3.	Special Meetings	90
4.	Chairman	90
5.	Validity of proceedings in certain cases	91
6.	Notice of Meeting	91
7.	Date for forwarding resolution	91
8.	Resolution to be placed on the agenda paper	91
9.	Despatch of agenda paper	91
10.	Notice of Amendment	91
11.	Procedure at Meetings	92
12.	Proceedings	92

13.	Objection to Proceedings	92
14.	Standing Committee of the Academic Council	92
15.	Special Invitees	92
16.	Powers of the Committee	92
17.	Chairman of the Committee	92
18.	Opinion by Circulation	92
19.	Membership of the Principal of a College of Oriental Languages not being a Dean of Faculty nominated by rotation.	93

CHAPTER 8
The Students' Council
(Pages 93-95)

1.	Constitution of Students' Council	93
2.	Manner of Constitution	93
3.	Term of Office of members	93
4.	Manner of Selection of Secretary	93
5.	Meeting of the Students' Council	93
6.	Procedure for conduct of meetings in certain cases	93
7.	Quorum	93
8.	Convening of Special Meetings	94
9.	Validity of proceedings in certain cases	94
10.	Notice for a meeting of Students' Council	94
11.	Notice of Resolutions	94
12.	Resolution to be placed on the agenda paper	94
13.	Despatch of agenda paper	94
14.	Notice of Amendment	94
15.	Procedure at meetings	95
16.	Proceedings	95
17.	Functions of the Students' Council	95
18.	Laying of Periodical Reports	95

CHAPTER 9
The Finance Committee
(Pages 96-98)

1.	Constitution of the Finance Committee	96
2.	Quorum for a meeting of the Finance Committee	96

3.	Term of Office of members	96
4.	President	96
5.	Meetings of the Finance Committee	96
6.	Annual Accounts and Financial Estimates	96
7.	Limits of expenditure	96
8.	Consultation of Finance Committee	97
9.	Powers and Functions of the Finance Committee	97
10.	Delegation of Powers of the Finance Committee	98
11.	Validity of Proceedings in certain cases	98

CHAPTER 10
Faculties
(Pages 98-101)

1.	Faculties	98
2.	Departments	99
3.	Eligibility to vote in certain cases	99
4.	Dean	99
5.	Omitted	99
6.	Temporary absence of Deans	99
7.	Duties of the Dean	99
8.	Absence from meetings	99
9.	Powers of the Faculty	99
10.	Meetings	100
11.	Joint meetings of Faculties	100
12.	Notice of meetings	100
13.	Quorum for meetings	100
14.	Conduct of business	101
15.	Annual meetings of a Faculty	101
16.	Reference to Board of Studies	101
17.	Minutes of meetings	101

CHAPTER 11
Boards of Studies
(Pages 101-106)

1.	Constitution	101
2.	Boards of each Department	102
3.	Election of Members from Boards of Studies	102
4.	Members of Boards of Studies	102

5.	Reconstitution of the Boards of Studies	103
6.	Appointment of Members of Boards of Studies	103
6A.	Removal of the members of the Boards of Studies	103
7.	Qualification of a Member of a Board of Study	103
8.	Chairman of the Board of Studies	104
9.	Duties of the Board of Studies	104
10.	Powers of Board of Studies	104
11.	Meetings of Boards of Studies	104
12.	Chairman to preside	105
13.	Quorum for the meeting of a Board of Study	105
14.	Procedure of the meeting of a Board of Study	105
15.	Minutes	106
16.	Opinion by Circulation	106

CHAPTER 12**Faculty of Arts**

(Pages 106-116)

1.	Degrees	106
2.	Degree of Bachelor of Arts (Two Year Course)	107
3.	Degree of Bachelor of Arts (Three Year Course)	107
4.	Degree of Bachelor of Journalism	107
5.	Degree of Bachelor of Library Science	107
6.	Degree of Bachelor of Library and Information Science	107
7.	Degree of Bachelor of Arts (Honours)	108
8.	Degree of Master of Arts	108
9.	Degree of Master of Communication	108
10.	Degree of Master of Journalism	109
10A.	Degree of Master of Communication and Journalism	109
11.	Degree of Master of Library and Information Science	109
12.	Degree of Master of Letters	109
13.	Degree of Master of Philosophy	112
14.	Degree of Doctor of Philosophy	112
15.	Degree of Doctor of Letters	114
16.	Diplomas	116
17.	Certificates	116

CHAPTER 13**Faculty of Social Sciences**

(Pages 117-124)

1.	Degrees	117
2.	Degree of Bachelor of Arts (Two year Course)	117
3.	Degree of Bachelor of Arts (Three year Course)	117
4.	Degree of Bachelor of Arts (Honours)	117
5.	Degree of Master of Arts	118
6.	Degree of Master of Social Work	118
7.	Degree of Master of Letters	118
8.	Degree of Master of Philosophy	121
9.	Degree of Doctor of Philosophy	121
10.	Degree of Doctor of Letters	123
11.	Diploma	124

CHAPTER 14**Faculty of Oriental Studies**

(Pages 125-132)

1.	Degrees	125
2.	Degree of Bachelor of Arts (Two Year Course)	125
3.	Degree of Bachelor of Arts (Three Year Course)	125
4.	Degree of Bachelor of Arts (Honours)	125
5.	Degree of Master of Arts	125
6.	Degree of Master of Letters	126
7.	Degree of Master of Philosophy	128
8.	Degree of Doctor of Philosophy	129
9.	Degree of Doctor of Letters	131
10.	Diplomas and Certificates	132

CHAPTER 15**Faculty of Fine Arts**

(Pages 133-139)

1.	Degrees	133
2.	Degree of Bachelor of Arts (Two Year Course)	133
3.	Degree of Bachelor of Arts (Three Year Course)	133
4.	Degree of Bachelor of Fine Arts (Five Year Course)	133
5.	Degree of Master of Arts	133
6.	Degree of Master of Letters	134

7.	Degree of Doctor of Philosophy	136
8.	Degree of Doctor of Letters	138
9.	Diplomas	139

CHAPTER 16
Faculty of Science
(Pages 140-149)

1.	Degrees	140
2.	Degree of Bachelor of Science (Two Year Course)	140
3.	Degree of Bachelor of Science (Three Year Course)	140
4.	Degree of Bachelor of Science (Honours)	140
5.	Degree of Master of Science (By Examination)	141
6.	Degree of Master of Science (By Research)	141
7.	Degree of Master of Philosophy	144
8.	Degree of Doctor of Philosophy	144
9.	Degree of Doctor of Science	148
10.	(Deleted)	

CHAPTER 17
Faculty of Commerce
(Pages 149-152)

1.	Degrees	149
2.	Degree of Bachelor of Commerce (Two Year Course)	149
3.	Degree of Bachelor of Commerce (Three Year Course)	149
4.	Degree of Master of Commerce	150
4A.	Degree of Master of Philosophy	150
5.	Degree of Doctor of Philosophy	150
6.	Diplomas	152

CHAPTER 18
Faculty of Law
(Pages 153-157)

1.	Degrees	153
2.	Degree of Bachelor of Laws (Two Year Course) (Transitory)	153
3.	Degree of Bachelor of Laws (Three Year Course)	153
3A.	Degree of Bachelor of Laws (Five Year Course)	153
3B.	Degree of Bachelor of Academic Law	154
4.	Degree of Master of Laws	154
4A.	Degree of Master of Business Law	154
5.	Degree of Doctor of Philosophy	154
6.	Degree of Doctor of Laws	157
7.	Diplomas	157

CHAPTER 19
Faculty of Education
(Pages 157-160)

1.	Degrees	157
2.	Degree of Bachelor of Education	157
3.	Degree of Master of Education	158
3A.	Degree of Master of Philosophy	158
4.	Degree of Doctor of Philosophy	158

CHAPTER 20
Faculty of Engineering and Technology
(Pages 161-170)

1.	Degrees	161
2.	Degree of Bachelor of Science (Engineering) (Transitory)	161
2A.	Degree of Bachelor of Technology	161
3.	Degree of Bachelor of Architecture	162
4.	Degree of Bachelor of Science (Technology)	162
5.	Degree of Master of Science (Engineering) (By Examination)	162
5A.	Degree of Master of Technology	162
5B.	Degree of Master of Planning (Housing)	163
6.	Degree of Master of Science (Engineering) (By Research)	163
7.	Degree of Doctor of Philosophy	165
8.	Degree of Doctor of Science	168
9.	Diplomas and Certificates	168

POST GRADUATE DIPLOMA COURSES IN ENGINEERING

10.	Conditions for Admission	169
11.	Duration of the course and the course of study	169
12.	Branches of study	169
13.	Subject of study and scheme of examinations	169
14.	Pass requirements	170
15.	Results and Classifications	170
16.	Withdrawal of candidates from examinations	170

CHAPTER 21
Faculty of Medicine
(Pages 171-179)

1.	Degrees	171
----	---------	-----

2.	Degree of Bachelor of Medicine and Surgery	171
3.	Degree of Bachelor of Pharmacy	172
4.	Degree of Bachelor of Science (Nursing)	172
5.	Degree of Bachelor of Science (Medical Laboratory Technology)	172
6.	Master of Science	173
7.	Master of Surgery	173
8.	Degree of Master of Pharmacy	173
8A.	Degree of Master of Science (Nursing)	174
9.	Doctor of Medicine	174
10.	Degree of Master of Chirurgery	174
10A.	Degree of Master of Chirurgery (Three Years)	174
11.	Degree of Doctor of Medicine (Two Years)	175
11A.	Degree of Doctor of Medicine (Three Years)	175
12.	Degree of Doctor of Philosophy	175
13.	Diplomas	179

CHAPTER 22
Faculty of Ayurveda
(Pages 180-181)

1.	Degrees	180
2.	Bachelor of Ayurvedic Medicine	180
2A.	Ayurvedacharya-Bachelor of Ayurvedic Medicine and Surgery	180
3.	Degree of Bachelor of Pharmacy (Ayurveda)	181
4.	Degree of Bachelor of Science (Nursing) (Ayurveda)	181
5.	Ayurved Vachaspati-Doctor of Medicine (MD Ayurveda)	181
6.	Diploma	181

CHAPTER 23
Faculty of Dentistry
(Pages No. 182-186)

1.	Degrees	182
2.	Degree of Bachelor of Dental Surgery	182
3.	Master of Dental Surgery	183
4.	Degree of Doctor of Philosophy	183

CHAPTER 23 A
Faculty of Homoeopathy
(Pages 187-188)

1.	Degrees	187
----	---------	-----

2.	Degree of Bachelor of Homoeopathic Medicine and Surgery	187
3.	Doctor of Medicine	188

CHAPTER 23 B
Faculty of Management Studies
(Pages 188-192)

1.	Degrees	188
1A.	Degree of Bachelor of Business Administration	188
2.	Degree of Master of Business Administration	189
2A.	Degree of Master of Tourism Administration (MTA)	189
3.	Degree of Doctor of Philosophy	189

CHAPTER 23 C
Faculty of Physical Education
(Pages 193-195)

1.	Degrees	193
2.	Bachelor of Physical Education	193
3.	Master of Physical Education	193
4.	Doctor of Philosophy	193

CHAPTER 23 D
Faculty of Applied Sciences
(Pages 196-202)

1.	Degrees	196
2.	Degree of Bachelor of Science (Computer Science)	196
3.	Degree of Bachelor of Science (Electronics)	197
4.	Master of Science (Science Communication & Development)	197
5.	Master of Science (Computer Science)	198
5A.	Master of Science (Environmental Science)	198
5B.	Master of Science (Bio-technology)	198
6.	Degree of Master of Computer Application	198
7.	Degree of Master of Technology (Futures Studies)	199
7A.	Degree of Master of Technology in Computer Science)	199
7B.	Degree of Master of Technology in Opto Electronics	200
8.	Degree of Master of Philosophy in Futures Studies	200
9.	Degree of Doctor of Philosophy	200
10.	Diplomas and Certificates.	202

CHAPTER 24
Affiliation of Colleges

(Pages 203-212)

**Procedure to be adopted in granting affiliation of new
Colleges and new Courses**

1.	Date of application	203
2.	Form of application	203
3.	Application for additional affiliation	204
4.	Application to be made by whom	204
5.	Application fee	204
5A.	Fee for sending Inspection Commission	204

**Procedure to be adopted by the Syndicate on receipt of
application for affiliation, etc.**

6.	Power of the Syndicate to grant affiliation, etc.	204
7.	Procedure on receipt of application	205
8.	Local enquiry	205
9.	Grant of affiliation	205
10.	Separate affiliation	205
11.	Combination of optional subjects	205
12.	Conditional affiliation	206
13.	Withdrawal of applications	206
14.	Withdrawal or suspension of affiliation	206
15.	Suspension of instruction in course of subjects	206
16.	Presentation of candidates for examinations	206
17.	Privileges of Staff and Students	206
18.	Grant-in-aid	207
19.	Conditions to be satisfied by affiliated Colleges	207
20.	Constitution of College Council	207
21.	Principal's Responsibilities	208
22.	Financial stability	208
23.	Financial Guarantee	208
24.	Matters to be satisfied by Colleges	209
25.	Proportion of teachers to students	209
26.	Facilities for women students	209
27.	Residence of students	210
28.	Facilities for games etc.	210

29.	N. C. C. or N. S. C. or N. S. O. or N. S. S. etc.	210
30.	Medical Inspection	210
31.	Conditions for admission of students	210
32.	Maintenance of discipline	210
33.	Tuition and other fees	210
34.	Vacations and Holidays	210
35.	Attendance at classes in religion	210
36.	Inspection of Colleges	210
37.	Maintenance of Registers and Records	211
38.	Inspection of Registers	211
39.	Additional affiliation	212

Additional provisions for Post-Graduate Course

40.	Conditions for obtaining permission to provide instruction in Post-Graduate Courses of Study	212
-----	--	-----

CHAPTER 25

Governing Bodies for Private Colleges

(Pages 213 - 215)

1.	Constitution of Governing Body for Private Colleges under Unitary Managements	213
2.	Nomination of a person by the University	213
3.	Election of a permanent teacher to the Governing Body	213
4.	Election of a person by the permanent members of the non-teaching staff of the Private colleges	214
5.	Election dispute	214
6.	Election by virtue of office	214
7.	Disqualification	214
8.	Rules regarding the working of the Governing Body	214
9.	Constitution of the first Governing Body	215

CHAPTER 26

Managing Councils for Private Colleges

(Pages 215-217)

1.	Constitution of Managing Council for Private Colleges under Corporate Management	215
----	--	-----

2.	Nomination of a person by the University	215
3.	Election of two permanent teachers to the Managing Council	215
4.	Procedure for appointment of a Principal to the Managing Council	216
5.	Election of one person by the permanent members of the non-teaching staff of all the private colleges	216
6.	Election Dispute	217
7.	Election by virtue of office	217
8.	Disqualification	217
9.	Rules regarding the working of the Managing Council	217
10.	Constitution of first Managing Council	217

CHAPTER 27

Degrees, Diplomas, Certificates and Titles

(Pages 217-222)

1.	Degrees of the University	217
2.	Diplomas and Certificates	220
3.	Titles in Oriental Studies	222
4.	Eligibility	222
5.	Award of Degrees, Diplomas etc.	222
6.	Degrees etc., conferred by the Travancore University	222
7.	Students of the Kerala University constituted under the Kerala University Act, 1969	222

CHAPTER 28

Honorary Degrees

(Page 223)

1.	Person on whom Honorary Degrees may be conferred	223
2.	Conferment	223
3.	Presentation of persons	223
4.	Authentication	223
5.	Degrees to be conferred	223

CHAPTER 29

Institution or Fellowships, Scholarships, Studentships etc.

(Pages 224-226)

1.	Awards	224
2.	University Research Fellowships	224
3.	Selection Committee	224
4.	Deputation and grant-in aid	224

5.	Suspension or cancellation	224
6.	No award if no deserving candidate	225
7.	Vacancies	225
8.	Endowed Research Scholarships and Fellowships	225
9.	Special Grants and Prizes in aid of Research	225
10.	Consultation of Dean	225
11.	Condition of Bond	225
12.	Obligation of recipients	225
13.	Prizes for original work	225
14.	Expenditure	225
15.	Facilities for research	225
16.	Non-stipendary workers	226

CHAPTER 30

Register of Matriculates

(Pages 226-227)

1.	Persons to be registered	226
2.	Other categories to be registered	226
3.	Particulars of the Register	226
4.	Fees	227
5.	Date of Receipt of Forms	227
6.	Migration and Re-admission	227

CHAPTER 31

Withdrawal or Cancellation of Degrees, Diplomas, Titles, etc.

(Page 228)

1.	Procedure	228
----	-----------	-----

CHAPTER 32

Register of Donors

(Page 228)

1.	Maintenance of a Register of Donors	228
----	-------------------------------------	-----

CHAPTER 33

Recognized Institutions

(Pages 228 - 230)

1.	Institutions to be recognized	228
2.	Standard of the Institutions	229
3.	Applications	229
4.	Enquiry and grant of recognition to Institution	229
5.	Inspection of recognized Institutions	230
6.	Withdrawal of recognition from Institutions	230

CHAPTER 34**Inter - Collegiate Teaching and University Lectures**

(Pages 230- 231)

1.	Inter-Collegiate Teaching	230
2.	Arrangement for Lectures	230
3.	Lectures by eminent persons	230
4.	Attendance	231

CHAPTER 35**Recognition of Hostels**

(Page 231)

1.	Recognition of Hostels	231
----	------------------------	-----

CHAPTER 36**Board for Adjudication of Student's Grievances**

(Pages 231 - 232)

1.	Constitution	231
2.	Term	232
3.	Casual vacancies	232
4.	Receipt of or entertaining of complaint	232
5.	Procedure of the Board	232

CHAPTER 37**University Departments**

(Page 233)

1.	Department of Study and Research	233
2.	Names of Departments of Study and Research	233

CHAPTER 38**Procedure for Making Ordinances**

(Pages 234-235)

1.	Authority to initiate Ordinance	234
2.	Suspension of Ordinance	235

CHAPTER 39**Procedure for Making Regulations**

(Page 235)

1.	Authority to initiate Regulations	235
2.	Consultation with Faculties	235
3.	Laying of Regulations before the Senate	235
4.	Suspension of operation of Regulation	235

CHAPTER 40**Legal Adviser and Standing Counsel**

(Page 236)

CHAPTER 41**The Kerala University Fund and the Manner of its Utilization etc.**

(Pages 236-238)

1.	Objects to which the University Fund may be applied	236
2.	Restriction of expenditure not included in the Budget	237
3.	Receipts and Disbursement	237
4.	Payments	237
5.	Unspent balance	237
6.	Powers of the Registrar to draw Establishment Bills etc.	237
7.	Maintenance of Accounts	238
8.	Assets Register	238
9.	Accounts regarding Construction	238
10.	Custody of Securities etc.	238
11.	Release of Securities etc.	238

Annexure

Form A (Statute 15, Ch. 4)	238-241
Table of Amendments	242-264