File Ref.No.26218/AC A II/2020/UOK

UNIVERSITY OF KERALA

(Abstract)

M.A Degree Programme in Public Administration – Revised Scheme & Syllabus for affiliated colleges and SDE with effect from 2020 admissions – Approved – Orders issued

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AC A II

3447/2020/UOK   Dated: 04.11.2020

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*Read:-*1. .U.O.No.Ac.AII/2/31968/M.A.Pub.Administration/2013 dated 27.06.2013

2.Item no IV.H.I of the Minutes of the meeting of the Faculty of Science held on 13th August , 2020

3.Item no II.viii of the Minutes of the meeting of the Academic Council held on 27th August , 2020

ORDER

The syllabus of M.A Degree Programme in Public Administration had been revised as per U.O read as (1) above.

The Academic Council vide paper read as (3) above approved the revised scheme and syllabus for M.A Degree Programme in Public Administration for Affiliated Colleges and SDE as recommended by the Chairperson, Board of Studies in Public Administration and as endorsed by the Faculty of Social Sciences vide paper read as (2) above.

The revised syllabus will come into effect from 2020 admissions onwards.

A copy of the syllabus is appended.

Orders are issued accordingly.

ANITHA D

DEPUTY REGISTRAR
For REGISTRAR

To

1) PS to VC/PVC
2) PA to Registrar/CE
3) The Dean, Faculty of Social Sciences.
4) The Chairperson, BoS in Public Administration.
5) Principals of the colleges offering MA Public Administration.
6) The Director, Computer Center/SDE
7) JR(Acad)/JR(Exams II)
8) DR(Acad)/DR(Exams IV)/DR (EB & MNC)
9) AR(Acad)/AR(PG Semester) /AR (EB)
10) IT Cell/Ac.H
11) Academic sections, SDE
12) Tabulation sections,Concerned

13) Librarian, University Library,Tvpm/Kvtm

14) PRO/RO/Enquiry

15) Stock File/File Copy

Forwarded / By Order

Sd/-

Section Officer

UNIVERSITY OF KERALA

M A PUBLIC ADMINISTRATION
Syllabus for Colleges and School of Distance Education
January 2020-21 Onwards

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Chairman, PG Board of Studies: - Dr Ajitha.S, Assistant Professor of Public Administration. School of Distance Education, University of Kerala, Thiruvananthapuram

Members PG Board of Studies contributed

1. Dr Sajin Thomas
2. Dr Archa Arun
3. Dr Rekha Nair

External Expert contributed

Dr Alexander, Dr Prakash Pillai, Mrs Malukutty

Signature
Dr Ajitha S
Chairperson, PG Board of Studies in Public Administration

Structure of the Programme

Semester	Course Code	Name of the Course	No. of Credits	Max Marks		
				CA	ESA	Total
I	PAD-C- 411	Theories and Concepts of Public Administration	4	25	75	100
	PAD-C- 412	Indian Government and Politics	4	25	75	100
	PAD -C- 413	Public Personnel Administration in India	4	25	75	100
	PAD -E- 414	Administrative Thinkers	4	25	75	100
	PAD -E- 415	Changing Facets of Public Sector Undertakings in India	4	25	75	100
	PAD – E 416	Administrative Law	4	25	75	100

Semester	Course Code	Name of the Course	No. of Credits	Max Marks		
				CA	ESA	Total
II	PAD-C- 421	Research Methodology	4	25	75	100
	PAD-C- 422	Comparative Public Administration	4	25	75	100
	PAD -C- 423	Public Policy and Analysis	4	25	75	100
	PAD -E- 424	Media and Public Relations	4	25	75	100
	PAD -E- 425	Labour Legislation and Administration	4	25	75	100
	PAD – E 426	Essentials of Business Administration	4	25	75	100

Semester	Course Code	Name of the Course	No. of Credits	Max Marks		
				CA	ESA	Total

Semester	Course Code	Name of the Course	No. of Credits	CA	ESA	Total
III	PAD-C- 431	Issues in Indian Administration	4	25	75	100
	PAD-C- 432	Financial Administration	4	25	75	100
	PAD -C- 433	Development Administration and Decentralized Governance in India	4	25	75	100
	PAD -E -434	Human Rights in India	4	25	75	100
	PAD -E- 435	Police Administration	4	25	75	100
	PAD – E 436	Criminal Justice	**4**	25	75	100

Semester	Course Code	Name of the Course	No. of Credits	Max Marks		
				CA	ESA	Total
IV	PAD-C- 441	Rural Governance in India	4	25	75	100
	PAD-C- 442	Green Governance and Disaster Management	4	25	75	100
	PAD -C- 443	International Organizations and Administration	4	25	75	100
	PAD -C- 444	Organizational Behaviour	4	25	75	100
	PAD -E- 445	Developmental issues in Contemporary India	4	25	75	100
	PAD – E 446	Rural Governance in Kerala	**4**	25	75	100
	PAD –E-447	Gender Politics	4	25	75	100
	Dissertation		4			100
	Comprehensive Viva –Voce		4			100

SEMESTER I

COURSE CODE: PAD - C- 411

COURSE TITLE: THEORIES AND CONCEPTS OF PUBLIC ADMINISTRATION (CORE) CREDITS: 4

AIM: The course aims at giving the students a clear and critical understanding about Theories and Concepts of Public Administration. Within this broader objective, it specifically focuses on Various theories and related studies focused on the meaning, structure and functions of administration in all forms.

COURSE DESCRIPTION: Students would be encouraged to study the nature and concepts of public administration. It facilitates them to understand the origin and changing perspectives in public administration. It also helps the students to critically evaluate how governments steer societalissues.

COURSE CONTENT

MODULE–I   INTRODUCTION TO PUBLICADMINISTRATION

Meaning, Nature, Scope and Significance of Public Administration-Evolution of Public Administration- from Dichotomy to Governance-Inter disciplinary approaches to the study of Public Administration (Sociology, Political Science, Psychology, Economics, Management, Law) Public and Private Administration.

MODULE–II   APPROACHES TO PUBLICADMINISTRATION

Comparative Public Administration, Structural- Functional Approach, Ecological Approach, Rational Choice Approach, Public Choice Approach.

MODULE–III   THEORIES OF ADMINISTRATION

Scientific management Theory (F.W. Taylor), Classical Theory (Fayol, Gullick & Urwick) Bureaucratic Theory (Max Weber), Human Relations Theory (Elton Mayo) Behavioural Approach (M.P.Follet, Chester Bernard) Decision making Theory (Herbert Simon) Systems Theory (David Easton , Nobert Wiener)

MODULE–IV   THEORIES OF MOTIVATION ANDLEADERSHIP

Motivation Theories (Abraham Maslow, Herberg, Mc. Gregor , VictorVroom,   Chris Argyris, EdgarSchein)
Leadership Theories (Blake & Moutain, Rensis Likert)

MODULE–V   RECENT TRENDS INADMINISTRATION
New Public Administration, Minnow brook Conferences, New Public Management,
Good Governance – Concepts and Applications, E - Governance, M- Governance.

References
Core Reading

Arora, R.K.(1979), Perspectives in Administrative Theory , New Delhi, Associated Publishing

Awasthi, A. and S.R.Maheshwari (2004) Public Administration, , Agra, LaxmiNarainAggarwal

Basu, Rumki (2006), Public Administration: Concepts and Theories, New Delhi, Sterling Publishers pvt.Limited.

Bhattacharya Mohit(2008) New Horizons of Public Administration, New Delhi, Jawahar Publishers & Distributors

Chakrabarty, Bidyut(2007), Reinventing Public Administration: The Indian Experience,New

Delhi,Orient Longman.

Fadia, B.L. andKuldipFabia (2000) Public Administration: Administration Theories and Concepts, Agra, SahityaBhawan Publication

Goel, S.L., (2002) Advanced Public Administration, New Delhi, Deep and Deep.

House.

Jena, Saroj Kumar (2001) Fundamentals of Public Administration, New Delhi, Anmol Publications (P) Ltd.,

Maheswari, Sri Ram., (1998) Administrative Theory : An Introduction, New Delhi, Mac Millan India Ltd.

Osborn, David and Ted Gaebler (1992) Reinventing Government : How the Entrepreneurial Spirit is Transforming the Public Sector, New Delhi, Prentice Hall of India

Prasad, D. Ravindra ,Y. Pardhasaradhi and V. S. Prasad (2017) Administrative Thinkers, Sterling publications ,Third Edition

Prasad., L.M. (2001) Organisation Theory and Behaviour, Delhi, Sultan Chand and Sons.

Rao, V.S.P. and P.S. Narayanan (1990) Organisation Theory and Behaviour, Delhi, Konark Publications (P) Ltd.,

Additional Reading

Frederickson, H.George (1990) New Public Administration, Alabama University of Alabama Press

Gulick, Luther &L.Urwick (Ed.)(1937) Papers on the Science of Administration, New York Institute of Public Administration

Henry, Nicholas (2001) Public Administration and Public Affaris, Prentice Hall of India,.

Henry, Nicholas (2012)Public Administration and Public Affairs, New Jersey, Prentice Hall, 12thedition

Herbert, Simon (1976) Administrative Behavior, New York, Free Press

Herzberg, Frederick (1966) Work and the Nature of Man, Cleveland,The World Publishing Company

Nigro ,Felix A. (1965) Modern Public Administration, New York, Harper and Row

Riggs, F. W. (1961) Ecology of Public Administration, New York, Asia Publications

Taylor , F.W., Scientific Management, New York, HarpersBrothers

Waldo, Dwight (1948) The Administrative State, New York,Ronald

Waldo, Dwight(1956) Perspective on Public Administration, University of Alabama Press New York,

Weber, Max (1964) The Theory of Social and Economic Organization, New York,The FreePress,

White , L.D. (1955)Introduction to the Study of Public Administration, , New York, MacMillan

COURSE CODE: PAD – C – 412

COURSE TITLE: INDIAN GOVERNMENT AND POLITICS(CORE)

CREDITS   4

AIM- The objective of the course is to make the students understand the constitutional developments and familiarize the Indian Political System

COURSECONTENT

MODULE I- SOCIAL AND IDEOLOGICAL BASE OF THE CONSTITUTION
Constitutional Developments, Organisation of the Constituent Assembly- Philosophy of the Constitution

MODULE II- RIGHTS AND DUTIES

Fundamental Rights: Nature and Characteristics.

Directive Principles of State Policy, Fundamental Duties

MODULE III - UNION GOVERNMENT

Legislature-Parliament-Lok Sabha-Rajya Sabha-Composition,Powers and Functions

Executive-President-Prime Minister-Council of Ministers

Judiciary-Supreme Court-High Court-Composition, Powers and Functions

MODULE IV- FEDERAL INSTITUTIONS AND PROCESS

Government Structure-Centre, State and PRIs

Centre-state Relations-Legislative, Administrative & Financial.

Finance Commissions, Zonal Council & NITI Aayog

MODULE V- GRASS ROOT DEMOCRACY

Panjayati Raj in India- Gandhian Concept-**73rd**and **74th**Amendments

Study on Select Constitutional Cases:

1. A K Gopalan Vs State of Madras, AIR 1950 SC27
2. Golaknath Vs State of Punjab, AIR 1967 SC1643
3. Kesavananda Bharathi Vs State of Kerala, AIR 1973 SC1461
4. Maneka Gandhi Vs Union of India, AIR SC597

References

Core readings:

Austin Granville (1999) The Indian Constitution: Corner Stone of a Nation,Oxford,OUP

Austin Granville (2000) Working of a Democratic Constitution,Delhi,Oxford.

Bakshi P N (2008) the Constitution of India,Allahabad,Law Publishers

Basu D D (1981) The Shorter Constitution of India, New Delhi, Prentice-Hall of India

Basu D D (2000) A Introduction to the Constitution of India,Nagpur,Wadhwa

Jain M P (2008) Indian Constitutional Law,Delhi, Butterworths

Jones Morris (1964) The Government and Politics of India, London,Hutchison University Library

Pandey J N (2010) The Constitutional Law of India,Central Law Agency, Allahabad

Pylee M V (1995) An Introduction to the Constitution of India, New Delhi,Vikas

Verma and Kusum (eds.)(2000) fifty Years of the Supreme Court of India, New Delhi,Oxford

Additional Readings:

Beren Schot Ward(2012 Riot Politics: Hindu-Muslim Violence and the Indian State, Columbia/Hurst, Columbia University Press

Bhargava Rajeev, Helmut Reifeld (eds.)(2005) Civil Society, Public Sphere And Citizenship: Dialogues and Perceptions New Delhi,Sage

Ganguly Sumit and Rahul Mukerji (2011) India Since 1980,New York, Cambridge University Press)

COURSE CODE: PAD - C – 413

COURSE TITLE: PUBLIC PERSONNEL ADMINISTRATION IN INDIA (CORE)

CREDITS:4

Course: Public Personnel administration in India   **Credits:4**

Course Outcomes: At the end of the course the students should be able to

CO	CO Statement
CO 1	Understand the concept of Public Personnel Administration in India
CO2	Identify the need and importance of Personnel Planning
CO 3	Analyze the recruitment Process in India
CO 4	Evaluate the Process of Civil Service Training in India
CO 5	Identify the motivational factors of Public Personnel
CO 6	Illustrate the control and disciplinary actions concern to Public Personnel
CO 7	Apply the concept and Knowledge of HRM in Public Personnel Administration
CO 8	Understand the changing trends in HRM and Public Personnel System
CO 9	Design a model of Public Personnel System covering all activities from recruitment to retirement

COURSE CONTENT:

MODULE I - INTRODUCTION
Meaning, Definition – Objectives – Scope of Personnel Administration and Human Resource Management . Public Personnel Administration – Concept, Nature, Scope and Significance.

MODULE II - PERSONNEL PLANNING
HR Planning – Need and Importance, Recruitment – methods, Recruitment Practices in India - UPSC, SPSC and JPSC, Civil Service recruitment in India.

MODULE III -TRAINING
Concept of Training – Methods of Training – Types of Training, - Theories of Training. Civil Service Training in India. Placement –Concept and practice

MODULE IV - PERSONNEL MOTIVATION AND CONTROL
Performance Appraisal, Promotion, Transfer, Demotion, Employee Discipline – Procedures of Disciplinary action, Morale of employees – Code of Conduct.

MODULE V - DEVELOPMENTS IN HRM

Corporatization and International Mobility of Human Resources, Challenges faced by Global HR Functions, HRD, HR Auditing, Changing Concept ofEmployment.

References
CoreReading:
Aswathappa, K(2005) Human Resource and Personnel Management, NewDelhi, Tata McGrawHill

Bhargava, P.P.(1990) Issues in Personnel management, Jaipur, Printwell Publishers

FIlipo, B. Edwin. (1984) Principles of Personnel Management, Singapore, McGraw Hill

Ghosh, P. (1975) Personnel Administration, New Delhi, Sudha Publication

Goel, S.L. (2002) Public Personnel Administration, New Delhi, Deep and Deep Publication

Goel, S.L. and Shalini Rajneesh (2002) Public Personnel Administration: Theory and Practice, New Delhi, Deep and Deep Publications

Goel, S.L. Public Personnel Administration, New Delhi, Deep and Deep Publications.

Jain C.M. (2003) Public Personnel Administration, College Book Depot, Jaipur

Puri, K.K (2005) Personnel Administration and Financial Administration in India, Jalandhar, Bharat Publishers

Singh, Sahib and Swinder Singh (2004) Public Personnel and Financial Administration, Jalandhar, New AcademicPublishers

Singhet, A.K. (2005) Human Resource Management, New Delhi, Sun India Publications

Verma, S.P. and S.K. Sharma (1985) Comparative Public Administration, New Delhi, lIPA

Additional Reading :

Administrative Reforms Commission Report on Personnel Administration (2010) New Delhi

Ban Carolyn, Norma Riccucci(1991), Public Personnel Management: Current Concerns,Future

Challenges, London, Longman

Cozzetto.A, Don, Theodore.B.Pedeliski& Terence .J.Tipple(1996), Public Personnel Administration : Confronting the Challenges of Change, New Jersey, Prentice Hall

David, C. (1996)Politics in Indian Administration From ICS to IAS, Oxford UniversityPress

Dessler Gary, BijuVarkkey(2009) Human Resource Management, New Delhi, Pearson Education India

Government of India (1967) Report on Personnel Administration Administrative Reforms Commission, New Delhi, Manager of Publications

Hays, S.W. and R.C. Kearney (2003) Public Personal Administration: Problems and Prospects, New Jersey, Prentice Hall

Kalinger David E.(1986) Public Personnel Management, , New Jersey, Englewood Cliffs

O"Stahl, Glenn (1983) Public Personnel Administration, New York, Harper and Row Publishers

Pierre, J. (ed.)(1995) Bureaucracy in the Modern State, Aldershot, Edward Elgar

Report of the seventh Central Pay Commission, Government of India, Publications Division.

Sadasivan, S.N.(2002) Productivity And Efficiency In Administration, New Delhi, Phoenix PublishingHouse

Singh, Hoshir and D.P. Singh Ed (1990) Indian Administration, Jaipur, Alekh Publishers

Stahl, O.G. (1971) Public Personnel Administration, New Delhi, Oxford University Press

COURSE CODE: PAD – E - 414
COURSE TITLE: ADMINISTRATIVE THINKERS (ELECTIVE)
CREDITS: 4

AIM:

The Course aims at provides an account of the ideas and contributions of Administrative thinkers to the discipline. More Focus on thinker"s life, writings, contributions to the theory and critical evaluation.

COURSE DESCRIPTION:

To familiarize the student-reader with the writings of eminent thinkers. Provide frame work for further study and research. And also help the students to examine the theory and its applicability in contemporary organizations.

COURSE CONTENT:

MODULE I- EVOLUTIONARY THINKERS

Kautilya, Woodrow Wilson, L D White

MODULE II -CLASSICAL THINKERS

F W Taylor,Henry Fayol, Luther Gullick, Lyndal Urwick,Max Weber

MODULE III- BEHAVIOURAL THINKERS

Elton Mayo, Chester Barnard,Mary Parker Follet,Herbert Simon, Abraham Maslow,Frederick Herzberg, Victor Vroom,D.McGregor,Peter Drucker,Renis Likert,Chris Argyris

MODULE IV-ECOLOGICAL THINKERS

J M Gaus, Robert Dahl,F W Riggs,Dwight Waldo

MODULE V- GOVERNANCE THINKERS

Hebermas, Anthony Giddens,Daniel Bell,George Frederickson,Richard Heeks

Core Reading

Prasad V S,Prasad Ravindra D and Parthasaradhi Y(2017),Administrative Thinkers,New Delhi, Sterling Publishers Pvt.Ltd

Maheshwari S R(2003),Administrative Thinkers,Macmillan Publishers India Ltd

Fadia B L,Fadia Kuldeep(2008),Public Administartion:Administrative Theories and Concepts,Agra,Sahitya Bhawan Publications

Goel S L(2008),Aministrative and Management Thinkers(Relevance in New Millenium),New Delhi, Deep and DeepPublications

Sharma Manoj(2004),Administrative Thinkers,New DelhiAnmol Publications Pvt.Ltd

Ragi Kumar Sangit(2017),Administrative Thinkers,Laxmi Publications

Bhattacharya Mohit(2008),New Horizons of Public Administration,New Delhi,Jawahar Publishers andDistributors

Basu Rumki(2006),Public Administartion:Concepts and Theories,New Delhi,Sterling Publishers PvtLtd

Ali Shun Sun Nisa(1990),Eminent Administrative Thinkers,New Delhi,Associated PrintingHouse

Arora R K(1979),Perspectives inAdministartive Theory, New Delhi,Associated PrintingHouse

Sogani Meena,Arora R K(1991)(ed),Themes and Issues in Administrative Theory,Jaipur,Arihant Publishers

Rathod P.B(2006),The Galaxy of Administrative Thinkers,Jaipur,ABD Publishers

Kumara Asutosha,Manoj Kumar Singh(2010),Administrative Thinkers,New Delhi,Anmol PublicationsPvtLtd

Additional Reading

Rajesh Chauhan(2013),New Thinkers in Public Administration Contents and Views,Jaipur,BookEnclave

S K Chatterjee(2011),Administrative Thoery,New Delhi,Surjeet Publications

Maheswari S R(1994),Administrative Theories,New Delhi,Allied Publishers Ltd

Henry Nicholas(2006),Public Administration and Public Affairs,New Delhi,Prentice Hall

Hooja Rakesh and Arora R.K(2007),Administrative Theories:Approaches,Concepts and Thinkers in Public Administration,Jaipur,Rawat Publications

Self Peter(1981),Administrative Theories and Politice,New Delhi,S Chand&Co

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Marino Pinto(1986),Management Thinkers,New Delhi,Allied Pblications Ltd

Pugh D S and Hickson D J(1989),Writers on Organistaions,England,Penguin Books

Waldo Dwight(1972),The Administrative State,New York,The Ronald Press Company

Baker R J S(1972),Administrative Theory and Public Administration,London,Hutchison UniversityLibrary

Barnard Chester(1938),The Function of Executive,Cambridge,Harvard University Press

Crainer Stuart(1998),Key Management Ideas: Thinkers that Changed the Management World,London,Financial Times

Fayol Henri(1957),General and Industrial Management,London,Issac Pitman

Likert R(1961),New Patterns of Management,New York,McGraw-Hill

Haire Manson(1959)(ed),Modern Organisation Theory,New York,The Free Press

Warner M(2001)(ed),Management Thinking,London,Thompson Learning

Bendix Reinhard(1960),Max Weber-An Intellectual Portrait,New York,Garden City, Doubleday

Brown Douglas J(1973),The Human Nature of Organisation,New York,Amacom

Gross Betram(1964),The Managing of Organisations:The Administrative Struggle,London,The Press ofGlencoe

Likert R(1967),The Human Orgnisation:Its Management and Value,New York,McGraw-Hill

March James G and Simon Herbert A(1958),Organisations,New York,Wiley

Miner John B(1982),Theories of Organisational Structure and Process,Chicago,The Dryden Press

COURSE CODE: PAD – E- 415
COURSE TITLE: CHANGING FACETS OF PUBLIC SECTOR UNDERTAKINGS IN INDIA(ELECTIVE)

CREDITS: 4

4 Course Outcomes: At the end of the course the students should be able to

CO	CO Statement
CO1	Understand the changing role of public sector undertakings in a rapidly transforming economy.
CO2	Remember the different types of public sector undertakings in India.
CO3	Evaluate the impact of the new economic policies on the public sector.
CO4	Analyze the issues related to privatization and disinvestment of public sector undertakings.
CO5	Create a framework to study public sector ethics within the Indian context.
CO6	Evaluate the major issues in public sector management.
CO7	Identify the major theories that help to study public sector enterprises.
CO8	Understand the emerging issues related to public sector undertakings in India.

COURSE CONTENT

MODULE I- PUBLIC SECTOR UNDERTAKINGS (PSUS)

PSUs – Meaning, Nature and Changing Relevance

History of Public Sector in India – Nehruvian Vision, Economic Planning and PSUs

Categorisation of PSUs – Maharatna, Navaratna andMiniratna

Department of Public Enterprises, Government of India

Public Sector Undertakings in Kerala

MODULE II- NEW ECONOMIC POLICIES AND THE PUBLIC SECTOR

Globalisation and Public Sector Reforms

Ownership reform in PSUs – Disinvestment and Privatisation

Corporate Governance in Public Sector Enterprises

MODULE III- PUBLIC SECTOR ETHICS

Public sector ethics – Concept, Relevance, and Limits

Common unethical problems in Indian PSUs –corruption, nepotism, misuse of insider knowledge, abuse of confidential information, vested interests.

MODULEVI - ISSUES IN PUBLIC SECTOR MANAGEMENT

Governance and Public Sector Management

Performance issues in PSUs – Competitiveness, Profit/loss making

Management applications: MIS, JIT, MBO, PERT, CPM

MODULE V- EMERGING ISSUES

Public Sector Undertaking Bonds, Corporate Social Responsibility, Innovation and Research, Transparency and Accountability

References

Core Reading

Jain, P.K, Gupta, Seema & Yadav Surendra S. (2014), *Public Sector Enterprises in India: The Impact of Disinvestment and Self Obligation on Financial Performance*, Springer: New Delhi.

Dewan, *S. M (2006) Corporate Governance in Public Sector Enterprises*, Pearson: New Delhi

Dass, Radhika & Pandit, Manohar (1989) *Public Sector in India*, Atlantic: New Delhi.

Debroy, Bibek (2004) *India, Redeeming the Economic Pledge*, Academic Foundation, New Delhi.

Tiwari, Sanjay (2006) *Disinvestment Programme In India*, Sarup & Sons: New Delhi

Chaudhuri, S. (1994) Public enterprises andprivate purposes, *Economic andPolitical Weekly*, Volume 29, Number 22,pp.1338–1347.

Sáez, Lawrence & Yang, Joy (2001) The Deregulation of State-Owned Enterprises in India and China, *Comparative Economic Studies*, Volume 43, Issue 3, pp 69– 97.

Makhija, Anil K. (2006) PrivatisationinIndia, *Economic and PoliticalWeekly*, Volume 41, Number 20, pp. 1947-1951.

Malik, Vipin (2003) Disinvestments in India: Needed ChangeinMindset, *Vikalpa: The Journal for Decision Makers*, Volume 28, Issue 3, pp.57-64.

Ravi Anshuman, V. (2003) Disinvestment of PSUs: Leaving Money on the Table? *Economic and Political Weekly* Volume 38, Number 10, pp. 949-954

Additional Readings

Bhattacharyaa, ParthaSarathi (2018) *When Coal Turned Gold: The Making of a Maharatna Company***,** Penguin: New Delhi.

Bardhan, P.K. (1984). *The political economy of development in India*. Oxford: BasilBlackwell.

Baijal, Pradip (2008) *Disinvestment in India: I Lose and You Gain***,** Pearson: New Delhi.

COURSE CODE:PAD – E- 416
COURSE TITLE: ADMINISTRATIVE LAW (ELECTIVE)

CREDITS: 4

4 Course Outcomes: At the end of the course the students should be able to

CO	CO Statement
CO1	Understand the basic concepts of administrative law
CO2	Trace the evolution of administrative law from the constitutional law
CO3	Analyze judicial review of administrative action through writ.
CO4	Understand the judicial interpretation of equal opportunity.
CO5	Identify the government liability in Tort and Contract
CO6	Understand the functions of adjudication bodies
CO7	Design a model adjudication body to eliminate our social evils.

COURSE CONTENT

MODULE I: CONCEPT, SCOPE AND EVOLUTION

i. Concept, scope and Evolution: Meaning, Nature, Scope and Development of AdministrativeLaw.
ii. Constitutional Law and Administrativelaw.
iii. Merits and Demerits of Administrativelaw.
iv. Relationship Between law andAdministration.

MODULE II : CONSTITUTIONAL CONCEPTS RELATING TO ADMINISTRATIVE LAW

i. Rule of law, Doctrine of separation of powers: principles of checks and balances:

ii.   Relation between Administrative and constitutional law: Concept and Courts of Administrative law (Droit Administrative)in France, including courts of conflicts.

iii.   Principles of Natural Justice and its JudicialInterpretation.

MODULE III : CLASSIFICATION OF ADMINISTRATIVE FUNCTIONS

    i.   Delegated Legislation: Meaning and Nature.
    ii.   Classification and control   over Delegated Legislation-   (i) Parliamentary and (ii) Judicial control.
    iii.   Judicial Review of Administrative Action through writs.
    iv.   Case Analysis

MODULE IV:- ADMINISTRATIVE LAW IN INDIA:

    i.   Administrative law dimensions of constitutional status of Civil Services:
    ii.   Public Service Commissions in India and their Judicial Interpretation.
    iii.   Government liability in Tort and Contract.
    iv.   Case Analysis

MODULE V : ADMINISTRATIVEADJUDICATION:

    i.   Administrative Tribunals – structure, powers and functions of theTribunals.
    ii.   Legal Redressal of Grievances : The Ombudsman-The Lokpal and The Lok Ayuktas, Central Vigilance Commission (C. V.C)

Suggested Readings

Arade Alokand GP Singh (2013), Principles of Administrative Law, Lexis Nexis

BernardSchwartz   : Administrative aw, 2nd ed,(Boston Little, (1976)

BewilleBrownLand:J.F.Garner,FrenchAdministrativeLaw,2nded,   (London, Butter worth,1973).

Cooper Phillip J., Public Law in Britain and India, Bombay; N. M. Tripathi Private Ltd, 1992.

Chapman Richard(Ed)(2000), Ethics in Public Service for the New Millennium.

Durga DasBasu: Administrative Law, Prentice Hall of India Pvt.Ltd, New Delhi, 1986.

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Jain M. P and S. N. Jain, Principles of Administrative Law, 7th Edition, LexisNexis, Butterworth & Wadhwa and Company, Nagpur, 2011.

M. A. F.: Judicial Control of administrative Action in India, Pakistan (Oxford Clarendon Press, J 1969)

Kesari U.P.D 2016, Administrative Law, Central Law Publications, Allahabad.

Kaozi M. C. I., Indian Administrative Law (2nd Ed, 1969)

Mandhusudan Saharay, 2014, The Indian Administrative Law, Universal Law Publishing company, Delhi.

MarkoseA.T: Judicial Control of Administrative Action in India(Madras, M. L. J,1956)

Rosenbloom, David, Et. al(ed).(1977), Public Administration and Law

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Singh S. S, Administration of Natural Justice in India, Uppal Delhi, 1986.

Sharma, Manoj (2004), Indian Administrative Law, Anmol Publisher, New Delhi.

Takwani C. K. Lectures on Administrative Law, 5th Edition, Eastern Book Company, Lucknow, 2012.

Wade, Williliam and Christopher Forsyth, Administrative Law, 10th Edition, Oxford University Press, New York, 2009.

SEMESTER II

CourseCode   **: PAD -C-421**

CourseTitle   **: RESEARCH METHODOLOGY**

Credits   **4**

AIM

The objective of the course is to understand the research methods in social sciences. It enables the students to undertake research in social sciences with confidence.

OBJECTIVES

The research methodology course includes the philosophy of social science, the fact - value relationship, formulation of research problem, and research design. It also contain methods of data collection, data analysis and data interpretations. This course includes components on the use of computer and internet for research work in social sciences.

COURSE CONTENT

MODULE: I. Philosophy of Social Science: Value – Fact relationship - Question of Objectivity- Scientific explanation and interpretative understanding of Social Sciences - Qualitative vs. Quantitative research.

MODULE: II. Concept, Hypothesis and Variables in Political Science- Selection and Formulation of Research Problem.

MODULE: III. Synopsis Preparation and Research Design: Types of Designs: Exploratory- Descriptive- Diagnostic - Experimental.

MODULE: IV Sampling-Types of Sampling: Probability Sampling Techniques - Non- Probability Sampling Techniques.

MODULE: V. Major stages of research: Data Collection –Tools of Data Collection - Data Analysis– Use of Computer and Internet

MODULE: VI. Use of Statistical techniques in Social Sciences - SPSS.

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- David E. McNabb (2010) *Research Methods for Political Science: Quantitative and Qualitative Approach,* M.E Sharpe, London

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- Wilkinson, Bhandarkar, (ed.) (1996), *Methodology and Techniques of Social Research,* ,Himalaya Publishing House,Delhi

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COURSE CODE: PAD – C - 422

COURSE TITLE: COMPARATIVE PUBLIC ADMINISTRATION (CORE)

CREDITS: 4

Course Outcomes: At the end of the course the students should be able to

CO	CO Statement
CO 1	Understand the Concept and context of emergence of CPA
CO 2	Trace out the historical and sociological factors affecting administrative system
CO 3	Understand various approaches and methods to the study of CPA
CO 4	Analyze comparatively structure and functions of administrative system of various countries
CO 5	Evaluate the institutional mechanism of various local government
CO 6	Study Various control mechanisms over the administration in various countries
CO 7	Identify the characteristic features of administrative system in various countries
CO 8	Understand the current status of CPA

COURSE CONTENT

MODULE I: INTRODUCTION

Comparative public Administration: Concept, Nature, Evolution, scope and significance

Approaches and methods to the study of comparative public administration-Institutional,Behavioural,Stuctural-Functional,Ecological,Bureaucratic and Systems Approach

MODULE II: A COMPARITIVE STUDY OF THE ADMINISTRATION

Salient features of Administrative systems of UK, USA, France, Sweden, and Japan

Structure and Functions of Executive, Legislature, Judiciary,

MODULE III: INSTITUTIONAL MECHANISM OF LOCALGOVERNMENT

A Study of local Government in UK, USA, France and Japan: Structure, Function and Role

MODULE IV: CONTROL MECHANISMS OVER ADMINISTRATION

Various Control Mechanisms over Administration in UK, USA, France, Sweden, Japan and India

Citizen and Administration- Machinery for Redressal of Citizen"s Grievances in UK, USA, France Sweden, Japan and India,

MODULE V: CHARACTRISTIC FEATURES OF ADMINISTRATIVE SYSYTEMS

Various Characteristic features of administrative systems in UK,USA,France,Sweden,Japan and India

Role and Function of Bureaucracy in UK,USA,France,Sweden,Japan and India

Core Reading

Siffin W.J. (1959), Towards the Comparative Study of Public Administration: Bloominton: Indian University Press

Riggs F. W. (1964) ,Administration in Developing Countries – The Theory of Prismatic Society: Boston: Houghton Miffen Co.

Riggs F.W & Weidner Edward(1963),Models and Priorities in the Comparitive Study of Public Administartion,

Arora R K(2000),Comparitive Public Administrtaion,New Delhi,Associated Publishing House

Chathurvedi T N(2003),Comparitive Public Administration,Jaipur,College Book Depot

Siffin William(1957),Towards the Comparitive Study of Public Administration,Blookington,Indian University Press

Otenyo Eric E , Lind Nancy S(2006), Jones Lawrence R, Comparative Public Administration: The Essential Readings, U S A,JAI Press

Heady F(ed),Comparitive Public Administration,Michigan,Michigan University

Pye W. Lucian (1966) ,Aspects of Political Development: New Delhi: Amerind Pub Co. Ltd.

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Robson W. (ed.) (1956) Civil Service in England and France: Hograth

Heady Ferrel(1966),Public Administration:A Comparitive Perspective,N.J Englewood Cliffs

AdditionalReading

Riggs F W(2011),The Ecology of Administration,New Delhi,IIPA

Wollmann Hellmut, Kuhlmann Sabine (2013)Introduction to Comparitive Public Administartion: Administartive Systems and Reforms in Europe,Edward Elgar Publishers

Jreisat Jamil(2011),Globalisation and Comparative Public Administration,Boca Raton,CRC Press

Rathod P B(2007),Comparitive Public Administration,Jaipur,ABD Publishers

Farazmand Ali(2001),Handbook of Comparitive and Development Public

Administration,New York,Marcel Dekker Publishers

Chandler J A(ed)(2001),Comparitive Public Adminisatration,London:Routledge

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Breton le Preston(1968),Comparitive Administrative Theory,Seattle,University of Washington Press

Almond Gabriel& Well G B(1976),Comparitive Politics:A Developmental Approach,New Delhi,Oxford snd IBHPub.Co

Breton le Preston(1968),Comparitive Administrative Theory,University of Washington PressSeatte

Bekke H Perry J L and Toonen T A J(ed)(1996),Civil Service Systems in Comparitive Perspective,Bloomington:Indiana UniversityPress

Maor Moshe and Jan-Erik Lane(1999),Comparitive PublicAdministration:Analytical Framework and Critique,Comparitive Research,UK,Ashgate

Verma S P and Sudhesh Kumar Sharma(1985),Comparitive Public Administration,New Deilhi,Indian Institute of PublicAdministration

Pierre John(ed)(1995),Bureaucracy in the Modern State:An Introduction to Comparitive PublicAdministrtation,Aldershot

Tummala Krishna K (2003),Comparitive Bureaucratic Systems,Lanham,Lexington Books

Warren F Lichman(1971),Comparitive Public Administration and Conventional Wisdom(Comparitive policy),New Delhi,Sage Publications

Singh Daniya Sewa and Singh Ravindra(2012),Comparitive Public Administration,New Delhi,Sterling Publishers PvtLtd

Raadschelders Jos and Vigoda Gadot Eran(2015),Global Dimensions of Public Administration and Governance : A Comparitive Voyage,

Rana G S(2010),Comparitive Public Administration,Alfa Publications

Huddleston W Mark(1984),Comparitive Public Administration :An Annoted Bibliography,University of Michigan,GaraldPublishers

COURSE CODE: **PAD – C – 423**
COURSE TITLE: PUBLIC POLICY AND ANALYSIS (CORE)
CREDITS: 4

The course provides an in depth understanding of the process of policy making and different stages involved in it, its relevance and approaches to the study of public policy.
Course Learning Outcomes
On completion of the course students,
Co1:- Will understood the relevance of policy making and the evolution of policy analysis.
Co2:-Will remember different approaches to the study of public policy
Co3:-Will be able to analyze the stages involved in making and implementation of public policy
Co4:- Will be able to understand the major actions like bureaucracy, media, NGO etc in the policy making process.
Co5:-Will be able to evaluate the importance and impact of policies in the prime areas of administration

COURSE CONTENT

MODULE I : INTRODUCTION

Nature,Scope and Importnce of Public Policy

Relevance of Policy Making in Public Administration

Evolution of Policy Analysis : Laswell,Dror,Thomas R Dye,

Henry Kinsinger,David Easton

MODULE II : MAJOR APPROACHES TO THE STUDY OF PUBLIC POLICY :

Systems Approach,Elite Theory,Group Theory,

Political Economy Approach,Incremental Approach,

Rational Approach,Cost Benefit Analysis Approach.

MODULE III : MAJOR STAGES IN PUBLIC POLICY :

Policy Initiation, Policy Deliberation and Policy Making Agencies,

Policy Implementation, Policy Evaluation , Monitoring and Feedback

MODULE IV : MAJOR ACTORS IN POLICY PROCESS:

Role of Bureaucracy,Role of Media, Role of Political Parties,

Role of Interest Groups, Role of NGOs,

Impact of Globalisation and Liberalisation in Policies

MODULE V :PUBLIC POLICY DEBATES :

New Economic Policy- Globalisation,Liberalisation and Privatisation

Education Policy-Health Policy-Environmental Policy in Kerala

References

Core Reading

Sapru R.K(2010), Public Policy:Art and Ctaft of Policy Analysis, New Delhi, PHI Learning Private Limited

Dror.Y (1983), Public Policy Reexamined, New Jersey,Transaction Publishers

Sapru R.K(2004), Public Policy : Formulation, Implementation and Evaluation, New Delhi, Sterling Publishers

Dr. Prakash Chandra(2015), Public Administration : Policy,Politics and Practice, New Delhi,Astha Publishers

Dr.Rathore Richa (2017), Public Policy and Administration in India, New Delhi, Mangalam Publishers and Distributors

Birkland Thomas.A(2011), An Introduction to the Policy Process, New Delhi,PHI Learning Private Limited

Dye Thomas.R(1972),Understanding Public Policy, New Jersey, Prentice Hall PTR

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Appleby H. Paul(1940),Policy and Administration, The University of Albara Press

Chakrabarti Rajesh and Sanyal Kaushiki(2016),Public Policy in India,Oxford University Press

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Anderson James .F (1979),Public Policy Making,New Tork, Preager

Howlett Micheal and Ramesh M (1995),Studying Public Policy: Policy Cycles and Policy Subsystems,Oxford University Press

Dunn N William (2008), Public Policy Analysis: An Introduction, New Jersey, Prentice Hall

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Weimer L David(2017),Policy Analysis : Cocepts and Practice,Routldge Publishers

Kraft E Michael, Furlong R Scott(2007),Public Policy: Politics, Analysis and Alternatives,The University of Michigan,CQ Press

Hill Michael(2013),The Public Policy Process,Taylor & Francis

Mazmanian A Daniel and Sabatier A Paul(1989),Implementation and Public Policy,University Press of America

Sabatier A Paul and Weible Christopher(2014), Theories of the Policy Proces,AvalonPublishing

Miller J Gerald and Fischer Frank(2017),Handbook of Public Policy Analysis: Theory , Politics and Methods,Routledge Publishers

Fischer Frank(2003),Reframing public Policy:Discursive Politics and Deliberative Practices,Oxford University Press.

Thissen A Wil ang Walker E Warren (2012),Public Policy Analysis:New Developments,Springer Science & Business Media

Dror Y(1971),Design for Policy Sciences,New York,American Elsevier Publishing Company

Ramesh M and Howlett Micheal(1995),Studying Public Policy: Policy Cycles and Policy Subsystems,Oxford University Press

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Mathur Kuldep(2013),Public Policy and Politics in India: How Institutions Matter,OUP India

Kashyap Subash C (1990)(ed),National Policy Studies,New Delhi,Tata Mc Graw-Hill

COURSE CODE: PAD – E- 424

COURSE TITLE: MEDIA AND PUBLIC RELATIONS (ELECTIVE)

CREDITS: 4

AIM:

To know how the media as the fourth estate helps in the working of democracy. It gives an idea on how various agencies of communications and public relations work in a society and how much impact the changing media revolution imparts instate.

COURSE DESCRIPTION:

To impart knowledge about the evolution and growth of media in India and how media contributed for the development of Indian state.

COURSE CONTENT

MODULE I: INTRODUCTION

A brief History of Mass Media in India (James Augustis Hicky- James Silk Buckingham – Serampore missionaries – Raja Rammohan Roy - Ganhiji and Indian Journalism- Indian Press since Independence: Print, Electronic and Online) - Current trends in Indian Media

MODULE II : THE LEGAL FRAME WORK ON THE WORKING OF MEDIA IN INDIA

Indian Media and Legal Framework- Constitution of India and Freedom of Press (Article 19 (1)(a), Reasonable Restrictions) - Press Council of India (Code of Ethics) - Press and Registration of Books Act- Copyright Act- Right to Information - Right to Privacy - Censor ship - Self regulation of Media

MODULE III: MEDIA- GOVERNANCE AND DEVELOPMENT

The Role of Media in Governance - News values while reporting governance - Reporting Development, Environment and Infrastructure - Fundamentals of Development Journalism and Development Communication

MODULE IV: ADVERTISEMENTS - CONCEPTS

Advertisements- Types. Principles of Advertising. Publicity - PR Campaigns for Governance- Ethics in Advertising- Distinction between PR and Advertising - CSR in governance

MODULE V: PUBLIC RELATIONS- CONCEPTS AND PRACTISE

Principles and Concepts of Public Relations - Persuasion and Propaganda. Practicing PR - Tools: Press Release, News letter, Reports, Journals etc. - PR strategy in governance- Crisis Management - Media Relations.

Core Reading

Bhargava, G. S. (2012), The Press in India: An Overview, New Delhi, NBT
Jeffry, Robin (2011), India"s Newspaper Revolution – Capitalism, Politics and the Indian- Language Press, New Delhi, OUP

Thomas, M. V. (2005), Bharathiya Pathracharithram, Thiruvananthapuram, KSLI
Raghavan, Puthupally (1986), Kerala Pathrapravarthana Charithram, Thrissur, NBS
Vijayakrishnan (2013), „Malayala Cinemayude Katha, Kozhikodu, Mathrubhumi Books
Gopalakrishnan, Chelangatt (2013), Loka Cinemayute Charithram, Thrissur, Current Books
Kumar, Keval J. (2008), Mass Communication in India, Mumbai, Jaico Publishing
Joseph Fernandez, Corporate Communications
Scott M. Cutlip and Allen, Effective Public Relations
Alison Theaker, The Public Relations Handbook
C. S. Rayadu and K. R. Balan, Principles of Public Relations
B. N. Ahuja and S. S. Chhabra, Advertising and Public Relations

COURSE CODE: PAD –E- 425

COURSE TITLE: LABOUR LEGISLATION AND ADMINISTRATION

(ELECTIVE)

CREDITS:4

Course Objectives

CO1-Understand the administrative aspects and constitutional provisions of labour

CO 2-Explain the dynamics of labour force in organised and unorganised sector

CO 3-Understand the Employer-employee relations and explain the dispute settlement mechanisms

CO 4-Analyse the labour legislations pertaining to material conditions of labour, employee welfare and wages.

CO 5- Criticise the role of trade unions in organised and unorganised sector

CO 6- Understand the functioning of welfare boards in Kerala

COURSE CONTENT:

MODULEI   INSTITUTIONALISING LABOURRIGHTS

Introduction to Labour Administration-ILOs Initiatives for Labour Empowerment-Constitutional Guarantees – USA, UK and India- Labour in the organized and unorganized sector

MODULEII   EMPLOYER- EMPLOYEERELATIONS

Concept of Industrial Relations, Collective Bargaining-Worker Participation in Management, Mechanism to settle Labour Disputes

MODULEIII   IMPROVING MATERIAL CONDITIONS OFLABOUR

Factories Act, Industrial Employment Act-Industrial Disputes Act

MODULE IV LEGISLATIONS ON EMPLOYEE WELFARE AND WAGES
PF Act- ESI Act, Compensation Act-Minimum Wages Act – Payment of Wages Act-
Bonus Act, Gratuity Act

MODULE V LABOUR LEGISLATION AND ADMINISTRATION IN KERALA

Role & function of Welfare Boards (Kshemanidhi Boards)- Trade Unionism in
Organised and Un Organised Sectors- Employment Guarantee Schemes for Women,
Minorities, Scheduled Castes and Scheduled Tribes.

References

Core Reading

Aswathappa K(2005) Human Resource and Personnel Management, New Delhi,
Tata McGraw-Hill.

Bhagoliwal T.N . (1982) Economic of Labour and Industrial Relations ,Sahithya
Bhavan Gowsami V.G (10Ed 2015). Labour and Industrial Laws , Central
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Bhatnagar Deepak Labour Welfare& Social Security Legislation in India Deep and
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Relations in India,,Himalaya Publishing House , Bombay

Mehrota S.N, (1976) Labour Problems in India,S Chand Publications

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India Ltd. , NewDelhi,.

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Sharma G K Labour Movement in India (Sterling Publishers, New Delhi)

Srivastava S C Industrial Relations and Labour Laws Vikas Publishing House,
Noida.

Subramanium K M Labour Management Relations in India   Asia Publishing
House,Bombay

Additional Reading

Bhagoliwal T N, Economic of Labour and Industrial Relations

Chand, K K (1989) Industrial Relations, Ashish Publishing House Delhi.

Charles A. Myers,(1990) Industrial Relations in India, Bombay, Asia Publishing House.

Crouch Harold,(1966) Trade Union and Politics in India, Bombay: Manaktal,

Deepak Bhatnagar, Labour Welfare & Social Security Legislation in India, New Delhi, Deep and Deep Publications Pvt. Ltd.

.Ganguly N L (1979),Worker's Participation in Management. BMS Delhi

Goro V V,(1972) Labour Problem in Indian Industry, Bombay, Asian Publishing House Bombay

Goswami, V C Labour and Industrial Laws, Allahabad Law Agency.

Government of India,(1989) Report of the National Commission on Labour, Ministry of Labour, Employment and Rehabilitation.

Government of India,(1946) Report of the Labour Investigation Committee.

Government of India,(1931) Report of Royal Commission on Labour.

India   Report of the National Commission on Labour , Ministry ofLabour.

 Mamoria C B& S.R. Mamoria, Social Security, Labour Welfare & Industrial Peace inIndia.

Mariappan.K, (2011)Employment Policy and Labour Welfare In India,New Century Publication

Mishra S N, Labour and Industrial Laws, Allahabad Law Agency.

SanoshSood, (1984)Trade Union Leadership in India, Deep & Deep Publications ,Delhi

Saxena R C, Labour Problems and Social Welfare, Meerut, K. Nath and Co.

 Sharma . G , Labour Movement in India, New Delhi, Sterling Publishers.

Sharma AM(2007) Industrial Relations, Himalaya Publishing House,New Delhi.

Subramaniam   K M, Labour Management Relations in India, Bombay, Asia PublishingHouse

Tiwana S S, (1994)"Trade Union Movement in India: Emerging Trends," Indian Journal of Labour Economics, Vol. 37 No.4, October–December.

Tripathi, P.C (2010),- Personnel Management and Industrial Relations, Sultan Chand Publications, New Delhi, .

Tyagi, B P (2011)Labour Economic and Social Welfare,Jaiprakashnath&Co,Meerut.

Vaid, K Labour Welfare in India, New Delhi, Sri Ram Centre for Industrial Relations.

Zechariah John, (1990) Administration of Industrial Disputes, Ashish Publishing House Delhi\

COURSE CODE: PAD –E- 426

COURSE TITLE: ESSENTIALS OF BUSINESS ADMINISTRATION (ELECTIVE)
CREDITS:4

CO 1-Understand the evolution and scope of management science/profession/function
CO 2- Explain the functional areas of management including production, finance, Human Resource, Marketing and IT
CO 3- Analyse the basic functions of management including Planning, Organising, and Directing.
CO 4- Analyse the role of government in business
CO 5- Describe the relevance of SWOT analysis and Management audit as tools in business management.

COURSE CONTENT:

MODULEI   INTRODUCTION
  Nature, Evolution and Scope of Management
  Major Approaches in Management, Levels of Management
  Functional Management: Production, Finance, Human Resource, Marketing and IT
  Functions of Management

MODULEII   PLANNING
  Planning- Corporate Planning-Objectives of Planning
  MBO, Decision Making- Process of Decision Making.

MODULE IIIORGANIZING
  Principles of Organizing, Organization – Types of Organisation
  Organisation Development

MODULE IV DIRECTING
Nature and Process of Directing
Communication – Types of Communication
Motivation – Theories of Motivation(Maslow, Mc Gregor)
Leadership – Theories in Leadership (Trait, Managerial Grid)

MODULEV   GOVERNMENT – BUSINESSRELATIONSHIP

InfluenceofGovernmentPoliciesinBusiness,"SWOTAnalysis,ManagementAudit

References

Core Reading

.Aggrwal D J Management Principles, Practices, Techniques, Deep and Deep Pub., NewDelhi.

AmitaiEtzioni: Modern Organisations (1972)Prentice Hall of India
Bilas R A(1971) Micro-Economic Theory, McGraw Hill, New York,

Edward W.Condiff Richard R., Still Normal A., V.Govoni(1974) Fundamentals of Modern MarketingPrentice Hall of India,New Delhi

James C.Van Financial Management and Policy, Prentice Hall of India New Delhi

Khera S S (1977) Government in Business, National Delhi
Kotler Philip(1976): Marketing Management – Analysis: Planning and Control, PrenticeHall of India, New Delhi
Pfiffner& Sherwood (1968)Administrative Organisation New Delhi.

Peter F.Drucke(1974) Management Tasks, Responsibilities, Select Chapters, Bombay.

.Palit R An Outcome of Materials Management Academic Book Ltd.Bombay

Robert C Appleby (1994), Modern Business Administration, Financal Times Management; Sub edition

Samuel Pau(1982) Managing Development Programmes: The Lessions of Succes, Boulder, Westview,

Singh   K R P Organisation and Management of Public Enterprises, Deep and Deep Pub.,Delhi.

Additional Reading

Harold Koontz and Heinz Weihrich(2010), Essentials of ManagementAn International Perspective, Tata McGraw Hill Education Private Ltd., New Delhi

Jackson and Morgan, Organizational Theory, Prentice Hall, New Jercy.

John W Newstrom, OrganisationalBehaviour, Human Behaviour at work, Tata McGrawHill,New Delhi 2007.

Stephen P Robbins and Mary Coulter, Management, Pearson Prentice Hall, New Delhi-2008

SEMESTER III

COURSE CODE: PAD – C - 431

COURSE TITLE: ISSUES IN INDIAN ADMINISTRATION (CORE)

CREDITS:4

CO1: Familiarise historical background of Indian Administration by highlighting the process ofadministration during pre and post independence period.

CO 2: Impart knowledge about administration at union level.

CO 3: Create awareness about administration at state level including State Secretariat, district administration, local governance etc.

CO 4: Identify and familiarize issues in administration such as corruption and also create awareness about various administrative reforms commissions.

CO 5: Understand the emergence and relevance of regulatory Commission, national Human Rights Commission etc

CO6 : Understand in detail how disaster management agencies are effective in the management of natural disasters like earthquake , floods, cyclones etc.

COURSE CONTENT

MODULE I: INTRODUCTION

Evolution of Indian Administration

Kautilya‟sContribution,MughalAdministration

British Legacy, Post IndependencePeriod

MODULE II: ADMINISTRATION AT UNION LEVEL

PMO, Central Secretariat

Cabinet Secretary, Ministry of Home Affairs, External; Affairs, HRD, Personnel and Administrative Reforms Department

MODULE III: STATE ADMINISTRATION

State Secretariat – organization and role, chief secretary

District Administration- District Collector

Local Governance- Urban and Rural

MODULE IV: ISSUES IN ADMINISTRATION

Minister-civil servant relation, Generalist Vs Specialists, corruption in Administration

Administrative Reforms commissions in India- Morarji Desai and Veerappa Moily Commissions

MODULE V: RECENT TRENDS IN ADMINISTRATION

Shift in decision making responsibility from government to other agencies ; Emergence of Regulatory Commissions ,National Human Rights Commission, Disaster Management Agencies, Public Policy Formulation

De- bureaucratization and De- Concentration of authority

Accountability, Control and Values in Public Service

References

Core Reading

Maheswari S R (2005),Indian Administration,New Delhi,Orient Longman

Arora Ramesh k and Goyal Rajni (2007), Indian Administration:Institutions and Issues,New Delhi, New Age International

Avasthi and Maheswari S R(1962),Public Administration,New Delhi,Lakshminarayin Agarwal

Fadia and Fadia(2012),Indian Administration,Agra ,Sahithya Bhavan

Singh Hashiar and Pankaj Singh(1955),Indian Administration,New Delhi,Pearson Publishers

Chakrabarthy Bidyut and Prakashh Chand(2016),Indian Administration: Evolution and Practice,New Delhi, Sage Publishers

Datta Sharma Prabhu and Sharma B M(2009),Indian Administration : Retrospect and Prospect,Rawat Publishers

Bhushan Vidya and Vishnoo Bhooshan(2011),Indian Administration,S Chand Limited

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Basu D D(2000),Introduction to the Constitution of India,New Delhi,Wadhwa and Company

Additional Reading

Granville Ausin(1999),The Indian Constitution- Corner Stone of a Nation,New Delhi, OUP

Maheswari S R(2004),The Public Service of India:Current Good Practices and New Developments in India,Common WealthSecretariate

Pylee M V(2009),An Introduction to the Constitution of India,New Delhi,Vikas Publishers

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Bava Noorjahan(ed)(2004),Public Administration in the 21st Century,New Delhi,Kanishka

Chakravarthi Bidyut and Mohit Bhattaharya(2005),Administrtaive Change and Innovation,New Delhi, OUP

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Mishra B B (1986),GovernmentandBureaucracy in India(1947 – 1976),New Delhi,OUP

Sarkar Jadunath(2009),The Mughal Administration,Six Lectures,Bibliolife

Subhash C Kashyap(1989),Indian Polity : Retrospect and Prospect,Allahabad University Alumini Association,National Public House

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Sibranjan Chatterjee(1997),Restructuring Centre-State Relations:The Sarkaria Commission and Beyond,Culcutta,MinervaAssociates

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Reddy Sanjeev P L and R K Tiwari(2005),Issues and Themes in Indian Administration, New Delhi,Indian Institute of Public Administrtaion

SethSatish(2003),Central Administrtaion in India,New Delhi,Gyan Publishing House

Singh Hoshiar and D P S ingh(ed)(1990),Indian Administration-Current Issues and Problems,Jaipur,Aalekh

Mathur Kuldeep (2010),From Government to Goverennace,New Delhi ,National Book Trust

Hoshiar Singh (2004),Indian Administration,New Delhi,Kitab Mahal

Ramachandran Padma(2006),Public Administration in India,New Delhi, National Book Trust

Chanda Ashok(1958),Indian Administration,London, George Allen and Unwin Publishing Company

Maheswari S R (2005),State Governments in India,New Delhi,Orient Longaman

Kapur Devesh and Pratap Bhanu Mehtha(ed)(2005),Public Institutions in India, OUP,New Delhi,

Maheswari S R (1993),Administrative Reforms in India,New Delhi, Jawahar Publishers

Banshal P L (1974),Administrative Development in India,New Delhi, Sterling Publishing Company

Bhambri C O(1971),Bureaucracy and Politics in India,New Delhi, Vikas Publishers

Kataria Sirindra(2009),Indian Administration,New Delhi, National Publishing House Pvt Ltd

Motiwal O P(ed)(1971),Changing Aspects of Public Administrtaion in India,New Delhi

Dube S C (ed)(1979),Public Services and Social Responsibility,New Delhi, Vikas Publishing Ltd

Prasad Anurag(2001),Centre and State Powers Under Indian Federation,New Delhi,Deep and Deep Publishers

Morris Johns W H (1971),The Government and Politics in India,Bombay, B I Publishing Ltd

Dr Sharma R C (2013),Indian Governament and Politics,New Delhi, Konal Books

Ananad Prakash(2013),State and District Administration,New Delhi, WisdomPress PvtLtd

COURSE CODE: PAD- C- 432
COURSE TITLE: FINANCIAL ADMINISTRATION (CORE)
CREDITS: 4

Co 1 : Able to understand the importance of financial administration as distinct from Public Finance
Co 2: Identify the various agencies and process involved in financial administration
Co 3: Aware about different sources of income of the government public borrowing and public debt
Co 4: Understand different types of budgeting and their significance
Co 5: Understand the importance of democratic methods in the control of over public expenditure
Co 6: Knows the significance of CAG and its contribution in reducing corruption

COURSE CONTENT

MODULE I :INTRODUCTION

Nature,Scope and Importance of Financial Administration,

Process and Agents in Financial Administration

MODULE II : DIMENSIONS OF FINANCIAL ADMINISTRATION

Resourse Mobilization For Different Level of Government-Monetory and Fiscal Policies-Tax and Non Tax Sources,

Public Borrowings,Public Debt and its Management

MODULE III : BUDGET

Concept of Budget,Types of Budget-Performance Budgeting-Capital Budgeting-Zero Base Budgeting,

Budgetory Process in India,Public Policy and Budgeting,

Accounts and Audit

MODULE IV : CONTROL OVER PUBLIC EXPENDITURE

Parliamentary Control Over Public Expenditure-Estimates Committee-Public Accounts Committee-Committee on PublicUndetakings,

Comptroller and Auditor General of India,

Role of Finance Ministry,FinanceCommission,

Problems and Prospects of Finanacial administration in India

MODULE V : INDIAN PUBLIC FINANCE

Union,State,Local Finances in India

National Development Council

Financial Reforms in the Era of Globalization and Liberalization

References

Core Reading

Mahajan Kumar Sanjeev and Mahajan Puri Anupama(2014),Financial Administration in India, New Delhi,PHI Learning PrivateLimited

Goel S L(2008),Public Financial Administration, New Delhi,Sterling Publications

Goel Sandeep(2016),Financial Mangement Practices in India,Routledge

Singh Sekhar Raj(1988),Union Budgets and FinancialAdministration, NewDelhi,Deep & Deep Publications

R K Gopta and P K Saini(2008),Financial Administration in India: Changing Contours and Emerging Challenges,New Delhi,Deep & Deep Publications

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Sury M M(2009),Budgets and Budgetory Procedures in India 1947-48 to 2009-10,New Delhi,New Century Publications

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Basu Rumki(2006),Public Administartion:Concepts and Theories,New Delhi,Sterling PublishersPvtLtd

Ganguly S P,(1993),Fundamentals of Government Budgeting in India, New Delhi, Concept Publications

Sudarsanan C N(2001),Government Budgeting:Principles and Practices,Sree SudarsanPublications

L S Porwal(2006),Capital Budgeting in India,Sultan Chand Publications

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Lall G S(1969),Financial Administration in India,New Delhi,H P J Kapoor

Sankar Krishna Bimal(1975),Indian Public Finance and Financial Administration,Study Centre: Distributors,GranthaPrakash

Mahachiraju H R(2002),Indian Financial System,New Delhi,Vikas Publications PvtLtd

Additional Reading

Sharma M K(2008),Financial Administration ,New Delhi, R K Books

Thakoor R N(1990),Centre – State Financial Relations and Planning in India,New Delhi,Deep & Deep Publications

Basiya K N(1986),Financial Administration in India,Bombay,Himalaya Publishing House

Chanda A K(1969),Aspects of Audit Control,Bombay

Goel S L(2002),Financial Administration,New Delhi,Deep and Deep Publications

Khan M and Jain P K(1973),Management of Financial Institutions,Bombay,Vikas Publications

Robert D Lee Jr and Johnson(1998),Public Budgeting System ,Aspen Publications

Ahamed Abdullahi Dahir and Sardar M N Islam(2010),Financial Liberalisation in Developing Countries:Issues ,Time Series Analysis and Policy Implications, New York,Springer

Bird Richard Miller(1992),Improving Tax Administration in Developing Contries,USA,International Monetory Fund

Bland Robert L(2009),A Budgeting Guide for Local Government Muncipaal Management Series Washington,Internetional City County Management Association(ICMA)

Chkrabarty Bidyut and Prakash Chand(2012),Public Administration in a Globalizing World: Theories and Practices,New Delhi,Sage Publications

Chandra Prakash Bhambhri(1959),Parliamentary Control Over Finance in India:A Study in Financial Administration,Meeryt,Jai Prakash Nath

Frank Howard A(2006),Public Financial Management :Public Administration and Public Policy,USA,CRC Press

Laxmikanth M,Public Administration,New Delhi,Tata McGraw-Hill

Mukerjee Radhakamal(1995),Economic Problems of Modern India: Finance, Taxation and New Economic Policy,New Delhi,Allied Publishers

Prakash B A(ed)(2009),Indian Economy Since 1991,New Delhi,Dorling Kindersley

Prasad K N(2003),Indian Economy,New Delhi,Atlantic Publishers

Handa K L(1988),Financial Administration in India,New Delhi,IIPA

Datt Ruddr & Sundaram K P(1996), Indian Economy,New Delhi,S Chand & Co Pvt Ltd

Srivastava R N (1988),Management of Financial Institutions,Mumbai,Himalya Publishing House

Sinha Singh Ajith(1994),New Economic Policy in India,New Delhi, Deep & Deep Publications

Gautham Nath Padam(1993),Financial Adminstration in India,Chandigarh,Vitt Prakashan,Haryana Sahithya Academy

Sinha R K(1987),Fiscal Federalism in India,New Delhi, Sterling Publications

Panda S(1989),Financial Administration and Personnel Management in Publuc Enterprises, New Delhi

Phyrr A Peter(1973),Zero Base Budgeting,New York,John Wiley and Sons

Sundaram Andley(1979),Public Finance,Agra,Rattan Prakashan Mandir

Tyagi B P(1997),Public Finance,Meerut,Jai Prakash Nath Publications

COURSE CODE: PAD –C- 433

COURSE TITLE: DEVELOPMENT ADMINISTRATION AND DECENTRALISED GOVERNANCE IN INDIA(CORE)

CREDITS:4

AIM:

To know the pattern of development in India and the changing role of democratic decentralization and governance, is the core of the topic. From the theoretical perspective it discusses the implications of development, decentralization and governance

COURSE DESCRIPTION:

It gives awareness about the development administration , challenges, prospects of development etc

COURSE CONTENT

MODULE I: INTRODUCTION

Development: Meaning and Nature

Development Administration: Features, Importance and Approaches

Characteristics of Developing countries

MODULE II: DEVELOPMENT THINKERS

Contributions of Fred W Riggs, James Madison and James Manor

MODULE III: CHALLENGES AND PROSPECTS OF DEVELOPMENT ADMINISTRATION

Globalization and Development administration

Resource and utilization – Human natural, material and technology

Corruption – Political and Bureaucratic

MODULE IV: DECENTRALISATION

Concepts, Evolution and Significance of democratic decentralization

Dimensions of democratic decentralization : constitutional, Social, Environment , Geographical and Political

Structure and functions of local self government institutions

MODULE V: STRATEGIES AND PROGRAMMES OF DEVELOPMENT ADMINISTRATION-THE KERALA CONTEXT

People"s Planning (Phase 1 and Phase 2), Kerala Development programme, Poverty Alleviation Programmes, empowerment of women and Backward classes, Employment Guarantee Scheme.

Welfare schemes – Kudumbasree, Suchitwa Mission, Haritha mission

Welfare initiatives-Ardram, Life Kerala Mission Projects, Karunya

Core Reading

Sapru R K (2002),Development Administration,New Delhi,Sterling Publishing Company Ltd

Manoranjan Sarkar(2014),Dyanmics of Development Administration ,New Delhi,WisdomPress

Swinder Singh (2004),Development Administrtaion in India,Jalandhar,New Academic Publishing and &Co

S A Palekar(2012),Development Administrtaion,New Delhi , PHI Publishers

Riggs F W(ed)(1970),Frontiers of Development Administration,Purham: NC.Duke University Press

Irwing Swndlow(ed)(1963),Development Administration : Concepts and Problems,Syracruse,NY Syracruse UniversityPress

Riggs F W (1964),Administration in Developin Countries,Boston ,Houghton Miftlin Pvt Ltd

Arora R K and S Sharma(ed)(1999),Comparitive and Development Administration,Ideas and Action,Jaipur,ArihantPublications

Maheswari S R (2004),Local Government in India,New Delhi,Lekshmi Narain Agarwal

Shah S M (1977),Rural Development Planning and Reforms,New Delhi,Abhinav Publishers Pvt Ltd

Palekar S A(2012),Development Adminstration,New Delhi,PHI Learning Pvt Ltd

Goel S L(2009),Development:Potentialities and Prospects,New Delhi,Deep &Deep Publications Pvt Ltd

Hazary N(2006),Development Administration:Quest for Identiy,APH Publishing

Dwivedi O P(1994),Development Administration: From Under Development to Suitable Development ,Springger Publishers

Singh Surat(ed)(2004),Decentalised Governance in India:Myth and Reality,New Delhi,Deep &Deep Publications Pvt Ltd

Panandikar V K (ed) (1974),Development Administration in India,Delhi,Macmillan PvtLtd

Additional Reading

Hooja Rakesh and Parnani K K(ed)(2006),Development Administration and Rural Development,New Delhi,Aalekh

Bhattacharya Mohith(1997),Bureaucracy and Development Administration,Delhi,Upal PublishingHouse

Verma S Pand Sharma S K (ed)(1984),Development Administration ,New Delhi,Macmillan

Arora R K and Sharma S (ed)(1992),Comparitive and Development Administration: Ideas and Action,Jaipur,Arihanth Publishers

Sharma A K(1995),Planning for Rural Dvelopment Administration,Jaipur,Rawat PublishingLtd

Grant G F(1979),Development Administration: Concepts ,Goals ,Methods,Madison,University of Wisconsin Press

Bhatnagar(1978),Rural Development in India,New Delhi,Light and Life Publishers Pvt Ltd

Weidner Edward (ed)(1970),Development Administration in Asia,Durham, Duke University Press

Das Purnendu Sekhar(ed)(2005),Decentralised Planning and Partiipatory Development,New Delhi,Concept Publishers

Golahait S B(2010),Rural Development Programmes in India :Problrms and Prospects,New Delhi,Altar

Umapathy M (1994),Development Administration Today:Super of Sub Disciplines,Mysore,Menu Publishers

Sharma R D(1989),Development Administration:Theory and Practice ,New Delhi,H K Publishers Co.

Lowie R H(1953),Primitive Society,London,Routledge Publishers

Bhattacharya M(1997),Development Administration : Search for Alternative ,New Delhi,Jawahar Publishers andDistributors

Hettane B(1996),Development Theory and the Three Worlds,England,LongmanGroup

Singh Katar(2009),Rural Development : Principles ,Policies and Management ,New Delhi, SagePublishers

Singh Satyajith and Pradeep Sharma(2007),Decentralisation : Institutions and Poltics in Rural India,New Dehi,Oxford Publishers

Narasaiah Lekshmi(2003),Approaches to Rural Development,New Delhi,DiscoverPublishers

Jain S P(ed)(2001),Emerging Institutions for Decentralised Rural Development,Hyderabad,NIRD

Waldo D(ed)(1970),Temporal Dimensions of Development Administration,Durham,Duke UniversityPress

Srivasthava K B(1994),New PerspectivesinDevelopment Administration in India,New Delhi,Concept Publishing PvtLtd

Esman M J(1962),The Politics of DevelopmentAdministration,Pittsburg University Press

Umapathy M (1994),Development Administration Today:Super of SubDisciplines,Mysore,MenuPublishing

Bryant c & While L(1937),Managind Development in Third World,Boulder Colorado,West ViewPress

Roy C K(ed)(1993),Development Managemant in Administration:Third World Perspective,Culcutta,Wiley Eastern Press

Katz S M(1965),A System Approach to Development Administration,Washington DC,ASPA

Palanithurai G (2009), Decentralisation in India :Critical Issues From the Field,New Delhi,Concept Publishers

Siinha B K and K Gopal Iyer(2009),Panchayathi Raj and Local Governance,Hyderabad,NIRD

Smellie K B (1968),AHistoryof Local Government,London ,Uniwin UniversityPress

Rajagopal Rao N (1976),Panchayathi Raj: A Study of Rural Local Government in India,New Delhi,Uppal Publishing House

Sathyanarayana P(1990),Towards New Panchayathi Raj,New Delhi,Uppal Publishing House

COURSE CODE: PAD –E-434

COURSE TITLE: HUMAN RIGHTS IN INDIA (ELECTIVE)

CREDITS4

CO 1.understand the origin and meaning and history of the development of human

Rights.Understand the approaches to the study of human rights.

CO 2.Aquire the knowledge about the importance of UNO and human rights

CO 3.Understand various agencies in protecting human rights.Identifying the importance of

rights of various sections of people.Understand the constitutional perspective of human

rights in India.Analysing various cases related with human rights issues in India.

CO 4.Analysing how the administrative machinery acts as grievance mechanism.Identify the

importance of criminal justice system.role Janamsitry police and NGO,s.

MODULE I-PERSPECTIVES AND FOUNDATIONS OF HUMAN RIGHTS

Human rights-origin sources,meaning and historical development

Approaches of Human Rights- western, liberal, Third world, Feminist and Marxist.

Classification of Human Rights –first,Second and third generation-new generation human rights

MODULE - II UNO AND HUMAN RIGHTS

Role of UN in the protection of Human rights-UDHR-International covenants –UN millenium declaration –UN Commission on Human Rights

MODULE III HUMAN RIGHTS IN INDIA: CONSTITUTIONAL PERSPECTIVE

Constitutional Context of Human Rights in India _ Rights and Duties National and State Human Rights Commissions- Rights of Marginalized Classes – Women, Children, Minorities- Dalits, Transgender rights Human Rights Act of 1993

Cases

1 TV Eachera Warrier Vs State of Kerala (RajanCase)

2 Ahmed Khan v. Shah Bano Begum case (1985 SCR (3) 844

3Nambi Narayanancase

4 Chairman Railway Board v. Chandrima Das (2000) 2 SCC 465

MODULE IV CITIZEN'S RIGHTS AND ADMINISTRATION

Criminal Justice System {Police Behaviour)Rights of the Accused (Protection from Arbitrary Arrest, Fair and Speedy Trial - janamaithry police- preventive detention ,Right to information –Right to Service -Grievance Redressal Mechanism –NGO s and human rights

Core Reading

Amartya Sen, The Idea Justice, New Delhi: Penguin Books, 2009.

Agarwal R.S. (1978), Human Rights in the Modern World, New Delhi: Chetna Publications

Agarwal, H.O.(1983): Implementation of Human Rights Covenants with Special Reference to India, Allahabad, Kitab Mahal.

B.P. Singh, Human Rights in India: Problems and Perspectives, New Delhi: Deep & Deep, 2008.

Anu Saksena (2004), Gender and Human Rights, Delhi, Shirpa Publications

Ashishkumar Das(2007), Human Rights in India, New Delhi,

Sarup Sons. Babu Brijesh(2010), Human Rights and Social Justice, New Delhi, Global Publications.

David Beetham, Politics and Human Rights, Oxford: Blackwell, 1995

Desai A.R (Ed.1990) Repression and Resistance in India, Bombay, Popular Prakashan

Falk Richard (1991) Human Rights and State Sovereignty, New York: Helnes and Meier Publishers.

Forsythe, David. P (Ed.) (1989), Human Rights and Development: International Views, London:Macmillan.

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Iyer Krishna V.R.(1999): The Dialectics and Dynamics of Human Rights in India: Yesterday, Today and Tomorrow, Calcutta, ELH

Upendra Baxi,: The Future of Human Rights, New Delhi: Oxford University Press.

Subramanian, K.S., Political Violence and the Police in India, Los Angel: Sage, 2007.

James Vadackumchery, Policing the Police: a Nation's Cry, New Delhi: Kaveri Books, 2003.

D.C. Nanjunda, Child Labour and Human Rights: A Prospective, Delhi: Kalpaz Pub., 2008.

S.N. Chaudhary, Human Rights and Poverty in India: Theoretical Issues, Delhi: Concepts, 2005.

R. Ganga, Children's Rights as basic Human Rights, New Delhi: Reference Press, 2007.

Suresh R (ed.) Right to Information and Good Governance, Serials Publications, New Delhi, 2013

Saksena Anu, Gender and Human Rights: Status of Women Workers in India, Delhi: Shipra Publications, 2004.

Gurusamy, S., Human Rights and Gender Justice, New Delhi: APH, 2009.

G.S. Bhargava, Human Rights of Dalits: Social Violation, New Delhi: Gyan, 2001.

COURSE CODE: PAD –E-435

COURSE TITLE- POLICE ADMINISTRATION (ELECTIVE)

COURSE CODE:4

On completion of the course students

Co1:-Will understand the evolution of police administration in India from 1861-1947 and the roles and responsibilities of the students.

Co2:- Will learn the organisation and functioning of central police forces and agencies which come under "the other armed forces of the union" in the union list of the constitution of India.

Co3:-Can analyse policing at the state, district and rural-urban levels.

Co4:-Can evaluate the efforts at police reforms both by the central as well as the state governments and their impact.

MODULE I- **CONCEPT AND RATIONALE OF POLICE IN THE SOCIETY**
Roles and responsibilities of Police. Evolution of Police system in India (1861-1947)

MODULE II- UNION MINISTRY OF HOME AFFAIRS
   i. Organisation and working of Central Armed PoliceForces.
   ii. Organisation and working of CBI, IB, NIA &RAW.
   iii. Bureau of Police Research &Development

MODULE III- STATE POLICING SYSTEM

Organisation of Police forces at the State & District level; Commissionerate system of Policing; Police and Panchayathi Raj relations.

 MODULE IV- POLICE REFORMS IN INDIA& KERALA: CONCEPT, RATIONALE & CHALLENGES

Crime and criminal tracking network system (CCTNS), Janamaithri Suraksha, Nirbhaya, Clean Campus Safe Campus.

References

Core readings:

Bailey, David H: The Police and Political Development in India, Princeton University Press, New Jersey (1969)

Gupta Anand Swarup: The Police in BritishIndia:1861-1947,   Bureau of Police Research and Development, NewDelhi(2007)

Sen, Shankar: The Indian Police Today, Ashish Publishing House, New Delhi (1994)

Dempsey, John S & Linda S Forst: An Introduction to Policing, Thomson-Wadsworh, CA (2005)

Srivastava, Aparna: Role of   Police in a changing Society, A.P.H   Publishing Corporation, New Delhi(1999)

Srivastava, Aparna: Role of   Police in a changing Society, A.P.H   Publishing Corporation, New Delhi(1999)

Ghosh,S.K and Rustamji, K.F: Encyclopaedia of Police in India, Vol I, Ashish Publishing House, New Delhi (1993)

Dogra, R.S.D: Nation Keepers: Central Reserve Police Force, (CRPF), A.P.H Publishing Corporation, New Delhi (2004)

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Additional Readings:

Ghosh,S.K : Keeping the Peace: For whom the Bell Tolls (Police Then &Now), Ashish Publishing House , New Delhi (1989)

Gupta Anand Swarup: Crime and Police inIndia (upto1861),   Bureau of Police Research and Development, NewDelhi(2007)

Das & Dilip K (ed.): World Police Encyclopaedia, Routledge, Taylor & Francis Group, New York (2006)

Saxena, Anil K: Professionalism in Indian Police, A.P.H Publishing Corporation, New Delhi (1997)

COURSE CODE: PAD -E- 436

COURSE TITLE- CRIMINAL JUSTICE (ELECTIVE)

CREDITS 4

On completion of the course the students

Co1:- Will acquire knowledge about the principles of criminal law.
Co2:-Will understand theories on crimeogenic factors.
Co3:- Will be able to analyze the principal action in criminal justice administration like the police, prosecution, the court, jail etc.
Co4:-Will learn about the concept of punishment and its type.
Co5:-Will be able to understand the prison system and efforts at reforming jails.

MODULE I- CONCEPT OF CRIME
Principles of criminal law-criminal law and its role.

MODULE II- EXPLANATION OF CRIME

Factors responsible for crime causation-differenttheories

 MODULE III- CRIMINAL JUSTICE SYSTEM

Its components and functions-role of Police, Prosecution, Defence counsel and courts in the administration of criminal justice.

 MODULE IV- CONCEPT OF PUNISHMENT

Types of punishment-theories of punishment-Retributive theory-Preventive theory-deterrent theory-Reformative theory-alternative to punishment-plea bargaining

 MODULE V PRISON SYSTEM IN INDIA

Open and closed prison system-classification of prisoners-rehabilitation of prisoners-jail reforms

Core readings:

Indian Penal Code,1860

Code of Criminal Procedure,1973

 Probation of offenders Act,1958

Criminal Manual, Universal Law Publishing Co.,2017

Siegel J Larry:Essentials of Criminal Justice"Wadsworth,Inc,2017

Paranjape V N Dr: studies in Jurisprudence and Legal Theory,Central LawAgency,2016

Additional Readings:

Freeman M D A:Lloyd"s introduction to jurisprudence,Thomson sweet and Maxwell publishers,2007

Wack"s Raymond:Understanding jurisprudence,oxford university press,2015

Das & Dilip K (ed.): World Police Encyclopaedia, Routledge, Taylor & Francis Group, New York (2006)

Saxena, Anil K: Professionalism in Indian Police, A.P.H Publishing Corporation, New Delhi (1997)

COURSE CODE: PAD-C- 441

COURSE TITLE: RURAL GOVERNANCE IN INDIA (CORE)

COURSE CODE: 4

Rural Governance in India

1. Understand the definition, concepts, approaches of rural development of India
2. Identify problems of rural development like rural poverty, unemployment, etc. Understand the measures for improving levels of HRD in rural areas.
3. Understand the link between rural development and importance of local self government in India.
4. Analyse current trends of rural development programs and strategies like MGNREGs and NRHM.
5. understand role of NGOS in rural development.

COURSE CONTENT

MODULE I: DEFINITION, APPROACHES AND SCOPE OF RURAL DEVELOPMENT ININDIA

Meaning of Rural Development, Definition, Features, Approaches - Broad Front, Sectoral, Area, Target Group, Integrated, Holistic; and Scope of Rural Development

MODULE II: RURAL DEVELOPMENT PROBLEMS

Rural Poverty, Rural Unemployment, Rural Housing, Human Resources – Major Concerns in HRD in Rural Areas - Measures for Improving Levels of HRD in Rural Areas.

MODULE III: LINKAGES BETWEEN RURAL DEVELOPMENT AND LOCAL SELFGOVERNMENT

Evolution of Local Self Government in India – Constitutional Status – Mehta Committees – 64th Constitutional Amendment Bill, 73rd Constitutional Amendment Act – Progress of PRIs after the Constitutionalisation.

MODULE IV: SOCIAL TRANSFORMATION AND RURAL DEVELOPMENT

Factors of Social Transformation in Rural Areas, Trends in Rural Change, Emerging Village Leadership - Its Patterns, Problems – Socio-Cultural Barriers of Rural Development – Elite Capture in Rural Development Programs.

MODULE V: CURRENT TRENDS OF RURAL DEVELOPMENT PROGRAMS ANDSTRATEGIES

SwarnaJayanthi Gram SwarojgarYojana, MGNREGS, National Rural Health Mission (NRHM), Social Security for Unorganised Workers

MODULE VI: NGOS AND RURAL DEVELOPMENT
Types of NGOs, Role of NGOs in Rural Development, Interface between GOs and NGOs, Social Help Group, Corporate Social Responsibility at Rural Areas.

References:
Core Reading

Singh, Katar (2000). Rural Development: Principles, Policies and Management, Sage, New Delhi.

SatyaSundaram (2002). Rural Development, Himalaya, Mumbai.

Pal, Mahi (1998). Panchayats in Election Manifestos: A Comparative Analysis, EPW, Vol. 33 (12): 631-632.

World Bank (1992). Gender and Poverty in India, Washington, D C.

Sreedhar, G. &Dasaratharamaiah (2006). "Farmers Committing Suicide", International Journal of Women, Social Justice and Human Rights, Vol. 1 No.1.

Rajasekhar D (2004) Poverty Alleviation Strategies of NGOs, Concept, New Delhi

Rajasekhar D. (2004) Micro Finance and Poverty Alleviation Issues Relating to NGO Programms in South India, ISEC Working Paper No. 146

Sreedhar G &Rajasekhar D (2014). Rural Development in India: Strategies and Processes, Concept, New Delhi.

UNDP (2014) Human Development Report, Oxford University Press, New York

Heeks, R(1999) Reinventing Government in the Information Age, Routledge, London

DasMK(2000)Kerala‟sDecentralisedPlanning:FlounderingExperiment,EPW, 2 December, 4300 –03

Biju M. R., (1998) Dynamics of New Panchayati Raj System: Reflections and Retrospections, Kanishka, 1998.

Biju M. R., (2007) Resurgent Rural India: Decade after the Constitutionalisation of Panchayati Raj, Authors Press.

Biju M. R., (2014) Rural Development: Governance and Participation, Concept, New Delhi.

Biju M. R., (2015) Local Governance and Rural Empowerment: Trends and Challenges, Concept, New Delhi.

Biju M. R., (2012) Rural Development: Under Decentralised Governance, Concept, New Delhi.

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COURSE CODE: PAD – C- 442

COURSE TITLE: GREEN GOVERNANCE AND DISASTER MANAGEMENT (CORE)

Credit4

AIM:
To give students a clear conceptual understanding of green governance and disaster management.

COURSE DESCRIPTION:
Students will be encouraged to reflect on the important concepts and issues in green governance and disaster management.

COURSE CONTENT

MODULE I – GREEN GOVERNANCE

Green Governance – essential concepts

Environmental and Natural Resources Management

Tragedy of the Commons

Emerging thematic Areas–Urban Green Spaces, Gender and Green Governance, Green Taxation, GreenJustice

MODULE II– UN AND ENVIRONMENTAL MANAGEMENT

UNEP, Brundtland Commission Report, Sustainable Development Goals

United Nations Environmental Management Group (UNEMG)

MODULE III – INSTITUTIONAL AND LEGAL MECHANISMS IN INDIA

India"s Environmental Laws

Ministry of Environment, Forest and Climate Change, National Green Tribunal Act, Central and State Pollution Control Boards

Institutional innovations – Air Ambience Fund (administered by the Delhi Pollution Control Board), Environment Compensation Charge (ECC), Electric Vehicle (EV) policy.

MODULE IV – ENVIRONMENTAL GOVERNANCE IN INDIA

Environmental Audit, Gadgil-Kasthurirangan Panel Reports on Western Ghats, Ecomark, Environmental Impact Assessment (EIA)

MODULE V- DISASTER MANAGEMENT

Concepts of Hazard, Vulnerability and Risks

Types of disasters– Natural (earthquake, cyclone, floods, volcanoes) and Man-made Disasters (armed conflicts, civil wars), Rapid onset (air crash, tidal waves, tsunami) and slow disasters (draught, famine and epidemics)

Disaster Risk Reduction Strategies, Humanitarian Assistance and Risk Management

References

Core Reading

Weston, Burns H & Bollier, David (2013) *Green Governance: Ecological Survival, Human Rights, and the Law of the Commons*, Cambridge University Press: New York

Hempel, Lamont C (1996) *Environmental Governance: The Global Challenge*, Island Press: Washington

Schrijver , Nico (2010) *Development without Destruction: The UN and Global Resource Management*, Indiana University Press: Bloomington

Gill, Gitanjali Nain (2017) *Environmental Justice in India: The National Green Tribunal*, Routledge: New York

Rangarajan, Mahesh (2007) *Environmental Issues in India: A Reader*, Pearson: New Delhi

Raju, K.V, Ravindra, A, Manasi, S, Smitha, K.C & Srinivas, Ravindra (2018) *Urban Environmental Governance in India: Browsing Bengaluru*, Springer: New Delhi

Fisher, Elizabeth (2017) *Environmental Law: A Very Short Introduction*, Oxford University Press : Oxford

Coppola, Damon P (2015) *Introduction to International DisasterManagement*, Butterworth-Heinemann: Oxford

Kreimer, Alcira and Arnold, Margaret (2000) *Managing Disaster Risk in Emerging Economies*, The World Bank: Washington

Evans, JP (2012) *Environmental Governance*, Routledge: New York

Additional Readings

Agarwal, Bina (2010) Gender and Green Governance: The Political Economy of Women's Presence Within and Beyond Community Forestry, Oxford University Press:Oxford

Singh, Amita (2018) Disaster Law: Emerging Thresholds, Routledge: New York

Chopra, Kanchan (2017) Development and Environmental Policy in India: The Last Few Decades, Springer: New Delhi

COURSE CODE:PAD-C-443
COURSE TITILE: INTERNATIONAL ORGANISATION AND ADMINISTRATION(CORE)
Credit 4

AIM:
The course aims at providing the students a clear and understanding about the International Organizations and their role in global politics. the course is designed not just to familiarize students with IOs, but also to stimulate their curiosity about questions that really gave yet to be answered satisfactorily. An important goal of the course is also to equip students with the analytical tools required to address such questions.

COURSE DESCRIPTION:
What role do International Organizations play in global politics? Some think their role is trivial. Others argue that they fulfill their important stated purposes. Still others

argue that governments use them to pursue their own private goals. Students would be encouraged to study the evolution of international organizations. This course is about institutionalizing cooperation at the international level. The focus is on intergovernmental organizations, regional organizations and non-governmental organizations. We will examine their historical origins, ostensible functions, the international and domestic political forces that impact their operations, and their effectiveness. It also helps the students to critically evaluate the contribution of the international organizations in the political economic and social sphere.

COURSE CONTENT:

MODULE: 1.   NATURE AND EVOLUTION OF INTERNATIONAL ORGANIZATION AND ADMINISTRATION
Treaty of WestPhalia-Nation state system- Introduction to International Organization-
What is the role of international organizations and do they really matter?

MODULE:II INTERNATIONAL ORGANIZATIONS
United Nations (Organization, Functions and Achievements)
Financial Institutions : IMF and World Bank
Education/Culture : UNESCO
Health : WHO
Trade : WTO

MODULE III REGIONAL ORGANIZATIONS AND DEVELOPMENT
European Union (EU)-NAFTA-ASEAN-BRICS-BIMSTEC-SEO

MODULE: IV   INTERNATIONAL   NON-GOVERNMENTAL ORGANIZATIONS
Protection of Human Rights-Amnesty International and Human Rights Watch
Development-Oxfam

MODULE: V INTERNATIONAL LAW AND GLOBAL GOVERMANCE
 Issues of Law making and Law Enforcement at the International Level Public International Law
 Administration of Justice: International Court of Justice and International Criminal court what role
 do international organizations play in promoting democracy?

Reading List

  Abbot, Kenneth and Duncan Snidal.   1998.   Why States Act through Formal Organizations.
  Journal of Conflict Resolution 42:3-32.

Abass Ademola(2004) Regional Organizations and the Development of Collective Security:
Beyond Character VIII of the UN Character, Oxford, Hart publishing.

Archer Clive(2012)International Organizations, London, Routledge.

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Introduction to International Relations New York, Oxford University Press.

Basu, Rumki (2004) *The United Nations Structure and Functions of an International*
Organizations. New Delhi, Sterling Publishers.

Bhaskar C. Uday, Santhanam. K, Sinha K. Uttam & Meenai Tasneem(2005)United Nations
Multilateralism and International Security, New Delhi, Institute for Defense Studies &Analyses.

Blavoukos Spyros, Dimitris Bourantonis(eds.)(2011)The EU Presence in International
Organizations, London, Routledge.

Boas Gideon(2012) Public International Law : Contemporary Principles and Perspectives,
Massachusetts, Edward Elgar.

Chase, Kerry A. 2003. Economic Intersts and Regional Trading Arrangements: TheCase of
NAFTA. *International Organisation* 57(1): 137-174

Caulfield Norman(2010)NAFTA and Labor in North America, Urbana, University ofIllinois
Press

Devetak Richard, Burke, Antony and George, Jim(2012). *An Induction to International*
Relations New York: Cambridge University Press.

Fasulo,Linda(2015)*AnInsider''sGuidetotheUN*., New Haven and London: Yale
University press.

Griffith, Martin, and Callaghan, O Terry, (2002) *International Relations: The Key Concepts,*

London: Routledge.

Goldstein, Joshna and Pevehouse, John C (2017), *International Relations,* New Delhi:
   Pearson.

Grieco,JosephM.   AndJohnIkenberry.   2003. the Economics of International Trade.In
   Grieco and Ikenberry, *State Power and world Markets: the International political Economy.*
   New York: W.W Norton & co. PP 19-56.

Heywood, Andrew (2014), *Global Politics*, London: Palgrave Macmillan.

Mearsheimer, John.   1994.   The False Promise of InternationalInstitutions *International*
   Security winter 1994/95:5-49.

McGillivray, Fiona.2000. Democratizing the World Trade Organization. Hoover Institution
   Policy Paper No 105.

Przeworski.   Adam.2003.   *States and Markets : A Primer in Political Economy.* NewYork:
   Cambridge University Press.

Pevehouse,   John   C.2002.   Democracy   from   the   Outside-In?   International Organizationsand
   Democratization. *International Organization* 56:3:515-549

Pevehouse, John C. 2005. *Democracy from the Above: Regional Organizations and Democratization* . New York: Cambridge University Press.

Paul Taylor and Curtis Devon (2011) "The United Nations" in John Baylis, Steve Smith and
Particia Owens. *The Globalization of World Politics*: *An Introduction to International Relations*
New York, Oxford University Press.
Suresh R Foreign Policy and Human Rights: An Indian Perspective (2009) Madhav Books, Gurgon

Walter Carlsnaes, Thomas risse &Beth A.   Simmons(2002), *Handbook of international Relations* London:Sage.

COURSE CODE: PAD- E- 444
COURSE TITILE: ORGANIZATIONAL BEHAVIOUR (ELECTIVE)

COURSE CODE:

Course Objectives
CO 1-Define the meaning and scope of the concept of Organisational Behaviour
CO 2-Analyse the behaviour of people in organisations by assessing the process of forming perception, attitude, and group dynamics
CO 3- Classify the Psycho analytical and personality theories
CO 4- Understand the concept of stress and its effective management in an organisational context.
CO 5-Understand the types of authority and its delegation
CO 6-Illustratethe concept of Organisational Change
CO 7-Devise the process involved in creating and sustaining a healthy culture in organisations.

COURSE CONTENT

MODULEI   INTRODUCTION
Definition,Featuresand   Forms of Organization. Organizational Behaviour: Meaning, Definition andConcepts.

MODULEII   PERCEPTION ANDATTITUDE
Meaning of Perception – Factors in influencing Perception Process
Beliefs, Values, Attitudes and Learning
Concepts of Group Dynamics. Understanding group - Types of groups
Theories of Group Behaviour-

MODULE III PERSONALITY AND INTERPERSONAL SKILLS
Concept of Personality – Determinants of Personality Development
Theories of Personality – Psychoanalytical Theories (Freudian Theory, Trait Theory, Argyris Maturity Theory)
Ego Stages

MODULEIV   AUTHORITY AND STRESSMANAGEMENT
Meaning of Authority – Types of Authority- Delegation of Authority
Meaning – Stages and Types of Stress
Management of Stress- Individual level Strategies- Organizational level Strategies

MODULEV   ORGANIZATIONALCHANGES
Meaning of Change- Concept of Organizational Change
Organizational Ethics, Concept of Organizational Culture- Types of culture – Creating and Sustaining Culture

Core Reading

Hicks &Guellett (1960) Organisation Theory &Behaviour, London, Prentice Hall
Hicks &Guellett (1960) Organization Theory &Behaviour , London, Prentice Hall
Jain, Kushpat S and Apexa V. Jain (2017) Organizational Behavior, Mumbai, Himalaya Publications,
Kumar &Mittal , Organizational Behaviour, New Delhi, AnmolPublications
L.M. Prasad, Organizational Behaviour , New Delhi, Sultan Chand & Sons Daryaganj
Mullins, J., and Gill Chrity, (2016), Management & Organizational Behaviour, India Pearson Education India
Reddy, G.Sudarsana and K.Asvathappa, (2015), Organizational Behavior, Mumbai, Himalaya Publication
Sharma , R.A, Organizational Theory &Behaviour, New Delhi, Tata McGraw Hill Publishing co. Ltd.
Singh, B.P. & TN Chhahra (2000) Organisational Theory and Behaviour, 3rd edition, Delhi,NaiSarak,

Additional Reading

Blanchard, Ken and Hersey Blanchard (2009) Management of OrganisationalBehaviour Washington,Pearson
Chandan, Jit S (2006) OrganisationalBehaviour, New Delhi, Vikas Publishing House Pvt.Ltd.
Cook, Curtis, Phillip Hunsaker and Robert Coffey (2001) Management and OrganisationalBehaviour, New York, McGrawHill,)
Luthans, Fred.(1995) OrganisationalBehaviour, New York, MC Graw Hill
Robbins, Stephen P. (1997) OrganisationalBehaviour, London, Prentice Hall,
Saiyadain, Mirza S. (2006) OrganisationalBehaviour , NewDelhi, Tata McGraw Hill

COURSE CODE: PAD-E -445
COURSE TITLE:DEVELOPMENTAL ISSUES IN CONTEMPORARY INDIA(ELECTIVE)
CREDITS:

CO1.Undersatnding theoretical aspects of the changing role of state in the era of neo.liberal

globalisation

CO2.To identify the importance of constitution in social transformation.Understand Nehruvian

and post.Nehruvian model of Development

CO3.To analyse the missing link between development and growth.To identify Social and

economic development in India.

CO4.To identify the impacts of globalisation on Indian agriculture.

COURSE CONTENT

MODULE I: DEVELOPMENT ISSUES

Theoretical aspects of the Changing role of State in the era of neo-liberal globalisation- (National Autonomy Vs Global Obligation,State- Market Dichotomy).

MODULE II: CONSTITUTION AND SOCIAL TRANSFORMATION

Nehruvian Model of development (1947 – 64).

Post – Nehruvian Model of development (1964 – 91).

Neo-liberal Model of development (Since 1991)- (LPG, Disinvestment, New Industrial Policy 1991 New trade Policy(1992).

MODULEIII: SOCIAL DEVELOPMENT AND ECONOMIC GROWTH IN INDIA

Missing link between development and growth- (End of state protectionism, Declining public investment, challenges to social security such as Health, Environment,labour, Education).

MODULE IV: IMPACTS OF GLOBALISATION ON INDIAN AGRICULTURE

Globalisation and declining agriculture (National Agriculture policy-2000 and after).

Agrarian Distress and farmers movements (withdrawal ofagriculture subsidies, land acquisition, SEZ, labour shortage,unreasonable agricultural credit).

MODULE V: ADMINISTRATIVE ATTEMPTS FOR REDRESSAL – (UPA and NDA)

MNREG, National Food Security Mission

RashtriyaKissanVikasYojana

Make in India – Startup India

Forest Rights Act (2006)

Land Acquisition Rehabilitation and Resettlement Act (LARR – 2014)

Swatch Bharath – NITI Ayog

Demonitisation, GST

References

Core Reading

Basu, Kaushik (2008), *The Retreat of Democracy and other Itinerant Essays on Globalisation, Economics and India*, New Delhi, Permanent Black.

Baxi, Upendra(2006), *The Future of Human Rights*, New Delhi, Oxford University Press.

Bhampuri CP (1999), *Indian Politics Since Independence*, New Delhi, Shipre Publications.

Byres, J. Terence (ed.) (1999*), The State, Development, Planning and Liberalisation in India*, New Delhi, Oxford UniversityPress.

Ghosh, Jayanti (1997), Development Strategy in India: A Political Economy Perspective, in Sugatha Bose and Aiesha Jalal (eds), *National Democracy and Development,* New Delhi, Oxford University Press.

Kapila,Raj and Uma Kapila(2002) *Indian Agriculture in the Changing Enviornment,* New Delhi, Academic Foundation.

Mishra S.K and V K Puri (2007*), Indian Economy, its Development Experience,* New Delhi, Himalayan Publishing House.

Mohanakumar A and Sreejith A (eds), (2016), *Globalisation, State and Democracy in India*, New Delhi, Serials Publication.

Patnaik, Utsa (2007), *TheRebublic of Hunger and Other Essays,* New Delhi, Merlin Press.

Prasad KN (2003) *Indian Economy- Before and Since Reforms*, New Delhi, Atlantic Publishers.

Prabhash J and Mohanakumar A (2018), State, Globalisation and Agrarian Situation in C . Vinod (eds) ,*Democracy, Inequality and Economic Development*, New Delhi, New CenturyPublications.

Sarma, Upendra (2009), Globalisation and the Role of State in Economic Development in Anil Kumar Thakur and M S Kallur (eds) *Theory and Globalisation In India*, New Delhi, Deep andDeep

COURSE CODE: PAD- E- 446
COURSE TITLE: RURAL GOVERNANCE IN KERALA (ELECTIVE)

CREDITS:4

Course Outcomes: At the end of the course the students should be able to

CO	CO Statement
CO1	Evaluate the functioning of local self government institutions in Kerala.
CO2	Analyze the emerging issues related to rural governance.
CO3	Understand the relationship between state government and panchayat raj institutions in Kerala.
CO4	Remember the major e-governance initiatives that have an impact on rural governance in Kerala.
CO5	Identify the role of panchayat raj institutions in promoting rural development.
CO6	Understand the changing dynamics of grassroot governance in Kerala.
CO7	Create a conceptual framework for understanding the relationship between development and rural governance.
CO8	Critically evaluate the institutional mechanisms facilitating local governance in Kerala.

COURSE CONTENT

MODULE I: DYNAMICS OF GRASS ROOT GOVERNANCE IN KERALA:

Evolution of Rural Governance in Kerala- Participatory Governance in political and Administrative level- Emerging Trends in Rural Governance- Kerala Panchayat Raj Act 2014- People‟s Planning- PRIs and Democratic Decentralisation in Kerala.

MODULE II- LOCAL SELF GOVERNMENT SYSTEM IN KERALA:

Institutions of Local Governance-Local Government Structure in Kerala-Administrative Mechanisms of Governance and Oversight Institutions- Nature and Scope of LSG institutions- Functions of Local Governments- Committees and Participatory Forums- -Local governance and delivery of Public Services -Non-governmental Support systems- Social Capitaland governance in Kerala- New Institutional Mechanisms- Institutional Reforms.

MODULE III- PRIS AND STATE GOVERNMENT:

Administrative and Fiscal Relations- Fiscal Decentralisation in Kerala- Panchayat Finance- Issues in Fiscal Decentralisation- Resource Generation-Budget procedure and Transfer of Funds-Planning andImplementation

MODULE IV- RURAL GOVERNANCE AND DEVELOPMENT:

Marginalisation, Poverty and Decentralisatin- PRIs and Social Security- Gender and Governance in Rural Kerala- Kudumbashree and SHGs- Gender mainstreaming Programmes- PRIs and Management of Natural Resources-Rural initiatives in Kerala for the Development of Weaker Sections- Women in Local Governance

MODULE V: E GOVERNANCE INITIATIVES IN RURAL GOVERNANCE:

Role of Information Kerala Mission-Local Governance challenges before Kerala-Problems and issues in governance of Rural Kerala

References

Core Reading

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Chathukulam J, John MS (2002) Five Years of Participatory Planning in Kerala: Rhetoric and Reality. Economic and Political Weekly, 7 December

Chaudhuri S, Harilal KN, Heller P (2004) Does Decentralization Make a Difference?: A Study of the People‟s Campaign for Decentralised Planning in the Indian State of Kerala. Project Report, Centre for Development Studies, Thiruvanathapuram

Das MK (2000) Kerala‟s Decentralized Planning: Floundering Experiment. Economic and Political Weekly, 2 December:4300–03

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Franke R, Chasin B (1997) Power to the Malayalee People. Economic and Political Weekly31

George KK (1993) Limits to Kerala Model of Development: An Analysis of Fiscal Crisis and Its Implications. Centre for Development Studies, Thiruvananthapuram

Heeks, R. (1999). *Reinventing government in the information age*. London: Routledge.

Heller P (1996) Social Capital as Product of Class Mobilisation and State Intervention: Industrial Workers in Kerala, India. World Development 24

Isaac Thomas TM, Franke RW (2000) Local Democracy and Development: People‟s Campaign for Decentralized Planning in Kerala. Left Word, New Delhi

Isaac Thomas TM, Harilal KN (1997) Planning for Empowerment: People‟s Campaign for Decentralized Planning in Kerala. Economic and Political Weekly, January:53–58.

Krishnan, C. (2009). Information communication technology and governance in Kerala. In K. Rajan (Ed.), *Kerala economy: Trends during the post reform period*. New Delhi: Serials Publication

Mohan Kumar S (2002) From People‟s Plan to Plan Sans People. Economic and Political Weekly 37:1492–97

Nair GND (2000) People‟s Planning in Kerala: A Case Study of Two Village Panchayats. Kerala Research Programme on Local Level Development Discussion Paper No 16, February, Centre for Developing Studies, Thiruvananthapuram

Oommen, M A (2006), ―Fiscal Decentralisation to the Sub-State Level Governments‖, Economic and Political Weekly, Vol. XLI, No. 10 [13].

Rajasekharan,K(2008),―LocalGovernmentFinanceinKerala‖,InMRBiju(ed), Financial Management of Panchayati Raj System, New Delhi:Kanishka

Ramachandran VK (1996) On Kerala‟s Development Achievements. In: Dreaze J, SenA (eds) Indian Development: Selected Regional Perspectives. Oxford University Press, NewDelhi

Rehman K, Rehman MM (1998) Participation in Rural Development. International Labour Office, Geneva

State Finance Commission (2001) Second State Finance Commission Report, Kerala, Part-I. Government of Kerala, Thiruvananthapuram

UNDP (1993) Human Development Report. Oxford University Press, New York

Biju M. R., (1998) Dynamics of New Panchayati Raj System: Reflections and Retrospections, Kanishka, 1998.

Biju M. R., (2007) Resurgent Rural India: Decade after the Constitutionalisation of Panchayati Raj, Authors Press.

Biju M. R., (2014) Rural Development: Governance and Participation, Concept, New Delhi.

Biju M. R., (2015) Local Governance and Rural Empowerment: Trends and Challenges, Concept, New Delhi.

Biju M. R., (2012) Rural Development: Under Decentralised Governance, Concept, NewDelhi.

Course Code : PAD –E- 447
Course Title : GENDER POLITICS (Elective)
Credits   4

CO 1: Familiarise students with the broad contours of the term gender and its social implications
CO 2: Create awareness about various theories of gender relations, its Marxist and Postmodernist implications etc.
CO 3: Identify various factors that affect the development of society where there is gender inequality and familiarize the need for gender friendly planning and policy decisions
CO 4:Understand the importance of women empowerment in India through political participation
CO 5: Understand the importance of women's reservation bill
C0 6 : Identify the history of feminism and feminist Movement in India.
CO 7: Create awareness about atrocities against women in the society and identify the role of kudumbasree and other self help groups in empowering women.

COURSE CONTENT

Module I: ContextualizingGender

Concepts and Definitions: Sex- Gender- Transgender- Masculinity- Femininity- Patriarchy- Politics of the Body- Gender andCaste/Class/Race

Module II: Theories of Gender Relations

Liberal- Socialist- Marxist- Radical- Post-modernist

Module III: Gender and Development

Sexual Division of
Labour- Gender in
Policy and Planning

Module IV: Gender and Politics

Political Participation and Representation of
Women in India Debates over Women's
Reservation Bill

Module V: Feminist Movement in India

The History of Feminism and Feminist Movement in India- Women in Development (WID) and Gender and Development (GAD) Debate

Module VI: Gender Question in Kerala

Women in Public and Private Sphere- Atrocities against Women- Women Empowerment through Kudumbashree and other SHGs

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Core Readings

- ⬜ Banerjee, Nirmala. (1999) 'Analysing Women's work under Patriarchy' in Sangari, Kumkum & Chakravarty, Uma. (eds.) *From Myths to Markets: Essays on Gender*. Manohar, Delhi.
- ⬜ Chakravarti, Uma. (1988) 'Beyond the Altekarian Paradigm: Towards a New Understanding of Gender Relations in Early Indian History', *Social Scientist*, Volume 16, No.8.

- Forbes, Geraldine (1998) *Women in Modern India*. Cambridge University Press, Cambridge: pp.1-150.
- Geetha, V. (2002) *Gender*. StreeCalcutta.
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- Books, pp. 1-24, 71-108, andConclusion.
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- Menon, Vineetha and Nair, K.N (2008) *Confronting Violence Against Women: Engendering Kerala's Development Experience*, DaanishBooks.
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- Bhardwaj Prem R. (2011) Gender Discrimination :The Politics of Women Empowerment, Anamika Publishers NewDelhi.
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- Glover David and Cora Kaplan(2000) Genders, Routledge,London.
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 Jeffrey, Robin (1992) Politics, Women and Well-Being: How Kerala Became a Model, Oxford University Press,NewDelhi.

- Kelly Rita Mae (2001) Gender, Globalization,and Gender Democratization,Rowman & Littlefield,Maryland.
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- Mukhopadhyay, Swapna. The Enigma of Kerala Women: Does High Literacy Necessarily Translate into High Status (2006), Institute of Social Studies Trust, NewDelhi.
- Okin Susan Moller (1989) Justice, Gender and the Family, Basic Books, NewYork.
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- Tickner, Ann J., (2008), "Gender in World Politics", in Baylis, John, Smith, Steve andOwens,
- Patricia, The Globalization of World Politics: An introduction to international relations, Oxford University Press: Oxford,pp262-277.
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