

**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A' Grade)  
**OFFICE OF THE CREDIT & SEMESTER SYSTEM**

No.CSS/Acad 8/2931/2018

Dated :24.10.2018

**NOTIFICATION**

Sub:-Ph.D. Course Work Examination December 2018 – submission of applications – regarding –

Applications are invited from the Research Scholars (both full time and part time) **whose effective date of registration is on or before 21.04.2018** to pursue Ph.D. research programmes in the university teaching & research departments and other approved research centres under the University, for admission to the Ph.D. Course Work Examination of December 2018.

According to the University Order cited, the Course Work Examination is being introduced for all Ph.D. Programmes with effect from July 2009 session onwards. Both part time and full time research scholars have to clear the examination within two years from the effective date of registration subject to the condition that a maximum of only two attempts/chances will be allowed.

There will be three papers for this examination, with a paper on Research Methodology and two other papers related to the area of research. Those having M.Phil. Degrees are exempted from writing the paper on Research Methodology. Also, those who have not been able to complete the Course Work Examination at one sitting can appear for the individual paper(s) which they have not cleared.

The research scholars will be permitted to continue their research programme , only on production of the Pass Certificate relating to Course Work Examination, in time, to the Ph.D. Section in the university, failing which their registration will get cancelled automatically.

The prescribed application form along with the hall ticket format can be downloaded from the university web site: [www.keralauniversity.ac.in](http://www.keralauniversity.ac.in) Other details including the amount of fee to be remitted, manner of remittance, address to which the application is to be submitted, etc., are available on the application form.

The last date for receipt of duly filled in application without fine is **12.11.2018** (5.00 PM), and with a fine of Rs. 50/- is **14.11.2018** (5.00 PM). Thereafter a superfine of Rs. 125/- will be levied on applications received up to **16.11.2018** (5.00 PM).

**CONTROLLER OF EXAMINATIONS**

No:  
 Details of fee remittance:  
 Amount Rs.  
 Date of remittance:  
 KU /Friends PIS No./DD No.  
 Name of bank/Cash Counter

**UNIVERSITY OF KERALA**  
*(Re-accredited by NAAC with 'A' Grade)*  
 APPLICATION FOR REGISTRATION  
**Ph. D COURSE WORK EXAMINATION**  
**December 2018**

Rs. 20/-  
 For office use

Register No.

Name and address of the Chairman, Doctoral Committee with Office Seal  
 (Dated signature on the photograph)

.....  
 .....  
 .....  
 Office Phone.....Mob:.....

Affix passport  
 size photograph  
 duly attested by  
 the Chairman,  
 Doctoral  
 Committee

Name of candidate ( <b>BLOCK LETTERS</b> ) as entered in the qualifying certificate	
Age and date of birth :	
Sex :	
Permanent Address ( <b>CAPITAL LETTERS</b> )	Address in which communications are to be sent:
PIN Code:                      Tel/Cell phone No	PIN Code:                      Tel/Cell phone No
Ph. D Registration order No. and Date <small>(Please attach a copy of the UO attested by the Chairman of the Doctoral Committee)</small>	
Whether Research Methodology paper exempted or not <small>(If yes, furnish the details of the Reg. No. &amp; Year of the M.Phil. Examination passed)</small>	
Name of Faculty	
Department	
Topic of research	
Name and address of supervising teacher <small>(With contact Telephone/mobile phone number &amp; e-mail ID)</small>	
Signature of the Supervising teacher	

Details of the examinations the candidate intends to appear for:			
Paper	Title	Centre of Examination	Whether Appearing for the I/ II/ III Chance
I	*Research Methodology	☆	
II			
III			
Register Number of previous appearance (If any)			

*\*Candidates having M.Phil degree are exempted from writing the **Paper I Research Methodology examination***  
*☆Those with M.Phil Degree may write "exempted", in this column; others may leave the column blank*

**Declaration by the applicant**

I hereby confirm and declare that the entries made above are true to the best of my knowledge and that they have been made in my own hand writing

Place  
 Date

Signature of Candidate

**INSTRUCTIONS FOR SUBMITTING THE APPLICATION:**

1. All columns in the application form should be carefully filled in by the candidate in his/her own handwriting.
2. Name of the candidate as stated in the application form should strictly conform to that appearing in the Qualifying Certificate and the Ph. D. Registration Order.
3. The following enclosures should form part of the application:
  - (i) Hall Ticket Format with the columns filled in, along with photograph, as per directions.
  - (ii) Self attested copy of the Qualifying Certificate. (PG Certificate)
  - (iii) Copy of the Ph.D. Registration Order duly attested by the Chairman of the Doctoral Committee concerned.
  - (iv) Self attested copy of the original M.Phil. degree diploma.
  - (v) DD/ University Pay-in-Slip in original for the prescribed examination fee.  
(DD obtained from any branches of SBI, payable at SBI, Kerala University Office Campus Branch, Palayam, Thiruvananthapuram, and drawn in favour of the Finance Officer, University of Kerala may be submitted.)  
Those who remit the fee by means of DD shall pay an additional amount of Rs. 30/- (Rs.550/-) along with the examination fee, towards DD handling charges.
  - (vi) **Two Self addressed, duly stamped envelopes (23 x 11 cms) for sending (1) hall ticket by Ordinary post(Rs 5/-) and (2) sending Certificate and Marklist by Registered Post(Rs 22/-)**
4. All enclosures should be placed between the application form and the hall ticket, neatly secured with tag/twine.  
The cover containing the application should have the superscription APPLICATION FOR REGISTRATION TO THE Ph.D COURSE WORK EXAMINATION DECEMBER 2018
5. Applications should be addressed to THE DEPUTY REGISTRAR, CREDIT AND SEMESTER SYSTEM, UNIVEERSITY OF KERALA, KARIAVATTOM, THIRUVANANTHAPURAM. Pin 695581, Phone- 0471 2308328.
6. Last date for the receipt of the application at the Office of Credit and Semester System will be 12.11.2018 (without fine)
7. **Defective applications or applications not accompanied by the requisite documents/ the prescribed fee, will be summarily rejected.**

**General instructions:**

1. Candidates are eligible to apply for admission to the course work examinations whose effective date of registration is on or before **21.04.2018** . Part-time/Full-time Research Scholars will be entitled to only two attempts to clear the Course Work Examinations within a period of two years from the effective date of registration.
2. The Research Scholars will be allowed to continue their research programme after a period of two years from the date of registration, only on production of their Course Work Pass Certificates, to the Ph.D Section.
3. Duration of each paper : 3 hours
4. Maximum marks : 100
5. Minimum marks for a pass: 50

**Fee Details:**

Application forms can be downloaded from [www.keralauniversity.ac.in](http://www.keralauniversity.ac.in). Remit Rs 20/- along with fee, towards the cost of application form.

Examination Registration Fee : Rs.1500/- (First appearance for three papers)

Subsequent appearance : Rs.500/- (per paper)

**(Fee once paid will not be refunded)**



INSTRUCTION TO CANDIDATES:

- 1 Candidates should take their places in the examination hall at least ten minutes before the commencement of the examination. Those presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Anybody suffering from infectious diseases of any kind will not be admitted for the examination. **Candidates should bring with them their hall ticket on each day of examination and make it available for inspection by the invigilator on duty or by any other authorized person.**
- 2 Candidates are prohibited from writing upon their hall tickets /question papers. They are also prohibited from writing their names on any part of the answer books. Further they shall not write their Register number on any portion of the answer book, except in the space provided for in the facing sheet.
- 3 Candidates are not allowed to carry mobile phones in the examination hall.
- 4 Calculators can be used in certain examinations with the permission of the Chief Superintendents of the examination centres.
- 5 Candidates shall leave the examination hall only after the expiry of 2½ hours from the commencement of the examination, with the consent of the invigilator.
- 6 Candidates are prohibited from introducing into the examination hall any book or portion of a book manuscript or paper of any description or from communicating with any person outside the examination hall. Any candidate found violating any of the rules relating to the conduct of examinations will be sent out of the hall forthwith and he/she will not be permitted to sit for the remaining papers.
- 7 When a candidate has finished writing answers, he shall hand over the answer book to the invigilator on duty.

CONTROLLER OF EXAMINATIONS