



**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A' Grade)

**Preliminary Minutes of the 6<sup>th</sup> Meeting of the  
Syndicate held on 22.11.2019**

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Muralidharan Pillai
5. Dr.K.G.Gopchandran
6. Sri.Jairaj.J
7. Adv.A.Ajikumar
8. Sri.R.Rajesh
9. Sri.Arunkumar R
10. Dr.Mathew.V
11. Dr.B.Unnikrishnan Nair
12. Dr.K.B.Manoj
13. Sri.Bijukumar.G
14. Dr.M.Vijayan Pillai
15. Sri.Viswan Padanilam
16. Dr.S.Nazeeb
17. Sri.B.P.Murali
18. Adv.B.Balachandran
19. Prof.K.Lalitha
20. Smt.V.Vigneshwari, IAS, Director of Collegiate Education
21. Sri.Vijayakumar.R, Joint Secretary, Higher Education Department.

*Item No.06.01. Confirmation of the Preliminary Minutes of the 5<sup>th</sup> Meeting of the Syndicate held on 30.10.2019 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 5<sup>th</sup> Meeting of the Syndicate held on 30.10.2019.

**Resolution of the Syndicate**  
**RESOLVED** that the item be referred to the next Syndicate.

**Item No.06.02.**

**Appointments/Career Advancement Promotion, if any – reg.**

**(Ad.H/Ad.D.II Section)**

<b>Resolution of the Syndicate</b>	
<b>I</b>	<p><b>1. Minutes of the meeting of the Selection Committee constituted for selection of Candidates for the post of Controller of Examinations, University of Kerala held on 19.11.2019 - reg.</b></p> <p>The Syndicate considered the Minutes of the Meeting of the Selection Committee for selection of Candidates for the post of Controller of Examinations, University of Kerala held on 19.11.2019. (See the Minutes at Appendix).</p> <p><b>RESOLVED</b> to approve the Minutes and further <b>Resolved</b> to offer the post of Controller of Examinations to <b>Dr.N.Gopakumar</b>.</p> <p><b>2. Minutes of the meeting of the Selection Committee constituted for selection of Candidates for the post of Finance Officer, University of Kerala held on 20.11.2019 - reg.</b></p> <p>The Syndicate considered the Minutes of the Meeting of the Selection Committee for selection of Candidates for the post of Finance Officer, University of Kerala held on 20.11.2019. (See the Minutes at Appendix).</p> <p><b>RESOLVED</b> to approve the Minutes and further <b>Resolved</b> to offer the post of Finance Officer to <b>Sri.R.Mahadevan</b>.</p>
<b>II</b>	<p><b>University Departments and School of Distance Education – Selection and promotion of Teachers under CAS – Panel of Experts – Approval of – reg</b></p> <p style="text-align: right;"><i>(VC's Sn.)</i></p> <p>The Panel of experts for conducting selection and promotion of Teachers and for promotions under Career Advancement Scheme in the Departments of Futures Studies and Chemistry are placed before the Syndicate for approval.</p>
<p><b>Resolution of the Syndicate</b></p> <p><b>RESOLVED</b> that the panel be approved.</p>	

**Item No.06.03**

**Gross misconduct of Dr.Johnson R, Assistant Professor, Department of Psychology, University of Kerala-Consideration of-reg.**

**(Ad.A.II)**

Dr.Jasseer J the Head, Department of Psychology, University of Kerala in his representation dated 25.10.2019(Appendix I) to Vice-Chancellor states that Dr.Johnson R during the Department Council meeting held on 24.10.2019 at 2.00pm insulted him by stating his visual impairment. Dr.Johnson R also used foul language and words insulting the women dignity during the Department Council meeting in the presence of lady staff.

Dr.Bindu P, Associate Professor, Dr.Tissy Mariam Thomas Assistant Professor and Ms.Archana Chandran Contract Lecturer of the Department have also forwarded a representation dated 28.10.2019(Appendix II) complaining about the misbehavior of Dr.Johnson R towards Dr.Jasseer J the Head of the Department.

It may be noted that this is not the first time Dr.Johnson R has insulted Dr.Jasseer J, Earlier Dr.Johnson R was placed under suspension wef 13.07.2018 based on complaint filed by Dr.Jasseer J. for trying to physically assault and threatening Dr.Jasseer J., Dr.Johnson R was then reinstated in the service as per the orders of the Hon'ble High Court of Kerala in its judgement in WP@ No.24968/2018 dated 23.10.2018(Appendix III). The Honorable High Court of Kerala in its verdict clearly stated that if Dr.Johnson R continues to behave the same manner as referred in the memo of charges issued, it is open for the competent authority to revoke the order of reinstatement at the appropriate time.

The University vide U.O.No.Ad.AII.3/26595/19 dated 25.10.2019 has appointed Adv.B Bhuvanendran Nair as Advocate Commission for detailed enquiry regarding matters relating to the complaints filed by and against Dr.Johnson R.

In this context it may also be noted that the 1<sup>st</sup> Year Msc Applied Psychology students of the Department of Psychology, University of Kerala, Kariavattom submitted a letter dated 08.11.2019 (Appendix IV) signed by 26 students to the Vice-Chancellor regarding carelessness and irresponsibility shown by Dr.Johnson R for the valuation of Answer scripts of 1<sup>st</sup> Year Msc Applied Psychology students of the Department and misbehavior to the students. The Vice-Chancellor considered the matter and constituted a Sub committee consisting of Convener Standing Committee of the Syndicate on Staff, Equipments and Buildings, Department and other Institutions, Prof. K. Lalitha Member Syndicate, Dr.R Jayachandran, Dean, Faculty of Oriental Studies and Vice-Chairman CSS for enquiry and report

Meanwhile Dr.Johnson R forwarded a email dated 12/11/2019 (AppendixV) to the Registrar stating that PG Students of the Department of Psychology are awarded marks without considering their performance and he also complains about mismanagement regarding the conduct of various examinations in the Department.

Hence the whole matter is placed before the meeting of the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

The Syndicate considered the report of the sub-committee and **RESOLVED** to suspend Dr.Johnson. R, Assistant Professor, Department of Psychology with immediate effect from the University Service  
**FURTHER RESOLVED** to issue Memo of Charges vetted by the Standing Counsel.

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**Item No.06.04**                      ***Proposal for installation of Wi-Fi Hotspot in the Kariavattom Campus – Consideration of - reg.***

***(Ad.BII)***

The Joint Registrar, Campus Administration, Kariavattom campus has informed that the Kerala State IT Mission intends to install **one Wi-Fi Hotspot** in the Kariavattom Campus. The Joint Registrar, Campus Administration has forwarded a copy of the letter from the Kerala State IT Mission in this regard.

The Joint Registrar, Campus Administration has also informed that the area near the Campus Library and Canteen is an ideal place to install the hotspot as many students gather in this area on their free time. Hence, it is requested to permit M/s BSNL to install Wi-Fi access points, Racks, UPS, LAN cabling works, Electrical works, OFC termination and fiber routing, inside the premises of Kariavattom campus including the fixing of signage boards for creating public awareness of the Wi-Fi services.

It may be noted that M/s BSNL may be permitted to install the **Wi-Fi Hotspot** in the Kariavattom Campus, subject to the condition that the institution cannot claim the ownership of the space provided for the said purpose.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate. Hence the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to approve in principle and **FURTHER RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development for feasibility study.

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**Item No.06.05**                      ***Dereliction of duty - Sri. Jithin Kumar C.A, Economic Investigator - Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom - not furnishing the reply-further action- Consideration of-reg:-***

***(Ad.FI)***

Sri.Jithin Kumar C.A joined the Scheme as Economic Investigator on 27/06/2016. After attending the initial training in the Head office he joined duty in the Puzhakkal Cluster (Thrissur) on 04/07/2016 under the supervision of Regional Supervisor. The Scheme is functioning under the Department of Economics, Kariavattom funded by the Ministry of Agriculture and Farmer's Welfare, Govt of India.

The Data collection work for the crop year 2016-17 for all the 30 villages were over by

31.03.2017 and hence the related records in both Old and New RTs and the online data entry were to be submitted in the next month (April 2017) itself. Therefore the Economic Investigators were directed to submit the online data entry of 2016-17 and the filled records in both Old and New RTs at the time of annual workshop held at the head office during 19<sup>th</sup>-21st April 2017. But, Sri Jithin Kumar.C.A did not submit the same and also did not attend the Annual Workshop. Instead he went on medical Leave for 36 days from 19/04/2017 to 24/05/2017. He did not complete and submit the same to the head office.

The Director, SCCPCK, Kariavattom had reported the he was regularly absent from the field and committed dereliction of duty. The data collection was not carried out promptly and also he kept away from the cluster/field being allotted to him during the inspection of the Regional Supervisor. Therefore a Show Cause notice (dated 15/12/2017) was served to him. The Hon. Vice Chancellor considered the Statement of Defense submitted by Sri. Jithin Kumar C.A and ordered to issue a Warning Memo to be more dutiful and more responsible in his duties and also noted if otherwise he will be terminated from service but he did not pay heed to the Warning Memo and continued to be irresponsible in his duties.

It may be noted that even after giving repeated instructions and memos by the Director, SCCPCK, Kariavattom he did not complete the pending works (R.R.Book updation, RT Filling and Online Data entry) for the crop year(2018-19).His laxity was reported by the Regional Supervisor and Field Officer. The Director, SCCPCK has reported that Sri.Jithin Kumar C A is not capable of executing the duties of an Economic Investigator and his failure in submitting and uploading data in the software has adversely affected and delayed the data submission by the Scheme to the Directorate of Economics and Statistics, Ministry of Agriculture and Farmer's Welfare, Govt of India.

In this circumstance the Director, SCCPCK, Kariavattom again reported the matter and as per the orders of the Hon. Vice Chancellor a Show cause Notice (dated 09/04/2019) was again served to him with a time span of 15 days to forward the Statement of Defense, if any, in this regard. Sri.Jithin Kumar C.A has neither turned up nor forwarded his Statement of Defense towards the Show Cause Notice served to him. Hence it was reported to the Hon. Vice Chancellor. Accordingly the Hon. Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff , Equipment and Buildings.

Therefore the matter was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 25/05/2019 .The Committee considered the matter and recommended to issue a memo seeking reason as to why the service rendered by Sri Jithin Kumar C.A should not be terminated. The memo dated 18/06/2019 was forwarded to Sri. Jithin Kumar C.A on 19/06/2019 (by Registered post) directing him to submit an explanation within seven days from the date of receipt of the memo. A letter from Sri Jithin Kumar C A requesting extra time for submitting an explanation was received in the section on 29/06/2019 and an explanation against the memo has been received in the section on 02/07/2019 along with the medical certificate stating that he is now fit to resume his duties. Hence the file was submitted to the Vice Chancellor and the Vice Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings

In the meantime the Director, SCCPCK vide letter dated 09/07/2019 informed that their office has not received any leave application and Medical Certificate in respect of Sri Jithin Kumar C A, which he has now attached with the explanation. The Director has also opined that the arguments raised in his reply to the memo were false. His intention is to extend the procedures against him for his continuous dereliction of duties. His dereliction of duty has already affected the functioning of the Scheme adversely. He himself has shown many times that he is incapable of doing his duties as an Economic Investigator. The Director has requested to take favourable action in this regard at the earliest for the smooth functioning of the Scheme.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 29/07/2019 recommended to call for a detailed explanation on dereliction of duty from Sri. Jithinkumar.C.A. The Syndicate held on 08.08.19 vide item No.02.16.09 approved the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly Memo dated 04.09.2019 issued to Sri. Jithinkumar C A to submit a detailed explanation within seven days. He received the Memo on 10.09.2019, instead of submitting his explanation, Sri Jithinkumar in his letter dated 16.09.2019 has requested for a further extension of 7

days' time for submitting his reply. Evenafter the lapse of 25 days he has not submitted explanation.

The Registrar has directed to initiate further action in this matter after examining the number of days permitted to Sri. Jithinkumar for submitting his reply. Hence the file was submitted to the Vice Chancellor for orders. Then the Vice Chancellor has ordered to place the matter before the Syndicate.

Accordingly the matter is placed before the Syndicate for consideration and appropriate recommendations.

***Resolution of the Syndicate***

**RESOLVED** to remove Sri.Jithin Kumar C.A from the Project.

**FURTHER RESOLVED** to entrust the Director, SCCPCK to take appropriate action as per norms.

**Item No.06.06.                      *Budget speech 2019-'20 Department of Demography-A Study on Inter State Labour Migrants and Kerala Society-Consideration of -reg.***

**(Ad.A.VI)**

A proposal entitled "Inter State Labour Migrants and Kerala Society- A study" was envisaged in the Budget Speech 2019'-20. The Syndicate at its meeting held on 28.03.2019. vide Item no.07.70, has resolved to approve the recommendation of the Budget implementation cell held on 16.03.2019, to authorize the Director, Population Research Centre to submit a proposal on the item and to place before the Syndicate.

Accordingly, the Director, Population Research Centre, vide letter dated 01.10.2019, has submitted the proposal for conducting the study, with budget allocation of Rs.5,00,000/- (Rupees Five Lakhs Only). (Copy appended).

As per the Order of the Vice Chancellor, the Proposal is placed before the Syndicate, for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the next Standing Committee of the Syndicate on Academics and Research.

**Item No.06.07.                      *PG Degree programmes (Annual Scheme)-mercy chance examinations-approved-modification-Consideration of - reg.***

**(Ac.AII)**

The Syndicate at the meeting held on 25.05.19, Item.no.09.76.02 granted one mercy chance examination to MHRM (SDE), 2003 scheme candidates, subject to reporting to the Academic Council and U.O No.Ac.AII/3/44/2019 dated 03.07.2019 was issued (copy enclosed). In the U.O issued the admission of the candidates who submitted the request, ie, 2008 admissions was specified and hence the tabulation wing sought clarification whether the specification of year of admission restricts other candidates under the same scheme from availing the chance allotted.

As ordered by the Vice Chancellor, the matter of modifying the U.O regarding mercy chance for MHRM (SDE) 2003 scheme excluding the year of admission is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

Item be withdrawn.

**Item No.06.08                      *Representation submitted by General Secretary, Kerala Departments Union & the students of 1<sup>st</sup> MSc Applied Psychology students. –Consideration of - reg-***

**(CSS)**

The CSS Sub Committee on Students Grievance Redressal (SGR) in its meeting held on 12.11.2019 discussed the complaint submitted by the General Secretary, Kerala Departments Union & the students of 1<sup>st</sup> MSc Applied Psychology regarding the gross violation of CSS Regulations from the part of Dr.Johnson. The committee recommended to place the matter before the CSSAC to take necessary disciplinary action against Dr Johnson. The CSS Academic Committee in its meeting held on 13.11.2019 recommended to approve the Minutes of the Meeting of CSS Sub Committee on

Students Grievance Redressal (SGR) held on 12.11.2019. The Committee noticed that as there is gross violation of CSS regulations from the part of Dr. Johnson. The matter is referred to the Syndicate to take necessary disciplinary action. Short minutes enclosed.

As such the matter is placed before the Syndicate.



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**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM**  
**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor's Chamber  
Date & Time : 13.11.2019: 02.30 p.m.

Members Present :

01. Prof. V.P. Mahadevan Pillai (*in the chair*), Vice- Chancellor.
02. Prof. P.P. Ajayakumar, Pro- Vice - Chancellor
03. Dr. S. Nazeeb, Member, Syndicate.
04. Prof. A. Bijukumar, Vice-Chairman (CSS).
05. Prof. B.S. Jamuna, Dean, Faculty of Arts
06. Dr. A. Gangaprasad, Dean, Faculty of Science.
07. Dr. R.B. Binoj Kumar, Associate Professor and Head, Dept. of Geology
08. Dr. V. Biju, Assistant Professor, Dept. of Physics.
09. Dr. Aji S, Assistant Professor, Dept. of Computer Science.
10. Dr. P.M. Radhamany, Professor, Dept of Botany
11. Dr. Gabriel Simon Thattil, Director, IQAC

The meeting started at 02.30 pm.

**Item No. 2: Approval of the Minutes of the Meeting of CSS Sub Committee on Students Grievance Redressal (SGR) held on 12.11.2019**

Minutes of the Meeting of CSS Sub Committee on Students Grievance Redressal (SGR) held on 12.11.2019 is placed before the CSS Academic Committee for approval (Appendix II)

**Decision Taken:-**The CSS Academic Committee recommended to approve the Minutes of the Meeting of CSS Sub Committee on Students Grievance Redressal (SGR) held on 12.11.2019 (Appendix II). The Committee noticed that as there is gross violation of CSS regulations from the part of Dr. Johnson, the matter is referred to the Syndicate to take necessary disciplinary action.

**Resolution of the Syndicate**

**RESOLVED** to suspend Dr. Johnson. R, Assistant Professor, Department of Psychology with immediate effect from the University Service  
**FURTHER RESOLVED** to issue Charge Memo vetted by the Standing Counsel.

**Item No.06.09 Request for mercy chance- Lekshmi J V - forwarded by the HoD, Dept of Mathematics – Consideration of –reg.**

(CSS)

The HoD, Dept of Mathematics has forwarded a request received from Smt. Lekshmi JV, for a mercy chance as she could not complete the programme. Smt. Lekshmi JV was a student of M.Sc Mathematics with Reg. No. MAT 150515/2015-17. She has to pass one course “**MAT532-Functional Analysis**” of third semester. Her eligible period of completion ends with June 2019. Hence the candidate requested for mercy chance. The CSS Academic Committee in its meeting held on 13.11.2019 recommended to refer the request to the Syndicate after conducting a hearing in the office of Vice Chairman, CSS. Accordingly a hearing was done in the office of Vice Chairman.

As such the matter is placed before the Syndicate.



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**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor's Chamber  
Date & Time : 13.11.2019: 02.30 p.m.

**Members Present :**

01. Prof. V.P. Mahadevan Pillai (*in the chair*), Vice- Chancellor.
02. Prof. P.P.Ajayakumar, Pro- Vice - Chancellor
03. Dr. S.Nazeeb, Member, Syndicate.
04. Prof. A Bijukumar, Vice-Chairman (CSS).
05. Prof. B.S Jamuna, Dean, Faculty of Arts
06. Dr.A.Gangaprasad, Dean, Faculty of Science.
07. Dr.R.B.Binojkumar, Associate Professor and Head, Dept. of Geology
08. Dr.V.Biju, Assistant Professor, Dept. of Physics.
09. Dr. Aji S, Assistant Professor, Dept. of Computer Science.
10. Dr.P.M. Radhamany, Professor, Dept of Botany
11. Dr Gabriel Simon Thattil, Director, IQAC

**The meeting started at 02.30 pm.**

**Item No. 4: Request for mercy chance- Lekshmi J.V - forwarded by the HoD, Dept of Mathematics**

HoD, Dept of Mathematics has forwarded a request received from Smt. Lekshmi JV, for a mercy chance as she could not complete the programme. Smt. Lekshmi JV was a student of M.Sc Mathematics with Reg. No.MAT150515/2015-17. She has to pass one course “**MAT532- Functional Analysis**” of third semester. Her eligible period of completion ends with June 2019. Her request for mercy chance is placed before the CSSAC for necessary recommendations.

**Decision Taken:-**The CSS Academic Committee recommended to refer the request to the Syndicate after conducting a hearing by the Vice Chairman CSS.

*Resolution of the Syndicate*  
**RESOLVED** that the request be agreed to.

**Item No.06.10 Request for mercy chance- Vidhya B - forwarded by the HoD, Dept of Mathematics – Consideration of –reg.**

**(CSS)**

The HoD, Dept of Mathematics has forwarded a request received from Smt.Vidhya B, for a mercy chance as she could not complete the programme. Smt.Vidhya B was a student of M.Sc Mathematics with Reg. No.MAT 150522/2015-17. She has to pass two courses “**MAT 532- Functional Analysis & MAT533 Approximation Theory**” of third semester. Her eligible period of completion ends with June 2019. . Hence the candidate requested for mercy chance. The CSS Academic Committee in its meeting held on 13.11.2019 recommended to refer the request to the Syndicate after conducting a hearing in the office of Vice Chairman, CSS .Accordingly a hearing was done in the office of Vice Chairman. As such the matter is placed before the Syndicate.



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**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM**

**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor's Chamber  
Date & Time : 13.11.2019: 02.30 p.m.

**Members Present :**

01. Prof. V.P. Mahadevan Pillai (*in the chair*), Vice- Chancellor.
02. Prof. P.P.Ajayakumar, Pro- Vice - Chancellor
03. Dr. S.Nazeeb, Member, Syndicate.
04. Prof. A Bijukumar, Vice-Chairman (CSS).
05. Prof. B.S Jamuna, Dean, Faculty of Arts
06. Dr.A.Gangaprasad, Dean, Faculty of Science.
07. Dr.R.B.Binojkumar, Associate Professor and Head, Dept. of Geology
08. Dr.V.Biju, Assistant Professor, Dept. of Physics.

09. Dr. Aji S, Assistant Professor, Dept. of Computer Science.  
 10. Dr.P.M. Radhamany, Professor, Dept of Botany,  
 11. Dr Gabriel Simon Thattil, Director, IQAC  
 The meeting started at 02.30 pm.

**Item No. 5: Request for mercy chance- Vidhya B - forwarded by the HoD, Dept of Mathematics**

HoD, Dept of Mathematics has forwarded a request received from Smt. Vidhya B, for a mercy chance as she could not complete the programme. Smt. Vidhya B was a student of M.Sc Mathematics with Reg. No. MAT 150522/2015-17. She has to pass two courses “**MAT 532- Functional Analysis & MAT533 Approximation Theory**” of third semester. Her eligible period of completion ends with June 2019. Her request for mercy chance is placed before the CSSAC for necessary recommendations.

**Decision Taken:-**The CSS Academic Committee recommended to refer the request to the Syndicate after conducting a hearing by the Vice Chairman CSS.

**Resolution of the Syndicate**

**RESOLVED** that the request be agreed to.

**Item No.06.11 Request for mercy chance- Tony Vimal - forwarded by the HoD, Dept of Library & Information Science- Consideration of –reg.**

(CSS)

The HoD, Dept of Library & Information Science has forwarded a request received from Sri.Tony Vimal, for a mercy chance as he could not complete the programme. Sri Tony Vimal was a student of M.LISc with register No LIS130506 during 2013-2015. He failed in two courses “**LIS514 Knowledge Organisation; Library classification (Practical) and LIS 523 Information Products& Services (Theory)**”, in third semester. His eligible period of completion ends with June 2017. Sri Tony Vimal, being a physically challenged student with hearing disability, requests for a mercy chance for writing the failed courses. Hence the candidate requested for mercy chance. The CSS Academic Committee in its meeting held on 13.11.2019 recommended to refer the request to the Syndicate after conducting a hearing in the office of Vice Chairman, CSS .Accordingly a hearing was done in the office of Vice Chairman.

As such the matter is placed before the Syndicate.



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**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor’s Chamber  
 Date& Time : 13.11.2019: 02.30 p.m.

**Members Present :**

01. Prof. V.P. Mahadevan Pillai (*in the chair*), Vice- Chancellor.
02. Prof. P.P.Ajayakumar, Pro- Vice - Chancellor
03. Dr. S.Nazeeb, Member, Syndicate.
04. Prof. A Bijukumar, Vice-Chairman (CSS).
05. Prof. B.S Jamuna, Dean, Faculty of Arts
06. Dr.A.Gangaprasad, Dean, Faculty of Science.
07. Dr.R.B.Binojkumar, Associate Professor and Head, Dept. of Geology
08. Dr.V.Biju, Assistant Professor, Dept. of Physics.
09. Dr. Aji S, Assistant Professor, Dept. of Computer Science.
10. Dr.P.M. Radhamany, Professor, Dept of Botany
11. Dr Gabriel Simon Thattil, Director, IQAC

The meeting started at 02.30 pm.



**Item No. 9: Request for mercy chance- Tony Vimal - forwarded by the HoD, Dept of Library & Information Science**

HoD, Dept of Library & Information Science has forwarded a request received from Sri Tony Vimal, for a mercy chance as he could not complete the programme. Sri Tony Vimal was a student of M.LISc with register No LIS130506 during 2013-2015. He failed in two courses “**LIS514 Knowledge Organisation; Library classification (Practical)** and **LIS 523 Information Products & Services (Theory)**”, in third semester. His eligible period of completion ends with June 2017. Sri Tony Vimal, being a physically challenged student with hearing disability, requests for a mercy chance for writing the failed courses. His request for mercy chance is placed before the CSSAC.

**Decision Taken:-**The CSS Academic Committee recommended to refer the request to the Syndicate along with after conducting a hearing.

**Resolution of the Syndicate**

**RESOLVED** that the request be agreed to.

**Item No.06.12 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.**

(Ad. A.VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings**

Date	:	11 <sup>th</sup> November 2019,
Time	:	11.00 a.m. to 12.45 p.m.
Venue	:	Syndicate Room, University Buildings, Thiruvananthapuram

**Members Present**

1. Adv. B. Balachandran (Convener on chair)
2. Sri. Bijukumar G
3. Adv. A. Ajikumar
4. Sri. B. P. Murali
5. Dr. Mathew V.
6. Dr. S. Nazeeb

**Members Absent**

- 1 Adv. K. H. Babujan
- 2 Adv. Muralidharan Pillai G.
- 3 Dr. K. G. Gopchandran
- 4 Smt. Renju Suresh
- 5 Dr. K. B. Manoj

**Item No. 06.12.01: Department of Chemistry – Requesting to enable the Service of Dr.K.Mohanan, former Professor, Department of Chemistry, University of Kerala as Guest Faculty-reg.**

(Ad. D III)

The Department Council of the Department of Chemistry held on 01.10.2019, unanimously decided to request the Honourable Vice-Chancellor to enable the extended invaluable service of Dr.K.Mohanan, Former Professor of Chemistry and Emeritus Scientist (KSCSTE), Department of Chemistry, University of Kerala in the field of Advanced Inorganic Chemistry having more than 40 years of teaching and guiding experience, as a Guest Faculty in the Department of Chemistry, University of Kerala.

In this connection, the Head of the Department, Department of Chemistry, University of Kerala has requested the following.

1. Permission be granted to enable the service of Dr.K.Mohanan, former Professor, Department of Chemistry, University of Kerala,
2. Necessary Administrative Sanction may be given to provide wages to Dr.K.Mohanan, from the Budgetary Head-4-1218-envisaged for pay of Contingent Employees/Guest Lecturers.

It may be noted that Dr.K. Mohanan, whose Date of Birth is 10.05.1952, joined in the service of University of Kerala on 14.08.2002 as Associate Professor and retired from Service on 31.05.2012 as Professor.

The Vice-Chancellor has ordered to place the matter of utilizing the service of Dr.K.Mohanan, Former Professor of Chemistry, University of Kerala as a Guest Faculty in the Department of Chemistry, before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation of the following;

i) To grant permission to enable the service of Dr.K.Mohanan, Former Professor of Chemistry and Emeritus Scientist(KSCSTE), Department of Chemistry, University of Kerala, as a Guest Faculty in the Department of Chemistry, University of Kerala.

ii) To provide wages to Dr. K. Mohanan, from the Budgetary Head 4-1218-envisaged for pay of Contingent Employees/ Guest Lectures.

***The Committee considered the matter and recommended not to consider the proposal for engaging Dr.K.Mohanan, Former Professor, Department of Chemistry as guest faculty in the department.***

***Further recommended to call for a report from the Head, Department of Chemistry to engage Dr. K. Mohanan, Former Professor in the department as Adjunct/Visiting Faculty.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

***Item No. 06.12.02: Carrying out of repair of University vehicles in workshops other than authorized Service Centers – The explanation from Assistant Engineer (Mechanical) – reg.***

***(Ad AIV)***

The meeting of the Syndicate held on 20.06.2019, vide Item No.11.28 had resolved to seek an explanation from Assistant Engineer (Mechanical) for carrying out the repair of University vehicles in workshops other than authorized Service Centers. Accordingly Ad.DII section issued a memo to Sri.Sandeep Krishnan R, Assistant Engineer (Mechanical) to furnish an explanation about the matter regarding carrying out repair works of University vehicles in workshops other than the authorized Service Centers. In response to the same, he submitted an interim explanation and requested to grant him an additional time of three days for submitting a detailed reply along with the relevant documents. The Vice Chancellor granted an additional time of three days to file the detailed explanation and Sri.Sandeep Krishnan R, Assistant Engineer (Mech) submitted a detailed explanation. Considering the explanation the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The detailed explanation submitted by Sri.Sandeep Krishnan R, Assistant Engineer (Mechanical) is attached herewith as Annexure I.

***The Committee considered the matter and noted that the explanation submitted by the Sri Sandeep Krishnan R., Assistant Engineer (Mechanical) is not satisfactory.***

***Hence the committee recommended to hear him in person on 9<sup>th</sup> December 2019.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

***Item No. 06.12.03: University Engineering Unit - Sri. Dileep S.S., Assistant Engineer - unauthorised absence- reg.***

***(Ad DII)***

The University Engineer has forwarded the report received from the Assistant Executive Engineer II regarding the unauthorised absence of Sri. Dileep.S. S., Assistant Engineer (Civil) from 23.04.2018 upto 24.11.2018. As per the report of the Assistant Executive Engineer, Sri. Dileep S.S. was absent (unauthorised) for 54 and 1/2 days.

Sri. Dileep S.S. had been on unauthorised absence in the past too. *His previous unauthorised absence for 185 days during the period from 04.04.2016 to 26.10.2017 has been regularized as the Leave Without Allowance without Medical Certificate and imposed the penalty of withholding one*

*increment as per the resolution of the Syndicate held on 10.04.2018.*

As per the orders of the Vice-Chancellor the matter regarding the unauthorised absence of Sri. Dileep S.S. on intermittent days during the period from 23.04.2018 to 24.11.2018 was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Standing Committee of the Syndicate on Staff, Equipment and Building held on 08.08.2019 recommended to issue show cause notice to Sri.Dileep.S.S. Accordingly show cause notice was issued vide memo dated 08.10.2019.

In response to the show cause notice, Sri.Dileep S.S. has submitted his explanation on his unauthorised absence along with the leave applications for the period in which he was unauthorisedly absent. However the leave applications are not seen recommended by any of his superior officers.

In this context as per the orders of the Vice-Chancellor the explanation submitted by Sri. Dileep S.S. on his unauthorised absence on intermittent days during the period from 23.04.2018 to 24.11.2018 is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendations thereof.

***The Committee considered the matter and noted that the explanation submitted by Sri. Dileep S. S., Assistant Engineer (Civil) in response to the show cause notice is not satisfactory and hence the committee recommended to hear him in person on 9<sup>th</sup> December 2019.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

***Item No. 06.12.04: IT Cell (Exams) - Appointment of Programmer on contract basis – Request – reg.***

***(Ad D I)***

The IT Cell (Exams), has informed that 5 competent Programmers, experienced in Examination domain are required for addressing their requirements completely and has requested to engage additional Programmers at IT Cell (Exams). The Controller of Examinations has directed to take necessary action on the same.

Here, it may be seen that, the Syndicate at its meetings held on 19.11.2016 [Item No.22.22.01] and 23.12.2016 [Item No.23.59] had resolved to establish IT Cell (Exams) and to shift the Examination Team working in the Computer Centre to the IT Cell (Exams). Accordingly, the **four contract Programmers** of Computer Centre, who were working in the Examination Team, were shifted to the newly constituted IT Cell [Exams]. Later, two among them resigned and one Programmer on contract basis at CBCS Computer Lab was posted at the IT Cell (Exams). Steps are being taken for appointing one more Programmer on contract basis at IT Cell (Exams), **so that the total strength will again become four.**

Now, the IT Cell (Exams) has **three** Programmers on contract basis, with **11, 7 & 4** years of experience in the University. **But, the IT Cell (Exams) has opined that, only one among the aforesaid three Programmers is having the required level of competence.**

**It may also be noted that, there is no sanctioned strength of Programmers at IT Cell (Exams). The Government strictly restricts the appointment of contract staff to exigencies and only when the requirements can't be met by re-deployment of staff within the Department.**

***The Committee considered the matter and recommended to refer the item to the Syndicate for want of remarks from Director, Computer Centre.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

**FURTHER RESOLVED** to entrust the Registrar to explore the possibility for redeploying maximum number of permanent employees (Assistants with IT Knowledge) to IT Cell, as part of strengthening the IT Cell.

***Item No. 06.12.05: Appointment of Contract Lecturer - Department of Futures Studies-M.Tech (Tech Management)--M.Sc (Data Science)-- Request from HO-reg.***

***(Ad D I)***

The Head, Department of Futures Studies has requested that, the Department is starting a new M.Sc programme in Data Science in addition to the existing M.Tech (Tech Management) programme. At present the department has four faculty members and one post of Reader/Associate Professor is vacant. Prof. Manoj Changat is on Sabbatical Leave for one year. Hence he has requested to take necessary steps to appoint one contract lecturer for the effective conduct of programme in the department. The minimum qualification for the post may be fixed as same as that of Assistant Professor (as per UGC norms) so as to engage in both programme.

***The Committee considered the matter and recommended to approve the proposal for engaging one lecturer on contract basis in the Department of Futures Studies for effective conduct of M.Sc in Data Science and M.Tech (Tech Management).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

***Item No.06.12.06: Kerala University Press-Dereliction of Duty- Unauthorized Absence-sanctioning of Leave in respect of Shri A.K Sunil Kumar, Printer Grade I Disciplinary action - consideration of-reg.***

***(Ad D III)***

While considering the matter regarding the unauthorized absence, dereliction of duty and non-submission of written statement of defence in response to the Memo of Charges and Statement of Allegations issued to Shri.A.K.Sunil Kumar, Printer Grade I, Kerala University Press, in connection with his unauthorized absence, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Building to hear him in person and to arrive at a conclusion on whether he may be allowed to continue in service or to be allowed to discontinue after providing the balance salary and Pensionary benefits.

Accordingly the following note is submitted before the Committee;

As per U.O No.Ad.DIII.2.42619/2008 dated 02.01.2009, Shri.A.K.Sunil Kumar, Printer Grade I, Kerala University Press, was placed under suspension, based on the report from the Superintendent, Kerala University Press, that

- i) Shri.A.K.Sunil Kumar, Printer Gr I, Kerala University Press, has committed negligence in discharging his duties properly which has prevented him from attaining the required outturn since 2004.
- ii) He has not submitted the Leave applications in time and has been unauthorisedly absent from duty w.e.f.29.10.2008.
- iii) He had committed such mistakes in earlier occasions also.

Based on the enquiry report, submitted by Shri.P.Raghavan, Joint Registrar (Administration), the Enquiry Officer, appointed to conduct an enquiry in connection with the disciplinary proceedings initiated against the above delinquent, and the reply by Shri.A.K.Sunil Kumar, vide U.O No.Ad.DIII.2/28292/2006 dated 03.06.2010, he was reinstated in service with immediate effect and his period of absence was treated as Leave Without Allowance. It was also noted that any lapse on the part of Shri.A.K.Sunil Kumar relating to the execution of his duties or insubordination will be brought to the notice of the Registrar, for taking stringent action against him including removal from service.

Eventhough, Shri.A.K.Sunilkumar, was reinstated in Service, he failed to rejoin duty. On report from the Superintendent, Kerala University Press, that he was unauthorizedly absenting from duty, the Vice -Chancellor on 28.02.2011, ordered to terminate him from service, in accordance with the Rules

The penalty imposed being a major one, he was served with Memo of Charges and Statement of Allegations, which met with no response from him. He was accorded a chance for personal hearing. He failed to turn up for the first hearing and in the Second hearing, held on 05.09.2013, he was not willing to cooperate.

It was decided to impose a major Penalty of Compulsory Retirement against Shri.A.K.Sunilkumar as part of disciplinary proceedings in accordance with Statute 25(vi) of Kerala University First Statutes, 1977, and also by invoking 49(ii) and (iii) of the Statutes.

On a representation received from Dr.A.K. Sudharma, sister of Shri.A.K Sunil Kumar, the disciplinary proceedings initiated against Shri A.K Sunil Kumar was kept in abeyance.

Shri A.K Sunil Kumar, vide request dated 10.06.2015, requested to reinstate him in service. He was directed to undergo a medical examination by a duly constituted Medical Board of the Government.

Based on the Standing Disability Assessment Board Certificate of the District Medical Officer, Thiruvananthapuram, certifying that Shri A.K Sunil Kumar is not suffering from any mental and behavioural disorder at present and is fit to resume his duties, vide U.O.No.Ad.DIII.1.9187/2015 dated 17.09.2015,

- i) The proposed imposition of Major Penalty of Compulsory Retirement against Shri.A.K.Sunil Kumar, Printer Gr I, Kerala University Press was dropped and
- ii) He was reinstated in service, with immediate effect, by regularizing the period of absence w.e.f. 29.10.2008 till the date of joining duty, as Leave Without Allowance. Accordingly he joined duty on 18.09.2015.

The Superintendent in Charge, KUP, vide Complaint dated 31.07.2017 had reported that

- i) Shri.A.K Sunil Kumar is not regularly attending the office nor submitting Leave Applications properly.
- ii) He does not keep punctuality and insist on marking in the attendance at any time he arrives in the Office.
- iii) After marking in the attendance, he leaves the Office Campus and returns only in the evening.
- iv) The University is not getting any service from him. Moreover he damaged the papers kept in the Section.
- v) He tampered with the Registers and Attendance Register.

The Superintendent has complained that he is guilty of dereliction of duty and a threat to the Office discipline and smooth functioning of the Kerala University Press. He had requested to take strict disciplinary action against Shri.A.K.Sunil Kumar, Printer Gr I.

In this regard, the following may be noted;

1.Shri A.K Sunil Kumar, Printer Gr I, Kerala University Press, was issued a Memo of Charges on 28.10.2017 (No.Ad.DIII 1.9187/2015 dated 28.10.2017) and was allotted 15 days time to submit his defence Statement. But no explanation was offered by him.

2.Complaints have been received against Shri.A.K.Sunil Kumar, from the Superintendent in Charge, Kerala University Press and from the employees of the Kerala University Press.

3. The Superintendent in Charge, KUP has reported that the Leave Applications, were not submitted by the incumbent in time. Shri A.K Sunil Kumar had availed 48 days of Leave during the period from 17.08.2017 to 22.12.2017.The Leave Applications have not been signed and recommended by the Controlling Officer and hence not sanctioned.

4. The Superintendent in Charge, KUP has requested that taking in to account the official misconduct of Shri.A.K.Sunil Kumar, disciplinary action may be initiated against him.

The Syndicate at its meeting held on 06.02.2018, considering the matter regarding the unauthorized absence, dereliction of duty and the complaint against Shri.A.K.Sunil Kumar, Printer GrI, KUP has resolved that the Item be referred to the to the Standing Committee of the Syndicate on Staff, Equipment and Buildings to conduct a hearing.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings, at its meeting held on 02.05.2018, heard Shri.A.K.Sunil Kumar, Printer Grade I, Kerala University Press and recommended to regularise the unauthorized absence of Shri.A.K.Sunil Kumar, Printer Grade I, Kerala University Press and direct Shri.A.K.Sunilkumar to produce a Medical Fitness Certificate issued by a Competent Authority, which certify that the incumbent is Physically fit for discharging his duties in the current Post

The Syndicate, at its meeting held on 10.05.2018, resolved to agree to the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and regularized the period of unauthorized absence of 48 days (from 17.08.2017 to 22.12.2017) as Leave Without Allowance , without Medical Fitness Certificate.

In compliance with the decision of the meeting of the Syndicate held on 10.05.2018, Memo dated 05.06.2018, directing to produce the Medical Fitness Certificate was issued to Shri.A.K.Sunilkumar and the Superintendent in-Charge was requested to counter sign the leave application submitted by Shri.A.K.Sunilkumar for the above said period.

Since Shri.A.K.Sunilkumar, has not submitted the Medical Fitness Certificate, the

Superintendent in-charge was requested to Confirm whether Shri.A.K.Sunilkumar, has reported for duty after 22.12.2017.

Then the Superintendent in-Charge, KUP has reported that as per the Attendance Book, Shri.A.K.Sunilkumar, Printer Grade I, has last reported his duty on 31.03.2018 and informed the following and requested to examine the matter.

1. Some administrative difficulties arose while taking steps for compliance of direction of the Syndicate to counter sign the leave applications in respect of Shri.A.K.Sunilkumar for his unauthorized absence for duty for the period from 17.08.2017 to 22.12.2017 (48 days) which has been regularized vide U.O.No.Ad.DIII .I.9187/2015 dated 07.06.2018, since the leave application finally submitted by Shri.A.K.Sunil Kumar was for his absence during the period from 10.01.2017 to 31.01.2017, after that he didnot submit leave applications even if he was absent intermittently for duty for the period from 03.02.2017 FN to 14.08.2017 FN and from 27.12.2017 FN to 28.03.2018 (details of leave enclosed).
2. Shri.A.K.Sunilkumar is continuously absent from duty from April 2018. ie. He presented finally for duty on 31.03.2018 and his absence during the period from 03.02.2017 has to be regularized.
3. All the Press Employees are legally bound to do prescribed volume of work on days they are present. Shri.A.K.Sunilkumar has not done anything in the nature of official duty after his reinstatement in service, vide U.O.NO.AD.DIII.I.9187/2015 dated 17.09.2015. Disbursement of salary and other allowances to Press employees only on the basis of attendance is inadmissible.

Considering the above facts the Vice-Chancellor has ordered to initiate Disciplinary Proceedings as envisaged in the Act and Statutes and hence as a first Step of Disciplinary Proceedings, Memo of Charges and Statement of Alegations were issued to Shri.A.K.Sunil Kumar dated 27.10.2018 .

But Shri.A.K.Sunilkumar did not comply any directions as per the Memo of Charges and then after one month he has submitted a leave application, and requested to sanction his leave for the period from 01.04.2018 to 29.11.2018 and to release his Salary from April 2017 onwards. The leave application has not been recommended or countersigned by the Superintendent in-Charge, KUP.

Due to the intermittent absence of Shri.A.K.Sunilkumar, from February 2017 onwards, Audit II Section has pointed out some administrative difficulty to release the salary even for regularised period.

As per the orders of the Vice-Chancellor the file was transferred to the Legal Adviser's Section for legal opinion and the Legal Adviser opined the following;

- i) Though the act of delinquent warrants disciplinary action, there is no reason to withhold the salary of the delinquent which is due.
- ii) Mere issuance of Memo of Charges and proposed initiation of Disciplinary action, is not a bar to withhold the salary of the delinquent as he is not placed under suspension and at the same time he is liable to face the disciplinary proceedings as contemplated under the provisions of Part III Chapter 4 of Kerala University First Statutes 1977 for his habit of continuous and willful abstinence from duty.
- iii) It has advised to compute the salary actually due and disburse the same without further delay if he is really entitled to.
- iv) There is no legal impediment in taking disciplinary proceedings as against him in accordance with the Statutory Proceedings as envisioned under Part III Chapter 4 of Kerala University First Statutes 1977.
- v) Moreover it is clearly pointed out the Legal Adviser that in the event he fails to furnish a satisfactory explanation, the University is at liberty to proceed further with the disciplinary proceedings presuming that he admits the charges framed against him and nothing to repel.

The Syndicate at its meeting held on 28.03.2019 considered the matter regarding the unauthorized absence, dereliction of duty as reported by the Superintendent and sanctioning of leave application, joining of duty in respect of Shri.A.K.Sunil Kumar, Printer GrI, KUP and resolved the following

- i) The item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

ii) To release the eligible salary to the incumbent immediately.

As resolved by the Syndicate, the matter regarding the unauthorized absence, dereliction of duty as reported by the Superintendent and sanctioning of leave application, joining of duty in respect of Shri.A.K.Sunil Kumar, Printer Gr I, KUP, was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings, at its meeting held on 26.04.2019 considered the matter and recommended to issue notice to Sri.A.K.Sunilkumar, Printer Gr I, KUP for showing cause as to why disciplinary action should not be initiated him in accordance with Part III Chapter 4 of the Kerala University First Statutes 1977.

The Syndicate at its meeting held on 30.04.2019 has approved the above recommendations. In this regard, the following may be noted;

1. Sri.A.K.Sunilkumar was on intermittently absent during the period from 03.02.2017 to 30.03.2018 (106 days) and continuously absent for the period from April 2018 onwards. Only unauthorized absence of 48 days (ie from 17.08.2017 to 22.12.2017) of the aforesaid period has been regularized as Leave Without Allowance without Medical Certificate.

2. He has only 27 eligible leave to his credit as on 24.03.2017.

3. As resolved by the Syndicate on 30.04.2019, Shri A.K Sunil Kumar, Printer Gr I, Kerala University Press, was issued a Memo of Charges on 13.06.2019 and was allowed 7 days time to submit his defence Statement. But no explanation was offered by him.

4. As per the orders of the Vice-Chancellor, the salary in respect of Sri.A.K.Sunilkumar for the remaining period he had attended duty (including holiday prefixing and suffixing the duty days) treating the absence as LWA, pending regularisation of absent period , has been prepared and forwarded to treasury on 07.09.2019 for disbursement( Net amount disbursed Rs.1,05,486/-(Rupees One Lakh Five Thousand Four Hundred and Eighty Six only) .

It may here be seen that Sri. A.K. Sunilkumar was given so many opportunities to present his side and for correcting himself. However he never made good of these opportunities. In this context the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Building to hear him in person and to make appropriate recommendation on whether he may be allowed to continue in service or to be allowed to discontinue after providing the balance salary and Pensionary benefits.

*Sri.A.K.Sunilkumar, Printer Grade I appeared in person before the committee.*

*The Committee heard Sri. A.K.Sunilkumar, on the matter and he denied all the charges raised against him. He has also stated that he had not received his salary since April 2017. He also requested to allow him to join service.*

*Having considered all the facts, the committee recommended to refer the item to the Syndicate for taking appropriate decision.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

**FURTHER RESOLVED** to issue urgent Notice to Sri.A.K. Sunilkumar regarding the matter.

**Item No. 06.12.07:** *Allotment of quarters to Dr. Soumya N.P., Veterinary Surgeon (on deputation basis), Department of Biochemistry & Sri. Ajesh Kumar S.L., Assistant, DDI Section – reg.*

*(Ad B II)*

**A. Dr. Soumya N.P., Veterinarian (on deputation basis), Dept of Biochemistry**

Dr. Soumya N.P., Veterinarian at the Dept of Biochemistry (on deputation basis) has stated in her request that thr Committee for the Purpose of Control & Supervision of Experiments on Animals (CPCSEA) has made it mandatory to have the regular service of a veterinarian in the Animal House Facility on 24 x 7 basis to monitor the health status of experimental animals. As Dr. Soumya N.P. is residing at Nedumangad, she has requested to allot quarters, on special sanction basis.

As per the guidelines regarding refund (U.O. No. AdBII/1/10673/09/2018 dated 01.10.2018), residential quarters shall be allotted only to regular employees of the University.

**B. Sri. Ajesh Kumar S.L.**

Sri. Ajesh Kumar S.L., Assistant, DD1 section, in his request, has stated that his wife met with an accident and sustained a tendon fracture which makes her unable to climb stairs or travel more distance, affecting her studies. Sri. Ajesh Kumar S.L., is currently staying at Vlathankara and hence has requested to allot residential quarters at Kariavattom, on special sanction basis.

The Hon'ble Vice Chancellor has ordered to place the requests for allotment of quarters, submitted by Dr. Soumya N.P & Sri. Ajesh Kumar S.L., before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings.

***The Committee considered the matter and recommended the following.***

1. ***Not to consider the request of Dr. Soumya N. P., Veterinarian, Dept of Biochemistry (on deputation basis).***
2. ***To allot quarters to Sri. Ajesh Kumar S.L., Assistant, DD I section, for which he is entitled.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

***Item No.06.12.Additional Item 01      Nomination of Head, Department of Archaeology University of Kerala - reg.***

***(Ad. A II)***

Dr. Ajit Kumar, Professor, Department of Archaeology, University of Kerala had joined as the Head of Department w.e.f 13.02.2018 FN and now he has requested to relinquish the headship due to the superannuation which is due on November 2019 and has requested to take necessary steps to appoint Dr. Preeta Nayar (Reader) as the next Head, Department of Archaeology w.e.f 01.12.2019 FN.

The following are the Teaching faculties in the Department of Archaeology:

1. Dr. Ajit Kumar, Professor, date of entry in University service is on 15.04.1997 and retires on 30.11.2019.
2. Dr. Preeta Nayar, Reader, joined on 26.10.2017 and retires on 31.05.2025.
3. Dr. Rajesh S.V, Assistant Professor, joined on 06.11.2012 and retires on 28.02.2041.
4. Dr. Abhayan, G.S, Assistant Professor, joined on 08.11.2012 and retires on 31.01.2043.

As per Amendment No.232 of Statute in Chapter 3 of the Kerala University First Statute 1977 “ clause 18 the Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most lecturer of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the 3 years, next senior most Professor shall be nominated, after all the Professor are given a turn, the rotation shall then be implemented among the Associate professors/Readers as per seniority. To become eligible for headship, a teacher should possess a Ph. D Degree and has to put in at least 2 years of service in the Department concerned, except in cases where there is no senior teachers in the Department. A teacher shall be eligible to take Headship only if he/she has a minimum of 6 months of service remaining till retirement”.

In the light of the above, only Dr. Preeta Nayar, Reader, Department of Archaeology fulfills all the criteria for being granted Headship of the Department of Archaeology w.e.f. 01.12.2019 FN.

***The Committee considered the matter and recommended to nominate Dr. Preeta Nayar, Reader, Department of Archaeology, as Head of the Department w.e.f. 01.12.2019 FN.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

***Item No.06.12.Additional 02      Conduct of Interview for the post of Principal on contract basis in KUCTEs-whether Dr.Binu B.L to be called for Interview or not – reg.***

***[Ad A VII(A)]***

The notification for inviting application for the post of Principal in KUCTEs on contract basis was issued on 09.08.2018. The last date of submission of application was on 22.09.2018. 17



applications were received. A selection committee with the following members were constituted for the conduct of interview.

1. Pro-Vice Chancellor
2. Convenor, Standing Committee of the Syndicate on Staff and Equipments & Buildings.
3. Registrar
4. Dean, Faculty of Education
5. Director, DOMTEC

The scrutiny of the applications was conducted on 23.01.2019. Out of the 17 applicants, 5 applicants did not have the minimum stipulated teaching experience and they have been informed that they cannot be considered for the above post. Dr. Binu B.L, former Principal, KUCTE Anchal who has been relieved from service w.e.f 03.07.2018 (as her performance appraisal was not recommended) is also an applicant of Principal post.

A complaint was also received against her on utilisation of various funds of KUCTE, Anchal by the present Principal Dr. Nisha S. Dharan. The Syndicate at its meeting held on 16/11/2018 vide item No 07.09 authorised Audit (Audit inspection wing) to conduct an inspection urgently and submit a report on the allegations levelled against Dr. Binu B.L.

The Selection Committee has recommended that a final decision in the application of Dr. Binu B.L shall be taken only on receipt of inspection report from Finance Inspection Wing. The Finance Inspection Wing has forwarded the special Inspection report based on the inspection conducted on 11.02.2019, 12.02.2019 & 16.12.2019. As per the orders of the Vice-Chancellor, the report of the Finance Inspection Wing was placed before the Standing Committee of the Syndicate on Finance and the Syndicate held on 12.06.2019 resolved to conduct a personal hearing of Dr. Binu B.L by the Standing Committee of the syndicate on Finance. The hearing was conducted on 23.10.2019 and the minutes of the Syndicate is awaited. The file was forwarded to legal section for remarks. The legal Adviser opined that from the reports submitted by the Finance Inspection Wing, OAD III Special Audit Team as also the Joint Director, Kerala State Audit Department, the observations thereon reiterates the allegation of misappropriation and manipulation of records by the delinquent. Further, in the appraisal report dated 08.11.2017; there is reference as to complaints from students/teachers and also with respect to continuous disciplinary issues.

It is pertinent to note that, selection to the post of Principal, KUCTE being the sole prerogative of the selection committee duly constituted for that purpose, the legal advisor opined that it is not proper for him to opine about it. But at the same time, the appointment being contractual in nature, there is absolutely no illegality in ascertaining the past conduct, integrity and bonafides of the contracting partner of the University particularly when such party will have to act as the Principal of an esteemed institution run by the University.

Meanwhile, NCTE has issued a public notice to upload the Performance Appraisal Report of Teacher Education Institutions before December 31<sup>st</sup> 2019. The details of staff including Principal is to be uploaded in the NCTE website. It may be noted that KUCTES are functioning as per regulations of NCTE. NCTE insists that Principals of TEIs shall be PhD holders. Now the charge of Principals of 4 KUCTEs are given to the senior most teaching faculties. Out of them 3 Principal-in-charges did not possess PhD which may invite objection from NCTE and would lead to loss of recognition. Hence conduct of interview for the post of Principals on contract basis in KUCTEs is urgent. The matter on whether Dr. Binu B.L, applicant of Principal post (contract basis) is to be considered or not is to be decided.

***The Committee considered the matter and recommended to seek opinion from the Standing Counsel, based on the resolution of the Syndicate held on 30.10.2019 on the matter***

***Further considering long term interest of the University and the representation submitted by the Kerala University Employees Union, on the matter of establishing training centre for the non teaching employees of the University, the committee deems it appropriate to place the following proposals before the Syndicate.***

- a) ***A training programme be arranged for the non teaching employees working in the University, in order to enable them to carry out their duties and responsibilities more effectively.***
- b) ***A meeting of the convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings with representatives of all the recognized non teaching service organizations of***

*the University be convened at the earliest, for discussing the matter to implement an effective system of administration for the daily business of the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.11.2019, be approved.

**FURTHER RESOLVED** to conduct the interview for the post of Principal on contract basis in KUCTEs after obtaining the legal opinion.

**ALSO RESOLVED** to authorise the Vice-Chancellor to take action based on the legal opinion.

Item No.06.13

**Minutes of the Selection Committee meeting for appraisal of Performance of Principals of KUCTEs for re-engagement- Reporting of-reg.**

(Ad.A.VII(A))

The minutes of the Selection Committee meeting held on 30.08.2019 for appraisal of Performance of Principals of KUCTEs (contract basis) for re-engagement approved by the Vice-Chancellor is reported to Syndicate.

**MINUTES OF SELECTION COMMITTEE FOR APPRAISAL OF PERFORMANCE OF PRINCIPAL ON CONTRACT BASIS IN KUCTEs**

Venue : PVC's Chamber  
Date : 30.08.2019  
Time : 3.00 p.m.to 05.15 pm.

**Members Present :**

- |   |   |      |
|---|---|------|
| 1. Dr. P.P Ajayakumar (in-chair), Pro-Vice Chancellor         | : | Sd/- |
| 2. Dr.C.R. Prasad, Registrar (in-charge)                      | : | Sd/- |
| 3. Dr. K G Gopchandran, Member Syndicate                      | : | Sd/- |
| 4. Dr. Bindu R L, Dean, Faculty of Education                  | : | Sd/- |
| 5. Dr. B S Jamuna, Dean, Faculty of Arts                      | : | Sd/- |
| 6. Dr. Bini C L, Principal, KUCTE, Kulakkada                  | : | Sd/- |
| 7. Dr. Nisha S Dharan, Principal, KUCTE, Anchal               | : | Sd/- |
| 8. Dr. SunithKumar G N, Principal, KUCTE, Kumarapuram         | : | Sd/- |
| 9. Dr. Sheeja V Titus, Principal, KUCTE, Kollam               | : | Sd/- |
| 10. Dr. Renuka Sonny L R, Principal, KUCTE, Nedumangad        | : | Sd/- |
| 11. Dr. Madhubala Jayachandran, Principal, KUCTE, Kariavattom | : | Sd/- |

The meeting of the Selection Committee for Performance Appraisal of Principals of KUCTEs commenced at 03.00 pm at Pro-Vice-Chancellor's chamber.

The committee appraised the performance of the incumbents based on the criteria fixed by the Syndicate, the self appraisal details submitted by the Principals and the presentation made by them before the committee.

Accordingly, the committee recommended to renew the contract of the following Principals. (Recommendation of the committee attached.)

1. Dr. Renuka Sonny L R
2. Dr. Sheeja V Titus
3. Dr. Madhubala Jayachandran
4. Dr. Sunith Kumar G N
5. Dr Bini C L
6. Dr. Nisha S Dharan

The selection committee also recommended to include "Evaluation and feedback from students" as additional criteria for evaluation of performance of Principals.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Selection Committee meeting held on 30.08.2019 for appraisal of Performance of Principals of KUCTEs (contract basis) for re-engagement, be noted.

**Item No.06.14 Minutes of the meeting of the Examination monitoring Committee held on 05.10.2019 -Reporting of -reg.**

**(M&C.I)**

Placed below are the minutes of the meeting of the Examination monitoring committee held on 05.10.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Committee held on 05.10.2019, subject to reporting to the Syndicate due to the urgency of the matter is reported.

**Minutes of the Meeting of the Examination Monitoring Committee**

**Date & Time : 05.10.2019, 02.30 pm**  
**Venue : Pro-Vice Chancellor's Chamber**

**Members Present**

- |                         |                              |      |
|-------------------------|------------------------------|------|
| 1. Dr.P.P Ajayakumar    | Pro-Vice Chancellor          | Sd/- |
| 2. Sri.K.B.Manoj        | Convener, SC on Examinations | Sd/- |
| 3. Dr. Vijayan Pillai.M | Member Syndicate             | Sd/- |
| 4. Sri.Jairaj.J         | Member Syndicate             | Sd/- |
| 5. Dr.S Nazeeb          | Member Syndicate             | Sd/- |
| 6. Sri.Bijukumar G      | Member Syndicate             | Sd/- |

**Officers Present**

- |  |                              |
|--|------------------------------|
| 1. Sri.K.Unnikrishnan Nair, Joint Registrar CBCS (Additional Charge of CE) | Sd/-                         |
| 2. Smt.T.K Usha Devi   | Joint Registrar Exam II Sd/- |

**Item No.06.14.01- നാലാം സെമസ്റ്റർ ബി.എഡ് പ്രോജക്ടിലെ ക്രമക്കേട് സംബന്ധിച്ച് ലീ ടി. ബീന എം.എൻ നൽകിയ പരാതി സംബന്ധിച്ച്.**

**(EG V/A)**

2017-19 അധ്യയന വർഷത്തിലെ നാലാം സെമസ്റ്റർ ബി.എഡ് പ്രാക്ടിക്കൽ പരീക്ഷ ഫെബ്രുവരിമാർച്ച് മാസങ്ങളിൽ രണ്ട് ഘട്ടങ്ങളിലായി നടത്തുകയും തുടർന്നുള്ള നാലാം സെമസ്റ്റർ ബി.എഡ് ഡിഗ്രി ഓൺലൈൻ പരീക്ഷ, ഏപ്രിൽ 2,3 തീയതികളിൽ നടത്തുകയും ചെയ്തിരുന്നു. ഓൺലൈൻ പരീക്ഷയ്ക്ക് ഏകദേശം രണ്ടാഴ്ചയ്ക്ക് മുമ്പായി പി.ടി.എം കോളേജ് ഓഫ് എഡ്യൂക്കേഷൻ, മരുതൂർക്കോണം-ലെ മലയാളം വിഭാഗം അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ. ബീന എം.എൻ നാലാം സെമസ്റ്റർ ബി.എഡ് പ്രോജക്ടിലെ ക്രമക്കേട് സംബന്ധിച്ച് പരീക്ഷാ കൺട്രോളർക്ക് പരാതി നൽകിയിരുന്നു. ആയതിൽ പ്രസ്തുത കോളേജിലെ 2017-19 അധ്യയന വർഷത്തിലെ നാലാം സെമസ്റ്റർ ബി.എഡ് മലയാളം വിദ്യാർത്ഥിയായ സുധീഷ് കെ.സി (രജി.നം.16817377009)-യെ കോളേജ് പ്രിൻസിപ്പാൾ നാലാം സെമസ്റ്റർ പ്രോജക്ട് കോപ്പിയടിക്കാൻ അനുവദിക്കുകയും പ്രോജക്ട് ഗൈഡായ അധ്യാപികയുടെ അനുവാദമില്ലാതെ മാർക്ക് നൽകുകയും ചെയ്തതായി പരാതിപ്പെട്ടു. ആയതിനാൽ 12-03-2019-ൽ നടന്ന പ്രാക്ടിക്കൽ പരീക്ഷയിൽ പ്രിൻസിപ്പാളിന്റെ അനുമതിയോടെ പങ്കെടുത്ത ടി വിദ്യാർത്ഥിയുടെ പ്രോജക്ട് റദ്ദ് ചെയ്തപുതിയ പ്രോജക്ട് അടുത്ത അധ്യയനവർഷം സമർപ്പിക്കുന്നതിനുവേണ്ടിയുള്ള നടപടികൾ കൈകൊള്ളണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു. പരീക്ഷാവിഭാഗം മേധാവിയുടെ ഉത്തരവിൻമേൽ ടി വിദ്യാർത്ഥിയുടെ നാലാം സെമസ്റ്റർ ബി.എഡ് പരീക്ഷാഫലം തടഞ്ഞു വയ്ക്കുകയും അധ്യാപികയുടെ പരാതിയിന്മേൽ പ്രിൻസിപ്പാളിന്റെ വിശദീകരണം ആരായുന്നതിലേക്കായി ഫയൽ എം ആൻറ് സി വിഭാഗത്തിലേക്ക് കൈമാറുകയും ചെയ്തു.

പ്രിൻസിപ്പാൾ 26/04/2019-ൽ സമർപ്പിച്ച റിപ്പോർട്ടിൽ പരാതിക്കാരിയായ പ്രൊഫ.ബീന.എം.എൻ എന്ന അധ്യാപികയുടെ ഭാഗത്താണ് തെറ്റെന്നും സുധീഷ് കെ.സി എന്ന വിദ്യാർത്ഥിക്കെതിരെ നൽകിയിരിക്കുന്നത് വ്യാജപരാതിയാണെന്നും പറഞ്ഞിരിക്കുന്നു. കൂടാതെ പ്രോജക്ട് മേൽനോട്ടത്തിനായി ടി അധ്യാപികയെ നിയമിക്കുമ്പോൾ വിദ്യാർത്ഥികൾക്ക് വേണ്ട നിർദ്ദേശങ്ങളോ സഹായങ്ങളോ നൽകാറില്ലെന്നും റിപ്പോർട്ട് സർട്ടിഫിക്കറ്റ് പേജ് ടൈപ്പ് ചെയ്യാനും ിപ്പിടാനും

ഉപഹാരങ്ങളും സമ്മാനങ്ങളും ആവശ്യപ്പെടാറുണ്ട് എന്നും സൂചിപ്പിക്കുന്നു. സുധീഷ് കെ.സി.എന്ന വിദ്യാർത്ഥിയുടെ പ്രോജക്ട് മേൽനോട്ടത്തിന് നിയമിക്കപ്പെട്ട ശ്രീമതി ബീന എം.എൻ, ടി വിദ്യാർത്ഥി പ്രോജക്ടിനായി തിരഞ്ഞെടുത്ത വിഷയം മാറ്റി താൻ നിർദ്ദേശിച്ച വിഷയത്തിൽ പ്രോജക്ട് ചെയ്യാനും അല്ലെങ്കിൽ ഇൻറേണൽ മാർക്ക് നൽകില്ല എന്ന് ഭീഷണിപ്പെടുത്തി എന്നും പരാമർശിക്കുന്നു. ഇത് സംബന്ധിച്ച പരാതി ടി വിദ്യാർത്ഥി പ്രിൻസിപ്പാളിന് 21/02/2019-ൽ സമർപ്പിച്ചതായും റിപ്പോർട്ടിൽ പരാമർശിക്കുന്നു. ആയതിനാൽ വിദ്യാർത്ഥിയുടെ റിസൾട്ട് വിടുതൽ ചെയ്യണമെന്നും വ്യാജപരാതിനൽകിയ അധ്യാപികയ്ക്കെതിരെ നടപടി എടുക്കണമെന്നും പ്രിൻസിപ്പാൾ അപേക്ഷിച്ചിരിക്കുന്നു. പ്രിൻസിപ്പാളും അധ്യാപികയും തികച്ചും വ്യത്യസ്തമായ പരാതികളാണ് നൽകിയിട്ടുള്ളത്.

റിസൾട്ട് വിടുതൽ ചെയ്ത് നൽകണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് വിദ്യാർത്ഥി സമർപ്പിച്ച അപേക്ഷപരീക്ഷാ വിഭാഗം മേധാവിയുടെ ഉത്തരവിനായി സമർപ്പിച്ചിട്ടുണ്ട്

ബഹു:വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം നാലാം സെമസ്റ്റർ ബി.എഡ് പ്രോജക്ടിനെ ക്രമക്കേട് സംബന്ധിച്ച് ഡോ. ബീന എം.എൻ നൽകിയ പരാതി സംബന്ധിച്ച ഫയൽ 15.06.2019-ൽ നടന്ന എക്സാമോണിറ്ററിംഗ് കമ്മിറ്റി പരിഗണിക്കുകയും, അനുബന്ധ രേഖകളുമായി കോളേജ് പ്രിൻസിപ്പാളിനെയും പരാതിക്കാരിയായ അധ്യാപികയേയും പ്രസ്തുത കമ്മിറ്റിമുൻപാകെ ഹിയറിങ് നടത്തുവാൻ തീരുമാനിക്കുകയും ചെയ്തു

**Recommendations of the Committee**

*The Committee heard the Principal, PTM College of Education, Maruthoorkonam and directed to submit written statement in the matter. The committee observed that the complaint raised by Dr.Beena.M.N, Assistant Professor regarding the anomaly in S4 B.Ed project submitted by the candidate Sri.Sudheesh.K.C is baseless and recommended to release the S4 B.Ed result in respect of Sudheesh.K.C.*

*The Committee also noted that Dr.Beena.M.N, Assistant Professor was not present for the hearing.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 05.10.2019, be noted.

**FURTHER RESOLVED** to constitute a Sub-Committee consisting of Sri.J.Jairaj, Prof.K.Lalitha, Members Syndicate to conduct an inspection in the College and hear the concern authorities.

**Item No.06.14.02- Internal Viva Voce marks – request submitted by Smt.Asha S Nair- reg. (EG I(a))**

Smt.Asha S.Nair candidate of Three year LLB degree course (prior to 2011 admission) from Kerala Law Academy Law College had appeared for Fourth Semester examination in November 2007, August 2014 and December 2016. In the first two attempts the candidate was absent for the internal viva voce examination of paper V and paper VI, due to the health issues as stated by the candidate. Hence she was declared to have failed in the above papers.

Later she appeared for paper V and paper VI in December 2016 as mercy chance candidate and subsequently done the internal viva voce for the above papers.

The candidate had not done the viva voce during her course period and had done the same along with mercy chance appearance. Since the Regulation for Three year LLB degree course (semesterized) is silent regarding the conduct /appearance of viva voce examination, clarification was sought from the Academic Section regarding the matter.

The Academic section remarked that the marks awarded for the viva voce along with the mercy chance appearance may be accepted after getting the approval of the authorities. As the student was absent for viva voce in her regular course period.

Accordingly, as per the orders of the Hon'ble Vice Chancellor the matter is placed before the Examination Monitoring Committee for consideration and recommendations on 'whether the marks awarded for viva voce conducted along with the mercy chance examination may be accepted.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to accept the marks awarded for viva voce conducted along with the mercy chance examination in respect of Smt.Asha.S.Nair.*

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 05.10.2019, be noted.

**Item No.06.14.03-** പുനലൂർ എസ്സ്.എൻ കോളേജിൽ നടക്കുന്ന പരീക്ഷാ ക്രമക്കേട് സംബന്ധിച്ച്.

(M&C I)

പുനലൂർ എസ്സ്.എൻ കോളേജിൽ നടക്കുന്ന പരീക്ഷാ ക്രമക്കേട് സംബന്ധിച്ച് പരീക്ഷാ കൺട്രോളർക്ക് വന്ന പരാതി പ്രകാരം ടി സെന്ററിൽ സർവകലാശാല നടത്തുന്ന എല്ലാ പരീക്ഷകളിലും വിദ്യാർത്ഥികൾ ശരീരഭാഗങ്ങളിലും തുണ്ട് പേപ്പറുകളിലും മറ്റും എഴുതി വെച്ച് പകർത്തിയെഴുതി വൻ ക്രമക്കേട് നടത്തുന്നതായി പറയുന്നു. ഇതിലൂടെ പഠിച്ച് പരീക്ഷയെഴുതുന്ന വിദ്യാർത്ഥികൾക്ക് യാതൊരു മൂല്യവും ഇല്ലാതാക്കുന്ന ഈ അവസ്ഥ മാറ്റി സുതാര്യമായി പരീക്ഷ നടത്തണമെന്ന് ആവശ്യപ്പെട്ടിരിക്കുന്നു.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended that the matter need not be considered since the complaint is anonymous.*

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 05.10.2019, be noted.  
**FURTHER RESOLVED** to constitute a Sub-Committee consisting of Dr.M.Vijayan Pillai, Prof.K.Lalitha, Members Syndicate to conduct an inspection in the College and place the report before the next Examination Monitoring Committee.

**Item No.06.14.04 -** പകരം നമ്പറിന് സെക്ഷന്റെ നവീകരണവുമായി ബന്ധപ്പെട്ട സി.ബി.സി.എസ്സ് -ന്റെ ജോയിന്റ് രജിസ്ട്രാർ സമർപ്പിച്ച നിർദ്ദേശങ്ങൾ- സംബന്ധിച്ച്.

(M&C I)

08.07.2019- ൽ നടന്ന എക്സാം മോണിറ്ററിംഗ് കമ്മിറ്റിയുടെ തീരുമാന പ്രകാരം ആവശ്യപ്പെട്ടതനുസരിച്ച് സി.ബി.സി.എസ്സ്- ന്റെ ജോയിന്റ് രജിസ്ട്രാർ, പകരം നമ്പറിന് സെക്ഷന്റെ നവീകരണവുമായി ബന്ധപ്പെട്ട നിർദ്ദേശങ്ങൾ മുന്നോട്ട് വെച്ചിരിക്കുന്നു.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to approve the proposal submitted by Joint Registrar (CBCS) regarding the revamping of Permanent False Numbering Section.*

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 05.10.2019, be noted.

**Item No.06.14.05-** അടൂർ സെൻ്റ് സിറിൾസ് കോളേജിൽ നടത്തിയിട്ടുള്ള സാമ്പത്തിക ക്രമക്കേടുകൾ സംബന്ധിച്ച് :-

(EC III)

ശ്രീ.കെ.ജി ജോർജ്ജ്, വിളയിൽ തെക്കേതിൽ, വടക്കേടത്തുകാവ്, അടൂർ, 06/02/2019 ൽ അയച്ച കത്തിൽ, 2013 വരെയുള്ള കാലഘട്ടത്തിൽ അടൂർ സെൻ്റ് സിറിൾസ് കോളേജിൽ പരീക്ഷാനടത്തിപ്പിനുള്ള ചെലവുകൾക്കായി 2014-2016 കാലയളവിൽ

സർവകലാശാലയിൽ നിന്നും തുകകൾ അനുവദിച്ചിരുന്നതായും കോളേജിലെ ഹെഡ് അക്കൗണ്ടന്റ് സ്റ്റേഷനറി ഇനത്തിൽ വ്യാജബില്ലുകൾ തയാറാക്കി വലിയ പരു തുക കൈപ്പറ്റിയതായും പരാതിപ്പെടുന്നു.

കൊട്ടാരക്കരയിൽ ഇല്ലാത്ത പരു സ്ഥാപനത്തിൻറെതായി ബില്ലുകൾ ഉൾപ്പെടുത്തി, ഈ ബില്ലുകളിൽ ഹെഡ് അക്കൗണ്ടന്റ് ഇനങ്ങളും തുകകളും എല്ലാറ്റിനുമുമ്പായി പല വർഷങ്ങളിലുള്ള ബില്ലുകളിൽ ഏകദേശം പരു തുകയാണ് കാണിച്ചിട്ടുള്ളതെന്നും പരു വലിയ തുക കൈക്കലാക്കിയെന്നും കത്തിൽ പറയുന്നു.

പരീക്ഷാ ബില്ലുകൾ തയാറാക്കിയത് ഹെഡ് അക്കൗണ്ടന്റ് ആയതിനാൽ കൃത്രിമം നടത്താൻ യഥേഷ്ടം അവസരം ഉണ്ടായിരുന്നതായും കത്തിൽ പറയുന്നു. കോളേജ് പ്രിൻസിപ്പൽമാർക്കു ഇക്കാര്യത്തിൽ പങ്കുണ്ടായിരുന്നോ എന്ന സംശയവും പ്രകടിപ്പിച്ചിരിക്കുന്നു. ആയതിനാൽ, ഈ വിഷയത്തിൽ സർവകലാശാലയുടെ ഭാഗത്ത് നിന്നും പരു രന്വേഷണം ഉണ്ടാകണമെന്നും, കുറ്റക്കാർക്കെതിരെ നടപടികൾ സ്വീകരിക്കണമെന്നും, വ്യാജബില്ലുകൾ പ്രകാരം സർവകലാശാലയിൽ നിന്നും കൈപ്പറ്റിയ തുക തിരികെ അടപ്പിക്കണമെന്നും കത്തിൽ ആവശ്യപ്പെടുന്നു.

കോളേജുകളിൽ നിന്നും സമർപ്പിക്കുന്ന പരീക്ഷാബില്ലുകളിലെ എല്ലാ രേഖകളും പ്രിൻസിപ്പൽ/ ചീഫ് സൂപ്രണ്ട് സാക്ഷ്യപ്പെടുത്തിയാണ് സർവകലാശാലയിൽ സമർപ്പിക്കുന്നത്. യഥാർത്ഥമായിട്ടുള്ള രേഖകൾ ഉൾപ്പെടുത്തിയാണ് പരീക്ഷാബിൽ തയാറാക്കിയിട്ടുള്ളത് എന്ന് പരിശോധിച്ച് ഉറപ്പുവരുത്തേണ്ടത് പ്രിൻസിപ്പലിൻറെ ഉത്തരവാദിത്തമാണ്.

പ്രസ്തുത വിഷയത്തിൻറെ നിജസ്ഥിതി അറിയാൻ സെൻറ് സിറിൾസ് കോളേജ് പ്രിൻസിപ്പലിന് കത്ത് അയക്കുകയുണ്ടായി. പ്രിൻസിപ്പലിൻറെ മറുപടിയിൽ കെ.ജി. ജോർജിൻറെ പരാതിയിലെ ആരോപണങ്ങൾ അടിസ്ഥാനരഹിതവും വസ്തുത വിരുദ്ധവുമാണെന്നും കോളേജിലെ അക്കൗണ്ടുകൾ സംബന്ധിച്ച വിവരങ്ങൾ പുറമെനിന്നുള്ള വ്യക്തിക്ക് ലഭിക്കില്ലെന്നിരിക്കെ, വ്യാജമായ ആരോപണങ്ങളെ ഉന്നയിക്കാനേ കഠിനം എന്നും അദ്ദേഹം അറിയിച്ചിട്ടുണ്ട്.

സ്റ്റേഷനറി ചെലവ് നിലവിലുള്ള നിയമത്തിൻറെ അടിസ്ഥാനത്തിൽ മാത്രമാണ് ആവശ്യപ്പെട്ടിട്ടുള്ളതെന്നും, ഹെഡ് അക്കൗണ്ടന്റ് നിയമവിരുദ്ധമായി പരു ചെലവിലെന്നും, പ്രാഥമികമായ അന്വേഷണത്തിൽ പരാതിക്കാരനായ വ്യക്തി നൽകിയിരിക്കുന്ന വിലാസത്തിൽ ഇല്ലെന്നും, ആയതിനാൽ, കെ.ജി.ജോർജിൻറെ പരാതി തള്ളിക്കളയണമെന്നും, തുടർനടപടികൾ പരിവർത്തിക്കണമെന്നും പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to conduct a hearing of the complainant Sri.K.G.George by the Exam Monitoring Committee, with all supporting documents and with valid ID proof.*

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 05.10.2019, be noted.

*Item No 06.14.06- പിരപ്പൻകോട് യൂട്ടിയിൽ നടക്കുന്ന പരീക്ഷാ ക്രമക്കേട് സംബന്ധിച്ച്.*

*സൂചന: പരീക്ഷാ കൺട്രോളർക്ക് അജ്ഞാതൻ അയച്ച കത്ത്. (M&C I)*

പിരപ്പൻകോട് യൂട്ടിയിൽ നടക്കുന്ന പരീക്ഷാ ക്രമക്കേട് സംബന്ധിച്ച് പരീക്ഷാ കൺട്രോളർക്ക് വന്ന പരാതി പ്രകാരം ടി സെന്ററിലെ പരീക്ഷാ നടത്തിപ്പ് നടപടികൾ പൂർണ്ണമായും അവതാളത്തിലാണെന്നാണ് സൂചിപ്പിക്കുന്നു. കഠിനം പിജി ഓൺലൈൻ പരീക്ഷ, പരീക്ഷ തുടങ്ങേണ്ട സമയം കഠിനം 45 മിനിറ്റിന് ശേഷം ആണ് തുടങ്ങിയതെന്നും, എല്ലാ സ്വീകര്യവും ഉണ്ടായിട്ടും ഇതിന് കാരണം പരീക്ഷാ സൂപ്രണ്ട്

കൂടിയായ പ്രിൻസിപ്പാൾ സ്ഥലത്തില്ലാതിരുന്നതും ചോദ്യപേപ്പർ പകർപ്പ് എടുക്കേണ്ട പേപ്പറും മറ്റും പ്രിൻസിപ്പാൾ സ്വന്തം മേശയിൽ പൂട്ടി വെച്ചിരുന്നതാണ്. കൂടാതെ ഇത് ചോദ്യം ചെയ്ത അധ്യാപകരെ കള്ളക്കേസിൽ കുടുക്കും എന്ന് ഭീഷണിപ്പെടുത്തുകയും ഉണ്ടായതായി പരാതിയിൽ പറയുന്നു. അതോടൊപ്പം ഇക്കമ്പിഞ്ഞ രണ്ടാം സെമസ്റ്റർ യൂജി പരീക്ഷ കമ്പിഞ്ഞ ആഴ്ചകൾ കമ്പിഞ്ഞിട്ടും ഉത്തരക്കടലാസ്സുകൾ പാക്ക് ചെയ്യുകയോ രണ്ട് തവണ യൂണിവേഴ്സിറ്റിയിൽ നിന്നും വണ്ടി എത്തിയിട്ടും കയറ്റി വിടുകയും ചെയിതിട്ടില്ലാത്തതായിട്ടും, പ്രിൻസിപ്പാളിന്റെ പേർസണൽ ഡ്രൈവർ കൂടിയായ വിദ്യാർത്ഥിക്ക് അനധികൃതമായി ഉത്തരക്കടലാസ് നൽകി പരീക്ഷയെ തിരിച്ചറിയുന്ന സംശയവും ഉന്നയിച്ചിരുന്നു.

ടീ പ്രിൻസിപ്പാൾ ചീഫ് സൂപ്രണ്ടായി ചാർജെടുത്തിട്ട് റിക്കൽപോലും പരീക്ഷാ ഹാളുകളിൽ വരാത്തതും ചോദ്യപേപ്പർ പൊട്ടിക്കുന്നത് പരീക്ഷ തുടങ്ങിയതിന് ശേഷമാണെന്നതും പരാതിക്കാരൻ പ്രത്യേകം ശ്രദ്ധയിൽ പെടുത്തുന്നു.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended that the matter need not be considered since the complaint is anonymous.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 05.10.2019, be noted.  
**FURTHER RESOLVED** to constitute a Sub-Committee consisting of Sri.Jairaj.J, Prof.K.Lalitha, Members Syndicate to conduct an inspection in the UIT Pirappancode and place the report before the next Examination Monitoring Committee.

***Item No 06.14.07- Complaint about Geography Practical marks of Fourth Semester B.Sc. Degree Examination held during July 2018 - Submitted by students of B.Sc. Geography- University College, Thiruvananthapuram (2016 – 2019 batch) – reg.***

***(CBCS B.Sc IV)***

A complaint has been received earlier from sixteen B.Sc. Geography candidates of University College, Thiruvananthapuram stating that a majority of them have failed for their Geography Practical paper (Scales and Map Projection, GG 1442) of Fourth Semester B.Sc. Degree Examination, July 2018 and those who have passed got marks far below their expectation and therefore their answerscripts require a reevaluation.

But as per University rules there is no provision for reevaluation for Practical examinations. Hence the file was forwarded to the B.Sc.V section who were entrusted with the entering of marks for the subject Geography to verify whether there was any mistake in the entry of marks forwarded by the Chairman. As no error was found, as per the orders of the Controller of Examination the matter was intimated to the complainants.

But another complaint has again been received from a candidate named Shaziya Shajahan, a student of University College, Thiruvananthapuram on the same issue. The complainant was also there in the list of candidates who had filed a similar complaint earlier on this issue and a reply had been conveyed to them from the office earlier.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Examination Monitoring Committee held on 21.02.2019. The Committee has considered the matter and recommended to hear Ms. Shaziya Shajahan.

The Examination Monitoring Committee held on 02.04.2019 has heard Smt. Shaziya Shajahan and recommended to obtain remarks from the Chairman and the external examiner about the complaint and the procedures adopted for awarding marks for practical examination.

The Chairman Dr. T.K. Prasad and the external examiner Ms. Arya Raveendran have given their remarks. In her remarks, Ms. Arya Raveendran has stated that the answerscript of Ms. Shaziya Shahjahan has been well evaluated by her and as there is no provision to revalue the practical paper, if University permits she is ready to revalue the answerscript. In his reply Dr. T K Prasad has stated that the grievances of Ms. Shaziya Shajahan is genuine and he has gone through her answerscript and found that she is eligible for getting higher marks in her Geography practical examination. He has

also suggested that since there is no provision to revalue the answerscript of practical examination, a retest may be conducted for the candidate at the earliest.

It is pointed out in this regard that any corrective action taken may have to be extended to all the complainants or to all students for whom the particular examiner has conducted the practical examination. Conduct of a retest as proposed may stand improper and may not also help justify the unfair evaluation as observed by the Chairman.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended that the candidates shall appear for the next available chance for their S4 B.Sc Geography practical paper (Scales and Map Projection).*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 05.10.2019, be noted. As per the recommendation of BOS, Committee recommended that the candidates shall appear for the next available change for their S4 B.Sc Geography Practical Paper (Scales and Map Projection).

**Item No.06.14.08** *ഉന്നത വിദ്യാഭാസ വകുപ്പ് മന്ത്രിയുടെ പ്രൈവറ്റ് സെക്രട്ടറിയറിൽ നിന്നും കുറിപ്പ് (നം.263/19/പി.എസ്.എം.ഉ.വി.വ. തീയതി 30.09.2019) ലഭിച്ചിരുന്നു.*

*(Ac.D)*

2020 - 21 അദ്ധ്യയന വർഷം മുതൽ യു.ജി.പി.ജി. ക്ലാസുകൾ ജൂൺ 1 ന് ആരംഭിക്കണമെന്നും അതനുസരിച്ചുള്ള അക്കാദമിക കലണ്ടറും പരീക്ഷാ കലണ്ടറും തയ്യാറാക്കി സമർപ്പിക്കണമെന്നും വൈസ് ചാൻസലർമാരുടെ കോൺഫറൻസിൽ തീരുമാനിച്ചിരുന്നു. തദനുസരണം തയ്യാറാക്കിയ അക്കാദമിക കലണ്ടറും പരീക്ഷാ കലണ്ടറും രാഷ്ട്രചക്രം ലഭ്യമാക്കണമെന്ന് മേൽപ്പറഞ്ഞ കുറിപ്പിൽ ബഹുമാനപ്പെട്ട മന്ത്രി നിർദ്ദേശിച്ചിട്ടുണ്ട്.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to convene a meeting of online admission section (Ac.H) and the section dealing with the preparation of Academic Calendar (Ac.D) to discuss the preparation of Academic Calendar 2020-21. Further recommended that the Ac.D section shall prepare a tentative Academic Calendar to submit before the proposed meeting.*

**Resolution of the Syndicate**

**RESOLVED** to defer the item for the time being.

**Item No. 06.14.09-** *SDE Semesterized scheme- conduct of examinations-S4 April 2019, S1, S2 April 2019 and S5, S6 April 2020 – reg.*

**AR (B.Sc Annual)**

The S3 examinations of April 2019 of the SDE will commence from 09.10.2019 and will end on 24.10.2019. The dates of S4 Exams has not yet been fixed. The S4 Examination of April 2019 and the S1, S2 Examinations of April 2019 has to be conducted. The candidates after appearing for the S4 Examination of April 2019 will have their S1, S2 Supplementary and improvement examinations along with the regular candidates of the next batch appearing for the S1 S2 examinations of April 2019. After which, the same candidates appearing for the S4 Examinations will have to write their final year S5 and S6 Examinations. The Hon'ble Vice Chancellor has directed to publish the results of the final year S5 and S6 examinations by April 30, 2020 along with the results of CBCSS S6 examinations. The Examination of S5 and S6 are to be completed by atleast March 15<sup>th</sup> if the results are to be published by April 30, 2020.

A total of 30 examination has to be conducted before March 15, 2020. The non availability of examination centres is the biggest stumbling block in conducting the SDE and Private registration examinations. The colleges are very reluctant to conduct the SDE & Private examinations. To make matters worse the CBCSS S5, S3, S1 Examinations which are conducted in the months of Nov, Dec



& Jan and the 10 days vacation drastically reduces the chance of getting the colleges as exam centres.

Eventhough the tabulation sections are conducting the examinations the same can be done only if several other parameters handled by other sections / Departments are met correctly.

### **1. School of Distance Education:**

- a) The school of distance Education has to complete the contact classes of Semesters.
- b) The self learning materials are to be provided for each semester to the students

### **2. Kerala University Press**

The University press has to print the SLMs and hand it over to SDE for distribution to students

### **3. Ad B IV Section**

The Ad B IV section has to purchase the paper needed for the printing of the SLMs

### **4. EK Section**

The EK section has to allot the examination centres for the conduct of examinations

### **5. EB Section**

The EB section has to prepare question papers for the examination.

### **6. University Computer Centre**

The online registration of candidates and the online uploading of hall tickets are done by the University computer centre.

### **Recommendations of the Committee**

*The Committee considered the above matter and recommended to speed up the steps to provide study material to the students at the earliest. Further recommended that the other issues be placed before the Standing Committee of the Syndicate on Examinations.*

### **Additional item**

The Committee considered the status of valuation of S<sub>4</sub> PG examinations September 2019 and recommended the following

- To prepone the project/viva-voce dates of the subjects Psychology, Geology, Environmental Science and Sanskrit Special so as to enable the completion of project/viva-voce valuation by 20.10.2019.
- To issue a strongly worded letter seeking explanation from the teachers who have not reported for duty at the valuation camps of S<sub>4</sub> PG September 2019, quoting the relevant clause in the University Act regarding the valuation of answerscripts assigned by the University.

The committee further recommended the following:

- To conduct a visit to the Permanent camps at Thiruvananthapuram, Kollam, Alappuzha and Pandalam and nominated members as detailed below:  
Thiruvananthapuram – Dr.K.B.Manoj,Dr.S.Nazeeb,Dr.Vijayan Pillai.M  
Kollam - Dr.K.B.Manoj,Dr.S.Nazeeb,Sri.Jairaj.J,Sri.Arunkumar.R  
Alappuzha - Dr.K.B.Manoj,Adv.K.H.Babujan  
Pandalam - Dr.K.B.Manoj,Dr.S.Nazeeb,Dr.Vijayan Pillai.M  
The team shall report the details of the visit at the next meeting of the Syndicate.
- All the answerscripts kept in CVCII section of UG & MA,MSc answerscripts pertaining to University College, Thiruvananthapuram be segregated to consider the disposal of remaining answerscripts.
- Steps be taken to collect the old valued answerscripts kept in the custody of chief examiners of Annual scheme examinations (for more than 2 years), on request.
- Speedy measures to be taken to revise the Examination Manual at the earliest.
- Measures be taken to introduce DDFS system in the examination wing as most of the services are being provided online.
- The feasibility of shifting Permanent Numbering camp, CD Unit and valuation camp for CBCSS and PG to the SDE building be looked into as SDE will be shifted to Kariavattom Campus.

Considering the urgency of the matter, the above recommendations of the meeting on all the items may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 05.10.2019, be noted.

=====  
**Item No.06.15. 10<sup>th</sup> meeting of IQAC held on 14.10.2019 –Reporting of - reg. (IQAC)**

The Tenth meeting of IQAC was held on 14.10.2019. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

**Minutes of the 10<sup>th</sup> Meeting of IQAC, University of Kerala**

Date : 14.10.2019  
 Day : Monday  
 Time : 2.30 p.m.  
 Venue : Syndicate Room, S.H. Campus

**Members: Present**

1. Dr. V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Dr. Ajayakumar P. P., Pro -Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member Syndicate
4. Dr. K.G. Gopchandran, Member Syndicate
5. Dr. C.R. Prasad, Registrar (i/c)
6. Dr. Vinod Chandra. S.S., Director, Computer Centre
7. Dr. A. K. Prasad, Associate Professor, Dept. of Economics
8. Dr. K.S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
9. Dr. B. Hariharan, Professor, Institute of English
10. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries
11. Dr. R. B. Binoj Kumar, Associate Professor and Head, Dept. of Geology
12. Dr. S. Mini, Associate Professor & Head, Dept. of Biochemistry
13. Dr. S. R. Sheeja, Assistant Professor of Economics, School of Distance Education
14. Dr. S. Aji, Assistant Professor, Dept. of Computer Science
15. Dr. E. Shaji, Assistant Professor, Dept. of Geology (Joint Director, IQAC)
16. Dr. Gabriel Simon Thattil, Director, IQAC

**Members: Absent**

1. The Finance Officer
2. The Vice -Chairman, Credit and Semester System
3. The Chairman, Departments' Union
4. The Chairman, Researchers' Union
5. Sri. Anoop M. Ambika, CEO & Managing Director, Cognub-Decision Solutions Pvt. Ltd, T4, 7th Floor, Thejaswini Building, Technopark, Thiruvananthapuram
6. Dr. Bivesh U.C., Research Officer & Nodal Officer, RUSA State Office, TvpM Items for Consideration

**Item No. X.01: Approval of the minutes of 9<sup>th</sup> meeting of IQAC held on 03-07-2019:**

The minutes of the meeting was circulated via email through IQAC office and the members have confirmed the same.

**Item No.X.02: Action Taken Report on decisions of the 9<sup>th</sup> meeting of IQAC held on 03-07-2019:**

<b>Decision</b>	<b>Action Taken</b>
<p><b>Item No.IX.03: Proposal on imparting SAP – MoU among University of Kerala, EME education and Cokonet Academy.</b>            A proposal for association between University of Kerala and EME Education together with Cokonet Academy for imparting short duration technology training in SAP was submitted by Mr. Nikhil Gopalan, Director Cokonet Technologies Pvt. Ltd.  <b>---IQAC Decision---</b> Resolved to invite the agency for a presentation before teachers in the academic meet scheduled for 9th July 2019. Action to be initiated later.</p>	<p>Presentation to be made after reconstitution of the Syndicate.</p>

<p><b>Item No.IX.04: Replacement of IQAC member, Dr. Joseph Antony</b> Dr. Joseph Antony retired on 31.05.2019. A new faculty member to be included in place of Dr. Joseph Antony <b>---IQAC Decision---</b>: Resolved to defer the matter for the next meeting.</p>	No action required.
<p><b>Item No.IX.05: Replacement of Dr. T. S. Anirudhan in subcommittee on evaluation on proposals for interaction with eminent scholar scheme.</b> A new member to be included in place of Dr. T. S. Anirudhan in subcommittee on evaluation of proposals for interaction with eminent scholar scheme. <b>---IQAC Decision---</b>: Resolved to nominate Dr. P. Mohanachandran Nair, Vice-Chairman, C.S.S in the subcommittee on evaluation of proposals for interaction with eminent scholar scheme.</p>	No action required.
<p><b>Item No.IX.06: Associating with LNCPE on International conference on sports science, Management and Yoga 2019 from 18th-20th July 2019</b> SAI, LNCPE, Trivandrum in association with Physical Foundation of India is organizing a 3-day international conference on Sports Science, Management and Yoga 2019 from 18-20 July 2019 at SAI LNCPE Trivandrum. They have requested to recommend the names of two speakers from the University of Kerala for the conference <b>---IQAC Decision---</b>: Resolved to approve the proposal. Recommended to nominate Dr.Jayarajan David D., Director, Department of Physical Education and Dr. Gabriel Simon Thattil, Director, IQAC as speakers for the conference.</p>	No action required.
<p><b>Item No.IX.07: Preparation of Annual Plan for the Year 2020-2021</b> As per the norms of the Higher Education Department, it is mandatory to submit Annual Plan Proposals for the year 2020-21, to the Government of Kerala, for obtaining financial allocations in the Government Budget Estimates for the Financial year 2020-21. IQAC is requested to submit proposals for the following project components in this regard: Specific Projects Innovative projects/New Development Programmes Infrastructure Development Augmentation of Lab/Purchase of equipment Purchase of Books and Journals Seminars &amp; Conferences Strengthening of existing centres Civil works <b>---IQAC Decision---</b>: Resolved to approve the proposal by IQAC Director.</p>	Proposal submitted to Director(P&D) for onward transmission to Higher Education Department.

**Item No.X.03: Welcoming the new members:**

The Hon'ble Vice-Chancellor has nominated the following members to IQAC, University of Kerala

1. Dr. S. Nazeeb, Assistant Professor, Dept. of Malayalam, School of Distance Education in the capacity of Member, Syndicate
2. Dr. K.G. Gopchandran, Professor & Head, Dept. of Optoelectronics in the capacity of Member, Syndicate
3. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries in the capacity of Head of the Department
4. Dr. R. B. Binoj Kumar, Associate Professor and Head, Dept. of Geology in the capacity of Faculty member

**---IQAC Decision---**: *A formal welcome was made by the IQAC Director and the same was approved.*

**Item No.X.04: NAAC accreditation-Compiling Data for SSR.**

The format for criteria- wise uploading was submitted to all the teaching departments and centres. The filled in forms are being scrutinized by the conveners under the NAAC Directorate.

**---IQAC Decision---:IQAC Director reported on SSR compiling work undertaken by the NAAC Directorate-Departments have submitted criteria wise data, the same was compiled and forwarded to conveners of each committee. Scrutiny is in progress**

**Item No.X.05: Campus Beautification and Infrastructure.**

The meeting of empowered committee for infrastructure development held on 24.09.2019 resolved to expedite the following Infrastructure needs as part of the NAAC accreditation.

- 1) Department-wise requirement for campus/building maintenance, upkeep and requirements of classrooms and toilets (list appended, forwarded to Ad BI for action).
- 2) Campus beautification and garden support for teaching departments.

As the matter requires urgent consideration, implementation and execution has to be undertaken on a priority basis, for which a special status need to be accorded.

With regard to (1) above, the matter was discussed with University Engineering Wing and other concerned officers. Based on the deliberation, two options emerged.

- (a) Entrusting the works to the engineering wing and supporting them with necessary human resources and computer facilities, as well as granting administrative sanction on a priority basis for work execution.
- (b) Entrusting the work to an external agency to be identified immediately.

With regard to (2), in order to ensure uniformity and academic environment based customized approach, it was resolved to entrust the work to a single external agency with an expertise in Green Infrastructure and landscaping as well as gardening work.

The Registrar to seek the expression of interest from the external agencies immediately if approved. The University Engineer, Joint Registrar (Campus Administration) to be authorized to release funds allocated in the budget for campus beautification as well as implementation of Green Protocol.

**---IQAC Decision---: Resolved to prepare a detailed proposal for infrastructure development in the teaching departments. The Hon'ble members of Syndicate would undertake the visit to the Departments and assess current facilities as well as future requirements considering the upcoming NAAC visit. Campus infrastructure modernization would also be suggested. The members of the Syndicate would be assisted by the following IQAC members:**

1. Dr. Shaji E., Assistant Professor, Dept. of Geology (Joint Director, IQAC)
2. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries
3. Dr. Vinod Chandra S.S., Director, Computer Centre

**Item No.X.06: Ecofriendly Integrated and Scientific Solid Waste Management**

Dr. Sabu Joseph, Head, Department of Environmental Science has submitted the proposal for Ecofriendly Integrated and Scientific Solid Waste Management for University of Kerala.

**---IQAC Decision---: The proposal put forward by Dr. Sabu Joseph, was presented and considering cost implications, resolved to formulate an alternative proposal through Thiruvananthapuram Municipal Corporation under which space for suggested waste management would be provided in the campus, collection and cleaning would be outsourced and pickup of collected waste would be through the Corporation. Prof. C.R. Prasad, Registrar (i/c) to co-ordinate on the same with Joint Registrar, Campus Administration and Dr. Shaji E., Assistant Professor, Dept. of Geology (Joint Director, IQAC)**

**Item No.X.07: Proposal on imparting SAP – MoU among University of Kerala, EME education and Cokonet Academy**

A proposal for association between University of Kerala and EME Education together with Cokonet Academy for imparting short duration technology training in SAP was submitted by Mr. Nikhil Gopalan, Director Cokonet Technologies Pvt. Ltd. (**Appendix I**)

**---IQAC Decision---** Resolved to examine proposals from other agencies providing SAP training. Prof. K.S. Chandrasekhar to co-ordinate on the same and submit different proposals.

**Item No.X.08: Launch of Skill development initiatives through ASAP**

A Memorandum of Understanding to be signed between University of Kerala and ASAP, Govt. of Kerala, for LIFE SKILLS FOR TRANSFORMATIVE LEARNING Skill Acquisition Plans for students of University of Kerala in association with ASAP, Higher Education Department, Government of Kerala in this regard. The MoU was forwarded to Legal Adviser, University of Kerala for vetting, MoU forwarded to ASAP for approval. (Appendix II)

**---IQAC Decision---** IQAC Director reported that the MoU format was approved by the Department of Higher Education, Government of Kerala and legal vetting was completed. The same is to be formally signed for implementation and Hon'ble Minister for Higher Education would be invited for inaugurating the ASAP programme in the University Campus during the 1<sup>st</sup> week of November 2019. Resolved to approve the same.

**Item No.X.09: SWAYAM courses under CSS**

CSS and Academic Council, University of Kerala has approved introduction of one course from the SWAYAM platform for students under CSS with effect from 2018 admission. Necessary steps to be taken by the office of the CSS.

**---IQAC Decision---** Resolved to present the list of SWAYAM courses offered under the SWAYAM platform before the CSS committee for approval and necessary action.

**Item No.X.10: DST - Scientific Social Responsibility**

A draft of the new policy on Scientific Social Responsibility has been made available by the Department of Science and Technology (DST). Comments invited on draft Scientific Social Responsibility (SSR) Policy by 8<sup>th</sup> October 2019.

[https://dst.gov.in/sites/default/files/Final%20SSR%20Policy%20Draft\\_2019.09.09\\_0.pdf](https://dst.gov.in/sites/default/files/Final%20SSR%20Policy%20Draft_2019.09.09_0.pdf)

**---IQAC Decision---** The draft on scientific social responsibility as put forward by DST for comments was presented by the IQAC Director. Resolved to forward a note on draft SSR for approval and action before the Syndicate.

**Item No.X.11: STRIDE, SPARC, Impress projects**

Proposal being uploaded. Status reporting to be monitored.

**---IQAC Decision---** IQAC Director reported on the status of applications of University of Kerala under STRIDE uploaded with MHRD as follows:

**Component 1 : 8 applications uploaded**

**Component 2 : 16 applications uploaded**

**Component 3 : 6 applications uploaded**

**Resolved to approve the same**

**Item No.X.12: Workshop under Centre for Academic and Industrial Collaboration**

The proposal to conduct a workshop under Centre for Academic and Industrial Collaboration is attached.(Appendix III)

**---IQAC Decision---** Resolved to approve the same

**Item No.X.13: Nomination of representative from industry and parents in IQAC**

The present nominee from the industry, Sri. Anoop. M. Ambika, CEO & Managing Director, Cognub-Decision Solutions Pvt., has not attended the IQAC meetings since March 2018.

**---IQAC Decision---** Resolved to authorize the Hon'ble Vice-Chancellor to nominate a member from the industry and representative of parents in IQAC. The panel on industrial experts to be submitted by the IQAC Director.

**Item No.X.14: Installation of boards in the Senate House Building (entrance) and Kariavattom campus**

Installation of the following boards in the Senate House Building (entrance) and Kariavattom campus:

- a. Vision and mission of the University
- b. Graduate Attribute of the University
- c. Green protocol of the University

**---IQAC Decision---: Resolved to authorize Dr. Shaji. E, Assistant Professor, Dept. of Geology (Joint Director, IQAC) to prepare the detailed contents for display including points of display and submit the same for approval to the Syndicate.**

**Item No.X.15: Observe 'Car Free Day':**

Observe one day in a month as 'Car Free Day' in order to contribute little to the drive of carbon neutral world. If possible in both the campuses, at least start with Kariavattom Campus (No car will be running in the campus on that day, all staff, teachers and students may use public transport, University bus and cycle)

**---IQAC Decision---: The proposal was submitted by Dr. E. Shaji: resolved to refer the matter to the Syndicate for approval. Also resolved to authorize each Department to procure a bicycle for internal conveyance purpose using DDF.**

Items for Reporting

**Item No.X.16: Participation in "Top 25 Universities in India Survey 2019" –Higher Education Review Magazine**

Higher Education Review Magazine has invited our University to participate in the 6<sup>th</sup> edition of the survey "Top 25 Universities in India Survey 2019". They have also sought our interest to showcase University of Kerala through a two page advertisement in the same. Our University is shortlisted in the top 25 Universities in India Survey 2019.

<https://www.thehighereducationreview.com/magazines/university-survey-special-july-2019/>

**(Appendix IV)**

**---IQAC Decision---: Noted**

**Item No.X.17: Launch of Acharya App**

A mobile application named "Acharya" is being developed for the teachers in the Teaching Departments. Almost 95% of the works are already completed. Through this app, the teachers can easily update the academic contributions and the same will be reflected in the teacher profile of our University as well. There are nine modules in the app-publications, presentations, invited talks, patents, projects, etc. This app will definitely help the teachers to prepare their updated profile/data for different purposes. Data collection, on a one time basis, is in progress for uploading to the app.

**---IQAC Decision---: Noted**

**Item No.X.18: Proposal for workshop on Human Rights**

IQAC has submitted a proposal to associate with National Human Rights Commission in organizing a One Day Training Programme on Human Rights.(Appendix V)

**---IQAC Decision---: Noted**

**Item No.X.19: Nomination of Social Media Champion- Sri. Siddik R.**

The Secretary, MHRD has requested all Higher Education Institutions to identify one of the faculty/non-faculty member as a 'Social Media Champion (SMC) of the institution. The SMC is expected to communicate to all other HEIs and the MHRD, the good work done by the institution and their students from time to time. The Hon'ble Vice-Chancellor has approved the recommendation of Director, IQAC to have Sri. Siddik R., Director, Department of Students Services, as the Social Media Champion of University of Kerala as per MHRD guidelines.

**---IQAC Decision---: Noted**

**Item No.X.20: Fourth Workshop on Outcome Based Education**

The following workshops were organized on Outcome Based Education to impart training on OBE to Chairpersons and members of various Board of Studies (BoS).

- On **14th may 2019** with **Dr.Gabriel Simon Thattil**, Director, IQAC as resource person
- On **1st June 2019** with **Dr. Edamana Prasad**, Professor, Department of Chemistry, IIT Madras, Chennai as the Resource Person.
- On **7th June 2019** with **Dr. Neeru Snehi**, Department of Higher and Professional Education, National Institute of Education Planning and Administration, New Delhi as the Resource Person.

In continuation of the above workshops, the fourth workshop for teachers of University departments was conducted on **23<sup>rd</sup>July 2019** with **Prof. E. Ramganes, Professor, Bharathidasan University**, and **Dr. Edamana Prasad, Professor, IIT Madras** as the Resource Persons

---IQAC Decision---: *Noted*

**Item No.X.21: Deliberation on National Education Policy**

IQAC sought the opinion of all our stakeholders on National Education Policy 2019 at a session held on 17<sup>th</sup>July venue being Seminar Hall, Department of Aquatic Biology and Fisheries, Kariavattom. HODs, faculty members, administrative staff, students, parents, recognized union leaders of our teachers, students and staff submitted their learned views in writing at the session. IQAC consolidated the same and submitted the views expressed to MHRD, Govt. of India.

---IQAC Decision---: *Noted*

**Item No.X.22: Waste bins from Clean Kerala Company- Distribution to departments**

The waste bins, supplied by the Clean Kerala Company Limited, have been distributed to all the teaching departments. Supply of 45 waste bins each for dry waste and wet waste is complete, Payment for the same to be made by the respective Departments.

---IQAC Decision---: *Noted*

**Item No.X.23: Kargil Vijay Diwas Celebration by Southern Air Command in association with University of Kerala**

The Southern Air Command celebrated 20th Kargil Vijay Diwas in association with University of Kerala on 30th July, 2019 at Senate Hall, University of Kerala. The Hon'ble Governor was the Chief Guest of the function.



---IQAC Decision---: *Noted*

**Item No.X.24: Recommendation of Journals under UGC- CARE**

Recommendation for recognition of new journal under UGC-CARE, were received and IQAC has forwarded the following journals as on 25<sup>th</sup> September 2019:

Sl. No.	Journal	Subject
1.	Modern Tamil Research	Tamil
2.	Classical Tamizh	Tamil
3.	Majalla Kairala	Arabic
4.	Journal of Sukrtindra Oriental Research Institute	Sanskrit
5.	Loyola Journal Of Social Science	Social Science
6.	Shanlax International Journal of Tamil Research	Tamil

**---IQAC Decision---: Noted**

**Item No.X.25:NIRF India Rankings 2020**

NIRF invites applications for India Rankings 2020, the Fifth edition of this annual exercise. University of Kerala has registered for the NIRF India Rankings 2020.

**---IQAC Decision---: Noted**

**Item No.X.26: Feedback-Online Feedback from students, Perception seeking feedback for NIRF**

IQAC is seeking student feedback on faculty through the online mode. This is applicable from this year, ie: 2019. The following feedback forms are prepared and submitted to Computer Centre for Uploading to University website for NIRF ranking

- Parent Feedback form
- Student Feedback form
- Public Feedback form
- Alumni Feedback form

**---IQAC Decision---: Noted**

**Item No.X.27: Interaction with Heads of Departments and Directors of Centres of University of Kerala**

A meeting of the Heads of the Department and Directors of Centres of University of Kerala was held on 24th September 2019 (Tuesday) at Seminar Hall, Department of Botany, Kariavattom Campus to discuss on the following items:

1. Compiling data for SSR under NAAC accreditation framework.
2. Comprehensive waste management proposal for Kariavattom Campus.
3. Heritage Museum
4. Campus Beautification
5. Start up
6. Learning Management System

**---IQAC Decision---: Noted**

**Item No.X.28: Submission of AQAR 2018-19**

The committee constituted for the purpose of compilation of AQAR is assigned with task of compilation of AQAR 2018-19. The committee includes Dr. S.R. Sheeja as the convener and Dr.P.Sreejith, Assistant Professor, Department of Zoology and Dr.Rose Mary George, Assistant Professor, SDE as members. Committee to report on action.

**---IQAC Decision---: Noted**

Approved the minutes of the 10<sup>th</sup> meeting of IQAC.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the 10<sup>th</sup> meeting of IQAC held on 14.10.2019, be noted.

**FURTHER RESOLVED** to entrust the Director, IQAC to submit a proposal for giving proper guidance and support for the IQACs of all affiliated colleges of the University.



**Item No.06.16 Special meeting of IQAC held on 16.10.2019 –Reporting of - Reg. (IQAC)**

A Special meeting of IQAC was held on 16.10.2019. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

**Minutes**  
**Special Meeting of IQAC, University of Kerala**

Date	:	16.10.2019
Day	:	Wednesday
Time	:	4.00 p.m.
Venue	:	Syndicate Room,S.H. Campus

**Members: Present**

1. The Vice - Chancellor (**Chairman**)
2. The Pro Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Assistant Professor, Dept. of Malayalam, School of Distance Education (Syndicate Member)
4. Dr. K.G. Gopchandran, Professor & Head, Dept. of Optoelectronics (Syndicate Member)
5. Dr. Vinod Chandra S. S., Director, Computer Centre
6. Dr. R. B. Binoj Kumar, Associate Professor and Head, Dept. of Geology
7. Dr. S. Mini, Associate Professor & Head, Dept. of Biochemistry
8. Dr. S. R. Sheeja, Assistant Professor of Economics, School of Distance Education
9. Dr. E. Shaji, Assistant Professor, Dept. of Geology (Joint Director, IQAC)
10. Dr. Gabriel Simon Thattil, Director, IQAC

**Members: Absent**

1. The Registrar
2. The Finance Officer
3. The Vice -Chairman, Credit and Semester System
4. The Chairman, Departments' Union
5. The Chairman, Researchers' Union
6. Sri. Anoop M. Ambika, CEO & Managing Director, Cognub-Decision Solutions Pvt. Ltd, T4, 7<sup>th</sup> Floor, Thejaswini Building, Technopark, Thiruvananthapuram
7. Dr. Bivesh U. C., Research Officer & Nodal Officer, RUSA State Office, Tvpm
8. Dr. A. K. Prasad, Associate Professor, Dept. of Economics
9. Dr. K.S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
10. Dr. B. Hariharan, Professor, Institute of English
11. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries
12. Dr. S. Aji, Assistant Professor, Dept. of Computer Science

Items for Consideration

**Item No.01: Meet the Scholar**

IQAC, University of Kerala proposes to initiate a year long lecture series 'Meet the Scholar', 2019-20, with the objective of promoting transformational learning through sharing of experiences and observations from research and on other social, developmental and environmental issues.

**(Appendix 1)**

**---IQAC Decision---: Resolved to approve the proposal. A committee with the following constitution would scrutinize the proposal received for implementation before approval.**

**The committee proposed consists of:**

- 1. Prof. P. P. Ajayakumar, Pro-Vice-Chancellor(Convenor)**
- 2. Prof. K. G. Gopchandran, Member ,Syndicate**
- 3. Prof. Gabriel Simon Thattil, Director, IQAC**

**A budget of Rs.10 lakhs may be approved for the programme.**

**Item No.02: Nobel Outcomes - 2019 Sharing thoughts and Learnings**

Recommended to have invited lectures and presentation on Nobel Prize winning achievements.

**---IQAC Decision---: Resolved to approve the proposal. A committee with the following constitution would scrutinize the proposals for approval. The committee would consist of:**

1. Prof. A. Bijukumar, Professor and Head, Department of Aquatic Biology and Fisheries
2. Prof. Sibi K.S., Assistant Professor, Department of Physics
3. Dr. Suneesh C.V., Assistant Professor, Department of Chemistry
4. Dr. Manju S. Nair, Assistant Professor, Department of Economics
5. Dr. Gangaprasad, Associate Professor, Department of Botany

Any other items:

**Item No.03: Learning Management System for courses under CSS in the teaching departments.**

---IQAC Decision---: Resolved to recommend mandatory adoption of Learning Management System under the ICT mode for all courses of the CSS programme in the teaching departments from the fourth semester for the 2018 admission and to implement the same subsequently for all other semesters.

**Item No.04: Plastic free campus:**

---IQAC Decision---: A joint meeting of teachers and students in association with students' union to be convened.

**Item No.05: Change in Constitution of IQAC**

---IQAC Decision---: The Hon'ble Vice Chancellor, proposed to include Dr. Jayachandran R., Professor and Head, Department of Hindi as a member in place of Dr. P. Mohanachandran Nair, who wishes to opt out. The new CSS Vice-Chairman, Prof. A. Biju Kumar, Professor and Head, Department of Aquatic Biology and Fisheries would now act as CSS nominee in IQAC. Resolved to approve the same.

Approved the minutes of the special meeting of IQAC.

*Appendix 1*



## MEET THE SCHOLAR 2019-20

### 52 Enlightening Talks for Transformational Learning



IQAC, University of Kerala proposes to initiate a lecture series MEET THE SCHOLAR, 2019-20, with the objective of promoting transformational learning through sharing of experiences and observations from research and other social and developmental issues.

#### Objectives

1. Creating awareness on issues of concern in the domain of learning and research, which have high-end societal implications
2. Promoting dialogue and sharing of thoughts on the chosen topics.
3. Developing a positive attitude that promotes transformational learning

The lectures are to be organized on topics of contemporary relevance where learning and research gets linked with societal issues that would demand policy support and action for wider interventions. Invited speakers would be academicians or experts of repute who are eminent in their chosen area with well studied experiences and observations such that sharing would impart qualitative change.

We propose 52 such lectures, one in a week, commencing from mid November 2019. Each lectures to be organized and coordinated by one of our teaching Departments or Centres with an inter-disciplinary approach so as to include teachers and students of other Departments as well.

#### Guidelines

1. **Venue:** - Seminar Halls in the Kariavattom Campus or Palayam Campus
2. **Duration:** - 60 to 90 minutes (with atleast **20 min** for Question and Answers), proposed time: **After 3 p.m.**
3. **Proposals** (one each from a Department/Centre) to be forwarded to IQAC indicating
  - Theme
  - Name of the Speaker
  - Inter disciplinarity

- Social Implications
  - Probable week identified
  - Outcome envisaged
4. Video recording of the session is mandatory
  5. Post presentation review report to be submitted

**Budget**

IQAC seeks a budgetary support of **Rs. 10 lakhs (Rupees Ten Lakhs Only)** for the 52 lectures.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Special meeting of IQAC held on 16.10.2019, be noted.

**Item No.06.17**                      ***Purchase of Service Postage stamps for the use in the School of Distance Education-reporting of -reg.***

***(Ad.BIV)***

Sanction was accorded by the Vice-Chancellor for the purchase of service postage stamps for loading the Franking Machine installed in the School of Distance Education in five equal installments of Rs.1,00,000/-(Rupees one lakh only) each, amounting to a total of Rs.5,00,000/- (Rupees Five lakh only) subject to reporting to Syndicate, meeting the expenditure from the head of account "Part I-NP-MH-48 School of Distance Education-4-1300-Posatage" provided in the current year's Budget Estimates of the University, as endorsed by the Finance vide Endorsement No.FOS.2576/FinI, dated 17.08.2019. And accordingly, U.O.No.Ad.BIV.CP.02.2019 dated 16.09.2019 was issued.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.18**                      ***Inter Collegiate Transfer to III semester , BA English Language and Literature degree course FDP under CBCSS, during the academic year 2019-20 - Sanctioned – Orders issued – Reporting of – reg.***

***(Ac.AIII)***

Ms. Iswarya Krishnan, BA English Language and Literature student of NSS Arts and Science College, Perayam, (Self Financing College) admitted during 2017-2018 in Management quota had requested for Inter College transfer to III semester to Shree Vidyadhiraja College of Arts and Science, Karunagapally (Self Financing College), in the absence of vacant seat, as she was being constantly annoyed by an employee of a bus in which she usually travels to the parent college.

The Standing Committee of the Syndicate on Affiliation of Colleges had considered the matter and recommended that the request be considered by the Syndicate favourably on humanitarian grounds. The Vice Chancellor in exercise the powers vested under section 10(13) of KU Act 1974 approved the above recommendation subject to reporting to the Syndicate for initiating immediate action.

The action taken by the Vice-Chancellor, in having accorded sanction to Ms. Iswarya Krishnan, student of BA English Language and Literature Degree Course of the FDP under CBCSS of NSS Arts and Science College, Perayam, (Self Financing College) being transferred to III semester to Shree Vidyadhiraja College of Arts and Science, Karunagapally (Self Financing College) during the academic year 2019-2020 in the additional seat created under management quota, and issuance of U.O No. Ac.AIII/3/17503/ICT-UG-S3/2019 dated, 23.10.2019, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.19.**                      ***Recognition as Research Centre- P.G Dept. of Computer Science, Sree Ayyappa College, Eramallikkara - Nomination of Member Syndicate in the inspection team- reporting of- reg.***

***(Ac.EI)***

The Principal, Sree Ayyappa College, Eramallikkara, Alappuzha has forwarded the application for recognition of P.G Dept. of Computer Science as an approved Research Centre of University of Kerala.

As per the procedure for the recognition as research centre, an inspection committee has to be constituted with two members of the Syndicate and one subject expert, for making enquiry into all matters relevant to the application by visiting the institution.

The Syndicate at its meeting held on 25.05.2019 vide item No. 09.49.A18 has considered the above matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019 and resolved to conduct inspection in the college by the inspection team comprising of Dr. S. Nazeeb, Convener, Standing Committee of the Syndicate on Academics and Research, Dr. Kavitha K.R., the then Member Syndicate and Dr. D. Muhammad Noorul Mubarak, Asst. Professor, Dept. of Computer Science, University of Kerala as subject expert.

Since the term of the Syndicate expired on 22.06.2019, Hon'ble Vice-Chancellor has nominated Adv. Muralidharan Pillai G., Member Syndicate, subject to reporting to the Syndicate, in lieu of Dr. Kavitha K.R., as she ceases to be a Member of the present Syndicate.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.20**                      **UGC SAP DRSII – Institute of English – Release of funds – Reporting of – reg.**

**(Pl.A)**

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate to release an amount of Rs.11,55,637/-(Rupees Eleven Lakh Fifty Five Thousand Six Hundred and Thirty Seven only) (Rs.7,22,264/-+Rs.1,52,055/-+Rs.76,028/-+Rs.2,05,290/-) received from UGC, to Dr.B.Hariharan, Co-ordinator UGC SAP (DRS II), Institute of English adhering to the norms of UGC, on the strength of credit verification report. The expenditure in this regard shall be booked under the head of account "Part III-MH 80B – Grants from UGC – 9/7497 – Financial Assistance to Institute of English( SAP)" provided in the current year's Budget Estimates of the University.

The U.O.No.PI.A/1380/Eng.SAP/15 dated 23.10.2019 was issued accordingly. Hence the action of the Vice Chancellor in having sanctioned the release of funds to Dr.B.Hariharan, Co-ordinator UGC, SAP (DRS II), Institute of English is reported to Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.21**                      **Survey Research Centre-Department of Political Science-Provisional Advance-₹4,00,000/- towards conducting "State of Politics Survey: midway evaluation of the LDF Government in Kerala"-by re-appropriation of funds-Reporting of – reg:-**

**(Pl. A)**

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate, for the following:

- (1) to provide an amount of ₹4,00,000/- (Rupees Four lakhs only) under the head of account "Part II- Plan MH 11(a) -Department of Political Science-4/6054- New Development Programmes (state)" by reappropriation from "Part II-Plan-MH 63 Miscellaneous-7/6065-Implementation of plan programmes (state)" of the current year's Budget Estimates of the University.
- (2) to release an amount of ₹4,00,000/- (Rupees Four lakh only) as Provisional Advance to Dr. Josukutty.C.A, Honorary Director, Survey Research Centre towards meeting the expenses for conducting 'State of Politics Survey: Midway evaluation of the LDF Government in Kerala' against the plan fund sanctioned to the Department under the scheme component 'Innovative Programmes and Research Projects' from the State Plan Grant for the year 2019-20.

The University Order No: PI.A/SRC/3148/2019-20 dated 19/10/2019 was issued accordingly. The action taken by the Vice- Chancellor in having sanctioned the payment by

reappropriation of funds is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.22**                      **Transfer and Posting of Employees –Shifting of posts to University Sub Centre, Alappuzha- Reporting of-reg.**

**(Ad.A1)**

As per resolution of the Syndicate held on 12.06.2019, vide special item No.2, Vice-Chancellor has accorded sanction to transfer and post one Assistant Registrar, two Section Officers and four Assistants at the University Sub Centre, Alappuzha. The posts held by the transferred employees at the Senate House Campus, Palayam are shifted to the University Sub Centre, Alappuzha. The U.O.No.Ad.A1.4/T-P/2019 dated 16.09.2019 has been issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.23.**                      **Reappropriation of Funds sanctioned to various Departments by invoking the Section under 10(13) of Kerala University Act 1974 – Reporting of – Reg.**

**(PLA1)**

The detailed report of reappropriation of funds sanctioned to various Departments as per the orders of the Vice-Chancellor, invoking the Section under 10(13) of Kerala University Act 1974, is enumerated below:

Sl. No.	Department	U.O. No. and Date	Amount (Rs)	Purpose	Details of Reappropriation/ payment released
1.	Department of Geology	19742/2019/UOK dated 17.10.2019.	Rs.26,625/-	Recoupment of additional expenditure incurred towards the Purchase of various equipment	An amount of Rs.26,625/- (Rupees Twenty six thousand six hundred and twenty five only) released to the Head, Department of Geology, being the additional amount expended from the PD Account of the Department owing to the escalation in the value of Japanese Yen, in connection with the purchase of the lab equipment 'Olympus Photographic Imaging System', debiting the expenditure against the balance amount available under the Scheme-component Infrastructure and Laboratory Development" from the <b>State Plan Grant</b> for the year <b>2014-2015</b> .
2.	Setting up of Data Centre in the University	15112/2019/UOK dated 10.06.2019.	Rs.3,02,720 /-	Purchase of '12v 42 Ah batteries on buy back basis' at the Kerala University Computer Centre in connection with	An amount of Rs.3,02,800/- (Rupees three lakh two thousand eight hundred only) was provided under the head of account 'Part II-Plan-MH-63-Miscellaneous-7/6103- e governance (State)' by

				the project 'Setting up of Data Centre in the University'.	reappropriation from the subhead -7/6065-Implementation of Plan Programmes (State)' of the same Major Head of the current years Budget Estimate of the University.
3.	Department of Tamil	Pl.A1/1126/Tamil/18 dated 18.06.2019	Rs.50,750/-	Purchase of Laptop in the Department.	An amount of Rs.50,800/- (Rupees Fifty thousand Eight hundred only) was provided under the head of account "Part II - Plan - MH 36 - Dept of Tamil- 4/1885 - Development of Department (State)" by reappropriation from the head of account "Part II- Plan- MH 63- Miscellaneous - 7/6065 - Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
4.	Department of Botany	14905/2019/UOK dated 21.06.2019	Rs.10,00,000/-	<b>Electrification works in the 'Biodiversity building', in connection with the implementation of the Specific Project titled 'Centre for Bio-Diversity Conservation &amp; Establishment of a Gene Bank for Wild Ornamental Plants of Western Ghats of Kerala'.</b>	An amount of Rs.10,00,000/- (Rupees Ten lakh only) was provided under the head of account 'Part II-Plan-MH17- Department of Botany-4/6054- New Development Programmes (State)' by reappropriation from "Part II-Plan- MH 63- Miscellaneous -7/6065-Implementation of Plan Programmes (State)" of the current year's BE of the University.
5.	Department of Geology	Pl.A1/2123/Go2/17 dated 11/07/2019	Rs.19,50,000/-	Purchase of Research Green House	An amount of Rs.19,50,000/- (Rupees Nineteen lakh fifty thousand only) was provided under "Part-II- Plan- MH 20(i) Department of Geology - 4/6054 - New Development Programmes (State)", by reappropriation from "Part II- Plan - MH 63 - Miscellaneous - 7/6065 - Implementation of plan programmes (State)" of the current year's Budget Estimates of the University.
6.	Setting up of Data Centre	21125/2019/UOK dated 08.08.2019	Rs.2,34,314/-	first installment of AMC, in connection with the works relating to the "Revamping, Maintenance and	An amount of Rs.2,34,400/- (Rupees Two lakh thirty four thousand four hundred only) was provided under the head of account "Part II - Plan - MH -63 - Miscellaneous - 7/6103-e-governance (State)"

				Commissioning of the existing Data Centre"	by reappropriation from the head of account "Part II-Plan-MH-63-Miscellaneous-7/6065 - Implementation of Plan Programmes (State)" of the current years' Budget Estimates of the University.
7.	Department of Optoelectronics	Pl.A1/1441/Opto/18 dated 16.8.2019.	Rs.50,00,000/-	Purchase of Plasma Spectroscopy System (Monochromator for Optical and near infrared region and 16 bit CCD camera and accessories)	An amount of Rs.50,00,000/- (Rupees Fifty lakh only) was provided under the head of account "Part II- Plan - MH 29 - Department of Optoelectronics - 4 / 6054 - New Development Programmes (State)', by reappropriation from the head of account 'Part II -Plan - MH- 63- Miscellaneous - 7/6065- Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.
8.	Department of Botany	27411/2019/UOK dated 07.09.2019.	Rs. 89,675/-	Purchase of Tissue Culture Rack	An amount of Rs.89,700/- (Rupees Eighty nine thousand seven hundred only) was provided under the head of account 'Part II-Plan-MH-17-Department of Botany- 4/6054 - New Development Programmes (State)' by reappropriation from the head of account 'Part II -Plan -MH- 63 - Miscellaneous-7/6065- Implementation of Plan Programme(State)' of the current year's Budget Estimates of the University.
9.	Institute of English	45316/2018/UOK dated 14.10.2019	Rs.18,21,201/-	Payment towards the 'Setting up of language Lab'.	An additional amount of Rs.17,21,300/- (Rupees Seventeen lakh twenty one thousand and three hundred only) was provided under the head of account "Part II-Plan- MH 3 - University Institute of English- 4/1885 - Development of Department (State)" by reappropriation from the head of account "Part II- Plan- MH 63 - Miscellaneous- 7/6065- Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
10.	Department of Botany	Pl.A1/27281/Bot/18 dated 16.10.2019	Rs.64,090/-	Purchase of Laminar Flow Air Cabinet	An amount of Rs.64,100/- was provided under the head of account 'Part II- Plan - MH 63- Miscellaneous- 7/6058 - Establishment of

					Inter University Centre for Advanced Material Research (State)' by reappropriation from the sub head '7/6065 - Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.
11.	Department of Biotechnology	26904/2019/UOK dated 16.10.2019	Rs.20,59,925/-	Purchase of Chemiluminescence Imaging System	An additional amount of Rs.60,000/- (Rupees Sixty thousand only) was provided under the head of account "Part II- Plan- MH 30- Department of Biotechnology- 4/1885- Development of Department (State)" by reappropriation from the h/a" Part II - Plan - MH – 63 - Misc- 7/6065 - Implementation of Plan Programmes (State)' of the current year's BE of the University.

**The action taken by the Vice-Chancellor in having sanctioned the aforementioned various amounts, by reappropriation of funds, is reported to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.24** ***Natural Calamities-Chief Minister's Distress Relief Fund (CMDRF)- Donation of Teaching and Non-Teaching Staff in the University of Kerala- Reporting of-reg.***

**(Ad.AV)**

As per the G.O.(P)No.144/2018/Fin dated 11.09.2018, the Government have requested all employees to contribute one month's salary to the Chief Minister's Distress Relief Fund (CMDRF) in the wake of unprecedented flood that occurred in the State. A total amount of Rs.6,06,22,505/- (Rupees Six Crore Eighty Six Lakh Twenty Two Thousand Five Hundred & Five only) has already been released to CMDRF, vide U.O.Ad.AV.03./6744(1)/2018 dated 30.08.2018, U.O.No. Ad.AV.03/6744(b)/2018 dated 01.10.2018, U.O.No.Ad.AV.03/6744(c)/2018 dated 13.11.2018, U.O. No. Ad.AV.03/6744(d)/2018 dated 08.03.2019, U.O.No.Ad.AV.03.6744(e)/2019 dated 18.05.2019, U.O.No.Ad.AV.03.6744(e)/2019 dated 14.06.2019 and U.O.Ad.AV.03.6744(g)/2019 dated 27.08.2019.

In continuation to the remittances already made, the Vice-Chancellor has accorded sanction, subject to reporting to Syndicate, to an amount of Rs.5,00,000/- (Rupees Five Lakhs only) remitted in the Kerala University Fund(KUF) A/C no.67091089928 towards contribution from the teaching and non – teaching staff of the University and its Self Financing Institutions, being released to CMDRF by way of cheque, debiting from the Head of Account “Part IV Debt and Deposits-MH-94-Suspense Account-15/8165-Chief Minister's Distress Relief Fund” provided in the current year's budget estimate of the University.

University Order in this regard was issued [U.O.No.Ad.AV.03.6744(f)/19 dated 28.10.2019]. The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.



**Item No.06.25**                      **Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of-reg.**

**(Legal Section)**

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of Rs.1,45,000/- (Rupees one lakh and forty five thousand only) towards Legal Charges incurred for 24 disposed cases, which were filed before Hon'ble High Court of Kerala, from the head of account "Part I-NP-MH I(a)- General Direction-4/1320-Legal Expenses" provided in the Budget Estimate for the financial year 2019-2020, subject to reporting to the Syndicate, U.O.No.L.S.9032/19 dated 29.10.2019 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.1,45,000/- (Rupees one lakh and forty five thousand only)
Tax deducted at source @ 10%	Rs.14,500/- (Rupees fourteen thousand and five hundred only)
Net amount payable	Rs.1,30,500/- (Rupees one lakh thirty thousand and five hundred only)

The above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.26**                      **Department of Kerala Studies - Shifting of the Department- Provisional Payment – Sanctioned – reporting of –reg.**

**(Ad.Misc)**

- Ref:- 1 Letter No.F/KS/SHIFTING/2019 dated 15/10/2019 from Dr. C.R. Prasad, Head, Department of Kerala Studies, Kariavattom  
2 U.O. No.Ad.Misc.2/KS/Shift/34925/2019 dated 24.10.2019.

The Head, Department of Kerala Studies, vide paper read as above, has requested sanction for an amount of Rs.1,70,000/- (Rupees One lakh and seventy thousand only) to meet the expenses in connection with shifting of the Department to the new premises.

The Finance, vide endorsement FOS 3411/Finance I/dated 17.10.2019, has agreed to a provisional payment of Rs.1,50,000/- (Rupees One lakh fifty thousand only) for meeting the expenses in connection with shifting of the Department to the new premises.

The expenditure on the above shall be met from 'Part I-NP-MH-63 Miscellaneous - 8/6028 – New Development Programmes', provided in the current year's budget estimates of the University.

**Considering the urgency of the aforesaid matter sanction has been accorded by the Vice-Chancellor to a provisional payment of Rs.1,50,000/- (Rupees One lakh fifty thousand only) to Dr. C.R. Prasad, Head, Department of Kerala Studies, KVTM and U.O issued vide paper read as (2) above, subject to reporting to the Syndicate, towards the expenses in connection with shifting of the Department to the new premises.**

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.27**                      **Department of Malayalam – Shifting of the Department – Provisional payment & withdrawal from DDF- Sanctioned – reporting of –reg.**

**(Ad.Misc)**

- Ref: - 1. U.O. No. Ad.BI(3)868/2015/29 dated 01.01.2019  
2. Letter No. Ad.BI(3)868/2015/29 dated 20.09.2019  
3. Letter no. F16/Misc./334/2019-20 dated 30.09.2019 from Prof. (Dr.).S.Shifa. Head, Department of Malayalam, Kariavattom.  
4. Letter no. F.16/Misc./342/2019-20 dated 03.10.2019 from Prof.(Dr.) S.Shifa, Head, Department of Malayalam, Kariavattom.  
5. Letter no.F16/Misc./351/2019-20 dated 04.10.2019 from Prof.(Dr.) S.Shifa, Head, Department of Malayalam, Kariavattom

6. *U.O No. Ad.Misc.2/Malayalam/Shift/33165/2019 dt 24.10.2019.*

As per the U.O read as (1) above, University had allotted space for various departments (Malayalam, Hindi, Tamil, Linguistics, Sanskrit,) in the newly constructed ONV Memorial School of Indian Languages Building, Kariavattom and vide paper read as (2) above, necessary instructions were issued to the Heads of the aforesaid departments to initiate action for shifting of office to the new academic block before 30<sup>th</sup> September 2019 and to furnish detailed financial commitment towards shifting of the Department to the Registrar for further necessary action.

The Head, Department of Malayalam vide paper read as (3) & (4) above, has requested sanction for an amount of Rs.2,00,000/- (Rupees two lakh only) from the Department Development Fund (DDF) to meet the urgent expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building, maintenance of library necessities and has informed that the same shall be recouped as and when the realisation of budget provision of the University.

The Head, Department of Malayalam vide paper read as (5) above, has also requested sanction for an amount of Rs.3,56,828/- (Rupees Three lakh fifty six thousand eight hundred and twenty eight only) to meet the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building

The Finance, vide endorsement FOS 3285/Finance I/dated 16.10.2019, has agreed to a provisional payment of Rs.3,00,000/- (Rupees Three lakh only) for meeting the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The expenditure on the above shall be met from 'Part I-NP-MH: 63 Miscellaneous - 8/6028 – New Development Programmes', provided in the current year's budget estimates of the University.

***Considering the urgency of the aforesaid matter Sanction was accorded by the Vice-Chancellor to a provisional payment of Rs.3,00,000/- (Rupees Three lakh only) and withdraw the amount for Rs.2,00,000/- (Rupees Two lakh only), from the Department Development Fund (DDF) subject to the condition that the same shall be recouped as and when the realisation of budget provision of the University to Prof.(Dr). S.Shifa, Professor & Head, Department of Malayalam, KVTM and U.O was issued vide paper read as (6) above, towards the expenses in connection with maintenance of library necessities and shifting of the Department to the ONV Memorial School of Indian Languages Building.***

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.28** ***Centre for Evolutionary and Integrative Biology-Provisional Advance of ₹ 25,00,000/-- towards Innovative Project 'Stress Physiology of Zebra Fish'- by re-appropriation of funds-Reporting of – reg:-***

***(PL. A)***

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate, for the following:

- (1) to provide an amount of ₹25,00,000/- (Rupees Twenty Five lakh only) under the head of account "Part II- Plan MH 27(iii) -Centre for Evolutionary and Integrative Biology-4/6054- New Development Programmes (state)" by reappropriation from "Part II-Plan-MH 63 Miscellaneous-7/6065-Implementation of plan programmes (state)" of the current year's Budget Estimates of the University.
- (2) to release an amount of ₹25,00,000/- (Rupees Twenty Five lakh only) in 2 installments; (₹15 lakh+₹10 lakh) as Provisional Advance to Prof. M.C.Subhash Peter, Honorary Director, Centre for Evolutionary and Integrative Biology towards meeting the expenditure in connection with the implementation of the Innovative Project 'Stress Physiology of Zebra Fish' against the State Plan Grant allocated to the Centre under 'Innovative Programmes and Research Projects' for the year 2019-20. The first installment of ₹15,00,000/- (Rupees Fifteen lakh only) shall be released now and the second installment of ₹10,00,000/- (Rupees Ten lakh only) shall be released in the month of January 2020.

The University Order No: Pl.A/iCEIB/3142/2019-20 dated 29/10/2019 was issued accordingly.

The action taken by the Vice- Chancellor in having sanctioned the payment by reappropriation of funds is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.29**                      **Chancellor's Award 2019 – Provisional Advance of Rs.1,25,000/- for production of video clips & allied expenditure –Reporting of - Reg.** **(IQAC)**

The Kerala State Higher Education Council, vide reference cited, invited application for Chancellor's Award for the Best University – 2019 having an evaluation period from 01-07-2018 to 30-06-2019. Subsequently, the IQAC requested to provide a provisional advance amounting to **Rs. 1,25,000/- (Rupees One Lakh Twenty five Thousand Only)** towards collecting and compiling the data and presenting the application for the award.

Sanction has, therefore, been accorded by the Hon'ble Vice-Chancellor subject to report to the Syndicate for the following:

1. to release an amount of Rs.1,25,000/- (Rupees One Lakh Twenty five Thousand only) as provisional advance to Dr. Gabriel Simon Thattil, Director, IQAC for meeting the expenses in connection with the data compilation works towards the submission of application for the Chancellor's Award 2019.
2. to meet the expenditure from the h/a "Part I – NP – MH: 59 (I) Internal Quality Assurance Cell – 4/1200 – Activities", of the current year's Budget Estimates of the University.
3. to regularize the advance drawn in the current financial year.

Orders are issued accordingly with the concurrence of Finance, vide Endorsement FOS.3494/ Finance I dated: 24-10-2019.

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.30**                      **Ph.D Research – Medical Leave – Mr.Sukashant Patil- Full-time research scholar in Physical Education-granted-reporting of-reg.**

**(Ac.EVI)**

Since there is typographical error in the date of medical leave granted to Mr.Sukashant Patil as 16/01/2018 to 13/01/2019 instead of 16/10/2018 to 13/01/2019 in the minutes of the meeting of the Syndicate held on 30/04/2019, sanction has been accorded by the Vice-Chancellor to issue the order by effecting the correction as 16/10/2018 to 13/01/2019 and directed the correction be reported to Syndicate as per details shown below.

Details of the Candidate	Name of Research Supervisor & Research centre	Period of Leave granted
Mr.Sukashant Patil Full-time, Physical Education U.O.No.Ac.EVI/715/PED/13180/2016 Dated :17/06/2016 w.e.f.05/09/2015	<u>Research Supervisor:</u> Dr. Sadanandan C S <u>Centre:</u> LNCPE, Kariavattom.	Medical leave for a period of 90 days w.e.f 16/10/2018 to 13/01/2019 (without fellowship)

The candidate was granted medical leave for 90 days on the strength of medical certificate and the recommendation of the Research Supervisor vide UO.No.Ac.EVI (1)/2487/2019 dated:23/07/2019.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.31**                      **Request for Rank/Position certificate-Reporting of- reg-**

**(CSS)**

Some students have submitted request for issuing rank/ position certificate for applying for

scholarships and also for jobs. As per the clause 7.10.4 of Regulations for Post graduate Programmes in the Teaching Departments of University of Kerala,2017, there shall be no ranking of students in PG Programmes and the Cumulative Grade/ programme Grade is to be relied on , in preference to CGPA, wherever is possible. In the case of any selection for recognitions, the Programme Grade shall be relied on, and to break ties, if any, number of highest grades awarded for courses shall be relied on.

The CSS Academic Committee in its meeting held on 15.10.2019 recommended to issue position certificate upto 10<sup>th</sup> position on request in prescribed form alongwith required fee, subject to reporting to the Syndicate..

Hence the matter is reported to the Syndicate. Short minutes enclosed



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with 'A' Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM**

**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor's Chamber

Date & Time : 15.10.2019: 2.30p.m.

**Members Present :**

01. Prof. V.P. Mahadevan Pillai (*in the chair*), Vice- Chancellor.
02. Prof. P.P. Ajayakumar, Pro- Vice - Chancellor
03. Dr. S. Nazeeb, Member, Syndicate.
04. Prof. P. Mohanacandran Nair, Vice-Chairman (CSS).
05. Prof. B.S. Jamuna, Dean, Faculty of Arts
06. Dr. R. Jayachandran, Dean, Faculty of Oriental studies
07. Dr. A. Gangaprasad, Dean, Faculty of Science.
08. Dr. R. B. Binoj Kumar, Associate Professor and Head, Dept. of Geology
09. Dr. V. Biju, Assistant Professor, Dept. of Physics.
10. Dr. Aji S, Assistant Professor, Dept. of Computer Science.
11. Dr. P. M. Radhamany, Professor, Dept of Botany

The meeting started at 02.30 pm.

***Item No. 4: Requests for Rank/Position certificate received from students.***

As per the clause 7.10.4 of Regulations for Post graduate Programmes in the Teaching Departments of University of Kerala,2017, there shall be no ranking of students in PG Programmes and the Cumulative Grade/ programme Grade is to be relied on , in preference to CGPA, wherever is possible. In the case of any selection for recognitions, the Programme Grade shall be relied on, and to break ties, if any, number of highest grades awarded for courses shall be relied on. Now several students have submitted request for issuing rank/ position certificate for applying for scholarships and also for jobs. The matter is placed before the CSS Academic Committee for necessary recommendations.

**Decision Taken:-**The CSS Academic Committee recommended to issue position certificate upto 10<sup>th</sup> position on request in prescribed form alongwith required fee, subject to reporting to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.06.32 Award of Ph.D Degrees – reg.***

***(Ac.E.II/Ac.E.V)***

***Item No.06.32.01 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Indu. K in Zoology -reg.***

***(Ac.E.II)***

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**HEAVY METAL POLLUTION OF BRACKISH WATER VATTAKAYAL LAKE, CHAVARA IN KOLLAM DISTRICT**" submitted by Smt. Indu. K.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Indu. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No. 06.32.02**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Remesh. G in Zoology – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ECOLOGY AND BIODIVERSITY OF VATTAKAYAL LAKE IN KOLLAM DISTRICT, KERALA, INDIA**” submitted by Sri. Remesh. G.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Remesh. G., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No. 06.32.03**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Remya Balan. M in Zoology - reg -**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF PLANT EXTRACTS ON FEEDING, DEVELOPMENT, REPRODUCTION AND BEHAVIOUR OF THE BANANA PEST ODOIPORUS LONGICOLLIS (OLIVIER)**” submitted by Smt.Remya Balan. M.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Remya Balan. M., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No. 06.32.04**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Indulekha. R in Zoology -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CYTOTOXIC AND GENOTOXIC EFFECTS OF METAL OXIDE NANOPARTICLES ON THE FRESHWATER FISH, RASBORA DANICONIUS**” submitted by Smt. Indulekha. R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Indulekha. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No. 06.32.05**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Krishna Priya. N. G in Home Science reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPACT OF MEAL TIMINGS ON THE HEALTH STATUS OF GESTATIONAL DIABETIC PATIENTS**” submitted by Smt. Krishna Priya. N.G.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Krishna Priya. N. G., be declared eligible for the award of the Degree of Doctor of Philosophy in Home Science under the Faculty of Science.

**Item No. 06.32.06**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Thara. C.M in Home Science reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DIETARY AND HEALTH PROFILE OF WOMEN WITH POLYCYSTIC OVARY SYNDROME (PCOS)**” submitted by Smt. Thara. C.M.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Thara. C.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Home Science under the Faculty of Science.

**Item No. 06.32.07**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sijin K.S. in Psychology - reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PERCEIVED STRESS, QUALITY OF LIFE AND SELF ESTEEM AMONG CHILDREN OF ALCOHOLICS AND NON-ALCOHOLICS”** submitted by Sri. Sijin K.S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Sijin K.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.

**Item No.06.32.08**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Reeja R in History reg -**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“WOMEN AND FREEDOM MOVEMENT IN TRAVANCORE: RE-IMAGINING THE ROLE OF ANNIE MASARCARENE”** submitted by Smt.Reeja R.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Reeja R., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

**Item No. 06.32.09**      **Consideration of the examiners reports on the Ph.D thesis submitted Shri. Santhosh Kumar V K in Education - reg-**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF INSTRUCTIONAL MATERIALS IN SOCIAL SCIENCE BASED ON CONSTRUCTIVIST LEARNING AND ITS EFFECTS ON CLASSROOM ENVIRONMENT AND COGNITIVE STYLE OF SECONDARY SCHOOL STUDENTS”** submitted by Shri. Santhosh Kumar V.K.

**Resolution of the Syndicate**

**RESOLVED** that Shri. Santhosh Kumar V K., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No. 06.32.10**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Prasida P in English - reg -**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“READING THE GROTESQUE: THE FICTIONAL OEUVRE OF J.K.ROWLING”** submitted by Smt.Prasida P.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Prasida P., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No. 06.32.11**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Ambily C.R in Commerce**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON MARKETING STRATEGIES OF HERITAGE TOURISM IN KERALA”** submitted by Smt.Ambily C.R.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Ambily C.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 06.32.12**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Suja. J in Commerce - reg:**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PROBLEMS AND PROSPECTS OF HIGHER EDUCATION SECTOR WITH REFERENCE TO FOREIGN DIRECT INVESTMENT IN KERALA**” submitted by Smt.Suja. J.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Suja. J., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 06.32.13**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shaji Mathew Vadakkanin Sanskrit-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NAISHKARMYASIDDHI OF SURESVARACARYA – A STUDY**” submitted by Sri. Shaji Mathew Vadakkanin.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Shaji Mathew Vadakkanin., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

**Item No. 06.32.14**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Shinil James in Physical Education - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF COMPREHENSIVE EXERCISE PROGRAMME ON FUNCTIONAL CAPACITY PHYSICAL FITNESS COMPONENTS AND DEPRESSION OF ARTHRITIS PATIENTS**” submitted by Shri. Shinil James.

**Resolution of the Syndicate**

**RESOLVED** that Shri. Shinil James., be declared eligible for the award of the Degree of Doctor of Philosophy in Physical Education under the Faculty of Physical Education.

**Item No. 06.32.15**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Gayathri. V in Biotechnology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RECOMBINANT EXPRESSION OF HEAT SHOCK PROTEINS (HSPS) FROM ARTEMIA FRANCISCANA AND EXPLORATION OF THEIR IN VITRO CHAPERONE ACTIVITY**” submitted by Smt. Gayathri. V.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Gayathri. V., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No. 06.32.16**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Mithra M. G in Biotechnology – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SUSTAINABLE 2G ETHANOL PRODUCTION TECHNOLOGY FOR SELECTED ROOT AND VEGETABLE PROCESSING WASTES**” submitted by Smt. Mithra M.G.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Mithra M.G., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No. 06.32.17**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sreenath M.C in Physics –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATION OF NONLINEAR OPTICAL PROPERTIES BY Z- SCAN TECHNIQUE AND VIBRATIONAL SPECTRAL STUDIES BY DFT METHOD OF ORGANIC DYES”** submitted by Sri. Sreenath M.C.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Sreenath M.C., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No. 06.32.18**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Neethu Raj R. in Electronics and Communication Engineering- reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DESIGN AND PERFORMANCE ANALYSIS OF BOOST CONVERTER WITH OPTIMIZED ADAPTIVE NEURO-FUZZY CONTROLLERS”** submitted by Smt. Neethu Raj R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Neethu Raj R., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

**Item No. 06.32.19**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Alex Rufus in Physics – reg.**

(Ac.E. II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“AQUEOUS SYNTHESIS OF A- $Fe_2O_3$  AND A- $Fe_2O_3/CuO$  NANOCATALYSTS”** submitted by Sri. Alex Rufus.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Alex Rufus., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No. 06.32.20**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Divya M.S in Zoology - reg:-**

(Ac.E. II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECT OF CERTAIN PLANT INGREDIENTS ON GROWTH PERFORMANCE AND SURVIVAL IN XIPHOPHORUS HELLERI AND POECILIA LATIPINNA (POECILIIDAE)”** submitted by Smt. Divya M.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Divya M.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No. 06.32.21**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aparna Das in Economics - reg:-**

(Ac.E. V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIOFUEL PRODUCTION: A STUDY WITH REFERENCE TO FUEL ETHANOL PRODUCTION IN SUGAR MILLS OF MAHARASHTRA”** submitted by Smt. Aparna Das.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Aparna Das., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Science.



**Item No.06.33 Proposal for availing RUSA 2.0 Fund - Reporting of – reg.***(P.L.D)*

The Syndicate at its meeting held on 17.09.2019 vide Special item No.3 considered the matter regarding the submission of detailed Project Proposal to RUSA and resolved to place the final Detailed project Report (DPR) before the combined Standing Committee of the Syndicate on Planning and Development and Academics and Research.

In the meantime a meeting chaired by the Hon'ble Vice-Chancellor was held on 17.09.2019 regarding the proposal for RUSA 2.0 fund and decided to forward the proposal for an Energy Centre for availing RUSA 2.0 fund. It has also been decided to convene a meeting on 19.09.2019 at 3 pm at the Department of Optoelectronics and to Invite Dr.S Nazeeb, Dr.Gopchandran, Dr.Subodh G, Dr.V.Biju, Dr.Sony George, Dr.Jayakumaran Nair A., Dr.Rakhi, Dr.S.M.A Shibli, Dr.S Sankararaman and Dr.Achuth Sankar.S.Nair.

Accordingly a meeting was convened on 19.09.2019 and the proposal submitted by Dr.S.M.A Shibli, Professor, Department of Chemistry and Dr.Gopchandran, Professor and Head, Department of Optoelectronics on 27.09.2019 has been forwarded to RUSA office on 27.09.2019.

As per the orders of Hon'ble Vice Chancellor the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.06.34 Central Laboratory for Instrumentation and Facilitation - AMC of Inductively Coupled Plasma Mass Spectrometry (ICPMS)-Consideration of-reg.**

*Ad.BIV.(CP)*

The Director, CLIF vide letter No.CLIF/AMC/169/2019-20 dated 23.09.19 has forwarded a proposal for entering into AMC of ICPMS (Inductively Coupled Plasma Mass Spectrometry) installed in the Centre with M/s.Thermo Fisher Scientific India Pvt Ltd, Mumbai for a period of one year from 20.09.2019 to 19.09.2020 for an amount of Rs.3,63,688/-(Rupees Three lakh sixty three thousand six hundred and eighty eight only) plus GST, as the AMC entrusted with the same firm was expired on 19.09.2019.

The Finance section vide endorsement Fos.3190/finance I/dtd.17.10.19 has agreed to the proposal for entering into AMC for ICPMS installed in the CLIF with M/s.Thermo Fisher Scientific India Pvt Ltd, Mumbai for an amount of Rs.3,63,688/-(Rupees Three lakh sixty three thousand six hundred and eighty eight only) plus GST for a period of one year, meeting the expenditure from the head of account "Part I NP MH:59(e)-Sophisticated Instrumentation and Computation Centre- 4/3020 -Maintenance of Equipment" provided in the current year's Budget Estimates of the University.

As per orders of the Vice-Chancellor, the proposal for entering into AMC for ICPMS installed in the CLIF with M/s.Thermo Fisher Scientific India Pvt Ltd, Mumbai for a period of one year for an amount of Rs.3,63,688/-(Rupees Three lakh sixty three thousand six hundred and eighty eight only) plus GST is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to approve the proposal for entering into AMC for ICPMS installed in the CLIF with M/s.Thermo Fisher Scientific India Pvt Ltd, Mumbai for a period of one year for an amount of Rs.3,63,688/- (Rupees Three lakh sixty three thousand six hundred and eighty eight only) plus GST.

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**Item No.06.35 Dr. Sajeesh Kappachery - SERB National Post Doctoral Fellow, Inter University Centre for Genomics and Gene Technology (IUGGT), Department of Biotechnology, University of Kerala - Release of second instalment of the grant for the year 2018-2019 – Reporting of – reg.**

*(P.L.D)*

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. to release an amount of Rs. 9,10,000/- (Rupees Nine lakh Ten thousand only) towards the second instalment of the grant for the National Post Doctoral Fellowship for the financial year

2018-19 received from SERB to Dr.Sajeesh Kappachery, Post Doctoral Fellow at the Inter University Centre for Genomics and Gene Technology (IUCGGT), Department of Biotechnology, University of Kerala, Kariavattom through the Head, Department of Biotechnology, University of Kerala, Kariavattom, to be utilized as per the norms of the sponsoring body.

2. The expenditure in this regard shall be met from the head of account "Part III MH 80D- Grants from other agencies- 9/7720- SERB National Post Doctoral Fellowship" provided in the current year's Budget Estimates of the University.
3. The institutional overhead charges shall be transferred to the DDF as per the rule of the University.

Accordingly UO. No. Pl.D/4087/2016 dated 27/07/2018 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.36**                      ***Releasing payment to M/s Kerala SIDCO against the Purchase of Furniture for six newly created UIT Centres- Consideration of-reg.***

*(Ad.BIV.(CP))*

Ref:                      1. Recommendation of the 13<sup>th</sup> (Non-Plan Fund) meeting of the Purchase Committee held on 15.02.2019

2. Minutes of the meeting of the Syndicate held on 19.02.2019

*(Item No: 05.60.Additional Item No: 1)*

A consolidated requirement of Furniture for six newly created UIT centres in the academic year 2018-19 was forwarded from Ad.AVII section. Accordingly the matter was placed in the Purchase committee held on 15.02.2019. The Purchase Committee recommended to purchase the following items from M/s.SIDCO for use in the UIT centres as detailed below;

UIT Regional Centre	Bharanickavu	Paravur	Aroor	Varkala	Kazhakuttom	Chengannur
Wooden Desk	25	-	25	25	25	25
Wooden Bench	25	50	25	25	25	25
White Board	2	-	-	-	2(Black - 1)	-
Office Table	2	3	3	3	3	3
Office Chair (Steel S Type)	5	5	5	5	5	5
Almirah	1-Steel with locker, 4 – Steel with front glass doors	3 – steel with locker, 2 – steel without locker	3 – steel with locker	1-steel with locker 2- Steel with front glass doors	1- Steel with Locker 2-steel without locker	1-steel with Locker 2-steel without locker
Computer Table	1	15	10	-	-	1
Rack Steel with slotted angle	1	-	3	3	-	3
Stool	10	-	10	-	-	-
Plastic armless Chair	-	30	30	-	-	30

The Syndicate at its meeting held on 19.02.2019 considered the above proposal and resolved that the above recommendation of the 13<sup>th</sup> Non-Plan Fund meeting of the Purchase Committee be approved.

As per the Orders of the Vice –Chancellor, to implement the Syndicate resolution proforma invoice was obtained from M/s.SIDCO amounting to a total of Rs.23,60,220/- (Rupees Twenty three lakh sixty thousand two hundred and twenty only) including 18% GST and delivery charges.

Supply order was placed with M/s. Kerala SIDCO Ltd. TVM for the supply of Furniture for six newly created UIT Centres namely UIT Bharanickavu, UIT Paravur, UIT Aroor, UIT Varkala, UIT Kazhakootam, UIT Chenganoor and the Principals of the concerned UIT's has forwarded the certified bills and pre-receipts towards the furniture supplied to the concerned UIT's. The total

amount for the supply of furniture to the above said UIT's amount is Rs.23,68,806/-(Rupees Twenty three lakhs sixty eight thousand eight hundred and six only) including 18% GST and delivery charges. However it is found that the total amount mentioned by the M/s.SIDCO in the proforma invoice dated 09.04.2019 viz; Rs.23,60,220/-(Rupees Twenty three lakh sixty thousand two hundred and twenty only) differs from the total amount in the invoice dated 29.06.2019 submitted after supply viz; Rs.23,68,806/-(Rupees Twenty three lakhs sixty eight thousand eight hundred and six only); that is a difference of Rs.8,586/-(Rupees Eight thousand five hundred and eighty six only). The Manager, SIDCO vide letter dated 16.08.2019 has clarified that the difference in amount happened due to erroneous calculation of GST, SGST of the proforma invoice of Chengannur, Aroor and Paravur. He has requested to release the actual bill amount ie. Rs.23,68,806/-(Rupees Twenty three lakhs sixty eight thousand eight hundred and six only). The details of furniture supplied and the individual cost incurred for six UIT's is appended. The Finance has endorsed the proposal for payment of Rs.23,68,806/- (Rupees Twenty three lakhs sixty eight thousand eight hundred and six only) to M/s.SIDCO, Trivandrum for the supply of furniture to various UIT Centres.

The Vice –Chancellor has ordered to place the proposal for the payment of Rs.23,68,806/- (Rupees Twenty three lakhs sixty eight thousand eight hundred and six only) including 18% GST and delivery charges to M/s.SIDCO towards the supply of Furniture for six newly created UIT Centres before the next Syndicate.

Hence the matter is placed before the Syndicate for approval.

**Resolution of the Syndicate**

**RESOLVED** to approve the proposal for the payment of Rs.23,68,806/- (Rupees Twenty three lakhs sixty eight thousand eight hundred and six only) including 18% GST and delivery charges to M/s.SIDCO towards the supply of Furniture for six newly created UIT Centres.

**Item No.06.37**

**Department of Hindi – Shifting of the Department - Withdrawal from DDF- Reporting of -reg.**

(Ad. Misc)

- Read: 1. U.O. No. Ad.BI(3)868/2015/29 dated 01.01.2019  
 2. Letter No. Ad.BI(3)868/2015/29 dated 20.09.2019  
 3. Letter no. HIN/ADMN/Shift/2/2019 dated 01.10.2019 from the Head, Department of Hindi, Kariavattom.  
 4. U.O No. Ad. Misc 2/Hindi/DDF/33502/2019 dt. 24.10.2019.

As per the U.O read as (1) above, University had allotted space for various departments (Malayalam, Hindi, Tamil, Linguistics, Sanskrit,) in the newly constructed ONV Memorial School of Indian Languages Building, Kariavattom and vide paper read as (2) above, necessary instructions were issued to the Heads of the aforesaid departments to initiate action for shifting of office to the new academic block before 30<sup>th</sup> September 2019 and to furnish detailed financial commitment towards shifting of the Department to the Registrar for further necessary action.

The Head, Department of Hindi, vide paper read as (3) above, has requested sanction for withdrawal of an amount of Rs.1,00,000/- (Rupees One lakh only), from the Department Development Fund (DDF) to meet the expenditure in connection with shifting of the Department to the newly constructed ONV Memorial School of Indian Languages Building, along with the minutes of the meeting of the Department Council held on 01.10.2019 and has also informed that the same shall be recouped as and when the realisation of budget provision of the University.

**Considering the urgency of the aforesaid matter Sanction was accorded by the Vice-Chancellor to the HoD, Department of Hindi, subject to reporting to the Syndicate, permitted to withdraw an amount of Rs. 1,00,000/- (Rupees One lakh only), from the Department Development Fund (DDF) and U.O issued vide paper read as (4) above, to meet the expenditure in connection with shifting of the Department to newly constructed ONV Memorial School of Indian Languages Building subject to the condition that the same shall be recouped as and when the realisation of budget provision of the University.**

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.38. Department of Hindi – Shifting of the Department – Provisional payment - Sanctioned - Reporting of- reg.**

(Ad. Misc)

- Read: 1. U.O. No. Ad.BI(3)868/2015/29 dated 01.01.2019  
 2. Letter No. Ad.BI(3)868/2015/29 dated 20.09.2019  
 3. Letter no. HIN/ADMN/SHFT/1/2019 dated 01.10.2019 from Prof. (Dr.) Jayachandran R., Head, Department of Hindi, Kariavattom  
 4. U.O No. Ad. Misc 2/Hindi/DDF/33502/2019 dt. 24.10.2019.

As per the U.O read as (1) above, University had allotted space for various departments (Malayalam, Hindi, Tamil, Linguistics, Sanskrit,) in the newly constructed ONV Memorial School of Indian Languages Building, Kariavattom and vide paper read as (2) above, necessary instructions were issued to the Heads of the aforesaid departments to initiate action for shifting of office to the new academic block before 30<sup>th</sup> September 2019 and to furnish detailed financial commitment towards shifting of the Department to the Registrar for further necessary action.

The Head, Department of Hindi vide paper read as (3) above, has requested sanction for an amount of Rs.1,00,000/- (Rupees one lakh only) to meet the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The Finance, vide endorsement FOS 3365/Finance I/dated 16.10.2019, has agreed to a provisional payment of Rs.1, 00,000/- (Rupees One lakh only) for meeting the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The expenditure on the above shall be met from 'Part I-NP-MH-63 Miscellaneous - 8/6028 – New Development Programmes', provided in the current year's budget estimates of the University.

**Considering the urgency of the aforesaid matter Sanction was accorded by the Vice-Chancellor to a provisional payment of Rs. 1, 00,000/- (Rupees One lakh only) to Prof.(Dr.) Jayachandran R., Professor & Head, Department of Hindi, KVTM and U.O issued vide paper read as (4) above, subject to reporting to the Syndicate, towards the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.**

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.39 Department of Linguistics – Shifting of the Department – Provisional payment - Sanctioned – Reporting of-reg..**

(Ad. Misc)

- Ref:- 1. U.O.No.Ad.BI(3) 868/2015/29 dated 01.01.2019  
 2. Letter No. Ad.BI(3)868/2015/29 dated 20.09.2019  
 3. Letter No.DL/Shift/2019 dated 01.10.2019 from Dr.S.A.Shanavas, Professor & Head, Department of Linguistics, Kariavattom.  
 4. U.O No. Ad. Misc 2/Hindi/Shift5/33821/2019 dt. 24.10.2019.

As per the U.O read as (1) above, University had allotted space for various departments (Malayalam, Hindi, Tamil, Linguistics, Sanskrit,) in the newly constructed ONV Memorial School of Indian Languages Building, Kariavattom and vide paper read as (2) above, necessary instructions were issued to the Heads of the aforesaid departments to initiate action for shifting of office to the new academic block before 30<sup>th</sup> September 2019 and to furnish detailed financial commitment towards shifting of the Department to the Registrar for further necessary action.

The Head, Department of Linguistics vide paper read as (3) above, has requested sanction for an amount of Rs. 11,00,000/- (Rupees Eleven lakh only) to meet the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The Finance, vide endorsement FOS 3464/Finance I/dated 19.10.2019, has agreed to a provisional payment of Rs. 3,00,000/- (Rupees Three lakh only) for meeting the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The expenditure on the above shall be met from 'Part I-NP-MH:63 Miscellaneous - 8/6028 – New Development Programmes', provided in the current year's budget estimates of the University.

*Considering the urgency of the aforesaid matter Sanction was accorded by the Vice-Chancellor to a provisional payment of Rs.3,00,000/- (Rupees Three lakh only) to Dr.S.A. Shanavas, Professor & Head, Department of Linguistics, KVTM and U.O issued vide paper read as (4) above, subject to reporting to the Syndicate, towards the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.*

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.40** **Department of Sanskrit- Shifting of the Department- Provisional Payment – Sanctioned – reporting of –reg.**

(Ad. Misc)

- Ref:-
- 1 U.O.No.Ad.BI(3) 868/2015/29 dated 01.01.2019
  - 2 Letter No. Ad.BI(3)868/2015/29 dated 20.09.2019
  - 3 Letter No. Skt. No.95/2019/20 dated 04.10.2019 from Dr.C.A. Shaila, Professor & Head, Department of Sanskrit, Kariavattom
  - 4 U.O No. Ad. Misc 2/Sanskrit/Shift/34532/2019 dt. 24.10.2019.

As per the U.O read as (1) above, University had allotted space for various departments (Malayalam, Hindi, Tamil, Linguistics, Sanskrit,) in the newly constructed ONV Memorial School of Indian Languages Building, Kariavattom and vide paper read as (2) above, necessary instructions were issued to the Heads of the aforesaid departments to initiate action for shifting of office to the new academic block before 30<sup>th</sup> September 2019 and to furnish detailed financial commitment towards shifting of the Department to the Registrar for further necessary action.

The Head, Department of Sanskrit vide paper read as (3) above, has requested sanction for an amount of Rs.4,10,000/- (Rupees Four lakh and ten thousand only) to meet the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The Finance, vide endorsement FOS 3466/Finance I/dated 19.10.2019, has agreed to a provisional payment of Rs. 2,00,000/- (Rupees Two lakh only) for meeting the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The expenditure on the above shall be met from ‘Part I-NP-MH-63 Miscellaneous - 8/6028 – New Development Programmes’, provided in the current year’s budget estimates of the University.

*Considering the urgency of the aforesaid matter sanction has accorded by the Vice-Chancellor to a provisional payment of Rs. 2,00,000/- (Rupees Two lakh only) to Dr.C.A.Shaila, Professor & Head, Department of Sanskrit, KVTM and orders issued vide paper read as (4) above, subject to reporting to the Syndicate, towards the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.*

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.41** **Department of Tamil – Shifting of the Department – Provisional Payment – Sanctioned – Reporting of –reg..**

(Ad. Misc)

- Ref:-
- 1 U.O. No. Ad.BI(3)868/2015/29 dated 01.01.2019
  - 2 Letter No. Ad.BI(3)868/2015/29 dated 20.09.2019
  - 3 Letter no.154/TAM/19-20 dated 11.10.2019 from Dr. Hepsy Rose Mary A., Assistant Professor & Head, Department of Tamil, Kariavattom.
  - 4 U.O No. Ad. Misc 2/Tamil/Shift/34726/2019 dt. 24.10.2019.

As per the U.O read as (1) above, University had allotted space for various departments (Malayalam, Hindi, Tamil, Linguistics, Sanskrit,) in the newly constructed ONV Memorial School of Indian Languages Building, Kariavattom and vide paper read as (2) above, necessary instructions were issued to the Heads of the aforesaid departments to initiate action for shifting of office to the new academic block before 30<sup>th</sup> September 2019 and to furnish detailed financial commitment

towards shifting of the Department to the Registrar for further necessary action.

The Head, Department of Tamil vide paper read as (3) above, has requested sanction for an amount of Rs. 3,00,000/- (Rupees Three lakh only) to meet the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The Finance, vide endorsement FOS 3465/Finance I/dated 19.10.2019, has agreed to a provisional payment of Rs. 2,00,000/- (Rupees Two lakh only) for meeting the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.

The expenditure on the above shall be met from 'Part I-NP-MH:63 Miscellaneous - 8/6028 – New Development Programmes', provided in the current year's budget estimates of the University.

**Considering the urgency of the aforesaid matter Sanction was accorded by the Vice-Chancellor to a provisional payment of Rs. 2, 00,000/- (Rupees Two lakh only) to Dr.Hepsy Rose Mary.A., Assistant Professor & Head, Department of Tamil, KVTM and U.O issued vide paper read as (4) above, subject to reporting to the Syndicate, towards the expenses in connection with shifting of the Department to the ONV Memorial School of Indian Languages Building.**

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.42 Minutes of the meeting of the SDE Monitoring Committee held on 22.10.2019– reporting of – reg.**

(Ad. Misc)

The SDE Monitoring Committee held its meeting on 22.10.2019 (minutes appended). The Vice – Chancellor, due to exigency, has approved the matter contained in the minutes of the meeting, subject to reporting to the Syndicate.

The above action taken by the Vice – Chancellor is reported to the Syndicate.

**Minutes of the Meeting of the SDE Monitoring Committee**

**Date & Time : 22.10.2019 4.00 p.m.**  
**Venue : Syndicate Room**

**Members Present**

1. Dr. P. P. Ajayakumar, Pro – Vice Chancellor (in the chair)
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. K.B. Manoj, Member, Syndicate
4. Sri. Jairaj J., Member, Syndicate
5. The Director, SDE

**Members Absent**

1. Adv. K.H. Babujan, Member, Syndicate
2. Adv. B. Balachandran, Member, Syndicate
3. The Controller of Examinations (i/c)

The Committee started at 4.00 p. m. The committee considered the following items and recommended accordingly

**Item No.06.42.01 - Delay in printing of SLM**

The SLMs of 4<sup>th</sup> and 5<sup>th</sup> semester UG & PG programmes of 2017-18 admissions have not been printed and distributed to the students due to the non availability of printing materials. The SLMs of 4<sup>th</sup> semester UG programmes of 2017-18 admissions is pending because, atleast 375 Reams of DD Maplitho Paper is required to print the SLMs completely before the commencement of examinations .

The SLMs for the I & II semesters of UG & PG 2018-19 admissions is still pending and only SLMs of a few subjects are printed and distributed. So the examination of I & II semesters UG & PG 2018-19 admissions cannot be conducted as per the guidelines of University Academic Calendar.

The SLMs of 2019-20 UG & PG admissions has to be distributed within two months of the registration for the admission.

As per directions from Hon'ble VC, Ad BIV has forwarded the proposal to purchase printing materials required for SDE from the Stationary Department .The stationery Department has informed that the printing material is currently out of stock and it will take a minimum of three months for

them to supply the printing materials. The matter was reported to the VC to get administrative sanction to continue with the e tendering procedures to purchase 4725 reams of DD Maplitho paper from the lowest quoted firm.

*The committee considered various issues in connection with the delay in Printing and supply of SLM's to students and obtained remarks from the following staff members in person viz, The Superintendent Kerala University Press, the Store Keeper Exam. Stores and the Assistant Ad. B IV (C.P) Section and made the following recommendations.*

*1.the ongoing paper purchase proceeds will take atleast three months time, since the same being a prolonged process, therefore **recommended** to use 61 X 86 cm, 60 gsm paper instead of 58.5 X 91 cm, 80 gsm papers for printing of SLMs henceforth.*

*2..**recommended**to avail paper from Examination store for printing of SLMs, which is of the specifications 61 X 86 cm, 60 gsm, considering the urgency.*

*3.**recommended**to authorize the Director, SDE & Superintendent (i/c), KUP to make necessary changes in page setting and to arrange fresh plates for printing of SLMs and further authorized the Director, SDE to submit a time schedule for printing and distribution of SLMs.*

*4. **recommended** to expedite the paper purchase proceeds and to recoup the stock paper taken from Exam Store as and when fresh stocks arrives*

***further recommended** to authorize the Director, SDE in consultation with Superintendent (i/c), KUP to provide annual requirement of paper for printing of SLMs to Ad. B IV (cp) section in advance for the smooth printing & distribution of SLMs*

**Item No.06.42.02 - Notional Registration in SDE**

The following proposal is placed before the University level monitoring committee regarding notional registration of SDE candidates of PG courses from 2017 admission onwards for consideration and recommendation.

Notional registration may be given to the first semester examination to the candidates who had remitted the first and second semester tuition fees, but failed to register for their semester examinations.

***The committee decided not to consider the matter.***

**Item No.06.42.03. Collecting Lab fee for BLISc Course**

As per U.O No.Ad.Misc/SDE-Fees/2017 dated 24.03.2017,only tuition fee and SLM fee are included in the fee structure of BLISc. course. The co-ordinator of BLISc course has informed that the students are availing a Lab facility as part of the course in the second semester. Therefore, permission may be accorded to collect the lab fee for BLISC course which is to be included in the SDE prospectus of 2019.

***The committee decided not to consider the matter at present, since the matter of fixing of Lab fee for BLISc. Course is under consideration of the Standing Committee of the Syndicate on Finance.***

**Item No.06.42.04. SDE - Semesterized scheme – conduct of Examinations**

The S3 examinations of April 2019 of the SDE will commence from 09.10.2019 and will end on 24.10.2019. The dates of S4 Exams has not yet been fixed. The S4 Examination of April 2019 and the S1, S2 Examinations of April 2019 has to be conducted. The candidates after appearing for the S4 Examination of April 2019 will have their S1, S2 Supplementary and improvement examinations along with the regular candidates of the next batch appearing for the S1 S2 examinations of April 2019. After which, the same candidates appearing for the S4 Examinations will have to write their final year S5 and S6 Examinations. The Hon'ble Vice Chancellor has directed to publish the results of the final year S5 and S6 examinations by April 30, 2020 along with the results of CBCSS S6 examinations. The Examination of S5 and S6 are to be completed by atleast March 15<sup>th</sup> if the results are to be published by April 30, 2020.

A total of 30 examinations has to be conducted before March 15, 2020. The non availability of examination centres is the biggest stumbling block in conducting the SDE and Private registration examinations. The colleges are very reluctant to conduct the SDE & Private examinations. To make

matters worse the CBCSS S5, S3, S1 Examinations which are conducted in the months of Nov, Dec & Jan and the 10 days vacation drastically reduces the chance of getting the colleges as exam centres.

A set of tentative dates are prepared for the conduct of the S4, S1, S2, S5, S6 examinations which is appended below.

Even though the tabulation sections are conducting the examinations the same can be done only if several other parameters handled by other sections/ Departments are met correctly

**1. School of Distance Education:**

- a) The school of distance Education has to complete the contact classes of Semesters
- b) The self learning materials are to be provided for each semester to the students

**2. Kerala University Press**

The University press has to print the SLMs and hand it over to SDE for distribution to students

**3. Ad B IV Section**

The Ad B IV section has to purchase the paper needed for the printing of the SLMs

**4. EK Section**

The EK section has to allot the examination centres for the conduct of examinations

**5. EB Section**

The EB section has to prepare question papers for the examination.

**6. University Computer Centre**

The online registration of candidates and the online uploading of hall tickets are done by the University computer centre.

Hence only through a joint discussion can the exam dates of S4 April 2019, S1 April 2019, S2 April 2019, S5 April 2020, S6 April 2020 examination of SDE can be finalized. The representatives of the above mentioned sections / Departments may also be invited to the meeting.

**Tentative Examination Dates of SDE Semestered Scheme**

SI No.	S4 Exam Date	S1 Exam Date	S2 Exam Date	S5 Exam Date	S6 Exam Date
1.	04.11.2019	18.11.2019	02.12.2019	03.03.2020	17.03.2020
2.	06.11.2019	20.11.2019	04.12.2019	05.03.2020	19.03.2020
3.	08.11.2019	22.11.2019	06.12.2019	07.03.2020	21.03.2020
4.	11.11.2019	25.11.2019	09.12.2019	10.03.2020	24.03.2020
5.	13.11.2019	27.11.2019	11.12.2019	12.03.2020	26.03.2020
6.	15.11.2019	29.11.2019	13.12.2019	14.03.2020	28.03.2020

*The committee recommended the same may be finalized in the next SDE Monitoring Committee*

The Committee came to an end at 5.30 p.m.

The minutes of the meeting of the SDE Monitoring Committee may be approved by the Vice – Chancellor, subject to reporting to the Syndicate, due to exigency.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the SDE Monitoring Committee held on 22.10.2019, be noted.

**Item No.06.43**

***Dr. P.B. Sudev, Documentalist, Population Research Centre (PRC) -release of DCRG and Terminal surrender from Scheme funds-Reporting of-reg:- (Ad.F1)***

Dr. P.B. Sudev, Documentalist, Population Research Centre (PRC) was placed under suspension with effect from 28/04/2014 owing to the unauthorized absence from duty on different spells and the Finance Officer, University of Kerala was appointed as the Enquiry Officer to conduct an enquiry against the same . Meanwhile he had superannuated on 31<sup>st</sup> May 2014.

An enquiry was conducted by the Finance Officer, University of Kerala and had submitted report. The Enquiry Report was placed before the Standing Committee of the Syndicate on Staff, Equipments and Buildings held on 12.01.2017.

The Standing Committee of the Syndicate on Staff, Equipments and Buildings held on 12/01/2017 considered the matter and recommended to accept the Enquiry Report of the Finance Officer and to release the retirement benefits to Dr. P.B. Sudev with immediate effect as per rules and



the period of unauthorized absence be treated as leave without allowance. The meeting of the Syndicate held on 21.01.2017 resolved to agree to the same .

Accordingly sanction has been accorded by the Vice-Chancellor to accept the enquiry report of the Finance Officer and to release the retirement benefits to Dr. P.B. Sudev with immediate effect as per rules. The period of unauthorized absence was treated as leave without allowance .

The consolidated days of Leave Without Allowance( LWA) for the period from 01/01/2006 to 31/05/2014 in respect of Dr. P.B. Sudev, Documentalist (Rtd), Population Research Centre is 2,350 (Two thousand three hundred and fifty ). It includes LWA of 2316 days from 1/01/2006 to 27/04/2014 and the suspension period (34 days) from 28/04/2014 to 31/05/2014.

The Director (I/C), PRC forwarded the application in respect of Dr. P.B.Sudev for releasing his retirement benefits. Accordingly the Terminal Surrender and DCRG are calculated as follows:

**Death Cum Retirement Gratuity (DCRG) : Rs. 2,58,552/- (Rupees Two Lakhs Fifty Eight Thousand Five Hundred and Fifty Two only )**

**Terminal Surrender : Rs.1,11,819/- (Rupees One Lakh Eleven Thousand Eight Hundred and Nineteen only)**

Sanction has therefore been accorded by the Vice Chancellor subject to reporting to the Syndicate to disburse an amount of Rs.2,58,552/- (Rupees two Lakhs fifty eight thousand five hundred and fifty two only) as DCRG and Rs. 1,11,819/-(Rupees One lakh eleven thousand eight hundred and nineteen only )to Dr. P.B. Sudev, Documentalist (Rtd), Population Research Centre , Kariavattom from Scheme funds.

The U. O. No.AdF1/32031/2012 dated 24/10/2019 issued with Concurrence of the Finance vide endorsement No : FOS. 2990/Fin III/2019-20 dated 25/09/2019 has been modified and the U O No.AdF1/32031/2012 dated 13/11/2019 issued

Accordingly the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.06.44** ***Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019 – consideration of- reg.***

***(Ac.BII)***

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **14.11.2019** is appended.

In view of exigency, the Hon'ble Vice Chancellor has approved the recommendations in **item Nos. 30 and 41** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **14.11.2019**, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations in item nos. **30 and 41** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **14.11.2019** is reported to the Syndicate and the recommendations on remaining items in the minutes are placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate  
on Affiliation of Colleges**

Date	:	14/11/2019
Time	:	11.00 am
Venue	:	Syndicate Room, University Buildings, Palayam

**Members Present**

- |  |      |
|--|------|
| 1. Adv. Muralidharan Pillai. G, Member, Syndicate (Convener) | Sd/- |
| 2. Dr. S. Nazeeb, Member, Syndicate                          | Sd/- |
| 3. Dr. Vijayan pillai. M, Member, Syndicate                  | Sd/- |
| 4. Smt. Renju Suresh, Member, Syndicate                      | Sd/- |
| 5. Adv. B. Balachandran, Member, Syndicate                   | Sd/- |
| 6. Sri. Mohammed Yaseen, Member, Syndicate                   | Sd/- |
| 7. Adv. A. Ajikumar, Member, Syndicate                       | Sd/- |
| 8. Adv. K.H Babujan, Member, Syndicate                       | Sd/- |

9. Viswan Padanilam, Member, Syndicate

Sd/-

**Members Absent**

1. Sri. B.P Murali, Member, Syndicate
2. Sri. R. Rajesh, Member, Syndicate

***Item no.06.44.01: UG admission 2019 – Request received from Hashim N (371520) – Denial of admission by the Principal, KSMDB College, Sasthamcotta – Report from the Principal – reg.***

***(Ac.H)***

A request has been received from Hashim N (371520) regarding denial of admission by the Principal, KSMDB College, Sasthamcotta. In the request, it has been stated that the candidate got allotment for BA Economics course at KSMDB College, Sasthamcotta during the spot admission held on 02.09.2019. Defect memo was issued to the candidate by the Principal citing the reason that a police case 1197/17 has been registered against the candidate by the office of the SI, Sasthamcotta. A mail regarding the same was also forwarded by the Principal. The candidate has requested that admission may be granted to him since he is only accused in the case.

The request received from Hashim N was placed before the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 and the committee has recommended that a detailed report be sought from the Principal along with the details of the case registered against the candidate which led to the denial of admission to the petitioner, so as to allay any allegation of discrimination.

The Principal, KSMDB College, Sasthamcotta, has forwarded his remarks on the matter. In the letter it has been stated that Hashim N had reported for admission in the college for BA Economics course on 04.09.2019. But he was a student of the college of BA Economics course during the academic year 2015-18. But due to insufficient attendance in the IVth semester he was removed from the role in 2017. During the period of study he had involved in many criminal activities, attacked many students and one student had got severely injured. As a result, the Sub Inspector of Sasthamcotta Police Station charged a criminal case against him with No: 1197/17 under the IPC section 143,147,341,323,324,506 and 149. Hence, if Hashim N is again granted admission in the college, it will negatively affect the academic activities of the College. Hence his admission has been denied and there is no other reason for denying his admission.

The committee considered the report forwarded by the Principal, KSMDB College, Sasthamcotta, on the complaint received from Hashim N regarding his denial of admission in the College.

**The committee recommended to accept the explanation submitted by the Principal, KSMDB College, Sasthamcotta and hence to reject the complaint from Hashim N.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

***Item no. 06.44.02: UG Admission 2019 – Request received from Sajitha J, M/o Aparna S (322481) – levying of additional fee by the College - reg.***

***(Ac.H)***

A complaint has been received from Sajitha J, M/o Aparna S (322481) regarding levying of additional fee by Mother Theresa College, Nellikkad. In the complaint, it has been stated that the candidate Aparna S (322481) got allotment at Mother Theresa College, Nellikkad, Kattakada for BA course during the spot allotment conducted by the University on 17.08.2019. When approached the College for admission, the Principal informed that an amount of Rs. 34,000/- need to be paid for taking admission. It has been stated that due to poor financial back ground, they cannot remit such a huge amount as fees. It has been requested that necessary steps may be taken to resolve this.

The Online Admission Monitoring Committee at its meeting held on 27.08.2019 considered the matter and recommended to place the matter in the next meeting of the Syndicate.

The Syndicate at its meeting held on 17.09.2019 considered the minutes of the OAMC and resolved that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the complaint received from Sajitha J, M/o Aparna S (322481) regarding levying of additional fee by Mother Theresa College, Nellikkad .

**The committee recommended that a commission consisting of Adv G. Muralidharan Pillai and Dr.S.Nazeeb, Members Syndicate visit the college to adduce direct evidence.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item no. 06.44.03: UG Admission 2019 – Request received from State Project Director, Kerala Mahila Samakhya Society – Admission to inmate Jincy Raj (378280) – Government Order - reg.**

*(Ac.H)*

Request has been received from the State Project Director, Kerala Mahila Samakhya Society regarding admission to inmate Jincy Raj (378280). The candidate is an inmate of Women and Children's Home, Venjaramoodu under Nirbhaya scheme of Women and Child Development Department.

The Government vide G.O.(Rt) No.1798/2019/HEdn dated 11.10.2019 has created one additional seat in Government College for Women, TVPM for BA Economics course for admitting Jincy Raj.

In this context, the following points may be noted.

1. Admission to all UG courses for the academic year 2019-20 has been closed on 16.09.2019 and enrolment process has been completed.
2. Three seats have been created over and above the sanctioned strength at Government College for Women, TVPM to accommodate the inmates of Nirbhaya Scheme in the academic year 2018-19 as per G.O. No.1550/2018/HEdn dated 13.08.2018. But this was before the closure of admission.

The Vice- Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges, since the admission to UG/PG programmes for the academic year 2019-20 has already been over.

The committee considered the request received from the State Project Director, Kerala Mahila Samakhya Society regarding admission to inmate Jincy Raj (378280) in the additional seat created in BA BA Economics course at Govt. College for Women, TVPM as per the G.O.(Rt) No.1798/2019/HEdn dated 11.10.2019.

**The committee recommended to reject the request.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item no. 06.44.04: UG Admission 2019 – Letter received from the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam - Permission to remit fee of Management quota candidate Keerthy Gopinath (317791) after closure of admission – fixing of fine – reg.**

*(Ac.H)*

A letter has been received from the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam, seeking permission to remit admission fee of Keerthy Gopinath (317791) admitted under Management quota for B.Sc Physics course, after closure of admission.

In the letter, it has been stated that the candidate was admitted in the newly sanctioned course (B.Sc Physics) under Management quota on 27.08.2019. But she didn't remit the University Admission Fee Rs. 1850/- before the closure of admission, even though the college has continuously informed her to remit the same. But due to some technical reasons the candidate could not remit the amount. Hence the candidate could not be included in the final admit list of the College.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of Keerthy Gopinath, who has been given admission under management quota after closure of admission.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear for a hearing, on 19/10/2019 by a sub-committee consisting of Adv. Muralidharan Pillai G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate to specifically explain as to why the University shall not proceed against the college for violation of admission norms and hearing was conducted accordingly.

Sri. Vishnu, Asst. Prof, Dept. of Economics, NSS Arts and Science College, Perayam attended the hearing as authorized by the Principal. The sub-committee heard the faculty and noted the statement given by the Principal on the matter and found that the statement is not satisfactory. The sub-committee observed that there is violation in the procedure of the admission process as the college has to ensure that the candidates have remitted the admission fee before granting admission. The sub-committee recommended that fine may be imposed to the college on the lapse on the part of the college.

The Syndicate at its meeting held on 30.10.2019 considered the minutes of the hearing and resolved to admit the candidate provisionally and warn the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam for violating the procedure of the admission process. Also resolved to refer the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for fixing the fine.

The committee considered the matter regarding fixing fine on the lapse on the part of the college in admitting candidate under management quota without levying admission fee.

**The committee recommended to impose a fine of Rs 10,000/- (Rupees Ten Thousand only) on the college for violation of admission norms.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item no. 06.44.05:** *Lourdes Matha Institute of Hotel Management & Catering Technology, Kuttichal, Kattakada – Request for nomination of University representative to the Board of Governors– reg.*

*(Ac.BII)*

The Principal, Lourdes Matha Institute of Hotel Management & Catering Technology, Kuttichal, Kattakada vide letter dated 10.10.2019 has requested to nominate a representative of the University to the Board of Governors in accordance with the AICTE norms. As per the Approval process handbook of the AICTE for the year 2019-20 there shall be a nominee of the affiliating University/Board in the Board of Governors for Technical Institutions.

As per statute 2, Chapter 25 of the Kerala University First Statutes 1977, “*The Syndicate of the University shall nominate a member of the Senate or the Syndicate or the Academic Council as a member of the Governing Body of a Private College to represent the University.*”

It may also be noted that the Syndicate at its meeting held on 29.06.2013 considered the similar request received from the Director, T.K.M. Institute of Management, Ezhukone, Kollam and resolved to nominate Dr. C. Francis, Member, Senate [Associate Professor, Department of History, FMN College, Kollam], as per provision contained in Statute 2, Chapter 25 KUFS 1977.

The committee considered the matter regarding the nomination of University representative to the Board of Governors in respect of Lourdes Matha Institute of Hotel Management & Catering Technology, Kuttichal, Kattakada.

**The committee recommended to nominate Dr. B. Rajendran, Member Senate (Principal, Kerala Institute of Tourism and Travel Studies, Thycaud) to the Board of Governors of Lourdes Matha Institute of Hotel Management & Catering Technology, Kuttichal, Kattakada as per provision contained in Statute 2, Chapter 25 KUFS 1977.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item no. 06.44.06:** *UG /PG Admission 2019- Request received from the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally – Permission for*

***fee remittance of Management Quota candidates after closure of admission  
– fixing of fine – reg.***

(Ac.H)

Request has been received from the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally seeking permission to remit fee of Management Quota candidates after closure of admission. In the request, it has been stated that four students Lekshmi Mohan R (514108), Jidev R S (511407) for M.Com Course, Aswin Babu (373665) and Aneesha Achankunju (801758) for BSW course could not remit the University Admission Fee of Rs. 1030/- (for PG) and Rs. 1850/- (for UG) due to some misunderstanding. But the candidates were admitted much before the last date of admission to PG and UG courses, stipulated by the University. It has been requested that permission may be granted to remit the University Admission Fee of the said candidates.

The copy of receipt of semester fees remitted by the candidates has been attached.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of candidate who has been given admission under management quota after closure of admission.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear in person before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to furnish reasons if any as to why the University shall not proceed against the college for violating admission norms and hearing was conducted accordingly.

Smt. Sreelekha. S, HOD, Dept. of Commerce, Shree Vidyadhiraja College of Arts and Science, Karunagappally attended the hearing as authorized by the Principal. The sub-committee heard the faculty and noted the statement given by the Principal on the matter and accepted the same. The sub-committee observed that there is violation in the procedure of the admission process as the college has to ensure that the candidates have remitted the admission fee before granting admission. The sub-committee recommended that fine may be imposed to the college on the lapse on the part of the college.

The Syndicate at its meeting held on 30.10.2019 considered the minutes of the hearing and resolved to admit the candidate provisionally and warn the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally for violating the procedure of the admission process. Also resolved to refer the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for fixing the fine.

The committee considered the matter regarding fixing fine on the lapse on the part of the college in admitting candidates under management quota without levying admission fee.

**The committee recommended to impose penalty of Rs 10,000/- (Rs Ten Thousand only) on the college for violating admission norms.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

***Item no. 06.44.07: UG Admission 2019 – Complaint received from Athira A S (348970) – levying of additional fee by the College – conduct of hearing – Fixing of Fine – reg.***

(Ac.H)

A complaint has been received from Athira A S (348970) regarding levying of additional fee by Christ College, Vizhinjam. In the complaint, it has been stated that the candidate got allotment at Christ College, Vizhinjam for BA English and Communicative English. When approached the College for admission the Principal informed that in addition to semester fee of Rs. 9000/-, an additional amount of Rs. 20,000/- need to be paid every year. It has been requested that enquiry may be conducted against the College for levying huge amount of fee from the candidates. The Online Admission Monitoring Committee at its meeting held on 14.08.2019 considered the matter and recommended to seek remarks of the Principal, Christ College, Vizhinjam regarding the matter and to place the remarks before the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

The Principal, Christ College, Vizhinjam, has forwarded the remarks on the matter. It has been stated that, Ms Athira A. S., was temporarily admitted for BA English & Communicative English course and the admission fees of Rs 2000/- was remitted by the student. As she got admission in management quota in another college, TC was issued and Rs 1000/- was refunded to the student.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear in person before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to explain as to how the college resorted to temporary admissions, which is not permissible as per admission norms and hearing was conducted accordingly.

The sub-committee heard the Principal, Christ College, Vizhinjam and noted the statement given by the Principal on the matter and accepted the same. The sub-committee observed that since more than one student raised complaint against the college regarding levying of additional fee, the matter may be viewed seriously. Also, it is noted that the conduct of temporary admission in the college is against the admission norms.

The Syndicate at its meeting held on 30.10.2019 considered the minutes of the hearing and resolved that the Principal may be directed to strictly comply with the G.O. regarding the fee structure for various UG/PG courses in self financing colleges as given in the prospectus for admission. Also resolved to issue a strict warning to the Principal that all admissions may be done as per the norms for admission and also to ensure that such instances may not be repeated in the future. Further resolved to refer the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for fixing the fine.

The committee considered the matter regarding fixing the fine on violating the admission norms.

**The committee recommended that a commission consisting of Adv G. Muralidharan Pillai and Dr.S.Nazeeb, Members Syndicate visit the college to adduce direct evidence.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item no. 06.44.08:** *UG Admission 2019 – Letter from the Principal, Mother Theresa College, Nellikkad, Tvpm – request for ratification of excess admission done under Management quota – Fixing of fine – reg.*

*(Ac.H)*

A letter has been received from the Principal, Mother Theresa College, Nellikkad, Tvpm, regarding excess admission done under Management Quota in the College.

It has been stated that due to clerical omission, the College has admitted two candidates under Management Quota over and above the sanctioned strength. The details of the candidates are given below:

- Rony Thomas (367409) – B.Sc Physics
- Arya A J (329880) – BA English

It has been stated that there is vacancy under open merit to admit these candidates. It has been requested that the error occurred may be pardoned and the admissions made under Management Quota over and above the sanctioned strength may be ratified. It has also been requested that permission may be granted to admit the above candidates in the existing vacancies for the subjects concerned under Open merit.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, to specifically explain as to why the University shall not proceed against the College for violation of seat matrix and hearing was conducted accordingly.

The sub-committee heard the Principal, Mother Theresa College, Nellikkad and noted the statement given by the Principal on the matter. The sub-committee observed that there is violation in the procedure of the admission process as the college has admitted candidates over and above the sanctioned strength. Hence, for admitting these candidates, two additional seats need to be created in

management quota. The sub-committee recommended that fine may be imposed to the college on the lapse on the part of the college.

The Syndicate at its meeting held on 30.10.2019 vide item no. 05.91.03 considered the minutes of the hearing and resolved to create two additional seats under management quota over and above the sanctioned strength and admit the candidates provisionally. Also warn the Principal, Mother Theresa College, Nellikkad, TVPM for violating the procedure of the admission process. Also resolved to refer the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for fixing the fine.

The committee considered the matter regarding fixing the fine on the lapse on the part of the college in excess admission under management quota.

**The committee recommended to impose penalty of Rs 50,000/- (Rs Fifty Thousand only) on the college for violating admission norms and to withhold one management quota seat in B.Sc Physics and B.A English Language and Literature for the admission 2020-21.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved with the following modification:

The committee recommended to impose penalty of Rs 50,000/- (Rs Fifty Thousand only) on the college for violating admission norms and to withhold one management quota seat 'each' from in B.Sc Physics and B.A English Language and Literature for the admission 2020-21.

**Item No.06.44.09:** *UG Admission 2019 – E-Mail received from the Principal, Dr. Palpu College of Arts and Science, Pangode - Permission to remit fee of Management quota candidate after closure of admission – Fixing of fine – reg.*

*(Ac.H)*

An e-mail has been received from the Principal, Dr. Palpu College of Arts and Science, Pangode seeking permission to remit fee of four candidates admitted under Management quota, after closure of admission.

In the e-mail, it has been stated that four students admitted under Management quota had not remitted the University Admission fee of Rs. 1850/- before the prescribed time. Hence these students could not be included in the admit list of the College. The details of candidates are given below:

1. Shafi S S (321716) - B.Com Insurance and Banking
2. Al Sabith (343969) - B.Com Insurance and Banking
3. Nooral Huda S I (383554) - BA English
4. Pavin S P (323241) - B.Com Finance

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of four candidates who has been given admission under management quota after closure of admission.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear in person before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to furnish reasons if any as to why the University shall not institute Statutory action against the college and hearing was conducted accordingly.

Dr. O. Wilson, HOD, Dept. of Commerce, Dr. Palpu College of Arts and Science, Pangode attended the hearing as authorized by the Principal. The sub-committee heard the faculty and noted the statement given by the Principal on the matter and accepted the same. The sub-committee observed that there is violation in the procedure of the admission process as the college has to ensure that the candidates have remitted the admission fee before granting admission. The sub-committee recommended that fine may be imposed to the college on the lapse on the part of the college.

The Syndicate at its meeting held on 30.10.2019 considered the minutes of the hearing and resolved to admit the candidates provisionally and warn the Principal, Dr. Palpu College of Arts and Science, Pangode for violating the procedure of the admission process. Also resolved to refer the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for fixing the fine.

The committee considered the matter regarding fixing the fine on the lapse on the part of the college in admitting candidates under management quota without levying admission fee.

**The committee recommended to impose penalty of Rs 10,000/- (Rs Ten Thousand only) on the college for violating admission norms.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.10:** *Complaint against illegal activities conducted by management of Sree Sankara College, Nagaroor, Kilimanoor– submitted by Sri. Rahul B (S/o Baiju P R, Padinjaravila Veedu, Peroor P O) student of 2<sup>nd</sup> year B.A Economics – reg.*

*(Ac.BI)*

A complaint was received from Sri.Rahul B (S/o Baiju P.R, Padinjaravila Veedu, Peroor P.O) student of 2<sup>nd</sup> year B.A Economics .In this complaint, it has been stated that, the management is collecting huge fees from students as donation fee for getting admission for various courses in the institution which include Rs. 50,000 for Economics and Rs.10,000 for Commerce. Also the Principal and management deny permission for celebrating Gandhi Jayanthi.

The Principal was forcing junior students to lodge false complaint against senior students included in student political parties and suspended two students including the complainant without any reason. Also stated that, if any of students are late by 5 minutes, the management demand their parent's presence to college and compel students to sign a form that if they repeat such incidents, they shall leave college after signing T.C form. If any student questions these kind of illegality, management will take action against them and compel the Head of the Department to deny attendance to those students. Also complainant alleges that neither the management nor Principal is initiating any action to form proper playground for students.

Management never allows student politics in campus because of the fear that it will curb the illegalities and anomalies in the college and threatens the students who involve in politics in college leading to suspension. Also stated that around 15 times money was collected from the students under different heads ie, college lab renovation, college bus fund, painting fund, cleaning fund, security fund, caution fund, caution deposit, late fee, garden renovation fee etc but no receipts were issued. Also points that, the management tried to install CCTV in the ladies bathroom corridor that was objected by the students. All these genuine grievances from the part of the students were severely objected by the management and tried to cut down the internal marks of the students who raised the grievances.

Based on the complaint, the Principal of the college was requested to offer remarks .The Principal of the College has stated that the petitioner Rahul.B who is a 2<sup>nd</sup> year B.A Economics student hails from a nearby place. He is a miscreant and has a gang of bad students. He is not inclined to obey the rules and regulations of the institution. He comes to college accompanied by a gang of political party workers of his area. This gang always pose threat to the students, who are not members of any students' organization. The petitioner Sri. Rahul.B often disrupts the quiet atmosphere of the campus, and does not allow the professors to teach and students to attend the class by causing disturbances. He often blocks the girl students on their way to washroom. The said petitioner is a known public nuisance and threat to the students and thereby to the institution. Consuming liquor openly, smoking in public making roaring sounds in the front of other class rooms, checking the quality of the uniform of girl students, wasting water by opening water taps, blocking the toilet by putting water bottles and stones in the closet, placing sand and soil on the leaf of the ceiling fans in the class room, etc. are the illegal activities of the above petitioner. Numerous petitions are raised by the students of his misdeeds. Thus, he has caused untold trouble in the college. He will be in front of all the miscreant activities in the campus.

The Management has provided all facilities required for the smooth functioning of the college. There is a vast playground for the college and the students are free to practice any sports or athletic items of their like. It is submitted that as the day today functioning of the college is disrupted due to the illegal and intolerable activities of the petitioner and his gang members, including outsiders, the management and the head of the colleges are constrained to approach the Hon'ble High Court to get ensured law and order situations in the colleges, and filed a writ petition wide No.W.P(c) No.20726 of 2019-M, seeking peaceful atmosphere to be maintained in the colleges, against the said



Rahul.B as the 4th respondent and others. The said student's evil mentality can be seen from the allegation in his petition that the Management tried to install CCTV in the lady's bathroom. The Management and the Principal have never denied the students right to form student's union and their democratic rights.

The committee considered the complaint submitted by Sri. Rahul B (S/o Baiju P.R. Padinjaravila Veedu, Peroor P O) student of 2<sup>nd</sup> year B.A Economics alleging illegal activities conducted by management of Sree Sankara College, Nagaroor, Kilimanoor.

**The committee recommended to summon the Principal, Sree Sankara College, Nagaroor, Kilimanoor and the complainant Sri. Rahul B for a hearing by the Standing Committee of the Syndicate on Affiliation of Colleges.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**FURTHER RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Dr.K.B.Manoj, Prof.K.Lalitha, Sri.Mohammed Yaseen, Members Syndicate to hear the Principal, Sree Sankara College, Nagaroor, Kilimanoor and complainant Sri. Rahul B, 2<sup>nd</sup> year B.A Economics.

**Item No.06.44.11:** *Chief Minister's grievance redressal cell – complaint from Archana Nair.T against the HoD, Physics, NSS College, Nilamel – reg .*

(Ac.BI)

A complaint was filed on 19.6.17 by Ms. Archana Nair.T, student of NSS College, Nilamel to the Chief Minister against Smt.Rani.K.Pillai, HoD of Physics Department. The complaint received through the Chief Minister's Public grievance Redressal portal was forwarded by the monitoring cell on 7.9.19.

The complainant, Ms. Archana Nair.T has stated that she was a former student of NSS College, Nilamel and could not complete the course and graduate due to the harassment of the HoD, Smt. Rani.K.Pillai. She had earlier informed the matter to the Principal, but no action was taken. Now the candidate has requested to the Chief Minister to take necessary action against the HoD.

The remarks of the Principal of the College regarding the issue was sought. He has mentioned that the complaint pertains to the period before he took charge and that the complaint had earlier been brought to the notice of the former Principal Dr. Madhusudhanan Pillai.K.R through a letter dated 15/07/2017, (Reg: No. D1/24463/2017) by the Director, of Collegiate Education and a detailed report had been submitted by the Principal Dr. Madhusudhanan Pillai.K.R. (Ref. letter No. 164/2017 dated 21/08/2017- Office of the Principal, NSS College, Nilamel) after conducting an enquiry.

Now the Principal has forwarded an explanation along with the relevant documents submitted by the faculty Smt. Rani.K. Pillai, to prove her innocence and to relieve her of the charge of complaint lodged against her by the former student of this college. She has stated that the complaint is totally baseless and has no element of truth in it.

As per the report of the former Principal, enquiry of the matter reveals that Ms.Archana Nair.T the complainant was a recalcitrant student. She was unwilling to obey rules or follow instructions. The other students of the class have raised complaint against her unacceptable behavior. She has been truanting regularly and as a result she had attendance shortage and her performance in both the internal and external examinations were poor. As a conscientious and dutiful teacher, Rani.K.Pillai, the Head of the Department, had only advised the complainant with a view to motivate her and to facilitate her studies. She had informed the student's mother about her truant behavior and advised her to get her counselled. But the haughty student failed to appreciate the solicitude showered on her by the teacher. It seems that the accusations that the teacher was taking revenge on her and harassing her are baseless and arbitrary.

The committee considered the above matter.

**The committee recommended to summon the former Principal, NSS College, Nilamel, Dr. Madhusudhanan Pillai.K.R, Smt. Rani.K.Pillai (HoD, Physics Department of the College and the complainant Ms.Archana Nair.T for a hearing by the Standing Committee of the Syndicate on Affiliation of Colleges on the issue.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**FURTHER RESOLVED** to authorise Prof.K.Lalitha, Member Syndicate and the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to visit the college for hearing the former Principal, NSS College, Nilamel, Dr.Madhusudhanan Pillai. K.R, Smt.Rani K. Pillai (HoD), Physics Department of the college and the complainant Ms.Archana Nair.T.

**ALSO RESOLVED** to authorise the Registrar to intimate the reply to Chief Minister's grievance redressal cell based on the report.

**Item No.06.44.12:** *Complaint from Manikandan R-U.G Candidate- NSS College, Pandalam.*  
*Reg:-*

*(Ac.BI)*

A complaint was submitted by Manikandan R, candidate of BA History, NSS College, Pandalam against the college principal as he could not attend the exam of the third semester due to attendance shortage and had submitted application for readmission to the same semester but no action was taken in this regard from the part of the college. He has stated that he has not undergone any disciplinary action at the college or university level. He has requested to permit him to appear for the Third semester exam and continue his studies.

As per the information provided by the Principal, Manikantan R has acute attendance shortage in the third semester and he aggravated the situation through his gross misbehavior towards his tutor, aided and abetted by a group of students. In the department meeting the issue was discussed and decided that the students having attendance shortage and those who have misbehaved and disrupted the teaching and learning process have no place in that college.

The committee considered the complaint submitted by Manikantan R, candidate of BA History, NSS College, Pandalam, and the remarks of the principal.

**The committee recommended to summon the Principal, NSS College, Pandalam and the complainant Sri. Manikantan R, for a hearing by the Standing Committee of the Syndicate on Affiliation of Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**FURTHER RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Dr.K.B.Manoj, Prof.K.Lalitha, Sri.Mohammed Yaseen, Members Syndicate to hear the Principal, NSS College, Pandalam and the complainant Sri. Manikantan R.

**Item No.06.44.13** *Application for affiliation of new Aided Arts & Science college – Proposed “MES Arts and Science College, Chathannoor” during 2020-21 - submitted by the General Secretary, Muslim Educational Society (Regd.) Nadakkavu, Calicut – reg.*

*(Ac.BII)*

The Educational Agency, Muslim Educational Society(Regd.) Nadakkavu, Calicut has submitted an application for affiliation of a new Aided Arts & Science College viz. MES Arts and Science College, Chathannoor during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the proposed Aided College viz. "MES Arts and Science College, Chathannoor" submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed "MES Arts and Science College, Chathannoor" submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to conduct Local enquiry, in the context of the application for the year 2020-21, by a team comprising Adv. Muralidharan Pillai.G, Smt.Renju Suresh and Dr.S.Nazeem Members Syndicate. Also recommended to depute the Estate Officer to assist the Inspection team.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.14**      *Application for affiliation of new Aided Arts & Science college – proposed "BSD Arts and Science College, Neyyattinkara" during 2020-21 - submitted by the Chairman BSD Education Society, Olathanni, Neyyattinkara-remarks of the Estate Officer - Consideration of – reg.*

**(Ac.BII)**

The Educational Agency, BSD Education Society, Olathanni, Neyyattinkara has submitted an application for affiliation of a new Aided Arts & Science College, during the academic year 2020-21 within the statutorily prescribed last date, ie, 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".

As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared.

The committee considered the application for affiliation of the proposed "BSD Arts and Science College, Neyyattinkara" submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed “BSD Arts and Science College, Neyyattinkara” submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to issue defect memo to the Educational Agency of proposed “BSD Arts and Science College, Neyyattinkara” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

***Item No.06.44.15      Application for affiliation of new Aided Arts & Science college - proposed “Santha Maria College, Karumkulam” during 2020-21 - submitted by the Manager, Trivandrum Latin Archdiocese, Latin Catholic, Mukkuva, Arch Bishop's Compound, Vellayambalam – reg.***

**(Ac.BII)**

The Educational Agency, Trivandrum Latin Archdiocese, Latin Catholic, Mukkuva, Arch Bishop's Compound, Vellayambalam has submitted an application for affiliation of a new Aided Arts & Science College viz. Santha Maria College, Karumkulam during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.

As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the proposed “Santha Maria College, Karumkulam” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended to issue defect memo to the Educational Agency of proposed “Santha Maria College, Karumkulam” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

***Item No.06.44.16      Application for affiliation of new Aided Arts & Science college – proposed “Bhodhi Govt Aided Arts and Science College, Chathiyara” during 2020-21 - submitted by the Manager, Bhodhi Self Help Group (BSHG), Bhodhi, Madappally, Changanacherry – consideration of – reg.***

**(Ac.BII)**

The Educational Agency, Bhodhi Self Help Group (BSHG), Bhodhi, Madappally, Changanacherry has submitted an application for affiliation of a new Aided Arts & Science College viz. 'Bhodhi Govt Aided Arts and Science College, Chathiyara' during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking

Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.

As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the proposed “Bhodhi Govt Aided Arts and Science College, Chathiyara” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended to issue defect memo to the Educational Agency of proposed “Bhodhi Govt Aided Arts and Science College, Chathiyara” to urgently rectify the defects in the application for affiliation of new colleges submitted for the year 2020-21.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

*Item No.06.44.17      Application for affiliation of new Aided Arts & Science college - Proposed “KVVS College of Arts and Science, veliyam, Kollam” during 2020-21 - submitted by the Secretary, Vanika Vaisya Educational and Employment Trust, Vanika Vaisya Bhavan, Valiyasala, Chalai – reg.*

**(Ac.BII)**

The Educational Agency, Secretary, Vanika Vaisya Educational and Employment Trust, Vanika Vaisya Bhavan, Valiyasala, Chalai has submitted an application for affiliation of a new Aided Arts & Science College viz. KVVS College of Arts and Science, veliyam, Kollam during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the Proposed “KVVS College of Arts and Science, Veliyam, Kollam” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended to issue defect memo to the Educational Agency of proposed “KVVS College of Arts and Science, Veliyam, Kollam” to urgently rectify the defects in the application for affiliation of new colleges submitted for the year 2020-21.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.18**      *Application for affiliation of new Aided Arts & Science college – Proposed "METCA College of Arts and Science , Chavancode, Varkala" during 2020-21 - submitted by the Chairman, Muslim Educational Trust for Coastal Area, METCA Land Chavancode, Palayamkunnu, Varkala – reg.*  
(Ac.BII)

The Educational Agency, Muslim Educational Trust for Coastal Area METCA Land, Chavancode, Palayamkunnu, Varkala has submitted an application for affiliation of a new Aided Arts & Science College viz. METCA College of Arts and Science , Chavancode, Varkala during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. **It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also** which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared.

The committee considered the application for affiliation of the proposed "METCA College of Arts and Science , Chavancode, Varkala" submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended, in the context of the report by the Estate Officer regarding the land documents submitted by the Educational Agency relating to 2019-20 as well as 2020-21, to reject the applications for affiliation submitted in respect of the proposed "METCA College of Arts and Science, Chavancode, Varkala" for both the years.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.19**      *Application for affiliation of new Unaided Arts & Science college – Proposed "College of Applied Science , Karunagappally" during 2020-21 - submitted by the Director, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud –remarks of the Estate Officer-Consideration of– reg.*

(Ac.BII)

The Director, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud has submitted an application for affiliation of a new Un-Aided Arts & Science College viz. 'College of Applied Science, Karunagappally' during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the

land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.

As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared.

The committee considered the application for affiliation of the “proposed College of Applied Science, Karunagappally” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed “College of Applied Science, Karunagappally” submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to issue defect memo to the Educational Agency of proposed “College of Applied Science, Karunagappally” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

*Item No.06.44.20      Application for affiliation of new Unaided Arts & Science college – Proposed “Muslim Association College of Arts and Science, Venjaramoodu” during 2020-21 - submitted by the President, Muslim Association, Nandavanam, Vikas Bhavan P.O, Thiruvananthapuram – reg. (Ac.BII)*

The Educational Agency, Muslim Association, Nandavanam, Vikas Bhavan P.O Thiruvananthapuram has submitted an application for affiliation of a new Un Aided Arts & Science College viz. Muslim Association College of Arts and Science, Venjaramoodu during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.

As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the proposed “Muslim Association College of Arts and Science, Venjaramoodu” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended to issue defect memo to the Educational Agency of proposed “Muslim Association College of Arts and Science, Venjaramoodu” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

*Item no.06.44.21      Application for affiliation of new Unaided Arts & Science college – Proposed “M.E.S Arts and Science College, Chathannoor P.O, Kollam” during 2020-21 - submitted by the General Secretary, Muslim Educational Society(Regd.), MES Head quarters, Nadakkavu, Calicut – Remarks of the Estate Officer- Consideration of-reg.*

*(Ac BII)*

The Educational Agency, Muslim Educational Society (Regd.) Nadakkavu, Calicut has submitted an application for affiliation of a new Un Aided Arts & Science College viz. M.E.S Arts and Science College, Chathannoor P.O, Kollam during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. **It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also** which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The Committee considered the application for affiliation of the Proposed “ M.E.S Arts and Science College, Chathannoor P.O, Kollam ” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed Unaided college viz. “ M.E.S Arts and Science College, Chathannoor P.O, Kollam” submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to issue defect memo to the Educational Agency of proposed Unaided college viz. “ M.E.S Arts and Science College, Chathannoor P.O, Kollam” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item no.06.44.22**      *Application for affiliation of new Unaided Arts & Science college – Proposed “R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam” during 2020-21-submitted by the President, Pathanapuram Taluk NSS Karayoga Union, Punalur – reg.*

(Ac BII)

The Educational Agency, Pathanapuram Taluk N.S.S Karayoga Union, Punalur has submitted an application for affiliation of a new Un Aided Arts & Science College viz. R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. **It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also** which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the proposed “R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed “R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam” submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to issue defect memo to the Educational Agency of proposed “R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item no.06.44.23**      *Application for affiliation of new Unaided Arts & Science college – proposed “Lourdes Matha College of Arts and Science , Trivandrum” during 2020-21 - submitted by the Secretary, Lourdes Matha Catholic Educational Society, Lourdes Centre, PMG, Trivandrum – remarks of the Estate Officer – consideration of - reg.*

(Ac BII)

The Educational Agency, Lourdes Matha Catholic Educational Society, Lourdes Centre, PMG, Trivandrum has submitted an application for affiliation of a new Un Aided Arts & Science College viz. Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the proposed "Lourdes Matha College of Arts and Science, Trivandrum" submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer

**The committee recommended to reject the application for affiliation of the proposed "Lourdes Matha College of Arts and Science, Trivandrum" submitted for the year 2020-21 as the land proposed by the educational Agency for establishment of the proposed college is seen attached by the Principal Sub Court, Tvpm vide OS No. 410/2012.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item no.06.44.24**      *Application for affiliation of new Unaided Arts & Science college – proposed "Muslim Association Education Trust College of Arts and Science, Thiruvananthapuram" during 2020-21 - submitted by the Secretary, Muslim Association Education Trust, Muslim Association Complex, Nandavanam, Thiruvananthapuram – reg.*

*(Ac BII)*

The Educational Agency, Muslim Association Education Trust, Muslim Association Complex, Nandavanam, Thiruvananthapuram has submitted an application for affiliation of a new Un Aided Arts & Science College viz. Muslim Association Education Trust College of Arts and Science, Thiruvananthapuram.during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, "Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started".*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. **It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also** which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the proposed “Muslim Association Education Trust College of Arts and Science, Thiruvananthapuram” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed “Muslim Association Education Trust College of Arts and Science, Thiruvananthapuram” submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to issue defect memo to the Educational Agency of proposed “Muslim Association Education Trust College of Arts and Science, Thiruvananthapuram” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.25      *Application for affiliation of new Unaided Arts & Science college – Proposed “College for Applied Science, Cherthala” during 2020-21- submitted by the Director, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud – reg.***

*(Ac BII)*

The Director, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud has submitted an application for affiliation of a new Un Aided Arts & Science College viz. College for Applied Science , Cherthala during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. **It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also** which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The Committee considered the application for affiliation of the proposed “College of Applied Science, Cherthala” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed “College of Applied Science, Cherthala” submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to issue defect memo to the Educational Agency of proposed “College of Applied Science, Cherthala” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

*Item No.06.44.26      Application for affiliation of new Unaided Arts & Science college – Proposed “IHRD College for Applied Science , Kottarakkara “ during 2020-21 - submitted by the Director, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud – reg.*

*(Ac BII)*

The Educational Agency, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud has submitted an application for affiliation of a new Un Aided Arts & Science College viz. IHRD College for Applied Science, Kottarakkara during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. **It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also** which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the proposed “College of Applied Science, Kottarakkara” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed “College of Applied Science, Kottarakkara” submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to issue defect memo to the Educational Agency of proposed “College of Applied Science, Kottarakkara ” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.27**      *Application for affiliation of new Unaided Arts & Science college – Proposed “Quilon College of Advanced Studies, Plakkad, Adichanalloor, Kollam” during 2020-21-submitted by the Chairman, Quilon Educational Trust, Pattathil, Ayathil, Kollam – reg.*

The Educational Agency, Quilon Educational Trust, Pattathil, Ayathil, Kollam has submitted an application for affiliation of a new Un Aided Arts & Science College viz. Quilon College of Advanced Studies, Plakkad, Adichanalloor, Kollam during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The committee considered the application for affiliation of the Proposed “Quilon College of Advanced Studies, Plakkad, Adichanalloor, Kollam” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended to issue defect memo to the Educational Agency of proposed “Quilon College of Advanced Studies, Plakkad, Adichanalloor, Kollam” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.28**      *Application for affiliation of new Unaided Arts & Science college – proposed “St.Antony’s College of Arts and Science Thavaravila, Irumbil, Neyyattinkara” during 2020-21 - submitted by the President & Managing Trustee, Devadas Educational & Charitable Trust, Irumbil, Thavaravila, Neyyattinkara remarks of the Estate Officer - Consideration of – reg.*

*(Ac BII)*

The Educational Agency, Devadas Educational & Charitable Trust, Irumbil, Thavaravila, Neyyattinkara has submitted an application for affiliation of a new Un Aided Arts & Science College viz. St.Antony’s College of Arts and Science Thavaravila, Irumbil, Neyyattinkara during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call*

for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. **It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also** which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The Committee considered the application for affiliation of the proposed “ St.Antony’s College of Arts and Science Thavaravila, Irumbil, Neyyattinkara” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended to reject the applications for affiliation for the years 2019-20 and 2020-21, on the basis of the report by the Estate Officer, since the land requirements are not met.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

*Item No.06.44.29      Application for affiliation of new Unaided Law college –proposed “METCA College of Law, Chavarcode” during 2020-21 - submitted by the Chairman, METCA, Metca Land, Chvarcode, Palayamkunnu P.O, Varkala – reg.*

*(Ac BII)*

The Educational Agency, METCA, Metca Land, Chavarcode, Palayamkunnu P.O, Varkala has submitted an application for affiliation of a new Un Aided Law College viz. METCA College of Law, Chavarcode, Varkala during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.

As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.

It may be noted that, litigation free land of 3 acres in urban area or 5 acres in rural area as a single plot is required for establishment of a Law College. **It may be noted that the Educational Agency submitted application for the same proposal for the year 2019-20 also** which was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 and recommended to issue defect memo. The recommendation was placed before the Syndicate held on 30.10.2019 for approval.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The Committee considered the application for affiliation of the proposed “METCA College of Law, Chavancode” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer

**The committee recommended not to proceed further with the application for affiliation in respect of the proposed “METCA College of Law, Chavancode” submitted for the year 2019-20 as the University is processing the application for affiliation of the same proposal submitted by the Educational Agency for the year 2020-21.**

**Further recommended to issue defect memo to the Educational Agency of proposed “METCA College of Law, Chavancode” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

*Item No.06.44.30 Victory College of Teacher Education, Olathanni, Neyyattinkara & New B.Ed College, Nellimoodu – Interim order dated 18.09.2019 in IA.1/2019 in WP(C) No.36064 & 36005/2018 filed by the Educational Agencies concerned- request for Certificate of Affiliation, 2019-20– reg.*

*(Ac BII)*

The Hon'ble Vice Chancellor considered the matter regarding filing appeal against Victory College of Teacher Education, Olathanni, Neyyattinkara & New B.Ed College, Nellimoodu which have obtained Interim order dated 18.09.2019 in IA.1/2019 in WP(C) No.36064 & 36005/2018 from the Hon'ble High Court and decided to intimate the matter to the Legal section. Accordingly, the standing counsel vide letter dated.19.10.2019 has forwarded the legal opinion on this matter.

The following facts may be noted in this regard.

Victory College of Teacher Education, Olathanni, Neyyattinkara has been provisionally affiliated to the University of Kerala since the year 2005, offering the B.Ed Degree Course on self-financing basis with a total intake of 50 seats and New B.Ed College, Nellimoodu has been provisionally affiliated to the University of Kerala since the year 2005, offering the B.Ed & M.Ed Courses on self-financing basis with a total intake of 50 seats and 35 seats respectively.

Both the colleges have dues in remitting Annual Administration fees to the University. Victory College of Teacher Education had remitted the Annual Administration Fee to the University only upto the academic year 2009-10 and New B.Ed College, Nellimoodu had remitted the Annual Administration Fee to the University upto the academic year 2014-15.

**Regarding issuing affiliation Certificate for the year 2018-19**

- The Syndicate at its meeting held on 10.05.2018 vide item no.35.25.02 resolved to issue certificate of affiliation to those colleges having stay in remitting Annual Administration Fee, if they apply for the affiliation certificate.
- But, the above mentioned training colleges have not obtained stay order from the Hon'ble High court during the academic year 2018-19.
- The colleges filed writ petitions before Hon'ble High court during the year 2018-19 and had obtained interim order dated 28.11.2018 stating that ***“If the petitioner makes any request, the University shall issue a certificate stating that the college are affiliated or not. That shall be done within two weeks from the date of receipt of a copy of the judgment.”*** In compliance with the said interim order, the certificate of affiliation 2018-19 was issued to the above said colleges.
- The Syndicate at its meeting held on 22.01.2019 vide item no.02.113.03 considered the matter regarding the status of remittance/pending remittance of Annual Administration Fees by various affiliated self financing colleges and resolved that Appeal may be filed in the case of New B.Ed. College, Nellimoodu and Victory College of Teacher Education Centre, Olathanni, Neyyattinkara which have obtained interim order from the Hon'ble High Court. Accordingly the matter has been intimated to the Legal section and the Standing Council vide letter dated 31.03.2019 has forwarded his legal opinion on this matter.

But the Standing Counsel has opined that *“there is no need to prefer writ appeals against the*

*interim order, as the certificates directed to be issued have already been issued to the petitioners, as stated supra.”*

- The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 30.04.2019 vide item no.08.75.02 considered the legal opinion of the Standing Counsel on the matter regarding filing appeal against Victory College of Teacher Education and New B.Ed College which have obtained interim order from the Hon'ble High Court and resolved to accept the Legal opinion of the Standing Counsel.

**Regarding issuing of affiliation Certificate for the year 2019-20**

- The Syndicate held on 30.04.2019 vide item no.08.75.06 also resolved to issue Certificate of Affiliation for the academic year 2019-20 to those colleges having stay in remitting annual administration fee, if they apply for the affiliation certificate.
- As the Hon'ble High Court had not issued stay in remitting Annual administration fee to the University, the Principal, Victory College of Teacher Education, Olathanni, Neyyattinkara and the Principal, New B.Ed College, Nellimoodu have again approached the Hon'ble High court by filing IA.1/2019 in writ petition Nos.36064 & 36005/2018 and has obtained the interim order dated 18/09/2019 directing the following:

*“This court on 28.11.2018 directed that, the University, If requested by the petitioners, shall issue affiliation certificate stating that whether the colleges are affiliated or not. It is submitted at the Bar that the University had issued a certificate evidencing affiliation to the University. Hence the affiliation certificate shall be issued by the University for the current academic year.”*

The Principal, Victory College of Teacher Education, Olathanni and New B.Ed College, Nellimoodu vide letters dated 26.09.2019 & 30.09.2019 requested to issue a certificate of affiliation, 2019-20 to produce before KSRTC for availing travel concession for students.

- The Vice Chancellor ordered to file appeal against the interim order dated 18/09/2019 in IA.1/2019 in writ petition Nos.36064 & 36005/2018 filed by Victory College of Teacher Education, Olathanni, Neyyattinkara & New B.Ed College, Nellimoodu.
- The Standing Counsel furnished reply as follows:

*“Filing writ appeals challenging the interim orders referred above may not be advisable as the same is likely to result in adverse orders by the Division Bench also, since in the batch of cases challenging Annual Administration Fees there are interim orders interdicting the University from collecting the same. Basically the issue involved in the above 2 matters is also non-payment of Annual Administration Fees. The interim order in several cases are in force for the last several years and it is high time that we take all possible steps to get the matters finally disposed of. After the cases were transferred to me steps have been taken for filing Additional Counter Affidavits/ Affidavits in all the matters to facilitate filing of petitions to get the interim orders vacated. During this process if any favourable order is obtained by the above 2 colleges in the writ appeals proposed to be filed by us, the same is certain to weaken our position in the final hearing of the batch of cases. Hence I opined that the interim orders granted in the aforesaid 2 cases need not be challenged in writ appeals.”*

- It may be noted that the Standing Counsel has opined not to challenge the interim orders obtained by Victory College of Teacher Education, Olathanni, Neyyattinkara, and New B.Ed College, Nellimoodu, as it may weaken the cases pertaining to annual administration fees pending in the Hon'ble High court of Kerala, if the colleges obtain any favourable order in the Writ appeal proposed to be filed by the University.

The Committee considered the learned Legal Opinion of the Standing Counsel on the matter regarding filing appeal against Victory College of Teacher Education, Olathanni, Neyyattinkara & New B.Ed College, Nellimoodu which have obtained Interim order dated 18.09.2019 in IA.1/2019 in WP(C) No.36064 & 36005/2018 from the Hon'ble High Court

**The committee recommended to issue certificate of Affiliation for the year 2019-20 to Victory College of Teacher Education, Olathanni, Neyyattinkara and New B.Ed College, Nellimoodu based on the opinion of the standing Counsel.**



**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be noted.

**Item No.06.44.31** *Belated issue of Application form for Affiliation of new College/ new Degree programme – 2020-21 - requests - reg.*

(Ac BII)

The following Educational Agencies have requested for the belated issue of application form for affiliation of new College/ New Degree programmes during the academic year 2020-21.

**Application for affiliation of New College for B Des programme**

Sl.No	Name of Applicant
1	The Chairman, Nizar Foundation, Mark Residency, Cantonment South Nager-45 B, Cantonment South, Kollam

**Application for affiliation of new Courses.**

Sl.No	Applicant	Course(s) sought
1	The Manager A.J.College of Science and Technology, Thonnakkal, Thiruvananthapuram-695317	<ul style="list-style-type: none"> <li>• M.A.English Language and Literature</li> <li>• B.Sc.Botany</li> </ul>

The following points may be noted in this context:

- As per Statute 1, Chapter 24, KUFS 1977, the Application for Affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31<sup>st</sup> of August preceding the academic year in which the Courses are proposed to be started. (ie, 31<sup>st</sup> August 2019 in this case)
- As per Statute 6, Chapter 24, KUFS 1977, all Applications seeking Affiliation shall be considered by the Syndicate not later than the 31<sup>st</sup> December preceding the academic year during which the Courses are proposed to be started. (ie, 31<sup>st</sup> December 2019 in this case).

Further as per Act 56, Kerala University Act 1974;

**Sub Section (1)**

- An Application for Affiliation to the University of any College or for affiliation in new courses in any Affiliated College shall be sent by the Educational Agency to the Registrar within such time and in such manner as may be prescribed by the Statutes.

**Sub Section (2)**

The terms and conditions of Affiliation of a College or of affiliation in new courses in an Affiliated college and the procedure to be followed by the Syndicate in granting such Affiliation, including the period within which the Syndicate shall consider an Application under sub-section (1), shall be prescribed by the Statutes.

Provided that the Chancellor may, by notification in the Gazette, for reasons to be specified in the notification, extend the period within which the Syndicate shall consider any Application under sub-section (1), whether such period has already expired or not, by such further period, not exceeding one year, as may be specified in such notification.

The Committee considered the requests from Educational Agencies mentioned for the issue of belated Application forms for Affiliation of new College/ new Degree Programmes for the academic year 2020-21,

**The committee recommended not to consider the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.32** *Self-Financing B.Ed College - M.A.E.T B.Ed College, Thiruvananthapuram – intimated closure of the College -reg.*

(Ac BII)

The Secretary, Muslim Association Education Trust, Thiruvananthapuram vide letter dated 31/08/19 has forwarded copy of the letter dated 11.09.2017, wherein it has been intimated that they had closed down the M.A.E.T B.Ed College, Thiruvananthapuram after successful completion of last batch of 15 admitted students by 31<sup>st</sup> March 2017 as there was no response from students for admissions for the next academic year and the management suffered heavy loss with 15 nos. of admitted students.

The following may be noted in this regard.

- The M.A.E.T B.Ed College, Thiruvananthapuram has been provisionally affiliated to the University of Kerala vide U.O No. AcB4/25749/2005 dated 18/07/2005 since the year 2004-05 with permission to commence classes in the academic year 2005-2006 and had been offering B.Ed degree Courses with an annual intake of 100 students. As per the revised norms and regulations of NCTE 2014, the intake was limited to one unit - 50 seats.
- As per Statute 15(b), Chapter 24, Kerala University first Statutes, 1977, “*No course of study shall be abolished in any College without the prior approval of the Syndicate.*”
- In this case the Educational Agency has not sought permission of the University for closure but had closed down the institution by their own, and had intimated that they had closed down the M.A.E.T B.Ed College, Thiruvananthapuram after successful completion of last batch of 15 admitted students by 31<sup>st</sup> March 2017 as there was no response from students for admissions for the next academic year and the management suffered heavy loss with 15 nos. of admitted students.
- The Educational Agency of the M.A.E.T B.Ed College has dues in remitting annual administration fees to the University and had remitted annual administration fees only upto the year 2010-11 but had not obtained stay from the Hon'ble Court in remitting the mentioned fees to the University.
- As per the remarks obtained from the tabulation section concerned, M.A.E.T B.Ed College, had not been admitting students from the academic year 2016-17 onwards.

The Committee considered the matter regarding closure of M.A.E.T B.Ed College by the Educational Agency without obtaining prior approval of the Syndicate.

**The committee recommended to issue urgent notice to the Educational Agency for discontinuing the programme without obtaining the prior consent of the University.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.33**      ***College of Applied Science, Adoor – Request for granting permanent affiliation by University towards inclusion of the college under section 2(f)/12(B) of the UGC Act, 1956 – reg.***

The Principal, College of Applied Science, Adoor vide letter dated 30.09.2019 has requested to grant permanent affiliation status to the college for including the college under section 2(f)/12(B) of the UGC Act, 1956. As per the letter the Principal, College of Applied Science, Adoor intimated that the University Grant Commission, New Delhi insisted a photocopy of permanent affiliation status duly attested by the University while submitting an application for the inclusion of the college under section 2(f)/12(B) of the UGC Act, 1956.

Following may be noted in this context:

- Provisional affiliation was granted to College of Applied Science, Adoor managed by the IHRD, during the year 1994.
- As per Statute 12, Chapter 24, KUFSS 1977, the affiliation granted may be provisional. If provisional affiliation is granted for a period, the length of the period and the conditions to be fulfilled by the College, before the expiry of the period shall be specified in the order of the Syndicate granting the affiliation. If the conditions, are not fulfilled by the end of the period fixed, the affiliation shall cease automatically. If the conditions are fulfilled, the Syndicate shall have the power to confirm the affiliation at the end of the period. The confirmation of the affiliation shall be reported to the Senate.

- So far University has not granted confirmation of affiliation to any of the colleges in Self Financing Sector.
- The word 'Permanent affiliation' is not mentioned in any of the Statutes.
- The Syndicate at its meeting held on 16.04.1993, while considering the question of confirmation of affiliation to colleges under the jurisdiction of this University resolved that colleges that came into being before the Kerala University Act 1974 have confirmation of Affiliation (permanent Affiliation).

Following regarding the colleges under IHRD may also be noted:

- The State Government vide G.O (Ms) No. 55/2017/H.Edn dated 14.02.2017 has passed orders treating all institutions under the Institute of Human Resources Development on par with Government/Aided for certain specific purposes including the Annual Administration fee to the University.
- The Syndicate at its meeting held on 12.05.2017 vide item no.27.18.03 considered the GO dated 14.02.2017 and resolved to exempt all Arts and Science colleges coming under IHRD affiliated to University of Kerala from paying Annual Administration fee from 2017-18 onwards.
- Accordingly, the self financing colleges coming under IHRD affiliated to University of Kerala (7 Nos.) including the College of applied Science Adoor are not remitting annual administration fees from the year 2017 onwards.
- The Syndicate at its meeting held on 25.05.2019 vide item no.09.72.15 considered the G.O dated 14.02.2017 above and noted that the Government colleges do not levy fees from students, but colleges managed by IHRD run on self financing mode and levy fees. The Syndicate resolved to review the exemption already granted to colleges managed by IHRD from paying Annual administration fees and to make suitable communication to the Government.
- As per the Syndicate decision a letter was sent to the Principal Secretary to Government, Higher Education (B) Department, Thiruvananthapuram for re-considering the exemption already granted to the colleges managed by IHRD from paying Annual administration fees to the University and to give necessary directions to the colleges managed by IHRD to remit the Annual administration fees to the University. But the reply has not been received yet.

In view of the above facts, the request 30.09.2019 from the Principal, College of Applied Science, Adoor to grant permanent affiliation status to the college for including the college under section 2(f)/12(B) of the UGC Act, 1956 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

Committee considered the request 30.09.2019 from the Principal, College of Applied Science, Adoor to grant permanent affiliation status to the college for including the college under section 2(f)/12(B) of the UGC Act, 1956

**The committee recommended that a certificate be issued to the college regarding the Status of affiliation in consonance with the relevant provisions in Act and Statutes.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**FURTHER RESOLVED** to authorize Dr.M.Vijayan Pillai, Sri.Arunkumar.R, Members Syndicate and Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to conduct an inspection and issue certificate to the College in consonance with the relevant provisions in Act and Statutes.

***Item No.06.44.34 Provisional affiliation granted to new courses -2015-16 – pending Re-inspection – Reconstitution of the inspection commission - reg.***

**(Ac.BII)**

The Standing Committee of the Syndicate on Affiliation of Colleges held on 19.08.2015, vide item no.03 considered the inspection reports in respect of new courses in Sree Narayana Guru College of Advanced Studies, Sivagiri,Varkala and Sree Sankara Vidyapeetom College, Nagaroor, Attingal during the academic year 2015-16 and recommended to grant provisional affiliation for the

new courses during 2015-16. Also recommended that three months time be granted to the colleges to rectify the defects pointed out by the inspection commission and to conduct another inspection in the college after three months. The above recommendation was approved by the Vice-Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, and reported to the Syndicate held on 23.11.2015.

The Syndicate at its meeting held on 06.02.2018 vide item no.32.34.08 resolved to issue U.O granting provisional affiliation to the courses sanctioned during 2015-16. Accordingly the same were issued.

The Syndicate held on 28.09.2018 vide item no. 05.51.08 resolved to reconstitute the inspection team in lieu of the members of inspection team whose term as Members, Syndicate had expired and reconstituted the inspection team for conducting inspections in Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala and Sree Sankara Vidyapeetom College, Nagaroor, Attingal as follows.

SI No	College (Unaided)	Courses sanctioned	Intake sanctioned	Members of Inspection team
1.	Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala	BA Political Science	30 seats	Adv.G.Sugunan Dr.R.Lathadevi
2.	Sree Sankara Vidyapeetom College, Nagaroor, Attingal	B.Com (Elective- Co-operation) BA English Language & Literature	40 seats 30 seats	Sri.Shijukhan.J.S Dr.R.Lathadevi

It may be noted that the term of Adv.G.Sugunan, Dr.R.Lathadevi and Sri.Shijukhan.J.S as Members of Syndicate, had expired. Hence it requires re-constitution of the inspection team to conduct the re-inspection in the colleges mentioned.

In view of the above facts, the matter regarding the reconstitution of the inspection team for the conduct of inspection in Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala and Sree Sankara Vidyapeetom College, Nagaroor, Attingal in connection with the grant of provisional affiliation to new courses in the colleges mentioned during 2015-16 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the matter regarding the reconstitution of the inspection team for the conduct of inspection in Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala and Sree Sankara Vidyapeetom College, Nagaroor, Attingal in connection with the grant of provisional affiliation to new courses in the colleges mentioned during 2015-16.

**The committee recommended that a commission comprising of Adv Muralidharan Pillai.G, Sri. Mohammed Yasim and Dr. K.G.Gopchandran Members Syndicate be constituted to conduct the re-inspection in Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala, and another commission with Adv. B. Balachandran, Prof K. Lalitha and Sri. B.P.Murali Members Syndicate be constituted for the same purpose in the case of Sree Sankara Vidya Peetom, Nagaroor.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.35**      ***Centre for Post Graduate Legal Studies (CPGLS) for conducting one year LLM course – Recommendation of Sub Committee – Remarks of the Board of Studies in Law (PG) - Consideration of - reg.***

**(Ac.BII)**

The University Vide U.O. No. Ac.AIII/3/Fol\_Addl/A-I & II/2015 dated 05.11.2015, approved the regulations, scheme and syllabus of the one year LLM degree program (Under Credit and Trimester system) to be offered in the law colleges affiliated to the University of Kerala.

The Director, Kerala Law Academy Law College and the Principal, Mar Gregorious College of Law, Nalanchira, Thiruvananthapuram vide letters dated 23.12.2015 and 21.01.2016 respectively had submitted the request to approve their institutions as a Centre of Post Graduate Legal Studies (CPGLS) for conducting one year LLM Programme from the academic year 2016-17 onwards as they have already fulfilled the conditions stipulated in Clause 5.00 of regulations for One year LLM.

The Syndicate at its meeting held on 16.07.2016 vide item no. 19.17.09 considered the request made by the Director, The Kerala Law Academy Law College, Thiruvananthapuram and the Principal, Mar Gregorios College of Law, Nalanchira, Thiruvananthapuram to approve their colleges as a centre for Post-Graduate Legal Studies (CPGLS) to start one year LLM programme from the next academic year onwards along with the remarks of Dean, Faculty of Law regarding approval of an institution as CPGLS for conducting one year LLM programme and resolved the following:

To accept the following options in the remarks of the Dean, Faculty of Law:

- To permit existing institutions having two year programme to switch over to one year programme if they have sufficient infrastructure and faculty strength for establishing CPGLS.
- To permit the institutions having two year LLM programme to start one year LLM as additional course if they have sufficient infrastructure and faculty strength for establishing CPGLS.
- To obtain clarification from the Educational Agencies of Kerala Law Academy Law College, Thiruvananthapuram and Mar Gregorios College of Law, Nalanchira, Thiruvananthapuram on their choice of option.
- If second option is chosen, issue belated application form for affiliation of new course during 2016-17 to the Educational Agency of Mar Gregorios College of Law, Nalanchira, who had not submitted application for affiliation of one year LLM course, on request.
- To entrust the Dean, Faculty of Law to prepare the draft proforma for collecting faculty details, information regarding library, infrastructure, student support services etc. and place the same before the Standing Committee of the Syndicate on Affiliation of Colleges so as to proceed with the request for approving the Kerala Law Academy Law College, Thiruvananthapuram and Mar Gregorios College of Law, Nalanchira, as Centre for Post-Graduate Legal Studies (CPGLS).

The above decision of the University was communicated to the Dean, Faculty of Law and the educational agencies concerned. The Director, The Kerala Law Academy Law College, Thiruvananthapuram vide letter dated 19.07.2016 had requested to permit them to start one year LLM as additional course for which an application has already been submitted and the Director, Mar Gregorios College of Law, Nalanchira, Thiruvananthapuram vide letter no.133/2016 KU dated 18.07.2016 had requested to permit them to switch over from two year LLM programme to one year LLM programme for which the college has sufficient infrastructure and faculty strength for establishing CPGLS. The Dean, Faculty of Law vide letter no. Law/199/2016 dated 29.07.2016 had submitted a draft proforma for collecting faculty details, information regarding library, infrastructure, student support services etc.

The Syndicate at its meeting held on 26.08.2016, vide item no. 20.27.13 considered the said requests of the Director, The Kerala Law Academy Law College, Thiruvananthapuram the Director, Mar Gregorios College of Law, Nalanchira, Thiruvananthapuram and approved the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges to constitute a sub committee comprising Dr. P.Rajesh Kumar (Convener), Adv. K.H. Babujan, Adv A.A. Rahim and Adv. Johnson Abraham, Members Syndicate, for conducting a detailed study on the matter.

Accordingly, the meeting of the Sub-committee was held on 17.12.2016 and the sub-committee recommended to seek opinion of the Legal Advisor regarding the permissibility of admission under Management quota/Community quota in the institutions proposed for the conduct of one year LLM programme and also recommended to examine the Proforma submitted by the Dean, Faculty of Law in detail along with Case Studies in the next Sub Committee meeting.

The Syndicate at its meeting held on 21.01.2017 considered the minutes of the meeting of the Sub-committee constituted for a detailed study on approval of Centre of Post Graduate Legal Studies for conducting one year LLM Course through affiliated Law Colleges held on 17.12.2016 and resolved to approve the minutes. The Legal Advisor after perusal of prospectus of LLM Entrance Examination conducted by the Commissioner of Entrance Examinations stated that the only change that came about is that the duration of LLM course is curtailed to one year in lieu of two years and in such circumstances it is prudent to follow the same reservation policy as it was followed for the two year LLM course hitherto in existence.

The Sub-committee at its meeting held on 13.11.2017 considered the opinion of the Legal Advisor and the draft proforma submitted by the Dean, Faculty of Law and observed that

- Universities like National Law University, Delhi and West Bengal National University of Judicial Sciences, Kolkata are conducting One year LLM programmes under CPGLS.
- The Sub Committee expressed apprehension whether LLM programmes of two different durations can be offered by the University at the same time.

The Sub Committee recommended the following.

- To obtain the remarks of Board of Studies in Law (PG) regarding the apprehension expressed by the Sub Committee.
- The Sub Committee further recommended to place the matter before the Academic Council with the remarks of Board of Studies in Law (PG).

The Syndicate at its meeting held on 06.02.2018 vide item no.32.34.03 approved the above recommendations and accordingly, the file was forwarded to the concerned Section to place the same before the Board of Studies in Law.

As per the remarks from the Ac.AIII Section, *the meeting of the Board of Studies in Law (PG) discussed UGC guidelines regarding one year L.L.M programme and recommended*

1. *to place the proforma for inspection to recognize CPGLS before the Board of Studies in Law (PG) for scrutiny and recommendation.*
2. *that running of two L.L.M Courses of different duration is not advisable and hence not recommended .*

The next Board of Studies in Law (PG) recommended to approve the draft proforma prepared by the Dean Faculty of Law for inspection to recognise Centre for Post graduate Legal Studies to conduct one year LLM programme in affiliated Law Colleges.

The Faculty of Law at its annual meeting held on 06.03.2019 endorsed the above recommendations of the Board of Studies in Law (Pass) and the Academic Council at its meeting held on 13.03.2019 approved the same.

*It may also be noted that all Masters Programmes are of two year (four semesters) duration. LLM also is of no exception. Only PG Diploma programmes are of one year duration. The suggestion and endeavour to compress two year programmes in to one year is not practical or practicable.*

*Moreover, programmes of different duration cannot go by the same nomenclature. Like, PG Diploma in Management of IIMS, it would appropriate to nomenclature one year LLM as PG Diploma in Law.*

*Conducting same academic programme leading to same degree in two different durations is not even constitutionally valid as this would put a section of students at a disadvantage for fault of their own.*

The Committee considered the request of the Director, The Kerala Law Academy Law College, Thiruvananthapuram dated 19.07.2016 to permit them to start one year LLM as additional course for which an application had already been submitted and the request of the Director, Mar Gregorios College of Law, Nalanchira, Thiruvananthapuram dated 18.07.2016 to permit them to switch over from two year LLM programme to one year LLM programme for which the college has sufficient infrastructure and faculty strength for establishing CPGLS.

**The committee recommended to defer the matter.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.36:** *Government Law College, Barton Hill, Thiruvananthapuram – Request for deletion of the word “Evening” from the certificate of affiliation dated 16.03.2017 and substitute with the word “additional batch on self-financing scheme” – reg.*

**(Ac BII)**

The Principal, Govt. Law College, Thiruvananthapuram vide letter dated 20.09.2019 has requested to re-consider the proposal dated 09.08.2017 and issue a fresh affiliation certificate deleting the word “Evening” from the certificate of affiliation dated 16.03.2017 and substitute with the word

“additional batch on self-financing scheme” as provided in the G.O(Rt.)No.223/2017/H.Edn dated 08.02.2017 which was rejected by the Syndicate held on 06.12.2017 vide item no.31.14.20. The Vice-Chancellor considered the said request and ordered to place the matter before the next Standing Committee of the Syndicate on Affiliation of Colleges.

Following facts may be noted in this regard.

- Government Law College, Barton Hill, Vanchiyoor P.O, Thiruvananthapuram is offering regular LLB (3 year) programme with an intake of 100 students and 3 year Unitary LLB (Evening) (self-financing) programme Purely on academic basis' with an intake of 60 students.
- Three year LLB (Evening) Course was being offered in the Government Law College, Thiruvananthapuram, since the academic year 1974-75, till the academic year 2001-2002. (ie, the last batch admitted was on the academic year 1999-2000)
- As per the resolution No. 68/1999 dated 14.10.1999 of the Bar Council of India, the 3 year LLB (Evening) Course, which was being offered in the Government Law College, Thiruvananthapuram, was stopped from the academic year 2002-2003. (ie, after pass out of 1999-2000 batch).
- The Government vide G.O.(Ms.) No: 298/2014/H.Edn dated 19.06.2014 accorded sanction for starting three year Unitary LLB (Evening) course in the Government Law College, Barton Hill, Thiruvananthapuram with an intake of 60 students for the academic year 2014-15 on self-financing mode. The G.O. insisted that the college authorities should obtain the mandatory affiliation from the concerned University and approval from the Bar Council of India in due course.

Provisional affiliation had been granted to three year Unitary LLB (evening) degree course in Government Law College, Barton Hill, Vanchiyoor P.O, Thiruvananthapuram on Unaided basis with an intake of 60 students based on the strength of the undertaking given by the Government that the course shall be purely academic one and the conversion of the course as professional one will be subject to the approval of the Bar Council of India. The eligibility for enrolment of students and other allied conditions will be subject to the approval of the BCI.

- The Govt. vide G.O(Rt.) No.1235/2015/H.Edn dated 29.05.2015 accorded sanction to enhance the number of seats of the three year LLB Evening Course in Govt. Law College, Thiruvananthapuram from 60 to 100.

The Syndicate at its meeting held 19.11.2016 vide item no. 22.05.08 considered the reports of the final inspection conducted in Government Law College, Barton Hill, Thiruvananthapuram in respect of 2 year LLM (evening) course and permanent enhancement of seats in 3 year Unitary LLB (evening) from 60 to 100 and resolved not to grant affiliation for 2 year LLM (evening) course on self- financing basis and also the permanent enhancement of seats in 3 year Unitary LLB (evening) from 60 to 100 in the College.

The Government vide **G.O. (Rt) No. 223/2017/H.Edn dated 08.02.2017** made the following amendments in the Government orders related to 3 year Unitary LLB course in self financing mode conducted in Government Law College, Barton Hill, Thiruvananthapuram.

*The word "Evening" is deleted in G.O. (MS) No. 298/2014/HEdn dated 29.05.2014 and substitutes with "additional batch" on self financing scheme.*

*A new provision is added in GO (Rt) No. 1235/2015/Hdn dated 29.05.2015 as "The course shall be conducted in two batches with an intake of 50 students each", subject to the following conditions:-*

1. There should be no financial liability to Government.
2. There is no creation of additional post/ and no staff could be recruited on daily wages/ contract basis.
3. The course shall be conducted by utilizing the available infrastructure and facilities.

*The Syndicate at its meeting held on 06.12.2017 vide item no.31.14.20 resolved not to agree to the request of the Principal, Govt. Law College, Thiruvananthapuram to delete the word "Evening" from the affiliation certificate dated 16.03.2017 and issue fresh affiliation certificate and to entrust the Convener, Standing Committee of the Syndicate on Affiliation of Colleges to make a proposal regarding the matter under reference in the G.O dated 08.02.2017.*

Vide letters dated 01.01.2018, the decision of the University had been intimated to the college and the Convener, Standing Committee of the Syndicate on Affiliation of Colleges was requested to forward a Proposal on the matter stated above at the earliest. But the mentioned preparation of the proposal is pending.

In view of the above facts, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the letter dated 20.09.2019 from the Principal, Govt. Law College, Thiruvananthapuram requesting to re-consider the proposal dated 09.08.2017 and issue a fresh affiliation certificate deleting the word "Evening" from the certificate of affiliation dated 16.03.2017 and substitute with the word "additional batch on self-financing scheme" as provided in the G.O(Rt.) No.223/2017/H.Edn dated 08.02.2017, which was rejected earlier by the Syndicate held on 06.12.2017.

**The committee recommended to refer the matter to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to constitute a sub-committee consisting of Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Balachandran, Dr.S.Nazeeb, Adv.A.Ajikumar, Members Syndicate and Dean, Faculty of Law to study the matter in detail and submit a report in the next Standing Committee.

**Item No.06.44.37**      ***Dr. Palpu College of Arts and Science, Pangode, Thiruvananthapuram - discontinuance of B.Sc Physics, B.Sc Mathematics and M Com courses during 2020-21- request – reg.***

**(Ac BII)**

The Managing Trustee, Dr. Palpu Arts and Science College, Pangode, Thiruvananthapuram, requested permission for discontinuance of BSc Physics, BSc Mathematics and M Com course from the year 2020-21 onwards, due to scarcity of students turned up for admission.

The following points may be noted in this regard:

- Provisional affiliation was granted to BSc Physics (30 Students), M Com Finance (15 Students), and BSc Mathematics (30 Students) courses In Dr. Palpu College of Arts and Science, Pangode, during the years 2015-16, 2017-18 and 2018-19 respectively.
- As per Statute 15, Chapter 24, Kerala University first Statutes, 1977,
- *It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.*
- *No course of study shall be abolished in any College without the prior approval of the Syndicate.*

**Regarding admissions made to the programmes during the year 2018-19:**

As per the remarks from the tabulation sections concerned, 18 students were admitted for B Sc Physics programme during the year 2018-19 and there are 7 regular students and 3 supplementary students admitted to 1<sup>st</sup> semester M com Finance programme during the year 2018-19. Further no students were admitted for B.Sc Mathematics programme.

**Regarding admissions made to the programmes during the year 2019-20:**

The KUCC has intimated that as per online records of admissions, no candidates are admitted at Dr. Palpu College of Arts and Science, Pangode for BSc Physics and BSc Mathematics and four candidates are seen admitted online to M Com Finance (one through centralized allotment process and three under management quota) during the year 2019-20.

Hence there is no admitted students for B Sc Mathematics programme in the college and there are students under going classes for B Sc physics and M Com programmes in the college and they will complete their course of study by 2020-21 only.

In view of the above facts, tis placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request from the Managing Trustee, Dr. Palpu College of Arts and Science, Pangode, Puthussery for discontinuance of BSc Physics, BSc Mathematics and M Com



course in the college from the year 2020-21 onwards, for want of sufficient no. of students seeking admissions for the mentioned programmes.

**The committee recommended that the discontinuance of courses be permitted subject to remittance of prescribed fees as per norms.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.38**      ***MGM College of Arts and Science Kaniyapuram – complaint filed by Ms.Shafna.S- reg.***

***(Ac.BII)***

As per the complaint of Ms. Shafna. S that the College Principal is not issuing the T.C and other certificates of the candidate, the Principal and complainant were summoned for a hearing before a subcommittee of the Standing Committee of the Syndicate on Affiliation of Colleges on 19.10.19. However they seem to have settled the matter before the hearing, and hence both parties were not present at the hearing. The complainant has forwarded a letter withdrawing the complaint as the College authorities have agreed to issue her T.C and certificates. The Principal has informed through E-mail that the candidate has settled her fee dues and that her T.C and Original Certificates were issued on 18.10.2019 and hence the matter is solved.

Even though the Principal has informed that the matter is solved, the Committee recommended to summon the Principal for a hearing at the next meeting of the Standing Committee of the Syndicate on Affiliation of Colleges to evaluate the issue of not issuing the T.C and certificates by the Principal which led to lodging of a complaint by a student.

The recommendation of the Sub Committee was approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 for initiating immediate action.

The Committee heard the Principal, MGM College of Arts and Science, Kaniyapuram on the matter.

**The committee recommended the matter be treated as closed.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.39**      ***PTM College of Education, Maruthoorkonam – complaint submitted by Ms. Nithu Janardhanan and others alleging that the college is withholding their certificates – reg.***

***(Ac BI)***

As per the complaint submitted by Ms. Nithu Janardhanan, Ms. Anjaly Joseph, Ms. Nima David and Ms.Reshma alleging that the college management is urging them to pay an additional amount of Rs. 10,000/- as hostel fee failing which their T.C and other certificates will not be issued the students of PTM College of Education were summoned for a hearing before a Sub Committee of the Standing Committee of the Syndicate on Affiliation of Colleges on 19.10.19. Out of the 4 students, only 2 were present at the hearing. They stated that they had paid the total amount of hostel fees as calculated by the management for the days they occupied the room as was the system prevalent in the hostel. But later College management was pressurizing them to pay an additional amount of Rs. 10,000/- saying that there was a hike in fees and refused to issue their T.C and other certificates. The Principal had authorized Sri. S.G. Riches Fernandez, the auditor of the Institution to be present at the hearing. The representative of the Principal was heard, but the Committee was not satisfied.

Considering the explanation and documentary evidence submitted by the students, the Committee viewed that the withholding of T.C and other Certificates because of dues in hostel fees, if any, is against the rules and recommended to direct the Principal to issue the T.C and other certificates of the two candidates present immediately and that of the other 2 candidates as and when they approach the Principal. The Committee is also recommended to direct the Principal to be present for a hearing at the next meeting of the Standing Committee of the Syndicate on Affiliation of Colleges.

The recommendation of the Sub Committee was approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 for initiating immediate action.

The Committee heard the Principal, PTM College of Education, Maruthoorakonam on the matter.

**The committee recommended to issue a notice to the college to provide Transfer Certificates to the concerned students within 15 days and to report.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.40**      ***UG Admission 2019 – Complaint received from Amal S Suresh (383416) – Denial of admission at Govt. College, Nedumangad – reg.***

***(Ac H)***

A complaint has been received from Amal S Suresh (383416) regarding denial of admission for BA Malayalam course at Govt. College, Nedumangad. In the complaint, it has been stated that he joined Govt. College, Nedumangad for B. Sc. Physics and Computer Application course during the academic year 2017-18. But due to health issues, he discontinued the course in 2018. Now, he got admission for BA Malayalam in the 1<sup>st</sup> allotment during 2019 admission. But the Principal, Govt. College, Nedumangad denied admission citing the reason that he had not produced TC and course cancellation certificate of the previous course. When he approached the college for obtaining recommendation of the Principal in course cancellation application form, they refused to forward the same and filed a complaint against him in the Nedumangad police station. It has been requested that necessary direction may be given and he may be granted admission at Govt. College, Nedumangad for BA Malayalam course.

The remark of the Principal was sought on the matter. The Principal has stated that Amal S Suresh was a student of the college in B. Sc. Physics and Computer Application course during the academic year 2017-18. But due to insufficient attendance, he was removed from the roll of the college. It has been stated that the candidate is mentally unwell and had created many problems inside the college. Due to his harassment, father of a girl student lodged a complaint against him and later she changed the college through college transfer. Several complaints have been received against him from the students and from student organizations in the college. It is only after receiving such complaints against Amal S Suresh, that the college had filed complaint against him in the police station.

Moreover, the candidate had not been issued TC from the college when he discontinued his studies earlier, as he had fee dues. Hence the Principal could not forward his application for course cancellation. Since he didn't have TC and course cancellation certificate, Amal S Suresh was not granted admission for BA Malayalam course during the academic year 2019-20.

The Vice- Chancellor has ordered to place the complaint received from Amal S Suresh and the remarks of the Principal, Govt. College, Nedumangad on the matter, before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Committee considered the complaint received from Amal S Suresh regarding denial of admission and the remarks of the Principal, Govt. College, Nedumangad

**The committee recommended to hear the complainant and Principal of the college.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**FURTHER RESOLVED** to authorize the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Dr.K.B.Manoj, Prof.K.Lalitha, Sri.Mohammed Yaseen, Members Syndicate to conduct a hearing of the Principal, Govt. College, Nedumangad and the complainant.

**Item No.06.44.41** *Govt. Sanskrit College, Thiruvananthapuram – belated application issued for M.Phil Sanskrit Course for the academic year 2019-20- Notification issued by the Hon’ble Chancellor Consideration of - reg.*

**(Ac B II)**

The State Govt. vide G.O. (Ms) No.335/2019/H.Edn.Dept. Dated 09/10/2019 accorded sanction for starting new M Phil Sanskrit course in Govt. Sanskrit College Thiruvananthapuram for the academic year 2019-20.

As the Govt. Sanskrit College Thiruvananthapuram had not submitted application for affiliation of new M Phil Sanskrit course during 2019-20 within the statutorily prescribed time limit, the Principal requested for issuing application for affiliation for new M Phil course sanctioned by the Govt. during 2019-20.

The Vice Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act 1974 considered the Govt.Order dated 09/10/2019 and decided to issue belated application form for affiliation of new M Phil course (Sanskrit) for the year 2019-20, to the Principal, Government Sanskrit College, Thiruvananthapuram. Accordingly the application was issued and the same was reported to the Syndicate held on 30.10.2019.

The belated application for affiliation for starting new course was issued to the Principal, Govt. Sanskrit College, Thiruvananthapuram and the Director of Collegiate Education, has submitted the duly filled application for affiliation of M Phil Sanskrit Course course on 30/10/2019.

Now the Hon’ble Chancellor vide Notification no.GS6- 3402/2019 dated 11/11/2019 extended the period, within which the Syndicate shall consider the application for affiliation of above said course in the Govt. Sanskrit College ,Thiruvananthapuram during the academic year 2019-20, upto 30th November 2019.

The Committee considered the application for affiliation of M Phil Sanskrit programme during 2019-20 in Govt. Sanskrit College Thiruvananthapuram, in view of the notification received from the Office of the Hon’ble Chancellor.

**The committee recommended to constitute an inspection commission comprising of Adv. Muralidharan Pillai G, Dr.S.Nazeeb and Dr. UnniKrishnan Nair.B, Members Syndicate, along with Subject Expert to visit the Govt Sanskrit College. Thiruvananthapuram at 10.00 am on 19.11.2019, in the context of the notification by the H.E The Chancellor to consider the application for affiliation of M Phil programme in Sanskrit.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be noted.

**FURTHER RESOLVED** to accept the inspection report and grant sanction for starting new M.Phil Sanskrit course in Govt. Sanskrit College Thiruvananthapuram for the academic year 2019-20

**Item No.06.44.42** *Pending inspections in the affiliated colleges – reg.*

**(Ac.BII)**

Inspections decided by the Syndicate in SNGM Arts and Science College, Thuravoor, Alappuzha and in the Law Colleges affiliated to the University of Kerala as required by the Bar Council of India as detailed below is yet to be conducted.

- SNGM Arts and Science College, Thuravoor, Alappuzha : The Syndicate at its meeting held on 30.04.2019, item nos.08.75.07 and 08.75.01 considered the requests of the educational agency of the college for suspension of the B.Sc Computer Science and B.Com Tourism and Travel Management under 2(a) Courses during 2019-20 and for discontinuance of the B.A Communicative English course in SNGM Arts and Science College, Thuravoor, Alappuzha from 2019-20, for want of students for the programme and resolved to conduct an inspection in the college by a team comprising Dr.K.Shaji, Dr.K.B.Manoj and Adv.K.H.Babujan, Members, Syndicate in connection with the requests mentioned. Since the term of Dr.K.Shaji as Member Syndicate had expired the Vice-Chancellor ordered that the inspection in the college may be conducted by Dr.K.B.Manoj and Adv.K.H.Babujan, Members, Syndicate.

Vide letter dated 07.09.2019, the matter regarding the conduct of inspection was intimated to the team constituted for the said inspection. As the inspection is pending, decision on the request of the Educational agency for closure/suspension of courses in the college during 2019-20 is yet to be taken.

- **Law Colleges :** The Syndicate at its meeting held on 08.08.2019 considered the E-mail from the BCI directing the University to conduct surprise inspections in all affiliated Law Colleges and to furnish report as specified by the Bar Council of India within one month and resolved to constitute an inspection team comprising Dr.K.B.Manoj, Adv.K.H.Babujan and Adv.Ajikumar, Members Syndicate alongwith HOD, Department of Law as Subject Expert to conduct surprise inspections urgently in the six Law colleges affiliated to the University of Kerala. Vide letters dated 05.08.2019 and 17.10.2019, the resolution was intimated to the inspection commission. But the inspections are still pending in the following six Law colleges affiliated to the University of Kerala.

- |  |                  |
|--|------------------|
| 1. Govt. Law College, Thiruvananthapuram.                  | (Government)     |
| 2. The Kerala Law Academy Law College, Thiruvananthapuram. | (Private)        |
| 3. NSS Law College, Kottiyam.                              | (Self-financing) |
| 4. Sree Narayana Institute of Legal Studies, Kollam.       | (Self-financing) |
| 5. Mar Gregorios College of Law, Thiruvananthapuram.       | (Self-financing) |
| 6. CSI Institute of Legal Studies, Cheruvarakonam.         | (Self-financing) |

**It may be noted that University granted** provisional affiliation to Guru Nithyachaithanya Yathi College of Law and Research Centre, Kareelakulangara during the academic year 2018-19 for the conduct of BA LLB Degree course, subject to the approval of Bar Council of India. The BCI granted approval for the new college during the academic year 2019-20. Hence, Guru Nithyachaithanya Yathi College of Law and Research Centre, Kareelakulangara may also be included in the list of Law College in which inspection is to be conducted.

The Committee considered the matter regarding the pending inspections in various affiliated colleges.

**The committee recommended the following;**

1. **to re-constitute the inspection team with Adv. Muralidharan Pillai.G, Dr.K.B.Manoj, Adv.K.H.Babujan and Adv.A.Ajikumar, Members, Syndicate to conduct inspection in SNGM Arts and Science College, Thuravoor Alappuzha regarding suspension/ closure of courses in the college.**
2. **to re-constitute the inspection team with Adv. Muralidharan Pillai.G, Dr.K.B.Manoj, Adv.K.H.Babujan and Adv.A.Ajikumar, Members, Syndicate to conduct the Surprise inspection as required by the Bar Council of India in the Law Colleges, along with subject Expert.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.43**      *Application for affiliation of new Unaided Arts & Science college – proposed “Millath College of Arts and Science, Sooranad, Kollam during 2020-21” - submitted by the Chairman, Millath Educational Trust, Reg.No.103/2001, Santhi Nagar137, Vadakkevila, Kollam -Remarks of the Estate Officer- Consideration of– reg.*

**(Ac BII)**

The Educational Agency, Millath Educational Trust , Reg.No.103/2001, Santhi Nagar137, Vadakkevila, Kollam has submitted an application for affiliation of a new Un Aided Arts & Science College viz. Millath College of Arts and Science, Sooranad, Kollam during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college. It may be noted that the educational Agency had submitted application for affilaiton of the same proposal during the year 2019-20 also which was rejected by the Syndicate held on 31.10.2019.

As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.

As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College.

**Following may be noted in this context:**

**Regarding application for affiliation of the proposed Millath College of Arts and Science, Sooranad, Kollam submitted for the year 2019-20.**

The Educational Agency had submitted application for affiliation of new college for the year 2019-20 also. Based on the direction of the Hon'ble High Court as per the order dated 15.10.2019 in CoC(C) No.1653/2019 in W.A.No.1798/2019 filed by the Educational agency, inspection was conducted in the college. The Syndicate held on 30.10.2019 considered the reports of the inspection conducted in the proposed college and observed that as per the inspection report there is no sufficient land for starting a new college as per norms. Hence resolved to reject the application for affiliation of proposed Millath College of Arts and Science for the year 2019-20. “It may be noted that the inspection team has pointed out that *an extent of 91.27 Ares(2 Acres 26 cents ) of the land set apart for the college is seen wet land. Further an extent of 4 Acre 86 cents is made available for the proposed college.*”

It may also be noted that the contempt case has been closed by the Hon'ble court vide Judgment dated 31.10.2019 directing the University to intimate the decision to the Educational Agency within a period of one week. Decision has been communicated to the Educational Agency vide letter dated 04.11.2019.

**Regarding the additional documents and request submitted**

After conduct of the inspection in the proposed Millath College of Arts and Science for the year 2019-20, the Educational Agency vide letter dated 1.11.2019 submitted certain documents such as Possession Certificate, Location Map, NCTE regulation etc.

Again vide another letter dated 01.11.2019 the Educational Agency has requested to release the excess 5.2 acres of land (land required for Arts and Science College) from the 5.64 acres of land set apart for the Millath college of Teacher Education, in view of the fact that, as per the revised NCTE requirements 2500 sq m of land (ie. 62 cents of land and 1500 sqm building) is required for Training college.

It may be noted that, the Syndicate at its meeting held on 27.04.2013 vide Item no. 19.41 sub item no. 01 resolved that:

- In case of Colleges other than that belonging to the category of Arts and Science, the land requirements for the establishment of Colleges shall be decided by the Syndicate from time to time. However, when the land requirement is otherwise provided by Central Bodies constituted under a Central legislation the same shall prevail over the prescription by the University. These stipulations shall have effect from the academic year 2014-15.
- The said stipulations shall be applicable only to new institutions seeking affiliation and the existing Colleges shall continue to retain and utilize the present land area earmarked for the College for educational purposes only.

The Educational Agency, while submitting application for affiliation of the proposed Millath College of Arts and Science for the year 2016-17, had requested permission for utilising excess land area (excluding the land required for Training college as per NCTE norms) from the land set apart for the existing Millath College of Teacher Education and the Syndicate held on 20.06.2016 vide item No. 18.31 resolved to agree to the request and the application was processed accordingly. The Inspection commission that conducted Local enquiry in the college has not made favourable recommendation. Hence the application submitted by the Educational Agency for the year 2016-17 was rejected by the Syndicate.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

Hence in view of the above facts, the application for affiliation of the proposed “Millath College of Arts and Science, Sooranad, Kollam” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the application for affiliation of the proposed “Millath College of Arts and Science, Sooranad, Kollam” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer

**The committee recommended to reject the application for affiliation for the year 2020-21 in the context of the recent inspection of college by a team comprising of Members Syndicate assisted by Estate Officer, conducted in deference to Verdict of the Hon'ble High Court of Kerala.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

*Item No.06.44.44 Application for affiliation of new Unaided Arts & Science college - Proposed “Bishop Samuel Amritham CSI Arts and Science College, Parassala “during 2020-21 - submitted by the Manager, Society for Higher Education, South Kerala Diocese (SIUC) CSI, LMS Compound, Trivandrum – Remarks of the Estate Officer– Consideration of- reg.*

**(Ac BII)**

The Educational Agency, Society for Higher Education , South Kerala Diocese (SIUC) CSI, LMS Compound, Trivandrum has submitted an application for affiliation of a new Un Aided Arts & Science College viz. Bishop Samuel Amritham CSI Arts and Science College, Parassala during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019. The Educational Agency has submitted the copies of the land documents along with other supporting documents as specified in the statutes for the establishment of the new college.

*As per Statute 6, Chapter 24, Kerala University First Statutes 1977, “Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started”.*

*As per Statute 7, Chapter 24, Kerala University First Statutes 1977, The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

It may be noted that, 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College.

The Estate Officer has verified the land documents and initial verification report in respect of the proposed college incorporating the land verification report of the Estate officer has also been prepared (appended).

The Committee considered the application for affiliation of the Proposed “ Bishop Samuel Amritham CSI Arts and Science College, Parassala “ submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer.

**The committee recommended to issue defect memo to the Educational Agency of proposed “Bishop Samuel Amritham CSI Arts and Science College, Parassala“ to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.45 Inter Collegiate Transfer to IV semester (FDP under CBCSS) – Request received from Ms. Rose Maria - reg.**

**(Ac AIII)**

Request for inter College transfer to IV semester, (FDP under CBCSS) has been received from Ms. Rose Maria, a sports student in wrestling under Operation Olympia Scheme. studying in III semester of BA History, University College, Thiruvananthapuram to Govt. College Attingal, since the Hostel for sports person under operation Olympia in Thiruvananthapuram has been shifted to Attingal during this academic year. she has requested to transfer her from University College, Tvm to Govt. College Attingal by way of inter college transfer to pursue her studies in III semester BA History degree course along with the training. The Secretary, Kerala Sports Council has forwarded a letter stating that Ms. Rose Maria, Wrestler, was admitted initially in Thiruvananthapuram central under operation Olympia scheme and thereafter Training for wrestlers had to be shifted from Thiruvananthapuram to Sree Padam Stadium, Attingal as part of advanced training and hence recommended that the candidate may be given transfer to IV Semester, BA History degree course from University College, Tvm to Govt. College Attingal.

The HoD, Dept. of History, Govt. College Attingal has recommended that a seat remained vacant as a student was issued TC on 20.06.2019. She has not submitted application for inter college transfer duly recommended by the respective Principals.

As per the norms of the Inter Collegiate Transfer for UG courses, Section 'A' (U.O No. Ac.D/1/2011 dated 09/06/2011)

- Transfer shall normally be permitted to third and fifth semesters only
- Transfer shall be effected within 30 days from the commencement of the semester concerned.
- Transfer of student shall be made purely on the basis of the vacancies reported from the Colleges.

As per the Academic Calendar for UG Programme FDP under CBCSS (2018 admissions) the commencement of classes for IV Semester is on 14<sup>th</sup> November, 2019.

The Vice- Chancellor has issued Orders to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration as a special case.

**The Committee considered the request of Ms. Rose Maria, III semester student of BA History, FDP under CBCSS) degree course, University College, Thiruvananthapuram, for transfer to IV semester, BA History degree course to Govt. College Attingal, in the vacant seat during 2019-20**

**The committee recommended to refer the matter to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** to reject the proposal.

**Item No.06.44.46 കാട്ടാക്കട ക്രിസ്ത്യൻ കോളേജ്, അദ്ധ്യാപകർ ആത്മഹത്യ ചെയ്യുന്നതിൽ നിന്നും സംരക്ഷിക്കുന്നതിനായി ബന്ധപ്പെട്ട് ശ്രീ. അനിൽ സമർപ്പിച്ച പരാതി - സംബന്ധിച്ച്.**

**(Ac B I)**

കാട്ടാക്കട ക്രിസ്ത്യൻ കോളേജിലെ ശ്രീ. അനിൽ വൈസ് ചാൻസിലർക്ക് പരാതി സമർപ്പിച്ചിരുന്നു. ടി കോളേജിലെ ഹിസ്റ്ററി ഡിപ്പാർട്ട്മെന്റിലെ അദ്ധ്യാപകനായ ഡോ. രാജേഷ് ടി കോളേജിലെ ലിൻസ എന്ന കുട്ടിയുമായുള്ള പ്രേമം കാരണം 2018-19 അദ്ധ്യായന വർഷത്തിൽ 12 കുട്ടികളുടെ പ്രേമ അഭ്യർത്ഥന അവഗണിച്ചതിനാൽ റോൾ ഔട്ട് ആക്കുകയും കുട്ടികളുടെ രക്ഷകർത്താക്കളെ വിളിച്ച് ഭീഷണിപ്പെടുത്തിയെന്നും മുൻപുള്ള വർഷങ്ങളിൽ കുട്ടികളെ അടിച്ചിരുന്നതായും പ്രിൻസിപ്പാളുടെ സഹായത്തോടെ കുട്ടികളുടെ പേരിൽ കേസ് ഉൾക്കൊള്ളിച്ചതായും ആയതിനാൽ കാട്ടാക്കട കോടതിയിൽ വിചാരണയ്ക്ക് ഡോ. രാജേഷ് ചെന്നിരുന്നതായും അതേദിവസം കോളേജ് രജിസ്റ്ററിൽ പ്രിൻസിപ്പാളുടെ ഒത്താശയോടെ ഒപ്പിട്ടതായും പരാതിയിൽ ബോധിപ്പിച്ചിരിക്കുന്നു.

മേൽപ്പറഞ്ഞ ലിൻസ എന്ന കുട്ടിയ്ക്ക് ഓരോ അദ്ധ്യാപകനെയും ഭീഷണിപ്പെടുത്തി അവരിൽ നിന്ന് പണം പിരിച്ച് കൊടുത്തതായും പണം കുറച്ചു കൊടുത്തവരെ വാട്സാപ്പിൽ കൂടി അപമാനപ്പെടുത്തുകയും അദ്ധ്യാപകരെ ആത്മഹത്യ ചെയ്യുന്നതിലേക്ക് നയിച്ചതായും പദവി നഷ്ടപ്പെടാതിരിക്കാൻ പ്രിൻസിപ്പാൾ എല്ലാവിധത്തിലുമുള്ള സഹായം ചെയ്തതായും പരാതിയിൽ ആരോപിച്ചിരിക്കുന്നു. പിരിച്ചെടുത്ത പണം തിരികെകിട്ടണമെന്നും സൗജന്യമായി ഹാജർ കൊടുത്തുവെന്ന കള്ളം പറഞ്ഞു വഴക്കുണ്ടാക്കുകയും ടി അദ്ധ്യാപകനെ ഭയമാണെന്നു സഹജീവനക്കാരോട് പറഞ്ഞിരുന്നതായും ഇതാണ് ആത്മഹത്യയ്ക്കു കാരണമായതെന്നും മറ്റ് അദ്ധ്യാപകർ പരാതിയിൽ പറഞ്ഞിരിക്കുന്നു. ഈ അവസ്ഥ തുടരുകയാണെങ്കിൽ മറ്റുള്ള അദ്ധ്യാപകരും ആത്മഹത്യ ചെയ്യേണ്ട സാഹചര്യം വരുമെന്ന് ആരോപിച്ചിരിക്കുന്നു.

പ്രസ്തുത പരാതിയിൽ പ്രിൻസിപ്പാളിനോട് മറുപടി ആരാഞ്ഞിരുന്നു. അതിന്മേൽ പ്രിൻസിപ്പാൾ,

ബഹുമാനപ്പെട്ട രജിസ്ട്രാർക്ക് സമർപ്പിച്ച മറുപടിയിൽ പ്രസ്ഥാപിക്കുന്ന കാര്യങ്ങൾ താഴെപ്പറയുന്നു.

2019 അദ്ധ്യയന വർഷത്തിൽ ബി.എ. ഹിസ്റ്ററി യൂണിവേഴ്സിറ്റി പരീക്ഷയിൽ ഏറ്റവും ഉയർന്ന മാർക്ക് കരസ്ഥമാക്കിയ ലിൻസ.എൽ എന്ന വിദ്യാർത്ഥിനി കൂട്ടിയുൾപ്പെടുന്ന അഞ്ചംഗ കൂട്ടംബം ചോർന്നോലിക്കുന്ന കൂരയിൽ വസിക്കുന്ന വിവരം ദക്ഷിണ കേരള മഹായിടവക ഭാരവാഹികൾ വാട്സാപ്പ് വഴി പുറം ലോകത്തെ അറിയിച്ചതുവഴി ടിയാനെ സാമ്പത്തികമായി സഹായിക്കാൻ 05.08.2019 ൽ കൂടിയ കോളേജ് കൗൺസിൽ തീരുമാനിച്ചുവെന്നും അതനുസരിച്ച് 16.08.2019 ന് പ്രിൻസിപ്പാളുടെ അനുവാദത്തോടെ നോട്ടീസ് കൊടുക്കുകയും 52 ജീവനക്കാർ ധനസഹായം നൽകിയതായും ഇതിനുവേണ്ടി ഹിസ്റ്ററി വിഭാഗം മേധാവിയായ ഡോ. രാജേഷ്.റ്റി യെ ചുമതലപ്പെടുത്തിയതായും പിരിഞ്ഞുകിട്ടിയ 75,200/- രൂപ ഡോ. രാജേഷ്.റ്റി, റവ. ഡോ. ടി.ബി. പ്രേംജിത്കുമാർ, ഡോ. ശാലിനി.എസ്.വി., ഡോ. സ്മിതയാനിയേൽ എന്നിവർ ചേർന്നു വിദ്യാർത്ഥിനിയുടെ ഭവനത്തിൽ നേരിട്ട് എത്തിച്ചതായും പറയുന്നു. സാമ്പത്തികമായി പിന്നാക്ക അവസ്ഥയിൽ നിന്നു ഉയർന്നു വന്ന ലിൻസ.എൽ എന്ന വിദ്യാർത്ഥിനിയുൾപ്പെടെ ഉയർന്ന മാർക്ക് നേടിയ വിദ്യാർത്ഥിനിയോട് അദ്ധ്യാപകർക്ക് വാത്സല്യവും ബഹുമാനവുമാണ് എന്ന് ബോധിപ്പിച്ചിരിക്കുന്നു.

കൂട്ടികളെ റോൾ ഔട്ട് ആക്കുന്നതിൽ വകുപ്പ് മേധാവിയ്ക്ക് പങ്കില്ലെന്നും ക്ലാസ്സ് ട്യൂട്ടർ എടുക്കുന്ന ഹാജർ, മേധാവി പരിശോധിച്ച് പ്രിൻസിപ്പാൾ മുഖേന യൂണിവേഴ്സിറ്റിയിൽ അയയ്ക്കുകയാണെന്നും ഹാജർ കുറവായാൽ റോൾ ഔട്ട് ആകുകയും ചെയ്യുന്നതായും പറയുന്നു.

2014 ൽ പ്രിൻസിപ്പാൾ ഫയൽ ചെയ്ത ഒരു കേസിൽ നിന്നും ശ്രീ. ലിജിൻ പി.ആർ എന്ന വിദ്യാർത്ഥിയെ മോചിപ്പിക്കുന്നതിനായി ഡോ.രാജേഷ്.റ്റി.യ്ക്ക് കാട്ടാക്കട കോടതിയിൽ പോകേണ്ടി വന്നതിനാൽ അർദ്രവസം കാഷ്ചൽ ലീവ് ആയിരുന്നു.

മേൽപ്പറഞ്ഞ പരാതിക്കാരനായ ശ്രീ. അനിൽ എന്നൊരു ജീവനക്കാരൻ കോളേജിൽ ഇല്ലായെന്നും ടിയാന്റെ പക്കൽ നിന്നും ധനസഹായം ഒന്നും നൽകിയിട്ടില്ലെന്നും ആയതിനാൽ പരാതിയിൽ ആവശ്യപ്പെട്ടതുപോലെ രൂപ തിരിച്ചു നൽകാൻ കഴിയില്ലെന്നും ടിയാന്റെ ഐഡന്റിറ്റി വെളിപ്പെടുത്തിയാൽ ധനസഹായം തന്നിട്ടുള്ള പക്ഷം കോളേജ് ഫണ്ടിൽ നിന്നും പണം തിരിച്ചുനൽകാൻ തയ്യാറാണെന്നും ഡോ.രാജേഷ്.റ്റി യും സഹ അദ്ധ്യാപകരും നല്ല സൗഹൃദത്തിലാണെന്നും പറഞ്ഞിരിക്കുന്നു.

മേൽപ്പറഞ്ഞ സാഹചര്യങ്ങളുടെ അടിസ്ഥാനത്തിൽ പരാതിയിലെ ആരോപണങ്ങൾ എല്ലാം അടിസ്ഥാനരഹിതമാണെന്നും പരാതി തള്ളിക്കളയണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു.

ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻപ്രകാരം ശ്രീ. അനിൽ സമർപ്പിച്ച പരാതിയും അതിന്മേലുള്ള കോളേജ് പ്രിൻസിപ്പാളിന്റെ വിശദീകരണവും കോളേജ് അഫിലിയേഷനു വേണ്ടിയുള്ള സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും ഉചിതമായ നടപടികൾക്കുമായി സമർപ്പിക്കുന്നു.

The committee considered the above matter.

**The committee recommended that the explanation offered by the Principal on the anonymous complaint may be accepted and to treat the matter as closed.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**Item No.06.44.47      *Complaint from Smt. Ameena Saju- BA Journalism student – SDV College of Arts & Applied Sciences, Sanathanapuram, Alappuzha –reg.***

A complaint has been received from Smt. Ameena Saju, V Semester student of BA Journalism of SDV College of Arts & Sciences, Alappuzha. Smt. Ameena Saju has informed the following matter. As per instruction of the teachers and the Principal of the College, as part of the course, the complainant along with co-students Ms. Aneesha.B, Ms. Priyanka, Ms. Nicey and Mr. Adarsh planned to go to Kerala Kalamandalam at Cheruthuruthi, Trissur for shooting of a documentary on 04/11/2019. The Principal had entrusted the male student, Sri. Adarsh who accompanied them to get the permission from Kalamandalam for depicting the documentary and other matters including overnight stay of the girl students. For this all of them had pooled an amount of Rs. 2000/- each and given it to Adarsh to make the arrangements. However when they reached Trissur late night on 04/11/2019 by car they came to know that no arrangements were made for their stay. Finally after a lot of argument, the complainant along with her friends located a room at 12 o' clock at night and stayed there.

The next day on 05/11/2019 morning when they went to Kalamandalam it was seen that Adarsh had not got permission or made any arrangements at the institution. Following this Adarsh had used rude and abusive language against the complainant in the presence of the College authorities and had attacked her physically. Finally unable to tolerate his violence and insults the complainant along with her friends continued the journey back to the College by train. The next day the students approached the Principal and Journalism Dept faculty to enumerate the incidents of the previous days. But they were not willing to listen to the students, instead they were mocking the students and said that they had no responsibility for what happened outside the College. When the complainant did not get justice at the college she approached the Alappuzha south Police Station and an FIR was filed



against Adarsh. The father and husband of the complainant who approached the College authorities were humiliated. Her request to exclude her from the documentary group was not complied with and she was threatened to continue with the work, failing which she would not be permitted to attend the Viva voce.

The complainant is now apprehensive about the attitude of the Principal and Faculty (Ms. Meera G Nair, Ms. Shyma) which might affect her internal assessment marks and projects. She has requested the University authorities to interfere in the matter and (1) make it possible to continue her studies with out any difficulty (2) to give a suitable punishment to Mr. Adarsh who harassed her mentally and physically and (3) to take an appropriate stand on the attitude of the Principal and teachers who supported Adarsh.

The Committee considered the matter

**The committee recommended to hear all concerned including the Principal, the teachers and the students involved.**

**Further recommended that in view of the exigency, the Vice Chancellor may approve the recommendations in item Nos 30 and 41 subject to reporting to the Syndicate.**

The meeting came to an end at 3:00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.11.2019, be approved.

**FURTHER RESOLVED** to constitute a sub-committee consisting of Convenor, Standing Committee of the Syndicate on Affiliation, Adv.K.H.Babujan, Adv.A.Ajikumar, Prof.K.Lalitha, Members Syndicate to visit the college and conduct the hearing all concerned including the Principal, the teachers and the students involved.

***Item No.06.45 Conduct of Special Examination of B.A. (CBCS) Fourth Semester paper – HN 1411.1 –Reporting of- Reg.***

***(CBCS BA IV)***

The Principal, St. Michael's College, Cherthala has requested to conduct special examination of B.A. (CBCS) Fourth Semester paper – HN 1411.1 – Hindi Drama, Translation and Correspondence for Smt. Aswathi, C., B.A. Economics candidate, 2017-2020 batch, Candidate Code: 150/17136005, who represented India for the IV IPF World University Powerlifting Championship held at Tartu, Estonia. The championship took place during the period from 21.07.2019 to 27.07.2019. The candidate could not attend the examination of this paper since the examination of HN 1411.1 was held on 26.07.2019. The Director, Department of Physical Education has also requested to conduct special examination for the candidate for the aforementioned paper.

In consideration of these requests the Vice Chancellor has ordered to conduct special examination for the candidate, subject to reporting to the Syndicate. As per the orders of the Hon'ble Vice Chancellor necessary action is being taken to conduct special examination of B.A. Fourth Semester paper HN 1411.1 – Hindi, Drama, Translation and Correspondence for Smt. Aswathi, C. Candidate Code: 150/17136005.

The decision taken by the Vice Chancellor to conduct special examination is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.06.46 Minutes of the Meeting of the Digitization Committee on the Project "Digitization and Archiving of University Records" held on 24.10.2019 - Reporting of - Reg.***

***(Pl.A1)***

A Meeting of the Digitization Committee on the Project "Digitization and Archiving of University Records" was held on 24.10.2019 at 12.00 noon, in the Pro-Vice-Chancellors' Chamber.

The Minutes of the aforementioned meeting (enclosed herewith) was approved by the Vice-Chancellor, subject to reporting to the Syndicate, due to exigency.

Hence, the action taken by the Vice-Chancellor in having approved the minutes, is reported to the Syndicate.

**Minutes of the Meeting of the Digitization Committee**

Date : 24.10.2019.  
Time : 12.00 noon to 1.00 pm.  
Venue : Pro – Vice – Chancellor’s Chamber.

**Members of the meeting**

1. The Pro-Vice Chancellor, Chairman.	Sd/-
2. Adv. K. H Babujan, Member, Syndicate.	absent
3. Adv. A Ajikumar, Member, Syndicate.	absent
4. The Registrar.	
5. The Finance Officer.	Sd/-
6. The Director, Planning & Development.	Sd/-
7. Dr. Achuthsankar S Nair, Head (i/c), Department of Computational Biology and Bioinformatics.	absent
8. Director (i/c), Computer Centre.	Sd/-
9. The Technical Officer, Computer Centre.	
10. The Instrumentational Engineer, CLIF.	absent
11. Sri. N Sunil, Assistant Registrar.	Sd/-
12. Nodal Officer, Digitization Project.	Sd/-
13. Julie. T. S, Assistant, Digitization Project.	Sd/-
14. Najeemudeen A, Assistant, Digitization Project.	Sd/-
15. Gopika, Section Officer, Digitization Project.	Sd/-

The Government vide G.O. (Rt) No. 1223/2010/H. Edn. dated 24/06/2010 had issued Administrative Sanction for Implementation of the first phase of the project for 'Digitization and Electronic Archiving of University records' at an estimated amount of Rs. 3,00,00,000/- (Rupees Three crore only). subsequently, as per the G.O. (Rt) No. 1771/2011/H. Edn. Dated 08/11/2011, Administrative Sanction had also been issued by the Government for implementation of the second phase of the project at an estimated amount of Rs. 2,93,00,000/- (Rupees Two crore ninety three lakh only).

Administrative Sanction was issued for entrusting the **Pilot Project** covering digitization of **10,000 numbers** of documents pertaining to the tabulation registers of the Pre-Degree examinations from the year 1982-89, with **M/s BAeHAL Software Limited, Bangalore**, at an estimated cost of **Rs.10,00,000/- (Rupees Ten lakh only) plus applicable taxes**, as per the U. O. No. P1.A1/Ad. BIV(CP)/Digitization/2012 dated 25/09/2013.

After successful completion of the Pilot Project, the payment to the tune of Rs. 11,03,000/- (Rupees Eleven lakh three thousand only,) was then released to the firm, vide U. O. No. P1.A1/Ad.BIV(CP)/ Digitization/2012 dated 13/12/2013, on the basis of the report dated 29/10/13 furnished by the Director, Computer Centre stating successful completion of the digitization of 10,000 pages of documents.

As per the **U.O.No.P1.A1/Ad.BIV(CP)/Digitization/2012 dated 24/01/2014** the **Main project** of the Digitization and Archival of the University Records was entrusted with **M/s BAeHAL Software Ltd., Bangalore and the Memorandum of Understanding was executed on 31/12/2013**. The firm had agreed to **complete the project within 27 calendar months** from the date of signing the MOU. The Digitization Committee held on 16/06/2014 recommended to extend the tenure of the project by another **six months** (total 33 Months). The **MOU** executed with 'M/s BAeHAL Software Ltd.', in connection with the project expired on **30/09/2016** and the Digitization Committee at its meeting held on 15/11/2016 recommended to extend the tenure of the MOU till 31/03/2017 so that the University completes all the backlog with respect to the verification of the already digitized data and the firm completes all rescanning work of records with scanning errors, if any, before 31/03/2017.

The firm had supplied the **Omni Docs Enterprise Service Pack Version 7.0 Software** along with the invoice dated 27/02/2014 to the tune of **Rs. 54,59,848/- (Rupees Fifty four lakh fifty nine thousand eight hundred and forty eight only)**, claiming payment towards the cost of conducting system study, designing, developing and implementing a PDF/A Document Management System, in

accordance with the Financial Bid approved by the University and accordingly an amount of **Rs. 36,39,899/- (Rupees Thirty six lakh thirty nine thousand eight hundred and ninety nine only)** was released to the firm, in four installments, based on the percentage of actual digitization work completed, towards payment for the **development and supply of the Software product**. It may be noted that as the **Source Code of the Software product has not been handed over to the University till now**, full payment for the product has not been effected.

The firm has so far claimed that they have **completed the Digitization and uploading of approximately 6.5 Lakh Sheets of various sizes (A1, A2, A3, A4)** of examination registers from different examination wings. They have also claimed payment to the tune of **Rs. 34.68 Lakh** due to them towards the Digitization work completed till now.

It may be noted that though the firm has claimed 34.68 Lakh payment against the Digitization work completed so far, **they have furnished detailed invoices** (along with detailed statement of pages digitized) for a total amount of **Rs. 22,08,720/-** only, as detailed below:

Sl. No.	Invoice	Amount (In Rs.)
1	Work completed during the month of June 2014 - dated 31/08/2014	6,21,671
2	Work completed during the month of July 2014 - dated 31/08/2014	5,09,206
3	Work completed during the month of August 2014 - dated 30/11/2014	2,25,313
4	Work completed during the month of September 2014 - dated 30/11/2014	2,40,237
5	Invoice No. 26/IT/DTA/14-15 dated 30/04/2014	6,12,293
	<b>Total</b>	<b>₹22,08,720/-</b>

From this total amount due, an amount of **Rs. 10,18,434/-** has been released to the firm as part payment against the aforementioned invoices. Hence, the balance payment due to the firm amounts to **Rs. 11,90,286/-**.

However, the balance payment could not be effected to the firm as no verification activity was taking place in the sections concerned and no registers were being supplied to the firm for Digitization, due to lack of sufficient manpower at the required spots and the difficulty faced by the examinations sections in carrying out the aforementioned activities in addition to their regular examination duties. Therefore the scanning and verification work was halted for a long period of time.

The Syndicate at its meeting held on 10/02/2017 considered the Minutes of the Meeting of the Digitization Committee held on 12/01/2017 and resolved to entrust the Standing Committee of the Syndicate on Staff, Equipments and Buildings to submit a concrete proposal on executing the Digitization work. Based on the resolution of the Syndicate, the Controller of Examinations submitted a detailed proposal for the smooth conduct of Digitization project and the same was placed before the before the Combined meeting of the Standing Committee of the Syndicate on Staff, Equipments & Buildings and Finance held on 30.11.2017. The Committee considered the matter and recommended to convene a Combined meeting of the Standing Committee of the Syndicate on Staff, Equipments & Buildings and Finance to conduct a discussion with representatives of M/s. BaeHAL Software Ltd., Bangalore on the issues in the digitization work in the presence of the Registrar, Controller of Examinations, Director, Computer Centre, Director, Planning and Development and the members of the Digitization Committee.

The Committee considered the matter and recommended to:

1. approve the proposal submitted by the Controller of Examinations for the smooth conduct of the work.
2. release 75% of the payment due towards the cost of the software (OmniDocs DMS) supplied by the firm before 31.03.2018.
3. release the pending payment towards the scanning work that has already been completed, to the firm on an urgent basis.
4. to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Registrar and Controller of Examinations for providing the required staff for the smooth completion of the verification activity.
5. engage Sri. N. Sunil, Assistant Registrar, Revaluation as Nodal Officer of the project 'Digitization and Archiving of University Records'. He shall also discharge all the duties in the capacity of Assistant Registrar, Revaluation, in addition to this.
6. to provide the details of pending papers to be digitized, to M/s BAeHAL Software Ltd.

Accordingly, the Committee consisting of the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Registrar and Controller of Examinations convened on 05/04/2018 recommended to deploy four Assistants and one Section Officer exclusively for assisting the Nodal Officer, Digitization project at all stages of the project which includes verification and certification of scanned documents. The Committee also recommended to appoint a Programmer on contract basis (till the completion of the project) for assisting the Nodal Officer, Digitization Project from the existing list prevailing in the University at the earliest, meeting the expenditure from the fund sanctioned for the Digitization Project. The Committee further entrusted the Nodal Officer for final certification of the digitized documents verified by the team deployed exclusively for the Digitization project. The Syndicate at its meeting held on 10/05/2018 (Item No. 35.24) resolved to approve the aforementioned recommendations.

Subsequently, Sri. N. Sunil, Assistant Registrar, Revaluation was posted as the Nodal Officer of the Digitization Project, vide U.O.No.Ad.AI.1/Digitization 2018 dated 04/04/2018 and One Section Officer and four Assistants exclusively for assisting the Nodal Officer, Digitization project at all stages of the project, was appointed vide U.O. No. Ad.A1/Digitization/2018 dated 12.04.2018 & 19.04.2018 respectively. Also, Mrs. Dhanya R.R, was appointed as Programmer on contract basis for assisting the Nodal Officer, for a period of one year, with effect from 23.04.2018 to 22.04.2019 or till the completion of the project. (whichever comes earlier), vide U.O. No. P1.A1/Ad.BIV(CP)/Digitization/Progr/18 dated 05/06/2018.

Also, the Digitization Committee and Progress Evaluation Technical Committee was reconstituted vide U.O. No. P1.A1/Ad. BIV(CP)/Digitization/2012 Dated 30/05/2018, as per the the resolution of the Syndicate held on 10.05.2018 (Item No. 35.10).

**Current status of the Project:**

An amount of Rs. 13,64,962/- (Rupees Thirteen lakh sixty four thousand nine hundred and sixty two only), was released to “M/s BAeHAL Software Limited, Bangalore” as 5<sup>th</sup> instalment towards the implementation of “Omni Docs Enterprise Service Pack DMS Software” in connection with the project “Digitization and Archiving of University Records”, vide U.O.No.P1.A1/Ad.BIV(CP)/ Digitization/2012 dated 05/06/2018 (ie..75% of the payment due, as per the recommendations of the Combined Standing Committees of the Syndicate on Staff, Equipment and Buildings & Finance held on 07.03.2018).

Thus, the total amount released to the firm towards the **implementation of “Omni Docs Enterprise Service Pack DMS Software” amounts to Rs. 50,04,861/-** against the Invoice amount of Rs. 54,59,848/- and the **balance** due to them amounts to **Rs. 4,54,987/-**.

The verification activity of the Digitized records resumed in the month of September 2018 and is progressing and as of now, an amount of **Rs. 1,05,066 (One lakh five thousand and sixty six only) has been released** to “M/s BAeHAL Software Limited, Bangalore”, as part payment towards the Digitization work completed by the firm with respect to the examination records during the period of June, July, August and September 2014, on the basis of the following Verification Report submitted by the Nodal Officer.

Sl. No.	Verification Report	Number of pages Certified			
		A1	A2	A3	A4
1.	B.Tech (September 2018)	6414	0	0	0
	B.Tech (October 2018)	1680	0	0	0
	B.Tech (November 2018)	2904	0	0	0
	B.Tech ( December 2018)	1787	0	0	0
	B.Tech( January 2019)	2185	0	0	0
2	B.Com(September 2018)	2176	0	0	10392
	B.Com (October 2018)	1591	0	0	2378
	B.Com (November 2018)	0	0	0	6661
	B. Com (December 2018)	2023	0	0	0
	B. Com ( January 2019)	1630			0
	<b>Total Pages</b>	<b>22390</b>	<b>0</b>	<b>0</b>	<b>19431</b>

Now, the **pending payment** due to the firm on account of the Digitization work amounts to **Rs. 10,85,220/-**.

Also, verification certificates (from February to July 2019) for an amount of **89,692.93/- (Rupees Eighty nine thousand six hundred ninety two and ninety three paise only)** has been obtained from the nodal officer, digitization project, as detailed below:

Sl. No.	Verification Report	Number of pages Certified						
		A1		A2	A3	A4		
		Total verified	Correct		Total verified	Correct	Total verified	Correct
1.	B.Tech (Feb 2019)	2775	2671	0	0		0	
	B.Tech (March 2019)	1639	1633	0	0		0	
	B.Tech (April 2019)	1955	1950	0	0		0	
	B.Tech (May 2019)	2831	2715	0	0		0	
	B.Tech (June 2019)	3826	3716	0	0		0	
	B.Tech (July 2019)	2689	2571	0	0		0	
	B.Tech (August 2019)	2419	2329	0	0		0	
	B.Tech (September 2019)	1186	1116	0	0		0	
2	B.Com (Feb 2019)	3341	1894	0	0			
	B.Com (March 2019)	4278	1811	0	0			
	B. Com (April 2019)	1643	729		210	Register not found	6286	6012
	B. Com ( May 2019)			0	0		1948	1488
	B. Com (June 2019)	996	381					
	B. Com (July 2019)	3012	1138				732	732
	B. Com (August 2019)				939	414	2937	2581
	B. Com (September 2019)				1211	863	4372	3485
	<b>Total Pages</b>	<b>35,590</b>	<b>24,654</b>	<b>0</b>	<b>2360</b>	<b>1277</b>	<b>16,275</b>	<b>14,298</b>

The verification process of digitized documents till 31/09/2019 has been completed and the release of payment for the above work is under processing.

It may be noted that during the period from September 2018 to September 2019, the verification of **1,36,275 pages(A1,A2,A3,A4)** of digitized data has only been completed and at this pace, it would take almost **three to four years for completing the entire Verification activity.**

It may also be noted that the Nodal Officer, Digitization Project has taken stock of the pending records to be digitized as per the resolution of the Syndicate and as per the report, approximately **2,78,379 pages** of various **examination records and other University records** (Audit volumes at Audit, Kariavattom) are pending to be digitized.

Only after obtaining the verification report on the pending exam registers, a consolidated statement of the registers to be rescanned, registers that have not been scanned and the pending exam registers to be scanned, can be forwarded to the firm for resuming the Digitization work, by renewing the MoU on mutually agreeable terms.

Now, the firm vide email dated 9/10/2019 has requested to initiate urgent action for clearing the payment for the digitized pages within the next six to eight months and furnish a detailed payment schedule (including milestones) for the release of pending payment due to them.

#### **Observations**

The Committee observed that during the period from September 2018 to September 2019, the verification of 1,36,275 pages (A1,A2,A3,A4) of digitized data has only been completed by the Digitization Team, owing to shortage of manpower & the complex nature of the Verification process.

The committee also observed that approximately 3.5 lakh pages are pending verification on account of the pages digitized by 'M/s. BaeHAL Software Ltd'

#### **Recommendations**

After deliberations, the committee recommended the following:

1. to post 2 Computer Assistants/ Assistants at the Digitization site on an Urgent Basis, exclusively for expediting the verification activity of the scanned records.
2. to provide 2 Desktop Computers at the Digitization Site on an urgent basis for facilitating the verification procedure, in the wake of deploying 2 additional staff for verification.

Also entrusted the Nodal Officer to co-ordinate with the technical team of the Computer Centre and ensure its installation (including network connectivity) at the Digitization site.

Further, to entrust the Joint Registrar, Administration to provide necessary infrastructure facilities



at the Digitization site, in consultation with the Nodal Officer.

3. to entrust the Controller of Examinations to inform all the Deputy Registrars of various examination sections, regarding the seriousness of the Verification activity in connection with the Digitization Project and to direct them to furnish the examination registers to the Nodal Officer of the Project, as and when a requisition is made for the same, without any delay.

4. to entrust the Nodal Officer to co-ordinate with the technical team of the Computer Centre for resolving any technical issues, with regard to the verification activity (like non-accessibility of some of the scanned records from the server), in connection with the Digitization Project.

5. To fix a target of six months for completing the verification of the entire pending document with respect to the Project.

Also, entrusted the Nodal Officer to chalk out a schedule for completing the verification of the pending documents within a period of six months, in consultation with the Digitization team posted at the site.

6. To convene a review meeting of the Digitization committee after one month, to finalize the schedule for completing the verification process.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Digitization Committee on the Project "Digitization and Archiving of University Records" held on 24.10.2019, be noted.

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**Item No.06.47                      *Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.***

*(Ad.A.VI)*

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2019 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

<b>Date</b>	<b>:</b>	<b>14<sup>th</sup> November 2019</b>
<b>Time</b>	<b>:</b>	<b>12.30 p.m. to 2.30 p.m.</b>
<b>Venue</b>	<b>:</b>	<b>Syndicate Room, University Buildings, Thiruvananthapuram</b>

**Members present**

1. Adv. K. H. Babujan (Convener on Chair)
2. Sri. Bijukumar G
3. Adv. B. Balachandran
4. Adv. Muralidharan Pillai G.
5. Dr. S Nazeeb
6. Dr. B Unnikrishnan Nair
7. Dr. Vijayan Pillai M
8. Dr. K. B. Manoj
9. Dr. K. G. Gopchandran
10. Adv. A. Ajikumar

**Members absent**

1. Sri. B. P. Murali

**Item No.06.47.01                      *UG-PG Online Admission 2019 – Remuneration of the staff involved – reg.***  
*(Ac H)*

The Ac. H section deals with the UG – PG online admissions of the University. The staff associated with the section had to work out of office hours and holidays to complete the works timely and effectively.

The nature of work in the section is such that all members of the staff need to work out of office hours, during peak admission time. The staff were "on call", particularly on days of allotments, SC/ST zonal spot allotments, general spot allotments and college level spot admissions. Working on Sundays and public holidays was a regular feature during the peak admission season. The admission process of UG and PG courses were conducted simultaneously in the academic year 2019-20. Hence, the classes of UG and PG courses started in the month of June itself. This becomes a record in the

history of the University. For this, the admission team had worked more than ten hours during the peak time.

Revolutionary changes were implemented for the admission process in this academic year like,

1. Admissions to community quota become online mode only.
2. Admissions to sports quota become online mode only.
3. Only online mode of payment was permitted.

It may be noted that compensation leave was not availed by any persons associated with Ac.H section for the additional works they have done on holidays and over time work done on working days.

The volume of work done by the section during the peak time of admission process had considerably increased. Working through the finer details of the zonal spot allotments and spot admissions with limited number of staff and against the clock was a challenge to the section at that time. Since the preparation of community quota and sports quota ranklist become online mode, the amount of work, done by the entire team has been increased by huge amount compared to previous years. Centralized verification of the sports achievement certificates and tie breaking of sports quota ranklist was conducted for 11 Days in KUCC.

This was first time in the history of online admission process, spot allotment for general and other categories were conducted successfully. This helped to fill maximum vacancies in Govt. and Aided colleges, fully under the supervision of University and without any complaints. These allotments were extended to late hours since a large number of candidates participated for the spot allotments.

The following is the Core Admission team entrusted for the UG PG Admission 2019-20

Sl. No	Name	Designation	Parent Section
1.	Meena Ashok	Joint Registrar	Administration
2.	S Hari Kumar	Assistant Registrar	Ac. H
3.	Jitha V L	Section Officer	Ac. H
4.	Aysha N	Section Officer	CBCSS BA VI
5.	Neethu T S	Assistant	Ac. H
6.	Vishnu Prasad U	Assistant	Ac. H
7.	Vikas M S	Assistant	Dept. of Publications
8.	Arunkumar S	Assistant	RTI Section
9.	Sivaprasad M S	Assistant	Ad. Misc.
10.	Rahul Krishnan R	Assistant	EG V

Besides the above mentioned core admission team, a dedicated team from the KUCC as well as Technical Staff from the University Computer Center, was also there to coordinate the admission and spot allotment processes.

It is also recommended that a casual labourer, namely Sajani. L.R, assigned to the section also may be considered for additional remuneration as she stood along with the core admission team and has worked above and beyond what was required from her, particularly on the days of the spot allotments held at the Senate Hall. Five drivers, namely K. Babu, V. Kuttappan Nair, Sanal Kumar S, Anilkumar V P and Anil Kumar S were assigned to the admission team for the spot admissions held at various colleges may also be considered for additional remuneration as they stood along with the core admission team.

The total number of applicants who applied for UG is 82,899 (all quota candidates included), out of which 33,819 took admission till the time of close of admissions. As far as PG is concerned, the count of registered candidates reached 14,080 (all quota candidates included), out of which 4,718 got admitted at the time of close of admission.

Total revenue received for UG Admissions 2019 is Rs. 10,04,24,680/-, while for PG Admissions, the revenue comes around Rs. 1,21,68,285/-. These figures do not include the revenue received through offline chalan payments made by candidates during Spot Admissions.

The total revenue for UG/PG admissions 2019 including offline chalan payment is Rs.11,60,65,625/- (Rupees Eleven crores Sixty lakhs Sixty five Thousand Six Hundred and Twenty five only)

The UG/PG admission for the academic year 2019-20 was closed on 16/09/2019.

It may be noted that an additional remuneration was given to the staff involved in the Online Admission process right from the inception. Last year also a one-time special incentive was given to the entire team who participated in the UG/PG Online Admission for the extra effort put in. A proposal (appended) for incentive for the staff involved in the admission process of the academic year 2019-20 was forwarded to the Finance for remarks. The Finance has recommended that the proposal for incentive/honorarium for the staff may be placed before the Standing Committee of the Syndicate on Finance.

***The Committee considered the proposal and recommended to sanction additional remuneration to the staff involved in the UG-PG Online Admission 2019-20, as detailed below:***

Sl. No	Name	Designation	Parent Section	Recommendation for 2019-20 (In Rupees)
1.	Meena Ashok	Joint Registrar i/c of Online Admissions	Administration	10,000
2.	S Hari Kumar	Assistant Registrar	Ac.H – Online Admission	21,000
3.	Jitha V L	Section Officer	Ac.H – Online Admission	18,000
4.	Aysha N	Section Officer	CBCSS BA VI	10,000
5.	Vishnu Prasad U	Assistant	Ac.H–Online Admission	13,000
6.	Neethu T S	Assistant	Ac.H – Online Admission	13,000
7.	Vikas M S	Assistant	Dept. of Publication	10000
8.	Sivaprasad M S	Assistant	Ad. Misc	10000
6.	Arunkumar S	Assistant	RTI Section	10,000
10.	Rahul Krishnan R	Assistant	EG V	10000
11.	Dr.Vinod Chandra S S	Director	KUCC	18,000
12.	Manosh Manohar	Programmer	KUCC	17000
13.	Nandakumar S	Programmer on Contract basis	KUCC	16,000
14.	Sreenath M S	Technician on Contract basis	KUCC	4,500
15.	Maneesh Babu S	Technician on Contract basis	KUCC	4,500
16.	Clint K Kuriakose	Technician on Contract basis	KUCC	2,500

Sl. No	Name	Designation	Parent Section	Days worked during 2019-20 admission	Recommendation for 2019-20
17.	Sabitha M S	Assistant Registrar	ES	Spot Admissions - 2 days	1300
18.	Bindu T	Assistant Registrar	Revaluation	Spot Admissions - 3 days	1950
19.	Naseera Beevi H	Section Officer	Ac II, SDE	Spot Admissions - 4 days	2600
20.	I Rony	Section Officer	CBCSS B. Sc VI	Spot Admissions - 1 day	650
21.	Maya P R	Section Officer	Audit IV A	Spot Admissions - 2 days	1300
22.	Minimol J	Section Officer	Raja Ravi Varma College of Excellence	Spot Admissions - 1 day	650
23.	Nithin G S	Assistant	Ac. AI	Spot Admissions - 6 days	3900
24.	Binni Mohandas	Assistant	PRO Section	Spot Admissions - 5 days	3250
25.	Anandu R G	Assistant	Audit III	Spot Admissions - 9 days	5850
26.	Sajil Daniel John	Assistant	Ac. EII	Spot Admissions - 4 days	2600



27.	Arunraj M R	Assistant	Cash II	Spot Admissions - 1 day	650
28.	Arun M	Assistant	Audit II	Spot Admissions - 3 days	1950
29.	John V W	Assistant	EE V	Spot Admissions - 2 days	1300
30.	Vishnu B C Nair	Assistant	Ad. DI	Spot Admissions - 5 days	3250
31.	Nisanth K S	Assistant	Ad. AI	Spot Admissions - 5 days	3250
32.	Rajani Rajeevan	Assistant	EO Section	Spot Admissions - 1 day	650
33.	Rajesh Robert	Assistant	EC III	Spot Admissions - 1 day	650
34.	Rajmohan M	Assistant	ES VI	Spot Admissions - 1 day	650
35.	Anoop M S	Assistant	EG IX	Spot Admissions - 4 days	2600
36.	Nandakumar S	06.31 Assistant	EG IV	Spot Admissions - 4 days	2600
37.	Sarith R	Assistant	CBCS B Sc VI	Spot Admissions - 1 day	650
38.	Vishnu V S	Assistant	Cash R I A	Spot Admissions - 1 day	650
39.	Vishnu V P	Assistant	RTI Section	Spot Admissions - 1 day	650
40.	Rahul V S	Assistant	Accounts V A	Spot Admissions - 1 day	650
41.	K Babu	Driver		Spot Admissions - 2 days	1200
42.	V.Kuttappan Nair	Driver		Spot Admissions - 1 day	600
43.	Sanal Kumar S	Driver		Spot Admissions - 2 days	1200
44.	Anilkumar V P	Driver		Spot Admissions - 1 day	600
45.	Anil Kumar S	Driver		Spot Admissions - 1 day	600
46.	Sajani L R	Casual Labourer	Ac. H	During entire admission process	3000

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019, be approved.

**Item No.06.47.02**

**Department of Environmental Sciences – Implementation of Innovative Project titled “Adoption of Village” - Providing rainwater harvesting structures to BPL households in the Amboory panchayath by utilizing the balance amount of the already sanctioned Provisional Advance - Reg.**

**(Planning A1)**

Sanction was accorded by the Hon.Vice - Chancellor, to release an amount of Rs.10,00,000/- (Rupees Ten Lakh only) as provisional advance to Dr. Sabu Joseph, Associate Professor & Head, Dept. of Environmental Sciences towards the implementation of Innovative Project titled “Adoption of Village” from the State Plan Grant for the year 2018-19 vide U.O. No. Pl.A1/2899/EVS/Innov/18 dated 01.11.2018.

Now, the Head, Department of Environmental Sciences vide letter No. 1/VC/ENS/2019-20 dated 01.08.2019, has informed that the above work is panning out successfully and many of the

important programmes in the project has been completed in association with Amboory Panchayath and St. Thomas HSS, Amboory. The important programme in connection with the project “Adoption of Village”, is empowering Harida Karma Sena and Panchayath Members about the rainwater harvesting and domestic well recharging procedures, as many domestic wells in Amboory panchayath were facing water scarcity during the summer season. Through this, model rainwater harvesting structures were given to Higher Secondary Schools and other Public buildings.

The Head has also informed that, after the successful implementation of this programme, the Panchayath requested the Department of Environmental Sciences, to implement the same in at least two BPL category houses in each ward of the Panchayath so that this will boost up the local people and enable the Panchayath to adopt this scheme to more households in water scarce regions by getting fund from other sources. The Head, vide e-mail dated 21.08.2019 has further informed that an approximate amount of Rs. 4,00,000/- (Rupees Four lakh only) is available as unspent balance in the provisional advance released to him vide U.O No. Pl.A1/2899/Innov/18 dated 01.11.2018, for implementing the ‘Village Adoption’ project and this amount can be utilized to meet the expenditure towards implementing rainwater harvesting structures for the selected BPL houses in Amboory Panchayath.

It is also informed that the name of the University will be displayed on these structures and it will be a merit to the University during NAAC accreditation procedures.

In this context, the Head has requested sanction to provide ‘Rainwater Harvesting Structures’ to the 27 BPL households shortlisted by the Panchayath, by meeting the expenditure from the balance amount available in the aforementioned provisional advance sanctioned to him.

As per the orders of the Vice-Chancellor, the matter was placed before the Syndicate held on 31.08.2019 (Item No. 03.39) and the Syndicate resolved to refer the item to the Standing Committee of the Syndicate on Finance and invite the Head, Department of Environmental Sciences to discuss the feasibility of adopting one or two other villages with the balance amount, as it may give more mileage to the University at the time of NAAC accreditation.

As per the resolution of the Syndicate, the proposal is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

***The Committee considered the matter and recommended to utilise the balance amount which was allocated during the last financial year for adopting two more villages under the project.***

***The committee further recommended to place a report on the project from the Head, Dept. of Environmental Sciences, before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Academics & Research.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019, be approved.

***Item No.06.47.03 Request from Dr.SMA Shibli, Professor, Department of Chemistry, University of Kerala to act as a mentor for the proposal submitted by Dr.Vipinlal, Manager of Techtronics-permission-reg:-***

***(Ac D)***

Dr.SMA Shibli, Professor, Department of Chemistry, University of Kerala has forwarded letter requesting permission for entering into a consultancy with a small scale industry.

This consultancy is with a small scale industry based at Trivandrum and Dr.Vipinlal.V is the Manager of Techtronics and this consultancy is in trouble shooting the process of electroless copper plating. Dr.Vipinlal.V agreed to avail the service on consultancy basis with a payment of Rs.10,000/- (Rupees Ten Thousand Only).

As per the orders of the Vice-Chancellor, the above matter was placed before the University Consultancy Cell for consideration. The meeting of the University Consultancy Cell held on 25.09.2019 vide item no.01 considered the proposal and recommended to approve the proposal and grant permission to Dr.SMA Shibli to undertake the consultancy and act as the mentor in trouble shooting the process of electroless copper plating at Dept of Chemistry for a cost of Rs.10,000 (Rupees Ten Thousand Only). The committee also recommended to place the matter before the next Standing Committee of the Syndicate on Finance.

*The Committee considered the matter and recommended to agree to the proposal as per the rules formulated for consultancy services.*

<b>Resolution of the Syndicate</b> <b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019, be approved.
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**Item No.06.47.04**      **Ph.D Research – Change in the Head of account of Fee receipts – Requests submitted by Dr. Manjula M & Dr. Sheila Balakrishnan, Part time research scholars in Medicine- reg.**

**(Ac E I)**

Requests have been received from Dr. Manjula M & Dr. Sheila Balakrishnan, Part time research scholars in Medicine (Faculty of Medicine) for changing the Head of account of the fee receipts as the purpose of remittance was entered as "Ph.D Course Work" instead of "Default payment of research fee". The details of the candidate are shown below:

Sl.No.	Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Present Research Supervisor and Centre
1.	Dr. Manjula M Medicine PartTime U.O.No. Ac.E1.B3/36765/12 Dated 24.04.2014 w.e.f 11.03.2014 Research Period expires on 10.03.2022	<u>Research Supervisor</u> Dr. M.K.C. Nair (Retired Faculty) <u>Centre</u> Govt. Medical College, Tvpm.
2.	Dr. Sheila Balakrishnan Medicine PartTime U.O.No. Ac.E1.B3/36765/12 Dated 24.04.2014 w.e.f 11.03.2014 Research Period expires on 10.03.2022	<u>Research Supervisor</u> Dr. M.K.C. Nair (Retired Faculty) <u>Centre</u> Govt. Medical College, Tvpm.

Requisite amount of fees in respect of the candidates are shown below:

Sl No.	Name of the Candidate	Purpose	Amount
1.	Dr. Manjula M	a)Default payment of Research Fee b)Re-registration Fee	Rs. 48.150/- Rs.2100/-
2.	Dr. Sheila Balakrishnan	a)Default payment of Research Fee b)Reregistration Fee	Rs.48,150/- Rs. 2100/-

Fees paid by the candidates are shown below:

Name of the Candidate	Purpose	Amount	Challan No.	Date
1. Dr. Manjula M	Default payment of research fee	Rs.12,000/- (purpose shown as Ph.D course work)	57455	23.06.2015
	Default payment of research fee	Rs.24,000/-	197862	16.02.2018
	Default payment of research fee	Rs.14,700/-	84373	30.07.2019
	Re-registration fee	Rs.2000/-	197860	16.02.2018
	Re-registration fee	Rs. 2100/-	84372	30.07.2019
	Re-registration fee	Rs. 100/-	19625825	13.08.2019
2. Dr. Sheila Balakrishnan	Default payment of research fee	Rs.12,000/- (purpose shown as Ph.D course work)	57447	23.06.2015
	Default payment of research fee	Rs. 24,000/-	197861	16.02.2018
	Default payment of research fee	Rs.14,700/-	84374	30.07.2019
	Re-registration fee	Rs. 2000/-	197858	16.02.2018
	Re-registration fee	Rs. 2100/-	84375	30.07.2019
	Re-registration fee	Rs. 100/-	19159492	13.08.2019

Requests of the candidates are as follows:

1. To change the Head of account of Chalan No. 57455 & 57447 dated 23.06.2015 as “default payment of research fee” instead of “Ph.D course work fee”.
2. To change the Head of the account of chalan No. 84372 & 84375 dated 30.07.2019 as “research” fee instead of “re-registration fee” as they have paid it twice by mistake.

The following points may be considered:

1. Upon the first requests of the above scholars, the cash section has informed that the purpose mentioned in the Chalan No. 57455 & 57447 dated 23.06.2015 cannot be changed now as 'Ph.D Course Work' figures at the Examination Remittance Head of account, interchanging to the Departmental Head of account as 'Default payment' is not feasible.
2. The Ph.D course work examination fee as per the 2019 notification is only Rs. 1575/ whereas the chalan produced by the scholars is for Rs.12,000/ (submitted original receipts). They have passed the course work examination in July 2015 for which original chalan to be submitted to the CSS office along with application (Course work certificate produced)
3. The total amount required for the re-registration of Ph.D due to defaulted payment of research fee in respect of both the candidates are Rs. 50,250/ each. Both of them have already paid Rs. 54,800/ (including Rs. 12,000/-), ie, an amount of Rs. 4650/- paid in excess of the processing of re-registration.

***The Committee considered the matter and recommended to refer the item to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** to refund the amount after deducting 20% administrative charge.

***Item No.06.47.05 Special Allowance to administrative staff – CV camp for the valuation of answer books of University College of Engineering Kariavattom- reg (EE II H)***

The University College of Engineering, Kariavattom is the only remaining Engineering College under University of Kerala having regular batches. Hence a continuous examination schedule is followed with Regular, Improvement and Supplementary examination of 2 Schemes – 2013 and 2018 scheme – held through the year. The results of semesters 3, 7 & 8 (2013 scheme) were published within the stipulated time. This was made possible only because of the hard work, dedication and commitment of the camp officials who conducted the CV camp of UCEK. Finding examiners who are willing to value the answer scripts of the regular, improvement and Supplementary examination of UCEK is a very difficult task since they are already engaged in the valuation of the supplementary examination of the rest of the colleges of our University as well as that of KTU. The number of answer scripts for Regular examination of UCEK would be 700 and that of supplementary/Improvement + Regular would be above 1000. The Valuation /Tabulation work of University college of Engineering, Kariavattom is a continuous process held through the year. In view of these facts, a proposal to sanction an allowance for the camp officials engaged in the conducting of CV camp UCEK is placed for consideration .

It is proposed to –

- 1) Sanction a Camp allowance for 30 days from the commencement of camp to the administrative staff appointed for the valuation / tabulation work of the examinations of University college of Engineering, Kariavattom.
- 2) The allowance should not be based on the number of papers but Special allowance for 30 days in proportion to his/her Basic Pay.

OR

- 3) A Consolidated sum of Rs. 8000/- per incumbent may be sanctioned.

The above proposal was placed before the Standing Committee of the Syndicate on Examinations held on 26.08.2019. The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance and the Syndicate held on 31.08.2019 resolved that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.08.2019 be approved. Hence the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the proposal and recommended to sanction camp allowances as per U.O. No. M&C 1.2/1903/2019 dated 26.06.2019.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019, be approved.

**Item No.06.47.06**      **Department of Commerce – Purchase of furniture from DDF without prior sanction - ratification–request for- reg .**

*(Ad Misc)*

The Head, Department of Commerce vide letter no. DC/DDF/2019 dated 10/07/2019 has informed that the Department of Commerce got sanction for a new PG programme, *M.Com Global Business Operations in addition to M.Com Finance* from the current academic year onwards.

As part of conduct of new course preparatory works like arrangement of classes, furniture, library facility etc. have to be done in the department before 12.06.2019, the date of commencement of classes.

In this circumstance, the department had purchased 10 number of chairs and tables at regular intervals, with prior concurrence of the Department Council from Anu Furniture Mart, Pullampara, by utilizing an amount of Rs.55,000/- (Rupees Fifty five thousand only) from DDF (Department Development Fund),

The HoD can make a purchase at a time for Rs. 15,000/- (Rupees Fifteen thousand only) without prior sanction of the Vice-Chancellor.

The H.O.D of Commerce has submitted bills and vouchers for an amount of Rs. 55,000/- (Rupees Fifty five thousand only) and requested to ratify the purchase of furniture made by the Department by utilizing the fund from DDF without prior sanction of the Vice-Chancellor.

The Syndicate at its meeting held on 31.08.2019 resolved to refer the item to the Standing Committee of the Syndicate on Finance to hear the HoD of Commerce.

*The committee heard Dr. G Raju, Professor and Head, Department of Commerce on the matter. He has also submitted a written explanation stating that all these transactions were made for the betterment of student community as per the recommendation of the Department Council. He also requested to ratify the purchase that already made.*

*Having considered the exigency leading to the purchase of furniture, the Committee recommended the following*

1. *To ratify the action taken by the Head, Department of Commerce in having utilized Rs.55,000/- (Rupees Fifty Five Thousand Only) from Department Development Fund (DDF) for the purchase of furniture in the department, without prior sanction.*
2. *To warn the Head, Department of Commerce not to repeat the same mistake in future.*
3. *Further proposals for purchases shall be made in accordance with purchase procedures.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019, be approved.

**FURTHER RESOLVED** to entrust the Registrar to issue a Circular to all Head of the Departments/ Administrative Officers to follow the guidelines of the purchase procedure as per store purchase manual.

**Item No.06.47.07**      **Fixing of remuneration to external examiners outside Kerala University within the State for revaluation of LLB answer scripts- proposal- reg.**

**(M&C 1)**

The remuneration to external examiners (outside Kerala State) for revaluation of answer books of LLB courses has been enhanced to Rs.2000/- per day or actual valuation charges, whichever is more @ Rs.100/- per paper vide UO No.M&C.1.2/1884/2019 dated 22.03.2019.

As per clause 6 of the UO No.M&C.1.2/1900/2019 dated 15.06.2019 issued for revising the rules in the Examination Manual regarding scrutiny and revaluation of answer scripts, it is mentioned that in the case of revaluation of LLB examinations, the services of teachers from the Government/Aided and State/Central Universities outside Kerala University within the State be sought to streamline the process apart from the teachers outside the State.

The UO regarding remuneration to external examiners (outside Kerala State) is silent about the remuneration for the external examiners outside Kerala University within the State.

Therefore, it is proposed that whether the remuneration to examiners outside Kerala University within the State be fixed as that of remuneration to external examiners (outside Kerala State) i.e. Rs.2000/- per day or actual valuation charges, whichever is more @ Rs.100/- per paper.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations held on 26.08.2019 which recommended to refer the item to the Standing Committee of the Syndicate on Finance, which was approved by the Syndicate held on 31.08.2019.

***The Committee considered the matter and recommended to pay a remuneration of Rs.50/- per paper limited to Rs.1000/- per day, to external examiners outside Kerala University within the State for revaluation of LLB answer script.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019, be approved.

***Item No.06.47.08 Additional grant to Kerala University Union (2017-18) & (2018-19), request from Director (i/c), Department of Student Services-reg.***

***(Ad D 1)***

The Director (i/c), Department of Student Services has forwarded two set of bills and vouchers for Rs. 10,02,406/- (Rupees ten lakhs two thousand four hundred and six only) as additional amount for the expenses incurred in the Kerala University Youth Festival (KUYF)-2019 and bills and vouchers for Rs.8,69,420/- for the additional expenses incurred for Kerala University Youth Festival (KUYF)-2018 held at Kollam, over and above the Budget provision for the respective years.

In this context, the following details may be noted,

Year	Budget allocation	Provisional advance drawn	Additional amount for reimbursement for the over expenses incurred
2017-18	Rs.34,00,000/-	Rs.34,00,000/- (5 lakhs from BE 2018-19)	Rs.8,69,420/-
2018-19	Rs.35,00,000/-	Rs.30,00,000/-	Rs.10,02,405/-

The Finance has remarked that, since the actual expenses of the Kerala University Union seems to exceed the Budget provision, ratification may be obtained for the reimbursement of the additional expenses incurred for the Kerala University Youth Festival (KUYF)-2018 & Kerala University Youth Festival (KUYF)-2019. The Syndicate at its meeting held on 31.08.2019, Vide Item No:03.69 has resolved that the item be referred to the Standing Committee of Syndicate on Finance.

***The Committee considered the matter and recommended to refer the item to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** to grant an additional amount of Rs.5,00,000/- each for the year 2017-18 and 2018-19.

***Item No.06.47.09 Meet the Scholar 2019-'20 -52 Enlightening Talks for Transformational Learning – reg.***

***(IQAC)***

IQAC, University of Kerala proposes to initiate a lecture series 'Meet the Scholar 2019-20, with the objective of promoting transformational learning through sharing of experiences and observations from research and other social and developmental issues.

The proposal in this regard was placed in the meeting of Standing Committee of the Syndicate on Finance held on 23-10-2019. The committee considered the matter and recommended to approve the proposal and to release the financial assistance in this regard as and when specific proposals are received.

The meeting of the syndicate held on 30-10-2019, resolved to approve the above recommendation of the Standing Committee of the Syndicate on Finance. It is further resolved to entrust Director, IQAC to submit a proposal for the financial assistance for the programme 'Meet the Scholar 2019-20'.

Out of the 52 lectures, 16 lectures are to be organized during the current financial year 2019-20, for which a budget allocation of Rs. 3,20,000/- (Rupees Three Lakhs Twenty Thousand Only) is to be made in the current year and the remaining Rs. 7,20,000/- (Rupees Seven Lakhs Twenty Thousand Only) is to be allocated in the year 2020-21. An amount of Rs. 60,000/- (Rupee Sixty Thousand Only) is to be allocated for the inauguration of the programme. The matter is put up for urgent consideration of the Standing Committee of Syndicate on Finance. Please find the proposal attached.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

*The Committee considered the matter and recommended the following.*

1. *To sanction an amount of Rs.50,000/-(Rupees Fifty Thousand Only) to conduct the inaugural programme of "Meet the Scholar" 2019-20.*
2. *The expenditure for conducting the programme in the current financial year shall be met from the IQAC funds.*
3. *The balance amount for conducting the programme in the year 2020-21 shall be met from the budget estimate for the next financial year.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019, be approved.

**Item No.06.47.Additional 01 Conduct of IC/IU tournaments- Conducting and officiating charges- Proposal for revision and inclusion of new games- reg. (Ad DI)**

The Assistant Director(i/c of Director), Department of Physical Education has submitted a proposal for revision of conducting and officiating charges for the conduct of Inter Collegiate tournaments which also included new games approved in the fixture meeting of the Department of Physical Education.

It may be noted that revision of conducting and officiating charges for various Inter Collegiate tournaments was sanctioned vide U.O No.Ad.DI/DPE/05334/2013 dtd. 17.03.2015. As per the U.O No.Ad.DI/DPE/45634/2018 dtd.16.01.2019, sanction was accorded to enhance officiating charges from Rs.400/- to Rs.600/- per day(for each technical official), limiting total expenses for conducting Inter Collegiate Athletic Meet to Rs.6,00,000/-(Rupees Six Lakhs only) and Inter Collegiate Aquatic Championship to Rs.1,00,000/-(Rupees One Lakh only). It may also be noted that the enhancement of officiating charges for volunteers was not recommended by the Standing Committee of the Syndicate on Finance.

The Assistant Director(i/c of Director) has informed that the prevailing rates sanctioned as conducting and officiating charges for the conduct of Inter Collegiate tournaments, vide U.O No.Ad.DI/DPE/05334/2013 dtd. 17.03.2015 are very minimal and impossible to proceed with. He has also stated that there are new events conducted as approved in the fixture meeting every year and hence the actual conducting and officiating charges for these games may also to be approved in future.

The proposal was forwarded to Finance I for concurrence. The Finance has suggested to place the same before the Standing Committee of the Syndicate on Finance for consideration with the following observations.

1. As per resolution of the Syndicate held on 02.11.2018, the officiating charges for conducting Inter Collegiate Athletic Meet and Inter Collegiate Aquatic championship for the year 2018-19 onwards, have been enhanced vide U.O No.Ad.DI/DPE/45634/2018 dtd. 16.01.2019 and these rates may be made applicable to all events. Justification for further enhancement requested may be furnished along with comparative statement showing applicable rates in other Universities/ Sports Authority of Kerala/ SAI etc.
2. The lumpsum amount per event proposed by the Director (i/c) towards conducting charges of tournaments except those already fixed vide U.O dtd.16.01.2019 may be considered limiting to the budget allocation.

It may be noted that a U.O dtd.28.05.2019 from the APJ Abdul Kalam Technical University which shows the rates for conducting and officiating charges for various Inter Collegiate tournaments has also been submitted by the Assistant Director(i/c of Director), Department of Physical Education

for comparative purpose.

The matter was placed before the Standing Committee of the Syndicate on Finance. The Committee at its meeting held on 20.08.2019, considered the matter and recommended to place the item for revision of conducting and officiating charges for various Inter Collegiate tournaments before the next meeting of the Standing Committee of the Syndicate on Finance along with the existing and proposed rates. The recommendation of the Committee has been approved by the Syndicate at its meeting held on 31.08.2019 (Item No.03.35 Additional Item No.1).

As per resolution of the Syndicate, the detailed proposal for revision of conducting and officiating charges for various IC/IU tournaments and inclusion of new games along with the existing and proposed rates submitted by the Assistant Director (i/c of Director), Department of Physical Education is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation (*detailed proposal appended*).

***The Committee considered the matter and recommended to refer the item to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** to approve the detailed proposal (Appended) limited to budget allocation.

***Item No.06.47 Additional.0 2 Conduct of Academic Summit-reg.***

***(IQAC)***

In order to make the University of Kerala a 'Centre of Excellence', the proposal to convene a University Level Academic Summit engaging former Vice-Chancellor, Pro-Vice-Chancellors and retired eminent professors from the University to seek inputs and advice was put forward by the Hon'ble Vice-Chancellor in the meeting of the Syndicate held on 02.11.2018:

The meeting of the Syndicate held on 28.03.2019 further resolved to approve the proposal to form a University Level Advisory Committee to advice and support the University in its quality initiatives to promote excellence in teaching, learning, research, consultancy and administrative process. The meeting further resolved to authorize the Vice-Chancellor to do the needful in this regard.

The Hon'ble Vice-Chancellor has directed Director, IQAC to prepare the draft budget for convening an Academic Summit in connection with Constitution of University Level Advisory Committee.

The budget allocation sought for convening the Academic Summit to seek inputs from experts on making University of Kerala a Centre of Excellence is as follows:

**Budget**

Sl. No.	Head	Amount (Rs.)
1.	TA & DA for experts (including airfare and car) estimated	100000
2.	Honorarium @ Rs.5000/-	125000
3.	Complimentary kit 100 x Rs.1000/-	100000
4.	Local hospitality	90000
5.	Office Expenses	10000
6.	Miscellaneous	20000
<b>TOTAL</b>		<b>4,45,000</b>
Total (in words): Rupees Four Lakh Forty Five Thousand only		

***The Committee considered the matter and recommended to agree to the proposal.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019, be approved.

***Item No.06.48. Minutes of the Meeting of the Executive Committee of the Centre For Global Academics held on 31.10.2019 – approval of -reg.***

***(AcBI)***

The Minutes of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, is placed before the Syndicate for approval (Minutes appended).

Considering the urgency of the matter, the recommendation of the Executive Committee of the CGA on Item no. 4, 5 and Additional Item no. 2 were approved by the Vice Chancellor in



exercise of the powers conferred under section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved Item no. 4,5 and Additional Item no. 2 is reported to the Syndicate and the remaining items are placed before the Syndicate for Consideration and Approval.

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE  
OF THE CENTRE FOR GLOBAL ACADEMICS**

**DAY : THURSDAY  
DATE : 31.10.2019  
TIME : 12.00 noon to 2.00 p.m.  
VENUE : VICE CHANCELLOR'S CHAMBER**

**Members Present:**

- |  |      |
|--|------|
| 1. Vice-Chancellor (in the Chair)  | Sd/- |
| 2. Pro-Vice-Chancellor   | Sd/- |
| 3. Dr. K.S. Chandrasekar, Director, CGA  | Sd/- |
| 4. Dr. S. Nazeeb, Convener, Standing Committee of the Syndicate on Academics & Research                                    | Sd/- |
| 5. Shri. Jairaj. J., Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University | Sd/- |
| 6. Director, ICCR  | Sd/- |
| 7. Dr. Subodh. G, Assistant Professor, Dept. of Physics  | Sd/- |
| 8. Dr. Suhara Beevy. S, Professor, Dept. of Botany   | Sd/- |
| 9. Dr. Christabell. P.J, Asst. Professor, Dept. of Futures Studies   | Sd/- |
| 10. Shri. Sreekumar K.N., Asst. Professor and Head(i/c), Dept. of German   | Sd/- |
| 11. Shri. Dileesh Kumar. D, Asso. Director, Allianz Technology, Technopark   | Sd/- |
| 12. Dr. A. Bijukumar, HOD, Aquatic Biology   | Sd/- |

The meeting began at 12.30 p.m with the Vice Chancellor introducing the members and addressing the newly reconstituted Executive Committee of the CGA. The following items were discussed & recommendation made.

***Item No.06.48.01: Application for admission to Ph.D course -Foreign student - reg***

An application was received from a foreign student seeking admission to Ph.D. course offered by the University of Kerala. The remarks of the HOD concerned, ascertaining the eligibility of the candidate to the course applied for was obtained.

The details of the candidate along with the remarks of the HoD concerned and the institutions proposed for study are shown below.

Sl No	Name	Country	Qualification	Course suggested	Dept./College suggested	Recommendations
1.	Ms.Sabreen Abdulhussein Mohammed (Self financing)	Iraq	MA Linguistics, Osmania University, Hyderabad	PhD Linguistics	Department of Linguistics, Kariavattom, UoK, Trivandrum.	The candidate is eligible for admission to Ph.D course in Linguistics

As ordered by the Honorable Vice Chancellor, the application for admission of the above said foreign candidate is placed before the CGA Executive committee for approval.

**Recommendation:**

**Recommended to grant admission to Ph.D. course in Linguistics at the Dept. of Linguistics, University of Kerala under the guidance of Dr. S.A. Shanavas, Asso.Professor, Dept. of Linguistics, University of Kerala by creating supernumerary vacancy to accommodate the foreign candidate.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be approved.

**Item No.06.48.02 Application for admission -Foreign student - reg**

An application was received from a foreign student seeking admission to Ph.D. course offered by the University of Kerala. The remarks of the HOD concerned, ascertaining the eligibility of the candidate to the course applied for was obtained.

The details of the candidate along with the remarks of the HoD concerned and the institutions proposed for study are shown below.

Sl No	Name	Country	Qualification	Course suggested	Dept./College suggested	Recommendations
1.	Mr.Ngo Minh Trung (ICCR Candidate)	Vietnam	MBA University of Mysore	PhD Management	IMK, University of Kerala Kariavattom, Trivandrum.	The candidate is eligible for admission to PhD course in Management

As ordered by the Honorable Vice Chancellor, the application for admission of the above said foreign candidate is placed before the CGA Executive committee for approval.

**Recommendation:**

**Recommended to grant admission to Ph.D course in Management at the IMK, University of Kerala under the guidance of Dr. K.S. Chandrasekar, Prof. & Head, IMK, by creating supernumerary vacancy to accommodate the foreign candidate.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be approved.

**Item No. 06.48.03 Application for admission -Foreign student - reg**

An application was received from a foreign student, self financing, seeking admission to Ph.D course offered by the University of Kerala. The remarks of the HOD concerned, ascertaining the eligibility of the candidate to the course applied for was obtained.

The details of the candidate along with the remarks of the HoD concerned and the institutions proposed for study are shown below.

Sl No	Name	Country	Qualification	Course suggested	Dept./College suggested	Recommendations
1.	Mr.Hussein Faris Abdulhussein (Self financing Candidate)	Iraq	M.Com Savitribai Phule , Pune University	PhD Management	IMK, University of Kerala, Kariavattom, Trivandrum.	The candidate is eligible for admission to PhD course in Management

As ordered by the Honorable Vice Chancellor, the application for admission of the above said foreign candidate is placed before the CGA Executive committee for approval.

**Recommendation:**

**Recommended to grant admission to Ph.D course in Management in IMK, University of Kerala under the guidance of Dr. Ambeeshmon. S, Asst. Professor, IMK, University of Kerala by creating supernumerary vacancy to accommodate the foreign candidate.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be approved.

**Item No.06.48.04 Request from Mr. Hasan Hadi Ensaif Altufaili to change the status of student of Bridge course to Regular course in MVA(Art History)– reg.**

Mr. Hasan Hadi Ensaif Altufaili, an Iraqi national and a student of MVA (Art History) course at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara submitted a request stating that he has been admitted to the Bridge course of MVA (Art History) even though he had attended four year degree course in Fine Arts, Babylon. According to him his friend submitted the application on behalf of him and wrongly entered the course he studied as ‘general course’, while filling the application form. Hence it is requested to change his student status from “bridge course” to student of the first semester MVA (Art History) main course.

On perusal of the file it is seen that the candidate applied for MA History course and the HOD, Department of History recommended that he is not eligible for admission to MA History course but can be admitted to MVA (Art History) after undergoing bridge course. The remarks regarding his eligibility for admission to the Master of Visual Arts (Art History) course is seen given by Sri.K.C.Chithrabhanu, Chairman,BOS in Applied Arts. The eligibility of the candidate for admission to a particular course is offered by the HOD/BOS after verifying the qualifying certificates submitted by the candidate and not merely based on the title of the course requested for in the application form.

The Executive Committee of the CGA has approved the recommendations of the Chairman, BOS in Applied Arts to grant admission to Mr.Hasan Hadi Ensaif Altufaili to MVA Art History and the remarks of the HOD, Department of History and recommended to grant him admission to MVA Art History course after undergoing one year bridge course. The recommendation is approved by the Syndicate on 11.7.2018.The candidate is admitted for the course at Raja Ravi Varma Centre for Visual Arts headed by the Chairman,BOS in Applied Arts himself and he joined for the course on 20/12/2018.

As per the minutes of the meeting of the Syndicate held on 11/07/2018 in item no.02.73.03, Mr. Hasan Hadi Ensaif Altufaili was admitted to MVA (Art History) course during the academic year 2018-19 subject to the condition that he shall undergo a bridge course of one year duration before being admitted to the applied course. Now the Director of Raja Ravi varma Centre of Excellence for Visual Arts, Mavelikara has submitted a letter to the Registrar requesting to permit the candidate to change his admission status to regular course ie ,first semester MVA (Art History), citing that he had undergone Four year Degree course in Fine Arts but mentioned it as “General Course” in the application.

He has already completed 8 months of the one year bridge course. Further, in the bonafide certificate issued to the candidate for submitting to the Embassy of Iraq to open student file as requested by him, also it is mentioned that course period is 2 year+ one year (Bridge course).

Now the request submitted by the candidate to exempt him from undergoing bridge course, comes several months after joining the course. Mr.Hassan Hadi Ensaif Altufaili has joined the course on 20/12/2018.The duration of the course is from 20<sup>th</sup> December 2018 to 19<sup>th</sup> December 2021 with one year Bridge course, of which 8 months has already elapsed.

As the CGA Executive Committee’s recommendation for granting admission to the candidate for MVA (Art History) course after undergoing one year Bridge course has been approved by the Syndicate and the candidate granted admission and has already completed 8 months of the bridge course, as per the orders of the Hon’ble Vice Chancellor, the above matter is placed before the Executive Committee of the CGA for appropriate consideration and recommendations.

**Recommendation:**

**Recommended to obtain the remarks of the Dean, Faculty of Fine Arts, Dr. Shobha B.Nair, Associate Professor, Govt. College for Women, Thiruvananthapuram on the equivalency of the candidate’s BA Degree in Art Education with BFA course and waiver of his degree course from the bridge course for admission to MVA.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be noted.

***Item No. 06.48.05 Establishment of Yunus Social Business Centre- Expression of interest- reg***

***(AcD)***

The Head, Department of Commerce, University of Kerala, has forwarded a proposal of expression of interest for the establishment of 'Yunus Social Business Centre' in partnership with Yunus Centre, Bangladesh, recommended by the Department Council held on 18.02.2019.

The Centre focuses on social business which includes extension services to societal needs. The Department of Commerce undertakes projects, consultancy services as well as research on areas like:

1. Corporate Social Responsibility
2. Financial Inclusion

3. Micro, Small & Medium Enterprises
4. Financial planning & Investment Management for masses
5. Financial Literacy
6. Supply Chain Management & rural enterprises and so on.

The draft MoU between Yunus Centre and University of Kerala and the agreement for using the 'Yunus' name were legally vetted by the Legal Advisor and remarked that both are legally in order.

An initial branding fee of US\$ 2,500 and yearly fee of US\$ 1,000 has to be paid for the use of 'Yunus' name. The same was waived for two years as per request by the authority.

The matter is placed before the executive committee of CGA for consideration.

**Recommendation:**

**Recommended to charge an initial branding fee of USD 5000/- and yearly fee of USD 2000/- while using the name of University of Kerala. Recommended to prepare a note and place before the Syndicate.**

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be noted.

**Item No.06.48.06**      *Request from Dr.A.Bijukumar, Professor & Head, Dept of Aquatic Biology & Fisheries, University of Kerala -Permission for inviting three Professionals from Hawassa University, Ethiopia – reg.*

(AcD)

Dr.A.Bijukumar, Professor & Head, Dept of Aquatic Biology & Fisheries, University of Kerala has forwarded a letter requesting permission for inviting three professionals from Hawassa University, Ethiopia. The three professionals are

1. Prof.P.Natarajan, Professor of Aquatic Sciences and Aquaculture, Dept of Biology, College of Natural and Computational Sciences, Hawassa University, Ethiopia (former Professor and Head of Dept of Aquatic Biology & Fisheries, University of Kerala)
2. Eng Dr.Fisiha Getachew Argaw, Vice President, Academic Affairs, Hawassa University, Hawassa
3. Dr.Abraham Tulu Mekonnen, Dean, College of Education, Hawassa University, Ethiopia

Prof.P.Natarajan has expressed his interest in developing a Memorandum of Agreement with University of Kerala involving multiple departments. The Hawassa University authorities, including their Vice President (Academic Affairs) and Dean wish to visit University of Kerala during the third week of November 2019.

As per orders of the Vice-Chancellor, the following matters are placed before the CGA Executive Committee, for consideration.

Granting permission for inviting three Professionals from Hawassa University, Ethiopia  
Permission for forwarding individual invitation letter to the said three Professionals.

**Recommendation:**

**Recommended to permit the Registrar to issue letter inviting the 3 professionals from Hawassa University, Ethiopia with a condition that the visa shall be for academic purposes.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be approved.

**Item No.06.48 Additional.01**      *Academic Collaboration between University of Northumbria at Newcastle, UK and University of Kerala-Signing of Memorandum of Understanding-reg.*

(Ac.D)

Dr.M.S.Jayakumar, Assistant Professor, Department of Sociology, University of Kerala has forwarded a letter along with Memorandum of Understanding (MoU) for the purpose of research and academic exchange with University of Northumbria Newcastle, UK.

The purpose of this MoU is to develop academic and educational cooperation, establish a

collaborative program in between the two institutions and to cooperate in mutual interest for a range of higher educational activities.

Subject to the availability of funds, resources and approval of the authorized Faculty of the respective institutions, both institutions agree to develop the following collaborative activities.

1. Conducting joint research and development project
2. Cooperation in individual projects
3. Organization of lectures, symposia, international meetings, conferences and workshops
4. Exchange of researchers and students
5. Exchange of information, teaching materials, technological and scientific publications
6. providing opportunities for professors and researchers to give lectures
7. search for opportunities to collaborate in the future
8. to share Laboratory facilities

This MoU will become effective immediately after signature by the representatives of both University of Northumbria at Newcastle and University of Kerala, Thiruvananthapuram for a period of three years.

The legal advisor has vetted the draft MoU and opined that the same is legally in order.

As per orders of the Vice-Chancellor, the proposal regarding academic collaboration between University of Northumbria at Newcastle, UK and University of Kerala is placed before the Executive Committee of the Centre for Global Academics for consideration and recommendation.

**Recommendation:**

**Recommended to accept the proposal submitted by Dr. M.S. Jayakumar, Asst. Professor, Dept. of Sociology, University of Kerala.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be approved.

**Item No. 06.48 Additional.02**

***Application for admission to Bridge PDF course- Foreign student -reg***

An application has been received from a foreign student seeking admission to Bridge Post Doctoral Fellowship offered by the University of Kerala. The Head, Department of Sociology has forwarded the application along with the Minutes of the meeting of the Doctoral Committee held on 05/10/2019 at the Department of Sociology, University of Kerala. Dr. Bushra Beegom R.K, Assistant Professor, Dept. of Sociology, University of Kerala has given consent to supervise the candidate.

The details of the candidate along with the remarks of the HoD concerned and the institution proposed for study are shown below.

Sl No	Name	Country	Qualification	Course suggested	Dept./College suggested	Recommendations
1.	Mr. Gulab Mir Rahmany	Afghanistan	Ph.D Thesis submitted for award of Ph.D Degree in Sociology (awaiting award)	Bridge Post Doctoral Fellowship (PDF) in Sociology	Dept. of Sociology, University of Kerala, Kariavattom	Recommended by the Doctoral Committee to grant registration on the basis of presentation. (The candidate has been directed to submit Thesis submission certificate from Osmania University and Faculty certificate from the Dept. of Sociology, UoK.)

As per the regulation for award of Post Doctoral Fellowship 2016,

Clause 8.1 The selection of Post-Doctoral fellows shall be carried out by the selection committee consisting of Faculty Deans concerned, HoDs concerned and Director of Research (Convener).

Clause 8.3 The selection shall be based on a maximum of 25 marks spread over in two components, viz (i) Performance in presentation before the selection committee (maximum of 15 marks); and (ii) research papers published / patent application published (maximum of 10 marks @ 2 marks for each paper/ patent application.)

As per the orders of the Hon'ble Vice Chancellor, the application for admission to Bridge PDF of the above foreign candidate is placed before the CGA Executive committee for approval subject to furnishing of Thesis submission certificate and Facility certificate.

**Recommendation:**

**Recommended to place before the Standing Committee of the Syndicate on Academics & Research for detailed discussion.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be noted.

***Item No. 06.48 Additional.03***

The request from the Institute of International Relations of the University of Warsaw for admission of two students to the third semester MA Political Science course as part of the exchange programme on the basis of the MoU signed between the two Universities as per the Order No.AcD/1/2019 dtd 03.09.2019 submitted by the Professor & Head, Department of Political Science and presented extempore by the Director, CGA was placed at the Executive Committee of the CGA with the permission of the Vice Chancellor.

**The Committee recommended to advise the students to seek admission to the 2020-21 academic year as the semester has already started for the academic year 2019-20.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31-10-19, be approved.

***Item No.06.49***

***Cost Estimates for University Vehicle under CD Unit KL 01 AW 7960 placed with M/s Sleeba & Sons Automotive Pvt. Ltd, Thiruvananthapuram (Authorized dealer of M/s Mahindra & Mahindra Ltd.) – Rs. 1,18,948/- (Rupees One Lakh Eighteen Thousand Nine Hundred and Forty Eight Only) – sanctioned – Reporting of- reg:***

**(EK II)**

The Vehicle No. KL 01 AW7960, with CD Unit has the following features:

Mahindra Bolero LX 2WD RC (7 STR)

Month & Year of Manufacture	:	October 2009.
Registration	:	24/11/2009 to 23/11/2024.
Tax amount paid	:	Rs. 28,090/- dated 19/11/2009.
Period	:	19/11/2019 to 30/9/2024.
Odometer reading as on 13/8/2019	:	3,02,591 K.m.

The Sleeba & Sons Automotive Private Ltd has forwarded the estimate for Rs. 62,448/- (Rupees Sixty Two Thousand Four Hundred and Forty Eight only) towards spare parts and Rs. 56,500/- (Rupees Fifty Six Thousand Five Hundred only) towards Painting and Labour for the works specified by the Assistant Engineer (Mechanical). The Finance has agreed to place work order with the above firm as the Authorized dealer of Mahindra Ltd. The total cost is Rs. 1,18,948/- (Rupees One Lakh Eighteen Thousand Nine Hundred and Forty Eight Only) with eligible GST for repair & maintenance for the vehicle No: KL01 AW7960.

Sanction has been accorded by the Vice-Chancellor subject to reporting to the Syndicate for the above payment to M/s Sleeba & Sons Automotive Pvt. Ltd, Thiruvananthapuram.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.06.50***

***Loading of franking machine for the use in Examination General Despatch section for Rupees five lakh-Reporting of-reg.***

**(EK I)**

Sanction was accorded by the Hon'ble Vice Chancellor, subject to the reporting to the Syndicate, for loading of franking machine worth Rs 5,00,000/-(Rupees five lakh only) for use in the Examination General Despatch section and University Order No.E.K.1/15013/2019 dated 29/10/2019 was issued, accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.51**

***Constitution of an Enquiry Committee regarding the representation submitted by the MBA students of Institute of Management in Kerala against Dr.S.Ambeeshmon, Assistant Professor, IMK –Reporting of-reg.***

**(Ad.B.III)**

Dr.K.S. Chandrasekar, Professor & Head , Institute of Management in Kerala has been granted Sabbatical Leave for a period of one year w.e.f.21.10.2018 to 20.10.2019 vide U.O.No85/2018/UOK dated 12.10.2018. and the charge of headship of the Department was handed over to Dr.S.Ambeeshmon Vide U.Os No.Ad.BIII.1/40602/2018/UOK dated 27.11.2018, 18.03.2019, 25.05.2019 &10.10.2019.

The MBA students of IMK have forwarded a complaint against Dr.S.Ambeeshmon, Assistant Professor and the then HOD of the Department In this complaint, they stated about the misbehaviour of Dr.S.Ambeeshmon, and the issues related to the event (YATHRA 2019), at the yearly Tourism Festival of Institute of Management.

Acting on the Complaint the Hon'ble Vice Chancellor removed him from the Headship (i/c) immediately and Dr.K.S.Chandrasekar, Professor, IMK who was on Sabbatical Leave was directed to report for duty on 04.10.2019 vide U.O No.586/2019/UOK dated 10.10.2019 and has reported for duty and also constituted an Enquiry Committee with Adv.B.Balachandran, Convenor, Standing Committee of the Syndicate on Staff Equipment & Building, Dr.K.G.Gopchandran, Member, Syndicate, Dr.K.Lalitha, Member, Syndicate, Dr.B.S. Jamuna, Professor & Head, Institute of English and Dr. Jaya D S, Professor, Department of Environmental Sciences as members to go into the alleged complaint

As per the orders of the Vice- Chancellor the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.52**

***Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 14/11/2019 - approval of - reg.***

**(SDC Section)**

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 14/11/2019 is placed before the Syndicate for consideration and approval.

**Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 14/11/2019**

Date : 14/11/2019  
Time : 2.00 pm to 5.30 pm  
Venue : University Senate Hall

**Members Present**

1.Dr.K.G.Gopchandran (Convenor)	Sd/-
2.Prof.K.Lalitha	Sd/-
3.Dr.B.Unnikrishnan Nair	Sd/-
4.Sri.Jairaj . J	Sd/-
5.Adv.Muralidharan Pillai G	Sd/-
6.Smt.Renju Suresh	Sd/-
7.Sri.Mohammed Yaseen	Sd/-

**Members Absent**

1.Dr.K.B.Manoj  
2.Dr.Mathew.V

- 3.Adv.B.Balachandran  
4.Sri.Arunkumar R

Out of the 42 candidates called for personal hearing, 25 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty.

The Recommendations of the Committee are as given in the list below :

SI No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	<b>Akhil.A.A</b>	S2 B.Sc Botany, May 2019	Christian College, Kattakkada	Possession of Xerox Copy	<b>To cancel the S2 B.Sc Exam of May 2019. Permitted to write the examination in March/April 2020</b>
	S4642/2019	Reg.No.24518103030			
2	<b>Mekha.D.Anil</b>	S2 B.Sc Chemistry and Industrial Chemistry, May 2019	Govt.College, Kariavattom	Same Handwriting and Similarity in Written Content in Answerbook of this Candidate with the Answerbook of the candidate Rahul Santhosh.S.B. (reg.no. 24117108031) as Reported by Principal	<b>To cancel the S2 B.Sc Exam of May 2019. Permitted to write the examination in November/December 2019</b>
	S4645/2019	Cand.Code. 24117108030			
3	<b>Rahul Santhosh.S.B</b>	S2 B.Sc Chemistry and Industrial Chemistry, May 2019	Govt.College, Kariavattom	Same Handwriting and Similarity in Written Content in Answerbook of this Candidate with the Answerbook of the candidate Mekha.D.Anil (reg.no. 24117108030) as Reported by Principal	<b>To cancel the S2 B.Sc Exam of May 2019. Permitted to write the examination in November/December 2019</b>
	S4646/2019	Cand.Code. 24117108031			
4	<b>Abhimanyu.L</b>	S5 BA Economics, March 2019 ( <b>Mercy Chance</b> )	TKM College of Arts and Science, Kollam	Possession of Xerox Copy	<b>To cancel the S5 BA Exam of March 2019. Permitted to write the examination in next available chance for any semester exam</b>
	S4647/2019	Reg.No.150-12132002			
5	<b>P.V.Pranav</b>	S2 B.Com Commerce with Computer Applications, May 2019	Carmel College, Muhamma, Alappuzha	Possession of Manuscript	<b>To cancel the S2 B.Com Exam of May 2019. Permitted to write the examination in next available chance for any semester exam</b>
	S4649/2019	Reg.No.13818156015			
6	<b>Shalini.G.L</b>	S1 M.Sc Chemistry, February 2019	S.N.College, Chempazhanthy	Written Register Number on	<b>Matter Referred to Syndicate</b>



	S4653/2019	Reg.No.63518127014		Additional Sheets of Answerbook (As Reported by Examiner from CV Camp)	
7	<b>Fathima Bai</b>	S4 BA English and Communicative English, July 2019	St.Joseph's College for Women, Alappuzha	Writings on Hall Ticket Using Blank Refill	<b>To cancel the S4 BA Exam of July 2019. . Permitted to write the examination in next available chance for any semester exam</b>
	S4656/2019	Reg.No.13317139023			
8	<b>Amal.S.R</b>	S2 Unitary LLB, June 2019	Govt.Law College, Thiruvananthapuram	Written Candidate Code on Answerpaper of the subject 'Family Law-I' (Reported from CV Camp by Assistant Examiner)	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any semester exam</b>
	P5500/2019	Cand.Code : 47417550011			
9	<b>Amala Jacob</b>	S4 MBA Full Time, August 2019	UIM Vadakkal, Alappuzha	Writings on Hand	<b>To cancel the S4 MBA Exam of August 2019. Permitted to write the examination in next available chance for any semester exam</b>
	P5502/2019	Cand.Code : 59517940010			
10	<b>Nithin Rajhkumar.N</b>	S1 LLB Unitary Degree, July 2019	Kerala Law Academy Law College, Thiruvananthapuram	Written Register Number on Additional Sheets of Answerscript (As Reported by Assistant Examiner from CV Camp)	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any semester exam</b>
	P5504/2019	Reg.No.474-18551081			
11	<b>Radhakrishnan.B</b>	S1 LLB Unitary Degree, July 2019	Kerala Law Academy Law College, Thiruvananthapuram	Writings other than answers on every page of his answerscript revealing his identity (As Reported by Assistant Examiner from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5505/2019	Reg.No.474-18551090			
12	<b>Hithumon Babu</b>	II B.Com , March 2019	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	<b>To cancel the II B.Com Exam of March 2019. Permitted to write the examination in next available chance for any exam</b>
	A8452/2019	Reg.No.323031			
13	<b>Anandhu.S</b>	III B.Com , April 2019	S.N.College, Chathannoor	Possession of Manuscript	<b>To cancel the III B.Com Exam of April 2019. Permitted to write the examination in next available chance for any exam</b>
	A8453/2019	Reg.No.3031627018			
14	<b>Ajmal.K</b>	III B.Com , April 2019	S.N.College, Chathannoor	Possession of Xerox Copy	<b>To cancel the III B.Com Exam of April</b>
	A8454/2019	Reg.No.3031627007			

					<b>2019. Permitted to write the examination in next available chance for any exam</b>
15	<b>Abi Michael</b> A8456/2019	III B.Com , April 2019 Reg.No.3031633001	B.J.M.Govt.College , Chavara	Possession of Printed Material and Manuscript	<b>To cancel the III B.Com Exam of April 2019. Permitted to write the examination in next available chance for any exam</b>
16	<b>Praveena.G</b> A8458/2019	II B.Com , April 2019 Reg.No.3031644360	MSM College, Kayamkulam	Possession of Printed Material	<b>To cancel the II B.Com Exam of April 2019. Permitted to write the examination in next available chance for any exam</b>
17	<b>Abhilash.K</b> A8459/2019	III B.Com , April 2019 Reg.No.747401	St.Michael's College, Cherthala	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
18	<b>Sougandh Sudheer</b> A8460/2019	II B.Com , April 2019 Reg.No.1455048	St.Michael's College, Cherthala	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
19	<b>Ajesh.J.A</b> A8461/2019	III BA Sociology, April 2019 Reg.No.3041607236	Mar Ivanios College, Thiruvananthapuram (Subcentre : M.G.College, Thiruvananthapuram)	Possession of Xerox Copy	<b>To cancel the III BA Exam of April 2019. Permitted to write the examination in next available chance for any exam</b>
20	<b>Naufal Rassi</b> S4557/2019 (IInd Call)	S6 B.Com, April 2019 Reg.No.15916800010	A.J.College of Science and Technology, Thonnakkal, Thiruvananthapuram	Possession of Xerox Copy and Manuscript	<b>To cancel the S6 B.Com Exam of April 2019 . Permitted to write the examination in next available chance for any semester exam</b>
21	<b>Neethu.S</b> S4627/2019 (IIIrd Call)	S2 BA Malayalam: Language, Culture & Literature, May 2019 Reg.No.11517173012	Govt.Arts & Science College, Thazhava, Karunagapally	Possession of Manuscript	<b>To cancel the S2 BA Exam of May 2019 . Permitted to write the examination in next available chance for any semester exam</b>
22	<b>Sajidh Anas</b> S4634/2019 (IInd Call)	S2 B.Com, May 2019 Reg.No.15917811120	MSN Institute of Management and Technology, Chavara	Possession of Printed Material	<b>To cancel the S2 B.Com Exam of May 2019 . Permitted to write the examination in next available chance for any semester exam</b>
23	<b>Parvathy.S.S</b> S4639/2019 (IInd Call)	S2 BA Malayalam : Language,Culture and Literature, May 2019 Reg.No.11518124050	NSS College,Nilamel	Writings on Back Side of Hall Ticket	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for</b>

					<b>any semester exam</b>
24	<b>Sajin Thankachen</b> A8284/2018 (IInd Call)	II B.Com, April 2018 Reg.No.3031641106	S.N.College,Punalur	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
25	<b>Aswathy.R.V</b> A8430/2019 (IInd Call)	III B.Com , April 2019 Reg.No.3031619132	Christian College, Kattakkada	Copying from Calculator	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 14/11/2019, be approved except SI No.6, which is considered separately as Item No.1.

***I. Suspected malpractice reported in SI M.Sc Chemistry Degree Examination, February 2019 - Smt.Shalini.G.L, S.N.College, Chempazhanthy - Reported by Examiner from CV Camp – Reg.***

The Second Examiner (Sri.Josewin B, Assistant Professor, Department of Chemistry, Christian College, Kattakkada) who valued the answerscripts of the first semester M.Sc Chemistry degree examination, February 2019 (Subject : Inorganic Chemistry) reported that a candidate has written the register number in the additional sheets attached alongwith the answerscript bearing false no.700403. The above mentioned answerscript (false no.700403) belongs to the candidate Smt.Shalini.G.L (Reg.No.63518127014, S.N.College, Chempazhanthy). The candidate was called for personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 14.11.2019 and she was present for the same. In her written statement submitted before the Committee she has admitted the mistake in having written her register number in the additional sheets of the answerscript.

The concerned tabulation section EG XI A has reported the following two facts in respect of the above candidate:

a) The candidate has passed in the first semester M.Sc Chemistry Degree Examination, February 2019 (for which the above mentioned suspected malpractice was reported by the examiner from the CV Camp) the result of which was released inadvertently along with the other candidates . However, marklists of the same were not issued, and,

b) This candidate in the meantime had also registered for the second semester M.Sc Chemistry Degree Examination, July 2019 and appeared for all the papers in the said examination.

**Recommendations of the Committee :**

After hearing the candidate, the Committee observed that in view of the facts pertaining to the result of this candidate related to the first semester M.Sc Chemistry Degree Examination, February 2019 (for which the above mentioned suspected malpractice was reported from the CV Camp) having been released and also the candidate having appeared for all the papers in the subsequent second semester M.Sc Chemistry Degree Examination, July 2019, it is recommended to refer the matter to the Syndicate for an appropriate decision on the reported case.

***Resolution of the Syndicate***

**RESOLVED** to cancel the particular paper of the candidate Smt.Shalini.G.L, M.Sc Chemistry Degree Examination, S.N.College, Chempazhanthy.

**FURTHER RESOLVED** to authorize the Pro-Vice-Chancellor to hear the Examiner, Sri.Josewin B, Assistant Professor, Department of Chemistry, Christian College, Kattakkada and the concerned tabulation section and place the report in the Standing Committees of the Syndicate on Examinations.

***II. Directions of Hon'ble High court to the University in WP(C)No.15648/2019 filed by Mr. Karun M Suresh, 3rd year BA Communicative English student at Emmanuel College, Vazhichal- and complaint against violation of Student's Rights at the college -submitted by the student representative – Reg.***

(Reported from Ac.B1 Section)

Mr. Karun M Suresh, student of 3rd year BA Communicative English at Emmanuel College, Vazhichal submitted a complaint to the Registrar alleging that he was suspended from the college on 16/02/2019 without any valid reason. The incident which led to the suspension is as follows. On 19/12/2018, a complaint was filed before the Principal of the college alleging that the fifth semester students are involved in ragging. Two students of the petitioner's class had submitted a mass complaint to the police about the ragging by the seniors, especially the fifth semester students. Some of the fifth semester students were suspended. There was an agitation in the college, seeking action against the juniors also. The management had decided unilaterally to proceed against the 3rd semester students also. Hence the complainant was suspended on 16/02/2019, without any valid reason. According to him, the exam fee was accepted from him on 11/01/2019 even though, he was under suspension and no enquiry was conducted in the alleged incidents before and even after the suspension order.

Based on the complaint the remarks of the Principal was obtained. The Principal vide his letter dated 24/06/2019 remarked that Mr. Karun M Suresh was involved in a fight among students on 19/12/2018 and has been found guilty of serious misconduct by the enquiry commission appointed for the purpose. Yet he was permitted to appear for the University examination on 10/06/2019 and 14/06/2019. Subsequently, in a joint meeting of the college discipline committee, staff council and faculty of semester 3, BA English and Communicative English, it was unanimously decided to expel Mr. Karun M Suresh from the college since he is persistently nonchalant in the classroom and admittedly precipitated rampant violence in the campus and his presence has been found adequate enough to generate fear and insecurity among the fellow students.

In the meantime, Mr. Karun M Suresh has filed a petition WP(C)No. 15648/2019 before the Hon'ble High Court of Kerala to permit him to attend the semester examination challenging the suspension order issued to him by the college and on the representation filed by him to the University. Statement of facts in this regard has been prepared and forwarded to the Legal Section as requested by them.

The Hon'ble High Court of Kerala vide judgment dated 25/06/2019 disposing the WP(C) No. 15648/2019 filed by Mr. Karun M Suresh directed the University to take appropriate action on the representation submitted by Mr. Karun M Suresh after affording an opportunity of hearing the petitioner as well as the Principal of the college within a period of one month from the date of receipt of the copy of the judgment.

Proceedings and minutes of the hearing conducted on 20.07.2019 by the Pro Vice Chancellor were forwarded to the Legal Section for further necessary action. In the hearing it was observed that the complainant submitted that his expulsion from the college is arbitrary and what he received is only a copy of the T.C. He has also stated that in spite of being ragged by the seniors, punishment was meted out to him. He requested that he may be permitted to continue his studies in the college or any other college in which the course is offered. The original T.C of the student was forwarded vide ltr dtd 10.07.2019 to the University by the Principal stating that Mr. Karun M. Suresh, expelled from the College w.e.f 17.06.2019 has not received his T.C till date.

The Legal Advisor pointed out that as the Transfer Certificates was issued and the matter intimated to the University, as per Chapter 3, Clause 1 (8) of Kerala University First Ordinance 1978, the Syndicate of the University is empowered to take a resolution on the matter. The Pro Vice Chancellor also approved it and it was recommended to place the matter before the Syndicate of the University. The petitioner was intimated of the decision and it was also intimated that he is free to approach the court, if he feels so. As per orders of the Vice Chancellor the matter was placed before the Syndicate on 30.10.2019. The Syndicate resolved that the item be referred to the Standing Committee of the Syndicate on Students' Discipline.

Hence as per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Students' Discipline for appropriate consideration and recommendation.

**Recommendations of the Committee :**

The Committee considered the matter in detail and observed that it does not come under the purview of the Standing Committee of the Syndicate on Students' Discipline and hence recommended to refer the matter back to the Syndicate for appropriate decision .

**Resolution of the Syndicate**

**RESOLVED** to authorize the Pro-Vice-Chancellor to hear the Principal and the concerned complainant and place the report in the Combined Standing Committees of the Syndicate on Examinations and Students' Discipline.

**Item No.06.53**                      **Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.**

**(Ac.F.II)**

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 14.11.2019 at 2.45 P.M in the Syndicate Room. Due to exigency, Item no.31 has been approved by the Vice Chancellor, by invoking section 10(13) of Kerala University Act 1974, and the matter is reported to Syndicate.

All other recommendations of the Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date	:	Thursday , 14 <sup>th</sup> November, 2019
Time	:	02.00 PM to 5.30 P.M.
Venue	:	Syndicate Room

**Members Present**

- Dr.M.Vijayan Pillai
- Dr.K.B Manoj
- Sri.R.Arun Kumar
- Dr.B.Unnikrishnan Nair
- Sri.Jairaj.J
- Dr. Mathew.V
- Sri.Viswan Padanilam

**Members Absent**

1. Sri.R.Rajesh (MLA)
2. Smt.Renju Suresh
3. Sri.B.P.Murali
4. Prof.K.Lalitha

The meeting started at 02.45 P.M.

**Item No. 06.53.01 :**    **Sanathana Dharma college, Alappuzha, Proposal for the approval of Placement/Promotion in respect of Smt.Bindu P K, Lecturer in Botany (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) – reg:-**

**(Ac.F1/29864/ 2019)**

The Principal, Sanathana Dharma college, Alappuzha has forwarded a proposal for the approval of the Placement / Promotion in respect of Smt.Bindu P K, Lecturer in Botany (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 24.06.2015.

The following are the details of the incumbent on verification of the service book.

- |    |   |   |                                     |
|----|---|---|-------------------------------------|
| 3. | Qualifications  | : | M.Sc, NET                           |
| 4. | Date of first entry into service                                    | : | 24.06.2009                          |
| 5. | Date of continuous service  | : | 24.06.2009                          |
| 6. | Details of other qualifying service                                 | : | Nil                                 |
| e) | Details of L W A availed other than on medical grounds (without MC) | : | Nil                                 |
| f) | Relaxation of period availed, if any, on account of M.Phil/Ph.D     | : | Nil                                 |
| g) | Details of Orientation/Refresher                                    | : | 1)O.C from 14.06.2012 to 11.07.2012 |

Courses attended	Academic Staff College, University of Kerala – UGC
	2) R.C from 23.07.2018 to 13.08.2018 Human Resource Development centre, University of Kerala – UGC
h) Whether any OC/RC due	: Nil
i) Date of completion of required years of service	: 23.06.2015, 6 years
j) Proposed date of placement/promotion	: 24.06.2015, Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)

The Principal, Sanathana Dharma college, Alappuzha has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Smt.Bindu P K, Lecturer Senior Scale.

As per the Judgement dated.23.02.2016, in WP(C) No.15739/2013 the Hon'ble High Court of ordered that all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended in tune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated. 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “ incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued University Order No.Ac.FII/General/TGC-2010-2018 dated.30.11.2018 in this regard.

The promotion of Smt.Bindu P K is covered under 1998 regulation since the promotion date falls on 24.06.2015. On completion of 6 years of qualifying service as lecturer, the teacher is eligible to be Placed/ Promoted as lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 24.06.2015.

It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27<sup>th</sup> September 2018 and approved to extend the date of completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Smt.Bindu P K , Lecturer (Re-designated as Assistant Professor with AGP 6000) in Botany as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 24.06.2015 at Sanathana Dharma college, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.02 : M.S.M College, Kayamkulam, - Proposal for the approval of Initial appointment of Sri.Unnikrishnan C as Assistant Professor in the Department of Malayalam -Reg:-**

**(Ac.FI/015107/2014)**

The Manager, M.S.M college, Kayamkulam has forwarded the proposal for the approval of the appointment of Sri.Unnikrishnan C, as Assistant Professor in Malayalam w.e.f 09.12.2013 against the retirement vacancy of Sri.Ajayakumar vide letter dated . 18.02.2014. The proposal was kept pending as there was no sufficient workload / sanctioned post to accommodate him.

Later Sri.Unnikrishnan C had filed a writ petition before the Hon'ble High Court of Kerala as

WP(C) 10090/2015 for not granting approval to the appointment.

The Syndicate held on 06.06.2015 considered the proposal and resolved that the approval of the appointment of Sri.Unnikrishnan C be deferred till the verdict of the Hon'ble High Court.

The K U Act 1974 Chapter VIII vide amended sub section 57(1) stipulates that "Appointment to the posts eligible to receive from the Government shall be made only against the post sanctioned by the Government or such officers as may be authorised by the Government".

As per Post Adalath Report there was 86 hours of workload and 5 posts permissible and Sri.Unnikrishnan C was appointed as the 6<sup>th</sup> teacher in the Department of Malayalam by the Educational Agency.

But the Hon'ble High Court allowed the writ petition filed by Sri.Unnikrishnan C, and directed the University to pass orders by approving the appointment of the petitioner w.e.f 09.12.2013 within one month from the date of receipt of the copy of the Judgement dated.17.11.2016.

The matter was appraised to the Government. Government vide letter dated. D1/29/2016/H.Edn dated.23.12.2016 informed that approval to the appointment to the petitioner as Assistant Professor in Malayalam of M.S.M college, Kayamkulam cannot be granted since there was no sanctioned post.

In the above circumstance, University has filed an appeal before the Hon'ble High court of Kerala as Writ Appeal No.WA .1138/2017 which is still pending.

Subsequently the Workload Adalath held on 21.11.2018 at Fathima Matha National College, Kollam has also fixed the Workload of Malayalam in M.S.M college, Kayamkulam as 86 hours.

Later, the Adalath conducted on behalf of the Higher Education Minister also considered the request of Sri.Unnikrishnan C and fixed the workload as above. The Director of Collegiate Education vide letter dated.09.05.2019, sought the stand of the University to regularise the appointment of Sri.Unnikrishnan C in the V<sup>th</sup> post (ie, sanctioned post with 16 hours Workload) . University has informed the decision, after obtaining the remarks of the Management that they have no objection to regularise the appointment of Sri.Unnikrishnan C, as the V<sup>th</sup> teacher of Malayalam Department.

However the Higher Education Department vide letter dated.19.09.2019 has informed that University can take appropriate decision to approve the appointment of Sri.Unnikrishnan C, as Assistant Professor in the Department of Malayalam w.e.f 01.06.2016 against the retirement vacancy of Sri.Padmakumar on 30.04.2016 as the V<sup>th</sup> teacher.

It may be noted that the incumbent has II class Masters degree with 56% and qualification of NET. The V<sup>th</sup> post is a sanctioned post with 16 hours of Workload and is eligible for appointment.

It may be noted that Government had nominated a representative to the staff selection committee of M.S.M college, Kayamkulam for filling up of one vacancy in Malayalam vide letter dated. 07.10.2013. As per Post Adalath report there is a workload of 86 hours and 5 posts sanctioned in the department of Malayalam.

*As per the minutes of the meeting of the Selection Committee held on 07.12.2013 a select list of 3 candidates were prepared on merit and Sri.Unnikrishnan C is the I rank holder in the list.*

In the light of the above facts, whether the proposal for the approval of the initial appointment of Sri.Unnikrishnan C as Assistant Professor in the Department of Malayalam w.e.f 01.06.2016 in M.S.M college, Kayamkulam in the V<sup>th</sup> post against the retirement vacancy of Sri.Padmakumar, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

### **PROFORMA**

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2012	Rank Position and Category	Academic Qualification	Number of sanctioned post and Position of the teacher	Remarks
1	Original date of joining 09.12.2013 Sri.Unnikrishnan C  Approval w.e.f- 01.06.2016 FN.	20.05.1974  38 years and 4	I <sup>st</sup> rank in open merit	1) M.A Malayalam, II <sup>nd</sup> class with 56% mark, MG University, May 1998, Reg No. 97647 2) NET/UGC, December 1999, Roll	Number of sanctioned teachers-5	In the retirement vacancy of Sri.Padmakumar , on 30.04.2016.



		months		No.P325926 Under taking produced	V <sup>th</sup> postition	
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**The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal for the approval of the initial appointment of Sri.Unnikrishnan C, as Assistant Professor in Malayalam, M.S.M college, Kayamkulam w.e.f 01.06.2016 FN.

**Item No. 06.53.03 :** *M.S.M College, Kayamkulam, Proposal for the approval of Placement/Promotion in respect of Smt.Vijayalekshmi S, Lecturer in Mathematics (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) – reg:-*  
(Ac.F1/45159/ 2015)

The Principal, M.S.M college, Kayamkulam has forwarded a proposal for the approval of the Placement / Promotion in respect of Smt.Vijayalekshmi S, Lecturer in Mathematics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 02.06.2013.

The following are the details of the incumbent on verification of the service book.

- a) Qualifications : M.Sc Mathematics, M.Ed, M.Phil in Education, Ph.D(awarded on 23.11.2015)
- b) Date of acquiring M.Phil and University : April 1987, University of Kerala
- c) Date of first entry into service : 06.11.1989 to 20.12.1989 in the leave vacancy vide U.O dated. 09.10.1991
- d) Date of continuous service : 02.06.2008 vide U.O dated. 21.10.2008
- e) Details of other qualifying service : Nil
- e) Details of L W A availed other than on medical grounds (without MC) : Nil
- f) Relaxation of period availed, if any, on account of M.Phil/Ph.D : 1 Year on account of M.Phil
- g) Details of Orientation/Refresher Courses attended : 1) O.C from 03.04.2010 to 30.04.2010 Academic Staff College, University of Kerala – UGC  
2) RC from 20.08.2013 to 09.09.2013 Academic Staff College, University of Kerala – UGC
- h) Whether any OC/RC due : RC acquired after the proposed date of placement. At the time of submission of the proposal, the uncumbent had undergone one Orientation course and one Refresher course.
- i) Date of completion of required years of service : 01.06.2013, 5 years
- j) Proposed date of placement/promotion : 02.06.2013, Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)

It may be noted that the incumbent has produced the Eligibility Certificate of M.Phil in Education which is equivalent as an eligible qualification for employment in the field of Mathematics.

The Principal, M.S.M college, Kayamkulam has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Smt.Vijayalekshmi S as Lecturer Senior Scale.

The promotion of Smt.Vijayalekshmi S is covered under 1998 regulation since the promotion date falls on 02.06.2013. On completion of 5 years of qualifying service as lecturer, the teacher is eligible to be placed/ promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 02.06.2013.

In the light of the above facts, the proposal for the approval of the placement / Promotion in



respect of Smt.Vijayalekshmi S, Lecturer in Mathematics (Re-designated as Assistant Professor with AGP 6000) as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 02.06.2013 at M.S.M college, Kayamkulam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.04:** *St.John's college, Anchal- Placement/Promotion in respect of Dr.Jithin Jose P, Lecturer in Physical Education (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) Approval of – reg:-*

**(Ac.F1/34061/ 2019)**

The Drawing and Disbursing Officer, St.John's college, Anchal has forwarded a proposal for the approval of the Placement/ Promotion in respect of Dr.Jithin Jose P, Lecturer in Physical Education (Re designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 10.06.2014.

The following are the details of the incumbent on verification of the service book.

1. Qualifications : M P E, M.Phil, Ph.D
2. Date of first entry into service : 10.06.2009
3. Date of continuous service : 10.06.2009
4. Details of other qualifying service : Nil
- e) Details of L W A availed other than on medical grounds (without MC) : Nil
- f) Relaxation of period availed, if any, on account of M.Phil/Ph.D : 1 Year on account of M.Phil(2007)
- g) Date of acquiring M.Phil/Ph.D degree and Name of University : M.Phil in May 2007 (Kannur University) Ph.D in July, 2018 (Kannur University)
- h) Details of Orientation/Refresher : 1)R.C from 12.06.2012 to 02.07.2012 Courses attended  
Academic Staff College, University of Kerala – UGC  
2) O.C from 01.01.2013 to 28.01.2013 Academic Staff  
College, University of Kerala – UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 09 .06.2014 , 5 years
- k) Proposed date of placement/promotion : 10.06.2014, Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)

The Drawing and Disbursing Officer, St.John's college, Anchal has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Jithin Jose P, Lecturer Senior Scale(Re-designated as Assistant Professor with AGP 7000), in the Department of Physical Education.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that of Dr.Jithin Jose P , opted 1998 regulation since the promotion date falls on 10.06.2014. On completion of 5 years of qualifying service as Lecturer, the teacher is eligible to be placed/ promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 10.06.2014.

In the light of the above facts the proposal for the approval of the placement/ Promotion in respect of Dr.Jithin Jose P, Lecturer (Re-designated as Assistant Professor with AGP 6000) in Physical Education as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 10.06.2014 at St.John's college, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and

recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.05**      **St.John's college, Anchal– Placement/Promotion in respect of Dr.Suma Bai K C, Lecturer in Physics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) Approval of – reg:-**

**(Ac.F1/34058/ 2019)**

The Drawing and Disbursing Officer, St.John's college, Anchal has forwarded a proposal for the approval of the Placement / Promotion in respect of Dr.Suma Bai K C, Lecturer in Physics (Re designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 26.09.2015.

The following are the details of the incumbent on verification of the service book.

- Qualifications : Msc, M.Ed, Ph.D awarded on 10.08.1999
  - Date of first entry into service : 26.09.2011
  - Date of continuous service : 26.09.2011
  - Details of other qualifying service : Nil
- e) Details of L W A availed other than on medical grounds (without MC) : Nil
- f) Relaxation of period availed, if any, on account of M.Phil/Ph.D : 2 Years on account of Ph.D
- g) Date of acquiring M.Phil/Ph.D degree and Name of University : Ph.D in August 1999 (Kerala University )
- h) Details of Orientation/Refresher : 1) Special Summer School certificate from Courses attended 18.02.2014 to 10.03.2014 Academic Staff College, University Kerala - UGC  
 2) O.C from 16.07.2015 to 12.08.2015 Human Resource Development Centre University of Kerala – UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 25.09.2015 , 4 years
- k) Proposed date of placement/promotion : 26.09.2015 , Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)

The Drawing and Disbursing Officer , St.John's college, Anchal has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr.Suma Bai K C , Lecturer Senior Scale(Re-designated as Assistant Professor with AGP 7000), in the Department of Physics.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that of Dr. Suma Bai K C , opted 1998 regulation since the promotion date falls on 26.09.2015. On completion of 4 years of qualifying service as Lecturer , the teacher is eligible to be Placed/ Promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 26.09.2015.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Suma Bai K.C, Lecturer (Re-designated as Assistant Professor with AGP 6000) in Physics as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 26.09.2015 at St.John's college, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate

on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.
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**Item No. 06.53.06: Karmela Rani Training College, Kollam, Proposal for the approval of the Placement/Promotion (stage 2 to 3) of Dr.Mary Sindhu.J, Assistant Professor of Education ( Natural Science ) with AGP Rs 7000/- to 8000/- (Ac F1/29994/2019)**

The Principal, Karmela Rani Training College, Kollam has forwarded a proposal regarding the Placement/Promotion of Dr.Mary Sindhu.J, Assistant Professor of Education (Natural Science ), from Stage II to III ( AGP 7000/- to 8000/-), w.e.f 22.09.2018.

The following are the details of the incumbent on verification of the service book

- |  |  |
|--|--|
| a) Qualifications  | : M.Sc, M.Ed, Ph.D (19.06.2009, MG University) |
| b) Date of first entry into service  | : 22.09.2009                                   |
| c) Date of continuous service  | : 22.09.2009                                   |
| d) Date of Promotion to the Senior Scale   | : 22.09.2013                                   |
| e) Date of acquiring MPhil/Ph.D degree, Name of University   | : Ph.D in 19.06.2009 MG University.            |
| f) Details of LWA availed other than on medical grounds(without MC)                                | : NIL  |
| g) Details of Orientation/Refresher courses attended   |  |
| 1. OC from 17.04.2012 to 14.05.2012 , Academic Staff College, University of Kerala-UGC             |  |
| 2) R.C from 09.03.2017 to 29.03.2017, Human Resource Development Centre, University of Kerala-UGC. |  |
| i) Whether any OC/RC due   | : No   |
| j) Date of completion of required years of service   | : 21.09.2018                                   |
| k) Proposed date of placement/promotion to the present post  | : 22.09.2018                                   |

On verification of the Service Book of Dr.Mary Sindhu.J it is found that the teacher had entered into service as Lecturer on 22.09.2009. She was promoted as Assistant Professor with AGP 7000/- ( Stage I to II ) w.e.f 22.09.2013. She has completed 5 years of service as Assistant Professor Stage II on 22.09.2018 for being promoted as Assistant Professor( stage III ).

The Principal, Karmela Rani Training College, Kollam has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the promotion of Dr.Mary Sindhu.J ,as Assistant Professor stage III (with AGP 8000/-) is w.e.f 22.09.2018 the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of the UGC Regulations,2010 is applicable (U.O No.Ac.FII/General/UGC-R2010/2018 dated 30.11.2018.)

As per the API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the period from 2013-2018.

- Category I – 520 for which the minimum required is 400
- Category II – 255 for which the minimum required is 50
- Category III – 91 for which the minimum required is 50
- Category II+ III– 346 for which the minimum required is 120

But on verification by the section the candidate has acquired Category I – 500, Category II – 230, Category III – 91 and Category II + III – 321.

All the calculations being fully, based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Mary Sindhu.J has secured minimum required API score in all the categories as per the records.

In the Minutes of the Screening Committee it is stated that the Committee scrutinised PBAS records of the work done by the candidate and her service records. The API score for various

categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor stage III (AGP – 8000) w.e.f 22.09.2018 and hence recommended for promotion.

In the light of above facts, the proposal for the approval of Placement/Promotion of Dr.Mary Sindhu.J, Assistant Professor in Education (Natural Science ) with AGP Rs.7000/-, to AGP Rs 8000/-, (Stage II to III), Karmela Rani Training College, Kollam w.e.f 22.09.2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.07: T.K.M College of Engineering, Kollam, Placement/Promotion in respect of Dr.Krishna.M, Lecturer in Mathematics ( Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale ( Re-designated as Assistant Professor with AGP 7000) Approval of – reg:-**  
(Ac.F1/34439/2019)

The Principal, T.K.M College of Engineering, Kollam has forwarded a proposal for the approval of the placement / Promotion in respect of Dr.Krishna.M, Lecturer in the Department of Mathematics (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 12.08.2013.

The following are the details of the incumbent on verification of the service book.

- |  |  |
|--|--|
| a) Qualifications  | : M.Sc,M.Phil,Ph.D ( 30.01.2010 )  |
| b) Date of first entry into service                                    | : 12.08.2009   |
| c) Date of continuous service  | : 12.08.2009   |
| d) Details of other qualifying service                                 | : Nil  |
| e) Relaxation of period availed, if any, on account of M.Phil/Ph.D     | : 2 years,Ph.D   |
| f) Date of acquiring M.Phil/Ph.D degree and Name of University         | : Ph.D in 30.01.2010<br>University of Kerala   |
| g) Details of L W A availed other than on medical grounds (without MC) | : Nil  |
| h) Deatails of Orientation/Refresher Courses attended                  | :1) O.C from 17.04.2012 to 14.05.2012<br>Academic Staff College,<br>University of Kerala – UGC |
| i) Whether any OC/RC due   | : Nil  |
| j) Date of completion of required years of service                     | : 11.08.2013 (4 years)   |
| k) Proposed date of Placement/Promotion                                | : 12.08.2013 (Re-designated as Assistant Professor with AGP 7000)                              |

The Principal, T.K.M College of Engineering, Kollam has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Krishna.M as Lecturer Senior Scale in Department of Mathematics.

It may be noted that ,as per UGC letter dated 17.05.2001,a Ph.D holder may be exempted for not having attended 1 Refresher Course or Orientation Course as regards the eligibility for promotion to Senior Stage, though the incumbent has attended Orientation Course only.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that of Dr.Krishna.M , opted 1998 regulation since the promotion date falls on 12.08.2013. On completion of 4 years of qualifying service as Lecturer , the teacher is eligible to be placed/ promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect

from 12.08.2013.

In the light of the above facts, the proposal for the approval of the placement / Promotion in respect of Dr.Krishna.M, Lecturer in the Department of Mathematics(Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale( Re-designated as Assistant Professor with AGP 7000) w.e.f 12.08.2013 at T.K.M College of Engineering, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.08 :** *S.N Training College, Nedunganda, Placement/Promotion in respect of Sri.Amjith.S, Lecturer in Physical Education ( Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale ( Re-designated as Assistant Professor with AGP 7000) Approval of – reg:-*

**(Ac.F1/37153/2019)**

The DDO, S.N Training College, Nedunganda has forwarded a proposal for the approval of the placement / Promotion in respect of Sri.Amjith.S, Lecturer in Physical Education (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 12.03.2013.

The following are the details of the incumbent on verification of the service book.

- |  |  |
|--|--|
| a) Qualifications  | : M.P.E, M.Phil,NET  |
| b) Date of first entry into service                                    | : 12.03.2008   |
| c) Date of continuous service  | : 12.03.2008   |
| d) Details of other qualifying service                                 | : Nil  |
| e) Relaxation of period availed, if any, on account of M.Phil/Ph.D     | : 1 year (M.Phil)  |
| f) Date of acquiring M.Phil/Ph.D degree and Name of University         | : M.Phil in November 2006, Annamalai University  |
| g) Details of L W A availed other than on medical grounds (without MC) | : Nil  |
| h) Deatails of Orientation/Refresher Courses attended                  | :1) R.C from 12.06.2012 to 02.07.2012<br>Academic Staff College,<br>University of Kerala – UGC<br>2) O.C from 08.06.2017 to 05.07.2017<br>Human Resource Development Centre,<br>University of Kerala |
| i) Whether any OC/RC due   | : Nil  |
| j) Date of completion of required years of service                     | : 11.03.2013 (5 years)   |
| k) Proposed date of Placement/Promotion                                | : 12.03.2013 (Re-designated as Assistant Professor with AGP 7000)  |

The DDO, S.N Training College, Nedunganda has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Sri.Amjith.S as Lecturer Senior Scale in Physical Education.

It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27.09.2018 approved to extend the date of completing Orientation/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and

the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that Sri.Amjith.S, opted 1998 regulation since the promotion date falls on 12.03.2013. On completion of 5 years of qualifying service as Lecturer , the teacher is eligible to be placed/ promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 12.03.2013.

In the light of above facts,the proposal for the approval of the placement / Promotion in respect of Sri.Amjith.S, Lecturer in Physical Education(Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale( Re-designated as Assistant Professor with AGP 7000) w.e.f 12.03.2013 at S.N Training College, Nedunganda is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.09:** *Kumbalathu Shankupillai Memorial Devaswom Board College, Sasthamcotta - Placement/Promotion proposal of the Late T. Omanakuttan Pillai, Department of Economics, Senior Scale Lecturer to Selection Grade Lecturer w.e.f 27.07.1998 FN –reg.*

*(Ac F II/35595/2018)*

The Secretary, Travancore Devaswom Board has forwarded a letter, seeking clarification regarding the promotional benefits in the Selection Grade Cadre which can be given to Late T.Omanakuttan Pillai, Former Senior Scale Lecturer, Department of Economics, Kumbalathu Shankupillai Memorial Devaswom Board College, Shasthamcotta, who took voluntary retirement on 31.08.2009 A.N and later deceased on 30.05.2014.

A letter was forwarded from this office to submit the proposal for the above said placement/ promotion, with necessary supporting documents. Consequently, the proposal for the same, was submitted from the Educational Agency along with the letter No. UGC Cell.3/ 34925/18/Coll.Edn dated 01.10.2018 from the Director, Department of Collegiate Education directing the Secretary, Travancore Devaswom Board to submit the proposal for approval of Placement/Promotion of the Late T.Omanakuttan Pillai, to Selection Grade Lecturer w.e.f the date of completion of eleven years of service of the incumbent to the University in the light of Government Order GO(P) No. 171/99/H.Edn dated 21.12.1999, which implemented UGC fifth Revision of Scale of Pay of Teachers.

In the light of above mentioned letter, the D.D.O, Kumbalathu Shankupillai Memorial Devaswom Borad College, Sasthamcotta, had forwarded a proposal regarding the Placement/ Promotion in respect of of the Late T.Omanakuttan Pillai, Department of Economics, Senior Scale Lecturer as Selection Grade Lecturer, w.e.f 27.07.1998 FN.

It may be noted that as per GO(P) No. 59/2004/H.Edn dated 07.06.2004 which was issued in clarification to the GO(P) No. 171/99/H.Edn, it has been affirmed that the "Government is pleased to order that Lecturers who got promotion/placement as Lecturer(Sr. Scale) after completion of 8 years of service, are eligible for promotion as Lecturer (Sel.Grade) on completing of total 11 years of service i.e, without compeleting 5 years as Lecturer(Sr.Scale)."

On verification of the Service Book of the Late Omanakuttan Pillai, it is found that the teacher had entered into service as Junior Lecturer in a leave vacancy in D. B. College, Sasthamcotta from 09.08.1983 to 06.11.1983 FN and from 07.11.1983 to 20.12.1983. He was appointed as Junior Lecturer in D. B. College, Parumala in a substantive vacancy on 01.06.1984 and was promoted as Lecturer w.e.f 02.03.1986. Later, he was promoted as Lecturer Senior Scale w.e.f 01.03.1992 FN. He had completed 11 years of service on 27.07.1998. Later, the teacher voluntarily retired from service as on 01.09.2009. The teacher expired on 30.05.2014.

The Secretary, Travancore Devaswom Board has furnished a certificate stating "the date of placement of late Sri. Omanakuttan Pillai, as Lecturer Selection Grade (27.07.1998) has been arrived at without considering the leave without allowance (without Medical Certificate) before 27.07.1998 as he has more than 11 years of service on that date".(copy attached)

It is stated in the proceedings/order forwarded by the Secretary, Travancore Devaswom Board



that Sri. Omanakuttan Pillai was eligible for promotion as Lecturer Selection grade by virtue of the exemption of undergoing refresher/orientation courses as para 6.31 and 9.4 of the GO(P) No. 171/99/H.Edn dated 21.12.1999.

According to Clause 6.31 of GO(P) No. 171/99/H.Edn dated 21.12.1999, "The requirement of participation in orientation/refresher courses/summer institutes, each of at least 3 to 4 weeks duration, and consistently satisfactory performance appraisal reports, shall be mandatory requirement for Career Advancement from Lecturer to Lecturer (Senior Scale) and from Lecturer (Senior Scale) to Lecturer (Selection Grade). Wherever the requirement of orientation/refresher courses has remained incomplete, the promotions would not be held up but these must be completed by the year 2000" and Clause 9.4 of the above G.O read as "Since the time required for Career advancement has now been reduced, an extension may be provided till 31.12.2000 to all candidates for completing refresher courses".

Two Refresher courses are required for the promotion of Lecturer (Senior Scale) to Lecturer (Selection Grade). But no certificates regarding the participation of Refresher courses were forwarded along with the proposal or seen entered in the Service Book of the incumbent.

The Syndicate at its meeting held on 22.01.2019 resolved to seek detailed legal opinion vide Item No. 02.107.50. The Vice Chancellor implemented the resolution of the Syndicate and ordered to seek legal opinion regarding the approval of placement/ promotion of the Late T.Omanakuttan Pillai as Senior Scale Lecturer to Selection Grade Lecturer w.e.f 27.07.1998 FN without attending required refresher courses, since the incumbent is deceased.

Meanwhile, Smt. V. Shylaja Kumari, W/o Late Sri. T. Omanakuttan Pillai requested to consider the certificate from the Principal, D.B. College, Pampa with supporting documents showing the incumbent had attended the necessary refresher courses. According to the certificate produced from Principal, D.B. College, Pampa and the copies of the attendance registers, Late Sri. T. Omanakuttan Pillai have attended the following two refresher courses.

- a) Refresher course at S.B. College, Changanassery from 11.03.1991 to 08.04.1991.
- b) Refresher course at School of Social Sciences, M.G. University, Kottayam from 03.03.1997 to 26.03.1997.

In the light of above mentioned facts, the Vice Chancellor has ordered to seek the remarks from the Registrar, M.G. University and the Deputy Director, Department of the Collegiate Education, Kottayam regarding the genuinity of the Refresher Courses, which Late Sri. T. Omanakuttan Pillai may have attended, before seeking legal opinion. Accordingly, letters were sent.

Reply, letter was received from the Registrar, M.G. University. endorsing that Late Sri. T. Omanakuttan Pillai, Senior Scale Lecturer, Department of Economics in K.S.M.D.B College, Sasthamcotta have attended two Refresher Course Certificates held at S.B. College, Changanacherry and School of Social sciences, M.G. University (in the aforesaid period). He has forwarded attested copies of Refresher Course certificates presented by Smt.Shylajakumari, W/o Late Sri.T. Omanakuttan Pillai.

It may be noted that GO(P) No.171/99/H.Edn dated 21.12.1999 stipulates that the incumbent should have participated in two Refresher Courses after placement in the Senior scale. But the incumbent has attended only a refresher course after placement in the Senior scale as per certificate attached. Further more, the performance appraisal reports is also not forwarded and the Principal has reported to exempt the incumbent from the same, as he is deceased. Moreover, as per UGC letter No.F2-16/2002(PS) dated 08.01.2008, the commission exempted all the teachers who were superannuating during the next three years to be exempted from attending refresher course for purpose of CAS Promotion.

Since, the incumbent has retired voluntarily from service in 2009 on health grounds, the exemption clause above may be made applicable to him also, thereby enabling the award of CAS Promotion to selection grade posthumously.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of of the Late T.Omanakuttan Pillai, Department of Economics, Senior Scale Lecturer to Selection Grade Lecturer w.e.f 27.07.1998 FN in Kumbalathu Shankupillai Memorial Devaswom Borad College, Sasthamcotta, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for reconsideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.10: Mar Theophilus Training college, Thiruvananthapuram – Placement/Promotion in respect of Dr.Laji Varghese, Lecturer in Education (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) Approval of – reg:- (Ac.F1/37156/2019)**

The Principal, Mar Theophilus Training college, Thiruvananthapuram has forwarded a proposal for the approval of the Placement / Promotion in respect of Dr.Laji Varghese, Lecturer in Education (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 06.02.2011.

The following are the details of the incumbent on verification of the service book.

- a. Qualifications : M.A,M.Ed, NET, Ph.D(2016), M.Phil (awarded on February 2006)
- b. Date of first entry into service : 06.02.2006
- c. Date of continuous service : 06.02.2006
- d. Details of other qualifying service : Nil
- e) Details of L W A availed other than on medical grounds (without MC): Nil
- f) Relaxation of period availed, if any, on account of M.Phil/Ph.D : one year on account of M.Phil
- g) Details of Orientation/Refresher : **1)** O.C from 18.04.2006 to 15.05.2006, Academic Staff College, University of Kerala – UGC  
**2)** R.C from 01.10.2012 to 22.10.2012 , Academic Staff College, University of Kerala – UGC
- h) Whether any OC/RC due : Nil
- i) Date of completion of required years of service : 05.02.2011 , 5 years
- j) Proposed date of placement/promotion :03.06.2014, Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)

The Principal, Mar Theophilus Training college, Thiruvananthapuram has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr.Laji Varghese as Lecturer Senior Scale.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that of Dr.Laji Varghese , opted 1998 regulation since the promotion date falls on 06.02.2011. On completion of 5 years of qualifying service as Lecturer , the teacher is eligible to be placed/ promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 06.02.2011 .

It may be noted that Dr.Laji Varghese, has acquired the OC before the date of Promotion . She has acquired the RC on after the Promotion date ie, on 2012.

It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27th September 2018 and approved to extend the date of completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above facts, the proposal for the approval of the placement / Promotion in respect of Dr.Laji Varghese, Lecturer in Education (Re-designated as Assistant Professor with AGP 6000) as LecturerSenior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 06.02.2011 at Mar Theophilus college, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.11 :** *Sree Narayana College, Kollam, Proposal for the approval of the Placement/Promotion of Dr.Latha Sadanandan as Assistant Professor (AGP 7000/-), Stage 1 to 2 Department of Botany.*

(Ac FIII/2/15879(1)/2019)

The Principal, Sree Narayana College , Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Latha Sadanandan, Department of Botany as Assistant Professor ((AGP - 7000/-), stage 1 to 2)) w.e.f 03-01-2015.

The Service details of Dr.Latha Sadanandan are as follows.

a) Qualifications	a) Msc Botany in 1997 from MG University. b) Ph.D in Botany on 17-01-2004 from Maharaja Sayajirao University of Baroda.
c) Date of first entry in to Service	1. 03-01-2011
d) L.W.A availed	2. Nil
e) Date of Placement to Senior Scale (Assistant Professor with AGP – 7000/-)	3. 03-01-2015
f) Number of refresher Courses or Orientation Courses attended, duration and name of the University.	<ul style="list-style-type: none"> <li>• `OC from ASC, University of Kerala, Kariavattom from 23-04-2013 to 20-05-2013.</li> <li>• RC from ASC, University of Kerala, Kariavattom from 02.07.2014 to 22.07.2014.</li> </ul>
g) Details of relaxation availed of	4. Two years on account of Ph.D

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 03-01-2011. She has aquired Ph.D in 2004. She has completed her four years of service on 02-01-2015.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that she has satisfied all the requirements for CAS promotion, as per UGC/University Regulations, from Assistant Professor stage 1 to 2 and hence, the committee recommends the teacher for promotion to the post of Assistant Professor Stage-II(AGP-7000) w.e.f 03-01-2015.

As the date of promotion of the teacher is w.e.f 03-01-2015, the II'nd ammendment is applicable. The calculations start from the year 2011-12 only. The API for 2011-2012, 2012-2013, 2013-2014 and 2014-2015 would be sufficient.

In the API sheet forwarded by the subject expert the teacher has secured the following scores:

Category I =325, Category II=133, Category III=106.5 and Category I+II=458.

But on verification of the PBAS records the API scores secured by the teacher are found to be:

Category	Minimum required per year	2011-12	2012-13	2013-14	2014-15	Total-API Score for Assessment Period
I	75	80	90	90	90	350
II	15	18	35	36	34	123
I+II	100	98	125	126	124	473
III	10	0	33.5	23	50	106.5

As per the UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments.

All the calculations being fully based on academic parameters, the dealing Section has limitations in doing such calculations ensuring its accuracy. As such the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As the Placement is w.e.f 03-01-2015, the API for 2011-2012, 2012-2013, 2013-14 and 2014-2015 would be sufficient as per clause 6.3 of the UGC Regulations which reads as 'If a teacher is considered for CAS Promotion in 2010, one year API scores for 2009-10 alone will be required for assessment. In case of a teacher being considered for CAS Promotion in 2011, two years average of API scores for these categories will be required for assessment and so on leading progressively for the complete assessment period. For Category III (research and academic contributions), API scores for this category will be applied for the entire assessment period'.

Clause (5) explanatory note for Tables II(a) and II(b) specify that 'A teacher is required to secure an aggregate minimum score under Category III for promotion over each stage'. The aggregate minimum score for Category III therefore comes to 20(5\*4years) and the incumbent if so has secured sufficient score(ie, for 2011-2012, 2012-2013, 2013-14 and 2014-2015) as the aggregate score secured comes to 106.5.

In the light of the above mentioned facts, the matter regarding Placement/Promotion in respect of Dr.Latha Sadanandan, Department of Botany as Assistant Professor ((AGP - 7000/-), stage 1 to 2)) w.e.f 03-01-2015 in SN College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.12 :** *Sree Narayana College, Kollam, Proposal for the approval of the Placement/ Promotion of Dr.Preetha.P.S as Assistant Professor (AGP Rs. 7000/-), Stage (1 to 2) Department of Botany-reg.*  
(Ac FIII/1/15879(2)/2019)

The Service details of **Dr.Preetha.P.S** are as follows.

a) Qualifications	a) Msc Botany in 1998 from Kerala University. b) Ph.D in Botany on 27-09-2008 from University of Kerala.
b) Date of first entry in to Service	1. 03-01-2011
c) L.W.A availed	2. Nil
d) Date of Placement to Senior Scale (Assistant Professor with AGP – 7000/-)	3. 03-01-2015
e) Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from Academic Staff College, University of Kerala, Kariavattom from 27-12-2011 to 23-01-2012. 2. RC from Academic Staff College, 3. University of Kerala, Kariavattom 4. from 09-01-2015 to 29-01-2015
f) Details of relaxation availed of	5. Two years on account of Ph.D

The Principal, Sree Narayana College , Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Preetha.P.S, Department of Botany as Assistant Professor (AGP Rs 7000/-), stage 1 to 2 w.e.f 03-01-2015.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 03-01-2011. She has aquired Ph.D on 2008. She has completed her four years of service on 02-01-2015.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that she has satisfied all the requirements for CAS promotion, as per UGC/University Regulations, from Assistant Professor stage 1 to 2 and hence, the committee recommends the teacher for promotion to the post of Assistant Professor Stage-II(AGP-7000) w.e.f 03-01-2015.

As the date of promotion of the teacher is w.e.f 03-01-2015, the U.O dated 15-04-2016 (II<sup>nd</sup> ammendment) is applicable. The calculations start from the year 2011-12 onwards. The API for 2011-2012, 2012-2013, 2013-2014 and 2014-2015 has been forwarded.

In the API sheet forwarded by the subject expert the teacher has secured the following scores: Category I =345, Category II=107, Category III=67.5 and Category I+II=452.

But on verification of the PBAS records the API scores secured by the teacher are found to be:

Category	Minimum required per year	2011-12	2012-13	2013-14	2014-15	Total-API Score for Assessment Period
I	75	95	85	90	90	360
II	15	20	21	20	26	87
I+II	100	115	106	110	116	547
III	10	20	17.5	10	20	67.5

As per the UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments and as per which capping for category III is removed. The teacher has attained sufficient scores for all the three categories.

All the calculations being fully based on academic parameters, the dealing Section has limitations in doing such calculations ensuring its accuracy. As such the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the matter regarding Placement/Promotion in respect of Dr.Preetha.P.S, Department of Botany as Assistant Professor (AGP Rs 7000/-), stage 1 to 2 w.e.f 03-01-2015 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.13: Iqbal College, Peringammala - Proposal for the approval of Dr.U.Abdul Khalam, Associate Professor of Commerce as the Principal- reg.**

**(Ac FIII/1/17901/2019)**

The Secretary of Iqbal College Trust, Peringammala has forwarded a proposal regarding the approval of appointment of Dr.U.Abdul Khalam, Associate Professor of Commerce, Iqbal College, Peringammala as Principal w.e.f 27-05-2019 FN.

The Service details of Dr.U.Abdul Khalam are as follows.

a) Qualifications	a) M.com (second class 50%)- University of Kerala – May-June 1990. b) Ph.D in Commerce from Kerala University on 25-03-2014.
b) Date of first entry into Service	1. 14-03-1991
c) Date of entry in to continuous service	2. 03-11-1995
d) L.W.A availed	3. Nil
e) Date of Placement to Senior scale	4. 01-08-2000
f) Date of Promotion to Selection Grade	5. 01-08-2005

g) Date of Promotion to Associate Professor	6. 01-08-2008
h) Proposed date of placement to Principal	7. 27-05-2019 F.N

The Secretary of the College has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010 and appointed by promotion on the basis of Seniority cum fitness as provided in Section 57(3) in the Kerala University Act 1974.

Clause 4.2.0 of U.G.C Regulations 2010 deals with the qualification for appointment of Principal which reads as :

- i) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed ) by a recognized University.
- ii) A Ph.D Degree in concerned /allied/ relevant disciplines(s) in the institution concerned with evidence of published work and research guidance.
- iii) Associate Professor/ Professor with a total experience of fifteen years of teaching/ research/ administration in Universities, Colleges and other institutions of higher education.
- iv) A minimum score as stipulated in the Academic Performance Indicator(API) based Performance Based Appraisal System, as set out in this Regulation in Appendix III for direct recruitment of Assistant Professors in Colleges.

On verification, it is seen that Dr.U.Abdul Khalam has secured M.com degree with second class having 50% marks. As per the Regulations relating to Qualifications of teachers, Part III- teachers of non-professional Colleges for the approval of Principal, the teacher should have a first class Master's degree or a second class Masters Degree with not less than 55% marks. *But as per clause 3.5.0 of UGC Regulation 2010, a relaxation of 5% may be provided, from 55% to 50% marks to the Ph.D degree holders, who have obtained their Master's degree prior to 19 September, 1991.* The teacher has secured his Master's degree in May 1990. He has qualified Degree of Doctor of Philosophy and has been designated as Associate Professor with a total teaching experience of 25 years. Documents supporting evidence of research guidance has also been forwarded.

Since the appointment of Dr.U.Abdul Khalam as Principal is w.e.f 27-05-2019 F.N, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of U.G.C Regulations, 2010 is applicable. As stipulated in the Appendix III of the UGC Regulation 2010, a consolidated API requirement of 400 points from categories II & III of API's (cumulative) is required for promotion as Principal.

On verification of the API sheet for the entire period, it is seen that the teacher has been awarded a score of 300, 45 & 430.5 for category I, II & II+III respectively. The minimum score required for category I, II & II+III are 75, 15 & 400 respectively.

The teacher has acquired sufficient scores for all the categories as stipulated in the Academic Performance Indicator and the Selection Committee has also recommended the teacher for promotion as Principal as he is found suitable and fit to hold the post.

All the calculations being fully based on academic parameters, the dealing section have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee.

Meanwhile one of the applicants for the post of Principal, Dr.Nusifa Beevi.P, Department of Botany, Iqbal College, Peringammala filed a writ petition.No.14846/2019 alleging that the constitution of Selection Committee was not in accordance with the provisions contained in Regulation 5.1.6 of the UGC Regulation 2010. As per the Judgment dated 19-08-2019 in WP(C) No.14846 of 2019(E) the writ petition is dismissed since the appointment is based on seniority cum fitness as provided in Section 57(2) and (3), of Kerala University Act 1974, Chapter VIII.

Hence the proposal regarding the approval of appointment in respect of Dr.U.Abdul Khalam, department of Commerce, Iqbal College, Peringammala as Principal of Iqbal College, Peringammala, w.e.f 27-05-2019 FN on the basis of Seniority cum fitness, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** to correct the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges as **‘the proposal for the approval of Dr.U.Abdul Khalam, department of Commerce, Iqbal College, Peringammala as Principal be agreed to’.**

**Item No. 06.53.14:** *S.N College, Chengannur - Placement/Promotion proposal of Dr.Anju.K.S, Lecturer, Department of Chemistry as Lecturer Senior Scale(Assistant Professor with AGP 7000/-, (Stage 1 to 2)-reg.*

**(Ac F III/2/612/2019)**

The Principal, S.N College, Chengannur, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Anju.K.S, Lecturer, Department of Chemistry as Lecturer Senior Scale(Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 03-01-2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Dr.Anju.K.S are as follows.

Qualifications	MSc Chemistry from MG University – October 2004. a) Qualified NET on 19-06-2005. b) Ph.D in Chemistry from University of Kerala on 20.06.2012.
Date of first entry into service	• 03-01-2011
Date of entry into continuous service	• 03-01-2011
L.W.A. availed	Nil
Date of completion of four years of service as Lecturer (Assistant Professor with AGP 6000/-)	• 02-01-2015
Details of relaxation availed of	Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from ASC, University of Kerala, Kariavattom from 30-01-2013 to 20-02-2013. 2. OC from ASC University of Kerala, Kariavattom from 27-06-2014 to 24-07-2014.
Refresher / Orientation Course due	3. Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	03-01-2015

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Anju.K.S, Lecturer, Department of Chemistry as Lecturer Senior Scale(Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 03-01-2015, S.N College, Chengannur, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.15 : FMN College, Kollam - Proposal for the approval of the Placement/Promotion of Smt.Sangeetha Vincent as Assistant Professor stage II (with AGP 7000/-), Department of Commerce**

(Ac FIII/2/32152/2019)

The Principal, FMN College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sangeetha Vincent, Department of Commerce, as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 30-06-2017.

The Service details of Smt.Sangeetha Vincent are as follows.

Qualifications	MCom from University of Kerala on May 2005. Qualified NET exam held on June 2010.
a) Date of first entry in to Service	1. 30.06.2011
b) Date of entry into continuous service	2. 30.06.2011
c) Date of completion of six years of service as Assistant Professor with AGP 6000/-	3. 29.06.2017
d) L.W.A availed	4. Nil
e) Date of Placement as Assistant Professor with AGP Rs. 7000/-	5. 30.06.2017
f) Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from ASC, University of Kerala, Kariavattom from 17-04-2012 to 14-05-2012. 2. Special Winter School from ASC University of Kerala, Kariavattom from 28-11-2013 to 18-12-2013.
g) Details of relaxation availed of	6. Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor (with AGP 6000/-) on 30-06-2011. She has completed six years of service as Assistant Professor with AGP 6000/- on 29-06-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category:

Category I – 572, for which the minimum required is 480

Category II -128, for which the minimum required is 50

Category III- 37.5, for which the minimum required is 20

Category II+III- 165.5, for which the minimum required is 90

In the Minutes of the Screening Committee it is stated that the API score claimed for various categories have been verified against the documents produced, and the Screening Committee found that candidate satisfied all the requirements for promotion to stage – 2, Assistant Professor with AGP 7000/-.

On preliminary verification of the API scores secured by the teacher, the scores are found to be as follows.

Category I – 572, Category II - 128, Category III – 37.5, Category II+III- 165.5

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. The dealing section need to verify only the academic qualifications of the teacher.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Sangeetha Vincent, Department of Commerce in FMN College, Kollam, as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 30-06-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.16 :** *S.N College, Sivagiri, Varkala - Proposal for the approval of the Placement/Promotion of Smt.Anilakumary R to Assistant Professor stage II (with AGP 7000/-)in the Department of Economics*

(Ac FIII/2/32790(1)/2019)

The Principal, Sree Narayana College, Sivagiri,Varkala had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Anilakumary R, Department of Economics to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 08-10-2018.

The Service details of Smt.Anilakumary R are as follows.

a) Qualifications	<ul style="list-style-type: none"> <li>• MA Economics from University of Kerala in 2002.</li> <li>• Qualified UGC-NET exam held on 30-11-2011.</li> </ul>
b) Date of first entry in to Service	1. 08-10-2012 FN
c) Date of entry into continuous service	2. 08-10-2012
d) Date of completion of six years of service as Assistant Professor with AGP 6000/-	3. 07-10-2018
e) L.W.A availed	4. Nil
f) Date of Placement as Assistant Professor with AGP Rs. 7000/-	5. 08-10-2018
g) Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) OC from ASC, University of Kerala, Kariavattom from 03-03-2015 to 30-03-2015. 2) RC from HRDC, University of Kerala, Kariavattom from 01-02-2018 to 21-02-2018.
Details of relaxation availed of	6. Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 08-10-2012. She has completed six years of service as Assistant Professor with AGP 6000/- on 07-10-2018.

Since the promotion of Smt.Anilakumary R, as Assistant Professor stage II(with AGP 7000/-) is w.e.f 08-10-2018, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 25-06-2019, the API scores of the years 2015-16, 2016-17 and 2017-18 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 on wards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) No.18938-18942/2017.The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16, 2016-17 and 2017-18):

Category I – 285, for which the minimum required is 240

Category II – 125, for which the minimum required is 25

Category III- 15.6, for which the minimum required is 10

Category II+III- 140.6, for which the minimum required 45

In the Minutes of the Screening Committee held on 25-06-2019, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000/-) w.e.f 08-10-2018 FN and hence the Committee recommends the teacher for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 08-10-2018 FN.

On preliminary verification of the API scores secured by the teacher the scores are found as follows.

Category I – 285, Category II - 109, category III- 15.6, Category II+III- 131.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. The section need to verify only the academic qualifications of the teacher.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Anilakumary R, Department of Economics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 08-10-2018 in SN College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.17 :** *SN College, Kollam - Placement/Promotion proposal of Dr.Jisha S, Department of Zoology, Lecturer Senior Scale to Lecturer Selection Grade (Assistant Professor with AGP 8000/-, (Stage 2 to 3)) – reg .*

*(Ac FIII/2/32784/2019)*

The Principal, SN College, Kollam, had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Jisha S, Lecturer Senior Scale, Department of Zoology as Lecturer Selection Grade (Assistant Professor with AGP 8000/-, (Stage 2 to 3)), w.e.f 06.12.2013.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of Dr.Jisha S are as follows.

Qualifications	a) MSc from University of Kerala in 1997. b) M.Phil from University of Kerala in November 1999. c) Ph.D from University of Kerala on 28.11.2003.
Date of first entry into service	1. 06.12.2004 FN
Date of entry into continuous service	• 06.12.2004 FN
Date of Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	06.12.2008
L.W.A. availed	• Nil
Date of completion of five years of service as Lecturer Selection Grade(Assistant Professor with AGP 7000/-)	05.12.2013



Details of relaxation availed of	Nil
Date of Promotion to Lecturer Selection Grade (Assistant Professor with AGP 8000/-, (Stage 2-3))	06.12.2013
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom, from 08.02.2006 to 07.03.2006. 2. RC from ASC, Jawaharlal Nehru University, New Delhi from 02.04.2012 to 27.04.2012. 3. RC from ASC, Jawaharlal Nehru University, New Delhi from 10.02.2014 to 07.03.2014
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Selection Grade (Assistant Professor with AGP 8000/-, (Stage 2-3))	1. 06.12.2013

On verification of the Service Book it is seen that the teacher had entered into service on 06.12.2004 F.N in Sree Narayana College, Alathur (Calicut University). She was transferred to T.K.M.M. College, Nangiarkulangara and joined duty there on 15.06.2012.

In the light of the above mentioned facts, the proposal regarding the Placement / Promotion in respect of Dr.Jisha S, Lecturer Senior Scale, Department of Zoology as Lecturer Selection Grade (Assistant Professor with AGP 8000/-, (Stage 2 to 3)), w.e.f 06.12.2013, SN College, Kollam, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

<i>Resolution of the Syndicate</i> <b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.
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**Item No. 06.53.18:** *S.N College, Sivagiri, Varkala - Proposal for the approval of the Placement/Promotion of Smt.Raji Raveendran as Assistant Professor stage II (with AGP 7000/-), w.e.f 27-02-2016, Department of Economics*

(Ac FIII/2/35356/2019)

The Drawing and Disbursing Officer, Sree Narayana College, Sivagiri, Varkala had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Raji Raveendran, Department of Economics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 27-02-2016.

The Service details of Smt.Raji Raveendran are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• MA Economics from University of Kerala in April 2003.</li> <li>• Qualified UGC-NET exam held on 25-06-2006.</li> </ul>
a) Date of first entry in to Service	1. 27-02-2010 FN
b) Date of entry into continuous service	2. 27-02-2010
c) Date of completion of six years of service as Assistant Professor with AGP 6000/-	3. 26.02.2016
d) L.W.A availed	4. Nil
e) Date of Placement as Assistant Professor with AGP Rs. 7000/-	5. 27.02.2016
f) Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) RC from ASC, University of Kerala, Kariavattom from 02-02-2011 to 23-02-2011. 2) Special Winter School from ASC, University of Kerala, Kariavattom from 28-11-2013 to 18-12-2013.
Details of relaxation availed of	6. Nil.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 27-02-2010. She was completed six years of service as Assistant Professor with AGP 6000/- on 26-02-2016.

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 05.07.2019, the API scores of the years 2015-16 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) No.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category 2015-16:

Category II – 10, for which the minimum required is 8.33

Category III- 7.5, for which the minimum required is 3.3

Category II+III- 17.5, for which the minimum required 15

During 20.08.2014 to 19.08.2017, the teacher was on FDP for doing Ph.D. Hence the teacher has no score for Category I.

In the Minutes of the Screening Committee held on 05-07-2019, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000/-) w.e.f 27.02.2016 FN and hence the Committee recommends the teacher for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 27.02.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Raji Raveendran, Department of Economics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 27-02-2016 in SN College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.19 :** *S.N College, Sivagiri, Varkala - Proposal for the approval of the Placement/Promotion of Smt.Sreeranjini S C as Assistant Professor stage II (with AGP 7000/-), w.e.f 25-02-2016, Department of Economics -reg (Ac FIII/2/32790(3)/2019)*

The Principal, Sree Narayana College, Sivagiri, Varkala had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sreeranjini S C , Department of Economics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 25-02-2016.

The Service details of Smt.Sreeranjini S C are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• MA Economics from University of Kerala in May 2006.</li> <li>• Qualified UGC-NET exam held in December 2006.</li> </ul>
a) Date of first entry in to Service	1. 25-02-2010
b) Date of entry into continuous service	2. 25-02-2010

c) Date of completion of six years of service as Assistant Professor with AGP 6000/-	3. 24-02-2016
d) L.W.A availed	4. Nil
e) Date of Placement as Assistant Professor with AGP Rs. 7000/-	5. 25-02-2016
f) Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) OC from HRDC, University of Kerala, Kariavattom from 17-04-2012 to 14-05-2012. 2) RC in Special Winter Scool from HRDC, University of Kerala, Kariavattom from 28-11-2013 to 18-12-2013.
Details of relaxation availed of	6. Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 25-02-2010. She was completed six years of service as Assistant Professor with AGP 6000/- on 24-02-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 25-06-2019, the API scores of the years 2015-16 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 on wards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) No.18938-18942/2017.The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

During 01.09.2014 to 31.08.2017, the teacher was on FDP for doing Ph.D. Hence the teacher has no score for Category I and II.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category during 2015-16:

Category III- 13, for which the minimum required is 3.3

Category II+III- 13, for which the minimum required 15

In the Minutes of the Screening Committee held on 25-06-2019, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000/-) w.e.f 25.02.2016 FN and hence the Committee recommends the teacher for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 25-02-2016 FN.

On preliminary verification of the API scores secured by the teacher the scores are found as follows.

category III- 13, Category II+III- 13.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. The section need to verify only the academic qualifications of the teacher.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Sreeranjini S C , Department of Economics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 25-02-2016 in SN College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to defer the item to the next Standing Committee.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.20:** *S.N College, Chempazhanthy - Placement/Promotion proposal of Dr.Nishima.J.S, Lecturer Senior Scale, Department of Psychology to Lecturer Selection Grade (Assistant Professor with AGP 7000/- to 8000/- w.e.f 21-02-2011- reg .*

*(Ac F III/1/34209/2019)*

The Drawing and Disbursing Officer, S.N College, Chempazhanthy, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Nishima.J.S, Lecturer Senior Scale, Department of Psychology as Lecturer Selection Grade (Assistant Professor with AGP 7000/- to 8000/-) w.e.f 21-02-2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Dr.Nishima.J.S are as follows.

Qualifications	a) MA Psychology from Kerala University in 1998. b) Qualified UGC-NET exam held on June-1998 c) Ph.D in Psychology from University of Kerala on 21-02-2006
Date of first entry into service	12-12-2001
Date of entry into continuous service	• 12-12-2001
Date of promotion to Lecturer Senior scale (Assistant Professor with AGP 7000/-)	• 21-02-2006
L.W.A. availed other than medical ground	nil
Details of relaxation availed of	• Already availed one year 9 months and 21 days on account of Ph.D in the Senior scale
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 13-05-2004 to 09-06-2004. 2.RC from ASC, University of Kerala, Kariavattom from 10-03-2008 to 31-03-2008 3.RC from ASC,University of Kerala, Kariavattom from 17-04-2010 to 08-05-2010
Refresher / Orientation Course due	Nil
Date of completion of 5 years as lecturer Senior Scale	20-02-2011
Proposed date of Placement/ Promotion as Lecturer Selection Grade (Assistant Professor with AGP 8000/- , (Stage 2-3)	21-02-2011

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement / promotion in respect of Dr.Nishima.J.S, Lecturer Senior Scale , Department of Psychology as Lecturer Selection Grade (Assistant Professor with AGP 8000/-, (Stage 2 to 3), w.e.f 21-02-2011 in S.N College, Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.21 :** *Sree Narayana College, Sivagiri, Varkala - Proposal for the approval of the Placement/Promotion of Dr.Usha.S.S as Assistant Professor, Department of Botany, stage 2 to 3 (with AGP 7000/- to 8000/-)*

(AcFIII/1/20288/2019)

The Principal, Sree Narayana College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Usha.S.S, Department of Botany as Assistant Professor stage 2 to 3 ( with AGP Rs 7000/- to 8000/-), w.e.f 09-06-2017.

The Service details of Dr. Usha.S.S are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• MSc Botany from Kerala University in May 1991.</li> <li>• Ph.D awarded on August 2001 from Kerala University.</li> </ul>
a) Date of first entry in to Service	a) 09-06-2008 FN
b) LWA availed	c) Nil
d) Date of Placement as Assistant Professor Stage II (with AGP 7000/-)	e) 09.06.2012
f) Date of completion of five years of service as Assistant Professor Stage II (with AGP 7000/-)	g) 08.06.2017
h) Number of Refresher Courses or Orientation attended, Duration and name of the University.	a) OC from ASC, University of Kerala, Kariavattom from 20.06.2009 to 17.07.2009. b) RC from ASC, University of Kerala, Kariavattom from 26.05.2011 to 16.06.2011. c) RC from ASC, University of Kerala, Kariavattom from 02.07.2014 to 22.07.2014. d) RC from HRDC, University of Kerala, Kariavattom from 02.12.2016 to 22.12.2017]
e) Details of relaxation availed of	Already availed twoyears on account of Ph.D
f) Proposed date of Placement as Assistant Professor Stage III (with AGP 8000/-)	09.06.2017

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 09-06-2008 FN. She has acquired Ph.D on August 2001. She was promoted as Assistant professor stage II on 09-06-2012. After completing five years of service in the Senior scale the teacher becomes eligible to be promoted to Assistant professor stage III w.e.f 09-06-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category:

Category I – 500, for which the minimum required is 400

Category II - 217, for which the minimum required is 50

Category III- 97.25 , for which the minimum required is 50

CategoryII+III- 314.25, for which the minimum required is 120

In the Minutes of the Screening Committee it is stated that the Committee scrutinised PBAS records of the work done by the teacher and her service records. The API score for various categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor stage II (AGP-8000) w.e.f 09-06-2017.

On preliminary verification of the API scores secured by the teacher the scores are found as follows.

Category I – 500, Category II -217, Category III-90.25, Category II+III- 307.25

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Usha.S.S , as Assistant Professor stage III (With AGP 8000/-) in the Department of Botany, S.N College, Sivagiri, Varkala w.e.f 09-06-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.22 :** *F.M.N College, Kollam– Placement/ Promotion proposal Smt.Sheena Mary Y, Assistant Professor stage I (with AGP 6000/-), Department of Physics, to Assistant Professor stage II ( with AGP 7000/- ) -reg.*  
(Ac FIII/1/32151/2019)

The Principal, Fatima Mata National College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sheena Mary Y, Assistant Professor stage I (with AGP 6000/-), Department of Physics to Assistant Professor stage II (with AGP Rs 7000/-), w.e.f 01-06-2016.

The Service details of **Smt.Sheena Mary Y** are as follows.

• Qualifications	• MSc Physics 2008 from Kerala University • Qualified UGC NET in December 2008
• Date of first entry in to Service	• 01-06-2010
• L.W.A availed	• Nil
• Date of Placement to Assistant Professor stage II ( with AGP 7000/- )	• 01-06-2016
• Date of completion of years of service as Assistant Professor stage II	• 31-05-2016
• Number of refresher Courses or Orientation Courses attended, duration and name of the University	• RC from Academic Staff College, University of Kerala, Karyavattom from 22-10-2013 to 11-11-2013. • 2. OC from Academic Staff College, University of Kerala, Karyavattom from 13-07-2011 to 09-08-2011.
• Details of relaxation availed of	• Nil
• Number of RC/OC due	• Nil
• Proposed date of placement as Assistant Professor stage II	• 01-06-2016

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer (Assistant Professor Stage I )on 01-06-2010. After completing six years of service as Assistant Professor stage I, the teacher becomes eligible to be promoted to Assistant professor stage II on 01-06-2016.

The Principal has forwarded the relevent documents, placement order,minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

On verification of the API scores secured by the teacher, the following scores are found

Category	Minimum required per year	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
I	75	105	105	105	105	105	105
II	15	21	26	22	20	20	20
I+II	100	126	131	127	125	125	125
III	5	49	27	27	56	81	18

In the Minutes of the Screening Committee it is stated that the API score claimed for various categories have been verified against the documents produced, and the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage 2 – Assistant professor with AGP 7000/-.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

Hence the proposal regarding the placement/promotion of Smt.Sheena Mary Y, Assistant Professor stage I (with AGP 6000/-), Department of Physics to Assistant Professor stage II (with AGP 7000/-) in Fatima Mata National College, Kollam, w.e.f 01-06-2016, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No.06.53.23:** *FMN College, Kollam - Proposal for the approval of the Placement/Promotion of Smt.Jain Rani S as Assistant Professor stage I to II (with AGP 6000/- to 7000/-) w.e.f 14-06-2016, Department of Commerce -reg. (Ac FIII/2/33497/2019)*

The Principal, FMN College, Kollam had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Jain Rani S, Department of Commerce, as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 14-06-2016.

The Service details of **Smt.Jain Rani S** are as follows.

Qualifications	1. MCom from University of Kerala in June 2009. 2. Qualified NET exam held on December 2008. 3. M.Phil from University of Kerala in April 2011.
a) Date of first entry in to Service	4. 14.06.2011
b) Date of entry into continuous service	5. 14.06.2011
c) Date of completion of five years of service as Assistant Professor with AGP 6000/-	6. 13.06.2016
d) L.W.A availed	7. Nil
e) Date of Placement as Assistant Professor with AGP Rs. 7000/-	8. 14.06.2016
f) Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. RC from ASC, University of Kerala, Kariavattom from 19-06-2013 to 09-07-2013. 2. Special Summer School from ASC, University of Kerala, Kariavattom from 30.07.2014 to 19.08.2014.
g) Details of relaxation availed of	9. One year on account of M.Phil Degree.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor (with AGP 6000/-) on 14-06-2011. She has completed five years of service as Assistant Professor with AGP 6000/- on 13-06-2016. She was acquired M.Phil in April 2011.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee as per UGC Regulations 2010.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category:

Category I – 450, for which the minimum required is 400

Category II - 97, for which the minimum required is 50

Category III- 48, for which the minimum required is 20

Category II+III- 145, for which the minimum required is 90

In the Minutes of the Screening Committee it is stated that the API score claimed for various categories have been verified against the documents produced, and the Screening Committee found that candidate satisfied all the requirements for promotion to stage (1 - 2), Assistant Professor with AGP 7000/- w.e.f 14.06.2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Jain Rani S, Department of Commerce, as Assistant Professor stage I to II (AGP 6000/- to 7000/-), w.e.f 14-06-2016 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.24:** *SN College, Kollam - Placement/Promotion proposal of Dr.Jayan S, Lecturer Department of Malayalam to Lecturer Senior Scale (Assistant Professor with AGP 6000/- 7000/-, (Stage 1 to 2)), w.e.f 25.02.2014– reg. (Ac FIII/2/36319/2019)*

The Principal, SN College, Kollam, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Jayan S, Lecturer, Department of Malayalam to Lecturer Senior Scale(Assistant Professor with AGP 6000/- to 7000/-, (Stage 1 to 2)), w.e.f 25.02.2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Dr.Jayan S are as follows.

Qualifications	a) MA Malayalam Sree Shankaracharya University, Kalady in April 1996. b) Ph.D from MG University on 06.03.2010. c) Qualified NET exam held in December 1999.
Date of first entry into service	10. 25.02.2010
Date of entry into continuous service	• 25.02.2010
Date of Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	7. 25.02.2014
L.W.A. availed	• Nil
Date of completion of four years of service as Lecturer (Assistant Professor with AGP 6000/-)	5. 24.02.2014
Details of relaxation availed of	4. Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 01.01.2013 to 28.01.2013 2. RC from ASC, University of Kerala, Kariavattom from 23.08.2013 to 12.09.2013.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	2. 25.02.2014



On verification of the Service Book it is seen that the teacher had entered into service on 25.02.2010 in S.N College, Kollam. He was completed four years of service as Lecturer (Assistant Professor with AGP 6000/-) on 24.02.2014. He was acquired Ph.D on 06.03.2010.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the Placement / Promotion in respect of Dr.Jayan S, Lecturer, Department of Malayalam to Lecturer Senior Scale(Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 25.02.2014, SN College, Kollam, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.25 :** *S.N College, Punalur- Placement/Promotion proposal of Dr.Divya Sadasivan, Lecturer Senior Scale, Department of Mathematics to Lecturer Selection Grade (Assistant Professor with AGP 7000/- to 8000/-)*

*(Ac F III/1/35357/2019)*

The Principal Sree Narayana College,Punalur, has forwarded a proposal for Placement/ Promotion in respect of **Dr.Divya Sadasivan**, lecturer Senior Scale, Department of Mathematics as lecturer Selection Grade (Assistant professor with AGP 7000/- to 8000/-) with effect from 06.12.2013.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of Dr.Divya Sadasivan, are as follows:

Qualifications	1. MSc Mathematics, – Rani Durgavathi Viswavidhyalayam, Jabalpur in September 1994. 2. Ph.D in Mathematics –South Gujarat University in 2000
Date of first entry into service	06-12-2004
Date of entry into continuous service	06-12-2004
L.W.A. availed	Nil
Date of placement to Senior Scale (Assistant Professor with AGP 6000/-7000/-)	06-12-2008
Date of completion of 5 years of service in the Senior Scale	05-12-2013
Details of relaxation availed of	Already availed two years on account of Ph.D in the Senior Scale.
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 11-06-2008 to 08.07.2008. 2. RC from ASC, University of Kerala, Kariavattom from 21-06-2011 to 12.07.2011 3. RC from HRDC, University of Kerala Kariavattom from 04-08-2015 to 24-08-2015
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Selection Grade (Assistant professor with AGP 8000/-)	06-12-2013

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Divya Sadasivan**, Lecturer Senior Scale, Department of Mathematics, to Lecturer Selection Grade(Assistant Professor with AGP 7000/- to AGP 8000/-(Stage 2-3)), w.e.f **06-12-2013**, in S.N

College, Punalur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.26 :** *S.N College, Kollam – Placement / Promotion proposal of Sri.Adheesh.U, Lecturer Department of Malayalam, to Lecturer Senior scale (Assistant Professor with AGP 6000/- to 7000/-) - reg.*

**(Ac FIII/1/36318/2019)**

The Principal Sree Narayana College, Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of **Sri.Adheesh.U**, lecturer, Department of Malayalam, S.N college, Kollam as lecturer Senior scale (Assistant professor with AGP 6000/- to 7000/-), w.e.f **01-06-2015** .

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per 1998 Regulation.

The service details of Sri.Adheesh.U, are as follows

Qualifications	1. M.A Malayalam -2007 from Sree Sankaracharya University of Sanskrit 2. M.Phil in Malayalam from Sankaracharya University of Sanskrit in March 2010. 3. Qualified UGC-NET exam in 2006
Date of first entry into service	01-06-2010 F.N
Date of entry into continuous service	01-06-2010
L.W.A. availed	Nil
Date of completion of 5 years of service as Lecturer (Assistant Professor with AGP 6000/-)	31-05-2015
Date of placement to Senior scale (Assistant Professor with AGP 7000/-)	01-06-2015
Details of relaxation availed of	One year on account of M.Phil Degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 14-06-2012 to 11-07-2012 2. RC from ASC, University of Kerala, Kariavattom from 23-08-2013 to 12-09-2013
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior scale (Assistant Professor with AGP 7000/-)	01-06-2015

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of Sri.Adheesh.U, Lecturer, Department of Malayalam to Lecturer Senior Scale ( Assistant Professor with AGP 6000/- to 7000/-) in S.N College, Kollam, w.e.f 01-06-2015, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.27 :** *SN College, Cherthala - Placement/Promotion proposal of Smt.Indu Balachandran, Department of English, to Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2))– reg.*

(Ac F III/2/32781/2019)

The Principal, SN College, Cherthala, had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Indu Balachandran, Lecturer, Department of English to Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-, (Stage 1 to 2)), w.e.f 07.01.2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of **Smt.Indu Balachandran**, is as follows.

• Qualification	• M.A, English from University Kerala in May 2008. • M.Phil from University Kerala in May 2010. • NET exam held on December 2009.
• Date of first entry into service	• 07.01.2011
• Date of entry into continuous service	• 07.01.2011
• Details of LWA availed other than on medical ground (with out MC)	• Nil
• Date of completion of 5 years of service as Lecturer (Assistant Professor with AGP 6000/-)	• 06.01.2016
• Proposed date of Placement to Lecturer Senior Scale	• 07.01.2016
• Details of Orientation/ Refresher Course attended	• RC from HRDC, University of Kerala, Kariavattom from 01.07.2015 to 21.07.2015. • UGC-Special Summer School from ASC, University of Kerala, Kariavattom from 18-02-2014 to 10.03.2014.
• Details of relaxation availed on account of M.phil/Ph.D	• One year on account of M.Phil Degree.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Indu Balachandran, Lecturer, Department of English to Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-, (Stage 1 to 2)), w.e.f 07.01.2016, in Sree Narayana College, Cherthala, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

<i>Resolution of the Syndicate</i> <b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.
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**Item No. 06.53.28 :** *S.N College, Sivagiri, Varkala - Proposal for the approval of the Placement/Promotion of Dr.Hima R to Assistant Professor stage 2 to 3, (with AGP 7000/- to 8000/-), w.e.f 22.06.2016, Department of Botany -reg.*

(Ac FIII/2/28651/2019)

The Drawing and Disbursing Officer, Sree Narayana College, Sivagiri, Varkala had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Hima R, Department of Botany to Assistant Professor stage II (AGP 7000/- to 8000/-), w.e.f 22.06.2016.

The Service details of Dr.Hima R are as follows.

1. Qualifications	<ul style="list-style-type: none"> <li>• Msc Botany from Kerala University in April 1992.</li> <li>• Ph.D awarded on 23-11-2015 from Kerala University.</li> </ul>
2. Date of first entry in to Service	22-06-2005
3. Date of entry into continuous service	22-06-2005
4. Date of Placement to Lecturer Senior Scale (Assistant Professor with AGP Rs. 7000/-), Stage 1-2	22.06.2011
5. Date of completion of five years of service as Assistant Professor with AGP 7000/-	21.06.2016
6. L.W.A availed	Nil
7. Date of Placement as Assistant Professor with AGP Rs. 8000/-, (Stage 2-3)	22.06.2016
8. Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) OC from ASC, University of Kerala, Kariavattom from 17.04.2007 to 14.05.2007 2) RC from ASC, University of Kerala, Kariavattom from 24.02.2009 to 17.03.2009 3) Special Summer School (Multidisciplinary Refresher Course) from 14.10.2016 to 03.11.2016
Details of relaxation availed of	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 22.06.2005. She was Promoted to Lecturer Senior Scale on 22.06.2011. She was completed five years of service as Assistant Professor with AGP 7000/- on 21.06.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 24.06.2019, the API scores of the years 2015-16 only has been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) No.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16):

Category I – 110, for which the minimum required is 75

Category II – 29, for which the minimum required is 15

Category III- 20, for which the minimum required is 10

Category I+II- 139, for which the minimum required 100

In the Minutes of the Screening Committee held on 24.06.2019, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage III (AGP 8000/-) w.e.f 22.06.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Hima R, Department of Botany to Assistant Professor stage I to II (AGP 7000/- to 8000/-), w.e.f

22.06.2016 in SN College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.29 :** *S.N. College, Chempazhanthy - Proposal for the approval of the Placement/Promotion of Ms.Sivakala S to Assistant Professor stage I to II (with AGP 6000/- to 7000/-) w.e.f 05-01-2017, Department of Chemistry (Ac FIII/2/27894/2019)*

The Principal, Sree Narayana College, Chempazhanthy had forwarded a proposal regarding the Placement/Promotion in respect of Ms.Sivakala S, Department of Chemistry to Assistant Professor stage I to II (AGP 6000/- to 7000/-), w.e.f 05-01-2017.

The Service details of Ms.Sivakala S are as follows.

1. Qualifications	<ul style="list-style-type: none"> <li>• MSc Chemistry from University of Kerala in May 2006.</li> <li>• Qualified UGC-NET exam held in 23.12.2007.</li> </ul>
2. Date of first entry in to Service	05-01-2011 F.N
3. Date of entry into continuous service	05-01-2011
4. Date of completion of six years of service as Assistant Professor with AGP 6000/-	04-01-2017
5. L.W.A availed	Nil
6. Date of Placement as Assistant Professor with AGP Rs. 7000/-	05-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) OC from ASC, University of Kerala, Kariavattom from 03-10-2013 to 30-10-2013. 2) RC from HRDC, University of Kerala, Kariavattom from 29-11-2016 to 19-12-2016.
Details of relaxation availed of	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 05-01-2011. She was completed six years of service as Assistant Professor with AGP 6000/- on 04.01.2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 06.07.2019, the API scores of the year 2015-16 and 2016-17 only has been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017.The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16 and 2016-17):

- Category I – 195, for which the minimum required is 160
- Category II – 49, for which the minimum required is 16.66
- Category III- 33.5, for which the minimum required is 6.66
- CategoryII+III- 82.5, for which the minimum required 30

In the Minutes of the Screening Committee held on 06-07-2019, it is stated that the Committee has carefully scrutinised PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and found qualified for promotion and hence, the committee found that the teacher has sufficient scores in each category. The committee has recommended the teacher for the promotion to the post of Assistant Professor stage II (AGP-7000/-) w.e.f 05-01-2017 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Ms.Sivakala S, Department of Chemistry as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 05-01-2017 in SN College, Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.30**

***Sree Narayana College, Cherthala – Proposal for the approval of Dr. Remya Haridas as Assistant Professor in the Department of Philosophy – reg.***

***(Ac.FIII /2/15128/2019)***

The Principal, Sree Narayana College, Cherthala has forwarded a request for the approval of the initial appointment of Dr.Remya Haridas, Assistant Professor in Philosophy w.e.f 01.01.2019 in the retirement vacancy of Smt.N.R Sherly.

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 20.07.2017.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 05-11-2018.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee-vide Government letter No.D2/395/2018/ H.Edn dated 20-10-2018.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 20.07.2017. The age of the teacher is calculated as on 01-01-2017. In the selection procedure Dr.Remya Haridas occupies first rank. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

It may be noted that the subject Philosophy is not seen included in the Post Adalath Review 2002. The Deputy Director of Collegiate Education, Ernakulam vide letter No.D-5/7211/2016 dated 16.11.2016 has stated that there are 40 hours of workload for the subject Philosophy permitting 2 teachers. The post has now been filled up with the concurrence of the Government as per Government

letter No.D2/436/2016/HEdn. Dated 05.06.2017.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against various post in various S.N trust colleges. The Manager has forwarded the minutes of the duly constituted Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of **Dr.Remya Haridas**, Assistant Professor in **Philosophy** in **S.N College, Cherthala w.e.f 01.01.2019 F.N** in the retirement vacancy of Smt.N.R Sherly, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

**PROFORMA OF PHILOSOPHY**

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2017	Rank position and Category	Academic Qualification	Workload in the Dept. & Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	<b>Dr.Remya Haridas</b> S.N College, Cherthala  01-01-2019 F.N date of notification: 20.07.2017	11-05-1983 34 years	first rank, Open Merit	<b>MA Philosophy</b> First Class with distinction in 2005 University of Kerala. Third Rank <b>Mphil</b> Philosophy in September 2007 University of Kerala. <b>Ph.D</b> Philosophy on 20-10-2014 University of Kerala. Course work Certificate produced	As per the letter no. D-5 /7211/2016 from the Dy DCEdated 16.11.2016 there exists 40 hours of workload permitting 2 teachers.  As per the workload calculated by the University 2017-18 workload of 40 teaching hours.	2'nd	202	197	Posted against the retirement vacancy of Smt.N.R.Sherly .

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item.No. 06.53.31**      **S.N College, Chempazhanthy - Proposal for cosideration of Judgment in RP No.989 of 2019 against Judgment dated 26.08.2019 in WP(C) No. 22994/2019 filed by Dr. Jitha S R -reg.**

**(Ac.F.III /1/40621/2018)**

The Manager, S.N Colleges, Kollam has forwarded a proposal as per UGC Regulation 2010, for the approval of appointment of Dr.S.R.Jitha, Associate Professor of Political Science in S.N College, Chempazhanthy as the Principal of the College w.e.f 21-05-2018 F.N.

It may be noted that certain allegations were raised against Dr.S.R.Jitha relating to the conduct of exams and the Syndicate held on 28-09-2018 resolved to remove S.R.Jitha from the charge of Principal. She filed a writ petition before the Hon'ble High Court in this regard. The Hon'ble High Court vide interim order dated 12-11-2018 in WP(C) No.36752/2018 (T) has stated that no coercive steps shall be taken against the petitioner for the time being.

The proposal for the appointment of Dr.S.R.Jitha as Principal of S.N College, Chempazhanthy was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 15-05-2019 and the Committee recommended to defer the proposal since the matter is subjudice, pending final disposal of WP(C) No.36752/2018 filed by Smt.Jitha S R. The Syndicate held on 25-05-2019 vide item No.09.40.40 resolved to approve the recommendations of the Standing Committee. The resolution of the Syndicate was intimated to the teacher vide University letter dated 14-08-2019.

As per Judgment dated 26-08-2019 WP(C) No. 22994/2019 was ordered that the second respondent, the Registrar should "consider and pass orders on Ext.P9 representation, after affording an opportunity of hearing to the petitioner, de hors the observations in Exhibits P8 and P10 within a period of 'six weeks' from the date of receipt of a copy of the Judgment".

Ext P9-(true copy of petitioner's representation dated 25-07-2019)

Ext P8-(letter from the Controller of examination to the Manager of S.N Colleges with the recommendation to remove Dr.Jitha from the charge of Principal)

Ext P10- (the letter from the Registrar to Smt.Jitha intimating her that the Syndicate has deferred her proposal for approval of appointment as Principal, since the matter is pending with the Hon'ble High Court),

The Judgement has made a clear distinction between the matter of approval of appointment of the petitioner as Principal and the matter relating to alleged exam malpractice in the college.

The matter was placed before the Syndicate held on 17-09-2019 and the syndicate resolved to obtain legal opinion from the Standing Counsel regarding the matter and to authorise the Vice-Chancellor to implement the decision subject to reporting to the Syndicate.

As per the opinion of the Standing Counsel a review petition was filed since it was not within the powers of the Registrar to pass orders with regard to the approval of teachers.

The Court as per Judgment dated 23-10-2019 in RPN0.989 of 2019 in WP(C) No.22994/2019 has made it clear that it is open to the Registrar to place it before the competent authority who shall pass orders as directed in the judgment dated 26-08-2019 in WP(C) No.22994/2019. The Court has directed that the orders shall be passed by the competent authority within a period of one month from 23-10-2019.

It may be noted that the teacher has acquired sufficient scores for all the categories as stipulated in the Academic Performance Indicator and the Selection Committee has also recommended the teacher for promotion as Principal.

It may further be noted that the Judgment was received on 1'st November and that there is a time limit of one month from 23-10-2019 for the compliance of the Judgment, which ends on November 22 nd.

The whole matter is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private College for consideration.

**The Standing Committee considered the proposal and recommended to seek the remarks of the Standing Counsel and place the same before the ensuing Syndicate.**

***Resolution of the Syndicate***

The Syndicate considered the legal opinion of the Standing Counsel and **RESOLVED** to sought extension of time by filing a separate application before the Hon'ble High Court of Kerala.

**Item No. 06.53.32 :**

***N.S.S. Management Colleges - Proposal for Initial appointment of Assistant Professors in Commerce – reg***

**(Ac F II /021209/2018)**



The Drawing and Disbursing Officers, V.T.M.N.S.S. College, Dhanuvachapuram, N.S.S. College, Cherthala and N.S.S. College, Nilamel have forwarded the proposals regarding the approval of the Initial Appointment of the following Assistant Professors, appointed in the Department of Commerce in the respective colleges as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Sri. Anoop V.	N.S.S. College, Cherthala	01.06.2018 FN	In the retirement vacancy of Smt. A. Krishnamma.
2.	Dr. Gopika G. G.	V.T.M.N.S.S. College, Dhanuvachapuram	01.06.2018 FN	In the retirement vacancy of Smt. K. Anitha.
3.	Smt. Remya Krishnan G. R.	V.T.M.N.S.S. College, Dhanuvachapuram	14.06.2018 FN	In the vacancy of Dr. Jayadev S transferred to M. G. College, Thiruvananthapuram vice Sri. B. S. Sunil retired.
4.	Smt. Lekshmi M. R.	N.S.S. College, Nilamel	18.06.2018 FN	In the vacancy of Dr. Dileep A. S. transferred to M. G. College, Thiruvananthapuram vice Dr. Dipa S. Krishnan retired.

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry, has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government

Statement showing the apportionment

The Drawing and Disbursing Officers, V.T.M.N.S.S. College, Dhanuvachapuram, N.S.S. College, Cherthala and N.S.S. College, Nilamel have forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the concerned teacher with entries.
- Joining report of the Assistant Professor concerned.
- Workload statement in the concerned department.
- List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Mathrubhumi dtd. 20.05.2015
- Malayala Manorama dtd. 20.05.2015
- The New Indian Express dtd. 20.05.2015
- The Hindu dtd. 20.05.2015

Since the advertisement has been made on May 2015, the age of the Assistant Professors are calculated as on 01.01.2015.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/374/2016/H.Edn dated 27.06.2017 has nominated Smt. Latha Panicker, Additional Secretary to Government, General Manager, ANERT to the staff selection committee for filling up of two vacancies in N.S.S. College, Pandalam and M.G. College, Thiruvananthapuram in the subject Commerce.

Dr. Shaji U. (Open Merit Rank No. 1) and Sri. Hari K. (Community Merit Rank No. 1) were appointed as Assistant Professors in the Department of Commerce in NSS College, Pandalam and M. G. College, Thiruvananthapuram in the above mentioned vacancies respectively vide U.O No. Ac.FII/021209/2018 dated 06.12.2018.

Through the letter No. D4/35598/2016/Coll. Edn dated 20.06.2017 from the Director, Department of Collegiate Education, the University has been directed to grant approval to the appointment of those Assistant Professors, whose appointments are not against vacancies specified in the Government Nominee Letter, only after getting the remarks of the Principal Secretary, Department of Higher Education / Director of Collegiate Education / Deputy Director of Collegiate Education, in order to avoid unnecessary litigations.

University received the proposals for Initial Appointment of Sri. Anoop V, Smt. Gopika G.G, Smt. Remya Krishnan and Smt. Lekshmi M.R as Assistant Professors in the Department of Commerce in various N.S.S Management Colleges from the secretary, N.S.S. Colleges' Central Committee, Changanacherry from the existing rank lists without the prior concurrence from the Government. Hence, University sought the remarks of the Director, Office of the Collegiate Education vide Letter No. Ac.FII/General/ Initial Appointment/2018 dated 18.12.2018.

Now, the Government vide G.O(Rt) No.1500/2019/H.Edn dated 21.08.2019, ratified the appointments which were made with out prior concurrence of Government, subject to the approval of the University.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

While verifying the documents in category (a) [4] {Publications} of the score sheet the following marks were found against the marks entered in score sheet.

Sl. No.	Name	Marks Given in Category (a) [4] (maximum marks 20)	Marks Verified
1	Sri. Anoop V.	12	10.2
2	Dr. Gopika G. G.	6	6
3	Smt. Remya Krishnan G. R.	10	5.4
4	Smt. Lekshmi M. R.	8	6.8

On verification of the proposal of smt. Gopika G. G, it is found that the Subject Experts awarded 1 mark for participation in Workshops not less than one week duration. It may be noted that the certificate for participation in workshop was not found along with the proposal for appointment of Smt. Gopika G. G. . Hence the total mark of the incumbant will be 40.

The marks of first three rank holders in Open and Community merit will be as follows.

#### **Open Merit**

1. Dr. Shaji U. - 66 (marks awarded 66)
2. Sri. Anoop V. - 47.2 (marks awarded 49)
3. Smt. Remya Krishnan G. R - 42.4 (marks awarded 47)



							N		
1.	Sri. Anoop V 01.06.2018 FN N.S.S College, Cherthala	31.05.1987 27 years 7 Months	Rank - 2 Open Merit	1. B.Com – Kerala Uty – April 2007 – Reg No. 778056 – First Class 2. M.Com – Kerala Uty – 2009 – Reg No. 070505 – First Class 3. M.Phil – Kerala Uty – 2011 – 1007 – A Grade 4. UGC NET – 2012 – 32080701 – Undertaking produced	Accordin g to Post Adalath 63 Hours 4 Teachers + 1 Part Time Law Lecturer permissi ble	4	19 4	149	In the retirement vacancy of Smt. A. Krishnamma.
2	Dr. Gopika G.G 01.06.2018 FN V.T.M.N.S.S. College, Dhanuvachapu ram	22.05.1978 36 Years 7 Months	Rank – 2 Com munit y Merit	1. B.Com – Kerala Uty – September 1998– Reg No. 51401 & 1831 – Third Class 2. M.Com – M.S. Uty –April 2001 – Reg No. 9980273 – second Class – EC Produced 3. M.Phil - M.S. Uty – December 2002 - 1104005 – First Class – EC Produced 4. Ph.D – Reg. No. 5032 – Date of Award 27.04.2013- Special Certificate Produced.	Post Adalat 138 Hours 8 Teachers + 1 Part Time Law Lecturer permissi ble	7	19 4	150	In the retirement vacancy of Smt. K. Anitha.
3	Smt. Remya Krishnan G. R. 14.06.2018 FN V.T.M.N.S.S. College, Dhanuvachapu ram	15.05.1988 26 Years 7 Months	Rank - 3 Open Merit	1. B.Com – Kerala Uty – 2008 – Reg No. 292069 – First Class 2. M.Com – Kerala Uty – 2010 – Reg No. 080518 – First Class 3. M.Phil - Kerala Uty – Nov. 2011 -Reg. No. 10010 – A Grade 4. UGC NET – April 2014 – Roll No. 32080219 Undertaking produced	Post Adalat 138 Hours 8 Teachers + 1 Part Time Law Lecturer permissi ble	8	19 5	150	In the vacancy of Dr. Jayadev S transferred to M. G. College, Thiruvananthapuram vice Sri. B. S. Sunil retired.
4	Smt. Lekshmi M.R. 15.06.2018 FN N.S.S. College, Nilamel	30.01.1989 25 Years 11 Months	Rank – 3 Com munit y Merit	1. B.Com – April 2010 – 137246 – First Class 2. M.Com – July 2012 – First Class – Reg No. 10118012 3. UGC NET – Roll No. 32080867 - 12 <sup>th</sup> November 2012 – Undertaking produced	Post Adalath 63 Hours 4 Teachers + 1 Part Time Law Lecturer permissi ble. (4 posts are created	8	19 5	151	In the vacancy of Dr. Dileep A. S. transferred to M. G. College, Thiruvananthapuram vice Dr. Dipa S. Krishnan retired.

					vide G.O (M.S) No. 142/261 5/H.Edn dated 20.04.20 15)				
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**The Standing Committee considered the proposal and recommended to defer the item to the next Standing Committee.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.33 :** *V.T.M.N.S.S College, Dhanuvachapuram – Proposal for the Initial appointment of Smt. Bindu Chandran. V as Assistant Professor in the Department of Political Science - reg.*

*(Ac F II /27207/2019)*

The Drawing and Disbursing Officer, V.T.M.N.S.S College, Dhanuvachapuram has forwarded the proposal regarding the approval of the Initial Appointment of following Assistant Professor in the Department of Political Science.

Sl No	Name of the Assistant Professor	Name of the college	Date of joining	Nature of vacancy
1	Smt. Bindu Chandran.V	V.T.M.N.S.S College, Dhanuvachapuram	07.06.2019 FN	Dr. Sreekantan Nair, retired.

The Drawing and Disbursing Officer has forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the concerned teacher with entries.
- Joining report of the Assistant Professor concerned.
- Workload statement in the concerned department.
- List of teachers in the department.

The Secretary, N.S.S Colleges' Central Committee, Changanacherry, has forwarded the following documents regarding the selection and appointment of the above Assistant Professor.

- Appointment order in Form No.I
- Minutes of the Selection Committee meeting and Interview score sheet.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.
- Nomination letter from the Government
- Statement showing the apportionment

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

1. Mathrubhumi dtd. 20.05.2015
2. Malayala Manorama dtd. 20.05.2015
3. The New Indian Express dtd. 20.05.2015
4. The Hindu dtd. 27.05.2015

Since the advertisement has been made on May 2015, the age of the Assistant Professors are calculated as on 01.01.2015.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma. The details regarding the age,

rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

Government nominee Smt. Latha Panicker, Additional Secretary to Government, General Manager, ANERT has also attended the interview as evident from the minutes of the Selection Committee.

It may be noted that the Govt. representative was allotted to the staff selection committee of Colleges under NSS Management, for 2 vacancies in Political Science - One in VTMNSS College, Dhanuvachapuram and the other in NSS College, Cherthala. The latter appointment was approved vide U.O No.Ac.FII/45815/19 dtd 07.03.2019. The second vacancy in VTMNSS College, Dhanuvachapuram was not filled until the retirement of the then D.D.O Dr. Mohankumar, Associate Professor, Department of Political Science on 31.03.2019, since 16 hours of Workload had to be allotted to the D.D.O as his appointment as Principal was not approved. It is also pertinent to note that as -per post adalath 52 hours of workload with 3 sanctioned post in the department of Political Science in VTMNSS College, Dhanuvachapuram. Smt. Bindu Chandran.V is appointed as 3<sup>rd</sup> teacher. Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

1. Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
3. Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
4. NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.’

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. in respect of Smt. Bindu Chandran.V, is shown in the proforma appended.

Hence the proposal regarding the approval of the Initial Appointment of the following Assistant Professor in the Department of Political Science, in V.T.M.N.S.S College, Dhanuvachapuram as detailed below, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**1.Smt. Bindu Chandran. V, appointed as Assistant Professor in Political Science, V.T.M.N.S.S College, Dhanuvachapuram w.e.f 07.06.2019 FN in the vacancy of Dr. Sreekantan Nair, retired.**

Sl No.	Name of Asst. Professor , Department , Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Community	
1.	Smt. Bindu	25.05.19	Rank 2	1. BA	Post	3 <sup>rd</sup>	20	155	In the

Chandran. V Political Science VTMNSS College Dhanuvachapuram  07.06.2019 FN	81  36 years 7 months	Commun ity Merit	Economics- Kerala- University - Register No.20112/ A 2001 - April 2001- I Class. 2. MA Political Science - Kerala- University - Register No.5522- 2006- I Class. 3. MA History- Kerala- University- 2003 - Register No. 13075- I Class. 4. UGC- NET- June 2008- Register No. P 320314. - Undertakin g produced.	Adalat- 52 Hours.   3 Teachers permissi ble		1		retireme nt vacancy of Dr. Sreekant an Nair
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**PROFORMA**

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.34: St. Stephen's College, Pathanapuram – Proposal for the Initial appointment of Sri. Subin Raj S.S. as Assistant Professor, Department of Physical Education –reg.**

**(Ac FII /5/19998/2019)**

The Manager, St. Stephen's College, Pathanapuram has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professor in Department of Physical Education.

Sl. No.	Name of the Assistant Professor	Date of Joining	Remarks
1	Sri.Subin Raj S.S.	11.06.2019 FN	In the retirement vacancy of Sri. Tomy C.C.

The Principal/Manager has also forwarded the following supporting documents as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists and Eligibility Certificates
- Certificates to prove age and date of birth.
- Service book
- Joining report.
- Workload statement in the concerned department
- List of teachers in the department

- Appointment order in Form No.I
- Minutes of the Selection Committee meeting, Interview score sheet and Confidential report of Subject expert.
- Statement showing the apportionment of vacancies.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.

The notification regarding the appointment was advertised in four major dailies as detailed below:

1. Mathrubhumi dtd. 18.12.2018
2. Malayala Manorama dtd. 18.12.2018
3. The New Indian Express dtd. 18.12.2018
4. The Deccan Chronicle dtd. 18.12.2018 ( not included in the approval list of newspapers by University of Kerala)

Statute 3 of Chapter 2 of Kerala University First Statutes 1979 reads as "For making appointments to the posts of teachers by direct recruitment, the posts shall be advertised in two English and two Malayalam daily newspapers approved by the University giving a minimum period of thirty days for the aspirants to apply". Since the advertisement has been made on December 2018 the age of the Assistant Professor is calculated as on 01.01.2018.

The Government vide letter No. D2/241/2018/H.Edn dated 17.12.2018 has nominated Sri.Vinod G, Joint Secretary to Government to the staff selection committee for filling up of one vacancy in Physical Education in the college. The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department, apportionment of vacancies among open merit and community merit etc. are shown in the proforma appended.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads as

- a) Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- b) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- c) Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- d) NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFSS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.'

Sri. Subin Raj S. S. possess the required qualifications prescribed in the UGC Regulations 2010. *On verification of the proposal, it is seen that he was awarded 4.8 marks for 'Books with ISBN No: (International Publishers). The copy of the published book with ISSN / ISBN Number was not forwarded along with the proposal for initial appointment. Now, the Manager, St. Stephen's College, Pathanapuram has submitted copy of the book named "Psychological Changes through Performance" published by Lambert Academic Publishing, International Book Market Service Ltd*



with ISBN No. 978-620-0-31450-5 along with the forwarding letter dated 04.09.2019. The Manager has stated in the letter that the copy of the published book was inadvertently missed while sending the approval request to the University. He has regretted the omission and requested to consider the copies of relevant pages of the published book.

Sri.Subin Raj S.S was eligible to get maximum score of 8 under category b(1) of the Preliminary Score Sheet i.e, PG/ M.Phil/ Ph.D in relevant subject/ area of specialization for his PG and M.Phil. But he was awarded only 5 scores for his M.Phil in relevant subject/ area of specialization.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

Hence for orders of the Vice-Chancellor whether the proposal regarding the approval of the initial appointment of Sri. Subin Raj S.S. as Assistant Professor, Department of Physical Education in St. Stephen's College, Pathanapuram w.e.f 11.06.2019 FN in the retirement vacancy of Sri. Tomy C. C. is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendations.

### **PROFORMA**

Name of Asst. Professor , Department Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position	
						OPEN	Community
Sri. Subin Raj S.S St. Stephen's College, Pathanapuram  11.06.2019 FN	24.12.1987  31Years	Rank 1  Open Merit	1. B.PEd- Calicut- University - CUAFBPE038 - April 2008- II Class. 2. M.PEd - TNPE Sports - University- 20080402029 - April 2010 - I Class - Eligibility Certificate Produced. 3. PhD - Kerala- University - Date of award of PhD - 22.01.2019. 4.UGC NET- 32470072-year of qualifying NET - 2012- Undertaking produced. 5. M Phil- Kerala- University - 10347 - June 2012- A Grade.	Below 1000 students  1 Teacher permssible	1 <sup>st</sup>	77	50

**The Standing Committee recommended to approve the proposal in principle. Further recommended that the Educational Agency may be directed to strictly adhere with all the**

**norms prescribed by the University relating to initial appointments of teachers henceforth. Also recommended to obtain a clarification regarding the discrepancies found in the present selection from the Management/ Subject Experts.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No.06.53.35 :** *NSS College, Cherthala -Proposal for the Approval of Dr. Amalakumary.B, Assistant Professor with AGP 6000, Department of Hindi, to Assistant Professor with AGP 7000 (Stage 1-2)– reg.*

**(Ac.F II/20297/2019)**

The D.D.O, NSS College, Cherthala, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Amalakumary. B, Assistant Professor with AGP 6000 in the Department of Hindi to Assistant Professor with AGP 7000, w.e.f 08.12.2013 FN.

The service details of Dr. Amalakumary. B are as follows.

Qualifications	* Ph.D – CUSAT- 9 January 2004 * M.A - CUSAT - July 1998
Date of first entry into service	08.12.2009 FN
Date of entry into continuous service	08.12.2009 FN
L.W.A. availed (Other than Medical Grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/-	08.12.2013 FN
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC,Academic Staff College, University of Kerala, from 10.06.2014 to 30.06.2014. 2. OC from UGC, Academic Staff College, University of Kerala, from 23.04.2013 to 20.05.2013.
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr. Amalakumary.B, it is found that the teacher had entered into service as Lecturer on 08.12.2009 FN and was approved by Kerala University vide U.O No.Ac.FV/18853/2010 dtd 12.07.2010. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 08.12.2009 by the Deputy DCE, Ernakulam vide order No. F2/463/11 dtd.21.01.2011. She had completed her four years of service on 08.12.2013 ( 2 year exemption, as she was awarded PhD) for being promoted as Assistant Professor (Stage II).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R- 2010/2018 dated 30-11-2018.

The DDO, NSS College, Cherthala has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16<sup>th</sup> October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Amalakumary. B, as Assistant Professor with AGP 6000, Department of Hindi to

Assistant Professor with AGP 7000, w.e.f 08.12.2013 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.36 :** *V.T.M.N.S.S College, Dhanuvachapuram - Proposal for the Approval of Sri.Satheesh .R, Department of Physics, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2) – reg.*  
(Ac.F II/21303/2019)

The DDO, V.T.M.N.S.S College, Dhanuvachapuram, had forwarded a proposal regarding the Placement/Promotion in respect of Sri.Satheesh .R, Assistant professor with AGP 6000/-, Department of Physics as Assistant Professor with AGP 7000/- w.e.f 10.02.2019 FN.

The service details of Sri.Satheesh .R are as follows:

Qualifications	* M.Phil - University of Kerala – October 2008. * M.A - University of Kerala - May 2006.
Date of first entry into service	10.02.2014 FN
Date of entry into continuous service	10.02.2014 FN
L.W.A. availed	Nil
Required years of service for Proposed Promotion	5 years
Date of placement Assistant Professor with AGP 7000/-	10.02.2019 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.RC from Indian Academy of sciences, BCM College , Kottayam from 01.12.2018 to 15.12.2018 2.OC from UGC-HRDC, University of Delhi from 21.11.2017 to 19.12.2017
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 7000/- (Stage 1-2)	10.02.2019 FN

On verification of the Service Book of Sri.Satheesh.R, it is found that the teacher had entered into service as Assistant Professor on 10.02.2014 FN at S.V.R.N.S.S College,Vazhoor and it was approved by M.G University vide Order No. 5440/B1/2014 Acad. dated 29.10.2014. He got transferred and joined in V.T.M.N.S.S College, Dhanuvachapuram on 02.06.2017 as per order No. F/2889/17 dtd.25.05.2017 .He had completed five years of service on 10.02.2019 for being promoted as Assistant Professor (Stage II).

Since the appointment of Sri.Satheesh .R, as Assistant Professor (Stage II) is w.e.f 10.02.2019, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable.(U.O No.Ac.FII/General/UGC-R 2010/2016/IV Amendment dated 07/01/2017).

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2019 , with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

It is stated in the Minutes of the meeting of the Screening Committee held on 28.05.2019, that the Committee scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher have sufficient scores in each category. He is found qualified for promotion to Assistant Professor Stage II (AGP-7000) w.e.f 10.02.2019 FN. Therefore the committee recommends that, the teacher to be promoted to Assistant Professor Stage II (AGP-7000) w.e.f 10.02.2019.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category I- 485, Category II- 192, Category II+III (consolidated) - 271.5 and Category III- 79.5.

According to modified API templates vide U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018 for the placement/ promotion of teachers under CAS, the criteria of capping was excluded from Category III (Research and Academic Contribution). On preliminary verification based on the U.O dated 30.11.2018, it is seen that, the teacher has secured a score of 495 under category I for which minimum required is 400, he has secured 180 for the category II for which minimum required is 50 and a score of 231.5 under category II+III for which minimum required is 90. For the category III, the minimum required is 20 and for which, he has secured a score of 51.5. Hence, the teacher has sufficient scores for placement/ promotion in the light of above mentioned order.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Sri.Satheesh .R, Assistant Professor with AGP 6000/- Department of Physics, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 10.02.2019 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.37 :** *M.G College, Thiruvananthapuram - Proposal for the Approval of Placement / Promotion of Dr. Sakthi Babu R. L, Department of Zoology, as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage 2-3) – reg.*

*(Ac F II/27436/2019)*

The DDO, M.G College, Thiruvananthapuram, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Sakthi Babu R. L, Assistant professor with AGP 7000/- in the Department of Zoology as Assistant Professor with AGP 8000/- w.e.f 28.06.2015 FN. The service details of Dr. Sakthi Babu R. L. are as follows.

Qualifications	* Ph.D –University of Kerala 2001 August 28 * MSc- Madurai Kamaraj University-1991
Date of first entry into service	28.06.2006 FN
Date of entry into continuous service	28.06.2006 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	28.06.2010 FN
Required years of service for Proposed Promotion	5 years
Date of placement Assistant Professor with AGP 8000/-	28.06.2015 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from Academic Staff College, University of Kerala, Kariavattom from 06.09.2018 to 26.09.2018. 2. RC from Academic Staff College, University of Kerala, Kariavattom from 28.11.2018 to 18.12.2018. 3. OC from Academic Staff College, University of Kerala, Kariavattom from 17.04.2009 to 14.05.2009

Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	28.06.2015 FN

On verification of the Service Book of Dr. Sakthi Babu R. L, it is found that the teacher had entered into service as Lecturer on 28.06.2006 FN. He was redesignated as Assistant Professor with AGP 7000/- w.e.f 28.06.2006 by the Deputy DCE, Kollam vide office Order No. B3/5626/10 dated 04.10.2010. Dr. Sakthi Babu R.L had completed his five years of service on 28.06.2015 for being promoted as Assistant Professor (Stage III).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in Colleges and University Departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The DDO, M.G College, Thiruvananthapuram has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for completing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Sakthi Babu R.L,Assistant Professor with AGP 7000/- Department of Zoology, M.G College, Thiruvananthapuram as Assistant Professor with AGP 8000 (Stage 2-3), w.e.f 28.06.2015 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.38**

***NSS College, Pandalam - Proposal for the Approval of Placement/ Promotion of Sri. Reghunath. V, Assistant Professor with AGP 6000, Department of Political Science, to Assistant Professor with AGP 7000 (Stage I-II) -reg.***

***(Ac.F II/28818/2019)***

The Principal, NSS College, Pandalam, had forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Reghunath. V, Assistant Professor with AGP 6000, Department of Political Science to Assistant Professor with AGP 7000 (Stage I to II) w.e.f 05.06.2012 FN.

The service details of Sri. Reghunath. V. are as follows.

Qualifications	* M.A - April 2002- Kerala University. * UGC - NET- December 2002, December 2004, June 2009
Date of first entry into service	05.06.2006 FN
Date of entry into continuous service	05.06.2006 FN
L.W.A. availed	Nil
Required years of service for Proposed Promotion	6 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. UGC sponsored RC from ASC, University of Kerala, Kariavattom from 22.05.2014 to 11.06.2014. 2. UGC sponsored OC from ASC,Kerala

	University from 31.10.2009 to 27.11.2009. ( <i>Duplicate certificate produced</i> ).
Proposed Date of placement Assistant Professor with AGP 7000/-	05.06.2012 FN

On verification of the Service Book of Sri. Reghunath. V, it is found that the teacher had entered into service as Lecturer on 05.06.2006 FN in NSS Hindu College, Changanacherry and later got transferred to NSS College, Pandalam as per order No. F/2706/11 dtd. 02.06.2011 by NSS College's Central Committee. He was redesignated as Assistant Professor with AGP 6000/- w.e.f 05.06.2006 by the Deputy DCE, Kottayam vide order No. B1/3278/10 dated 06.09.2010. He had completed his six years of service on 05.06.2012, for being promoted as Assistant Professor Stage II.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R- 2010/2018 dated 30-11-2018.

The Principal, NSS College, Pandalam has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

According to UGC Public Notice No. F.No. 2.16/2002(PS)Pt.FI.II dated 16<sup>th</sup> October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Sri. Reghunath.V, Assistant Professor with AGP 6000, Department of Political Science to Assistant Professor with AGP 7000, w.e.f 05.06.2012 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.39 :** *NSS College, Pandalam – Proposal for the approval of Placement/ Promotion of Dr.Saravana Kumar. S, Assistant Professor with AGP 6000 Department of Physics, to Assistant Professor with AGP 7000) (Stage I-II) – reg.*

*(Ac.F II/28823/2019)*

The Principal, NSS College, Pandalam, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Saravana Kumar. S, Assistant Professor with AGP 6000, Department of Physics to Assistant Professor with AGP 7000 (Stage I to II) w.e.f 07.01.2015 FN.

The service details of Dr.Saravana Kumar. S are as follows.

Qualifications	* PhD - Kerala University- 2010 * MSc - Bharatiar University- 2002
Date of first entry into service	07.01.2011 FN
Date of entry into continuous service	07.01.2011 FN
L.W.A. availed	Nil
Required years of service for Proposed Promotion	4 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. UGC sponsored RC from ASC, University of Kerala, Kariavattom from 11.11.2014 to 01.12.2014.

	2. UGC sponsored OC from Jawaharlal Nehru Technological University, Telangana from 20.11.2017 to 18.12.2017.
Proposed Date of placement Assistant Professor with AGP 7000/-	07.01.2015 FN

On verification of the Service Book of Dr.Saravana Kumar. S, it is found that the teacher had entered into service as Lecturer on 07.01.2011 FN. He was redesignated as Assistant Professor with AGP 6000/- w.e.f 07.01.2011 by the Deputy DCE, Kottayam vide order No. B3-7988/12 dtd 11.12.2012. He had completed his four years of service on 07.01.2015 (two year exemption was applicable, since he is awarded PhD) for being promoted as Assistant Professor Stage II.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R- 2010/2018 dated 30-11-2018.

The Principal, NSS College, Pandalam has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16<sup>th</sup> October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

Dr.Saravana Kumar. S, had completed his orientation course on 18.12.2017 AN. In the light of the above mentioned UGC Public Notice, the teacher is eligible to get promotion w.e.f 07.01.2015 FN.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Saravana Kumar. S, Assistant Professor with AGP 6000, Department of Physics,NSS College,Pandalam, to Assistant Professor with AGP 7000 w.e.f **07.01.2015 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendations.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.40 :** *Christian College, Kattakada - Proposal for the approval of Placement/ Promotion of Dr. Smitha Pavianose, Department of Economics, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2)- reg.*

*(Ac F II/28494/2019)*

The DDO, Christian College, Kattakada, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Smitha Pavianose, Assistant Professor with AGP 6000/-, Department of Economics as Assistant Professor with AGP 7000/-,w.e.f 03.06.2018 FN.

The service details of Dr. Smitha Pavianose are as follows.

Qualification	* PhD -University of Kerala - 28 March 2019 * M.Phil- Pondicherry University- May 2008 * M.A-Kannur University -April 2007
Date of first entry into service	03.06.2013 FN
Date of entry into continuous service	03.06.2013 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	5 years

Date of placement Assistant Professor with AGP 7000/-(Stage 1-2)	03.06.2018 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from HRDC, University of Kerala, from 19.08.2016 to 08.09.2016. 2. OC from Academic Staff College, University of Kerala, Kariavattom from 30.01.2015 to 26.02.2015.
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr. Smitha Pavianose, it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 03.06.2013 FN and it was approved by Kerala University vide U.O No. Ac F V/38494/2013 dtd. 28.04.2014. She had completed her five years of service on 03.06.2018 ( Since one year exemption as she was awarded M.Phil) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Dr. Smitha Pavianose, as Assistant Professor (Stage II) is w.e.f 03.06.2018, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable.( UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The D.D.O, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2013 to 2018 and the minimum required scores for each category is as follows.

- 1.For category I, the minimum required is 400 [80 x 5]
- 2.For category II, the minimum required is 50
- 3.For categories II+III, the minimum required is 90 &
- 4.For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 02.08.2019 at 11.30 AM at Christian College, Kattakada. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 500 marks, Category II- 192 marks, Category II+III - 267 marks and Category III- 75 marks.The committee evaluated the submitted PBAS proforma of Dr. Smitha Pavianose, Assistant Professor in Economics, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr. Smitha Pavianose, from Assistant Professor Stage 1 to 2, w.e.f 03.06.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Smitha Pavianose, Assistant Professor with AGP 6000/- Department of Economics, Christian College, Kattakada to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 03.06.2018 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.41 :** *St. Cyril's College, Adoor - Proposal for the approval of Smt. Susan Alexander, Department of English, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2) – reg.*

**(Ac F II/23361/1/2019)**

The DDO, St. Cyril's College, Adoor, had submitted a proposal regarding the Placement / Promotion in respect of Smt. Susan Alexander, Assistant professor with AGP 6000/-, in the Department of English as Assistant Professor with AGP 7000/-, w.e.f 02.03.2015 FN.



The service details of Smt. Susan Alexander are as follows.

Qualifications	M.A - Kerala University - 1997 UGC- NET/JRF - June 1997
Date of first entry into service	02.03.2009 FN
Date of entry into continuous service	02.03.2009 FN
L.W.A. availed	Nil
Required years of service for Proposed Promotion	6 years
Date of placement Assistant Professor with AGP 7000/-	02.03.2015 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Orientation Course- UGC Sponsored- ASC- University of Kerala from 04.03.2010 to 31.03.2010. 2. Refresher Course- UGC Sponsored- ASC- University of Kerala from 01.08.2014 to 21.08.2014.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 7000/- (Stage 1-2)	02.03.2015 FN

On verification of the Service Book of Smt. Susan Alexander, it is found that the teacher had entered into service as Lecturer on 02.03.2009 FN. She was redesignated as Assistant Professor Stage I and pay was fixed as per 2006 UGC pay refixation. She had completed her six years of service on 02.03.2015 for being promoted as Assistant Professor (Stage II).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2009 to 2015, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Smt. Susan Alexander, as Assistant Professor (Stage II) is w.e.f 02.03.2015 FN, the minimum score stipulated in the API based PBAS as set out in the IInd Amendment of UGC Regulations, 2016 is applicable (UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018). The Principal has forwarded the API based PBAS based on the IInd Amendment of UGC Regulations, 2010.

It is stated in the Minutes of the meeting of the Screening Committee held on 21.06.2019 that the Committee constituted in accordance with the guidelines laid down by the University of Kerala screened information submitted by the candidate, went through all claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by the candidate.

The Vice Chancellor has nominated Dr Suja Kurup L (Associate Professor, Institute of English University of Kerala) and Dr Armstong S(Professor and Head in English , University of Madras) as the two subject experts to the Screening Committee.It is seen from the Minutes of the Screening Committee that only one subject expert, Dr Suja Kurup L has attended the meeting . Smt Daisy Mathew , Head, Dept of History, St. Cyrils College Adoor, is also a member, along with the Principal. It is stated in the minutes that Smt Susan Alexander being the Head of the Department in English , was evaluated with a senior faculty of the college in the Committee besides the University nominee. It may be noted that as per Clause 6.3.5.2 of UGC Regulations, 2010, the Screening Committee for the CAS promotions of College teachers consists of the Principal of the College, the Head of the concerned Department of the college and two subject experts nominated by the Vice Chancellor in the subject concerned. The quorum for these committees shall be three, including one subject expert /university nominee.

The service book, certificates and PBAS proforma were scrutinized and verified in detail by the committee. The API scores claimed for various categories have been verified against the documents produced, and screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor-Stage 2 with AGP 7000. The committee recommended and forwarded to the University of Kerala, the applications and allied documents of the teacher to be promoted to Assistant Professor Stage II (AGP-7000) w.e.f 02.03.2015.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category I- 630, Category II-142 and Category III-160.5 .

On preliminary verification (based on II<sup>nd</sup> Amendment), it is seen that, the teacher has secured a score of 630 under category I for which minimum required is 450, she has secured 152 for the category II for which minimum required is 90 and a score of 782 under category I+II for which minimum required is 600. For the category III, the minimum required is 30 and for which, she has secured a score of 168.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt. Susan Alexander, Assistant professor with AGP 6000/- Department of English, St. Cyril's College, Adoor as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 02.03.2015 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.42 :** *St. Cyril's College, Adoor - Proposal for the approval of Smt. Nisha Mathew, Department of English, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2) –reg.*

*(Ac.F.II/23361/2/2019)*

The DDO, St. Cyril's College, Adoor, had submitted a proposal regarding the Placement / Promotion in respect of Smt. Nisha Mathew, Assistant Professor with AGP 6000/-, in the Department of English to Assistant Professor with AGP 7000/- w.e.f 07.07.2016 FN.

The service details of Smt. Nisha Mathew are as follows.

Qualifications	M.A - Kerala University - May 2008 UGC- NET/JRF - 2008
Date of first entry into service	07.07.2010 FN
Date of entry into continuous service	07.07.2010 FN
L.W.A. availed	Nil
Required years of service for Proposed Promotion	6 years
Date of placement Assistant Professor with AGP 7000/-	07.07.2016 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Orientation Course- UGC Sponsored- ASC- University of Kerala from 30.04.2014 to 27.05.2014. 2. Refresher Course- UGC Sponsored- ASC- University of Kerala from 01.08.2014 to 21.08.2014.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 7000/- (Stage 1-2)	07.07.2016 FN

On verification of the Service Book of Smt. Nisha Mathew, it is found that the teacher had entered into service as Lecturer on 07.07.2010 FN. She was re designated as Assistant Professor Stage I with AGP 6000 w.e.f 07.07.2010 by the Deputy Director of Collegiate Education, Kollam. She had completed her six years of service on 07.07.2016 for being promoted as Assistant Professor (Stage II).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018. The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2010 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Smt. Nisha Mathew, as Assistant Professor (Stage II) is w.e.f 07.07.2016 FN, the minimum score stipulated in the API based PBAS as set out in the IVth Amendment of UGC Regulations, 2016 is applicable (UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018). The Principal has forwarded the API based PBAS based on the II<sup>nd</sup> Amendment of UGC Regulations, 2010. But the teacher has fulfilled all the required criteria for the CAS promotion from Stage I to Stage II.

It is stated in the Minutes of the meeting of the Screening Committee held on 21.06.2019 that the Committee constituted in accordance with the guidelines laid down by the University of Kerala screened information submitted by the candidate, went through all claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by both candidates. The service book, certificates and PBAS proforma were scrutinized and verified in detail by the committee. The API scores claimed for various categories have been verified against the documents produced, and screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor-Stage 2 with AGP 7000. The committee recommended and forwarded to the University of Kerala, the applications and supporting documents of the teacher to be promoted to Assistant Professor Stage II (AGP-7000) w.e.f 07.07.2016.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category I- 620, Category II-115 and Category III-151.5.

On preliminary verification (based on II<sup>nd</sup> Amendment), it is seen that, the teacher has secured a score of 545 under category I for which minimum required is 450, she has secured 95 for the category II for which minimum required is 90 and a score of 640 under category I+II for which minimum required is 600. For the category III, the minimum required is 30 and for which, she has secured a score of 70.5.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt. Nisha Mathew, Assistant professor with AGP 6000/- Department of English, St. Cyril's College, Adoor as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 07.07.2016 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.43**

***Proposal for the approval of Placement/ Promotion of Dr. S. Denesh Singh, Department of Economics, from Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2),- reg.***

The DDO, Christian College, Kattakada, had forwarded a proposal regarding the Placement /

Promotion in respect of Dr. S.Denesh Singh, Assistant Professor with AGP 6000/-, Department of Economics to Assistant Professor with AGP 7000/-, w.e.f 03.06.2017.

The service details of Dr.S. Denesh Singh are as follows.

Qualification	* PhD - M.S University - June 2008 * M.Phil- M.S University – December 2002 * M.A- M.S University - April 2001
Date of first entry into service	03.06.2013 FN
Date of entry into continuous service	03.06.2013 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/-(Stage 1-2)	03.06.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from HRDC, University of Kerala, from 06.05.2015 to 26.05.2015. 2. OC from Academic Staff College, University of Kerala, Kariavattom from 04.01.2017 to 31.01.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr.S.Denesh Singh , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 03.06.2013 FN and it was approved by Kerala University vide U.O No.Ac F V/38494/2013 dtd. 28.04.2014. He had completed his four years of service on 03.06.2017. (Since two year exemption as he has awarded PhD) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Dr.S.Denesh Singh, as Assistant Professor (Stage II) is w.e.f 03.06.2017, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable.( UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The D.D.O, has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2013 to 2018 and the minimum required scores for each category is as follows.

- 1.For category I, the minimum required is 320 [80 x 4]
- 2.For category II, the minimum required is 50/ assesment period.
- 3.For categories II+III, the minimum required is 90/ assesment period &
- 4.For category III, the minimum required is 20 / assesment period.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 02.08.2019 at 11.30 AM at Christian College, Kattakada. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 103 marks, Category II+III - 145 marks and Category III- 42 marks.The committee evaluated the submitted PBAS proforma of Dr.S. Denesh Singh, Assistant Professor in Economics, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr.S.Denesh Singh, from Assistant Professor Stage 1 to 2, w.e.f 03.06.2017.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.S.Denesh Singh, Assistant Professor with AGP 6000/- Department of Economics, Christian College, Kattakada to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f **03.06.2017**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.44 :** *NSS College, Pandalam - Proposal for the approval of Placement/Promotion of Dr. Rekhasree K.R as Assistant Professor (AGP 7000) Stage I to II in the Department of Sociology - reg.*

**(Ac.F II/ 29201/2019)**

The D.D.O., NSS College, Pandalam, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rekhasree K.R, Assistant Professor with AGP- Rs 6000/-, Department of Sociology, to Assistant Professor with AGP- Rs 7000/-, Stage I to II, w.e.f 04.06.2016 FN.

The Service details of Dr. Rekhasree K.R are as follows:

Qualification	* Ph.D awarded on 2018 from Kerala University. * MA- Kerala University- 1999. * UGC- NET - June 1999.
Date of first entry into service	04.06.2010 FN
Date of entry into continuous service	04.06.2010 FN
Date of Placement to Assistant Professor Stage II	04.06.2016 FN
Required years of service for Proposed Promotion	6 years
L.W.A. availed (without medical Certificate)	Nil
No. of Refresher Courses/Orientation Courses with duration and Name of University.	1) RC from UGC, ASC, University of Kerala from 16.01.2014 to 05.02.2014. 2) OC from UGC, ASC, University of Kerala from 01.01.2013 to 28.01.2013.

On verification of the Service Book of Dr. Rekhasree K.R, it is found that the teacher had entered into service as Lecturer on 04.06.2010 FN and it was approved by Kerala University vide order U.O No. Ac. F V/20876/2010 dtd. 07.01.2010. She was redesignated as Assistant Professor Stage I (AGP 6000) w.e.f 04.06.2010 by the Deputy Director of Collegiate Education, Kottayam vide order No.B3-7988/12 dated 11.12.2011. She had completed her six years of service and eligible for being promoted as Assistant Professor Stage II from 04.06.2016 FN.

Since the proposed date of promotion of Dr. Rekhasree K.R., as Assistant Professor (Stage II) is w.e.f 04.06.2016, the minimum score stipulated in the API based PBAS as set out in the 3<sup>rd</sup> Amendment of UGC Regulations, 2010 is applicable (U.O. No.Ac FII/ General/ UGC.-R 2010/ 2016/III Amendment dated 07.01.2017).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016, onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard. Also, The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018. According to modified API templates vide U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018 for the placement/promotion of teachers under CAS, the criteria of capping was excluded from Category III (Research and Academic Contribution).

The D.D.O., NSS College, Pandalam has forwarded the relevant documents, placement order, Self Appraisal Proforma from the period 2010-2015, minutes of the Selection Committee and API Score sheet based on PBAS for the years 2015- 2016, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

The incumbent was sanctioned orders to relieve from duty, for undergoing PhD course under FDP for a period from 17.07.2014 to 16.07.2016, vide fellowship order from UGC

(FIP/12<sup>th</sup> Plan/KLK O18 TF 08 dtd. 18.12.2013) and it was sanctioned by the DCE vide letter No. F1/12742/2014/Coll.Edn dtd 21.04.2014. Thus the teacher has undergone research for PhD during 2 years (2014-2016).

It is stated in the minutes of the Selection Committee that the committee was held on 13.08.2019 at 11.00 A.M in the D.D.O.'s Chamber, NSS College, Pandalam. It was constituted with the guidelines laid down by the University of Kerala and all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report for the academic year 2015-16 were produced for verification and scrutiny. The committee carefully scrutinised the PBAS records of the work done by the incumbent and service records. The API scores for Category III was only verified by the screening committee as the teacher was on FIP during the evaluated period and committee found that the teacher has sufficient scores in concerned category. The committee has also interviewed the teacher.

The API Scores are verified for the period 2015 - 2016 and the minimum required scores for each category is reduced as follows.

- 1.For category I, the minimum required is 80/ Year.
- 2.For category II, the minimum required is 50 [Assesment Period]
- 3.For categories II+III, the minimum required is 90 [Assesment Period]
- 4.For category III, the minimum required is 20 [Assesment Period]

As per the API Score sheet duly endorsed by the Selection Committee, the incumbent has no marks for Category I and II, since the teacher was under FDP and in Category III- 20 marks was awarded for the year 2015-16 .After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 7000/- (Stage II) w.e.f 04.06.2016 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII / General / UGC -R- 2010/2018 dtd. 30.05.2019, orders are requested whether, the proposal regarding the Placement/Promotion of Dr. Rekhasree K.R, as Assistant Professor , Stage I to II ( with AGP Rs 7000/-) in the Department of Sociology, NSS College, Pandalam, w.e.f 04.06.2016 FN, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.45:** *N.S.S College, Nilamel - Proposal for the approval of Placement/ Promotion of Sri. Ajayakumar. S. as Assistant Professor (AGP 7000) Stage I to II in the - Department of History - reg.*

**(AcFII/ 22425/2019)**

The Drawing and Disbursing Officer, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Ajayakumar. S, Department of History as Assistant Professor Stage I to II (with AGP- Rs 7000/-), w.e.f 30.01.2018 FN.

The Service details of Sri. Ajayakumar. S are as follows:

Qualification	1. M.Phil - Kerala University - February 2009. 2. M.A History - Kerala University - 2006. 3. UGC -NET - June 2012.
Date of first entry into service	30.01.2013 FN
Date of first entry into continuous service	30.01.2013 FN
Proposed date of placement to Assistant Professor (Stage II)	30.01.2018 FN
Required years of service for Proposed Promotion	5 years

L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Refresher Course sponsored by UGC, HRDC, Punjab University from 02.11.2017 to 22.11.2017. 2.Orientation Course sponsored by UGC, HRDC -Banaras Hindu University from 15.11.2016 to 12.12.2016.

On verification of the Service Book of Sri. Ajayakumar. S, it is found that the teacher had entered into service as Assistant Professor on 30.01.2013 FN at N.S.S. Hindu College, Changanacherry and it was approved by M.G University vide U.O No.718/ B1/2014/Acad. dated 04.02.2014. He got transferred to NSS College, Nilamel under University of Kerala as per order no. F/4363/2016 dtd 20.05.2016 by NSS Colleges' Central Committiee. He had completed his five years of service on 30.01.2018 for being promoted as Assistant Professor (Stage II) (since 1 years exemption is given as he was awarded M.Phil).

Since the appointment of Sri. Ajayakumar. S. as Assistant Professor (Stage II) is w.e.f 30.01.2018, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable (U.O.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018) The D.D.O, has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2013 to 2018 and the minimum required scores for each category is as follows.

- 1.For category I, the minimum required is 400 [80 x 5]
- 2.For category II, the minimum required is 50
- 3.For categories I+II, the minimum required is 90 &
- 4.For category III, the minimum required is 20 .

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 24.06.2019. The committee scrutinised PBAS records of the workdone by the Sri. Ajayakumar. S and his service records. The API scores for various categories have been verified and the sreening committee found that the teacher has sufficient score in each category. Sri. Ajayakumar. S is found qualified for promotion to Assistant Professor Stage II (AGP-7000) w.e.f 30.01.2018 and hence the committee recommends that, the teacher to be promoted to Assistant Professor Stage II (AGP-7000) w.e.f 30.01.2018.

As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 470 marks, Category II- 178 marks, Category II+III - 209 marks and Category III- 31 marks.

On preliminary verification, it is seen that, the teacher has secured a score of 470 under category I and he has secured 178 for the category II, and a score of 204 under category II+III (Consolidated). For the category III, the minium required is 20, for which, he has secured a score of 26.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Sri. Ajayakumar. S, as Assistant Professor with stage I to II (AGP Rs 7000/-) in the Department of History in N.S.S. College, Nilamel w.e.f 30.01.2018 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.46 :** *V.T.M.N.S.S College, Dhanuvachapuram – Proposal for the approval of Placement / Promotion of Dr. Simi K.G, Department of Physics, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2) -reg.*

**(Ac.F II/32802/2019)**

The DDO, V.T.M.N.S.S College, Dhanuvachapuram, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Simi K.G, Assistant professor with AGP 6000/-, in the Department of Physics as Assistant Professor with AGP 7000/- w.e.f 10.12.2017 FN. The service details of Dr. Simi K.G are as follows.

Qualifications	* PhD- Kerala University - April 2013. * MSc- Mother Teresa Women's University - April 2005.
Date of first entry into service	10.12.2013 FN
Date of entry into continuous service	10.12.2013 FN
L.W.A. availed (without medical ground)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/-	10.12.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala, from 03.09.2015 to 30.09.2015. 2. RC from HRDC, University of Kerala, from 29.11.2016 to 19.12.2016.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 7000/- (Stage 1-2)	10.12.2017 FN

On verification of the Service Book of Dr. Simi K.G, it is found that the teacher had entered into service as Assistant Professor on 10.12.2013 FN at V.T.M.N.S.S College, Dhanuvachapuram and it was approved by University of Kerala vide U.O No. Ac.FV/7963/2014 dated 21.06.2014. She had completed four years of service ( 2 year exemption, as she was awarded PhD) on 10.12.2017 F.N for being promoted as Assistant Professor (Stage II).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2017 , with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

It is stated in the Minutes of the meeting of the Screening Committee held on 28.05.2019, that the Committee scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API scores fore various categories have been verified and the committee found that the teacher have sufficient scores in each category. She is found qualified for promotion to Assistant Professor Stage II (AGP-7000) w.e.f 10.12.2017 FN. Therefore the committee recommends that, the teacher to be promoted to Assistant Professor Stage II (AGP-7000) w.e.f 10.12.2017.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category I- 365, Category II- 132, Category II+III(consolidated) - 154 and Category III- 22.

According to modified API templates vide U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018 for the placement/ promotion of teachers under CAS, the criteria of capping was excluded from Category III (Research and Academic Contribution). On preliminary verification based on the U.O dated 30.11.2018, it is seen that, the teacher has secured a score of 455 under category I for which minimum required is 400, she has secured 125 for the category II for which minimum



required is 50 and a score of 145 under category II +III for which minimum required is 90. For the category III, the minimum required is 20 and for which, she has secured a score of 20. Hence, the teacher has sufficient scores for placement/ promotion in the light of above mentioned order.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Simi K.G, Assistant Professor with AGP 6000/- in the Department of Physics, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 10.12.2017 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.47 :** *Mahatma Gandhi College, Thiruvananthapuram - Proposal for the approval of Placement/ Promotion of Dr. Lekha .S. Nair as Associate Professor (AGP-9000) Stage III to IV - Department of Hindi - reg.*  
(Ac.F II/28476/2019)

The Drawing and Disbursing Officer, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Lekha .S. Nair, Department of Hindi as Associate Professor (AGP- Rs 9000/-), Stage III to IV, w.e.f 06.06.2018 FN.

The Service details of Dr. Lekha .S. Nair are as follows:

Qualification	Ph.D awarded on 1998 from University of Kerala
Date of first entry into service	06.06.2006 FN
Date of Placement to Lecturer (Sr. Scale)	06.06.2010 FN
Date of Placement to Assistant Professor Stage III	06.06.2015 FN
Proposed date of placement to Associate Professor (Stage IV)	06.06.2018 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses /Short term Courses/Workshops attended(minimum duration of one week), duration and Name of University.	1) Short term course in Women Empowerment from RUSA, UGC-HRDC from 06.11.2017 to 11.11.2017.
No. of Publications	1

On verification of the Service Book of Dr. Lekha .S. Nair , it is found that the teacher had entered into service as Lecturer on 06.06.2006 FN. She had been promoted to Lecturer Senior Scale on 06.06.2010. She had completed her five years of service on 06.06.2015 and promoted as Assistant Professor (Stage III) and had completed three years of service on 06.06.2018 F.N (Stage IV) for being promoted as Associate Professor with AGP 9000.

Since the appointment of Dr. Lekha .S. Nair, as Associate Professor (Stage IV) is w.e.f 06.06.2018, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable (U.O. No.Ac.FII/ General/ UGC.-R 2010/ 2014 dated 30.11.2018). She attended a Short term Course for promotion from Stage III to Stage IV. She had completed her three years of service in Assistant Professor Stage III on 06.06.2018 for being promoted as Associate Professor (Stage IV).

The Drawing and Disbursing Officer has forwarded the relevent documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for the years 2015 to 2018, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Selection Committee that the committee was held on 29.05.2019 at 11.00 AM in the Principal's Chamber, M.G. College, Thiruvananthapuram. It was

constituted with the guidelines laid down by the University of Kerala and all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report for the period 2015 to 2018 were produced for verification and scrutiny. The API Scores are verified for the period 2015 to 2018 and the minimum required scores for each category is as follows.

- 1.For category I, the minimum required is 225 [75 / year]
- 2.For category II, the minimum required is 50 ( assessment period)
- 3.For categories II+III, the minimum required is 150 (assessment period)
4. For category III, the minimum required is 75. (assessment period)

As per the API Score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each Category: Category I- 285, Category II- 80, Category II+III (consolidated) - 180.5 and Category III- 94.5 for the year 2015- 2018. (all the marks have been assessed for three years). The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. The committee has also interviewed the teacher. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection committee recommended that, the teacher is qualified for promotion to the post of Associate Professor with AGP Rs. 9000/- (Stage IV) w.e.f 06.06.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, orders are requested whether, the proposal regarding the Placement/Promotion of Dr. Lekha .S. Nair, as Associate Professor Stage III to IV (AGP Rs 9000/-) in the Department of Hindi, w.e.f 06.06.2018 FN , is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.48 :** *Mahatma Gandhi College, Thiruvananthapuram - Proposal for the approval of Placement/ Promotion of Dr. Ushakumari K.P as Associate Professor (AGP-9000) Stage III to IV in the Department of Hindi - reg.*

**(Ac.F II/28455/2019)**

The Drawing and Disbursing Officer, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Ushakumari K.P, Department of Hindi as Associate Professor (AGP- Rs 9000/-), Stage III to IV, w.e.f 08.06.2018 FN. The Service details of Dr. Ushakumari K.P are as follows:

Qualification	Ph.D awarded on 09.10.1995 from University of Kerala
Date of first entry into service	08.06.2006 FN
Date of Placement to Lecturer (Sr. Scale)	08.06.2010 FN
Date of Placement to Assistant Professor Stage III	08.06.2015 FN
Proposed date of placement to Associate Professor (Stage IV)	08.06.2018 FN
L.W.A. availed (with medical Certificate)	Nil
No. of Refresher Courses/Orientation Courses/ Short term Courses/ Workshops attended (minimum duration of one week), duration and Name of University.	1) Short term course in Women Empowerment from RUSA, UGC-HRDC from 06.11.2017 to 11.11.2017. 2) RC sponsored by UGC, ASC, University of Kerala from 18.10.2016 to 07.11.2016.
No. of Publications	1

On verification of the Service Book of Dr. Ushakumari K P , it is found that the teacher had entered into service as Lecturer on 08.06.2006 FN. She had been promoted to Lecturer Senior Scale on 08.06.2010. She had completed her five years of service on 08.06.2015 and promoted as Assistant Professor (Stage III) and had completed three years of service on 08.06.2018 F.N (Stage IV) for being promoted as Associate Professor with AGP 9000.

Since the appointment of Dr. Ushakumari K P , as Associate Professor (Stage IV) is w.e.f 08.06.2018, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable ( U. O. No. Ac FII/ General/ UGC.-R 2010/ 2014 dated 30.11.2018). She has attended a Short term Course for promotion from Stage III to Stage IV. She had completed her three years of service in Assistant Professor Stage III on 08.06.2018 for being promoted as Associate Professor (Stage IV).

The Drawing and Disbursing Officer has forwarded the relevent documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for the years 2015 to 2018, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Selection Committee that the committee was held on 29.05.2019 at 11.00 AM in the Principal's Chamber, M. G. College, Thiruvananthapuram. It was constituted with the guidelines laid down by the University of Kerala and all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report for the period 2015 to 2018 were produced for verification and scrutiny.

As per the API Score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each Category: Category I- 285, Category II- 129, Category II+III (consolidated) - 228 and Category III- 99 for the year 2015- 2018. (all the marks have been assessed for three years). The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. The committee has also interviewed the teacher. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection committee recommended that, the teacher is qualified for promotion to the post of Associate Professor with AGP Rs. 9000/- (Stage IV) w.e.f 08.06.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, orders are requested whether, the proposal regarding the Placement/Promotion of Dr. Ushakumari K.P, as Associate Professor Stage III to IV (AGP Rs 9000/-) in the Department of Hindi, MG College, Thiruvananthapuram, w.e.f 08.06.2018 FN , is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.Additional 01:**

***Mar Ivanios College, Thiruvananthapuram -Proposal for the approval of Initial Appointment of Smt.Sajitha.B.L as Assistant Professor - reg .***

**(Ac.FI/35359/2018)**

The Manager, MSC Collges' Management, Thiruvananthapuram has forwarded the proposal for the approval of the initial appointment of Smt.Sajitha.B.L, as Assistant Professor, in the Department of Malayalam w.e.f 08.02.2019, against the retirement vacancyof Dr.Jolly Jacob, retired on 31.05.2018.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Manager.

1. Appointment Orders in Form 1.
2. Workload Statement.
3. Qualifying Certificates.
4. Documents proving age.

5. Service Book of Teacher.
6. Seniority- wise list of teachers in the Department.
7. Apportionment Statement.
8. Government nominee letter No.D2/334/2017/HEdn dated 07.12.2017.
9. Letter No.DA/37388/2018 dated 30.11.2018 from the Collegiate Education Department.
10. Preliminary Score Sheet of the candidates.
11. Minutes of the Selection Committee.
12. News Paper Cuttings in Original.
13. Joining reports of the incumbents.
14. Confidential Report from the subject experts.
15. Certificate that there are no thrown-out hands and supernumerary hands in

the Departments.

16. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.

17. Post Adalath Report of Malayalam.

18. NET undertaking .

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. 'The Hindu', 'Deepika', 'The New Indian Express' and 'Mangalam ' dated 18.06.2017. Hence the age of the teacher is calculated as on 01.01.2017 .

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in respect of the subject in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

The Selection Committee held on 17.04.2018, selected 3 candidates for Malayalam in Open merit and 2 candidates in community merit.

As per Post Adalath report 2018, there is a workload of 106.5 hours and 2 posts in the department of Malayalam in Mar Ivanios College, Trivandrum.

As per UGC Regulations 2010, the minimum qualifications required for the post of Assistant Professors is delineated in Clause 4.4.1 of the Regulation.

a) A good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the master's Degree level in a relevant subject from an Indian University, or equivalent degree from an accredited foreign University.

b) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test ( NET ) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

c) Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission( Minimum Standards and procedure for award of Ph.D Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

d) NET/SLET/SET shall also not be required for such masters programs in disciplines for which NET/SLET/SET is not conducted.

It may be noted that Government had nominated one representative to the staff selection committee of Mar Ivanios college, Trivandrum for filling up of one vacancy in Malayalam and the appointment was made accordingly from the open merit. Subsequently Director of Collegiate Education , accorded sanction for appointing one more teacher from the existing rank list vide letter dated 30.11.2018.

Statute 14- Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

On verification of the above proposal, it is found that the incumbent possess the required qualifications as prescribed in the UGC Regulations 2010 and the department have sufficient Work load to accommodate the incumbents.

The Educational Agency has forwarded the documents relating to Seminars/Conferences, publications etc of the incumbent for which marks are awarded.

It may also be noted that the incumbent has submitted 3 copies of journals as *International Journals*, They are

- 1) "Relationship between Language and culture" in Scholarly Research Journal for Interdisciplinary Studies(International Peer reviewed and Referrel) with ISSN number.
- 2) "Different Methods of Teaching Grammar" in Innovation in Research and Pedagogy published by Voice of Teachers with ISBN number.
- 3) "മനോവ്യതിയാനം നന്ദനിലും പ്രിയനന്ദനിലും" in Proceedings of the International Seminar of SVASH (Peer reviewed Research Papers of SVASH) with ISBN number and the selection committee has awarded 3 marks for each Journal.

The incumbent also submitted 3 journals as National journals. They are

- 1) "അധ്യയനവും ധാർമിക മൂല്യങ്ങളും " vijjala Kairali published by Kerala Bhasha Institute.
- 2) "മൂല്യബോധം നഷ്ടപ്പെട്ട പുത്തൻ തലമുറയും മനോഭാവ വ്യതിയാനവും" in Sahitya Lokam published by Kerala Sahitya Academy.
- 3) Role of social media in Teaching and Learning in Emergency Knowledge Society published by the publication using of Mar Theorphilus Training college with ISBN number, and the selection committee has awarded 2 marks for each journals.

All the calculations being fully, based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above facts, the proposal for the approval of the initial appointment of Smt.Sajitha.B.L, as *Assistant Professor in Department of Malayalam in Mar Ivanios College,Thiruvananthapuram w.e.f 08.02.2019 against the retirement vacancy of Dr.Jolly Jacob, retird on 31.05.2018* is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

### **PROFORMA**

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2017	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible	Position of the teacher	Apportionment position		Remarks
							Open	Community	
1	Smt.Sajitha. B.L DOJ-08.02.2019 FN Assistant Professor in Malayalam Date of notification 18.06.2017  Interview held on 17.04.2018	27.05.1984 ( 32 years and 7 months)	II rank in Community merit	<b>M.A Malayalam</b> (first class, May 2006 Reg No.51503402/041 21014( University of Kerala) <b>M.Ed,Reg</b> No.2035,March 2009, ,University of Kerala, I Class. <b>UGC-NET,</b> Reg No-32220926, June 2014, NET undertaking produced	As per post Adalath Report 2018, workload is 106.5 Hrs	2 <sup>nd</sup> position (as on 19.06.2018)	69	38	Retirement vacancy of Dr.Jolly Jacob on 31.05.2018

The Standing Committee considered the proposal and recommended to defer the item to the next Standing Committee.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.Additional 02 :**

***M.S.M college, Kayamkulam – Proposal for the approval of Placement/ Promotion in respect of Dr.Girish Kumar B, Lecturer Senior Scale in Zoology (Re- designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000) Approval of – reg.***

**(Ac.F1/12274/ 2019)**

The Principal, M.S.M college, Kayamkulam has forwarded a proposal for the approval of the Placement / Promotion in respect of Dr.Girish Kumar B, Lecturer Senior Scale in Zoology (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000) w.e.f 01.12.2014.

The following are the details of the incumbent on verification of the service book.

- |  |  |
|--|--|
| a) Qualifications  | : M.Sc, M.Phil(October 2005), Ph.D(awarded on 25.02.2017)  |
| b) Date of first entry into service                                    | : 01.12.2004   |
| c) Date of continuous service  | : 01.12.2004   |
| d) Details of other qualifying service                                 | : Nil  |
| e) Date of Placement/Promotion Senior Scale                            | : 01.12.2009   |
| f) Details of L W A availed other than on medical grounds (without MC) | : Nil  |
| g) Relaxation of period availed, if any, on account of M.Phil/Ph.D     | : Nil  |
| h) Details of Orientation/Refresher                                    | : 1) Special summer School course from 23.07.08 to Courses attended 12.08.08, Academic Staff college- University of Kerala |
|  | 2) R.C from 08.11.2017 to 28.11.2017 Human Resource Development centre, University of Kerala – UGC                         |
|  | 3) RC from 02.02.2017 to 22.02.2017 Human Resource Development Centre- University of Kerala-UGC                            |
| i) Whether any OC/RC due   | : Nil  |
| j) Date of completion of required years of service                     | : 30.11.2014, 5 years  |
| k) Proposed date of placement/promotion                                | : 01.12.2014, Lecturer Selection Grade (Re- designated as Assistant Professor with AGP 8000)                               |

The Principal, M.S.M college, Kayamkulam has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr.Girish Kumar B as Lecturer Selection Grade.

As per the Judgement dated.23.02.2016, in WP(C) No.15739/2013 the Hon'ble High Court of ordered that all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended in tune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated. 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “ incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council noted the Judgement of the Hon'ble Supreme Court of India on SLP

filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued University Order No.Ac.FII/General/TGC-2010-2018 dated.30.11.2018 in this regard.

The promotion of Dr.Girish Kumar B, is covered under 1998 regulation since the promotion date falls on 01.12.2014. On completion of 5 years of qualifying service as lecturer senior Scale, the teacher is eligible to be placed/ promoted as Lecturer Selection Grade (Assistant Professor with AGP 8000/-) with effect from 01.12.2014.

It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27<sup>th</sup> September 2018 and approved to extend the date of completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above facts, Vice-Chancellor has ordered to place the proposal for the approval of the placement / Promotion in respect of Dr.Girish Kumar B , Lecturer Senior Scale in Zoology (Re-designated as Assistant Professor with AGP 7000) as Lecturer Selection Grade(Re-designated as Assistant Professor with AGP 8000), w.e.f 01.12.2014 at M.S.M college, Kayamkulam before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation. The Standing Committee considered the proposal for the Placement/Promotion of Dr.Girish Kumar B, as Lecturer Selection Grade with AGP Rs.8000/- and deferred the item for want of clarification in acquiring Orientation/Refresher Course. The Syndicate at its meeting held on 20.06.2019 approved the decision of the Standing Committee. As per the decision , University has sought clarification from the Principal vide letter dated. 22.08.2019.

Now the DDO, M.S.M college, Kayamkulam has submitted the details vide letter dated. 06.11.2019 . It is submitted that Dr.Girish Kumar B, has successfully completed one Orientation Course conducted by the Academic Staff of the University of Kerala for 23.07.2008 to 12.08.2008 and two Refresher courses conducted by the UGC-HRDC University of Kerala from 02.02.2017 to 22.02.2017 and 08.11.2017 to 28.11.2017 and also two short term courses from 18.07.2018 to 25.07.2018 and 22.11.2018 to 29.11.2018.

It may also be noted that Dr.Girish Kumar B had entered into the service as Assistant Professor on 01.12.2004. His promotion as Senior Scale has been approved by the University w.e.f 01.12.2009 after the completion of 5 years of service with M.Phil qualification. On verification it is seen that the incumbent had attended one Orientation Course only during the above said promotion. The Deputy Director of Collegiate Education also accepted the approval and he is drawing the salary admissible to Senior Scale till date.

Subsequently the incumbent has attended two refresher courses during the academic year 2017 and the due date of Promotion fall on 01.12.2014 as Selection Grade (Stage III). Since the promotion date is before 23.02.2016, the incumbent has submitted the proposal as per UGC Regulation 1998.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Dr.Girish Kumar B, Lecturer Senior Scale in Zoology (Re-designated as Assistant Professor with AGP 7000) as Lecturer Selection Grade(Re-designated as Assistant Professor with AGP 8000), w.e.f 01.12.2014 at M.S.M college, Kayamkulam is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation

**The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the proposal for the approval of the placement / Promotion in respect of Dr.Girish Kumar B , Lecturer Senior Scale in Zoology (Re-designated as Assistant Professor with AGP 7000) as Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000), w.e.f 01.12.2014 at M.S.M college, Kayamkulam, be agreed to.

**Item No. 06.53.Additional 03:*****M.S.C Management Colleges, Pattom -Consideration of the legal opinion regarding the Constitution of Selection Committee for the Selection of UGC Librarian in St.Johns College, Anchal without University Expert - reg*****(Ac FII/18099/2019)**

The Manager, M.S.C Management, Pattom has forwarded a letter regarding the anomaly which occurred in the Selection Committee constituted for the selection of UGC Librarians in St.John's College, Anchal and has requested to ratify the inclusion of Dr.Beenamol.T, Librarian, Mar Ivanios College, Nalanchira who was the Subject expert in the Selection Committee.

It may be noted that, the Selection Committee constituted for the selection of UGC Librarian in St.Johns College, Anchal was not according to the existing provisions in the Kerala University First Statutes, and the DCE has objected the proposal for the appointment of Sister Rabaeka Rachael as librarian in St.Johns College, Anchal on this ground. It is also pertinent to note that the University has no role in the approval of appointment of non teaching staffs in affiliated Private Aided Colleges, including Librarians, other than providing the subject experts in the Selection Committee, on request from the Educational Agency concerned. The approval to these appointments and other service matters is dealt by the Deputy DCE, concerned. Since the approval of appointment of librarians in aided colleges is vested with Government, a query was made by the Director of Collegiate Education, to the Educational Agency, as to whether the subject expert in the Selection Committee for the appointment of Librarians in St. Johns College, Anchal, was a nominee of the Vice Chancellor. It is at this juncture, the issue was brought to the attention of the University by the Educational Agency.

The Educational Agency appointed Sister Rabaeka Rachael as librarian in St.Johns College, Anchal w.e.f 03.05.2018. It is pertinent to note that as she was appointed as UGC Librarian, it was mandatory to constitute a selection Committee, as per Clause 5.1.4 of UGC Regulations, 2010, which includes subject experts nominated by the Vice Chancellor. But it is seen that this was not done. Infact, it appears that the college has adopted the pre-amended provisions in Kerala University First Statutes 1979, Chapter 3, statute 43, for constituting the Selection Committee for the appointment of librarian. As per the pre-amended version the Educational Agency could nominate its own expert to the Selection Committee. As per the amended version of the above said provision, (Amendment No.13, dated 13/11/1987) the Statutes prescribe that the said nominee may be provided by the Vice Chancellor from the approved list of experts.

Dr.Beenamol.T, Librarian, Mar Ivanios College, Nalanchira, who was the Subject Expert in the Selection Committee constituted by the Educational Agency, is not included in the University approved panel of experts of Librarians. Further, as per UGC norms, the Educational Agency had not requested to provide a Subject Expert for constituting the selection committee for the appointment of Librarians, and instead, proceeded with the selection process by including a subject expert as per preamended statutory norms, which is not relevant at present.

The Manager mentioned in the letter that they had made a mistake in constituting the Selection Committee for the selection of UGC Librarian since they were unaware about the changes in Regulations pertaining to the appointment of librarian and that they had followed the relevant statutory provisions for appointment of non teaching staff. The Management has informed that this mistake was not made deliberately and have apologized for the same.

It is also mentioned that Dr.Beena Mole.T, the Subject Expert who was included in the selection Committee is a qualified person as the Subject Expert since she has Ph.D in library Science and has working experience as UGC Librarian. It may be noted that, the Government nominee was also included in the Selection Committee.

The Manager, M.S.C Management has forwarded copies of notification, Minutes, Score sheet and copies of Certificates and publications in respect of Sister Rabaeka Rachael, the appointee, in response to the letter No.AcFII/18099/2019 dated 27.04.2019. The notifications were published in two Malayalam and two English News Papers viz Mangalam, Deepika, Indian Express and the Hindu dated 28.02.2018. It may be noted that six candidates out of 13 applicants have attended the interview held on 18.04.2018 and Sister Rabeka got 66 marks and was placed first position in the Ranklist.

It may also be noted that Sister Rabaeka Rachael had attained qualification for the post of UGC Librarian at the time of notification and as per the forwarded documents from the Educational Agency, it is evident that she has publications both in national and international journals and seminar presentation.



The Educational Agency has requested to ratify the inclusion of Dr. Beenamole.T, (who is not included in the University Panel of experts) in the Selection Committee constituted by the Educational Agency.

The Syndicate held on 20.06.2019 considered this matter vide Item No. 11.10. Additional Item No.15 and recommended to seek legal opinion of the Standing counsel on the inclusion of Dr. Beenamole.T, as the Subject Expert who is not nominated by the Vice Chancellor in the Selection Committee.

Mean while, the Manager, M.S.C Management, Pattom has forwarded a copy of the Judgment of the Hon'ble High Court of Kerala on WP(C) No.16612/2018 dated 17.07.2018 filed by Bishop Kurialachery College for Women, Amalagiri, Kottayam affiliated to M.G University. It is learnt from the Judgment that, the Government being the paymaster, constitution of Selection Committee as per Direct Payment System, in no way would affect academic excellence intended to be achieved by UGC Regulations and the Court has upheld the composition of Selection Committee constituted as per the relevant statutory provisions of M.G. University Statutes 1997. (copy of the judgment appended). The Manager has requested to take note of the above judgment, relating to the nature and composition of Selection Committee, for the appointment of Asst Professors in Private Colleges affiliated to M G University, while considering their case.

As per the resolution of the Syndicate and the orders of the Vice Chancellor to seek the opinion of the Standing Counsel regarding the applicability of the above said Judgment in this case, the matter was placed before the Standing Counsel requesting his learned remarks on

1. The inclusion of Dr Beenamole.T as subject expert in the Selection Committee for the appointment of Librarians, in St. Johns College Anchal, without being nominated by the Vice Chancellor. It may be noted that Dr. Beenamole.T is not included in the University approved panel of experts of Librarians
2. The applicability the above mentioned judgement, in the subject matter
3. Since the appointment of the incumbent is on 03.05.2018, whether the amended Statutes shall hold any validity for the appointment to the post of UGC Librarians, and that too after, 23.02.2016, in the context of the mandatory implementation of UGC Regulations 2010, in the wake of the Apex Court Judgment.

The Standing Counsel via Email dated 27.09.2019 has forwarded the following legal opinion.

- “1. The selection apparently is done without following the mandatory statutory procedure contemplated. Hence the selection is illegal and void”
2. The Judgment referred to has no application as the facts of both the cases are different. Moreover even if the dictum has to be followed, a separate decision binding Kerala University has to be rendered by the Hon'ble Court in which the case the same can be followed without any doubt. In this matter particularly when selection has been done flouting the statutory prescriptions, applying the ratio in another judgment is out of question.
3. There is no need to examine the validity of the selection on aspects which gain no relevance in the backdrop of answers 1 and 2 above”

The Vice Chancellor has ordered to place the legal opinion before Standing Committee of the Syndicate on Teaching and non teaching staff of Private Colleges for recommendation.

Hence the file is placed before Standing Committee of the Syndicate on Teaching and non teaching staff of Private Colleges for consideration and recommendation, as to whether the request to treat the Subject expert in the selection Committee be considered as the nominee of the Vice Chancellor need be accepted or not in the light of the legal opinion that the action of the Educational Agency is against the Statutes and Regulations in force.

**The Standing Committee considered the item and recommended that, based on the remarks of the Standing Counsel, the request of the Manager cannot be considered.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.Additional 04:**

**Clarification sought for the Public Notice No.F.1-1/2018 (Journal/ CARE), issued by the Secretary, UGC regarding the Admittance of Published works from UGC CARE List – reg.**

(Ac.FII/UGC-18-CARE list/2019)

The University Grants Commission, issued a Public Notice dated 16/09/2019, regarding the quality and credibility of journal and research materials considered for various appointments and placement /promotions and mandates prospective consideration of Research Publications w.e.f 14/06/2019, only from the UGC CARE List for any academic purpose.

It may be noted that, the UGC promulgated Regulations on Minimum Qualifications for appointment of teachers and other Academic Staff in Universities and Colleges,2018, on 18/07/2018. The Govt of Kerala brought the Regulations into force with effect from the same date, vide G.O(P) No. 18/2019/HEDN dated 29.06.2019. The same was implemented in the University vide U.O dated 02/09/2019 and the same along with the PBAS proforma and the Applicant Summary sheet were uploaded in the University website.

Earlier, the Academic Council held on 05.10.2018 inter alia resolved that, other than for appointment through Direct Recruitment, the conditions stipulated in Kerala University Act 1974, Chapter VIII Clause 57(2) (3) relating to appointment of Principals by promotions in Private Aided Colleges, through the criteria of Seniority-cum-fitness shall be valid subject to the fulfillment of academic qualifications prescribed by the UGC.

Thus the criteria for the placement to the post of Principals in Aided Colleges through promotion has been reckoned as “seniority-cum-fitness”, wherefore no Selection Committee is required to be constituted prior to such selections.

The Public Notice from the UGC referred above in the subject matter, strictly mandates prospective consideration of Research Publications w.e.f 14/06/2019, only from the UGC CARE List for any academic purpose. Accordingly, competent authorities involved in the performance/ evaluation and assessment are advised to ensure the quality of the published works rather than just numbers or mere presence peer reviewed or old UGC approved list of journals, which is available for reference in the UGC websites.

Taking note on the above said facts and circumstances, and also on account that several proposals for placement/promotion of Principals are pending consideration, it is reported that the Academic Sections concerned are having limitations to ascertain the quality of published work forwarded by the Educational Agencies. The Principal being the academic/administrative head of an Aided College, it will be appropriate to constitute a Committee comprising of experts from the respective fields to examine and report the quality of published work as envisaged under UGC Regulations and instructions issued thereunder, either at the College level or at University level.

Hence , the matter regarding the admittance of research journals and other published works, only from the UGC CARE list shall be considered prospectively for any academic purpose, and also institution of a Committee at College level for ensuring the quality of published works wherever no Selection/ Screening Committees is prescribed , is placed before the Standing Committee of the Syndicate on Teaching and non- Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the item and recommended to to refer the item to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Combined Standing Committees of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges and Academics and Research.

**Item No. 06.53.Additional 05: Sree Narayana College, Sivagiri,Varkala - Proposal for the approval of Placement/ Promotion of in respect of Smt.Nayana Konath, Lecturer Department of English, to Lecturer Senior Scale - reg.**

(Ac F III/2/32787/2019)

The Drawing Disbursing Officer, Sree Narayana College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Nayana Konath, lecturer, Department

of English, to lecturer Senior Scale, w.e.f 05.01.2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of Smt.Nayana Konath, are as follows

Qualifications	a) M.A English from University of Kerala in June 2009. b) M.Phil from University of Kerala in June 2011. c) Qualified NET exam held on 28.06.2009.
Date of first entry into service	05.01.2011
Date of entry into continuous service	05.01.2011
L.W.A availed other than on medical ground	Nil
Date of completion of five years of service as Lecturer (Assistant Professor with AGP 6000/-)	04.01.2016
Date of placement to Senior Scale	05.01.2016
Details of relaxation availed of	One year on account of M.Phil Degree.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 27.07.2012 to 23.08.2012. 2. RC from HRDC, University of Kerala, Kariavattom from 05-10-2018 to 26-10-2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/-)	05.01.2016

On verification of the Service Book it is seen that the teacher had entered into service on 05.01.2011. The teacher had completed five years of service as Lecturer on 04.01.2016. She has acquired M.Phil degree in June 2011.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Nayana Konath, lecturer to lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-), Department of English, w.e.f 05.01.2016, Sree Narayana College, Sivagiri,Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No. 06.53.Additional 06 :**

***S.N College, Sivagiri, Varkala - Proposal for the approval of the Placement/Promotion of Smt. Namitha.K.Bhat as Assistant Professor stage II (with AGP 7000/-) in the Department of Economics- reg.***

***(Ac FIII/1/32790/2019)***

The Principal, Sree Narayana College, Sivagiri,Varkala has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Namitha.K.Bhat, Department of Economics to Assistant

Professor stage II (AGP 6000/- to 7000/-), w.e.f 09-10-2018.

The Service details of Smt.Namitha.K.Bhat are as follows.

a) Qualifications	<ul style="list-style-type: none"> <li>• M.A Economics from M.GUniversity in May 2005.</li> <li>• Qualified UGC-NET exam held on 17-12-2006.</li> </ul>
b) Date of first entry in to Service	09-10-2012 F.N
c) Date of entry into continuous service	09-10-2012 F.N
d) Date of completion of required period of service	08-10-2018
e) L.W.A availed	Nil
f) Date of Placement as Assistant Professor with AGP Rs. 7000/-	09-10-2018
g) Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.UGC Sponsored OC from HRDC, University of Kerala, Kariavattom from 04-08-2017 to 31-08-2017 2. UGC Sponsored RC from HRDC, University of Kerala, Kariavattom from 01-02-2018 to 21-02-2018
Details of relaxation availed of	5. nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 09-10-2012 F.N. She has completed 6 years of service on 08-10-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 25-06-2019, the API scores of the years 2015-16, 2016-17 & 2017-18 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017.The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per the above U.O the teacher has secured the following scores for the years 2015-16, 2016-17 and 2017-18

Category I – 285, for which the minimum required is 240

Category II -109, for which the minimum required is 24.99

Category III- 15.6, for which the minimum required is 9.99

CategoryII+III- 124.6, for which the minimum required is 45

In the Minutes of the Screening Committee held on 25-06-2019, it is stated that the Committee scrutinised PBAS records of the work done by the candidate and her service records. The API scores for various categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion and the Committee recommended the teacher for promotion to the post of Assistant Professor stage II (AGP-7000/-) w.e.f 09-10-2018. All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Namitha.K.Bhat, to Assistant Professor stage II (with AGP 7000/-) in the Department of Economics, S.N College, Sivagiri, Varkala w.e.f 09-10-2018 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14.11.2019, be approved.

**Item No.06.53.Additional 07:**

**M.G College, Thiruvananthapuram – Proposal for approval of Dr. M.S Anil Kumar, Associate Professor, Department of Mathematics as the Principal - reg.**

**(Ac.FII/32805/2019)**

The Secretary, NSS Colleges' Central Committee has forwarded a proposal for the approval of Dr. M.S Anil Kumar, Associate Professor, Department of Mathematics, as the Principal, w.e.f. 07.06.2019 FN in the vacancy of Dr. T.S Sujatha, transferred.

The Service details of Dr. M.S Anil Kumar are as follows:

Qualifications	* M.Sc in Mathematics from Madurai Kamaraj University in April 1987 * PhD from Kerala University on 27.09.2008.
Date of first appointment (as Lecturer)	13.07.1995 FN
Date of beginning into continuous service	13.07.1995 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	13.07.2000 FN
Date of Promotion to Selection Grade	13.07.2005 FN
Date of Re-designation to Associate Professor	13.07.2008 FN
Date of placement to Principal	07.06.2019 FN

On verification of the Service Book of Dr. M.S Anil Kumar, he was appointed as Lecturer in Mathematics in PRNSS College, Mattannur w.e.f 13.07.1995 against leave vacancy. The lien was shifted w.e.f 21.06.1996 against a transfer vacancy and his appointment was approved vide order No. Acad/B2/2366/97 dtd. 03.07.1997 by Kannur University. He was promoted as Lecturer Senior Scale w.e.f 13.07.2000. He was promoted as Selection Grade Lecturer w.e.f 13.07.2005 and he was redesignated as Associate Professor w.e.f 13.07.2008.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the conditions stipulated in Kerala University Act 1974, Chapter VIII Clause 57(2) (3) relating to appointment of Principals by promotions in Private Aided Colleges, through the criteria of Seniority-cum-fitness shall be valid, subject to the fulfilment of academic qualifications prescribed by the UGC, other than for appointment through Direct Recruitment, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The UGC Regulations 2018 was promulgated w.e.f 18.07.2018 and the same was implemented in Kerala University vide U.O No. Ac.FII/General/UGC-R-2018/2019 dtd. 02.09.2019. The appointment of Dr. M.S Anil Kumar is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since his appointment as Principal is w.e.f 07.06.2019. The IQAC Co-ordinator, M.G College, Thiruvananthapuram has forwarded the relevant documents such as Academic Research score sheet based on PBAS verified by the Educational Agency in respect of Dr. M.S Anil Kumar, duly as per UGC Regulations 2018.

Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. M.S Anil Kumar, has Master of Science degree in Mathematics from Madurai Kamaraj University. He was awarded Ph.D on 27.09.2008 from University of Kerala and has more than 23 years of teaching Experience. He had published 10 publications in the UGC listed/ peer reviewed journals and possess the required academic score in the PBAS forwarded by the IQAC Director, as per UGC Regulations 2018. The Management has also

issued a seniority-cum-fitness certificate in respect of Dr. M.S Anil Kumar stating he is the senior most Associate Professor in M.G College, Thiruvananthapuram, who is most eligible.

Being academic parameters, the dealing section do have limitations in assessing the quality of the publications forwarded.

Hence in the light of the U.O No. Ac.FII/General/UGC-R-2010/2018 dated 30.11.2018, the proposal regarding the approval of appointment in respect of Dr. M.S Anil Kumar, Associate Professor, Department of Mathematics, as the Principal, w.e.f 07.06.2019 FN, in the transfer vacancy of Dr. T.S Sujatha, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration and recommendations.

**The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to approve the appointment of Dr. M.S Anil Kumar, Associate Professor, Department of Mathematics, as the Principal, w.e.f. 07.06.2019 FN.

**Item No. 06.53.Additional 08:**

***Sree Narayana Colleges – Proposal for the Initial Appointment of Dr. Reshma P.P as Assistant Professor in Hindi – reg.***

***(Ac.FIII /2/14367/2019)***

The Principal, Sree Narayana College for Women, Kollam had forwarded request for the approval of the initial appointment of Dr.Reshma P.P, Assistant Professor in the Department of Hindi w.e.f 20-12-2018 FN in the retirement vacancy of Smt.VijayaKumari.

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 08-11-2018 at Sree Narayana College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/395/2018/H.Edn dated 20-10-2018.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teacher is calculated as on 01-01-2018. One vacancy was notified for the subject Hindi as per notification dated 31-03-2018. In the selection procedure Dr.Reshma P.P occupies first rank. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection

Committee authorising appointment against various post in various S.N trust colleges. The Colleges have forwarded the minutes of the duly constituted Selection Committee.

As per clause 5.1.4 of UGC Regulation 2010, for selection Committee for the post of Assistant Professors in Colleges, the quorum for the meeting is five, of which at least two must be from out of a total of three subject experts. On verification of the minutes of the Selection Committee it was found that out of the six members in the quorum only one subject expert was present. Clarification was sought from the manager, S.N Colleges in this regard. The manager vide letter dated 22-08-2019 has clarified that Dr. Sudha Balakrishnan, Professor, Department of Hindi, University of Calicut was unable to attend the interview for the selection of Assistant Professors in Hindi as subject expert as she was laid up for treatment and that her intimation was received only on the eve of the interview. Hence the management opted Dr.K.R.Lavanya, Head of the Department, Hindi, S.N College, Cherthala to the Selection Committee.

The manager has enclosed a copy of the letter from Dr.Sudha Balakrishnan and has requested to approve the appointment of Smt.Reshma.P.P as Assistant Professor in Hindi.

In the light of the above mentioned facts the proposal for the approval of appointment of Dr.Reshma P.P, Assistant Professor in the Department of Hindi w.e.f 20-12-2018 in SN College for Women, Kollam in the retirement vacancy of Smt.VijayaKumari retired on 30.04.2016 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

### **PROFORMA**

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2017	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible	Position of the teacher	Apportionment position		Remarks
							Open	Community	
1.	<b>Dr.Reshma P.P</b> S.N.C.W, Kollam  20-12-2018 F.N date of notification: 31-03-2018	21.08.1987 30 years	first rank, Open Merit	<b>MA functional Hindi (Translation)</b> First Class in 2010 University of Hyderabad. (eligibility certificate produced) <b>Ph.D in Hindi</b> 08.02.2016 The English & Foreign Languages University Hyderabad (eligibility certificate produced) (Special Certificate produced)	As per Post Adalath review statement 2002, 78 teaching hours permitting 5 teachers  As per the workload calculated by the University 2017-18 workload of 88 teaching hours.	5'th	203	198	Posted against the retirement vacancy of Smt.VijayaKumari

**The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.**

<i>Resolution of the Syndicate</i> <b>RESOLVED</b> to defer the item.
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**Item No.06.54**

***Constitution of Sub Committee for the speedy implementation of budget speech recommendations 2018-19 – Implementation of Question Bank and constitution of another committee to study the complaints regarding internal marks and to submit a detailed proposal –Consideration of- reg.***

**(M&C.I)**

In the Budget Speech of 2018 – 2019, several suggestions have been made for the modernisation of examination wing of the University. Steps are being taken for the total computerisation of Examination Wing from the issuance of the notification to the publication of results. In the Budget Speech, it is mentioned that Online Question Bank system may be introduced with the support of teachers of the University/Colleges. It is also suggested to implement Online sending of question papers to the examination centres for the conduct of the University examinations.

The Online sending of question papers had already been introduced in the University for PG courses and some other courses like BHM.,B.Tech,B.Ed etc.

For introducing Question Bank System, necessary software has to be developed. Work in this regard has already been initiated. The development of the Web portal for Question Bank has not been completed so far. After completing the Web portal, a work shop has to be conducted for all the stake holders of the Question Bank for its implementation.

It may be noted that the Standing Committee of the Syndicate on Examinations held on 11.01.2019 considered the matter and recommended to constitute a Sub committee comprising of Dr.P.Rajesh kumar, the then Convener, SC on Examinations, Controller of Examinations and Director, KUCC to study and submit the technical specification details.

The Sub Committee observed that the main object of the Question Bank is to prepare large number of question on a particular subject as per the pattern prescribed by the Board of studies of the subject concerned,making it helpful to the students and teachers. The Committee noted that technical requirements cannot be defined specifically, hence recommended to invite open Expression of Interest from interested parties engaged in similar work for implementation of Question Bank.

The Standing Committee of the Syndicate on Examinations held on 12.02.2019 considered the recommendations of the Sub Committee and recommended to consider the proposal along with the proposed project 'STUDENT LIFE CYCLE MANAGEMENT SYSTEM', which was approved by the Syndicate held on 19.02.2019.

Dr.K.B.Manoj,Convener, Standing Committee of the Syndicate on Examinations vide letter dated 15.11.19 has enunciated that for speedy implementation of the budget speech, the proposal for question bank should be detached from the project 'STUDENT LIFE CYCLE MANAGEMENT SYSTEM' and also a committee may be constituted for the speedy implementation of the budget speech.

It has also been stated that as several complaints are being received from student community regarding the internal marks, constitution of another subcommittee of the Syndicate to examine the matter and to submit a detailed proposal may also be examined.

In view of the above and as per the orders of the Hon'ble Vice Chancellor, the matter regarding the constitution of Sub Committee for the speedy implementation of Question Bank and another Sub Committee for submitting a detailed proposal after studying the complaints regarding internal marks is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to authorise the Vice-Chancellor to convene a meeting with the Chairman (BoS), Director, IQAC, Standing Committee of the Syndicate on Examinations to discuss the matter regarding the preparation of Question Bank.

**FURTHER RESOLVED** to explore the possibility to link the same (preparation of question bank) with the project Student Life Cycle Management.

**ALSO RESOLVED** to constitute a sub-committee consisting of Dr.K.B.Manoj, Dr.S.Nazeeb, Dr.B.Unnikrishnan Nair, Dr.M.Vijayan Pillai, Dr.Mathew.V, Sri.Jairaj.J, Prof.K.Lalitha, Sri.R.Arunkumar, Members Syndicate to study the complaints regarding the internal marks and place a detailed proposal of the same.



**Item No.06.55**                      ***Minutes of the meeting of the University Level Monitoring Committee (ULMC)-reporting of -reg.***

(Ac.AV)

The minutes of the meeting of the University Level Monitoring Committee (ULMC) held on 25<sup>th</sup> October 2019 approved by the Vice-Chancellor is reported to the Syndicate.

The minutes of the meeting is appended.

**Minutes of the meeting of the University Level Monitoring Committee (ULMC) held at 3.00 pm on Friday, 25th October, 2019 at the ProVice Chancellor's Chamber**

**Members present:**

1. Dr.P.P.Ajayakumr The ProViceChancellor
2. Dr.K.B.Manoj Member, Syndicate
3. Dr.A.K.Ampotti The Director, CDC
4. Dr.R.Jayachandran The Dean, Faculty of Oriental Studies
5. Sri.R.Indulal Member, Academic Council

The meeting started at 3.15 pm. The following items were taken up for discussion.

**Item No.06.55.01**                      ***Approval of the Academic Calendar of II, IV and VI semester for 2019-20 reg.***

The University Level Monitoring Committee (ULMC) at its meeting held on 24.05.2019 approved the Academic Calendars for I to VI Semesters for UG programmes except the Academic Calendars for II, IV and VI Semesters and further resolved that the details of Semester II, IV and VI may be finalized after incorporating the modifications suggested by the Standing Committee of the Syndicate on Examinations.

The Syndicate at its meeting held on 31.08.2019 vide item no.03.78 considered the draft Academic & Examination Calendar for the year 201920 and resolved to approve the draft Academic & Examination Calendar for the year 2019 20 with some modifications.

As per the orders of the ViceChancellor, the draft Academic Calendars for II, IV and VI semesters of First Degree Programmes under CBCS system for the Academic year 201920 is placed before the University Level Monitoring Committee (ULMC) for consideration and recommendation.

***Recommendations of the Committee :*** *The Committee considered the matter and approved the Academic Calendars for II semester (2019 admission), IV semester (2018 admission) and VI semester (2017 admission) for UG Programmes with the following modifications : (i) The classes for the II semester be commenced from 03.12.2019 instead of 25.11.2019. (ii) The classes for the IV semester be commenced from 14.11.2019 instead of 01.11.2019. (iii) To fix the last date for submission of CE results of VI semester to the University without fine as 31.03.2019, (The Academic Calendars for II, IV and VI semester of First Degree Programme under CBCS system are appended)*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the University Level Monitoring Committee (ULMC) held on 25th October 2019, be noted.

**Item No.06.55.02**                      ***Request for mercy chance received from the candidates of 2011, 2012 and 2013 admissions reg***

The First Degree Programmes under CBCS system was introduced for UG courses from 2010 admissions with Direct grading system. The students must pass all the courses satisfying the minimum credit requirement for successful completion of the Programme.

As per Clause 12.9 of the Regulations relating to First Degree Programmes under CBCS system, w.e.f 2010 admissions. "Students who fail shall have to reappear for the ESE of the same along with the next regular batch of students." Candidates who fail to score 'D' grade in the ESE in any of the Course/Courses have to reappear for the ESE of the Course /Courses concerned with next regular batch of students. However, students who fail to secure SGPA of 1.5 have to reappear for the ESE with the next regular batch of students for such courses for which they have secured the least Grade for improving the SGPA. The number of chances for such appearances is limited to 5 and the

same have to be done within a period of 12 continuous semesters including the semester in which they have first appeared.”

As per Clause 12.16 of the Regulations relating to First Degree Programmes under CBCS system, w.e.f 2013 admission. “Students who fail shall have to reappear for the ESE of the same along with the next regular batch of students.” Candidates who fail to score ‘E’ grade in the ESE in any of the Course/Courses have to reappear for the ESE of the Course /Courses concerned with next regular batch of students. However, students who fail to secure SGPA of 4.00 have to reappear for the ESE with the next regular batch of students for such courses for which they have secured the least Grade for improving the SGPA. The number of chances for such appearances is limited to 5 and the same have to be done within a period of 12 continuous semesters including the semester in which they have first appeared.”

The students of 2011, 2012 and 2013 admissions have completed the 12 continuous semesters in March 2017, 2018 and 2019 respectively. The students of 2011, 2012 and 2013 admissions have requested to grant a mercy chance for appearing the examinations to complete their Degree Programmes. Mercy chance has already been granted for 2011 and 2012 admissions vide UO No.Ac.AV/1/Mercy chance/2018 dated 26.12.2018.

As per the orders of the ViceChancellor, the matter is placed before the ULMC for consideration and recommendations.

**Recommendations of the Committee :** *The Committee considered the matter and recommended to defer the matter to the next University Level Monitoring Committee (ULMC).*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the University Level Monitoring Committee (ULMC) held on 25th October 2019, be noted.

**Item No.06.55.03**      ***The reservation of seat for VHSE pass outs in admission to B.Voc Courses and weightage in marks.Request from the Director, Directorate of Vocational higher Secondary Education reg***

The Director, Vocational Higher Secondary Education has sent a request in respect of the VHSE pass out candidates. In the request the Director has stated that they conduct 35 vocational courses in 8 branches (list appended) and the system of education is approved by the Council of Boards of Secondary Education and by Govt. of Kerala as equivalent to Higher secondary providing both vertical and horizontal mobility in higher/vocational education. VHSE passouts face great difficulty in getting admission to higher studies as the index marking system is not considering vocational subject mark.

Therefore the Director has requested to consider the following during the admission to B.Voc. Courses in 2019-2020 1.10% reservations to VHS pass outs to B.Voc courses in the concerned/ same subject. 2.Vocational subject (both theory and practicals) should be considered for index marking or 50 marks to be given as weightage for VHS passouts to any B.Voc Course At present the University is offering B.Voc. Degree courses in the following streams with the eligibility for admission as detailed: **B.Voc. Software Development:** A pass in HSE or any other equivalent thereto by the University of Kerala with mathematics as one of the optional subjects. **B.Voc. Tourism and Hospitality Management:** A pass in Plus two of HSE or any other recognised as equivalent to with not less than 45% marks in aggregate. Those who passed VHS course will get a weightage of 25 marks.

It may also be noted that the Member Secretary of the Kerala State Higher Education Council vide letter no KSHECA7/713/MS/Drct./2019 (EBB Voc) dt 22.06.2019 informed that the Executive meeting of the KSHEC held on 31.05.2019 resolve to recommend to all the Universities in the State to implement reservation/preference to Vocational Higher Secondary Students in admission to B.Voc. courses in colleges/Institutions as mentioned above and also recommended to place the matter before appropriate bodies of the University for further action.

As per the orders of the ViceChancellor the matter of request from the Director, Vocational Higher Secondary Education and the recommendations of the Kerala State Higher Education Council regarding the following

- 10% reservations to VHS pass outs to B.Voc courses in the concerned/ same subject.

- Vocational subject (both theory and practicals) should be considered for index marking or
- 50 marks to be given as weightage for VHS passouts to any B.Voc Course is placed before the ULMC for consideration and appropriate recommendations.

**Recommendations of the Committee :** *The Committee considered the matter and recommended to provide 10% reservation to VHS pass outs to B.Voc courses in the concerned/same subject. Also recommended to obtain remarks from the respective Boards of Studies (B.Voc courses) on the following: (a) To identify the eligible VHSE courses to be considered for admission to B.Voc Degree Course. (b) To consider the vocational subjects (both theory and practicals) for index marking. (c) To give weightage of 50 marks for VHS pass outs to any B.Voc course.*

The meeting ended at 4.00 pm

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the University Level Monitoring Committee (ULMC) held on 25th October 2019, be noted.

**Item No.06.56**                      **Govt. Sanskrit College, Thiruvananthapuram –application for affiliation of M.Phil Sanskrit Course for the academic year 2019-20 - reports of Inspection- Consideration of - reg.**

**(Ac.BII)**

The State Govt. vide G.O. (Ms) No.335/2019/H.Edn.Dept. Dated 09/10/2019 accorded sanction for starting new M Phil Sanskrit course in Govt. Sanskrit College Thiruvananthapuram for the academic year 2019-20.

As the Govt. Sanskrit College Thiruvananthapuram had not submitted application for affiliation of new M Phil Sanskrit course during 2019-20 within the statutorily prescribed time limit, the Principal requested for issuing application for affiliation for new M Phil course sanctioned by the Govt. during 2019-20.

The Vice Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act 1974 considered the Govt.Order dated 09/10/2019 and decided to issue belated application form for affiliation of new M Phil course (Sanskrit) for the year 2019-20, to the Principal, Government Sanskrit College, Thiruvananthapuram. Accordingly the application was issued and the same was reported to the Syndicate held on 30.10.2019.

The Director of Collegiate Education, submitted the duly filled application for affiliation of M Phil Sanskrit Course and the Hon'ble Chancellor vide Notification no.GS6- 3402/2019 dated 11/11/2019 extended the period, within which the Syndicate shall consider the application for affiliation of above said course in the Govt. Sanskrit College ,Thiruvananthapuram during the academic year 2019-20, upto 30th November 2019.

The Standing Committee of the Syndicate held on 14/11/19 vide item no 41 considered the application for affiliation of M Phil Sanskrit programme during 2019-20 in Govt. Sanskrit college, Thiruvananthapuram in view of the notification received from the office of the Hon'ble Chancellor and recommended to constitute an inspection commission comprising of Adv. Muralidharan Pillai.G, Dr. S. Nazeeb and Dr. Unnikrishnan Nair. B, Members Syndicate along with subject expert to visit the Govt. Sanskrit college, Thiruvananthapuram at 10 am on 19/11/19 in the context of the notification by the H.E the Chancellor to consider the application for affiliation of M Phil Programme in Sanskrit College. The recommendation was approved by the Vice Chancellor subject to reporting to the syndicate.

Accordingly the inspection was conducted and reports received where in the inspection team has made following remarks/recommendation.

- Inspected Library, Class room and other facilities of the college. Recommended for M Phil Course as per rules and norms . Eligible for 5 seats
- Further the Principal has certified that there are five research guides in Sanskrit in the College.

As per the orders of the Vice Chancellor, the reports of inspection conducted in Govt. Sanskrit college, Thiruvananthapuram in respect of the application for affiliation of new M Phil Sanskrit programme in the college during 2019-20 is placed before the Syndicate for consideration

and decision.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> to accept the inspection report and grant sanction for starting new M.Phil Sanskrit course in Govt. Sanskrit College Thiruvananthapuram for the academic year 2019-20

**Item No.06.57**                      **Request for extending date of Joining for the Ph.D course – submitted by Ms. Sabreen Ali Mohammed– an international student –Reporting of- reg. (Ac.BI)**

Ref:    1) E-mail dated 15.10.2019 from Ms. Sabreen Ali Mohammad  
          2) Provisional Admission Memo No. AcBI/51784/PAM/2019(v) dated 02.03.2019

Ms. Sabreen Ali Mohammad was issued Provisional Admission Memo to do research work leading to Ph.D degree in Biotechnology vide Memo No. AcBI/51784/PAM/2019(v) dtd 02.03.2019. The candidate had requested for more time to join as she had not received her research visa. She was granted 3 months time from 24.06.2019 to appear for the Doctoral Committee. On expiry of the stipulated time, Ms. Sabreen Ali Mohammad had requested for an extension till 30<sup>th</sup> October as she could not join due to personal issues.

Due to the exigency of the matter the Vice Chancellor had granted extension to Ms. Sabreen Ali Mohammad to report to the HoD up to 30.10.2019 subject to reporting to the Syndicate.

The matter is reported to the Syndicate.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.58**                      **UG/PG Admission 2019 – Conduct of hearing of Principals of various colleges –Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges –Approval of- reg. (Ac. H/UG-PG Online Admissions)**

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 14.11.2019 has conducted hearing of Principals and admission co-ordinators of various colleges. Details of hearing are follows.

Sl. No.	Subject of Hearing	College
1.	UG Admission 2019- Request received from Smt. Beena M, M/o Akhil.S (800392) - PWD candidate – Lost admission at SN College, Kollam – reg.	SN College, Kollam
2.	PG Admission 2019- complaint received from Rajalekshmi Soman (504632) - Lost admission in the College - reg.	SN College for Women, Kollam
3.	UG/PG Admission 2019 - Request received from colleges – Failed to upload candidates through college login – Lost admission to the candidates - reg.	Govt. Arts College, TVPM
		HHMSPBNSS College for Women, Neeramankara
		Iqbal College, Peringammala
		Christian College, Kattakada
		SN College, Kollam
	KSMDB College, Sasthamcotta	
4.	PG Admission 2019 – Request received from the Principal, SN College, Kollam- admission to Santhi P Soman (512866) – issuance of online T.C by mistake – reg.	SN College, Kollam
5.	UG Admission 2019 – Request received from the Principal, Grace International Academy, Punalur – Extension of date for enrolment of candidates–reg.	Grace International Academy, Punalur
6.	PG Admission 2019 – Letter from the Principal, University College, TVPM – request for grant of additional seats for PG Courses – reg.	University College, TVPM

7.	UG Admission 2019 - Request received from the Principal, SD College, Alappuzha – Retaining the candidate Fathima Farhana N (357666) in B.Sc. Physics – reg.	SD College, Alappuzha
8.	UG Admission 2019 – Request received from candidate Sarika A (333933) and the Principal, NSS College, Pandalam - retaining of admission – conduct of hearing - reg.	NSS College, Pandalam

The Vice-Chancellor has ordered to place the minutes of the hearing by the Standing Committee of the Syndicate on Affiliation of Colleges before the Syndicate.

Hence, the minutes of the hearing by the Standing Committee of the Syndicate on Affiliation of Colleges is placed before the Syndicate for consideration and decision.

**Minutes of the hearing by the Standing Committee of the Syndicate on Affiliation of Colleges**

Date : 14.11.2019  
Time : 11.00AM  
Venue : Syndicate Room

**Members Present**

1. Adv. Muralidharan Pillai G  
(Convenor, Standing Committee of the Syndicate on Affiliation of Colleges)
2. Adv. K. H. Babujan (Member, Syndicate)
3. Dr. S. Nazeeb (Member, Syndicate)
4. Dr. Vijayan Pillai. M (Member, Syndicate)
5. Adv. A. Ajikumar (Member, Syndicate)
6. Smt. Renju Suresh (Member, Syndicate)
7. Dr. B. Unnikrishnan Nair (Member, Syndicate)
8. Sri. Viswan Padanilam (Member, Syndicate)
9. Sri. Mohammed Yaseen, (Member, Syndicate)

**Parties present:**

1.	SN College for Women, Kollam	Principal : Sd/- Admission Co-ordinator: Sd/-
2.	SN College, Kollam	Principal : Sd/- Admission Co-ordinator: Sd/-
3.	Govt. Arts College, TVPM	Principal : Sd/- Admission Co-ordinator: Sd/-
4.	HHMSPBNSS College for Women, Neeramankara	Principal : Sd/- Admission Co-ordinator: Sd/-
5.	Iqbal College, Peringammala	Principal : Sd/-
6.	Christian College, Kattakada	Principal : Sd/- Admission Co-ordinator: Sd/-
7.	KSMDB College, Sasthamcotta	Principal : Sd/- Admission Co-ordinator: Sd/-
8.	Principal, Grace International Academy, Punalur	Principal : Sd/-
9.	University College, TVPM	Admission Co-ordinator: Sd/-
10.	SD College, Alappuzha	Principal : Sd/- HOD, Dept. of Physics: Sd/-
11.	NSS College, Pandalam	Principal : Absent

***1. UG Admission 2019- Request received from Smt. Beena M, M/o Akhil.S (800392) - PWD candidate – Lost admission at SN College, Kollam – reg.***

A request has been received from Smt. Beena M, M/o Akhil.S PWD candidate, regarding loss of admission at SN College, Kollam. In the request it has been stated that the candidate got admission at SN College, Kollam for BA Economics course. On 25.07.2019 the College authorities informed him that he lost his admission as he had not deleted his higher option and had not joined the newly allotted college within the prescribed time. The candidate is differently abled with 60% disability. It

has been requested that the candidate Akhil.S may be retained at SN College, Kollam considering his physical disability. The Vice-Chancellor had ordered to place the matter before the Syndicate. Accordingly, the request received from Smt. Beena M, M/o Akhil.S (800392) PWD candidate, requesting for retaining his admission at SN College, Kollam was placed before the Syndicate along with the proposal that whether an additional seat be created in BA Economics at SN College, Kollam for admitting the candidate if there is no vacancy. The Syndicate at its meeting held on 08.08.2019 considered the matter and recommended to create an additional seat in BA Economics at SN College, Kollam to accommodate the candidate and also resolved to hear the Principal and Admission coordinator in person, SN College, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges. Hence as ordered by the Hon'ble Vice-Chancellor, the matter regarding the conduct of hearing of the Principal and Admission coordinator of SN College, Kollam, regarding the loss of admission of the candidate, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

**The committee heard the Principal and admission co-ordinator, SN College, Kollam and noted the statement given by the Principal on the matter and accepted the same. The Principal reported that Akhil S was admitted in BA Economics under PWD category. In the next allotment, he got admission in another college which was his higher option. But he didn't take admission there and lost admission in both the colleges. The matter was reported to the University and the candidate was re considered and he got allotment in BA Economics under PWD category. The Principal also stated that repeated instructions have been given to students to cancel their higher options if they are satisfied with their present admission. But Akhil S didn't cancel his higher options and hence was allotted to higher option.**

**The committee remarked that the Principal may fix responsibilities and include more staff in the admission process and shall be more vigilant in conducting the same. The committee recommended that the Principal may be warned that such instances shall not be repeated in the future.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges conducted for hearing the Principals and admission co-ordinators of various colleges held on 14.11.2019, be approved.

**2. PG Admission 2019 - complaint received from Rajalekshmi Soman (504632) - Lost admission in the College- conduct of hearing- reg.**

A request has been received from Rajaslekshmi Soman (504632) who has applied for PG course, stating that she lost her admission due to the lapse on the part of the College. The candidate Rajalekshmi Soman was allotted to M.Sc Chemistry course at SN College for Women, Kollam during the second supplementary allotment and took admission on 18.07.2019. She had attended the classes till 24.07.2019. Now she had submitted a complaint stating that she lost her admission due to the lapse on the part of the College authorities. The candidate had stated that, when the third supplementary allotment was published on 23.07.2019, a message was displayed in her profile that as she has not joined in the allotted college in the second supplementary allotment, she lost the allotted seat and not considered in further allotments. The index mark of the candidate for M.Sc Chemistry is 884.953. She has SD College, Alappuzha as her first option. The last index mark of the candidate allotted to SD College, Alappuzha during the third supplementary allotment is 878.503. The candidate claims that if the College authorities of SN College for Women, Kollam, had uploaded her name in the admission site within the prescribed time, she would have got admission at SD College, Alappuzha which was her first option. Due to the lapse on the part of the College authorities she lost her admission. It has been requested that she may be granted admission at SD College, Alappuzha for M.Sc Chemistry. The Principal, SN College for Women, Kollam, gave remarks on the matter that the candidate took admission in the College on 18.07.2019 and allotted with Admission No. 80997. As per the schedule on 18.07.2019, there were three types of admission works were assigned simultaneously- 1) PG supplementary allotment 2) TC issued due to UG transferred students 3) B.Sc Community ranklist selection and admission. There was a huge crowd and busy schedule on that day. They have completed the admission procedure along with online admission. But unfortunately the candidate Rajalekshmi Soman was not uploaded online due to oversight. The Principal has reported that it was

not a deliberate or intentional act. It was a mistake committed from their part due to oversight and expressed regret and apologized for the same. The matter was placed before the Online Admission Monitoring Committee at its meeting held on 26.07.2019 and recommended to place the matter before the Syndicate, with the following proposal.

- To create an additional seat to the candidate at SN College for Women, Kollam or at SD College, Alappuzha with the consent of the College.
- To withhold one management seat in M.Sc Chemistry of SN College for Women, Kollam, and be given in open merit during the admission process of 2020-21. ( as a penalty for the lapse on the part of the College).

The Syndicate at its meeting held on 08.08.2019 considered the matter and noted that the candidate got admission at SD College, Alappuzha, for M.Sc Chemistry in the next supplementary allotment. Also resolved to hear the Principal and Admission coordinator, in person, SN College for Women, Kollam, by the Standing Committee of the Syndicate on Affiliation of Colleges. Hence as ordered by the Hon'ble Vice-Chancellor the matter regarding the conduct of hearing of the Principal and Admission Co-ordinator, SN College for Women, Kollam, regarding the lapse on the part of the College in uploading the details of admitted candidate through the college login within the prescribed time, which led to the loss of admission of the candidate, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

**The committee heard the Principal and admission co-ordinator, SN College for Women, Kollam and noted the statement given by the Principal on the matter and accepted the same. The Principal reported that Rajalekshmi Soman was allotted to the college for M. Sc. Chemistry on 18.07.2019 and took admission. As per the schedule on that date, three types of admission works were assigned simultaneously by the University, viz PG supplementary allotment, TC issue to UG/PG transferred students and B.Sc. Community ranklist selection and admission. Hence there was a huge crowd and busy schedule on that day. The admission process was completed but the admission detail of the candidates was not uploaded online due to oversight. Hence the unintentional omission in the part of the college may be excused.**

**The committee remarked that the Principal may fix responsibilities and include more staff in the admission process and shall be more vigilant in conducting the same. The committee recommended that the Principal may be warned that such instances shall not be repeated in the future.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges conducted for hearing the Principals and admission co-ordinators of various colleges held on 14.11.2019, be approved.

**3. UG/PG Admission 2019 - Request received from colleges – Failed to upload candidates through college login – Lost admission to the candidates – Conduct of hearing - reg.**

Requests have been received from the Principals of various colleges stating that as they have failed to upload the details of admitted candidates through the college login within the prescribed time, the admission of the candidates have been lost. The details of the candidate and course and colleges which they lost admission are given below.

1. Athulya A J (305910) – B. Com Finance, Govt. Arts College, TVPM.
2. Anupama S S (320771) – B. Sc. Mathematics, HHMSPBNSS College for Women, Neeramankara.
3. Shijin Kumar S (383968) – BA English and Communicative English, Iqbal College, Peringammala.
4. Anju Mohanan U (514054) – M. Sc. Chemistry, Christian College, Kattakada.
5. Ajin Devaraj (330340) – B. Sc. Botany, SN College, Kollam.
6. Suchin C S (355719) – B. Sc. Zoology, KSMDDB College, Sasthamcotta.

In addition to this, the candidate Anjali S Anand (378465) who was admitted in B. Sc. Statistics course at KSMDDB College, Sasthamcotta, lost admission since the college issued online TC by mistake. The Vice Chancellor has ordered to place the requests of the principals concerned before the Syndicate. Hence the request received from the Principals, Govt. Arts College, TVPM,



HHMSPBNSS College for Women, Neeramankara, Iqbal College, Peringammala, Christian College, Kattakada, SN College, Kollam and KSMDDB College, Sasthamcotta regarding the lost of admission of the candidates was placed before the Syndicate along with the following proposals.

1. To retain the candidates in respective colleges and courses by creating additional seats over and above the sanctioned strength.
2. To withhold one management seat of all the above mentioned aided colleges where additional seats have been created, and be given in open merit during the admission process of the academic year 2020-21 as a penalty for the lapse on the part of the college.
3. To impose a fine to Govt. Arts College, TVPM as penalty for the lapse on the part of the college.

The Syndicate at its meeting held on 08.08.2019 considered the matter and resolved to create one additional seat each in the respective courses and colleges to accommodate these candidates. Further resolved, to hear the Principal and Admission coordinator, in person, by the Standing Committee of the Syndicate on Affiliation of Colleges. Hence as ordered by the Hon'ble Vice-Chancellor the matter regarding the conduct of hearing of the Principals and Admission coordinators, Govt. Arts College, TVPM, HHMSPBNSS College for Women, Neeramankara, Iqbal College, Peringammala, Christian College, Kattakada, SN College, Kollam and KSMDDB College, Sasthamcotta, regarding the lapse on the part of the Colleges concerned in uploading the details of admitted candidates through the college login within the prescribed time, which led to the loss of admission of the candidates, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

**The committee heard the Principal and admission co-ordinator, Govt. Arts College, TVPM, HHMSPBNSS College for Women, Neeramankara, Iqbal College, Peringammala, Christian College, Kattakada, SN College, Kollam and KSMDDB College, Sasthamcotta and noted the statements given by the Principals on the matter.**

**The committee noted that serious lapse had occurred on the part of the colleges in uploading the candidate details in the college login which led to loss of admission to the candidates and creation of additional seats. Further noted that the candidate Shijin Kumar S (383968) got admission at Bishop Jesudasan CSI Arts & Science College, Mulayara for BA English and Suchin C S (355719) got admission for B. Sc. Statistics at KSMDDB College, Sasthamcotta in the subsequent allotment and hence these candidates were not admitted in the additional seats created. The committee remarked that the Principals concerned may fix responsibilities and include more staff in the admission process and shall be more vigilant in conducting the same.**

**The committee recommended the following.**

Sl. No.	Respondent	Recommendation
1.	Govt. Arts College, TVPM	To levy a fine of Rs. 5000 as penalty from the college for the lapse occurred and to warn the Principal that such instances shall not be repeated in the future.
2.	HHMSPBNSS College for Women, Neeramankara	To levy a fine of Rs. 5000 as penalty from the college for the lapse occurred and to warn the Principal that such instances shall not be repeated in the future.
3.	Iqbal College, Peringammala	To exempt the college from fine since the candidate was not admitted in the additional seats created and to warn the Principal that such instances shall not be repeated in the future.
4.	Christian College, Kattakada	To levy a fine of Rs. 5000 as penalty from the college for the lapse occurred and to warn the Principal that such instances shall not be repeated in the future.
5.	SN College, Kollam	To levy a fine of Rs. 5000 as penalty from the college for the lapse occurred and to warn the Principal that such instances shall not be repeated in the future.
6.	KSMDDB College, Sasthamcotta	To exempt the college from fine since the candidate was not admitted in the additional seats created and to warn the Principal that such instances shall not be repeated in the future.



***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges conducted for hearing the Principals and admission co-ordinators of various colleges held on 14.11.2019, be approved.

**4. UG Admission 2019 – Letter from the Principal, University College, TVPM – request for grant of additional seats for PG Courses – Conduct of hearing - reg.**

A letter has been received from the Principal, University College, Tvpm regarding grant of additional seats for PG Courses in the College. It has been stated that the following three candidates were admitted in the college during the spot admission conducted by the University on 02.09.2019.

1. Faisa N S (503585) – MA Hindi
2. Bijesh Kumar V (801146) – MA Islamic History
3. Sarath S S (514708) – MA Philosophy

But due to heavy workload connected with UG spot admission, sports council and sports hostel admission during that time, the college failed to upload the details of these candidates in the college login. Hence during the spot admission conducted by the University on 06.09.2019, the allotted seats of these candidates were reported as vacant seats and new allotments were done by the University. It has been requested that one additional seat each may be granted for MA Hindi, MA Islamic History and MA Philosophy to admit these candidates. It may be noted that the enrolment process of the PG candidates are in progress and the first semester examination is scheduled in the month of October. The Vice- Chancellor has ordered to place the matter before the Syndicate. The Syndicate at its meeting held on 30.10.2019 considered the request received from the Principal, University College, TVPM regarding creation of one additional seat each in MA Hindi, MA Islamic History and MA Philosophy for admitting the above candidates and resolved to create one additional seat each over and above the sanctioned strength as a special case for the following candidates in the University College.

1. Faisa N S (503585) – MA Hindi
2. Bijesh Kumar V (801146) – MA Islamic History
3. Sarath S S (514708) – MA Philosophy

Further resolved to hear the Principal, University College, TVPM by the Standing Committee of the Syndicate on Affiliation of Colleges. Hence, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for the conduct of hearing of the Principal, University College, TVPM regarding failure on the part of the college to upload the details of the candidates in the college login which led to the creation of additional seats.

**The committee heard the admission co-ordinator, University College, TVPM and noted the statement given by the college on the matter. It has been reported that due to heavy workload connected with UG spot admission, sports council and sports hostel admission during that time, the college failed to upload the details of these candidates in the college login. Hence the unintentional omission in the part of the college may be excused.**

**The committee noted that serious lapse had occurred on the part of the college in uploading the candidate details in the college login which led to loss of admission to the candidates and creation of additional seats. The committee remarked that the Principal may fix responsibilities and include more staff in the admission process and shall be more vigilant in conducting the same.**

**The committee recommended to levy a fine of Rs. 10000 as penalty from the college for the lapse occurred and to warn the Principal that such instances shall not be repeated in the future.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges conducted for hearing the Principals and admission co-ordinators of various colleges held on 14.11.2019, be approved.

**5. PG Admission 2019 – Request received from the Principal, SN College, Kollam- admission to Santhi P Soman (512866) – issuance of online T.C by mistake – Conduct of hearing of the Principal, SN College, Kollam - reg.**

A letter has been received from the Principal, SN College, Kollam regarding loss of admission of a candidate by issuing online T.C. by mistake. In the letter the Principal has stated that Santhi P Soman (512866) who got admission in M.Sc Mathematics during the first allotment on 17.06.2019 was issued online T.C by mistake. It has been requested that an additional seat may be created to admit the candidate. The Online Admission Monitoring Committee at its meeting held on 27.08.2019 considered the matter and recommended to retain the candidate in M.Sc. Mathematics in SN College, Kollam by creating an additional seat over and above the sanctioned strength. Further recommended to impose One Lakh Rupee to the college as penalty, considering the lapse on the part of the college. The Syndicate at its meeting held on 17.09.2019 considered the minutes of the OAMC vide item number 04.07.14 and resolved to hear the Principal, SN College, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges regarding the issue of imposing penalty to the college. Hence, the matter regarding the conduct of hearing of the Principal SN College, Kollam regarding the issue of imposing penalty to the college regarding loss of admission to Santhi P Soman which led to creation of additional seat in M.Sc. Mathematics course, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

**The committee heard the Principal, SN College, Kollam and noted the statement given by the Principal on the matter. The Principal reported that online TC was issued mistakenly to Santhi P Soman which had to be issued to another student, by the college office because of a clerical error and she lost her admission. Hence the unintentional omission in the part of the college may be excused.**

**The committee noted that serious lapse had occurred on the part of the college which led to loss of admission to the candidate and creation of additional seat. The committee remarked that the Principal may fix responsibilities and include more staff in the admission process and shall be more vigilant in conducting the same.**

**The committee recommended to levy a fine of Rs. 5000 as penalty from the college for the lapse occurred and to warn the Principal that such instances shall not be repeated in the future.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges conducted for hearing the Principals and admission co-ordinators of various colleges held on 14.11.2019, be approved.

**6. UG Admission 2019 – Request received from candidate Sarika A (333933) and the Principal, NSS College, Pandalam - retaining of admission – conduct of hearing - reg.**

A request has been received from Sarika A (333933) and the Principal, NSS College, Pandalam regarding retaining the admission of Sarika A. In the request submitted by the candidate, it has been stated that she got allotment for BA Malayalam course at NSS College, Pandalam under SC category and took admission there. But due to her ignorance she didn't cancel her higher option and was allotted to another college in the subsequent allotment. She didn't take admission in the newly allotted college as she didn't know the allotment. Since she was given transfer to another college, her name is not included in the final admit list of BA Malayalam Course at NSS College, Pandalam. The Principal has remarked that there exists a vacancy in BA Malayalam course under general merit quota. It has been requested that she may be retained at NSS College, Pandalam, for BA Malayalam course.

In this context, the following points may be noted.

1. After the publication of each allotment, press releases were given stating that candidates should cancel their higher options before the next allotment if they are satisfied with existing allotment. If the candidate has been allotted to higher option, he /she should compulsorily accept the new allotment.
2. E-mails were given to the Principals of all colleges after each allotment informing them to verify the list of admitted students in their College Login and Issue Transfer Certificate to the students who are currently in the “Transferred students” list in the College Login. These students are newly allotted to their higher options and hence they are not allowed to continue in their present College. No candidate may be allowed to retain in the present College if they are allotted to new College and course in their higher option. Also ensure that all students who are in the transferred list in the College Login are issued T.C. and the students may be directed to join the newly allotted college.

3. Similar requests received from three candidates Nair Arya K C Radhakrishnan (305532), Bhoomi Devi A R (327379) and Sukanya S (313407) were considered by the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 vide item number 39 and recommended that the requests may be considered favourably provided seats are available for the respective courses in the colleges concerned. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

The Vice- Chancellor has ordered to place the matter before the Syndicate.

The Syndicate at its meeting held on 30.10.2019 considered the request received from Sarika A (333933) and the Principal, NSS College, Pandalam for retaining her admission for BA Malayalam course at NSS College, Pandalam in the existing vacancy and resolved to approve the proposal that the candidate Sarika A be retained for BA Malayalam course at NSS College, Pandalam in the existing vacancy. Further resolved to hear the Principal NSS College, Pandalam by the Standing Committee of the Syndicate on Affiliation of Colleges. Hence, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for the conduct of hearing of the Principal, NSS College, Pandalam regarding failure on the part of the college in updating the details of the candidates in the college login.

**The committee noted that the Principal has authorized Dr. C. Pradeep Kumar to attend the hearing. The committee recommended not to accept the statement given by the Principal, NSS College, Pandalam and conduct hearing of the Principal again by the Standing Committee of the Syndicate on Affiliation of Colleges.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges conducted for hearing the Principals and admission co-ordinators of various colleges held on 14.11.2019, be approved.

**FURTHER RESOLVED** to entrust the Convenor, Standing Committee on Affiliation of Colleges, Adv.B.Balachandran and Sri.Mohammed Yaseen, Members Syndicate to hear the Principal, NSS College, Pandalam.

7. ***UG Admission 2019 – Request received from the Principal, Grace International Academy, Punalur – Extension of date for enrolment of candidates – Conduct of hearing - reg.***

A request has been received from the Principal, Grace International Academy, Punalur for extension of date for enrolment of candidates. In the request, it has been stated that the college is a newly affiliated institution started during the academic year 2019-20. The college had completed the admission process and verification of admitted list of students within the stipulated time. But due to inexperience, the college could not complete the enrolment process within the last date. It has been requested that the college may be permitted to complete the enrolment process and candidate code generation. The Director, KUCC has informed that the online enrollment process and candidate code allocation is closed and registration for S1 examination has been opened. The Vice- Chancellor has ordered to place the matter before the Syndicate. The Syndicate at its meeting held on 30.10.2019 considered the request received from the Principal, Grace International Academy, Punalur for extension of date for enrolment of candidates and resolved to approve the request for extension of date for enrolment of candidates. Further resolved to hear the Principal, Grace International Academy, Punalur by the Standing Committee of the Syndicate on Affiliation of Colleges. Hence, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for the conduct of hearing of the Principal, Grace International Academy, Punalur regarding the lapse on the part of the college in the timely enrolment of the candidates for examination.

**The committee heard the Principal, Grace International Academy, Punalur and noted the statement given by the Principal on the matter and accepted the same. The Principal reported that since the college is a newly affiliated institution started during the academic year 2019-20, due to inexperience, the college could not complete the enrolment process within the last date. Hence the unintentional omission in the part of the college may be excused.**

**The committee recommended that the Principal may be warned that such instances shall not be repeated in the future.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges conducted for hearing the Principals and admission co-ordinators of various colleges held on 14.11.2019, be approved.

**8. UG Admission 2019 - Request received from the Principal, SD College, Alappuzha – Retaining the candidate Fathima Farhana N (357666) in B.Sc. Physics – Conduct of hearing – reg.**

A request has been received from the Principal, SD College, Alappuzha regarding retaining the candidate Fathima Farhana N (357666) in B.Sc. Physics course. In the letter it has been stated that the candidate Fathima Farhana N has joined for BA English in SD College, Alappuzha on 03.08.2019 after the special allotment. Later, during the spot allotment conducted on 20.08.2019, she got allotment for B. Sc. Physics in the same college. But the candidate didn't report this in the college office. She directly reported in the Department of Physics and started attending the class. Since the change of course from BA English to B. Sc. Physics was not informed in the college office, her name was not included in the B. Sc. Physics course. Hence the candidate was not included in any of the subjects in the final admit list of the college. Now the Principal, SD College, Alappuzha has informed that there exist one vacancy for BA English and no vacancy for B. Sc. Physics. The Vice- Chancellor has ordered to place the matter before the Syndicate. The Syndicate at its meeting held on 30.10.2019 considered the request received from the Principal, SD College, Alappuzha regarding retaining the candidate Fathima Farhana N (357666) in B.Sc. Physics course and resolved to create an additional seat over and above the sanctioned strength for B. Sc. Physics at SD College, Alappuzha and admit Fathima Farhana N. Further resolved to hear the Principal and Head of the Department of Physics, SD College, Alappuzha by the Standing Committee of the Syndicate on Affiliation of Colleges. Hence, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for the conduct of hearing of the Principal and Head of the Department of Physics, SD College, Alappuzha regarding the lapse on the part of the college in the admission of Fathima Farhana N, which led to creation of an additional seat.

**The committee heard the Principal and Head of the Department of Physics, SD College, Alappuzha and noted the statement given by the Principal on the matter. The Principal reported that the candidate was studying in BA English class. When she got allotment for B. Sc. Physics during spot allotment, she didn't report this in the college office. She directly reported in the Department of Physics and started attending the class. Since the change of course from BA English to B. Sc. Physics was not informed in the college office, her name was not included in the B. Sc. Physics course. The Principal has requested that unintentional omission in the part of the college may be excused.**

**The committee recommended to levy a fine of Rs. 5000 as penalty from the college for the lapse occurred and to warn the Principal that such instances shall not be repeated in the future.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges conducted for hearing the Principals and admission co-ordinators of various colleges held on 14.11.2019, be approved.

**Item N.06.59**

**Complaints from the students of BA Honours degree programme in English Language and Literature from the Students of Govt. College for Women, Thiruvananthapuram.- reg.**

**(Ac.AII)**

A representation was received from the students of BA Honours degree programme in English Language and Literature from the Students of Govt. College for Women, Thiruvananthapuram regarding reference books and syllabus.

As per the orders of the Vice-Chancellor, the matter was placed before the Examination Monitoring Committee. The Committee considered the matter and recommended to convene a full Board meeting of the Board of Studies in English (Pass), Board of Studies in English (PG), including the Dean of Faculty, Convenor-SC on Exams, Sri M Sreekumar-Member, Syndicate and the Head of the Department of English (Govt. Women's College, Thiruvananthapuram) at Pro-Vice Chancellor's

Chamber to discuss the issue. As the term of Sri M Sreekumar-Member, Syndicate had expired, the Hon'ble Vice Chancellor nominated Sri Jairaj J-Member, Syndicate in place of Sri. M.Sreekumar. The meeting was held at the Pro Vice Chancellors Chamber and the following were recommended. (copy of the complaint and minutes appended)

- The meeting recommended to take necessary steps to ensure that the prevaluation board is discussing and recording, all academic particulars based on the question papers and complaints received, if any regarding the examination and to prepare the scheme of valuation accordingly.
- The meeting recommended to direct the Board of Studies in English (PG) to propose amendments for updating the regulations and to initiate steps to revise the syllabus of the course, avoiding repetition of topics, immediately. Necessary changes may be brought in the pattern of question papers and the model question paper shall be forwarded to the Controller of Examinations.
- The meeting recommended to direct the Principal, Govt College for Women, Thiruvananthapuram to initiate immediate steps, so that the text books relating to the programme shall be available in the college library, including photocopies, in case of rare articles.
- Steps shall be taken to implement online registration for the examination of BA (Honours) Degree Programme.

As ordered by the Vice Chancellor, the minutes of the meeting held on 04.10.2019 regarding complaints from the students of BA Honours degree programme in English Language and Literature from the Students of Govt. College for Women, Thiruvananthapuram is placed before the Syndicate for approval.

**Resolution of the Syndicate**  
**RESOLVED** that the above minutes of the meeting held on 04.10.2019, be approved.

**Item No.06.60**

**Promotion to the post of Deputy Registrar - Reporting of-reg.**

**(Ad.AI)**

The following Assistant Registrar (Hr. Gr) is promoted to the post of Deputy Registrar in the scale of pay of Rs. 77400 - 115200 wef 11.11.2019 as detailed below vide U.O No. Ad.A1.4/7404/19 dtd 11.11.2019;

Name of the Officer	Nature of vacancy	Details of posting
Smt. T. M. Sandhya	Smt. K.C. Sudhamani, Deputy Registrar, CBCS on leave preparatory to retirement w.e.f 11.11.'19 and is retiring on 31.12.2019	Deputy Registrar, CBCS

The matter is reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.61.**

**Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019-approval of -reg.**

**(Ac.E.I)**

Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019 is placed before the Syndicate for consideration and approval. (Minutes appended)

**Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019**

**Date : 16<sup>th</sup> November, 2019**  
**Time : 11.00 am**  
**Venue : Syndicate Room**

**Members Present**

- |                            |      |
|----------------------------|------|
| 1. Dr. S.Nazeeb (Convenor) | Sd/- |
| 2. Dr. K.B.Manoj           | Sd/- |
| 3. Prof. K. Lalitha        | Sd/- |

4. Dr. Vijayan Pillai.M	Sd/-
5. Sri. Mohammed Yaseen	Sd/-
6. Sri. Arun Kumar . R	Sd/-
7. Adv. Muralidharan Pillai .G	Sd/-
8. Adv. A.Ajikumar	Sd/-
9. Dr. B. Unnikrishnan Nair	Sd/-
10. Dr. Gopchandran. K.G	Sd/-

**Members Absent**

1. Sri. Jairaj.J

***Item No: 06.61. A1 Ph.D Research –Change of Research Supervisor & Change of Research Centre– Application submitted by Smt. Daisin R. - reg.***

Name : **Daisin R**  
 Subject : History (Full-Time)  
 Research Supervisor : Dr.Greeshmalatha A.P (Rtd)  
 Research Centre : S.N.College, Chempazhanthy  
 Requests : 1. Change of Research Supervisor to Dr.S.Venumohan, Assistant Professor, Dept. of History, School of Distance Education, University of Kerala.  
 2. Change of Research Centre to Dept. of History, University of Kerala, Kariavattom.

**Recommendation** : **Recommended to agree with the requests.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

***Item No: 06.61. A2 Recognition as Research Supervisor – Dr. Ajimol P G - Education - Faculty of Education- reg.***

Name : Dr. Ajimol P G, Associate Professor, Dept of Education, NSS Training College, Pandalam.  
 Subject : Education  
 Faculty : Education  
 Facility Centre : N.S.S Training College, Pandalam  
 Request : Recognition as Research supervisor in Education

**Recommendation** : **Recommended to recognize Dr. Ajimol P G, Associate Professor, Dept of Education, NSS Training College, Pandalam as Research Supervisor in Education.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

***Item No: 06.61. A3 Ph.D Research– Re-registration– Application submitted by Smt. Benila Varghese, Research Scholar in Education– reg.***

Name : Benila Varghese  
 Subject : Education (Part Time)  
 Research Supervisor : Dr. Rosamma Philip  
 Research Centre : Kerala University Library, Palayam, Tvpm.  
 Request : Re-registration from the date of expiry of previous registration i.e. w.e.f. 24.06.2015

**Recommendation** : **Recommended to agree with the request.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A4** *Ph.D Research– Modification of Title– Application submitted by Smt. Drisya Ravi R. S. –Biotechnology-re*

Name : **Drisya Ravi R. S.**  
 Subject : Biotechnology (Full-time)  
 Research Supervisor : **Dr. E. A. Siril**  
**Co-Supervisor** : **Dr. Bindu R.**  
 Research Centre : Dept. of Biotechnology, University of Kerala, Kariavattom  
 Request : Modification of the Title of Research as “**DEVELOPMENT OF MOLECULAR MARKERS FOR GENETIC DIVERSITY ANALYSIS AND MICROPROPAGATION OF SUPERIOR GERMPLASM OF *Moringa oleifera* Lam**”

**Recommendation** : *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A5** *Ph.D Research- Change of Research Supervisor – Smt. Anitha Thomas, Part-Time Research scholar in Pharmaceutical Sciences (Faculty of Medicine)- reg.*

Name : Anitha Thomas  
 Subject : Pharmaceutical Sciences (Part-Time)  
 Research Supervisor : Dr. Sudhakaran Nair C R (Rtd)  
 Research Centre : Govt. Medical College, Tvp  
 Request : Change of research supervisor to Dr. Joyamma Varkey, Professor and Head of the Department, College of Pharmaceutical Sciences, Govt. T D Medical College, Alappuzha.

**Recommendation** : *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A6** *Ph.D Research – Change of Research Supervisor/ Inclusion of Co-Supervisor –Application submitted by Sri. Sandeep C. S. - reg.*

Name : Sandeep C. S  
 Subject : Electronics & Communication Engineering (Part-Time)  
 Research Supervisor : Prof.(Dr.) Sukesh Kumar A (Rtd)  
 Research Centre : College of Engineering, Thiruvananthapuram  
 Requests : 1. Change of Supervisor to, Prof (Dr.) Vijayakumar N., Principal, Govt. College of Engineering, Kannur.  
 2. Inclusion of Dr. Sukesh Kumar A. as Co-Supervisor

**Recommendation** : *Recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A7** *Ph.D Research – Change of Research Supervisor / Inclusion of Co-Supervisor –Application submitted by Sri. Prageeth P.G. - reg.*

Name : Prageeth P.G  
 Subject : Electronics & Communication Engineering (Full-Time)  
 Research Supervisor : Prof.(Dr.) Sukesh Kumar A (Rtd)  
 Research Centre : College of Engineering, Thiruvananthapuram  
 Requests : 1. Change of Supervisor to, Prof (Dr.) Vijayakumar N., Principal, Govt. College of Engineering, Kannur.  
 2. Inclusion of Dr. Sukesh Kumar A. as Co-Supervisor

**Recommendation :** *Recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A8** *Recognition as Research Centre- P.G Dept. of Commerce, St. Gregorios College, Kottarakara- reg.*

An application has been forwarded by the Principal, St.Gregorios College, Kottarakara to recognize the P.G. Dept. of Commerce of the institution as an approved research centre of University of Kerala. The required fee for Centre Recognition, Rs.10,500/- (Rupees Ten Thousand Five Hundred only) had been remitted.

In the application form, it is mentioned that four recognized research supervisors are employed in the institution and two research supervisors are there in the Commerce Department. A statement on the aims and objectives of the Institution has been submitted alongwith the application.

As per the procedure for the recognition as research centre, an inspection committee has to be constituted with two members of the Syndicate and a subject expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of the Hon'ble Vice-Chancellor, the Syndicate at its meeting held on 16.11.2018, vide item No. 07.68.A6, has considered the matter regarding the recognition of P.G. Dept. of Commerce, St. Gregorios College, Kottarakara, along with the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.11.2018, and resolved to constitute an inspection committee with Dr. S. Nazeeb, Sri. M. Sreekumar and Dr. R. Latha Devi (the then Members of Syndicate) and Dr. R. Vasanthagopal (Asst. Prof., School of Distance Education, University of Kerala) as subject Expert.

The file was kept in abeyance as the tenure of the then Syndicate expired on 16.11.2018. After the reconstitution of the Syndicate, communication letter has been sent to the members of the inspection committee. Hon'ble Vice-Chancellor has nominated Dr. Balu B.,(Asst. Professor, School of Distance Education) as the subject expert since Dr. R. Vasanthagopal has expressed his inconvenience to visit the centre on the scheduled date of inspection, ie. on 14.02.2019.

After conducting the inspection, it was recommended by the committee, not to grant recognition to the P.G. Dept. of Commerce, St. Gregorios College, Kottarakara. As per the orders of Hon'ble Vice-Chancellor, the matter was intimated to the Principal. Now the Principal has submitted a **request to reconsider the application and to re-inspect the centre as they are awaiting the NAAC peer team in this academic year.** The Principal also stated that they have made all the rectifications which were pointed out by the inspection team. The requisite undertaking as stipulated in the norms for recognition as Research Centre (Clause 6 and 7) have also been submitted along with the request.

As per the orders of Hon'ble Vice-Chancellor matter of re-inspection of P.G. Dept. of Commerce in St. Gregorios College, Kottarakara, for recognizing it as an approved Research Centre of the University, is placed before the Standing Committee of the Syndicate on Academics and Research, as the Principal has requested to reconsider the application and to re-inspect the centre as they awaiting the NAAC peer team in this academic year.

**Recommendation:** *The Committee considered the same and recommended to constitute an Inspection Commission comprising Dr. S. Nazeeb (Convenor), Adv. Muralidharan Pillai G, Prof. K Lalitha, Members of the Syndicate and Dr. G Raju, Professor, Dept of Commerce, University of Kerala as subject expert. Further recommended to conduct the inspection in the above college on 25.11.2019.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A9** *Ph.D Research – Change of Research Supervisor and Centre– Application submitted by Smt. Anupama P. Nair, Research Scholar in Economics– reg.*

Name : Anupama P. Nair



Subject : Economics (Part-time)  
 Research Supervisor : Dr. Beena Nayar (Rtd)  
 Research Centre : Kerala University Library, Palayam, Thiruvananthapuram.  
 Requests : 1. Change of Research Supervisor to Dr. Christabell P J, Assistant Professor, Dept. of Futures Studies, University of Kerala, Kariavattom.  
 2. Change of Research Centre to Dept. of Futures Studies, University of Kerala, Kariavattom.

**Recommendation :** *Recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A10** *Recognition as Research Supervisor – Dr. Sheela M C - Economics-Faculty of Social Sciences- reg.*

Name : Dr. Sheela M C, Assistant Professor, Department of Economics, University College, Tvpm

Subject : Economics

Faculty : Social Science

Facility Centre : University College, Tvpm

Request : Recognition as Research Supervisor in Economics

**Recommendation :** *Recommended to recognize Dr. Sheela M C, Assistant Professor , Department of Economics, University College, TVM as Research Supervisor in Economics.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A11** *Change of Facility Centre - Application Submitted by Dr.Smitha Asok V. – Research Supervisor in Environmental Sciences - reg*

Application has been submitted by Dr. Smitha Asok V., Research Supervisor in Environmental Sciences, for Change of Facility centre. Dr. Smitha Asok V. was granted recognition as Research Supervisor as per U.O No:Ac.EI/A1/52897/2017 dated 22.01.2018 in the subject Environmental Sciences under the Faculty of Applied Sciences and Technology and the present Facility centre providing facilities is National Centre for Earth Science Studies (NCESS), Akkulam, Tvpm.

Dr. Smitha Asok V. is working as Assistant Professor, at Dept. of Environmental Sciences, All Saints College, Thiruvananthapuram. As per U.O.No.Ac.E1/A4/47222/2018 dated 25.04.2019, recognition as Research Centre has been granted to the P.G. Dept. of Environmental Sciences in All Saints' College, Thiruvananthapuram.

At present only one Research scholar, Smt. Faseela V.S., is currently pursuing Research under her supervision in National Centre for Earth Science Studies (NCESS), Akkulam, Tvpm. Smt. Faseela V.S. has been granted Full-time Ph.D Registration in July 2018 session vide U.O.No. Ac.E1.A2/718/EVS/17269/2018 dated 31.01.2019. The effective date of registration of the scholar is on 07.01.2019. The Research Supervisor has also attached the application for change of Research Centre in respect of Smt. Faseela V.S., along with the required documents with this application:

The matter of changing Facility Centre in respect of Dr. Smitha Asok V., along with changing the Research Centre of Research Scholar under her supervision, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation :** *Recommended to agree with the requests as per existing norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A12** *Ph. D Research– Modification of Title– Application submitted by Sri.Kiran.T.S-reg.*

Name : **Kiran T S**  
 Subject : Electrical & Electronics Engineering (Part –time)  
 Research Supervisor : **Dr. Bisharathu Beevi A**  
 Co-Supervisor : Dr. K N Pavithran  
 Research Centre : College of Engineering Trivandrum.  
 Request : Modification of Title as “**A Comparative Exploration on Random PWM Schemes to Spread Harmonics for Multilevel Power Converters**”

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A13** *Recognition as Research Supervisor in Political Science –Application submitted by Dr. Rose Mary George - reg.*

Name : Dr. Rose Mary George. Assistant Professor, School of Distance Education, University of Kerala, Thiruvananthapuram.  
 Subject : Political Science  
 Faculty : Social Science  
 Facility Centre : Dept. of Political Science, University of Kerala, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Political Science

**Recommendation:** *Recommended to recognize Dr. Rose Mary George, Assistant Professor, School of Distance Education, University of Kerala, Thiruvananthapuram as Research Supervisor in Political Science.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A14** *Recognition as Research Centre- Post Graduate Department of Physics, S D College, Alappuzha - reg.*

The Principal S.D. College, Alappuzha has forwarded an application to recognize the P.G. Dept. of Physics of the Institution as an approved research centre of University of Kerala.

The Syndicate at its meeting held on 22.01.2019, vide item No. 02.100.A6, by considering the recommendation of the Standing committee of the Syndicate on Academics and Research held on 10.01.2019, recommended to constitute an Inspection Committee with Dr. S. Nazeeb , Sri. M. Sreekumar (Members of the Syndicate) and Dr. V. Biju (Assistant Professor, Dept. of Physics, University of Kerala, Kariavattom) as subject expert.

As such inspection has been conducted at Post Graduate Department of Physics, S D College, Alappuzha on 19/06/2019 and the report on the same has been received.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, research etc.
2. The library of the Centre is in possession of 3015 books in Physics, 389 books in related disciplines and 12 Journals & INFLIBNET facility available.
3. The Centre has provided separate working facilities to individual scholars (about 500 Sq. ft).
4. There are two approved research supervisors working as regular faculty in the Centre
5. A research committee has been constituted.
6. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre’s functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
7. Lab facilities are available with Theoretical Physics Lab (500 sq ft), wet Chemical Lab (500 Sq. ft))

Dr. V. Biju, Subject expert in the inspection team has forwarded a report as detailed below: Department of Physics has a library with 3015 books in the area of Physics. Number of Books on related subjects is 389. Hard copies of 12 journals are subscribed and Inflibnet facility is available where more than 30000 journals and numerous E-books are available.

Department presently have two approved research guides- viz. Dr. Sreekanth Varma J and Dr. Rajesh S.R. Department has provided about 500 sq.ft space exclusively for accommodating research scholars. Further the College is supported by DST FIST program while the Department has developed a materials synthesis lab using funds received from KSCSTE under SARD scheme. Faculty have minor projects funded by UGC. Department has a wet chemical lab (500 sq.ft.) as well as a Characterization lab (500 sq.ft.) with facilities such as UV-Visible Spectrophotometer, photoluminescence spectrophotometer, Electrochemical workstation, Electrical characterization setup, et. A computer lab with a work station and twelve computers is provided for theoretical computations (procured under DST-FIST program). Another computer lab with five computers is also available for research purpose.

The inspection reveals that Dept. of Physics, S.D.College, Alappuzha has enough facilities for recognition as an approved research centre of University of Kerala according to the existing norms. In the above circumstances, the inspection team recommended to approve the P.G.Department of Physics, S D College, Alappuzha as a recognized Research Centre of University of Kerala.

The Syndicate held on 20.06.2019 vide Item No.11.41 considered the inspection report and resolved to place the recommendations before the Academic Council for approval as research centre. The matter of recognition of P.G.Department of Physics, S D College, Alappuzha as approved Research Centre under University of Kerala was placed before the Academic Council held on 06.09.2019 vide item no.43 for opinion. The Academic Council considered the above matter and resolved that the P.G Department of Physics, S D College, Alappuzha be granted recognition as an approved Research Centre in Physics.

As per the orders of the Hon'ble Vice-Chancellor, the report of the Inspection Committee along with the views of the Academic Councilis placed before the Standing committee of the Syndicate on Academics and Research for a final Consideration.

**Recommendation:** *Recommended to recognize Dept. of Physics S.D.College, Alappuzha as approved Research Centre of University of Kerala on the strength of the inspection report and the opinion of Academic council in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A15. Ph. D Research- Request to transfer Ph.D Research to Cochin University of Science and Technology- Sri. Nirmal S Nair, Research scholar in Computer Science- reg.**

Sri. Nirmal S Nair, full-time UGC-JRF research scholar in Computer Science and Engineering under the faculty of Engineering & Technology has submitted a request for permitting him to transfer his Ph.D Research to Cochin University of Science and Technology (CUSAT), where his research supervisor Dr. Madhu S Nair is working as an Associate Professor. Sri. Nirmal S Nair was granted Ph.D Registration in Computer Science and Technology under the guidance of Dr. Madhu S Nair at Dept of Computer Science, University of Kerala, Kariavattom vide U.O No. Ac.E1/A4/115/CSE/12607/2015 dated 04.09.2015 w.e.f 25/02/2015. His research period is valid upto 24/02/2020.

Dr. Madhu S Nair was a faculty at the Department of this University, while granting registration to the above research scholar. Later in May, 2018, the research supervisor was relieved from this University and he joined at Dept of Computer Science & Technology, CUSAT as an Associate Professor. Hon'ble Vice-Chancellor has permitted the research scholars to continue under his guidance for 1 year w.e.f 08/11/2018. Therefore Sri. Nirmal S Nair has to submit his thesis on or before 07/11/2019 under his guidance.

Now the research scholar has informed that he would not be able to submit the thesis within the permitted time limit. Hence he requested to grant permission for transferring his Ph.D Research from this University to CUSAT, as he desires to complete his research work and to submit thesis

under the guidance of his present supervisor.

It may be noted that **UGC Minimum Standards and Procedure for Award of Mphil/PhD Degree UGC Regulation - 2009**, is silent about the transfer of Ph.D Research from one University to another. As per clause 6.6 of UGC Regulation 2016, “*in case of relocation of an M.Phil/Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done*”.ie., UGC Regulation 2016 permits only women candidates to transfer their research work.

**Recommendation:** *Recommended to refer the matter to the Standing Committee of the Academic Council to explore the possibility to continue research by Nirmal S Nair under Dr. Madhu S Nair .*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A16 Conversion of Ph.D Registration from full time to part time and then to full time in respect of Subin K S, Research scholar in Education- reg.**

An application duly recommended by the Research Supervisor, Head, and Doctoral Committee Chairman has been received from Sri. Subin K S, Research scholar in Education at Dept. of Education, University of Kerala, Thycaud, Tvpm for converting his Ph.D registration from full time to part time w.e.f 06.01.2019 FN and then to full time w.e.f. 23.03.2019 AN consequent to his employment as reserve conductor in KSRTC on 06.01.2019 and resignation from the post on 23.03.2019 FN.

The details of the candidate are as follows:

Name of Research Scholar & subject/Details of Registration Granted	Name of Research Supervisor & Centre	Details of Conversion required	Remarks
<p><b>Sri. Subin K S</b> Education–(Full time) If conversion is granted to part time and then to full time research period is valid upto 26.03.2021 as per U.O.No.Ac.E1/12266/2017 dated 21.08.2017.  (U.O.No.AcE1/A2/715/EDN/10199/2016 dated 19.03.2016 w.e.f 26.02.2016)</p>	<p><b>Research Supervisor:</b> Dr. Bindu D D.O.R- 31.05.2029  <b>Co-supervisor</b> Dr. Exemmal J  <b>Centre:</b> Dept. of Education, University of Kerala, Thycaud, Tvpm.</p>	<p>To Part time w.e.f <b>06.01.2019 FN</b> and then to Full Time w.e.f. <b>23.03.2019 AN</b></p>	<p>1.i) Joined as reserve conductor in KSRTC at North Paravur depot on 06.01.2019 without relieving from the research centre. ii) submitted explanation (duly recommended by the Supervisor and forwarded by the Centre Head) for joining duty as Reserve Conductor without intimation to the Centre Head and without obtaining relieving letter from the research centre. The candidate explains that he has joined for the post of reserve conductor without relieving from the research centre due to ignorance and some communication gap with the guide. 2) i) Resigned from the post of reserve conductor on 23.03.2019 FN and reported back in the research centre on 23.03.2019. He points out that he has resigned from the job as he was under medical treatment due to an accident. ii) Submitted resignation certificate and resignation proceedings from KSRTC. 3) Applications for full time to part time and then to full time conversion are forwarded by the Centre Head on 08.05.2019. ie within six months.</p>

As per U.O.NO.Ac.E1/A/27345/2011 dtd 7/7/2011, on getting permanent employment, full-time research scholars have to convert the registration to part-time within six months itself, failing which the registration will be cancelled, subject to fulfillment of the following conditions.

1. One year or more of full-time research
2. Employment in Govt. or Public Sector undertakings
3. Recommendation by the Guide and the Doctoral Committee.

As per U.O.No.Ac.E1/A1/2019 dated 16.07.2019, modified the first condition mentioned in the U.O dated 07.07.2011 as "six months or more of full time research"

The above mentioned candidate has already completed 2 years 10 months and 10 days of full-time research.

As per the UGC regulations the supervising Teacher must be a regular faculty. The Research Supervisor of the candidate Dr. Bindu D is a regular faculty who is working as Assistant Professor, Dept. of Education, University of Kerala, Thycaud, Tvpm and her retirement date is on 31.05.2029.

The following are the requisites for considering the application for full time to part time conversion and then to full time conversion.

1. Various Purpose form recommended by the Research Supervisor, HoD and Chairman DC
2. Copy of Registration order and other University orders
3. Copy of appointment order
4. Relieving letter & Joining letter from the research centre. (not submitted as he has not relieved from the research centre)
5. Joining letter & Relieving letter from the appointed authorities.(not submitted the relieving letter from KSRTC as he has already resigned)
6. Relinquishment order (Fellowship order has not been issued as per the available records. In the application form it is quoted that fellowship from backward classes development department. Submitted an undertaking duly recommended by the Supervisor stating that he had not received any fellowship or grant from any agencies for his research work after joining in the job on 06.01.2019 )
7. Conversion fee Rs.1000/- for full time to part time conversion & conversion fee Rs.1000/- for part time to full time conversion.
8. NOC (Original) ( not submitted as he has already resigned from the job)
9. Fee Statement endorsed by the Research Supervisor.

The candidate has submitted the above mentioned documents required for processing the application for Conversion.

As per the orders of the Hon'ble Vice -Chancellor, the matter of granting conversion of Ph.D registration from full time to part-time w.e.f. 06.01.2019 FN and then to full time w.e.f. 23.03.2019 AN in respect of Sri. Subin K S was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

The Syndicate at its meeting held on 30.10.2019 vide item No. 05.80.A7 considered the request of the candidate along with the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 01.10.2019 and resolved to hear the Research scholar by the next meeting of the Standing Committee of the Syndicate on Academics and Research .

Sanction has been accorded by the Hon'ble Vice-Chancellor to conduct the hearing at the next Standing Committee of the Syndicate on Academics & Research.

**Recommendation:** *The Committee heard the Research Scholar, Sri. Subin K S and recommended to agree with the request for conversion of Registration to Part-time w.e.f 06.01.2019FN and then to Full-time w.e.f 23.03.2019 AN as per existing rules, on the strength of explanation submitted by him .*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A17** *Ph.D Research - Change of Facility Centre to Research Supervisor- Application Submitted by Dr. Maya S, Assistant Professor, Mar Theophilus Training College, Nalanchira, Tvpm - reg*

Dr. Maya S (Regular Faculty), Research Supervisor in Education, Faculty of Education, has submitted an application for Change of Facility Centre from Kerala University Library, Palayam,



Tvpm and from Govt. College of Teacher Education, Thycaud, Tvpm to Mar Theophilus Training College, Nalanchira, Tvpm. She is working as Assistant Professor, at Mar Theophilus Training College, Nalanchira, Thiruvananthapuram. She was granted recognition as Research Supervisor with Kerala University Library, Palayam, Tvpm as research centre as per U.O No.Ac.E1.A1/017519/2012 dated 30.06.2012, in the subject Education, Faculty of Education. She was also granted Govt. College of Teacher Education as additional Centre vide U.O.No.Ac.E1.A3/007672/2013 dated 03.04.2013.

The Present research centres providing facility to Dr. Maya S is Kerala University Library, Palayam, Tvpm and Govt. College of Teacher Education, Thycaud, Tvpm. NOC from Kerala University Library, Palayam, Tvpm is submitted. The Principal, Govt. College of Teacher Education has certified that the Centre has no objection to change the Facility Centre of Dr. Maya S.

As per existing rules, only one Facility Centre can be granted to a research supervisor. Therefore, the research supervisor has applied for Change of Facility Centre to the present working centre, ie, Mar Theophilus Training College, Nalanchira, Tvpm

**Recommendation:** *Recommended for the change of facility centre from Kerala University Library, Palayam, Tvpm and Govt. College of Teacher Education, Thycaud to Mar Theophilus Training College, Nalanchira, TVM.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A18** *Recognition as Research Centre- Department of Botany, Christian College, Kattakada - reg*

An application has been forwarded by the Principal, Christian College, Kattakada to recognize the P.G. Dept. of Botany of the institution as an approved research centre of University of Kerala. The Syndicate held on 30.04.2019 vide Item No.08.90.A18 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 26.04.2019 and resolved to constitute an Inspection team comprising Dr.S.Nazeeb, Dr.K.B.Manoj (Members of Syndicate) and Dr.Gangaprasad A., Associate Professor, Dept. of Botany, University of Kerala as subject expert. And, the inspection has been conducted at Department of Botany, Christian College, Kattakada on 19/06/2019 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
2. The library of the Centre has a minimum of 12 journals in the subject and a collection of 3000 books.
3. The Centre has provided separate working facilities to individual scholars.
4. There are two approved research supervisors working as regular faculty in the Centre.
5. A research committee has been constituted comprising of research guides.
6. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
7. Adequate lab facilities with adequate space and instruments are available in the centre.

In the above circumstances, the inspection team recommended to approve the Department of Botany, Christian College, Kattakada as a recognized Research Centre of University of Kerala. The Syndicate at its meeting held on 20.06.2019 vide Item No.11.41 considered the inspection report and resolved to place the matter before the Academic Council for approval as research centre.

The Academic Council at its meeting held on 06.09.2019 has considered the matter vide item No. 41 and resolved that the P.G. Department of Botany, Christian College, Kattakada be granted recognition as approved Research Centre in Botany.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to P.G. Department of Botany, Christian College, Kattakada as an approved Research Centre, along with the resolution of the Academic Council, is placed before the Standing Committee of the Syndicate on

Academics and Research for consideration and recommendations.

**Recommendation:** *Recommended to recognize Department of Botany, Christian College, Kattakkada as approved Research Centre of University of Kerala on the strength of the inspection report and the opinion of Academic council in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A19** *Recognition as Research Centre - P.G. Department of Physics, N.S.S.College, Pandalam - reg.*

The Principal, N.S.S College, Pandalam has forwarded an application to recognize the P.G. Dept. of Physics of the institution as an approved research centre of University of Kerala. As per the recommendations of the Standing Committee of the Syndicate on Academics and Research vide Item No.A14 in the meeting held on 18.09.2018, and as approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate, Inspection has been conducted at P.G.Dept. of Physics, N.S.S. College, Pandalam on 19/06/2019. The above matter was reported to the Syndicate held on 28.09.2018 vide Item No.05.55.A14. The Inspection report has been submitted in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
2. Books in physics and related disciplines-5449 E-books and more than 30000 journals are available through Infilbnet. 12 journals provided. The centre has provided separate working facilities to individual scholars. about 1100 sq.ft.
3. There are two approved research supervisors working as regular faculty in the Centre, Dr. S.Vijayakumar and Dr.Saravana kumar S.
4. A research committee has been constituted comprising of research guides.
5. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
6. Adequate lab facilities with adequate space and instruments are available in the centre; wet chemical lab-579 sq.ft; characterization-405 sq.ft.

Dr.V.Biju, Subject expert in the inspection team has forwarded a report as detailed below:

Library with 5449 books in the area of Physics and related discipline. Hard copies of 12 journals are subscribed and Infilbnet facility is available where more than 30000 journals and numerous E-books are available.

Department presently have two approved research guides- viz., Dr.S.Vijayakumar and Dr.Saravanakumar S. Department has provided about 1100 sq.ft space exclusively for accommodating research scholars. Faculty have minor projects funded by UGC and also have received financial support for infrastructure development from RUSA. Department has a chemical lab with facilities for materials preparation as well as characterization lab with facilities with UV-Visible Spectrophotometer, photoluminescence spectrophotometer, etc. A Computer lab for research scholars is also arranged. One smart class room and a seminar hall is also available.

The inspection reveals that Department of Physics, NSS College, Pandalam has enough facilities for recognition as an approved research centre of University of Kerala according to the existing norms. In the above circumstances, the inspection team recommended to approve the Department of Physics, N.S.S. College, Pandalam as a recognized Research Centre of University of Kerala.

The Syndicate held on 20.06.2019 vide Item No.11.41 considered the inspection report and resolved to place the recommendations before the Academic Council for approval as research centre. The Academic Council at its meeting held on 06.09.2019 has considered the matter vide item No. 40 and resolved that the PG Department of Physics, NSS College, Pandalam be granted recognition as an

approved Research Centre in Physics.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to PG Department of Physics, NSS College, Pandalam as an approved Research Centre, along with the resolution of the Academic Council, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *Recommended to recognize Department of Physics, NSS College, Pandalam as approved Research Centre of University of Kerala on the strength of the inspection report and the opinion of Academic council in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A20** *Ph.D Research – Application for Special Certificate, Re-registration, Change of Title, Change of Research Supervisor, Inclusion of Co-Supervisor and Exclusion of Co-Supervisor –submitted by Smt. Samina T. – Part-time Research Scholar in Engineering – reg:*

Name : Samina T  
 Subject : Engineering (Part-time)  
 Research Supervisor : Dr. S. Rama Iyer (Rtd)  
 Research Centre : College of Engineering, Tvpm.  
 Requests :

1. Issue of Special Certificate regarding the Inclusion of Co-Supervisor and Re-registration in accordance with the Item No. 12.15.A7 in the Minutes of the Syndicate held on 23.11.2015 .
2. Re-registration due to default in payment of Research Fee from the date of expiry of previous registration w.e.f. 25.07.2017
3. Modification of Research Title as “**Performance analysis and Fault ride through enhancement of Doubly Fed Induction Generator using Dynamic Voltage Restorer for Wind Power Application**”
4. Exclusion of Co-Supervisor, Dr. A. Bisharathu Beevi.
5. Inclusion of Dr. S. Rama Iyer as Co-Supervisor.
6. Change of Research Supervisor to Dr. A. Bisharathu Beevi, Dean, Research, College of Engineering, Tvpm

**Recommendation :** *Recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A21.** *Application for Full-time Ph.D Registration in Biotechnology in January 2019 session – submitted by Smt. Reshmi Nair R.J. – reg:*

The Head, Dept. of Biotechnology, University of Kerala has forwarded the application for the Ph.D Registration in Biotechnology in respect of Smt. Reshmi Nair R.J. in January 2019 session along with relevant documents, course work details and the minutes of the meeting of the Doctoral Committee held on 12.07.2019.

The Doctoral Committee held on 12.07.2019 in the Dept. of Biotechnology has considered the application and recommended for registration for Ph.D Research in the subject Biotechnology under the Supervision of Dr. K.K. Sabu, Senior Scientist (Scientist E1), Biotechnology & Bioinformatics Division, Jawaharlal Nehru Tropical Botanical Garden and Research Institute (JNTBGRI), Palode, Tvpm.

The candidate has qualified her M.Sc. in Microbiology from Bharathidasan University, Tamil Nadu and the eligibility certificate for the purpose of doing research in Biotechnology has also been submitted. The candidate has qualified for the Senior Research Fellowship (SRF) awarded by Indian Council of Medical Research (ICMR). The Syndicate held on 12.06.2019 while considering the request submitted by Dr. K.K. Sabu permitting the candidate to register for Ph.D Research in



Biotechnology using ICMR-SRF and resolved vide item no. 10.30.A6 to grant the request based on the remarks of the Dean (Faculty of Applied Sciences and Technology), the Chairman, Doctoral Committee and P.G. Board of Studies exempting her from appearing the Ph.D Entrance test considering the Senior Research Fellowship (SRF) awarded by Indian Council of Medical Research (ICMR) which is a Central Agency. The matter has been intimated to the candidate through Memo dated 16.07.2019.

The designation of Dr. K.K. Sabu, ie., Scientist E1, is equated with Associate Professor. As per the proforma dated 15.07.2019 submitted by Dr. K.K. Sabu, there are **total 11 scholars** are doing their Research under his supervision. Among them **five are Regular** scholars and **one Re-allocated Scholar**. The remaining five scholars are under the Co-Guidance of Dr. K.K. Sabu. By exempting the re-allocated candidate, Dr. K.K. Sabu has ten Research scholars under his guidance (including co-guidance).

In a similar matter, Standing Committee of the Syndicate on Academics and Research at its meeting held on **01.10.2019** while considering the application submitted by Smt. Lakshmi. C. S. for Ph.D Registration in Botany in July 2018 Session under the supervision of Dr. K.K.Sabu, the committee **recommended to refer the matter to the Standing Committee of the Academic Council for taking a general decision**. The above recommendation was placed before the Syndicate at its meeting held on 30.10.2019 and the approved minutes of the same is not received. The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

As per the orders of Hon'ble Vice-Chancellor matter of considering the application for Full-time Ph.D Registration in Biotechnology in January 2019 session in respect of Smt. Reshmi Nair R.J. is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *Recommended to issue registration order excluding the Co-Supervisor, if the candidate is otherwise eligible for Ph.D Registration in the subject Biotechnology, as per existing rules. Further recommended to consider the matter of inclusion of co-guide after the Standing Committee of the Academic Council takes a general decision in the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A22. Request for granting Facility Centre in respect of Dr. Pramod N – History – Faculty of Social Sciences - reg.**

Request has been received from Dr. Pramod N who is working as Assistant Professor in the Department of History, VTM NSS College, Dhanuvachapuram for granting Facility either from Kerala University Library, Palayam or from International Centre for Kerala Studies in order to apply for recognition as research supervisor in History. He points out that he has qualified all the conditions prescribed for considering the application for recognition as research supervisor as per the regulations.

Facility Certificate from the institution where they intend to work as research supervisor is mandatory for submitting the application. The applicant has requested to grant either Kerala University Library or International Centre for Kerala Studies as his Facility Centre.

As per U.O.No.Ac.E1/2017 dated 22.08.2017, the University has stopped granting registration with Kerala University Library as Research Centre from the July 2015 session registration.

'International Centre for Kerala Studies' has been upgraded to 'Department of Kerala Studies' as per U.O.No.Ac.D/3/Kerala Studies/2019 dated 03.04.2019.

It may also be noted that Department facilities are not open to teachers working outside the University Departments. Eventhough he has requested for granting ICKS as his Facility centre, there are other research centres in History like S.N.College, Chempazhanthy, University College, Thiruvananthapuram which are affiliated to University of Kerala.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 24/08/2019 and recommended to defer the matter. The Syndicate held on

31/08/2019 vide Item No.03.53.A1 resolved to approve the above recommendation. As per the resolution of the Syndicate, the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18/10/2019 and recommended to defer the matter. The Syndicate held on 30/10/2019 vide Item No.05.47.A1 resolved to approve the above recommendation.

**Recommendation:** *Recommended to defer the matter for the time being.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.A23** *Ph.D Research –Change of Research Supervisor – Application submitted by Smt. Liby Rajan - reg*

Name : Liby Rajan  
 Subject : Political Science (Full-time)  
 Research Supervisor : Dr.Biju Lekshmanan  
 Research Centre : University College, Thiruvananthapuram.  
 Request : Change of Research Supervisor to Dr.P.G.Balachandran Pillai, Assistant Professor in Politics, Govt. Law College, Thiruvananthapuram

**Recommendation:** *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. A24** *Ph.D Research- Permission to join for Ph.D Programme before applying for Registration- Request submitted by M.Phil Scholars, awardees of UGC-MANF- reg*

A request has been received from a group of 9 M.Phil scholars, who were awarded UGC – Maulana Azad National Fellowship for Minority Students in the year 2018-2019, for permission to join Ph.D Programme immediately after the completion of M.Phil programme and then to apply for Ph.,D Programme in the next immediate session.

As per the U.O No. Ac.E1/B2/13401/2013 dated 04/04/2013, UGC/CSIR –JRF awardees are permitted to join fellowship first and to apply for Ph. D Registration in the subsequent session and to grant them registration with effect from the date of joining the fellowship. This provision has been extended to other Central bound JRF awardees viz. DBT-JRF/DST-JRF (INSPIRE)/GATE also vide U.O No. Ac.E1/2017 dated 12/12/2017.

The above mentioned University orders were modified as ‘to permit UGC/CSIR –JRF awardees to join for the fellowship first and to apply for registration in the next immediate session and to grant them Ph.D registration with effect from the date of joining fellowship’ vide U.O No. Ac.E1/2018 dated 11/06/2018.

It may be noted that Maulana Azad National Fellowship for Minority Students is a scheme of providing integrated five year fellowships for M.Phil & Ph.D in the form of financial assistance to students from minority communities, notified by the Central Government, to pursue higher studies such as M.Phil and Ph.D. The fellowship holders under this scheme are known as Ministry of Minority affairs scholars. UGC is the nodal agency for implementing the fellowship. Eventhough it is a central time bound fellowship, this is not included in the U.O dated 12/12/2017. Hence MANF awardees are not coming under the purview of the above mentioned U.O

As per the guidelines for the MANF scheme “*Fellows who cannot complete M.Phil in 2 years time or are found ineligible to register in the Ph.D Programme during the 3<sup>rd</sup> year will be discontinued forthwith*”. For availing the fellowship the above scholars have to join for Ph.D Programme immediately after the completion of M.Phil Course. Hence these 9 M.Phil students have requested permission to join for Ph.D programme first and to apply in the next immediate session of Registration, like the other central time bound fellowship holders mentioned in the U.O dated 12/12/2017 and 11/06/2018.

As per the clause 2.5 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016 ,‘*candidate for whom M.Phil. dissertation stands evaluated, but the viva voce remains yet to be scheduled may be admitted to the Ph.D. programme of the same institution*’.

As per the orders of Hon'ble Vice-Chancellor, the matter of permitting students who were awarded UGC-MANF for minority students, which is a time bound fellowship, to avail the same benefit of UGC/CSIR-JRF awardees to join fellowship first and to apply for Ph. D Registration in the subsequent session and to grant them registration with effect from the date of joining the fellowship is placed before the Standing Committee of the Syndicate on Academics & Research.

**Recommendation:** *Recommended to refer the matter to the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Academic Council.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B1** *Change of Facility Centre from University Library, Palayam, Tvm to SAI LNCPE, Kariavattom, Tvm in r/o Dr. Shailaja Mohan Research Supervisor in Physical Education- reg:*

Name : Dr. Shailaja Mohan, Associate Professor, SAI, LNCPE, Kariavattom, Tvm

Subject : Physical Education

Faculty : Physical Education

Facility Centre : Kerala University Library, Palayam, TVM

Request : Change of facility centre to **SAI LNCPE, Kariavattom, TVM.**

**Recommendation** : *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. B2** *Ph.D Registration January 2019 session in Physical Education- Mr. Priyush Kumar U K-reg:-.*

Dr.Usha Sujit Nair, the Chairman Doctoral Committee, Faculty of Physical Education has forwarded the minutes of the meeting of the doctoral committee held on 13/05/2019 in respect of Mr.Priyush Kumar U K along with the application , relevant documents and coursework details. The committee has recommended granting Ph.D registration to the candidate under the guidance of Dr.Shailaja Mohan, Associate Professor, SAI LNCPE, Kariavattom, Tvm at LNCPE, Kariavattom, Tvm.

The proposed research supervisor Dr.Shailaja Mohan has submitted her proforma with LNCPE as facility centre. While verifying the documents it is noted that Dr.Shailaja Mohan, has facility at Kerala University Library, Palayam, Tvm and the libraries are not being approved as research centre as per the regulations.

Being a UGC JRF scholar, Mr.Priyush Kumar U K has **already joined** the research centre LNCPE on **29/04/2019**. It may be noted that the DC Chairman Dr.Usha Sujit Nair permitted the candidate to join LNCPE under the guidance of Dr.Shailaja Mohan even though the proposed research supervisor has no facility at LNCPE. In this circumstance, the effective date of registration as proposed by the DDC is not technically feasible even if the proposed research supervisor has been allotted to LNCPE as research centre at a future date. Mr.Priyush Kumar U K has submitted a request to consider the attendance which he signed at LNCPE centre as valid and allow him to continue his research work there only.

On 01/10/2019, Dr.Shailaja Mohan has submitted application for change of facility centre from Kerala University Library, Palayam, Tvm to LNCPE Kariavattom which is under processing.

Mr.Priyush Kumar U K is required to get admission and registration for regular and full-time MPhil/Ph.D course in a University at the first available opportunity but not later than two years from the date of issue of UGC JRF award letter ie, 27/03/2018. His registration formalities have to be completed before 26/03/2020. It is to be clarified whether the candidate may be directed to approach DDC to allot another research supervisor or to join afresh under the proposed research supervisor with effect from the date of change of facility centre to be granted to her as per her request.

**Recommendation :** *Recommended to seek the advice from IQAC in the matter of protecting the joining date of Mr. Priyush Kumar U K, a UGC-JRF awardee, in the light of permitting the candidate to join research with SAI LNCPE as the research centre before sanctioning the change of facility centre to SAI LNCPE to the allotted research supervisor.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. B3** *Recognition as Research Supervisor in Geology – Dr.Triпти Muguli -reg*  
 Name : Dr.Triпти Muguli, DST- INSPIRE Faculty in National Centre for Earth Science Studies, Akkulam, Thiruvananthapuram.  
 Subject : Geology  
 Faculty : Science  
 Facility Centre :National Centre for Earth Science Studies, Akkulam, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Geology.  
**Recommendation :** *Recommended to reject the application as the applicant does not satisfy the conditions stipulated under clause 5.1 & 5.2 in the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. B4** *Ph.D Research –Change of Research Supervisor and Centre – Ms.Divya R K - Music-reg:-*  
 Name : Divya R K  
 Subject : Music (full-time)  
 Research Supervisor : Dr.Bhavana T M (Rtd)  
 Research Centre : Dept.of Music, University of Kerala, Vazhuthacaud, Thiruvananthapuram  
 Requests : 1. Change of research supervisor to Dr.Sobha B Nair, Associate Professor & Head, Dept.of Music, Govt.College for Women, Thiruvananthapuram  
 2. Change of research centre to Govt. College for Women, TVM  
**Recommendation :** *Recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. B5** *Ph.D Research –Change of Research Supervisor - Kiran K, Full-time research scholar in Physics- reg:*  
 Name : Kiran K  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr.K C Ajithprasad (Rtd)  
 Research Centre : MG College, Thiruvananthapuram  
 Request : 1.Change of research supervisor to Dr.Ananda Kumar V M, Associate Professor, Department of Physics, MG College, Thiruvananthapuram  
**Recommendation :** *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. B6** *Ph.D Research –Change of Research supervisor – Aparna P N, Full-time research scholar in Physics- reg*  
 Name : Aparna P N

Subject : Physics (Full-time)  
 Research Supervisor : Dr.K N Narayanan Unni  
 Research Centre : NIIST-CSIR, Thiruvananthapuram  
 Request : Change of research supervisor to Dr.K P Surendran, Senior Scientist (Scientist E1), CSIR-NIIST, Thiruvananthapuram.

**Recommendation** : *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61. B7**      **Recognition as Research Supervisor in Chemistry - Dr. Biju S -reg**  
 Name : Dr.Biju S, Assistant Professor, Department of Chemistry, Govt. Arts College, Thiruvananthapuram  
 Subject : Chemistry  
 Faculty : Science  
 Facility Centre : Govt. College for Women, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Chemistry  
**Recommendation** : *Recommended to recognize Dr.Biju S, Assistant Professor, Department of Chemistry, Govt. Arts College, Thiruvananthapuram as Research Supervisor in Chemistry.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B8**      **Recognition as Research Supervisor in Physics – Dr. Mukunda Madhab Gogoi -reg:-**  
 Name : Dr. Mukunda Madhab Gogoi, Scientist / Engineer - SE, Vikram Sarabhai Space Centre, Thiruvananthapuram  
 Subject : Physics  
 Faculty : Science  
 Facility Centre : Vikram Sarabhai Space Centre, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Physics  
**Recommendation** : *Recommended to reject the application as the applicant is already an approved research supervisor in other two universities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B9**      **Ph.D Research - Cancellation of Ph.D registration – Mr.Muhamed Sajeer K and Mr.Muhammed Rafi N - Physics – Hearing of Research scholars - reg:-**

Dr.D Sajan, research supervisor to Mr.Muhamed Sajeer K and Mr.Muhammed Rafi N, full-time Ph.D research scholars in Physics has submitted a request to cancel the PhD registrations granted to Mr.Muhamed Sajeer K and Mr.Muhammed Rafi N. Dr. D Sajan has stated that the research scholars had been abstaining from the assigned research work and they have not turned up for more than one and a half years at the research centre. The progress of their research work is almost nil and has not responded to the phone calls and e-mails. Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may, in cases where permission has been granted for resigning or discontinuing the work, require the holder to refund the whole amount of the stipend drawn by him or any portion thereof or may waive the recovery of the amount received by the Fellow.

The Deputy Registrar(Admn II) has reported that Mr.Muhamed Sajeer K and Mr.Muhammed Rafi N have claimed University Research Fellowship for a period from 15/07/2013 to 31/12/2016 and



the amount of fellowship claimed is Rs.3,56,160/- each (Rupees Three lakh fiftysix thousand one hundred and sixty only).

Mr.Muhamed Sajeer K and Mr.Muhammed Rafi N have been issued memos and also reminder memos dated 30/03/2019 directing them report the reason for their discontinuance and also for refunding the amount of University JRF they have claimed. But they have not responded to the memos till date. Cancellation of registration would create a vacancy under the research supervisor which would help granting registration to a new candidate. The details of the candidates are shown below:

<b>Details of the candidate, Subject, Full-time/Part-time</b>	<b>Name of Research Supervisor &amp; Research centre</b>	<b>Request</b>	<b>Remarks</b>
Mr.Muhamed Sajeer K Physics, Full-time UONo.AcE1B/ 113/PHY/14433/1 Dated 02/09/2013 w.e.f.15/07/2013	<b><u>Research Supervisor</u></b> Dr. D Sajan, Assistant Professor & HoD, Department of Physics, Bishop Moore College, Mavelikara. <b><u>Centre:</u></b> Bishop Moore College, Mavelikara.	Cancellation of Ph.D registration	The research supervisor has forwarded a request for cancellation Claimed University JRF of Rs.3,56,160/- and not refunded (Period of full-time research expired on 14/07/2018)
Mr.Muhammed Rafi N Physics Full-time UONo.AcE1B/ 113/PHY/14433/1 Dated 02/09/2013 w.e.f.15/07/2013	<b><u>Research Supervisor</u></b> Dr. D Sajan, Assistant Professor & HoD, Department of Physics, Bishop Moore College, Mavelikara. <b><u>Centre:</u></b> Bishop Moore College, Mavelikara.	Cancellation of Ph.D registration	The research supervisor has forwarded a request for cancellation Claimed University JRF of Rs.3,56,160/- and not refunded (Period of full-time research expired on 14/07/2018)

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 24/08/2019 and the Standing Committee recommended to refer the matter to the Syndicate. The Syndicate held on 31/08/2019 resolved to hear Mr.Muhamed Sajeer K and Mr.Muhammed Rafi N, full-time Ph.D research scholars in Physics at Bishop Moore College, Mavelikara on Standing Committee of the Syndicate on Academics & Research.

***Recommendation: The Committee heard the Research Scholars Mr.Muhamed Sajeer K and Mr.Muhammed Rafi N. On the basis of the explanation submitted by the above research scholars, the committee recommended to hear the Research Supervisor.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

***Item No: 06.61.B10. Ph.D Research- Cancellation of Ph.D registration-Sri. Prakash R-Chemistry- reg:-***

Sri.Prakash R, a Full-time Ph.D research scholar in Chemistry has submitted an application to cancel the PhD registration granted to him as he got appointment as High School Assistant under Education Department. The research supervisor and the Chairman, Doctoral Committee have recommended the application.

The research supervisor has stated that Sri.Prakash R got fellowship under E-grantz scheme of Scheduled Caste Department.

The details of the candidate is shown below.

Details of the candidate, Subject, Full-time/ Part-time	Name of Guide & Research centre	Request	Remarks
Sri.Prakash R Chemistry Full-time, U.O.No. Ac.EV1/716/CHE 14229/2017 dtd .12/06/2017 w.e.f .17/04/2017	<b>Research Supervisor</b> Dr.Suneesh C.V, Assistant Professor, Dept.of Chemistry University of Kerala, Kariavattom Thiruvananthapuram <b>Centre:</b> Dept.of Chemistry University of Kerala, Kariavattom Thiruvananthapuram	Cancellation of Ph.D registration	The guide, Head of the Research Centre and HoD have recommended for cancellation of Ph.D registration. Remitted fee of Rs.210/-

Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 24/08/2019 and the Standing Committee recommended to refer the matter to the Syndicate. The Syndicate held on 31/08/2019 vide item no.03.53.B-12 resolved to hear Sri.Prakash R on the Standing Committee of the Syndicate on Academics and Research.

**Recommendation :** *The committee heard the research scholar, Sri. Prakash R and recommended to cancel the Ph.D Registration as per his request on the ground of getting full-time regular job as High School Assistant, subject to obtaining clearance from the SC/ST Development Department, Govt of Kerala regarding the e-grants availed by the candidate during the research period.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B11** *Ph.D Research –Request for allotting research supervisor in Philosophy-submitted by Mr. Sandeep Gopalan and Mr.Syam Kumar.R-reg:-*

Mr.Sandeep Gopalan, a research aspirant in the subject Philosophy, who had submitted a request to allot a research supervisor so that he can register for research was placed before the Standing Committee on Academics & Research held on 26/04/2019. The Syndicate at its meeting held on 30/04/2019 vide item no.08.90.B25 approved the recommendations of the SC on Academics & Research and resolved to entrust the Doctoral Committee to consider the application of Mr.Sandeep Gopalan and the other 7 candidates in the existing vacancy which was reported at that time.The Doctoral Committee Chairman, Dr. Beena Isaac herself has reported two vacancies belatedly on 11/01/2019(The date of her superannuation is on: 31/05/2020) whereby two candidates from the above list can be accommodated under her guideship. The resolution was informed and forwarded the details of the applicants, checklist and guidelines to the DC Chairman, Dr.Beena Isaac on 04/06/2019. Mr.Sandeep Gopalan on 20/08/2019 and Mr.Syam Kumar.R on 29/08/2019 have complained that they have not received any intimation from the DC chairman and consequently the Head, Dept.of Philosophy had decided to conduct the doctoral committee meeting for the July 2019 session candidates on 29/08/2019. Therefore both of them pleaded for the intervention of the Vice-Chancellor as those candidates who have applied from July 2016 to July 2017 session may likely to lose their opportunity to pursue research in Philosophy.

In this circumstance, a reminder letter has been sent to DC Chairman on 02/09/2019 and in her reply it is stated that “on 30/04/2019, there was no vacancy for Ph.D course in Philosophy in University of Kerala. There were 6 supervising guides in Philosophy subject during the mentioned period. Two supervising guides are from non-PG colleges and one supervising guide whose the superannuation date is 31/05/2020.As per the UGC regulation 2016, these three teachers cannot admit new students for research guidance. Supervising teachers are the convenor of the doctoral committee who reports vacancy for the Ph.D programme. As no vacancies were reported by the supervising teachers during July 2016-2017 sessions, doctoral committee was not conducted for that period. Dr.Binu G Bheemnath Asst. Professor in the department got his guideship only on 06/06/2019. According to the UO.No.Ac.EVI(4)/2019, we have conducted doctoral committee for the students

registered for July 2019 session. One of the significant items of the checklist given by the University for attending doctoral committee meeting is the consent letter from the supervising teacher. Some of the students who have registered for July 2016-17 sessions were re registered for the July 2019 session and appeared for the interview with the consent letter from the supervising teacher Dr.Binu G Bheemnath and other documents mentioned in the checklist. As per the University guidelines Doctoral committee was conducted on 29/08/2019 and details of the report and all the documents were forwarded to the University for further action”.

As per U.O. dtd. 01.02.2019, quoted by the DC Chairman actually states that “Allocation of the supervisor for a selected scholar shall be decided by the Department in a formal manner depending on the number of scholars per faculty member, the available specialization among the faculty supervisors, and the research interest of the scholar as indicated during the interview, by the scholar”

The DC Chairman did not take any steps for convening doctoral committee for these 8 candidates but conducted the doctoral committee for July 2019 session candidates. Two applications were received under the guidance of Dr.Binu G Bheemnath at Dept.of Philosophy, University of Kerala which was under processing in which Mr.Ravindrakumar M M is one among the candidate of July 2016 session who cancelled his previous online application and re applied in July 2019 session. It may also be noted that Dr.Binu G Bheemnath had been granted approval as research supervisor in Philosophy vide item no.08.90.B9, Syndicate resolution dated 30/04/2019. Out of the four vacancies, two candidates were issued registration order in July 2019 session and two vacancies are unfilled. The registrations of the seven applicants who have been registered from July 2016 session are still pending.

As per the orders of the Vice Chancellor, the matter of conducting doctoral committee in respect of the candidates who have been registered in different sessions in Philosophy is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation..

**Recommendation :** *The committee considered the complaint given by Mr. Sandeep Gopalan and Mr. Syam Kumar R regarding the non-conduct of Doctoral Committee against the application of the complainants received during 2016-17 and the allocation of Research supervisor to other 2 candidates applied in the July 2019 session. The committee recommended to direct the candidates to apply afresh for Ph.D Registration in the ensuing session and to hear the Head, Dept of Philosophy.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B12**      **Recognition as Research Supervisor in Physical Education- Dr. Ashutosh Acharya- reg:-**

Name : Dr.Ashutosh Acharya, Assistant Professor, SAI, LNCPE, Kariavattom, Tvm

Subject : Physical Education

Faculty : Physical Education

Facility Centre : SAI, LNCPE, Kariavattom, Tvm.

Request : Recognition as Research Supervisor in Physical Education

**Recommendation :** *The Committee considered the proposal for Recognition as Research Supervisor in r/o Dr. Ashutosh Acharya, Assistant Professor, SAI, LNCPE, Kariavattom, Tvm and recommended to obtain the remarks of the Chairman, BoS in Physical Education and Dean, Faculty of Physical Education regarding the admissibility of the articles, submitted for Guideship.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.



**Item No: 06.61.B13** *Ph.D Research –Change of Research Supervisor and inclusion of Co-Supervisor - Smt.Vineetha P, Part-time- Research scholar in Geography-reg:-*

Name : Vineetha P  
 Subject : Geography (Part-time)  
 Research Supervisor : Dr. T Neelakantan (Rtd)  
 Co-Supervisor : Dr.Rajesh Raghunath  
 Research Centre : University College, Thiruvananthapuram  
 Requests : 1. Change of research supervisor to Dr.V.K Jayalekshmi, Assistant Professor, Department of Geography, University College, Thiruvananthapuram.  
 2. Inclusion of present guide Dr. T Neelakantan as Co-Supervisor

**Recommendation** : *Recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B14** *Conversion of Ph.D Registration-full-time to Part-time- Ms. Shahanaz A K-Home Science-reg*

Name : Shahanaz A K  
 Subject : Home Science (Full-time)  
 Research Supervisor : Dr. Mini Joseph  
 Research Centre : Govt College for Women,. TVM  
 Request : Conversion of Registration to Part-time w.e.f 30/12/2015 FN.

**Recommendation** : *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B15** *Research leading to Ph.D Degree-Modification of title of thesis-Sri.Ameen Sha M-Chemistry reg:-*

Name : Ameen Sha M  
 Subject : Chemistry (Full-time)  
 Research Supervisor : Dr. S.M.A.Shibli  
 Research Centre : Dept.of Chemistry, University of Kerala, Kariavattom  
 Request : Modification of title as **“Development of electrocatalytic metal oxide based coating systems for industrial hydrogen generation”**

**Recommendation** : *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B16** *Ph.D Research - Cancellation of Ph.D registration – Smt. Bensy Stephen-Zoology – Reg:-*

Name : Bensy Stephen  
 Subject : Zoology (Full-time)  
 Research Supervisor : Dr. R Asha Devi  
 Research Centre : M. G College, Thiruvananthapuram  
 Request : Cancellation of Ph.D registration

**Recommendation** : *Recommended to cancel the Ph.D Registration as per her request due to non-availability of species selected for research, subject to obtaining clearance from the SC/ST Development Department, Govt of Kerala regarding the e-grants availed by the candidate during the research period.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B17      Ph.D Research –Reporting of unauthorized absence of research scholar – Smt.Soorya S S Kumar, Full-time research scholar in Botany-reg**

Dr.Shaiju P N, Assistant Professor and Research Guide, Dept.of Botany, FMN College, Kollam has forwarded a request letter to cancel the Ph.D registration granted to Smt.Soorya S S Kumar, research scholar pursuing research under his guidance. The research supervisor has stated that the candidate has been working under his guidance since 22/03/2017, now she is on unauthorized absence for more than six months since 19/12/2017. He has also added that the research problem assigned to Smt.Soorya S S Kumar is a time bound one and the delay in this regard would negatively influence the significance of the topic. He has also mentioned that many CSIR fellowship awardees are waiting for an opportunity to pursue research under him.

She has been granted registration to do Ph.D vide UO.No.Ac.EVI(1)/716/BOT/14336/2016 dated 24/05/2017 w.e.f. **22/03/2017** under the guidance of Dr.Shaiju P N at FMN College, Kollam. As per records maintained in the section, she has been granted First Year University JRF vide UO.No.Ac.EVI(1)/11976/2017 dated 11/09/2017 for the period from **22/03/2017 to 21/03/2018** @ Rs.11000/-. As per the remarks obtained from AD FII sn, Smt.Soorya S S Kumar has **claimed** the total **fellowship** amount Rs.69548/- during her fellowship period from **22/03/2017 to 30/09/2017**.

As per the orders of the Registrar, a memo had been issued to the candidate to clarify the reason, if any, for not cancelling her registration vide Memo dated: 24/07/2018. Since no reply had been received, another two memos were issued to the candidate on 29/06/2019 and 24/07/2019 respectively.

In reply to another memo dated 27/07/2019 wherein she was directed to refund the amount of Rs.69548/- if she wants to cancel her Ph.D registration, she submitted a letter stating that she was hospitalized due to severe health issues related to her pregnancy. The research supervisor Dr.Shaiju P N has denied her permission to avail maternity leave and medical leave for her pregnancy. She has also mentioned that she was unable to take necessary steps regarding the same as she was bedridden due to health issues. The candidate has stated that she is still continuing her treatment for her liver disease and on the meantime the research supervisor Dr.Shaiju P.N submitted letter to cancel her Ph.D registration. She has submitted copies of medical certificates.

Now the candidate clarifying her intent to continue her research work sincerely and the present research supervisor Dr.Shaiju P N is not willing to continue to guide her, she sought a change of guide and centre for pursuing research further. **Her discontinuation in research has occurred after completing 8 months and 26 days of full-time research.**

As per the orders of the Vice-Chancellor the matter of the discontinuation which occurred in the research work of Smt.Soorya S S Kumar as reported by Dr.Sahiju P N, her research supervisor and related issues is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation :**      *The Committee considered the application submitted by Dr.Shaiju P N, Assistant Professor and Research Guide, Dept.of Botany, FMN College, Kollam to cancel the Ph.D registration granted to Smt.Soorya S S Kumar, research scholar pursuing research under his guidance, as the research scholar is on unauthorized absence for more than 6 months since 19.12.2017. The Committee recommended to hear the research scholar and the guide.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B18      Request for permission to continue Research/ Academic activities-submitted by Prof (Dr.) P P Ajayakumar, Pro-Vice Chancellor -reg:-**

Prof (Dr.) P P Ajayakumar, Pro-Vice Chancellor, University of Kerala, Tvpm has submitted a request for permitting him to continue his Research/Academic activities without any break.

In the letter, he states that he has been assumed the charge of Pro-Vice Chancellor, University of Kerala on 16/11/2018 vide Notification no.Ad.A1.4.46622/18 dated 16/11/2018. He is a full-time Professor of the University and he was given assignment to the post of Pro-Vice Chancellor and hence hold lien in the post of Professor. Hence he is requesting to permitting him to continue his research /Academic activities without any break.

**Recommendation :** *The committee considered the request submitted by Prof (Dr.) P P Ajayakumar, Pro-Vice Chancellor, University of Kerala, Typm for permitting him to continue his Research/Academic activities without any break and recommended to agree with the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.B19 Ph.D Registration – Mr. Reju M J- Botany- July 2018 session-reg**

Mr.Reju.M.J, Senior Scientist, Division of Botany, Rubber Research Institute of India, Rubber Board, Kottayam has applied for PhD registration in Botany in the July 2018 Session.The Doctoral Committee has recommended to grant part-time PhD registration to Mr.Reju.M.J and has allocated Dr.T.Gireesh, Senior Scientist, Division of Botany, Rubber Research Institute of India, Rubber Board, Kottayam as the research supervisor and Rubber Research Institute of India, Rubber Board, Kottayam as the research centre to Mr.Reju.M.J. The applicant has 22 years of work experience in the institution. He has submitted the copy of 17 publications has been endorsed by the Chairman,Doctoral Committee.O ne of the journal is listed in the UGC approved journal list and the other is listed in the rejected UGC journal list. Rubber Research Institute is located in Kottayam ie outside the geographical jurisdiction of University of Kerala.

As per Regulations for Award of Ph.D. Degrees, University of Kerala, 2016 Scientists in the Regular service in Research Laboratories of Central/State Government, located in geographical jurisdiction of University may be approved as Research Supervisors / Co-Supervisors. As per the norms for the recognition as Research Centre, the centre should be located within the territorial jurisdiction of the University. The Head Office of the RRII situated in outside of the jurisdiction of the University.

Later, the Director, Rubber Research Institute of India [RRII], Rubber Board, Kottayam has submitted a letter requesting to retain RRII as accredited Research Centre of the University for Ph.D programme. In the letter submitted, the Director RRII has stated that RRII has Regional Research Stations established across the state apart from its Research facilities at Kottayam. The Director also stated that RRII has its Regional Soil Laboratory, Adoor and Central Experiment Station (Both in Pathanamthitta District), Regional Soil Laboratory (Nedumangadu) and Development/Extension establishments at Kottarakkara (Kollam and Thiruvananthapuram) which are situated in the geographical jurisdiction of the University, where their major R&D activities are continued.

The remarks from the Director IQAC has been sought in this regard. The Director, IQAC has remarked that it is not appropriate to just consider the location of the Head Office alone as it has centres across the state including centres within the jurisdiction of University of Kerala. The Director also remarked that denying recognition on conditions of jurisdiction alone does not seem appropriate in this case and if other conditions are met RRII should be treated as an approved Research Centre of University of Kerala.

As per the orders of Hon'ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019. The committee recommended to include RRII in the list of Research Centres to be evaluated as per UGC Regulations, 2016 on the strength of the report of Director, IQAC submitted in this regard. The Syndicate at its meeting held on 25.05.2019 vide item No.09.49.A11 has resolved to approve the above recommendation of the Standing Committee. Letter dated 20.06.2019 has been forwarded to Dr. S. Nazeeb, Convenor Standing Committee of the Syndicate on Academics and Research, with the updated list of active Research Centres, including RRII, requesting to suggest a convenient schedule of dates for the evaluation on those Centres. Reply from the Convenor in this regard.

**Recommendation:** *The committee considered the above matter and recommended to conduct inspection at the earliest in the Rubber Research Institute, Kottayam along with other Research centres.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No. 06.61.B20** *Ph.D Research - Request for permitting guide change and extension of research period, modification of title of thesis and complaint reporting plagiarism against the Research Scholar- Mathematics -reg:-*

Smt.Oleena S.H, granted full-time Ph.D registration in Mathematics vide UO.No. AC.E1.B3/713/MAT/10484 dated.01/01/214 w.e.f.11/11/2013 at University Library, Palayam under the guidance of Dr.T.R Sivakumar, Associate Professor (Rtd) Mar Ivanios College, Thiruvananthapuram, has submitted a request on 10<sup>th</sup> October 2018, for permitting her to change the guide and to grant an extension of period of research up to six months. The research supervisor Dr.T.S Sivakumar retired from service on 31.03.2018, but as per the provision of the UO No.Ac.E1/2016 dated 01.02.2016 (Clause 9.2) he could have continued as a research supervisor up to 31.03.2019. By noticing this, remark was sought from Dr.T.S Sivakumar on the request of the candidate for guide change. In reply to this, Dr.T.S Sivakumar has stated that he had no objection in guide change of Smt.Oleena S.H.and therefore he submitted NOC.

Smt.Oleena S.H in her request letter stated that, her work was almost completed. But the research supervisor is not willing to correct her thesis work, therefore she could not conduct the pre-submission seminar and even though she had requested NOC from the research supervisor, he refused the same and therefore she has submitted her application for guide change.

Meanwhile Dr.S.Savithri, Chief Scientist of CSIR-NIIST and wife of Dr.T.R Sivakumar has sent an email complaint to Registrar, Vice-Chancellor and Dr.A Bijukumar (Dean of Science), regarding the plagiarism of the research work done by Smt.Oleena S.H. It is alleged that the papers published by Smt.Oleena S.H are copied from the thesis results of Dr.V Hema who had worked as a research student of Dr.S.Savithri, and submitted the thesis in CUSAT. She has adduced certain proof to substantiate her claim. Dr.T R Sivakumar has also forwarded an email letter along with the copy of the complaint letter to Dr.Bijukumar.A for taking necessary action.

Dr.A Bijukumar, the Dean faculty of Science has submitted a letter to the Registrar, stating that Dr. T.S Sivakumar and Dr.S Savithri had forwarded a complaint letter to him regarding the plagiarism done by Smt.Oleena S.H wherein he has sought opinion from the subject expert Dr. G Suresh Singh, Professor & Head, Dept. of Mathematics, University of Kerala, Kariavattom and Dr. K Satheeshkumar, Assistant Professor, Dept. of Futures Studies, University of Kerala, Kariavattom and he observed that this case is a strong case of plagiarism.

The Dean had suggested to call for a meeting to directly hear the supervising teacher and student on this matter and to constitute a committee comprising Dean (Faculty of Science), Director of Research, Head, Dept. of Mathematics, University of Kerala and an External expert (he suggested Dr.Anilkumar C.V, Professor, Indian Institute of Space Science & Technology, Thiruvananthapuram), and Syndicate member in charge of Research to study the matter and to hear the concerned.

As per the order of the Hon'ble Vice-Chancellor the above matter was placed before the Standing Committee of Syndicate on Academics & Research held on 10.01.2019 and the Committee recommended to approve the proposal submitted by the Dean. The recommendation of the committee was approved by the Syndicate held on 22.01.2019.

The hearing was conducted on 14/03/2019 at 3.00 pm at the Syndicate Room and all the members suggested by the Dean except Dr.Anilkumar C.V, IIST, Thiruvananthapuram were present. The minutes of the hearing is appended. As per the minutes, Dr.T.R Sivakumar and Dr.Savithri was asked to offer their remarks and Smt.Oleena was asked to submit the details for substantiate her claim.Smt.Oleena S.H had submitted her explanation regarding the plagiarism, which is appended separately. But, Dr.Savithri and Dr.Sivakumar have not forwarded their reply.

In the explanation and request submitted by the Smt.Oleena S.H it is mentioned that her topic of research was "A Study on the effect of mass transfer and heat transfer on a rotating Cylinder using discrete element method" and she has changed her work as directed by the research supervisor,



Dr.T.R Sivakumar. But it may be noted that no application had been received from the candidate for change of topic of research. But in the letter forwarded she has requested for title modification. From the explanation and letter forwarded it is not clear whether there is any change in the topic of research. As per the order of the Registrar, the Chairman, Doctoral, Committee was requested to offer his remarks on whether Smt.Oleena S.H had undergone any change in the topic of research. In his reply the Chairman, Doctoral Committee stated that guide change may be permitted to Smt.Oleena S.H, but he has not mentioned anything about the topic of the research.

**Recommendation:** *The committee considered the above matter and recommended to defer the matter for detailed study.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No. 06.61.B21 Ph.D registration- Psychology- In allocation of research supervisor- research aspirants of January 2016 session – reg:-**

The Head, Dept. of Psychology, University of Kerala, Kariavattom forwarded the applications for Ph.D Registration-January-2016 in respect of Sri.Bino C Das, Sri.Krishnan Unni, Smt.Aparna K.K and Smt.Anusree Soman along with relevent documents. The Doctoral Committee held on 15/02/2016, recommended for granting Full-time registration to these candidates.

The applicants full-filled all the eligibility conditions, except in the case of facility centre. Sri.Bino C Das, Sri.Krishnan Unni and Smt.Anusree Soman were allocated to Dr.Ajilal P, Asst.Professor, Dept. of Psychology, S.N College, Chempazhanthy, Smt.Aparna K.K was allotted to Dr.Anjana R, Asst.Professor, Dept. of Psychology, S.N College, Chempazhanthy. Both the supervisors had the facility at Campus Library, Kariavattom. Since July 2015 session Libraries are no longer allowed as research centres of the University for granting fresh registration.

As Libraries are not allowed as resceacrch centres, the applications were returned to the Chairman, Doctoral, committee, Psychology to allocate another research supervisor to the applicants and the same was intimated to the applicants.

On 26/10/2017 Sri.Bino C Das, Sri.Krishnan Unni and Smt.Anusree Soman submitted a complaint to the Hon'ble Vice-Chancellor, which stated that a Doctoral Committee had been conducted in the Dept. of Psychology on 21.10.2017 for five scholars for new registration without considering their application in January 2016 session. As per the order of the Vice-Chancellor, the Chairman , Doctoral committee , Dept. of Psychology was informed to take necessary steps in the matter vide letter. dated.29/11/2017. In reply to the letter, the Head, Dept.of Psychology was forwarded the minutes of the meeting of the Doctoral committee held on 05/03/2018.As per the minutes Sri.Krishnan Unny and Smt.Aparna K.K were allocated to Dr.Jasseer J.J.

On perusal of records it was noticed that Dr.Jasseer.J, Asst.Professor was already the research supervisor to four candidates and he had no vacancy to allocate these candidates under him as they are fresh candidates. At the same time three vacancies were reported from Dept. of Psychology for registration in July 2018 session, under Dr. Tissy Mariam Thomas (1) and Dr.Swapna Ramachandran (2).The matter was brought to the notice of the Hon'ble Vice-Chancellor.

As per the order of the Vice-Chancellor, the Chairman, Doctoral Committee was requested to clarify the reason for not allocating any of the three scholars (out of four) under these Vaccancies, before July-2018 session. The Chairman, doctoral Committee vide letter dated.21/08/2018 replied that he discussed the matter with the research supervisors and they expressed their willingness to guide at least one candidate each if they were satisfied and comfortable with the research topic after a presentation before the Doctoral Committee.

On 10/10/2018 Dr.Tissy Mariam, Thomas and Dr.Swapna Ramachandran (the research supervisors having vacancy) submitted a combined letter to the Hon'ble Vice-Chancellor that they have already discussed the topic of research interest with fresh candidates who had applied for Ph.D in July-2018 session. They also stated that allocating research scholars, who registered in January 2016 session, under them was against their academic freedom of supervising research. They also requested to allocate these candidates to previous research supervisor or allocate them as supernumerary candidates.

The Chairman, Doctoral Committee has again forwarded a letter dated. 16/10/2018 in which he stated that a Doctoral Committee was conducted on 08/08/2018. In this Sri.Bino C Das, Sri.Krishnan Unni and smt.Aparna K.K were presented their research proposals, but Dr. Tissy Mariam, Thomas and Dr.Swapna Ramachandran were not willing to supervise any of these scholars. As per the order of the Hon'ble Vice-Chancellor, Dr.Ajilal P, Asst.Professor, Dept. of Psychology, S.N College, Chempazhanchy and Dr.Anjana R, Asst.Professor, Dept. of Psychology, S.N College, Chempazhanchy were intimated vide letter 30/11/2018 to submit application for change of facility centre from Campus Library, Kariavattom.

Dr.Ajilal P and Dr. Anjana R had submitted application for change of facility Centre on June 2019. The Syndicate held on 31/08/2019 vide item.02.09.B-19 and 02.09.B-20 resolved to grant change of facility centre to Govt.College for Women, Thiruvananthapuram and the UO was issued in this regard on 19/09/2019 and 24/09/2019. Subsequent to this the file was submitted for orders of the Hon'ble Vice-chancellor whether the Chairman Doctoral committee may be intimated to forward a recommendation of allocating Sri.Krisnan Unni and Bino C Das under Dr.Ajilal P and Sri.Aparna K.K under Dr.Anjana R with Govt.College for Women, Thiruvananthapuram as research Centre. The Vice-Chancellor has ordered to place the matter before standing committee of Syndicate on Academics & Research.

In the mean-time the Chairman, Doctoral Committee vide letter dated.10/10/2019 and 31/10/2019 recommended that Sri.Krisnan Unni, Bino C Das and Sri.Aparna K.K shall be permitted to continue their research in the newly allotted centre (Govt.College for Women, Thiruvananthapuram)

As per the order of the Vice-Chancellor the matter of granting registration to these candidates is placed before the standing committee of Syndicate on Academics & Research for consideration & recommendation.

**Recommendation :** *The Committee considered the above matter and recommended to grant Ph.D Registration in Psychology to the candidates, Sri. Krishnan Unni, Sri. Bino C Das under the guidance of Dr. Ajilal P and Smt. Aparna K.K under the guidance of Dr. Anjana R with Govt.College for Women, Thiruvananthapuram as the research centre.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No. 06.61.B22 പി.എച്ച്.ഡി. രജിസ്ട്രേഷൻ - ജൂലൈ-2019 - ഹോംസയൻസ്- ശ്രീമതി ഐശ്വര്യ ആർ ന്റെ അപേക്ഷ പരിഗണിക്കുന്നത് സംബന്ധിച്ച് :-**

ശ്രീമതി. ഐശ്വര്യ ആർ 2019 ജൂലൈഃ സെഷനിൽ ഹോംസയൻസ് വിഷയത്തിൽ പി.എച്ച്.ഡി- ക്ക് ഓൺലൈൻ അപേക്ഷ സമർപ്പിച്ചിരുന്നു. എന്നാൽ 16/07/2019നോ അതിന് മുൻപോ അപേക്ഷയുടെ പകർപ്പ് സർവകലാശാലക്ക് സമർപ്പിച്ചിരുന്നില്ല. ഓൺലൈൻ അപേക്ഷയുടെ പകർപ്പ് യൂണിവേഴ്സിറ്റിയിൽ സമർപ്പിക്കാൻ തനിക്ക് കഴിഞ്ഞില്ല എന്നും ആയതിനാൽ വൈകി ലഭിച്ച തന്റെ അപേക്ഷ പരിഗണിക്കണം എന്ന് കാണിച്ച് 19.08.2019ല് ടിയാരി അപേക്ഷ നൽകിയിട്ടുണ്ട്.

പി.എച്ച്.ഡി രജിസ്ട്രേഷൻ ജൂലൈഃ 2019ലെ വിജ്ഞാപനത്തിൽ സർവകലാശാലയിലെ ഡിപ്പാർട്ട്മെന്റ് ഇല്ലാത്ത വിഷയങ്ങളിലെ പി.എച്ച്.ഡി രജിസ്ട്രേഷനായുള്ള അപേക്ഷയുടെ പകർപ്പ് ബന്ധപ്പെട്ട രേഖകൾ സഹിതം 16/07/2019നോ അതിന് മുൻപോ യൂണിവേഴ്സിറ്റിയിൽ സമർപ്പിക്കപ്പെടണം എന്ന വ്യക്തമായ നിർദ്ദേശം നൽകിയിരുന്നു. ആയത് പ്രകാരം ഹോംസയൻസ് വിഷയത്തിലെ തന്നെ ഏഴ് അപേക്ഷകൾ ഓൺലൈൻ അപേക്ഷ പൂർത്തിയാക്കി ബന്ധപ്പെട്ട രേഖകളുടെ പകർപ്പ് സഹിതം രജിസ്ട്രാർ തപാലിൽ ലഭിക്കുകയും, ആയത് ഡോക്ടറൽ കമ്മിറ്റി കൂടുവാൻ ബന്ധപ്പെട്ട ഡീൻ (സയൻസ്) ന് അയക്കുകയും ചെയ്തു.

21.08.2019- ൽ കൂടിയ ഹോംസയൻസ് വിഷയത്തിന്റെ ഡോക്ടറൽ കമ്മിറ്റി ഏഴ് വിദ്യാർത്ഥികള്ക്ക് പി.എച്ച്.ഡി രജിസ്ട്രേഷൻ ശുപാർശ ചെയ്തിട്ടുണ്ട്.

സാധാരണയായി ഓൺലൈനായി ലഭിച്ച അപേക്ഷകൾ പരിശോധനക്കായി ഡീനിനെ അറിയിക്കാറുണ്ടെങ്കിലും സർവകലാശാലയിൽ ഡിപ്പാർട്ട്മെന്റ് ഇല്ലാത്ത ഹോംസയൻസ് പോലുള്ള സമാനവിഷയങ്ങളിലെ ഓൺലൈൻ അപേക്ഷ പൂർത്തിയാക്കി അപേക്ഷകളുടെ പകർപ്പ് ഗസറ്റഡ് ഓഫീസർ സാക്ഷ്യപ്പെടുത്തിയ ബന്ധപ്പെട്ട രേഖകൾ സഹിതം സർവകലാശാല രജിസ്ട്രാർ തപാലിൽ നിർദ്ദിഷ്ട

സമയത്തിനകം ലഭിച്ചത് മാത്രമേ ഡോക്ടറൽ കമ്മിറ്റി കൂടുവാൻ ഡീനിന് അയക്കാറുള്ളൂ.

ശ്രീമതി. ഐശ്വര്യ ആർ 15.07.2019 ല് 550/- രൂപ ഫീസ് അടച്ച് ഓൺലൈൻ അപേക്ഷ പൂർത്തീകരിച്ചെങ്കിലും, അപേക്ഷയും അനുബന്ധരേഖകളും പകർപ്പ് സഹിതം സർവകലാശാലയിൽ സമർപ്പിച്ചത് 19.08.2019 ന് ആണ്.

ജനുവരി 2019 ലെ പി.എച്ച്.ഡി രജിസ്ട്രേഷനായുള്ള സമാനമായ സംഭവത്തിൽ അപേക്ഷക ഓൺലൈനായി അപേക്ഷ സമർപ്പിച്ചതിനാലും, ആയതിന്റെ നിർദ്ദിഷ്ട ഫീസ് ഒടുക്കിയതിനാലും അപേക്ഷ സ്വീകരിക്കാമെന്ന തീരുമാനം അക്കാദമിക് റിസർച്ച് കമ്മിറ്റി കൈക്കൊണ്ടിരുന്നു. ആയത് 25.05.2019 ലെ സർവകലാശാല സിന്ഡിക്കേറ്റ് അംഗീകാരം നൽകിയിരുന്നു. (ഐറ്റം നം - ബി -11 09.49 □ ശ്രീമതി. മീര എസ്. മോഹൻ)

ആയതിനാൽ ശ്രീമതി. ഐശ്വര്യ ആർ ന്റെ അപേക്ഷയിലും ഇതേ തീരുമാനം കൈക്കൊള്ളാവുന്നതാണ്. ശ്രീമതി. ഐശ്വര്യ ആർ 19.08.2019 ല് നൽകിയ അപേക്ഷയും അനുബന്ധ രേഖകളും സയൻസ് ഡീനിന് ഡോക്ടറൽ കമ്മിറ്റി കൂടുവാൻ അറിയിപ്പിന് കത്ത് നൽകേണ്ടതാണ്.

**Recommendation:** *The Committee recommended to accept the application submitted by Smt.Aiswarya R, for Ph.D Registration in Home Science, condoning the delay in submitting the hard copy of the same, considering the fact that the candidate had already submitted the online application and remitted the prescribed fee within the stipulated time limit.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No. 06.61.B23**     *Application for approval as Research Supervisor in Philosophy – Dr.Leena K R-reg*

Name : Dr.Leena K R, Assistant Professor, Department of Philosophy, H.H.S.P.B NSS College for Women, Tvm

Subject : Philosophy

Faculty : Arts

Facility Centre : Department of Philosophy, Govt.College for Women, Tvpm.

Request : Recognition as Research Supervisor in Philosophy.

**Recommendation :** *Recommended to recognize Dr. Leena KR, Assistant Professor, Department of Philosophy, H.H.S.P.B NSS College for Women, TVM as Research supervisor in Philosophy.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C1**     *Ph.D Research - Change of Research Supervisor & Centre - Application submitted by Smt. Athira A R-reg*

Name : Athira A R

Subject : Malayalam (Full-time)

Research Supervisor : Dr. Ezhumattoor Raja Raja Varma (Rtd)

Research Centre : Prof. N Krishnapillai Foundation, Palayam,Thiruvananthapuram

Requests : 1. Change of Research Supervisor to Dr. Suja S, Assistant Professor, School of Distance Education, University of Kerala,Thiruvananthapuram.  
 2. Change of Research Centre to Dept. of Malayalam, University of Kerala, Kariavattom.

**Recommendation :** *Recommended to agree with the requests.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C2**     *Palm Leaf Manuscripts at ORI & Mss Library - Request submitted by Dr. Rejani R S - reg.*

A request has been received from Dr. Rejani R S, Assistant Professor & Head, ORI & Mss Library, University of Kerala, Kariavattom.

The research supervisor stated that a letter from her candidate Sri. Manjith Mane to ORI & Mss Library is the basis for submitting this letter to the University.

The research supervisor further stated that ORI & Mss Library is a research institute of international reputation with 65000 palmleaf manuscripts. Researchers of national & international level are provided with these manuscripts for reference and copying, on submitting application. Meeting of the Department Council held on 09/04/2013 had decided to give these manuscripts for reference with the recommendation of the guide or research institute. Again, in another meeting held on 04/07/2015 the Council has decided to provide facilities inside the department for scanning and also for taking the print of the manuscripts.

Following are the categories demanding for palm leaf manuscripts.

- 1). Research students of national & international level
- 2). Teachers undertaking research
- 3). (a). Researchers requesting for manuscripts which are not directly related to their research, Students other than research students, employees interested in research
- (b). Doctors, Astrologers, Writers (for publishing book).
- (c). Public

The first two categories are given manuscripts after getting a written declaration that they will use these manuscripts only for research purpose and not for commercial purpose. The third categories are not given manuscripts since they are more in number and also because they are misusing it.

Her candidate Sri. Manjith Mane, who belongs to the 3<sup>rd</sup> category, asked for a rare palmleaf manuscript 'Lakshanamritham' (Medicinal) which is not directly related to his research. Since he belongs to the third category, his application was rejected. Hence the candidate has given another request to the HoD to issue him the manuscript for his research work for publishing research papers in journals. Since the Department is unable to take a suitable decision in this regard, the HoD has requested to provide clarification regarding the applicants to whom the palm leaf manuscripts shall be issued for reference. At present the manuscripts are issued only to research scholars of national & international level & for teachers undertaking research ie, (categories 1 and 2) after getting a declaration that they will use these manuscripts only for research purpose and not for commercial purpose.

When the file was put up for orders, the Vice Chancellor has directed to place the matter before the Syndicate. The Syndicate held on 31/08/2019 resolved vide item No. 03.30 to refer the item before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation:** *The Committee considered the above matter and recommended to maintain status quo and to entrust IQAC for specific recommendation in the above matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C3** *Permitting additional research centre – Dr. M N Rajan- reg.*

An application has been submitted by Dr. M.N Rajan, Assistant Professor, Dept. of Malayalam, Govt. College for Women, Vazhuthacaud for granting Govt. College for Women, Thiruvananthapuram as additional his research centre. The present centre of the Research Supervisor is Kerala University Library.

The above research supervisor is working as Assistant Professor at Govt. College for Women, Thiruvananthapuram. He was granted recognition as Research Supervisor as per Uo. No.AC.EI.A2/009474/2009 dated 11/05/2009.

He has submitted the application form, required fees of Rs. 325/- and Facility Certificate from the proposed centre. The number and date of Order granting Guideship has been specified in the application form submitted by him.

**Recommendation :** *The Committee considered the above matter and recommended to reject the request as the research supervisors are permitted to avail only one research centre at a time.*



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C4** **Ph.D Research–Re-registration–Break in Research -Application submitted by Smt. Soumya S K– reg**

Name : Soumya S K  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. Sheeja I  
 Research Centre : MG College, Thiruvananthapuram  
 Requests : Re-registration after break in research occurred from 29/11/2018.

**Recommendation :** **The Committee considered the above matter and recommended the following:**

1. to reckon the period of research done before discontinuance ie from 02/07/2018 to 28/11/2018 as eligible Research period.
2. to permit Re-registration for doing full-time research from the date of re-joining the research subject to the production of leave sanctioning order from the competent authority.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C5** **Ph.D Research- Conversion of Ph.D registration from Full time to part-time, in r/o Smt. Maya P L - reg.**

Name : Maya P L  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. C R Prasad  
 Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom

Request : Conversion to Part-time w.e.f 20/07/2019 AN

**Recommendation :** **Recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C6** **Recognition as Research Supervisor in Malayalam- Dr. Rakesh C R- reg**

Name : Dr. Rakesh C R, Assistant Professor, Dept of Malayalam, University College, Thiruvananthapuram  
 Subject : Malayalam  
 Faculty : Oriental Studies  
 Facility Centre : University College, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Malayalam.

**Recommendation :** **Recommended to recognize Dr. Rakesh C R, Assistant Professor, Dept of Malayalam, University College, TVM as Research Supervisor in Malayalam.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C7** **Recognition as Research Supervisor in Malayalam- Dr. Lalu V- reg**

Name : Dr. Lalu V, Assistant Professor, Dept of Malayalam, Govt College, Nedumangadu, TVM  
 Subject : Malayalam (Full-time)

Faculty : Oriental Studies  
 Facility Centre : University College, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Malayalam.  
**Recommendation :** *Recommended to recognize Dr. Lalu V, Assistant Professor, Dept of Malayalam, Govt College, Nedumangadu, TVM as Research supervisor in the subject Malayalam.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C8** *Ph.D Research – Modification of Research Title – Application submitted by Smt. Krishna Priya R V - reg:-*

Name : Krishna Priya R V  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. T K Santhosh Kumar  
 Research Centre : Kerala University Library, Thiruvananthapuram  
 Request : Modification of Title as “പഞ്ചകോശസങ്കല്പം മലയാളകവിതയിൽ : എഴുത്തച്ഛൻ, കുമാരനാശാൻ, വൈലോപ്പിള്ളി ശ്രീധരമനോൻ എന്നിവരുടെ കവിതകളെ ആസ്പദമാക്കി ഒരു പഠനം.”

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C9** *Course work exam and Duty leave of Research Scholars - Letter from the Head, Dept. of Malayalam – reg*

The Head, Dept. of Malayalam has forwarded a letter along with a note to be placed before the Academic Council.

In the note, forwarded, she has mentioned that there are several complaints regarding the setting of question papers of course work examination. There are instances where the question paper setting is done by the research scholars. As per the rule, the question papers should be submitted at the Department by the research supervisors concerned. But mostly this rule is not being followed. All these practices are against the norms and are seriously affecting the standard and purpose of the course work. In these circumstances, the HoD Malayalam has suggested that external experts working outside the University of Kerala should be entrusted with the responsibility of setting the question papers as is being done by other Universities.

The HoD has also put forward a suggestion of formulating well defined norms regarding the duty leave permissible to the research scholars preferably as per the requirements of each subject. It may be noted that as per the existing rules leave for attending seminars and data collection may be considered as duty leave which shall be at the discretion of the Research Supervisor concerned and the Head of the Research Centre.

**Recommendation :** *Recommended to defer the matter for the time being.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C10** *Ph.D Research – Change of Research Supervisor and Centre – Application submitted by Smt. Jaseela Thanikkad - reg.*

Name : Jaseela Thanikkad  
 Subject : Commerce (part-time)  
 Research Supervisor : Dr. S. Nataraja Iyer (Rtd)  
 Research Centre : S D College, Alappuzha.  
 Requests : 1. Change of Research Supervisor to Dr. Anzer. R. N, Assistant Professor, Govt. College Nedumangad, Thiruvananthapuram.

2. Change of Research Centre to Govt. College, Attingal.

**Recommendation** : **Recommended to agree with the requests.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C11** **Ph.D registration- Conversion to Part-time in respect of Smt. Gayathri S Nair-reg.**

Name : Gayathri S Nair

Subject : Commerce (Full-time)

Research Supervisor : Dr. Anzer. R.N

Research Centre : Govt. College, Attingal.

Request : Conversion to Part-time w.e.f 06/06/2019 AN

**Recommendation** : **Recommended to agree with the request in the light of U.O. No.Ac.E1.A2/39977/2012 dated 22.08.2012.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.C12** **Recognition as Research Supervisor in Malayalam- Dr. Vineeth V S- reg**

Name : Dr. Vineeth V S, Assistant Professor, Dept of Malayalam, Govt College, Nedumangadu

Subject : Malayalam

Faculty : Oriental Studies

Facility Centre : University College, Thiruvananthapuram

Request : Recognition as Research Supervisor in Malayalam.

**Recommendation** : **Recommended to recognize Dr. Vineeth V S, Assistant Professor, Dept of Malayalam, Govt College, Nedumangadu as Research supervisor in Malayam.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D1** **Publication of Ph.D thesis in respect of Dr. Mary Anitha Ruben in Commerce - reg:-**

(Ac.EV)

**Dr. Mary Anitha Ruben**, who was awarded Ph.D Degree in **Commerce** (Reg. No. 5999) on **11/07/2018** has requested to permit her to publish her Ph.D thesis titled **“NRI Investments and Entrepreneurship Development in Kerala”**

As per the Statute 5(11) of Chapter 17- Faculty of Commerce of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

**Recommendation** : **Recommended to agree with the same as per existing norms.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D2      *Publication of Ph.D thesis in respect of Dr. Nadia Sha in Commerce –reg:-***  
(Ac.EV)

**Dr. Nadia Sha**, who was awarded Ph.D Degree in **Commerce** (Reg. No. 5436) on **23/11/2015** has requested to permit him to publish her Ph.D thesis titled **“E - Banking and E – Commerce - A Study of Linkages and Operational Support”**

As per the Statute 5(11) of Chapter 17 - Faculty of Commerce of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

**Recommendation: Recommended to agree with the same as per existing norms.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D3      *Reimbursement of the expenditure incurred in connection with the conduct of the 4<sup>th</sup> Annual Curriculum Fair and Exhibition 2019 in the Department of Education - reg.***

(Ad.AII)

The Department of Education conducted 4<sup>th</sup> Annual Curriculum Fair and Exhibition 2019 during March 20<sup>th</sup>-22<sup>nd</sup>, 2019. The Head, Department of Education has stated that the programme was conducted without seeking payment order from the University and it was organized in a short period and completed before the end of the financial year 2018-19. The Head, Department of Education has also requested to ratify her action in having conducted the programme without payment order and the amount expended for the programme viz Rs. 97,710/- (Rupees Ninety seven thousand seven hundred and ten only) (Budget allocation one lakh only) may be reimbursed.

Audit V section has verified the bills and vouchers and found them to be in order and has also remarked that the expenditure of Rs. 97,710/-(Rupees Ninety seven thousand seven hundred and ten only) incurred in connection with the conduct of the 4<sup>th</sup> Annual Curriculum Fair and Exhibition in the Department of Education, University of Kerala from 20<sup>th</sup> - 22<sup>nd</sup>, March 2019 may be re-imbursed to Dr. Bindu R. L, Associate Professor and Head, Department of Education, University of Kerala and Honorary Director, Curriculum Development Centre.

The Finance wing has remarked that,subject to ratification of the action taken by the Head, Department of Education in having conducted the above programme and on the strength of the audit verification report the proposal of reimbursement of the expenditure incurred Rs.97,710/-(Rupees ninety seven thousand seven hundred and ten only) is agreed to and that the expenditure in this regard may be met from the head of Account” Part I NP -MH42(i)-Department of Education-4/4190 National Curriculum Development Centre”-provided in the current years budget estimate of the University.

As per orders of the Vice -Chancellor, the matter regarding ratification of the action of the Head, Department of Education in having conducted the 4<sup>th</sup> Annual curriculum Fair and Exhibition 2019 without obtaining prior permission from the University and the re-reimbursement of Rs.97,710/-(Rupees Ninety seven thousand seven hundred and ten only)expended for the conduct of the programme was placed before the Standing Committee of the Syndicate on Planning and Development held on 29.08.2019 for consideration and recommendation.

The Standing Committee of the Syndicate on Planning and Development held on 29.08.2019 recommended that the Standing Committee of the Syndicate on Academics and Research to conduct a hearing of the HoD, Department of Education on the matter.

The Meeting of the Syndicate held on 31.08.2019 considered the matter and resolved to agree the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2019.

**Recommendation:      *The committee heard Dr. Bindu R L, Head of the Dept of Education as decided by the Syndicate held on 31.08.2019 and recommended to ratify the***

*action of Head, Dept. of Education in the conduct of the 4<sup>th</sup> Annual Curriculum Fair and Exhibition 2019 in the Department of Education without prior permission and to reimburse the expenditure of Rs. 97710/- incurred in connection with the conduct of event.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D4**      ***Request from Faisal Mohammed Saleh Anaam-Ph.D candidate-University of Kerala -Request to grant permission to attend PG Diploma Course in Counselling Psychology on holidays.-reg.***

**(Ac.B1)**

A request was submitted by Mr. Faisal Mohammed Saleh Anaam, Ph.D candidate in English, TKM College of Arts and Science, Kollam, University of Kerala, to grant permission to attend PG Diploma Course in Counselling Psychology on holidays only so that he could do research on working days.

As per the information provided by the Ac.D Section regarding registration to Ph. D course of the candidate, Mr. Faisal Mohammed Saleh Anaam has been granted registration for research leading to Ph. D Degree in English vide U.O No, Ac.D/1/0212908/2018 dtd 12.06.2018 for a minimum period of 3 years, the effective date of registration being 10.05.2018. The order also stipulates that the candidate shall not undergo any other course either full time or part time before the submission of thesis. The candidate has requested to grant him permission to attend the PG Diploma course in Counselling Psychology on holidays only while doing his research work on working days.

As per the orders of the Vice Chancellor, the request submitted by Faisal Mohammed Saleh Anaam, Ph.D candidate, in English, TKM College of Arts and Science, Kollam, University of Kerala and his academic details are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

**Recommendation:**      ***The committee considered the Request from Faisal Mohammed Saleh Anaam, Ph.D scholar to grant permission to attend PG Diploma Course in Counselling Psychology on holidays and recommended to reject the same as two programmes are not allowed simultaneously.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D5**      ***Ph.D Thesis submission – Smt. Leena Chandrasekhar, Research Scholar in Biotechnology – UGC Regulation 2016 - reg.-***

**(Ac.EII)**

Smt. Leena Chandrasekhar a full time Ph.D scholar in Biotechnology, with effective date of registration 10/02/2016(January 2017 Session) under the guidance of Dr. T.R Santhosh Kumar, Cancer Research Programme, RGCB, Trivandrum has submitted the thesis on 10/07/2019.

The UGC (Minimum Standards and Procedure for Awards of M.Phil/ PhD Degree) Regulation 2016 was implemented in the University of Kerala, w.e.f 5/7/2016, vide UO No.AcEI/10685(1)2016 dated 12.08.2016. Clause 8.7 of the same states that the PhD thesis submitted by a Research Scholar shall be evaluated by his/her Research Supervisor and atleast two external examiners, who are not in employment of the Institution / College, of whom one examiner may be from outside the country. The viva-voce examination based among other things on the critiques given in the evaluation report, shall be conducted by the Research Supervisor and at least one of the two external examiners.

In this context it may be noted that the UGC (Minimum Standards and Procedure for Awards of M.Phil/ PhD Degree) Regulation 2009 states that, the thesis produced by the PhD Scholar in the approved Institutions/ Departments and submitted to the University shall be evaluated by three experts out of which at least two shall be from outside the state.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the guidelines to be followed/modalities to be observed for the evaluation of PhD theses and awarding of Ph. D degrees to



those candidates registered for PhD from 2016 July session onwards is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation: The Committee considered the above matter and recommended the following:**

1. To maintain the statusquo regarding the modalities followed with respect to the valuation of thesis in accordance with the provisions of existing Regulation.
2. To place a note before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council, regarding the valuation and submission of thesis as per UGC Regulation 2016.

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D6. സെന്റർഫോർ വേദാന്തസ്റ്റഡീസ് - സംസ്കൃതപ്രവേശിക എന്ന പേരിൽ ആറു മാസത്തെ സർട്ടിഫിക്കറ്റ് കോഴ്സ് വേദാന്തപ്രവേശന എന്ന പേരിൽ ഒരു വർഷത്തെ ഡിപ്ലോമ കോഴ്സ് പ്രൊപ്പോസൽ സംബന്ധിച്ച്**

സെന്റർ ഫോർ വേദാന്ത സ്റ്റഡീസിന്റെ കീഴിൽ സംസ്കൃത പ്രവേശിക എന്ന പേരിൽ ആറു മാസത്തെ സർട്ടിഫിക്കറ്റ് കോഴ്സും, വേദാന്ത പ്രവേശന എന്ന പേരിൽ ഒരു വർഷത്തെ ഡിപ്ലോമ കോഴ്സും നടത്തുന്നതിനുള്ള അനുമതിയ്ക്കായുള്ള വിശദമായ പ്രൊപ്പോസൽ ആണ് ഹോണോററി ഡയറക്ടർ ആയ ഡോ സി എൻ വിജയകുമാരി സൂചന പ്രകാരം സമർപ്പിച്ചിരിക്കുന്നത് .ആയതിന്റെ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു .

**സംസ്കൃത പ്രവേശിക -സർട്ടിഫിക്കറ്റ് കോഴ്സ്**

കോഴ്സിന്റെ കാലദൈർഘ്യം -ആറു മാസം

പഠിതാക്കളുടെ എണ്ണം -50

Expenditure

Teaching Faculty	Rs.75,000
Preparation of Course Material	Rs.15,000
Visiting Faculty	Rs.15,000
Conduct of Exam(Practical and Theory)	Rs.10,000
Stationery and Other Miscellaneous	Rs.10,000
<b>Total</b>	<b>Rs.1,25,000/-</b>

**Fees**

പഠിതാക്കളിൽ നിന്നും പരമാവധി Rs.3,000/- രൂപ ഫീസായി ഈടാക്കാവുന്നതും അതിൽ Rs.500/- രൂപ PDF ആയും ബാക്കി തുക സർവകലാശാലയ്ക്കു നീക്കി വയ്ക്കാവുന്നതുമാണ്

**വേദാന്ത പ്രവേശനം -ഡിപ്ലോമ കോഴ്സ്**

കോഴ്സിന്റെ കാലാവധി -ഒരു വർഷം

വിദ്യാർത്ഥികളുടെ എണ്ണം -30

Expenditure

Teaching Faculty	Rs.1,30,000/-
Preparation of Course Material	Rs.15,000
Prospectus	Rs.5,000
Visiting Faculty	Rs.10,000
Conduct of Exam	Rs.10,000
Evaluation of Answer Sheets	Rs. 6,000
Stationery and Other Miscellaneous	Rs.4,000
<b>Total</b>	<b>Rs.1,80,000/-</b>

**Fees**

പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികളിൽ നിന്നും ഒരു വർഷത്തെ ഫീസ് ആയി 8000/- രൂപ ശേഖരിക്കാവുന്നതാണ്. ആയതിന്റെ PDF ആയി Rs.500/- രൂപ സ്വീകരിക്കാവുന്നതാണ്. അവശേഷിക്കുന്ന തുക സർവകലാശാലയിലേയ്ക്ക് ലഭ്യമാക്കാവുന്നതാണ് .

വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം സെന്റർ ഫോർ വേദാന്ത സ്റ്റഡീസിന്റെ ഹോണോററി ഡയറക്ടർ ആയ ഡോ.സി.എൻ.വിജയകുമാരി സമർപ്പിച്ച പ്രൊപ്പോസൽ അക്കാഡമിക് ആന്റ് റിസർച്ച് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും നിർദ്ദേശത്തിനുമായി സമർപ്പിക്കുന്നു .

**Recommendation:** *The committee considered the proposal and deferred the item for detailed study.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D7** *Revised designation of the staff of Population Research Centre (PRC), University of Kerala, Kariavattom -reg:-*

*(Ad FI)*

The Population Research Centres in India are fully sponsored by the Ministry of Health and Family Welfare, Govt of India and administered by the rules and regulations of the host University. The Ministry vide guidelines No. W .11 011/33/2011-Stats (PRC) dated 14/03/2012 has categorized PRC Kerala as type -1 PRC and revised designation of some posts as follows.

SI No.	Name of the Post	Existing designation as per revised guidelines issued vide Ministry's letter dated 14.03.2012	Approved designation
1.	Additional Director/ Professor (Equivalent to Professor)	Director/Additional Director/ Professor	Professor
2.	Joint Director/Dy. Director (Equivalent to Reader/ Associate Professor)	Associate professor/Joint Director	Associate professor
3.	Research Officer/ Research Associate (Equivalent to Lecturer /Assistant professor)	Assistant Professor/Assistant Director	Assistant Professor
4.	Social Scientist (Equivalent to Assistant Professor)	Assistant Professor/Assistant Director	Assistant Professor

Now the Ministry vide letter No.11011/06/2019-stats(PRC)/EO.8015832 dated 05/07/2019 (copy appended)has directed PRCs to use uniform designations as mentioned in the guidelines dated 14/03/2012. The Director (i/c), PRC vide letter PRC/82/2019-20dated 16/07/2019 (copy appended)has requested to issue necessary orders effecting the changes in the designation of PRC staff as follows:

SI No.	Name of the Post	Name of the staff holding the post at present	Approved designation
1.	Additional Director/ Professor (Equivalent to Professor)	Vacant	Professor
2.	Joint Director/Dy. Director (Equivalent to Reader/Associate Professor)	Vacant	Associate professor
3.	Research Officer/Research Associate (Equivalent to Lecturer /Assistant professor)	Dr. Shylaja L	Assistant Professor
4.	Social Scientist (Equivalent to Assistant Professor)	Dr.Sajini B Nair	Assistant Professor

As per the orders of the Vice Chancellor the matter was placed before the Syndicate .

The Syndicate held on 31/08/2019 vide item No.03:03 resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

**Recommendation:** *The Committee considered the above matter and recommended to entrust IQAC for specific recommendation in the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D8**      **Delay in submission of synopsis and thesis – condonation- reg.-**

(Ac.EII)

Name : Lija L Raju

Subject : Zoology (Part-time)

Research Supervisor : Dr. M. C Subhash Peter

Request : Condoning the delay of 6 days in submitting the thesis.

**Recommendation :** *The Committee considered the above matter and recommended to agree with the request and further recommended to place the matter in the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council, regarding levy fine to be imposed on delay in submission of thesis after the stipulated time period of 3 months from the date of conduct of Pre-submission seminar.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D9.**      **Replacement of Thesis – Smt.Renuka. M Research Scholar in Sanskrit - reg:-**

(Ac.EV)

Smt. Renuka. M, Research Scholar in Sanskrit under the guidance of Dr. Sujith. S, Assistant Professor, Department of Vyakarana, Govt. Sanskrit College, Thiruvananthapuram submitted thesis entitled “THE SOCIO-CULTURAL ELEMENTS IN ASTADHYAYI” on 30/12/2017.

The candidate has forwarded a request for replacing the thesis submitted on 30/12/2017. The candidate has stated in her request that some typing errors have occurred in the thesis.

**Recommendation:** *The Committee considered the request of Smt. Renuka M, Research scholar in Sanskrit for the replacement of Thesis submitted on 30.12.2017 and recommended to reject the same, as there is already a long gap after the submission of thesis and also considering the fact that the valuation process of the said thesis has already been started.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D10.**      **Ph.D Thesis submission – clarification for Journal publication – reg**

(Ac.E II)

Smt. Aruna N. S., Ph.D candidate in Electrical and Electronics Engineering submitted her thesis on 30/08/2019 with Prof. Hariharan S., Professor (Rtd), College of Engineering Trivandrum, Thiruvananthapuram as the Supervising Teacher.

Smt. Aruna N. S. has submitted copies of 2 Journal Publications, the Research Scholar being the 3rd author in both of them. Eventhough the first author is the Supervising Teacher itself, the 2nd author is another person. Smt. Aruna S., the Research Scholar is only the 3rd author.

As per Clause 6.3 of U.O No.Ac.E I/2016 dtd 01/02/2016 issued regarding the Guidelines for implementing UGC Minimum Standards and Procedures for award of M.Phil/Ph.D Degree (Regulations, 2009), “*Ph.D scholars shall publish at least two research papers in a refereed journal bearing ISSN before submission of the thesis for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint*”.

U.O No.Ac.E I/2018 dtd 13/08/2018 modified Clause 6.3 of the above mentioned U.O and it states that “*Ph.D Scholars shall publish one research paper in a referred Journal bearing ISSN before the submission of the thesis for adjudication and produce evidence for the same in the form of acceptance letter or the reprint as per UGC Regulations, 2009*”.



It may be noted that there is no reference either in the UGC Minimum Standards and Procedures for award of M.Phil/Ph.D Degree (Regulations, 2009) or in the above mentioned U.Os regarding the position of the authorship of the Ph.D Scholar in the research paper published.

As per orders of the Vice Chancellor, the matter regarding the acceptance of the Journal Publications in which Smt. Aruna N. S. is the 3rd author, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to obtain remarks of the Chairman, BoS in Engineering (PG) and Dean, Faculty of Engineering & Technology in the above case. The committee further recommended to place the matter before combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council for taking a general decision in this matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D11** *Ph.D thesis valuation Report – Modification of format – proposals submitted - reg.*

(Ac.EII)

The meeting held in connection with the allegations relating to panel and Evaluation reports of Ph.D Section on 03/05/2019, had recommended to place the format of the Ph.D thesis Evaluation Report before the Standing Committee of the Syndicate on Academics and Research for necessary modification.

Accordingly, the Syndicate, at its meeting held on 20/06/2019, considered the matter regarding the modification of the format of Ph.D thesis Evaluation Report and resolved to entrust the Director, Research and Director, IQAC to submit specific proposal on the matter, as per recommendations of the Standing Committee of the Syndicate on Academics and Research held on 18.06.2019.

As such, the Director, Research and Director, IQAC has submitted proposals for the same.

**Recommendation:** *The committee considered the modified format for the valuation of Ph.D thesis as forwarded by the Director, IQAC and Director, Research and recommended to place the matter before combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council .*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D12** *Ph.D thesis submission – Condonation – Smt. J. Nirmala Jeyarani –Ph. D candidate in Botany - reg.-*

(Ac.EII)

Name : J. Nirmala Jeyarani

Subject : Botany (Part-time)

Research Supervisor : Dr. Devi Priya. V

Request : Condoning the delay of 30 days in submitting the thesis.

**Recommendation** : *Recommended to condone the delay on medical grounds and on the strength of Medical Certificate produced by the scholar in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D13. Establishment of the Chinese Study Centre – reg.****(Ac.D)**

The Cultural Counsellor, Embassy of Peoples Republic of China in India, during his visit to Kerala, visited University of Kerala and met the Vice Chancellor. The Cultural Counsellor expressed his willingness for the establishment of a contemporary Chinese Study Centre under University of Kerala and offered sincere co-operation from the Chinese Embassy and major Universities in China. The Vice Chancellor welcomed the suggestions and informed the Cultural Counsellor that the proposal on setting up a Chinese Study Centre is to be presented before the Higher Education Ministry, Government of Kerala for decision and directions.

The Chinese Counsellor requested India China Friendship Association to present the proposal for setting up a Chinese Study Centre under University of Kerala. The General Secretary, India China Friendship Association, Trivandrum submitted a proposal before the Hon. Minister for Higher Education. to establish a contemporary Chinese Study Centre under University of Kerala for offering degree and post graduate courses on Chinese Language and Literature, Culture and Civilization and on economic and infrastructure development of China. The proposed centre would help the students who like to pursue their studies in China.

The proposal was forwarded by the Minister to the Registrar, University of Kerala to examine and report. The Vice Chancellor considered the proposal and ordered to place the matter before the Standing Committee of the Syndicate on Academics & Research.

**Recommendation:** *The Committee considered the proposal for the establishment of Chinese Study centre in University of Kerala and recommended to refer the matter to the Executive Committee of the Centre for Global Academics.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D14 Ph.D Thesis submission – Dr. Roshni Anirudhan, Research Scholar in Ayurveda – Clarification for Paper Presentation - reg.-****(Ac.EII)**

Dr.Roshni Anirudhan a part time Ph.D candidate in Ayurveda, has submitted her thesis on 16/04/2019 under the guidance of Dr.M.A Shajahan, Professor & Head (Rtd), Dept.of Dravyagunavijnan, Govt.Ayurveda College, Trivandrum. Smt. Roshni Anirudhan has registered for Ph.D in January 2012 session and the effective date of registration is 22/10/2012.

Dr. Roshni Anirudhan has submitted one publication in University approved journal and five Presentation Certificates in National/ International Seminar along with the thesis, but has not made any paper presentations. In all these Presentation Certificates produced by her, it is mentioned that she has delivered an invited lecture, Participated as Resource Person, Speaker or Chairperson. As per the U.O No:AcEI/2018 dtd 13/08/2018, Ph.D Scholars shall publish one research paper in a referred journal bearing ISSN and make two paper presentations in National or International Seminars/ Conferences.

The matter regarding the same was placed before the Standing Committee of the Syndicate on Academics and Research held on 01.10.2019, the recommendation of the sub committee was considered by the syndicate held on 30/10/2019 and the minutes of the same is yet to be received.

Now Dr. Roshni Anirudhan has produced two paper presentation certificates on 11/10/2019. One of them is Resource Person/ Delegate -Presented Paper and the other one is Invited Lecture/ Oral Presentation. She has also submitted a copy of the program schedules of both the seminars.

**Recommendation:** *Based on the paper presentation certificate produced by Dr. Roshni Anirudhan, attested by the Research Supervisor, the Committee recommended to consider them as a pre-requisite for thesis submission.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D15. Award of academic credits and prizes to the participants of Swachh Bharath Summer Internship Programme-2018 -reg.**

**(Ad.B1)**

The Principal Secretary to Governor has forwarded an e-mail request for ensuring prizes & academic credits at University level for participation in Swachh Bharath Internship programme, dated 08.07.2019 from Sri. Amal Chandra C, Department of Political Science, University College, for appropriate consideration. It is stated that the team 'MAHATMA' under the leadership of third year B.A student Nithin M of the University College has won the first prize in University and State level and one of the best interns at the National level competitions of Swachh Bharath Summer Internship Programme-2018, organized by the Ministry of Human Resource Development, Govt.of India and the cash prize, certificates and two academic credits like an optional paper to all qualified internship teams ensured by the Ministry of Human Resource Development and UGC has not been distributed till date,

It may be noted that the Nodal Officer of the Internship programme has forwarded the details of College team and notifications of the Ministry of Human Resource Development, Govt.of India, as requested by the section.

It may also be noted that the copy of the UGC letter dated 23.03.2018 mentioned in the letter to the Vice Chancellor has not been attached along with the request.

As per the orders of the Vice Chancellor the matter of awarding the cash prize, certificates and two academic credits like an optional paper to all qualified internship teams ensured by the Ministry of Human Resource Development and UGC, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation: The committee considered the above matter and recommended to entrust the IQAC for specific recommendation in the matter.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D16 Evaluation of thesis as per recommendations of the Adalath held on 07.02.2019– Delay in thesis resubmission– request from Sri. Sukesh P.D for extension – reg.**

**(Ac.EII)**

The Adalath conducted for the purpose of evaluation of pending thesis submitted without complying UGC regulations, held on 07.02.2019, considered the request of Sri. Sukesh P.D., Research Scholar in Futures Studies, for guide change by retaining the present guide as co-guide and the Adalath Committee approved the same as per the affidavit signed by the candidate. The recommendations of the Adalath was approved by the Syndicate held on 08.02.2019, vide item no.04.05 and implementation orders were given by the Vice Chancellor. As such, U.O No.Ac.E I/A2/5456/2019 dtd 09.04.2019 was issued in this regard changing the Research Supervisor of Sri. Sukesh P. D. to Dr. Manoj Changat, Professor, Dept. of Futures Studies, University of Kerala and retaining the previous Research Supervisor, Dr. V. Nandamohan as co-guide.

As per the orders of the Vice Chancellor, Sri. Sukesh P.D. was permitted to resubmit the Ph.D thesis after incorporating the changes suggested by the new Research Supervisor and memo dated 30.04.19 was sent to the candidate informing the same. Time limit given for resubmission was 'one week from the receipt of memo'.

Sri. Sukesh P. D., vide his mail dtd 03.05.2019 informed that he would not be able to resubmit the thesis within the prescribed time limit as he is currently in charge of the Course Facilitator of the Intensive Training Programme funded by the Dept. of Personnel and Training, Govt. of India for various Govt. Departments in Kerala. The programmes are said to be fully residential in nature and the schedule was said to be fixed as per directions of the Govt. of India, from April 24<sup>th</sup> to June 15<sup>th</sup>.

Sri. Sukesh P. D. informed that he would be able to resubmit the thesis only by the third week of June, after consulting with his guides and requested permission to grant him extension upto the said time for resubmitting the thesis.

The Syndicate, at its meeting held on 12.06.2019, vide item no.10.30.D6 considered the

request of Sri. Sukesh P. D. to grant him extension for resubmitting the thesis and resolved to agree with the request, as per recommendations of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019.

The Syndicate decision was informed to the candidate, vide memo no.Ac.E II/1/800/17 dtd 04.07.2019. In reply, the candidate, vide his mail dtd 08.07.2019 informed that the new Research Supervisor, Dr. Manoj Changat is abroad and would be back in Kerala only by the last week of September.

Further, Sri. Sukesh P. D., vide his mail dtd 17.09.2019 informed that the process of finalising the thesis after consultation with the guide and co-guide is going on and is expected to submit the thesis by the third week of October 2019.

Now, the candidate in his mail dtd 14.10.2019 has suggested another date ie by the end of November 2019 for submitting the thesis. The vacillation on the part of the candidate may be noted and viewed seriously.

**Recommendation:** *The Committee considered the request from Sri.Sukesh P D for the extension of re-submission of thesis on the circumstances stated above and recommended to grant extension of time up to 31/12/2019 and further recommended not to grant no more extension.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D17. Request for extension of the period of Resubmission of Ph.D Thesis in respect of Shri. Badarudheen J in Arabic- reg:-**

(Ac.EV)

Shri. Badarudheen J, Research Scholar in Arabic with effective date of registration 03/05/2010 has submitted the thesis on 31/01/2018 under the guidance of Dr. A Nizarudeen, Professor (Rtd ), Department of Arabic ,University of Kerala. As per guidelines of U G C Minimum Standards and Procedures, 2009, U.O Ac.EI /2016 dated 01/02/2016 ‘the Research Supervisors who retire from service on attaining superannuation from 2015-2016 Academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars’.

An Adalat for speedy initiation of the valuation of pending thesis for want of UGC concurrence was held on 07/02/2019 and the Adalat Committee considered the request of the candidate to initiate the evaluation process and recommended for guide change by retaining the present Guide as Co -guide as per affidavit signed by the candidate. The Syndicate held on 08/02/2019 has approved the recommendation of the Adalat Vide item No. 04/05/01 and the Hon’ble Vice Chancellor has accorded sanction to implement the same.

As per U.O Ac. EVII/2019 dated 25/04/2019, the Research Supervisor has been changed to Dr. Thajudeen A.S, Assistant Professor and Head, Department of Arabic University of Kerala by retaining Dr. Nizarudeen, Professor (Rtd), Department of Arabic, University of Kerala as Co-Supervisor.

The Research Scholar was directed to resubmit the Ph.D thesis after incorporating changes suggested by the current Research Supervisor Vide memo No. Ac.EV/1/6345/17 dated 29/08/2019. The research Scholar has now submitted a request seeking three months extension for submission of Ph.D thesis since he has to rearrange some area of his thesis as per the directions of his present Supervisor.

The request of the candidate was submitted for orders of the Vice Chancellor. The Hon’ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation:** *The Committee considered the request from Sri.Badarudeen J for the extension of re-submission of thesis on the circumstances stated above and recommended to grant extension of time up to 31/12/2019 and further recommended not to grant no more extension.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D18** *Ph.D thesis submission – Condonation – Smt. Priya. R –Ph. D candidate in Commerce- reg.-*

(Ac.EV)

Name : Priya. R  
 Subject : Commerce (Part-time)  
 Research Supervisor : Dr. Nataraja Iyer  
 Request : Condoning the delay of 2 days in submitting the thesis.

**Recommendation:** : *Recommended to condone the delay of 2 days in submission of thesis.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D19.** *Condoning the delay in Submitting Ph.D thesis in respect of Smt. Hyma Rajan- reg:-*

(Ac.EV)

Name : Hyma Rajan  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. T. K. Santhoshkumar  
 Request : Condoning the delay of 3 months and 13 days in submitting the thesis.

**Recommendation** : *Recommended to condone the delay of 3 months and 13 days in submission of thesis.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D20.** *Ph.D Thesis Evaluation- Revision and Resubmission –Smt. Soumya Sanathanan- Music- Reg.*

(Ac.EV)

**Smt.Soumya Sanathanan**, Research Scholar in **Music** working under the supervision of **Dr.Anuradha V K, Associate Professor and Head (i/c), Department of Music, University of Kerala** has submitted the thesis entitled **“Perspectives on selected Western Vocal Techniques for Carnatic musicians”** on **30/08/2018**.

All the three adjudicators who are appointed to evaluate the thesis submitted by the candidate have forwarded the evaluation reports. The two out of three examiners have recommended the thesis for the award of Ph. D Degree while the remaining examiner has recommended the thesis for revision and resubmission

As per the orders of the Honourble Vice Chancellor, the candidate was directed to submit the revised thesis vide letter No.Ac. EV/2/6508/18 dated, 03/08/2019. In response to the letter the candidate has forwarded a request recommended and forwarded by the research supervisor. The candidate has stated that she had collected the samples from the students studying for the final year B A and M A Music during the academic year 2017-2018. She had mentioned the difficulties in data collection as most of those students were placed in different places. The candidate has also mentioned in her request that she had sought permission to do the study for a period of six months in two colleges, Govt.College for Women, Vazhuthacaud and N S S College for Women, Neeramankara. The Principal and Head of the Colleges pointed out difficulties to permit her work for longer period.

Hence she was forced to limit her study to a period of three months which she had included in this study. The candidate has presented the work before the subject expert for the upgradation of her fellowship from JRF to SRF, research review conducted by the doctoral committee and presubmission committee in the presence of eminent scholars in the field and no one had put forth a default or mistake from her side during her research period. She had expressed her difficulties to do a new experimental study as it will need further administrative orders and permission from the University and also from each of the colleges as her research period has expired.



She has requested to do the needful at the earliest considering the above matter. The Supervising teacher has also recommended the request of the candidate.

**Recommendation:** *The Committee considered the above matter and recommended to obtain the remarks of Doctoral Committee concerned and to place the matter in the next Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D21.** *Evaluation of the Ph.D Thesis submitted by Smt. Renju.R in Malayalam – reg-*

(Ac.EV)

Smt. Renju R, a research student in Malayalam under the supervision of Dr. Dominic J. Kattoor, Assistant Professor, Department of Malayalam, Sree Neelakanta Govt. Sanskrit College, Palakkad, had submitted her thesis on 31.01.2018. The Panel of examiners for the evaluation of the Ph.D thesis submitted by the Supervising teacher was forwarded to the Hon'ble Vice-Chancellor for fixing the priority of examiners on 14.01.2019. The Hon'ble Vice Chancellor has ordered to re-submit the panel including Professors from University Departments. The Supervising Teacher was directed to re-submit the panel vide letter dated 01.3.2019. A reminder dated 10.07.2019 was also sent to the Supervising Teacher. Letter dated 01.08.2019 received in reply to the above was placed before the meeting of the Syndicate held on 31.08.2019 (Item No.03.80).

The Syndicate considered the matter and resolved to send a letter to the Director, Collegiate Education and Principal Secretary, Higher Education Department, requesting to take appropriate action against Dr. Dominic J. Kattoor, Research Guide, University of Kerala and also to seek explanation from him for defaming the Hon'ble Vice- Chancellor and the Registrar through whatsapp and over phone in the research section.

The Syndicate observed that Dr.Dominic J. Kattoor, Research Guide has attached the panel of Examiners for the evaluation of Ph.D theses (which is of very high confidential nature) alongwith the letters to the various officials, thereby destroying the confidentiality. The Syndicate resolved to cancel the panel of examiners submitted by Dr.Dominic J. Kattoor for the evaluation of Ph.D Theses of his **three students** for the reason that the confidentiality of the same has been destroyed by him. It was also resolved to send a memo to Dr.Dominic J. Kattoor directing to resubmit the panel of examiners.

The Syndicate has also resolved to place the matter before the next meeting of the Standing Committee of the Syndicate on Academics and Research for further course of action.

As per the resolution of the Syndicate, letters have been sent to the Director, Collegiate Education and Principal Secretary, Higher Education Department requesting to take appropriate action on the misconduct of Dr.Dominic J.Kattoor, Research Guide in Malayalam. Dr.Dominic J.Kattoor was directed to submit an explanation for defaming the Hon'ble Vice-Chancellor and Registrar and also he was directed to re-submit the panel of examiners for evaluation of Ph.D theses of students under his guidance as the confidentiality of the same has been destroyed (Copies of the letters are appended).

Dr.Dominic J.Kattoor had submitted the panel of examiners of his three students, Smt. Renju R, Smt. Reshma K.R and Smt. Sheeba M vide letter dated 30.04.2018 (Copy of the letter is appended). *The panel of examiners for the evaluation of Ph.D thesis of Smt. Sheeba M was approved by the Hon'ble Vice-Chancellor. All the three theses were sent to the adjudicators. Two examiners have forwarded the evaluation reports. Evaluation report has to be received from the third examiner.* The panel of examiners of the other two research scholars, Smt. Renju R and Smt.Reshma K.R. were not approved by the Hon'ble Vice-Chancellor and hence the evaluation process is not initiated till date. The above facts are to be considered before taking final decision on the above matter.

**Recommendation:** *The Committee considered the above matter and recommended to direct the Research supervisor to submit a fresh panel for valuation of Thesis and to entrust the Vice-Chancellor to take appropriate decision in the above 3 cases.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D22 Smt. Deepa Narayanan - Ph. D Thesis Submission – Clarification related to the relevance of co-guide - reg:-**

Smt. Deepa Narayanan, a research Student in Malayalam and candidate for the Ph. D Degree with effective date of registration 20/03/2013, working under the supervision of **Dr. Chandrabose, Assistant Professor, Dept. of Malayalam, Central University of Kerala, Kasaragod** has submitted her thesis entitled "മാനവികത തകഴിയുടെയും കേരവദേവിന്റെയും ചെറുകഥകളിൽ" for the award of Ph.D Degree in the Faculty of **Oriental Studies**.

The thesis was submitted on 18/05/2018. At the time of submission the supervising teacher has been working in the Central University of Kerala, Kasaragod. As per the guidelines of UGC Minimum Standards and Procedures for the award of M.Phil/Ph.D Degree - Regulations 2009, U. O Ac.EI/2015 dated 08/01/2016 reads that 'The University shall allocate only regular faculty members in the teaching department or the affiliated PG Colleges/Institutes as Research Supervisors'. Due to the same the file has been kept in abeyance for necessary orders.

An Adalat for speedy initiation of the valuation of pending thesis for want of UGC concurrence was held on 07/02/2019 and the Adalat committee considered the request of the candidate to initiate the evaluation process and recommended for guide change by retaining the present guide as co-guide, as per the affidavit signed by the candidate.

The Syndicate held on 08/02/2019 approved the recommendation of the Adalat held on 07/02/2019 vide Item No. 04.05.01 and the Vice Chancellor has accorded sanction to implement the same.

As per the orders of Vice Chancellor, the file has been forwarded to Ac. EVII section for change of guide and the Research Supervisor was changed to **Dr. S . Nazeeb, Assistant Professor, School of Distance Education, University of Kerala** and inclusion of Dr. Chandrabose R Asst. Professor, Central University of Kerala as Co-guide vide U. O No.Ac.EVII/2019 dated 29/04/2019. (copy of the consent given by Dr. Chandrabose. R in this regard is appended herewith)

Smt. Deepa Narayanan has resubmitted the thesis after making necessary corrections in the thesis as per the instructions of her new Guide Dr. S . Nazeeb, Assistant Professor, School of Distance Education, University of Kerala and Co-guide Dr. Chandrabose, Assistant Professor, Dept. of Malayalam, Central University of Kerala, Kasaragod on 27/06/2019. But the co- supervisor has not signed in the thesis, CD declaration and other documents submitted by the candidate and in the panel submitted by the guide. As a precedence the signature of the co-guide is insisted on all the documents submitted by the guide.

As per the Regulations relating to Registration for the Award of the Degree of Doctor of Philosophy 'a panel of Adjudicators shall be prepared by the supervising teacher based on the general stipulations made in that respect by the Syndicate. This panel shall be forwarded to the University through the Head of the Department or Chairman, Board of Studies (P. G) where there is no University Department and shall be sent along with the abstract.The Thesis shall be accompanied by a certificate from the Supervising Teacher to the effect that it is a record of bonafide work carried out by the candidate under his/her supervision.'

**Recommendation:** *The Committee considered the above matter and recommended to inform the Co-supervisor in this case to complete the procedural formalities to be followed with respect to the submission of Thesis. Further recommended to initiate necessary steps for the adjudication of the thesis on completion of the procedural formalities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D23. Application for admission to Bridge PDF course- Foreign student-reg (Ac.B1)**

An application has been received from a foreign student seeking admission to Bridge Post Doctoral Fellowship offered by the University of Kerala. The Head, Department of Sociology has forwarded the application along with the Minutes of the meeting of the Doctoral Committee held on 05/10/2019 at the Department of Sociology, University of Kerala. Dr. Bushra Beegom R.K, Assistant Professor, Dept. of Sociology, University of Kerala has given consent to supervise the candidate. The details of the candidate along with the remarks of the HoD concerned and the institution proposed for study are shown below.

Name	Country	Qualification	Course opted	Dept./College suggested	Recommendations
Mr. Gulab Mir Rahmany	Afghanistan	Ph.D Thesis submitted for award of Ph.D Degree in Sociology (awaiting award)	Bridge Post Doctoral Fellowship (PDF) in Sociology	Dept. of Sociology, University of Kerala, Kariavattom	Recommended by the Doctoral Committee to grant registration on the basis of presentation.

As per the regulation for award of Post Doctoral Fellowship 2016, Clause 8.1 The selection of Post-Doctoral fellows shall be carried out by the selection committee consisting of Faculty Deans concerned, HoDs concerned and Director of Research (Convener).

Clause 8.3 The selection shall be based on a maximum of 25 marks spread over in two components, viz (i) Performance in presentation before the selection committee (maximum of 15 marks); and (ii) research papers published / patent application published (maximum of 10 marks @ 2 marks for each paper/ patent application.)

As per the orders of the Hon'ble Vice Chancellor, the application for admission to Bridge PDF of the above foreign candidate was placed before the CGA Executive committee held on 31.10.2019 for approval. The Executive Committee recommended to place the matter before the Standing Committee of the Syndicate on Academics & Research for detailed discussion.

**Recommendation:** *The Committee considered the above matter and recommended to consider the application of Mr. Gulab Mir Rahmany for Bridge PDF programme along with other applications for Bridge PDF, as per existing rules.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D24 Centre for Adult Continuing Education & Extension (CACEE)- 'Teachers' Training in Yoga and Meditation' (Yoga TTC) course – request from the students of Yoga TTC to write the Examinations in Malayalam – reg.**

**(Pl.D)**

The proposal to start the course “Teachers' Training in Yoga and Meditation” (Yoga TTC) in the Centre for Adult Continuing Education & Extension (CACEE), submitted by the Director, CACEE was placed before the Standing Committee of the Syndicate on Academics & Research held on 07.05.2018. The Syndicate at its meeting held on 10.05.2018 vide Item No. 35.125.D3, resolved to agree to the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 to approve the proposal for the implementation of the course “Teachers' Training in Yoga and Meditation” in CACEE. Accordingly sanction had been accorded by the Hon'ble Vice-Chancellor to conduct the course “Teachers' Training in Yoga and Meditation” in CACEE, vide U.O No. Pl.D/2288/2018 dated 01/06/2018. The Director, CACEE, vide letter No. 124/TTC yoga/CACEE/19 dated 08/07/2019 forwarded a request dated 04/07/2019 received from the Yoga TTC students of CACEE in which they had put forward the following suggestions:

1. to permit them to write the Yoga TTC course examinations also in Malayalam, as some of them have already prepared for exams using notes in Malayalam language (for subjects like Philosophy and Anatomy).
2. to print names on the Certificates.
3. to add total hours of the course on the Certificate (300 Hours as per the syllabus).



4. to initiate steps for getting recognition for the course by Kerala Sports Council.
5. to initiate steps for getting recognition for the course by Kerala PSC.

As per the proposal of Yoga TTC course, approved by the Syndicate (meeting held on 10.05.2018, item no. 35.125.D3), the medium of examinations for Yoga TTC course is English and essential qualification is Plus Two/Pre- Degree in any discipline recognized by the University of Kerala.

The Director, CACEE, with regard to the request of the Yoga TTC students, has remarked that, printing names and adding total hours of the course on the Certificates of Yoga TTC course are not practical. The Director, CACEE has also informed that, a letter had already been sent to the Kerala Sports Council, through the Registrar, for getting its recognition for the course. The Director CACEE, has requested to grant permission to the students of Yoga TTC course of CACEE to write the Yoga TTC course examinations also in Malayalam language.

The matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30/09/2019. **The Committee considered the item and accepted the request in principle and recommended to place the matter in the Standing Committee of the Syndicate on Academics & Research, for modifying the scheme.** The above recommendation has been approved by the Syndicate held on 30/10/2019, vide item No.05.144.Additional 05.

**Recommendation:** *The Committee considered the request from the Students in Yoga TTC offered at the Centre for Adult Continuing Education & Extension (CACEE) and recommended to modify the medium of writing examination as 'English/ Malayalam'. Further recommended that the Syndicate shall decide the year of admission from which the above change is applicable.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

**Item No: 06.61.D25. Ph.D Thesis evaluation of Smt. Vanidevi P.T in Psychology–clarification regarding retired guide– reg.**

(Ac.EV)

**Smt. Vanidevi P.T**, Research Scholar in Psychology under the guidance of **Dr. Immanuel Thomas, Professor & Head (Rtd), Department of Psychology, University of Kerala** with effective date of registration 14/11/12, has submitted thesis on 07/06/2019.

The pre – submission seminar of the candidate was conducted on 22/11/2018. But the candidate has submitted the thesis only on 07/06/2019, after one year of completion of the retirement of the supervising teacher.(Guide retired on 31/03/2018). But as per the clause 2 of the Guidelines for the implementation of UGC Minimum Standards and Procedures for award of M.Phil/Ph.D Degree, dated 31/05/2018, Research scholars who have conducted their pre- submission seminar under the retired research supervisors will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of pre-submission seminar which is the permissible period between the conduct of pre-submission seminar and submission of thesis.

As the candidate has submitted the thesis beyond the time limit prescribed for thesis submission without guide change, she is not eligible for condonation of delay in submitting the thesis as per the existing rules.

**Recommendation:** *The Committee considered the above matter and recommended to consider the same as per existing rules.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019, be approved.

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**Item No.06.62 Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.11.2019-Approval of-reg.**

(M&C.I)

Placed below is the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.11.2019. In view of exigency, the recommendations on item nos 28 & 31 in

the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.11.2019 was approved by the Vice Chancellor, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the recommendations on item nos 28 and 31 in the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.11.2019 is reported to the Syndicate and the remaining items are placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee on Examinations**

**Date & Time : 15.11.2019 , 11.00am**  
**Venue : Syndicate Room**

**Members Present**

1. Dr.K.B Manoj	Convener	Sd/-
2. Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
3. Dr.Vijayan Pillai M	Member Syndicate	Sd/-
4. Sri.Jairaj.J	Member Syndicate	Sd/-
5. Sri.Mohammed Yaseen	Member Syndicate	Sd/-
6. Prof.K.Lalitha	Member Syndicate	Sd/-
7. Dr.S.Nazeeb	Member Syndicate	Sd/-
8. Sri.Bijukumar.G.	Member Syndicate	Sd/-
9. Sri.Arunkumar R	Member Syndicate	Sd/-
10. Adv.K.H.Babujan	Member Syndicate	Sd/-
11. Dr.K.G.Gopchandran	Member Syndicate	Sd/-

**Members Absent**

1. Dr.Mathew.V.	Member Syndicate
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**Item no. 06.62.01:- Requests for mercy chance to B.Sc. Computer Science and BCA Degree SDE- reg:-**

**(Ac. AIV)**

Several requests for conduct of mercy chance examinations have been received from candidates of B.Sc. Computer Science and BCA Degree through Distance Education. The requests for mercy chance for B.Sc. Computer Science Degree includes candidates of 2005 to 2013 admission and that for BCA varies from 2007 to 2013 admission.

It may be noted that mercy chance to candidates up to 2008 admissions of B.Sc. Computer Science and BCA Degree Annual scheme (SDE) granted vide U.O. No. Ac. AIV/2/Mercy/2017 dated 03.11.2017. The scheme of both courses changed in 2013.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended to grant one mercy chance to the failed candidates of B.Sc. Computer Science and BCA Degree(Annual scheme -SDE) upto 2012 admissions and that for 2013 admission, subject to reporting to the Academic Council.The Committee also recommended that the mercy chance granted will be the final chance which shall be specified in the examination notification.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.02:- Requests for mercy chance to BHM Degree (2006 Scheme) examinations-reg .**

**(Ac. AIV)**

Several requests have been received from failed candidates of BHM Degree (2006 Scheme) for conduct of mercy chance examinations as detailed below:

Course	Name of Candidate	Year of Admission/Batch	Semester
	AshinV Mohan	2009-2013	S <sub>2</sub> ,S <sub>6</sub> ,S <sub>7</sub>
	Arun S	2010-2014	S <sub>6</sub> ,S <sub>7</sub> ,S <sub>8</sub>

BHM Degree (2006 Scheme)	Angelo Gilbut	-	S <sub>1</sub> , S <sub>3</sub> , S <sub>7</sub> , S <sub>8</sub>
	Akhil K S	2009-2013	S <sub>8</sub>
	Vinith V Sasi	2009-2013	S <sub>8</sub>

As per the regulation for 2006 scheme BHM Degree Course, a candidate should complete the programme within a period of eight years after joining the programme. As such all the permissible chances are over.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to grant one mercy chance to the failed candidates of BHM Degree (2006 Scheme) examinations, subject to reporting to the Academic Council. The Committee also recommended that the mercy chance granted will be the final chance which shall be specified in the examination notification.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.03:- Supplementary Examns-BA/B.Sc/B.Com (Annual) Dispensing with- reg (DR Exams I)**

The CBCS system for Annual Degree courses was introduced in the affiliated colleges of University from 2010 admission onwards. Prior to this Annual Scheme courses were followed in the affiliated colleges as well Distance Education and Private Registration for which the scheme and syllabus was one and same for all streams. As per the regulations for the Annual courses followed then, two supplementary exams were conducted during an academic year one along with the regular examination during April/May and the other during September/October of the same year. In regular schemes Part III main and subsidiary Examinations are conducted during April/May and part I & II examination during July/August.

Once the CBCS system was introduced to the courses offered through affiliated colleges, the annual scheme was confined to SDE & PVT Regn Courses. Now the courses offered through SDE has also been switched over to semester system in tune with the CBCS system, from 2017 admission onwards and the annual schemes are again confined to Private registration courses only.

As such two streams of examinations are now being conducted by the Annual sections.

1. Semester courses Examinations of SDE and (2017 admn. onwards)
2. Annual courses of SDE (prior to 2017 admn.) & PVT Registration.

As per the Academic Calendar, the results of the degree courses are to be published by 30<sup>th</sup> April 2020. For the timely publishing of the results, the examinations have to be conducted in time and also valuation to be completed in time.

But at present the Annual Degree examination are able to be conducted only after the completion of CBCS – PG examinations depending upon the availability of centres.

Most of the colleges are reluctant to conduct the annual examinations on the grounds that they have to suspend the classes of regular students and teachers are posted for invigilation duties which adversely affect classes.

The delay in conducting examination consequently affect timely publishing of result. Like wise two examinations are currently being conducted one along with the regular students and the other during September/October.

Teachers show hesitation in valuing the Answer Script of Annual Degree Courses. since it is not a part of their duty. Also they could value the Answer Scripts only after the valuation of the Answer script of CBCS, PG courses etc which also finally affects the timely publishing of result. Delay in publishing the result will lead to the delay in conducting the next session exam and vice-versa.

Criticism is being faced in the belated results from various sides. Teachers students and even Government is discontented with this. In semester courses supplementary examinations are conducted only along with the regular examination and occur only once in a year. For the BBA Annual Degree Courses offered through Private registration only one supplementary examination is conducted along with the regular examination. Hence in order to simplify and bring uniformity in the whole process of timely publishing of the result it is proposed that only one more September

supplementary examination (ie, for the year 2019) may be conducted and thereafter only one supplementary examination be conducted and that too alongwith the regular examination of April/May.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> not to dispense supplementary examinations of BA/ B.Sc/ B.Com (Annual Scheme).

**Item no. 06.62.04:- B.Arch (2013 Scheme) – Award of Grace Mark in respect of Smt. Mithila Mohan – Delay in claiming – reg.**

**(EE II B)**

Smt. Mithila Mohan, Candidate Code: 14400021 / 2014 Admission, B.Arch (2013 Scheme) Degree Examination presented from College of Engineering, Thiruvananthapuram vide letter cited (3) above has requested to award her Grace Mark in connection with the Sports achievements in various Inter Collegiate Tournaments awarded vide Letter (1) & (2) above. The details are as follows:

Semester	Academic Year	Last date for raising claim	Request from the Director received	Claim raised by the candidate
Third Semester	2015 – 16	31/05/2017	17/08/2019	22/08/2019
Fourth Semester	2015 – 16	31/05/2017	17/08/2019	22/08/2019
Fifth Semester	2016 – 17	31/05/2018	17/08/2019	22/08/2019
Sixth Semester	2016 – 17	31/05/2018	17/08/2019	22/08/2019

The claim for Grace Mark submitted by the candidate is time barred vide Clause No. 5 of U.O. No. Ad.DI.1.1276/Sports/Gracemarks/2007 dated 07/09/2007 (ie. 'Grace Marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year. The student shall claim the Grace Marks within one year after the end of the academic year'), the same could not be considered.

In the wake of the request, the Hon'ble Vice-Chancellor has ordered to place the matter regarding the delay in claiming the award of Grace Marks before the Standing Committee of Syndicate on Examinations.

**Recommendations of the Committee**

*The Committee considered the matter regarding the delay in claiming the award of Grace Mark in respect of Smt. Mithila Mohan and recommended not to agree to the request of the candidate.*

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.05:- Second Semester M.Sc Botany Degree Examination, July 2019 - Complaint of Question Paper BO - 223 - Reg:**

**(EB VIII)**

The Second Semester M.A/M.Sc./M.Com. Degree Examinations commenced from 06.08.2019 onwards and the Examination of 'BO 223 - Cell and Molecular Biology and Genetics' (2013 Admission onwards) of M.Sc Botany with QP Code No.G-4487' was conducted on 08.08.2019.

On Verification of the question paper used for this examination, it was seen that all the questions except question no.1 are repeated from the question paper of Second semester M.Sc Botany Degree Examination conducted in October 2018 (Q P Code No.E-5131). Questions of 74 marks out of 75 are found to have been repeated from the earlier question paper. On further verification, it is noted that the question papers scrutinized in July 2018 was used for the conduct of the examination.

The question papers were scrutinized on 07.07.2018 by the scrutiny board chaired by Dr.George.P.S, Associate Professor, Department of Botany, St.Joseph College, Devagiri. One set was used for the examination in october 2018 and second set of the question paper was used for this

examination .The question paper setter was Dr.K N Ramesh,Associate Professor, S N College, Nattika.The concerned question paper setter was given necessary directions to prepare and submit two different sets of question papers.

The Hon'ble Vice-Chancellor has ordered to cancel the Second Semester M.Sc (Botany)Degree Examination of the paper 'BO 223-Cell and Molecular Biology and Genetics' held on 08.08.2019. and to conduct a re-examination on 22.08.2019 and also ordered to seek an explanation from the Chairman and Setter, Scrutiny Board Meeting.

In reply to this, the Chairman and the setter has forwarded their explanation dated 29/08/2019 and 03/09/2019 respectively.(copy of their explanation attached)

**Recommendations of the Committee**

***The Committee considered the above matter and recommended to debar Dr.George.P.S, Associate Professor, Department of Botany, St.Joseph College, Devagiri and Dr.K N Ramesh, Associate Professor, S N College, Nattika from the panel of examiners for a period of 5 years.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.06:-** ***First & Third semester LL.B (Prior to 2011-12 admissions mercy chance examinations Feb/March 2019- Mass failure in Paper II Indian History (Sem I) –Non award of moderation (Sem –III) -reg:-***

***(EG I)***

The First and Third Semester LL.B (Prior to 2011-12 admissions) mercy chance examinations February/March 2019 were held from 27.02.2019 to 20.03.2019. Twelve candidates appeared in First Semester (5yr) LL.B Degree Examination February 2019 and fourteen candidates in Third Semester (5yr) LL.B Degree Examination March 2019. At the time of publication of results on 01.08.2019 only two students have passed each in both semesters. The pass percentage for first and third semester was 16.6 % and 14.28% respectively. Results of eleven candidates were withheld due to non receipt of internal redo marks before completion of written examination. Later their results were also released as per the orders of Controller of Examinations by incorporating the new improved internal marks to the written examination. Subsequently the pass percentage of Third semester increased from 16.6% to 81.82%. But the pass percentage of First Semester remains unchanged due to mass failure in Paper II “Indian History” in First Semester. Eleven candidates appeared for Paper II “Indian History” in First Semester and marks secured by the candidates out of a maximum of 80 marks are all less than 22 of which four have secured 10 or lesser marks.

Passboard meeting of the above examinations were held on 29/07/2019 and the board decided to grant 5 mark moderation for first semester and also decided to award no moderation for third semester as the maximum moderation will not be sufficient to secure a pass for any candidate in the examination.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended to stick on to the decisions of the passboard meeting regarding the grant of moderation marks of First & Third semester LL.B(Prior to 2011-12 admissions mercy chance examinations Feb/March 2019.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.07:-** ***Offline application for revaluation time limit regarding-reg.***

***(EJ X)***

Vide U.O.No:M&C1.2/1900/2019 dtd 15.06.2019 only online application are entertained for revaluation for all examinations including the application received after the fine and superfine date Notification for revaluation and time to apply online is 10 days. The additional time allowed for submitting application for revaluation with late fee (Rs.1050/-) limited to 7 days (U.O.No:M&C 1.2/1652/2013 dtd 21.12.2013)

As the LLB paper are revalued by teachers from outside Kerala University\_within and outside Kerala State, the late application affect the publication of result within the stipulated period of time. The time limit for publishing revaluation result is 30 days from the date of publication of exam



results. Hence the time limit for accepting offline application may be reduced from 7 days to 3 days to avoid the delay in publishing the revaluation result.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to reduce the time limit for accepting offline applications for revaluation from 7 days to 3 days to avoid delay in publishing the revaluation results.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.08:-** *BASLP Degree Course - Requests for a mercy chance to attend II semester- Ms. Aswathy Sundar S & Ms. Anu A Ashok -reg.*

*(Ac.AIII)*

Ms. Aswathy Sundar S (2013-17 batch ) and Ms. Anu A Ashok ( 2014-2018 batch), students of BASLP Degree Course at NISH, who failed to pass the papers of II semester, BASLP Degree Course within the three attempts stipulated in the Regulations, have requested to grant one mercy chance to clear the failed papers of II semester, BASLP degree course. Ms. Aswathy Sundar S has one paper in II semester while Ms. Anu A Ashok has three papers in II semester to clear the course.

As per the Regulations of BASLP Degree Course (2010 scheme) “ A candidate should pass all the papers of a particular semester in a maximum of three successive attempts including the first attempt. Those who fail to pass any paper within the three attempts will have to discontinue the Course”.

The above candidates have already availed the 3 chances permitted by the Regulations and the time limit to complete the course of both candidates expired in 2017 and 2018 respectively.

It may be noted that, a mercy chance was granted to the failed candidates of II semester in 2017 . The BASLP, MASLP courses were shifted to KUHS in 2018.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to grant one mercy chance to the failed candidates of II semester BASLP Degree Course (2010 Scheme) subject to reporting to the Academic Council. The Committee also recommended that the mercy chance granted will be the final chance which shall be specified in the examination notification.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.09:-** *BHMS Degree Course - Mercy chance to clear the failed papers of II,III and IV year (1982 Scheme) – Conduct of examinations - Request received from Ms. Malika P R – reg.*

*(Ac.AIII)*

Ms. Malika P.R, student of BHMS degree course (prior to 2000 admission) at Govt. Homoeopathic Medical College, Thiruvananthapuram, completed the course in 2006. She had passed only I year BHMS examination and has requested to grant a mercy chance to clear the failed papers, as she failed one paper ie, Pathology Microbiology and Parasitology in the II year BHMS degree examination held in January 2007. The candidate can appear for the examinations to complete the course only if a mercy chance is granted to the failed papers in II, III and IV year BHMS (1982 scheme) degree course.

As per the Regulations of BHMS degree course (1982 scheme) “if a candidate who failed or absented himself in all subjects in the examinations, or who did not apply for admission to the examination although qualified to do so, within four consecutive chances from the date of from which the whole examination came into force for the first time he shall be requested to prosecute a prescribed course of further study as per the syllabus, ie, as a fresh entrant and appear for examination in all subjects. Besides this, the Regulation do not mention any time limit to complete the course.

It may be noted that, the Board of Studies in Homoeopathy ( Pass ) at its meeting held on 01.12.2015 recommended that the decision of the Academic Council at its meeting held on 19.05.2015 permitting candidates of various Medical courses shifted to KUHS to write the

Supplementary examinations till 2020, may be extended to Homoeopathic courses also. The faculty endorsed the same and stated that subject to chance restrictions stipulated by respective Regulations. The Academic Council held on 15.03.2016 approved the same.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to grant one mercy chance to the failed candidates to clear the failed papers of II,III and IV year BHMS Degree Course(1982 Scheme), subject to reporting to the Academic Council. The Committee also recommended that the mercy chance granted will be the final chance which shall be specified in the examination notification.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

***Item no. 06.62.10:- Improvement of Internal marks of B.Tech /B.Arch Course – Candidates of 2008 Scheme - Clarification – reg.***

***(Ac.AIII)***

The Academic Council at its meeting held on 13.03.2019 resolved to implement the provision of internal improvement for B.Tech 2013 scheme students who have secured 40 or above marks in the theory examination in previous attempt but failed due to low internal marks. The Sub-Committee of the Standing Committee on Examination authorized to frame the norms considered the request of the B.Tech 2008 scheme students and the remarks of the Chairman Board of Studies in Engineering (pass) and recommended to extend the provision to B.Tech 2008/ and B.Arch 2008 scheme students also. No specific norms regarding the scheme in which they should improve the internal marks is mentioned in the guidelines.

As per the norms for improvement of B.Tech course issued earlier, the 2008 scheme students were permitted improve the internal marks in the existing scheme i.e. 2013 scheme and attend University Examination in 2013 scheme (similar for B.Arch course also). But under the new guidelines for improvement, students who already secured 40 or above marks in the previous supplementary examination can improve the sessional marks and the revised internal marks shall be added with the already obtained 40 or above marks of theory paper. In this scheme the student is not attending University examination. For the 2008 scheme B.Tech/B.Arch students the revised internal marks will be added with the marks secured in the examination attended in 2008 scheme. As per the existing norms they have to improve the marks in the corresponding subjects of 2013 scheme. As the students are not attending University Examination they may be permitted to improve the internal marks in the scheme in which they have attended the examination i.e., 2008 scheme.

The present norms issued vide UO.No. Ac.AIII B.Tech/B.Arch/2019 dtd 12.06.2019 do not mention the scheme in which the B.Tech/B.Arch students of 2008 scheme should improve the internal marks, the tabulation section has sought clarification in the matter.

The Standing Committee of the Academic Council at its meeting held on 24.07.2019 considered the matter and recommended to authorize the Dean, Faculty of Engg. & Technology to offer learned opinion and to place the matter before the ensuing meeting of the Syndicate. The Vice Chancellor has approved the above recommendation.

The Dean Faculty of Engineering and Technology opined that the students may be permitted to improve the sessionals by attending the subjects of scheme 2008 itself. For each subjects the students have to attend the instructions in the college in full and meet all criteria for the award of sessional marks.

It may be noted that as the B.Tech Courses have been shifted to KTU w.e.f., 2015 onwards and we do not have regular batch, the students are permitted to improve the sessional marks under a Faculty assigned by the Principal of the respective colleges under KTU.

The Standing Committee of the Syndicate on Examination at its meeting held on 26.08.2019 considered the above matter and recommended to obtain clarification from the Dean, Faculty of Engineering and Technology on whether the students may be permitted to improve the sessional marks under a Faculty assigned by the Principal of the respective colleges under KTU, as there is no regular batch for 2008 scheme B.Tech under University of Kerala. The Syndicate at its meeting held on 31.08.2019 approved the above recommendation.

Accordingly the remarks of the Dean, Faculty of Engineering and Technology has been obtained. The Dean has remarked that the student may be permitted to improve his/her sessional marks of 2008 scheme, by studying the subject from a Faculty member assigned by the Principal. The student has to attend classes (separately, if required) with the minimum percentage attendance, take class test, write assignments and meet all the requirements for the award of sessional marks.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended to accept the remarks of Dean, Faculty of Engineering and Technology that the B.Tech/B.Arch students of 2008 Scheme who have secured 40 or above marks in theory papers can improve the sessional marks in the 2008 scheme itself.***

**Resolution of the Syndicate**  
**RESOLVED** that the item be referred to the Academic Council.

**Item no.06.62.11:- 2009 ഡിസംബർ മാസത്തിൽ നടത്തിയ ഒന്നാം സെമസ്റ്റർ എം.എസ്.സി പരീക്ഷയുടെ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുത്ത അധ്യാപകന് മധ്യ വേനലവധി കാലയളവിലെ ഡ്യൂട്ടി ലീവ് സർട്ടിഫിക്കറ്റ് നൽകുന്നതുംബന്ധിച്ച് .**

**(M&C II)**

2009 ഡിസംബർ മാസത്തിൽ നടന്ന ഒന്നാം സെമസ്റ്റർ എം.എസ്.സി പരീക്ഷയുടെ മൂല്യനിർണ്ണയ ക്യാമ്പ് 2010 ഏപ്രിൽ/മെയ് മാസത്തിൽ തിരുവനന്തപുരം ഗവ.സംസ്കൃത കോളേജിൽ നടത്തിയിരുന്നു. ടി മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുത്ത കാട്ടാക്കട ക്രിസ്ത്യൻ കോളേജിലെ അധ്യാപകനായ ശ്രീ.ജോസ് വിൻ.ബി (കെമിസ്ട്രി വിഭാഗം) ആർജിത അവധി സമർപ്പിക്കുന്നതിനായി മധ്യവേനൽ അവധി കാലയളവിലെ ഡ്യൂട്ടി ലീവ് സർട്ടിഫിക്കറ്റ് ആവശ്യപ്പെട്ടിരുന്നു. ഈ കാലയളവിൽ ടി അധ്യാപകന് ഡ്യൂട്ടി ലീവ് സർട്ടിഫിക്കറ്റ് കോളേജിൽ സമർപ്പിക്കേണ്ട ആവശ്യം ഇല്ലാത്തതിനാൽ ക്യാമ്പിൽ നിന്നും കൈപറ്റിയിട്ടില്ലെന്നും എന്നാൽ പുതിയ ഗവണ്മെന്റ് ഉത്തരവനുസരിച്ച് ആർജിത അവധി ആനുകൂല്യം നേടുന്നതിനായി മധ്യ വേനലവധി കാലയളവിലെ ഡ്യൂട്ടി ലീവ് സർട്ടിഫിക്കറ്റ് അത്യാവശ്യമാണെന്നും അറിയിച്ചിരിക്കുന്നു.

2010 ഏപ്രിൽ മാസം നടത്തിയ പി.ജി ക്യാമ്പിന്റെ എ.ഓ.ശ്രീമതി.സെലിൻ.സി (സെലക്ഷൻ ഗ്രേഡ് ടൈപ്പിസ്റ്റ്) സർവീസിൽ നിന്നും വിരമിക്കുകയുണ്ടായി. ടി അധ്യാപകൻ 17/04/2010 മുതൽ 12/05/2010 വരെ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുത്തിരുന്നതായി ചീഫ് എക്സിക്യൂട്ടീവ് ഓഫീസർ കൗണ്ടർ സൈൻ ചെയ്ത പകർപ്പ് ഹാജരാക്കിയിട്ടുണ്ട്. ടി ക്യാമ്പിൽ ഹാജരായ അധ്യാപകരുടെ അറ്റൻഡൻസ് രജിസ്റ്ററും മറ്റു രേഖകളും സൂക്ഷിക്കേണ്ട സമയ പരിധി കഴിഞ്ഞതിനാൽ നീക്കം ചെയ്യുകയുണ്ടായി. ലോക്കൽ ഫണ്ട് വകുപ്പിൻ കീഴിലും ടി രേഖകൾ ലഭ്യമല്ലെന്നും അറിയാൻ സാധിച്ചു. ആയതിനാൽ അദ്ദേഹം സമർപ്പിച്ച രേഖകളുടെ സാധുത പരിശോധിക്കാൻ നിർവാഹമില്ല.

മധ്യ വേനലവധി കാലത്ത് നടക്കുന്ന മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന അധ്യാപകർ ഡ്യൂട്ടി ലീവ് സർട്ടിഫിക്കറ്റ് കൈപ്പറ്റുവാൻ താല്പര്യം പ്രകടിപ്പിക്കാറില്ല. ഡ്യൂട്ടി സർട്ടിഫിക്കറ്റ് അറ്റൻഡൻസ് രജിസ്റ്ററിൽ രേഖപ്പെടുത്തുന്നത് അതാത് സാമ്പത്തിക വർഷത്തിൽ ക്രമീകരിക്കേണ്ടതും അതനുസരിച്ച് ശമ്പള ബില്ലു തീർപ്പാക്കേണ്ടതുമാണ്. കൂടാതെ ടി രേഖകൾ സർവകലാശാല ഓഡിറ്റ് കഴിഞ്ഞു ലോക്കൽ ഫണ്ട് ഓഡിറ്റ് വിഭാഗത്തിലേക്കാണ് കൈമാറുന്നത്. മൂല്യനിർണ്ണയ ക്യാമ്പിലെ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ നിയമനം താത്കാലിക ചുമതലയാണ്.

മൂല്യനിർണ്ണയ ക്യാമ്പ് പൂർത്തിയാകുന്ന മുറയ്ക്ക് ടി ചുമതല അവസാനിക്കുകയും ചെയ്യുന്നു. അധ്യാപകരുടെ പ്രതിഫല തുക തീർപ്പാക്കുന്ന മുറയ്ക്ക് ഹാജർ പുസ്തകവും അനുബന്ധ രേഖകളും ഓഡിറ്റ് വിഭാഗത്തിന് സമർപ്പിക്കുകയും നിശ്ചിത സമയ പരിധി കഴിയുമ്പോൾ നീക്കം ചെയ്യുകയുമാണ് പതിവ്.

സർക്കാർ ഉത്തരവ് പ്രകാരം മുൻകാല പ്രാബല്യത്തോടെ ആർജിത അവധി ആനുകൂല്യങ്ങൾ നേടുന്നതിനായി മധ്യ വേനൽ അവധിക്കാലത്തെ മൂല്യനിർണ്ണയമുൾപ്പെടെയുള്ള പരീക്ഷാ ജോലികൾ കൂടി ബാധകമാക്കിയപ്പോൾ മുൻ കാലയളവുകളിൽ ഡ്യൂട്ടി ലീവ് സർട്ടിഫിക്കറ്റ് കൈ പറ്റാതിരുന്ന പല അധ്യാപകരും ടി സർട്ടിഫിക്കറ്റ് നൽകണമെന്ന ആവശ്യം ഉന്നയിച്ചിട്ടുണ്ട്. മതിയായ രേഖകളുടെ പിൻബലമില്ലാതെ ഡ്യൂട്ടി ലീവ് സർട്ടിഫിക്കറ്റ് നൽകാനുള്ള പരിമിതിയും സർവകലാശാലയ്ക്കുണ്ട്.



**Recommendations of the Committee**

*The Committee considered the above matter and recommended to obtain the remarks of EC section and place before the next meeting of the Standing Committee of the Syndicate on Examinations.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.12:-** *B.Tech Degree Course-2006 and 2007 admissions-Request for a mercy chance to appear for the B.Tech Examination-reg.*

**(Ac.AIII)**

Several requests have been received from the failed candidates of B.Tech Degree Course (2006 and 2007 admissions) under 2003 Scheme for granting a mercy chance to appear for the failed subjects of B.Tech Degree Examination.

As per the Regulations of B.Tech Degree Course, a candidate is given ten years since his first admission, to complete the programme and pass all examinations. The failed candidates of B.Tech Degree Course up to 2006 admission were granted a mercy chance in the year 2017 (Vide U.O.No.Ac.AIII/4/B.Tech/MC/2017 dated 15.09.2017). The failed candidates of B.Tech Degree Course up to 2007 admission were granted a mercy chance in the year 2018 (UO.No.Ac.AIII/4/B.Tech/MC/2018 dtd. 07.12.2018).

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to grant one mercy chance to the failed candidates of B.Tech Degree Course(upto 2007 admissions), subject to reporting to the Academic Council.The Committee also recommended that the mercy chance granted will be the final chance which shall be specified in the examination notification.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.13:-** *S3 MBA Degree Examinations, May 2019 – Six months delay in transit of 32 answer Scripts- Question Paper Code G-2719 [MBA 3M2- Integrated Marketing Communication (IMC)], (2014 Scheme )- UIM Vadakkal, Alappuzha – reporting of – reg.*

**(EE II C)**

1. S3 MBA Degree Examinations, May 2019 commenced on 20/05/2019. The elective paper, Integrated Marketing Communication (IMC) was held on 11/06/2019.
  - S3 MBA Degree Examinations, May 2019 ended on 04/07/2019.
  - Request was given to the Permanent Centralised Valuation Camp for false numbering on 27/06/2019.
  - Pending receipt of counterfoils in r/o Question Paper Code G 2719, (Centre: UIM Vadakkal) was reported to the numbering camp on 30/08/2019.
  - File forwarded to CD unit for collecting the answer bundles from the college (MBA 3M2- Integrated Marketing Communication (IMC)) on 20/09/2019.
  - Reminder was sent to CD unit on 30/09/2019 and CD unit informed that the answer scripts in question were not handed over to them.
  - The results of S3 MBA Degree Examinations, May 2019 was published on 30/09/2019, the results of the 32 candidates were declared as RAL(Results Announced Later) pending receipt of answer scripts.
  - The Principal, UIM Vadakkal through e-mail informed that they had handed over all answer bundles including the said bundle to the university and had in turn requested to make a thorough search in the university.
  - On 05/11/2019 the college authorities handed over the answer scripts in question located from the UIM itself with a written explanation stating that the bundle was misplaced in a college almirah.

- As per the orders of the Controller of Examinations the above said answer scripts were received by the CD Unit and is now kept in safe custody.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to take immediate steps to publish the results of 32 candidates. Further recommended to conduct a hearing of the Principal, UIM Vadakkal, Alappuzha by the Standing Committee of the Syndicate on Departments and Other Institutions of the University.*

**Resolution of the Syndicate**

**RESOLVED** to conduct a special re-examination of S3 MBA Degree for 32 candidates by waiving the examination fees.

**FURTHER RESOLVED** to conduct a hearing of the Principal, UIM Vadakkal, Alappuzha by the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item no. 06.62.14:-** *Late applications for Exam registration submitted within three days of commencement of examinations - reg.*

*(CBCS B.Com II)*

Almost all the examinations of the University are now computerized and registration can be done online anytime round the clock. From the date of commencement of online registration, the candidates can register for approximately 5 to 7 days without fine. After that, up to 3 days the online registration is open with a fine of Rs 150/- and again for 2 more days with a superfine of RS 400/-. In this changed scenario, far different from the old concept where hardcopy of applications were to reach the office before 5PM on the notified last date, it is more the hours and not the days available that is to be reckoned for such online services

As per the U.O No M&C 1.2/1715/2015 dated 10.02.2015, over and above the dates allowed for registration with fine and superfine, RS 600/-(later 600+5% enhancement) is charged as fine for submission of offline application prior to 10 days of the scheduled date of commencement of examination for which no prior sanction from the Controller of Examinations is required. Further Rs.1000/- (later 1000 +5% enhancement) is charged as penalty in addition to normal fee for submission of offline examination application within 10 days and up to 3 days prior to the commencement of examination with the sanction from the Controller of examinations. No provisions or procedures to be followed in the case of late applications submitted after the period specified as 3 days prior to the commencement of examination is defined anywhere in the university rules/orders.

It may be noted that as per rules the halltickets of an exam are to be uploaded atleast 3 days prior to the exam and admitting candidates further, causes all sorts of difficulties/inconveniences. After having given ample time without fine, with fine and with superfine and again with further options to submit offline application with two other stages of enhanced fine and then penalty, requests submitted thereafter crossing all the above stages deserves no or least consideration. If further to be allowed, clarification is also required about the penalty to be imposed for such applications and the authority to sanction such exigency.

Many cases are reported from various colleges about non registration of examinations and provisional admission of candidates without proper registration. In a good number of cases the examination taken is left unregularised due to various reasons like online registration through mobile phone, not registering through online even though they had remitted fees and the reasons stated thereon by the candidates may or may not be genuine. In addition to all, the dealing section faces difficulty as the question paper count and question paper covers are sent 5-7 days prior to the exam thus causing problems of shortage of question papers or non availability of particular question paper at the centre which are also to be addressed then.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended not to accept late exam applications submitted within three days prior to the commencement of examination as per notification.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.15:- CBCSSS B.Com -S5 examination-Nov 2019-Permission to register for the exam-Gouri A S-SN College Chempazhanthy- request-reg.**

**(CBCS B.Com II)**

As per the Note No 114/PrI.secy/2019/H.Edn dated 28.10.2019, the Principal secretary, Dr Usha Titus IAS (Higher education & Environment Dept) has forwarded to the Vice Chancellor a request of Mrs. S S Sindhu, Puthenvila Veedu for sympathetic consideration under the rules. In the request it is stated that Ms. Gouri A.S her daughter studying for CBCS B.Com at S.N College Chempazhanthy has met with an accident on 18.07.2019 leading to fracture of the spine and has been advised to take rest for 5 months. The Principal S N College Chempazhanthy, has informed that the candidate was continuously absent from the beginning of this academic year (06/06/2019) till date and hence the college authorities were not able to register the candidate for her fifth Semester Dec 2019 examination. On verification it is found that the candidate Gowri A S (Reg No 159 17127010), has been registered for S<sub>1</sub>, S<sub>2</sub>, S<sub>3</sub> and S<sub>4</sub> examinations and the registration for S<sub>5</sub> has not been done.

As per clause 7.11 of the University Regulations for the First Degree Programmes under CBCS System, students who secure a minimum of 75% attendance in aggregate for all the courses of a semester taken together alone will be allowed to register for End Semester Evaluation. Others have to repeat the semester along with the next batch, unless they could make up the shortage of attendance through condonation.

As far as condonation is concerned, shortage of attendance to a maximum of 10 days in a semester alone is permissible and in the present case the candidate who is stated to be absent from 06/06/2019, which is much before she met with the accident (on 18/07/2019) cannot fall within the said condonable limits.

Clause 12.15 of the regulation specify that students who fail to secure the minimum required aggregate attendance during a semester shall be given one or more chances to repeat the semester along with the subsequent batches of students that too after obtaining re-admission only.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended not to agree to the request.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.16:- B.Com Computer Application - 2014 Admission students- Vigyaan College of Applied Sciences Kattakada- Non receipt of answer books of two candidates of Semester II August 2018- reg.**

**(ES II)**

**The results of Career Related B.Com CA Semester II August 2018 was published on 07/05/2019. After the publication of the results, a complaint dated 16/05/2019 was received from Sri.Nijil Rajan and Sri. Ajith Kumar C.S. stating that their result for the paper CC1242: Financial Accounting having QP Code E-4463 was not published.**

On verification with the counterfoils received in the section it was noted that the counterfoils of the said paper bearing the register numbers 138-14826023 and 138-14826013 of the above candidates were not received.

The examination of the said paper was conducted on 24/10/2018. From the attendance statement forwarded from the college, it is seen that both the candidates were present for the particular examination. It is remarked by the CD Unit that the answer books of the particular subject with QP Code E-4463 was packed in eight bundles and were collected from the college on 31/10/2018 and were also handed over to the CVC II section for numbering on 08/11/2018. Copies of relevant Collection Slip and Transit Register page have also been furnished.

As per the details furnished by The Principal out of eight bundles forwarded, four bundles were each of B.Com Co-operation and Career Related B.Com CA and together a total of 150 answer

scripts have been bundled and forwarded to University (QPCode E-4463 is common for the two Programmes) . Out of these 150, 76 answer scripts belongs to that of 2014 to 2017 Admission Career Related B.Com CA students. Out of 76 only 74 numbers of counterfoils have been received in the ES II section and 2 Nos pertaining to the 2014 Admission candidates are missing. A search was also made for the counterfoils at the dealing section of B.Com Co-operation , but could not be traced out.

**A thorough search has been made by the CVC II section for the answer scripts, failing to trace them out.**

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** to hear the Principal, Chief Superintendent of Vigyaan College of Applied Science, Kattakada, concerned officials of the CD Unit and CVC II Section by the Standing Committee of the Syndicate on Examinations.

**Item no.06.62.17:-** *Final year M.Com (Finance) Degree Private registration examination, January/ February 2019-Paper I—Income Tax Planning and Management - one answer-script missing-reg.*

**(EG V)**

**The Final year** M.Com (Finance) Degree Private Registration Examination was conducted in January/ February 2019 and the answer-scripts were sent to the examiners for evaluation on 11.06.2019 through the CD Unit. These answer-scripts were false numbered from the CV camp (CVC II) and handed over to the tabulation section as machine bound bundles. The answer-scripts of Paper I – Income Tax Planning and Management were received in the tabulation section, from the CV Camp, in two bundles viz. Bundle no. 1 – False nos. 142101 – 142250 (150 papers) , and Bundle no. 2 – False nos. 142251- 142294 (44 papers), as written on the facing hard-board in the bundles. These two bundles were handed over as such to the CD Unit on 11.06.2019, to despatch it to the examiner, Smt. Parvathy Nand to her official address. The tabulation section did not disturb the bundles as it was machine bound and also because all the answer-scripts were to be sent to the same examiner for valuation.

Later a letter from the examiner, Smt. Parvathy Nand, dated 02.07.2019 was received in the section, reporting the missing of one answer-script of Paper I – Income Tax Planning and Management bearing false no. 142251 (ie.) the top-most answer-script in the second bundle. The CV Camp has informed that all the answer-scripts and all the counterfoils have been handed over to the tabulation section, when enquired about the same. Also no absentee statement has been received from the CV camp. The availability of the counterfoil in the tabulation section was checked and made sure that the candidate has appeared for the exam.

Further the examiner was again requested, via letter dated 28.09.2019, to make a thorough search for the missing answer-script, as per the orders of the Controller of Examinations. In response to this, the examiner has sent a letter dated 18.10.2019, affirming that the missing answer-script could not be traced even after thorough search.

The result of the Second year M.Com (Finance) Degree Private Registration Examination, January/ February 2019 was published on 16.10.2019 and the candidate has passed in all the other papers scoring good marks, except this particular paper. Meanwhile the candidate had approached the tabulation section after the publication of result, and the missing of the answer-script and that the matter has been ordered to be placed before the Standing Committee of the Syndicate on Examinations, has been informed to the candidate.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** to hear the Examiner Smt. Parvathy Nand, officials of CV Camp (CVC II), EG V Section and CD Unit by the Standing Committee of the Syndicate on Examinations.

**Item no. 06.62.18:- First Semester M.Sc Computer Science (2003 scheme, 2004 admission) Mercy Chance Examination, October/November 2019 – Refund of fee paid by Smt. Raseena A. S -reg**

**(EG IX)**

Smt.Raseena A. S, M.Sc Computer Science (SDE) 2012 admission candidate applied for the Mercy Chance Examination, as per notification no. CE/156/05/2019 dated 15/05/2019 and paid Rs.10000/- as Mercy Chance Examination fee (Chalan No. 0201-2019-48226 dated 12/06/2019 via Friends,Kollam) . But as per the notification only the candidates of 2004 admission (2003 scheme) were eligible to apply for that examination.

The date of commencement of examination was not mentioned in the notification for Mercy Chance Examination. It was informed to the candidate that the Supplementary Examination for M.Sc Computer Science (2003 scheme) shall be conducted as per the orders from the Controller of Examinations. Meanwhile the candidate by mistake applied for Mercy Chance Examination by paying the required fee. Later the Supplementary Examinations was notified as per order no. CE/284/09/2019 dated 06/09/2019 on request of a number of candidates of 2012 admission to 2016 admission. In the notification, the date of commencement of exam was mentioned.

She applied for Supplementary Examination also paying the required fee and it was later decided to conduct Supplementary Examinations and Mercy Chance Examinations together as they are pertained to the same 2003 scheme. Now the candidate requests to refund the Mercy Chance Examination fee since, she is eligible to appear for the Supplementary Examination of October/November 2019.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.19:- Conduct of Examinations-Graded BHMS-Request from Sri.Sundaresan C-reg.**

**(EE III)**

Sri. Sundaresan C, a candidate of Graded BHMS degree course of 1993 admission from Govt. Homoeopathic Medical College, Thiruvananthapuram has submitted a request to conduct Part I & II BHMS (Graded) Degree examination. Along with his request a representation from three other candidates has also been received for the same purpose.

Sri. Sundaresan C had joined the course as 1993-1995 batch student. The candidate as stated in the letter, could not complete the course due to family problems. Later, with the permission of the University he had completed the course with regular BHMS candidates in 2004.

He had appeared for Graded BHMS Part I Degree examination in December 1994, but failed. After the examination in December 1994, Part I examinations were conducted till June 2004. But this candidate had not registered for Part I examinations further as per the records in the section. The University conducted Part II examinations till May 2003. The candidate had not registered for Part II examinations conducted by the University. The other three candidates though they have registered for Part II examinations also have to complete the Part I & II examinations successfully. This course has become defunct since which has been shifted to KUHS with effect from 2010 admission onwards.

The degree course of Graded BHMS spread over a period of two years including Compulsory Internship of six months' duration after passing the final degree examination. As per the Regulations of this course, the Part I examinations shall be held at the end of 6 months of the course and Part II examinations at the end of 18 months. But the candidate shall have an option to take the examinations in Part I & II jointly at the end of 18 months.

University vide U.O. No. AcAIV/1/040054/2012 dated 10.04.2012 has granted only one more, but a final chance to the failed students to appear for the examinations of the Graded BHMS Degree Course and for the completion of Compulsory Internship training. But as per records the said examination has not so far been conducted. The last examination conducted for this course under this University is in June 2004.



As per U.O. No. AcAIII/3/FOM/V/2015 dated 05.10.2015 “Supplementary examinations of the courses shifted to KUHS be conducted till 2020 subject to chance restriction stipulated by the respective Regulations”.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to grant one mercy chance to the 3 candidates except Sri.Sundaresan.C,with permission to appear for Part I & Part II simultaneously. Also recommended to grant special permission to Sri.Sundaresan.C if the candidate produces attendance certificates from the college proving sufficient attendance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.20:-** *Bishop Moore College, Mavelikkara – B.A./B.Sc./B.Com – First Semester Examination of November 2019 – Candidate Code generation for exam registration reg.*

**(CBCS B.Sc. II)**

The Principal Bishop Moore College, Mavelikkara, vide email dated 01.11.2019 has reported that even though they had successfully completed the enrollment process of first semester students(enrollment of 2019 Admission), the student list was not available in the register of candidates for exam registration, and hence they were unable to complete the first semester exam registration in respect of the following subjects for CBCS B.A./B.Sc./B.Com November 2019 Examination.

- BA Malayalam Language, Culture & Literature (115)
- BA English Language & Literature (130)
- BA Economics (150)
- B Com (159)
- B Sc Mathematics (220)
- B Sc Physics (230)
- B Sc Chemistry (235)
- B Sc Zoology (250)

A status report was sought from the Computer Centre and the Computer Centre has remarked that even though the students details (enrollment 2019 admission) has been forwarded to the University by the college the candidate code generation was pending for the subjects. The candidate code generation was also a task to be undertaken by the colleges so as to complete the enrollment process within the allowed time.

Since the last date for registration for the First Semester B.A./B.Sc./B.Com. Examination of November 2019 without fine was 01.11.2019, after obtaining the details of pending registration of students, from the Computer Centre, and considering the exigency of the matter the Pro Vice-Chancellor has granted permission for candidate code generation for completing the exam registration. Accordingly the candidate code generation was made open for the college by the Computer Centre for one day on 02.11.2019.

The Principal was informed accordingly and later a reply confirming the successful completion of candidate code generation was forwarded by the Principal.

**It has further been ordered to place the matter related to the lapse on the part of the Principal before the Standing Committee of the Syndicate on Examinations.**

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to conduct a hearing of the Principal, Bishop Moore College, Mavelikkara by the Standing Committee of the Syndicate on Affiliation of Colleges.*

**Resolution of the Syndicate**

**FURTHER RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Dr.K.B.Manoj, Prof.K.Lalitha, Sri.Mohammed Yaseen, Members Syndicate to hear the Principal, Bishop Moore College, Mavelikkara.

**Item no. 06.62.21:- Representation from the B.Sc Nursing students 2006,07,08 and 09 batches for a mercy chance to clear the course-reg.**

**(Ac.AIII)**

B.Sc Nursing students of 2006, 2007, 2008 and 2009 batches of this University who have yet to clear the failed papers had submitted a representation to allow them a Mercy chance to clear the Course. As per the Regulations of Course (2006), the maximum period to complete the Course successfully should not exceed 8 years.

It may be noted that, Indian Nursing Council had resolved to relax the maximum time limit for completing Nursing Course, subject to the condition that, the candidates have to qualify a basic examination conducted by the respective State Nursing Council in order to be allowed to appear in the University examinations.

The Standing Committee of the Syndicate on Examinations at its meeting held on 25.04.2019 had considered the requests of B.Sc Nursing candidates of 2006, 2007, 2008 and 2009 batches for a mercy chance to clear the course and recommended to forward the details of the candidates who have applied for the mercy chance examination to the Kerala Nurses and Midwives Council. The Syndicate at its meeting held on 30.04.2019 ( item No.08.71.17) resolved to approve the above recommendation. Accordingly, the details of the failed candidates was forwarded to the Council which conducted a Basic Examination for the failed candidates of BSc Nursing course with the concurrence of Indian Nursing Council in order to equip them to appear for mercy chance examinations.

The Kerala Nurses and Midwives Council has forwarded the result of Basic Examination conducted on 06.10.2019, wherein the students who have passed are considered as eligible to appear for mercy chance examinations.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended to agree to the request of the students of 2006,07,08 and 09 batches of B.Sc Nursing Degree course, who have qualified the eligibility test conducted by the Kerala Nurses and Midwives Council to appear the mercy chance examinations to clear the course.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.22:- Three year LLB Degree course 2004 to 2011 admissions -2004 scheme & Five year LLB Degree Course 2002 to 2011 admissions (2002 scheme) – mercy chance to the failed candidates – Request – reg**

**(Ac.AIII)**

A few candidates of Three year LLB Degree course ((2004, 05, 06, 07, 08, 09, 10, 2011 admissions) & Five year LLB Degree Course (2002, 03, 04, 05, 06, 07, 08, 09, 10 and 2011 admissions) who could not complete their examinations have now requested to grant them a mercy chance for all the admissions under 2002 scheme of 5 year LLB and 2004 scheme of 3 year LLB to appear the examinations as they have improved their internal assessment marks as special appearance as per the Notification, dated, 07.12.2018 since, it has been stipulated that the students shall attend afresh the University examinations of the paper(s) in which they had improved the internals as special appearance.

As per the Regulations of the Three year LL.B Degree course (2004 scheme) as well as Five Year LL.B Degree Course (2002 Scheme), “No candidate shall be permitted to appear in any examination after a period of five years from the date of completion of the course”.

In this context, the following facts may be noted,

- As per clause '6' of the guidelines for improvement of internal assessment as special appearance to the LLB students, 'The students shall attend afresh the University examinations in which he/she has improved the internal assessment as special appearance. The earlier marks secured by the candidates (internal and University examinations) in the concerned paper(s) will stand cancelled on registration to University examinations after completion of the internal improvement'.

- The improvement of internal assessment marks to the LLB students began in December 2018. 3 year LLB students of 2004 to 2014 admissions (2004 scheme & 2011 scheme), and 5 year LLB

students of 2002 to 2012 admissions (2002 & 2011 scheme) were permitted to improve the internals as per notification Ac.AIII/3/LLB\_IA/2018 Thiruvananthapuram, Dated: 07/12/2018

4. As per UO. No. Ac.AIII/3/LLB-Mercy chance/2019 dated 16/10/2019 a mercy chance was granted to the students of 3 year LLB degree course of 2007-10 and 2010-13 batches (2004 scheme) and 5 year LLB degree course of 2005-10 batch (2002 scheme) to appear for the failed papers, which is yet to be notified.

- Students belong to 2011 admissions and 2012 admission of 3 year LLB degree course were granted mercy chance as per UO. Ac.AIII/3/19220/MC/2019 dated, 04/07/2019 and UO No. Ac.AIII/3/MC/3 year LLB-2012/2019 candidates belong to 2009, 2010 & 2011 admissions of 5 year LLB course do not come under the mercy chance examination as the time limit stipulated in the Regulation to complete the course is 5 years from the date of completion of the course

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to grant one mercy chance to the failed candidates of 3 year LLB of 2004, 05, 06, 08, & 09 admissions -2004 scheme), (2007, 10, 11 & 2012 excluded) and 5 year LLB degree course of 2002, 03, 04, 06, 07 & 2008 admissions - 2002 scheme), (2005, 09, 10 & 2011 excluded), subject to reporting to the Academic Council. The Committee also recommended that the mercy chance granted will be the final chance which shall be specified in the examination notification.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.23:-** *Valuation of answer scripts of MA/M.Sc/M.Com/MSW/MPA/MMCJ/MA HRM (Regular, Supplementary & Mercy Chance) Examination-enhancement in the special allowance of 20 days payable to administrative staffs posted in the valuation camp of P.G Semester Examinations-request-reg.*

**(M&C III)**

As referred above requests/ representation has been received to enhance the existing rate fixed as special allowance of 20 days paid to the administrative staff posted in the valuation camp of P.G Semester Examinations. In this regard, it is pinpointed that the process of valuation of answer scripts in the P.G., C.V Camps requires much effort and attention due to which the administrative staff works on holidays and overtime. More effort is necessitated for the entire bundling and transferring of answer scripts/projects/marksheets etc within the period of schedule of valuation. It is also represented that eventhough the total number of answer scripts are less for P.G Course, when compared with the U.G Semester examinations, the process of P.G valuation includes first, second and even third valuation.

It may be noticed that vide Item No: 30.95 of the Minutes of the Meeting of the Syndicate held on 10.10.2017, it has been resolved that the administrative staff posted in the valuation camps be paid special allowance equal to 20 days DA for P.G exams and 30 days for U.G exams. Accordingly vide U.O No: M&C.1.2/1823/2018 dated 27.03.2018, Sanction has been accorded by the Hon'ble Vice-Chancellor to effect Special allowance subject to a maximum of 20 days for for P.G exams and 30 days for U.G exams as detailed below to administrative staff posted in the C.V Camps (U.O. appended).

SL.No.	All Employees who draw basic pay of	Special Allowance per day
1.	Rs 50,400/and above	Rs.400/-
2.	Rs 42,500/-and above but below Rs 50,400/	Rs.320/-
3.	Rs 27,800/-and above but below Rs 42,500/-	Rs.320/-
4.	Rs 18,000/-and above but below Rs 27,800/	Rs.250/-
5.	Below Rs.18,000/-	Rs.250/-

It may be noticed that during the process of valuation of answer scripts of MA/M.Sc./M.Com/MSW/ MPA/ MMCJ/ MA HRM (Regular, Supplementary & Mercy Chance) much attentiveness is required from the part of administrative staff posted in the C.V. Camps for the timely collection, distribution, bundling, transporting of these answer scripts . In addition, the daily



status of valuation, details regarding the non reporting of examiners etc shall be furnished to the EB section. An effective co-ordination with Chairmen, Deputy Chairmen/Examiners and Camp Officers is highly essential for the smooth conduct of the valuation. Many often the administrative staff works even on holidays and on overtime, without detrimental to the normal office duties. The process of P.G valuation often go beyond second valuation, and answer scripts are required to be valued in third by the examiners for which a much determined effort in re-bundling and transporting of these answer scripts from the C.V Camps are necessitated enabling the publishing of the result in a time bound manner. Further time is consumed for the bundling of the entire answer scripts/Projects after the completion of valuation, so as to entrust the same with the cellar unit (C.V II). Besides, the entire bills of the examiners are to be processed and submitted for audit for the payment of remuneration of examiners. In the given circumstances the request for revising the existing rate fixed as special allowance of 20 days paid to the Administrative Officers posted in the valuation camp of P.G Semester Examinations has been given in.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to refer the item to the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.24:- മുതുകളും ബുദ്ധ കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷനിലെ പ്രീത റ്റി എന്ന എം.എഡ് വിദ്യാർത്ഥിനിയുടെ (2019-21) IGNOU യുടെ എലിജിബിലിറ്റി - സംബ:-**

(EG VI)

ശ്രീമതി. പ്രീത റ്റി എന്ന വിദ്യാർത്ഥിനി മുതുകളും ബുദ്ധ കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷനിൽ നിന്നും 2019-21 അധ്യയന വർഷത്തിൽ എം.എഡ് കോഴ്സിന് അഡ്മിഷൻ നേടിയതിരിക്കുകയാണ്.

പ്രസ്തുത വിദ്യാർത്ഥിനിയുടെയും ബി.എഡ് ഡിഗ്രി ഇന്റീമിഡിയേറ്റ് നാഷണൽ ഓപ്പൺ യൂണിവേഴ്സിറ്റിയിൽ നേടിയട്ടുള്ളതാണ്. ടി വിദ്യാർത്ഥിനിയ്ക്ക് കേരള സർവകലാശാലയിൽ നിന്നും എലിജിബിലിറ്റി സർട്ടിഫിക്കറ്റ് ലഭിച്ചിട്ടുണ്ട്. എന്നാൽ ഇതിൽ ഇന്റീമിഡിയേറ്റ് നാഷണൽ ഓപ്പൺ യൂണിവേഴ്സിറ്റിയുടെ ബി.എഡ് സർട്ടിഫിക്കറ്റുകളിൽ വിഷയം സൂചിപ്പിക്കാത്തതിനാലും കേരള സർവകലാശാല വിദൂര വിദ്യാഭ്യാസം വഴി ബി.എഡ് കോഴ്സുകൾ നടത്താത്തതിനാലും IGNOU വഴി നേടിയ ബി. എഡ് കോഴ്സ് കേരള സർവകലാശാലയുടെ ബി.എഡിന് തുല്യമായി അംഗീകരിച്ചിട്ടില്ല.

സർവകലാശാല അക്കാഡമിക് കൗൺസിൽ IGNOU- യുടെ ബി.എഡ് കോഴ്സ് ഉന്നത വിദ്യാഭ്യാസത്തിനുള്ളതോ, ജോലി നേടാനോ, കേരള യൂണിവേഴ്സിറ്റിയുടെ ബി.എഡിന് തുല്യമാണെന്നോ ഉത്തരവിറക്കിയിട്ടില്ല. കൂടാതെ എം.എഡ് ഡിഗ്രി കോഴ്സിനുള്ള അഡ്മിഷൻ കേരള സർവകലാശാലയുടെ ബി.എഡ് ഡിഗ്രിയോ അതിനു തുല്യമായ ഡിഗ്രിയോ ആണ് യോഗ്യതയായി കണക്കാക്കുന്നത്. ആയതിനാൽ ടി വിദ്യാർത്ഥിനി എം.എഡ് ഡിഗ്രി കോഴ്സ് പഠിക്കുന്നതിനു അർഹയല്ല എന്ന് രജിസ്ട്രാർ ഉത്തരവായിട്ടുണ്ട്.

അതിൻപ്രകാരം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറിന്റെ 01.11.2019-നുള്ള ഉത്തരവിൻ പ്രകാരം ടി വിദ്യാർത്ഥിനിയുടെ, 11.11.2019 ന് ആരംഭിക്കാനിരുന്ന ഒന്നാം സെമസ്റ്റർ എം.എഡ് ഡിഗ്രി പരീക്ഷയുടെ ഹാൾ ടിക്കറ്റ് തടഞ്ഞു വയ്ക്കുകയുണ്ടായി.

ബഹുമാനപ്പെട്ട ഹൈക്കോടതിയുടെ ഇടക്കാല ഉത്തരവ് WP(c) No. 29990/2019- Filed by Smt. Preetha T dated 08.11.2019 അനുസരിച്ച് ടി വിദ്യാർത്ഥിനിയെ നവംബർ 11-ആം തീയതി ഒന്നാം സെമസ്റ്റർ എം.എഡ് ഡിഗ്രി പരീക്ഷ പ്രൊവിഷണലായി എഴുതാൻ അനുവദിക്കണമെന്ന് ഉത്തരവ് ലഭിക്കുകയും അതിൻ പ്രകാരം ടി വിദ്യാർത്ഥിനിയെ 11-ആം തീയതി ആരംഭിച്ച പരീക്ഷ പ്രൊവിഷണലായി എഴുതുവാനുമുള്ള അനുവാദം ബഹുമാനപ്പെട്ട പ്രൊ വൈസ് ചാൻസിലർ നൽകുകയുണ്ടായി.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to refer the matter to the Combined meeting of the Board of Studies (Pass) and Board of Studies (PG) in Education.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.25:- Clarification regarding the attendance percentage of MA Political Science candidate Smt.Anju Krishna G T(546171320004)-reg.**

**(EG XI B)**

Attendance percentage of Smt. Anju Krishna G.T MA Political science candidate, Fourth semester PG Examination, September 2019 forwarded from the college through e-mail is 4.5% .The candidate was given condonation as per the condonation order referred (2) above. As per the application for condonation the candidate is seen to have attended 61 working days out of 90 days.

**Therefore a letter of clarification was forwarded to the principal. In the clarification letter from the Principal, it is stated that the actual number of working days for fourth semester in the college is 44 days and the candidate has attended only 2 days of class. The discrepancy was reported and the result of the candidate was withheld.**

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to publish the results based on the attendance recommended by the Principal and condonation awarded by the University.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.26:- അനീഷ സെയ്ൻ രണ്ടാം സെമസ്റ്റർ എം.എഡ് ടീച്ചിങ് പ്രാക്ടീസ് പൂർത്തിയാക്കാത്തത് - സംബ-**

**(EG VI)**

കൊല്ലം കർമ്മല റാണി ട്രെയിനിങ് കോളേജിലെ രണ്ടാം സെമസ്റ്റർ എം.എഡ് വിദ്യാർത്ഥിനികളായ ശ്രീമതി.അനീഷ സെയ്ൻ, പാർവതി രാജൻ എന്നിവർ രണ്ടാം സെമെസ്റ്ററിനോടൊപ്പം പൂർത്തിയാക്കേണ്ടിയിരുന്ന ടീച്ചിങ് പ്രാക്ടീസ് പൂർത്തിയാക്കിയിട്ടില്ല. രണ്ടാം സെമെസ്റ്ററിനോടൊപ്പം പൂർത്തിയാക്കേണ്ടിയിരുന്ന ടീച്ചിങ് പ്രാക്ടീസ് തുടർന്ന് വരുന്ന സെമെസ്റ്ററുകൾക്കൊപ്പം പൂർത്തിയാക്കാനുള്ള അനുമതിയ്ക്കായി അപേക്ഷിക്കുകയും ചെയ്തു.

2018-ലെ എം.എഡ് റെഗുലേഷൻ പ്രകാരം 100% ഹാജർ നിർബന്ധമായ ടീച്ചിങ് പ്രാക്ടീസ് പൂർത്തിയാക്കാത്തതിനാൽ അടുത്ത സെമെസ്റ്ററുകൾ നിലവിലുള്ള ബാച്ചിനോടൊപ്പം തുടർന്ന് പഠിക്കുവാൻ സാധ്യമല്ല. പരീക്ഷ കൺട്രോളറുടെ ഉത്തരവിൻ പ്രകാരം ACAll വിഭാഗത്തിലേക്ക് രണ്ടാം സെമസ്റ്റർ രജിസ്ട്രേഷൻ സംബന്ധിച്ച റിമാർക്കിനായി അയക്കുകയും ചെയ്തു. ടീ വിഭാഗത്തിൽ നിന്നും BoS in Education (PG) ചെയർപേഴ്സന്റെ അഭിപ്രായം ആരായുകയും തുടർന്ന് ടീ വിദ്യാർത്ഥിനികളുടെ രണ്ടാം സെമസ്റ്റർ രജിസ്ട്രേഷൻ റദ്ദ് ചെയ്തു റീ-അഡ്മിഷൻ എടുക്കണമെന്നും അറിയിച്ചു. ടീ വിവരങ്ങൾ അറിയിച്ചു കൊണ്ട് വിദ്യാർത്ഥിനികൾക്ക് മെമ്മോ അയക്കുകയും, പ്രിൻസിപ്പലിന് വിശദീകരണമാവശ്യപ്പെട്ടു കൊണ്ട് ACAll വിഭാഗത്തിൽ നിന്നും കത്ത് നൽകുകയും ചെയ്തു. തുടർന്ന് ശ്രീമതി. പാർവതി രാജൻ രണ്ടാം സെമസ്റ്റർ ക്യാൻസൽ ചെയ്ത് റീ അഡ്മിഷൻ എടുക്കുന്നതിലേക്കുള്ള നടപടികൾ ആരംഭിക്കുകയും ചെയ്തു.

100% ഹാജർ ഇല്ലെന്ന് മറച്ചു വച്ച് ടീ വിദ്യാർത്ഥിനികളുടെ രണ്ടാം സെമസ്റ്റർ എം.എഡ് ഡിഗ്രി പരീക്ഷ രജിസ്ട്രേഷനുള്ള അപേക്ഷ ഫോം ശുപാർശ ചെയ്തു അയച്ചതിനു കർമ്മല റാണി ട്രെയിനിങ് കോളേജിലെ പ്രിൻസിപ്പാലിനോട് വിശദീകരണം ആവശ്യപ്പെട്ടു കൊണ്ട് 14.10.2019-ൽ ഇ.ജി VI വിഭാഗത്തിൽ നിന്നും കത്ത് നൽകുകയുണ്ടായി. വിശദീകരണം നൽകിയ കത്ത് 08.11.2019-ൽ വിഭാഗത്തിൽ ലഭിച്ചിട്ടുണ്ട് .

ശ്രീമതി. അനീഷ സെയ്ൻ ബഹുമാനപ്പെട്ട ഹൈക്കോടതിയിലെ സമീപിക്കുകയും, 30.08.2019-ലെ WP(C) No.22730 (M) പ്രകാരം മൂന്നാം സെമസ്റ്റർ ക്ലാസുകൾ അറ്റൻഡ് ചെയ്യാനുള്ള ഇടക്കാല ഉത്തരവ് സമ്പാദിക്കുകയും ചെയ്തു. 17.10.2019-ൽ വന്ന അന്തിമ വിധിയിൽ ടീ വിദ്യാർത്ഥിനി പരാജയപ്പെടുകയും, ടീ വിധി പ്രകാരം രണ്ടാം സെമസ്റ്റർ പരീക്ഷ രജിസ്ട്രേഷൻ റദ്ദ് ചെയ്ത് റീ അഡ്മിഷൻ എടുക്കുന്നതിലേക്കായി 26.10.2019-ൽ ടീ വിദ്യാർത്ഥിനിക്ക് മെമ്മോ അയക്കുകയും പകർപ്പ് പ്രിൻസിപ്പലിനു നൽകുകയുണ്ടായി. ഇതേ തുടർന്ന് ശ്രീമതി അനീഷ സെയ്ൻ റീ അഡ്മിഷൻ വേണ്ടിയുള്ള അപേക്ഷ ACAll വിഭാഗത്തിലേക്കും രണ്ടാം സെമസ്റ്റർ രജിസ്ട്രേഷൻ റദ്ദ് ചെയ്യുന്നതിലേക്കുള്ള അപേക്ഷ 04.11.2019-ൽ ഇ.ജി VI വിഭാഗത്തിലേക്കും നൽകുകയുണ്ടായി. ഇതിൻ പ്രകാരം പരീക്ഷ രജിസ്ട്രേഷൻ റദ്ദ് ചെയ്ത മെമ്മോ ടീ വിദ്യാർത്ഥിനിക്ക് നൽകുകയുണ്ടായി. റീ അഡ്മിഷൻ സംബന്ധമായ നടപടികൾ ACAll വിഭാഗത്തിൽ പുരോഗമിച്ചു വരുകയാണ്.

**Recommendations of the Committee**

*The Committee considered the above matter and noted the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

***Item no. 06.62.27:- First Semester B.Ed Degree Examination, November 2019-Conduct of-reg. (CE's Section)***

The examination of First Semester B.Ed. Degree Course (2015 – 2018 Admissions & 2019 Admission) commenced from 06.11.2019 onwards. The question papers of B.Ed. Degree Course were sent online through the web portal developed by the Kerala University Computer Centre. The question papers of the ‘EDU - 01 -Knowledge and Curriculum: Philosophical and Sociological Perspectives (2015 Admission – 2018 Admission) with Code No. H – 2755 ‘ and ‘EDU - 01 Knowledge and Curriculum: Philosophical and Sociological Perspectives (2019 Admission) with Code No. H – 2727’ of the First Semester B.Ed. Degree Examination was sent on 06.11.2019.

On 6.11.2019, B.Ed. Colleges informed that they were not able to download the question paper and to take the print out of the same for the conduct of the examination. On enquiry, KUCC reported that there are some technical errors and as per the orders of the Controller of Examinations both the question papers were sent to all the B.Ed. Colleges including KUCTE, Nedumangad through email as group mail in order to avoid the time delay and the same was informed to the colleges.

Thereafter, normally it is the responsibility of the Principal/Chief Superintendent to take necessary print outs of the question papers and distribute the same to the candidates as per their registrations.

It may be noted that the question papers of both admissions ie. (2015 Admission – 2018 Admission & 2019 Admission) were available at the college for the conduct of examinations and it is clearly the mistake on the part of the Principal/Chief Superintendent having distributed the wrong question paper for the end semester examination. As per the Examination Manual, “greatest care must be exercised by the Principal/Chief Superintendent in the distribution of question papers to see that papers of the right subject according to the timetable only are distributed and that no question paper relating to any other subjects is inadvertently distributed”. Further it may be noted that, the examination was conducted in all other examination centres with the right question paper downloaded.

The Principal vide letter no.230/KUCTE/NDD/2019 – 20 dated 7.11.2019 has reported that the mistake has occurred on their part in distributing the question paper and that the mistake was noted in the evening of the examination after the scheduled time and requested to solve the problem at the earliest.

Another complaint has been received from the students of KUCTE, Nedumangad, alleging that after the distribution of the question papers they have complained about the disparity of admission in the question paper. But instead of rectifying the issue, the Principal took a stand that it was the fault from the part of the University, which have to be viewed seriously. The students have requested to evaluate the answer scripts according to the question paper which they have attended and also to take action against the Principal.

The Vice-Chancellor has ordered to submit a report on the news item appeared in the press and the report was submitted to the Vice-Chancellor, On perusal of the report, the Hon’ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended to conduct re-examination for First Semester B.Ed Degree Examination (2019 admission)in KUCTE, Nedumangad. Further recommended to conduct a hearing of the Principal, KUCTE, Nedumangad by the Standing Committee of the Syndicate on Examinations.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.28-** റെഗുലർ വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയം നടത്തിയതിന് 2010 മുതൽ 2015 വരെ സർവ്വകലാശാല നൽകിയ പ്രതിഫലത്തുക തിരിച്ചുപിടിച്ച ആറാം യു ജി സി ശമ്പളപരിഷ്കരണ ക്വട്ടിറ്റേഷൻ തുക അധ്യാപകർക്ക് നൽകുന്നത്- സംബന്ധിച്ച് -

(M&C II)

അക്കൗണ്ടന്റ് ജനറലിന്റെ ആഡിറ്റ് പരാമർശത്തിന്റെ അടിസ്ഥാനത്തിൽ യു ജി സി നിരക്കിൽ ശമ്പളം കൈപ്പറ്റുന്ന അധ്യാപകർക്ക് റെഗുലർ വിദ്യാർത്ഥികളുടെ പരീക്ഷാ മൂല്യനിർണ്ണയം അധ്യാപന ജോലിയുടെ ഭാഗമായതിനാൽ ടി ജോലിക്കു അനധികൃതമായി നൽകിയ തുക തിരിച്ചു പിടിക്കുന്നതിലേക്കായ് ഗവണ്മെന്റ് ഉത്തരവ് നൽകുകയും ആറാം യു ജി സി ശമ്പളപരിഷ്കരണ പ്രകാരം ലഭിക്കേണ്ടിയിരുന്ന നാലാം ഗഡു ക്വട്ടിറ്റേഷൻ തുകയിൽ നിന്നും 20 ശതമാനം തടഞ്ഞു വക്കുകയും ഉണ്ടായി.

2009-2010 കാലഘട്ടങ്ങളിൽ ലഭിക്കേണ്ട യു ജി സി ശമ്പള ക്വട്ടിറ്റേഷനിൽ നിന്നും 2010 മുതൽ 2016 വരെ അനധികൃതമായി മൂല്യനിർണ്ണയ പ്രതിഫല ഇനത്തിൽ നൽകിയ തുക തിരിച്ചു പിടിക്കണമെന്ന് സർക്കാർ ആവശ്യപ്പെട്ടതിന്റെ വെളിച്ചത്തിൽ ശമ്പള പരിഷ്കരണ ക്വട്ടിറ്റേഷൻ തുക തടഞ്ഞു വച്ചിരിക്കുന്ന അധ്യാപകരുടെ വിശദാംശങ്ങൾ ആരാണ് കൊണ്ട് കേരള സർവ്വകലാശാലയുമായി അഫിലിയേറ്റ് ചെയ്തിരിക്കുന്ന എല്ലാ സർക്കാർ, എയ്ഡഡ് കോളേജുകളിലേക്കും കത്തയച്ചെങ്കിലും വളരെ ചുരുങ്ങിയ (23 കോളേജുകൾ ) കോളേജുകൾ മാത്രമാണ് വിവരങ്ങൾ നൽകിയിട്ടുള്ളത്. 2016 മുതൽ 2018 മാർച്ച് മാസം വരെ നടന്ന പരീക്ഷകളുടെ മൂല്യനിർണ്ണയത്തിനു അധ്യാപകർക്ക് പ്രതിഫലം നൽകിയിട്ടില്ല. യു ജി സി സ്കെയിലിൽ പുറന്ന അധ്യാപകർക്കു അധ്യാപന ജോലിയുടെ ഭാഗമായി മൂല്യനിർണ്ണയം നടത്തേണ്ട ഉത്തരക്കടലാസുകളുടെ എണ്ണം നിശ്ചയിച്ചുകൊണ്ടു 2018 മുതൽ ഉത്തരവ് ഇറക്കുകയുണ്ടായി.

2010 മുതൽ 2015 വരെ നൽകിയ പ്രതിഫലത്തുക തിരിച്ചുപിടിക്കുന്നതിനായി നടപടി ക്രമങ്ങൾ സ്വീകരിക്കേണ്ടതുണ്ടെന്നും ടി വിഷയത്തിൽ സ്വീകരിച്ച നടപടികൾ ഗവൺമെന്റിനെ അറിയിക്കേണ്ടതുമാണെന്നുള്ള വിവരത്തിന്റെ അടിസ്ഥാനത്തിൽ 30.04.2019 ൽ കൂടിയ സിൻഡിക്കേറ്റ് 2014 മുതൽ യു ജി, പി ജി കോഴ്സുകൾക്ക് അധ്യാപന ജോലിയുടെ ഭാഗമായി മൂല്യനിർണ്ണയം നടത്തേണ്ട ഉത്തരക്കടലാസുകളുടെ എണ്ണം നിശ്ചയിക്കുകയും അതനുസരിച്ചു പ്രതിഫലത്തുക വിതരണം ചെയ്യാൻ അനുവദിക്കുകയും ചെയ്തു. 18.09.2019 ലെ സർവ്വകലാശാല ഉത്തരവ് പ്രകാരം 2016 ലെ ശമ്പളപരിഷ്കരണ ഉത്തരവിന് മുൻപും പിൻപും നിലവിലിരുന്ന ഉത്തരവുകൾ അനുസരിച്ചു മൂല്യനിർണ്ണയ പ്രതിഫല തുകകളുടെ ബില്ലുകൾ തീർപ്പാക്കാവുന്നതാണ്.

2010 മുതൽ 2015 വരെ നൽകിയ പ്രതിഫലത്തുക തിരിച്ചു പിടിക്കുന്നതിലേക്കായി സർക്കാരിലേക്ക് അറിയിക്കേണ്ടതുണ്ട്. 2018 , 2019 കാലയളവുകളിൽ ഇറങ്ങിയ സർവ്വകലാശാല ഉത്തരവുകളിൽ ഓരോ സെമസ്റ്ററുകളിലും അധ്യാപകർ അധ്യാപന ജോലിയുടെ ഭാഗമായി മൂല്യനിർണ്ണയം നടത്തേണ്ട ഉത്തരക്കടലാസുകൾ നിജപ്പെടുത്തിയിട്ടുണ്ട്. യു ജി -സയൻസ്-65, സയൻസ് ഇതരം - 75 , പി ജി -സയൻസ് - 25, സയൻസ് ഇതരം - 30 ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയം നടത്തുന്നതിന് യു ജി ക്ക് 30 രൂപ നിരക്കിലും, പി ജി ക്ക് 35 രൂപ നിരക്കിലും പ്രതിഫലം നൽകേണ്ടതും അധ്യാപന ജോലിയുടെ ഭാഗമായി യു ജി ക്ക് 10 രൂപ നിരക്കിലും , പി ജി ക്ക് 15 രൂപ നിരക്കിലും തിരിച്ചുപിടിക്കേണ്ടതുമാണ്. 2019 ലെ ഉത്തരവ് പ്രകാരം 2014 മുതൽ ചീഫ് എക്സാമിനറായി നിയമിക്കപ്പെടുന്ന അധ്യാപകർക്ക് പ്രതിഫലത്തുക 6.50 രൂപയായി ഓരോ ഉത്തരക്കടലാസ് മൂല്യനിർണ്ണയത്തിനും നിജപ്പെടുത്തിയിരിക്കുന്നു. ടി അധ്യാപകരിൽ നിന്നും തിരിച്ചു പിടിക്കേണ്ട തുകയെ സംബന്ധിച്ചും വ്യക്തത ആവശ്യമാണ്. എന്നാൽ മുൻകാല പ്രാബല്യത്തോട് കൂടി 2010 മുതൽ അധ്യാപകർക്ക് നൽകിയ പ്രതിഫലത്തുക തിരിച്ചുപിടിക്കുന്ന സന്ദർഭത്തിൽ എല്ലാ അധ്യാപകരും എല്ലാ സെമസ്റ്ററിലും മൂല്യനിർണ്ണയത്തിനു ഹാജരാകേണ്ടതുണ്ടോ എന്ന വിഷയത്തിൽ കൃത്യത വരുത്തേണ്ടതുണ്ട്.

നിലവിൽ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന അധ്യാപകർക്ക് ഓരോ സെമസ്റ്ററിനും അധ്യാപന ജോലിയുടെ ഭാഗമായി മൂല്യനിർണ്ണയം നടത്തിയതിനു പ്രതിഫലത്തുക തിരിച്ചുപിടിക്കുന്നു. യു ജി 6 സെമസ്റ്റർ, പി ജി 4 സെമസ്റ്റർ, എൽ എൽ ബി (ത്രീവത്സരം ) 6 സെമസ്റ്റർ , എൽ എൽ ബി (പഞ്ചവത്സരം ) 10 സെമസ്റ്റർ, ബി ടെക് 8 സെമസ്റ്റർ, ബി എഡ് 2 സെമസ്റ്റർ, എന്നിങ്ങനെ പരീക്ഷകളിൽ പങ്കെടുക്കുന്ന അധ്യാപകർക്ക് സെമസ്റ്റർ തിരിച്ചു അധ്യാപന ജോലി നിശ്ചയിക്കേണ്ടതിന് പകരം വാർഷികമായി അധ്യാപനജോലിയുടെ ഭാഗമായി 2010 മുതൽ 2014 വരെ മൂല്യനിർണ്ണയം നടത്തിയതിനുള്ള തുക തിരിച്ചു പിടിക്കുന്നതിനുള്ള സാധ്യത പരിശോധിക്കാവുന്നതാണ്.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the recovery of disbursement of remuneration of examiners for valuation of answerscripts of UG and PG Courses from 2010 to 2014 shall be made by treating the valuation by the examiners as part of duty on yearly basis instead of semester vice.

**Item no. 06.62.29:-** നാലാം സെമസ്റ്റർ സി ബി സി എസ് എസ് പരീക്ഷ ആഗസ്റ്റ് 2018 എം ജി കോളേജ്, തിരുവനന്തപുരത്തു നിന്ന് ലഭിച്ച ഉത്തരക്കടലാസുകൾ പേന കൊണ്ട് വെട്ടിയത് - സംബന്ധിച്ച് :-

**(M&C II)**

2018 ആഗസ്റ്റ് മാസം നടത്തിയ നാലാം സെമസ്റ്റർ സി.ബി.സി.എസ്.എസ് / സി ആർ - ബി എസ് സി പരീക്ഷയിൽ, 25.07.2018 -ന് തിരുവനന്തപുരം എം ജി കോളേജിൽ Physical and Inorganic Chemistry ചോദ്യകോഡ് - 3353 എന്ന വിഷയത്തിന് പരീക്ഷ എഴുതിയ ആറ് വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസുകളിൽ പേന കൊണ്ട് വെട്ടിയത് മൂല്യനിർണ്ണയ വേളയിൽ അധ്യാപികയുടെ ശ്രദ്ധയിൽ പെട്ടതിനെ തുടർന്ന് , സർവകലാശാല പ്രസ്തുത വിവരം കോളേജ് പ്രിൻസിപ്പലിനെ കത്ത് മുഖാന്തിരം അറിയിച്ചിരുന്നു .

എം ജി കോളേജ് ചീഫ് സൂപ്രണ്ടിൽ നിന്ന് ലഭിച്ച മറുപടി കത്തിൽ ടി ഉത്തരക്കടലാസുകളിൽ പേന കൊണ്ട് വെട്ടിയത് കോളേജ് അധികൃതരുടെ ഭാഗത്തു നിന്നല്ലെന്നും, അന്നേ ദിവസം യാതൊരു വിധ പരീക്ഷാ ക്രമക്കേടും നടന്നിട്ടില്ലെന്നും അറിയിച്ചിരുന്നു .

സർവകലാശാല നടത്തിയ തുടർ അന്വേഷണത്തിൽ, പരീക്ഷാ ക്രമക്കേട് നടത്തിയ ആറ് വിദ്യാർത്ഥികളോട് എഴുതിയ മുഴുവൻ ഉത്തരവും വെട്ടിക്കളയാൻ പരീക്ഷാ ഹാളിൽ ഡ്യൂട്ടിയിൽ ഉണ്ടായിരുന്ന ഇൻവിജിലേറ്റർ ആവശ്യപ്പെട്ടതായി വിദ്യാർത്ഥികൾ അറിയിച്ചിട്ടുണ്ട്. 25.07.2018 -ന് നടന്ന നാലാം സെമസ്റ്റർ ബി എസ് സി - Organic Chemistry പരീക്ഷക്ക് ഇൻവിജിലേഷൻ ചുമതലയുണ്ടായിരുന്ന ബോട്ടണി വിഭാഗം അസിസ്റ്റന്റ് പ്രൊഫസറായ

ഡോ .നീതു എസ് കുമാറിന്റെ പക്കൽ നിന്ന് പ്രസ്തുത വിഷയത്തിന്റെ മേലുള്ള വസ്തുത ബോധിപ്പിക്കാൻ അറിയിച്ചിരുന്നു .പരീക്ഷാ ക്രമക്കേട് നടത്തി എന്ന സംശയം തോന്നിയതിനാൽ വിദ്യാർത്ഥികൾ പ്രിൻസിപ്പലിന്റെ സാന്നിധ്യത്തിൽ ഉത്തരക്കടലാസുകൾ വെട്ടിയെന്നും, ടി ക്രമക്കേട് റിപ്പോർട്ട് ചെയ്യാൻ പ്രിൻസിപ്പൽ ആവശ്യപ്പെട്ടില്ലെന്നും അധ്യാപിക മറുപടി കത്ത് മുഖേന അറിയിച്ചു .

പരീക്ഷാ ക്രമക്കേട് ശ്രദ്ധയിൽപ്പെട്ട ഉടൻ സർവകലാശാലയെ ടി വിവരം അറിയിക്കാതെ ഉത്തരക്കടലാസ് വെട്ടി മൂല്യനിർണ്ണയത്തിനായി അയച്ചത് കോളേജിന്റെ ഭാഗത്തു നിന്നുള്ള ഗുരുതരമായ വീഴ്ചയായി കാണേണ്ടതാണ്.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Students' Discipline.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.30:-** *Career Related FDP under CBCSS, Fourth Semester B.Sc. Botany & Biotechnology Degree Examinations July 2019 and Second Semester B.Sc. Botany & Biotechnology Degree Examinations May 2019 –conduct of special examination Theory/practical Papers - requests – reg:*

**(ES VIII)**

The following candidates whose details have been furnished below have requested to conduct Special Examinations of the Second/ Fourth Semester, Theory/ Practical examinations for the reasons noted against their names.

Sl. No	Name & Candidate Code	Course & College	Semester/ Subjects for which special examination is requested	Reason for conducting Special Exam	Remarks
1.	Aiswarya Krishnan 24717141024	B.Sc. Botany & Biotechnology St. Xavier's College, Thumba	Fourth Semester 1. BB 1473-Practical Biotechniques II 2. BB 1443-Practical Botany II	To attend "All India NAU Sainik Camp 2019" from 02.10.2019 to 13.10.2019 at	Fourth semester (Regular) practical examinations



				Visakhapatnam.	at all centers were completed on 04.10.2019
2.	Gayathri M 24717106012	B.Sc. Botany & Biotechnology Govt. Arts College, Thiruvananthapuram	Fourth Semester BB 1432- Practical Biochemistry IV	To participate "Mountaineering Camp" from 15.10.2019 to 19.11.2019 at Uttar Kasi.	Fourth semester (Regular) Practical Biochemistry IV examinations at all centers were completed on 25.10.2019
3.	Sreejith J S 24717106027	B.Sc. Botany & Biotechnology Govt. Arts College, Thiruvananthapuram	Second Semester 1. EN1211.2 – Modern English Grammar And Usage 2. SK1211.3- Prose and Kavya In Sanskrit	To attend 'Indian Military Academy Camp' held at Dehradun from 12.06.2019 to 23.06.2019	Second Semester (Improvement/ Supplementary ) all Theory examinations were completed on 21.06.2019. (Regular S2 exams, July 2018)

It may be noted that, earlier a request of similar nature was received from Sri. Yadhu Nandan.S, a candidate of B.Sc. Biotechnology [multimajor] from Govt. College Kariavattom, who was laid up due to chicken pox at the time of his second semester practical examination. His request for conducting special practical examination was rejected and the candidate was directed to appear along with the next batch. Moreover conduct of separate practical examination for one candidate alone will invite additional financial liability to the University.

NCC camps are attended voluntarily by the candidates and are neither compulsory/ mandatory nor is in representation of the College/University/State as there are a good number of NCC/NSS volunteers in many colleges who attend such camps organized every year.

Conduct of special examinations for a few candidates who voluntarily participate in NCC/NSS camps themselves pushing down the significance of the University Examinations cannot normally be a matter to be so encouraged.

All procedural formalities for the conduct of University Examinations are to be fulfilled for the conduct of special examinations also, thus inviting additional workload in all segments right from the setting of Question Papers, conduct of examination, valuation and publication of results. This also fetches additional financial liability, as no separate fee/ registration process is required and the special examinations are treated in lieu of the original examinations the candidate missed, in every respect.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended that special examination will be conducted to only those candidates who had attended camps using University Budget provision.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

***Item no. 06.62.31:- Change in Moderation Marks of S1 BBA/BCA/and certain other Career Related CBCSS Degree Examination 2016 – reg :***

***(ES I)***

A candidate had reported that he was unable to register for the first semester supplementary examination November 2019 which he had attempted in January 2018 and November 2018. The

candidate approached the IT Cell of the University and was informed orally that he had already passed the examination taken in December 2016. Accordingly, the candidate approached the section as he was unable to see the marks as passed. On verification of the Student History, it was seen that the candidate had passed the particular paper in December 2016 itself. Hence the section uploaded the draft mark list without further verification.

Later on a few other students approached the sections with similar issues. At that time, the section verified the tabulation sheet as it seemed quite unlikely that a candidate who had passed in December 2016 would have registered to appear for the same paper in January 2018 and November 2018. Then it was realized that the moderation shown in the Student History which is '7' is more than the permitted moderation granted for core papers of that semester which was 6 as fixed by the Pass Board.

The tabulation sheets of December 2016 and November 2018 were compared to ascertain the actual moderation as granted by the Pass Board. It was noted that the moderation of core papers alone of December 2016 had been modified as 10 from 6 in the case of BBA, 8 from 2 in the case of BCA and 6 from 4 in the case of B.Sc Electronics.

At this point, the sections reported the matter and KUCC has verified and found that the moderation has been altered. KUCC has reported that the change to have been effected from the ID allotted to the former Deputy Registrar of ES Section, Smt. Renuka A. R. It was also reported that the IP address of the system from which the modification was made is not available and the tabulation software can be accessed only from the University premises from computers assigned to tabulation sections.

It has been pointed out that there is no issue noted in the "moderation mark grant module" of the CBCSS software, through which moderation might have got automatically changed. It has also been reported that there are similar changes seen in the moderation of the following semesters. S2 July 2016, S3 Dec 2016, S5 Nov 2016, S2 July 2017, S1 Jan 2018, S2 Aug 2018, S5 Dec 2018, S3 Jan 2019 of the BA English and Communicative English, B.Sc Hotel Management and Catering Science, B.Com Commerce with Computer Application, BBA, BCA, B.Sc Computer Science and B.Sc Electronics (list appended). But the details of the ID from which the above changes were made are to be ascertained from the computer centre.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to withdraw the excess moderation awarded to the candidates and to revive the original status as decided by the respective pass boards. Further recommended that the Vice Chancellor may constitute a committee to enquire into the matter and submit a report. Also recommended that an urgent system/software audit be conducted.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item no. 06.62.32:- Request for conducting Special Exam for CBCS B.Sc. Fourth semester student who attended the preparatory camp of NCC reg:**

**(CBCS B.Sc. VI)**

A request from Smt. Archana Vijayan, a Fifth semester B.Sc. Mathematics candidate (with register number 220 17124009) for the conduct of Special Examination of Fourth Semester CBCS B.Sc. Examm July 2019 forwarded by the Principal N S S College, Nilamel was received on 16.10.2019. As per the request of the candidate, she had attended three preparatory camps of NCC at Kozhikkode during a span of periods from 17.07.2019 to 26.07.2019 from 06.08.2019 to 15.08.2019 and from 21.08.2019 to 30.08.2019 respectively. As a result of her participation, she could not attend the university examination of Fourth Semester Papers – 1. English (EN 1411.1 Readings in Literature) 2. Additional Language Hindi (HN 1411.1 Drama, Translation and Correspondence) and 3. Complementary Physics (PY 1431.1 Modern Physics & Electronics) which were conducted on 26.07.2019, 07.08.2019 and 29.08.2019 respectively. Therefore the candidate has requested to conduct special examinations for these three papers.

The regulation for the CBCS First Degree Programme does not mention anything specifically regarding the conduct of Special examination or any criteria thereupon. However,

students who represent the college/university for events of University/State/National importance such as sports, parades or youth festivals during the examination on inevitable situations are usually given a chance to take those missing papers by conducting special examination.

But in the present case, the following points are to be taken into account

1. The conduct of Special Examination was first done a few years back as per the orders of the Vice-Chancellor to atone the grievance of students who missed their university examinations due to their participation in the Inter University Youth Festival/Sports events where they actually represented the University and also that such participation had the Budgetary support of the University.

2. Here, the three NCC camps attended by the candidate were neither compulsory nor mandatory and was not in representation of the College/University/State. There are a good number of NCC/ NSS Volunteers in almost all colleges who are also to attend such camps organized every year.

3. She had not sought any prior sanction of the university for attending these camps.

4. Apart from the above, the requests for the conduct of Special Examinations due to one or other reasons including illness or any other inconveniences are on the high in the recent years.

5. Conducting special examination on such flimsy grounds may render the prestigious university examination being taken for granted by the students and college authorities. As far as the students of First to Fourth Semester are concerned, conducting special examination does not look feasible. Instead, they may take the next improvement/ supplementary chance within the duration of the course for which they are entitled to grace marks, if any, for their participation/achievements.

6. Conduct of University examination afresh for a few candidates considering their voluntary participation in competitions or NSS/NCC camps thus themselves pushing down the significance of university examination is not a matter to be so encouraged.

7. The students are granted grace marks in recognition to such participation which can be claimed for the Improvement/Immediate supplementary chance also as per the existing rules. Being so, Special examinations for the chance they miss due to their voluntary participation cannot stand so essential.

8. Conducting special examination will also fetch financial liabilities to the University as no separate fee/registration process is required and the Special Examinations are treated in lieu of the original examinations in all respects.

9. The conduct of special examination necessitates the fulfilment of all procedural formalities behind the conduct of a university examination. It invites additional workload and all requirements right from setting of Question papers to the publication of results are to be met with. Hence it is high time that we examined the matter and restrict the conduct of special examination only to the most deserving candidates.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended that special examination will be conducted to only those candidates who had attended camps using University Budget provision.***

In view of exigency, the recommendations on item nos 28 and 31 in the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.11.2019 had already been approved by the Vice-Chancellor, subject to reporting to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.11.2019, be approved.

**Item No.06.63**

കെ.യു.സി.റ്റി.ഇ      കുമാരപുരം      -      സംസ്കൃത      അദ്ധ്യാപകൻ  
ഡോ.പി.കെ.സോമരാജൻ      എതിരേയുള്ള പരാതി സംബന്ധിച്ച്.

**(Ad.A.VII (A))**

കുമാരപുരം കെ.യു.സി.റ്റി.ഇ-ൽ പഠിക്കുന്ന രേവതി എന്ന വിദ്യാർത്ഥിയുടെ പിതാവ് ശ്രീ. ഷിബു. സി (PTA Vice President, KUCTE, Kumarapuram) നൽകിയ 31.05.2019 തീയതി ആയ പരാതി പ്രകാരം.

ശ്രീ. ഷിബു സി-യുടെ മകൾ രേവതി നിലവിൽ കുമാരപുരം കെ.യു.സി.റ്റി.ഇ-ൽ വിദ്യാർത്ഥിനിയായെന്നും കോളേജിലെ സംസ്കൃത അദ്ധ്യാപകനായ ഡോ. പി.കെ. സോമരാജനിൽ നിന്നും തന്റെ മകൾക്ക് വളരെ മോശമായ രീതിയിലുള്ള പെരുമാറ്റം നേരിടേണ്ടി വരുന്നുവെന്നും, ശ്രീമതി. ലത,



കുമാരപുരം കെ.യു.സി.റ്റി.ഇ-ൽ പ്രിൻസിപ്പൽ-ഇൻ ചാർജ്ജ് ആയിരുന്ന സമയത്ത് ഒരു ദിവസം അദ്ധ്യാപകനായ ഡോ. പി.കെ.സോമരാജനോട് ശ്രീ. ഷിബുവിന്റെ മകൾ രേവതി അവധി വിളിച്ച് പറഞ്ഞുവെന്നും, അടുത്ത ദിവസം ഈ വിദ്യാർത്ഥിനി ക്ലാസ്സിൽ വന്നപ്പോൾ ഡോ. പി.കെ. സോമരാജൻ വളരെ മോശമായി സംസാരിച്ചുവെന്നും, ഈ വിഷയം ശ്രീമതി. ലത ടീച്ചർക്ക് പരാതിയായി കൊടുത്തിരുന്നുവെന്നും ലത ടീച്ചർ പരാതിയെപ്പറ്റി അന്വേഷിക്കുകയും മേലിൽ ഇത്തരം സംഭവം ഉണ്ടാകരുത് എന്ന് ഡോ. പി.കെ. സോമരാജനെ താക്കീത് ചെയ്യുകയുണ്ടായെന്നും, വീണ്ടും ഈ അദ്ധ്യാപകൻ ഇതേ രീതിയിൽ തന്നെ മറ്റു വിദ്യാർത്ഥിനികളോടും പെരുമാറുന്നതായി അറിഞ്ഞുവെന്നും, ഇക്കാര്യം പുതുതായി നിയമിതനായ പ്രിൻസിപ്പാലിന്റെ ശ്രദ്ധയിൽ പെടുത്തുകയുണ്ടായെന്നും പ്രിൻസിപ്പാൽ ഈ പരാതി മുഖവുരയ്ക്കെടുക്കുകയും മേലിൽ ഇങ്ങനെയൊരു ബുദ്ധിമുട്ട് ഉണ്ടാവാതെ നോക്കാമെന്ന് ഉറപ്പുതരുകയും ചെയ്തുവെന്നും എങ്കിലും ഇപ്പോഴും ഈ അദ്ധ്യാപകൻ ക്ലാസ്സിൽ കുത്തുവാക്കുകൾ കൊണ്ട് തന്റെ മകളെ വേദനിപ്പിക്കുന്നുവെന്നും, മറ്റു വിദ്യാർത്ഥിനികൾക്കും ഇതു തന്നെയാണ് അവസ്ഥയെന്നും കത്തിൽ പറയുന്നു. കൂടാതെ, മേൽപ്പറഞ്ഞ അദ്ധ്യാപകന്റെ അപമാനകരമായ പെരുമാറ്റം കാരണം തന്റെ മകൾ കുമാരപുരം കെ.യു.സി.റ്റി.ഇ-ലെ ബി.എഡ് പഠനം അവസാനിപ്പിച്ച് ഒ.ആ -ക്ക് ചേരാമെന്ന് തന്നോട് പറഞ്ഞുവെന്നും താൻ അനുമതി നൽകിയെന്നും കത്തിൽ രേഖപ്പെടുത്തിയിരിക്കുന്നു.

മേൽപ്പറഞ്ഞ സാഹചര്യത്തിൽ, കരാർ അടിസ്ഥാനത്തിൽ സേവനമനുഷ്ഠിക്കുന്ന ഡോ. പി.കെ. സോമരാജന്റെ കരാർ പുതുക്കി നൽകരുതെന്നും ടി കത്തിൽ ശ്രീ. ഷിബു ആവശ്യപ്പെട്ടിരിക്കുന്നു.

ഇതു സംബന്ധിച്ച് പ്രിൻസിപ്പാൾ ഡോ. സുനിൽ കുമാറിന്റെയും സംസ്കൃത അദ്ധ്യാപകൻ ഡോ. സോമരാജന്റെയും വിശദീകരണം ആവശ്യപ്പെട്ടിരുന്നു. പ്രിൻസിപ്പാളും ഡോ.സോമരാജനും സമർപ്പിച്ച പരാതിയുടെ വിശദീകരണം ശ്രദ്ധിച്ചാലും.

ഡോ. സുനിൽ കുമാർ കെ.യു.സി.ടി.ഇ കുമാരപുരത്ത് പ്രിൻസിപ്പലായി ചാർജ്ജ് എടുത്തതിനുശേഷം മേൽപറഞ്ഞ പരാതി ശ്രദ്ധയിൽ പെട്ടിരുന്നുവെന്നും, മുൻ പ്രിൻസിപ്പൽ -ഇൻ-ചാർജിനോട് അതേപറ്റി അന്വേഷിച്ചപ്പോൾ ആ പരാതിയെക്കുറിച്ച് അന്വേഷിച്ചിരുന്നുവെന്നും അതിന്റെ നിജസ്ഥിതി ബോധ്യപ്പെട്ടതിനെ തുടർന്ന് അദ്ധ്യാപകനെ ശാസിച്ചിരുന്നുവെന്നും തുടർന്ന് ഇത് ആവർത്തിക്കില്ല എന്ന് അദ്ധ്യാപകൻ ഉറപ്പ് നൽകിയെന്ന് ടീച്ചർ (ലത കെ.ജി- മുൻ പ്രിൻസിപ്പൽ) ബോധിപ്പിക്കുകയും അതിന്റെ അനന്തരനടപടിയെന്നോണം കുട്ടികളുടെ അപേക്ഷപ്രകാരം ഈ അദ്ധ്യാപകനെ കോളേജ് ടൂറിൽ നിന്ന് മാറ്റിനിർത്തുകയും ചെയ്തതായും പ്രസ്തുത വിശദീകരണത്തിൽ സൂചിപ്പിച്ചിരിക്കുന്നു.

മുൻ പ്രിൻസിപ്പൽ ഇൻ ചാർജ്ജ് ശ്രീമതി. ലത.കെ.ജിയുടെ വിശദീകരണത്തിൽ 2018-20 ബാച്ചിലെ സംസ്കൃത വിഭാഗത്തിലെ ചില കുട്ടികൾ ക്ലാസിൽ അവർക്ക് ഓപ്ഷണൽ അദ്ധ്യാപകനായ സോമരാജൻ സാറിൽ നിന്നും ചില മോശമായ പരാമർശങ്ങൾ ഉണ്ടായതായി പറയുകയും ഒന്നാം വർഷത്തിലേയും, രണ്ടാം വർഷത്തിലേയും യൂണിയൻ അംഗങ്ങൾ മേൽ പറഞ്ഞ പരാതിയെക്കുറിച്ച് ബോധ്യപ്പെടുത്തുകയും പി.റ്റി.എ വൈസ് പ്രസിഡന്റിന്റെ മകൾ രേവതി, ചിന്നുമോൾ എന്നീ കുട്ടികളുടെ പേരെടുത്ത് പറയുകയും, ചിന്നുമോൾ നേരിട്ടു പരാതി പറയുകയും ചെയ്തതായി അറിയിച്ചിരിക്കുന്നു. കൂടാതെ പി.റ്റി.എ വൈസ് പ്രസിഡന്റിന്റെ പരാതിയും, യൂണിയൻ അംഗങ്ങളും ഏകദേശം അൻപതോളം കുട്ടികളും ഒപ്പിട്ട പരാതിയുടെ അടിസ്ഥാനത്തിൽ സ്റ്റാഫ് അഡ്വൈസർ ബീന ടീച്ചറുമായും മറ്റ് അദ്ധ്യാപകരുമായും ആലോചിക്കുകയും അതിൻപ്രകാരം പ്രസ്തുത അദ്ധ്യാപകനെ പ്രിൻസിപ്പൽ റൂമിൽ വിളിച്ച് പരാതിയുടെ നിജസ്ഥിതി ആരായുകയും, അദ്ധ്യാപകൻ പരാതിയിൽ പരാമർശിച്ച കാര്യങ്ങൾ നിഷേധിക്കുകയും, അഥവാ എന്തെങ്കിലും മോശമായ പെരുമാറ്റം തന്റെ ഭാഗത്തുനിന്നുണ്ടായിട്ടുണ്ടെങ്കിൽ ഇനി ആവർത്തിക്കില്ല എന്ന് ഉറപ്പുനൽകുകയും ചെയ്തതായും, അന്വേഷണത്തിലും, തുടർ നടപടികളിലും അവർ തൃപ്തരാണെന്നറിയിച്ചതിനാൽ അത് അവിടെ അവസാനിപ്പിച്ചതായും പറയുന്നു.

സംസ്കൃത അദ്ധ്യാപകനായ ഡോ. പി.കെ. സോമരാജന്റെ വിശദീകരണത്തിൽ, കെ.യു.സി.റ്റി.ഇ കുമാരപുരം പി.റ്റി.എ വൈസ് പ്രസിഡന്റ് ശ്രീ. ഷിബു.സി കേരളാ യൂണിവേഴ്സിറ്റി രജിസ്ട്രാർക്ക് നൽകിയിരിക്കുന്ന പരാതിയിൽ പരാമർശിച്ചിരിക്കുന്ന കാര്യങ്ങൾ ശരിയല്ലാ എന്നും, ഷിബുവിന്റെ പുത്രിയായ രേവതിയോടോ, മറ്റു കുട്ടികളോടോ ആരോടും തന്നെ മോശമായി പെരുമാറിയിട്ടില്ല എന്നും ഷിബു ഇപ്രകാരം ഒരു പരാതി നൽകാൻ ഇടയായ സാഹചര്യത്തെക്കുറിച്ചും പരാതിയെക്കുറിച്ചും വിശദമായ അന്വേഷണം നടത്തണമെന്നും അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

കോളേജ് യൂണിയൻ അംഗങ്ങൾ കെ.യു.സി.റ്റി.ഇ, കുമാരപുരം പ്രിൻസിപ്പലിന് നൽകിയ പരാതിയിൽ സംസ്കൃത വിഭാഗത്തിലെ അദ്ധ്യാപകൻ ഒന്നാം വർഷ വിദ്യാർത്ഥിനിയെ കഴിഞ്ഞ ഓഗസ്റ്റ് 29-ന് ക്ലാസിൽ വച്ച് പരസ്യമായി വാക്കാൽ അപമാനിച്ചുവെന്നും, കോളേജിലെ മറ്റ് വിദ്യാർത്ഥിനികൾക്കും അദ്ധ്യാപകനിൽ നിന്ന് മോശമായ പെരുമാറ്റം നേരിടേണ്ടിവന്നതായി അറിയാൻ കഴിഞ്ഞുവെന്നും അറിയിച്ചിരിക്കുന്നു.

പി.റ്റി.എ വൈസ് പ്രസിഡന്റ് ഷിബു.സി, കെ.യു.സി.റ്റി.ഇ കുമാരപുരം പ്രിൻസിപ്പലിന് നൽകിയ പരാതിയിൽ 18.09.2018-ൽ കോളേജ് യൂണിയൻ ചെയർമാൻ വരുൺ ടിയാളെ വിളിച്ച് 17.09.2018-ന് വിദ്യാർത്ഥിനിയായ ചിന്നുമോളോട് സോമരാജൻ സാർ മോശമായരീതിയിൽ സംസാരിക്കുകയുണ്ടായി എന്നും അതായത് 29.08.2018-ൽ രേവതി രാത്രി 7.30 മണിക്ക് സോമരാജൻ സാറിനെ ഇതേ ദിവസം കോളേജിൽ വരാൻ പറഞ്ഞ സാഹചര്യമായിരുന്നുവെന്ന് പറയുകയുണ്ടായി എന്നും പിറ്റേ ദിവസം (30.08.2018) കോളേജിൽ എത്തിയപ്പോൾ ഇന്നലെ എത്തിന് വിളിച്ചത്, എത്ര മണിക്ക് വിളിച്ചത് എന്ന് ചോദിച്ചുവെന്നും, വളരെ മോശമായി സംസാരിച്ചുവെന്നും, പിറ്റേ ദിവസം ഉച്ചയ്ക്ക് കോളേജിൽ എത്താൻ ഇരിക്കവേ മകൾ ഫോൺ ചെയ്ത് വരണ്ടാ എന്നു പറഞ്ഞുവെന്നും അക്കാരണത്താലാണ് കോളേജിൽ വരാതിരുന്നതെന്നും മറ്റു വിദ്യാർത്ഥിനികളോടും ഇപ്പോഴും ഇങ്ങനെയാണ് പെരുമാറുന്നതെന്നും യാതൊരു മാറ്റവും വന്നിട്ടില്ലായെന്നും കോളേജ് യൂണിയൻ ചെയർമാൻ പറഞ്ഞതിന്റെ പേരിൽ ഇക്കാര്യം പ്രിൻസിപ്പലിന്റെ ശ്രദ്ധയിൽപ്പെടുത്തുന്നുവെന്നും നടപടി സ്വീകരിക്കണമെന്നും പറഞ്ഞിരിക്കുന്നു.

വിദ്യാർത്ഥികളും, രക്ഷാകർത്താവും, മുൻ പ്രിൻസിപ്പൽ-ഇൻ-ചാർജിനു സമർപ്പിച്ച പരാതികളും മുൻ പ്രിൻസിപ്പൽ ഇൻ ചാർജ്ജ് (ശ്രീമതി. ലത കെ.ജി)-യുടെയും, സംസ്കൃത അധ്യാപകനായ ഡോ. സോമരാജന്റെയും വിശദീകരണവും ഇപ്പോഴത്തെ പ്രിൻസിപ്പലായ ഡോ. സുനിൽ കുമാറിന്റെ മറുപടിയും ഇതോടൊപ്പം ചേർത്തിരിക്കുന്നു.

ഡോ. പി. കെ. സോമരാജനെ 16.04.2018 മുതലാണ് കെ.യു.സി.റ്റി.ഇ-യിൽ സംസ്കൃത അധ്യാപകനായി നിയമിച്ചത്. അദ്ദേഹത്തെ 17.04.2019 മുതൽ പുനർനിയമിക്കാനുള്ള ഉത്തരവായിട്ടുണ്ട്. ഇതിനുള്ള ഉടമ്പടി ഡോ. സോമരാജൻ സമർപ്പിച്ചിരിക്കുകയാണ്. ഇതിനിടയിലാണ് അദ്ദേഹത്തിനെതിരെ, രേവതി എന്ന ബി.എഡ് വിദ്യാർത്ഥിനിയുടെ പിതാവ് ശ്രീ. ഷിബു. സി (പി.റ്റി.എ വൈസ് പ്രസിഡന്റ്) പരാതി നൽകിയത്. ഡോ. സോമരാജന്റെ പു:നർ നിയമനത്തിനുള്ള ഉടമ്പടി നടപ്പിലാക്കിയിട്ടില്ല.

31.08.2019-ലെ ഐറ്റം നമ്പർ. 03.67 അഡീഷണൽ ഐറ്റം നമ്പർ 1 ആയ സിൻഡിക്കേറ്റ് മീറ്റിങ്ങിൽ ഈ പരാതി സംബന്ധിച്ച ഹിയറിങ്ങ് നടത്താൻ തീരുമാനിക്കുകയും ഡോ. പി.കെ. സോമരാജന്റെ കരാർ പുതുക്കുന്നത് സമയബന്ധിതമായി നീട്ടിവയ്ക്കാനും ആഅടവ് രൂപീകരിച്ചതിനു ശേഷം ഹിയറിങ്ങ് നടത്താനും തീരുമാനമായി.

ഇതേ തുടർന്ന് പി.കെ. സോമരാജനെതിരെ പി.ടി.എ പ്രസിഡന്റായ ശ്രീ. ഷിബു സി. വീണ്ടും ഒരു പരാതി നൽകുകയും അതിൻപ്രകാരം തേർഡ് സൈമസ്റ്റർ യൂണിറ്റ് ടെസ്റ്റ് കഴിഞ്ഞ് പി.ടി.എ മീറ്റിങ്ങിന് വിളിച്ചപ്പോൾ ടിയാളോട്, ഈ കുട്ടിക്ക് നിലവാരമില്ലെന്നും പേപ്പറിൽ ഒന്നും പൂർണ്ണമല്ലായെന്നും കഴിഞ്ഞ രണ്ട് പരീക്ഷകളും (1 & 2 സൈമസ്റ്റർ) പേപ്പർ നോക്കിയ അധ്യാപകൻ വിളിച്ചിട്ട് സാറിന്റെ കുട്ടികളുടെ പേപ്പറിൽ ഒന്നുമില്ലായെന്നും എന്താ ചെയ്യേണ്ടതെന്നും ചോദിച്ചുവെന്നും എങ്ങനെയെങ്കിലും എന്റെ കുട്ടികളെ ജയിപ്പിക്കണമെന്നു സർ പറഞ്ഞുവെന്നും ഇവർ ജയിക്കുന്നത് അല്ലാതെ പഠിച്ചില്ലായെന്നുമാണ് സാറിന്റെ അഭിപ്രായം എന്നും ടിയാൾ സൂചിപ്പിച്ചിരിക്കുന്നു.

കൂടാതെ കുട്ടിയെ മാനസികമായി നിരന്തരം ഓരോ കാര്യങ്ങൾ പറഞ്ഞ് പീഡിപ്പിക്കുകയാണെന്നും, നിന്നെ കാരണം എനിക്ക് ശമ്പളം കിട്ടിയിട്ട് അഞ്ചാറ് മാസമായി, നിങ്ങൾ എന്തിനാണ് ഇങ്ങോട്ടു വരുന്നത്. വേറെയെന്തെങ്കിലും പഠിക്കാൻ പോയിക്കൂടാമെന്നോ, ഒരു നിലവാരമില്ലാ, പേപ്പറിൽ ഒന്നുമില്ല, ഇതിനെക്കൊണ്ടും നിങ്ങൾക്ക് പോയി തുങ്ങി ചത്തുകൂടെ എന്നിങ്ങനെ ചോദിക്കാറുണ്ടെന്നും പരീക്ഷയിൽ തോറ്റാലും സാരമില്ല, അടുത്തവർഷം എം.എ-യ്ക്ക് പോകാം എന്നു പറഞ്ഞ് സമാധാനപ്പെടുത്തിയെന്നും, ഈ അധ്യാപകനെതിരെ പരാതി കൊടുത്തതിനാലാണ് ഇങ്ങനെയൊക്കെ അനുഭവിക്കേണ്ടി വരുന്നതെന്നും അപേക്ഷയിൽ പറയുന്നു. ഒന്നാം വർഷ കുട്ടികളുടെ ഇടയിലും ഈ സാറിനെതിരെ പരാതിയുണ്ടെന്നും ഇതുപോലെ മാർക്ക് കുറയ്ക്കുകയോ, ഹാജരിൽ കുഴപ്പം കാണിക്കുകയോ ചെയ്താലോ എന്ന ഭയം കാരണം അവർ പരാതിപ്പെടാൻ പേടിക്കുന്നുവെന്നും അതുമാത്രം “ഇത്രയും നാൾ നടപടി ഉണ്ടായില്ലല്ലോ, എനിക്ക് അവിടെ ആളുകൾ ഉണ്ടെന്നും ഒരു പരാതി കൂടി കൊടുക്കാനുമാണ്” കുട്ടികളോട് ഈ സാർ പറയുന്നതെന്നും അപേക്ഷയിൽ സൂചിപ്പിക്കുന്നു.

അതു കൂടാതെ പ്രാക്ടിക്കൽ വർക്കിന് മാർക്ക് ഒരുപാട് കുറച്ചാണ് ടിയാളുടെ മകൾക്ക് നൽകിയിട്ടുള്ളതെന്നും പരാതിയുണ്ടാകാതിരിക്കാൻ രണ്ട് കുട്ടികൾക്കുകൂടി മാർക്ക് കുറച്ചിട്ടുണ്ടെന്നും, ബാക്കി എല്ലാപേർക്കും നല്ല മാർക്ക് കൊടുത്തിട്ടുണ്ടെന്നും പരാതിയിൽ പറഞ്ഞിരിക്കുന്നു. കൂടാതെ ഈ സാറിന്റെ വീടിനടുത്തുള്ള രണ്ടു മൂന്നു കുട്ടികളും, എസ്.എൻ കോളേജിൽ പഠിപ്പിച്ചിട്ടുള്ള രണ്ട് കുട്ടികളും ഇവിടെ പഠിക്കുന്നുണ്ടെന്നും സാറിന് സപ്പോർട്ടായ അവർക്കും നല്ല മാർക്ക് കൊടുത്തിട്ടുണ്ടെന്നും അവർക്കെല്ലാം പ്രത്യേകം ട്യൂഷനും, നോട്ടും, വരാൻപോകുന്ന ചോദ്യങ്ങളും അയച്ചുകൊടുക്കുകയും, കെ-ടെറ്റ് ട്യൂഷൻ വീട്ടിൽ വെച്ച് എടുത്തു കൊടുക്കാറുണ്ടെന്നും അപേക്ഷയിൽ സൂചിപ്പിച്ചിരിക്കുന്നു. ചില കുട്ടികൾക്ക് സാമ്പത്തിക സഹായം നൽകിയും, ക്യാമ്പ് സമയങ്ങളിൽ കുട്ടികളെ രാത്രി വൈകിയും, മണിക്കൂറുകളോളം സംസാരിച്ച് വശത്താക്കാൻ നോക്കിയിട്ടുണ്ടെന്നും, പരാതിയുടെ അന്വേഷണം വരുമ്പോൾ കൂടെ നിൽക്കാൻ വേണ്ടിയാണെന്നാണ് കുട്ടികൾ പറഞ്ഞതെന്നും, എത്രയും വേഗം ഈ സാറിനെതിരെ നടപടിയുണ്ടാകണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു.

സംസ്കൃതാധ്യാപകനായ പി.കെ.സോമരാജൻ മറ്റൊരു അപേക്ഷ കൂടി സമർപ്പിച്ചിരിക്കുന്നു. അതിൻ പ്രകാരം 2018 ജൂലൈ മാസത്തിൽ ഒന്നാം വർഷ ബി.എഡ് കോഴ്സിന്റെ സ്പോട്ട് അഡ്മിഷൻ നടക്കുമ്പോൾ റാങ്ക് ലിസ്റ്റ് തയ്യാറാക്കിയതിനുശേഷം റാങ്കിൽ മുന്നിലുള്ള 'മേല' എന്ന കുട്ടിയെ മന:പൂർവ്വം ഒഴിവാക്കുകയും, ഫീസടച്ച രസീത് മാറ്റുകയും ചെയ്തിട്ട്, റാങ്കിൽ പിന്നിലുള്ള രേവതി എന്ന കുട്ടിയ്ക്ക് അഡ്മിഷൻ നൽകുകയും, അനർഹമായി അഡ്മിഷൻ നൽകിയ രേവതിയുടെ പിതാവായ ശ്രീ. ഷിബുവിനെ കോളേജ് സി.ഡി.സി. വൈസ് പ്രസിഡന്റായി തിരഞ്ഞെടുക്കുകയും, അഡ്മിഷൻ ചോദ്യം ചെയ്തതിന്റെ പ്രതികാരമെന്ന രീതിയിൽ വസ്തുതാവിരുദ്ധമായ കാര്യങ്ങൾ എഴുതി കുട്ടികളെ തെറ്റിദ്ധരിപ്പിച്ച് കോളേജിലെ അക്കാഡമിക് കോ-ഓർഡിനേറ്ററായ ശ്രീമതി. ലക്ഷ്മി പുഷ്കരന്റെ നേതൃത്വത്തിൽ കുറച്ചു കുട്ടികളെക്കൊണ്ട് ഒപ്പിടിച്ചു വാങ്ങുകയും, രേവതിയുടെ പിതാവിനെ കൊണ്ടും പരാതി എഴുതി വാങ്ങിക്കുകയും ചെയ്തതായും അപേക്ഷയിൽ പറയുന്നു.

കൂടാതെ രേവതിയോടോ, കോളേജിലെ മറ്റേതെങ്കിലും കുട്ടികളോടോ ഇന്നുവരെയും ഒരു വാക്കു പോലും മോശമായി സംസാരിച്ചിട്ടില്ലായെന്നും, കോളേജിൽ പുതിയ പ്രിൻസിപ്പലായി ചാർജെടുത്ത ഡോ. സുനിൽ കുമാർ വളരെ ശത്രുതാപരമായ രീതിയിലാണ് പെരുമാറുന്നതെന്നും, ഒന്നാം വർഷ കോളേജ് യൂണിയൻ ഭാരവാഹികളുടെ മീറ്റിങ്ങിൽ വിളിച്ച് ടിയാളെ കുറിച്ച് വസ്തുതാവിരുദ്ധമായ രീതിയിൽ കുട്ടികളെ ധരിപ്പിക്കുകയും കോളേജ് കാര്യങ്ങളിൽ നിന്ന് ഒഴിവാക്കാൻ നിർദ്ദേശിക്കുകയും ചെയ്തെന്നും പ്രിൻസിപ്പലും, അക്കാഡമിക് കോ-ഓർഡിനേറ്ററായ ശ്രീമതി. ലക്ഷ്മി പുഷ്കരും ചേർന്ന് നിരന്തരമായി മാനസികമായി പീഡിപ്പിക്കുകയാണെന്നും, കോളേജുമായി ബന്ധപ്പെട്ട ചടങ്ങുകളിലൊന്നിലും പങ്കെടുപ്പിച്ചില്ലെന്നും പരീക്ഷാ ചുമതലയിൽ നിന്നും ഒഴിവാക്കിയെന്നും സൂചിപ്പിക്കുന്നു.

കുമാരപുരത്തുനിന്നും സംസ്കൃതം ഒഴിവാക്കുകയെന്ന പ്രിൻസിപ്പാളിന്റെ സ്വാർത്ഥ താല്പര്യം തടഞ്ഞതിന്റെ പ്രതികാരമെന്ന രീതിയിൽ സി.ഡി.സി വൈസ് പ്രസിഡന്റുമായ ഷിബുവിനെ കൊണ്ട്

വസ്തുതാവിരുദ്ധമായ പരാതി നൽകിച്ചുവെന്നും പരാതിയിൽ പറഞ്ഞിട്ടുള്ള കാര്യങ്ങളൊന്നും സത്യമല്ലെന്നും മകൾക്ക് അനർഹമായ മാർക്ക് നൽകാത്തതിന്റെ പേരിൽ ഫോണിൽ വിളിച്ച് പല രീതിയിൽ ഭീഷണിപ്പെടുത്തിയതിന് കുട്ടികളും ദുഷ്സാക്ഷികളാണ് എന്നും പ്രിൻസിപ്പൽ ഡോ. സുനിൽകുമാറും, അക്കാഡമിക് കോ-ഓർഡിനേറ്ററായ ലക്ഷ്മി പുഷ്കരനും കൂടി രേവതിയ്ക്ക് മാർക്ക് കുട്ടി നൽകാൻ ആവശ്യപ്പെട്ടതായും, ഈ സമയം ശ്രീ. ഷിബു പ്രിൻസിപ്പലിന്റെ മുറിയുടെ തൊട്ടടുത്തു നിൽപ്പുണ്ടായിരുന്നുവെന്നും, രേവതിക്ക് അനർഹമായ മാർക്ക് നേടിക്കൊടുക്കാൻ ഇവർക്കുള്ള താല്പര്യം എന്താണെന്നറിയില്ലയെന്നും സംശയം പ്രകടിപ്പിച്ചിരിക്കുന്നു.

ഷിബുവിന്റെ പരാതിയുടെ ഫലമായി 2019 ഏപ്രിൽ മുതലുള്ള ശമ്പളം തടഞ്ഞു വച്ചിരിക്കുകയാണെന്നും കോളേജിൽ വരാനും, പഠിപ്പിക്കാനും കഴിയാത്ത രീതിയിൽ പ്രിൻസിപ്പലിന്റെ നേതൃത്വത്തിൽ നിരന്തരം പീഡിപ്പിക്കുകയാണെന്നും ഒന്നും രണ്ടും വർഷ ബി.എഡ് ക്ലാസുകളിലെ കുട്ടുകൾക്കും പലവിധ ബുദ്ധിമുട്ടുകൾ പ്രിൻസിപ്പലിൽ നിന്നും ഉണ്ടായിക്കൊണ്ടിരിക്കുകയാണെന്നും, മാർക്കിനെ ഉദ്ദേശിച്ച് ആരും പ്രതികരിക്കാതിരിക്കുകയാണെന്നും, പ്രിൻസിപ്പൽ ഒരു സ്വച്ഛാധിപതിയെ പോലെയാണ് പ്രതികരിക്കുന്നതെന്നും, മുകളിൽ സൂചിപ്പിച്ചിട്ടുള്ള കാര്യങ്ങൾ യൂണിവേഴ്സിറ്റിയുടെ നേതൃത്വത്തിൽ അന്വേഷിച്ച് പരിഹാരം കാണണമെന്നും അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

ബോർഡ് ഫോർ അഡ്ജൂഡിക്കേഷൻ ഓഫ് സ്റ്റുഡൻസ് ഗ്രീവൻസ് പുന:സംഘടിപ്പിച്ച ശേഷം ഹിയറിംഗ് നടത്താനാണ് 31.08.2019-ലെ സിൻഡിക്കേറ്റ് തീരുമാനമെങ്കിലും വീണ്ടും വിദ്യാർത്ഥിനിയുടെയും പിതാവിന്റെയും (മാനസിക പീഡനം നടത്തുന്നതായുള്ള പരാതിയും) ഡോ. സോമരാജന്റെ പരാതിയും ലഭിച്ച സാഹചര്യത്തിൽ പ്രസ്തുത പരാതികൾ സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്ക് സമർപ്പിക്കാൻ വൈസ് ചാൻസലർ ഉത്തരവായിരിക്കുന്നു.

ആയതിനാൽ ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം കെ.യു.സി.റ്റി.ഇ കുമാരപുരം - സംസ്കൃത അദ്ധ്യാപകൻ ഡോ.പി.കെ. സോമരാജന് എതിരെയുള്ള പരാതി സംബന്ധിച്ച വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

**RESOLVED** to constitute a sub-committee consisting of the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Prof.K.Lalitha, Dr.B.Unnikrishnan Nair, Members Syndicate to visit KUCTE, Kumarapuram and submit a detailed report regarding the matter and place the same before the next Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item No.06.64** *Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held at on 13.11.2019 - approval of- reg.*

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 13.11.2019 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 13.11.2019  
 Time : 02.00 p.m. to 4.45 p.m.  
 Venue : Syndicate Room

**Members**

- 1) Sri. J. Jairaj - Sd/-
- 2) Ad. K. H. Babujan - Absent
- 3) Sri. B. P. Murali - Absent
- 4) Adv. G. Muralidharan Pillai - Sd/-
- 5) Sri. R. Rajesh - Absent
- 6) Dr. S. Nazeeb - Sd/-
- 7) Adv. B. Balachandran - Absent
- 8) Dr. K. G. Gopchandran - Sd/-
- 9) Sri. Mohammed yaseen - Sd/-
- 10) Dr. M. Vijayan Pillai - Sd/-
- 11) Smt. Renju suresh - Absent

**Item No.06.64.01 Issuance of Transfer Certificate – Vishnu Priya Mahadevan, UIT Regional Centre, Muthukulam – reg.**

The Principal, UIT Regional Centre, Muthukulam vide letter dated 20.05.2019 letter has stated that, Kum. Vishnu Priya Mahadevan, a student admitted in B.Com with Computer Application of this Centre during the academic year 2018-19 discontinued her studies in the beginning of the first semester itself and she remitted only the caution deposit in DD at time of admission. She belongs to OEC category. It is also stated that, on enquiry it is known to him that she has not submitted application in e-grantz for fee concession and now she demands her transfer certificate from this centre for joining another course and also has requested to give him a specific direction regarding the procedure for issuing transfer certificate to the aforesaid student at the earliest.

As per the orders of the Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University, held on 07.06.2019. The committee considered the matter and recommended to get the details of admission, attendance of the student and the date on which the student has applied TC, from the Principal. The Syndicate held on 12.06.2019 vide item no.10.58.04, approved the above recommendations of the Standing Committee of the Syndicate on Departments and other Institutions.

Accordingly, the Principal, UIT Regional Centre, Muthukulam was directed to furnish the details in this regard. Now the Principal vide letter dated 20.07.2019 has furnished the details which are as follows:

<b>Admission Number</b>	<b>87</b>
<b>Date of admission</b>	<b>06.09.2018</b>
<b>Class attended</b>	<b>Working days from 10.09.2018 to 26.09.2018 (11 days)</b>
<b>Discontinued studies from</b>	<b>27.09.2018</b>
<b>Applied Transfer Certificate on</b>	<b>20.05.2019</b>
<b>Category</b>	<b>OEC (Remitted Caution Deposited by DD only)</b>

The Vice Chancellor has ordered to place the matter of issuance of TC to Kum. Vishnu Priya Mahadevan along with the details from the Principal before the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

**Recommendations:**

*The Committee considered the matter and recommended that since the candidate is eligible for e-grantz, even though the application for e-grantz wasn't applied by the candidate, she may be issued the T.C. by considering the period of attendance of the candidate and the date of closure of admission.*

**(Ad. A VII Section)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64.02 Installation of Bio-metric attendance equipment in Teacher Education Institutions – Public notice issued by NCTE – reg.**

The NCTE has issued a Public Notice forwarded by Sri. Sanjay Awasthi Member Secretary dated 10.07.2019 for installation of biometric attendance equipment in Teacher Education Institutions.

It is informed that NCTE has been made aware that the attendance of Teacher-pupils studying in various NCTE recognised programmes is not being properly monitored by the affiliating bodies/Universities etc. As a result, students with less than desirable attendance records have been reportedly allowed to appear in examinations. Hence, direction is issued to all recognised teacher education institutions to implement a biometric attendance system which must accurately capture the presence of students on all working days.

It is also directed that all recognised TEIs shall strictly follow the following directives on the basis of powers available under regulation 2014, 8(13) read with 8(14) and section 17 of the NCTE Act 1993.

1. Biometric attendance equipment must be installed within 30 days of the issue of notice to accurately capture the attendance of appointed teaching faculty and each teacher-pupil enrolled for all NCTE recognised programmes offered in each TEI.
2. Such record of attendance must be displayed on the website of the TEI always with updates on a weekly basis, to enable regular monitoring by NCTE designated staff/organization.
3. Non-compliance in this regard shall merit action for withdrawal of recognition under section 17 of the NCTE Act, 1993 after following the due procedure laid down thereunder.

It may be noted that the following KUCTEs offering B.Ed courses are directly run by Kerala University.

1. Kerala University Teacher Education, Kumarapuram
2. Kerala University Teacher Education, Nedumangadu
3. Kerala University Teacher Education, Kariavattom
4. Kerala University Teacher Education, Kollam
5. Kerala University Teacher Education, Kulakkada
6. Kerala University Teacher Education, Anchal
7. Kerala University Teacher Education, Adoor
8. Kerala University Teacher Education, Kayamkulam
9. Kerala University Teacher Education, Kunam
10. Kerala University Teacher Education, Alappuzha

The NCTE has directed to install the equipment within 30 days of the issue of the notice and the attendance to be displayed in the website of TEIs on a weekly basis. As per the orders of the Vice Chancellor, communication was sent to NCTE to allow more time for the purchase and installation of biometric attendance equipment in the Teacher Institutions directly run by Kerala University vide letter No.Ad.A.VII(A)/NCTE/2019 dated 25.07.2019.

The matter regarding installation of biometric attendance equipment in the ten KUCTEs was placed before the Syndicate held on 08.08.2019 and the Syndicate vide item no.02.75 of its meeting held on 08.08.2019 resolved to refer the item to the Standing Committee of the Syndicate on Departments & other Institutions.

As per orders of the Vice Chancellor, the matter regarding installation of biometric attendance equipment in the ten KUCTEs is placed before the Standing Committee of the Syndicate on Departments & Other Institutions for consideration and appropriate recommendation.

**Recommendations:**

*The committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

*(Ad.A VII (A) Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64.03: Request from Sri. Ajaynath P., Lab Attender on contract, UIT Regional Centre, Pirappancode – reg.**

കുറവൻകോണം യു ഐ ടി യിൽ 20വർഷം വാച്ച്മാനായി ജോലി ചെയ്തിരുന്ന ശ്രീ അജയ്നാഥ് പി, ഹൃദയ സ്കാൻമെന്റർ തുടർന്ന് ശസ്ത്രക്രിയയ്ക്ക് വിധേയനാകുകയും പ്രസ്തുത വിഷയം അന്നത്തെ സിന്റിക്കേറ്റിനെ അറിയിച്ചതിനാൽ ടിയാന്റെ ആരോഗ്യസ്ഥിതി പരിഗണിച്ച് പിരപ്പൻകോട് യു ഐ ടിയിൽ ലാബ് അറ്റൻററായി നിയമിക്കപ്പെടുകയും ചെയ്തു .

വാച്ച്മാന്റെയും ലാബ് അറ്റൻററുടെയും തസ്തികയ്ക്ക് ഒരേ ശമ്പള സ്കെയിൽ ആയിരുന്നിട്ടും ശമ്പളം 4000/- (നാലായിരം രൂപ) കുറവാണ് കിട്ടുന്നതെന്നും, തന്റെ 20 വർഷത്തെ വാച്ച്മാൻ തസ്തികയിലെ സർവീസ് പരിഗണിച്ചുകൊണ്ടുള്ള ശമ്പളം നൽകുന്നതിന് വേണ്ട നടപടി സ്വീകരിക്കണമെന്നും കാണിച്ചു ഫയൽ അദാലത്തിൽ പരാതി നൽകിയിരിക്കുന്നു.

പ്രസ്തുത വിഷയത്തിന്മേൽ ഫിനാൻസിന്റെ റിമാർക്സ് തേടിയപ്പോൾ, തീർത്തും വ്യത്യസ്തമായ ലാബ് അറ്റൻഡർ ജോലിയ്ക്ക് തസ്തിക മാറ്റം വഴി നിയമിക്കപ്പെടുമ്പോൾ മുൻപ് ജോലി ചെയ്തിരുന്ന വാച്ച്മാൻ

തസ്തികയിലെ പ്രവൃത്തി പരിചയം കൂടി കണക്കിലെടുക്കണമെന്ന ശ്രീ അജയ്നാഥ് പിയുടെ അപേക്ഷ അംഗീകരിക്കത്തക്കതല്ല എന്ന് ഫിനാൻസിൽ നിന്ന് മറുപടി ലഭിക്കുകയും ചെയ്തു .

വൈസ് ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണയ്ക്കായി സമർപ്പിക്കുന്നു .

**Recommendations:**

*The Committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

*(Ad. A VII Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64.04: Request from Sri. Anil Kumar S., Library Assistant on contract, UIT Regional Centre, Thiruvananthapuram – reg.**

യു ഐ ടിതിരുവനന്തപുരത്തെ ലൈബ്രറി അസിസ്റ്റന്റായ ശ്രീ. അനീൽകുമാർ എസ്, 1998 മുതൽ ടി തസ്തികയിൽ ജോലി ചെയ്തു വരികയാണ്. അടിസ്ഥാന ശമ്പളമായ 16,000/- (പതിനാറായിരം രൂപ) യാണ് അനീൽകുമാറിന് നിലവിൽ ലഭിക്കുന്നത്.

സർവ്വകലാശാല ഉത്തരവ് നമ്പർ Ad.A.V.6717/2018 dtd 17/07/2018 പ്രകാരം യു ഐ ടി കളിൽ ലൈബ്രറി അസിസ്റ്റന്റ് തസ്തികയിൽ ജോലി ചെയ്യുന്ന, degree+BLisc./MLisc യോഗ്യത ഉള്ളവർക്ക് അടിസ്ഥാനശമ്പളമായ 17,000/-രൂപയും എന്നാൽ BLisc. ഇല്ലാത്തവർക്ക് 16,000/-രൂപയുമാണ് നൽകി വരുന്നത്. മാത്രമല്ല മേൽ പ്രതിപാദിച്ച യോഗ്യത ഉള്ളവർക്ക് 5വർഷം കൂടുമ്പോൾ 1,000/-രൂപ വീതം ശമ്പള വർദ്ധനവ് നൽകുകയും ചെയ്യുന്നു. എന്നാൽ BLisc. ഇല്ലാത്തവർക്ക് ശമ്പളവർദ്ധനവ് അനുവദിച്ചിട്ടില്ല .

ശ്രീ. അനീൽകുമാർ എസിന് BLisc. ഇല്ലാത്തതിനാലാണ് ശമ്പളവർദ്ധനവ് നൽകാത്തത്. ടിയാൻ തന്റെ ശമ്പളം കൂട്ടി നൽകണമെന്നാവശ്യപ്പെട്ട് ഫയൽ അദാലത്തിൽ പരാതി നൽകിയിരിക്കുന്നു.

വൈസ് ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണയ്ക്കായി സമർപ്പിക്കുന്നു .

**Recommendations:**

*The Committee considered the item and recommended not to consider the request of Sri. Anil Kumar S., Library Assistant, UIT Regional Centre, Thiruvananthapuram.*

*(Ad. A.VII Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64.05 UIT Regional Centre Bharanickavu – Engaging Smt. Smt. Soumya S. as Guest faculty in Mathematics w.e.f. 20.12.2018 – reg.**

The University Institute of Technology, Bharanikav was started on 08.08.2018 and vide letter no. Ad A VII.2.844/2018 dated 13.08.2017 the Principal, UIT Bharanikav, has been informed that sanction has been accorded by the Vice – Chancellor to the Principals – in – charge of the new UIT, Regional Centers being authorized to engage Guest Lecturers other than those for Business Management from eligible candidates (possessing required qualification, minimum marks etc) locally after conducting an interview, in order to overcome the exigency and also for the smooth functioning of the centre.

Accordingly, the Principal, completed all the Procedures for the appointment of Guest Lecturer in Mathematics including publishing the vacancy in the newspaper, conducting the interview on 15.12.2018 and generation of rank list and the documents are submitted to the University before the appointment of Guest Lecturer in mathematics on 20.12.2018.

The Principal, University Institute of Technology, Bharanikav Regional Centre has requested to appoint Smt. Soumya M.S., as Guest Lecturer in Mathematics w.e.f 20.12.2018 and informed that all the documents were already submitted to University but is missing.

The Syndicate in its meeting held on 08.08.2019 has decided to hear the Principal, UIT Bharanikav Regional Centre.



Hence, as per the orders of the Hon'ble Vice – Chancellor, the hearing of the Principal, University Institute of Technology, Bharanikav Regional Centre on the matter regarding the appointment of Smt. Soumya M.S., as Guest Lecturer in Mathematics w.e.f 20.12.2018 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

**Recommendations:**

*The Committee considered the item and recommended that due to the inconvenience reported by the Principal for the hearing and so it was postponed and to refer the matter to the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University for hearing the Principal.*

(Ad. A. VII (A) Section)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

***Item No.06.64.06 Remuneration to Smt. Preetha P., Guest Lecturer UIT, TVPM – Hearing of the Principal, UIT TVPM – reg.***

The Principal, UIT Regional Centre, Thiruvananthapuram forwarded the work statements of Guest Lecturers including Smt. Preetha P on 12/09/2018. While considering the work statement towards claiming remuneration in respect of Smt. Preetha P, Guest lecturer, for the month of March 2018, discrepancy was noted in the attendance statement submitted with respect to the markings in the attendance register and clarification in this regard was sought for vide letter no. Ad AVII.1.7110/2014 dtd 24.11.2018.

The attendance statement and other documents pertaining to Smt. Preetha P, Guest Lecturer along with other 4 Guest lecturers were resubmitted, vide letter no. UIT/YVPM/882/2019 dtd 07.01.2019. On verifying the revised attendance statement and copy of attendance register, it has been found that additional 4 hours has been claimed by signing against 2 more days, instead of effecting correction in the dates.

Then the Principal vide letter dated 02-03-2019 was directed to furnish an explanation regarding the irregularities in the attendance statement and the same is furnished by the Principal on 05-03-2019.

The Principal in his letter stated that, “in the work statement submitted the first time, the lecture hours for the month of March 2018 in respect of Smt. Preetha P was shown as 10 hrs instead of 14 hrs. This mistake happened because the number of lecture hours of another guest lecturer Ms. Devi L R for the month of March was erroneously entered instead of the lecture hours of Smt. Preetha P for the corresponding month. In the subsequent work statement of Smt. Preetha P sent to University on 07/01/2019, this correction was made and the number of lecture hours for the month of March 2018 was shown as 14 hrs and we didn't mention this explanation regarding the correction in the letter forwarded to university.”

On reporting the above said explanation to Finance I, they remarked that the clarification furnished by the Principal is not satisfactory and also has remarked as follows; “Considering the gravity of the matter, ie, initial attendance register corrected by affixing signatures additionally in the attendance register, when clarification was sought on dates of classes taken by the guest faculty, payment to Smt. Preetha P can be made only after obtaining administrative order on the explanation furnished by the Principal.”

As per the orders of the Vice Chancellor, the matter of releasing remuneration to Smt. Preetha P was placed before the Standing Committee of the Syndicate on department and other institution of the University held on 30.07.2019. The committee recommended to hear the Principal, UIT Thiruvananthapuram. The Syndicate held on 08.08.2019, vide Item No. 02.111.05, resolved to approve it. The Vice-Chancellor ordered to implement the above resolution.

Accordingly, the Principal, UIT Regional centre, Thiruvananthapuram is called for hearing for explaining his part regarding this matter.

**Recommendations:**

*The Committee heard the Principal and recommended for further hearing Smt. Preetha P., former Guest Lecturer, and smt. Letha Kumary R., Typist, UIT Regional Centre, Thiruvananthapuram*

*(Ad. A VII Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64.07:** *Request for charge allowance to contract staff for holding additional charge of Principals – UIM - reg.*

Dr. Jugunu R Nair, Principal (i/c) and Lecturer on contract basis, UIM, Kollam, Smt. Lakshmi S Pillai, Principal (i/c) and Lecturer on contract basis, UIM, Varkala and Smt. Sumina Haneeph, Principal (i/c) and Lecturer on contract basis, UIM, Alappuzha have submitted requests for charge allowance for additional charge of Principal.

They have assumed the charge of Principal whenever it was vacant and haven't claimed the charge allowance yet. Hence they have requested to grant the charge allowance for additional charge of Principal in University Institutes of Management.

Dr. Jugunu R Nair has claimed the charge allowance for assuming the charge of Principal for the periods from 05.10.2009 to 01.12.2009, 10.01.2017 to 19.07.2017 The Principal, UIT Regional Centre, Muthukulam vide letter dated 20.05.2019 letter has stated that, Kum. Vishnu Priya Mahadevan, a student admitted in B.Com with Computer Application of this Centre during the academic year 2018-19 discontinued her studies in the beginning of the first semester itself and she remitted only the caution deposit in DD at time of admission. She belongs to OEC category. It is also stated that, on enquiry it is known to him that she has not submitted application in egrantz for fee concession and now she demands her transfer certificate from this centre for joining another course and also has requested to give him a specific direction regarding the procedure for issuing transfer certificate to the aforesaid student at the earliest.

As per the orders of the Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University, held on 07.06.2019. The committee considered the matter and recommended to get the details of admission, attendance of the student and the date on which the student has applied TC, from the Principal. The Syndicate held on 12.06.2019 vide item no.10.58.04, approved the above recommendations of the Standing Committee of the Syndicate on Departments and other Institutions.

Smt. Lakshmi S Pillai has claimed the charge allowance for assuming the charge of Principal for the periods from 01.04.2014 to 15.08.2014 in UIM, Punalur and 11.06.2019 to till date in UIM, Varkala.

Smt. Sumina Haneeph has claimed the charge allowance for assuming the charge of Principal for the periods from 31.03.2017 to 31.10.2017, and 05.12.2018 to till date.

As per the minutes of the Syndicate held on 24.03.2018, it was resolved to give an honorarium of Rs.5000/- (Rupees Five thousand only) to those persons holding additional charge of the Principal of UIT, irrespective of their current post (Principal or Lecturer) and it is applicable to KUCTEs also. But no decision was made for the contract staff working in UIMs.

As per the orders of Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration.

**Recommendations:**

*The committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

*(Ad. C Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.



**Item No.06.64.08: Panel of Guest Lecturers – UIT Regional Centre, Muthukulam – Smt. Binsi P. & Smt. Ammu G. - reg.**

The Principal, UIT Regional Centre, Muthukulam forwarded the details of the following persons to include them in the panel of Guest Lecturers in English at the centre, vide letter UIT Muthukulam 121/2019 dated 18/09/2019. The principal in his letter stated that he had forwarded a panel of two candidates in English for their approval on 14/08/2019 and received the approval order. Unfortunately both the candidates were included in the panel of candidates in English at UIT Regional Centre Pathiyoor, a nearer centre and they joined as Guest Lecturers in English at that centre. In this circumstance the Principal has forwarded a new panel of candidates in English for approval. The Principal vide letter dated 20.09.2019 has informed that due to exigency and for the benefit of the students community, he has appointed Smt Binsi P, the first candidate in the panel to engage classes from 19/09/2019. The details of proposal are as follows.

Sl. No.	Name & Address	Subject	Qualification	w.e.f
1.	<b>Smt.Binsi P</b> Binu Bhavanam, Puthiyavila South Pattolimarket P O	English	MA(English) SET	19.09.2019
2.	<b>Smt Ammu G</b> Vysakh, Pilapuzha, Haripad P O	English	MA (English)	19.09.2019

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions, as the appointment was done before getting the prior sanction from the University.

It may be noted that , the Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letters No.Ad.AVII.1.825/2018 dtd 27.07.2018 & No.Ad.AVII.2.4549/2009 dtd 28.01.2019.

As per the orders the Vice Chancellor, the matter of including the above mentioned persons in the panel of Guest Lecturers is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendations:**

***The Committee considered the item and recommended to hear the Principal, UIT Regional Centre, Muthukulam to explain the exigency that arose.***

(Ad. A VII Section)

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.	

**Item No.06.64.09: Panel of Guest Lecturers – UIT Regional Centre, Thiruvananthapuram – Arya P. Lal- reg.**

The Principal, UIT Regional Centre, Thiruvananthapuram forwarded the details of Smt. Arya P Lal to include her in the panel of guest lecturers vide letter No.TVPM/987/2019 dated 27/08/2019. The Principal has stated that he had conducted an interview for the selection of guest lecturer in Electronics on 16.08.2019 and selected Smt. Arya P Lal to the post. Due to exigency, he has appointed Smt.Arya P Lal as Guest Lecturer in Electronics in the vacancy of Smt. Jinu S, Lecturer in Electronics who had got Medical Leave. The details of Proposal are as follows.

Name and Address	Subject	Qualification	w.e.f
Smt. Arya P Lal Pranavam, TC 30/1912(2), Bhagath Singh Road, Pettah P O, Tvpm-695024	Electronics	M Tech (First class, 82.9%)	27.08.2019

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions, as the appointment was done before getting the prior sanction from the University.

It may be noted that, the Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letter No.Ad.A VII.2.4549/2009 dtd 28.01.2019.

As per the orders of the Vice Chancellor, the matter of including Smt. Arya P Lal in the panel of Guest Lecturers is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendation:**

*The Committee considered the matter and recommended to approve the proposal of engaging Smt. Arya P. Lal as Guest Lecturer in Electronics at UIT Regional Centre Thiruvananthapuram w.e.f. 27.08.2019 and to warn the Principal for his negligence.*

*(Ad.A VII Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64. 10: Consideration of Govt. Order sanctioning space at G.V.H.S.S. Kallara for the functioning of UIT Regional Centre, Kallara – reg.**

കല്ലറ ഗവൺമെന്റ് ഹയർ സെക്കന്ററി സ്കൂൾ പി.ടി.എ കമ്മിറ്റി, ടി സ്കൂളിനായി വാങ്ങിയ 1.11 ഏക്കർ സ്ഥലത്തു നിന്നും 35 സെന്റ് സ്ഥലം 40 വർഷത്തെ പാട്ടത്തിനു കേരള യൂണിവേഴ്സിറ്റിയുടെ കല്ലറ യു .ഐ.ടി സെന്റർ തുടങ്ങുന്നതിനായി വിട്ടുനല്കണമെന്ന കേരള യൂണിവേഴ്സിറ്റി റെജിസ്ട്രാർ ആവശ്യപ്പെടുകയും, ഇതിനെ തുടർന്ന് സ്കൂളിന്റെ ദൈനംദിന പ്രവർത്തനത്തിനും അക്കാദമി പ്രവർത്തനത്തിനും തടസ്സമാകാത്ത വിധത്തിൽ പാട്ടത്തിനോ കെട്ടിടത്തിന്റെ ഉടമസ്ഥാവകാശം പൊതു വിദ്യാഭ്യാസ വകുപ്പിൽ നിലനിർത്തിയോ അനുമതി നൽകാവുന്നതാണെന്നു പൊതു വിദ്യാഭ്യാസ ഡയറക്ടർ ശുപാർശ ചെയ്യുകയും, ആയതിന്റെ അടിസ്ഥാനത്തിൽ സർക്കാർ ഇക്കാര്യം പരിശോധിക്കുകയും കൊല്ലം കല്ലറ ഗവൺമെന്റ് ഹയർ സെക്കന്ററി സ്കൂൾ പി.ടി.എ കമ്മിറ്റി ടി സ്കൂളിനായി വാങ്ങിച്ച 1.11 ഏക്കർ സ്ഥലത്തു നിന്നും 35 സെന്റ് സ്ഥലം ടി സ്ഥലത്തിന്റെയും യു.ഐ.ടി. സെന്ററിനായി പണിയുന്ന കെട്ടിടത്തിന്റെയും ഉടമസ്ഥാവകാശം പൊതു വിദ്യാഭ്യാസ വകുപ്പിൽ നില നില്ക്കുന്നതാണെന്ന വ്യവസ്ഥയോടെ കേരള യൂണിവേഴ്സിറ്റിയുടെ യു .ഐ.ടി സെന്റർ തുടങ്ങുന്നതിനായി 3 വർഷത്തേക്ക് താത്കാലികമായി വിട്ടുനല്കിക്കൊണ്ടു ഉത്തരവായിരിക്കുന്നു. ഉത്തരവിന്റെ പകർപ്പ് ഉള്ളടക്കം ചെയ്യുന്നു (G.O.(RT) No.4185/2019/GEDN dtd 15.10.2019) .

വൈസ് ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു .

**Recommendation:**

*The Committee considered the item and recommended to constitute a sub-committee to inspect the proposed site for UIT, Regional Centre, Kallara including the following members.*

- 1. *Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University.*
- 2. *Adv. G. Muralidharan Pillai, Member, Syndicate.*
- 3. *Dr. M. Vijayan Pillai, Member, Syndicate.*

*The Committee further recommended to obtain clarification from the Government regarding the lease period.*

*(Ad.A VII Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64.11: Including Smt. Ansila B. in the panel of Guest Lecturers, UIT Regional Centre, Yeroor – Hearing – reg.**

The Principal, UIT Regional Centre, Yeroor forwarded the details of Smt. Ansila B N to include her in the panel of guest lecturers vide letter dated 24/04/2019. The Principal stated that he has appointed Smt. Ansila B N as guest lecturer in Commerce w.e.f 15/11/2018 considering the exigency occurred. On the same day he has forwarded the request for including Smt. Ansila B N as guest lecturer in the panel, but the approval order of the same has not been received yet.

It may be noted that the letter dtd 15/11/2018 referred by the Principal has not been received in the section. The action taken by the Principal in engaging Smt. Ansila B N without getting prior sanction from the University was, therefore, submitted before the Pro-Vice Chancellor for ratification.

As per the orders of the Vice Chancellor the matter of engagement of Smt. Ansila B N as Guest Lecturer at the centre without getting prior sanction from the University, was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 30.07.2019. A proposal for formulating the general rules for engaging Guest Lecturers in UIT centres was also placed before the committee.

The committee considered the item and recommended to defer the proposal for formulating general rules for engaging Guest Lecturers in UIT Centres and further recommended to hear the Principal, UIT Regional centre, Yeroor for engaging Smt. Ansila B N as Guest Lecturer without getting prior sanction from the University.

The Syndicate at its meeting held on 08.08.2019, vide Item No. 02.111.04, considered the recommendations of the Standing Committee and resolved to approve it. The Vice-Chancellor has ordered to implement the above resolution.

Accordingly, the matter of hearing of the Principal, UIT Regional centre, Yeroor for engaging Smt. Ansila B N, as guest Lecturer without getting prior sanction from the university, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendation:**

***The Committee heard the Principal, UIT Regional Centre, Yeroor and obtained written submission from the Principal who presented the copy of his request dated 15.11.2018. The Committee recommended to ratify the action taken by the Principal and to approve the proposal of including Smt. Ansila B. N. In the panel of Guest Lecturers in Commerce at UIT Regional Centre, Yeroor.***

(Ad. A. VII Section)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

***Item No.06.64.12: Re-appropriation of Fund – UIT Regional Centre, Pathanapuram – reg.***

The Principal, UIT Regional Centre, Pathanapuram vide letter dated 12.06.2019 has requested to provide an additional amount of ₹ 24, 79,000.00/- (Rupees Twenty Four Lakh and Seventy nine Thousand only) for payment of Contingent Employees / Guest Lecturers at the centre for the financial years 2018- 2019 and 2019-2020. An amount of ₹ 11, 35,000.00/- (Rupees Eleven Lakh Thirty five Thousand only), provided additionally under the head of 4-1218- Wages of Contingent Employees/ Guest Lecturers, was lapsed in the last financial year. The budget allocation for the h/a "4-1218-Wages of Contingent Employees/ Guest Lecturers" of the UIT Regional Centre, Pathanapuram for the academic year 2019-2020 is only ₹ 6,00,000.00/- (Six Lakh only). The balance remained in this account is only ₹ 4, 35,400.00/- (Rupees Four Lakh Thirty five Thousand and Four Hundred only), which is not sufficient to meet the expenditure for the current financial year and there is no sufficient funds in any accounts of this centre to meet this expenditure. The only possibility to meet this expenditure is from the UIT Head Quarters account 4- 3925- Lump sum provision and the budget allocation for this account is ₹ 50, 00,000.00/- (Rupees Fifty Lakh only) in the current financial year.

In spite of a re- appropriation of a fund of ₹ 11, 35,000.00/- (Rupees Eleven Lakh Thirty five Thousand only) to the h/a concerned has been made vide U.O. No.Ad.BII.02/3052/19/3/2019 dated 08.03.2019; the centre didn't utilize the amount sanctioned for the financial year 2018-2019. The Principal, UIT Pathanapuram has not forwarded the monthly work statements of Guest Lecturers in time and the work statements forwarded from the centre were always found defect. The Principal also engaged Guest Lecturers without obtaining prior sanction from the University and the delay from the Principal to clarify his procedure leads to the delay in issuance of the engagement orders of the Guest Lecturers at the centre.

Now an endorsement was made from the Finance II Section by providing an additional amount of ₹ 12, 40,000.00/-(Rupees Twelve Lakh and Forty Thousand only) under the head of account "Part I- NP- MH 67(g) – Institute of Technology Regional centre, Pathanapuram – 4/1218 – Wages of Contingent Employees/Guest Lecturers" by reappropriation from the head of account " Part I – NP – MH(67)(a) Institute of Tecchnology Head Quarters Unit – 4/3925 – Lumpsum Provision" provided in the current year's Budget Estimates of the University. The Finance section has also

remarked that, as the Principal engaged Guest Lecturers without obtaining prior sanction from the University, disbursement of salary to those concerned shall only be considered after obtaining necessary ratification orders in this regard for Consideration.

As per the orders of the Vice Chancellor the matter was placed for consideration before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019.

The committee considered the item and recommended to hear the Principal, UIT Regional Centre, Pathanapuram.

The Syndicate at its meeting held on 30.10.2019, vide Item No. 05.144.05, considered the recommendations of the Standing Committee and resolved to approve it. The Vice-Chancellor has ordered to implement the above resolution.

Accordingly, the Principal, UIT Regional Centre, Pathanapuram is called for hearing for explaining his part regarding this matter.

**Recommendation:**

*The Committee heard the Principal, UIT Regional Centre, Pathanapuram and recommended to approve the endorsement of the finance Section since the errors in the previous years rectified as on now.*

*(Ad.A VII Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

***Item No.06.64.13: KUCTE, Alappuzha – Re-engagement of Sri. George Mathew, Asst. Professor of Physical Science – reg.***

The Syndicate held on 11/08/2017 resolved to start the functioning of UIT Centre, Vallakkadavu in Yatheem Khana Shopping Complex, Vallakkadavu on a monthly rent of Rs.10,000/-, till the Corporation of Thiruvananthapuram hand over the proposed land and building to the University.

The rent agreement was executed with the University, by the President, Yatheem Khana Committee for the period w.e.f 01-09-2017 to 31/03/2018 on a monthly base rent of Rs.10,000/-.

The Principal-in-charge of UIT Centre, Vallakkadavu, had intimated that the centre needs more space to accommodate the new batch of students in the academic year 2018-19 and requested to revise the monthly rent in order to rent out the building. Also she had requested to enhance the monthly rent to Rs.20,000/- and TDS and to execute a new rent agreement for a period of one year w.e.f 01-04-2018.

Considering the request, the Syndicate held on 10-05-2018 resolved to enhance the rent of UIT Vallakkadavu to 20,000/- from 01-07-2018 to 31-03-2019.

Since the admission for the academic year 2018-2019 was not made at the centre, additional space was not allotted by the Yatheem Khana Committee and hence no orders in connection with the enhancement of rent was issued. After March 2018, agreement for rent is not seen renewed.

Now, the Principal, UIT Vallakkadavu, vide letter dated 22/02/2019, has informed that “the agreement expired in March of 2018 and no rent has been paid to the trust since April 2018, as the agreement was not renewed. Other expenses like electricity charges too has not been met with. So the Yatheem Khana Committee has asked to clear the dues at the earliest”and has requested to take necessary steps to clear the pending dues (including electricity and water charges) and also renew the agreement with incorporating the rent for 2 additional rooms.

The matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 07.06.2019 and the Committee recommended to refer the item to the Syndicate. The Syndicate at its meeting held on 12.06.2019, vide item no.10.58.01, considered the matter, but resolved not to be proceeded with the admission to 2019-20.

Since the minutes is silent on the matter of rent paid to UIT Vallakkadavu, as per the orders of the Vice Chancellor, the request for renewing the rent agreement from 1<sup>st</sup> April 2018 for clearing the pending dues of rent and releasing the rent to Yatheem Khana Committee is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.



**Recommendation:**

*The committee considered the matter and recommended to entrust the Pro-Vice Chancellor for the performance appraisal of Sri. George Mathew.*

*The committee further recommended to constitute a sub committee to fix the norms for performance appraisal of lecturers on contract basis at UITs/UIMs/KUCTEs/UCE including the following members.*

- 1) *Sri. J. Jairaj, Member, Syndicate*
- 2) *Dr. K.G. Gopchandran, Member, Syndicate*
- 3) *Dr. S. Nazeeb, Member, Syndicate*
- 4) *Dr. M. Vijayan Pillai, Member, Syndicate*
- 5) *Adv. G. Muralidharan Pillai, Member, Syndicate*

*(Ad. C Section)*

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64 Additional.01: UIT Regional Centre, vakkom – Leave Without Remuneration above permissible limit – reg.**

The Principal, UIT Regional Centre, Vakkom has forwarded the requests for leave without remuneration (for a further period) of staffs on contract who have been working at the centre as detailed below.

Sl. No	Name & Designation	Current tenure	Leave already availed	Grounds	Now requested leave	Grounds
1.	<b>Smt. Litty Varghese</b> (Lecturers in Computer Science)	04.04.2018 to 03.04.2019	01.10.2018 to 30.11.2018 (61 days)	medical	01.12.2018 to 31.12.2018 (31 days)	Medical (Lumbar Spondylosis)
2.	<b>Smt. Senjulal P.</b> (Lecturers in Computer Science)	04.04.2018 to 03.04.2019	03.09.2018 to 01.12.2018 (90 days)	Maternity Leave	02.12.2018 to 03.01.2019 (33 days)	Medical (Jaundice)

As per the terms and conditions in the employment contract executed by the above staffs on contract, they shall be eligible for 12 days casual leave and leave without remuneration for maximum of 15 days during the contract of one year.

As per the orders of the Vice Chancellor the request of the above staffs on contract for granting LWR above permissible limit was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23-03-2019 and the Committee recommended to obtain explanation from the Principal, UIT Regional Centre, Vakkom for not intimating the Leave without remuneration of Smt. Litty Varghese and Smt. Senjulal P., Lecturers in Computer Science at the Centre that already availed by them without prior sanction of the University. The Syndicate held on 28-03-2019, vide item no. 07.79.08, approved the above recommendations of Standing Committee.

Accordingly explanation from the Principal was sought on 10-05-2019.

The Principal, vide letter dated 20-05-2019, has explained that in the case of Smt. Litty Varghese, Submitted an application on 01-12-2018 for further LWR for 31days from 01-12-2018 to 31-12-2018 in the continuation of 61 days LWR from 01-10-2018 to 30-11-2018 and the application along with necessary documents received from Smt. Litty Varghese was forwarded to the Registrar on 03-12-2018 vide ref. no. UIT/VKM 217/2018 dated 03-12-2018.

In the case of Smt. Senjulal P., She submitted an application on 07-01-2019 for further LWR for 33 days from 02-12-2018 to 03-01-2019 in continuation of 90 days LWR from 03-09-2018 to 01-12-2018 on medical ground (Maternity Leave).and the application along with necessary documents received from Smt. Senjulal P was forwarded to the Registrar on 16-01-2019 vide ref. no. 07/2019 dated 16-01-2019.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University held on 07-06-2019.

The Principal has also stated that the reason for delay in applying further leave on continuation of maternity leave that she was suffering from jaundice as per her explanation and medical certificate submitted. Smt. Litty Varghese joined duty on 01-01-2019 and Smt. Senjula P. joined duty on 04-01-2019.

The Standing Committee of the Syndicate on Departments and other Institutions of the University held considered the above clarification from the Principal and recommended to hear the Principal, UIT Regional Centre, Vakkom, before the standing Committee of the Syndicate on Departments and other Institutions of the University in connection with the lapse occurred in reporting the matter to the University. The Syndicate at its meeting held on 12-06-2019 resolved to approve the above recommendation and the Vice-Chancellor has ordered to implement it.

Hence, the Standing Committee of the Syndicate on Departments and other Institutions of the University at its meeting held on 20.08.2019 heard the Principal, UIT Vakkom and directed to submit a written submission on his part. Considering this, the committee recommended to grant the requested leave (03-09-2018 to 01-12-2018) to Smt. Senjula P. and to warn the Principal strongly for his administrative lapse

The Committee further recommended to grant the requested leave (ie, from 01-12-2018 to 31-12-2018) and to release the salary of Smt. Litty Varghese as the LWR taken by her was reported by the Principal in time.

The Syndicate at its meeting held on 31.08.2019, vide item no.03.58 (Additional Item:2) resolved that the item be referred to the next Standing Committee of the Syndicate on Departments and other Institutions and the Vice-Chancellor has ordered to implement it.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions for Consideration.

**Recommendation:**

*The committee considered the matter and recommended to refer the matter to the Syndicate for granting the leave and release of salary.*

*(Ad.A.VII Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

***Item No.06.64.Additional 02: Maternity leave - staff on contract basis, UIT Regional Centre, Thenmala – reg.***

The Principal UIT Regional Centre Thenmala has forwarded the maternity leave application received from Smt. Krishna V. N., contract Lecturer in Business Management at this centre. The details of the proposal are as follows.

<b>Name and Designation (U.O. engaging her)</b>	<b>No. of days requested</b>	<b>Leave Period</b>	<b>Present Contract Period</b>
<b>Smt. Krishna V. N.,</b> Lecturer in Business Management (U.O.No.Ad.A.VII.2.846/2018 dated 19/09/2018)	181 days	12/11/2018 to 11/05/2019	12/07/2018 to 11/07/2019

It may be noted that the Syndicate held on 10/05/2018 vide. Item No.35.101.05, resolved to grant three months maternity leave to the staff on contract at UITs, UIMs, KUCTEs and UCE. It was further resolved to refer the matter regarding framing of norms of giving maternity leave to the UIT staff on contract as per Government Rule to the combined meeting of the Standing Committee of the Syndicate on Finance and Staff, Equipments and Building. But the norms for maternity leave to UIT staff, who are engaged for a period of one year, is not yet finalized.

The Vice Chancellor ordered to place the matter before the meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter was placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University held on 07.06.2019 for Consideration. ***The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Thenmala as administrative lapse is identified from the part of the Principal.*** The Syndicate at its meeting held on 12.06.2019 resolved to approve the above recommendation and the Vice-Chancellor ordered to implement it.

The Standing Committee of the Syndicate on Departments and other Institutions of the University at its meeting held on 20.08.2019 **considered the matter and recommended to hear the principal, UIT Regional Centre, Thenmala in the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions considering the request submitted by the Principal showing his inconvenience to attend the meeting as he is out of station.** The Syndicate at its meeting held on 31.08.2019 resolved to approve the above recommendation and the Vice-Chancellor has ordered to implement it.

Accordingly, the Principal, UIT Regional Centre, Thenmala is called for hearing for explaining his part regarding the administrative lapse in forwarding the request for maternity leave in respect of Smt. Krishna V. N., Lecturer in Business Management on contract at the Centre.

**Recommendation:**

***The committee considered the matter and recommended to refer the matter of granting maternity leave to the contract staff in the UITs to the Standing Committee of the Syndicate on Finance.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

***Item No.06.64.Additional 03: Panel of Guest Lecturers – UIT Regional Centre, Thenmala – reg.***

The Principal, UIT Thenmala, vide letter No. UIT/TNMLA/No. 10092/2019 dated 23-09-2019, forwarded a proposal for engaging Smt. Anjum Firana A. and Sri. Libin K. Sabu as Guest Lecturers in Commerce w.e.f. 08-08-2019 in the vacancy of Smt. Athira S. and Smt. Ashna S. Azad., Guest Lecturers in Commerce who stopped their service at the Centre, on medical grounds.

The Principal stated that in order to overcome the exigency, an immediate appointment of Guest Lecturer in Commerce was necessitated. Two new Guest Lecturers were selected on the basis of merit from the applications received in response to the newspaper advertisement. They are Smt. Anjum Firana A. And Sri. Libin K. Sabu.

Copy of the newspaper advertisement, list of Applicants and their bio-data, attested copies of certificates and mark lists of selected candidates are forwarded by the Principal to the University for approval. The details of the proposal are as follows.

<b>Name &amp; Address</b>	<b>Subject</b>	<b>Qualification</b>	<b>w.e.f.</b>
<b>Smt. Anjum Firsana A.,</b> Rahima Manzil, Valacode P.O., Punalur, Kollam-691331	Commerce	M.Com (First Class)	08-08-2019
<b>Sri. Libin K. Sabu</b> Kurichippara Veedu, Areplachy P. O., Karavalloor, Kollam-691333	Commerce	M.Com (First Class)	

It may be noted that, the Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letter No.Ad. A VII.2.4549/2009 dtd 28.01.2019.

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter of including Smt. Anjum Firana A. and Sri. Libin K. Sabu in the Panel of Guest Lecturers in Commerce at UIT centre, Thenmala w.e.f. 08-08-2019, before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for Consideration.

**Recommendation:**

***The Committee considered the item and recommended to hear the Principal, UIT Regional Centre, Thenmala.***

***(Ad.A VII Section)***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64.Additional 04 : UIT Regional Centre Vakkom, Panel of Guest Lecturers – English – reg.**

The Principal, UIT Vakkom, vide letter No. UIT/VKM: 199/19 dated 09-10-2019 forwarded a proposal for engaging Smt. Arya Murali, Paniyanvilakam house, Pattathilmukku, Vakkom P. O., TVPM-695308, as Guest Lecturer in English w.e.f. 23-09-2019 in the vacancy of Sri. Nishanth N. B., Guest Lecturer in English who resigned from his service at the Centre w.e.f. 26-08-2019.

The Principal stated that in order to overcome the exigent situation a notification is made on 02-09-2019, inviting part-time Guest Lecturers in English and interview conducted on 06-09-2019. Smt. Arya Murali, the only candidate attended the interview and she was selected. She passed NET examination also.

The bio-data, attested copies of certificates and mark lists are forwarded by the Principal to the University for approval. The details of the proposal are as follows.

Name & Address	Subject	Qualification	w.e.f.
Smt. Arya Murali, Paniyanvilakam house, Pattathilmukku, Vakkom P. O., TVPM-695308	English	M.A. (Second Class- 56.44%), NET	23-09-2019

It may be noted that, the Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letter No.Ad. A VII.2.4549/2009 dtd 28.01.2019.

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter of including Smt. Arya Murali in the Panel of Guest Lecturers in English at UIT centre, Vakkom w.e.f. 23-09-2019, before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

**Recommendation:**

***The committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Vakkom.***

***(Ad.A.VII Section)***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

**Item No.06.64.Additional 05 : Report on the Centralised Sports Hostel in G.V. Raja Pavilion – reg.**

The President, District Sports Council, Trivandrum, had submitted a request to the Hon'ble Vice Chancellor regarding the hardships faced by the inmates of Centralized Sports Hostel. The Centralized Sports Hostel for students, which is under the Trivandrum District Sports Council, is functioning in the G.V Raja Pavilion, Department of Physical Education, University of Kerala. Food and Practice for the students are given by Sports Council. It is stated that the hostel lacks in basic facilities for the students and the mess room in the hostel is unhygienic and that there is every chance for spread of contagious diseases. Hence the President, District Sports Council, Trivandrum had requested to take steps to renovate the hostel by improving the basic facilities and to cover the doors and windows with mosquito nets.

The matter was placed before the Syndicate held on 20.06.2019 along with the remarks from the Assistant Director(i/c of Director), Department of Physical Education.

The Syndicate, vide Item No. 11.22, resolved to authorize the Assistant Director(i/c of Director), Department of Physical Education and the Director(i/c), Departments of Students Services,



to submit a detailed report on the Centralized Sports Hostel functioning in the G.V. Raja Pavilion. Accordingly the Assistant Director(i/c of Director), Department of Physical Education has submitted a detailed report regarding the same.

In the report, the Assistant Director(i/c of Director), Department of Physical Education has informed that the Centralized Sports Hostel is under Kerala State Sports Council and not under University of Kerala. The University provides only space for accommodation, with basic facilities (dormitory) and also facilities for coaching in the University Stadium. The Kerala State Sports Council does not pay any rent for the accommodation provided in the Stadium. All other responsibilities including providing food, sports equipments, furniture and other necessities lies with the Kerala State Sports Council.

The Assistant Director(i/c of Director), Department of Physical Education, has reiterated that the running of the centralized sports hostel in the University Stadium is a huge revenue loss to the University in terms of rent and utility charges (electricity and water charges). It is also a hindrance in providing lodging to the Inter University teams during coaching camps. The Assistant Director(i/c of Director), has requested to take necessary steps to shift the Centralized Sports Hostel to some other facility under Sports Council of Kerala. (*Request from the President, District Sports Council, Trivandrum and Detailed Report from the Assistant Director(i/c of Director), Department of Physical Education are appended*)

The Hon'ble Vice Chancellor has ordered to place the report before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate decision.

**Recommendation:**

***The Committee considered the matter and recommended to conduct a discussion with the Trivandrum District Sports Council Authorities.***

***(Ad.A VII Section)***

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019, be approved.

***Item No.06.64.Additional 06 : Missing books from the Library, Department of Botany – writing off – reg.***

The Syndicate at its meeting held on 25.05.2019, vide item no. 09.38.08, resolved to seek explanation from the Head, Department of Botany on the missing of the following three books in the Department Library of Botany, found during the Stock Verification 2019 March and to report the same to the Standing Committee of the Syndicate on Departments and other Institutions.

<b>Sl. No</b>	<b>Acc. No.</b>	<b>Author</b>	<b>Title</b>	<b>Year</b>	<b>Price</b>
1.	8933	Aluzio Borem	Biotechnology and Plant Breeding	2014	4260
2.	8572	Dipti P Bhatt	Research Methodology	2011	695
3.	7482	David W Mount	Bioinformatics	2000	4816

The Head, in the explanation dated 10.10.2019 has reported that the total number of books as per the Stock Verification of 2019 March is 9939. More than that, the department library contains a collection of journals, thesis, dissertations, photocopier and printer for the students' academic purposes. And the library is functioning in three different rooms and the middle one is closed by using half glass doors because it is air conditioned. The other two rooms are for keeping text books and reference books and all the books are arranged in open shelves.

It is also noted that up to 2006, two librarians were working in the department. But now only one librarian is here for providing all library service (purchase, catalogue issue, return and re-arrangement of books, photocopying and printing). Library has no modern security system like RFID. So there may be chances for loss of books if the students are intentionally do so and the chances for finding the missing books is only in the next stock verification.

The circular no. 27855/A3/2000/H. Edn dated 08.12.2000 from the Higher Education Department, Govt of Kerala, 0.5% of the books in circulation can be written off every year on account of loss or damage. Accordingly the number of books lost is reasonable and the loss is not attributed to

the negligence from the authorities. Hence the Head has requested to write off the three books detailed in the above table, which had been found missing in the Department Library during the Stock Verification.

As per orders of the Vice Chancellor, the explanation of the Head, Department of Botany on the missing of three books in the department library which were reported during the stock verification is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration and recommendation.

**Recommendation:**

*The committee considered the matter and recommended to refer the matter to the Syndicate.*

*(Ad. A VII Section)*

***Resolution of the Syndicate***

**RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Sri.G.Bijukumar, Member Syndicate to enquire and report regarding the missing of books in the library, Department of Botany, University of Kerala, Kariavattom.

***Item No.06.64.Additional 07:***

***UCE Kvtm Curing the deficiency reported by AICTE authorities during the cademic year 2019-20 – reg.***

University College Of Engineering ,Kariavattomis a constituent college managed by the University of Kerala and running in self-financing mode and since there are no sanctioned posts it is not possible for appointing permanent faculty . University College of Engineering Kariavattom have 3 branches of Engineering Computer Science and Engineering , Electronics and Communication Engineering and Information Technology

Sanction was sought by the University for the approval of 9 NRI Seats for the academic year 2018-19. But the AICTE denied the approval of NRI seats for the current academic year informing a deficiency that the teaching faculty in the college are not being paid as per the VI th Pay Commission. As per the request from the Principal a letter dated 19/05/2018 was sent to the Member Secretary,AICTE informing that the teaching faculties were paid as per Government norms and had requested to accept the submission and issue favourable orders since the admission process is going on. But the AICTE has not granted approval for the admission to NRI seats .

The Hon'ble Minister for Higher Education had convened a meeting in his Chamber on 27.03.2019 at Government Secretariat, Thiruvananthapuram to discuss about the deficiencies reported by AICTE regarding the granting of approval for the academic year 2019-20 in UCE, Kvtm. The Hon'ble Minister for Co-operation Tourism and Devaswoms also attended the meeting. A detailed discussion was made and the Ministers suggested following points to be considered by the University .

- ***University shall form a Co- operative society similar to one in the Mahathma Gandhi University and the Engineering College shall be managed by this society .***
- ***University must allocate an amount in the budget to clear the deficiencies reported by the AICTE. The University shall submit a revised proposal to KIIFB for allotting an amount of Rupees 15 Crores for the development of the college.***
- ***The Principal Secretary,Higher Education shall hold discussion with AICTE authorities.***

As per the orders of the Vice-Chancellor the matter was placed before the Syndicate for consideration. Among the items above, the Syndicate at its meeting held on 28.03.2019 vide item No. 07.74 had resolved to initiate steps to facilitate the scheduled discussion by the Principal Secretary, Higher Education with AICTE authorities, on behalf of the University. No decision were made on the items mentioned above in the wake of Model Code of Conduct for General Election to Lok Sabha 2019.

AICTE , vide letter dated 29.04.2019 for the Extension of Approval for the Academic Year 2019-20 in University College of Engineering, Kariavattom had reduced the total intake of 50% in each branch and the intake approved for the Year 2019-20 is only 33 (sanctioned strength -66) in each branch informing a deficiency that, the teaching faculty in the college are not being paid as per the VI th Pay Commission. AICTE had also informed to submit the compliance of the deficiencies

mentioned above to the Regional Office within a period of six months from the date of issuance of this letter failing which the council shall initiate strict action as defined in Approval Process Handbook 2019-20 during the subsequent academic year.

The Syndicate at its meeting held on 25.05.2019 noted that the AICTE had reduced the number of seats in the UCE by 50% and resolved to challenge the AICTE order legally and authorise the Standing Counsel to take necessary steps immediately. Considering the decision a Writ Petition WP(C) No. 14633/2019 was filed before the Hon'ble High Court. Further resolved to admit students in all the 33 seats in each branch from Merit Category (satisfying all norms regarding reservation of seats) and to register the same with KEAM on the day itself, in order to help the students. Management seats shall be reinstated as and when additional seats provided by AICTE. In order to improve the quality of teaching further in the college, the Syndicate resolved to engage Retired Senior Professors in Engineering, one in each branch. Action being taken in this decision.

Later interim order in WP(C) No 14633/2019 dated 24.06.2019 was received. As per the order the Hon'ble High Court has directed the AICTE Authorities to allow the University to admit the students in UCE, Kvtm as on 2018-19. This shall be a condition that petitioner University shall take steps to cure the deficiency during the course of the year. Thus a letter was sent to Commissioner of Entrance Examination dated 26.06.2019 to include the college in the next allotment process of CAP 2019 for admission to Engineering courses for the academic year 2019-20 and to fill the 31 seats under management quota (excluding 2 seats for Employees Wards). Applications were invited for the 2 seats in each branch for Employees Wards by the University and no one has applied for this seat.

In compliance with the interim order in WP(C) No. 14633/2019 dated 24.06.2019 that the University admitted the students in UCE, Kvtm as done on the academic year 2018-19, on the condition that the University shall cure the deficiency during the course of the year. As a step for curing the deficiency reported by the AICTE the University has made a marginal increase in the salary of the teaching staff. Feasibility of further enhancement of salary is under the consideration of University Authorities. The University is running the institution as an extension of service without profit motive and on a social obligation. For the academic year 2018-19 the University has incurred a loss of around Rs 46,00,000/- (Rupees Forty Six Lakh only) in running the college.

Now AICTE authorities has directed to submit an affidavit along with supporting documents to the regional office by post on or before 15 th November and the EOA for the academic year 2020-21 will not be considered the institutes who fail to submit the same in the prescribed format latest by the due date and the Principal, UCE has forwarded the same.

As per the orders of the Vice -Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of University for consideration.

**Recommendation:**

*The Committee considered the item and recommended to place the matter before the Syndicate.*

*(Ad. C Section)*

***Resolution of the Syndicate***

**RESOLVED** to constitute a sub-committee consisting of the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Dr.S.Nazeeb, Dr.K.G.Gopchandran, Dr.B.Unnikrishnan Nair and Sri.B.P.Murali, Members Syndicate to study and submit a detailed report of the proposal submitted by the faculties of the UCE, Kariavattom.

**Item No.06.65**

***S3 BA Degree Examination, January 2019 – clarification on the Minutes of the meeting of the Syndicate held on 31.08.2019 [item No. 03.51.V.]-Consideration of-reg.***

***(CBCS BA I)***

Dr. B. Sudheer, Assistant Professor in Economics, SN College, Cherthala had reported some discrepancies in the answer script with false numbers 656674, 656675 & 656676 noted during evaluation. The answer scripts with the above mentioned false numbers belongs to the candidate Jissy Jose (145/16144004), Akhi A.B (145/ 16144013) and Gokul Krishna J (145/16144026) respectively, who wrote the Third Semester BA Degree examination at the University College, Thiruvananthapuram.

The candidates were called for a personal hearing before the Standing Committee of the Syndicate for Students Discipline and the Committee recommended to refer the matter to the Syndicate for an appropriate decision.

The Syndicate at its meeting held on 31.08.2019 vide item No. 03.51.V. resolved as follows :

1. to suspend the issuance of the original BA Degree Certificate to Smt. Jissy Jose for two years.
2. to permit Akhi A B and Gokul Krishna J to write the S3 B A Degree Examination after two years.
3. to issue a letter of appreciation to the Examiner Dr. B Sudheer, Assistant Professor, Economics, S N College, Cherthala who had found the malpractice and report to the University.

It is to be noted that the period of punishment for malpractice cases is normally reckoned with effect from the month & year of the examination under question which in the present case is January 2019 (actually December 2018 session).

Since the candidate Smt. Jissy Jose has already been issued with the Provisional Certificate clarification is required whether the two year punishment period is to be reckoned from the date of Syndicate resolution or from the month/year of examination – January 2019.

Regarding the other two candidates, the two year period of punishment comes upto January 2021 whereas the odd semester examinations (here S3) are to be conducted in the November/December session every year and the candidates would lose one more year if the period upto January 2021 is reckoned as the punishment period.

Since a clarification is thus required for the implementation of the resolution, the Honorable Vice Chancellor has ordered to place the matter before the next Syndicate for clarification regarding the actual period of punishment in the case of the three candidates.

Hence the matter is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to suspend the issuance of the original BA Degree Certificate to Smt. Jissy Jose for two years from 2018 and to permit Akhi A B and Gokul Krishna J to write the S3 BA Degree Examination after two years from 2018.

***Item No.06.66 Minutes of the meeting to discuss unauthorized use of pay-in-slips with Kerala State IT Mission-Approval of-reg.***

***(IT Cell (Exams))***

**Minutes of the meeting to discuss unauthorized use of pay-in-slips with Kerala State IT Mission**

Venue : Syndicate Room  
Date and Time : 20/11/2019, 12.00 pm

**Members Present**

- |  |      |
|--|------|
| 1) Adv. K.M Babujan (in the chair) (Convener, Standing Committee of the Syndicate on Fincance) | Sd/- |
| 2) Sri B.P.Murali (Member Syndicate)   | Sd/- |
| 3) Adv. B. Balachandran (Member Syndicate)   | Sd/- |
| 4) Dr. S Nazeeb (Member Syndicate)   | Sd/- |
| 5) Sri. Bijukumar G (Member Syndicate)   | Sd/- |
| 6) Sri Jairaj J (Member Syndicate)   | Sd/- |

**Officers Present**

- |   |      |
|---|------|
| 1) Leju Bose (Joint Registrar In-Charge of FO)                    | Sd/- |
| 2) Vijayalekshmi B (Deputy Registrar, Accts)                      | Sd/- |
| 3) Manosh Manohar (Programmer, Computer Centre)                   | Sd/- |
| 4) Sunija M Rasheed (Programmer, Computer Centre)                 | Sd/- |
| 5) Santhosh Kumar (Mission Co-ordinator, Kerala State IT Mission) |      |
| 6) D.S Santhosh Kumar (AR, ECL)                                   | Sd/- |
| 7) Sreejith M P (Section Officer, IT Cell Exams)                  | Sd/- |
| 8) Aswathy J.S (Assistant, IT Cell Exams)                         | Sd/- |
| 9) Chinchu V S (Assistant, IT Cell Exams)                         | Sd/- |

This meeting was convened to have an interaction with Kerala State IT Mission to analyse various aspects of Online Remittance, Server to Server Integration and possible retie with FRIENDS ensuring security.

The convenor briefly described the intention of the meeting and invited representative of Kerala State IT Mission to commend on the subject matter.

The Project Co-ordinator, Kerala State IT Mission recalling letter number Friends/24/2019-KSITM dated 02/09/2019 pointed out that University had login the site from 08/02/2012 to 15/02/2017. The letter further reads that they had sent a letter to Kerala University well back in 2016 to integrate API to the online software 'FREES' of Kerala University and alleges that University is reluctant for Site to Site Integration since it is laborious and a time consuming process. Kerala State IT Mission is ready to accept the API for the chalan system now offering by the University instead of Site to Site Integration.

The convenor and Adv. B. Balachandran, Member Syndicate enquired the delay in implementing Site to Site Integration. In response to this query Sri Manosh Manohar, Programmer, Kerala University Computer Centre replied that since there was a serious security threat in examination website the entire energy of Kerala University Computer Centre was utilised to set right the same and cannot look into this aspect. He also pointed out that Site to Site Integration is a laborious and time consuming mechanism. Therefore Kerala University Computer Centre could not take up such a work in this juncture. He also opined that implementation of chalan system using API is ready.

Smt. Sunija M Rasheed, Programmer Kerala University Computer Centre opined that DCB Statement of each examination is prepared and made available for verification.

Considering all aspect the meeting recommended:

1. To authorise Registrar to demand an internal enquiry at Kerala State IT Mission regarding the pecuniary fraud and submit a report forthwith.
2. To constitute an expert committee to look into the report of Kerala State IT Mission. Registrar may take further initiative on the matter.
3. The expert committee so constituted shall ensure flawless Online Payments and remittance via Kerala University Cash Counter.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting to discuss unauthorized use of pay-in-slips with Kerala State IT Mission held on 20/11/2019, be approved.

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***Item No.06.67 Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 16.11.2019 at 2pm - Approval of -Reg.***

**(Pl.G)**

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on **16.11.2019 at 2pm.**

In order to initiate immediate action the recommendations on item number 6 has been approved by the Vice-Chancellor invoking the provision under section 10(13) of KU Act 1974. Hence the action of the Vice-Chancellor in having approved the recommendation on item number 6 invoking the provision under section 10(13) of KU Act 1974 is reported to the Syndicate and all other recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **16.11.2019** are placed before the Syndicate for approval.

**Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019 at 02.00 pm in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram**

**Members**

Adv.A.Ajikumar, Convener	Sd/
Adv.K.H.Babujan, Member, Syndicate.	Absent
Dr.S.Nazeeb, Member, Syndicate.	Sd/
Dr.K.B.Manoj, Member, Syndicate.	Sd/
Sri.B.P.Murali, Member, Syndicate.	Sd/

Adv.Muralidharan Pillai.G, Member, Syndicate.	Absent
Sri.Bijukumar. G, Member, Syndicate.	Sd/
Sri.Jairaj. J, Member, Syndicate.	Absent
Dr.K.G. Gopchandran, Member, Syndicate.	Sd/
Dr.Vijayan Pillai. M, Member, Syndicate.	Sd/
Sri.Viswan Padanilam, Member, Syndicate.	Sd/
Sri.Arun Kumar. R, Member, Syndicate.	Absent

The Deputy Registrar (P&D), The Deputy Registrar (Admn.I),The University Engineer,The Estate Officer, Sri.Ramesh (Assistant Executive Engineer), Sri.G.Chandrasekharan Nair(Assistant Executive Engineer, Ele.), Smt. Bindu.A (Assistant Engineer), were also present in the meeting.

The meeting began at 02.45 pm

**Item No.06.67.01**      **UGC XI Plan grant – Installation of 11KV Substation at SH Campus Palayam –regularization of Provisional advance of Rs.50 lakh released to Sri.P.Raghavan,Joint Registrar, Academic(JR Admn Previously) – reg:- (P.L.A)**

An amount of Rs.50,00,000/-(Rupees Fifty Lakh only) was sanctioned to Sri.P.Raghavan, Joint Registrar, Academic(JR Admn Previously) vide U.O.No.Pl.A/1505/UGC.XI.VI/CD/09 dated 31.03.2011 for the installation of 11 KV substation at SH Campus, Palayam.After the installation, on submission of bills/vouchers, the Audit Section admitted the expenditure of Rs.49,09,042/-(Rupees Forty Nine Lakh Nine Thousand Forty Two only) and directed Sri.P.Raghavan to remit the unspent balance of Rs.90,958/- (Rupees Ninety thousand Nine Hundred and Fifty Eight only) along with penal interest of Rs.35,481/- (Rupees Thirty Five Thousand Four Hundred and Eight One only) for the period 01.10.2015 to 30.11.2017.

Sri.P.Raghavan, JR Academic(previously JR, Admn) has refunded an amount of Rs.3,95,253/- inclusive of Rs.90,958/-(unspent balance) to KUF after closing the PD account related with 11 KV SubStation vide Pay in Slip No.220457 dated 28.03.2018

The Audit Section submitted the file to Kerala State Audit Department for completing the procedures related to regularisation. After verification, the Kerala State Audit Department remarked that the delay occurred in the regularisation of Provisional advance of Rs.50 lakh sanctioned for the installation of 11 KV substation is not deliberate. Hence the penal interest for the unspent balance of Rs.50 lakh can be avoided.

On the strength of Audit verification report of Audit VI Section and the Credit Verification from Cash(R) Section, the Finance I section remarked that the Provisional advance sanctioned to Sri.P.Raghavan, Joint Registrar, Administration vide U.O.No.Pl.A/1505/UGC.XI.VI/CD/09 dated 31.03.2011 may be regularised.

The regularisation may be booked under the Head of account “Part II Plan – MH-63 Miscellaneous – 7/6099 – Campus Development (UGC)” of the current year’s Budget Estimate of the University.

As per the orders of Vice Chancellor the matter of regularisation was placed before the Syndicate for consideration and recommendations. The Syndicate vide item No.05.27 held on 30.10.2019 resolved that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

As per the resolution of the Syndicate (item No.05.27 held on 30.10.2019) the matter of regularisation is placed before Standing Committee of the Syndicate on Planning and Development for consideration and recommendations

**Recommendation**

To regularize the provisional advance of Rs.50,00,000/- (Rupees Fifty lakh only) to Sri.P.Raghavan, Joint Registrar for the installation of 11KV substation at SH campus, Palayam, on the strength of remarks of Kerala State Audit Department and based on the Finance endorsement.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.



**Item No.06.67.02** *Civil works for the Installation of Fuel free solid waste disposal unit and Construction of new toilet works in the University stadium–Single tender - Reg-*

(Ad.BI)

As per the U.O.No.Ad.BI(I).817/2015/005 dated 26.10.2018 an estimate amounting to Rs 36,00,000/- (Rupees Thirty Six lakh only) was approved for the supply and Installation of Fuel free solid waste disposal unit and Construction of new toilet and allied works in the University stadium. The University Engineer has informed that in accordance with the above, tenders were invited for the civil works in this regard and a single tender has been received from Sri.Suresh Kumar quoting an amount of Rs.21,93,503/- (Rupees Twenty one lakh ninety three thousand five hundred and three only) ie,5.97% below the estimate amount (on re-tendering).A negotiation was conducted with the contractor which he had quoted higher rates,in order for furnishing the rates within DSR + 10% tolerance limit or LMR which ever is lower.The negotiated PAC amount comes to Rs.21,91,004/- (Rupees Twenty one lakh ninety one thousand and four only) ie,6.08% below the estimate rate.In this context,the University Engineer has reported that the schedule for work is based on DSR 2016 with a cost index of 44.12% for Thiruvananthapuram and hence the rate quoted is reasonable.

As per the orders of the Vice-Chancellor,the said single tender submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

To refer the matter to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to re-tender for the Civil works for the installation of Fuel free solid waste disposal unit and Construction of new toilet and allied works in the University stadium.

**Item No.06.67.03** *Providing new vehicle shed for the Department of ORI & MSSSL at Kariavattom Campus– Estimate – Reg.*

(Ad.BI)

The University Engineer,vide letter DB2/ORI-VS/19 dated 18 09 2019, has forwarded an estimate prepared by AEE II in consultation with the Head of the Department of ORI & MSSSL, Kariavattom,for providing vehicle shed for the Department.The estimate amounting to Rs.5,30,000/- (Rupees Five Lakh and thirty Thousand Only) is based on 2016 DSR with a cost index of 37.93% for Thiruvananthapuram and includes 12% G.S.T (Rs.56,224/-) and L.S provision of Rs.5240/- (Rupees Five thousand two hundred and forty only) for unforeseen items.The estimate includes 15 items,and includes provisions for earth cutting to maintain the ground level of the new porch as same to the existing yard level of the building and constructing random rubble masonry retaining wall to retain earth.The items incorporated are earth work excavation, cement concrete, solid block masonry, steel work for the members, precoated G.I profile sheets etc.

The said estimate furnished by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

To proceed as per the decision of the Syndicate held on 30.10.2019 regarding the matter.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Item No.06.67.04** *Maintenance and reconstruction of compound wall and providing chain link fencing for collapsed portion of the compound wall - NH road side at Kariavattom.*

(Ad.BI)

The University Engineer has furnished an estimate amounting to Rs.27,00,000/- (Rupees Twenty Seven Lakhs Only) for the maintenance and reconstruction of compound wall and for providing chain link fencing for collapsed portion of compound wall, NH road side at Kariavattom Campus in accordance with the recommendation of the meeting of the Monitoringcell held on 06.05.2019.



The estimate submitted by the University Engineer, amounting to Rs.27,00,000/-(Rupees Twenty Seven lakhs only) is based on DSR 2016 with 37.93% cost index for Thiruvananthapuram. The estimate consist of two parts, part 1 for 200 metre new chain link fencing and part 2 for 250 metre maintenance and re-construction of the existing compound wall portions. The total estimate comes to Rs.27,00,000/- (Rupees Twenty Seven Lakh Only) including an LS provision of Rs.7,00,000/-(Rupees Seven Lakh Only).

The Syndicate at its meeting held on 12.06.2019 considered the above-said proposal and has resolved to conduct site visit by Dr.Latha Devi(Convener, SC on P&D), Dr.S.Nazeeb and Sri.Shijukhan J.S (Members Syndicate) on 18.06.2019 at 10.30 am before finalizing the matter. But the site visit was not conducted.

Hence, as ordered by the Vice-Chancellor, the estimate submitted by the University Engineer amounting to Rs.27,00,000/- (Rupees Twenty Seven Lakhs only) for the maintenance and reconstruction of compound wall and for providing chain link fencing for collapsed portion of compound wall , NH road side at Kariavattom Campus is again placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation .

**Recommendation**

To finalize the matter after conducting a site visit by the Members of the Standing Committee of the Syndicate on Planning & Development.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

***Item No.06.67.05 University Computer Centre - Maintenance of the main Electrical Panel Board –Estimate forwarded by the University Engineer–reg***

***(Ad.DI)***

The Director, University Computer Centre had forwarded the Quotations received for the maintenance of the Main Electrical Panel Board installed at the Computer Centre and had requested to accord sanction for entrusting the work with the lowest quoted company [M/s **Harmony Engineers Pvt Ltd** for an amount of **Rs.89,340/-**]. As per the opinion of Finance I section, remarks of the Assistant Executive Engineer [Electrical] was sought in this regard.

In response, the AEE(Electrical), has reported that the **specifications mentioned on the quotations do not contain sufficient data and the quotations are not as per standards**. The AEE(Electrical) has also informed that, the **existing panel is working properly** and it is required to **replace the fuse units with a new Panel Board and the new Panel Board has to be fabricated as per the current requirement**.

The University Engineer has submitted the **estimate** for the installation of **new MV Panel Board** amounting to **Rs.1,63,369/-** (Rupees One Lakh Sixty Three Thousand, Three Hundred and Sixty Nine only), with provision for fabrication of MV Panel Board with necessary accessories based on 2012 Schedule of PWD except item no.7.4 [which is based on market rate], for getting necessary sanction from the University. The University Engineer has mentioned that, **the Director, Computer Centre has agreed to arrange the work by meeting the expenditure from the Department Fund**.

Here, it may be seen that, there is a huge difference between the amount quoted by M/s Harmony Engineers Pvt Ltd and the estimate submitted by the University Engineer.

As per orders of the Vice-Chancellor, the estimate submitted by the University Engineer for the installation of new MV Panel Board at the University Computer Centre is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation. [The estimate submitted by the University Engineer is appended.]

**Recommendation**

To authorize the Director, Computer Centre, to find out the person responsible to invite quotations based on wrong information/without sufficient data and submit a report regarding the matter before the next Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Item No.06.67.06 Construction of Staff Quarters at Kariavattom - Draft supplementary agreement – Reg**

**(Pl.G)**

The meeting of the Syndicate held on 01.02.2019 has resolved to accept the recommendation of the Standing committee of the Syndicate on Planning & Development held on 30.01.2019, to award the construction work of Staff Quarters at Kariavattom to WAPCOS Ltd. Accordingly an agreement was executed with the firm on 01.03.2019 for the construction of Staff Quarters at Kariavattom, utilizing the Plan fund amounting to Rs 3 Crore.

The meeting of the Syndicate held on 08.08.2019 has resolved to agree to the following proposals

- 1.To approve the detailed estimate amounting to Rs 3,12,44,291/- including centage charge and GST for the civil and electrical works for the construction of two blocks of staff quarters having six units in each block.
- 2.To execute supplementary agreement for making the approved estimate a part of the agreement, to specify that the work is entrusted to M/s WAPCOS as a deposit work and to include the terms of payment.
- 3.To direct the Joint Registrar, Campus Administration to cut and remove the trees in the proposed site for the construction of Staff Quarters.

The University Engineer was requested to take urgent necessary action based on the above decisions, vide this office letter dated 28.09.2019.

Now the University Engineer, vide letter dated 29.10.2019 has forwarded the draft supplementary agreement submitted by M/S WAPCOS and reported that all other Clauses except (3) are found to be in order. As per Clause 3, the stages of payment is mentioned. On verification with the draft MoU of M/s Kerala State Housing Board (KSHB) it is noticed that the stages of payment differs and nowadays University is entrusting some works to the various Government accredited Agencies and hence the stages of payment and conditions in the MoU to be made uniform for avoiding Audit Objection in future. Therefore she has requested that a discussion may be conducted in the presence of the Convenor, Standing Committee on Planning & Development, Director (P&D), Finance Officer, Technical Committee members, University Engineer, Divisional Accounts Officer and Assistant Executive Engineer for finalising the same.

The University Engineer has also been requested to approve the draft supplementary MoU after conducting the above discussion and availing Legal Opinion.

It may please be noted that a draft agreement to be executed with Kerala State Housing Board (KSHB), in connection with the construction of School of Communication and construction of New Hostel for Men & ICCR Students, has already been approved by the Syndicate held on 08.08.2019, in which the terms of payment is as follows.

**TERMS OF PAYMENT**

**The amount deposited by the Client with the Consultant is for the deposit work and will include the Centage charge. On receipt of the work order from the Client, the Consultant will carry out the required work as deposit work on cost plus consultancy basis. Total value of work shall be as per the approved estimate and detailed costing for each item of work as laid down in the approved estimate which form the part and parcel of this MoU.**

**The mode of payment for both cost of work as well as centage fee shall be as per the following schedule:**

**(i) 20% of advance payment is admissible on sanctioned amount. Payment of centage charges @4.5% will be effected with the subsequent payments based on actual work done.**

**(ii) Stages of payment**

<b>Stages</b>	<b>Percentage</b>	
1	20%	<b>After executing the MoU</b>
2	15%	<b>On completion of works upto Plinth Beam</b>
3	15%	<b>On completion of roof slab Concrete</b>
4	15%	<b>On Completion of block work for walls, fixing of the frames of joineries</b>
5	15%	<b>On completion of Plastering (inside &amp; outside), water supply and sanitary works( except fittings), Electrification works(except fittings),</b>

		<b>Septic Tank work.</b>
6	15%	<b>On completion of Whole projects and handing over of the building to the client along with the completion Certificate , Structural Stability Certificate, as built drawing, list of inventory, structural drawing ,up to date expenditure Statements</b>
7	5%	<b>After completion of observation period</b>

**iii) Balance 5% to be released after successful completion of observation period of 5 years as stipulated in the G.O(P) no.311/14/Fin dated 30.07.2014**

In this circumstance, as per the orders of the Vice-Chancellor, the matter of supplementary agreement is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendations**

1. To conduct a meeting of the Standing Committee of the Syndicate on Planning & Development with the Members of Technical Committee, Finance Officer , Director (P&D) and the University Engineer to discuss the agreement conditions and stages of payment in the MoU to be executed with accredited agencies.
2. To approve the above recommendation by the Vice-Chancellor invoking the provision under section 10(13) of KU Act 1974, in order to initiate immediate action.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Item No.06.67.07      *Technical Committee meeting held on 31.10.2019 at Engineering Unit – Minutes forwarded by the University Engineer along with action taken report – Approval – Reg.***

**(Pl.G)**

Sanction was accorded by the Vice-chancellor to constitute the Technical Committee with the following members vide U.O dated 15.12.2018.

1. The University Engineer
2. Sri.Baby John, Retired Chief Engineer, PWD (Buildings)
3. Sri.Mohan. P, Retired Spdt. Engineer, PWD (Electrical)
4. Sri. Asharaf Khan, Assistant Executive Engineer, Municipal Engineering (LSGD)
5. Instrumentation Engineer, University of Kerala

Also the University Engineer was authorized to convene the Technical Committee meeting.

Now the University Engineer, vide letter dated 08.11.2019, has forwarded the Minutes of the Technical Committee meeting held on 31.10.2019 at Engineering Unit and the actions taken on the basis of the recommendations in each item.

As per the orders of the Vice-chancellor, the minutes of the meeting of the Technical Committee held on 31.10.2019 at Engineering Unit, Kariavattom and the actions taken by the University Engineer are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendations**

To approve the minutes of the Technical Committee meeting held on 31.10.2019 with following modifications

1. To avoid the light roofing over the mess hall of SC funded Womens Hostel Building in Item No.2.
2. To provide lift facilities to the building of Department of Zoology and Botany also in Item No.3

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Item No.06.67.08**      ***Gardening and Clearing of shrubs in the Senate House campus entrusted with M/s Aestha Vision, Vancross Junction, Thiruvananthapuram- request for increasing monthly wages and sanctioning additional amount for making lawn in front of the Amenity Centre- reg.***

**(Ad.BI)**

The contract for the work of gardening and clearing of shrubs at Senate House Campus was awarded to M/s Aestha Vision, T.C 14/2010, Vancross Junction, University P.O, Thiruvananthapuram, for a period of one year with effect from 21.11.2017@ Rs. 24,400/- (Rupees Twenty Four Thousand and Four Hundred Only) per month, vide U.O no. AdB1 (2)833/2015/001 dated 16.01.2018. The contract expired on 20.11.2018 and sanction has been accorded to extend the term of contract until an alternate arrangement is made.

M/s Aestha Vision, Vancross Junction, Thiruvananthapuram, vide letters dated 19.10.2019, has requested to sanction an additional amount of Rs.60,000/- (Rupees Sixty Thousand Only) for setting new garden in front of K R Narayanan Memorial Students' Amenity Centre and for other beautification works in the front garden and to increase the monthly charges to the firm by an amount of Rs.10,000/-(Rupees Ten Thousand Only), as the labour charges is increasing day by day. It may be noted that a lawn has already been made in one side, ie, at an area of approximately 6025 Sq.ft, at the left side of the K.R Narayanan Memorial Students' Amenity Centre, by the Contractor firm, M/s Garden Palace, Poovar, Thiruvananthapuram @ Rs.35/- per Squarefeet.

Hence, urgent intervention is needed in the matter of gardening works in the SH Campus since the area of garden doubled due to the inauguration of Dr. K R Narayanan Memorial Amenity Centre, Controller of Examinations Building Annex, SDE Building etc. Also, the gardens in the campus need a facelift up to modern standards. In view of the above, quotations may be invited from experts in this field at least for the gardening of main areas, so that it will be ready before NAAC visit.

As per the orders of the Vice Chancellor the above matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation**

To defer the matter.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Item No.06.67.09**      ***Electrical works for Alteration to the SEM Lab allotted for XRF in CLIF building under Department of Geology at Kariavattom Campus-Single tender- Reg***

**(Ad.BI)**

As per the U.O.No:Ad.B1.248/2019/UOK an estimate amounting to Rs 2,77,529/-(Rupees Two lakh seventy seven thousand five hundred and twenty nine only) has been sanctioned for the alteration works of the SEM Lab allotted for XRF in CLIF building under Department of Geology at Kariavattom Campus.The University Engineer has informed that tenders were invited accordingly for the civil works and electrical works seperately and a single tender for electrical work from Sri.P.Rajeshkumar at 13.12% below the estimate rate was received.The University Engineer has reported that the schedule for the work is based on SOR 2012 for electrical works and the rate quoted is reasonable.The tender was placed before the Syndicate held on 30.10.2019 and it was resolved that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

Hence, the said single tender submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

To accept the single tender for electrical work from Sri.P.Rajeshkumar at 13.12% below the estimate rate forwarded by the University Engineer in connection with the alteration works of the SEM Lab allotted for XRF in CLIF building under Department of Geology at Kariavattom Campus.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.  
**FURTHER RESOLVED** to get opinion of the University Engineer before awarding the work order to the single tenderer for electric works.

***Item No.06.67.10      Extension of the existing branch building of Kerala University Employees' Co-operative Society – Proposal to Construct New Building.***

**(Ad.BI)**

The Secretary, Kerala University Employees' Co-operative Society, Kariavattom, has forwarded a letter for the extension of the existing branch building of KUECS, Kariavattom. The University Engineer had inspected the site and suggested to construct a new building for the society in between the Post Office and CGIST buildings.

The Secretary, KUECS has agreed to the location as suggested by the UE and has requested to allocate 20 cent of space between the Post Office and CGIST buildings at Kariavattom campus for the purpose of constructing a modern amenity multi purpose building including KUECS branch office, margin free consumer store and students' multipurpose store (DTP, Internet Cafe, Student's stationery store, photostat counter, Students' snacks bar)

It may be noted that, in the budget speech 2019-20, there is already a proposal for constructing a Utility complex in the Kariavattom campus, including General store, Medical shop, Food court etc.

As per the orders of the Vice-Chancellor, the matter of construction of a new building for KUECS at Kariavattom is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendations**

1. To approve the proposal in principle.
2. To entrust the Kerala University Employees' Co-operative Society to explore the possibilities of constructing new building on BOT basis and submit a detailed proposal.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

***Item No.06.67 Additional.01      University Engineering Unit- Engaging Superintendent on contract basis-reg.***

**(Ad.DII)**

The University Engineer had reported that the Engineering Unit is bereft of adequate staff in the post of Work Superintendent and out of the 7 Work Superintendents employed on contract basis, one person is posted at the University Engineer's Office and another person is on Maternity Leave. In effect they have only five Work Superintendents to visit the work site and prepare project estimates.

Among these 8 Work Superintendents, Sri. Jayakumar S., was relieved from his duties on 31.05.2019 as he got permanent appointment at the Department of Irrigation. Smt.Soumya P L was terminated from service with permission to rejoin duty on production of medical fitness certificate as she had requested for availing leave on maternity. However, now Smt. Soumya PL has requested permission to rejoin duty producing medical fitness certificate and the file is under process.

As two posts of Work Superintendents were lying vacant, the University Engineer has requested to post two work superintendents either on contract basis or on deputation from PWD/similar departments for the time being considering exigency of work at University Engineering Unit. The Finance has endorsed the proposal for engaging Work Superintendent on contract basis, till permanent appointments from PSC are made, considering the exigency at Engineering Unit.

It may be noted in this regard that, as per the Kerala University Ordinances 1978, there are 10 posts of Work Superintendents ie, 2 post of Work Superintendent in Grade I and 8 post of Work Superintendents in Grade II in which Work Superintendent Grade I is the promotion post of Grade II. Out of these the entry cadre, ie 8 posts are filled through contract appointment due to lack of permanent appointees through recruitment. The details regarding the post of Work Superintendent Grade II is as follows:



Sl. No.	Designation	Age	General Qualification	Technical Qualification	Method of recruitment
118.	Work Superintendent Grade II	Not more than 30 years	Pass in SSLC Examination	Pass in Civil Engineering KGTE/ MGTE or equivalent OR National Trade Certificate in Draftsman (Civil)	By recruitment based on merit by inviting applications by advertising in the Press

For appointment of Work Superintendents on contract basis fresh applications need to be invited, as the existing rank list of Work Superintendent (on contract basis ) expired on 17.12.2018. Hence a Selection Committee needs to be constituted at the first instance for fixing norms for notifying the post of Work Superintendent on contract basis. The Vice-Chancellor has ordered to place the matter regarding engagement of Work Superintendent on contract basis before the Standing Committee of the Syndicate on Planning and Development.

Accordingly the matter regarding engagement of one Work Superintendent on contract basis at Engineering Unit is placed before the Standing Committee of the Syndicate on Planning and Development for consideration. and appropriate recommendation

**Recommendation**

All sanctioned posts in the Engineering Unit shall be filled on contract basis as per the recommendation of the University Engineer.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**FURTHER RESOLVED** to fix the age of the Work Superintendent Gr.II as per the norms.

**Item No.06.67.Additional 02** മുളളവിള കേരള സർവ്വകലാശാലയുടെ ഭൂമിയോട്ചേർന്നു മണ്ണു നീക്കം ചെയ്ത സംബന്ധിച്ച്.

**(E.O)**

കേരള സർവ്വകലാശാലയുടെ കാര്യവട്ടം കാമ്പസ് സൗത്ത് ബ്ലോക്കിന്റെ പടിഞ്ഞാറ് ഭാഗത്ത് മുളളവിളയിൽ സർവ്വകലാശാല വക സ്ഥലത്ത് കൈയ്യേറ്റം നടന്നിട്ടുണ്ടോ എന്നത് സ്ഥല പരിശോധന നടത്തി റിപ്പോർട്ട് സമർപ്പിക്കുന്നതിന് രജിസ്ട്രാർ 07032019ന് വാക്കാൽ നിർദ്ദേശിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ എസ്റ്റേറ്റ് ഓഫീസർ സ്ഥല പരിശോധന നടത്തി അന്നേ ദിവസം തന്നെ റിപ്പോർട്ട് സമർപ്പിക്കുകയുണ്ടായി. ഈ സ്ഥലത്തുണ്ടായിരുന്ന കൈയ്യേറ്റശ്രമം സർവ്വകലാശാലയുടെ അപേക്ഷ പ്രകാരം താലൂക്ക് തഹസീൽദാർ താലൂക്ക് സർവ്വേയർ മുഖേന സർവ്വകലാശാലയുടെ ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥരുടെ സാന്നിധ്യത്തിൽ അതിർ അളന്നു തിരിച്ച് അതിർത്തി കല്ല് സ്ഥാപിച്ച് 11012017 ലെ സി.3/25015/2016 ൽ നമ്പർ പ്രകാരം ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുള്ളതാണെന്നും, ടി ഭാഗം ഉയർന്ന പ്രദേശമായിനാൽ സർവ്വകലാശാലയുടെ അതിരിനോട് ചേർന്നു വരുന്ന സ്വകാര്യ വ്യക്തിയുടെ ഭൂമിയിൽ നിന്നും മുൻപിനാലെ തന്നെ ഉദ്ദേശം 25 അടി താഴ്ചയിൽ മണ്ണു നീക്കം ചെയ്തിരുന്നതായും, അതുകൊണ്ട് സർവ്വകലാശാലയുടെ ഭൂമി ഇടിഞ്ഞു വീഴുകയും ഇത്തരത്തിൽ ഇടിഞ്ഞു വീണ മണ്ണ് സ്വകാര്യ വ്യക്തി ഖജനാ ഉപയോഗിച്ച് നീക്കം ചെയ്ത് ടിയാന്റെ ഭൂമി നിരപ്പാക്കിയതായി കാണുന്നുവെന്നും, എന്നാൽ താലൂക്ക് സർവ്വേയർ പുന: നിർണ്ണയിച്ച് സ്ഥാപിച്ച അതിർത്തി കല്ലുകൾ നിലവിലുണ്ടെന്നും, കൈയ്യേറ്റം നടന്നിട്ടില്ലായെന്നും, ഏകദേശം 55 മീറ്റർ നീളം വരുന്ന ഭാഗത്ത് സംരക്ഷണ ഭിത്തി നിർമ്മിച്ച് സർവ്വകലാശാലയുടെ ഭൂമി സംരക്ഷിക്കുന്നതിനുള്ള നടപടി സ്വീകരിക്കുന്നത് ഉചിതമായിരിക്കുമെന്നും എസ്റ്റേറ്റ് ഓഫീസറുടെ 07032019ലെ റിപ്പോർട്ടിൽ പരാമർശിച്ചിട്ടുണ്ട്.

എന്നാൽ ഈ വിഷയത്തിൽ ഭൂമി കൈയ്യേറ്റം ഉണ്ടായെന്നും അതിരുകൾ നശിപ്പിച്ചുവെന്നും അതിരുകളിൽ കോൺക്രീറ്റ് ചെയ്ത് സ്ഥാപിച്ച സർവ്വേ കമ്പികൾ ഇളക്കിമാറ്റിയെന്നും കാര്യവട്ടം കാമ്പസ് ഭരണം, ജോയിന്റ് രജിസ്ട്രാർ റിപ്പോർട്ട് ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ 11032019ന് ചേർന്ന സിന്ഡിക്കേറ്റ് മീറ്റിംഗിൽ എസ്റ്റേറ്റ് ഓഫീസറെ വിളിച്ചു വരുത്തി വിശദീകരണം ആരായുകയുണ്ടായി. തുടർന്ന് ഈ വിഷയത്തിൽ കാര്യവട്ടം ജോയിന്റ് രജിസ്ട്രാർ, എസ്റ്റേറ്റ് ഓഫീസർ, യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ, സെക്യൂരിറ്റി ഓഫീസർ എന്നിവർ നേരിട്ട് സംയുക്ത പരിശോധന നടത്തി ഇതിനെ സംബന്ധിച്ച് സംയുക്ത റിപ്പോർട്ട് സമർപ്പിക്കാനും ഈ വിഷയത്തിൽ നിയമപരമായി സ്വീകരിക്കാൻ കഴിയുന്ന നടപടികളെ സംബന്ധിച്ച് റിപ്പോർട്ട് സമർപ്പിക്കുവാൻ എസ്റ്റേറ്റ് ഓഫീസർക്കും സിന്ഡിക്കേറ്റ് നിർദ്ദേശം നൽകുകയുണ്ടായി. അതിന്

പ്രകാരം 12032019ന് സംയുക്ത പരിശോധന നടത്തി സംയുക്ത പരിശോധന റിപ്പോർട്ടും നിയമപരമായി സ്വീകരിക്കാവുന്ന നടപടി സംബന്ധിച്ച എസ്റ്റേറ്റ് ഓഫീസറുടെ റിപ്പോർട്ടും 14032019ന് സമർപ്പിച്ചു.

പരാമർശ വിഷയമായ സ്ഥലത്ത് തിരുവനന്തപുരം തഹസിൽദാറുടെ സി.3/25015/16ാം നമ്പർ ഉത്തരവ് പ്രകാരം അതിർത്തി പുന:നിർണ്ണയിച്ചു കോൺക്രീറ്റിൽ 25 മില്ലി മീറ്റർ കനമുള്ള കമ്പി സ്ഥാപിച്ചത് ഇപ്പോഴും നിലവിലുണ്ടെന്നും, സർവ്വകലാശാലയുടെ വക ഭൂമിയിൽ കൈയേറ്റം നടന്നിട്ടില്ലായെന്ന് പരിശോധനയിൽ ബോധ്യപ്പെടുവെന്നും, ടി സ്ഥലത്ത് ഇടിഞ്ഞു വീണ മണ്ണ് നീക്കം ചെയ്തതായി കാണപ്പെട്ട മണ്ണിന്റെ അളവ് ഏകദേശം 210 ക്യൂബിക് മീറ്റർ വരുന്നതാണെന്നും, ആയതിന് നിലവിലുള്ള പിഡബ്ല്യുഡി ഷെഡ്യൂൾ ഓഫ് റേറ്റ്സ് പ്രകാരം ക്യൂബിക് മീറ്ററിന് 191.83 രൂപ നിരക്കിൽ ഒട്ടാകെ 38,366/ രൂപ വരുന്നതാണെന്നും, ടി സ്ഥലത്തിന്റെ തെക്ക് ഭാഗത്ത് ഉദ്ദേശം 20 മീറ്റർ വരുന്ന ഭാഗത്ത് വ്യാപകമായ മണ്ണിടിച്ചിൽ ഉണ്ടെന്നും, ഇനിയും വ്യാപകമായി മണ്ണിടിച്ചിലുണ്ടായാൽ ജീവഹാനി ഉല്പെടെയുള്ള ദുരന്തം ഉണ്ടാകാൻ സാധ്യതയുണ്ടെന്നും, പ്രസ്തുത കെട്ടിട ഉടമ നിയമപ്രകാരം ഉള്ള സംരക്ഷണഭിത്തി നിർമ്മിച്ചിട്ടില്ലായെന്നും 14032019ലെ സംയുക്ത റിപ്പോർട്ടിൽ പരാമർശിച്ചിട്ടുണ്ട്.

നിലവിൽ ഇടിഞ്ഞു വീണ മണ്ണ് മറ്റ് സ്ഥലത്തേയ്ക്ക് കാഠിന്യപോകാത്തതിനാൽ റവന്യൂ വകുപ്പ് മുഖേനയോ മെനിംഗ് &ജിയോളജി വകുപ്പ് മുഖേനയോ നിയമപരമായ നടപടി സ്വീകരിക്കാൻ സാധിക്കുകയില്ലായെന്നും, ടി ഭാഗത്ത് കെട്ടിടം നിർമ്മിച്ചിരിക്കുന്ന കക്ഷി കെട്ടിട നിയമപ്രകാരമുള്ള സംരക്ഷണ ഭിത്തി നിർമ്മിച്ചിട്ടില്ലായെന്നും, ഇനിയും മണ്ണ് വീഴുകയാണെങ്കിൽ ജീവഹാനി ഉല്പെടെയുള്ള ദുരന്തം ഉണ്ടാകാൻ ഇടയുണ്ടെന്നും അതുകാഠിന്യം ഉണ്ടാകാൻ ഇടയാക്കുന്ന അതോറിറ്റി ചെയർമാനായ ജില്ലാ കളക്ടർ, റവന്യൂ ഡിവിഷണൽ ഓഫീസർ, ഡയറക്ടർ മെനിംഗ് &ജിയോളജി വകുപ്പ്, വില്ലേജ് ഓഫീസർ എന്നിവർക്ക് പരാതി നൽകി സർവ്വകലാശാലയ്ക്ക് ഉണ്ടായ നഷ്ടം ഈടാക്കാനും 2005-ലെ പ്രകൃതി ദുരന്ത നിവാരണ നിയമപ്രകാരം നടപടി സ്വീകരിക്കുവാൻ ദുരന്ത നിവാരണ അതോറിറ്റി ചെയർമാനായ ജില്ലാ കളക്ടറോടും CrPC-133 പ്രകാരമുള്ള നടപടി സ്വീകരിക്കുവാൻ റവന്യൂ ഡിവിഷണൽ ഓഫീസറോട് ആവശ്യപ്പെടാവുന്നതും ഭൂ ഉടമയെ കാഠിന്യം സംരക്ഷണഭിത്തി നിർമ്മിക്കുന്നതിനുള്ള നടപടി സ്വീകരിക്കുവാൻ തഹസിൽദാറോടും ആവശ്യപ്പെടാവുന്നതാണെന്നും എസ്റ്റേറ്റ് ഓഫീസറുടെ 14-03-2019-ലെ റിപ്പോർട്ടിൽ പരാമർശിച്ചിട്ടുണ്ട്.

28-03-2019-ൽ സിന്ഡിക്കേറ്റ് എഐം നം.07.55 പ്രകാരം 14-03-2019ലെ സംയുക്ത റിപ്പോർട്ട് അംഗീകരിക്കേണ്ട, സ്റ്റാന്റിംഗ് കൗൺസലിന്റെ അഭിപ്രായം ആരാഞ്ഞു നഷ്ടപരിഹാരത്തിനായി സിവിൽ കേസ് കാഠിന്യം, അടിയന്തരമായി സംരക്ഷണഭിത്തി കെട്ടുക മുതലായ തീരുമാനങ്ങള് എടുക്കുകയുണ്ടായി. കൂടാതെ 30-04-2019ന് ചേർന്ന സിന്ഡിക്കേറ്റ് മീറ്റിംഗിൽ മേൽപറഞ്ഞതായ ഭാഗത്ത് സംരക്ഷണ ഭിത്തി നിർമ്മിക്കുന്നതിന് തയ്യാറാക്കി സമർപ്പിച്ചതായ എസ്റ്റിമേറ്റ് ടെക്നിക്കൽ കമ്മറ്റിയുടെ പരിഗണനയ്ക്ക് വിട്ടു കാഠിന്യം തീരുമാനം എടുത്തിരുന്നു.

എന്നാൽ ബഹു.വൈസ് ചാൻസിലറുടെ അദ്ധ്യക്ഷതയിൽ 21-05-2019ൽ നടന്ന മീറ്റിംഗിൽ സർവ്വകലാശാലയുടെ സ്റ്റാന്റിംഗ് കൗൺസലർ, ലീഗൽ അഡ്വൈസർ എന്നിവരെ ക്ഷണിക്കുകയും ടി യോഗത്തിൽ എതിർകക്ഷിയുടെ പേരിൽ സിവിൽ കേസും, ക്രിമിനൽ കേസും എടുക്കുന്നത് സംബന്ധിച്ച് ലീഗൽ അഡ്വൈസറുമായി ചർച്ച ചെയ്യാൻ തീരുമാനിക്കുകയുണ്ടായി. ഈ വിഷയം 25-05-2019ന് ചേർന്ന സിന്ഡിക്കേറ്റ് ഇനം നമ്പർ 09.75 ആയി പരിഗണിക്കുകയും പരാമർശ വിഷയമായ സ്ഥലത്ത് സർവ്വകലാശാലയുടെ ചെലവിൽ സംരക്ഷണ ഭിത്തി നിർമ്മിക്കേണ്ടതില്ലായെന്നും, മണ്ണ് നീക്കം ചെയ്ത വ്യക്തിയുടെ പേരിൽ സിവിൽ &ക്രിമിനൽ കേസ് ഫയൽ ചെയ്യുന്നതിനും തീരുമാനിക്കുകയുണ്ടായി. മേൽ പറഞ്ഞതായ തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ നിയമ പരമായ നടപടി സ്വീകരിക്കുന്നതിനു വേണ്ടി ഫയൽ ലീഗൽ അഡ്വൈസർ സെക്ഷൻ സമർപ്പിച്ചിരുന്നു.

ലീഗൽ അഡ്വൈസറുടെ അഭിപ്രായത്തിൽ, സർവ്വകലാശാലയുടെ ഭൂമി സംരക്ഷിക്കുന്നതിന് സംരക്ഷണഭിത്തി നിർമ്മിക്കണമെന്നും, മണ്ണ് നീക്കം ചെയ്തവർക്കെതിരെ ക്രിമിനൽ കേസെടുക്കാനുള്ള സാധ്യത വിരളമാണെന്നും സംരക്ഷണഭിത്തി കെട്ടുന്നതിന് എതിർ കക്ഷികള് തടസ്സം ഉന്നയിക്കുന്നുവെങ്കിൽ സിവിൽ കോടതി മുഖേന തടസ്സം മാറ്റാവുന്നതാണെന്നും അഭിപ്രായപ്പെട്ടിരിക്കുന്നു. (ഇതോടൊപ്പമുള്ള ലീഗൽ അഡ്വൈസറുടെ കറിപ്പിന്റെ പകർപ്പ് കണ്ടാലും).

ഇതിനിടെ ഈ സ്ഥലത്ത് അതിരിൽ പുതുതായി കല്ല് സ്ഥാപിച്ചിരിക്കുന്നതായി ജോയിന്റ് രജിസ്ട്രാർ (കാമ്പസ് ഭരണം, കാര്യവട്ടം) അറിയിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ 14-10-2019-ന് എസ്റ്റേറ്റ് ഓഫീസർ സ്ഥല പരിശോധന നടത്തിയതിൽ സർവ്വകലാശാല ഭൂമിയുടെയും ശ്രീമതി.നയന വിജയന്, ശ്രീ.വിജയന് മുതൽ പേരുടെ ഭൂമിയുടെയും അതിരിൽ താലൂക്ക് തഹസിൽദാറുടെ ഉത്തരവ് പ്രകാരം അളന്നു തിട്ടപ്പെടുത്തി കോൺക്രീറ്റ് ചെയ്ത് 25മില്ലിമീറ്റർ കമ്പിയിൽ സ്ഥാപിച്ചിരിക്കുന്ന അതിരിനും ആയതിന് വടക്കു ഭാഗത്ത് നിലവിലുള്ള അതിരുകൾക്കും ഏകദേശം മദ്ധ്യ ഭാഗത്തായി അതിരിനോട് ചേർന്ന് പുതുതായി ഒരു കല്ല് സ്ഥാപിച്ചതായും സർവ്വകലാശാലയുടെ ഭൂമി കൈയേറിയല്ലാ കല്ല് സ്ഥാപിച്ചിരിക്കുന്നതെന്ന് പ്രഥമ ദൃഷ്ടിയാൽ ബോധ്യപ്പെട്ടെന്നും റിപ്പോർട്ട് ചെയ്യുകയുണ്ടായി.



ബഹു.വൈസ് ചാൻസിലറുടെ നിർദ്ദേശ പ്രകാരം ഈ വിഷയം സിന്ഡിക്കേറ്റിന്റെ 'പ്ലാനിംഗ് ആൻഡ് ഡെവലപ്മെന്റ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിശോധനയ്ക്കും നിർദ്ദേശത്തിനുമായി സമർപ്പിക്കുന്നു.

**Recommendation**

To refer the matter to the Syndicate for detailed discussion.

***Resolution of the Syndicate***

**RESOLVED** to seek legal opinion regarding the matter and authorize the Convenor of the Standing Committee of the Syndicate on Planning and Development to follow up the action.

***Item No.06.67.Additional 03 Encroachment of University land at Kariavattom by the QUEST (prior 'NEST') – Eviction – Opinion of the Legal Advisor – Reg. (E.O)***

An encroachment by the NEST (now 'Quest') having an area 22sq.m of in the Kariavattom campus was noticed. As per the Kerala Building Rules [Rule 57(4)] an industrial concern has to provide 7.5m as set back. The NEST did not even provide the set back and encroached the University property to an extent of 22sq.m. When action was taken by the Tahsildar to evict the encroachment, the NEST approached the Government to intervene in the matter and not to take action under the provision of the Land Conservancy Act. As directed by the then Hon'ble Chief Minister of Kerala, the IT secretary convened a meeting of the authorities of the NEST, the CEO of the Technopark and the authorities of the University. After the discussion the Government disposed of the petition by the NEST with directions to approach the University since the University is the only competent authority to take a decision in the matter. The request of the NEST was considered by the Syndicate and decided to realise an amount of Rs.1,00,00,000/- (Rupees one Crore only).from them and the matter was placed before the Senate. The Senate, without taking any decision deferred the matter.

Later, the Quest (The successor of the NEST) requested the University to reconsider the matter and to have an amicable settlement. The Pro-Vice-Chancellor convened a meeting with the authorities of the Quest on 23.7.2016 and discussed the matter. The matter was then taken up by the University with Government as per letter number AdB1-528/95 dt 31-8-2017. The Government, vide letter no.U4/121/2017/Rev. dated 05-07-2018 issued direction to the District Collector, Thiruvananthapuram to speed up the eviction process and furnish report to the Government.

In the meanwhile The Chief Executive Officer, Technopark submitted a request on 17-08-2018 stating that Technopark was willing to give alternate land contiguous with University land to settle the issue amicably. University in this regard informed the Chief Executive Officer on 22-09-2018 that their proposal of substituting Technopark land to the University in lieu of the land encroached by the 'QUEST' could not be considered.

Based on the Government direction cited above, the University requested the District Collector to inform the present position of the eviction process as per letter dated 22-09-2018, 02-03-2019 and 04-04-2019; but no reply has been received till date.

Meanwhile the meeting on 21-05-2019 chaired by the Hon'ble Vice- Chancellor with the learned Standing Counsel and Legal Advisor of the University decided to place the matter before the Syndicate to take further legal steps in consultation with the Legal Advisor. The Syndicate, at its meeting held on 25-05-2019 (item no.09.61) resolved that the matter be proceeded with legally. The opinion of the Legal Advisor is to approach the Tahsildar to resume legal proceedings against QUEST under the provisions of the Land Conservancy Act (copy of legal opinion is enclosed herewith), to get recovery of the property in the illegal possession of QUEST.

As per orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation**

To take stringent legal action, including criminal case against QUEST.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Additional Item No.06.67.04 Department of Malayalam, Kariavattom Campus Removal/ demolishing of the wall in the space allotted at ONV Memorial Academic Complex – Reg.**

**(Ad.BI)**

The Head, Department of Malayalam, vide letter no FI8/lib./356/2019-20, dated 10.10.2019 has requested to remove the wall between the rooms no 60 and 61 for solving the limitations of the seminar hall allotted for the Department of Malayalam in the ONV Memorial Academic Complex at Kariavattom Campus.

As per the orders of the Hon'ble Vice-Chancellor, the above request submitted by the Head, Department of Malayalam is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendations**

1. To remove the wall between the rooms no 60 and 61 for solving the limitations of the Seminar Hall allotted for the Department of Malayalam in the ONV Memorial Academic Complex at Kariavattom Campus.
2. To remove the wall in between two rooms allotted to the Department of Hindi also, in order to set up the Seminar Hall.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Item No.06.67.Additional 05 State Plan Grant - Civil works 2019-20 – Estimates along with recommendation of Technical Committee- Approval of – reg.**

**(Pl.G)**

The Government vide G.O.(Rt.) No.973/2019Hedn dated 17.06.2019, has issued Administrative Sanction for the Annual Plan 2019-20 of the University, for a total outlay of Rs.29 Crore. Out of Rs.29 Crore, an amount of Rs.75,00,000/- (Rupees Seventy five lakh only) has been allocated for the Scheme – component 'Civil Works/New Building'.

The meeting of the Syndicate held on 28.03.2019, vide Item No.07.13.15, has already resolved to allocate a total amount of Rs.2.75 Crore for the following Civil Works under State Plan Grant 2019-20. The Syndicate has also allocated an amount of Rs2.85 Crore specifically for the project 'Microwave Materials Laboratory-Phase II' under the scheme component, Specific Projects, and from this total allocation an amount of Rs.200 lakh is required for the construction of a building for the proposed Microwave Material lab (including clean room facility), as per the detailed estimate furnished by the University Engineer and approved by the Working Group meeting of the Government.

Sl.No	Civil Works	Amount in lakhs (Rs.)
1.	Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus.	50
2.	Providing Air Conditioning System, proper acoustic and Public Addressing System in the Golden Jubilee Auditorium in the Kariavattom Campus.– Phase I	100
3.	Construction of two floors for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II	45
4.	Construction of a Horizontal extension to the existing Building in the Department of Bio-technology at Kariavattom Campus -Phase I	80
	<b>Total</b>	275
	<b>Civil Work - Specific Projects</b>	
1.	Construction of a new Building for Microwave Material Laboratory (including clean room facility) for the Department of Physics at Kariavattom Campus.	200

The Standing Committee of the Syndicate on Planning & Development held on 29.07.2019 has considered the following estimates and proposal submitted by the University Engineer vide letter dated 15.05.2019

1. Estimate amounting to Rs.1,60,00,000/- (Rupees One crore and Sixty lakh only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus which comprise lump sum for electrical works (Rs.32,70,000/-) and to execute the Phase I works amounting to Rs.50,00,000/- (Rupees Fifty Lakh Only) comprising First floor and all structural components and plastering works of First Floor.
2. Estimate amounting to Rs.94,00,000/- (Rupees Ninety Four lakh Only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II, which comprise lump sum for electrical works (Rs.9,46,433/-) and lump sum for retaining wall (Rs.4,00,000/-) and to execute all structural components of first floor including first floor roof slab for an amount of Rs.45,00,000/- (Rupees Forty Five Lakh only).
3. Estimate amounting to Rs.3,72,40,000/- (Rupees Three Crore Seventy Two Lakh and Forty Thousand only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index is 37.93% for Trivandrum, including GST 12% for the Construction of a Horizontal extension to the existing Building in the Department of Bio-technology at Kariavattom Campus which comprise lump sum for electrical works (Rs.27,58,400/-) and unforeseen items (Rs.1,600/-) and to execute the Phase I works for an amount of Rs. 80,00,000/- (Rupees Eighty Lakh Only) comprising Ground floor, earth work, foundation, all structural components, finishing works up to ground floor roof level and first floor stair room.
4. Estimate amounting to Rs.2,00,00,000/- (Rupees Two Crore Only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of a new Building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus which comprises lump sum for electrical works (Rs.15,00,000/-) and unforeseen items (Rs.3,70,000/-). The estimate includes Ground floor Earth work, foundation, all structural components, finishing works up to ground floor roof level and first floor stair room.
5. Proposal submitted by the University Engineer for Providing Air Conditioning System, proper acoustic and Public Addressing System in the Golden Jubilee Auditorium in the Kariavattom Campus amounting to Rs.2,10,00,000/- (Rupees Two Crore Ten Lakh only) which includes civil works for acoustic treatments, false ceiling and modification works for air conditioning (Rs.62,00,000/-), Permanent seating arrangement with acoustic property (Rs.48,00,000/-), Public addressing system and modification in electrical works (Rs.27,00,000/-), Supply and installation of HVAC system and associate works (Rs.53,00,000/-) and Renovation & alteration works in the existing building including finishing, painting etc. (Rs.20,00,000/-)

The committee recommended the following,

- .To direct the University Engineer to place the four estimates before the Syndicate along with the recommendation of the Technical Committee.
- .To authorize the Registrar to invite expression of interest for the work for Providing Air Conditioning System, proper acoustic and Public Addressing System in the Golden Jubilee Auditorium in the Kariavattom Campus.

The Syndicate held on 08.08.2019 has resolved to approve the above recommendations of the Standing Committee.

The University Engineer vide email dated 17.10.2019 has forwarded the minutes of the meeting of Technical Committee held on 27.09.2019. The Standing Committee of the Syndicate on Planning & Development held on 24.10.2019 considered the minutes of the Technical Committee.

Sl No.	Name of work	Recommendation of the Technical Committee held on 17.10.2019	Recommendation of the SC on P&D held on 24.10.2019
1	Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus.	<ol style="list-style-type: none"> <li>1. Sri Mohanan P, Member, Technical Committee, suggested to reduce the LS provision for electrification to Rs.20 lakh, which includes electrification in first floor and the AC on labs.</li> <li>2. To place the estimate amounting to Rs.1,47,30,000/- by reducing the LS provision for electrification to Rs.20,00,000/- instead of Rs.32,70,000/- provide in the original estimate before the Syndicate for approval.</li> </ol>	Recommended to accept .
2	Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus-Phase II	<ol style="list-style-type: none"> <li>1. After inspection of site, the members suggested to provide a toe wall as per site condition instead of retaining wall proposed and the amounts to Rs.4 lakhs earmarked for retaining wall can be used for toe wall and landscaping in the front portion</li> <li>2. Recommended to approve the estimate amounting to Rs.94,00,000/- which includes civil, plumbing, sanitary, toe wall cum landscaping, electrification and installation of AC units in labs.</li> </ol>	Recommended to accept .
3	Construction of a Horizontal extension to the existing Building in the Department of Bio-technology at Kariavattom Campus	<ol style="list-style-type: none"> <li>1. To include the items of anti termite treatment in the estimate for the new buildings for which a lumpsum provision of Rs.2,00,000/- be added to the estimate.</li> <li>2. Since the building is designed for two floors, it is suggested to avoid lift provision shown in the drawing. The provision is not included in the estimate and recommended to exclude the same in the drawings and estimate report.</li> <li>3. Recommended to approve the estimate amounting to Rs 3,74,40,000/- in which Rs.27,58,400/- is earmarked for electrification which includes building electrification as well as laying of cable from substation to the proposed building and anti termite treatment.</li> </ol>	<p>Recommended</p> <p>(a) To accept (1), (2) &amp; (3)</p> <p>(b) To revise the estimate including provision for ramp instead of staircase.</p>
4	Construction of a new Building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus	<ol style="list-style-type: none"> <li>1. To include Anti termite treatment item in the estimate</li> <li>2. The estimate to be modified with the actual site condition against LS provision given for some of the items</li> <li>3. To place the estimate to be placed in the next Technical Committee with the modifications.</li> </ol>	recommended to accept .

As per the resolution of the Syndicate held on 08.08.2019, the estimates for the Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus and for the Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II, along with the above recommendations of the Technical Committee were placed before the Syndicate held on 30.10.2019 for consideration.

The Syndicate at its meeting held on 30.10.2019 has considered the estimates for the Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus and for the Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II and resolved to refer the item to the Standing Committee of the Syndicate on Planning & Development.

Hence the following estimates with the above recommendations of the Technical Committee held on 17.10.2019 are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

1. Estimate amounting to Rs.1,47,30,000/- (Rupees One crore Forty Seven Lakh Thirty Thousand only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus, which comprise lump sum for electrical works (Rs.20,00,000/-) and to execute the Phase I works amounting to Rs.50,00,000/- (Rupees Fifty Lakh Only) comprising First floor and all structural components and plastering works of First Floor.
2. Estimate amounting to Rs.94,00,000/- (Rupees Ninety Four lakh Only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II, which comprise lump sum for electrical works (Rs.9,46,433/-) and lump sum for toe wall & Landscaping (Rs.4,00,000/-) and to execute all structural components of first floor including first floor roof slab for an amount of Rs.45,00,000/- (Rupees Forty Five Lakh only).

#### **Recommendations**

1. To approve the estimate amounting to Rs.1,47,30,000/- (Rupees One crore Forty Seven Lakh Thirty Thousand only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus, which comprise lump sum for electrical works (Rs.20,00,000/-) and to execute the Phase I works amounting to Rs.50,00,000/- (Rupees Fifty Lakh Only) comprising First floor and all structural components and plastering works of First Floor.
2. To approve the estimate amounting to Rs.94,00,000/- (Rupees Ninety Four lakh Only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II, which comprise lump sum for electrical works (Rs.9,46,433/-) and lump sum for toe wall & Landscaping (Rs.4,00,000/-) and to execute all structural components of first floor including first floor roof slab for an amount of Rs.45,00,000/- (Rupees Forty Five Lakh only).

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

#### ***Item No.06.67.Additional 06 Providing new grill work at ONV Memorial School of Indian Languages Building at Kariavattom-Reg***

***(Pl.G)***

The University Engineer vide letter dated 06.03.2019 has reported that the construction of Platinum Jubilee Academic Complex for School System at Kariavattom Campus was completed in all respects on 31.12.2018 and the inauguration of the building was done by the Honourable Minister on 27.02.2019. The new name of the building is “ONV Memorial School of Indian Languages building”.

The meeting of the Works Monitoring Cell held on 25.10.2019 has directed the University Engineer to submit a new proposal for Grill work.

Now the University Engineer, vide letter dated 14.11.2019, has reported that the Assistant Executive Engineer concerned has prepared a new proposal for providing grill work in the newly occupied building and the proposal was prepared as per the requirements of various Departments

functioning in the building. The grill works are proposed in the outside area for preventing the stray animals. The University Engineer has stated that considering the safety of the occupants, grills were provided for all outside windows except in Ground Floor as a part of original work but later the Heads of the Departments have requested to provide grills to the interior window towards passage as well as outside windows in the ground floor.

Hence the University Engineer has submitted a rough cost estimate for the proposal for providing grill work in the newly occupied ONV Memorial School of Indian Languages building amounting to Rs.14 lakhs and requested to approve the proposal, so as to furnish the detailed estimate for the same.

As per the orders of the Vice Chancellor the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

The proposal submitted by the University Engineer for providing grill work on the outside area for preventing stray animal entry and to provide grills to the interior windows towards passage and for outside windows in ground floor, amounting to Rs 14 lakhs(rough cost estimate) including 12% GST and 37.93% cost index for Thiruvananthapuram.

Dr.S.Nazeeb, Member Syndicate, placed a proposal of Mr.Godfrey Das, Artist, Designer regarding the relief, fibre casting work of ONV portrait for ONV Memorial Building (**Relief Size – 4 feet dia, Modeling and Fibre glass casting - Rs. 2 lakh and engraving letters on Brass Plate - Rs.25/sq. Inch**) before the Committee.

**Recommendations**

1. To finalize the proposal for providing grill work after examining 3D pictures of two or three models of Grill work.
2. To meet the expenditure towards the work from Non-Plan Fund.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

***Item No.06.67.Additional 07 Development of renewable sources of energy such as solar and wind at SH Campus and Kariavattom Campus-Proposal by Secretary, Power Department-Reg:***

**(Ad.BI)**

The Secretary,Power Department,vide D.O letter No:143/Secy/Power Dated 28.10.2019 has informed the National Policy for power generation expects to encourage the development of renewable sources of energy such as solar and wind.As per the latest decisions of Central Government,Kerala has been given an ambitious targets of 325 Megawatts(MW) from solar power sources by specific time frame failing on which the Kerala State Electricity Board Ltd.(KSEBL) has to pay compensation to the Central Electricity Authority.The Government of Kerala is facilitating the KSEBL and other energy producers investing in renewable energy producers investing in renewable energy to develop effective models to energise large power consuming important public buildings.To examine the scope of establishing renewable energy plants in public buildings,Power Department has advised KSEBL, ANERT and Energy Management Centre (EMC) to scope feasibility of such projects for the buildings of Kerala Government Secretariat,Kerala Legislative Assembly,Hon'ble High Court of Kerala and all public Universities in Kerala with the consent of the respective Administrative Heads. The project is proposed to be prepared on CAPEX or OPEX models with and without private participation and availing subsidies as permissible for the approval of the competent authority. Hence, the power Department has requested to allow access to the nodal officers of any of the above agencies approaching for developing feasibility study by sharing data of interest such as civil and energy plans of the building and also provide an nodal officer,preferably an Engineer.

Alternative renewable energy sources are to be looked into positively both at SH Campus and Kariavattom Campus.As requested by the Power Department Nodal Officers may be allowed to access for the feasibility study of installing solar and wind energy at both campuses and to nominate a nodal officer to access with these Nodal agencies.

As per the order of the Hon'ble Vice-Chancellor the proposal submitted by the Secretary, Power Department is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.



Recommendations

1. To accept the proposal submitted by the Secretary, Power Department in connection with the development of renewable sources of energy such as solar and wind at SH Campus and Kariavattom Campus .
2. To nominate Sri.Ramesh T.S.(AEE) as the nodal officer.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Item No.06.67.Additional 08 Institute of English Building at SH Campus - Construction of new toilet Block- Estimate -reg.**

*(Ad.BI)*

An amount of Rs.5 Lakhs has been provided in the Budget Speech 2019-2020 for the construction of toilet for the students & staff in the institute of English. In this regard, the University Engineer has forwarded an estimate for amounting to Rs.6,19,000/- (Rupees Six Lakh Nineteen Thousand only) based on DSR 2016 with cost index 37.93% for Thiruvananthapuram. ( Copy of the estimate appended).

As per the orders of the Vice - Chancellor, the estimate furnished by the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation

**To approve the estimate submitted by the University Engineer amounting to Rs.6,19,000/- (Rupees Six Lakh Nineteen Thousand only) based on DSR 2016 with cost index 37.93% for Thiruvananthapuram for the construction of toilet for the students & staff in the Institute of English.**

The meeting came to a close at 4.20 pm

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 16.11.2019, be approved.

**Item No.06.68 Sweeping, Cleaning and Gardening – University Library Palayam – extension of term of contract – request – Consideration of -reg.**

*(Ad.Misc)*

Ref. Letter no. M./339/2019-20 dated 19/10/2019, received from the Assistant Librarian i/c, K.U Library.

The Assistant Librarian i/c of Kerala University Library, Palayam, vide letter referred to above, has requested for extension of contract of sweeping, cleaning and gardening works of Kerala University Library, Palayam, entrusted with M/s. Vigo Karamana, Thiruvananthapuram for a further period of one year from 01.11.2019, due to expiration of one year contract period entered on 01.11.2018.

The Assistant Librarian has also forwarded an undertaking made by M/s Vigo, Karamana, Thiruvnanthapuram, stating that they are willing to continue with the existing terms and conditions for sweeping, cleaning and gardening work for another one year, @ Rs 55,555/- (Rupees Fifty Five Thousand Five Hundred and Fifty Five only) per month. The Assistant Librarian has also certified that the service rendered by M/s. Vigo, Karamana has been found satisfactory during the present tenure.

The Finance while considering the afore mentioned case has remarked to obtain administrative sanction for renewal of Sweeping and cleaning works of the Kerala University Library and mentioned about the decision taken at the meeting of the Registrars of various Universities of Kerala convened by the Department of Higher Education on 26-09-2018, i.e; the proposal to entrust Kudumbasree workers for cleaning works of Universities.

However, as per the Minutes of the meeting of the Syndicate held on 08.08.2019, vide its item no.02.16.24, while considering the case of extension of contract work of sweeping, cleaning of buildings and premises of the University Office & Senate House Campus to M/s Vismaya consultancies resolved to maintain status quo till alternative arrangements (Kudumbasree) are being made.



*As ordered by the Vice Chancellor, the case of granting extension of contract work of Sweeping, Cleaning and Gardening works of Kerala University Library, Palayam to M/s. Vigo Karamana for another period of one year with the existing terms and conditions @ Rs 55,555/- (Rupees Fifty Five Thousand Five Hundred and Fifty Five only) per month is placed before the Syndicate for consideration and decision.*

**Resolution of the Syndicate**

**RESOLVED** to grant extension of contract work of Sweeping, Cleaning and Gardening works of Kerala University Library, Palayam to M/s. Vigo Karamana for another period of one year with the existing terms and conditions @ Rs 55,555/- (Rupees Fifty Five Thousand Five Hundred and Fifty Five only) per month.

**Item No.06.69. Minutes of the Meeting of the Combined Standing Committee of the Syndicate on Students' Services and Finance - Approval of - reg.**

(Ad.DI)

The minutes of the meeting of the Combined Standing Committee of the Syndicate on Students' Services and Finance held on 14.11.2019, 1.00 PM, at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes Appended).

**Minutes of the Meeting of the Combined Standing Committee of the Syndicate on Student Services and Finance**

**Date : 14.11.2019**  
**Time : 1.00 PM to 2.00 PM.**  
**Venue : Syndicate Room**

**Members Present**

- |  |        |
|--|--------|
| 1. Sri.Mohammed Yaseen, Member, Syndicate        | Sd/-   |
| 2. Adv.K.H.Babujan, Member, Syndicate            | Sd/-   |
| 3. Adv.B.Balachandran, Member, Syndicate         | Absent |
| 4. Sri.R.Rajesh., Member, Syndicate              | Absent |
| 5. Dr.B.Unnikrishnan Nair, Member, Syndicate     | Sd/-   |
| 6. Prof.K.Lalitha, Member, Syndicate             | Sd/-   |
| 7. Smt.Renju Suresh, Member, Syndicate           | Sd/-   |
| 8. Dr.Mathew.V, Member, Syndicate                | Sd/-   |
| 9. Sri.Viswan Padanilam, Member, Syndicate       | Sd/-   |
| 10. Adv.A.Ajikumar, Member, Syndicate            | Sd/-   |
| 11. Sri.B.P.Murali, Member, Syndicate            | Absent |
| 12. Adv.Muralidharan Pillai.G, Member, Syndicate | Sd/-   |
| 13. Dr.S.Naseeb, Member, Syndicate               | Sd/-   |
| 14. Dr.Vijayan Pillai.M, Member, Syndicate       | Sd/-   |
| 15. Dr.K.G.Gopachandran, Member, Syndicate       | Absent |
| 16. Dr.K.B.Manoj, Member, Syndicate              | Sd/-   |
| 17. Sri.Bijukumar.G, Member, Syndicate           | Sd/-   |

**Invitees Present**

- |                                     |        |
|-------------------------------------|--------|
| 1. Sri.Siddik.R, Director(i/c), DSS | Absent |
|-------------------------------------|--------|

The meeting commenced at 1.00 PM and discussed the items in the Agenda and recommended as follows:

**Item No: 06.69.01. Budget Speech 2019-20--Starting Student Palliative Clubs in all Affiliated Colleges in co-operation with National Service Scheme (NSS) – reg -**

In the Budget Speech 2019-'20 of the University, it is proposed to start **Students Palliative Clubs in all the Colleges affiliated to the University** with effect from the academic year 2019-20, with an outlay of Ten Lakh Rupees, under the initiative of the National Services Scheme and Department of Students Services of the University. The Syndicate at its meeting held on 28.03.2019, vide Item No:07.70.22 resolved to authorize the Director, DSS and the Programme Co-ordinator, National Service Scheme to submit a proposal on the item and to place it before the meeting of Standing Committee of the Syndicate on Students' Services. The Director, DSS and the Programme

Co-ordinator, NSS have forwarded a proposal for Rs.5 Lakh only in detail for starting **Students Palliative Clubs in all the affiliated Colleges** and it was placed before the Standing Committee of the Syndicate on Students' Services held on 13/05/2019. The Standing Committee recommended the proposal and Syndicate at its meeting held on 25/05/2019 vide item No:09.83.02, has resolved to approve the same. A U.O was issued (U.O No.Ad.DI/14505.2/DSS/2019 dated: 09/07/2019) in this regard.

Later a revised proposal of Rs.1000000/- (Rupees Ten Lakh only) was submitted by the Director, DSS and the Programme Co-ordinator, NSS for the programme. It is also stated that amount of Rs.5 Lakhs was not in tune with the Budget Proposal. Hence, for the successful completion of the programme it has been requested to reconsider the previous decision positively and to issue a revised U.O in this regard. The Syndicate at its meeting held on 31.08.2019, vide item No:03.70.03, has resolved to approve the recommendations of Standing Committee of the Syndicate on Student Services. The committee approved the proposal in principle and recommended to place the same before the Combined Meeting of Standing Committee of the Syndicate on Student Services and Finance.

The Vice Chancellor has ordered to place the matter before the Combined Meeting of Standing Committee of the Syndicate on Students Services and Finance for consideration and appropriate recommendations. Accordingly the matter is placed before the Combined Meeting of Standing Committee of the Syndicate on Students Services and Finance for consideration and appropriate recommendations.

**Recommendation:** *The Committee considered the matter and recommended to approve the revised proposal of Rs.10,00,000/- submitted by the NSS Coordinator and to revise the University Order which was issued earlier for Rs.5 Lakhs.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Standing Committees of the Syndicate on Students' Services and Finance held on 14.11.2019, be approved.

**Item No: 06.69.02** *Ms.Uma Maheswari, Research Scholar, Department of Tamil- Request for financial assistance - recommendation of Kerala State SC/ST Commission-reg.*

Ms.Uma Maheswari, Research Scholar in the Department of Tamil literature, Kerala University, Kariavattom Campus and an inmate of the University Researcher's Hostel for Women, Kariavattom was injured when the hostel building collapsed on 26<sup>th</sup> September 2009 while she was studying for IInd year MA. She was admitted to the Medical College hospital with fractured vertebra and was treated there for 29 days before she was discharged on 23.10.2009.

Ms.Uma Maheswari has requested the Kerala State SC/ST commission for financial assistance for ongoing treatments and full time job in the University. The commission has recommended to provide her a financial assistance of Rs. 3 lakh as a claim for the injury she had suffered and to meet expenses of further treatment and also the Syndicate to consider the matter of employment on compassionate ground.

Earlier, Ms.Uma Maheswari had submitted requests for financial assistance for her ongoing treatment, Job and M.Phil admission.

It may please be noted that an amount of Rs.50,000/- was sanctioned by the University immediately at the time of accident to meet the medical expenses incurred for the treatment of Ms.Uma Maheswari. An additional amount of Rs. 10,000/- was also paid to her on the request after she was discharged from the hospital to return to her home at Munnar. Ms.Uma Maheswari has not yet claimed insurance benefit from the Students Group Personal Accident Insurance Scheme. Moreover the copy of the medical certificate/discharge card submitted by her does not reflect a reference to speciality hospitals for further treatment. She has not produced any documents to support her claim for the follow up treatment.

The submission of Ms.Uma Maheswari was already placed before the consideration of the Syndicate. The Syndicate held on 13.12.2011 vide Item No.05.112 had considered the request and has resolved to give M.Phil admission in Tamil as a special case and decided **not to grant: (i) employment on compassionate grounds (ii) financial assistance for the on going treatment.** Also the decision of the Syndicate had been informed to her .

**University has no provision to give employment on compassionate ground on account of any injury caused to anyone by accident at the premises of the University.**

For doing research, she was also given hostel admission in the University Research's Hostel for Women, Kariavattom on compassionate grounds where the seniority is the criteria for admission.

In the meantime, Ms. Uma Maheswari had submitted a request to the Hon'ble Chief Minister and Kerala State SC/ST Commission and alleging that the University has not given any compensation or financial assistance for the ongoing treatment except certain help at the time of hospitalization. Reply had been forwarded to them informing the decision of the Syndicate and related facts.

The Syndicate held on 10.05.2018 vide item no.35.09 considered the matter and recommended to address the Government for financial assistance. The Government has now intimated that since the Government is not a respondent in the compliant submitted by Ms. Uma Maheswari to Kerala State SC/ST commission, University itself shall pay the amount requested as financial assistance from university's own fund.

This matter was again placed before the Syndicate. The Syndicate held on 02.11.2018 vide item no.06.05 resolved that the request to give employment on compassionate ground on account of any injury caused to anyone by accident at the premises of the University need not be considered , since there exists no provisions for the same. Further resolved that the matter of providing financial assistance be referred to the Combined Standing Committees of the Syndicate on Students Services and Finance.

Hence the request of Ms. Uma Maheswari for financial assistance is placed before the Combined Standing Committees of the Syndicate on Students Services and Finance for consideration and recommendation thereof

***Recommendation: The Committee considered the matter, Since the Doctors had not recommended any further treatment in this regard and also compensation has already given to Uma Maheswari as financial assistance along with free M. Phil admission and hostel facilities. The Committee recommended not to consider the matter for any further assistance.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Standing Committees of the Syndicate on Students' Services and Finance held on 14.11.2019, be approved.

***Item No.06.70 Mayor's Ever Rolling Gold Cup All India Football Tournament 2019 – Providing University Stadium- Consideration of - reg.***

***(Ad.DI)***

Adv. V.K Prasanth, Former Mayor, Thiruvananthapuram Corporation had requested to allot the University Stadium from 25.08.2019 to 02.09.2019 (9 days) for conducting the Mayor's Ever Rolling Gold Cup All India Football Tournament at concessional rates.

It may be noted that while considering the request submitted by the Mayor, the Syndicate held on 08.08.2019, vide Item No.02.15 Additional Item No.2, has already resolved to allow 25% of discount on rent only (except flood lights and other amenities) for allotting the University Stadium to Thiruvananthapuram Corporation for conducting the Mayor's Ever Rolling Gold Cup All India Football Tournament. The tournament was postponed due to flood to be conducted at a later date.

Now, Sri. K Sreekumar, Mayor, Thiruvananthapuram Corporation has again requested to allot the University Stadium at free of cost from 24.11.2019 to 05.12.2019 (12 days) for conducting the Mayor's Ever Rolling Gold Cup All India Football Tournament 2019.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate for consideration. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision (***Copy of the Syndicate Minutes, Remarks of Director (i/c), Department of Physical Education and request of the Mayor is appended.***)

***Resolution of the Syndicate***

The Syndicate considered the request submitted by the Mayor, Thiruvananthapuram Corporation for allotting the University Stadium for conducting Mayor's Ever Rolling Gold Cup All India Football Tournament 2019 (24.11.2019 to 05.12.2019) and **RESOLVED** to allow 50% discount on rent (except flood lights and other amenities).

**Item No.06.71** *Provisional Payment of First and Second Instalment of Financial Assistance Rs.5 lakhs each (Total Rs.10,00,000/-) to KUU 2019-20 – Reporting of-reg.*

(Ad.D1)

- Ref: 1. U.O No Ad.D1.2/DSS/25964/2019, dated 01.08.2019  
2. U.Ono.Ad.D1.2/DSS/25964/2019, dated 31.10.2019 (Modified U.O)  
3. U.O No Ad.D1.2/DSS/36157/2019, dated 31.10.2019

Vide U.O's referred above sanction has been accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to Sri.Siddik R., Director (i/c), Department of Student Services being paid Rs.5,00,000/-(Rupees Five Lakh Only) each as the First and Second Instalment of Provisional Payment (Total Rs.10,00,000/-) to Kerala University Union 2019-20, for conducting various activities of the Union.

As per orders of the Vice- Chancellor the above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.72** *Confiscation of marklists of University of Kerala from a gold smuggler by the Revenue Audit Wing, DRI - Inspection report of the JR (Academic) – Consideration of-reg.*

(Ad.AVII)

In connection with the news report in the Mathrubhoomi channel on 15.11.2019, regarding the confiscation of sealed marklists of University of Kerala from a gold smuggler residing at Thiruvananthapuram, the Additional Director General, DRI, Cochin Zonal Unit was requested on 15.11.2019 itself, for providing the details of the marklists or if possible photocopies of the confiscated marklists by the Revenue Audit wing. Accordingly, the details and the photocopies of the confiscated marklists were obtained from the DRI Office.

On verification of the marklists, it is found that an oval shaped office seal of the UIT Regional Center Thiruvananthapuram was stamped in the marklists and these are the blank marklists of the Fifth semester BBA Degree Examination of the UIT Regional Center, Thiruvananthapuram. It may be noted that before the introduction of CBCSS

CR Courses in the UITs, the odd semester marklists for the Restructured/Vocational courses were in the possession of UITs concerned since the odd semester exams were conducted by them.

Therefore, Dr.P.Raghavan, Joint Registrar (Academic) was authorised to conduct an inspection at the UIT Center Thiruvananthapuram and as per the direction of the Registrar, JR (Academic), accompanied by Section Officer and Assistant of Ad.AVII section (UIT HQ) visited the UIT Regional Center Thiruvananthapuram on 19.11.2019 AN and 20.11.2019 FN and collected the details.

As per the orders of the Vice Chancellor, the inspection report prepared by the JR (Academic) is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to intimate the Principal, UIT Kuravankonam to register a criminal case for investigating the unauthorized possession of sealed marklists (blank) of the University by a person alleged as gold smuggler.

**FURTHER RESOLVED** to entrust Sri.J.Jairaj, Sri.B.P.Murali, Members Syndicate to enquire and submit a detailed report regarding the matter.

**Inspection Report on UIT Regional Centre, Thiruvananthapuram**

As per the direction of the Registrar, Joint Registrar(Academic), Section Officer and Assistant of Ad. A VII Section (UIT HQ), visited the University Institute of Technology Regional Centre Thiruvananthapuram on 19.11.2019 AN & 20.11.2019 FN. The examination related documents kept there were verified and listed out including the old odd semester mark books, TC Registers and old and present office seals. The statements of the staff who are working at the Centre from the outstart of the Centre were obtained. (The statements obtained are appended herewith). During the inspection, it is found that two oval shaped Office seals of

**the Centre (One from 1995-2001 and one from 2001-2008) are missing. It is noted that one of the above said office seals is stamped in the mark lists, which are under verification. Photostat copies of the mark lists, course and conduct registers and mark books are attached herewith for evidence. It is recommended to conduct a detailed enquiry on missing of the office seals and sealed and blanked mark lists from this centre.**

**University Building  
20-11-2019**

**Dr. P. Raghavan**  
Joint Registrar (Academic)  
University of Kerala

Enclosures:

- Photocopies of the course & conduct register (Students having admission nos. 1499 & 337)
- Statements from the Principal, UIT Regional Centre, Thiruvananthapuram, Smt. S. Christal Telmin & Smt. Dhanya Radhakrishnan (Lecturers on contract in Computer Science & Electronics), Sri. Pramod C. (Peon), Smt. Lethakumary R. (Typist), Sri. Gopi A. (Watchman), Smt. Gomathy Amma (Sweeper)
- consolidated list of TC Registers (Used & unused), blank mark lists, seals (Existing & old), course & conduct register, staff details from 1995-2002.
- sample mark list collected from UIT Regional Centre, Thiruvananthapuram (BBA – First, Third & Fifth Semesters, B. Sc. Electronics & Computer Science – First, third & fifth Semesters)
- True copies of the mark lists forwarded for verification from Sri. Bala Vinayak R., Senior Intelligence Officer, DRI, Trivandrum Regional Unit from the Registrar.

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**Item No.06.73**

***Alleged unauthorised hike in moderation - First Semester BBA/BCA Examination-December 2016 -Smt. A.R. Renuka, Deputy Registrar-under Suspension – Pending Enquiry –Consideration of – reg.***

**(Ad.AI.)**

The Controller of Examinations has reported illegal modification of marks of First Semester BBA/BCA Examination by ES Sections and the report of the Computer Centre was sought. The Director in Charge, Kerala University Computer Centre has reported that the modification of marks has been done using the User ID of Smt. A.R. Renuka, the then Deputy Registrar of ES Sections. As ordered by the Vice Chancellor, the Pro Vice Chancellor conducted a hearing of Smt. A.R. Renuka, Deputy Registrar and she stated that her User ID had been shared with other officers in the ES Sections. The marks of some candidates have been unauthorisedly altered/modified using the User ID of the Deputy Registrar. The User ID of an officer is strictly confidential and the same should not be shared with any subordinate officer.

The Vice Chancellor, on considering the matter, has ordered to place Smt. A.R. Renuka, Deputy Registrar, under suspension, pending enquiry. Accordingly she was placed under suspension vide U.O No. Ad.AI.3/ES/2019 dated 13.11.2019. Memo of Charges and Statement of Allegations were also served to her.

The Pro Vice Chancellor was authorised to conduct detailed enquiry on the matter vide U.O. No. Ad.AI.3/ES/2019 dated 14.11.2019. A complaint was also forwarded to the State Police Chief for an enquiry by the Crime Branch. The Vice Chancellor has also ordered to cancel all the marklists issued that carry unauthorised moderation and to issue fresh marklists carrying the original moderations recommended by the Pass Board. Action has been taken in this regard also.

As per the orders of the Vice Chancellor, an Expert Committee consisting of Dr. K.G. Gopchandran, Member, Syndicate, (IT Expert) as the Convenor, Dr. Ignatius Kunjumon, Ex. Director, Centre for Information Resource Management, CUSAT, Cochin, Dr. Anilkumar K.S, Principal, Sree Ayyappa College, Eramalikkara, was also constituted; to investigate the issue in total focussing on the alleged fraudulent act, if any conducted in modifying moderation marks; with the freedom and authority to verify the documents and the software and to conduct hearing of the officers concerned as part of the investigation. It has also been ordered that members of the Expert Committee are also eligible for honorarium and allowances as finalised and approved by the Syndicate.



The meeting of the Expert Committee at its first meeting held on 18.11.2019 resolved to request the Crime Branch to seal the Server and the Client computers and to keep a copy for current functioning and the same was communicated to the State Police Chief vide letter dated 18.11.2019. It was also resolved to use the available back copies for the internal enquiry.

Meanwhile, Smt. A.R. Renuka, Deputy Registrar (under suspension), vide letter dated 16.11.2019 requested to conduct an impartial enquiry on the matter, that according to her, she never altered /modified any data illegally as Deputy Registrar. She has also requested that “the access to system, login history, system id, employee id etc has to be ascertained for identifying the culprits. The server and systems should be strictly kept in safe custody till enquiry and investigation is finished. Otherwise further manipulations will happen and all data will be destroyed and evidence will be tampered. Hence steps to keep the same in safe custody may be ordered with immediate effect.”

She further requested to forward her complaint to the investigating agency (Cyber Cell of Police or Specialised Investigating Agency of Police) so as to take criminal action against the culprits and punish them according to law.

As per the orders of the Hon’ble Vice Chancellor, the whole matter is placed before the Syndicate for appropriate consideration and recommendation.

***Resolution of the Syndicate***

**RESOLVED** to forward the complaint of Smt.A.R.Renuka, Deputy Registrar (under suspension) to the investigating agency through proper channel.

**Item No.06.74**                      ***Complaint against Sri. O.T.Prakash, Section Officer – Claiming salary during days marked as absent by Supervising Officer by marking attendance over it – Consideration of - reg.***

***(Ad.A I)***

Sri. Rahul Krishnan, Ushas, Kothuparambu, Chathanad, Alappuzha submitted a complaint that Sri. O.T.Prakash, Section Officer, EE II R Section has claimed salary without being present in the office, by marking attendance over the positions marked as absent by his supervisory officers. It is also stated that this is evident if the attendance register of the section concerned is verified.

Sri. O.T.Prakash is working as Section Officer of the EE II R Section in the Examination Wing. Hence, the remarks of the Controller of Examinations was sought in this matter at the first instance. The Controller of Examinations reported that there is prima facie evidence which supports the allegations raised by the complainant. Hence, the attendance register of EE II R Section was forwarded to the office of the Registrar on 29.10.2019. The said attendance register is kept under the safe custody in the office of the Registrar and direction was given to the Office of the Controller of Examinations to issue new attendance register to EE II R Section w.e.f 30.10.2019

The copies of attendance statements submitted by Sri. O.T.Prakash in the finance wing for claiming his salary during the period from May 2019 to October 2019 were forwarded to the Office of the Controller of Examinations to seek explanation from the Supervisory Officer who countersigned the said attendance statements and for remarks of the Controller of Examinations in this matter.

The attendance statements of Sri. O.T.Prakash during the said period was countersigned by Sri. A. Mohammed Hashir, Assistant Registrar, Exam I. His remarks are as follows;

- i. EE II R Section was partially under his supervision in May 2019 and thereafter from September 2019 to October 2019 based on the work distribution in September 2019.
- ii. In June and July 2019 Sri.O.T.Prakash approached him to get his attendance forwarded to the audit section. It is stated that he advised Sri.O.T.Prakash to get it signed by the respective Assistant Registrar. But he cited health reasons to climb up 3 levels where Assistant Registrar, ECL & B.Tech was stationed.
- iii. It is stated that being a team work, supervisory domains are not strictly observed while executing day to day affairs of the examination branch. Application submitted by candidate may carry time limits for which the requirement of the candidates given preference over the supervisory norms. Many Section Officers including Sri.O.T.Prakash work for other section (EE IIP) on the oral order of Joint Registrar, Exam I for smooth running of the branch.
- iv. It is also stated that Joint Registrar, Exam I has instructed to observe candidate friendly and staff friendly attitude in running the daily affairs of the branch. Joint Registrar, Exam I is appraised of such branch supervisory domains and did the same in case of forwarding the

attendance Statement of Sri.O.T.Prakash as well. On the instruction of Joint Registrar, Exam I and Deputy Registrar, Exam VI, he worked for B.Tech during a short period in the month of May 2019 when Assistant Registrar, ECL & B.Tech was on leave.

- v. EE II R Section is functioning adjacent to his cabin where he has not observed any unusual pattern of absenteeism or late arrivals and being the first section of the floor, many candidate related queries are handled by this section where Sri.O.T.Prakash is an active participant.
- vi. It is stated that hence, he forwarded the attendance statement of Sri.O.T.Prakash in good faith and with good intention.
- vii. It is also stated that he recognizes that there was a breach of supervisory norms in forwarding the attendance statement of Sri.O.T.Prakash during the period (June & July 2019) when EE II R Section was not under his supervision. It has been stated that he genuinely apologizes for the act and requested that this act of breach of supervisory domain may kindly be pardoned as a first instance of its kind from him.
- viii. It is also stated that he will not repeat such acts unless duly authorized.

The remarks of the Controller of Examinations on the explanation submitted by Sri.A.Mohammed Hashir, Assistant Registrar, Exams I who had countersigned the attendance statement of Sri.O.T.Prakash is as follows;

“It is understood that the certification done by Sri.A.Mohammed Hashir, Assistant Registrar, Exams I was purely under personal consideration and in good faith and intention as EE II R section was under his supervisory control during a short period in May 2019 and thereafter during September and October 2019.

*Despite any health issues Sri.O.T.Praksah, Section Officer, EE II R section having as seen mentioned in the explanation submitted by Sri.A.Mohammed Hashir, AssistantRegistrar, Exam I, Sri.O.T.Prakash should have submitted the attendance declaration to his supervisory officer itself, which he did not.”*

Eventhough the act on the part of Sri.A.Mohammed Hashir, Assistant Registrar, Exams I can be without any malafide intentions, it stands improper in a legal perspective.

As ordered by the Vice-Chancellor the complaint against Sri.O.T.Prakash, Section Officer, EE II R section that he has marked attendance over the positions marked as absent by his supervisory officers and illegally claimed salary by submitting incorrect attendance certificate is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***Item No:06.75                      Specification of the ONV portrait for ONV Memorial Building-  
Consideration of-reg:***

***(Ad.B1)***

The meeting of the Budget Implementation Cell Chaired by Hon'ble Vice-Chancellor, held on 11.10.2019, has authorised the Registrar to initiate necessary action for installation of portrait of O.N.V. Kurup at the ONV Memorial Building, Kariavattom.

In this context, Sri.Godfrey Das.J.A, Artist, vide letter dated 16.11.2018 has forwarded the technical specifications of ONV portrait for ONV Memorial Building.The relief size of the portrait is 4 feet dia.The cost for Modelling and Fibre glass casting is Rs. 2 lakhs. The rate for engraving letters on Brass Plate is Rs.25 per sq.inch.

As per the orders of the Hon'ble Vice-Chancellor, the above proposal is placed before the Syndicate for Consideration.

***Resolution of the Syndicate***

**RESOLVED** to entrust the Registrar to invite quotations (publishing in the University website) by giving urgent notice, for the installation of portrait of O.N.V Kurup at the ONV Memorial Building, Kariavattom.



**Item No.06.76 Installation of aerobin at Kariavattom campus-Consideration of -reg.****(Ad.B1)**

The Joint Registrar, Campus Administration, vide letter no. C.A/Admn/12/564/2019 dated 24.10.2019, has informed that the Secretary, Corporation of Thiruvananthapuram has conveyed their willingness to install aerobin in the University campuses for converting the solid waste to bio compost, at free of cost. As a suitable place is required in the University campus for the installation of the aerobin, the Joint Registrar, Campus Administration has requested to take necessary action for the installation of aerobin at Kariavattom Campus, in consultation with the Secretary City Corporation, Thiruvananthapuram and ward member, Sreekaryam.

Accordingly, the Vice Chancellor has constituted a committee under the Chairmanship of Pro- Vice Chancellor with following members.

1. Dr.Nazeeb, Member Syndicate
2. Dr. K. G Gopchandran, Member Syndicate
3. Adv. Balachandran, Member Syndicate
4. Adv. Ajikumar, Member Syndicate
5. The Registrar
6. The Joint Registrar Campus administration
7. The University Engineer
8. The Assistant Executive Engineer
9. The Estate Officer

**Members from the Thiruvananthapuram Corporation:**

10. The Secretary
11. The Councillor, Sreekariyam Ward
12. The Corporation Engineer
13. Other officers related to Aero-bin work

It may be noted that the meeting held on 05.11.2019 at PVC's Chamber following recommendations were made. (Copy of the minutes of the meeting is appended herewith.)

- 1) As the Kariavattom campus releases approximately 1.5 ton waste per day, the installation of the aerobin may be useful for the scientific waste management with an outcome of organic compost.
- 2) As the project provides a scope for organic farming, a Bio - park may be established in the Campus, integrating the scientific solid waste management project and organic farming.
- 3) The collection, segregation and management of waste may be done through a single agency. Either Vanitha VEDI (an association of women residing at Quarters at Kariavattom) or Kudumbasree, Sreekaryam unit may be entrusted for the same, on wage basis.
- 4) The authorities of Corporation of Thiruvananthapuram may be entrusted to submit a detailed proposal on installation of aerobin at University Campuses (both at Kariavattom and Senate House campus,) after conducting a visit.

It may also be noted that, vide letter no. CA/Admn/12/594/2019 dated 07.11.2019, the Joint Registrar, Campus Administration has informed that the outline of the project was discussed in the meeting held on 05.11.2019 and a team under the leadership of Pro Vice Chancellor has visited the Kariavattom campus on 06.11.2019, for the site identification to install the aerobin. It is suggested to install the plant near to the Department of Environmental Sciences and the authorities of Corporation of Thiruvananthapuram has informed their willingness to implement the project as a 'Model Bio-Garden'. The recommendations submitted by the Joint Registrar, Campus Administration is also appended herewith for administrative sanction. As per the orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

**Item No.06.77*****Establishment of 'Tagore Nikethan' in University Library – inaugural ceremony-Consideration of - reg-*****(Ad AV)**

In the Budget Speech 2019-20, an amount of Rs. 25,00,000/- (Rupees Twenty Five Lakh only) has been earmarked for the establishment of 'Tagore Nikethan' in the University Library.

The Syndicate held on 31.08.2019 has resolved to agree to the following.

1. To approve the proposal for establishing Tagore Niketan in the University Library.
2. To approve the financial estimate amounting to Rs. 3,50,000/- submitted by Dr. B.S. Jamuna with respect to the establishment of Tagore Niketan.
3. To entrust the University Librarian(i/c) to submit specific proposals for further improvement if any needed, in consultation with Dr. B.S. Jamuna, including purchase of new books related to Tagore utilizing the balance amount earmarked in the Budget estimates of the University for the year 2019-20.
4. To complete the project within two months.
5. To entrust the Pro-Vice-Chancellor and the Convenor, Standing Committee of the Syndicate on Academics and Research to monitor the implementation of inauguration programme and to invite an Eminent Literary Person for the inauguration of the same.
6. To collect all works of Tagore and their translations & relevant studies in the Tagore Niketan in University Library.

A meeting was conducted on 01.11.2019 at the PVC's Chamber regarding the inauguration and establishment of Tagore Niketan. The committee approved the proposal of Rs.12,79,100/- for setting up of Tagore Niketan and for the Centenary celebrations of the Tagore's first visit to Kerala, put forward by Dr. B.S. Jamuna, Convenor, Tagore Chair.

Dr. B.S. Jamuna, vide email dated 19.11.2019 has submitted another proposal of Rs.3,50,000/- and stated that, as setting up of Tagore Niketan will require some more time, an inaugural function of Tagore Centenary Celebrations can be organized during the second or third week of December 2019. She has also requested to reappropriate the sanctioned amount of Rs. 3,50,000/- as follows.

- Purchase of books for the University Library:- Rs. 2,00,000/-
- Inaugural function expenses for TA for Vice-Chancellor of Viswa Bharathi, Kolkata:- Rs. 50,000/-
- Local hospitality:- Rs. 50,000/-
- Miscellaneous:- Rs. 50,000/-

It may be noted that, the proposal of Rs. 2,00,000/- for the purchase of books is included in the proposal put forward by Dr. B.S. Jamuna in the meeting held on 01.11.2019. The minutes of the meeting is to be placed before the Combined meeting of the Standing Committee of the Syndicate on Academics and Research and Departments and Other Institutions and there after before the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice-Chancellor, the proposal submitted by Dr. B.S. Jamuna, Convenor, Tagore Chair via email dated 19.11.2019 is placed before the Syndicate for consideration (Proposal appended).

***Resolution of the Syndicate***

**RESOLVED** to conduct the inaugural function of Tagore Centenary Celebrations before 31<sup>st</sup> December 2019.

**FURTHER RESOLVED** to sanction an amount of Rs.1,50,000/- (Rs.One lakh fifty thousand only) to Dr.B.S.Jamuna as provisional advance for meeting the expenditure in connection with the inaugural function of Tagore Centenary Celebrations.

**ALSO RESOLVED** to place the proposal before the Standing Committees of the Syndicate on Planning and Development.

**Item No.06.78**

***Santhom Malankara Arts and Science college, Edanji- Workload assessment of teaching staff- approval of – reg-***

**(Ac.FI)**

The Educational Agency, Santhom Malankara Arts and Science college, Edanji has forwarded the Half yearly returns for the assessment of workload and fixation of staff strength in various Departments of the college, for the Academic Year 2019-20.

It may be noted that University had already issued U.O No.Ac F1/1/53664/2018 dated.21.02.2019, regarding the assessment of workload and fixation of Staff Strength, of Santhom Malankara Arts and Science College, for the first year 2018-2019.

Consequently, as per the direction of the Government an Adalath was conducted on 27.09.2019, for calculating the workload of newly started colleges under the Jurisdiction of Deputy Director of Collegiate Education, Kollam, in which Deputy DCE, University officials and representative of the Management have participated and fixed the workload of Santhom Malankara Arts and Science college, Edanji, for the two academic years 2018-19 and 2019-20 ( i.e., I and II year), together. ( workload statement appended).

In the light of the above facts, the file was submitted for orders of the Vice-Chancellor for issuing a revised or fresh U.O. incorporating the workload of both years, as fixed in the Adalath. The Vice-Chancellor has ordered to place the matter before the next Syndicate.

Hence the above matter regarding the issuance of U.O. based on the workload, as assessed in the Adalath in respect of Santhom Malankara Arts and Science college, Edanji, for the academic years 2018-19 and 2019-20, is submitted before **the Syndicate** for consideration and recommendation.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item No.06.79**                      ***Sri. J.R. Arun Sai, UIM, Varkala - Admission for MBA Course 2019-2020 - withheld by the Admission Supervisory Committee for Professional Colleges in Kerala- reconsideration request –Reporting of- reg.***

***(EE II C)***

Sri. J.R. Arun Sai has submitted a request along with an affidavit from the Honourable Judicial First Class Magistrate – I, Thiruvananthapuram.

In the affidavit he has stated that he has passed five semesters and already appeared for the last semester BBA Examination July 2019 and is awaiting for Final result from the Bharathiyar University.

He has requested, either to allow him to attend First Semester MBA Degree Examination November 2019 or to keep his admission alive at UIM, Varkala and to continue Second Semester so as to enable him to attend the papers of First Semester as supplementary.

On verification, it is noted that he has not passed the BBA Examination.

The Admission Supervisory Committee vide Order No: ASC 100/19/MBA/KU/UIMV dated 14/10/2019 withheld the admission of the candidate to MBA Course 2019 – 20 subject to the production of Degree Certificate. (Approved/Withheld list of candidates admitted for the MBA Course 2019-20 in respect of UIM, Varkala from Admission Supervisory Committee for Professional Colleges in Kerala is also attached herewith.)

In obedience to the orders of the Honourable Vice Chancellor, the request of Sri. J.R. Arun Sai, the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.06.80**                      ***Appointment of Dr. K Mohammed Basheer as Director, College Development Council – Reporting of – Reg.***

***(Ad.AI.)***

Dr.K.Mohammed Basheer, ‘Hanan Manzil’, Puthur P.O, Pallickal, Malappuram District was appointed as Registrar, University of Kerala w.e.f the FN of 01.07.2013 vide U.O No.Ad.AII.530-AO/2013 dated 02.07.2013. As per the U.O, the appointment is governed by Section 73 of the Kerala University Act 1974 (Act 17 of 1974) and the Statutes and Ordinance framed there under. The matter was reported to the Syndicate held on 27.07.2013 and the University Notification No.Ad.AI/530-N/2013 dated 03.08.2013 was issued in this regard. It was published in the Kerala Gazette Vil.II, No.37 dated 10.09.2013. The successful completion of his probation in the post of Registrar was declared w.e.f 01.07.2014 FN, vide U.O No.Ad.AII.1502 (R)/2014 dated 09.12.2014. His prior service with M.E.A.S.S College as Lecturer and as Principal has also been reckoned with the University service for service benefits vide U.O No. Ad.A1.3.138/08 dated 18.07.2018.

Dr.K.Mohammed Basheer was relieved of his duties as Registrar, University of Kerala w.e.f

20.11.2015 AN, retaining lien, to take up appointment as Vice-Chancellor, University of Calicut vide U.O No.Ad.AI.I/101/2015 dated 20.11.2015, as per the Notification No.GS3-2467/2015 dated 20.11.2015 from the Office of the Hon'ble Governor, Kerala. The relieving of Dr.K.Mohammed Basheer, Registrar was on usual terms and conditions of deputation for a period of 4 years and the matter was reported to the Syndicate held on 29.02.2016.

The Govt. Of Kerala, vide Extraordinary Gazette Vol.VIII, No.597 dated 06.03.2019 notified the promulgation by the Governor of Kerala regarding the University Laws (Amendment) Ordinance, 2019 – Ordinance No.21 of 2019.

As per the above Amendment of Act 17 of 1974 – In the Kerala University Act, 1974 (17 of 1974), in Section12, for sub-section (1), the following sub-sections are substituted;

(I) The Registrar shall be a whole-time salaried officer of the University and shall be appointed by the Syndicate for a period of four years from the date on which he enters upon his office or till he completes the age of fifty six years whichever is earlier and on such terms and conditions as may be prescribed by the Statutes.

(I A) The person appointed as Registrar shall be eligible for re-appointment for one more period subject to the provisions in sub-section (I)

As per the special provision regarding the existing Registrars, from the date of commencement of this Ordinance, the existing Registrar shall be deemed to have vacated their office where he has completed a period of four years or has completed the age of fifty-six years, whichever is earlier. In the case of Registrar, who has not completed a period of four years in office or fifty-six years of age shall continue to hold office up to a period of four years in office or fifty-six years of age, whichever is earlier. In the case of Registrar, appointed from other departments and who has completed a period of four years in his office or has completed the age of fifty six years whichever is earlier and has vacated his office by virtue of this Ordinance, the law relating to the service conditions applicable in his parent department shall be made applicable.

The Syndicate at its meeting held on 30.04.2019, vide special item No.6, resolved to intimate Dr.K.Mohammed Basheer, presently Vice-Chancellor, University of Calicut about the expiry of his tenure as Registrar, University of Kerala on completion of four years as on 30.06.2017 in the said post, in the light of the Ordinance issued. Dr.K.Mohammed Basheer, on deputation as Vice-Chancellor, University of Calicut was therefore informed that his term as the Registrar, University of Kerala expired on 30.06.2017, on completion of four years vide letter No.Ad.AI.2/2019 dated 03.07.2019.

Dr.K.Mohammed Basheer vide letter dated 16.07.2019 informed that on declaration of probation in the post of Registrar, he became a full time member of the University service and the management of MEASS College, Arcode observing all the rules and regulations of Govt.of Kerala and UGC, appointed another person as Principal in the post vacated by him and hence, he lost his lien in the post of Principal. Therefore University of Kerala is his parent department at present, further stated that the Ordinance No.21 of 2019, the University Laws (Amendments) Ordinance 2019 published in the Gazette on 06.03.2019 is prospective in nature and will operate only from 06.03.2019 and as per the provisions in the Ordinance (Amendment), a person can be appointed as Registrar for two terms and hence, has requested to give him another term as Registrar. Moreover, he has requested that incase, if the request for appointment as Registrar for second term is declined, he may be given an appointment in an equivalent post in the University of Kerala having identical pay and allowances as that of Registrar when he returns from the the post of Vice-Chancellor, University of Calicut as University of Kerala is his parent dept as of now. As a continuing statement, he has also stated that otherwise he will be put to irreparable losses and damages and undue hardships at the fag end of his career affecting badly his retirement status and consequential retirement benefits.

The Vice-Chancellor ordered to seek Govt. Opinion in this matter and also to place the matter before the Syndicate. Accordingly letter No.Ad.AI.2/19493/2019 dated 02.08.2019 was sent to the Higher Education (B) Department, Govt.Secretariat seeking Govt. Opinion in this regard. No reply has been received till date.

The finance wing, University of Kerala remarked that the situation pointed out by Dr.K.Mohammed Basheer in the letter dated 16.07.2019 has arisen on account of the Ordinance Amendment and hence, suggested that the matter may be placed before the Govt. after obtaining the legal opinion.

The whole matter was placed before the Syndicate held on 08.08.2019 (Item No.02.74) and it was resolved to wait for the Govt. clarification. The Hon'ble Vice Chancellor ordered to place the matter again before the Syndicate as no reply from the Govt has been received till date. Accordingly, the syndicate held on 30.10.2019 had considered the matter (Item No.05.38) again and resolved to authorise the Hon'ble Vice Chancellor to take appropriate decision on the re-appointment of Dr. K Mohammed Basheer.

A reminder letter dated 18.11.2019 also had been addressed to the Govt in line with letter sent on 02.08.2019 for rendering opinion on the request of Dr. K Mohammed Basheer for his re-appointment. However no reply had been received yet.

The Hon'ble Vice Chancellor, in the context of expiry of tenure of Dr. K. Mohammed Basheer as Vice Chancellor at University of Calicut on 20.11.2019, had ordered to appoint him as Director, College Development Council w.e.f 21.11.2019 FN subject to reporting to the Syndicate.

The University order No. Ad.A1.2/35774/19 dated 21.11.2019 has been issued in this regard.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.06.81                      Appointment of Dr.K Mohammed Basheer as Director, College Development Council – Consideration of - Reg.***

***(Ad.AI.)***

Dr.K.Mohammed Basheer, 'Hanan Manzil', Puthur P.O, Pallickal, Malappuram District was appointed as Registrar, University of Kerala w.e.f the FN of 01.07.2013 vide U.O No.Ad.AII.530-AO/2013 dated 02.07.2013. As per the U.O, the appointment is governed by Section 73 of the Kerala University Act 1974 (Act 17 of 1974) and the Statutes and Ordinance framed there under. The matter was reported to the Syndicate held on 27.07.2013 and the University Notification No.Ad.AI/530-N/2013 dated 03.08.2013 was issued in this regard. It was published in the Kerala Gazette Vol.II, No.37 dated 10.09.2013. The successful completion of his probation in the post of Registrar was declared w.e.f 01.07.2014 FN, vide U.O No.Ad.AII.1502 (R)/2014 dated 09.12.2014. His prior service with M.E.A.S.S College as Lecturer and as Principal has also been reckoned with the University service for service benefits vide U.O No. Ad.A1.3.138/08 dated 18.07.2018.

Dr.K.Mohammed Basheer was relieved of his duties as Registrar, University of Kerala w.e.f 20.11.2015 AN, retaining lien, to take up appointment as Vice-Chancellor, University of Calicut vide U.O No.Ad.AII/101/2015 dated 20.11.2015, as per the Notification No.GS3-2467/2015 dated 20.11.2015 from the Office of the Hon'ble Governor, Kerala. The relieving of Dr.K.Mohammed Basheer, Registrar was on usual terms and conditions of deputation for a period of 4 years and the matter was reported to the Syndicate held on 29.02.2016.

The Govt. Of Kerala, vide Extraordinary Gazette Vol.VIII, No.597 dated 06.03.2019 notified the promulgation by the Governor of Kerala regarding the University Laws (Amendment) Ordinance, 2019 – Ordinance No.21 of 2019.

As per the above Amendment of Act 17 of 1974 – In the Kerala University Act, 1974 (17 of 1974), in Section12, for sub-section (1), the following sub-sections are substituted;

(I) The Registrar shall be a whole-time salaried officer of the University and shall be appointed by the Syndicate for a period of four years from the date on which he enters upon his office or till he completes the age of fifty six years whichever is earlier and on such terms and conditions as may be prescribed by the Statutes.

(I A) The person appointed as Registrar shall be eligible for re-appointment for one more period subject to the provisions in sub-section (I)

As per the special provision regarding the existing Registrars, from the date of commencement of this Ordinance, the existing Registrar shall be deemed to have vacated their office where he has completed a period of four years or has completed the age of fifty-six years, whichever is earlier. In the case of Registrar, who has not completed a period of four years in office or fifty-six years of age shall continue to hold office up to a period of four years in office or fifty-six years of age, whichever is earlier. In the case of Registrar, appointed from other departments and who has completed a period of four years in his office or has completed the age of fifty six years whichever is

earlier and has vacated his office by virtue of this Ordinance, the law relating to the service conditions applicable in his parent department shall be made applicable.

The Syndicate at its meeting held on 30.04.2019, vide special item No.6, resolved to intimate Dr.K.Mohammed Basheer, , presently Vice-Chancellor, University of Calicut about the expiry of his tenure as Registrar, University of Kerala on completion of four years as on 30.06.2017 in the said post, in the light of the Ordinance issued. Dr.K.Mohammed Basheer, Registrar, on deputation as Vice-Chancellor, University of Calicut was therefore informed that his term as the Registrar, University of Kerala expired on 30.06.2017, on completion of four years vide letter No.Ad.AI.2/2019 dated 03.07.2019.

Dr.K.Mohammed Basheer vide letter dated 16.07.2019 informed that on declaration of probation in the post of Registrar, he became a full time member of the University service and the management of MEASS College, Arecode observing all the rules and regulations of Govt.of Kerala and UGC, appointed another person as Principal in the post vacated by him and hence, he lost his lien in the post of Principal. Therefore University of Kerala is his parent department at present. Further stated that the Ordinance No.21 of 2019, the University Laws (Amendments) Ordinance 2019 published in the Gazette on 06.03.2019 is prospective in nature and will operate only from 06.03.2019 and as per the provisions in the Ordinance (Amendment), a person can be appointed as Registrar for two terms and hence, has requested to give him another term as Registrar. Moreover he has requested that incase, if the request for appointment as Registrar for second term is declined, he may be given an appointment in an equivalent post in the University of Kerala having identical pay and allowances as that of Registrar when he returns from the the post of Vice-Chancellor, University of Calicut as University of Kerala is his parent dept as of now. As a continuing statement, he has also stated that otherwise he will be put to irreperable losses and damages and undue hardships at the fag end of his career affecting badly his retirement status and consequential retirement benefits.

The Vice-Chancellor ordered to seek Govt. Opinion in this matter and also to place the matter before the Syndicate. Accordingly letter No.Ad.AI.2/19493/2019 dated 02.08.2019 was sent to the Higher Education (B) Department, Govt.Secretariat seeking Govt. Opinion in this regard. No reply has been received till date.

The finance wing, University of Kerala remarked that the situation pointed out by Dr.K.Mohammed Basheer in the letter dated 16.07.2019 has arisen on account of the Ordinance Amendment and hence, suggested that the matter may be placed before the Govt. after obtaining the legal opinion.

The whole matter was placed before the Syndicate held on 08.08.2019 (Item No.02.74) and resolved to wait for the Govt. clarification. The Hon'ble Vice Chancellor ordered to place the matter again before the Syndicate as no reply from the Govt has been received till date. Accordingly, the Syndicate held on 30.10.2019 had considered the matter (Item No.05.38) again and resolved to authorise the Hon'ble Vice Chancellor to take appropriate decision on the re-appointment of Dr.K Mohammed Basheer.

Meanwhile, a reminder letter also had been addressed to the Govt dated 18.11.2019 in line with letter sent on 02.08.2019 for rendering opinion on the consideration of request by Dr.K Mohammed Basheer for his re-appointment. However no reply had been received yet.

The Hon'ble Vice Chancellor, in the context of expiry of tenure of Dr.K. Mohammed Basheer as Vice Chancellor at University of Calicut on 20.11.2019, had ordered to appoint him as Director, College Development Council w.e.f 21.11.2019 FN subject to reporting to the Syndicate and University order No.AdA1.2/35774/2019 has been issued in this regard. The matter has been reported to Syndicate dated 22.11.2019.

The Hon'ble Chancellor has sought a consolidated report in this matter on 01.11.2019 and University has submitted a report in this regard on 13.11.2019.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate for consideration on ;

1. **Whether salary equivalent as that of Registrar shall be paid to Dr.K Mohammed Basheer in the context of his appointment as Director, College Development Council.**
2. **Whether Dr. K Mohammed Basheer can continue up to the age 56 as per the provisions of the Ordinance No. 21 of 2019, the University Laws (Amendment) published in the Gazette No. 4969/Leg.G2/2019/Law dated 06.03.2019.**



**Resolution of the Syndicate**  
**RESOLVED** to get opinion from the Government regarding the above two proposals.

**Item No.06.82**                      **State Plan Grant - Civil works 2019-20 – Construction of a new Building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus- Estimate along with recommendation of Technical Committee- Approval of – reg.**

**(Pl.G)**

The Government vide G.O.(Rt.) No.973/2019Hedn dated 17.06.2019, has issued Administrative Sanction for the Annual Plan 2019-20 of the University, for a total outlay of Rs.29 Crore. Out of Rs.29 Crore, an amount of Rs.75,00,000/- (Rupees Seventy five lakh only) has been allocated for the Scheme – component ‘Civil Works/New Building’.

The meeting of the Syndicate held on 28.03.2019, vide Item No.07.13.15, has already resolved to allocate a total amount of Rs.2.75 Crore for the following Civil Works under State Plan Grant 2019-20. The Syndicate has also allocated an amount of Rs2.85 Crore specifically for the project ‘Microwave Materials Laboratory-Phase II’ under the scheme component, Specific Projects, and from this total allocation an amount of Rs.200 lakh is required for the construction of a building for the proposed Microwave Material lab (including clean room facility), as per the detailed estimate furnished by the University Engineer and approved by the Working Group meeting of the Government.

Sl.No	Civil Works	Amount in lakhs (Rs.)
1.	Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus.	50
2.	Providing Air Conditioning System, proper acoustic and Public Addressing System in the Golden Jubilee Auditorium in the Kariavattom Campus.– Phase I	100
3.	Construction of two floors for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II	45
4.	Construction of a Horizontal extension to the existing Building in the Department of Bio-technology at Kariavattom Campus -Phase I	80
	<b>Total</b>	275
	<b>Civil Work - Specific Projects</b>	
1	Construction of a new Building for Microwave Material Laboratory (including clean room facility) for the Department of Physics at Kariavattom Campus.	200

The Standing Committee of the Syndicate on Planning & Development held on 29.07.2019 has considered the estimate amounting to Rs.2,00,00,000/- (Rupees Two Crore Only) submitted by the University Engineer for the Construction of a new Building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus along with other 3 estimates of civil works under State Plan Grant 2019-20 and **recommended to direct the University Engineer to place the four estimates before the Syndicate along with the recommendation of the Technical Committee.**

The Syndicate held on 08.08.2019 has resolved to approve the above recommendations of the Standing Committee.

Now, the University Engineer vide letter dated 14.11.2019 has reported that the plan and estimate amounting to Rs.1,81,30,000/- for Construction of a new Building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus has been placed before the Technical Committee meeting held on 27.09.2019 and the committee has suggested the following changes in the estimate.

1. To include anti-termites treatment item in the estimate.
2. The estimate to be modified with the actual site condition against LS provision given for some of the items.
3. The modified estimate to be placed in the next Technical Committee for consideration and recommendation.

The plan and estimate have modified as suggested by the Technical Committee and the total



estimated cost of the modified estimate based on DSR 2016 with 37.93% cost index comes to Rs.1,64,00,000/- (for civil works only) including 12% GST. **The Technical Committee meeting held on 12.11.2019 has considered the modified estimate and recommended to approve the same for administrative sanction and also recommended to entrust the Assistant Executive Engineer (Ele.) to prepare and submit the detailed estimate of the electrical works for consideration in the next meeting.**

The University Engineer has stated that the foundation of the building is proposed as a G+2 structure; but now the estimate is prepared for the Ground floor area 555.42sqm only as first phase.

Hence the University Engineer has requested to approve the recommendations of the Technical Committee and to accord sanction for the estimate amounting to Rs.1,64,00,000/- (Rupees One Crore and Sixty Four Lakh only), recommended by the Technical Committee, charging to appropriate Head of account.

Hence as resolved by the Syndicate held on 08.08.2019, the following estimate with the above recommendations of the Technical Committee held on 12.11.2019 is placed before the Syndicate for consideration.

- **Estimate amounting to Rs.1,64,00,000/- (Rupees One Crore and Sixty Four Lakh only) (for civil works only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of ground floor with foundation for G+2 structure for the new Building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus.**

*Resolution of the Syndicate*

**RESOLVED** that the proposal be agreed to.

*Item No.06.83 Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 14/11/2019-Approval of-reg*

**(Ad.AVI)**

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research, held on 20.11.2019 at 12.00 noon is placed before the Syndicate for consideration and approval.

**Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance & Academics and Research**

Date & Time : 20<sup>th</sup> November 2019, 12.00 noon  
Venue : Syndicate Room, University Buildings,  
Thiruvananthapuram

**Members present**

1. Adv. K. H. Babujan (Convener, S/c of the Syndicate on Finance)
2. Dr. S Nazeeb (Convener, S/c of the Syndicate on Academics and Research)
3. Sri. Bijukumar G
4. Sri.B. P. Murali
5. Adv. B Balachandran
6. Dr. B Unnikrishnan Nair
7. Sri Arun Kumar R
8. Dr. Vijayan Pillai M
9. Prof. K. Lalitha

**Members absent**

1. Dr. K. G. Gopchandran
2. Adv. A. Ajikumar
3. Sri. Jairaj J
4. Sri Mohammed Yaseen
5. Dr. K. B. Manoj

**6. Adv. Muralidharan pillai G**  
**Item No.06.83.01 Proposal for Young Science Researchers' Summit-reg.**

**(Ac D)**

Dr. Subodh.G, Head, Dept. of Physics has forwarded a proposal for Young Science Researchers' Summit. The Syndicate at its meeting held on 28/03/2019 vide item no.7.70.02 considered the proposal and resolved to authorize the Head, Dept of Physics in consultation with the Dean, Faculty of Science to submit the proposal to be placed before the Standing Committee of the Syndicate on Academics and Research while considering the minutes of Budget Implementation Cell held on 16.03.2019 in r/o the budget speech 2019-20.

The annual Young Science Researchers' Summit (YSRS) at University of Kerala would be a platform to bring together India's best young researchers, postdoctoral fellows and faculty members below the age of 45 to a common and Unique platform where they can gather information related advanced areas of science and technology.

The Syndicate at its meeting held on 08.08.2019 vide item no.02.09.D9 considered the proposal and resolved to approve the proposal in principle and to entrust Dr.K.G.Gopchandran, Member, Syndicate, Dr.Subodh.G, Assistant Professor, Dept of Physics, Dr.A.Bijukumar, Professor & Head, Dept of Aquatic Biology & Fisheries and the Director, IQAC to discuss the modalities of the programme before the next Combined meeting of the Standing Committees of the Syndicate on Academics & Research and Finance and further resolved to minimize the expenditure for food/snacks/tea below 20% of total amount sanctioned. This condition should be followed for the conduct of all Seminars/Conference/Workshop etc with the help of University Financial assistance.

Dr.Subodh.G, has forwarded a revised proposal incorporating the points noted in the Syndicate. The revised proposal is as follows.

Registration fee	:	An amount of Rs.500 can be charged as registration fee and should be paid online
Organizing Secretary	:	A young faculty of Science from any of the Science Department of University of Kerala, below the age of 45.
Tentative Date of program	:	November 7,2019 (C V Raman's birthday)
Venue	:	Kariavattom Campus
Details of Young Scientist award	:	The award will be given to only researchers and postdoctoral fellows below the age of 35.
Amount of Award (8 awards)	:	Rs.20,000/- and a citation/Gold medal each
Amount sanctioned	:	15 lakh
Amount from registration	:	500X 250= 1,25,000/-

**Budget estimate**

Sl. No	Budget head	Amount in Lakhs
1	Pre-conference Printing Proceedings (Hard copy)	3.50
2	Amount for giving awards	2.00
3	Meals, tea and snacks (3 days)	3.00
4	TA/ Accommodation of experts	2.50
5	Media, publicity, website, light and sound systems, conference hall furnishing	2.00
6	Miscellaneous Expenses	2.00
	Total	15 lakhs

**The Committee considered the proposal and recommended to approve the proposal in principle with the following modifications:**

1. **An amount of Rs. 2000/- may be charged as registration fee**
2. **The no. of awards shall be restricted to five disciplines namely:**
  - a) **Mathematical Science**
  - b) **Physical Science/Space Physics**
  - c) **Chemical Science**
  - d) **Life Science**
  - e) **Computer Science**

3. *To enhance the amount of award to Rupees One Lakh per each discipline*
4. *To ensure participation of selected students from all affiliated colleges under University of Kerala, in the programme*
5. *To restrict the student participation by delegate registration*
6. *To approach State Government for financial assistance and Department for Tourism and Culture for sponsorship of the programme*
7. *To refer the constitution of organization committee and Technical Committee for evaluation of applications, in each discipline to the Syndicate*
8. *To conduct the program tentatively in February 2020*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research, held on 20.11.2019, be approved.

**FURTHER RESOLVED** to authorize the Vice-Chancellor to constitute an Organising Committee and Technical Committee for evaluation of applications in each discipline.

**Item No.06.83.02**      ***HLL Management Academy – Conduct of 3 month certificate program in 'Sales and Marketing' – Collaboration with University of Kerala – reg***

**(Ac D)**

The Vice President (HR), Hindustan Latex Limited Management Academy vide letter No.HMA/Kerala Univ/2016-1165 dated 16.06.2016 requested to consider collaboration venture with HLL Management Academy (HMA) to start a 3 month 'Certificate program in Sales and Marketing' under the aegis of University of Kerala.

The Syndicate at its meeting held on 11.08.2017 vide item no: 29.132.03, considered the proposal alongwith the remarks of Head, IMK and Vice Chairman, CSS and resolved to explore the possibility of starting the said course under Centre for Adult Continuing Education & Extension (CACEE) as per the recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 27.06.2017. The Syndicate also resolved to obtain a report from the Director, CACEE and to place before the Standing Committee on Affiliation of Colleges.

The Syndicate at its meeting held on 06.12.2017 vide item no: 31.14.07 resolved to accept the feasibility report submitted by the Director, CACEE on 18.09.2017 and entrusted her to conduct three months certificate program in 'Sales and Marketing' at CACEE in collaboration with HMA.

Accordingly, the Director, CACEE on 03.05.2019, has forwarded the MoU received from HLL Management Academy along with the curriculum and syllabus of the certificate course in 'Sales and Marketing'.

In the proposal submitted by the Director, CACEE on 18.09.2017 and accepted by the Standing Committee of the Syndicate on Affiliation of Colleges, the division of fees collected from the students was to be equally distributed among CACEE and HMA, ie. 50:50. But in the MoU forwarded by HMA on 03.05.2019, the division is as 25:75, ie. 25% to CACEE and 75% to HMA.

As per the MoU the course fee proposed to be collected is Rs 20,000/ (per student)-and only Rs 5000/- will be remitted to CACEE ie. 25% of the course fees. The course is proposed to be organized by the HMA utilising their infrastructural facilities and 75% of the course fees ie. Rs 15,000/- per student will be collected by the HMA.

The details of examination fees which should be fully remitted to CACEE is as follows:

1. Application Fee : Rs 100/-
2. Exam fee : Rs 150/- per paper
3. Marklist : Rs 100/-
4. Certificate fee : Rs 150/-

The draft MoU received from HLL Management Academy along with the curriculum and syllabus of the certificate course in 'Sales and Marketing' was placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

The Standing Committee considered the proposal submitted by HLL Management Academy to conduct 3 months certificate programme in 'Sales and Marketing' and recommended to approve the proposal with the fee sharing of 50:50 as envisaged in the original proposal. The committee also recommended to modify the MoU.

The Syndicate at its meeting held on 08.08.2019 vide item no: 02.09.D15 resolved to invite CACEE and HLL to the combined meeting of the Syndicate on Academics & Research and Finance.

*The Committee negotiated with the representatives of HLL Management Academy in presence of the Director (i/c) CACEE in order to fix the distribution of the fee collected for the course among University and the HLL Management Academy. The representatives of the HLL Management Academy agreed to share the fee collected for the course at a ratio 9:11 (University of Kerala : HLL Management Academy).*

*Hence the Committee recommended the following:*

- 1. To conduct 3 month certificate programme in "Sales and Marketing" in collaboration with HLL Management Academy*
- 2. To fix the share of fee collected for the course at a ratio 9:11 between University of Kerala and HLL Management Academy*
- 3. The MoU shall be renewed once in every year*
- 4. The strength of the students admitted for each batch is limited to 30 and the number of batches limited to 3 per year.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research, held on 20.11.2019, be approved.

**Item No.06.83.03**      **Development of Manonmaniam Sundaranar Centre for Dravidian Cultural Studies- Compilation of Malayalam -Tamil- Kannada Dictionary – revised proposal- reg:**

(Ac D)

Administrative sanction was accorded vide U.O.No.Ac.D/3/027262/2018 dated 25.10.2018 for the establishment of the Manonmaniam Sundaranar Centre for Dravidian Cultural Studies and an amount of Rs.5,00,000/-(Rupees Five lakhs only) was released as provisional advance for the establishment of the Centre.

The meeting of the Budget Implementation Cell held on 16.03.2019 vide item no1.45 considered the infrastructure development of the centre and recommended to authorize the Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies to submit a proposal on the item and to place it before the meeting of the Standing Committee of the Syndicate on Planning and Development. The Syndicate at its meeting held on 28.03.2019 resolved to approve the same. An amount of Rs.4 lakhs is allocated in the Budget Speech 2019-20 for the infrastructure development of Manonmaniam Sundaranar Centre for Dravidian Cultural Studies..

Dr.Jeyakrishnan, Hon.Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies has forwarded a proposal for the release of Rs.4 lakhs as provisional payment to be utilized for the basic expenditure towards creation of an Archive and Museum of Arts and Artifacts of Dravidian Culture which was concurred by the Finance with the recommendation and conclusion that the earlier provisional payment of Rs.5 lakhs as per the U.O mentioned above is pending regularization. Further,the internal revenue of the University is not sufficient to meet the recurring expenses and therefore suggested to explore the feasibility of external funding. Dr. Jeyakrishnan has clarified that regularization of provisional payment was pending due to procedural delay in the purchase of equipments.

Archive and Museum are major centre of research. Note to Standing Committee of the Syndicate on Planning and Development has been approved by the Vice Chancellor in this regard.

Meanwhile Dr. Jeyakrishnan has submitted a revised proposal for preparing a Malayalam-Tamil – Kannada dictionary, to start a website, online journal and Certificate Course in Malayalam, Tamil, Kannada and Telugu. The proposed expenditure for the revised proposal is as follows.

Sl.No	Description	Amount
1	Project assistants(No 2) consolidated pay of Rs20,000 per month(for 2) for one year	Rs.2,40,000/-
2	Data entry operator(6000/month)	Rs.72,000/-
3	Honorarium to expert consultancy	Rs.30,000/-

4	Start website and online journal	Rs.20,000/-
5	Initial expenses for starting certificate course in (Malayalam, Tamil, Kannada & Telugu)	Rs.20,000/-
6	Miscellaneous	Rs.18,000/-
	Total	Rs.4,00,000/-

As per orders of the Vice-Chancellor, the revised proposal of the Hon. Director, deviating from his earlier proposal for creation of an Archive & Museum of Arts and Artifacts of Dravidian Culture is placed before the combined meeting of the standing committee of the Syndicate on Academics & Research and Finance for consideration

*The Committee considered the proposal and recommended that the proposal shall not be conceded to.*

*The Committee further recommended to entrust the Hon. Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies to submit a proposal for infrastructural development of the centre.*

The meeting came to an end at 1.00 p.m.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research, held on 20.11.2019, be approved.

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**Item No.06.84**                      **Placement for librarians who opted UGC Scale as per UGC Regulations- Clarification sought- Consideration of reg.**

*(Ad.DII)*

The Kerala University First Ordinances 1978 describes the various posts of Kerala University Library as follows:

Sl. No.	Post	Details of recruitment/ promotion
84*	Librarian	By recruitment on the basis of merit by inviting applications through an all India advertisement
85	Deputy Librarian	By promotion from the cadre of Assistant Librarian Grade I
86	Assistant Librarian Grade I	By promotion from the cadre of Assistant Librarian Grade II on the basis of seniority and merit
87	Assistant Librarian Grade II	By promotion from the cadre of Reference Assistant based on Seniority and merit
88*	Reference Assistant	By promotion from the cadre of Technical Assistant on the basis of seniority and merit
89*	Technical Assistant	By promotion from the cadre of Library Assistant on the basis of seniority and merit
90*	Library Assistant	By recruitment based on merit by inviting applications by advertisement in the press

\* Sl no. 84 modified as per Amendment 144.

\*\* Qualification of Sl.No. 88,89,90 modified as per Amendment 29.

All appointments of the existing Library staff in these cadres are made till date on the basis of this ordinance.

The UGC scheme and scale of pay was introduced to the qualified librarians vide U.O No.Fin.3312/90 dated 7/12/1990. Thus the librarians possessing the qualifications prescribed as per the directions received from the UGC were brought under UGC Scheme and other staff in the Kerala University Library who did not possess the qualifications prescribed by UGC scheme were given the benefits of 5<sup>th</sup> pay revision. Further it was directed to make necessary amendments in the statutes and ordinances in this regard. Thus 3 Deputy Librarians, 9 Assistant Librarian Grade I and 29 Assistant Librarian Grade II were granted UGC Scheme.

GO(MS) No.78/92HEDN dated 05.05.1992 was implemented vide U.O No. Ad.DII.3.3858/92 dated 03.11.1992 and 2 years of library service as Technical Assistant/ Reference Assistant was considered for placement of Assistant Librarian in Senior Scale and Selection Grade

Scale for librarians who were in service on or before 31.03.1990 and has done one refresher course/ orientation course. However, in the case of those who joined after 01.04.1990 completion of 8 years of service was necessary.

As per State Government orders on the recommendations of pay revisions on 1997 and 2004 the post of Library Assistant Grade I and Library Assistant Grade II exists suggesting the revised pay scale for these two posts as "other than those drawing UGC scale".

Sri.V Sasikumar and Smt. Pillai Sushama were granted UGC scale of pay (Rs.8000-13500) wef 01.04.2003 and 25.07.2003 respectively vide U.O.No.AdAV.2.8329.05 dated 23.07.2005 based on judgment of WPC 7104/05 dated 02.03.05.

The UGC vide letter no F3-1/94(PS)-7 dated 1910/2006 revised the scheme for CAS for Librarians and vide UO No. Fin.III.1.1050.2010 dated 01.06.2010 UGC scheme pay revision was again implemented at the University. However, as per State Government orders on the recommendations of pay revisions on 2006 onwards the post of Library Assistant Grade I and Library Assistant Grade II cease to exist granting the revised pay scale as UGC.

Thus the following 6 employees who were promoted to the post of Assistant Librarian Grade II were granted UGC scale as done in the case of others who opted for UGC scale as and when qualified:

Sl.No.	1	2	3	4	5	6
Name	Dr.Ajikumari T	Dr.Asha B	Dr.Hemachandran Nair G (Rtd)	Dr.Sheeja B S	Dr.Jalajakumari.C	Dr.Suresh Kumar P K
Joined as	Library Assistant	Library Assistant	Library Assistant	Library Assistant	Library Assistant	Library Assistant
Date of joining service	25.09.1991	10.01.1992	23.02.1993	21.10.1994	16.12.1996	05.12.1996
acquired MLISc		1996	1995	2001	1997	2000
M.Phil	Nil	Nil	Nil	2009	Nil	Nil
Ph.D	2009	2004	2005	Nil	2011	2011
Date of promotion as Assistant Librarian Grade II	02.05.2006 (on the pay scale 6675-10550)	01.12.2006 (on the pay scale 11070-18450)	05.10.2007 (on the pay scale 11070-18450)	30.11.2010	01.06.2012	13.09.2011 (on the pay scale 11070-18450)
Date of conversion to UGC Scale (15,600 - 39,100)	02.05.2006	01.12.2006	05.10.2007	01.04.2010	01.06.2012	13.09.2011
Eligible date of next promotion as Assistant Librarian Senior	02.05.2012	30.11.2010	04.01.2012	31.03.2015	31.05.2016	13.09.2015
Remarks	UGC 2006 Applicable and opted	UGC 2006 applicable but opted 2010	UGC 2006 applicable but opted 2010	UGC 2010 applicable	UGC 2010 applicable	UGC 2010 applicable

Later vide UO no.AdAV.2/170(2)09 dated 22.02.2012, 3 non compounded advance increments were granted to qualified library personnel acquiring Ph.D while in service complying with the process prescribed by UGC in respect of enrolment, course work and evaluation.

UGC Regulation 2010 was implemented in the University of Kerala vide notification no.Academic L/2634 A /R/ 2013 dated 22.04.2014 and the above 6 incumbents requested to grant them promotion as per the regulation to the next eligible stage of Assistant Librarian Senior Grade.

While considering the case of Placement to Senior Scale through CAS for University Assistant Librarians, the Academic Council held on 15.04.2016 resolved that the core committee be entrusted to study the matter in detail and to prepare and submit specific proposals to Vice Chancellor. Further resolved to seek the advice from the UGC simultaneously.

The core Committee held on 06.05.2016 resolved to recommend that the matter may be referred to the Registrar with a request to seek clarification from UGC. Further suggested that if any academic issues comes up at a later stage, suitable suggestions shall be made by Deans Council.

In reply to the letter no Ad.DII.5/2018 dated 24.01.2018, the Under Secretary UGC informed that as per UGC Regulation 2010, there is no provision in the Regulation to fill the post of Assistant Librarian through promotional avenues and forwarded copy of CAS for Assistant Librarian in which it states that to be eligible for Senior Scale, University Assistant Librarian after regular appointment has to complete 6 years of service along with other qualifications.

Later vide letter no. Hedn-C3/183/2017-HEdn dated 17/01/2019 the Govt. Principal Secretary has directed that if the University Statutes have not been amended before 23.02.2016 the placements in accordance with UGC fifth scheme shall not be re-examined as per judgement dated 17/07/2018 on special leave petition 18938-18942/2017.

Further, the Principal Secretary to Higher Education vide DO letter no C3/2282017/HEdn dated 17/01/2019 directed to implement UGC regulation for the promotion of librarians who were placed in UGC scale and possess the required qualification as specified in the regulation.

The Syndicate held on 22.01.2019, vide item no:02.101.16 resolved to authorize a sub-committee chaired by the Vice-Chancellor comprising of the Pro-Vice-Chancellor, Registrar and the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to have a consultation on the matter with all concerned for arriving at a resolution. Based on this, the University vide DO letter no Ad.DII.02.2546/2019 dated 13.02.2019 informed the Principal Secretary that as per clarification from UGC the post of Assistant Librarian is to be filled up through direct recruitment and there is no provision in the regulation to fill the said post through promotional avenues. The Principal Secretary to the Government, vide letter no. HEDn-c3-228/2018-Hedn dated 06/06/2019 opined that "there is no promotional avenue for cadre of library assistant from any other non teaching cadre. Hence the post of Assistant Librarian should be filled through open recruitment only under UGC Regulation 2010 and any violation of the same will be viewed seriously by the Government".

Hence, the provision for exercising option to UGC scale of pay to the Library staff was stopped vide UO ADAV.1/6904/19 dated 07.09.2019 and the appointment of Library Staff in UGC scale of pay being allowed through direct appointment as Assistant Librarian.

Meanwhile the Vice-Chancellor, has ordered to seek the opinion of the Standing Counsel regarding granting placement under CAS for the above 6 incumbents. Thus the opinion of the learned Standing Counsel was requested on the following:

1. whether the above 6 incumbents in the post of Assistant Librarian may be granted grade promotions/ placements as per UGC Regulation 2010 or any other regulation applicable at the time of their eligibility.
2. whether the court cases presently involving these incumbents and those drawing state scale would be an impediment in taking a decision regarding their placements.
3. Whether a feasible solution need to be taken in the case of those incumbents who are qualified as per UGC regulation but drawing state scale, who may in future claim for UGC scale in light of promotions if granted to these 6 incumbents; eventhough the University had stopped exercising option to UGC scale of pay on promotion to the respective post vide Uo. no. Ad AV.1/6904/19 dated 07.09.2019.

The Standing Counsel vide letter dated 21.11.2019, furnished the following:

" In the light of the university order No. Ad AV.1/6904/19 dated 07.09.2019, the 6 persons, including the superannuated employee have become a vanishing group and it is a fact that they were made to suffer the adverse consequences emanating from the option made by them which in fact was based on the policy decision taken by the University. Though the said policy decision was taken by the University not to intentionally cause any loss or hardship, ultimately the employees concerned are left on the bay regarding even the minimal benefits they could have obtained without going for such option, which their counterparts are presently enjoying. It is in the light of the aforesaid unenviable position that the aspects regarding which clarification is now sought are to be dealt with.



Regarding the first point whether the 6 incumbents in the post of Assistant Librarian may be granted grade promotions/placements as per UGC Regulations 2010 or any other regulation applicable from time to time on the basis of their eligibility determined as per the relevant rule, my definite view is that in the backdrop of the losses they have suffered, though we may not be able to make good the pecuniary loss sustained, which legally is not possible at this point of time, grade promotions/placements can be granted as per the UGC Regulation in force from time to time.

Regarding the court cases, the proposal made as above can be presented before the Court for approval and while taking the decision itself it can be specifically stipulated that the same will be subject to the approval of the Hon'ble High Court of Kerala in the connected cases.

Regarding the third point, the possibility of other qualified hands claiming similar advantage, they may have to challenge the university order No. Ad AV.1/6904/19 dated 07.09.2019 because reinstating the option is an essential prelude for any claim for such benefits. It may not be appropriate to predict the possibility of any such challenge as any person feeling aggrieved has every right to approach the Court of Law in future, but after a long lapse of time, any employee who presently concedes to the order may have some legal disability in challenging the same as such a move is likely to be considered as a person's afterthought and an action taken after a slumber.

In view of the above, the suggestions made above to resolve the present issue can be seriously considered."

The Vice-Chancellor has ordered to place the same before the Syndicate. Hence, the matter regarding granting placement for librarians who opted UGC Scale as per UGC Regulations is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

The Syndicate considered the Legal opinion and **RESOLVED** to grant grade promotion/ placement to Librarians as per UGC Regulation in force from time to time subject to the approval of the cases in the Hon'ble High Court of Kerala.

***Item No.06.85 Minutes of the Meeting of the Sub-Committee in connection with the "Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding"- Reporting of - Reg.***

(PLA)

A Meeting of the Sub-Committee in connection with the "Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding, was held on 15.11.2019 at 11.00 am, in the Vice-Chancellor's chamber.

The Minutes of the aforementioned meeting (enclosed herewith) was approved by the Vice-Chancellor, subject to reporting to the Syndicate.

Hence, the action taken by the Vice-Chancellor in having approved the minutes, is reported to the Syndicate.

**Minutes of the Meeting of the Sub-Committee in connection with the "Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding"**

Venue	:	Vice Chancellors' Chamber
Date	:	15/11/2019.
Time	:	11.00 a.m.

**Members at the Meeting:**

- |  |        |
|--|--------|
| 1. The Vice-Chancellor   | Sd/-   |
| 2. The Pro-Vice-Chancellor   | Sd/-   |
| 3. Adv. K. H. Babujan, Convenor,<br>Standing Committee of the Syndicate on Finance.                        | Sd/-   |
| 4. Adv. A. Ajikumar, Convenor, Standing Committee of the<br>Syndicate on Planning & Development.           | Absent |
| 5. Adv. B. Balachandran, Convener, Standing Committee of the<br>Syndicate on Staff, Equipment & Buildings. | Absent |
| 6. Dr. S. Nazeeb, Convener, Standing Committee of the<br>Syndicate on Academics and Research               | Absent |
| 7. Dr. K. G. Gopchandran, Convener, Standing Committee of the<br>Syndicate on Students' Discipline         | Absent |

8. The Registrar	Sd/-
9. Dr. K. S. Chandrasekhar, Co-Ordinator, KIIFB Project	Absent
10. The Director, Planning and Development	Absent
11. The University Engineer	Absent
12. Representative from KITCO	Sd/-
13. Representative from KSITIL	Sd/-

The meeting was convened to finalize the prioritized proposals amounting to Rs.75 Crore to be submitted to the Government of Kerala for the Ist Phase of KIIFB funding.

After detailed deliberations, the following recommendations were made:

The representatives from M/s. KSITIL informed that the rate for the various buildings, arrived at as per the revised statement, is based on Plinth Area rates & if the amount increases while generating the estimate in PRICE Software, the same shall be adjusted in the area of the buildings and that to finalize the preparation of DPR, a joint site visit is mandatory.

1. In this context, the Committee considered the revised prioritized statement for an amount of 75 Crore furnished by the Co-ordinator (enclosed herewith) and recommended to incorporate some modifications/changes in the statement as detailed below:

(i) to explore the possibility of constructing the R&D building(Item No. 1.02) as a “G+ 3 + terrace structure” and reducing the height of the first, second & third floors to 3.6m each & to finalize the same after the joint site visit.

(ii) to modify the estimate submitted for the ‘Ladies Dormitory’ (Item No. 1.07), by considering the construction of two Dormitories of ‘G+1 Structure’ each for men and women with necessary provisions for future expansion & lift.

(iii) to reduce the height specified in the revised statement for the ‘Students hostels for Men’(Item No .1.09), to 3 m each for the first & second floor & to finalize the same after the joint site visit.

2. To conduct a joint site visit at Kariavattom Campus on 18/11/19 at 3pm, with the following officials for the finalising the estimate for the construction of the aforementioned buildings:

1. The Vice- Chancellor.
2. The Pro-Vice- Chancellor.
3. Adv. K.H. Babujan, Member Syndicate.
4. Adv. A. Ajikumar, Member Syndicate.
5. Adv. B. Balachandran, Member Syndicate.
6. Dr. S. Nazeeb, Member Syndicate.
7. Dr. K. G. Gopchandran, Member Syndicate.
8. All Senate Members from Kariavattom Campus.
9. Registrar.
10. Director (P&D).
11. Director, IQAC.
12. K. S. Chandrasekhar, Co-Ordinator, KIIFB Project.
13. Joint Registrar, Campus Administration.
14. The UE and the Officials from the Engineering Unit.
15. The Officials from Planning Wing & Ad.BI Section.
16. Representatives from Researcher’s Union and Student’s Union.
17. Officials from KSITIL/KITCO.

**3. To entrust the Co-ordinator, KIIFB Project to Co-ordinate with the Heads of all teaching Departments & finalize the priority of the equipments (with detailed list of equipment with approx cost) amounting to Rs. 38.03 Crore, detailed in the revised statement and provide the same to KSITIL at the time of the site visit itself.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the Sub-Committee in connection with the “Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding, held on 15.11.2019, be noted.

**Item No. 06.86** *Minutes of the 'Joint Site Visit' at Kariavattom Campus in connection with the finalization of proposals under the "Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB funding" held on 21/11/2019-Approval of- reg.*

(Pl. A1)

A Joint Site Visit by the Sub-committee on KIIFB Project and the officials nominated by the Honourable Vice-Chancellor for the finalization of proposals under the "Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB funding", was held on 21/11/2019 at 7.30 am., at the Kariavattom Campus.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Planning A1

**Minutes of the 'Joint Site Visit' at Kariavattom Campus in connection with the finalization of proposals under KIIFB funding**

Venue: Kariavattom Campus

Date: 21.11.2019

Time: 7.30 AM

**Members at the Meeting:**

- |  |        |
|--|--------|
| 1. The Vice-Chancellor   | Sd/-   |
| 2. The Pro-Vice-Chancellor   | Sd/-   |
| 3. Adv. K. H. Babujan, Convenor, Standing Committee of the Syndicate on Finance.                             | Sd/-   |
| 4. Adv. A. Ajikumar, Convenor, Standing Committee of the Syndicate on Planning & Development.                | Sd/-   |
| 5. Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings.      | Absent |
| 6. Dr. S. Nazeeb, Convener, Standing Committee of the Syndicate on Academics and Research                    | Sd/-   |
| 7. Dr. K. G. Gopchandran, Convener, Standing Committee of the Syndicate on Students' Discipline              | Sd/-   |
| 8. Shri. Jaiaraj J., Member Syndicate  | Sd/-   |
| 9. Shri. Arunkumar, Member Syndicate   | Sd/-   |
| 10. The Registrar  | Absent |
| 11. Dr. Pushpam M., Head, Department of Sociology (Member Senate)  | Sd/-   |
| 12. Dr. G. Prasad, Head, Department of Zoology (Member Senate)   | Sd/-   |
| 13. Dr. S. Shifa, Head, Department of Malayalam (Member Senate)  | Absent |
| 14. Dr. Suresh Singh G, Head, Department of Mathematics (Member Senate)                                      | Sd/-   |
| 15. Dr. P. Mohanachandran Nair,<br>Head, Department of Demography (Member Senate)                            | Absent |
| 16. Dr. C. Satheesh Kumar, Head, Department of Statistics (Member Senate)                                    | Sd/-   |
| 17. Dr. V. Sathish, Head, Department of History (Member Senate)  | Absent |
| 18. Dr. R. Jayachandran, Head, Department of Hindi (Member Senate)   | Absent |
| 19. Dr. Shaji Varkey, Associate Professor,<br>Department of Political Sciences (Member Senate)               | Absent |
| 20. Dr. Pramod Kiran R. B., Assistant Professor, Department of Aquatic Biology and Fisheries (Member Senate) | Sd/-   |
| 21. Dr. Helen A., Associate Professor,<br>Department of Biochemistry (Member Senate)                         | Sd/-   |
| 22. Smt. Anagha A. S, Department of Hindi (Member Senate)  | Absent |
| 23. Smt. Athira P, M.A Malayalam (Member Senate)   | Absent |
| 24. The Director, IQAC   | Sd/-   |
| 25. Dr. K. S. Chandrasekhar, Co-Ordinator, KIIFB Project   | Sd/-   |
| 26. The Director, Planning and Development   | Sd/-   |
| 12. The University Engineer  | Sd/-   |
| 13. The Joint Registrar, Campus Administration, Kariavattom Campus   | Sd/-   |
| 14. Chairman, Researcher's Union   | Absent |

15. Planning G Section	Sd/-
16. Ad. BI Section	Sd/-
17. Representatives from KSITIL	Sd/-
18. Representatives from KITCO	Sd/-
19. Ramesh. T.S, Asst Exec Engineer, University of Kerala	Sd/-

The Co-ordinator of KIIFB project, Dr. K.S. Chandrasekhar, presented the revised proposals to the Sub Committee members and those nominated by the Honourable Vice- Chancellor. Subsequently the sites to be visited were proposed by the University Engineer. Mr. Mohankumar and Mr. Ansaj of KSITIL explained the needs of KSITIL in preparing the DPR.

The Committee conducted a detailed site visit of the locations of the various buildings proposed at Kariavttom Campus, under the KIIFB funding, in accordance with the revised prioritized statement for the total amount of Rs. 75 Crore (enclosed herewith) submitted by the Co-ordinator and recommended to finalize the reprioritized statement with certain changes & modifications as detailed below:

1. (a) To construct the R & D building(Item No 1.02) as a “G+3+ Terrace Structure” by reducing the height of the 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> floor to 3.6 m each. The height of the Ground floor to be retained as 4.2 m.
- (b) to finalize the site of the above ‘R & D Complex’ in the space between the Department of Politics & adjoining the new approach road, with sufficient landscaping & approach road.
2. (a) To construct an amphitheatre with 750 Students capacity and two open classrooms with 100 students capacity at three different location in the campus.
- (b) To construct the proposed 750 seater ‘Amphitheatre’ at the space behind the Geological Museum and School of Indian Languages.
- (c) To construct one of the proposed open class room near the Botany Department.
- (d)To construct the second open class room near the Centre for Performing & Visual Arts Department.
3. (a) to modify the estimate submitted for the ‘Ladies Dormitory’(Item No.1.07), by considering the construction of two dormitories each for accommodating 150 each for Men & Women with necessary provision for future expansion & Lift.
- (b) To construct the the ‘Ladies Dormitory’(without Kitchen & Dining Hall) as a seperate building adjoining the existing Ladies SC/ST hostel building so as to share the kitchen dining & mess room of the hostel with the dormitory.
- (c) To construct the proposed ‘Ladies Dormitory’ as a G + 1 Structure with provisions for future expansion & lift at the location adjoining the Health Centre & the SC/ST Girls Hostel’, with the provision for 2 beds in each room.
- (d) To construct the ‘Mens Dormitory’ (with the provision for 2 beds in a room) & the ‘Men’s Students Hostel’ (Item No.1.09) as single unit with ‘G + 2 structure’, including provisions for kitchen, mess, dining hall & recreation room at the location opposite to the ‘Nursery and Creche’ & the Techno park Road.
4. To entrust the officials from KSITIL and KITCO to co-ordinate with the Engineering unit for preparing the revised estimates for the proposed buildings, incorporating the above changes and modifications.
5. The clearing of trees & vegetation at the proposed site shall be undertaken by the University.
6. To approve the revised breakup for various equipments detailed in the revised prioritized statement submitted by the Coordinator (Item No.1.10) for a total amount of Rs. 38.03 Crore.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Sub-committee on KIIFB Project and the officials nominated by the Honourable Vice-Chancellor (Joint Site visit) for the finalization of proposals under the “Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB funding”, held on 21/11/2019, be approved.

**Item No.06.87 Rules to be revised in Examination Manual regarding scrutiny and revaluation of answerscripts-reg.**

**(M&C I)**

The Syndicate at its meeting held on 25.05.2019 vide item no.09.85 considered the matter regarding rules to be revised in Examination Manual regarding scrutiny and revaluation of answer scripts and resolved the following.

1. It was decided to impose fine on the examiners for huge variation in marks with regard to First valuation and revaluation; to be enhanced to Rs.5000/- (Rupees five thousand only) for all examinations (20% and above). A fine of Rs.5000/- (Rupees five thousand only) to be imposed on the examiner, if the same is repeated. The repetitive occurrence of such a practice for the third time may invite a penalty of Rs. 10,000/-. Examination Manual, Chapter VIII; clause 17.f be suitably amended.
2. Only online application is entertained for revaluation for all examinations including the applications received even after the due date with fine and super fine. Appropriate modifications in the software be made to implement the same.
3. Time schedule as contained in the Examination Manual be modified as follows:
  - Notification for revaluation of answer scripts and time for apply online:10 days
  - Processing of applications, forwarding the statements to tabulation sections for furnishing details of examiners, time to be given to CV II section for forwarding answer scripts: 10 days
  - Conduct of revaluation camps and publication of results:10 days
  - In the case of those candidates who have applied for both scrutiny and revaluation, the maximum time for releasing the results is 40 days from the date of publication of results.
  - In the case of revaluation, only one revaluation be allowed and the second and third revaluation be discontinued. Examination Manual, Chapter VIII; clause 17. c & e be suitably amended. The marks obtained in the single revaluation shall be taken as final marks.
  - The revaluation of answer scripts of all the examinations be carried out by conducting Centralised Valuation (CV) camps.
4. In the case of revaluation of LLB examinations, the services of teachers from the Government/ Aided and State / Central universities outside Kerala University within the State be sought to streamline the process apart from the teachers from outside the State.
5. Centralized valuation camps to be constituted for all examinations.
6. Air fare as TA may be granted to those teachers who are called for revaluation of answer scripts of LLB examinations from outside the State.
7. Assistant Registrar (EB) shall attend the pre-valuation board in order to attend the queries raised on the QP concerned.

As per the orders of the Vice Chancellor, UO No.M&C1.2/1900/2019 dated 15.06.2019 was issued in this regard.

Dr.K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations vide letter dated 20.11.2019 has requested to conduct a thorough discussion on the matters mentioned in the UO.The Hon'ble Vice Chancellor has ordered to place the request before the next Syndicate.

As per the orders of the Vice Chancellor, the UO No.M&C1.2/1900/2019 dated 15.06.2019 regarding the rules to be revised in Examination Manual on scrutiny and revaluation of answerscripts is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to modify the U.O. No.M&C1.2/1900/2019 dated 15.06.2019 by deleting the clause 'In the case of revaluation, only one revaluation be allowed and the second and third revaluation be discontinued'.

**FURTHER RESOLVED** to follow the rules for revaluation as per Examination Manual, Chapter VIII; clause 17. c & e.

**Item No.06.88**

**SAGE സോഫ്റ്റ് വെയർ നവീകരണം- വി. സി യുടെ ഉത്തരവിന്മേലുള്ള നടപടി- വിശദീകരണം സംബന്ധിച്ച്.**

**(എം & സി)**

19.11.2016- ൽ പരീക്ഷാ കൺട്രോളറുടെ ഓഫീസിൽ നിന്നും പരീക്ഷാ സോഫ്റ്റ് വെയർ അപര്യാപ്തമാണെന്നു കാണിച്ചു അടിയന്തരമായി ചെയ്യേണ്ട കാര്യങ്ങൾ നടപ്പിലാക്കിയോ എന്ന വൈസ്

ചാൻസലറുടെ ഉത്തരവിന് കേരള യൂണിവേഴ്സിറ്റി കമ്പ്യൂട്ടർ സെന്റർ ഡയറക്ടർ മറുപടി നൽകിയിട്ടുള്ളതും ആയതിനു ഓരോന്നിനും താഴെപ്പറയുന്ന വിശദീകരണം നൽകിയിരിക്കുന്നു.

- 1) ഡി. ആർ.ന്റെ ഡിജിറ്റൽ ഒപ്പ് ലഭിക്കുന്ന സംവിധാനം സോഫ്റ്റ് വെയറിൽ നടപ്പിലാക്കിയിട്ടില്ല.
- 2.&3) ലോക്ക് റിലീസ് ചെയ്തു തിരുത്തലുകൾ വരുത്താനുള്ള അധികാരം സോഫ്റ്റ് വെയറിൽ നേരത്തെ തന്നെ ലഭ്യമായിരുന്നു. റിസൾട്ട് പോയതിനു ശേഷം മോഡറേഷൻ മാർക്ക് തിരുത്തുവാനുള്ള അധികാരം ഡി. ആർ ന്റെ അനുമതിയോടു കൂടി നടപ്പിലാക്കുന്നതൊഴികെ മറ്റധികാരങ്ങളൊന്നും സോഫ്റ്റ് വെയറിൽ ലഭ്യമാക്കിയിട്ടില്ല.
- 4) ഫാൾസ് നമ്പർ എൻട്രി, ഇ എസ് എ എൻട്രി ഇവ കമ്പയർ ചെയ്ത ആൾക്കാരുടെ വിവരങ്ങൾ ലഭിക്കാനുള്ള സംവിധാനം മാത്രമേ നിലവിൽ ഉള്ളൂ.
- 5) മാർക്ക് തിരുത്തൽ വരുത്തുന്ന പക്ഷം പഴയ മാർക്ക് സ്റ്റുഡന്റ്സ് ഹിസ്റ്ററി യിൽ നിന്നും ലഭിക്കാനുള്ള സംവിധാനം ലഭ്യമല്ല.
- 6) ഡി സി ബി എല്ലാ സോഫ്റ്റ് വെയറിലും ലഭ്യമാണെങ്കിലും ഓഫ് ലൈൻ ഫീ വിവരങ്ങൾ ലഭിക്കാനുള്ള സംവിധാനം സി ബി സി എസ് എസ്സിൽ മാത്രമേ നടപ്പിലാക്കിയിട്ടുള്ളൂ.

അതോടൊപ്പം താഴെപ്പറയുന്ന കാര്യങ്ങൾ ശ്രദ്ധയിൽപ്പെടുത്തിയിരിക്കുന്നു.

15.02.2017 ലെ നം Ad.A.I.1.7417/2017 ഉത്തരവ് പ്രകാരം രൂപീകൃതമായ ഐ ടി സെല്ലിന്റെ ഭരണ നിർവ്വഹണ ചുമതല പരീക്ഷാ കൺട്രോളറിൽ നിക്ഷിപ്തമാണ്. എന്നാൽ സാങ്കേതിക ഉത്തരവാദിത്തം കമ്പ്യൂട്ടർ സെന്റർ ഡിറക്ടറിലുമാണ്. സോഫ്റ്റ് വെയറിൽ ഉണ്ടാകുന്ന പാളിച്ചകൾ അതിന്റെ സാങ്കേതിക വിഭാഗത്തിൽ നിക്ഷിപ്തമാണ്. ടി ഉത്തരവിൽ തന്നെ നിലവിലുള്ള സോഫ്റ്റ് വെയർ മൂന്ന് മാസത്തിനകം ഐ ടി സെല്ലിൽ ലഭ്യമാക്കണമെന്നും നിഷ്കർഷിക്കുന്നു. എന്നാൽ ആയത് നാളിതുവരെ ലഭ്യമാക്കിയിട്ടുമില്ല എന്നുമറിയിച്ചിരിക്കുന്നു.

09.02.2017 ൽ ബഹു. വൈസ്ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം ഘട്ടം ഘട്ടമായി തുടർന്നുനടപടികൾ സ്വീകരിക്കുകയും അവ യഥാസമയം പരീക്ഷാവിഭാഗത്തെ അറിയിക്കുകയും ചെയ്തിട്ടുണ്ട്. അനുബന്ധ രേഖകൾ ഇതോടൊപ്പം ചേർത്തിട്ടുണ്ട്.

27.03.2017 ലെ പരീക്ഷാ കൺട്രോളറുടെ കുറിപ്പിന് 28.03.2017ൽ കമ്പ്യൂട്ടർ സെന്റർ ഡയറക്ടർ മറുപടി നൽകിയിട്ടുണ്ട്. (അനുബന്ധം 2)

പരീക്ഷാനടത്തിപ്പിനുള്ള സോഫ്റ്റ് വെയർ സമുലമായി പരിഷ്കരിക്കേണ്ടതിന്റെ ആവശ്യകത ഉൾക്കൊണ്ട് കാലാനുസൃതമായ സാങ്കേതിക മികവോടെ സ്റ്റുഡന്റ് ലൈഫ് സൈക്കിൾ മാനേജ്മെന്റ് എന്ന കമ്പ്യൂട്ടർ സെന്റർ സമർപ്പിച്ച പദ്ധതി നിർദ്ദേശത്തിന് ഗവൺമെന്റിന്റെ അംഗീകാരം ലഭിച്ചെങ്കിലും നാളിതുവരെ ഈ പദ്ധതി നടപ്പിലായിട്ടില്ല.

**Resolution of the Syndicate**

**RESOLVED** the following:

1. to seek explanation from the concerned programmers involved in developing and modifying the software System for Automated Governance of Examination (SAGE).
2. To enhance the security system in the software including Biometric System.
3. To initiate steps to change passwords of all users in every three months.
4. ID's of employees who are retired/ transferred to another section should be blocked.
5. To provide IT training to all employees especially in the Examination Wing.
6. Backup storage of the server should be maintained in the Kariavattom campus.

**Special Item 1 Report of the Expert Committee – Alleged unauthorized hike in moderation - reg. (Ad.D1)**

**Resolution of the Syndicate**

The Syndicate considered the report submitted by the Expert Committee and **RESOLVED** the following:

1. To suspend Dr.Vinod Chandra S.S, Director, Computer Centre with immediate effect, pending enquiry.
2. To give full charge of Director, Computer Centre to Dr.Aji.S, Assistant Professor, Department of Computer Science with immediate effect.
3. To authorise the Registrar to issue charge sheet to Dr.Vinod Chandra S.S. in consultation with Standing Counsel.
4. To submit a request to the Government to allot a Senior Programmer working in supervisory category on work arrangement to strengthen the Computer Programming Wing of University of Kerala.



5. To authorise the Registrar to handover all the records of the Enquiry Committee to Crime Branch and Cyber Cell for detailed enquiry.
6. To conduct software audit by an approved Government Agency C-DAC (Centre for Development and Advanced Centre), Thiruvananthapuram in order to rectify the errors in the existing software.
7. To seek explanation from the concerned authorities of the IT Cell, regarding the issue of password.
8. To enhance the security system in the software including Biometric System.
9. To initiate steps to change passwords of all users in every three months.
10. ID's of employees who are retired/ transferred to another section should be blocked.
11. To provide IT training to all employees especially in the Examination Wing.
12. To entrust Dr.K.G.Gopchandran, Member Syndicate to submit a proposal for reconstitution of the IT Monitoring Committee.
13. To address the Government for creation of the post of programmers.
14. Backup storage of the server should be maintained in the Kariavattom campus.
15. To issue a letter of appreciation to all the Members of the Enquiry Committee including the Pro-Vice-Chancellor, Registrar and Controller of Examinations and a honorarium of Rs.5000/- per day + TA to external members of the Enquiry Committee.

**Registrar i/c**

**Pro-Vice-Chancellor**

**Vice-Chancellor**

University Buildings,  
Thiruvananthapuram,  
22.11.2019





**UNIVERSITY OF KERALA**

*(Re-accredited by NAAC with 'A' Grade)*

**Preliminary Minutes of the 7<sup>th</sup> Meeting of the  
Syndicate held on 28.12.2019**

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

22. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
23. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
24. Adv.G.Muralidharan Pillai
25. Adv.A.Ajikumar
26. Adv.B.Balachandran
27. Dr.Mathew.V
28. Sri.Jairaj.J
29. Sri.Viswan Padanilam
30. Sri.Arunkumar R
31. Dr.B.Unnikrishnan Nair
32. Dr.M.Vijayan Pillai
33. Sri.Bijukumar.G
34. Dr.S.Nazeeb
35. Sri.B.P.Murali
36. Dr.K.B.Manoj
37. Sri.R.Rajesh
38. Sri.Mohammed Yaseen
39. Prof.K.Lalitha
40. Smt.Renju Suresh

**അനുശോചനം**

സർവകലാശാല മുൻ സിൻഡിക്കേറ്റ് അംഗം, പാച്ചല്ലൂർ അഡ്വ.ബി.രാജാ രാമൻ നായരുടെ നിര്യാണത്തിൽ ഈ യോഗം അനുശോചനം രേഖപ്പെടുത്തുന്നു.

A Minutes' silence was observed as a mark of respect to the departed soul.

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**Item No.07.01. Confirmation of the Preliminary Minutes of the 5<sup>th</sup> Meeting of the  
Syndicate held on 30.10.2019 -reg.**

*(Ac.A.I)*

The Syndicate considered and approved the Preliminary Minutes of the 5<sup>th</sup> Meeting of the Syndicate held on 30.10.2019.

**Item No.05.16** Resolution be corrected as 'RESOLVED to bar two increment of Sri.Shaji Jerome, Office Superintendent **with cumulative effect**'.

*Ad.A.I)*

**Item No.05.19** Agenda title be corrected as 'Refund of **Rs.2,38,305/-** levied by the University as administrative charges from the Principal, University College'

and resolution be corrected as **RESOLVED** to '**retain**' an amount Rs.47,661/- (Rupees Forty Seven Thousand Six Hundred and Sixty One only) as 20% administrative charges'.

(Ad.B.II)

**Item No.05.80.D8** Recommendation be corrected as 'The committee considered the above matter along with the remarks of the present Supervising Teacher and Dean, Faculty of Science and recommended *that the date suggested by the new supervising teaching Dr.Sithara Balan V may be considered as the date of submission of thesis i.e., 16.04.2019*'.

(Ac.EI)

**Item No.05.80.D18** Recommendation be corrected as '*Recommended to defer the matter to the next meeting of the Standing Committee of the Academics and Research.*'

(Ac.EI)

**Item No.05.98.02** Resolution be corrected as '**RESOLVED** to accept the proposal submitted by Dr.Manju S. Nair, Hon.Director, Centre for Agroecology & Public Health to release an amount of Rs.5,00,000/- (Rs.Five lakhs only) for the successful completion of the 'Kaithangu Project'.

(Ad.DI)

**Item No.05.110.03** Agenda be corrected as

(Pl.G)

**Sub: *Modernization of University Libraries- Vertical extension to Kerala University Library, Palayam –Imposing fine to the civil contractor- Minutes of the Hearing – reg.***

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs 6,55,00,000/- (Rupees Six Crore Fifty five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of Rs 1.5 crores each has been allocated for Building (Palayam) and renovation respectively.

M/s Habitat Technology Group was appointed as the consultant for the vertical extension of Kerala University Library, Palayam as per the resolution of the Syndicate held on 16.11.2013 and an agreement was executed with the firm on 01.01.2014.

The detailed estimate amounting to Rs. 2,60,00,000/- (Rupees Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer, including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015. The work was awarded to the contractor, Smt. Santhamma on 10.02.2016. The site was handed over on 29.02.2016 with a time of completion of 300 days which expired on 28.12.2016.

The meeting of the Syndicate held on 06.02.2018, vide item No.32.32.03 considered the delay occurred from the part of the consultant and the contractor in completing the work and resolved

- To impose fine for delay to the consultant M/s Habitat Technology Group for 141 days from 25.12.2016 to 14.05.2017 for first extension.
- To impose fine to the contractor for second extension from 15.05.2017 till the completion of work.
- To authorize the University Engineer to arrange the electrical work required for completing the civil work like false ceiling, tiling etc on quotation basis as the amount towards this comes under the purview of the University Engineer.

The University Engineer vide letter No.DB1/Lib-Extn/2019-20 dated 23-09-2019 has reported the following:

Fine has been imposed to the consultant M/s Habitat Technology Group for first extension.

The Assistant Executive Engineer concerned has submitted the final bill and reported that the civil works were completed on 18.06.2018 and the work excluding false ceiling works were completed on 12.01.2018. The false ceiling work could only be carried out after executing the concealed wiring. Based on the Syndicate decision mentioned above the electrical works were carried out on quotation basis.

As per the Syndicate decision the calculation of fine is prepared as follows.

Sl No.	Particulars	Fine Calculation	Amount(Rs)
1	Being second extension 25% 300 days ie, 75 days.	15.05.2017 to 02.08.2017	1,00,000/- (Max)
2	Liquidated damages for remaining period upto 12.01.2018 ie, 163 days.	$\frac{1,26,07,978 \times 0.1 \times 163}{100 \times 7}$	2,93,585/-
<b>Total</b>		<b>: 3,93,585/-</b>	

The Assistant Executive Engineer concerned has remarked the following also,  
The work was awarded to the contractor Smt.Santhamma on 10.02.2016 with a time limit of 300 days for completion. Usually time of completion of a work is calculated considering the following elements.

- Time of procurement of various approved quality materials from market at a reasonable price.
- Time for arranging skilled workers for executing the work.
- Executing various works in the order of priority.

This work in particular was a construction over the second floor of the Library building with fiber glass shingle roofing over the steel roof truss. Roof truss work and roofing items share the major part of the contract amount which comes to Rs.32,27,204/- and which is around 26.50 % of the total amount of executed works. More over all the finishing works such as plastering wall, painting, vitrified tile flooring, false ceiling, joineries etc. could be done only after providing the roof.

In addition to this, details of lift room, stair and step, construction details of Kiosk etc were received from the consultant M/s Habitat Technology Group only on 18.01.2017 (after the expiry of agreed time of completion). Volume of executed work for the construction of Kiosk work out to Rs.4,00,204/-. As such the total value of works carried out after the agreed date of completion comes around Rs.71,42,807/- (excluding stair and lift rooms works) which is about 59% of total amount of work. Since the major share of the work has been executed after the agreed time of completion, because of the delay occurred in the issuance of drawings, by the consultant, proportionate increase in the period of completion with out fine needs to be considered on justifiable grounds. Accordingly the fine amount recalculated by the Assistant Executive Engineer and forwarded by the University Engineer is detailed below.

Sl. No	Particulars	Fine Calculation	Amount (Rs)
1	Time allowed – 300 days	-----	-----
2	59% of 300 days – 177 days	-----	-----
3	177 days extension	From 01.03.2017 (date of issue of drawing) to 24.08.2017	-----
4	Second extension	75 days from 25.08.2017 to 07.11.2017	1,00,000/-
5	Liquidated damages	$\frac{1,26,07,978 \times 0.10 \times 66}{100 \times 7}$	1,18,875/-
<b>Total</b>			<b>2,18,875/-</b>

The University Engineer has requested that the decision regarding imposing fine may be taken considering the above facts.

The meeting of SC on P&D held on 03.10.2019 considered the matter and recommended to;

- Entrust a Sub Committee of SC on P& D comprising of Adv.A Ajikumar, Convener, Dr. S Nazeeb, Sri Jairaj J and Sri. Arun Kumar R (Members, Syndicate) to conduct a hearing of the Contractor and Consultant of the work on 11.10.2019 at 2.30pm in the Syndicate room.
- Direct the University Engineer to submit a detailed report regarding the matter in the Hearing.
- Place the item before the Syndicate along with the minutes of the Hearing

The Vice Chancellor has approved the above recommendation invoking the provision under section 10(13) of KU Act 1974.

The Sub Committee has conducted Hearing of the Contractor and Consultant on the matter and recommended to place the matter before the Standing Committee of the Syndicate on P&D.

Hence, as per the orders of the Vice Chancellor the minutes of the Hearing is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Minutes of the hearing in connection with the Vertical extension to the University library - imposition of fine to the Contractor for the delay in completion of work, by the Sub Committee of the Standing Committee of the Syndicate on Planning & Development held on 11.10.2019 at 2.30pm in the Syndicate room.**

**Members :**

- |   |        |
|---|--------|
| •Adv. A. Ajikumar, Convener (SC on P&D) | Sd/-   |
| •Dr. S Nazeeb, Member Syndicate         | Sd/-   |
| •Sri. Jairaj J, Member Syndicate        | Sd/-   |
| •Sri. Arun Kumar R, Member Syndicate    | Absent |

Deputy Registrar (P&D), University Engineer, Assistant Executive Engineer (Engineering Unit), Assistant Engineer (Engineering Unit), Sri. Sumesh.S.Mohan (for Smt.Santhamma, Contractor), Sri. Radhakrishnan Nair (Senior Engineer, Habitat), Sri. Saiju S (Account Officer, Habitat), Smt. Rakhi (Senior Engineer, Habitat) and Smt. Krishnakumary (RM, Habitat) were also present in the meeting.

The meeting began at 3 pm.

The Sub Committee noted that the site has handed over to the Contractor on 29.02.2016 with time of completion 300 days, which ended on 24.12.2016. The actual date of completion of the work is 18.06.2018.

The Sub Committee heard both the Contractor and the Consultant separately.

According to the Contractor Smt.Santhamma, the delay occurred in completion of work was not due to their negligence and the Contractor reported the following;

- The plan and detailed design were not given while handing over the site.
- Drawing of the main portion of work ie. 'Fiber glass shingles roof' was given on 01.03.2017, three months after the time of completion of work. 60% of the work could be done only after receiving this drawing.
- Delay occurred in electrical work caused delay in executing ceiling works.
- The work has been executed based on DSR 2014 rate.

According to the Consultant M/s Habitat Technology Group there had been no delay occurred in the submission of GFC drawings for truss details. They had submitted the drawings showing truss plan and details of roof truss on 28.10.2016.

The Sub Committee considered the detailed report of the Contractor & the Consultant and recommended to place the matter before the Standing Committee of the Syndicate on Planning & Development.

The hearing concluded at 4:20 P.M.

Sd/-

**Registrar**

**Item No.05.121.01** Resolution be corrected as "FURTHER RESOLVED to retain the CE marks already uploaded.

(M & C)

**Item No.05.121.03** Resolution be corrected as "RESOLVED that the item be referred to the next Syndicate'.

(M & C)

**Item No.05.121.04** Resolution be corrected as "RESOLVED to authorize the Standing Committee of the Syndicate on Examinations to study the matter in detail and place the report before the Syndicate'.

(M & C)

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**Item No.07.02.** **Confirmation of the Preliminary Minutes of the 6<sup>th</sup> Meeting of the Syndicate held on 22.11.2019 -reg.**

(Ac.A.I)

**Item No.06.14.07** The word in the resolution be corrected as 'chance' instead of 'change'.

(M & C I)

**Item No.06.61.D9** Delete the portion from the recommendation '*and also considering the fact that the valuation process of the said thesis has already been started*'.

(Ac.EI)

**Item No.06.62.16** **FURTHER RESOLVED** to conduct a special examination for the candidates waiving examination fees

(M & C I)

**Item No.06.62.17** **FURTHER RESOLVED** to conduct a special examination for the candidate waiving examination fees.

(M & C I)

**Item No.06.62.20** Delete the word '**FURTHER**' from the resolution.

(M & C I)

**Item No.06.62.28** The word in the resolution be corrected as '*Semester wise*' instead of '*Semester vice*'.

(M&CI)

**Item No.06.62.30** the word in the recommendation '*camp*s' be corrected as '*event*s (*Sports/ Arts*)'.

**FURTHER RESOLVED** that special examination will also be conducted those candidates who had attended such events of State/ National/ International Levels.

(M&CI)

**Item No.06.64.07** Agenda be corrected as 'Dr. Jugunu R Nair, Principal (i/c) and Lecturer on contract basis, UIM, Kollam, Smt. Lakshmi S Pillai, Principal (i/c) and Lecturer on contract basis, UIM, Varkala and Smt.Sumina Haneeph, Principal (i/c) and Lecturer on contract basis, UIM, Alappuzha have submitted requests for charge allowance for additional charge of Principal.

They have assumed the charge of Principal whenever it was vacant and haven't claimed the charge allowance yet. Hence they have requested to grant the charge allowance for additional charge of Principal in University Institutes of Management.

Dr. Jugunu R Nair has claimed the charge allowance for assuming the charge of Principal for the periods from 05.10.2009 to 01.12.2009, 10.01.2017 to 19.07.2017.

Smt. Lakshmi S Pillai has claimed the charge allowance for assuming the charge of Principal for the periods from 01.04.2014 to 15.08.2014 in UIM, Punalur and 11.06.2019 to till date in UIM, Varkala.

Smt. Sumina Haneeph has claimed the charge allowance for assuming the charge of Principal for the periods from 31.03.2017 to 31.10.2017, and 05.12.2018 to till date.

As per the minutes of the Syndicate held on 24.03.2018, it was resolved to give an honorarium of Rs.5000/- (Rupees Five thousand only) to those persons holding additional charge of the Principal of **UIT**, irrespective of their current post (Principal or Lecturer) and it is applicable to KUCTEs also. But no decision was made for the contract staff working in UIMs.

As per the orders of Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration.

(Ad.AVII)

**Item No.06.64.13** Agenda be replaced with 'The Syndicate at its meeting held on 25.05.2019 vide item no. 09.38.04 considered the Requests for transfer- Principals/ Teachers on contract in KUCTEs and resolved to entrust Sri M. Lenin Lal, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc. and further resolved to conduct Performance appraisal of all the staff on contract at the insitutions come under DOMTEC during this academic year at the four districts which come under the jurisdiction of the University.

The Pro-Vice-Chancellor has ordered to re-engage the existing teachers for a period of 11 months and to conduct the appraisal at the end of this academic year, as it will take time

to fix the criteria for the same and will badly affect the functioning of the KUCTEs, if teachers are not re-engaged.

As per the orders of Pro-Vice-Chancellor, the U.O. for re-engagement of Asst. Professors of all the ten KUCTES except Asst. Professors of Physical Education & Visual Performing Arts was issued.

The Syndicate at its meeting held on 30/04/2019 resolved to call for all the staff of Physical Education and Performing Arts for a performance evaluation.

It may be noted that the period of contract of Sri. George Mathew, Asst. Professor of Physical Science, KUCTE, Alappuzha expired on 23.09.2019.

As per Orders of the Vice-Chancellor, the matter regarding the re-engagement of Sri. George Mathew is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

(Ad.AVII)

**Item No.06.78** Resolution be corrected as 'RESOLVED to approve the issuance of U.O. based on the workload, as assessed in the Adalath in respect of Santhom Malankara Arts and Science college, Edanji, for the academic years 2018-19 and 2019-20'.

(Ac.FI)

**Item No.06.84** Agenda be corrected as 'The Kerala University First Ordinances 1978 describes the various posts of Kerala University Library as follows:

(Ad.DII)

Sl. No.	Post	Details of recruitment/ promotion
84*	Librarian	By recruitment on the basis of merit by inviting applications through an all India advertisement
85	Deputy Librarian	By promotion from the cadre of Assistant Librarian Grade I
86	Assistant Librarian Grade I	By promotion from the cadre of Assistant Librarian Grade II on the basis of seniority and merit
87	Assistant Librarian Grade II	By promotion from the cadre of Reference Assistant based on Seniority and merit
88**	Reference Assistant	By promotion from the cadre of Technical Assistant on the basis of seniority and merit
89**	Technical Assistant	By promotion from the cadre of Library Assistant on the basis of seniority and merit
90**	Library Assistant	By recruitment based on merit by inviting applications by advertisement in the press

\* Sl no. 84 modified as per Amendment 144.

\*\* Qualification of Sl.No. 88,89,90 modified as per Amendment 29.

All appointments of the existing Library staff in these cadres are made till date on the basis of this ordinance.

The UGC scheme and scale of pay was introduced to the qualified librarians vide U.O No.Fin.3312/90 dated 7/12/1990. Thus the librarians possessing the qualifications prescribed as per the directions received from the UGC were brought under UGC Scheme and other staff in the Kerala University Library who did not possess the qualifications prescribed by UGC scheme were given the benefits of 5<sup>th</sup> pay revision. Further it was directed to make necessary amendments in the statutes and ordinances in this regard. Thus 3 Deputy Librarians, 9 Assistant Librarian Grade I and 29 Assistant Librarian Grade II were granted UGC Scheme.

GO(MS) No.78/'92HEDN dated 05.05.1992 was implemented vide U.O No. Ad.DII.3.3858/'92 dated 03.11.1992 and 2 years of library service as Technical Assistant/ Reference Assistant was considered for placement of Assistant Librarian in Senior Scale and Selection Grade Scale for librarians who were in service on or before 31.03.1990 and has done one refresher course/ orientation course. However, in the case of those who joined after 01.04.1990 completion of 8 years of service was necessary.

As per State Government orders on the recommendations of pay revisions on 1997 and 2004 the post of Assistant Librarian Grade I and Assistant Librarian Grade II exists suggesting the revised pay scale for these two posts as "other than those drawing UGC scale".

Sri.V Sasikumar and Smt. Pillai Sushama were granted UGC scale of pay (Rs.8000-13500) wef 01.04.2003 and 25.07.2003 respectively vide U.O.No.AdAV.2.8329.05 dated 23.07.2005 based on judgment of WPC 7104/05 dated 02.03.05.

The UGC vide letter no F3-1/94(PS)-7 dated 1910/2006 revised the scheme for CAS for Librarians and vide UO No. Fin.III.1.1050.2010 dated 01.06.2010 UGC scheme pay revision was again implemented at the University. However, as per State Government orders on the recommendations of pay revisions on 2006 onwards the post of Assistant Librarian Grade I and Assistant Librarian Grade II cease to exist granting the revised pay scale as UGC.

Thus the following 6 employees who were promoted to the post of Assistant Librarian Grade II were granted UGC scale as done in the case of others who opted for UGC scale as and when qualified:

Sl.No.	1	2	3	4	5	6
Name	Dr.Ajikumari T	Dr.Asha B	Dr.Hemachandran Nair G (Rtd)	Smt.Sheeja B S	Dr.Jalajakumari.C	Dr.Suresh Kumar P K
Joined as	Library Assistant	Library Assistant	Library Assistant	Library Assistant	Library Assistant	Library Assistant
Date of Joining Service	25.09.1991	10.01.1992	23.02.1993	21.10.1994	16.12.1996	05.12.1996
Acquired M.Lisc	1990	1996	1995	2001	1997	2000
M.Phil	Nil	Nil	Nil	2009	Nil	Nil
Ph.D	2009	2004	2005	Nil	2011	2011
Date of promotion as Assistant Librarian Gr.II	02.05.2006 (on the pay scale 6675 – 10550)	01.12.2006 (on the pay Scale 11070 – 18450)	05.10.2007 (on the pay Scale 11070 – 18450)	31.03.2010	01.06.2012	13.09.2011 (on the pay scale 11070 – 18450)
Date of conversion to UGC Scale (15,600 – 39,100)	02.05.2006	01.12.2006	05.10.2007	01.04.2010	01.06.2012	13.09.2011
Eligible date of next promotion as Assistant Librarian Senior	02.05.2012	30.11.2010	04.01.2012	31.03.2015	31.05.2016	13.09.2015
Remarks	UGC 2006 applicable and opted	UGC 2006 applicable but opted 2010	UGC 2006 applicable but opted 2010	UGC 2010 applicable	UGC 2010 applicable	UGC 2010 applicable

Later vide UO no.AdAV.2/170(2)09 dated 22.02.2012, 3 non compounded advance increments were granted to qualified library personnel acquiring Ph.D while in service complying with the process prescribed by UGC in respect of enrolment, course work and evaluation.

UGC Regulation 2010 was implemented in the University of Kerala vide notification no.Academic L/2634 A /R/ 2013 dated 22.04.2014 and the above 6 incumbents requested to grant them promotion as per the regulation to the next eligible stage of Assistant Librarian Senior Grade.

While considering the case of Placement to Senior Scale through CAS for University Assistant Librarians, the Academic Council held on 15.04.2016 resolved that the core committee be entrusted to study the matter in detail and to prepare and submit specific proposals to Vice Chancellor. Further resolved to seek the advice from the UGC simultaneously.

The core Committee held on 06.05.2016 resolved to recommend that the matter may be referred to the Registrar with a request to seek clarification from UGC. Further suggested that if any academic issues comes up at a later stage, suitable suggestions shall be made by Deans Council.

In reply to the letter no Ad.DII.5/2018 dated 24.01.2018, the Under Secretary UGC informed that as per UGC Regulation 2010, there is no provision in the Regulation to fill the post of Assistant Librarian through promotional avenues and forwarded copy of CAS for Assistant Librarian in which



it states that to be eligible for Senior Scale, University Assistant Librarian after regular appointment has to complete 6 years of service along with other qualifications.

Later vide letter no. Hedn-C3/183/2017-HEdn dated 17/01/2019 the Govt. Principal Secretary has directed that if the University Statutes have not been amended before 23.02.2016 the placements in accordance with UGC fifth scheme shall not be re-examined as per judgement dated 17/07/2018 on special leave petition 18938-18942/2017.

Further, the Principal Secretary to Higher Education vide DO letter no C3/2282017/HEdn dated 17/01/2019 directed to implement UGC regulation for the promotion of librarians who were placed in UGC scale and possess the required qualification as specified in the regulation.

The Syndicate held on 22.01.2019, vide item no:02.101.16 resolved to authorize a sub-committee chaired by the Vice-Chancellor comprising of the Pro-Vice-Chancellor, Registrar and the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to have a consultation on the matter with all concerned for arriving at a resolution. Based on this, the University vide DO letter no Ad.DII.02.2546/2019 dated 13.02.2019 informed the Principal Secretary that as per clarification from UGC the post of Assistant Librarian is to be filled up through direct recruitment and there is no provision in the regulation to fill the said post through promotional avenues. The Principal Secretary to the Government, vide letter no. HEDn-c3-228/2018-Hedn dated 06/06/2019 opined that "there is no promotional avenue for cadre of Assistant Librarian from any other non teaching cadre. Hence the post of Assistant Librarian should be filled through open recruitment only under UGC Regulation 2010 and any violation of the same will be viewed seriously by the Government".

Hence, the provision for exercising option to UGC scale of pay to the Library staff was stopped vide UO ADAV.1/6904/19 dated 07.09.2019 and the appointment of Library Staff in UGC scale of pay being allowed through direct appointment as Assistant Librarian.

Meanwhile the Vice-Chancellor, has ordered to seek the opinion of the Standing Counsel regarding granting placement under CAS for the above 6 incumbents. Thus the opinion of the learned Standing Counsel was requested on the following:

1. whether the above 6 incumbents in the post of Assistant Librarian may be granted grade promotions/ placements as per UGC Regulation 2010 or any other regulation applicable at the time of their eligibility.
2. whether the court cases presently involving these incumbents and those drawing state scale would be an impediment in taking a decision regarding their placements.
3. Whether a feasible solution need to be taken in the case of those incumbents who are qualified as per UGC regulation but drawing state scale, who may in future claim for UGC scale in light of promotions if granted to these 6 incumbents; eventhough the University had stopped exercising option to UGC scale of pay on promotion to the respective post vide Uo. no. Ad AV.1/6904/19 dated 07.09.2019.

The Standing Counsel vide letter dated 21.11.2019, furnished the following:

" In the light of the university order No. Ad AV.1/6904/19 dated 07.09.2019, the 6 persons, including the superannuated employee have become a vanishing group and it is a fact that they were made to suffer the adverse consequences emanating from the option made by them which in fact was based on the policy decision taken by the University. Though the said policy decision was taken by the University not to intentionally cause any loss or hardship, ultimately the employees concerned are left on the bay regarding even the minimal benefits they could have obtained without going for such option, which their counterparts are presently enjoying. It is in the light of the aforesaid unenviable position that the aspects regarding which clarification is now sought are to be dealt with.

Regarding the first point whether the 6 incumbents in the post of Assistant Librarian may be granted grade promotions/placements as per UGC Regulations 2010 or any other regulation applicable from time to time on the basis of their eligibility determined as per the relevant rule, my definite view is that in the backdrop of the losses they have suffered, though we may not be able to make good the pecuniary loss sustained, which legally is not possible at this point of time, grade promotions/placements can be granted as per the UGC Regulation in force from time to time.

Regarding the court cases, the proposal made as above can be presented before the Court for approval and while taking the decision itself it can be specifically stipulated that the same will be subject to the approval of the Hon'ble High Court of Kerala in the connected cases.

Regarding the third point, the possibility of other qualified hands claiming similar advantage, they may have to challenge the university order No. Ad AV.1/6904/19 dated 07.09.2019 because reinstating the option is an essential prelude for any claim for such benefits. It may not be appropriate to predict the possibility of any such challenge as any person feeling aggrieved has every right to approach the Court of Law in future, but after a long lapse of time, any employee who presently concedes to the order may have some legal disability in challenging the same as such a move is likely to be considered as a person's afterthought and an action taken after a slumber.

In view of the above, the suggestions made above to resolve the present issue can be seriously considered.”

The Vice-Chancellor has ordered to place the same before the Syndicate. Hence, the matter regarding granting placement for librarians who opted UGC Scale as per UGC Regulations is placed before the Syndicate for consideration and appropriate decision.

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