



## UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

### Preliminary Minutes of the 4<sup>th</sup> Meeting of the Syndicate held on 17.09.2019

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 11.00 AM

#### Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.G.Muralidharan Pillai
4. Adv.A.Ajikumar
5. Sri.B.P.Murali
6. Dr.S.Nazeeb
7. Dr.M.Vijayan Pillai
8. Sri.Bijukumar.G
9. Sri.R.Rajesh
10. Sri.Arunkumar R
11. Dr.K.B.Manoj
12. Dr.B.Unnikrishnan Nair
13. Dr.Mathew.V
14. Sri.Jairaj.J
15. Sri.Viswan Padanilam
16. Dr.K.G.Gopchandran
17. Adv.K.H.Babujan
18. Adv.B.Balachandran
19. Sri.Mohammed Yaseen
20. Prof.K.Lalitha
21. Smt.Renju Suresh
22. Dr.Suma K.K, Additional Director of Collegiate Education

**Item No.04.01.** *Confirmation of the Preliminary Minutes of the 2<sup>nd</sup> Meeting of the Syndicate held on 08.08.2019 - reg.*

(Ac.A.I)

*Resolution of the Syndicate*  
**RESOLVED** that the item be referred to the next Syndicate.

**Item No.04.02.** *Appointments/Career Advancement Promotion, if any – reg.*

(Ad.H/Ad.D.II Section)

*Resolution of the Syndicate*  
**NIL**

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**Item No.04.03                      *Re-constitution of the Standing Committees of the Syndicate – Consideration of –reg.***

**(Ac.AI)**

The various Standing Committees of the Syndicate are on (1) Finance (2) Staff , Equipment & Buildings (3) Academics and Research (4) Planning and Development (5) Examinations (6) Students' Discipline (7) Affiliation of Colleges (8) Teaching and Non-Teaching Staff of Private Colleges (9) Departments and Other Institutions of the University (10) Students Services.

**RESOLVED** to constitute the following Standing Committees of the Syndicate as detailed below:

**1. *Standing Committee of the Syndicate on Finance***

- |                              |            |
|------------------------------|------------|
| 1. Adv.K.H.Babujan           | (Convenor) |
| 2. Sri.B.P Murali            | (Member)   |
| 3. Adv.Muralidharan Pillai G | ”          |
| 4. Adv.B.Balachandran        | ”          |
| 5. Dr.S.Nazeeb               | ”          |
| 6. Dr.B.Unnikrishnan Nair    | ”          |
| 7. Sri.Bijukumar G           | ”          |
| 8. Dr.Vijayan Pillai M       | ”          |
| 9. Adv.A.Ajikumar            | ”          |
| 10. Dr.K.G.Gopchandran       | ”          |
| 11. Dr. K.B. Manoj           | ”          |

**2. *Standing Committee of the Syndicate on Staff, Equipment and Building***

- |                              |            |
|------------------------------|------------|
| 1. Adv.B.Balachandran        | (Convenor) |
| 2. Adv.K.H.Babujan           | (Member)   |
| 3. Adv.Muralidharan Pillai G | ”          |
| 4. Dr.S.Nazeeb               | ”          |
| 5. Sri.Bijukumar G           | ”          |
| 6. Smt.Renju Suresh          | ”          |
| 7. Dr.Mathew.V               | ”          |
| 8. Dr. K.B. Manoj            | ”          |
| 9. Sri.B.P Murali            | ”          |
| 10. Dr.K.G.Gopchandran       | ”          |
| 11. Adv.A.Ajikumar           | ”          |

**3. *Standing Committee of the Syndicate on Academic and Research***

- |                              |            |
|------------------------------|------------|
| 1. Dr.S.Nazeeb               | (Convenor) |
| 2. Adv.Muralidharan Pillai G | (Member)   |
| 3. Dr.B.Unnikrishnan Nair    | ”          |
| 4. Dr.K.G.Gopchandran        | ”          |
| 5. Dr. K.B. Manoj            | ”          |
| 6. Dr.Vijayan Pillai M       | ”          |
| 7. Sri.Jairaj,J              | ”          |
| 8. Prof.K.Lalitha            | ”          |
| 9. Sri.Mohammed Yaseen       | ”          |
| 10. Sri.Arunkumar R          | ”          |
| 11. Adv.A.Ajikumar           | ”          |

**4. *Standing Committee of the Syndicate on Planning and Development***

1. Adv.A.Ajikumar (Convenor)
2. Adv.K.H.Babujan (Member)
3. Dr.S.Nazeeb ”
4. Dr.K.B.Manoj ”
5. Sri.B.P Murali ”
6. Adv.Muralidharan Pillai. G ”
7. Sri.Bijukumar G ”
8. Sri.Jairaj.J ”
9. Dr.K.G.Gopchandran ”
10. Dr.Vijayan Pillai M ”
11. Sri.Viswan Padanilam ”
12. Sri.Arunkumar R ”

5. *Standing Committee of the Syndicate on Examinations*

1. Dr.K.B.Manoj (Convenor)
2. Adv.K.H.Babujan (Member)
3. Adv.Muralidharan Pillai. G ”
4. Dr.Vijayan Pillai M ”
5. Sri.Jairaj.J ”
6. Sri.Mohammed Yaseen ”
7. Dr.Mathew V ”
8. Prof.K.Lalitha ”
9. Dr.K.G.Gopchandran ”
10. Dr.S.Nazeeb ”
11. Sri.Bijukumar G ”
12. Sri.Arunkumar R ”

6. *Standing Committee of the Syndicate on Students' Discipline*

1. Dr.K.G.Gopchandran (Convenor)
2. Adv.Muralidharan Pillai. G (Member)
3. Adv.B.Balachandran ”
4. Dr.K.B.Manoj ”
5. Prof.K.Lalitha ”
6. Sri.Mohammed Yaseen ”
7. Sri.Jairaj.J ”
8. Dr.B.Unnikrishnan Nair ”
9. Dr.Mathew V ”
10. Smt.Renju Suresh ”
11. Sri.Arunkumar R ”

7. *Standing Committee of the Syndicate on Affiliation of Colleges*

1. Adv.Muralidharan Pillai. G (Convenor)
2. Adv.K.H.Babujan (Member)
3. Dr.S.Nazeeb ”
4. Dr.Vijayan Pillai M ”
5. Sri.B.P.Murali ”
6. Smt.Renju Suresh ”
7. Sri.R.Rajesh ”
8. Sri.Viswan Padanilam ”
9. Sri.Mohammed Yaseen ”
10. Adv.B.Balachandran ”
11. Adv.A.Ajikumar ”

**8. Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

- |                           |            |
|---------------------------|------------|
| 1. Dr.Vijayan Pillai M    | (Convenor) |
| 2. Sri.B.P.Murali         | (Member)   |
| 3. Dr.Mathew V            | ”          |
| 4. Dr.K.B.Manoj           | ”          |
| 5. Prof.K.Lalitha         | ”          |
| 6. Sri.Jairaj.J           | ”          |
| 7. Dr.B.Unnikrishnan Nair | ”          |
| 8. Sri.Viswan Padanilam   | ”          |
| 9. Smt.Renju Suresh       | ”          |
| 10. Sri.R.Rajesh          | ”          |
| 11. Sri.Arunkumar R       | ”          |

**9. Standing Committee of the Syndicate on Departments and Other Institutions of the University**

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|-------------------------------|------------|
| 1. Sri.Jairaj.J               | (Convenor) |
| 2. Adv.K.H.Babujan            | (Member)   |
| 3. Sri.B.P.Murali             | ”          |
| 4. Adv.Muralidharan Pillai. G | ”          |
| 5. Sri.R.Rajesh               | ”          |
| 6. Dr.S.Nazeeb                | ”          |
| 7. Adv.B.Balachandran         | ”          |
| 8. Dr.K.G.Gopchandran         | ”          |
| 9. Sri.Mohammed Yaseen        | ”          |
| 10. Dr.Vijayan Pillai M       | ”          |
| 11. Smt.Renju Suresh          | ”          |

**10. Standing Committee of the Syndicate on Students' Services**

- |                           |            |
|---------------------------|------------|
| 1. Sri.Mohammed Yaseen    | (Convenor) |
| 2. Adv.K.H.Babujan        | (Member)   |
| 3. Adv.B.Balachandran     | ”          |
| 4. Sri.R.Rajesh           | ”          |
| 5. Prof.K.Lalitha         | ”          |
| 6. Smt.Renju Suresh       | ”          |
| 7. Dr.Mathew V            | ”          |
| 8. Dr.B.Unnikrishnan Nair | ”          |
| 9. Sri.Viswan Padanilam   | ”          |
| 10. Adv.A.Ajikumar        | ”          |
| 11. Sri.Bijukumar.G       | ”          |

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**Item No.04.04**

***Reservation for Ex-Servicemen in professional courses offered under University of Kerala - Request from the Air Officer Commanding-in -Chief - Consideration of- reg.***

**(Ac.AIII)**

Air Marshal B Suresh, Air Officer Commanding-in -Chief, HQ Southern Air Command, Tvpm, vide letter dated 04.09.2019 has requested for reservation for Ex-Servicemen in professional courses offered under University of Kerala. It has been stated that the Defence personnel are young and eligible enough to seek a second career option owing to early retirement ages in defence services. With several Ex-Servicemen from Kerala it would be a boon if a certain percentage of seats are

reserved exclusively for Ex-Servicemen at the University of Kerala for Management and other professional courses conducted by them.

In this context it may be noted that, the Engineering courses have been shifted to KTU and admission for the same is being conducted by the Commissioner for Entrance Examinations and reservation for Ex-Servicemen are included in the prospectus. The entrance for MBA courses are done on all Kerala basis by each University by turn. The reservation details of this course is not available. Similarly admission for LLB/LLM degree courses are also being done by the Commissioner for Entrance Examinations and reservation for Ex-Servicemen are included.

For B.Ed degree course one seat in each Govt./ Aided Colleges/ KUCTS are reserved for defence personnels, however no reservation is mentioned in the prospectus to admission for M.Ed courses. (Adopted Govt. Prospectus). Apart from the above courses University is conducting admission for UG/PG degree courses.

As per the Orders of the Vice Chancellor the request from Air Officer Commanding-in -Chief for reservation of seats for Ex-Servicemen for the professional courses is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal in principle and to authorise the Vice-Chancellor to have a discussion with Air Officer Commanding-in -Chief, HQ Southern Air Command, Tvpm to explore the possibility for executing an MoU regarding granting of reservation of seats for Ex-Servicemen for the professional courses.

**FURTHER RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges alongwith the suggestions of the above meeting.

**Item No.04.05** *Guru Nithya Chaithanya Yathi College of Law and Research centre- Kareelakulangara- sanctioning of intake for 5 year BA LLB – 2019-20- Consideration of-reg.*

**(Ac.BII)**

The Director, Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kareelakulangara, Kayamkulam submitted the Interim Consent Letter No.BCI:D685:2019 (LE/Std.25/26/27.7.2019 dated 30/07/2019 from the Bar Council of India and requested to take necessary steps for admission to BA LLB programme for the year 2019-20.

As per the Interim Consent Letter from the BCI, it has been stated that Fresh Approval of Affiliation be granted to Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kareelakulangara, Kayamkulam for imparting five year BA LLB Integrated course with an intake of one section of **60** students for a period of one year ie, for the academic year 2019-20, *subject to submission of an undertaking regarding payment of salary to the faculty members teaching main subjects on UGC scale and compliance of all other conditions stipulated in the interim consent letter, within six weeks time. Also stated in the letter that the Interim Consent Letter is subject to final approval/confirmation of the Legal Education Committee and General Council of Bar Council of India.*

The following may be noted in this regard:

- Provisional affiliation was granted to Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kareelakulangara, Kayamkulam during the academic year 2018-19 for the conduct of BA LLB Degree course, subject to the approval of Bar Council of India. Intake was not sanctioned for the programme as approval of the BCI was pending.
- Now the Bar Council of India issued Interim Consent Letter granting Approval of Affiliation to Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kareelakulangara, Kayamkulam for imparting five year BA LLB Integrated course with an intake of one section of **60** students for a period of one year, during 2019-20 subject to conditions, as detailed above.
- It is learnt that, the Controller of Entrance Examination has made allotment to Five Year Integrated BA LLB Degree programme in Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kareelakulangara, Kayamkulam for the year 2019-20.

In view of the above facts, the matter regarding the sanctioning of intake for the Five Year Integrated BA LLB Degree programme, as sanctioned by the BCI, in Guru Nithya Chaithanya Yathi

College of Law and Research Centre, Kareelakulangara, Kayamkulam is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to grant approval of affiliation Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kareelakulangara, Kayamkulam for imparting five year BA LLB Integrated course with an intake of one section of **60** students for a period of one year, during 2019-20.

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**Item No.04.06**                      ***UG/PG Admission 2019- Letter received from the Secretary, Kerala State Sports Council and Regional Director, LNCPE – Admission to Sports hostel candidates and SAI trainees –Consideration of-reg.***

(Ac H)

A letter has been received from the Secretary, Kerala State Sports Council and Regional Director, LNCPE, regarding admission to Sports hostel candidates and SAI trainees.

In the letter it has been stated that in the previous years the sports hostel candidates were given special allotment and were given admissions to various colleges by sanctioning additional seats. The Secretary, Kerala State Sports Council has forwarded a list of candidates who were selected for sports hostel admission but did not get admission for degree courses.

It has been requested that such candidates may be granted admission in the colleges specified in the list.

Also the Principal/ Regional Director, LNCPE, Tvpm has forwarded a list of candidates who were selected by the Sports Authority of India under its Sports Promotional Schemes under Khelo India. It has been stated that for uninterrupted training and studies admission in a nearby college is essential. Hence it has been requested that admission may be granted to the SAI trainees in the nearby colleges for Alappuzha, Kollam and Thiruvananthapuram for the year 2019-20.

The Online Admission Monitoring Committee at its meeting held on 14.08.2019 considered the matter and recommended to authorize the Director, Department of Physical Education, to verify the list forwarded by the Kerala State Sports Council for granting admission to sports hostel candidates in various colleges and report the no. of additional seats to be created if any to accommodate the candidates. Further recommended that if additional seats need to be created, the same may be placed before the next meeting of the Syndicate for consideration.

The Director, Department of Physical Education, has reported that **30** additional seats need to be created for granting admission to sports hostel candidates and SAI trainees in various colleges.

The Vice- Chancellor has ordered to send a letter to the Government for obtaining concurrence for the creation of additional seats for granting admission to sports hostel candidates and SAI trainees in various colleges, and to place the matter before the next meeting of the Syndicate.

The letter regarding the same has been sent to the Principal Secretary to Govt, Higher Education Department on 06.09.2019.

It may be noted that during last academic year additional seats were created for admitting Operation Olympia trainees.

Hence the status quo regarding the creation of additional **30** seats for granting admission to sports hostel candidates and SAI trainees in various colleges, is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to create an additional **30** seats for admission to sports hostel candidates and SAI trainees in various colleges.

**FURTHER RESOLVED** to constitute a Sub-Committee consisting of Convenor, Standing Committee of the Syndicate on Affiliation of Colleges as Convenor, Adv.B.Balachandran, Smt.Renju Suresh, Dr.Vijayan Pillai.M, Sri.Jairaj.J, Dr.B.Unnikrishnan Nair, Sri. Arunkumar.R, and Sri.Mohammed Yaseen, Members of the Syndicate for modifying the prospectus of the online UG/PG Admissions.

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**Item No.04.07**                      ***Minutes of the meeting of the Online Admission Monitoring Committee held on 27.08.2019 - Reporting of-reg.***

(Ac.H)

The minutes of the meeting of the Online Admission Monitoring Committee held on 27.08.2019 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 27.08.2019 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20**

**Date : 27.08.2019**  
**Time : 10.30 AM to 2 PM**  
**Venue : PVC's Office**

**Members**

- |  |        |
|--|--------|
| 1. Pro Vice -Chancellor (Chairman)                                   | Sd/-   |
| 2. Dr.Vinod Chandra S.S. ,Director, Computer Centre                  | Sd/-   |
| 3. Smt. Meena Ashok, Joint Registrar (i/c of online Admission)       | Sd/-   |
| 4. Dr. K. B. Manoj (Member, Syndicate)                               | Absent |
| 5. Dr.S.Aji, Asst. Professor, Dept. of Computer Science, Kariavattom | Absent |
| 6. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom         | Absent |
| 7. Registrar (i/c)   | Absent |

***Item No.04.07.01 UG/PG admission 2019 - request received from Govt./Aided/Self Financing Colleges/UIT's – filling up of remaining vacancies-reg.***

Requests have been received from the Principals of various Govt./Aided/Self Financing Colleges and UIT's regarding filling up of the remaining vacancies.

Principals of various UIT's has been requested that a centre wise spot allotment or a spot allotment especially for UIT's may be conducted to fill the remaining vacancies.

**The committee considered the matter and recommended the following schedule for filling up of the remaining vacancies in various colleges and UIT's.**

<b>Reporting of vacancy</b>	<b>29.08.2019 before 02.00PM</b>
<b>Centralized Spot Allotment for PG Courses (For Govt. and Aided Colleges)</b>	<b>31.08.2019 at Senate Hall, University of Kerala</b>
<b>Centralized Spot Allotment for UG Courses (For Govt. and Aided Colleges)</b>	<b>02.09.2019 at Senate Hall, University of Kerala</b>
<b>College level Spot Admission for UIT's and Self Financing colleges (UG and PG courses)</b>	<b>03.09.2019</b>
<b>Closing of UG/PG admission</b>	<b>05.09.2019</b>

**The committee also proposed the following guidelines for the conduct of spot allotment / admission.**

- 1. The candidates who didn't get admission are only eligible for attending the spot allotment / admission.**
- 2. The registration time for centralised spot allotment shall be from 09.00 AM to 11.00 AM. No candidates shall be permitted to register after the said time.**
- 3. College level Spot Admission for UIT's and Self Financing colleges shall be conducted by deputing University Officials. They shall be eligible for one day compensation leave within three months from the date of duty.**
- 4. The registration time for College level Spot Admission for UIT's and Self Financing colleges conducted by deputing University Officials shall be from 09.00 AM to 11.00 AM. The application number of the candidates who registered for spot admission within the specific time shall upload in the interface provided by the University and the University will prepare the ranklist and the same will be published in the college notice board at 12.00 noon. Admission shall be conducted after the publication of the ranklist.**
- 5. Admission to vacant seats shall be in open merit only for all colleges and UIT's.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above

recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.02**      ***UG admission 2019 – Community quota admissions – consent received from The Principal, St.Joseph’s College for Women, Alappuzha – reg.***

The Principal, St.Joseph’s College for Women, Alappuzha, has forwarded consent for converting the vacant community quota seats to open merit.

**The committee considered the matter and recommended to fill the vacancies during the next spot allotment.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.03**      ***UG Admission 2019- Letter received from the Principal, St. Michael’s College, Cherthala – issuance of online T.C by mistake – reg.***

The Principal has informed that Sri. Sreeraj K (Apln. No. 381851 - SC Category) was admitted to the college on 20/06/2019 as per allotment dated 15/06/2019. However as he had not cancelled his higher option and was allotted transfer to S.D College for B.A Hindi, he had to be issued TC on 19/07/2019. But he was readmitted as he was re-allotted to this college as per allotment dated 03/08/2019. His TC was once again erroneously generated by the college forgetting that he was readmitted. Kindly cancel his TC in the portal and readmit the candidate as there are vacancies still existing in SC/ST Category.

**The committee considered the matter and recommended to retain the candidate in St. Michael’s College, Cherthala**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.04**      ***UG Admission 2019 – E-mail received from the Principal, Christian College, Chengannur –Sports quota admission- reg.***

The Principal has informed that Mr. Alfy Francis John had applied for Sports quota in the college. But unfortunately his application was misplaced and was not uploaded within the prescribed time. Hence the candidate was not included in the sports quota ranklist of the college. It has been requested to include the application of Mr. Alfy Francis John (Application No. 369557). The candidate has also submitted a request stating that he had submitted the application for sports quota admission to the college, but he was not included in the ranklist.

**The Committee considered the matter and recommended to include the candidate in the sports quota ranklist of Christian College, Chengannur and to authorize the DPE to verify the sports achievement certificates of the candidate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.05**      ***UG/PG Admission2019 - request received from candidates- sports quota admission- reg.***

Requests have been received from sports quota candidates regarding admission to courses where vacancy exists for which options were not given by them at the time of online registration. It has been requested that they may be considered for admission to such vacancies.

**The committee considered the matter and recommended to conduct spot admission for the vacancies under sports quota on 03.09.2019 at Senate Hall, University of Kerala.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above



recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.06 UG Admission 2019 – Provisional affiliation granted to new courses – conduct of spot admission -reg.**

It has been decided to grant provisional affiliation as per Statute 12, Chapter 24 of KUFS 1977 to the following courses in the colleges mentioned with intake as noted during the year 2019-20.

Sl No	Name of the College	Course	Seats
1	Sree Narayana College of Advanced Studies, Cherthala	B.Com Computer Application	40
2	Sree Narayana College of Advanced Studies, Nangiarkulangara	B.Com Commerce and Tax Procedure and practice under 2 (a)	40
3	Sree Narayana College of Advanced Studies, Varkala	B.Com Co-operation	40
4	Sree Narayana College of Advanced Studies, Chempazhanthu	B.Sc Geology	24

The mode of admission to the said course needs to be decided.

**The committee considered the matter and recommended to conduct spot allotment for the newly sanctioned courses on 03.09.2019 at Senate Hall, University of Kerala.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.07 UG Admission 2019 – Request received from four candidates – got allotment during spot allotment – not collected allotment memo - reg.**

Requests have been received from four candidates who got allotment during general spot allotment conducted by the University Zone Wise. But they could not take admission as they failed to collect the allotment memo and chalan. It has been requested that allotment memo and chalan may be issued and permission may be granted to take admission.

**The committee considered the matter and recommended not to agree to the request of the candidates. Further recommended to inform the candidates to attend the next spot allotment.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.08 PG Admission 2019 – Request received from Aravind S.S (513284) – Lost allotment during PG General Spot – reg.**

The candidate Aravind S.S (513284) listed rank 1 for MA Philosophy for the PG General spot allotment conducted on 24.08.2019 at Senate Hall. There were 2 BPL vacancies and 2 SC/ST vacancies for the course in University College. At the commencement of spot allotment, one SC seat was converted to OEC and was given to one eligible candidate. But this was not marked in seat matrix. Hence, during the allotment of MA Philosophy course, one BPL Seat was given to a BPL candidate and two SC seats were given to two SEBC candidates. Hence, even though allotment was given to Aravind S.S under General category (BPL seat converted to General) allotment memo couldn't be generated as the total seats were filled. Aravind S.S who ranked 1 in the MA Philosophy ranklist was the eligible candidate for vacant BPL seat.

**The committee considered the matter and recommended to consider the candidate for MA Philosophy course in the arising vacancy if any. Further recommended that if no vacant seats are available, admit the candidate by creating an additional seat over and above the sanctioned strength.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above

recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.09**      ***UG/PG Admission 2019 - Request received from the candidates who got allotment during spot admission – issuance of defect memo from colleges-reg.***

Requests have been received from candidates who got allotment during the spot allotment regarding correction in index mark. The candidates were issued defect memo from colleges due to correction in index mark. It has been requested that corrections may be effected and permission may be granted to take admission in the allotted college.

**The committee considered the matter and recommended to effect necessary corrections and consider the candidates in next spot allotment.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.10**      ***UG/PG Admission 2019 – issuance of admit memo to candidates admitted under community quota and sports quota -reg.***

Requests have been received from colleges regarding issuance of admit memo to candidates admitted under community quota and sports quota in the light of the decision of the Govt. regarding limiting of fee concessions to candidates admitted under merit seats only.

**The committee considered the matter and recommended not to agree to the request. Further recommended to inform the Government that the admission to community quota and sports quota admissions are merit and based on the ranklist prepared by the University.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**FURTHER RESOLVED** to issue admit memo to the candidates under community quota and Sports Quota.

**Item No.04.07.11**      ***UG /PG Admission 2019- conversion of vacant SC/ST seats in Aided backward minority colleges – date for admission -reg.***

As per the prospectus for UG Admission 2019 clause 4.1.4 Mandatory Reservation (b) Affiliated Aided Colleges: “ The vacant SC/ST seats if any, in Backward Aided Colleges with Minority Status will be filled by admitting candidates from the Community quota ranklist of the colleges, strictly in accordance with the rules and guidelines for admission.

The date of admission to such seats needs to be fixed.

**The committee considered the matter and recommended to inform the Backward Aided Colleges with Minority status to fill the vacant SC/ST seats from the community quota on 30.08.2019 and 31.08.2019. The candidates who listed in the community quota ranklist of the college shall report the college on 30.08.2019 at 11.00 AM. Admission shall be effected on 30.08.2019 and 31.08.2019 based on the ranklist.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.12**      ***PG Admission 2019 – Request received from Greeshma B Philip (500591) - reg.***

The candidate was ranked 1 for M. Sc. Chemistry in the community quota ranklist at Christian College, Chengannur and ranked 2 in the community quota ranklist of SG College, Kottarakkara. The candidate reported for admission at Christian College, Chengannur. But she was

denied admission on the grounds that the 1<sup>st</sup> preference of communities of the college for community quota admission is given Christian Marthoma. She belongs to Orthodox community hence she could not attend the community quota admission at SG College, Kottarakkara. It has been stated that if the college gives first preference to Marthoma Community only, why she was included in the community quota ranklist of Christian College, Chengannur. Otherwise she would have taken admission at SG College, Kottarakkara. It has been requested that she may be granted admission for M. Sc. Chemistry at SG College, Kottarakkara.

The Online Admission Monitoring Committee at its meeting held on 26.07.2019 considered the matter and recommended to defer the request

**The committee considered the matter and noted that the candidate telephonically informed that she took admission under management quota at Bishop Moore College, Mavelikara.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

***Item No.04.07.13 UG Admission 2019 – Letter received from the Principal, SD College, Alappuzha- sports quota admission - reg.***

In the letter it has been stated that in the sports quota ranklist for BA Economics of the college, the candidate Salman Faizal (328541) has been ranked second. While uploading the certificate for sports quota admission, the candidate has chosen ‘Kabadi Senior National Participation’ and has uploaded the certificate of ‘National Beach Kabadi’. The University has verified and approved the said certificate. When the candidate reported for admission, it has been noticed that Beach Kabadi is not included in the approved list of games given in the prospectus for UG Admission 2019 (page No: 9). Since there is a disparity in the level of game chosen and the uploaded certificate it has been requested that necessary direction may be given on the matter.

**The committee considered the matter and recommended to reject the application of the candidate as Beach Kabadi is not included in the approved list of games given in the prospectus for UG Admission 2019.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

***Item No.04.07.14 PG Admission 2019 – Request received from the Principal, SN College, Kollam - admission to Santhi P Soman (512866) – issuance of online T.C by mistake -reg.***

In the letter the Principal has stated that Santhi P Soman (512866) who got admission in M.Sc Mathematics during the first allotment on 17.06.2019 was issued online T.C by mistake. It has been requested that an additional seat may be created to admit the candidate.

**The committee considered the matter and recommended to retain the candidate in M.Sc. Mathematics in SN College, Kollam by creating an additional seat over and above the sanctioned strength. Further recommended to impose One Lakh Rupee to the college as penalty considering the lapse on the part of the college.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**FURTHER RESOLVED** to hear the Principal, SN College, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges regarding the issue of imposing penalty to the College

***Item No.04.07.15 UG Admission 2019 – Request received from Sajitha J, M/o Aparna S (322481) – levying of additional fee by the College - reg.***

In the request it has been stated that the candidate got allotment at Mother Theresa College, Nellikkad, Kattakada for BA course during the spot allotment conducted by the University on 17.08.2019. When approached the College for admission the Principal informed an amount of Rs. 34,000/- need to be paid for taking admission. It has been stated due to poor financial back ground they cannot remit such a huge amount as fees. It has been requested that necessary steps may be taken so that the candidate can take admission without remitting the said amount.

**The committee considered the matter and recommended to place the matter in the next meeting of the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.04.07.16**      ***UG/PG Admission 2019 – Request received from the Principal, St. Michael’s College, Cherthala - Community Quota Admission – Extension of closing date – reg.***

The community quota admission in St. Michael’s College, Cherthala has been kept pending as per direction from the Hon’ble High Court. The final verdict is yet to be pronounced. Hence, it has been requested that the closing date for UG/PG admission for the academic year 2019 may be extended.

**The committee considered the matter and recommended not to agree to the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.07.17**      ***UG/PG Admission 2019 – Request received from candidates for admission to existing vacant seats in colleges – reg.***

**The committee considered the matter and recommended to inform the candidates to attend next spot allotment.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Other items permitted by the chair**

**1.**      ***Request received from the Principal, Bishop Moore College, Mavelikkara – Include a candidate in the community quota ranklist of the college – reg.***

Request has been received from the Principal, Bishop Moore College, Mavelikkara to include the candidate Alby Oommen Sam, a community quota applicant, who failed to submit the proforma for community quota admission to the college within specific time hence not included in the rank list of the college. It has been requested that he may be included in the community quota ranklist of BA English course of the college.

**The committee considered the matter and recommended to include the candidate in the community quota ranklist.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**2.**      ***Request received from the candidate Sruthi V (506473) – to retain admission at TKM College, Kollam –reg.***

The candidate has been admitted in M.Sc. Physics under general merit in T.K.M. College of Arts and Science. She took TC from the college for getting admission in MMNSS College, Kottiyam under Management Quota. But due to the want of vacancy, she has not been admitted in MMNSS

College. It has been requested that she may be retained at TKM College, Kollam for M.Sc. Physics course. The Principal, TKM College, Kollam has informed that the same vacancy arose in lieu of the issue of TC may be allotted to Sruthi V if the same vacancy is not allotted to another student.

**The committee considered the matter and recommended to retain the candidate in M.Sc. Physics course at TKM College, Kollam.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 27.08.2019, be noted.

**Item No.04.08**

**Promotion to the post of Deputy Registrar - Reporting of-reg.**

**(Ad.AI)**

The following Assistant Registrar (Hr. Gr) is promoted to the post of Deputy Registrar in the scale of pay of Rs.77,400 - 1,15,200/- as detailed below;

Sl. No.	Name of the Officer	Date of Promotion	Nature of vacancy	Details of posting	Promotion Order No. & Date
1	Smt. Meera J Rahul	31.08.19 AN	Vice Smt. Meera J Rahul, Deputy Registrar Exam IV retired on 31.08.2019	Deputy Registrar, Exam IV	U.O.No.Ad.A1.4/7404/19 dtd 31.08.2019

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted with the following modification:

Sl. No.	Name of the Officer	Date of Promotion	Nature of vacancy	Details of posting	Promotion Order No. & Date
1	Smt. Meera J Rahul	31.08.19 AN	<b>Vice Smt. P.K Anitha,</b> Deputy Registrar Exam IV retired on 31.08.2019	Deputy Registrar, Exam IV	U.O.No.Ad.A1.4/7404/19 dtd 31.08.2019

**Item No.04.09**

**Release of funds sanctioned by the Vice-Chancellor - Reporting of - reg.**

**(Pl.B)**

The Vice Chancellor has accorded sanction to release an amount of Rs.6,94,000/- (Rupees Six lakh ninety four thousand only) received from KSCSTE, to Dr.V. Prasannakumar, KSCSTE Emeritus Scientist, Department of Geology, University of Kerala, Kariavattom from the head of account "Part III – MH 80 A – Grants from State Government – 9/7009 - KSCSTE Emeritus Scientist Scheme" towards the first year grant for KSCSTE Emeritus Scientist Scheme (KESS 2017) for the period from 17.12.2018 to 16.12.2019, by exercising powers vested vide section 10(13) of KU Act 1974. Accordingly U.O No. Pl.B/4742/KSCSTE - ES/2017 dated 12.06.2019 was issued.

The action taken by the Vice Chancellor in having released the above said amount to Dr.V. Prasannakumar, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.04.10**

**Award of Ph.D Degrees – reg.**

**(Ac.E.II/Ac.E.V)**

**Resolution of the Syndicate**

**NIL**

**Item No.04.11.**

**Minutes of the meeting of the Online Admission Monitoring Committee held on 14.08.2019- Reporting of –reg.**

**(Ac.H)**

Minutes of the meeting of the Online Admission Monitoring Committee held on 14.08.2019 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, subject to reporting to the Syndicate.

The Action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 14.08.2019 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20**

**Date: 14.08.2019**

**Time: 04.00 PM**

**Venue: PVC's Office**

**Members**

1. Pro Vice -Chancellor (Chairman)	Sd/-
2. Dr.Vinod Chandra S.S. ,Director, Computer Centre	Sd/-
3. Dr.S.Aji, Asst. Professor, Dept. of Computer Science, Kariavattom	Sd/-
4. Smt. Meena Ashok, Joint Registrar (i/c of online Admission)	Sd/-
5. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom	Absent
6. Dr. K. B. Manoj (Member, Syndicate)	Absent
7. Registrar (i/c)	Absent

***Item No. 04.11.01: UG/PG admission 2019 - request received from candidates - permission for fresh registration – reg.***

In the request the candidate has stated that she has secured 91% marks for CBSE examination. As she was waiting for NEET allotment she did not register for UG programme. It has been requested that she may be permitted to apply afresh and may be considered for admission in the existing vacant seats.

The candidates who wish to apply for PG programmes has stated that as the revaluation results were not published they could not submit online application for PG Courses within the prescribed time. It has been requested that they may be granted permission to register online afresh and may be considered for admission in the existing vacant seats.

**The committee considered the matter and recommended not to agree to the request of the candidate for fresh registration. Further recommended to inform the candidates to attend the spot allotment.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

***Item No. 04.11.02: UG admission 2019 – Community quota admissions – consent received from Colleges – reg.***

The Principal, Sree Sankara College, Nagaroor and Ayyankali Memorial Arts and Science College, Punalur has forwarded consent for converting the vacant community quota seats to open merit.

**The committee considered the matter and recommended to convert the vacant community quota seats of the said colleges to open merit and fill the same during the spot allotment being conducted by the University.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

***Item No. 04.11.03: UG/PG Admission 2019- Letter received from the Principal, Bishop Moore College, Mavelikkara - consent to convert vacant community quota seats to open merit –reg.***

The Principal, Bishop Moore College, Mavelikkara has forwarded the consent of the Management of Bishop Moore College for converting the vacant seats under community quota to open merit, since our community quota rank list has exhausted.

It has also been requested that a favourable decision may be given regarding the case of Alby Oommen Sam, a community quota applicant, who seeks admission to BA Economics under Community quota, but is not included in our rank list.

**The committee considered the matter and recommended to convert the vacant community quota seats of the said colleges to open merit and fill the same during the spot allotment being conducted by the University. Further recommended not to agree to the request of the Principal to admit the candidate Alby Oommen Sam, who was not included in the community quota ranklist.**

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.04: UG Admission 2019 – Request received from Arun Raj – levying of additional fee by the College – remarks from the Principal, Christ College, Vizhinjam - reg.**

In the request the candidate has stated that he got allotment at Christ College, Vizhinjam. When approached the College for admission the Principal informed that in addition to semester fee of Rs. 11000/-, an additional amount of Rs. 20,000/- need to be paid every year. It has been requested that enquiry may be conducted against the College for levying huge amount of fee from the candidates.

The OAMC at its meeting held on 01.08.2019 considered the matter and recommended to seek remarks of the Principal, Christ College, Vizhinjam regarding the same.

The Principal, Christ College, Vizhinjam, has forwarded the remarks on the matter. It has been stated that the complaint submitted by Mr Arun Raj is false, frivolous and fictitious. In this academic year 2019 for under graduate courses, a student named Mr Arun Raj is not in the allotment list of the College. As no such allotment was made, such a person did not approach the College seeking admission and the fee structure was not discussed to him nor has asked him to pay the amount. The College is not offering any course having a semester fee of Rs 11,000/-. The UG courses offered in the College are B.Com Tax, B. Com Tourism, BBA and BA Communicative English for which the semester fees for BBA, B. Com Tax and BA English is Rs 9000/- and the semester fees for B. Com Tourism is Rs 11,250/-. It is evident from itself that the allegation of the complaint is false. The College have never claimed such an amount. It has also been stated that the College is imparting a value based quality education to the student community. The is also conducting career guidance, personality development programmes personal counselling and also conduct regular model exams (providing stationery materials), industrial visits and internship programmes during their course of study.

It has been stated that the complaint is ill motivated and is aimed at tarnishing and damaging the well reputed institution. Hence it has been stated that the complaint may be closed assuming the above remarks.

**The Committee considered the matter and recommended to place the remarks of the Principal, Christ College, Vizhinjam to the Standing Committee of the Syndicate on Affiliation of Colleges.**

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.05: UG Admission 2019 – Request received from transgender candidate Unni Manoharan for admission to UG Course–reg.**

Request has been received from a transgender candidate for admission to UG course as per the G.O (Ms). No. 153/2018/HEDN dated 03/07/2018.

As per the G.O, the Govt. has sanctioned two additional seats in all courses in Universities and affiliated Arts & Science Colleges exclusively for admitting transgender students subject to fulfilment of qualification.

The candidate has requested for admission for BA English course at University College, Tvpm.

**The committee considered the matter and recommended to grant admission to the candidate Unni Manoharan for BA English at University College, Thiruvananthapuram by creating an additional seat over and above the sanctioned strength.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.06: UG Admission 2019 – Letter received from Secretary, Kerala State Sports Council- admission to Sports hostel candidates -reg.**

In the letter, it has been stated that in the previous years the sports hostel candidates were given special allotment and were given admissions to various colleges by sanctioning additional seats. The Secretary has forwarded a list of 37 candidates who were selected for sports hostel admission but did not get admission for degree courses. It has been requested that such candidates may be granted admission in the colleges specified in the list.

**The committee considered the matter and recommended to authorize the Director, Department of Physical Education to verify the list forwarded by the Kerala State Sports Council for granting admission to sports Hostel candidates in various colleges and report the no. of additional seats to be created if any to accommodate the candidates. Further recommended that, if additional seats need to be created, the same may be placed before the next meeting of the Syndicate for consideration.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.07: UG Admission 2019 – Request received from the Superintendent, Sri Chitra Home for Destitute and Infirm, Tvpm –admission to inmate - reg.**

Request has been received from the Superintendent, Sri Chitra Home for Destitute and Infirm, Tvpm for admission to inmate Yadhu Krishna B R (355429) for BA Sociology at SN College, Chempazhanthy, TVPM.

As per clause 4.1.1 (iv) of UG Prospectus 2019,

Reservation for Inmates of Government Children's Home.

One seat shall be created over and above the sanctioned strength in each Govt/Private Aided Colleges for Inmates of Government Children's Home and Establishment as per UO. No. Ac B1/055682/2012 dated 30.04.2013.

**The committee considered the matter and recommended to grant admission to the candidate Yadhu Krishna B R (355429) for BA Sociology at SN College, Chempazhanthy, TVPM.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.08: PG Admission 2019 – Request received from Arya L (512347) – lost admission for MA Malayalam at University College, TVPM, as the authorities concerned didn't admit the candidate through admission portal-remarks from the Principal -reg.**

In the request the candidate had stated that she was allotted to University College, Tvpm for MA Malayalam during the first supplementary allotment, which was her first option. She took admission in the College within the prescribed time. But during the second supplementary allotment it was noticed that her admission has been lost as the College authorities had not uploaded her name in



the College login. It has been requested that her admission at University College for MA Malayalam may be retained.

The OAMC at its meeting held on 26.07.2019 considered the matter and recommended to seek remarks from the Principal, University College, TVPM regarding the matter.

The Principal, University College, Tvpm, has forwarded the remarks on the matter. It has been stated that the candidate got allotment under BPL category for MA Sanskrit during the first allotment. Subsequently, she got allotment for MA Malayalam in the next allotment. But the details of admission were not entered in online by mistake. The matter was reported to the University on 20.07.2019. It has been requested that the candidate may be reconsidered for admission to MA Malayalam course at University College, Tvpm, as there exists two vacancies under BPL category.

The candidate has telephonically informed that she took admission at Govt. College, Nedumangad for MA Malayalam course.

**The committee considered the matter and recommended to place the remarks of the Principal, University College, Thiruvananthapuram to the Standing Committee of the Syndicate on Affiliation of Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.09:** *UG Admission 2019- Letter from the Secretary, Court of State Commissioner for Persons with Disabilities- Admission to Karthika P - reg.*

In the letter it has been stated that the candidate Karthika P got admission at NSS College, Cherthala for BA History. She is a PWD candidate. It has been requested that she may be granted admission at SD College, Alappuzha for BA History which is a nearby College.

**The committee considered the matter and recommended to grant admission to the candidate for BA History at SD College, Alappuzha by transferring the vacant PWD seat in B. Sc. Mathematics to BA History.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.10:** *UG Admission 2019- Letter received from the Principal, UIT Vellarada- conduct of spot admission-reg.*

In the letter it has been requested that while conducting spot admission for UIT's it is advisable to engage the staff of UIT Headquarters or UIT centres so that the candidates can be given more information regarding the UIT centres. It has also been requested that a zone wise centralised spot admission may be conducted exclusively for UIT's.

The Principal, has also stated that as per the letter dated 29.07.2019 received from the Govt. Secretary, Higher Education Dept, it has been stated that all colleges are directed to refund the amount in full remitted by the candidate if he/she took T.C from the College before the closure of admission. The fees may be levied only from such candidates who take permanent admission in the College. This may adversely affect the functioning of the UIT's and hence requested that the University Order regarding permitting temporary admission in UIT's may be issued.

**The committee considered the matter and recommended to place the request received from the Principal, UIT, Vellarada to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.11: UG Admission 2019 – Request received from Abhijith S (368778) – Not included in the community quota ranklist – remarks from the Principal, KSMDB College, Sasthamkotta - reg.**

In the request the candidate has stated that he reported for community quota registration on 16.07.2019 at KSMDB College, Sasthamcotta. When the ranklist for community quota was published, his name was not included. The candidate has submitted the proforma signed by the Principal, KSMDB College, Sasthamcotta which clearly indicates the reporting date. It has been requested that necessary steps may be taken to include his name in the community quota ranklist of BA English at KSMDB College, Sasthamcotta and may be considered in the arising vacant seat under community quota.

The OAMC at its meeting held on 01.08.2019 considered the matter and recommended to seek remarks from the Principal, KSMDB College, Sasthamcotta regarding the complaint.

The Principal, KSMDB College, Sasthamcotta has forwarded the remarks on the matter.

In the letter the Principal has stated that Abhijith S (368778) was an applicant in the college under community quota. In the hurry of uploading the UG applications (1028 numbers) in the college before 5 PM on 16.07.2019, we, inadvertently, did not enter his application. However the candidate did not enquire about the rank list till 30.07.2019 although the University published it on that day. It was on 16.07.2019 itself that the admission to UG and PG, as per the second supplementary allotment was to be completed. Apart from this, the admission section had the added work of issuing online TC, hence the error. It was only when the candidate came to the college for admission, as per the university third allotment when his application was rejected due to ineligibility to the Ex-serviceman mark, that the candidate in the community quota list. However he has secured admission to B.Sc Polymer Chemistry as per the special allotment on 02.08.2019.

Considering the inadvertent error of the college admission wing, it has been requested that necessary steps may be taken to include the candidate in the community quota itself.

**The committee considered the matter and recommended to place the remarks of the Principal, KSMDB College, Sasthamcotta to the Standing Committee of the Syndicate on Affiliation of Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.12: UG Admission 2019 – Request received from Sanjo S.S (354647) – Got admission at UIT Vellarada – Returning of DD- reg.**

The candidate got admission at UIT Vellarada for BA English and Communicative English. He paid Rs.10010/- as DD towards tuition fee and Rs. 1510/- and also Rs. 8500/- as other fees and took admission. Later he took admission at Christian College, Kattakada for B.Sc Botany. But now the college is returning only Rs. 7000/-. It has been requested that necessary steps may be taken and direction may be issued to the college to return his certificates.

The OAMC at its meeting held on 26.07.2019 considered a similar request and recommended to give direction to the Principal, UIT, Vellarada to return the certificates and to refund the PTA fund remitted by the candidate.

**The committee considered the matter and recommended to give direction to the Principal, UIT, Vellarada to return the certificates and to refund the PTA fund remitted by the candidate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.13: UG Admission 2019 – Request received from Athira A S (348970) – levying of additional fee by the College - reg.**

In the request it has been stated that the candidate got allotment at Christ College, Vizhinjam for BA English and Communicative English. When approached the College for admission the Principal informed that in addition to semester fee of Rs. 9000/-, an additional amount of Rs. 20,000/-

need to be paid every year. It has been requested that enquiry may be conducted against the College for levying huge amount of fee from the candidates.

The committee considered the matter and recommended to seek remarks from the Principal, Christ College, Vizhinjam regarding the matter and place the same before the Standing Committee of the Syndicate on Affiliation of Colleges.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

***Item No. 04.11.14: UG Admission 2019 – Request received from Surya Narayanan P S (310386) – non refund of fee by the College - reg.***

In the request it has been stated that the candidate got allotment at Vigyan College of Applied Science, Kattakada for B.Com Computer Application course. Later he took admission under management quota at Christ Nagar College, Maranalloor. When approached Vigyan College for refund of fee, the fee collected as donation was refunded but the admission fee of Rs. 11000 was not given. It has been requested that necessary direction may be given to the college for refunding the said amount.

The committee considered the matter and recommended to give direction to the Principal, Vigyan College of Applied Science, Kattakada to refund the fee of Rs. 11000/- remitted by the candidate based on the letter dated 29.07.2019 received from the Govt. Secretary, Higher Education Dept, stating that all colleges are directed to refund the amount in full remitted by the candidate if he/she took T.C from the College before the closure of admission.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

***Item No. 04.11.15: UG Admission 2019 – Request received from Akhila Krishna S (340654) – Change of college - reg.***

In the request it has been stated that the candidate got allotment at KNM Govt. college, Kanjiramkulam for BA Economics. During special allotment, the candidate got allotment at KNM Arts & Science College, Kanjiramkulam (Self financing) for B.Com. The option was given without knowing that it is a self financing college. It has been requested that her admission at KNM Govt College may be retained.

The committee considered the matter and recommended to inform the candidate to attend the spot allotment.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

***Item No. 04.11.16: Revised Schedule for spot admission to be conducted by the University officials for vacant seats of various UG/PG courses.***

<b>UG General Spot Allotment (All Colleges and UIT's)</b>	Thiruvananthapuram Region (at Senate Hall) – <b>17.08.2019</b>
	Adoor Region (at St.Cyril's College, Adoor) – <b>19.08.2019</b>
	Alappuzha Region (at SD College, Alappuzha) – <b>20.08.2019</b>
	Kollam Region (at SN College, Kollam) – <b>21.08.2019</b>
<b>PG General Spot Allotment</b>	Kollam Region (at SN College, Kollam) – <b>22.08.2019</b>
	Alappuzha Region (at SD College, Alappuzha) – <b>22.08.2019</b>
	Thiruvananthapuram Region (at Senate Hall) – <b>24.08.2019</b>
	Adoor Region (at St. Cyril's College, Adoor) - <b>24.08.2019</b>
<b>College Joining (UG)</b>	<b>24.08.2019 and 26.08.2019</b>

College Joining (PG)	26.08.2019 and 27.08.2019
Date of Closure of admission for UG/PG courses – 27.08.2019	

The committee considered the matter and recommended to approve the schedule.

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No. 04.11.17 UG-PG Admission 2019 - Schedule for sports quota admission – reg.**

Verification of sports quota applications has been completed. Date may be fixed for publication of ranklist and admission.

The committee considered the matter and recommended the schedule as detailed below.

**Publication of sports quota ranklist for UG/PG courses – 17.08.2019**

**Reporting in the colleges – 19.08.2019 upto 04.00 PM**

Admission shall be on 20.08.2019. The candidates who reported on 19.08.2019 and who are interested to take admission shall be present in the college concerned before 11.00 AM on 20.08.2019 for admission. Those who reports to the college after 11.00 AM on 20.08.2019 shall not be considered for sports quota admission. Candidates shall be given 2 days time for submitting necessary documents. Admission to sports quota shall be completed by 22.08.2019.

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No.04.11.18 UG-PG Admission 2019 – Request received form PWD candidates – Admission, Course change, College change etc.**

The committee considered the requests received from PWD candidates and recommended to grant admission by transferring the vacant seats under PWD category in other courses in the colleges where the candidates have requested for admission. The details of courses and colleges allotted is appended.

Further recommended to create two additional seats in BA English course in Govt. Arts & Science College, Kulathur where no vacancy exist under PWD category, for admission to two candidates Peter Joy V (346935) who is 100% blind and Aparna A.S (329028) who is 50% mentally retarded.

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No.04.11.19 UG-PG Admission 2019 – Date for admission to vacant community quota seats where ranklist exists.**

The committee considered the matter and recommended to inform the colleges to admit the candidates from existing community quota ranklist upto 27.08.2019.

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No.04.11.20 UG-PG Admission 2019 – Date for closure of admission - reg.**

The committee recommended to fix the date of closure of admission for all UG/PG courses for the academic year 2019-20 be 27.08.2019. No admission shall be made after 27.08.2019.

The meeting came to an end at 05.15 PM.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 14.08.2019, be noted.

**Item No.04.12**                      ***Judgment in WP(C) No. 22994/2019 filed by Dr.Jitha S.R, S.N College, Chempazhanthy- Consideration of –reg.***

***(Ac.F.III)***

The Manager, S.N Colleges, Kollam has forwarded a proposal as per UGC Regulation 2010, for the approval of appointment of **Dr.S.R.Jitha**, Associate Professor of Political Science in S.N College, Chempazhanthy as the Principal of the College w.e.f 21-05-2018 F.N.

It may be noted that certain allegations were raised against Dr.S.R.Jitha relating to the conduct of exams and the Syndicate held on 28-09-2018 resolved to remove S.R.Jitha from the charge of Principal. She filed a writ petition before the Hon'ble High Court in this regard. The Hon'ble High Court vide interim order dated 12-11-2018 in WP(C) No.36752/2018 (T) has stated that no coercive steps shall be taken against the petitioner for the time being.

The proposal for the appointment of Dr.S.R.Jitha as Principal of S.N College, Chempazhanthy was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 15-05-2019 and the Committee recommended to defer the proposal since the matter is subjudice, pending final disposal of WP(C) No.36752/2018 filed by Smt.Jitha S R. The Syndicate held on 25-05-2019 vide item No.09.40.40 resolved to approve the recommendations of the Standing Committee. The resolution of the Syndicate was intimated to the teacher vide University letter dated 14-08-2019.

Now a Judgment has been received in a separate WP(C) No. 22994/2019 in which it has been ordered that the second respondent, the Registrar should “consider and pass orders on Ext.P9 representation, after affording an opportunity of hearing to the petitioner, de hors the observations in Exhibits P8 and P10 within a period of ‘six weeks’ from the date of receipt of a copy of the Judgment”.

Ext P9-(true copy of petitioner’s representation dated 25-07-2019)

Ext P8- (letter from the Controller of examination to the Manager of S.N Colleges with the recommendation to remove Dr.Jitha from the charge of Principal)

Ext P10- (the letter from the Registrar to Smt.Jitha intimating her that the Syndicate has deferred her proposal for approval of appointment as Principal, since the matter is pending with the Hon’ble High Court),

Though the Judgement of the Hon’ High Court directs the Registrar to hear the petitioner and pass appropriate orders it may be noted that the power to grant approval to appointments in aided colleges is vested in the Syndicate.

It may be noted that the teacher has acquired sufficient scores for all the categories as stipulated in the Academic Performance Indicator and the Selection Committee has also recommended the teacher for promotion as Principal. As per Kerala University Act 1974 Chapter VIII Section 57 Subsection (9) every appointments shall be reported to the University for approval.

As per Kerala University First Statutes 1979, Chapter II clause 14 “approval of appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post”.

The Judgement has made a clear distinction between the matter of approval of appointment of the petitioner as Principal and the matter relating to alleged exam malpractice in the college

It may further be noted that the Judgment was received on 2’nd September and that there is only a time limit of 6 weeks for the compliance of the Judgment, which ends on October 12’th.

The whole matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to obtain legal opinion from the Standing Counsel regarding the matter and to authorise the Vice-Chancellor to implement the decision subject to reporting to the Syndicate.

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**Special Item 1**

The Syndicate considered the matter regarding the inauguration of Study and Research Centre, Alappuzha and **RESOLVED**

1. to authorize the Vice-Chancellor to appoint a Director for the Study and Research Centre, Alappuzha
2. to appoint a Librarian on Contract basis.
3. to address the Government for creation of posts of one Assistant Registrar and two Section Officers in the Study and Research Centre, Alappuzha.

(Ad.AV)

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**Special Item 2**

The Syndicate considered the matter regarding the shifting of teaching Departments in the ONV Memorial Building and **RESOLVED** to entrust the Registrar to study and submit a report in the next Syndicate.

**FURTHER RESOLVED** to take immediate steps to strengthen the Security system in the Kariavattom and Palayam Campus.

(Ad.B1)

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**Special Item 3**

The Syndicate considered the matter regarding the submission of detailed project proposal to RUSA and **RESOLVED** to place the final DPR before the Combined Standing Committees of the Syndicate on Planning & Development and Academics & Research.

(Pl.D)

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**Registrar**

**Pro-Vice-Chancellor**

**Vice-Chancellor**

University Buildings,  
Thiruvananthapuram,  
17.09.2019



**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A' Grade)

**Preliminary Minutes of the 5<sup>th</sup> Meeting of the  
Syndicate held on 30.10.2019**

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Dr.K.G.Gopchandran
5. Adv.A.Ajikumar
6. Sri.Jairaj.J
7. Sri.R.Rajesh
8. Adv.B.Balachandran
9. Sri.Arunkumar R
10. Dr.K.B.Manoj
11. Sri.Bijukumar.G
12. Sri.Viswan Padanilam
13. Dr.B.Unnikrishnan Nair
14. Dr.M.Vijayan Pillai
15. Dr.Mathew.V
16. Dr.S.Nazeeb
17. Sri.B.P.Murali
18. Adv.G.Muralidharan Pillai
19. Sri.Mohammed Yaseen
20. Prof.K.Lalitha
21. Smt.Renju Suresh
22. Sri.Vijayakumar.R, Joint Secretary, Higher Education Department.

**Item No.05.01. Confirmation of the Preliminary Minutes of the 2<sup>nd</sup> Meeting of the Syndicate held on 08.08.2019 -reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 2<sup>nd</sup> Meeting of the Syndicate held on 08.08.2019 with the following modifications:

Item No.02.16.B26 be read as Item No.02.09.B26

(Ac.EVI)

**Item No.02.85** The Syndicate considered the verification report by the Office of the Directorate of Collegiate Education with regard to the evaluation of the expression of interest (EOI)s for the Examination Management Software and Resolved to accept the Report and to grant work order to 'M/s ITI Ltd, Palakkad' at the discounted rate of Rs.1,17,41,000/- (Rupees One crore seventeen lakh forty one thousand only) [Cost: Rs.99,50,000/- + GST @18% amounting to Rs.17,91,000/-] + any other taxes, if applicable, for the implementation of "Examination Management Software" in connection with the Project "Student Life Cycle Management System".

(Pl.A1)

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**Item No.05.02.** *Confirmation of the Preliminary Minutes of the 3<sup>rd</sup> Meeting of the Syndicate held on 31.08.2019 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 3<sup>rd</sup> Meeting of the Syndicate held on 31.08.2019 with the following modifications:

Item No.03.35.04 Recommendation at Sl.No.03 be modified as

3	Pass C	Rs. 800/- per year (from next Academic Year onwards)	M.Phil, Research Scholars
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(Ad.AVI)

Item No.03.53.C3 Subject be modified as '**Malayalam (Part Time)**'

(Ac.EVII)

Item No.03.58.03 Recommendation be read as '**UIT Regional Centre, Pathanapuram**' instead of '**UIT Regional Centre, Kollam**'.

(Ad.AVII)

**Item No.03.77** Resolution be modified as RESOLVED to engage Sri.C.Mohanan, Estate Officer on contract basis for **eleven months**.

(Ad.A1)

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**Item No.05.03.** *Confirmation of the Preliminary Minutes of the 4<sup>th</sup> Meeting of the Syndicate held on 17.09.2019 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 4<sup>th</sup> Meeting of the Syndicate held on 17.09.2019.

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