



UNIVERSITY OF KERALA

**Preliminary Minutes of the 16th Meeting of the
Syndicate held on 14.08.2020**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Sri.B.P.Murali
4. Adv.K.H.Babujan
5. Dr.B.Unnikrishnan Nair
6. Adv.A.Ajikumar
7. Adv.G.Muralidharan Pillai
8. Adv.B.Balachandran
9. Sri.Arunkumar R
10. Sri.Jairaj.J
11. Dr.K.B.Manoj
12. Dr.M.Vijayan Pillai
13. Sri.Bijukumar.G
14. Dr.S.Nazeeb
15. Dr.K.G.Gopchandran
16. Prof.K.Lalitha

Online presence

17. Dr.Mathew.V
18. Sri.Vijayakumar R, Joint Secretary, Higher Education Department
19. Smt. Renju Suresh

Item No.16.01. *Confirmation of the Preliminary Minutes of the 14th Meeting of the
Syndicate held on 17.07.2020 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 14th Meeting of the Syndicate held on 17.07.2020 with the following modifications:

Item No.14.14.15 Agenda note be corrected as:

'The Repair works of drainage system and allied works in the Science Block-I (Geology Block Building) at Kariavattom Campus was awarded to Sri.Thomas Jacob vide work order No.UE/DB/(e-GP)/E5/2017-18 dated 24.05.2017 at an agreed probable amount of contract (PAC) of Rs.16,48,373/- i.e 22.7% below the estimate rate as per the accompanying schedule. Agreement for the work was executed vide No.109/17-18 dated 31.08.2017.

The contractor vide letter dated 03.03.2019 (request was received on 03.03.2020) has intimated that even after completing the repair work of drainage system and allied works in the Science Block-I (Geology Block Building) on 05.03.2018 (as per the status report dated 06.11.2019 submitted by the University Engineer the work was completed on 05.09.2018), no action was taken to refund the fine amount of Rs.70,080/- (Rupees Seventy Thousand and Eighty only).

Since the request of the contractor dated 19.03.2019 was not received in the planning section, a clarification was sought from the University Engineer and the University Engineer vide letter No.DB2/Drainage/RUSA/2018 dated 28.05.2020 has clarified that "the fine amount recovered from the contractor Sri.Thomas Jacob for the delay in completion was imposed as per the norms.The Assistant Executive Engineer and the Assistant Engineer concerned in the proforma for extension of time of completion have recommended to extend the time with suitable fine.More over the contractor Sri .Thomas jacob had executed a supplementary agreement for deducting the fine amount, hence the fine for delay was calculated and an amount of Rs.70,080/- (Rupees Seventy Thousand and Eighty only) was deducted from the bill amount.

In response to the email dated 15.06.2020 Director (P&D), the University Engineer has forwarded the request of the contractor Sri.Thomas Jacob dated 19.03.2019 vide email dated 17.06.2020. The contractor has intimated that repair works of drainage system and allied works in the Science Block-I (Geology Block Building) at Kariavattom Campus was completed on 05.03.2018 and submitted the bill.But the bill amount was not released to contractor even after one year of completion of the work and the Assistant Executive Engineer has intimated the contractor that they had delayed the work for 114 days.The contractor has further intimated that they had to wait for holidays to complete the work since most of the work could not be done during the class time of the Department. Further he has stated even though explanation for the delay of the work had been intimated to the concerned, he was purposefully imposed the fine amount because he had complained against the Assistant Executive Engineer. The contractor also emphasised that he had to struggle for the completion of the work and requested to refund the fine amount imposed on him.

As per the orders of Vice Chancellor the matter of refund of fine amount of Rs.70,080/- (Rupees Seventy Thousand and Eighty only) to the contractor Sri.Thomas Jacob in connection with the repair works of drainage system and allied works in the Science Block-I (Geology Block Building) at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation'.

(Pl.G)

Item No.14.41 Resolution be modified as "**FURTHER RESOLVED** that the amount earmarked in the University Budget estimates for Chancellor's Multiplex (for the year 2020-2021), be utilized for the construction of '**Chancellor's Multiplex: Foreign Languages**'.

(Ad.B1)

Item No.16.02. Confirmation of the Preliminary Minutes of the 15th Meeting of the Syndicate held on 30.07.2020 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 15th Meeting of the Syndicate held on 30.07.2020.

Resolution of the Syndicate
RESOLVED that the item be referred to next Syndicate.

Item No.16.03. Appointments/Career Advancement Promotion, if any – reg. (Ad.H/Ad.D.II Section)

Resolution of the Syndicate
NIL

Item No.16.04 വിരമിച്ച ജീവനക്കാർ ദിവസവേതനാടിസ്ഥാനത്തിൽ സേവനത്തിൽ തുടരുന്ന സംബന്ധിച്ച്.

(Ad AII)

ഫിനാൻസ് ഓഫീസറുടെ സെക്ഷനിലെ ഓഫീസ് അറ്റൻഡന്റ് (ഹയർഗ്രേഡ്) ശ്രീ.എം.വാസുദേവൻപിള്ള 31.05.2019 ന് സർവീസിൽ നിന്നും വിരമിച്ചു. വിരമിച്ചതിനുശേഷം, ടിയാന്ദിവസവേതന അടിസ്ഥാനത്തിൽ പുനർനിയമനം നൽകണമെന്നും ആവശ്യപ്പെട്ടിരുന്നു. ഈ വിഷയം 25.05.2019-ൽ കൂടിയ സിൻഡിക്കേറ്റോഗത്തിന്റെ 09.62- നമ്പർ ഐറ്റം ആയി പരിഗണിക്കുകയും

Pay Certificate issued from Sree Sankaracharya University of Sanskrit, Kalady placed before the Syndicate for decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.16.06 *Alleged unauthorized hike in moderation- Report of the Director (i/c), Computer Centre against the explanation sought from the authorities of IT Cell-Consideration of-reg.*

(Ad.AI)

The Syndicate at its meeting held on 22.11.2019 in special item 1 considered the report of the Expert Committee constituted to inquire into the matter regarding unauthorized hike in moderation marks, resolved to seek explanation from the concerned authorities of IT Cell, regarding the issue of password. Accordingly, memo dated 04.12.2019 was served to Sri. D S Santhosh Kumar, the then Assistant Registrar, ECL/IT Cell (Exams) and to Sri. Sreejith M P, the then Section Officer in charge of IT Cell (Exams) directing to furnish explanation on the issue of password.

Both the officers in their explanation dated 11.12.2019 stated that“the alleged irregularity in award of moderation has been effected by using the User ID and password of officers above the rank of Assistant Registrar. No administrative person in IT Cell (Exams) create /cancel ID of officers above Assistant Registrar level” (copies of the explanation appended).

As per orders of the Vice-Chancellor, the matter was placed before the Syndicate at its meeting held on 13.01.2020 and the Syndicate resolved to seek remarks from the Director (i/c), Computer Centre and from an IT Expert against the explanations submitted by the IT Cell (Exams).

Accordingly, the explanations submitted by the IT Cell (Exams) was forwarded to the Director (i/c), Computer Centre and to Sri.Vinukumar.A.R, Senior Director, Control & Instrumentation Group, C-DAC, Thiruvananthapuram seeking report.

As per the orders of the Vice Chancellor, the report submitted by the Director (i/c), Computer Centre (copy appended) is placed before the Syndicate for appropriate consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings alongwith the report of the IT Expert and the Director, Computer Centre.

Item No.16.07. *Promotion to the post of Deputy Registrar - Reporting of-reg.*

(Ad.AI)

The following promotions to the post of Deputy Registrar in the scale of pay of Rs.77400-115200, were made in the University wef 19.06.2020 vide UO. No. Ad.AI.4/7404/2020 dated 19.06.2020 as detailed below;

1.Smt. Hema Anandan, Assistant Registrar (Hr. Gr), Acad V was promoted to the post of Deputy Registrar. She was put in the vacancy of Smt. Deepa Varma, Deputy Registrar, Admn.I on leave preparatory to retirement and posted as Deputy Registrar, CSS, Kariavattom vice Sri. P.J. Lawrence, Deputy Registrar, CSS, Kariavattom transferred.

2.Sri. R. Rajanaraan, Assistant Registrar (Hr. Gr) working as Additional Private Secretary in the Office of the Minister for Revenue and Housing, on deputation basis was promoted to the post of Deputy Registrar. He was put in the vacancy of Smt. M.S. Sabitha, Deputy Registrar ES &Revaluation on leave. Sri. R. Rajanaraan is permitted to continue as Additional Private Secretary to the Minister for Revenue and Housing, on deputation basis.

3.Sri. C.S. Saji, Assistant Registrar (Hr. Gr), QPR was promoted to the post of Deputy Registrar. He was put in the vacancy of Sri. R. Rajanaraan, Deputy Registrar, on deputation and posted as Deputy Registrar, Planning vice Sri. S. Harikumar, Deputy Registrar, Planning transferred.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.08. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020- approval of -reg.

(Ac.EI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held at 2 PM on **02.07.2020** is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH HELD ON 02.07.2020

Venue : Syndicate Room
Date : 02nd July, 2020
Time : 02.30 pm

Members Present

- | | |
|--------------------------------|------|
| 1. Dr. S.Nazeeb (Convenor) | Sd/- |
| 2. Dr. Gopchandran. K.G | Sd/- |
| 3. Prof. K. Lalitha | Sd/- |
| 4. Dr. Vijayan Pillai.M | Sd/- |
| 5. Sri. Arun Kumar. R | Sd/- |
| 6. Dr. B. Unnikrishnan Nair | Sd/- |
| 7. Adv. Muralidharan Pillai .G | Sd/- |

Member Absent

1. Sri. Mohammed Yaseen
2. Sri. Jairaj.J
3. Dr. K.B.Manoj
4. Adv. A. Ajikumar

Item No16.08.A1 Recognition as Research Supervisor in Biotechnology–Application submitted by Dr. Sony George - reg.

Name : Dr. Sony George, Assistant Professor, Dept of Chemistry, University of Kerala, Kariavattom
Subject : Biotechnology
Faculty : Applied Sciences & Technology
Facility Centre : Dept of Biotechnology, University of Kerala, Kariavattom
Request : Recognition as Research Supervisor in the subject Biotechnology

Recommendation: The committee considered the above matter and recommended to refer the matter to Standing Committee of the Academic Council for its specific remarks and recommendations regarding the eligibility of the applicant for research guide ship in the subject Biotechnology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A2 Ph.D Research –Change of Research Supervisor– Application submitted by Smt. Priya Grace Itti Eipe- reg.

Name : Smt. Priya Grace Itti Eipe
Subject : Civil Engineering (Part-time)
Research Supervisor : Dr. Anitha Joseph (Rtd)
Co-Supervisor : Dr. Reebu Zachariah Koshy (Rtd)
Research Centre : TKM College of Engineering, Kollam.
Request : Change of Research Supervisor to Dr. M. Nazeer, Professor, Dept. of Civil Engineering, TKM College of Engineering, Kollam.

Recommendation: Recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No.16.08.A3 *Conversion of Ph.D Registration from full-time to part-time- Smt. Prayaga M A- Public Administration-reg*

Name : Smt. Prayaga M A
 Subject : Public Administration (Full-time)
 Research Supervisor : Dr. P G Balachandran Pillai
 Research Centre : University college, Thiruvananthapuram.
 Request : Conversion to Part-time w.e.f 15/02/2020 AN

Recommendation: Recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No.16.08.A4 *Recognition as Research Centre- P.G Dept. of English, Sanatana Dharma College, Alappuzha – reg.*

An application has been submitted by the Principal, Sanatana Dharma College, Alappuzha to recognize the P.G. Dept. of English of the institution as an approved research centre of University of Kerala. The Principal has also remitted Rs.11,250/- (Rupees Eleven Thousand Two hundred and Fifty only), as fee for Centre Recognition.

In the application form, it is mentioned that two recognized research supervisors (Dr. Krishnan Namboothiri E. and Dr. Bindu Nair) are employed in the institution. Recognition as Research Supervisor has been granted in r/o Dr. Krishnan Namboothiri E., vide U.O. No. Ac.EVI(1)/019228/2018 dated 05.04.2018, with T.K.M. College of Arts and Science, Kollam as the Facility Centre. Dr. Bindu Nair has been granted recognition as Research Supervisor, vide U.O. No. 290/2019/UOK dated 24.07.2019 with All Saints' College, Thiruvananthapuram as the Facility Centre. Both Supervisors have submitted their Curriculum Vitae, in which it is mentioned that the date of retirement of Dr. Krishnan Namboothiri is on 31.05.2022 and the same of Dr. Bindu Nair is on 30.04.2024.

Along with the application the detailed report regarding the Aims & objectives of the Institution, Constitution, organization and other particulars regarding the governing body of the Institution are also enclosed. In the application form it is stated that, at present no research papers are published from the Department and also mentioned that the same will be published soon.

As per the procedure for the recognition as research centre, an inspection committee has to be constituted with two members of the Syndicate and one subject expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of the Hon'ble Vice-Chancellor, matter of recognition of P.G. Dept. of English, Sanatana Dharma College, Alappuzha as an approved research centre of University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The committee considered the matter and recommended to constitute an inspection committee comprising Dr. S Nazeeb (Convenor), Dr. Mathew V, Adv. K H Babujan (Members, Syndicate) and Dr. C.A Lal, Professor, School of Distance Education, University of Kerala as subject expert.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No.16.08.A5 *Extension of tenure of University research fellowship and revised norms for the sanctioning of University JRF/SRF- Clarification -reg*

The Head, Dept of Malayalam, University of Kerala has forwarded a letter requesting clarification regarding the revised norms prescribed for granting University JRF/SRF vide U.O No. Ac.E1/A2/17871/2019 dated 24/04/2020.

As per the U.O No. Ac.E1/A2/17871/2019 dated 15/05/2019, the University JRF awardees who have already completed their first three and a half years are eligible for the extension of fellowship for the tenure beyond three and a half years w.e.f the date of resolution of the Syndicate

ie., 11.07.2018, subject to the fulfillment of the conditions in the said U.O. Later on these conditions/norms were revised vide U.O No. Ac.E1/A2/17871/2019 dated 24/04/2020.

As per the U.O dated 24.04.2020, Research scholars who have registered for Ph.D prior to January 2020 session shall be eligible for University JRF/SRF as per the following norms.

Clause VIII:

- a. *The Research scholars who have registered for Ph.D prior to January 2020 session, shall be eligible for claiming University JRF for the first three years of Research as per the existing norms of the University.*
- b. *Conversion of JRF to SRF after the completion of 3 years of Research, shall be subject to the fulfillment of the following conditions:*
 - i. *The University JRF awardees who have completed first three years of Research period and who are continuing their research, are eligible for extension of the fellowship for the 4th and 5th year or up to the date of submission of Thesis whichever is earlier (SRF), subject to the positive recommendation of the Evaluation Committee comprising Members of the Doctoral committee, Dean/HoD and Research Supervisor concerned. The report of the said committee along with the recommendation for granting University SRF shall be forwarded to the University along with the application for claiming fellowship for further action.*
 - ii. *The Research scholar should have successfully completed the Ph.D Course Work Examination.*
 - iii. *He/ She should have participated in at least two National/ International Seminar.*
 - iv. *The Research scholar should have completed at least 50% of the work of the Thesis, evidencing completion of review of literature and identifying research gap.*
 - v. *Candidates shall be eligible for University SRF for the 4th year or 5th year only with effect from the date of fulfilling all the above four conditions as certified by the Chairman, Doctoral Committee.*

Clause IX: *In any case candidate shall be eligible for fellowship for a maximum period of 5 years or till the submission of thesis whichever is earlier, subject to the conditions laid down in clause VIII.*

In the light of the above norms, the Head, Dept of Malayalam, University of Kerala as well as the sections dealing with the fellowships have requested for clarification in the following matters:

1. As per the U.O dated 24/04/2020, in new norms, different criteria are stipulated to those who register for Ph.D Programme from January 2020 session onwards and those who registered before January 2020 session. Clarification is sought in the matter whether the new norms may also be made applicable to those candidates who have applied for Ph.D Registration in July 2019 session or before and joined for research only after the issuance of notification for Ph.D Registration in January 2020 session.
2. As per the revised norms Research scholars who have completed the first three years of research period and are continuing their research are eligible for University Senior Research fellowship subject to the condition mentioned in the U.O. Clarification is needed in the matter that from which stage the candidates who had already availed University JRF upto three and half year and has not completed their maximum period of fellowship of 5 years, are eligible for upgradation to SRF ie., whether they may be converted to SRF on completing three years or from Three and a half years.
3. Whether those research scholars who were continuing research as on 11/07/2018 (cut off date to become eligible for extension of fellowship as per the U.O No. Ac.E1/A2/17871/2019 dated 15/05/2019) and has submitted the Thesis or has completed 5 years of Research, before 24.04.2020 ie., the date of issue of revised order, are eligible for University fellowship w.e.f 11/07/2018 upto the date of submission of thesis or till the date of completion of 5 years whichever is earlier.
4. In the case of research scholars who have already been awarded fellowship for three and half years, clarification is needed from which date the fellowship be converted to SRF, ie,

whether from the date of completion of three years or from the date of completion of three and half years .

5. Whether the research scholars who applied for the extension of fellowship (SRF) beyond three years as per U.O dated 15/05/2019 and 24.04.2020 and has either submitted the thesis or has undergone pre-submission evaluation/ open defence viva before 24.04.2020, need to undergo evaluation of the committee comprising of Dean, Doctoral Committee Chairman, Research Supervisor as stipulated in the U.O dated 24.04.2020

As per the orders of Hon'ble Vice- Chancellor the matter of clarification required in the revised norms for granting University JRF/SRF is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation

Recommendation: The committee considered the above matter and recommended the following:

1. **Research scholars who have joined for research on or after 01.01.2020 shall follow the norms for University JRF/SRF as applicable to the Candidates who have registered for Ph.D Programme from January 2020 session onwards.**
2. **Research scholars who have already awarded three and half years of University Research fellowship as per the previous norms and are still continuing their research after 11.07.2018 shall be eligible for conversion to SRF with effect from 11.07.2018, if they have completed the three years of fellowship before 11.07.2018, and shall be eligible for fellowship for the remaining period up to a maximum of 5 years or till the submission of thesis, whichever is earlier, after deducting the fellowship already claimed for the last six months.**
3. **Also research scholars who have been awarded and completed three and half years of scholarship after 11.07.2018, and has completed their three years of fellowship after 11.07.2018, shall be eligible for conversion to SRF with effect from the date of completion of three years and shall be eligible for fellowship for the remaining period up to a maximum of 5 years or till the submission of thesis, whichever is earlier, after deducting the fellowship already claimed for the last six months.**
4. **Research scholars who have been continuing the research as on 11.07.2018 (cut off date to become eligible for extension of fellowship as per U.O dated 15.05.2019) and has submitted the thesis or has completed 5 years of research, before 24.04.2020 ie., the date of issue of revised norms, are eligible for University fellowship w.e.f 11.07.2018 up to the date of submission of thesis or till the date of completion of 5 years, whichever is earlier.**
5. **Research scholars who have applied for fellowship beyond three years(SRF) as per U.O dated 15.5.2019 and 24.04.2020 and has either submitted the thesis or has undergone Pre-submission evaluation/Open defence viva before 24.04.2020, are exempted from evaluation of expert committee for SRF, subject to the fulfilment of other eligibility conditions specified in the U.O dated 24.04.2020.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A6 **Reckoning of course work done at ISEC, affiliated to University of Mysore in respect of Smt. Anna M., Research Scholar transferred to University of Kerala- reg.**

Smt. Anna M., Research scholar in Political Science at Dept. of Political Science, Institute of Social and Economic Change (ISEC) Bengaluru under University of Mysore has submitted a request for the transfer of her Ph.D Programme from University of Mysore to University of Kerala. She has successfully completed the coursework in 2017 for which she had produced certificate from ISEC.

The Syndicate at its meeting held on 30.04.2019, vide Item No. 08.90.A12, considered the request received from Smt. Anna M., for the transfer of her Ph.D Programme from University of Mysore to University of Kerala, and resolved to agree with the request, subject to the conditions laid down in Clause 5.8 in "Regulations for award of Ph.D Degree, University of Kerala 2016", if she is otherwise eligible for being registered for Ph.D Programme in University of Kerala. The Hon'ble Vice-Chancellor has ordered to implement the above resolution of the Syndicate.

Hence, the candidate has been permitted to join the Department for continuing her Ph.D Programme at the Dept. of Political Science, University of Kerala under the guidance of Dr.Shaji Varkey. And, She joined the Dept. of Political Science, University of Kerala, Kariavattom w.e.f. 09/07/2019 F.N.

The Syndicate held on 31/10/2019 vide Item No. 05.47.A3 considered the matter of reckoning the coursework done by the candidate at ISEC, as eligible for doing research in Political Science at Dept. of Political Science, University of Kerala, Kariavattom alongwith the minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research and resolved to place the matter before the Standing Committee of the Academic Council after obtaining remarks from IQAC.

Meanwhile, considering the request of the candidate, the Hon'ble Vice-Chancellor has ordered to grant her Ph.D registration subject to reporting to the Syndicate and to place the matter of reckoning the course work before the IQAC with the remarks of Dean and Doctoral Committee. Accordingly, registration order has been issued to the candidate vide U.O. No.Ac.EI.A3/18060/POL/2019 dated 20/12/2019. And, the remarks from the Chairman, Doctoral Committee and the Dean, Faculty of Applied Sciences have been sought on the matter of reckoning the course work.

The Chairman, Doctoral Committee has forwarded his remarks that, the candidate has successfully completed the Ph.D course work at ISEC with seven papers spread over two semesters. And, the said course work is on a par with that of University of Kerala (Political Science). The Dean, Faculty of Social Sciences has remarked that, her coursework maintains very high academic standards and fulfils the requirement for Ph.D work as per UGC norms. And the course work for Ph.D in ISEC is equal to the course work for Ph.D in Political Science in Kerala University.

The matter has then been forwarded to IQAC along with the positive recommendation from the Doctoral Committee and the Dean, Faculty of Social Sciences. IQAC has remarked to place the matter before the Standing Committee of the Syndicate on Academics and Research pointing out that the matter of reckoning course work may be recommended. The provisions of UGC allows for transfer of credit acquired from the parent institution. And, this fact need to be considered.

The topic of research and the coursework details of the candidate are mentioned below for perusal:

Research topic: CHANGING DYNAMICS OF POLITICS IN KERALA: GROWTH OF RELIGIOUS (HINDU) COMMUNALISM

Course Work Details:

Part A

Paper I – Methodology of Research in Social Science

Paper II – Perspectives in Social and Economic Change

Paper III – Basic Statistics

Paper IV-Modern Political theory

Part B

Paper V- Comparative Politics and Indian Politics

Paper VI-Political Economy

Self Study Paper: Sangh Parivar in the Political Public Sphere: Changing Dynamics of Hindutva Politics in Kerala

As per the orders of the Hon'ble Vice-Chancellor, the matter of reckoning the coursework done by the candidate at ISEC, as eligible for doing research in Political Science at Dept. of Political Science, University of Kerala, Kariavattom alongwith the remarks from Chairman, Doctoral Committee, the Dean, Faculty of Social Sciences and IQAC is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations

Recommendation: The committee considered the above matter and recommended to reckon the coursework done by the candidate Smt. Anna. M., at Institute of Social and Economic Change (ISEC), Mysore, as eligible for doing research in Political Science at Dept of Political Science , Universities of Kerala, Kariavattom, on the strength of the remarks of IQAC in the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A7 Ph.D Research- Minutes of evaluation committee meeting held for evaluating applications received for Financial Assistance to Research scholars & Research supervisors as envisaged in the Budget speech 2019-2020- reg

The Director, IQAC has forwarded applications for financial assistance received from the following research scholars as per the notifications dated 07.02.2020 and 13.02.2020.

For financial assistance to Research scholars for publishing books

1. Dr. Aneesh P T, Dept of Aquatic Biology & Fisheries
2. Mr. John Williams, Dept of History
3. Mr. Hussein Omer Ali Hussein Ageed, Dept of Linguistics

For financial Assistance to Research Scholars for presenting papers in International Seminar

1. Mr. Riyas A, Manzoor Manzil, Panavoor P.O., Nedumangadu, Trivandrum
Department of Aquatic Biology & Fisheries

It may be noted that no application has received for financial assistance to Research scholars for publishing articles.

Further, these applications along with the application submitted by Dr. Annie Abraham, Research supervisor in Biochemistry for ticket fare for participating in International seminar as envisaged in Budget proposal 2019-2020 were evaluated by the evaluation committee constituted for this purpose at its meeting held on 05.06.2020 at 03.00 pm.

The meeting convened with the following members evaluated and discussed the proposals in detail and made recommendations accordingly.

1. Director, IQAC, University of Kerala
2. Dr. Jaya D S, Dean, Faculty of Applied Sciences & Technology
3. Dr. Resia Beegum, Dean, Faculty of Commerce
4. Dr. K S Chandrasekhar, Dean, Faculty of Management Studies
5. Dr. R Jayachandran, Dean, Faculty of Oriental Studies

Minutes of the meeting of the evaluation committee held on 05.06.2020 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

MINUTES OF THE MEETING OF THE EVALUATION COMMITTEE CONSTITUTED FOR THE EVALUATION OF THE APPLICATIONS RECEIVED FROM RESEARCH SCHOLARS AND RESEARCH SUPERVISORS FOR FINANCIAL ASSISTANCE HELD ON 05.06.2020

Venue	:	IQAC Room
Date	:	5 th June, 2020
Time	:	03.00 pm

Members Present

- | | |
|--|------|
| 1. Dr. Gabriel Simon Thattil, Director, IQAC, University of Kerala | Sd/- |
| 2. Dr. Jaya D S, Dean, Faculty of Applied Sciences & Technology | Sd/- |
| 3. Dr. S Resia Beegum, Dean, Faculty of Commerce | Sd/- |
| 4. Dr. K S Chandrasekhar, Dean, Faculty of Management Studies | Sd/- |
| 5. Dr. R Jayachandran, Dean, Oriental Studies | Sd/- |

The meeting started at 3.00 pm.

The members of the committee perused the application received from Research scholars of the University for financial assistance for publishing books and for presenting papers in International seminars. The committee also considered the application received from Dr. Annie Abraham, Professor, Dept of Biochemistry for granting ticket fare to research supervisors for participating in International seminar.

- I. After evaluation of each application, the committee identified the application received from Dr. Aneesh P T, PDF Scholar at Dept of Aquatic Biology & Fisheries, University of Kerala and the application received from Mr. John Williams, Research scholar in History

at Dept of History, University of Kerala are eligible for financial assistance for publishing books as envisaged in the Budget speech of the University. The committee recommended to sanction Rs. 15000/- to each candidate as provided in the Budget speech of University of Kerala, 2019-2020.

- II. The committee recommended to sanction Rs. 25000/- (maximum permissible amount) to Mr. Riyas A, Research scholar in Aquatic Biology & Fisheries for presenting papers in International Seminar.
- III. The committee considered the application given by Dr. Annie Abraham, Professor, Dept of Biochemistry for availing travel grant for participating in the 14th Annual meet on Euro Ethno Pharmacology conference held during April 25 & 26, 2019 at Amsterdam, Netherland and recommended to sanction Rs. 97800/- spent by her for the above purpose as provided in the Budget Speech of the University for the year 2019-20.

The meeting came to an end at 04.00 pm.

Recommendation: *The committee considered the above matter and the recommendations in the Minutes of the Evaluation Committee and recommended the following:*

- a. *Dr.Aneesh.P.T, PDF Scholar at the Department of Aquatic Biology and Sri.John Williams, Research Scholar in the Department of History, University of Kerala are eligible for Rs.15000/- each under the programme "Financial assistance to Research scholars for Publishing books" as envisaged in the University Budget Speech for the year 2019-2020.*
- b. *Mr.Riyas.A, Research Scholar in the Department of Aquatic Biology is eligible for Rs.25,000/- under the programme "Financial assistance to Research scholars for presenting papers in International Seminars outside India" as envisaged in the University Budget Speech for the year 2019-2020.*
- c. *Dr.Annie Abraham, Professor (Rtd), Dept. Of Biochemistry, University Of Kerala, is eligible for Rs.25000/- as travel grant for participating in the14th Annual Meet on Euro Ethno Pharmacology Conference held during April 25th and 26th 2019 at Amsterdam, Netherlands under the programme "Financial assistance to Research Supervisors for presenting papers in International Seminars outside India" as envisaged in the University Budget Speech for the year 2019-2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A8 *Ph.D Research- Equating grades of Scientists in Central/State Research institutions with teaching cadre in the University for the purpose of granting Recognition as Research Supervisors- reg.*

Dr. Johnson John Bernet, Ph.D holder in Biotechnology and working as Scientist-C (Regular Faculty), in Rajiv Gandhi Centre for Biotechnology, Poojappura, Thiruvananthapuram has submitted an application duly recommended by the Head of the Institution & Chairman BOS (PG), for the recognition as Research Supervisor in the subject Biotechnology.

As per University regulations 2016, relating to the award of Ph.D degree in University of Kerala, the following are the requisites for considering the application for Recognition as Research Supervisor:

1. Ph.D Degree (in concerned subject) is mandatory.
2. Two publications in approved journals after the award of Ph.D degree.
3. Facility certificate from the institution where they intend to work as guide.
4. The applications are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).
5. Facility certificates are to be submitted by those who are working in college departments not approved as a research centre.
6. Guideship fee of Rs.1,000/- (Rupees One thousand only).
7. Experience certificate (not needed for teaching faculty working at departments of University of Kerala).

8. Two years teaching experience mandatory for granting Guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
9. Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
10. Applicant will be eligible for Guideship only one year after the award of Ph.D degree.
11. As per Clause 5.2 Scientists in the regular service in research laboratories of Central/State Government, located in the geographical jurisdiction of University, may also be approved as Research Supervisor/Co-supervisor. The Scientist in Grade-D, Scientist Grade-E and Scientist Grade-F&G are equated with Assistant Professor, Associate Professor and Professor respectively, exclusively for the purpose of research supervision, subject to fulfillment of other requirements stipulated in these Regulations.

The above applicant has more than 2 years and 10 months of Research experience as Scientist-‘C’ in RGCB, Poojappura, Thiruvananthapuram. In the letter furnished by the Director, RGCB, it was stated that the applicant’s current designation is equivalent to “Assistant Professor” and his salary as per RGCB records of appointment is with three increments in addition to his designated position. It is further stated that the applicant is a Ramalinga swami Fellow and he draws his salary from the grant which is more than the salary awarded to him from RGCB. The Director, RGCB strongly recommended for the guide ship of Dr. Johnson John Bernet as his qualification, experience, pay scale and designation are nothing less than that of an Assistant Professor. But as per University regulations, only Scientist in Grade-D can be equated with Assistant Professor.

The matter was placed before the Standing Committee of the Academic Council held on 20.03.2017 as Item No.18 and the committee *recommended not to grant recognition based on the ground that Guide ship shall be granted only to Scientists of Grade ‘D’ and above in accordance with the University Regulations 2016.*

The Director RGCB had forwarded a clarification vide letter dated 11.04.2017, stating the distribution of Scientist’s designation at RGCB is as per CSIR norms. As per the norms Scientist-C (Scientist) and Scientist E-I (Senior Scientist) are considered as Assistant Professor, Scientist E-II (Principal Scientist) as Associate Professor and Scientist-F (Senior Principal Scientist) and Scientist-G (Chief Scientist) as Professor. The Director also stated in the said letter that it is not intended to solely support Dr. Johnson John Bernet’s case but it is in support of all Scientist’s in the rank of Scientist ‘C’ in RGCB’s payroll.

The matter was again placed before the Standing Committee of the Academic Council held on 27.06.2017 subsequent to the above clarification letter from the Director, RGCB on the distribution of designation of Scientists as per CSIR norms. The committee considered the matter vide item No.8 and *recommended to consider the request on the elevation of the applicant to the higher cadre, Scientist Grade-D or Grade-EI, as specified by his parent institution.*

Another request was submitted by the applicant before the Hon’ble Vice-Chancellor to reconsider his application for recognition as Research Supervisor. In his request he affirmed that as per the guidelines of RGCB and approved by the Govt. of India the current position that he holds as ‘Scientist C’ is equivalent to ‘Assistant Professor’ as required by UGC for being a Research Supervisor. As per the orders of Hon’ble Vice-Chancellor the matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 10th January, 2019 vide Item No.A5. The committee *recommended to entrust the IQAC to submit a detailed proposal regarding granting of guide ship to Scientists in Research Institutions on the basis of the application submitted.*

The above matter was considered in the meeting of IQAC held on 10.01.2019, vide Item No. VI.22, and *resolved to approve the proposal provided they have qualifications and meet other requirements as prescribed for research guides of the University.* It was further clarified by the IQAC that Scientists Grade ‘C’ can be equated with Assistant Professor of the University for the purpose of allotting Research Scholars.

As per the resolution of the Syndicate meeting held on 31.08.2019, Dr. Johnson John Bernet was granted recognition as Research supervisor in the subject Biotechnology vide Item No. 03.53.A10, on the strength of the clarification furnished by the Director, RGCB & the Director, IQAC

of the University of Kerala. The same was reported to the Academic Council meeting held on 04.03.2020 and the action of the Syndicate in this matter was approved by the Academic Council.

The above Academic Council also considered the matter of equating of Scientist Grade 'C' working in Central/State Research Laboratories located in the geographical jurisdiction of this University, on par with that of Assistant Professor in University Department and affiliated colleges, for the purpose of granting guideship in the subject concerned vide Item No. 11 and resolved to refer the matter relating to the equivalence of grades of scientists in Central/State research institutions with teaching cadre in the University for the purpose of research guidance to the Standing Committee of the Syndicate on Academics & Research.

Recommendation: The committee considered the above matter and recommended to equate the post of Scientist 'C' in research laboratories of Central/State Government located within the geographical jurisdiction of University/approved research centres of University, as equivalent to the post of Assistant Professor in the University departments/Govt./Aided colleges of the state for the purpose of granting research guide ship in University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A9 Minutes of the meeting convened in connection with the Research Portal Revamping- reg:

The Syndicate at its meeting held on 28.04.2020 considered the prototype of the proposed software for Research portal presented by Sri. Sanal Kumar S P, System analyst, Dept of Futures studies, University of Kerala along with the recommendation of the Combined meeting of the Standing Committees of the Departments & Other institutions of the University and the Academics & Research, vide Item No. 10.188.02.

The above Syndicate resolved to place the matter before the Standing Committee of the Syndicate on Academics & Research along with the remarks of the Director, Computer Centre. Hon'ble Vice- Chancellor has ordered to implement the resolution of the Syndicate.

In the mean time a meeting was convened chaired by the Pro- Vice- Chancellor with the following invitees on 23.06.2020 at 03.00 pm to discuss about the revamping of the Research Portal.

1. Dr. S Nazeeb, Member, Syndicate
2. Dr. K G Gopchandran, Member, Syndicate
3. Director, KUCC
4. Dr. Aji S, Assistant Professor, Dept of Computer Science
5. Sri. Sanal Kumar S P, System Analyst, Dept of Futures studies, University of Kerala

In the meeting held on 23.06.2020, Sri. Sanal Kumar S P, System analyst, Dept of Futures studies, University of Kerala has made a power point presentation on the proposed model of the new software for the Research Portal of the University. The above meeting also discussed the mode of implementation with respect to the development of new software for research portal and made specific recommendation. The Director, Computer Centre also attended the meeting and offered his remarks.

As per the orders of Hon'ble Vice- Chancellor, minutes of the meeting in connection with the revamping of the Research Portal convened on 23.06.2020 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**MEETING OF THE COMMITTEE CONSTITUTED FOR THE REVAMPING OF
THE RESEARCH PORTAL OF UNIVERSITY**

Venue : PVC's Room

Date : 23.06.2020

Time : 3 pm

Members Present

1. Dr. P P Ajayakumar (Pro. Vice Chancellor in Chair)
2. Dr. S Nazeeb, Convenor, SC on Academics & Research
3. Dr. Gopchandran K G, Member Syndicate
4. Dr. Vinod Chandra, Director (i/c) Computer centre

5. Sri. Sanal Kumar, System Analyst, Dept. of Future Studies

Members Absent

1. Dr. Aji. S. Assistant Professor, Dept. of Computer Science

Meeting Started at 3 pm.

The Pro-Vice Chancellor Chaired the meeting and invited Mr. Sanal Kumar, System Analyst, Dept of Future Studies to make a power point presentation of the proposed model of the new Software for Research portal of the University. After the presentation of the same the meeting of the committee discussed the mode of implementation with respect to the development of new software for research portal and made for following suggestions.

1. Sri. Sanal Kumar, System Analyst, Dept. of Future Studies entrusted with the development of new software for Research Portal utilizing the technical and infrastructural facilities of the Kerala University Computer Centre.
2. Dr. Vinod Chandra S.S, Director (i/c) KUCC shall provide all technical, administrative and advisory support for the above purpose.
3. The service of Sri. Arun, Programmer Computer Centre shall be spared for the above purpose initially and more programmers will be provided as per requirement as and when new programmers are recruited to computer Centre.
4. The pro-Vice Chancellor shall co-ordinate the activities related to the development of new software.
5. Smt. Mini G, Deputy Registrar (Acad III) and Sri. Jayachandran R.S, Section Officer (Ac.EI Section) are entrusted with providing necessary academics details in consultation with the Director Research, with respect to the development of new software.

The meeting came to an end at 04.30 p.m.

Recommendation: The committee considered the minutes of the meeting of the Committee held on 23.06.2020 with regard to the revamping of the University research portal and recommended to accept the suggestions/recommendations made by the committee in principle.

Further recommended to place the proposals in the combined Committee of the Standing Committees of Staff, Equipments and Buildings, Finance and Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A10 Implementation of proposal on National Vocational Education Framework brought by the UGC- reg

The Syndicate at its meeting held on 04.06.2020, considered the letter forwarded by Sri. Arun Kumar R, requested for implementing the proposal on National Educational framework brought by the UGC in this University, as an additional item and resolved to place the proposal before the Standing Committee of the Syndicate on Academics & Research.

Government of India, taking note of the requirement for skill development among students, launched National Vocational Education Qualification Framework (NVEQF) which was later of assimilated into National Skills Qualification Framework (NSQF). Various Sector Skill Councils (SSCs) are developing Qualification Packs (QPs), National Occupational Standards (NOSs) and assessment mechanisms in their respective domains, in alignment with the needs of the industry. The detailed proposal is as follows:

Skill Component

- The skill component should have a minimum of 60% and extendable upto a maximum of 70% of the total credits.
- The skill component will include practical classes in laboratories/workshops, internships, apprenticeships and any other forms of hands on training
- Skill component of the programme/courses shall be employment oriented.

General Education Component

General education component will include curriculum which are supportive the core trade in addition to communication skills, soft skills, ICT skills, critical thinking, problem solving, environmental studies and value education. As already mentioned, the Skill component of the courses can vary from 60 % to 70% of the total credits, and the balanced credits shall be of general education component.

Financial assistance

May be provided to the eligible institutions for the following:

- **One time start up assistance:** Rs.25 to 40 lakh per course (based on the recommendation of a UGC- constituted Expert Committee). Financial assistance under this head will be limited to a maximum of 4 courses per institution. One time start up assistance will be provided for developing the infrastructure, setting up of laboratories/ workshops facilities, procurement of teaching and learning materials, machineris/equipments, and renovation of building. This will not cover any new construction. Moreover, and institution will not be eligible for the start up assistance for a course if the institution has already been running that course.
- **Assistance for faculty:** The institutions may appoint faculty/trainers as per requirement on contract basis. The institutions may also engage guest teachers / industry experts for successful conduct of the course. However, UGC will provide financial assistance to the eligible institution for 1 contractual faculty/ 1 guest teacher per course per batch (for instance, if three batches are being run in an institution for a three year B.Voc course, UGC will provide assistance for three teachers/trainers). Assistance under this head will be limited to a maximum of 4 courses per institution. Salary to the guest faculty may be provided as per extant norms of the UGC for providing remuneration to guest teachers. Salary of the contractual faculty/ trainer should not exceed the entry level salary of a college teacher.
- The consumables and other recurring expenditure for the training shall be collected as fees from the students. UGC will not provide any assistance for the operational costs.
- The Institutions are encouraged to explore industry funding under Corporate Social Responsibility (CSR) for the skill based vocational programmes. The institutions may also tap external sources of funding under different schemes of the Central and State Governments or of industry sector for training or offering products or services relevant to the subject area to further strengthen infrastructure facilities or enabling sustainability mechanism.

Role of the University

- The University will constitute appropriate Bos/ adhoc BoS for the courses to consider and approve the course of study/ curriculum prepared by the institution in consultation with the Sector Skill Councils/ relevant industry partners. The curriculum/ course contents shall be considered and approved by the appropriate academic mechanism of the University.
- The University has to conduct examination of the general academic component of the course and club the results with skill assessment. The University may appoint an Observer during the skill assessment conducted by the SSC/ Skill Assessment Board on mutually agreed dates within timelines of the programme. The results in totality will be declared by the University and it will award the degree accordingly.
- However, the institution/ college concerned may itself award Diploma/ Certificates under its own seal and signature after written authorization from affiliating University; name of the affiliating university and scheme should be mentioned on award certificate.

As per the orders of Hon'ble Vice- Chancellor the matter of implementation of proposal on National Vocational Education Framework brought by the UGC is placed before the Standing Committee of the Syndicate on Academics & Research.

Recommendation: The committee considered the above matter and recommended to refer the matter to IQAC for submitting specific proposal in the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A11 Ph.D Research- Change of Facility Centre to Research Supervisor- Application Submitted by Dr.Christabell P J, Associate Professor, Dept. of Economics, University of Kerala, Kariavattom - reg

Dr. Christabell P J (Regular Faculty), Research Supervisor in Economics, Faculty of Social Sciences, has submitted an application for Change of Facility Centre from Dept. of Futures Studies, University of Kerala, Kariavattom, Tvpm to Dept. of Economics, University of Kerala, Kariavattom, Tvpm. She is working as Associate Professor, at Dept. of Economics, University of Kerala, Kariavattom. She was granted recognition as Research Supervisor vide U.O.No.Ac.E1.A2/48014/2009 dated 04.03.2009 with Kerala University Library, Palayam as research centre. Change of Research Centre to Dept. of Futures Studies, University of Kerala, Kariavattom granted vide U.O No.Ac.E1.A3/044963/2013 dated 10.01.2014, in the subject Economics, Faculty of Social Sciences.

The following are the requirements for applying change of Facility Centre to Research Supervisor.

1. Application form
2. University order of Recognition as Research Supervisor.
3. NOC from the parent centres.
4. Facility Certificate from the newly requested centre.
5. Original fee receipt of Rs.315/- (for change of centre)

The Present research centre providing facility to Dr. Christabell P J is Dept. of Futures Studies, University of Kerala, Kariavattom, Tvpm. NOC from Dept. of Futures Studies, University of Kerala, Kariavattom Tvpm is submitted. The Principal, Dept. of Futures Studies has certified that the Centre has no objection to change the Facility Centre of Dr. Christabell P J.

The Research Supervisor has submitted the following documents along with the application form.

1. University order of Recognition as Research Supervisor.
2. NOC from the present centre ie, from Dept. of Futures Studies, University of Kerala, Kariavattom Tvpm
3. Facility Certificate from the newly requested centre ie, Dept. of Economics, University of Kerala, Kariavattom.
4. Original fee receipt of Rs.335/- FFR No. 479 dated 25.06.2020

As per the Orders of the Hon'ble Vice-Chancellor, the matter of granting change of facility centre to Dept. of Economics, University of Kerala, Kariavattom, Tvpm in respect of Dr. Christabell P J is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: Recommended to change the facility centre in respect of Dr. Christabell P J, Associate Professor in Economics, from Dept of Futures Studies, University of Kerala to Dept of Economics, University of Kerala, Kariavattom.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A12 Ph.D Research- Request for extension of Research period submitted by Smt. Sunitha S- Civil Engineering- reg:

Smt. Sunitha S, Part-time Research scholar in Civil Engineering has submitted a request to extend her research period.

She was granted Ph.D Registration in Civil Engineering vide U.O No.Ac.E1.A3/028250/2011 dated 02/11/2012 w.e.f 06.06.2012, under the guidance of Dr.Bindhu K R and Co-guidance of Dr. P Vinod, at College of Engineering, Trivandrum. Dr. Bindhu K R is a regular faculty and her date of superannuation is on 30.04.2023. Part-time research period of the Research scholar expired on 05.06.2020.

Smt. Sunitha S is under the benefit of the grace time granted upto 30.06.2020 vide U.O No Ac.E1/A4/8438_1 dated 20/01/2020. Now she has submitted request for extension of research period for a period of One and half years, from 06.06.2020 to 31/12/2021 as she could not submit the Thesis within the stipulated time due to the peculiarity of the topic of research and the unavailability of the

laboratories or institutions out side the research centre. Also national lock down due to COVID 19 outbreak prevented her from attending the laboratory work at the research centre.

As per the orders of Hon'ble Vice- Chancellor the matter of granting extension of grace time in respect of Smt. Sunitha S, beyond 30.06.2020 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended the following:

- a. *The general extension of time granted for all research related activities up to 31.07.2020, vide UO No. Ac E I.A/2020 dtd.21.05.2020, be extended upto 31.08.2020, considering the continuing difficulties caused due to the outbreak of COVID-19 pandemic.*
- b. *The Head of the Department of the University teaching departments /Chairman of the Doctoral Committee are entrusted with the conduct of the Doctoral Committee meeting for the selection of candidates for Ph.D registration through online mode including the candidates applied for the same in the January 2020 session. The Doctoral Committee shall formulate specific guidelines and time schedule for the same .*
- c. *The selection committee for screening the applicants for Post Doctoral Fellowship may be conducted through online mode. The Research Director be entrusted with the Co-ordination of the same utilizing the facilities in the Computer Centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved by modifying the recommendation at Sl.No.(a) as:

'The general extension of time granted for all research related activities up to 31.07.2020, vide UO No. Ac.EI.A/2020 dtd.21.05.2020, be extended '**upto 30.09.2020**', considering the continuing difficulties caused due to the outbreak of COVID-19 pandemic'.

Item No. 16.08.A13 *Recognition as Research Supervisor in Political Science –Application submitted by Dr. Nithya N R- reg.*

Name : Dr. Nithya N R, Assistant Professor, Dept. of Political Science, University of Kerala, Kariavattom.
 Subject : Political Science
 Faculty : Social Sciences
 Facility Centre : Dept. of Political Science, University of Kerala, Kariavattom
 Request : Recognition as Research Supervisor in the subject Political Science.

Recommendation: Recommended to recognize Dr. Nithya N R, Assistant Professor, Dept. of Political Science, University of Kerala, Kariavattom as Research Supervisor in the subject Political Science.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.A14 *Ph.D Research – Re-registration after Break in Research and Re-registration due to defaulted payment of research fees– Application submitted by Smt. Rajalekshmi M.– reg.*

Name : Smt.Rajalekshmi M
 Subject : Sociology (Full-time)
 Research Supervisor : Dr. Nisha Jolly Nelson
 Research Centre : Loyola College of Social Sciences, Sreekariam, Tvpm
 Requests : 1. Re-registration after break in research occurred from 17/01/2019 FN.
 2. Re-registration due to defaulted payment of research fees from the date of expiry of previous registration i.e. 11/01/2018.

Recommendation: The committee considered the matter and recommended the following:

1. *to grant Re-registration after break in research occurred from 17/01/2019, and to reckon the period of research done before discontinuance as eligible Research period.*

2. *to grant Re-registration due to defaulted payment of research fee for more than six months w.e.f 11/01/2018.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B1 **Ph.D Research- Change of Research Supervisor and inclusion of Co-Supervisor- Sri. Mahesh S, Part-time research scholar in Botany-reg**

Name : Sri. Mahesh S
 Subject : Botany (Part-time)
 Research Supervisor : Dr. Mini I (Rtd)
 Research Centre : University College, Thiruvananthapuram
 Requests : 1. Change of Research supervisor to Dr. Remakanthan A, Assistant Professor, Dept of Botany, University College, Thiruvananthapuram
 2. Inclusion of present Research Supervisor Dr. Mini I. as Co-supervisor

Recommendation: Recommended to agree with the requests

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B2 **Ph.D Research- Re-registration due to default payment of fee, Change of Research Supervisor and Change of Research centre- Sri. Rafeeqe M K, Part-time research scholar in Geography-reg**

Name : Sri. Rafeeqe M K
 Subject : Geography (Part-time)
 Research Supervisor : Dr. K Raju (Rtd)
 Co-Supervisor : Dr. S Suresh Babu
 Research Centre : CESS, Aakkulam, Thiruvananthapuram.
 Requests : 1. Re-registration due to default payment of fee w.e.f 01/01/2016
 2. Change of Research Supervisor to Dr. T K Prasad, Assistant Professor, Dept of Geography, Govt College, Kariavattom
 3. Change of Research centre to University College, Thiruvananthapuram.

Recommendation: Recommended to agree with the requests

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B3 **Approval as Research Supervisor in Physics – Dr. Abhilash Kumar R G - reg:-**

Name : Dr. Abhilash Kumar R G, Assistant Professor, Dept of Physics, Govt College for Women, Thiruvananthapuram
 Subject : Physics
 Faculty : Science
 Facility Centre : Govt College for Women, Thiruvananthapuram.
 Request : Recognition as Research Supervisor in the subject Physics.

Recommendation: Recommended to recognize Dr. Abhilash Kumar R G, Assistant Professor, Dept of Physics, Govt College for Women, Thiruvananthapuram as Research Supervisor in the subject Physics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B4 **Approval as Research Supervisor in Chemistry – Dr. Meera V -reg:-**

Name : Dr. Meera V, Associate Professor in Chemistry, S N College, Cherthala

Subject : Chemistry
 Faculty : Science
 Facility Centre : S D College, Alappuzha
 Request : Recognition as Research Supervisor in the subject Chemistry.

Recommendation: Recommended to recognize Dr. Meera V, Associate Professor in Chemistry, S N College, Cherthala as Research Supervisor in the subject Chemistry.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B5 Ph.D Research -Conversion of full time PhD Registration to Part time – Riyasudeen S- Law-reg:

Name : Sri. Riyasudeen S.
 Subject : Law (Full-time)
 Research Supervisor : Dr. Rini M V.
 Research Centre : Govt Law College, Thiruvananthapuram
 Request : Conversion to Part-time w.e.f. 05.01.2018 FN

Recommendation: Recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B6 Ph.D registration- Suggestions from Institute of English for formulating an action plan to conduct synopsis presentation for the candidates who had applied in January 2020 session-reg:

The Institute of English, University of Kerala, Tvpm has submitted a note to the PVC regarding Ph.D registration of candidates who had applied in January 2020 which may be perused.

A number of students had uploaded their synopses to register for Ph.D. when the portal was opened for the January 2020 session. Unfortunately the scheduled presentation had to be cancelled because of the Covid-19 pandemic. A decision is yet to be taken in this regard. It is in this context that the Institute of English wishes to make the following suggestions:

There are 78 candidates who uploaded their synopses to register for Ph.D. in English when the portal was opened for the January 2020 session. The department had scheduled their synopsis presentations on 18 & 19 March 2020. Due to the Covid-19 pandemic, the presentations were cancelled till further notice. The candidates have been contacting the department frequently to see if any decisions have been taken to conduct the synopsis presentations.

Given the fact that the number of applications are high there are practical difficulties in conducting online/offline presentations due to network issues and transportation problem. In addition the number of Covid-19 cases has been a sudden spurt. In this context, we would like to submit the following suggestions that might help in formulating an action plan to address the issue.

1. A preliminary screening of the submitted synopses by the members of the Doctoral Committee may be done to eliminate those candidates whose topics are either outdated/ already exhausted/ currently being done by somebody. An official email may be sent to those candidates indicating why their synopsis cannot be admitted for registering for the Ph.D. programme.
2. An online presentation of the shortlisted synopses through using the university's online platform may be fixed. This could be conducted by the end of July/ beginning of August because the preliminary screening will require time.
3. After the screening the candidates must be given time to consult their supervisors and appear for the doctoral interview for registration of their research topic.
4. The final doctoral interview of the candidates could be scheduled in the last week of August 2020.

We are living in extraordinary times and we need to adopt extraordinary measures. If we phase the registration process in such a structured manner, it will ensure transparency, avoid

travel, and maintain safe distance. In addition, it is important to recognize the difficulty of conducting online presentation for such a huge number of applicants at a time when we are engaging regular online classes and preparing for NAAC visit.

As per the orders of the Vice Chancellor, the matter of formulating an action plan to conduct synopsis presentation for the candidates who had applied in January 2020 session in the subject English, is placed before the Standing Committee of the Syndicate on Academic and research for consideration and appropriate recommendation.

Recommendation: The committee considered the above matter in the light of continuing situation due to COVID-19 pandemic and recommended to permit the HOD, Institute of English, University of Kerala to conduct the Doctoral Committee of the candidates applied in the 2020 session for Ph.D registration in English through online mode, after formulating specific guidelines for the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B7 Change of Facility Centre from Govt.College for Women, Tvpm to Dept.of Philosophy, University of Kerala, Kariavattom, Tvpm- Research Supervisor in Philosophy - reg:

Dr.R Lekshmi, Research supervisor in Philosophy has submitted an application for change of her facility centre from Govt.College for Women, Tvpm to Dept.of Philosophy, University of Kerala, Kariavattom, Tvpm as she is working in the Department of Philosophy, University of Kerala.

Dr.R Lekshmi, is a regular faculty, currently working as Associate Professor, Department of Philosophy, University of Kerala, Kariavattom, Tvm was granted recognition as research supervisor in Philosophy with facility at Govt.College for Women, Thiruvananthapuram vide UO. No.Ac.E1.A2/18728/09 dated: 10.06.09.

The following are the requirements for applying for change of facility centre.

1. Application form
2. UO granting recognition as research supervisor
3. NOC from the present centre.
4. Facility certificate from the proposed centre
5. Certificate from the Head of the research centre/Principal stating the current number of research supervisors in the concerned department

The research supervisor has submitted NOC from Govt.College for Women, Tvm and facility certificate from Dept.of Philosophy, University of Kerala, Kariavattom, Tvpm and remitted Rs.345/- as fee for change of facility Centre. Dr.R Lekshmi has 4 research scholars currently pursuing research under her supervision. Hence permission may also given for existing scholar if any under her guidance at the formal centre to continue there. The date of superannuation of Dr.R Lekshmi is on 31/05/2028.

As per the orders of the Vice-Chancellor the matter of granting change of facility centre from Govt.College for Women, Tvm to Dept.of Philosophy, University of Kerala, Kariavattom, Tvpm in respect of Dr.R Lekshmi is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: Recommended to change the facility centre in respect of Dr. R Lekshmi, Professor, Department of Philosophy, University of Kerala, from Govt. College for Women, Thiruvananthapuram to Dept of Philosophy, University of Kerala, Kariavattom, TVM. The existing research scholars under the guidance of the supervisor are permitted to continue in the Govt,Womens college, Thiruvananthapuram.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B8 Ph.D Research- Chronic Absenteeism - Namith Nava Krishnan - Complaint from the Research Supervisor in Physics-reg:-

Dr.Vijayakumar S, research supervisor to Namith Nava Krishnan, a full-time Ph.D research scholar in Physics has submitted a complaint against the research scholar, recommended by the head of research centre.

In his letter, Dr.Vijayakumar S says that Namith Nava Krishnan had been abstaining from the assigned research work. It has been more than one year since he has turned up for the research programme. As a result of this, the progress of his research work is almost nil and he is yet to report for the progress discussion. This kind of behaviour is seen as a sign of gross negligence of his duty that goes against the UGC regulations 2016 and the university's attendance policy.

Namith Nava Krishnan was sanctioned University JRF for first year (from 09/01/2018 to 08/01/2019) vide UONo.Ac.EVI(4)/11976/JRF/2018 w.e.f 22/02/2018. As per the remarks from Ad.FII section, Namith Nava Krishnan had claimed an amount of Rs 113645/- (Rupees One Lakh Thirteen thousand six hundred and forty five only) as University JRF during the period from 09/01/2018 to 30/09/2018.

The details of the candidate is shown below:

Details of the candidate, Subject, Full-time/Part-time	Name of Research Supervisor & Research centre	Request	Remarks
Namith Nava Krishnan Full-time Physics UONo.Ac.EVI(4)/ 717/PHY/16237/2017 dated 18/01/2018 w.e.f. 09/01/2018	<u>Research Supervisor</u> Dr.Vijayakumar S Assistant Professor Department of Physics, NSS College Pandalam <u>Centre</u> Christian College Chengannur	Chronic Absenteeism of Research Scholar	The Research Supervisor has forwarded a letter recommended by the Head of the Research Centre. The Research scholar had claimed an amount of Rs 113645/-(Rupees One Lakh Thirteen thousand six hundred and forty five only) as University JRF during the period from 09/01/2018 to 30/09/2018.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 12/05/2020 and the Standing Committee recommended to hear the Research Scholar and Research Supervisor. The Syndicate held on 15/05/2020 resolved the same.

As per the orders of the Hon'ble Vice-Chancellor hearing note prepared is placed before the Standing Committee of the Syndicate on Academics and Research for the conduct of hearing and for appropriate recommendations.

Recommendation: *The committee heard the research scholar, Sri. Namith Nava Krishnan and recommended to entrust the Pro-Vice-Chancellor to probe in to the grievances of the research scholar since the continuation of research in this University seems impracticable as per the existing rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B9 Ph.D research - Complaint against Dr.Krishna Kumar - Research supervisor to Sri. Syamraj M D-Reg:-

Syamraj M D, a full-time research scholar in Law, had submitted a complaint letter against his research supervisor, stating that the research supervisor is hampering his research on two aspects :

1. The research scholar had submitted application for membership in Kerala University Library, but the research supervisor refused to recommend the same stating the reason that he did not want to take the responsibility of the books, if it was not returned.
2. The research scholar had also submitted application for granting University JRF with all the necessary documents for recommendation, and the research supervisor attested all the documents except the undertaking which has to be done by him, stating that he could not take any liabilities related to the past employment of the research scholar. He also asked for the original relieving orders from the institutions where the research scholar had worked earlier.

The research scholar also stated that, this unnecessary restrictions and negative attitude towards him have now almost stalled the research. Access to the library is one of the important aspects of his research. Since the research supervisor had not recommended the application for membership, it will affect the research and if he fails to submit the application for University JRF before the deadline he won't be able to take the research forward.

Syamraj M D, a full-time research scholar in Law was granted registration vide UO No.Ac.EVI(4)/119/Law/19086/2019 date 29/11/2019 w.e.f. 04/09/2019 in Centre for Advanced Legal Studies and Research with Research Supervisor Dr.N Krishna Kumar, Assistant Professor, Department of Law, Govt.Law College, Thiruvananthapuram. He has now submitted a complaint against his research supervisor who is at present working in IMG, Thiruvananthapuram on deputation basis.

In his complaint it is mentioned that Dr.N Krishna Kumar is presently a faculty of Law in Govt.Law College, Trissur and Associate fellow in the Institute of Management in Government (on Deputation).

Remarks regarding the complaint were obtained from the research supervisor. In his reply, the research supervisor of Sri. Syamraj M D states that he has no objection in recommending the library membership and undertaking for the University Junior Fellowship of Syamraj M D. He also says that the arguments levelled against him are baseless.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 12/05/2020 and the Standing Committee recommended to hear the Research Scholar and Research Supervisor. The Syndicate held on 15/05/2020 resolved the same.

As per the orders of the Hon'ble Vice-Chancellor the hearing note is placed before the Standing Committee of the Syndicate on Academics and Research for the conduct of hearing and for appropriate recommendations.

Recommendation**The committee heard the research scholar Sri. Syamraj M.D. and the Research Supervisor Dr.N.Krishnakumar and recommended to entrust the Chairman, Doctoral Committee in Law to find a suitable Research Supervisor to Sri. Syamraj M D in the place of the existing supervisor Dr.Krishnakumar on the strength of the statements filed by the parties and agreed upon by the parties during the hearing.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B10 Application for approval as Research Supervisor in Botany – Dr. V. Viji - reg:-

Name : Dr. V. Viji, Assistant Professor, Department of Botany, Govt. College for Women, Thiruvananthapuram.

Subject : Botany

Faculty : Science

Facility Centre : Dept. of Botany, Govt. College for Women, Thiruvananthapuram

Request : Recognition as Research Supervisor in Botany

Recommendation: Recommended to recognize Dr.V Viji, Assistant Professor, Department of Botany, Govt. College for Women, Thiruvananthapuram as Research Supervisor in the subject Botany

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B11 Application for approval as Research Supervisor in Chemistry – Dr. Archana S.R -reg:-

Name : Dr. Archana S.R, Assistant Professor in Chemistry, S.N College for Women, Kollam

Subject : Chemistry

Faculty : Science

Facility Centre : S N College for Women, Kollam
Request : Recognition as Research Supervisor in Chemistry

Recommendation: Recommended to recognize Dr. Archana S.R, Assistant Professor in Chemistry, S.N College for Women, Kollam as Research Supervisor in the subject Chemistry.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B12 Application for approval as Research Supervisor in Chemistry – Dr. Poornima Vijayan P -reg:-

Name : Dr. Poonima Vijayan P, Assistant Professor in Chemistry, S.N College for Women, Kollam.

Subject : Chemistry

Faculty : Science

Facility Centre : S N College for Women, Kollam

Request : Recognition as Research Supervisor in Chemistry

Recommendation: The committee considered the above matter and recommended to refer the matter to the Standing Committee of the Academic Council for specific remarks in the matter as to whether the period of Post Doctoral Fellow ship done by the applicant in the Qatar University can be reckoned in lieu of teaching experience for the purpose of granting guide ship in the subject Chemistry. Further recommended that the PDF certificate issued by Qatar University be placed in the CGA for authentication of the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B13 Ph.D Research- Permission to conduct of Pre-submission Seminar – Request submitted by Dr.Deepthi N Rajendran – Physics - Reg:-

Dr.Deepthi N Rajendran, research supervisor to Neethu Sha A P a full-time research scholar in Physics at Govt. College for Women, Thiruvananthapuram, has submitted a request for permission to conduct Pre-Submission seminar of Dr.Neethu Sha A P as per the University order issued by the University ie, UO No.954/2019/UOK dated 07/12/2019, recommended by the Chairman Doctoral Committee in Physics.

The details of the research scholar is as shown below

Name of the Research Scholar & UO No granting registration	Name of the Research supervisor & Research Centre	Remarks
Neethu Sha A P Physics/ Full – timeUO.No.Ac.E1B4/714/PHY/ 14497 dated 30/12/2014 w.e.f. 11/12/2014	<u>Research supervisor:</u> Dr.Deepthi N Rajendran, Assistant Professor, Department of Physics, Govt. College for Women, Thiruvananthapuram Superannuation date is on 31/05/2034 <u>Centre:</u> Govt. College for Women,Thiruvananthapuram	The research period was expired on 10/12/2019

UO granting permission to conduct pre-submission seminar in respect of Neethu Sha A P was issued on 07/12/2019. The research supervisor says that due to the busy schedule of the expert they could not conduct the pre-submission seminar within the stipulated time. After that the outbreak of pandemic COVID 19 happened and they were unable to conduct the pre-submission seminar.

The research supervisor also says that the expert is willing to conduct the pre-submission seminar and to grant permission to conduct pre-submission seminar on 24/06/2020, 11.00 AM

The outbreak of Covid-19 virus infection had started by mid of March 2020, but the UO was issued on 07/12/2019, which is three months prior to the Covid-19 threat.

As per UO No.Ac.E1.A4/2020 dated 21/05/2020, the last dates stipulated for various research activities falls within the lockdown period, is extended to 31/07/2020.

As per the orders of the Vice-Chancellor the matter of granting permission to conduct of Pre-submission Seminar in respect of Neethu Sha A P is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: Recommended to permit Smt. Neethu Sha A P, Research Scholar in Physics, to conduct her pre-submission seminar on or before 31.07.2020 in the light of the COVID-19 pandemic.

Resolution of the Syndicate

RESOLVED to permit Smt. Neethu Sha A.P, Research Scholar in Physics, to conduct her pre-submission seminar on or **before 30.09.2020** in the light of the COVID-19 pandemic.

Item No. 16.08.B14 **Application for approval as Research Supervisor in Botany –Dr.Mathew Steephan-reg**

Name : Dr. Mathew Steephan, Assistant Professor, Department of Botany, Govt. College for Women, Thiruvananthapuram.

Subject : Botany

Faculty : Science

Facility Centre : Department of Botany, Govt.College for Women, Thiruvananthapuram

Request : Recognition as Research Supervisor in Botany

Recommendation: The committee considered the above matter and recommended to refer the matter to Standing Committee of the Academic Council for its specific remarks and recommendations regarding the eligibility of the applicant for research guide ship in the subject Botany.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B15 **Application for approval as Research Supervisor in Mathematics- Dr. Dilip Kumar-reg**

Name : Dr. Dilip Kumar, Assistant Professor, Dept.of Mathematics, University of Kerala, Kariavattom.

Subject : Mathematics

Faculty : Science

Facility Centre : Dept.of Mathematics, University of Kerala, Kariavattom.

Request : Recognition as Research Supervisor in Mathematics

Recommendation: Recommended to recognize Dr. Dilip Kumar, Assistant Professor, Dept.of Mathematics, University of Kerala, Kariavattom as Research Supervisor in the subject Mathematics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B16 **Application for approval as Research Supervisor in Botany – Dr.Sheeba.M.S reg:**

Name :Dr.Sheeba M S, Assistant Professor, Department of Botany, Govt.College for Women,Thiruvananthapuram.

Subject : Botany

Faculty : Science

Facility Centre : Department of Botany, Govt. College for Women, Thiruvananthapuram

Request : Recognition as Research Supervisor in Botany

Recommendation: The committee considered the above matter and recommended to refer the matter to Standing Committee of the Academic Council for its specific remarks and recommendations regarding the eligibility of the applicant for research guide ship in the subject Botany.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.B17 Ph.D Registration in Demography- July 2019 session – Smt. Vidhya. V-reg.

The Chairman of Doctoral Committee, Demography has forwarded the minutes of the meeting of the Doctoral Committee held on 21/08/2019 in respect of Smt. Vidhya V, along with the application, relevant documents and coursework details. The committee has recommended granting Ph.D registration to the candidate under the guidance of Dr.P. Mohanachandran Nair, Professor, Department of Demography, University of Kerala, Kariavattom.

Dr.P.Mohanachandran Nair, is currently working as Professor at Department of Demography, University of Kerala, Kariavattom, Thiruvananthapuram. At present there are seven candidates pursuing research with him. Ms. Vidhya. V, is to be registered as eighth candidate who has been given consent by him in July 2019 session. The proposed research supervisor Dr.P. Mohanachandran Nair has submitted his proforma with date of superannuation is on 31.05.2021.

It may be noted that he can continue guidance only upto the superannuation date (nearly 11 months). It is to be clarified whether a fresh Ph.D registration can be considered with the proposed research supervisor whose date of superannuation is falling into 31.05.2021.

As per the orders of the Hon'ble Vice Chancellor, the matter of granting Ph.D registration in Demography in respect of Ms. Vidhya. V under the guidance of Dr. P. Mohanachandran Nair is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendation.

Recommendation: The committee considered the above matter and recommended to grant Ph.D registration to Smt.Vidhya.V under the guidance of Dr.P.Mohanachandran Nair considering the fact that the date of superannuation of the guide is only on 31.05.2021, if she is otherwise eligible for Ph.D registration in the subject Demography as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C1 Recognition as Research Supervisor –Faculty of Commerce –Dr. Vishnu S. – reg

Name : Dr. Vishnu. S, Assistant Professor, Dept. of Commerce, S N College, Chathannur
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : S N College, Kollam
 Request : Recognition as Research Supervisor in Commerce

Recommendation: Recommended to recognize Dr. Vishnu. S, Assistant Professor, Dept. of Commerce, S N College, Chathannur as Research Supervisor in the subject Commerce.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C2 Conversion of Ph.D registration from Full time to Part-time in respect of Smt. Sreekala M S - reg.

Name : Smt. Sreekala M S
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. Rajesh R.
 Research Centre : M G College, Thiruvananthapuram
 Request : Conversion to Part time w.e.f 24/01/2020 FN

Recommendation: Recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C3 Removal of Ph.D scholar from the roll of the Research Supervisor–Request submitted by Dr.C N Vijayakumari – reg;

A request has been received from Dr.C N Vijayakumari, Assistant Professor, Dept. of Sanskrit, University of Kerala, Kariavattom, Thiruvananthapuram to remove Smt.Chandramathy K S, a research scholar from her roll of candidates.

Vide.UO.No.AcE1/713/SKT/10918 dated 06/01/2014, Smt.Chandramathy K S has joined for research at Dept. of Sanskrit, University of Kerala, Kariavattom w.e.f 05/02/2014 under the supervision of Dr.C A Shaila, Associate Professor and Head, Dept. of Sanskrit, University of Kerala, Kariavattom. Since some issues arose later between the research scholar and the Research Supervisor, as per the mutual request, the candidate has been granted change of Research Supervisor to Dr.C N Vijayakumari.

Dr.C N Vijayakumari informed that presently Smt.Chandramathy K S is not showing any progress in her research work, as she is not present regularly at the centre, she is not spending enough time for research and also is obstructing the opportunity of fresh candidates who are waiting for registration. Since she is presently in the roll of candidates, Dr.C.N Vijayakumari cannot accommodate new scholars.

Later the research supervisor has forwarded another letter stating that Smt.Chandramathy K S is trying to defame her as a retribution to the request for removing her from the roll. Hence she has requested to remove Smt.Chandramathy C.K from her roll of candidates and permit her to accomodate a fresh candidate.

Consequently a letter has been forwarded to the Head, Dept. of Sanskrit, University of Kerala, Kariavattom, seeking her remarks regarding the details of attendance and the status of research work of Smt.Chandramathy K S. After repeated reminders, the Head, Dept. of Sanskrit has informed that Smt.Chandramathy K S has sufficient attendance at the centre and she has completed her course work exam and attended several academic programs such as seminars, workshops..etc, related to her research work and the progress of her research work can be obtained only from the Research Supervisor, Dr.C N Vijayakumari.

Consequently a memo has been sent to Smt.Chandramathy K.S to submit an explanation regarding this matter. But even after repeated memos no reply has been received from the candidate.

The research period of the candidate expired on 04/02/2019. But she can avail the grace period for submission of thesis upto 31/12/2019 as per Uo.No.Ac.E1/A4/8438/2019 dated 20/06/2019. Presently a request has been submitted by her for extension in research period for two years, which is also under processing. She informed that flood during the last year had affected her research work, hence she submitted the request for extension in research period. Related to this request she was directed to obtain the recommendation from the Research Supervisor, but till date she could not submit the same.

Considering the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 24/08/2019, the meeting of the Syndicate held on 31/08/2019 vide item No. 03.53.C5 resolved to hear the Research Scholar and the Research Supervisor by the Standing Committee of the Syndicate on Academics & Research.

Consequently, by considering the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 07/01/2020, after hearing the candidate, the Syndicate at its meeting held on 13/01/2020, vide item no.08.76.C 14, resolved to entrust the Pro-Vice-Chancellor to take a decision in the matter regarding the fellowship and related administrative matters after hearing both the Scholar and the Research Supervisor. Also recommended to hear the HOD, Dept. of Sanskrit, University of Kerala in the next meeting of the Standing Committee of the Syndicate on Academics and Research.

Recommendation: The committee considered the above matter and recommended to defer the item as the HoD , Dept. Of Sanskrit was absent for the hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C4 ***Issuance of PDF Certificate – Dr.Giftson A W, Regular PDF Scholar in History - reg;***

An application for PDF certificate duly recommended by the Mentor, the HoD and the Dean has been submitted by Dr.Giftson A.W, who was a regular PDF scholar in History at Dept. of History, University of Kerala, Kariavattom, Thiruvananthapuram.

The candidate was granted Regular PDF in History vide UO.No.Ac.EVII(1)/2016-17 dated 19/05/2018 under the supervision of Dr.P Jinimon, Assistant Professor, Dept. of History, University of Kerala for the period from 28.12.2017 to 27.12.2018. He has submitted completion certificate from the Head, Dept. of History, University of Kerala, Kariavattom, Thiruvananthapuram, stating that he has relieved from the centre w.e.f 26/12/2019 after the submission of PDF report.

The candidate was a regular post doctoral fellow in History during the period from 28.12.2017 to 27.12.2018 at Dept. of History, University of Kerala. After completing the first year of post doctoral research he has not applied for extension for the second year from 28.12.2018 to 27.12.2019 and has submitted his PDF report on 26.12.2019. Hence his application for PDF completion certificate was rejected as per the orders of the Registrar.

Later he has submitted another request forwarded by the Head, Dept. of History to reconsider his application stating that he has not obtained extension for the second year and the mistake happened may be excused. *As per clause 11.2 of the Regulations for the award of University Post Doctoral Fellowship 2016 " The maximum duration of the PDF award shall be restricted to two years and the fellowship shall be granted on yearly basis with renewal /termination clause as recommended by the mentor concerned and the doctoral committee and subsequently as evaluated by the selection committee consisting of Faculty Deans concerned, HODs concerned and Director of Research."* Here the candidate has submitted the PDF report before the completion of the second year i.e.on 26.12.2019. But it is not known whether the candidate was continuing his post doctoral research at Dept. of History during the second year from 28.12.2018 to 27.12.2019.

Hence as per the orders of the Pro-Vice-Chancellor, the details of the attendance of the candidate during the period from 28.12.2018 to 27.12.2019 has been sought from the Head Dept. of History, University of Kerala, Kariavattom.

The Head, Dept. of History has reported that Dr.Giftson A.W was a regular Post Doctoral Fellow during the period from 28.12.2017 to 27.12.2018 and he has submitted the thesis on 26.12.2019. Regarding the clarification sought on the details of attendance for the second year of the candidate ie; from 28.12.2018 to 27.12.2019, the HOD has only stated that the said candidate has been indulged in the completion of thesis of Post Doctoral Fellowship and that he has claimed the fellowship only upto November 2018. As the details of the attendance in respect of Dr.Giftson is not provided it is yet to be confirmed whether the candidate was present at the centre during the period from 28.12.2018 to 27.12 2019.

While the file was went for approval the Vice Chancellor ordered to place the matter of issuance of PDF certificate to Dr.Giftson A W before the Standing Committee of the Syndicate on Academics and Research for consideration and Recommendation.

By considering the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 12/05/2020, the Syndicate at its meeting held on 15/05/2020 vide item.no.11.44.C16 to hear the candidate.

Recommendation: The committee heard the Post Doctoral Fellow Dr.Giftson A W and recommended to accept his PDF thesis condoning the delay in submitting the same after the completion of one year period, on the ground that he has neither signed the attendance nor has received any fellowship during the period of delay.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C5 Recognition as Research Supervisor –Faculty of Commerce – Dr. Pradeep Kumar N. - reg.

Name : Dr. Pradeep Kumar. N, Assistant Professor, Dept. of Commerce, M G College, Thiruvananthapuram
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : M G College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Commerce

Recommendation: Recommended to recognize Dr. Pradeep Kumar. N, Assistant Professor, Dept. of Commerce, M G College, Thiruvananthapuram as Research Supervisor in the subject Commerce.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C6 Ph.D Research – Change of Research Supervisor and Centre – Application submitted by Smt. Resmi Gopalakrishnan. J - reg.

Name : Smt. Resmi Gopalakrishnan. J
 Subject : Commerce (full-time)
 Research Supervisor : Dr. A. Basheer (Rtd)
 Research Centre : S N College, Kollam.
 Requests : 1. Change of Research Supervisor to Dr. G. Raju, Professor & Head, Dept. of Commerce, University of Kerala, Thiruvananthapuram
 2. Change of Research centre to Dept. of Commerce, University of Kerala, Kariavattom, Thiruvananthapuram

Recommendation: Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C7 Ph:D Research- Re-Registration in respect of Smt. Deepa Gopi -reg.

An application has been submitted by Smt. Deepa Gopi for Re-Registration.

Re-registration is considered in the case of such scholars who have defaulted payment of fee for more than six months, on submitting proper application after remitting the default fee, with fine.

The details of the candidate are furnished below.

Name of Research Scholar, Subject, Full-Time/Part-Time & UO. Granting Registration.	Name of Research Supervisor & Research Centre	Request	Remarks
Deepa Gopi Malayalam(Part-time). UO.No.Ac.E1.B3-10066/2004 dated 09/09/2004 w.e.f 02/09/04. Converted to Part time w.e.f 06/07/09 vide UO.No.Ac.E1.A2/018214/2011 dated 02/06/2011.	Research Supervisor: Dr. B Sudheendran Pillai(retired faculty) Centre Kerala University Library, Thiruvananthapuram.	Re-Registration from 02/09/2010. (Default from 02/09/2010)	1).Default from seventh year. 2).Paid fine of Rs.2600 vide chalan No.19178598 dated 27/12/2019.

The following are the requisites for applying for Re-registration.

1. Various purpose form duly recommended by Research Supervisor, Head of the Research Centre and Chairman of Doctoral Committee.
2. Copy of registration order.
3. Required fee for Re-registration (ie; for Part-time Rs.2100/-).
4. Default fee with fine (copy).
5. Fee statement endorsed by the Research Supervisor/Copy of fee receipts.
6. Certificate duly endorsed by the Supervisor and Centre Head stating no discontinuance has occurred during the research work.

The candidate has submitted all the above mentioned documents.

The Research Supervisor Dr. B Sudheendran Pillai is a retired faculty. According to 2009 and 2016 regulations guide change is mandatory for candidates under retired supervisors. Being a candidate of January 2004 session Smt. Deepa Gopi does not come under the purview of the said regulations. Hence change of research supervisor is not needed. When the file was put up for orders the Hon'ble Vice-Chancellor has suggested that the candidate should be directed to change the research supervisor as she has availed such a long research period (16 years) and the guide has retired in 2014. The Hon'ble Vice-Chancellor has also ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research. It may be noted that the candidate has submitted her thesis on 28.12.2019.

Recommendation: The committee considered the above matter and recommended to hear the candidate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C8 Ph.D Research – Change of Research Supervisor – Application submitted by Smt. Sreelakshmi S. Prabhu - reg.

Name : Smt. Sreelakshmi S. Prabhu
Subject : Commerce (part-time)
Research Supervisor : Dr. S. Nataraja Iyer (Rtd)
Research Centre : S D College, Alappuzha.
Requests : Change of Research Supervisor to Dr. T.R. Anil Kumar, Associate Professor, S D College, Alappuzha

Recommendation: Recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C9 Ph.D Research - Change of Research Supervisor & Centre - Application submitted by Smt. Ancy Mol N – Hearing - reg

An application has been received from Smt. Ancy Mol N for change of Research Supervisor & Centre.

The details of the Research Scholar is as follows :

Name of the Research Scholar & U.O. Granting Registration	Subject (FT/PT)	Research Supervisor & Centre	Request with Details	Remarks
Ancy Mol N UO.No.AcEVII/11 7/MAL/15424/2018 dated 02/07/2018 w.e.f 25/06/2018.	Malayalam (Full-time)	Research Supervisor: Dr. S Gopalakrishna Pillai, Associate Professor, Dept. of Malayalam, M G College, Thiruvananthapuram. <u>Centre:</u> MG College, Thiruvananthapuram	1). Change of Research Supervisor to Dr. Lalu V, Assistant Professor, Dept. of Malayalam, Govt. College, Nedumangadu. (Regular Faculty) (The Date of Retirement of the proposed Supervisor is on 31/05/2034). 2). Change of Research Centre to University College, Thiruvananthapuram.	The proposed supervisor is a 'Regular' Faculty. (She has to be registered as the first candidate under the proposed guide)

The following are the requisites for considering the application for Change of Research Supervisor & Centre.

1. The application is to be recommended and forwarded by the Supervisor, Head of Research Centre & Chairman of the Doctoral Committee.
2. Required fee of Rs.315/- for change of Supervisor and Rs 315/- for change of Centre.
3. NOC from the present Supervisor.

4. NOC from the present Centre.
5. Consent letter and Proforma from the proposed Supervisor..
6. Statement of fees endorsed by the Research Supervisor.
7. Facility Certificate from the proposed Centre.

The candidate has satisfied all the above requisites.

Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee.

As per the UGC regulations 2009, it is mandatory that the Research Supervisor be a 'Regular' Faculty. The Proposed Supervisor of the candidate, Dr. Lalu V is a 'Regular Faculty' and the date of retirement is on 31/04/2034.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting change of research Supervisor and change of research Centre in respect of Smt. Ancy Mol N was placed before the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020 and the Committee recommended to conduct a hearing of the research scholar vide item No.10.34.C14 as the reason for changing the supervisor has not been specified and it was approved by the Syndicate at its meeting held on 13/03/2020.

Recommendation: The committee heard Smt. Ancy Mol N, Research scholar and recommended the following:

1. **Change of Research Supervisor to Dr. Lalu V, Assistant Professor, Dept. of Malayalam, Govt. College, Nedumangadu**
2. **Change of Research Centre to University College, Thiruvananthapuram.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C10. Ph.D Research - Change of Research Supervisor & Centre - Application submitted by Smt. Sonu L Johnson- Hearing- reg.

An application has been received from Smt. Sonu L Johnson for change of Research Supervisor & Centre.

The details of the Research Scholar is as follows:

Name of the Research Scholar, Subject (FT/PT) & U.O. Granting Registration	Research Supervisor & Centre	Request with Details	Remarks
Sonu L Johnson Malayalam (Part-time) UO.No.AcE.VII/ 116/MAL/30093 dated 07/11/2016 w.e.f 18/10/20.	<u>Research Supervisor:</u> Dr. S Shifa Professor, Dept. of Malayalam, University of Kerala Kariavattom. <u>Centre:</u> Dept. of Malayalam, University of Kerala Kariavattom.	1). Change of Research Supervisor to Dr. Rajesh R Assistant Professor, Dept. of Malayalam, N S S College, Nilamel. (Regular Faculty) (The Date of Retirement of the proposed Supervisor is on 31/05/2026). 2). Change of Research Centre to NSS College, Nilamel.	The proposed supervisor is a 'Regular' Faculty. (She has to be registered as the fourth candidate under the proposed guide)

The following are the requisites for considering the application for Change of Research Supervisor & Centre.

1. The application is to be recommended and forwarded by the Supervisor, Head of Research Centre & Chairman of the Doctoral Committee.
2. Required fee of Rs.315/- for change of Supervisor and Rs 315/- for change of Centre.
3. NOC from the present Supervisor.
4. NOC from the present Centre.
5. Consent letter and Proforma from the proposed Supervisor.
6. Statement of fees endorsed by the Research Supervisor.
7. Facility Certificate from the proposed Centre.

The candidate has satisfied all the above requisites
Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee.

As per the UGC regulations 2009, it is mandatory that the Research Supervisor be a 'Regular' Faculty. The Proposed Supervisor of the candidate, Dr. Rajesh R is a 'Regular Faculty' and the date of retirement is on 31/05/2026 and the candidate is to be registered as the fourth candidate of the Guide.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting change of research Supervisor and change of research Centre in respect of Smt. Sonu L Johnson was placed before the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020 and the Committee recommended to conduct a hearing of the research scholar as the reason for changing the supervisor has not been specified and it was approved by the Syndicate held on 13/03/2020.

Recommendation: The committee heard Smt. Sonu L Johnson, Research scholar and recommended the following subject to fulfillment of other conditions as per the rules applicable to the candidate.

1. **Change of Research Supervisor to Dr. Rajesh R Assistant Professor, Dept. of Malayalam, N S S College, Nilamel**
2. **Change of Research Centre to NSS College, Nilamel.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C11 **Recognition as Research Supervisor –Faculty of Oriental Studies – Dr. Sudha Mary Thomas - reg**

Name : Dr. Sudha Mary Thomas, Assistant Professor in Malayalam, Bishop Moore College, Mavelikara
Subject : Malayalam
Faculty : Oriental Studies
Facility Centre : Govt. Womens College, Thiruvananthapuram
Request : Recognition as Research Supervisor in Malayalam

Recommendation: Recommended to recognize Dr. Sudha Mary Thomas, Assistant Professor in Malayalam, Bishop Moore College, Mavelikara as Research Supervisor in the subject Malayalam.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C12 **Ph.D Research – Change of Research Supervisor & Centre – Application submitted by Sri. Saroop Roy B R - reg.**

Name : Sri. Saroop Roy B R
Subject : Tourism Management (Part-time).
Research Supervisor : Dr. B Vijayakumar(Rtd)
Research Centre : Kerala University Library, Palayam
Requests : 1. Change of Research Supervisor to Dr. K S Chandrasekar, Professor & Head, IMK, University of Kerala, Kariavattom
2. Change of Centre to IMK, University of Kerala, Kariavattom

Recommendation: Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C13 **Ph.D Research–Change of Research Supervisor & Centre –Application submitted by Sri. Hari Krishnan P K -reg**

Name : Sri. Hari Krishnan P K

Subject : Tourism Management (Part-time)
 Research Supervisor : Dr. B Vijayakumar (Rtd)
 Research Centre : Kerala University Library, Palayam
 Requests : 1. Change of Research Supervisor to Dr.K S Chandrasekar, Professor & Head, IMK, University of Kerala, Kariavattom
 2. Change of Centre to IMK, University of Kerala, Kariavattom

Recommendation: Recommended to agree with the requests.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.C14 Recognition as Research Supervisor –Faculty of Oriental Studies – Dr. Sreeja J.S. - reg

Name : Dr. Sreeja J S, Assistant Professor, Dept. of Malayalam, University College, Thiruvananthapuram.
 Subject : Malayalam
 Faculty : Oriental Studies
 Facility Centre : University College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Malayalam

Recommendation: Recommended to recognize Dr. Sreeja J.S, Assistant Professor, Dept. of Malayalam, University College, Thiruvananthapuram in the subject Malayalam.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D1 Revised designation of the staff of Population Research Centre (PRC), University of Kerala, Kariavattom -reg:-

(Ad FI)

The Population Research Centres in India are fully sponsored by the Ministry of Health and Family Welfare, Govt of India and administered by the rules and regulations of the host University. The Ministry vide guidelines No. W .11 011/33/2011-Stats (PRC) dated 14/03/2012 has categorized PRC Kerala as type -1 PRC and revised designation of some posts as follows.

SI No.	Name of the Post	Existing designation as per revised guidelines issued vide Ministry's letter dated 14.03.2012	Approved designation
1.	Additional Director/Professor (Equivalent to Professor)	Director/Additional Director/Professor	Professor
2.	Joint Director/Dy. Director (Equivalent to Reader/ Associate Professor)	Associate professor/ Joint Director	Associate professor
3.	Research Officer/Research Associate (Equivalent to Lecture/Assistant professor)	Assistant Professor/ Assistant Director	Assistant Professor
4.	Social Scientist (Equivalent to Assistant Professor)	Assistant Professor/Assistant Director	Assistant Professor

Now the Ministry vide letter No.11011/06/2019-stats(PRC)/EO.8015832 dated 05/07/2019 (copy appended)has directed PRCs to use uniform designations as mentioned in the guidelines dated 14/03/2012. The Director (i/c), PRC vide letter PRC/82/2019-20dated 16/07/2019 (copy appended) has requested to issue necessary orders effecting the changes in the designation of PRC staff as follows:

SI No.	Name of the Post	Name of the staff holding the post at present	Approved designation
1.	Additional Director/ Professor (Equivalent to Professor)	Vacant	Professor
2.	Joint Director/Dy. Director	Vacant	Associate

	(Equivalent to Reader/Associate Professor)		professor
3.	Research Officer/Research Associate (Equivalent to Lecturer/Assistant professor)	Dr. Shylaja L	Assistant Professor
4.	Social Scientist (Equivalent to Assistant Professor)	Dr.Sajini B Nair	Assistant Professor

The Syndicate held on 31/08/2019 vide item No.03:03 resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research. Accordingly the matter was placed before the Standing Committee of the Syndicate on Academics and Research. The Syndicate Vide item No. 06.61.D7 approved the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019 to entrust IQAC for specific recommendation on the matter.

Accordingly the file was forwarded to IOAC for specific remarks. The IQAC has remarked/recommended that the post of Research Officer and Social Scientist, PRC may be treated as Assistant Professor with equal status and Academic involvement. It is subject to their meeting other statutory conditions in this regard. The matter was examined by IQAC and recommended for action regarding the designation change.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020. The committee recommended to refer the matter for detailed Study and the resolution of the Committee was approved by the Syndicate held on 13.0.2020 vide item No. 10.34.D12.

Recommendation: The committee considered the above matter and recommended to refer the matter to the Standing Committee of the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D2 Budget Speech 2020-'21 (Item No.87) – Platinum Jubilee Celebrations of Department of Statistics, Kariavattom – Proposal submitted – reg - (Ad.DI)

The Department of Statistics, established in 1945, is celebrating its Platinum Jubilee during 2020. As per Budget Speech 2020-'21 (Item No.87), an amount of Rs.5 Lakhs has been provided for celebrating Platinum Jubilee of Department of Statistics and its related activities.

In the meeting of the Budget Implementation Cell, held on 27.04.2020, while considering the above item, it was recommended to authorize the HOD, Department of Statistics to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Academics and Research. The Syndicate, at its meeting held on 28.04.2020 [Item No.10.239 (87)], resolved to approve the same. Accordingly, the HOD, has submitted a detailed proposal, with an outlay of Rs.5 lakhs, for celebrating Platinum Jubilee of the Department.

As per orders of the Hon'ble Vice-Chancellor, the proposal for Platinum Jubilee Celebrations of the Department of Statistics, submitted by the HOD, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The committee considered the above matter and recommended to agree with the proposal in principle and to refer the matter to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D3 Granting permission to Dr.Divya.C Senan, Assistant Professor, Department of Education, University of Kerala to be Co-investigator of the project entitled' Educational Technology Implementation in Teaching and Learning' which is financially assisted by Intel Technology India Pvt Limited-reg

(Ad. A II)

Dr.Divya C Senan, Assistant Professor, Department of Education, University of Kerala has requested to grant permission to join the project entitled ' Educational Technology Implementation in Teaching and Learning' as Co-investigator which is financially assisted by Intel Technology India Pvt Limited for an amount of ₹7,63,460(Rupees Seven Lakh Sixty Three Thousand Four Hundred and Sixty Only).

Dr.Briju Thankachan, Director, Curriculum and Assessment Design and Improvement, Office of Faculty Learning, Development and Scholarship ,Ohio University Heritage College of Osteopathic Medicine, Athens, Ohio-45701, USA is the primary investigator of the Project .Dr.Matt Rosen, Assistant Professor of Anthropology, College of Arts & Science, Ohio University, USA is another Co-investigator of the Project.

Dr.Divya C Senan has stated that the project will be carried out as a joint venture by both University of Kerala and Ohio University, USA.

The Chief Executive Officer,Kerala Infrastructure and Technology for Education(KITE) has permitted to interact with students, teachers and staff of selected schools of the state as part the study.

As per orders of the Vice-Chancellor the request of Dr.Divya C Senan, Assistant Professor, Department of Education, University of Kerala for granting permission to join the project entitled ' Educational Technology Implementation in Teaching and Learning' as Co-investigator is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and decision.

Recommendation: The committee considered the above matter and recommended to agree with the proposal subject to the concurrence of the Centre for Global Academics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D4 Assigning duty of Chairman, BoS in Philosophy (Pass) to another member for convening a meeting for the restructuring of UG Syllabus- reg.

(Ac D)

A request was received from the following members of Board of Studies in Philosophy (Pass).

1. Dr. Beena Isaac {Ex officio member & Chairperson BoS Philosophy (PG)}
2. Dr. Vijay L (Member)
3. Smt. Sajeena S (Member)
4. Dr. Asha K B (Member)

The request is a complaint regarding the Chairman, BoS in Philosophy (Pass). According to the complaint, the UG Syllabus has to be restructured and submitted to the University by the mid of February 2020 and the Chairman has not responded to convene a meeting regarding the same. They pointed out that the Chairman is a faculty from Sree Sankaracharya University of Sanskrit, Kalady, Ernakulam.

The members requested to assign another member from the BoS in Philosophy (Pass) to convene the meeting for the restructuring of the Syllabus.

The matter was placed before the Syndicate for consideration. The Syndicate at its meeting held on 28.04.2020 vide item no: 10.222 resolved to refer the item to the Standing Committee of the Syndicate on Academics & Research.

Recommendation: The committee considered the above matter and recommended to entrust the Vice-Chancellor to nominate an appropriate person .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D5. Reconstitution of 15 Boards of Studies- reg.**(Ac D)**

The following boards of studies have expired and will expire as detailed below:

Sl.No.	BOS	Date of Expiry
1.	Applied Arts	07.04.2020
2.	Performing and Visual Arts	07.04.2020
3.	Nanoscience & Nanotechnology	07.04.2020
4.	Integrative Biology	19.12.2019
5.	Biotechnology (Pass)	24.05.2020
6.	Computer Science (PG)	02.03.2020
7.	Electronics	24.05.2020
8.	Law (Pass)	30.07.2020
9.	Law (PG)	30.07.2020
10.	Engineering (Pass I)	31.07.2020
11.	Engineering (Pass II)	31.07.2020
12.	Engineering (Pass III)	31.07.2020
13.	Engineering (PG)	31.07.2020
14.	Homoeopathy (Pass)	07.04.2020
15.	Homoeopathy (PG)	07.04.2020

The statutory provisions w.r.t the constitution of BoS are detailed below.

As per Statute 4.(c) (ii) & (iii) in chapter 11 of the Kerala University First Statutes 1977,

- The Board of Studies for post graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Department if any, three teachers in the subjects from the Private Colleges in the State and one expert from the area of specialization or specialized Institution outside the University.
- A teacher should have, not less than fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the post graduate level for being nominated to the Board of Studies for post graduate courses.

Members of the Board of Studies other than ex- officio members shall be appointed by the Syndicate.

As per orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration

Recommendation: The committee considered the above matter and recommended to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit panel before the Syndicate for the nomination of members to the BoS mentioned above.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D6 Centre for Endangered Languages in Kerala (CeLK) – Naming the Conference Hall as Prof. V I Subramaniam Conference Hall – reg.

(Planning A)

Centre for Endangered Languages in Kerala (CeLK) was implemented under the Department of Linguistics with financial assistance from UGC.

Dr. S. Prema, Coordinator, UGC – CeLK has informed that the CeLK Documentation Studio, Prof V I Subramoniam Memorial Conference Hall and Language Lab have been inaugurated by Hon. Vice Chancellor, Hon. Pro Vice Chancellor and Dean, Prof. R Jayachandran on 31.01.2020. Prof V I Subramaniam was a famous Linguistic Scholar, founder of many Educational Institutions (inside and outside India) and a unique model for everyone in the field of Linguistics. Hence Dr. S. Prema, Coordinator has requested for the official approval of naming the newly inaugurated CeLK Conference Hall as “Prof V.I Subramoniam Conference Hall”.

As per the orders of the Vice Chancellor, the matter was placed before the Syndicate on 28.04.2020. The Syndicate resolved the matter be placed before the Standing Committee of the Syndicate on Academics and Research. The Standing Committee of the Syndicate on Academics and Research held on 28.05.2020 deferred the item to the next meeting.

Recommendation: *The committee considered the above matter and recommended to ratify the action of the Co-Ordinator, Centre for Endangered Languages(CeLK) in renaming the Conference Hall of the centre as “Prof.V.I.Subramonian Memorial Conference Hall” based on the explanation submitted by the Co-Ordinator.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D7 **Dr. A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam - conduct of three day programme - “National Seminar on Application of Corpus- ratification - reschedule – duration – granting taxifare – Hearing - reg .**

(Planning B)

As per the minutes of the Syndicate held on 31/08/2018 vide item No 04.14.09(27), Dr. A.Shanavas, Hon. Director, Technology & Resource Centre for Malayalam, University of Kerala, Karyavattom was sanctioned an amount of ₹ 1,50,000/- for the conduct of three day programme titled “National Seminar on Application of Corpus” scheduled from 02-04 October 2018. The Vice - Chancellor had sanctioned his request to reschedule the seminar from 02-04 October 2018 to 18-20 February 2019 and the same was intimated to him vide letter No Pl.B/S.P/2018-19/Set2/3288(1) dated 18/12/2018 and the rescheduled date was included in the U.O No.Pl.B/S.P/2018-19/[Set 2(b)] dated 15/12/2018 related to the provisional payment.

As per letter dated 19/08/2019 Dr. Shanavas, forwarded the original bills & vouchers for the regularisation of provisional payment of ₹1,50,000/- and vide letter No.DEPT/TRCML dated 25/07/2019 he requested to ratify the action in having change the date from 18-20 February 2019 to 28-29 March 2019 and the payment of taxifare made to Dr. Sobha. L.Nair. Further on perusal of the matter it was also found that he had reduced the duration of the programme from 3 days to 2 days without the prior sanction of the Vice- Chancellor.

On the order of the Vice- Chancellor, the following actions of the Hon. Director was placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 for consideration and recommendation.

1. Reschedule in the date of the three day programme from 18-20 February 2019 to 28-29 March 2019 with out prior sanction.
2. Change in the duration of programme from 3 days to 2 days with out permission.
3. Granting taxifare without permission.

The committee has resolved to hear Dr. A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam, University of Kerala, Karyavattom. The Minutes of the Syndicate held on 13/03/2020, (Item No. 10.54.D11) resolved to approve the recommendations of Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 to hear Dr. A.Shanavas, Hon. Director, Technology and Resource Centre for Malayalam. As per the Minutes of the Syndicate held on 04.06.2020 vide item No.12.39.D1, the Syndicate resolved to approve the recommendations of Standing Committee of the Syndicate on Academics and Research held on 01.06.2020 to defer the matter to the next meeting of the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The committee considered the above matter and the absence of Dr.S.A.Shanavas for the hearing and recommended to defer the matter for the time being.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D8 Ph.D Award – Special Certificate request from Dr. Anooja J. Babu – reg. (Ac.EII)

Dr. Anooja J. Babu, who has been awarded Ph.D degree in Physics, has requested to issue a Special Certificate to the effect that her Ph.D degree is as per UGC Regulations w.e.f July 2009. She has remitted Rs.265/- as fee for the same.

Dr. Anooja J. Babu, Ph.D candidate in Physics (Reg.No.9024) with date of Registration on 01.08.2009 (January 2009 session) had submitted thesis on 28.09.2015 and synopsis on 30.04.2015 and was awarded Ph.D degree vide Syndicate Decision dated 20.6.2016.

The Ph.D thesis of all the candidates are evaluated by three examiners outside the jurisdiction of University of Kerala and all the candidates are awarded Ph.D degree after conducting Open Defence. Dr. Anooja J Babu was previously issued Special Certificate to the effect that her Ph.D degree is as per UGC Regulations prior to July 2009.

It may be noted that eventhough the candidate has completed all requirements under the UGC Regulations w.e.f July 2009, the candidate was registered under January 2009 session and therefore comes under the UGC regulations prior to 2009. But, the candidate has requested to issue a Special Certificate to the effect that her Ph.D degree is as per UGC Regulations w.e.f July 2009.

It may also be noted that in a similar case, Dr. Pillai Aswathy Mohan, Ph.D graduate in Physics was issued a Special Certificate to the effect that her Ph.D degree is as per UGC Regulations w.e.f July 2009, eventhough she came under UGC Regulations prior to July 2009, considering the fact that she has satisfied all requirements under the UGC Regulations w.e.f July 2009.

As per orders of the Hon'ble Vice Chancellor, the request of Dr. Anooja J. Babu for issuing a Special Certificate to the effect that her Ph.D degree is as per UGC Regulations w.e.f July 2009, eventhough she comes under UGC Regulations prior to July 2009, considering the fact that she has satisfied all requirements under the UGC Regulations w.e.f July 2009, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The committee considered the above matter and recommended to refer the matter to the Standing Committee of the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D9 Ph.D thesis submission- Publication of article in Journal- to conduct hearing of Supervisor – Dr. K. Anoop Krishnan - reg.- (Ac.EII)

Sri. Vinu V Dev full time Ph.D scholar in Chemistry under the guidance of Dr. K. Anoop Krishnan, Scientist, National Centre for Earth Science Studies, Aakkulam, Thiruvananthapuram with date of registration 09.06.2014 (UO.NO.ACE1/A1/017873-1/2014 dated 16.08.14) has submitted the synopsis and thesis on 04.10.2019. He published articles "Removal of Cu(II) from aqueous phase using tailor made sulfur- impregnated activated carbon inspired by Claus process" as 3rd author in the University approved Journal "Desalination and water Treatment" and "Evaluation of adsorption properties of sulphurised activated carbon for the effective and economically viable removal of Zn(II) from aqueous solutions" as 4th author in the University approved journal "Ecotoxicology and Environmental Safety". In both cases the 1st author is his supervising teacher.

Sri. Vinu V Dev has submitted a declaration from his supervising teacher regarding the paper publication. It has been stated that the major work including experiments, data interpretation and paper writing of the given publications were carried out by Sri. Vinu V Dev, even though he is not the first author and he also added that both articles were incorporated in UGC-CARE list. The declaration has also been recommended and forwarded by the Head, Dept. of Chemistry and the Dean, Faculty of Science.

As per the Guidelines for the implementation of UGC Minimum Standards and Procedures for award of M.Phil/Ph.D Degree-Regulations, 2009-Modifications (No.Ac.E1/2018 dated 13.08.2018), Ph.D Scholars shall publish one research paper in a referred Journal bearing ISSN before the submission of thesis for adjudication and produce evidence for the same in the form of acceptance letter or the reprint as per UGC Regulations, 2009.

Sri. Vinu V Dev in Chemistry has submitted two articles in referred journals(not as 1st author) and two paper presentation certificates and cleared all defects as per the guidelines for thesis submission.

The Standing committee of the Syndicate on Academics & Research held on 16.12.2019 has considered the matter regarding the reckoning of articles published by

Sri. Vinu V Dev as 3rd and 4th author with respect to his Ph.D thesis submission in accordance with the existing rules and regulations of University. The Syndicate held on 28.12.2019 has resolved the same and further resolved to hear the guide by the Standing Committee of the syndicate on Academics & Research.

Recommendation: The committee heard the research supervisor Dr.K.Anoopkrishnan and viewed seriously the matter of not giving due credit of authorship to the research scholar Sri.Vinu.V.Dev and recommended to give necessary direction to Dr.K.Anoopkrishnan to follow the principle of ethics in giving priority to research scholars in future regarding the authorship in journals, if the contents of the article relates to the content of the thesis of the scholar.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D10 *Ph.D Research – Delay in submission of Thesis – Smt. Aiswarya G. Shajan in Linguistics – reg:*

(Ac.E V)

Smt. Aiswarya G. Shajan, a full-time research scholar in Linguistics under the guidance of Dr. Rose Mary. A, Associate Professor (Rtd.), Department of Linguistics, University of Kerala with effective date of registration 02/12/2015 has submitted her Ph.D thesis on 04/01/2020. The Pre-Submission Seminar was conducted on 17/05/2019. She had to submit her thesis on or before 16/08/2019. Instead she had submitted her thesis on 04/01/2020. The Supervising teacher retired from service on 31/05/2018.

According to the Regulations Relating to the Registration for and the award of the degree of Doctor of Philosophy, after pre-submission seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the doctoral committee. Smt. Aiswarya G. Shajan, has not submitted her thesis within three months from the date of pre-submission seminar and a delay of 4 months and 19 days has occurred. She has forwarded a request stating that she was under treatment for recurrent episodes of Low Back Ache for the period from 25/07/2019 to 10/12/2019 and hence she was not able to submit the thesis within the time period. She has requested to condone the delay in the submission of thesis. Copy of the Medical Certificate is appended.

It may be noted that the candidate has submitted the thesis only on 04/01/2020, after one year and 7 months of the date of retirement of the supervising teacher. As per the clause 2 of the Guidelines for the implementation of UGC Minimum Standards and Procedures for award of M.Phil/Ph.D Degree, dated 31/05/2018, Research scholars who have conducted their pre- submission seminar under the retired research supervisors will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of pre-submission seminar which is the permissible period between the conduct of pre-submission seminar and submission of thesis.

As the candidate has submitted the thesis beyond the time limit prescribed for thesis submission without guide change, she is not eligible for condonation of delay in submitting the thesis as per the existing rules.

The remarks from Ac.E1 section states that as per clause (9.2) of the U.O No. Ac.E1/2016 dated 01/02/2016 regarding the guidelines for implementing UGC (Minimum Standards and Procedures for the award of M.Phil/Ph.D Degree) Regulations. 2009, " Research supervisors who have retired from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of the then existing research scholars".

Later clause 9.2 of the above U.O has modified as " Research scholars who have conducted their Pre-submission seminar under Research supervisors mentioned in clause 9.2 of the U.O dated 01.02.2016 will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of pre-submission seminar which is the permissible time period between the conduct of pre-submission seminar and submission of Thesis." vide U.O No. Ac.E1/2018 dated 31/05/2018.

Since the Pre- Submission Seminar was conducted on 17/05/2019 and the Research supervisor comes under the clause 9.2 of the U.O dated 01.02.2016, she had to submit her thesis under the present supervisor on or before 16/08/2019. Here the research scholar has submitted her thesis only on 04/01/2020, ie., 7 months and 19 days after the conduct of Pre-submission seminar. Hence Smt. Aiswarya G. Shajan has to change the research supervisor as per the clause (ii) of the U.O dated 31/05/2018.

Hence the file is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the above matter and recommended to direct the research scholar to apply for guide change as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D11 *Ph.D Award – Special Certificate request from Dr. Vipin C. Bose – reg.*

(Ac.EII)

Dr. Vipin C. Bose, who has been awarded Ph.D degree in **Physics**, has requested to issue a Special Certificate to the effect that his Ph.D degree is as per UGC Regulations w.e.f July 2009. He has remitted Rs.265/- as fee for the same.

Dr. Vipin C. Bose, Ph.D candidate in Physics (**Reg.No.9087**) with date of Registration on 27.08.2008 (**July 2008 session**) had submitted thesis on **28.01.2016** and synopsis on **26.08.2015** and was awarded Ph.D degree vide Syndicate Decision dated **21.10.2016**.

The Ph.D thesis of all the candidates are evaluated by three examiners outside the jurisdiction of University of Kerala and all the candidates are awarded Ph.D degree after conducting Open Defence. **Dr. Vipin C. Bose was previously issued Special Certificate to the effect that his Ph.D degree is as per UGC Regulations prior to July 2009.**

It may be noted that eventhough the candidate has completed all requirements under the UGC Regulations w.e.f July 2009, the candidate was registered under July 2008 session and therefore comes under the UGC regulations prior to 2009. But, the candidate has requested to issue a Special Certificate to the effect that his Ph.D degree is as per UGC Regulations w.e.f July 2009.

It may also be noted that in a similar case, Dr. Pillai Aswathy Mohan, Ph.D graduate in Physics was issued a Special Certificate to the effect that her Ph.D degree is as per UGC Regulations w.e.f July 2009, eventhough she came under UGC Regulations prior to July 2009, considering the fact that she has satisfied all requirements under the UGC Regulations w.e.f July 2009.

As per orders of the Hon'ble Vice Chancellor, the request of **Dr. Vipin C. Bose** for issuing a Special Certificate to the effect that his Ph.D degree is as per UGC Regulations w.e.f July 2009, eventhough he comes under UGC Regulations prior to July 2009, considering the fact that he has satisfied all requirements under the UGC Regulations w.e.f July 2009, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The committee considered the above matter and recommended to refer the matter to the Standing Committee of the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D12 Department of Sanskrit- Proposal to start One year PG Diploma Course in Natya Sastra-reg:

(Ad. DII)

As per letter dated 18.05.2020, Dr.C.A.Shaila, Professor & Head, Department of Sanskrit had forwarded the Proposal (appended) to start a One year PG Diploma Course in Natya Sastra, in addition to the existing programme in the Department. It is requested to grant permission and support to start the said Course.

The proposal envisages the following aspects of the Course.

- ◆ Course Co-ordinator-Dr.Usha Raja Varier, Associate Profesor, Department of Sanskrit, University of Kerala,Kariavattom
- ◆ Convenors- 1. Dr.Shamseer, Assistant Professor, Department of Sanskrit, University of Kerala, Kariavattom
- 2.Dr.Jayalakshmi Thazheveetil, Assistant Professor, Department of Sanskrit, University of Kerala,Kariavattom

iii) Theory & Praxis

iv) Objectives

v) Learning centre, Time schedule, No of students

vi) Panel of Teachers and List of Performers

As per the orders of Vice-Chancellor, the proposal (appended) forwarded by the Head, Department of Sanskrit **in order to start a One year PG Diploma Course in Natya Sastra, in addition to the existing programme in the Department of Sanskrit**, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation:*The committee considered the above matter and recommended to defer the item for detailed study.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D13 Proposal for starting of the Master of Science on Programme on Entrepreneurship (MS Entrepreneurship) – A Collaborative academic Initiative of the Institute of Management in Kerala under the Industry - Institute Initiative in association with Center for Management Development, Government of Kerala.

(Ac.AIV)

Dr. K. S. Chandrasekar, Professor and Head, Institute of Management in Kerala, university of Kerala now submitted the for starting the Programme on Master of Science on Entrepreneurship (MS Entrepreneurship) - a Collaborative academic Initiative of the Institute of Management in Kerala under the Industry Institute Initiative in association with Center for Management Development, Government of Kerala.

Entrepreneurs have a crucial role in determining the future prosperity of Kerala, especially in the post COVID -19 era. A country like India with high potential in terms of human capital and natural resources, need to focus on attracting more people, especially the educated youth into the field of entrepreneurship by providing effective training and coaching. Earlier, entrepreneurship was considered as a private sector phenomenon. However, now Government and Academia believes that they can play crucial roles in promoting an entrepreneurial ecosystem in the state, which is conducive to the growth of the State.

In this context, the Institute of Management in Kerala, (IMK) proposes to launch two year full time and three year Part time Programme in Master of Science on Entrepreneurship. The programme is proposed as an integrated effort of academic -industrial-research elements for optimizing the outcome of the course. The students who complete the course shall be capable of establishing and managing successful ventures and/or supporting the people who are planning to start ventures. The course shall be available for limited number of students in each batch (10 to start with).

This two year programme shall not only focus in promoting innovation but also foster Academia – Industry linkage – both at national and international level.

IMK is proposing to conduct the course under the Industry initiative in collaboration with Center for Management Development (CMD) which is an autonomous institution functioning under the Department of Industries, Government of Kerala.

As part of the initiative, the Professor and Head, IMK had a discussion with the Director and Faculty members of CMD and the following matters were discussed.

- (a) As suggested by IMK, CMD has expressed its willingness to associate with IMK and the University of Kerala for conducting an MS Programme on Entrepreneurship and willing to be an industry partner for running the programme.
- (b) It is evolved from the discussion that IMK will provide the major part of the theoretical/academic inputs to the students and CMD will guide the practical aspects of the course by integrating industrial environment into the course. Also CMD expressed its willingness to provide faculty support as per the requirement of the course.
- (c) The detailed proposal for conducting the course including the syllabus, financial outlay, defined roles of each party of the collaboration will be submitted to the University after the initial approval from the Syndicate.
- (d) A request for inviting the concerned team of authorities to visit CMD as a partnering institution for the course was made in the meeting.

Dr. K. S. Chandrasekar, Professor and Head, Institute of Management in Kerala, university of Kerala now submitted the proposal for the approval of the following:

- a. Starting MS (Entrepreneurship) programme under the Industry Institute interaction as collaborative programme with CMD, Thycaud from 2020-21
- b. Signing an MOU with Center for Management Development, Government of Kerala and considering them for the collaborative industry institution interaction programme on MS (Entrepreneurship)
- c. Professor and Head , IMK to prepare the regulation, scheme and syllabus for starting the course in 2020-21
- d. Forming a Syndicate subcommittee with Professor and Head, IMK to be the secretary to discuss with CMD for the collaboration and subsequent MOU signing between University of Kerala and CMD for starting the programme in 2020-21.

As per the orders of Hon'ble Vice Chancellor, this matter is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendations.

Recommendation: The committee considered the above matter and recommended to agree with the proposal in principle. Further recommended to obtain the remarks of IQAC in the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D14 Thesis of the Decade Award in Linguistics – reg:-

(Ac.EV)

The Head, Department of Linguistics, University of Kerala vide letter dated 27/05/2020, has submitted a proposal for the best thesis of the decade award in Linguistics.

It is stated that the Department Council of the Department of Linguistics, University of Kerala has decided to propose the award for the last decade (01st January 2010 to 31st December 2019). It is also stated that the Department of Linguistics, since its inception in 1963, has been offering Ph.D admissions to Linguistics and non – Linguistics PG students, belonging to related/allied disciplines. Great personality like Prof. Puthusseri Ramachandran, is one among the receipts of Ph.D in Linguistics. The Department is pioneer in establishing innovative centres/organizations institutions/ journals etc. Including ISDL, IJDL, Dravidian Linguistics Association etc.

The five awards proposed are as follows;

1. Prof. V.I Subramaniom Award for the best thesis on Dravidian Studies – among Indian Universities.

2. Prof. Purthusseri Ramachandran Award for Studies on Malayalam Linguistics – among Universities in Kerala,
3. Prof. A.P Andrewskutty Award for Studies on Malayalam Grammar/ Synthax/ Computational Linguistics – among Indian Universities.
4. Prof. P. Somasekharan Nair Award for Studies on Sociolinguistics/Dialectology/Lexicography – among Indian Universities.
5. Prof. N. Rajendran Award for the best thesis on Tribal Studies/Field Linguistics/Folklore – among Indian Universities.

Applications for the above awards are invited from scholars who were awarded Ph.D during the last decade (01st January to 31st December 2019). The Total expected expenditure for Thesis of the Decade Award in Linguistics is Rs.11,7,000. The expected amount from University for the award is Rs. 82000. Detailed proposal is also attached.

As per the orders of the Vice Chancellor, the above proposal is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to refer the matter to IQAC for specific remarks on the proposal submitted by the HoD, Linguistics, University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D15. Ph. D Thesis Submission- Smt. Mani V- Hearing - reg-

(Ac. EV)

Smt. Mani V, research scholar in History (Assistant Professor, S.N. College for Women, Kollam) under the guidance of Dr.G.Krishnan Nadar, Principal (Rtd), Government Arts College, Thiruvananthapuram, with effective date of registration 09/02/2009 has submitted thesis on 30/12/2019.

On verifying the documents submitted by the candidate along with the application for Ph.D thesis evaluation, It is noticed that the research supervisor has not signed in the following documents.

1. Four copies of thesis.
2. Declaration in the application form.
3. Photo pasted in the application form.
4. Two papers presented in National/ International Seminar/Conferences related to the topic of research in original and copy.
5. Declaration stating that coursework and pre submission seminar are not mandatory as the effective date of registration is prior to July 2009 session.
6. Declaration stating that the 80% of the research work was completed at the time of availing extension.
7. C D Declaration.

As per the request, dated 30/12/2019, received from the Research Scholar, it is stated that she has completed her research work under the strict instructions of the supervisor. However, **the Research supervisor has dissented to sign in the thesis and the documents to be submitted along with the thesis. She has also stated that she belongs to the Scheduled Caste Community.**

Smt. Mani V, Research Scholar in History, in response to the defect memo dated 28/01/2020, has stated that her guide is not willing to sign the thesis and is not cooperating with any other works related to the thesis submission. She has requested favourable action from the University considering her present situation.

The Standing Committee of the Syndicate held on 01/06/2020 has considered the above matter and recommended to hear the Research Scholar, Smt. Mani V and the Research Supervisor, Dr. G. Krishnan Nadar in the next meeting of the Standing Committee of the Syndicate on Academics and Research. Item number 12.39.D3 of the minutes of the Meeting of the Syndicate held on 04/06/2020 resolved the above recommendation of the Standing Committee of the Syndicate

Recommendation: The committee considered the above matter, and after hearing the research scholar Smt. Mani V, recommended to return the thesis submitted by her without the signature of

the research supervisor and to direct the scholar to apply for guide change, considering the dissent of the present guide to sign on the thesis and other related papers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D16 *University Merit Scholarship -inclusion of two PG courses -reg-*

(Ac.EIII)

University Merit Scholarship (UMS) is being awarded for various UG & PG courses of value Rs. 5000/- each per annum. The terms & conditions for the award of UMS for various courses are formulated as per Syndicate decisions.

The Director, Raja Ravi Varma Center of Excellence for Visual Arts reported that they are conducting two Master courses of two years duration with 4 semesters in MVA (Painting)& MVA (Art History) of sanctioned strength 7 students per batch for each course and requested to include these courses also in the University Merit Scholarship scheme awarded annually.

The educational qualification in respect of MVA (Art History) is a minimum second class bachelors degree in fine arts or minimum second class Bachelor's Degree in Humanities with proven aptitude in fine arts and its theoretical studies. The duration of the course is 2 years (3 years for the Students holding degree in subjects other than Fine Arts and will have to attend a Bridge Course of one year duration spread into two semesters. Those who successfully complete the Bridge Course will be admitted to two years Masters programme in Visual Arts in Art History) & the number of seats allotted is 7. In the case of MVA (Painting) the educational qualification is minimum second class Bachelors Degree in Painting with not less than 55% of marks. The duration of the course is 2 years & the number of seats allotted is 7. Also as per the remarks from Ac BII section, MVA courses are not offered by any colleges affiliated to the University.

In this context, the following points may be examined for the award of University Merit Scholarship for MVA (Painting & ArtHistory).

1) The inclusion of MVA (Painting) & MVA (Art History) for the grant of University Merit Scholarship to students may be considered taking into account the fact that the said courses are offered only at the Raja Ravi Varma Center of Excellence for Visual Arts and not offered by any affiliated colleges of the University of Kerala.

2). If (1) is agreed to, the number of scholarships to be distributed each year to the students may be specified for the two courses.

As per the orders of the Vice-Chancellor, the draft note regarding the inclusion of MVA (Painting) & MVA (Art History) in the University Merit Scholarship scheme awarded annually is placed before the Standing Committee of the Syndicate on Academics & Research for Consideration and Appropriate Recommendations.

Recommendation: The committee considered the above matter and recommended to refer the matter to IQAC for detailed study.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D17 *Proposal for PDF for globally renowned distinguished researchers' and SCHOLAR IN RESIDENCE PROGRAM (SIRP)- reg*

(IQAC)

The 14th meeting of IQAC held on 01.07.2020 resolved to place the matter of 'PDF for globally renowned distinguished researchers' and SCHOLAR IN RESIDENCE PROGRAM (SIRP) on the Standing Committee of the Syndicate of Academics and Research for consideration and approval.

PROPOSAL
POST DOCTORAL FELLOWSHIP FOR GLOBALLY RENOWNED DISTINGUISHED
RESEARCHERS

University of Kerala to initiates PDFs under a special category REACH OUT Program

Objectives

- Extend support to research fellows with a track record of good research outcomes which need strengthening to reach-out in the form of Applications for social transformation.
- Use research for societal benefit
- Ensure use of research infrastructure for transformational research

Eligibility

Young researchers who have been awarded PhD from reputed institutes need to apply within 2 years of their award date. There would be 2 fellowships in sciences and 2 in social sciences and humanities under this category. Eligible candidates would be called for an interview where they would defend their project proposal and work plan. A committee of experts would rate the proposals for selection

Fellowship	Amount per month(Rs.)	Number of Fellowship	Months	Amount per Year(Rs.)	Annual contingency (Rs.)	Total (Rs.)
Sciences (DST rates)	57,000/-	2	12	13,68,000 (57,000*12*2)	2,00,000 (1,00,000 each for 2 fellows)	15,68,000/-
Social Sciences and Humanities (ICSSR rates)	32,000/-	2	12	7,68,000 (32,000*12*2)	50,000 (25,000 each for 2 fellows)	8,18,000/-
Grant Total						23,86,000/-
Grant Total: Rupees Twenty Three Lakhs and Eighty Six Thousand only						

PROPOSAL
SCHOLAR IN RESIDENCE PROGRAM (SIRP)

University of Kerala would invite eminent researchers of global repute from different disciplines to work in association with our research centres for duration of six to twelve months on specific research projects that would impart continuous and sustainable research on themes of contemporary relevance.

The objective of the scheme is to attract renowned Professors (including those who have retired), Professionals, Eminent social and techno experts to our University so as to make it a hub for global intellectual property, research and development. The outcome from SIRP would be measurable and showcased in the form of rated publications, patents, social impact outcome, policy support for regulatory bodies or transformational learning.

The fellowship to be awarded for the SIRs would be **Rs. 90,000/- (Rupees Ninety thousand Only)** per month.

Nomenclature

Programme: Scholar in Residence Programme (SIRP)

Participants: Scholar in resident

Primary Objective

Making University of Kerala a Global Centre of Excellence in terms of Research and Innovation.

Secondary Objectives

1. Encourage research in frontier areas in Sciences, Social Sciences, Humanities and Languages considering social and contemporary relevance
2. Support learning and research through interaction and sharing of experiences
3. Learning from best global practices in research
4. supporting scholar exchange programs
5. Adopting quality research programs through seeking the services of eminent researchers

Field	No. Of SIRP	Duration	Annual Fellowship in Lakhs
Physical and chemical sciences	1	12 months	10.8
Natural and biological sciences	1	12 months	10.8
Languages	1	6 months	5.4
Social sciences	1	6 months	5.4
Education, Culture and Arts	1	6 months	5.4
Inter-disciplinary Research on World Trade	1	12 months	sponsored
Total	6		37.8 Lakhs
Total (Rupees in words): Thirty seven Lakh Eighty thousand Only			

Recommendation: *The committee considered the above matter and recommended to refer the matter to Syndicate.*

Resolution of the Syndicate

RESOLVED to approve the proposal for PDF for globally renowned distinguished researchers' and SCHOLAR IN RESIDENCE PROGRAM (SIRP) submitted by the IQAC.

Item No. 16.08.D18 *Ph.D thesis submission – Clarification related to published work – Smt. Seenathu Beevi A - reg :-*

(Ac.EV)

Smt. Seenathu Beevi. A, research scholar in **Malayalam** (visually challenged candidate) under the guidance of **Dr. Seema Jerome**, Assistant Professor, Dept. of Malayalam, University of Kerala and **Dr.K.Prasobhan**, Professor (Rtd), Distance Education, University of Kerala, Kariavattom, Thiruvananthapuram (**Co-guide**), has resubmitted her thesis on 03/07/2019.

As per the U O No.Ac.EI/2018 dated 13.08.2018 Ph.D scholars shall publish one research paper in a refereed journal bearing ISSN before the submission of the thesis for adjudication and produce evidence for the same in the form of acceptance letter or the reprint as per UGC Regulation 2009. (copy of the Beevi A. has submitted two published works from the journals 'Grandhalokam' and 'Sargasudha'. The journal 'Grandhalokam' is enlisted in the University approved list of journals but it is devoid of ISSN (copy of the list appended). The latter one has ISSN but it is not enlisted in the approved journals of UGC or University.

A memo was forwarded to the candidate on 28/10/2019, directing to submit one research paper in a refereed journal bearing ISSN (UGC/University approved) for adjudication or produce evidence for the same in the form of acceptance letter.

The candidate has requested to initiate thesis evaluation on humanitarian grounds by considering her published work in the journal 'Grandhalokam' as she is visually challenged.

Considering the above, the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academic & Research with Dean's remarks.

Recommendation:*The committee considered the above matter and recommended to agree with the request of the research Scholar on the strength of the remarks of the Dean, Faculty of Oriental Studies.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D19 *Condoning the delay in submitting Ph.D thesis in respect of Smt.Preetha Lali Y M in Education- reg:-*

(Ac.EV)

The Pre-Submission seminar of **Smt.Preetha Lali Y.M**, research scholar in **Education**, under the guidance of **Dr.Bindu R L**, whose effective date of registration to the Ph. D course is **19/12/2013** was conducted on **10/10/2019**.

According to the Regulations relating to the registration for and the award of the Degree of Doctor of Philosophy after Pre-Submission seminar, the candidate shall submit the Ph. D thesis within three months incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee.

The candidate should have submitted her thesis on or before **09/01/2020**. She had submitted her thesis only on **10/02/2020**. A delay of **1 month** has occurred in submitting her thesis as she was suffering from acute disease of migraine (Medical Certificate is attached).

Hence the matter of condoning the delay which occurred in submitting the Ph.D thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to condone the delay of one month in submitting the thesis on medical grounds.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D20 Releasing University notifications and Press Releases through social media platforms- reg:

(P R O)

Sri. Mohammed Yaseen, Member Syndicate has pointed out that apart from the University Notifications and the Press issued through the University Official website, Print and visual medias, they need to be uploaded through social media platforms which would enhance the reach of the Notifications among the Students' Community and the Press Releases, and other stakeholders. Also, the task of creation, updation and maintenance of the social media platforms may be vested with a dedicated team.

Hence, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and further orders.

Recommendation: The committee considered the above matter and recommended to conduct a feasibility study and to obtain a detailed proposal from Dr.Aji.S., Assistant Professor in the Dept. of Computer Science with respect to the proposal submitted by Sri.Mohammed Yaseen, Member Syndicate, regarding the uploading of University notifications and Press releases in the electronic medias including Twitter and Face book.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D 21. Add on courses on Herbarium techniques and Mushroom cultivation – reg. (Ac.D)

The Budget Speech 2020-21 envisaged the idea of add on courses on Herbarium techniques and Mushroom cultivation in the Dept. of Botany and allocated an amount of Rs. 2,00,000/- (Rupees two lakhs only) for strating the courses.

The meeting of the Budget Implementation Cell held on 27.04.2020 vide item no. I(82) recommended to authorize the Head, Dept. of Botany to submit the proposal for the add on courses on Herbarium techniques and Mushroom cultivation in Dept.of Botany before the S/C of the Syndicate on Academics and Research. The Syndicate at its meeting held on 28.04.2020 vide item no. 10.239 (I) has considered and approved the recommendation of the Budget Implementation Cell held on 27.04.2020.

The Head, Dept. of Botany has forwarded the proposal for the add on courses on Herbarium techniques and Mushroom cultivation in Dept. of Botany with budget estimate.

The details of the proposal are furnished below:

1. Add on courses on Herbarium techniques

• **Objectives of the add on course- Herbarium Techniques**

- (i) Teach methods and techniques of herbarium preparation to the college students.
- (ii) Create awareness about the significance of herbarium in all disciplines of science.

• **Methodology**

Target group(s): Degree students (30 students)

There will be 2 batches with 30 days duration in a year, with flexible timings without affecting routine activities of the Department and participants.

Total Hours: 30 hrs

● **Budget- For one Batch**

	Items	Price
1.	Materials: Collection covers, Blotting papers, GPS, altimeter, Secateurs, scissors, Digger, Field books, Labels, Herbarium sheets, files Tags, Threads, paste, brushes etc, Chemicals, gloves, plant press, printing etc, Handbook preparation	12000
2	Training charges (Honorarium, demonstrations, virtual library, other charges etc	25000
3	Collection trips (to collect materials from different habitats)	10000
4	Transportation	3000

TOTAL = 50000/- (Rupees fifty thousand only)

Budget for two batches = 50000*2=100000/- (Rupees one lakh only)

2. Add on course on Mushroom cultivation

● Objectives of the Course

- (i) Teach new skills and technologies of growing mushroom, to the college students.
- (ii) To develop skill in developing value added products from mushrooms.
- (iii) Raise linkages to increase employment opportunities and generating income.

● **Methodology**

- Target group(s) : Degree students (20 students)
- Final beneficiaries : 20 unit
- Expected results : 20 micro **entrepreneurs**

There will be 2 batches with 30 days duration in a year, with flexible timings without affecting routine activities of the Department and participants. The teaching methods include 40% lecture classes, 40% hands-on training (practical) and 20% demonstration studies.

Total Hours : 40 hrs

Budget

Items	Quantity	Price/ Rs
A. Non-recurring		
1. Construction of a semi-permanent production unit	300 sq feet	40,000.00
2. Utensils/ small equipment (Pressure Cooker, Aluminum Vessels, Plastic buckets, trays, Bag sealer, Balance, Sprayer, Hose etc)		20,000.00
Total Non-Recurring Cost	-	60,000.00
B. Recurring Cost (for 2 batches/year)		
1. Spawn making	5 Kg	7000.00
2. Poly Propylene cover		
3. Paddy straw	40 Kg	
4. Green Net		
5. Plastic thread, rope etc.,		
6. Chemicals		8,000.00
7. Transportation charge (field visit)		15,000.00
8. Training charges (honorarium)		10,000.00
9. Contingency		
Total Recurring Cost		40,000.00
Grand Total (A+B)		1,00,000.00

Expected expenditure- Rs.1,00,000/- for first year (including establishment cost). Then Rs.40,000/year.

As per orders of the Vice Chancellor the proposal for add on courses on Herbarium techniques and Mushroom cultivation in the Department of Botany submitted by the Head, Department of Botany is placed before the meeting of the S/C of the Syndicate on Academics and Research.

Recommendation: The committee considered the above matter and recommended to agree with the proposal in principle and to refer the matter to Syndicate.

Resolution of the Syndicate

RESOLVED to approve the proposal.

Item No. 16.08.D22 Proposal to start Certificate course in Counselling in Philosophy under Centre for Philosophical Counselling & Research- consideration- reg: (Ac.D)

Dr.Beena Isaac, Professor & Head, Department of Philosophy, University of Kerala, has forwarded a proposal for starting certificate course in Philosophical Counselling under the 'Centre for Philosophical Counselling and Research'.

Budget speech 2018-19 of University of Kerala envisaged a 'Centre for Philosophical Counselling and Research' and an amount of Rs 12 lakhs (Rupees Twelve Lakhs) was allocated for establishing the centre. Administrative sanction was accorded vide U.O.No.Ac.D/3/026803/2018 dated 30.10.2018 for establishing the centre. An amount of Rs.6,75,000/- (Rs Six lakhs Seventy five thousand only) was released as provisional advance for establishing the centre vide U.O. No.Ac.D/3/026803/2018 dated 04/12./2019 and an amount of Rs.5,25,000/- was released for starting the course' PG Diploma in Philosophical Counselling vide U.O.No.Ac.D/3/026803/2018 dated 30.03.2019.

The Hon.Director of the Centre has forwarded a detailed proposal for starting the course along with the scheme and syllabus of certificate course in Philosophical Counselling prepared and approved by the Department Council under this centre. The scheme and syllabus of certificate course in Philosophical Counselling was approved by the Academic Council held on 13th March 2019 and title of the short term course was changed to Certificate course in Counselling in Philosophy

The details of the proposal are given below:

Name of the Course	Certificate course in Counselling in Philosophy
Venue of the course	Centre for Philosophical Counselling and Research, Dept of Philosophy, University of Kerala
Course duration	3months with 60 hours of lectures,30 hours of tutorials(Theory & Practice) and 10 hours of Seminars and Conferences.
Aim of the course	To develop and interpret the concepts of philosophy for finding a solution to the issues that everybody faces.
Eligibility	Any degree recognized by the University of Kerala with minimum 50% of marks
Age	No age limit
Application fee	Rs 100/-
Fee	Rs. 3,000/- (For SC/ST candidates as per University rules)
No. of intake of students	25 (General-20,SC-4,ST-1)
Refundable caution deposit	Rs.500/- (In addition to the course fees)
Regulations	<ul style="list-style-type: none"> • The course will be conducted twice a year. One from May/June to July/ August and the other from December/January to February/March. • The classes will be conducted from 4.30pm to 5.30 pm on Monday to Friday and from 10 am to 4 pm on 1st and 3rd Saturdays. The seminars and conferences will be conducted on 5th Saturdays during the course period. • There will be two papers and a project report to be prepared by the students.

Details of estimates

Sl.No	Items	Estimate Amount
1	Library books & Periodicals	2,00,000/-
2	Infrastructure facilities for setting class rooms	1,00,000/-

3	Remuneration to Director and TA/DA to Resource persons	3,00,000/-
4	Conducting Seminars/Conference(national & International)	3,00,000/-
5	Conduct of examinations	10,000/-
6	Stationery & Miscellaneous	10,000/-
Total		9,20,000/-
(Rupees Nine lakhs twenty thousand only)		

Finance I section remarked that an amount of Rs.12 lakhs was sanctioned during the financial year 2018-19 for the establishment of the Centre and conduct of a PG Diploma Course as this short term certificate course is envisaged to be conducted during Saturdays and outside normal working hours of week days, it is suggested to utilize the existing infrastructure facilities(class rooms) of the centre for the conduct of the course. Also, alternate sources like funding from external agencies may be explored for meeting the recurring expenses of the course.

The Syndicate at it's meeting held on 15.05.2020 vide item no 11.32.10 considered the above proposal and resolved to refer the item to the Standing Committee of the Syndicate on Academics & Research as per the recommendations of the Standing Committee of the Syndicate on Finance held on 11.05.2020. The Vice Chancellor has ordered to implement the same.

Recommendation: The committee considered the above matter and recommended not to consider the proposal as there is no fund allocation in the current financial year for the above purpose.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D 23. Department of Sanskrit – Four day National Workshop – “Structural Peculiarities of Sanskrit Nyaya and Vyakarna” – Dr. C.A. Shaila - copy of bills and vouchers - regularization – ratification request – reg:

(Planning B)

Dr.C.A.Shaila, Professor & Head, Department of Sanskrit, University of Kerala, Karyavattom was sanctioned an amount of ₹75000/- as provisional payment vide U.O. No.Pl.B./3034/13 dated 30.03.2013 for the conduct of the National Workshop on “Structural Peculiarities of Sanskrit Nyaya and Vyakarana” during 30th March to 3rd April 2013.

Based on the directions of the Audit VI section to take necessary steps to regularize the above pending provisional payment in June 2019, Dr. C.A. Shaila, informed that she had already submitted the bills and vouchers for regularization. She further mentioned that as the programme was scheduled from 30th March to 3rd April 2013 but conducted from 18th to 21st of June 2013 without the prior sanction from the Vice Chancellor, the file was submitted to the Vice Chancellor for ratification of the same. The Vice Chancellor had then sought an explanation from the Head of the Department regarding the need for the rescheduling of the programme without the prior permission from the Vice Chancellor. The explanation from Dr. C.A. Shaila, along with the file, was put up for necessary action and the file was forwarded to the Registrar's Section on 19/03/2015 from the Office of the Director, Planning and Development. As a part of the drive to regularize all pending provisional payment files, Dr. C.A. Shaila was also requested to do the same by the Section. As the original bills and vouchers had been submitted by Dr. C.A. Shaila earlier she along with the section tried to trace the whereabouts of the file to no avail and the file could not be tracked down.

Dr. C.A. Shaila therefore, forwarded the copies of bills and vouchers in respect of the above said programme for regularization of the provisional payment sanctioned to her. The file was submitted for orders of the Vice- Chancellor for ratifying the rescheduling of the National Workshop mentioned above and permission to forward copies of the bills and vouchers and the original bills and vouchers along with the file are missing. The Vice - Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

The Minutes of the Syndicate held on 13/03/2020, (Item No. 10.34.D32) resolved to approve the recommendations of Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 to defer the decision related to the ratification request from Dr.C.A. Shaila, for rescheduling of the National Workshop on “Structural Peculiarities of Sanskrit Nyaya and Vyakarana” without the prior sanction from the Vice-Chancellor and permission for forwarding

copies of the bills and vouchers for regularization of the provisional payment, till the submission of a detailed report by the section.

Recommendation: The committee considered the above matter along with the detailed report of the section in the matter and recommended that necessary steps may be taken by the University in the administrative level for the regularisation of the Provisional Payment sanctioned to Dr.Shaila.C.A, HOD, Dept of Sanskrit for the conduct of four day National Workshop on “Structural Peculiarities of Sanskrit Nyaya and Vyakarna”, on the strength of the photocopies of the bills and vouchers submitted by her for the same, as the original is reported lost.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.08.D24: Ph.D Research –Submission of thesis in respect of Smt. Anupama.S full-time research scholar in Psychology under the guidance of Dr. Raju. S, Professor (Rtd), Department of Psychology, University of Kerala, Kariavattom.

(Ac E V)

Smt. Anupama.S, full-time research scholar in Psychology under the guidance of Dr. Raju. S, Professor (Rtd), Department of Psychology, University of Kerala, Kariavattom with effective date of registration 28/05/2013 has submitted her thesis on 20/06/2018. The pre-submission seminar of the candidate was conducted on 12/03/2018.

The **pre-submission seminar** of Smt. Anupama. S, Research Scholar in Psychology, was conducted on **12/03/2018**, within one year of the Retirement of the Research Supervisor. But she hasn't submitted her thesis within 3 months after the conduct of pre-submission seminar. She should have submitted her thesis on or before 11/06/2018. There was a delay of **9 days** in the submission of the Ph.D thesis.

As per the erroneous declaration submitted by the Research Supervisor Dr. Raju. S, the date of retirement was entered as **31/03/2018**. But due to the allegations from some other research Scholars in Psychology, the original date of retirement of Dr. Raju. S was verified and according to **Circular No. Ad.AIII/1/ARC-2017, dated 02/09/2016**, date of retirement is **31/03/2017**.

Therefore the case of Smt. Anupama. S doesn't come under the purview of the U.O. Ac.E1/2016 dated 01/02/2016, as if the date of retirement of Dr. Raju.s, Supervising teacher is 31/03/2017.

The above matter was considered by the Standing Committee of the Academic Council and the Committee recommended to defer the matter for want of report of the Sub-Committee constituted by the Syndicate at its meeting on 15/05/2020.

The meeting of the Sub Committee of the Standing Committee of the Syndicate on Academics and Research held on 24/06/2020 considered the matter and submitted a report.

The Hon'ble Vice Chancellor on 02/07/2020 has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research held on 02/07/2020.

Accordingly the matter is placed before the Standing Committee of the Academics and Research for consideration and appropriate recommendation.

Recommendation: The committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Doctoral Committee to take immediate steps to change the Guide within one month.

Meeting came to an end at 05.00 pm

Item No.16.09

Minutes of the meeting of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held on 02.07.2020- approval of - reg.

(Ac.EI)

The Minutes of the meeting of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held at 11 am on **02.07.2020** is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS & RESEARCH AND STANDING COMMITTEE OF THE ACADEMIC COUNCIL HELD ON 02.07.2020

Venue : Senate Chamber
Date : 02nd July, 2020
Time : 11.00 am

Members Present

- | | |
|--|--------|
| 1. Dr. V P Mahadevan Pillai, (Vice- Chancellor in Chair) | Sd/- |
| 2. Dr. S.Nazeeb, (Convenor, SC on A & R) | Sd/- |
| 3. Dr. Gopchandran. K.G, Member, Syndicate | Sd/- |
| 4. Prof. K. Lalitha | ” Sd/- |
| 5. Dr. Vijayan Pillai.M | ” Sd/- |
| 6. Sri. Arun Kumar. R | ” Sd/- |
| 7. Dr. B. Unnikrishnan Nair | ” Sd/- |
| 8. Adv. Muralidharan Pillai .G | ” Sd/- |
| 9. Dr. Binoj Kumar, Director, Research | Sd/- |
| 10. Dr. S Anil Lal, Dean, Faculty of Engineering & Technology | Sd/- |
| 11. Dr. Bindu R L, Dean, (Faculty of Education) | Sd/- |
| 12. Dr. Jaya D S, Dean, (Faculty of Applied Sciences & Technology) | Sd/- |
| 13. Dr. S. Resia Beegam, Dean, (Faculty of Commerce) | Sd/- |
| 14. Dr. B S Jamuna, Dean, (Faculty of Arts) | Sd/- |
| 15. Dr. A. Gangaprasad, (Faculty of Science) | Sd/- |

Item No. 16.09.01 Ph.D Research- Permission to join for Ph.D Programme before applying for Registration- Request submitted by M.Phil Scholars, awardees of UGC-MANF- reg

(Ac.EI)

A request has been received from a group of 9 M.Phil scholars, who were awarded UGC – Maulana Azad National Fellowship for Minority Students in the year 2018-2019, for permission to join Ph.D Programme immediately after the completion of M.Phil programme and then to apply for Ph.,D Programme in the next immediate session.

As per the U.O No. Ac.E1/B2/13401/2013 dated 04/04/2013, UGC/CSIR –JRF awardees are permitted to join fellowship first and to apply for Ph. D Registration in the subsequent session and to grant them registration with effect from the date of joining the fellowship. This provision has been extended to other Central bound JRF awardees viz. DBT-JRF/DST-JRF (INSPIRE)/GATE also vide U.O No. Ac.E1/2017 dated 12/12/2017.

The above mentioned University orders were modified as ‘ to permit UGC/CSIR –JRF awardees to join for the fellowship first and to apply for registration in the next immediate session and to grant them Ph.D registration with effect from the date of joining fellowship’ vide U.O No. Ac.E1/2018 dated 11/06/2018.

It may be noted that Maulana Azad National Fellowship for Minority Students is a scheme of providing integrated five year fellowships for M.Phil & Ph.D in the form of financial assistance to students from minority communities, notified by the Central Government, to pursue higher studies such as M.Phil and Ph.D. The fellowship holders under this scheme are known as Ministry of Minority affairs scholars. UGC is the nodal agency for implementing the fellowship. Eventhough it is a central time bound fellowship, this is not included in the U.O dated 12/12/2017. Hence MANF awardees are not coming under the purview of the above mentioned U.O

As per the guidelines for the MANF scheme “*Fellows who cannot complete M.Phil in 2 years time or are found ineligible to register in the Ph.D Programme during the 3rd year will be discontinued forthwith*”. For availing the fellowship the above scholars have to join for Ph.D Programme immediately after the completion of M.Phil Course. Hence these 9 M.Phil students have

requested permission to join for Ph.D programme first and to apply in the next immediate session of Registration, like the other central time bound fellowship holders mentioned in the U.O dated 12/12/2017 and 11/06/2018.

As per the clause 2.5 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016, '*candidate for whom M.Phil. dissertation stands evaluated, but the viva voce remains yet to be scheduled may be admitted to the Ph.D. programme of the same institution*'.

The matter was placed before the Syndicate meeting held on 22.11.2019 vide Item No. 06.61.A24 and the Syndicate resolved to refer the matter to the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Academic Council.

As per the orders of Hon'ble Vice-Chancellor, the matter of permitting students who were awarded UGC-MANF for minority students, which is a time bound fellowship, to avail the same benefit of UGC/CSIR-JRF awardees to join fellowship first and to apply for Ph. D Registration in the subsequent session and to grant them registration with effect from the date of joining the fellowship is placed before the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Academic Council for consideration and recommendation .

Recommendation: The committee considered the above matter and recommended to extend the facilities given to the UGC-CSIR awardees with respect to the joining for research without the pre-registration process to the UGC-MANF awardees also, considering the fact that UGC-MANF is a central Govt. sponsored Fellowship scheme, if they are otherwise eligible for Ph.D. registration in the concerned subject as per the existing rules of UGC/University. The Chairman of the Doctoral Committee concerned shall verify and ensure the eligibility of such candidates and allot suitable supervisors to the candidates and such selected candidates shall apply for Ph.D registration process of the University in the next ensuing session itself. The University shall issue registration order with effect from the date of joining of research by the candidates upon the positive recommendation of the Doctoral committee concerned, if they are eligible for the same as per the rules and regulations as applicable to the candidate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.09.02 *Ph.D Research – Change of Subject and Re-allocation- Smt.Tina Elizabeth Mathew, Research scholar in Futures Studies- reg*

(Ac.EI)

Smt. Tina Elizabeth Mathew, Part-time Research Scholar in Futures Studies has been submitted an application duly recommended by the Supervisor, Head of the Research Centre and Chairman Doctoral Committee to change her present Supervisor Dr. V. Ajayakumar to Dr. K.S. Anil Kumar, as the present Supervisor was a retired faculty. The Department Doctoral Committee held on 16/06/2016 also recommended to reallocate Smt. Tina Elizabeth Mathew under Dr. K.S. Anil Kumar. The proposed Supervisor is a Regular faculty working as Associate Professor in Computer Science at Sree Ayyappa College, Eramallikara.

Smt. Tina Elizabeth Mathew was granted Ph.D Registration in Futures Studies (Part-time) vide U.O.No. Ac.E1.B1/48949/2010 dated 02.08.2011 under the guidance of Dr. V. Ajayakumar at Dept. of Futures Studies, University of Kerala, Thiruvananthapuram.

It may be noted that Registration has been granted to Smt. Tina Elizabeth Mathew in the subject Futures Studies. But Dr. Anil Kumar K.S., the proposed supervisor is an approved Research Supervisor in the subject Technology Management. Hence the Syndicate at its meeting held on 12/06/2019 resolved to authorize the Chairman, Doctoral Committee to reallocate the candidate under a research supervisor, vide Item No. 10.30.A8.

Chairman, Doctoral Committee in Future studies has forwarded minutes of the meetings of the Department Doctoral Committee held on 03/08/2019, 14/06/2016 & 07/10/2016 vide letter dated 03/08/2019. As per the minutes of 07/10/2016, which is received only with the above forwarding letter and minutes of 03/08/2019, the Committee, recommended to change the subject from Futures

Studies to Technology Management, as the topic of Research is a relevant discipline of Technology Management and then to reallocate the candidate under Dr. Anil Kumar K S. Application submitted by the research scholar and the minutes of Doctoral Committee received earlier were silent about the Change of Subject.

Now the research Scholar Smt. Tina Elizabeth Mathew submitted request to change her subject from Future Studies to Technology Management and to Change research Supervisor to Dr. Anil Kumar K S, based on the recommendation of the Doctoral Committee held on 17/10/2016 & 03/08/2019.

The details of the Research Scholar is as follows :

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Present Research Supervisor & Centre	Request	Remarks
<p>Smt. TINA ELIZABETH MATHEW</p> <p>Futures Studies (Part-time) (U.O. Ac.E1.B1/48949/ 2010 dated 02.08.2011 w.e.f. 17.02.2011)</p>	<p><u>Supervisor:</u> Dr. V. Ajayakumar,</p> <p><u>Centre:</u> Dept. of Futures Studies, University of Kerala, Thiruvananthapuram.</p>	<p>1. Change of Subject from Future Studies to Technology Management 2. Change of Research Supervisor to Dr. K.S. Anil Kumar, Associate Professor in Computer Science, Sree Ayyappa College, Eramallikara. (Regular Faculty)</p>	<p>1. Department Doctoral Committee held on 17/10/2016 and 03/08/2019 recommended to change her subject. 2. The proposed Guide is a 'Regular' Faculty. She has to be registered under the supernumerary vacancy of the proposed Guide</p>

The following are the requisites for considering the application for Change of Research Supervisor.

1. The application is to be recommended and forwarded by the Supervisor, Head of the Research Centre and Chairman Doctoral Committee.
2. Required fee of Rs.300/- for Change of Supervisor.
3. NOC (Original) from the Present Supervisor.
4. Consent letter and Proforma of the Proposed Supervisor (Original)

The above research scholar has remitted the requisite fees and submitted all the above mentioned requirements except NOC from the present Supervisor. Candidate in her request stated that after repeated appeals NOC was not issued by her present Supervisor for the Change of Research Supervisor. The UGC regulations (Minimum Standards and Procedures for the award of M.Phil/Ph.D), 2009 it is mandatory that the Research Supervisor be a 'Regular' Faculty.

The following points may be noted in this regard;

1. The proposed Supervisor Dr. K. S. Anil Kumar is a Faculty of an affiliated college. But it is seen provided facility at University Department of Futures Studies, which goes against the general stand of the University and also against the statement filed by the University in a WP(C) filed by candidates in Statistics, seeking facility at University Department of Statistics for their Supervisor from an affiliated college.
2. The subject being Technology Management, the Supervisor did not have facility centre other than the University Department as there are no other research centres offering Ph.D in Technology Management.
3. There is a precedent of granting Ph.D registration under the guidance of the proposed supervisor, Dr. Anil Kumar K S at Department of Future Studies, University of Kerala. Smt. Minu Lalitha Madhav, Research aspirant in Technology Management was granted Ph.D Registration in July 2017 under his guidance at the University Department in tune with the resolution of the item No. 05.17.A7 of the Syndicate held on 19.02.2019. U.O granting Registration was issued vide U.O No. AcE1.A2/717/15730/2018 dated 23/05/2019. Smt. Tina Elizabeth Mathew also pointed out the same in her earlier request.

The research period of the research scholar expired on 16/02/2019. In her request Smt. Tina Elizabeth Mathew has also stated that she had almost completed her Research work and at the final stage of research. As per the U.O. No.AcE1/A4/8438/2019 dated 20/06/2019 the Research Scholar can avail the grace time for the submission of her thesis upto 31.12.2019.

The Syndicate at its meeting held on 28.12.2019 considered the above matter along with the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 16.12.2019 and resolved to refer the matter to the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Academic Council (Item No. 07.63.A12 of the Syndicate minutes).

As per the orders of Hon'ble Vice-Chancellor, matter of change of Subject from Future Studies to Technology Management and reallocation under Dr. Anil Kumar K S in respect of Smt. Tina Elizabeth Mathew is placed before the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Academic Council for consideration and recommendation.

Recommendation: *The committee considered the above matter and recommended to endorse the recommendation of the Doctoral Committee to change the subject from Future studies to Technology management and to reallocate the scholar under Dr. K S Anil Kumar, Principal, Sree Ayyappa College, Eramallikkara as research supervisor in a supernumerary vacancy as a special case.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.09.03. *Ph.D Research – Submission of Ph.D Thesis under the supervision of retired supervisor after one year from the date of superannuation in respect of Dr.Rajmohan V, Part Time Research Scholar in Ayurveda – reg:-*

(Ac.EI)

Dr. Rajmohan V, Part-time research scholar in Ayurveda at Govt. Ayurveda College, Tvpm has submitted his Ph.D thesis on 15.10.2019, under the supervision of Dr. M.A. Shajahan (Rtd.) and under the Co-guidance of Dr. M.V. Sudhakaran, one year after from the date of superannuation of the research supervisor.

Details of the research scholar is as follows:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Present Research Supervisor and Centre
Dr. Rajmohan V Ayurveda (Part-Time) (Faculty of Ayurveda) U.O.No.AcE1.B3/713/AYU/10697 Dated 18.02.2014 w.e.f 17.01.2014 (July 2013 session) The research period expires on 16.01.2022	<u>Research Supervisor</u> Dr. M.A. Shajahan Professor & HoD (Rtd.), Dept. of Dravyagunavijnan Govt. Ayurveda College, Tvpm.(Retired Faculty) D.O.R – 30.04.2018 <u>Co-supervisor</u> Dr. M.V. Sudhakaran, Associate professor UGC – Academic Staff College, University of Calicut. <u>Centre</u> Govt. Ayurveda College, Tvpm.

As per clause 9.2 of the guidelines for implementing UGC Minimum Standards and Procedures for award of M.Phil/Ph.D Degree-Regulations, 2009 “The Research Supervisors who retire from service on attaining superannuation from 2015-16 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of the then existing research scholars”. The pre-submission seminar of the candidate was held on 30.04.2019.

As per U.O.No.Ac.E1/2018 dated 31.05.2018, Research scholars who have conducted their pre-submission seminar under research supervisors mentioned under Clause 9.2 of the U.O dated 01.02.2016 will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of pre-submission seminar which is the permissible period between the conduct of pre-submission seminar and submission of thesis.

As per the above said U.O the research scholar has to submit his thesis on or before 29.07.2019. But he failed to submit the thesis within the permissible period and he has submitted his thesis on 15.10.2019. Clause 17 of the Ph.D Regulations of University of Kerala states that the

Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee.

The UGC regulations (Minimum Standards and Procedures for the award of M.Phil/Ph.D), 2009 it is mandatory that the Research Supervisor be a 'Regular' Faculty.

Through a letter dated 07.10.2017, the Dean, Faculty of Ayurveda & Sidha has remarked that there is only one guide has Ph.D degree, ie, Dr. M.A. Shajahan who had retired from service on 30.04.2018. At present Dr. Jolly Kutty Eapen, MD (Ay.) is the only one regular supervisor who have guideship in Kerala University whose date of birth is shown as 30.05.1960 in the research portal.

Similarly, through a letter dated 03.11.2016, the Dean, Faculty of Medicine has remarked that there is only one guide in Faculty of Medicine with Ph.D Degree who is in regular service, but that guide does not have basic medical degree of MBBS or MD. As per the remarks of the Dean, Faculty of Dentistry, there are no eligible supervisors with Ph.D degree who are in regular service (letter dated 13.09.2017).

It may also be noted that Colleges and Centres under the Faculty of Medicine, Dentistry, Ayurveda & Sidha are now affiliated to KUHS, therefore approval of fresh guideship and fresh research centres under the University of Kerala is not possible. There are precedence that candidates under Faculty of Medicine & Dentistry were re-allocated under regular faculties without Ph.D Degree.

As per the orders of the Hon'ble Vice-Chancellor, the matter of re-allocation under regular faculty in respect of Dr. Rajmohan V, Part time research scholar in Ayurveda on the basis of submission of thesis under retired research supervisor was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations. The Syndicate at its meeting held on 28.12.2019 vide Item No.07.63.A8 considered the above matter and recommended to refer the matter to the combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon'ble Vice-Chancellor, the matter of re-allocation under regular faculty in respect of Dr. Rajmohan V, Part time research scholar in Ayurveda on the basis of submission of thesis under retired research supervisor is placed before the combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

Recommendation: The committee considered the above matter and recommended to reallocate Dr.Rajmohan.V, part-time research scholar in the subject Ayurveda, as a supernumerary candidate, under the guideship of Dr.Jolly kutty Eapen, the only research guide in Ayurveda under University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.09.04 Ph.D thesis valuation Report – Modification of format – proposals submitted - reg.

(Ac EII)

The meeting held in connection with the allegations relating to panel and Evaluation reports of Ph.D Section on 03/05/2019, had recommended to place the format of the Ph.D thesis Evaluation Report before the Standing Committee of the Syndicate on Academics and Research for necessary modification.

Accordingly, the Syndicate, at its meeting held on 20/06/2019, considered the matter regarding the modification of the format of Ph.D thesis Evaluation Report and resolved to entrust the Director, Research and Director, IQAC to submit specific proposal on the matter, as per recommendations of the Standing Committee of the Syndicate on Academics and Research held on 18.06.2019. As such, the Director, Research and Director, IQAC has submitted proposals for the same

The Syndicate, at its meeting held on 22.11.2019, vide item no.06.61.D11, considered the matter regarding the modification of the format of Ph.D thesis Evaluation Report along with the

proposals submitted by the Director, Research and the Director, IQAC and resolved to place the matter before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council, as per the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019.

As per orders of the Vice Chancellor, the matter regarding the modification of the format of Ph.D thesis Evaluation Report along with the proposals submitted by the Director, Research and the Director, IQAC is placed before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to constitute a Committee comprising of the Deans of the Faculty of Arts, Management and the Research Director to suggest suitable modification to the proposed format and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.09.05 *Delay in Ph.D thesis submission– Condonation- Levy of Fine- reg.*

(Ac.EII)

As per the Regulations relating to Registration for the award of the Degree of Doctor of Philosophy, the candidate shall submit the Ph. D thesis within three months after incorporating the changes, if any, suggested at the Pre-Submission seminar and approved by the Doctoral Committee.

As per UO No. Ac E II/4/18 dated 14.09.2018, on the request and explanation from the research supervisor and candidate, the Registrar is authorized to condone the delay of one day in submission of the thesis, on completion of 3 months after the conduct of Pre-Submission seminar.

But in most of the cases, candidates are submitting the thesis after the stipulated time period and requested for condoning the delay of submission. In some cases the delay occurred is just one day whereas, in some other cases its up to one year or more. It is only proper to levy a fine to curb this tendency to submit the thesis after the stipulated time.

The University is not levying any fee as fine for the delay in submission of the thesis after the conduct of Pre-Submission seminar; and in most cases the delay is condoned on the request and explanation from the research supervisor and candidate, by the Syndicate on the basis of the recommendation of the Standing Committee of the Syndicate on Academics and Research.

The meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019 has recommended to place the matter regarding the fine to be imposed on delay in submission of thesis after the stipulated time period of 3 months from the date of conduct of Pre-Submission seminar in the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Syndicate on Academic Council. The Syndicate held on 22.11.2019 resolved to approve the same.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the fine to be imposed on delay in submission of thesis after the stipulated time period of 3 months from the date of conduct of Pre-Submission seminar is placed before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Syndicate on Academic Council for consideration and recommendation

Recommendation: The committee considered the above matter and recommended to impose the fees and to refer the matter to the Standing Committee of the Syndicate on Finance to decide the rate of fees to be imposed.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.09.06 Ph.D Thesis submission – UGC Regulation 2016- Framing of Rules and Procedures for Evaluation of thesis/ Public Viva-Voce- Reg.-

(Ac.EII)

The UGC (Minimum Standards and Procedure for Awards of M.Phil./Ph.D. Degree) Regulation, 2016 was implemented in the University of Kerala w.e.f. 5/7/2016 vide UO No.AcEI/10685(1)2016 dated 12.08.2016.

As per the Regulations for the award of Ph. D Degrees, University of Kerala, 2016, the following clauses deals with the evaluation of Ph. D. thesis, conduct of viva- voce and issue of certificates.

- Clause 8.7 of the same states that the Ph.D. thesis submitted by a Research Scholar shall be evaluated by his/her Research Supervisor and two external examiners, who are not in employment of the University, of whom one examiner may be from outside the country.
- Clause 8.8 states that the two external examiners for evaluation of Ph. D. thesis shall be appointed by the Vice- Chancellor from among the panel of ten experts prepared and submitted by the supervisor and duly scrutinised by the Head of the Department and countersigned by the Dean of the Faculty concerned invariably with sufficient modifications, if required, giving due consideration to the specialisation of the topic of study.
- Clause 9.1 to 9.8 is regarding the conduct of public viva-voce examination.
- Clause 13.1 states that the University shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET following the successful completion of the evaluation process and before the announcement of the award of the Ph. D. Degree, for hosting the same accessible to all.
- Clause 13.2 states that the University shall issue a separate certificate to each scholar, prior to the actual award of the Degree, to the effect that the Degree has been awarded in accordance with the provisions of the UGC (Minimum Standards and Procedure for Awards of M.Phil./ Ph. D. Degree) Regulation, 2016.

As per Clause 14- Rules and Procedures, the rules and procedures for the conduct of coursework/ pre-submission/ evaluation of thesis/ public viva-voce within the frame work of these Regulations shall be framed by the University giving due consideration to these Regulations.

The Syndicate meeting held on 22/11/2019 has resolved to place a note before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council as per the recommendation of Standing Committee of the Syndicate on Academics & Research held on 16/11/2019.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the rules and procedures to be followed/modalities to be observed for the evaluation of Ph.D. theses and conduct of public viva- voce and awarding of Ph. D. degrees to those candidates registered for Ph.D. from 2016 July session onwards is placed before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to entrust a committee comprising of the Deans of the Faculty of Arts, Oriental Studies, Science, Management Studies and the Research Director for preparing guidelines for the Submission and evaluation of the thesis including the issue of certificate, in tune with the provisions contained in the UGC Regulations 2016.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

Item No. 16.09.07. Ph.D Thesis submission – clarification for Journal publication – reg.

(Ac.EII)

Smt. Aruna N. S., Ph.D candidate in Electrical and Electronics Engineering submitted her thesis on 30/08/2019 with Prof. Hariharan S., Professor (Rtd), College of Engineering Trivandrum, Thiruvananthapuram as the Supervising Teacher.

Smt. Aruna N. S. submitted copies of 2 Journal Publications, the Research Scholar being the 3rd author in both of them. Eventhough the first author is the Supervising Teacher itself, the 2nd author is another person. Smt. Aruna S., the Research Scholar is only the 3rd author.

As per Clause 6.3 of U.O No.Ac.E I/2016 dtd 01/02/2016 issued regarding the Guidelines for implementing UGC Minimum Standards and Procedures for award of M.Phil/Ph.D Degree (Regulations, 2009), “*Ph.D scholars shall publish at least two research papers in a refereed journal bearing ISSN before submission of the thesis for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint*”.

U.O No.Ac.E I/2018 dtd 13/08/2018 modified Clause 6.3 of the above mentioned U.O and it states that “*Ph.D Scholars shall publish one research paper in a referred Journal bearing ISSN before the submission of the thesis for adjudication and produce evidence for the same in the form of acceptance letter or the reprint as per UGC Regulations, 2009*”.

It may be noted that there is no reference either in the UGC Minimum Standards and Procedures for award of M.Phil/Ph.D Degree (Regulations, 2009) or in the above mentioned U.Os regarding the position of the authorship of the Ph.D Scholar in the research paper published.

The Syndicate, at its meeting held on 22.11.2019, vide item no.06.61.D10, considered the matter regarding the clarification for Journal publication with respect to the thesis submission of Smt. Aruna N. S. and resolved to obtain remarks of the Chairman, BoS in Engineering (PG) and the Dean, Faculty of Engineering and Technology in the said matter. The Syndicate further resolved to place the matter before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council for taking a general decision in the matter, as per the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019.

Accordingly the remarks of the Chairman, BoS in Engineering (PG) and the Dean, Faculty of Engineering and Technology were sought for and has furnished the following remarks

Remarks of the Chairman, BoS in Engineering (PG)

- In general, Ph.D Scholars are named as first author in publishing their research works outcome in Journals or Conference paper publications as they are main contributors of the content.
- In the case of Smt. Aruna N.S., she is the third author, the first author being the Guide and the second author, an UG Scholar in Electronics and Communication.
- As the individual contributions cannot be assessed well, it is recommended not to accept the two publications submitted by Smt. Aruna N. S. as a pre-requisite for the thesis submission.

Remarks of the Dean, Faculty of Engineering and Technology

- A Journal publication presented to the University by a Ph.D Scholar as Pre-requisite for submission of the Ph.D thesis should contain the Scholar's name in the first or second position in the list of authors.
- The papers submitted by Smt. Aruna N.S contains the name of a UG student in second position and the candidates's name in third position and therefore the papers submitted by Smt. Aruna N. S. cannot be accepted for submitting the Ph.D thesis.

As per orders of the Vice Chancellor, the matter regarding the acceptance of the Journal Publications in which Smt. Aruna N.S. is the 3rd author along with the remarks of the Chairman, BoS in Engineering (PG) and the Dean, Faculty of Engineering and Technology, is placed before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Academic Council for consideration and also for recommendation of a general decision in the matter.

Recommendation: The committee considered the above matter and recommended to obtain the remarks of the research supervisor concerned as to whether the contents in the journal publication submitted by Smt.Aruna.N.S, as a prerequisite of her Ph.D thesis submission, relates to the contents of the thesis submitted by her. The Journal may be accepted on receipt of the positive remarks of the research supervisor.

Further recommended to give a general instruction to all Research guides regarding the ethics to be followed in regard to the authorship of research scholars in Journals pertaining to their topic of research

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committee of the Academic Council and Standing Committee of the Syndicate on Academics and Research held on 02.07.2020, be approved.

FURTHER RESOLVED to modify the recommendation as '*The committee considered the above matter and recommended to obtain the remarks of the research supervisor concerned as to whether the contents in the journal publication submitted by Smt.Aruna.N.S, as a prerequisite of her Ph.D thesis submission, relates to the contents of the thesis submitted by her. The Journal may be accepted on the basis of the remarks of the research supervisor*'.

Meeting came to an end at 12.30 pm

Item No.16.10 Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges- Approval of-reg.

(Ac.F.II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges was held on 03.07.2020 at 12.30.PM in the Syndicate Room.

The Minutes of the meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Friay, 03rd July, 2020
Time : 11.00 A.M.
Venue : Syndicate Room

Members Present

1. Dr. M.Vijayan Pillai
2. Prof. K. Lalitha
3. Sri. R. Arun Kumar

Members Absent

1. Sri. B. P. Murali
2. Sri. Jairaj J.
3. Dr. Mathew V.
4. Sri.Viswan Padanilam
5. Sri.R.Rajesh (MLA)
6. Smt.Renju Suresh
7. Dr.K.B Manoj
8. Dr. B.Unnikrishnan Nair

The meeting started at 12.30 PM

Item No. 16.10.01: Bishop Moore College, Mavelikara - Proposal for the approval of the Placement/Promotion of Dr.Deepthi G R, Department of Zoology as Assistant Professor (AGP 8000/-), stage (II to III) -Approval -reg .

(Ac FI/9473/2020)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Deepthi G.R, Department of Zoology as Assistant Professor Stage II to III w.e.f 01.06.2018.

The Service details of Dr.Deepthi G R are as follows.

Qualifications	•M Sc from MG University in 2001 •M Phil from University of Kerala in 2004 •Ph D from University of Kerala(Syndicate decision on 22.01.2009)
Date of first entry in to Service	01.06.2009
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 5 years of service as Assitant Professor Stage II	31.05.2018

Date of Placement to Assistant Professor Stage I	01.06.2013
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Summer School Programme from HRDC, University of Kerala from 11.07.2017 to 31.07.2017.
Refresher / Orientation Course due	Nil

The Principal, Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000. The minimum API scores required for each category, the CAS promotion of the teachers, as per UGC Regulations 2018 (Option B) is as follows

Category I - Good or Satisfactory/Year- Not a minimum requirement

Category II+III- 50/Assessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

The Screening Committee, has awarded the following marks to Dr. Deepthi G R, for each category

Category I - Good

Category II – 182

Category III -55.75

Category II +III -237.75 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/ Promotion of Dr. Deepthi G.R, Department of Zoology as Assistant Professor Stage II to III w.e.f 01.06.2018 at Bishop Moore College, Mavelikara is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.02: St. John's College, Anchal - Initial Appointment of Assistant Professor in Environmental Science – Approval – reg .

(Ac.FI/6626/2020)

The Educational Agency, St. John's College, Anchal has forwarded proposal for the approval of the initial appointment of the following Assistant Professor in the Department of Environmental Science.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr. Alexander T	Environmental Science	18.11.2019 FN	In the relieving vacancy of Dr. Jude Immanuel on 27.12.2017

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Order in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings.
08. Certificate that there is no thrown-out hands and supernumerary hands in the Department.

09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/68/2019/HEdn dated.13.06.2019.
14. Post Adalath Report of Environmental Science.
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 06.07.2019), Deepika (dated. 06.07.2019), The New Indian Express (dated 06.07.2019) and Mangalam(dated.06.07.2019). Hence the age of the teacher is calculated as on 01.01.2019.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 11.11.2019 a select list of 2 candidates for Environmental Science was prepared.

As per Post Adalath report there is a workload of 65 hours and 4 posts sanctioned in the department of Environmental Science at St.John's College, Anchal.

It may be noted that Government had nominated a representative to the staff selection committee of St.John's College, Anchal for filling up of one vacancy in Environmental Science vide letter No.D2/68/2019/HEdn/2019 dated. 13.06.2019.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for

Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva vocee of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a referred journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposal, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The

appointment of Dr.Alexander T is within the sanctioned post and the department has sufficient Work load to accommodate the incumbent.

In the light of the above facts, the proposal for the approval of the initial appointment of the below mentioned Assistant Professor in the Department of Environmental Science, St.John's College, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Alexander T	Environmental Science	18.11.2019 FN	In the relieving vacancy of Dr.Jude Immanuel on 27.12.2017

PROFORMA

Proposal for the approval initial appointment of Assistant Professor in Environmental Science at St.John's College, Anchal (**Date of Notification – 06.07.2019**)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position	Remarks	
							Community	
1	Dr.Alexander T Date of Joining- 18.11.2019 FN	20.09.1980 38 years and 3 Months	I st Rank in open merit	1) BscZoology, First Class, University of Kerala, Reg.No.303784/Ap ril 2001 2) Msc Environmental Science, First Class, University of Kerala, 2004, RegNo. 61501402/0213800 3)Ph.D in Environmental Science, M G University, Reg No.5358 Date of issue -06.12.2014	Post Adalath workload - 65 hrs No of teachers permissib le- 4 Position of the teacher- 4 th	71	N.A	In the relieving vacancy of Dr.Jude Immanuel, Assistant Professor, relieved on 27.12.2017.

The Standing Committee considered the proposal and recommended to approve the initial appointments in principle. However, orders of approval may be issued only on further clarifications on the letter F3/255/2016/Hedn dated 18.06.2020 from the Principal Secretary to Government, Higher Education (F) Department.

Resolution of the Syndicate

RESOLVED that the item be deferred.

Item No. 16.10.03: M.S.M college, Kayamkulam- Proposal for Initial Appointment of Assistant Professors in Malayalam - Approval – reg

(Ac.F1/4515(b)/2020)

The Educational Agency, M.S.M college, Kayamkulam has forwarded proposals for the approval of the initial appointment of the following Assistant Professor in the Department of Malayalam.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Sreeja R	Malayalam	25.11.2019 FN	Against the retirement vacancy of Dr.V S Radhakrishnan on 31.05.2017

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings.
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/78/2019/HEdn dated.03.06.2019.
14. Post Adalath Report of Malayalam.
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 10.07.2019), Madhyamam (dated. 26.06.2019), The New Indian Express (dated 03.07.2019) and Mangalam(dated 26.06.2019). Hence the age of the teacher is calculated as on 01.01.2019.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 13.11.2019 a select list of 4 candidates for Malayalam was prepared.

As per Post Adalath report there is a workload of 86 hours and 6 posts sanctioned in the department of Malayalam, M.S.M college, Kayamkulam.

It may be noted that Government had nominated a representative to the staff selection committee of M.S.M college, Kayamkulam for filling up of one vacancy in Malayalam vide letter dated. 03.06.2019.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for

Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
 b) The Ph.D thesis has been evaluated by at least two external examiners;
 c) An open Ph.D viva voce of the candidate has been conducted;
 d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
 e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Dr.Sreeja R is within the sanctioned post and the department has sufficient Workload to accommodate the incumbent.

In the light of the above facts the proposal for the approval of the initial appointment of the below mentioned Assistant Professor in the Department of Malayalam, M.S.M college, Kayamkulam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Sreeja R	Malayalam	25.11.2019 FN	Against the retirement vacancy of Dr.V S Radhakrishnan on 31.05.2017

PROFORMA

Proposal for the approval initial appointment of Assistant Professor in Malayalam at M.S.M college, Kayamkulam

(Date of Notification – 10.07.2019, 26.06.2019 and 03.07.2019)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible & Position of the teacher	Apportionment position	Remarks	
							Community	
1	Dr.Sreeja R Date of Joining- 25.11.2019 FN	30.01.1982 36 years and 11 Months	I st Rank in open merit	1)BA Malayalam, First Class, University of Kerala, Reg. No.581324/April 2003, 75% marks 2)MA Malayalam, First Class, M G University, May 2006, Reg No. 84049, 71% marks 3)Ph.D, University of Kerala, Reg.No. 5891, Malayalam, Date of Syndicate Decision - 02.11.2018	Post Adalath workload -86 hrs No of teachers permissible- 6 Position of the teacher-5 th	80	N.A	Against the retirement vacancy of Dr. V S Radhakrishnan, Associate Professor, retired on 31.05.2017.

The Standing Committee considered the proposal and recommended to approve the initial appointments in principle. However, orders of approval may be issued only on further clarifications on the letter F3/255/2016/Hedn dated 18.06.2020 from the Principal Secretary to Government, Higher Education (F) Department.

Resolution of the Syndicate
RESOLVED that the item be deferred.

Item No. 16.10.04: *Bishop Moore College, Mavelikara - Proposal for the Placement/Promotion of Dr.Reeja Jose, Department of Zoology as Assistant Professor (AGP Rs 6000/- to 7000/-), (stage I to II) – Approval -reg.*

(Ac.F1/9474/2020)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of the Placement/Promotion of Dr.Reeja Jose, Assistant Professor, Department of Zoology from Stage I to II with AGP 6000/- to 7000/- w.e.f 05.12.2017.

The following are the details of the incumbent on verification of the service book.

a) Qualifications	M Sc, M Phil, Ph.D(awarded on September 2013)
b) Date of first entry into service	05.12.2013
c) Date of continuous service	05.12.2013
d) Relaxation of period availed if any on account of Ph.D/M.Phil	2 years on account of Ph.D
e)Date of acquiring Ph D and University	23.09.2013, Manonmaniam Sundaranar University
f) Details of LWA availed other than on medical grounds(without MC)	Nil
g)Details of Orientation/Refresher courses attended	1.O.C from 22.11.2017 to 19.12.2017 HRDC, University of Kerala-UGC 2. R.C from 09.01.2018 to 29.01.2018 HRDC, University of Kerala-UGC
h)Date of completion of required years of service	03.12.2017(4 years)
i)Proposed date of placement/ promotion	05.12.2017

Since the Promotion of Dr.Reeja Jose, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 05.12.2017, the minimum score, stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulation 2010 is applicable.

The Principal, Bishop Moore College, Mavelikara has forwarded the proposal as per U.O No.AcD/Gen/UGC- R 2010/IV Amendment dated 06.12.2017 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that the Committee scrutinized PBAS records of the work done by the candidate and her service records. The API score for various categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor stage II (AGP – 7000) w.e.f 05.12.2017.

On preliminary verification of the API score it is seen that the teacher has secured a score of 400 for Category I for which the minimum required is 400, 164 for Category II for which the minimum required is 60, 41 for Category III for which the minimum required is 20 and 205 for Category II+III for which the minimum required is 90. However Dr.Reeja Jose is eligible CAS promotion as per U.O No.Ac FIII/General/UGC-R-2010/2018 dated.30.11.2018.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Dr.Reeja Jose, Assistant Professor, Department of Zoology from Stage I to II with AGP 6000/- to 7000/- w.e.f 05.12.2017 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.05 : *Christian College, Chengannur – Proposal for the Initial appointment of Assistant Professor in History - approval – reg.*

(Ac.FIII/2/10727/2020)

The Drawing and Disbursing Officer, Christian College, Chengannur has forwarded a proposal for the approval of the initial appointments of the following Assistant Professor.

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1.	Sri.Abey Thomas Open Merit	Christian College, Chengannur	History	01-11-2019	Retirement vacancy of Sri.K.M Abraham

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Drawing and Disbursing Officer.

1. News paper cuttings: The Hindu, The New Indian Express, Mangalam and Matrubhumi dated 08-08-2018
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - Smt.Tania Thomas, the first rank holder relinquished her claim for appointment as Assistant Professor in the Department of History in Christian College, Chengannur.
5. Minutes of the meetings of the Selection Committee held on 05-03-2019
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/117/2018/H.Edn dated 11-07-2018.
17. Joining Report

The notification for the post appeared in 4 leading dailies on 08-08-2018. The age of the teacher is calculated as on 01-01-2018. One vacancy was notified for the subject History. In the selection procedure Smt.Tania Thomas occupies the first and Si.Abey Thomas second rank position. Smt.Tania Thomas, the first rank holder relinquished her claim for appointment as Assistant Professor in the Department of History in Christian College, Chengannur after joining in the college w.e.f 11.03.2019. The Principal has forwarded her relinquishment letter dated 07.06.2019. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against one post in History. The College has forwarded the minutes of the duly constituted Selection Committee.

The responsibility of the verification of the relevant documents including journals, paper presentations etc. and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

In this context it may be noted that the Government vide GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020 has ordered that 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts. This modified criteria is to come into force w.e.f 09.05.2018. It may be noted that the notification for the post appeared in the dailies on 08.08.2018 and the Government has permitted its nominee to take part in the Selection Committee vide letter No.D2/117/2018/H.Edn dated 11.07.2018. The interview was held on 05.03.2019 and the teacher has been appointed w.e.f 01.11.2019 F.N. As per Post Adalath review there is a workload of 46 hours permitting three teachers in the Department of History in Christian College, Chengannur and the third post has only 14 hours. Sri.Abey Thomas is appointed as the third teacher in the Department.

In the light of the above mentioned facts, the proposal for the approval of appointment of Sri.Abey Thomas as Assistant Professor in History in Christian College, Chengannur w.e.f 01.11.2019 in the retirement vacancy of Sri.K.M Abraham is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

PROFORMA

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2018	Rank Position and Category	Academic Qualification	Workload in the Dept. &No. of Teachers permissible &Position of the teacher	Position of the Teacher	Apportionment position		Remarks
							Open	community	
1	Sri.Abey Thomas date of notification: 08-08-2018 Date of Joining 01.11.2019	01.03.1987 30 years	Merit Second rank (Open Merit)	BA History first Class April 2009. University of Madras MA History first class in 2011 Jawaharlal Nehru University, New Delhi. Eligibility Produced CGPA 6.75 M.Phil Jawaharlal Nehru University, New Delhi in 2014 Eligibility Produced Qualified NET Exam held on 11.04.2016 JRF of ICHR on 2015	As per Post Adalath review statement 2002, 46 teaching hours permitting 3 teachers As per the workload calculated by the University 2017-18 46 teaching hours	3 rd	83	56	Posted in the retirement Vacancy of Sri.K.M.Abraham

The Standing Committee considered the proposal and recommended to approve the initial appointments in principle. However, orders of approval may be issued only on further clarifications on the letter F3/255/2016/Hedn dated 18.06.2020 from the Principal Secretary to Government, Higher Education (F) Department.

Resolution of the Syndicate

RESOLVED that the item be deferred.

Item No. 16.10.06: *S.N College, Kollam - Placement / Promotion proposal of Smt.Aparna.P, Assistant Professor, Department of Economics to Assistant Professor Stage II (with AGP 7000/-) - Approval – reg.*

(Ac FIII/1/11343/2020)

The Principal Sree Narayana College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Aparna.P, Assistant Professor stage I, Department of Economics to Assistant Professor Stage II (with AGP 7000/-) w.e.f 02-03-2015.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Smt.Aparna.P are as follows

Qualifications	<ul style="list-style-type: none"> •M.A Economics-2005 from Kerala University. •Qualified UGC-NET exam held in December 2007. •M.Phil in Economics from Kerala University in November 2008
Date of first entry into service	02-03-2010
Date of entry into continuous service	02-03-2010
L.W.A. availed with out Medical certificate during Assistant Professor Stage I	Nil
Date of completion of five years of service as Assistant Professor Stage I	01-03-2015
Date of promotion as Assistant Professor Stage II	02-03-2015
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala from 31-10-2012 to 27-11-2012. 2. RC from HRDC, University of Kerala, Kariavattom from 08-10-2018 to 29-10-2018
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior scale (Assistant Professor with AGP 7000/-)	02-03-2015
Regulation applicable/available	UGC Regulation 1998

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of Smt.Aparna.P, Assistant Professor, Department of Economics to Assistant Professor Stage II (with AGP 7000/-) w.e.f 02-03-2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

<p>Resolution of the Syndicate</p> <p>RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.</p>

Item No. 16.10.07: S.N College, Kollam-Proposal for Placement/Promotion of Smt.Sreeja.N, Department of Malayalam, Assistant Professor stage I (with AGP 6000/-) to Assistant Professor stage II (with AGP 7000/-)-Approval- reg.

(Ac FIII/1/14802/2020)

The Drawing and Disbursing Officer, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sreeja.N, Assistant Professor stage I, Department of Malayalam to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 30-06-2016 F.N.

The Service details of Smt.Sreeja.N, are as follows.

•Qualifications	<ul style="list-style-type: none"> •MA Malayalam Language and literature from Kerala University in 1990 •Qualified UGC-NET exam held on 30-06-1996
•Date of first entry in to Service	•30-06-2010

•Date of entry into continuous service	•30-06-2010
•Date of completion of required period of service	•29-06-2016
•L.W.A availed	• Nil
•Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 30-06-2016
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from ASC, University of Kerala, Kariavattom from 03-10-2013 to 30-10-2013 2. RC from ASC, University of Kerala, Kariavattom from 24-01-2011 to 14-02-2011.
Details of relaxation availed of	• nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 30-06-2010. She has completed 6 years of service on 29-06-2016.

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the grades required have been verified and the Committee found that the teacher has sufficient grades in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Smt.Sreeja.N is found qualified for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 30-06-2016 FN and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

The responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Sreeja.N, Assistant Professor stage I(with AGP 6000/-) Department of Malayalam to Assistant Professor stage II (with AGP 7000/-) in Sree Narayana College, Kollam w.e.f 30-06-2016 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.08: *S.N College, Chempazhanthy - Complaint from Dr.Swapna Gopinath, Associate Professor of English, S.N College, Chempazhanthy against Dr.Jitha.S.R, Principal of the College-reg.*

(Ac FIII/1/11744/2020)

A complaint has been received from Dr.Swapna Gopinath, Associate Professor of English, S.N College, Chempazhanthy against Dr.Jitha.S.R, Principal of the College. It has been alleged that the Principal has been adopting a misogynous attitude regarding complaints registered by girl students. The complaint is against the statements made by the Principal about Vaishnavi, a student of first year English U.G class at the General body which was attended by the faculty members.(copy of the complaint appended).

Kerala University first Statutes 1979, Chapter2, Statute18 (1) reads as follows, 'any communication that the teacher may address to the Management of the College or to the University in his capacity as teacher shall be sent only through the Principal'.

It may be noted that the teacher has not routed the complaint through proper channel. Moreover as per Kerala University first Statutes 1979, Chapter 4, statute 70 the Educational Agency is the disciplinary authority. As per the Act and Statutes the University is not enabled to proceed with the matter raised in the complaint. Hence the teacher may directed to forward the complaint to the Manager to take necessary action.

The whole matter may be placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the complaint and recommended to refer the item to the Standing Committee of the Syndicate on Affiliation of Colleges for further action, and further recommended to delete the sentence “As per the Act and Statutes the University is not enabled to proceed with the matter raised in the complaint”, from the note.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.09: Christian College, Chengannur - Proposal for the approval of Dr.Johnson Baby, Associate Professor of Zoology as the Principal - approval – reg. (Ac FIII/1/6645/2020)

The Manager, Christian College, Chengannur, has forwarded a proposal regarding the approval of appointment of Dr.Johnson Baby, Associate Professor of Zoology, Christian College, Chengannur as Principal w.e.f 01-04-2019 FN for a period of two years or till his retirement whichever is earlier on the basis of Seniority cum fitness.

The University Act and Statutes do not envisage the appointment on tenure basis. Hence the Manager was informed that the appointment order issued in respect of Dr.Johnson Baby, Associate Professor of Zoology, Christian College, Chengannur as Principal of the College should be modified accordingly and the Manager, Christian College, Chengannur had submitted the revised appointment order, without specifying any certain period for the appointment.

The Service details of Dr.Johnson Baby are as follows.

•Qualifications	•M.Sc- General and applied Zoology, University of Kerala in 1989 •Ph.D in Zoology from Kerala University on 30-04-2002. •M.Phil Zoology from Kerala University in February 1992.
•Date of first entry into Service	•03-07-1995
•Date of entry in to continuous service	•03-07-1995
•L.W.A availed	•From 01-10-2002 to 30-09-2004
•Date of Placement to Senior scale	•03-07-2000
•Date of Promotion to Selection Grade	•03-07-2007
•Date of Promotion to Associate Professor	•03-07-2010
•Proposed date of placement to Principal	•01-04-2019 FN

The Manager of the College has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2010. The teacher has been appointed as Principal by promotion on the basis of Seniority cum fitness as provided in Section 57(3) in the Kerala University Act 1974.

Clause 4.2.0 of U.G.C Regulations 2010 deals with the qualification for appointment of Principal which reads as :

A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognized University.

A Ph.D Degree in concerned /allied/ re/ guidance.

Associate Professor/ Professor with a total experience of fifteen years of teaching/ research/ administration in Universities, Colleges and other institutions of higher education.

A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System, as set out in this Regulation in Appendix III for direct recruitment of Assistant Professors in Colleges.

On verification, it is seen that Dr.Johnson Baby has Master of Science degree in Zoology with first class, has qualified Degree of Doctor of Philosophy and has been designated as Associate Professor with a total teaching experience of more than 15 years. Documents supporting evidence of research guidance has also been forwarded.

The proposal for the approval of appointment of Dr.Johnson Baby as Principal is forwarded as per UGC Regulation 2010. As stipulated in the Appendix III of the UGC Regulation 2010, a consolidated API requirement of 400 points from categories II & III of API's (cumulative) is required for promotion as Principal.

On verification of the API sheet for the entire period, it is seen that the teacher has been awarded a score of 315, 45 & 407 for category I, II & II+III respectively. The minimum score required for category I,II & II+III are 75, 15 & 400 respectively.

The teacher has acquired sufficient scores for all the categories as stipulated in the Academic Performance Indicator.

All the calculations being fully based on academic parameters, the dealing section have limitations in doing such calculations ensuring its accuracy.

The proposal regarding the approval of appointment in respect of Dr.Johnson Baby, Associate Professor of Zoology, Christian College, Chengannur as Principal w.e.f 01-04-2019 FN on the basis of Seniority cum fitness, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.10 : *M.G College, Thiruvananthapuram - Proposal for the Placement/Promotion of Dr. Dileep A.S, Department of Commerce to Assistant Professor stage III (with AGP 8000/-) - Approval - reg.*

(Ac FII/6393/2020)

The Principal, M.G College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Dileep A.S, Department of Commerce, as Assistant Professor Stage III (with AGP 8000/-), w.e.f 11.11.2019 F.N

The Service details of Dr. Dileep A.S are as follows.

Qualifications	* P.hD in Commerce- University of Kerala- 2009 * M.Phil - Madurai Kamaraj University - 2001 * M.Com -University of Kerala- 1999
Date of first entry in to Service	11.11.2010 F.N
Date of entry into Continuous Service	11.11.2010 F.N
Date of Placement to Assistant Professor, with AGP 7000/-	11.11.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Kerala from 01.08.2019 to 14.08.2019. (14 days). 2. Five days Training Programme on GST, from 22.05.2019. 3. RC from UGC-ASC, University of Kerala, from 05.06.2014 to 25.06.2014. 4. OC from UGC-ASC, University of Kerala, from 01.01.2013 to 28.01.2013.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 8000/-	11.11.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer on 11.11.2010 F.N in NSS College, Pandalam and it was approved by University of Kerala vide U.O No. Ac.FV/56686/2011 dated. 27.05.2011. He was redesignated as Assistant Professor with AGP 6000/- w.e.f 11.11.2010 vide order No.B3/7661/011 dated 11.01.2010 by Deputy DCE, Kottayam. He has completed his four years of service as Assistant Professor with AGP 6000/- on 11.11.2014 F.N, for being promoted as Assistant Professor with AGP 7000/- and had completed five years of service as Assistant Professor with AGP 7000/- on 11.11.2019 F.N, for being promoted as Assistant Professor with AGP 8000/-

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II

to III) from the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- option B.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained the following scores for each category; category II =95 category III =112.5 and category II+III= 207.5, for which the minimum required is 50.

In the Minutes of the Screening Committee held on 17.01.2020 at M.G College, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Dileep A.S is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000), w.e.f 11.11.2019 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Dileep A.S, as Assistant Professor stage II to III (with AGP 8000/-) in the Department of Commerce, M.G College, Thiruvananthapuram w.e.f 11.11.2019 F.N, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.11: *Christian College, Kattakada - Placement/Promotion proposal of Smt. Viyola J.R, Department of Commerce, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1- 2), w.e.f. 04.06.2018, - Approval – reg.*

(Ac F II/46255/2019)

The DDO, Christian College, Kattakada, had forwarded a proposal regarding the Placement / Promotion in respect of Smt. Viyola J.R, Assistant Professor with AGP 6000/-, Department of Commerce as Assistant Professor with AGP 7000/-, w.e.f 04.06.2018 F.N.

The service details of Smt. Viyola J.R are as follows.

Qualification	*M.Com -University of Kerala -May 2008 *UGC-NET- June 2011
Date of first entry into service	04.06.2012 FN
Date of entry into continuous service	04.06.2012 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	6 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from HRDC, University of Kerala, from 06.05.2015 to 26.05.2015. 2. OC from HRDC, University of Kerala, Kariavattom from 28.02.2018 to 27.03.2018.
Refresher / Orientation Course due	Nil
Date of placement Assistant Professor with AGP 7000/- (Stage 1-2)	04.06.2018 FN

On verification of the Service Book of Smt. Viyola J.R, it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 04.06.2012 FN and it was approved by University of Kerala vide U.O No.Ac F V/56052/2012 dtd. 01.06.2013. She had completed her six years of service on 04.06.2018 F.N for being promoted as Assistant Professor Stage II (with AGP 7000/-).

The D.D.O, Christian College, Kattakkada has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.(U. O. No. Ac FII/ General/ UGC.-R 2010/ 2018 dtd 30.11.2018).

The API Scores are verified for the period 2012 to 2018 and the minimum required scores for each category is as follows.

- For category I, the minimum required is 480 [80 x 6]
- For category II, the minimum required is 50/ assesment period.
- For categories II+III, the minimum required is 90/ assesment period &
- For category III, the minimum required is 20 / assesment period.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 05.10.2019 at 10.30 AM at Christian College, Kattakkada. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 600 marks, Category II- 182 marks, Category II+III - 214 marks and Category III- 32 marks. The committee evaluated the submitted PBAS proforma of Smt. Viyola J.R, Assistant Professor in Commerce, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Smt. Viyola J.R, from Assistant Professor Stage 1 to 2, w.e.f 04.06.2018 F.N.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt. Viyola J.R, Assistant Professor with AGP 6000/- Department of Commerce, Christian College, Kattakkada as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 04.06.2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.12: *Christian College, Kattakkada - Placement/Promotion proposal of Sri. Aby R.L, Department of Commerce, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2), - Approval – reg.*
(Ac F II/46253/2019)

The DDO, Christian College, Kattakkada, had forwarded a proposal regarding the Placement / Promotion in respect of Sri. Aby R.L, Assistant Professor with AGP 6000/-, Department of Commerce as Assistant Professor with AGP 7000/-, w.e.f 06.06.2017 F.N.

The service details of Sri. Aby R.L are as follows.

Qualification	*M.Phil in Commerce - M.S University - January 2011 *M.Com- Kerala University - August 2003
Date of first entry into service	06.06.2012 FN
Date of entry into continuous service	06.06.2012 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from HRDC, University of Kerala, from 03.06.2015 to 23.06.2015. 2. OC from HRDC , University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018.
Refresher / Orientation Course due	Nil
Date of placement Assistant Professor with AGP 7000/- (Stage 1-2)	06.06.2017 FN

On verification of the Service Book of Sri. Aby R.L, it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 06.06.2012 FN and it was approved by University of Kerala vide U.O No.Ac F V/56052/2012 dtd. 01.06.2013. He had completed his five years of service on 06.06.2017. (Since one year exemption as he has awarded M.Phil) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

The D.D.O, has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010. (U.O. No. Ac FII/ General/ UGC.-R 2010/ 2018 dtd 30.11.2018).

The API Scores are verified for the period 2012 to 2017 and the minimum required scores for each category is as follows.

- For category I, the minimum required is 400 [80 x 5]
- For category II, the minimum required is 50/ assesment period.
- For categories II+III, the minimum required is 90/ assesment period &
- For category III, the minimum required is 20 / assesment period.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 05.10.2019 at 10.30 AM at Christian College, Kattakada. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 500 marks, Category II- 182 marks, Category II+III - 236 marks and Category III- 54 marks. The committee evaluated the submitted PBAS proforma of Sri. Aby R.L, Assistant Professor in Commerce, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Sri. Aby R.L, from Assistant Professor Stage 1 to 2, w.e.f 06.06.2017.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Sri. Aby R.L, Assistant Professor with AGP 6000/- Department of Commerce, Christian College, Kattakada as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 06.06.2017, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.13 : *Christian College, Kattakada-Placement/Promotion proposal of Dr.Resmi.L, Department of Botany, as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000(Stage 2-3) - Approval – reg.*

(Ac.F II/11182/2020)

The DDO, Christian College, Kattakada, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Resmi L, Assistant professor with AGP 7000/-, Department of Botany as Assistant Professor with AGP 8000/- w.e.f 24.01.2017 FN.

The service details of Dr. Resmi L. are as follows.

Qualifications	Ph.D in Botany-University of Kerala- 18.08.2011. MSc Botany-University of Kerala- 2002.
Date of first entry into service	24.01.2008 FN
Date of entry into continuous service	24.01.2008 FN
L.W.A. availed (other than on medical certificates)	Nil
Required years of service for Proposed Promotion	5 years
Date of placement Assistant Pofessor with AGP 7000/- (Stage II)	24.01.2012 FN

No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Refresher Course from Jawahar lal Nehru Tropical Botanical Garden, Palode from 11.02.2013 to 16.02.2013. 2. Seminar/Workshop fro Dpt. Of Biotechnology, University of Kerala, Kariavattom from 10.11.2014 to 15.11.2014 3. Workshop fro Dpt. Of Botany, University of Kerala, Kariavattom from 04.01.2016 to 08.01.2016. 4. RC from Academic Staff College, University of Kerala, Kariavattom from 01.02.2012 to 22.02.2012 5. Special Summer School (Equivalent to an RC/OC) from ASC, University of Kerala, from 19.02.2013 to 11.03.2013.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	24.01.2017 FN

On verification of the Service Book of Dr. Resmi L, it is found that the teacher had entered into service as Lecturer on 24.01.2008 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 24.01.2008 by the Deputy DCE, Kollam vide office Order No. B4/9322/10 dated 10.12.2010. She had completed her four years of service on 24.01.2012, for being promoted as Assistant Professor Stage I with AGP 7000. She had completed her five years of service on 10.12.2017 F.N, as Assistant Professor with AGP 7000, for being promoted as Assistant Professor Stage II with AGP 8000/-

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 18.02.2020 on Christian College, Kattakada ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 8000/- w.e.f 24.01.2017 F.N.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Resmi L, Assistant Professor, Department of Botany, Christian College, Kattakada, from Stage II to III, with AGP 8000/-, w.e.f 24.01.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.14: *St. Cyril's College, Adoor -Placement/Promotion proposal of Dr.O.C.Pramod, Department of History, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2) - Approval – reg. (Ac FII/11177/2020)*

The Drawing and Disbursing Officer, St. Cyril's College, Adoor has forwarded a proposal regarding the Placement/Promotion in respect of Dr. O.C Pramod, Assistant Professor, Department of History to Assistant Professor stage II (AGP 7000/-), w.e.f 04.02.2019 F.N.

The Service details of Dr. O.C Pramod are as follows.

• Qualifications	PhD in History-Madurai Kamaraj University-2014 M.A History- Madurai Kamaraj University-2006
• Date of first entry in to Service	04.02.2015 F.N
• Date of entry into continuous service	• 04.02.2015 F.N

• L.W.A availed	• Nil
• Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 04.02.2019 F.N
• Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. R.C from UGC-HRDC, Pondicherry University from 22.05.2019 to 04.06.2019. 2. O.C from HRDC, Goa University, from 22.05.2018 to 18.06.2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.02.2015 F.N and it was approved by University of Kerala vide U.O No. Ac. F III/2/16055/2015 dtd. 07.11.2017. He has completed four years of service (Since two year exemption as he has awarded PhD) on 04.02.2019, for being promoted as Assistant Professor with AGP 7000/-

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 7th March 2020 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified and the Committee found that the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. The Screening Committee observed that Dr. O.C Pramod is found qualified for promotion to the post of Assistant Professor, Stage I-II (with AGP 7000), w.e.f 04.02.2019 FN, *but his date of completion of Refresher Course is on 04.06.2019 A.N.* Still,the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- ,w.e.f 04.02.2019 F.N.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. O.C Pramod, Assistant Professor stage II (with AGP 7000/-) in the Department of History, St. Cyril's College, Adoor, may be issued w.e.f 05.06.2019 F.N (after the completion of Refresher course),is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the placement/ Promotion of Dr. O.C Pramod as Assistant Professor stage II (with AGP 7000/-) w.e.f 05.06.2019, after the completion of required Refresher Course.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.15: *NSS College, Pandalam - Placement/Promotion proposal of Smt. Lekshmi Devi Kunjamma. G, Assistant Professor with AGP7000 in the Department of Mathematics, to Assistant Professor with AGP 8000, (Stage 2-3) - Approval – reg.*

(Ac F II/12572/2020)

The Principal, NSS College, Pandalam, had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Lekshmi Devi Kunjamma. G, Assistant Professor with AGP 7000, Department of Mathematics to Assistant Professor with AGP 8000, w.e.f 01.11.2014 FN.

The service details of Smt. Lekshmi Devi Kunjamma. G are as follows.

Qualifications	M.Phil- Mathematics- Sardar Patel University, 1992. MSc Mathematics - MG University- 1988.
Date of first entry into service	01.11.2004 FN
Date of entry into continuous service	01.11.2004 FN
L.W.A. availed	Nil
Date of placement as Assistant Professor with AGP 7000/-	01.11.2009 FN

Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from Academic Staff College, University of Kerala, Kariavattom from 21.06.2011 to 12.07.2011. 2. RC from Academic Staff College, University of Kerala, Kariavattom from 20.08.2013 to 09.09.2013. 3. RC from ASC- University of Kerala, Kariavattom from 30.06.2007 to 20.07.2007. 4. OC from ASC- University of Kerala, Kariavattom from 18.04.2006 to 15.05.2006.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	01.11.2014 FN

On verification of the Service Book of Smt. Lekshmi Devi Kunjamma. G, it is found that the teacher had entered into service as Lecturer on 01.11.2004 FN in MG College, Thiruvananthapuram. She was promoted as Lecturer Senior Scale w.e.f 01.11.2009 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 by the Deputy DCE, Kollam, vide office Order No. A3-2105/12 dated 17.04.2012. She was transferred to NSS College, Pandalam, vide order no. F/ 2817/14 dtd.28/05/2014 w.e.f 03.06.2014 by the Secretary NSS Central Committee, Changanacherry. She had completed her five years of service on 01.11.2014 as Assistant Professor Stage II, for being promoted as Assistant Professor Stage III.(AGP 8000/-).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the modified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R- 2010/2018 dated 30-11-2018.

The Principal, NSS College, Pandalam has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt. Lekshmi Devi Kunjamma. G, Assistant Professor, Department of Mathematics, NSS College, Pandalam, from Stage II to III, with AGP 8000/-, w.e.f 01.11.2014 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.16: *S.N College, Chempazhanthy - Proposal for the Placement/Promotion of Smt. Manu.K.B, department of Physics, Assistant Professor stage I (with AGP 6000/-) to Assistant Professor stage II (with AGP 7000/-) - Approval – reg.*

(Ac FIII/1/15185/2020)

The Principal, S.N College, Chempazhanthy has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Manu.K.B, Department of Physics to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 17-10-2018

The Service details of Smt.Manu.K.B are as follows.

•Qualifications	•MSc Physics from M.G University in May 2006. •Qualified CSIR-UGC- NET exam held on 19.06.2011
•Date of first entry in to Service	•17-10-2012F.N
• Date of entry into continuous service	•17-10-2012F.N
•Date of completion of required period of service	•16-10-2018

•L.W.A availed	• Nil
•Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 17-10-2018
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	•1. OC from HRDC, University of Kerala, Kariavattom from 08-06-2017 to 05-07-2017. •2. RC from HRDC, University of Kerala Kariavattom from 30-10-2018 to 21-11-2018.
•Details of relaxation availed of	• Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 17-10-2012 F.N. She has completed six years of service on 16-10-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the grades required has been verified and the Committee has found that the teacher is eligible for promotion to the post of Assistant Professor Stage-II (with AGP 7000) w.e.f 17-10-2018.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt. Manu.K.B, to Assistant Professor stage II (with AGP 7000/-) in the Department of Physics, S.N College, Chempazhanthy w.e.f 17-10-2018 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.17: *S.N College, Chempazhanthy - Proposal for the Placement/Promotion of Smt. Veena.V.S, department of Physics, Assistant Professor stage I (with AGP 6000/-) to Assistant Professor stage II (with AGP 7000/-) - Approval - reg.*

(Ac FIII/1/15188/2020)

Principal, S.N College, Chempazhanthy has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Veena.V.S, Department of Physics to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 10-01-2017

The Service details of Smt. Veena.V.S are as follows.

•Qualifications	•MSc Physics from Kerala University in June 2009. •Qualified CSIR-UGC NET exam held on 20-12-2009
•Date of first entry in to Service	• 10-01-2011
• Date of entry into continuous service	• 10-01-2011
•Date of completion of required period of service	• 09-01-2017
•L.W.A availed	• Nil
•Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 10-01-2017
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	•1. OC from Academic Staff College, University of Kerala, Kariavattom from 06-06-2013 to 03-07-2013. •2. RC from HRDC, University of Kerala, Kariavattom from 25-11-2015 to 15-12-2015.
•Details of relaxation availed of	• Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 10-01-2011. She has completed six years of service on 09-01-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the Committee has found that the teacher has sufficient grades in the PBAS and has recommended Smt.Veena.V.S for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 10-01-2017.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Veena.V.S, to Assistant Professor stage II (with AGP 7000/-) in the Department of Physics, S.N College, Chempazhanchy w.e.f 10-01-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.18: *Sree Narayana College, Sivagiri, Varkala – Proposal for appointment of Dr.K.C Preetha, Associate Professor, Department of Physics, as Principal - Approval – reg:-*

(Ac.FIII/1/11990/2020)

The Manager, SN Colleges, Kollam has forwarded a proposal for the approval of Dr.K.C Preetha, Associate Professor, Department of Physics, S.N College, Kannur who has been promoted and posted as the Principal of S.N College, Sivagiri, Varkala, w.e.f. 03-02-2020, on the basis of Seniority cum fitness against the retirement vacancy of Dr.L Thulaseedharan.

The Service details of Dr.K.C Preetha are as follows:

Qualifications	<ul style="list-style-type: none"> •M.Sc Physics with first class from University of Calicut in April 1989. •M.Phil from University of Calicut in December 1994. •PhD in Physics from Kannur University on 21.10.2013.
Date of first appointment	05.02.1990 FN
Date of beginning into continuous service	05.02.1990 FN
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	05.02.1997
Date of Promotion to Selection Grade	05.02.2000
Date of promotion to Associate Professor	01.01.2006
Date of placement to Principal	03-02-2020

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018.

The appointment of Dr.K.C Preetha is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since her appointment as Principal is w.e.f 03-02-2020.

Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.

iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.K.C Preetha has M.Sc degree in Physics with first class, qualified Degree of Doctor of Philosophy and has been designated as Associate Professor with a total teaching experience of 29 years. She has the required number of publications. Supporting evidences of publications have also been forwarded. She has attained a score of 411.5 for category III, for which the minimum required is 110. The Management has also issued a seniority-cum-fitness certificate in respect of Dr.K.C Preetha.

The University has approved the appointment of Dr.K.C Preetha as the Drawing and Disbursing Officer of S.N College, Sivagiri, Varkala, w.e.f 03-02-2020.

The proposal regarding the approval of appointment in respect of Dr.K.C Preetha, Associate Professor, Department of Physics, S.N College, Kannur who was promoted and posted as the Principal of S.N College, Sivagiri, Varkala, w.e.f 03-02-2020, on the basis of Seniority cum fitness against the retirement vacancy of Dr.L Thulaseedharan is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.19: Christian College, Chengannur – Proposal for the Placement/Promotion of Smt.Roshni Thomas, Department of Chemistry to Assistant Professor with AGP 6000/- to 7000/-, (Stage I to II)- Approval – reg.

(Ac F III/2/11625/2020)

The Drawing and Disbursing Officer, Christian College, Chengannur, had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Roshni Thomas, Department of Chemistry Assistant professor with AGP 6000/- to 7000/-, w.e.f 25-01-2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Smt.Roshni Thomas are as follows.

Qualifications	<ul style="list-style-type: none"> •MSc, Chemistry from University of Kerala – April 1994. •MPhil from University of Kerala – May 1999.
Date of first entry into service	•25.01.2010
Date of entry into continuous service	•25.01.2010
L.W.A. availed Profr	• nil
Date of completion of five years of service as Assistant Professor with AGP 6000/-	•24.01.2015
Date of Promotion to Assistant Professor with AGP 7000/-	•25.01.2015
Details of relaxation availed of	• One year on account of M.Phil
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 23.04.2013 to 20.05.2013 2. Special summer School from HRDC, University of Kerala, Kariavattom from 28.05.2015 to 17.06.2015
Refresher / Orientation Course due	•Nil
Proposed date of Placement/ Promotion to Assistant Professor with AGP 7000/- (Stage 1-2)	•25.01.2015

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per the public notice dated 16-10-2018 UGC has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Roshni Thomas, Department of Chemistry to Assistant professor with AGP 6000/- to 7000/-, w.e.f 25-01-2015 in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.	

Item No. 16.10.20: Christian College, Chengannur – Proposal for Placement/Promotion of Dr.Teena Liz Luke, Department of Chemistry to Assistant Professor with AGP 6000/- to 7000/-, (Stage I to II) - Approval – reg.

(Ac F III/2/11616/2020)

The Drawing and Disbursing Officer, Christian College, Chengannur, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Teena Liz Luke, Department of Chemistry to Assistant professor with AGP 6000/- to 7000/-, w.e.f 20-06-2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Dr.Teena Liz Luke are as follows.

Qualifications	<ul style="list-style-type: none"> •MSc, Chemistry from MG University – May 1995. •Ph.D from MG University – 25.07.2002
Date of first entry into service	•20.06.2011
Date of entry into continuous service	•20.06.2011
L.W.A. availed	• nil
Date of completion of four years of service as Assistant Professor with AGP 6000/-	• 19.06.2015
Date of Promotion to Senior Scale (Assistant Professor with AGP 7000/-)	•20.06.2015
Details of relaxation availed of	• Two years on account of Ph.D
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 27.06.2014 to 24.07.2014
Refresher / Orientation Course due	•Nil
Proposed date of Placement/ Promotion to Assistant Professor with AGP 7000/- (Stage 1-2)	•20.06.2015

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Teena Liz Luke, Department of Chemistry to Assistant professor with AGP 6000/- to 7000/-, w.e.f 20-06-2015 in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.	

Item No. 16.10.21: *Christian College, Chengannur - Placement/Promotion proposal of Dr.Rani Abraham, Department of Chemistry to Assistant Professor with AGP 6000/- to 7000/-, (Stage I to II) - Approval – reg.*
(Ac F III/2/11587/2020)

The Drawing and Disbursing Officer, Christian College, Chengannur, had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Rani Abraham, Department of Chemistry Assistant professor with AGP 6000/- to 7000/-, w.e.f 25-01-2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Dr.Rani Abraham are as follows.

Qualifications	•MSc, Chemistry from CUSAT – May 1994. •Ph.D from CUSAT – 05.03.2001.
Date of first entry into service	•25.01.2010
Date of entry into continuous service	•25.01.2010
L.W.A. availed	• nil
Date of completion of five years of service as Assistant Professor with AGP 6000/-	•24.01.2014
Date of Promotion to Assistant Professor with AGP 7000/-	•25.01.2014
Details of relaxation availed of	• Two years on account of Ph.D
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 03.04.2013 to 20.05.2013
Refresher / Orientation Course due	•Nil
Proposed date of Placement/ Promotion to Assistant Professor with AGP 7000/- (Stage 1-2)	•25.01.2014

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Rani Abraham, Department of Chemistry to Assistant professor with AGP 6000/- to 7000/-, w.e.f 25-01-2014 in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10Additional Item No. 01: *St.Michael's College, Cherthala - Proposal for the Placement/Promotion of Sri.Binil.K.P,Department of Economics, Assistant Professor stage I (with AGP 6000/-) to Assistant professor stage II (with AGP 7000/-) - Approval -reg.*
(Ac FIII/1/14928/2020)

The Principal, St.Michael's College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Binil.K.P, Assistant Professor stageI, Department of Economics to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 14-10-2016 F.N.

The Service details of Sri.Binil.K.P, are as follows.

•Qualifications	•MA Economics from Kerala University in June 2007 •Qualified UGC-NET exam held in 30-12-2007
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•Date of first entry in to Service	•14-10-2010
•Date of entry into continuous service	•14-10-2010
•Date of completion of required period of service	• 13-10-2016
•L.W.A availed	• Nil
•Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 14-10-2016
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from HRDC,Bharathiar University, Coimbatore from 19-08-2015 to 15-09-2015 2. RC from HRDC, University of Kerala,Kariavattom from 01-02-2018 to 21-02-2018.
• Details of relaxation availed of	• nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 14-10-2010. He has completed 6 years of service on 13-10-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage I to II) from the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded 138 for category II+III, for which the minimum required is 20. The teacher has attended the required Orientation Course and Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option B, Sri.Binil.K.P is eligible to be placed to Assistant Professor Stage-II(with AGP 7000) w.e.f 14-10-2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri.Binil.K.P, Assistant Professor stage I(with AGP 6000/-) Department of Economics to Assistant Professor stage II (with AGP 7000/-) in St.Michael's College, Cherthala w.e.f 14-10-2016 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.Additional Item No.02:

St.Michael's College, Cherthala - Proposal for the Placement/ Promotion of Dr.Antony Kuriakose.P, Department of Economics, Assistant Professor stage II (with AGP 7000/-) to Assistant Professor stage III (with AGP 8000/-) - Approval – reg.

(Ac FIII/1/14929/2020)

The Principal, St.Michael's College, Cherthala has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Antony Kuriakose.P, Assistant Professor stageII, Department of Economics to Assistant Professor stage III (AGP 7000/- to 8000/-), w.e.f 10-03-2016.

The Service details of Dr.Antony Kuriakose.P, are as follows.

•Qualifications	•M.A Analytical Economics, from Kerala University, 1999 •UGC NET on June 1999 •Ph.D in Economics from M.G University on 05-03-2016
•Date of first entry in to Service	•10-03-2005
•Date of entry into continuous service	•10-03-2005

•Date of promotion to Assistant Professor Stage II (with AGP 7000/-)	•10-03-2011
•Date of Placement as Assistant Professor stage III (with AGP 8000/-)	• 10-03-2016
•LWA availed	•nil
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from ASC, University of Kerala, Kariavattom from 06-11-2008 to 03.12.2008 2. RC from ASC, University of Kerala Kariavattom from 01-03-2012 to 22-03-2012 3. RC from HRDC, University of Kerala Kariavattom from 23-07-2018 to 13-08-2018
Details of relaxation availed of	• nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 10-03-2005. He was promoted to Assistant Professor stage II (with AGP 7000/-) on 10-03-2011. After completing 5 years of service as Assistant Professor stage II, the teacher becomes eligible to be promoted to Assistant Professor stage III (with AGP 8000/-) on 10-03-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2011 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded 172 for category II+III, for which the minimum required is 50/assessment period. The teacher has attended the required Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents of the teacher produced before the committee, it has been found that as per the UGC Regulation 2018 option B, Dr. Antony Kuriakose.P is eligible to be placed to Assistant Professor Stage-III (with AGP 8000) w.e.f 10-03-2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy of shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Antony Kuriakose.P, Assistant Professor stage II (with AGP 7000/-), Department of Economics to Assistant Professor stage III (with AGP 8000/-) in St. Michael's College, Cherthala w.e.f 10-03-2016 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10. Additional Item No.03:

Sree Narayana College, Chathannur – Proposal for appointment of Dr.M.S.Latha, Associate Professor, Department of Chemistry, as Principal - Approval – reg:-

(Ac.FIII/1/14800/2020)

The Manager, SN Colleges, Kollam has forwarded a proposal for the approval of Dr.M.S.Latha, Associate Professor, Department of Chemistry, S.N College Chengannur, who has been promoted and posted as the Principal of S.N College, Chathannur, w.e.f. 05-02-2020, on the basis of Seniority cum fitness against the transfer vacancy of Sri.T.Pradeep, Principal transferred to S.N College, Punalur.

The Service details of Dr.M.S.Latha are as follows:

Qualifications	<ul style="list-style-type: none"> •Qualified CSIR-UGC-NET exam held in January, 1989 •MSc Polymer Chemistry from Mahathma Gandhi University in September 1989.
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	•Ph.D awarded on August 1998 from Sree Chithra Thirunal Institute for Medical Science and Technology.
Date of first appointment	01-12-1995
Date of beginning into continuous service	01-12-1995
Date of Placement to Senior Scale	01-12-1999
L.W.A availed with out medical ground	20-06-2001 to 17-11-2005
Date of Promotion to Selection Grade	29-04-2009
Re-designated as Associate Professor	29-04-2012
Date of placement to Principal	05-02-2020

The Manager has forwarded the relevant documents, placement order, experience certificate, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018.

The appointment of Dr.M.S.Latha is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since her appointment as Principal is w.e.f 05-02-2020.

Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.M.S.Latha has M.Sc degree in Polymer Chemistry with distinction, qualified Degree of Doctor of Philosophy and has been re-designated as Associate Professor. She has a total teaching experience of 24 years. She has the required number of publications and supporting evidences of the same have also been forwarded. The teacher has attained a score of 553.5 for category III, for which the minimum required is 110. The Management has also issued a seniority-cum-fitness certificate in respect of Dr.M.S.Latha.

The proposal regarding the approval of appointment in respect of Dr.M.S.Latha, Associate Professor, Department of Chemistry, as the Principal of Sree Narayana College, Chathannur, w.e.f. 05-02-2020 on the basis of Seniority cum fitness, against the transfer vacancy of Sri.T.Pradeep, Principal transferred to S.N College, Punalur is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration and recommendations.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.	

Item No. 16.10. Additional Item No.04: *M.S.M College, Kayamkulam - Proposal for Initial Appointment of Assistant Professors in Mathematics - Approval – reg.*
(Ac F1/4515/2020)

The Educational Agency, M.S.M college, Kayamkulam has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Mathematics.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Smt.Asha S Raj	Mathematics	25.11.2019 FN	Against the retirement vacancy of Dr. B Jayasree on 31.05.2015.
2	Smt.Aparna R	Mathematics	29.11.2019 FN	Against the retirement vacancy of Sri. V S Unnikrishnan on 31.05.2015

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.

02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teachers.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/78/2019/HEdn dated.03.06.2019.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings.
12. Joining reports of the incumbents.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Mathematics.
17. NET undertaking produced.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 10.07.2019), Madhyamam (dated. 26.06.2019), The New Indian Express (dated 03.07.2019) and Mangalam (dated 03.07.2019). Hence the age of the teacher is calculated as on 01.01.2019.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 13.11.2019 a select list of 3 candidates for Mathematics was prepared.

As per Post Adalath report there is a workload of 136 hours and 8 posts sanctioned in the department of Mathematics M.S.M college, Kayamkulam.

It may be noted that Government had nominated a representative to the staff selection committee of M.S.M college, Kayamkulam for filling up of two vacancies in Mathematics vide letter dated. 03.06.2019.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors(vide clause 4.1) is as follows.

A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Smt.Aparna R and Smt.Asha S Raj are within the sanctioned post and the departments have sufficient Work load to accommodate the incumbents.

It may be noted that in the Score sheet one mark was awarded to Smt.Aparna R for Teaching experience . As per U G C Regulation 2018 , those who have experience of 6 months shall be awarded 1 mark. But the teacher has 5 months teaching experience(from 02.07.2018 to 10.12.2018) . There is no change in the rank position of the teacher.

In the light of the above facts the proposal for the approval of the initial appointment of the below mentioned Assistant Professors in the Departments of Mathematics M.S.M college, Kayamkulam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Smt.Asha S Raj	Mathematics	25.11.2019 FN	Against the retirement vacancy of Dr. B Jayasree on 31.05.2015.
2	Smt.Aparna R	Mathematics	29.11.2019 FN	Against the retirement vacancy of Sri. V S Unnikrishnan on 31.05.2015

Ac/FI/1/4515/2020

PROFORMA

Proposal for the approval of the initial appointment of Assistant Professor in Mathematics at M.S.M college, Kayamkulam

Date of Notification – 10.07.2019, 26.06.2019 and 03.07.2019

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2019	Rank Position and Category	Academic Qualification	Workload in the Dept. &No. Of Teachers permissible &Position of the teacher	Appointment position	Remarks	
							Community	
1	Smt.Asha S Raj Date of Joining- 25.11.2019 FN	10.10.1991 27 years and 3 Months	I st Rank in open merit	1)B Sc Mathematics, First Class, University of Kerala, April 2012, Reg No.2912012, percentage of marks-100% 2) M Sc Mathematics , A Grade ,M G University, July 2014 Eligibility Certificate Reg No.120011011485, 3)CSIR-UGC-NET June 2015 Roll No.431947, held on 21.06.2015 NET undertaking produced.	Post Adalath workload -136 hrs No of teachers permissible- 8 Position of the teacher-6 th	79	N.A	Against the retirement vacancy of Dr.B Jayasree , Associate Professor, retired on 31.05.2015.
2	Smt.Aparna R		II nd	1) B Sc Mathematics, A Grade, University of Calicut, April 2014 Reg	Post	83	N.A	Against the retirement

	Date of Joining- 29.11.2019 FN	02.10.1993 25 years and 3 Months	Rank in open merit	No.VMALSMT024 percentage of marks- 88% 2) M Sc Mathematics, B Grade, University of Calicut, July 2016, Reg No. DVAOMMS009 Eligibility Certificate 3)CSIR-UGC-NET December 2017 Roll No.439962, held on 17.12.2017 NET undertaking produced.	Adalath workload -136 hrs No of teachers permissib le- 8 Position of the teacher-7 th			vacancy of Sri.V S Unnikrishna n , Associate Professor , retired on 31.05.2015
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The Standing Committee considered the proposal and recommended to approve the initial appointments in principle. However, orders of approval may be issued only on further clarifications on the letter F3/255/2016/Hedn dated 18.06.2020 from the Principal Secretary to Government, Higher Education (F) Department.

Resolution of the Syndicate

RESOLVED that the item be deferred.

Item No. 16.10.Additional Item No. 05:

***Mahatma Gandhi College, Thiruvananthapuram -
Proposal for the Placement/ Promotion of
Dr. Kishore H -as Assistant Professor (AGP- 8000)
Stage II to III in the Department of Economics -
Approval – reg.***

(Ac.FII/ 11346/2020)

The Drawing and Disbursing Officer, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Kishore H, Department of Economics as Assistant Professor (AGP- Rs 8000/-), Stage II to III, w.e.f 05.01.2017 FN.

The Service details of Dr. Kishore H are as follows:

Qualification	Ph.D in Economics awarded on 16.05.2014 from University of Kerala M.A Economics - University of Kerala-1999
Date of first entry into service	05.01.2006 FN
Date of placement to Assistant Professor (Stage I to Stage II)	05.01.2012 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Refresher Course sponsored by UGC- HRDC - University of Kerala, from 27.10.2015 to 16.11.2015. 2. Orientation Programme/Refresher Course sponsored by UGC, ASC, University of Kerala from 06.11.2008 to 03.12.2008 3. Refresher Course sponsored by UGC, Pondicherry University from 18.08.2009 to 07.09.2009
Proposed date of placement to Assistant Professor (Stage II to Stage III)	05.01.2017 FN

On verification of the Service Book of Dr. Kishore H, it is found that the teacher had entered into service as Lecturer on 05.01.2006 FN. He was redesignated as Assistant Professor by the Deputy Director of Collegiate Education, Kollam vide order no. B1/5161 dated 29.09.2010. He had completed his six years of service on 05.01.2012 for being promoted as Assistant Professor, Stage II with AGP Rs 7000/- and also had completed five years of service as on 05.01.2017 F.N as Assistant Professor Stage II, for being promoted as Assistant Professor Stage III(AGP 8000).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- option B.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained the following scores for each category; category II =153 category III =99 and category II+III= 252 for which the minimum required is 50.

In the Minutes of the Screening Committee held on 29.01.2020 at M.G college, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Kishore H is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000), w.e.f 05.01.2017 FN.

All the calculations being fully based on academic parameters, ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr. Kishore H, Assistant Professor, Department of Economics in MG College, Thiruvananthapuram, from Stage II to III (AGP Rs 8000/-) w.e.f 05.01.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No. 16.10.Additional Item No.06:

All Saints' College, Thiruvananthapuram – Proposal for the approval of Placement/ Promotion of Smt. Vijaya Kumari K, as Assistant Professor with AGP-7000 Stage I to II - Department of History- reg.

(Ac.FI/16488/2020)

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Vijaya Kumari K, Department of History as Assistant Professor with AGP- Rs 7000/-, Stage I to II w.e.f 14.08.2018 FN.

The Service details of Smt. Vijaya Kumari K are as follows:

- Qualifications : M A , M Ed, NET
- Date of first entry into service : 14.08.2012
- Date of continuous service : 14.08.2012
- Details of other qualifying service : Nil
 - e) Details of L W A availed other than on medical grounds (without MC) : Nil
 - f) Relaxation of period availed, if any, on account of M.Phil/Ph.D : Nil
 - g) Details of Orientation/Refresher : 1) OC from 03.10.2013 to 30.01.2013 , from ASC, University of Kerala- UGC
2) RC from 04.01.2016 to 29.01.2016 from Human Resource Development centre, Jawaharlal Nehru University
 - h) Whether any OC/RC due : Nil
 - i) Date of completion of required years of service : 13.08.2018, 6 years
 - j) Proposed date of placement/promotion : 14.08.2018, Assistant Professor with AGP 7000

On verification of the Service Book of Smt. Vijaya Kumari K, it is found that the teacher had entered into service as Lecturer on 14.08.2012. She had completed her six years of service as Assistant Professor Stage I on 14.08.2018 for being promoted as Assistant Professor (Stage II).

The Principal, All Saints' College, Thiruvananthapuram has forwarded the relevant documents, placement order, Self Appraisal Proforma for three years, minutes of the Selection Committee and API Score sheet based on PBAS for one year with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Selection Committee that the API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 7000/- (Stage II) w.e.f 14.08.2018 FN.

Since the appointment of Smt. Vijaya Kumari K, Assistant Professor (Stage II) is w.e.f 14.08.2018, the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of UGC Regulations, 2010 is applicable.(U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016, onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No.Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

Category I -300 for which the minimum required is 240 (proportionate).

Category II -220 for which the minimum required is 25 (proportionate).

Category III -298 for which the minimum required is 10 (proportionate).

Category II +III - 518 for which the minimum required is 45 (proportionate).

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Smt. Vijaya Kumari K, Assistant Professor in History from Stage I to II with AGP 6000 to AGP 7000 w.e.f 14.08.2018 FN, at All Saints' College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

The meeting came to a close at 01.30 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 03.07.2020, be approved.

Item No.16.11 ***Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings- Approval of-reg.***

(Ad. A.VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020 is appended.

In view of the urgency, acting on Additional Item No.03, the Vice-Chancellor has ordered in the file, that an Interlocutory Application (IA) be filed in the Hon'be High Court of Kerala and to send a letter to this effect to the Standing Counsel, subject to reporting to the Syndicate

The action taken by the Vice-Chancellor on Additional item no. 03, in the Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020 is reported to the Syndicate and the Minutes of the meeting is placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on
Staff, Equipment & Buildings**

Date & Time : 03rd July 2020, 02.30 p.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram.

Members Present

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Dr. S. Nazeeb
4. Adv. Muralidharan Pillai G.
5. Adv. A. Ajikumar
6. Sri. Bijukumar G
7. Sri. B.P Murali
8. K.B. Manoj
9. Dr. K. G. Gopchandran
10. Prof. K. Lalitha

Members Absent

1. Dr. Mathew V
2. Smt. Renju Suresh

Item No. 16.11.01 Written Statement of Defence submitted by Smt. A.R Renuka, Deputy Registrar to the memo issued on the basis of the Final report of the enquiry on the suspension given to her.

(Ad.A I)

The Controller of Examinations has reported illegal modification of marks of First Semester BBA/BCA Examination, December 2016 by ES Sections. The Director in Charge, Kerala University Computer Centre has reported that the modification of marks has been done using the User ID of Smt. A.R. Renuka, the then Deputy Registrar of ES Sections. The marks of some candidates have been unauthorisedly altered/modified using the User ID of the Deputy Registrar.

The enquiry committee, constituted to enquire into the issue, has found that “Smt.A.R.Renuka, Deputy Registrar was suspended from service since the unauthorised hike was given using the User ID and Pass Word allotted exclusively to her. Enquiries related to the matter of unauthorized hike in moderation reveals that it was due to error in the moderation module of the tabulation software. Even though, no malafide intension or purposeful tampering could be traced from her side, the fact that an officer of her level ought to have shown the calibre to point out the serious nature of the defects of the prevailing system and that sharing of the password, which should have been kept confidential remains an irregularity on the part of the responsible officer, ie Deputy Registrar. Moreover being an officer at supervisory level she should have verified the marks given in moderation to various programmes under her supervision and should have reported the discrepancies if there is any. It is evident from the above fact that she has not done her duty properly and failed in reporting the defects in the software on time.”

The Syndicate held on 28.04.2020 considered the final Report of Enquiry and resolved to seek explanation from Smt. A.R Renuka, Deputy Registrar on the findings of the Committee.

Accordingly, memo no. Ad.AI.3/ES/2020 dated 06.05.2020 was issued to Smt. A R Renuka, Deputy Registrar and the Written Statement of Defencedated 12.05.2020 submitted by her (copy appended) was placed before the Syndicate at its meeting held on 15.05.2020 as item no.11.46.

The Syndicate has resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

The Syndicate considered the Report of the Enquiry Committee and found that as a responsible officer sharing of password which should have been kept confidential and also as an

officer at supervisory level she should have verified the marks given in moderation to various programmes under her supervision and should have reported the discrepancies if there is any. Based on the facts, **RESOLVED** to impose minor penalty ie., bar one increment of Smt.A.R.Renuka, Deputy Registrar (Admn.III) without cumulative effect.

Item No. 16.11.02: *Deputing the employees deployed in various Friends Counters for verification of stock of blank answer books kept in affiliated colleges/ departments/centres*

(C.E.III)

In pursuance of the Syndicate resolution on 31.08.2019, the circular dated 29.01.2020 was issued to collect the willingness of employees to join the verification team. But not even a single employee had responded to the circular. Considering this non-response from the part of employees, the Pro-Vice Chancellor has directed the Registrar to assign Assistants and Computer Assistants for the verification duty and the file is in process.

A meeting was convened on 29.02.2020 at 11.30 am in the office of the Pro-Vice Chancellor to discuss the progress/status of verification process for taking account of answer scripts stock kept in all affiliated colleges/centres and departments.

The committee discussed the practical difficulties in the district wise allocation of teams and recommended to place the matter before the next Syndicate to revise the decision. The nil response to the circular dated: 29.01.2020 issued to collect willingness from the employees to join the verification team was also discussed in the meeting. The committee found that lack of conveyance and the allocation of the members of the teams to other duties have also affected the verification process. In order to solve this issue to some extent, and to complete the task with urgent priority, the committee recommended to utilise the service of employees already deputed to various Friends counters for the verification of answer scripts stock in the affiliated colleges and centres in their respective district.

The Committee considered the matter and recommended to constitute a sub committee comprising the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Sri.Bijukumar G, Member Syndicate, Registrar and Controller of Examinations to implement the resolution of the Syndicate dated 31.08.2019 regarding verification of stock of blank answer books kept in affiliated Colleges/Departments/ Centres.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.03: *Notification of Studio Assistant at RRCEVA Mavelikkara.*

(Ad.A.IV)

The Director of RRCEVA, Mavelikkara has forwarded the resignation letter of Smt. Mekha Ramakrishnan, former Studio Assistant and requested to appoint a Studio Assistant. He proposes the following qualifications required for the post of studio Assistant.

1. A Degree in Fine Arts from a recognized University (BFA/BVA) in Painting/Sculpture/Applied Art.
2. Proficiency in typing, Handling digital SLR Cameras, Projectors, Public address system & other equipment related to lecture hall.
3. General Awareness of Indian & Western Arts.

Since the rank list of Studio Assistant prepared in 19.11.2014 has expired, a fresh notification may be issued and a selection committee may be constituted.

The Committee considered the matter and recommended to authorise the sub committee comprising Adv. K.H. Babujan, Adv. A Ajithkumar, Sri. R Rajesh MLA, Members Syndicate (already constituted) to study and submit a report on the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.04: Conduct of Endowment Award Function for the years from 2013 to 2018 held on 26th and 27th February 2020 at the Senate Hall, University of Kerala

(Ac.E.III)

The Endowment Awards instituted in the University are presented to eligible candidates at a special function since 1988. The distributions of awards from 2011 were pending at the time of work transfer from Ac.EIV section vide UO No.Ad.AV.02.6773/18 dated 28/09/2018. The pending endowments for the Academic Years 2011, 2012, 2013, 2014, 2015, 2016, 2017 and 2018 were distributed within a period of less than one year. The endowment awards for the years 2011 and 2012 were distributed on 15th July 2019 and that from 2013 to 2018 were distributed on 26th and 27th February 2020 at the Senate Hall, University of Kerala. The Section had taken up this work meticulously and executed the refixations of corpus amount and prize money from 2016 onwards. The work relating to the distribution of endowment awards for the year 2019 will be initiated as and when the revaluation process is over.

Considering the herculean task undertaken by the Ac.EIII Section, Joint Registrar, Academic has put forth the following suggestions:

1. One Additional Increment may be sanctioned to the staff of concerned section including Assistant Registrar & Deputy Registrar.
2. Good Service Entry may be sanctioned for the same.
3. To felicitate them appropriately in a function conducted by the IQAC which will enable to gain weightage to NACC accreditation as good practice.

The Committee considered the matter and recommended to appreciate the staff associated with the conduct of the Endowment award.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.05: Engaging Sri.P.Pushparajan (Conductor) retired, University of Kerala as Messenger on daily wage basis at CD Unit

(Ad.A.II)

The Controller of Examination, has forwarded a proposal to engage Sri. P. Pushparajan, conductor (Retired) University of Kerala as messenger on daily wage basis of CD Unit.

Sri. Rajan Nadar S, and Sri. Abhilash V, retired employees who were working as messengers at CD Unit on daily wage basis were not allowed to renew their contract as they crossed 65 years of age.

University engages 29 retired staff as Casual labourers on daily wage basis, of which 7 are engaged at CD Unit as Messengers,, out of 7 messengers who are engaged at CD Unit 3 will reach the age of 65 years this year. The CD Unit needs more messengers as two new vehicles are attached to the CD Unit and the increase in the number of routes from 6 to 8.

340 post of class IV Employees are lying vacant. University has only one Part-Time Contingent Employee who is posted at CD Unit.

The meeting of the Syndicate vide item No.09.14.10 held on 21.01.2020 while considering the matter regarding engaging retired staff Sri.Prasad J, on daily wage resolved to engage Sri.Prasad on daily wage basis till alternate arrangement is made and further resolved to initiate steps to fill the post by contract appointment.

The meeting of the Standing Committee of the Syndicate on Examinations held on 19.03.2020 considered the matter and recommended to refer to the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Meeting of the Syndicate at its meeting held on 28.04.2020, vide item No.10.208.04, resolved that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.03.2020 be approved.

The Committee considered the matter and recommended that the proposal to engage Sri.P.Pushparajan, Conductor, Retired, University of Kerala as messenger on daily wage basis at CD Unit may not be conceded to.

The Committee further recommended that the proposal/ request to engage employees on contract/ daily wage basis, after retirement, shall not be considered in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.06 *House Campus-Minutes of the meeting held on 14.11.2019- approval of.*

(Ad. B. I)

The contract for the work of Sweeping and Cleaning at the University Office, Senate House Campus was awarded to M/s Vismaya Service Consultancies, Pallipuram P.O, Thiruvananthapuram, on contract basis for a period of one year with effect from 01.03.2018 and the term of contract expired 28.02.2019. The matter of extending the term of contract was considered by the Syndicate, at its meeting held on 08.08.2019 and resolved to approve the following recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings

- (i) To maintain status quo till alternative arrangements is made
- (ii) To entrust the Registrar to study and report on alternative arrangements to be made.

Accordingly, the Registrar has convened a meeting in this regard on 14.11.2019. (Copy of the minutes appended)

The matter was considered by the Syndicate at its meeting held on 13.03.2020 and resolved to approve the following recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020.

- (i) To maintain status quo till alternative arrangements are made.
- (ii) To place the proposal for alternate arrangements in the next committee.

As per the orders of the Vice Chancellor, the matter of inviting fresh quotation for entrusting the cleaning and sweeping work of buildings and premises of Senate House Campus, for an area of 3,378.88m², with a minimum of two male labourers out of twenty nine labourers, ensuring minimum wages act and other statutory provisions (as mentioned in the minutes appended) is placed before the Standing Committee of the Syndicate in Staff, Equipment and Buildings for appropriate recommendation.

The Committee considered the matter and recommended to invite fresh quotations for entrusting the cleaning and sweeping work of buildings and premises of Senate House Campus as per the recommendations of the meeting held to discuss alternative arrangements to be made for the cleaning/ gardening works at S.H campus. Preference shall be given to the registered workers who are well experienced in this field.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.07: *Department of Chemistry – Requesting to enable the Service of Dr.M.R.A.Pillai, Former Head, Radiopharmaceutical Division, BARC, Mumbai as an Adjunct Faculty*

(Ad.D.III)

The Department Council of the Department of Chemistry held on 19.11.2019, unanimously decided to request the Honourable Vice-Chancellor to enable the extended invaluable service of Dr.M.R.A.Pillai, Former Head, Radiopharmaceutical Division, BARC, Mumbai in the field of Radiopharmaceutical Chemistry having more than 40 years of teaching and guiding experience, as an Adjunct Faculty in the Department of Chemistry, University of Kerala.

In this connection, the Head of the Department, Department of Chemistry, University of Kerala has forwarded a brief Bio-Data of Dr.M.R.A.Pillai and requested the following;

1. Permission be granted to enable the service of Dr.M.R.A.Pillai, Former Head, Radiopharmaceutical Division, BARC, Mumbai as an Adjunct Faculty in the Department of Chemistry, University of Kerala and
2. to provide wages/honorarium to Dr.M.R.A.Pillai, at par with Guest Faculty in accordance with UGC Regulations.

The Vice-Chancellor has ordered to place the matter of utilizing the service of Dr.M.R.A.Pillai, Former Head, Radiopharmaceutical Division, BARC, Mumbai as an Adjunct Faculty in the Department of Chemistry, before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation of the following;

- i) To grant permission to enable the service of Dr.M.R.A.Pillai, Former Head, Radiopharmaceutical Division, BARC, Mumbai, as an Adjunct Faculty in the Department of Chemistry, University of Kerala.
- ii) to provide wages/honorarium to Dr.M.R.A.Pillai, at par with Guest Faculty in accordance with UGC Regulations.

The Committee considered the matter and recommended to give permission to engage Dr. M.R.A.Pillai, Former Head, Radiopharmaceutical Division, BARC, Mumbai, as an Adjunct Faculty in the Department of Chemistry, University of Kerala as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.08: Release of Pensionary Benefits to Sri. M.K Thampan, Superintendent (Retd.), University Press

(Ad. A.III)

Sri.M.K.Thampan retired as Superintendent, University Press on 31.05.2006.

In response to the Annual Retirement circular dated 26/04/2006 (Retirement Circular) liabilities amounting to Rs. 23 lakh (on account of provisional advances drawn by him and remaining not regularized) was reported against him. Vide letter no. Ad.A.III.1/25991/06 dated 13/09/2006, he was informed that processing of pension benefits would be initiated only after the settlement of the provisional advances. A copy of the list of pending liabilities also was made available to him, which amounted to Rs. 16,48,672/- (Rupees Sixteen lakh forty eight thousand six hundred and seventy two only) which later came down to Rs. 10,32,709/- (Rupees Ten lakh thirty two thousand seven hundred and nine only) on account of partial regularization of provisional advances.

While holding the post of Superintendent, University Press, he had committed unnecessary delay of more than two years in reporting the name of the person who was responsible for the lapse which necessitated the re-printing of the Kerala University First Statutes 1977 at a cost of Rs.23,518/- (Rupees Twenty three thousand five hundred and eighteen only) which has been fixed as liability against him. Vide Memo No. Ad.D III/2/25532/05 dated 08/05/2006 he was directed to remit the said amount to Kerala University Fund failing which the same would be recovered from his pension benefits. Meanwhile the Audit of Accounts of University Press during 1998–99 had identified another lapse for which an amount of Rs. 1,14,280/- (Rupees One lakh fourteen thousand two hundred and eighty only) was fixed as personal liability against the pensioner by the Local Fund Accounts Committee. Again vide U.O.No.Ad.D.III.2.LFAC/08 dated 04/10/2008 based on the recommendations of the LFAC –16th report 2006–08, an amount of Rs.10,573/- (Rupees Ten thousand five hundred and seventy three only) has to be recovered from him towards the loss incurred on verification of stock register of printing materials during 1998 – 99. These decisions were intimated to the pensioner vide memo No.Ad.D.III.2/25532/05 dated 08/05/2006 and memo No. Ad.D.III.2/LFAC/2006 dated 08/05/2006.

The meeting of the Syndicate held on 22/11/2008 resolved to initiate Revenue Recovery Procedure against him on the grounds that the employee had already retired from service and the retiral benefits due to him were grossly insufficient to adjust against the amount to be recovered from him. Accordingly vide letter dated 29/01/2009 the requisition for recovery in Form 24 under section 29 (2) of the Revenue Recovery Act 1968 was filed before the District Collector, Pathanamthita against which the pensioner filed a WP (C) No. 33707/09 before the Hon'ble High Court challenging the decision of the University. It may be noted that during the course of time, the liabilities reported against him got reduced to Rs. 8,11,782/- (Rupees Eight lakhs eleven thousand seven hundred and eighty two only) (as on 31/12/2016) a part of the provisional advances getting regularized.

The Hon'ble High Court in its judgement dated 17/10/2016 has quashed the Revenue Recovery Proceedings initiated against them and issued directions to arrange for a personal hearing of the petitioner with competent authorities of the University and thereafter to inform the court of the action taken within a period of 3 months.

Accordingly a meeting was convened on 31/12/2016 at the Vice-Chancellor's chamber. During this discussion he admitted that he had not kept copies of the document already submitted for process of regularization. At his own request, it was decided that he could be offered another opportunity to procure the documents. Thus in the presence of Finance Officer and University Press Superintendent, on 07/01/2017 he was permitted to verify the available documents at the University Press to ascertain the exact status of the liabilities. The meeting ended with the pensioner holding the promise that all attempts towards settlement of liabilities would be initiated by him. But till date no response has been received from him inspite of being reminded to do so. A statement of liabilities reported against him based on the available documents, as on 01/12/2016 has been made available to him.

In the light of the minutes of the meeting held on 05.03.2003 at PVC's Chamber, relating to re-printing of the Kerala University first Statutes and the Local Fund Accounts Committee, pension benefits including Provisional Pension has not been disbursed to Sri. M.K Thampan. He has also not made any attempt to refund the loss made to the University which has been accounted as his personal loss. But denial of pension benefits to him amounts to violation of Part III KSR pension rules. It may be noted that the Local Fund Accounts Committee conducts annual review of their recommendations regarding the recovery to be made from the pensioner. Meanwhile the section has received a request on 12/03/2019 from the pensioner for granting of Provisional Pension.

The Hon'ble High Court, vide judgement dated 17.10.2016 in WP(C) No. 33707/2009 the **learned** single Judge has clearly observed the non-compliance of provisions of note 2 Rule 3 of Part III KSR. Also, the revenue recovery initiated against the petitioner was quashed by the Hon'ble High Court. Hence, the Legal Advisor has pointed out that the only possible way out is to commence recovery proceedings against the petitioner afresh. The pensioner was intimated to submit an affidavit of consent regarding effecting recovery from his retiral benefits as per the existing norms of Part III – KSR – Pension Rules. No response has been received from the pensioner in this regard till date. It may be noted that at the time of his retirement such an affidavit was not mandatory.

The Joint director, Kerala State Audit Department, University of Kerala in his letter dated 06.09.2019 has opined to release provisional pension subject to the concurrence from the Government.

Vide reply dated 19.12.2019, the Principal Secretary, Higher Education Department, Government of Kerala has pointed out that since no departmental/Judicial proceedings are pending against Sri. M.K.Thampan, he is eligible for pension (not provisional pension) based on his qualifying service.

In compliance with the direction of the Higher Education Department, Government of Kerala, the retiral benefits of the pensioner has been calculated as detailed below:-

1. Pension :Rs. 2,880/- + DR (Rupees Two thousand eight hundred and eighty only) plus Dearness Relief (w.e.f 01.06.2006 to 30.06.2009)
 - : Rs 5,070/-+DR (Rupees Five thousand and seventy only) plus Dearness Relief (w.e.f 01.07.2009 to 30.06.2014)
 - : Rs 10,039/- + DR (Rupees Ten thousand and thirty nine only) plus Dearness Relief (w.e.f 01.07.2014)
2. DCRG : Rs. 1,00,915/- (Rs. One lakh nine hundred and fifteen only)
3. Family Pension : Rs. 2,880/- + DR (Rupees Two thousand eight hundred and eighty only) per month to his legal heirs in the event of his death.
4. Higher Rate : Not applicable
5. Commutation : Rs. 1,57,871/- (Rupees One lakh fifty seven thousand eight hundred and seventy one only)
6. Reduced pension after Commutation : Rs. 8,887/- + DR (Rupees Eight thousand eight hundred and eighty seven only) plus Dearness Relief

In this circumstance the following points may be taken into consideration:-

- I. The liabilities amounting to Rs.23,518/- (Memo No.Ad.D.III.2/25532/05 dated 08/05/2006), 10,573/- (vide U.O. No.Ad.D.III.2.LFAC/08 dated 04/10/2008) and 1,14,280/- (vide Memo No. Ad.D.III.2.LFAC/2006 dated 08/05/2006) shall be deducted from his pensionary benefits, for which his consent is not mandatory and about which he has been already informed.
- II. The balance amount of liabilities pending against the pensioner due to non-regularisation of provisional advances amounts to Rs. 6,63,411/- (Rupees Six lakh sixty three thousand four hundred and eleven only). The consent of the pensioner is essential in deducting the balance pending liability from his pensionary benefits.

The Syndicate at its meeting held on 13.03.2020, vide item No. 10.138, considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to release provisional pension to Sri. M.K. Thampan, Superintendent (Retd), University Press.

The Committee further recommended to hear Sri. M.K. Thampan, Superintendent (Retd), University Press at the next meeting.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No.16.11.09: *Department of Biochemistry-Request for reckoning of prior service and pay fixation of Dr. Saja K, Assistant Professor.*

(Ad.A.V)

Dr.Saja.K, Assistant Professor, Department of Biochemistry, has submitted request to reckon her prior service and fix her pay and also submitted request for condonation in delay for submitting application for reckoning prior service within the period of 5 years. Dr.Saja K entered University service as Lecturer in the Department of Biochemistry w.e.f 22.06.2012 AN in the scale of pay Rs.8000-13500/-(pre-revised).Prior to joining University of Kerala, she had rendered service as Assistant Professor at Government College, Kariavattom from 15.06.2006 to 21/06/2012.

The Finance has remarked that “Prior Govt. Service of University Employees can be reckoned for granting pensionary benefits under G.O(P) No.517/Fin dated 19.11.2009. Dr.Saja K has prior Government Service from 15.06.2006 to 21/06/2012 as Assistant Professor in Collegiate Education Department. As per the entries in GER she joined University Service on 22.06.2012. She has also not taken any LWA during this period. The Circular No.Fin.III.I.Misc/2014 dated 16.06.2014 states that ‘employees and teachers in the regular service of the University who wish to reckon their past service for service benefits in the University are required to apply for the same in writing within 5 years from the date of joining the University Service through proper channel’ it may be noted that the matter of granting condonation in such cases is not dealt with Finance. Administration may consider the request for condonation, if any, on its own merit to follow precedent. Regarding the request for protection of her pay in the parent department (Collegiate Education), it may be noted that as per rules the authority to fix starting pay of a teacher is the Syndicate of the University. (Statute 12, Chapter 3, Kerala University First statutes 1977).”

The Finance has also remarked that “the Syndicate of the University is the authority to fix the starting pay of a teacher on appointment at any stage in the scale pay applicable to that post. As per the Last Pay Certificate dated 01.11.2019 issued by the Principal, Government College Kariavattom. Dr.Saja K was in receipt of basic pay of Rs.19840/- with AGP 7000 in Government College, Kariavattom. If the last pay is protected by the Syndicate her basic pay arrive at Rs.19840+ AGP 6000+1000 Personal AGP in the pay band Rs.15,600-39,100+ AGP 6000/-.

The Syndicate at its meeting held on 28.04.2020, vide item No.10.199 has resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings

The Committee considered the matter and recommended as follows:

1. **To condone the delay in applying for reckoning prior service within the period of 5 years in respect of Dr.Saja K, Assistant Professor, Department of Biochemistry.**

2. To treat the service rendered by Dr.Saja K as Assistant Professor at Government College, Kariavattom from 15.06.2006 to 21/06/2012 as qualifying service for pensionary benefit and to protect her the initial pay at Rs.19840+ AGP 6000+1000 Personal AGP in the pay band Rs.15,600-39,100+ AGP 6000/-.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.10: Enhancement of remuneration of Contract Employees - Modification of U.O.

(Ad.A.V)

The monthly remuneration of Technicians on contract basis in the Computer Center, with qualification Diploma in Computer Engineering has been enhanced to Rs.22,000/-, vide U.O.No.Ad.AV.6906/2019 dated 19.10.2019 (serial No.65 - in which, the qualification for the post of Technicians on contract basis in the Computer Centre is given as Diploma in Computer Engineering). But the Ad.DI Section has reported that the qualifications mentioned in the Notification No. Ad.DI.2.18330/2013 dated 08.05.2018, issued for the post of Technicians on contract basis is Diploma in Computer Hardware Maintenance/Engineering/Technology. All the Technicians working in the Computer Center were engaged from the rank list based on the said notification. As the UO dated 19.10.2019 does not mention the above qualifications as requisite qualifications for enhancement of remuneration to Technicians on contract basis, the Finance Wing has remarked that the said U.O. may be modified.

As per the orders of Vice Chancellor, the proposal for rectifying the anomaly in the U.O. dated 19.10.2019 (Sl. no. 65) of the U.O. ie to enter the qualifications as in the Notification of Technicians on contract basis in Computer Centre, is placed before the Standing Committee of Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to agree to the proposal for rectifying the anomaly in the U.O.No.Ad.AV.6906/2019 dated 19.10.2019 in respect of qualification of Technician on contract basis in the Computer Centre as per the Notification No.Ad.DI.2.18330/2013 dated 08.05.2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.11: Career Advancement Scheme of UGC Regulation 2010- Placement of Dr.Suja S., Assistant Professor of Malayalam, School of Distance Education as Assistant Professor (Stage 2)

(Ad.D.II)

Dr. Suja S. was appointed as Lecturer in Malayalam at SDE, University of Kerala w.e.f. 20.12.2013 FN. Prior to joining University of Kerala, She had been working as Assistant Professor at Malabar Christian College, University of Calicut from 09.09.2009. There she was placed as Assistant Professor (Stage 2) w.e.f. 09.09.2013 vide Order no. 9464/2019/Admn dated 18.07.2019. The prior service rendered by Dr.Suja S., for the period from 20.10.2000 to 19.12.2013 at various institutions, diminished by intermittent period of LWA from 16.11.2000 to 15.03.2004 was reckoned as qualifying service for pensionary benefits along with the service at SDE, University of Kerala vide UO No. Ad.BIII.2/SDE-1734/2013 dated 08.07.2016.

Dr. Suja S. vide letter dated 24.02.2020 has requested to place her as Assistant Professor (Stage 2) w.e.f. 20.12.2013 ie, date of joining at University of Kerala by considering her prior service and placement as Assistant Professor (Stage 2) at University of Calicut.

As per clause 10.1 of UGC regulation 2010, previous service, whether national or international as Assistant professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific/ professional organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT, etc., should be counted for direct recruitment and

promotion under CAS of a teacher as Assistant Professor , Associate Professor , Professor subject to fulfilling the following conditions:-

1. The essential qualifications of the post held were not lower than the qualification prescribed by the UGC for Assistant Professor, Associate Professor and Professor as the case may be.
2. The post is /was in as equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor (Lecturer), Associate Professor (Reader) and Professor.
3. The candidate for direct recruitment has applied through proper channel only.
4. The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the UGC for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.
5. The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/ State Government/ central Government / Concerned Institutions for such appointment.
6. The previous appointment was not as guest lecturer for any duration, or an ad hoc or in a leave vacancy of less than one year duration. Ad hoc or temporary service of more than one year duration can be counted provided that:
 - I) the period of service was of more than one year duration:
 - II) the incumbent was appointed on the recommendation of duly constituted Selection Committee: and
 - III) the incumbent was selected to the permanent post in continuation to the ad hoc or temporary service , without any break.
7. No distinction should be made with reference to the nature of management of the institution where previous service was rendered (private/local body/Government), was considered for counting past services under this clause.

On verifying the U.O. No. 9464/2019/Admn dated 18.07.2019 in respect of placement of Dr. Suja S. as Assistant Professor (Stage 2) at Christian College, Calicut, it is seen that she had undergone a Screening Cum Evaluation Committee and satisfied all the eligibility conditions stipulated by UGC regulation for her placement as Assistant Professor (Stage 2).

However clarification is required on the matter as to whether a meeting of Screening cum Evaluation committee may again be convened here for placing Dr.Suja S. as Assistant Professor (Stage 2) at Kerala University or UO may be issued for placing Dr. Suja S. as Assistant Professor (Stage 2) on strength of the UO No. 9464/2019/Admn dated 18.07.2019 issued from Calicut University.

The Committee considered the matter and recommended to place Dr. Suja S., as Assistant Professor (Stage 2) in the School of Distance Education w.e.f. her date of joining at University of Kerala ie, 20.12.2013 as she has already undergone Screening Cum Evaluation Committee and satisfied all the eligibility conditions stipulated by UGC regulation for her placement as Assistant Professor (Stage 2).

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.12: Ratification of engaging of Two Messengers in EK II – CD Unit to continue their service after availing the mandatory break who crossed the age of 65 – sanction requesting for to release the wages for these Messengers for the duty performed in the period from 15/10/2019 to 23/12/2019.

(E.K.II- C.D Unit)

Sri. Rajan Nadar S. & Sri. Abhilash V. Messenger in the EK II – CD Unit Sn were not allowed to continue their service due to crossing of age 65 and were asked to stop their duty from 23/12/2019 when the processing of their 89 days duty in progress.

The nature of work of the EK II – CD Unit Sn is emergency and confidential, the messengers were allowed to perform their duty after one day mandatory break from 15/10/2019. So the engaging of Sri. Rajan Nadar S. and Sri. Abhilash V. with out prior sanction may be considered for ratification.

Sri. Rajan Nadar S. (DOB: 14/09/1954) had attained the age of 65 on 14/09/2019 and Sri. Abhilash V. (DOB: 08/11/1954) had attained the age of 65 on 08/11/2019.

The details of wages due for the period from 15/10/2019 to 23/12/2019 to Sri. Rajan Nadar S. (DOB: 14/09/1954) is Rs: 41,340/- (Rupees Forty One Thousand Three Hundred and Forty only) and that of Sri. Abhilash V. (DOB: 08/11/1954) is Rs: 41,355/- (Rupees Forty One Thousand Three Hundred and Fifty Five only) is detailed below.

Rajan Nadar S.					
Sl. No.	Period		Number of Days Worked	Wage Rate (Rs.)	Amount (Rs.)
	From	To			
1	15/10/2019	20/10/2019	6	645.00	3,870.00
2	21/10/2019	31/10/2019	10	645.00	6,450.00
3	01/11/2019	20/11/2019	17	660.00	11,220.00
4	21/11/2019	20/12/2019	27	660.00	17,820.00
5	21/12/2019	23/12/2019	3	660.00	1,980.00
			63		41,340.00
Abhilash V.					
Sl. No.	Period		Number of Days Worked	Wage Rate (Rs.)	Amount (Rs.)
	From	To			
1	15/10/2019	20/10/2019	6	645.00	3,870.00
2	21/10/2019	31/10/2019	9	645.00	5,805.00
3	01/11/2019	20/11/2019	18	660.00	11,880.00
4	21/11/2019	20/12/2019	27	660.00	17,820.00
5	21/12/2019	23/12/2019	3	660.00	1,980.00
			63		41,355.00

Ratification of engaging of Two Messengers in EK II – CD Unit to continue their service after availing the mandatory break who crossed the age of 65 and sanction to release the wages for these Messengers for the duty performed in the period from 15/10/2019 to 23/12/2019, detailed above.

The Committee considered the matter and recommended to ratify the action of engaging the above said two Messengers, who crossed the age limit of 65 years, in EK II – CD Unit and to release the wages for the duty performed by them for the period from 15/10/2019 to 23/12/2019.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.	

Item No. 16.11.13: Request for converting the nature of LWA already availed in r/o Smt. Prema S Nair, Section Officer (Hr. Gr) Rtd

(Ad.A.I)

Smt. Prema.S.Nair, Section Officer (Hr. Gr) (Rtd) in her submission dated 04.05.2018, requested to take necessary steps to clear the audit objections raised by KSA, the leave without allowance (LWA) availed by her, for sanctioning her pensionary benefits. The details of LWA availed by her as per the entries in the service book and details of Court cases in this regard are as follows;

- Smt. Prema. S. Nair while holding the post of Assistant Grade II, was granted Leave Without Allowance (LWA) for two years wef 01.02.1992 for Higher Studies as per Rule 91, Part-I, KSR.
- LWA was extended for one more year wef 01.02.1994 as per Rule 91, Part-I, KSR. She was granted LWA for two more years wef 01.02.1995 in continuation to the LWA already granted as per Rule 91, Part-I, KSR.
- She was promoted as Assistant Grade-I during the leave period, *ie* wef 30.04.1993
- Later, University noticed an error in the nature of leave granted to her. LWA under Rule 91, Part-I, KSR can be granted to an employee for obtaining superior qualifications. The term 'Superior Qualifications' denote only of qualifications as on acquisition are intended to enhance the usefulness of the Govt. Servant concerned as a member of the service or will improve his prospects in the service of which he is a member. Hence, the promotion granted during the leave period was cancelled and

the leave sanctioning orders were modified including the following conditions in the leave sanctioning orders;

(i) She will lose all service benefits including commutation of leave, half pay leave, etc., and the period of leave will be treated as 'Dies-non' for all kinds of service benefits.

(ii) She will lose seniority in the grade with reference to those who might get promoted before she rejoins duty.

The promotion granted to her to the post of Assistant Grade - I was cancelled and was permitted to continue on leave as Assistant Grade - II vide UO.No.Ad.AI.3.1356/95 dated 30.10.95. She had not challenged the order modifying the leave and cancelling the promotion till 2005. Later in 2005, she submitted a representation to the Vice-Chancellor stating that the two conditions incorporated in the order is attracted when LWA is sanctioned as per appendix 12(b) of Part I KSR. This provision is not applied to Rule 91 of Part I KSR and LWA sanctioned to her was as per Rule 91 Part I KSR. She therefore claimed that she was eligible for all service benefits including seniority and hence, requested to restore the benefit of seniority and promotion as Assistant Grade I by reviewing the UO dated 30.10.1995. Referring to her representation dated 03.01.2006, the Principal Secretary (Higher Education) vide letter dated 28.02.2006 issued a clarification that LWA sanctioned under Rule 91, will count for pension and will not affect seniority or accumulation of half pay leave. The incumbent would have been granted LWA under appendix XII B of KSR and therefore directed to issue revised orders in this regard. Later, the Higher Education (B) Department vide letter dated 12.05.2006 withdrew the above clarification and informed that she is eligible for LWA for study purpose under Rule 88 Part I KSR on condition that the leave period will not count for increment, grade promotion, accumulation of earned leave or pension. However it will not affect seniority/promotion and accumulation of half pay leave.

Smt.Prema.S.Nair filed WP(c) No.27025/2006 before the Hon'ble High Court of Kerala, which was disposed as follows:

'If the petitioner files an application before the tribunal under Section 73 (3) of the Kerala University Act within 2 weeks from the date of receipt of the judgment, the tribunal will consider the same and take a decision thereon in accordance with the law after hearing the parties within a period of 3 months from the date of filing the application.'

Accordingly, Smt.Prema.S.Nair filed an appeal (No. 5/2007) before the Court of the Kerala University Appellate Tribunal, TVPM which was dismissed on 07.06.2007 with the following remarks;

'The appellant applied for LWA for the purpose of registration as a research scholar. The research work followed by the award of Ph.D to an assistant will not come under the explanation to Rule 91 KSR. So the order sanctioning leave was found to be not in order and accordingly it was reviewed. The extension of LWA was also granted under Rule 91 Part I KSR by mistake. She never raised any objection either regarding the provisional list nor regarding the final list published on 31.12.2000. So seniority was finally get fixed. So the appellant has no right to challenge the subsequent gradation list published on 07.10.2005 so the objection raised against the gradation list vide request dated 30.10.2005 was unsustainable and rejected.

The Govt. has not clarified whether or not the research programme for which leave was applied for to a superior qualification which will enhance the usefulness of the appellant as a member of the service or will improve her prospects in her University Service. University is the proper authority to decide on the above issue and the University does not agree that the research programme will enhance the appellant's usefulness as a member of the service.

The University has not denied Promotion or Seniority to the appellant for which she is legally entitled to. When she became eligible, she was given her due promotion but by that time her juniors got promotion and became senior to her. Her decision to go for higher studies was personnel and that the University was not at all benefited by such study. So the University has got every right to regulate the leave. Since the appellant was not eligible for Leave under Rule 91, KSR, the University was compelled to cancel the notional promotion given to the appellant. So the provisions in appendix 12(b) of KSR would come into operation and in such cases they will loss all service benefits including promotion benefits. The leave sanctioning authority has the right to cancel the leave or to modify the leave granted.

On her joining duty she was granted promotion when the next vacancy arose. Since her junior was promoted earlier they become senior to her a natural consequences. Seniority of persons finally settled for long years cannot be unsettled after 10 years delay causing in justice to other persons in service. More than 225 employees have become seniors to the appellant on account of the appellant's availing LWA for more than four years. The proposal of qualification (Ph.D) was never intended to enhance the usefulness of the appellant as a member of service more will improve her prospects in the service of which she is a member. Therefore university was justified in passing the impugned order.

The appellant being ineligible to grant of LWA under Rule 91, she could come only under appendix 12(b) in which the appellant shall lose all service benefits including promotion which may arise with reference to her seniority in the post from which she proceeded on leave. She will also lose seniority in the higher grade with reference to her juniors who got promoted to such grade before she joined duty.

Until 2006 the appellant did not care to challenge the seniority list finalized as on 31.12.2000. After passing the impugned order, the appellant was promoted as Assistant Grade I with effect from 25.09.1996 as Senior grade assistant, with effect from 14.03.2003 and as selection grade assistant with effect from 25.03.2006. She availed and enjoyed those benefits without lifting even a little finger. After sleeping over her rights if at all there is any for such a long period it is now not opened her to challenge the legality or correctness of the seniority. A court of law will seldom extend its helping hand to the sleepy but only to the wakeful. So the gradation list dated 01.09.2005 cannot be unsettle as the same has been prepared basing the seniority list as on 31.05.2000 with correction as on 31.12.2000 which was not challenged at any point of time.

University being the competent authority and as no clarification was sought from its side, the clarification contained annexure II is not all binding upon it. So one cannot compel the university to issue orders in conformity with annexure II.'

Later she approached the Hon'ble High Court by filing WP(c) No.23246 of 2007. The Hon'ble High Court in its judgment dated 28.08.2009 remarked that 'the petitioner is one who is eligible for LWA under Rule 88(i)(a) and 'the petitioner does not come under the category appendix 12(b). Therefore Rule 88(i)(a) is clearly attracted for the purpose of granting LWA to the Petitioner and the period of leave will not count for increment, grade promotion, accumulation of earned leave or pension. But the seniority or right for promotion of the petitioner as well as accumulation of half pay leave would not be affected. That being so, cancellation of promotion granted as Assistant Grade I by the University is clearly unsustainable accordingly they are quashed. The petitioner would be eligible for all consequential benefits of promotion, restoration of seniority etc., and directed the University to pass orders in this regard within one month from the date of the receipt of the certified copy of the judgment.'

A Section of employees filed Writ Appeal No.2380 of 2009 and University of Kerala filed Writ Appeal No.2496 of 2009 to stay the operation of the judgment dated 28.08.2009 in WP(c) No.23246 of 2007. These writ appeal were allowed as per the judgment dated 10.12.2009 in WA.Nos.2380 & 2496/2009.

In the judgment of the writ appeal, the Division Bench remarked that 'It is not in the interest of administration or public interest to allow a person, who slept over his right, to rake up a stale claim, tinker with the seniority list and demoralize other members of the service' and in view of this principle she was not entitled to get any relief in the writ petition and it is unnecessary to go into the merits of her contentions that her leave should be treated as one under Rule 88 of Part I, KSR.'

Referring to her submission dated 03.08.32018 to convert the leave sanctioned under Rule 91 to LWA under Rule 88, KSR, the finance clarified the differentiation of leave under Rule 91, 88 & XII B as follows;

Sl. No	Type of LWA	Service benefits that will count	Service benefits that will not count
1	Under Rule 91- study purpose	Seniority/Promotion/ Accumulation of HPL	Increment/Higher grade/Pension/EL
2	Under Rule 88-For private/ personal/ domestic and for regularization of	Seniority/Promotion/ Accumulation of HPL	Increment/Higher grade/Pension/EL

	unauthorized absence/ period of suspension		
3	XII B - study purpose	NIL	Seniority/Promotion/ Higher grade/ Pension/ EL/ HPL

Finance remarked the following;

(a) Granting of LWA under Rule 91 was erroneous and University has not rectified it within the time span of LWA.

(b) LWA under appendix XII B would be applicable to those officers who are not eligible for leave for more than three months under Rule 88 due to condition of three years of continuous service. Other officers can avail LWA under Rule 88.

Finance also remarked that 'Even though the leave is treated as LWA under Rule 88, University cannot unsettle the settled seniority, as per the verdict of the Hon'ble Court. In such a situation the viability/legality of the granting notional promotion to Dr. Prema .S. Nair, by protecting her seniority (notionally) as laid under Rule 88, other than in selection posts, *ie* up to the post of Sel. Gr. Assistant, without effecting reversion of posts held by her juniors (who were promoted during the period of her LWA) then, may be considered in consultation with KSAD.

The Joint Director, KSAD vide letter No. KSAKRU.10/123/2018 dated 05.06.2018 remarked that 'the study leave sanctioned under Rule 91 was not in order and hence, leave from 01.02.1992 to 01.09.1996 has to be converted to leave under Rule 88.'

In this regard the Legal Adviser rendered the following opinion;

'The Joint Director, Kerala University Audit vide letter dated 12.11.2018 has required to revise the leave availed by Smt.Prema.S.Nair, as LWA under Rule 91 of Part I KSR and re-determine the same as LWA under Rule 88 for the following reasons:

- a) Smt.Prema.S.Nair, retired on superannuation.
- b) Delay in re-fixing her seniority.
- c) Judgment dated 10.12.2009 in WA No.2496/2009.

First of all, the Joint Director, Local Fund Audit has seriously erred in the above observation as no inordinate delay was caused by the University in re-fixing the seniority of Smt.Prema.S.Nair, while she was on LWA. Instead, the Tribunal as well as the Division Bench of the Hon'ble High Court of Kerala had categorically held that it was the delay committed by Smt.Prema.S.Nair, herself for approaching appropriate Forums in appropriate time. Also, the Tribunal as well as the Division Bench of Hon'ble High Court were pleased to hold that, the stand taken by the University in having re-fixed the seniority/ pushing down Smt.Prema.S.Nair in the seniority list is legal and not arbitrary.

Secondly, Smt.Prema.S.Nair, had approached the Tribunal praying *inter alia* for a direction to set aside the order dated 30.10.1995 whereby the University had modified 4 earlier orders including the one by which she was sanctioned leave under Rule 91 of Part I KSR. The Tribunal was pleased to dismiss the Appeal on merit and thereby upheld the action taken by the University. Aggrieved by the said award, Smt.Prema.S.Nair approached the Hon'ble High Court of Kerala by way of Writ Petition No.23246/2007 and that same was allowed. Subsequently, the University as well as some among the incumbents in the Seniority list who were aggrieved by the said judgment preferred Writ Appeal No.2496/2009 and connected cases, which were disposed on merit by the Division Bench on 10.12.2009. Interestingly, the Division Bench reversed the Judgment under Appeal and also to dismiss the Writ Petition. It is clear that, by allowing the Appeal and dismissing the Writ Petition, the award passed by the Tribunal will survive.

Hence, all the contentions of Smt.Prema.S.Nair were rejected by the Tribunal including her prayer for setting aside the University Order dated 30.10.1995. If she was aggrieved by the order passed by the Division Bench, in WA.No.2496/2009 or she was satisfied that the said Judgment was erroneous, she ought to have either filed a Review Petition before the Division Bench, or instituted a Special Leave Petition before the Hon'ble Supreme Court of India. Now, the award passed by the Tribunal as well as the Judgment in Writ Appeal became final and there is absolutely no need to convert the leave granted to Smt.Prema.S.Nair vide U.O. dated 30.10.1995 to LWA under Rule 88 of Part I KSSR.

However, it is advisable to inform the Joint Director, Local Fund Audit regarding the illegalities in converting the leave availed by Smt.Prema.S.Nair as leave under Rule 88 Part I KSR since all the judicial pronouncements relating to this case have to be viewed in their true spirit and substance. As per University laws, the Joint Director, LFA do not seem to be the competent authority to issue such a direction. The Joint Director LFA has also failed to mention the statutory power/provisions which he has exercised to issue directives to the University. In the above circumstances the factual position be intimated to the Joint Director, LFA. He may also be required to enlighten the University of the Statutory provisions under which the directive is issued.'

In this context, the following may be noted;

If the request of Smt. Prema S Nair to review the earlier orders passed and to the convert the leave sanctioned under Rule 91, Part I, KSR leave under Rule 88 Part I KSR, it will be in tune with the Judgment of Hon'ble High Court in WP(c)No.23246 of 2007, which was quashed vide judgment dated 10.12.2009 in WA.Nos.2380 & 2496/2009 stating that it is not in the interest of administration or public interest to allow a person, who slept over his right, to rake up a stale claim, tinker with the seniority list and demoralize other members of the service' and in view of this principle she was not entitled to get any relief in the writ petition.

The Legal Adviser remarked that, by allowing the Writ Appeal and dismissing the Writ Petition, the orders passed by the Tribunal will survive which states that a court of law will seldom extend its helping hand to the sleepy but only to the wakeful. So the gradation list dated 01.09.2005 cannot be unsettle as the same has been prepared basing the seniority list as on 31.05.2000 with correction as on 31.12.2000 which was not challenged at any point of time. University being the competent authority and as no clarification was sought from its side, the clarification contained annexure II is not all binding upon it.

Smt. Prema. S. Nair again submitted a representation dated 04.05.2019, requesting to review the matter based on the suggestion of the Joint Director, KSAD and to take a favorable action as she has lost all promotions due to erroneous sanction of leave. It is also requested to reconsider the case favorably, so that it may reflect in her pensionary benefits.

Based on this request the legal Adviser once again perused the file and remarked that he finds no reason to change his earlier opinion dated 11.03.2019 and suggested to refer the matter to the Learned Standing Counsel as the matter has been finally heard and disposed by the Hon'ble Division Bench of the Hon'ble High Court of Kerala.

As per the orders of the Vice-Chancellor the matter was referred to the Standing Counsel. The standing Counsel remarked the following; "The long drawn litigation in the captioned matter has culminated in the judgment dated 10.12.2009 in WA Nos.2380 of 2009 and 2496 of 2009. This judgment was rendered in the writ appeals filed by 2 sets of employees challenging the judgment in WP(C) No.23246 of 2007 which held in explicit terms after examining all aspects of the matter that the leave sanctioned should be considered as one under Rule 88 Part I KSR. The University did not opt to challenge the said judgment. That shows that the University did not have any objection or demur against the findings of the Learned Single Judge. The 2 groups of employees who were not parties to the writ petition filed the writ appeals mainly aggrieved by the revamping of the seniority resulting from the judgment of the Learned Single Judge which would affect them as well as numerous other employees. This grievance was the lone aspect which was examined by the Hon'ble Division Bench in the appeals and regarding the finding with respect to the matter of LWA the Division Bench did not touch the findings declared on merits by the Learned Single Judge holding that the same unnecessary as the reliefs resulting in upsetting the settled seniority was decided not to be considered. But the question whether Smt. Prema S Nair could be granted pensionary benefits applying Rule 88 or not was not considered at all by the Division Bench because such a relief granted was not going to affect any employee either the appellants in the 2 writ appeals or other similarly placed persons. The leave granted can be only under Rule 88 and not under Rule 91 is the correct finding of the Learned Single Judge on merits and therefore the University cannot determine the pensionary benefits applying a legally untenable rule on the question of the LWA. The view taken by the audit authorities is also hence correct.

Any view that in the matter of the grant of pensionary benefits also, the legally applicable rule ie Rule 88 cannot be applied owing to the judgment in the writ appeals is patently incorrect. As the findings regarding the applicability of Rule 88 by the Learned Single Judge has not been set aside by the Division Bench on merits but only held that the said finding shall not be applied for re-fixing seniority affecting the appellants, particularly when there is inordinate delay in the employee moving the appropriate authorities for getting the error corrected, there is no reason for any doubt on that aspect. It may also be noted that as far as the pensionary benefits are concerned there is no such delay at all and for getting the retiral benefits applying Rule 88, the employee has been diligently pursuing her remedies and therefore on that count also her legal entitlement limiting the advantage to retiral benefits alone, cannot be denied. In short Smt.Prema S Nair is entitled to get her retiral benefits reworked reckoning LWA as one sanctioned under Rule 88 Part I KSR.”

The Committee considered the matter and recommended to constitute a Sub-committee comprising the following members to study and submit a report on the matter.

1. *Convener, Standing Committee of the Syndicate on Staff, Equipment and buildings*
2. *Dr. S. Nazeeb, Member, Syndicate*
3. *Adv. Muralidharan Pillai G, Member, Syndicate*
4. *Sri. G. Biju Kumar, Member, Syndicate*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11.14: **S1S2 B. Tech Degree Examination, Feb. 2019 – Error in Revaluation Memo.**

(E.J.VII)

Ms. Shabna S., candidate code: 13412047/401 (Civil Engg), SHM Kadakkal, has applied for revaluation of two subjects– Engineering Chemistry and Basic Mechanical Engineering – of S1S2 B.Tech Examination 2013 scheme, February 2019. As per the pre-revaluation register the marks scored by the candidate for the subject Basic Mechanical Engineering was 38. On 11.11.2019, the answer sheet was revalued and returned. The revalued mark was only 34 and hence the result is NO CHANGE. But, on trying to enter the revaluation mark of Basic Mechanical Engineering in the SAGE-B.TECH Software on 12.11.2019, it was found that the mark has already been entered as 41 with wrong false no. 7894 (False No. used by the Section was 2000 series).

Similarly another student Ms. Shivani Prakash, S1S2 B. Tech Examination 2013 scheme, February 2019 complained that while downloading S1S2 revaluation memo she could get an old memo for S5 B. Tech Degree Examination.

The Vice-Chancellor has ordered the Pro-Vice-Chancellor to conduct an enquiry o the matter and the report on the enquiry was submitted by the Pro-Vice Chancellor vide Note to the PA to the Controller of Examinations dated 21/05/2020, to place the report in the forthcoming Syndicate meeting. As per the orders of the Vice-Chancellor, the enquiry report on the error in Revaluation Memo in respect of the candidates Ms. Shabna S. and Ms. Shivani Prakash of S1 S2 B. Tech. Degree Examination (2013 Scheme) February 2019 was placed before the Syndicate.

The Syndicate at its meeting held on 04.06.2020 vide item no.12.57 considered the enquiry report and resolved to accept the enquiry report, to relieve the Programmer from the duties until further orders and to seek explanation from the Programmer on the findings of the Enquiry Report and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Vice-Chancellor has approved the same.

Accordingly, Ad.D1 section served the Memo to the Programmer and the Programmer has submitted her explanation on the same.

As per the orders of the Vice-Chancellor, the explanation furnished by the Programmer, is placed before the Standing Committee of the Syndicate on staff, equipment and building.

The Committee considered the matter and recommended to accept the explanation submitted by Smt. Fathima Remi A. J, Programmer on contract basis and to allow her to join duty.

The Committee further recommended to warn the programmer for the mistake.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

FURTHERRESOLVED to entrust the Controller of Examinations and the Director, Computer Centre to submit a detailed proposal regarding the assigning of works and duties to the Programmers related with examinations before the next meeting of the Syndicate.

Item No. 16.11.15: *Department of Biochemistry - Casual labourers on daily wage basis in the Animal House – Request to convert mode of engagement from daily wage basis to contract basis.*

(Ad.A.V)

Smt. Sreekumari J., Smt. Gracy R., Sri. Arun Kumar U.J. and Sri. Rajesh M. working as Casual Labourers in the Animal House of the Dept. of Biochemistry, on daily wage basis, have submitted a request forwarded by the Head, Department of Biochemistry, for converting their mode of engagement from daily wage basis to contract basis.

They have submitted that, since their duty is to look after the animals and to clean the Animal House, they have to attend duties on all days irrespective of holidays. Due to their nature of work, they had to attend duties even during the period of Lockdown. Moreover, they have complained that the procedure for engagement on daily wage basis takes more time and they are not receiving wages in time.

The details of the daily wage employees in the Department of Biochemistry are as given below:

Sl. No.	Name of Casual Labourer on daily wage basis	Date/Month of Joining	Memo/University Order
1.	Smt. Sreekumari J.	December 2009	Ad.A.V.3.162/07 dated 08.12.2009
2.	Smt. Gracy R. [Name changed from Philomina A. to Gracy R. as per U.O.No.Ad. A.V.02. 034601/18 dated 03.08.2018]	06.07.2013	Ad.A.V.3/162/13 dated 20.08.2013
3.	Sri. Arun Kumar U. J.	25.03.2015	Ad.A.V.3051/13 dated 24.04.2015
4.	Sri. Rajesh M.	21.08.2018	Ad.A.V.02.16854/2018 dated 12.11.2018

In this context, the following matters may be noted :

* the said Casual Labourers are engaged on daily wage basis, for periods of 89 days each, with a mandatory break of one working day between two periods. Just before or after the expiry of each period, the HoD will forward the proposal to re - engage these persons, along with a certificate on their work and conduct. After getting approval of the Pro-Vice-Chancellor on this proposal, memo will be sent to the concerned person directing to join duty. Only after the receipt of joining report and employment agreement from the HoD, the section can process the file for Finance endorsement and approval of the Registrar, for issuing University Order. The wages for the new engagement period will be processed thereafter.

* In the case of drivers on daily wage basis, the Syndicate, vide Additional Item No.3 of the meeting held on 10.10.2017, resolved to agree to the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings, to convert the mode of engagement of those who have completed 4 years of service, from daily wage basis to contract basis and U.O was issued accordingly.

* A proposal for the conversion of mode of engagement from daily wage basis to contract basis in r/o three conductors has been considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020 and the committee recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to conduct a detailed study on the matter and to submit a report on the same & the Syndicate held on 13.03.2020, has resolved to approve the said recommendation. The Convener, has been informed accordingly, vide letter dated Ad.A.V.02/2020 dated 28.05.2020.

Hence as per the orders of the Vice Chancellor, the request for conversion of mode of engagement of Casual Labourers in the Animal House of the Department of Biochemistry from daily wage basis to contract basis, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to consider the request for conversion of mode of engagement of Casual Labourers in the Animal House of the Department of Biochemistry, from daily wage basis to contract basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11. Additional Item No. 01: Introduction of Comprehensive Health Card System for Staff and Students of University of Kerala - minutes for approval.

(Ad.D.II)

In order to maintain a healthy student and staff community at the University, the idea of implementing a health card system for the staff and students of the University was envisaged by IQAC.

The need for closely monitoring the health related parameters was discussed at the initial meeting of the Committee constituted for introduction of Comprehensive Health Card, chaired by the Pro-Vice-Chancellor. The other members of the Committee were Adv.B.Balachandran, Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Dr. K.G. Gopchandran, Member, Syndicate, Director, IQAC, teaching faculty of Department of Biochemistry, Head, Department of Computer Science, Resident Medical Officer, University Health Centre, Health Information Officer, University Health Centre. The Committee held on 01.10.2019, entrusted the Head, Department of Biochemistry to submit a detailed proposal for implementation of Health Card.

The proposal submitted by the Head, Department of Biochemistry was discussed in the meeting held on 11.10. 2019 and a budget estimate of Rs.5 Lakhs was ascertained for introducing health card to 5000 beneficiaries. The Head, Department of Computer Science was entrusted with the development of Software for health card. At its meeting held on 19.10.2019, the RMO was entrusted with the preparation of a questionnaire for beneficiaries and the committee recommended to post one nurse, one lab technician and one Assistant or Computer Assistant for carrying out data collection.

The Committee at its meeting held on 02.03.2020, entrusted RMO with the purchase of Biomedical equipments and directed to examine the condition of equipment at UHC, Palayam and submit a report on the same. The Resident Medical Officer submitted a report stating that one microscope, one sterilizer and furniture are only useful articles at the Health Centre, Palayam. Another meeting of the committee was held on 08.05.2020 and the following recommendations were made:

1. to utilise fund of Rs.6 Lakhs envisaged in Budget Speech 2020-21.
2. to entrust the Joint Registrar (Administration) as implementing officer for receiving fund.
3. entrusted Head, Department of Computer Science to design a health card including basic health parameters with the Resident Medical Officer as the Authorised Signatory.
4. to conduct a medical camp with the help of an outside agency by utilising the fund allocated in the Budget Head of the Health Centre “conduct of medical camp”, thereby collecting the basic data from teachers staff and students and utilise the same it as the database for software development.
5. The committee recommended to place the minutes before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.(copy of minutes appended).

However, due to exigency, the Vice-Chancellor ordered to place the matter before the Syndicate for consideration. The Syndicate held on 15.05.2020 vide item no. 11.41 resolved to place the minutes before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to accept the minutes of the meeting of Committee constituted for introducing a Comprehensive Health Card System at University campus for students, teachers and staff.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11. Additional Item No. 02: Department of Tamil-Engaging a lecturer on contract basis- Request.

The Head, Department of Tamil submitted a proposal for engaging **Dr.Muthulakshmi.S** as Lecturer on contract basis at the Department of Tamil, as her contract expired on 02.06.2020. But, since a **new Assistant Professor, Smt.Leema Metilda A has been appointed in the Department of Tamil, w.e.f 17.03.2020**, the HOD was requested to furnish remarks regarding the necessity for engaging a Lecturer on contract basis in the Department. The work load of teachers and student strength furnished by the HOD, in response, is appended.

The present details of teaching staff in the Department of Tamil are as follows:-

Post	Sanctioned Strength	Present Strength
Assistant Professor	5	5
Associate Professor	1	Nil
Professor	1	Nil

The Course wise student strength in the Department of Tamil, furnished by the HOD are as follows:-

Course	Sanctioned Strength	Student Strength
MA first year	15	7
MA second year	15	5
M.Phil	4	4
Total	34	16

Here, it may be seen that, present strength of students in the Department of Tamil is 16, i.e less than half the sanctioned strength, while the strength of teaching faculty is 5.

As per UGC Regulations, "the teachers are to be engaged on contract basis only when it is absolutely necessary and when the student-teacher ratio does not satisfy the laid down norms".

The Committee considered the matter and recommended to re-engage Dr. Muthulakshmi S as lecturer on contract basis in the Department of Tamil.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020, be approved.

Item No. 16.11. Additional Item No. 03. Promotion of Section Officers of 2008 batch - Legal Opinion received from Standing Counsel

(Ad. A1)

With regard to the Assistants appointment during 2018, the Hon'ble Court in the common Judgement dated 21.02.2017 in WPC 37082/2007 and connected cases declared that as the selection of the appointed candidates have been already upheld, the University shall grant them all benefits flowing from the respective date/order of appointment including promotions and all consequential benefits in preference to their juniors. The employees of the batch were not given promotion till February 2017 due to the pendency of court proceedings. They had been retained in the post of Assistant till February 2017.

The Assistants from 2008 batch were given promotion vide U.O .No. Ad.AI.2/6765/17 dated 23-02-2017 by complying with the Judgement dated 21.02.2017 in WP(C) 491/2012. Many complaints were received against the U.O.No. Ad.AI.2/6765/17 dated 23-02-2017. The Vice Chancellor ordered to constitute an Anomaly Rectification Committee to look into the allegations raised against the U.O dated 23-02-2017. The main allegation against the U.O dated 23-02-2017 was the seniority accrued in the cadre of Assistant (Senior Grade) was not considered for promotion to the cadre Assistant (Selection Grade) and for the further promotion to the post of Section Officer. The ARC submitted its report dated 10.08.2017. A group of employees approached the Hon'ble Court seeking implementation of the report dated 10.08.2017 submitted by the ARC by filing WP (C)

30240/2017. The Hon'ble Court disposed this Writ Petition on 13.10.2017 with the direction to the University to call for and obtain objections, if any, as against the report, within a period of 'two weeks' from the date of receipt of a copy of the judgment and to take a final decision within a further period of one month and to effect promotions without any further delay."

Accordingly objections were further called for and the ARC submitted its final report on 4-11-17. Considering the recommendation of the ARC, the Vice-Chancellor directed to seek legal opinion from the Legal Adviser. The Legal Adviser recommended to provide equal opportunity to all and also opined that it will be proper to effect promotions by reckoning the date of occurrence of vacancy as on 03.07.2010, since the last incumbent of 2008 batch assistants joined service on 03.07.2008. The Vice-Chancellor approved the same and University Order dated 03.01.2018 was issued.

Again numerous complaints were received against the U.O dated 03.01.2018 alleging irregularities. The petitioners of WPC 30240/2017 again filed another Writ Petition (WP(C) 1366/2018) before the Hon'ble Court and the Hon'ble Court on 08.02.2018 issued an interim order staying further promotions from the U.O dated 03.01.2018. Subsequently another group of employees also filed WP(C) 5731/2018 challenging the U.O dated 03.01.2018. In view of the complaints received against the U.O dated 03.01.2018, it was decided to form another ARC, comprising officials, to look into the alleged anomalies.

The Hon'be Vice - Chancellor has ordered to constitute a New Anomaly Rectification Committee (ARC) to verify the complaints received against the order in U.O. No Ad.AI.2/6765/18 dtd 03/01/2018 and the same was constituted vide U.O.No.Ad.AI.4.6765/2018 dated 05.03.2018. The Committee is entrusted to verify the service books of all the Assistants appointed during 2008 to ascertain the actual date of passing of Account Test and Secretariat Manual Test and also state their eligible date of promotion to various categories based on the relevant rules. The Committee verified the service books of all the assistants appointed during 2008 and submitted a report on 13.03.2018. A Circular was issued on 13.03.2018 intimating the publication of the list prepared by the new ARC to the employees concerned. Altogether 35 complaints had been received.

Subsequently two Writ Petitions (WPC 8866/2018 & WPC 9290/2018) were filed against the formation of the new ARC which was intended to examine the alleged anomalies crept in the UO dated 03.01.2018 and to stay the proceedings in pursuant to the circular dated 13.03.2018. It was submitted by the University before the Hon'ble Court that the matter will be considered by the Syndicate of the University and shall report it to the Hon'ble Court before taking a final decision. The Hon'ble Court vide interim order dated 27-03-2018, made clear that the proceedings in pursuant to circular dated 13.03.2018 shall go on, however finalisation of such proceedings shall be made only after obtaining further orders from the Court. Complying the orders of the Hon'ble Court, the Vice-Chancellor has accorded sanction to resume the process of considering the complaints in pursuant to the circular dated 13.03.2018. Accordingly the report prepared and submitted by the ARC on 24.04.2018 was considered by the Syndicate held on 10.05.2018 and it was resolved to accept the report and to inform the Standing Counsel to obtain necessary orders from the Hon'ble High Court of Kerala for its implementation.

University filed an IA before the Hon'ble High Court of Kerala on 24.07.2018 to permit the University to implement Syndicate resolution (Item No. 35.72.Additional Item No.03) held on 10.05.2018 and to fill 29 vacant posts of Section Officer. UO has been issued to promote 24 incumbents from the list approved by Syndicate without affecting Smt. Beena S.G. and Sri. Renjith Sekhar R as directed by the Court. Accordingly U.Os. dated 16.08.2018 were issued.

Sri. Sreenath.S & Others filed Contempt Case (Civil) COC No. 1755/18 against the issuance of the promotion orders dated 16.08.2018. However in the backdrop of the filing of the Contempt of Court case, the Legal Monitoring Committee held on 14.11.2018 recommended the following:

a) decision on the fixation of pay to the promoted posts of incumbents in 2008 batch Assistants and payment of arrears may not be considered now, since there is an Interim Order dated 27.07.2017 in WA 706 & 788/2017 As of now, Interlocutory Applications need not be filed by the University to vacate the Interim Order dated 27.07.2017.

b) until CCC No.1755/2018 filed by Sreenath.S and others is closed by the Hon'ble High Court, it is not advisable for the University to file IA for filling the vacant post of Section Officers by promotion.

c) if the situation so warrants the Vice-Chancellor be authorized to withdraw the U.O. Nos.Ad.AI.2/6765/2018-1,2&3 dated 16.08.2018 and to issue a fresh University Order accordingly promoting the same 24 incumbents who were promoted as Section Officers vide U.O. No.Ad.AI.2/6765/2018-3 dated 16.08.2018.

Syndicate in its meeting dated 16.11.2018 has resolved to agree to the above recommendations of the Legal Monitoring Committee. The standing Counsel vide letter No.TA/SC-LO-13/2019 dated 13.02.2019 informed that the contempt case has been closed recording the decision of the Syndicate to withdraw Annexures IX, X and XI orders. The said decision submitted before the Hon'ble Court as per the statement dated 16.01.2019 has been extracted in paragraph 4 of the judgment. Therefore the orders have to be withdrawn forthwith and those orders in force prior to the interim order dated 27.03.2018 would revive instead. Fresh orders regarding the promotion to the post of Section Officers to the 24 vacancies for which permission was granted as per interim order dated 14.08.2018 and to the 12 vacancies granted as per the interim order dated 29.01.2019 have to be issued specifically mentioning that the same are being issued provisionally subject to the final outcome of W.P.(c)Nos.1366, 5761, 8866 and 9290 of 2018. Hence, the U.Os dated 16.08.2018 have been modified and fresh U.O was issued accordingly. Further promotions to the post of Section Officer were being made with the permission of the Hon'ble High Court from the list approved by the Syndicate on 10.05.2018.

It may be noted that the employees of 2008 batch are eligible for promotion to the post of Section Officer (Hr.Gr) wef 01.06.2019. In this context, as per the orders of the Hon'ble Vice-Chancellor Standing Counsel was requested to take earnest steps to get the High Court stay vacated for the disbursement of monetary benefits to the 2008 batch of Assistants and to obtain a favorable decision from the court in the cases related to seniority dispute urgently by implementing the resolution of the Syndicate held on 10.05.2018.

In this matter, the Standing Counsel furnished the following;

'The above referred cases came up for consideration before the Hon'ble High Court of Kerala yesterday (1.7.20). The said posting was granted by the Hon'ble Court on the basis of the submissions made on behalf of the University on the date of last posting. But the cases were adjourned again. I insisted on the hearing to be commenced on 1.7.2020 itself so that the matter could be listed again as a part heard matter on a later date, if some among the counsel had any personal inconvenience yesterday. This request was opposed by 2 counsel and therefore the case was adjourned to 16.7.2020. In the last about 2 years this batch of cases is facing the same fate as a result of which the stalemate in the University in granting eligible promotions is continuing. The University as a respondent in all these cases has an inherent legal disability to initiate any final hearing as the cases have been filed by the petitioner employees and not by the University. But the fact that the present impasse in promotions is really creating a vacuum in our middle level administrative machinery has to be reckoned with the seriousness the same deserves. Therefore to overcome this crisis it is essential that the University should take initiative in moving the Hon'ble Court for modification of the earlier interim order interdicting the University from passing any further orders and permit the University to provisionally grant promotions on the basis of the seniority list approved by the Syndicate in its meeting dated 10.5.2018. This in fact is not going to create any prejudice to the rival claims as the direction sought to be issued is only for provisional promotions subject to the final outcome of the batch of cases. Since this is a policy matter I request that appropriate decision may be taken and informed for enabling me to file a suitable application. Please treat this as most urgent as any interlocutory application in this regard has to be filed if possible this week itself. '

It may also be noted that 6 employees of 2008 batch were reappointed after the submission of Report of new ARC (ie, after 10.05.2018). Hence they were not included in the said list. Hence permission may also be obtained from the Hon'ble Court to include them in the said list in their eligible positions.

The Committee considered the matter and recommended to refer the item to the Syndicate.

The meeting came to an end at 4.30 pm.

Resolution of the Syndicate

In view of the urgency the Vice-Chancellor has ordered in the file, that an Interlocutory Application (IA) be filed in the Hon'ble High Court of Kerala and to send a letter to this effect to the Standing Counsel, subject to reporting to the Syndicate.

Item No.16.12. Payment of Special Conveyance to Examiner- Reporting of - reg:-

(Ac.E.V)

A request was received from the Research Supervisor, Dr. Gabriel Simon Thattil, for sanctioning Special Conveyance allowanceto Dr. B Johnson for conducting the Open Defence Examination of Smt. Mamitha J S in Commerce.

The Open Defence Examination of Smt. Mamitha J S was conducted at the Department of Commerce on 29/05/2020 by Dr. B Johnson, Professor & Head, Department of Commerce & Management Studies, University of Calicut. It is informed that the Chairman used his own car for conveyance. The research Supervisor had requested to grant Special Conveyance to the Examiner.

The Vice-Chancellor had considered the request of the Research Supervisor and sanctioned Special Conveyance allowance by invoking the powers of the Syndicate vested in him vide Section 10(13) of the Kerala University Act 1974 subject to reporting to Syndicate. UO No. Ac.EV/1/6551/18 dated 19/06/2020 was issued in this regard.

The action taken by the Vice Chancellor in having sanctioned the Special Conveyance allowance, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.13. Approval of panel of examiners – Reporting of – reg –

(Ac.EV)

The Vice Chancellor in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the Panel of Examiners towards the evaluation of Ph.D Thesis. The details are given below:

SI No.	Name	Subject	Supervising Teacher(s)
1	Saisree K.G	Economics	Dr.M.Lathika
2	Indu T. N	Malayalam	Dr.G. Padma Rao
3	P.Paul Murugan	Tamil	Dr.N.A.Arunagiri
4	Sreeja S.R	Malayalam	Dr.Sheeja. I
5	Ambily P.C	Malayalam	Dr.Seema Jerome
6	Lathika A.C	Malayalam	Dr.R. Aswathy
7	Leena K.S	Malayalam	Dr.V.S.Radhakrishnan
8	Kavitha R Nair	Malayalam	Dr.B.Balanandan
9	Udayan S	Malayalam	Dr.M.Vijayan Pillai
10	Ajithakumaari. G	Malayalam	Dr.V.S. Radhakrishnan
11	Sreeja J	Economics	Dr.M.Lathika
12	Sheeja. R	Malayalam	Dr.K.S.Manju
13	Sreeja. S	Malayalam	Dr.A.M.Unnikrishnan
14	Shereena Rani G.B	Malayalam	Dr.Sreekala R.B
15	Prajeesha P.J	Malayalam	Dr.Reeja Ravindran
16	Jeya Sobia D	Tamil	Dr.Kanchana
17	Bindu D	Malayalam	Dr.G.Padma Rao
18	Sandhya O	Malayalam	Dr.M.A Siddeek
19	Sandhya. S	Malayalam	Dr.Sheeja .I
20	Lisba Yesudas	Malayalam	Dr.C.R.Prasad
21	Lani das	Tamil	Dr.S.Haseena
22	Thara S.D	Malayalam	Dr.Reeja Raveendran
23	Susan Mariyamma Cheriyan	Economics	Dr.Jayasankar B

24	Anoopa. G	Malayalam	Dr.A.M.Unnikrishnan
25	Sukanya S Nair	Economics	Dr.S.R.Sheeja
26	Arun Syamnath	Economics	Dr.B.Alwin Prakash
27	Dhanya M	Economics	Dr.S.R. Sheeja
28	Marikkannan A	Tamil	Dr.T.Vijayalekshmi
29	Joly S	Malayalam	Dr.B.V. Sasikumar
30	Reena R S	Malayalam	Dr. B.S.Binu
31	Aparna Das	Economics	Dr.M.Jayaprakash
32	Priya P.C	Malayalam	Dr.Bettymol Mathew
33	Renuka O	Malayalam	Dr.A.M.Unnikrishnan
34	Prasheena S.L	Malayalam	Dr.A.M.Unnikrishnan
35	Jamsheed A	Malayalam	Dr.Seema Jerome
36	Sreejith A	Economics	Dr.Manju S Nair
37	Anupama Augustine	Economics	Dr.Manju S Nair
38	Aswathi R.P Nair	Malayalam	Dr.K.Jyothish Kumar
39	Likhitha K	Economics	Dr.Abdul Salim. A
40	Aswathy R	Economics	Dr.Jerry Alwin
41	Shyni R	Tamil	Dr.Santhi. P
42	Sugumari Rajam R	Tamil	Dr.P.jayakrishnan
43	Venu J	Malayalam	Dr.C.R.Prasad
44	Indusree S	Malayalam	Dr.Seema Jerome
45	Suchithra K.R	Economics	Dr.A.K.Prasad
46	Archana V.S	Malayalam	Dr.P.S.Sreekala
47	Shanu S	Economics	Dr.M.P.Abraham
48	Lalija V.K	Economics	Dr.Priyesh C.A
49	Mithra C.S	Malayalam	Dr.S.Muraleedharan Nair
50	Uma Maheswari. S	Tamil	Dr.T.Vijayalakshmi
51	Sreekala P	Malayalam	Dr.S.Gopalakrishna Pillai
52	Renu S.S	Malayalam	Dr.Rajesh R
53	Smitha. K	Economics	Dr.G.L.Arunjilal
54	Jayakrishnan P.R	Malayalam	Dr.A.M. Unnikrishnan
55	Remya B.R	Malayalam	Dr.S.Gopalakrishna Pillai
56	Patricia John	Malayalam	Dr.Sunil Kumar.R
57	Anilkumar P	Economics	Dr.V.Nagarajan Naidu
58	Ramachandran Pillai. M	Malayalam	Dr.Naushad. S
59	Kavitha V	Malayalam	Dr.A.M. Unnikrishnan
60	Saritha S.S	Malayalam	Dr.T.K.SanthoshKumar
61	Nithya G	Tamil	Dr.Remadevi.R
62	Raji Raveendran	Economics	Dr.V.Nagarajan Naidu
63	Surya P	Malayalam	Dr.G.Padma Rao
64	Raji J	Malayalam	Dr.R.Sunil Kumar
65	Shijo Philip	Economics	Dr.Abdul Salim. A
66	Kumari Deepa. G	Malayalam	Dr. K.Jyothishkumar
67	Haseena K.S	Economics	Dr.A.Abdul Salim
68	Amala Anie John	Economics	Dr.Christabell P. J
69	Reena V.S	Malayalam	Dr.Rejani R.S
70	Soorya Anand	Economics	Dr.MP.Abraham
71	Noorjahan N	Malayalam	Dr.Rejani R.S
72	Liji Lakshmanan	Economics	Dr.Jomon Mathew
73	Pratibha R. S	Commerce	Dr.S.Jayadev(Guide) Dr.Pushpangathan(Co-Guide)
74	Aneesha P Chellappan	Commerce	Dr.K.S.Suresh Kumar

75	Rijila P.T	Commerce	Dr.K.S.Suresh Kumar
76	Santhi G Nair	Commerce	Dr.K.S.Suresh Kumar
77	Sunil Kumar K.K	Commerce	Dr.P.S.Devakumar
78	Simu Rajendran	Commerce	Dr.S.Joy
79	Vineeth Chandra K.S	Commerce	Dr.T.R.Anil Kumar
80	Dhanya R	Commerce	Dr.S.Jayadev
81	Asha A.S	Commerce	Dr.C.N.Vijayakumari
82	Sreeja A.S	Hindi	Dr.B.Asok Dr.Girija Kumari. R(Co-Guide)
83	Soumya A	Commerce	Dr.K.Anil Kumar
84	Mereena Paulin J	Hindi	Dr.Sheeba Sarath S
85	Reeba R	Hindi	Dr.Sheeba Sarath S
86	Riyas E.K	Commerce	Dr.K.S.Suresh Kumar
87	Karthika S.K	Hindi	Dr.Manju Ramachandran
88	Anitha S	Commerce	Dr.K.Pradeep Kumar
89	Raghavan P.M	Commerce	Dr.C.Ganesh
90	Mamitha J.S	Commerce	Dr.Gabriel Simon Thattil
91	Anoopa Ashok	Commerce	Dr.S.Nataraja Iyer
92	Salu P.R	Hindi	Dr.Pradeepa Kumari R
93	Lekshmi. S	Sanskrit	Dr.S.S.Vivekanandan
94	Ambily C.R	Commerce	Dr.B.Gopa Kumar
95	Sajeev Kumar.S	Hindi	Dr.B.Asok
96	Anuji S	Commerce	Dr.S.Jayadev
97	Ajesh S.R	Commerce	Dr.S.Resiya Beegam
98	Chithra R	Commerce	Dr.S.Joy
99	Siji O.K	Commerce	Dr.G.Raja
100	Abdul Salam K	Commerce	Dr.Biju T
101	Chitra Bindu S	Hindi	Dr.Shamli M M
102	Rejitha O	Sanskrit	Dr.C.S.Sasikumar
103	Jothilekshmi M	Sanskrit	Dr.C.A.Shaila
104	Rajalekshmy R	Hindi	Dr.Sunil Kumar.S
105	Suma R	Commerce	Dr.R.Vasanthagopal
106	Anupama R	Commerce	Dr.Joy V.S(Guide) Dr.Biji James(Co- Guide)
107	Priji L.P	Commerce	Dr.Dr.P.S.Devakumar
108	Alireza Kaab	Commerce	Dr.Anzer R.N
109	Balamuraly S.S	Commerce	Dr.R.Vasanthagopal
110	Sunil Raj V.N	Commerce	Dr.R.Vasanthagopal
111	Anukrishna L	Hindi	Dr.Asha S Nair
112	Prasasthan M.K	Commerce	Dr.Jubily Navaprabha
113	Reshmi K.R	Hindi	Dr.S.Sunil Kumar
114	Asha S.S	Hindi	Dr.Usha Kumari K.P
115	Mitra Abkhoo	Commerce	Dr.Rajan Varghese
116	Ajesh Kumar P.S	Commerce	Dr.Resiya Beegam. S
117	Sarin Thomas	Commerce	Dr.George K.I
118	Nithya P	Sanskrit	Dr.Dr.Sujith S
119	Haneesh P	Commerce	Dr.Joy V.S
120	Sheeba C	Hindi	Dr.S.Sunil Kumar
121	Nimisha G Pillai	Hindi	Dr.Manju Ramachandran
122	Sunildas B	Commerce	Dr.T. Subash
123	Rohini k K	Hindi	Dr.S.R.Jayasree
124	Remya Das V	Hindi	Dr.Jayakumari.K

125	Suja J	Commerce	Dr.S.Jayadev
126	Hamid Ravan Paknoodez	Commerce	Dr.Biju. T
127	Divya V.L	Hindi	Dr.Sreekala B.I(Guide) Dr.Leelakumari Amma(Co-Gide)
128	Nisha M.U	Sanskrit	Dr.N.A.Shibab
129	Lekshmi G	Hindi	Dr.Latha.D (Guide) Dr.C.J. Presanna Kumari(Co-Guide)
130	Manoj C	Commerce	Dr.K.Anil Kumar
131	Preena Varghese M.S	Hindi	Dr.Ganesh. M

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.14. *Permission for conducting training programme provided by Excise Dept, Thiruvananthapuram- Request from Dr.Jaseer.J, Head, Dept of Psychology, University of Kerala - Minutes of University Consultancy Cell – Reporting of -reg:*

(Ac.D)

Dr.Jaseer.J, Head, Dept of Psychology, University of Kerala, has forwarded a letter requesting permission for conducting training programme as part of the internship facility to the PG students in Vimukthi Mission de addiction Centre throughout Kerala provided by Excise Dept, Thiruvananthapuram. The meeting of University Consultancy Cell held on 24.02.2020 considered the proposal and recommended the following matters.

- to start the preliminary training programmes in this regard since the funds earmarked for Vimukthi Mission awareness programme by the Govt of Kerala for the 2019-20 financial year is nearing to completion.
- the consultancy may be signed in Departmental Consultancy mode.
- the possibility of continuing the programme for forthcoming years may be explored.
- to sign an MoU with Kerala State Excise Dept for the execution of the programme.

The recommendations of the University Consultancy Cell was approved by the Vice-Chancellor in exercise of the powers of the Syndicate vide section10(13) in Kerala University Act 1974,subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of University Consultancy Cell held on 24.02.2020 is reported to the Syndicate (minutes appended).

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.15. *Promotion of Section Officers of 2008 batch - Reporting of – reg.*

(Ad A D)

With regard to the Assistants appointment during 2008, the Hon'ble Court in the common Judgement dated 21.02.2017 in WPC 37082/2007 and connected cases declared that as the selection of the appointed candidates have been already upheld, the University shall grant them all benefits flowing from the respective date/order of appointment including promotions and all consequential benefits in preference to their juniors. The employees of the batch were not given promotion till February 2017 due to the pendency of court proceedings. They had been retained in the post of Assistant till February 2017.

The Assistants from 2008 batch were given promotion vide U.O. No. Ad. AI.2/6765/17 dated 23-02-2017 by complying with the Judgement dated 21.02.2017 in WP(C) 491/2012. Many complaints were received against the U.O. No. Ad.AI.2/6765/17 dated 23-02-2017. The Vice-Chancellor ordered to constitute an Anomaly Rectification Committee (ARC) to look into the allegations raised against the U.O dated 23-02-2017. The main allegation against the U.O dated 23.02.2017 was the seniority accrued in the cadre of Assistant (Senior Grade) was not considered for

promotion to the cadre Assistant (Selection Grade) and for the further promotion to the post of Section Officer. The ARC submitted its report dated 10.08.2017. A group of employees approached the Hon'ble Court seeking implementation of the report dated 10.08.2017 submitted by the ARC by filing WP (C) 30240/2017. The Hon'ble Court disposed this Writ Petition on 13.10.2017 with the direction to the University to call for and obtain objections, if any, as against the report, within a period of 'two weeks' from the date of receipt of a copy of the judgment and to take a final decision within a further period of one month and to effect promotions without any further delay."

Accordingly objections were further called for and the ARC submitted its final report on 4-11-17. Considering the recommendation of the ARC, the Vice-Chancellor directed to seek legal opinion from the Legal Adviser. The Legal Adviser recommended to provide equal opportunity to all and also opined that it will be proper to effect promotions by reckoning the date of occurrence of vacancy as on 03.07.2010, since the last incumbent of 2008 batch assistants joined service on 03.07.2008. The Vice-Chancellor approved the same and University Order dated 03.01.2018 was issued.

Again numerous complaints were received against the U.O dated 03.01.2018 alleging irregularities. The petitioners of WPC 30240/2017 again filed another Writ Petition (WP(C) 1366/2018) before the Hon'ble Court and the Hon'ble Court on 08.02.2018 issued an interim order staying further promotions from the U.O dated 03.01.2018. Subsequently another group of employees also filed WP(C) 5731/2018 challenging the U.O dated 03.01.2018. In view of the complaints received against the U.O dated 03.01.2018, it was decided to form another ARC, comprising officials, to look into the alleged anomalies.

The Hon'ble Vice - Chancellor has ordered to constitute a New Anomaly Rectification Committee (ARC) to verify the complaints received against the order in U.O. No Ad.AI.2/6765/18 dtd 03/01/2018 and the same was constituted vide U.O.No.Ad.AI.4.6765/2018 dated 05.03.2018. The Committee was entrusted to verify the service books of all the Assistants appointed during 2008 to ascertain the actual date of passing of Account Test and Secretariat Manual Test and also state their eligible date of promotion to various categories based on the relevant rules. The Committee verified the service books of all the assistants appointed during 2008 and submitted a report on 13.03.2018. A Circular was issued on 13.03.2018 intimating the publication of the list prepared by the new ARC to the employees concerned. Altogether 35 complaints had been received.

Subsequently two Writ Petitions (WPC 8866/2018 & WPC 9290/2018) were filed against the formation of the new ARC which was intended to examine the alleged anomalies crept in the U.O. dated 03.01.2018 and to stay the proceedings in pursuant to the circular dated 13.03.2018. It was submitted by the University before the Hon'ble Court that the matter will be considered by the Syndicate of the University and shall report it to the Hon'ble Court before taking a final decision. The Hon'ble Court vide interim order dated 27-03-2018, made clear that the proceedings in pursuant to circular dated 13.03.2018 shall go on, however finalisation of such proceedings shall be made only after obtaining further orders from the Court. Complying the orders of the Hon'ble Court, the Vice-Chancellor has accorded sanction to resume the process of considering the complaints in pursuant to the circular dated 13.03.2018. Accordingly the report prepared and submitted by the ARC on 24.04.2018 was considered by the Syndicate held on 10.05.2018 and it was resolved to accept the report and to inform the Standing Counsel to obtain necessary orders from the Hon'ble High Court of Kerala for its implementation.

University filed an IA before the Hon'ble High Court of Kerala on 24.07.2018 to permit the University to implement Syndicate resolution (Item No. 35.72. Additional Item No.03) held on 10.05.2018 and to fill 29 vacant posts of Section Officer. UO has been issued to promote 24 incumbents from the list approved by Syndicate without affecting Smt. Beena S.G. and Sri. Renjith Sekhar R as directed by the Court. Accordingly U.Os. dated 16.08.2018 were issued.

Sri. Sreenath.S & Others filed Contempt Case (Civil) COC No. 1755/18 against the issuance of the promotion orders dated 16.08.2018. The Legal Monitoring Committee held on 14.11.2018 recommended the following:

a) decision on the fixation of pay to the promoted posts of incumbents in 2008 batch Assistants and payment of arrears may not be considered now, since there is an Interim Order dated 27.07.2017 in

WA 706 & 788/2017 As of now, Interlocutory Applications need not be filed by the University to vacate the Interim Order dated 27.07.2017.

b) until CCC No.1755/2018 filed by Sreenath.S and others is closed by the Hon'ble High Court, it is not advisable for the University to file IA for filling the vacant post of Section Officers by promotion.

c) if the situation so warrants the Vice-Chancellor be authorized to withdraw the U.O. Nos. Ad.AI.2/6765/2018-1,2&3 dated 16.08.2018 and to issue a fresh University Order accordingly promoting the same 24 incumbents who were promoted as Section Officers vide U.O. No.Ad.AI.2/6765/2018-3 dated 16.08.2018.

The Syndicate in its meeting dated 16.11.2018 has resolved to agree to the above recommendations of the Legal Monitoring Committee. The standing Counsel vide letter No. TA/SC-LO-13/2019 dated 13.02.2019 informed that the contempt case has been closed recording the decision of the Syndicate to withdraw Annexures IX, X and XI orders. The said decision submitted before the Hon'ble Court as per the statement dated 16.01.2019 has been extracted in paragraph 4 of the judgment. Therefore the orders have to be withdrawn forthwith and those orders in force prior to the interim order dated 27.03.2018 would revive instead. Fresh orders regarding the promotion to the post of Section Officers to the 24 vacancies for which permission was granted as per interim order dated 14.08.2018 and to the 12 vacancies granted as per the interim order dated 29.01.2019 have to be issued specifically mentioning that the same are being issued provisionally subject to the final outcome of W.P.(c) Nos.1366, 5761, 8866 and 9290 of 2018. Hence, the U.Os dated 16.08.2018 have been modified and fresh U.O was issued accordingly. Further promotions to the post of Section Officer were being made with the permission of the Hon'ble High Court from the list approved by the Syndicate on 10.05.2018.

It may be noted that the employees of 2008 batch are eligible for promotion to the post of Section Officer (Hr.Gr) wef 01.06.2019. In this context, as per the orders of the Hon'ble Vice-Chancellor Standing Counsel was requested to take earnest steps to get the High Court stay vacated for the disbursement of monetary benefits to the 2008 batch of Assistants and to obtain a favorable decision from the court in the cases related to seniority dispute urgently by implementing the resolution of the Syndicate held on 10.05.2018.

The Standing Counsel furnished the following;

"The above referred cases came up for consideration before the Hon'ble High Court of Kerala yesterday (1.7.2020). The said posting was granted by the Hon'ble Court on the basis of the submissions made on behalf of the University on the date of last posting. But the cases were adjourned again. I insisted on the hearing to be commenced on 1.7.2020 itself so that the matter could be listed again as a part heard matter on a later date, if some among the counsel had any personal inconvenience yesterday. This request was opposed by 2 counsel and therefore the case was adjourned to 16.7.2020.

*In the last about 2 years this batch of cases is facing the same fate as a result of which the stalemate in the University in granting eligible promotions is continuing. The University as a respondent in all these cases has an inherent legal disability to initiate any final hearing as the cases have been filed by the petitioner employees and not by the University. But the fact that the present impasse in promotions is really creating a vacuum in our middle level administrative machinery has to be reckoned with the seriousness the same deserves. Therefore to overcome this crisis it is essential that the University should take initiative in moving the Hon'ble Court for modification of the earlier interim order interdicting the University from passing any further orders and permit the University to provisionally grant promotions on the basis of the seniority list approved by the Syndicate in its meeting dated 10.5.2018. This in fact is not going to create any prejudice to the rival claims as the direction sought to be issued is only for provisional promotions subject to the final outcome of the batch of cases. **Since this is a policy matter I request that appropriate decision may be taken and informed for enabling me to file a suitable application. Please treat this as most urgent as any interlocutory application in this regard has to be filed if possible this week itself**'.*

It may also be noted that 6 employees of 2008 batch were reappointed after the submission of Report of new ARC (ie, after 10.05.2018). Hence they were not included in the said list. Hence permission may also be obtained from the Hon'ble Court to include them in the said list in their eligible positions. As per the orders of the Vice-Chancellor remarks furnished by

the Standing Counsel was placed before the Standing Committee of the Syndicate on staff, equipments and buildings for consideration.

The Vice Chancellor, while considering the minutes of the Standing Committee of the Syndicate on staff, equipments and buildings on 03.07.2020, approved the minutes and has ordered “ Due to exigency for additional item no.3, an IA be filed in the Hon’ble High Court (subject to reporting to Syndicate)”. It has also been ordered to send a letter to the Standing Counsel in this regard and Legal Section has informed that IAs have been filed in this regard.

As per the orders of the Hon’ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.16. Meeting of the Standing Committee of the Syndicate on Finance and other Combined meeting —Approval of—reg.

(AdAVI)

The minutes of the meeting of the following Standing Committee of the Syndicate held on 03.07.2020, are placed before the Syndicate for consideration and approval.

1. Standing Committee of the Syndicate on Finance.
2. Combined meeting of the Standing committee of the Syndicate of Finance and Academics & research
3. Combined meeting of the Standing Committee of the Syndicate on Finance and Planning & Development.
4. Combined meeting of the Standing Committee of the Syndicate on Finance and Staff, Equipment & Buildings
5. Combined meeting of the Standing Committee of the Syndicate on Finance, Staff, Equipment & Buildings and Planning & Development.

I. Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 03rd July 2020, 10.30 a.m.
Venue : Syndicate Room, University Buildings

Members present

1. Adv. K. H. Babujan (Convener)
2. Adv. B. Balachandran
3. Sri. Bijukumar G
4. Dr. S. Nazeeb
5. Dr. Vijayan Pillai M
6. Adv. A. Ajikumar
7. Dr. K.G. Gopchandran
8. Adv. Muralidharan Pillai. G
9. Sri. B. P. Murali

Members Absent

1. Dr. K.B. Manoj
2. Dr. B. Unnikrishnan Nair

Item No.16.16.01.01: Opening a new fixed deposit - Population Research Centre (PRC) Kariavattom.

(Ad. FI)

The Director(i/c), Population Research Centre, Kariavattom vide letter No.PRC/13/2020-21 dated 13/05/2020 has submitted a request for sanction to open a new Fixed Deposit account at State Bank of India, Kariavattom .

Sanction had been accorded by the Vice Chancellor to the Director(i/c), PRC (University Order No.Ad.F1/817/70 dated 27/05/2010) to open a Fixed Deposit Account at State Bank of

Travancore, Kerala University Office Campus, Thiruvananthapuram for depositing an amount of Rs.10,00,000/- (Rupees ten Lakhs only) for ten years using the balance of funds generated from NFHS-3 field work in the state of Kerala sanctioned by International Institute of Population Sciences, Mumbai and to transfer the interest accrued on Fixed Deposit to PRC Development Fund. Accordingly an amount of Rs.10,00,000/- (Rupees Ten lakhs only) was deposited (A/C No.07111830994) for ten years and it has matured on 28/05/2020 with a maturity value of Rs.21,54,563/- (Rupees Twenty one lakhs Fifty four thousand five hundred and sixty three only). The PRC Staff Committee held on 16.03.2020 has made the following proposals :

- To transfer the maturity amount (including interest) to PRC Development Fund.
- The PRC is still required to continue the fixed deposit so as to produce bank guarantee for undertaking major research works funded by external institutions like IIPS. Hence it was also decided to seek University sanction to open a new Fixed Deposit Account for Rs.20,00,000/- (Rupees twenty lakhs only) at SBI, Kariavattom for 10 years by transferring the amount from PRC Development Fund.

Hence the Director(i/c), Population Research Centre has requested sanction to open a new Fixed Deposit at SBI, Kariavattom and to transfer an amount of Rs.20,00,000/ (Rupees Twenty Lakhs only) from the PRC Development Fund as a new FD for ten years .

Remarks from the Finance section was obtained on the matter and it is remarked that the Finance places no objection to the matter and concurred to place the matter before the Standing Committee of the Syndicate on Finance and ensure the utilization of the interest. Hence the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to transfer the amount of Rs. 20,00,000/- (Rupees twenty lakh) in the PRC Development Fund, to State Treasury, after opening a treasury account.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 03.07.2020, be approved.

Item No.16.16.01.02:

Department of Archaeology- Printing of the Departmental Journal "Heritage: Journal of Multidisciplinary Studies in Archaeology" Volumes 6 and 7 in the outside press.

(Ad Misc)

Dr. Preeta Nayar, Head, Department of Archaeology vide letter no. KU/ARC/277/2019-20 dated 28.01.2020 has informed that they have decided to print and publish the departmental Journal "Heritage: Journal of Multidisciplinary Studies in Archaeology" Volumes 6 and 7. And also requested sanction of provisional Payment for an amount of Rs. 2,50,000/- (Rupees Two lakh and fifty thousand only) from the head of account "Part-I-Non Plan -M.H. 16 - Department of Archaeology 4- 2870" current years budget estimates of the university.

The Superintendent (i/c), Kerala University Press has informed that at the present situation, University Press is unable to undertake the printing of the journal in a time bound manner.

The Finance branch has remarked to obtain administrative sanction for printing the journal in an outside press and to resubmit the same if approved, along with the anticipatory expenditure statement.

The Committee considered the matter and recommended as follows:

1. **To print the Department Journal: "Heritage Journal of Multidisciplinary Studies in Archaeology" Volumes 6 and 7" at University press.**
2. **To entrust the Head, Department of Archaeology to purchase and supply the materials required for printing the Journal to the University Press, meeting the expenditure from the head of account "Part-I-Non Plan -M.H. 16 - Department of Archaeology 4- 2870" in the current year's budget estimates of the University.**
3. **To entrust the Joint Registrar (Admin) to study and submit a report on the delay/lapses occurred in the University Press in printing SDE study materials and Department Journals.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 03.07.2020, be approved.

Item No. 16.16.01.03 : ***Granting of Maternity Leave to Contract Employees-Rectifying anomalies.***

(Ad A V)

The Syndicate at its meeting held on 10.10. 2013 resolved to grant maternity Leave of 3 months for the employees including teachers on contract basis. On the basis of Syndicate resolution U.O. no.Ad.AV.2/6174/2013 dated 11.11.2013 was issued. However as per U.O.no. Ad.AV.2/6174(i)/2014 dated 02.06.2014, clause 6(i)& (ii) of the U.O dated 11.11.2013 relating to grant of Maternity Leave was kept in abeyance on the ground that as per KSR Rule 100 Note 4 Maternity Leave is available for female recruits who are continuing in service beyond one year. Here contract Employees are engaged for periods of 11 months and re-engaged after giving a break. Clarification was also sought from the Government in this matter. The Government have vide letter no. H.edn.B3/386/2017 H.edn dated 29/08/2017 clarified that the University may take a decision in granting Maternity Leave to contract workers as per the terms of contract agreement executed with them. In contract agreements maternity Leave has not been included.

Now, Smt. Parvathi.S.Shaji, lecturer on contract basis at the Department of Law has requested for availing paid Maternity Leave for atleast 90 days. She has also enclosed a copy of Judgement in W.P(C) no.30561/2017 filed by Rakhi P V and 40 others in which the Hon'ble High Court has held that the “petitioners herein will also be entitled to maternity Leave as is due to women employees under the Service Rules applicable to State and Central Government Servants and to women employees under the Maternity Benifit Act,1961”. On the basis of request and judgement in W.P(C)no.30561/2017 opinion was sought from the Legal Advisor. He has opined that “As per judgement maternity benifits are applicable to contract employees. It is seen that, neither specific provision for leave has been incorporated in the contact nor the benifits under the Maternity Benifit Act,1961 are seen extended to the contract employees in the University. After the pronouncement of the judgement the provision of the Maternity Benifit Act,1961 will be attracted in the case of contract employee in certain establishments on fulfilment of Statutory conditions. On the matter, the Legal Advisor has remarked that, since the matter is purely administrative, University may take a decision on the matter of implementation of the Maternity Benifit Act,1961”.

Now,the contract lecturers and other such employees in various Departments have requested to take necessary steps to revive the earlier order which lay suspended and to reinstate the benefits of maternity leave with salary for all employees including teachers on contract basis. It may be noted that , as per U.O.No.Ad.AV.03.6636(a)/2019 dated 08.05.2019 a sub committee with the Convenors of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance as members was constituted, for rectifying the anomalies in granting Maternity Leave to Contract Employees. The Subcommittee recommended to approve the proposal to grant Maternity Leave to contract employees in the University, in principle. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance for finalising the modalities of the same.

Hence the matter of finalising modalities for granting maternity leave to contract employees in the University is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation on the following.

1. whether the Maternity Leave of 3 months or 6 months be granted .
2. whether wages may also be paid during the period of Maternity Leave.
3. The date from which the Maternity benefits may be implemented

The Committee considered the matter and recommended to approve the proposal for granting maternity leave to contract employees in the University, in principle.

The committee further recommended to constitute a subcommittee comprising the following members to fix the terms and conditions for granting maternity leave to contract employees.

1. ***The Convener, Standing Committee of the Syndicate of Finance.***
2. ***The Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***

3. *The Convener, Standing Committee of the Syndicate on Departments and Other Institutions*
4. *The Convener, Standing Committee of the Syndicate of Academics and Research*
5. *Sri. Bijukumar G, Member Syndicate*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 03.07.2020, be approved.

Item No. 16.16.01.04: *Release of retiral benefits to Sri. Joseph P.T, Assistant Executive Engineer, Engineering Unit, Kariavattom.*

(Ad AIII)

Sri. Joseph P.T, Assistant Executive Engineer, retired from University service on 31.05.2019. Only provisional pension was granted to him (withholding DCRG and commutation) pending clearance of the objection raised against him in connection with the work of ICT-Integration - Examination Computerized Lab in the Controller of Examination building at S.H. Campus, on the basis of the report of the University Engineer, forwarded by Ad DII section.

It may be noted that, provisional pension has been released to him vide U.O dated 03.02.2020, based on the remarks obtained from the Finance and Legal wing and the resolution of the Syndicate held on 13.01.2020. It may also be noted that, as per letter dated 04.01.2020 forwarded by the University Engineer, it is stated that “no financial loss has occurred in connection with the subject work since the amount paid to M/s SIDCO has been adjusted from the retension amount recovered from M/s SIDCO. It is also informed that no financial loss sustained to the University on account of this work. As regards to the liabilities in respect of the incumbents (Assistant Engineer and Assistant Executive Engineer), both the incumbents are liable for the mistakes, for which any action to be taken may be finalised at appropriate level. The matter was placed before the Standing committee of the Syndicate on Finance held on 06.03.2020. The Committee considered the matter and recommended to place the matter before the committee along with legal opinion on the same and necessary instruction may be given to the University Engineer, to be present at the meeting.

The Legal Adviser was requested to furnish the disciplinary action to be initiated against Sri.V.Sreekumar (Assistant Engineer) and Sri. P.T.Joseph (Assistant Executive Engineer), as they have already retired from service. Regarding this the Legal Adviser has opined that there is no ground for proceeding against the two retired employees as there is no financial loss due to their negligent action.

The Committee considered the matter and recommended to release all the pensionary benefits to Sri. V. Sreekumar (Assistant Engineer Rtd) and P.T. Joseph (Assistant Executive Engineer- Rtd) on the strength of legal opinion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 03.07.2020, be approved.

Item No. 16.16.01.Additional Item No. 1 : *Proposal for signing Memorandum of Association (MoA) for the implementation of Arabic courses in Kerala with ASAP – consideration.*

(Ac.D)

The Head, Dept of Arabic, University of Kerala has forwarded a proposal for signing Memorandum of Association (MoA) for the implementation of Arabic courses in Kerala with Additional Skill Acquisition Programme (ASAP)

The purpose of this MoA is to define a framework for the conduct of Arabic 100 (120 Hours) & Arabic 101(120 Hours) language training for ASAP’s trainees across Kerala. In this, ASAP will act as the first party and Arabic Dept, University of Kerala will act as the second party.

The validity of the agreement is for a period of 1 year starting from the date of signing this MoA.

Terms & Conditions

1.First party undertake to pay the second party the fee as follows

Sl.No	Category	Fees for 100 and 101 of Arabic course			Remarks
		Arabic100 Fees(in Rs)	Arabic 101 Fees(in Rs)	Multiples	
1	Course material	Rs.1500	Rs.1500	Per student	
2	Training fees	Rs.1000	Rs.1000	Per hour	
3	Exam fee (ALPT)				Direct application by the trainees

2.First party will pay 40% of total cost on the commencement of training,30% of remaining payment will be made at 50% completion of course and final 30% will be made on the completion of course.

Legal Advisor has perused the draft of MoA and opined that the same is legally in order.

The Syndicate at its meeting held on 15.05.2020 vide item no 11.44.D17 considered the proposal for signing Memorandum of Association (MoA) for the implementation of Arabic courses in Kerala with ASAP and resolved to refer the matter to the Standing Committee of the Syndicate on Finance for finalizing the fee proposed as per the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 15.05.2020.

The Committee considered the matter and recommended to accept the proposal in principle. The committee further recommended to conduct a meeting with the Head, Department of Arabic and ASAP authorities concerned, for obtaining details of the Proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 03.07.2020, be approved.

Item No. 16.16.01.Additional Item No.02 : Sanctioning conveyance allowance to Camp Auditors

(DR audit)

An Audit Team consisting of ten members was deputed to conduct pre-audit work of CBCSS Valuation Camps Vide Office Order No.Ad.A.I.4/017545/2019 dt.17.05.2019. Now, other than CBCSS, they are assigned the pre-auditing of P.G, B.Ed and LLB examinations.

Now, as train services and inter-district public transport system are not available due to COVID – 19 restrictions, the camp auditing of various examinations are pending at camps outside Trivandrum District. The delay in disbursement of remuneration to valuers may adversely affect the oncoming valuation. Hence alternate arrangements may be made urgently for time bound completion of pending camp audit.

At this period of tightly scheduled University examinations, it is not likely to get official conveyance at the convenience of the Camp Auditors and the Camp Administrative Officer.

Hence for the speedy completion of Camp Audit, it is proposed that the Camp Auditors may be permitted to use their own vehicle for auditing with a mileage/Conveyance allowance of Rs.8/- per kilometre, till normal train services are resumed.

The Committee considered the matter and recommended not to agree to the proposal to permit the camp auditors to use their own vehicles for camp auditing with a mileage/Conveyance allowance of Rs.8/- per kilometre. Camp Auditors shall avail University conveyance towards this.

The meeting came to an end at 11.30 am.

Resolution of the Syndicate

RESOLVED to provide travelling allowance to Camp Auditors equivalent to eligible train fare of the employee concerned.

II. Minutes of the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research

Date & Time : 03rd July 2020, 11.30 a. m.
 Venue : Syndicate Room, University
 Buildings, Thiruvananthapuram

Members present

1. Adv. K. H. Babujan(Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Sri. Bijukumar G
4. Adv. A. Ajikumar
5. Adv.Muralidharan Pillai.G
6. Dr.Vijayanpillai M
7. Dr.K.G.Gopchandran
8. Prof. K. Lalitha
9. Sri. Arunkumar R

Members absent

1. Adv.Balachandran
2. Sri.B.P.Murali
3. Sri. Jairaj J
4. Dr.B.Unnikrishnan Nair
5. Dr.K.B.Manoj
6. Sri.Muhammed Yaseen

Item No. 16.16.02.01: Budget Speech 2020-21-Budget Item No.3 -Proposal for Expansions and Services of Central Laboratory for Instrumentation and Facilitation (CLIF).

(Ad.DIII)

In the Budget Speech 2020-21 (Item No -3),, it is envisaged to the Expansion and Services of CLIF and to allocate Rs.50 Lakhs for the said purposes.

The Meeting of the Budget Implementation Cell, held on 27.04.2020, recommended to authorize the Director, IQAC to submit a proposal on the said Item and to place the proposal before the Combined Standing Committee of the Syndicate on Academics & Research and Finance for consideration and the Syndicate at its meeting held on 28.04.2020 (vide Item No.10.239 (1) of the minutes) has approved the above recommendation.

Accordingly, the Director, IQAC, has forwarded the proposal submitted by the Hon.Director in-Charge of CLIF, in connection with the Expansions and Services of CLIF as detailed below.

1.Requirement of Networking and shifting of Instruments in Inter University Centre for Advanced Material Research.

Item	Quantity	Estimate
Instrument table : 10x4x3 Ft, Max.Weighable capacity 400 Kg	2	1.4 Lakhs
Networking 7 I/O	LS	0.35 Lakhs
Shifting of 4 no. instruments,, UPS and Batteries and its installation	LS	3.0 Lakhs
Civil Works(Partitioning, Plumbing and Other Works)	LS	2.8 Lakhs
Electrical Wiring	LS	1.2 Lakhs
Air Conditioning	2	1.25Lakhs
Total		10 Lakhs

According to the Hon.Director in-Charge of CLIF, the above work includes site preparation for shifting Instruments which requires Civil, Electrical Works and Purchase of required furniture. The Instruments have to be shifted with the help of authorized dealers of the Machines.

2.Setting up of Molecular Biology Lab Using Existing DNA and PCR Machine with Basic in Class II Biological Safety Cabinet

Item	Qty	Estimate
LS	4 Lakhs	
LS	1.5 Lakhs	
LS	1.5 Lakhs	
1	5.5.Lakhs	
-20oC,-40oC,-80oC Freezers	1 set	10 Lakhs
Refrigerated Centrifuges with Various Rotors	1	7 Lakhs
Electronic Balance for weighing Chemicals	1	1 Lakhs
Autoclave-Two(one for decontamination and one for sterilization)	2	1.5 Lakhs
Hot Oven for sterilizing Glass ware	1	0.5 lakhs
PCR Machine(Gradient)	1	5.5 Lakhs
Ice-Making Machine	1	4 Lakhs
Glove Box	1	1 Lakhs
Total		40 Lakhs

According to the Hon.Director in-Charge of CLIF, the DNA Sequencer and RT PCR Machine available in the CLIF has now installed in LCMS Laboratory. However the DNA and RTPCR Machine can be used to handle biological hazard samples and are not safe to keep with other equipment. A dedicated lab is needed for this instrument with additional facilities. The space available in Annex building of CLIF can be used for setting up the Molecular Biology Lab. This facility will be helpful for Department of Zoology, Botany, Biochemistry, Biotechnology, Bioinformatics. The above Instruments are required for handling biological hazard samples including viruses for research purpose, decontamination and storage.

The Committee considered the matter and recommended to accept the proposal submitted by the Hon.Director in-Charge of CLIF in consultation with the Director, IQAC, for the Expansions and Services of CLIF, in principle.

The Committee further recommended to place the proposal related to civil works before the Standing Committee of the Syndicate on Planning & Development and the proposal related to purchase of equipment before the purchase committee, in accordance with provisions contained in the Store Purchase Manual and the Kerala Financial Code.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing committees of the Syndicate of Finance and Academics & Research held on 03.07.2020, be approved.

Item No. 16.16.02.02: *Starting of new M.Sc programme in Chemistry- Specialization in Radiopharmaceutical Chemistry and Nuclear Medicine- proposal-consideration.*

(Ac.D)

The Budget Speech 2020-'21 of University of Kerala envisaged starting a new M.Sc Programme in Chemistry, Specialization in Radiopharmaceutical Chemistry and Nuclear Medicine in collaboration with Bhabha Atomic Research Centre (BARC) and allocated an amount of Rs 25 lakhs(Rupees Twenty Five lakhs only) for the same. The meeting of the Budget Implementation Cell held on 27.04.2020 considered the proposal envisaged in the Budget Speech 2020-'21 and authorized the Head, Dept of Chemistry, University of Kerala to submit a proposal in order to place it before the combined standing committees of the Syndicate on Academics & Research and Finance. The Syndicate at its meeting held on 28.04.2020 vide item no.10.239resolved to approve the recommendations of the Budget Implementation Cell held on 27.04.2020.

The Head, Dept of Chemistry, University of Kerala has forwarded a detailed proposal regarding the course M.Sc in Chemistry (Specialization in Radiopharmaceutical Chemistry). It is a highly specialized multidisciplinary course in applied Chemistry with high profile job opportunities as Radio chemist and Radiopharmaceutical Scientist in hospitals having Radiation imaging and therapy

facilities. This profession necessitates strong theoretical background and intense industrial and clinical training with high orientation toward academic and clinical research.

Objective of the Course:

1. To craft academically excellent and professionally competent postgraduates to cater the need of the society in Nuclear Medicine
2. The radiopharmaceuticals are mainly used in diagnosis and therapy, which are considered as the twin hands of medicine. Considering the fact of the increased rate of cancer and other lifestyle diseases in India, more research works have to be done in radiopharmaceuticals, which is the best solution for cancer treatment.

Eligibility For Admission

A pass in B.Sc Chemistry as core subject with Mathematics as one of the subjects, from University of Kerala or equivalent Universities.

Admission Criteria

The admission is made on the basis of the performance in entrance test of the objective type/short answer questions of the Syllabus of B.Sc Chemistry. Selection of the students will be from the rank list of the entrance examination conducted by CSS.

Student intake

5 students only (Due to laboratory space constraint in conducting common practical in the first two semesters)

Duration of the Course

Two years course work, Four semesters, each of 6 months

Fee Structure

Proposed fee structure of M.Sc Chemistry (Specialization in Radiopharmaceutical Chemistry) is as follows:

Sl No	Description	Amount (In rupees)
1	Admission fee	105
2	Tuition fee per semester	2500
3	Library fee	105
4	Affiliation fee	450
5	Stationery fee	160
6	Internet and Audiovisual fee	105
7	University Union fee	60
8	Department Union fee	160
9	Magazine fee	105
10	Sports affiliation fee	75
11	Sports and athletic fee	265
12	Student Aid fund	30
13	Medical Inspection fee	25
14	Student care fund(per year)	100
15	DDF	1000
16	Caution Deposit	500
17	PTA Fund	100
18	Lab fee(per course)	2000
19	Womens Study Unit	15
20	Exam fee-Theory paper	150
21	Mark List	15
22	Practical paper	200
23	Project/Thesis	250
24	Viva	150

Faculty Requirement: Three Guest Faculty on contract.

Detailed budget estimate forwarded by the Head, Dept of Chemistry are as follows

Sl.no	Description	Estimate Cost	Remarks
1	Requisite alterations and modifications in the existing three rooms under utilized and convert it to type two radiochemistry laboratory in accordance with the guidelines of Atomic Energy Regulatory Board	Rs.4,00,000/-	
2	Construction of temporary storage space has to be constructed adjoining Dept of Chemistry	Rs.1,50,000/-	
	Installation of <ul style="list-style-type: none"> • smooth Special table, Smooth floor and wall surfaces (Linoleum covered floors) • proper ventilation • Storage safe-concrete/steel/lead • Stainless steel sink(elbow /foot operated tap) • Fume- hood with special exhaust system • Planned radioactive waste disposal methods • Shover area 	Rs 4,50,000/	
	Laboratory setting and Instrumentation Facilities Hand held contamination monitors Propipettes/ Remote pipettes foot operated dust bin Remote handling forceps/tongs Stainless steel fume hoods HEPA filter HEPA- High efficiency particulate air filter Activated charcoal filter Elbow operated sink tap Radiation survey meter TLD, Radio TLC scanner Personnel Monitoring Badges GM counter Radioactive sources	Rs.15,00,000/-	

(Total : Rupees Twenty Five Lakhs).

The Committee considered the matter and recommended as follows:

1. *To approve the proposal for starting new M.Sc Programme in Chemistry with Specialization in Radiopharmaceutical Chemistry and Nuclear Medicine, in principle.*
2. *To constitute a subcommittee comprising Adv. Ajikumar A, Dr.K. G. Gopchandran, Dr. S Nazeeb, Members, Syndicate and the Dean in the concerned subject to monitor the conduct of the Programme.*
3. *To entrust the Head, Department of Chemistry to restructure the programme in consultation with the officials of Bhabha Atomic Research Centre (BARC) and to submit a report before the Sub-Committee.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing committees of the Syndicate of Finance and Academics & Research held on 03.07.2020, be approved.

Item No. 16.16.02.Additional Item No:01: Department of Optoelectronics - Proposal for establishing Nano Photonic Laboratory .

(Ad.BIII)

The Budget Speech 2020-2021 has envisaged to institute a Nano Photonic Lab in the Department of Optoelectronics for learning and research works with a budget provisions of Rupees Twenty Lakhs only. The Budget Implementation Cell held on 27.04.2020 has recommended to authorize the Head, Department of Optoelectronics to submit a detailed proposal on the said item for

submitting before the Combined Standing Committee of the Syndicate on Academics & Research and Finance.

The Syndicate at its meeting held on 28.04.2020 considered the above said item (vide item no.10.239) and resolved to approve the above recommendations of the meeting of the Budget Implementation Cell held on 27.04.2020. The Vice Chancellor has issued orders to implement the same.

Accordingly the Head, Department of Optoelectronics has submitted a detailed proposal (appended) regarding the establishment of Nano Photonic Lab in Department of Optoelectronics. The suggested estimate for the fabrication of the Nano Photonic laboratory (including GST) is 21,37,098/- (Rupees Twenty one lakhs thirty seven thousand and ninety eight only)

The Committee considered the matter and recommended to agree to the proposal, in principle.

The Committee further recommended to conduct the project limiting the expenditure within the budget allocation of Rs.20,00,000/- (Rupees Twenty lakhs only) and to entrust the University Engineer to do the civil works in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing committees of the Syndicate of Finance and Academics & Research held on 03.07.2020, be approved.

Item No. 16.16.02.Additional Item No:02: Department of Optoelectronics - Proposal for development of 3D Printer Technology.

(Ad.BIII)

The Budget Speech 2020-2021 has envisioned for the Development of 3D Printer Technology, the technology used for the creation of three-dimensional object from a CAD model or a digital 3D model in the Department of Optoelectronics and also earmarked ₹5,00,000/- (Rupees Five lakhs only) for the same. The Budget Implementation Cell held on 27.04.2020 has recommended to authorize the HoD, Department of Optoelectronics to submit a detailed proposal on the said item for submitting before the Combined Standing Committee of the Syndicate on Academics & Research and Finance.

The Syndicate at its meeting held on 28.04.2020 considered the above said item (vide item no.10.239) and resolved to approve the above recommendations of the meeting of the Budget Implementation Cell held on 27.04.2020. The Vice Chancellor has issued orders to implement the same.

Accordingly the HoD, Department of Optoelectronics has submitted a detailed proposal regarding the Development of 3D Printer Technology in Department of Optoelectronics (appended). The budgeted estimate for the Development of 3D Printer Technology is ₹5,46,000/- (Rupees Five lakhs forty six thousand only).

The Committee considered the matter and recommended to conduct the project, limiting the expenditure within the budget allocation (Rs. 5,00,000/-)

The Committee further recommended to entrust the Head, Department of Optoelectronics to invite quotations for the purchase of equipment and to place the same before the Purchase Committee, in accordance with provisions contained in the Store Purchase Manual and the Kerala Financial Code.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing committees of the Syndicate of Finance and Academics & Research held on 03.07.2020, be approved.

Item No. 16.16.02.Additional Item No:03: Department of Optoelectronics - Proposal to conduct Research and Study on Crystalline Nano Wires.

The Budget Speech 2020-2021 has envisaged to conduct Research and Study on Crystalline Nano Wires in the Department of Optoelectronics with a budget provision of Rupees Eight lakhs (Rs.800,000 only). The Budget Implementation Cell held on 27.04.2020 has recommended to

authorize the Head, Department of Optoelectronics to submit a detailed proposal on the said item for submitting before the Combined Standing Committee of the Syndicate on Academics & Research and Finance.

The Syndicate at its meeting held on 28.04.2020 considered the above said item (vide item no.10.239) and resolved to approve the above recommendations of the meeting of the Budget Implementation Cell held on 27.04.2020. And the Vice Chancellor has issued orders to implement the same.

The Head, Department of Optoelectronics has submitted a detailed proposal for conducting Research and Study on Crystalline Nano Wires in the Department of Optoelectronics (appended).

As per the resolution of the Syndicate, the Proposal is placed before the Combined meeting of the Standing Committees of the Syndicate on Academics & Research and Finance for consideration and appropriate recommendation.

The committee considered the matter and recommended to agree to the proposal and to authorise the Head, Department of Optoelectronics to implement the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing committees of the Syndicate of Finance and Academics & Research held on 03.07.2020, be approved.

III. Minutes of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development

Date & Time : 03rd July 2020, 12.15 pm
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members present

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Adv. A. Ajikumar (Convener, S/C of the Syndicate on Planning and Development)
3. Adv. Balachandran
4. Dr. S. Nazeeb
5. Adv. Muralidharan Pillai.G
6. Sri. Bijukumar G
7. Dr. Vijayanpillai M
8. Dr.K.G.Gopchandran
9. Sri. Arunkumar R

Members absent

1. Dr.B.Unnikrishnan Nair
2. Sri.B.P.Murali
3. Sri. Jairaj J
4. Dr.K.B.Manoj
5. Sri. Viswan Padanilam.

Item No. 16.16.03.01: *Proposal for establishment of anaerobic microbial culture collection facility-submitted by Dr.Sabu Joseph, Professor, Department of Environmental Science, University of Kerala, Kariavattom.*

(Ad. DII)

The Budget Implementation cell held on 27.04.2020 recommended to authorise the Head, Department of Environmental Sciences, University of Kerala to submit a proposal for establishment of anaerobic microbial culture collection facility and to place the same before the meeting of the combined Standing Committee of the Syndicate on Planning & Development and Finance. The meeting of the Syndicate held on 28.04.2020 vide item No.10.239 resolved to approve the same. As per the direction then Head and Professor, Dr.Sabu Joseph, Professor, Department of Environmental Science, University of Kerala submitted the proposal on establishment of anaerobic microbial culture collection facility: Applications for waste management and bioenergy production. The proposal is as follows:

Anaerobic bacteria include diverse species that can grow at environmental extremes of temperature, pH, salinity toxicity, or available free energy.

Objectives and Scope of the work

1. Bio prospecting of economically and environmentally important anaerobic microbes from coastal sediments
2. To isolate, identify and characterize the anaerobic microbial culture(methanogenic archea and sulphate reducing bacteria) and maintain them in pure culture
3. To evaluate their efficiency in treatment of selected waste water and potential for bioenergy production(methane and hydrogen)

Expect deliverable /outcome

Development of novel cultures of cellulolytic anaerobes (composing, waste management, biohydrogen production), methanogenic archaea (waste management and biogas production), sulphate reducing bacteria (waste management, biohydrogen production)

Facilities required additionally

1. Gel documentation system

Budget

Sl.No	Item	Amount(₹)
1	Instrument-Gel documentation System	4,00,000
2	Consumable(Glass wares, laboratory contingencies) & chemical	1,00,000
	Total	5,00,000

As per the orders of the Hon'ble Vice-Chancellor the proposal (appended) for establishment of anaerobic microbial culture collection facility submitted by Dr. Sabu Joseph, Professor, Department of Environmental Sciences, University of Kerala, Kariavattom is placed before the Combined Standing Committee of the Syndicate on Planning & Development and Finance for consideration and recommendation.

The Committee considered the matter and recommended to agree to the proposal in principle.

The Committee further recommended to authorize the Head, Department of Environmental Sciences to place the proposal for the procurement of Instrument/ consumables before the purchase committee, in accordance with provisions contained in the Store Purchase Manual and Kerala Financial Code.

The meeting came to an end at 12.45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing committees of the Syndicate of Finance and Planning & Development held on 03.07.2020, be approved.

IV. Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance

Date & Time : 03rd July 2020, 12.30 p. m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members present

1. Adv. Balachandran (Convener, S/C of the Syndicate on Staff, Equipment & Buildings)
2. Adv. K. H. Babujan(Convener, S/C of the Syndicate on Finance)
3. Dr. S. Nazeeb
4. Sri. Bijukumar G
5. Adv.Muralidharan Pillai.G
6. Dr.K.G.Gopchandran
7. Adv. A. Ajikumar
8. Dr.Vijayanpillai M
9. Pro. K.Lalitha.

Members absent

1. Sri.B.P.Murali
2. Dr.B.Unnikrishnan Nair

3. Dr.K.B.Manoj
4. Smt. Renju Suresh
5. Dr. Mathew V

Item No. 16.16.04.01: *Revision of pay of Field Officer of the Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala, Department of Economics, University of Kerala- coming under UGC scale of pay -reg .*

(Ad. FI)

The Director, Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala, Department of Economics, University of Kerala, Kariavattom has requested for revision of pay of Field Officer of the Scheme coming under UGC scale of pay.

It is also stated that Smt. Indulekha P T was appointed as Field Officer of the Scheme with effect from 21.12.2013 vide U.O. No. AdF1(3)/6426/2007 dated 25.01.2014 with a pay band of Rs.15,600/-39,100/-+ AGP RS. 6000/- (UGC scale).

Now the Director, SCCPCK has requested to revise the pay of Smt. Indulekha, Field Officer with effect from 01.01.2016 as applicable in the G O (P) No.18/2019/HEDN dated 29.06.2019. It is also stated that the expenditure will be met from the Scheme funds and there is no necessity to obtain prior concurrence from the Ministry regarding the revision of pay scale.

The remarks of Finance was obtained on this matter. Finance has remarked that at present Smt. Indulekha is holding UGC scale with pay band Rs.15,600/- -39,100/-+AGP 6000 (sixth pay commission). Hence Finance has stated that the pay of Smt.Indulekha P T may be revised w e f 01.06.2019 as per the Govt. orders applicable to University staff who come under the UGC Scheme.

Finance has also remarked that as per the Govt. Letter No. HEDN -C3/272/2019 HEDN dated 31.12.2019 the revised salary shall be given from 01.06.2019 onwards. It is also stated that Govt. have not authorised the payment of arrear prior to 01.06.2019. The expenditure on account of the revised pay fixation shall be met from the Scheme funds concerned only.

The matter had been placed before the Syndicate held on 13.03.2020 and it resolved that the item be referred to the Combined Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance.

The Committee considered the matter and recommended to call for a detailed report including the present status of the salary head account/ Scheme funds, from the Director, Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala, Department of Economics.

The meeting came to an end at 12.45 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing committees of the Syndicate of Staff, Equipment & Buildings and Finance held on 03.07.2020, be approved.

V. Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings, Finance and Planning & Development

Date & Time : 03rd July 2020, 12.45 p.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members present

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Adv. Balachandran (Convener, S/C of the Syndicate on Staff, Equipment & Buildings)
3. Adv. A. Ajikumar (Convener, S/C of the Syndicate on Planning and Development)
4. Dr. S. Nazeeb
5. Sri. Bijukumar G
6. Adv.Muralidharan Pillai.G
7. Prof. K. Lalitha
8. Sri. Arunkumar R
9. Dr. K.G. Gopchandran
10. Dr. Vijayan Pillai M

Members Absent

1. Dr. K.B. Manoj
2. Dr. B. Unnikrishnan Nair
3. Sri.B.P.Murali
4. Smt. Renju Suresh
5. Sri. Jairaj J
6. Sri. Viswan Padanilam

Item No. 16.16.05.01 : City Beautification Project, Thiruvananthapuram-Construction of Foot Over Bridge connecting MLA Hostel to Kerala University Library- Consent-Reg.

(Ad.BI)

The Executive Engineer, Kerala Public Works Department, vide letter dated. 19.02.2020 has informed that the Govt. of Kerala has decided to construct a foot over bridge near MLA Hostel, Palayam along with the City Beautification Project, Thiruvananthapuram, considering the safety of pedestrians crossing the roads. The proposed footbridge provides to and fro connectivity of pedestrians from near MLA hostel and Kerala University Library. The tower and footsteps on one end comes adjacent to the compound wall of MLA hostel and the other end comes adjacent to Kerala University Library. It is also informed that there is non availability of sufficient width for the existing road side foot path near the Kerala University Library, for the construction of tower and footsteps of the foot over bridge. The Executive Engineer, Kerala Public Works Department has requested consent for construct the tower and footsteps for a width of 2.0m along and adjacent to the compound wall inside the compound of University Library, and to provide an opening at the entry portion.

On referring the same, the University Engineer has remarked that if it is decided to spare land for the purpose Kerala PWD may be requested to align the location of the foot over bridge in such a way that the same shall

1. Not obstruct the main entrance of the building.
2. Not obstruct any vehicular or pedestrian movement within the library campus.
3. Not hinder the security arrangements of the Library.
4. Not damage the aesthetics of the library building.

Also, the Estate Officer has opined that:

1. Usually a space of an area of 10 x 2 m² area is needed for constructing foot steps to a bridge having 6m height.
2. Constructing a tower of 10 meter height may hide the University Library building.
3. The approval of the Senate is required to allot the land occupied by the University.
4. The numbered trees including Sandalwood trees standing in the University premises need be cleared for constructing the same
5. Considering the security of the University Library the Compound Wall of the same will have to be reconstructed.
6. It is better to construct the foot over bridge connecting Kerala University Library to SH Campus.

It may be noted that it is better to construct the foot over bridge in an L shaped model near Ashan Squire connecting MLA hostel to Kerala University Library & Library to Kerala University Office Campus without affecting the aesthetics of the Kerala University Campus. Also, if the pedestrian over bridge goes to extreme end of under path, it will affect small road connecting main gate to Library entrance. The following facts may also be considered if the foot over bridge is constructed,

1. Security measures shall be taken so as to curb the unauthorized entry of public to the University Library building and Campus.
2. While doing drilling and other construction works, safety measures shall be taken to avoid damage to the University Library buildings.

The Committee considered the matter and recommended to constitute a Sub-Committee comprising Conveners of Standing Committee of the Syndicate on Finance, Staff, Equipment & Buildings, Planning & Development, Academics & Research and Sri. Bijukumar, Member

Syndicate to hold a discussion with Kerala Public Works Department (PWD) officials and to modify the proposal according to the needs of the University.

The meeting came to an end at 1.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing committees of the Syndicate of Staff, Equipment & Buildings, Finance and Planning & Development held on 03.07.2020, be approved.

Item No.16.17 ***Regulations relating to First Degree Programmes under CBCS system- Amendment – exclusion of marks for attendance in Continuous Evaluation for UG programmes –Consideration of- reg.***

(Ac.AV)

The University Level Monitoring Committee (ULMC) at its meeting held on 19.02.2020 approved the recommendations of the Sub-Committee constituted to study the complaints regarding internal marks, to exclude the marks for attendance in Continuous Evaluation (CE) for First Degree Programmes under CBCS system and no minimum marks be prescribed for Continuous Evaluation (CE) for UG courses. Further recommended that marks for attendance in Continuous Evaluation (CE) for practical courses and all other rules regarding attendance for First Degree Programmes shall remain as such.

The University Level Monitoring Committee (ULMC) at its meeting held on 28.02.2020 recommended to amend clauses relating to Continuous Evaluation (CE) stipulated in the regulations relating to First Degree Programmes under CBCS system and to implement the same from the academic year 2020 admissions and further recommended that the matter is to be placed before Academic Council.

The Academic Council held on 04.03.2020 resolved to reallocate marks presently allocated for attendance to assignment. Also authorised the Syndicate to formulate specific policy on the matter of assigning separate internal marks for attendance component.

The Syndicate held on 28.04.2020 approved the recommendations of the University Level Monitoring Committee (ULMC) held on 19.02.2020 and 28.02.2020. U.O.No.Ac.AV/1/ULMC/2020 dated 17.06.2020 was issued in this regard. (U.O attached)

As per the orders of the Vice-Chancellor the matter is placed before the Syndicate to formulate specific policy on the matter of assigning separate internal marks for attendance component.

Resolution of the Syndicate

RESOLVED that the University Orders issued be kept in abeyance.

Item No.16.18 ***Minutes of the Meeting of the Expert Committee constituted for testing the new Integration Module developed by the University Computer Centre, in connection with Fee Remittance - Approval of - reg –***

(Ad.D1)

The meeting held in the Pro-Vice-Chancellor's Chamber on 04.03.2020, for discussing the **unauthorized use of pay-in-slips in connection with FRIENDS**, it was recommended that **the new integration module** developed by the University Computer Centre, implementing check measures on fee remittance, may be tested by an **Expert Committee and a report based on their verification be given to the Pro-Vice-Chancellor and the same be placed before the Syndicate.**

Accordingly, an Expert Committee comprising the following members was constituted for the purpose, vide U.O.No.Ad.D1.1/16652/UCC/2020 dated 24.03.2020:-

1. **Dr.K.G.Gopchandran, IT Expert, Member, Syndicate (Convenor)**
2. **Sri.Santhosh Kumar, Mission Coordinator, Kerala Sate IT Mission**
3. **Dr.Aji.S, Director (i/c), University Computer Centre [Associate Professor, Department of Computer Science.]**

In the meeting of the Expert Committee held on 26.05.2020, it was recommended to entrust **the Director, University Computer Centre** to submit the Testing Report of the new integration module before the next meeting of the Expert Committee and to invite the Convenor, Standing

Committee of the Syndicate on Finance, Finance Officer and the Director, University Computer Centre, in that meeting.

On the basis of the above, another meeting of the Expert Committee was held on 15.06.2020 and the Director (i/c), University Computer Centre submitted the Testing Report of the new Integration Module before the Committee. The Hon'ble Vice-Chancellor has ordered to place the Minutes of that Meeting before the next Syndicate.

Accordingly, the Minutes of the Meeting of the Expert Committee held on 15.06.2020, is placed before the Syndicate for approval. [Minutes of the Meeting is appended.]

Minutes of the Meeting of the Expert Committee constituted for testing the new Integration Module developed by the University Computer Centre, in connection with Fee Remittance

Date : 15.06.2020
Time : 12:30P.M
Venue : Vice-Chancellor's Chamber

Members

- | | |
|---|------|
| 1) Dr.K.G.Gopchandran, Member, Syndicate (Convenor, Expert Committee) | Sd/- |
| 2) Sri.Santhosh Kumar, Mission Coordinator Kerala State IT Mission | Sd/- |
| 3) Dr.Aji.S, Associate Professor, Department of Computer Science | Sd/- |

Invitees

- | | | |
|---|---|-------------|
| 1) Adv.K.H.Babujan, Convenor,SC of the Syndicate on Finance | : | Sd/- |
| 2) Finance Officer | : | Not Present |
| 3) Dr.Vinod Chandra S.S, Director (i/c), University Computer Centre | : | Sd/- |

The Meeting commenced at 12.45.p.m. The Director (i/c), University Computer Centre submitted the Testing Report of the new Integration Module developed by the Computer Centre in connection with fee remittance, before the Committee. [Copy of the testing report is appended.]

The Committee examined the Testing Report, in detail and after due deliberation, recommended the following:-

1. to roll out the new Integration Module developed by the Computer Centre for Fee Remittance, after obtaining Audit Certificate from a CERT-IN empanelled Security Agency.
2. to invite proposals from the following two CERT-IN empanelled Security Auditors, for auditing the module, in line with the guidelines issued by the Government of Kerala, with regard to security auditing of websites and web and mobile based e-Governance applications, vide G.O (MS) No.8/2019/ITD dated 22.04.2019 [copy of the G.O is appended.]:-
 1. M/s Value Mentor Consulting LLP, Infopark, Thrissur
 2. M/s Mirox Cyber Security & Technology Pvt Ltd, Technopark, Thiruvananthapuram
- to entrust the Vice-Chancellor to select one among above Security Auditors, to carry out the security auditing procedure of the Module, based on the proposals submitted by them.

The Director(i/c), University Computer Centre has suggested that, the expenditure in connection with auditing the module shall be met from the funds earmarked for e-Governance, under the Major Head 'Computer Centre', in the current years Budget Estimates of the University, after obtaining necessary permission.

The meeting came to an end at 1.15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Expert Committee constituted for testing the new Integration Module developed by the University Computer Centre, in connection with Fee Remittance held on 15.06.2020, be approved.

Item No.16.19

Department of Geology - Request from by Dr.Sajin Kumar K.S, Assistant Professor to grant permission to apply for Adjunct Faculty Position at the Michigan Technological University, USA - Report furnished by the Director, IQAC -Consideration of- reg -

(Ad.D1)

The Syndicate at its meeting held on 30.10.2019, while considering the request from Dr.Sajin Kumar K.S, Assistant Professor, Department of Geology, to grant him permission to apply for the Adjunct Faculty position at Michigan Technological University, USA resolved to grant him

permission to apply for the post, without affecting the workload of the Department and to call for a report from the Director, IQAC on the matter. Sanction in this regard was issued vide U.O.No.Ad.D1.1/19748/Geo./2019 dated 26.11.2019. The Director, IQAC was requested to furnish a report on the matter.

Dr.Sajin Kumar K.S, later informed that, he applied for the Adjunct Faculty (Adjunct Assistant Professor) position at the Department of Geological and Mining Engineering and Sciences (GMES), Michigan Technological University, USA and he got selected for the post, for two and a half years, without salary.

Meanwhile, the Director, IQAC furnished a report on the matter. According to the report, details were sought from Dr.Sajin Kumar K.S, with regard to the matter and as per the details provided by Dr.Sajin Kumar K.S, the Adjunct Faculty position is without any monetary benefit and for joint research including guiding students. It is part of an extended MoU signed with them and the work will not affect the routine activities of the University of Kerala. The Director has suggested that, under such circumstances, Dr.Sajin Kumar K.S may be permitted to act as Adjunct Faculty on temporary basis, for the purpose stated.

Sanction has been accorded by the Vice-Chancellor to place the matter before the Syndicate.

Accordingly, the entire matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the Report of the Director, IQAC in principle and entrust the Pro-Vice-Chancellor have a discussion with Dr.Sajinkumar K.S, Assistant Professor, Department of Geology and take appropriate action accordingly.

Item No.16.20

Request received from transgender candidates – relaxation in upper age limit –Consideration of- reg.

(Ac.H)

A request has been received from Nadira Mehrin, Unit President, AISF, University College, Thiruvananthapuram regarding admission of transgender candidates. In the request, it has been stated that two transgender candidates Syam and Pradeesh wish to apply for degree programme at University College, Thiruvananthapuram during the academic year 2020-21. But both the candidates are age over and hence, could not apply through online mode.

It has been requested that the request of the candidates may be considered favorably and permission may be granted to apply for degree course during this academic year.

As per the prospectus for UG admission 2020, clause 2.1, “the maximum age limit for admission to the UG programmes shall be as follows as on 1st June of the academic year

For General / SEBC candidates - 23 years

For SC/ST candidates - 25 years.

As per clause 4.3, Reservation for Transgender candidates “two seats shall be created over and above the sanctioned strength in all courses in affiliated Arts & Science Colleges exclusively for admitting Transgender students. (G.O.(Ms)No.153/2018 HEdn dated 03.07.2018).

During UG Admission 2019, as per the request received from Akhil K K, transgender candidate, seeking relaxation in upper age limit for applying for UG courses, the Syndicate at its meeting held on 08.08.2019 has resolved to grant age relaxation in upper age limit for applying for UG courses as a special case considering the fact that, special attention is needed for transgender category.

It may be noted that the last date for registration for UG courses is 17.08.2020.

The request received from Nadira Mehrin, Unit President, AISF, University College, Thiruvananthapuram regarding relaxation in upper age limit for transgender candidates Syam and Pradeesh is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to grant relaxation in upper age limit for transgender candidates for applying degree programme during the academic year 2020-21.

Item No.16.21 Award of Ph.D Degrees

(Ac.E.II/Ac.E.V)

Item No.16.21.01. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Venu J in Malayalam - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**വ്യക്തി അനുഭവങ്ങളും സർഗ്ഗാത്മകതയും മാധവിക്കുട്ടിയുടെ രചനകളെ അടിസ്ഥാനമാക്കി ഒരു വിശകലനം**” submitted by Sri.Venu J.

Resolution of the Syndicate

RESOLVED that Sri.Venu J., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.16.21.02. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Vidu Vijayan in English - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CARTE OF STREET: MAPPING THE CULTURAL AND THE POLITICAL IN SELECT INDIAN FICTION IN ENGLISH**” submitted by Smt.Vidu Vijayan.

Resolution of the Syndicate

RESOLVED that Smt.Vidu Vijayan., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.16.21.03. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Lavanya S. in Physics – reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON THE CHARACTERISTICS OF RAINDROP SIZE DISTRIBUTION AND RAIN INTEGRAL PARAMETERS UNDER DISTINCT PRECIPITATION CONDITIONS OVER THE TROPICAL COASTAL REGION**” submitted by Smt. Lavanya S.

Resolution of the Syndicate

RESOLVED that Smt. Lavanya S., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.16.21.04. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Meenu Venugopal – in Physics- reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATIONS ON CERTAIN LANTHANIDE DOPED ZIRCONATE PEROVSKITES FOR OPTOELECTRONIC APPLICATIONS**” submitted by Smt. Meenu Venugopal.

Resolution of the Syndicate

RESOLVED that Smt. Meenu Venugopal., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.16.21.05. Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Renjana K C in Law- reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**LEGISLATIVE CONTROL OVER THE EXECUTIVE THROUGH THE COMMITTEE OF SUBORDINATE LEGISLATION – A STUDY IN THE KERALA PERSPECTIVE**” submitted by Smt.Renjana K C.

Resolution of the Syndicate

RESOLVED that Smt.Renjana K C., be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

- Item No.16.21.06.** *Consideration of the examiners reports on the Ph.D thesis submitted by Shri. Bejoy M S Rajin Law reg:-*
(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IMPLEMENTATION OF LABOUR LAWS IN THE IT SECTOR AS SEZ – WITH SPECIAL REFERENCE TO IT EMPLOYEES IN TECHNOPARK”** submitted by Shri. Bejoy M S Raj.

Resolution of the Syndicate
RESOLVED that Shri. Bejoy M S Raj., be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

- Item No.16.21.07.** *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jayarenjini N. in Electronics and Communication Engineering-reg.*
(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“METAMATERIAL INSPIRED CPW-FED FRACTAL MULTIBAND ANTENNA CONFIGURATIONS FOR PERFORMANCE ENHANCEMENT”** submitted by Smt. Jayarenjini N.

Resolution of the Syndicate
RESOLVED that Smt. Jayarenjini N., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

- Item No.16.21.08.** *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Renjini. S in Chemistry-reg.*
(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ELECTROCATALYTIC OXIDATION OF EPINEPHRINE AND NOREPINEPHRINE AT GRAPHENE-PALLADIUM COMPOSITE MODIFIED GLASSY CARBON ELECTRODES”** submitted by Smt. Renjini. S.

Resolution of the Syndicate
RESOLVED that Smt. Renjini. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

- Item No.16.21.09.** *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sheeja R in Malayalam - reg:-*
(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“കാവാലം കൃതികളിലെ ഹോക്ലോർ ഘടകങ്ങൾ”** submitted by Smt. Sheeja R.

Resolution of the Syndicate
RESOLVED that Smt. Sheeja R., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

- Item No.16.21.10.** *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Antony P. G. in Dentistry -reg.*
(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TEMPOROMANDIBULAR JOINT DISORDERS- CRITICAL EVALUATION OF ETIOLOGICAL FACTORS AND REMEDIAL MEASURES”** submitted by Sri. Antony P.G.

Resolution of the Syndicate
RESOLVED that Sri. Antony P. G., be declared eligible for the award of the Degree of Doctor of Philosophy in Dentistry under the Faculty of Dentistry.

Item No.16.21.11. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Ajay Suresh. V in Geography- reg

: (Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**TREND OF URBANIZATION AND ITS INFLUENCE ON THE MICROCLIMATE OF THIRUVANANTHAPURAM CITY REGION**" submitted by Sri. Ajay Suresh. V.

Resolution of the Syndicate

RESOLVED that Sri. Ajay Suresh. V., be declared eligible for the award of the Degree of Doctor of Philosophy in Geography under the Faculty of Science.

Item No.16.21.12. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Chanchel Abraham - reg-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**EFFECT OF E- CONTENT BASED INSTRUCTIONAL MODULE IN ECONOMICS FOR ENHANCING AWARENESS ON SUSTAINABLE DEVELOPMENT AMONG HIGHER SECONDARY SCHOOL STUDENTS**" submitted by Smt.Chanchel Abraham.

Resolution of the Syndicate

RESOLVED that Smt.Chanchel Abraham., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.16.22 Non attendance at the office-request from the Director, RRCEVA, Mavelikkara-Consideration of-reg.

(Ad.AIV)

The Director,RRCEVA,Mavelikkara vide letter dated 12.06.2020 stated that he could not attend the office after 24-March -2020 due to lock down.Since he crossed 65years of age, the existing rule of Covid-19,doesn't permit him to travel outside and requested to offer directions with this regard to record attendance.

The file was forwarded for the remarks of Finance and they opined that a decision may be taken at the administrative level considering the terms and conditions of engagement of the Director, Raja Ravi Varma Centre and On the basis of GO(P)No.75/2020/FIN dtd. 8/06/2020, eligible wages can be fixed to all contractual/daily wage/casual staff who are unable to come to office due to COVID 19restrictions.

He has stated that he is managing and co-ordinating the official matters related to the routine functioning of the Centre from Thiruvananthapuram as the Administrative Officer cannot commute between Mavelikkara and Thiruvananthapuram due to lack of Public transport.It is added that he is co-ordinating the official matters related to conducting of B.F.A, M.F.A, B.Des and MVA Examinations.

It may be noted that Prof.K.C.Chithrabhanu was appointed as the Director of RRCEVA for a period of one year on 17.07.2012 and his tenure was extended for five times with monthly remuneration of Rs 40000/-.The Hon'ble Vice Chancellor approved the extension of service of Prof K.C.Chithrabhanu, Director, RRCEVA for another one year as his tenure of engagement ended on 25.06.2020.

As per the orders of the Vice-Chancellor, the file regarding the attendance of the Director, Raja Ravi Varma Centre of Excellence in Visual Arts, Mavelikkara is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.16.23 Disposal of University vehicle KL 01 B 9724 (Matador Van, 1992 Model) of Dept.of Geology-Consideration of-reg.

(Ad AIV)

The Head, Department of Geology, vide letter dated 25.11.2019, has requested to take necessary steps for the condemnation of the University vehicle bearing Reg.No KL 01 B 9724 (Matador Van, 1992 Model) which was not in running condition.The service of the vehicle, which is

about 25 years old, has been ceased by the University due to its non-operational conditions. The Assistant Engineer (Mechanical) has also requested to take steps for auction of the vehicle.

The Assistant Executive Engineer, PWD Mechanical Sub Division has inspected the vehicle and fixed its assessed value as Rs.15,000/- (Rupees Fifteen Thousand Only).

The file was submitted for orders of the Hon'ble Vice Chancellor for initiating the auction process at the assessed value of Rs.15,000/- (Rupees Fifteen Thousand Only) and the Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice Chancellor, the matter **regarding the auction of the University vehicle KL 01 B 9724 at the assessed value of Rs.15,000/- (Rupees Fifteen Thousand Only)** is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to.

Item No.16.24. Natural Calamities-Chief Minister's Distress Relief Fund (CMDRF)- Donation of Teaching and Non-Teaching Staff in the University of Kerala -Reporting of -reg.

(Ad.AV)

As per the G.O.(P)No.144/2018/Fin dated 11.09.2018, the Government have requested all employees to contribute one month's salary to the Chief Minister's Distress Relief Fund (CMDRF) in the wake of unprecedented flood that occurred in the State. A total amount of Rs.5,56,22,505/- (Rupees Five Crore Fifty Six Lakh Twenty Two Thousand Five Hundred & Five only) has already been released to CMDRF, vide U.O.Ad.AV.03..03/6744(1)/ 2018 dated 30.08.2018, U.O. No. Ad.AV.03/6744(b)/ 2018 dated 01.10.2018, U.O. No. Ad.AV.03/6744(c)/ 2018 dated 13.11.2018, U.O. No. Ad.AV.03/ 6744 (d) /2018 dated 08.03.2019 and U.O.No.Ad.AV.03.6744(e)/2019 dated 18.05.2019, U.O.No.Ad.AV.03.6744(e) /2019 dated 14.06.2019, U.O.No.Ad.AV.03.6744(g) /2019 dated 27.08.2019, U.O.No.Ad.AV.03.6744(f) /2019 dated 28.10.2019 and also Rs.51,53,500/- (Rupees Fifty one Lakh Fifty Three Thousand & Five Hundred only) of Festival Advance has been remitted directly to CMDRF.

In continuation to the remittances already made an amount to Rs.1,72,853/- (Rupees One lakh Seventy Two Thousand Eight Hundred and Fifty Three only) was contributed by the teaching and non-teaching staff of the University and retained in the A/c No .67091089928 was released to CMDRF bearing A/c No.67319948232 maintained at SBI, City Branch, Thiruvananthapuram (IFSC Code- SBIN0070028), vide U.O.No.Ad.AV.03.6744(i)/2019 dated 07.02.2020. The transfer could not be affected as the University account was attached by the Sub Court III Exn in OS No.249/2002. The the Vice Chancellor has accorded sanction, subject to reporting to Syndicate to following.

1. The amount of Rs.172.853/- (Rupees One lakh Seventy Two Thousand Eight Hundred and Fifty Three only) equivalent to that available in the CMDRF a/c of the University (Currently non operational due to Court attachment) being transferred from KUF a/c no 57002275904 and credited to the CMDRF of the State bearing a/c No.67319948232 maintained at SBI, City Branch, TVPM (IFSC-SBIN0070028).
2. An amount of Rs.1,72,853/- thus transferred to the State shall be recouped from the CMDRF a/c no.67091089928 of the University to KUF a/c no.57002275904 immediately on vacating the Court attachment.
3. U.O.No.Ad.AV.03.6744(i)/2019 dated 07.02.2020 and the Cheque no 583485 dated 11.02.2020 of SBI, KUOC Branch for Rs.1,72,853/- being cancelled.

The expenditure on this account will be met from the head of account "Part IV Debt and Deposits-MH-94-Suspense Account-15/8165- Chief Minister's Distress Relief Fund" provided in the current year's Budget estimates of the University .

University Order in this regard was issued (U.O.No.Ad.AV.03.6744(i)/2019 dated 01.06.2019.

The Matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.25. Scholar in Residence Programme under Erudite Scheme – Visit of Dr. Michael Levitt – Release of financial assistance to Dr. Achuthsankar S Nair, Head (i/c), Department of Computational Biology & Bioinformatics, University of Kerala– Reporting of – reg :

(Pl.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974:

- To release an amount of Rs. 2,32,400/- (Rupees Two Lakh Thirty Two Thousand Four Hundred only) received from KSHEC to the Head(i/c), Department of Computational Biology & Bioinformatics, University of Kerala towards financial assistance for the conduct of Scholar in Residence Programme under the Erudite scheme involving the visit of Dr. Michael Levitt, Nobel Laureate (2013), Former Professor, Stanford University at the Department of Computational Biology & Bioinformatics, University of Kerala, adhering to the norms of the sponsoring body.
- The expenditure in this regard shall be booked under the head of account “Part III- MH 80 D – Grants from other Agencies - 9/7880 – Scholar in Residence Programme under Erudite Scheme” provided in the current years Budget Estimates of the University.

Accordingly U.O No.PI.D/1747/Erudite/2019 dated 09.06.2020 was issued.

The above action taken by the Vice Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.26. Minutes of the Special Online Meeting of IQAC held on 13.07.2020- Reporting of –reg.

(IQAC)

A Special IQAC Meeting to discuss the online training proposal for Learning Management System (LMS) was convened at 12.30 p.m. on 13th July 2020 in the online mode with the Hon'ble Vice-Chancellor as the chairperson.

After detailed discussion, it was resolved to approve the training proposal for the first week of August 2020 in the online mode. It was also resolved to conduct the training program in association with HRDC, University of Kerala and to examine the possibility to conduct the program as an orientation course/ refresher course under the MHRD training format.

The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Minutes

Special Online Meeting of IQAC

Date: 13.07.2020

Day: Monday

Time: 12.30p.m.

Members: Present

1. Prof. V. P. Mahadevan Pillai, Vice -Chancellor(Chairman)
2. Prof. P. P. Ajayakumar, Pro- Vice - Chancellor
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K.G. Gopchandran, Member, Syndicate
5. Dr. A. Bijukumar, Vice - Chairman, Credit and Semester System
6. Dr. K. S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
7. Dr. B. Hariharan, Professor and Head, Institute of English
8. Dr. Jayachandran R., Professor and Head, Department of Hindi
9. Dr. R. B. Binoj Kumar, Professor and Head, Dept. of Geology
10. Dr. S. Mini, Professor & Head, Dept. of Biochemistry
11. Dr. S. R. Sheeja, Professor, Department of Economics
12. Dr. E. Shaji, Associate Professor, Department of Geology
13. Dr. K. Satheesh Kumar, Associate Professor and Head, Dept. Futures Studies
(Special invitee)

14. Dr. Lal C. A., Professor of English, SDE (*Special invitee*)
15. Dr. Gabriel Simon Thattil, Director, IQAC

Members: Absent

1. The Registrar
2. The Finance Officer
3. The Director, Computer Centre
4. The Chairman, Departments' Union
5. The Chairman, Research Students' Union
6. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
7. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
8. Dr. S. Aji, Assistant Professor, Department of Computer Science
9. Dr. A. K. Prasad, Professor, Department of Economics.

Item No.1 Online training proposal for Learning Management System (LMS)

A Special IQAC Meeting to discuss the online training proposal for Learning Management System LMS (*Appendix*)

IQAC Decision: The meeting discussed in detail the proposal submitted for online training with 15 sessions (90 minutes each), to be provided to the entire faculty members of the University Departments to strengthen LMS. University of Kerala had made it mandatory to adopt LMS under CSS from 2019 onwards and we have provided several introductory training sessions on the relevance and use of the same. However, most of the teachers are yet to adopt the same. Considering the significance of LMS based on the online teaching learning methods being adopted and its relevance for the accreditation process there was a need to urgently put LMS in to practice.

The Hon'ble Vice Chancellor and Hon'ble Pro Vice Chancellor spoke on the need to adopt the same at the earliest.

Members expressed apprehensions on whether we can take it up now considering the SSR preparations for NAAC in progress and the preparedness of the teachers for the same so also on the duration of each session

After detailed discussion, it was resolved to approve the training proposal for the first week of August 2020 in the online mode. It was also resolved to conduct the training program in association with HRDC, University of Kerala and to examine the possibility to conduct the program as an orientation course/ refresher course under the MHRD training format.

The meeting came to an end by 1.35 p. m. with a formal vote of thanks by the IQAC Director.

Approved the minutes of the special online meeting of IQAC.

Resolution of the Syndicate

RESOLVED that action taken by the Vice-Chancellor in having approved the above recommendations of the Special Online Meeting of the IQAC held on 13th July 2020, be noted.

Appendix

Online Hands-on Training on Learning Management System for Teaching Department Faculties

Overview

During Covid-19 Lock down period, the teaching, learning and assessment activities of higher education institutions was disrupted and it led to postponement of university examinations and eventually led to the rescheduling of the academic calendar. So it is a high time to think about alternatives for the contact classes and assessment.

Learning Management System is the best alternative during situations like Lockdown and these LMS is also a supplement to the regular contact classes. So higher education teachers are in need of training and support to design, develop, run online teaching and assessments strategies.

This proposal is for giving online training to develop e-content and how to use Learning Management Systems to deliver and conduct MOOC courses.

Outcome

1. After completing this course, teachers may have capacity to build and conduct MOOC courses.
2. Building confidence among teachers to use modern digital tools and technology to integrate in the teaching, Learning and Assessment process.

Course Outline

Duration of the course: 4-10 days Programme (minimum of 6 days is preferred for effective training)

Tentative Date : Starting from 15th July 2020

Course Organization**Mode of Class delivery and Contents**

- **Teaching and Learning activity through live sessions -**
 - 15 Webinars (Each with 90 minutes duration).
 - Self paced learning materials (Video and Audio Learning materials)
 - Hand outs, Additional materials, Model course pages
- **Details of Assessments -**
 - Test activity - Quizzes
 - Assignment - (Development of Online course page using MOODLE)
 - Peer Assessment (Assessment of designed course pages by participants)
- **Discussion Forums -** for promoting discussion and to clarify doubts.
- **Tracking the Progress**
 - Attendance, Issue of Badges, when participants achieve different levels.
- **Online Certificate distribution**

Take away

- ☑ Fully loaded Online course with Interactive learning materials
- ☑ Provisions for Online Assessments.
- ☑ Provisions for Taking online attendance and Grade book Preparation.
- ☑ Understanding on Collaborative learning tools.
- ☑ Youtube channel with own video lectures.

Financial Assistance

Course contains 15 online live sessions of 90 minutes duration by the resource persons.

Remuneration for Resource Person/Instructors

15 live sessions (of 90 minutes) = 3000 x 15 = **45000/-**

Total - 45,000/- (Forty five thousand only)

No other financial liability other than remuneration. Certificates for the participants will be provided online and NO printing cost.

Course Instructors

1. Dr. Ashkarali P
FLAIR international intern 2015
Asst Professor of Electronics,
Govt. Arts and Science College Tanur
Mob: 9447517090
www.ashkarali.weebly.com
2. Dr. Ramesh A. R.
FLAIR international intern 2014
Asst Professor of Chemistry,
Govt. Victoria College Palakkad
Mob: 9387856260
www.aroramesh.weebly.com
3. Dr. Biju K
Assistant Professor of Education
School of Education and Training
Central University of Tamil Nadu
www.cutn.ac.in

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Item No.16.27.

Minutes of the fourteenth meeting of IQAC held on 01.07.2020 Reporting of -reg.

(IQAC)

The fourteenth meeting of IQAC was held on 01.07.2020. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Minutes

14th Meeting of IQAC, University of Kerala

Date: 01.07.2020

Day: Wednesday

Time: 3.00 p.m.

Venue: Seminar Hall, Dept. of Optoelectronics

Members Present

1. The Vice - Chancellor (Chairman)
2. The Pro- Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. The Finance Officer
5. The Vice - Chairman, Credit and Semester System
6. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura (*through Online*)
7. Sri. Ramshad Khan R., Chairman, Department Students' Union
8. Dr. A. K. Prasad, Professor, Department of Economics
9. Dr. K. S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
10. Dr. B. Hariharan, Professor and Head, Institute of English
11. Dr. Jayachandran R., Professor and Head, Department of Hindi
12. Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology
13. Dr. S. Mini, Professor & Head, Dept. of Biochemistry
14. Dr. S. R. Sheeja, Professor, Department of Economics
15. Dr. E. Shaji, Associate Professor, Department of Geology (Joint Director, IQAC)
16. Dr. Gabriel Simon Thattil, Director, IQAC

Members Absent

1. Dr. K.G. Gopchandran, Member, Syndicate
2. The Registrar
3. The Director, Computer Centre
4. The Chairman, Research Students' Union
5. Dr. Biveesh U.C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
6. Dr. S. Aji, Assistant Professor, Department of Computer Science

Items for Consideration

Item No. XIII.01: Approval of the minutes of 13th meeting of IQAC held on 19-05-2020:

The minutes of the meeting was circulated via email through IQAC office and the members have confirmed the same.

Item No. XIII.02: Action Taken Report on decisions of the 13th meeting of IQAC held on 19-05-2020:

Decision	Action Taken
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<p>Item No.XIII.03: Handbook on Learning Outcome Based Curriculum Framework under OBE: A handbook on guidelines for Outcome based Curriculum Framework was prepared by Dr. Shaji E., Joint Director, IQAC and Dr. Gabriel Simon Thattil, Director, IQAC for circulation among teachers of the University as a guide in curriculum design. The same is submitted for approval prior to action.</p> <p>---IQAC Decision--- The draft document on Learning Outcome Based Curriculum Framework under OBE as prepared by Dr. E. Shaji, Joint Director, IQAC and Dr. Gabriel Simon Thattil, Director, IQAC as well as the additional draft document prepared by Dr. Achuthsankar S. Nair, Professor and Head, Department of Computational Biology and Bioinformatics were placed. Resolved to seek OBE Curriculum based on the draft from all departments so as to place the same before the academic committee of CSS.</p>	<p>Circulated both handbooks among teachers of University departments. Workshops organised.</p>
<p>Item No.XIII.04: Post COVID Research Initiatives – Project proposal from Departments</p> <p>As directed by the Hon'ble Pro-Vice-Chancellor and based on the discussion held with HoDs, IQAC sought proposals from all departments/centres with a focus on Post COVID-19 rebuilding, rehabilitation and sustainable development. Proposals to focus on deliverables mentioning what the project would deliver in terms of social benefits and sustainable development.</p> <p>---IQAC Decision--- Resolved to form a screening committee to choose the most suitable projects. The committee to comprise of Prof. P. P. Ajayakumar, Pro- Vice - Chancellor as Chairman, Dr. Gabriel Simon Thattil, Director, IQAC, Dr. A. Bijukumar, Vice – Chairman, CSS, Dr. K. S. Chandrasekhar, Campus Director and Deans of concerned faculties as members. The shortlisted projects would be submitted to the empowered committee of the Syndicate. Departments to seek support from external funding agencies where possible.</p>	<p>The Screening Committee met on 19.06.2020. The proposals received from various departments were screened and the proposals were shortlisted. The principal investigator would be invited for presentation before an expert team before final approval.</p>
<p>Item No.XIII.05: Post COVID Research Initiatives – Project proposal from IQAC</p> <p>IQAC proposes to create a post covid depository considering the covid -19 pandemic.</p> <p>---IQAC Decision--- The proposal was approved with a suggestion to involve the Centre for Visual Arts on supportive with cartoons and creative visuals.</p>	<p>IQAC decision intimated to Centre for Performing and Visual Arts.</p>
<p>Item No.XIII.06: Budget Proposal 2020-21 – Items assigned to IQAC</p> <p>Proposals for following items have been submitted:</p> <ul style="list-style-type: none"> • Scholar in Resident Program • CLIF - expansions and services • PDF for Globally renowned Eminent Researchers • IQAC projects and proposals • Meet the Scholar Lecture Series. <p>---IQAC Decision--- The proposals were approved for submission.</p>	<p>Proposals submitted</p>

<p>Item No.XIII.07: Academic Summit The programme was initially scheduled on March 11, 2020, however it was postponed considering covid-19 pandemic. ---IQAC Decision---: Resolved to hold the Academic Summit as stated in the last week of June involving experts from within the state.</p>	In progress
<p>Item No.XIII.08: Performance Audit A performance audit for teaching departments of our University is to be conducted. ---IQAC Decision---: Resolved to approve the format for the Performance Audit with minor changes on profile of the Department, Teachers' bio sketch, title of papers and technology transfer.</p>	In progress
<p>Item No.XIII.09: Filing of fresh IQA to NAAC Filing of Fresh IQA to NAAC including data for the year 2019-20, as directed by the Hon'ble Vice-Chancellor. NAAC extension of timeline for filing SSR based on covid lockdown. ---IQAC Decision---: Resolved to approve the same.</p>	In progress
<p>Item No.XIII.10: Uploading of data for Submission of SSR Functioning of NAAC Directorate ---IQAC Decision---: Prof. Jayachandran R., Joint Director, NAAC Directorate explained the steps being taken for uploading SSR and requested the services of more teachers to support the process. The request was approved.</p>	In progress
<p>Item No.XIII.11: Constitution of committee for updating brochures in IQAC website A drafting committee may be constituted for updating documents, brochures, guidelines, handbooks in IQAC website.</p> <ul style="list-style-type: none"> • University of Kerala International Brochure (The 11th meeting of IQAC held on 17.01.2020 resolved to have the committee on IQAC News Letter to draft the International Brochure with an additional nomination of Director, Centre for Global Academics. The committee to consists of Dr.Chandrasekar K.S, Professor, IMK and Director, Centre for Global Academics as Convenor and Dr. B.Hariharan, Professor, Institute of English, Dr. Harikumar M.S., Asst. Prof. Dept. of Communication and Journalism, Smt. Maggie J., Asst. Professor, Department of Communication and Journalism) • University of Kerala PG Brochure (The 11th meeting of IQAC held on 17.01.2020 resolved to request each teaching department and centre to prepare a brochure on their programmes, activities and achievements. The committee on IQAC News Letter would consolidate the same) • Academic Handbook • Research Handbook • Consultancy Brochure <p>---IQAC Decision---: Resolved to form a committee to work on the following brochures: University of Kerala International Brochure, University of Kerala PG Brochure, Academic Handbook, Research Handbook, Consultancy Brochure. The committee consists of Dr. K.G. Gopchandran, Member, Syndicate, Dr. K.S. Chandrasekhar, Campus Director and Dr. Gabriel Simon Thattil, Director, IQAC. This committee would nominate separate committees for updating the respective brochures.</p>	Separate committees are constituted for updating brochures/ handbooks.
<p>Item No.XIII.12: Reckoning of coursework for Ph.D of Smt. Anna M. The matter of reckoning of coursework by Smt. Anna M. at ISEC is forwarded to IQAC for remarks. ---IQAC Decision---: Resolved to direct the candidate to appear the course work examinations of University of Kerala.</p>	IQAC decision intimated to Research Section
<p>Item No.XIII.17: Heritage museum-Video recording, purchase of display table & accessories. ---IQAC Decision---: Resolved to entrust C-DIT with preparation of 20 minute video depicting history of University of Kerala. Also resolved to purchase necessary equipments for display in the heritage museum.</p>	In progress

<p>Item No.XIII.18: Research publications ---IQAC Decision---: Referring to Elsevier's research analysis on Universities in Kerala, Dr. S. Nazeeb, Member, Syndicate stated that there was a need to strengthen publications in reputed journal as well as enhance quality publications. Prof. K.G. Gopchandran, Member, Syndicate stated that the volume and quality in Social Sciences and Languages need to be strengthened. Resolved to organize a workshop on research publications in high end journals. The 2-day workshop would have one day for guides and one day for scholars.</p>	In progress
<p>Item No.XIII.19: Distribution of masks and functioning of health centre ---IQAC Decision---: Sri. Ramshad Khan, Chairman, Departments' Union suggested on the need for distribution of masks and strengthening of the services of the health centre based on the covid experience. The steps taken to strengthen the health centre through appointment of new medical officers and strengthening of campus facility including that of community laboratory was explained by Dr. S. Nazeeb, Member, Syndicate This would support students. However, for personal mask arrangements were to be made by students. Sri. Ramshad Khan also raised the issue of hazardous bio, chemical and animal wastes from science laboratories affecting the health of students. The Hon'ble Vice-Chancellor suggested the feedback on such waste and its processing from Head of Science departments and to formulate a proposal for its disposal. Prof. A. Biju Kumar, Vice-Chairman, CSS to coordinate on the same.</p>	IQAC decision intimated to CSS Vice-Chairman

Item No.XIV.03: Filing of revised IIQA to NAAC

Filing of Fresh IIQA to NAAC including data for the year 2019-20, as approved by the Syndicate. NAAC extension of timeline for filing SSR based on covid lockdown.

---IQAC Decision---: Resolved to confirm the date of the filing revised IIQA on the basis of reply from NAAC on date within which the revised IIQA is to be filed. Also resolved to provide numbers to each classroom in the campus. Dr. K. S. Chandrasekar, Campus Director to coordinate on this. Non-teaching staff, students and Research Scholars are to be involved in the NAAC accreditation process. Prof. Jayachadran R. made a presentation on the students of SSR uploading. The Hon'ble Vice-Chancellor suggested inclusion of more faculty members in the committees formed.

Item No.XIV.04: Budget Speech 2020-21- Proposal - PDF and Scholar in Residence

Proposal on Post Doctoral Fellowship for Globally Renowned Distinguished Researchers and Scholar in Residence Program (SIRP) (**Appendix I**).

---IQAC Decision---: The following proposals are submitted to for administrative sanction:

1. Scholar in Residence Program
2. PDF for Globally renowned Eminent Researchers
3. IQAC projects and proposals
4. Meritorious research Achievements – Cash Awards
5. Start Up research grant for new teachers
6. School adoption and village adoption as part of SSR
7. Meet the Scholar Lecture Series
8. Travel through Nobel Winners
9. Professional training for teachers

Resolved to place the proposals on Post Doctoral Fellowship for Globally Renowned Distinguished Researchers and Scholar in Residence Program before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Item No.XIV.05 : Starting of Department of Forensic Science

Sri. Loknath Behra IPS, the DGP and State Police Chief has forwarded a request and Syllabus for establishing a Department of Forensic Science in the University of Kerala (**Appendix II**).

---IQAC Decision--- *The matter is being taken up in the Syndicate for a new course on Forensic Science and Criminology, no action is required at this stage.*

Item No.XIV.06: Higher Education – Letter received from Sri. R P. Ajithkumar forwarded by the Principal Secretary to Government, Higher Education Department

A letter has been received from the Principal Secretary to Government, Higher Education Department, along with a copy of the letter from Sri. R. P. Ajithkumar regarding suggestions for improving the Higher Education sector (*Appendix III*).

---IQAC Decision--- *Resolved to intimate Sri. R P Ajithkumar about the steps taken in this regard.*

Item No.XIV.07: Issuance of PDF Certificate – Dr.Hareesh S R

An application for PDF special certificate duly recommended by the Mentor, HoD and the Dean has been submitted by Dr.Hareesh S R, who is a regular PDF scholar in Malayalam at Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram (*Appendix IV*).

---IQAC Decision--- *Resolved not to issue the PDF special certificate based on the University regulations.*

Item No.XIV.08: Extension of Research & S. R. F.-reg

A request has been submitted by Smt. Rohini S., full time research scholar in Malayalam for extending her period of research. (*Appendix V*)

---IQAC Decision--- *Resolved to approve the request of the candidate. The Hon'ble Vice-Chancellor suggested changes in the SRF grant such tha publication requirements be included.*

Item No.XIV.09: Issuance of Post Doctoral Fellowship certificate to Dr. Biju V C., Dept. of Computational Biology.

A letter has been received from Prof. Achuthsankar S Nair, Head, Dept. of Computational Biology and Bio Informatics, University of Kerala, Kariavattom requesting to issue PDF certificate to a Post Doctoral Fellow, Dr. Biju V C (*Appendix VI*).

---IQAC Decision--- *Resolved not to approve issue of certificate of PDF based on the University regulations. Dr. Biju V. C. has not pursued this PDF through any of the approved schemes under the purview of University of Kerala and has not attended any of the selection process for PDF approved by the University of Kerala. The details regarding his eligibility for doing PDF is not available with the University as reported by the Registrar, University of Kerala. The details of application for PDF through University of Kerala as Research Centre and selection as per clause 8.1 of regulations are not available as noted by the Registrar. The Hon'ble Vice-Chancellor expressed the opinion that the University regulations for awarding PDF certificates for such candidates need to be examined.*

Item No.XIV.10: Intellectual Property Rights Information Centre- Kerala (IPRICK)- Request for furnishing Departmental needs(*Appendix VII*)

---IQAC Decision--- *Resolved to circulate among the teaching Departments.*

Item No.XIV.11: MOOC - KU Padasala- Preparation of Online Content

Every department is requested to create online content for at least one course under any of the programmes currently offered in the department. 11 departments have submitted the details of online content to be developed.

---IQAC Decision--- *Resolved to send reminder to the pending departments to submit details of online content to be developed for MOOC courses and to authorize the Hon'ble Pro-Vice-Chancellor to nominate members for a review committee to examine quality and suitability of the MOOC courses.*

Items for Reporting

Item No. XIV.12: Workshop for teachers on syllabus revision for OBE

IQAC and CSS organized a training workshop for the faculty members of university departments, as per the schedule below:

GROUP I: 09 June 2020: Science and Technology

GROUP II: 10 June 2020: Social Sciences

GROUP III: 11 June 2020: Arts and Humanities/Languages



---IQAC Decision--- *Noted*

Additional Items approved by the Chair

Item No. XIV.13: K-DISC - Launch of the YIP program for 2020-2023 (Appendix VIII)

K-DISC launched the YIP program for 2020-2023. A meeting (video conference) is proposed to be scheduled at 11.30am on 3rd of July 2020 via Microsoft Teams.

---IQAC Decision--- *Resolved to authorize Dr. E. Shaji, Joint Director, IQAC to attend the meeting.*

Item No. XIV.14: Availability of Director, IQAC and Joint Director, IQAC in Palayam Campus

---IQAC Decision--- *Resolved to make available the services of Director, IQAC and Joint Director, IQAC in Palayam Campus on a full time. A room to be allotted in Faculty Guest House in Palayam Campus for Director, IQAC. A vehicle to be hired for the travel purpose of Director, IQAC.*

Item No. XIV.15: Services of Language teachers for Content editing for SSR

---IQAC Decision--- *The services of English language teachers to be sought for editing content for qualitative matrix of NAAC SSR. The committee consists of :*

- Dr. P. P. Ajayakumar, Pro-Vice-Chancellor (**Chairman**)
- Dr. B. Hariharan, Professor and Head, Institute of English
- Dr. B. S. Jamuna, Dean, Faculty of Arts
- Dr. Meena T. Pillai, Professor, Institute of English
- Dr. Lal C. A., Professor of English, SDE

Item No. XIV.16: Reckoning of coursework for Ph.D of Smt. Anna M.

---IQAC Decision--- *The IQAC Director had called for a review and re-examination of the decision not to approve the course work of Smt. Anna M. Based on the request and regulations in this regard the matter was placed before IQAC and resolved to approve her course work as it was as per UGC guidelines.*

Item No. XIV.17: NAAC accreditation – Compilation of SSR

Dr. S. Nazeeb, Member, Syndicate stated that the Syndicate University of Kerala was not satisfied with the progress in compilation of Self Study Report (SSR) for NAAC accreditation.

---IQAC Decision--- *Resolved to further strengthen the compilation process by including more members and inclusion of a Syndicate member to monitor data compilation under each criteria.*

The meeting came to an end by 5.30 p. m.
Approved the minutes of the 14th meeting of IQAC.

Dr. GABRIEL SIMON THATTIL
DIRECTOR
Internal Quality Assurance Cell
University of Kerala

DR. V P MAHADEVAN PILLAI
CHAIRMAN
Internal Quality Assurance Cell
University of Kerala

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the fourteenth meeting of IQAC held on 01.07.2020, be noted.

Appendix I

PROPOSAL
POST DOCTORAL FELLOWSHIP FOR GLOBALLY RENOWNED EMINENT RESEARCHERS

University of Kerala to initiate PDFs under a special category REACH OUT Program

Objectives

- Extend support to research fellows with a track record of good research outcomes which need strengthening to reach-out in the form of Applications for social transformation.
- Use research for societal benefit
- Ensure use of research infrastructure for transformational research

Eligibility

Young researchers who have been awarded PhD from reputed institutes need to apply within 2 years of their award date. There would be 2 fellowships in sciences and 2 in social sciences and humanities under this category. Eligible candidates would be called for an interview where they would defend their project proposal and work plan. A committee of experts would rate the proposals for selection

Fellowship	Amount per month (Rs.)	Number of Fellowship	Months	Amount per Year (Rs.)	Annual contingency (Rs.)	Total (Rs.)
Sciences (DST rates)	57,000	2	12	13,68,000 (57,000*12*2)	2,00,000 (1,00,000 each for 2 fellows)	15,68,000
Social Sciences and Humanities (ICSSR rates)	32,000	2	12	7,68,000 (32,000*12*2)	50,000 (25,000 each for 2 fellows)	8,18,000
Total						23,86,000
Total: Rupees Twenty Three Lakhs and Eighty Six Thousand only						

PROPOSAL

SCHOLAR IN RESIDENCE PROGRAM (SIRP)

University of Kerala would invite eminent researchers of global repute from different disciplines to work in association with our research centres for duration of six to twelve months on specific research projects that would impart continuous and sustainable research on themes of contemporary relevance.

The objective of the scheme is to attract renowned Professors (including those who have retired), Professionals, Eminent social and techno experts to our University so as to make it a hub for global intellectual property, research and development. The outcome from SIRP would be measurable and showcased in the form of rated publications, patents, social impact outcome, policy support for regulatory bodies or transformational learning.

The fellowship to be awarded for the SIRs would be **Rs. 90,000/- (Rupees Ninety thousand Only)** per month.

Nomenclature

Programme: Scholar in Residence Programme (SIRP)

Participants: Scholar in resident

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PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Primary Objective

Making University of Kerala a Global Centre of Excellence in terms of Research and Innovation.

Secondary Objectives

1. Encourage research in frontier areas in Sciences, Social Sciences, Humanities and Languages considering social and contemporary relevance
2. Support learning and research through interaction and sharing of experiences
3. Learning from best global practices in research
4. supporting scholar exchange programs
5. Adopting quality research programs through seeking the services of eminent researchers

Field	No. Of SIRP	Duration	Annual Fellowship in Lakhs
Physical and chemical sciences	1	12 months	10.8
Natural and biological sciences	1	12 months	10.8
Languages	1	6 months	5.4
Social sciences	1	6 months	5.4
Education, Culture and Arts	1	6 months	5.4
Inter-disciplinary Research on World Trade	1	12 months	sponsored
Total	6		37.8 Lakhs
Total (Rupees in words): Thirty seven Lakh Eighty thousand Only			

Appendix II***Sub: Starting of Department of Forensic Science – Proposal from Kerala State Police Department, with proposed Syllabus for M.Sc Degree in Forensic Science – Reg***

Sri. Loknath Behra IPS, the IkdGP and State Police Chief has forwarded a request and Syllabus for establishing a Department of Forensic Science in the University of Kerala. The State Police Department has informed the following:

- Model Syllabus is already prepared in consultation with the scientific officers of forensic science laboratories of State Police Department which may be useful while preparing syllabus for the course of M.Sc Forensic Science.
(A copy of the proposed Syllabus of M.Sc Forensic Science is enclosed.)
- Expressed willingness to spare the service of Police officers/ Scientific Officers while preparing the final Syllabus.
- Expressed pleasure to provide facilities / resource persons, once the department is established in the University.

The remarks of the Dean faculty of Science and the Dean , Faculty of Applied Sciences and Technology has been sought in this regard.

As per the remarks of the Dean, Faculty of Science , establishing a separate Department for Forensic Science would be ideal, timely and relevant since it will be helpful in mitigating the crime rate. Also pointed out certain reasons for establishing such a department.

1. Higher demand for the Forensic Science Programme in India and Abroad,
2. Most of the students of Kerala is now migrating to other states to enrol the programme,
3. Being the capital city, availability of trained / skilled manpower and resource from the Police Headquarters and the Forensic Division as resource persons to handle the programme makes it ideal to establish the programme in the University of Kerala,
4. A multi – disciplinary University like University of Kerala has many departments and labs which can initially provide the platform for practical sessions for launching the course.

Also opined that,

- there is possibility of launching an integrated course on the subject.
- proposed department and course also offer scope for internationalisation and expanding research potential by creating a broader platform of “ Investigative Sciences“..

The Dean , Faculty of Applied Sciences and Technology recommended:

- 1) to start MSc. Degree course in Forensic Science.
- 2) to start a Department of study of research for Forensic Science.
- 3) to constitute a programme Committee for running this PG Programme with faculty from Physics, Chemistry , Optoelectronics and Computer Science departments.

- 4) to enter into an MoU with Kerala State Police Department.
- 5) to explore possibilities for opportunity adjunct faculty members from Police Department of various laboratories.
- 6) to reserve 50% of seats for sponsored candidates.

The matter of formation Department of Forensic Science in University of Kerala, starting of a new Course in Forensic Science and formation of a new Board of Studies in Forensic Science for detailed discussion of the syllabus submitted by the DGP of Kerala is placed before the Standing Committee on Academics and research for consideration and recommendation.

The meeting of Standing Committee on Academics and research recommended to obtain a detailed feasibility report (including financial commitment) from IQAC w.r.t starting of MSC Forensic Science course in University.

The Syndicate held on 04.06.2020 approved the recommendation of Standing Committee on Academics and research

Appendix III

Sub: Higher Education – Letter received from Sri. R. P. Ajithkumar forwarded by the Principal Secretary to Government, Higher Education Department- suggestions for improving the Higher Education sector - reg.

A letter has been received from the Principal Secretary to Government, Higher Education Department, along with a copy of the letter from Sri. R P Ajithkumar regarding suggestions for improving the Higher Education sector.

The suggestions are given below.

1. Make the Universities as ‘Centres of Excellence’ by improving the ‘quality’ of education.
2. Admission to various UG courses must be made based on the proper normalisation of index marks scored by CBSE and ISC students along with the state syllabus students.
3. Arrange a felicitation for the first three rank holders and award them certificates of appreciation/ cash awards/mementos to bring back the glory of past days.
4. Prepare a detailed calendar for semester examinations and and timely college union elections, arts and sports festivals etc.
5. Modify the college campuses in a more aesthetic and scientific way.
6. Transparency and confidentiality in re-valuation, scrutiny etc.
7. Scrutiny proceedings must be followed by taking a feedback from students. At present students are not allowed to ‘challenge’ the marks awarded.
8. All payments and notifications regarding the courses are to be made available online for easy access to each and every student without any confusion.
9. Avoid spot admissions, if possible, in all courses including MBBS.
10. Reduce the duration of B.Ed course from two years to one year and make it a simultaneous programme for graduate who pursue higher courses in ‘Universities’. The course pattern may be regular, weekend or correspondence.
11. Provide more opportunities for the registration in PhD programmes through Entrance Tests and admission procedure can be done in meritorious and high fee payment basis.
12. Avail meritorious scholarships in higher education.
13. Centralised valuation and adopt point wise marking system instead of bulk marking.
14. The goal must be set so as to bring at least one of the universities in Kerala among the top 5 Universities at international level.

The Standing Committee of the Syndicate on Affiliation of Colleges held on 11.05.2020 recommended to refer the matter to IQAC. The Syndicate held on 15.05.2020 resolved to approve the recommendation.

Appendix IV

No. 565/2020/UOK

Dated: 14.06.2020

NOTE**NOTE TO IQAC**

Sub: Issuance of PDF Certificate – Dr.Hareesh S R -reg;

An application for PDF special certificate duly recommended by the Mentor, HoD and the Dean has been submitted by Dr.Hareesh S R, who is a regular PDF scholar in Malayalam at Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram.

The candidate was granted Regular PDF in Malayalam vide UO.No.Ac.EVII/2017-18(1) dated 05/07/2019 under the supervision of Dr.C R Prasad, Professor, Dept. of Malayalam,(The Head in Charge, Dept. of Kerala Studies) University of Kerala for the period from 20/04/2019 to 19/04/2020 .

He has submitted Completion certificate from the Head, Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram, stating that he has submitted the PDF report at the centre on 31/12/2019.

Dr. Hareesh S.R has submitted a request dated 20.08.2019 to permit him to continue his Post Doctoral Research on part- time basis as he has joined as a teacher at Sree Sanakaracharya University of Sanskrit, Kalady on contract basis.As per clause 13.2 of the regulations for the award of post doctoral fellowship, University of Kerala"the Post Doctoral Fellow shall not engage in any employment , either full time or part time during the tenure of fellowship".Hence his request was not considered and the matter was communicated to the candidate vide Memo No. Ac.EVII /2019 dt 03/10/2019.

It may also be noted that in a similar file Dr.Ansi Rahila Post Doctoral Fellow in Commerce was not granted permission for joining duty as Assistant Professor at Al-Ameen College,Edathala Aluva during her PDF research period as per the said clause. Later her request for submitting PDF report before completing the minimum period of six months was also rejected according to the clause 12.2 of the regulations.

The Director, Dept. of Kerala Studies, University of Kerala has reported that **Dr.Hareesh S R has relieved from the PDF research on August 2019 for joining as a teacher at Sree Sanakaracharya University of Sanskrit, Kalady on contract basis. He has completed only 4 months PDF research at the centre. However he has submitted his PDF report on 31/12/2019.**

It may be noted that as per clause 12.2 of the Regulations for the award of Post Doctoral Fellowship 2016 ***"The University/Department shall not issue certificate of any kind to the post doctoral fellow, who has not engaged in the specific tasks assigned by the mentor for a minimum of six months at the Department and /or has not published scholarly publications/books/produced patent".***

When the file was put up for orders the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research. By considering the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020, the Syndicate at its meeting held on 13/03/2020, vide item.no.10.34.C 17 has resolved to obtain a detailed report from the IQAC on the above matter.

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No. 41645/2019/UOK

Dated: 10.06.2020

NOTE**NOTE TO IQAC**

Sub:- Extension of research period for submission of thesis - reg.

A request has been submitted by Smt. Rohini S, full time research scholar in Malayalam for extending her period of research. The candidate has joined as a Full time research scholar at Dept. of Kerala Studies w.e.f 17/11/2014 as per UO.No.Ac.E1.C/714/MAL/11556 dated 03/12/2014. Her full time research period had expired on 16/11/2019.

The candidate's fellowship has been converted to UGC JRF w.e.f 15/06/2015. Since her area of research is new in Malayalam & because of the inadequacy of previous studies, she faced difficulties in data collection. Hence she had not submitted the SRF viva within the stipulated time. As per UO.No.AcE1/A4/8438/2019 dated 20/06/2019, the candidate can avail grace time upto 31/12/2019. But the UGC fellowship period of the above candidate is upto 14/06/2020. Hence the candidate has requested to extend her research period for one more year.

It may be noted that in a similar file Rajesh S, a full time research scholar in Geology was granted extension in research period. Sri. Rajesh S was selected for Rajiv Gandhi National Fellowship by UGC for SC candidates in the year 2015-16. The tenure of the said fellowship was for five years w.e.f 01/04/2015 (i.e. upto 31/03/2020). The research scholar had registered for Ph.D research w.e.f 02/05/2013. The full time research period of the candidate had expired on 01/05/2018. The Syndicate at its meeting held on 30/04/2019 resolved to extend the period of research of Sri. Rajesh S till the date of expiry of the fellowship period or till the date of submission of thesis whichever is earlier. As per the orders of the Vice-Chancellor, the resolution was duly implemented.

As per the orders of the Vice-Chancellor, the above matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020. The Syndicate held on 13/03/2020 vide Item no. 10.34.C6 approved the recommendation of the Committee to obtain a detailed report and specific recommendations from the IQAC.

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Dr C R PRASAD

Registrar(i/c)

NOTE TO IQAC

Sub: Issuance of Post Doctoral Fellowship Certificate to Dr.Biju V C – Request from Prof.Achuthsankar S Nair – reg;

A letter has been received from Prof. Achuthsankar S Nair, Head, Dept. of Computational Biology and Bio Informatics, University of Kerala, Kariavattom requesting to issue PDF certificate to a Post Doctoral Fellow, Dr. Biju V C as per clause 9.11 and clause 12.2 of regulations for the award of Post doctoral fellowship, University of Kerala (UO No. Ac.EVII/2016 date 31/05/2016). Clause 9.11 states that "Performance of the post doctoral fellow, in the presentation and discussion, shall be evaluated and reported to the University by the board consisting of Faculty Dean, HOD and mentor concerned."As per clause12.1 "The university shall issue the certificate of satisfactory completion of fellowship only on receipt of favourable recommendations from the board referred to in clause 9.11 of these regulations."

It may be noted that Dr.Biju V C has done PDF research during the period from 20/04/2017 to 19/04/2019 **under the SIUCEB project which was not under the purview of post doctoral programme offered by University of Kerala.** He has also not attended any of the selection procedures for the PDF offered by the University of Kerala. Moreover the details regarding the eligibility of the candidate for doing Post doctoral research was also not available.Hence the said request was rejected and was returned along with the documents forwarded.

Later Prof.Achuthsankar S Nair has forwarded another letter to reconsider his request along with the minutes of meeting of performance valuation and PDF report of Dr.Biju V C. In this letter Dr. Achuthsankar S. Nair has also stated that the decision to reject the request seems to have ignored definition of 'fellowships' and 'Post Doctoral Fellow' vide clause 2.7 and 2.8 and 'Applicability' as per clause 3 of the Regulations for the award of University PDF.

As per clause 2.7, " Fellowship means financial support provided to the scholar and includes the University fellowship and those offered by the State and the National level funding agencies such as NCERT, ICAR, ICSSR, ICMR, KSCSTE, DBT, MHRD,CSIR, AICTE and UGC, SERBs fast track scheme/back to lab scheme and KSCSTE's women Scientist scheme/ Back to lab scheme and other similar Schemes for Post Doctoral Research".

As per clause 2.8, "Post Doctoral Fellow means the scholar, who has completed Doctoral level research and been awarded degree/awaiting the results after submission of thesis and pursuing independent, self managed, full-time research work based on an approved proposal, in collaboration with a mentor, in accordance with the provisions laid down in these regulations and/or the guidelines of the external funding agency concerned".

He has also cited clause 3 of the regulations according to which "These regulations shall be made applicable to all Post Doctoral Fellows funded by external agencies such as those mentioned in clause 2.7 of these regulations, in so far as they are not inconsistent with the guidelines of the respective funding agencies".

As per the letter from Prof.Achuthsankar S Nair, SIUCEB project is not a routine project and it is administrated by the executive committee chaired by the Hon'ble Vice Chancellor. It is also stated that Dr.Biju V C has brought laurels to the University by his research which has been published in 75 years old journal in USA and it would be unfortunate and highly demotivating to consider this case as not offered by the University.

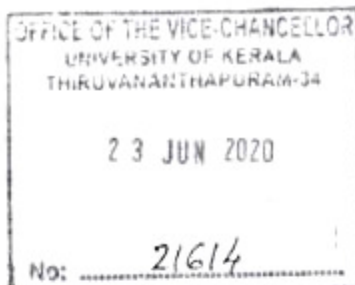
In the notification inviting application for PDF under SIUCEB project (State Inter University Centre of Excellence in Bioinformatics), published in the web page of Dept. of Computational Biology and Linguistics, it is mentioned that 'the terms and condition of appointment of PDF shall be as per PDF regulation of University of Kerala, 2016. It may also be noted that the complete selection procedure of PDF under the said project was conducted by the Department of Computational Biology and Bioinformatics.

As per clause 8.1 of the regulation, the selection of Post Doctoral Fellows shall be carried out by the selection committee consisting of Faculty Deans concerned, HoDs concerned and Director of Research. As per clause 8.3, the selection shall be based on a maximum of 25 marks spread over in two components, (i) performance in presentation before the selection committee (maximum 15 marks) and (ii) research papers published / patent application published (maximum 10 marks @ 2 marks for each paper/patent application). It may be noted that Dr. Biju V C has not attended any of the selection committee procedures as per the said clause.

When the file was put up for orders, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research. By considering the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020, the Syndicate at its meeting held on 13/03/2020, vide item.no.10.34.C12, has resolved to obtain a detailed report and specific recommendation from IQAC.



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Prof. (Dr) K.P. Sudheer
Executive Vice President

No. KSCSTE/2065/2019-PIC

June 02, 2020

Dear Sir,

Sub:- Intellectual Property Rights Information Centre – Kerala (IPRICK) – Request for furnishing Departmental needs - reg.

This is to bring to your kind attention that Patent Information Centre – Kerala (PIC-Kerala) of KSCSTE, which has been making substantial contributions in promoting and propagating Intellectual Property Rights (IPR) in the State of Kerala for the past 15 years, has been designated as the Nodal Agency of the Kerala State for IPR related matters and services, by the Government of Kerala. Patent Information Centre - Kerala has also been renamed as 'Intellectual Property Rights Information Centre – Kerala (IPRICK)' and the role and responsibilities of the existing PIC-Kerala have been extended widely. As per the direction of the Government, all the Departments, Organizations, Institutions, Enterprises has to approach IPRICK for advices/services on IPR related matters. Govt.Order in this regard is attached herewith for your kind reference.

In order to prepare a perspective plan and mode of operation of IPRICK, you are requested to kindly furnish the needs of your Department (proforma attached) with regard to the protection of innovations and creations and your expectation from IPRICK. Your detailed Departmental needs will help us to serve you better and also can help in framing the master plan of IPRICK accordingly. You are also requested to kindly arrange to send back the filled in proforma attached at the earliest, preferably within a month.

For any further clarification, kindly contact my colleague Dr. Ajit Prabhu V, Chief Scientist and Nodal Officer of IPRICK (prabhu.kscste@kerala.gov.in).

Thanking you and with warm regards,

(Signature)
Prof. K.P.Sudheer
Executive Vice President

To

Dr. V. P. Mahadevan Pillai
Vice Chancellor
University of Kerala,
Senate House Campus,
Palayam, Thiruvananthapuram-695 034.

Appendix VIII

STRATEGIC ADVISOR
Dr. P.V Unnikrishnan
 Former Member, Kerala State Planning Board

off: +91 471 233 4472
 strategicadvisor@kdisc.kerala.gov.in
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 pvunni31@gmail.com

No. KDISC/YIP/2020-23/05

26.06.2020

Dear Sir/Madam,

Greetings from Kerala Development and Innovation Strategic Council!!

As you might be aware Kerala Development and Innovation Strategic Council (KDISC) is an advisory body constituted by the Government of Kerala. Promoting innovation is one of the important functions of the council. The Young Innovators Programme (YIP), launched by the Hon'ble Chief Minister of Kerala on 24th March 2018 is our flagship programme.

During the initial and subsequent lap of the project, all of us have been working together to make YIP a great success. I would like to take this opportunity to invite you to discuss on the progress of YIP 2018 and 2019 so far and plan out the launch of the YIP program for 2020-2023. A meeting (video conference) is proposed to be scheduled at 11.30am on 3rd of July 2020 via Microsoft Teams.

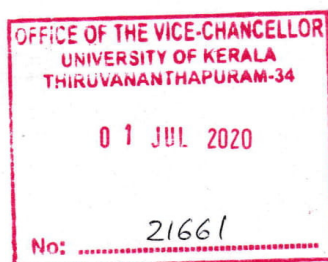
Agenda for the meeting shall be as follows:

- Report the progress of YIP 2018-21 and YIP 2019-22 to all the concerned departments.
- Plan out the action for YIP 2020-2023 in consultation with the departments.

Looking forward to have your esteemed presence for the meeting.

Link for the VC will be sent soon. Our Program Executive will contact you for the trial call.

Yours sincerely,



Unnikrishnan PV
 Dr P V Unnikrishnan

Item No.16.28

Request to take up the Fit India programme in the University and affiliated colleges-Consideration of-reg.

(Ad.D1)

The Secretary, All Kerala College Physical Education Teachers Federation has submitted a request to take up the Fit India programme in the University and affiliated colleges.

The Fit India Movement announced by the Ministry of Youth Affairs and Sports, has taken up by UGC and is on the move to implement in the University and affiliated colleges in the state. In the

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VICE-CHANCELLOR

light of the above, the Secretary, All Kerala College Physical Education Teachers **has submitted a draft proposal** to implement the project in the right direction.

It may be noted that clause IX of the prospectus for Fit India Programme in Higher Education Institutions, published by Ministry of Human Resource Development states that No funds shall be provided by the Government for the purpose and all expenditure shall be borne by the institute from their own IRG.

The Vice Chancellor has ordered to place the matter before the Syndicate. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision(**Copy of the proposal submitted by the Secretary, All Kerala College Physical Education Teachers Federation is appended**).

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No.16.29 *Institute of English- Transferring the provisional advance of Rs.5,00,000/- (Rupees Five Lakh only) sanctioned to Dr .B. S. Jamuna, former Head for the Purchase of Multimedia Package, to Dr.B.Hariharan, Professor and Head, Institute of English-Administrative Sanction- Action Taken by the Vice- Chancellor- Reporting to the Syndicate-Reporting of-reg.*

(Ad DIII)

Ref:-1.Letter dated 26.05.2020 from Dr.B.S.Jamuna, Professor and former Head,Institute of English.

2.U.O.No.Ad.DIII/2124/2020/UoK dated 12.07.2020

As per letter referred (1) above, Dr.B.S.Jamuna, Professor and former Head, Institute of English has requested that steps may be taken to transfer the amount of Rs.5,00,000/- released as Provisional Advance, in the name of Dr.B.Hariharan, Professor and Head,Institute of English with immediate effect, since her term as Head of the Department got over on 30.04.2020 and she would be retiring from service on 30.06.2020.

In this regard the following may be seen.

i) As per U.O.No.Ad.DIII.1.26973/2018 dated 28.11.2019 sanction was accorded by the Vice-Chancellor to release an amount of Rs.5,00,000/- (Rupees Five Lakh only) to Dr.B.S.Jamuna, Professor and Head, Institute of English, for the purchase of Multimedia Package at the Institute of English.

ii) As per U.O.No.Ad.DIII.1.17956/2017/2020 dated 25.05.2020, sanction was accorded by the Vice-Chancellor to Dr.B.Hariharan,Professor, Institute of English being appointed as Head of the Institute of English w.e.f.01.05.2020 since the term of Dr.B.S.Jamuna as Head of the Department got over on 30.04.2020.

As per U.O read above sanction was accorded by the Vice-Chancellor to transfer the Provisional Advance of Rs.5,00,000/- (Rupees Five Lakh only) sanctioned to Dr.B.S.Jamuna, former Head Institute of English, for the Purchase of Multimedia Package, to Dr.B.Hariharan, Professor and Head, Institute of English, Subject to Reporting to the Syndicate.

Accordingly the above action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.30 *Minutes of the hearing conducted by the Standing Committee of the Syndicate on Affiliation of Colleges with Mr.S..Vasudevan, Sixth Semester BCom LLB candidate of Mar Gregorios College of Law, and his father, Mr. R.Sujit Kumar held on 22.06.2020 and with the Principal, Mar Gregorios College of Law, Nalanchira, Thiruvananthapuram held on 30.06.2020 – reporting of – reg.*

(Ac BI)

Item No.16.32 *ICSSR Short-Term Doctoral Fellowship- Payment of 1st installment of grant to Mr. Jayapraveen J, Research Scholar, Department of Education, University of Kerala - Reporting of- reg.*

(Ac. E. III)

Indian Council of Social Science Research (ICSSR), New Delhi, had sanctioned and released an amount of Rs.90,000/-(Rupees Ninety Thousand only) towards the 1st instalment of ICSSR Short-Term Doctoral Fellowship to Mr. Jayapraveen J, Research Scholar, Department of Education for the period from 20/11/2019 to 19/05/2020.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of 1st instalment of ICSSR Short-Term Doctoral Fellowship amounting to Rs.90,000/-(Rupees Ninety Thousand only) to Mr. Jayapraveen J, Research Scholar, Department of Education, University of Kerala for the period from 20/11/2019 to 19/05/2020 as per the norms of the sponsoring authority, subject to reporting to the Syndicate. U.O Number Ac.E.III/7019/ICSSR/2020 dated 24/06/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.33 *Department of Bio-Technology- Renewal of AMC for the year 2019-20 – request for withdrawal of fund from DDF – for Consideration of – reg.*

(Ad.MiSc)

As per letter no. Bio-Tech/2019-353 dated 18.03.2020, the Head, Department of Bio-Technology has informed the University that vide U.O.No. Ad.Misc.2/BT-DDF/37709/2018 dated 14.01.2019, University sanctioned the renewal of AMC of the equipments in the Department of Biotechnology and Inter University Centre for Genomics and Gene Technology (IUCGGT) for the year 2018-2019. The contract period was expired on 27.01.2020, and the concerned firm submitted a renewal proposal for AMC for the year 2019-2020 (one year) vide Eppendorf Quotation No. 2010306 dated 17.02.2020 and Eppendorf Quotation No. 2010307 dated 17.02.2020.

The Head, Department of Biotechnology has forwarded the renewal proposal for Annual Maintenance Contract with M/s. Eppendorf India Limited, Plot No.18,19,20 (Part), Ambit Park Road, Sidco Industrial Estate (South Phase), Ambattur, Chennai, 600058, Tamil Nadu, for the following instruments in the Department of Biotechnology and the Inter University Centre for Genomics and Gene Technology(IUCGGT).

Name of the Instrument	Make	Sl. No.	Remarks
DEPARTMENT OF BIOTECHNOLOGY			
Micro Centrifuge	Eppendorf	0028338	Amount : Rs.1,13,378/- (including 18% GST)
Tabletop Refrigerated Contrifuge	Eppendorf	0031356	
Shaker	NBS	501110617	
CO2 Incubator	NBS	8416	
CO2 Incubator	NBS	43346	
INTER UNIVERSITY CENTRE FOR GENOMICS AND GENE TECHNOLOGY- IUCGGT			
Realtime PCR Machine	Eppendorf	5345030357	Amount: Rs. 1,41,679/- (including 18% GST)
Refrigerated Contrifuge	Eppendorf	5428AM911128	
Biophotometer plus	Eppendorf	6132AJ003877	
CO2 Incubator	NBS	42312	
Deep Freezer	NBS	1004-3149-0113	
Total			Rs. 2,55,057/-

The Head, Department of Biotechnology, has requested to consider these proposals for the renewal of Annual Maintenance Contract for equipments in the Department of Biotechnology and its Centre, IUCGGT. As per the Budget Estimates 2019-20, University had sanctioned an amount of Rs. 2,50,000/- Non Plan under the Head of Account 'Maintenance of Equipment' and it is not enough for the renewal of AMC. Hence the Head has requested administrative sanction to meet the entire amount from the Department Development Fund (DDF) of the Department of Biotechnology.

The Finance branch has agreed to the said proposal on grounds that the expenditure which can be incurred from DDF includes maintenance of equipments and hence the withdrawal of entire amount from the Department Development Fund (DDF).

In the light of the above facts and as ordered by the Vice-Chancellor, the request for withdrawal of an amount of Rs. 2,55,057/- (Rupees Two lakh fifty five thousand and fifty seven only) from DDF in connection with the renewal of Annual Maintenance Contract with M/s. Eppendorf India Limited, Plot No.18,19,20 (Part), Ambit Park Road, Sidco Industrial Estate (South Phase), Ambattur, Chennai, 600058, Tamil Nadu, for the instruments in the Department of Biotechnology and the Inter University Centre for Genomics and Gene Technology(IUCGGT) is placed before the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

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Item No.16.34 *Conduct of Sixth Semester CBCSS/CR Examinations 2020 - in the light of Covid - 19 epidemics - Payment of Rs: 2,00,000/- (Rupees Two Lakhs Only) to Sri. Ahammed Khan I, Deputy Registrar (Examinations IV) as provisional advance to meet the expenses of hiring of vehicles - sanctioned - Reporting of - reg:*

(EK II)

In the light of Covid-19 epidemics the Sixth Semester CBCSS/CR Examinations 2020 are to be conducted in 10 district centers outside the jurisdiction of the University of Kerala.

Sanction has been accorded by the Vice-Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate to an amount of Rs: 2,00,000/- (Rupees Two Lakhs only) being paid as provisional advance to Sri. Ahammed Khan I, Deputy Registrar (Examinations IV) to meet the expenses for the hiring of vehicles to conduct the Sixth Semester CBCSS/CR Examinations 2020 . On the basis of the above the U.O. No: EK.II – CD Unit.3.Hiring/2020/06(01) dated: 03/06/2020 was issued.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.16.35 *Department of Sociology - Appointment of Dr. M.S. Jayakumar - Judgment of the High Court - Action taken - Reporting of - reg.*

(Ad.H)

The Writ Petitions WP(C) Nos. 20055/2012, 21902/2012, 2951/2013 were filed by Dr.J.N.Merlin and Dr.Jyothi S Nair, against the selection of Dr. M.S.Jayakumar as Assistant Professor in Sociology. The selection was conducted against one 'Open' vacancy on 3rd & 4th August 2012 on the basis of the Notification issued in year 2011. The selection committee recommended two candidates for the post viz. Dr. M.S.Jayakumar and Dr. J.N.Merlin. The candidate ranked-1 (Dr. M.S.Jayakumar) was appointed. The second rank holder, viz. Dr. J.N.Merlin and another candidate Dr. Jyothi S Nair, had thereafter challenged the selection on the grounds that the selection was not in conformity with 2010 Regulations.

The Writ Petitions were disposed vide judgment dated 01-02-2017, with the following direction to the University to

're-work the Ext.P6 score sheet after awarding appropriate marks to the petitioners, strictly in accordance with the UGC Regulations 2010 and issue consequential order of appointment on the basis of the ranked list prepared in accordance with the reworked score sheet. Orders shall

be passed by the 1st respondent University within a period of two months from the date of receipt of a copy of this judgment. Till orders are so issued, status quo as on today shall be maintained'.

The Writ Appeals WA Nos. 1713/2018 and 1792/2018 filed by the University and WA Nos. 805/2017, 806/2017 and 807/2017 filed by Dr. Jayakumar M.S. were dismissed vide Judgment dated 16-03-2020. The University was therefore bound to comply with the judgment or to go for appeal against the judgment. According to the Standing Counsel the University has expressed its stand on the validity and legal sustainability of the appointment of Dr. M.S. Jayakumar. But since the Judgment has been rendered as a common judgment for the University Appeals as well as the appeals preferred by Dr. M.S. Jayakumar, it may not be proper for the University to file Review Petition or SLP before the affected teacher initiates any proceedings. Immediately after Dr. M.S. Jayakumar files Review Petition/SLP, the University too can take the same step canvassing for the protection of the appointment.

The Vice-Chancellor has agreed to the Legal Opinion and has consented to further action being initiated in accordance with the Legal Opinion, subject to reporting to the Syndicate. Dr. Jayakumar M.S. is learned to have filed a Review Petition before the Hon'ble High Court of Kerala. The Legal Section has been requested to inform the Standing Counsel to adopt a stand in favour of sustaining the appointment of Dr. Jayakumar M.S. when the petition comes up for hearing.

The action taken by the Vice-Chancellor in having approved the Legal Opinion and having directed the Standing Counsel to adopt a stand in favour of sustaining the appointment of Dr. Jayakumar M.S. is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.16.36 ***Department of Chemistry - Selection process of Associate Professor - Judgment of the High Court in WP(C) No. 5023/2020 - Consideration of - reg.***

(Ad.H)

Dr. B. Beena, an applicant to the post of Associate Professor in Chemistry had filed a Writ Petition before the Hon'ble High Court against the stand taken by the Selection Committee in having disqualified her from participating in the interview for selection of Associate Professor in Chemistry, for the reason of not having produced NOC of the employer. The petitioner who was employed in Devaswom Board College, had not applied through Proper Channel nor had produced NOC from her employer for the purpose of applying to the post of Associate Professor in Chemistry, which was notified in the year 2017. The petitioner could only produce a NOC obtained at the time of appearing before the Selection Committee, which the Selection Committee was not inclined to accept. The Selection Committee was of the opinion that the applicant ought to have applied through proper channel or to have produced the NOC which she obtained at the time of applying to the post in 2017 and not one which was obtained at the time of interview in 2020. The Selection Committee found that she was not fulfilling the relevant conditions laid down in the Notification and had declined to admit the candidate for the interview. The other applicants too were found not eligible for various reasons and hence the Selection Committee did not recommend any one for being appointed.

The Hon'ble High Court has vide judgment dated 01-07-2020 (copy appended) observed that no body is found eligible in the process of selection and that candidates like the petitioner have produced NOC on the date of interview. The claim of the petitioner to be considered for the selection requires a re-consideration by the competent authorities under the University, along with other candidates who were also denied permission to participate in the interview on the very same ground. The writ petition was disposed of directing the University to place the matter before the Syndicate for appropriate decision in the matter before any proceedings are taken for re-notification of the vacancy (Judgement Copy Attached).

It may be noted that that the requirement of producing NOC in respect of employed applicants who have not applied through Proper Channel has been insisted for selection process in all subjects. For this purpose NOC issued at the time of submitting applications alone were entertained. This

policy has been uniformly adopted for all selection process, and a different stand, if adopted in the case of Associate Professor in Chemistry alone, would cause similarly disqualified candidates in other subjects to seek legal remedies, which may even disturb the existing appointments in other Departments.

The matter regarding the acceptability of NOC of employer which was issued on the date of interview (and not at the time of applying), and the claim of Dr. Beena B. and similarly disqualified applicants for the post of Associate Professor in Chemistry, are placed before the Syndicate, in accordance with the judgment, for consideration and appropriate decision.

Resolution of the Syndicate

Based on the High Court Judgement the Syndicate observed that the applicant Dr. Beena B. (applied for the post of Associate Professor in Chemistry) has not fulfilled the relevant condition in the notification that the applications should be applied through proper channel with NOC from the employer. Considering the facts, the Syndicate **RESOLVED** not to reconsider the application and proceed with the process of re-notification as per the decision of Screening-cum-Selection Committee.

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Item No.16.37 ***INSPIRE FELLOWSHIP- Payment of 5th installment of grant and arrear to Ms. Aiswarya A.A, Senior Research Fellow, Department of Biochemistry - Reporting of- reg.***

(Ac. E. III)

The Department of Science and Technology (DST), sanctioned and released an amount of Rs.5,76,632/- (Rupees Five Lakh Seventy Six Thousand Six Hundred and Thirty Two only) to Ms. Aiswarya A.A, Senior Research Fellow, Department of Biochemistry towards the 5th installment of INSPIRE fellowship for the period from 14/05/2019 to 13/05/2020 including the arrears of 3rd and 4th year fellowships. Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of Rs.5,75,415/- (Rupees Five Lakh Seventy Five Thousand Four Hundred and Fifteen only) to Ms. Aiswarya A.A, Senior Research Fellow towards the disbursement of 5th instalment of INSPIRE Fellowship (14/05/2019 to 13/05/2020) along with the arrears of 3rd and 4th year fellowships. The balance amount of Rs.1,217/- (Rupees One Thousand Two Hundred and Seventeen only) has to be refunded to DST, as per the norms of the sponsoring authority, subject to reporting to the Syndicate. U.O Number Ac.E.III.1/6955/INSPIRE/2018 dated 02/07/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.16.38 ***Permission for the conduct of Webinar Series in the Department of Commerce, University of Kerala in self financing mode by the Alumni Association and Researchers' Forum - Reporting of - reg.***

(Ad.A.II)

The Head, Department of Commerce, University of Kerala forwarded a proposal via Email for conducting a Webinar Series on "*Shaping Focused research - Finding Answers To Ten Questions*" in self financing mode by the Alumni Association and Researchers' Forum in the Dept. of Commerce, without causing any financial liability to the Department/ University. The Webinar Series was proposed to be conducted as 10 days exercise during the period between 05/08/2020 to 31/08/2020, via Google Meet with a registration fee of ₹500/- (Rupees Five Hundred only). The proposed last date of registration for the Webinar Series was fixed as 03/08/2020.

The Vice -Chancellor, subject to reporting to the Syndicate approved the above conduct of the Webinar Series.

Accordingly, Letter No. Admn A II/2020/UOK dated 30/07/2020 was issued. (copy of letter appended)

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.39 *Ph.D Research –Re-registration-Ms.Soumya Jose - Full-time research scholar in Botany –Reporting of- reg:*

(AcEVI)

Ms.Soumya Jose, Full-time research scholar in Botany had submitted application for re-registration due to default payment of fee. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below.

Name & details of the candidate	Request Granted
Ms.Soumya Jose Botany, Full-time U O No.572/2020/UOK dated 13/02/2020 w.e.f.19/06/2019 Research Supervisor: Dr.Sreeja Thankappan Assistant Professor, Department of Botany, NSS College, Nilamel Centre: MG College Thiruvananthapuram	Re-registration with effect from the date of expiry of previous registration ie from 19/06/2019

Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor subject to reporting to the Syndicate, to Ms.Soumya Jose being granted re-registration. The UO granting re-registration was issued vide U.O. N.o.1979/2020/UOK dated 30/06/2020.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.40 *Enhancement of remuneration for the conduct of SDE Examinations,2020 onwards and release of provisional advance to The Director, SDE – Reporting of- reg.*

(EKI)

The Examination Monitoring Committee held on 11/05/2020 recommended to enhance the existing rate of remuneration for the conduct of SDE/ Private Registration Examination under the special circumstance of covid 19 breakout. The committee also recommended that spot payment be given to the invigilators and shall be met from the provisional advance being sanctioned to the JR (Exams II) for the purpose.

The Syndicate at its meeting held on 15/05/2020 vide item no.11.60.04 resolved to place the above matter in the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance at its meeting held on 26/05/2020 vide additional item No.09 recommended to enhance the existing rate of remuneration for the conduct of SDE Examination 2020. The committee further recommended to sanction an amount for the disinfection of the examination centers. The above recommendation of the Standing Committee of the Finance was approved by the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate.

The Syndicate at its meeting held on 04/06/2020 vide item no 12.10.additional 09 resolved that the action taken by the Vice-Chancellor in having approved the recommendation of the Standing Committee of the Syndicate on Finance held on 26/05/2020 be noted.

Also further resolved to modify the recommendation of the Examination Monitoring Committee held on 11/05/2020 that the spot payment to be given to the invigilators shall be met from the provisional advance being sanctioned to 'the Director, SDE' for the purpose' instead of the provisional advance to Joint Registrar (Exams II) as recommended by the Examination Monitoring Committee.

Also resolved to enhance the existing rates of remuneration for the conduct of SDE examination 2020 onwards as detailed below.

Details	Recommended remuneration in Rupees
Chief Superintendent / Additional Superintendent	Rs 600 /-
Invigilator / Asst. Superintendent	Rs 500 /-
Office Superintendent	Rs 300 /-
Accountant	Rs 250 /-
Clerk	Rs 250 /-
Peon / Sweeper	Rs 200 /-
Stationery charge per student	Rs 5 /-
Scavenger	Rs 200 /-
Preliminary arrangements	Rs 25 /- for every 40 candidates
Conduct of Examinations	Rs 25 /- for every 40 candidates
Room rent	Rs 250 /-per day

The Syndicate also resolved the following:

1) To sanction an amount as detailed below for the disinfection of the examination centers 'due to covid -19 pandemic'

a) Examination centers with less than or equal to 500 students – Rs 5000/-

b) Examination centers with more than 500 students – Rs 10000 /-

2) The remuneration be fixed as detailed above for the retired teachers who are posted as invigilators for the conduct of regular and SDE examinations.

The estimated amount to be sanctioned as the provisional advance to 'Dr. R Vasanthagopal, Director, SDE' for the spot payment to the invigilators and conduct of the examination is Rs 29 lakh is appended.

The Hon'ble Vice-Chancellor accorded sanction, subject to reporting to the Syndicate, for the following.

a) To meet the spot payment to the invigilators & for the conduct of the SDE examination 2020 from the provisional advance sanctioned to the Director, SDE.

b) To sanction Rs 29 lakh, the estimated amount as provisional advance to Dr. R Vasanthagopal, Director, SDE' for the conduct of SDE examinations, 2020 and for spot payment to the invigilators.

c) To implement the rate of remuneration for the conduct of SDE examinations 2020 onwards

d) To sanction the stipulated amount for the disinfection of the examination centers due to 'Covid 19 pandemic'.

e) To sanction the remuneration fixed as detailed above for the retired teachers who are posted as invigilators for the conduct of regular and SDE examinations

As per the orders of the Hon'ble Vice-Chancellor, U.O.No.EK1/Remuneration/619/1/2020-'21 dated 10/06/2020 regarding the enhancement of remuneration of SDE/ Private Registration Examinations, 2020 onwards and U.O.No.EK1/Provisional Advance/2/2020-'21 dated 10/06/2020 regarding the release of provisional advance to Dr. R Vasanthagopal, Director, SDE, Kariyavattom was issued.

As per the orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.16.41 ***Request from SmtSreelekshmi S- Degree Certificate issuing-Reporting of-reg.***

(CSS)

Smt. Sreelekshmi S, candidate of M.Sc Environmental Science(2017-2019 batch) has requested for her Original Degree Certificate urgently in order to submit before Canadian University. The results of M.Sc. Environmental Sciences Programme(2017-2019) were published on 19.08.2019. The results were published in new grading pattern wef 2017 admission onwards. Some of the students of P.G. courses, complained about the anomalies in the new Grading system and the Syndicate decided to revise the whole published results from 2017-2019 batch onwards. Hence a revised Grading system was proposed by the expert committee appointed by the CSSAC and the same was approved by the CSS Academic Committee and has been reported in the Syndicate.

As per U.O. No. CSS/ New Grading system/13/2020 dated 28.02.2020, the existing grading system was cancelled and the revised grading system was effected w.e.f. 2017 admission. The Department of Environmental Sciences has not submitted the marks in the revised grading system. The results in the revised grading pattern has to be approved by the CE and only after publishing the results, the degree certificates could be processed.

Now the candidate, Sreelekshmi S has submitted a request to the Hon'ble Vice Chancellor to issue the original Degree certificate in the old grading pattern itself, in order to submit it before the Canadian University for higher studies. Otherwise her visa validity will be lost due to the delay in submitting the degree certificate in the revised format.

Further clarification is needed whether the original degree may be issued in the old or the revised format. The Hon'ble Vice Chancellor has ordered to place the matter before the CSS Academic Committee.

As such the matter was placed before the CSS Academic Committee for necessary recommendations. The CSS Academic Committee in its meeting held on 11.06.2020 recommended to consider the request of Sreelekshmi S, as a special case after getting an affidavit from her. Hence original certificate was issued to the candidate by obtaining affidavit from her.

The committee also recommended to report the matter to the Syndicate.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

OFFICE OF THE CREDIT AND SEMESTER SYSTEM

KARIAVATTOM

MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE

Venue	:	Pro Vice Chancellor's Chamber
Date & Time	:	11.06.2020, 2.30 pm

Members Present:

1. Prof. P.P.Ajayakumar, Pro- Vice - Chancellor in the charge of Vice Chancellor & Chairman, CSS (in the chair)
2. Prof. A. Biju Kumar, Vice-Chairman (CSS)
3. Dr. S.Nazeeb, Member, Syndicate
4. Prof. B.S.Jamuna, Dean, faculty of Arts
5. Prof.R.Jayachandran, Dean, Faculty of Oriental studies
6. Prof.A.GangaPrasad, Dean, Faculty of Science
7. Prof. R.B. Binojkumar, Professor and Head, Dept. of Geology
8. Prof.P.M.Radhamany, Professor, Dept of Botany
9. Dr. Aji S, Associate Professor, Dept. of Computer Science
10. Dr.V.Biju, Assistant Professor, Dept of Physics
11. Dr.SimonThattil, Director, IQAC

The meeting started at 02.30 pm.

Item No.07: Request from Smt Sreelekshmi S- Degree Certificate issuing-reg-

Smt. Sreelekshmi S, candidate of M.Sc Environmental Science (2017-2019 batch) has requested for her Original Degree Certificate urgently in order to submit before Canadian University. The results of M.Sc. Environmental Sciences Programme (2017-2019) were published on 19.08.2019. The results were published in new grading pattern w.e.f. 2017 admission onwards. Some of the students of P.G. courses, complained about the anomalies in the new Grading system and the Syndicate decided to revise the whole published results from 2017-2019 batch onwards. Hence a revised

Grading system was proposed by the expert committee appointed by the CSSAC and the same was approved by the CSS Academic Committee and has been reported in the Syndicate.

As per U.O. No. CSS/ New Grading system/13/2020 dated 28.02.2020, the existing grading system was cancelled and the revised grading system was effected w.e.f. 2017 admission. The Department of Environmental Sciences has not submitted the marks in the revised grading system. The results in the revised grading pattern has to be approved by the CE and only after publishing the results, the degree certificates could be processed.

Now the candidate, Sreelekshmi S has submitted a request to the Hon'ble Vice Chancellor to issue the original Degree certificate in the old grading pattern itself, in order to submit it before the Canadian University for higher studies. Otherwise her visa validity will be lost due to the delay in submitting the degree certificate in the revised format.

Further clarification is needed whether the original degree may be issued in the old or the revised format. The Hon'ble Vice Chancellor has ordered to place the matter before the CSS Academic Committee.

As such the matter is placed before the CSS Academic Committee for necessary recommendations.

Decision Taken:-The CSS Academic Committee recommended to consider the request of Sreelekshmi S, as a special case after getting an affidavit from her. The committee also recommended to report the matter to the academic council and the Syndicate.

Sd/-
Vice Chairman, CSS

Sd/-
Chairman, CSS &
Vice Chancellor

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Item No.16.42 *Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07/08/2020 – Approval of- reg.*

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **07/08/2020** is appended.

Considering the exigency of the matters involved and as the next Syndicate is Scheduled on 14.08.2020 the committee also recommended that the Vice Chancellor, in exercise of the powers conferred upon him by clause 10(13) of the Kerala University Act 1974 may approve the recommendations in all the Items .

The action taken by the Vice Chancellor in having approved all the recommendations in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **07/08/2020** is reported to the Syndicate.

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges

Date and Time : 07/08/2020; 12.00 NOON

Venue : Syndicate Room, University Buildings, Palayam

Members Present

1. Adv. Muralidharan Pillai. G, Member, Syndicate (Convener)
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. Vijayan pillai. M, Member, Syndicate
4. Smt. Renju Suresh, Member, Syndicate
5. Adv. A. Ajikumar, Member, Syndicate
6. Adv. K.H Babujan, Member, Syndicate
7. Viswan Padanilam, Member, Syndicate
8. Sri. B.P Murali, Member, Syndicate
9. Sri. Arunkumar.R, Member Syndicate

Members Absent:

1. Adv. B. Balachandran, Member, Syndicate
2. Sri. Mohammed Yaseen, Member, Syndicate
3. Sri. R. Rajesh, Member, Syndicate

Item No.16.42.01 St.Marys College, Mulavana – Provisional affiliation granted during2015-16-non clearance of required land documents – exempted from online admissions – interim order – consideration of – reg.

(Ac BII)

The Hon'ble High court of Kerala as per interim order dated 03.08.2020 in WP(C) No.15594/2020 filed by the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam, the Educational Agency of St.Mary's College, Mulavana directed the University to forthwith include the name of the petitioner's college in the admission portal of the University to enable the aspirants to apply for admission in petitioner college.

Following may be noted in this context:

Provisional affiliation was granted to the St. Mary's College, Mulavana, Kundara, Kollam for the academic year 2015-16 for the conduct of following courses with the intake noted, provided that the Educational Agency shall rectify the deficiencies pointed out by the inspection commission and fulfill the remaining procedural formalities of affiliation.

B A English Language and Literature - 30 seats

B. Com Elective Finance - 40 seats

Towards fulfillment of procedural formalities of affiliation, the Educational Agency remitted the prescribed fees for obtaining affiliation for a new college, submitted the financial guarantee and the draft of the required agreements including the land agreement that is to be registered with the concerned Sub Registrar office. Subsequently the Educational Agency submitted the compliance report on rectification of the defects noted by the inspection commission.

The Estate Officer, after verifying the Schedule of Property incorporated in the Land Agreement submitted by the Educational Agency of St.Marys College, Mulavana has pointing out that among the 6 acres 10.26 cents of land in the schedule, 2 acres 53.81 cents of land is Wet land.

The Syndicate held on 11.08.2018 vide item no.02.85.13 considered the verification report of Estate Officer on the Schedule of Property in alongwith the Land Agreement and the compliance report on rectification of defects noted by the former inspection commission, submitted by the Educational Agency, and resolved to conduct an inspection in St.Mary's College, Mulavana and to depute the Estate Officer to accompany the inspection team in connection with the wet land issue.

Accordingly inspection was conducted.

Inspection reports

	Remarks
Members, Syndicate	<ul style="list-style-type: none"> The proposed area includes Dry and Wet lands. About 2 acres and 53.81 cents of land out of total 6 acres and 10.51 cents which had been proposed by the Educational Agency, is Wet land. Recommended to give 3 months time to make alternative arrangements and to produce records to prove lands as Dry land or substitute with other Dry land. As far as the library facilities are concerned, more books have to be purchased. Accession and Issue Registers have been maintained. A Librarian holding a certificate course has been appointed.
Estate Officer	<ul style="list-style-type: none"> The Educational Agency has submitted the records of 2.47.07 Hectares of land (6 acres and 10.51 cents) comprised in 29 Survey numbers in Pavithreswaram Village of Kundara Taluk. On verification of the records and certificates submitted by the Educational Agency, it is seen that an extent of 1.44.3 Hectares (3 Acres and 56.44 Cents) of land are seen as Dry land and 1.02.76 Hectares (2 Acres and 53.81 cents) of land is seen as Wet land. On inspection of the site it is seen that the proposed area are included as Dry and Wet lands. The Educational Agency has informed that they have converted some area into Dry land. But the Educational Agency has not produced any records to prove it as Dry land. The members of Syndicate has given direction to the Educational Agency to produce records to prove the above lands as Dry Land or substitute with other Dry Land to show the required land for the start up of the new college.

- The Syndicate at its meeting held on 22/01/2019 vide item no. 02.111.07 considered the reports of inspection conducted in St.Mary's College, Mulavana and resolved to issue show cause notice to the Educational Agency to show cause as to why the provisional affiliation granted to St.Mary's College, Mulavana should not be withdrawn as per the provision under Statute 14, Chapter 24 of KUFS 1977.
- Accordingly, the Show cause notice was issued and the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam, the Educational Agency of St.Mary's College, Mulavana submitted the following:

It has been stated that the charitable society owns 11.08 acres of land of which five (5) acres of land is dry and the remaining is originally wet land, a portion of which measuring 02.5 acres of land has been converted into dry land in the year 2003 and application has been filed before the authority for regularization in accordance with the provisions of Kerala paddy and wet Land Conservation Ordinance, 2018. Further undertook that necessary steps will be initiated to purchase adjacent land of adequate measurement within a period of one year to comply with the land requirements of the University.

The Syndicate at its meeting held on 25/05/2019 item no. 09.72.06 considered the reply to the Showcause Notice submitted by the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam, the Educational Agency of St.Marys College, Mulavana and resolved to grant time upto 31st of March 2020 to fulfill the land requirement adhering to norms relating to WET land, failing which fresh admissions for the year 2020-21 need not be allowed.

The decision was communicated to the Educational Agency vide letter dated 24/06/2019. But the Educational Agency had not responded to the said letter. Hence, as per note dated 19/06/2020 the matter was intimated to Online admission section so as to exclude the college from the Online Admission portal for the year 2020-21.

Thereafter, the Secretary, Patriarch Elias Charitable Society, Kundara Vide letter dated 24/06/2020 submitted representation dated 24.06.2020 and requested to grant reasonable time for submission of required documents.

The Syndicate held on 25.05.2019 vide item No. 09.72.06 considered the matter and resolved to exclude the college from the online admission portal for the year 2020-21 and to intimate the Educational Agency to fulfill the land requirement immediately, if not the affiliation of the college will be cancelled.

As the college was not included in the online admission portal for the year 2020-21, the educational Agency filed WP(C) No.15594/2020 before the Hon'ble High Court of Kerala and obtained interim order dated 03.08.2020 directing the University to forthwith include the name of the petitioner's college in the admission portal of the University to enable the aspirants to apply for admission in petitioner college.

The committee considered the interim order dated 03.08.2020 in WP(C) No.15594/2020 filed by the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam, the Educational Agency of St.Mary's College, Mulavana.

The committee recommended to file Writ Appeal against the interim order dated 03.08.2020 on WP(C) No.15594/2020 filed by the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07/08/2020, be noted.

Item No. 16.42.02 ***DC School of Management and Technology, Kazhakoottam, Thiruvananthapuram – Request for NOC for the change of site of the College - reg.***

(Ac BII)

Provisional affiliation was granted to DC School of Management and Technology, KINFRA Film and Video Park, Kazhakoottam, Thiruvananthapuram [UNAIDED COLLEGE] for the conduct of MBA Degree Course with an intake of 60 students on self-financing basis since the year 2012.

Now, the Principal, DC School of Management and Technology, Kazhakoottam, Thiruvananthapuram has requested to issue the NOC for the change of site of the college **from** (DC Centenary Building) Re Survey No. 407/1-I Part, KINFRA Film and Video Park, Kazhakoottam, Thiruvananthapuram **to** (Management BLock) Re Survey No. 407/2Part, KINFRA Film and Video Park, Kazhakoottam, Thiruvananthapuram, to produce before AICTE.

Also submitted copy of the resolution made by the Educational Agency regarding the Change of location of the DC School of Management and Technology and the application made to AICTE for its approval.

It may be noted that, an amount of Rs 1,00,000/- (Rs One Lakh only) has been prescribed vide UO No. Ac B/03/2014-15 dated 31.12.2015 towards Change of location of an existing college.

The committee considered the request submitted by the Principal, DC School of Management and Technology, Kazhakoottam, Thiruvananthapuram to issue the NOC for the change of site of the college **from** (DC Centenary Building) Re Survey No. 407/1-I Part, KINFRA Film and Video Park, Kazhakoottam, Thiruvananthapuram **to** (Management BLock) Re Survey No. 407/2Part, KINFRA Film and Video Park, Kazhakoottam, Thiruvananthapuram, to produce before AICTE.

The committee recommended to constitute an inspection commission comprising of Adv. G.Muralidharan Pillai, Sri. B.P.Murali, Sr.S.Nazeeb, Adv.B.Balachandran, Members Syndicate to visit the college.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07/08/2020, be noted.

Item No.16.42.03 Request for re-admission to Smt. Iswarya Krishnan – consideration of – reg.

Smt.Iswarya Krishnan is a candidate of 2017 admission who discontinued her studies and was granted readmission to III semester of the First Degree Programme in English Language& Literature under CBCS system along with 2018 admission at NSS Arts & Science College, Kundara during the academic year 2019-20 vide order No.Ac.AV/20949/Readmission/2019, dated 18.7.2019.

The candidate submitted another application for granting readmission to III semester with the recommendation of the Principal, NSS Arts & Science College, Kundara as per reference cited(3) above. The Principal has requested to grant her readmission again as she had not attended any class due to the non-availability of conveyance.

In the instant case, the candidate has violated the point no 10 specified in the U.O read as (1) above stipulating that candidate who could not avail the re-admission once granted to a semester should inform the matter to the University within a week from the date of the order through the Principal of the College. Further, readmission shall be granted only once during the entire programme as laid under point no 7 of the order.

Abiding to the norms the application of the candidate was rejected and a memo to that effect was issued on 16.06.2020.

The Principal vide reference cited (4) above recommended and forwarded another request of Smt.Iswarya Krishnan for granting readmission during the academic year 2020-2021.

The committee considered the above matter and **recommended that a committee comprising of Adv. G.Muralidharan Pillai, Sri.Arunkumar.R and Dr.K.B.Manoj, Members Syndicate be constituted to conduct an urgent enquiry to ascertain facts relating to the issue by holding a hearing at UIT Mulamkadakom, Kollam of all concerned including the Principal of NSS College Perayam and Smt. Iswarya Krishnan, the student concerned and that the report be submitted before the next Syndicate.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07/08/2020, be noted.

Item No.16.42.04 *PAR defaulter colleges – list furnished by NCTE –explanation sought – reg.*

The NCTE vide E-Mail dated 30.04.2019 has forwarded list of colleges defaulting submission of Performance Appraisal Report (PAR) required by the NCTE (public notice dated 22nd September 2019), and has sought clarification pertaining to the status of affiliation and related matters of the said PAR defaulting colleges. The Badhiriya B.Ed Training College, Kollam and Haneefa Kunju Memorial College of Education, Umayanalloor P.O., Kollam affiliated to University of Kerala were included in the list. The NCTE has also forwarded a 12point questionnaire to be filled in by the University which included the details of conduct of inspection during the current year in the colleges concerned, including copies of the inspection report.

As per orders, reply had been furnished to NCTE mentioning that affiliation was granted to the colleges after ensuring the infrastructural/instructional facilities available for conduct of the B Ed programmes. Also mentioned in the letter to the NCTE that the colleges which are reported to have defaulted on submission of PAR are given notice that the University shall be constrained to withhold admission for the academic year 2020-21, unless the clearance of the NCTE is obtained. Further, the reply to the 12 point questionnaire was not provided.

Also Badhiriya B. Ed Training College, Kollam and Haneefa Kunju Memorial College of Education, Umayanalloor P.O., Kollam were directed to obtain clearance from the NCTE for considering the inclusion of the colleges in the prospectus for the year 2020-21.

The matter was considered by the Syndicate held on 15.05.2020, vide item No. 11.39.38 and resolved to seek explanation from the Badhiriya B. Ed Training College, Kollam and Haneefa Kunju Memorial College of Education, Umayanalloor P.O., Kollam for non submission of PAR to NCTE. Accordingly, explanation was sought from the Educational Agencies concerned.

The Educational Agency of Haneefa Kunju College of Education has submitted that they had furnished an explanation to the NCTE (copy attached) with request to grant further time to furnish report through online or through post. Also intimated that the non submission of PAR was not wilfull and therewere no deliberate violations of directions issued by the NCTE. Hence requested that any further action on the basis of the notice issued by the University may be deferred and further details regarding submission of report to NCTE will be informed to University without fail. It may be noted that, as per the letter addressed to NCTE, technical error occurred in uploading the report was mentioned as reason for nonsubmission of PAR.

The Educational Agency of Badhiriya B. Ed Training College, Kollam has submitted reply wherein it had been stated that they had submitted a detailed proforma on 29/10/2019 to NCTE and received a reply on February 2020. But they had not received any intimation regarding submission of PAR till its final date. Also submitted that they had included almost all the details in the recently submitted proforma (copy submitted to university also) and as the PAR link is disabled they could not upload the same. Stating the above, requested to treat the matter favourably. Again, in compliance to the explanation sought, the Educational agency vide letter dated 30.06.2020 has submitted that they had furnished the questionnaire along with required documents to NCTE on 01.06.2020 and submitted copy of the covering letter submitted to NCTE and again requested to treat favourably.

It may be noted that the NCTE has not given clearance as sought by the University. It may also be noted that, though the NCTE has furnished PAR defaulters list to University, the NCTE has neither withdrawn the recognition granted to the PAR defaulter colleges nor directed to ban admission to the colleges concerned.

In view of the above facts it may be considered whether the PAR defaulter colleges are to be included in the Prospectus of B Ed admissions for the year 2020-21 or not.

The committee considered that above matter and recommended to constitute a committee comprising of Adv. G.Muralidharan Pillai, Sri Arunkumar.R and Sri Jairaj.J Members Syndicate for the purpose of ascertaining, directly by visiting the colleges concerned, whether the reasons cited by the colleges for defaulting on PAR is sustainable and to present the report before the Syndicate.

Considering the exigency of the matters involved and as the next Syndicate is Scheduled on 14.08.2020 the committee also recommended that the Vice Chancellor, in exercise of the powers

conferred upon him by clause 10(13) of the Kerala University Act 1974 may approve the recommendations in all the Items.

The meeting came to an end at 1:30 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07/08/2020, be noted.

Item No.16.43 Meeting of the Standing committee of the Syndicate on Planning and Development – Minutes - approval -reg.

(Pl. G)

The Meeting of the Standing committee of the Syndicate on Planning and Development was held at 10.30 a.m on 07.08.2020. (COPY APPENDED). In view of the urgency in action to be taken under recommendation in item no.03 the same was approved by the Vice Chancellor exercising the powers vested under section 10 (13) of the KU Act 1974.

The action taken by the Vice Chancellor in having approved the recommendation in item no. 03 is reported and the recommendations on the remaining items of the minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held on 07.08.2020 is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 07.08.2020: 10.30 A.M

Venue : Senate Chamber, Senate House Campus, Palayam.

Members

Adv.A.Ajikumar, Convener	Sd/-
Adv.K.H.Babujan, Member, Syndicate.	Sd/-
Dr.S.Nazeeb, Member, Syndicate.	---
Dr.K.B.Manoj, Member, Syndicate.	---
Sri.B.P.Murali, Member, Syndicate.	Sd/-
Adv.Muralidharan Pillai.G, Member, Syndicate.	Sd/-
Sri.Bijukumar. G, Member, Syndicate.	Sd/-
Sri.Jairaj. J, Member, Syndicate.	Sd/-
Dr.K.G. Gopchandran, Member, Syndicate.	---
Dr. Vijayan Pillai. M, Member, Syndicate.	Sd/-
Sri.Viswan Padanilam, Member, Syndicate.	---
Sri.Arun Kumar. R, Member, Syndicate.	Sd/-

The Director (P&D), Director(Computer Center), Deputy Registrar (P&D), University Engineer, Smt. Bindu A (Assistant Engineer), Sri. Ramesh G.S (Assistant Executive Engineer), Sri. Manojkumar M S (Assistant Executive Engineer), Joint Registrar (Administration), Deputy Registrar (Administration) also attended the meeting.

The meeting began at 10.30 AM.

Item No.16.43.01 Budget speech 2019-20 – Senate House Campus – rain water harvesting, balance work for cleaning well, providing pump set and water supply connections, providing grill cover and beautification around well – estimate – reg.

[Ad. B I]

An amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) was allocated in the Budget Speech 2019-20, for implementing rain water harvesting and water treatment plant in the Senate House Campus. The Syndicate at its meeting held on 12.06.2019 has resolved to approve the proposal in this regard submitted by Dr. E Shaji, Department of Geology and also to approve the estimate amounting to Rs.2,20,000/- (Rupees Two Lakh Twenty Thousand Only) submitted by the University Engineer for making re-charge pits at Senate House Campus.

The Assistant Executive Engineer had been entrusted to open and clean the closed well near the southern side of the campus, and based on the report of the Assistant Executive Engineer, the University Engineer, vide letter no.DB1/open well/SH/2020-21 dated 28.05.2020 has forwarded an estimate amounting to Rs.4,20,000/-(Rupees Four Lakh Twenty Thousand Only) based on DSR 2016 with cost index 37.93% for TVM, for bailing out of water, removing waste for a depth of 3m, providing grill cover to the well, supply and erection of 3HP, Pump set, laying water supply lines from the well by providing two numbers of 2000 Litres capacity PVC water storage tank to the OH tank over Senate Chamber to store pumped water from the well and to distribute the same for gardening purpose, providing pipelines from the rainwater pipe of SH building to the well for rainwater recharge and beautification of well surroundings.

As per the orders of the Vice Chancellor, the estimate amounting to Rs.4,20,000/-(Rupees Four Lakh Twenty Thousand Only) for the balance work for cleaning well, rainwater harvesting, providing Pump set and water supply connections, providing grill cover and beautification around the well, forwarded by the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To approve the estimate of Rs.4,20,000/- (Rupees Four Lakh Twenty Thousand Only) submitted by the University Engineer.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.02 ***Providing roofing to the open courtyard in the ONV Memorial School of Indian Languages at Kariavattom Campus-reg.***

[Ad. B I]

The Construction of Platinum Jubilee Academic Complex for School System at Kariavattom Campus was completed and the new name of the building is "ONV Memorial School of Indian Languages". The University Engineer, vide letter dated. 13.02.2020 had reported that a site inspection was conducted by the Pro-Vice-Chancellor, Dr.S.Nazeem (Member, Syndicate), Teaching Staff of Indian Languages and the University Engineer on 13.02.2020. The Director of School of Indian Languages has requested to provide roofing to the open courtyard in the building in order to make the area more useful. The central courtyard is having an area of 700 sqm with gallery steps and a stage. For roofing the area an amount of Rs. 75 Lakh (approx) is required. The roofing has to be provided with sufficient structural members to withstand the wind load in that area.

It may be noted that, an amount of Rs. 60,00,000/- (Rupees Sixty Lakh only) has been earmarked in the Budget Speech 2020-21 (Item. No. 73) for providing a roof to the open courtyard in the ONV Memorial School of Indian Languages building at Kariavattom Campus.

The University Engineer has suggested that it is desirable to entrust the design and estimation of the roof area of the building with Iyer & Mahesh, as the structural and architectural design of the building was done by the firm itself or else the structural design work may be entrusted with the CET. The University Engineer has requested to hold a discussion on the matter at the Standing Committee of the Syndicate on Planning & Development.

As ordered by the Vice-Chancellor, the matter of holding a discussion on entrusting the design and estimation of the roof area of the building with Iyer & Mahesh, as the structural and architectural design of the building was done by the firm itself or else entrusting the structural design work with the CET, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To initiate steps for inviting both Iyer & Mahesh and CET to conduct site visit in the presence of officials of Engineering unit and to arrange for discussions with both agencies scheduled with separate time slots.**

Resolution of the Syndicate

RESOLVED to initiate steps for inviting both Iyer & Mahesh and CET to conduct site visit in the presence of officials of Engineering unit for preparing the design and estimate of roof area of ONV Memorial School of Indian Languages and to schedule a meeting with both agencies, with separate time slots.

Item No.16.43.03 *University Hostels for Women at Kariavattom Campus-Overflowing of Sewage Water-reg.*

[Ad. B I]

As per the request of the Joint Registrar, Campus Admn, the University Engineer had conducted a visit and reported that the sewage water is flooded around the septic tanks behind the University Hostels for Women at Kariavattom Campus. There are 5 septic tanks in total for the women's hostels building including PG Women's Hostel, Research Women's Hostel and SC funded Women Hostels consist of total number of 506 inmates. The University Engineer has suggested that installation of Sewage Treatment Plant (STP) is a permanent solution for the hostels with technical support of Department of Environmental Science and form other Govt. Departments like pollution control board. Also, the Kerala State Pollution Control Board.

The Syndicate held on 13.01.2020 has considered the matter and resolved to entrust the University Engineer to take immediate steps on war foot basis to prevent the overflowing of sewage water behind the University Hostels for Women at Kariavattom Campus. And further resolved to entrust the University Engineer to get an expert opinion and submit an estimate for the construction of Sewage Treatment Plant.

Accordingly, the University Engineer, vide letter dated. 12.02.2020 has informed that earth pits were made behind the hostel building to collect the overflowing of Sewage as a temporary measure. Meantime, as per the request of the Joint Registrar, campus, admn, the experts from Centre for Management Development (CMD) has inspected the site and submitted a project report. Total project cost estimated by CMD is Rs.91,00,000/- .

The meeting held on 10.03.2020 at Pro-Vice-Chancellor's Chamber to discuss about the construction of STP, recommended to entrust the CMD to submit the concept documents including detailed estimate and other relevant documents. Accordingly, CMD authorities were requested to submit the details on 25.05.2020 and a reminder was given on 19.06.2020.

Now, the University Engineer vide letter dated. 05.05.2020 has informed that approximate capacity of two septic tanks of SC hostel is 36m³/each. Capacity of septic tanks of PG block and research block are approximately 30m³/each. The septic tank of research block is in damaged condition. The soak pits connected to the septic tank seems to be full which causing overflowing of Sewage. In all hostel buildings, sullage is not connected to the sewage lines. Hence, there is no need of further separation of sewage and sullage. And also, earth pits were already made near the overflowing tanks to collect the overflowing waste so as to avoid flow of waste to the downstream area.

Hence, the University Engineer has suggested the following measures to avoid overflowing of tanks during the forthcoming monsoon season,

1. Waste from all the tanks can be removed through the city corporation. The service charges for septage removal to be paid to them. The service charge may vary according to the capacity of vehicle. However, Rs. 1.00 lakhs (Rupees of Lakh only) is approximately required as service charge for the purpose. As per the present system the service charge need to be paid through online at the time of booking of septage cleaning vehicle. Hence, urgent permission/orders may be issued at the earliest for arranging the above cleaning process or else University may request Corporation to execute this work free of cost.
2. New pipe lines may be provided to the earthen pits already made near the soak pits to collect and deliver waste water to the new pits. All the open pits may be covered temporarily using GI corrugated sheets (old one available with department) to avoid spreading of foul smell. The Assistant Executive Engineer concerned has already been entrusted to arrange this work through local contractors on quotation/HR basis, considering the urgent situation.

3. A new septic tank may be constructed for research block in place of the damaged tank. Approximate cost for the construction of an RCC tank of size 4.50m x 3.50 m x 3.00 weeks out to Rs. 3.50 lakhs. Administrative sanction may be issued for an amount of Rs. 3.50 Lakhs (Rupees Three Lakhs Fifty Thousand only) with permission to execute the work waiving tender formalities considering the exigency.

It may be noted that as envisaged in the budget speech 2020-21 (Item. No.100) Rs. 60 Lakhs has been earmarked for the construction of Sewage Treatment Plant, on supervision of the State Environmental Department.

As per the orders of the Vice Chancellor, the above said suggestions of the University Engineer to avoid the overflowing of Sewage water in the Women's Hostel at Kariavattom Camps is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To take steps to address the Thiruvananthapuram corporation authorities to extend service of removal of waste from all the tanks, free of cost and entrusted the Convener and Sri. B.P Murali, Member, Syndicate to initiate a followup action in the matter, once the communication is issued.
- To regularise the work, initiated by the Assistant Executive Engineer, considering the urgent situation, through local contractors on quotation/HR basis, providing new pipe lines to the earthen pits already made near the soak pits to collect and deliver waste water to the new pits and temporary covering of all the open pits using GI corrugated sheets (old one available with department) to avoid spreading of foul smell.
- To grant administrative sanction for an amount of Rs. 3.50 Lakhs (Rupees Three Lakhs Fifty Thousand only) with permission to execute the work, waiving tender formalities, considering the exigency, in respect of construction of a new septic tank (RCC tank of size 4.50m x 3.50 m x 3.00) for research block in place of the damaged tank.
- To agree in principle to the proposal, for Installation of Sewage treatment Plant at Kariavattom Campus as a permanent solution for the sewage waste from hostels, and to proceed further inviting the co-operation of the University Department of Environmental Sciences and the expertise of Kerala Suchithva Mission for the construction of Sewage Treatment Plant (STP). Further recommended to hold a meeting by the Convener, Sc on P& D and Sri. B.P Murali with the authorities of Kerala Suchitva Mission at 11.00 am on 11.08.2020.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be noted.

FURTHER RESOLVED to invite the higher officials of the Kerala Suchithmissions in the next Standing Committee of the Syndicate on Planning and Development.

Item No.16.43.04 *Renovation works of the building housing the Kerala University Staff Housing Co-Operative Society at SH Campus-Estimate – reg.*

[Ad. B I]

The University Engineer, vide letter dated. 29.05.2020 has submitted an estimate amounting to Rs. 13,60,000/- (Rupees Thirteen Lakh Sixty Thousand only) for the the work of renovation of the building housing Kerala University Staff Housing Co-operative Society at SH Campus. The estimate based on DSR 2016 with cost index 37.93% for Thiruvananthapuram.

The University Engineer has informed that the major provisions included in the estimate are dismantling the existing roof, rafters, purlins and wooden false ceiling, providing new GI traffold sheet roofing over new tubular truss work, providing false ceiling with plain gypsum board, enclosing verandah using MS grill over masonry wall, floor finishing with vitrified tiles of the office, varandah and store area, laying interlock paver blocks in the floor area of the porch after levelling the ground and painting the wall and joineries.

As ordered by the Vice-Chancellor, the estimate amounting to Rs.13,60,000/- (Rupees Thirteen Lakh Sixty Thousand only) for the the work of renovation of the building housing Kerala University Staff Housing Co-operative Society at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To invite the office bearers of the Governing bodies of both Co- operative societies for a discussion before the next meeting of the committee.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.05 Additional Security Measures to the Senate Hall Building –Providing iron grills, iron grilled shutters etc in the SH Building at SH Campus- Estimate approved – Changes - reg.

[Ad. B I]

The Syndicate at its meeting held on 30.04.2019 (Item.No. 08.24.19) had resolved to approve the estimate amounting to Rs. 7 Lakhs for providing additional security measures to the Senate Hall Building and U.O. No. Ad.B1(1)802/2019/063/53 dated. 01.07.2019 was issued accordingly.

The University Engineer, vide letter dated. 30.04.2020 has informed that the above said work was tendered and awarded to the contractor Sri. S. Sureshkumar on13.08.2019 and the works had commenced on 18.09.2019.It is also informed that the position of grills and additional grill doors to be provided was fixed during a joint inspection to the building along with the Hon'ble Vice-Chancellor, Pro-Vice-Chancellor and the Security Officer, and provisions are incorporated accordingly in the estimate. But at the commencement of the work, some of the Syndicate Members suggested not to provide grill in the last bay of the verandha opening adjacent to the P.S. to Vice-Chancellor's room (grill was proposed for this last bay only). Also not to carryout the grill and grilled door work in front of the entrance door to the Vice-Chancellor's office. The Assistant Executive Engineer concerned reported that no written directions were received from the University regarding the changes to be made in the work and hence, the University Engineer has requested necessary directions may be issued immediately so as to complete the work at the earliest.

As ordered by the Vice-Chancellor, the above said matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

- **To issue necessary communications as requested by the University Engineer regarding the dropping of works in respect of fixing of grill adjacent to the entrance of Vice – Chancellors office, on the basis of recommendation previously made by the respective Monitoring committee.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.06 Budget speech 2019-20 – Eco-forestation/ Orchid Plantation at Kariavattom Campus – revised proposal – reg.

[Ad. B I]

An amount of Rs.35,00,000/- (Rupees Thirty Five Lakh Only) was allocated in the Budget Speech 2019-20, for the project of eco-restoration/ orchard plantation at Kariavattom, for an area of 10 acres of land at Kariavattom. The Syndicate at its meeting held on 28.03.2019 had recommended to authorize the JR Campus Administration in consultation with the Director, centre for Biodiversity to submit a report on the implementation of orchard plantation and to place it before the meeting of Standing Committee of the Standing Committee of the Syndicate on Planning and Development.

The proposal entitled 'Ecorestoration of Kariavattom Campus-Systematic development of an Orchard of fruit bearing trees eradicating the exotic plantations', forwarded by the Joint Registrar, Campus Administration was considered by the Syndicate at its meeting held on 30.10.2019 and resolved to entrust a Sub-Committee of the Standing Committee of the Syndicate on Planning and Development, comprising of Adv. A. Ajikumar, Convener (SC on P&D), Dr.S Nazeeb, Dr. K.G Gopchandran and Sri. Biju Kumar G. (Members Syndicate) for site identification in this regard.

The University Engineer, vide letter no. DB1-Eco-restoration/001/2020 dated 22.01.2020, and the Sub-Committee of the Standing Committee of the Syndicate on Planning and Development, vide report dated 03.02.2020, have informed that they have visited the area near the Hymavathy pond, initially proposed by the Director, CBC. As the area is surrounded with thick wild growth and acacia trees and clearing of the area is time consuming, two acres of land opposite to the Centre for Performing and Visual Arts may be earmarked for the implementation of the project of Ecorestoration/ Orchard Plantation at Kariavattom.

The recommendation of the Standing Committee of the Syndicate on Planning and Development held on 15.02.2020 to approve the proposal to earmark two acres of land opposite the Centre for Performing & Visual Arts, Kariavattom for the implementation of the Project of Ecorestoration/Orchard plantation as reported by the sub-committee and the University Engineer, has been approved by the Syndicate held on 13.03.2020, vide item no.10.33.09.

It may be noted that in the budget speech 2019-20, it was proposed to establish an orchard in 10 acres of land and area earmarked for the project is two acres. Accordingly, the Director, CBC was requested for a revised proposal for an area of 2 acres land. Accordingly, vide letter no. CBC/3/2020-2021 dated 26.05.2020 the Director, CBC has forwarded the revised estimate amounting to Rs. 14,00,000/- (Rupees Fourteen Lakhs Only) for the layout of land for planting, labour charges for planting purchase of planting materials etc. and Rs.12,00,000/- (Rupees Twelve Lakh Only) for fencing the area, construction of work shed and providing water supply arrangements etc.

As per the orders of the Vice Chancellor, the revised proposal/estimate for orchard plantation in two acres of land opposite to the Centre for Performing and Visual Arts, forwarded by the Director, CBC, amounting to a total of Rs.26,00,000/- (Rupees Twenty Six Lakh Only) is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- **To prepare and place a status report having updated position and review of the ongoing efforts under Harithalayam Project, before the next meeting and to invite Dr.A.Gangaprasad, Hon. Director & Professor, Centre for Biodiversity conservation (CBC) to the said meeting for discussion.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.07 **Wi – Fi bridging between the Computer Centre and the University Library – reg.**

[Ad. B II]

Ref : (1) Letter No.KUCC/2019/167 dated 10.06.2019.

(2) This office letter no.Ad.B.II.02/19436/2019 dated 03.08.2019.

(3) Letter No.KUCC/2019/315 dated 22.10.2019.

(4) Letter No.KUCC/2020/56 dated 05.03.2020.

(5) Letter No:ES/QUT/INF/19-20/34 dated 30.09.2019 received from M/s Exodus Systems.

The Director, KUCC vide paper ref (1) above has informed that the Kerala University Library has automated all its routine transactions and inventory of the entire collection. The network connectivity at University Library is provided from the Computer Centre through OFC which is laid by road trenching. If any interruption occurs in this connectivity the entire library services will be disrupted until it is rectified. The Director, KUCC has suggested Wi-Fi bridging is an alternative and cost effective method compared to OFC laying. Hence, the Director, KUCC has sought permission to invite tender for providing Wi-Fi Bridging between the Computer Centre and University Library. The

Director, KUCC was permitted to invite tender for Wi-Fi Bridging between the Computer Centre and University Library, vide ref(2) above.

The Director, KUCC had invited tenders through the University website and the leading dailies, from 20.08.2019 to 16.09.2019. Due to the insufficient number of bidders the same was retendered for a period from 17.09.2019 to 30.09.2019. Only one tender was received, vide ref(3) above. Hence, work was retendered again. But no quotations were received in this regard, vide ref(4) above.

M/s Exodus Systems, the only firm had submitted the quotation for installation of Wi-Fi Bridging between the Computer Centre and University Library, for ₹80,414/- (Rupees Eighty Thousand Four Hundred and Fourteen only), vide ref(5) above, in response to second tender notice.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the standing committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

Noted the fact that only one tender was received during first and second invitation and no tender was received during the third process.

- **Recommended to permit the Director, Computer Centre to invite quotation for providing Wi-Fi bridging, as backup, between the Computer Centre and the University Library.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.08 **Construction of an extension to the existing building of the Controller of Examinations at Senate House Campus, Palayam- reg.**

[Pl. G]

The work of construction of the extension of the Controller of Examinations Building was awarded to M/s.Habitat Technology Group as the executing agency of the work. As per the U.O No. Pl.G/3987/2014 dated:12.07.2016, the Corrected Abstract Estimate inclusive of Taxes & Centage charges amounting to Rs 3,22,08,675/- (Rupees Three Crore twenty two lakh eight thousand six hundred and seventy five only) submitted by M/s.Habitat Technology Group and forwarded by the University Engineer for the work of construction of an extension to the existing building of the Controller of Examinations at SH campus was approved. Agreement was executed with M/s Habitat Technology Group as executing agency for the work on 05.08.2016. M/s Habitat Technology Group vide letter dated 07.02.2019 has reported that they have successfully completed all the works awarded to them as per the agreement.

The University Engineer vide letter dated 24.06.2020 has reported the following:

A1 : The above work has been completed in all respects on 31.01.2019, subsequently M/s Habitat Technology Group has prepared and submitted the CC VII and Final bill of the work. While scrutinizing the bill it is observed some excess quantities against scheduled items and executed some extra items in civil, electrical and plumbing works, for proper completion of the work.

A 2 : During the execution of the work the executed amount of Electrical work comes to Rs.12,83,609/- (Rupees Twelve lakhs eighty three thousand six hundred and nine only) against the estimated amount of Rs.12,09,230/- (Rupees Twelve lakhs nine thousand two hundred and thirty only). The University Engineer has stated that the total executed amount falls within the approved estimate and hence decision may be taken to admit the executed amount of electrical work amounting to Rs.12,83,609/-.

A 3: The University Engineer has also requested to execute a supplementary agreement between the Registrar and Habitat Technology Group against the extra and excess items, after legal vetting and considering B1 given below since the total executed amount falls within the estimate PAC.

It may be noted that the Syndicate at its meeting held on 15.05.2020 has resolved to approve the following recommendations of the Standing Committee of the Syndicate on P&D held on 12.05.2020

1. To direct M/s Habitat to submit a request with clarification (with supporting evidence) regarding whether the rate provided for cement concrete items (item No 5& 43) is including centering and shuttering or excluding, as the University Engineer has informed that M/s Habitat have claimed

payment for centering and shuttering by correcting the original specification as excluding centering and shuttering.

2. To entrust the University Engineer to enquire the prevailing market rate of white pebbles and to limit the cost of the same accordingly.
3. To direct M/s Habitat to submit certificate for completion of rectification works as early as possible.
4. To direct the University Engineer to effect final payment by 30.06.2020.

In this connection, the University Engineer has reported the following:

B 1 : M/s Habitat Technology Group (letter dated 14/05/2020) has submitted the clarification regarding the rate provided for schedule item No. 5 & 43 'cement concrete items excluding the centering works'. In the approved estimate the specification for the concrete items 5 & 43 were claimed with 'including centering and shuttering' and hence the items of centering 6a,6b,6c and 47 were not considered in the previous bills in that office. In this regard, the Assistant Executive Engineer concerned has remarked in payment for centering and shuttering works against schedule item 6a,6b,6c & 47 were deferred because of the reason that as per the approved specification of DSR, the item for RCC work includes centering and shuttering work itself. **DSR specification corresponding to the work is exclusive of centering and shuttering work. Habitat Technology Group informed that, the mistake was due to typographical error from their part.** Since, the approved rate as per DSR for concrete work excluding centering and shuttering and the rate in the schedule work including centering and shuttering seems to be one and the same, the error might be due to typographical while entering the specification. Moreover, the reinforcement cement concrete above plinth level, this specification is including centering and shuttering. **Hence, the University Engineer has requested that the agreement authority may consider the admissibility as a matter of justice after availing legal opinion. If admitted by the agreement authority, the extra item No. 28 & 31 included in the draft supplementary agreement schedule may be approved. Also permission may be given to effect payment on agreed item No. 6a, 6b,6c & 47 based on the clarification submitted by M/s. Habitat Technology Group. If not, extra number 28 & 31 may be excluded from the supplementary agreement schedule.**

B 2 : Regarding the extra item No. 21, supplying and providing white pebbles over the mount inside the courtyard enquired the prevailing rate of white pebble and finalized the rate.

B 3 : The Certificate of Completion of rectification work submitted by M/s. Habitat Technology Group on 18/05/2020, upon that the concerned Assistant Executive Engineer has remarked that M/s. Habitat Technology Group has attended and rectified the dampness of wall in the front side by providing a pre-cast slab copying at top. Also, they had attended the leakage in the poly carbonate sheet roofing over the courtyard. Some other rectification works such as repair to the steel door and other works brought to the notice of the firm is still pending which will be attended by them in due course and hence requested to direct M/s. Habitat Technology Group to attend the rectification work from that end, since the work is in the observation period.

B 4 : After executing the supplementary agreement for excess in schedule quantity and extra item the bill will be audited for final payment.

The University Engineer has further reported that M/s Habitat Technology Group has commenced the work on 05.09.2016 accordingly the agreed time of completion expired on 04.03.2018. The meeting of the Syndicate held on 11.07.2018 has resolved to extend the time of completion from 05.03.2018 to 04.06.2018 without fine and from 04.06.2018 to 05.12.2018 with fine. Later the meeting of the Syndicate, held on 02.11.2018 has resolved to approve the following recommendations made by the Standing Committee of the Syndicate on Planning and Development held on 26.10.2018 considering the detailed report submitted by M/s Habitat Technology Group vide letter dated 15.10.2018 ;

1. To exempt M/s Habitat Technology Group from imposing the fine for the delay, as dereliction of duty is observed from the part of Engineering Unit in full filling the agreement condition, regarding payment of bills after considering the detailed report submitted by M/s Habitat Technology Group.
2. To execute the supplementary agreement for the extension of Time of completion Accordingly U.O. was issued on 28.11.2018.

Subsequently supplementary agreement was executed between the Registrar and M/s Habitat Technology Group on 13.12.2018, extended the time of completion up to 31.01.2019 without fine.

Now the University Engineer has reported that the State Audit has objected the exemption of fine amount to M/s Habitat Technology Group and they have fixed liability towards the concerned staff of Engineering Unit regarding the fine (Audit Note of State Audit 2018-19 para 3-2 dated 21.05.2020). The University Engineer has further reported that the University Engineering wing is functioning as per PWD rules and Government norms. For passing the bills, certain documents like completion certificate, Supplementary Agreement for extension of time, extra items, excess items etc. are absolutely necessary but M/s Habitat Group has failed to furnish the documents error free bill in time, which caused major delay in passing the bill. From the facts pointed out by the concerned Engineers and Officers dealing with this work no dereliction of duty has occurred from the part of Engineering Unit. Also in the completion certificate produced by M/s Habitat Group, it is informed that the delay caused in the work was due to heavy rain during the monsoon season. Therefore the University Engineer has requested to reconsider the decision regarding the fine for delay of M/s Habitat Technology Group as well as to issue a revised U.O. by exempting the dereliction of duty from the part of Engineering Unit.

As per the orders of the Vice-Chancellor the following matters are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

- i. Executing a supplementary agreement between the Registrar and Habitat Technology Group against the extra and excess items, in connection with the electrical work of construction of the extension of the Controller of Examinations Building after legal vetting and since the total executed amount falls within the estimate PAC
- ii. Payment for centering and shuttering works against schedule item 6a,6b,6c & 47 based on the clarification submitted by M/s. Habitat Technology Group.
- iii. Finalization of rates of white pebbles over the mount inside the courtyard.
- iv. Issuing directions to M/s. Habitat Technology Group to attend the rectification work.
- v. Request of the University Engineer to reconsider the decision regarding the fine for delay of M/s Habitat Technology Group as well as to issue a revised U.O. by exempting the dereliction of duty from the part of Engineering Unit.

RECOMMENDATIONS:

1. **To grant permission to execute the supplementary agreement against the additional work done by the Habitat Technology group during construction of extension of the existing building of the Controller of Examinations, after legal vetting.**
2. **To proceed with payment on agreed item no 6a, 6b, 6c & 47 of the schedule, taking into account, the explanation submitted by the Habitat group of Technology regarding the typographical error and as the rates already approved is excluding the rates.**
3. **To accept the rates of white pebbles over the mount inside the courtyard, finalized by the University Engineer.**
4. **To issue directions to M/s. Habitat Technology Group to attend the rectification work, since the work is in the observation period.**
5. **To append the explanation on the matter relating to dereliction of duty from the part of Engineering Unit, submitted by the University Engineer along with the minutes and also a chronological status report of bill payment and to discuss the matter at the meeting of the Syndicate.**

[APPENDIX 01]

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl. Nos.1 to 4 of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

FURTHER RESOLVED to give an instruction to the University Engineer, to submit the status report of the bill payment relating to the concerned work, before the next Standing Committee of the Syndicate on Planning and Development.

Item No.16.43.09

Kerala University Library - Implementation of the Project 'Thesis Digitization - Phase II'-Proposal for entrusting the project with M/s Informatics Publishing Ltd., Bangalore-reg.

[Pl. A 1]

As per the University Order No. P1.A1/KU Lib/Thesis Digitization/2013 dated 13/03/2015, the Vice-Chancellor had accorded sanction for entrusting the implementation of the project, "Thesis Digitization in the Kerala University Library" with "M/s BaeHAL Software Pvt. Ltd., Bangalore", at an estimated total cost of Rs.13,99,500/- (Rupees Thirteen lakh ninety nine thousand and five hundred only) plus applicable taxes, strictly in compliance with the terms and conditions stipulated in the MOU executed on 30/05/2014.

The Syndicate at its meeting held on 03.08.2015 (Item No.9.71) reviewed the implementation of the above project and resolved to terminate the contract with the above firm and to float national level open tenders for digitizing the remaining theses, making use of the scanned documents (PDF/A) available with 'M/s. BaeHAL Software Ltd.'. After the completion of the work entrusted to 'M/s. BaeHAL Software Ltd.', the Deputy Librarian (i/c), vide letter No. Nil dated 03.07.2018 had submitted a proposal for the Thesis Digitization-Phase II amounting to Rs. 32,12,320/- (Rupees Thirty two lakh twelve thousand three hundred and twenty only), in accordance with the resolution of the Syndicate held on 03.08.2015. The Syndicate at its meeting held on 31.08.2018 (vide item no. 04.14.04), resolved to reconstitute the Expert Committee and also to float open tenders for the implementation of the Thesis Digitization Phase-II Project, in accordance with the financial estimate submitted by the University Librarian.

Accordingly, the Expert Committee was reconstituted vide U.O. No. P1.A1/KU.Lib/13/Thesis Digitization dated 03.10.2018. The Expert Committee at its meeting held on 04.12.2018 evaluated the tender document and recommended to publish the tender in the government e-procurement portal with the approved tender document, in two bid system.

Accordingly e-tenders were invited in two bid system for the project and the technical bids were opened on 22.03.2019. Five firms participated in the tender.

The Expert Committee at its meeting held on 28.03.2019 evaluated the technical bids submitted by the five firms and recommended to invite all the firms to conduct a demonstration of the prototype of the product.

As per the recommendation of the committee, the firms were given five sample thesis of three different languages in advance (informed to the firms vide e-mail dated 07.05.2019) & subsequently the demonstration was scheduled on 19.06.2019 (informed to the firms vide e-mail dated 15.06.2019). Accordingly, the demonstration of the prototype of the software was conducted before the Expert Committee on 19.06.2019. The Committee observed that all the five firms quoted for the Project "Thesis Digitization- Phase II", listed above, satisfy the technical specifications put forth in the tender document. However, only 2 firms have turned up for the demonstration, viz.,

1. M/s. Informatics Publishing Ltd, Bangalore.
2. M/s. Prachi India Private Limited, New Delhi.,

Inspite of giving more than one month's time (vide email dated 07.05.2019) to all 5 firms to collect the sample theses from the Kerala University Library for preparing the prototype of the software to be demonstrated before the Expert Committee, as recommended by the above Committee at its meeting held on 28.03.2019.

The Committee held on 19.06.2019 evaluated the detailed demonstration conducted by the above two firms and recommended to open the financial bids of both the firms, as they have satisfactorily demonstrated the prototype of the software in accordance with the criteria stipulated by the Expert Committee held on 28.03.2019. Accordingly, the financial bids of the above two firms were opened on 24.07.2019.

The comparative statement of the financial bids in this connection is detailed below:

Sl No	Page Size/No. Of Pages	Informatics Publishing Limited		Prachi India Pvt Ltd	
		Rate per Digital image (Rs.) including all taxes	Total Amount (Rs.)	Rate per Digital image (Rs.) including all taxes	Total Amount (Rs.)
1.	Scanning & Image Processing of Bound volumes of theses – (3577 theses – Aprox. 10.5 lakhs pages)	0.94	9,91,200	0.5664	5,94,720

2.	Metadata creation and uploading of already digitized theses of the library in Institutional Repository in Dspace platform -2984 pages	35.40	1,05,633.60	59.00	1,76,056
3.	Verification of softcopy in CD with physical volume and convert into PDF/A, OCRing, metadata creation and upload in Shodh Ganga – 300 CD	35.40	10,620	118.000	35,400.000
4.	Installation, customization and implementation of Dspace Repository (Lumpsum)	59,000	59,000	59,000.00	59,000.00
5.	Metadata extraction, OCRing, Customization and uploading both in Institutional Repository and Shodh ganga – 3577 theses	35.40	1,26,625.80	82.60	2,95,460.20
6.	Support and Maintenance for one year after the warranty of one year (Lumpsum)	59,000	59,000	59,000	59,000
Total			13,52,079.40 (L2 firm)		12,19,636.20 (L1 firm)

The subsequent meeting of the Expert Committee held on 25.09.2019, recommended the following:

1. To entrust the L1 firm 'M/S Prachi India Pvt. Ltd., New Delhi' for conducting a Pilot Project with regard to the 'Thesis Digitization Phase II', in accordance with the detailed Specifications furnished by the Deputy Librarian-in-charge, at the Kerala University Library, using their own infrastructure (including scanners, desktops and necessary manpower), covering the digitization of 5 theses each of 8 different languages available in the University Library (i.e., Total of 40 Theses).

2. After the completion of the Pilot project, the firm shall conduct a comprehensive demonstration of the product, covering all the functionalities stipulated in the Tender Document, before the Expert Committee.

3. The Firm shall be awarded with the main project of 'Thesis Digitization Phase II' only after successfully demonstrating the functionalities of the product developed in the 'Pilot Project', before the Expert Committee.

4. Once the main project is awarded to the firm, after the execution of the Memorandum of Understanding with the University, the payment for the work completed in the 'Pilot Project' shall be released, in accordance with the payment terms stipulated in the MoU.

The Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research at its meeting held on 28.11.2019, resolved to approve the aforementioned recommendations of the Expert Committee and to complete the Pilot Project within one month of entrusting the same to the above firm. The aforementioned minutes had been approved by the Vice-Chancellor, subject to reporting to the Syndicate and the same has been reported to the Syndicate held on 28/12/2019(Item No. 7.29).

Accordingly, the firm has been requested to execute the Pilot Project vide letter dated 17.12.2019. But, the firm vide letter dated 11.01.2020, requested to provide the theses to be digitized at their office in New Delhi. Subsequently, the firm vide letter dated 25.01.2020 (Registered Lr. with AD) was informed that the mode of execution of the pilot project offered by them is not acceptable to the University. It was also informed that if the firm does not start the "Pilot Project" before 15/02/2020, they will forfeit their claim to implement the aforementioned project and the University will initiate further proceedings for the completion of the Project, as per rules. As the firm had not responded to this letter, the matter was placed before the Expert Committee for consideration.

Subsequently, the Expert Committee at its meeting held on 22.06.2020, observed that the 'L1' firm 'M/S Prachi India Pvt. Ltd., New Delhi', with a total bid value of Rs.12,19,636/- has not executed the Pilot Project, in spite of giving them time till 15/02/2020 for its commencement, through the letter dated 25/01/2020 (registered with AD).

Committee also observed that “L2 firm” M/s. Informatics Publishing Ltd., Bangalore’ have successfully completed the implementation of four phases of the project “Digitisation of Rare and old documents in the University Library” for which work order was issued vide U.O Pl.A 1/ku.Lib/DORD/2014 dated 09/08/2016.

It was further observed that the price difference between the L2 & L1 firm is to the tune of Rs.1,32,443/- (Rupees One lakh thirty two thousand four hundred and forty three only).

In view of the above observations, the Expert Committee recommended the following:

- (1) Approve the proposal for entrusting the implementation of the project ‘Thesis Digitization-Phase II’ in the Kerala University Library, with the “L2” firm “M/s Informatics Publishing Ltd., Bangalore”, either at their quoted rates or at the same or lower rates offered by the “L1” firm, in principle .
- (2) Address ‘M/s. Informatics Publishing Ltd, Bangalore’, enquiring about their willingness to accept the project ‘Thesis Digitization - Phase II’, at a lower rate than the rate offered by the “L1” firm and to forward a revised offer with maximum possible discount.
- (3) grant 10 days time to “M/s Informatics Publishing Ltd., Bangalore” for providing their final acceptance to the above proposal.

The Minutes of the meeting has been approved by the Vice-Chancellor, subject to reporting to the Syndicate.

Accordingly, “M/s Informatics Publishing Ltd., Bangalore” was addressed to this effect, vide Lr. No. P1.A1/KU Lib/Thesis Digitization/2013 dated 03/07/2020, enquiring about their willingness to accept the project ‘Thesis Digitization - Phase II’, at a lower rate than the rate offered by the “L1” firm. Now “M/s Informatics Publishing Ltd., Bangalore” vide Lr. dated 03/08/2020 has informed that they are willing to undertake the project at a total cost of Rs. 12,16,000/- (Rupees Twelve lakh and Sixteen thousand only), inclusive of all taxes, which is lower than the rate offered by the “L1 firm: [ie; Rs. 12,19,636/- (Twelve Lakh nineteen thousand six hundred and thirty six only)

In this context, the proposal for entrusting the implementation of the project ‘Thesis Digitization - Phase II’ in the Kerala University Library with “M/s Informatics Publishing Ltd., Bangalore”, at the discounted rate of Rs. 12,16,000/- (Rupees Twelve Lakh nineteen thousand six hundred and thirty six only) [i.e. total discount of Rs.1,36,079/-], is placed before the Standing Committee of the Syndicate on P&D for consideration.

RECOMMENDATIONS:

- **To approve the proposal for entrusting the implementation of the project ‘Thesis Digitization - Phase II’ in the Kerala University Library with “M/s Informatics Publishing Ltd., Bangalore”, at the discounted rate of Rs. 12,16,000/-, inclusive of taxes.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.10 **State Plan Grant 2020-21- Receipt of Administrative sanction from the Government – Draft re-prioritized statement of allocations (Scheme wise split up) for approval-reg.**

[Pl. A 1]

Administrative sanction has been accorded by the Government for the Annual Plan 2020-21 of the University, vide G.O. (Rt) No.786/2020/HEDN dated 15/06/2020, for a total outlay of Rs. 25 Crore, with clear directions for its utilization, detailed therein (Copy enclosed).

However, the Government vide G.O. (Rt) No.740/2020/HEDN dated 08/06/2020, had already accorded Administrative sanction for the release of the resumed fund of the University for the year 2019-20 (ie..State Plan Grant resumed from the PSTSB Account during the financial year 2019-20), to the tune of Rs.11,72,90,248/- (Rupees Eleven crore seventy two lakh ninety thousand two hundred and forty eight only), debiting from the Current year’s budget provision sanctioned to the University(ie.. 2020-21).(Copy enclosed).

Therefore, the total amount available for utilization against the State Plan Grant for the year 2020-21, amounts to Rs. 13,27,09,752/- (Rupees Thirteen crore twenty seven lakh nine thousand seven hundred and fifty two only)(ie. Rs. 25,00,00,000- Rs. 11,72,90,248).

Accordingly, the draft re-prioritized statement of allocations with regard to the State Plan Grant for the year 2020-21, as detailed below, was placed before the Standing Committee of the Syndicate on Planning & Development for consideration and the Committee at its meeting held on 26/06/2020 recommended to defer the item to the next meeting of the Standing Committee:

Sl. No.	PROPOSALS	AMOUNT (sanctioned in the Govt. Budget) (in lakh)	Amount (available for utilization as per the G.O) (in lakh)	Remarks	Amount Recommended by the Committee
1.	Infrastructure Development	250	97.50 (62.50 +35)	First quarter (1/4th) of the total allocation in the BE amounting to Rs. 62.50 lakh + Rs. 35 lakh for NAAC accreditation related Infrastructure Development	
2.	Books and Journals	400 (Rs. 235 in the BE + Rs. 165 for renewal of e-journals)	223.75	First quarter (1/4th) of the total allocation in the BE amounting to Rs. 58.75 Lakh + Rs. 1.65 Crore For renewal of the subscription of importante-Journals (ie.. Science Direct, Scopus, EBSCO, Social Sciences, Royal Society of Chemistry)	
3.	Seminars and Conferences	100	5		
4.	Ongoing Works (Continuing works sanctioned under State Plan Grant 2018-19 &2019-20) 1. Vertical extension to the first floor of the Dept. of Nanoscience & Nanotechnology. 2. Construction of two floors for the Biodiversity Building in the Dept. of Botany, at Kariavattom Campus – Phase II. 3. Construction of an extension to the existing building of the Dept. of Biotechnology, at Kariavattom Campus. 4. Providing Air Conditioning System, proper acoustic and public addressing system in the Golden Jubilee Auditorium at Kariavattom Campus. 5. Construction of a building for the School	627.3	200		

	<p>of Communication & Library Sciences – Phase I, at Kariavattom Campus.</p> <p>6. Construction of New Hostel Building for Men & ICCR Students, at Kariavattom Campus.</p> <p>7. Building for Microwave Material Laboratory at Kariavattom Campus (IInd Phase) in the Department of Physics.</p>				
5.	<p>New Centres/ Inter University Centres & Strengthening of Centres / Inter University Centres</p> <p>1. Advanced Centre for Tissue Engineering – Department of Biochemistry.</p> <p>2. Inter University Centre for Evolutionary and Integrative Biology (iCEIB).</p> <p>3. Inter University Centre for Genomics and Gene Technology – Dept of Biotechnology.</p> <p>4. State Inter University Centre for Excellence in Bioinformatics</p>	225	150	* Details appended	
6.	<p>Ongoing Projects/Purchases (Continuing projects/Purchases sanctioned under State Plan Grant 2018-19 & 2019-20)</p> <p>1. Advanced Research laboratory for Molecular Sensing and Imaging in the Dept of Chemistry.</p> <p>2. Pulsed Photoacoustic study in Nanobionics in the Dept. of Opto-electronics.</p> <p>3. Digitization of Manuscripts Phase II & III (Continuing) in the Dept of ORI & MSSL.</p> <p>5. Student Life Cycle Management System - (Exam Management Software)</p> <p>6. Infrastructure Development.</p>	837.7	650.70	* Details appended	

7. Innovative Projects				
TOTAL	2500	1326.95		

In this context, as per the orders of the Vice-Chancellor, the aforementioned draft re-prioritized allocations with respect to the various Scheme-components under the State Plan Grant for the year 2020-21, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

RECOMMENDATIONS:

- **To discuss the matter at the meeting of the Syndicate.**

<i>Resolution of the Syndicate</i>				
RESOLVED to approve the following re-prioritized statement of allocations under State Plan Grant for the year 2020-21.				
Sl. No.	PROPOSALS	AMOUNT (sanctioned in the Govt. Budget) (in lakh)	Amount (available for utilization as per the G.O) (in lakh)	Remarks
1.	Infrastructure Development	250	97.50 (62.50 +35)	First quarter (1/4th) of the total allocation in the BE amounting to Rs. 62.50 lakh + Rs. 35 lakh for NAAC accreditation related Infrastructure Development
2.	Books and Journals	400 (Rs. 235 in the BE + Rs. 165 for renewal of e-journals)	223.75	First quarter (1/4th) of the total allocation in the BE amounting to Rs. 58.75 Lakh + Rs. 1.65 Crore For renewal of the subscription of important e-Journals (ie.. Science Direct, Scopus, EBSCO, Social Sciences, Royal Society of Chemistry)
3.	Seminars and Conferences	100	80	
4.	Ongoing Works (Continuing works sanctioned under State Plan Grant 2018-19 & 2019-20) 1. Vertical extension to the first floor of the Dept. of Nanoscience & Nanotechnology. 2. Construction of two floors for the Biodiversity Building in the Dept. of Botany, at Kariavattom Campus – Phase II. 3. Construction of an extension to the existing building of the Dept. of Biotechnology, at Kariavattom Campus. 4. Providing Air Conditioning System, proper acoustic and public addressing system in the Golden Jubilee Auditorium at Kariavattom Campus. 5. Construction of a building for the School of Communication & Library Sciences–Phase I, at Kariavattom Campus. 6. Construction of New Hostel Building for Men & ICCR Students,	627.3	205	

	at Kariavattom Campus. 7. Building for Microwave Material Laboratory at Kariavattom Campus (IInd Phase) in the Department of Physics.			
5.	New Centres/ Inter University Centres & Strengthening of Centres / Inter University Centres 1. Advanced Centre for Tissue Engineering – Department of Biochemistry. 2. Inter University Centre for Evolutionary and Integrative Biology (iCEIB). 3. Inter University Centre for Genomics and Gene Technology – Dept of Biotechnology. 4. State Inter University Centre for Excellence in Bioinformatics	225	70	* Details appended
6.	Ongoing Projects/Purchases (Continuing projects/Purchases sanctioned under State Plan Grant 2018-19 &2019-20) 1. Advanced Research laboratory for Molecular Sensing and Imaging in the Dept of Chemistry. 2. Pulsed Photoacoustic study in Nanobionics in the Dept. of Opto-electronics. 3. Digitization of Manuscripts Phase II & III (Contuining) in the Dept of ORI &MSSL. 5. Student Life Cycle Management System -(Exam Management Software) 6. Infrastructure Development. 7. Innovative Projects	837.7	650.70	* Details appended
TOTAL		2500	1326.95	

STRENGTHENING OF CENTRES / INTER UNIVERSITY CENTRES			
Sl. No.	Centre	Particulars	Amount (in Rs.)
1	Advanced Centre for Tissue Engineering – Department of Biochemistry	Innovative Project on “Nano-phyto loaded 3D printed drug delivey scaffolds for tissue engineering”	10,00,000
		Innovative Project on “Tissue Engineering approaches for life style and degenerative diseases”	
		Purchase of Equipments – Rotary microtome, Goniometer/Contact angle measurement, Rheometer/Viscometer	
		Seminars and Conferences	
2	Inter University Centre for Evolutionary and Integrative Biology (iCEIB) – Department of Zoology	Innovative Project on Integrative Zebra Fish Reproduction	20,00,000
		Recurring expenses (salary & wages, contingency)	
		Purchase of equipments: Cryostat, Microtone	
		Purchase of Books and Journals	
		International Integrative Biology Congress 2021	
Civil Works			
3	Inter University Centre for Genomics and Gene Technology	Innovative Project: Transcriptome sequencing and differential expression analysis to determine qualitative traits in medicinal rice 'Njavara'	20,00,000

	– Dept of Biotechnology	Innovative Project: Modulation of Anti-tumorigenic effect of Chrysin by miR-21, miR-27 and let-7 micro RNAs in Breast cancer cells	
		Innovative Project: Regulation of cell differentiation by miR-30c: Implications to adipogenesis	
		2-3 National Seminar/symposia and three workshops/Training programmes	
		Fellowship, Secretarial Assistance and Manpower	
4	State Inter University Centre for Excellence in Bioinformatics	Continuing activities of the Centre for the year 2020-21	20,00,000
		Total	70,00,000

Ongoing Projects/Purchases (Continuing projects/purchases sanctioned under State Plan Grant 2019-20)			
Sl. No.	Department/ Centres	Particulars	Amount (in Rs.)
1	Chemistry	Advanced Research laboratory for Molecular Sensing and Imaging	2,75,00,000
2	Optoelectronics	Pulsed Photoacoustic study in Nanobionics	1,00,00,000
4	ORI & MSSSL	Digitization of Manuscripts Phase II & III (Contuining)	10,00,000
5	Various Teaching Departments	Infrastructure Development	65,70,000
6	Various Teaching Departments	Innovative Projects	75,00,000
7	Examination Wing	Student Life Cycle Management System -(Exam Management Software)	1,25,00,000
		Total	6,50,70,000

Item No.16.43.11 **Lock down period – Time extension for all works – Request from the University Engineer – reg.**

[Pl. G]

The University Engineer, vide e-mail dated 26.05.2020, reported that the works in our campuses were stopped from 24.03.2020 due to the lockdown declared by the Government in our state due to the pandemic – corona disease. On considering the request of the University Engineer to issue necessary orders to extend the time of completion without fine during the lock down period for all works using Plan and Non plan funds, the Standing committee of the Syndicate on Planning and Development recommended the following:

- To give extension of time without fine for the period March 24 to May 31 (61 days) for all construction works under plan and Non -Plan.
- Not to change the period of completion.

The Syndicate held on 04.06.2020, vide item no. 12.53.05 has resolved to approve the above recommendations of the Standing Committee of the Syndicate held on 01.06.2020.

Now, The University Engineer, vide e-mail dated 21.07.2020 has reported that the works in our campuses were stopped from 06.07.2020 due to the triple lockdown / Lockdown declared by the Government from 06.07.2020 due to the Pandemic – corona disease and it is expected to resume the works immediately after the present lockdown. Some of the contractors have requested for extension of time without fine during this period and hence the University Engineer has requested to issue necessary orders to extend the time of completion without fine during the lockdown period for all works using Plan and Non Plan funds, considering the genuinity of the Situation.

As per orders of the Vice Chancellor, the request of the University Engineer is placed before the Standing committee of the Syndicate on planning & Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To issue necessary orders granting extension of time, subject to recommendation of the University Engineer, being made on the strength of proper orders of the Government departments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.12 *Modernization of University Libraries- Vertical extension to Kerala University Library, Palayam- Electrification works – Negotiation with the Contractor Sri. Stephen Moses – reg.*

[Pl. G]

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs. 6,55,00,000/- (Rupees Six Crore Fifty Five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of R.1.5 crores each has been allocated for building (Palayam) and renovation respectively.

M/s Habitat Technology Group was appointed as the consultant for the vertical extension of Kerala University Library, Palayam as per the resolution of the Syndicate held on 16.11.2013 and an agreement was executed with the firm on 01.01.2014.

The detailed estimate amounting to Rs.2,60,00,000/- (Rupees Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer. Including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015.

The meeting of the Syndicate held on 06.02.2018, vide item No. 32.32.03 considered the delay occurred from the part of the consultant and the contractor in completing the work and resolved As requested by the University Engineer revised Administrative Sanction for electrical works (Rs.10,27,690/-) , Lift (Rs.15,00,000/-) and AC (Rs.35,00,000/-) have been issued vide U.O. dated 31.12.2018.

After the termination of the Electrical contractor Sri. Ajayakumar D, vide office proceedings of the University Engineer dated 01.08.2018, the work was tendered fixing with last date as on 22.10.2019. In response 3 tenders were received

- 1.Sri. Sreekumar.P -Quoted amount Rs.8,24,625/-
- 2.Sri. Stephen Moses -Quoted amount Rs.8,78,040/-
- 3.S.L. Electricals -Quoted amount Rs.9,96,566/-

On verification it is noted that Sri.Sreekumar P has no valid contract license and hence as per PWD rules his tender has been rejected. Sri.Stephen Moses was negotiated two times and he has agreed to reduce Rs.2000/- from his original quoted amount. The reduced amount is 5.2% below the estimate pack of Rs.9,26,221/-.

Details of Second Tender

contractor: Sri. Stephen Moses
 Estimate PAC: Rs.9,26,221/-
 Quoted amount: Rs.8,78,040/-
 Reduced rate by the Contractor: Rs. 2,000/-
 After deduction agreed PAC: Rs.8,76,040/-

The Hon'ble Vice-Chancellor has approved the following recommendations of Meeting of the Standing Committee of the Syndicate on Planning & Development held on 26.06.2020 invoking the provision under section 10(13) of the KU Act 1974.

1. To authorize the University Engineer to submit a detailed note before the Syndicate in respect of execution the electrical work at the risk & Cost of the Original Contractor. Sri. Ajayakumar D.
2. The decision regarding the awarding of the work in retender to Sri. Stephen Moses at Rs.8,76,040/- after conducting a further negotiation with him.

Hence, as per the orders of the Vice Chancellor the matter of conducting a further negotiation with the Electrical Contractor, Sri. Stephen Moses is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

Hold negotiation with Sri. Stephen Moses, Electrical contractor.
Sri. Stephen Moses agreed to reduce a further 1% resulting in an amount 6.2% below the estimate pack of Rs.9,26,221/-.

- To append the note from the University Engineer in respect of execution the electrical work at the risk & Cost of the Electrical Contractor. Sri. Ajayakumar D., for consideration of the Syndicate, noting that the risk and cost of Shri. Ajayakumar D shall be avoided, considering the fact that the delay was caused due to the lapse from the part of Consultant and civil contractor and they have been already penalized for the lapse. [APPENDIX 02]
- To award the work to Sri. Stephen Moses as per the negotiated rate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.13 ***SH Campus- Electrification of store area of the newly constructed canteen building & rewiring of security building and old canteen area- reg.***

[Ad. B I]

The University Engineer, vide letter no. DB1/canteen/2019-20 dated 13.02.2020, has forwarded an estimate amounting to Rs.2,74,000/- (Rupees Two Lakh Seventy Four Thousand only) for the work of Electrification of store area of the newly constructed canteen building & rewiring of security building and old canteen area at SH Campus, Palayam. The estimate includes rewiring and installation of energy efficient LED lighting fixtures, ceiling fans, plug points, etc. and necessary connected items at security room, wiring points and installation of new ceiling fan, spot lights etc. at store area and rewiring at old canteen building. The estimate is prepared based on DSR 2016 with cost index 37.93% on PRICE software.

As per the orders of the Hon'ble Vice-Chancellor, the said estimate amounting to Rs.2,74,000/- (Rupees Two Lakh Seventy Four Thousand only) forwarded by the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To approve the estimate amounting to Rs.2,74,000/- (Rupees Two Lakh Seventy Four Thousand only) forwarded by the University Engineer.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

Item No.16.43.14 ***University Hostels for Women at Kariavattom Campus-Installation of Sewage Treatment Plant-reg.***

[Ad. B I]

As per the request of the Joint Registrar, Campus Admn, the University Engineer had conducted a visit and reported that the sewage water is flooded around the septic tanks behind the University Hostels for Women at Kariavattom Campus. There are 5 septic tanks in total for the women's hostels building including PG Women's Hostel, Research Women's Hostel and SC funded Women Hostels consist of total number of 506 inmates. The University Engineer has suggested that installation of Sewage Treatment Plant (STP) is a permanent solution for the hostels with technical support of Department of Environmental Science and from other Govt. Departments like pollution control board. Also, the Kerala State Pollution Control Board.

The Syndicate held on 13.01.2020 has considered the matter and resolved to entrust the University Engineer to take immediate steps on war foot basis to prevent the overflowing of sewage water behind the University Hostels for Women at Kariavattom Campus. And further resolved to entrust the University Engineer to get an expert opinion and submit an estimate for the construction of Sewage Treatment Plant.

Accordingly, the University Engineer, vide letter dated. 12.02.2020 has informed that earth pits were made behind the hostel building to collect the overflowing of Sewage as a temporary measure. Meantime, as per the request of the Joint Registrar, campus, admn, the experts from Centre for Management Development (CMD) has inspected the site and submitted a project report. Total project cost estimated by CMD is Rs.91,00,000/- .

The meeting held on 10.03.2020 at Pro-Vice-Chancellor's Chamber to discuss about the construction of STP, recommended to entrust the CMD to submit the concept documents including detailed estimate and other relevant documents. Accordingly, CMD authorities were requested to submit the details on 25.05.2020.

In the meantime, the University Engineer vide letter dated. 05.05.2020 has suggested some measures to avoid overflowing of tanks during the forthcoming monsoon season and the matter has been placed before the Standing Committee of the Syndicate on P&D.

It may be noted that as envisaged in the budget speech 2020-21 (Item. No.100) Rs. 60 Lakhs has been earmarked for the construction of Sewage Treatment Plant, on supervision of the State Environmental Department.

Now, the Director, Centre for Management Development, vide letter dated. 25.06.2020 has requested to issue a formal work order stating the terms of reference for the assignment of installation of Sewage Treatment Plant at Kariavattom Campus.. It may be noted that, work order can be issued only after the approval of the Estimate.

As per the orders of the Vice Chancellor, the above said request submitted by the Director, CMD for issuing a formal work order stating the terms of reference for the assignment of Installation of STP is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation

RECOMMENDATIONS:

- **To note the recommendations on item no. 03 of this minutes as both matters are the same.**

The meeting came to an end at 12.25 P.M

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 07.08.2020, be approved.

FURTHER RESOLVED to invite the higher officials of the Kerala Suchithmissions in the next Standing Committee of the Syndicate on Planning and Development.

Item No.16.44

Combined meeting of the Standing Committees of the Syndicate on Planning and Development & Academics and Research-Minutes- Approval of-reg.

(Pl.G)

The minutes of the combined meeting of the Standing Committee of the Syndicate on Planning and Development & Academics and Research was held at 02.30 on 07.08.2020 (Copy appended) is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT & ACADEMICS AND RESEARCH

Date and Time : 07.08.2020: 02.30 P.M

Venue : Syndicate room, Senate House Campus, Palayam.

Members

Adv.A.Ajikumar, Convener	Sd/-
Dr.S.Nazeeb, Member, Syndicate.	Joined online
Adv.K.H.Babujan, Member, Syndicate.	Sd/-
Dr.K.B.Manoj, Member, Syndicate.	---
Sri.B.P.Murali, Member, Syndicate.	Sd/-
Adv.Muralidharan Pillai.G, Member, Syndicate.	Sd/-
Sri.Bijukumar. G, Member, Syndicate.	Sd/-
Sri.Jairaj. J, Member, Syndicate.	Sd/-
Dr.K.G. Gopchandran, Member, Syndicate.	---
Dr. Vijayan Pillai. M, Member, Syndicate.	Sd/-
Sri.Viswan Padanilam, Member, Syndicate.	---
Sri.Arun Kumar. R, Member, Syndicate.	Sd/-
Prof. K.Lalitha	Sd/-
Sri. Mohammed Yaseen	---

The Director (P&D), Deputy Registrar (P&D), Dr. Gangaprasad A, Hon. Director & Professor, Centre for Biodiversity conservation (CBC), Sri. Sureshkumar K.S, Director, CACEE (via online) Dr. A Bijukumar, HOD, Department of Aquatic Biology (via online) Dr. Pramod Kiran R.B (via online) also attended the meeting.

The meeting began at 2.30 P.M.

Item No.16.44.01 *Budget Speech 2020-'21-- 'Field Gene bank for traditional fruits trees of Kerala and maintenance and sustainable utilization of plants collected from Andaman Islands and wild ornamental plants collected from Western Ghats', in the Centre for Biodiversity Conservation - reg.*

(Ad. A VI)

A proposal entitled " Field Gene bank for traditional fruits trees of Kerala and maintenance and sustainable utilization of plants collected from Andaman Islands and wild ornamental plants collected from Western Ghats" was envisaged in the Budget Speech 2020-'21 and an amount Rs.10,00,000/- (Rupees ten lakh Only) was earmarked for the same. The Syndicate, at its meeting held on 28.04.2020 on item No.10.239 has resolved to approve the recommendations of the Budget Implementation Cell held on 27.04.2020, to invite proposal from the Director, Centre for Biodiversity Conservation and to place it before the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Planning & Development.

The Director, Centre for Biodiversity Conservation has submitted a proposal appended) for implementing the proposal " Field Gene bank for traditional fruits trees of Kerala and maintenance and sustainable utilization of plants collected from Andaman Islands and wild ornamental plants collected from Western Ghats", along with an item – wise budget estimate of Rupees Ten Lakh only. As per orders of the Vice Chancellor, the proposal submitted by the Director, Centre for Biodiversity Conservation is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Planning & Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- **To accept the project in principle and to proceed with measures to implement it only after the completion and assessment of the ongoing sub projects under Harithalayam project by the concerned monitoring committee.**
- **To agree to the proposal for the starting the lab modifying its implementation as a part of community lab system being introduced.**
- **To remove the item in the proposal regarding the removal of Acacia plantation as the same has already been proceeded. [APPENDIX 01]**

Resolution of the Syndicate

RESOLVED that the above recommendations of the combined meeting of the Standing Committee of the Syndicate on Planning and Development & Academics and Research held on 07.08.2020, be approved.

Item No.16.44.02 *Proposal from Dr.A. Gangaprasad, Department of Botany for the Certificate Course in 'Plant Tissue Culture and Gardening' – reg.*

[Ac. D]

The Budget Speech 2020-21 of University of Kerala envisaged starting a Certificate Course in '**Plant Tissue Culture and Gardening**' at Centre for Biodiversity Conservation, Dept of Botany, University of Kerala and allocated an amount of Rs.2,00,000/- (Rupees Two Lakhs Only) for starting the course. The Syndicate at its meeting held on 28.04.2020 vide item no 10.239.1.41 considered the proposal and recommended to authorize the Director, Centre for Biodiversity Conservation to submit a proposal to place before the Combined SCs on Academics & Research and Planning and Development.

Dr. Gangaprasad, Hon. Director, Centre for Biodiversity Conservation, Dept of Botany, University of Kerala has forwarded detailed proposal for starting Certificate Course in '**Plant Tissue Culture and Gardening**' at Centre for Biodiversity Conservation.

Tissue Culture is the cultivation of plant cells, tissues, or organs on specially formulated nutrient media. Tissue culture is an important technology for the production of disease-free, high-quality planting material, and the rapid production of many uniform plants. Tissue Culture offers large quantities of superior clean crop planting materials like banana and medicinal species as well as ornamental plant species and garden varieties.

Objectives

- To introduce different tissue culture techniques for plant multiplication
- To understand the scope and relevance of tissue culture in various fields
- To study the basic principles of gardening and their commercial importance

Regulations

- The duration of the course is three months with theory and practical sessions
- The course will be conducted from November 1, 2020 to 31 January 2020
- The theory and hands on training will be conducted from 10.00 am to 04.00 pm on Monday to Friday
- There will be two papers. One theory paper and one practical paper

Eligibility

Bachelor's Degree in any Branch of Life Science with minimum 50% marks.

Age : No age limit

No of Seats : 10

Application fee : Rs 100/-

Course Fee : Rs 3000/-

Budget Estimate

Sl.No	Items	Amount	Total
1	Tissue culture racks for keeping culture	Rs.90,000/-	Rs.90,000/-
2	Consumables, Chemicals and labwares etc	Rs 45,000/-	Rs 45,000/-
3	Contingency include clay pots, manure fertilizer, pesticides, stationary etc	Rs 45,000/-	Rs 45,000/-
4	Purchase of seeds, plants and travel etc	Rs 20,000/-	Rs 20,000/-
	Total	Rs 2,00,000/-	Rs 2,00,000/-

As per the orders of the Vice Chancellor, the proposal for starting certificate course in '**Plant Tissue Culture and Gardening**' at Centre for Biodiversity Conservation, Dept of Botany, University of Kerala is placed before the meeting of the Combined SC s on Academics & Research and Planning and Development for consideration.

RECOMMENDATIONS:

- **To approve the proposal subject to finalization of content of syllabus and procedure for issuance of certificate by concerned academic bodies.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the combined meeting of the Standing Committee of the Syndicate on Planning and Development & Academics and Research held on 07.08.2020, be approved.

Item No.03: Budget proposal for establishing Competency Training Centre under the auspices of CACEE-reg.

[Ad. A II]

The Budget speech of University of Kerala for the year 2020-21 allocated an amount of ₹15,00,000 (Rupees Fifteen Lakhs only) for establishing Competency Training Centre under the auspices of CACEE at Kariavattom Campus for imparting training for students of various colleges and departments of University of Kerala for competitive exams including Civil service examinations. The meeting of the Syndicate held on 28.04.2020 vide item No.10.181.01 resolved to approve the recommendation of the meeting of the monitoring committee for CACEE to initiate steps for starting an institute focusing on all competitive and the civil service examination at Kariavattom campus. The proposed implementation of the centre by the Director, CACEE is as follows:

Admission Procedure

On line admission may be adopted for the Civil Service Training Programme, as being followed in the case of UG and P.G. programmes in affiliated colleges. All the formalities from admission notification to preparation of rank list may be done through online. Admission may be done on merit basis observing reservation except for SC/ST category. Ten out of sixty seats may be reserved for SC/ST candidates who will be imparted free coaching, strictly following the reservation policy. Kerala University Computer Centre (KUCC) may be entrusted with the procedure of online admission and preparation of rank list. Admission will be done by CACEE.

Strength of Students

The strength of students per batch may be fixed as 50-(General + OBC/OEC/ SEBC) and 10 seats for SC/ST category. Training of two batches may be conducted, one during week days and another during weekends.

Venue of the programme

The Civil Service Training Programme may be conducted at the Competency Training Centre (CTC Building) of CACEE which is located at Kariavattom Campus.

Staff and Remuneration

The following staff members may be posted with consolidated monthly remuneration for the smooth conduct of the Civil Service Training Programme.

A Coordinator Remuneration Rs. 35,000/month
One Computer Operator Remuneration Rs. 15,000 /month
One Office attendant Remuneration Rs. 10,000 /month

Fee collection and P.D. Accounts

Separate P.D Account may be started for the Civil Service Training Programme. Fee collected may be remitted to this P.D Account. Honorarium, remuneration for the coordinator, faculty members, computer operator and office attendant may be met from this proposed P.D Account. TA/DA for faculty members may also be paid from the P.D Account.

Honorarium for Faculty

Honorarium for the faculty members may be fixed at Rs. 1000 /hour and of honorarium for experts may be fixed as 2000 /hour.

Fee for the programme

The total fee for the programme may be fixed at Rs. 50,000

Class Timing

The programme may be conducted from Monday to Friday. Guest faculty may be engaged on holidays since it would be easier to get their service during holidays and the total hour fixed for each paper will not be affected to follow the above time table.

Duration of the Programme

Six months for the preliminary course starting from June every year and another six months for final examination.

Content: Scheme and syllabus followed by the UPSC for conducting Civil Service Examination.

Reference materials: Reference materials for the candidates may be provided at the campus library, Kariavattom

The meeting of the Syndicate held on 28.04.2020 vide item No.10.239 resolved to approve the recommendation of the Budget implementation cell to authorise Director, CACEE in consultation with Director IQAC to submit the proposal of starting Competency Training Centre under the auspices of CACEE and to place the same in the combined standing committee of the Syndicate on Academics & Research and Planning & Development.

Accordingly the Director CACEE has forwarded the detailed budget proposal of statement of equipments & services(append) for the establishing Competency Training Centre .

As per orders of the Vice-Chancellor the proposal submitted by the Director, CACEE for starting Competency Training Centre under the auspices of CACEE as envisaged in the budget speech of University of Kerala 2020-21 is placed before the combined standing committee of the Syndicate on Academics & Research and Planning & Development for consideration and recommendation.

RECOMMENDATIONS:

- To approve the proposal submitted by the Director, CACEE for starting Competency Training Centre under the auspices of CACEE as envisaged in the budget speech of University of Kerala 2020-21.
- The purchase of commodities in the proposal shall be routed through the usual purchase process of the University, the civil works be done through the supervision of the University Engineer and the balance amount shall be utilized for the purchase of books as per requirement.

Resolution of the Syndicate

RESOLVED that the above recommendations of the combined meeting of the Standing Committee of the Syndicate on Planning and Development & Academics and Research held on 07.08.2020, be approved.

Item No.16.44.04 ***Budget Speech 2020-21- Survey and Documentation of Coastal Biodiversity and Traditional Knowledge of Fishers of Alappuzha District: A Citizen Science Approach - Proposal -reg.***

[Ad. A V]

In the Budget Speech 2020-21, an amount of Rs.8,00,000/- (Rupees Eight lakh only) has been earmarked as financial assistance for the "Survey and Documentation of Coastal Biodiversity and Traditional Knowledge of Fishers of Alappuzha District: A Citizen Science Approach".

The Budget Implementation Cell, at its meeting held on 27.04.2020 recommended to authorize the HOD, Dept. of Aquatic Biology and Fisheries to submit a proposal on the item, as envisaged in the Budget Speech and to place it before the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Planning & Development. The Syndicate held on 28.04.2020, vide item no. 10.239, has approved the said recommendation.

Accordingly, as per the orders of the Vice - Chancellor, the proposal submitted by the Head, Department of Aquatic Biology and Fisheries towards the "Survey and Documentation of Coastal Biodiversity and Traditional Knowledge of Fisheries of Alappuzha District: A Citizen Science Approach" is placed before the Combined Meeting of the Standing Committee of the Syndicate on Academics and Research and Planning & Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To approve the proposal submitted by the Head, Department of Aquatic Biology and Fisheries towards the "Survey and Documentation of Coastal Biodiversity and Traditional Knowledge of Fisheries of Alappuzha District: A Citizen Science Approach"

Resolution of the Syndicate

RESOLVED that the above recommendations of the combined meeting of the Standing Committee of the Syndicate on Planning and Development & Academics and Research held on 07.08.2020, be approved.

Item No.16.44.05 ***Budget Speech 2020-21-Laboratory for Advanced Studies on the State fish of Kerala, "Karimeen" in the Kariavattom Campus -reg.***

[Ad. B I]

In the Budget Speech 2020-21, an amount of Rs.15,00,000 (Rupees Fifteen Lakh only) has been earmarked as financial assistance for establishing a "Laboratory for Advanced Studies on the State fish of Kerala, "Karimeen" in the Kariavattom Campus".

The Budget Implementation Cell, at its meeting held on 27.04.2020 recommended to authorize the HOD, Dept. of Aquatic Biology and Fisheries to submit a proposal on the said item, as envisaged in the Budget Speech and to place it before the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Planning & Development. The Syndicate held on 28.04.2020, vide item no. 10. 239, has approved the said recommendation.

Accordingly, as per the orders of the Vice - Chancellor, the proposal submitted by the Head, Department of Aquatic Biology and Fisheries towards establishing a "Laboratory for Advanced Studies on the State fish of Kerala, "Karimeen" in the Kariavattom Campus" is placed before the

Combined Meeting of the Standing Committee of the Syndicate on Academics and Research and Planning & Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- **To approve the proposal submitted by the Head, Department of Aquatic Biology and Fisheries towards establishing a "Laboratory for Advanced Studies on the State fish of Kerala, "Karimeen" in the Kariavattom Campus, by utilising the Community laboratory being implemented by the University.**
- **The purchase of commodities in the proposal shall be routed through the usual purchase process of the University, the civil works, if any, shall be done through the supervision of the University Engineer.**

The meeting came to an end at 04.00 P.M

Resolution of the Syndicate

RESOLVED that the above recommendations of the combined meeting of the Standing Committee of the Syndicate on Planning and Development & Academics and Research held on 07.08.2020, be approved.

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Item No.16.45 *Minutes of the meeting of the Examination Monitoring Committee held on 23.07.2020-Reporting of-reg.*

(M&CI)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 23.07.2020.

The action taken by the Vice-Chancellor in having approved the recommendations of the meeting of the Examination Monitoring Committee held on 23.07.2020, subject to reporting to the Syndicate due to the urgency of the matter is reported.

Minutes of the meeting of the Examination Monitoring Committee

Date : 23.07.2020, 11.00 a.m
 Venue : Syndicate Room

Officers Present

- | | | |
|-----|-----------------------|--------------------------------------|
| 1. | Dr.P.P.Ajayakumar | Pro Vice – Chancellor (in the Chair) |
| 2. | Dr.K.B.Manoj | Member, Syndicate |
| 3. | Dr.Vijayan Pillai | Member, Syndicate |
| 4. | Shri.Jairaj | Member, Syndicate |
| 5. | Dr.Unnikrishnan Nair | Member, Syndicate |
| 6. | Adv.B. Balachandran | Member, Syndicate |
| 7. | Shri.Bijukumar G | Member, Syndicate |
| 8. | Dr.N.Gopakumar | Controller of Examinations |
| 9. | Dr.Vinod Chandra S | Director, KUCC in-charge |
| 10. | Sri.Unnikrishnan Nair | Joint Registrar(CBCS) |

The Examination Monitoring Committee was conducted via Google Meet. The meeting commenced at 11.14 am.

Item No. 16.45.01 *Fourth Semester MA/M.Sc/M.Com/MSW Degree Examinations June 2020 – Project Evaluation / Conduct of Viva Voce and Practical Examination – Online Mode – Reg:*

The Committee explored the possibility of evaluation of the projects of Fourth Semester PG Examination June 2020 in the context of Covid 19 by online mode and recommended the following:

- I. Projects may be submitted online / offline.
- II. Projects be submitted online in PDF format and uploaded by the Head of the Department concerned, subject wise and course wise.
- III. Detailed guidelines be prepared in consultation with the Director, Kerala University Computer Center and be forwarded to the Principals of affiliated colleges for the above online examinations.

- IV. The Chairman, Board of Examiners may be entrusted to conduct the practicals from 5th of August 2020 at the colleges concerned, considering the situation prevailing in the locality by strictly ensuring COVID 19 guidelines issued by the authorities concerned.
- V. Scheduled date for online/offline submission of the project is 10.08.2020.
- VI. VIVA VOCE / Comprehensive VIVA be conducted online/ offline with one internal and two external examiners from nearby colleges for the smooth conduct of Fourth Semester PG Viva voce / Comprehensive VIVA Examinations. Detailed guidelines may be issued for the conduct of online VIVA VOCE / Comprehensive VIVA

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 23.07.2020, be noted.

Item No.16.45.02 Sixth Semester BA/B.Sc/B.Com/BBA/B.Voc Degree Examinations June 2020 - Status – Reg:

The Committee took note of the progress of the valuation at various Centralized Valuation of S6 CBCSS/CR camps and recommended to expedite the process of collection of answer scripts by the CD Unit.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 23.07.2020, be noted.

Additional Item No.16.45.01 Conduct of online Examination for the B.P.Ed /M.P.Ed Degree Examinations – Reg:

The Committee considered the request of the Director, LNCPE to conduct online Examination and recommended to accept it in principle.

It was further recommended to entrust the Pro-Vice-Chancellor, Controller of Examinations, Adv.B.Balachandran, Member, Syndicate to verify the facilities provided at the college for the conduct of online examinations. Subsequently, the endorsement of Chairman, Board of Studies and Dean of the faculty may be obtained for the online mode of examination.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 23.07.2020, be noted.

Additional Item No 16.45.02 CE Marks of Sixth Semester Unitary LLB and Tenth Semester Integrated LLB – Extension of Date – Reg:

The Committee considered the matter of extending the date of uploading the CE marks of Sixth Semester Unitary LLB and Tenth Semester Integrated LLB and recommended to extend the date.

The Committee also recommended to approve the recommendations of the Examination Monitoring Committee, subject to reporting to the Syndicate by invoking 10(13) of the Kerala University Act 1974.

The meeting ended at 12.21 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 23.07.2020, be noted.

Item No.16.46. Department of Tamil - Dr.A.Percilla, Assistant Professor - Period of absence and quarantine –Consideration of- reg .

(Ad.D1)

Dr.A.Percilla, Assistant Professor, Department of Tamil informed that, she is in Tirupur District, Tamil Nadu and she could not reach Kerala soon, as she did not get her E-pass from Tamil Nadu and that, she will join duty as soon as she get her E-pass. As her period of absence in the Department was not mentioned, the HOD was requested to clarify the same. But, no reply was received. Later, Dr.A.Percilla, informed that, she got her E-Pass and has returned to Thiruvananthapuram on 24.06.2020, She added that, she is on quarantine for 14 days, at teachers hostel, Kariavattom Campus and that, she will rejoin duty after her quarantine period. Accordingly, the HOD was again requested to clarify the last date of attendance in r/o Dr.A.Percilla and also whether her visit to Tirupur was for any official purpose.

In response, the HOD informed that, Dr.A.Percilla last attended the Department on 20.03.2020 and availed vacation from March 23 to May 21. The HOD further reported that, Dr.A.Percilla has taken online classes and performed other duties from home since May 22, as she could not reach Campus from Tamil Nadu, at that time, due to lock down restrictions. The HOD added that, Dr.A.Percilla has returned to teachers hostel on 25.06.2020 and she was on quarantine after that.

As per സ.ഉ.(കെ).നം.128/2020/പൊ.വ dated 02.07.2020, employees returning from other states have to undergo 14 days quarantine and Special Casual Leave need not be granted for their quarantine period, if the visit was for personal purpose. The guidelines in the G.O. are valid from 01.07.2020. Here, it may be seen that, the HOD has not mentioned whether her visit to Tirupur was for any official purpose. Dr.A.Percilla has not submitted any document in support of her quarantine.

It may also be seen that, as per Circular No.17864/Admn A V/2020/UOK, holidays have been declared for Kariavattom Campus w.e.f 06.07.2020, in connection with the triple lock down imposed in the Thiruvananthapuram Corporation. The Departments have restarted functioning w.e.f 03.08.2020.

The Vice-Chancellor has ordered to place the matter regarding how the period of absence of Dr.A.Percilla, Assistant Professor, Department of Tamil, i.e.from 22.05.2020 to 25.06.2020 [which is in continuation of her vacation period] and her quarantine period for 14 days w.e.f 26.06.2020, shall be treated, before the Syndicate, for consideration.

Accordingly, the above matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to treat the period of absence of Dr.A.Percilla, Assistant Professor, Department of Tamil, (i.e.from 22.05.2020 to 25.06.2020 and her quarantine period w.e.f 26.06.2020) as on duty, since the Head of the Department has reported that Dr.A.Percilla, Assistant Professor, Department of Tamil has performed her duties w.e.f. 22.05.2020 by taking online classes from home.

Item No.16.47 Career related FDP under CBCSS, Fourth semester B.Sc Botany and Biotechnology practical examination, March 2020-Late registration of examination in r/o Aiswarya Krishnan –Consideration of-reg:-

(ES VIII)

Smt. Aiswarya Krishnan, a candidate of B.Sc Botany and Biotechnology with candidate code: 24717141024(Name of the candidate is seen wrongly entered in the request as Aiswarya Mohan) from St.Xavier's College, Thumba has submitted a request dated 03/07/2020. In this request she states that she couldn't attend the 4th semester practical examination, July 2019 (Regular Chance) as she had to attend the ALL INDIA NAU SAINIK CAMP 2019 and further requested to permit her to register for the fourth semester practical examination, March 2020.

The said candidate had earlier submitted a similar request to conduct a special examination for her as she couldn't attend the scheduled practical examination of fourth semester, July 2019 as she had to attend the ALL INDIA NAU SAINIK CAMP 2019. The Syndicate considered the matter in general and as per the Minutes of the meeting of the Syndicate held on 22/11/2019 (appended) & resolved that special examination will be conducted to only those candidates who had attended camps

using University Budget provision. A memo dated 05/02/2020 was issued to the candidate informing the Syndicate resolution & also directed her to appear for the practical examination along with the next regular batch.

As per the fourth semester March 2020 exam notification No. CE/34/02/2020 dtd 03/02/2020, online registration for fourth semester examination started from 03/02/2020 and was upto 10/02/2020 without fine and 17/02/2020 with a superfine of ₹400. But the candidate did not register within the prescribed time limit as per the notification. The fourth semester CBCSS examination commenced on 11/03/2020. Five exams have already been conducted as per the time table and as of now one theory exam and the practical exams are pending. The time table has not been scheduled yet for the practical exam due to covid-19 restrictions. The fourth semester CBCSS started on 11/03/2020 and the candidate has submitted the request on 03/07/2020.

As per the University Order No. M&C 1.2/1715/2015 dtd 10/02/2015, the following were decided 1) Enhance the last fee from ₹450 to ₹600 for the submission of application prior to 10 days of the scheduled date of commencement of examination for which no prior sanction from The Controller of Examinations is required. 2). ₹1000 be charged as penalty in the addition to normal fee for submission of examination applications within ten days and up to three days prior to the commencement of examination with the sanction from the Controller of Examination. Irrespective of whether a candidate is to appear for the theory or practical examination, registration is to be done based on the respective notification issued by the University or by remitting late fee/penalty within the above allowed time limits. After the commencement of an examination, there is no provision as per the existing norms to permit a candidate to register for that examination.

As per the orders of The Hon'ble Vice Chancellor the matter regarding the late registration for fourth semester examination in r/o Smt. Aiswarya Krishnan is placed before the Syndicate for consideration

Resolution of the Syndicate

RESOLVED to permit the candidate Smt. Aiswarya Krishnan to register for the 4th Semester practical examinations March, 2020 as a special case.

Item No.16.48 *Minutes of the meeting of the Examination Monitoring Committee held on 03.07.2020 - Approval of-reg.*

(M&C I)

The Vice Chancellor has approved the minutes of the meeting of the Examination Monitoring Committee held on 03.07.2020.

The minutes of the meeting of the Examination Monitoring Committee held on 03.07.2020 is submitted before the Syndicate for approval.

Minutes of the meeting of the Examination Monitoring Committee

Date & Time : 03/07/2020, 04:00 pm
Venue : Pro Vice Chancellor 's Chamber

Members Present

1. Dr. P. P Ajayakumar	Pro Vice Chancellor	Sd/-
2. Dr. K B Manoj	Member Syndicate	Sd/-
3. Sri. Vijayanpillai M	Member Syndicate	Sd/-
4. Adv. B. Balachandran	Member Syndicate	Sd/-

Officers Present

1. Dr. R.C. Prasad	Registrar	Sd/-
2. Dr. N. Gopakumar	Controller of Examinations	Sd/-
3. Smt. S.J Sunitha	JR (Exams I)	Sd/-
4. Smt. T.K Ushadevi	JR (Exams II)	Sd/-
5. Sri. K Unnikrishnan Nair	JR (CBCS)	Sd/-

Members Absent

1. Sri, Jairaj J	Member Syndicate
2. Dr.S.Nazeeb	Member Syndicate

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

letter, it has been stated that since only Complementary Course in Statistics is offered by the college, the examiner is not being appointed as Chairman, Board of Examiners for UG/PG Regular Degree Examinations. She has also complained that throughout her entire service she will have to take up the post of Additional Examiner even under the Chairpersonship of juniors in service. She also questions the fact that the college where she presently works does not have a core course in Statistics that negatively affect her eligibility to undertake the responsibility of a Chairperson for valuation.

This is applicable to other subjects such as Political Science, Sanskrit, Psychology, Tamil, Hindi, Malayalam, History, Economics etc. Usually Chairman, BoE is appointed from among senior teachers of affiliated aided/Govt. colleges /University Departments offering Core Course at respective levels i.e UG/PG.

The statistics of Aided/Government colleges offering such courses as only Language Courses/ Complementary Courses and as Core Courses is placed below .

Sl.No.	Subject	Language Course/ Complementary Course	Core Course
1	Arabic	11	2
2	Sanskrit	23	5
3	Hindi	47	9
4	Malayalam	45	19
5	History	38	28
6	Political Science	40	10
7	Psychology	7	3
8	Tamil	5	1
9	Economics	42	36
10	Statistics	41	5

Recommendations of the Committee

The Committee considered the above matter and recommended not to agree to the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 03.07.2020, be approved.

Item no.16.48. Additional 01:- Issue of posting of staff from administrative and academic branches to various CV camps and related matters-reg.

The Registrar reported the issue of posting of staff from administrative and academic branches to various CV camps and related matters which have seriously been hindering the day to day functioning of various sections directly under his control.

Recommendations of the Committee

The Committee considered the above matter and recommended to authorise the Pro Vice Chancellor to look into the matter and to streamline the posting of staff for CV camps from other branches for examination related work from the next semester onwards.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 03.07.2020, be approved.

Item no.16.48 Additional 02:- Finalising the tentative schedule for various examinations being conducted by the University-reg.

The committee finalised the following tentative schedule for various examinations being conducted by the University.

S6 CBCSS /CR : Publication of result: 15- 20 July, 2020

S1 LLM: Publication of result : 10 June, 2020

S4 PG Project submission date : on or before 27-07-2020 at the college and on or before 03-08-2020 at the University.

Practicals : Two weeks after the last date of completing the written examination.

It was further recommended to follow the important measures adopted by the Examination Monitoring Committee held on 29-08-2019 for the quick collection of answer scripts of S4 PG

Degree Examinations, September 2019 by the CD Unit, speedy numbering of answer scripts by the PNC, timely sending of answer scripts for valuation of the same to the CV camps and providing relevant scheme to CV camps with sufficient copies, mutatis mutandis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 03.07.2020, be approved with the following modifications:

S6 CBCSS /CR : Publication of result: 18 - 25 August, 2020

Item no.16.48 Additional.03:- *Modalities for abolishing the existing B.Tech sections and shifting of M&C sections-reg.*

Recommendations of the Committee

The Committee considered the above matter and recommended to the following

- *EEII N, EEII P, EEII R sections of B. Tech to be abolished and EEII G section to be retained as parent section for keeping the records and other documents.*
- *M&C I, M&C II, M&C III sections to be shifted to the new CE Buildings, Annexe.*
- *LLB camp to be shifted to the Ground Floor temporarily until adequate facilities are made at the old SDE building.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 03.07.2020, be approved.

Item no.16.48 Additional 04 *conduct of University examinations in the context of the rapid spread of Corona Virus 19-reg.*

Recommendations of the Committee

The Committee considered the above matter and recommended to postpone the following examinations:

- i. *BA/B.Sc/B.Com Annual Part I & II Part III (B.Sc Subsidiary) scheduled to commence on 07-07-2020*
- ii. *S4 MBA (FT/PT/UIM/Evening) Regular/Supplementary scheduled to commence on 15-07-2020*

It was further recommended not to issue notifications for the proposed examinations scheduled for 15 July 2020 and thereafter, for the time being, on account of the rapid spread of Covid 19 in the State.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 03.07.2020, be approved.

Item No.16.49 *Correction in the name of Dr.K.Krishnankutty, Senior Superintendent, Department of Physics-Syndicate at its meeting held on 08.08.2019 vide item no:02.113 consequent to the seizure of answerbooks from the residence of the accused in the attempted murder case in the University college - Consideration of-reg.*

(M&C I)

Consequent to the seizure of answerbooks from the residence of the accused in the attempted murder case in the University college, the Syndicate at its meeting held on 08.08.2019 vide item no:02.113 decided to debar Dr.E.Abdul Latheef, Chief Superintendent, Assistant Professor, Department of Arabic and Dr.S.Krishnankutty, Senior Superintendent, Department of Physics from the examination duties.

While obtaining details of the examiners from EB V section it is noticed that there is a correction in the initials of Dr.S.Krishnankutty and his original name is Dr.K.Krishnankutty.

The Hon'ble Vice-Chancellor, after perusing the matter regarding this, ordered to place the matter before the Syndicate. Hence the matter is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate**RESOLVED** to correct the initial of Dr.S.Krishnankutty as Dr.K.Krishnankutty.**Item No.16.50 Medical Reimbursement to Smt.Vimala Michael, Assistant LibrarianGr I- Consideration of-reg.****(Ad.G)**

Smt.Vimala Michael, Assistant LibrarianGr I, has submitted an application for medical reimbursement of her husband's treatment, Sri.Jacob Koshy, for Coronary Artery Disease at Sree Chitra Thirunal Institute for Medical Sciences and Technology during the period from 06/08/2019 to 14/08/2019 and from 17/07/2019 to 07/10/2019.

The Section had sought clarification for reimbursing the amount of some procedures and costly items and the Directorate of Health Service (DHS) clarified that, as per the GO(P)16/2016/H&FWD dated: 13/04/2016, treatments related to Heart Surgery at Sree Chitra Thirunal Institute for Medical Sciences and Technology is reimbursable.

As per the clarification from DHS and the verification of her **reimbursement** application, it is found that she is **eligible for an amount of Rs.1,79,383/- (Rupees One Lakh Seventynine thousand three hundred eightythree only)**. The Vice Chancellor has ordered that the file be placed before the Syndicate.

As ordered by the Hon'ble Vice-Chancellor, the file is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate**RESOLVED** that the proposal be agreed to.**ItemNo.16.51 INSPIRE Fellowship-Payment of second instalment of grant and arrear to Smt.Sumi.K.S, Junior Research Fellow, Dept.of Chemistry - Reporting of- reg:****(Ac.E.III)**

Department of Science and Technology (DST) sanctioned and released an amount of Rs.4,58,016/- (Rupees Four Lakh Fifty Eight Thousand and Sixteen only) towards the second instalment of INSPIRE Fellowship to Smt. Sumi. K.S, Junior Research Fellow, Dept.of Chemistry for a period of one year from 29/01/2019 to 28/01/2020 including the arrear of previous instalment.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of Rs.4,57,806/- (Rupees Four Lakh Fifty Seven Thousand Eight Hundred and Six only) as the second instalment of INSPIRE Fellowship to Smt. Sumi. K.S, Junior Research Fellow, Dept.of Chemistry for the period from 29/01/2019 to 28/01/2020 along with the arrear of first instalment and to keep an amount of Rs.210/- (Rupees Two Hundred and Ten only) as unspent balance in KUF in respect of the fellow, subject to reporting to the Syndicate. U.O No.Ac.EIII/2258/2020/UOK dated 27/07/2020 was issued in this regard.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.**Item No.16.52 Vice-Chancellor's Conference dated 05.08.2020-Consideration of - reg. (IQAC)****1) Common Degree Programmes in the onlinemode**

Common Degree Programmes in the online mode can be conceived only when it is distinct and unique from SWAYAM under MHRD. Identification of such courses needs to come through a brainstorming session to take place under each Faculty initially with the following terms of reference:

1. Potential for such programmes in the online learningmode.
2. Identification of unique resources and specialised expertise that can be tagged for sharing under suchprogrammes.
3. Programme title, Structure andspecialisation.
4. The target group for onlinelearning.

5. Instructional design with curriculum frame
6. University regulations on award of Degree
7. The faculty under which the programme can be accommodated.
8. Need based customisation.

The outcome from each Faculty meet to be studied in detail by an expert committee constituted for this purpose.

2) Sharing of courses

The proposal on sharing of courses can be considered under CSS as an Elective Course offered by teaching departments. Such Electives to be identified on the basis of expertise and resources within the department which are matched with deficiencies in other Universities of the State. The objective would be to help students to bridge the gap in the learning programme through an add on elective from outside the University.

Each teaching department may identify such course electives and list them out as Offered for other universities. There should be a general agreement in the form of an MoU among Universities on credits awarded as well as credit transfer. University of Kerala need to discuss and evolve a strategy on accommodating credits earned by students through courses from other Universities. This should be discussed in the CSS Committee meeting in order to formulate a policy in this regard.

3) Joint Degree Programmes

The proposal to offer joint programmes by Universities in Kerala can be considered after an in depth analysis and study of the possibilities of the same. Such programmes may be considered where sharing of unique resources (Laboratory Equipments) and specialised expertise (Faculty) of different universities could be synergised and leveraged for quality outcomes through creation of innovative programmes. Such programmes should be categorised as Specialised Innovative Masters Programme (SIMP) with well focused Graduate Attributes and Programme Specific Outcomes. The objective would be:

1. Sharing of high and rare resources.
2. Sharing of high end specialised expertise of faculty.

At the first level University of Kerala has to convene a combined meeting of the Deans Council, Research Director, CSS Vice – Chairman and Convenor of the Standing Committee of the Syndicate on Academic and Research. The terms of reference would include:

1. Potential for such programmes.
2. Identification of unique resources and specialised expertise that can be tagged for sharing under such programmes.
3. Programme title, Structure and specialisation.
4. The target group.
5. Instructional design with curriculum frame.
6. University regulations on award of degree.
7. The faculty under which the programme can be accommodated.

As ordered by the Hon'ble Vice – Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposal in principle and be referred to the Standing Committee of the Syndicate on Academics and Research for detailed discussion.

Item No.16.53 Hiring of official vehicle for Finance Officer- Publishing of tender-Consideration of- reg.

(Ad.AIV)

- Ref: 1. Minutes of the meeting of the Syndicate held on 15.05.2020
2. Letter no. TW/GEN/05/2020-21 dated 03.07.2020 from the Assistant Engineer Mechanical to the Registrar along with the tender proposal and related documents.

The Syndicate in its meeting held on 15.05.2020, vide item no 11.38 has decided to hire a vehicle for the official use of the Finance Officer by inviting a general tender. Accordingly, the Mechanical Engineer was directed to submit the tender documents for the same.

Vide ref (2) cited above, the Mechanical Engineer has forwarded the draft tender notice and related documents.

As per the Government Order GO(P) No.24/2020/Fin dated 07/03/2020(Copy appended), the government has directed to hire (either on wet or dry lease) only electric vehicles from EESL through ANERT and if at all any institution is already hiring a vehicle it should revert to the electric vehicle with effect from 01/04/2020.

The G.O is in tune with keeping the green protocol.

As per the GO and the report of Mechanical Engineer, vehicle of three modes are available

1. Dry lease (Vehicle without driver)
2. Wet lease (Vehicle with driver)
3. Out right purchase from EESL

The terms and conditions of the lease contract of the electric vehicle as provided by EESL are as under

Sl no	E Car Model	Period of Contract	Vehicle Warranty/ Comprehensive AMC	Motor and Battery Warranty	Monthly Lease Rent (GST Extra)	Annual Escalation
1	Tata TigorEV/Mahindra-e-verito(SEDAN)	6 years	Warranty including Comprehensive AMC-5 years	5 Year or 1,00000KM (Whichever is earlier)	Rs.22,500/-	10%
2	Tata Tigor EV/ Mahindra- e-verito(SEDAN)	5 years	Warranty including Comprehensive AMC-5 years	5 Year or 1,00000KM (Whichever is earlier)	Rs.27,000/-	10%
3	Hyundai Kona Electric(SUV)	8 years	Vehicle warranty 3years	8 Year or 1,60000KM (Whichever is earlier)	Rs.50,000/-	10%
4	MG ZS EV(SUV)	8 years	Vehicle warranty 3 years	8 Year or 1,60000KM (Whichever is earlier)	Rs.50,000/-	10%
5	Tata Nexon EV(SUV)	8 years	Vehicle Warranty 3 years	8 Year or 1,60000KM (Whichever is earlier)	Rs.50,000/-	10%

Added to this if a driver is sought to be appointed in the wet lease the following additional charges are to be incurred

Skilled Driver 8 hr Duty(Only for Mahendra eVeritto/Tata Tigor EV)	Rs.17,500+GST
High Skilled Driver With 8 hr Duty	Rs.20,000+GST
High Skilled Driver With 10 hr Duty	Rs.25,000+GST
High Skilled Driver With 12 hr Duty	Rs.30,000+GST

It may be noted that the lease is available for a period of 5/6/8 years only and three months lease amount is to be remitted upfront. Guidelines for the lease contract of the electric car project provided by EESL is appended.

It is observed that the expenditure with the rate of escalation in hire charges every year over a period of 5 years works out to the near cost of a new vehicle as illustrated below for a monthly lease amount of Rs.22,500/-(Sedan).Sedan would be the best option to be hired for the Finance Officer.

Years	1 st year	2 nd year (10% Escalation)	3 rd year (10% Escalation)	4 th year (10% Escalation)	5 th year (10% Escalation)
Amount	2,70,000/-	2,97,000/-	3,26,000/-	3,58,670/-	3,94,537/-
Grand total	Rs.16,46,207/-				

It may also be noted that the running range of sedan model vehicle at full charge is 100-140km. After completing that distance, the vehicle needs to be recharged.

If the University opts for a dry lease, the fast charging stations have to be created by the university by purchase from KSEB or by purchase from open market and provided at our office and to execute the agreement with ANERT.

It may also be noted that if the University decides to go for hiring an Electric Vehicle as per the G.O, the decision of the Syndicate to invite tender/quotations be modified accordingly as it would mean that tender is not necessary.

In these circumstances, as per the orders of the Vice Chancellor the matter of hiring of vehicle for the Finance Officer is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to authorise the Assistant Engineer (Mechanical) to submit a proposal for the purchase of new vehicle for the Finance Officer.

FURTHER RESOLVED to authorize the Pro-Vice-Chancellor to inform the matter of providing Car allowance to the Finance Officer till the purchase of new vehicle.

Item No.16.54

Fourth semester MFA Degree Examination April 2019 - resubmission of Dissertation- request from Parvathy.S.Nair-reg:- Resolution of the Academic Council held on 4/03/2020- implementation –Consideration of reg:

(EG 1)

The fourth semester MFA Degree Examination, April 2019 was held from 01.04.2019 to 12.04.2019, sixteen (16) students appeared for the examination and submitted their Dissertation to the University. The Dissertations were evaluated by the Jury who conducted Viva-voce on 12/07/2019. The Jury comprised of both external and internal examiners. After the Viva-voce, the Chairman of Fourth semester MFA Degree Examination April 2019 submitted the marks of the Dissertations. The marks of six candidates including ParvathyS.Nair were entered as “**Resubmit the Dissertation**” and no marks were provided. The Chairman of the Board of Examination and the External examiner reported that the six candidates shall resubmit the dissertation with proper modification. The examiner has remarked that the dissertations are to be resubmitted due to “**below average quality**”. The result of the above examination was published on 07/09/2019. Since the regulation of the MFA course is silent about resubmission of Dissertation for the same examination, results of the above six students were published as failed so as to enable them to resubmit the dissertation in the next Fourth year MFA Examination with the junior batch.

As per the orders of the Hon’ble Pro Vice Chancellor, detailed remarks had been sought from the Chairman, Board of Examination. He had remarked that “*the jury of the fourth semester MFA Examination had studied the dissertations in detail and recommended for resubmission to enable the candidates to improve or modify the same project they had worked on or select new topic. Their assumption in this may be due to the lack of proper guidance. As per the letter the students are not ready to improve or modify and resubmit their dissertations. Under these circumstances this is to suggest that according to the university regulation dissertation already submitted may be reevaluated and award them deserved marks.*”

Meanwhile, the candidate Parvathy S. Nair submitted a similar request dated 16/10/2019 which was forwarded to obtain remarks of the BOS Chairman and the Dean, Faculty of Fine Arts. BOS Chairman remarked that “*the chairman as well as the jury of fourth semester MFA examination 2019 has reported that the dissertations submitted by 6 out of 16 candidates were of very low standard expected of students of Post Graduate course and hence they proposed resubmission of the same. The written dissertation carries 180 marks and the viva 120. By proposing ‘resubmission’ the jury has offered the candidates opportunity to improve and modify the work.*”

The claim of the candidate Parvathy S Nair that she had secured second rank in final year BFA examination and had won Awards from Kerala Lalithakala Academy only proves her proficiency in the medium and not in the theoretical knowledge and awareness. Courses in theoretical studies (such as Modern Western Indian Art & Aesthetics) including preparation of written dissertation also form part of the syllabus of MFA courses. Any attempt to alleviate the clauses would question the reliability and esteem of the University. BOS chairman concluded that the complainant be advised to resubmit the dissertations after effecting the required modification.”

Dean, faculty of Fine Arts also agreed the above comments of BOS Chairman and opined that “*the candidates should resubmit Dissertation after the modification and also remarked that the examiners were proposed to enter the marks awarded to the candidate.*”

It may be noted that there is no provision in the MFA regulations for resubmission in the same examination. But as a special case, as suggested by the Chairman BOS, Chairman BOE, Dean Faculty of Fine Arts the dissertations of the six students including Parvathy.S.Nair may be resubmitted with proper modifications and reevaluated without year lapse.

As ordered by the Hon'ble Vice Chancellor the whole matter was placed before the Standing Committee of the Syndicate on Examinations on 18/12/2019 for appropriate recommendation on the request of the candidate Parvathy.S.Nair to reevaluate the Dissertations of Fourth semester MFA Examination, April 2019. The Standing Committee of the Syndicate on examinations recommended to refer the matter to the Academic Council and the above recommendation was approved by the Syndicate at its meeting held on 13/01/2020. Hence, the whole matter was placed before the Academic Council. Academic Council at its meeting held on 04.03.2020 resolved to authorize the Syndicate to obtain a panel of evaluators to facilitate the valuation of dissertations submitted originally and further to seek explanation from the original evaluators for not valuing the dissertations as per norms for evaluation. Emails have been sent to the originals examiners in this regard.

The BOS has recommended that experts be invited to the Senate House Campus, Palayam, Trivandrum for the evaluation of thesis. Dissertations are usually valued by two examiners.

The whole matter is placed before the syndicate as per the resolution of the Academic Council held on 04/03/2020, Item No.74.

Resolution of the Syndicate

RESOLVED to approve the recommendations of the Chairman, Board of Studies and initiate action with immediate effect.

FURTHER RESOLVED to report the matter to the Syndicate after publishing the results of candidate.

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Item No.16.55 Introduction of UNISPARK – Adoption of the system in the University of Kerala – Implementation –Consideration of- reg.

(AR Audit)

Ref: Government Order No. GO(P) No.103/2020/FIN dtd.04.08.2020 of Finance (ITSF) Department.

Government of Kerala has introduced GSPARK and UNISPARK as part of its initiative to develop and maintain a central repository of electronic data of all Human Resources/employee related service and pay roll matters for PSUs and Government in Aid institutions and Universities, similar to that of SPARK, in the case of Government Departments, vide G.O. cited above. Further it has been directed that all organizations receiving funds from the government should adopt the system on or before 01.09.2020, and that fund release for the second half of the Financial Year 2020-2021 will be sanctioned only after adoption of the system.

The automated software currently operational in the University is limited to disbursement of salary alone, unlike 'UNISPARK' which is envisaged as an integrated software. The work relating to input of service details, fixation of pay, sanctioning of leave etc, is at present, done by the respective Administrative/Finance sections. The data generated in various sections is manually incorporated into the automated software, thus enabling the disbursement of salary.

The scope of providing SPARK like software for PSUs/Universities etc was being examined by the Government since 2018. The officials of the University had attended training-cum-discussion sessions held by SPARK, PMU, for customizing the software to suit the requirements of the University. As part of this, a team of officials were sent to CUSAT in August, 2019 to get a hands on demonstration of the 'UNISPARK' software installed there. The report submitted by the officials and forwarded to the Administration, (copy appended) details a comparative study of the 'UNISPARK' software and the currently operational University software. The University Software was noted to be advanced in certain respects, to that of 'UNISPARK'.

On receipt of the Government directive to adopt, 'UNISPARK' on or before 01.09.2020, discussions were held with SPARK PMU officials, over telephone on 05.08.2020 and in person on 10.08.2020. The SPARK PMU officials have orally opined that the difficulties pointed out by the University in the earlier discussions have been addressed to and the software has been modified suitably. However, considering the Government directive to adopt the system urgently, and taking

note of the fact that adoption of the entire operational field of 'UNISPARK', which is an integrated software, and transfer of data, within the stipulated limited time being improbable, the following proposals were submitted to the Hon'ble Vice Chancellor for consideration and approval.

1. Adoption of 'UNISPARK' software in a phased manner.
2. Joint Registrar (Finance) may be nominated as Nodal Officer.
3. Two committers may be constituted for implementation, as follows
 - a. 'UNISPARK' Core Committee: Consisting of Registrar, Finance Officer, Joint Registrar (Finance), Joint Registrar (Administration), Deputy Registrar (Audit/Accounts/Administration). HOD, KUCC or his nominee may also be included as member. Core committee will monitor and supervise the progress of activities of the UNISPARK implementation committee.
 - b. 'UNISPARK' Implementation Committee: Consisting of Assistant Registrar (Audit/Accounts/Administration), Section Officers (Audit/Accounts/Administration) and concerned Assistants. Section Officer in charge of Finance IT Cell will also be a member of the committee.

The committee will be responsible for the smooth implementation of UNISPARK in the University and shall report the user requirement and suggest modifications in the new system at the appropriate time.

As per orders of the Vice-Chancellor, the matter regarding the adoption of 'UNISPARK' software in the University is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

കുസാറ്റിൽ നടപ്പിൽ വരുത്തിയ യൂണി സ്പാർക്ക് സംവിധാനം പഠിപ്പിക്കുന്നതിനായി കേരള സർവ്വകലാശാലയിലെ സെക്ഷൻ ഓഫീസർമാർ ബഹുമാനപ്പെട്ട രജിസ്ട്രാറുടെ നിർദ്ദേശപ്രകാരം 27.08.2019-ന് കുസാറ്റ് സന്ദർശിച്ച് സമർപ്പിക്കുന്ന റിപ്പോർട്ട്

ഇ-ഗവേർണൻസിന്റെ ഭാഗമായുള്ള ഇൻഫർമേഷൻ സെല്ലിൽ നിന്നും ഒരു ഇൻഫർമേഷൻ സയന്റിസ്റ്റിനെ നിയമിച്ച് സ്പാർക്കിൽ നിന്നും depute ചെയ്ത ഒരു ജീവനക്കാരനുൾപ്പെടെയുള്ള ഒരു ടീം മുഖേനയാണ് കുസാറ്റിൽ യൂണിസ്പാർക്ക് സംവിധാനം നടപ്പിലാക്കുന്നത്. കേവലം ഒരു ശമ്പള വിതരണ സോഫ്റ്റ്‌വെയർ എന്നതിലുപരിയായി ഭരണപരമായി കൂടുതൽ വിശാലമായ ഒരു തലത്തിലേയ്ക്കാണ് യൂണി സ്പാർക്ക് വിഭാവനം ചെയ്തിരിക്കുന്നത്.

2018 നവംബർ മുതൽ യൂണി സ്പാർക്ക് സോഫ്റ്റ്‌വെയർ നടപ്പിലാക്കാൻ ശ്രമിക്കുന്ന കുസാറ്റ് 2020 ഫെബ്രുവരിയോടെ പ്രസ്തുത ലക്ഷ്യത്തിലെത്തുമെന്നു പ്രതീക്ഷിക്കുന്നു.

കുസാറ്റിന് സമാനമായി കേരള സർവ്വകലാശാലയിൽ യൂണി സ്പാർക്ക് സംവിധാനം നടപ്പിലാക്കുമ്പോൾ ഇനിപ്പറയുന്ന വസ്തുതകൾ കണക്കിലെടുക്കേണ്ടതുണ്ട്.

1. കുസാറ്റിൽ ട്രയൽ നടത്തുന്ന യൂണി സ്പാർക്ക് സോഫ്റ്റ്‌വെയറിൽ ബയോമെട്രിക് പബ്ലിംഗ് ബന്ധിപ്പിച്ചിട്ടില്ല.
2. നിലവിൽ ഒരു ജീവനക്കാരന്റെ പോലും ശമ്പള വിതരണം കുസാറ്റിൽ യൂണി സ്പാർക്ക് സോഫ്റ്റ് വെയർ മുഖാന്തിരം നടത്തിയിട്ടില്ല. അവിടെ യൂണിവേഴ്സിറ്റിയുടെ തനത് സോഫ്റ്റ് വെയറിനുള്ള ശമ്പള ബിൽ തയ്യാറാക്കിയ ശേഷം യൂണി സ്പാർക്ക് വഴി ജനറേറ്റ് ചെയ്യുന്ന ബിൽ തുകയുമായി ഒത്തു നോക്കി കൃത്യത പരിശോധിക്കുന്ന പ്രവർത്തനം മാത്രമേ നടപ്പാക്കിയിട്ടുള്ളൂ.
3. യൂണി സ്പാർക്ക് സോഫ്റ്റ്‌വെയറിൽ നിലവിൽ LWA, HPL, Dies-non എന്നിവ വരുമ്പോൾ excess pay recovery സിസ്റ്റത്തിൽ process ചെയ്ത് save ചെയ്താൽ മാത്രമേ salary deduction സാധ്യമാകുകയുള്ളൂ. പക്ഷേ കേരള സർവ്വകലാശാലയിൽ സോഫ്റ്റ്‌വെയറിൽ ലീവ് ഓർഡർ അപ്ഡേറ്റ് ചെയ്യുന്ന മുറയ്ക്കു തന്നെ ആട്ടോമാറ്റിക് ഡിഡക്ഷൻ തൊട്ടടുത്ത ശമ്പളത്തിൽ/ പേയ്മെന്റിൽ വരുന്നതാണ്. വാർഷിക ശമ്പള വർദ്ധനവ് വരുമ്പോൾ സ്റ്റാഗനേഷൻ ഇൻക്രിമെന്റ് വരുന്ന ആളുകളുടെ കാര്യത്തിൽ ബിൽ തയ്യാറാക്കാനുള്ള ബുദ്ധിമുട്ടുകൾ യൂണി സ്പാർക്കിൽ പരിഹരിച്ചിട്ടില്ല.
4. സർക്കാർ സംവിധാനത്തിൽ ഗസറ്റഡ് ജീവനക്കാരുടെ ശമ്പള വർദ്ധനവും, ലീവ് അനുവദിക്കുന്നതും നടപ്പിൽ വരുത്തുന്നതും എ.ജിസ് ഓഫീസ് മുഖാന്തിരമാണ്. യൂണി സ്പാർക്കിൽ അതിന് സംവിധാനമില്ല. സർവ്വകലാശാലകളിലെ ഗസറ്റഡ് ജീവനക്കാരുടെ കാര്യത്തിൽ മേൽപറഞ്ഞ കാര്യങ്ങൾ സർവ്വകലാശാല നേരിട്ടു ചെയ്യുന്നതിനാൽ അത്തരം മാറ്റം യൂണി സ്പാർക്കിൽ വരുത്തേണ്ടതുണ്ട്.
5. കേരള സർവ്വകലാശാലയിൽ നിലവിലുള്ള സോഫ്റ്റ് വെയറിൽ നിന്നും വിഭിന്നമായി കരാർ ജീവനക്കാരുടേയും പെൻഷൻകാരുടേയും പേയ്മെന്റ് സംബന്ധിച്ച കാര്യങ്ങൾ യൂണി സ്പാർക്കിൽ ഉൾപ്പെട്ടിട്ടില്ല.

6. ക്ലാസിഫിക്കേഷൻ ഹെഡ് ഓഫ് അക്കൗണ്ട് തിരിച്ചുള്ള ആകെ തുക ഇപ്പോൾ യൂണി സ്പാർക്കിൽ ലഭ്യമല്ല.
7. വരുമാന നികുതി സംബന്ധിച്ച് പ്രതീക്ഷിത വരുമാന നികുതി (Anticipatory income tax) കണക്കാക്കുന്നതിന് നിലവിൽ യൂണി സ്പാർക്കിൽ സംവിധാനമില്ല. അത് ജീവനക്കാർ സ്വന്തം നിലയിൽ തയ്യാറാക്കി സമർപ്പിക്കേണ്ട സ്ഥിതിയുണ്ട്. എന്നാൽ കേരള സർവ്വകലാശാല സോഫ്റ്റ് വെയറിൽ അതിനു സാധിക്കുന്നുണ്ട്. 2009 മുതലുള്ള മുൻകാല ശമ്പള വിതരണവും അതു സംബന്ധിച്ച വിശദാംശങ്ങളും നിലവിൽ ഉൾപ്പെടുത്താൻ യൂണി സ്പാർക്കിൽ സാധ്യമല്ല.
8. ഒരു ജീവനക്കാരന് PRAN നമ്പറോടുകൂടി മാത്രമേ യൂണി സ്പാർക്കിലെ എൻട്രികൾ സാധ്യമാകൂ.
9. നിലവിൽ കൂസാറ്റിൽ ശമ്പള വിതരണം ബാങ്കിംഗ് സംവിധാനത്തിലൂടെയാണ്. അതിനാൽ ശമ്പള വിതരണം സംബന്ധിച്ച വിശദാംശങ്ങൾ ബാങ്കിംഗ് കൈമാറുന്ന രീതിയുള്ള സംവിധാനമേ നടപ്പിൽ വരുത്തിയിട്ടുള്ളൂ. എന്നാൽ കേരള സർവ്വകലാശാലയിൽ ശമ്പള വിതരണവും തിരിച്ചടവുകളും ട്രഷറിയിൽ നിന്നും നേരിട്ടു നടത്തുന്നതിനാൽ സോഫ്റ്റ് വെയറിൽ അതിനുസരിച്ച് മാറ്റങ്ങൾ വരുത്തേണ്ടതുണ്ട്.
10. നിലവിൽ ഒരു നോൺഗസറ്റഡ് ജീവനക്കാരൻ ഗസറ്റഡ് റാങ്കിലേക്ക് മാറുമ്പോൾ ജി.ഇ.ആർ (ഗസറ്റഡ് എൻഡ്റൈസ്മെന്റ് രജിസ്റ്റർ)-ലേക്ക് സർവ്വീസ് വിശദാംശങ്ങൾ മാറ്റുക എന്ന കെ.എസ്.ആർ/കെ.എസ്.എസ്.ആർ അനുശാസിക്കുന്ന രീതിയാണ് കേരള സർവ്വകലാശാലയിൽ തുടർന്നു പോരുന്നത്. കൂസാറ്റിൽ അത്തരം സംവിധാനമില്ല. അതിനാൽ യൂണി സ്പാർക്ക് സോഫ്റ്റ് വെയറിൽ അതിനുസരിച്ച മാറ്റങ്ങൾ വരുത്തേണ്ടതാണ്.
11. ഇപ്പോൾ കൂസാറ്റിൽ നടപ്പിലാക്കുന്ന യൂണിസ്പാർക്ക് സോഫ്റ്റ്വെയർ സർക്കാർ ഉടമസ്ഥതയിലുള്ള സെർവറിലാണ് പ്രവർത്തിപ്പിക്കുന്നത്. ആയതിനാൽ സോഫ്റ്റ്വെയർ സംബന്ധിച്ച മാറ്റങ്ങൾ കൂസാറ്റിന് ഉപയോഗിക്കാൻ തക്ക വിധത്തിലാക്കുന്നതിലേക്കുള്ള ക്രമപ്പെടുത്തലുകൾക്ക് ഗുരുതരമായ കാലതാമസം വരുന്നതായി കൂസാറ്റ് ഉദ്യോഗസ്ഥർ അഭിപ്രായപ്പെടുന്നു.

നിലവിൽ പരാതികൾക്ക് ഇട നൽകാത്ത ഒരു ശമ്പള വിതരണ സംവിധാനം നിലവിലുള്ള കേരള സർവ്വകലാശാല യൂണി സ്പാർക്ക് സംവിധാനത്തിലേക്ക് മാറുന്നത് പ്രസ്തുത സോഫ്റ്റ് വെയർ കൂസാറ്റ് പൂർണ്ണ തോതിൽ നടപ്പിൽ വരുത്തിയ ശേഷം അതിന്റെ ഗുണങ്ങളും പോരായ്മകളും വിലയിരുത്തിയിട്ടാകുന്നതാവും അഭികാമ്യം.

പ്രസ്തുത സംവിധാനം സർവ്വകലാശാല നടപ്പിൽ വരുത്താൻ തീരുമാനിക്കുന്ന പക്ഷം അതിന്റെ

implementation (ഏത് തലത്തിൽ എത്രത്തോളം എന്ന നയപരവും ഭരണപരവുമായ തീരുമാനങ്ങളോടെ) നിർദ്ദിഷ്ട സാങ്കേതിക പരിജ്ഞാനമുള്ളവരെ ഏൽപ്പിക്കേണ്ടതാണ്.

Item No.16.56 MCA (2015 Scheme) - Repetition of the previous question paper of Fifth Semester Examination December 2019 (QP Code: H-3500) – Considerationof - reg.

(EE II B)

It may kindly be noted that the Question Paper for the Subject “15.503 – Application Programming for Mobile Devices” of Fifth Semester MCA (2015 Scheme) Degree Examination 2019 (QP Code: H-3500) conducted on 16.12.2019 was the same Question Paper for the same subject for the Examination conducted in May 2018 (QP Code: E-2080). The matter was addressed and was taken up by the Section before the Controller of Examinations on the basis of the e-mail received from the Principal of the College SNIT, Kollam dated 31-12-2019, on 01-01-2020 itself.

The file was placed before the Hon’ble Vice-Chancellor by the CE’s Section on 04-01-2020 and as per the orders of the Hon’ble Vice-Chancellor, the Examination conducted on 16-12-2019 (Subject “15.503–Application Programming for Mobile Devices”) of Fifth Semester MCA (2015 Scheme) Degree Examination (QP Code: H-3500) was cancelled vide notification dated 07-01-2020 and a re-examination of the same paper (QP Code: H-4491) was conducted on 16-01-2020 without any change in the time and Centre of Examination. The Hon’ble Vice-Chancellor has also sought explanations from the Question Paper Setter, the Chairman, Board of QP Setters, and the Section Officer concerned.

An explanation from the QP Setter Dr. M.L.Valarmathi has been sought by the EB Section on 20/02/2020 regarding the matter and she has admitted the mistake of selecting the previous set of question paper and it has not done intentionally. She has expressed her extreme sorry and requested to pardon for the inconvenience caused.

Also an explanation from the Chairman, Board of QP Setters, Prof. Balu John has been sought by the EB Section on 15/6/2020 regarding the matter and he stated that “no copies of previous question papers were provided at the time of scrutiny board meeting. Hence it was not possible to verify whether the question papers under scrutiny contained questions which were asked earlier” and

also suggested that such problems can be avoided only if all the previous question papers of relevant scheme are provided during the meeting of scrutiny board meeting.

The Section Officer explained that the e-mail from the Principal, SNIT regarding the matter was received in the section on 31/12/2019. On the very next day, the Section initiated the file and hence no inordinate delay happened in the processing of the complaint. This is also endorsed by the JR on 10/1/2020 in the note file.

Hence the whole matter is now placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED to debar the Question Paper Setter Dr.M.L.Valarmathi and the Chairman, Board of Question Paper Setter, Prof. Balu John permanently from the duties of question paper settings and scrutiny.

Item No.16.57 *ICSSR Doctoral Fellowship in respect Ms. Parvathy P.S, Research Scholar, Govt. Arts College, Thiruvananthapuram - Transfer of fellowship amount to the Principal, Govt. Arts College, Thiruvananthapuram - Reporting of-reg.*

(Ac. E. III)

Indian Council of Social Science Research (ICSSR), New Delhi sanctioned and released an amount of Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only) to Ms. Parvathy P.S, Research Scholar, Govt. Arts College, Thiruvananthapuram, towards the first installment of first year of ICSSR Doctoral Fellowship. The fellow has requested to transfer the amount to the bank account of The Principal, Govt. Arts College, Thiruvananthapuram, since she is doing her research work in that institution.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only) towards the transfer of first installment of first year of ICSSR Doctoral Fellowship in respect of Ms. Parvathy P.S, Research Scholar to the Indian Bank, A/c No.0716849995, IFSC Code IDIB000T021, Thycaud Branch maintained by The Principal, Govt. Arts College, Thiruvananthapuram as per the norms of the sponsoring authority, subject to reporting to the Syndicate. U.O Number Ac.E.III/3530/ICSSR/2020 dated 03/07/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.58 *Meeting expenditure for Laying of Table and chairs on rental basis at C.V Camp for examiners assigned with valuation duty of answer scripts of Fourth Semester CBCSS/CR Degree Examinations held during July 2019, at Amenity Centre Building (II & III floor) & New Canteen building (I st floor) - Arrangement of Amenities –Consideration of-reg :-*

(M&C II)

Ref: (1) Minutes of the meeting of the Syndicate held on 28/04/2020 Item No.10.169.22

The CV camp was constituted at University Buildings, Thiruvananthapuram for valuation of answer books of Fourth Semester CBCSS/CR Degree Examinations held during July 2019.

In order to accommodate the various examiners appointed by the University, assigned with duty of valuation pertaining to the answer scripts of Fourth Semester CBCSS/CR Degree Examinations held during July 2019, in the centralised valuation camps - I,II & III ie; the Amenity Centre Building (II & III floor) & New Canteen building (I st floor), 300 Tables and 400 Plastic Chairs has to be rented out and arranged from M/S St. Antony's Hire Service, RC Junction, Kunnukuzhi, Thiruvananthapuram on an urgent basis w.e.f 27/11/2019 to 02/12/2019 as per the rate detailed below for the speedy publication of results.

Sl.No.	Item	Qty	Rate	Rs
1.		300	50	30,000/- (For I &II day)
		300	45	13,500/- (For III day)

	Wooden Table	300	40	12,000/- (For IV day)
		300	35	10,500/- (For V day)
		300	30	9,000/- (For VI day)
2.	Plastic Chair	400	06	14,400/- (Total 6 days)
Grand Total Rs Eighty Nine Thousand and Four Hundred Only				89,400/-

An amount of Rs. 89,400/- (Rupees Eighty Nine Thousand and Four Hundred Only) was expended towards rent of the said articles for the period w.e.f 27/11/2019 to 02/12/2019.

The Hon.'ble Vice-Chancellor, vide order dated 23/11/2019 has already accorded permission to hire the above mentioned tables and chairs in the centralised valuation camp.

The Syndicate at its meeting held on 28/04/2020 vide Item No.10.169.22 considered the matter and resolved to place the matter to the Syndicate along with the endorsement of Finance. The Finance section has endorsed an amount of Rs 89,400/- (Rupees Eighty Nine Thousand and Four Hundred Only) vide Finance Endorsement.No.FOS 767/ Finance I dated 05/06/2020.

The expenditure may be met from the H/a "Part I- NP-MH-2-Examinations -4/1220- Office Expenses and Miscellaneous" of the current year's Budget Estimates of the University.

Hence the matter regarding the **payment of an amount of Rs 89,400/- (Rupees Eighty Nine Thousand and Four Hundred Only) for meeting the expenditure of Wooden Table and Plastic Chairs hired for conducting centralised valuation camp of Fourth Semester CBCSS/CR Degree Examinations July 2019 at the Amenity Centre Building (II & III floor) & New Canteen building (I st floor)** may be placed before the Syndicate for consideration and resolution.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.16.59

Meeting expenditure for Laying of Table and chairs on rental basis at C.V Camp for examiners assigned with valuation duty of answer scripts of Second Semester CBCSS/CR Degree Examinations held during June 2019 at Amenity Centre Building (II & III floor) & New Canteen building (I st floor) - Arrangement of Amenities -Consideration of-reg :-

(M&C II)

Ref: (1) Minutes of the meeting of the Syndicate held on 28/04/2020,Item No.10.169.23

The CV camp was constituted at University Buildings, Thiruvananthapuram for valuation of answer books of Second Semester CBCSS/CR Degree Examinations held during June 2019.

In order to accommodate the various examiners appointed by the University, assigned with duty of valuation pertaining to the answer scripts of Second Semester CBCSS/CR Degree Examinations held during June 2019, in the centralised valuation camps - Amenity Centre Building (II & III floor) & New Canteen building (I st floor), 20 pedestal fans from Rainbow Digital Audios, Poojappura, Thiruvananthapuram for 3 days (06/11/2019 to 08/11/2019) and 300 Tables, 400 Plastic Chairs from M/S St.Antony's Hire Service, RC Junction, Kunnukuzhi, Thiruvananthapuram for 4 days (05/11/2019 to 08/11/2019) have to be rented out on an urgent basis as per the rate detailed below for the speedy publication of results.

Sl.No.	Item	Qty	Rate	Rs
1.	Wooden Table	300	50	15,000/-
		300	45	13,500/-
		300	40	12,000/-
		300	35	10,500/-
2.	Plastic Chair	400	06	9,600/- (Total 4days)
3.	Pedestal fans	20	200	12,000/- (For 03 days)
Grand Total Rs Seventy TwoThousand and Six Hundred Only				72,600/-

Rs. 72,600/- (Rupees Seventy Two Thousand and Six Hundred Only) was expended towards rent of the said articles.

The Hon.'ble Vice – Chancellor, vide order dated 29/10/2019 has accorded permission to hire the above mentioned tables and chairs in the centralised valuation camp.

The Syndicate at its meeting held on 28/04/2020 vide Item No.10.169.23 considered the matter and resolved to place the matter to the Syndicate along with the endorsement of Finance. The

Finance section has endorsed an amount of Rs.72,600/- (Rupees Seventy Two Thousand and Six Hundred Only) vide Finance Endorsement.No.FOS 769/ Finance I dated 08/06/2020.

The expenditure may be met from the H/a "Part I- NP-MH-2-Examinations -4/1220- Office Expenses and Miscellaneous" of the current year's Budget Estimates of the University.

Hence the matter regarding the **payment of an amount of Rs.72,600/- (Rupees Seventy Two Thousand and Six Hundred Only) for meeting the expenditure of Wooden Table, Plastic Chairs and Pedestal fans hired for conducting centralised valuation camp of Second Semester CBCSS/CR Degree Examinations held during June 2019 at the Amenity Centre Building (II & III floor) & New Canteen building (I st floor)** may be placed before the Syndicate for consideration and resolution

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.16.60 *Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 30/06/2020 and 01/07/2020- Approval of reg.*

(SDC)

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 30/06/2020 and 01/07/2020 placed below may be seen. The minutes are to be placed before the Syndicate for consideration and approval. The note to the Syndicate prepared and placed below is submitted for the approval of the Honourable Vice-Chancellor.

<u>Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 30/06/2020</u>				
Date	: 30/06/2020			
Time	: 2.00 pm to 5.45 pm			
Venue	: University Senate Hall			
<u>Members Present</u>				
1	Dr.K.G.Gopchandran (Convenor)	Sd/-		
2	Prof.K.Lalitha	Sd/-		
3	Dr.K.B.Manoj	Sd/-		
4	Dr.B.Unnikrishnan Nair	Sd/-		
5	Adv.Muralidharan Pillai G	Sd/-		
6	Adv.B.Balachandran	Sd/-		
7	Smt.Renju Suresh	Sd/-		
<u>Members Absent</u>				
1	Dr.Mathew.V			
2	Sri.Jairaj . J			
3	Sri.Arunkumar R			
4	Sri.Mohammed Yaseen			
<p>Out of the 54 candidates called for personal hearing, 34 candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty.</p> <p>The candidate 'Ms.Vidhya.S (reg.no.22017111049, BJM Govt.College, Chavara, reported for suspected malpractice in the S5 B.Sc Mathematics, December 2019 examination) was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 01.07.2020. However due to some inconvenience on that day,on her request, the Committee permitted her to attend the personal hearing on 30.06.2020.The Committee granted permission for the same. She was present for the hearing.</p> <p>The details of the candidates who were present for hearing and the recommendations of the Committee with regard to their malpractice cases are as given below :</p>				

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	Vipin Raj.R.S	S1 B.Sc Zoology, November 2019	M.G.College, Thiruvananthapuram	Possession of Manuscript	The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.2501611803 8 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4694/2019	Reg.No.25016118038			
2	Ajin Babu	S3 B.Com Commerce with Computer Applications, October 2019	UIT Paravur, Kollam	Possession of Manuscript	The S3 B.Com, October 2019 exam attended by the candidate with reg.no.1381891000 2 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4696/2019	Reg.No.13818910002			
3	Rahul.S.R	S3 B.Com, October 2019	St.Xaviers College, Thumba	Writings on Back Side of Hall Ticket	The S3 B.Com, October 2019 exam attended by the candidate with reg.no.1591814101 3 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4698/2019	Reg.No.15918141013			
4	Akash.B	S3 BCA , October 2019	UIT Mukhathala	Possession of Manuscript	The S3 BCA, October 2019 exam attended by the candidate with reg.no.3321896301 0 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4699/2019	Reg.No.33218963010			
5	Sujay Prasad	S3 BCA , October 2019	UIT Karuvatta	Possession of Manuscript	The S3 BCA, October 2019 exam attended by the candidate with reg.no.3321896002 2 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4701/2019	Reg.No.33218960022			
6	Athulya.G	S3 BBA, October 2019	UIT Mannar	Possession of Manuscript	The S3 BBA, October 2019 exam
	S4704/2019	Reg.No.19518964019			

					attended by the candidate with reg.no.1951896401 9 is cancelled. Permitted to write the examination in next available chance for any semester exam
7	Vaishnav.S S4706/2019	S3 BBA, October 2019 Reg.No.19518910030	UIT Paravur	Possession of Mobile Phone	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
8	Mohammed Irfan.T S4710/2019	S1 B.Sc Chemistry, November 2019 Reg.No.23519142024	TKM College of Arts and Science, Kollam	Possession of Mobile Phone & Writings on Question Paper	The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.2351914202 4 is cancelled. Permitted to write the examination in next available chance for any semester exam
9	Roshan Robert S4711/2019	S5 B.Sc Physics, December 2019 Reg.No.23017141039	St.Xaviers College, Thumba	Possession of Manuscript	The S5 B.Sc , December 2019 exam attended by the candidate with reg.no.2301714103 9 is cancelled. Permitted to write the examination in next available chance for any semester exam
10	S.Akhil Raj P5523/2019	S8 B.Tech ECE Branch, November 2019 Cand.Code.11413043	Govt.Engg College, Barton Hill	Possession of Manuscript	The S8 B.Tech, November 2019 exam attended by the candidate with Cand.Code.114130 43 is cancelled. Permitted to write the examination in next available chance for any semester exam
11	Abhijith.K.J P5525/2020	S3 B.Tech ME Branch, February 2020 Cand.Code.09423001	Govt.Engg College, Barton Hill (Student of John Cox Memorial CSI Institute, Kannammoola)	Possession of Xerox Copy	The S3 B.Tech , February 2020 exam attended by the candidate with Cand.Code.094230 01 is cancelled. Permitted to write the examination in next available

					chance for any semester exam
12	Ignatius.M.M	S4 Unitary LLB, September 2019	Kerala Law Academy Law College, Thiruvananthapuram	Attached hall ticket with answerscript (As reported by additional examiner from CV Camp)	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	P5527/2020	Cand.Code. 47217551031			
13	Suba Sree.R	S5 B.Tech CSE Branch, February 2020	University College of Engineering, Kariavattom	Possession of Manuscript & Printed Material	The S5 B.Tech , February 2020 exam attended by the candidate with Cand.Code. 17404040/415 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5528/2020	Cand.Code. 17404040/415			
14	Lybu.S.S.	S5 B.Tech CSE Branch, February 2020	University College of Engineering, Kariavattom	Possession of Manuscript	The S5 B.Tech , February 2020 exam attended by the candidate with Cand.Code. 16404029/415 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5529/2020	Cand.Code. 16404029/415			
15	Akash Shiji	S5 B.Tech CSE Branch, February 2020	University College of Engineering, Kariavattom	Possession of Manuscript	The S5 B.Tech , February 2020 exam attended by the candidate with Cand.Code. 17404004/415 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5530/2020	Cand.Code. 17404004/415			
16	Indu Pradeep	S5 B.Tech ECE Branch, February 2020	University College of Engineering, Kariavattom	Possession of Manuscript	The S5 B.Tech , February 2020 exam attended by the candidate with Cand.Code. 17404023/412 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5531/2020	Cand.Code. 17404023/412			

17	S.John Bennet	S3 Unitary LLB Degree, February 2020	Kerala Law Academy Law College, Thiruvananthapuram	Possession of Xerox Copy	The S3 Unitary LLB Degree, February 2020 exam attended by the candidate with Cand.Code. 47216551070 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5534/2020	Cand.Code. 47216551070			
18	Simi.M.Sunny	S8 Intergrated BBA LLB, September 2019	Mar Gregorious College of Law, Nalanchira	Written internal marks and requested to pass her in the answerscript (As reported by the additional examiner from CV Camp)	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	P5535/2020	Cand.Code. 47515554052			
19	Rahul.R	II BA English Language and Literature, September 2019	V.T.M.N.S.S. College, Dhanuvachapuram	Possession of Xerox Copy	The II BA , September 2019 exam attended by the candidate with reg.no.3041617164 is cancelled. Permitted to write the examination in next available chance for any exam
	A8543/2019	Reg.No.3041617164			
20	Abhishek Chandran	I BA English Language and Literature, April 2019	MSM College, Kayamkulam	Possession of Manuscript and Xerox Copy	The I BA , April 2019 exam attended by the candidate with reg.no.3041844204 is cancelled. Permitted to write the examination in next available chance for any exam
	A8544/2019	Reg.No.3041844204			
21	Sachin.S	III B.Com,September 2019	TKMM College, Nangiarkulangara	Possession of Manuscript	The III B.Com, September 2019 exam attended by the candidate with reg.no.3031645072 is cancelled. Permitted to write the examination in next available chance for any exam
	A8546/2019	Reg.No.3031645072			
22	Yedumon.T	III B.Com,September 2019	TKMM College, Nangiarkulangara	Possession of Manuscript	The III B.Com, September 2019 exam attended by the candidate with
	A8547/2019	Reg.No.3031645096			

					reg.no.3031645096 is cancelled. Permitted to write the examination in next available chance for any exam
23	Ajeesh Kumar.P.M	III B.Sc Physics, December 2019 (Mercy Chance)	S.N.College, Cherthala	Possession of Manuscript	The III B.Sc, December 2019 exam attended by the candidate with reg.no.50202 is cancelled. Permitted to write the examination in next available chance if granted
	A8548/2020	Reg.No.50202			
24	Roshina Mol.R	III B.Sc Chemistry, December 2019 (Mercy Chance)	S.N.College,Kollam	Possession of Manuscript	The III B.Sc, December 2019 exam attended by the candidate with reg.no.50106 is cancelled. Permitted to write the examination in next available chance for any exam
	A8549/2020	Reg.No.50106			
25	Ananthu Krishnan.J	III B.Com, September 2019	FMN College, Kollam (Centre : TKM College of Arts & Science, Kollam)	Possession of Manuscript	The III B.Com , September 2019 exam attended by the candidate with reg.no.3031631074 is cancelled. Permitted to write the examination in next available chance for any exam
	A8551/2020	Reg.No.3031631074			
26	Vaijith.V.B	I B.Com, September 2019	University College, Thiruvananthapuram (Subcentre : Christian College, Kattakada)	Possession of Xerox Copy	The I B.Com , September 2019 exam attended by the candidate with reg.no.3031501158 is cancelled. Permitted to write the examination in next available chance for any exam
	A8554/2020	Reg.No.3031501158			
27	Anjitha.A	III B.Com, September 2019	University College, Thiruvananthapuram (Subcentre : Christian College, Kattakada)	Possession of Xerox Copy	The III B.Com , September 2019 exam attended by the candidate with reg.no.3031601243 is cancelled. Permitted to write the examination in next available
	A8555/2020	Reg.No.3031601243			

					chance for any exam
28	Jibin.J.B	II BA History (Supplementary), September 2019	Christian College, Kattakkada	Possession of Manuscript	The II BA , September 2019 exam attended by the candidate with reg.no.3041719094 is cancelled. Permitted to write the examination in next available chance for any exam
	A8556/2020	Reg.No.3041719094			
29	Sreeraj.R	III B.Com, September 2019	MMNSS College, Kottiyam	Possession of Xerox Copy	The III B.Com , September 2019 exam attended by the candidate with reg.no.3031628116 is cancelled. Permitted to write the examination in next available chance for any exam
	A8557/2020	Reg.No.3031628116			
30	Simi.S	S2 MBA , July 2019	UIM Vadakkal	Discrepancy Noted in Handwriting (As Reported by Examiner from CV Camp)	The Committee verified the handwriting of the candidate and was convinced that she has not resorted to malpractice and hence recommended to exonerate her and value her S2 MBA , July 2019 examination answerscripts and declare the results
	P5509/2019 (Ind call)	Reg.No.18940078			
31	Sunilkumar.S.R	III B.Com , April 2019	Govt.College, Attingal	Possession of Printed Material	To cancel the particular paper only. Permitted to write the examination in next available chance for any exam
	A8419/2019 (Ind call)	Reg.No.3031523109			
32	Akhil.H	II BA History, April 2019	M.M.N.S.S. College, Kottiyam	Possession of Mobile Phone	To cancel the particular paper only. Permitted to write the examination in next available chance for any exam
	A8536/2019 (Ind call)	Reg.No.3041728130			
33	Vidhya.S	S5 B.Sc Mathematics, December 2019	BJM Govt.College, Chavara	Possession of Manuscript	The S5 B.Sc , December 2019 exam attended by
	S4745/2020	Reg.No.22017111049			

					the candidate with reg.no.2201711104 9 is cancelled. Permitted to write the examination in next available chance for any semester exam
Resolution of the Syndicate					
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 30/06/2020, be approved.					
I.	Suspected malpractice reported in the S9 B.Arch Degree-13AR1901 Architectural Thesis Jury Examinations, January 2020 against the candidates 'Jidhin Janardhanan' and 'M.G.Sreerag' - As reported by the Jury Chairman-reg.				
	Suspected malpractice was reported by the Jury Chairman 'Prof.Gadhi.M' in the jury examinations held at College of Architecture, Thiruvananthapuram on 31st January 2020. It has been reported that the thesis project titled 'Film Institute As An Extension to Chithranjali Studio, Thiruvallam, Trivandrum' submitted by M.G.Sreerag (Reg.No.45515475075) had close resemblance with the thesis project titled 'Film Institute - An Extension to Chithranjali Studio, Trivandrum' submitted by a student, Jidhin Janardhanan(Reg.No.45515400018) of College of Engineering, Trivandrum. Jidhin Janardhanan presented the above-mentioned thesis in front of the jury on 30th January 2020 at College of Engineering, Trivandrum.				
	On further investigation both the works were found to be the same in program, site and design. The site layout, design of individual buildings and drawings in both the projects were also found to be the same, except for slight differences in presentations. Thesis reports submitted by both the students were very similar, with same contents at various portions. Both the students confirmed that they had been doing the work together during the study and design stages of the thesis.				
	The above findings were verified by Dr.Priyanjali Prabhakaran (Associate Professor, Dept. of Architecture, CET) , the internal examiner of the jury examination conducted at CET.				
	Since the incident is a case of malpractice, the jury examination of 'M.G.Sreerag' was not conducted and the result of the examination is marked as "Withheld" in the mark list. As the jury examination of 'Jidhin Janardhanan' was already conducted on 30th January 2020, the mark already given to the student is stricken off and marked as 'Withheld' in the marklist.				
	The thesis submitted by 'Jidhin Janardhanan' (sheets - 27 nos., thesis report-1 copy) and M.G.Sreerag (sheets-18 nos., thesis report-1 copy, literature study report-1 copy) are also submitted alongwith the above mentioned report. The report given by Dr.Priyanjali Prabhakaran and the preliminary report prepared on 31st January 2020 and signed by M.G.Sreerag are also submitted alongwith the above mentioned report.				
	Accordingly the candidates 'Jidhin Janardhanan' and 'M.G.Sreerag' were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline however only 'M.G.Sreerag' attended it while 'Jidhin Janardhanan' remained absent for the same. In his written statement submitted before the committee, M.G.Sreerag has stated that 'Jidhin Janardhanan' is his close friend and they had become acquainted to each other during their internship days. He has also stated that the thesis topic on 'Film and Television Institute' was selected by both of them together during the case study that they had undertaken at FTII,Pune and SRFTI,Kolkata and that they had shared the initial ideas on how the institute should be and had planned and proposed a project at Chithranjali Studio, Thiruvallam. However he stated that they did the presentation and other technical parts individually and had not realised that submitting a similar thesis is a grave mistake and hence he has apologised for the same.				
	<u>Recommendations of the Committee :</u>				
	<i>The Committee considered the issue and recommended to hear the Jury chairman 'Prof.Gadhi.M' (who reported the suspected malpractice) and the candidate 'Jidhin Janardhanan' before taking a final decision.</i>				
Resolution of the Syndicate					

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 30/06/2020, be approved.

II. S3 BA Economics Degree Exam, October 2019 (Subject: Public Administration) - Mass Copying reported by the Chief Examiner Mr.Pradeep Kumar.K. from the CV Camp - Centre of Exam : TKMM College, Nangiarkulangara -reg.

The Chief examiner from the CV Camp, Mr.Pradeep Kumar.K. has reported suspected mass copying in the S3 BA Economics Degree Exam, October 2019 related to the answerscripts (Subject: Public Administration) of four candidates.

The answerscripts belong to the candidates Surya.S.R. (Reg.No. 15018143058), Vijay Krishnan (Reg.No.15018143060), Vipin.P (Reg.No.15018143061) and Vipin Venu (Reg.No.15018143062) from TKMM College, Nangiarkulangara.

Recommendations of the Committee :

The Committee considered the matter and recommended to seek a second opinion from a subject expert on the issue, before calling the candidates involved for personal hearing.

Resolution of the Syndicate

RESOLVED to hear the candidates by the Standing Committee of the Syndicate on Students' Discipline and to take appropriate action.

SDC/2020

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 01/07/2020

Date : 01/07/2020

Time : 2.00 pm to 6.15 pm

Venue : University Senate Hall

Members Present

1	Dr.K.G.Gopchandran (Convenor)	Sd/-		
2	Prof.K.Lalitha	Sd/-		
3	Dr.K.B.Manoj	Sd/-		
4	Dr.B.Unnikrishnan Nair	Sd/-		
5	Adv.Muralidharan Pillai G	Sd/-		
6	Adv.B.Balachandran	Sd/-		
7	Sri.Arunkumar R	Sd/-		

Members Absent

1	Dr.Mathew.V			
2	Sri.Jairaj . J			
3	Smt.Renju Suresh			
4	Sri.Mohammed Yaseen			

Out of the **57** candidates called for personal hearing, **42** candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty.

The details of the candidates who were present for hearing and the recommendations of the Committee with regard to their malpractice cases are as given below :

Sl No. Name & File Number Exam & Register Number Centre of Exam Gist of case

Recommendations of the Committee					
1	Jobin.S	S5 B.Com, December 2019	Christian College, Kattakkada	Possession of Manuscript	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4714/2019	Reg.No.15917103029			
2	Ananthu Jyothish.J.S	S3 B.Sc Computer Science, October 2019	UIT Neyyatinkara	Possession of Printed	The S3 B.Sc , October 2019 exam attended by

				Material	the candidate with reg.no.32016951010 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4716/2019	Reg.No.32016951010			
3	Gokul Krishna.M.B	S3 B.Sc Computer Science, October 2019	CAS Dhanuvachapuram	Possession of Manuscript & Xerox Copy	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4717/2019	Reg.No.32018823022			
4	Indhuja.J.S	S3 B.Sc Computer Science, October 2019	CAS Dhanuvachapuram	Possession of Manuscript	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4718/2019	Reg.No.32018823024			
5	Prithvi.A.S	S1 BBA, November 2019	UIT Pirappancode	Possession of Manuscript	The S1 BBA, November 2019 exam attended by the candidate with reg.no.19519956039 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4719/2019	Reg.No.19519956039			
6	Vyshnav.M. Pramod	S3 B.Sc Computer Science, October 2019	Sree Ayyappa College, Thiruvanvandoor	Possession of Manuscript	The S3 B.Sc , October 2019 exam attended by the candidate with reg.no.32018135032 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4721/2019	Reg.No.32018135032			
7	Vyshakh.J	S3 B.Sc Computer Science, October 2019	Sree Ayyappa College, Thiruvanvandoor	Possession of Manuscript	The S3 B.Sc , October 2019 exam attended by the candidate with reg.no.32018135031 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4722/2019	Reg.No.32018135031			
8	Alif.J	S5 B.Sc Statistics, December 2019	Govt.College, kariavattom	Possession of Xerox Copy	The S5 B.Sc , December 2019 exam attended by the candidate with reg.no.22516108018 is cancelled. Permitted to

					write the examination in next available chance for any semester exam
	S4723/2019	Reg.No.22516108018			
9	Aswin.R.L	S5 B.Sc Statistics, December 2019	Christian College, Kattakkada	Writings on Logarithmic Table	The S5 B.Sc , December 2019 exam attended by the candidate with reg.no.22517103005 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4724/2019	Reg.No.22517103005			
10	Sudheesh.S.S.	S5 B.Sc Statistics, December 2019	Christian College, Kattakkada	Possession of Mobile Phone	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4725/2019	Reg.No.22517103038			
11	Jobin Jose.J	S5 B.Sc Mathematics, December 2019	Christian College, Kattakkada	Possession of Manuscript	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4726/2019	Reg.No.22017103012			
12	Goutham Krishna	S5 B.Sc Mathematics, December 2019	Christian College, Kattakkada	Possession of Mobile Phone	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4727/2019	Reg.No.22017103010			
13	Chiru Unnikrishnan	S1 B.Sc Microbiology, November 2019	Sanatana Dharma College, Alappuzha	Possession of Manuscript	The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.34517125009 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4728/2019	Reg.No.34517125009			
14	Sanju Sathyan	S1 M.Sc Physics, December 2019	Bishop Moore College, Mavelikara	Writings on Calculator	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4729/2019	Cand.Code. 63018101011			
15	Adithya.V	S1 B.Sc Zoology, November 2019	MSM College, Kayamkulam	Writings on Hand	To cancel the particular paper only. Permitted to write the examination in next

					available chance for any semester exam
	S4730/2020	Reg.No.25019117023			
16	Athul Robinson	S1 BA English Language & Literature, November 2019	St.Michael's College, Cherthala	Possession of Manuscript	The S1 BA , November 2019 exam attended by the candidate with reg.no.13018136011 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4732/2020	Reg.No.13018136011			
17	Nikhil.C.Vijay	S1 M.Sc Mathematics, December 2019	S.N.College, Chathannur	Possession of Xerox Copy	The S1 M.Sc , December 2019 exam attended by the candidate with reg.no.62019130009 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4733/2020	Reg.No.62019130009			
18	Ibrahim.S	S5 B.Com with Computer Applications, December 2019	Sree Narayana Guru College of Advanced Studies, Punalur	Possession of Manuscript	The S5 B.Com , December 2019 exam attended by the candidate with reg.no.13817890021 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4734/2020	Reg.No.13817890021			
19	Arya Anilkumar	S1 B.Sc Physics, November 2019	S.N.College, Cherthala	Writings on Calculator	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4735/2020	Reg.No.23019131021			
20	Sangeetha.T.K	S5 BA Political Science, December 2019	KSMDB College, Sasthamcottah	Possession of Manuscript	The S5 BA , December 2019 exam attended by the candidate with reg.no.14517104061 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4737/2020	Reg.No.14517104061			
21	Manu.A.R	S1 BA English Language & Literature, November 2019	S.N.College, Kollam	Possession of Xerox Copy	The S1 BA , November 2019 exam attended by the candidate with reg.no.13019132046 is cancelled. Permitted to

					write the examination in next available chance for any semester exam
	S4739/2020	Reg.No.13019132046			
22	Manu.S.Madhu	S1 BA English Language & Literature, November 2019	S.N.College, Kollam	Possession of Xerox Copy	The S1 BA , November 2019 exam attended by the candidate with reg.no.13019132047 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4741/2020	Reg.No.13019132047			
23	Arya Biju	S1 BA English Language & Literature, November 2019	MMNSS College, Kottiyam	Writings on Hall Ticket Using Pencil	The S1 BA , November 2019 exam attended by the candidate with reg.no.13019116044 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4742/2020	Reg.No.13019116044			
24	Megha.M.S	S5 B.Sc Physics, December 2019	S.N.College, Punalur	Possession of Manuscript	The S5 B.Sc , December 2019 exam attended by the candidate with reg.no.23017133026 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4743/2020	Reg.No.23017133026			
25	Anandhu.M	S1 B.Sc Chemistry, November 2019	S.N.College, Kollam	Possession of Manuscript	The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.23518132050 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4744/2020	Reg.No.23518132050			
26	Gokul.G	S1 B.Sc Mathematics, November 2019	BJM Govt.College, Chavara	Possession of Manuscript	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4746/2020	Reg.No.22019111032			
27	Arjun.C.R	S1 B.Sc Mathematics, November 2019	BJM Govt.College, Chavara	Possession of Xerox Copy	To cancel the particular paper only. Permitted to write the

					examination in next available chance for any semester exam
	S4747/2020	Reg.No.22015111027			
28	Geethu.L	S4 M.Com-Finance(SDE), September 2019	S.N.College,Kollam	Writings on Hall Ticket	To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam
	S4749/2020	Reg.No.29843172164			
29	Ashly Mary Benny	S4 M.Com-Finance(SDE), September 2019	S.N.College,Kollam	Writings on Hall Ticket Using Pencil	The S4 M.Com , September 2019 exam attended by the candidate with reg.no.30843171173 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4750/2020	Reg.No.30843171173			
30	Siji.B	S4 M.Com-Finance(SDE), September 2019	S.N.College,Kollam	Writings on Hall Ticket Using Blank Refill	The S4 M.Com , September 2019 exam attended by the candidate with reg.no.23843172019 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4751/2020	Reg.No.23843172019			
31	Sruthi.S	S4 MA Malayalam, September 2019	TKM College of Arts and Science, Kollam	Writings on Hall Ticket Using Pencil	The S4 MA , September 2019 exam attended by the candidate with reg.no.32842171167 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4752/2020	Reg.No.32842171167			
32	Jeshma.P. Thankachan	S1 B.Com Commerce with Computer Application, November 2019	UIT Pathiyoor	Writings on Hall Ticket	The S1 B.Com , November 2019 exam attended by the candidate with reg.no.13818991011 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4756/2020	Reg.No.13818991011			
33	Binson Boban	S5 BBA, December 2019	Naipunya School of Management,	Possession of Manuscript	The S5 BBA , December 2019 exam

			Cherthala		attended by the candidate with reg.no.19517812013 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4758/2020	Reg.No.19517812013			
34	Rahana Khan.R	S3 B.Sc Botany, October 2019	Sree Narayana College for Women, Kollam	Possession of Manuscript	The S3 B.Sc , October 2019 exam attended by the candidate with reg.no.24518129018 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4759/2020	Reg.No.24518129018			
35	Rojo.A.J	S4 B.Sc Chemistry, May 2019 (Mercy Chance)	FMN College, Kollam (Centre : TKM College of Arts & Science, Kollam)	Possession of Xerox Copy	The S4 B.Sc , May 2019 exam attended by the candidate with reg.no.235-11105042 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4760/2020	Reg.No.235-11105042			
36	Lekshmi.K	S3 B.Sc Chemistry, October 2019	TKM College of Arts and Science, Kollam	Possession of Xerox Copy	The S3 B.Sc , October 2019 exam attended by the candidate with reg.no.23516142012 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4764/2020	Reg.No.23516142012			
37	Aparna.M	S5 B.Sc Mathematics, December 2019	S.N.College, Kollam	Possession of Manuscript	The S5 B.Sc , December 2019 exam attended by the candidate with reg.no.22017132038 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4765/2020	Reg.No.22017132038			
38	Abhilash Alexander	S5 B.Com, December 2019	S.G.College, Kottarakkara	Possession of Xerox Copy	The S5 B.Com , December 2019 exam attended by the candidate with reg.no.15915126077 is cancelled. Permitted to write the examination in next available chance for any

					semester exam
	S4767/2020	Reg.No.15915126077			
39	Kiran.R	S3 B.Sc Chemistry, October 2019	St.Xaviers College, Thumba	Possession of Manuscript	The S3 B.Sc, October 2019 exam attended by the candidate with reg.no.23517141024 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4667/2019 (IInd call)	Reg.No.23517141024			
40	Anoop.A	S3 BA Economics, October 2019	St.Xaviers College, Thumba	Possession of Manuscript	The S3 BA, October 2019 exam attended by the candidate with reg.no.15017141038 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4670/2019 (IInd call)	Reg.No.15017141038			
41	Muhammed Haris.S	S2 BA Arabic Language and Literature, May 2019	MSM College, Kayamkulam	Possession of Xerox Copy	The S2 BA, May 2019 exam attended by the candidate with reg.no.13518117027 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4648/2019 (IIIrd Call)	Reg.No.13518117027			

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 01.07.2020, be approved.

FURTHER RESOLVED to modify the Agenda Note of the Minutes of the Standing Committee of the Syndicate on Students' Discipline as 'Out of the **57** candidates called for personal hearing, **42** candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found ***involved in the malpractice***'.

I. Suspected malpractice reported in the S3 B.Sc Computer Science Degree Examination, October 2019 related to the discrepancy noted in the handwriting in the answerscript of the candidate 'Sajith.S' - As reported by the Chief Examiner from CV Camp-reg.

Suspected malpractice was reported in the S3 B.Sc Computer Science Degree Examination, October 2019 related to the discrepancy noted in the handwriting (in the answerscript with false no.241555) by the Chief Examiner from the CV Camp. This answerscript belongs to the candidate Sajith.S (Reg.No.32018956044) from UIT Pirappancode.

The candidate 'Sajith.S' was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the same. In his written statement submitted before the committee, the candidate 'Sajith.S' has stated that he had written the answers in the said answerscript in different handwritings, out of a hurry to finish the examination on time. The

Committee verified the candidate's handwritings on a sample script written by him during the personal hearing, however the Committee further felt the need to verify his handwriting on any other two of his answerscripts of the same semester examination attended by him.

Recommendations of the Committee :

Based on the above facts, the Committee recommended to place any other two answerscripts of the same semester examination attended by the candidate 'Sajith.S' , for verification of his handwriting before taking a final decision.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 01.07.2020, be approved.

Item No.16.61 *Part-time Registration for Research leading to the award of Ph.D Degree in Computer Science in July 2019 session – Sri. Binu P.J. and Sri. Faizal N. – Consideration of-reg.*

(Ac.EI)

Applications have been submitted by Sri. Binu P.J. and Sri. Faizal N. for the registration to Ph.D Research in the subject Computer Science in July 2019 session. The Chairman, Doctoral Committee, Dept. of Computer Science has forwarded the Minutes of the Doctoral Committee held on 30.09.2019 and 22.10.2019 along with their applications and relevant documents.

Details of the applicants are as shown below:

Sl. No.	Name, FT/ PT, SC/ST/OBC, Fee Fund Entry No.	Supervisor recommended by Doctoral Committee	Centre recommended by Doctoral Committee	Eligibility Criteria recommended by Doctoral Committee	Details of Qualifications
1	BINU P.J. Part-time SC [FFR No. 328]	Dr.Gladston Raj S., Asst. Professor & Head, Dept. of Computer Science, Govt. College, Nedumangad. [1 st candidate as per Proforma dt: 12.11.2019]	Centre for Digital Imaging Technology (C-DIT), Thiruvallam, Tvpm [submitted Facility certificate]	Ph.D Entrance in Computer Science - November2010	1. Master of Computer Application, (70%), University of Kerala 2. working as Scientist 'E' in C-DAC, Vellayambalam, Tvpm [Submitted NOC and Experience Certificate (stating permanent employee since 23.03.2005)]
2	FAIZAL N. Part-time OBC [NCL] [FFR No.331]	Dr. D. Muhammad Noorul Mubarak, Asst. Professor & Head, Dept. of Computer Science, University of Kerala [3 rd candidate as per Proforma dt: 12.11.2019]	Dept. of Computer Science, University of Kerala, Kariavattom. [submitted Facility certificate]	UGC-NET (Computer Science and Applications) - July 2018	1. M.Tech. Computer & Information Technology, (77%), Manonmaniam Sundaranar University. (Eligibility submitted) 2. working as Lecturer on contract basis in Dept. of Computer Science, University of Kerala, Kariavattom. [submitted NOC from Registrar]

Dr. D. Muhammad Noorul Mubarak, proposed Supervisor of Sri. Faizal N., has submitted a request for cancelling the consent given to Smt. Prathibha S. Nair, research aspirant in January 2017 session, who had been recommended and allocated under his guidance by the Doctoral Committee held on 06.11.2017, as she couldn't qualify her eligibility for Part-time Research. As per the proforma dated 12.11.2019 submitted by Dr. D. Muhammad Noorul Mubarak, there are total **five** scholars are currently doing their Research under his supervision. Among them **two** scholars are re-allocated and **one** scholar is under his co-guidance. Hence, Sri. Faizal N. has to be registered as the 3rd **Research**

scholar, which is the permissible limit.

Applications submitted by Sri. Binu P.J. and Sri. Faizal N. for the Part-time registration can be considered in tune with the provisions mentioned in the **U.O. No. Ac.E1/A4(2)/2019 dated 06.05.2019**.

As per Clause (i) of the of the said U.O., *Part-time Ph.D Registration shall be granted to Scientists working on regular basis in State / Central Govt. PSU, within the State with a continuous service of 5 years.* (Applicable for Sri. Binu P.J.)

As per Clause (e) of the said U.O., *Part-time Ph.D Registration shall be granted to the Teachers, working on contract basis in Teaching Departments of this University.* (Applicable for Sri. Faizal N.)

In the U.O. dated 06.05.2019, it is also mentioned that *in each session Part-time Registration to the above categories shall be limited to 25% of the available vacancies in each subjects.*

Three vacancies were reported in July 2019 session in the subject Computer Science under the Faculty of Applied Sciences & Technology. But the Doctoral Committee held on 22.10.2019 at the Department of Computer Science, University of Kerala has recommended and forwarded the applications submitted by **four** candidates. Among them, Doctoral Committee has recommended to grant Ph.D Registration in r/o Sri. Binu P.J. and Sri. Faizal N as Part-time candidates, which infringes the above mentioned condition in the U.O. dated 06.05.2019. As per the said condition mentioned in the U.O. dated 06.05.2019, Part-time registration shall be granted to only one aspirant in July 2019 session in the subject Computer Science.

Clarification has been sought from Chairman, Doctoral Committee in this regard. In the reply, the Chairman, Doctoral Committee stated that total four vacancies are finalized and allotted from the list of applicants while conducting the Doctoral Committee. The Chairman also mentioned that, the decision was made as the research centre for the faculties are different and the Department centre has only on part-time candidate registered till now. He also remarked that the applicants are expecting their candidates as they all have filled all criteria's for admission. Hence the Chairman requested to process the advice of the Doctoral Committee.

As per the orders of Hon'ble Vice-Chancellor, **matter of granting Part-time Ph.D Registration in r/o two candidates (Sri. Binu P.J. and Sri. Faizal N.) in the subject Computer Science, under the Faculty of Applied Sciences and Technology, in July 2019 session** is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to. The number of candidates in the next session be considered as per norms.

FURTHER RESOLVED to warn the Chairman, Doctoral Committee regarding the matter.

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Item No.16.62

Interest Free Medical Advance- application of Sri.Achinthya Kumar.R.N, Clerical Assistant, Department of Aquatic Biology and Fisheries, University of Kerala-reporting of-reg.

(Ad.G)

Read: 1.UO No. Ad.G 4/4344/16049/MR/2020 Dated: 29/06/2020.

Sri.Achinthya Kumar.R.N, Clerical Assistant,Department of Aquatic Biology and Fisheries, University of Kerala, has requested for an Interest Free medical advance of Rs.1,00,000/-(Rupees One Lakh only) for the treatment of "Type II DM/Diabetic, Nephropathy, CKD Stage V on HD, Anemia of CKD" at SUT Royal Hospital,Ulloor, Thiruvananthapuram. Vide UO read 1 above, the Vice Chancellor has accorded sanction for the same, Subject to Reporting to the Syndcate, to Sri.Achinthya Kumar.R.N, Clerical Assistant, Department of Aquatic Biology and Fisheries.

As ordered by the Hon'ble Vice-Chancellor, the file is placed before the Syndicate for reporting sanctioning of Interest Free medical advance to Sri.Achinthya Kumar.R.N, Clerical Assistant, Department of Aquatic Biology and Fisheries, University of Kerala.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.63 **Budget speech 2019-20-proposal for Post Doctoral Fellowship (Reach Out Program) - Consideration of-reg.**

(Ac.EVII)

The budget speech 2019-20 had a proposal to initiate PDF Programs (Reach Out) in the University Departments with the intention to attract research scholars who have completed their Ph.D both inside and outside the country to continue their Post Doctoral Research Activities in our Departments by granting fellowships at the same rate as that of National agencies. The meeting of the budget implementation cell held on 16/03/2019 vide item No. 1.5 has recommended to authorise the Director, IQAC to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Academics and Research and Finance. The Syndicate held on 28/03/2019 vide item No. 07.70 has resolved to approve the same. Accordingly a proposal has been forwarded by the Director, IQAC to be placed before the combined meeting of the Standing Committees of the Syndicate on Academics and Research and Finance.

As per the proposal forwarded , young researchers who have been awarded Ph.D from reputed institutes need to apply within 2 years of their award date. There would be 3 fellowships in Sciences and 2 in Social Sciences and Humanities. Eligible candidates would be called for an interview where they would defend their project proposal and work plan .A committee of experts would rate the proposal for selection.

The rate of fellowships are as follows

Fellowship	Amount per month in Rs.	Number of fellowships	Months	Amount per year	Annual contingency	Total
Sciences	35000/-	3	12	12,60,000 (35,000 x3x12)	3,00,000 1,00,000/- (each for 3 fellows)	15,60,000/-
Social Sciences and Humanities	30,000/-	2	12	7,20,000/- (30,000x2x12)	50,000/-	7,70,000/-
					Total	23,30,000/-

The proposal was placed before the Combined meeting of the Standing Committees of the Syndicate on Finance and Academics and Research held on 20.08.2019. The committee considered the matter and recommended to constitute a subcommittee comprising of the Deans of Faculty of Science (as convenor), Applied Sciences and Technology, Social Science, Director, IQAC and Director, Research to submit a report. The Syndicate at its meeting held on 31.08.2019 vide Item No.03.37.04 has resolved to approve the same.

Accordingly the meeting of the subcommittee was held on 7th December 2019, 11a.m at IQAC ,University Buildings. The meeting was attended by Prof. A. Gangaprasad, Dean Faculty of Science(convenor), Prof. Jaya.D.S, Dean Faculty of Applied Sciences and Technology and Prof. Annie Abraham, Director of Research.

The committee observed that the Post Doctoral Fellowship (Reach Out Programme) can be implemented based on the existing regulations for the award of Post doctoral Fellowship, University of Kerala with the given modifications:-

1. Title

Post Doctoral Fellowship (Reach Out Programme)

4. Name of Fellowship

4.1 This University PDF shall be categorised as

(iii) Post Doctoral Fellowship (Reach Out) for those who hold Ph.D degree within two years from the date of award of Ph.D degree.

4.2 The fellowship is purely on temporary assignment and is tenable for one year.

5 Eligibility

5.1 The minimum qualification for selection to the Post Doctoral Fellowship(Reach Out) programme shall be doctorate degree in the subject concerned from the University of Kerala/the Degree recognised by the University of Kerala as equivalent thereto.

5.2 There shall be no age bar for award of post doctoral (reach out) fellowship, subject to the condition that the candidate shall apply for PDF within two years from the date of award of Ph.D Degree

5.3 The fellows will not be allowed to work with their Ph.D guide/co-guide. It is also normally not availed at the same department where the candidate had earned the Ph.D Degree.

8. Selection

The selection procedure and other criteria are applicable as given in the regulations for the award of the University PDF.

Note:

(i) The fellowship now proposed (Rs. 35,000/- 7& Rs 30,000/-) is not in par with the National Post Doctoral fellowships.

(ii) Based on the performance of the Post Doctoral fellow and assessment by the Department Doctoral Committee the tenure of the fellowship and contingent grant can be extended for one more year

As per the orders of the Vice-Chancellor the report submitted by the subcommittee was placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2020. The Committee considered the matter and recommended to obtain a detailed report and specific recommendation from IQAC. It was further recommended to place the same in the next Syndicate along with the report of IQAC.

The IQAC has suggested the following modifications to be included in the report submitted by the subcommittee. The number and rate of fellowships has been modified as follows

Fellowship	Amount per month (in Rs)	Number of fellowships	Months	Amount per year	Annual Contingency	Total (in Rs.)
Sciences (DST rates)	57,000	2	12	13,68,000 (57000x12x 2)	2,00,000 (1,00,000 each for 2 fellows)	15,68,000
Social Sciences (ICSSR rates)	32000	2	12	7,68,000 (32,000x12x2)	50,000 25,000 each for 2 fellows	8,18,000
					Total	23,86,000

It is recommended that the present table in para 2 of the report submitted by the IQAC earlier may be replaced by the above table.

Item 5.1 and Item 5.3 in the proposal submitted by the subcommittee have also been modified.

With reference to item 5.1 in the proposal, the minimum qualification for selection to the Post Doctoral Fellowship (Reach Out) Programme shall be doctorate degree in the subject concerned from a University/ Institution/Centre of repute as recognized by UGC, for foreign Doctorate Degree, globally rated institutions should be the awardees.

With reference to item 5.3 the fellows will not be allowed to work with their Ph.D guide/co-guide. It is also normally not availed at the same department where the candidate had earned the Ph.D degree, however such candidates may be considered where they have a Post Doctoral research experience of atleast 1 year in an external research institution of repute.

It is recommended that the item 5.1 and 5.3 in the present report may be replaced by the items given above.

As per the orders of the Hon'ble Vice-Chancellor the remarks of IQAC is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED to approve the proposal for PDF (Reach Out Programme) with the modification submitted by the Director, IQAC.

Item No.16.64

Kariavattom Campus-Observing Green protocol – minutes of the meeting held on 24.06.2020 – approved – reporting of –reg

(AdB1)

An amount of Rs. 25 lakh is allocated in the Budget Speech 2020-21, for observing green protocol in the Kariavattom campus by providing eco-friendly vehicles such as battery car/ autorickshaw, cycles etc in the Kariavattom campus. Accordingly a meeting has been convened by the Hon'ble Vice Chancellor on 24.06.2020, for a discussion on the same. The Vice Chancellor, subject to reporting to the Syndicate, has approved the minutes of the meeting held on 24.06.2020, due to exigency.

The action taken by the Vice Chancellor in having approved the said minutes (Copy appended) is reported to the Syndicate.

Minutes of the meeting convened to discuss about the implementation of Green protocol at

Kariavattom campus

Venue : Syndicate Room
Date : 24.06.2020
Time : 02.00 PM

Members Present:

- | | |
|---|------|
| 1. Dr.V.P. Mahadevan Pillai (in the Chair)
Hon'ble Vice Chancellor | Sd/- |
| 2. Dr.P. P. Ajayakumar, Pro-Vice Chancellor | Sd/- |
| 3. Dr. C.R Prasad, Registrar | Sd/- |
| 4. Sri. R Mahadevan, Finance Officer | Sd/- |
| 5. Dr.Mini Dejo Kappen, Director, Planning and Development | Sd/- |
| 6. Dr. P Raghavan, Joint Registrar, Admn | Sd/- |
| 7. Dr.Sreela Raj N.R, Joint Registrar, Campus Admn | Sd/- |
| 8. Smt. Sobha K, University Engineer | Sd/- |
| 9. Sri. Sandeep Krishnan, Assistant Engineer, Mechanical | Sd/- |

The Budget Speech 2019-20 categorised the implementation of Green Protocol in the University Campuses and the same has been re-iterated in the Budget Speech 2020-21 and allocated an amount of Rs. 25 lakh for providing eco-friendly vehicles such as battery car/autorickshaw, cycles etc in the Kariavattom campus. Accordingly, the meeting chaired by the Hon'ble Vice Chancellor put forwarded the following recommendation.

- (i) A sub-committee headed by Dr.P.P.Ajayakumar, Pro-Vice Chancellor and Dr.S Nazeeb (Member Syndicate), Dr. K. G Gopchandran (Member Syndicate), Sri Bijukumar G (Member Syndicate), Director IQAC, Campus Director, Dr.Shaji E, Department of Geology, Joint Registrar (Administration), Joint Registrar (Campus Administration, Kariavattom), University Engineer, Assistant Mechanical Engineer, Chairman (Research Scholars Union), Chairman, Departments Union as members may be constituted to conduct a visit to the Kariavattom campus on 25.06.2020, for identifying the sites for providing common parking facility in the campus and to submit a detailed proposal on the same on or before 29.06.2020. The details regarding the construction of cycle shed and maintenance of cycle may also be included in the proposal.
- (ii) Assistant Engineer (Mechanical) may be entrusted to prepare and submit a detailed proposal for purchasing eco-friendly vehicles such as battery car/autorickshaw/cycles for the Kariavattom Campus (Two Battery Cars and 100 Cycles).
- (iii) The Joint Registrar, Campus Administration in consultation with Campus Director may be entrusted to obtain sponsorship from various establishments like Technopark, SBI etc. for providing eco- friendly vehicles for the campus.

The meeting came to an end at 3.00 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting to discuss the implementation of Green protocol at Kariavattom campus held on 24.06.2020, be noted.

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Item No.16.65 **Modification of U.O. No. Ac.AIV/2/BSc CS(HI)/2019 –Consideration of-
 reg.**

(Ac.AIV)

As per the orders of the vice Chancellor, mercy chance was granted to S1, S4 and S6 for 2014 admission candidates of B.Sc Computer Science (HI) Hearing Impaired and S3 for 2015 admission candidates of B.Sc Computer Science (HI) – (2013 scheme) subject to reporting to the Syndicate and U.O.No. Ac.AIV/2/BSc CS (HI)/2019 dated 23.11.2019 was issued in this regard and the matter was reported to the Syndicate held on 13.03.2020 vide Item No.10.68 .

As per the regulations for B.Sc Computer Science (HI) Course, the first two semesters are preparatory and only candidates who secure a pass in the preparatory semesters in a maximum of two successive attempts failing which the candidate will be required to discontinue the course. From this it is understood that there is no need for conducting mercy chance examinations to first and second semesters. (It may further noted that the even semester exams mentioned in the said U.O has not been conducted till date). Thus deletion of "S1" from the U.O is inevitable and U.O dated 23.11.2019 may be modified accordingly. Hence the file is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to modify the University Order dated 23.11.2019 by deleting "S1".

Item No.16.66

Meeting expenditure for Laying of Table and chairs on rental basis at C.V Camp for examiners assigned with valuation duty for valuation of answer scripts of Third Semester CBCSS/CR Degree Examinations held during November 2019, at Amenity Centre Building (II & III floor) & SDE Buildings - Arrangement of Amenities –Consideration of- reg :-

(M&C II)

Ref: (1) Minutes of the meeting of the Syndicate held on 28/04/2020 Item No.10.169.47

The CV camp was constituted at University Buildings, Thiruvananthapuram for valuation of answer books of Third Semester CBCSS/CR Degree Examinations held during November 2019.

In order to accommodate the various examiners appointed by the University, assigned with duty of valuation pertaining to the answer scripts of Third Semester CBCSS/CR Degree Examinations held during November 2019, in the centralised valuation camps – I, II, III & IV ie; Amenity Centre Building (II & III floor) & SDE Buildings. 300 Tables and 400 Plastic Chairs from ANANDHU Decorations, Events & Travels, Near LNCP Main Gate, Kariyavattom, Thiruvananthapuram 14/01/2020 to 18/01/2020 have to be rented out on an urgent basis as per the rate detailed below for the speedy publication of results.

Sl.No	Item	Qty	Rate	Rs
1.	Table (4 * 2)	200	15	9,000/- (Total 03 days)
	Table (6 * 1.5)	100	20	6,000/- (Total 03 days)
2.	Plastic Chair	400	05	6,000/- (Total 3days)
3.	Loading &Unloading, Carry to the location to first floor and second floor (up &down)	-	-	12,800/-
4.	Transportation	-	-	6,000/-
Total Rs				Rs 39,800/-
CGST 9 %				3,582
SGST 9 %				3,582
Grand Total (Forty Six Thousand Nine Hundred and Sixty Four Only)				Rs 46,964/-

An amount of Rs 46,964/- (Rupees (Forty Six Thousand Nine Hundred and Sixty Four Only) was expended towards rent of the said articles for the period w.e.f 14/01/2020 to 18/01/2020.

The Syndicate at its meeting held on 28/04/2020 vide Item No.10.169.47 considered the matter and resolved to place the matter to the Syndicate along with the endorsement of Finance. The Finance section has endorsed an amount of Rs 46,964/- (Rupees (Forty Six Thousand Nine Hundred and Sixty Four Only) vide Finance Endorsement.No.FOS 770/ Finance I dated 08/06/2020.

The expenditure may be met from the H/a "Part I- NP-MH-2-Examinations -4/1220- Office Expenses and Miscellaneous" of the current year's Budget Estimates of the University.

Hence the matter regarding **the payment of Rs 46,964/- (Rupees Forty Six Thousand Nine Hundred and Sixty Four Only) for meeting the expenditure of Wooden Table and Plastic Chairs hired for conducting CV Camp of Third Semester CBCSS/CR Degree Examinations November 2019, held at the Amenity Centre Building (II & III floor) & SDE Building** may be placed before the Syndicate for consideration and suitable resolution.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.16.67 **First Semester Examination, November 2019 – Registration to Additional Languages not offered by the College – Resolution of the Syndicate - Clarification -Consideration of- reg.**

(CBCS BA I)

The matter regarding registration of two First Semester candidates, Sri Abiy Tesfaye Abhaw (Foreign Student) of Sree Narayana College, Chempazhanthy and Jincy S.J. of Emmanuel College, Vazhichal for additional languages not offered at the college was placed before the Standing Committee of the Syndicate on Examinations held on 26.02.2020. The committee recommended that the candidates be permitted to continue as such and further recommended that the matter of permitting language courses other than those offered in a college be placed before the University Level Monitoring Committee (ULMC).

The Syndicate in its meeting held on 28.04.2020. considered the minutes of the Standing Committee of the Syndicate on Examinations and resolved (vide items no: 10.169.18 and 10.169.35) that in such cases internal assessment part should be done jointly by a Language teacher of the respective college selected by the concerned Principal and any other teacher from other affiliated colleges belonging to the language opted by the concerned student. But the recommendations of the Standing Committee of the Syndicate on Examinations are not seen approved by the Syndicate.

It may be noted that the candidates under question are currently undergoing their Third Semester studies and the college authorities have already arranged class by external faculty for the above candidates and the CE marks for First and Second Semester Language papers have already been finalized for these two candidates which normally can only be the marks awarded by the external faculty already arranged by the Colleges. But the CE marks have not been forwarded to the University due to the onset of lockdown due to COVID -19 pandemic.

- A) Since CE marks of First and Second semesters already assessed were not as per the resolution of the Syndicate, there exists a confusion regarding the validity of the CE marks, as to whether they can be accepted and whether the resolution of the Syndicate be implemented for the assessment to be done henceforth.
- B) Further the matter of permitting study of language courses other than those offered in a college seems to be a matter to be examined by the ULMC as earlier recommended by the Standing Committee of the Syndicate on Examinations so as to incorporate provisions in the CBCSS Regulations.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate.

Hence the matter is placed before the Syndicate for clarification on (A) above and for consideration of the proposal at (B) above.

Resolution of the Syndicate

RESOLVED to accept the CE Marks of first and second semester of the candidates and implement the resolution of the Syndicate henceforth.

FURTHER RESOLVED to approve the proposal at (B).

Item No.16.68 **Request from the Principal, Loyola College of Social Science to exclude the conduct of entrance exam to MSW/MAHRM courses during 2020-21- Consideration of-reg.**

(Ac.BI)

The Principal, Loyola College of Social Sciences, Sreekaryam vide letter dated 11.08.2020 has requested to exclude the conduct of entrance exam for admission to MSW/MAHRM courses in the college for the academic year 2020-21 and to grant required permission to conduct the admissions based on all the regulations except the written examination, due to the present situation (spread of Covid 19 pandemic and lockdown). It has been pointed out that conduct of an online examination is also becoming quite challenging and hence requested to allow them to do the selection process based on interview and group discussion which could be organized either through Google Meet or Zoom or any other online platforms, under the supervision of the University. The weightage calculation for final rank list proposed by the college authorities is as follows:

Degree marks	- 50%
Interview	- 25%
Group Discussion	- 25%

Following may be noted in this context:

- Notification for admission to MSW/MAHRM courses in Loyola College of Social Sciences, Sreekaryam for the academic year 2020-21 was issued on 11.06.2020. However, due to Covid 19 pandemic, the same could not be adhered to.
- In reply to the request of the college to issue revised notification for admission to MSW/MAHRM courses, the University has directed that notification for admission to PG courses may be kept in abeyance until the results of UG are published.
- Now the college has pointed out that the entrance procedure is conducted every year before the UG results are published and the ranklist will be announced only after the UG results, and a specified proportion of UG marks will be included as weightage for calculation before the preparation of ranklist by the University.

The Vice Chancellor after perusing the request of the Principal has directed to get opinion from the Chairman, BoS and Dean and place the matter before the Syndicate to be held on 14.08.2020.

The Chairman, BoS, Social Work has suggested the following which has been endorsed by the Dean, School of Social Sciences, University of Kerala.

Division of Weightage of marks for final rank list

- Degree marks weightage 40% (subject to a maximum of 30 marks)
- Online Entrance Test in the form of multiple choice quiz 30%
- Online Group discussion 15%
- Online Interview 15%

Modalities for the conduct of online test

The Entrance test may be conducted as an online quiz (taking the test from home) with the following specifications:

- Multiple choice questions with no negative marks
- The platform recommended is gnomio.com (<https://www.gnomio.com/>), a free version of Moodle.
- The duration of the test shall be 20 minutes.
- Candidates shall answer the questions within the stipulated time.
- The number of questions asked shall be large (for example, 50 questions in 20 minutes.). This way, the time at the disposal of candidate is reduced to the minimum. (to reduce malpractices like prompting). The College shall be permitted to decide the number of questions to be asked.
- Randomization of questions could also be done (that each candidate gets the question in different order). This further reduces the chance of malpractice.
- No effort is required for valuation as the software provides the result soon after the test.

As per the orders of the Vice Chancellor, the request of the Principal, Loyola College of Social Sciences, Sreekaryam to exclude the conduct of entrance exam for admission to MSW/ MAHRM courses in the college for the academic year 2020-21 and the remarks of the Chairman, BoS, Social Work and the Dean, School of Social Sciences are placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to exclude the conduct of entrance exam for admission to MSW/ MAHRM courses in the Loyola College of Social Sciences, Sreekaryam for the academic year 2020-21 as per the remarks of the Chairman, BoS, Social Work and the Dean, School of Social Sciences, subject to reporting to the Academic Council.

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Item No.16.69

Recognition as Research Centre to P.G Dept. of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha – consideration of inspection report - reg.

(Ac.EI)

The Principal, Sree Ayyappa College, Eramallikkara, Alappuzha has forwarded the application for recognition of P.G Dept. of Computer Science as an approved Research Centre of

University of Kerala. The required fee for Centre Recognition, Rs.10,500/- (Rupees Ten Thousand Five Hundred only) has been remitted.

At present no one among the faculty members of the said Department has been approved as the Research supervisors in the subject Computer Science. Hence, Dr.Anil Kumar.K.S, Principal (former Associate Professor & Head), Dept. of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha and Dr.Sreedevi.S, Associate Professor, Sree Ayyappa College, Eramallikkara, Alappuzha have submitted application for Recognition as Research Supervisor, remitting the required fee of Rs.1000/- for the same.

As per the procedure for the recognition as research centre, an inspection committee has to be constituted with two members of the Syndicate and one subject expert, for making enquiry into all matters relevant to the application by visiting the institution.

The Syndicate at its meeting held on 25.05.2019 vide item No. 09.49.A18 has considered the above matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019 and **resolved to conduct inspection in the college by the inspection team comprising Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. Kavitha K.R., the then Member Syndicate and Dr. D. Muhammad Noorul Mubarak, Asst. Professor, Dept. of Computer Science, University of Kerala as subject expert. The Syndicate also resolved that the matter regarding the recognition of research supervisor in r/o Dr. Anilkumar K.S. will be considered along with the report of inspection conducted in the college and the application submitted by Dr. Sreedevi S. for the research guideship cannot be considered as she has not fulfilled the criteria prescribed by University for same.**

Since the term of the Syndicate expired on 22.06.2019, Hon'ble Vice-Chancellor has nominated Adv. Muralidharan Pillai G., Member Syndicate, in lieu of Dr. Kavitha K.R., subject to reporting to the Syndicate, and the same has been reported to the Syndicate.

Accordingly the inspection has been conducted at Sree Ayyappa College, Eramallikkara on 19.12.2019 and the inspection committee recommended that the recognition may be granted subject to the following by the University:

- i. Recognizing Dr. Sreedevi S. as an approved research guide in the subject "Computer Science"
- ii. Permitting Dr. Anilkumar K.S. to supervise research students under the subject "Computer Science" also.

Dr. Sreedevi S. has now requested to reconsider her application for recognition as Research Supervisor by submitting copy of two journals in which the Chairman, P.G. Board of Studies has recommended and remarked that those are Scopus Indexed Journals in the subject Computer Science.

Details of the applicants are shown below:

Name of the applicant, Subject & Faculty	Educational Qualification	Details of Experience	Details of Publications	Institution where they intend to do work
Dr. ANIL KUMAR K.S Principal (Former Associate Professor & Head), P.G. Dept of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha. Computer Science (Faculty of Applied Sciences & Technology) (Regular Faculty) (Date of superannuation is	Ph.D (Technology Management) University of Kerala Date of award: (31.12.2012)	20 years of Teaching experience in the P.G and U.G Courses of Computer Science (Experience Certificate Submitted)	One publication titled "Performance Enhancement of Intrusion Detection using Neuro- Fuzzy Intelligent System" in Indian Journal of Computer Science and Engineering, Vol.5, No.5, Oct-Nov 2014, ISSN 0976-5166 (University approved) One publication	P.GDept. of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha. (If granted Recognition as Research centre)

30.05.2030)			titled “ Offline Malayalam Character Recognition: A comparative Study Using multiple Classifier Combination Techniques ” in Advances in Intelligent Systems and Computing 435, 2016, DOI 10.1007/978-81-322-2757-1_8 (UGC approved)	
<p>Dr. SREEDEVLS Associate Professor, P.G.Dept of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha. Computer Science (Faculty of Applied Sciences & Technology) (Regular Faculty) (Date of superannuation was 31.05.2020)</p>	<p>Ph.D (Computer Science) University of Kerala Date of award: (24/03/2018)</p>	<p>20 years of Teaching experience. (Experience Certificate Submitted)</p>	<p><i>Chairman, P.G. Board of Studies has remarked that the below mentioned papers are Scopus Indexed Journals in the subject Computer Science.</i></p> <p>One publication titled “A new and efficient approach for the removal of high density impulse noise in mammogram” in the International Journal Computer Aided Engineering and Technology. Vol. 12, No. 3, 2020</p> <p>One publication titled “Classification of Abnormalities in Mammograms using Adaptive Approach” in the Journal of Information and Computational Science, ISSN 1548-7741, Vol.10, Issue 2 - 2020</p>	<p>P.G. Dept of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha. (If granted Recognition as Research centre)</p>

The matter has been placed before the Standing Committee of the Syndicate on Academics and Research held on 12.05.2020. The Standing Committee considered the matter vide Item No. A20 and **recommended to accept the report and to place the matter before the Academic Council.** The Syndicate at its meeting held on 15.05.2020, considered the matter vide Item No. 11.44.A20 and **resolved to approve the above recommendation** of the Standing Committee.

As per the norms for the recognition as Research Centre of University, there should be at least two approved research supervisors working as regular faculty in the centre. Here, the date of

superannuation of Dr. Sreedevi S. was on 31.05.2020, and at present she is not a Regular Faculty in the centre.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to P.G.Dept. of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha as an approved Research Centre of the University, is placed before the Syndicate for consideration and opinion in this regard, as one of the applicant is no more a Regular Faculty in the proposed centre.

Resolution of the Syndicate

RESOLVED to defer the item for time being.

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Item No.16.70 ***Teachers' Hostel admission - request from Smt.Seethalekshmi G, Assistant Farm Superintendent, Department of Botany-Consideration of- reg.***

(Ad.D II)

Smt.Seethalekshmi. G, Assistant Farm Superintendent, Department of Botany is a resident of Pathanamthitta District and as the hostel in which she was staying is closed due to COVID -19 pandemic, she has requested to provide accommodation at the Teacher's Hostel, Kariavattom.

It may be noted in this regard that, she is part of Harithalayam project of the University and has to stay at the Department out of office hours for field level supervision.

However, as per the norms of admission for Teacher's Hostel, "If vacancies arise after admitting permanent Teachers, admission to the following categories in the order of priority will be given:

- Category I : Contract Lecturer
- Category II : FIP
- Category III : Guest Lecturer
- Category IV : PDF
- Category V : Editorial Assistant
- Category VI : Assistant Librarian"

While considering the request from Smt.Seethalekshmi. G the Vice-Chancellor has ordered to place the matter before the Syndicate. Hence, the file is placed before the Syndicate for consideration.

Resolution of the Syndicate

Smt.Seethalekshmi. G, Assistant Farm Superintendent, Department of Botany has to stay at Department out of office hours for field supervision of Harithalayam Project and also her hostel has been closed due to the Covid 19 Pandemic. Considering the facts, the Syndicate **RESOLVED** to provide accommodation to Smt.Seethalekshmi. G, Assistant Farm Superintendent, Department of Botany in the Teachers Hostel at Kariavattom as a special case.

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Item No.16.71 ***Integrated Five year BA LLB degree course - Inter College Transfer – Request from Sri. Nikhil R T – Consideration of- reg.***

(Ac.AIII)

Sri. Nikhil R.T, student of Integrated Five year BA LLB Degree course in Govt. Law College, Thiruvananthapuram, has requested for inter college transfer to Kerala Law Academy Law College, Thiruvananthapuram (Private). It is stated that he was studying in the campus with a threat of physical violence and mental torture from a group of students and now wishes to be transferred from the college since he fears that he cannot complete the course due to threat of his life. The student has not submitted application in the prescribed form duly recommended by the Principals of colleges concerned and not mentioned either year of admission or to which semester the transfer is sought.

As per the prescribed norms for inter college transfer for LLB degree courses, 'transfer shall be permitted in the Third to Fifth Semester in the Five year LLB stream and within the first month of the commencement of the semester to which admission by transfer is sought'.

- Transfer shall be made purely on the basis of vacancies
- Both the Principals should consent for the transfer
- Transfer shall be effected only one or more of the following valid reasons with supporting documents.

- i) Death of the supporting parent or guardian
- ii) Change of residence due to transfer of parent or guardian

iii) Acute health related issues of student/parent/guardian

The Vice Chancellor has issued orders to place the matter before the Syndicate.

Accordingly, the request of Sri. Nikhil R T, student of Integrated Five year BA LLB degree course, for inter college transfer from Govt. Law College, Thiruvananthapuram to Kerala Law Academy Law College, Thiruvananthapuram (Private) is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED to seek opinion from the Principals of both the Colleges and initiate action accordingly.

Item No.16.72 *Minutes of the 3rd and 4th meeting of the Purchase Committee for the year 2020-21-Approval of-reg.*

(Ad.B.IV)

The Minutes of the 3rd (Non-Plan-fund) and 4th (Plan-fund) meeting of the Purchase Committee held on 11.08.2020 is placed before the Syndicate for approval.

I. MINUTES OF THE 3rd MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM NON-PLAN SECTOR

Day	:	Tuesday
Date	:	11.08.2020
Time	:	02.30 P.M (Noon)
Venue	:	Pro-Vice- Chancellor's Chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

- | | | |
|---|---|---------------|
| 1. Adv.K.H.Babujan, Convener SC of the syndicate on Finance | : | Sd/- |
| 2. Adv.K.Ajikumar, Member, Syndicate | : | Sd/- |
| 3. Dr. K.G.Gopchandran, Member, Syndicate | : | Sd/- (Online) |
| 4. Dr.S.Nazeeb, Member, Syndicate | : | Sd/- |
| 5. Adv.B.Balachandran, Member, Syndicate | : | Sd/- |
| 6. Adv.G.Muralidharan Pillai, Member, Syndicate | : | Sd/- |
| 7. Dr. K.B. Manoj, Member, Syndicate | : | Absent |
| 8. Sri.Arunkumar.R, Member, Syndicate | : | Sd/- |
| 9. The Registrar | : | Absent |
| 10. The Finance Officer | : | Sd/- |
| 11. The Director, Planning & Development | : | Sd/- |
| 12. The Director, Computer Centre | : | Sd/- |
| 13. The Instrumentation Engineer | : | Sd/-(Online) |

Officers Present

- | | | |
|------------------------------------|---|--------|
| 1. Joint Registrar, Administration | : | Absent |
| 2. Deputy Registrar, Admn IV | : | Sd/- |
| 3. Assistant Registrar, Exam XII | : | Sd/- |

Item No:16.72.01.03.01:- *Consideration for the Purchase of two Bolero Pik-up vehicle under special Government rates for the use in the Examination Wing – reg.*

The Budget Speech 2019-2020 of the University of Kerala had provided Rs 24 lakh towards the purchase of three new vehicles for the use in the Examination wing.

The meeting of the Syndicate held on 25/05/2019 vide Item No.09.76.10, resolved to purchase one Maruti Ciaz for the Controller of Examinations and two Bolero carriage vehicles for the use of the Examination Wing.

The meeting of the Syndicate held on 28/12/2019 vide Item No.07.77.25.16 resolved to purchase two Bolero Pik-up vehicles under special Government rates.

Accordingly, sanction had been accorded by the Hon'ble Vice-Chancellor for the purchase of two Bolero Pik-up vehicles under special Government rates for the use in the Examination Wing vide U.O No.EK I/Vehicle Purchase/2019-'20, Dt:13-01-2020 was issued.

In compliance with the above U.O, an amount of Rs 16,40,760 /- (Rupees sixteen lakh forty thousand seven hundred and sixty only) after deducting 2% TDS from Rs 16,66,804 /- was credited to the account of M/s Mahindra & Mahindra Limited, Mumbai vide UTR No. SBIN520017924392. Also an amount of Rs 1,17,630 /- (Rupees one lakh seventeen thousand six hundred and thirty only) was released as Provisional Advance to Sri. Sandeep Krishana R, Assistant Engineer, Mechanical, for meeting expenses such as road tax and registration, insurance premium from State Insurance Department, accessories, miscellaneous and unforeseen expenses was also made.

After releasing the payment to the firm, a supply order No. EK 1/S.O/Vehicle Purchase/2019-'20 dated 18/01/2020 was placed with M/s Mahindra & Mahindra Limited, Mumbai towards the purchase of two numbers of Bolero Pik Up carriage vehicles under special Government rates.

The representative from M/s Mahindra & Mahindra Limited, Mumbai vide email dated 20/01/2020 acknowledged the payment and expressed reservation on the availability of the vehicle. On 30/01/2020, a representative of the firm informed vide Email from M/s Mahindra & Mahindra Limited, dated 20/01/2020 that they are unable to accept the order as of now since stock not available due BS 4 to BS 6 transition.

The Purchase Committee at its 27th meeting vide item no. 27.01 considered the matter and recommended to initiate legal proceedings against M/s Mahindra & Mahindra Limited, Mumbai to recover the amount with interest as the firm shown reluctance to supply the vehicle after accepting the payment for the purchase of Bolero Pik-up vehicles.

The Legal Advisor informed that the act of the company is highly deprecatory and there is no legal impediment to the University to put the law in motion as against the company for willful deficiency of service as well as for breach of contract. But the litigation is time consuming. Hence it is advised by the Legal Advisor to have settlement talk with the company, so as to provide the new vehicle namely 'Bharath Stage 6' which the company is launching by April 1st week.

It is also recommended by the Legal Advisor that the initiation of legal proceedings to recover the price of the vehicles with interest as well as for damages, to keep in abeyance, till the availability of the result of the proposed settlement.

In the light of the above recommendation of the Legal Advisor, the Hon'ble Vice-Chancellor has ordered to place the matter before the Purchase Committee and to entrust Assistant Engineer (Mechanical) to carry out a settlement talk with the firm so as to provide two numbers of Bolero Pik up Vehicles (BS VI) which is being launched.

Therefore, the matter is placed before the Purchase Committee for consideration and recommendation.

The committee considered the matter and recommended the following;

1. *The payment credited to the account of M/s Mahindra & Mahindra Limited, Mumbai in advance towards the cost of purchase of 2 Bolero Pik up Vehicles shall be recovered along with 18% interest as the vehicles has not been supplied till date by the firm. Letter and email to this effect shall be sent to the firm.*
2. *The Committee entrusted Assistant Registrar, Exams XII to convene a meeting at the Chamber of PVC chaired by Pro-Vice-Chancellor on 13.08.2020 at 11.00am to discuss the matter related to the purchase of Vehicles in which representative from the firm, Finance Officer, Mechanical Engineer, Deputy Registrar Exams IV, Assistant Registrar Exams XII, Section Officer EK-1 section shall participate and place the report at the meeting of the Syndicate on 14.08.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of 3rd (Non-Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved.

FURTHER RESOLVED to send a letter to the Manager (Marketing Division), M/s.Mahindra & Mahindra Ltd., Mumbai directing to credit the amount of Rs.16,40,760/- (Rupees Sixteen lakhs forty thousand seven hundred and sixty only) with penal interest at 18% from 17.02.2020 to the actual date of refund to the University and to initiate legal proceedings, if the company doesnot respond positively to the letter.

Item No:16.72.01.03.02:- Consideration for Procuring of Hologram Degree Forms - extension of the contract with C-DIT – reg

The Hologram Degree Forms were procured from the C-Dit, Thiruvananthapuram as per the agreement signed between the Registrar, C-Dit, Tvpm and the Registrar, University of Kerala on 09/07/2014. Now it is reported by the Hologram section that the hologram degree forms are nearing exhaustion (current stock available is 48,275, expected to last for nearly 10 months). Hence fresh hologram degree forms are to be procured.

The matter regarding the extension of contract with C-Dit, Tvpm for the procurement of new Hologram degree forms was placed before the Syndicate. The Syndicate at its meeting held on 13/01/2020 vide item no.08.85 resolved to place the item before the Combined Standing Committees of the Syndicate on Examinations & Planning and Development and further resolved to invite the officials of C-Dit before the Committee for discussion.

The Combined meeting of the Standing Committee of the Syndicate on Examinations & Planning and Development held on 17/01/2020 vide item no. 1 recommended that the authorities of C-Dit shall submit a detailed proposal incorporating the additional specifications as detailed below

- a) To explore the possibility of including QR code on the reverse side of the degree certificate.
- b) To add two more security features in the hologram logo affixed in the degree certificate
- c) To include the clause that ' the cost of the damaged sheets on delivery shall be deducted from the total amount' in the final agreement.

The Committees further recommended that the authorities of C-Dit shall submit a detailed proposal incorporating all the additional specifications recommended by the committee and specify the rate at which the hologram degree certificates can be supplied.

The Syndicate at its meeting held on 21/02/2020 vide item no. 09.35.01 resolved that the recommendation of the Combined meeting of the Standing Committee of the Syndicate on Examinations and Planning & Development held on 17/01/2020 be approved.

The authorities of the C-Dit has submitted a detailed proposal incorporating the additional specifications and the rate at which the hologram degree certificates can be supplied as resolved by the Syndicate.

The Hon'ble Vice-Chancellor ordered to place the matter before the Purchase Committee and to invite the officials of the C-Dit before the Committee for discussion and negotiation of the rate quoted for the holographic certificate.

The matter is placed before the Purchase Committee for consideration and necessary recommendations.

The committee considered the matter and discussed with the official from C-Dit regarding the supply of 1,50,000 numbers of Holographic Degree Certificates with added security features at negotiated rate @ Rs.13 (Rupees Thirteen only) per certificate plus 12% GST.

The C-Dit Official vide Email dated 12.08.2020 has informed that final revised rate shall be submitted at the earliest and to grant them minimum 10 days to complete the process.

Resolution of the Syndicate

RESOLVED that the above recommendations of 3rd (Non-Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved.

Item No:16.72.01.03.03:- Consideration for the purchase of Clothline cover-School of Distance Education-sanction-reg

The Director, School of Distance Education vide letter no.SDE/Admn/Clothline cover/2020 dated 11.05.2020 has forwarded a proposal for purchasing clothline cover from the Kerala State Co-operative Consumers' Federation Ltd., Triveni Department Store, Thiruvananthapuram as follows;

Sl. No.	Item	Rate (per cover)	Quantity	Amount in Rs.
1	12x10 printed Cloth Cover Brown (Superfine Quality)	8	25000	2,00,000/-
2	16x12 Cloth Cover with Printing (Superfine Quality)	11	30000	3,30,000/-
Total				5,30,000/- (Rs. Five lakh thirty thousand only)

The Director, SDE has requested sanction for purchasing clothline cover from Kerala State Co-operative Consumers' Federation Ltd., Triveni Department Store, Thiruvananthapuram for a total amount of 5,30,000/- (Rs. Five lakh thirty thousand only) including transportation charge and tax for use in the School of Distance Education, meeting the expenditure from the h/a'Part-I-NP-MH:48-School of Distance Education-4-4245-Despatch of Study Materials' provided in the BE of the University.

The Finance has recommended the proposal to be placed in the Purchase Committee. As per the orders of the Vice-Chancellor the matter is placed before Purchase Committee for consideration and appropriate recommendation.

The Director, SDE has informed that only 4 lakhs has been allotted to SDE under the h/a 'Part-I-NP-MH:48-School of Distance Education-4-4245-Despatch of Study Materials' provided in the current year's BE of the University and hence to limit the quantity of 12 x10 printed cloth cover brown from 25000 to 8750. So the committee recommended to purchase clothline cover from the Kerala State Co-operative Consumers' Federation Ltd., Triveni Department Store, Thiruvananthapuram as follows;

Sl. No.	Item	Rate (per cover)	Quantity	Amount in Rs.
1	12x10 printed Cloth Cover Brown (Superfine Quality)	8	8750	70,000/-
2	16x12 Cloth Cover with Printing (Superfine Quality)	11	30000	3,30,000/-
Total				4,00,000/- (Rupees Four lakhs only)

Resolution of the Syndicate

RESOLVED that the above recommendations of 3rd (Non-Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved.

Item No:16.72.01.03.04:- Consideration for the Subscription of iThenticate, the anti-plagiarism software-University Library –reg

On the basis of recommendations of the Negotiation committee held on 15.06.2019, for bringing down the cost of print and e-resources of the University Libraries, sanction was accorded to subscribe Turnitindia Education Private Limited (iThenticate) for 200 end user license of iThenticate anti-plagiarism software in the negotiated rate of US\$12,508.00 for one year vide U.O. No. Ad.AV.2/5246/19 dated 27.07.2019.

The University Librarian (i/c), vide letter No. M/445/20019-20 dated 27.11.2019 has forwarded the invoice for US\$12,508.00 (including 18% GST), for 200 end user licenses submitted by M/s Turnitindia Education Private Limited, Noida, UP.

The Finance has endorsed the proposal for the purchase and installation of iThenticate, the anti-plagiarism software for 200 end user licenses for one year from M/s Turnitindia Education Private Limited for the negotiated rate of US\$12,508.00 (including 18% GST), meeting the expenditure from the head of account "Part-I-NP-MH-50(a)- Campus Library, Kariavattom-4/1800-Books/ Periodicals/Journals" of the current year's Budget Estimate of the University and remarked that the purchase order may be placed accordingly, vide Endorsement No.FOS.4202/FinanceI/2019 dtd 28.12.2019.

The Syndicate held on 13.03.2020 has considered the matter and resolved to refer the same to the Purchase Committee.

Hence, as per the orders of the Vice-Chancellor, the proposal for the purchase and installation of iThenticate, the anti-plagiarism software for 200 end user licenses for one year from M/s Turnitindia Education Private Limited for the negotiated rate of US\$12,508.00 (including 18% GST) by placing a purchase order and meeting the expenditure from the head of account "Part-I-NP-MH-50(a)-Campus Library, Kariavattom-4/1800-Books/Periodicals/Journals" of the current year's Budget Estimate of the University is placed before the Purchase Committee for consideration.

The committee considered the matter and recommended the following points;

1. *The Standing Committee of the Syndicate on Academics and Research to study the feasibility of the proposal for the purchase and installation of iThenticate, the anti-plagiarism software*
2. *The Pro-Vice-Chancellor opined that it may be ensured whether the Higher Education Council has taken initiative for providing anti-plagiarism software commonly for all Universities if so, the possibility of purchasing the software from them may be explored.*
3. *The rules of Store Purchase Manual and Kerala Financial Code shall be followed for all the purchases.*

Resolution of the Syndicate

RESOLVED that the above recommendations of 3rd (Non-Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved with the following modification:

Recommendation at Sl.No.2 'The Pro-Vice-Chancellor opined that it may be ensured whether the Higher Education Council has taken initiative for providing anti-plagiarism software commonly for all Universities if so, the possibility of *sharing the software purchased by KSHEC* may be explored'.

Item No:16.72.01.03.05:- Consideration for the Purchase of Double Decker Cot and Wooden Table - University Hostel for Women, Kariavattom -Sanction - reg

The Hostel Monitoring Committee held on 20.09.2019, vide Item No. 07.04 entrusted Joint Registrar (Campus Administration) to coordinate the purchase of necessary furniture and double decker cots for the hostels at Kariavattom.

The Warden, University Hostel for Women, Kariavattom invited quotations for the purchase of 10 Double Decker Wooden Cots and 14 Single Draw Wooden Table and forwarded the quotations received along with the comparative statement of the quotations, as given below:

Sl. No.	Name of Firm	Amount per Unit		GST	Amount including GST		Remarks
		Double Decker Wooden Cot	Single Draw Wooden Table		Double Decker Wooden Cot	Single Draw Wooden Table	
1.	Nikhil&Akhil furniture, Venjarammodu	14000	3850	--	--	--	Firm do not have GST Registration. Tax not specified. EMD not remitted.
2.	S.H.Enterprises, Old Hubli, Karnataka	12000	6500	18%	14160	7670	Rate incl. Labour charges, transportation charge. EMD not remitted
3.	Artisans Development Co-Operative Ltd, TVPM	20700	6325	18%	24426	7463.5	Transportation & Delivery charge Rs.15000/- extra, 1% CESS extra. EMD not remitted
4.	Choice Furniture Industries, Kadalundi	18140	4860	--			Tax not specified. EMD Exempted
5.	Seven Star Interiors, TVPM			--	16500	5600	Rate of Tax not specified. EMD not remitted
6.	Coastal Furniture Industries, Kadalundi			--	18500	5250	Rate of Tax not specified. EMD Exempted.

The Finance has remarked that the purchase of 10 Double Decker Wooden Cots and 14 Single Draw Wooden Table for University Hostel for Women, Kariavattom may be placed before the Purchase Committee for approval along with the Technical Evaluation Report. The Finance has also remarked to obtain the tax details from the firms which has not quoted the tax and the matter was communicated to the Warden UWH, Kariavattom. The Warden, vide letter dated 17.12.2019 has

informed that in the quotation notice it is clearly mentioned that the rate quoted must be inclusive of all taxes, cost of supply at site, onsite warranty and installation charges. The Warden also stated that no firms have remitted the EMD amount mentioned in the Quotation Notice. M/s.Nikhil & Akhil Furniture Venjaramoodu has submitted the tax details, but it may be noted that this firm has no GST Registration.

Hence the Ad BIV section was requested to furnish remarks on the purchase of above mentioned commodities. The Ad BIV section has remarked that as per the Chapter 8.1 & 8.2 of Store Purchase Manual Earnest Money Deposit (EMD) is obtained from the bidder to safeguard against the bidder's withdrawing/altering its bid for every tender involving Rs.1,00,000/- or more and for special tenders. The amount of EMD shall be one percent (rounded to the nearest rupees) of the total cost of the articles tendered for. This is subject to a minimum of Rs.1,500/-.

In the terms and conditions (para 4) of the quotation for the purchase of Double Decker Bed it was specified that "the tenders without EMD will be rejected". From the letter of the Warden it is clear that no firm had remitted EMD amount and only two firms M/s Choice Furniture Industries, Kadalundi and M/s Coastal Furniture, Kadalundi submitted EMD exemption certificate. Hence there is no minimum valid bidders.

The AD BIV section has also remarked that the Store Purchase Department, Government of Kerala have permitted all Public Sector undertakings, Govt. Departments, Local Self Govt Institutions., Autonomous bodies etc to purchase furniture from M/s Kerala SIDCO, M/s RUBCO, M/s Forest Industries (Travancore) Limited without following tender procedure.

The rate of Double Decker Wooden Cot and Single Draw Wooden Table in r/o M/s SIDCO and M/s RUBCO are as follows: (due to exigency the rates obtained over phone are furnished herewith).

Sl. No.	Name of Firm	Rate incl. of GST per unit		Remarks
		Double Decker Wooden Cot	Wooden Table	
1.	SIDCO	16308	9545	Specification different. Table with one drawer and one cupboard. Cot size- 190*90*150 cm
2.	RUBCO	27467	8026	specification not mentioned.

Thus when the file was submitted for further orders in this regard, the Vice-Chancellor has ordered to place the matter before the Purchase Committee for consideration.

Hence the matter regarding purchase of Double Decker Wooden Cots and Single Draw Wooden Table for the University Hostel for Women, Kariavattom is placed before the Purchase Committee for recommending whether:

a. the purchase of 10 Double Decker Wooden Cots and 14 Single Draw Wooden Table for use in the University Hostel for Women Hostel, Kariavattom may be re-tendered, as there are no minimum bidders

OR

b. the purchase may be effected from M/s Kerala SIDCO, M/s RUBCO, M/s Forest Industries (Travancore) Limited without following tender procedure.

The committee considered the matter and recommended to entrust the Joint Registrar, Campus Administration the following;

- 1. Specification shall be obtained from the University Engineer***
- 2. Based on this proforma invoice shall be collected from SIDCO/RUBCO/Forest Industries (Travancore) Limited or similar firms from which furniture can be purchased without following tender procedures on the support of respective Government Orders. Based on the rates of Proforma invoice negotiations may be done.***

Resolution of the Syndicate

RESOLVED that the above recommendations of 3rd (Non-Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved.

Item No:16.72.01.03.06:- Consideration for the Resetting of Recording Booth in the Phonetics Laboratory -Department of Linguistics –

The Professor and Head, Department of Linguistics, vide letter dated. 04.12.2019, has informed that they have invited quotations for the dismantling and resetting of recording booth and rearrangement of electrical fitting etc in the Phonetics Laboratory of the Department of Linguistics. Three quotations were received and have been forwarded along with the comparative statement. The quotation submitted by E-light Complete Networking Solutions, Manacaud, Trivandrum is the lowest, for an amount of Rs.1,49,690/-. Negotiations were held on the bid amount and they agreed to 3% reduction from the bid amount ie. Rs.1,45,199/- (Rupees One Lakh Forty Five Thousand One Hundred and Ninety Nine only). It may be noted that the Engineering Unit verified the above said quotation. The University Engineer, vide letter dated. 14.02.2020 has informed that the rate for DSR & non DSR item included in the quotation are found to be reasonable. The rate for non DSR items cannot be compared with the standard rate. The rates of the non DSR items are enquired in the local market and the rates quoted are found to be reasonable considering the current market rates. Finance has opined that the above said matter may be placed before the Purchase Committee along with the remarks of the University Engineer.

The Comparative Statement of the quotation is as follows:

	M/s Comptel Network & Communication Nambattumoola, Anadupo, Trivandrum-695544	M/s Neuf Solutions T.C. No.29/2260(5), Edapazhanji, Sasthamangalam, Thiruvananthapuram-605010	M/s E-Light Complete Networking Solutions TC-70/805 Kuriyathi, Manacaud P. O, Trivandrum695009
1) 7*7*12 ft furnished acoustics recording booth dismantling without any damage and proper precaution.	7,300/-	6,800/-	5,700/-
2) Shifting of dismantled parts of recording booth from 2 nd floor of old building to 3 rd floor of new building.	21,500/-	22,000/-	18,500/-
3) Re-fixing and refurnishing of booth structure using existing parts with proper dimension and perfection.	18,750/-	18,250/-	18,090/-
4) Acoustic re-fabrication of existing rock wool, PU insulator and fabric clothing (Rockwool fixing by premium quality synthetic gum and construction of wooden frame with proper dimension, cloth fixing with synthetic gum and nail).	26,350/-	26,500/-	25,000/-
5) Rewiring for existing ceiling light, microphone connectivity, monitor connectivity.	6,350/-	6,000/-	7,000/-
6) Acoustic false ceiling of the same room (7x6 Meters.)	55,400/-	54,300/-	53,200/-
7) Flooring of acoustic			

booth by using 19mm premium plywood with woolen matt.	10,100/-	10,700/-	8,000/-
8) Door fixing for the booth without any damage and misalignment.	7,200/-	6,900/-	5,800/-
9) Finishing work: Fabric framing and cornicing by wooden beadings.	9,500/-	9,300/-	8,400/-
10) TOTAL	1,62,450/-	1,60,750/-	1,49,690/-

M/s. E-Light Complete Networking Solutions quoted the lowest amount as Rs. 1,49,690/- Amount after negotiation: 1,45,199/- (deduction of 3% of total amount)

As per the orders of the Vice Chancellor, the matter of entrusting the work of resetting of recording booth in the Phonetics Laboratory in the Department of Linguistics with the lowest quoted firm, M/s. E-light Complete Networking Solutions, Manacaud, Thiruvananthapuram based on the remarks of the University Engineer is placed before the Purchase Committee for consideration and appropriate recommendation.

The committee considered the matter and recommended to entrust the work of resetting of recording booth in the Phonetics Laboratory to the lowest quoted firm M/s. E-light Complete Networking Solutions, Manacaud after negotiation for an amount of Rs.1,45,199/- (Rupees One lakh forty five thousand one hundred and ninety nine only) in the Department of Linguistics. The Committee also recommended that remarks shall be obtained from the Finance Officer on Budget provision to meet expenditure in this regard before placing supply order.

Resolution of the Syndicate

RESOLVED that the above recommendations of 3rd (Non-Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved.

Item No:16.72.01.03.07:- Consideration for the Renewal of 1Gbps NMEICT Connectivity

BSNL has intimated that the NMEICT connectivity was provided to the University in the year 2010 is due for renewal w.e.f. 29.09.2020. A meeting was held at PVC chamber on 29.06.2020 with BSNL team. At this meeting, BSNL submitted a proposal for renewal of 1Gbps NMEICT connectivity for 10 years in advance or for one year in advance. The renewal charges are as detailed below.

Service	Bandwidth	Offer for 10 Years in advance	Offer for 10 years but with payment yearly in advance
NMEICT	1Gbps	Rs.1.8 crores	Rs.20 Lakh/annum

The Director, Computer Centre has remarked that the BSNL 1Gbps NMEICT connectivity was provisioned to the University of Kerala, Trivandrum in the Year 2010 for 10 years. BSNL informed through their letter that NMEICT connectivity is due for renewal w.e.f. 29.09.2020. NKN connectivity under NMEICT project interconnects all knowledge and research institutions in the country and enables collaborative research, development and innovation amongst NKN connected institutes. NKN connectivity acts as backbone of the University of Kerala. At present NKN connectivity is used for internet connectivity at both Palayam and Kariyavattom campus of the University of Kerala. Generally, Internet connectivity available through this connection is sufficient for the essential services of University like on-line meetings, seminars etc. Public Ips granted to the University through the NKN connectivity is used to host different University website like research portal, library portals, DDFS, on-line question paper etc. It is also helpful for conducting video conferencing systems with various Universities coming under NKN connectivity.

The Syndicate meeting held on 30.07.2020, Vide Item No.15.29, has authorized the Vice-Chancellor to have a negotiation with BSNL and reduce the yearly payment to Rs.18 Lakh per annum. The Hon'ble Vice-Chancellor has ordered the matter be placed before the Purchase Committee and also invite officers from BSNL for explaining the possibility of reduction in the rate.

Therefore the matter is placed before the Purchase Committee for consideration and recommendation.

The committee considered the matter and recommended to send a letter to the BSNL requesting to reduce the yearly payment to Rs.18 lakh per annum in connection with the proposal for renewal of 1Gbps NMEICT connectivity.

Resolution of the Syndicate

RESOLVED that the above recommendations of 3rd (Non-Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved.

II. MINUTES OF THE 4th MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM PLAN SECTOR

Day : Tuesday
Date : 11.08.2020
Time : 02.30 P.M (Noon)
Venue : Pro-Vice- Chancellor's Chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan,
2. Convener SC of the syndicate on Finance : Sd/-
3. Adv.K.Ajikumar, Member, Syndicate : Sd/-
4. Dr. K.G.Gopchandran, Member, Syndicate : Sd/-(Online)
5. Dr.S.Nazeeb, Member, Syndicate : Sd/-
6. Adv.B.Balachandran, Member,Syndicate : Sd/-
7. Adv.G.Muralidharan Pillai, Member, Syndicate : Sd/-
8. Dr. K.B. Manoj, Member,Syndicate : Absent
9. Sri.Arunkumar.R, Member, Syndicate : Sd/-
10. The Registrar : Absent
11. The Finance Officer : Sd/-
12. The Director, Planning & Development : Sd/-
13. The Director, Computer Centre : Sd/-
14. The Instrumentation Engineer : Sd/-(Online)

15. Officers Present

1. Joint Registrar, Administration : Absent
2. Deputy Registrar, Admn IV : Sd/-
3. Assistant Registrar, Exam XII : Sd/-

Item No:16.72.02.04.01:- Consideration for the purchase of seven Laptops in the Department of Chemistry-reg

The Head, Department of Chemistry, vide Letter No DC/4/464/2020 dated from 11/02/2020, has submitted a proposal for the purchase of seven Laptops in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from nine suppliers for the purchase of seven Laptops, along with the verification report from Instrumentation Engineer, CLIF. The Instrumentation Engineer has remarked that the firms (IT Professional Coperative Society Ltd., Cann Links & Quarks Engineering) doesn't satisfy the required specifications mandated in the Quotation Notice. The Head has also forwarded the e-mail obtained from the firm 'M/s. Costech, Trivandrum', specifying that the model quoted by them(HP 14S Laptop) does not support ' 4GB DDR5 dedicated Graphics Card ". Therefore, their quote is also not in compliance with the technical specifications stipulated in the quotation notice(as per the remarks of the Instrumentation Engineer, CLIF).

The Head has also forwarded the certificate regarding compliance with KFC & Minutes of the Departmental Council meeting held in the Department on 18/12/19, recommending the purchase.

The Comparative Statement of quotations, in this regard is detailed below:

Sl. No.	Firms Quoted	Specifications	Unit Rate (in Rs)	Tax	Total(in Rs)	Qty	Grant Total (in Rs)	Warranty	Remarks
1	Yesquare, Trivandrum	Make: Asus Model: FX505GD-BQ136T	59,990/-	Inclusive		7	4,19,930/-	3 Years	L1. Recommended by the HoD
		Make: HP Model: Pavillion 15DK0047TX	82,990/-	Inclusive		7	5,80,930/-	3 Years	
2	Pazhoor Ideal Systems Pvt Ltd	Make:Lenovo Model: IP330	65,000/-	Inclusive		7	4,55,000/-	3 Years	L2
3	Mccann Solutions, Mumbai	Make:Lenovo Model: Y540	61,695/-	11,105.1/- (GST @18%)	72,800.1	7	5,09,600/-	3 Years	
4	Star Computers, Trivandrum	Make:HP Model: DK0045TX	71,550/-	Inclusive		7	5,00,850/-	3 Years	L3
		Make:HP Model: DC1093ITX-17-9TH	83,300/-	Inclusive		7	5,83,100/-	3 Years	
5	Quinze Technologies ,Kochi	Make: HP Model:15 DC1092TX	72,872.88/-	13,117.12/-	85,990/-	7	6,01,930/-	3 Years	

The Head, Department of Chemistry, has recommended the firm 'M/s Yesquare, Trivandrum' for the purchase of seven Laptops (Make: Asus, Model :FX505GD-BQ136T) in the Department, at a total cost of Rs. 4,19,930/- (Rupees Four lakh nineteen thousand nine hundred and thirty only), inclusive of GST @18%.

The expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component ' Infrastructure and Laboratory Development'.

The Finance Officer has remarked that the proposal for the purchase of seven Laptops for use in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

The committee considered the matter and recommended to purchase 3 numbers of Laptops (Make: Asus, Model:FX505GD-BQ136T) from M/s. Yesquare, Trivandrum @ Rs.59,990/- (Rupees Fifty nine thousand nine hundred and ninety only) inclusive of GST @ 18%. The Committee also recommended to take necessary steps for the purchase of 4 numbers of Desktop Computer.

Resolution of the Syndicate

RESOLVED that the above recommendations of 4th (Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved.

Item No:16.72.02.04.02:-

Consideration for the Supply and Installation of '25 Nos of SSD External Hard Disks' for the "Storage of Important Data over a long period time", in connection with the implementation of Specific Project- "Digitization of Manuscripts in the ORI & MSS Library Phase III-IIIrd year"- ORI & MSS Library

Based on the recommendations of the meeting with C-DIT for the speedy implementation of the Project 'Digitization of Manuscripts in the ORI & MSS Library- Phase III', held on 03/02/20 in the Vice -Chancellor's chamber, sanction was accorded by the Registrar to invite open tenders for the

Supply & installation of 25 Nos. of “SSD External Hard Disks” for the “Storage of important data over a long period of time”, in connection with the implementation of the above project, by publishing the quotation notice in the University Website.

Accordingly, open tenders were invited by publishing the Quotation Notice in the University Website on [19.02.2020](#), as per the technical specifications forwarded by the Instrumentation Engineer, CLIF. But, due to the non-availability of three valid quotes, the same was re-tendered on [17.03.2020](#).

In the re-tender, two firms had submitted their quotes, viz., “M/s. Quinze Technologies Pvt Ltd, Kochi” and “M/s. Sanvir Technologies Pvt. Ltd., Thrissur”.

Accordingly, the quotations received from the two firms were forwarded to the Instrumentation Engineer, CLIF for evaluation, vide Letter No. 13014/Planning A1/2020/UOK dated 27/05/2020 and the Instrumentation Engineer, CLIF, vide the Evaluation Report dated 02/06/2020 remarked that all the firms satisfy the technical specifications stipulated in the Quotation Notice.

The comparative statement of quotations in this regard is enumerated below:

Item: SSD External Hard Disks (25 Nos)

Sl. No	Firms	Make and Model	Unit Rate	GST (@18%)	Total Rate (in Rs)	Qty	Grant Total (in Rs)	Remarks
1	M/s. Sanvir Technologies Pvt Ltd, Thrissur	Make : LEXAR Model: SL 100Pro	11,229/-	2,021/-	13,250/-	25	3,31,250/-	L1 Warranty 3 years
		Make : Samsung Model: T5 SSD	15,000/-	2700/-	17,700/-	25		Warranty 3 years
2	Quinze Technologies Pvt Ltd, Kochi	Make: Western Digital Model : Passport	11,940.68/-	2149.32/-	14,090/-	25	3,52,250/-	L2 Warranty 3 years

It may be noted that, the firm "M/s. Sanvir Technologies Pvt Ltd, Thrissur" has quoted the lowest amount of Rs. 3,31,250/- (Rupees Three lakh thirty one thousand two hundred and fifty only) for the above purchase.

An amount of Rs.100 Lakh has been sanctioned to the Oriental Research Institute and Manuscripts Library, for the implementation of the Specific Project "Digitization of Manuscripts in the ORI & MSS Library Phase III-IIIrd year", under State Plan Grant for the year 2019-20, vide G.O. (Rt.) No. 973/2019/Hedn dated 17/06/19. Hence, the expenses in this connection may be met from this provision.

The Finance Officer has remarked that the proposal for the Supply & installation of 25 Nos. of “SSD External Hard Disks”, for the “Storage of Important data over a long period of time” in the Oriental Research Institute and Manuscripts Library, in connection with the implementation of the Specific Project "Digitization of Manuscripts in the ORI & MSS Library Phase III-IIIrd year", may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for approval.

The committee considered the matter and decided not to approve the purchase proposal. The committee recommended to obtain remarks from the Director, Computer Centre regarding the possibility of secondary storage provision in the Computer Centre, Palayam.

Resolution of the Syndicate

RESOLVED that the above recommendations of 4th (Plan-fund) meeting of the Purchase Committee held on 11.08.2020, be approved.

Item No.16.73 Minutes of the meeting of Examination Monitoring Committee held on 25/06/2020 –Approval of- reg.

(M&C.I)

The Minutes of the meeting of Examination Monitoring Committee held on 25/06/2020 has been approved by the Vice-Chancellor subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations of the above meeting held on 25.06.2020, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Minutes of the meeting of the Examination Monitoring Committee

Date & Time : 25/06/2020, 03:00pm
 Venue : Pro Vice Chancellor 's Chamber

Members Present

- Dr. P. P Ajayakumar Pro Vice Chancellor Sd/-
- Dr. K B Manoj Member Syndicate Sd/-
- Sri.Jairaj.J Member Syndicate Sd/-
- Sri.Bijukumar.G. Member Syndicate Sd/-
- Adv. B. Balachandran Member Syndicate Sd/-
- Dr.B.Unnikrishnan Nair Member Syndicate Sd/-

Officers Present

- 1. Dr. N. Gopakumar Controller of Examinations Sd/-
- 2. Smt. T. K Ushadevi JR (Exams II) Sd/-
- 3. Sri. K Unnikrishnan Nair JR (CBCS) Sd/-

Members Absent

- 4. Dr.Vijayan Pillai M Member Syndicate
- 5. Dr.S.Nazeeb Member Syndicate

Item no.16.73.01:- *B A Journalism & Mass Communication* പേപ്പർ മുഖ്യനിർണ്ണയം നടത്തിയ എ. ജെ. കോളേജ് അധ്യാപിക ശ്രീമതി കൃപജ കെ. യാദവ് നെതിരെ ഉന്നയിച്ച പരാതികൾ സംബന്ധിച്ച് .

(M&C I)

കേരള സർവ്വകലാശാലയുടെ ബി. എ കരിയർ റിലേറ്റഡ് കോഴ്സിന്റെ B A Journalism & Mass Communication പേപ്പർ മുഖ്യനിർണ്ണയം നടത്തിയ എ. ജെ. കോളേജ് അധ്യാപിക ശ്രീമതി കൃപജ. കെ. യാദവ് നെതിരെ വിദ്യാർത്ഥികൾ ഉന്നയിച്ച പരാതി (പരാതി കത്തിന്റെ പകർപ്പ് ഇതിനോട് കൂട്ടിച്ചേർക്കുന്നു).

Recommendations of the Committee

The Committee considered the complaint from a group of students and recommended that

- i) The certificates in respect of Smt. Kripaja K Yadav, teacher for BA Journalism & Mass Communication course at AJ College, Thonnakkal be verified by the University to ascertain her eligibility qualifications for the post.
- ii. Centralised Valuation be ensured for those Career Related (C.R) UG courses that are being offered at 5 or less number of affiliated colleges.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 25/06/2020, be noted.

Item no. 16.73.02 Implementation of online registration – BA Honours Degree programme in English Languages and Literatures- reg:-

(ES III)

The B.A Honours Degree Programme in English Language and Literature is offered only in one college (Government College for Women, Thiruvananthapuram) with intake of 32

students. The Programme was started in the year 2013 and the registration and Tabulation work is being done manually.

The Syndicate at its meeting held on 22.11.2019 considered the complaint from B.A Honours students, in the light of recommendation of the special meeting held on 04.10.2019 at the Pro-Vice Chancellor's chamber, and resolved that "Steps shall be taken to implement online registration for the examination of B.A. Honours Degree Programme in English Language and Literature".

The KUCC has opined that the online registration process is interlinked with the tabulation software. The development of new examination portal and Tabulation software is now considered for being outsourced to ITI Palakkad. So the computerization of this course may be wastage of manpower. They will be able to consider the computerization of B.A. Honours Degree Programme in English Language and Literature course after completing the urgent works in queue requiring change in software.

Recommendations of the Committee

The Committee considered the proposal for online registration process for BA Honours Degree Programme in English Language and Literature and recommended to entrust ITI Palakkad along with the development of new examination portal and tabulation software of the University being proposed to be outsourced.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 25/06/2020, be noted.

Item no.16.73.03:- Expenditure regarding the provisional payment to the Director, SDE for the conduct of SDE Examinations and other matters.

The Committee considered the matter of regularisation of provisional payment in respect the Director SDE and recommended to

1. Authorise the EK section to issue communication to the centres where SDE examinations are being held to prepare the bills and vouchers ready for settlement and
2. once the above process is over, the matter may be communicated to the Finance from where two officials from the Audit wing be deputed in the first week of July to settle the expenditure in connection with examinations, June 2020 for SDE courses.
3. Entrust the EB V section to prepare a panel of retired teachers from affiliated colleges by inviting their willingness for valuation of answerscripts of UG courses for SDE students and private study students.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 25/06/2020, be noted.

Item no.16.73.04: - Additional Examination Centre and allied matters.

The Committee considered the requests from S4 PG students for allotting Government College, Munnar as examination centre and recommended to accept the proposal. It was also recommended that two officials from the University may be deputed as observers in the above examination centre for the conduct of both S4 U.G and S4 P.G Exams and further recommended that remuneration and other expenses may be allotted as done earlier, in the case of sub centre /District centres being granted outside the jurisdiction of the University, with the concurrence of the Finance.

The Committee also considered the instances of last minute cancellation of examination centres for private study students by certain affiliated colleges and the instances of some teachers who do not turn up for valuation at CV camps and recommended that such cases be brought to the notice of the Standing Committee of the Syndicate on Affiliation.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 25/06/2020, be noted.

Item no.16.73.05 *The Committee considered the winding up of B.Tech sections and recommended that:*

In connection with the formation of an Exam Helpdesk, it was decided to wind up three existing tabulation sections under the B.Tech Branch, namely the EE II G, and EE II P, and EEII R.

It was further decided to commence the functioning of the Helpdesk at once by immediately winding up the EE II G section.

Item No 3 to 5 may be approved by Honorable Vice Chancellor, subject to reporting to Syndicate.

The meeting ended at 04.00 p.m

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 25/06/2020, be noted.

Item No.16.74 *CBCS BA Degree Programme- Conduct of Special Examination - Fifth Semester December 2019 for NCC Candidate Kum. GauriSankar – Considerationof- reg.*

(CBCS BA VI)

Ref: 1. Lr. No. G3/2470/20 dtd 9.01.2020

2. Lr. No. 1021/RDC/Gen/Trg dtd 06.03.2020 from the Deputy Director General(NCC) forwarded by the Hon'ble Minister for Higher Education.

3 .Minutes of the meeting of Syndicate held on 15.06.2020 (Item No. 10.180)

The Principal, S N College, Kollam vide ref (1) requested for Special Examinations for Senior Cadet Captain Kum. Gauri Sankar for two subjects of the Fifth Semester, December 2019, as the candidate participated in the All India Cadet Corps Republic Day Camp at Delhi from 28.12.2019 to 05.02.2020 consequent upon which she had missed the exam for two subjects of the fifth semester. The Principal was informed then, that the request could not be considered as special examinations are permitted to those candidates who participate in the Arts /Sports events in State /National and International level with budgetory support of the University.

The Brigadier, Deputy Director General has also requested for the conduct of special examination for Kum. Gauri Sankar, a Silver Awardee, wherein he has also mentioned that denial of special examinations for such candidates who have represented the State in the National level and has excelled in the same would demotivate not only her but future batches of NCC. The candidate too had submitted a request earlier. In the meanwhile a letter referred as (2) above was forwarded from the office of the Minister for Higher Education, Govt. of Kerala.

The matter of granting special examination for all S5/ December 2019 students who participated in the National Camp of NCC was presented before the Syndicate which was held on 15.06.2020. The Syndicate resolved to adhere to the earlier decision to conduct Special examinations for students who participated in the Arts/ Sports events with the Budgetory support of the University. At the time of confirmation of the Preliminary Minutes of the said meeting of the Syndicate, the decision was modified to conduct Special Examinations for the fifth semester CBCS BSc Degree Examinations December 2019 Open Course for only two candidates namely Sri Vishnu V B and Jayakrishnan S who participated in the National Camp of NCC. Since, the new decision was specific to the two candidates, the candidate Kum. Gauri Sankar, a participant of the Republic Day Camp cannot be extended the benefit and will lose a year if not granted a permission to appear for the S5 special examination. It may kindly be noted that it was mentioned in the earlier agenda notes that there are similar candidates who have missed their fifth semester, December 2019 examinations due to their participation in NCC National Camps, which was done anticipating a general decision on the matter.

The file was submitted to the Hon'ble Vice Chancellor seeking orders as to whether the decision may be extended to all similarly placed candidates who have missed their S5 December 2019 examinations due to their participations in the NCC National camps and the Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate.

The Deputy Director General (NCC) in his letter has also made a prayer that here-in-after Special Examinations may be conducted for all NCC cadets missing their examinations due to participation in National Level NCC Camps and Youth Exchange Programme (International) as done for other Arts/Sports events in State, National and International.

As ordered by the Hon'ble Vice Chancellor, (a) the matter of granting special examinations to Smt Gauri Sankar and similar other candidates who have missed their fifth semester, December 2019 examinations due to their participation in NCC National Camps and (b) the above request from The Deputy Director General (NCC) are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to conduct special examinations to Smt Gauri Sankar and similar other candidates who have missed their fifth semester, December 2019 examinations due to their participation in NCC National Camps

Item No.16.75 *Readmission - First Degree Programme in English Language and Literature –Consideration of-reg.*

(Ac AV)

- Ref:-
1. U.O.No.Ac.AV/20949/Re-admission/2019 dated 18.07.2019.
 2. Application for readmission from Smt.Iswarya Krishnan.
 3. Letter from the Principal NSS Arts & Science College, Kundara dated 21.05.2020
 4. E-mail dated 01.07.2020 from the Principal NSS Arts & Science College, Kundara forwarding the request of Smt.Iswarya Krishnan.
 5. Report of the Sub-Committee of the Syndicate constituted to conduct an enquiry which held on 10.08.2020.

Smt.Iswarya Krishnan is a candidate of 2017 admission who discontinued her studies and was granted readmission to III semester of the First Degree Programme in English Language & Literature under CBCS system along with 2018 admission at NSS Arts & Science College, Kundara during the academic year 2019-20 vide order No.Ac.AV/20949/Readmission/2019 dated 18.7.2019.

The candidate submitted another application for granting readmission to III semester with the recommendation of the Principal, NSS Arts & Science College, Kundara as per reference cited(3) above. The Principal has requested to grant her readmission again as she had not attended any class due to the non-availability of conveyance.

In the instant case, the candidate has violated the point no 10 specified in the U.O read as (1) above stipulating that candidate who could not avail the re-admission once granted to a semester should inform the matter to the University within a week from the date of the order through the Principal of the College. Further, readmission shall be granted only once during the entire programme as laid under point no 7 of the order.

Abiding to the norms the application of the candidate was rejected and a memo to that effect was issued on 16.06.2020.

The Principal vide reference cited (4) above recommended and forwarded another request of Smt.Iswarya Krishnan for granting readmission during the academic year 2020-2021.

The matter was placed before the Standing Committee of the Syndicate on Affiliation held on 07.08.2020. The Committee considered the above matter and recommended that a Committee comprising of Adv.G.Muralidharan Pillai, Sri.Arunkumar R and Dr.K.B.Manoj, Members, Syndicate be constituted to conduct an urgent enquiry to ascertain facts relating to the issue by holding a hearing at UIT Mulamkadam, Kollam of all concerned including the Principal of NSS College, Perayam and Smt.Iswarya Krishnan, the student concerned and that the report be submitted before the next Syndicate. The above recommendations was approved by the Vice-Chancellor in exercise of the powers vested under 10 (13) of the KUA 1974 subject to reporting to the Syndicate for initiating immediate action.

The Sub-Committee vide paper read as (5) submitted a report that on humanitarian grounds Smt.Iswarya Krishnan may be given readmission to III semester at NSS Arts & Science College, Perayam Kundara and further to give her transfer to Sree Vidhyadiraja College, Karunagappally by creating an additional seat in the III semester of First Degree Programme in English Language & Literature in the academic year 2020-21.

As per the orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration.

Report of the Sub-Committee of the Syndicate constituted to enquire on the request of Ms.Iswarya Krishnan of First Degree Programme in English Language and Literature of NSS Arts and Science College, Perayam, Kundara.

Members Present:

1. Adv G.Muraleedharan Pillai
2. Sri.Arun Kumar.R

The Committee heard the applicant at 11:00 AM on 10/8/2020 at UIT, Mulankadakam. On completion of the hearing, the committee found the following facts:

1. Iswarya Krishnan was admitted to NSS Arts and Science college, Perayam during the academic year 2017-18 in management quota.
2. She failed to attend the classes during the year 2018-19 due to continuous harassment by an employee of a private bus in which she used to travel to her Parent College and thus she was removed from the college roll because of shortage of attendance.
3. During the year 2019-20, she had requested for re-admission to 3rd semester and college transfer to Sree Vidyadhiraja College, Karunagapally.
4. University granted re-admission on 18.07.2019 and college transfer on 23.10.2019 by creating an additional seat at Sree Vidyadhiraja College, Karunagapally.
5. The harassment from the private bus employee continued in that year also. As a result due to shortage of attendance she failed to register for the examination and again she was removed from the college roll.
6. She has already passed all papers in the First and Second Semester degree examinations. Now she has again requested for re-admission and college transfer to Sree Vidyadhiraja College Karunagapally.

Recommendations: *The Committee recommended on humanitarian grounds that she may be given re-admission to third semester at NSS Arts and Science College, Perayam and further to give her transfer to Sree Vidyadhiraja College, Karunagapally by creating an additional seat in the 3rd Semester of First Degree Programme in English Language and Literature in the academic year 2020-21.*

Sd/-
Adv.G.Muraleedharan Pillai
Member, Syndicate

Sd/
Sri.Arun Kumar.R
Member, Syndicate

Resolution of the Syndicate

The Syndicate considered the report of the Sub-Committee and the Report of the Principal, NSS Arts & Science College, Kundara, Perayam and **RESOLVED** to grant readmission to Smt.Iswarya Krishnan on humanitarian grounds to third semester at NSS Arts and Science College, Perayam and further to grant transfer to Sree Vidyadhiraja College, Karunagapally by creating an additional seat in the 3rd Semester of First Degree Programme in English Language and Literature in the academic year 2020-21, subject to reporting to the Academic Council.

Item No.16.76

UCE Kvtm - Curing the deficiencies reported by the AICTE authorities. Submission of Report by the sub-committee - consideration Reg:-

(Ad.C)

University College of Engineering Kariavattom have 3 branches of Engineering, Computer Science and Engineering, Electronics and Communication Engineering and Information Technology. For the Academic year 2018-19 AICTE denied the approval of 9 NRI seats 3 in each branch , informing a deficiency that the teaching faculty in the college are not being paid as per the VI th Pay Commission.

AICTE, vide letter dated 29.04.2019 for the Extension of Approval for the Academic Year 2019-20 in University College of Engineering, Kariavattom had reduced the total intake of 50% in each branch and the intake approved for the Year 2019-20 is only 33 (sanctioned strength -66) in each branch informing the same deficiency mentioned above. AICTE had also informed to submit the compliance of the deficiencies mentioned above to the Regional Office within a period of six months

from the date of issuance of this letter failing which the council shall initiate strict action as defined in Approval Process Handbook 2019-20 during the subsequent academic year.

The Syndicate at its meeting held on 22.11.2019 resolved to constitute a sub-committee consisting of the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Dr S Nazeeb, Dr K.G Gopchandran, Dr B Unnikrishnan Nair and Sri B.P Murali, Members Syndicate to study and to submit a detailed report of the proposal submitted by the faculties of the University College of Engineering, Kariavattom and the Syndicate at its meeting held on 13.01.2020 resolved to include the Convenor, Standing Committee of the Syndicate on Affiliation of colleges in the Sub -Committee.

The sub-committee studied the matter and submitted a report on 10.08.2020. (Copy of report appended).

As per the orders of Vice-Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to withdraw the report submitted by the sub-committee, since the report has not mentioned the present status of the University College of Engineering, Kariavattom.

FURTHER RESOLVED to reconstitute the Sub-Committee consisting of Sri.J.Jairaj, Dr.K.G.Gopchandran, Dr.K.B.Manoj, Adv.G.Muraleedharan Pillai, Members Syndicate and to submit a detailed report within one month.

Item No. 16.77 Cases against Annual Administration fees – steps to be taken to expedite final disposal – Letter from the Standing Counsel – consideration of - reg. (Ac BII)

The learned Standing Counsel has brought to the attention of the University, certain urgent matters relating to the cases long pending before the Hon'ble High Court on payment of Annual Administration fees by various colleges and upon which interim order has been obtained by these colleges enforcing a stay on payment of dues to the University. He has specifically pointed out that the files transferred to him from the custody of the Senior Advocate formerly entrusted by the University to appear the cases is found to lack the specific details in certain cases. He has stated that the only possible way to obtain the documents relating to counters filed by the University is to obtain a certified copy of the pleading from the Hon'ble High Court on payment. The Standing counsel has sought for concurrence of the University in this regard.

The Standing Counsel has noted that the vast majority of the affiliated colleges are paying the fees as prescribed and that only a few Self Financing colleges are defaulting payments. He has suggested that this fact may be brought to the notice of the Hon'ble court with data relating to the colleges which are paying their fees regularly and the amount which is remitted to the KUF in this regard so as to highlight the enormous damage that may be caused to the exchequer if all these colleges also follow the pattern of the few defaulting colleges. This will enable the University to present the facts in the true light before the Hon'ble court so that a favourable verdict can be obtained by the University.

Meanwhile it may be noted that the Standing Counsel has sought a clarification as to whether any penalty on delayed payments be imposed on the defaulting colleges. As such, there is no provision in the University ordinances at present for any penalty on delayed payments for annual administration fees. The colleges are to pay the annual administration fee on or before 31st March of the previous academic year failing which the University shall not issue the affiliation certificate in respect of the academic year concerned. No penalty or interest on delayed payment have been envisaged and the same has been intimated to the GST council while requesting exemption by not treating the Annual Administration fees as a payment for Service. Hence the question of levying penalty for delayed payments cannot be considered since such a step may make the University prone under GST.

The above facts are brought to the notice of the Syndicate for appropriate consideration and decision as to whether

1. The Standing Counsel be permitted to obtain from the Hon'ble High court the necessary certified copies of the former pleadings in the relevant cases on behalf of the University by making prescribed payment.
2. The requisite data relating to the fees paid by the other affiliated colleges who are regularly remitting fees be made available to the Standing Counsel, along with the amount thus collected, for the purpose of pleading before the Hon'ble High Court in order to obtain a verdict in favour of the University of Kerala by vacating the stay obtained by the defaulting colleges.

Resolution of the Syndicate

RESOLVED to approve the above proposals and entrust the Registrar to take necessary steps accordingly.

Item No.16.78 *Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020 – approval of- reg.*

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 11.08.2020 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 11.08.2020
Time : 05.00 p.m.
Venue : Syndicate Room

Members

- | | | |
|-------------------------------|---|--------|
| • Sri. J. Jairaj | - | Sd/- |
| • Adv. K. H. Babujan | - | Sd/- |
| • Sri. B. P. Murali | - | Sd/- |
| • Adv. G. Muralidharan Pillai | - | Sd/- |
| • Sri. R. Rajesh | - | Absent |
| • Dr. S. Nazeeb | - | Sd/- |
| • Adv. B. Balachandran | - | Absent |
| • Dr. K. G. Gopchandran | - | Absent |
| • Sri. Mohammed Yaseen | - | Absent |
| • Dr. M. Vijayan Pillai | - | Absent |
| • Smt. Renju Suresh | - | Absent |
| • Sri. Viswan Padanilam | - | Absent |

Item No.16.78.01: *കല്ലറ യു ഐ ടി യിലെ ഒരു കൂട്ടം വിദ്യാർത്ഥികൾ ബഹു രജിസ്ട്രാർക്ക് സമർപ്പിച്ച പരാതിയിന്മേൽ കല്ലറ യു ഐ ടി യിലെ പ്രിൻസിപ്പാൾ റിപ്പോർട്ട് സമർപ്പിച്ചിരിക്കുന്നത് സംബന്ധിച്ച്:*

കല്ലറ യു ഐ ടി യിലെ ഒരു കൂട്ടം വിദ്യാർത്ഥികൾ ബഹു രജിസ്ട്രാർക്ക് സമർപ്പിച്ച പരാതിയിന്മേൽ കല്ലറ യു ഐ ടി യിലെ പ്രിൻസിപ്പാളിൽ നിന്നും 13.12.തീയതിയിൽ റിപ്പോർട്ട് 2019ട് ആവശ്യപ്പെട്ടിരുന്നു . ആയതിനു പ്രിൻസിപ്പാൾ റിപ്പോർട്ട് സമർപ്പിച്ചിരിക്കുന്നു ആയതിന്റെ പ്രസക്ത ഭാഗങ്ങൾ ചുവടെ ചേർക്കുന്നു

1.കല്ലറ യു ഐ ടി യിലെ എല്ലാ ഓൺലൈൻ കമ്മ്യൂണിക്കേഷനും അഡ്മിനിസ്ട്രേഷനുമായി ബന്ധപ്പെട്ട ജോലികളും പരീക്ഷ സംബന്ധമായ ജോലികളും ചെയ്തിരുന്നത് സുകന്യ പി എന്ന ടീച്ചറായിരുന്നു . യാതൊരു മുന്നറിയിപ്പും കൂടാതെ സുകന്യ ടീച്ചർ പിരിഞ്ഞു പോയപ്പോൾ ടി ജോലികളെല്ലാം ചെയ്യുന്നതിനുള്ള ഉത്തരവാദിത്വം കോമേഴ്സ് വിഭാഗം കോൺടാക്ട് ടീച്ചറായി ചുമതല ഏറ്റെടുത്ത റെജിമോൾ എം നെ ഏൽപ്പിക്കുകയാണ് ഉണ്ടായത് നാളിതുവരെ യാതൊരു പാളിച്ചയുമില്ലാതെ . യാതൊരു പ്രതിഫലവും സ്വീകരിക്കാതെ .മേൽ പറഞ്ഞ ജോലികൾ കൃത്യമായി ചെയ്തുവരുന്നു

2.മാന്നാർ യു ഐ ടി യിൽ നിന്നും ട്രാൻസ്ഫർ ആയി വന്ന ദിവ്യ ജെ വി എന്ന കോൺടാക്ട് അദ്ധ്യാപിക പരീക്ഷ സൂപ്രണ്ടിന്റെ ജോലി ഏറ്റെടുക്കാൻ വിസമ്മതിച്ച സാഹചര്യത്തിൽ അഡ്മിഷൻ നോഡൽ ഓഫീസറായും റെജിമോൾ എം നെ ചുമതല പ്പെടുത്തേണ്ടി വന്നു .

3.മേൽ പറഞ്ഞ പ്രകാരമുള്ള ജോലികൾ ഏറ്റെടുക്കേണ്ടി വന്നതിനാൽ ക്ലാസുകളിൽ പോകാൻ സാധിക്കാതെ വരുകയും ഇപ്രകാരം നഷ്ടമായിട്ടുള്ള ക്ലാസുകൾ ശനിയാഴ്ചകൾ ഉൾപ്പെടെ സ്പെഷ്യൽ ക്ലാസുകൾ എടുത്തു തൃപ്തികരമായ രീതിയിൽ പോർഷൻസ് . തീർത്തു കുട്ടികളെ പരീക്ഷക്ക് സജ്ജരാക്കിയിട്ടുണ്ട്

4.വിദ്യാർത്ഥിയായ ആഷിക് എ എസ് spot admission നിൽ എയ്ഡഡ് കോളേജായ ചെമ്പഴന്തി S N COLLEGE ൽ അഡ്മിഷൻ അലോട്ട്മെന്റ് ആകുകയും അപ്പോൾ തന്നെ ആ കുട്ടി ആവശ്യപ്പെട്ട പ്രകാരം ടി സിയും അനുബന്ധ രേഖകളും നൽകുകയും ചെയ്തിട്ടുണ്ട് നിലവിൽ ടിയാൻ .S N COLLEGEലെ വിദ്യാർത്ഥിയാണ് ആയതിനാൽ യഥാസമയം ടി സി നൽകാത്തതിനെ തുടർന്ന് ആഷിക് എ എസ് എന്ന വിദ്യാർത്ഥിക്ക് ഒരു . വർഷം നഷ്ടമായി എന്നു പറഞ്ഞിരിക്കുന്നത് അടിസ്ഥാനരഹിതമാണ്

5.യു ഐ ടി യിലെ എല്ലാ ഗസ്റ്റ് ലെക്ചറർ മാറേയും നിയമിച്ചിരിക്കുന്നതു സർവകലാശാല അംഗീകരിച്ച ഇവർക്ക് . പാനലിൽ നിന്നും തന്നെയാണ് PTAയിൽ നിന്നും ശമ്പളം നൽകിയിട്ടില്ല . PTA FUND വിനിയോഗിക്കുന്നതിന്റെ കസ്റ്റോഡിയൻ .പ്രിൻസിപ്പലാണ് PTA FUND ന്റെ കണക്ക് എഴുതാനുള്ള ചുമതല മാത്രമേ സെക്രട്ടറിയായ റെജിമോൾ എം നുള്ള .PTA FUND ന്റെ കണക്കും വാർഷിക റിപ്പോർട്ടും 28.11.10 ൽ ചേർന്ന എക്സിക്യൂട്ടീവ് കമ്മിറ്റിയും 2019.12.ൽ ചേർന്ന ജനറൽ ബോഡി 2019 യോഗവും അംഗീകരിക്കുകയും ആയതിനാൽ റെജിമോൾ . പാസാക്കുകയും ചെയ്തിട്ടുണ്ട് ടീച്ചർ PTA Meeting വിളിച്ചു ചേർക്കാൻ സമ്മതിക്കുന്നില്ല എന്ന ആരോപണം അടിസ്ഥാനരഹിതമാണ് കൂടാതെ . ടീച്ചിങ് ഒഴികെയുള്ള എല്ലാ ഔദ്യോഗിക പദവികളിൽ നിന്നും തന്നെ ഒഴിവാക്കി തരണമെന്ന . അപേക്ഷ റെജിമോൾ എം സമർപ്പിച്ചിട്ടുണ്ട് ഇതു എ.ടി.സംബന്ധിച്ച പി എക്സിക്യൂട്ടീവിൽ കൈക്കൊണ്ട് തീരുമാനം ഉന്നതാണ് .

6. B Com ക്ലാസ്സിൽ Tax പേപ്പറായ 'WEALTH TAX' നു പകരം മറ്റൊരു പേപ്പറായ 'INDIRECT TAX' ആയി സർവകലാശാല സിലബസ് മാറ്റി നിശ്ചയിച്ചിരുന്ന വിവരം പരീക്ഷ ഫീസ് അടച്ചു അപ്ലോഡ് ചെയ്യുമ്പോഴാണ് Question Paper code വ്യത്യസ്തമാണെന്ന് കാണുകയും തുടർന്ന് സർവകലാശാലയുമായി ബന്ധപ്പെട്ടപ്പോഴാണ് Syllabus മാറ്റിയ വിവരം അറിയാൻ സാധിച്ചത് പരീക്ഷക്ക് . രണ്ടു മാസം ശേഷിച്ചിരുന്നതിനാൽ യാതൊരു ബുദ്ധിമുട്ടും കൂടാതെ portions പഠിപ്പിച്ചു തീർക്കാൻ സാധിച്ചു . സമയബന്ധിതമായി തെറ്റിരുത്തി തൃപ്തികരമായി അധ്യയനം പൂർത്തിയാക്കുവാൻ സാധിച്ചതു കൊണ്ടു ഇതുമായി ബന്ധപ്പെട്ടവരെ തുടർനടപടികളിൽ നിന്നും ഒഴിവാക്കണമെന്നു താഴ്മയായി അപേക്ഷിക്കുന്നു.

7. Commerce Department പഠനുകൾ ആയിരവല്ലി ക്ഷേത്ര ഹാളിലാണ് സ്ഥിതിചെയ്യുന്നതടിൻ . ഷിറ്റ് ഇട്ട മേലൂരയായതിനാൽ ഉച്ച സമയമാകുമ്പോൾ ഷിറ്റും പഠനയും ചുടാവുകയും ,Pedestal fan ഉൾപ്പെടെ ക്ലാസ്സിൽ സജ്ജീകരിച്ചിട്ടുണ്ടെങ്കിലും ചുടിനെ അതിജീവിക്കാൻ വിദ്യാർത്ഥികൾക്ക് കഴിയാതെ വരുകയും അവരുടെ ആവശ്യപ്രകാരം ചില ദിവസങ്ങളിൽ ഉച്ചക്ക് ശേഷം ബി കോം ക്ലാസ് ലെറ്റ് ഓഫ് ചായ്വേണ്ടി വന്നിട്ടുണ്ട് എന്നാൽ English Department പുതുതായുള്ള കോൺക്രീറ്റ് കെട്ടിടത്തിലായതിനാൽ ബി എ ക്ലാസുകൾ ഉച്ചക്ക് ശേഷം വിടേണ്ടി . വന്നിട്ടില്ല

8.സർവകലാശാല നിർദ്ദേശപ്രകാരം ജൂൺ നു തന്നെ ക്ലാസുകൾ ആരംഭിക്കുകയും എന്നാൽ 24 ആദ്യത്തെ allotment ൽ അഡ്മിഷൻ എടുത്ത വിദ്യാർത്ഥികളിൽ അധികം പേരും ഹയർ ഓഫ്ഷൻ കിട്ടി പോയതിനാൽ ക്ലാസുകൾ തുടർന്ന് നടത്തുന്നതിന് സാധ്യമായില്ല ആദ്യ അലോമെന്റിനു ശേഷം സർവകലാശാല നിർദ്ദേശിച്ച ദിവസം തന്നെ ക്ലാസ് തുടങ്ങുകയും തുടർ അലോട്ട്മെന്റുകളിൽ വിദ്യാർത്ഥികളുടെ എണ്ണത്തിൽ പരിമിതി വന്നതിനാൽ രണ്ടാഴ്ചക്കാലം ക്ലാസ് നിർത്തിവയ്ക്കുകയും ചെയ്തിരുന്നു തുടർ .allotment ൽ അനുവദിക്കപ്പെട്ട സീറ്റിന്റെ പകുതിയെങ്കിലും ആകുമ്പോൾ ക്ലാസുകൾ തുടർച്ചയായി ആരംഭിക്കുന്നത് തന്നെയാണ് സർവകലാശാല കീഴ്വഴക്കം .

9.കൻഡോനേഷൻ അയക്കുന്നതിനു പകരം 1% അറ്റൻറൻസിനു 50/- രൂപ നിരക്കിൽ ഒരു വിദ്യാർത്ഥിയിൽ നിന്നും fine ഈടാക്കുന്നത് സംബന്ധിച്ച റെജിമോൾ എം ടീച്ചറിൽ നിന്നും വിശദീകരണം വാങ്ങുകയും അങ്ങനെ ഒന്നും സംഭവിച്ചിട്ടില്ല . എന്ന മറുപടി ലഭ്യമായിട്ടുണ്ട്

10.സ്പോർട്സിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് സ്പോർട്സിന്റെ ചുമതലയുള്ള അധ്യാപകന്റെ recommendation സഹിതം അപേക്ഷ സമർപ്പിച്ചിട്ടുള്ള വിദ്യാർത്ഥികൾക്ക് അന്നേ . ദിവസം ഡ്യൂട്ടി ലീവ് അനുവദിച്ചിട്ടുണ്ട്

11.അതാതു ഡിപ്പാർട്ട്മെന്റുകളുടെ CE Mark uploading, E Grantz Processing and Demand Generation ഇവയുടെ ചുമതല അതാതു ഡിപ്പാർട്ട്മെന്റുകളുടെ HOD മാർക്ക് നൽകുകയും അതിൽ സ്പോർട്സ്മെന്റിന്റെ കോർഡിനേറ്റർ HOD യായ റെജിമോൾ എം മാത്രമാണ് കൃത്യമായി .ചെയ്തത്

•Problems faced by the centres

- Most of the UITs are not fully equipped with gadgets for conducting classes.
- lack of keeping records of attendances and classes.
- lack of infrastructure for recording classes for the teacher
- network problem
- can't record attendance of students in proper
- no directions for the conduct of online classes by guest faculty, their attendance, remuneration etc.
- Difficulty to take lab classes

2.Problems faced by the teachers

- disconnection during the lecturing
- audio clarity
- teachers have strain while repeating the content when students loss their network during the class.
- consumption of time during online classes and unable to afford data connection for a long time.
- for subjects like Business Mathematics and financial Accounting of commerce, online teaching and learning proves to be ineffective.
- time schedule. difficult for the facilities to reach the institution and take online classes on the prescribed time (8.30 am to 3.30 pm) stated by the University.

3.problems faced by the students

- some students have neither a smartphone nor a computer/laptop.
- Most of the students studying the UITs belong to economically backward families.
- Students from rural areas are facing connectivity issues.
- looking at the phone continuously for 5 hours is making it difficult for them to concentrate the class.
- They get upto 1.5 GB data per day and they can't attend all the 5 sessions with this data pack. students are unable to recharge their internet due to financial problems.
- overheating of the mobile phones
- physical problems like headache, eye problem
- some students get phones only after their parents came from the jobs
- power supply failure at residence affects classes and class attendance
- continuous use of smartphone drains out battery of smart phone
- The following points also may be noted.
- Govt. vide order G2/14962/2020/DCE dtd 29.05.2020 has issued directions to the colleges regarding the functioning of the colleges after the period of lockdown with specific guidelines for conducting online classes. (order attached).
- All UITs are running not only with the contract staffs but also with the service of guest faculties.
- For guest lecturers, hourly basis remuneration is being given after verifying their attendance statement.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation on the following.

- Whether the order of the Collegiate Education Director dated 29.05.2020, which is necessary for UITs for the smooth conduct of online classes, may be implemented in the University.
- Whether guest lecturers at the UIT Regional centres may be engaged for online classes and remuneration may be given to them for the conduct of online classes.

Recommendations:

The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to study the matter and to submit a detailed report before the Syndicate.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED to implement the Government Order dated 29.05.2020, for the functioning and conducting online classes in the UIT Regional Centres of the University.

Item No.16.78.04

UIT Pirappancode- Including Smt.Sameera Ayoob, Smt.Vidhupriya & Smt.Reshma L to the panel of Guest Lecturers - hearing of the Principal-reg;

The Principal, UIT Regional Centre Pirappancode has forwarded the details of the following persons to include them in the panel of Guest Lecturers in English at the centre vide letter dated 14/10/2019. The details of proposal are as follows:

Sl.No.	Name & Address	Subject	Qualification
1.	Smt.Sameera Ayoob, Shaji Bhavan, Keezhaikonam, Nellanadu P O, Tvpm-695 606	English	MA(First Class) NET
2.	Smt.Vidhupriya Souparnika,Kaval Junction Thangasseri P O, Kollam-691007	English	MA NET
3.	Smt.Reshma L KP-9,314-C, Kunnumpuram, Kachani, Tvpm	English	MA

The Principal, vide letter dated 19.06.2019, requested permission to appoint guest lecturers (English) to conduct classes for I year PG and UG. As instructed from this section, after notifying vacancies in the Malayalam Newspaper, Principal conducted interview on 22.06.2019 and forwarded the details of the 5 candidates in the prepared rank list vide letter dated 22.06.2019 and 02.07.2019. Since the procedures were strictly followed by the Principal, vide U.O No.Ad A.VII/2019 dated 07.09.2019, the 5 candidates have been included in the Panel. Now, the Principal, vide letter dated 14.10.2019 has informed that Ms.Harishma Hari K resigned duty on 30.09.2019 as she joined for M Phil at Bharathidasan University and therefore there is a vacancy of a guest lecturer in English. Due to exigency and for the benefit of the student's community, the Principal has appointed Smt.Sameera Ayoob, who is the next eligible candidate in the rank list, to engage classes from 01.10.2019. The Principal has also requested to include two more candidates Smt.VidhuPriya and Smt.Reshma L (from the rank list) in the panel, in lieu of anticipatory vacancy, if any.

The Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letters No.Ad.A.VII.1.825/2018 dtd 27.07.2018 & No.Ad.A.VII.2.4549/2009 dtd 28.01.2019.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on D & OIs of the University held on 03.03.2020. The Committee recommended to hear the Principal, UIT Pirappancode. The Syndicate, at its meeting held on 28.04.2020, vide item no.10.189.37 approved the recommendations of the Committee. The Vice Chancellor, ordered to implement the above resolution.

Accordingly, the Principal, UIT Pirappancode is called for hearing for explaining her part regarding this matter.

Recommendations:

The Committee considered the matter and recommended to ratify the action taken by the Principal, UIT Regional Centre, Pirappancode in engaging Smt. Sameera Ayoob as Guest Lecturer in English and to approve the proposed panel of Guest Lecturers w.e.f. 01.10.2019.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.05 : Leave Without Remuneration – Dr. Subha S., Principal on contract basis, UIT Regional Centre, Pirappancode – Hearing of – reg.

Dr.Shubha.S, Principal, UIT Regional Centre Pirappancode vide letter dated 16.09.2019 has requested to permit her to avail Leave Without Remuneration from 18.09.2019 to 28.09.2019 on personal grounds. She had already availed Leave Without Remuneration from 17.07.2019 to 29.07.2019 (13 days) and 03.08.2019 to 13.08.2019 (11days) on the same grounds.

It may be noted that, out of 15 permissible LWR, she has availed 13 LWR in the month of July (those were within the permissible limit) and 11 LWR in the month of August (sanctioned by the Registrar on her request). Apart from the 24 days of LWR, she has requested for 11 days LWR from 18.09.2019 to 28.09.2019. On 14.10.2019, University has received a duty certificate dated 28.09.2019 issued from UPSC, for the period of leave availed in support of her leave request.

As per U.O No.Ad A V.2/6174/2013 dated 11.11.2013 teachers on contract are eligible to leave without remuneration of maximum 15 days during the contract of one year. As per the terms and conditions of availing leave of the above U.O Clause No.3 continued absence of long duration on genuine grounds like medical treatment shall be granted on the basis of documents in proof.

As per the orders of the Vice Chancellor the matter of granting LWR, above the permissible limit to Dr.Shubha S, Principal, UIT Regional Centre Pirappancode was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020.

The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Pirappancode. The Syndicate, held on 28.04.2020, resolved to approve the recommendations of the Committee. The Vice Chancellor ordered to implement the resolution taken by the Syndicate.

Accordingly, Dr.Shubha S, Principal, UIT Pirappancode is called for hearing for explaining her part regarding this matter.

Recommendations:

The Committee heard the Principal, UIT Regional Centre, Pirappancode and considering the ground that she had availed only 1/2 day casual leave during the year, recommended to grant her leave without remuneration w.e.f. 18.09.2019 to 28.09.2019.

(Ad. A VII Section)

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.	

Item No.16.78.06

UIT Vellarada – Including selected candidates in the panel of Guest Lecturers – Hearing of Principal – reg.

The Principal, UIT Regional Centre, Vellarada has forwarded the details of selected candidates to include them in the panel of guest lecturers in Computer Science, vide letter dated 29/10/2019. The Principal conducted an interview for the selection of guest lecturer in Computer Science and forwarded the selected list to the University for approval. The details of Proposal are as follows.

Sl.No.	Name & Address	Subject	Qualification	w.e.f
1	Smt.Ragi G R Daniel Cottage, Mangadu Thirumala P O, Tvpm	Computer Science	M.Sc. Computer Science, (63.29%) NET	04.10.2019
2.	Smt. Anupama Sivan Vineeth Bhavan, Manchavilakam Vellarada P O, Tvm-695505	Computer Science	M Tech.(82.4%)	04.10.2019
3	Smt. Anchu S N Vn Bhavan, Ayaniyarathalakkal veliyamcode P O, Tvpm	Computer Science	ME (82%)	04.10.2019
4	Smt. Sheema S Raj Selvanivas, Undancode, Cheriyakolla P O, Tvpm-695504	Computer Science	MCA (77.3%)	04.10.2019
5	Smt.Liji L Vencode Vadakkinkara, Kunnuvula, Panachamoodu Tvpm-695505	Computer Science	MCA (69.66%)	04.10.2019

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions, as the appointments were done before getting the prior sanction from the University.

It may be noted that, the Principals of all UITs were directed (vide letter No.Ad.A VII.2.4549/2009 dtd 28.01.2019) to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on D & OIs of the University held on 03.03.2020. The Committee considered the matter and recommended to hear the Principal, UIT Vellarada.

The Syndicate, at its meeting held on 28.04.2020, vide item No.10.189.40, approved the recommendations of the Standing Committee. The Vice Chancellor has ordered to implement the above resolution.

Accordingly, the Principal, UIT Regional Centre, Vellarada is called for hearing for explaining his part regarding the engagement of the above incumbents at the centre without getting prior sanction from the University.

Recommendations:

The Committee heard the Principal, UIT Regional Centre, Vellarada and recommended to ratify the action taken by the Principal and to approve the Panel of Guest Lecturers w.e.f. 04.10.2019.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.0 7 Appointment of Guest Faculty in Psychology – Smt.Divyasree R. - UIT Mannancherry Regional Centre – reg.

The Principal, UIT Mannancherry Regional Centre has informed that Smt. Divyasree was appointed as Guest Lecturer in Psychology w.e.f 01.07.2019 as per the interview held on 28.03.2019 to handle the classes of B.Com Tourism and Travel Management and remuneration is given from PTA Fund as University has not given sanction to Smt. Divya Sree, as Guest Lecturer in Psychology as she failed to produce Eligibility Certificate.

The Principal, UIT Mannancherry Regional Centre has requested to appoint Smt. Divya Sree as Guest Lecturer in Psychology and forwarded the biodata for the same, vide letter no. Uitmncri133/2019-20 dated 31.12.2019.

The details are as follows:

Sl. No.	Name and address of the Guest Lecturer	Qualification	Remarks
1.	Divyasree R Thiyil House Varanam PO Puthanangadi Cherthala - 688555	1. M.A Sociology – II Class – University of Kerala – 51.27 % 2. M.Sc Psychology – Bharathiyar University – II Class – 55.3%	1. 55% of marks is required for the selection of Guest Lecturer. 2. M.Sc Psychology at Bharathiyar University was not approved by the University of Kerala.

Please note the following:

1. The Principal of UITs have already been informed that prior sanction should be obtained in future while engaging Guest Lecturers, who are not included in the approved panel and further instructed that a list of Guest Lecturers in each subject at the centre may be forwarded by the month of April every year so as to prepare an approved panel of Guest Lecturer for the ensuing academic year, vide letter no. Ad AVII.2.4549/2009 dated 28.01.2019.

2. The Principal, UIT Mannancherry Regional Centre has forwarded a list of Guest Lecturers with their biodata and certificates, along with the biodata of Smt. Divyasree R, to be included in the panel of Guest Lecturer in Psychology as she holds MSc Applied Psychology – II class – 55.3% from Bharathiyar University, vide letter no. Uitmncri77/2018-19 dated 10.04.2019.

But the University has not given sanction to include Smt. Divyasree as Guest Lecturer in psychology as she failed to produce the Eligibility Certificate. Orders are issued accordingly vide UO No. Ad AVII(A).1.9362/2017 dated 13.06.2019. (except Smt. Divya Sree R)

3. The Principal, UIT Manancherry has appointed Smt. Divyasree as Guest Lecturer in Psychology w.e.f 01.07.2019 and paid from PTA.

The Pro – Vice – Chancellor has ordered to sought explanation from the Principal, the following for the first instance and place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Q: 1. Why permission was not requested for appointment before interview was held.?

Ans: Interview was held as per directions from the University.

Q. 2. Why a candidate without required qualification was appointed.?

Ans: As Smt. Divya Sree holds M.Sc Psychology with above 55 % of marks, she is eligible to attend the Interview.

Q. 3. How can the Principal disburse remuneration to a teacher who do not possess required qualification without prior permission from the University.?

Ans: Remuneration was paid from PTA fund as per the instructions from PTA.

Accordingly, the matter regarding the appointment of the Guest faculty in Psychology, Smt. Divya Sree R, UIT Mannacherry is placed before the Standing Committee on Department and Other Institutions of the University for consideration and appropriate recommendation.

The Syndicate in its meeting held on 28.04.2020 has resolved to terminate the appointment of Smt. Divyasree R. As Guest Lecturer in Psychology, UIT Regional Centre, Mannacherry by the Standing Committee of the Syndicate on Departments and Other Institutions of the University, vide item no. 10.189.27.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the hearing of the Principal, University Institute of Technology, Mannacherry Regional Centre on the matter regarding the appointment of Smt. Divya Sree R. As Guest Lecturer in Psychology, without obtaining sanction, is placed before the Standing Committee on Department and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to defer the item as the Principal intimated inconvenience to attend the hearing.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.08

UIT Sasthamcotta- Including a Guest Lecturer in the panel of Business Management at the centre – reg.

The Principal, UIT Sasthamcotta, vide letter No. UIT/SAT/314/2019 dated 28-08-2019 informed that one Guest faculty of BBA, Mr. Rahul U. Krishnan resigned from job on 26-07-2019 and hence they needed to appoint a new Guest faculty.

It is also stated that they have already forwarded the list of selected candidates for B.Com, BBA and Computer Science vide letter dated 10-04-2019 and therefore they have appointed Smt. Aswathy S.R (Second rank holder in the ranked list) on 02-08-2019. The Principal by forwarding the bio-data, attested copies of certificates and mark lists of Smt. Aswathy S. R. has requested to give approval to the candidate. The details of the proposal are as follows.

Name &Address	Subject	Qualification	w.e.f.
Smt. Aswathy S. R., Edayilaplavila Veedu, Karimthottuva P.O., Kollam-690540	Business Management	MBA (First Class)	02-08-2019

In this context, the following facts may be noted:

- The Principal conducted interview for the selection of Guest faculties for the subjects- Commerce, Management and Computer Science on 08-04-2019 and forwarded the rank lists to the University on 12-04-2019.
- But bio data and mark lists of the selected persons were not forwarded by the Principal at that time.
- Now forwarded the applications of second rank holder Smt. Aswathy S.R. (Since First rank holder is not willing) and requested for approval.

•The Principals of all UIT Regional Centres were directed to get prior approval from the University before engaging Guest Lecturers at the Centres vide Letter No. Ad.A.VII.1.825/2018 dated 27-07-2018.

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter of including Smt. Aswathy S. R. in the Panel of Guest Lecturers in Business Management at UIT centre, Sasthamcotta w.e.f. 02-08-2019, before the Standing Committee of the Syndicate on Departments and other Institutions.

The Standing Committee of the Departments and other Institutions of the University held on 20-12-2019 considered the matter and recommended to hear the Principal, UIT Regional Centre, Sasthamcotta to explain the exigency that arose.

The Syndicate at its meeting held on 13-01-2020, vide item no. 08.23.02 resolved to approve the above recommendation and the Vice Chancellor ordered to implement it. Accordingly, draft hearing note to the committee was prepared and the same was approved by the Vice Chancellor on 05.03.2020. But, due to the outbreak of Novel Corona Virus the Government of Kerala declared lockdown in the entire state and hence the hearing of the principal could not be conducted.

Sri. R. Arun Kumar, Member Syndicate, vide his letter addressed to the Vice Chancellor, has raised the matter of the non disbursement of salary to Smt. Aswathy S. R and has requested to take immediate steps to release her salary at the earliest as she is not getting salary from her appointment date (02-08-2019) due to the lack of the administrative order regarding her appointment.

And as per the orders of the Vice Chancellor, the matter of releasing the remuneration to Smt. Aswathy S. by including her in the Panel of Guest Lecturers in Business Management at UIT centre, Sasthamcotta w.e.f. 02-08-2019, was placed before the Syndicate held on 15.06.2020.

The Syndicate, vide item no.13.30, has resolved to release the remuneration of Smt. Aswathy S.R. by including her in the Panel of Guest Lecturers in Business Management at UIT Centre Sasthamcotta w.e.f. 02-08-2019.

Further resolved to hear the Principal, UIT Regional Centre, Sasthamcotta by the Standing Committee of the Syndicate on Departments and other Institutions of the University. The Vice-Chancellor has ordered to implement it.

Accordingly, the Principal, UIT Regional Centre, Sasthamcotta is called for hearing for explaining the exigency in the appointment of Smt. Aswathy S. R. as Guest Lecturers in Business Management at UIT centre, Sasthamcotta w.e.f. 02-08-2019, without obtaining prior sanction from the University.

Recommendations:

The Committee considered the matter and recommended to defer the item as the Principal intimated inconvenience to attend the hearing.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.0 9

UIT Regional centre, Mukhathala- Unauthorised absence of Sri. David John Panicker, Night Watchman on contract at the centre and the Issues related to him to the non distribution of e-grants to the students - reg.

The Principal, UIT, Mukhathala vide letter dated 16.12.2019, forwarded a request of Sri. David John Panicker, Night watchman at the centre, for granting LWR to him from 21.10.2019 to 20.11.2019 **on medical grounds** and vide letter dated 20.12.2019, the Principal has forwarded another request of Sri. David John Panicker for extending his LWR upto 20.01.2020.

The following points may be noted.

- The contract tenure of Sri. David John Panicker, Night watchman, UIT centre, Mukhathala is from 01.07.2019 to 31.05.2020.
- He requested LWR from 21.10.2019 to 20.01.2020, on medical grounds.
- But, Sri. David John Panicker has not submitted any medical certificates along with his requests.
- Sri. David John Panicker has not yet joined the duty.

- Now, vide letter dated 9.1.2020 and 27.01.2020, the principal has pointed out some serious issues at the centre in connection with Sri. David John Panicker. The main points in his letter are,
- Sri. David John Panicker, nightwatchman at the centre, was assigned duties in connection with the e-grants works of the centre, such as - to collect money from bank, to distribute it to eligible e- grants students, to maintain e-grant register etc.during the period 2018-19.
- E- grant register entries corresponding to the amount withdrawn from the bank on 14.05.2018, 09.07.2018 etc during 2018-19 towards distribution of examination fee to eligible e-grant students are found as incomplete.
- In many cases, there are no signatures of the students in the register and it shows the non receipt of amount by students.
- Enquired it to Sri. David John Panicker, but he has not yet produced any evidence for the receipt of amounts by the students.
- Salini L, Contract lecturer in Computer Science, was in charge of the Principal during the period from 31.12.2017 to 07.11.2018 and she could not verify the e-grants register details and assure the receipt of amount by students due to other office works.

The Principal also forwarded the submission of Salini L, the then Principal in charge and has requested to conduct a detailed enquiry in the matter of non payment of e-grants to the eligible students at the centre by Sri David John Panicker.

In the light of the facts, the matter regarding the LWR of Sri. David John Panicker along with the request of the Principal, UIT Mukhathar is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and entrusted Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Dr. S. Nazeeb, Member, Syndicate and Joint Registrar (Administration) to inspect the Centre and submit a report before the Committee.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.10 : **യു-തിരുവനന്തപുരം ടി.ഐ.ഒഴിവുള്ള സ്വീപ്പർ തസ്തികയിൽ താൽക്കാലികാടിസ്ഥാനത്തിൽ പ്രാദേശികമായി നിയമനം നടത്തുന്നത് സംബന്ധിച്ച്**

തിരുവനന്തപുരം യു ഐ ടി പ്രിൻസിപ്പൽ ,06.06.2020 തീയതിയിലെ കത്ത് പ്രകാരം സെന്ററിൽ കരാറടിസ്ഥാനത്തിൽ സ്വീപ്പർ തസ്തികയിൽ ജോലി ചെയ്തിരുന്ന ശ്രീമതി30 ഗോമതി അമ്മ..05.നു 2020 തസ്തികയിലേയ്ക്ക് താൽക്കാലികമായി ഒരു സ്റ്റാഫിനെ നിയമിക്കാൻ വിരമിച്ചതിനാൽ സ്വീപ്പർ അനുവദിക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു .**താൽക്കാലികാടിസ്ഥാനത്തിൽ** പ്രതിമാസം Rs.10,500/- (പതിനായിരത്തി അഞ്ഞൂറ് രൂപ) നിരക്കിൽ ഒരു സ്വീപ്പറിനെ നിയമിക്കുന്നതിനുള്ള **(local engagement)** അനുമതിക്കായാണ് പ്രിൻസിപ്പൽ .അപേക്ഷിച്ചിട്ടുള്ളത്

- ഇതുമായി ബന്ധപ്പെട്ട താഴെ കൊടുക്കുന്ന വസ്തുതകൾ കൂടി ശ്രദ്ധിച്ചാലും.
- യു ഐ ടി കൾ തുടങ്ങിയ കാലഘട്ടങ്ങളിലാണ് സ്വീപ്പർ പ്യൂൺ തസ്തികകളിൽ കരാർ ,അറ്റൻഡർ ,വാച്ച്മാൻ , .നിയമനങ്ങൾ നടത്തിയത്
- ഇപ്പോൾ ഈ തസ്തികകളിൽ കരാർ നിയമനങ്ങൾ നടത്തുന്നില്ല.പ്രാദേശികമായി ആളുകളെ പകരം . .നിയമിക്കുവാൻ പ്രിൻസിപ്പലിന് അനുവാദം നൽകുകയാണ് ചെയ്യുന്നത്
- കരാർ നിയമനങ്ങൾ നടത്തണമെങ്കിൽ എല്ലാ യു ഐ ടി കൾക്കും വേണ്ടി ഒരു വിജ്ഞാപനം നൽകേണ്ടി വരും .
- മാത്രമല്ല തെരഞ്ഞെടുക്കുന്ന വ്യക്തികൾക്ക് റോട്ടേഷൻ ചാർട്ട് അനുസരിച്ചു നിയമനം നൽകുമ്പോൾ അയാളുടെ വീട്ടിൽ നിന്നും വളരെ ദൂരെയുള്ള യു ഐ ടി കളിൽ ജോലിക്കു പോകേണ്ടി വരും .
- വളരെ കുറഞ്ഞ പ്രതിഫലം കൈപ്പറ്റുന്ന ഇവർക്ക് അതിനു സാധിക്കാതെ വരും .
- ഓരോ യു ഐ ടിക്കും ഒരു ഒഴിവിലെ കരാർ നിയമനങ്ങൾക്കായി പ്രത്യേകിച്ച് പ്രത്യേകിച്ച് വിജ്ഞാപനം നടത്തുന്നതും പ്രായോഗികം അല്ല .
- യു ഐ ടി യിലെ സ്വീപ്പർമാപനത്തിൽ പ്യൂൺ എന്നിവർ രാവിലെ ആദ്യം സ് ,അറ്റൻഡർ ,വാച്ച്മാൻ , .എത്തേണ്ടവർ ആയതിനാൽ അതതു സെന്ററിന് അടുത്തുള്ളവർ ആകുന്നതാണ് സെന്ററിന് ഗുണകരമാകുന്നത്

•അതിനാൽ ഈ വസ്തുതകളും കൂടി പരിഗണിച്ചുകൊണ്ട് സ്വീപർകളിലെ പ്യൂൺ തസ്തിക ,അറ്റൻഡർ ,വാച്ച്മാൻ , .നിയമനത്തിന് പൊതുനയം രൂപീകരിക്കേണ്ടതുണ്ട്

തിരുവനന്തപുരം യു ഐ ടി പ്രിൻസിപ്പൽസ്വീപർ തസ്തികയിലേയ്ക്ക് താൽക്കാലികമായി ഒരു , സ്റ്റാഫിനെ നിയമിക്കാൻ അനുവദിക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്ന വിഷയം ബഹുവൈസ് ചാൻസലറുടെ . ട്വെന്റിസ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻ സംബന്ധിച്ച ഉത്തരവിൻ പ്രകാരം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർ .സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുമ്പാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു

Recommendations:

The Committee considered the matter and recommended to fill the vacancy of Sweeper at UIT Regional Centre, Thiruvananthapuram by local engagement with a consolidated remuneration of ₹10,500/- (Rupees Ten Thousand and Five Hundred Only) per month.

(Ad. A VII Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.11

കാട്ടായിക്കോണം യു ഐ ടി സെന്ററിലെ കോമേഴ്സ് അധ്യാപികയായ

ശ്രീമതി എസിനെതിരെ.വി.സ്വപ്ന സംബന്ധിച്ച് പ്രിൻസിപ്പലിന്റെ പരാതി

കാട്ടായിക്കോണം യു .റീജിയണൽ സെന്ററിലെ പ്രിൻസിപ്പൽ .ടി.ഐ.01/02/2020തീയതിയിലെ , UIT/KKM/Adm/189/20 നമ്പർ കത്ത് മുഖേനെ ടി സെന്ററിലെ കോമേഴ്സ് വിഭാഗത്തിലെ കോൺട്രാക്ട് അധ്യാപികയായ ശ്രീമതി സ്വപ്ന വി എസിനെതിരെ താഴെ പറയും പ്രകാരം പരാതി നൽകിയിരിക്കുന്നു.

1. ടൈം ടേബിൾ മാറ്റിയെഴുതി രാവിലെയും ഉച്ചയ്ക്ക് ശേഷവും ക്ലാസുകൾ ഉണ്ടായിരുന്ന അധ്യാപകരോട് , ക്ലാസുകൾ തുടങ്ങുന്ന സമയത്തു മാത്രം എത്തിയാൽ മതിയെന്ന് നിർദ്ദേശിക്കുകയും അധ്യാപകരെ ഓഫീസ് ജോലികളിൽ നിന്നും പൂർണ്ണമായും ഒഴിവാക്കി പ്രിൻസിപ്പലിന് എതിരായി തിരിക്കുകയും ചെയ്യുന്നു.
2. സ്റ്റാർട്ട് ബോർഡും മാർക്കർ പേനയും പ്രൊജക്ടറും വാട്ടർ പ്യൂരിഫയറും ഉടൻ വേണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് വിദ്യാർത്ഥികളെ കാമ്പസ്സിന് പുറത്താക്കി സമരം ചെയ്യിച്ചു.
3. യു ഐ ടി യിൽ നടന്ന കല്ലെറിയൽ തുടങ്ങി എല്ലാ അച്ചടക്ക ലഘുപ്രവർത്തനങ്ങൾക്കും പിന്നിൽ സ്വപ്ന ടീച്ചറാണെന്നു പ്രിൻസിപ്പൽ ആരോപിച്ചിരിക്കുന്നു.

പള്ളിക്കൽ സെന്ററിൽപ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയിരുന്നപ്പോൾ ഇംഗ്ലീഷ് പ്രീ ,സ്വപ്ന ടീച്ചർ , റിവൈസ്ഡ് സ്കീം മാറ്റി പഠിപ്പിച്ചതിന്റെ പേരിൽ വിദ്യാർത്ഥികൾ എക്സാം റീ അപ്പർ ചെയ്യേണ്ടി വന്നിട്ടുള്ളതായി പ്രിൻസിപ്പൽ സൂചിപ്പിച്ചിരിക്കുന്നു.

മാത്രമല്ലവക്കം സെന്ററുകളിൽ ,പള്ളിക്കൽ ,കൊട്ടാരക്കര ,സ്വപ്ന ടീച്ചർ ജോലി ചെയ്തിരുന്ന ആലപ്പുഴ , ഓഫീസ് .പ്രശ്നങ്ങൾ ഉണ്ടാക്കിയതായിഅറിഞ്ഞുവെന്നും പ്രിൻസിപ്പൽ രേഖപ്പെടുത്തിയിട്ടുണ്ട് ജീവനക്കാരുടെയും വിദ്യാർത്ഥികളുടെയും ഇടയിൽ വേർതിരിവ് ഉണ്ടാക്കി യുടിയുടെ പ്രവർത്തനത്തെ .ഐ. താളത്തിലാക്കുന്ന ഈ രീതി അംഗീകരിക്കാനാവാത്തതിനാൽ സ്വപ്ന ടീച്ചറെ സെന്ററിൽ നിന്നും അവ .മാറ്റുന്നതിന് വേണ്ട നടപടികൾ സ്വീകരിക്കണമെന്ന് പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു

ബഹുവൈസ് ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം മേൽ വിഷയം 04.06.നു നടന്ന സിൻഡിക്കേറ്റിൽ2020 .ഐറ്റം നം) വയ്ക്കുകയും12.45വിഷയം ഡിപ്പാർട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻ ,സിൻഡിക്കേറ്റ്(സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്ക് വിടാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു

വൈസ് ചാൻസലർ സ.ബഹുിൻഡിക്കേറ്റ് തീരുമാനം അംഗീകരിക്കുകയും ചെയ്തു ,അത് പ്രകാരം . ടിയിലെ പ്രിൻസിപ്പാളുടെ പരാതി സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ് ആൻഡ് അദർ കാട്ടായിക്കോണം യു ഐ .ഇൻസ്ട്രക്ഷൻ സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റിയ്ക്ക് മുമ്പാകെ സമർപ്പിക്കുന്നു

Recommendations:

The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre Kattayikonam and Smt. Swapna V. S., Lecturer in Commerce at the Centre by the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad. A VII Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.12 : Re-Printing and supply of Text book – കവ്യമാലിക , ഗദ്യഭാരതി, Naveen Sankalan, സാങ്കേതികപഥം -reg.

The Director, Department of Publications has requested to issue sanction to print and supply the following text books for the 1st and 3rd Semester BA/B.Sc and B.Com CBCSS and Career related courses and to entrust the printing work with the University Press urgently.

Sl. No.	Name of the Book	Semester	No.of Copies need	Balance Book available	Number of Students
1	കവ്യമാലിക (Malayalam)	ML.1111.1. Sem I- Language Course II (Additional Language 1)	8000	4175	12151
2	ഗദ്യഭാരതി (Malayalam)	ML.1111.3 – Sem I – Additional Language – Career Related Program.	1000	455	2367
3	Naveen Sankalan	1 st and 2 nd Semester B.Com	3000	250	1500
4	സാങ്കേതികപഥം	MI. 1321 – BA Core – 3 rd Semester – Foundation Course	1000	183	1073

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for considerations and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to authorize the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to examine the following and place the report before the Syndicate.

- Whether the books are as per the existing syllabus.
- Whether it is required to be printed in the quantities as proposed by the Section.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.13 Appointment of Principals at University Institutes of Management – reg

The Principal, University Institute of Management, Adoor has been relieved from his duties as he attained the age of 62 years. It is proposed to function a University Institute of Management at Kayamkulam in this academic year and thus two vacancies of Principals on contract basis at UIMs exist. The ranklist for the post of Principals on contract basis at UIMs which came into force on 05.12.2019 has been expired as all the applicants in that list has been appointed. When the file was put up for orders of Vice Chancellor to issue a fresh notification and to constitute a selection Committee the Vice Chancellor has orders to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions.

As per orders of Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration.

Recommendations:

The Committee considered the matter and recommended to issue a fresh notification for the post of Principal on contract basis at UIM Adoor alone.

The Committee further resolved to authorize JR (Administration) to examine feasibility of obtaining own land and building for the UITs/UIMs/KUCTEs which are presently functioning in rented building and to submit suitable proposals before the Committee.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

- യു ഐ ടി യിലെ സ്വീപ്പർമാപനത്തിൽ ണ് എന്നിവർ രാവിലെ ആദ്യം സ്പ്യൂ ,അറ്റൻഡർ ,വാച്ച്മാൻ , എത്തേണ്ടവർ ആയതിനാൽ അതതു സെന്ററിന് അടുത്തുള്ളവർ ആകുന്നതാണ് സെന്ററിന് ഗുണകരമാകുന്നത്.
- വാച്ച്മാൻ തസ്തികയിൽ കരാർ അടിസ്ഥാനത്തിൽ നിയമനം നടത്തുന്നത് പ്രതിമാസം Rs.14,000/- (പതിനാലായിരം രൂപ) യുടെയും താൽക്കാലിക നിയമനം (local engagement) നടത്തുന്നത് പ്രതിമാസം Rs.10,500/- (പതിനായിരത്തി അഞ്ഞൂറ് രൂപയുടെയും സാമ്പത്തിക ബാധ്യതയാണ് സർവകലാശാലയ്ക്ക് (ഉണ്ടാക്കുന്നത്).
- ആയതിനാൽ) കരാർ നിയമനം നടക്കുന്നതുവരെ താൽക്കാലികമായി ,local engagement) ഒരാളെ പ്രതിമാസം Rs.10,500/- (പതിനായിരത്തി അഞ്ഞൂറ് രൂപനിരക്കിൽ നിയമിക്കുന്നത് (.പരിഗണിക്കാവുന്നതാണെന്നു കാണുന്നു

ബഹുവൈസ് ചാൻസലറുടെ ഉത്തരവിന് പ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രിക്യൂഷൻ സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ പരിഗണയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee considered the matter and recommended to fill the vacancy of Watchman at UIT Regional Centre, Thiruvananthapuram by local engagement with a consolidated remuneration of ₹10,500/- (Rupees Ten Thousand and Five Hundred Only) per month.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78 Additional 02 UIT Regional Centre, Kallara - Request for change of B.Com Optional paper from Income tax to Co- Operation-reg.

The Principal, UIT Regional Centre Kallara vide letter No.UITK/209/2020 dated 14.02.2020 has requested to change B Com Optional paper from **Income Tax** to **Co Operation**, by pointing out the following.

- UIT Kallara offers courses **B Com Commerce and Tax Procedure and Practice** (sanctioned strength 30) & **BA English and Communicative English** (sanctioned strength 30).
- The number of students in 2019 admission is only 14 students in each batch (16 seats in each batch remains vacant).
- The nearby unaided college (Dr. Palpu Memorial Unaided College) also offers Income Tax as optional for B Com course.
- Income tax is a difficult paper.
- Another nearby unaided college Mannania offers Travel and Tourism optional for B Com course.

Hence the Principal requested to change the B.Com optional paper **Income tax** to **Co Operation** in order to enhance students preferences to opt B Com Course in the UIT.The Principal also has suggested to list UITs as a separate group above unaided colleges in the link of Unaided stream for online registration for admission so that students attention shall be easily caught to opt them in preference to unaided college.

The Vice Chancellor has ordered to place the above request of the Principal UIT regional Centre Kallara before the Standing Committee of the Syndicate on Departments and Other Institutions of the University. Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and recommended to change the B. Com. Optional paper from Income Tax to Co-Operation at UIT Regional Centre Kallara and to implement the change w.e.f. the next academic year.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78.Additional03 Transfer requests – Staff on contract basis – Various UIMs - reg

As per the direction from Sri. Jairaj j, convenor, Standing Committee of the Syndicate on Departments and other Institutions transfer requests are collected from the Staff on contract basis at various University Institute of Management. The consolidated list of the transfer requests is as follows:

Sl No	Name & Address	Designation	Name of the place presently working	Name of the place to which transfer is sought	Date of Joining	Reason for transfer
1.	Sri.P K Sudarsanan Darsana, Town Limit Kilikolloor P O, Kollam -4	Principal	Punalur	1.Kollam 2.Kundara	03.11.2017	Long distance,
2.	Dr Jugunu R Nair Souparnika, ARA-13 A Mundakkal, Kollam -691001	Principal	Kundara	1.Kollam 2.Kundara 3.Adoor	31.12.2019	
2.	Smt.Aksheena N Nirula,Vayyatte, Venjaramoodu P O, Thiruvananthapuram	Lecturer	Adoor	1.Varkala 2.Kollam 3.Adoor	01.08.2013	Long distance, Totake care of small children and old aged parents
3.	Smt.Archana Salim K S Sadanam, Janayugam Nagar 69, Kadappakkada P O, Kollam-691008	Lecturer	Adoor	1.Kollam 2.Kundara 3.Adoor	24.08.2015	Long distance, Totake care of small children and old aged parents
4.	Smt.Gayathri S S Thiruvathira, TRA-29 Njarathala Lane, Thittamangalam, Vattiyoorkav P O Thiruvananthapuram	Lecturer	Adoor	1.Varkala 2.Kollam 3.Adoor	01.08.2018	Long distance, Totake care of small children and old aged parents
5.	Sri.Shahid Subair 'Heera', Aikya Nagar-160 Vadakkevila P O, Kollam- 691010	Lecturer	Adoor	1.Kollam 2.Varkala 3.Adoor	07.03.2014	Long distance, To take care of old aged parents
6.	Sri.Sam T Mathew Kayalvarath Puthenveedu, Chittayam, Panayam P O Kollam	Lecturer	Punalur	1.Kollam 2.Kundara 3.Punalur	07.04.2017	Long distance
7.	Smt.Gopika S P Puthiyaveetil, Padinjattathil, Aarampunna, Elampal P O, Punalur	Lecturer	Punalur	1.Kollam 2..Punalur	31.08.2016	
8.	Dr Sanal B Kanjiravilakam Puthen Veedu, Kipally Road, Chittattumukku P O, Kaniyapuram-695301	Lecturer	Punalur	1.Varakala 2.Kollam 3.Punalur	05.09.2019	Nearest UIM
9.	Smt. Anju Muraleedharan Nelliyazhikathu Veedu, Pampalil, Perinad P.O, Kollam	Lecturer	Kundara	1.Kollam 2.Adoor	11.08.2010	

The selection of lecturers at University Insitute of Management, is from a common interview conducted on 11.05.2018 & 14.05.2018 and a common ranklist was published for the same on 14.06.2018. There are three vacancies exist in UIM, Alappuzha

As per the orders of Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

Recommendations:

The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University for conducting a detailed study on the requests from the staff on contract and to submit a proposal before the Syndicate.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions to submit a final proposal for the transfer staff in various UIMs on contract basis. **FURTHER RESOLVED** to authorize the Vice-Chancellor to take appropriate action as per the proposals submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.16.78 Additional 04 UCE KVTM – Appointment of Casual Labourer on daily wages – Approval of Panel – reg.

The Principal University College of Engineering, Kariavattom had requested to allot a casual labourer on daily wages on contract basis to University College of Engineering office immediately so as to ensure the smooth functioning of the office.

As per the orders of the Vice-Chancellor the matter was placed before the Standing Committee of the syndicate on Department and Other Other Institutions of the University held on 20.12.2019. The committee considered the matter and recommended to grant permission to engage a casual labourer on daily wages basis for 89 days after following a proper selection process and the Syndicate at its meeting held on 13.01.2020 resolved to approve the recommendation.

As a practice in Self Financing Institutions under the University , Principals are allowed to locally engage casual labourer (daily wages) @ Rs 660/- per day subject to a monthly maximum of Rs 17820/- on contract basis through a proper selection process which is later approved by the university. The selection is based on the following criteria.

- 1.Ability to read and write.
- 2.Age limit- Should have completed the age of 30 to 45.
- 3.Age relaxation is applicable to the reservation category.
4. Educational qualification-should not have passed SSLC or other equivalent exams.

It was intimated to the Principal, University College of Engineering,Kariavattom vide letter No 17746/2019/UOK dated 15.02.2020 and the Principal has conducted an interview on 12.06.2020 for the post of casual labourer on daily wages basis at the office of University College of Engineering, Kariavattom . Thirty Seven candidates appeared for the interview and the Principal has also forwarded the Panel of Candidates appeared for the post of Casual Labourer on daily wages basis on contract for approval. Meanwhile the Syndicate at its meeting held on 15.06.2020 resolved to **enhance the age limit to 50 years** for the casual labourer, who are locally engaged in the University Institutions under DOMTEC.

As per the orders of the Vice-Chancellor the matter regarding the approval of panel of candidates for the post of casual labourer on daily wages basis in University College of Engineering, Kariavattom is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for recommendation and consideration.

Recommendations:

The Committee considered the matter and recommended to approve the panel of candidates for the post of casual labourer on daily wages basis in University College of Engineering, Kariavattom.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

വൈസ് ചാൻസലർ ഈ ഫയൽ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിന്റിക്യേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് & അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സമക്ഷം സമർപ്പിക്കുവാൻ ഉത്തരവായിരിക്കുന്നതിനാൽ അടൂർUIT പ്രിൻസിപ്പലിന്റെ അപേക്ഷ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിന്റിക്യേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷന്റെ & ക്ഷമയായി സമർപ്പിക്കുന്നപരിഗണനയ്ക്കും ശിപാർശയ്ക്ക്

Recommendations:

The Committee considered the matter and recommended to defer the item.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78 Additional 07 *Hearing- KUCTE, Kumarapuram -Principal- Re- installation of disconnected water pipeline- Reimbursement – reg.*

The Principal, KUCTE, Kumarapuram has informed that the water pipeline at Block B building of KUCTE, Kumarapuram (Connection No. KPM/6726/N) was disconnected and the pending arrears with respect to the same was paid by the University and subsequently the connection was reinstated during March 2019. An amount of Rs. 32,918 was charged afterwards as per bill statement of September 2019 and the pipeline was disconnected for non-payment. Since the water connection was necessary for use by the students of KUCTE, Kumarapuram and for use during Residential Community Living Camp which was scheduled during September 23-27, 2019 and considering the University Distance Education and Private Registered Students’ Examinations (for about 200 students), the amount was paid (Ref) from College Development Council (CDC) with due approval of CDC and hence, water connection was reinstated. In this context, the Principal has requested that the amount spent from CDC account for reinstating the water connection may be reimbursed at the earliest.

The Syndicate held on 28.04.2020, vide item no 10.189.20 resolved to hear the Principal, KUCTE, Kumarapuram.

As per orders of the Vice-Chancellor, the matter of hearing of Principal, KUCTE, Kumarapuram regarding the Re-installation of Disconnected water pipeline- Reimbursement- hearing of the principal, KUCTE, Kumarapuram is placed before the standing committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee heard the Principal, KUCTE Kumarapuram and recommended to ratify the action taken by the Principal and to approve the proposal of re-imbusement of the amount spent from CDC account for reinstating the water connection at the Centre.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78. Additional 08 *Appointment of Sweeper cum Cleaner and Peon on Contract basis at UIT Alappuzha & Engaging Sweeper on Casual wages at UIT Mannar- reg.*

The Principal, UIT Alappuzha Regional Centre has forwarded a letter for the appointment of Sweeper cum Cleaner and Peon at the Institution since Sri. Sudhendran K, Peon on Contract was relieved from his duties w.e.f 20.04.2020 and Smt. Aisha K S, Sweeper cum Cleaner on Contract was also terminated from the service on 18.09.2019 [Later it was decided to continue her till the end of academic year(31.03.2020)]. Also the Principal, UIT Alappuzha has requested to fill the above two vacant posts (on contract) at the earliest for the smooth functioning of the centre.

The Principal, UIT Mannar Regional Centre has forwarded a letter along with the resignation letter of Smt. Praveena P T, Sweeper on Casual Wages. She was resigned from duties on 04.05.2020

FN due to personal problems, so that the Principal, UIT Mannar requested to engage a new person in the vacant post (on casual basis) urgently for the smooth functioning of the centre.

Smt. Mumthas Basheer has given a request to engage her in the vacant post of Sweeper cum cleaner on Contract at UIT, Alappuzha since the above said post is vacant due to the termination of Smt. Aisha K S. Smt. Mumthas Basheer also informed that she has been working for 7 years as Sweeper at UIT Alappuzha and her remuneration is from the PTA Fund of UIT Alappuzha.

As per the order of Hon Vice Chancellor, the matter regarding the filling of vacant posts of Peon and Sweeper cum Cleaner at UIT Alappuzha (on contract) & UIT Mannar (on casual basis) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to fill the vacant posts of peon and Sweeper cum cleaner at UIT Regional Centre Alappuzha and Sweeper at UIT Regional Centre Mannar on local engagement basis.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78 Additional 09 KUCTE – Kumarapuram – Smt. Seenu G, Asst. Professor of Physical Education -Request for extention of leave -reg.

The Principal, KUCTE, Kumarapuram has forwarded the request submitted by Smt.Seenu.G., Asst. Professor of Physical Education, KUCTE, Kumarapuram on contract basis. She has informed that she was on medical leave since 30 days starting from 10th February and her medical leave ended at 13th March but she was not medically fit to join her job. As her doctor advised to take rest of 90 days more, she has requested to extend her medical leave w.e.f. 14th March.(Medical Certificates are also attached here).

It may be noted that as per the U.O No. Ad AVII(A)/6819/2020 dated 03.06.2020 Smt Seenu G has already being granted leave without honorarium of 30 days w.e.f 10.02.2020 by terminating the contract and reconsidering after 30 days.

It may also be seen that based on the performance appraisal and on the remarks of Principal, KUCTE, Kumarapuram, the Syndicate meeting held on 04.06.2020 vide item no.12.43 recommended to re-engage Smt. Seenu G, Asst. Professor of Physical Education at KUCTE, Kumarapuram.

As per orders of the Vice-Chancellor, the matter regarding Smt.Seenu G, Asst. Professor of Physical Educationrequest for extention of leave -KUCTE, Kumarapuram is placed before the standing committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to extend leave without honorarium to Smt. Seenu G., Asst. Professor of Physical Education, KUCTE, Kumarapuram on contract basis for 90 days w.e.f. 14.03.2020 and to execute a fresh agreement for the remaining contract period at the time of joining.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.78. Additional 10 Disbursement of arrear amount to Sri. Suresh Kumar V. R., UIT Regional Centre, Vellarada – reg.

The remuneration to the staff on contract basis of UIT Regional Centres was enhanced vide U.O. No. Ad.A V.6717/2018 dated 17.07.2018 consequent to the G. O. (P) No. 56/2017/Fin. Dated 28.04.2017. Annexure II (Serial No.2) of the above mentioned U.O. reads the enhancement of salary of Lecturers on contract basis as follows.

Experience →	0-5 years	5-10 years	10-15 Years	15-20 years	Above	20
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Qualification ↓					years
PG 55% mark with NET/Ph. D	23,000/-	24,000/-	25,000/-	26,000/-	-
Without NET/Ph.D	22,000/-	23,000/-	24,000/-	25,000/-	27,000/-

It may be noted that a Lecturer without NET/Ph.D. having more than 20 years of experience was eligible for an amount of Rs. 27,000/- whereas a Lecturer with NET/Ph.D. having more than 20 years of experience was eligible for a lesser remuneration of Rs. 26,000/- only which is applicable for Lecturers with NET/Ph.D. having experience of 15-20 years.

It has been noticed that Dr. Suresh Kumar V. R., Lecturer on contract, UIT Regional Centre, Vellarada having Ph.D and more than 20 years experience in UIT Regional Centres. But the enhanced remuneration in r/o him is not mentioned in the U.O. And hence, his remuneration wasn't enhanced and his name wasn't mentioned in the U.O. No.Ad.AVII.2.6705/2011 dated 29.10.2018 for enhancing remuneration to contract employees.

Hence, Sri. Suresh Kumar had been paid Rs. 23,000/- (Rupees Twenty Three Thousand only) as remuneration which was the remuneration previous to the enhancement of remuneration. So arrear amount w.e.f. 16.07.2018 to 13.11.2018 (On 15.11.2018, Dr. Suresh Kumar took charge at UIT Regional Centre, Vellarada as Principal on contract basis) has to be paid to him.

As per the remarks from Ad. A V Section, since the remuneration of contract lecturers with NET/Ph. D. And having experience of 20 years was not fixed in the U.O. No. Ad.A V.6717/2018 dated 17.07.2018, the contract lecturers having minimum qualification and above 20 years experience is eligible for Rs. 27,000/- per month on the basis of U.O. Since, Dr. Suresh Kumar V. R., Lecturer on contract basis having Ph. D. and more than 20 years experience in UIT Regional Centres, he is eligible for Rs. 27,000/- per month w.e.f. 17.07.2018 on the basis of the U.O. No. Ad.A V.6717/2018 dated 17.07.2018.

The Finance I section also remarked that administrative level decision is needed regarding the payment of arrear amount of remuneration to Dr. Suresh Kumar V. R. during the period w.e.f. 17.07.2018 to 13.11.2018.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter of disbursement of arrear amount of remuneration to Dr. Suresh Kumar V. R., UIT Regional Centre, Vellarada during the period w.e.f. 17.07.2018 to 13.11.2018 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to approve the proposal of disbursement of arrear amount of remuneration to Dr. Suresh Kumar V. R., UIT Regional Centre, Vellarada during the period w.e.f. 17.07.2018 to 13.11.2018.

(Ad. A VII Section)

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.	

Item No.16.78 Additional 11 UIT Regional Centres – Principals on contract basis – Change of Centre – reg.

Sri. Jairaj J, the Convener, Standing committee of the Syndicate on Departments and Other Institutions of the University, vide letter dated 17.06.2020, has proposed to initiate the procedure to re-engage staff of various institutions under DOMTEC to the earliest.

The following 8 Principals have submitted requests for change of centre. Details are as follows:

Sl. No.	Name of the Principal & Present station	Options submitted	Remarks
1	Jacob Varghese Vadakkadam UIT Kanjiramkulam	1.UIT Kottarakkara 2.UIT Mannady 3.UIT Pathanapuram	No principals in the opted centres, charge given to Lecturer on contract at the concerned centres.

2	Dr. Shaji P UIT Pallickal	UIT Paravoor	No principals in the opted centre, charge given to Lecturer on contract
3	K Rajan UIT Charamangalam	1.UIT Pathiyoor 2.UIT Kottarakkara 3.UIT Mannady	No principals in the kottarakkara & Mannady centres, charge given to Lecturer on contract at the concerned centres.
4	Dr. V.Prakash UIT Pathiyoor	UIT Mannar	No principals in the opted centre, charge given to Lecturer on contract at the centre
5	Dr. Subha N UIT Pirappancode	UIT Tvpm	No principals in the opted centre, charge given to the Principal, UIT Malayinkeezhu
6	Dr.K Vijayakumari UIT Kattaikonam	1.UIT Neyyattinkara 2.UIT Kanjiramkulam 3.UIT Malayinkeezhu	No principal in UIT Neyyattinkara centre, charge given to Lecturer on contract.
7	Kesavachandran Nair N UIT Tholicode	1.UIT Mannady 2.UIT Adoor 3.UIT Pathanapuram	No principals in the opted centres, charge given to Lecturer on contract at the concerned centres.
8	Dr.D.Latheesh UIT Ittiva (UIT Yeroor- Principal in charge)	1.UIT Pathanapuram 2.UIT Kottarakkara 3.UIT Mannady	No principals in the opted centres, charge given to Lecturer on contract at the concerned centres.

The Vice Chancellor has ordered to place the requests of the Principals for change of centre before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for consideration.

Recommendations:

The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University for conducting a detailed study on the requests from the staff on contract and to submit a proposal before the Syndicate.

(Ad. A VII Section)

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.	
FURTHER RESOLVED to authorize the Vice-Chancellor to take appropriate action as per the proposals submitted by the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University.	

Item No.16.78. Additional 12 UIT Regional Centre – Requests from the staff on contract for change of centre-reg

Sri. Jairaj J., the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University Vide letter dated 17-06-2020 has proposed to initiate the procedure to re-engage staff of various institutions under DOMTEC to the earliest.

The following staffs have submitted requests for change of centre. Details are as follows.

Sl. No	Name & Designation	Present Centre	Home Station	Option	Grounds for transfer request
1.	Anil Kumar S. Library Assistant	UIT Thiruvananthapuram	UIT Azhoor	1.UIT Azhoor 2.UIT Vakkom 3.UIT Thiruvananthapuram	Nearest to home
2.	Lethakumari R. Typist/Clerk	UIT Thiruvananthapuram	UIT Kanjiramkulam	1.UIT Kajiramkulam 2.UIT Neyyattinkara 3.UIT Thiruvananthapuram	Nearest to home
3.	Bindu V. Electronics Lab Attender	UIT Thiruvananthapuram	UIT Neyyattinkara	1.UIT Neyyattinkara 2.UIT Kanjiramkulam 3.UIT Thiruvananthapuram	Nearest to home
4.	Gopi A. Watchman	UIT Thiruvananthapuram	UIT Vellarada	1.UIT Vellarada 2.UIT Neyyattinkara	Nearest to home

				3.UIT Thiruvananthapuram	
5.	Febin U.Lecturer In Electronics	UIT Pathanapuram	UIT Kollam	1.UIT Kollam 2.UIT Yeroor 3.UIT Adoor	Travel Convenience, Family having three Children
6.	Greeshma R. K.Lecturer in Business Management	UIT Pathanapuram	UIT Pirappancode	UIT Pirappancode	Travel Convenience
7.	Prabitha L. P. Lecturer in Business Management	UIT Pathanapuram	UIT Kottarakara	UIT Kottarakara	nil
8.	Saritha S. P.Computer Lab Instructor	UIT Pathanapuram	UIT Pirappancode	1.UIT Pirappancode 2.UIT Vakkom 3.UIT Kuravankonam	Travel Convenience, 85 year old heart patient father in law.
9.	Sabitha Beevi A.Lecturer in Computer Science	UIT Kottarakara	UIT Yeroor	1.UIT Yeroor 2.UIT Kottarakara	Travel Convenience
10.	Suvija V.S.Lecturer in Commerce	UIT Kottarakara	UIT Kollam	UIT Kollam	Travel Convenience
11.	Preetha Zazjany S.Lecturer in Management	UIT Kottarakara	UIT Kollam	1.UIT Kollam 2.UIT Paravoor	Very far from Home station
12.	Deepak V.Lecturer in Management	UIT Kottarakara	UIT Kollam	1.UIT Kollam 2.UIT Kottarakara	Long distance from home and aged parent at home
13.	Jiji S.NairLecturer in Computer Science	UIT Kottarakara	UIT Pathanapuram	1.UIT Pathanapuram 2.UIT Kottarakara	nil
14.	Aparna C. V. Library Assistant	UIT Kottarakara	UIT Kattayikonam	1.UIT Kattayikonam 2.UIT Kuravankonam 3.UIT Pirappancode	Due to travel inconvenience
15.	Chinchu B. S Lecturer in Business Management	UIT Thenmala	UIT Pirappancode	1.UIT Pirappancode 2.UIT Vallakadavu 3.UIT Neyyattinkara	Due to travel inconvenience
16.	Pradeep K.Lecturer in Commerce	UIT Karuvatta	UIT Kanjiramkulam	UIT Kanjiramkulam	Home station
17.	Asha A.Lecturer in Commerce	UIT Karuvatta	UIT Chengannur	UIT Chengannur	Spouse is residing at Kottayam
18.	Remya P.Watchman	UIT Karuvatta	UIT Pathiyoor	1.UIT Pathiyoor 2.UIT Karuvatta	Personal
19.	Veena Venugopal Library Assistant	UIT Mukhathala	UIT Mulamkadakam	1.UIT Mulamkadakam 2.UIT Mukhathala 3.UIT Sasthamcotta	Nil
20.	Senjulal P.Lecturer in Computer Science	UIT Vakkom	UIT Pirappancode	UIT Pirappancode	Travel Convenience
21.	Litty	UIT Vakkom	UIT	1.UIT Kuravankonam	Travel

	Varghese Lecturer in Computer Science		Kuravankonam	2.UIT Pirappancode	Convenience
22.	Aswathy V. S.Lecturer in Computer Science	UIT Vakkom	UIT Kuravankonam	1.UIT Pirappancode 2.UIT Kuravankonam	Travel Convenience
23.	Simi J V Lab Instructor	UIT Vakkom	UIT Pirappancode	1.UIT Pirappancode 2.UIT Kuravankonam 3.UIT Malayinkeezhu	Experience and Convenience
24.	P K Ajith Kumar Lab Attender	UIT Vellarada	UIT Neyyattinkara	1.UIT Neyyattinkara 2.UIT Kajiramkulam	nil
25.	Shynimol A. B. Lecturer in Commerce	UIT Tholicode	UIT Pirappancode	1.UIT Pirappancode 2.UIT Tholicode 3.UIT Kattayikonam	nil
26.	Remesh A R Lecturer in Commerce	UIT Malayinkeezhu	UIT Mannar	1.UIT Mannar 2.UIT Chengannur	His sister has been under treatment for V th stage of chronic kidney decease.
27.	Jithu R Lecturer in Business Management	UIT Paravur	UIT Paravur	UIT Neyyattinkara	nil
28.	V S Deepa Lecturer in Commerce	UIT Kattayikonam	UIT Pirappancode	UIT Pirappancode	Having two kid, Near to house
29.	Anija A J Lecturer in Management	UIT Adoor	UIT Pathanapuram	UIT Pathanapuram	Distance , 3 years old baby
30.	Surya Krishna Lecturer in Computer Science	UIT Adoor	UIT Pathanapuram	UIT Pathanapuram	Distance , 3 years old baby
31.	Raji John Y Computer lab Instructor	UIT Adoor	UIT Kottarakkara	UIT Kottarakkara	distance from home to uit adoor is 40km
32.	Pradeep C Lecturer in Computer Science	UIT Mannady	UIT Kottarakkara	1. UIT Kottarakkara 2. UIT Mukhathala 3. UIT Kollam	nil
33.	Majida M A Lecturer in Commerce	UIT Mannady	UIT Mannady	1. UIT Adoor 2. UIT Pathanapuram	nil
34.	Suja K. Ravindran Lecturer in Business Management	UIT Alappuzha	UIT Neyyattinkara	1.UIT Neyyattinkara 2.UIT Pirappancode 3.UIT Mulamkadakom	1. 10hrs daily travel 2. mother of 5 yrs old child 3. Husband travels abroad on job 4. Aged parents undergone multiple surgeries and need medical attention
35.	Sajna Raffi M. R. Lecturer in	UIT Chengannur	UIT Vallakkadavu	1.UIT Vallakkadavu 2.UIT Pirappancode	1.Pregnant woman

	Management			3.UIT Neyyattinkara	2. mother of 2 years old baby 3. daily long distance travelling
36.	Maya T. V Lecturer in Management	UIT Chengannur	UIT Bharanikkavu	1.UIT Bharanikkavu 2.UIT Chegannur 3.UIT Adoor	1. Aged parents 2. 2 hrs travel

The Vice Chancellor has ordered to place the requests of the staffs for change of centre before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University for conducting a detailed study on the requests from the staff on contract and to submit a proposal before the Syndicate.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

FURTHER RESOLVED to authorize the Vice-Chancellor to take appropriate action as per the proposals submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.16.78.Additional 13 UIT Regional centre, Mukhathala-Arrear remuneration claim of two guest lecturers- Smt. Neethu M Nair for September 2018 to December 2018 and Smt. Anushma M Khan for August 2018- reg.

The Principal, UIT Centre Mukhathala vide letter dated 21.12.2019 has forwarded the work statement of Guest Lecturers in Computer Science and Law for the months of August, September, October, November and December 2018 and stated the following facts.

- Smt. Neethu M Nair worked as Guest Lecturer, Computer Science at this centre from August 2017 to December 2018. Smt. Anushma M Khan is working as guest lecturer in Law since August 2014 onwards.
- Due to lack of office staff, remuneration to the guest lecturers were not claimed from January 2018 onwards
- He joined as Principal at this centre from 07.11.2018 and took steps to submit the arrear remuneration due to guest lecturers for the pending months.
- The arrear remuneration documents were submitted part by part.
- Guest Lecturers received arrear remuneration for the pending months, but Smt. Neethu M Nair have not received the remuneration for September 2018 to December 2018 and Smt. Anushma M Khan have not received the remuneration for August 2018.
- Therefore they complained and requested for their remuneration.
- On verification, realized that the arrear remuneration of Smt. Neethu M Nair and Smt. Anushma M Khan for those months were not claimed from the centre.
- The college office is functioning with only class 4 employees (peon and sweeper)
- No clerical staff/ Assistants were appointed.
- Principal expressed sorry for missing the arrear remuneration claim of the guest lecturers for the above months and he informed that guest lecturers remuneration are now claimed regularly on monthly basis.
- Therefore he requested to release their remuneration.

On verification from the part of section, it is found that the remuneration of Smt. Neethu M Nair and Smt. Anushma M Khan for those months have not claimed earlier. Details of their remuneration for that periods are as follows

Sl. No.	Name and Subject	Period	Hours	Amount @ 400/Hr
1)	Smt. Neethu M. Nair	September 2018	26	10,400.00

DOMTEC. Accordingly, mail was sent to Principals of KUCTEs to forward application for centre option.

The staff on contract has forwarded applications for centre option and the details are appended.

As per orders of the Vice-Chancellor, the matter is placed before the standing committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University for conducting a detailed study on the requests from the staff on contract and to submit a proposal before the Syndicate.

(Ad. A VII Section)

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.
FURTHER RESOLVED to authorize the Vice-Chancellor to take appropriate action as per the proposals submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.16.78. Additional 16 Maternity leave- staff on contract basis at UIT Regional Centre, Thenmala – Hearing of Smt. Krishna V. N. - reg.

The Principal UIT Regional Centre Thenmala forwarded the maternity leave application received from Smt. Krishna V. N., contract Lecturer in Business Management at this centre. The details of the proposal are as follows.

Name and Designation (U.O. engaging her)	No. of days requested	Leave Period	Present Contract Period
Smt. Krishna V. N., Lecturer in Business Management (U.O.No.Ad.A.VII.2.846/2018 dated 19/09/2018)	181 days	12-11-2018 to 11-05-2019	12-07-2018 to 11-07-2019

It may be noted that the Syndicate held on 10/05/2018 vide. Item No.35.101.05, resolved to grant three months maternity leave to the staff on contract at UITs, UIMs. KUCTEs and UCE. But, Smt. Krishna V N requested for maternity leave for 6 months. The Vice Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University. Accordingly the matter was placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University held on 07.06.2019 for Consideration. The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Thenmala as administrative lapse is identified from the part of the Principal. The Syndicate at its meeting held on 12.06.2019 resolved to approve the above recommendation and the Vice-Chancellor ordered to implement it.

Accordingly, the Principal UIT Thenmala was called for hearing for explaining his part regarding the administrative lapse in forwarding the request for maternity leave in respect of Krishna.V N, Lecturer in Business Management on contract at the centre.

The Standing Committee of the Departments and Other Institutions of the University held on 13-11-2019 considered the matter, heard the Principal and recommended to refer the matter of granting maternity leave to the contract staff in the UIT's to Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 22-11-2019, vide item no.06.64 (Additional Item:02) resolved to approve the above recommendation. But the Vice Chancellor has ordered to place the matter before the meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University.

The Standing Committee on D&OI's of the University held on 03-03-2020 considered the matter with the following facts and recommended to hear Smt. Krishna V. N.

1. Smt. Krishna V N joined duty on 12.7.2018 as Lecturer in Business Management on contract at the UIT center, Thenmala.
2. Her contract period was from 12.7.2018 to 11.07.2019.

Item No.16.78. Additional 18 *UIT Regional Centre Kallara - Proposal for extension to hire the building 'Lal Towers' at Ayiravalli Junction for a further period of two years from 01.06.2020 -reg.*

The Principal (i/c) UIT Regional center Kallara vide letter Letter No. UITK/245/2020 dated 21.05.2020 has forwarded the proposal for extension to hire the building 'Lal Towers' for a further period of 2 years from 01.06.2020, as the present rent agreement expired on 31.05.2020.

The following points may be noted:

- The Syndicate at its meetings held on 25.05.2019 (item no 09.38 Additional item No.04) and 12.06.2019 (item no 10.01), considered the proposal submitted by the then Principal UIT Kallara for taking another building (Lal Towers) at the Ayiravalli junction for rent, in addition to the existing building at the Ayiravalli Temple Compound, for functioning the UIT centre and resolved to approve the proposal of renting the proposed building for the functioning the UIT centre, Kallara only for the academic year 2019-2020.
- A rent agreement for the period from 01.07.2019 to 31.05.2020 (11 months) was executed and U O No.Ad.AVII.3.3899/2019 was issued accordingly, on 10.10.2019.
- Now, the Principal (i/c) UIT Regional center Kallara has requested to grant sanction to procure the annex building 'Lal Towers' on rent for a further period of 2 years from 01.06.2020, as the present agreement expired on 31.05.2020.

Also be noted:

- Government has granted 35 cents of land, that belonging to Govt.VHSE School Kallara, on lease for 3 years for the Construction of UIT building, which can be extended further in future for the functioning of this Institution.
- The Syndicate at its meeting held on 22.11.2019 vide item No.06.64.10 considered the recommendations of the Standing Committee on D&OIs to constitute a sub committee to inspect the proposed site for UIT Regional Centre Kallara and resolved to approve it.
- Now the Principal reported that the Honorable M.L.A. Sri.D.K.Murali has given willingness for an amount of 50 lakhs to initiate the construction of the building.
- As the estimate amount for the proposed building is 2 crores, it was proposed to use the sitting MP and Rajyasabha MP funds to continue construction. But, in the wake of Covid 19 pandemic, fund releasing is kept in abeyance for 2 years by the Government of India.
- In this circumstances MLA has agreed to enhance the above said amount from **50 lakhs to 1 crore to start the construction this year itself.**
- Hence the Principal UIT Kallara, , requested to give sanction to occupy the Annexe building 'Lal Towers' on rent for a further period of two years from 01.06.2020 to 31.05.2022 in order to conduct the classes in the centre so that the own building for the Institution will be completed in the meantime.
- The fund allocation (amounted to Rs.4 lakh) under the head "Payment of Rent" has also been made by the University in the current Budget Allocation .**

The Vice chancellor has ordered to place the request of the Principal(i/c) UIT Regional centre Kallara for granting sanction to procure the annex building 'Lal Towers' on rent for a further period of 2 years from 01.06.2020, before the Standing Committee of the Syndicate on Departments and Other Institutions . Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration.

Recommendations:

The Committee considered the matter and recommended to intimate the Principal to forward the document on assurance received from the MLA and then to permit the extension of rent.

(Ad. A VII Section)

The meeting came to an end at 08.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020, be approved.

Item No.16.79. *Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research --Approval—reg.*

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 11.08.2020 at 5.30 p.m. is placed before the Syndicate for consideration and approval.

Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research

Date & Time : 11th August 2020, 05.30 p.m.
Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members present

1. Adv. K. H. Babujan(Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Sri. Bijukumar G
4. Adv. A. Ajikumar
5. Sri.B.P.Murali
6. Adv.Muralidharan Pillai.G
7. Adv.Balachandran
8. Sri. Jairaj J
9. Prof. K. Lalitha
10. Sri. Arunkumar R

Members absent

1. Dr.B.Unnikrishnan Nair
2. Dr.Vijayanpillai M
3. Dr.K.G.Gopchandran
4. Dr.K.B.Manoj
5. Sri.Muhammed Yaseen

Item No.16.79.01: *Proposal Submitted by Dr.Preeta Nayar, the Head, Department of Archaeology, University of Kerala regarding the proposal in Budget speech on Research and documentation on rare sculpture-reg.*

(Ad. A.II)

The Budget Speech of University of Kerala 2020-21 allocated an amount of **Rs.15,00,000** (Rupees Fifteen Lakhs Only) for Department of Archaeology, University of Kerala for studying and documenting on rare sculpture. The Budget Implementation cell held on 27.04.2020 recommended to authorise **the Head, Department of Archaeology, University of Kerala** to submit a proposal on Research and documentation on rare sculpture as envisaged in the Budget of the University and to place the same in the Combined Standing Committee of the Syndicate on Academics & Research and Finance .The meeting of the Syndicate held on 28.04.2020 vide item No.10.239 resolved to approve the recommendation of the meeting of the Budget Implementation Cell held on 27.04.2020.

Accordingly Dr.Preeta Nayar, the Head, Department of Archaeology, University of Kerala, Kariavattom submitted a proposal on Project " A Comprehensive Study on Rare and Unique Stone, Wood and Metal Sculptures of Kerala.

Anticipatory Expenses for the project is detailed below

Budget Allocation Rs.15,00,000/-

A) Salaries and Wages

Post	No of posts	Duration	Total Expenditure
Research Fellow @Rs. 15,000/- per month	3	1 year	5,40,000/-

B Permanent Equipment

1	Camera and Accessories	1	1,00,000/-
2	Desktop	1	50,000/-
3	Laptop	1	60,000/-

Justification: A dedicated Laptop is essential to be carried in fields as per the priority and terms demanded by Project Fellows to process the daily data and daily photography as images of sculptures

are the main source of information. So a portable computer system should work in union with a dedicated stationary computer system in the Laboratory to process the huge number of images to be captured in the field work.

C. Travel and Accommodation

1	Travelling allowances for Principal Investigator and 3 Research Fellows	1 year	1,00,000/-
2	Accommodation	1 year	50,000/-

D. Other Project Costs

1	Contingency and Stationary	1 year	30,000/-
2	Purchase of Books	1 year	1,00,000/-
3	Digitization of Images	1 year	1,00,000/-
4	Miscellaneous Expenses (including the cost of line drawings of images)	1 year	70,000/-

E. Publication

1	Matte paper with 500 Photographs	1 year	3,00,000/-
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Justification: It is envisaged to consolidate all the data processed in the project in the form of a monograph with excellent production quality in hard bound using 130 gsm matte paper and about 500 colour photographs and illustrations.

Total:Rs.15,00,000/-

As per the orders of the Hon'ble Vice-Chancellor the proposal(appended) forwarded by Dr.Preeta Nayar, the Head, Department of Archaeology, University of Kerala, Kariavattom on Project " A Comprehensive Study on Rare and Unique Stone, Wood and Metal Sculptures of Kerala" as envisaged in the budget speech of University of Kerala 2020-21 is placed before the Combined Standing Committee of the Syndicate on Academics & Research and Finance for consideration and recommendation.

The Committee considered the matter and recommended to agree to the proposal submitted by the Head, Department of Archaeology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 11.08.2020, be approved.

Item No.16.79.02: Establishment of Centre for Animal Behaviour Studies under the Department of Zoology- reg.

(Ac.D)

The budget speech 2020-21 earmarked an amount of Rs 3 lakh for the Centre for Animal Behavior Studies. The Budget Implementation Cell at its meeting held on 27.04.2020 vide item no: I 32 considered the proposal for the establishment of Animal Behavior Studies and entrusted the Head, Department of Zoology to submit a proposal on the item and to place before the Combined Standing Committee of the Syndicate on Academics & Research and Finance.

The Syndicate at its meeting held on 28.04.2020 vide item no: 10.239, resolved to approve the recommendation of the meeting of the Budget Implementation Cell.

The Head, Department of Zoology has submitted the proposal. The objectives of the Centre and its budget estimates is detailed below.

Objectives

1. To understand the basic behavioral changes occurring in wildlife on the effects of climate change and other environmental influences.
2. To find out possible reasons behind the increased man-animal conflicts in Western Ghats of Kerala and suggest site specific mechanisms for the mitigation of man animal conflicts.
3. To find out the adaptive mechanisms developed/ followed by the organisms due to change in environment to survive and exist.
4. Suggest site specific mitigation measures to cope up with the climate change for the conservation of the wildlife in the state.

Budget Estimates

	1st year	2nd year	Total
Travel	50,000	50,000	1,00,000/-

Equipments (Camera & other accessories)			1,00,000/-
GIS based map generation charges (outsourcing)			50,000/-
Contingencies	25,000	25,000	50,000/-
		Total	3,00,000/- (Rupees Three Lakh Only)

The Committee considered the matter and recommended to agree to the proposal submitted by the Head, Department of Zoology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 11.08.2020, be approved.

Item No.16.79.03: *Proposal submitted by the Director, Survey Research Centre, Department of Political Science, University of Kerala, Kariavattom, for conducting survey for upcoming Panchayat Election of Kerala 2020 by the Survey Research Centre.*

(Ad.A II)

The Budget speech of the University of Kerala for the year 2020-21 allocated an amount of Rs.3,50,000/- (Rupees. Three Lakh Fifty Thousand Only) for conducting survey for the upcoming election.

The Meeting of the Budget Implementation Cell held on 27/04/2020 recommended to authorize the Director, Survey Research Centre to submit a proposal vide item No. 33 of the Budget Speech 2020, and to place the proposal before the Combined Meeting of the Standing Committees of Academics & Research and Finance. The [Syndicate, at its Meeting held on 28/04/2020](#), vide item No.10.239, has resolved to approve the same.

As per the direction, Dr. Josukutty CA, Associate Professor & then Director, Survey Research Centre, Department of Political Science, University of Kerala, Kariavattom has submitted the proposal on conducting a survey on Upcoming Panchayat Election.

The proposal is as follows:

Panchayat Election in Kerala:2020

Objectives

1. To examine the factors and forces that influence electoral politics in Kerala in 2020 Panchayath election.
2. To analyze the voting behavior of the people in the Panchayth elections in 2020.
3. To get the opinion of the people on the performance of the NDA as the ruling dispensation at the centre and LDF at the state and UDF as the opposition in the context of Kerala.
4. To analyse the performance of the current LDF government in various fronts especially in managing the covid-19 pandemic.
5. To examine whether there are any new caste, communal and class realignments and polarizations taking place in the politics of Kerala in the context of the growing influence of BJP.
6. To examine how do people evaluate performance and conduct of various political parties in Kerala.

Methodology

The methodology adopted for the study is mainly empirical and analytical. A closed-ended questionnaire will be administered to the voters. A total of 21 (15%) LACs will be chosen giving due representation to all regions in the state. Logical representation will also be given to urban, semi-urban and rural areas. From each LAC, four polling stations (PS) will be identified using a random number table. Twenty Five samples will be collected from each PS. Samples will be chosen from the electoral roll published by the Chief Electoral Officer of Kerala. The total sample thus works out to be 2100 (21x4x25=2100). Apart from this, series of in-depth interviews will also be conducted with opinion leaders, media people, civil society representatives, politicians, NGOs, informed voters etc. The collected data will be analyzed using SPSS.

Importance

The electoral political scene in Kerala is in for major transformations. The BJP has emerged as a major political force in Kerala. This is likely to have great impact on the bipolar coalition politics of Kerala and election results to the Panchayath in 2020. This could happen only with some fundamental changes in the basic political equations of Kerala. Hence, the study is very important.

Output

A report of the study will be submitted to the University of Kerala and will be published in the form of articles in peer reviewed academic journals and popular vernacular media. Important findings of the study will be presented in seminars and submitted to the policy makers.

Plan of the Study: to be completed in six months

Principal Investigator of the Study

The study will be conducted by the Survey **Research Centre**, Department of Political Science, University of Kerala. **The Director** of the Survey Research Centre will be the **Principal Investigator** and responsible for all financial matters.

Budget Estimate

Sl No.	Description	Quantity/ No	Amount (Rs)
1	Designing of questionnaire and Pilot Survey		5000/-
2	One day training workshop for Field Investigators and Field Supervisors		20,000/-
3	DA for Field Investigators	42 Investigators X 5 days @ Rs.150/-	31500/-
4	Honorarium for Field Investigators	42 Investigators X 5 days @ Rs. 800/-	1,68,000/-
5	TA for Field Investigators	42 Investigators X 5 days @ Rs. 300/-	63,000/-
6	Survey Kit	100X42	4000/-
7	Printing of Questionnaire		3000/-
8	Stationery		1500/-
9	Data entry and Processing		10,000/-
10	TA and DA + Honorarium for Principal Investigator		9,000/-
11	TA+DA+Honorarium for Field supervisors	3x6,000	18,000/-
12	DTP and Photocopy		4,000/-
13	TA+DA for elite interview		5,000/-
14	Essential secondary data books,		5,000/-
15	Miscellaneous		3,000/-
	Grand Total		3,50,000/- (Rupees. Three Lakh Fifty Thousand Only)

The Committee considered the matter and recommended to agree to the proposal submitted by the Director, Survey Research Centre, Department of Political Science.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 11.08.2020, be approved.

Item No.16.79.04: *Budget Speech 2020-21 - Innovative Pest Control in Agriculture –Proposal-reg.*

(Ad. D I)

The Department of Zoology has been conducting research on biological pest control using 'spider' in the agriculture areas including Kuttanad. If this research succeeded It would be a great boon for farmers. Hence **Rs.5,00,000/-** has been allocated in the budget for this research activities of the Department of Zoology.

The Syndicate held on 28.04.2020, vide Item No.10.239.1.31, has resolved to obtain a proposal for Innovative Pest Control in Agriculture from the Head, Department of Zoology and to place the same before the Combined Standing Committee of the Syndicate on Academics &

Research and Finance.

The Head, Department of Zoology, has submitted a detailed proposal with the title "Evaluation of spider diversity on pest population of paddy agro ecosystem in Kuttanad" **under the item No.31 - Innovative Pest Control in Agriculture.**

In accordance with the resolution of the Syndicate, the proposal **under the item No.31 - Innovative Pest Control in Agriculture**, submitted by the Head, Department of Zoology, is placed before the the Combined Standing Committee of the Syndicate on Academics & Research and Finance for consideration and appropriate recommendation (**Proposal is appended**).

The Committee considered the matter and recommended to agree to the proposal submitted by the Head, Department of Zoology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 11.08.2020, be approved.

Item No.16.79.Additional Item.1: *Budget Speech 2020-21 - Physical Education Department to be made a teaching and research Department - Proposal for starting MPed Course -reg.*

(Ad.D I)

In the budget speech 2020-21 of the University, it has been proposed to transform the Department of Physical Education to a Teaching Department and to provide the opportunity for PG, MPhil and PhD courses. It was a long term demand to transform the Department, which has a valuable history that paved the way for the future of many sports talents, into a teaching Department. Hence, Rs.10,00,000/- (Rupees Ten Lakhs only) has been allocated in the budget for this purpose.

The Syndicate held on 28.04.2020, vide Item No.10.239.1.7, has resolved to obtain a proposal on Item No.7- Physical Education Department to be made a teaching and research Department from the Director(i/c), Department of Physical Education and to place the same before the Combined Standing Committee of the Syndicate on Academics & Research and Finance. The Director (i/c), Department of Physical Education, has submitted a detailed proposal for starting MPed course under the Department of Physical Education, University of Kerala.

In accordance with the resolution of the Syndicate, the proposal for starting MPed course under the Department of Physical Education, University of Kerala under the item No.7- Physical Education Department to be made a teaching and research Department, submitted by the Director(i/c), Department of Physical Education, is placed before the the Combined Standing Committee of the Syndicate on Academics & Research and Finance for consideration and appropriate recommendation (Proposal is appended).

The Committee considered the matter and recommended to agree to the proposal submitted by the Director (i/c), Department of Physical Education.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 11.08.2020, be approved.

Item No.16.79.Additional Item No. 2: *Manonmaniam Sundaranar Centre for Dravidian Cultural Studies Transforming into an International Research Centre - Budget Speech 2020-21 - proposal - reg .*

(Ac.D)

The Budget Speech 2020-2021 of University of Kerala envisaged to transform Manonmaniam Sundaranar Centre for Dravidian Cultural Studies into an International Centre for Research and allocated an amount of Rs 5,00,000/- (Rupees Five Lakh only) for the same. The Syndicate at its meeting held on 28.04.2020 vide item no 10.239.I considered the same and resolved to authorize the Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies to submit a proposal in consultation with Director, IQAC in order to place the same before the combined Standing

Committees of the Academics & Research and Finance as per the recommendations of the Budget Implementation Cell held on 27.04.2020.

Dr.Jeyakrishnan, Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies has forwarded a proposal through Director IQAC with detailed expenditure head for Rs 5 lakhs for transforming Manonmaniam Sundaranar Centre for Dravidian Cultural Studies into an

International Centre for Research.

The Centre will function on the following three dimensional mode. The Centre proposes to bring in Dravidian integration to wider diaspora and cultural transformation. The activities of the Centre include:

1. Building a Database for the ' History of Dravidian Literature'
2. Documentation of Dravidian Culture, Conservation Process and Digital Technology for Cultural Heritage
3. Create an External -Internal linkage for Dravidian cultural exchange. The Dravidian literature would convey deep learnings on culture and tradition which would be shared to the rest of the World Outward Dimension. Translation and propagation of ideas on social, cultural, traditional and economic changes as envisaged in international agencies for development like UNO, WHO, UNICEF, UNESCO among the Dravidian community through exchange of ideas- Inward Dimension etc.

Details of heads and the funds needed are listed below

Sl.No	Items	Amount
1	Project Associates for software development { 1 Nos) for the period of one year Rs.10,000/- per month	Rs.1,20,000/-
2	Infrastructure development and Consultancy 1. Desktop PC 1/Lapto-1/8 GB/500GB - 50,000 2. 1 No server for development and testing-50,000 3. Technical Consultancy -Rs.1,00,000/-	Rs.2,00,000/-
3	Project assistant for Data Collection for the period of one year Rs.10,000/- per month	Rs.1,20,000/-
4	Field visit and collection of materials	Rs.60,000/-
	Total	Rs.5,00,000/-

The Centre proposes to focus on the following broad areas

- a. Comparative Grammatical and Literary Studies in Dravidian languages- Comparison of Sangam Corpus with the early literary and Grammatical works in Dravidian Languages etc
- b. Lexicographic projects : Bilingual and Multilingual Dictionaries in Dravidian languages
- c. Translations and Translation Studies
- d. Study of Manuscript cultures in the Dravidian languages and Textual Criticism: undertaking critical editions with translations
- e. Studies in Archaeology, Epigraphy, art History, Place and Personal Names
- f. Studies in Folklore Tribal lore
- g. Studies in Social and Economic History
- h. External Linguistic and literary Contacts, Diaspora Studies
- i. Preparation of Teaching Materials
- j. preparation of Literary Histories, Readers
- k. Creation of an Archive and Museum of Arts and Arte facts.

The Committee considered the matter and recommended to submit a revised proposal in the Standing Committee of the Syndicate on Academics and Research.

The meeting came to an end at 6.00 p.m.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 11.08.2020, be approved.

Item No.16.80.

Minutes of the Meeting of the Standing Committee of the Syndicate on Finance held on 11.08.2020 – Approval – reg.

(Ad A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 11.08.2020 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in Additional Item no. 05 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in Additional Item no. 05, in the minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 11.08.2020 is reported to the Syndicate and the recommendation on remaining items in the said minutes is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 11th August 2020, 03.30 p.m.
Venue : Syndicate Room, University Buildings

Members present

1. Adv. K. H. Babujan (Convener on Chair)
2. Adv. B. Balachandran
3. Sri. Bijukumar G
4. Dr. S. Nazeeb
5. Adv. A. Ajikumar
6. Adv. Muralidharan Pillai. G
7. Sri. B. P.Murali

Members Absent

1. Dr. K.G. Gopchandran
2. Dr. K.B. Manoj
3. Dr. B. Unnikrishnan Nair
4. Dr. Vijayan Pillai M

Item No.16.80.01: Enhancement of Remuneration-Request for adding the qualification (MCA) of the Technical Officer in iCEIB in the U.O. -reg.

(Ad A V)

The Hon. Director, iCEIB (Inter University Centre for Evolutionary and Integrative Biology) has stated that the details of qualifications of the contract staff of iCEIB (ie MCA) is not included in the U.O.No.Ad.AV.6906/2019 dated 19.10.2019 for salary enhancement. Hence it is requested to include MCA also, as qualification in the salary enhancement order. It is also requested to include Post Graduation as the required qualification for the post of Technical Officer.

As per U.O.No.Ad.AV.6906/2019 dated 19.10.2019, the remuneration of Technical Officers (in teaching departments) on contract basis with M.Sc/M.Phil as qualification was enhanced to Rs.23,000/- per month. MCA is not included as qualification for the same. The Finance section has remarked that dealing section may be requested to clarify whether Smt.Remya Mathew, engaged as Technical Officer in i-CEIB with MCA qualification is eligible for the above rate, which is applicable to Technical Officer with M.Sc/Mphil.

The Committee considered the matter and recommended to refer the item to the next meeting of the Committee. The Director, iCEIB shall be present at the meeting.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.02: Purchase of books for the University Library, Campus Library and University Study Centres at Alappuzha, Kollam and Pandalam - Terms and conditions for the present financial year - reg.

(Ad A V)

The University Librarian (i/c), vide letter No. M/741/2020-21 dated 29.05.2020, has stated that the purchase of books for University Library, Campus Library and University Study Centres is carried out following the terms and conditions stipulated in the University Order issued at

the beginning of every financial year. Therefore the University Librarian has requested to issue orders for the purchase of books incorporating the following terms and conditions.

1. Suggestions/ proposals for the purchase of books may be sought from the Heads of the Departments under the University / Principals of Colleges etc.
2. Book Selection Committee constituted by the University may be made applicable to University Library, University Study Centres and Campus Library.
3. The prices in foreign currencies may be converted at the exchange rates fixed by the Good Offices Committee as on date of invoice of the supplier.
4. The book sellers shall furnish following certificates in their bills.

"Certified that the rates at which foreign currencies have been converted into rupees in this invoice are those approved by the Good Offices Committee as on date of the invoice. If however, an amount found later to have been paid to us in excess will be adjusted on subsequent bills or refunded by us."

"Certified that the books supplied are not remaindered titles."

5. The University Librarian and the Heads of the Departments will be personally responsible for the adjustments of the amount claimed by the book sellers in excess of the rates approved by the Good Offices Committee.
6. Purchase of books may be made in 4 instalments, one each in a quarter of the financial year and bulk purchase at the end of financial year may not be allowed.
7. Librarians may be permitted to purchase books on current topics/ trends, books on demand or suggestions by the Library users, books selected from the book fairs/ exhibitions etc from the beginning of the financial year and to utilize an amount not more than 10% of the budget allocation for this purpose and the same shall be submitted to the Book Selection Committee for ratification (Ad.AV.1/28075/2019 dated 18.01.2020)
8. Necessary action may be obtained (with the concurrence of Finance) for utilizing the last 50% of the budget allocation of books under Non-Plan Provision. The proposal for the last 50% purchase should be forwarded after the month of December, every year, so that the latest essential books can be included.
 - i. All teaching departments including SDE may be permitted to utilize the provision of books fully without Finance endorsement / Administrative sanction. The expenditure shall be strictly limited to budget provision.
 - ii. Purchase by other departments like UIT, Teacher Education Centres, UIM, may be made only with Finance Endorsement / Administrative sanction.
9. In the proposal for the last 50% purchase, a certificate to the effect that the books are very essential for the Library should be furnished by the Librarians concerned.

It may be noted that, the rates of discount of books for the last financial year are as follows, vide U.O. No. Ad.AV.01/16504/19 dated 05.08.2019.

Foreign books:- 18%

Indian books:- 23%

Malayalam books:-30%

Books in Hindi or other languages:-

23% Govt publications:-18%

Institutional publications:- 15%

Foreign books published as Indian edition:-

23% Text books:- 15%

Therefore, the University Librarian (i/c) has requested to accord sanction for the purchase of books as per the above rates fixed by the University or at higher discount rate with the above stipulated terms and conditions for the year 2020-2021, so that purchase procedures can be expedited by all the libraries without any delay so as to acquire the books of current interest and syllabus oriented titles.

It may also be noted that, as per modified U.O. No. Ad.AV.01/6706(a)/2018 dated 15.11.2018, the purchase of books is being permitted from the publishers and vendors offering discount, either at the rates fixed by the University or at a higher discount.

The Finance has remarked that the terms and conditions and rates for the purchase of books at various departments and centres under University of Kerala during the financial year 2020-2021, as proposed by University Librarian (i/c), Kerala University Library, may be approved.

Therefore, as per the orders of the Vice-Chancellor, the matter of issuing orders for the purchase of books for the University Library, Campus Library and University Study Centres for the financial year 2020-21, as per the above terms, conditions and rates, proposed by the University Librarian (i/c), is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase books for the University Library, Campus Library and University Study Centres for the financial year 2020-21, as per the terms, conditions and rates, stipulated in the proposal submitted by the University Librarian (i/c).

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.03 : *Proposal in the Budget Speech of University of Kerala 2020-21 towards aid for Gujarat Research Project carried out by Department of Archaeology, University of Kerala, Kariavattom-reg*

(Ad AII)

The Budget Speech of University of Kerala 2020-21 allocated an amount of Rs.3,00,000 (Rupees Three Lakhs Only) as aid for Research project carried out by Department of Archaeology, University of Kerala, Kariavattom. The meeting of the Syndicate held on 28.04.2020 vide item No.10.239 resolved to approve the recommendation of the Budget implementation cell to authorize the Head, Department of Archaeology to submit the proposal and to place the same in the standing committee of the Syndicate on Finance.

Accordingly the Head, Department of Archaeology, University of Kerala has forwarded the detailed budget proposal of the project 'Multidisciplinary Approach to Understand Land -use Strategies and Cultural Landscape of Kachchh, Gujarat during Indus Age-Phase I'. The Principal Project Investigators will be Dr.Rajesh SV and Co-Invistigator will be Dr.Abhayan GS Assistant Professors of the Department. The proposal submitted by the Head amounts to Rs.20,00,000 (Rupees Twenty Lakhs Only). The budget allocation is only Rs.3,00,000 (Rupees Three Lakhs Only).

The Head, Department of Archaeology has stated that they intended to carry out large scale excavation in Kachchh which amounts to Rs.9,00,000 (Rupees Nine Lakhs Only), Accommodation during fieldwork Rs.80,000 (Rupees Eighty Thousand Only), Explorations-Vehicle/ TA to Rs.2,00,000 (Rupees Two Lakhs Only), Payment of Research Assistant to Rs.5,40,000 (Rupees Five Lakh Forty Thousand Only) ,Dating and Scientific studies to Rs.1,80,000 (Rupees One Lakh Eighty Thousand Only)and Conservation and Storage of Artefacts Rs.100000 (Rupees One Lakh Only) under project. As per orders of the Vice-Chancellor the detailed budget proposal(appendd) of the project 'Multidisciplinary Approach to Understand Land -use Strategies and Cultural Landscape of Kachchh, Gujarat during Indus Age-Phase I' submitted by the Head, Department of Archaeology, University of Kerala is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to accept the proposal in principle.

The committee further recommended to refer the item to the Standing Committee of the Syndicate on Academics and Research for monitoring the Project.

It is also recommended to entrust the Finance Officer to examine and report the feasibility of sanctioning excess amount over and above the allotted amount in the budget speech 2020-21.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.04: Security wing, Kariavattom and Palayam-considering proposal for the purchase of Walkie-talkies-reg .

(Ad B. IV (CP))

The Director, CLIF vide letter no. CLIF/OA/342/2019-20 dated 06.02.2020 has forwarded a proposal for purchasing walkie-talkie for Security Wing in Palayam and Kariavattom Campus submitted by the Instrumentation Engineer.

The Instrumentation Engineer has informed that the Kariavattom campus covers about 1.75 km diagonally from its north campus to the south campus quarters and there are 5 Security posts, 1 Security Office and 1 Patrolling Team and also remarked that there is a need felt to modernize Security Communication System with the advancement in technology. Therefore 08 numbers (including 1 spare) light weight handheld repeater capable non-licensed walkie talkies are required for Kariavattom campus and estimated cost is around Rs.2.8 Lakhs. Specification has been forwarded.

Requirement of Palayam Campus is assessed as 10 nos., including spares and estimated cost is around 3.5 Lakhs.

The Committee considered the matter and recommended to entrust the Joint Registrar (Administration) to submit a detailed report on the purchase of walkie-talkie for Security Wing in Palayam and Kariavattom Campus with a controlling unit and on strengthening of security system at Kariavattom and Palayam Campus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.05: Vertical Extension (Construction of 3rd floor) to the Women's Hostel - UGC XII plan scheme)- Payment – Reg:

(Pl.G)

The UGC, vide letter No.F.10-12/2015 (SU-1) dated 14.05.2015, had evaluated the proposals for Construction of Women's Hostel during XII Plan Period based on the recommendations of the Expert Committee of the UGC conveyed the approval for the estimate of Rs. 2,75,00,000/- (Rupees Two crore seventy five lakh only) with the UGC's share limited to Rs.1,20,00,000/- (Rupees One Crore twenty lakh only).

As per U.O.No. Pl.G/4138/WH/2015 dated.28.01.2016 sanction has been accorded to approve the estimate for Vertical Extension(Construction of 3rd floor) to the Women's Hostel building(SC Girls Hostel) at Kariavattom Campus under the Scheme "Construction of Women's Hostel in State Universities" during XII Plan period amounting to Rs.1.70 crore (Rupees One crore seventy lakh only).

Sanction was accorded vide U.O.No.Pl.G/4138/WH/2015 dated 11.07.2016, to limit the amount by re-appropriation to the extent of Rs.1,20,00,000/- (Rupees one crore twenty lakh only), as the UGC had released only Rs.48,00,000/- out of its share of Rs.1,20,00,000/- (Rupees One Crore twenty lakh only) and to meet the expenditure over and above the UGC share from State Plan Funds (Works).

As per U.O.No.Pl.G/4138/WH/2015 dated 20.06.2017, sanction was accorded to award the work for Installation of lift for the Vertical Extension(Construction of 3rd floor) to the Women's Hostel building(SC Girls Hostel) at Kariavattom Campus to M/s Johnson Lift Pvt. Ltd at negotiated rate of Rs. 16,70,000/- (Rupees sixteen lakh and seventy thousand only), with the AMC rate at Rs.83,600/- for 4th commissioning of One number of 08 Passenger Lift in the Women's Hostel (SC Girl's Hostel at Kariavattom).

On completion of work, the University Engineer has submitted the final documents to be submitted to the UGC. On consolidating it is found that the total expenditure incurred for the Vertical extension(3rd floor) to the Women's Hostel building(SC girl's Hostel at Kariavattom Campus) is Rs.1,30,13,730/- (One crore thirty lakh thirteen thousand seven hundred and thirty only), out of which bills for Rs.1,24,99,026/- (Rupees One crore twenty four lakh ninety nine thousand and twenty six only) were admitted by booking the expenditure under UGC plan funds and Rs.5,14,704/- (Rupees Five lakh fourteen thousand seven hundred and four only) were admitted debiting the expenditure under State Plan funds.

Sanction was accorded to provide an additional amount of Rs.5,14,800/- (Rupees Five lakh fourteen thousand and eight hundred only) to the Construction of SC/ST Women's Hostel from the balance fund available under the scheme – component 'Civil Works' vide, U.O.No.PI.G/4138/WH/2015 dated 21.12.2019.

Out of the payments effected using UGC funds bills for Rs.4,99,026/- (Rupees four lakh ninety nine thousand and twenty six only) were admitted over and above the UGC share of Rs.1,20,00,000/- (Rupees One Crore twenty lakh only).

It may kindly be noted that the UGC has released an amount of Rs.48,00,000/-, as first instalment, vide letter No.F.No.10-12/2015(SU-I) dated 06.08.2016 and reimbursed an amount of Rs.60,00,000/- on submitting the interim UC, vide letter dated 10.08.2018, thus totalling to Rs.1,08,00,000/-.

The finance section vide endorsement No.FoS 131/Finance II/ 2020-21 dated 25.05.2020 have been classified in the annual accounts 2017-18.

As per the orders of the Vice Chancellor, the matter regarding ratification of the action taken by the University Engineer in admitting bills over & above the actual allocation is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to entrust the Director, Planning and Development and the University Engineer to study and explain the matter before the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.06: ***Geological Investigation, Field and Analogue Training Centre (GIFAT)- Request from the Head, Department of Geology for utilizing the Provisional Advance sanctioned for the establishment of GIFAT during the Financial Year 2020-21 - reg-***

(Ad. D I)

An amount of Rs.15 Lakhs was provided in the **Budget Speech 2018-'19** for the establishment of the Geological Investigation, Field and Analogue Training Centre (GIFAT). The Syndicate at its meeting held on 11.07.2018 [Item No.02.90.D3], approved the proposal submitted by the Head, Department of Geology for establishing the Centre and the HoD, vide [U.O.No.Ad.DI.1/023671/ GIFAT/ 2018 dated 29.12.2018](#), was sanctioned an amount of **Rs.15,00,000/-** (Rupees Fifteen Lakhs only) as Provisional Advance for the purpose and was informed to regularize the fund within that Financial Year.

Subsequently, the HoD informed that, the amount sanctioned for the establishment of GIFAT, was not utilized completely, due to the shortage of time and requested to grant permission to utilize the unspent amount during the next Financial Year, i.e 2019-20. Accordingly, the HoD was granted permission for utilizing the sanctioned fund during the **Financial Year 2019-2020** and was also directed to regularize the fund by 31.03.2020, vide [U.O.No.Ad.DI.1/023671/GIFAT/2018 dated 08.04.2019](#). Later, HoD forwarded the request of Dr.Sajin Kumar K.S, Assistant Professor, Department of Geology to grant permission to redistribute the funds within the allotted amount and sanction was also granted for the same, after getting concurrence from Finance, vide [U.O.No.Ad.DI.1/023671/GIFAT/ 2018 dated 09.06.2020](#).

Later, the HoD, informed that, the purchase and installation of certain geological equipment from the fund allotted for GIFAT, was not completed in time, due to the nation-wide lock down and the Department needs some more time for the same. The HoD has further mentioned that, steps for payment can be initiated thereafter only. The HoD requested to grant permission for utilizing the fund sanctioned for the establishment of GIFAT, during the **Financial Year, 2020-2021**.

The Finance Officer opined that, a suitable decision may be taken at the administrative level, after obtaining the probable date of completion of procurement and installation from the HoD and on the condition that no more extension will be granted.

Accordingly, the HoD was requested to furnish the probable date of completion of procurement and installation of the Geological Equipment. In response, the HoD has informed that,

procurement of some equipment have not been completed due to the continuous and long duration lock down, prevailing in the state for intermittent periods. The HoD has also furnished the status of purchase of those equipment. The HoD added that, **it is expected to complete the purchase and installation of the equipment positively before 31.01.2021 and has requested to grant permission to utilize the sanctioned fund for GIFAT, during the Financial Year 2020-21.**

The Committee considered the matter and recommended to accept the request of the Head, Department of Geology to accord sanction to utilize the unspent portion of provisional advance sanctioned for the establishment of Geological Investigation, Field and Analogue Training Centre during the Financial year 2020-21.

The Committee further recommended to entrust Dr. S. Nazeeb and Dr.K. G. Gopchandran, Member, Syndicate to attend the Department Council meeting and to give directions for the completion of the Project within the extended period of time.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.Additional Item No.01:

Budget Speech 2020-21--Formation of "SANNADHASENA", in affiliated colleges-- Consultation with NSS Programme Co-ordinator--reg.

(Ad.D I)

In the Budget Speech 2020-21, it was proposed to form "SANNADHASENA" in all the affiliated colleges of the University, in order to develop social commitment in Students towards the society. An amount of ₹ 10,00,000 (Rupees Ten Lakh only) was allocated in the Budget and entrusted the Director, Department of Student Services to conduct the programme.

The Syndicate at its meeting held on 28.04.2020, Minutes of the Budget implementation cell vide item no:10.239.1.20 has resolved to entrust the Director (i/c), Department of Student Services and NSS Programme Co-ordinator to submit a proposal before the Standing Committee of the Syndicate on Finance. The Director (i/c), Department of Students Services submitted a detailed proposal in this regard on 26/06/2020.

The Committee considered the matter and recommended to agree the proposal in principle.

The Committee further recommended to refer the item to the Standing Committee of the Syndicate on Students Services for implementation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.Additional Item No.02:

Budget Speech 2020-21--Strengthening of Student Palliative clubs in Affiliated Colleges-- Proposal from NSS Programme Co-ordinator—reg.

(Ad.D I)

In the Budget Speech 2019-'20 of the University, it is proposed to start Students Palliative Clubs in all the Colleges affiliated to the University with effect from the academic year 2019-20, with an outlay of Ten Lakh Rupees, under the initiative of the National Services Scheme and Department of Students Services of the University. The Programme has already started functioning under the supervision of NSS Programme Co-ordinator.

In the Budget Speech 2020-21, Item No.21, an amount of Rs.10,00,000 (Rupees Ten Lakh only) was allocated to strengthen the Palliative Units functioning in the Colleges. The Syndicate at its meeting held on 28.04.2020, Minutes of the Budget implementation cell vide item no:10.239.1.21 has resolved to entrust the Director (i/c), Department of Student Services and NSS Programme Co-ordinator to submit a proposal before the Standing Committee of the Syndicate on Finance. The NSS Programme Co-ordinator submitted a proposal in this regard.

The Committee considered the matter and recommended to entrust the Director, Department of Students Services and the NSS Programme Co-ordinator to submit an

activity oriented detailed report regarding the Project before the next meeting of the Standing Committee of the Syndicate on Students Services.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.Additional Item No.03: കേരളസർവകലാശാലമലയാളംവകുപ്പ് ഓഫീസ് വി മെമ്മോറിയൽ ബിൽഡിങ്ങിലേക്ക് മാറ്റിയ വകയിൽ അധികം ചെലവായതുക അനുവദിക്കുന്നത് - സംബന്ധിച്ച്.

(Ad.Misc)
 ഓഫീസ്

കേരളസർവകലാശാലമലയാളംവകുപ്പ് ഓഫീസ്
 വിമെമ്മോറിയൽബിൽഡിങ്ങിലേക്ക് മാറ്റുന്നതിനു ന്യൂനീറ്റി ഉത്തരവ് നമ്പർ
 Ad.Misc.2/Malayalam/Shift/33165/33943/2019 തീയതി 24.10.2019 പ്രകാരം മൂന്നു കക്ഷം
 (3,00,000) രൂപ പ്രൊവിഷണൽ അഡ്വാൻസായി അനുവദിച്ചിരുന്നു. കത്ത് നമ്പർ F16/Misc/674/2019-20 തീയതി
 29.02.2020 പ്രകാരം മലയാളംവകുപ്പ് മേധാവിയായ പ്രൊഫ .(ഡോ.) എസ് .
 ഷീഫ്രസ്മുതമ്മനത്തിൽ ചെലവായ മൂന്നു കക്ഷത്തിൽ അറുപത്തിയൊന്നായി രത്തി എഴുനൂറ്റി തൊണ്ണൂറ്റി എട്ടു (3,61,798)
 രൂപയുടെ ബില്ലുകളും വാച്ചറുകളും സഹിതം ഗുലറൈസേഷൻ ചെയ്യുന്നതിനു വേണ്ടി സമർപ്പിക്കുകയും അധികം ചെലവാ
 യ അറുപത്തിയൊന്നായി രത്തി എഴുനൂറ്റി തൊണ്ണൂറ്റി എട്ടു (61,798)
 രൂപമലയാളവിഭാഗം ഡിവിഷൻ റെസിഡൻസിയിൽ നിന്നും എടുത്തതാണെന്നും പ്രസ്തുത കമ്മലയാളവിഭാഗത്തിന്റെ പി. ഡി.
 അക്കൗണ്ടിലേക്കു അനുവദിക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കണമെന്ന് അഭ്യർത്ഥിച്ചിരുന്നു.
 പ്രസ്തുത ബില്ലുകളും വാച്ചറുകളും പരിശോധിച്ച ഫിനാൻസ്
 / ഓഡിറ്റി വിഭാഗം മൂന്നു കക്ഷം രൂപയുടെ ഗുലറൈസേഷൻ അംഗീകരിക്കുകയും അധികം ചെലവായ അറുപത്തിയൊന്നാ
 യി രത്തി എഴുനൂറ്റി തൊണ്ണൂറ്റി എട്ടു (61,798)
 രൂപ അനുവദിക്കുവാനായി അനുവദിക്കാമെന്ന് അംഗീകരിച്ചുകൊടുത്തു.
 പ്രസ്തുത വിഷയം പരിശോധിച്ച ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ മൂന്നു കക്ഷം (3,00,000)
 രൂപയുടെ ഗുലറൈസേഷൻ അംഗീകരിക്കുകയും അധികം ചെലവായ അറുപത്തിയൊന്നായി രത്തി എഴുനൂറ്റി തൊണ്ണൂ
 റ്റി എട്ടു (61,798) രൂപമലയാളവിഭാഗം പി. ഡി.
 അക്കൗണ്ടിലേക്കു അനുവദിക്കുന്നതിന് സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് മിറ്റിംഗ് കമ്മ്യൂണിക്കേഷൻ സമർപ്പിക്കുന്നതിന് ഉത്തരവാക
 കയും ചെയ്തിരിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം കേരളസർവകലാശാലമലയാളംവകുപ്പ് ഓഫീസ്
 വിമെമ്മോറിയൽബിൽഡിങ്ങിലേക്ക് മാറ്റിയ വകയിൽ അധികം ചെലവായ അറുപത്തിയൊന്നായി രത്തി എഴുനൂറ്റി തൊ
 ണ്ണൂറ്റി എട്ടു (61,798) രൂപമലയാളവിഭാഗം പി. ഡി.
 അക്കൗണ്ടിലേക്കു അനുവദിക്കുന്നതിന് പരിഗണിക്കുന്നതിനായി സിണ്ടിക്കേറ്റിന്റെ ഫിനാൻസ് മിറ്റിംഗ് കമ്മ്യൂണിക്കേഷൻ സമർപ്പിച്ചു
 കൊള്ളുന്നു.

The Committee considered the matter and recommended to sanction an amount of (Rs. 61,798/- (Rupees Sixty One Thousand Seven Hundred and Ninety Eight only) to the Head, Department of Malayalam towards the excess expenditure incurred in connection with shifting of the Department to the ONV Memorial building.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.Additional Item No.04: Request for enhancement of Remuneration of the Guest Lecturers (without NET) of UITs – reg (Ad.A VII)

The Guest Lecturers (without NET) of UIT Karuvatta in their request have stated that they were working at the centre on hourly basis at the rate of Rupees 400/- per hour. Now vide UO Ad

AV.03.6909/2019 date 16.11.2019 the University reduces their remuneration with an amount of rupees 50/- per hour as detailed below.

Lecturers on contract without NET	Old Rate	New rate as per the UO dated 16.11.2019
UG	400	350
PG	500	450

Hence they requested to maintain their present remuneration of Rupees 400/- per hour or do an enhancement as possible.

It may be noted that similar requests from UITs such as Tholiicode Charamangalam, Muthukulam, Kallara, Kattayikonam and Kanjiramkulam are also received.

As per the Orders of the Vice Chancellor the matter of enhancement of Remuneration of the Guest Lectures (without NET) was placed before the meeting of the Standing committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020. The Standing Committee considered the matter and recommended to refer the matter to the Syndicate.

The Syndicate at its meeting held on 28.04.2020 vide item No.10.189.47 considered the recommendations of the Standing Committee and resolved that the item be referred to the Standing Committee of the Syndicate on Finance. The Minutes of the Syndicate was received in the section on 13.05.2020.

Meanwhile Sri Jairaj J , Convener of the Standing Committee on D&OI, in his letter to the Vice Chancellor , has stated that while restructuring the remuneration of staff in UITs that of guest lecturers were dropped from Rs.400/- to 350/- per hour and this was not the intension of the restructuring process and has requested to consider it accordingly as complaints from various corners have been raised.

The Vice Chancellor has ordered thereon to place the matter before the Syndicate. This letter from Sri Jairaj J , Member Syndicate was received in this section on 14.05.2020. The question of whether the Syndicate resolution may be implemented or the matter may be placed before the Syndicate was submitted for orders of the Vice chancellor on 12.06.2020. The Vice Chancellor has ordered to implement the Syndicate decision.

The Committee considered the matter and recommended to restore the remuneration of Guest lecturers (without NET) of UIT's as Rs. 400/- for UG Course and Rs.500/- for PG Course with effect from 01.09.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.Additional Item No. 5:

Institution of PF to the staff on contract under the University- Legal opinion of the Standing Counsel on the 'Draft guidelines for the proposed second University Provident Fund Scheme for contract employees'- reg.

(Ad.AVII)

The Syndicate at its meeting held on 15.06.2020, vide item no 13.26, considered the minutes of the meeting of the Sub committee constituted for fixing the norms regarding PF to staff on contract working under the University that held on 01.06.2020 along with legal opinion from the Standing Counsel and resolved as follows:

“The Syndicate considered the opinion of the Standing Counsel and resolved to introduce new University PF Scheme. For formulating the scheme, the present UPF scheme can be used to prepare an outline/draft and changes can be incorporated later by adopting acceptable clauses/provisions from similar PF schemes. Further resolved to introduce the new University PF scheme w.e.f 1st August 2020”.

As per the orders of the Vice Chancellor, the Finance wing has framed rules as mentioned in the minutes. ‘The draft guidelines for the proposed second University Provident fund scheme for contract employees’, prepared by the Finance wing, was forwarded to the Standing Counsel vide letter dated 31.07.2020, for legal vetting (copy of the draft guidelines is attached). Now, the Standing

Counsel vide letter dated 10.08.2020, has furnished his legal opinion in this regard as follows:

“On perusal of the “Draft Guidelines” it is seen that a policy decision as to whether the beneficiaries of the scheme should be contract employees alone has to be taken by the competent authority of the University. This is because a large section of employees may be excluded from the coverage as per the draft sent which may pave way for new legal issues.

There are 4 categories of employees working in the University presently

- (i) Permanent employees who are covered by the UPF scheme presently in vogue
- (ii) Contract employees who are engaged as per contract arrangements entered into between them and the University directly as per separate contract agreements
- (iii) Provisional/casual daily waged employees engaged by the University for various spells of time

and

- (iv) Contract labour employees engaged for the work of the establishments of the University through various contractors as per agreements executed between the University and the contractors which category of workers are covered by the provisions of Contract Labour (Regulation & Abolition) Act 1970.

Among the aforesaid 4 categories only the 1st category as stated supra is covered by the UPF scheme presently in force. The guidelines sent for vetting covers only the 2nd category ie contract employees. The 3rd and 4th categories are not covered by any scheme. This will become a legal disability for the scheme proposed and therefore appropriate legally tenable decision has to be taken in respect of the other 2 categories also. It is well settled that casual/ daily waged employees are also legally entitled for provident fund benefits. In the case of contract labour also the liability of the Principal Employer viz. Kerala University to give them the benefit of the PF Scheme is explicitly clear. Here also some distinction can be drawn between various contracts on the nature of the work entrusted to the contractors. If the work is of a perennial nature the principal employer’s liability cannot be required to be undertaken by the contractor. If the work is of a sporadic nature like construction of a building etc. the contractor can be held liable to pay all the statutory benefits including PF. The above aspects also may have to be taken into consideration while formulating the scheme. Therefore there are 2 options either to have a separate scheme for contract employees alone and another scheme for various other categories or to formulate a scheme for all such employees engaged by the University either directly or indirectly through contracts or provisional basis. This requires a policy decision and the scheme can be finalised only after resolving this basic issue as otherwise there is a likelihood of the valid legal objection being raised that the University keeps a section of eligible employees out of the coverage of the proposed scheme. I suggest that a discussion online can also be arranged if it is felt that better clarity requires to be obtained in the matter”.

The Committee considered the matter and recommended to convene an online meeting of the members of the Standing Committee of the Syndicate on Finance with Standing Counsel of the University in presence of Vice Chancellor, Pro-Vice Chancellor, Registrar and Finance Officer on 14/08/2020 to discuss the matter.

It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.80.Additional Item No.06:

Recharging of SMS service for the use in the examination wing- reg.

(EK I)

The meeting of the Syndicate held on 19/11/2016 vide item No.22.22.05, recommended to implement the SMS alert facility for all courses (UG, PG and B.Tech) and for all exam related purposes like revaluation, scrutiny etc. The Syndicate further resolved that the SMS facility shall be renewed after the fixed limit of three lakhs, only with the concurrence of the Syndicate and no payment shall be given to the firm for SMS exceeding three lakhs without approval of the Syndicate.

Accordingly, U.O No. EK 1/1709/2017 dated 02/02/2017 was issued, entrusting M/s Zin-Cron i Technology Pvt. Ltd as provider of gateway to send bulk SMS for exam related purposes. The SMS service was taken over by M/s Refined IT solutions and Marketing Tvpm from M/s Zin-Cron i Technology Pvt. Ltd , as per the letter submitted by the firm dated 06/05/2017.

Since the SMS service expired, a meeting was conducted with the officials of the firm, M/s Refined IT solutions, Tvpm, the current service provider of the SMS services, on 05/06/2020 chaired by Controller of Examinations. The officials of the firm informed their inability to provide the SMS service at the current rate of Rs 11,210 /- (Rupees eleven thousand two hundred and ten only) per 1 lakh SMS @ Rs 0.095 /- per SMS plus 18% GST.

The firm submitted the new invoice No. June-001 dated 05/06/2020, with the enhanced rate of Rs 14,160 /- (Rupees fourteen thousand one hundred and sixty only) per 1 lakh SMS @ Rs 0.12 /- per SMS plus 18% GST. .

The file was forwarded for the orders of the Hon'ble Vice-Chancellor for the following:

- 1) Whether the fresh proposal submitted by M/s Refined IT solutions & Marketing, Tvpm, for the renewal of the bulk SMS service for the use in the examination wing may be considered.

(OR)

- 2) Fresh quotations may be invited for the implementation of the bulk SMS service for the use in the examination wing.

The Committee considered the matter and recommended to invite fresh quotations for the implementation of the bulk SMS service for the use in the examination wing.

The meeting came to an end at 5.30 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 11.08.2020, be approved.

Item No.16.81 State Bank Multiple Option Payment System (SBMOPS) – Additional gateway for Online Payment – On boarding –Consideration of – reg.

(Cash R)

The Syndicate at its meeting held on 13.03.2000 (Item No.10.30) had resolved to approve the introduction of State Bank Multiple Option Payment System (SBMOPS) – Additional gateway for Online collection of fee from applicants using their Debit card/Credit card/Net Banking (Retail and Corporate) of other specified banks or even at any of SBI branches by cash mode as well as for the new online payment transaction charges. Further, the Syndicate vide resolution Item.No.11.64/15-5-2020 and Item No.12.10 Additional 01/4-6-2020 had assessed the various stages of progress in the technical, legal, financial and administrative aspects to be completed before the launch of the new payment gateway (SBMOPS) in the University. The Syndicate held on 04.06.2020 also gave the nod to implement the SBMOPS based on the assurance on the part of the SBI authorities who were present at the meeting that 90% of the work from the Bank's side was completed and also subject to examining and verifying the technical feasibility of the Project by the KUCC before executing the MoU between the two parties.

The Director, KUCC has since furnished the technical feasibility report of the Project as per which the site-to-site integration work of the SBMOPS and its testing have been completed and they are waiting for the final approval from the authorities. The MoU to be executed with SBI has been got readied after vetting by the Legal Adviser of the University. The agreement will be in force for two years from the date of execution of MoU. Extension for similar period is acceptable upon mutually agreed terms and conditions of both parties.

The Chief Manager, SBI, KUCC branch has since informed that 100% of work from the Bank's side have been completed and that once the MoU is executed the Bank Head quarters at Mumbai will open the site after a spell viz., reasonably short period, which is mandatory. As far as the transaction charges are concerned, the Manager vide letter dated:16.06.2020 (copy enclosed) has informed that the Bank is proposing concessional charges for various modes of transactions under the SBMOPS taking into consideration of their existing relationship with us. The Bank will review the concessions after one year for continuing the same. Any change in charges/Merchant Discount Rates

(MDR) in accordance with RBI guidelines will be intimated in advance to the University. According to the Manager, the rate of transaction shall be reviewed yearly or at anytime to comply with either the Government or RBI directive.

On the basis of the earlier resolution of the Syndicate (Item No.12.10 Additional 01/4-6-2020) and as ordered by the Hon'ble Vice-Chancellor, the matter regarding final approval required for boarding on of SBMPOS – Additional gateway for online fee collection along with the legally vetted MoU (to be executed) and the updated letter dt.16.06.2020 from the Manager, SBI regarding concessional charges (copies enclosed) are placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to grant final approval for executing the legally vetted MoU (to be executed) with SBI for the boarding on of SBMPOS – Additional gateway for online fee collection and the concessional charges for various modes of transaction submitted by the Manager, SBI.

Item.No.16.82 Harithalayam Project - Harithalayam Student Fellowship-Proposal – Consideration of- Reg.

(Ad.BI)

Prof. K.S. Chandrasekar, Campus Director, vide E-Mail dated. 13.08.2020 has forwarded the student fellowship details in connection with Harithalayam Project. (Copy of the proposal appended)

As per the orders of the Vice Chancellor the aforesaid proposal submitted by Prof. K.S. Chandrasekar, Campus Director is placed before the Syndicate for consideration and appropriate decision.

Harithalayam Student Fellowship - Proposal submitted to the University of Kerala

In connection with the Harithalayam project, The University of Kerala, has decided to sanction Agricultural fellowships to the PG students

Details of fellowship amount to be sanctioned:

Number of students	Fellowship for an hour	Maximum amount per month for a student	Number of months for the fellowship	Total amount
60	Rs 50/	Rs 600/- (maximum 12 days for a student)	10 months	60x600x10 =Rs- 360,000/-

The number of students should be limited to 60, but we can keep the other applicants as a supplementary list; whenever the original list students are not available, others could be used.

They will be allotted as per the need in the agriculture field, (Vegetable, paddy, fish, banana, coconut)

Permission may be granted to the Post Graduate students, preferably. But due to the COVID 19 scenario, M Phil and Ph.D research scholars can also be selected by the Campus Director for availing this fellowship along with their University research fellowship for research.

Attendance of the students will be maintained in the Department of Botany and signed by HoD Botany and coordinator, Dr Gangaprasad. The amount will be sanctioned to and will be dispersed by HoD, Dept. of Botany.

The list of students who have been considered will be approved by the Campus Director and General Coordinator, Dr.Gangaprasad, and handed over to HOD, Department of Botany, for the work and disbursement of fellowship.

Permission may be granted for fellowship to be started from August 17th 2020 (Karshakadinam) for 10 months.

Resolution of the Syndicate

RESOLVED to approve the proposal for Harithalayam Student Fellowship submitted by Prof.K.S.Chandrasekar, Campus Director.

FURTHER RESOLVED to change the name of the fellowship as 'Harithalayam Student Karshika Fellowship'.

Item.No 16.83 Opening of PD Account and re-appropriation of fund in connection with the Harithalayam Project -Reporting of – reg.

(Ad.BI)

A meeting in connection with the review of the Harithalayam Project was conducted at the Seminar Hall, CLIF, Kariavattom Campus on 16.07.2020. The Syndicate, held on 17.07.2020, has considered the minutes of the said meeting and resolved (a) to sanction an amount of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) to the the HoD, Department of Botany for vegetable, banana and tuber crop cultivation by Botany Department (Contingency including manure, fertilizers, purchase of planting materials, garden implements, engaging casual laborers etc), (b) to sanction an amount of Rs.1,00,000/- (Rupees One Lakh only) to the HoD, Department of Aquatic Biology and Fisheries for fish culture, (c) to sanction an amount of Rs. 47,000/- (Rupees Forty Seven Thousand only) to the the HoD, Department of Environmental Sciences for planting and maintenance of 500 banana saplings, (d) to sanction an amount of Rs,15,000/- (Rupees Fifteen Thousand only) to the Joint Registrar, Administration for planting teak saplings, to sanction an amount of Rs.25,000/- (Rupees Twenty Five Thousand only) to the Joint Registrar, Administration for providing irrigation facility and manuring (for purchase of 11 rolls of hose, 1000 Kg manure/fertilizers) , to sanction an amount of Rs.7,14,400/- (Rupees Seven Lakh Fourteen Thousand and four hundred only) to the Joint Registrar, Campus Administration, for clearing land (for planting trees by Social Forest Department - Rs.5,70,000/- (Rupees Five Lakh Seventy Thousand only), for fruit trees (5 acres) - 1,14,000/- (Rupees One Lakh and Fourteen thousand only)) and for clearing land along roadside is Rs.30,400/- (Rupees Thirty Thousand and Four hundred only) and to sanction an amount of Rs. 10,000/- to the Joint Registrar, Campus Administration for meeting the initial expenses for auctioning the Acacia trees (Which are not numbered) laying in the land clear for cultivation.

The Joint Registrar, Campus Administration, vide mail dated 27.07.2020, has informed that there is no PD account in the name of Joint Registrar, Campus Administration. The PD account of Campus Administration is operated by the Deputy Registrar, Campus Administration. Hence, the JR, Campus Administration has requested that, the provisional payment in connection with the 'Harithalayam Project' may be sanctioned in the name of Sri. AswiniKumar C, Deputy Registrar, Campus Administration.

The Finance, vide endorsement No.FOS.1459/Finance I/2020 dated 30.07.2020, has endorsed an amount of Rs.10,61,400/- (Rupees Ten lakh sixty one thousand and four hundred only) as provisional advance to Sri.Aswinikumar.C, Deputy Registrar, Campus Administration, Kariavattom for the implementation of the proposals as detailed below:

Sl.No	Sanctioned amount	Purpose
1.	Rs.1,50,000/- (Rupees one lakh fifty thousand only)	meeting the expenses for cost of vegetable, banana and tuber crop cultivation.
2.	Rs.1,00,000/- (Rupees one lakh only)	meeting the expenses for the expenses for fish culture.
3.	Rs.47,000/- (Rupees forty seven thousand only)	Rs.47,000/- (Rupees forty seven thousand only)
4.	Rs.15,000/- (Rupees fifteen thousand only)	meeting the expenses for planting teak saplings.
5.	Rs.25,000/- (Rupees twenty five thousand only)	meeting the expenses for providing irrigation facility and manuring.
6.	Rs.7,14,400/- (Rupees seven lakh fourteen thousand and four hundred only)	meeting the expenses for clearing land for planting trees by Social Forest Department, for planting fruit trees and clearing land along roadside.
7.	Rs.10,000/- (Rupees ten thousand only)	meeting the expenses for aution the acacia trees (which are not numbered) laying in the land cleared for cultivation.

An amount of Rs.10,61,400/- (Rupees ten lakh sixty one thousand and four hundred only) may be provided under the h/a "Part I-NP-MH:63 Miscellaneous-8/6039 -New Programmes at Kariavattom Campus", by re-appropriation from the subhead "8/5948- Miscellaneous", of the same major head of the current year's Budget Estimate of the University.

The U.O No.2288/2020/UOK Dated 31.07.2020 Issued accordingly.

As per the Orders of the Vice-Chancellor the above matter is reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item.No 16.84 ***EMS Memorial Multi Purpose Seminar Hall – revised offer from Uralungal Labour Contract Co-Operative Society Ltd–consideration of- reg (Admn B1)***

As envisaged in the Budget Speech 2020-21 (Item.No.98), the Multi Purpose Seminar Hall which is being constructed at Kariavattom Campus will be converted to EMS Memorial Multi Purpose Seminar Hall with modern facilities and an amount of Rs. 2 Crore has been earmarked for the same.

A meeting was convened by the Vice Chancellor with accredited firms in connection with the phase II works of EMS Memorial Multipurpose Seminar Hall on 16.07.2020 at Kariavattom Campus and concluded that the service of the consultant is inevitable for the execution of balance work as it involves special nature works like acoustic treatment, audio system and other interior and exterior works. It was decided to incorporate their service by negotiating with the accredited agencies as well as the consultant to reduce their charges so as to limit expense on total centage charge within 7%. M/s. Vasthushilpalaya informed that the consultancy work was take up by them as per MoU with a consultancy charge of 2.50% of the estimate amount and 1% for periodical supervision. Since the University is planning to execute the work through accredited agencies, they will consider the possibility of reduction of consultancy charge and will inform their decision through e-mail.

The S/C of the Syndicate at its meeting held on 17.07.2020 has approved the recommendations of the meeting with accredited firms.

The Uralungal Labour Contract Co-Operative Society Ltd, vide letter dated. 03.07.2020 had informed their willingness to undertake the implementation of the project on DSR rates and their quote for the centage as 6.5% over the admitted rates for accredited agencies as in PWD PRICE software.

In a further communication, the Uralungal Labour Contract Co-Operative Society Ltd, vide letter dated. 07.08.2020 has informed their willingness for reducing the centage charges @5.5% of the actual value of the work done. It is also informed that they are ready to reduce the rate further to 5% of the actual value of the work done and has requested to consider the revised offer and the work order may be awarded at the reduced offer for the centage charges @5% of the actual value of contract.

As per the orders of the Vice Chancellor, the aforesaid matter is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

The Syndicate considered the revised offer of Uralungal Labour Contract Co-Operative Society Ltd., and **RESOLVED** to issue work order to Uralungal Labour Contract Co-Operative Society Ltd., at the reduced offer for the centage charges @5% of the actual value of contract for the Phase II works of EMS Memorial Multi Purpose Seminar Hall.

Item No.16.85 ***Request received from Sri. Nazeem.M, Government Sanskrit College, Thiruvananthapuram to allow him to take admission in all colleges except University College, Thiruvananthapuram - Consideration of- reg.***

(AcBI)

Sri.Nazeem.M, Government Sanskrit College, Thiruvananthapuram vide letter dated 13.08.2020 has requested to revoke the decision of the Syndicate held on 30.07.2020 allowing him to apply for fresh admission during 2020-21 to any affiliated college under University of Kerala, other than University College, Thiruvananthapuram and Government Sanskrit College, Thiruvananthapuram. It has been pointed out that he has not been invloved in any unlawful activities in Government Sanskrit College, Thiruvananthapuram during his course period and hence requested to allow him to apply for admission in all colleges excluding University College, Thiruvananthapuram only.

Following may be noted in this context:

1. The Board for Adjudication of Students Grievances (BASG) held on 03.07.2020 conducted the hearing of 12 students (11 from University College and 1 from Sanskrit College) who were under suspension for 4 months in connection with the University college issue, in compliance to the judgments of the Hon'ble High Court in writ petitions filed by the petitioners.
2. The Principals concerned observed that the students should be allowed to complete their academic programmes, but expressed their difficulty in readmitting the students to the same colleges since it may lead to law and order issues. The BASG observed that the petitioners were bound to lose academic years on account of the persisting suspension period, while no specific judgment of any Court of law relating to the issue in question prevails, other than to hear the petitioners in this context and pass appropriate orders. However in view of the pleading by the students and the statements made by the Principals, the BASG made the following recommendations.
3. The eleven students from University College, Thiruvananthapuram be permitted to apply for inter-college transfer to colleges, other than the University College, Thiruvananthapuram and Government Sanskrit College, Thiruvananthapuram, where the concerned subjects of study are offered, in the respective semesters, adhering to regulations, as a special case taking into consideration that the students may not be deprived of their academic career and at the same time considering the serious apprehension expressed by the Principal concerned on the law and order situation if the students are permitted to continue studying in the University College, Thiruvananthapuram.
4. Since Sri.Nazeem.M, Semester 1 BA Sanskrit Vedanta, Government Sanskrit College, Thiruvananthapuram is not eligible for re-admission as per norms, he may be permitted to apply for fresh admission during 2020-21 to any affiliated college under University of Kerala, other than University College, Thiruvananthapuram and Government Sanskrit College, Thiruvananthapuram.

The Syndicate at its meeting held on 30.07.2020 approved the recommendations of the BASG held on 03.07.2020. The decision of the Syndicate was communicated to Sri.Nazeem.M vide this office memo dated 10.08.2020.

The Vice Chancellor after perusing the request of the student has directed to place the matter before the Syndicate.

It may be noted that if the University considers the request of the student to continue his studies in Government Sanskrit College, Thiruvananthapuram favourably, then the University will be liable to consider the requests of the other 11 students of University College, Thiruvananthapuram, if they apply for the same, which may lead to serious law and order issues.

As per the orders of the Vice Chancellor, the request from Sri.Nazeem.M to allow him to apply for fresh admission in all colleges except University College, Thiruvananthapuram is placed before the Syndicate for appropriate recommendation and decision.

Resolution of the Syndicate

RESOLVED to seek willingness of the Principal, Govt. Sanskrit College, Thiruvananthapuram whether Sri.Nazeem.M be allowed to take fresh admission in Govt. Sanskrit College, Thiruvananthapuram.

Item No.16.86

Conduct of CSS PG Entrance 2020-Consideration of-reg.

(CSS)

22,300 applicants have applied for PG Entrance for the various courses (51) of the Departments. In the present scenario prevailing in the country, the conduct of entrance exams at the allotted centres viz Thiruvananthapuram, Ernakulam, Kozhikode, has to be given a second thought.

The matter was placed in the CSSAC meeting on 23.07.2020 and it was decided to study the feasibility of conducting the PG Entrance through Online Mode and submit the report in the next CSS Academic Committee.

In view of the current pandemic prevailing in the state, the CSS Academic committee held on 12.08.2020 recommended that the conduct of PG entrance 2020 has to be reconsidered with the following probable options:

1. The examination may be conducted in the conventional mode, but with the increase in the number of examination centres. Another 4 exam centres may also be considered at Kannur, Idukki, Thrissur, Alappuzha in addition to the existing 3 already allotted centres in Ernakulam, Thiruvananthapuram and Kozhikode.
2. The examination may be conducted in online mode. An organization with expertise at national level in conducting the entrance examination in proctored software may be identified for the conduct of the examination. Wheebox, an organisation who has the expertise in conducting examination at IIST and IITS, has submitted a proposal for conducting the entrance examination at a cost of Rs. 50 per person. The total amount for conducting PG entrance exam may come around 11 lakhs plus supervision charges. The expenses for the conduct of PG entrance examination in 2019 for 18,000 students in two centres (Thiruvananthapuram and Ernakulam) was around 14.36 lakhs. This year University has spent around 25 lakhs for advertisement and 3.5 lakhs for printing question paper.
3. If the above two options does not materialize, admission to be considered based on the marks of the qualifying examination. Few universities have already adopted for this method, and we may.

The CSS Academic Committee also directed to prepare a statement of expected expenditure for the conduct of PG entrance in 7 centres and to place the matter before the Syndicate.

Hence the matter is placed before the Syndicate for necessary consideration and recommendations.

Resolution of the Syndicate

The Syndicate considered the recommendation of the CSS Academic Committee held on 12.08.2020 and **RESOLVED** that the admission to the PG programmes for various courses in the University Departments be considered based on the marks of the qualifying examination due to current situation of Covid 19 Pandemic

FURTHER RESOLVED that the method of calculation of percentile of marks be same as that of online PG Admissions done in affiliated colleges.

ALSO RESOLVED to extend the date of application for the PG programmes in the Departments to ten days, after the date of publishing the results of final year degree examinations.

Item No.16.87

St.Marys College, Mulavana – Provisional affiliation granted during 2015-16 -non clearance of required land documents – exempted from online admissions – interim order – consideration of – reg.

(Ac.BII)

The Standing Counsel as E-Mail dated 14.08.2020 has informed that the writ appeal filed against the interim order in W. A. No. 1061/2020 in respect of the St Mary's College Mulavana, was dismissed on 14.08.2020 leaving the option to the University to either prefer appeal before the Hon'ble Supreme Court or to comply with the interim order of including the college in the portal forthwith.

Following may be noted in this context:

- Provisional affiliation was granted to the St. Mary's College, Mulavana, Kundara, Kollam for the academic year 2015-16 for the conduct of following courses with the intake noted, provided that the Educational Agency shall rectify the deficiencies pointed out by the inspection commission and fulfill the remaining procedural formalities of affiliation.

B A English Language and Literature	-	30 seats
B. Com Elective Finance	-	40 seats
- Towards fulfillment of procedural formalities of affiliation, the Educational Agency remitted the prescribed fees for obtaining affiliation for a new college, submitted the financial guarantee and the draft of the required agreements including the land agreement that is to be registered with the concerned Sub Registrar office. Subsequently the Educational Agency submitted the compliance report on rectification of the defects noted by the inspection commission.

- The Estate Officer, after verifying the Schedule of Property incorporated in the Land Agreement submitted by the Educational Agency of St.Marys College, Mulavana has pointing out that among the 6 acres 10.26 cents of land in the schedule, 2 acres 53.81 cents of land is Wet land.
- The Syndicate held on 11.08.2018 vide item no.02.85.13 considered the verification report of Estate Officer on the Schedule of Property in alongwith the Land Agreement and the compliance report on rectification of defects noted by the former inspection commission, submitted by the Educational Agency, and resolved to conduct an inspection in St.Mary's College, Mulavana and to depute the Estate Officer to accompany the inspection team in connection with the wet land issue.

Accordingly inspection was conducted.

Inspection reports

	Remarks
Members, Syndicate	<ul style="list-style-type: none"> • The proposed area includes Dry and Wet lands. About 2 acres and 53.81 cents of land out of total 6 acres and 10.51 cents which had been proposed by the Educational Agency, is Wet land. • Recommended to give 3 months time to make alternative arrangements and to produce records to prove lands as Dry land or substitute with other Dry land. • As far as the library facilities are concerned, more books have to be purchased. Accession and Issue Registers have been maintained. A Librarian holding a certificate course has been appointed.
Estate Officer	<ul style="list-style-type: none"> • The Educational Agency has submitted the records of 2.47.07 Hectares of land (6 acres and 10.51 cents) comprised in 29 Survey numbers in Pavithreswaram Village of Kundara Taluk. On verification of the records and certificates submitted by the Educational Agency, it is seen that an extent of 1.44.3 Hectares (3 Acres and 56.44 Cents) of land are seen as Dry land and 1.02.76 Hectares (2 Acres and 53.81 cents) of land is seen as Wet land. • On inspection of the site it is seen that the proposed area are included as Dry and Wet lands. The Educational Agency has informed that they have converted some area into Dry land. But the Educational Agency has not produced any records to prove it as Dry land. The members of Syndicate has given direction to the Educational Agency to produce records to prove the above lands as Dry Land or substitute with other Dry Land to show the required land for the start up of the new college.

- The Syndicate at its meeting held on 22/01/2019 vide item no. 02.111.07 considered the reports of inspection conducted in St.Mary's College, Mulavana and resolved to issue show cause notice to the Educational Agency to show cause as to why the provisional affiliation granted to St.Mary's College, Mulavana should not be withdrawn as per the provision under Statute 14, Chapter 24 of KUFS 1977.
- Accordingly, the Show cause notice was issued and the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam, the Educational Agency of St.Mary's College, Mulavana submitted the following:

It has been stated that the charitable society owns 11.08 acres of land of which five (5) acres of land is dry and the remaining is originally wet land, a portion of which measuring 02.5 acres of land has been converted into dry land in the year 2003 and application has been filed before the authority for regularization in accordance with the provisions of Kerala paddy and wet Land Conservation Ordinance, 2018. Further undertook that necessary steps will be initiated to purchase adjacent land of adequated measurement within a period of one year to comply with the land requirements of the University.
- The Syndicate at its meeting held on 25/05/2019 item no. 09.72.06 considered the reply to the Showcause Notice submitted by the Secretary, Patriarch Elias Charitable Society, Kundara,

Kollam, the Educational Agency of St.Marys College, Mulavana and resolved to grant time upto 31st of March 2020 to fulfill the land requirement adhering to norms relating to WET land, failing which fresh admissions for the year 2020-21 need not be allowed.

- The decision was communicated to the Educational Agency vide letter dated 24/06/2019. But the Educational Agency had not responded to the said letter. Hence, as per note dated 19/06/2020 the matter was intimated to Online admission section so as to exclude the college from the Online Admission portal for the year 2020-21.
- Thereafter, the Secretary, Patriarch Elias Charitable Society, Kundara Vide letter dated 24/06/2020 submitted representation dated 24.06.2020 and requested to grant reasonable time for submission of required documents.
- The Syndicate held on 25.05.2019 vide item No. 09.72.06 considered the matter and resolved to exclude the college from the online admission portal for the year 2020-21 and to intimate the Educational Agency to fulfill the land requirement immediately, if not the affiliation of the college will be cancelled.
- As the college was not included in the online admission portal for the year 2020-21, the educational Agency filed WP(C) No.15594/2020 before the Hon'ble High Court of Kerala and obtained interim order dated 03.08.2020 directing the University to forthwith include the name of the petitioner's college in the admission portal of the University to enable the aspirants to apply for admission in petitioner college.
- The Standing committee of the Syndicate on Affiliation of Colleges held on 07.08.2020 vide item No.01 recommended to file Writ Appeal against the interim order dated 03.08.2020 on WP(C) No.15594/2020 filed by the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam urgently. The recommendation was approved by the Vice Chancellor exercising powers vested under section 10(13) of KU Act 1974.
- **Accordingly, Writ Appeal was filed and the same came up for hearing on 14.08.2020 and the same has been dismissed as intimated by the Standing Counsel.**

The Standing Counsel as E-Mail dated 14.08.2020 has informed that the writ appeal filed against the interim order in W. A. No. 1061/2020 in respect of the St Mary's College Mulavana, was dismissed on 14.08.2020 leaving the option to the University to either prefer appeal before the Hon'ble Supreme Court or to comply with the interim order of including the college in the portal forthwith. If the decision taken is to approach the Hon'ble Supreme Court, a communication to that effect should be sent immediately to him to prefer the SLP authorising him for the same, which is essential to prove our bonafides in not implementing the order to include the petitioner college in the portal today.

The Standing Counsel has also mentioned in the E-Mail that *the chances in success before the Supreme Court is not a certainty.*

Hence, as per orders of the Vice Chancellor the E-Mail dated 14.08.2020 received from the Standing Counsel informing that the writ appeal filed against the interim order in W. A. No. 1061/2020 in respect of the St Mary's College Mulavana, has been dismissed on 14.08.2020 leaving the option to the University to either prefer appeal before the Hon'ble Supreme Court or to comply with the interim order of including the college in the portal forthwith is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

The Syndicate considered the matter and **RESOLVED** to file an appeal before the Hon'ble Supreme Court against the judgement in WA. No. 1061/2020 filed by the University of Kerala against the interim order dated 03.08.2020 in WP (C) No.15504/2020 filed by Patriarch Elias Charitable Society.

FURTHER RESOLVED to authorise the Standing Counsel to take immediate steps to file an SLP for the above, which is essential to prove the actual facts of the University, for not implementing the order to include the petitioner college in the admission portal.

Item No.16.88

UCE Kvtm Meeting of the Monitoring Committee -Action taken by the Vice-Chancellor- Reporting to the Syndicate -Reporting of-reg:-

(Ad.C)

The Principal, UCE had forwarded the Agenda regarding the functioning of the college, to place before the Monitoring Committee. The meeting of the Monitoring Committee of University College of Engineering Kariavattom held on 03.08.2020 through online. The Vice Chancellor proposed that only urgent items need be discussed and another meeting can be convened for discussing the other items. After detailed deliberation the committee recommended the following suggestions.

1. Deficiency pointed out by the AICTE and proposal for Revenue Generation

The committee recommended to take necessary steps to change the type of Institution in the site of AICTE and also informed that the Self Financing Colleges under LBS, CAPE, IHRD and SCT Engineering colleges are Government controlled self financing colleges and therefore many funds are received from the Government to these colleges. But the University College of Engineering is a self Financing College under the control of University and hence no funds can be availed from Government for the college.

2. College Hostel

Committee recommended that the proposal for hostel is not feasible to implement.

3. NRI Admission

The committee recommended to refer the matter to Syndicate.

4. Change of Syllabus

The Committee recommended to place the matter to the immediate Academic Council (on 27.08.2020) to implement the syllabus same as that of KTU syllabus. The Principal shall take necessary steps for the same.

5. Permanent Staff

The committee authorised the Registrar to allot permanent office staff ie. Assistant Registrar and Section officer to UCE, Kvtm.

Since the recommendation regarding the approval of the Syllabus has to be placed before the Academic Council scheduled to be held on 27th August, the Vice-Chancellor has approved the draft minutes in exercise of his powers under Section 10(13) of KU Act.

As per the orders the matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.16.89 University Collge of Engineering, Kvtm- Admission for the Academic Year 2020-21 including NRI seats.- Consideration reg-

(Ad.C)

University College of Engineering have three branches of Engineering, Electronics and Communication Engineering, Computer Science Engineering, and Information Technology with 66 seats in each branch. For the Academic Year 2018-19 AICTE denied the approval of 9 NRI Seats, 3 in each branch informing a deficiency that the teaching faculty in the college are not being paid as per the VI Pay Commission.

Moreover AICTE vide letter dated 29.04.2019 for the Extension of Approval for the Academic Year 2019-20 in University college of Engineering had reduced the total intake of 50% in each branch and the intake approved for the Year 2019-20 is only 33% (sanctioned strength 66) informing the same deficiency.

The Syndicate at its meeting held on 25.05.2019 noted that the AICTE had reduced the number of seats in the UCE by 50% and resolved to challenge the AICTE order legally and authorise the Standing Counsel to take necessary steps immediately. Considering the decision, a Writ Petition WP(C) No. 14633/2019 was filed before the Hon'ble High Court. In compliance with the Interim Order in WP(C) No. 14633/2019 dated 24.06.2019 that the University admitted the students in UCE, Kvtm as done on the Academic Year 2018-19, on the condition that the University shall cure the deficiency during the course of the year.

As per the Extension of Approval of AICTE for the Academic year 2020-21 dated 31.05.2020 permission has been granted to conduct B-Tech Courses with three branches ECE-66 Seats CSE-66 Seats IT-66 Seats and also granted permission to conduct admission to 9 NRI Seats (3 seats in each branch).

Accordingly the Principal, University college of Engineering, Kariavattom directly send a notification for NRI seats to the PRO Section of University and the last date of notification is August 22 and it was published in the University news of leading print media and college website. The Principal also requested to give guidelines towards the mode of payment of fees and closing of NRI admission at the earliest.

Moreover the AICTE informed to submit the compliance of deficiency related to the payment of salary as per VIth Pay Commission to the Teaching Faculty by September 2020.

As per the orders of the Vice-Chancellor, the matter was placed before the Monitoring Committee of University College of Engineering, Kvtm held on 03.08.2020. The committee considered the matter and recommended to refer the matter to the Syndicate.

In addition to this, the file is placed before the Syndicate for considering the following proposals also.

1. **Mode of Admission and the mode of Fee payment to NRI Admission.**
2. **Commissioner of Entrance Examination has to be addressed for the allotment of students to the college from the Common Allotment process.**
3. **Two seats from each branch are reserved to Employees Ward and hence notification to Employee ward seat may be issued.**

As per the orders of the Vice-Chancellor, the whole matter is placed before Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the mode of admissions to NRI seats be made as per the guidelines of Commissioner of Entrance Examination and mode of Fee payment be done as in the previous years.

FURTHER RESOLVED to approve the proposals at Sl.No.2 and 3.

ALSO RESOLVED to initiate immediate steps to place the matter before the next Academic Council for implementing the syllabus, at par with that of APJ Abdul Kalam Technological University.

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Item No.16.90.

S4 M.Sc Psychology Exam of September 2019 - Request from Smt.Fathima Noora and Bismi S N, - Subsequent Exam after cancelling Theory part- Publishing of result- Consideration of - reg.

(EG III)

Two M.Sc Psychology candidates from Government College for Women, Smt.Fathima Noora.S (Candidate Code : 60616107010) and Smt Bismiya S N , (Candidate Code 60616107007) had cancelled the theory part of the regular exam of S4 M.Sc Psychology held on August 2018 on the ground that former suffered from typhoid and the latter due to maternity. Both candidate had registered and attended for theory part as subsequent appearance in September 2019, but not for Project viva and Comprehensive viva. The result of the same was published in 25.10.2019 as 'failed'

The matter was ordered to be placed before the Standing Committee of the Syndicate on Exams held on 26.06.2020 which authorized Controller of Examination to place a note in the next Syndicate in this regard.

The Syndicate as per reference cited has resolved to entrust the Pro-Vice Chancellor, Controller of Examinations and Convenor, Standing Committee of the Syndicate on Examinations to study the matter in detail and to submit the report with immediate effect.

As per directions of Hon'ble Pro Vice Chancellor, a hearing was conducted for both candidates on 28.07.2020, 2.30 pm at Pro-Vice-Chancellor's Chamber. A report was prepared on the matter by the Pro Vice Chancellor.

As per the orders of the Hon'ble Vice Chancellor, the report is placed before the Syndicate for consideration and recommendations.

Resolution of the Syndicate

The Syndicate considered the report of the Sub-Committee and **RESOLVED**

1. That the request received from Smt.Fathima Noora.S (Candidate Code : 60616107010) and Smt Bismiya S.N, (Candidate Code 60616107007) to cancel the requests submitted by them for cancellation of August, 2018 examinations be agreed to and place the same

- before the Academic Council for approval.
2. To seek explanations from the then officials of the concerned section regarding the matter and the place same before the Standing Committee of the Syndicate on Examinations.

Item No. 16.91 Minutes of the meeting of Harithalayam Monitoring Committee-Approval of-Reg.

(Admn B I)

A meeting of the Harithalayam Monitoring Committee (review meeting IV) was held on 12.08.2020 at CLIF, Kariavattom Campus, Chaired by the Pro-Vice Chancellor.

As per the orders of the Vice-Chancellor, minutes of the said meeting is placed before the Syndicate for consideration and appropriate decision.

MINUTES OF THE MEETING OF HARITHALAYAM MONITORING COMMITTEE HELD ON 12.08.2020 (REVIEW MEETING IV)

Date : 12.08.2020
Time : 9.30am
Venue : Seminar Hall, CLIF.

Members Present

- | | |
|--|------|
| 1. Prof.(Dr.).P.P.Ajayakumar ,Pro-Vice Chancellor (In the Chair) | Sd/- |
| 2. Dr. S. Nazeeb, Member, Syndicate | Sd/- |
| 3. Prof. A. Gangaprasad, Chief Co-Ordinator | Sd/- |
| 4. Prof. Swapna.T.S, HoD, Dept. of Botany | Sd/- |
| 5. Prof. Sabu Joseph, Dept of Environmental Sciences | Sd/- |
| 6. Prof.V.Salom Gnanathanga, HoD,Envrnmnl Science | Sd/- |
| 7. Dr. Pramod Kiran R.B., Member, Senate | Sd/- |
| 8. Sri.Y.M.Shajikumar Dy.Forest Conservator | Sd/- |
| 9. Smt.Divya.S.S.Rose Range Forest Officer | Sd/- |
| 10.Sri.Kingsly.J Officer,Agricultural Dept. | Sd/- |
| 11.Dr. P. Raghavan, Joint Registrar,Admn | Sd/- |
| 12.Dr. N.R. Sreela Raj, Jt Registrar, Campus Admn. | Sd/- |
| 13.Sri.Aswanikumar.C Deputy Registrar, Campus Admn. | Sd/- |
| 14.Sri.Harikumar.V Asst. Registrar, Campus Admn | Sd/- |
| 15.Sri.Anoop.S.V Engineer, KSAMM | Sd/- |

The meeting started at 9.30am.

Prof.K.G.Gopchandran, Member, Syndicate, Sri.G.Bijukumar, Member, Syndicate, Prof.K.S.Chandrasekar, Campus Director, Prof.V.Salom Gnana thanga, HoD, Environmental Science, Prof. Shiburaj S, Dept of Botany, Dr.R. Rajalakshmi, Dept of Botany, Prof.P.M Radhamany, Dept of Botany, Prof.Suhara Beevy S, Dept of Botany, Prof. E A Siril, Dept of Botany, Dr. Bindu R. Nair, Department of Botany, Prof. Jaya.D.S, Department of Environmental Sciences, Sri.Abdul Rahim Rawther, Chairman, KU Researchers' Union, Smt. Heera Chandran, Secretary, KU Researchers' Union and Sri.Rejoy Chandran, Vice-Chairman, KU Researchers' Union were participated the meeting through online platform. Prof.A.Gangaprasad, Chief Co-Ordinator, Sri.Kingsly.J, Officer, Agricultural Dept., Sri.Y.M.Shajikumar, Dy.Forest Conservator,Prof. Sabu Joseph, Dept of Environmental Sciences and Dr. Pramod Kiran R.B,Member, Senate were presented the review report of the 'Harithalayam Project' till date(copy of consolidated report appended). The meeting discussed the progress of implementation of the 'Harithalayam project' and made the following suggestions.

1. To entrust the HoD-Dept.Botany, HoD- Dept.of Environmental Science and HoD- Dept.of Aquatic Biology for preparing a route map including detailed sketch of a walk way for exploring (Green Walk) the greenery of 'Harithalayam Project'.
2. To entrust Dr. A.Gangaprasad, Chief Coordinator, Dr. K.S Chandrasekhar, Campus Director and Prof. Swapna.T.S, HoD, Dept. of Botany to submit a proposal for the Agricultural Fellowship for 60 Students(Rs.600/- pm for 10 Months) to the next Syndicate and

Fellowship may be started from 17th August 2020 (Chingam 1,1196 -Karshakadinam) for 10 months.

3. To Entrust the HoD, Dept. of Environmental Science to submit a proposal for a walk way (using rock cladding) to the Banana Plantation from the Department.
4. To provide all facilities to the students for preparing their PG Project works on the 'Harithalayam' Project in future.
5. To plant rare medicinal plants in the space available in coconut plantation and fruit bearing tree plantations.

The meeting came to an end at 11.30 am.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Harithalayam Monitoring Committee (review meeting IV) held on 12.08.2020, be approved.

Item No.16.92 ***Inter Collegiate Transfer – Request from Ms. Adithya A P, III Semester MA English Language and Literature student of Govt. College for Women Thiruvananthapuram for transfer to SN College, Kollam – Consideration of-reg.***

(Ac.AIII)

Ms. Adithya A P, student of III Semester M A English Language and Literature student admitted at Women's College in Merit quota in the 2019-21 Batch has requested to grant inter college transfer to III semester at SN College, Kollam due to closure of Hostel and inability to travel due to Covid 19 restrictions..

As per the norms for Inter Collegiate Transfer of students for PG courses, (U.O No. Ac.AIII/2/PG(ICT)/2019 dated: 09/05/2019) transfer shall normally be permitted to the beginning of the second semester only, by inviting applications through notification detailing the norms. The applications received are verified by the respective tabulation section regarding exam registration or malpractice if any and then placed in the PG Monitoring Committee for consideration and recommendation.

The notification for inter college transfer to the second semester PG courses for the academic year 2019-20 (2019-21 Batch) was issued on 27.11.2019 with the last date to submit the application to the Office of the Registrar on 21.12.2019. As per the recommendations of PG Monitoring Committee held on 07/02/2020 (item No. 2) University orders were issued on 02/03/2020.

Ms. Adithya A P has requested for inter college transfer to the III semester of the PG Course. In this case the procedures mentioned in para 2 are not complied with.

The Vice- Chancellor has issued orders to place the matter before the Syndicate for consideration.

Accordingly, the request of Ms. Adithya A P, III Semester student of M A English Language and Literature at Govt. College for Women Thiruvananthapuram for Inter Collegiate Transfer to SN College, Kollam in the III semester during 2020-21 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Academic Council scheduled on 27.08.2020.

Item No.16.93 ***Ph.D Registration in Education in r/o Smt. Anuja V S – July 2019 Session –Consideration of-reg.***

(AcE1)

The Head, Dept. of Education, University of Kerala, Thycaud has forwarded the [minutes](#) of the meeting of the Doctoral Committee held on 30.11.2019 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant		Details of the Research Supervisor	
Name & ID	Anuja V S Assistant Professor of	Name	Dr. Ancy A S

	Perspectives in Education on contract basis, KUCTE, Nedumangad. (21194)		
Subject/ Faculty	Education/ Education	Designation	Assistant Professor, Mar Theophilus Training College, Nalanchira, Tvpm.
Full-Time/ Part-Time	Part-time (NOC submitted)	Date of Superannuation	31/05/2036
Basic Qualification	M.Ed Degree (May/June 2004) with first class (68.7%) from University of Mysore. Eligibility certificate submitted.	Ordinal Status of the applicant	To be registered as the 2 nd research scholar
Eligibility Criteria	UGC NET in the subject Education held on 20 th June 2004.	Whether within the prescribed limits	Yes
Additional Qualifications, if any	Nil	Research Centre	Mar Theophilus Training College, Nalanchira, Tvpm.

The above mentioned candidate has more than five years of teaching experience and she is eligible to apply for part time Ph.D registration as per “clause g” of the U.O dated 06.05.2019 which reads that “Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing colleges affiliated to the University are eligible for part time Ph.D registration provided they have service of 5 academic years”.

The above U.O stipulates that in each section, the Part-time registration shall be limited to 25% of the available vacancies in each subjects except for teachers working on regular basis in teaching departments/ centres of the University and those teachers working on regular basis in Govt/Aided colleges including those under DTE/DME within the state.

The HoD, Education had forwarded only 13 eligible applications duly recommended by the Doctoral Committee for granting Ph.D registration in the subject Education against the reported number of 33 vacancies during July 2019 session. Out of these 13 candidates, 8 candidates belongs to the 25% category as per UO. No.Ac.EI/A4(2)/2019 dated 06.05.2019. The HoD has forwarded 8 applications for Part-time Registration belonging to the above mentioned category, which is within the 25% (8.25) limit of the total reported vacancies (ie,33) during July 2019 session. The lesser number of candidates recommended for Full-time registration may be due to the non availability of sufficient no. of applicants or due to lack of eligible candidates.

The Chairman Doctoral Committee has certified that Smt. Anuja V S, the candidate seeking part time Ph.D registration of Ph.D in the subject Education comes under the limit of 25% of the available vacancies in the July 2019 session as per U.O.No.Ac.EI/A4(2)/2019 dated 06.05.2019. She has submitted all the required documents prescribed by the University Regulation and her application is otherwise in order.

In the above case, the Vice- Chancellor has observed that out of the 33 vacancies reported in the July 2019 session, only 13 eligible applications (5 full-time and 8 part-time) had been forwarded to University with the recommendation of Doctoral Committee. ie., 20 vacancies were lying vacant. There is a possibility of carry forwarding these 20 vacancies to the next session. As such the total vacancies reported in the next session ie., January 2020 session may include these 20 vacancies and newly arised vacancies. As the total number of vacancies increases the number of Part-time vacancies coming under the 25% category may also increase proportionately. The possible outcome of the above situation is that the number of part-time candidates increase in a higher proportion in every session.

As per the orders of the Hon'ble Vice- Chancellor, the matter of granting part time Ph.D registration in Education in the July 2019 session in respect of Smt. Anuja V.S is placed before the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVEE that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.16.94 **Minutes of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 14.08.2020 - Approval of -Reg .**

(Pl.G)

The minutes of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance was held at 11.45 am on 14.08.2020 (Copy of the Minutes appended) is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT & FINANCE

Date and Time : 14.08.2020: 11.45 A.M

Venue : Senate Chamber, Senate House Campus, Palayam.

Members

- | | | |
|--|---|------|
| 1. Adv.A.Ajikummar, Convener, SC on P&D. | - | Sd/- |
| 2. Adv.K.H.Babujan, Convener, SC on Finance. | - | Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate. | - | Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate. | - | Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate. | - | -- |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate. | - | Sd/- |
| 7. Sri.Bijukumar. G, Member, Syndicate. | - | sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate. | - | Sd/- |
| 9. Dr.K.G. Gopchandran, Member, Syndicate. | - | Sd/- |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate. | - | -- |
| 11. Sri.Viswan Padanilam, Member, Syndicate. | - | --- |
| 12. Sri.Arun Kumar. R, Member, Syndicate. | - | Sd/- |
| 13. Adv B Balachandran, Member, Syndicate. | - | Sd/- |
| 14. Dr. B Unnikrishnan Nair, Member, Syndicate. | - | -- |

Item No.16.94.01: Theatre/ Smart Class Room – reg.

[Ad. B II]

As per the minutes of the Expert Committee meeting held on 12.08.2020,
Venue : Via Video Conferencing; Date : 12.08.2020; Time : 12:30 p.m.

Present:

1. Pro Vice Chancellor
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. K G. Gopchandran, Member, Syndicate.
4. Prof. K.S. Chandrasekhar (Convener), Campus Director
5. Dr. Jayachandran R., Head, Dept of Hindi.
6. Prof. Aji S., Dept of Computer Science
7. Dr. A. Bijukumar, Head, Dept of Aquatic Biology & Fisheries.
8. Dr. G. Suresh Singh, Head, Dept of Mathematics.
9. Dr. V. Salom Gnana Thanga, Head, Dept of Environmental Sciences
10. Director (i/c), KUCC
11. University Engineer
12. Instrumentation Engineer

After detailed discussion, the committee made the following recommendations:

1. To find the number of rooms exactly required for theatre class room and smart class room separately and to place it before the next Syndicate. More details regarding the same may be ascertained in further discussions, before inviting Expression of Interest from outside agencies.
2. To entrust Instrumentation Engineer to verify the proposal submitted by the Director (i/c), KUCC regarding the server and also to forward the proposal citing requirements/specifications for networking, without delay
3. To form a subcommittee, comprising of the members such as Dr. Jayachandran R., Dr. Aji S, Prof. Vinod Chandra, Dr.A. Bijukumar, Dr.K. Satheesh Kumar & Sri. Aneesh Muhammed (Instrumentation Engineer). The members of the sub- committee may be entrusted to visit a few

institutions already equipped with smart class room and theatre class room on 20th or 21st of August, 2020, and to assess the requirements in detail.

As per the recommendation of the committee, the report submitted by Campus Director and proposal of Computer Centre Director (i/c) verified by Instrumentation Engineer for theatre/ smart class room is enclosed for perusal.

The matter is placed before the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance for consideration and recommendation.

RECOMMENDATIONS:

- To approve the report, on the basis of the expert committee meeting held on 12.08.2020, subject to the visit of the subcommittee constituted for the purpose.
- Subsequent modifications shall be placed before the Standing committee of the Syndicate on Planning and Development and the Hon'ble Vice Chancellor may be entrusted to approve the same invoking the powers vested under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the above recommendations of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance on 14.08.2020, be approved.

Item No.16.95

Institution of PF to the staff on contract under the University- Minutes of the online meeting held on 14.08.2020 on the 'Draft guidelines for the proposed second University Provident Fund Scheme for contract employees'- consideration of- reg.

(Ad.AVII)

The Syndicate at its meeting held on 15.06.2020, vide item no 13.26, considered the minutes of the meeting of the Sub committee constituted for fixing the norms regarding PF to staff on contract working under the University that held on 01.06.2020 along with legal opinion from the Standing Counsel and resolved as follows:

"The Syndicate considered the opinion of the Standing Counsel and resolved to introduce new University PF Scheme. For formulating the scheme, the present UPF scheme can be used to prepare an outline/draft and changes can be incorporated later by adopting acceptable clauses/provisions from similar PF schemes. Further resolved to introduce the new University PF scheme w.e.f 1st August 2020"

As per the orders of the Vice Chancellor, the Finance wing has framed rules as mentioned in the minutes. **'The draft guidelines for the proposed second University Provident fund scheme for contract employees'**, prepared by the Finance wing, was forwarded to the Standing Counsel vide letter dated 31.07.2020, for legal vetting (**copy of the draft guidelines is attached**). The Standing Counsel vide letter dated 10.08.2020, has forwarded his legal opinion in this regard.

As per the orders of the Vice Chancellor the matter alongwith the legal opinion was placed before the Standing Committee of the Syndicate on Finance, held on 11.08.2020. The Committee, vide additional item No. 06, has considered the matter and recommended **to convene an online meeting of the members of the Standing Committee of the Syndicate on Finance with Standing counsel of the University in presence of Vice Chancellor, Pro Vice Chancellor, Registrar and Finance Officer on 14.08.2020 to discuss the matter.**

The above recommendation was approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

Accordingly, an online meeting was convened on 14.08.2020 at 8.30 am. The Minutes of the meeting of the above Committee is placed before the Syndicate for consideration and approval.

MINUTES OF THE ONLINE MEETING TO DISCUSS THE 'DRAFT GUIDELINES FOR THE PROPOSED SECOND UNIVERSITY PROVIDENT FUND SCHEME FOR CONTRACT EMPLOYEES'

Date : 14.08.2020
Time : 08.30 am

Members Present

- Prof. V P Mahadevan Pillai, Vice Chancellor, in the chair
- Dr.P P Ajayakumar, Pro Vice Chancellor
- Adv. Thomas Abraham, Standing Counsel
- Adv. K H Babujan , Member, Syndicate
- Adv. G Muralidharan Pillai, Member, Syndicate
- Adv.A Ajikumar, Member, Syndicate
- Dr.K B Manoj, Member, Syndicate
- Dr. C R Prasad, Registrar(i/c)
- R Mahadevan, Finance Officer

The meeting started at 08.30 am.

The members present considered and discussed about the various aspects regarding the 'DRAFT GUIDELINES FOR THE PROPOSED SECOND UNIVERSITY PROVIDENT FUND SCHEME FOR CONTRACT EMPLOYEES'.

In this regard, the Standing Counsel has pointed out that 'THE EMPLOYEES PROVIDENT FUNDS AND MISCELLANEOUS PROVISIONS ACT,' clause 2 definitions -reads:

5 [(e) "**employer**" means—

(ii) in relation to any other establishment, the person who, or the authority which, has the ultimate control over the affairs of the establishment, and where the said affairs are entrusted to a manager, managing director or managing agent, such manager, managing director or managing agent;]

(f) "**employee**" means any person who is employed for wages in any kind of work, manual or otherwise, in or in connection with the work of 6 [an establishment], and who gets his wages directly or indirectly from the employer, 7 [and includes any person—

(i) employed by or through a contractor in or in connection with the work of the establishment; and furnished his opinion as follows:

"on perusal of the "Draft Guidelines" it is seen that a policy decision as to whether the beneficiaries of the scheme should be contract employees alone has to be taken by the competent authority of the University. This is because a large section of employees may be excluded from the coverage as per the draft sent which may pave way for new legal issues.

There are 4 categories of employees working in the University presently

- Permanent employees who are covered by the UPF scheme presently in vogue
- Contract employees who are engaged as per contract arrangements entered into between them and the University directly as per separate contract agreements
 - Provisional/casual daily waged employees engaged by the University for various spells of time and
- Contract labour employees engaged for the work of the establishments of the University through various contractors as per agreements executed between the University and the contractors which category of workers are covered by the provisions of Contract Labour (Regulation & Abolition) Act 1970.

Among the aforesaid 4 categories only the 1st category as stated supra is covered by the UPF scheme presently in force. The guidelines sent for vetting covers only the 2nd category ie contract employees. The 3rd and 4th categories are not covered by any scheme. This will become a legal disability for the scheme proposed and therefore appropriate legally tenable decision has to be taken in respect of the other 2 categories also. It is well settled that casual/ daily waged employees are also legally entitled for provident fund benefits. In the case of contract labour also the liability of the Principal Employer viz. Kerala University to give them the benefit of the PF Scheme is explicitly clear. Here also some distinction can be drawn between various contracts on the nature of the work entrusted to the contractors. If the work is of a perennial nature the principal employer's liability cannot be required to be undertaken by the contractor. If the work is of a sporadic nature like construction of a building etc the contractor can be held liable to pay all the statutory benefits including PF. The above aspects also may have to be taken into consideration while formulating the scheme. Therefore there are 2 options either to have a separate scheme for contract employees alone and another scheme for various other categories or to formulate a scheme for all such employees

engaged by the University either directly or indirectly through contracts or provisional basis. This requires a policy decision and the scheme can be finalised only after resolving this basic issue as otherwise there is a likelihood of the valid legal objection being raised that the University keeps a section of eligible employees out of the coverage of the proposed scheme.”

The Committee had detailed discussion with the Standing Counsel. After, discussion the committee arrived at the following recommendations:

•As a first step the coverage of the PF may be limited to Contract employees who are engaged as per contract arrangements entered into between them and the University directly as per separate contract agreements.

•To approve the Draft guidelines, prepared by the Finance wing.

•To prepare a scheme in accordance with the guidelines and to entrust the preparation of the Scheme to a Committee to be constituted for this purpose.

The meeting came to an end at 09.30 am.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Online Meeting to Discuss the ‘Draft Guidelines for the proposed second University Provident Fund Scheme for contract employees’ held on 14.08.2020, be approved.

FURTHER RESOLVED to include Casual Labourer Employees having the salary below Rs.10,000/- engaged by the University for a perennial nature of work.

ALSO RESOLVED to entrust the Registrar and the Finance Officer to initiate necessary steps to prepare and implement the second University Provident Fund Scheme for contract employees.

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Additional Item 1 Remittance of Semester fees in UITs, UIMs, KUCTEs and Sel-financing Colleges – date extension – reg.

(Ad.C/ Ad.AVII/ Ad.AVII (A)/

The Syndicate Considered the requests of the Candidates regarding the remittance of Semester fees and Resolved to extend the date of remitting Semester fees in UITs, UIMs, KUCTEs and all Self-financing Colleges upto 30.09.2020 without fine, considering the situation of Covid - 19 Pandemic.

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Additional Item 2 Screening Committee for promotion of teachers in Aided Colleges – date extension - reg.

(Ac.FII)

The Syndicate Considered the request of Dr.M.Vijayan Pillai, Member Syndicate and Resolved that the Screening Cum-evaluation Committee constituted for promotion of teachers in Aided Colleges be extended upto December, 31st, 2020.

Registrar i/c

Pro-Vice-Chancellor

Vice-Chancellor

University Buildings,
Thiruvananthapuram,
14.08.2020



UNIVERSITY OF KERALA

**Preliminary Minutes of the 18th Meeting of the
Syndicate held on 01.10.2020**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.B.Balachandran
4. Sri.Jairaj.J
5. Sri.Viswan Padanilam
6. Dr.M. Vijayan Pillai
7. Sri.Arunkumar R
8. Sri.Bijukumar.G
9. Sri.B.P.Murali
10. Dr.K.G.Gopchandran
11. Dr.S.Nazeeb
12. Dr.K.B.Manoj
13. Adv.A.Ajikumar
14. Dr.B.Unnikrishnan Nair
15. Adv.K.H.Babujan
16. Adv.G.Muralidharan Pillai
17. Prof.K.Lalitha
18. Smt. Renju Suresh

Online presence

19. Dr.Mathew.V
20. Sri.Vijayakumar. R, Joint Secretary, Higher Education Department.

Item No.18.01. *Confirmation of the Preliminary Minutes of the 16th Meeting of the Syndicate held on 14.08.2020 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 16th Meeting of the Syndicate held on 14.08.2020.

Item No.16.05 Proposal be corrected as 'protection of pay in respect of Dr.H Sylaja, Professor, Department of Psychology, University of Kerala, Kariavattom at ₹167200 in the pay band of is ₹37,400-67,000 (AGP ₹10,000/-) (Academic Level 14 – Revised) on the basis of Last Pay Certificate issued from Sree Sankaracharya University of Sanskrit, Kalady

(Ad.AII)

Item No.16.08.C14 Recommendation be corrected as to recognize Dr. Sreeja J.S, Assistant Professor, Dept. of Malayalam, University College, Thiruvananthapuram '*as Research Supervisor*' in the subject Malayalam

(Ac.EI)

Item No.16.71 Resolution be corrected as '**RESOLVED** to permit Sri.Nikhil. R.T, (student of Integrated Five Year B.A LL.B Degree Course) to submit the application for inter college transfer from Govt. Law College, Thiruvananthapuram to Kerala Law Academy Law College, Thiruvananthapuram (Pvt.) in the prescribed form duly recommended by the Principals of Colleges concerned.

(Ac.AIII)

Item No.16.78.13 **Recommendation be corrected as** 'considered the matter and recommended to issue a fresh notification for the post of Principal on contract basis at UIMs'.

(Ad.AVII)