



## UNIVERSITY OF KERALA

### Preliminary Minutes of the 12<sup>th</sup> Meeting of the Syndicate held on 04.06.2020

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

#### Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Muralidharan Pillai
5. Adv.A.Ajikumar
6. Dr.Mathew.V
7. Dr.K.G.Gopchandran
8. Sri.Jairaj.J
9. Sri.Arunkumar R
10. Dr.K.B.Manoj
11. Sri.Viswan Padanilam
12. Dr.B.Unnikrishnan Nair
13. Dr.M.Vijayan Pillai
14. Sri.Bijukumar.G
15. Dr.S.Nazeeb
16. Sri.B.P.Murali
17. Adv.B.Balachandran
18. Sri.Mohammed Yaseen
19. Prof.K.Lalitha
20. Smt. Renju Suresh

**Item No.12.01.** *Confirmation of the Preliminary Minutes of the 10<sup>th</sup> Meeting of the Syndicate held on 13.03.2020 and 28.04.2020 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 10<sup>th</sup> Meeting of the Syndicate held on 13.03.2020 (Part I) with the following modifications and 28.04.2020 (Part II) referred to the next Syndicate.

#### **Part I - Syndicate held on 13.03.2020**

##### **Item No.10.02**

**Item No.09.22.14 Additional 1** Resolution be corrected as '**RESOLVED** to approve the initial appointments of Smt. Sreelekshmi.A.N and Dr.Sreeraj M, Assistant Professors, Department of Computer Science, Sree Ayyappa College, Eramalikara.

(Ac.FII)

**Item No.10.22** Resolution be corrected as '**RESOLVED** to approve the above recommendations of the meeting of the committee for appraisal of the performance of

principals on contract in various University Institute of Technology Regional Centres held on 01.01.2020, be approved' by modifying Sl. No.24 in the Agenda note and in the recommendations as '**Sri.Suresh Kumar.K**, UIT Regional Centre, Karuvatta

**FURTHER RESOLVED** to renew the contract of 20 Principals on contract basis except Sl. Nos.4, 18, 21 and 23'.

**ALSO RESOLVED** that the renewal of the contract of the Principals mentioned at Sl. Nos.4, 18, 21 and 23 be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad.AVII)

**Item No.10.33.01** Recommendation be corrected as '**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on **Planning and Development held on 15/02/2020**, be approved'.

(Pl.G)

**Item No.10.34.B23** Recommendation be corrected '*The committee considered the matter and recommended to grant Re-registration w.e.f. 26.06.2018, after break in research occurred from 18.09.2017, and to reckon the period of research done before discontinuance as eligible Research period on the strength of the explanation submitted by the HoD, Research Supervisor and the Research Scholar.*

(Ac.EI)

**Item No.10.110** Resolution be corrected as '**RESOLVED** that the item be referred to the next Syndicate'.

(Ad.AV)

**Item No.10.131** Resolution be corrected as '**RESOLVED** to re-instate the name of UIT **Regional** Centre, Aruvikkara as UIT **Regional** Centre, Tholicode'.

(Ad.AVII)

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**Item No.12.02.** *Confirmation of the Preliminary Minutes of the 11<sup>th</sup> Meeting of the Syndicate held on 15.05.2020 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 11<sup>th</sup> Meeting of the Syndicate held on 15.05.2020.

<b>Resolution of the Syndicate</b> <b>RESOLVED</b> that the item be referred to the next Syndicate.
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**Item No.12.03.** *Appointments/Career Advancement Promotion, if any – reg.*

(Ad.H/Ad.D.II Section)

<b>Resolution of the Syndicate</b> NIL
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**Item No.12.04.** *Dr.Johnson R, Assistant Professor under suspension, Department of Psychology, University of Kerala- Report of the Enquiry Committee- Consideration of -reg.*

(Ad.AII)

Dr.Jasseer J the Head, Department of Psychology, University of Kerala in his representation dated 25.10.2019 to Vice-Chancellor complained that Dr.Johnson R during the Department Council meeting held on 24.10.2019 at 2.00pm insulted him by stating his visual impairment. Dr.Johnson R also used foul language and words insulting dignity of women, during the Department Council meeting in the presence of lady staff.

Dr.Bindu P, Associate Professor, Dr.Tissy Mariam Thomas Assistant Professor and Ms.Archana Chandran Contract Lecturer of the Department have also forwarded a representation dated 28.10.2019 complaining about the misbehavior of Dr.Johnson R towards Dr.Jasseer J the Head of the Department.

It may be noted that this was not the first time Dr.Johnson R has insulted Dr.Jasseer J, Earlier Dr.Johnson R was placed under suspension wef 13.07.2018 based on the complaint filed by Dr.Jasseer J. for trying to physically assault and threatening Dr.Jasseer J. Dr.Johnson R was then reinstated in the service as per the orders of the Hon'ble High Court of Kerala in its judgement in WP© No.24968/2018 dated 23.10.2018. The Honorable High Court of Kerala in its order clearly stated that if Dr.Johnson R continues to behave the same manner as referred in the memo of charges issued, it is open for the competent authority to revoke the order of reinstatement at the appropriate time.

Further, the 1<sup>st</sup> Year Msc Applied Psychology students of the Department of Psychology, University of Kerala, Kariavattom submitted a letter dated 08.11.2019 signed by 26 students to the Vice-Chancellor regarding carelessness and irresponsibility shown by Dr.Johnson R for the valuation of Answer scripts of 1<sup>st</sup> Year M.sc Applied Psychology students of the Department and misbehavior to the students. The Vice-Chancellor considered the matter and constituted a Sub committee consisting of Convener Standing Committee of the Syndicate on Staff, Equipments and Buildings, Department and other Institutions, Prof. K. Lalitha Member Syndicate, Dr.R Jayachandran, Dean, Faculty of Oriental Studies and Vice-Chairman CSS for enquiry and report.

Meanwhile Dr.Johnson R forwarded a email dated 12/11/2019 to the Registrar stating that PG Students of the Department of Psychology are awarded marks without considering their performance and he also complains about mismanagement regarding the conduct of various examinations in the Department.

The meeting of the Syndicate held on 22.11.2019 vide Item No. 06 .03 considered the whole matter and resolved to place Dr.Johnson R, Assistant Professor, Department of Psychology, under suspension with immediate effect.

Accordingly Dr.Johnson R, Assistant Professor, Department of Psychology, University of Kerala was placed under suspension with immediate effect and the Registrar, University of Kerala was appointed as Enquiry Officer and U.O No.Ad.II./0/236760/19 dated 29.11.2019 was issued in this regard. Dr.Johnson R, was issued with memo of charges and statement of allegations for which Dr.Johnson R submitted his reply.

Meanwhile the Hon'ble High Court of Kerala in judgement dated 19.12.2019 in WP(C) No.32701 of 2019(K) directed the University to finalise the enquiry pertaining to suspension of Dr.Johnson R at the earliest, and at any rate, within two months from the date of receipt of the judgement (ie within 08.03.2020 two month of date of receipt of judgement copy), after providing sufficient opportunity of hearing and participation to the petitioner and any other interested persons. The Vice-Chancellor ordered to place the whole matter in the Standing Committee of the Syndicate on Staff, Equipment and Buildings. Accordingly the same was placed in the meeting of the Standing Committee of the Syndicate on Staff, Equipments and Buildings held on 26.02.2020. The Standing Committee of the Syndicate on Staff, Equipments and Buildings considered the matter and recommended to complete the enquiry pertaining to suspension of Dr.Johnson R at the earliest in the view of the judgment dated 19.02.2019 from the Hon'ble High Court of Kerala in WP(C) No.32701 of 2019(K). The recommendation of the Standing Committee of the Syndicate on Staff, Equipments and Buildings was approved by the Vice-Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate for initiating immediate action. The meeting of the Syndicate held on 13.03.2020 vide item No.10.128.08 resolved to note the action taken by the Vice-Chancellor in having approved the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020.

Mean while the University approached the Hon'ble High Court of Kerala for getting atleast three (3) months extension of time limit to finalise the enquiry pertaining to suspension of Dr.Johnson.R, for which the approval of Hon'ble High Court is pending.

The Vice-Chancellor vide U.O No.Ad.AII./0/236760/19 dated 24.02.2020 cancelled the appointment of Registrar as Enquiry Officer and constituted an Enquiry Committee comprising of Pro-Vice-Chancellor (Chairman), Dr.B.S Jamuna, Dean, Faculty of Arts, Dr.A Gangaprasad, Dean, Faculty of Science and Dr.K.S Chandrasekhar, Dean, Faculty of Management Studies.

As ordered, the Enquiry Committee conducted the hearing of Dr.Johnson R, Assistant Professor (Under Suspension), Dr.Jasseer J, HoD, other faculty members and 22 students belonging to Semester II M.Sc (Psychology) from the Department of Psychology, University of Kerala, Kariavattom at Pro-Vice-Chancellor’s Chamber on 03.03.2020.

As ordered by the Vice-Chancellor the report of the Enquiry Committee based on the hearing of Dr.Johnson R, Assistant Professor (Under Suspension), Dr.Jasseer J, HoD, other faculty members and 22 students belonging to Semester II M.Sc (Psychology) from the Department of Psychology, University of Kerala, Kariavattom is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

The Syndicate considered the Report of the Enquiry Committee and **RESOLVED** the following:

1. To accept the Report of the Enquiry Committee.
2. To issue urgent notice to Dr.Johnson. R, Assistant Professor (Under Suspension) with the findings of the Enquiry Committee.
3. Based on the allegations and findings of the Enquiry Committee Dr.Immanuel Thomas, Former Head of the Department be removed from all academic activities related with the Department. Also Dr.Immanuel Thomas is not permitted to enter the Campus without permission of the University.
4. To seek explanation from the Head, Department of Psychology regarding the presence of Dr.Immanuel Thomas in the Department.
5. To convene the meeting of the Department Council in the presence of the Pro-Vice-Chancellor and the Registrar.

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**Item No.12.05                      *Appointing additional Guest Faculty in the Department of Commerce, University of Kerala, Kariavattom - Consideration of-reg.***

*(Ad.A.II)*

The Department of Commerce , University of Kerala, Kariavattom is provided with a panel consisting of six faculties as Guest Lecturers for taking classes for newly sanctioned M.Com Degree Course in Global Business Operation in the Department of Commerce as per U.O No. Ad.AII.1/17728/19 dated 19.07.2019

The Head, Department of Commerce had requested to include **Mr. Varghese Y**, German Teacher and Translator in the panel so as to engage classes in the second semester M.Com Global Business Operations which already started.

As per the orders of the Vice-Chancellor the matter regarding inclusion of **Mr. Varghese Y**, German Teacher and Translator in the panel of Guest Lecturers in the Department of Commerce so as to engage classes in the second semester M.Com Global Business Operations which already started was placed before the Standing Committee of the Syndicate on Staff, Equipment and Building held on 26.02.2020 for consideration and recommendation.

The meeting of the standing committee of the Syndicate on Staff, Equipment and Building held on 26.02.2020 considered the matter and recommended to place the item along with minutes of the meeting of the Department Council and Bio data before the Syndicate. The meeting of the Syndicate held on 13.03.2020 vide item No.10.128.10 resolved to defer the item.

As per orders of the Vice-Chancellor inclusion of **Mr. Varghese Y**, German Teacher and Translator in the panel of Guest Lecturers in the Department of Commerce so as to engage classes in the second semester M.Com Global Business Operations which already started is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** to approve the proposal for including Mr.Vargese Y, German Teacher and Translator in the panel of Guest Lecturers in the Department of Commerce.

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**Item No.12.06                      *റെക്കോർഡ്സ് ും സ്ഥാപിക്കുന്നതിനായി നിയമിച്ച കാഷ്വൽ ലേബർമാരുടെ കാലാവധി നീട്ടി നൽകുന്നത്- സംബന്ധിച്ച്.***

*(എഡി.എ VIII)*

**Registrar**

**Pro-Vice-Chancellor**

**Vice-Chancellor**

കേരള സർവ്വകലാശാലയിൽ റെക്കോർഡ്സ് റൂം സ്ഥാപിക്കുന്നതിനായി ജനറൽ സ്റ്റോർ വ്യത്തിയാക്കുന്നതിലേക്കായി പത്ത് കാഷ്വൽ ലേബർമാരെ നിയോഗിച്ചിരുന്നു. ടിയാളുകളുടെ സേവനം വിനിയോഗിച്ച് കൊണ്ട് ഒന്നാം ഘട്ടത്തിലെ വ്യത്തിയാക്കലുകൾ പൂർത്തിയാക്കിയിട്ടുണ്ട്. രണ്ടാം ഘട്ടത്തിൽ ചുവടെ ചേർത്തിരിക്കുന്ന 5 കാഷ്വൽ ലേബർമാരുടെ സേവനം വിനിയോഗിച്ച് ജോലി ചെയ്ത് വരികയാണ് അപ്രതീക്ഷിതമായി ലോക്ക് ഡൗൺ പ്രഖ്യാപിക്കപ്പെട്ടത്. ഈ കാലയളവിൽ ടി 5 കാഷ്വൽ ലേബർമാരുടെ കാലയളവ് അവസാനിച്ചു. ആയതിനാൽ പ്രസ്തുത ജോലി തുടരാൻ കഴിഞ്ഞിട്ടില്ല.

1. സജിത് പി - 6241
2. മഞ്ജു എസ്-6206
3. ഹരിപ്രിയ ആർ വി-6300
4. ദിപുമോൻ ജി-6393
5. ദീപ്തി മോൾ കെ എ-6240

ടി ആളുകൾ നിലവിൽ 89 ദിവസം വീതമുള്ള രണ്ട് കാലയളവുകൾ പൂർത്തിയാക്കിയവരാണ്. രണ്ട് കാലയളവുകൾ പൂർത്തിയാക്കിയ കാഷ്വൽ ലേബർമാർക്ക് പ്രത്യേക ഉത്തരവുകളില്ലാതെ കാലാവധി നിട്ടി കൊടുക്കേണ്ടതില്ലായെന്ന രജിസ്ട്രാറുടെ ഉത്തരവ് നിലവിലുണ്ട്. എന്നാൽ റെക്കോർഡ്സ് റൂം സ്ഥാപിക്കുന്നതിലേക്കുള്ള ജോലിയ്ക്കായി ഈ ജോലി ചെയ്തിരുന്ന ആളുകളുടെ സേവനം തുടർന്നും ലഭ്യമാക്കേണ്ടത് അത്യവശ്യമാണ് എന്ന് റെക്കോർഡ്സ് റൂം സ്ഥാപിക്കുന്നതിന്റെ ചുമതലയുള്ള സെക്ഷൻ ഓഫീസർ അറിയിച്ചിരിക്കുന്നു.

നിലവിൽ സർവ്വകലാശാലയിൽ സേവനത്തിലുള്ള കാഷ്വൽ ലേബർമാരുടെ പ്രായം 52-ൽ അധികമാണ്. കായികശേഷി ആവശ്യമായി വരുന്ന റെക്കോർഡ്സ് റൂം സ്ഥാപിക്കുന്നതിനുള്ള ജോലികൾ ഇവരെ ഉപയോഗിച്ച് സമയബന്ധിതമായി തീർക്കുവാൻ ബുദ്ധിമുട്ടായിരിക്കും, ആയതിനാൽ പ്രസ്തുത ജോലി സ്തുത്യർഹമായ രീതിയിൽ ചെയ്ത മേൽപ്പറഞ്ഞ 5 കാഷ്വൽ ലേബർമാരെ വീണ്ടും ലോക്ക് ഡൗൺ അവസാനിച്ചതിനുശേഷം ഒരു നിശ്ചിത കാലയളവിലേക്ക് (89 ദിവസം അല്ലെങ്കിൽ പ്രസ്തുത ജോലി പൂർത്തിയാകുന്നതുവരെ, ഇതിൽ എതാണെ ആദ്യം തീരുന്നത് :അതുവരെ മാത്രം). ടിയാളുകളെ ടി ജോലിയ്ക്ക് നിയമിക്കുന്നതിലേക്കുള്ള ഉത്തരവിനായി ഫയൽ സമർപ്പിച്ചപ്പോൾ സിൻഡിക്കേറ്റ് മുൻപാകെ സമർപ്പിക്കുവാൻ ബഹു. വൈസ് ചാൻസലർ ഉത്തരവിട്ടിരിക്കുന്നു.

ആയതിനാൽ ഈ വിഷയത്തിൽ ഒരു തീരുമാനം കൈക്കൊള്ളുന്നതിനായി ഈ കുറിപ്പ് സിൻഡിക്കേറ്റിന് മുൻപാകെ സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

Based on the urgency the Syndicate **RESOLVED** to extend the tenure of the above five casual labourers till the works of the Records Room is completed, as a special case.

**Item No.12.07. Budget Speech 2020-21- Item No 19 - Pension Fund – Implementation – Consideration of- reg.**

**(Finance II)**

As per Section 74 under Chapter IX of the Kerala University Act, 1974, with the previous approval of the Government, the University shall make appropriate provisions for the benefit of its officers, teachers and other servants under its control in matters of insurance, pension and provident fund and for such other benefits as it may deem fit, in such manner as may be prescribed by the Ordinances.

As per Section 3 (xiv) under Chapter 6 of the Kerala University First Statutes, 1977, the Syndicate shall control and manage the Pension Fund, the Provident Fund and the Pension-cum-Provident Fund for the benefit of teachers and other employees of the University. Accordingly, the University is maintaining a pension fund in the Government Treasury since 2016-17. An amount of Rs.330,00,00,000/- (Rupees Three Hundred and Thirty Crores only) was sanctioned and deposited under the Term Deposit Scheme in the District Treasury, Thiruvananthapuram as a reserve fund during the period from 2016-17 to 2019-20 for this purpose.

A proposal for transfer of ₹100,00,00,000/- (Rupees One Hundred Crores only) from the Consolidated General Funds of the University and ₹.10,00,00,000/- (Rupees Ten Crores only) from the provision provided under the Non Plan expenditure in the Budget Estimates towards the pension fund of the University for the year 2020-21 has been envisaged under Item No 19 of the Budget Speech 2020-21. The said proposal was approved by the Senate in its annual meeting held on 27<sup>th</sup> March 2020.

The expenditure related to the transfer of Rs.10,00,00,000/- may be debited under the head of account "Part I Non Plan MH 63 Miscellaneous – 8/6020 – Pension Reserve Fund" in the current year's Budget Estimates of the University.

Till date the funds transferred to the Pension Fund are deposited under the Term Deposit Scheme with the Treasury as a reserve fund by the Finance Officer. The University has not formulated any rules or regulations regarding the utilisation of these funds, as and when the need arises. Moreover, the Kerala State Local Fund Audit Department, vide audit requisition No 74/18-19 dated 24.12.19, has also enquired whether any rules or regulations were framed for utilisation and monitoring of the Pension Fund. Hence it is proposed that appropriate rules and regulations may be framed and a trust be formed, by including representatives from the Syndicate members, Statutory Officers and employees, for the proper monitoring and utilisation of these funds. The Fund/Trust will be functioning under the control of the Syndicate as specified in the provision of Section 3 (xiv) under Chapter 6 of the Kerala University First Statutes, 1977. The proposed trust shall closely monitor and recommend the need for transferring adequate funds to the Pension Funds and utilisation of funds as and when the need arises as per the said rules and guidelines.

Hence the following proposals are placed before the Syndicate for consideration and approval

1. **To transfer ₹100,00,00,000/- from the Consolidated General Funds of the University to the Pension Fund for the year 2020-21.**
2. **To transfer ₹ 10,00,00,000/- to the pension fund by including the expenditure under the head of account "Part I Non Plan MH 63 Miscellaneous – 8/6020 – Pension Reserve Fund" in the current year's Budget Estimates of the University and to entrust the Finance Officer to transfer these funds from Kerala University Fund to the Pension Fund maintained in District Treasury, Thiruvananthapuram, subject to availability of funds in KUF.**
3. **To obtain administrative sanction to initiate steps for formulation of rules and regulations for proper utilisation and monitoring of the Pension Funds.**
4. **To obtain administrative sanction to initiate steps for the creation of a Fund/ Trust/ nomination of adequate members for the monitoring of the Pension Fund, once rules and regulations are framed.**

*Resolution of the Syndicate*

**RESOLVED** that the above proposals be agreed to.

**FURTHER RESOLVED** to constitute a sub-committee consisting of Adv.K.H.Babujan, Adv.B.Balachandran, Dr.K.G.Gopchandran, Sri.Bijukumar.G, Members Syndicate, the Finance Officer and Dr.P.Raghavan, Joint Registrar (Admn.) to monitor and formulate the rules & regulations of pension fund. The Report be placed before the Standing Committee of the Syndicate on Finance.

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**Item No.12.08. Department of Cultural Affairs – Establishing online photo gallery – Request for the permission to copy the documents in the Kerala University Library – on video – meeting conducted – minutes – approval of – reg.**

(Ad. AV)

The Syndicate held on 21.01.2020 has considered the matter of giving permission to copy the documents and related materials in the Kerala University Library on video to Invis Multimedia, in connection with the establishment of online cultural and historical photo gallery by the Department of Cultural Affairs, Govt of Kerala and resolved to obtain a report from the University Librarian on the matter and has also resolved to entrust the Pro-Vice-Chancellor, Dr. S.Nazeeb, Dr. K.G. Gopchandran, Adv. K.H. Babujan, Adv. A. Ajikumar, Sri.R. Arunkumar and Prof. K. Lalitha, Members Syndicate to have a detailed discussion with the Director, Cultural Affairs. The above meeting with the Director, Directorate of Culture was conducted on 18.03.2020 at 11 am at the PVC's Chamber.

As per the orders of the Vice-Chancellor, the minutes of the meeting to discuss the matter of giving permission to copy the documents and related materials in the Kerala University Library on video, to Invis Multimedia, in connection with the establishment of online cultural and historical photo gallery by the Department of Cultural Affairs, Govt of Kerala (copy appended), is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the committee constituted for discussing the matter of giving permission to copy documents and related materials in the Kerala University Library**

Venue : PVC's Chamber  
 Date : 18.03.2020  
 Time : 11.00 am to 12.15 pm

Members present

1. Dr. P.P. Ajayakumar, Pro-Vice-Chancellor (In the chair)
2. The Director, Directorate of Culture
3. Adv. K.H. Babujan, Member, Syndicate
4. Adv. A Ajikummar, Member, Syndicate
5. Prof. K. Lalitha, Member, Syndicate
6. Dr. Ajikumari. T, University Librarian (i/c)

The meeting started at 11.00 am. The committee discussed in detail the matter of giving permission to copy the documents and related materials in the Kerala University Library on video, to Invis Multimedia in connection with the establishment of online cultural and historical photo gallery by the Department of Cultural Affairs, Govt of Kerala. The committee after deliberations made the following recommendations.

1. To approve the following remarks of the University Librarian(i/c) on the matter 'To permit INVIS Multimedia, Thiruvananthapuram to copy documents and related materials in the Kerala University Library on video in connection with the scheme of establishing online photo gallery initiated by the Dept. of Cultural affairs. The work can be conducted on the condition that they have to take care of the safety of the books and other documents, avoiding misplacement and mutilation. The Kerala University Library shall not be responsible for any type of copy right infringements and violations. It is also conditioned that the materials have to be recorded in the presence of the staff of the respective sections, agreeing to their directions and also without disturbing the staff and users of the Library. The work should be completed within one week.'
2. To permit Invis Multimedia authorised agency of Department of Cultural Affairs, Govt. of Kerala to take the photos/videos of rare photographs of heritage values before 1956 in the Kerala Studies section of the University Library.
3. One soft copy of the photos/videos taken shall be submitted to the University Library.
4. An acknowledgement of source shall be inscribed under each photograph/video, while publishing it online.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the committee constituted for discussing the matter of giving permission to copy documents and related materials in the Kerala University Library held on 18.03.2020, be approved.

***Item No.12.09***

***Minutes of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Affiliation of Colleges constituted for framing norms/guidelines for conducting Continuance of Affiliation held on 20.05.2020 – approval- of - reg.***

***(Ac.BII)***

The Syndicate at its meeting held on 30.10.2019 vide item no.05.44.09 reconstituted the subcommittee for the purpose of formulating the norms/guidelines for considering the continuance of affiliation of colleges. Accordingly, the subcommittee was held on 20.05.2020 and the committee discussed the matter in detail.

The Minutes of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Affiliation of Colleges constituted for framing norms/guidelines for conducting Continuance of Affiliation held on 20.05.2020 is appended herewith.

As per the orders of the Vice-Chancellor, the Minutes of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Affiliation of Colleges constituted for framing norms/guidelines for conducting Continuance of Affiliation held on 20.05.2020 is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE SUBCOMMITTEE OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES CONSTITUTED FOR FRAMING NORMS/ GUIDELINES FOR CONDUCTING CONTINUANCE OF AFFILIATION.**

Date : 20/05/2020  
Time : 11.00 A.M  
Venue : Vice Chancellor's Chamber

**Members Present**

- |      |   |      |
|------|---|------|
| i.   | Adv. Muralidharan Pillai. G, Member, Syndicate (Convener) | Sd/- |
| ii.  | Dr. S. Nazeeb, Member, Syndicate                          | Sd/- |
| iii. | Dr. Vijayan Pillai. M, Member, Syndicate                  | Sd/- |
| iv.  | Adv. K.H Babujan, Member, Syndicate                       | Sd/- |
| v.   | Adv. A. Ajikumar, Member, Syndicate                       | Sd/- |

The Sub Committee constituted by the Syndicate held on 30.10.19 (item No.05.44.09) for the purpose of formulating the norms/guidelines for considering the continuance of affiliation of colleges discussed the matter in detail and made the following recommendations.

- **An inspection may be conducted by a commission of the Syndicate to affiliated colleges once in every four years to verify and ascertain whether the college has the infrastructural and instructional facilities that are to be maintained as per the Statutes/ Guidelines of the UGC/Regulatory Bodies.**
- **To exempt from inspection, for the time being, only those colleges which are permanently affiliated.**
- **The colleges may be required to provide necessary data, in the proforma appended, to the inspection commission during the visit.**
- **The inspection team shall cause all the teaching/non teaching staff to be present in the college during the visit.**

The meeting came to an end at 12:30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Affiliation of Colleges constituted for framing norms/ guidelines for conducting Continuance of Affiliation held on 20.05.2020, be approved by modifying the recommendation 'An inspection may be conducted by a commission of the Syndicate to affiliated colleges *with in a period of* four years to verify and ascertain whether the college has the infrastructural and instructional facilities that are to be maintained as per the Statutes/ Guidelines of the UGC/Regulatory Bodies'.

**Item No.12.10. *Minutes of the Meeting of the Standing Committee of the Syndicate on Finance held on 26.05.2020 – Approval of – reg.***

**(Ad.AVI)**

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 26.05.2020 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in Additional Item no. 04, 05, 07, 09, 10 & 12 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in Additional Item no. 04, 05, 07, 09, 10 & 12 in the minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 26.05.2020 is reported to the Syndicate and the recommendation on remaining items in the said minutes is placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

Date & Time : 26<sup>th</sup> May 2020, 02.30 p.m.  
Venue : Syndicate Room, University Building



**Members present**

1. Adv. K. H. Babujan (Convener on Chair)
2. Adv. B. Balachandran
3. Sri. B. P. Murali
4. Dr. S. Nazeeb
5. Adv. Muralidharan Pillai. G
6. Adv. A. Ajikumar
7. Dr. K.G. Gopchandran
8. Dr. K.B. Manoj
9. Dr. Vijayan Pillai M
10. Dr. B. Unnikrishnan Nair
11. Sri. Bijukumar G

***Item No. 12.10.01: Installation of Incinerator to burn sanitary napkins and napkin vending machine in the University campuses-reg.******(Ad.B.I)***

An amount of Rs.8,00,0000/- (Rupees Eight Lakh Only) is allocated in the Budget speech 2019-2020, for installing napkin disposal machine in the University Campuses.

The Syndicate at its meeting held on 28.03.2019, had resolved to authorize the Joint Registrar Campus Administration in consultation with Joint Registrar Administration to submit a proposal on installation of napkin disposal machines, as envisaged in the Budget Speech with an allocation of Rupees 8 lakh and to place the matter before the Standing Committee of the Syndicate on Planning and Development.

Also, M/s. Max Care India Pvt. Ltd. an initiative of Ex Service men, has forwarded their letter of interest/ price invoice to install Sanitary Pad Vending Machine, Incinerator to burn sanitary napkins and Incinerator to burn solid waste in the University Campuses.

After frequent discussions, the Joint Registrar Campus Administration has forwarded the proposal of installing Napkin Vending Machine and Incinerator in the University campuses.

The Vice Chancellor invoking the provision under the section 10(13) of KU Act 1974 has approved the matter of installing Napkin Vending Machine and Incinerator in the University campuses, as recommended by the Standing Committee of the Syndicate on Planning and Development held on 15.02.2020

It may be noted that as per the Budget speech 2019-2020, an amount of Rs.8,00,0000/- (Rupees Eight Lakh Only) is allocated for installing napkin disposal machine and as per the proposal submitted by the Joint Registrar, Campus Administration, the rate of Napkin destroyer (incinerator) is Rs.26,900/- with standard exhaust pipe and that of napkin vending machine is Rs. 13,356/- inclusive of taxes as per the rates send by M/s Max Care India Limited and accordingly, the total approximate cost of incinerators will come to Rs. 15,87,100/- (Rupees Fifteen Lakh Eighty Seven Thousand and One Hundred Only) and that of napkin vending machines will come to Rs.8,01,360/- ( Rupees Eight Lakh One Thousand Three Hundred and Sixty Only), for the whole use of the Campuses.

Also, the Commercial Manager, Steel Industrials Kerala Limited, vide letter no. SILK/45/CO/QSF/CD/2019-20/2460 dated 12.02.2020 has requested to entrust the work of installing Incinerator and Napkin Vending Machine in the Campuses, with them, without mentioning the cost.

It may also be noted that as per the proposal submitted by the Joint Registrar Campus Administration, quotations may be invited for installing Incinerator and Napkin Vending Machine in the Campuses. But, the recommendation of the Committee is silent about inviting quotations for the same.

***The Committee considered the matter and recommended to call for a report detailing merits and demerits of the proposal, from the Instrumentation Engineer, CLIF in consultation with JR Campus Administration and JR Administration, SH campus.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on

Finance held on 26.05.2020, be approved.

**Item No.12.10.02: Rate of fee for Degree Certificate - B.Des Fashion Design Course –reg. (Ac.A IV)**

Bachelor of Design (B. Des) Fashion Design is a four year Professional Degree Course offered by the University of Kerala from the year 2014. The first batch has completed their course in 2019 and degree certificates have to be issued to the successful candidates. Fee structure for the Degree certificates of B. Des Course is yet not fixed. It may be noted that the fee rate for original Degree certificates of Professional courses is fixed as ₹ 450 + Search fee vide U.O No. Ac.AII/2016 dated 08/09/2016. (B.Des was not included in the list of courses mentioned in the U.O) As B.Des is a professional degree, the above rate may be made applicable to Degree Certificates of B.Des Fashion Design Course.

**The Committee considered the matter and recommended to fix Rs.450/-(Rupees Four Hundred and Fifty Only) as fee for Degree Certificate of B.Des Fashion Design Course + Search fee as per U.O No. Ac.AII/2016 dated 08/09/2016.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be approved.

**Item No. 12.10 Additional 01: SBMOPS – Online payment additional gateway – On boarding at the University of Kerala – reg. ((AR (Cash))**

The Syndicate at its meeting held on 13.03.2020 vide item No.1030 had resolved to the introduction of SBMOPS, the additional gateway for online payment at the University of Kerala.

In continuation of the above, the Syndicate at its meeting held on 15.05.2020 vide item No.11.64 had considered the report furnished by the Director i/c, KUCC on SBMOPS on boarding. The Syndicate further resolved that the item be referred to the Standing Committee of Syndicate on Finance and also directed to invite the Manager, SBI, KUOC Branch and the Director, KUCC to the Committee.

In the report, the Director, Computer Centre had stated that the technical integration document of SBMOPS which is absolutely vital for the gateway implementation was shared with the University by the SBI in March 2020. Due to lockdown declared, the process was delayed. The technical team of SBI is situated in Mumbai and they are working from their home. In spite of the above, 70% of the gateway implementation and testing have been completed. Proper follow up is being done by the computer centre with the SBI technical team and hope that the task will be completed in the near future.

In the meantime, the Finance wing has started the process of finalising the MOU in consultation with the SBI, KUOC branch.

**The SBI Authorities present at the meeting informed that 90 % work of introducing an additional gate way for online payment at the University of Kerala is already completed. Hence the Committee recommended that the Manager SBI KUOC Branch shall take necessary steps for implementing the same on or before 15/06/2020.**

**The Committee further recommended that the Director, Computer Centre may be entrusted to examine and to verify the technical feasibility of the project, before executing MoU.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be approved.

**Item No. 12.10.Additional 02: Public Finance Management System (PFMS) – Uploading and approval of data in the PMFS portal- reg.**

**(AR. Cash)**

1. University of Kerala completed the registration process with Central Plan Schemes Monitoring System (CPMS) in 2010. UGC decided to transfer grant in aid to Universities/

Colleges/ Institute through Public Financial Management System (PFMS) in 2015. The creation of a Data Approver ID was done and a user ID and password for the same was made in 2015 to suit the requirements of various departments.

2. In the wake of difficulties reported by the teaching faculty of the various departments a meeting of officers was convened by the Registrar and Vice Chancellor approved the recommendations of the meeting. An order No.Ac.EIV/III/637/15 dated 25.09.2015 was issued implementing the decision. The order states that DR (Planning) is entrusted as the custodian of the password of the common user id related to PFMS portal and has to upload the UCs and other documents of the teaching departments/sections dealing with various scholarships/fellowships and other financial assistances from various Central Government agencies, etc.
3. Further during 2016 the need for creating new scheme codes for receiving the fellowships was necessitated and the then FO opined that DR (Planning) may share the user name and password with DR Academic since only one registration is permitted under PFMS for one University. It was also recorded that DR (Planning) will be in the overall charge of PMS like an administrator.
4. Several meetings were held during 2019 to discuss the modalities for managing the PFMS portal. A meeting was held on 04.09.2018 to discuss and finalise the roles and levels of implementation of PFMS. Unique roles were assigned to the Registrar (Administrator) and the FO as Approver. Based on the minutes of the meeting held on 26.07.2019 sanction was accorded by the Registrar to designate Finance Officer as Data Approver and SO and Assistants of Planning C section as Data operators for all schemes registered under PFMS vide UO dated 20.08.2019. Accordingly the UO dated 01.03.2019 was amended. However, another meeting was held on 10.02.2020 which recommended that the data entered by the Data Operator is to be verified physically by the DR and Director Planning and Development prior approval by the FO.
5. Based on (4) above now Finance Officer is acting as data approver. In this connection following facts are placed for kind consideration and orders :
  - a. University is getting funds from various Central Government Institutions as grant in aid for fellowship, research projects etc.
  - b. Utilisation of grant in aid has to update in the PFMS portal periodically even if payment is done through modes like Cheque/DD/E payments etc. Once the payments are released it has to be updated in the PFMS portal each schemes.
  - c. It is noticed that an amount of Rs.6 crores is pending as un-utilised in the PFMS portal.
  - d. It may be difficult to manage the entire approval of data by FO. The utilisation of funds as indicated in (b) & (c) needs to be updated in a timely manner.
  - e. PFMS portal provides provision for the creation of multiple data operators and data approvers. This will ensure timely completion of work and uploading of data and receipt of funds from Government of India.

Hence following suggestions are placed for kind consideration and approval:-

- a. A new data approver may be created by authorising an officer in Department of Planning to upload data, which does not require the concurrence of Finance Officer i.e., vendor creation, updating of bank account details, uploading of old expenses/UCs, etc. In the PFMS portal.
- b. Finance Officer will continue to approve data which involve financial transactions eg. Payment through PFMS portal/Bank etc.

*The committee considered the matter and recommended to approve the suggestions put forward by the Finance Officer Section in this regard.*

*The committee further recommended to entrust the Registrar to nominate an Officer from the Planning Wing, as new Data Approver in addition to Finance Officer.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be approved.

**Item No. 12.10.Additional 03: Coverage of Fidelity Insurance Policy-Purchase of bond from the Directorate of Kerala State Insurance-reg.**

**(AR. Cash)**

1. The Finance Officer after his assuming charge, on inspection at the Cash Counters had proposed the requirement for Fidelity Insurance coverage at the University of Kerala.
2. The necessity to seek coverage of fidelity insurance at the University's Cash (R) and Cash (M) sections (and if required at the other cash counters at Karyavattom and Alappuzha, and also at the Departments offices, university's hostels where cash transactions are in place) were discussed.
3. The fidelity insurance policy protects in general, the financial losses in case of breach of trust such as forgery, embezzlement, larceny of fraud/dishonesty or fraudulent conversion of money or its worth or goods by the salaried employees concerned.
4. According to the major companies that offer fidelity coverage policy were listed for the purpose to seek Expression of Interest (EoI) from them.
5. Later an informal discussion paved way for considering the purchase of the fidelity insurance bond with a suitable premium, solely with M/s. the Directorate of Kerala State Insurance (SID) - its state office at Trans -Tower, Vazhuthacaud (with District offices at Santhinnagar, Statue, Thiruvananthapuram and at the Beach Road, Alappuzha)
6. It is pertinent to recall that the Kerala Treasury Code Part II Rule 80 specifies that Fidelity Insurance guarantee must be in place at security points at Treasury for varied amounts. There shall be either a single fidelity guarantee insurance policy in the name of the Treasury Director subject to conditions spelt out viz.
  - i) Blanket Insurance policy shall have the designation and number of persons only.
  - ii) Increase in number of categories covered, the same shall be notified by the Director to the Insurance Department within 15 days. The additional premium shall be remitted once intimation from SID is received.
  - iii) Regular employees only shall hold security posts.
  - iv) Substitution and officiating arrangements with orders shall be recorded and to be made available at SID for verification, the rule states  
&
  - v) Blanket Insurance Guarantee Policy to be renewed on yearly basis at the appropriate time.
7. In view of the above stipulation coverage to all cash collection centres under the University of Kerala as well as option for fire insurance policy may be explored with the possibility to rope in the government agency, the State Insurance Department (SID) to the arena.
8. Orders of the Hon'ble Vice -Chancellor were therefore sought whether to seek an Expression of Interest (EoI) from the Directorate of Kerala State Insurance (S.I.D.) in respect of introducing a Fidelity Insurance coverage at the cash collection centres at the University of Kerala along with Fire Insurance policy as an add joiner.

***The committee considered the matter and recommended to approve the proposal in principle.***

***The committee further discussed the matter of remittance of amount collected by University cash counter and its remittance to Bank. The committee noted that the University remits the amount to the Bank only on the succeeding working day of its collection.***

***Hence the committee recommended to entrust the Finance Officer to hold necessary discussions with Bank authorities, so as to explore the feasibility of extending the Banking Hours after 4 p.m every day exclusively to enable the remittance of amount collected by the University cash counter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be approved.

**Item No. 12.10.Additional 04 : University bus services to different locations to commute University employees for duty- Report of the Assistant Engineer (Mechanical) to reconsider the operation of services- reg.**

(Ad A. VI)

The Syndicate at its meeting held on 28/04/2020 vide item no. 16.233 resolved to grant permission to operate University buses, stopping at limited places, in order to commute University employees for duty. Accordingly, U.O. No. Ad.AVI/1/2020 dated 29/04/2020 was issued to operate University buses to Kollam, Neyyattinkara, Kilimanoor, Nedumangad and Karivattom.

Later vide U.O. no. Ad.AVI/1/2020 dated 0/05/2020 sanction was given by the Vice Chancellor to extent the Nedumangad bus to Kattakkada route on alternate working days and the Neyyattinkara bus route to Parassala.

Meanwhile the KSRTC has resumed its local services (within the districts) from 20/05/2020 onwards in compliance with lockdown guidelines and social distancing norms.

In this context, the Assistant Engineer (Mechanical) vide e-mail dated 24/05/2020, has forwarded a report on bus trips operated by the University during Covid Pandemic.

The following points are pointed out by Assistant Engineer (Mechanical):

1. Trips scheduled on Daily Basis
  - a. Kollam – Senate Hall – Kollam
  - b. Kilimanoor – Senate Hall – Kilimanoor via Attingal
  - c. Parassala – Senate Hall – Parassala Kariyavattom – Senate Hall – Kariyavattom
2. Trips scheduled on alternate days
  - a. Nedumangad – Senate Hall – Nedumnagad
  - b. Kattakkada – Senate Hall – Kattakada (via Vilappilshala – Malayinkeezhu) from 12/05/2020 onwards
3. The total amount collected as bus fare by sale of tickets, as on 20/05/2020 evening, is Rs. 74.680/- (Rupees Seventy Four Thousand Eight Hundred and Sixty only.)
4. The bus route of Kollam is over booked with nearly 300% demand for seats from 14/05/2020 onwards.
5. There is demand for extension of bus trips to Kottarakkara or Ayoor in Kollam district so that staff residing in places such as Anchal, Punaloor, Kadakkal, Adoor, Pathanamthitta can attend duties by bus.
6. Parassala route and Kilimanoor route is also over booked with demand exceeding 150% seats from 14/05/2020 onwards.
7. The bus trip from Kariyavattom is being operated under utilisation with less than 30 % occupancy on daily basis.
8. Considering the academic holidays in Kariyavattom Campus seats were allocated only to Staff from Engineering Unit, CSS and Campus Administration section in Kollam bus, with re-opening of Departments after holidays from 22/05/2020, there shall be more demand for seats from Staff, academic faculty, research scholars from Kariyavattom Campus will increase.
9. The Certificate of Fitness of two vehicles expires
  - a. KL-01-AC-929 - 29/05/2020
  - b. KL-01-BA-2848 - 29/05/2020

The certificate of fitness has been extended till June 30 as per MORTH notification RT-11012/02/2019-mvl (pt-8) dated 30/03/2020.
10. There is demand for seats from Research Scholars, academic faculty to restart the regular bus trips to Kariyavattom.

Based on the above facts, the Assistant Engineer (Mechanical) made the following suggestions for the consideration.

1. Adding more buses to Kollam route to cater to extra demand for seats.
2. Extending the Kilimanoor route till Kottakkara or Ayoor.
3. Limiting the boarding of seats till Parippally in Kollam route.

4. Modifying the Kariyavattom bus route as Kallambalam, Attingal, Kariyavattom route with reservation of 10 seats for Kariyavattom campus.
5. Requesting KSRTC to operate trips from various locations to University Campus in lines of Secretariat Service. The matter was discussed with Executive Director Operation of South Zone, and the following inputs are shared.
  - a. For inter district operations KSRTC requires Collector's permission, the University has to obtain such permission and hand over to KSRTC.
  - b. Two methods for providing buses
    - 5.b.i. On hire basis of Rs.70/ per kilometre plus GST, the distance from Depot to Depot of KSRTC will be calculated for considering the rent which will have to be deposited on previous day.
    - 5.b.ii. As of now KSRTC is operating only ordinary buses, they can be provided on double of existing fares on the routes demanded.
6. If transportation facilities are to be provided for Kariyavattom Campus along with the operation of existing routes is not feasible with prevalent social distancing norms (Only 156 seats are available). Hence hiring of buses or requesting KSRTC to provide exclusive buses are to be carried out.
7. Stopping all intra district bus trips such as Kilimanoor, Nedumangad, Kattakkada and Parassala and operating two buses to Kollam District and three buses operating between Kariyavattom, East Fort, Thampanoor and Senate Hall.
8. With the opening of regular public transport, the existing subsidised fares can be doubled.

*The committee considered the matter and recommended to maintain the status quo till 31<sup>st</sup> May 2020.*

*The committee further recommended to entrust the Vice Chancellor to review the schedule and take necessary decisions in operating office conveyance for employees, if the situation so demands after 31<sup>st</sup> May 2020.*

*It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be noted.

**FURTHER RESOLVED** to grant permission to continue the operation of University Buses to Kollam and Kilimanoor until further orders. The rate of Bus fare be made as per the ordinary rate of KSRTC.

**Item No. 12.10.Additional 05: Making of Hand Sanitizer - Purchase of Rectified Spirit - reg.**

*(Ad. B.1)*

Prof. A. Ganga Prasad, Dept. of Botany has submitted a letter in r/o making of Hand Sanitizer in the proposed Community Laboratory of University at Kariavattom Campus. For this purpose, a letter has been given to Deputy Excise Commissioner seeking allot 800 Litre rectified spirit @ Rs.83/- per litre. It is to be collected from Government Distillery, Thiruvalla and be canned using cans of 35 litres capacity. Approximate expense for procuring the same is stated as under,

Spirit - Rs. 83/- x 800 litre = Rs. 66,400/-  
 Canne- (35 liter capacity) 25 x Rs. 250/- =Rs. 6250/-  
 Total – Rs. 72,650/-

Rs. 72,650/- is excluding transportation charges from Thiruvalla to Thiruvananthapuram.

*The committee considered the matter and recommended to sanction Rs.72,650/- (Rupees Seventy Two Thousand Six Hundred and Fifty only) as provisional advance to Professor A. Ganga Prasad, Dept. of Botany for the purchase of rectified spirit for making hand sanitizer and to keep the spirit in stock at CLIF.*

*It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be noted.

**Item No. 12.10.Additional 06:** ***KMAT Kerala Entrance Examination 2018-19- Release of amount to DDF of IMK- reg.***

***(Ad.Misc)***

Dr. K.S. Chandrasekar, Professor & Head, Institute of Management in Kerala vide letter dated 09.10.2019 informed the University that an amount of Rs. 57,62,494/- (Rupees Fifty seven lakh sixty two thousand four hundred and ninety four only) maintained with the Admission Supervisory Committee For Professional Colleges in Kerala was transferred to the Finance Officer, University of Kerala, vide chalan no. 582398 dated 01.03.2019.

The Head vide letter has requested to release the entire amount to the Professor & Head, IMK for crediting the same to the DDF of IMK, for the MBA activities as directed by the Chairman, ASC. The copy of the letter no. ASC 100/18/MBA/KMAT KERALA 2018 dated 01.03.2019 from the Chairman, Admission Supervisory Committee for Professional Colleges in Kerala, is appended herewith.

The Assistant Registrar, Cash IV branch has certified the receipt of an amount of Rs. 57,62,494/- (Rupees Fifty seven lakh sixty two thousand four hundred and ninety four only) from the Admission Supervisory Committee for professional colleges in Kerala vide SBI Vazhuthakad branch cheque no. 582398 dated 01.03.2019 being the amount for expenditure incurred in conducting KMAT Kerala Entrance Exam for the academic year 2018-19, sanctioned vide letter no. ASC 100/18/MBA/KMAT KERALA 2018 dated 01.03.2019. The amount was credited to KUF (A) a/c no. 57002275904 on 12.03.2019.

The matter was examined by the Finance branch and sought clarifications from the Head, IMK and requested to place the matter before the Standing Committee of the Syndicate on Finance.

Dr. K.S.Chandrasekar, Professor & Head, IMK, vide letter dated 13.03.2020 clarified that a sum of Rs. 57,62,494/- (Rupees Fifty seven lakh sixty two thousand four hundred and ninety four only) has been forwarded from the Admission Supervisory Committee (ASC) in favour of IMK for having conducted three entrance examinations of KMAT.

- (a) The fund is the result of the work undertaken by the Professor and Head along with ASC for KMAT examinations. Three entrance examinations were conducted by the Professor & Head, IMK during the period and after all the expenses towards the examinations based on the fee collected from the students, the rest of the amount was transferred to University since the professor and Head wanted this amount to be used for the purposes of IMK.
- (b) There is no prior agreement between University and ASC on this. It is indeed a great gesture from ASC that they have decided to part with the amount for the university which is conducting the entrance examinations.
- (c) The work was undertaken by the Professor and Head, IMK and hence the amount is meant for the MBA activities of IMK only. The letter no. ASC 100/18/MBA/KMAT KERALA 2018 dated 01.03.2019 from the Chairman, Admission Supervisory Committee for Professional Colleges in Kerala, clears that the amount shall be transferred to Professor and Head to be credited into the Department Development Fund of the Institute of Management in Kerala, Department under the University of Kerala for the MBA activities.
- (d) The Head vide letter has requested to transfer the amount immediately as the fund has released on 1<sup>st</sup> March 2019 and one year has lapsed since they sent the amount and the Head needs to reply to ASC on the activities undertaken with that amount.

**The committee considered the matter and recommended to call for a detailed report on the matter from Dr. K.S. Chandrasekar, Professor & Head, Institute of Management in Kerala.**

***Resolution of the Syndicate***

**RESOLVED** that an amount of Rs.57,62,494/- received from the Admission Supervisory Committee credited to the Kerala University Fund be utilized for the construction of Student's Hostel at Kariavattom Campus.

**FURTHER RESOLVED** to refer the matter to the Planning Wing for initiating steps for the implementation.

**Item No. 12.10.Additional 07: 'SBI COLLECT'- Online Fee Collection solution for affiliated colleges proposed by SBI as part of Digitalization-reg.**

**(Cash (R))**

The Syndicate at its meeting held on 13.03.2020 vide Item No 133 had resolved to place the above captioned Item before the Standing Committee of the Syndicate on Finance along with the remarks of the Director, Computer Centre.

The Director, Computer Centre vide Note to the Finance Officer No.KUCC/2020/72 dated 04/05/2020 had furnished report (Appendix) which is placed below for kind perusal and for necessary recommendation.

The matter is placed before the Standing Committee of the Syndicate on Finance, as decided upon by the Syndicate with the approval/implementation orders of the Hon'ble VC on 25.05.2020.

***The SBI authorities present at the meeting made the following clarification in response to queries raised in the report of the Director, Computer Centre.***

- 1. No service charge is levied when money collected at the colleges is transferred to the University account.***
- 2. Real time online status report is available at any time, if required for verification.***
- 3. It is possible to transfer the fees remitted by the students to the respective heads as specified in the fee schedule.***

***Based on the above clarifications made by SBI authorities, the committee recommended to arrange a demo of the proposed system 'SBI COLLECT' – Online fee collection solution on 03.06.2020 at 02.pm at Senate chamber***

***It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be noted.

**Item No. 12.10.Additional 08: Gardening and Clearing of shrubs in the Senate House campus entrusted with M/s.Aestha Vision, Vancross Junction, Thiruvananthapuram - request for increasing monthly wages and sanctioning additional amount for making lawn in front of the Amenity Centre.**

**(Ad B1)**

The contract for the work of gardening and clearing of shrubs at Senate House Campus was awarded to M/s Aestha Vision, T.C 14/2010, Vancross Junction, University P.O, Thiruvananthapuram, for a period of one year with effect from 21.11.2017@ Rs. 24,400/- (Rupees Twenty Four Thousand and Four Hundred Only) per month, vide U.O no. AdB1 (2)833/2015/001 dated 16.01.2018. The contract expired on 20.11.2018 and sanction has been accorded to extend the term of contract monthly until an alternate arrangement is made.

M/s Aestha Vision, Vancross Junction, Thiruvananthapuram, vide letters dated 19.10.2019, has requested to sanction an additional amount of Rs.60,000/- (Rupees Sixty Thousand Only) for setting new garden in front of KR Narayanan Memorial Students' Amenity Centre and for other



beautification works in the front garden and to increase the monthly charges to the firm by an amount of Rs.10,000/- (Rupees Ten Thousand Only), with the existing monthly charges of Rs. 24,400/- (Rupees Twenty Four Thousand and Four Hundred Only), as the labour charges is increasing day by day. It may be noted that a lawn has already been made in one side, ie, at an area of approximately 6025 Sq.ft, at the left side of the K.R Narayanan Memorial Students' Amenity Centre, by the Contractor firm, M/s Garden Palace, Poovar, Thiruvananthapuram @ Rs.35/- per Square feet. Further, the contractor of the above work has submitted a request on 11.05.2020 for maintenance of the lawn (excluding working) at an amount of Rs. 20,000/-per annum

Hence, urgent intervention is needed in the matter of gardening works in the SH Campus since the area of garden doubled due to the inauguration of Dr. K R Narayanan Memorial Amenity Centre, Controller of Examinations Building Annex, SDE Building etc. Also, the gardens in the campus need a facelift up to modern standards. In view of the above, quotations may be invited from experts in this field at least for the gardening of main areas and clearing the shrubs, so that it will be ready before NAAC visit.

The Syndicate, at its meeting held on 22.11.2019, vide item no. 06.67.08, has considered the matter and resolved to defer the same.

The matter was again considered by the Syndicate at its meeting held on 28.04.2020 and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

***The committee considered the matter and recommended to invite quotations from firms/individuals with expertise in the field.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be approved.

***Item No. 12.10.Additional 09 : Enhancement of remuneration for the conduct of SDE Examinations, 2020 – reg***

***(E K I)***

- Ref: 1) U.O. No. EK 1/1/619/2013 dated 13/05/2013  
2) Minutes of the meeting of the Syndicate held on 15/05/2020 vide item No. 11.60.04

The Examination Monitoring Committee held on 11/05/2020 recommended to enhance the existing rate of remuneration a for SDE/ Private Registration Examination vide ref (1) above, under special circumstances.

<b><i>Details</i></b>	<b><i>Existing remuneration</i></b>	<b><i>Proposed remuneration</i></b>
Chief Superintendent/ Additional Superintendent	Rs 300 /-	Rs 750 /-
Invigilator/Asst. Superintendent	Rs 300 /-	Rs 500 /-
Office Superintendent	Rs 250 /-	Rs 300 /-
Accountant	Rs 200 /-	Rs 250 /-
Clerk	Rs 200 /-	Rs 250 /-
Peon / Sweeper	Rs 150 /-	Rs 200 /-
Stationery charge per student	Rs 3 /-	Rs 5 /-
Scavenger	Rs 150 /-	Rs 200 /-
Preliminary arrangements	Rs 25 /- for every 40 candidates	No change
Conduct of Examinations	Rs 25 /- for every 40 candidates	No change
Room rent	Rs 250 /-per day	No change

The Committee also recommended that spot payment be given to the invigilators shall be met from the provisional advance being sanctioned to the JR (Exams II) for the purpose.

The Syndicate at its meeting held on 15/05/2020 vide item No. 11.60.04 resolved to place the above matter to the Standing Committee of the Syndicate on Finance

*The committee considered the matter and recommended to enhance the existing rate of remuneration for the conduct of SDE examination 2020 as detailed below:-*

<b>Details</b>	<b>Recommended remuneration in Rs.</b>
Chief Superintendent/ Additional Superintendent	Rs 600 /-
Invigilator / Asst. Superintendent	Rs 500 /-
Office Superintendent	Rs 300 /-
Accountant	Rs 250 /-
Clerk	Rs 250 /-
Peon / Sweeper	Rs 200 /-
Stationery charge per student	Rs 5 /-
Scavenger	Rs 200 /-
Preliminary arrangements	No change
Conduct of Examinations	No change
Room rent	No change

**The committee further recommended to sanction an amount as detailed below for the disinfection of the examination centres as follows:**

- a. Examination centres with less than or equal to 500 students – Rs. 5000/-
- b. Examination centres with more than 500 students – Rs. 10000/-

*It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be noted.

**FURTHER RESOLVED** to modify the recommendation of the Examination Monitoring Committee held on 11.05.2020 as *'the Committee also recommended that spot payment be given to the invigilators shall be met from the provisional advance being sanctioned to 'the Director, SDE' for the purpose'*.

**ALSO RESOLVED** to modify the recommendations as follows:

*The committee considered the matter and recommended to enhance the existing rate of remuneration for the conduct of SDE examination 2020 'onwards' as detailed below:-*

<b>Details</b>	<b>Recommended remuneration in Rs.</b>
Chief Superintendent/ Additional Superintendent	Rs 600 /-
Invigilator / Asst. Superintendent	Rs 500 /-
Office Superintendent	Rs 300 /-
Accountant	Rs 250 /-
Clerk	Rs 250 /-
Peon / Sweeper	Rs 200 /-
Stationery charge per student	Rs 5 /-
Scavenger	Rs 200 /-
Preliminary arrangements	No change
Conduct of Examinations	No change
Room rent	No change

The committee further recommended to sanction an amount as detailed below for the disinfection of the examination centres *'due to Covid – 19 Pandemic'*.

- a. Examination centres with less than or equal to 500 students – Rs. 5000/-
- b. Examination centres with more than 500 students – Rs. 10000/-

**ALSO RESOLVED** that the remuneration be fixed as detailed above for the retired teachers who are posted as Invigilators for the conduct of Regular and SDE Examinations.

**Item No. 12.10.Additional 10:**

***Proposal regarding the Financial commitment of Sub-Centers/ Districts- Centers regarding the conduct of S6 CBCSS/ CR Examinations 2020 in light of Covid-19 epidemics-reg.***

***(M&C I)***

The Examination Monitoring Committee held on 21/05/2020 considered the matter regarding the allotment of Sub-Centers/Districts-Centers to the students attending CBCSS/CR Examinations 2020 in light of Covid-19 epidemic. The Vice-Chancellor has approved the recommendation of Examination Monitoring Committee held on 20/05/2020 regarding the sub-center and district-centers.

1. One vehicle each be provided to the to despatch the Question papers and Answer scripts to three districts at a time and the Answer scripts must be recollected from the observer by the University vehicle.

Request has been sent to arrange one vehicle from CACEE, Engineering Unit, RC and Department of Botany. From seven vehicles deputed exclusively for examination purpose only four vehicles are in running condition hence seven vehicles are to be hired for depatch and collection of Answer scripts and question papers. Provisional advance may be provided to respective Joint -Registrar to meet the expenses occur during the hiring of vehicles.

2. Two staff members be allotted to each district-center outside the jurisdiction and one staff member be allotted to the sub-center.

Special allowance/ hault/ refreshment of the University Observers deputed in the other district centers/ Sub-centers. Special convenience allowance may be given to the observer irrespective of the basic pay and designation.

3. Provisional advance may be given to the observers, in order to distribute remunerations to invigilators and meet other expenses occurring while conducting the Examination spot payment be effected for the purpose. Detail proposal attached here with.

***The Committee considered the matter and recommended to pay Rs. 1500/-(Rupees One thousand Five Hundred Only) per day to the Staff assigned for exam duty in the Sub-Centers /District Centers for the conduct of S6 CBCSS/CR Examinations 2020 in the light of Covid-19 pandemic, falling outside the jurisdiction of University of Kerala.***

***The committee further recommended to sanction an amount of Rs.7,67,840/- (Rupees Seven Lakh Sixty Seven Thousand Eight Hundred and Forty only) for the conduct of the examination as per the proposal submitted by M&C I section (Proposal appended)***

***It was also recommended to sanction Rs. 2 lakh(Rupees Two Lakh Only) to the Deputy Registrar (Examination IV) to meet the expenses for hiring vehicles for this purpose.***

***It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be noted.

**Item No. 12.10.Additional 11:**

**സെനറ്റ് ഹൗസ് കാമ്പസ് മഴക്കാല പൂർവ്വ - ശുചീകരണവും കൊതുക് നശീകരണവും നടത്തുന്നത് സംബന്ധിച്ച്**

***(Ad B I)***

മഴക്കാല കൊതുക്ജന്യ ജലജന്യ രോഗങ്ങളെ പ്രതിരോധിക്കുന്നതിനായി കാമ്പസിൽ നിന്നും കൊതുക് വളർച്ചക്ക് ഉറവിടമാകാൻ സാധ്യതയുള്ള ഉപയോഗ ശൂന്യമായ ടയർ, പ്ലാസ്റ്റിക് മുതലായ വസ്തുക്കൾ നീക്കുകയും വെള്ളം കെട്ടി നിൽക്കാതിരിക്കുന്നതിനായി ഓടകൾ വൃത്തിയാക്കി വെള്ളത്തിന്റെ ഒഴുക്ക് സുഗമമാക്കുകയും കാടും പടർപ്പും വെട്ടിമാറ്റുകയും ചെയ്യേണ്ടതുണ്ട്.

ആയതിനാൽ ശുചീകരണ പ്രവർത്തനങ്ങളും തിരുവനന്തപുരം നഗരസഭയുടെ സഹകരണത്തോടെ കൊളക് നശീകരണവും സത്വരമായി കാമ്പസിൽ നടത്തേണ്ടതുണ്ട് .

മഴക്കാല പൂർവ്വ ശുചീകരണം നടപ്പിലാക്കുന്നതിന് വളരെ കുറച്ച് ദിവസങ്ങളെ ബാക്കിയുള്ള .ജൂൺ 5 ന് കാലവർഷം ആരംഭിക്കുമെന്നാണ് കാലാവസ്ഥാ പ്രവചന വകുപ്പ് പറയുന്നത് .ജൂൺ 5 ന് ലോക പരിസ്ഥിതി ദിനമാകയാൽ അന്നേ ദിവസം വൃക്ഷതൈകളും നടാവുന്നതാണ് .താഴെ പറയുന്ന നിർദ്ദേശങ്ങൾ ഇതിനനുബന്ധമായി സമർപ്പിക്കുന്നു .

1. മഴക്കാല പൂർവ്വ ശുചീകരണ പ്രവർത്തനങ്ങൾ ജൂൺ 4 ന് തീരത്തക്ക രീതിയിൽ സജ്ജമാക്കണം.
2. മഴവെള്ള സംഭരണത്തിന്റെ ഭാഗമായി സെനറ്റ് ഹൗസ് കാമ്പസിലെ ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ഇംഗ്ലീഷിന് താഴെ വലിയ ഒരു കുഴി എടുത്ത് മുകളിലെ ഭാഗത്ത് വശങ്ങളിലായി ചുമരുകൾ കെട്ടി മഴവെള്ളം സംഭരിക്കാവുന്നതാണ് .ഇതിലധികമുള്ള ജലം മുകളിലൂടെ പുറത്തേയ്ക്ക് ഒഴുക്കി പോകുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കാവുന്നതാണ്.
3. പല ഭാഗങ്ങളിലായി കൂടികിടക്കുന്ന ചപ്പുചവറുകൾ ശുചീകരണ തൊഴിലാളികളുടെ നേതൃത്വത്തിൽ ഒരുമിച്ചു കൂട്ടി വലിയ മൂന്നു നാലു കുഴികൾ നിർമ്മിച്ച് അതിൽ ഇടാവുന്നതാണ്.
4. മൂന്ന് ദിവസത്തേക്ക് ജെ.സി.ബി വാടകക്കെടുത്ത് മഴവെള്ള സംഭരണിയും ചവറു കുഴികളും കുഴിക്കുന്നതിനൊപ്പം പഴയ കാന്റിനിയുടെ പുറകു വശം) കമ്പ്യൂട്ടർ സെന്ററിന് മുന്നിൽ (NSS കെട്ടിടത്തിന്റെ മുൻവശവും ലെവൽ ചെയ്ത് പാർക്കിങ് ഏരിയ ആക്കി മാറ്റാവുന്നതാണ് .ഇത് മൂലം വാഹനങ്ങൾ വഴിയിൽ പാർക്ക് ചെയ്യുന്നത് ഒഴിവാക്കാനാകും.
5. സെനറ്റ് ഹാളിനു സമീപമുള്ള പഴയ കിണറിലെ വെള്ളം ഇറച്ച് ചെളി കോരി മാറ്റിയാൽ വേനൽ കാലത്ത് പുനോട്ടം നന്നയ്ക്കുന്നതിന് ഇപ്പോൾ നേരിടുന്ന ജലക്ഷാമം പരിഹരിക്കുവാൻ കഴിയും .ഇതിനായി അടിയന്തിരമായി ജോലിക്കാരെ നിയോഗിക്കേണ്ടതുണ്ട്.
6. മരങ്ങൾ നട്ടുപിടിപ്പിക്കുന്നതിനുള്ള കുഴികൾ എടുക്കുന്നതിനായി പുറമെ നിന്നും മൂന്നു ജോലിക്കാരെ ദിവസ വേതനാടിസ്ഥാനത്തിൽ നിയമിക്കാവുന്നതാണ്. പരിസര ശുചീകരണത്തിനും ഇവരുടെ സേവനം പ്രയോജനപ്പെടുത്താവുന്നതാണ് .
7. ഇക്കാര്യങ്ങൾ AE (HQ) നെ ചുമതലപ്പെടുത്തേണ്ടതാണ്.
8. പ്രസ്സിന് സമീപവും പല സ്ഥലങ്ങളിലായി കൂട്ടിയിട്ടുള്ള ഉപയോഗ രഹിത വസ്തുക്കൾ) Waste Materials( ലേലം ചെയ്തു കൊടുക്കുവാൻ വേണ്ട നടപടികൾ സ്വീകരിക്കുവാൻ Ad.B IIസെക്ഷനെ ചുമതലപ്പെടുത്തേണ്ടതാണ്.
9. പകർച്ച വ്യാധി തടയുന്നതിനായി മരുന്ന് സ്പ്രേ ചെയ്യുന്നതിനായി നഗരസഭ അധികൃതർക്ക് കത്ത് നൽകേണ്ടതാണ് .ഈ പ്രവർത്തനങ്ങൾക്ക് ആവശ്യമായ തുക ഭരണ വിഭാഗത്തിലെ ഡെപ്യൂട്ടി രജിസ്ട്രാറുടെ പേർക്ക് പ്രൊവിഷണൽ അഡ്വാൻസ് ആയി നൽകി പിന്നീട് റൂലറൈസ് ചെയ്യാവുന്നതാണ്.

പ്രസ്തുത ഇനത്തിൽ ചെലവാകുന്ന തുകയുടെ എസ്റ്റിമേറ്റ് ഇതിനോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

***The Committee considered the matter and recommended to sanction Rs.82,200/- (Rupees Eighty Two Thousand and Two Hundred only) for conducting pre-monsoon cleaning programmes at SH Campus (excluding cleaning of well near Senate Hall).***

***The committee further recommended to call for a report from the University Engineer on cleaning the well near Senate Hall.***

***Resolution of the Syndicate***  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be approved.

***Item No. 12.10.Additional 12: Statement of anticipated expenditure of various programmes at Kariavattom Campus and clearing of 3 acres of land of its vegetation and acacia plantation.***

***(Ad B I)***

Based on the direction from the Vice-Chancellor, the University Engineer, vide mail dated 26.05.2020, has forwarded an estimate containing the statement of anticipatory expenditure for the programmes including various inaugural functions scheduled on 05.06.2020 at Kariavattom Campus. The estimate amounting to the total amount of Rs.5,27,000/- (Rupees Five Lakh Twenty Seven Thousand only) include the expenditure of the following programmes.

1. Inauguration of New building for Bio-Diversity Centre at Kariavattom.
2. Inauguration of Planting indigenous Plants by eradicating acacia.
3. Inauguration of Andaman Nicobar Plant Specious Planting.
4. Inauguration of Paddy cultivation in Campus.
5. Clearing of 3 acres of land by removing thick vegetation and acacia plantation.

Also, the University Engineer has requested to sanction the said amount as provisional advance in favour of Joint Registrar (Campus Administration).

*The committee considered the matter and recommended to sanction Rs. 5,27,000/- (Rupees Five Lakh Twenty Seven Thousand only) as provisional advance to the Joint Registrar (Campus Administration) as per the estimate submitted by the University Engineer, for the conduct of various inauguration programmes scheduled on 05.06.2020 at Kariavattom Campus.*

*It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Finance held on 26.05.2020, be noted.

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**Item No.12.11. Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research –Approval of—reg.**

(Ad.A.VI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 26.05.2020 at 03.30 p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research**

Date & Time	:	26 <sup>th</sup> May 2020, 03.30 p.m
Venue	:	Syndicate Room, University Buildings, Thiruvananthapuram

**Members present**

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Adv.B.Balachandran
4. Sri.B.P.Murali
5. Adv.Muralidharan Pillai.G
6. Adv. A. Ajikumar
7. Dr.K.G.Gopchandran
8. Dr.K.B.Manoj
9. Dr.Vijayanpillai M
10. Sri. Bijukumar G
11. Prof. K. Lalitha
12. Sri. Jairaj J
13. Sri. Arunkumar R

**Members absent**

1. Sri.Muhammed Yaseen
2. Dr.B.Unnikrishnan Nair

**Item No.12.11.01 Proposal for inviting two Professors as visiting Professor in the Department of Arabic, University of Kerala-reg.**

**(Ad.A.II)**

The Head, Department of Arabic, University of Kerala, Kariavattom has forwarded a proposal for inviting **Dr Mohd Aslam Islahi**, Professor, Centre of Arabic and African Studies, School of Language, Literature and Culture studies JNU, NewDelhi-67 and **Dr Jamaludeen Farooqi**, Associate Professor in Arabic, Muttil P O, Kalpetta, Wayanad-673122 as Visiting Professors.

An amount of Rs. 50,000/-(Fifty Thousand Only) is provided in the current year's budget under Non-Plan head for visiting faculty.

As per the orders of the Vice-Chancellor, the request submitted by the Head, Department of Arabic for inviting **Dr Mohd Aslam Islahi and Dr Jamaludeen Farooqi as Professors** was placed before the Standing Committee of the Syndicate on Staff, Equipment and Building for consideration and decision.

The Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020 vide item No.3 considered the matter and recommended to place the proposal in the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research, along with the minutes of the Department Council and bio data of the applicants. The above recommendation of Standing Committee of the Syndicate on Staff, Equipment and Buildings was approved by the Vice-Chancellor in exercise of powers vested under section 10(13) of the Kerala University Act 1974.

**The Committee considered the matter and recommended to engage Dr. Mohd Aslam Islahi and Dr. Jamaludeen Farooqi as Visiting Professors in the Department of Arabic for one financial year. The remuneration shall be paid as per the existing norms.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 26.05.2020, be approved.

**Item No.12.11.02 Proposal to start PG Diploma course in Environmental Management at Department of Environmental Sciences-reg.**

**(Ac. D)**

Budget speech of 2018-19 envisaged starting of PG Diploma in Environmental Management at the Department of Environmental Sciences. The Syndicate at its meeting held on 17.04.2018 vide item no. 34.02 resolved to authorize HoD, Department of Environmental Sciences to submit a proposal on the item and to place it before the Standing Committee on Academics & Research.

The Head, Department of Environmental Sciences has forwarded the proposal and the details of the proposal are as follows:

1	Total intake of students	25
2	Fee Structure	Rs. 7500/- per semester (A total Amount of Rs. 15000/- will be collected at the time of admission as course fee for two semesters. In addition, an amount of Rs.500/- will be remitted as semester exam fee at the end of each semester.
3	Eligibility Criteria	B.Sc degree with 55% marks for Part III in Environmental science/ Environmental Science & Environment and Water Management/ Environmental Management /Botany/ Zoology/ Life Sciences/ Forestry/ Biotechnology/ Biochemistry/ Chemistry/ Geology/ Industrial Fish & Fisheries/ Marine Biology/ Environmental Chemistry/ Microbiology (or) B.Tech/ B.E in Civil Engineering/ Mechanical Engineering/ Environmental Engineering with at least 55% marks or equivalent CGPA. Relaxation of marks similar to PG Programmes in University of Kerala will be applicable. All these degrees should be recognized by University of Kerala.

4	Space requirements and facilities available in the department	One class room of the newly constructing building will be made use of to accommodate these 25 students. For the project work in the second semester, if Lab work is needed, then the current laboratories of the department will be made available to them for such lab studies
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**Financial Assessment**

a	Assistant Professor: 2 Nos. (Rs. 32,000/- per month) (Contract basis)	Rs. 7,68,000/-
b	Office Assistant: 1 No. (Rs. 18000/-month)	Rs. 2,16,000/-
c	Office expenses	Rs. 15,000/-
d	Furniture-25 chairs, two tables, two cupboards, white board, projector etc.	Rs. 2,00,000/-
	Total	Rs. 11,99,000/-

The remarks from finance section were obtained and are as follows:

1. Since the new course is proposed to be conducted at the department itself, the administrative support of the existing office personnel may be utilized.
2. Appointment of Assistant Professors (on contract) may be limited within the sanctioned strength.
3. Necessary budgetary allocations for meeting the recurring expenses towards salary of contract employees and contingent expenses will be provided under the non plan provisions of the department.

It may be noted that, the syllabus for the PG Diploma in Environmental Management has already been approved vide U.O no: Ac.AIV/3/Syll.Env/51406/2014 dtd 18.06.2014 and the intake was approved as 10 and now as per proposal it is 25. The Department Council held on 29/07/2019 has opined that the already approved Syllabus can be used to start the course.

The matter regarding starting of PG Diploma in Environmental Management at the Department of Environmental Sciences with observation of Finance was placed before the Standing Committee of the Syndicate on Academics and Research for consideration. The Standing Committee of the Syndicate held on 01/10/2019 considered the matter and recommended to place the matter before the combined Standing Committee of the Syndicate on Academics & Research and Finance. The Syndicate vide item no: 05.80.D4 resolved to approve the recommendations of the Standing Committee of the Syndicate on Academics & Research.

***The Committee considered the matter and recommended to defer the item.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 26.05.2020, be approved.

**Item No.12.11 Additional 01:**

കേരള പഠന വിഭാഗത്തിൽ മാധ്യമ പഠന അദ്ധ്യാപകരെ കരാർ അടിസ്ഥാനത്തിൽ നിയമിക്കുന്നതിനുള്ള പാനൽ അംഗീകരിക്കുന്നതും, അഡ്ജംക്ട് പ്രൊഫസർമാരുടെ കാലാവധി നീട്ടുന്നതും -സംബന്ധിച്ച്.

***(Ad A II)***

കേരള പഠന വിഭാഗത്തിലെ എം.എ മലയാള സാഹിത്യം കേരള പഠന മാധ്യമ പഠനം എന്ന പ്രോഗ്രാമിൽ മൂന്നും, നാലും സെമസ്റ്ററുകളിൽ മാധ്യമ പഠനം എന്ന കോഴ്സ് പഠിപ്പിക്കുന്നതിനായി വിദഗ്ദ്ധരുടെ സഹായം ആവശ്യമായി വരുന്നു. ആഴ്ചയിൽ 4 മണിക്കൂറിൽ കുറയാതെയുള്ള ക്ലാസുകൾ ആവശ്യമാണ്. മാധ്യമ പ്രവർത്തനങ്ങളിൽ പ്രശസ്തരായവരുടെ ഒരു പാനൽ കേരള പഠന വിഭാഗം മേധാവി സമർപ്പിച്ചിരിക്കുന്നു. മണിക്കൂറിന് 1000/- (ആയിരം മാത്രം) പ്രതിഫലമായി നൽകി മാസം 20,000/- രൂപ (ഇരുപതിനായിരം മാത്രം)യ്ക്കുള്ളിൽ നിർത്താൻ കഴിയുമെന്ന് വകുപ്പ് മേധാവി അറിയിച്ചിട്ടുണ്ട്.

1. ഡോ. പി.കെ. രാജശേഖരൻ(റിട്ട),മാതൃഭൂമി ദിനപത്രം
2. ശ്രീ. എൻ.ആർ.എസ് ബാബു(റിട്ട), കേരള കൗമുദി
3. ഡോ. കെ.എം. വേണുഗോപാൽ, ഭാഷാപോഷിണി

4. ശ്രീ. ദിലീപ് മലയാലപ്പുഴ, ദേശാഭിമാനി
5. ഡോ. ഇന്ദ്രബാബു, കേരള കൗമുദി
6. ഡോ. എൻ.പി. ചന്ദ്രശേഖരൻ, കൈരളി ന്യൂസ്
7. ശ്രീ. ബി. മുരളി, മലയാള മനോരമ
8. ശ്രീ. ഷിബു കുമാർ, ഏഷ്യാനെറ്റ് ന്യൂസ്
9. ശ്രീ. രഞ്ജി കുര്യാക്കോസ്, മലയാള മനോരമ
10. ശ്രീ. ചന്ദ്രശേഖര .എ, ഇന്ത്യൻ ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് മാസ് കമ്മ്യൂണിക്കേഷൻ  
കൂടാതെ അഡ്ജക്ട് പ്രൊഫസറായി കേരള പഠന വകുപ്പിൽ തുടരുന്നവരായ
1. ഡോ.ജി. പത്മനാഭു
2. ഡോ. ബി.വി. ശശികുമാർ
3. ഡോ. ദേശമംഗലം രാമകൃഷ്ണൻ എന്നിവരുടെ കാലാവധി ഒരു വർഷം കൂടി നീട്ടി നൽകണമെന്നും വകുപ്പ് മേധാവി അപേക്ഷിച്ചിരിക്കുന്നു.

*The Committee considered the matter and recommended to approve the Panel of Guest Lecturers submitted by the Head, Department of Kerala Studies and to pay remuneration as per existing norms.*

*The Committee further recommended to extend the tenure of Adjunct Professors for another term and also recommended to include Dr. Vallikavu Mohandas in the Guest Lecturer Panel.*

The meeting came to an end at 06.00 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 26.05.2020, be approved.

**Item No.12.12. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges - reg.**

*(Ac.F.II)*

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 26.05.2020 at 10.30 A.M in the Syndicate Room.

It may be noted that, the Standing Committee considered the proposal for the endorsement of the appointment of teaching staff in Rama Vilasom Training College, Valakom vide item no. 03 and recommended ***“to approve the list. Further recommended that the Vice Chancellor may approve the above recommendations of the Committee in exercise of the powers conferred upon him by Clause 10(13) of Kerala University Act 1974”***.

Also, the Standing Committee considered the proposal for the initial appointment of Assistant Professors in the department of Commerce in Travancore Devaswom Board Colleges vide item no. 06 and recommended ***“to request the Subject Experts to verify the score obtained by the Assistant Professors and submit the report of the Subject Experts before the ensuing Syndicate. Further recommended that the Vice Chancellor may approve the recommendation of the Committee in exercise of the powers conferred upon him by Clause 10(13) of Kerala University Act 1974 ”***

Due to exigency, the recommendations of the Committee on item no. 03 and item no. 06 has been approved by the Vice Chancellor, by invoking section 10(13) of Kerala University Act 1974, and the matter is reported to Syndicate.

All recommendations of the Minutes of the Meeting of the Standing Committee along with Item N0. 6 and Additional Item No.1, which are referred to the Syndicate, is placed for consideration and approval by the Syndicate.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date : Tuesday , 26<sup>th</sup> May, 2020  
Time : 10.00 AM



Venue : Syndicate Room

**Members Present**

1. Dr.M.Vijayan Pillai
2. Dr.K.B Manoj
3. Prof.K.Lalitha
4. Sri.R.Arun Kumar
5. Sri.Jairaj.J
6. Dr. Mathew.V
7. Sri.Viswan Padanilam

**Members Absent**

1. Sri.R.Rajesh (MLA)
2. Smt.Renju Suresh
3. Sri.B.P.Murali
4. Dr.B.Unnikrishnan Nair

The meeting started at 10.30 AM

***ITEM No.12.12.01 Initial Appointment of Assistant Professors in M.S.M college, Kayamkulam –Approval – reg –***

***(Ac.FI/1/4515(b)/2020)***

The Educational Agency, M.S.M college, Kayamkulam has forwarded proposals for the approval of the initial appointment of Smt.Santhi.V.R, Assistant Professor in the Department of Commerce, w.e.f 25.11.2019 against the retirement vacancy of Sri.Madhusudhanan.M retired on 31.05.2015.

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teacher.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/78/2019/HEdn dated.03.06.2019.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings.
12. Joining reports of the incumbent.
13. Confidential Report from the subject experts.

14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.

15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.

16. Post Adalath Report of Commerce.

17. NET undertaking produced.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 10.07.2019), Madhyamam (dated. 26.06.2019), The New Indian Express (dated 03.07.2019) and Mangalam (dated 26.06.2019). Hence the age of the teacher is calculated as on 01.01.2019.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 13.11.2019 a select list of 7 candidates for Commerce was prepared.

As per Post Adalath report there is a workload of 201 hours and 13 posts sanctioned in the department of Commerce, M.S.M college, Kayamkulam.

It may be noted that Government had nominated a representative to the staff selection committee of M.S.M college, Kayamkulam for filling up of one vacancy in Commerce vide letter dated. 03.06.2019.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- a) A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- b) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Smt.Santhi.V.R are within the sanctioned post and the department have sufficient Work load to accommodate the incumbent.

In the light of above facts, the proposal for the approval of the initial appointment of Smt.Santhi.V.R, *Assistant Professor in Department of Commerce, w.e.f 25.11.2019, M.S.M college, Kayamkulam against the retirement vacancy of Sri.Madhusudhanan.M retired on 31.05.2015* is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **PROFORMA**

S	Name of the Assistant Professor and	Date of Birth	Rank Position	Academic Qualification	Workload in the	Position of the	Apportionment position	Remarks
1								

Registrar

Pro-Vice-Chancellor

Vice-Chancellor

No	Date of Joining	and Age as on 01.01.2019	and Category		Dept. & No. of Teachers permissible	teacher			
						Op en	Comm unity		
1	Smt.Sanathi.V. R DOJ- 25.11.2019FN Assistant Professor in Commerce Date of notification 26.06.2019,03.07.2019 and 10.07.2019  Interview held on 13.11.2019	15.05.1981 (37 years and 6 months )	I in Open merit	<b>B.COM</b> first class, April 2001, Reg No.55050/A20 01 (University of Kerala)  <b>M.COM</b> first class, June 2004 Reg. No.59001402/0 2100015 ( University of Kerala) <b>UGC-NET,</b> Reg No- 102006331 June 2011, NET undertaking produced	As per post Adalat h Report 2018, worklo ad is 201 hours  Numbe r of teacher s perisha ble - 13	9 <sup>th</sup> position as on 25.11.2019	82		Retirement vacancy of Sri.Madhusudhanan.M, who retired on 31.05.2015.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No.12.12.02 S.N Training College, Nedunganda - Placement/Promotion in respect of Dr. Sangeetha.N.R, Assistant Professor in General Education with AGP 6000/- to AGP 7000/- ( Stage I to II ) Approval of – reg:-**

**(Ac.F1/5182/2020)**

The DDO, S.N Training College, Nedunganda has forwarded a proposal for the approval of the placement / Promotion in respect of Dr.Sangeetha.N.R, Assistant Professor in General Education with AGP 6000/- to AGP 7000/- (Stage I to II), w.e.f 07.12.2015.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.Sc (May 2002, MG University),  
M.Ed (May 2006, Annamalai University),  
NET (2004, 2006), Ph.D on 30.07.2018,  
University of Kerala.
- Date of first entry into service : 07.12.2009
- Date of continuous service : 07.12.2009
- Details of other qualifying service : Nil
- Relaxation of period availed, if any, on account of M.Phil/Ph.D : Nil
- Date of acquiring M.Phil/Ph.D degree and : Ph.D on 30.07.2018,
- Name of University : University of Kerala.
- Details of L W A availed other than on medical grounds (without MC) : Nil

- i) Deatails of Orientation/Refresher :1) R.C from 28.05.2013 to 17.06.2013  
 j) Courses attended Academic Staff College,  
 University of Kerala – UGC  
 2) O.C from 30.04.2014 to 27.05.2014  
 Academic Staff College,  
 University of Kerala
- k) Whether any OC/RC due : Nil
- l) Date of completion of required years of service : 06.12.2015 (6 years)
- m) Proposed date of Placement/Promotion : 07.12.2015 (Re-designated  
 as Assistant Professor with  
 AGP 7000)

The DDO, S.N Training College, Nedunganda has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Sangeetha.N.R as Lecturer Senior Scale in General Education.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that Dr.Sangeetha.N.R, opted 1998 regulation since the promotion date falls on 07.12.2015. On completion of 6 years of qualifying service as Lecturer, the teacher is eligible to be placed/ promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 07.12.2015.

In the light of the above facts, the proposal for the approval of the placement / Promotion in respect of Dr.Sangeetha.N.R, Assistant Professor in General Education with AGP 6000/- to AGP 7000/- (Stage I to II), w.e.f 07.12.2015 at S.N Training College, Nedunganda is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

***ITEM No. 12.12.03 Endorsement of Teachers in Rama Vilasom Training College, Valakom-Approval-reg-***

***(Ac.FI/10209/2020)***

The Educational agency, Rama Vilasom Training College, Valakom has requested to endorse the newly appointed Principal and teaching staff in various subjects.

The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts for Rs.6825/- remitted to the University cash counter for verification of documents(Rs.525/- per teacher and Rs.1050/- for Principal).

The attested copies of the qualifying certificates attached with the proforma has been verified with the Original documents and the verification report of the Teaching Staff may be perused in the draft note to the Standing Committee of the Syndicate prepared and appended in the current file.

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate “Conditions of Service of Teachers in Unaided Colleges.”

- i) For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.
- ii) Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.
- iii) Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:1 All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.

Note:2 Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

*The Syndicate at its meeting held on 27.08.2016 vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 500/- may be levied for endorsement per teacher and Rs 1000/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A).*

As per NCTE Norms prescribed in the UGC Regulation 2010 stipulate that the faculty shall possess the following qualifications:

#### **Assistant Professor**

##### **a) Foundation Course**

1. A Master's Degree in Science/Humanities/Arts with 50 % marks (or an equivalent grade in a point scale wherever grading system is followed).
2. M.Ed with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed); and
3. Any other stipulation prescribed by the UGC/ any such affiliating body/ State Government, from time to time for the position of principal and lectures, shall be mandatory.

#### **OR**

1. M.A in Education with 55% marks (or an equivalent grade in a point scale wherever grading system is followed)
2. B.Ed with at least 55% (marks or an equivalent grade in a point wherever grading system is followed) and
3. Any other stipulation prescribed by the UGC / any such affiliating body/ State Government, from time to time for the positions of principal and lectures, shall be mandatory.

#### **C. Methodology Courses**

1. A Master's Degree in subject with 50% marks (or an equivalent grade in a point scale wherever grading system is followed)
- 2.M.Ed Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed)
3. Any other stipulation prescribed by the UGC / any such affiliating body/ State Government, from time to time for the positions of principal and lectures, shall be mandatory. Provided that at least one lecturer should have specializations in ICT and another in the special education.

As per NCTE Norms 2014 stipulate that

#### **5.2 Qualifications**

The faculty shall possess the following qualifications:

##### **A. Principal/HoD**

- (a) Post Graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks; and
- (b) M. Ed with minimum 55% marks; and
- (c) Ph. D in Education or in any pedagogic subject offered in the institution; and
- (d) Eight years teaching experience in a secondary Teacher Education Institution.

##### **B. Perspectives in Education or Foundation Courses**

- (a) Postgraduate degree in social Sciences with minimum 55% marks; and
- (b) M.Ed degree from a recognized university with minimum 55% marks.

OR

- (a) Postgraduate(MA) degree in Education with minimum 55% marks; and
- (b) B.Ed/B.E1.Ed. Degree with minimum 55% marks.

##### **C. Curriculum and Pedagogic Courses**

(a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.

(b) M.Ed degree with minimum 55% marks.

Desirable: Ph.D degree in Education with subject specialisations.

[Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/ Psychology/ Philosophy with 55% marks and B.Ed, BEIED with 55% marks and three years of teaching experience in a secondary shall be considered.

On verification of the documents it is found that the Principal and the teaching staff possessed the required qualification as stipulated in the NCTE Regulation.

In the light of above facts, the proposal for the endorsement of the appointment of the teaching staff in Rama Vilasom Training College, Valakom is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private colleges.

**The Standing Committee considered the proposal and recommended to be approve the list. Further recommended that, the Vice Chancellor may exercise powers conferred upon him by Clause 10(13) of Kerala University Act 1974 to approve the above recommendation of the Committee.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No.12.12.04:- Initial Appointment of Assistant Professor in M.S.M college, Kayamkulam – Approval – reg –**

**(Ac/FI/1/4515(c)/2020)**

The Educational Agency, M.S.M college, Kayamkulam has forwarded proposal for the approval of the initial appointment of the following Assistant Professor in the Department of Physics.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Aiswarya Raj A S	Physics	25.11.2019 FN	Against the retirement vacancy of Dr.Jayakumar S on 31.05.2015

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Order in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings .
08. Certificate that there is no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of Teacher.
- 11.Seniority- wise list of teachers in the Department.
- 12.Workload Statement.
13. Government nominee letter No.D2/78/2019/HEdn dated.03.06.2019.
- 14.Post Adalath Report of Physics.
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 10.07.2019), Madhyamam (dated. 26.06.2019), The New Indian Express (dated 03.07.2019) and Mangalam (dated 26.06.2019). Hence the age of the teacher is calculated as on 01.01.2019.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 13.11.2019 a select list of 3 candidates for Physics was prepared .

As per Post Adalath report there is a workload of 151 hours and 9 posts sanctioned in the department of Physics M.S.M college, Kayamkulam.

It may be noted that Government had nominated a representative to the staff selection committee of M.S.M college, Kayamkulam for filling up of one vacancy in Physics vide letter dated. 03.06.2019.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors( vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposal, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Dr.Aiswarya Raj A S is within the sanctioned post and the department has sufficient Work load to accommodate the incumbent.

In the light of the above facts the proposal for the approval of the initial appointment of *the below mentioned Assistant Professor in the Departments of Physics, M.S.M college, Kayamkulam* is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Aiswarya Raj A S	Physics	25.11.2019 FN	Against the retirement vacancy of Dr.Jayakumar S on 31.05.2015

### PROFORMA

Name of	Date of	Academic	Workloa	Positi	Apportionment	Remarks
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Registrar

Pro-Vice-Chancellor

Vice-Chancellor

SIN o	the Assistant Professor and Date of Joining	Birth and Age as on 01.01.20 19	Rank Positio n and Catego ry	Qualification	d in the Dept. & No. Of Teachers permissib le	on of the teache r	position		
							Ope n	Commun ity	
1	Dr.Aiswarya Raj A S Date of Joining- 25.11.2019 FN	18.05.1984 34 years and 7 Months	I <sup>st</sup> Rank in open merit	1) Bsc Physics, First Class, University of Kerala, Reg.No.1054/ April 2004 2) Msc Physics, First Class, University of Kerala ,2006, Reg No. PHY 040512 3)M Phil, Grade A, University of Kerala, Reg No.6069, August 2007 4) Ph.D, University of Kerala, Reg No.9100 Physics, Date of issue - 20.12.2017	Post Adalath workload -151 hrs No of teachers permissible- 9	Positi on of the teache r-9 <sup>th</sup>	83	N.A	Against the retirement vacancy of  Dr.Jayakumar S, Associate Professor, retired on 31.05.2015

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No.12.12.05: Travancore Devaswom Board Colleges – Initial appointment of Assistant Professor in English – Approval – reg.**

**(Ac F II/2176/2020)**

The Secretary, Travancore Devaswom Board has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor, appointed in the Department of English in the respective college as detailed below.

SI No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Smt. Malini Murali	Sree Ayyappa College, Eramalikkara	04.09.2019 FN	In the vacancy of Prof.C.G.Rajeev, expired on 09.07.2014 .

The Secretary, Travancore Devaswom Board has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government.

Certificate showing no apportionment or reservation of vacancies for any community.



The Secretary, TDB have forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

- a) Originals of the Qualifying Degrees, and mark lists.
- b) Certificates to prove age and date of birth.
- c) Service book of the concerned teacher with entries.
- d) Joining report of the Assistant Professor concerned.
- e) Workload statement in the concerned department.
- f) List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Kerala Kaumudi dtd. 13.06.2013
- Mathrubhumi dtd. 13.06.2013
- The New Indian Express dtd. 13.06.2013
- The Hindu dtd. 13.06.2013

Since the advertisement has been made on June 2013, the age of the Assistant Professors are calculated as on 01.01.2013.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/154/2019/H.Edn dated 13.06.2019 has nominated Sri. M.G Ranjith Kumar, Additional Secretary to Government, GAD, as Government Representative to the staff selection committee for filling up of one vacancy in Sree Ayyappa College, Eramallikkara in the subject English.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

- vi. Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- vii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- viii. Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- ix. NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The Educational Agency has forwarded a certificate to the effect that there is no apportionment or reservations of vacancies for any community and that all the appointments were made under open quota.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

A petition was forwarded from the office of Hon'ble Chancellor, from Smt. Parvathy. M, who was one of the candidate in the interview conducted in Sree Ayyappa College, Eramallikkara for the selection of Assistant Professor in English and she alleged an irregularity in the selection process for appointment to the post of Assistant Professor in English. The petitioner alleges that high marks were awarded for the top three candidates in the ranklist, under column interview performance, with the sole intention of elevating them to top position.

It is also mentioned in the letter that Smt.Malini Murali **ITEM No. 05** i, the appointee and her father credited rupees 5 Lakhs as donation to Travancore Devaswom Board at Dhanalekshmi Bank Nanthancode Branch on 03.09.2019 and on the very next day i.e on 04.09.2019, Smt.Malini Murali was given appointment order and the petitioner requested to conduct detailed vigilance enquiry in this regard. (Copy of the pay in slip forwarded by the petitioner is also attached.)

It is pertinent to note that the appointments are made in accordance with the norms prescribed through its Regulations is ensured by the presence of the University nominee and subject experts in the selection committee who are nominated by the Vice Chancellor from a panel of subject experts. The marks awarded for the performance in interview is solely the discretion of selection committee. The allegation regarding the involvement of monetary benefits for the appointment, doesnot come under the purview of the University. The matter being reported to the Hon'ble Chancellor is under process.

In the light of the above mentioned facts, the proposal for the approval of appointment of following Assistant Professors in the Department of English in Sree Ayyappa College, Eramallikkara as detailed below, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

- **Smt. Malini Murali, appointed as Assistant Professor in Sree Ayyappa College, Eramallikkara, w.e.f 04.09.2019 FN, in the vacancy of Prof. C.G Rajeev, who expired on 09.07.2014.**

#### PROFORMA

Sl No	Name of Asst. Professor , Department , Date of Joining	Date of birth & age as on 01.01.2013	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment Statement		Remarks
							O P E N	Communit y	
1.	Smt.Malini Murali English Sree Ayyappa College, Eramallikkara  04.09.2019 FN	08.07.1987  25 Years , 5 months	Rank 1  Open Merit	1. BA Psychology, Sociology, English-Banglore University - Register No.0602596 -March 2009 - I Class. 2. MA English-Madras University - Register No. 09-PEL-38 - April 2011- I Class (70 %) - First rank- Eligibility certificate produced.	33 hours  1 post sanctioned.	1	-	-	In the vacancy of Prof. C.G Rajeev, expired.

				3. UGC- NET- Register No. 16300352- September 2012. Undertaking Produced				
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\* Certificate showing no apportionment / reservation of vacancies is produced.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.06 Travancore Devaswom Board Colleges – Initial appointment of Assistant Professors in Commerce – Approval – reg.**

**(Ac F II/43077/2019)**

The Secretary, Travancore Devaswom Board has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors, appointed in the Department of Commerce in the respective colleges as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Sri. Arun Kumar. A	KSMDB College, Sasthamcotta	14.06.2019 A.N	In the retirement vacancy of Prof. S. Sarathchandran Nair, on 31.03.2015 A.N
2.	Sri. Sanu S.J	KSMDB College, Sasthamcotta	14.06.2019 A.N	In the retirement vacancy of Dr. V.S Sunandha, on 31.05.2015 A.N

The Secretary, Travancore Devaswom Board has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government.
7. Certificate showing no apportionment or reservation of vacancies for any community.

The Secretary, TDB have forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

- a) Originals of the Qualifying Degrees, and mark lists.
- b) Certificates to prove age and date of birth.
- c) Service book of the concerned teacher with entries.
- d) Joining report of the Assistant Professor concerned.
- e) Workload statement in the concerned department.
- f) List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Mathrubhumi dtd. 02.09.2015
- Malayala Manorama dtd. 01.09.2015
- The New Indian Express dtd. 02.09.2015
- The Hindu dtd. 02.09.2015

Since the advertisement has been made on September 2015, the age of the Assistant Professors are calculated as on 01.01.2015.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/92/2016/H.Edn dated 02.08.2017 has nominated Sri. K.N Satheesh, Director, Department of Industries and Commerce to the staff selection committee for filling up of one vacancy in Travancore Devaswom Board College, in the subject Commerce and University approved the initial appointment of Dr. Pradeep Kumar K.S, First rank holder, based on G.O (Rt) No. 21/2019/H.Edn dtd. 05.01.2019 and U.O was issued.

On the basis of Judgement of the Hon'ble High Court of Kerala in WP (C) No. 3246/2019 & 1726/2019 dated 05.04.2019, the Government order vide G.O (Rt) No.930/2019/H.Edn dated 10.06.2019, permission was granted to the Manager, Travancore Devaswom Board to fill up two more vacancies of Assistant Professors in Commerce from the existing ranklist prepared on 03.07.2018. Subsequently, the Manager forwarded the proposals for the approval of appointments of Sri. Arun Kumar .A and Sri. Sanu S.J , as Assistant Professors in Commerce, in KSMDDB College, Sasthamcottah.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

1. Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
3. Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
4. NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The Educational Agency has forwarded a certificate to the effect that there is no apportionment or reservations of vacancies for any community and that all the appointments were made under open quota.

On verification, it is seen that Sri. Sanu S.J (the third rank holder) the candidate selected for appointment as mentioned in the pre-page, possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

However, it is found that, the second rank holder, Sri. Arun Kumar. A has obtained his M.Phil degree from Vinayaka Mission University, in distant mode, which has no eligibility under Kerala University and has been awarded marks for the same. If the marks awarded in this category is reduced, (5 marks), the position of the second and third rank holders is liable to change as there is another candidate with slightly more marks than the present second rank holder.

The marks of second and third rank holders in the ranklist be as follows.

- |                       |        |                                     |
|-----------------------|--------|-------------------------------------|
| 1. Sri. Arun Kumar. A | - 50.2 | (marks awarded 55.2) [ Second rank] |
| 2. Sri. Sanu S.J.     | - 52   | (marks awarded 52) [ Third rank]    |

In this context it is pertinent to note that, as envisaged in clause 6.0.1 of UGC Regulations 2010, that the overall selection procedure shall incorporate transparent , objective and credible

methodology of analysis of the merits and credentials of the applicants based on weightages given to the performance of the candidate in different relevant dimensions and his/her performance on a scoring system proforma based on the Academic Performance Indicator (API) as provided in the regulations in Tables I to IX of Appendix III'

As per the clause it is ascertained that the Universities shall ensure the credibility in the whole selection procedure based on Academic Performance Indicators.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, for orders, whether the proposal for the approval of appointment of following Assistant Professors in the Department of Commerce in KSMDB College as detailed below, is before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendations.

**1. Sri. Arun Kumar. A, appointed as Assistant Professor in KSMDB College, Sasthamcotta, w.e.f 14.06.2019 A.N, in the retirement vacancy of Prof. S. Sarathchandran Nair, retired on 31.03.2015 A.N.**

**2.. Sri. Sanu S.J, appointed as Assistant Professor in KSMDB College, Sasthamcotta, w.e.f 14.06.2019 A.N, in the retirement vacancy of Dr. V.S Sunandha, retired on 31.05.2015 A.N.**

**PROFORMA**

Sl No	Name of Asst. Professor, Department Date of Joining	Date of birth & age as on 01.01.2013	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment Statement		Remarks
							O P E N	Community	
1	<b>Sri. Arun Kumar. A</b> <b>K.S.M.D.B College, Sasthamcottah</b> <b>14.06.2019 A.N</b>	22.04.1975 39 years, 7 months	Rank 2 Open Merit.	1.B.Com – M.G Uty– II class– April 1997-104688- II Class. 2.M.Com - M.G Uty-- May 2001-40222 - I class (60%) 3.UGC-NET- November 2011-16081079- Undertaking Produced. 3. M.Phil- Vinayaka Mission University- January 2009 - 046116- First Class- EC not Produced.	138 hrs Post adalath + G.O 2608 teachers permissible	7	--	--	In the retirement vacancy of Prof. S. Sarathchandran Nair, on 31.03.2015 A.N
2.	<b>Sri. Sanu S.J</b>	06.03.1981	Rank 3 Open	1.B.Com – Uty of Kerala– I	138 hrs Post adalath +	8	--	--	In the retirement vacancy of

	<b>K.S.M.D.B College, Sasthamcott ah</b>  <b>14.06.2019 A.N</b>	33 years, 9 months	Merit.	class-April 2001- 52023. A 2001. 2.M.Com - Uty of Kerala- I class- 2003-COM 010521/200 3 - (77 %)- II nd rank 3.UGC- NET- March 2013- 09080369- Undertakin g Produced. 3. MBA- Amritha Viswa Vidhya Peetam- September 2005- PGPM/84/20 03-First Class -EC not produced.	G.O 260 8 teachers permissib le			Dr. V.S Sunandha, on 31.05.2015 A.N
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\* Certificate showing no apportionment / reservation of vacancies is produced.

The Standing Committee considered the proposal and recommended to request the Subject Experts to verify the score obtained by the Assistant Professors and submit the report of the Subject Experts before the ensuing Syndicate. Further recommended that the Vice Chancellor may approve the recommendation of the Committee by exercising Clause 10(13) of Kerala University Act 1974

**Resolution of the Syndicate**

**RESOLVED** to intimate the Educational Agency to submit the report of the Subject Experts and authorize the Vice-Chancellor to take appropriate action accordingly.

**ITEM No. 12.12.07** *Placement/Promotion proposal of Dr. Raji Prasad G.V, Assistant Professor with AGP 6000, Department of Economics, to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 06.03.2012 FN, NSS College, Cherthala - Approval – reg.*

(Ac.F II/6885/2020)

The Principal, NSS College, Cherthala, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Raji Prasad G.V, Assistant Professor with AGP 6000 in the Department of Economics to Assistant Professor with AGP 7000, w.e.f 06.03.2012 FN.

The service details of Dr. Raji Prasad G.V are as follows.

Qualifications	* Ph.D – Economics- M.G University-2014 * M.A Economics - M.G University- 1998 * UGC - NET- June 1998
Date of first entry into service	06.03.2006 FN
Date of entry into continuous service	06.03.2006 FN
L.W.A. availed (Other than Medical Grounds)	Nil
Required years of service for Proposed	6 years

Promotion	
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC, Academic Staff College, University of Kerala, from 06.11.2014 to 26.11.2014 2. OC from UGC, Academic Staff College, University of Calicut, from 11.07.2008 to 07.08.2008.
Refresher / Orientation Course due	Nil
Date of placement Assistant Professor with AGP 7000/-	06.03.2012 FN

On verification of the Service Book of Dr. Raji Prasad G.V, it is found that the teacher had entered into service as Lecturer in Economics on 06.03.2006 FN, in NSS College, Nemmara and was approved by University of Calicut vide U.O No.GAII/C3/1524/05 dtd 26.12.2006. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 06.03.2006 by the Deputy DCE, Ernakulam vide order No. F2/4273/10 dtd.06.10.2010. She got transferred to NSS College, Cherthala as per order no. F/7479/2009 dtd. 09.02.2010 by NSS Colleges' Central Committee. She had completed her six years of service on 06.03.2012 for being promoted as Assistant Professor (Stage II).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R- 2010/2018 dated 30-11-2018.

The Principal, NSS College, Cherthala has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

The incumbent was sanctioned orders to relieve from duty, for undergoing PhD course under FDP for a period from 01.12.2010 to 30.11.2012, vide fellowship order from UGC (FIP/11<sup>th</sup> Plan/KLK E008 TF 03 dtd. 13.07.2010) and it was sanctioned by the DCE vide letter No. F1/47412/2010/Coll.Edn dtd 30.11.2010. Thus the teacher has undergone research for PhD during 2 years (2010-2012).

Dr. Raji Prasad G.V had completed her refresher course on 26.11.2014 A.N. According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16<sup>th</sup> October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Raji Prasad G.V, as Assistant Professor with AGP 6000, Department of Economics, NSS College, Cherthala, as Assistant Professor with AGP 7000, w.e.f 06.03.2012 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.08** *Placement/Promotion proposal of Smt. Nicey. L. John, Department of English, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 11.07.2018 F.N, Christian College, Kattakada - Approval – reg.*

*(Ac FII/9192/2020)*

The Drawing and Disbursing Officer, Christian College, Kattakada has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Nicey. L. John, Department of English to

Assistant Professor stage II ( AGP 7000/-), w.e.f 11.07.2018 F.N.

The Service details of Smt. Nicey. L. John are as follows.

Qualifications	* M.Phil - English - University of Kerala- 2012 * M.A English- University of Kerala- 2007 * UGC-NET - November 2011
Date of first entry in to Service	11.07.2013
Date of entry into Continuous Service	11.07.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Kerala, Kariavattom from 01.07.2015 to 21.07.2015. 2. OC from HRDC, University of Kerala, Kariavattom from 20.06.2018 to 17.07.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	11.07.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 11.07.2013 F.N and it was approved by University of Kerala vide U.O No. Ac F.V/48266/2013 dated 29.04.2014. She has completed her five years of service (Since one year exemption as he has awarded M.Phil) on 11.07.2018 F.N, for being promoted as Assistant Professor with AGP 7000/-

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 27<sup>th</sup> November 2019, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 11.07.2018 F.N.

The teacher has attended orientation course on 17.07.2018 A.N which is after due date of promotion to Assistant Professor Stage II. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt. Nicey. L. John, as Assistant Professor stage II (with AGP 7000/-) in the Department of English, Christian College, Kattakada, w.e.f 11.07.2018 F.N, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.09** *Proposal for the approval of the Placement/Promotion of Dr. Suresh Chandra Kurup. R, Assistant Prof. Stage II, Department of Zoology to*



**Assistant Professor stage III (with AGP 8000/-) w.e.f 25.07.2019 F.N, M.G College, Thiruvananthapuram.**

(Ac FII/6398/2020)

The Principal, M.G College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Suresh Chandra Kurup. R, Assistant Professor Stage II, Department of Zoology, as Assistant Professor stage III (with AGP 8000/-), w.e.f 25.07.2019 F.N

The Service details of Dr. Suresh Chandra Kurup. R are as follows.

Qualifications	* PhD in Zoology- University of Kerala- 2008 * MSc - Zoology-University of Kerala- 1992
Date of first entry in to Service	02.06.2010 F.N
Date of entry into Continuous Service	02.06.2010 F.N
Date of Placement to Assistant Professor, with AGP 7000/-	23.07.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Kerala, Kariavattom from 11.07.2019 to 24.07.2019. 2. OC from UGC-ASC, University of Kerala, from 27.12.2011 to 23.01.2012. 3. RC from UGC-ASC, University of Kerala, Kariavattom from 02.07.2014 to 22.07.2014.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 8000/-	25.07.2019 F.N

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods

2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- option B.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained the following scores for each category; category II =225 category III =116 and category II+III= 341, for which the minimum required is 50.

In the Minutes of the Screening Committee it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Suresh Chandra Kurup. R is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000), w.e.f 25.07.2019 FN.

*Dr. Suresh Chandra Kurup.R is found qualified for promotion to the post of Assistant Professor, Stage II-III (with AGP 8000), w.e.f 25.07.2019 FN, since the date of completion of Refresher Course is on 24.07.2019 A.N and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 8000/- w.e.f 25.07.2019 F.N.*

All the calculations being fully based on academic parameters, the dealing section do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Suresh Chandra Kurup. R, as Assistant Professor stage II to III (with AGP 8000/-) in the Department of Zoology, M.G College, Thiruvananthapuram w.e.f 25.07.2019 F.N, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation .

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.10:** *N.S.S College, Nilamel - Proposal for the approval of Placement/Promotion of Dr. Rasmi R.R - as Assistant Professor (AGP- 7000) Stage I to II - Department of Malayalam - reg.*

*(Ac.FII/ 4421/2020)*

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rasmi R.R, Department of Malayalam as Assistant Professor (AGP-Rs.7000/-), Stage I to II, w.e.f 29.11.2017 FN.

The Service details of Dr. Rasmi R.R are as follows:

Qualification	Ph.D awarded on 12.03.2013 from University of Kerala. M.A Malayalam- University of Kerala - 2002
Date of first entry into service	29.11.2013 FN
Date of Continuous service	29.11.2013 FN
Required years for placement	4 years
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Orientation Course sponsored by UGC, Human Resource Development Centre, University of Kerala from 04.01.2018 to 31.01.2018. 2.Refresher Course sponsored by UGC, Human Resource Development Centre, University of Kerala from 09.09.2015 to 29.09.2015.
Proposed date of placement to Assistant Professor (Stage II, AGP 7000/-)	29.11.2017 FN

On verification of the Service Book of Dr. Rasmi R.R, it is found that the teacher had entered into service as Assistant Professor on 29.11.2013 FN and it was approved by University of Kerala vide U.O No. Ac. F II/55206/2014 dated 07.07.2015. She had completed her four years (since 2 years exemption is given as he is awarded Ph.D) of service on 29.11.2017 F.N, for being promoted as Assistant Professor (Stage II).

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010 as set out in U. O. No. Ac FII/ General/ UGC.-R 2010/ 2018 dtd 30.11.2018).

The API Scores are verified for the period 2013 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories I+II, the minimum required is 90 &
4. For category III, the minimum required is 20 .

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 11.10.2019 at 11.00 AM at Principal's Chamber, N.S.S College, Nilamel. The committee evaluated the submitted PBAS proforma of Dr. Rasmi R.R, Assistant Professor in Malayalam, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr. Rasmi R.R from Assistant Professor Stage 1 to 2 w.e.f 29.11.2017 FN. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 121 marks, Category II+III - 182 marks and Category III- 61 marks.

The teacher has attended one orientation course from 04.01.2018 to 31.01.2018, which is after

due date of promotion to Assistant Professor Stage II. The UGC vide letter F.No.2-16/2002 (PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Rasmi R.R, as Assistant Professor with stage I to II (AGP Rs 7000/-) in the Department of Malayalam in N.S.S. College, Nilamel w.e.f 29.11.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.11** *Placement/Promotion proposal of Dr. Adhira M. Nayar, Department of Zoology, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 03.07.2018 F.N, M.G College, Thiruvananthapuram - Approval – reg.*

*(Ac FII/6395/2020)*

The Principal, M.G College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Adhira M. Nayar, Asst. Prof. Stage I, Department of Zoology to Assistant Professor stage II ( AGP 7000/-), w.e.f 03.07.2018 F.N.

The Service details of Dr. Adhira M. Nayar are as follows.

Qualifications	* P.hD - Zoology - University of Kerala- 2015 * M.Sc Zoology- University of Kerala- May 2008 * UGC-NET - June 2009
Date of first entry in to Service	03.07.2014 F.N
Date of entry into Continuous Service	03.07.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, Sree Venkatewsara University from 18.08.2016 to 07.09.2016. 2. OC from HRDC, University of Kerala, Kariavattom from 16.07.2015 to 12.08.2015.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	03.07.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.07.2014 F.N and it was approved by University of Kerala, vide U.O No. Ac F II/43429/2014 dated 08.07.2015. She has completed her four years of service (two year exemption as she has been awarded PhD) on 03.07.2018 F.N, for being promoted as Assistant Professor with AGP 7000/-

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16<sup>th</sup> January 2020 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f

03.07.2018 F.N.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Adhira M. Nayar, as Assistant Professor stage II (with AGP 7000/-) in the Department of Zoology, M.G College, Thiruvananthapuram, w.e.f 03.07.2018 F.N, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.12** *Proposal for the approval of the Placement/Promotion of Dr. Balamurali R.S, Assistant Professor Stage II, Department of Zoology, to Assistant Professor stage III (with AGP 8000/-) w.e.f 01.06.2016 F.N, M.G College, Thiruvananthapuram.*

**(Ac FII/6391/2020)**

The Principal, M.G College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Balamurali R.S, Assistant Prof. Stage II, Department of Zoology, as Assistant Professor stage III (with AGP 8000/-), w.e.f 01.06.2016 F.N

The Service details of Dr. Balamurali R.S are as follows.

Qualifications	* P.hD in Zoology- M.S University - 2014 * M.Phil - University of Kerala- June 1997. * MSc - Aquatic Biology and Fisheries - University of Kerala- May 1995
Date of first entry in to Service	01.06.2006 F.N
Date of entry into Continuous Service	01.06.2006 F.N
Date of Placement to Assistant Professor, with AGP 7000/-	01.06.2011 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Calicut from 02.12.2015 to 22.12.2015. 2. OC from UGC-ASC, University of Kerala, from 27.12.2007 to 23.01.2008. 3. RC from UGC-ASC, Mizoram University from 08.02.2012 to 28.02.2012.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 8000/-	01.06.2016 F.N

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2011 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- option B.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained the following scores for each category; category II =202 category III =159.5 and category II+III= 361.5, for which the minimum required is 50.

In the Minutes of the Screening Committee held on 16.01.2020 at M.G college, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been

verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Balamurali R.S is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000), w.e.f 01.06.2016 FN.

All the calculations being fully based on academic parameters, the dealing section do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Balamurali R.S, as Assistant Professor stage II to III (with AGP 8000/-) in the Department of Zoology, M.G College, Thiruvananthapuram w.e.f 01.06.2016 F.N, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.13** *Placement/Promotion of Dr.Lubaina.A.S, Assistant Professor, Department of Botany, Christian College, Kattakkada from Stage 2-3, with AGP 7000 to 8000 w.e.f 25.01.2018 FN - Approval – reg.*

**(Ac. F II/5726/2020)**

The DDO, Christian College, Kattakkada, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Lubaina.A.S, Assistant Professor, Department of Botany, Christian College, Kattakkada , from Stage II to III (AGP 7000 to 8000 w.e.f 25.01.2018 FN).

The service details of Dr. Lubaina.A.S, are as follows.

Qualification	* Msc in Botany - University of Kerala- 1997 * Ph.D in Botany - University of Kerala- May 2015 *M.Phil in Botany-University of Kerala- January 2001
Date of first entry into service	25.01.2008 FN
Date of entry into continuous service	25.01.2008 FN
L.W.A. availed (other than on medical grounds)	15 days (On medical ground)
Date of placement Assistant Professor with AGP 7000/- (Stage 1-2)	25.01.2013 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Rc from UGC – HRDC from 02.02.2017 to 22.02.2017. (Applicable to Stage II to III) 2.RC from UGC-ASC, University of Kerala, from 22.07.2010 to 11.08.2010. 3. Special Summer School from UGC- ASC, University of Kerala, from 18.02.2014 to 10.03.2014
Date of proposed promotion ( Stage 2-3)	25.01.2018 F.N
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr. Lubaina.A.S , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 25.01.2008 FN and it was approved by University of Kerala, vide U.O No. Ac FV/809043/2008 dtd. 28.10.2008. She was Promoted as Assistant Professor Stage II w.e.f 25.01.2013.She had completed five years of service as Assistant

Professor Stage II on 25.01.2018 for being promoted as Assistant Professor Stage III (with AGP 8000/-).

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Dr. Lubaina.A.S, as Assistant Professor (Stage III) is w.e.f 25.01.2018, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable. (U O. No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The API Scores are verified for the period 2013 to 2018 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 400 [80 x5]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 120 &
4. For category III, the minimum required is 50.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 13.12.2019 at 02.00 PM at Christian College, Kattakkada. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 154 marks, Category II+III – 360.5 marks and Category III- 206.5 marks. The committee evaluated the PBAS proforma submitted by Dr. Lubaina.A.S, Assistant Professor in Botany, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr. Lubaina.A.S, from Assistant Professor Stage II to III, w.e.f 25.01.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Lubaina.A.S, Assistant Professor with AGP 7000/- Department of Botany, Christian College, Kattakkada as Assistant Professor with AGP 8000 (Stage II-III), w.e.f 25.01.2018 FN., is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

**The Standing Committee considered the proposal and recommended to be approved.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.14** *St.Cyril's College, Adoor- Placement/Promotion of Smt.Shiny Kochummen, Assistant Professor, Department of Commerce from Stage 1-2(AGP 6000 to 7000), w.e.f 15.02.2019 F.N- Approval- reg.*

(Ac. F II /11179/2020)

The Drawing and Disbursing Officer, St.Cyril's College, Adoor, has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Shiny Kochummen, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 15.02.2019 F.N.

The Service details of Smt. Shiny Kochummen are as follows.

Qualifications	M.Com – University of Kerala-June 2007
Date of first entry in to Service	06.06.2012 F.N
Date of entry into continuous service	06.06.2012 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	15.02.2019 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	i. 1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 22.04.2015 to 19.05.2015. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 24.01.2019 to 14.02.2019.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 06.06.2012 F.N in St.Cyril's College, Adoor and it was approved by University of Kerala vide U.O No. Ac FIII/2/25345/2012 dtd. 19.10.2012 . She has completed six years of service on 06.06.2018.Since she has completed Refresher Course on 14.02.2019, she is eligible for promotion as Assistant Professor (Stage II) w.e.f 15.02.2019.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 28<sup>th</sup> February 2020, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient score in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 15.02.2019 F.N.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Shiny Kochummen, Assistant Professor, Department of Commerce, St.Cyril's College, Adoor, from Stage I to II (AGP 6000/- to 7000/-) w.e.f 15.02.2019 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.15** *St.Cyril's College, Adoor- Placement/Promotion of Smt.Smita Kochummen, Assistant Professor, Department of Commerce from Stage 1-2 (AGP 6000 to 7000), w.e.f 04.06.2018 F.N- Approval- reg.*

**(Ac. F II/11178/2020)**

The Drawing and Disbursing Officer, St.Cyril's College, Adoor, has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Smita Kochummen, Assistant Professor, Department of Commerce from stage I to II ( AGP 6000 to 7000/-), w.e.f 04.06.2018 F.N.

The Service details of Smt.Smita Kochummen are as follows.

Qualifications	M.Com – University of Kerala-June 2004
Date of first entry in to Service	04.06.2012 F.N
Date of entry into continuous service	04.06.2012 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	04.06.2018 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. 1.O.C from UGC-ASC, University of Kerala, Kariavattom from 30.01.2014 to 26.02.2014. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 03.06.2015 t23.06.2015.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2012 F.N in St.Cyril's College, Adoor and it was approved by University of Kerala vide U.O No. Ac FIII/2/25345/2012 dtd. 19.10.2012 . She has completed six years of service on 04.06.2018, for being promoted as Assistant Professor with AGP 7000/- .

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 28<sup>th</sup> February 2020, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient score in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 04.06.2018 F.N.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Smita Kochummen, Assistant Professor, Department of Commerce, St.Cyril's College, Adoor from Stage I to II (AGP 6000/- to 7000/-) w.e.f 04.06.2018 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.16** *Proposal for the approval of the Placement/Promotion of Dr.Aparnadas, department of Economics to Assistant Professor stage II (with AGP 7000/-) w.e.f 01-06-2016, Sree Narayana College for Women, Kollam.*

*(Ac FIII/1/10016/2020)*

The Principal, Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Aparnadas, Department of Economics to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 01-06-2016

The Service details of Dr.Aparnadas are as follows.

Qualifications	MA Economics from University of Hyderabad in 2008. Qualified UGC NET exam held on 28-12-2008
Date of first entry in to Service	01-06-2010
Date of entry into continuous service	01-06-2010
Date of completion of required period of service	31-05-2016
L.W.A availed with out Medical ground	nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	01-06-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. RC from Academic Staff College, University of Kerala, Kariavattom from 01-03-2012 to 22-03-2012. 2. OC from HRDC, University of Kerala Kariavattom from 22-04-2015 to 19-05-2015.
Details of relaxation availed of	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 01-06-2010. She has completed six years of service on 31-05-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage I to



II) from the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained a score of 151 for category II+III for which the minimum required is 20/Assessment period.

In the Minutes of the Screening Committee it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the grades required have been verified and found that the teacher has sufficient grades in the PBAS and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr.Aparnadas is found qualified for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 01-06-2016 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Aparnadas, as Assistant Professor stage II (with AGP 7000/-) in the Department of Economics, Sree Narayana College for Women, Kollam w.e.f 01-06-2016 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.17** *Proposal for the approval of the Placement/Promotion of Sri.Satheesh Kumar S, Department of Political Science as Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/-, w.e.f 08.10.2017 – T.K.M.M College, Nangiarkulangara.*

**(Ac FIII/2/8570/2020)**

The Principal of T.K.M.M College, Nangiarkulangara had forwarded a proposal regarding the Placement/Promotion in respect of Sri.Satheesh Kumar S, Department of Political Science from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/-, w.e.f 08.10.2017.

The Service details of Sri.Satheesh Kumar S are as follows.

Qualifications	MA Political Science from University of Kerala in June 2007. M.Phil in Political Science from University of Kerala in February 2012. Qualified NET exam held on 30.11.2011
Date of first entry in to Service	08.10.2012
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil
Date of completion of 5 years of service as Assitant Professor with AGP 6000/-	07.10.2017
Date of Placement to Assistant Professor with AGP 7000/-	08.10.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Kerala, Kariavattom from 23-07-2018 to 13-08-2018. 2. OC from HRDC, University of Kerala, Kariavattom from 04-01-2017 to 31-01-2017.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the minutes of the Screening Committee it is stated that after verifying the necessary forms and documents produced before the Committee, the committee found that the teacher is eligible to be placed to Assistant Professor AGP 7000/-. Hence the Committee unanimously recommended that Sri.Satheesh Kumar S, Assistant Professor of Political Science may be granted placement to Assistant Professor AGP 7000/-, w.e.f 08.10.2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Sri.Satheesh Kumar S, Department of Political Science from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/-, w.e.f 08.10.2017 in T.K.M.M College, Nangiarkulangara is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.18** *Placement/Promotion proposal of Smt.Sangeetha S, Department of Computer Science as Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f 09-10-2009, SN College, Cherthala - Approval – reg.*

**(Ac F III/2/11724/2019)**

The Principal, SN College, Cherthala, had forwarded a proposal regarding the Placement / Promotion in respect of Smt.Sangeetha S, Department of Computer Science as Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f 09-10-2009.

The service details of Smt.Sangeetha S, is as follows.

Qualification	1. BE in Electronics & Communication from Manonmaniyam Sundaranar University on April 1999. 2. ME in Applied Electronics, Anna University, Chennai in 2005.
Date of first entry into service	06-06-2001
Date of entry into continuous service	06-06-2001
Details of LWA availed other than on medical ground (with out MC)	3 year, 4 months, 3 days (05-08-2003 to 01-06-2005 and 22-03-2007 to 28-09-2008)
Details of relaxation availed on account of M.phil/Ph.D	One year on account of ME
Date of completion of required years of service (5 Years)	08-10-2009
Proposed date of Placement to Assistant Professor with AGP 7000/-	09-10-2009
Details of Orientation/ Refresher Course attended	1. RC from Academic Staff College University of Kerala, Kariavattom from 14-09-2009 to 05-10-2009 2. OC from Academic Staff College University of Kerala, Kariavattom from 24-07-2010 to 20-08-2010

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per GO(P)No.389/10/H.Edn dated 07-12-2010, Assistant Professors possessing masters Degree in the relevant branch/discipline as defined for technical education shall be eligible for the AGP of 7000/- after completion of five years service as Assistant Professor.

The matter regarding the approval of Placement/Promotion of Smt.Sangeetha S, Department of Computer Science Assistant Professor with AGP 6000/- to 7000/-, (Stage 1 to 2)), w.e.f 09-10-2009 was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 14.06.2019 and the committee recommended to defer the proposal for want of clarification as to whether the GO(P)No.389/10/H.Edn dated 07.12.2010 is applicable to the teacher. The Syndicate vide item No.11.10.36, held on 20-06-2019, resolved that the Promotion be approved based on the clarification relating to applicability of the above relaxation to teachers appointed to Arts and Science Colleges also. The Syndicate also resolved to delete the portion in the Agenda note as the qualification of the teacher is BE in Electronics and Communication, she is governed by AICTE, norms.

The University vide letter dated 20.08.2019, has sought clarification from the Government as to whether the teacher is eligible for relaxation of one year for promotion to senior scale. A reminder dated 21.01.2020 was also sent. No reply has been received till date.

In this context it may be noted that the University has granted approval to Sri.Anilkumar K S, Department of Computer Science, Sri Ayyappa College, Eramallikkara vide U.O No.Ac FIII/2/7214/07 dated 21.06.2007 as lecturer Senior Scale giving a relaxation of one year on account of his M.tech degree, as per the AICTE norms in the light of G.O dated 18.05.2000.

As per Clause 3.11 of GO(P) No.68/2000/H.Edn dated 18.05.2000, teachers who have M.Tech, M.E/M.phil are eligible for a relaxation of one year.(Government orders on the implementation of AICTE Scheme including revision of pay scales of the teachers of Engineering Colleges in Kerala).

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Sangeetha S, Assistant Professor with AGP 6000/-, Department of Computer Science as Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f 09-10-2009 in Sree Narayana College, Cherthala, is again placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**ITEM No. 12.12.19** *Placement/Promotion proposal of Dr.Lavanya.K.R, Lecturer, Department of Hindi as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f 11-03-2012, SN College, Cherthala - Approval – reg. (Ac.FIII/1/20292/2019)*

The Principal, SN College, Cherthala, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Lavanya.K.R, Lecturer Department of Hindi as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 11-03-2012.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Lavanya.K.R are as follows.

Qualifications	M.A Hindi in 1998, from Dakshina Bharat Hindi Prachar Saba. M.phil Hindi in 2001, from Dakshina Bharat Hindi Prachar Saba. Ph.D in Hindi in 2003 from Dakshina Bharat Hindi Prachar Saba
Date of first entry into service	11-03-2008
Date of entry into continuous service	11-03-2008
L.W.A. availed	x. Nil
Date of completion of four years of service as Lecturer (Assistant Professor with AGP 6000/-)	• 10-03-2012
Details of relaxation availed of	3. Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 03-04-2010 to 30-04-2010. 2. RC from ASC University of Kerala, Kariavattom from 29-11-2012 to 19-12-2012.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Lecturer Senior Scale	11-03-2012

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Lavanya.K.R, Lecturer Department of Hindi as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 11-03-2012 in SN College, Cherthala, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to be approved.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**Item No. 12.12.Additional 01**

***Sree Narayana College, Kollam – Dr.R Sunil Kumar, Associate Professor, Department of Malayalam, as Principal - Approval – reg:-***

**(Ac.FIII/1/11991/2020)**

The Manager, SN Colleges, Kollam has forwarded a proposal for the approval of Dr.R Sunil Kumar, Associate Professor, Department of Malayalam, as the Principal of S.N College, Kollam, w.e.f. 27.01.2020 F.N on the basis of Seniority cum fitness against the retirement vacancy of Dr.Anitha Sankar.

The Service details of Dr.R Sunil Kumar are as follows:

Qualifications	M.A in Malayalam Language and literature with first class from University of Kerala in 1990. M.Phil from University of Kerala in December 1993. Qualified UGC/Joint CSIR-UGC test held in December 1993 PhD in Malayalam from University of Kerala on 20.06.2012.
Date of first appointment	02.12.1995 FN
Date of beginning into continuous service	02.12.1995 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	02.12.2000

Date of Promotion to Selection Grade	02.12.2005
Date of promotion to Associate Professor	02.12.2008
Date of placement to Principal	27.01.2020

On verification of the Service Book of Dr.R Sunil Kumar, he was appointed as Lecturer in Malayalam in Sree Narayana College, Nattika w.e.f 02.12.1995 (Calicut University). He was transferred to S.N College, Kollam and joined duty on 02.06.2007.

The Manager has forwarded the relevant documents, placement order and API Score sheet based on PBAS as per UGC Regulations 2018.

The appointment of Dr.R Sunil Kumar is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since his appointment as Principal is w.e.f 27.01.2020.

Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.R Sunil Kumar has M.A degree in Malayalam Language and literature with first class, qualified Degree of Doctor of Philosophy and has been designated as Associate Professor with a total teaching experience of 24 years. He had the required publications and the Documents supporting evidence of publications have also been forwarded. He has attained a score of 323 for category III, for which the minimum required is 110. The Management has also issued a seniority-cum-fitness certificate in respect of Dr.R Sunil Kumar.

Being academic parameters, the dealing section do have limitations in assessing the quality of the publications forwarded.

Hence the proposal regarding the approval of appointment in respect of Dr.R Sunil Kumar, Associate Professor, Department of Malayalam, as the Principal of Sree Narayana College, Kollam, w.e.f. 27.01.2020 F.N on the basis of Seniority cum fitness, against the retirement vacancy of Dr.Anitha Sankar is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration and recommendations.

**The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the proposal for the appointment in respect of Dr.R Sunil Kumar, Associate Professor, Department of Malayalam, as the Principal of Sree Narayana College, Kollam, w.e.f. 27.01.2020 F.N, be approved.

***Item No. 12.12.Additional 02***

***Placement/ Promotion proposal of Smt.Clara Bernadette Reshma, Department of English from Assistant Professor Stage II with AGP 7000/- to Assistant Professor Stage III with AGP 8000/-) in F.M.N College, Kollam. w.e.f 07.06.2015- approval – reg.***

**(Ac.FIII /1/37906/2016)**

Smt.Clara Bernadette Reshma was appointed as junior lecturer (pre-degree) in the Department of English in Fatima Mata National College, Kollam w.e.f 18-07-1996. As part of delinking of pre-degree course, she was relieved w.e.f 10-06-2003 A.N to join as Higher Secondary School Teacher on working arrangement in Government H.S.S Vallikkeezhu, Kollam as per proceedings of the Director of Higher Secondary Education, Thiruvananthapuram.

She was appointed in the Department of English of F.M.N College, Kollam as Lecturer w.e.f 07-06-2006. On completion of four years as Lecturer, she was promoted as Lecturer senior scale w.e.f 07-06-2010 and the same was approved by the university.

The Government vide letter dated 20-09-2017 had clarified that the service rendered by Smt. Clara Bernadette Reshma as junior lecturer(pre-degree) and as teacher at GHSS Vallikkeezhu can be

reckoned for placement/promotion w.e.f 28-12-1997 since the teacher had qualified NET on the said date.

The matter was placed before the standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges held on 05-05-2018 and the Committee recommended that in the light of the Government letter No.D1/212/2017/H.Edn dated 20-09-2017 the date of initial appointment of Smt.Clara Bernadette Reshma shall be treated as the date of promotion and the Syndicate held on 10-05-2018 has resolved to approve the recommendation of the Standing Committee.

Since reckoning of previous service rendered as Junior Lecturer Pre-Degree for placement/promotion would involve huge financial commitments, the University sought clarification from the Government several times whether this may be applicable to similarly placed teachers. But no reply was received. Moreover in the wake of the contempt case filed by Dr.John Panicker the University has stopped all proceedings with regard to the issuance of U.O in respect of Smt.Clara Bernadette Reshma. Legal opinion from the Standing Counsel was also sought as to whether the University could proceed with the issuance of U.O in respect of Smt.Clara Bernadette Reshma. The opinion of the same has not yet been received.

The Government vide G.O(Rt) No.452/2020/HEDN dated 17-03-2020 has now clarified that the Government have re-examined the matter in detail and have found that the conditions in Vth and VIth UGC scheme do not provide any provision to reckon the service rendered as Junior Lecturer for placement under Career Advancement Scheme. Hence, Government has withdrawn the conditions in the Government letter (dated 20-09-2017) mentioned above with retrospective effect.

The teacher had already submitted a proposal for placement/promotion from stage 2 to 3 without reckoning her service rendered as junior Lecturer pre-degree due to the delay regarding the clarification of reckoning of her service rendered as junior Lecturer from the Government.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998 for placement/promotion from stage 2 to 3 in respect of the teacher.

The service details of Smt.Clara Bernadette Reshma, are as follows

Qualifications	M.A English, 1989 from Kerala University Qualified NET exam held on 28-12-1997. Ph.D in English from University of Kerala on 29-04-2008.
Date of first entry into service	07-06-2006
Date of entry into continuous service	07-06-2006
L.W.A. availed	Nil
Date of placement to Senior Scale	07-06-2010
Date of completion of 5 years of service in the Senior Scale	06-06-2015
Date of placement to Selection Grade	07-06-2015
Details of relaxation availed of	Already availed two years on account of Ph.D in the Senior Scale
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala from 24-05-2007 to 20-06-2007 2. RC from ASC, University of Kerala, Kariavattom from 24-01-2011 to 14-02-2011. 3. RC from ASC, University of Kerala, Kariavattom from 01-02-2013 to 22-02-2013
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	07-06-2015

As she is eligible for placement/promotion from stage 2 to 3 as per 1998 Regulation and as she has satisfied all conditions for placement, the proposal in respect of Smt.Clara Bernadette Reshma, Assistant Professor Stage II(with AGP 7000), Department of English to Assistant professor

Stage III (with AGP 8000/-) w.e.f 07-06-2015 in F.M.N College, Kollam may be placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to be approved.**

**The meeting came to a close at: 11.30 AM.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 26.05.2020, be approved.

**Item No.12.13**

***Dr.K Mohandas former Project Officer, Centre for Adult Continuing Education and Extension (CACEE)-Payment of 1<sup>st</sup> and 2<sup>nd</sup> Phase of UGC Pay Revision Arrears 2006-Reporting of-reg.***

**(Ad.A.II)**

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate to provide an amount of Rs. 1,63,800(Rupees One Lakh Sixty Three Thousand Eight Hundred Only) under the h/a "Part III MH 80 D-Grants from other agencies-9/7828-Salary to Staff of CACEE by reappropriation from the sub head "9/7751-Lumpsum provision for new research Schemes" provided under the same major head in the current year's Budget Estimates of the University and to release an amount of Rs. 1,63,703/- (Rupees One Lakh Sixty Three Thousand Seven Hundred and Three Only) as the 1<sup>st</sup> and 2<sup>nd</sup> Phase of UGC Pay Revision Arrears 2006 in respect of Dr.K Mohandas former Project Officer, Centre for Adult Continuing Education and Extension (CACEE) for the period from 01.01.2006 to 31.01.2008 considering the superannuation age as 55 pending decision on finalization of superannuation age.

Accordingly, U.O.No.Ad.A.II/5987/20 dt 04/05/2020 was issued in this regard. The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.14.**

***NAAC Accreditation process - Filing of revised IIQA to include data for the year 2019- 2020-Reporting of- Reg.***

**(IQAC)**

The Hon'ble Vice-Chancellor accorded sanction for filing Institutional Information for Quality Assessment (IIQA) as part of commencing the formal NAAC accreditation process. Accordingly, IQAC University of Kerala filed IIQA to NAAC on February 29, 2020 with basic data. An amount of Rs.29,500/- was paid for submission of IIQA. The IIQA has received final approval from NAAC on March 18, 2020 and the University has been directed to submit our SSR within 45 days (ie by 2nd May 2020). The SSR compilation process started with the assessment period from July 1, 2014 to June 30, 2019. The Assessment and Accreditation (A&A) fee is Rs. 7,50,000/- + GST 18% out of which Rs.3,75,000/- + GST 18% is to be paid along with the online submission of SSR (Non- refundable) and balance 50% ( Rs.3,75,000/- + GST 18%) of total fees is to be paid before 15 days from the date of onsite visit. We had applied under the General Mode University as per our optional decision with UGC in this regard.

Now, the Hon'ble Vice-Chancellor has directed to make a request to NAAC seeking permission to include data for 2019-20 in the IIQA and thereby include the year 2019-20 (Up to June 30, 2020) as part of the assessment period in the SSR. We had filed our IIQA in February 2020 with assessment period up to June 2019. The COVID 19 pandemic has created a long continuing lockdown and NAAC has extended the period for submission of SSR. The Hon'ble Vice-Chancellor has approved **revised submission of IIQA with data up to June 2020 (assessment period 2015-16 to 2019-20).**

As per the orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.15. COVID-19-Relaxation in recovery of Loans and Advances of Government Employees for the period from April to August 2020- Reporting of -reg.**

(Ad.AV)

As per G.O(P)No.50/2020/Fin dated 28.04.2020, the Government have issued orders for relaxation in recovery of loans and advances of Government Employees for the period from April to August 2020. The Vice Chancellor has accorded sanction for the implementation of Government Orders in the University, subject to reporting to the Syndicate. **University Order in this regard was issued (Ad.AV. 1178/2020/UOK dated 04.05.2020).** The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No. 12.16. Re-appropriation of fund for the payment of DA arrears of Dr.P. Gopinadhan Pillai, Assistant Director, CACEE (Retd) -Reporting of -reg.**

(Ad.AII)

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate to provide an additional amount of Rs.51,200/- (Rupees Fifty One Thousand and Two Hundred only) under the head of account "Part III-MH-80 D -Grants from other Agencies-9/7828-salary to Staff of CACEE" by re appropriating from the subhead " 9/7751-Lumpsum provision for new Research Schemes" provided under the same major head in the current years Budget Estimates of the University for meeting the expenditure for releasing DA arrear sanctioned to Dr. P. Gopinadhan Pillai, Assistant Director, CACEE (Retd) vide UO.No. Ad AII.1.23260/19 dated 04.12.2019.

U.O No. Ad AII. 23260/14/20 dated 19.03.2020 was issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the payment by re appropriation is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.17. Department of Statistics - Appointment of Smt.Princy.T as Assistant Professor - Extension granted in the time limit to join duty - Reporting of -reg .**

(Ad.DI)

The Syndicate at its meeting held on 13.03.2020, vide Item No.10.03.I.10, resolved to appoint Smt.Princy.T, Kizhakkethara House, Puthucode Post, Palakkad as Assistant Professor (SC turn) in the Department of Statistics, in the scale of pay of Rs.15,600 - 39,100 (AGP 6,000/-) (Pre revised). Accordingly, she was directed to report for duty within 15 days from the date of receipt of the memo. But, Smt.Princy.T, requested to grant her extension in the time limit to join duty, considering the adverse situation in getting relieved from her previous employment and travel from the District of Palakkad to Thiruvananthapuram, due to the lock down in the wake of COVID-19. The Vice-Chancellor sanctioned **Smt.Princy.T extension in the time limit to join duty**, upto May 15, 2020, **in view of the lock down due to COVID-19**, subject to reporting to the Syndicate. Accordingly, Smt.Princy.T has joined duty on 30.04.2020.

The above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.



**Item No.12.18. Department of Tamil - Permission granted for conducting Web Workshop Programmes - Reporting of - reg -**

(Ad.D1)

Dr.Hepsy Rose Mary.A, Head, Department of Tamil, informed that, the Department Council has decided to conduct Seven Day Web Workshop Programmes on the topics 'Sanga Ilakkiya' from 13.05.2020 to 19.05.2020 and 'Tolkappiyam' from 20.05.2020 to 26.05.2020, to the teachers and students of various Universities and Colleges. HOD added that, classes, worksheets and certificates will be provided only online and no financial assistance is required from the University/Department, in this regard. The HOD requested to grant permission for conducting the workshops. Sanction was therefore accorded by the Vice-Chancellor to the **Head, Department of Tamil to conduct the above mentioned Web Workshop Programmes**, subject to reporting to the Syndicate and **U.O. No.Ad.D1.1/ W.W.S./ Tamil/2020 dated 12.05.2020** was issued in this regard.

The above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.19. COVID-19 - Lockdown - Delay in returning Library books - Exemption of fine - U.O. issued - reporting of - reg.**

(Ad.AV)

The University Librarian (i/c), vide letter No. M/678/2019-20 dated 16.03.2020, has requested to issue necessary orders to exempt fine for the delay in returning library books, since many users have complained regarding the inconvenience in returning books due to the lockdown imposed to prevent the spread of COVID-19. Sanction was accorded by the Vice Chancellor subject to reporting to syndicate to the University Librarian (i/c) being **permitted to exempt fine for the delay in returning library books during the period of lockdown imposed in order to prevent the spread of corona virus and U.O. No. Ad.AV.1185/2020/UOK dated 05.05.2020** was issued. As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.20 Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V)

**Item No.12.20.01. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Jithendran S in Commerce - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**PROBLEMS AND PROSPECTS OF EDUCATIONAL LOANES OF COMMERCIAL BANKS IN KERALA**" submitted by Sri. Jithendran S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Jithendran S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 12.20.02. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nayana C in Malayalam - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**വടക്കൻ പാട്ടിനെ അടിസ്ഥാനമാക്കിയുള്ള ചലച്ചിത്രങ്ങൾ-ഒരു ജനസംസ്കാര പഠനം**" submitted by Smt.Nayana.C.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Nayana C., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No. 12.20.03. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Udayan S in Malayalam - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**മൂല്യബോധം മലയാളം നോവലിൽ: തിരഞ്ഞെടുത്ത നോവലുകളെ ആസ്പദമാക്കി ഒരു പഠനം**” submitted by Sri. Udayan S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Udayan S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No.12.20.04. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Mamitha J S in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**FINANCIAL SECTOR REFORMS AND ITS IMPACT ON THE BANKING SECTOR**” submitted by Smt.Mamitha.J.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Mamitha J S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 12.20.05. Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Charles Varghesein Sociology - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HEGEMONY, MARGINALITY AND RESISTANCE – A CRITICAL ETHNOGRAPHY OF ADIVASIS’ SCHOOLING IN KERALA**” submitted by Shri. Charles Varghesein.

**Resolution of the Syndicate**

**RESOLVED** that Shri. Charles Varghesein., be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the Faculty of Social Sciences.

**Item No. 12.20.06. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Maria Emmanuel in PHYSICS-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SPATIO-TEMPORAL VARIABILITIES OF WATER VAPOUR INTHE TROPOSPHERE AND LOWER STRATOSPHERE OVER THE INDIAN MONSOON REGION**” submitted by Smt. Maria Emmanuel.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Maria Emmanuel., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No. 12.20.07. Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Bindu.N in Futures Studies reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**THE EVOLUTION AND EMERGENCE OF RESEARCH FRONTS IN E- GOVERNANCE AND ITS IMPLEMENTATION STATUS IN KERALA**” submitted by Smt. Bindu. N.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Bindu. N., be declared eligible for the award of the Degree of Doctor of Philosophy in Futures Studies under the Faculty of Applied Sciences and Technology.

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**Item No. 12.20.08. Consideration of Examiners reports on the Ph.D thesis submitted by Dr. Shaila. S in Medicine - reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**MATERNAL DETERMINANTS OF PRETERM LABOUR**" submitted by **Dr. Shaila. S.**

**Resolution of the Syndicate**

**RESOLVED** that Dr. Shaila. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Medicine under the Faculty of Medicine.

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**Item No. 12.20.09. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Murukesh S in Malayalam - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**പ്രശ്നരീതി - സംശോധിത സംസ്കരണവും പഠനവും**" submitted by Sri. Murukesh S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Murukesh S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

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**Item No. 12.20.10. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Vandana M.Vin Sociology - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**CHANGING RITUALS AND PRACTICES OF A TRADITIONAL FESTIVAL: A STUDY OF ONAM IN CONTEMPORARY KERALA SOCIETY**" submitted by Smt. Vandana M.V.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Vandana M.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the Faculty of Social Sciences.

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**Item No. 12.20.11. Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Anarkkaly. M in Zoology - reg -**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**POPULATION ECOLOGY OF WHITE-BREASTED WATERHEN, AMAURORNIS PHOENICURUS PHOENICURUS IN CENTRAL KERALA**" submitted by **Smt. Anarkkaly. M**

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anarkkaly. M., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

=====  
**Item No. 12.20.12. Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Zhenia Gopalakrishnan in Physics - reg -**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**EVALUATION OF RADIOTHERAPY TREATMENT PLANNING TECHNIQUES AND DIFFERENT DOSE CALCULATION ALGORITHMS FOR THE MANAGEMENT OF BREAST CANCER**" submitted by Smt. Zhenia Gopalakrishnan.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Zhenia Gopalakrishnan., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

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**Item No. 12.20.13. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Beena A.O. in Electronics and Communication Engineering -reg:-**  
**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TECHNIQUES FOR CHANNEL ESTIMATION AND PAPR REDUCTION IN MIMO-OFDM SYSTEMS FOR MOBILE COMMUNICATIONS”** submitted by **Smt. Beena A. O.**

**Resolution of the Syndicate**

**RESOLVED** that Smt. Beena A.O., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

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**Item No.12.21 Nomination of Head, Department of Philosophy-Consideration of-reg.**  
**(Ad.A.II)**

Dr. Beena Isaac, Professor and Head, Department of Philosophy is retiring from University service on superannuation on 31.05.2020. She has requested to hand over the charge of the head of the department to the next senior most faculty.

The Following are the teaching faculty in the Department of Philosophy.

- |    |                       |                     |   |
|----|-----------------------|---------------------|---|
| 1. | Dr. Binu G. Bheemnath | Assistant Professor | joined on 02.02.2017 and retiring on 31.05.2036 |
| 2. | Dr. Balamurali        | Assistant Professor | joined on 13.05.2020 and retiring on 31.01.2036 |
| 3. | 3. Dr. Lekshmi R      | Associate Professor | joined on 16.03.2020 and retiring on 31.05.2032 |

As per the Kerala University First Statutes, 1977 Chapter 3 Amendment No. 232

“The Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the seniormost Professor as the Head of the Department for a period of three years, and at the end of the three years, next seniormost Professor shall be nominated. After all the Professors are given a turn the rotation shall then be implemented among Associate Professors/Readers as per seniority. **He/ She should have a Ph.D Degree and has to put in atleast two years service in the Department concerned, except in cases where there is no senior teacher in the Department.** A teacher shall be eligible to take up Headship only if he/she has a **minimum of 6 months of service remaining till retirement.** In the Department where there are no Professor or Associate Professors/Readers, eligible for the Headship, it shall be rotated among the Assistant Professors. It shall, however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for Academic reasons. In such cases, the next senior most teacher shall be the Head of the Department. The other members of the teaching staff shall work under the directions of the Head of the Department and shall assist him in the performances of his /her duties”. The matter regarding the nomination of Head, Department of Philosophy is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** to nominate Dr.Binu G. Bheemnath, Assistant Professor as the Head, Department of Philosophy, University of Kerala w.e.f. 01.06.2020.

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**Item No.12.22 Request for appointment of three Lecturers on contract basis in the Department of Malayalam –Consideration of-reg.**

**(Ad. A II)**

Dr. S. Shifa, Professor and Head, Department of Malayalam, University of Kerala, Kariavattom has requested to appoint three (3) more candidates from the existing rank list of contract Lecturers.

Sanctioned strength of the Department is Five(5) Assistant Professor post, two(2) Associate Professor post and two(2) Professor post. There is a shortage of five(5) regular faculties in the Department, which includes four(4) retirement vacancies and one (1) vacancy as Dr.C.R.Prasad holds the charge of the Registrar, University of Kerala.

1. Dr. C.R.Prasad Professor (Registrar in charge)
2. Dr. S.Shifa, Professor and Head, Department of Malayalam
3. Dr. Siddeek M.A, Assistant Professor
4. Dr. Sheeba M.Kurian Assistant Professor
5. Dr. Seema Jerome Assistant Professor
6. Dr.Soumya P.R (Contract Lecturer)

Interview for the selection of two (2) contract Lecturer in the Department of Malayalam was conducted on 11.12.2019. Rank list consisting of sixteen (16) candidates was prepared in this regard. Appointment memo was forwarded to two (2) candidates. Dr.Abhilash S, one of the contract lecturer joined the Department on 03.01.2020 and was relieved from the Department on 23.01.2020. In this context Dr. S. Shifa, Professor and Head, Department of Malayalam, Kariavattom has requested to appoint three (3) Contract lecturers from the rank list.

The Meeting of the Standing Committee of the Syndicate on Staff, Equipment and buildings held on 26.02.2020 considered the matter and recommended to appoint two more contract lecturers till fresh appointment is made in the Department.

The meeting of the Syndicate held on 13.03.2020 vide item No.10.128.12 resolved that the item be deferred.

As per the orders of the Vice-Chancellor, the request submitted by Dr.S.Shifa, Professor and Head, Department of Malayalam for appointing three (3) more contract Lecturers in the Department is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to appoint one contract Lecturer in the Department of Malayalam, University of Kerala from the existing rank list.

**Item No.12.23** *Award of grace marks to NCC cadets of First Degree programmes under CBCS system- modification – consideration of – reg.*

**(Ac.AV)**

Ref:- 1. Minutes of the meeting of the Sub-Committee constituted to study the anomalies for awarding the grace marks to NCC cadets held on 18.01.2020.

2. Item no.10.203 of the minutes of the meeting of the Syndicate held on 28.04.2020.

The Syndicate held on 31.08.2019 considered the matter regarding the discrepancy noticed in the U.O.No.4157/1/NCC/2019 dated 13.06.2019 in awarding grace marks to NCC cadets of First Degree Programmes under CBCS system and resolved that a Sub-Committee be constituted. U.O No.Ac.AV/1/Sub.Comm/2019 dated 31.11.2019 had been issued in this regard.

The Sub-Committee held on 18.01.2020 discussed the anomalies in the U.O.No.4157/1/NCC/2019 dated 13.06.2019 and recommended following modifications:

1. To withdraw the grace marks of 3% awarded to NCC cadets who secure 75% attendance for NCC activities.
2. To reduce the grace marks awarded to NCC cadets who attend Annual Training Camps of 10 days from 3% to 1% (limited to one camp in an academic year)
3. To award grace mark of 1% to NCC cadets who attend Inter Group Competition (IGC) / Pre-RD 1, 2% for Pre-RD 2 and 3% for Pre-RD 3. The claim for grace marks shall be limited to any one camp, whichever is higher.
4. To reduce the grace marks awarded to B Certificate holders from 4% to 2%
5. To reduce the grace marks awarded to C Certificate holders from 5% to 4%

6. To reduce the grace marks awarded to NCC cadets who attend National Level camps from 6% to 2%. (limited to one camp in an academic year)
7. To award grace marks of 6% instead of 8% to NCC cadets who participates in Republic Day Camp (RDC) and Independence Day Camp (IDC).
8. To award grace marks of 7% instead of 9% to NCC cadets who participate in Youth Exchange Programme (YEP)
9. To award grace marks of 7% to NCC cadets who win National awards.
10. The maximum grace marks awarded to NCC cadets in an academic year be limited to 10%.

In order to effect the above modifications in the U.O No.4157/1/ NCC/2019 dated 13.06.2019 as recommended by the Sub-Committee the date of implementation is necessary. It is desirable that these modifications may take effect from the Academic year 2019-20.

The Syndicate at its meeting held on 28.04.2020, vide item no.10.203 considered the above matter and referred to the next Syndicate.

As per the orders of the Vice-Chancellor, (1) recommendations of the Sub-Committee constituted to study the anomalies for awarding grace marks to NCC cadets (2) date of its implementation are once again placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to approve the modifications made in the U.O. No.4157/1/ NCC/2019 dated 13.06.2019 applicable from the academic year 2019-2020.

***Item No.12.24 Kariavattom campus – Posting of Security Officer on deputation basis – Consideration of-reg.***

***(Ad.A.V)***

The Syndicate held on 30.04.2019, resolved to appoint a serving Police officer not below the rank of Sub Inspector as Security Officer, Kariavattom campus on deputation basis. As per the request from this office, the Additional Chief Secretary to Government has forwarded the Biodata of four Police Officers to be considered for appointment as Security Officer at Kariavattom campus.

The details are as follows

Sl. No.	Name	Age and Date of Birth	Date of Entry in service	Designation	Educational Qualifications and Experience
1.	Santhosh Kumar C.	48 Years 12.05.1971	01.01.1993	Armed Police Sub Inspector	Pre Degree ITI
2.	Lanan N.	48 Years 20.05.1971	04.04.1994	Armed Police Sub Inspector	SSLC Passed ITI D' Civil Passed
3.	Suresh Kumar S.	47 Years 30.04.1972	20.01.1995	Armed Police Sub Inspector	B Com, Diploma in Computer Application
4.	Shiyas S.	33 Years 25.05.1986	21.10.2015	Armed Police Sub Inspector	MSc Zoology

The panel detailed above was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and its meeting held on 06.05.2020. The Committee recommended to authorize the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to conduct a preliminary enquiry of the Candidates in the panel forwarded by the Government and to submit a report before the Syndicate. The Syndicate held on 15.05.2020 resolved to approve the same.

The Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings has suggested the name of Sri. Suresh Kumar S as Security Officer at Kariavattom Campus on deputation basis (Letter dated 19.05.2020 from the Convener is appended).

Hence, as per the orders of Vice-Chancellor, the above matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to appoint Sri.Suresh Kumar.S as Security Officer, Karivattom Campus on deputation basis.

**Item No.12.25 University of Kerala-Unauthorized use of Pay-in-Slips-Drain on University Funds-Remedial measure initiated-Consideration of-reg.**

**(IT Cell (Exams))**

*Ref:- Note to PA to Controller of Examination dated 21/05/2020*

In the wake of revised report during the financial year 2018-19 submitted by Special Task Force regarding remittance details against defaulters list, the Pro-Vice-Chancellor has ordered to submit the said report in the forthcoming Syndicate.

In obedience to the orders of the Hon'ble Vice-Chancellor, the revised report is placed before the Syndicate for consideration.

**REVISED REPORT OF DCB TEAM CONSTITUTED FOR  
CROSS CHECKING DCB STATEMENT/REMITTANCE DETAILS AGAINST  
DEFAULTERS LIST**

The defaulters list provided by the IT Cell (Exams) were cross verified with the remittance details provided by the Kerala University Computer Centre and the final report was submitted by DCB team to the Pro Vice Chancellor on 28.02.2020 .

Subsequently based on the decision of the meeting held on 04.03.2020 at the Pro-Vice Chancellor's Chamber, the list was also cross verified by the concerned tabulation sections against the details available with them. As per the direction of Pro Vice Chancellor, the DCB team prepared a revised list of defaulters incorporating the findings of section concerned.

On consolidation, it was noted that 4 candidates of LLB section remitted the fees via e-payment. Also, EE II C section informed that a candidate from the defaulters list who had applied for the Provisional Certificate, affirmatively reported that she had remitted the fees via e-payment.

The DCB team was hence compelled to re-check the defaulters list to check whether the candidates who remitted the fees via e-payment included in the defaulters list.

In the case of e-payment, a candidate need to pay the exact amount of fees. i.e., for a candidate, if the demand is Rs.265/-, he/she should remit the exact amount (Rs.265/-) as the remittance. The system will not accept any other amount less than or greater than the demand. As such, **a candidate who had remitted the fees via e- payment and whose status is "Transaction successful" should not be included in the Defaulters list.**

The DCB team approached the ITCcell (Exams) and Computer Centre to enquire whether the candidates who made remittance through e- payments were included in the defaulters list. The Computer Centre assured that no such candidate were included in the defaulters list.

However, the team collected the remittance details of e- payments from Computer Centre and cross verified the same against the defaulters list.

Unfortunately it was noted that while preparing the defaulters list, the e-payment transactions were not at all considered. An approximate amount of Rs 2,00,000/- has been cleared out by the DCB team.

The result is tabulated below.

<b>Course</b>	<b>No. of defaulters</b>	<b>Default Amount (RS.)</b>
<b>LLB</b>	61	17560
B.PEd (Bachelor of Physical Education)	0	0
B.Ed	6	2075
M.Tech, M.Plan	2	100
MBA	9	2465
MCA	3	375
B.Arch	5	250
B.Tech	1421	898445
PG	59	35055

CBCSS B.Com	104	15515
B.Sc	190	31100
BA	282	39970
CR	229	48595
<b>Total</b>	<b>2371</b>	<b>1091505</b>

**Conclusion**

While preparing the DCB/ defaulters list, all mode of payments (remittance through Friends, Cash Counter Palayam, Cash Counter Kartiavattom, Cash (R) DD & e-payments) must be considered.

**Resolution of the Syndicate**

The Syndicate considered the revised report submitted by Special Task Force and **RESOLVED** the following:

1. To refer the matter before the Standing Committee of the Syndicate on Finance for initiating further course of action.
2. To initiate immediate steps for the constitution of Finance Inspection Wing.
3. The Special Task Force shall continue the process of cross checking remittance details against the defaulters list for the financial year 2017-2018, 2019-2020.
4. To issue Certificate of Appreciation to the DCB Team Members for completing the work successfully.

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**Item No.12.26 Ph.D Research – Re registration - Ms.Nishel Prem Elias - Part-time research scholar in English-Reporting of-reg:-**

**(AcEVI)**

Ms.Nishel Prem Elias, a part- time research scholar in English has submitted application for re- registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Nishel Prem Elias English Part-time	U.O.No.Ac.E1.B3/36471/2012 Dt.20/04/2013 w.e.f 25/02/2013	Research Supervisor: Dr. S Parvathy Centre: Fatima Mata National College, Kollam.	Re-registration with effect from the date of expiry of previous registration ie, from 25/02/2013.

Based on the application for Re-registration submitted by Ms.Nishel Prem Elias, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, being granted re-registration w.e.f. date of expiry of previous registration ie, from 25/02/2013. The UO granting re registration was issued vide No.956/2020/UOK dated 13/03/2020.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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**Item No.12.27 കാര്യവട്ടം ക്യാമ്പസ് - അക്ഷേപ്യ മരങ്ങൾ സമയബന്ധിതമായി മുറിച്ചു മാറ്റുന്നതിൽ ലേല കക്ഷി വിഴ്ച വരുത്തിയത് - ലോക്ക്ഡൗൺ - അനന്തര നടപടി - സംബന്ധിച്ച്.**

**(Estate Officer)**

കാര്യവട്ടം കാമ്പസിലെ 25 ഹെക്ടർ സ്ഥലത്ത് തദ്ദേശീയ വൃക്ഷങ്ങളുടേയും പടിഞ്ഞാറുകാരുടേയും ഭാഗമായി നിലവിലുള്ള അക്ഷേപ്യ മരങ്ങൾ (1810 തടി വൃക്ഷങ്ങളും 990 വിറകു മരങ്ങളും) ലേലം ചെയ്യാൻ തീരുമാനിച്ചിരുന്നു. സോഷ്യൽ ഫോറസ്റ്ററി വിഭാഗം 1,01,72,685 രൂപ



വിലയിട്ട ടി അക്കേഷ്യ മരങ്ങൾ മുറിച്ച് മാറ്റുന്നതിന് രണ്ടു തവണ ഇ-ടെൻഡർ ക്ഷണിക്കുകയും എന്നാൽ മതിയായ ടെൻഡർ ലഭിക്കാത്ത സാഹചര്യത്തിൽ M/s.MSTC, Ltd എന്ന സ്ഥാപനം മുഖേന ടെൻഡർ ക്ഷണിക്കുന്നതിന് 19-02-2019-ന് നടന്ന സിൻഡിക്കേറ്റ് ഇനം നമ്പർ 05.59 പ്രകാരം തീരുമാനം എടുക്കുകയും ചെയ്തു. എന്നാൽ 30-04-2019-ലെ സിൻഡിക്കേറ്റ് മീറ്റിംഗിൽ സ്പെഷ്യൽ ഇനം നമ്പർ 2 പ്രകാരം മേൽ തീരുമാനം പുനഃപരിശോധിക്കുകയും സർക്കാരിന്റെ വെബ് സൈറ്റ് വഴി പുനഃലേലം നടത്തുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തു. അപ്രകാരം 11-06-2019-ലെ നോട്ടീഫിക്കേഷൻ പ്രകാരം നടത്തിയ ഇ-ടെൻഡറിൽ അനുപ് 9,10,000 രൂപയും പ്രമോദ്.കെ 12,18,610 രൂപയും കോട്ട് ചെയ്യുകയും, തുടർന്ന് നടന്ന ഇ-ലേലത്തിൽ ഉയർന്ന ലേല തുകയായ 80,10,610 രൂപ ശ്രീ.പ്രമോദ് വിളിക്കുകയുമുണ്ടായി.

ടി ലേല തുക സോഷ്യൽ ഫോറസ്റ്ററി നിശ്ചയിച്ച വിലയുടെ ഏകദേശം 80% മാത്രമേ ഉള്ളൂ എന്ന സാഹചര്യത്തിൽ 18-07-2019ൽ കൂടിയ സിൻഡിക്കേറ്റ് ഐറ്റം നം.01.16 പ്രകാരം കക്ഷിയു മായി നെഗോസിയേഷൻ ചെയ്യുവാൻ തീരുമാനിക്കുകയുണ്ടായി. 29-07-2019 ന് നടന്ന നെഗോസി യേഷൻ മീറ്റിങ്ങിനെ തുടർന്ന് ശ്രീ.പ്രമോദ്.കെ സർക്കാർ ടി മരങ്ങൾക്ക് നിശ്ചയിച്ച തുക Rs.1,01,72,685 ഒടുക്കുവാൻ സമ്മത മാണെന്നും (1) മരങ്ങൾ മുറിച്ചു മാറ്റുന്നതിനുള്ള കാലാവധി 30 ഡിവസത്തിൽ നിന്ന് 90 ഡിവസമാക്കുക, (2) മരങ്ങൾ 16ഏക്കർ വീതം 4 ഘട്ടങ്ങളായി മുറിച്ച് മാറ്റുന്നതിനും സ്ഥിരപ്പെടുത്തിയ ലേല തുക 4 ഗഡുക്കളായി അടവാക്കുവാനും അനുവദിക്കുക മുതലായ ആവശ്യങ്ങൾ അനുവദിക്കണമെന്നും അറിയിച്ചു.

ലേല കക്ഷി വച്ചിരിക്കുന്ന ആവശ്യം (2) പ്രായോഗികമായി വളരെ ബുദ്ധിമുട്ടുള്ളതാണെന്നും 16 ഏക്കർ അളന്നു തിട്ടപ്പെടുത്തുന്നതിന് സ്വകാര്യ സർവ്വേയർമാരുടെയോ അനുബന്ധ ജോലിക്കാരുടെയും സേവനം ആവശ്യമായതിനാൽ ഇത് കാലതാമസത്തിനും ഇടവരുത്തുമെന്നും ആയതിനാൽ ലേലം ചെയ്യുന്ന തടി മരങ്ങൾക്ക് 1 മുതൽ 1810 വരെ ക്രമമായി നമ്പർ ഇട്ടിരിക്കുന്ന സാഹചര്യത്തിൽ 1 മുതൽ 400 വരെയും 401 മുതൽ 800 വരെയും 801 മുതൽ 1200 വരെയും 1201 മുതൽ 1810 വരെയും നമ്പർ ക്രമത്തിൽ 4 ആയി വിഭജിച്ച് ഓരോ ഘട്ടത്തിലും മുൻകൂർ തുക അടവാക്കി തടി മരങ്ങളും അതോടൊപ്പമുള്ള അക്കേഷ്യ ഇനത്തിലെ വിറകു മരങ്ങളും മുറിക്കുന്നതിന് അനുമതി നൽകുന്നത് ഉചിതമായിരിക്കുമെന്ന് എസ്റ്റേറ്റ് ഓഫീസർ അഭിപ്രായപ്പെട്ടു.

29-07-2019 ലെ നെഗോസിയേഷൻ മീറ്റിംഗിന്റെ മിനിറ്റ്സും ലേലകക്ഷിയായ ശ്രീ.പ്രമോദ്.കെ മുന്നോട്ടു വച്ച നിബന്ധനകളും ആയതിൻ മേലുള്ള അഭിപ്രായവും ടി ലേലം സോഷ്യൽ ഫോറസ്റ്ററി ഡിവിഷൻ നിശ്ചയിച്ച 1,01,72,685 രൂപയ്ക്ക് ശ്രീ.പ്രമോദ്.കെ പേരിൽ സ്ഥിരപ്പെടുത്തണമോ എന്നതും സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും 08-08-2019 ന് ചേർന്ന സിൻഡിക്കേറ്റ് ഇനം നം.2.79 ആയി അംഗീകരിക്കുകയും ചെയ്തിരുന്നു.

മേൽ തീരുമാനം 19-08-2019 ന് ഈ കാര്യലയത്തിൽ നിന്ന് ടിയാനെ അറിയിക്കുകയും 26-10-2019 ന് ടിയാൻ എഗ്രിമെന്റ് വയ്ക്കുകയും 29-10-

2019 ന് ഒന്നാം ഘട്ടം മരം മുറിക്കുന്നതിനുള്ള അനുവാദം നൽകുകയും ചെയ്തിരുന്നു. എന്നാൽ തുടർന്നുള്ള ഗഡുക്കളെ അടവാക്കി അക്കേഷ്യ മരങ്ങൾ മുറിച്ചു മാറ്റുന്നതിനുള്ള നടപടി കരാറുകാരനായ ശ്രീ.പ്രമോദ് സീകരിക്കാതെ മറ്റു ന്യായങ്ങൾ നിരത്തി അപേക്ഷ സമർപ്പിക്കുകയും ആയത് പരിഗണിക്കുവാൻ നിർവ്വാഹമില്ലായെന്ന് കാണിച്ച് കരാറുകാരന് 16-01-2020 ന് മറുപടി നൽകുകയും ചെയ്തിട്ടുണ്ട്.

26-10-2019 ന് ഒപ്പു വച്ചതായ കരാർ പ്രകാരം ഓരോ ഗഡുവും മുൻകൂറായി അടവാക്കി മരങ്ങളെ മുറിച്ചു മാറ്റുന്നതിനുള്ള 90 ദിവസത്തെ കാലാവധി 25-01-2020 ന് തന്നെ പൂർത്തിയായി കഴിഞ്ഞതാണ്. കൂടാതെ കരാർ നിബന്ധന (7) പ്രകാരം നീട്ടി നൽകാവുന്ന 7 ദിവസത്തെ കാലാവധിയും കൂടി കഴിഞ്ഞിരിക്കുകയാണ്. ഇപ്രകാരം കരാർ വ്യവസ്ഥ പാലിക്കാത്ത സാഹചര്യത്തിൽ സർവകലാശാലയ്ക്കുണ്ടായ നഷ്ടം തിട്ടപ്പെടുത്തുകയും പ്രസ്തുത വിഷയത്തിൽ എടുക്കേണ്ട തുടർ നടപടി തീരുമാനിക്കുകയും ചെയ്യുന്നതു വരെ മരം മുറിക്കലും നീക്കം ചെയ്യലുമുൾപ്പെടെയുള്ള എല്ലാ നടപടികളും നിർത്തി വയ്ക്കുവാൻ ആവശ്യപ്പെട്ടു കാണെട് കരാറുകക്ഷിക്ക് 19-02-2020 ന് ഈ കാര്യലയത്തിൽ നിന്ന് കത്ത് നൽകുകയും ചെയ്തിരുന്നു. എന്നാൽ ഭ്രഷറി നിയന്ത്രണം ഉള്ളതിനാൽ രണ്ട് ആഴ്ചത്തെ സമയം കൂടി അനുവദിക്കണമെന്നാ വശ്യപ്പെട്ടു കാണെട് 03-03-2020 ന് കരാറു കക്ഷി സർവകലാശാല രജിസ്ട്രാർക്ക് അപേക്ഷ സമർപ്പിക്കുകയാണുണ്ടായത്.

നിലവിൽ ഒന്നാം ഗഡുവായ തുക അടവാക്കി ഒന്നു മുതൽ 400 വരെയുള്ള മരങ്ങൾ മാത്രമേ മുറിച്ചു മാറ്റിയിട്ടുള്ളൂ. അതായത് നാലിലൊന്നു ഭാഗത്തെ മരങ്ങൾ മാത്രമേ മുറിച്ചു മാറ്റുന്നതിന് ടി കരാറുകാരന് കഴിഞ്ഞിട്ടുള്ളൂ. ഈ സാഹചര്യത്തിൽ ബഹു.വൈസ്-ചാൻസിലറുടെ ഉത്തരവിന് പ്രകാരം ബഹു.പ്രോ.വൈസ്-ചാൻസിലർ അദ്ധ്യക്ഷനായ സബ് കമ്മിറ്റി മുൻപാകെ 18-03-2020 ന് കരാർ കക്ഷിയെ വിളിപ്പിച്ച് വിശദീകരണം ആരായുകയുണ്ടായി. നിലവിലെ കരാർ നോട്ടീസ് നൽകി അവസാനിപ്പിച്ച് പുനഃലേലം നടത്തി ജൂണിനു മുമ്പായി അക്കേഷ്യ മരങ്ങൾ മുറിച്ചു നീക്കം ചെയ്യുന്നത് അപ്രായോഗികമായതിനാൽ, പിഴ ഒഴിവാക്കി 2020 ഏപ്രിൽ മാസം 5-ാം തീയതിക്കു മുൻപ് രണ്ടാം ഗഡുവും, 15-ാം തീയതിക്കു മുൻപ് മൂന്നാം ഗഡുവും, 25-ാം തീയതിക്കു മുൻപ് നാലാം ഗഡുവും സർവകലാശാലയുടെ കാര്യവട്ടം ക്യാമ്പസിൽ അടവാക്കി 2020 ഏപ്രിൽ 30-ാം തീയതിക്കു മുൻപായി കരാർ പ്രകാരമുള്ള മുഴുവൻ അക്കേഷ്യ മരങ്ങളും നിർബന്ധമായി മുറിച്ചു നീക്കം ചെയ്യണമെന്ന് ടി സബ് കമ്മിറ്റി, കരാർ കക്ഷിയോട് നിർദ്ദേശിച്ചു. ടി നിർദ്ദേശം 28-04-2020ലെ സിൻഡിക്കേറ്റ് അംഗീകരിക്കുകയും സമയബന്ധിതമായി പണി പൂർത്തിയാക്കാത്തപക്ഷം ഇ.എം.ഡി. കണ്ടുകെട്ടാനും തീരുമാനിച്ചു.

എന്നാൽ 24-03-2020ന് ലോക്ക്ഡൗൺ നിലവിൽ വരികയും തീരുമാനിച്ച തീയതികൾ കഴിഞ്ഞു പോകുകയും ചെയ്ത സാഹചര്യത്തിൽ ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്ക് സമർപ്പിക്കുകയും 15-05-2020 ന് ചേർന്ന സിൻഡിക്കേറ്റ് ലോക്ക് ഡൗൺ കാലയളവ് ഒഴിവാക്കിക്കാണെട് രണ്ടാം ഗഡു തുക 19-05-2020 നും മൂന്നാം ഗഡു



11. Registrar : Absent  
 12. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies) : Absent  
 13. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics) : Absent

**Item No.12.28.01 Schedule of admission for UG/PG courses during the academic year 2020-21 – reg.**

The Syndicate at its meeting held on 13.01.2020 vide item no. 08.64.01 has approved the following schedule for the conduct of UG/PG admissions during the academic year 2020-21

<b>Schedule of admission for UG courses during the academic year 2020-21</b>		
1	Notification	01.04.2020
2	Online registration starts	01.04.2020
3	Closure of Registration	12.05.2020
4	First Allotment	15.05.2020
5	Second Allotment	22.05.2020
6	College joining	25.05.2020 to 29.05.2020 (buffer date – 30.05.2020)
7	Commencement of classes	01.06.2020
8	Third Allotment	03.06.2020
<b>Schedule of admission for PG courses during the academic year 2020-21</b>		
1	Notification	15.04.2020
2	Online registration starts	15.04.2020
3	Closure of Registration	18.05.2020
4	First Allotment	20.05.2020
5	Second Allotment	27.05.2020
6	College Joining	28.05.2020 to 30.05.2020
7	Commencement of classes	01.06.2020

Since the examinations of plus 2 and degree courses have been postponed, the same need to be revised.

The committee considered the matter and recommended that the site for registration for UG admissions may be opened after the completion of higher secondary examinations of the state. The site for PG admissions may be opened after the completion of degree examinations of the University. Also recommended to authorize the Pro-Vice Chancellor and the Convener, Standing Committee of the Syndicate on Affiliation of Colleges to re schedule the admission for UG and PG courses accordingly.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 18.05.2020, be noted.

**Item No.12.28.02 Convening of Principals' meeting – reg.**

The Syndicate at its meeting held on 15.05.2020 vide item no.11.09.02 considered the matter regarding convening the meeting of the Principals and Admission Co-ordinators of all the Affiliated Colleges in connection with the UG /PG online Admissions of the academic year 2020-21, and resolved to conduct the same on 22.05.2020 at 11.00AM (Govt. and Aided Colleges) and at 02.00PM (UIT's and Self financing colleges).

Since the examinations of plus 2 and degree courses have been postponed, the same need to be rescheduled.

The Committee considered the matter and recommended to conduct the meeting of the Principals and Admission Co-ordinators of all the Affiliated Colleges in connection with the UG /PG online Admissions of the academic year 2020-21 after the publication of results of all higher secondary examinations including CBSE and ISC. Also recommended that the presence of all

**Principals and Admission Co-ordinators of all affiliated colleges may be ensured, since changes have been implemented in the admission process of UG and PG courses.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 18.05.2020, be noted.

**Item No.12.28.03**      *The Syndicate at its meeting held on 15.05.2020 considered the matter regarding the conduct of B.Ed admission through online mode and resolved to entrust the Director, Computer Centre to explore the feasibility to implement the admission for B.Ed courses through online mode from the academic year 2020-21. The academic section Ac.AIII is instructed to put up a proposal in this regard.*

The Director, Computer Centre has submitted the report. In the report, it has been stated that the Computer Centre will implement the software for online registration of candidates for B.Ed admissions, and publish the ranklist of registered candidates based on the rules laid down in the prospectus. The colleges shall conduct the admission strictly based on the ranklist published by the University under various quotas and upload the admitted students list online. In the case of M.Ed admissions, it is seen that there are only two M.Ed courses offered by the University and there are only limited number of candidates who apply for it. Hence it has been requested to defer the online admission for M.Ed courses till a future date. (Report appended)

**The committee considered the report submitted by the Director, Computer Centre regarding the conduct of B.Ed admissions through online mode and recommended to accept the same.**

The meeting came to an end at 12.30 PM.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 18.05.2020, be noted.

**Item No.12.29**      *University Hostels in Kariavattom - Purchase of fans-consideration of- reg: (Ad.DII)*

The meeting of the Syndicate held on 08.08.2019, vide Item No.02.104.21.07 resolved to re-tender the proposal for purchasing 100 fans to the University Hostels, Kariavattom after citing exact specification in the quotation notice.

Ten quotations were received after re-tendering the purchase with the following conditions/specifications:

1. 1200 mm sweep
2. 5 star rating
3. Brand - Crompton
4. The suppliers should ensure guarantee / warranty for a minimum of 2 years.

The comparative statement of the Quotations received are as follows :

Sl. No.	Firms	Item Description	Amount Per Unit	Amount Per Unit Incl.GST	Remarks
1	Seven Stars Interiors, Pathanamthitta	Crompton Greaves Brand (1200 mm, 5 star)	1465	1729	GST not specified
		Crompton Greaves Brand, 1200mm, 5 star (Ordinary model)	1515	1788	Warranty not specified
2	Kerala University Staff Housing Co-Operative Society	Crompton High speed (1200 mm sweep)		1750	Warranty not specified
		Crompton (5 star rating 1200 mm sweep)		1720	Warranty not specified

3	Quarks Engineering Pvt. Ltd. Palakkad	Crompton Sea wind (1200 mm, speed 380 RPM, 2 year warranty)		1524	inclusive of Shipping Charges Rs. 25/- per unit. Installation charges extra. 50% advance to be paid with purchase order.
4	Star Computers, Pattom	Crompton (1200 mm, 5 star rating)		1766	Warranty not specified Payment within 15 days.
5	Biotron, Pettah	Ceiling Fan Entrust 5 star rating		1800	Brand mentioned as Entrust Warranty mentioned as "as per manufacturer" Installation charge Rs.5000/- extra
6	S.H. Enterprises, Old Hubli, Karnataka	Crompton (5 star rating) 2 year warranty	1850		GST not mentioned
7	SP Associates, Kunninpuram, Thiruvananthapuram	Crompton (5 star rating) 1200 mm sweep 2 year warranty		1900	including loading , unloading and delivery charges.
8	N J S Enterprises, Kudayal, Adikkakuzhi P.O., KK District, Tamilnadu	Crompton (5 star rating) 1200 mm sweep 2 year warranty		1915	Transportation and installation charge Rs.115/- per unit
9	Ampcube Engineering Services, Kothamangalam	Crompton (5 star rating) 1200 mm sweep 2 year warranty	2270		GST not mentioned
10	Atomberg Technologies, Navi Mumbai, Maharashtra	Gorilla Efficio ceiling fan 1200 mm sweep		2469.74	Brand mentioned as Gorilla Efficio

As recommended by the 27th meeting of the Purchase Committee held on 05.02.2020, the Administrative Officer, University Men's Hostel Kariavattom was authorised to purchase 100 fans from the lowest quoted firm M/s. Quarks Engineering Pvt. Ltd, Palakkad.

The Administrative Officer, University Men's Hostel, Kariavattom reported that before issuing purchase order, clarification was obtained from the Assistant Executive Engineer regarding the star rating and power consumption of the fans, to be purchased. The Assistant Executive Engineer verified the clarification letter received from the company and mentioned that the quoted item is having NO STAR RATING. Also the power rating mentioned in the initial offer was 70W and now it is 80W and is contradictory and hence M/s. Quarks Engineering Pvt. Ltd. does not satisfy the quotaion specifications.

It may be noted that M/s. SP Associates, Kunninpuram, Thiruvananthapuram is found to satisfy the conditions specified in the quotation notice with the amount per unit including GST at Rs.1900/-.

Hence when the matter regarding purchase of 100 fans was submitted to the Vice-Chancellor for orders it was directed to place the matter before the Syndicate.

Therefore the matter regarding purchase of 100 fans is placed before the Syndicate for consideration on whether the Assistant Executive Engineer may be requested to verify the specification and other details of the product to be supplied by M/s.SP Associates and if found as per the specifications given in the Quotation Notice, the Warden, University Hostel for Men, Kariavattom

may be authorised for purchase of 100 fans from M/s. SP Associates, Kunninpuram, Thiruvananthapuram.

***Resolution of the Syndicate***

The Syndicate observed ambiguity in the specifications submitted by the lowest quoted firm for purchase of fans in the University Hostel and **RESOLVED** to cancel the tender.

**FURTHER RESOLVED** to entrust the Joint Registrar, Campus Administration to invite tender (re-tender) for the proposal of purchasing fans in the University Hostels, Kariavattom with immediate effect.

**Item No.12.30** *Minutes of the meeting of Examination Monitoring Committee held on 20/05/2020 –Reporting of- reg.*

*(M&C.I)*

The Minutes of the meeting of Examination Monitoring Committee held on 20/05/2020 has been approved by the Vice-Chancellor subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations of the above meeting held on 20/05/2020, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

**Minutes of the meeting of the Examination Monitoring Committee**

Date : 20.05.2020, 02.30 pm  
Venue : Pro-Vice Chancellor's Chamber

**Members Present**

- |    |                      |                     |
|----|----------------------|---------------------|
| 1. | Dr.P.P.Ajayakumar    | Pro Vice-Chancellor |
| 2. | Dr.K.B.Manoj         | Member, Syndicate   |
| 3. | Sri. Jairaj J        | Member, Syndicate   |
| 4. | Dr. Vijayan Pillai M | Member, Syndicate   |
| 5. | Dr. S Nazeeb         | Member, Syndicate   |
| 6. | Sri. Bijukumar G     | Member, Syndicate   |

**Officers Present**

- |    |                         |                            |
|----|-------------------------|----------------------------|
| 1. | Dr.N.Gopakumar          | Controller of Examinations |
| 2. | Dr.Aji,S                | Director in-charge, KUCC   |
| 3. | Smt.T.K Usha Devi       | Joint Registrar (Exams II) |
| 4. | Sri.K Unnikrishnan Nair | Joint Registrar (CBCS)     |

ആറാം സെമസ്റ്റർ ബിരുദ പരീക്ഷാ തീയതിയുമായി ബന്ധപ്പെട്ട് വിദ്യാർത്ഥികളുടെ ആശങ്കകൾ അറിയിച്ചുകൊണ്ട് ലഭിച്ച കത്തുകൾ - സംബന്ധിച്ച്.

(CBCS BA I)

Committee considered the various requests of the candidates regarding the conduct of S6 CBCSS/CR Examinations 2020 and recommended the following.

1. The Examination dates of all Examinations will be announced soon after the lifting of the lockdown.
2. District wise examination centres be allotted in all Districts outside the jurisdiction of University of kerala
3. Govt. Colleges be selected as other district centres.
4. Sub-centres be allotted for the main centres within the jurisdiction of University of Kerala.
5. A portal be opened to students for selecting their sub-centres/district centres along with name of district, taluk on 21.05.2020 after 03.00 pm.
6. One Vehicle each be provided to despatch the Question papers and Answer scripts to three districts at a time and the Answer scripts must be recollected from the observer by the University vehicle.
7. Two staff members be allotted to each district centre outside the jurisdiction and one staff member be allotted to the sub-centre.

8. Willingness of the University staff may be obtained to attend duty as observers at district / sub-centres for conducting examinations.
9. The KUCC may be entrusted to provide an additional copy of the Hallticket of each candidate to the University Observers of the respective centres / Sub-centres.
10. In the Sub-centres an additional Chief Superintendent and one supporting staff be deputed from the main centre.
11. Police protection be arranged for the sub-centres /District centres.
12. A proposal may be forwarded to finance regarding special allowance/ haul / refreshment of the University Observers deputed in the other district centres / Sub-centres.
13. Spot payment be effected in all the other district centres for the conduct of examination. For this purpose provisional advance be sanctioned.
14. Guidelines be issued for the conduct of Examinations at the sub-centres / district centres.
15. CBSE schools be selected for the conduct of SDE Examinations.
16. University Engineer be entrusted to complete the works in connection with the electrification of CE Annex Building with immediate effect.
17. Not to consider the late applications of candidates for the S6 CBCSS/CR Exam 2020.

The meeting ended at 04.10 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 20/05/2020, be noted.

***Item No. 12.31 Minutes of the meeting of Examination Monitoring Committee held on 21/05/2020 –Reporting of- reg.***

***(M&C.I)***

The Minutes of the meeting of Examination Monitoring Committee held on 21/05/2020 has been approved by the Vice-Chancellor subject to reporting to the Syndicate, except item no 3.

The action taken by the Vice-Chancellor in having approved the recommendations of the above meeting held on 21/05/2020, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

**Minutes of the meeting of the Examination Monitoring Committee**

Date : 21.05.2020, 03.30 pm  
Venue : Pro-Vice Chancellor's Chamber

**Members Present**

•Dr.P.P.Ajayakumar	Pro Vice-Chancellor
•Dr.K.B.Manoj	Convener, Syndicate
•Dr.B.Unnikrishnan Nair	Member, Syndicate
•Sri. Jairaj J	Member, Syndicate
•Dr. Vijayan Pillai M	Member, Syndicate
•Dr. S Nazeeb	Member, Syndicate
•Sri. Bijukumar G	Member, Syndicate

**Officers Present**

1. Dr.N.Gopakumar	Controller of Examinations
2. Dr.Aji,S	Director in-charge, KUCC
3. Dr. R Vasanthagopal	Director, SDE
4. Smt.T.K Usha Devi	Joint Registrar(Exams II)
5. Sri.Unnikrishnan Nair	Joint Registrar(CBCS)

***Item No.12.31.01 Rescheduling of dates of various examination 2020.***

The Committee considered the rescheduling of dates of various examinations and recommended the following:



1. Proposed dates of Sixth Semester CBCSS/CR Examinations 2020

June 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup> & 12<sup>th</sup>

CBCSSCR B.Com Travel and Tourism and BSc Hotel Management also from June 2<sup>nd</sup> to 12<sup>th</sup> conveniently arranging the seven papers.

2. The last date of submission of projects of 6<sup>th</sup> semester CBCSS/CR 2020 Examinations will be on June 18<sup>th</sup>. The Centralised valuation camps of the said examinations will be starting from June 22<sup>nd</sup> and the Practical Examinations will be conducted from June 29<sup>th</sup> onwards.

3. Special Examination may be conducted for the candidates residing at Lakshadweep. The despatch and collection of answer books be done through the Directorate of Lakshadweep at Kochi and the question papers may be sent as e-mail 15 to 30 minutes prior to the commencement of the examinations. CCTV footage of each day's examination should be sent to the University from the examination centers, along with the answer books.

4. The classes of Fifth and Third Semester CBCSS/CR, Third Semester PG and the remaining classes of fourth Semester PG shall commence from June 1<sup>st</sup> onwards. The classes will be conducted on online mode and the principals of respective colleges shall make necessary arrangements for conducting online classes.

5. The dates of 2<sup>nd</sup> Semester PG Examinations 2020 will be announced later

6. The dates of Fourth Semester B Ed Degree Online Examinations 2020 will be announced later.

7. The UGC may be intimated regarding the present situation and conducting of Examinations of University of Kerala and the commencement of the academic year by starting Online classes from 1<sup>st</sup> June 2020.

8. For conducting the remaining final year examinations of Private Registration candidates status quo shall be maintained in the case of examination centers.

The dates for the remaining Private Registration Examinations will be June 3, 5, 8 & 10

9. The examinations of 5<sup>th</sup> & 6<sup>th</sup> Semester SDE 2020 will be starting from June 2<sup>nd</sup> giving a break of one day each after conducting the examinations on two consecutive days. The feasibility of selecting centers at Thrissur and Kozhikode outside the jurisdiction of University of Kerala may be examined by the team consisting of the Pro-Vice-Chancellor, Convener of the Standing Committee of the Syndicate on Examinations and Controller of Examinations for conducting the said SDE Examinations.

10. The services of the non teaching staff of University of Kerala as invigilators, if necessary be utilised along with the teachers of SDE for conducting SDE Examinations.

11. The 10<sup>th</sup> Semester Integrated BA/B.Com/BBA/LLB Degree Examinations 2020 shall commence from June 22<sup>nd</sup> onwards. The 6<sup>th</sup> Semester Unitary LLB Degree Examinations 2020 may be rescheduled from June 23<sup>rd</sup> onwards.

12. A detailed proposal regarding the financial commitment while conducting the 6<sup>th</sup> Semester CBCSS/CR Examinations 2020 at the district/sub centers in light of COVID 19 epidemic may be placed at the Meeting of Standing Committee of Syndicate on Finance, to be held on 26/05/2020.

The meeting ended at 05.10 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 21/05/2020, be noted.

Item No.12.32

***Minutes of the meeting of Examination Monitoring Committee held on 26/05/2020 –Reporting of- reg.***

***(M&C.I)***

The Minutes of the meeting of Examination Monitoring Committee held on 26/05/2020 has been approved by the Vice-Chancellor subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations of the above meeting held on 26.05.2020, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

**Minutes of the meeting of the Examination Monitoring Committee**

Date: 26/05/2020, 05.30 pm

Venue: Pro-Vice Chancellor's Chamber

**Members Present**

- |                        |                     |
|------------------------|---------------------|
| 1. Dr.P.P.Ajayakumar   | Pro Vice-Chancellor |
| 2.Dr.K.B.Manoj         | Member, Syndicate   |
| 3.Adv B Balachandran   | Member, Syndicate   |
| 4. Sri. Jairaj J       | Member, Syndicate   |
| 5.Dr. Vijayan Pillai M | Member, Syndicate   |
| 6.Dr. S Nazeeb         | Member, Syndicate   |
| 7. Sri. Bijukumar G    | Member, Syndicate   |

**Officers Present**

- |                          |                            |
|--------------------------|----------------------------|
| 1. Dr.N.Gopakumar        | Controller of Examinations |
| 2. Smt.T.K Usha Devi     | Joint Registrar(Exams II)  |
| 3. Sri.Unnikrishnan Nair | Joint Registrar(CBCS)      |

**Members Absent**

- |                           |                   |
|---------------------------|-------------------|
| 1. Dr B Unnikrishnan Nair | Member, Syndicate |
|---------------------------|-------------------|

***Item No.12.32.01 Late application of remitting Examination fee for S6 CBCSS/CR Examination 2020.reg:-******(M&C I)***

The Monitoring Committee held on 20/05/2020 has recommended not to accept any late application for registration of examination of 6<sup>th</sup> Semester CBCSS/CR 2020.

The last date of remitting of the fee of said examination was in February 2020 and the examination was scheduled to be held in March. But due to Covid-19 epidemic lockdown was in force and the examinations were postponed.

Several requests has been received from the students residing in various part of the state to allow registration of S6 CBCSS/CR 2020 lately. Since the students can avail the option to remit the fee lately three days before the commencement of examination, and the office was under lockdown they could not remit the fee with proper sanction from the authorities.

**Recommendations of the Committee**

*The Committee considered the above matter in the wake of the prevailing special circumstances due to COVID-19 and recommended to accept the late applications submitted by the candidates for the registration of 6<sup>th</sup> Semester examination 2020 portal may be accepted upto 28/05/2020 and inform the matter to the candidates over phone. This cannot be treated as a precedent.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 26/05/2020, be noted.

***Item No.12.32.02 Conduct of 6<sup>th</sup> semester CBCSS/CR Examination 2020 for the candidates residing at Lakshadweep. reg:-******(M&C I)***

The Examination Monitoring Committee held on 21.05.2020 discussed the rescheduling of dates of various examinations and recommended that special examination may be conducted for the candidates Sixth semester CBCSS/CR Examination 2020 residing at Lakshadweep. It was also recommended that the despatch and collection of answer books be done through the Directorate of Lakshadweep at Kochi and the question papers may be sent as e-mail 15 to 30 minutes prior to the commencement of the examinations. However the above recommendations were not approved by the Vice-Chancellor.

Now letter dated 24.05.2020 has again been received from Director of Education, Kavaratti wherein it has been requested to arrange an exam centre at Kavaratti, Lakshadweep for the students of Kerala University on the same dates with the same question papers as per the scheduled dates. They also requested to depute two officials of University of Kerala to Kavaratti for the stated purpose who will be allowed to come with proper COVID testing at Kochi for which the Administration will do the payment and ensure the necessary arrangement. The Lakshadweep Administration has assured to extend all possible help for the smooth conduct of exams in the Union Territory.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to allow examination center at Lakshadweep. Two Observers from university may be posted at the Lakshadweep centers. Answer books and Question papers may be carried along with by the observers. Transportation/Accommodation may be arranged by the Directorate of Lakshadweep. The Chief Superintendent and invigilator may be paid remuneration as per rules.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 26/05/2020, be noted.

**Item No.12.32.03 Any Other Items admitted by the chair**

**Recommendations**

1. Allotment of District Centers/Sub Center for the conduct of 6<sup>th</sup> Semester CBCSS/CR Examinations.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended the following District Centers /Sub Centers as Examination Centers of 6<sup>th</sup> Semester CBCSS/CR Examination 2020*

1. *Budha College of Teachers Education may be treated as the Sub Center of MSM College kayamkulam.*
2. *The candidates opted Nedumudi as Examination Sub Center be cancelled and they may be allotted either Govt. College Ambalappuzha or S N College, Cherthala as Examination Center*
3. *Candidates who selected Andhakaranazhi as sub center be cancelled and they may be allotted either St. Michaels College, Cherthala or S N College, Cherthala as Examination Center*
4. *Candidates who selected Mar Baselios College of Engineering Thiruvananthapuram as sub center be cancelled and they may be allotted M G College Thiruvananthapuram as Examination Center.*
5. *The candidates opted Kulathupuzha as center may be allotted to St Johns College Anchal, S N College Punalur and NSS College Nilamel.*
6. *The District wise Examination Centers are as follows :*
  1. *Govt. College Nattakam, Kottayam*
  2. *Govt. College Kattapana*
  3. *Maharajas College Ernakulam*
  4. *Govt. Training College Thrissur*
  5. *Govt. Victoria College, Palakad*
  6. *Govt. Arts & Science College Meenchanda, Kozhikode*
  7. *Krishnan Menon Women's College, Kannur*
  8. *Govt. College Kasargod*
  9. *Govt. College Malappuram*
  10. *Govt. College Kalpetta, Wayanad*

2. The WEST Kollam Higher Secondary School, T K D M Higher Secondary School and Model Boys Higher Secondary School may be allotted as Examinations Center for SDE Examinations at Kollam.

3. The dates for the 5<sup>th</sup> and 6<sup>th</sup> Semester SDE Examination 2020 will be from 8<sup>th</sup> June to 26<sup>th</sup> June 2020.

4. The remaining examination dates of Private Study will be on 15<sup>th</sup> and 17<sup>th</sup> June 2020.

5. For SDE and LLB Examinations, Status quo should be maintained in the case of examination centers. The principal of Law colleges may be intimated to allot separate rooms in colleges for the students who are under quarantine or report from Hotspots/Containment zones.

6. The Examination Center at KICMA Arts & Science College Neyyadom be shifted to Govt. Higher Secondary School Neyyadom since the Principal has reported that the College hostel is a quarantine center. The chief superintendent of said college may make all necessary arrangements for the conducting of examination

7. Fourth Semester B. Ed Degree Online Examination 2020 will be conducted after the first of June.

8. The Mechanical Engineer may be entrusted to invite quotation and related procedures regarding the hiring of vehicles for the conduct of 6<sup>th</sup> Semester CBCSS/CR Examination 2020 including at centres outside the jurisdiction of the University.

9. To approve the guidelines for conducting examinations at Districts Centers, Sub Centers and general instructions of 6<sup>th</sup> Semester CBCSS/CR Examination 2020 appended herewith.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 26/05/2020, be noted.

**Item No.12.33**                      ***Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings--Approval—reg.***

***(Ad.A.VI)***

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings**

Date & Time	:	01 st June 2020, 11.00 a.m.
Venue	:	Syndicate Room, University Buildings Thiruvananthapuram.

**Members Present**

1. Adv. B. Balachandran (Convener on chair)
2. Adv. K. H. Babujan
3. Dr. S. Nazeeb
4. Adv. Muralidharan Pillai G.
5. Adv. A. Ajikumar
6. Sri. Bijukumar G
7. Sri. B.P Murali
8. Dr. K. G. Gopchandran
9. Prof. K. Lalitha

**Members Absent**

1. Dr. K.B. Manoj
2. Dr. Mathew V
3. Smt. Renju Suresh

**Item No.12.33.01**                      ***Complaint against Sri. O.T.Prakash, Section Officer - Claiming salary during days marked as absent by Supervising Officer by marking attendance over it-reg.***

***(Ad.A I)***

Sri. Rahul Krishnan, Ushas, Kothuparambu, Chathanad, Alappuzha submitted a complaint that Sri. O.T.Prakash, Section Officer, EE II R Section has claimed salary without being present in the office, by marking attendance over the positions marked as absent by his supervisory officers. It is also stated that this is evident if the attendance register of the section concerned is verified.

The remarks of the Controller of Examinations was sought in the said complaint against Sri. O.T.Prakash, Section Officer, EE II R Section. The Controller of Examinations, on verification of the attendance Register reported that there is prima facie evidence which supports the allegations raised by the complainant. Hence, the copies of attendance statements submitted by Sri. O.T.Prakash for

claiming his salary during the period from May 2019 to October 2019 were forwarded to the Office of the Controller of Examinations to seek explanation from the Supervisory Officer who countersigned the said attendance statements and for remarks of the Controller of Examinations in this matter. The attendance statements of Sri. O.T.Prakash during the said period was countersigned by Sri. A. Mohammed Hashir, Assistant Registrar, Exam I. His explanation was as follows;

EE II R Section was partially under his supervision in May 2019 and thereafter from September 2019 to October 2019 based on the work distribution in September 2019. In June and July 2019 Sri.O.T.Prakash approached him to get his attendance forwarded to the audit section. It was stated that he advised Sri.O.T.Prakash to get it signed by the respective Assistant Registrar. But he cited health reasons to climb up three levels where Assistant Registrar, ECL & B.Tech was stationed. It was also stated that being a team work, supervisory domains are not strictly observed while executing day to day affairs of the examination branch. Many Section Officers including Sri.O.T.Prakash work for other section (EE IIP) on the oral order of Joint Registrar, Exam I to observe candidate friendly and staff friendly attitude in running the daily affairs and smooth running of the branch. On the instruction of Joint Registrar, Exam I and Deputy Registrar, Exam VI, he worked for B.Tech during a short period when Assistant Registrar, ECL & B.Tech was on leave. He forwarded the attendance statement of Sri.O.T.Prakash in good faith and with good intention. It was also stated that he recognizes that there was a breach of supervisory norms in forwarding the attendance statement of Sri.O.T.Prakash during the period when EE II R Section was not under his supervision and apologized for the act and requested that this act of breach of supervisory domain may kindly be pardoned as a first instance of its kind from him and he will not repeat such acts unless duly authorized.

As per the resolution of the Syndicated held on 28.12.2019, personal hearing of Sri.A.Mohammed Hashir, Assistant Registrar, Exams I and Sri.O.T.Prakash, Section Officer, EE II R Section was conducted by the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 26.02.2020.

The Committee heard them. Both parties submitted written statements before the committee. Sri.A.Mohammed Hashir, admitted his fault in having forwarded the declaration of attendance in respect of Sri.O.T.Prakash and has requested that he may be pardoned and no further action may be initiated in this regard.

Sri. Sri.O.T.Prakash submitted that he affixed his signature in the attendance register after obtaining permission from the Deputy Registrar and Joint Registrar concerned, as it was found marked as absent. Sri.O.T.Prakash further reiterated that the Assistant Registrar (ECL) was hostile to him.

Having examined the submissions made by both parties, the committee recommended to conduct a personal hearing of the Assistant Registrar (ECL), Deputy Registrar and Joint Registrar concerned. As per the resolution of the Syndicated held on 13.03.2020, Vice-Chancellor ordered to conduct a personal hearing of Sri.D.S.Santhosh Kumar, then Assistant Registrar, ECL, Smt. Anitha Madhavan, Deputy Registrar, Exam VI and Smt. V.L. Syamala Devi, Joint Registrar, Exam I in this regard.

*Sri.D.S Santhosh Kumar (former Assistant Registrar, ECL) and Smt. Anitha Madhavan, Deputy Registrar were present in person. Smt. V.L Syamala Devi (Joint Registrar, Rtd.) informed her inconvenience to attend the hearing, in writing. Sri.D.S Santhosh Kumar and Smt. Anitha Madhavan made oral depositions and submitted their written statements. Smt. Syamala Devi.V.L submitted the statements in writing.*

*The committee, after considering the oral as well as written depositions made by the participants recommended to entrust the convener, Standing Committee of the Syndicate on Staff, Equipment & Building to submit a report in detail before the next committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020, be approved.

**Item No.12.33.02      Publishing the Photograph of CV Camp in the news paper -reg.***(Ad.A.I)*

The photograph of the Centralized Valuation Camp in the University was published in the Mathrubhumi Daily dated 01.08.2018. The University has filed police case regarding the matter vide letter dated 02.08.2018. The Sub-Inspector, Cantonment Police Station vide letter dated 03.09.2018 informed that the photograph of the CV camp was taken by Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp and no externals entered in the camp and hence recommended to take disciplinary proceedings in the department level.

Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp was directed to submit his explanation in the matter regarding taking the photograph of answer scripts of the University Examinations kept in the Centralized Valuation Camp and circulating the same through Social Media and publishing the same in News paper. Sri. Shaji Jerome, in his explanation dated 06.10.2018, stated that rain water was leaking through the roof of the Centralized Valuation Camp and the answer scripts were getting drenched. He wanted to bring this matter into the notice of the superior officers and hence, communicated the matter to Sri. C.K. Suresh Kumar, Section Officer, ED. XVII Section who is the General Secretary of Staff Union working in the University. In his explanation, it is stated that he has taken the photograph as requested by Sri. C.K. Suresh Kumar for informing the matter to the Controller of Examinations. He deleted the photograph after forwarding it to Sri. C.K. Suresh Kumar and totally unaware of the matter of publishing the photographs in Mathrubhumi Daily dated 01.08.2018. It is also stated that he has forwarded the image from his mobile phone only to Sri. C.K. Suresh Kumar, which can be verified by forensic data analysis and he is ready for any enquiry in this regard. It is also stated that he has informed all these matters to the Controller of Examinations on the very next day of the photograph getting published in Mathrubhumi Daily. On perusal of the explanation submitted by Sri. Shaji Jerome, Office Superintendent, Vice-Chancellor has ordered to seek explanation from Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section and to file a fresh complaint to the police. Accordingly a fresh complaint was submitted to DGP, Police Head Quarters, TVPM on 12.11.2018. No reply has been received till date. A reminder was sent on 12.03.2019.

Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section was therefore served with a memo dated 29.10.2018 in this matter. Sri. C.K. Suresh Kumar submitted his explanation in the letter head of Kerala University Staff Union as its General Secretary. Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section was therefore directed to submit his written explanation to the memo in the capacity of Section Officer, University of Kerala, within seven days from the date of receipt of the memo vide memo dated 27.12.2018, which was received by Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section on 27.12.2018. But he has not submitted his explanation in response to this memo within the stipulated time. Hence, he was served with another memo dated 06.02.2019, directing him to submit written explanation, if any, within three days from the date of receipt of the memo (received by him on 08.02.2019), in the capacity of Section Officer, University of Kerala, on condition that, failing which the matter will be proceeded with the presumption that he has no explanation to offer. In the explanation submitted after eight days from the stipulated time, it was categorically stated that he has no information whatsoever, regarding the publication of the photograph referred in the memo and the source may be investigated with the daily concerned.

As per the orders of the Vice-Chancellor, a hearing committee consisting of Dr.P.P. Ajayakumar, Pro-Vice Chancellor, Dr. S. Nazeeb, Member Syndicate, Dr. R. Rajesh Kumar, Member Syndicate and Sri. J.S. Shijukhan, Member Syndicate was constituted. The Committee heard Sri.Shaji Jerome, Office Superintendent (Hr.Gr) and Sri.C.K.Suresh Kumar, Section Officer (Hr.Gr) on 06.05.2019 at 11.30 am at the Pro-Vice Chancellor's Chamber.

Sri.Shaji Jerome admitted that he had taken the photograph of the Valuation Camp using his mobile phone, which was published in the Mathrubhumi Daily. It was stated that the said photograph was forwarded to Sri.C.K.Suresh Kumar via 'Whatsapp' for intimating the actual situation of the Valuation Camp to the Controller of Examinations for finding a solution to it and deleted the same after sending it to Sri.C.K.Suresh Kumar. It is also stated that he is ready to undergo test for lie detection and to provide his mobile phone for verification by forensic data analysis or any other method. He told that he had taken the photograph and forwarded to Sri.C.K.Suresh Kumar under the

assumption that the matter would be brought into notice of the Controller of Examinations and would lead to a solution to the problems faced by the Valuation Camp. But Sri.C.K.Suresh Kumar cheated him and he was totally unaware of the publication of the said photograph in the Mathrubhumi daily. After the publication of the said photograph in the Mathrubhumi daily, he contacted Sri.C.K.Suresh Kumar. Sri.C.K.Suresh Kumar told him to state that he had not taken the photograph in the enquiry, if any, in this regard. Sri.Shaji Jerome admitted that there was a serious lapse on his part in taking the photograph of the Valuation Camp, which is a confidential area in the University and forwarding the same to Sri.C.K.Suresh Kumar. Sri.Shaji Jerome furnished written statement in this regard as directed by the hearing committee.

The committee then heard Sri. C.K. Suresh Kumar, Section Officer. He told that his explanation in this matter was already given in response to the memo served to him. He added that he is the General Secretary of Staff Union and members of Staff Union communicate through the whatsapp group with him in official as well as personal matters. Sri.Shaji Jerome is also a member of Staff Union and he approached Sri.C.K.Suresh Kumar many times for getting a transfer from the valuation camp. Sri.C.K.Suresh Kumar also told that he had not asked Sri.Shaji Jerome to take the photograph of the valuation camp. Even if the said photograph was forwarded to him via whatsapp, he had not seen it and not received as a personnel whatsapp message. It is also stated that he did not remember whether he told Sri.Shaji Jerome to state that he had not taken the photograph in the enquiry, if any, in this regard. The committee completed the hearing and asked Sri.C.K.Suresh Kumar to furnish written statement in this regard. Since he has not furnished the written statement memo No.Ad.I.4/19892/2019 dated 16.06.2019 was served to him, directing to submit the written statement as directed by the hearing committee within 7 days from the date of receipt of the memo. The memo was received by him on 18.6.2019. Sri.C.K.Suresh Kumar vide submission dated 09.07.2019 (after 19 days from the date of receipt of the memo) categorically denied his role in the matter. It is also stated that he was not directed to submit any written explanation in this regard, whereas he informed the committee that he stood by the written explanation dated 12.02.2019.

The syndicate held on 30.10.2019 vide Item No.05.16 considered the matter and resolved to bar two increments of Sri. Shaji Jerome, Office Superintendent and to constitute a sub committee consisting of conveners of Standing Committee of the Syndicate on Planning and Development & Staff, Equipment and Buildings & Dr. K.G. Gopchandran, Member, Syndicate (IT Expert) to submit a report for initiating disciplinary proceedings. Accordingly the sub-committee was constituted with Adv. A. Ajikumar, Convener, Standing Committee of the Syndicate on Planning and Development, Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and Dr.K.G.Gopchandran, Member, Syndicate (IT Expert) as members vide UO. No. Ad.AI.4/19892/19 dated 01.01.2020. The minor penalty of withholding two increments with cumulative effect was imposed on Sri. Shaji Jerome, Office Superintendent (Hr. Gr) vide U.O No. Ad.AI.4/19892/19 dated 28.01.2020.

Sri. Shaji Jerome, Office Superintendent (Hr. Gr) vide submission dated 26.02.2020 requested to withdraw the above minor penalty imposed on him. He has enclosed a detailed request stating that he has taken the photograph as requested by Sri. C.K. Suresh Kumar for informing the matter to the Controller of Examinations. He deleted the photograph after forwarding it to Sri. C.K. Suresh Kumar and was totally unaware of the matter of publishing the photographs in Mathrubhumi Daily.

***The Committee considered the matter and recommended to review the earlier action taken against Sri. Shaji Jerome, Office Superintendent by the Syndicate at the meeting held on 30.10.2019 vide item no: 05.16 and to bar one increment without cumulative effect.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020, be approved.

***Item No.12.33.03: Technical Support for daily works at Hologram Section-reg.***

*(Ad.D1)*

As per the resolution of the Syndicate, at its meeting held on 25.05.2019,[Item.No.09.66] , Sri.K.L.James, retired Technical Officer (Hr.Gr), University Computer Centre was engaged on

contract basis for a period of six months, w.e.f 01.08.2019 on the condition that, he should train others in printing Hologram affixed sheets.

The Hologram Section has informed that, the period of contract in respect of Sri.K.L.James has expired on 31.01.2020. The Section has also informed that, Sri.K.L James gave training to Computer Assistants for preparing Degree Certificates in Hologram affixed sheets, but, taking backups, resolving technical issues etc requires the service of technically qualified computer persons and those activities have been stopped as no specific person is assigned the task. The Hologram Section has requested to take urgent steps for nominating such a personnel for providing technical support for the daily activities of Hologram Section.

Hence, the Director, Computer Centre, was requested to nominate a person for providing technical support to the Hologram Section. In response, the Director(i/c), Computer Centre has informed that, at present, nobody in Computer Centre have proper awareness about the project and as it is a highly sensitive project, any interruption will make a huge impact. The Director has also mentioned that, it will be better to take service from the highly experienced Technical Officer, who has enough experience in the Hologram Project, until the upgraded version is implemented. [Here, it may be seen that, M/s CDIT submitted a proposal for upgrading the Hologram Software and the concerned file has been forwarded to M&C I Section, so as to place the same before the Combined Standing Committees of the Syndicate on Finance and Examinations.] The Director, added that, by providing proper training, the people at Computer Centre can give technical support to the Hologram Section. Even though the service of Sri. K.L. James was extended to impart training to the other staff, from the reply of the Director it seems that the training has not been imparted successfully.

*The Committee considered the matter and recommended to constitute a subcommittee comprising convener, Standing Committee of the Syndicate, on Staff, Equipment & Buildings, Dr. K.G. Gopchandran, Member Syndicate and the Director, Computer Centre to identify a person for providing permanent technical support for the daily activities of the Hologram Section.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020, be approved.

**Item No.12.33.04**      *Reckoning of prior service and protection of pay of Dr.C.S.Suchith, Assistant Professor, Department of Hindi-reg.*

*(Ad.AV)*

Dr.C.S.Suchith joined University service on 09.04.2010 AN in the Department of Hindi, in the scale of pay of Rs.8000-13500/-. As per the Syndicate resolution, the initial pay of Dr.C.S.Suchith was fixed at Rs.19,820+ 6000 AGP in the pay band of 15,600-39100+ 6000 AGP w.e.f 09.04.2010 AN, vide U.O.No.Ad.AV/2/37398/2016 dated 18/01/2016. Dr.C.S.Suchith, Assistant Professor, Department of Hindi, has submitted his request to issue orders for fixing his AGP with 7000 and reckon his prior service during his tenure as Assistant Professor Department of Hindi, Government College for Women, Thiruvananthapuram from 16.03.2005 AN to 09.04.2010 FN and also submitted his request for condonation in delay for submitting application for reckoning prior service within the period of 5 years.

The Finance sn has remarked that request of “Dr.C.S.Suchith is for reckoning of his prior service for granting him higher AGP. Finance is unable to offer remarks upon the same as the matter is purely administrative. As per the letter No.GE 10/0/Su 270/1086 dated 07/03/2011, from the Office of the Account General(A&E), Dr.C.S.Suchith has prior Government service as Assistant Professor from 16.03.2005 AN to 09.04.2010 FN. As per Service Card, he was granted senior scale with effect from 17.03.2009 in the pay Band Rs.15600-39100+ AGP 7000. He joined University service on 09.04.2010 AN. The aforesaid period can be reckoned for granting pensionary benefits in the University normally if applied within the period of 5 years from the date of joining University Service, under Circular No. Fin.III.1.Misc/2014 dated 16.06.2014. Dr.C.S.Suchith has requested to condone the delay occurred in submitting application. Since the matter of granting condonation in such cases is not dealt with Finance, Administration may consider the request for condonation on its own merits to follow precedent”



Hence the Vice-Chancellor has ordered to place the following matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

- 1) Whether the delay in applying for reckoning prior service within the period of 5 years may be condoned on the basis of request of Dr.C.S.Suchith.
- 2) Whether the service rendered by Dr.C.S.Suchith as Assistant Professor at Government College for Women, Thiruvananthapuram from 16.03.2005 AN to 09.04.2010 FN may be treated as qualifying service for pensionary benefits.
- 3) Whether the initial pay of Dr.C.S.Suchith, Assistant Professor, Department of Hindi may be protected at Rs.19, 820+ 7000 AGP in the pay band of 15,600-39100+ 7000 AGP.

**The Committee considered the matter and recommended to condone the delay in applying for reckoning the prior service in respect of Dr. C.S. Sujith Assistant Professor, Department of Hindi and to treat the service rendered by him at Government College of Women, Thiruvananthapuram as qualifying service for pensionary benefits and to fix his initial pay at Rs. 19,820 +7000 AGP in the pay band of 15,600-39100+7000 AGP.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020, be approved.

**Item No.12.33.05**

കരിയർഅഡ്വാൻസ്മെന്റ്സ്കീം-യു.ജി. 7.

റെഗുലേഷൻ 2010- മലയാളവിഭാഗത്തിലെ

അപ്രൊഫസ്സർ പ്രൊഫസ്സർ റായ ഡോ.എം.എ. റിട്ടീവിന്

ലക്ഷർ 771യർ സ്കെയിലിലേക്കുള്ള സ്ഥാനക്കയറ്റം

അനുവദിക്കുന്നത് - ബന്ധിച്ച്.

**(Ad.D.I)**

ഡോ. എം.എ. റിട്ടീവ് 12.11.2012 ലാണ് റവകലാശാല മലയാളം വിഭാഗത്തിൽ അപ്രൊഫസ്സർ പ്രൊഫസ്സർ ആയി ലേവലം ആരംഭിച്ചത്. റവകലാശാലയിൽ ജോയിൻ ചെയ്യുന്നതിന് മുൻപ് ഡോ.എം.എ. റിട്ടീവ് 19.06.2006 മുതൽ 03.06.2008 വരെ ഗവണ്മെന്റ് കോളേജ് കട്ടപ്പനയിലും തുടർന്ന് 04.06.2008 മുതൽ 11.11.2012 വരെ യൂണിവേഴ്സിറ്റി കോളേജ് തിരുവനന്തപുരത്തും അപ്രൊഫസ്സർ പ്രൊഫസ്സർ ആയി ലേവലം അനുഷ്ഠിച്ചിരുന്നു. അദ്ദേഹത്തിന്റെ മുൻകാല ലേവലങ്ങൾ പെൻഷൻ അനുവദിക്കാൻ പരിഗണിക്കുന്നതിനായി കേരള റവകലാശാല ലേവലവുമായി കൂട്ടിച്ചേർത്തുകൊണ്ടു റവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുണ്ട്. യൂണിവേഴ്സിറ്റി കോളേജ് തിരുവനന്തപുരത്തു ലേവലം അനുഷ്ഠിച്ചിരുന്ന കാലയളവിൽ ഡോ.എം.എ. റിട്ടീവിന് 19.06.2010 തീയതിയിൽ ലക്ഷർ 771യർ സ്കെയിൽ ആയി സ്ഥാനക്കയറ്റം അനുവദിച്ചു റക്കാർ ഉത്തരവ് 04.11.2019 ൽ പുറപ്പെടുവിച്ചിട്ടുണ്ട്. ഇതിന്റെ അടിസ്ഥാനത്തിലാണ് ഡോ.എം.എ. റിട്ടീവ് അടുത്ത തസ്തികയിലേക്ക് (അപ്രൊഫസ്സർ പ്രൊഫസ്സർ സ്റ്റേജ് 3) കരിയർ അഡ്വാൻസ്മെന്റ് സ്കീം മുഖേം പ്ലേസ്മെന്റിനായി അപേക്ഷ മരപ്പിച്ചത്. എന്നാൽ ഡോ.എം.എ. റിട്ടീവിന് ലക്ഷർ 771യർ സ്കെയിലിലേക്കു സ്ഥാനക്കയറ്റം അനുവദിച്ചു റൽകി റവകലാശാലയിൽ ഉത്തരവ് ഇറങ്ങിയിട്ടില്ല. മാത്രമല്ല അദ്ദേഹത്തിന്റെ എ.ജി.പി. 6000/- ഇൽ നിന്നും 7000/- രൂപയായി ഉയർത്തിയിട്ടില്ല എന്ന് ഫിൻഡിംഗ് വിഭാഗം അറിയിച്ചിട്ടുണ്ട്. പ്രസ്തുത വിവരം അദ്ദേഹത്തെ അറിയിക്കുകയും അതിൻ പ്രകാരം റക്കാർ ഉത്തരവ് പ്രകാരം 771യർ സ്കെയിൽ (അപ്രൊഫസ്സർ പ്രൊഫസ്സർ സ്റ്റേജ് 2) തസ്തികയിലേക്ക് സ്ഥാനക്കയറ്റം റൽകിയതായി കണക്കാക്കി റവകലാശാല ഉത്തരവിറക്കുന്നതിനായി അദ്ദേഹം അപേക്ഷ മരപ്പിച്ചത്.

04.11.2019 ലെ റ്റക്കാർ ഉത്തരവ് പരിശോധിച്ചതിൽ റ്റിന് യുജിറ്റി റ്റിഷ്കർഷിക്കുന്ന പ്രകാരമുള്ള സ്ക്രീംഗിംഗ് കമ്മിറ്റിയുടെ അംഗീകാരത്തോടെയാണ് ഡോ. എം.എ. റ്റിട്ടിവിന് അദ്ദേഹത്തിന്റെ മുൻകാല റ്റിവ് കാലയളവിൽ ലക്ചർ റ്റിറ്റിയർ സ്കെയിലിലേക്കുള്ള സ്ഥാനക്കയറ്റം റ്റിൽകിയിട്ടുള്ളത് എന്ന് മറ്റിയാക്കുന്നു. ആയതിൽ ഡോ.എം.എ. റ്റിട്ടിവിന് റ്റിവകലാശാലയിൽ ലക്ചർ റ്റിറ്റിയർ സ്കെയിലിലേക്കു (അറ്റിസ്റ്റന്റ് പ്രൊഫസർ സ്റ്റേജ് 2) ലേക്കുള്ള സ്ഥാനക്കയറ്റം അനുവദിക്കുന്നതിന് റ്റിവകലാശാല രൂപീകരിക്കുന്ന സ്ക്രീംഗിംഗ് കമ്മിറ്റിയുടെ അംഗീകാരം വീണ്ടും റ്റിടേണ്ടതുണ്ടോ എന്നും അതോ റ്റിടക്കാർ ഉത്തരവ് പരിഗണിച്ചു ഡോ.എം.എ. റ്റിട്ടിവിന് ലക്ചർ റ്റിറ്റിയർ സ്കെയിലിലേക്കു റ്റിൽകിയ സ്ഥാനക്കയറ്റം ഇവിടെ അംഗീകരിച്ചു ഉത്തരവിറക്കുകയും ചെയ്യാവുന്നതാണോ എന്നീ വിഷയങ്ങളിൽ വ്യക്തത വേണ്ടതുണ്ട്.

വൈസ് ചാൻസലർ ഈ വിഷയം റ്റിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിംഗ് സ്ഥിരം റ്റിമിതിയുടെ പരിഗണനക്ക് വിടാൻ ഉത്തരവിട്ടിട്ടുണ്ട്. ആയതിൽ മേൽ വിഷയത്തിൽ ഉചിതമായ തീരുമാനം കൈകൊള്ളുന്നതിനായി വിഷയം റ്റിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിംഗ് സ്ഥിരം റ്റിമിതിയുടെ പരിഗണനക്ക് റ്റിമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to refer the item to the Syndicate for consideration and appropriate actions in the light of G.O dated 04.11.2019.*

**Resolution of the Syndicate**

The Syndicate considered the G.O. dated 04.11.2019 and **RESOLVED** to promote Dr.M.A.Siddeek, Assistant Professor to Lecturer Senior Scale (Assistant Professor (Stage 2)).

**Item No.12.33.06** സർവകലാശാലാ ജീവനക്കാരുടെ പൊതുസ്ഥലം മാറ്റത്തിനുള്ള മാനദണ്ഡങ്ങൾ നിശ്ചയിക്കുന്നത് - സംബന്ധിച്ച്.

**(Ad.AVI)**

കേരള സർവകലാശാലാ ജീവനക്കാരുടെ പൊതു സ്ഥലമാറ്റത്തിനുള്ള മാനദണ്ഡങ്ങൾ നിശ്ചയിക്കുന്നതിനായി സിൻഡിക്കേറ്റിന്റെ 28.12.2019-ൽ കൂടിയ മീറ്റിംഗിലെ (Special Item No. 03) തീരുമാനപ്രകാരം സർവകലാശാലയിലെ വിവിധ അനധ്യാപക സംഘടന പ്രതിനിധികളും സ്റ്റാഫ് കമ്മിറ്റി കൺവീനറും ഫെബ്രുവരി 27 ന് പ്രൊ-വൈസ് ചാൻസലറുടെ ചേമ്പറിൽ യോഗം കൂടിയിരുന്നു.

പ്രസ്തുത യോഗത്തിൽ ജീവനക്കാരുടെ പൊതു സ്ഥലമാറ്റത്തിനുള്ള നിർദ്ദേശങ്ങൾ അടങ്ങിയ കരട് കൂറ്റിപ്പ് എല്ലാ സംഘടന പ്രതിനിധികൾക്കും കൈമാറ്റുകയും ടി വിഷയത്തിൽ അവരുടെ അഭിപ്രായം രേഖപ്പെടുത്തുവാൻ പ്രൊ-വൈസ് ചാൻസലർ ആവശ്യപ്പെടുകയും ചെയ്തു. എന്നാൽ സ്റ്റാഫ് യൂണിയൻ, സ്റ്റാഫ് അസോസിയേഷൻ എന്നീ സംഘടനാ പ്രതിനിധികൾ തങ്ങൾക്കു പൊതു സ്ഥലമാറ്റത്തിനുള്ള നിർദ്ദേശങ്ങൾ അടങ്ങിയ കരട് കൂറ്റിപ്പ് പഠിക്കുവാൻ കൂടുതൽ സമയം അനുവദിച്ചു തരണമെന്ന് അഭ്യർത്ഥിച്ചു .

സർവകലാശാലയിലെ അനധ്യാപക ജീവനക്കാരുടെ സ്ഥലം മാറ്റം സംബന്ധിച്ച മാർഗ്ഗ നിർദ്ദേശങ്ങൾ അടങ്ങിയ കരട് നിലവിൽ സർവകലാശാലയിലുള്ള സർവ്വീസ് സംഘടനകൾക്ക് പഠിച്ച് അഭിപ്രായം രേഖപ്പെടുത്തുവാനും തുടർ നടപടികൾക്കുമായി നൽകുകയുണ്ടായി പ്രസ്തുത . വിഷയത്തിന്മേലുള്ള സർവ്വീസ് സംഘടനകളുടെ അഭിപ്രായങ്ങൾ ആരായുന്നതിലേക്കും അനുബന്ധ ചർച്ചകൾക്കുമായി ബഹുമാനപ്പെട്ട പ്രൊവൈസ് ചാൻസലറുടെ അധ്യക്ഷതയിൽ ന് യോഗം 2020-05-18ചെയ്തു.

പ്രസ്തുത യോഗത്തിന്റെ മിനിറ്റ്സും ജീവനക്കാരുടെ പൊതു സ്ഥലം മാറ്റത്തിനുള്ള കരട് നിർദ്ദേശങ്ങളും സ്റ്റാഫ് കമ്മിറ്റി മുമ്പാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുവാൻ യോഗം ശുപാർശ ചെയ്തു.

കൂടാതെ 2020-'21 ബഡ്ജറ്റ് സ്പീച്ചിൽ ജീവനക്കാരുടെ ട്രാൻസ്ഫർ നോംസ് നിശ്ചയിക്കുന്നതിനായി രജിസ്ട്രാർസിനും പ്രിൻസിപ്പൽ വാങ്ങുവാനും ടി പ്രിൻസിപ്പൽ സിണ്ടിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുവാനും തീരുമാനിച്ചിട്ടുണ്ട്.

ആയതിനാൽ ജീവനക്കാരുടെ പൊതു സ്ഥലമാറ്റത്തിനുള്ള കരട് നിർദ്ദേശങ്ങളും 18.05.2020 ന് ചേർന്ന യോഗത്തിനിടെ മിനിറ്റ്സും (ഉള്ളടക്കം ചെയ്യുന്നു) വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം സിന്റഡിക്കേറ്റിന്റെ സ്ഥിരം ഉപസമിതിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സ് കമ്മിറ്റിയുടെ മുമ്പാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to approve the draft norms (appended) for general transfer of employees.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020, be approved.

**Item No.12.33.07** ശ്രീമതി പ്രവീണ എ വി, കാഷ്വൽ ലേബററായി നിയമനം നൽകണമെന്ന് ആവശ്യപ്പെട്ട് സമർപ്പിച്ച അപേക്ഷ- സംബന്ധിച്ച്.

(Ad.A.VIII)

തിരുവനന്തപുരം, തിരുവല്ലം പി.ഒ, അയ്യംഗലത്തുമേലേ അടിനാ ഭവനിൽ ശ്രീമതി പ്രവീണ എ വി ടിയാളുടെ മകളുടെ മൊസൈക്ക് ടേണേഴ്സ് ബിൽഡ്രോം എന്ന രോഗത്തിന് ചികിത്സയിലായതിനാലുണ്ടാകുന്ന വലിയ സാമ്പത്തിക ചെലവിലേയ്ക്കായി സർവ്വകലാശാലയിൽ കാഷ്വൽ ലേബററായി ജോലി നൽകി സഹായിക്കണമെന്ന അപേക്ഷ ബഹു സഹകരണ-ടൂറിസം-ദേവസ്വം വകുപ്പ് മന്ത്രിയുടെയും, ബഹു ഉന്നതവിദ്യാഭ്യാസ-ന്യൂനപക്ഷ ക്ഷേമ- വഖഫ്- ഹജ്ജ് തീർത്ഥാടന വകുപ്പ് മന്ത്രിയുടെയും ആഫീസുകൾ മുഖാന്തിരം സമർപ്പിച്ചിരിക്കുന്നു. ഈ അപേക്ഷ ഒരു പ്രത്യേക കേസായി പരിഗണിക്കുവാൻ താൽപര്യപ്പെടുന്നുവെന്ന് ബഹു സഹകരണ- ടൂറിസം- ദേവസ്വം വകുപ്പ് മന്ത്രിയും, പരിശോധിച്ച് വേണ്ട നടപടികൾ കൈക്കൊള്ളുവാൻ ബഹു-ഉന്നത വിദ്യാഭ്യാസ-ന്യൂനപക്ഷ ക്ഷേമ- വഖഫ്- ഹജ്ജ് തീർത്ഥാടന വകുപ്പ് മന്ത്രിയും അറിയിച്ചിരിക്കുന്നു.

ഈ വിഷയത്തിൽ ചുവടെ ചേർത്തിരിക്കുന്ന വസ്തുതകളിലേക്ക് ശ്രദ്ധ ക്ഷണിക്കുന്നു.

ശ്രീമതി പ്രവീണ എ വി ടിയാളുടെ ടി അപേക്ഷയിൽ പ്രസ്താവിച്ചിരിക്കുന്നത് 2015-ൽ അന്നത്തെ മുഖ്യമന്ത്രിയ്ക്ക് നിവേദനം കൊടുത്തതിനെ തുടർന്ന് ഒരു ഓർഡർ ഉണ്ടായെങ്കിലും ജോലിയ്ക്കായുള്ള മെമ്മോ സർവ്വകലാശാലയിൽ നിന്നും ലഭിച്ചിട്ടില്ലായെന്നാണ്.

02.02.2015-ലെ ഗവൺമെന്റ് ഓർഡർ നമ്പർ 209/2015/HEdn-ാം നമ്പർ ഉത്തരവ് പ്രകാരം ശ്രീമതി പ്രവീണ എ വി-യെ മാനുഷിക പരിഗണനയിൽ കാഷ്വൽ ലേബററായി സർവ്വകലാശാലയിൽ എടുക്കുവാൻ വേണ്ട നടപടികൾ കൈക്കൊള്ളുവാൻ ബഹു. വൈസ് ചാൻസലറെ ചുമതലപ്പെടുത്തിയിരുന്നു.

ടിയാളുടെ അപേക്ഷ ടി ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ പരിശോധിച്ചതിനുശേഷം, നിലവിലുള്ള ലിസ്റ്റിൽ നിന്നും ക്രമം അനുസരിച്ച് നിയമനം നടത്തി വരുന്നതിനാൽ ടിയാളുടെ ഊഴം അനുസരിച്ച് വിവരം അറിയിക്കുന്നതായിരിക്കുമെന്ന് അറിയിപ്പ് നൽകിയിരുന്നു.

ഇതിനെ തുടർന്ന് ശ്രീമതി പ്രവീണ എ വി, ബഹു. മുഖ്യമന്ത്രിയ്ക്ക് 14.12.2016-ലും, ബഹു. മനുഷ്യാവകാശ കമ്മീഷൻ മുൻപാകെ 07.10.2017-ലും പരാതി നൽകിയിരുന്നു. ടി പരാതികളുടെ മേൽ സർവ്വകലാശാലയുടെ നിലപാട് യഥാസമയം അതാത് ആഫീസുകളിൽ അറിയിച്ചിരുന്നു. ഈ ആഫീസുകളിൽ നിന്നും ടി പരാതികളിൽ മേൽ തുടർ നിർദ്ദേശ

ശങ്ങൾ യാതൊന്നും ലഭ്യമായിട്ടില്ലാത്തതിനാൽ സർവ്വകലാശാലയുടെ നിലപാട് അംഗീകരിക്കപ്പെട്ടു എന്നാണ് അനുമാനിക്കാൻ സാധിക്കുന്നത്.

പിന്നീട്, കാഷ്വൽ ലേബറർമാരുടെ റാങ്ക് ലിസ്റ്റിൽ 5694-ാം റാങ്കുകാരിയായ ടിയാൾക്ക് 18.03.2019 മുതൽ 14.06.2019 വരെയും 17.06.2019 മുതൽ 13.09.2019 വരെയും ആകെ 2 തവണയായി 89 ദിവസം വീതമുള്ള കാലയളവിൽ നിയമനം നൽകിയിരുന്നു.

നിലവിലെ നിയമനസരിച്ച് ഒരു കാഷ്വൽ ലേബറർക്ക് നൽകാവുന്ന പരമാവധി കാലയളവിലേക്ക് ടിയാൾക്ക് താൽകാലികാടിസ്ഥാനത്തിൽ ജോലി നൽകിയിട്ടുണ്ട്.

എന്നാൽ ശ്രീമതി പ്രവീണ എ വി, 2015-ലെ സർക്കാർ ഉത്തരവിന്റെ പകർപ്പ് സഹിതം ടിയാൾക്ക് മാനുഷിക പരിഗണനയിൽ കാഷ്വൽ ലേബററായി നിയമനം നൽകണമെന്ന് വീണ്ടും 04.11.2019-ന് രജിസ്ട്രാർക്ക്, അപേക്ഷ സമർപ്പിച്ചു. ടി അപേക്ഷയിൽ ടിയാൾക്ക് 2 തവണയായി 89 ദിവസം വീതമുള്ള കാലയളവിൽ നിയമനം ലഭിച്ചിരുന്ന വസ്തുത മറച്ചു പിടിച്ചിരുന്നു. ടി അപേക്ഷ മുൻ ഖണ്ഡികകളിൽ പരാമർശിച്ചിട്ടുള്ള വിവരങ്ങൾ സഹിതം ബഹു. വൈസ് ചാൻസലറുടെ ശ്രദ്ധയിൽപ്പെടുത്തിയപ്പോൾ, ടി സർക്കാർ ഉത്തരവ് ഇറങ്ങിയതിനുശേഷം ആയത് പരിശോധിച്ച് പരാതികാരിക്ക് അർഹമായ പരമാവധി കാലയളവിലേക്ക് നിയമനം നൽകി കഴിഞ്ഞതിനാലും, അനുകമ്പാ നിയമനത്തിന് സർവ്വകലാശാലയ്ക്ക് അധികാരമില്ലാത്തതിനാലും, വീണ്ടും കാഷ്വൽ ലേബററായി നിയമനം വേണമെന്ന ടിയാളുടെ അപേക്ഷ പരിഗണിക്കാൻ നിർവാഹമില്ലായെന്ന് ഉത്തരവുണ്ടായി. ഈ വിവരം 27.11.2019-ലെ മെമ്മോ മുഖേന ടിയാളെ അറിയിച്ചിരുന്നു.

വസ്തുതകൾ ഇങ്ങനെ ആയിരിക്കേയാണ് ശ്രീമതി പ്രവീണ എ വി ടിയാൾക്ക് 02.02.2015-ലെ സർക്കാർ ഉത്തരവിനുശേഷം ജോലിയ്ക്കുള്ള മെമ്മോ ലഭിച്ചിട്ടില്ലായെന്ന് ആരോപിച്ച് ബഹു. സഹകരണ-ടൂറിസം- ദേവസ്വം വകുപ്പ് മന്ത്രിയ്ക്കും, ബഹു ഉന്നത വിദ്യാഭ്യാസ-ന്യൂനപക്ഷ ക്ഷേമ- വഖഫ്- ഹജ്ജ് തീർത്ഥാടന വകുപ്പ് മന്ത്രിയ്ക്കും പരാതി നൽകിയിരിക്കുന്നത്. ശ്രീമതി പ്രവീണ എ വി നിരന്തരമായി ഒരേ പരാതി തന്നെ വസ്തുത വിരുദ്ധമായി വിവിധ അധികാരികളുടെ മുൻപാകെ സമർപ്പിക്കുന്നതായിട്ടാണ് കണ്ടുവരുന്നത്. മേൽ സാഹചര്യത്തിലും, ഒരു പ്രത്യേക കേസായി പരിഗണിക്കുവാനും, പരിശോധിച്ച് വേണ്ട നടപടികൾ കൈക്കൊള്ളുവാനും ബഹു. മന്ത്രിമാരുടെ ആഹ്വാനങ്ങളിൽ നിന്നും നിർദ്ദേശങ്ങൾ ലഭിച്ചിട്ടുള്ളതിനാലും ഈ വിഷയത്തിന്മേലുള്ള തുടർനടപടിക്കായുള്ള തീരുമാനത്തിനായി സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം ഉപസമിതിയായ സ്റ്റാഫ് എക്യുപ്മെന്റ് ആന്റ് ബിൽഡിംഗ്സിന് മുൻപാകെ തുടർനടപടികൾക്കുള്ള ശുപാർശകൾക്കായി സമർപ്പിക്കുന്നു.

ആയതിനാൽ ശ്രീമതി പ്രവീണ എ വി ടിയാൾക്ക് കാഷ്വൽ ലേബററായി നിയമനം നൽകണമെന്ന് ആവശ്യപ്പെട്ടു സമർപ്പിച്ച അപേക്ഷ, മേൽ പ്രസ്താവിച്ച വസ്തുതകൾ സഹിതം, സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം ഉപസമിതിയായ സ്റ്റാഫ് എക്യുപ്മെന്റ് ആന്റ് ബിൽഡിംഗ്സിന് മുൻപാകെ തുടർനടപടികൾക്കുള്ള ശുപാർശകൾക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to hear Smt. Praveena A.V by the Committee.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020, be approved.

**Item No.12.33.08**

**Extension of Contract of Casual Labourers-reg.**

**(PCVC)**

The CVC I/ CVC II Sections deals with marking false numbers to the answer scripts for almost all University Examinations. The range of false numbers varies from a few thousands to almost two lakhs for a single examination. The whole process starts from the time of receipt of answer books in bundles from the C.D. Unit. Those bundles were sorted according to the examination, semester and then code wise. Those sorted bundles are then dismantled and distributed Question Paper Code wise for false numbering. The allotted false numbers were given to each answer books. The false numbering on answer book is done by an Assistant with the support of a Casual Labourer. The counter foils are then detached from each answer scripts and its continuity is verified. These answer books are then bundled (150 answer books each) according to the Question Paper Code for distribution to various Valuation Camps / Sections.

The entire process of the section is carried forward by Assistant/ Cl. Assistant/ Computer Assistant along with the help of Casual Labourers. Considering the enormity of work our section has 22 to 25 Casual Labourers most of the time.

We have twenty two Casual Labourers assisting our regular work. But from the inception of lockdown period, 12 Casual Labourers has completed their contractual period. Even if fresh Casual Labourers are deployed they need time to get accustomed with the regular work. The final process like distributing answer bundles to various Camps needs Casual Labourers with experience. Hence the paucity of casual labourers may affect the entire process.

The University is scheduling various examinations in a short period of time, considering the present general scenario. Our section is expecting answer scripts of these examinations from all our exam centres, which will be significant in number. Since the results are to be published in a time frame the whole process (receiving bundles from CD Unit, sorting those bundles examination/ semester/ code wise), dismantling, distributing among Assistants, false numbering, detaching the counterfoils, packing and later distribution for valuation camps) has to be done cautiously and in war footing.

In the mean time we are informed by the Office of the Controller of Examination that our Section has to be shifted from the present Annexure Building to SDE Building, Palayam. The engineering work done at SDE Building has completed and now we are waiting for the carpenters/ workers to get the furniture (racks, almirahs, etc.) get assembled. For the transportation of the furniture and other office materials laborious man power is required. As it contains answer scripts and counter foils, which are confidential in nature those works are entrusted with the Casual Labourers of our section itself.

Since most of the remaining Casual Labourers in our Section are at the age of above 50 years and mostly are ladies, the following Casual Labourers who worked in our section recently may be given another period of contract for the smooth functioning of the section.

Sl. No.	Name	Roll Number
1	Shibu. S.	R. 5866
2	Vinod. V.	R. 6199
3	Mahesh Kumar.R.	R. 6250
4	Kishore Kumar. R.L.	R. 6275
5	Shyne. S.	R. 6376
6	Anilkumar. A.	R. 24

In these circumstances this proposal was forwarded before the Hon'ble Vice Chancellor and it was ordered to place it before the Standing Committee on Staff, Equipments and Buildings for consideration and recommendation.

*The Committee considered the matter and recommended to engage the following casual labourers for another term of 89 days in the CVC I/CVC II Sections.*

1. *Shibu. S. R. 5866*
2. *Vinod. V. R. 6199*
3. *Mahesh Kumar.R. R. 6250*
4. *Kishore Kumar. R.L. R. 6275*
5. *Shyne. S. R. 6376*
6. *Anilkumar. A. R. 24*
7. *Sreelatha. K R. 6218*
8. *Kalavathi .P R. 45*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020, be approved.

**Item No.12.33.09 നിലവിലുള്ള കാഷ്വൽ ലേബർമാരുടെ ലിസ്റ്റിൽ നിന്ന് 45 വയസ്സ് മുതലുള്ളവർക്ക് ജോലി നൽകുന്നത്- സംബന്ധിച്ച്.**

(Ad.A.VIII)

കാഷ്വൽ അടിസ്ഥാനത്തിൽ വരുന്ന ഓഫീസ് ജോലികൾ ചെയ്യിപ്പിക്കുവാനായി കുലിയ്ക്ക് ആളുകളെ എടുക്കുവാനുള്ള അധികാരം, കേരള സർവ്വകലാശാല ഫസ്റ്റ് സ്റ്റാറ്റ്യൂട്ട് 1977-ലെ 2-ാം അദ്ധ്യായത്തിലെ 17(2) (XV) വകുപ്പ് പ്രകാരം രജിസ്ട്രാറിൽ നിക്ഷിപ്തമായിട്ടുള്ളതാണ്. ഈ വകുപ്പ് പ്രകാരമാണ് സർവ്വകലാശാലയിൽ കാഷ്വൽ ലേബർമാരെ ജോലിയ്ക്കെടുത്ത് വരുന്നത്.

സർവ്വകലാശാലയിൽ കാഷ്വൽ ലേബർമാരെ ജോലിയ്ക്കെടുക്കുന്നത് സംബന്ധിച്ച് പുതിയ വിജ്ഞാപനമിറക്കി റാങ്ക് ലിസ്റ്റ് തയ്യാറാക്കാനും, അതിനിടയിലെ കാലയളവിലേക്ക് നിലവിലെ റാങ്ക് ലിസ്റ്റിലെ 'എ' ലിസ്റ്റിൽ നിന്നും ആദ്യ റോൾ നമ്പർ (ജനനവർഷം 1967) മുതൽ റൊട്ടേഷൻ അനുസരിച്ചുള്ള നിയമനം നൽകാനും 11.11.2019-ൽ ബഹു. വൈസ് ചാൻസലർ ഉത്തരവവിട്ടത് അനുസരിച്ചുള്ള നിയമനമാണ് ഇപ്പോൾ നടന്നു വരുന്നത്. 10.03.2020 വരെയുള്ള കണക്കനുസരിച്ച് ആകെ 373 മെമ്മോ അയച്ചതിൽ, 170 പേർ മാത്രമേ നിയമനം സ്വീകരിച്ചിട്ടുള്ളൂ. ആതായത് 46%- തോളും ആളുകൾ മാത്രമാണ് ജോലിയ്ക്കായി റിപ്പോർട്ട് ചെയ്തിട്ടുള്ളത്.

2012-ൽ സ്വീകരിച്ച അപേക്ഷകളിൽ നിന്നാണ് നിലവിലെ റാങ്ക് ലിസ്റ്റ് തയ്യാറാക്കിയിട്ടുള്ളത്. 8 വർഷത്തോളം പഴക്കമുള്ള അപേക്ഷകളിലെ വിലാസത്തിൽ നിന്നും പലരും താമസം മാറിയിട്ടുണ്ടാകാനും മറ്റ് ജോലികൾ സ്വീകരിച്ചിട്ടുണ്ടാകാനുമുള്ള സാധ്യതകളാണ് ഇവിടുന്ന് അയയ്ക്കുന്ന മെമ്മോകൾക്ക് പ്രതികരണമില്ലാതെ വരാൻ കാരണമെന്ന് അനുമാനിക്കുന്നു.

എന്നാൽ ജോലിയ്ക്ക് സന്നദ്ധരായി വന്നിട്ടുള്ള 40% ആളുകളെ നിയമിച്ചിട്ടുള്ള ബഹു ഭൂരിപക്ഷം സെക്ഷനുകളിൽ നിന്നും ഇവരുടെ കാര്യക്ഷമത കുറവാണെന്ന പരാതി നിരന്തരം എഡി.എ VIII സെക്ഷനിലേയ്ക്ക് ലഭിച്ചു കൊണ്ടിരിക്കുകയാണ്. ലിസ്റ്റിൽ പുരുഷ കാഷ്വൽ ലേബർമാരുടെ ദുർലഭ്യം കാരണം ക്യാമ്പുകളിലെ ജോലികൾ സമയബന്ധിതമായി തീർക്കാൻ കഴിയാത്തതും മറ്റൊരു പ്രശ്നമാണ്.

ക്യാമ്പുകളിൽ ഏണിയുടെ മുകളിൽ കയറി ചുമടുകൾ റാക്കുകളിൽ അടുക്കി വയ്ക്കുക, 3 നില കെട്ടിടങ്ങളിൽ സ്ഥിതി ചെയ്യുന്ന സെക്ഷനുകളിലെ പടിക്കെട്ടുകൾ കയറി യഥാസമയം അതാത് സെക്ഷനുകളിൽ ഫയൽ എത്തിക്കുക തുടങ്ങിയവ ചെയ്യാൻ നിലവിൽ നിയമിച്ചിരിക്കുന്ന കാഷ്വൽ ലേബർമാരുടെ കായികക്ഷമതയില്ലാത്തതിനാലുള്ള ബുദ്ധിമുട്ട് കാരണം വിവിധ സെക്ഷനുകളിലെ ജോലികൾക്ക് കാലതാമസം നേരിടുന്നു എന്നും എഡി.എ VIII സെക്ഷനിലേയ്ക്ക് പരാതികൾ ലഭിച്ചുകൊണ്ടിരിക്കുന്നു.

നിലവിലുള്ള റാങ്ക് ലിസ്റ്റ് പ്രസിദ്ധീകരിക്കുമ്പോൾ 45 വയസ്സ് മുതലുള്ള ആളുകളെ ആദ്യം പരിഗണിച്ചിരുന്നത് കാലം കടന്നുപോകുമ്പോൾ ജോലിയ്ക്ക് എടുക്കുന്ന ആളുകളുടെ പ്രായ പരിധി 45-ൽ അധികമാകാതിരിക്കാൻ വേണ്ടിയായിരുന്നു. 01.08.2013-ൽ പ്രസിദ്ധീകരിച്ച റാങ്ക് ലിസ്റ്റിന്റെ കാലാവധി 31.07.2016-ൽ അവസാനിച്ചെങ്കിലും യഥാസമയം പുതിയ റാങ്ക് ലിസ്റ്റ് തയ്യാറാക്കാൻ സാധിക്കാത്തതിനാലാണ് നിലവിലെ റാങ്ക് ലിസ്റ്റിൽ നിന്ന് റൊട്ടേഷനിൽ ആദ്യ റാങ്ക് മുതൽ ആളുകളെ കാഷ്വൽ ലേബറായി ജോലിയ്ക്ക് എടുക്കേണ്ടതായി വന്നത്. എന്നാൽ ഇത്തരത്തിൽ ജോലി പ്രവേശിച്ച ആളുകളുടെ കായികക്ഷമത സംബന്ധിച്ചാണ് നിരവധി പരാതികൾ ലഭ്യമായി കൊണ്ടിരിക്കുന്നത്.

ഈ സാഹചര്യത്തിൽ, സർവ്വകലാശാലയിലെ ജോലികൾ സുഖമമായി പ്രയോഗികമായും നടത്തിക്കുവാൻ വേണ്ടി കായികക്ഷമതയുള്ള കാഷ്വൽ ലേബർമാരെ ആവശ്യമായി വരുന്നതിനാൽ നിലവിലെ റാങ്ക് ലിസ്റ്റിൽ നിന്നും 45 വയസ്സിന് താഴെയുള്ളവരെ ജോലിയ്ക്കെടുക്കുന്നതാവും അഭികാമ്യമെന്ന് ഉന്നത അധികാരികളുടെ ശ്രദ്ധയിൽ പെടുത്തിയപ്പോൾ ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം ഉപസമിതിയായ സ്റ്റാഫ് എക്യൂപ്പ്മെന്റ് ആന്റ് ബിൽഡിംഗ്സിന്റെ പരിഗണനയ്ക്ക് സമർപ്പിക്കുവാനും സിൻഡിക്കേറ്റിന്റെ അന്തിമ തീരുമാനം വരുന്നതുവരെ നിലവിലുള്ള സ്ഥിതി തുടരേണ്ടതാണെന്നും വൈസ് ചാൻസലർ ഉത്തരവിട്ടിരിക്കുന്നു.

*The Committee considered the matter and recommended to keep the matter in abeyance.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 01.06.2020, be approved.

**Item No.12.34. Implementation of the Project 'Digital Content Creation Lab for e-learning Solutions at Kariavattom Campus-Issuing of Revised Work Order to M/s. KELTRON-Opinion of the Legaladviser- Consideration of -Reg.**

**(Pl. A1)**

In accordance with the legal opinion furnished with regard to the termination of the MoU executed with M/s. KELTRON in connection with the implementation of the Specific project 'Digital Content Creation Lab and e-Learning Solutions', a meeting of the Implementation Committee for

monitoring the implementation of the above Project was convened on 19/11/2019, to discuss the 'Settlement of Disputes' with M/s. KELTRON in this regard.

The Implementation Committee recommended to initiate legal action against M/s. KELTRON for realising any liquidated damages or losses incurred to the University or to be incurred in the near future, on account of unilaterally withdrawing from the MoU (with regard to the implementation of the project "Digital Content Creation Lab & e-learning Solution at Kariavattom Campus") without performing their obligations under the same, including material cost, service taxes, labour cost, tendering charges, penal charges for the delay and non-performance and appropriating the performance security, in accordance with the clauses 5(a), 5(b) and 10 of the MoU and the conditions stipulated in the Indemnity Bond dated 23/09/19.

The Syndicate at its meeting held on 28.12.2019, vide Item No. 07.06, resolved to approve the above recommendation of the Implementation Committee.

It was also resolved to issue urgent notice to M/s. KELTRON for backing out from the project after 5 months of execution of the MoU, without offering any reply.

In this context, the following points may kindly be perused:

(i) Based on the opinion of the learned Legal Advisor, Sanction was accorded by the Honourable Vice-Chancellor to terminate the Work Order issued to M/s. KELTRON for the implementation of the above Project and to float re-tenders through e-procurement portal for implementing the same, by including the facility for 'Video Conference', with immediate effect.

Accordingly, the above Project was re-tendered on 11/11/2019 and the Technical Bids were opened on 27/11/2019. However, it was found that no bidders participated in the re-tender.

(ii) Meanwhile M/s. KELTRON, vide letter No. TVM/ITBG/ITP/GM/274/19-20 dated 13.12.2019 has informed that they are ready to undertake the Project for Digital Content Creation lab and e-learning Solution, with certain changes in the terms and conditions, at the same rate as per the previous Work Order No. Pl.A1/4242/KUCC/16 dated 11/03/2019.

The major changes they requested are as follows:

4. Payment terms shall be revised as:

Initial Payment-5 0% advance as 87obilization fund

Interim Payment- 40% on delivery completion of materials

Final Payment-10% on completion of the project.

2. LD/penalty clause as per 5,10 and dispute settlement clause as mentioned in agreement Ref (2) shall be waived off till date.

3. The completion of project shall be within 6 months after giving confirmation on the above request and Handing over the site for initiating the work.

The firm has requested to issue a Revised Work Order, taking into consideration the above terms and conditions.

As per the orders of the Honorable Vice-Chancellor, the opinion of the Legal Adviser was sought regarding the matter. The Legal Adviser remarked that :

"the question of reducing liquidated damages at losses incurred to the University from M/s. KELTRON arises only after re-tendering and allotting the work to another person. Hence it is seen that, though the Project was re-tendered, no bidders participated in the re-tender. But it is seen from the file that M/s. KELTRON informed the University about their readiness to undertake the project making some changes in the terms and conditions. As the implementation of the project is essential and nobody other than M/s. KELTRON is available to carry out the work, there is no legal impediment in entering into a fresh MoU with M/s. KELTRON, imposing the conditions which are favourable to the University".

In the light of the opinion of the Legal Adviser, the Vice-Chancellor has ordered to place the proposal before the Syndicate.

As per the orders of the Vice-Chancellor, the proposal for issuing revised Work Order to M/s. KELTRON, at the same rate at which previous Work Order was issued to them (ie. Rs. 99,83,582/- (Rupees Ninety nine lakh eighty three thousand five hundred and eighty two only), as per Work Order No. Pl.A1/4242/KUCC/16 dated 11/03/2019), with the changes in terms and

conditions as detailed above, in the wake of the aforementioned opinion of the Legal Adviser, is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development and to invite M/s.Keltron for detailed discussion.

**Item No.12.35. School of Distance Education - Printing of SLM's of 1<sup>st</sup> & 2<sup>nd</sup> U.G Programme and 3<sup>rd</sup> & 4<sup>th</sup> Sem P.G Programmes – report submitted by the Supt K.U Press – Consideration of – Reg.**

*(Ad. Misc)*

The Syndicate at its meeting held on 28.04.2020, vide item no. 10.174 considered the minutes of the meeting of the SDE Monitoring Committee held on 10.03.2020, in connection with the printing and supply of SLM's of 5<sup>th</sup> & 6<sup>th</sup> Sem. U.G Programme and connected matters resolved to approve the minutes of the SDE Monitoring Committee and its recommendations.

The following is the recommendations of the SDE Monitoring Committee approved by the Syndicate;

1. All the study materials of 5<sup>th</sup> and 6<sup>th</sup> Semester U.G Programmes of SDE shall be distributed on war foot basis on or before 15.03.2020.
2. The Superintendent (i/c), Kerala University Press to submit a report on feasibility of entrusting the printing works of SLM's 1<sup>st</sup> and 2<sup>nd</sup> Semester U.G Programmes (2019-2020 Academic year) and 3<sup>rd</sup> & 4<sup>th</sup> Semester P.G Programmes (2018-2019 Academic year).

Accordingly as resolved by the Syndicate, the Superintendent (i/c) Kerala University Press has submitted his report on 14.05.2020, stating the inability of the K.U Press to print and supply the SLM's of 1<sup>st</sup> and 2<sup>nd</sup> Semester U.G Programmes (2019-2020 Academic year) and 3<sup>rd</sup> And 4<sup>th</sup> Semester P.G Programmes (2018-2019 Academic year) in the prescribed time since the procedure to procure paper for the printing of the SLMs is pending.

Earlier the printing works of 6<sup>th</sup> Semester was entrusted with outside press under the supervision of the Superintendent K.U Press, vide U.O No.Ad.Misc./SDE-SLM/2020 dated 20.02.2020.

Considering the urgency of the matter, the report submitted by the Superintendent K.U Press pertaining to the case of printing and supply of SLM's of SDE 1<sup>st</sup> & 2<sup>nd</sup> Semester U.G Programmes (2019-2020 Academic year) and 3<sup>rd</sup> & 4<sup>th</sup> Semester P.G Programmes (2018-2019 Academic year) may be considered and a decision for entrusting the remaining printing works with outside press, from the existing panel of presses, is placed before the Syndicate for consideration and approval.

**Resolution of the Syndicate**

Considering the urgency the Syndicate **RESOLVED** to entrust printing and supply of SLM's of odd semesters (1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup>) of UG/ PG Programme to outside press from the existing panel of presses and even semesters (2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup>) of UG/PG Programmes in the Kerala University Press. **FURTHER RESOLVED** to submit a detailed report by the sub-committee constituted in connection with the renovation of Kerala University Press before the next Syndicate.

**Item No.12.36. Reopening of University Hostels for Research Students- Request from research scholars Consideration of-reg.**

*(Ad. D.II)*

A group of Research Scholars who were granted registration before lock down period and received registration order during May have requested over phone to provide accommodation at University Hostels.

The following points may be noted in this regard:

1. The University Women's Hostel, Thycaud and PG Block of University Women's Hostel, Kariavattom has been acquired by the Department of Health, Government of Kerala and the same has been occupied by public under quarantine due to COVID 19.
2. The inmates of University Women's Hostel, Thycaud have been vacated and sent home.



3. Most of the inmates of the PG Block of University Women's Hostel, Kariavattom have been sent home. And those remaining are accommodated at the nearby Researchers Hostel for Women.
4. The students who are presently staying at the Researcher's Hostel for Women have been repeatedly requesting to sent them home as the building nearby is occupied by public under quarantine due to COVID 19. They have requested to provide them transportation till district borders from where they are willing to travel home own their own. They have informed that most of them does not have a sound financial background which hinders their parents to come and collect their wards by arranging private transport.
5. Exams for CSS students are to be commenced shortly.
6. The norms for providing admission to hostel is still under consideration of the Hostel Monitoring Committee and the software for online admission is under process which can be completed only after finalising the norms by the Syndicate.

When the matter regarding reopening of Researchers Hostel to new inmates was reported to the Vice-Chancellor, it has been ordered to place the matter before the Syndicate.

Hence the following are placed before the Syndicate for consideration:

1. the procedure to be adopted while accommodating newly registered Research Scholars to hostels in light of COVID-19 and in absence of finalisation of admission norms and online admission software.
2. providing facilities as requested by the inmates of PG Block to sent them home.

***Resolution of the Syndicate***

**RESOLVED** to intimate the Government to take immediate steps to release the Hostels of Kariavattom Campus from quarantine and isolation facilities.

**FURTHER RESOLVED** to Sri.B.P.Murarli, Member Syndicate to intervene in the matter and take necessary steps for the same.

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***Item No.12.37. Kerala University Union 2018-19 – Extension of tenure –Consideration of reg.***

***(Election)***

1. Sri. A.R.Riyas, Chairman, Kerala University Union 2018-19, vide letter dated, 05.05.2020 has requested for the extension of tenure of the University Union 2018-19, as the Union could not conduct plenty of programmes owing to the extra ordinary situation caused by the Covid-19.

In this connection following points may be noted,

3. Most the Office Bearers of the University Union, Members of Executive Committee and Account Committee are elected from the General Council of the Kerala University Union.
4. The General Council of the Kerala University Union consists of University Union Councillors elected from Affiliated Colleges/Departments.
5. The constitution of General Council and Election to the University Union Executive Committee, and Accounts Committee are conducts as per (1) the By-law of the Kerala University Union, for students, (2) Kerala University First Statutes 1974 (Conduct of Election to various Authorities and Bodies) and (3) Lyngdho Committee Recommendations.
4. As per clause -(6)- of By-law of the Kerala University Union “ Tenure of Office” - The Term of the office of the members of the General Council, Executive Committee and Accounts Committee shall be twelve (12) month from the date of reconstitution of General Council or until the next reconstitution of the General Council notwithstanding the fact that they ceased to be students.
5. As per clause 21 of the By-law of the Kerala University Union (copy appended) the General Council, of the University Union shall be reconstituted by Vice-Chancellor before 28<sup>th</sup> February every year.

The term of the Kerala University Union 2018-19 ended on 27.02.2020, with the reconstitution of the General Council of the University Union 2019-20. Even though the the General Council, of the University Union 2019-20 was reconstituted further steps were stalled by the Covid 19 out break and conduct of election of University Union Officer bearers, members to the Executive Committee, and Account Committee may not be possible time bound, owing to the extra ordinary circumstances.

Usually an extension up to 31<sup>st</sup> May, will be granted for the previous University Union on the basis of their requests to facilitate the conduct of various programmes. Now Sri. A.R.Riyas, Chairman, Kerala University Union 2018-19, vide letter dated, 05.05.2020 has requested for the extension of tenure of the University Union 2018-19 until the constitution of Next University Union (Kerala University Union 2019-20) as the University 2018-19 Union could not conduct plenty of programmes owing to the extra ordinary situation caused by the Covid-19.

By-laws of the Kerala University Union for students clause 21(3) says “Not with standing anything contained in these Bye-laws, the Syndicate shall have power to reconstitute the General Council and/ or Executive Committee or Account Committee or fill up the casual vacancies in these bodies by nomination or any other method as the Syndicate may decide, in case the elections could not be conducted as envisaged provided that any such action taken by the Syndicate shall be subject to the ratification by the Senate.

Clause 20(7) says, “The Syndicate shall have power to make amendments to these By-laws. Any question of dispute arising under these By-laws, with regard to its provisions, contents, interpretation of procedure laid down shall be determined by the Syndicate. The decision of the Syndicate shall be final in all such cases.

As per the above provisions the Syndicate shall have power to take decision on the following matters :

1. to consider the request submitted by Sri. Riyas A.R, Chairman, Kerala University Union 2018-19 for extending their tenure until the constitution of next University Union ie, Kerala University Union 2019-20, for completing the programmes.

**Or**

2. to reconstitute the Executive Committee and/ or Account Committee or fill up the casual vacancies in these bodies by nomination or any other method as the Syndicate may decide, in case the elections could not be conducted as envisaged provided that any such action taken by the Syndicate shall be subject to the ratification by the Senate.

Therefore the matter is herewith place before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

Considering the situation of Covid-19 Pandemic the Syndicate **RESOLVED** to extend the tenure of Kerala University Union 2018-2019 to 30<sup>th</sup> August, 2020 for completing the programmes.

**Item No.12.38. Request for converting the nature of LWA already availed in r/o Smt. Prema S Nair, Section Officer (Hr. Gr) Rtd – Consideration of- reg. (Ad.A I)**

Smt.Prema.S.Nair, Section Officer (Hr. Gr) (Rtd) in her submission dated 04.05.2018, requested to take necessary steps to clear the audit objections raised by KSA, the leave without allowance (LWA) availed by her, for sanctioning her pensionary benefits. The details of LWA availed by her as per the entries in the service book and details of Court cases in this regard are as follows;

a.Smt. Prema. S. Nair while holding the post of Assistant Grade II, was granted Leave Without Allowance (LWA) for two years wef 01.02.1992 for Higher Studies as per Rule 91, Part-I, KSR.

b. LWA was extended for one more year wef 01.02.1994 as per Rule 91, Part-I, KSR. She was granted LWA for two more years wef 01.02.1995 in continuation to the LWA already granted as per Rule 91, Part-I, KSR.

c. She was promoted as Assistant Grade-I during the leave period, *ie* wef 30.04.1993

d. Later, University noticed an error in the nature of leave granted to her. LWA under Rule 91, Part-I, KSR can be granted to an employee for obtaining superior qualifications. The term ‘Superior Qualifications’ denote only of qualifications as on acquisition are intended to enhance the usefulness of the Govt. Servant concerned as a member of the service or will improve his prospects in the service of which he is a member. Hence, the promotion granted during the leave period was cancelled and the leave sanctioning orders were modified including the following conditions in the leave sanctioning orders;

(i) She will lose all service benefits including commutation of leave, half pay leave, etc., and the period of leave will be treated as 'Dies-non' for all kinds of service benefits.

(ii) She will lose seniority in the grade with reference to those who might get promoted before she rejoins duty.

The promotion granted to her to the post of Assistant Grade - I was cancelled and was permitted to continue on leave as Assistant Grade - II vide UO.No.Ad.AI.3.1356/95 dated 30.10.95. She had not challenged the order modifying the leave and cancelling the promotion till 2005.

Later in 2005, she submitted a representation to the Vice-Chancellor stating that the two conditions incorporated in the order is attracted when LWA is sanctioned as per appendix 12(b) of Part I KSR. This provision is not applied to Rule 91 of Part I KSR and LWA sanctioned to her was as per Rule 91 Part I KSR. She therefore claimed that she was eligible for all service benefits including seniority and hence, requested to restore the benefit of seniority and promotion as Assistant Grade I by reviewing the UO dated 30.10.1995. Referring to her representation dated 03.01.2006, the Principal Secretary (Higher Education) vide letter dated 28.02.2006 issued a clarification that LWA sanctioned under Rule 91, will count for pension and will not affect seniority or accumulation of half pay leave. The incumbent would have been granted LWA under appendix XII B of KSR and therefore directed to issue revised orders in this regard. Later, the Higher Education (B) Department vide letter dated 12.05.2006 withdrew the above clarification and informed that she is eligible for LWA for study purpose under Rule 88 Part I KSR on condition that the leave period will not count for increment, grade promotion, accumulation of earned leave or pension. However it will not affect seniority/ promotion and accumulation of half pay leave.

Smt.Prema.S.Nair filed WP(c) No.27025/2006 before the Hon'ble High Court of Kerala, which was disposed as follows:

'If the petitioner files an application before the tribunal under Section 73 (3) of the Kerala University Act within 2 weeks from the date of receipt of the judgment, the tribunal will consider the same and take a decision thereon in accordance with the law after hearing the parties within a period of 3 months from the date of filing the application.'

Accordingly, Smt.Prema.S.Nair filed an appeal (No. 5/2007) before the Court of the Kerala University Appellate Tribunal, TVPM which was dismissed on 07.06.2007 with the following remarks;

'The appellant applied for LWA for the purpose of registration as a research scholar. The research work followed by the award of Ph.D to an assistant will not come under the explanation to Rule 91 KSR. So the order sanctioning leave was found to be not in order and accordingly it was reviewed. The extension of LWA was also granted under Rule 91 Part I KSR by mistake. She never raised any objection either regarding the provisional list nor regarding the final list published on 31.12.2000. So seniority was finally get fixed. So the appellant has no right to challenge the subsequent gradation list published on 07.10.2005 so the objection raised against the gradation list vide request dated 30.10.2005 was unsustainable and rejected.

The Govt. has not clarified whether or not the research programme for which leave was applied for to a superior qualification which will enhance the usefulness of the appellant as a member of the service or will improve her prospects in her University Service. University is the proper authority to decide on the above issue and the University does not agree that the research programme will enhance the appellant's usefulness as a member of the service.

The University has not denied Promotion or Seniority to the appellant for which she is legally entitled to. When she became eligible, she was given her due promotion but by that time her juniors got promotion and became senior to her. Her decision to go for higher studies was personnel and that the University was not at all benefited by such study. So the University has got every right to regulate the leave. Since the appellant was not eligible for Leave under Rule 91, KSR, the University was compelled to cancel the notional promotion given to the appellant. So the provisions in appendix 12(b) of KSR would come into operation and in such cases they will loss all service benefits including promotion benefits. The leave sanctioning authority has the right to cancel the leave or to modify the leave granted.

On her joining duty she was granted promotion when the next vacancy arose. Since her junior will promoted earlier they become senior to her a natural consequences. Seniority of persons finally settled for long years cannot be unsettled after 10 years delay causing in justice to other persons in service. More than 225 employees have become seniors to the appellant on account of the appellant's availing LWA for more than four years. The proposal of qualification (Ph.D) was never intended to enhance the usefulness of the appellant as a member of service more will improve her prospects in the service of which she is a member. Therefore university was justified in passing the impugned order.

The appellant being ineligible to grant of LWA under Rule 91, she could come only under appendix 12(b) in which the appellant shall lose all service benefits including promotion which may arise with reference to her seniority in the post from which she proceeded on leave. She will also lose seniority in the higher grade with reference to her juniors who got promoted to such grade before she joined duty.

Until 2006 the appellant did not care to challenge the seniority list finalized as on 31.12.2000. After passing the impugned order, the appellant was promoted as Assistant Grade I with effect from 25.09.1996 as Senior grade assistant, with effect from 14.03.2003 and as selection grade assistant with effect from 25.03.2006. She availed and enjoyed those benefits without lifting even a little finger. After sleeping over her rights if at all there is any for such a long period it is now not opened her to challenge the legality or correctness of the seniority. A court of law will seldom extend its helping hand to the sleepy but only to the wakeful. So the gradation list dated 01.09.2005 cannot be unsettled as the same has been prepared basing the seniority list as on 31.05.2000 with correction as on 31.12.2000 which was not challenged at any point of time.

University being the competent authority and as no clarification was sought from its side, the clarification contained annexure II is not all binding upon it. So one cannot compel the university to issue orders in conformity with annexure II.'

Later she approached the Hon'ble High Court by filing WP(c) No.23246 of 2007. The Hon'ble High Court in its judgment dated 28.08.2009 remarked that

'the petitioner is one who is eligible for LWA under Rule 88(i)(a) and 'the petitioner does not come under the category appendix 12(b). Therefore Rule 88(i)(a) is clearly attracted for the purpose of granting LWA to the Petitioner and the period of leave will not count for increment, grade promotion, accumulation of earned leave or pension. But the seniority or right for promotion of the petitioner as well as accumulation of half pay leave would not be affected. That being so, cancellation of promotion granted as Assistant Grade I by the University is clearly unsustainable accordingly they are quashed. The petitioner would be eligible for all consequential benefits of promotion, restoration of seniority etc., and directed the University to pass orders in this regard within one month from the date of the receipt of the certified copy of the judgment.'

A Section of employees filed Writ Appeal No.2380 of 2009 and University of Kerala filed Writ Appeal No.2496 of 2009 to stay the operation of the judgment dated 28.08.2009 in WP(c) No.23246 of 2007. These writ appeal were allowed as per the judgment dated 10.12.2009 in WA.Nos.2380 & 2496/2009.

In the judgment of the writ appeal, the Division Bench remarked that 'It is not in the interest of administration or public interest to allow a person, who slept over his right, to rake up a stale claim, tinker with the seniority list and demoralize other members of the service' and in view of this principle she was not entitled to get any relief in the writ petition and it is unnecessary to go into the merits of her contentions that her leave should be treated as one under Rule 88 of Part I, KSR.'

Referring to her submission dated 03.08.32018 to convert the leave sanctioned under Rule 91 to LWA under Rule 88, KSR, the finance clarified the differentiation of leave under Rule 91, 88 & XII B as follows;

Sl. No	Type of LWA	Service benefits that will count	Service benefits that will not count
1	Under Rule 91- study purpose	Seniority/Promotion/Accumulation of HPL	Increment/Higher grade/Pension/EL
2	Under Rule 88-For private/	Seniority/Promotion/Accum	Increment/Higher

	personal/domestic and for regularization of unauthorized absence/period of suspension	ulation of HPL	grade/Pension/EL
3	XII B - study purpose	NIL	Seniority/Promotion/ Higher grade/ Pension/ EL/HPL

Finance remarked the following;

(a) Granting of LWA under Rule 91 was erroneous and University has not rectified it within the time span of LWA.

(b) LWA under appendix XII B would be applicable to those officers who are not eligible for leave for more than three months under Rule 88 due to condition of three years of continuous service. Other officers can avail LWA under Rule 88.

Finance also remarked that 'Even though the leave is treated as LWA under Rule 88, University cannot unsettle the settled seniority, as per the verdict of the Hon'ble Court. In such a situation the viability/legality of the granting notional promotion to Dr. Prema .S. Nair, by protecting her seniority (notionally) as laid under Rule 88, other than in selection posts, *ie* up to the post of Sel. Gr. Assistant, without effecting reversion of posts held by her juniors (who were promoted during the period of her LWA) then, may be considered in consultation with KSAD.

The Joint Director, KSAD vide letter No. KSAKRU.10/123/2018 dated 05.06.2018 remarked that 'the study leave sanctioned under Rule 91 was not in order and hence, leave from 01.02.1992 to 01.09.1996 has to be converted to leave under Rule 88.'

In this regard the Legal Adviser rendered the following opinion;  
'The Joint Director, Kerala University Audit vide letter dated 12.11.2018 has required to revise the leave availed by Smt.Prema.S.Nair, as LWA under Rule 91 of Part I KSR and re-determine the same as LWA under Rule 88 for the following reasons:

- a) Smt.Prema.S.Nair, retired on superannuation.
- b) Delay in re-fixing her seniority.
- c) Judgment dated 10.12.2009 in WA No.2496/2009.

First of all, the Joint Director, Local Fund Audit has seriously erred in the above observation as no inordinate delay was caused by the University in re-fixing the seniority of Smt.Prema.S.Nair, while she was on LWA. Instead, the Tribunal as well as the Division Bench of the Hon'ble High Court of Kerala had categorically held that it was the delay committed by Smt.Prema.S.Nair, herself for approaching appropriate Forums in appropriate time. Also, the Tribunal as well as the Division Bench of Hon'ble High Court were pleased to hold that, the stand taken by the University in having re-fixed the seniority/ pushing down Smt.Prema.S.Nair in the seniority list is legal and not arbitrary.

Secondly, Smt.Prema.S.Nair, had approached the Tribunal praying inter alia for a direction to set aside the order dated 30.10.1995 whereby the University had modified 4 earlier orders including the one by which she was sanctioned leave under Rule 91 of Part I KSR. The Tribunal was pleased to dismiss the Appeal on merit and thereby upheld the action taken by the University. Aggrieved by the said award, Smt.Prema.S.Nair approached the Hon'ble High Court of Kerala by way of Writ Petition No.23246/2007 and that same was allowed. Subsequently, the University as well as some among the incumbents in the Seniority list who were aggrieved by the said judgment preferred Writ Appeal No.2496/2009 and connected cases, which were disposed on merit by the Division Bench on 10.12.2009. Interestingly, the Division Bench reversed the Judgment under Appeal and also to dismiss the Writ Petition. It is clear that, by allowing the Appeal and dismissing the Writ Petition, the award passed by the Tribunal will survive.

Hence, all the contentions of Smt.Prema.S.Nair were rejected by the Tribunal including her prayer for setting aside the University Order dated 30.10.1995. If she was aggrieved by the order passed by the Division Bench, in WA.No.2496/2009 or she was satisfied that the said Judgment was erroneous, she ought to have either filed a Review Petition before the Division Bench, or instituted a Special Leave Petition before the Hon'ble Supreme Court of India. Now, the award passed by the Tribunal as well as the Judgment in Writ Appeal became final and there is absolutely no need to convert the leave granted to Smt.Prema.S.Nair vide U.O. dated 30.10.1995 to LWA under Rule 88 of Part I KSSR.

However, it is advisable to inform the Joint Director, Local Fund Audit regarding the illegalities in converting the leave availed by Smt.Prema.S.Nair as leave under Rule 88 Part I KSR since all the judicial pronouncements relating to this case have to be viewed in their true spirit and substance. As per University laws, the Joint Director, LFA do not seem to be the competent authority to issue such a direction. The Joint Director LFA has also failed to mention the statutory power/provisions which he has exercised to issue directives to the University. In the above circumstances the factual position be intimated to the Joint Director, LFA. He may also be required to enlighten the University of the Statutory provisions under which the directive is issued.'

In this context, the following may be noted;

If the request of Smt. Prema S Nair to review the earlier orders passed and to the convert the leave sanctioned under Rule 91, Part I, KSR leave under Rule 88 Part I KSR, it will be in tune with the Judgment of Hon'ble High Court in WP(c)No.23246 of 2007, which was quashed vide judgment dated 10.12.2009 in WA.Nos.2380 & 2496/2009 stating that it is not in the interest of administration or public interest to allow a person, who slept over his right, to rake up a stale claim, tinker with the seniority list and demoralize other members of the service' and in view of this principle she was not entitled to get any relief in the writ petition.

The Legal Adviser remarked that, by allowing the Writ Appeal and dismissing the Writ Petition, the orders passed by the Tribunal will survive which states that a court of law will seldom extend its helping hand to the sleepy but only to the wakeful. So the gradation list dated 01.09.2005 cannot be unsettle as the same has been prepared basing the seniority list as on 31.05.2000 with correction as on 31.12.2000 which was not challenged at any point of time. University being the competent authority and as no clarification was sought from its side, the clarification contained annexure II is not all binding upon it.

Smt. Prema. S. Nair again submitted a representation dated 04.05.2019, requesting to review the matter based on the suggestion of the Joint Director, KSAD and to take a favorable action as she has lost all promotions due to erroneous sanction of leave. It is also requested to reconsider the case favorably, so that it may reflect in her pensionary benefits.

Based on this request the legal Adviser once again perused the file and remarked that he finds no reason to change his earlier opinion dated 11.03.2019 and suggested to refer the matter to the Learned Standing Counsel as the matter has been finally heard and disposed by the Hon'ble Division Bench of the Hon'ble High Court of Kerala.

As per the orders of the Vice-Chancellor the matter was referred to the Standing Counsel. The standing Counsel remarked the following; "The long drawn litigation in the captioned matter has culminated in the judgment dated 10.12.2009 in WA Nos.2380 of 2009 and 2496 of 2009. This judgment was rendered in the writ appeals filed by 2 sets of employees challenging the judgment in WP(C) No.23246 of 2007 which held in explicit terms after examining all aspects of the matter that the leave sanctioned should be considered as one under Rule 88 Part I KSR. The University did not opt to challenge the said judgment. That shows that the University did not have any objection or demur against the findings of the Learned Single Judge. The 2 groups of employees who were not parties to the writ petition filed the writ appeals mainly aggrieved by the revamping of the seniority resulting from the judgment of the Learned Single Judge which would affect them as well as numerous other employees. This grievance was the lone aspect which was examined by the Hon'ble Division Bench in the appeals and regarding the finding with respect to the matter of LWA the Division Bench did not touch the findings declared on merits by the Learned Single Judge holding that the same unnecessary as the reliefs resulting in upsetting the settled seniority was decided not to be considered. But the question whether Smt. Prema S Nair could be granted pensionary benefits applying Rule 88 or not was not considered at all by the Division Bench because such a relief granted was not going to affect any employee either the appellants in the 2 writ appeals or other similarly placed persons. The leave granted can be only under Rule 88 and not under Rule 91 is the correct finding of the Learned Single Judge on merits and therefore the University cannot determine the pensionary benefits applying a legally untenable rule on the question of the LWA. The view taken by the audit authorities is also hence correct.

Any view that in the matter of the grant of pensionary benefits also, the legally applicable rule ie Rule 88 cannot be applied owing to the judgment in the writ appeals is patently incorrect. As the findings regarding the applicability of Rule 88 by the Learned Single Judge has not been set aside by the Division Bench on merits but only held that the said finding shall not be applied for re-fixing seniority affecting the appellants, particularly when there is inordinate delay in the employee moving the appropriate authorities for getting the error corrected, there is no reason for any doubt on that aspect. It may also be noted that as far as the pensionary benefits are concerned there is no such delay at all and for getting the retiral benefits applying Rule 88, the employee has been diligently pursuing her remedies and therefore on that count also her legal entitlement limiting the advantage to retiral benefits alone, cannot be denied. In short Smt.Prema S Nair is entitled to get her retiral benefits reworked reckoning LWA as one sanctioned under Rule 88 Part I KSR.”

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**  
**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.12.39.** *Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020 - approval -reg.*  
*( Ac.EI)*

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020 is placed before the Syndicate for consideration and approval. (Minutes appended)

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH HELD ON 01.06.2020**

**Venue : Syndicate Room**  
**Date : 01<sup>st</sup> June, 2020**  
**Time : 03.30 pm to 05.00 pm**

**Members Present**

- 1. Dr. S.Nazeeb (Convenor) Sd/-
- 2. Dr. Gopchandran. K.G Sd/-
- 3. Prof. K. Lalitha Sd/-
- 4. Dr. Vijayan Pillai.M Sd/-
- 5. Sri. Arun Kumar. R Sd/-
- 6. Sri. Mohammed Yaseen Sd/-
- 7. Sri. Jairaj.J Sd/-
- 8. Dr. K.B.Manoj Sd/-
- 9. Adv. A. Ajikumar Sd/-
- 10. Adv. Muralidharan Pillai .G Sd/-

**Member Absent**

- Dr. B. Unnikrishnan Nair

**Item No.12.39.A1** കേരള സർവകലാശാലയുടെ പരിധിയിൽ വരുന്ന കോളേജുകളിലെ ഗവേഷണ പ്രവർത്തനങ്ങളുമായി ബന്ധപ്പെട്ട് **AKGCT സമർപ്പിച്ച നിവേദനം സംബന്ധിച്ച്**  
അസോസിയേഷൻ ഓഫ് കേരള ഗവൺമെന്റ് കോളേജ് ടീച്ചേഴ്സിനു (AKGCT)വേണ്ടി ജനറൽ സെക്രട്ടറി ഡോ. എസ്. മനോജ് സമർപ്പിച്ച നിവേദനം ശ്രദ്ധിച്ചാലും.

കേരള സർവകലാശാലയിലെ ഗവേഷണ പ്രവർത്തനങ്ങളുമായി ബന്ധപ്പെട്ട് പ്രസ്തുത നിവേദനത്തിൽ ഉള്പ്പെടുത്തിയിട്ടുള്ള നിർദ്ദേശങ്ങളും നിലവിൽ സർവകലാശാല തുടർന്നു വരുന്ന വ്യവസ്ഥകളും ചുവടെ ചേർക്കുന്നു.

1. ഗൈഡ്‌ലൈൻ അപേക്ഷിക്കുമ്പോള് ആവശ്യമായ രണ്ടു പേപ്പറുകള് രേ സമയം രണ്ട് ലിസ്റ്റുകളില്, യു.ജി.സി ലിസ്റ്റിലും കൂടാതെ യൂപി വെബ്സൈറ്റിലും ഉള്ള ജേർണലുകളില് വേർതിരിച്ച് മെൻ ഡീൻ/ഹെഡ് ഓഫ് ടി ഡിപ്പാർട്ട്മെന്റ് നിഷ്കർഷിക്കുന്നു. ഇതിൽ ആവശ്യമായ മാറ്റം ഉണ്ടാകില്ല എന്ന് മേൽ സൂചിപ്പിച്ച തരത്തിലുള്ള നടപടികള് രേ സമയം തന്നെ സർവകലാശാലയുടെ ശ്രദ്ധയിൽപ്പെട്ടിട്ടില്ല. നിലവിൽ സർവകലാശാലയുടെ പി.എച്ച്.ഡി റെഗുലേഷൻ 2016 ലെ ക്ലോസ് 5.1 ന് വിധേയമായി സർവകലാശാല അംഗീകൃത ലിസ്റ്റിലോ യു.ജി.സി അംഗീകൃത ലിസ്റ്റിലോ ഉള്പ്പെട്ട ജേർണലുകളില് വന്നിട്ടുള്ള പ്രസിദ്ധീകരണങ്ങളെ ആണ് ഗൈഡ്‌ലൈൻ അനുവദിക്കാനുള്ള മാനദണ്ഡമായി നിഷ്കർഷിക്കുന്നത്. രണ്ടു ലിസ്റ്റിലും ഉള്പ്പെട്ട ജേർണലുകള് വേർതിരിച്ച് മെൻ വ്യവസ്ഥ നിലവിലില്ല എന്നത് ശ്രദ്ധിച്ചാലും.

2. പേപ്പർ പ്രസിദ്ധീകരിച്ച വർഷം, ആ വർഷത്തെ അപ്രൂവ്ഡ് ലിസ്റ്റില് പ്രസ്തുത ജേർണല് ഉണ്ടെങ്കില് അംഗീകരിക്കപ്പെടുന്നില്ല എന്ന് പിന്നീട് ജേർണല് ലിസ്റ്റില് നിന്ന് പുറത്തായാല് പേപ്പർ അസാധുവാകുന്ന പരമ്പരാഗത അവസാനിപ്പിക്കുന്നില്ല. BoS ചെയർമാന് സാക്ഷ്യപ്പെടുത്തി നൽകുന്ന പ്രസിദ്ധീകരണങ്ങളെ ഉള്പ്പെടുത്തിയുള്ള അപേക്ഷകർ, അപേക്ഷ സമർപ്പിക്കുന്ന കാലയളവില് എല്ലാ മാനദണ്ഡങ്ങളും പൂർത്തിയാക്കിയവയാലേ എന്തെങ്കിലും നിലവില് പരിശോധിക്കുന്നത്.

3. പ്രീ-സബ്മിഷൻ/ഓപ്പൺ ഡിഫൻസ്/എം.ഫില് വെബ്സൈറ്റ് എന്നിവയ്ക്ക് ക്ഷണിക്കാവുന്ന എക്സ്പ്ലൈറ്റ് എക്സാമിനർമാരുടെ യോഗ്യത നിശ്ചയിച്ച ഉത്തരവുകള് യൂപി വെബ്സൈറ്റിലെ വെബ്സൈറ്റിലെ ഇടയിലും. ഈ ഉത്തരവുകളെ അനുചിതമായി വ്യാഖ്യാനിക്കാൻ ഡീൻ/ഹെഡ് ഓഫ് ടി ഡിപ്പാർട്ട്മെന്റ്മാരെ അനുവദിക്കരുത്.

പ്രീ-സബ്മിഷൻ/ഓപ്പൺ ഡിഫൻസ് എന്നിവയ്ക്ക് ക്ഷണിക്കാവുന്ന എക്സ്പ്ലൈറ്റ് എക്സാമിനർമാരുടെ യോഗ്യത നിശ്ചയിച്ച ഉത്തരവുകള് സർവകലാശാല റിസർച്ച് പോർട്ടലില് ലഭ്യമാണ്. (website: [www.research.keralauniversity.ac.in](http://www.research.keralauniversity.ac.in))

4. പ്ലാജിയറിസം ചെക്കിങ്ങ് സോഫ്റ്റ് വെയറില് സർവകലാശാല പരിധിയിലെ എല്ലാ ഗൈഡുമാർക്കും ആക്സസ് അനുവദിക്കുന്നില്ല.

മുകളില് പറഞ്ഞ നിർദ്ദേശവുമായി ബന്ധപ്പെട്ട് സർവകലാശാല മുൻപ് തന്നെ തുടർ നടപടികള് സ്വീകരിച്ചിരുന്നു. യു.ജി.സി യില് നിന്ന് ലഭിച്ച 02.08.2019 ലെ കത്ത് പ്രകാരം കേന്ദ്ര മാനവ വിഭവ ശേഷി മന്ത്രാലയം, പ്ലാജിയറിസം ചെക്കിങ്ങ് സോഫ്റ്റ് വെയർ സർവകലാശാലകള്ക്ക് സ്പെഷ്യലായി നൽകുന്നതിനായി യു.ജി.സി യുടെ ലൈബ്രറി നെറ്റുവർക്ക് സെന്ററിനെ ചുമതലപ്പെടുത്തിയിരിക്കുന്നതായി അറിയാല് കഴിഞ്ഞു. എന്നാല് INFLIBNET സർവകലാശാല അധ്യാപകരെയും ഗവേഷകരെയും സംബന്ധിച്ച് വിവരശേഖരണം നടത്തിയ വേളയില് കോളേജ് അധ്യാപകരായ ഗൈഡുമാരുടെ1 എണ്ണം ചോദിച്ചിരുന്നില്ല എന്നത് ശ്രദ്ധിച്ചാലും. ഇതു സംബന്ധിച്ച് കത്തിന്റെ പകർപ്പും ചുവടെ ചേർത്തിരിക്കുന്നു.

കൂടാതെ PDS ഏകോപിപ്പിക്കുന്നതിനായി നിർമ്മിച്ച വെബ്സൈറ്റിന്റെ (<http://pds.inflibnet.ac.in>) ഹോം പേജില് ചുവടെ ചേർത്ത വിവരം നൽകിയിട്ടുള്ളതായി കേരള സർവകലാശാല ലൈബ്രറിയുടെ ഡെപ്യൂട്ടി ലൈബ്രറിയന് 29.08.2019 ലെ കത്ത് പ്രകാരം അറിയിച്ചത് ശ്രദ്ധിച്ചാലും.



“Plagiarism Detection Software (PDS) under aegis of MHRD is giving to only Universities and Institution (ie, CFTIs and other institutes of National Importance), not for colleges”

5. പ്രീസബ്മിഷൻ/ഓപ്പൺ ഡിഫൻസുകൾ ഡിപ്പാർട്ട്മെന്റുകളിൽ നടത്താതെ അതാതു റിസർച്ച് സെന്ററുകളിൽ നടത്തുവാൻ ആവശ്യമായ നടപടികൾ കൈക്കൊള്ളൂ.

02.09.2017 ലെ U.O No.Ac.E1/2017 പ്രകാരം പ്രീസബ്മിഷൻ സെമിനാർ അതത് സർവകലാശാല പഠന വകുപ്പുകളിലും, പഠന വകുപ്പുകൾ ഇല്ലാത്ത വിഷയങ്ങളിൽ അതത് ഗവേഷണ കേന്ദ്രങ്ങളിലും നടത്തുന്നതിനാണ് അനുമതി നൽകി വരുന്നത്. 09.02.2010 ലെ സർവകലാശാല ഉത്തരവിൽ (U.O No.Ac.E1/020724/2010) ഗവേഷകരുടെ ഓപ്പൺ ഡിഫൻസ് താഴെ പറയുന്ന മുൻഗണനാ ക്രമത്തിൽ നടത്താൻ നിഷ്കർഷിക്കുന്നു.

- 1) സർവകലാശാല പഠനവകുപ്പ്
  - 2) സർവകലാശാല പഠനവകുപ്പുകൾ ഇല്ലാത്ത വിഷയങ്ങളിൽ ഗവേഷണ കേന്ദ്രം
- തിരുവനന്തപുരത്ത് സ്ഥിതി ചെയ്യുന്നവർക്ക് അതത് ഗവേഷണ കേന്ദ്രത്തിൽ.
- 3) സർവകലാശാല പഠന വകുപ്പുകൾ ഇല്ലാത്തതും ഗവേഷണ കേന്ദ്രം
- തിരുവനന്തപുരത്തിന് പുറത്തുള്ളതുമായ ഗവേഷകർക്ക് സർവകലാശാല അനുവദിക്കുന്ന തിരുവനന്തപുരത്തുള്ള ഗവേഷണ കേന്ദ്രത്തിൽ.

6. ഗെയ്ഡ്ഷിപ്പിന് അപേക്ഷിക്കുമ്പോൾ രണ്ടു വർഷത്തെ അധ്യാപന പരിചയം വേണം എന്ന വ്യവസ്ഥ ഷിവാക്കാവുന്നതാണ്. സർവകലാശാല പഠന വകുപ്പുകളിൽ ഈ വ്യവസ്ഥ ഇല്ലെന്നാണ് മനസ്സിലാക്കുന്നത്.

09.12.2013 ലെ സർവകലാശാല ഉത്തരവ് നം. എ.സി ഇ1.എ/2013 പ്രകാരം ഗെയ്ഡ്ഷിപ്പിന് അപേക്ഷിക്കാൻ സർവകലാശാല അധ്യാപകർ/കോളേജ് അധ്യാപകർ എന്നിവർക്ക് രണ്ട് വർഷത്തെ അധ്യാപന പരിചയം ആവശ്യമാണ്. എന്നാൽ 20.08.2014 ലെ ഉത്തരവിലൂടെ സർവകലാശാല അധ്യാപകർക്ക് 2 വർഷത്തെ അധ്യാപന പരിചയം വേണം എന്ന നിബന്ധന ഷിവാക്കിയിരുന്നു. നിലവിൽ അഫിലിയേറ്റഡ് കോളേജുകളിലെ അധ്യാപകർക്ക് മാത്രമാണ് 2 വർഷത്തെ അധ്യാപന പരിചയം നിർബന്ധമാക്കിയിട്ടുള്ളത്.

ബഹുമാനപ്പെട്ട വെംസ്-ചാൻസലറുടെ ഉത്തരവിന് പ്രകാരം അസോസിയേഷൻ ഓഫ് കേരള ഗവൺമെന്റ് കോളേജ് ടീച്ചേഴ്സ് (AKGCT) സമർപ്പിച്ച ഗവേഷണ വുമായി ബന്ധപ്പെട്ട നിർദ്ദേശങ്ങൾ സിൻഡിക്കേറ്റിന്റെ അക്കാദമിക്സ് ആൻഡ് റിസർച്ച് സ്റ്റാൻഡിങ്ങ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendation:** The committee considered the representation given by AKGCT and noted that the University has already taken appropriate decisions in the matters pointed out in serial no. 1-4 and matters mentioned in serial no.s 5 & 6 may be examined by the Academic Council.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.A2 Recognition as Research Supervisor in Optoelectronics –Application submitted by Dr. Sam Solomon – reg:**

Name : Dr. Sam Solomon, Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom

Subject : Optoelectronics  
 Faculty : Applied Sciences & Technology  
 Facility Centre : Dept. of Optoelectronics, University of Kerala, Kariavattom  
 Request : Recognition as Research Supervisor in Optoelectronics

**Recommendation:** *The committee considered the above matter and recommended to recognize Dr. Sam Solomon, Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom as Research Supervisor in the subject Optoelectronics under the Faculty of Applied Sciences & Technology with Dept of Optoelectronics, University of Kerala, Kariavattom as facility centre.*

*Also recommended that the existing research scholars in Physics under the guidance of Dr. Sam Solomon can continue till the completion of their research period or till the submission of Thesis, provided that the total no. of regular research scholars in both the subjects shall not exceed 8 at a time.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.B1**      **Application for approval as Research Supervisor in Philosophy – Dr. Gasper K.J. – reg:**

Name : Dr. Gasper K.J., Assistant Professor, Dept. of Philosophy, Govt. College for Women, Tvpm.

Subject : Philosophy

Faculty : Arts

Facility Centre : Dept. of Philosophy, Govt. College for Women, Tvpm

Request : Recognition as Research Supervisor in the subject Philosophy

**Recommendation:** *Recommended to recognize Dr. Gasper K.J., Assistant Professor at Dept. of Philosophy, Govt. College for Women, Tvpm as Research Supervisor in the subject Philosophy.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.B2.**      **Cancellation of Ph.D registration of Smt.Ency Solomon- Psychology- Request submitted by Dr.Jasseer J, the Research supervisor- Reg:**

Dr.Jasseer J, Asst. Professor & Head, Dept.of Psychology, University of Kerala, Kariavattom and research supervisor of Smt. Ency Solomon has requested to cancel the Ph.D Registration of Smt.Ency Solomn, a part-time research scholar.

As per records Smt.Ency Solomn had granted full-time Ph.D registration in Psychology w.e.f.19/08/2010 under the guidance of Dr.Jasseer J, at Dept. of Psychology, University of Kerala, Kariavattom vide UO.NO.Ac.E1.B3/30791/2010 dated.06.11.2010.Then she converted the registration to part-time w.e.f.22/05/2014 vide UO.NO.Ac.E1/A2/15247/2015 dated.04/06/2015.

Dr.Jasseer J, in his letter has now pointed to cancel her Ph.D Registration as she was absent in the Department for the last 3 to 4 years or not even tried to contact via telephone. He stated that Smt.Ency Solomon did not show any interest and there is no progress in her research work. He further stated that many students are looking for an opportunity to do research and so her registration may be cancelled.

It may be noted that in reply to the memo no.Ac.EVI(2)/6767/2019 dated.25/07/2019 (in another file) Smt.Ency Solomn has replied that she had got appointed as ICDS Supervisor in the Dept. of Women & Child Development on 23.12.2015 and she was on maternity leave w.e.f.20 June 2019. Further stated that she wished to complete her Ph.D and she will do the needful as early as possible. But no further communication was received from her till date.

It may also be noted that her period of research was expired on 18.08.2018 and grace time for submission of thesis was extended several times (now it is up to 30/06/2020). Submission of thesis can only make vacancy in the subjects like Psychology, in which research supervisors are few in

number. As per UGC/University regulation 2016 an Assistant Professor can guide only up to 4 scholars.

Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may, in cases where permission has been granted for resigning or discontinuing the work, require the holder to refund the whole amount of the stipend drawn or any portion thereof or may waive the recovery of the amount received by the Fellow.

As per the orders of the Vice-Chancellor the request of Dr.Jasseer J, the research supervisor, to cancel the Ph.D Registration of Smt.Ency Solomn, Part-time Research Scholar in Psychology is placed before the standing committee of the Syndicate on Academics & Research for consideration and appropriate recommendations.

**Recommendation: The committee considered the above matter and recommended to cancel the Ph.D Registration granted to Smt. Ency Solomon, Research scholar in Psychology considering the report of the research supervisor and that the research period had already expired on 18.08.2018.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.C1      Change of Facility Centre - Application submitted by Dr. Lekshmi V S - reg.**

An application has been received from Dr. Lekshmi V S for change of Facility Centre to SN College, Kollam. The above Research Supervisor is working as Assistant Professor at Dept. of Malayalam, S N College for Women, Kollam. She has been granted recognition as Research Supervisor as per UO.No.Ac.E1/A1/20303/2015 dated 26/08/2015 with facility Centre at Dept. of Kerala Studies, University of Kerala, Kariavattom.

She has submitted the following requisites for Change of Centre

- 1). Application form.
- 2). Required fees of Rs.315/-.
- 3). Facility Certificate from the proposed centre.
- 4). NOC from the present centre.
- 5). Order of Guideship.

As per the Orders of the Hon'ble Vice-Chancellor, the matter of granting change of Facility Centre from Dept. of Kerala Studies, University of Kerala, Kariavattom to S N College, Kollam in respect of Dr. Lekshmi V S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation: The Committee considered the above matter and recommended to permit Dr.Lekshmi V S to change her facility centre to S N College, Kollam.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.C2      Recognition as Research Supervisor in Sanskrit – Application submitted by Dr. Rajesh Kumar P. - reg**

Name : Dr. Rajesh Kumar P., Assistant Professor, Dept. of Vedanta, Govt. Sanskrit College, Thiruvananthapuram.

Subject : Sanskrit

Faculty : Oriental Studies

Facility Centre : Dept. of Vedanta, Govt. Sanskrit College, Thiruvananthapuram.

Request : Recognition as Research Supervisor in Sanskrit

**Recommendation: Recommended to recognize Dr. Rajesh Kumar P., Assistant Professor, Dept. of Vedanta, Govt. Sanskrit College, Tvpm as Research Supervisor in the subject Sanskrit.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.D1**      **Dr. A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam - conduct of three day programme - “National Seminar on Application of Corpus - ratification - reschedule – duration – granting taxifare – Hearing – reg:**

**(Pl. B)**

As per the minutes of the Syndicate held on 31/08/2018 vide item No 04.14.09(27), Dr. A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam, University of Kerala, Karyavattom was sanctioned an amount of Rs.1,50,000/- for the conduct of three day programme titled “National Seminar on Application of Corpus” scheduled from 02-04 October 2018. The Vice - Chancellor had sanctioned his request to reschedule the seminar from 02-04 October 2018 to 18-20 February 2019 and the same was intimated to him vide letter No Pl.B/S.P/2018-19/Set2/3288(1) dated 18/12/2018 and the rescheduled date was included in the U.O No.Pl.B/S.P/2018-19/[Set 2(b)] dated 15/12/2018 related to the provisional payment.

As per letter dated 19/08/2019 Dr. Shanavas, forwarded the original bills & vouchers for the regularisation of provisional payment of Rs.1,50,000/- and vide letter No. DEPT/TRCML dated 25/07/2019 he requested to ratify the action in having change the date from 18-20 February 2019 to 28-29 March 2019 and the payment of taxifare made to Dr. Sobha. L.Nair. Further on perusal of the matter it was also found that he had reduced the duration of the programme from 3 days to 2 days without the prior sanction of the Vice- Chancellor.

On the order of the Vice- Chancellor, the following actions of the Hon. Director was placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 for consideration and recommendation.

1. Reschedule in the date of the three day programme from 18-20 February 2019 to 28-29 March 2019 without prior sanction.
2. Change in the duration of programme from 3 days to 2 days with out permission.
3. Granting taxifare without permission.

The committee has resolved to hear Dr. A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam, University of Kerala, Karyavattom. The Minutes of the Syndicate held on 13/03/2020, (Item No. 10.54.D11) resolved to approve the recommendations of Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 to hear Dr. A. Shanavas, Hon. Director, Technology and Resource Centre for Malayalam.

The matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation: Recommended to defer the matter to the next meeting of the Standing Committee of the Syndicate on Academics & Research.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.D2.**      **Starting of Department of Forensic Science – Proposal from Kerala State Police Department, with proposed Syllabus for M.Sc Degree in Forensic Science – reg:**

**(Ac. A IV)**

Sri. Loknath Behra IPS, the DGP and State Police Chief has forwarded a request and Syllabus for establishing a Department of Forensic Science in the University of Kerala. The State Police Department has informed the following:

- Model Syllabus is already prepared in consultation with the scientific officers of forensic science laboratories of State Police Department which may be useful while preparing syllabus for the course of M.Sc Forensic Science.

(A copy of the proposed Syllabus of M.Sc Forensic Science is enclosed.)

- Expressed willingness to spare the service of Police officers / Scientific Officers while preparing the final Syllabus.
- Expressed pleasure to provide facilities/ resource persons, once the department is established in the University.

The remarks of the Dean faculty of Science and the Dean, Faculty of Applied Sciences and Technology has been sought in this regard.

As per the remarks of the Dean, Faculty of Science , establishing a separate Department for Forensic Science would be ideal, timely and relevant since it will be helpful in mitigating the crime rate. Also pointed out certain reasons for establishing such a department.

1. Higher demand for the Forensic Science Programme in India and Abroad,
2. Most of the students of Kerala is now migrating to other states to enrol the programme,
3. Being the capital city, availability of trained / skilled manpower and resource from the Police Headquarters and the Forensic Division as recourse persons to handle the programme makes it ideal to establish the programme in the University of Kerala,
4. A multi – disciplinary University like University of Kerala has many departments and labs which can initially provide the platform for practical sessions for launching the course.

Also opined that,

- there is possibility of launching an integrated course on the subject .
- proposed department and course also offer scope for internationalisation and expanding research potential by creating a broader platform of “ Investigative Sciences “..

The Dean , Faculty of Applied Sciences and Technology recommended :

1. to start MSc. Degree course in Forensic Science.
2. to start a Department of study of research for Forensic Science.
3. to constitute a programme Committee for running this PG Programme with faculty from Physics, Chemistry , Optoelectronics and Computer Science departments.
4. to enter into an MoU with Kerala State Police Department.
5. to explore possibilities for opportunity adjunct faculty members from Police Department of various laboratories.
6. to reserve 50% of seats for sponsored candidates.

As per the orders of the Vice – Chancellor, the matter of formation Department of Forensic Science in University of Kerala, starting of a new Course in Forensic Science and formation of a new Board of Studies in Forensic Science for detailed discussion of the syllabus submitted by the DGP of Kerala is placed before the Standing Committee on Academics and research for consideration and recommendation.

**Recommendation: The committee considered the above matter and recommended the following:**

1. *To agree with the proposal for starting M.Sc. Degree in Forensic Science in principle*
2. *To obtain a detailed feasibility report (including financial commitment) from IQAC with respect to the starting of M.Sc. Forensic Science course in the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.D3      Ph. D Thesis Submission- Smt. Mani V- reg:**

**(Ac. E V)**

Smt. Mani V, research scholar in History under the guidance of Dr.G.Krishnan Nadar, Principal (Rtd), Government Arts College, Thiruvananthapuram, with effective date of registration 09/02/2009 has submitted thesis on 30/12/2019.

On verifying the documents submitted by the candidate along with the application for Ph.D thesis evaluation, It is noticed that the research supervisor has not signed in the following documents.

1. Four copies of thesis.
2. Declaration in the application form.
3. Photo pasted in the application form.

4. Two papers presented in National/ International Seminar/Conferences related to the topic of research in original and copy.

5. Declaration stating that coursework and pre-submission seminar are not mandatory as the effective date

of registration is prior to July 2009 session.

6. Declaration stating that the 80% of the research work was completed at the time of availing extension.

7. C D Declaration.

The request dated, 30/12/2019 received from the Research Scholar may also be seen. In her request, it is stated that she has completed her research work under the strict instructions of the supervisor. However, the Supervising Teacher has dissented to sign in the thesis and the documents to be submitted along with the thesis. She has also stated that she belongs to the Scheduled Caste Community.

Smt. Mani V, Research Scholar in History, has also submitted a request in reply to the defect memo dated, 28/01/2020. In her request, it is stated that her guide is not well and he is not ready for the works related to the thesis submission. She has also requested favourable action from the University considering her present situation.

On considering the request, the Vice Chancellor, has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

***Recommendation: The committee considered the above matter and recommended to hear the Research scholar, Smt. Mani V and the Research Supervisor, Dr.G.Krishnan Nadar in the next meeting of the Standing Committee of the Syndicate on Academics & Research.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

***Item No.12.39.D4 Request to continue the Academic & Research activities while holding the post of Controller of Examinations – Dr. N Gopakumar- reg (Ad.A1)***

Vide Submission dated 02.04.2020, Dr. N Gopakumar, Controller of Examinations has requested that he may be permitted to continue with his Academic and research activities along with this present assignment as Controller of Examinations.

It may be noted that, Dr. N Gopakumar, Associate Professor, Dept. of Physics, Mahatma Gandhi College, Trivandrum has been appointed as Controller of Examinations on deputation basis for a period of four years vide resolution of the Syndicate dated 22.11.2019 (Item No.06.02). He assumed office on 12.12.2019 FN.

The General rules applicable in Kerala Govt servants conduct rules 1960, a public servant / Govt Employee, regardless of his/her post, shall obtain prior permission from the Head of the institution/Govt to take part in activities apart from his present post.

As per the orders of the Hon'ble Vice Chancellor, the request of Dr. N Gopakumar, Controller of Examinations to continue with his Academic and research activities without detriment to the present duties of Controller of Examinations is submitted before the Standing Committee of the Syndicate on Academics & Research for consideration.

***Recommendation: The committee considered the above matter and recommended to permit Dr. N Gopakumar, Controller of Examinations, University of Kerala to continue with his academic & research activities without detrimental to his normal duties as the Controller of Examinations.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.D5. Centre for Endangered Languages in Kerala (CELK) - Naming the Conference Hall as Prof.V.I.Subrahmaniam Conference Hall – reg: (Planning A)**

Dr.S.Prema, Coordinator, UGC-Centre for Endangered Languages in Kerala (CELK), Dept.of Linguistics has informed that CELK Documentation Studio, Prof. V.I.Subrahmaniam Conference Hall and Language Analysis Laboratory have been inaugurated by Hon.Vice Chancellor, Hon. Pro Vice Chancellor and Faculty Dean, Prof.R.Jayachandran respectively on 31.01.2020.

Prof.V.I.Subrahmaniam was a famous Linguistics Scholar, founder of many Educational Institutions inside and outside India and a Unique Model for each and everyone in the field of Linguistics. Hence she has requested for the official approval of naming the newly inaugurated Conference Hall as '**Prof.V.I.Subrahmaniam Conference Hall**'.

As per the orders of Hon.Vice Chancellor, the matter of naming the Conference Hall of CELK as '**Prof.V.I.Subrahmaniam Conference Hall**' was placed before the Syndicate held on 28.04.2020. The Syndicate vide item No. 10.152 resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research. Accordingly, the matter of naming the Conference Hall of CELK as '**Prof. V.I. Subrahmaniam Conference Hall**' is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and for appropriate recommendation.

**Recommendation: The committee considered the above matter and recommended to defer the matter to the next meeting of the Standing Committee of the Syndicate on Academics & Research.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.D6. Request for forwarding of the letter to the Minister for Forests, Animal Husbandry and Zoos, Govt. of Kerala for sanctioning and establishing Miyawaki method forest -reg. (Ad. D1)**

Dr.Sreejith P, Hon. Director, Advanced Centre for Regenerative Medicines and Stem Cell Research in Cutaneous Biology (AcREM-Stem) and Assistant Professor, Department of Zoology, has submitted a request for forwarding of the letter to the Minister for Forests, Animal Husbandry and Zoos, Govt. of Kerala for sanctioning and establishing Miyawaki method forest.

Dr.Sreejith P has informed that officials in the office of the Minister for Forests, Animal Husbandry and Zoos, Govt. of Kerala, agreed to give financial support for establishing Miyawaki method forest near to the premises of the upcoming Advanced Centre for Regenerative Medicines and Stem Cell Research in Cutaneous Biology (AcREM-Stem) building, Kariavattom. It is also informed that officials in the office of the Minister for Forests, Animal Husbandry and Zoos, Govt. of Kerala, suggested to provide a request letter for sanctioning and establishing the Miyawaki method forest on the premises of the Centre. In this context, Dr.Sreejith P has requested to issue a forwarding letter to Minister for Forests, Animal Husbandry and Zoos, Govt. of Kerala for sanctioning this facility in the premises of the upcoming Advanced Centre for Regenerative Medicines and Stem Cell Research in Cutaneous Biology(AcREM-Stem) building, Kariavattom.

The Hon'ble Vice Chancellor has ordered to place the request before the Standing Committee of the Syndicate on Academics & Research. Accordingly the matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation: The committee considered the above matter and recommended to address the Dept of Forest Animal Husbandry & Zoo, for sanctioning financial aid for establishing Miyawaki method forest near the premises of the upcoming Advanced Centre for Regenerative Medicines and Stem Cell Research in Cutaneous Biology(AcREM-Stem) building, Kariavattom campus, University of Kerala.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.39.D7. Ph.D Thesis Evaluation- Revision and Resubmission – Smt. Soumya Sanathanan- Music- reg:**

**(Ac. EV)**

Smt.Soumya Sanathanan, Research Scholar in Music working under the supervision of Dr.Anuradha V K, Associate Professor and Head (i/c), Department of Music, University of Kerala has submitted the thesis entitled “Perspectives on selected Western Vocal Techniques for Carnatic musicians” on 30/08/2018.

All the three adjudicators who were appointed to evaluate the thesis submitted by the candidate have forwarded the evaluation reports. The two out of three examiners have recommended the thesis for the award of Ph. D Degree while the remaining examiner has recommended the thesis for revision and resubmission

As per the orders of the Honourble Vice Chancellor, the candidate was directed to submit the revised thesis vide letter No. Ac.EV/2/6508/18 dated, 03/08/2019. In response to the letter the candidate has forwarded a request recommended and forwarded by the research supervisor. The candidate has stated that she had collected the samples from the students studying for the final year B A and M A Music during the academic year 2017-2018. She had mentioned the difficulties in data collection as most of those students were placed in different places. The candidate has also mentioned in her request that she had sought permission to do the study for a period of six months in two colleges, Govt.College for Women, Vazhuthacaud and N S S College for Women, Neeramankara. The Principal and Head of the Colleges pointed out difficulties to permit her work for longer period. Hence she was forced to limit her study to a period of three months which she had included in this study. The candidate has presented the work before the subject expert for the upgradation of her fellowship from JRF to SRF, research review conducted by the doctoral committee and presubmission committee in the presence of eminent scholars in the field and no one had put forth a default or mistake from her side during her research period. She had expressed her difficulties to do a new experimental study as it will need further administrative orders and permission from the University and also from each of the colleges as her research period has expired.

She has requested to do the needful at the earliest considering the above matter. The Supervising teacher has also recommended the request of the candidate.

The Standing Committee of the Syndicate on Academics and Research held on 16/11/2019 has considered the above matter and recommended to obtain the remarks of the Doctoral Committee concerned and to place the matter in the next Standing Committee of the Syndicate on Academics and Research.

The Syndicate at its meeting held on 22/11/2019 resolved to approve the recommendations of the Standing Committee vide Item 06.61.D20.

Accordingly, the remarks of the Doctoral Committee of the Department of Music was obtained. The Committee has suggested to take necessary steps for a fourth evaluation of the Thesis of Smt. Soumya S Sanathanan, Research Scholar in Music, entitled “Perspectives on Western Vocal Techniques for Carnatic Musicians”.

Hence as per the orders of the Honourable Vice Chancellor, the remarks of the Doctoral Committee, Music the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation: The committee considered the above matter and recommended to entrust the Vice- Chancellor to take appropriate decision in the matter on the strength of the remarks of the Department Doctoral Committee in Music.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No: 12.39.D8 Open Defence of Smt. Neethu Raj. P – through online mode - reg.-**

**(Ac. E II)**

Smt. Neethu Raj. P, Ph.D candidate in Aquatic Biology & Fisheries under the guidance of Dr.M.K. Anil, Principal Scientist, Central Marine Fisheries Research Institute, Vizhinjam has



submitted the synopsis and thesis on 23/05/2019. Her thesis evaluation process has been completed and Open Defence was scheduled to be conducted on 6<sup>th</sup> April 2020, but was postponed due to the COVID 19 Lockdown.

Dr.M. K. Anil, the Supervising teacher of Smt. Neethu Raj. P has now requested to permit the candidate to appear for her Open Defence through video conference since she is residing at Chattisgarh and has to face inter-state travel protocol. It is also intimated that the Govt. Viswanath Yadav Tamaskar PG Autonomous College , Durg, Chattisgarh(Affiliated to Hemchand Yadav University) is amenable to provide the venue and necessary technical support for the smooth conduct of Open Defence through video conferencing.

As per the UO No. AcEI.AI/2020 dtd 13.05.2020 the supervision of the Chairman for the Open Defence can be availed through online mode; the HoD's shall make necessary arrangements to obtain the scanned copy of the report of the Open Defence and shall submit the same to the University with the signature of the Supervising teacher, the HoD and the Dean concerned. There is no specification with regard to the participation of candidate, whether online or not.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the request for permitting the candidate to appear for her Open Defence through video conference is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation: The committee considered the above matter and recommended the following:**

1. To permit the Dean of the concerned faculty , HoD/ Chairman, Doctoral Committee and the Research Supervisor to participate in the Pre-submission seminar/ Opendefence through online mode, if necessary.
2. The request of the research scholar to appear for the Pre-submission seminar/ Opendefence through online mode will be considered case by case and the Vice-Chancellor be entrusted to take appropriate decision on genuine ground.

*The committee further recommended that the presentation of the research scholars in Opendefence/Pre-submission seminar through online mode after the issuance of the above mentioned U.O dated 13.05.2020, be ratified considering the circumstances prevailed due to the out break of COVID 19.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.06.2020, be approved.

**Item No.12.40                      Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges–Approval of- reg. (Ac F II)**

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 01.06.2020 at 04.30 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date       :       Monday , 01<sup>st</sup> June, 2020  
Time                   :       04.30 PM to 4.45 PM  
Venue                 :       Syndicate Room

**Members Present**

- Dr.M.Vijayan Pillai
- Dr.K.B Manoj
- Prof.K.Lalitha
- Sri.R.Arun Kumar
- Sri.Jairaj.J
- Sri.Viswan Padanilam
- Sri.B.P.Murali

**Members Absent**

- Sri.R.Rajesh (MLA)
- Smt.Renju Suresh
- Dr.B.Unnikrishnan Nair
- Dr. Mathew.V

The meeting started at 04.30 PM

***Item No.12.40. 01 Appointment of Assistant Professors in Aided Colleges - Issuance of the rank list in the same day of the interview - Representation- reg. (Ac.FII/8195/2020)***

Sri. Jijin Jacob, Nalanchira has forwarded a representation regarding the issuance of rank list, on the same day of the interview, for the appointment of Assistant Professors in Aided Colleges. He complains that, no Aided College in Kerala publishes the rank list prepared on the basis of the interview of the Selection Committee consisting of Government nominee, University Subject Experts and inform the Government / Universities. Managements appoint the candidates according to their private interest and Government has to give salary and other allowances to thus appointed Assistant Professors.

Sri. Jijin Jacob requests to publish the rank list based on the index mark and interview performance in the notice board of the Management of the concerned Aided College in the presence of Government / University nominees on the same day of the selection process. He assures that, these will ensure the transparency of the selection process.

It may be noted that, as per the 'Norms and Procedures for the Selection of Teachers for appointment in Private Aided Colleges', "Besides the list of persons prepared by the selection committee, a copy of the statement showing the awarding of marks under different heads (on the basis of the norms laid down by the University) prepared by the Committee, shall also be sent to the University for the approval of the initial appointments made from the selection list." And it also specifies that, "the selection list prepared by the Selection Committee shall be put up on the Notice Board by the Management in their office, the very next day after the date of the interview."

It may be made mandatory for the University Nominee/ subject expert to certify that the select list was finalised on the final day of the selection committee itself, as required in the UGC Regulations and to ensure that the educational agency shall publish the rank list, on the Notice Board in their Office, the very next day itself. Further the University nominee shall submit a copy of the final rank list to the Vice Chancellor directly, failing which the University shall not consider the selection process as valid. The Vice Chancellor has ordered to place the matter before the meeting of the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges.

Accordingly, the above matter placed before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to issue a circular to all the Educational Agencies directing to strictly adhere to the 'Norms and Procedures for the Selection of Teachers in Private Aided Colleges', ensuring to finalise the selection process on the final day of the interview and to publish the ranklist in the notice board on the very next day itself. Further recommended that the University nominee shall be intimated to submit the confidential report of the Selection Process to the Vice Chancellor / Registrar, directly , on the next day of the selection.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.06.2020, be approved.

***Item No.12.40. 02 Initial Appointment of Assistant Professors in Mar Ivanios College, Thiruvananthapuram - Approval – reg –***

***(Ac.FI/11258/2020)***

The Manager, Mar Ivanios College, Thiruvananthapuram has forwarded the proposal for the approval of the initial appointment of the following Assistant Professors in the Department of Physics.

Registrar

Pro-Vice-Chancellor

Vice-Chancellor

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Benzon.K.B	Physics	19.12.2019 FN	Against the retirement vacancy of Dr.George P Daniel retired on 30.04.2018
2	Dr.Rajesh.S	Physics	19.12.2019 FN	Against the retirement vacancy of Dr.Daisy Philip retired on 31.03.2019
3	Dr.Leenaraj.D.R	Physics	19.12.2019 FN	Against the retirement vacancy of Dr.Shyla Joseph retired on 31.03.2019
4	Dr.Jiji.S.G	Physics	03.01.2020	Against the retirement vacancy of Shri.K.Thomas Kutty retired on 31.05.2019

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the Manager.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teachers.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/216/2019/HEdn dated 12.12.2019 and No.D2/552/2019/HEdu dated 28.12.2019.
09. Preliminary Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. News Paper Cuttings in Original.
12. Joining reports of the incumbents.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Physics.
17. NET undertaking produced.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. 'The Hindu', 'Deepika', 'The New Indian Express' dated 21.03.2019 and Mangalam dated 22.03.2019. Hence the age of the teacher is calculated as on 01.01.2019.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in respect of the three subjects in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

The Selection Committee held on 31.05.2019, selected 4 candidates in open merit and 3 candidates in community merit for Department of Physics, Mar Ivanios College, Thiruvananthapuram.

As per Post Adalath report there is a workload of 160 hours and 10 posts in the department of Physics, Mar Ivanios College, Thiruvananthapuram.

As per UGC Regulations 2010, the minimum qualifications required for the post of Assistant Professors (vide clause 3.3.0 & 3.3.1) is as follows.

- A good academic record, 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the master's level and qualifying in the National Eligibility Test (NET) or an accredited test (State Level Eligibility Test-SLET/SET), shall remain for the appointment of Assistant Professors.

- NET/SLET/SET shall remain the minimum eligibility condition for the recruitment and appointment of Assistant Professors in University/Colleges/Institutions.

Provided however, that candidates, who are or have been awarded a Ph. D degree in accordance with the UGC(minimum standards and procedure for award of Ph.D Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges/ Institutions.

It may be noted that the advertisement regarding the notification of appointments reads as “ application are invited for the appointment to the post of Assistant Professor of Physics in the MSC Colleges (Mar Ivanios College, Thiruvananthapuram ) and that the vacancy (1) is in the Mar Ivanios College “

In the score sheet given by the College Dr.Benzon.K.B has awarded 1 mark for 60% and above mark for PG but has only 57% in PG. But it does not change the rank position of the Candidate.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications as prescribed in the UGC Regulations 2010 and the Physics department have sufficient Work load to accommodate the incumbents. Govt has nominated one representative to the staff selection committee of Mar Ivanios College, Thiruvananthapuram for filling up of 4 vacancy in Department of Physics and the appointments were made within the Government sanctioned posts.

In the light of above facts, the proposal for the approval of the initial appointment of the below mentioned Assistant Professors in various Departments of Mar Ivanios College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Benzon.K.B	Physics	19.12.2019 FN	Against the retirement vacancy of Dr.George.P.Daniel retired on 30.04.2018
2	Dr.Rajesh.S	Physics	19.12.2019 FN	Against the retirement vacancy of Dr.Daisy Philip retire on 31.03.2019
3	Dr.Leenaraj.D.R	Physics	19.12.2019 FN	Against the retirement vacancy of Dr.Shyla Joseph retired on 31.03.2019
4	Dr.Jiji.S.G	Physics	03.01.2020	Against the retirement vacancy of Shri.K.Thomas Kutty retired on 31.05.2019

### PROFORMA

Sl No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible	Position of the teacher	Apportionment position		Remarks
							Open	Community	
1	Dr.Benzon.K.B DOJ- 19.12.2019FN  Assistant Professor in Physics	03.04.1986 ( 32 years and 9 months)	II rank in Community merit	<b>M.Sc Physics</b> , secondclass, 57.68%, December 2009 Reg No.15148/Dec 2009 ( MG University ) Eligibility produced <b>M.Phil</b> ,Reg No.2K11FT- 37601, October 2012, ,Bharathidasan University , I Class. Eligibility produced <b>Ph.D, Physics</b> Reg No-9341, 20.12.2017, University of Kerala Undertaking produced	As per post Adalath Report 2018, workload is 160 Hrs and sanctioned post is 10	7th position	71	39	Retirement vacancy of Dr.George.P.Daniel on 30.04.2018.
2	Dr.Rajesh.S DOJ- 19.12.2019FN	19.04.1980(38 years)	II rank in open merit	<b>MSc Physics</b> , First Class, April 2002, Reg No.51055, University of Kerala		8 th position	72	39	Retirement vacancy of Dr.Daisy Philip

	Assistant Professor in Physics	and 8 months)		<b>M.Phil</b> , March 2005, Reg No- 3073, University of Kerala <b>Ph.D</b> on 12.11.2009, MG University, Eligibility produced					on 31.03.2019
3	Dr.Leenaraj.D.R DOJ-19.12.2019FN Assistant Professor in Physics	20.05.1984( 34 years and 6 months)	II rank in community merit	<b>MSc Physics</b> , first class, June 2009, Reg No-63001407/05120006, University of Kerala <b>M.Phil, Photonics</b> December 2011, Reg No-10046, University of Kerala <b>Ph.D</b> , Reg No-9435,16.08.2018, University of Kerala		9 th position	72	40	Retirement vacancy of Dr.Shyla Joseph on 31.03.2019
4	Dr.Jiji.S.G DOJ-03.01.2020 Assistant Professor in Physics	16.05.1983(35 years and 7 months)	III rank in open merit	<b>Msc Physics</b> , first class, May 2005, Reg No-63001403/03103009, University of Kerala <b>UGC-NET, Education</b> Reg No-T321365, December 2007 <b>M.Phil, Photonics</b> Reg No-9037, March 2011, University of Kerala <b>Ph.D, Opto-Electronics</b> Reg No-9370, 24.03.2018, University of Kerala. EC Produced		10 th position	72	40	Retirement vacancy of Shri.K.Thomas Kutty on 31.05.2019

**The Standing Committee considered the proposal and recommended to approve the initial appointments.**

***Resolution of the Syndicate***

**RESOLVED** to authorize the Vice-Chancellor to verify the Government Order and to take appropriate action accordingly.

***Item.No.12.40. Additional 01 Sree Narayana College, Chengannur – Dr.Nisha.J.Tharayil, Associate Professor, Department of Physics, as Principal - Approval – reg:-***

**(Ac.FIII/1/11990/2020)**

The Manager, SN Colleges, Kollam has forwarded a proposal for the approval of Dr.Nisha.J.Tharayil, Associate Professor, Department of Physics, S.N College for Women, Kollam, who was promoted and posted as the Principal of S.N College, Chengannur, w.e.f. 03-02-2020, on the basis of Seniority cum fitness against the retirement vacancy of Dr.Shiny Sreedhar.

The Service details of Dr.Nisha.J.Tharayil are as follows:

Qualifications	<ul style="list-style-type: none"> <li>•M.Sc Physics with first class from Cochin University of Science and Technology in November 1989.</li> <li>•M.Phil from Cochin University of Science and Technology in December 1991.</li> <li>•PhD in Physics from University of Kerala on 29.01.2008.</li> </ul>
Date of first appointment	08.12.1995 FN
Date of beginning into continuous service	08.12.1995 FN
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	08.12.2000
Date of Promotion to Selection Grade	08.12.2005
Date of promotion to Associate Professor	08.12.2008
Date of placement to Principal	03-02-2020

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018.

The appointment of Dr.Nisha.J.Tharayil is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since her appointment as Principal is w.e.f 03-02-2020.

Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Nisha.J.Tharayil has M.Sc degree in Physics with first class, qualified Degree of Doctor of Philosophy and has been designated as Associate Professor with a total teaching experience of 24 years. She has the required number of publications. Supporting evidences of publications have also been forwarded. She has attained a score of 236.5 for category III, for which the minimum required is 110.The Management has also issued a seniority-cum-fitness certificate in respect of Dr.Nisha.J.Tharayil.

Being academic parameters, the dealing section do have limitations in assessing the quality of the publications forwarded.

Hence the proposal regarding the approval of appointment in respect of Dr.Nisha.J.Tharayil, Associate Professor, Department of Physics, as the Principal of Sree Narayana College, Chengannur, w.e.f. 03-02-2020 on the basis of Seniority cum fitness, against the retirement vacancy of Dr.Shiny Sreedhar is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration and recommendations.

**The Standing Committee considered the proposal and recommended to approve the proposal for Principal appointment.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.06.2020, be approved.

***Item.No. 12.40 Additional 02 Implementation of UGC Regulations 2018 as such – Ratification of the various Screening/ Selection Committee conducted - clarification – reg.***

**(Ac.FII/13367/2020)**

A letter was received from the Manager, Christian College, Chengannur intimating that he has no objection in treating Screening cum Evaluation Committee as converted to Selection Committee constituted for the purpose of placement/ promotion to Dr. Sunila Abraham, Assistant Professor in Physics, Christian College, Chengannur.

The Government of Kerala has issued G.O(P)No.18/2019/HEDN dated 29/06/2019, to accept the revised UGC Scheme for revision of pay scales, where in it is mentioned that the qualification for the recruitment and Career Advancement Scheme for teachers mentioned in the notification of the UGC Regulations, 2018, will be deemed to come into force with effect from 18/07/2018, the date of gazette notification of the Regulation, 2018 by the UGC.

The Academic Council of the University of Kerala had implemented the said Regulations, at its meeting held on 13/03/2019 with certain modifications and additions, vide item No. 68. The resolution of the Academic Council was laid before the Senate held on 28.03.2019, vide item no:06, and the House noted the adoption of the UGC Regulations, 2018 . The Syndicate at its meeting held on 08.08.2019, noted the resolution of the Academic Council and resolved to approve the PBAS proforma and Applicant Summary Sheets for the direct recruitment of Assistant Professors and CAS promotions of the teachers of the Affiliated Colleges with necessary modifications, without detriment to the academic qualifications prescribed for the purposes by the UGC.

Among the said modifications, it was prescribed that, for purpose of CAS promotion to the post of Associate Professor in Affiliated Aided Colleges, where such posts are borne on the cadre of Assistant Professor, constitution of Selection Committee need not be insisted, and instead Screening cum Evaluation Committee may be instituted. (As per provisions of the Kerala University Act 1974,

the Educational Agencies running Private Aided Colleges are entitled to make appointments to the lowest cadre of teaching faculty i.e, Assistant Professor AGP 6000. All promotions are made against higher posts borne on the cadre of Assistant Professors and carries the same workload i.e, 16 hours, whereas Associate Professor as per UGC The UGC Regulations 2018 have been implemented by the University Guidelines carries only 14 hours)

The relevant University Order was issued on 02/09/2019, and along with the said order, the PBAS proforma and the Applicant Summary sheets were also uploaded in the University website. Thus, the University has adopted the UGC Regulations 2018 for the appointment and Promotions of teachers in affiliated aided colleges with effect from the date of promulgation by the UGC and has effectively implemented the regulations in the matter of initial appointments as well as CAS Promotions due from the very date of promulgation by the UGC.

Subsequent to the G.O dated, 29/06/2019, mentioned above, the Government vide G.O.(P)No.28/2019/HEDN dated 29.09.2019 was pleased to approve and implement the UGC Regulations, 2018, as such.

Consequently, as resolved by the Academic Council held on 04.03.2020, vide item No 63, the Vice Chancellor has inter alia ordered that, in line with G.O (P)No. 28/2019/HEDN, dated, 29.09.2019, and as per the resolution of the Academic Council held on 04/03/2020, on the University is implementing UGC Regulations, 2018, as such and to cancel the earlier U.O dated 02/09/2019, implementing the UGC Regulations, 2018, with certain modifications and additions. It was also ordered issue a new U.O, directing to implement the Regulations, in tune with the G.O (P)No. 28/2019/HEDN, dated, 29.09.2019. Accordingly, the U.O dated 20/03/2020 was issued implementing the UGC Regulations, 2018, as such. The matter was intimated to the Government vide letter no Ac. FII/UGC-18/2019 dated 24/03/2020.

In this context, it may be noted that, various Educational agencies had proceeded in good faith to conduct Screening Committees placement/promotion of Assistant Professors to Associate Professors by incorporating the Subject Experts nominated by the Vice Chancellor. Several such proposals for the approval of Placement/promotion of Associate Professors with the recommendation of the Screening Committees, are pending in the University for further orders.

It may be noted that constituting Selection Committees and conducting their meetings in the above mentioned cases would be cumbersome and also entail in additional financial expenditure on the part of the Educational Agencies / Colleges. Since many of the incumbents have already retired from service, it would not be feasible to conduct the Selection Committees in those cases since it is expressly mentioned in the UGC Guidelines that CAS Promotion Committees shall be conducted while the concerned teacher remains on the rolls. This means that, the teachers shall be deprived of the benefit due to them for no fault of their own.

It may also be worth noting that, the University could face a legally embarrassing situation if any such teacher chooses to take legal recourse to reinstate the benefit if he/ she is made bereft of the promotion which has been granted to her by the Educational Agency on the basis of a standing University Order.

In this context, it may be considered whether the Screening Committees conducted by various colleges/Educational Agencies for CAS Promotion/ Placement as Associate Professor with the experts nominated by the Vice Chancellor as provided for in U.O dated 02.09.2019 be treated as valid.

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to refer the matter to the Syndicate.**

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> to seek legal opinion from the Standing Council regarding the matter.

**Item No.12.41**

***Proposal submitted by CDAC for auditing the Choice Based Credit and Semester System Software –Consideration of- reg.***

***(Ad.D1)***

The Syndicate at its meeting held on 22.11.2019 (Special Item 1), while considering the Report of the Expert Committee regarding alleged unauthorized hike in moderation of marks, had resolved to conduct software audit by an approved Government Agency, C-DAC, Thiruvananthapuram, in order to rectify errors in the existing softwares. Accordingly, the Executive Director, C-DAC was requested to do the needful for conducting the Software Audit.

Now, Scientist 'G', Control & Instrumentation Group, C-DAC, has submitted a detailed quotation, vide Letter No.C-DAC(T)/CIG/Audit/Qtn/01 dated 27.05.2020, along with the Terms and Conditions, for auditing the Choice Based Credit and Semester System Software, on the basis of the preliminary study conducted by C-DAC. The proposed cost for auditing all the modules in the Choice Based Credit and Semester System Software is Rs.7.3 Lakhs\* (\* GST extra as applicable).

The Vice-Chancellor, has ordered to place the above quotation and Terms & Conditions submitted by C-DAC for auditing all the modules in the Choice Based Credit and Semester System Software before the Syndicate, scheduled on 04.06.2020.

Accordingly, the matter is placed before the Syndicate for consideration. [The copy of the letter from C-DAC containing the quotation and Terms & Conditions is appended for perusal.]

**Resolution of the Syndicate**

**RESOLVED** to approve the quotation and Terms & Conditions submitted by C-DAC for auditing all the modules in the Choice Based Credit and Semester System Software.

**FURTHER RESOLVED** to intimate the same to C-DAC and initiate urgent action for implementation.

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**Item No.12.42**                      *Department of Aquatic Biology and Fisheries - Appointment of Assistant Professor -Request of Dr. Rajool Shanis C.P. for extension of joining time till 16-05-2020 –Consideration of- reg.*

(Ad.H)

The Syndicate, at its meeting held on 13-03-2020, vide item no. 10.03.I.07, had resolved to appoint Dr. Rajool Shanis C.P. as Assistant Professor in the Department of Aquatic Biology and Fisheries. Appointment letter was served to the selected candidate. Dr. Rajool Shanis CP had vide letter dated 19-03-2020 requested to extend the joining time till 27-04-2020 and later vide his letter dated 27-04-2020 requested to extend the same till 27-05-2020. He has requested for extension in order to enable him to get relieved from his existing employment at MES Ponnani College, He has submitted that he was unable to get his relieving letter due to the nation wide lock down. The initial request for extension till 27-04-2020 could not be processed due to lock down and the second request was submitted for a further extension till 27-05-2020.

The Syndicate, at its meeting held on 15-05-2020, vide item no. 11.55, had resolved to approve the extension of joining time till 27-05-2020.

In the meantime, Dr. Rajool Shanis CP has again requested for a further extension of joining time till 16-06-2020, vide his letter dated 27-05-2020. According to him, due to lockdown and certain technical reasons, his relieving order has not yet been issued. The extension of time till 27-05-2020, having already expired, the request for further extension till 16-06-2020 is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

The Syndicate considered the request of Dr. Rajool Shanis C.P and **RESOLVED** to grant extension of joining time as Assistant Professor in the Department of Aquatic Biology and Fisheries till 16-06-2020.

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**Item No.12.43**                      *Minutes of the Selection Committee meeting for Performance Appraisal of Assistant Professors of Performing Arts and Physical Education of KUCTEs on contract for re-engagement-reg.*

(Ad.AVII(A))

The minutes of the meeting for Performance Appraisal of Assistant Professors of Performing Arts and Physical Education on contract in Kerala University Colleges of Teacher Education for re-engagement approved by the Vice- Chancellor is placed before the Syndicate for consideration.



**Minutes of the meeting of the committee for the Performance Appraisal and Re-engagement of Asst. Professors of Visual Performing Arts & Physical Education on contract at KUCTEs.**

Date : 27/05/2020  
Time : 12.00 noon  
Venue : Syndicate Room

**Members Present**

- |  |   |        |
|--|---|--------|
| 1) Adv. K H Babujan, Member, Syndicate,                            | : | Sd/-   |
| 2) Adv. A Ajikumar, Member, Syndicate                              | : | Sd/-   |
| 3) Smt. Renju Suresh, Member, Syndicate                            | : | Absent |
| 4) Dr. Bindu K Head of Music, Department of Music                  | : | Sd/-   |
| 5) The Director, Department of Physical Education                  | : | Sd/-   |
| 6) Dr. Raja Warriar, Director, Centre for Performing & Visual Arts | : | Sd/-   |

The Selection Committee constituted has conducted Performance Appraisal of Assistant Professors of Performing Arts and Physical Education on contract in the Kerala University Colleges of Teacher Education.

Based on the Performance Appraisal and on the remarks of Principals concerned, the Selection Committee recommended to re-engage the following Assistant Professors.

**Performing Arts**

Sri. Rakesh P., Smt. Nisha A G., Sri. Madhu S., Smt. Kavitha S., Sri. Vinodan Pilakkal, Sri. Hazim M M., Dr. Divyasree G. and Smt. Aparna Sudheer.

**Physical Education**

Sri. Prasanth A P., Sri. George V Thomas, Sri. Bijumon J., Sri. Prasanthan H., Smt. Seenu G

In the case of Smt. Shanthi Eswar, Asst. Professor of Performing Arts and Sri. Jayamohan K., Asst. Professor of Physical Education, the Principal remarked that their curricular activities in the year 2019-20 is 'not satisfactory' and in the case of Sri. Vinod V Anand, the Principal gave remarks as 'Average'.

Hence the Selection Committee recommended

1. to give direction to Smt. Shanthi Eswar, Sri Jayamohan K and Sri Vinod V Anand to submit related documents of curricular activities done by them in 2019-20 before Selection Committee on June 15<sup>th</sup>, 2020.

It is also recommended to give

2. additional charge to those Assistant Professors (who have been recommended by the Selection Committee to re-engage) to other colleges where there is vacancy.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the committee for the Performance Appraisal and Re-engagement of Asst. Professors of Visual Performing Arts & Physical Education on contract at KUCTEs held on 27.05.2020, be approved by modifying the recommendation at Sl.No.1 as 'to give direction to Smt. Shanthi Eswar, Sri Jayamohan K and Sri Vinod V Anand *to present before the Standing Committee of the Syndicate on Departments and Other Institutions of the University with related documents of curricular activities done by them in 2019-20 on 08.06.2020 at 11.00 AM*'.

**Item No.12.44**

***Item No.30 of Budget Speech 2019-20- Financial Assistance for 'Acute Radiation Syndrome of the Hematopoietic System'; development of immunity related research project -Consideration of- reg.***

***(Ad.AV)***

The Syndicate, vide item No.07.70 of the minutes of the meeting held on 28.03.2019, has recommended to authorize the HOD, Department of Biochemistry, to submit a proposal on the 'Acute Radiation Syndrome of the Hematopoietic System';- Development of Immunity Related Research Project and to place it before the Syndicate. The Syndicate, vide item No.10.03 of the minutes of the meeting held on 12.06.2019, has considered the proposal amounting to Rs.50,00,000/- ( Rupees Fifty

Lakhs only), submitted by the HOD, Department of Biochemistry and resolved to approve the proposal and to entrust the Head, to implement the project.

The Head, Department of Biochemistry, vide letter dated 18.11.2019, has requested to sanction an amount Rs.20,00,000/-(Rupees Twenty Lakhs only) as provisional advance towards the implementation of the said research project. As per U.O.No.Ad.AV.03/40185/2019 dated 09.01.2020,an amount of Rs.20,00,000 was released for the implementation of ' Acute Radiation Syndrome of the Hematopoietic System';Development of Immunity Related Research Project as provisional advance to Dr.Mini.S, Head, Department of Biochemistry. Then, the Head, Department of Biochemistry, has requested to transfer the project and provisional advance to Dr.P.G Biju, Assistant Professor, Department of Biochemistry since he has become coordinator for the Project. Dr.P.G Biju, Assistant Professor, Department of Biochemistry, has intimated that he has no objection to perform as the coordinator of project and to transfer the project and provisional advance to his name.

The Finance sn has remarked that” on the basis of the request from the Head, Department of Biochemistry, the proposal for transfer of provisional advance of Rs.20,00,000/- (Rupees twenty lakh only) sanctioned vide U.O. Ad.AV.03/40185/2019 dated 09.01.2020 from Dr.Mini.S, Head to Dr.P.G Biju, Assistant Professor, Department of Biochemistry”.

As per the orders of Vice Chancellor, **the proposal for transferring the project of Acute Radiation Syndrome of the Hematopoietic System';- Development of Immunity Related Research Project amounting to Rs.50,00,000/- (Rupees Fifty lakh only) sanctioned to Dr.Mini.S, Head, Department of Biochemistry to Dr.P.G Biju, Assistant Professor, Department of Biochemistry and sanctioning an amount of Rs. 20,00,000/- Dr.P.G Biju, Assistant Professor, Department of Biochemistry as the first installment for the implementation of the Project is placed before the Syndicate for consideration**

**Resolution of the Syndicate**  
**RESOLVED** that the above proposal be agreed to.

**Item No.12.45** **കാട്ടായിക്കോണം യു ഐ ടി സെന്ററിലെ കോമേഴ്സ് അധ്യാപികയായ ശ്രീമതി സ്വപ്ന വി എസിനെതിരെ പ്രിൻസിപ്പലിന്റെ പരാതി- സംബന്ധിച്ച്** (Ad.AVII)

കാട്ടായിക്കോണം,യു.ഐ.ടി റീജിയണൽ സെന്ററിലെ പ്രിൻസിപ്പൽ, 01/02/2020 തീയതിയിലെ, UIT/KKM/Adm/189/20 നമ്പർ കത്ത് മുഖേനെ ടി സെന്ററിലെ കോമേഴ്സ് വിഭാഗത്തിലെ കോൺടാക്ട് അധ്യാപികയായ ശ്രീമതി സ്വപ്ന വി എസിനെതിരെ താഴെ പറയും പ്രകാരം പരാതി നൽകിയിരിക്കുന്നു.

1. ടൈം ടേബിൾ മാറ്റിയെഴുതി, രാവിലെയും ഉച്ചയ്ക്ക് ശേഷവും ക്ലാസുകൾ ഉണ്ടായിരുന്ന അധ്യാപകരോട് ക്ലാസുകൾ തുടങ്ങുന്ന സമയത്തു മാത്രം എത്തിയാൽ മതിയെന്ന് നിർദ്ദേശിക്കുകയും അധ്യാപകരെ ഓഫീസ് ജോലികളിൽ നിന്നും പൂർണ്ണമായും ഒഴിവാക്കി പ്രിൻസിപ്പലിന് എതിരായി തിരിക്കുകയും ചെയ്യുന്നു.
2. സ്റ്റാർട്ട് ബോർഡും മാർക്കർ പേനയും പ്രൊജക്ടറും വാട്ടർ പ്യൂരിഫയറും ഉടൻ വേണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് വിദ്യാർത്ഥികളെ കാമ്പസ്സിന് പുറത്തിറക്കി സമരം ചെയ്യിച്ചു.
3. യു ഐ ടി യിൽ നടന്ന കല്ലെറിയൽ തുടങ്ങി എല്ലാ അച്ചടക്ക ലംഘന പ്രവർത്തനങ്ങൾക്കും പിന്നിൽ സ്വപ്ന ടീച്ചറാണെന്നു പ്രിൻസിപ്പൽ ആരോപിച്ചിരിക്കുന്നു.

പള്ളിക്കൽ സെന്ററിൽ, സ്വപ്ന ടീച്ചർ, പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയിരുന്നപ്പോൾ ഇംഗ്ലീഷ് പ്രീ റിവൈസ്ഡ് സ്കീം മാറ്റി പഠിപ്പിച്ചതിന്റെ പേരിൽ വിദ്യാർത്ഥികൾ എക്സാം റീ അപ്പർ ചെയ്യേണ്ടി വന്നിട്ടുള്ളതായി പ്രിൻസിപ്പൽ സൂചിപ്പിച്ചിരിക്കുന്നു.

മാത്രമല്ല, സ്വപ്ന ടീച്ചർ ജോലി ചെയ്തിരുന്ന ആലപ്പുഴ, കൊട്ടാരക്കര, പള്ളിക്കൽ, വക്കം സെന്ററുകളിൽ പ്രശ്നങ്ങൾ ഉണ്ടാക്കിയതായി അറിഞ്ഞുവെന്നും പ്രിൻസിപ്പൽ രേഖപ്പെടുത്തിയിട്ടുണ്ട്. ഓഫീസ് ജീവനക്കാരുടെയും വിദ്യാർത്ഥികളുടെയും ഇടയിൽ വേർതിരിവ് ഉണ്ടാക്കി യു.ഐ.ടിയുടെ പ്രവർത്തനത്തെ അവതാളത്തിലാക്കുന്ന ഈ രീതി അംഗീകരിക്കാനാവാത്തതിനാൽ സ്വപ്ന ടീച്ചറെ സെന്ററിൽ നിന്നും മാറ്റുന്നതിന് വേണ്ട നടപടികൾ സ്വീകരിക്കണമെന്ന് പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു.

ബഹു.വൈസ് ചാന്സലറുടെ നിർദ്ദേശപ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**  
**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item No.12.46** *UG Admission 2019 - Request received from Bibinraj R B – Boarded out from National Defence Academy on medical grounds - admission for B. Sc. Computer Science course in 3<sup>rd</sup> semester at Govt. College, Kariavattom – Creation of additional seat –Consideration of- reg.*

(Ac. H)

The Academic Council at its meeting held on 04.03.2020 vide item no.130 considered the request received from Bibinraj R B, who was a cadet of National Defence Academy and boarded out on medical grounds, for admission to B. Sc. Computer Science course and resolved to permit the candidate to join the 3<sup>rd</sup> semester B.Sc. Computer Science degree programme offered by the University of Kerala subject to the condition that in due course he has to clear first semester and second semester papers in supplementary examinations. University order regarding the same was issued accordingly.

Now, Sri. Bibinraj R B has submitted a request for creation of an additional seat at Govt. College, Kariavattom for B.Sc. Computer Science course in 3<sup>rd</sup> semester, for pursuing his studies. The Vice-Chancellor has ordered to place the matter before the next Syndicate.

Hence, the matter regarding creation of an additional seat at Govt. College, Kariavattom for B.Sc. Computer Science course in 3<sup>rd</sup> semester to Sri.Bibinraj R B for pursuing his studies is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**  
**RESOLVED** to create an additional seat in the Govt. College, Kariavattom and admit Sri.Bibinraj R.B in the 3<sup>rd</sup> Semester B.Sc Computer Science.

**Item No.12.47** *അസിസ്റ്റന്റ്, കമ്പ്യൂട്ടർഅസിസ്റ്റന്റ് എന്നീ തസ്തികകളിലെ നിരീക്ഷണ കാലയളവ് പൂർത്തീകരിക്കുന്നതിൽ ഭേദഗതി വരുത്തുന്നതിന് സംബന്ധിച്ച്.*

(എഡി.ഇ)

കേരള സർവകലാശാല ഫസ്റ്റ് സ്റ്റാറ്റ്യൂട്ട് 1977അദ്ധ്യായം 4 സ്റ്റാറ്റ്യൂട്ട് 9 പ്രകാരം അസിസ്റ്റന്റ് തസ്തികയിൽ നിരീക്ഷണ കാലയളവ് തുടർച്ചയായ രണ്ടു വർഷത്തിനുള്ളിൽ ഒരു വർഷമാണ്.

“Probation and confirmation of Non- Teaching Staff: (1)Every person appointed to Class I,II &III post shall from the date on which he joins duty be on a probation for a period of one year within a continous period of two years.”

കേരള സർക്കാർ 26.02.2016ലെ അസാധാരണ ഗസറ്റ് നമ്പർ 416 വാല്യം 5 പ്രകാരവും ജി ഒ (പി) നമ്പർ 7/2016/ ഉ.വി.വ ഉത്തരവ് പ്രകാരവും അസിസ്റ്റന്റ്, കമ്പ്യൂട്ടർ അസിസ്റ്റന്റ് എന്നീ തസ്തികകളിലെ നിരീക്ഷണ കാലയളവ് തുടർച്ചയായ മൂന്ന് വർഷത്തിനുള്ളിൽ രണ്ടു വർഷമായി നിഷ്കർഷിയ്ക്കുകയും ടി വിഷയം എല്ലാ സർവകലാശാലകളും ഭേദഗതി വരുത്തണമെന്നും പ്രതിപാദിച്ചിരിയ്ക്കുന്നു.

Probation: The candidate selected to the cadre of Assistant and Computer Assistant GrII under the Universities in Kerala shall be on a probation for a period of 2 years on duty within a continous period of 3 years, during which the candidates selected as Assistant shall Pass Secretariate Manual& Account Tests”.

എന്നാൽ 26.02.2019 ലെ സ.ഉ(അച്ചടി) ഉ.വി.വ നമ്പർ ഉത്തരവ് പ്രകാരം കേരളത്തിലെ സർവകലാശാലകളിൽ അസിസ്റ്റന്റ് തസ്തികയിൽ നിയമിയ്ക്കപ്പെടുന്നവരുടെ നിരീക്ഷണകാലം പൂർത്തീകരിക്കുന്നതിന് അക്കൗണ്ട് ടെസ്റ്റ് പാസ്സാകണമെന്ന 26.02.2016ലെ ജി ഒ (പി)നമ്പർ 7/2016/ ഉ.വി.വ ഉത്തരവിലെ വ്യവസ്ഥ റദ്ദ് ചെയ്ത്, പ്രസ്തുത ജീവനക്കാർ/ ജീവനക്കാരി സേവനത്തിൽ പ്രവേശിയ്ക്കുന്ന ദിനം

മുതൽ മൂന്ന് വർഷ കാലയളവിനുള്ളിൽ രണ്ടു വർഷത്തെ തുടർച്ചയായ സേവനവും, പി എസ് സി നടത്തുന്ന സെക്രട്ടേറിയറ്റ് മാനുവൽ പരീക്ഷയിലെ വിജയവും എന്നാക്കി വ്യവസ്ഥ ചെയ്തും, മറ്റു വ്യവസ്ഥകൾ നിലനില്ക്കുമെന്നും പ്രതിപാദിച്ചിട്ടുണ്ട്.

ടി പ്രതിപാദിച്ച പ്രകാരം അസിസ്റ്റന്റ്, കമ്പ്യൂട്ടർ അസിസ്റ്റന്റ് എന്നീ തസ്തികകളിലെ ജീവനക്കാർക്ക് നിരീക്ഷണ കാലയളവ് സേവനത്തിൽ പ്രവേശിക്കുന്ന ദിനം മുതൽ തുടർച്ചയായ മൂന്ന് വർഷത്തിനുള്ളിൽ രണ്ടു വർഷമായും, പി എസ് സി നടത്തുന്ന സെക്രട്ടേറിയറ്റ് മാനുവൽ പരീക്ഷയിലെ വിജയവും എന്നാക്കി വ്യവസ്ഥ ചെയ്ത് കേരള സർവകലാശാല സ്റ്റാറ്റ്യൂട്ടിൽ ഭേദഗതി വരുത്തുന്നതിലേക്കുള്ള അംഗീകാരത്തിനായി വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം സിന്റിക്യേറ്റിന്റെ പരിഗണനയ്ക്കും അംഗീകാരത്തിനുമായി സമർപ്പിക്കുന്നു .

**Resolution of the Syndicate**  
**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.12.48                      Ph.D Registration - Re-registration due to default payment of fee- Reporting of - Reg.**

**(Ac EVI)**

The following research scholars had applied for re-registration due to default in payment of research fee for more than six months. Applications were duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicants are shown below.

Sl. No.	Name, Subject & UO granting registration	Research supervisor & Centre	Request granted	U.O granting Re-registration
1.	Gisha Rose Antony Zoology UO.No.AcEVI/718/ ZOO/17316/2018 dtd.25/06/2019 w.e.f 15/02/2018	<u>Research Supervisor</u> Dr. Lakshmi. S <u>Research Centre</u> Regional Cancer Centre, Medical College, Thiruvananthapuram	Re- registration w.e.f. 15/06/2019	UO No.913/2020/UOK dtd.12.03.2020
2.	Layana S Krishnan Botany UO.No.Ac.E1.B/713/ BOT/10514/2013 dtd.17/02/2014 w.e.f 26/12/2013	<u>Research Supervisor</u> Dr. Rajalakshmi. R <u>Research Centre</u> Department of Botany, University of Kerala, Kariavattom	Re- registration w.e.f. 26/04/2017	UO No.902/2020/UOK dtd.12.03.2020
3.	Sujith V.G Zoology UO.No.AcEVI/715/ZO O/12918 dtd.26/04/2016 w.e.f 23/03/2016	<u>Research Supervisor</u> Dr. D.A. Evans <u>Research Centre</u> University College, Thiruvananthapuram	Re- registration w.e.f. 23/03/2016	UO No.950/2020/UOK dtd.13.03.2020
4.	Mahesh. S Botany UO.No.AcEVI(1)/116/ BOT/13564/2016 dtd.23/01/2017 w.e.f 13/01/2017	<u>Research Supervisor</u> Dr. Mini. I <u>Research Centre</u> University College, Thiruvananthapuram	Re- registration w.e.f. 13/01/2019	UO No.931/2020/UOK dtd.13/03/2020
5.	Sooraj. B Zoology UO.No.AcEVI/718/ ZOO/18216/2018 dtd.22/03/2019 w.e.f 20/03/2019	<u>Research Supervisor</u> Dr. S. Jisha <u>Research Centre</u> S.N College Kollam UO No.1018/2020/UOK	Re- registration w.e.f. 20/03/2019	UO No.1018/2020/UOK dtd.18.03.2020

Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor subject to the report to the Syndicate, to the above mentioned research scholars being granted re- registration. The UO granting re-registration were issued vide UO No. referred against their names.

Registrar

Pro-Vice-Chancellor

Vice-Chancellor

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.49                      Ph.D Research-Re-registration due to default payment of fee reporting of - reg:-**

(Ac EVI )

The following research scholars had applied for re-registration due to default in payment of research fee for more than six months and sanction was accorded by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate, to issue order granting re-registration to the research scholars. Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor subject to report to the Syndicate, to the below mentioned research scholars. The UO granting re-registration were issued vide UO No. refered against their names.

Sl. No	Name, Subject & UO granting registration	Research supervisor & Centre	Request granted	UO granting Re- registration
1.	Jisha Daniel Botany UO.No.Ac.EVI(1)/717 /BOT/16042/2017 dated:07/05/2018 w.e.f:15/11/2017	<u>Research Supervisor</u> Dr.M.Rajendraprasad <u>Co-supervisor</u> Dr.s.William Decruse <u>Centre</u> JNTBGRI, Palode	Re- registration 15/11/2017	UO No.1197/ 2020/UOK dated 28/04/2020
2.	Shabnam A Botany UO.No.Ac.EVI/119/ BOT/ 19350/2019 dated 16/10/2019 w.e.f.12/07/2019	<u>Research Supervisor</u> Dr.Sivu A R <u>Centre</u> MG College Thiruvananthapuram	Re- registration w.e.f.12/07 /2019	UO.No.1043/ 2020/UOK dated 19/03/2020

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.50                      Purchase of Stationery items in Store for the use in the Examination Wing- Reporting of- reg.**

(EK I)

There was an urgent demand for stationery items in the Exam Store for the use in the examination wing, to meet the exigency, the Controller of Examinations ordered to invite open quotations for the supply of the same. The Local Purchahse Committee recommended to purchase the following from M/s Hareram Agencies, Tvpm.

Sl No	Item	Requirement	Rate	Total amount
1	80 GSM FS paper	100 packets	Rs 243.20	Rs 24,320 /-
2	No.10-1 M(20x50) stapler pins	250 packets	Rs 5.95	Rs 1,488 /-
3	No. 10 size stapler	15 numbers	Rs 30.54	Rs 458 /-
4	20 cm tags	200 bundles	Rs 14.30	Rs 2,860 /-
5	700 ml gum	50 bottles	Rs 52.95	Rs 2,648 /-
6	150 ml gum	100 packets	Rs 22.22	Rs 2,222 /-
7	34x23cm file boards	750 numbers	Rs 18.88	Rs 14,160 /-
8	33 x 23 cm (with 3mm thickness) size cardboard	20,000 numbers	Rs 3.75	Rs 75,000 /-

Accordingly, sanction was accorded by the Hon'ble Vice-Chancellor, to place supply order with M/s Hare Ram Agencies and Suppliers, Tvpm, the least quoted vendor for the purchase of the items and two supply orders No.EK I/S.O./74/Stationery/2019-'20,Dt:16-12-2019 and No. EK I/S.O./75/cardboard/2019, Dt:16/12/2019 were issued, amounting to Rs 48,156 /- and Rs 75,000 /- respectively.

On the strength of Finance endorsement, the Hon'ble Vice-Chancellor accorded sanction for the payment of Rs.1,23,156/- (Rupees one lakh twenty three thousand one hundred and fifty six only) (Rs 48,156 /- + Rs 75,000 /-) to M/s Hare Ram Agencies and Suppliers,Tvpm, towards the supply of stationery items and cardboard, subject to reporting to the Syndicate, as the amount Rs 1,23,156 /- (Rupees one lakh twenty three thousand one hundred and fifty six only) that exceeds the of Local Purchase Committee limit of one lakh. The payment U.O. No.No.EK I/1802/74 & 75/2019-'20, Dt: 27-02-2020 was issued accordingly.

The matter is reported to the Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.51**                      **Purchase of toner cartridges Hp CF228A (28A) for the use in the printer HP laserjet pro M403dw and Canon 324 for the use in the printer canon LBP6780x for the use in the examination wing – Reporting of- reg.**

**(EK I)**

There was an urgent demand for toner cartridges CF228A (28A) for the use in the printer HP laserjet pro M403dw and Canon 324 toner cartridges for the use in the printer canon LBP6780x in the examination wing. To meet the exigency, the Controller of Examinations ordered to invite open quotations for the supply of the same. The Local Purchase Committee recommended the following:

- Purchase of 18 numbers of toner cartridges CF228A (28A) from M/s Bahuchar Traders, Mumbai @ Rs.5426.82 /- amounting to a total of Rs 97,683 /- (Rupees ninety seven thousand six hundred and eighty three only).
- Purchase of 6 numbers of the toner cartridges canon 324 from M/s Bahuchar Traders, Mumbai @ 7,078.82 /- amounting to a total of Rs.42,473/- (Rupees forty two thousand four hundred and seventy three only)

Accordingly, sanction was accorded by the Hon'ble Vice-Chancellor, to place supply orders with M/s Bahuchar Traders, Mumbai for the purchase of 18 numbers of Toner cartridges CF228A (28A) @ Rs 5426.82/- amounting to a total of Rs 97,683/- (Rupees ninety seven thousand six hundred and eighty three only) and to purchase 6 numbers of the toner cartridges canon 324 @7,078.82/- amounting to a total of Rs.42,473 /- (Rupees forty two thousand four hundred and seventy three only). And accordingly, the supply orders U.O.No.EK I/S.O./34/HP28A/2019, Dt:31-08-2019 and U.O. No.EK I/S.O./35/Canon324/2019, Dt:31-08-2019 were issued.

On the strength of Finance endorsement, the Hon'ble Vice-Chancellor accorded sanction for the payment of Rs.1,40,156/- (Rupees one lakh forty thousand one hundred and fifty six only) (Rs 97,683 + Rs 42,473 ) to M/s Bahuchar Traders, Mumbai for the purchase of 18 numbers of Toner cartridges CF228A (28A) @ Rs 5426.82 /- amounting to a total of Rs. 97,683 /- (Rupees ninety seven thousand six hundred and eighty three only) and to purchase 6 numbers of the toner cartridges canon 324 @ 7,078.82 /- amounting to a total of Rs 42,473 /- (Rupees forty two thousand four hundred and seventy three only), subject to reporting to the Syndicate, as the amount of Rs.1,40,156/- (Rupees one lakh forty thousand one hundred and fifty six only) exceeds the Local Purchase Committee limit of one lakh. Accordingly the payment U.O.No.EK I/1802/34 & 35/2019-'20, Dt: 28-02-2020 was issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.52**                      **Revision of rent of Kaithavana Tourist Complex, Adoor where UIT Adoor Centre is now functioning-Consideration of-reg.**

**(Ad.A.VII (A))**

UIT Adoor is functioning at Kaithavana Tourist Complex on rent and the rent agreement was executed between Registrar and Sri. VT Kochukunju residing at Vilayil House, Karuvatta, Adoor Power of Attorney to Sri. Gee Varghese Oommen, Kaithavana Puthen Veedu, Karuvatta, Adoor. The rent agreement is executed only up to 30.04.2018 and the rent fixed was Rs. 29030/-. Now Sri. Gee Varghese has forwarded a notice to vacate the building.

The matter was placed before the Syndicate held on 30.10.2019 and resolved to authorise the Convenors, Standing Committees of the Syndicate on planning and Development & Department and Other Institutions of the University and Sri. Arun Kumar R, Member Syndicate to study and submit a report regarding the payment and revision of rent of UIT Adoor.

The Committee members visited UIT Adoor on 19.11.2019 and met the owner of the building, Sri. Gee Varghese Oommen. Based on the discussion with the owner, the Committee recommended to give 25% increase in rent. ( Report of the Committee appended). The owner of the building also requested to speed up the construction of new building at UIT, Adoor and he gave willingness to give the building for rent for one more year.

By increasing the rent amount by about 25%, the new rent becomes Rs. 36,287/- and this amount is to be given from 01.05.2018 onwards as earlier agreement was valid only upto 30.04.2018. Thus agreement is to be executed from 01.05.2018 onwards at the rate of Rs. 36,287/- per month as rent.

The former Principal of UIT Adoor vide letter dated 30.04.2020 has informed that an amount of 2 crores is sanctioned to construct building for UIT, Adoor from MLA fund of Sri. Chittayam Gopakumar and hence requested to take necessary followup for the constuction of the building otherwise Adoor would lose this educational institution.

As per orders of the Vice Chancellor, the report of the Committee regarding revision of rent of UIT Adoor and the matter regarding construction of new building for UIT Adoor from MLA fund is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.12.53.**                      **Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 01.06.2020 at 2.30 p.m - Approval of - Reg.**

**(Pl.G)**

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on **01.06.2020 at 2.30 p.m** (Copy of the Minutes appended).

In order to initiate immediate action the Vice-Chancellor has approved the recommendations on Item No.04 &13, invoking the provision under Section 10(13) of KU Act 1974. Hence the action of the Vice Chancellor in having approved the recommendations on Item No. 04 & 13 is reported to the Syndicate and all the other recommendations are placed before the Syndicate for approval.

**Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020 at 2.30 pm in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram**

**Members**

- |  |        |
|--|--------|
| 1. Adv.A.Ajikumar, Convener                      | Sd/-   |
| 2. Adv.K.H.Babujan, Member, Syndicate.           | Absent |
| 3. Dr.S.Nazeeb, Member, Syndicate.               | Sd/-   |
| 4. Dr.K.B.Manoj, Member, Syndicate.              | Sd/-   |
| 5. Sri.B.P.Murali, Member, Syndicate.            | Sd/-   |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate. | Sd/-   |
| 7. Sri.Bijukumar. G, Member, Syndicate.          | Sd/-   |

- |  |      |
|--|------|
| 8. Sri.Jairaj. J, Member, Syndicate.         | Sd/- |
| 9. Dr.K.G. Gopchandran, Member, Syndicate.   | Sd/- |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate. | Sd/- |
| 11. Sri.Viswan Padanilam, Member, Syndicate. | Sd/- |
| 12. Sri.Arun Kumar. R, Member, Syndicate.    | Sd/- |

The Director (P&D), Deputy Registrar (P&D), The University Engineer, Sri.Ramesh (Assistant Executive Engineer), Sri. J. Sajeev, MD (Horticorp), Sri. Mohan.P, (Member, Technical Committee) were also present in the meeting.

The meeting began at 2.40 pm

**Item No. 12.53.01      *Electricity consumption- Report submitted by Assistant Executive Engineer (Electrical) for minimizing the electricity charges – reg***

**(Ad B II)**

The monthly bills for electricity charges at Senate House Campus (LCN: 4/7009) has been hiking exponentially and has reached nearly Rs. 6,50,000/- in the past few months. Hence, the Vice-Chancellor has ordered to obtain a report from the Assistant Executive Engineer (Electrical) to minimize the electrical charges and to explore the possibility of multiple connections in different buildings.

Accordingly, a report has been submitted by the Assistant Electrical Engineer (Electrical) which states that the hike in consumption is due to the increase in usage of lights, fans, computers, air conditioners, heaters, induction cookers, photocopiers, etc. The Assistant Electrical Engineer (Electrical) has put forth a few recommendations to reduce the consumption of electricity:

1. to limit the usage of air conditioners.
2. to replace the existing ACs with inverter ACs with 5-star rating.
3. to replace the conventional tubelights with LED tubelights.
4. to restrict the use of lights in the sections which are non-functional.
5. to replace the existing ceiling fans , regulators, etc with 5-star rated devices.
6. to cease the usage of induction cookers in the sections.
7. At present, the electricity provided by the University is used for all functions at Senate Chamber. It is recommended to use generator facility except for usage of functions of the University.
8. Possibility study in collaboration with Anert, regarding installation of solar panels for reducing the electricity consumption may be considered.

The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Planning & Development. Hence, the report (appended) received from the Assistant Executive Engineer (Electrical) to minimize the electrical charges in the S.H.Campus, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendations**

1. To obtain additional recommendations to reduce the consumption of electricity, from the Technical Committee Member, Sri. Mohan.P, Retd Supdt Engineer, PWD(Ele), within 15 days.
2. To submit the details of payment of electricity charges for the previous 2 years.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020, be approved.

**Item No. 12.53.02      *Maintenance Works related to telephones - Appointing a technician or entering into AMC – reg.***

**(AdBII)**

The proposal for appointing a technician as well as handing over of all the maintenance works related to the telephones under the purview and direct supervision of the Engineering Unit was placed before the Standing Committee of the Syndicate on Planning & Development held on 17.01.2020. It was recommended to obtain a report from the Instrumentation Engineer, whether the



appointment of a technician or entering into AMC is more appropriate, for the University. The Syndicate held on 21.01.2020 resolved to approve the same.

Accordingly, a report has been forwarded by the Instrumentation Engineer, CLIF stating that financial cost involved for appointing technician will be Rs. 19,000 X 12 = Rs. 2,28,000/- per year per technician & that appointing of helper will double the cost. Hence, it is better to go for AMC for attending and clearing faults of telephone network in SH Campus. It is also cited that the underground cable repairing which involve digging of earth may be excluded from the AMC to reduce the cost of AMC and it can be given as separate work as when needed.

As ordered by the Vice-Chancellor, the report (copy appended) from the Instrumentation Engineer on the matter, whether the appointment of a technician or entering into AMC is more appropriate for the University, for handing over the maintenance works related to the telephones, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

To appoint two AC mechanics on contract basis and to continue with the present method till the appointment.

***Resolution of the Syndicate***

**RESOLVED** to appoint two AC mechanics, one Telephone Technician on contract basis and to continue with the present method till the appointment.

**Item No. 12.53.03**      ***Renovation works of the shuttle court, providing sitting bench, leveling yard, covering slabs above the side drain in the Research Men's Hostel at Kariavattom -Reg:***

***(Ad.BI)***

The University Engineer, vide letter no. DB2/RMH-SC-SB/19 dated 15.02.2020, has forwarded an estimate prepared by the AEE II based on the request of the Warden, University Hostel for Men, for the renovation of the Badminton court, providing sitting benches in the premises of the Hostel and other works. The estimate amounting to Rs.2,00,000/- (Rupees Two Lakhs only) incorporating provisions for renovating the court, providing the sitting benches, levelling the yard, providing covering slabs for drain etc based on DSR 2016 with a cost index of 37.93% for TVM. The estimate also includes 12% G.S.T amounting to Rs.21,246/- (Rupees Twenty one thousand two hundred and forty six only).

As per the orders of the Vice-Chancellor, the said estimate (copy appended) forwarded by the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**Recommendation**

To approve the estimate amounting to Rs. 2,00,000/-(Rupees Two lakhs only) submitted by the University Engineer for the renovation of the Badminton court, providing sitting benches in the premises of the Hostel and other works, submitted by the University Engineer prepared based on DSR 2016 with cost index of 37.93% for TVM , including 12% G.S.T amounting to Rs.21,246/-(Rupees Twenty one thousand two hundred and forty six only).

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020, be approved.

**Item No. 12.53.04**      ***Construction of an extension to the existing Controller of Examinations building at SH campus, Palayam –Shifting of Sections to the new block-- Works entrusted with M/s RUBCO - Reg .***

***(Pl. G)***

As per U.O dated: 12.07.2016, the Corrected Abstract Estimate inclusive of Taxes & Centage charges amounting to Rs 3,22,08,675/- (Rupees Three Crore twenty two lakh eight thousand six hundred and seventy five only) submitted by M/s.Habitat Technology Group and forwarded by the

University Engineer for the work of construction of an extension to the existing building of the Controller of Examinations at SH campus was approved and the work was completed.

As per U.O dated: 21.06.2019 the work of interior layout and supply of furniture for the new block of the Controller of Examination's building at SH Campus, Palayam to M/s RUBCO and the estimate amounting to Rs.83,45,356/- (Rupees Eighty Three Lakh Forty Five Thousand Three Hundred and Fifty Six Only) arrived after negotiation held by the Syndicate with M/s RUBCO towards internal furnishing related to the shifting of sections to the new block of the Controller of Examination's building at SH Campus, Palayam and the delivery time being reduced from 120 days to 75 days was approved.

Now the University Engineer vide letter dated 04.05.2020 has reported that the above work was awarded to M/s RUBCO vide Agmt.No.49/2019-20 dated 10.07.2019 with a time limit of 75 days. The site was handed over to them on 19.07.2019 and they have commenced and carried out the work in good pace and completed the work stations, partitions for conference room and conference table in two floors.

The University Engineer has reported that M/s RUBCO, vide letter dated 01.10.2019 had informed that the time of completion of the work will expire on 02.10.2019, they have supplied all the items before the agreed time. The installation of the same being undertaken at a working office, without disturbing the paper valuation process, the installation process could be carried out at a slower pace and hence they requested to allow time up to 31.10.2019 for completing the installation process. The University Engineer has stated that the Assistant Executive Engineer concerned has reported on 24.10.2019 that the work of M/s RUBCO is progressing in a good pace, since the valuation camps are functioning in Ist and IInd floor through out the day hours, the installation work was found to be very difficult, thus the Assistant Executive Engineer has recommended to extend the time of completion up to 31.10.2019.

Further the University Engineer has stated that during the course of execution of the work in the numbering camp (ground floor of the building), the Syndicate has resolved to shift the numbering camp to another building being vacated by the SDE as part of setting up of the Centralized Valuation Camp in the University and consequently a meeting was conducted in the chamber of the Pro-Vice-Chancellor on 26.10.2019 to discuss the feasibility of executing works in the new CE's building for numbering camp. A joint site inspection was also conducted by the Pro-Vice-Chancellor on the same day along with the Registrar and engineers concerned. Subsequently it has been directed to M/s RUBCO to stop the work in the numbering camp till 15.11.2019 to finalize the matters of shifting of SDE and numbering camp. Later the SDE was shifted to Kariavattom campus, and the space allotted for numbering camps (previously lesson stack room) was made available in the middle of January 2020. After that the Controller of Examination's has requested to do some modifications and additional strengthening of windows in the new space for numbering camp in the SDE building. The said works are going on and the numbering camps is likely to be shifted to the new premise. Meanwhile all construction works were stopped from 24.03.2020 onwards due to the outbreak of Covid-19. Considering the above reason the Assistant Executive Engineer I has recommended to grant extension of time of completion for a period of 30 days from the date of resuming of work in the new premises, without fine, since the delay was not due to the fault of M/s RUBCO.

Hence the University Engineer has requested to finalize the decisions in the following matters at the earliest.

- Resuming the work by M/s.RUBCO.
- Executing interior works proposed for the numbering camp entrusted with M/s RUBCO in the new premise (SDE building). Please note that certain furniture were already fitted by M/s RUBCO in the present numbering Camp (Controller of Examination's Building).these are to be shifted to new premise.
- Extension of time of Completion for a period of 30 days from the date of resuming of work subject to approval of (ii)above, to M/s RUBCO for the stoppage period without imposing fine.
- Allotment of space in the Ground floor of the new block of Controller of Examinations building where the numbering camp is presently working.



സർവകലാശാല ഭൂമി കൈയേറിയെന്നതിന്റെ അടിസ്ഥാനത്തിൽ തിരുവനന്തപുരം തഹസിൽദാർക്ക് 31-05-2016 ൽ അപേക്ഷ സമർപ്പിക്കുകയും 17-01-2017 ലെ C3/25015/16-mw നമ്പർ ഉത്തരവ് പ്രകാരം അളന്ന് കല്ല് സ്ഥാപിച്ച് സ്കെച്ച് സർവകലാശാലയ്ക്ക് കൈമാറുകയും ചെയ്തിരുന്നു. ടി സ്ഥലത്ത് വീണ്ടും കൈയേറ്റം ഉണ്ടായെന്ന പരാതി സംബന്ധിച്ച് ഈ കാര്യലയത്തിൽ സീകരിച്ച നടപടിയുടെ വിവരം ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

മേൽ പറഞ്ഞ സ്ഥലത്ത് ടി കക്ഷിയുടെ കൈവശത്തിലുള്ള ഭൂമിയിൽ നിന്നും കേരള സർവകലാശാല അതിരിനോട് ചേർന്ന് മുൻപിനാലെ ഉദ്ദേശം 25 അടി താഴ്വയിൽ നിയമാനുസൃതമല്ലാതെ മണ്ണ് നീക്കം ചെയ്തതു കാരണം സർവകലാശാലയുടെ ഭൂമിയിൽ നിന്ന് മണ്ണ് ഇടിഞ്ഞു വീഴാൻ ഇടയായി. ടി മണ്ണ് ടി കക്ഷികൾ അന്യായമായി ഉപയോഗിച്ചത് സംബന്ധിച്ച് നിയമ നടപടികൾ സർവകലാശാല സീകരിച്ചു വരുകയാണ്. ആയതിന് 38,366 രൂപ വില നിശ്ചയിച്ചിട്ടുള്ളതും ടി. തുക ശ്രീമതി. നയന വിജയൻ, ശ്രീമതി. നൂപുര വിജയൻ എന്നീ കക്ഷികളിൽ നിന്ന് ഈടാക്കേണ്ടതുമാണെന്ന് കാണുന്നു. സർവകലാശാലയ്ക്ക് ഇപ്രകാരം ഉണ്ടായ നഷ്ടം നികത്തുകയും തുടർന്ന് സർവകലാശാല ഭൂമിയിൽ നിന്നും മണ്ണിടിച്ചിൽ ഉണ്ടായി അപകടവും സർവകലാശാലയ്ക്ക് നഷ്ടവും ഭാവിയിൽ സംഭവിക്കാത്ത വിധത്തിൽ സംരക്ഷണ ഭിത്തി നിർമ്മിക്കുവാൻ കക്ഷിക്ക് സമ്മതമാണെങ്കിൽ കക്ഷിയുടെ അപേക്ഷ പരിഗണിക്കുന്ന കാര്യത്തിൽ ഭരണപരമായ തീരുമാനം കൈക്കൊള്ളാവുന്നതാണെന്ന് എസ്റ്റേറ്റ് ഓഫീസർ റിപ്പോർട്ട് നൽകിയിട്ടുണ്ട്.

ആയതിന്റെ അടിസ്ഥാനത്തിൽ ബഹു.വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ശ്രീമതി. നൂപുര വിജയന്റെ ഭൂമിയിൽ സംരക്ഷണ ഭിത്തി നിർമ്മിക്കുന്നതിനുള്ള അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ ആസൂത്രണ വിഭാഗം സ്ഥിരം സമിതി മുൻപാകെ, അനുയോജ്യമായ തീരുമാനം കൈക്കൊള്ളുന്നതിനു സമർപ്പിക്കുന്നു.

**Recommendation**

To refer the matter to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** to refer the matter to the sub-committee (Adv. A. Ajikumar, Adv.K.H. Babujan, Dr.S.Nazeeb, Dr.K.G. Gopchandran, Sri.G.Muraleedharan Pillai (Members, Syndicate)) constituted for the land disputes and submit a detailed report.

**Item No. 12.53.07      *ORI & MSS Library – Relaying the Roofing with Railway pattern tiles – Proposal for awarding consultancy to Aranmula Vastu Vidya Kendram – reg.***

**(PLA1)**

Sanction has been accorded by the Vice- Chancellor, vide U.O No. Pl.A1/3346/ORI&MSSL/18 dated 30.10.2018, to approve the estimate submitted by the University Engineer, prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram District (including service tax @10.5% for new work) for “Relaying the Roofing with railway Pattern tiles in the ORI & MSS Library”, for an amount of Rs. 15,00,000/- (Rupees Fifteen lakh only), debiting the expenditure from the State Plan grant for the year 2018-19 sanctioned to the Department, under the Scheme-component ‘Infrastructure and Laboratory Development’.

Subsequently, the University Engineer vide letter No. DB2/ORI &MSSL/18 dated 26.09.2019 had informed that though e-tenders were floated for the above work, by giving wide publicity in two leading dailies, no tenders were received. Hence retenders were floated twice and in spite of this, no quotations were received for executing the proposed work.

Based on the request of the University Engineer, the Syndicate at its meeting held on 30.10.2019 (Item No. 05.42.12) resolved to approve the proposal for inviting quotations by waiving tender formalities, for arranging the timely execution of the works with regard to “Relaying the roofing with Railway pattern Tiles” in the ORI & MSSL Library, considering the urgency of the situation.

Now, the University Engineer, vide letter no. DB2/ORI&MSSL/18 dated 25.05.2020 has informed that inspite of inviting tenders to this effect on 22.01.2020 and retenders on 07.02.2020, no quotations were received for implementing the proposed work.

It is also informed that based on the request of the Head, Oriental Research Institute and Manuscripts Library, Adv. K.H. Babujan, Member, Syndicate has consulted Sri. Sadasivan Nair, Director, Aranmula Vastu Vidya Kendram with regard to the implementation of the above work & they have agreed to take up the consultancy of the same.

In this context, the proposal for awarding the consultancy of the works with regard to “Relaying the Roofing with railway Pattern tiles in the ORI & MSS Library” to Aranmula Vastu Vidya Kendram, as per norms & conditions, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendations.

**Recommendation**

To award the consultancy work with regard to “Relaying the Roofing with railway Pattern tiles in the ORI & MSS Library” to Aranmula Vastu Vidya Kendram, as per norms & conditions.

***Resolution of the Syndicate***

**RESOLVED** to award the consultancy work with regard to “Relaying the Roofing with railway Pattern tiles in the ORI & MSS Library” for an amount of Rs. 15,00,000/- (Rupees Fifteen lakh only) to Aranmula Vastu Vidya Kendram, as per norms & conditions.

***Item No. 12.53.08 Proposal for installation of Wi-Fi Hotspot in the Kariavattom Campus - reg.***

***(AdBII)***

The Joint Registrar, Campus Administration, Kariavattom campus has informed that the Kerala State IT Mission intends to install **one Wi-Fi Hotspot** in the Kariavattom Campus. The Joint Registrar, Campus Administration has forwarded a copy of the letter from the Kerala State IT Mission in this regard.

The Joint Registrar, Campus Administration has also informed that the area near the Campus Library and Canteen is an ideal place to install the hotspot as many students gather in this area on their free time. Hence, it is requested to permit M/s BSNL to install Wi-Fi access points, Racks, UPS, LAN cabling works, Electrical works, OFC termination and fibre routing, inside the premises of Kariavattom campus including the fixing of signage boards for creating public awareness of the Wi-Fi services.

It may be noted that M/s BSNL may be permitted to install the **Wi-Fi Hotspot** in the Kariavattom Campus, subject to the condition that the institution cannot claim the ownership of the space provided for the said purpose.

The Syndicate at its meeting held on 22.11.2019 considered the matter and resolved to approve the same in principle and further resolved that the item be referred to the Standing Committee of the Syndicate on Planning and Development for feasibility study.

Hence, as per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

**Recommendations**

To entrust the Pro-Vice Chancellor to discuss the matter with AGM, BSNL.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020, be approved.

***Item No. 12.53.09 HortiCorp stall functioning at University Stadium premises- Extension of lease period-reg.***

***(Ad BI)***

HortiCorp stall is functioning at University Stadium premises opposite to the Public library, Thiruvananthapuram, on a daily lease rent basis since 2013.

As requested by the Managing Director, HortiCorp, the Syndicate at its meeting held on 30.10.2019 had resolved to extend the lease period up to December 2019 at the existing rate of Rs.3700/- per day + applicable GST.

Vide letter no3839/P/14/HPDC/1091 dated 04.12.2019, the Managing Director, HortiCorp has requested to extend the lease period for one year with effect from 01.01.2020, with existing terms and conditions and to reduce the lease rent as HortiCorp is a Public Sector undertaking.

It may be noted that the HortiCorp stall presently functions at the University Stadium Premises without executing a lease deed and the lease rent from 01.01.2020 to till date is due to the University.

The Syndicate at its meeting held on 21.01.2020 has considered the matter of extending the lease period for one year w.e.f 01.01.2020 and the request for reducing lease rent, and resolved to approve the recommendation at Sl.no.1 of the Standing Committee of the Syndicate on Planning and Development to invite the MD, HortiCorp for a discussion.

It may also be noted that the draft lease deed submitted by the HortiCorp has been scrutinized by the legal Adviser on 02.03.2020 and opined that no formal lease agreement is seen executed between the HortiCorp and University and they are continuing as tenant on daily rent basis. It is settled that no agreement can be executed retrospectively. Hence, for the period from 01.01.2019 to 30.11.2019 University may send a Demand Notice requiring HortiCorp to pay rent together with other charges, if any. Thereafter University may transfer its property to HortiCorp preferably by way of an agreement of license instead of lease so that process of eviction will be easier. In the mean time, HortiCorp has remitted an amount of Rs.13,34,644/- (Rupees Thirteen Lakh Thirty Four Thousand Six hundred and Forty Four Only) and Rs.1,23,876/- (Rupees One lakh twenty Three thousand Eight Hundred and Seventy Six Only) towards the lease rent inclusive GST@18%, for the period from 01.01.2019 to 30.11.2019 and for the month of December 2019 respectively, vide cheque no.515273 dated 11.12.2019 and no.515503 dated 28.01.2020.

As per the orders of the Vice Chancellor the matter of extending the lease period for one year w.e.f 01.01.2020, the request for reducing lease rent and the remarks of the Legal Adviser on executing license instead of lease, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation, after making negotiation with the HortiCorp authorities.

#### **Recommendations**

1. To extend the lease period for one year w.e.f. 01.01.2020 at the existing rate.
2. To execute agreement of license with HortiCorp since HortiCorp has agreed Legal Advisor's remarks.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020, be approved.

#### ***Item No. 12.53.10 Construction of the Vertical extension (2<sup>nd</sup> floor) to the existing building of College of Teacher Education (KUCTE) at Kariavattom-Submission of Estimate – Reg.***

***(Ad BI)***

The University Engineer, vide letter dated. 25.05.2020 has submitted an estimate amounting to Rs. 86,50,000/- (Rupees Eighty Six Lakhs and Fifty Thousand only) for the vertical extension (2<sup>nd</sup> floor) of the existing building for KUCTE at Kariavattom Campus prepared in PRICE software after consulting with the Principal. The estimate is prepared based on DSR 2016 with 37.93% cost index and the estimate cost for the civil works comes to Rs. 80,50,000/- (Rupees Eighty Lakhs Fifty Thousand only). An LS provision of Rs. 6,00,000/- (Rupees Six Lakhs only) has been provided for the electrification works.

The University Engineer has informed that the Principal has produced a letter from Assistant Engineer (PWD), in which it is certified that as per design one floor over the existing building can be constructed. The plinth area of the proposed construction is 334.54 m<sup>2</sup> and the plan of the proposed building has been approved by the Principal, KUCTE, Kariavattom.

As ordered by the Vice-Chancellor, the estimate amounting to Rs. 86,50,000/- submitted by the University Engineer for the vertical extension (2<sup>nd</sup> floor) of the existing building for KUCTE at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**Recommendation**

To enquire the possibility of obtaining MLA fund for the Construction of Vertical extension to the existing building for KUCTE at Kariavattom Campus and to approach the MLA for this.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020, be approved.

**Item No. 12.53.11**      ***Kariavattom Campus-Providing additional class rooms for the Department of Mathematics-Vertical extension to the new block of Department of Computer Science (second floor)--Estimate-Reg.***

**(Ad BI)**

As envisaged in Budget Speech 2020-21(item No.86), an amount of Rs.50 Lakh has been earmarked for providing eight additional class rooms for the Department of Mathematics, Department of Statistics and Department of Psychology .In this context, the University Engineer, vide letter no. 781/Budget Speech 2020-21/Maths/2020 dated 25.05.2020, has forwarded an estimate amounting to Rs. 55,00,000/-(Rupees Fifty Five Lakh only) for the vertical extension to the Computer Science block for making class room with light roofing, as suggested by the Inspection team comprising the Pro-Vice Chancellor and Members, Syndicate.

The total estimate amount for the civil works based on DSR 2016 with cost index 37.93% workout to Rs. 49,76,000/- (Rupees Forty Nine Lakhs Seventy Six Thousand only). A lumpsum provision of Rs. 5,24,000/- (Rupees Five Lakh Twenty four Thousand only) is provided for the electrification works and the total estimate project cost comes to Rs. 55,00,000/-.

As per the orders of the Vice-Chancellor, the estimate submitted by the University Engineer is placed before, the meeting of the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

To approve the estimate submitted by the University Engineer, amounting to Rs. 55,00,000/- for Providing additional class rooms for the Department of Mathematics-Vertical extension to the new block of Department of Computer Science(second floor) [civil works prepared based on DSR 2016 with cost index 37.93% workout to Rs. 49,76,000/- (Rupees Forty Nine Lakhs Seventy Six Thousand only) and a lumpsum provision of Rs. 5,24,000/- (Rupees Five Lakh Twenty four Thousand only) for the electrification works].

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020, be approved.

**Item No. 12.53.12**      ***Supply, Installation, Testing and Commissioning of 1Nos of 15 Passenger lift at extension to Controller of Examination building at SH Campus Single tender – Reg.***

**(Ad BI)**

As per the U.O.No.Ad.B(1)(Pl.G).802/2015/053 dated 26.10.2018, an amount of Rs.22,00,000/-(Twenty Two Lakhs only) has been sanctioned for Supply, Installation, Testing and Commissioning of 1Nos of 15 Passenger lift at extension to Controller of Examination building at SH Campus. The University Engineer, vide letter no. DB1/CE-LIFT/2019-20 dated 25.05.2020, has informed that tenders were invited for the said work by giving wide publicity through the University website and dailies having wide circulation, and the tender was opened on 23.03.2019. The approved makes specified in the tender as per the Syndicate decision held on 20.06.2017 are M/s Kone elevators, M/s Omega Lift and M/s Johnson Lift. In response to the first call, no bidder were participated. Hence, re-tenders were invited on 10.06.2019 and 16.08.2019 respectively. Since the tender received were not from the approved manufactures, the same were rejected. The work was again tendered and opened on 04.11.2019. In response a single tender were received which was from the M/s Johnson Lifts Pvt.Ltd, the details are as follows.

Sl.No	Name of the Firm	Quoted amount	Estimate PAC
1	M/s Johnson Lifts Pvt.Ltd	Rs.24,19,200/-	Rs.22,00,000/-

A negotiation memo has been forwarded to M/s Johnson Lifts Pvt.Ltd on 28.11.2019 and no reply received from M/s Johnson Lifts Pvt.Ltd even after repeated reminders. The monitoring cell meeting held on 20.05.2020 has been decided to negotiate with the firm in the next Standing Committee. The University engineer also requested that the firm M/s Johnson Lifts Pvt.Ltd may be invited in the next Standing Committee of the Syndicate on Planning and Development for negotiation from that end.

As per the orders of the Vice-Chancellor, the above said single tender is placed before, the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

### **Recommendations**

To conduct negotiation with M/s Johnson Lifts Pvt.Ltd.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020, be approved.

**Item No.12.53. 13** കേരള സർവകലാശാല യും കേരള സംസ്ഥാന കാർഷിക വികസന ക്ഷേമ വകുപ്പിന്റെ കീഴിൽ പ്രവർത്തിക്കുന്ന മാതൃക സേവന കേന്ദ്രവും തമ്മിലുള്ള കരാർ - സംബന്ധിച്ച് . ( Ad.BI)

### **Recommendation**

The Committee considered the draft agreement and recommended to place matter before the Syndicate along with legal opinion.

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 01.06.2020, be noted.

The meeting came to a close at **4.20 pm**.

**Item No.12.54.** *Minutes of the 1<sup>st</sup> and 2<sup>nd</sup> meeting of the Purchase Committee for the year 2020-21- Note to the Syndicate reg.*

(Ad.B.IV)

The Minutes of the 1<sup>st</sup> (Non-Plan-Fund) and 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020 is placed before the Syndicate.

### **I. MINUTES OF THE 1<sup>st</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

Day	:	Monday
Date	:	01.06.2020
Time	:	02.00 P.M(Noon)
Venue	:	Pro-Vice- Chancellor's Chamber

#### **Chairman**

Pro-Vice-Chancellor : Sd/-

#### **Members**

- |  |   |        |
|--|---|--------|
| 1. Adv.K.H.Babujan,<br>Convener SC of the syndicate on Finance | : | Sd/-   |
| 2. Adv.K.Ajikumar, Member, Syndicate                           | : | Absent |
| 3. Dr. K.G.Gopchandran, Member, Syndicate                      | : | Absent |
| 4. Dr.S.Nazeeb, Member, Syndicate                              | : | Sd/-   |
| 5. Adv.B.Balachandran, Member, Syndicate                       | : | Absent |
| 6. Adv.G.Muralidharan Pillai, Member, Syndicate                | : | Sd/-   |



7. Dr. K.B. Manoj, Member, Syndicate	:	Absent
8. Sri.Arunkumar.R, Member, Syndicate	:	Sd/-
9. The Registrar	:	Absent
10. The Finance Officer	:	Sd/-
11. The Director, Planning & Development	:	Absent
12. The Director, Computer Centre	:	Sd/-
13. The Instrumentation Engineer	:	Sd/-

### **Officers Present**

1. Joint Registrar, Administration	:	Sd/-
2. Assistant Registrar, Planning	:	Sd/-
3. Dr.B.Hariharan, Institute of English	:	Sd/-
4. G.Raju, Dept of Commerce	:	Sd/-
5. Vasanthagopal, SDE	:	Sd/-
6. Dr.Sabu Joseph, Department of EVS	:	Sd/-
7. Dr.K.Satheesh Kumar, Dept of futures Studies	:	Sd/-
8. Dr.Sajin Kumar, Dept of Geology	:	Sd/-

**Item No: 12.54.01.01:-** *Consideration of the Action taken report of the 27<sup>th</sup> meeting of Purchase Committee (Non Plan Fund) held on 05.02.2020*

***Resolution of the Syndicate***

**RESOLVED** that the Action taken report of the 27<sup>th</sup> meeting of Purchase Committee (Non Plan Fund) held on 05.02.2020, be approved.

**Item No: 12.54.01.02:-** *Consideration for the Purchase of RA-1 size paper for Exam and Non-Exam –reg*

The Store-keeper, Exam Store vide note dated 12.02.2020 and the Store keeper, General Store vide note dated 18.02.2020 have informed requirement of 11000 reams and 2000 reams of paper respectively for the use of Exam and Non Exam wing. As per the orders of the Registrar, the Stationery department was requested to forward estimate for 13000 reams of paper (Total requirement of university office), for the year 2020-21.

The Stationery Department vide letter no.STY/397/2020-B1 dated 13.03.2020 has informed that the estimate cost of 13,000 reams of RA-1 size(60 gsm) Maplithopaper is **Rs.1,45,00,000/- (Rupees One crore Forty five lakh only)** and administrative sanction is urgently required for the same and minimum 4 months period is needed for starting the supply.

The Finance has remarked that the proposal for the purchase of 13000 reams of RA-I size Maplitho paper for use in the Examination and Non Examination wing of the University Office may be placed before the Purchase Committee for approval and that adequate budgetary allocation has been provided in the Budget Estimate of the year 2020-21 under the sub head “4-2115-Purchase of Paper” of MH:I(a) General Direction and MH:2 Examinations” for the purchase of paper.

As per the orders of the Vice Chancellor, the matter is placed before Purchase Committee for consideration

***The committee considered the matter and recommended to purchase 13,000 reams of RA-1 size(60 gsm) Maplitho paper for an estimate amount of Rs.1,45,00,000/-(Rupees One crore forty five lakhs only)from the Stationery Department, Government of Kerala for use in the Examination and Non Examination wing of the University Office for the year 2020-21.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 1<sup>st</sup> (Non-Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No:12.54 01.03:-** *Consideration for the Purchase of bench and desk- Examination wing, Centralised Valuation camp (old SDE Building) -reg.*

The Controller of Examinations, vide note dated 04.02.2020 has requested to provide 300 numbers of Desk and Bench for the Centralised Valuation Camps(old SDE Building). Details of proforma invoices obtained in this regard are as follows;

Sl. No.	Firm	Description	Rate	Qty	Total	Grand Total including GST	
1.	M/s.Kerala State Rubber Co-operative Ltd. Kannur <i>Proforma invoice no. RUB/PI/FUR/19-20/207 dated 05.02.2020</i>	Desk	10529	300	31,58,700	74,05,292 (Unloading charges @ Rs.194,069.40 included)	
		Bench	8331	300	24,99,300		
		Transportaion charges@8.01%			4,53,205.8		
2	M/s. SIDCO Sales Emporium (a unit of M/s Kerala SIDCO Trivandrum) <i>Proforma invoice no.SSETVM/PR.INV/19-20/0564 dated 03.03.2020</i>	Anjili Wood desk 180x42.5x75 cm	3,942	300	11,82,600	25,77,499	
		Anjili Wood Bench 180x30x45cm	3127	300	9,38,100		
		Delivery charges@3%			63621		
	M/s. SIDCO Sales Emporium (a unit of M/s Kerala SIDCO Trivandrum) <i>Proforma invoice no.SSETVM/PR.INV/19-20/0565 dated 03.03.2020</i>	Hard Wood desk 180x42.5x75 cm	4,454	300	13,36,200		29,05,292
		Hard Wood Bench 180x30x45cm	3,514	300	10,54,200		
		Delivery charges@3%			71712		

The Finance has remarked that proposal for the purchase of 300 number each of Bench and Desk for use in the Centralised Valuation Camps(old SDE Building) may be placed before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the matter is placed before Purchase Committee for consideration.

*The committee considered the matter and recommended to purchase 300 numbers of Anjili Wood desk (180x42.5x75 cm) @ Rs.11,82,600/- (Rupees Eleven lakhs eighty two thousand and six hundred only) and Anjili Wood Bench (180x30x45cm) @ Rs.9,38,100/-(Rupees Nine lakh thirty eight thousand and one hundred only) amounting to a total cost of Rs.25,77,499/-(Rupees Twenty five lakh seventy seven thousand four hundred and ninety nine only) including Delivery charges @ 3% and GST@18%, for use in the Centralised Valuation Camps(old SDE Building). The Committee also decided that 1 year guarantee and 5 year warranty for the furniture shall be ensured and the University Engineer shall visit the work site of SIDCO to inspect the quality of wood used for making benches and desks. The Pro Vice-Chancellor discussed the above matter with the Manager, SIDCO and they have agreed to the above mentioned conditions.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 1<sup>st</sup> (Non-Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.01.04:- Consideration for the Purchase of Printing Ink -sanction-reg. Kerala University Press-reg**

The Superintendent (i/c), Kerala University Press has forwarded quotations received after retendering for the purchase of 500kg Offset Printing Ink(Black) for use in the University Press as the firm with which the supply order placed earlier was not able to supply the item. The quotation details are as follows;

**ITEM : OFFSET PRINTING INK(BABY BLACK) – 500kg**

Sl. No.	Company/Firm	Price Rate (per kg) including GST
1.	M/s.Hare Ram Agencies & Suppliers, Trivandrum	Rs.315/-

2.	M/s.Quilon Paper Mart, Trivandrum	Rs.330/-
3.	M/s. Kelvin General Trading LLP, Trivandrum	Rs.305/-
4.	M/s.Iswarya Home Agencies, Kozhikode	Rs.274/- <b>L1</b>

The Superintendent, Kerala University Press has recommended to purchase 500 kg of Huber make offset Printing Ink(Baby Black) from the lowest quoted firm M/s. Iswarya Home Agencies, Kozhikode at a unit price of Rs.274/- inclusive of GST and for a total amount of Rs.1,37,000/- (Rupees One lakh thirty seven thousand only) meeting the expenditure from the head of account "Part I-NP-MH-56-University Press-4-2260-Ink, Grease, Toner" provided in the current year's Budget Estimates of the University.

The Finance has remarked that the proposal for the purchase of 500kg Offset Printing Ink(Baby Black) for use in the University press after retendering may be placed before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the matter is placed before Purchase Committee for consideration.

*The committee considered the matter and recommended to purchase 500 kg of Huber make offset Printing Ink(Baby Black) from the lowest quoted firm M/s. Iswarya Home Agencies, Kozhikode at a unit price of Rs.274/- inclusive of GST and for a total amount of Rs.1,37,000/- (Rupees One lakh thirty seven thousand only) for use in the Kerala University Press.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 1<sup>st</sup> (Non-Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.24.01..05:- Consideration for the Purchase of Interactive digital podium-Institute of English-reg.**

The Head, Institute of English has forwarded a proposal for the purchase of Interactive digital podium **after retendering**. The details of quotations are as follows.

Sl No.	Vendor	Specification	Qty.	Rate (in Rs)	Amount	Tax GST	Grand Total	Remarks
1	Quarks Engineering Pvt Ltd. Palakkad	Electronic Lectern	1	2,10,000/	2,10,000/- Installation and shipping charges extra	58,800/- (28%)	2,68,800/-	Technical Committee(Members include-Dr.B.S Jamuna, Dr.Vinod ChandraS.S,Dr. Aji.S,Sri.Anees hMohamed,A.S, Shri.Vishnu Narayanan) remarked that the tender received from M/sExodus Systems,Thiruvananthapuram was found satisfactory with the required specification.
2	Exodus Systems Thiruvananthapuram	SPECTRON SPD800 Digital Podium with one year warrantee	1	2,07,772	2,07,772	58,176/- (28%)	2,65,948/- <b>L1</b>	

The Head, Institute of English vide Letter No. KUIE/Regr.236/2019 dated 22.01.2020 has informed that GST rate for Interactive Digital Podium is 28% as per GST Rule 2017 Section 16 chapter 85.

The Head, Institute of English has recommended the purchase of one number of Interactive digital podium from M/s Exodus Systems, Thiruvananthapuram at a total cost of Rs 2,65,948/- (Rupees Two lakh sixty five thousand nine hundred and forty eight only) including 28% GST with

one year warranty, meeting the expenditure from the h/a 'Part I-NP-MH 63-Miscellaneous-8/6028-New Development Programmes' provided in the current year's BE of the university.

The finance has remarked that the proposal for the purchase of one number of Interactive Digital Podium for use in the Institute of English may be placed before the purchase committee for approval

As per the orders of the Vice-Chancellor, the matter is placed before Purchase Committee for consideration.

*The committee considered the matter and recommended to purchase of one number of Interactive digital podium(SPECKTRON-SPD 800) from M/s Exodus Systems, Thiruvananthapuram at a total cost of Rs.2,65,948/- (Rupees Two lakh sixty five thousand nine hundred and forty eight only) including 28% GST for use in the Institute of English. The Committee further recommended that minimum 2 years warranty shall be ensured before effecting the purchase.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 1<sup>st</sup> (Non-Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.01.06:- Consideration for the Purchase of various equipment- Department of Chemistry -sanction-reg.**

The Head, Department of Chemistry vide letter no.641/2019/UOK-KC dated 17.01.2020 has forwarded a proposal, recommended by the department council for purchasing various items for use in the department as follows;

Sl. No.	Firm	Description	Qty.	Rate	Remarks
01	M/s Ultra Instruments Bangalore	Deuterium Lamp Assembly for lamda 365 UV-Vis spectrophotometer	01	<b>50,717</b> GST @5% included	Authorization certificate vallid upto 31.03.20 from M/s Perkin Elmer has been forwarded
02	M/s Anatek Services Pvt. Ltd., Mumbai	Xenon Lamp (150W) (Spare for JASCO spectro flurometer )	01	<b>78,750/-</b> GST @5% included	Agency certificate from M/s JASCO International co. Ltd. vallid till 31.12.20 and is renewable has been forwarded
03	M/s Anatek Services Pvt. Ltd. Mumbai	Spares for for JASCO UV Vis spectro photo meter Deuterium lamp	01	40,320 GST @5% included	Agency certificate from M/s JASCO International co. Ltd. valid till 31.12.20 and is renewable has been forwarded
		Halogen lamp	01	10,080 GST @5% included	
		Spherical mirror with holder	01	23,520 GST @5% included	
		Total		<b>73,920/-</b>	

The Head has informed that M/s Ultra Instruments is the authorized dealer and sole distributor for Perkin Elmer in south India and M/s Anatek Services Pvt. Ltd. is the sole dealer for JASCO spectroflurometer and JASCO spectrophotometer

The Finance Section has remarked that the proposal may be placed before the Purchase Committee.

As per orders of the Vice-Chancellor, the proposal from the Head, Chemistry for the purchase of various equipment as detailed above, meeting the expenditure from the h/a'part:I-NP-MH:18-Chemistry-4-3020-maintenance of equipment' is placed before the Purchase Committee for consideration.

*The committee considered the matter and recommended to purchase following items for use in the Department of chemistry;*

Sl. No.	Firm	Description	Qty.	Rate
01	M/s Ultra Instruments Bangalore	Deuterium Lamp Assembly for lamda 365 UV-Vis spectrophotometer	01	<b>50,717</b> <b>GST @5% included</b>
02	M/s Anatek Services Pvt. Ltd. Mumbai	Xenon Lamp (150W) (Spare for JASCO spectrofluorometer )	01	<b>78,750/-</b> <b>GST @5% included</b>
03	M/s Anatek Services Pvt. Ltd. Mumbai	Spares for for JASCO UV Vis spectro photo meter Deuterium lamp	01	<b>40,320</b> <b>GST @5% included</b>
		Halogen lamp	01	<b>10,080</b> <b>GST @5% included</b>
		Spherical mirror with holder	01	<b>23,520</b> <b>GST @5% included</b>
		Sub total		<b>73,920/-</b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 1<sup>st</sup> (Non-Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No:12.54. 01.07:-** ***Consideration for the Purchase of Furniture -Department of Commerce-sanction-reg.***

The Head, Department of Commerce vide letter dated no. DC/Proposal/2020 dated 23.01.2020 has forwarded a proposal for purchasing furniture from M/s Kerala SIDCO, Trivandrum in connection with newly started course of M.Com in Global Business Operations in the department. the details are as follows;

Proforma invoice no: SSETVMR. INV/19-20/0512 dated 16.01.2020 from  
**M/s Kerala SIDCO, Trivandrum.**

Sl. No	Description	Qty	Rate	Total
1.	Hard Wood Lecture Stand 120x60x40 cm	02	8276	16552
2.	Hard wood Jefferson chair Plank Seat and Reaper back	25	3699	92475
	Delivery charges			3271
	Total			1,12,298
	GST@18%			20213.64
	FCess@1%			1122.98
	Grand Total			1,33,635/- (Rs. One lakh Thirty three thousand six hundred thirty five only)

The Finance has remarked that the proposal may be placed before Purchase Committee.

As per orders of the Vice-Chancellor, the proposal from the Head, Department of Commerce for purchasing furniture ie; 02 numbers of Lecture stand and 25 nos. of Jefferson chair from M./s Kerala SIDCO, Trivandrum for a total amount of Rs.1,12,298/- (Rupees One lakh twelve thousand two hundred ninety eight only) including delivery charges@3271/- plus 18% GST is placed before the Purchase committee for consideration.

***The committee considered the matter and recommended to purchase furniture ie; 02 numbers of Lecture stand and 25 nos. of Jefferson chair from M./s Kerala SIDCO, Trivandrum for a total amount of Rs.1,12,298/- (Rupees One lakh twelve thousand two hundred ninety***

*eight only) including delivery charges@ Rs.3271/- plus 18% GST for use in the Department of Commerce .*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 1<sup>st</sup> (Non-Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.5401.08:-**                      **Consideration for the Purchase of 5KVA online UPS - UIT Kollam – sanction-reg.**

Ad. A VII section has forwarded a proposal for purchasing one number of 5 KV online UPS for use in UIT, Kollam. The specification of 5 KVA UPS for UIT Kollam, forwarded by the Instrumentation Engineer, CLIF was uploaded as special requirement in the CPRCS portal of KSITM. M/s Keltron has directly forwarded proforma invoice (no. TVM/ITBG/PI/SB/494/19-20 dated 07.02.2020) as follows;

Sl. No.	Description	Qty	Amount in Rs including tax
1	Hykon 5 KVA/4.5 KW Online double conversion IGBT	01	1,87,720/- <b>L2</b>
2	Igatech 5 KVA/4.5 KW BIS certified IGBT based	01	1,54,900/- <b>L1</b>

The Instrumentation Engineer, CLIF has verified the quotation and is satisfied. The Instrumentation Engineer has remarked that the lowest may be preferred. Finance Section has remarked that the proposal may be placed before the Purchase Committee for approval.

As per orders of the Vice-Chancellor, the proposal for purchasing one number of 5KVA online UPS from M/s Keltron for use in the UIT, Kollam is submitted before the Purchase Committee for consideration.

***The committee considered the matter and recommended to purchase one number of Igatech 5 KVA/4.5 KW BIS certified IGBT based from M/s Keltron for an amount of Rs.1,54,900/- (Rupees One lakh fifty four thousand and nine hundred only) with 5years warranty for UPS and 4 years for battery for use in the UIT, Kollam.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 1<sup>st</sup> (Non-Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No.12.54.01.Additional 01-**                      **Consideration for the Purchase of A4 Multifunction Printer, 600 VA UPS and Sheet Fed Scanner -School of Distance Education-reg**

The Director, School of Distance Education, vide Lr. No. SDE/ Admn/ CPRCS/ 2020 dated 07/12/2018, has submitted a proposal for the purchase of five numbers of A4 Multifunction Printer, five numbers of 600 VA UPS and one number of Sheet Fed Scanner through CPRCS portal of KSITM maintained by Keltron as follows;

Sl No.	Item	Qty	Rate	Total	Remarks
1	A4 Multifunction Printer	5	14,726	73630	Specification was obtained from the Instrumentation Engineer, CLIF
2	600 VA UPS	5	2577	12885	
3	SheetFed Scanner	1	19819	19819	
Total				<b>106334</b>	

The Expenditure may be met under the h/a ' Part I-NP-MH-48-School of Distance Education-4-1995-Computer Accessories and Stationery', provided in the current years Budget Estimates .

The Finance has remarked that the proposal for purchase of Desktop Computer (3 nos) for **Rs.1,06334/- (Rupees One lakh Six thousand three hundred and thirty four only)** for use in the School of Distance Education, may be placed before the Purchase Committee for approval. In this context, the proposal is placed before the Purchase Committee, for consideration.

*The committee considered the matter and recommended to purchase various IT Equipments through CPRCS portal of KSITM maintained by Keltron as detailed below;*

SI No.	Item	Qty	Rate	Total
1	A4 Multifunction Printer	5	Rs.14,726	<b>Rs.73630</b>
2	600 VA UPS	5	Rs.2577	<b>Rs.12885</b>
3	SheetFed Scanner	1	Rs.19819	<b>Rs.19819</b>
	Total			<b>Rs.106334</b>

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 1<sup>st</sup> (Non-Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**II. MINUTES OF THE 2<sup>nd</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM PLAN SECTOR**

Day : Monday  
Date : 01.06.2020  
Time : 02.00 P.M (Noon)  
Venue : Pro-Vice- Chancellor's Chamber

**Chairman**

1. Pro-Vice-Chancellor : Sd/-

**Members**

1. Adv.K.H.Babujan, Convener SC of the syndicate on Finance : Sd/-
2. Adv.K.Ajjikumar, Member, Syndicate : Absent
3. Dr. K.G.Gopchandran, Member, Syndicate : Absent
4. Dr.S.Nazeeb, Member, Syndicate : Sd/-
5. Adv.B.Balachandran, Member,Syndicate : Absent
6. Adv.G.Muralidharan Pillai, Member, Syndicate : Sd/-
7. Dr. K.B. Manoj, Member,Syndicate : Absent
8. Sri.Arunkumar.R, Member, Syndicate : Sd/-
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Absent
12. The Director, Computer Centre : Sd/-
13. The Instrumentation Engineer : Sd/-

**Officers Present**

1. Joint Registrar, Administration : Sd/-
2. Assistant Registrar, Planning : Sd/-
3. Dr.B.Hariharan, Institute of English : Sd/-
4. G.Raju, Dept of Commerce : Sd/-
5. Vasanthagopal, SDE : Sd/-
6. Dr.Sabu Joseph, Department of EVS : Sd/-
7. Dr.K.Satheesh Kumar, Dept of futures Studies : Sd/-
8. Dr.Sajin Kumar, Dept of Geology : Sd/-

**Item No:12.54. 02.01 Action Taken Report 28<sup>TH</sup> meeting of Purchase Committee (Plan Fund) held on 05.02.2020**

**Resolution of the Syndicate**

**RESOLVED** that the Action Taken Report 28<sup>th</sup> meeting of Purchase Committee (Plan Fund) held on 05.02.2020, be approved.

**Item No: 12.54.02.02:-**

**Consideration for the purchase of Desktop Computers and Laptop-  
Department of Botany**

The Head, Department of Botany, vide Letter No.41/Bot/NAAC/567/2019 dated 24/10/19, has submitted a proposal for the purchase of two High end Desktop Computers, two medium end Desktop computers and one Laptop in the Department.

The Head has forwarded the quotation obtained from 'M/s Keltron, Thiruvananthapuram' for the purchase of two High end Desktop Computers, two medium end Desktop computers and one Laptop in the Department, in accordance with the approved rates detailed in the G.O.(Rt.) No.128/2019/ITD dated 29/06/19 and 163/2019/ITD dated 16/08/19, along with Minutes of the Department council held in the Department on 22/07/2019, recommending the purchase and the Specification for the Desktop Computers & Laptop obtained from the Instrumentation Engineer, CLIF.

The detailed quote, in this regard is enumerated below:

Name of the Item: High End Desktops (2 No), Medium End Desktops (2 No) & Laptop (1 No):

Sl. No	Items	Qty	Unit Rate (in Rs.) (Inclusive of GST)	Total Amount (in Rs.)
1	Desktop High End Win 10 Home (AMD Processor)	2	42,202/-	<b>84,404/-</b>
2	Desktop Medium End with Win 10 Home (Intel Processor)	2	32,875/-	<b>65,750/-</b>
3	Laptop Middle level with Win 10 Home	1	27,722/-	<b>27,722/-</b>
<b>Grand Total - 1,77,876/-</b>				
<b>Rupees One lakh seventy seven thousand eight hundred and seventy six only</b>				

The Head, Department of Botany, has recommended the firm 'M/s Keltron, Thiruvananthapuram' for the purchase of two "High end Desktop Computers", two "Medium end Desktop computers" and one "Laptop" in the Department, at a total cost of 1,77,876/- (Rupees One lakh seventy seven thousand eight hundred and seventy six only), in accordance with the approved rates detailed in the G.O.(Rt.) No.128/2019/ITD dated 29/06/19 and 163/2019/ITD dated 16/08/19.

The Expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development"

The Finance Officer has recommended that the proposal for the purchase of two "High end Desktop Computers", two "Medium end Desktop computers" and one "Laptop" in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be issued accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations:**

**The Committee considered the proposal and recommended to effect the purchase of the following items in the Department of Botany, from the 'M/s Keltron, Thiruvananthapuram', as detailed below, for an amount of Rs.1,77,876/- (Rupees One lakh seventy seven thousand eight hundred and seventy six only), debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme component 'Infrastructure and Laboratory Development':**

Sl.No	Items	Qty	Unit Rate (in Rs.) (Inclusive of GST)	Total Amount (in Rs.)
1	Desktop High End Win 10 Home (AMD Processor)	2	42,202/-	<b>84,404/-</b>
2	Desktop Medium End with Win 10 Home (Intel Processor)	2	32,875/-	<b>65,750/-</b>
3	Laptop Middle level with Win 10 Home	1	27,722/-	<b>27,722/-</b>



<b>Grand Total - 1,77,876/-</b>
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<b>Rupees One lakh seventy seven thousand eight hundred and seventy six only</b>
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***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.02.03:-                      Consideration for the purchase of All in one Desktop Computers (8 Nos) -Department of Chemistry**

The Head, Department of Chemistry, vide Letter No DC/4/460/2019 dated 23/12/19 has submitted a proposal for the purchase of eight numbers of "All in one Desktop Computers" in the Department, utilizing the amount sanctioned to the Department under the Scheme-component 'Infrastructure and Laboratory Development' from the State Plan Grant 2019-20.

The Head, Department of Chemistry has forwarded the quotations obtained from ten suppliers for the purchase of eight numbers of "All in one Desktop Computers" in the Department, along with a copy of the Quotation Notice, Minutes of the Department Council meeting held on 30/09/2019, recommending the purchase and the Evaluation Report on the quotations furnished by the Instrumentation Engineer, CLIF.

Among the ten firms, the bids submitted by "M/s Quarks Engineering (Pvt) Ltd., M/s Costech, M/s NJS Entreprises and ATRITY Info Solutions, Pvt Ltd." are not in compliance with the technical specifications stipulated in the tender document.

The Head has also reported that the firm "Timenet Solutions, Trivandrum" has not submitted their confirmation with regard to the clarifications sought by the Instrumentation Engineer (ie. Warranty provided is only one year and HDD and HDMI port are not specified in the quote), in spite of giving them time till 09/12/2019. Hence, the same is also not in compliance with the technical specifications stipulated in the tender document.

The comparative statement of quotations in this regard, is enumerated below:

Sl. No	Firms	Make and Model	Base Rate	GST @18%	Total Rate (in Rs)	Quantity	Grant Total (in Rs.)	Remarks
1	Mccann Info Solution, Mumbai	Make:LENOVO Model: IDEA Centre A340	33,050/-	5,950/-	39,000/-	8	3,12,000/-	<b>L1 Recommended by the Head.</b> Instrumentation Engineer has remarked that the firm Satisfies the Technical specifications, if they submit all Certifications mentioned in the Quotation Notice
2	Star Computers, Pattom, Trivandrum	Make: HP Model: All in One 22-coo28	44,299/-	Inclusive	44,299/-	8	3,54,392/-	
3	IBIZ Technology, TRivandrum	Make:LENOVO Model: IDEA Centre A340	37,990/-	6838.2/-	44,828.2/-	8	3,58,626/-	
4	Gain Infosystems	Make: HP Model: 200G3	47,300/-	8514/-	55,814/-	8	4,46,512/-	

	Private Ltd, Trivandrum							
5	Cann Links, Trivandrum	Make:LENOVO Model: IDEA Centre A340	57,690/-	Inclusive	57,690/ -	8	4,61,520/-	

The Head, Department of Chemistry, has recommended the firm 'M/s Mccann Info Solution, Mumbai', for the purchase of eight 'All in one Desktop Computer' in the Department, for a total amount of **Rs.3,12,000/- (Rupees Three lakh twelve thousand only)**.

The Expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

The Finance Officer has remarked that the Proposal for the purchase of eight numbers of "All in One Desktop Computers" in the Department of Chemistry, may be placed before the Purchase Committee for approval. If approved, supply order may be issued accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

#### Recommendations:

**The Committee considered the proposal and recommended to effect the purchase of eight 'All in one Desktop Computer' in the Department of Chemistry, from 'M/s Mccann Info Solution, Mumbai' at a total cost of Rs. 3,12,000/- (Rupees Three lakh twelve thousand only), debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".**

#### *Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

#### *Item No: 12.34.02.04:- Consideration for the purchase of one Nitrogen Distillation System- Department of Environmental Sciences*

The Head, Department of Environmental Sciences, vide Letter No. 42/DPD/ENS/2019-20 dated 03/03/20 has submitted a proposal for the purchase of one 'Nitrogen Distillation System' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from three suppliers for the purchase of one Nitrogen Distillation System in the Department, along with the certificate regarding compliance with KFC & Minutes of the Technical Committee meeting held in the Department on 02/03/20, recommending the purchase.

The Comparative Statement of quotations, in this regard is detailed below:

#### **Name of the Items: Nitrogen Distillation System (1 No)**

Sl. No	Name of the Firm	Make and Model	Amount (in Rs)	GST	Total Amount (in Rs)	Recommendations
1	Pelican Equipments, Chennai	Make: Pelican Model:Kel Plus	1,39,200/- (Nitrogen Distillation System) + 36,040/- (Accessories)	6960/- (GST @ 5% for Nitrogen Distillation Unit) + 1,802/ (GST@5%) (Accessories)	1,84,002/-	L2
2	Sunplus products, Virudhunagar, Tamilnadu	Make :Auto Kjeldah Model: S1	1,98,500/- + 85,850/- ( Accesories)	14,217.5/- (GST@5%)	2,98,567.5/-	L3
3	<b>Tulin Equipments, Chennai</b>	<b>Make: KjellTron Model: Superior</b>	<b>84,500/- (For Distillation System) + 32,500/- (Accesories)</b>	<b>4,225/ (GST @ 5%) + 1625/- (Accessories @GST @5%)</b>	<b>1,22,850/-</b>	<b>L1. Recommended by the Head</b>

The Head, Department of Environmental Sciences has recommended the firm 'M/s Tulin Equipments, Chennai', for the purchase of one 'Nitrogen Distillation System' in the Department, for a total amount of **Rs. 1,22,850/- (Rupees One lakh twenty two thousand eight hundred and fifty only)**.

The expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme Component- 'Infrastructure and Laboratory Development'.

The Finance Officer has remarked that the proposal for the purchase of one 'Nitrogen Distillation System' in the Department of Environmental Sciences, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly. In this context, the proposal is placed before the Purchase Committee for consideration.

**Recommendations:**

The Committee considered the proposal and recommended to effect the purchase of one 'Nitrogen Distillation System' in the Department of Environmental Sciences, from 'M/s Tulin Equipments, Chennai' at a total cost of **Rs.1,22,850/- (Rupees One lakh twenty two thousand eight hundred and fifty only)**, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.02.05:- Consideration for the purchase of "ERDAS Imagine Image Processing Software" in the Geo-Informatics Lab - Department of Environmental Sciences**

The Head, Department of Environmental Sciences, vide Letter No.36/DPD/ENS/2019-20 dated 13/02/20, has submitted a proposal for the purchase of "ERDAS Imagine Image Processing Software" in the Geo-Informatics Lab of the Department.

The Head, has forwarded the quotation obtained from the firm 'M/s. Intergraph SG & I India Pvt. Ltd., Haryana', the exclusive (sole) distributor and OEM for all ERDAS(Imagine Software) products in the Southeast Asian region, for the purchase. The Head has also certified that the firm 'M/s. Intergraph SG & I India Pvt Ltd, Haryana' is the exclusive (sole) distributor and OEM for all ERDAS(Imagine Software) products in the Southeast Asian region.

The Head, has also forwarded the Minutes of the Technical Committee meeting held in the Department on 13/02/20, recommending the purchase.

The detailed quote in this regard is enumerated below:

**ERDAS Imagine Image Processing Software: Make: Intergraph Corporation, USA**

Sl.No	Item	Amount (in Rs)
1	ERDAS IMAGINE Professional & IMAGINE Expansion pack - 1 User License	7,40,000/-
2	SAR Interferometry- 1 User License	
3	ATCOP 2/3 Atmosphere Corrections- 1 User License	
	GST @5%	37,000/-
	Total Amount	7,77,000/-

The Head, Department of Environmental Sciences has recommended the firm 'M/s. Intergraph SG & I India Pvt Ltd, Haryana' for the purchase of 'ERDAS Imagine Image Processing Software' in the Geo-Informatics Lab of the Department, at a total cost of **Rs.7,77,000/- (Rupees Seven lakh seventy seven thousand only)**.

The Expenditure in this connection may be met from the financial assistance sanctioned to the Department of Environmental Sciences for implementing the Innovative Project "ERDAS Software in Geo-informatics Lab", under the State Plan Grant for the year 2019-20.

The Finance Officer has remarked that the proposal for the purchase of "ERDAS Imagine Image Processing Software" in the Geo-Informatics Lab of the Department of Environmental Sciences, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations:**

The Committee entrusted the Head, Department of Environmental Sciences to conduct a negotiation with the firm 'M/s. Intergraph SG & I India Pvt Ltd, Haryana' and to obtain a maximum possible discounted rate from the firm. Accordingly, the firm vide Letter No. ISGI/KU-DoES/2020/06011 dated 01/06/2020, agreed to supply the 'ERDAS Imagine Image Processing Software' in the Department of Environmental Sciences, at the discounted price of Rs. 7,69,650/-(Rupees Seven lakh sixty nine thousand six hundred and fifty only)( Discount of Rs. 7350/-).

In this context, the Committee recommended to effect the purchase of 'ERDAS Imagine Image Processing Software' in the Geo-Informatics Lab of the Department of Environmental Sciences, from 'M/s. Intergraph SG & I India Pvt Ltd, Haryana' at a total cost of Rs.7,69,650/- (Rupees Seven lakh sixty nine thousand six hundred and fifty only)( Discount of Rs. 7350/-), debiting the expenditure from the financial assistance sanctioned to the Department of Environmental Sciences for implementing the Innovative Project "ERDAS Software in Geo-informatics Lab", under the State Plan Grant for the year 2019-20.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No:12.54.02.06:-** *Consideration for the purchase of Soil Radon Gas Probe- Department of Environmental Sciences*

The Head, Department of Environmental Sciences, vide Letter No.37/DPD/ENS/2019-20 dated 18/02/20, has submitted a proposal for the purchase of "Soil Radon Gas Probe" in the Department.

The Head, has forwarded the quotation obtained from the firm 'M/s. International Environment Consulting, New Delhi', the authorized dealer in India, for the purchase. The Head has certified that the firm 'M/s. International Environment Consulting, New Delhi' is the authorised dealer for Soil Radon Gas Probe in India.

The Head has also forwarded the Minutes of the Department Council meeting held in the Department on 18/02/20, recommending the purchase.

The detailed quote in this regard is enumerated below:

**Item No: Soil Radon Gas Probe (1 No): Make: Durridge, USA**

Sl.No	Description	Rate (in Rs)	Tax (GST @ 5%)	Qty	Total (in Rs)
1	AMS Satinless Steel Soil Gas Probe	85,500/-	4275/-	1	89,775/-
2	Hardened Steel Soil Gas Probe	40,500/-	2025/-	1	42,525/-
3	Water Shutoff Valve	31,500/-	1,575/-	1	33,075/-
			<b>Total</b>		<b>1,65,375/-</b>

The Head, Department of Environmental Sciences, has recommended the firm 'M/s. International Environment Consulting, New Delhi' for the purchase of "Soil Radon Gas Probe" in the Department, at a total cost of Rs. 1,65,375/- (Rupees One lakh sixty five thousand three hundred and seventy five only).

The Expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, for implementing the Innovative Project "Radon Gas in Soil, Air and Background Radiation in Soil".

The Finance Officer has remarked that the Proposal for the purchase of "Soil Radon Gas Probe" in the Department of Environmental Sciences, may be placed before the Purchase Committee for approval. If approved, supply order may be issued accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

**Recommendations:**

The Committee considered the proposal and recommended to effect the purchase of one "Soil Radon Gas Probe" in the Department of Environmental Sciences, from 'M/s. International Environment Consulting, New Delhi' at a total cost of Rs. 1,65,375/- (Rupees One lakh sixty five thousand three hundred and seventy five only), from the financial assistance sanctioned to the Department, for implementing the Innovative Project "Radon Gas in Soil, Air and Background Radiation in Soil ", under the State Plan Grant for the year 2019-20.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.02.07:- Consideration for the purchase of Two Air Conditioners- Department of Futures Studies**

The Head, Department of Futures Studies, vide Letter No. Development of Department dated 07/02/2020, has submitted a proposal for the purchase of two 'Air Conditioners' in the Department. The Head, has invited quotations for the same, based on the estimate prepared by the University Engineer and by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from four suppliers for the purchase of two 'Air Conditioners', along with the evaluation report on the quotations obtained from the University Engineer & Minutes of the Departmental Council meeting held in the Department on 16/05/19, recommending the purchase.

The Comparative Statement of quotations, in this regard is detailed below:

Sl. No	Item	Qty	Name of the Firm				
			Medical and Visual Technologies, Trivandrum	Quarks Engineering (Pvt) Ltd, Palakkad	Maxcool Systems pvt Ltd, Trivandrum	Intimate Refrigeration & Air Conditions, Trivandrum	
			Voltas	LG	Voltas	Panasonic	Daikin
1	AC 1.5 Ton	2	75,400/-	71,226/-	1,30,000/-	86,000/-	88,000/-
2	Copper pipes	10 mtr	7500/-	7500/-	7500/-	8500/-	8000/-
3	Good quality powder coated MS frames	2 sets	2800/-	2800/-	2000/-	1600/-	1500/-
4	Voltage Stabilizer (Make : V Guard, Crompton or Microtek)	2 nos	5000/-	5000/-	4400/-	4000/-	5200/-
5	PVC insulated and PVC sheathed 650/1100 V grade copper conductor Make: RR	2 mtr	150/-	150/-	1500/-	400/-	400/-

	Kabel, Polycab, Finolex or Havells						
6	Fixing 25A pin plug top with indicator ( Make : Legrand-Myrius, ABB Classics plus, MK - Blenz or Siemens - Wega	2 nos	500/-	500/-	718/-	500/-	400/-
Total			91,350/-	87,176/-	1,46,118/-	1,01,000/-	1,03,500/-
GST + Flood Cess			26,491.5/-	25,281.04/-	Inclusive	Inclusive	Inclusive
Total Amount (in Rs)			1,17,841.5/-	1,12,457.04/-	1,46,118/-	1,00,000/- (Rate after negotiations)	1,03,500/-
Remarks				L3		<b>L1 Recommended by the Head</b>	L2

**Name of the Item: Air Conditioners (two 1.5TR) : 2 Nos.**

The Head, Department of Futures Studies, has recommended the firm 'M/s Maxcool Systems Pvt. Ltd., Trivandrum,' for the 'Supply and Installation of two Air Conditioners(Panasonic- Make , Model: CS-CU-TU18VKY)' in the Department, at a total cost of Rs. 1,00,000/- (Rupees One lakh only), inclusive of GST.

The expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme -component "Infrastructure and Laboratory Development".

The Finance Officer has remarked that the proposal for the 'Supply and Installation of two Air Conditioners' in the Department of Futures Studies, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

**Recommendations:**

**The Committee considered the proposal and recommended to effect the purchase of two Air Conditioners (Panasonic- Make, Model: CS-CU-TU18VKY, 1.5 TR, with 5 star rating)' in the Department of Futures Studies, from 'M/s Maxcool Systems Pvt. Ltd., Trivandrum' at a total cost of Rs. 1,00,000/- (Rupees One lakh only), inclusive of GST, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.02.08:-**

**Consideration for the purchase of 8 High end workstations- Department of Futures Studies**

The Head, Department of Futures Studies, vide letter No DFS/KU/DPD/20191009-02 dated 09/10/2019, requested to invite tenders for the Purchase of 8 High end workstations in the Department, along with the technical specifications for the same, furnished by the Instrumentation Engineer, CLIF.

Accordingly, open tender through e- procurement (under two bid system) was invited for the Purchase of 8 High end workstations with the orders of the Registrar, on 01/11/2019 and the technical bids were opened on 17/01/20.

Five firms quoted for the purchase, viz.,

- (i) M/s Intercad Systems Pvt. Ltd., Trivandrum.
- (ii) M/s Skylark Information Technologies Pvt. Ltd., Kochi.
- (iii) M/s Smartsoft, Trivandrum.
- (iv) M/s Cezen Technologies Pvt. Ltd., Trivandrum.
- (v) M/s. Absolut Technologies, Trivandrum

The Technical Bids of the aforementioned firms were forwarded to the Head, Department of Future Studies, for Technical Evaluation vide email dated 10/12/2019 and the Head, vide email dated 26/12/2019, forwarded the evaluation report obtained from the Instrumentation Engineer, CLIF and remarked that all the five firms satisfy the Technical Specifications stipulated in the Tender Notice.

Subsequently, the financial bids of the technically qualified firms were opened on 17/01/2020 and forwarded to the Head for evaluation vide email dated 18/01/2020. Thereafter, the Head vide Letter dated 05/02/2020, forwarded the comparative statement of quotations to this effect and recommended to effect the purchase from the "L1 firm".

The comparative statement of quotations in this regard is detailed below:

Sl.No	Firms	Make and Model	Unit Price (in Rs.)	GST (in Rs.)	Total Amount (in Rs.)	Qty	Grant Total (in Rs.)	Remarks
1	Skylark Information Technologies, Kochi	Make:HP Model: Z2 Tower G4 Workstation	85,125/-	15,322.5/- (GST @18%)	1,00,447.50	8	8,03,580/-	L4
2	InterCAD Systems Private Ltd., Kochi	Make:Dell Model: Precision 3630 Tower	83,162/-	14,969.16/- (GST @18%)	98,131.16	8	7,85,049/-	L3
3	Smartsoft, Trivandrum	Make:Dell Model: Precision 3630 Tower	78,953.40/-	14,211.612/- (GST @18%)	93,165.012	8	7,45,320/-	L2
4	Absolute Technologies, Trivandrum	Make:HP Model: Z2 Tower G4 Workstation	98,705/-	17,766.9/- (GST @18%)	1,16,471.9	8	9,31,775.2/-	L5
5	Cezen Technologies Pvt. Ltd., Bangalore	Make:Dell Model: Precision 3630 Tower	78,433/-	14,117.94/-	92,550.94/-	8	7,40,407.52/-	L1. Recommended by the Head

The Head, Department of Futures Studies, has recommended the "L1 firm" 'M/s.Cezen Technologies Pvt. Ltd., Bangalore', for the Purchase of "8 High end workstations" in the Department, at a total cost of Rs. 7,40,407.52/- (Rupees Seven lakh forty thousand four hundred and seven and Paise fifty two only).

The Expenditure in this connection may be debited from the State Plan Grant sanctioned to the Department under the Scheme-component "infrastructure & Lab Development", for the year 2019-20.

The Finance Officer has recommended that the proposal for the purchase of 8 High End workstations in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

#### Recommendations:

**The Committee considered the proposal and recommended to effect the purchase of eight "High end workstations" in the Department of Futures Studies, from 'M/s.Cezen Technologies Pvt. Ltd., Bangalore' at a total cost of Rs. 7,40,407.52/- (Rupees Seven lakh forty thousand four hundred and seven and Paise fifty two only), inclusive of GST@18%, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department,**

under the Scheme-component "Infrastructure and Laboratory Development". The Committee also recommended the Head, to explore the possibility of effecting the above purchase @5% GST, subject to obtaining Essentiality Certificate from the University.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No:12.54.02.09:- Consideration for the purchase of 'Earth Resistivity Meter'- Department of Geology reg.**

The Head, Department of Geology, vide letter No.467/4B/GOL/2020 dated 20/02/2020 has submitted a proposal for the purchase of 'Earth Resistivity Meter' in the Department.

The Head has forwarded the quotation obtained from three firms for the purchase of 'Earth Resistivity Meter' in the Department, along with the Quotation Notice, Minutes of the Department Council meeting held in the Department on 16/01/2020, recommending the purchase and the certificate regarding compliance with KFC.

The Comparative Statement in this regard is detailed below:

**Item : Earth Resistivity Meter (1 No)**

Sl. No	Firm	Make and Model	Unit Rate	GST	Total Amount	Recommendations
1	ANVIC Systems, Pune	Make: Aquameter CRM AutoC	2,31,550/-	41,679/- (GST @18%)	2,73,229/-	<b>L1. Recommended by the Head</b>
2	Aimil Ltd, Bangalore	Make: Aimil Model: 90248099	2,70,000/-	48,600/- (GST @18%)	3,18,600/-	L3
3	Turbo Electronic Systems, Pune		2,53,750/-	45,675/- (GST @18%)	2,99,425/-	L2

The Head, Department of Geology has recommended the firm 'M/s. ANVIC Systems, Pune' for the purchase of 'Earth Resistivity Meter' in the Department, at a total amount of Rs.2,73,229/- (Rupees Two lakh seventy three thousand two hundred and twenty nine only).

The Expenditure in this regard may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme Component "Infrastructure and Laboratory Development".

The Finance Officer has remarked that the proposal for the purchase of 'Earth Resistivity Meter' in the Department of Geology, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly. In this context, the proposal is placed before the Purchase Committee for consideration.

**Recommendations:**

The Committee considered the proposal and recommended to effect the purchase of one 'Earth Resistivity Meter' in the Department of Geology, from 'M/s. ANVIC Systems, Pune' at a total cost of Rs.2,73,229/- (Rupees Two lakh seventy three thousand two hundred and twenty nine only), inclusive of GST@18%, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development". The Committee also recommended the Head, to explore the possibility of effecting the above purchase @5% GST, subject to obtaining Essentiality Certificate from the University.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.



**Item No: 12.54.02.10:- Consideration for the purchase of various Furniture - Department of Geology reg.**

The Head, Department of Geology, vide Letter No. 509/2020/UOK-KC dated 06/02/2020, has submitted a proposal for the purchase of various Furniture in the Department.

The Head has forwarded the Quotation obtained from 'M/s SIDCO Industrial Estate, Pappanamcode, Thiruvananthapuram', in accordance with the G.O. (Rt) No. 49/2019/SPD dated 14/11/2019, along with the Minutes of the Department council meeting held in the Department on 16/12/19, recommending the purchase.

The detailed quote in this regard, is enumerated below:

Sl. No	Items	Unit Rate	Qty	Amount (in Rs.)
1	Steel Cabinet with size 198x90x48	9,399/-	2	<b>18,798/-</b>
2	Computer Table with CPU provision & key board & one drawer	7,364/-	1	<b>7,364/-</b>
3	Steel Cabinet with Glass Door of size 198x90x48	10374/-	2	<b>20,748/-</b>
4	Steel filling Cabinet of size 120x60x50	10651/-	1	<b>10,651/-</b>
5	Steel Visitors Chair with cushion seat and back	3132/-	6	<b>18,792/-</b>
6	Special type stool revolving of size Height 45 cm width 40cm length 40cm	3706/-	19	<b>70,414/-</b>
Total				1,46,767/-
Transportation 3%				4,403/-
Total				1,51,170/
GST 18%				27,211/-
Kerala Flood Cess @1%				1512/-
Grand Total				<b>1,79,893/-</b>
One lakh seventy nine thousand eight hundred and ninety three only				

The Head, Department of Geology, has recommended the firm 'M/s SIDCO Industrial Estate, Pappanamcode, Thiruvananthapuram' for the purchase of various furniture in the Department, in accordance with the G.O. (Rt) No. 49/2019/SPD dated 14/11/2019, at a total cost of **Rs. 1,79,893/- (Rupees One lakh seventy nine thousand eight hundred and ninety three only)**.

The Expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure & Laboratory Development".

The Finance Officer has remarked that the proposal for the purchase of various furniture in the Department of Geology, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations:**

The Committee considered the proposal and recommended to effect the purchase of various furniture in the Department of Geology, from M/s SIDCO Industrial Estate, Pappanamcode, Thiruvananthapuram' at a total cost of **Rs. 1,79,893/- (Rupees One lakh seventy nine thousand eight hundred and ninety three only)**, inclusive of GST@18%, in accordance with the G. O. (Rt.) No. 49/2019/SPD dated 14/11/2019, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No:12.54.02.11:-**

**Consideration for the purchase of Furniture items and Bar Code Reader in the Department- Department of Kerala Studies**

The Head, Department of Kerala Studies, vide Letter No. F/10/KS/GEN/ Plan/161/2019--20 dated 24/02/20, has submitted a proposal for the purchase of the following items in the Department:

- (i) Steel Filing Cabinet. (1 No)
- (ii) Steel Cabinet with Locker 4 Shelves (1 No)
- (iii) Steel Cabinet with 4 Fixed Shelves (3Nos)
- (iv) Steel table (5 Nos)
- (v) Steel Slotted Angle Rack (3 Nos)
- (vi) White Board with Aluminium Frame (1 no)
- (vii) Executive high back revolving chair (1 No)
- (viii) Revolving chair Medium Back with Pushback (3 Nos)
- (ix) Setty Set Teak wood with cushion (1 No)
- (x) Teapoy (1 No)
- (xi) Teak wood Arm Chair seat and back cushioned (8 Nos)
- (xii) Iron cash chest (1 No)
- (xiii) Computer Table with metal CPU provision(2 Nos)
- (xiv) Computer chair Revolving seat and back (2 Nos)
- (xv) Barcode reader (1 No)

The Head, has forwarded the Quotation obtained from 'M/s SIDCO Marketing Division, Housing Board, Thiruvananthapuram' for the purchase of the aforementioned items, in accordance with the G.O. (Rt) No. 49/2019/SPD dated 14/11/2019.

The detailed quote in this regard is enumerated below:

**Items : Furniture Items and Bar Code Reader**

Sl.No	Items	Qty	Rate	Amount (in Rs.)
1	Steel Filing Cabinet	1	10,651/-	<b>10,651/-</b>
2	Steel Cabinet with Locker 4 Shelves	1	9,916/-	<b>9,916/-</b>
3	Steel Cabinet with 4 Fixed shelves	3	9,399/-	<b>28,197/-</b>
4	Steel Table	5	8,785/-	<b>43,925/-</b>
5	Steel Slotted Angle rack	3	4,558/-	<b>13,674/-</b>
6	White Board with Aluminium Frame	1	5,793/-	<b>5,793/-</b>
7	Executive High Back Revolving chair	1	8024/-	<b>8024/-</b>
8	Revolving Chair Medium Back with Pushback	3	5976/-	<b>17,928/-</b>
9	Setty Set Teak Wood with Cushion	1	39,500/-	<b>39,500/-</b>
10	TeaPoy Teak Wood	1	7,700/-	<b>7,700/-</b>
11	Teak wood Arm chair Seat	8	6,822/-	<b>54,576/-</b>
12	Iron Cash Chest	1	18,326/-	<b>18,326/-</b>
13	Computer Table with Metal CPU Provisions	2	5,873/-	<b>11,746/-</b>
14	Computer Chair Revolving Seat and back	2	3,704/-	<b>7,408/-</b>
15	Barcode Reader with Printer TVS LP 46 Lite	1	18,700/-	<b>18,700/- (Not listed in the G.O.)</b>
Delivery Charges				8,882/-
Gross Total				3,04,946/-
CGST				27,445.14/-
SGST				27,445.14/-
Flood Cess @1%				3,049.46/-
Round Off				0.26
Grand Total				3,62,886/-
(Three lakh sixty two thousand eight hundred and eighty six only )				

Registrar

Pro-Vice-Chancellor

Vice-Chancellor

The Head, Department of Kerala Studies has recommended the firm "M/s SIDCO Marketing Division, Housing Board, Thiruvananthapuram" for the purchase of various 'Furniture items and Bar Code Reader' in the Department, for a total amount of **Rs. 3,62,886/- (Rupees Three lakh sixty two thousand eight hundred and eighty six only)**.

The Expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure & Laboratory Development".

The Finance Officer has remarked that the proposal for the purchase of various 'Furniture items' in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

#### Recommendations:

The Committee considered the proposal and recommended to effect the purchase of various furniture, except "Barcode Reader with Printer TVS LP 46 Lite(Item No.15 of the quote)", in the Department of Kerala Studies, from M/s SIDCO Marketing Division, Housing Board, Thiruvananthapuram' at a total cost of Rs. 3,40,632.74/- (Rupees Three lakh forty thousand six hundred and thirty two and seventy four paise only), inclusive of GST@18%, in accordance with the G. O. (Rt.) No. 49/2019/SPD dated 14/11/2019, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

The Committee further recommended to effect the purchase of "Barcode Reader with Printer TVS LP 46 Lite(Item No.15 of the quote)" in the Department, by inviting fresh quotations by publishing the quotation notice in the University Website.

#### *Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.02.12:-** *Consideration for the Implementation of the Specific Project "Library services for the Differently Abled" - Purchase of Computer furniture in the Department -Kerala University Library – - reg.*

The University Librarian, vide Lr No. Pl.A1/KUL/LSDA/15 dated 04/05/2019, was requested to furnish the quotations obtained from M/s RUBCO towards the purchase of Computer furniture in the "Resource Centre for the visually challenged users" of the Kerala University Library, in connection with the implementation of Specific Project "Library Services for the Differently Abled", under State Plan Grant for the year 2015-16.

Accordingly, the University Librarian, Kerala University Library, vide Letter No. M/637/2019-20 dated 25/02/20, has submitted a proposal for the purchase of the following furniture items from 'M/s RUBCO, Kannur', for use in the aforementioned Resource Centre of the Kerala University Library, in accordance with the G.O. (Rt.) No. 45/2019/SPD dated 28/10/2019.

(i) Table with Computer Facility (13.2 Rm)

(ii) Visitors Chair (Revolving Low Back). (10Nos)

The detailed quote in this regard is enumerated below:

#### Item : Furniture Items

Sl.No	GO Item NO	Item	Basic rate (in Rs)	Transporatation charge	Total amount	GST @18%	Flood Cess @1%	Unit Price	Unit	Qty	Amount (in Rs)
1	128	Table with Computer facility as per dg (17 seats)	17,841/-	2041/-	19,882/-	3579	199	23,660	Rm	13.2	3,12,312/-
2	57	Visitors Chair	4589/-	525/-	5114/-	921	51	6,086	nos	10	60,860/-
										Total	3,73,172/-

The University Librarian, Kerala University Library, has recommended the firm 'M/s **RUBCO, Kannur**' for the purchase of various 'Furniture items' for use in the "Resource Centre for the visually challenged users" of the Library, for a total amount of **Rs. 3,73,172/- (Rupees Three lakh seventy three thousand one hundred and seventy two only)**.

The Expenditure in this connection may be debited from the balance amount available (approximately Rs. 16,96,750/-) in the financial assistance of Rs. 50 Lakh sanctioned to Kerala University Library, in connection with the implementation of the Specific Project "Library services for the Differently Abled", under State Plan Grant for the year 2015-16.

The Finance Officer has remarked that the proposal for the purchase of Computer furniture in the "Resource Centre for the visually challenged users" of the Kerala University Library, in connection with the implementation of Specific Project "Library Services for the Differently Abled", may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations:**

**The Committee considered the proposal and recommended to effect the purchase of various furniture in the Kerala University Library, from 'M/s RUBCO, Kannur' at a total cost of Rs. 3,73,172/- (Rupees Three lakh seventy three thousand one hundred and seventy two only), inclusive of GST@18%, in accordance with the G. O. (Rt.) No. 45/2019/SPD dated 28/10/2019, for use in the "Resource Centre for the visually challenged users" of the Library, debiting the expenditure from the balance amount available in the financial assistance of Rs. 50 Lakh sanctioned to Kerala University Library, in connection with the implementation of the Specific Project "Library services for the Differently Abled", under State Plan Grant for the year 2015-16.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.02.13:- Consideration for the Purchase of five numbers of Desktop Computers in the Department-Department of Physics-- reg.**

The Head, Department of Physics, vide letter No.809/2019/UOK-KC dated 04/02/2019, has submitted a proposal for the purchase of five numbers of Desktop Computers in the Department. The Head has forwarded the quotation obtained from 'M/s Keltron, Thiruvananthapuram'(generated from the CPRCS Portal) for the purchase of five Desktop computers in the Department, in accordance with the approved rates detailed in the G.O.(Rt) No.128/2019/ITD dated 29/06/19, along with Minutes of the Department council held in the Department on 07/01/2020, recommending the purchase and the specifications for the same obtained from the Instrumentation Engineer, CLIF. The detailed quote, in this regard is enumerated below:

**Name of the Item: Desktop Computers (5 No):**

Sl. No.	Items	Rate	Qty	Amount (in Rs.)
1	Desktop High End - Win 10 Home (Intel Processor) (Item No. 9 of the G.O.) (Through CPRCS Portal)	45,025	5	2,25,125/-
	Grand Total			2,25,125/
	Two lakh twenty five thousand one hundred and twenty five only			

The Head, Department of Physics, has recommended the firm 'M/s **Keltron, Thiruvananthapuram**' for the purchase of five numbers of Desktop Computers in the Department, at a total amount of **Rs. 2,25,125/- (Rupees Two lakh twenty five thousand one hundred and twenty five only)**, in accordance with the G.O.(Rt) No.128/2019/ITD dated 29/06/19.

The expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme component 'Infrastructure and Laboratory Development'.

The Finance Officer has remarked that the proposal for the purchase of five numbers of Desktop Computers in the Department of Physics, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendation:**

The Committee considered the matter and recommended to purchase five numbers of Desktop Computers (Desktop High End - Win 10 Home -Intel Processor) in the Department of Physics, from 'M/s Keltron, Thiruvananthapuram' (through <http://cprcs.kerala.gov.in>), at a total cost of Rs. 2,25,125/- (Rupees Two lakh twenty five thousand one hundred and twenty five only), in accordance with the G. O. (Rt.) No.128/2019/ITD dated 29/06/19, including GST, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme component 'Infrastructure and Laboratory Development'

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.02.14:- Consideration for the purchase of "150 W Xenon Lamp" for the "Fluoromax-4 Spectrofluorometer"- Department of Physics**

The Head, Department of Physics, vide Letter No Phy/375/2019-20 dated 10/03/20, has submitted a proposal for the purchase of "150 W Xenon Lamp" for the existing "Fluoromax-4 Spectrofluorometer" in the Department.

The Head has forwarded the quotation obtained from the firm 'M/s. Laser Spectra Service India Pvt Ltd, Bangalore', the sole authorized representative of 'M/s. Horiba Scientific, USA' in India, in connection with the purchase.

The Head has also forwarded the copies of the Quotation Notice and the Minutes of the Department Council meeting held in the Department on 11/03/20, recommending the purchase. The detailed quote in this regard is enumerated below:

**Item No: 150 W Xenon lamp for Fluoromax-4 Spectrofluorometer**

Sl.No	Item	Amount (in Rs)
1	Model 1905 OFR, 150 W Xenon Lamp for Fluoromax-4 Spectrofluorometer	1,05,000/-
	GST @5%	5,250/-
	Total Amount	1,10,250/-

The Head, Department of Physics, has recommended the firm "M/s. Laser Spectra Service India Pvt Ltd, Bangalore", the sole authorized representative of 'M/s. Horiba Scientific, USA' in India, for the purchase of "150 W Xenon Lamp" for the existing "Fluoromax-4 Spectrofluorometer" in the Department, at a total cost of Rs.1,10,250/- (Rupees One lakh ten thousand two hundred and fifty only).

The Expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the scheme component 'Infrastructure and Laboratory Development'.

The Finance Officer has remarked that the proposal for the purchase of "150 W Xenon Lamp" for the existing "Fluoromax-4 Spectrofluorometer" in the Department of Physics, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations:**

The Committee considered the proposal and recommended to effect the purchase of one "150 W Xenon lamp for the existing Fluoromax-4 Spectrofluorometer" in the Department of Physics, from 'M/s. Laser Spectra Service India Pvt Ltd, Bangalore', the sole authorized representative of 'M/s. Horiba Scientific, USA' in India, at a total cost of Rs. 1,10,250/- (Rupees One lakh ten thousand two hundred and fifty only), debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme component 'Infrastructure and Laboratory Development'.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

**Item No: 12.54.02.15:-** *Consideration for the Purchase of Ultrasonic Extractor in connection with the implementation of the Innovative Project 'Establishment of Translational Research Facility in Plant Cell Culture Technology-Phase IV' in the Department-Department of Botany -- reg.*

The Head, Department of Botany, vide Letter No.22/Bot/843/2020 dated 04/02/2020, has submitted a proposal for the purchase of Ultrasonic Extractor in the Department, in connection with the implementation of the Innovative Project 'Establishment of Translational Research Facility in Plant Cell Culture Technology- Phase IV'. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from three suppliers for the purchase, along with the Minutes of the Department Council Meeting held in the Department on 29/01/20, recommending the purchase.

The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Ultrasonic Extractor : 1 No**

Sl. No	Firms Quoted	Specifications	Base Rate	GST	Total Rate (Rs)	Qty	Remarks
1	Inkarp Instruments, Trivandrum	Make: Sonics USA Model: VCX130	USD 4025.00 + 100 USD (Packing & Forwarding) + 400 USD (Air Freight & Insurance )		USD 4525.00 ie.. Rs.3,23,221/-  (1USD= 71.43)	1	Recommended for purchase by the HOD  L1
2	Sparks Systems, Hyderabad	Make:Ultrasonic Probe Model: RP-150	3,67,500/-	Inclusive	3,67,500/-	1	L2
3	Vertex Enterprises, Chennai	Make: Sonics Model: Q125	3,78,000/-	Inclusive	3,78,000/-	1	L3

The Head, Department of Botany has recommended the purchase of one "**Ultrasonic Extractor**" in the Department, from the principal firm "**M/s SONICS & MATERIALS, INC., USA**" through the supplier firm '**M/s Inkarp Instruments, Trivandrum**', at a total cost of **USD 4525.00** (ie..**Rs. 3,23,221/-** (Rupees Three lakh twenty three thousand two hundred and twenty one only).

The expenditure in this connection may be debited from the financial assistance of Rs. 50 Lakh sanctioned to the Department of Botany, for implementing the Specific Project 'Establishment of Translational Research Facility in Plant Cell Culture Technology- Phase IV', under the State Plan Grant for the year **2019-20**.

The Finance Officer has remarked that the proposal for the purchase of one "**Ultrasonic Extractor**" in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations:**

The Committee entrusted the Head, Department of Botany, to conduct a negotiation with the firm '**M/s Inkarp Instruments, Trivandrum**' and to obtain a maximum possible discounted rate from the firm. Accordingly, the firm vide Letter No. **INKARP/KU/NEG/Tvm/017/2020** dated 01/06/2020, informed that they had offered this price in the month of October 2019 and as the manufacturer **M/s SONICS & MATERIALS, INC.,**

USA" has revised the price for the year 2020, they are unable to offer any further discount on the quoted rate. However, the firm agreed to clear and deliver the equipment to the Department at no extra cost.

In this context, the Committee recommended to effect the purchase of "Ultrasonic Extractor" in the Department of Botany from "M/s SONICS & MATERIALS, INC., USA" through the supplier firm 'M/s Inkarp Instruments, Trivandrum', at a total cost of USD 4525.00 (ie..Rs. 3,23,221/- (Rupees Three lakh twenty three thousand two hundred and twenty one only), debiting the expenditure from the financial assistance sanctioned to the Department of Botany, for implementing Specific Project 'Establishment of Translational Research Facility in Plant Cell Culture Technology- Phase IV', under the State Plan Grant for the year 2019-20.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 2<sup>nd</sup> (Plan-Fund) meeting of the Purchase Committee held on 01.06.2020, be approved.

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**Item No.12.55**                      **Budget Speech 2019-20 – Sports Persons Summit 2020 - Provisional Payment of Rs.5,00,000/- (Rupees Five Lakh only) sanctioned to Dr.Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education –Reporting of-reg.**

(Ad.DI)

Ref: U.O No.Ad.DI/DPE/7743/2020 dtd.04.03.2020.

In the Budget Speech 2019-20 of the University, it was proposed to conduct a Sports Persons Summit. An amount of Rs.5,00,000/-(Rupees Five Lakh only) was envisaged in the budget for the conduct of Sports Persons Summit.

As per U.O referred as above, Sanction has been accorded by the Vice Chancellor to Dr. Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education being released an amount of **Rs.5,00,000/-** (Rupees Five Lakh only) allocated in the Budget Speech 2019-20 as Provisional Advance from KUF towards meeting the expenses for the conduct of Sports Persons Summit 2020, held on 06.03.2020 **subject to reporting to the Syndicate.**

Accordingly the above matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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**Item No.12.56**                      **Conduct of Inter Collegiate and Inter University Tournaments 2019-20 – Fourth, Fifth and Final Instalment of Provisional Payment sanctioned to Dr.Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education -reg.**

(Ad DI)

Ref: 1.U.O No.Ad.DI/DPE/31307/2019 dtd.13.11.2019.

2.U.O No.Ad.DI/DPE/40857/2019 dtd.04.12.2019.

3.U.O No.Ad.DI/DPE/46118/2019 dtd.17.01.2020.

4.U.O No.Ad.DI/DPE/1233/2019 dtd.10.02.2020.

5.U.O No.Ad.DI/DPE/5084/2019 dtd.24.02.2020.

6.U.O No.Ad.DI/DPE/8603/2019 dtd.19.03.2020.

In the Budget 2019-20, an amount of Rs.1,00,00,000/-(Rupees One Crore only) was allotted from the Non Plan fund to Department of Physical Education for the conduct of IC and IU tournaments.

An amount of Rs.40,00,000/- (Rupees Forty Lakhs only) was sanctioned as **First Instalment** of Provisional Advance to Dr. Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education towards meeting the expenses in connection with the conduct of the IC and IU Tournaments for the year 2019-20 vide U.O referred as (1) above. But the above said amount has not been credited to the PD Account due to restrictions in transactions imposed by the Government. An

amount of Rs.15,00,000/- (Rupees Fifteen Lakhs only) each were sanctioned as Second and Third Instalment of Provisional Advance (Total Rs.30,00,000/-) to Dr. Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education from KUF towards meeting the expenses in connection with the conduct of the IC and IU Tournaments for the year 2019-20 subject to reporting to the Syndicate vide U.O referred as (2) and (3) above. The matter was reported to the Syndicate held on 13.01.2020 and 13.03.2020.

The Assistant Director (i/c of Director), Department of Physical Education had requested to sanction an amount of Rs.10,00,000/- (Rupees Ten Lakhs only) and an amount of Rs.20,00,000/- (Rupees Twenty Lakhs only) respectively from the KUF as next instalment of Provisional Payment to meet the immediate expenditure required to conduct IC and IU tournaments 2019-20 due to restrictions in cash transactions imposed by the Government. He has also requested to sanction an amount of Rs.40,00,000/- (Rupees Forty Lakhs only) as next instalment of Provisional Payment to meet the immediate expenditure required to conduct IC and IU tournaments for the 2019-20.

As per U.O referred as (4), (5) and (6) above, Sanction has been accorded by the Vice Chancellor to Dr. Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education being paid an amount of Rs.10,00,000/- (Rupees Ten Lakhs only) and an amount of Rs.20,00,000/- (Rupees Twenty Lakhs only) and an amount of Rs.40,00,000/- (Rupees Forty Lakhs only) as **Fourth, Fifth and Final** Instalment of Provisional Advance(Total Rs.70,00,000/-) from KUF towards meeting the expenses in connection with the conduct of Inter Collegiate and Inter University Tournaments for the year 2019- 20 **subject to reporting to the Syndicate**.

Accordingly the above matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.57**

**Enquiry Report on the error in Revaluation Memo in r/o Ms.Shabana S and Shivani Prakash – SIS2 B.Tech Examinations – reg.**

(EJVII/ Ad.D1)

Ms. Shabna S., candidate code: 13412047/401 (Civil Engineering), SHM Kadakkal, has applied for revaluation of two subjects– Engineering Chemistry and Basic Mechanical Engineering – of S1 S2 B. Tech Examination 2013 scheme, February 2019. As per the pre-revaluation register the marks scored by the candidate for the subject Basic Mechanical Engineering was 38. On 11.11.2019, the answer sheet was revalued and returned. The revalued mark was only 34 and hence the result is NO CHANGE. But, on trying to enter the revaluation mark of Basic Mechanical Engineering in the SAGE-B.TECH Software on 12.11.2019, it was found that the mark has already been entered as **41 with wrong false no. 7894** (False No. used by the Section was 2000 series).

Similarly another student Ms. Shivani Prakash, SIS2 B.Tech Examination 2013 scheme, February 2019 complained that while downloading SIS2 revaluation memo she could get an old memo for S5 B. Tech Degree Examination.

The Vice-Chancellor has ordered the Pro-Vice-Chancellor to conduct an enquiry on the matter and the report on the enquiry was submitted by the Pro-Vice-Chancellor vide Note to the PA to the Controller of Examinations dated 21/05/2020, to place the report in the forthcoming Syndicate meeting.

As per the orders of the Vice-Chancellor, the enquiry report on the error in Revaluation Memo in respect of the candidates Ms. Shabna S. and Ms. Shivani Prakash of S1 S2 B. Tech. Degree Examination (2013 Scheme) February 2019 is placed before the Syndicate.

**Resolution of the Syndicate**

The Syndicate considered the Enquiry Report submitted by the Pro-Vice-Chancellor and **RESOLVED** the following:

1. To accept the Enquiry Report.
2. To relieve the Programmer from the duties until futher orders.
3. To seek explanation from the Programmer on the findings of the Enquiry Report and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.



**Item No.12.58** *Minutes of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University – Reporting of – reg.*  
(Ad. A.VII)

As per the orders of the Vice-Chancellor, the performance appraisal of staff on contract at various institutions under DOMTEC was conducted on 27<sup>th</sup> and 28<sup>th</sup> of May 2020. The minutes of the meeting approved by the Vice-Chancellor was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University on 01.06.2020.

The tenure of contract of most of the staff on contract at various UIT Regional Centres was expired on 31.05.2020. As the University exams are scheduled to be conducted on 02.06.2020, it is exigent to intimate the staff on contract to join duty on 02.06.2020. The Vice-Chancellor by exercising his power envisaged under 10(13) of the Kerala University Act has approved the recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University and ordered to implement it. (Minutes appended)

As per the orders of the Vice-Chancellor, intimations were sent to the staff on contract at various institutions under DOMTEC whose tenure expired upto 31.05.2020.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 01.06.2020  
Time : 10.30 a.m.  
Venue : Syndicate Room

**Members**

1. Sri. J. Jairaj	-	Sd/-
2. Adv. K. H. Babujan	-	Sd/-
3. Sri. B. P. Murali	-	Sd/-
4. Adv. G. Muralidharan Pillai	-	Sd/-
5. Sri. R. Rajesh	-	Absent
6. Dr. S. Nazeeb	-	Sd/-
7. Adv. B. Balachandran	-	Sd/-
8. Dr. K. G. Gopchandran	-	Sd/-
9. Sri. Mohammed Yaseen	-	Absent
10. Dr. M. Vijayan Pillai	-	Absent
11. Smt. Renju Suresh	-	Absent
12. Sri. Viswan Padanilam	-	Sd/-

**Item #1:** *Minutes of the meeting of the Performance Appraisal Committee – Consideration of – reg.*

Performance appraisal of the staff on contract at various institutions under DOMTEC was done on 27<sup>th</sup> and 28<sup>th</sup> of May 2020. The Minutes of the meeting is approved by the Vice-Chancellor.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the performance appraisal committee is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

**Recommendation:**

The Committee considered the minutes of the meeting of the committee for performance appraisal of staff on contract employees of the institutions under DOMTEC and recommended to approve the recommendations of the Appraisal committee with the following modifications in the case of the following staff:

1. To give one more chance to Sri. Sivasankar S. Nair, Assistant Professor, UCE, Kariavattom and Dr. P.K. Somarajan, Assistant Professor, Kumarapuram to submit application for performance appraisal for engaging them for a fresh tenure.
2. To hear Smt. Gopika P., UIM Punalur and Sri. Brijith D.S., UIT Regional Centre, Pirappancode on the next Standing Committee of the Syndicate on Departments and Other Institutions of the University.

3. As Smt. Gomathy Amma, UIT Thiruvananthapuram crossed upper age limit, she shouldn't be considered for a fresh tenure.

The Committee further recommended the following.

- i. To obtain a self declaration from the staff on contract who have shortcomings noted by the performance appraisal committee along with the employment contract stating that all the shortcomings noted by the Performance Appraisal Committee should be corrected in the ensuing contract tenure.
- ii. The defects noted by the Performance Appraisal Committee is to be intimated at the time of fresh tenure.
- iii. In the case of KUCTE, Anchal, the recommendations of the teaching staff on contract was not included in the minutes of the Performance Appraisal Committee. Hence the recommendation "Recommended with respect to the verification of the documents submitted" of the six teaching staff on contract of KUCTE Anchal to be included in the minutes.

To approve the Minutes of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University by the Vice-Chancellor in exercise of his power envisaged under 10(13) of the Kerala University Act.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 01.06.2020, be noted.

**FURTHER RESOLVED** to modify the recommendation at Sl.No.1 as 'To give one more chance to Sri. Sivasankar S. Nair, Assistant Professor, UCE, Kariavattom to submit application for performance appraisal for engaging them for a fresh tenure'.

**ALSO RESOLVED** to hear the Principal, KUCTE, Anchal by the Standing Committee of the Syndicate on Departments and Other Institutions of the University scheduled on 08.06.2020 at 11.00 AM.

**The committee came to an end at 12.00 p.m.**

Sd/- Sd/-  
**CONVENER** **REGISTRAR**  
**MINUTES OF THE MEETING OF THE COMMITTEE FOR PERFORMANCE APPRAISAL**  
**OF STAFF ON CONTRACT EMPLOYEES OF THE INSTITUTIONS UNDER DOMTEC**

Date : 27.05.2020 & 28.05.2020  
 Time : 10.30 a.m.  
 Venue : Pro-Vice Chancellor's Chamber

**Members**

- |   |   |      |
|---|---|------|
| 1. Dr. P. P. Ajayakumar (Pro-Vice Chancellor)   | : | Sd/- |
| 2. Sri. J. Jairaj, (Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University)            | : | Sd/- |
| 3. Dr. Asok Kumar A, (Associate Professor & Head of the Department of EEE, Govt. Engineering College Barton Hill, Thiruvananthapuram) | : | Sd/- |
| 4. Dr. K.S. Suresh Kumar (Professor of Commerce, SDE University of Kerala)  | : | Sd/- |
| 5. Dr. Sunilraj N.V, Assistant Professor of Commerce, Govt. College, Attingal)  | : | Sd/- |
| 6. Dr. Priya P, (Assistant Professor, Dept. Of Computer Science, Govt. College, Kariavattom)  | : | Sd/- |
| 7. Smt. Vidhya N.P, (Assistant Professor, Dept. Of Computer Science, Govt. College, Kariavattom)                                      | : | Sd/- |
| 8. Dr. Zeenath K.S, (Professor of Mathematics, SDE, University of Kerala)   | : | Sd/- |
| 9. Dr. K.S. Chandrasekhar, (Professor & Head, IMK, University of Kerala)  | : | Sd/- |

**Registrar**

**Pro-Vice-Chancellor**

**Vice-Chancellor**

- 10.Prof. (Dr.) Bindu R.L, (HOD, Dept. of Education & Dean, University of Kerala) : Sd/-
- 11.Dr. Prince P.R, (Assistant Professor of Physics, University College, Thiruvananthapuram) : Sd/-
- 12.Dr. C.R. Prasad (Registrar) : Sd/-

The Performance Appraisal Committee for all the teaching and non-teaching staff on contract of the Institutions under DOMTEC was held on 27<sup>th</sup> and 28<sup>th</sup> of May 2020 at Pro-Vice Chancellor's Chamber. The Pro-Vice Chancellor, Convener, standing Committee of the Syndicate on Departments and Other Institutions of the University and the Subject experts perused the documents forwarded by the Principals of various institutions and recommended to renew the contract of all the teaching and non-teaching staff of various institutions under DOMTEC for another period of 11 months and for casual employees for a period of 89 days on the condition that the defect noted against their names are rectified in the ensuing contract period.

The recommendations of the Committee are detailed below.

**Staff on contract at various University Institutes of technology Regional Centres**

The performance appraisal committee, after detailed verification of the documents submitted, recommended engagement for a fresh tenure of all the following staff on contract on condition that lacunae remarked, if any, will be filled and the qualifications as per existing norms be achieved in the coming contract year.

Sl. No.	Name of staff on contract	UIT Regional Centre	Designation	Remarks
1.	Beena C. Jacob	Neyyattinkara	Lr.in CS on contract	Recommended for a fresh tenure.
2.	B. S. Resmy	Neyyattinkara	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1.Needs to improve knowledge in subjects particularly programming JAVA 2. Not participated in any short term training courses.
3.	Rekha M. S.	Neyyattinkara	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Pass percentage for all subjects handled is below 50%. 2. Needs to attend short term courses and organise seminars in the subjects.
4.	Sangeetha S. V.	Neyyattinkara	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars in Computer Science.
5.	S.Christal Telmin	TVPM	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to involve in co-curricular and extension activities. 2. Needs to attend short term courses and organise seminars in the subjects.
6.	Rajitha V.	TVPM	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to improve in all theory paper since pass percentage is low. 2.Needs to attend short term courses and organise seminars in Computer Science. 3. Needs to involve in extension

				activities.
7.	Rose Cherian	TVPM	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to improve in all theory paper since pass percentage is low. 2.Needs to attend short term courses and organise seminars. 3. Needs to involve in extension activities.
8.	Jitha Thankachi B J	TVPM	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to involve in co-curricular and extension activities. 2.Needs to attend short term courses and organise seminars.
9.	Bose Pious	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses
10.	Norin Priya V.	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses
11.	Jisha V.	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses
12.	Binuja L.	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses
13.	Sruthi S.	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses
14.	Praveen Kumar P.K.	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses
15.	Nisha A.	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses
16.	Arun N.	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to attend short term courses. 2. Needs toorganise seminars.
17.	Godwin Sylvester S.B.	Kollam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses.
18.	Sreena G.Nair	Pathanapuram	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
19.	Thankam S	Pathanapuram	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
20.	Swapna Jamal	Pathanapuram	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
21.	Adeena Salim	Pathanapuram	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b>

				Needs to attend short term courses and organise seminars.
22.	Simi M	Pathanapuram	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to attend short term courses and organise seminars. 2. Needs to involve in co-curricular and extension activities.
23.	Sunu P.Nair	Pirappancode	Lr.in CS on contract	Recommended for a fresh tenure.
24.	Rejani T.R.	Pirappancode	Lr.in CS on contract	Recommended for a fresh tenure.
25.	Sindhu B.S.	Pirappancode	Lr.in CS on contract	Recommended for a fresh tenure.
26.	Fathima M.S.	Pirappancode	Lr.in CS on contract	Recommended for a fresh tenure.
27.	Vineetha R.V.	Pirappancode	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to attend short term courses and organise seminars. 2. Needs to improve on punctuality.
28.	Parvathy G.	Pirappancode	Lr.in CS on contract	Recommended for a fresh tenure.
29.	Pratheesh R.	Yeroor	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
30.	Harikumar K.	Yeroor	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to attend short term courses and organise seminars. 2. Excess hours not met. 3. Needs to involve in co-curricular and extension activities.
31.	Manojkumar V.	Yeroor	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to attend short term courses and organise seminars. 2. Excess hours not met. 3. Needs to involve in co-curricular and extension activities.
32.	Rini R.	Yeroor	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to attend short term courses and organise seminars. 2. Needs to involve in co-curricular and extension activities.
33.	Ramzana S.	Yeroor	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
34.	Shijimol A. S.	Kottarakkara	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
35.	Manju G.S.	Kottarakkara	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to conduct seminars in Computer Science. 2. Needs to attend short term courses
36.	Anup M.S.	Kottarakkara	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b>

				Needs to attend short term courses
37.	Jiji S.Nair	Kottarakkara	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
38.	Sabitha Beevi A.	Kottarakkara	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to organise seminars and involve in extension activities..
39.	Salini K.	Thenmala	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to organise seminars in Computer Science.
40.	Aswathy J. S.	Sasthamcotta	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to attend short term courses, organise seminars and involve in extension activities. 2. Needs to work on preparing source materials.
41.	Remya Krishnan	Karuvatta	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses, organise seminars and involve in extension activities.
42.	Nimisha S.Kala	Karuvatta	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses, organise seminars and involve in extension activities.
43.	Smitha M.L.	Karuvatta	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses, organise seminars and involve in extension activities.
44.	Anila V S	Karuvatta	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to organise seminars and involve in extension activities.
45.	Salini L.	Mukhathala	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
46.	Lekshmi Mohan	Mukhathala	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and organise seminars.
47.	Archana V.R	Mukhathala	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to improve on "Introduction to Programming" since pass percentage is low. 2. Needs to attend short term courses and organise seminars.
48.	Neethu R	Mukhathala	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and involve in extension activities.

49.	Senjulal P.	Vakkom	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to improve on building rapport with students. 2. Needs to attend short term courses.
50.	Litty Varghese	Vakkom	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses.
51.	Sumi Suseelan	Vakkom	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to involve in extension activities and organise seminars.
52.	Aswathy V. S.	Vakkom	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses and involve in extension activities.
53.	Hari V.K	Vellarada	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to improve in DBMS since pass percentage is low. 2. Needs to attend short term courses and organise seminars.
54.	Dakshina D.S	Vellarada	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to improve in Computer Networks subjects since pass percentage is low.
55.	Chinju R. Nair	Kanjiramkulam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses, organise seminars and involve in extension activities.
56.	Athira R.S	Tholicode	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses, organise seminars and involve in extension activities.
57.	Sreelekshmi P G	Malayinkeezhu	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses, organise seminars and involve in extension activities.
58.	Sarimol Sukumaran	Muthukulam	Lr.in CS on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to attend short term courses.
59.	Pradeep C	Mannady	Lr.in CS on contract	1.Recommended 2. Need to organise seminars in the subject 3. Need to involve in extension activities
60.	Asha Thomas	Mannady	Lr.in CS on contract	1. Recommended 2. Need to improve V B Subject 3. Need to organise seminars and participate short term courses in the subject
61.	Sini Mohan	Mannady	Lr.in CS on contract	1. Recommended 2. Need to involve in extension

				activities 3. Need to organise seminars and participate short term courses in the subject
62.	Kumari Lekha I	Adoor	Lr.in CS on contract	1. Recommended 2. Need to involve in extension activities 3. Need to organise seminars and participate short term courses in the subject
63.	Anuja A Rajan	Adoor	Lr.in CS on contract	1. Recommended 2. Need to organise seminars and participate short term courses in the subject
64.	Surya Krishna	Adoor	Lr.in CS on contract	1. Recommended 2. Need to improve pass % of Data Structure 3. Need to involve in extension activities 4. Need to organise seminars and participate short term courses in the subject
65.	Maya Philip	Adoor	Lr.in CS on contract	1. Recommended 2. Need to involve in extension activities 3. Need to organise seminars and participate short term courses in the subject
66.	Saratchandran K. P.	Mannar	Lr.in CS on contract	1. Recommended 2. Need to participate short term courses in the subject.
67.	Manoj.R	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to involve co-curricular and extension activities 4. Need to organise seminars and participate short term courses in the subject.
68.	Divya .G.Das	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to involve in extension activities 3. Need to organise seminars and participate short term courses in the subject
69.	Bincy.B	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to involve in co-curricular and extension activities 3. Need to organise seminars and participate short term courses in the subject.
70.	Noufia.U	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to involve in extension activities 3. Need to organise seminars and participate short term courses in the subject.
71.	Sunitha M.Nair	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to involve in extension activities



				3. Need to organise seminars and participate short term courses in the subject.
72.	Mumthas Bai.I	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to involve in co-curricular and extension activities 3. Need to organise seminars and participate short term courses in the subject.
73.	Manu Rajan Nair	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to organise seminars and participate short term courses in the subject.
74.	Remya K.L	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to involve in extension activities 3. Need to organise seminars and participate short term courses in the subject.
75.	Nisha.S	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to involve in co-curricular and extension activities 3. Need to organise seminars and participate short term courses in the subject. 3. Needs to improve on pass percentage of students.
76.	Roshni R	Alappuzha	Lr.in CS on contract	1. Recommended 2. Need to organise seminars and participate short term courses in the subject.
77.	Rohini V. S.	Neyyattinkara	Lr. in Management on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Online mode to be developed. 2. Specific mentoring to be shown.
78.	Swapna Chandran	Neyyattinkara	Lr. in Management on contract	<b>Recommended for a fresh tenure on condition:</b> 1. To undertake more courses in Marketing to enhance knowledge.
79.	Gayathri U.	Neyyattinkara	Lr. in Management on contract	Recommended for a fresh tenure.
80.	Subi G. J.	Kollam	Lr. in Management on contract	Recommended for a fresh tenure.
81.	Geethu M. V.	Kollam	Lr. in Management on contract	Recommended for a fresh tenure.
82.	Jitha Raj	Kollam	Lr. in Management on contract	Recommended for a fresh tenure.
83.	Greeshma R. K.	Pathanapuram	Lr. in Management on contract	Recommended for a fresh tenure.
84.	Gayathri C. S.	Pirappancode	Lr. in Management on contract	Recommended for a fresh tenure.
85.	Prathibha L. P.	Pirappancode	Lr. in Management on contract	Recommended for a fresh tenure.
86.	Nisha Stephen	Pirappancode	Lr. in Management on contract	Recommended for a fresh tenure.
87.	Brijith D. S.	Pirappancode	Lr. in Management on contract	Recommended subjected to Principal's report on discipline and

				development of institution – till date.
88.	Anju V.	Pirappancode	Lr. in Management on contract	Recommended for a fresh tenure.
89.	Preetha Zazjany S.	Kottarakkara	Lr. in Management on contract	<b>Recommended for a fresh tenure on condition:</b> Focus on institutional development and courses offering.
90.	Vishnu Kumar N.	Kottarakkara	Lr. in Management on contract	Recommended for a fresh tenure.
91.	Deepak V.	Kottarakkara	Lr. in Management on contract	Recommended for a fresh tenure.
92.	Aswathy S.	Thenmala	Lr. in Management on contract	Recommended for a fresh tenure.
93.	Syama V.	Thenmala	Lr. in Management on contract	Recommended for a fresh tenure.
94.	Chinchu B. S.	Thenmala	Lr. in Management on contract	Recommended for a fresh tenure.
95.	Nisha G.	Sasthamcotta	Lr. in Management on contract	Recommended for a fresh tenure.
96.	Malu V. V.	Sasthamcotta	Lr. in Management on contract	Recommended for a fresh tenure.
97.	Sonia Merin Jose	Sasthamcotta	Lr. in Management on contract	Recommended for a fresh tenure.
98.	Sreekumar G.	Vallakkadavu	Lr. in Management on contract	Recommended for a fresh tenure.
99.	Soubhagya P. J.	Vallakkadavu	Lr. in Management on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to participate more in UIT activities and helping the Principal.
100.	Muhammed Anshad H.	Paravur	Lr. in Management on contract	Recommended for a fresh tenure.
101.	Jithu R.	Paravur	Lr. in Management on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Focus more on making the concepts known to the students. 2. Pass percentage is low.
102.	Kala S	Adoor	Lr. in Management on contract	Recommended
103.	Anjali S Nair	Adoor	Lr. in Management on contract	Recommended
104.	Anija A J	Adoor	Lr. in Management on contract	Recommended
105.	Anilkumar.D	Alappuzha	Lr. in Management on contract	Recommended
106.	Suja K Ravindran	Alappuzha	Lr. in Management on contract	Recommended
107.	Raniya Shereef	Alappuzha	Lr. in Management on contract	Recommended
108.	Shafeena Hassan	Mannar	Lr. in Management on contract	Recommended
109.	Remyamol G	Mannar	Lr. in Management on contract	Recommended
110.	Rahul U Krishnan	Bharanikavu	Lr. in Management on contract	Recommended
111.	Sajna Raffi M R	Chengannur	Lr. in Management on contract	Recommended

112.	Maya T V	Chengannur	Lr. in Management on contract	Recommended
113.	Kannan K S	Charamangalam	Lr. in Management on contract	Recommended
114.	Lekshmikutty S	Charamangalam	Lr. in Management on contract	Recommended
115.	Aparna Devi U	Charamangalam	Lr. in Management on contract	Recommended
116.	Kumari Preetha S.	Neyyattinkara	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Punctuality needs to be improved. 2. Subject knowledge have to be updated. 3. More effort must be taken for the timely completion of the Syllabus.
117.	Lekshmi M. Nair	Neyyattinkara	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to attend training programmes for teachers. 2. IT enabled teaching have to be adopted.
118.	Priya P. S.	Kollam	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to attend in the professional development activities 2. Have to attend training programmes for teachers.
119.	Tharif Kabeer	Kollam	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to conduct more extension and dissemination activities 2. Have to co-ordinate seminars/conferences 3. Needs to participate in short term training courses.
120.	Aswathy Aravindan	Kollam	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to participate in short term training courses. 2. Have to attend in the professional development activities like seminars/conferences. 3. Popular lectures and talks have to be conducted at the institution level.
121.	Geetha J.	Pathanapuram	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. More participation may be ensured in other co-curricular activities and in conducting extension and dissemination activities 2. Needs to participate in short term training courses.
122.	Soundravalli S.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Popular lectures and talks have to be conducted at the institution level. 2. Weekly workload is only 13

				hours.
123.	Sumitha S.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to promote IT enabled teaching. 2. Weekly workload is only 14 hours 3. Unable to give full support to development activities.
124.	Chandralekha K. S.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Needa to improve the rapport with students. 2. Have to co-operate with the Principal in the development activities of the institution.
125.	Smitha S.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Needa to improve the rapport with students. 2. Needs to concentracte more on the timely completion of the portions/syllabus. 3. Have to co-operate with the Principal in the development activities of the institution. 4. Weekly workload is only 13 hours.
126.	Rajeev R. R.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Needa to improve the rapport with students. 2. Have to co-operate with the Principal in the development activities of the institution. 3. Weekly workload is only 13 hours.
127.	Manesh M.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Needa to improve the rapport with students. 2. Have to co-operate with the Principal in the development activities of the institution. 3. Weekly workload is only 13 hours. 4. Have to participate in the training course.
128.	Sounya C. S.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to conduct extension and dissemination activities. 2. Weekly workload is only 11hours.
129.	Soumya C. S.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Weekly workload is only 13 hours.

				2. Have to participate in the training course for teachers.
130.	Shyni S.	Pirappancode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Popular lectures and talks have to be conducted at the institution level. 2. Have to participate in the training course for teachers. 3. Weekly workload is only 13 hours.
131.	Shylamol A. L.	Kottarakkara	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to participate in the training course. 2. Have to organise seminars/conferences.
132.	Krishnakumari S.	Kottarakkara	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to attend in the professional development activities. 2. Have to participate in the training course.
133.	Suvija V. S.	Kottarakkara	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> Have to attend in the professional development activities.
134.	Soumya I. R.	Karuvatta	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to attend in the professional development activities. 2. Have to participate in the training course.
135.	Syam V.	Karuvatta	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Popular lectures and talks have to be conducted at the institution level. 2. Innovative teaching methodologies have to be adopted. 3. Have to participate in the training course.
136.	Manuja S. S.	Karuvatta	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> Have to conduct extension activities and to attend training programmes.
137.	Pratheep K.	Karuvatta	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> IT enabled teaching methods have to be adopted.
138.	Asha A.	Karuvatta	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. IT enabled teaching methods have to be adopted. 2. Have to conduct extension activities.
139.	Biji Mol V.	Mukhathala	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to concentrate more in improving the results.

				2. Weekly work load assigned is very much – excess of 16 hours.
140.	Akhila C. J.	Mukhathala	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to concentrate more in improving the results. 2. Weekly work load assigned is very much – excess of 16 hours. 3. Have to participate in the training course.
141.	Aneeta Victor	Vakkom	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> IT enabled teaching methods have to be adopted.
142.	Salini R. S.	Vakkom	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> IT enabled teaching methods have to be adopted.
143.	Sumina A.	Vakkom	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> Needs to concentrate more on the timely completion of the syllabus.
144.	Soumya V. V.	Vellarada	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to conduct more extension and dissemination activities. 2. Have to participate in the training course.
145.	Rejimol M.	Kallara	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to conduct more extension and dissemination activities. 2. Have to participate in the training course.
146.	Divya J. V.	Kallara	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to conduct more extension and dissemination activities. 2. Have to participate in the training course.
147.	Renjini P. S.	Vallakkadavu	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> Have to take on additional responsibilities and to co-operate with the Principal in developmental activities of the centre.
148.	Shynimol A. B.	Tholicode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> Have to attend in the professional development activities.
149.	Reeja Vijayan	Tholicode	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to participate in extension and co-curricular activities. 2. Needs to attend refresher and orientation programmes.
150.	Uma R. Nair	Malayinkeezhu	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b>

				Needs to participate in training / refresher courses to update her knowledge in the subject.
151.	Remesh A. R.	Malayinkeezhu	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to concentrate in the conduct of seminars and conferences for the benefit of teachers and students. 2. Need to attend training programmes for teachers.
152.	Suvidya S.	Paravur	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to be careful in updating knowledge in the subject. 2. Needs to organise seminars atleast among students in the class room.
153.	Swapna V. S.	Kattayikonam	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Have to focus on research oriented teaching. 2. Try to involve in innovative teaching.
154.	Deepa V. S.	Kattayikonam	Lr. in Commerce	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to improve in teaching. 2. Needs to attend training programmes for teachers regularly.
155.	Majida M A	Mannady	Lr. in Commerce	1. Recommended 2. Need to involve in extension and out reach activities. 3. Needs to attend training programmes for teachers.
156.	Rekha B	Adoor	Lr. in Commerce	1. Recommended 2. Need to involve in professional development activities. 3. Need to attend in training or refresher courses.
157.	Vineetha Vijyan	Adoor	Lr. in Commerce	1. Recommended 2. Need to involve in the professional development activities. 3. Need to attend training programmes for teachers in order to update her knowledge in the subject.
158.	Nisha S	Mannar	Lr. in Commerce	1. Recommended 2. Need to attend in training programmes.
159.	Aswathy.E.V	Alappuzha	Lr. in Commerce	1. Recommended 2. Need to attend refresher or orientation programmes which are essential for updating her knowledge in the subject.
160.	Jacob John	Alappuzha	Lr. in Commerce	1. Recommended 2. Need to involve in professional development activities in the institution.
161.	Subhilash .S	Alappuzha	Lr. in Commerce	1. Recommended

				2. Need to involve in extension and out reach activities. 3. Need to attend training programmes for teachers.
162.	Saju.S.Thyparambil	Alappuzha	Lr. in Commerce	1. Recommended 2. Need to involve in professional development activities. 3. Needs to attend training programmes for teachers.
163.	Sunil Kumar.S	Alappuzha	Lr. in Commerce	1. Recommended 2. Needs to conduct seminars and conferences.
164.	Anjaly.S	Alappuzha	Lr. in Commerce	1. Recommended 2. Need to engage in other co-curricular activities and extension activities. 3. Need to participate in training programs for teachers.
165.	Pradeepa P	Chengannur	Lr. in Commerce	1. Recommended 2. Need to participate in training programmes for teachers.
166.	Archana C V	Aroor	Lr. in Commerce	1. Recommended 2. Need to conduct extension activities 3. Need to attend training programmes for teachers.
167.	Gayathri G. S.	Kollam	Lr. in Mathematics on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to work excess hours to improve the quality of stydents 2.Short term courses to be attended.
168.	Tara S.	Pirappancode	Lr. in Mathematics on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to concentracte more on the timely completion of the syllabus. 2. Additional classes should be taken to improve quality of students.
169.	Prema Kumari S	Adoor	Lr. in Mathematics on contract	1. Recommended 2. Since result analysis shows 32% and highest mark is 54, for Maths II she should give more and more internal examination for Mathematics and more additional classes should take.(Ref. Form 2&3)
170.	Sinimol.R.S	Alappuzha	Lr. in Mathematics on contract	Recommended
171.	Dhanya Radhakrishnan	TVPM	Lr. in Electronics on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Has to take part in short term training courses. 2. Needs to improve in all theory paper since pass percentage is low.
172.	Nisha V. S.	TVPM	Lr. in Electronics on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Has to take part in short term training courses. 2. Needs to improve in all theory



				paper since pass percentage is low.
173.	Jinu S	TVPM	Lr. in Electronics on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Has to take part in short term training courses. 2. Needs to improve in all theory paper since pass percentage is low.
174.	Praveena R. S.	TVPM	Lr. in Electronics on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Has to take part in short term training courses. 2. Needs to improve in all theory paper since pass percentage is low.
175.	Febin U.	Pathanapuram	Lr. in Electronics on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Has to take part in short term training courses. 2. Needs to improve in all theory paper since pass percentage is low.
176.	Venu I. V.	Yeroor	Lr. in Electronics on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Has to take part in short term training courses. 2. Needs to improve in all theory paper since pass percentage is low.
177.	Manchu O.	Neyyattinkara	CLI on contract	Recommended for a fresh tenure.
178.	Madhuri T. M.	Neyyattinkara	CLI on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to be punctual.
179.	Syam Kumar S.	TVPM	CLI on contract	Recommended for a fresh tenure.
180.	Sahny M. V.	TVPM	CLI on contract	Recommended for a fresh tenure.
181.	Manju B. L.	Kollam	CLI on contract	Recommended for a fresh tenure.
182.	Chandra Babu P.	Pathanapuram	CLI on contract	Recommended for a fresh tenure.
183.	Saritha S. P.	Pathanapuram	CLI on contract	Recommended for a fresh tenure.
184.	Reshma Basheer	Pirappancode	CLI on contract	Recommended for a fresh tenure.
185.	Aneesh S. R.	Kottarakkara	CLI on contract	Recommended for a fresh tenure.
186.	Ragitha M. Nair	Kottarakkara	CLI on contract	Recommended for a fresh tenure.
187.	Thushara Vikraman	Mukhathala	CLI on contract	Recommended for a fresh tenure.
188.	Simi J. V.	Vakkom	CLI on contract	<b>Recommended for a fresh tenure on condition:</b> 1. Needs to be punctual. 2. Needs to develop rapport and overall performance.
189.	Rahul A. G.	Kanjiramkulam	CLI on contract	Recommended for a fresh tenure.
190.	Deepu M.	Malayinkeezhu	CLI on contract	Recommended for a fresh tenure.
191.	Sudha Rani E. K.	Neyyattinkara	Lab Attender on contract	<b>Recommended for a fresh tenure on condition:</b> 1. needs to be punctual and duty conscious. 2. needs to concentrate on quality in work.
192.	Suresh Kumar S.	Neyyattinkara	Lab Attender on contract	Recommended for a fresh tenure.
193.	Vijayakumari S.	TVPM	Lab Attender on contract	Recommended for a fresh tenure.
194.	Bindu V.	TVPM	Electronics Lab Attender on contract	Recommended for a fresh tenure.

195.	Sreeja S.	Kollam	Lab Attender on contract	Recommended for a fresh tenure.
196.	Suseela G.	Pathanapuram	Lab Attender on contract	Recommended for a fresh tenure.
197.	Radhakrishnan Nair	Pirappancode	Lab Attender on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to be punctual.
198.	Ajaynath P.	Pirappancode	Lab Attender on contract	Recommended for a fresh tenure.
199.	Sobhana Kumari J.	Kottarakkara	Computer Lab Attender on contract	Recommended for a fresh tenure.
200.	Biju Varghese	Sasthamcotta	Lab Attender on contract	Recommended for a fresh tenure.
201.	Sreeja V. S.	Vakkom	Lab Attender on contract	Recommended for a fresh tenure.
202.	Ajith Kumar P. K.	Vellarada	Lab Attender on contract	Recommended for a fresh tenure.
203.	Bindu Lekha M.	Neyyattinkara	Library Assistant on contract	Recommended for a fresh tenure.
204.	Anilkumar S.	TVPM	Library Assistant on contract	Recommended for a fresh tenure.
205.	Sudha A.	Kollam	Library Assistant on contract	Recommended for a fresh tenure.
206.	Preetha K. Gopal	Pathanapuram	Library Assistant on contract	Recommended for a fresh tenure.
207.	Preetha S.	Pirappancode	Library Assistant on contract	Recommended for a fresh tenure.
208.	Noushad A.	Yeroor	Library Assistant on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to improve punctuality and sincerity.
209.	Makesh P. Bhasker	Sasthamcotta	Library Assistant on contract	Recommended for a fresh tenure.
210.	Remya Sasidharan	Vellarada	Library Assistant on contract	Recommended for a fresh tenure.
211.	Aparna C. V.	Kottarakkara	Library Assistant on contract	Recommended for a fresh tenure.
212.	Sumesh Kumar R. S.	TVPM	Electronics Lab Instructor	Recommended for a fresh tenure.
213.	Helen Baby M. R.	Neyyattinkara	Typist/Clerk	Recommended for a fresh tenure.
214.	Lethakumari R.	TVPM	Typist/Clerk	Recommended for a fresh tenure.
215.	Ramesh Kumar K. S.	Neyyattinkara	Office Assistant	<b>Recommended for a fresh tenure on condition:</b> Needs to be punctual.
216.	Sumanalal J.	Neyyattinkara	Peon on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to assist the Principal.
217.	Gopalakrishnan Nair C.	Neyyattinkara	Peon on contract	<b>Recommended for a fresh tenure on condition:</b> Need not be interferred in academic and administrative activities affecting amooth functioning of the institution.
218.	Pramod C.	TVPM	Peon on contract	Recommended for a fresh tenure.
219.	Bijumon S.	Kollam	Peon on contract	Recommended for a fresh tenure.
220.	Abhayakumari S.	Kollam	Peon on contract	Recommended for a fresh tenure.
221.	Santhakumari	Pathanapuram	Peon on contract	Recommended for a fresh tenure.

	Amma K.			
222.	Suresh Kumar K.	Pirappancode	Peon on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to be punctual
223.	Bindu V. S.	Yeroor	Peon on contract	Recommended for a fresh tenure.
224.	C. Vijayakumar	Sasthamcotta	Peon on contract	Recommended for a fresh tenure.
225.	Bindu P.	Karuvatta	Peon on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to be regular and sincere.
226.	Deepamol R.	Mukhathala	Peon on contract	Recommended for a fresh tenure.
227.	Rajina A.	Vakkom	Peon on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to be active in the development of the institution.
228.	Nalinakumaran Nair	Vellarada	Peon on contract	Recommended for a fresh tenure.
229.	Jithesh Kumar R. V.	Neyyattinkara	Watchman on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to improve punctuality.
230.	Saji Krishnan G.	Neyyattinkara	Watchman on contract	Recommended for a fresh tenure.
231.	Gopi A.	TVPM	Watchman on contract	Recommended for a fresh tenure.
232.	Sajeev M.	Kollam	Watchman on contract	Recommended for a fresh tenure.
233.	Ramadasan K.	Kollam	Watchman on contract	Recommended for a fresh tenure.
234.	Sajad A.	Pathanapuram	Watchman on contract	Recommended for a fresh tenure.
235.	Sajeer A.	Pirappancode	Watchman on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to be punctual and change in overall attitude and approach to the institution.
236.	Saji M.	Pirappancode	Watchman on contract	Recommended for a fresh tenure.
237.	Joy Varghese	Yeroor	Watchman on contract	Recommended for a fresh tenure.
238.	Sreelal S.	Kottarakkara	Watchman on contract	Recommended for a fresh tenure.
239.	Wilson D.	Thenmala	Watchman on contract	Recommended for a fresh tenure.
240.	Remya P.	Karuvatta	Watchman on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to be punctual and co-operative
241.	Thomaskutty	Karuvatta	Watchman on contract	Recommended for a fresh tenure.
242.	Thahir E.	Vakkom	Watchman on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to improve rapport with students.
243.	Shaji Koothali	Vellarada	Watchman on contract	Recommended for a fresh tenure.
244.	Reji C. B.	Vellarada	Watchman on contract	Recommended for a fresh tenure.
245.	Jaya P	Neyyattinkara	Sweeper on contract	<b>Recommended for a fresh tenure on condition:</b> Needs to be punctual.
246.	Gomathi Amma R.	Thiruvananthapuram	Sweeper on contract	Recommended for a fresh tenure.
247.	Sheela N.	Kollam	Sweeper on contract	Recommended for a fresh tenure.
248.	Lamrathu Beegam S.	Pathanapuram	Sweeper on contract	Recommended for a fresh tenure.
249.	Remani T.	Pirappancode	Sweeper on contract	Recommended for a fresh tenure.
250.	Bindu J.	Yeroor	Sweeper on contract	Recommended for a fresh tenure.
251.	Vilasini G.	Sasthamcotta	Sweeper on contract	Recommended for a fresh tenure.
252.	Sreelatha T.	Karuvatta	Sweeper on contract	Recommended for a fresh tenure.
253.	Molly B.	Mukhathala	Sweeper on contract	Recommended for a fresh tenure.

254.	Ambili R.	Vakkom	Sweeper on contract	Recommended for a fresh tenure.
255.	Minimol S.	Vellarada	Sweeper on contract	Recommended for a fresh tenure.
256.	Indumathy P S	Adoor	CLI on contract	Recommended
257.	Raji John Y	Adoor	CLI on contract	Recommended
258.	Ajith.K.A	Alappuzha	CLI on contract	Recommended
259.	Sajina.N. Anjiliparambil	Alappuzha	CLI on contract	Recommended
260.	Aney Jacob	Adoor	Office Assistant	Recommended
261.	Cynthia.K.Wilson	Alappuzha	Office Assistant	Recommended
262.	Ganga Devi P.C	Adoor	Library Assistant	Recommended
263.	Shijina N	Mannar	Library Assistant	Recommended
264.	Jayachandran B	Adoor	Peon	Recommended
265.	Jiji K	Mannady	Peon	Recommended
266.	Sajeev K K	Adoor	Watchman	Recommended
267.	Jo Thomas	Adoor	Watchman	Recommended
268.	Ramesh Kumar S	Mannady	Watchman	Recommended
269.	Surendran P K	Mannar	Watchman	Recommended
270.	Sureshkumar.V.S	Alappuzha	Watchman	Recommended
271.	Shafeeque.A	Alappuzha	Watchman	Recommended
272.	Salini B	Adoor	Lab Attender	Recommended
273.	Ani Thankachen	Mannady	Lab Attender	Recommended
274.	Sushama T	Alappuzha	Lab Attender	Recommended
275.	Rakesh T R	Mannar	Lab Attender	Recommended
276.	Amruthakumari Amma P	Alappuzha	Library Assistant	Recommended
277.	Sobha L	Mannady	Sweeper	Recommended

#### **University Institutes of Management**

The Committee after detailed verification of the documents submitted recommended to renew the contract of teaching and non-teaching staff of various UIMs for another period of 11 months and for casual employees for a period of 89 days on the condition that the defect noted against their names are rectified in the ensuing contract year.

The committee is satisfied with curricular and co-curricular activities of the teaching staff and also recommended that all faculties need to offer courses through online mode during the academic year 2020-21.

#### **UIM Adoor**

- 1.Sudheesh B
- 2.Aksheena N
- 3.Shahid Subair
- 4.Archana Salim
- 5.Athira S
- 6.Gayathri S S

#### **Non- Teaching Staff**

- 1.Thara C Varghese:- Need to assist the Principal and also for the development of Library. Should improve rapport with students
- 2.Lalitha S

#### **UIM Alappuzha**

- 1.Sumina Haneeph :-Online mode of teaching needs to be developed
- 2.Sumi C D :-Online mode of teaching needs to be developed

#### **Non- Teaching Staff**

- 1.Sindhu T S
- 2.Kavitha A
- 3.Leelamma S

**UIM Kollam**

- 1.Saranya B Sasi
- 2.Ninu Ashraff
- 3.Resmi R

**Non- Teaching Staff**

- 1.Rajalakshmi S
- 2.Shibu T B

**UIM Kundara**

- 1.Rogen K Panicker
- 2.Anju Muraleedharan
- 3.Anusha M N

**Non- Teaching Staff**

- 1.Shehina Beegum A
- 2.Sheela M G

**UIM Punalur**

- 1.Sam T Mathew:-Online mode of teaching to be improved
- 2.Gopika P :-Recommended to submit the comprehensive report from the Principal. Based on the same recommendation can be made
- 3.Sanal B :- Requires improvement in co-curricular activities

**Non- Teaching Staff**

- 1.Sebastian Xavier
- 2.Reena A

**UIM Varkala**

- 1.Smitha V :- Needs to improvement in more classes. Comprehensive evaluation shows she has progressed well .Online teaching to be undertaking
- 2.Lakshmi S Pillai:-Online teaching to be developed
- 3.Veena P K: - Online teaching more to be developed

**Non- Teaching Staff**

- 1.Vidhya G R:- Need to be punctual and should be active and improve involvement in the better function of the Institution
- 2.Dileep Kumar
- 3.Molly

**University College of Engineering, Kariavattom**

The Committee after detailed verification of the documents submitted recommended to renew the contract of teaching and non-teaching staff of University Engineering College, Kariavattom for another period of 11 months and for casual employees for a period of 89 days on the condition that the defect noted against their names are rectified in the ensuing contract year.

The committee recommended that the teacher's should take 100% classes and they have to attend DTE sponsored Faculty Development Programme (duration 5 days or more). Teacher's should engage in more no.of College level activities

**Computer Science and Engineering**

1. Drishya S S
2. Rajimol V
- 3.Manu V Kumar

- 4.Sumisha M.S
- 5.Divya D.T
- 6.Shijida Shain
- 7.Minu J Mohan
- 8.Nimmy Thomas
- 9.Nimmy Kokila
- 10.Gargy G
- 11.Suma C S
- 12.Syam Sasankan
- 13.Rekhamal G

### **Electronics and Communication Engineering**

- 1.AI- Sameera B N
- 2.Rohini P S
- 3.Haseena Beegum S
- 4.Sajitha Rani G L
- 5.Anila Soman
- 6.Vidya S
- 7.Anu S Ram
- 8.Simi Charly
- 9.Aswathy V
- 10.Kannan S
- 11.Indusalini S
- 12.Anu Antony

### **Information Technology**

- 1.Arun B I
- 2.Salu Lekshman
- 3.Sabeena A S
- 4.Anupama Sathyan
- 5.Reshma R
- 6.Krishna J S
- 7.Meharunisa Nazeem
- 8.Diana Mathew ;- Noted that only 65% classes are engaged in 2 subjects,try to take 100% classes
- 9.Saina A R
- 10.Sangeetha S Nair

### **General Department**

#### **Mechanical Engineering**

Aiswarya Thankachi

#### **Civil Engineering**

- 1.Bhanu S Nair
- 2.Sruthi G S

#### **Electrical Engineering**

- 1.Meera S
- 2.Khadira Safar

#### **Physics**

Priyamvada K C

#### **Chemistry**

Soumya S Rajan

**Mathematics**

- 1.Sivasankar S Nair;-Form 3 not submitted. As per Confidential Report lack of College level activities. Not recommended for renewal
- 2.Haseena K M
- 3.Shini S Moses
- 4.Nithu Prabha N

**Non- Teaching Staff****Lab Assistants**

- 1.Saju S D
- 2.Sajith Kumari
- 3.Radhakrishnan:-No renewal - attained 65 years
- 4.Biju R
- 5.Seena R S
- 6.Aravind
- 7.Valsala Kumari
- 8.Sreejith S N
- 9.Asha K S
- 10.Sreeraj
- 11.Noel Joboy
- 12.Abhijith S
- 13.Shibukumar G L

**Casual Driver**

- 1.Ramesh Kumar S
- 2.Santhosh Kumar.P

**Casual Conductor**

- 1.Suresh Kumar T
- 2.Kumaran Asari .K

**Library Assistant**

Shyma V

**Kerala University College of Teacher Education**

Sl. No.	Name	Centre	Subject	Remarks
1.	Reena. A	Kulakkada	Physical Science	Recommended
2.	Sheena George	Kulakkada	Perspective in Education	Recommended
3.	Vimal Kumar P.G.	Kulakkada	Perspective in Education	Recommended
4.	Bini T. R.	Kulakkada	Social Science	Recommended
5.	Noushat A. Salim	Kulakkada	Natural Science	Recommended
6.	Sumam. S	Kulakkada	Commerce	Recommended
7.	Seema. C	Kulakkada	Hindi	Recommended Improve techno pedagogical skills
8.	Dr.Lathadevi Amma. J	Kayamkulam	Malayalam	Recommended
9.	Hemalatha. T	Kayamkulam	Natural Science	Recommended
10.	Hena. B	Kayamkulam	Perspective in Education	Recommended
11.	Sabeena . S	Kayamkulam	Arabic	Recommended Must engage in extra curricular events
12.	Chithra. I	Kayamkulam	Physical Science	Recommended Improve techno pedagogical

				practices
13.	Anupama. V. S.	Kayamkulam	Hindi	Recommended Must improve in innovative teaching practices
14.	Rani Rajan	Kayamkulam	Social Science	Recommended Must improve participation in extracurricular events
15.	Suni. S. R.	Kayamkulam	Perspective in Education	Recommended
16.	Dr. Resmi. S	Kunnam	Mathematics	Recommended
17.	Anitha. S	Kunnam	Perspective in Education	Recommended Improve techno pedagogical practices
18.	Lekha. B	Kunnam	Social Science	Recommended Improve innovative practices
19.	Saija. S. R.	Kunnam	Physical Science	Recommended Must improve techno pedagogical practices
20.	Jeena Rani. M. S.	Kunnam	Hindi	Recommended
21.	Radha. S	Kunnam	Perspective in Education	Recommended Promote extra curricular events
22.	Muralidas. J	Kunnam	Natural Science	Recommended Improve the instructional and extracurricular practices
23.	Dr. Prasanth. R	Alappuzha	English	Recommended
24.	Alli Anirudhan	Alappuzha	Natural Science	Recommended Improve techno pedagogical skills
25.	Deepa Thanakappan	Alappuzha	Hindi	Recommended
26.	Santhi. A. Nair	Alappuzha	Perspective in Education	Recommended Must improve techno pedagogical skills
27.	George Mathew	Alappuzha	Physical Science	Recommended
28.	Jaya. N. R.	Alappuzha	Mathematics	Recommended
29.	Shyja. J. L.	Alappuzha	Malayalam	Recommended
30.	Hima. H	Alappuzha	Perspective in Education	Recommended Improve participation in co curricular activities.
31.	Letha K G	Kumarapuram	Natural Science	Recommended
32.	Beena O	Kumarapuram	Malayalam	Recommended
33.	Vanaja M	Kumarapuram	Persepectives in Education	Recommended
34.	Sheeja B	Kumarapuram	Mathematics	Recommended
35.	Shymija M Z	Kumarapuram	Physical Science	Recommended
36.	Sinimol V M	Kumarapuram	Persepectives in Education	Recommended Need to stress on techno pedagogic practices
37.	Dr P K Somarajan	Kumarapuram	Sanskrit	Self Appraisal Report not submitted
38.	Dr. Reshmi K S	Nedumangad	Physical Science	Recommended
39.	Anuja V S	Nedumangad	Persepectives in Education	Recommended Must improve the teaching competencies
40.	Lalithambika Devi L S	Nedumangad	Persepectives in Education	Recommended must improve in professional development.
41.	Sindhu I P	Nedumangad	Natural Science	Recommended must focus more on techno-



				pedagogic practices
42.	Anila R	Nedumangad	Hindi	Recommended must improve instructional practices
43.	Chanchel Abraham	Nedumangad	Social Science	Recommended
44.	Lesha M S	Kariavattom	Natural Science	Recommended
45.	Leena C	Kariavattom	Persepectives in Education	Recommended focus more on techno-pedagogic practices
46.	Sheeja T S	Kariavattom	Persepectives in Education	Recommended Focus more on techno pedagogic practices
47.	Jisha G R	Kariavattom	Physical Science	Recommended
48.	Rani B	Kariavattom	Social Science	Recommended
49.	Neethi S Lal	Kariavattom	Mathematics	Recommended focus more on techno-pedagogic practices
50.	Sheenu G S	Kollam	Natural Science	Recommended
51.	Preetha Lali Y M	Kollam	Persepectives in Education	Recommended
52.	Sangeetha K	Kollam	English	Recommended
53.	Simi T	Kollam	Mathematics	Recommended
54.	Savitha Kumari S	Kollam	Hindi	Recommended
55.	Jyothis C S	Kollam	Physical Science	Recommended must improve professional skills
56.	Kochuthresia P C	Kollam	Persepectives in Education	Recommended
57.	Jayakumary S	Adoor	Persepectives in Education	Recommended
58.	Sylasree R	Adoor	Natural Science	Recommended
59.	Manacy H A	Adoor	Malayalam	Recommended should engage more in techno-pedagogic practices and assessment
60.	Rajasree S	Adoor	English	Recommended Performance in teaching and participation in co-curricular program, should be improved
61.	Shimitha Kumary S	Adoor	Social Science	Recommended can focus more on techno-pedagogic practices
62.	Sheeja Rani S D	Adoor	Mathematics	Recommended
63.	Deepa V	Adoor	Persepectives in Education	Recommended
64.	Lekshmi Pushkaran	Kumarapuram	Academic Co-ordinator	Recommended
65.	Karoline K Varkey	Kariavattom	Academic Co-ordinator	Recommended with condition to improve soft skills within the year. Need to be active in developmental activities of the institution
66.	Sulekha S L	Kollam	Academic Co-ordinator	Recommended
67.	Smitha T S	Adoor	Academic Co-ordinator	Recommended
68.	Kumari Sobha A R	Anchal	Academic Co-ordinator	Recommended
69.	Yamuna R	Kunnam	Academic Co-ordinator	Recommended
70.	Sindhu B. S.	Anchal	Malayalam	01.11.2019
71.	Susan George	Anchal	Perspectives in Education	01.11.2019

72.	Lathamini. S. S	Anchal	Natural Science	18.06.2020
73.	Bindhu S. Nair	Anchal	Perspectives in Education	02.06.2020
74.	Deepthi. S	Anchal	Physical Science	18.06.2020
75.	Anna Rolls. G	Anchal	English	18.06.2020

The Performance appraisal of staff on contract at various institutions under DOMTEC came to an end at 06.00 p.m., 28.05.2020.

**REGISTRAR**

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**Item No.12.59**                      **UIT Regional centres of the University- remuneration of guest lecturers, contingent employees and Principals on contract during the lockdown period – Reporting of-reg.**

*(Ad AVII)*

Due to the prevailing Lockdown, the payment of remuneration to guest lecturers in UITs for the period of 21st February 2020 to 20th March 2020 could not be processed by following the usual procedure of submitting workstatements and payment of proportional wages. The Principals were therefore instructed to furnish the list of guest lecturers, who are eligible for remuneration for the said period. Accordingly, all principals forwarded the lists and the lists are consolidated. As per it, 299 guest lecturers in the 34 UITs were identified to be eligible for remuneration for the period of 21st February 2020 to 20th March 2020.

**In this context, the file was submitted for orders of the Vice chancellor on the following:**

1. For guest lecturers, whether a fixed amount may be released to every guest lecturers, who are eligible for remuneration for the period of 21<sup>st</sup> Feb to 20<sup>th</sup> March, on the condition that the balance amount, if any, shall be paid subsequently after lifting of lockdown restrictions and proper verification of work statements and excess amount paid, if any, shall be adjusted against future remuneration.
2. For contingent employees, whether their fixed monthly amount may be released on the condition that the excess amount paid, if any, shall be adjusted against future remuneration.
3. For the Principals on contract, whether a remuneration of atleast one month salary (Rs.31,500) may be released to them as they are working in the centres without salary for months.

**The Vice Chancellor has ordered the following subject to reporting to the Syndicate:**

1. Principals of 8 UIT centres who have completed 62 years, being permitted to continue till 31st May or until alternate arrangements are made to overcome the exigencies.(Now, the Syndicate held on 28.04.2020, vide item no.10.189.23 - permitted to continue their contract till 30th April 2020)
2. Sufficient funds being provided in the PD account of the centres anticipating expenditure of Rs.10,000 (Ten Thousands only) maximum per head for Guest Lecturers for the period from 21.02.2020 to 20.03.2020 and one month remuneration for the contingent employees. The Principals are entrusted to make the payment only after verification of the amount due to them and the guest lecturers should be paid only the actual amount payable to them after limiting the maximum amount to each guest lecturer to Rs.10,000/-. The Principals shall produce an undertaking to the University that excess amount has not been paid to any of the staff, immediately after the disbursement of salary. The Principals shall refund to the KUF the excess amount paid,if any, to the incumbent.
3. Principals of all the 34 UIT centres being paid their salary for the period from 21/02/2020 to 20/03/2020 @ Rs.31000/-.

Accordingly, UO (No.1088/2020/UOK ) releasing the remuneration to the Guest Lecturers, contingent employees and Principals on contract in the UIT Regional centres, was issued on 04.04.2020.

The action taken by the Vice Chancellor in having sanctioned remuneration to the Guest Lecturers, contingent employees and Principals on contract in the UIT Regional centres during the lockdown period is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.60** "ഹരിതാലയം" ഉദ്ഘാടനവുമായി ബന്ധപ്പെട്ട് 1000 കേരവൃക്ഷതൈകൾ സർവകലാശാല കാര്യവട്ടം കാമ്പസിൽ നടപ്പിപ്പിക്കുന്നത് സംബന്ധിച്ച്:

(Ad.B1)

ജൂൺ 5, 2020 കാര്യവട്ടം കാമ്പസിൽ "ഹരിതാലയം - "കാര്യവട്ടം കാർഷിക പദ്ധതി ബഹു.മുഖ്യമന്ത്രി ശ്രീ.പിണറായി വിജയൻ നിർവഹിക്കുകയാണ് . ഇതിനോടനുബന്ധിച്ച് 1000 കേരവൃക്ഷതൈകൾ സംസ്ഥാന കൃഷി വകുപ്പിൽ നിന്നും സബ്സിഡി നിരക്കിൽ അനുവദിക്കാമെന്ന് കൃഷി മന്ത്രിയുടെ ഓഫീസിൽ നിന്നും അറിയിച്ചിട്ടുണ്ട് .തെങ്ങിൻ തൈകൾക്കായി കൃഷി വകുപ്പ് ഈടാക്കുന്ന നിരക്ക് ചുവടെ പറയുന്നു.

sX\$n\w	എണ്ണം	നിരക്ക്	തുക	സബ്സിഡിക്ക് ശേഷം
WCT	400	രൂ. 100/-	രൂ. 40,000/-	രൂ. 20,000/-
TXD	400	രൂ. 250/-	രൂ. 1,00,000/-	രൂ. 50,000/-
DXT	200	രൂ. 250/-	രൂ. 50,000/-	രൂ. 25,000/-
ആകെ = രൂ. 95,000/-				

**മറ്റു ചെലവുകൾ**

1000 തെങ്ങിൻ കുഴികൾ കുഴിക്കാൻ രൂ. 150/- നിരക്കിൽ (ഏകദേശം) ആകെ തുക = രൂ. 1,50,000/-

കയറ്റിറക്ക്, ഗതാഗത ചെലവ് = രൂ. 10,000/-

ആകെ വേണ്ടി വരുന്ന തുക ഉദ്ദേശം (= രൂ. 2,55,000/- (രൂ. രണ്ടുലക്ഷത്തി അൻപത്തിഅയ്യായിരം മാത്രം) അടിയന്തിരമായി സർവകലാശാല എൻജിനീയർക്ക് മുൻകൂറായി നൽകാവുന്നതാണ്.

ബഹു.വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം "ഹരിതാലയം" ഉദ്ഘാടനവുമായി ബന്ധപ്പെട്ട് 1000 കേരവൃക്ഷതൈകൾ സർവകലാശാല കാര്യവട്ടം കാമ്പസിൽ നടപ്പിപ്പിക്കുന്നതിനായി വേണ്ടി വരുന്ന തുകയായ രൂ.3,50,000/- (മൂന്ന് ലക്ഷത്തി അൻപതിനായിരം രൂപ). പ്രൊവിഷണൽ അഡ്വാൻസ് ആയി അനുവദിക്കുന്നതിന് സിൻഡിക്കേറ്റിന്റേ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

"ഹരിതാലയം" ഉദ്ഘാടനവുമായി ബന്ധപ്പെട്ട് 1000 കേരവൃക്ഷതൈകൾ സർവകലാശാല കാര്യവട്ടം കാമ്പസിൽ നടപ്പിപ്പിക്കുന്നതിനായി വേണ്ടി വരുന്ന തുകയായ രൂ.2,55,000/- (രണ്ട് ലക്ഷത്തി അൻപതിഅയ്യായിരം രൂപ) പ്രൊവിഷണൽ അഡ്വാൻസ് ആയി യൂണിവേഴ്സിറ്റി എൻജിനീയർക്ക് അനുവദിക്കുന്നതിന് ഈ സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു.

യൂണിവേഴ്സിറ്റി എൻജിനീയർക്ക് പ്രൊവിഷണൽ പേയ്മെന്റായി നൽകിയ 5,27,000/- രൂപ (അഞ്ച് ലക്ഷത്തി ഇരുപത്തി ഏഴായിരം രൂപ മാത്രം) യിൽ (U.O.No.Ad.B1(1).Ingn-Kvtm/2020/64 dated 01.06.2020) നിന്നും 95,000/- രൂപ (തൊണ്ണൂറ്റി അഞ്ചായിരം രൂപ) തെങ്ങിൻ തൈകൾ വാങ്ങുന്നതിനായി കൃഷിവകുപ്പിൽ അടിക്കുന്നതിനും തീരുമാനിച്ചു.

തെങ്ങിൻ കുഴികൾ കുഴിക്കുന്നതിനും മറ്റു കാര്യങ്ങൾ നടപ്പിലാക്കുന്നതിനും നിയമാനുസൃതമായ നടപടികൾ സ്വീകരിക്കേണ്ടതാണ്.

**Item No.12.61** *Ph.D Online Open Defence of Smt.Vandana. M.V in Sociology – Permission to the candidate for presenting through online mode – Reporting of- reg:-*

*(Ac.E.V)*

Ph.D Open Defence Examination of **Smt. Vandana M.V**, Research Scholar in **Sociology** under the guidance of Dr. Pushpam. M, Associate Professor, Department of Sociology, University of Kerala (Guide) and Dr.Jacob John Kattakayam, UGC Emeritus Professor (Rtd), Department of Sociology, University of Kerala(Co- Guide) was scheduled to be conducted at the Department of Sociology, University of Kerala, Kariavattom at 11 a.m on **03/06/2020** with Dr. C. Venkitachalam, Professor & Head, Department of Sociology, Periyar University, Salem, Tamil Nadu as Chairman.

After forwarding the Communications regarding the above to the Chairman, the HOD, the Dean and the Candidate vide letter No. Ac.EV/4/6349/18 dated 26/05/2020, Smt. Vandana M.V, Research Scholar in Sociology has forwarded a request via e-mail on 29/05/2020 stating that she is residing with her elderly parents at Poovattuparambu which is near to Calicut Medical College, Kozhikode which is considered **as one of the hotspots on the context of Covid – 19 pandemic**. It is also stated that in the absence of public transport, it is difficult for her to reach the Department of Sociology, University of Kerala. She has requested to grant the permission for attending the Open Defence through online mode from her home at Kozhikode.

Dr. Antony Palackal, Head, Department of Sociology, University of Kerala has also forwarded a letter dated 01/06/2020 seeking permission for the candidate to attend the Open Defence through online from her home.

On consideration of the above requests, the Hon'ble Vice Chancellor has granted permission, subject to reporting to the Syndicate, to conduct the Open Defence as a special case on the basis of the assurance from the Head, Department of Sociology, University of Kerala, Kariavattom to conduct the Open Defence with required quality. As per the orders, communications were given to the Head, Department of Sociology and Smt. Vandana M.V, Research Scholar in Sociology granting permission for the Candidate to present through online for the Open Defence Examination scheduled at the Department of Sociology, University of Kerala, Kariavattom at 11 am on 03/06/2020.

Hence the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.12.62** *Design, Supply, Installation, Erection, Testing & Commissioning, Operation & Maintenance of Grid-Tied Roof Mounted Solar PV Power Plant at Kerala University Library-Consideration of- Reg:*

*(Ad.BI(1))*

The General Manager, Smart City Thiruvananthapuram Limited (SCTL), vide letter no.SCTL-PRJ/232/2019/PMM/941 dated 08/11/2019 has informed that the agreement for the work of Design, Supply, Installation, Erection, Testing & Commissioning, Operation & Maintenance of Grid-Tied Roof Mounted Solar PV Power Plant at Kerala University Library is being executed and the Contractor shall commence the work within 2 weeks. The work awarded to selected contractor and has proceeded based on NOCs issued by Heads of Institution. The objectives of Solar rooftop is to reduce the energy cost of the buildings and hence to offset the carbon emission. Implementation of the project includes Design, Supply, Installation, Erection, Testing & Commissioning, Operation & Maintenance and is totally funded by SCTL. Installation of the plant at rooftop will be according to standard government building regulations, IES/BIS/EA/MNRE/ANERT regulations, Tender document & Contract agreement for the project etc. It may be noted that the University has expressed the willingness for the same, vide letter dated 08.10.2018.

The Capacity of the Solar Rooftop plant at Kerala University Library is 85.475 kWp.The General Manager has requested to hand over the area for the above construction activities.

The above matter was placed before the Syndicate held on 13.01.2020 and it was resolved that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

The same was placed before the Standing Committee of the Syndicate on Planning and Development held on 03.03.2020 and referred the matter to the Syndicate. The Syndicate held on 28.04.2020, has considered the matter and resolved that the item be referred to the next Syndicate.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for the consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Planning and Development to submit a report on the matter before the Syndicate.

***Item No.12.63 Report on the Demonstration made by SBI Officials on 'SBI Collect' – consideration – reg.***

(Cash (R))

As per the recommendation of the Standing Committee of Syndicate on Finance held 26.05.2020 and on the basis of the Demonstration meeting of the 'SBI Collect' held on 03.06.2020, it has been suggested that a Report of the Finance Officer be placed before the Syndicate.

As per orders of the Hon'ble Vice Chancellor, a Report on the viability of the proposed implementation of 'SBI Collect' is placed before the Syndicate for consideration and appropriate decision for obtaining, sanction of the Government to implement the 'SBI Collect' in affiliated colleges of the University.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

***Item No.12.64 Draft license Agreement with M/s. Model Agro Service Centre, Parassala, under Kerala State Agricultural Mechanization Mission to carry out agricultural operations at Kariavattom – Consideration of-reg.***

(Ad.BI)

The Standing Committee of the Syndicate on Planning and Development at its meeting held on 01.06.2020 has considered the draft license agreement submitted by M/s. Model Agro Service Centre, Parassala, under Kerala State Agricultural Mechanization Mission, Parassala, Department of Agricultural Development and Farmers Welfare, to carry out agricultural operations in the property of University of Kerala (Survey No. 66/10, Pangappara Village) to carry out cultivation of paddy in 20 acres of wet land under the label "Operation Samrudham Karyavattom", the project details and Calendar of operations have submitted in detail.

The Standing Committee of the Syndicate on Planning and Development has recommended to place the draft license agreement to the Syndicate along with legal opinion.

Accordingly, the Legal Adviser has vetted the draft license agreement and remarked the draft agreement is legally in order.

Hence, decisions are sought on the following

1. Approval of draft license agreement
2. Whether the land details and sketch of the paddy cultivation area may be specified in the agreement, as appendix, after earmarking the same
3. The payment details –
  - a) Advance payment 50% (Rs. Five Lakhs) of total contract amount of Rs. 10 Lakhs at the time of commencement of work sanction.
  - b). Second payment 60% of remaining 50% at 50% completion. Ie Rs.3Lakhs- clear specification of 50% completion stage be made.
  - c). Final payment of remaining 2 Lakhs within 7 days from the date of completion.
4. Charges of clearing the waste plants in the specified area can be paid only after site evaluation and reporting by the University Engineer.
5. Earmarking area of paddy cultivation shall be made by the University Engineer before the execution of the agreement.

As ordered by the Hon'ble Vice Chancellor, the matter of executing license agreement with M/s. Model Agro Service Centre, Parassala is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to place the draft licence agreement of M/s. Model Agro Service Centre, Parassala, under Kerala State Agricultural Mechanization Mission, Parassala, Department of Agricultural Development and Farmers Welfare vetted by the Legal Advisor before the Standing Committee of the Syndicate on Planning and Development for a detailed discussion.

**FURTHER RESOLVED** to release an amount of Rs.5 lakhs (ie., advance payment 50% of total contract amount of Rs.10 lakhs) to M/s. Model Agro Service Centre, Parassala for the commencement of work.

**ALSO RESOLVED** to ensure the successful completion of the '*Harithalayam Project*', request the Government to appoint an Agricultural Officer on deputation basis in the vacant post of Scientific Officer, Department of Botany, Kariavattom.

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***Additional Item 1***

***(Ad.H/Ad.D1)***

The Syndicate considered the request of Dr.Vinod Chandra S.S, Director, Computer Centre and **RESOLVED** to appoint him as Professor, Department of Computer Science as per the Minutes of the Meeting of the Syndicate held on 13.03.2020 vide item No.10.03(I) at Sl.No.22.

**FURTHER RESOLVED** to initiate immediate steps for the appointment of Director, Computer Centre by issuing fresh notification or on deputation.

**ALSO RESOLVED** to authorise the Vice-Chancellor to take appropriate action for assigning the charge of the Director, Computer Centre till the new appointment.

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***Additional Item 2***

***(Ad.AVI)***

The Syndicate considered the proposal for Library automation in the Kerala University Study and Research Centre, Alappuzha, Pandalam and Kollam submitted by Sri.R.Arun Kumar, Member Syndicate and **RESOLVED** to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

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***Additional Item 3***

***(Ac.EI)***

The Syndicate considered the proposal on National Vocational Education Framework submitted by Sri.R.Arun Kumar, Member Syndicate and **RESOLVED** to place the same before the Standing Committee of the Syndicate on Academics and Research.

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***Additional Item 4***

***(PRO Sn.)***

The Syndicate considered the request of Sri.Mohammed Yaseen, Member Syndicate and **RESOLVED** to place the same before the Standing Committee of the Syndicate on Academics and Research.

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***Additional Item 5 Kerala University Administrative Training Centre – constitution of Training Committee – reg.***

***(Ad.B.III)***

The Syndicate **RESOLVED** to constitute a Training Committee comprising of the Registrar, Adv.K.H.Babujan, Adv.B.Balachandran, Dr.K.G.Gopchandran, Sri.G.Bijukumar, Dr.V.Mathew, Members Syndicate for the preparation of the modules in connection with the training programme.

University Buildings,  
Thiruvananthapuram,  
04.06.2020

Registrar

Pro-Vice-Chancellor

Vice-Chancellor



**UNIVERSITY OF KERALA**

**Preliminary Minutes of the 14<sup>th</sup> Meeting of the  
Syndicate held on 17.07.2020**

Place of Meeting : University Buildings  
Thiruvananthapuram

Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Muralidharan Pillai
5. Sri.B.P.Murali
6. Dr.K.G.Gopchandran
7. Adv.A.Ajikumar
8. Dr.B.Unnikrishnan Nair
9. Sri.Arunkumar R
10. Dr.Mathew V
11. Dr.K.B.Manoj
12. Sri.Bijukumar.G
13. Dr.S.Nazeeb
14. Dr.M.Vijayan Pillai
15. Sri.Viswan Padanilam
16. Adv.B.Balachandran
17. Sri.Mohammed Yaseen
18. Prof.K.Lalitha

*Item No.14.01. Confirmation of the Preliminary Minutes of the 12<sup>th</sup> Meeting of the  
Syndicate held on 04.06.2020 -reg.*

*(Ac.A.I)*

*Resolution of the Syndicate*

**RESOLVED** that the item be referred to next Syndicate.

**FURTHER RESOLVED** that the Resolution at Sl. No.3 of Item No.12.04 be modified as 'Based on the allegations and findings of the Enquiry Committee Dr.Immanuel Thomas, Former Head of the Department be removed from all academic activities related with the Department. Also Dr.Immanuel Thomas is not permitted to enter the *Department of Psychology without the permission of the Registrar, University of Kerala*'.

*(Ad.AII)*



**UNIVERSITY OF KERALA**

**Preliminary Minutes of the 15<sup>th</sup> Meeting of the  
Syndicate held on 30.07.2020**

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.B.Balachandran
4. Dr.S.Nazeeb
5. Adv.A.Ajikumar
6. Dr.Mathew.V
7. Adv.G.Muralidharan Pillai
8. Sri.Arunkumar R
9. Dr.B.Unnikrishnan Nair
10. Sri.Bijukumar.G
11. Dr.K.B.Manoj
12. Dr.K.G.Gopchandran
13. Dr.M.Vijayan Pillai
14. Sri.Jairaj.J
15. Sri.B.P.Murali
16. Sri.Viswan Padanilam
17. Adv.K.H.Babujan
18. Sri.Mohammed Yaseen
19. Prof.K.Lalitha

**Item No.15.01. Confirmation of the Preliminary Minutes of the 12<sup>th</sup> Meeting of the Syndicate held on 04.06.2020 -reg.**

The Syndicate considered the Preliminary Minutes of the 12<sup>th</sup> Meeting of the Syndicate held on 04.06.2020 with the following modifications:

**(Ac.A.I)**

**Item No.12.53.02 Resolution be corrected as 'Resolved to appoint two AC Mechanics, one telephone technician on contract basis and to enter into AMC for maintenance works related to the Telephones.**

**(Pl.G)**

**Item No.12.58 In the Minutes of the Meeting of the Committee for Performance Appraisal of Staff on Contract Employees of the Institutions Under Domtec following modification be effected**

**'University College of Engineering, Kariavattom**

The Committee after detailed verification of the documents submitted recommended to **re-engage** teaching and non-teaching staff of University Engineering College, Kariavattom on **contract basis** for another period of 11 months and for casual employees for a period of 89 days on the condition that the defect noted against their names are rectified in the ensuing contract year'.



**Item No.12.63**

*The resolution be corrected as* RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance *with the report of the Finance Officer.*

*(Ad.AVII)*

*(Cash(R))*

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